

EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING - DECEMBER 17, 2001

**East Stroudsburg Area Senior High School - South
7:30 P.M.**

- I. President Forney called the meeting to order at 7:30 p.m. and led those present in the pledge of allegiance. Secretary Robert Huffman called the roll.
- II. Members present were: Philip Brush, Horace Cole, Roland Featherman, Patrick Forney, Bet Hays, Robert Huffman, Don Motts and William Zacharias. Arthur Moeller was absent.
- III. School personnel present: Kenneth G. Koberlein, Sheryl S. Solow, Michael M. Michaels, Douglas C. Arnold, William L. McGill, Marie Guidry, James Shearouse, Joe Kabrhel, Michelle Carhart, Doug Arnold, Guy D. LaBar, Ronald E. LaBar, Linda Bonawitz, Ed Sargent, Rose Skidmore, Maria Geffers, Marie VanCleaf, Mike Silvoy, Pat Miller, Carol Nevil, Lois Palio, Irene Duggins, Sharon Laverdure, Pat Baughman, Rosa Calvet, Mary Ann Moore, Pam Lavelle, Kathy Kroll, Joseph Yanek, David Baker, Gail Kulick-Cummings, Steve Zall, John T. Burrus, Patricia Mulroy, Debra Eppley, Michael Catrillo, Richard Carty, Yvette Kiet, and Tricia Setar. Also present was: Thomas Dirvonas - Solicitor.
- IV. Media Guest present: Bob Charlanza

Community members present: Ken Baumel, Joseph Perri, Doreen Perri, John McGlynn, Angela Nevin, Geraldine Warrington, Marlaina Geffers, Dorothy Borden, Tom Geffers, Kerryn Schneider, Frederick Schneider, Brenna Schneider, Juliette Zegier, Elaine Schoner, Zita Lo, Ten Lo, Lori Calvello, Jaimelee Calvello, Michael Calvello, Karla Malalhoully, Paul Malalhoully, Guy Miller, Sue Hartmann, Chris Laubengeger, Tamara Dettite, Carl Moyer, Darryl Arawjo, Joe Lanelle, Roe Shorting, Kelley DeRocher, Diane Krupski, Brian Graczyk, Fran Prendergast, and Cynthia Baldwin.
- V. APPROVAL OF MINUTES AND AGENDA

ACTION BY THE BOARD:

Motion was made by William Zacharias to approve the minutes for the meeting of November 19, 2001, (pages 1-15), the re-organizational meeting of December 3, 2001, (pages 1-3) and this agenda for December 17, 2001, (pages 1-10), as submitted, with the Board of Education reserving the right to add to the agenda, and take further action on any items raised in executive session where immediate action on such items is considered to be in the best interest of the District. Motion was seconded by Roland Featherman and carried unanimously, 8-0.

- VI. **ANNOUNCEMENT OF EXECUTIVE SESSION** -- An executive session was held this evening before this meeting for the purpose of completing the superintendent's annual performance appraisal.
- VII. **SUPERINTENDENT'S REPORT**

There was a student performance by members of Resica Elementary School's Fourth and Fifth Grades.

Mr. William McGill, retired Director of Business Affairs was recognized for his service to the District and presented with a gift.

An information presentation was given regarding the Public Financial Management Bond Issue.

Mrs. Irene Duggins, East Stroudsburg High School - South Principal and Police Office Bogart reported regarding the School Resource Officer.

Dr. Sheryl Solow made an announcement about PSSA - J. T. Lambert Intermediate School will receive incentive funds for improved student attendance.

Mr. Douglas Arnold discussed the Special Education Plan.

A school visit by the Board to Philadelphia with The Architectural Studio representatives will take place on January

16, 2002.

The next meeting of the Budget and Finance Committee was set for January 23, 2002 at 6:00 PM in the High School - South library.

An announcement was made regarding the distribution of CEO Forum magazine.

VIII. **PUBLIC PARTICIPATION** -- Federal Programs
Title I
Title VI
Other Concerns

Mrs. Elaine Schneider, mother of Kerryn Schneider voiced concerns about student safety. Then Kerryn also spoke and said that more security should be posted in the school hallways. A PTO member also made comments on the matter.

Fran Prendergast voiced her concern about security at the North Site and specified a need for more lunch monitors. She also stated that there is a need to send a message to the student population by using immediate, strict discipline.

Sue Hartman, who has two students at J. T. Lambert Intermediate School and one student at High School - South expressed her wish to have uniforms in those buildings.

Yvette Keitt spoke on behalf of another student in the incident described by Mrs. Schneider. Solicitor Thomas Dirvonas indicated that the School Board meeting was not the proper venue for this discussion.

IX. **PERSONNEL ITEMS**

A. **Support Staff**

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the resignation, change of status, retirement, leave of absence, and/or appointment(s) to the Support Staff designated, in accordance with the approved applicable policies, procedures *[subject to proper completion of all necessary documents and obtaining all necessary positive clearances]* and contractual agreement. Motion was seconded by Bet Hays and carried unanimously, 8-0.

1. **Resignation**

<u>Name</u>	<u>Position Held</u>
a. Duroskey, Kathleen	Student Helper - High School - North Effective Date: December 14, 2001

(See page 11)

2. **Change of Status**

<u>Name</u>	<u>Position Held</u>
a. Brooks, Deborah	From full-time to part-time (900 hours minimum - Prorated) confidential secretary Superintendent's Office Hourly Rate: \$11.21 (no paid holidays) Effective Date: January 2, 2002

3. **Retirement**

Name

Position Held

- a. Albert, Marian Cafeteria Worker (part-time) -- High School - South
Effective Date: At the end of the work day on February 1, 2002

(See page 12)

4. **Leave of Absence -- in accordance with Board Policy #4242.2**

Name

Position Held

- a. Sykes, Shari Student Helper - High School - South
Effective Date: January 23, 2002
Length of Leave: Not to exceed six weeks.

(Applications for Leaves of Absence received)

5. **Appointments Regular - Subject to completion of all necessary pre-employment paperwork and obtaining all necessary positive clearances**

Name

Appointment

- a. Castaldo, Geraldine Cafeteria Worker (part-time) - North Campus
Hourly Salary: \$5.75
Effective Date: December 1, 2001
Geraldine Castaldo replaces MaryEllen Reyes who was re-assigned.
- b. Costiera, Mary Jane Instructional Aide - (ESL) - Resica Elementary (.4) - Smithfield Elementary (.6)
Annual Salary: \$12,036.00 Prorated
Effective Date: December 3, 2001
Mary Jane Costiera replaces Ellen Weinstein who was reassigned into a teaching position.
- c. Fenical, Joyce Cafeteria Worker (part-time) - North Campus
Hourly Rate: \$5.75
Effective Date: December 1, 2001
Joyce Fenical replaces Virginia Bartone who has resigned.
- d. Giannolla, Janice School Bus Driver - District
Hourly Rate: \$8.50/hour
Effective Date: November 27, 2001
Janice Giannolla replaces Emma Jean Smith who has retired.

6. **Substitute Appointments -- Subject to completion of all necessary pre-employment documents and obtaining all necessary positive clearances**

Name

Area

Address

- a. Bisbing, Nancy Cafeteria Worker P. O. Box 41
East Stroudsburg, PA 18301
- b. Czahor, Ethan CIS Technician 147 Analomink Street
East Stroudsburg, PA 18301
- c. Fields, Sharon Cafeteria Worker 1257 Chateau Drive
East Stroudsburg, PA 18301

- | | | |
|---------------------|--|---|
| d. Halterman, Grace | Cafeteria Worker | R R 5 Box 5336
East Stroudsburg, PA 18301 |
| e. Knight, Sherry | Study Hall Monitor, Instructional Aide, Student Helper, Cafeteria Aide | 198 At The Falls
Bushkill, PA 18324 |
| f. Maroney, Marina | Secretary, Cafeteria Aide, Instructional Aide | 1273 Chateau Driver
East Stroudsburg, PA 18301 |
| g. Ramos, Madeline | Student Helper | 281 Winona Lakes
East Stroudsburg, PA 18301 |

B. Revised Retirement Date

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Bet Hays to revise the effective retirement date of the following to reflect a new retirement date of October 5, 2001. Motion was seconded by William Zacharias and carried unanimously, 8-0.

Name

Position Held

- | | |
|---------------------|--|
| a. Consavo, Richard | Security Officer
Previous Retirement Date: September 28, 2001 |
|---------------------|--|

C. Professional Staff

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Roland Featherman to approve the reassignment(s), retirement(s), leave(s) of absence, of absence, tenure and/or appointments to the Professional Staff designated, in accordance with the approved applicable policies, procedures [subject to proper completion of all necessary documents, obtaining all necessary positive clearances and securing the proper instructional certificate(s)] and contractual agreement. Motion was seconded by William Zacharias and carried unanimously, 8-0.

1. Reassignments

Name

Position Held

- | | |
|------------------|---|
| a. Flatt, Sheryl | From grade two teacher to Reading Specialist (LTS) - Middle Smithfield Elementary
Effective Date: January 2, 2002 until the end of the 2001-2002 school year only.
Sheryl Flatt replaces Teresa McHugh who is on a leave. |
|------------------|---|

2. Retirement

Name

Position Held

- | | |
|---------------------|---|
| a. Huffman, Barbara | English Teacher - High School - South
Effective Date: At the end of the first semester of the 2001-2002 school year. |
|---------------------|---|

(see page 13)

3. **Leaves of Absence -- in accordance with Board Policy #4242.1**

<u>Name</u>	<u>Position Held</u>
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- | | |
|------------------|--|
| a. Valle, Carmen | Special Education Teacher - North Courtland Elementary
Effective Date: February 25, 2002
Length of Leave: Not to exceed six weeks. |
|------------------|--|

(Applications for Leaves of Absence received)

4. **Leaves of Absence -- in accordance with Board Policy #4242.2**

<u>Name</u>	<u>Position Held</u>
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- | | |
|-------------------|---|
| a. McHugh, Teresa | Reading Specialist - Middle Smithfield Elementary
Effective Date: December 3, 2001
Length of Leave: End of the 2001-2002 school year. |
|-------------------|---|

(Applications for Leaves of Absence received)

5. **Leaves of Absence -- in accordance with Board Policies #4242.1 and #4242.2**

<u>Name</u>	<u>Position Held</u>
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- | | |
|----------------------|---|
| a. Briegel, Antigoni | Grade One Teacher - Smithfield Elementary
Effective Date: January 23, 2002
Length of Leave: End of the 2001-2002 school year. |
|----------------------|---|

(Applications for Leaves of Absence received)

6. **Appointments -- Regular - Subject to completion of all necessary pre-employment paperwork and obtaining all necessary positive clearances**

<u>Name</u>	<u>Appointment</u>
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- | | |
|------------------|---|
| a. Bealer, Brett | Health/Physical Education Teacher - Middle Smithfield Elementary - (TPE)
Annual Salary: \$30,900.00 Prorated Step 1 Column 1
Effective Date: The first day of the second semester of the 2001-2002 school year.
Brett Bealer replaces Michelle Traub who has resigned. |
| b. Hubert, Erin | Special Education Teacher - Resica Elementary - (TPE)
Annual Salary: \$30,900.00 Prorated Step 1 Column 1
Effective Date: First day of the second semester of 2001-2002 school year.
Erin Hubert replaces Maria Mack who has resigned. |

(See pages 14-15)

7. **Appointments -- Long-Term Substitute - Subject to completion of all necessary pre-employment paperwork and obtaining all necessary positive clearances**

<u>Name</u>	<u>Appointment</u>
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- | | |
|------------------|--|
| a. Early, Eileen | School Nurse - Resica Elementary (LTS)
Annual Salary: \$33,810.00 prorated Step 2 Column 3
Effective Date: January 28, 2002 to the end of the first semester of the 2002-2003 school year only.
Eileen Early replaces Susan Cole who is on leave. |
|------------------|--|

- b. Reese, Rebecca
Special Education Teacher - High School - South - (LTS)
Annual Salary: \$33,025.00 Prorated Step 1 Column 6
Effective Date: First day of the second semester for the 2001-2002 school year only.
Rebecca Reese replaces Ellen Weinstein who was reassigned.
- c. Rourke, Jennifer
Special Education Teacher - Resica Elementary - (LTS)
Annual Salary: \$30,900.00 Prorated Step 1 Column 1
Effective Date: November 1, 2001 and continue until the end of the first semester of the 2001-2002 school year only
Jennifer Rourke replaces Maria Mack who has resigned.

(See pages 16-18)

8. **Appointments - Tenure in accordance with Article IX, Section 1121 of the Pennsylvania School Code**

<u>Name</u>	<u>Position and Location</u>
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- | | |
|---------------------|----------------------------------|
| a. DiGennaro, Debra | Elementary/Smithfield Elementary |
|---------------------|----------------------------------|

9. **Substitute Appointments -- Subject to completion of all necessary pre-employment documents and obtaining all necessary positive clearances**

<u>Name</u>	<u>Certification</u>	<u>Address</u>
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- | | | |
|--------------------------|---|--|
| a. Frambach, Thomas Adam | Physical Education | 41 Washington Street
East Stroudsburg, PA 18301 |
| b. Espinoza, Marilyn | Math | 1076 Pine Ridge
Bushkill, PA 18324 |
| c. Hoback, John | Emergency - All Areas | 20 White Heron Lake
East Stroudsburg, PA 18301 |
| d. Median, Sandra | Emergency - All Areas | 338 Sarah Way
East Stroudsburg, PA 18301 |
| e. Parris, Audrey E. | Emergency - All Areas | P. O. Box 573
Reeders, Pa 18352 |
| f. Patti, Michael J. | Elementary | 1412 Camelot Drive
Easton, PA 18045 |
| g. Schmidt, Aubrey | Emergency - All Areas -
Bushkill Elementary Only | 76 Jay Road
Effort, PA 18330 |

10. **Substitute Appointment -- Permanent \$75.00 Per Diem Substitute Teacher - Subject to completion of all necessary pre-employment documents and obtaining all necessary positive clearances**

<u>Name</u>	<u>Building</u>
-------------	-----------------

- | | |
|-----------------|---|
| a. Hart, Audrey | Middle Smithfield Elementary School - No Benefits |
|-----------------|---|

11. Appointment -- Homebound Instructor

<u>Name</u>	<u>Certification</u>	<u>Address</u>
a. Mullins, Shannon	Special Education	30 Eaglesmere Court East Stroudsburg, PA 18301

D. Extra Responsibility Positions

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Roland Feathermen to approve the appointments according to the 2000-2005 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association. Motion was seconded by Horace Cole and carried unanimously, 8-0.

1. Appointments for the 2001-2002 School Year

	<u>Name</u>	<u>Position</u>	<u>Salary</u>	
a.	Bozena, John	Co-supervisor Weight Room Intramurals - High School - South - first half winter season	\$16.00/hr.	<i>24 hours max.</i>
b.	Bozena, John	Co-supervisor Weight Room Intramurals - High School - South - second half winter season	\$16.00/hr.	<i>24 hours max.</i>
c.	Dennis, Marilyn	Elementary Choral Director - Smithfield Elementary	\$1,200.00	
d.	El, Elihu	Volunteer Coach - Cheerleading - High School - South	N/A	
e.	Flynn, Jackie	Mentor for Thomas Rogers - effective October 22 to the end of the 2001-2002 school year	\$425.00	<i>prorated</i>
f.	Frale, Ryan	Coach JV Baseball - High School - North	\$2,200.00	
g.	Gasdaska, Mary	Mentor - Michael Romanyshyn - effective December 3 to the end of the 2001-2002 school year	\$425.00	<i>prorated</i>
h.	Geffers, Maria	Scholastic Scrimmage Advisor - High School - North	\$1,400.00	
i.	Glaser, Kyle	Co-director Drama Musical - High School - South	\$1,200.00	<i>prorated</i>
j.	Honadel, Janis	Mentor for Jill Lever - effective 12/3/01 to the end of the 2001-2002 school year	\$425.00	<i>prorated</i>
k.	Kuchinski, Kevin	Mentor - Brett Bealer - second semester	\$425.00	<i>prorated</i>
l.	Messina, Laurie	Advisor - Ski Club Intramurals - High School - South	\$16.00/hr.	<i>48 hours max.</i>
m.	Ruhl, Steven	Co-supervisor Intramural Weight Room - High School - South - first half of winter season	\$16.00/hr	<i>24 hours max.</i>
n.	Ruhl, Steven	Co-supervisor Intramural Weight Room - High School - South - second half of winter season	\$16.00/hr	<i>24 hours max.</i>
o.	Schaller, Linda	Co-director Drama Musical - High School - South	\$1,200.00	<i>prorated</i>
p.	Stinger, Gloria	Mentor for Ellen Weinstein - effective second semester	\$425.00	<i>prorated</i>

E. Salary Placement Change Payments -- Instructional Personnel - in accordance with the 2000 through 2005 contractual agreement with the East Stroudsburg Education Association

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the following salary placement change payments be approved, in accordance with the 2000 through 2005 contractual agreement between the East Stroudsburg Area School District and East Stroudsburg Education Association. Motion was seconded by Roland Featherman and carried unanimously, 8-0.

	<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
a.	Taylor, Letitia	\$33,025.00 Step 1 Column 6	\$34,000.00 Step 1 Column 7	August 23, 2001
b.	Weinstein, Ellen	\$34,000.00 prorated Step 1 Column 7	\$39,150.00 prorated Step 5 Column 7	December 3, 2001

X. **CONTRACTS**

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Roland Featherman to approve the contracts listed for their specific services, rates and effective dates. Motion was seconded by Philip Brush and carried unanimously, 8-0.

	<u>NAME</u>	<u>SERVICE</u>	<u>RATE</u>	<u>PAYMENT FROM</u>	<u>EFFECTIVE DATE</u>
1.	Carson, Wayne	Hyper Studio I	\$100.00	TLCF Grant	December 3, 2001
2.	Carson, Wayne	Hyper Studio I	\$100.00	TLCF Grant	December 5, 2001
3.	Carson, Wayne	Hyper Studio II	\$100.00	TLCF Grant	December 10, 2001
4.	Carson, Wayne	Hyper Studio II	\$100.00	TLCF Grant	December 11, 2001
5.	Conklin, Donna	Kid Pix I	\$100.00	SAS Grant	December 4, 2001
6.	Conklin, Donna	Kid Pix II	\$100.00	SAS Grant	December 5, 2001
7.	Conklin, Donna	Kid Pix III	\$100.00	SAS Grant	December 6, 2001
8.	Conklin, Donna	Netscape Composer I	\$100.00	TLCF Grant	December 11, 2001
9.	Conklin, Donna	Netscape Composer II	\$100.00	TLCF Grant	December 13, 2001
10.	Conklin, Donna	Get a Clue	\$100.00	SAS Grant	December 10, 2001
11.	Conklin, Donna	iBook	\$100.00	SAS Grant	December 17, 2001
12.	Dickerson, Stacy	Get A Clue	\$200.0	SAS Grant	
13.	Environmental Abatement Associates, Inc.	Lead-Based Paint Testing	\$8,040.00	Bond Issue	December 10, 2001
14.	Environmental Abatement Associates, Inc.	Radon Testing for Smithfield Elementary	\$2,320.00	Bond Issue	December 10, 2001
15.	Environmental Abatement Associates, Inc.	Asbestos Project Design Services	\$8,740.00	Bond Issue	December 10, 2001
16.	Estabrook, Chris	Spanish I	\$350.00	Professional Development	November 6, 2001 - December 4, 2001
17.	Honadel, Janis	Kidspiration I	\$100.00	SAS Grant	December 5, 2001
18.	Honadel, Janis	Kidspiration II	\$100.00	SAS Grant	December 10, 2001
19.	KidsPeace Hospital	Tutoring for Student #11357 - five hours per week	\$21.00/hour \$3,780.00	District	2001-2002 School Year
20.	KidsPeace Hospital	Tutoring for Student #110261 - five hours per week	\$21.00/hour \$2,310.00	District	2001-2002 School Year
21.	Lehman-Deming, Donna	CBM/Running Record	\$150.00	Professional Development	December 3, 2001
22.	Les, Donna	Consultant to Board/Administration	\$1,575	Board Services	December 12, 2001
23.	Linne, Martha	Kidspiration I and II	\$200.00	SAS Grant	December 4, 2001
24.	Linne, Martha	Ultimate Writing & Creativity	\$100.00	Professional Development	December 5, 2001
25.	Linne, Martha	Kidspiration I	\$100.00	SAS Grant	December 11, 2001
26.	Meehan, Michael	Drug & Alcohol Awareness	\$100.00	Professional Development	October 8, 2001
27.	Milenkowic, Pat	PowerPoint	\$100.00	TLCF Grant	December 4, 2001
28.	Morgano, Jeanie	Consultation Services for	\$320.00	Special Education	August 30, 2001

		Hearing			
29.	Rose, Mary	PSSA Secondary Reading	\$100.00	Professional Development	December 13, 2001
30.	Suprys, Thomas	PSSA Elementary Reading	\$200.00	Professional Development	December 6, 2001
31.	Wescott, Shawn	iBook and Wireless Lab	\$100.00	SAS Grant	November 20, 2001
32.	Wescott, Shawn	Get a Clue	\$400.00	SAS Grant	November 28, 2001
▼TRANSPORTATION CONTRACTS ▼					
33.	Cook, Bridget	Contract Transportation	\$60.50/day	Transportation Dept.	11/19/01
34.	Croll, Sherry	Contract Transportation	\$122.41/day (M, F Only)	Transportation Dept.	11/01/01-11/14/01
35.	Croll, Sherry	Contract Transportation	\$99.06/day (T, W, Th.)	Transportation Dept.	11/01/01-11/14/01
36.	Croll, Sherry	Contract Transportation	\$100.86/day (M, F Only)	Transportation Dept.	11/15/01-11/21/01
37.	Croll, Sherry	Contract Transportation	\$81.10/day (T, W, Th.)	Transportation Dept.	11/15/01-11/21/01
38.	Croll, Sherry	Contract Transportation	\$122.41/day (M, F Only)	Transportation Dept.	11/27/01
39.	Croll, Sherry	Contract Transportation	\$99.96/day (T, W, Th.)	Transportation Dept.	11/27/01
40.	Lastra, Patricia	Contract Transportation	\$58.84/day	Transportation Dept.	11/09/01
41.	Lastra, Steve	Contract Transportation	\$225.77/day	Transportation Dept.	11/02/01-11/06/01
42.	Lastra, Steve	Contract Transportation	\$208.65/day	Transportation Dept.	11/07/01-11/08/01
43.	Lastra, Steve	Contract Transportation	\$219.11/day	Transportation Dept.	11/09/01
44.	Michael-Young, Ann	Contract Transportation	\$85.40/day	Transportation Dept.	11/05/01-11/07/01
45.	Michael-Young, Ann	Contract Transportation	\$97.73/day	Transportation Dept.	11/08/01
46.	Muti, Peter	Contract Transportation	\$279.23/day (Mondays Only)	Transportation Dept.	11/08/01
47.	Muti, Peter	Contract Transportation	\$253.26/day (T, W, Th., F)	Transportation Dept.	11/08/01
48.	Prevost, Barbara	Contract Transportation	\$152.78/day	Transportation Dept.	11/08/01
49.	Sandolo, Linda	Contract Transportation	\$151.68/day	Transportation Dept.	11/27/01
50.	Wescott, Donald	Contract Transportation	\$310.44/day	Transportation Dept.	11/07/01

XI. CONSULTATIVE SERVICES

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Roland Featherman to approve the contract for William McGill to provide consultation services in the area of Business Office operations and procedures from December 17, 2001 through January 31, 2002, for forty hours at \$60.00 per hour for a total of \$2,400.00. Motion was seconded by William Zacharias and carried unanimously, 8-0.

XII. CONFERENCE ATTENDANCE

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

A. Board Members

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the attendance of Board members at the conferences listed. Motion was seconded by Roland Featherman and carried unanimously, 8-0.

1. National School Boards Association - 62nd Conference - New Orleans, LA, April 4 -9, 2002
Roland Featherman
Philip Brush
Patrick Forney
William Zacharias

2. Pennsylvania School Boards Association - Legislative Leadership Conference - Hershey, PA -January 25-26, 2002

Roland Featherman
Robert Huffman

XIV. VARIANCE RELATIVE TO BASIC EDUCATION CIRCULAR 24 PS 7-733

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the request for variance from the requirement of the Commonwealth of PA relative to Basic Education Circular 24 PS 7-733 as it relates to the reimbursement for the alteration or renovation of any building for which reimbursement has been approved within the preceding 20 years as per the resolution presented in full. Motion was seconded by Horace Cole and carried unanimously, 8-0.

(See page 21)

XV. FIXED PERCENTAGE CATALOG DISCOUNT

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Roland Featherman to approve and participate in the Fixed Percentage Catalog Discount Program as bid and evaluated by the Intermediate Unit 20 for the period from January 1, 2002 through December 31, 2002. Motion was seconded by Philip Brush and carried unanimously, 8-0.

(See pages 22-33)

XVI. FISCAL ITEMS

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

A. Bond Payment

ACTION BY THE BOARD:

Motion was made by Philip Brush to approve the current invoices for construction and related costs associated with the Bond Issue :

2001 Bond Issue: \$21,745.55

Motion was seconded by Robert Huffman and carried unanimously, 8-0.

(See page 34)

B. Waiver of Use of Facilities Fees

ACTION BY THE BOARD:

Motion was made by Roland Featherman to approve the requests received to waive the use of facilities fees listed. Motion was seconded by Philip Brush and carried unanimously, 8-0.

Briganti Family Studio of Dance
J. M. Hill Elementary gymnasium
December 16, 2001
Benefit show for Monroe County Disaster Victims Fund

Spirit of Arts Foundation, Inc.
Lehman Intermediate auditorium
December 28-30, 2001
Kwanzaa Festival to support victims of Sierra Leone

East Stroudsburg Football Club
J. T. Lambert Intermediate gymnasium
February 2-23, 2002
Soccer practice

(See pages 35-37)

C. Budget Transfers, Payment of Bills and Treasurer's Report

ACTION BY THE BOARD:

Motion was made by Horace Cole to approve the Budget Transfers, Payment of Bills and Treasurer's Report listed in this agenda for the 2001-2002 fiscal year, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the Auditor General. Motion was seconded by Roland Featherman and carried unanimously, 8-0.

1. Budget Transfers - (See pages 38-40)
2. Payment of Bills - (See pages 41-77)
3. Treasurer's Report - (See pages 78-80)

XVII. **ADJOURNMENT** - 8:47 PM

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
December 17, 2001**

*** AGENDA - ADDENDUM***

IX. PERSONNEL ITEMS

A. Support Staff

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by William Zacharias to approve the appointments to the Support Staff designated, in accordance with the approved applicable policies, procedures *[subject to proper completion of all necessary documents and obtaining all necessary positive clearances]* and contractual agreement. Motion was seconded by Philip Brush and carried unanimously, 8-0.

5. **Appointments Regular - Subject to completion of all necessary pre-employment paperwork and obtaining all necessary positive clearances**

<u>Name</u>	<u>Appointment</u>
e. Mckelvin, Wanda	Instructional Aide - (Title I - Reading) - Middle Smithfield Elementary Annual Salary: \$12,036.00 Prorated Effective Date: December 17, 2001 through the end of the 2001-2002 school year Wanda Mckelvin replaces Raelyn Kelly who has resigned. This position is contingent upon Title I funding.

6. **Substitute Appointments -- Subject to completion of all necessary pre-employment documents and obtaining all necessary positive clearances**

<u>Name</u>	<u>Area</u>	<u>Address</u>
h. Muller, Gloria	Bus Driver	R.D.#3 Box 3216 A Stroudsburg, PA 18360

C. **Professional Staff**

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by William Zacharias to approve the leave(s) of absence, and/or appointments to the Professional Staff designated, in accordance with the approved applicable policies, procedures *[subject to proper completion of all necessary documents, obtaining all necessary positive clearances and securing the proper instructional certificate(s)]* and contractual agreement. Motion was seconded by Roland Featherman and carried unanimously, 8-0.

5. **Leaves of Absence -- in accordance with Board Policies #4242.1 and #4242.2**

<u>Name</u>	<u>Position Held</u>
b. Lombardo, Angeline	Math Teacher - High School - North Effective Date: January 25, 2002 Length of Leave: End of the 2001-2002 school year.
c. Mathiesen, Carla	German Teacher - High School - North Effective Date: February 25, 2002 Length of Leave: End of the 2001-2002 school year.

(Applications for Leaves of Absence received)

6. **Appointments -- Regular - Subject to completion of all necessary pre-employment paperwork and obtaining all necessary positive clearances**

<u>Name</u>	<u>Appointment</u>
c. Espinoza, Marilyn	Math Teacher - J. T. Lambert Intermediate - (TPE) Annual Salary: \$31,325.00 Prorated Step 1 Column 2 Effective Date: Pending completion of all paperwork. Marilyn Espinoza replaces Cecelia Curcio who has retired.

(See page 4)

9. **Substitute Appointments -- Subject to completion of all necessary pre-employment documents and obtaining all necessary positive clearances**

<u>Name</u>	<u>Certification</u>	<u>Address</u>
h. Hobson, Brenda	Emergency	223 Pocono Mt. Lake Estates Bushkill, PA 18324

11. **Appointment -- Homebound Instructor**

<u>Name</u>	<u>Certification</u>	<u>Address</u>
b. Messina, Laurie	Special Education	384 Green Road Tobyhanna, PA 18466

D. **Extra Responsibility Positions**

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by William Zacharias to approve the appointments according to the 2000-2005 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association. Motion was seconded by Philip Brush and carried unanimously, 8-0.

1. **Appointments for the 2001-2002 School Year**

	<u>Name</u>	<u>Position</u>	<u>Salary</u>
q.	Kruczek, Laurie	Assistant Varsity Girls' Soccer Coach - High School - South	\$2,600.00
r.	Pomana, Jamie	Volunteer Wrestling Coach - Lehman Intermediate	N/A

XI. **CONTRACTS**

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Roland Featherman to approve the contracts listed for their specific services, rates and effective dates. Motion was seconded by Philip Brush and carried unanimously, 8-0.

▼TRANSPORTATION CONTRACTS ▼				
Behnes, Malcolm	Contract Transportation	\$220.16/day	Transportation Department	November 15, 2001
Croll, Sherry	Contract Transportation	\$106.25/day (M&F)	Transportation Department	December 6, 2001
Croll, Sherry	Contract Transportation	\$129.59/day (T,W,Th)	Transportation Department	December 7, 2001
Kemmerer, Ernest	Contract Transportation	\$273.53/day	Transportation Department	December 6, 2001- December 7, 2001
Kemmerer, Ernest	Contract Transportation	\$285.42/day	Transportation Department	December 10, 2001
LaBadie, Gina	Contract Transportation	\$117.72/day	Transportation Department	November 27, 2001
Lastra, Patricia	Contract Transportation	\$55.66/day	Transportation Department	December 13, 2001
Lastra, Steve	Contract Transportation	\$213.79/day	Transportation Department	December 13, 2001
Moore, JoAnne	Contract Transportation	\$83.98/day	Transportation Department	December 7, 2001
Prevost, Barbara	Contract Transportation	\$154.26/day	Transportation Department	December 12, 2001

Sandolo, Linda	Contract Transportation	\$95.57/day	Transportation Department	December 6, 2001- December 7, 2001
Sandolo, Linda	Contract Transportation	\$157.46/day	Transportation Department	December 10, 2001
Webb, Susan	Contract Transportation	\$152.27/day	Transportation Department	December 5, 2001

XVII. CERTIFIED GENERAL APPRAISER

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Roland Featherman to authorize administration to contract with Thomas McKeown, Certified General Appraiser, for the appraisal of properties and/or designated sections of properties at ESHS and the James Walker property. Motion was seconded by Philip Brush and carried unanimously, 8-0.

XVIII. AWARD OF BIDS

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Roland Featherman to approve the award of bids for the purchase of a Verti-Drain # 7316 Deep Tine Aerator to Lawn & Golf Supply Company, Inc., at a cost of \$17,400.00, as the lowest responsible bidder. Motion was seconded by Horace Cole and carried unanimously, 8-0.

(See page 5)

Respectfully Submitted,

Robert C. Huffman
Board Secretary