

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
BOARD OF EDUCATION**

**REGULAR SCHOOL BOARD MEETING**

**September 19, 2011**

**Carl T. Secor Administration Center – Board Room**

**7:00 p.m.**

**Minutes**

- I. President Horace Cole called the meeting to order at 7:04 p.m. and led those present in the Pledge of Allegiance.
- II. **Members present were:** James Brunkard, Horace Cole, Robert Cooke, Robert Gress, Audrey Hocker and Robert Huffman. Douglas Freeman, Bet Hays and William Searfoss were absent.
- III. **School personnel present:** Patricia Bader, David A. Baker, Brian Borosh, Mark Brown, John Burrus, Anthony Calderone, Rick Carty, Mike Catrillo, Adam L. Cole, Robert Dilliplane, Irene Duggins, Larry Dymond, Eric Forsyth, Sarah Fries, Rachel Hazen, Kim Holcomb, Lynda Hopkins, Lisa Johnson, Gail Kulick, Sharon Laverdure, Irene Livingston, Kristin L. Lord, Fred Mill, Julia Prusik, Cara Ridner, Carolina Rodriguez, Patricia Rosado, Paul H. Schmid, Melodie Shamp, Jim Shearouse, Chris Tosh, Thomas J. Williams, Nadia Worobij and Steve Zall. Also present were: Thomas Dirvonas and Christopher Brown, Solicitors.
- IV. **Community members present:** Fred Cutuio, Eileen Featherman, Roy Horton, Margie James and Kenneth Koberlein.
- Other:** Jamie Doyle, Public Financial Management  
Jonathan Cox and Richard Wood, Rhoads & Sinon
- V. **APPROVAL OF MINUTES AND AGENDA**

**ACTION BY THE BOARD:**

Motion was made by Robert Huffman to approve the minutes for the meeting of August 15, 2011, (pages 1-65), and this agenda for September 19, 2011 (pages 1-22), as submitted, with the Board of Education reserving the right to add to the agenda, and take further action on any items raised in executive session where immediate action on such items is considered to be in the best interest of the District. Motion was seconded by Robert Cooke and carried unanimously, 6-0.

- VI. **ANNOUNCEMENT OF EXECUTIVE SESSION** -- An executive session was held this evening at 6:00 p.m. before this meeting for the purpose of discussing personnel, litigation and negotiations.
- VII. **ANNOUNCEMENTS BY THE BOARD**
- A. None
- VIII. **SUPERINTENDENT'S REPORT**

- A. Mrs. Laverdure thanked the school staff, administrators, teacher and support staff because they had probably the most challenging start of a new school year. She stated that they were geared up and ready to start but were hit by a hurricane which lead to the canceling of the first two days of school. Mrs. Laverdure stated that she never experienced this in her 38 years of education. She stated that everyone pulled together. Mrs. Laverdure stated that she would also like to personally thank the district's Emergency/Safety Committee that was literally on the road to check the roads to see where they were blocked as well as the school police that helped patrol the area which helped her make decisions in the morning. She thanked the bus drivers who had to maneuver those roads when we came back to school. Mrs. Laverdure stated that the roads had to be a challenge and she knows because she drove on those roads in her own automobile. She stated that they had excellent communication with the emergency center as well as our townships and

our borough that we all cover. Mrs. Laverdure stated that it was pretty phenomenal to get those phone calls early in the morning from the Township Supervisors and Guy Miller. She stated that she would publicly like to thank everyone.

- B. Mr. James Brunkard stated that the monthly Monroe Career & Technical Institute (MCTI) meeting went kind of as expected. He stated that they renewed the Director's contract. Mr. Brunkard stated that MCTI had a multiplicity of problems in getting their school year going but they seem to overcome them and things are going well. Mr. Gress stated that it appears that the districts of Pocono Mountain and Stroudsburg approved the change in the By Laws as far as the Operating Agreement, which is good news. He stated that his guess is that Pleasant Valley School District is voting no from the tone of their Board members. Mr. Gress stated that the main reason was that they do not want to pay their fair share. Mr. Brunkard stated that Pocono Mountain School District voted 8-1 and Stroudsburg 7-0. Mr. Gress stated that Pleasant Valley is up in the air but by their Board members, it appears that they will vote no but it should be enough to pass. Mrs. Laverdure stated that they may want to think about how they want this item discussed. Mr. Brunkard stated that their voting session is this Wednesday. He said if you know anyone on the Pleasant Valley School Board and have a chance to talk to them; it is to the good of the whole that we pass this because a lot of work went into it. Mr. Brunkard stated that it would be a shame to go back to a beginning point of this agreement. He stated that it would not bode well for the future and do a number of things that would be very positive of the passing of this. Mr. Brunkard stated that three JOC members voted at the JOC session from Pleasant Valley in support of this. He stated that now when they vote at their home Board there is nothing that says they cannot have a change of mind there. Mr. Brunkard stated that at least, to him, it seems that it is less than perfect that they would. He stated that they still have some hopes on that. Mr. Brunkard stated that they have enough of a clear majority so it is just a case of getting that 5-4 approval. He stated that he asked the solicitor if a 4 to 4 vote would carry it and the solicitor said he would get back to him on that.
- C. Ms. Hocker stated that the Colonial IU 20 meeting was primarily a welcoming them back meeting since they had July off. She stated that for the most part, the discussions were primarily about the accomplishments of the preceding year. Ms. Hocker stated that it was also about the loss of, not by death, but change of one of their key people there. She stated that it went very smoothly with no problems and no issues.
- D. Mrs. Laverdure stated that the notes for the Property/Facilities Committee meeting have been provided and the public has access to a copy by the sign-in sheet. Mr. James Brunkard stated that he would like to thank the Board members who attended the meetings. He stated that he would also like to thank Mr. Williams who not only provides us assistance in his position as Director of Custodial Services but also as secretary of the committee in providing those notes. Mr. Brunkard thanked Mr. Shearouse who really does the yeoman's work with everything that needs to be talked about. He stated that we have recommendation in place that should be a proper expenditure of money to make our schools more effective and have better space. Mr. Brunkard stated that they had somebody come in who handles the reduction of records into electronic data. He stated that going forward, they might look at that possibility. He stated that one thing that was certain that was being said was that it would be time consuming to look past the immediate problem of storage problems. Mr. Brunkard stated that we will have to deal with our containers and racks before we get around to doing electronic records. He stated that we now have a better idea of what is involved with that.
- E. Mr. Dirvonas stated that the East Stroudsburg Area School District filed an appeal from Judge Kameen's order and we are waiting for a copy of the transcript of the hearing that was held about the Porter Township Initiative. He stated that we are also waiting to hear from the State Board. Mr. Dirvonas stated that there is nothing positive or negative to report at this time.
- F. Ms. Jamie Doyle, Public Financial Management, Independent Financial Advisors to the East Stroudsburg Area School District, distributed information to the Board members. She stated that she will begin with the document with the blue cover which are the parameters of the bond sale for the Qualified Zone Academy Bonds (QZABs) that the State designated to the district. Ms. Doyle stated that these QZABs are very similar to the Qualified School Construction Bond that we did around this time last year. She stated that some highlights on page 1 include that this is a federal program and East Stroudsburg Area School District was allocated \$525,000. Ms. Doyle stated that in order to qualify, the district had to have a private equity contribution in the present value amount of 10% of the face value of our QZAB or \$52,500 which we have and allowed us to qualify. She stated that the mechanics of the QZAB is that it is a taxable bond issue so we will pay a taxable rate and receive a subsidy directly from the federal government. Ms. Doyle stated that both the rate and the subsidy will be set at the time of pricing. She stated that one example is if we pay 6.50% we receive a federal subsidy back of 5.50% for a net interest rate of 1%. Ms. Doyle stated that all three tranches previously priced have been less than 1% so this is a bit conservative. She stated that the State Public School Building Authority will be the conduit issuer just like last fall. Ms. Doyle stated that 100% of the proceeds must be spent within three years. She stated that they are not as flexible as some of the other debt borrowing that we have entered into. Ms.

Doyle stated that this should not be a problem based on our anticipated draw schedule. She stated that a maximum maturity or how many years the amortization schedule goes out, is reset by the treasury every month, so for the month of September it is 18 years and last month it was 17 years. Ms. Doyle stated that this is part of why we would need to do the parameter resolution this evening, in order to give us the flexibility to size this thing based on the allowed amortization which we won't know until October. She stated that the federal subsidy that we will receive, along with the sinking fund investment earnings, will be virtually interest free of \$525,000 which will allow us to complete our project. Ms. Doyle stated that on page 2, there are about 15 school districts that will be in the fourth tranche and they are all passing parameter resolutions just like we are considering this evening. She stated that those have to be passed by September 29 assuming that all 15 districts do that. Ms. Doyle stated that the next steps will be the credit rating process and preliminary official statement. She stated that all of our paperwork is in order to go forward with those next steps assuming we approve the resolution this evening. Ms. Doyle stated that the bonds won't be priced until late October and settlement will occur on or about November 3. She stated that on page 3 are the mechanics of how the QZAB works. Ms. Doyle stated that this is the same format as the Quality School Construction Bonds were last year. She stated that if settlement occurs on November 3, they are assuming it to be 17 years. Ms. Doyle stated that amortization could be about 14-19 years but they anticipate it will be 17 or 18 years. She stated in column 2, the end bond holder we assume gets the full principal amount back at the end of the 17<sup>th</sup> year. Ms. Doyle stated that column 3 is the 6.5% estimated taxable rate that she referred to earlier. She stated that column 4 is the interest rate we will pay every six months based on that taxable rate. Ms. Doyle stated that column 5 is the 5.5% federal reimbursable rate estimate, so in column six you will see in dollars what you get back of that interest we paid out. She stated that column 7 is our sinking fund deposit. Ms. Doyle stated that on an annual basis we will put roughly \$31,000 into this sinking fund. She stated that column 8 is important because as the money accumulates into that sinking fund, we are allowed to earn interest. Ms. Doyle stated that we are showing 2% right now and hopefully this is a conservative number as well. She stated that this is only the second time you were allowed to earn interest in a sinking fund such as this one. Ms. Doyle stated that the last time, being last fall with the Qualified School Construction Bonds. She stated that normally you don't have that opportunity on any of our other borrowings. Ms. Doyle stated, basically, what that means is in column 9, our net sinking fund deposits each year would be less than that, which is roughly \$31,000. She stated that at the end of the day, in column 14, what we pay back is just over the \$525,000 principal. Ms. Doyle stated that this is what she meant when she said it is virtually interest free. She stated that it can look different than this because we do not know either of the rates at this point and time or maximum amortization schedule; but, the parameters resolution that we are considering this evening takes all that into account and give us flexibility to size this thing, once we do know all the factors in October, when we do the pricing. Ms. Doyle stated that the last page, 4, is the actual parameter schedule that has been incorporated into the resolution and Rhoads and Sinon will go over it with us tonight. She stated that we will notice that it goes out to 2029, so we can take advantage if the maximum amortization schedule is 18 years. Ms. Doyle stated that you will notice that the parameter is \$630,000, which is more than the \$525,000 allocation. She stated that you will never, under any circumstance, issue more than \$525,000 that was allocated by the State but we just need to increase the parameter to give us flexibility to move things around when we do the final sizing. Mrs. Bader thanked the administrative team who put the application together that was submitted to PDE and was approved for this project. She stated that she was glad they were able to take advantage of the ARRA (American Recovery and Reinvestment Act) money that made this QZAB possible.

Mr. Jonathan Cox of Rhoads and Sinon stated that he and Mr. Richard Wood are here tonight to represent the district as their bond counsel. He stated that in front of the Board is a resolution that, for the record, has been advertised as required by the Local Government Unit Debt Act that authorizes the issuance of the general obligations note series A of 2011 to the State Public School Building Authority which will secure a loan agreement where the authority will loan us a portion of the funds in the composite bond issue in connection with the QZAB program that Ms. Doyle outlined. Mr. Cox stated, again, you will see it authorizes a maximum amount of \$630,000 and a maximum interest rate but, of course, this is to give the program flexibility in terms of sizing different maturities and issues. He stated that the maximum amount of the debt will actually be \$525,000. Mr. Cox stated that the \$630,000 is purely for DCED authorization purposes. He stated that it approves the form of the loan agreement, the form of the note and has the description of the capital project. Mr. Cox stated that most of the proceeds will be used in connection with equipment for the J. M. Hill Elementary School. He stated that the resolution also includes all other actions that are necessary as required by the Debt Act to have the debt lawfully incurred and approved by the Department of Community and Economic Development. Mr. Cox informed Mr. Cole that, at the appropriate time, the School Code requires a roll call vote with five affirmative votes. He invited Ms. Doyle back to the podium to speak to the Board about the timeline for this fall and other refunding opportunities and financing that we have available.

Ms. Jamie Doyle stated that the green cover handout contains other topics that she would like to go over with us for this fall. She stated that we started this discussion, she believes, at the February Board meeting. Ms. Doyle stated that page 1 has the interest rates in the market. She stated that they are basically an all time low rates just like they were around this time last year. Ms. Doyle stated that it is a very attractive time to consider the other refinancing that we

had talked about earlier this year. She stated that page 2 has the current debt summary. Ms. Doyle stated that in column 5, we can see the G.O. notes series A 2004 which is what we are considering refunding. She stated that the call date on those notes is November 15, 2011 so we have been waiting to get closer to that date to do this refunding. She stated that on page 4 it has the 2004 A Notes. Ms. Doyle stated that if you did nothing and continue to make the payments, we would pay the current rates of about 3.2%-4%. She stated that the final payment would be on November 15, 2018 because this is a relatively short issue. Ms. Doyle stated that on page 5, there is the portion of those notes that we are recommending to refund which we will notice is the long end of that issue from 2015 – 2018 maturities. She stated that on page 6, is the portion that we are not going to touch. Ms. Doyle stated that we will leave those outstanding, which are the very short end of that issue. She stated that page 8 is the important page. Ms. Doyle stated that on the refunded portion if we simply replace those old higher rates with today's lower rates on column 3, we are not extending the debt at all because we still make the final payment on November 15, 2018. She stated that just by replacing those rates, much like you refinance your home mortgage, we can generate the savings in column 10 which, based on today's interest rates, are over \$385,000 net to the school district after estimated costs of issuance and after the State gets their share of their savings as well. Ms. Doyle stated that column 10 shows how the savings will be recognized which are spread out over a couple of different fiscal years. She stated that, roughly, \$70,000 in the current year, \$94,000 in each of the three following years and \$30,000 in the 2015/2016 school year. Ms. Doyle stated that our payment will then go back to what it otherwise would have been, give or take \$1,000 or so. She stated that this refunding looks better than it did when she was here on February 28, due to the decrease in interest rate so this all worked out very well. Ms. Doyle stated that on page 10 is the last topic, which is new money. She stated that we have two options on page 10 and both are for \$2,500,000 of new money for the J. M. Hill Elementary School project. Ms. Doyle stated that in column 1, the structure is 20 years level payments. She stated that this is non-reimbursable so there is no State aid on this issue. Ms. Doyle stated that if we did the 20 year level payment, the two things that we are going to compare is total interest paid over the life and the net millage impact. She stated that with the 20 year level payments, we pay about 1.25 million dollars in interest over the life and net millage impact is .32 mills at these estimated rates. Ms. Doyle stated that when comparing option 2 it is the same \$2,500,000 but it would be utilizing wraparound debt service structure. She stated that a wraparound debt service structure means we pay very small principal portions off until some of the old debts are paid off and then we fill it in with larger principal payments. Ms. Doyle stated that the wraparound actually pays off one year earlier which is 19 years, but the district pays a lot more interest over the life, about 2.3 million dollars of interest over the life in exchange for a lower up-front millage impact which is .22 mills. Ms. Doyle stated that the wraparound back end loads the debt a little bit more in conjunction with a drop off in our old debt service. She stated that there is no right or wrong answer here because it is just a business decision and they need to know so they structure this appropriately. Ms. Doyle stated that the next two pages, 11 and 12, are just the actual back up schedules for the two structures that she just described to you. She stated that on page 13 is a sample motion for the refunding on top of the page, to give the finance team authorization to proceed and get the documents in order like we normally would. Ms. Doyle stated that she asks that we set a minimum net savings target. She stated that the historic benchmark, like as we always discussed, is 2% net savings to the school district which is about \$146,000. Ms. Doyle stated that we are well through that at today's interest rates but they won't actually be locking these rates in until the November 21, 2011 Board meeting, based on the bank qualified limits per calendar year. She stated that we do not want this to settle until January 3, 2012. She stated that on the bottom of page 13 is a sample motion for the 2.5 million dollars new money that she just described. Ms. Doyle stated that we will notice there is blank in that motion as well where she needs us to indicate option 1 or 2, meaning level payments or the wrap payment structure as she outlined. She stated that assuming we authorize the finance team to proceed, they will use the competitive internet sale process that we have historically used to lock in interest rates for us for the November 21, 2011 Board meeting for settlement on January 3, 2012.

Mrs. Bader stated that she would like to point out to the Board that the reason she did not automatically recommend a level funding is because we did not know where the index was coming in. She stated that we kind of still do not but there is an indication that it is coming in at 1.7 and she was not sure if we were going to actually need the room in the budget for this. Mrs. Bader stated that it is more costly to the district in the long run. She stated that she left the option out there for the Board to consider either way.

Mr. Brunkard stated that he is in the opinion that any school district that has a budget of \$150,000,000 annual budget and that has long term debt that is extensive, is always going to be subject to some type of refinancing. He stated not to be shortsighted about the amounts of debt that we take on at the time, that we take them on and worry about so much of the immediate impact of this 2.5 million dollar portion of our total debt but the 2.5 million dollars that we are borrowing now. Mr. Brunkard stated that if we have chance to borrow it at half the cost of the wraparound cost by substituting level payments instead of later balloon payments, that will be more costly overall. Mr. Brunkard stated that we should take the level approach because 2.5 million dollars seems like a lot of money but in a school district that is spending 150 million dollars a year and that has more than 100 million dollars in debt, it is not. He asked Mrs. Bader what our debt is now. Mrs. Bader stated that, she believes, it is 212 million dollars. Mr. Brunkard stated that to

add this on at a steady rate and at a visible rate, he does not think it is a problem. He stated that he thinks we run into more problems when we take more costly endeavors that put off the payment of debts. Mr. Brunkard stated that we should be constantly looking to reduce our debt and reduce our debt as a portion of our annual budget as well. He stated that he recommends the first option.

Mr. Gress stated, obviously, this would be less with the refunding. He stated that the net millage impact of .32 mills, if we do a refinancing, would be less than that amount. Ms. Doyle stated that is true if we elect to use the savings towards the payment. Ms. Doyle stated that the savings are a one-time up front savings over a series of years. Mr. Gress stated that it would offset it for each year for about 5-6 years which is about \$70,000 in one year. He stated that his second question is why would PFM, in the last year, not make it a balloon payment like the last two years and make it \$260,000 rather than extend it to another year. Mr. Gress stated that on page 10 in column 5, it states \$184,563 for the year 2032 but why not back it up into 2031. Ms. Doyle stated that they can do that. Mr. Gress stated that we didn't do this in other years because we stretched it out in \$5,000 increments over a number of years. Ms. Doyle stated that in column 5, there are no \$5,000 increments. She stated that they are level payments because, by State law, each issue has to be leveled to sell. Mr. Gress stated that he knows they have to be leveled but does that last year have to be. Ms. Doyle said, "No". She stated that if the Board wants it to end in 2031, then she would amortize it over the other years. Mr. Gress stated that it is only \$5,000, or something, or would we have to add it to the other years. Ms. Doyle stated that on page 11, the backup schedule, you actually make the final principal payment that is in Column 2, on November 15, 2031 of \$180,000. She stated that there are no \$5,000 principal payments in the level structure. Ms. Doyle stated that if the Board said they want to make final payment on November 15, 2030, one year earlier, she would just get rid of that \$180,000 and redistribute it amongst the other years. Mr. Gress stated that this would then jack up the other rates. Ms. Doyle said he is correct. Mr. Gress asked if this falls under our debt level as far as our cap of \$16,000,000. He stated that from the Property/Facilities Committee meetings he knows that we need money to provide for projects for things that we have to fix. Mrs. Bader stated that this is for the expanded J. M. Hill Elementary project that is coming in at about 2.3 million dollars and then the J. M. Hill roof that is about \$800,000. She stated that these are just guesses but we will use all of this money, the 2.5 million dollars towards the J. M. Hill Elementary project. Mr. Gress stated that he agrees with Mr. Brunkard in choosing option 1. He stated that last year he did not because it was a large amount of money and we were trying to avoid a huge fluctuation in the millage rate increase. Ms. Doyle stated, as reminder like they did earlier this year, the reason they are trying to do the refunding and the 2.5 million dollars of new money at the same time, is so the district can achieve economy as a scale on the cost of issuance when we can accomplish two things with one issue. Mrs. Bader stated that our next refunding is not scheduled until 2014. Ms. Doyle stated if you look back on page 2, you can see the various call dates on all of our outstanding issues. She stated that we have several call dates in 2014.

### **Public Participation**

A. None

G. Mrs. Duggins stated that it is her pleasure this evening to recognize East Stroudsburg Elementary School (ESE) and their School-wide Positive Behavior support team. She stated that they received an award from the State for their implementation of their school-wide plan. Mrs. Duggins stated that the team is here this evening and they will tell you more about their plan and their award; however, she would like to give you just a brief background. Mrs. Duggins stated that over the past three years, our schools have been developing and implementing school-wide positive behavior intervention and support plans. She stated that all elementary schools now have a plan in place and J. T. Lambert and High School South will be developing a plan this year. Mrs. Duggins stated that after they have implemented the plan for one full year, PDE sends a team in to do a fidelity check to see if the school is implementing the plan with fidelity. Mrs. Duggins stated that East Stroudsburg Elementary School was one of the first schools to develop their plan and last year PDE sent a team to evaluate them and were extremely pleased with the school. She stated that it is very rare for a school to receive this award after one year. Mrs. Duggins stated that it typically would take three years for a school to receive this award. She stated that ESE is now a model school and PDE is now sending people to the school. Mrs. Duggins stated that she believes ESE had a visit from them this summer. Mrs. Livingston stated that ESE has been identified as a distinguished school due in large part to their school-wide positive behavior team and all of their hard work and efforts to implement this program. She asked the team to come forward. Mrs. Laverdure asked them to introduce themselves. They were as follows: Rachel Hazen, Lisa Johnson, Julia Prusik, Cara Ridner, Sarah Fries, Chris Tosh and Adam Cole. Ms. Hazen stated that the program started with a first grade teacher who read her students the book, Have You Filled Your Bucket Today, A Guide to daily happiness for kids. She stated that a first grade teacher read this book to her students and the students loved it. Ms. Hazen stated that the teacher then told the guidance counselors and they started reading the book. She stated that, in the book, it tells us that everyone has an invisible bucket (the kids, their mom, their dad and even their dog). Ms. Hazen stated that in the invisible bucket, it holds your self-esteem and throughout your day people can be bucket fillers by doing and saying nice things to you. She stated that there are also bucket dippers. Ms. Hazen stated that these are the

people that don't say nice things to you, hurt your feelings or maybe ignore you. She stated that at ESE, they are trying to teach their students to be bucket fillers. Ms. Hazen stated that this is the whole premise of their school-wide positive behavior. Mrs. Duggins stated that ESE received a banner from the State that says: 2010/2011 School-Wide Positive Behavior Interventions and Supports in Recognition of Fidelity of Implementation at the Universal Level-East Stroudsburg Elementary School. She stated that the State came in and interviewed teachers and students and everybody had to have a common understanding. Mrs. Duggins stated that it is quite an accomplishment and they are proud of the team and everyone involved. Mrs. Laverdure thanked and congratulated them.

Mr. Cole stated that the Board Policy to be considered for approval at the October 17, 2011, Board Meeting is available for review in the Superintendent's Office on any District business day from 7:45 a.m. to 3:45 p.m. He stated that the policy being considered is #611 Purchases Budgeted (see pages A1-A2). Ms. Hocker stated that she does not have the policy with her but she did see it in her packet last week. She stated that she noticed that she is on the policy committee but she was not made aware of the fact that the policy was being put in place and she is not sure in what meeting this happened. Mrs. Laverdure stated that it is for review and she was the only one that received that policy with instructions to call if they have any questions. Mrs. Laverdure stated that Mr. Searfoss was not able to meet at this time due to some personal issues. Ms. Hocker stated that the question that she has is that, apparently, this policy came in and there was discussion and since she is on the committee, she should have been made aware of when it was. Mrs. Laverdure stated that there has been no discussion on this policy because it is in 30-day review at this time. Ms. Hocker asked why do we have a committee. Mrs. Laverdure stated that we have a committee to review policies that they wish to review. She stated that they have had this dialogue that when she has any questions she and Mr. Searfoss are more than welcome to come with her as well as other folks, just like when she attends the Property/Facilities Committee meetings. Ms. Hocker stated that she attends because she is on that committee and she is not trying to be confrontational but she is trying to get clarification. She stated that if there is a committee, then a committee is usually where they come together to discuss policy. Ms. Hocker stated that it is actually the responsibility of the Board to put forth policy. She stated that if you have a specific policy committee, that committee should meet. Ms. Hocker stated that she sees Mr. Searfoss, the two solicitors, Mrs. Laverdure and herself on the committee and she is almost receiving it like everybody else. Ms. Hocker stated that if there is a committee, she would like for that committee to meet so that they can discuss these policies. Mrs. Laverdure stated that she will get some dates before the next Board meeting to discuss this policy. Ms. Hocker stated this policy and the rest. She stated that if this is a regular committee, they should be meeting regularly. Mrs. Laverdure asked if she means when we have policies to review, correct. Ms. Hocker said, "Yes", because they come almost every month and she sees them in the Board book. She stated that she is on that committee, she is never there and she is very concerned about this.

- IX. PUBLIC PARTICIPATION -- Federal Programs  
Title I  
Title VI  
Other Concerns

A. None

X. PERSONNEL ITEMS

A. Uncompensated Leave – In accordance with School Board Policy #539

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

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**ACTION BY THE BOARD:**

Motion was made by Robert Cooke to approve the extension of an uncompensated leave for the support staff designated in accordance with the approved applicable policies, procedures and contractual agreement. Motion was seconded by Robert Huffman and carried unanimously, 6-0.

- a. Marvin, Gary Maintenance I Worker (2<sup>nd</sup> shift) - Maintenance Department  
Effective Date: March 22, 2011  
Length of Leave now through: September 23, 2011

(Requests received)

## B. Support Staff

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

### **ACTION BY THE BOARD:**

Motion was made by Audrey Hocker to approve the resignations, change of status, reassignments, leaves of absence, workday hour change and appointments to the support staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Robert Cooke and carried unanimously, 6-0.

#### 1. Resignations

<b>Name</b>	<b>Position Held</b>
a. Flotz, Patricia	Instructional Aide – Lehman Intermediate Effective Date: at the end of the workday on September 1, 2011.
b. Garcia, Gladys	Instructional Aide – East Stroudsburg Elementary Effective Date: August 23, 2011
c. Hudson, Claudette	Instructional Aide (Reading) – Bushkill Elementary Effective Date: August 23, 2011
d. Justiniano, Edward	Custodian (1 <sup>st</sup> shift) – East Stroudsburg Elementary Effective Date: at the end of the workday on August 22, 2011.
e. Petrancosta, Linda	Student Helper - High School North Effective Date: August 28, 2011
f. Romeo, Melissa	Bus Driver - Transportation Effective Date: August 10, 2011
g. Rivera, Ruben	Custodian (3 <sup>rd</sup> shift) – High School South Effective Date: at the end of the workday on August 27, 2011.
h. Valedofsky, Jennifer	Student Helper – J. T. Lambert Intermediate Effective Date: August 22, 2011

(See pages 23-30)

#### 2. Change of Status

<b>Name</b>	<b>Appointment</b>
a. Bianco, Ellen	From: Student Helper – J. M. Hill Elementary To: Temporary Instructional (Reading) Aide - Bushkill Elementary Effective Date: August 24, 2011 through the last teacher day of the 2011-2012 school year only. Ellen will return to her student helper position for the 2012-2013 school year. Hourly Rate: \$13.97 This temporary new position is fully funded by Title I – School Improvement.

### 3. Reassignments

<b>Name</b>	<b>Appointment</b>
a. Bartholomew, Kara	From: Student Helper – High School South To: Student Helper - Smithfield Elementary Effective Date: August 31, 2011 This position is being reassigned due to student needs. This position is fully funded by ACCESS.
b. Botke, Beth	From: Student Helper – Resica Elementary To: Student Helper - J. M. Hill Elementary Effective Date: August 31, 2011 Due to student’s school reassignment.
c. Brown, Tyeace	From: Student Helper – J. T. Lambert Intermediate To: Student Helper – High School South Effective Date: August 31, 2011 Tyeace replaces Jennifer Valedofsky who resigned.
d. Butz, Connie	From: Student Helper – Bushkill Elementary To: Student Helper - Smithfield Elementary Effective Date: August 31, 2011 This position is being reassigned due to student needs.
e. Cali, Charlotte	From: Student Helper – Lehman Intermediate To: Student Helper - Bushkill Elementary Effective Date: August 31, 2011 This position is being reassigned due to student needs.
f. Eilers, Deborah	From: Student Helper – Smithfield Elementary To: Student Helper - J. T. Lambert Intermediate Effective Date: August 31, 2011 Due to student’s school reassignment.
g. Finn, Kelly	From: Student Helper – Resica Elementary To: Student Helper - Smithfield Elementary Effective Date: August 31, 2011 This position is being reassigned due to student needs.
h. Harris, Marianne	From: Student Helper – East Stroudsburg Elementary To: Student Helper - J. T. Lambert Intermediate Effective Date: August 31, 2011 Due to student’s school reassignment.
i. Henry, Judy	From: Student Helper – J. T. Lambert Intermediate To: Student Helper – J. M. Hill Elementary Effective Date: August 31, 2011 This position is being reassigned due to student needs.
j. Hussein, Bibi	From: Student Helper – Resica Elementary To: Student Helper - J. T. Lambert Intermediate Effective Date: August 31, 2011 Due to student’s school reassignment.





**4. Leaves of Absence - In accordance with School Board Policy #535**

<b>Name</b>	<b>Position Held</b>
a. Figueroa, Anthony	Custodian (2 <sup>nd</sup> shift) – North Campus Effective Date: August 29, 2011 Length of Leave: October 7, 2011
b. Gaggero, Janet	Bus Driver - Transportation Effective Date: October 4, 2011 Length of Leave: November 15, 2011
c. Justiniano, Edward	Custodian (1 <sup>st</sup> shift) – East Stroudsburg Elementary Effective Date: August 17, 2011 Length of Leave: August 22, 2011
d. Miller, Linda	Bus Driver - Transportation Effective Date: August 17, 2011 Length of Leave: six weeks

(Applications for Leave of Absence received)

**5. Leaves of Absence (date changes) - In accordance with School Board Policy #535**

<b>Name</b>	<b>Position Held</b>
a. Lear, Debra	Student Helper - High School South Effective Date: May 13, 2011 Length of Leave now through: October 3, 2011
b. Smith, Thomas	Custodian (1 <sup>st</sup> shift) - Smithfield Elementary Effective Date: July 26, 2011 Length of Leave now through: September 16, 2011

**6. Appointments - Regular**

<b>Name</b>	<b>Appointment</b>
a. Kelly, Karen	Cafeteria Aide (Step 1) – East Stroudsburg Elementary Hourly Rate: \$10.53 Effective Date: August 31, 2011 Karen replaces Maria Bhagwat who resigned.
b. Nagele, Michael	Custodian (3 <sup>rd</sup> shift) (Step 1) - J. T. Lambert Intermediate Hourly Rate: \$12.73 (plus \$.50/per hour shift differential) Effective Date: August 22, 2011 Michael replaces Jeffrey Temple who resigned.
c. Touma, Denise	Cafeteria Aide (Step 1) – East Stroudsburg Elementary Hourly Rate: \$10.53 Effective Date: August 31, 2011 Denise replaces Eileen Baliatico who resigned.

- d. Vazquez, Robert  
Custodian (1<sup>st</sup> shift) (Step 1) - East Stroudsburg Elementary  
Hourly Rate: \$12.73  
Effective Date: September 20, 2011  
Robert replaces Edward Justiniano who resigned.

**7. Appointments – Long Term Substitutes**

- | <b>Name</b>        | <b>Appointment</b>   |
|--------------------|--|
| a. Getting, Jamie  | Instructional Aide (Step 1) – Middle Smithfield Elementary (LTS)<br>Hourly Rate: \$13.97<br>Effective Date: September 19, 2011 through November 11, 2011 only.<br>Jamie replaces Mariaelena Melchiorre who was temporarily reassigned. |
| b. Miller, Lorette | Instructional Aide (Step 1) – Lehman Intermediate (LTS)<br>Hourly Rate: \$13.97<br>Effective Date: August 24, 2011 though the last teacher day of the 2011-2012 school year only.<br>Lorette replaces Evelyn Aquino who is on a leave. |

**8. Appointments – Temporary**

- | <b>Name</b>                  | <b>Appointment</b>  |
|------------------------------|---|
| a. Bellis, Sean              | Temporary Instructional (Reading) Aide (Step 1) – Bushkill Elementary<br>Hourly Rate: \$13.97<br>Effective Date: August 24, 2011 though the last teacher day of the 2011-2012 school year only.<br>This temporary new position is fully funded by Title I – School Improvement. |
| b. Conforti, Susan           | Temporary Student Helper (Step 1) - Resica Elementary<br>Hourly Rate: \$10.71<br>Effective Date: August 31, 2011 through the last student day of the 2011-2012 school year only.<br>This position is being reassigned due to student needs.                                     |
| c. Degraffenreid, Jacqueline | Temporary Student Helper (Step 1) - High School North<br>Hourly Rate: \$10.71<br>Effective Date: September 20, 2011 through the last student day of the 2011-2012 school year only.<br>Jacqueline replaces Linda Petrancosta who resigned.                                      |
| d. French, Diane             | Temporary Instructional (Reading) Aide (Step 1) – Bushkill Elementary<br>Hourly Rate: \$13.97<br>Effective Date: August 31, 2011 though the last teacher day of the 2011-2012 school year only.<br>Diane replaces Claudette Hudson who resigned.                                |
| e. Hinds, Yira               | Temporary Student Helper (Step 1) - Smithfield Elementary<br>Hourly Rate: \$10.71<br>Effective Date: August 24, 2011 through the last student day of the 2011-2012 school year only.<br>Due to student needs.   |

- f. Justiniano, Edward  
 Temporary Student Helper (Step 1) - East Stroudsburg Elementary  
 Hourly Rate: \$10.71  
 Effective Date: August 24, 2011 through the last student day of the 2011-2012 school year only.  
 This position will be fully funded by ACCESS.
- g. Keller, Mary  
 Temporary Instructional Aide (Step 1) – Lehman Intermediate  
 Hourly Rate: \$13.97  
 Effective Date: October 3, 2011 though the last teacher day of the 2011-2012 school year only.  
 Mary replaces Patricia Flotz who resigned.
- h. Kuse, Rebecca  
 Temporary Instructional Aide (Step 1) – J. T. Lambert Intermediate  
 Hourly Rate: \$13.97  
 Effective Date: August 24, 2011 though the last teacher day of the 2011-2012 school year only.  
 Rebecca replaces Mary Barlieb who retired.
- i. Lasewicz, Kimberly  
 Temporary Student Helper (Step 1) - Smithfield Elementary  
 Hourly Rate: \$10.71  
 Effective Date: September 14, 2011 through the last student day of the 2011-2012 school year only.  
 This position is being reassigned due to student needs.
- j. Marabell, Wynne  
 Temporary Instructional Aide (Step 1) – East Stroudsburg Elementary  
 Hourly Rate: \$13.97  
 Effective Date: August 31, 2011 though the last teacher day of the 2011-2012 school year only.  
 Wynne replaces Nilsa Rivera who resigned.
- k. Mazlo, Laura  
 Temporary Student Helper (Step 1) - East Stroudsburg Elementary  
 Hourly Rate: \$10.71  
 Effective Date: August 24, 2011 through the last student day of the 2011-2012 school year only.  
 This position is being reassigned due to student needs.
- l. Miles, Teri  
 Temporary Student Helper (Step 1) - Bushkill Elementary  
 Hourly Rate: \$10.71  
 Effective Date: September 6, 2011 through the last student day of the 2011-2012 school year only.  
 Teri replaces Connie Butz who was reassigned.
- m. Munch, Laura  
 Temporary Instructional (Reading) Aide (Step 1) – Middle Smithfield Elementary  
 Hourly Rate: \$13.97  
 Effective Date: August 31, 2011 though the last teacher day of the 2011-2012 school year only.  
 Laura replaces Kristy Denico who resigned.
- n. Prevost, Toni Ann  
 Temporary Student Helper (Step 1) - Smithfield Elementary  
 Hourly Rate: \$10.71  
 Effective Date: August 31, 2011 through the last student day of the 2011-2012 school year only.  
 Due to student needs.

- o. Williams, Sean  
 Temporary Student Helper (Step 1) - East Stroudsburg Elementary  
 Hourly Rate: \$10.71  
 Effective Date: August 31, 2011 through the last student day of the 2011-2012 school year only.  
 This position is being reassigned due to student needs.

**9. Workday Hour Change**

<b>Name</b>	<b>Position</b>	<b>From:</b>	<b>To:</b>	<b>Effective</b>
a. Gargan, Michael	Bus Driver	6 hour	8 hour	8/31/11

**10. Substitute Appointments**

<b>Name</b>	<b>Position</b>
a. Baran, Louise	Cafeteria Aide, Cafeteria Worker, Instructional Aide, Student Helper, Student Hall Monitor
b. Bird, Brian	School Police Officer
c. Cavanaugh, Jeanne	Cafeteria Aide, Cafeteria Worker, Secretary
d. Cohen, Nicole	Instructional Aide
e. Conforti, Helen	Cafeteria Worker
f. Degraffenreid, Jacqueline	Instructional Aide
g. DeJesus, Bernice	Instructional Aide, Secretary, Student Helper, Student Hall Monitor, Study Hall Monitor
h. DeNardo, Samantha	Instructional Aide
i. Facyson, Richard	Custodian
j. Frailey, Kristen	Instructional Aide
k. Fuller, Jeanine	Cafeteria Aide, Cafeteria Worker, Instructional Aide, Secretary, Student Hall Monitor
l. Glatt-Kitt, Jacquelyn	Cafeteria Aide, Cafeteria Worker, Instructional Aide, Secretary, Student Helper, Student Hall Monitor
m. Gould, Maria	Cafeteria Aide, Cafeteria Worker, Secretary, Student Helper
n. Johnson, Equania	Cafeteria Aide, Cafeteria Worker, Student Hall Monitor
o. Justiniano, Edward	Cafeteria Aide, Cafeteria Worker, Custodian, Instructional Aide, Secretary, Student Helper, Student Hall Monitor, Study Hall Monitor
p. LaFemina-Adams, AnnMarie	Instructional Aide, Secretary, Student Helper, Student Hall Monitor, Study Hall Monitor
q. Lasewicz, Kimberly	Cafeteria Aide, Instructional Aide, Student Helper
r. Mclean-Moorer, Taisha	Cafeteria Aide, Cafeteria Worker, Instructional Aide, Student Helper, Student Hall Monitor
s. Olsen, Christine	Cafeteria Aide, Cafeteria Worker, Student Hall Monitor, Study Hall Monitor
t. Robilotta, Richard	Cafeteria Aide, Cafeteria Worker, Instructional Aide, Student Helper, Student Hall Monitor, Study Hall Monitor
u. Shapskinsky, Michael	School Police Officer

**C. Professional Staff – Uncompensated Leave**

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

\_\_\_\_\_

**ACTION BY THE BOARD:**  
 Motion was made by James Brunkard to approve the uncompensated leave for the professional staff designated in accordance with the approved applicable policies, procedures and contractual agreement. Motion was seconded by Audrey Hocker and carried unanimously, 6-0.

**1. Uncompensated Leave of Absence - In Accordance with School Board Policy #439**

<b>Name</b>	<b>Position Held</b>
-------------	----------------------

- |                   |  |
|-------------------|--|
| a. Oakes, Heather | Library Science teacher – East Stroudsburg Elementary<br>Effective Date: October 3, 2011<br>Length of Leave through: February 15, 2012 |
|-------------------|--|

(Request received)

**D. Professional Staff**

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

\_\_\_\_\_

**ACTION BY THE BOARD:**

Motion was made by Robert Huffman to approve the leaves of absence, appointments, tenure and salary changes to the professional staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by James Brunkard and carried unanimously, 6-0.

**1. Leave of Absence (date change) - In Accordance with School Board Policy #435 & Child Rearing Leave**

<b>Name</b>	<b>Position Held</b>
-------------	----------------------

- |                    |  |
|--------------------|--|
| a. Lamoreux, Erica | Grade 4 teacher – Middle Smithfield Elementary<br>Effective Date Now: September 14, 2011<br>Length of Leave through: January 1, 2012 |
|--------------------|--|

**2. Leave of Absence - In Accordance with School Board Policy #435**

<b>Name</b>	<b>Position Held</b>
-------------	----------------------

- |                    |  |
|--------------------|--|
| a. McCormick, Cara | Special Education teacher – J. T. Lambert Intermediate<br>Effective Date: September 26, 2011<br>Length of Leave: six weeks |
|--------------------|--|

(Application for Leave of Absence received)

**3. Appointments - Regular**

<b>Name</b>	<b>Appointment</b>
-------------	--------------------

- |                 |  |
|-----------------|--|
| a. Kerr, Kira   | Chemistry teacher – High School North (TPE)<br>Salary: \$43,885.00 (Step 3 Column 7)<br>Effective Date: August 24, 2011<br>Kira replaces David Pilz who resigned.  |
| b. Klock, Danae | Guidance Counselor – Lehman Intermediate (TPE)<br>Salary: \$42,865.00 (Step 1 Column 7)<br>Effective Date: August 24, 2011<br>This position includes an additional eleven (11) supplemental days for the 2011-2012 fiscal year.<br>Danae replaces Monica Fogelsanger who resigned. |

(See pages 31-32)

**4. Appointment (date change) - Long Term Substitute**

<b>Name</b>	<b>Appointment</b>
a. Guckin, Jessica	Grade 4 teacher – Middle Smithfield Elementary (LTS) Salary: \$39,702.00, prorated (Step 1 Column 1) Effective Date Now: September 14, 2011 through December 22, 2011 only. Jessica replaces Erica Lamoreux who is on a leave.

**5. Appointments - Long Term Substitute**

<b>Name</b>	<b>Appointment</b>
a. Dreisbach, Ashley	Kindergarten teacher – Smithfield Elementary (LTS) Salary: \$42,865.00, prorated (Step 1 Column 7) Effective Date: September 6, 2011 through the last teacher day of the 2011-2012 school year only. This temporary new position replaces the unfilled part-time positions of Jessica Billello and Catherine Parnell.
b. Lakatos, Vincent	Social Studies teacher – High School South (LTS) Salary: \$39,702.00, prorated (Step 1 Column 1) Effective Date: August 24, 2011 through the end of the first semester of the 2011-2012 school year only. Vincent replaces Lawrence Gasda who is on a leave.
c. Pepper, Sherry	Reading teacher – J. T. Lambert Intermediate (LTS) Salary: \$42,865.00 (Step 1 Column 7) Effective Date: August 24, 2011 through the last teacher day of the 2011-2012 school year only. Sherry replaces Kristin Lord who was temporarily reassigned. This position was moved due to student needs.
d. Sorrentino, Jaymie	Grade 1 teacher – East Stroudsburg Elementary (LTS) Salary: \$40,163.00, prorated (Step 1 Column 2) Effective Date: August 24, 2011 through November 18, 2011 only. Jaymie replaces Eleni Angelopoulos who is on a leave.
e. Zamorski, Fredrick	Grade 5 teacher – East Stroudsburg Elementary (LTS) Salary: \$40,569.00 (Step 1 Column 3) Effective Date: August 24, 2011 through the last teacher day of the 2011-2012 school year only. Fredrick replaces Adam Cole who was temporarily reassigned.

(See pages 33-37)

**6. Tenure in accordance with Article IX, Section 1121 of Pennsylvania School Code**

	<b>Last Name</b>	<b>First Name</b>	<b>Certification</b>	<b>Location</b>
a.	Pino	Krystal	Elementary	Middle Smithfield Elementary

**7. Salary Changes**

	<b>Name</b>	<b>From</b>	<b>To</b>	<b>Effective</b>
a.	Lowe, Deatrice	\$52,638.00 (Step 8 Col. 5)	\$54,066.00 (Step 8 Col. 7)	8/24/11
b.	Nicoletta, Anna	\$45,818.00, prorated (Step 6 Col. 5)	\$46,247.00, prorated (Step 6 Col. 6)	12/23/10
c.	Nicoletta, Anna	\$52,638.00 (Step 7 Col. 5)	\$53,072.00 (Step 7 Col. 6)	8/24/11

## 8. Substitute Appointments

Name	Certification
a. Ames, Karen	Elementary
b. Becker, Jennifer	Elementary, English, ESL
c. Bratcher II, James	Earth and Space Science
d. Cohen, Nicole	(em) all areas
e. Degraffenreid, Jacqueline	(em) all areas
f. DeJesus, Bernice	(em) all areas
g. DeNardo, Samantha	Elementary, ESL
h. Frailey, Kristen	Elementary, Special Education, Mid-Level Math, Mid-Level English
i. Hyatt, Cumeshia	Elementary (NJ)
j. Jorgenson, Dawn	Elementary
k. Kaelin, Jennifer	Elementary (Intern certificate)
l. Mauro, Samantha	Elementary (NY)
m. Miller, Lorette	(em) all areas
n. Miszler, Karri	Elementary
o. Przybylski, Anna	Math
p. Robilotta, Richard	(em) all areas
q. Singer, Ashley	(em) all areas
r. Spaar, Jesse	(em) all areas
s. Stankukenas, Christopher	(em) all areas
t. Thompson, Declan	Social Studies
u. Williams, Rachael	Health & Physical Education
v. Ziegler, Jillian	Guidance Counselor

## E. Extra Responsibility Positions

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

### **ACTION BY THE BOARD:**

Motion was made by Robert Cooke to approve the rescissions and appointments according to the 2010-2013 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association. Motion was seconded by Robert Huffman and carried unanimously, 6-0.

### 1. Rescissions

Name	Subject
a. DeLong, Jennifer	Virtual Academy Facilitator - Environmental Science
b. DeLong, Jennifer	Virtual Academy Facilitator - Environmental Science CP
c. Gasda, Lawrence	Social Studies Department Chairperson – High School South
d. Johnson, Frank	Intramural Basketball Advisor – J. T. Lambert Intermediate
e. Peeke, Lachlan	Football Assistant Coach - J. T. Lambert Intermediate
f. Pellington, Lauren	Girls' Basketball Assistant Coach – Lehman Intermediate
g. Zannella, Ann	Freshman Class Advisor – High School South

(See pages 38-43)

### 2. Appointments for the 2010-2011 School Year

	Last Name	First Name	Position	School	Salary
a.	Shamp	Melodie	Summer Band Advisor	Smithfield Elementary	\$28.00/hour (39 hours)



### 3. Mentor Appointments for the 2011-2012 School Year

	Last Name	First Name	Position	Location	Rate
1.	Breiner	Robert	Mentor for Ryan Leitch (through the end of the 3 <sup>rd</sup> marking period)	High School South	\$606.00 (prorated)
2.	Calpin	Maryann	Mentor for Sherry Pepper	J. T. Lambert Intermediate	\$606.00
3.	Early	Eileen	Mentor for Deborah Corson (effective 9/12/11)	East Stroudsburg Elementary	\$606.00 (prorated)
4.	Finley-Welsh	Susan	Mentor for Taryn Fleck (through 1/31/12)	Resica Elementary	\$606.00 (prorated)
5.	Koch-Rutkowsky	Francesca	Mentor for Ryan Loughren	J. T. Lambert Intermediate	\$606.00
6.	Reichert	Eric	Mentor for Danae Klock	Lehman Intermediate	\$606.00
7.	Schultz	Cathleen	Mentor for Sarah Adams	J. M. Hill Elementary	\$606.00
8.	Thurber	Peggy	Mentor for Fredrick Zamorski	East Stroudsburg Elementary	\$606.00
9.	Tobin	Snoann	Mentor for Jessica Guckin (effective 9/14/11 to 12/22/11)	Middle Smithfield Elementary	\$606.00 (prorated)
10.	Yohe	Zahra	Mentor for Priscilla Villa (through 1/31/12)	East Stroudsburg Elementary	\$606.00 (prorated)

### 4. Appointments for the 2011-2012 School Year

	Last Name	First Name	Position	Building	Rate
1.	Berryman	John	Baseball Head Coach	Lehman Intermediate	\$2,096.76
2.	Bukoski	Gary	Detention Supervisor	J. T. Lambert Intermediate	\$28.28/hour
3.	Burlein-Pitz	Carrie	Intramural Homework Advisor 1st semester (shared position)	Bushkill Elementary	\$23.23/hour (48 hour maximum split between all advisors)
4.	Burlein-Pitz	Carrie	Intramural Homework Advisor 2nd semester (shared position)	Bushkill Elementary	\$23.23/hour (48 hour maximum split between all advisors)
5.	Coffman	Adam	Social Studies Department Co-Chairperson	High School South	\$3,809.72 (prorated)
6.	Covart	Maureen	Substitute for Intramural Peer Math and Reading Advisor (1st semester)	East Stroudsburg Elementary	\$23.23/hour (48 hour maximum split between all advisors)
7.	De Leon	Karla	Computer Assistant	High School North	\$909.00
8.	DeRenzis	Sandra	Freshman Class Co-Advisor	High School South	\$1,171.60 (prorated)
9.	Ecenbarger	Debra	Sophomore Class Co-Advisor	High School South	\$1,171.60 (prorated)
10.	Falzone	Hollie	Health & Fitness Club Advisor	Bushkill Elementary	\$1,079.69
11.	Falzone	Robert	Science Fiction Club Advisor	Bushkill Elementary	\$1,079.69
12.	Fleck	Taryn	Intramural Student Council Advisor	Resica Elementary	\$23.23/hour (24 hour maximum)
13.	Fodness	Peter	Intramural Boys' Soccer Co-Advisor	High School South	\$23.23/hour (48 hour maximum between 2 advisors)
14.	Fodness	Peter	Intramural Girls' Soccer Co-Advisor	High School South	\$23.23/hour (48 hour maximum between 2 advisors)
15.	Freed	Nicole	Art Club Advisor	J. T. Lambert Intermediate	\$1,079.69
16.	Hall	Rebecca	Detention Supervisor	High School North	\$28.28/hour
17.	Hall	Rebecca	Junior Class Advisor	High School North	\$1,262.50
18.	Jablonski	Alison	Detention Supervisor	Bushkill Elementary	\$28.28/hour
19.	Jablonski	Alison	Intramural Homework Advisor 1st semester (shared position)	Bushkill Elementary	\$23.23/hour (48 hour maximum split between all advisors)

	<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Building</b>	<b>Rate</b>
20.	Jablonski	Alison	Intramural Homework Advisor 2nd semester (shared position)	Bushkill Elementary	\$23.23/hour (48 hour maximum split between all advisors)
21.	Jagger	Darlene	Fitness Club Co-Advisor	J. T. Lambert Intermediate	\$1,079.69 (prorated)
22.	Johnson	Frank	Intramural Basketball Co-Advisor	J. T. Lambert Intermediate	\$23.23/hour (48 hour maximum between advisors)
23.	Kean	Ashley	Intramural Softball Tri-Advisor	High School North	\$23.23/hour (48 hour maximum between advisors)
24.	Keller	Elhannan	Choral Director	Smithfield Elementary	\$1,704.88 (plus \$250 longevity stipend)
25.	Kennedy	Kevin	Intramural Weight Room Co-Supervisor (fall)	High School North	\$23.23/hour (48 hour maximum between advisors)
26.	Kirkwood	Arlene	Environmental Club Co-Advisor	Smithfield Elementary	\$1,079.69 (prorated)
27.	Kirkwood	Arlene	Science Olympiad Club Co-Advisor	Smithfield Elementary	\$1,079.69 (prorated)
28.	Kirschner	Karen	Sophomore Class Co-Advisor	High School South	\$1,171.60 (prorated)
29.	Krumanocker	James	Art Club Advisor	Bushkill Elementary	\$1,079.69
30.	Krumanocker	James	Intramural Homework Advisor 1st semester (shared position)	Bushkill Elementary	\$23.23/hour (48 hour maximum split between all advisors)
31.	Krumanocker	James	Intramural Homework Advisor 2nd semester (shared position)	Bushkill Elementary	\$23.23/hour (48 hour maximum split between all advisors)
32.	Libby	Tina	Computer Assistant	Bushkill Elementary	\$909.00
33.	Libby	Tina	Yearbook Club Co-Advisor	Bushkill Elementary	\$1,079.69 (prorated)
34.	Libby	Tina	Young Authors Club Co-Advisor	Bushkill Elementary	\$1,079.69 (prorated)
35.	Libecap	Charles	Intramural Math Homework Co-Advisor	Lehman Intermediate	\$23.23/hour (48 hour maximum between 2 advisors)
36.	Lupinacci	Tina	Intramural Spring Sports Co-Advisor	Smithfield Elementary	\$23.23/hour (48 hour maximum between 2 advisors)
37.	Martin	Zachary	Detention Supervisor	Smithfield Elementary	\$28.28/hour
38.	McGovern	Theresa	Environmental Club Co-Advisor	Smithfield Elementary	\$1,079.69 (prorated)
39.	McGovern	Theresa	Science Olympiad Club Co-Advisor	Smithfield Elementary	\$1,079.69 (prorated)
40.	Metzgar	Shannon	Student Council Tri-Advisor	Lehman Intermediate	\$1,592.77 (split between 3 advisors)
41.	Peters	Joanne	Substitute Peer Math and Reading Intramural Advisor (1st semester)	East Stroudsburg Elementary	\$23.23/hour (48 hour maximum split between all advisors)
42.	Plytage	Michael	Chess Team Coach	High School North	\$1,603.88
43.	Plytage	Michael	Intramural Chess Advisor	High School North	\$23.23/hour (48 hour maximum)
44.	Rambone	Kelly	Detention Supervisor	High School North	\$28.28/hour
45.	Randall	Steven	Intramural Lego Advisor	Bushkill Elementary	\$23.23/hour (48 hour maximum)
46.	Reichl	Jeffrey	Intramural Weight Room Co-Supervisor (fall)	High School North	\$23.23/hour (48 hour maximum between advisors)
47.	Remsnyder	Devon	Intramural Spring Sports Co-Advisor	Smithfield Elementary	\$23.23/hour (48 hour maximum between 2 advisors)
48.	Riley	Kimberly	Intramural Grade 4 Peer Math and Reading Co-Advisor (1st semester)	East Stroudsburg Elementary	\$23.23/hour (48 hour maximum split between all advisors)

	Last Name	First Name	Position	Building	Rate
49.	Schneider	Christian	Intramural Weight Room Supervisor	J. T. Lambert Intermediate	\$23.23/hour (48 hour maximum)
50.	Spering	Laureen	Student Council Tri-Advisor	Lehman Intermediate	\$1,592.77 (split between 3 advisors)
51.	Stevens	Miriam	Fitness Club Advisor	High School North	\$1,079.69
52.	Timpson	Daniel	Intramural Basketball Co-Advisor	J. T. Lambert Intermediate	\$23.23/hour (48 hour maximum between advisors)
53.	Tynemouth	Catherine	Choral Director	J. M. Hill Elementary	\$1,704.88 (plus \$250 longevity stipend)
54.	Tynemouth	Catherine	Kids Club Co-Advisor	J. M. Hill Elementary	\$1,079.69 (prorated)
55.	Vitchers	Elyse	Detention Supervisor	Bushkill Elementary	\$28.28/hour
56.	Vitchers	Elyse	Intramural Homework Advisor 1st semester (shared position)	Bushkill Elementary	\$23.23/hour (48 hour maximum split between all advisors)
57.	Vitchers	Elyse	Intramural Homework Advisor 2nd semester (shared position)	Bushkill Elementary	\$23.23/hour (48 hour maximum split between all advisors)
58.	Vitulli	Lisa	Student Council Tri-Advisor	Lehman Intermediate	\$1,592.77 (split between 3 advisors)
59.	Wert	Jeffrey	Assistant Football Coach	J. T. Lambert Intermediate	\$1,464.50
60.	Wilson	Robert	Intramural Fall and Winter Sports Advisor	Smithfield Elementary	\$23.23/hour (48 hour maximum)
61.	Wilson	Robert	Intramural Ski Group Advisor	Smithfield Elementary	\$23.23/hour (48 hour maximum)
62.	Worobij	Nadia	Choral Director	Bushkill Elementary	\$1,704.88 (plus \$250 longevity stipend)
63.	Worobij	Nadia	Intramural African Drumming Group Advisor	Bushkill Elementary	\$23.23/hour (48 hour maximum)
64.	Worobij	Nadia	Intramural Recorder Advisor	Bushkill Elementary	\$23.23/hour (48 hour maximum)
65.	Yarnall-Groff	Lois	Social Studies Department Co-Chairperson	High School South	\$3,809.72 (prorated)
66.	Zamorski	Fredrick	Intramural Grade 3 Peer Math and/or Reading Co-Advisor (1st semester)	East Stroudsburg Elementary	\$23.23/hour (48 hour maximum split between all advisors)
67.	Zannella	Ann	Freshman Class Co-Advisor	High School South	\$1,171.60 (prorated)
68.	Zelinski	Jan	Computer Assistant	Lehman Intermediate	\$909.00

#### F. Virtual Academy Facilitators

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

#### **ACTION BY THE BOARD:**

Motion was made by James Brunkard to approve the appointments in accordance with approved applicable policies and procedures. These teaching positions are for the 2011-2012 school year. All rates are \$28.28 per hour up to 135 hours (*not to exceed 135 hours*) for each full credit course or its equivalent and 67.5 hours (*not to exceed 67.5 hours*) for each half credit course or its equivalent. Motion was seconded by Robert Cooke and carried unanimously, 6-0.

#### 1. Appointments for the 2011-2012 School Year

	Name	Subject
1.	Fisher, Marijo	Environmental Science
2.	Fisher, Marijo	Environmental Science CP
3.	Jones, Deborah	Guidance – South

**G. Athletic Event Worker's Pay Scale for the 2011-2012 School Year**

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

**ACTION BY THE BOARD:**

Motion was made by Robert Huffman to approve the additional Fall Sports Athletic Event Worker's Pay Scale for the 2011-2012 school year. Motion was seconded by Audrey Hocker and carried unanimously, 6-0.

**1. FALL SPORTS ATHLETIC EVENT WORKERS' PAY SCALE:**

- |                 |                      |      |
|-----------------|----------------------|------|
| a. Game Manager | Girls' Volleyball    | \$53 |
| b. Chain Crew   | JV/Freshman Football | \$84 |
|                 | Single Game Football | \$42 |
| c. Statistician | Girls' Volleyball    | \$42 |

**XI. PETITION**

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

**ACTION BY THE BOARD:**

Motion was made by Robert Huffman to approve that the Solicitor and Superintendent of the District be authorized and directed to prepare and file a Petition with the Local Court of Common Pleas for the purpose of having Brian Bird and Michael Shapskinsky appointed as substitute school police (truancy) officers for the District. Motion was seconded by James Brunkard and carried unanimously, 6-0.

**XII. CONTRACTS**

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

1.

**ACTION BY THE BOARD:**

Motion was made by Robert Gress to approve the contracts listed for their specific services, rates and effective dates totaling under \$10,000. Motion was seconded by James Brunkard and carried unanimously, 6-0.

	NAME	SERVICE	RATE	PAYMENT FROM	EFFECTIVE DATE
1.	Allen Cindy	Sign Language Interpreter	Not to Exceed \$800.00	District	8/29/11-Last Student day in June 2012
2.	Barry, Lori	New Teacher Induction	\$93.75	Professional Development	8/22/11
3.	CIU 20/Resolve	Behavior Support Services	85 Hours Not to Exceed \$4,356.25	District	8/29/11-6/30/12
4.	Dougherty, Kenneth	On-Line Curriculum Development – Health/PE 8	9 hrs @ \$28.00 p/hr Not to Exceed \$252.00	Virtual Academy	August 2011
5.	Johnson, Wilbur	Learning Styles, Project Based Learning	\$1,000	Professional Development	8/25/11
6.	LaBar, Robert	On-Line Curriculum Development – Social Studies 8	10 hrs @ \$28.00 p/hr Not to Exceed \$280.00	Virtual Academy	August 2011

7.	Langan, Brooke	Etech Academy	8 Sessions @ \$150.00 equals \$1,200.00	Professional Development	10/3/11-5/7/12
8.	Lehman, Donna-Demming	DIBELS Next Training – 4 <sup>th</sup> & 5 <sup>th</sup> Grade	\$325.00	Professional Development	8/25/11
9.	Lladoc, Leticia	Diversity Awareness at New Teacher Induction	\$100.00	Special Projects	8/22/11
10.	Ludka, Shannon	On-Line Curriculum Development – Health/PE 7	12.25 hrs @ \$28.00 p/hr Not to Exceed \$343.00	Virtual Academy	August 2011
11.	Martin, Joseph P.	Etech Academy	8 Sessions @ \$150.00 equals \$1,200.00	Professional Development	10/3/11-5/7/12
12.	Opitz, Cindy	Kindergarten Presentation-Phonemic Awareness	\$127.26	Title I Grant	9/29/11
13.	PA Treatment and Healing (PATH)*	Alternative Education	\$70.51 per student/per day	District	7/1/11-6/30/12
14.	Rodriguez, Janice	ESL Parent Academy	Not to Exceed \$1,166.55	Title III Grant	9/19/11, 9/26; 10/3, 10/17, 10/24, 10/31; 11/7, 11/14, 11/21; 12/5, 12/12, 12/19; 1/9, 1/23 & 1/30/12
15.	Seidel, Maureen	Etech Academy	8 Sessions @ \$150.00 equals \$1,200.00	Professional Development	10/3/11-5/7/12
16.	Searfoss, Jonathan	Composition of Original Music for North Marching Band wind and percussion players	\$3,000.00	Music Dept.	8/1/11-9/1/11
17.	Schaf's Video Productions	Game Videography-Scrimmages and Games	\$600.00	Cavalier Football Club	8/19/11-11/24/11
18.	Watson, Scott	Elementary Instrumental Music Commissioned Piece-Guest Conductor	\$2,000.00	Music Dept.	2/27/12-2/28/12
19.	Wescott, Shawn	Etech Academy	8 Sessions @ \$150.00 equals \$1,200.00	Professional Development	10/3/11-5/7/12
20.	Weseloh, Corinne	ESL Parent Academy	Not to Exceed \$1,166.55	Title III Grant	9/19/11, 9/26; 10/3, 10/17, 10/24, 10/31; 11/7, 11/14, 11/21; 12/5, 12/12, 12/19; 1/9, 1/23 & 1/30/12
21.	Yorke-Viney, Sally	Kindergarten Presentation-Phonemic Awareness	\$127.26	Title I Grant	9/29/11

**\*Subject to modification and review by our solicitor where such modification is in the best interest of the district.**

2.

**ACTION BY THE BOARD:**

Motion was made by Robert Huffman to approve the contracts listed for their specific services, rates and effective dates totaling over \$10,000. Motion was seconded by Robert Gress and carried unanimously, 6-0.

	NAME	SERVICE	RATE	PAYMENT FROM	EFFECTIVE DATE
1.	CIU 20	Special Education Services	Estimated costs (may be higher or lower based	District	8/29/11-6/30/12

			on actual services provided): \$3,175,114.89		
2.	CIU 20	One to One Paraprofessional (Multidisabilities Support)	Not to Exceed \$34,102.00	District	8/24/11-6/30/12
3.	CIU 20	Four - One to One Paraprofessionals (Autistic Support)	Not to Exceed \$136,408.00	District	8/24/11-6/30/12
4.	CIU 20	One to One Mental Health Worker	Not to Exceed \$42,256.00	District	8/24/11-6/30/12
5.	CIU20	Itinerant Special Education/Autistic Support Teacher	\$79,894.00 (includes salary, benefits, supervision/clerical support, travel, professional development and supplies.	ACCESS	9/21/11-end of the 2012 school year.
6.	Scientific Learning	Software Program Professional Development; Program for Intensive Reading Remediation	\$29,000	2011/2012 ABG Grant	October 2011-October 2013

### XIII. STUDENT ITEMS

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

#### A. Field Trip – 75 Miles or More

##### **ACTION BY THE BOARD:**

Motion was made by James Brunkard to approve the 75 miles or more field trip listed. The proposal and itinerary for the field trip meets the required Board Policy #121. Motion was seconded by Robert Huffman and carried unanimously, 6-0.

	Name	Activity	Location	Dates
1.	Tobin, Snoann	4 <sup>th</sup> Grade Middle Smithfield Elementary students to Crystal Caves	Kutztown, PA	11/21/11

(See page 44)

#### B. Settlement Agreement

##### **ACTION BY THE BOARD:**

Motion was made by Robert Cooke to approve the Settlement Agreement between the East Stroudsburg Area School District and the parents of student #11040401. Motion was seconded by Robert Huffman and carried unanimously, 6-0.

(See pages 45-50)

### XIV. OLD AND NEW BUSINESS

**XV. REQUEST TO CLOSE A STUDENT ACTIVITY FUND**

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

**ACTION BY THE BOARD:**

Motion was made by Audrey Hocker to approve the request to close the student activity fund as listed: Motion was seconded by Robert Huffman and carried unanimously, 6-0.

- 1. High School – North – Class of 2009

(See page 51)

**XVI. REQUESTS TO CLOSE SPECIAL ACTIVITY FUNDS**

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

**ACTION BY THE BOARD:**

Motion was made by Robert Huffman to approve the requests to close the special activity funds as listed: Motion was seconded by Robert Cooke and carried unanimously, 6-0.

- 1. East Stroudsburg Elementary – Faculty Fund
- 2. High School North – Athletic Department Club
- 3. High School North – Book Club

(See pages 52-54)

**XVII. FISCAL ITEMS**

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

**A. US Communities**

**ACTION BY THE BOARD:**

Motion was made by Robert Huffman to authorize the Business Manager to arrange for the District’s participation in the US Communities Government Purchasing Alliance at no cost to the district. Motion was seconded by Robert Gress and carried unanimously, 6-0.

**B. Musical Instrument Bid**

**ACTION BY THE BOARD:**

Motion was made by James Brunkard to approve the Business Manager to advertise and solicit bids for 2011-2012 Music Department Instruments at a cost not to exceed \$46, 400. Motion was seconded by Robert Huffman and carried unanimously, 6-0.

**C. QZAB**

- 1.

**ACTION BY THE BOARD:**

Motion was made by James Brunkard to adopt the formal Resolution, as presented by bond counsel, authorizing the issuance of the General Obligation Note (State Public School Building Authority), Series A of 2011 of the School District, in the maximum aggregate principal amount of \$630,000.00. Motion was seconded by Audrey Hocker. A roll call vote was taken and carried unanimously 6-0. James Brunkard, Horace Cole, Robert Cooke, Robert Gress, Audrey Hocker and Robert Huffman voted yes.

(See pages 55-123)

2.

**ACTION BY THE BOARD:**

Motion was made by Robert Gress to open the agenda to add the proposed motions regarding the Series of 2012 Refunding Issue and the Series A of 2012 New Money Issue as presented by the Financial Advisor and Bond Counsel. Motion was seconded by Robert Huffman and carried unanimously, 6-0.

3.

**ACTION BY THE BOARD:**

Motion was made by Robert Gress that the Board of School Directors of the East Stroudsburg Area School District (the "School District") does hereby authorize the Administration to work with Public Financial Management, as Financial Advisor, Rhoads & Sinon, as Bond Counsel and the Solicitor in conjunction with the issuance of General Obligation Bonds, Series of 2012, for which a portion of the proceeds will be used towards the refunding of all or a portion of the District's General Obligation Bonds, Series A of 2004 Notes at a minimum net savings target of 2.00% (\$146,000=2.00%). Motion was seconded by James Brunkard and carried unanimously, 6-0.

4.

**ACTION BY THE BOARD:**

Motion was made by James Brunkard that the Board of School Directors of the East Stroudsburg Area School District (the "School District") does hereby authorize the Administration to work with Public Financial Management, as Financial Advisor, Rhoads & Sinon, as Bond Counsel and the Solicitor in conjunction with the issuance of General Obligation Bonds, Series A of 2012, to be structured as shown in Option 1, for which a portion of the proceeds will be used towards financing the District's J.M. Hill Elementary capital projects. Motion was seconded by Robert Gress and carried unanimously, 6-0.

**D. Alternate/Regular Transportation**

**ACTION BY THE BOARD:**

Motion was made by Robert Gress to approve the agreement with Colonial IU#20 for Alternate/Regular Transportation services in the projected amount of \$2.32 per mile for each student transported. This cost will increase or decrease depending on variations in number of students and miles transported in the 2011-2012 school year. Motion was seconded by Robert Cooke and carried unanimously, 6-0.

(See page 124)

**E. Human Development Agency**

**ACTION BY THE BOARD:**

Motion was made by Audrey Hocker to approve the Letter of Agreement with the Scranton-Lackawanna Human Development Agency, Inc. and the Contract to purchase meals with the East Stroudsburg Area School District cafeteria for provision of the Head Start Program. Motion was seconded by Robert Huffman and carried unanimously, 6-0.

(See pages 125-130)



**F. NCLB Services Providers Contracts**

**ACTION BY THE BOARD:**

Motion was made by Robert Cooke to approve supplemental educational services contracts with the following providers for services to eligible Bushkill Elementary students in order to comply with certain provisions of No Child Left Behind and the Elementary and Secondary Education Act of 2001. Each of the providers has been approved by the Pennsylvania Department of Education. Motion was seconded by Robert Huffman and carried unanimously, 6-0.

- ATS Project Success
- College Nannies and Tutors
- Colosseum, Inc. dba/Club Z In-Home Tutoring
- Sylvan Learning Center of Monroe & Pike Counties
- The Learning Lamp

(See pages 131-165)

**G. High School South Alterations and Additions Project**

**ACTION BY THE BOARD:**

Motion was made by James Brunkard to approve change order # G-62 for Boro Construction to reimburse Boro for previous deducts/back charges which have been determined to be covered by the District's insurance coverage, subject to deductibles, in the total amount of \$73,498.38 (add) as are more specifically set forth in the change order, change order logs and documentation presented to the Board. Motion was seconded by Robert Huffman and carried unanimously, 6-0.

(See pages 166-174)

**H. Snow Plowing Award**

**ACTION BY THE BOARD:**

Motion was made by Robert Cooke to award contracts for snow plowing and snow removal services for the 2011-2012 school year in accordance with the Administration's recommendations as presented at this meeting on the basis of proposals and rates received in response to the District's request for proposals as follows: Motion was seconded by James Brunkard and carried unanimously, 6-0.

- |                                  |  |
|----------------------------------|--|
| Mountain Landscaping-            | JT Lambert Intermediate, South Bus Garage, High School South, Administration Building, Maintenance Garage                                  |
| Norman Fish Excavating-          | Middle Smithfield Elementary, Resica Elementary  |
| Jeremy Smith Landscaping-        | JM Hill, Smithfield, East Stroudsburg Elementary   |
| Leeward/E.R. Linde Construction- | Lehman Intermediate, High School North, Bushkill Elementary, North Bus Garage, Water Tower Access Road, Sewage Treatment Plant Access Road |

(See pages 175-177)

**I. Pocomt Properties Tax Assessment Appeal**

**ACTION BY THE BOARD:**

Motion was made by Robert Huffman to ratify and affirm the authority of the Administration and Solicitor to file a Petition to Intervene in the assessment appeal filed by Pocomt Properties, LLC in the Court of Common Pleas of Pike County and to further authorize payment to Pike County for the District's pro rata share of the appraisal fees to be incurred in connection with the appeal, not to exceed the District's pro rata share of the average millage rates for the years in question. Motion was seconded by Audrey Hocker and carried unanimously, 6-0.

(See pages 178-179)

**J. HSS Stadium Roof Replacement**

**ACTION BY THE BOARD:**

Motion was made by James Brunkard to approve the execution of a contract with Weatherproofing Technologies, Inc. (“WTI”) in the amount of \$184,913.07 for the re-roofing of the High School South Stadium pursuant to the terms of the CSIU joint bid award and the WTI Scope of Work proposal dated September 15, 2011. The contract shall be substantially in the same form as executed for the most recent contract for the JTL roof replacement and as otherwise approved by the District Solicitor and the Administration. Motion was seconded by Robert Gress and carried unanimously, 6-0.

(See page 180)

**K. Shelving Units**

**ACTION BY THE BOARD:**

Motion was made by James Brunkard to approve the Business Manager to purchase shelving units for the Carl T Secor Administration Building as per proposal #34849 pursuant to PA State Costars #002-111 in an amount not to exceed \$46,830. The expenditure will be paid for with bond funds. Motion was seconded by Robert Cooke and carried unanimously, 6-0.

(See pages 181-182)

**L. Bond Payments**

1.

**ACTION BY THE BOARD:**

Motion was made by Robert Huffman to approve the current invoices for construction and related costs associated with the Bond Issue 2008: \$6,981.53. Motion was seconded by James Brunkard and carried unanimously, 6-0.

(See page 183)

2.

**ACTION BY THE BOARD:**

Motion was made by James Brunkard to approve the current invoices for construction and related costs associated with the Bond Issue 2011A: \$250,000.00. Motion was seconded by Robert Huffman and carried unanimously, 6-0.

(See page 184)

**M. Use of Facilities**

1.

**ACTION BY THE BOARD:**

Motion was made by Robert Cooke to approve the requests for use of facilities as listed for Class 1 School-Related Use of Facilities (no facility fees will be incurred as per Policy #707). Motion was seconded by Robert Huffman and carried unanimously, 6-0.

**CLASS 1 – SCHOOL-RELATED USE OF FACILITIES – (Sports Feeder Programs/Student Educational Enrichment Programs)**

<b>Board Agenda</b>	<b>BUILDING</b>	<b>DATE from</b>	<b>DATE to</b>	<b>ORGANIZATION</b>	<b>EVENT</b>	<b>Facility Fee Waived</b>
9/19/11	Bushkill	8/9/11	6/30/12	Scranton Lackawanna Human Development Agency, Inc.	Head Start Pre-K Program	Policy
9/19/11	Bushkill	9//29/11	5/24/12	Cub Scouts	Meetings, Pinewood Derby and Award Ceremony	Policy

9/19/11	H.S. South/North	09/20/11	10/31/11	East Stroudsburg American Legion Baseball	Practices/games	Policy
9/19/11	H.S. South	10/22/11	10/22/11	ESYA *	Wrestling Match	Policy
9/19/11	J.T. Lambert	9/24/11	9/24/11	BPOE #319	Soccer Performance/ Games	Policy
9/19/11	J.T. Lambert	10/17/11	3/12/12	East Stroudsburg Chapter of PIAA Officials	Meetings	Policy
9/19/11	J.T. Lambert	11/19/11	11/19/11	BPOE #319	Basketball Local Hoop Shoot	Policy
9/19/11	J. T. Lambert	11/19/11	11/19/11	Monroe County Association for the Education of Young Children **	Conference on Early Childhood Providers	Policy
9/19/11	J. T. Lambert	1/21/12	1/21/12	BPOE #319	Basketball District Hoop Shoot	Policy
9/19/11	Resica	9/21/11	10/28/11	East Stroudsburg North Little League	Practices	Policy
9/19/11	Resica	9/20/11	06/8/12	Girl Scout-Daisy Troop #50688	Bi-weekly meetings	Policy

(See pages 185-195)

\* Personnel fees will be assessed after normal custodial hours.

\*\* Personnel fees will be offset based on four staff scholarships.

2.

**ACTION BY THE BOARD:**

Motion was made by Robert Cooke to approve the request for use of facilities as listed for Class 2 Governmental Agency (no facility fees will be incurred as per Policy #707). Motion was seconded by Robert Huffman and carried unanimously, 6-0.

**CLASS 2 – GOVERNMENTAL AGENCY USE OF FACILITIES**

Board Agenda	BUILDING	DATE from	DATE to	ORGANIZATION	EVENT	Facility Fees Waived
9/19/11	H.S. South	1/14/12	1/14/12	State Rep. Rosemary Brown	PHEAA College Night	Yes

(See page 196)

3.

**ACTION BY THE BOARD:**

Motion was made by Robert Cooke to approve the request for use of facilities as listed for Class 3 Non-School Related Use of Facilities. Facility fees as well as personnel fees will be assessed as per Board Policy #707. Motion was seconded by Robert Huffman and carried unanimously, 6-0.

**CLASS 3 – NON-SCHOOL RELATED USE OF FACILITIES**

<b>Board Agenda</b>	<b>BUILDING</b>	<b>DATE from</b>	<b>DATE to</b>	<b>ORGANIZATION</b>	<b>EVENT</b>	<b>Facility Fees Waived</b>
9/19/11	H.S. South	11/23/11	11/27/11	Notara Dance Theatre, Inc.	Nutcracker Ballet 2011 Practice/Performances	No

(See page 197)

**N. Budget Transfers, Payment of Bills and Treasurer’s Report**

**ACTION BY THE BOARD:**  
Motion was made by James Brunkard to approve the Budget Transfers, Payment of Bills and Treasurer’s Report listed in this agenda for the 2010-2011 and 2011-2012 fiscal years, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the Auditor General. Motion was seconded by Robert Huffman and carried unanimously, 6-0.

1. Budget Transfers - (See pages 198-202)
2. Payment of Bills - (See pages 203-227)
3. Treasurer’s Report - (See pages 228-232)

**XVIII. ANNOUNCEMENTS/INFORMATION**

**XIX. ADJOURNMENT 8:22 P.M.**

Respectfully Submitted,

Patricia L. Rosado  
Board Secretary