

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – October 21, 2013**

Carl T. Secor Administration Center – Board Room

7:00 P.M.

ADDENDUM A

XI. PERSONNEL ITEMS

C. Professional Staff

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

RECOMMENDATION: Motion to approve the appointments to the professional staff designated, in accordance with the approved applicable policies, procedures [subject to proper completion of all necessary documents and obtaining all necessary positive clearances] and contractual agreement.

6. Appointments - Long Term Substitutes

Name	Appointment
g. Barth, Allison	Kindergarten teacher – Middle Smithfield Elementary (LTS) Salary: \$40,099.00, prorated (Step 1 Column 1) Effective Date: October 29, 2013 through the last teacher workday of the 2013-2014 school year only. Position needed due to increased student enrollment in kindergarten. Funded by unfilled district positions.
h. Warner-Maidman, Brittany	Art teacher – East Stroudsburg Elementary (LTS) Salary: \$43,293.00, prorated (Step 1 Column 7) Effective Date: November 5, 2013 through the last teacher workday of the 2013-2014 school year only. Brittany replaces Clarissa Ward who has resigned.

(See pages 3-4)

XX. FISCAL ITEMS

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

S. Use of Facilities

1.

RECOMMENDATION: Motion to approve the requests for use of facilities as listed for Class 1 school-related activities (no facility fees will be incurred as per Policy #707).

CLASS 1 – SCHOOL-RELATED USE OF FACILITIES – (Sports Feeder Programs/Student Educational Enrichment Programs)

Board Agenda	BUILDING	DATE from	DATE to	ORGANIZATION	EVENT	Facility Fees Waived
10/21/13	Bushkill	10/30/13	10/30/13	Bushkill Youth Association	Wrestling Clinic	Yes

(See page 5)

T. Construction of a Flagpole

RECOMMENDATION: Motion to accept the recommendation of the Property and Facilities Committee to allow Mr. Christian Rosado to proceed with the construction of a flagpole to be located at the North Campus Outdoor Classroom Trail for his Eagle Scout project.

U. Pocono Medical Center

RECOMMENDATION: Motion to grant/deny (pick one) the Petition of Pocono Medical Center for the exoneration of taxes assessed against Monroe County Parcel No. 05-1/3/3/6-1c for the 2012-2013 and 2013-2014 fiscal years. The total amount of exoneration requested is \$182,534.93.

(See pages 6-16)

APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization Bushkill Youth Assoc. Today's Date 10/17/13

Non-Profit? yes no Will an admission fee be charged? yes no Are you requesting a waiver of facilities fees? yes no

Specific purpose of use: Free Wrestling Clinic for wrestling children w/ Felzme

Name of School Requested Bushkill Elementary + Fuller (ESASD teachers)

DAY(S) from DATE(S) to DATE(S) from HOURS to HOURS DESCRIPTION wrestling

Facility Required: Auditorium, Cafeteria, Gymnasium, All-Purpose Room, Stadium, Kitchen/Preparation, Kitchen/Serving, Swimming Pool, Stage, Fields, Scoreboard, Classrooms, Other

Equipment Required: Kitchen Equipment, Stage Lighting, Scoreboard, Sound System, Motion Picture Projector, Athletic Equipment, Record Player, Overhead Projector, Other

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services.

\$ ON FILE Bodily Injury Liability (\$500,000 minimum) \$ ON FILE Property Damage Liability (\$500,000 minimum)

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used...

Name Tim Foglio Address 5202 Mincks Pond Rd. Bushkill PA Phone 570 588 0347

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities.

Signature — Responsible Organization Official Timothy J. Foglio Phone (day) 570 807 31096 (eve.) 570 588 0347

Billing Address 5202 Mincks Pond Rd. Bushkill PA

APPROVALS: Principal [Signature] Date 10/18/13 Business Administrator [Signature] Date 10/21/13

For office use only: FACILITIES USE INVOICE Facilities/Equipment used: Charges: Personnel Employed: 5 Charges: Other (specify): Charges:

PETITION OF POCONO MEDICAL CENTER PURSUANT TO 72 P.S. §5566b
TO THE EAST STROUDSBURG AREA SCHOOL DISTRICT, EAST
STROUDSBURG BOROUGH, AND THE COUNTY OF MONROE FOR A
REFUND OF REAL ESTATE TAXES ASSESSED AGAINST THE POCONO
MEDICAL CENTER HUGHES CANCER CENTER MEDICAL BUILDING

Pocono Medical Center respectfully submits this Petition pursuant to the provisions of 72 P.S. §5566b for a refund of real estate taxes assessed against the Pocono Medical Center Hughes Cancer Center Medical Building. Pocono Medical Center requests that the East Stroudsburg Area School District, East Stroudsburg Borough, and the County of Monroe refund all real estate taxes paid by Pocono Medical Center with respect to the Pocono Medical Center Hughes Cancer Center Medical Building which has been assigned Assessor's Tax Map Identification No. 05-1/3/3/6-1C and PIN #05731117018166C1, and avers the following in support of this Petition that:

1. Your Petitioner is Pocono Medical Center, a Pennsylvania not-for-profit corporation with an office located at 206 East Brown Street, East Stroudsburg, Monroe County, Pennsylvania 18360 ("PMC" and/or the "Hospital").

2. PMC owns and operates a hospital and related medical facilities primarily located along East Brown Street in the Borough of East Stroudsburg, Monroe County, Pennsylvania including, without limitation:

(a) a 231 bed general acute care community hospital which offers a wide range of general and specialty health care services and programs. The licensed beds as of 2013 are allocated for the following services:

Medicine/Surgery	154
Intensive Care	12
Coronary Care	12
Obstetrics/Gyn	20
Pediatrics	11
Psychiatric	<u>22</u>
Total	231

In addition, the Hospital operates 30 nursery bassinets;

(b) the Hughes Cancer Center;

The Hospital also maintains Outpatient Diagnostic Centers in East Stroudsburg, Bartonsville, and Mount Pocono, and a Financial Services building on Chestnut Street in East Stroudsburg. In addition, the Hospital maintains the Learning Institute Training Center in the Borough of Stroudsburg.

3. PMC was founded as The General Hospital in 1915 and moved to its current East Brown Street location in 1927. In 1930, The General Hospital merged with the Monroe County Hospital to form the General Hospital of Monroe County. In 1976 the name of the institution was changed to Pocono Hospital. In 1988, the name of the institution was changed to Pocono Medical Center.

4. In 1986 PMC began a five-phase construction/renovation program. The program included the construction of the South Wing, which included a 33-bed medical/surgical unit, and renovation of the East, West, and North Wings. The program was completed in 1990 with the renovation of the pharmacy area and the addition of centralized electrodiagnostic testing suites. In 2001, PMC completed two major renovation projects including a \$5.0 million expansion of the emergency center and a \$1.0 million addition to the cancer center. In Spring 2007 PMC completed the ESSA Heart and Vascular Institute addition. In 2010 PMC commenced construction of the new Hughes Cancer Center which opened on June 18, 2012 and is the subject of this Petition.

5. The following summarizes the major PMC additions and expansions since 1988 to provide better medical care and treatment to the community served by PMC:

1988	The first Hughes Cancer Center opened.
1988	South Wing opened, adding 57,000 square feet of space, including a 22-bed OB/GYN unit and an adjacent 24-bassinets nursery.
1989	West Wing renovation expanded space for Community Health Improvement Program.
1990	New facilities provided for respiratory, cardiology and staff development in East Wing.
1990	Short-Procedure Unit and Endoscopy Suites expanded in North Wing.
1996	Pocono Community Health Center (now Clementine Abeloff Community Health Center) opened.
2001	Expansion of Mattioli Emergency Center to a 34-bed, 20,000 square foot emergency care center serving over 50,000 patients annually.
2001	The first Hughes Cancer Center installed Intensity Modulated Radiation Therapy technology and completed the second phase of a two-phase project providing space for a new linear accelerator, expanded outpatient chemotherapy unit and a patient support area.

- 2001 Special Procedures room upgrade at a cost of \$1.0 million providing state of the art interventional radiology care.
- 2004 Construction of the ESSA Heart and Vascular Institute.
- 2010 Construction of the new Hughes Cancer Center commenced.
- 2012 Opening of the new Hughes Cancer Center which is the subject of this Petition.

6. PMC provides a compliment of acute care services to the community which include the following:

- | | |
|--------------------------|--------------------------------|
| Allergy/Immunology | Obstetrics/Gynecology |
| Anesthesiology | Ophthalmology |
| Cardiology | Orthopedics |
| Cardiac Cathertization | |
| Coagulation clinic | Palliative Care |
| Colon/Rectal Surgery | Pathology |
| Emergency Medicine | Pediatrics/Adolescent Medicine |
| | Perinatology |
| Family Medicine | Primary Care |
| Gastroenterology | Podiatry |
| General Surgery | Psychiatry |
| Geriatrics | Radiology |
| Internal Medicine | Radiation Oncology |
| Interventional Radiology | Spine Surgery |
| Medical Oncology | Urology |
| | Urogynecology |
| Nuclear Medicine | Vascular Surgery |

Health facilities and supporting services provided by PMC include: Intensive Cardiac Care Unit, Intensive Care Unit, Special Care Unit, Pharmacy, Diagnostic and Therapeutic Radio Isotope facilities, Blood Bank, Histology-Pathology Labs, Electroencephalography, Electromyography, Inhalation Therapy, Premature Nursery, Physical Therapy Department, Psychiatric Inpatient Unit, Organized Outpatient Department, Emergency Department, Social Work Department, Podiatrist Services, Audiology and Speech Therapy Services, Sports Medicine and Stroke Therapy and Abeloff Community Health Center.

7. PMC provides medical care and treatment without charge or at amounts less than its established rates to patients who meet the criteria of its charity care policy. PMC's criteria for charity care eligibility primarily consider the patient's family size and income. These

uncompensated charges and the excess of PMC's cost over public assistance program payments are reported as charity care. Because PMC does not pursue collection of amounts determined to qualify as charity, they are not reported as revenue.

Charity care for the years ended June 30, 2011 and 2012 amounted to \$15,775,943 and \$16,722,648, respectively.

Additionally, PMC sponsors certain other service programs and charity services that provide substantial benefit to the broader community. Such programs include services to populations that need special services and support as well as health promotion and education.

8. The land upon which the new Hughes Cancer Center is located is tax exempt as is the Main Campus.

9. The new Hughes Cancer Center Medical Building is physically attached to the Main Campus by means of the sky bridge over Brown Street. The first Cancer Center which was recently demolished was also tax exempt.

10. PMC petitioned the Monroe County Board of Assessment Appeals for a determination that the new Hughes Cancer building is tax exempt and that Petition was granted by the Board of Assessment Appeals on October 2, 2013 for the tax year beginning January 1, 2014.

11. The Monroe County Assessment Office issued an Interim Property Assessment for the new Hughes Cancer Center building with an effective date of April 30, 2013. The Interim Notice of Property Assessment was mailed to Pocono Hospital but was not specifically addressed to the attention of the Vice President of Finance or to any specific person. The Medical Center has no record of receiving the interim notice and, accordingly, PMC officers were unaware of the Interim Notice of Property Assessment and therefore did not exercise PMC's right to appeal the Interim Notice of Property Assessment or apply for a determination that the new Hughes Cancer Center Medical Building was exempt from real estate taxes. A copy of the Interim Notice of Property Assessment is attached hereto and marked Exhibit "A".

12. Based upon the Interim Notice of Property Assessment the following tax bills were issued to Pocono Medical Center creating the following tax liabilities:

(a) Tax Bill 000012CB in the amount of Twenty-Five Thousand Four Hundred Twenty-Two Dollars Forty-Eight Cents (\$25,422.48) if paid on or before October 31, 2013; a copy of said tax bill is attached hereto and marked Exhibit "B".

(b) Tax Bill 030100 in the amount of Twenty-Six Thousand Seventy-Six Dollars Forty-Two Cents (\$26,076.42) if paid on or before October 31, 2013; a copy of said tax bill is attached hereto and marked Exhibit "C".

(c) Tax Bill 001908 in the amount of One Hundred Fifty-Six Thousand Four Hundred Fifty-Eight Dollars Fifty-One Cents (\$156,458.51) if paid on or before November 30, 2013; a copy of said tax bill is attached hereto and marked Exhibit "D".

13. Petitioner respectfully requests the above-referenced taxing bodies refund the taxes paid pursuant to each of the above-referenced Tax Bills in view of the determination of the Monroe County Board of Assessment Appeal that the new Hughes Cancer Center building is tax exempt.

14. PMC's mission and financial ability to fulfill its tax exempt purposes and provide needed medical services to the community served by PMC including, without limitation, the cancer treatment services provided at the new Hughes Cancer Center Medical Building will be substantially and adversely affected if PMC is required to pay the taxes referenced in this Petition.

WHEREFORE, pursuant to 72 P.S. §5566b Petitioner Pocono Medical Center respectfully requests that the East Stroudsburg Area School District, the Borough of East Stroudsburg, and the County of Monroe refund the real estate taxes referenced on the tax invoices attached to this Petition.

Respectfully submitted,
POCONO MEDICAL CENTER

By: Michael A. Wilk
Michael A. Wilk, CPA
Senior Vice President and Chief Financial Officer

MONROE COUNTY ASSESSMENT OFFICE
MONROE COUNTY ADMIN CENTER
1 QUAKER PLAZA ROOM #102
STROUDSBURG, PA 18360-2171
PHONE (570) 517-3133

INTERIM

NOTICE OF PROPERTY ASSESSMENT - THIS IS NOT A TAX BILL

This is a notice of a change in the assessed value on the property described below. If you are aggrieved by this new assessment, a written statement of intention to appeal must be filed with the Monroe County Board of Assessment Appeals, located at the Monroe County Assessment Office, 1 Quaker Plaza, Room 102, Stroudsburg, PA 18360. Forms for this purpose can be obtained at the Monroe County Assessment Office during business hours 8:30 a.m. to 4:30 p.m., Monday through Friday (holidays excepted). Phone 570-517-3133.

IMPORTANT: YOUR STATEMENT OF INTENTION TO APPEAL MUST BE FILED WITH THE BOARD WITHIN FORTY (40) DAYS OF THE DATE OF THIS NOTICE.

Date of Notice: 06/13/13
Name of Owner: POCONO HOSPITAL
Taxing District: 05 East Stroudsburg
Property Code #: 05-1 3 3 6-1C
Pin #: 05731117018166C1
Property Description:
Effective Date of Interim Assessment: 04/30/13

	From	To	Interim Increase
Year	2013	2013	
Class		9	
Land			
Building		865,320	865,320
Total		865,320	865,320

Assessment is 25 % of the Value for Tax Purposes
Class Code: 7-319 Taxable 9-Taxable

IMPORTANT

The value of your real estate assessment has been changed from that fixed in the preceding assessment roll due to 1) improvements made or 2) corrected information on your property since the date of your last assessment. The law provides that any person aggrieved by such change or by any assessment, as well as the taxing district, may appeal to the Monroe County Board of Assessment Appeals for relief by filing with the board, within Forty (40) days of the date of this notice, a statement in writing of such intention to appeal, designating the assessment or assessments by which such person is aggrieved, the property code number(s) and the address to which a notice of when and where to appear for a hearing of the appeal shall be mailed as set forth under the provisions of The Consolidated County Assessment Law, Act of October 27, 2010, P.L. 895, No. 93, effective January 1, 2011. No person shall be permitted to appeal from any assessment in any year unless he shall first have filed the statement of intention required by this section, nor shall any person be permitted to appeal as to any assessment not designated in such statement.

"See Reverse Side For Easy Opening Instructions"

Monroe County Assessment Office
Monroe County Administration Center
1 Quaker Plaza, Room 102
Stroudsburg, PA 18360-2171

Address Service Requested

POCONO HOSPITAL
206 EAST BROWN ST

EAST STROUDSBURG PA 18301

EXHIBIT "A"

WLP628514WH2UP (5115)

COUNTY OF MONROE BOROUGH OF EAST STROUDSBURG

2013 TAX NOTICE

JULY 1, 2013

PAYABLE TO TAX COLLECTOR & MAIL TO ALBERTA E TALLADA 311 EAST BROAD STREET EAST STROUDSBURG PA 18301-2324

RECEIVING HOURS: BY APPOINTMENT ONLY

TELEPHONE 570-424-2953

LAST PAYMENT DATE TO TAX COLLECTOR: DECEMBER 31, 2013

ACCOUNT #226220 BILL NUMBER 000012 CB

TAXES UNPAID WILL RETURN TO COUNTY TAX CLAIM BUREAU ON: JAN. 1, 2014

PROPERTY NUMBER	TYPE	CLASS	BUILDING	LAND	ASSESSMENT	2% DISCOUNT	BASIC	10% PENALTY
05-1/3/3/6-107	INT	9	865,320	0	865,320			
			TYPE TAX	MILLS				
			CTY	21.2500	12,073.50		12,319.90	13,551.89
			TOW	1.1000	624.99		637.74	701.51
			MUN	21.5000	12,215.54		12,464.84	13,711.32
AMOUNT IF PAID BY			AUG 31, 2013		OCT 31, 2013		DEC 31, 2013	
TOTAL TAX DUE			24,914.03		25,422.48		27,964.72	

TAXES BILLED HEREON ARE NOW DUE AND PAYABLE AND DEMAND FOR PAYMENT IS HEREBY MADE. DO NOT DETACH

TAXPAYER POCONO HOSPITAL NAME 206 EAST BROWN ST AND EAST STROUDSBURG PA 18301 ADDRESS

TAX AMT BASED ON ASSESSMENT X 67.00% ROUNDED TO THE NEAREST 10TH OF A DOLLAR X MILLAGE

PAYABLE IN UNITED STATES CURRENCY ONLY

DATE RECEIVED AMOUNT RECEIVED

PAYMENT RECEIVED BY

PAYMENT MADE AFTER DEC 15 MUST BE PAID BY CERTIFIED CHECK OR MONEY ORDER

PIN 05731117018166C1

IF PROPERTY SOLD OR TAXES PAID BY A MORTGAGE COMPANY FORWARD TO APPROPRIATE PARTY WITH LOAN NUMBER WRITTEN ON TOP OF BILL RETURN ENTIRE BILL WITH A STAMPED SELF-ADDRESSED ENVELOPE WHEN REQUESTING A RETURN RECEIPT RECEIPT NOT VALID UNTIL CHECK CLEARS BANK

COUNTY OF MONROE BOROUGH OF EAST STROUDSBURG

2013 TAX NOTICE

JULY 1, 2013

PAYABLE TO TAX COLLECTOR & MAIL TO ALBERTA E TALLADA 311 EAST BROAD STREET EAST STROUDSBURG PA 18301-2324

RECEIVING HOURS: BY APPOINTMENT ONLY

TELEPHONE 570-424-2953

LAST PAYMENT DATE TO TAX COLLECTOR: DECEMBER 31, 2013

ACCOUNT #226220 BILL NUMBER 000012 CB

TAXES UNPAID WILL RETURN TO COUNTY TAX CLAIM BUREAU ON: JAN. 1, 2014

PROPERTY NUMBER	TYPE	CLASS	BUILDING	LAND	ASSESSMENT	2% DISCOUNT	BASIC	10% PENALTY
05-1/3/3/6-107	INT	9	865,320	0	865,320			
			TYPE TAX	MILLS				
			CTY	21.2500	12,073.50		12,319.90	13,551.89
			TOW	1.1000	624.99		637.74	701.51
			MUN	21.5000	12,215.54		12,464.84	13,711.32
AMOUNT IF PAID BY			AUG 31, 2013		OCT 31, 2013		DEC 31, 2013	
TOTAL TAX DUE			24,914.03		25,422.48		27,964.72	

TAXES BILLED HEREON ARE NOW DUE AND PAYABLE AND DEMAND FOR PAYMENT IS HEREBY MADE. DO NOT DETACH

TAXPAYER POCONO HOSPITAL NAME 206 EAST BROWN ST AND EAST STROUDSBURG PA 18301 ADDRESS

TAX AMT BASED ON ASSESSMENT X 67.00% ROUNDED TO THE NEAREST 10TH OF A DOLLAR X MILLAGE

PAYABLE IN UNITED STATES CURRENCY ONLY

DATE RECEIVED AMOUNT RECEIVED

PAYMENT RECEIVED BY

PAYMENT MADE AFTER DEC 15 MUST BE PAID BY CERTIFIED CHECK OR MONEY ORDER

PIN 05731117018166C1

IF PROPERTY SOLD OR TAXES PAID BY A MORTGAGE COMPANY FORWARD TO APPROPRIATE PARTY WITH LOAN NUMBER WRITTEN ON TOP OF BILL RETURN ENTIRE BILL WITH A STAMPED SELF-ADDRESSED ENVELOPE WHEN REQUESTING A RETURN RECEIPT RECEIPT NOT VALID UNTIL CHECK CLEARS BANK

ADDRESS CHANGE FORM

COUNTY OF MONROE BOROUGH OF EAST STROUDSBURG 2013 TAX NOTICE

IF YOU ARE REQUESTING AN ADDRESS CHANGE, DETACH AND SEND THIS BOTTOM PORTION ONLY TO THE ADDRESS LISTED BELOW

PIN 05731117018166C1

CLASS 9

PROPERTY NUMBER	TYPE	ASSESSMENT
05-1/3/3/6-107	INT	865,320
BUILDING	865,320	LAND 0

MAIL ADDRESS CHANGE FORM ONLY TO:

MONROE COUNTY ASSESSMENT OFFICE MONROE COUNTY ADMINISTRATIVE CENTER 1 QUAKER PLAZA, ROOM 7102 STROUDSBURG, PA 18360-2171 PHONE (670) 517-3133

TAXPAYER POCONO HOSPITAL NAME 206 EAST BROWN ST AND EAST STROUDSBURG PA 18301 ADDRESS

DATE: _____

SIGNATURE: _____

PLEASE PRINT NEW ADDRESS: _____

INSTRUCTIONS

1. Mail REMITTANCE COPY and your check made payable to: ALBERTA E. TALLADA
311 EAST BROAD STREET
EAST STROUDSBURG PA 18301

2. Bill may be paid in person. Receiving hours: (570-424-2953)
BY APPOINTMENT

- 3. If receipt is desired, return both Remittance Copy and Taxpayer Copy together with a self-addressed, stamped envelope.
- 4. If taxes are paid by a MORTGAGE Company or property was SOLD, forward to appropriate party.
- 5. Payment may qualify you for a school tax rebate IF this is your PRIMARY residence, with a household income of \$16,500 or less, including 50% of Railroad Retirement and 50% Social Security (except Medicare); AND you or your spouse is 65 or over; or, permanently disabled and under age 65; or, widow or widower age 50 or over. After you have received all statements of income for the current year, contact 570-424-8500 ext. 1001 to receive a rebate form.

Bill Date	7/01/2013	EAST STROUDSBURG AREA SCHOOL DISTRICT	Bill Number	030100
Parcel #	05-1/3/3/6-1C	INTERIM PROPERTY TAX 2012-2013	EAST STROUDSBURG BORO	
Property Location				
Total assessment	865,320	POCONO HOSPITAL		
Effective date	5/01/2013	206 EAST BROWN STREET		
Months	2	EAST STROUDSBURG PA 18301		
Mill Rate	180.8100			

SCHOOL REAL ESTATE INTERIM TAX

2% discount if paid on or before	8/31/2013	\$25,554.89
Net amount due if paid between	9/01/2013 - 10/31/2013	\$26,076.42
10% penalty if paid between	11/01/2013 - 12/31/2013	\$28,684.06

If payment is not received by December 31st, payment must be made to County Tax Claim Bureau.

Tax collector for this bill is ALBERTA E. TALLADA Phone # (570-424-2953)
TAXPAYER COPY (Send to Tax Collector, along with remittance copy, with stamped, self addressed envelope if receipt is desired.

Bill Date	7/01/2013	EAST STROUDSBURG AREA SCHOOL DISTRICT	Bill Number	030100
Parcel #	05-1/3/3/6-1C	INTERIM PROPERTY TAX 2012-2013	EAST STROUDSBURG BORO	
Property Location				
Total assessment	865,320	POCONO HOSPITAL	— Check here if change in address	
Effective date	5/01/2013	206 EAST BROWN STREET	Write correct address below	
Months	2	EAST STROUDSBURG PA 18301	followed by your signature	
Mill Rate	180.8100			

SCHOOL REAL ESTATE INTERIM TAX

2% discount if paid on or before	8/31/2013	\$25,554.89
Net amount due if paid between	9/01/2013 - 10/31/2013	\$26,076.42
10% penalty if paid between	11/01/2013 - 12/31/2013	\$28,684.06

If payment is not received by December 31st, payment must be made to County Tax Claim Bureau.

Tax collector for this bill is ALBERTA E. TALLADA Phone # (570-424-2953)
REMITTANCE COPY (Send with payment)

EXHIBIT "C"

13

COUNTY OF MONROE E STROUDSBURG/E STROUDSBURG BORO
 MAKE CHECK PAYABLE & MAIL TO:

BILL # 001908
 Bill Date: 08/01/13
 TAXPAYER COPY

ALBERTA E. TALLADA
 311 EAST BROAD STREET
 EAST STROUDSBURG PA 18301

Receiving Hours:
 AUG-NOV MON 5-8PM TUE 10AM-1PM

Telephone
 (570) 424-2953

AUG 01 2013
FINANCE

TAXPAYER: 1908
 POCONO HOSPITAL
 206 EAST BROWN ST
 EAST STROUDSBURG PA 18301

NOTICE OF PROPERTY TAX RELIEF
 Your enclosed tax bill may include a tax reduction for your homestead and/or farmstead property. If you are an eligible homestead and/or farmstead property owner, you have received tax relief through a homestead and/or farmstead exclusion which has been provided under the Pennsylvania Taxpayer Relief Act, a law passed by the Pennsylvania General Assembly designed to reduce your property taxes.

LAND	0	BLDG 865,320	TOTAL 865,320	CLASS	PARGEL 05-1/3/3/6-1C	BILL# 001908	
ASSESSMENT	BASE ASSESSMENT	LESS EXCLUSION	NET BASE ASSMNT	TAX LIABILITY	BASE AMOUNT	LESS EXCLUSION	NET BASE AMOUNT
HOMESTEAD	865,320	0	865,320	HOMESTEAD	56,458.51	0.00	156,458.51
FARMSTEAD				FARMSTEAD			
TOTAL	865,320		865,320	TOTAL	56,458.51		156,458.51
Type Tax	Mills	2% Discount	Net Base Amt	10% Penalty			
Sch 2013-2014	180.8100	153,329.34	156,458.51	172,104.36			
AMOUNT IF PAID BY	09/30/13	11/30/13	12/31/13				
PAY THIS AMOUNT	153,329.34	156,458.51	172,104.36				

RETURN BOTH STUBS WITH A SELF-ADDRESSED STAMPED ENVELOPE FOR A RETURN RECEIPT.
 IF PROPERTY WAS SOLD OR TAXES PAID BY AMORTGAGE CO. FORWARD BILL TO APPROPRIATE PARTY.
 CERTIFIED CHECK OR MONEY ORDER ONLY AFTER DEC 15.
 PAYABLE IN UNITED STATES CURRENCY ONLY. RECEIPT NOT VALID UNTIL CHECK CLEARS BANK.
 PAYMENT OF FIRST INSTALLMENT COMMITS TAXPAYER TO THE INSTALLMENT FORM OF REMITTANCE.
 UNPAID ACCOUNTS RETURNED FOR COLLECTION AFTER DEC 31 TO COUNTY TAX CLAIM BUREAU.

COUNTY OF MONROE E STROUDSBURG/E STROUDSBURG BORO

Full or First Installment

BILLING DATE: 08/01/13 BILL NUMBER 001908

Full Payment	If Paid By	Discount Tax
	09/30/13	153,329.34
Circle Amount Paid	If Paid By	Base Tax
	11/30/13	156,458.51
	If Paid By	Penalty Tax
	12/31/13	172,104.36
OR		
Installment Plan	If Paid By	First Payment
	08/31/13	52,152.83

PROPERTY DESCRIPTION

E BROWN ST

PROPERTY NUMBER 05-1/3/3/6-1C

TAXPAYER: POCONO HOSPITAL
 206 EAST BROWN ST
 EAST STROUDSBURG PA 18301

Return both stubs to your tax collector
 with a self-addressed stamped envelope for a return receipt

COUNTY OF MONROE E STROUDSBURG/E STROUDSBURG BORO

Full or First Installment

BILLING DATE: 08/01/13 BILL NUMBER 001908

Full Payment	If Paid By	Discount Tax
	09/30/13	153,329.34
Circle Amount Paid	If Paid By	Base Tax
	11/30/13	156,458.51
	If Paid By	Penalty Tax
	12/31/13	172,104.36
OR		
Installment Plan	If Paid By	First Payment
	08/31/13	52,152.83

PROPERTY DESCRIPTION

E BROWN ST

PROPERTY NUMBER 05-1/3/3/6-1C

TAXPAYER: POCONO HOSPITAL
 206 EAST BROWN ST
 EAST STROUDSBURG PA 18301

Return both stubs to your tax collector
 with a self-addressed stamped envelope for a return receipt

001308020007003815

COUNTY OF MONROE E STROUDSBURG/E STROUDSBURG BORO

Second Installment

BILLING DATE: 08/01/13 BILL NUMBER 001908

Installment Plan	If Paid By	Second Payment
	10/31/13	52,152.83
Penalty 10%	If Paid By	Penalty Amount
	12/31/13	57,368.11

PROPERTY DESCRIPTION
CERTIFIED CHECK OR MONEY ORDER ONLY AFTER DEC 15
E BROWN ST

PROPERTY NUMBER 05-1/3/3/6-1C

TAXPAYER:

POCONO HOSPITAL
206 EAST BROWN ST
EAST STROUDSBURG PA 18301

*Return both stubs to your tax collector
with a self-addressed stamped envelope for a return receipt*

COUNTY OF MONROE E STROUDSBURG/E STROUDSBURG BORO

Second Installment

BILLING DATE: 08/01/13 BILL NUMBER 001908

Installment Plan	If Paid By	Second Payment
	10/31/13	52,152.83
Penalty 10%	If Paid By	Penalty Amount
	12/31/13	57,368.11

PROPERTY DESCRIPTION
CERTIFIED CHECK OR MONEY ORDER ONLY AFTER DEC 15
E BROWN ST

PROPERTY NUMBER 05-1/3/3/6-1C

TAXPAYER:

POCONO HOSPITAL
206 EAST BROWN ST
EAST STROUDSBURG PA 18301

*Return both stubs to your tax collector
with a self-addressed stamped envelope for a return receipt*

COUNTY OF MONROE E STROUDSBURG/E STROUDSBURG BORO

Third Installment

BILLING DATE: 08/01/13 BILL NUMBER 001908

Installment Plan	If Paid By	Final Payment
	12/31/13	52,152.85

UNPAID ACCOUNTS RETURNED FOR COLLECTION AFTER DEC 31
WITH 10% PENALTY TO: COUNTY TAX CLAIM BUREAU

PROPERTY DESCRIPTION
CERTIFIED CHECK OR MONEY ORDER ONLY AFTER DEC 15
E BROWN ST

PROPERTY NUMBER 05-1/3/3/6-1C

TAXPAYER:

POCONO HOSPITAL
206 EAST BROWN ST
EAST STROUDSBURG PA 18301

*Return both stubs to your tax collector
with a self-addressed stamped envelope for a return receipt*

COUNTY OF MONROE E STROUDSBURG/E STROUDSBURG BORO

Third Installment

BILLING DATE: 08/01/13 BILL NUMBER 001908

Installment Plan	If Paid By	Final Payment
	12/31/13	52,152.85

UNPAID ACCOUNTS RETURNED FOR COLLECTION AFTER DEC 31
WITH 10% PENALTY TO: COUNTY TAX CLAIM BUREAU

PROPERTY DESCRIPTION
CERTIFIED CHECK OR MONEY ORDER ONLY AFTER DEC 15
E BROWN ST

PROPERTY NUMBER 05-1/3/3/6-1C

TAXPAYER:

POCONO HOSPITAL
206 EAST BROWN ST
EAST STROUDSBURG PA 18301

*Return both stubs to your tax collector
with a self-addressed stamped envelope for a return receipt*

COUNTY OF MONROE E STROUDSBURG/E STROUDSBURG BORO

TAXPAYER NAME AND ADDRESS
POCONO HOSPITAL
206 EAST BROWN ST
EAST STROUDSBURG PA 18301


Property Number 05-1/3/3/6-1C

DATE: _____

SIGNATURE: _____

PLEASE PRINT
NEW ADDRESS: _____

MAILING ADDRESS CHANGE FORM

IF YOU ARE REQUESTING AN ADDRESS CHANGE, DETACH AND SEND THIS BOTTOM PORTION ONLY TO THE ADDRESS LISTED BELOW 

MAIL ADDRESS CHANGE FORM ONLY TO:
Monroe County Assessment Office
Monroe County Administrative Center
One Quaker Plaza
Stroudsburg, PA 18360-2171

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Instructions For School Property Tax Payments

Option I: Installment Payments

Who is eligible to make installment payments for school property taxes?

All taxpayers are now eligible to pay their school property taxes in three separate installments. Taxpayers that choose to pay their school property taxes in installments are not eligible to receive the two percent (2.0%) discount.

How does a taxpayer make installment payments for school property taxes?

Taxpayers must remit payment in accordance with the following installment payment schedule:

First Payment

If a taxpayer wishes to make installment tax payments, he or she must remit a payment of one-third (1/3) of the base tax amount by August 31st.

Second Payment

The second one-third (1/3) installment tax payment is due on or before October 31st. If payment is received on or after November 1st, a 10% penalty is added to the installment payment due.

Third Payment

The third and final one-third (1/3) installment tax payment is due on or before December 31st. If the installment payment is not made by December 31st, any and all unpaid amounts will be sent to the delinquent tax collector for the district.

Option II: Non-Installment Payments

Taxpayers not wishing to opt into the installment method of payment may continue to pay their school property tax bills based upon the following:

- 2% discount if payment is made on or before September 30th
- Full base amount due if payment is made on or before November 30th
- 10% penalty if payment is made between December 1st and December 31st

All taxes and penalties not paid by December 31st will be considered delinquent and returned to the delinquent tax collector for the district.

See reverse side for additional information