

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION**

REGULAR SCHOOL BOARD MEETING

March 19, 2012

Carl T. Secor Administration Center – Board Room

7:00 p.m.

Minutes

- I. President William Searfoss called the meeting to order at 7:06 p.m. and led those present in the Pledge of Allegiance. Secretary, Patricia Rosado called the roll.
- II. **Members present were:** Ronald Bradley, Robert Cooke, Eileen Featherman, Douglas Freeman, Robert Gress, Roy Horton, Marjorie James, Michael Meachem and William Searfoss.
- III. **School personnel present:** Diana Allison, Susan Andrews, Michelle Arnold, Patricia Bader, David Baker, Maria Bartolotta, Jaclyn Bigio, Brian Borosh, Mark A. Brown, John Burrus, Rick Carty, Marialena Casciotta, Ann Catrillo, Patricia Chestnut, Mary Conklin, Sue Czahor, H.R. Darlington, Theresa DeHart, Robert Dilliplane, Irene Duggins, Larry Dymond, Marijo Fisher, Matt Flicker, Charlene Fonash, Eric Forsyth, Carol Geiges, Heather Gress, Jessica Guckin, Lynda Hopkins, Jeremy Judd, Sharon Laverdure, Philip Lazowski, Jacilyn Leonard, Irene Livingston, Kristin Lord, John Madas, Dawn Marston-Roses, Frederick Mill, Joseph Minnichbach, Nicole Nietz, Kathleen Parrish, Cynthia Pellington, Joanne Peters, Annelie Prefontaine, J. R. Renna, Kimberly Riley, Carolina Rodriguez, Christine Rogerson, Patricia Rosado, Paul H. Schmid, James Shearouse, Rose Skidmore, Linda Stein, Gloria Stinger, Oliver Trojak, Thomas Williams, Linda Wisneiski, Lisa Zabriskie, Steve Zall and Jan Zelinski. Also present were Thomas Dirvonas & Christopher Brown, Solicitors.
- IV. **Community members present:** Gillian Bender, Beverly Brown, B. A. Cook, Nate Covington, David Czahor, Devin Day, Kenneth Koberlein, Diane Krupski, Sharon Maly-Cramer, Michal Peterson, Mike Silvoy, Joe Smilz, Ali Stewart, Karen Strobel, Wayne Strobel, Gary Summers, Judy Summers, Hema Tagliaferri, and Emily Zabriskie.

Dr. Tim Rushton & Mrs. Sheila White-Monroe Career & Technical Institute

V. **APPROVAL OF MINUTES**

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the minutes for the meeting of February 13, 2012, (pages 1-19) and February 27, 2012, (pages 1-29). Motion was seconded by Douglas Freeman and carried unanimously, 9-0.

VI. **APPROVAL OF AGENDA**

ACTION BY THE BOARD:

Motion was made by Douglas Freeman to approve this agenda for March 19, 2012, (pages 1-15), as submitted, with the Board of Education reserving the right to add to the agenda, and take further action on any items raised in executive session where immediate action on such items is considered to be in the best interest of the District. Motion was seconded by Eileen Featherman and carried unanimously, 9-0.

- VII. **ANNOUNCEMENT OF EXECUTIVE SESSION** -- An executive session was held this evening at 6:00 p.m. before this meeting for the purpose of discussing personnel, litigation and negotiations.

VIII. ANNOUNCEMENTS BY THE BOARD

- A. Mr. Searfoss stated: In order to comply with the existing Board Policy 006, starting with tonight's meeting the Secretary will no longer record a near verbatim transcript as part of the minutes. The minutes will reflect only the date, place and time of the meeting, those members in attendance, the substance and vote of all actions taken, and the names and topic of each citizen who speaks during public participation. This will bring the minutes in accord with board policy and will reduce time involvement for administration, reduce costs to the district, and allow for distribution of the minutes on a more timely basis. Mr. Meachem asked to adjust the policy to say they will get the minutes in three business days not three days. Mr. Searfoss stated that the policy states three days and he spoke to the Superintendent to have it ready on Wednesday. Mrs. Laverdure stated that they spoke about the agenda. Mr. Meachem asked for it to be delivered on Tuesday. Mr. Searfoss stated that right now they are delivered on Friday. If Wednesday seems to be easy then it can be pushed back to Tuesday. The whole reason is to get it out, the earlier the better to have time to ask questions to the Superintendent. Mr. Meachem said he got his agenda at 8:45 p.m. on Friday; therefore, he did not go outside to get it at that time, so he got it on Saturday morning. Mr. Meachem asked for the policy to state three business days. Mr. Searfoss said right now we will try it this way.

IX. SUPERINTENDENT'S REPORT

- A. Mr. Cooke stated that the JOC monthly meeting was held at the Monroe Career & Technical Institute. He said that on March 28th the students from Skills USA are having a fundraiser and everyone can contact the Monroe Career & Technical Institute for a flyer.
- B. Mrs. Eileen Featherman stated that the CIU 20 is hosting the 2012 Excellence in Education and 12th Annual National Merit Scholars Recognition Ceremony at Stroudsmoor on May 1st and she gave everyone an invitation with the explanation of what that all means. Mrs. Laverdure said we have quite a few winners.
- C. Mr. Robert Cooke stated that they have the Property/Facilities Committee meeting notes courtesy of Mr. Williams. The next Property/Facilities Committee meeting will be on April 12th at 5:30 p.m. at Middle Smithfield Elementary.
- D. Mr. Tom Dirvonas stated that with regards to the Porter Township Initiative, Mr. Christopher Brown was in the Commonwealth Court on Tuesday in Harrisburg. There was oral argument held on our appeal of Judge Kameen's opinion in the Pike County Court. They expect to have a response on that appeal probably within the next 2-3 months. Otherwise things are on hold right now with regards to the State Board. Mr. Meachem asked how much has this whole initiative cost us to date. When do we reach the point of diminishing return? Mrs. Laverdure stated that 2.2 million dollars for life will be impacting us if, in fact, we didn't move forward on this that the total Board voted on at that time. It is important to look at both sides when speaking about diminishing return. Mr. Meachem said he was not on the Board at that time and now we are telling taxpayers that we are looking to raise their taxes again. They have a level of accountability and again, when do we reach the point of diminishing return.
- E. Mrs. Laverdure stated that due to a death in Dr. Charlene Brennan's family, the CIU 20 Budget Presentation will be postponed until next month.
- F. Mr. Searfoss welcomed the audience who were attending the meeting at Middle Smithfield Elementary simultaneously through webcast (Mr. Carty, Mr. Baker and Mr. Renna).
- G. Dr. Thomas Rushton and Mrs. Sheila White were present to answer any questions on the 2012/2013 MCTI Budget. Dr. Rushton explained his powerpoint presentation which included current enrollment, equipment grant, recent competitions, events, budget increase, reductions and retirement reserve. He thanked the Board for their support of MCTI.

Mr. Meachem asked where do they stand with the revised funding formula presentation proposal. Dr. Rushton said he has to deliver his presentation to Pocono Mountain on Wednesday evening. All three other districts already had the presentation excluding the Stroudsburg Area School District who did not want a presentation because they said they understand the funding formula. Mr. Meachem said that Dr. Rushton is asking the Board to make a decision and he does not know if the revised funding formula will go forward. Dr. Rushton said that their budget has to get passed based on the Articles of Agreement and the funding formula timeline is September; therefore, it will be for the next budget cycle.

Mr. Gress said that at the Joint Operating Committee (JOC) meeting, he had a concern about the PSER retirement reserve. It goes over an eight year funding reserve so they have enough money in that funding reserve account to offset any increases through the 2019/ 2020 school year. At the end of 2020, there is still \$281,000 in this cumulative reserve account. He asked them to use this money to offset increases this year and next year. His concern is that we are asked to approve \$51,000 for Monroe Career & Technical Institute and we have millions to cut in the East Stroudsburg Area School District.

- H. Mrs. Irene Duggins introduced two teachers from Lehman Intermediate School, Linda Stein, Science teacher and Department Chair and Cynthia Pellington, English teacher who were instrumental in helping them establish an Interpretive Trail at the North Campus. Mrs. Pellington brought a progress report on the nature trail at the North Campus. She reported on permitting issues, setback on wetlands, steering committee and brochure. Ms. Stein reported on nature exploration workshops for teachers, a nature trail as an outdoor classroom, intra-curricular connections (Math, English Science, etc). She also spoke about stations on the nature trails, an amphitheater, water testing, music projects and a pavilion. Mrs. Pellington said that they are here tonight to ask the Board to approve the Pepsi money transfer as presented on this agenda under Fiscal Item E. She said no district nor taxpayer money has been used for this project. Money has come from grants and student activity accounts. All work is done on a volunteer basis. Mr. Horton commented that this project is much more amazing than you can imagine. This is so positive and hopes many will come out on April 21st and on May 19th to do work on the trail from 9:00 a.m. – 12:00 p.m. and bring your own tools and food to share.
- I. Mrs. Laverdure said that we have a dilemma regarding the scheduling of the next Board budget meeting. Our schools are very busy and we have to be very careful when we schedule a meeting. April 2 is the JOC meeting at MCTI and she and three Board members are a part of it. April 3rd is the Countywide Spelling Bee which the Superintendent's office directly handles, High School North and J. T. Lambert are not available due to play practice but Middle Smithfield Elementary is available. On April 10th after spring break, the Board Room, High School South and Middle Smithfield Elementary are available but not High School North due to play practice. She apologized for asking them to make the change but suggested scheduling to another date. Mr. Searfoss asked the Board members and several agreed on April 10th. Mr. Meachem asked why is it that we don't have a calendar that holds all of our dates so we can stop making scheduling errors. Mr. Searfoss said there are conflicts due to it being a large school district. He asked where they should hold the meeting. The majority agreed at Middle Smithfield Elementary at 6:30 p.m. and to have it simultaneously broadcasted in the Administration Center Board room. Mrs. Laverdure said they will need an executive session. It was scheduled for 6:00 p.m.

X. **PUBLIC PARTICIPATION** -- Federal Programs
Title I
Title VI
Other Concerns

- A. Mr. Gary Summers asked about check number 1178 on page 187 in the amount of \$184,913.07 weather proofing technology for the H.S South. He asked why did it come out of capital reserve which he thought was for capital improvements. Mr. Shearouse said it was for roof restoration at High School South Stadium, which is capital improvement. Mr. Summers asked if this work was for work already done when High School South was renovated. Mr. Gress said no because this was not part of the previous improvements that were done.
- B. Ms. Cindy Hema Tagliaferri had questions relating to the MCTI programs. Dr. Rushton said after this year one particular program will no longer be available. Ms. Tagliaferri had concerns with students missing any programs that exist now. Dr. Rushton said the MCTI programs are not the same as the school programs. Ms. Tagliaferri suggested that the school IT programs not be cut.
- C. Ms. Michal Peterson said that the figures on the motion for MCTI do not match. She had concerns on the check register for the following and said she does not remember any bidding on:
 - 1. High School Roof
 - 2. The Sandone Tire and Battery
 - 3. Washington Music Sale Center
 - 4. Cardiac Science Corporation for general supplies

She questioned three checks for Prosser Laboratories for the North sewer plant totaling \$21,000 in one month. She also questioned why there was an expense from E. R. Linde Construction Corp. for \$7,351 for the North Campus and Mountain Landscaping for \$13,121 at the South campus for salting when there was no snow or ice.

Ms. Bader said she knows most items were bid and will check on the rest of them. Mrs. Laverdure said that there was ice especially up North.

- D. Ms. Beverly Brown had questions about a teacher salary increase and questioned why there is no freeze. Mrs. Laverdure said this item was as a result of them taking classes. Mrs. Bader said the freeze is projected for next budget year.
- E. Ms. Diane Krupski commented that back when Dr. Grogan was Superintendent, he said that the North School was not going to get the same courses and variety as the South. Then when Mr. Nase was here they added another year of social studies to the curriculum. Since her children were ill prepared when they went to college, she disagrees with the cuts on curriculum and teachers. She said cutting graduation requirements is not an advantage to the school district.

XI. SUSPENSION OF RULES

ACTION BY THE BOARD:

Motion was made by Marjorie James to suspend the rules of the day to introduce a new motion. Motion was seconded by Roy Horton. A roll call vote was made and failed 4-5. Ronald Bradley, Roy Horton, Marjorie James and Michael Meachem voted yes. Robert Cooke, Eileen Featherman, Douglas Freeman, Robert Gress and William Searfoss voted no.

Mr. Dirvonas asked what the topic would be. Mr. Meachem said there are questions about money being spent and payments bid a while ago. He would like to talk about forming a committee. Mrs. James said her reason to suspend the rules is that she would like to have a forensic audit because there are so many unanswered questions. If there is nothing to hide then they should proceed with that. Mr. Searfoss asked if this motion is in order and proper. Mr. Dirvonas said any Board member can make that motion but it requires a 2/3 vote.

XII. PERSONNEL ITEMS

A. Support Staff – Uncompensated Leaves of Absence

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the uncompensated leaves of absence in accordance with applicable policies, procedures and contractual agreement. Motion was seconded by Robert Gress and carried unanimously, 9-0.

1. Leaves of Absence (Date Changes) –In Accordance with School Board Policy #539

Name	Position Held
a. Goff-Deigert, Debra	Cafeteria Worker (part-time) – North Campus Effective Date: September 7, 2011 Now Through: March 26, 2012
b. Malvagno, Catherine	Instructional Aide – Lehman Intermediate Effective Date: January 14, 2012 Now Through: April 30, 2012

(Requests received)

B. Support Staff

ACTION BY THE BOARD:

Motion was made by Douglas Freeman to approve the resignation, leaves of absence, change of status, reassignments and appointments to the support staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Robert Gress and carried unanimously, 9-0.

1. Resignation

Name	Position Held
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- | | |
|-----------------------|---|
| a. McGlynn, Mary Jane | Instructional Aide - Bushkill Elementary
Effective Date: at the end of the workday on February 24, 2012. |
|-----------------------|---|

(See page 16)

2. Leaves of Absence - In accordance with School Board Policy #535

Name	Position Held
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- | | |
|------------------------|--|
| a. Counterman, Boyd A. | Bus Driver – Transportation
Effective Date: March 6, 2012
Length of Leave: March 24, 2012 |
| b. Malvagno, Victor | Security Guard – Lehman Intermediate
Effective Date: January 10, 2012
Length of Leave: April 30, 2012
This leave is intermittent. |
| c. Wilson, Robin | Student Helper – High School South
Effective Date: February 24, 2012
Length of Leave: March 16, 2012
This leave is intermittent. |

(Applications received)

3. Leaves of Absence (Date Changes) – In Accordance with School Board Policy #535

Name	Position
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- | | |
|---------------------|--|
| a. Peters, Karen | Instructional Aide - High School South
Effective Date: January 9, 2012
Length of Leave now through: March 7, 2012 |
| b. Rosado, Patricia | Confidential Secretary - Central Administration
Effective Date: February 20, 2012
Length of Leave now through: March 15, 2012
This leave will be intermittent effective March 12, 2012. |

(Requests received)

4. Appointment (Date Change) - Long Term Substitute

Name	Appointment
a. Doxbeck, Allison	Instructional Aide (Reading) (Step 1) - Bushkill Elementary (LTS) Hourly Rate: \$13.97 Effective Date: December 20, 2011 now through March 5, 2012 only. Allison replaces Ellen Bianco who was temporarily reassigned.

5. Appointment - Temporary

Name	Appointment
a. Foy, Dawn	Temporary Instructional Aide (Step 1) - Bushkill Elementary Hourly Rate: \$13.97 Effective Date: March 26, 2012 through the last teacher day of the 2011-2012 school year only. Dawn replaces Catherine Krumanocker who resigned.

6. Appointment - Long Term Substitute

Name	Appointment
a. Glynn, Gerardine	Student Helper (Step 1) - Middle Smithfield Elementary (LTS) Hourly Rate: \$10.71 Effective Date: March 13, 2012 through May 17, 2012 only. Gerardine replaces Kara Bartholomew who is on a leave.

7. Change of Status - Temporary

Name	Appointment
a. Gallagher, Cathy	From: Cafeteria Worker (part-time, 3 hour) - J. M. Hill Elementary To: Cafeteria Worker (full-time, 5.5 hour) - J. M. Hill Elementary Effective Date: March 19, 2012 through June 5, 2012 only. Cathy temporarily replaces Sheri Safin who resigned.

8. Substitute Appointments

Name	Position(s)
a. Foy, Dawn	Instructional Aide, Student Helper
b. Mitchell, Robert	Student Helper
c. Rodriguez, Natasha	Secretary, Study Hall Monitor
d. Safin, Sheri	Cafeteria Worker
e. Smith, Sarah	Cafeteria Aide, Cafeteria Worker
f. West, John	Custodian

C. Professional Staff – Uncompensated Leave of Absence

ACTION BY THE BOARD:

Motion was made by Douglas Freeman to approve the uncompensated leave of absence in accordance with applicable policies, procedures and contractual agreement. Motion was seconded by Eileen Featherman and carried unanimously, 9-0.

1. Leave of Absence –In Accordance with School Board Policy #439

Name	Position Held
a. Peterson, Hilary	Special Education teacher – Smithfield Elementary Effective Date: March 17, 2012 Length of Leave through: April 9, 2012

(Request received)

D. Professional Staff

ACTION BY THE BOARD:

Motion was made by Douglas Freeman to approve the retirements, leaves of absence, change of status and appointments to the professional staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Robert Gress and carried unanimously, 9-0.

1. Retirements

Name	Position Held
a. Allen, Suzanne	Math teacher - High School South Effective Date: at the end of the workday on June 6, 2012.
b. Christian, Edward	English teacher - High School South Effective Date: at the end of the workday on June 6, 2012.
c. Fishler, Patricia	Reading teacher (Grade 7) - J. T. Lambert Intermediate Effective Date: at the end of the workday on June 6, 2012.
d. Kreiter, Dee	Reading Specialist - Middle Smithfield Elementary Effective Date: at the end of the workday on June 6, 2012.
e. Wilson, Robert	Health & Physical Education teacher - Smithfield Elementary Effective Date: at the end of the workday on June 6, 2012.

(See pages 17-21)

2. Leave of Absence – In Accordance with School Board Policy #434

Name	Position Held
a. Peterson, Hilary	Special Education teacher - Smithfield Elementary Effective Date: March 3, 2012 Length of Leave: March 16, 2012

(Request received)

3. Leaves of Absence – In Accordance with School Board Policy #435

Name	Position Held
a. Christian, Edward	English teacher - High School South Effective Date: February 6, 2012 Length of Leave: February 24, 2012
b. Peterson, Hilary	Special Education teacher - Smithfield Elementary Effective Date: February 21, 2012 Length of Leave: March 2, 2012
c. Smith, Jennifer L.	Special Education teacher - East Stroudsburg Elementary Effective Date: May 16, 2012 Length of Leave: end of the 2011-2012 school year.

(Requests received)

4. Change of Status (Date Change) – Long Term Substitute

Name	Appointment
a. Bianco, Ellen	From: Temporary Instructional Aide (Reading) - Bushkill Elementary To: Reading Specialist – Bushkill Elementary (LTS) Salary: \$42,865.00, prorated (Step 1 Column 7) Effective Date: December 20, 2011 now through March 5, 2012 only. Ellen replaces Carrie Burlein-Pitz who is on a leave. At the conclusion of this temporary teaching assignment, Ellen will return to her temporary instructional aide position.

5. Appointment - Long Term Substitute

Name	Appointment
a. Mauro, Samantha	Grade 2 teacher – East Stroudsburg Elementary (LTS) Salary: \$42,865.00, prorated (Step 1 Column 7) Effective Date: March 15, 2012 Through: the last teacher day of the 2011-2012 school year only. Samantha replaces Beth-Ann Miller who is on a leave.

(See page 22)

6. Substitute Appointments

Name	Certification
a. Lortz, Patricia	Reading Specialist, Elementary
b. Mazan, Claire	Family & Consumer Science
c. Taylor, Ashley	Music (NY)

7. Homebound Appointments

Name	Certification
a. Lortz, Patricia	Reading Specialist, Elementary
b. Tramutola, Stacey	Special Education, Elementary

E. Salary Changes

ACTION BY THE BOARD:

Motion was made by Douglas Freeman to approve the following salary changes according to the 2010-2013 contractual agreement between the East Stroudsburg Board of Education and the East Stroudsburg Education Association. All salaries are pro-rated and effective April 12, 2012. Motion was seconded by Eileen Featherman and passed 8-1. Michael Meachem voted no.

	Name	From:	To:
a.	Blannard, Jenny	(\$68,065) Step 14, Col. 7	(\$68,575) Step 14, Col. 8
b.	Casella, Lois	(\$45,409) Step 5, Col. 3	(\$45,842) Step 5, Col. 4
c.	Coffman, Adam	(\$69,111) Step 14, Col. 9	(\$70,258) Step 14, Col. 11
d.	Cramer, Bryan	(\$44,542) Step 6, Col. 1	(\$46,276) Step 6, Col. 5
e.	Crosswell, Hadiyah	(\$45,409) Step 4, Col. 3	(\$45,842) Step 4, Col. 4
f.	Falbo, David	(\$51,147) Step 6, Col. 13	(\$51,810) Step 6, Col. 14
g.	Fattorusso, Karen	(\$40,722) Step 3, Col. 1	(\$41,156) Step 3, Col. 2
h.	Frick, Samantha	(\$45,842) Step 4, Col. 4	(\$46,709) Step 4, Col. 6
i.	Jennings, Jill	(\$46,709) Step 6, Col. 6	(\$47,704) Step 6, Col. 7
j.	Keiper, Alisa	(\$44,542) Step 6, Col. 1	(\$45,409) Step 6, Col. 3
k.	Kesselring, William	(\$52,638) Step 8, Col. 5	(\$53,072) Step 8, Col. 6
l.	Krammes, Barry	(\$52,205) Step 7, Col. 4	(\$52,638) Step 7, Col. 5
m.	Kruger, Nancy	\$54,066) Step 7, Col. 7	(\$54,576) Step 7, Col. 8
n.	Langan, Brooke	(\$77,874) Step 16, Col. 9	(\$78,435) Step 16, Col. 10
o.	LaBar, Keith	(\$45,409) Step 6, Col. 3	(\$46,276) Step 6, Col. 5
p.	Luchowski, Patrick	(\$44,975) Step 4, Col. 2	(\$45,409) Step 4, Col. 3
q.	Massa, Anthony	(\$46,276) Step 5, Col. 5	(\$46,709) Step 5, Col. 6
r.	Mazzei, Elizabeth	(\$46,709) Step 6, Col. 6	(\$49,897) Step 6, Col. 11
s.	McCormick, Cara	(\$46,276) Step 5, Col. 5	(\$47,704) Step 5, Col. 7
t.	Milasch-McIntyre, Jennifer	(\$45,409) Step 6, Col. 3	(\$45,842) Step 6, Col. 4
u.	Mitchell, Brandi	(\$79,022) Step 16, Col. 11	(\$79,634) Step 16, Col. 12
v.	Mitchell, Daniel	(\$66,637) Step 14, Col. 5	(\$67,071) Step 14, Col. 6
w.	Mochan, Karen	(\$69,111) Step 14, Col. 9	(\$69,672) Step 14, Col. 10
x.	O'Donnell, Rebecca	(\$44,975) Step 4, Col. 2	(\$45,409) Step 4, Col. 3
y.	Pellington, Lauren	(\$40,722) Step 3, Col. 1	(\$43,885) Step 3, Col. 7
z.	Peters, Joanne	(\$64,020) Step 10, Col. 9	(\$64,582) Step 10, Col. 10
aa.	Pino, Krystal	(\$44,975) Step 4, Col. 2	(\$45,409) Step 4, Col. 3
bb.	Sands, Deborah	(\$79,634) Step 16, Col. 12	(\$80,272) Step 16, Col. 13
cc.	Seidel, Maureen	(\$78,435) Step 16, Col. 10	(\$79,022) Step 16, Col. 11
dd.	Siptroth, Michelle	(\$64,582) Step 11, Col. 10	(\$65,168) Step 11, Col. 11
ee.	Steakin, Susan	(\$54,066) Step 8, Col. 7	(\$54,576) Step 8, Col. 8
ff.	Toth, Donald	(\$77,339) Step 16, Col. 8	(\$77,874) Step 16, Col. 9
gg.	Wallen, Annamarie	(\$71,508) Step 15, Col. 13	(\$72,171) Step 15, Col. 14
hh.	Wescott, Shawn	(\$69,111) Step 13, Col. 9	(\$69,672) Step 13, Col. 10
ii.	Winschuh, Beth	(\$53,072) Step 9, Col. 6	(\$54,066) Step 9, Col. 7
jj.	Zavertnik, Louise	(\$53,072) Step 8, Col. 6	(\$54,066) Step 8, Col. 7

F. Extra Responsibility Positions

ACTION BY THE BOARD:

Motion was made by Douglas Freeman to approve the rescission, resignation and appointments according to the 2010-2013 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association. Motion was seconded by Eileen Featherman and carried unanimously, 9-0.

1. Rescission

	Name	Position
a.	Nearhoof, Bryan	Intramural Weightroom Supervisor (winter) – J T Lambert Intermediate

(See page 23)

2. Resignation

	Name	Position
a.	Deuerlein, Alice	Senior Class Advisor – High School South Effective Date: March 15, 2012

(See page 24)

3. Appointments for the 2011-2012 School Year

	Last Name	First Name	Position	Building	Rate
a.	Baylor	Charles	Volunteer Baseball Coach	High School South	not applicable
b.	Catrillo	Ann	Senior Class Co-Advisor Effective 3/16/12	High School South	\$1,379.66 (prorated)
c.	Coffman	Adam	Mentor for Stephanie Reese Effective 1/30/12	High School South	\$606.00 (prorated)
d.	Ippolito	Cynthia	Senior Class Co-Advisor Effective 3/16/12	High School South	\$1,379.66 (prorated)
e.	Krammes	Barry	Volunteer Track & Field Coach	High School South	not applicable
f.	Mitchell	Brian	Intramural Weightroom Co-Advisor (spring)	Lehman Intermediate	\$23.23/hour (48 maximum split between advisors)
g.	Moore	Jakeem	Volunteer Tennis Coach	High School South	not applicable
h.	Schneider	Christian	Intramural Weightroom Supervisor (winter)	J T Lambert Intermediate	\$23.23/hour (48 maximum)
i.	Suarez	Matthew	Baseball Varsity Assistant Coach	High School North	\$3,524.90

G. Administrative Staff

ACTION BY THE BOARD:

Motion was made by Michael Meachem to approve the retirement of the Act 93 staff designated in accordance with the approved applicable policies, procedures and agreement. Motion was seconded by Roy Horton and carried unanimously, 9-0.

1. Retirement

Name

Position Held

a. Carty, Richard

Principal - Bushkill Elementary

Effective Date: at the end of the workday on July 6, 2012.

(See page 25)

XIII. CONTRACTS

ACTION BY THE BOARD:

Motion was made by Douglas Freeman to approve the contracts listed for their specific services, rates and effective dates totaling under \$10,000, subject to the review and recommendations of the Solicitor and approval of the Administration regarding the terms and conditions of any final contract, other than price or cost. Motion was seconded by Roy Horton and carried unanimously, 9-0.

	NAME	SERVICE	RATE	PAYMENT FROM	EFFECTIVE DATE
1.	Allen, Tommie	DJ for H. S. South Senior Prom	\$1,000.00	H.S. South	5/19/12
2.	Bianchi, Vincent	Celebration of the Arts	\$500.00	Resica Elementary	5/11/12
3.	Lee, Janice	Conductor/Clinician for Elementary District Songfest	\$400.00	Music Department	02/2012-06/8/12
4.	Marcinko, Marko	Jazz assembly for grades K-5	\$200.00	Bushkill Elementary	3/19/12
5.	Salmon, Thomas	Accompanist for Cavalier Voices Cadets	\$500.00	Music Department	2/2012-6/8/12
6.	Stevesky, Jay	Celebration of the Arts	\$200.00	Resica Elementary	5/11/12

(See pages 26-31)

XIV. STUDENT ITEMS

A. Placements

ACTION BY THE BOARD:

Motion was made by Douglas Freeman to approve the agreed upon alternative placements for the students listed for recommended schools and times indicated. Motion was seconded by Eileen Featherman and passed 8-1. Michael Meachem voted no.

	Student Number
a.	11020925
b.	11170926
c.	11020927
d.	11021228

(See pages 32-33)

B. Overnight Field Trips

ACTION BY THE BOARD:

Motion was made by Douglas Freeman to approve the overnight field trips listed. The proposal and itineraries for the field trips meet the required Board Policy #121. Motion was seconded by Roy Horton and carried unanimously, 9-0.

	Name	Activity	Location	Dates
1.	Peters, Karen	HS South DECA students to International Career Development Conference	Salt Lake City, Utah	04/27/12-05/01/12
2.	Sanker, Donald	H.S. South Key Club Students to Service Leadership Camp	Heidelberg, PA	4/20/12-4/22/12

(See pages 34-35)

C. Field Trips – 75 Miles or More

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the 75 miles or more field trips listed. The proposal and itineraries for the field trips meet the required Board Policy #121. Motion was seconded by Eileen Featherman and carried unanimously, 9-0.

	Name	Activity	Location	Dates
1.	Catrillo, Ann/Ippolito, Cynthia	H.S. South Senior Class Prom at Skylands at Randolph	Randolph, New Jersey	5/19/12
2.	Catrillo, Ann/Ippolito, Cynthia	H.S. South Senior Class Trip to Six Flags Great Adventure	Jackson, New Jersey	5/24/12
3.	Cramer, P./Lagace, S.	H.S. South Foreign Language Club to Statue of Liberty/Ellis Island	Jersey City, NJ	5/15/12
4.	Fisher, Marijo/Peeke, Lach	J.T. Lambert 7 th graders to Knoebels Grove	Elysburg, PA	5/30/12
5.	Henritzy, Anthony	J.T. Lambert 6 th graders to Knoebels Grove	Elysburg, PA	5/29/12
6.	Iannia, Tania	East Stroudsburg Elementary Kindergarten students to Land of Make Believe	Hope, NJ	05/16/12
7.	Langan, Brooke	H.S. North & H.S. South eTeam students to Harrisburg University	Harrisburg, PA	4/30/12
8.	Madas, John	Resica Music Theater Club students to New Amsterdam Theatre	New York, NY	05/09/12
9.	Ridner, Cara	East Stroudsburg Elementary 2 nd Grade students to Adventure Aquarium	Camden, NJ	05/17/12
10.	Schaller, Linda	South Chorus to PMEA All State Festival/Conference	Lancaster, PA	4/18/12
11.	Wagner, Tim	J. M. Hill Elementary 5 th Grade students to Philadelphia Historical	Philadelphia, PA	05/01/12

(See pages 36-46)

XV. OLD AND NEW BUSINESS

A. None

XVI. REQUEST TO ESTABLISH A STUDENT ACTIVITY

ACTION BY THE BOARD:

Motion was made by Douglas Freeman to approve the request to establish a student activity fund for the High School North Crew Club. Motion was seconded by Roy Horton and carried unanimously, 9-0.

(See page 47)

XVII. CONFERENCE ATTENDANCE

A. **Superintendent**

ACTION BY THE BOARD:

Motion was made by Douglas Freeman to approve the attendance of Sharon S. Laverdure at the PASA 2012 Annual Spring Women's Caucus Conference in State College, PA from May 1, 2012-May 3, 2012 in the approximate amount of \$732. Mrs. Laverdure will be facilitating, presenting and coordinating the 2012-2013 Women's Caucus Board elections as well as receiving PIL hours for her participation. Motion was seconded by Robert Cooke and carried unanimously, 9-0.

XVIII. FISCAL ITEMS

A. **MCTI**

ACTION BY THE BOARD:

Motion was made by Robert Gress to approve the Monroe County Career & Technical Institute Operating Budget for the 2012-2013 fiscal year in the total amount of \$7,936,357, as presented, with the District's share being \$1,962,427 and Capital (Debt Obligation) Budget in the total amount of \$953,776 with the District's share being \$250,672. Motion was seconded by Douglas Freeman. A roll call vote was taken and failed 4-5. Robert Cooke, Eileen Featherman, Douglas Freeman and William Searfoss voted yes. Ronald Bradley, Robert Gress, Roy Horton, Marjorie James and Michael Meachem voted no.

B. **PlanCon Part K**

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the submission of PlanCon K for the General Obligation Bonds, Series of 2012 as required by the Pennsylvania Department of Education. Motion was seconded by Douglas Freeman and passed 8-1. Michael Meachem voted no.

(See pages 50-101)

C. **Photography Bid**

ACTION BY THE BOARD:

Motion was made by Douglas Freeman to authorize the Business Manager to solicit bids for 2012-2013 district photography supplies. Motion was seconded by Roy Horton and passed 8-1. Michael Meachem voted no.

D. **Fertilizer & Seed Bid**

ACTION BY THE BOARD:

Motion was made by Douglas Freeman to authorize the Business Manager to solicit bids for 2012-2013 district Fertilizer and Seed supplies. Motion was seconded by Robert Gress and passed 8-1. Michael Meachem voted no.

E. Pepsi Fund Account Transfer – Interpretive Trail

ACTION BY THE BOARD:

Motion was made by Douglas Freeman that the Board approve the transfer of the sum of \$14,000.00 from the East Stroudsburg Area School District Pepsi Fund to the East Stroudsburg Area School District Special Activity Interpretive Trail account to fund the construction of a pavilion along the Interpretive Trail on the North Campus. Motion was seconded by Robert Cooke and carried unanimously, 9-0.

(See page 102)

F. Monroe County Tax Appeal Settlements

1.

ACTION BY THE BOARD:

Motion was made by Douglas Freeman that the Board not contest or file objection to the proposed out of court settlement of the tax assessment appeal filed by Rock-Tenn Converting Company for its land and building assessed as Parcel 16/8/2/31-10 as is more particularly set forth in the March 8, 2012 correspondence received from the Monroe County Board of Assessment Appeals and presented at this meeting. Motion was seconded by Eileen Featherman and carried unanimously, 9-0.

(See page 103)

2.

ACTION BY THE BOARD:

Motion was made by Douglas Freeman that the Board not contest or file objection to the proposed out of court settlement of the tax assessment appeal filed by Nicholas & Rosemarie Rotonda for their land and building assessed as Parcel 9/98122 as is more particularly set forth in the March 8, 2012 correspondence received from the Monroe County Board of Assessment Appeals and presented at this meeting. Motion was seconded by Eileen Featherman and carried unanimously, 9-0.

(See page 104)

G. Refund of Taxes Paid

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve a refund of 2011-2012 school year taxes paid by the current owner on the property identified as Parcel No. 09/97788 in the amount of \$1,582.09. The current owner acquired title to the property at the 2011 Judicial Sale held on July 6, 2011. Motion was seconded by Douglas Freeman and carried unanimously, 9-0.

H. Bond Payment

ACTION BY THE BOARD:

Motion was made by Douglas Freeman to approve the current invoices for construction and related costs associated with the Bond Issue : \$13,881.90. Motion was seconded by Roy Horton and carried unanimously, 9-0.

(See page 105)

I. Use of Facilities

1.

ACTION BY THE BOARD:

Motion was made by Douglas Freeman to approve the request for use of facilities as listed for Class 1 school-related activities (no facility fees will be incurred as per Policy #707). Motion was seconded by Roy Horton and carried unanimously, 9-0.

CLASS 1 – SCHOOL-RELATED USE OF FACILITIES – (Sports Feeder Programs/Student Educational Enrichment Programs)

Board Agenda	BUILDING	DATE from	DATE to	ORGANIZATION	EVENT	Facility Fee Waived
03/19/12	Lehman	4/4/12	05/03/12	Pocono Family YMCA	Lifeguard Training	Yes

(See page 106 a-b)

2.

ACTION BY THE BOARD:

Motion was made by Douglas Freeman to approve the request for use of facilities as listed for Class 2 Governmental Agency (no facility fees will be incurred). Motion was seconded by Roy Horton and carried unanimously, 9-0.

CLASS 2 – GOVERNMENTAL AGENCY USE OF FACILITIES

Board Agenda	BUILDING	DATE from	DATE to	ORGANIZATION	EVENT	Facility Fees Waived
03/19/12	HS South	06/03/12	06/03/12	Rep. Rosemary Brown*	Family Day	Yes
03/19/12	Resica	03/31/12 Rain Date 04/01/12	03/31/12 Rain Date 04/01/12	Middle Smithfield Township	Egg Hunt	Yes

(See pages 107-108)

***PERSONNEL FEES WILL BE ASSESSED.**

3.

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the request for use of facilities as listed for Class 3 Non-School Related Use of Facilities. Monroe County Children & Youth is requesting a waiver of facility fees as well as personnel fees for this class teaching foster children cooking skills. Motion was seconded by Douglas Freeman and passed 8-1. Michael Meachem voted no.

CLASS 3 – NON-SCHOOL RELATED USE OF FACILITIES

Board Agenda	BUILDING	DATE from	DATE to	ORGANIZATION	EVENT	Facility Fees Waived
03/19/12	J.T. Lambert	04/03/12 & 04/10/12	04/03/12 & 04/10/12	Monroe County Children & Youth	Cooking Skills Class	Yes

(See pages 109-110)

4.

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the request for use of facilities as listed for Class 3 Non-School Related Use of Facilities. Jersey Surf Drum & Bugle Corp. is requesting a waiver of facility fees as well as personnel fees for this band camp. The group will pay \$2,300 to help defray the costs of custodial/security personnel. Motion was seconded by Robert Gress and carried unanimously, 9-0.

CLASS 3 – NON-SCHOOL RELATED USE OF FACILITIES

Board Agenda	BUILDING	DATE from	DATE to	ORGANIZATION	EVENT	Facility Fees Waived
03/19/12	H.S. North	06/16/12	06/24/12	Jersey Surf Drum & Bugle Corp.	Band Camp Rehearsals/Community Performance	Yes

(See pages 111-112)

5.

ACTION BY THE BOARD:

Motion was made by Douglas Freeman to approve the request for use of facilities as listed for Class 3 Non-School Related Use of Facilities. Bushkill Relay for Life is requesting a waiver of facility fees as well as personnel fees for this Zumba class fundraiser for the American Cancer Society, only if 100% of the proceeds go to Bushkill Relay for Life; otherwise fees will be incurred. Motion was seconded by Robert Gress and carried unanimously, 9-0.

CLASS 3 – NON-SCHOOL RELATED USE OF FACILITIES

Board Agenda	BUILDING	DATE from	DATE to	ORGANIZATION	EVENT	Facility Fees Waived
03/19/12	Middle Smithfield	04/13/12	04/13/12	Bushkill Relay for Life	Zumba Class	Yes

(See page 113)

6.

ACTION BY THE BOARD:

Motion was made by Douglas Freeman to approve the request for use of facilities as listed for Class 3 Non-School Related Use of Facilities. Notre Dame Junior/Senior High School is requesting a waiver of facility fees for the use of HS South tennis courts for their boys' tennis matches. Motion was seconded by Michael Meachem and carried unanimously, 9-0.

CLASS 3 – NON-SCHOOL RELATED USE OF FACILITIES

Board Agenda	BUILDING	DATE from	DATE to	ORGANIZATION	EVENT	Facility Fees Waived
03/19/12	H.S. South	03/27/12	04/25/12	Notre Dame Junior/Senior High School	Tennis Matches	Yes

(See page 114)

J. Budget Transfers, Payment of Bills and Treasurer's Report

ACTION BY THE BOARD:

Motion was made by Douglas Freeman to approve the Budget Transfers, Payment of Bills and Treasurer's Report listed in this agenda for the 2011-2012 fiscal year, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the Auditor General. Motion was seconded by Eileen Featherman and passed 8-1. Michael Meachem voted no.

1. Budget Transfers - (See pages 115-125)
2. Payment of Bills - (See pages 126-184)
3. Treasurer's Report - (See pages 185-191)

XIX. ANNOUNCEMENTS/INFORMATION

- A. Mr. Bradley asked why some Board members do not want to discuss the possibility of a Forensic Audit. Mrs. Featherman said that forensic audits cost about \$80,000 and the district has their own local auditor who does not find any problems. She said that the Auditor General of the State of Pennsylvania also audits us. Mr. Searfoss said further discussion can be held on their own because he adjourned the meeting.

XX. ADJOURNMENT 8:43 P.M.

Respectfully Submitted,

Patricia L. Rosado,
Board Secretary