

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING**

January 25, 2021 – 7:00 P.M.

VIA Zoom

Minutes

- I. **President**, Richard Schlameuss, called the meeting to order at 7:15 p.m. and led those present in the Pledge of Allegiance.
Board Secretary, Patricia Rosado, called the roll.
- II. **Board Members present:** George Andrews, Rebecca Bear, Dr. Damary Bonilla, Larry Dymond, Sharone Glasco, Debbie Kulick, Wayne Rohner, Richard Schlameuss and Lisa VanWhy.
- III. **School personnel present:** Brian Baddick, Brian Borosh, Lisa Clarke, Eric Forsyth, Diane Kelly, Ninette Kurtz, Christopher Ludwig, Trenee Lurry, Holly McFarlane, Thomas McIntyre, MaryAnn Moore, Angela Nevin, Debra Padavano, William Riker, Patricia Rosado, Judy Sourwine, Kerry Sullivan, William Vitulli, and Stephen Zall. Christopher Brown, Solicitor.

Student School Board Representatives: Isabella Iacono and America Ramos.

- IV. **Community members present:** Audry Garrett, Nate Hill, Nathan Hill, Michelle Hiller, Maria Hopkins, Keleisha Phillip-Stringer, Jessica Porter, Nancy Robilotta, Darryl Sabino and Linda Yeager.

Other: Rachael Gougher - Zelenkofske Axelrod LLC
Jeff Weiss - Zelenkofske Axelrod LLC

V. **ANNOUNCEMENT OF EXECUTIVE SESSION**

An Executive Session was held this evening at 5:30 p.m. before this meeting for the purpose of discussing personnel, litigation and negotiations.

Mr. Schlameuss said that last week was an important week since the students and staff returned to the hybrid model. He said he would like to thank all of the staff and everyone involved from cafeteria workers, bus drivers, maintenance workers, custodial staff and all support staff. He would also like to thank the teachers for going back into the classroom, all of the professional staff and administration for helping in getting everything back in the right direction. He said if we continue to mask up, social distance, wash hands and take the vaccine, we may look hopeful in returning to a normal life. He urged everyone not to let their guard down. Mr. Schlameuss recognized America and Isabella who are the new student representatives. He asked them to speak up on any topic that the Board will be discussing tonight. He said he is glad that they are joining the meeting this evening.

VI. **ADOPTION OF AGENDA**

ACTION BY THE BOARD: Motion was made by Debbie Kulick to adopt this agenda for January 25, 2021, as submitted, with the Board of Education reserving the right to add to the agenda, and take further action on any items raised in executive session where immediate action on such items is considered to be in the best interest of the District. Motion was seconded by Dr. Damary Bonilla and carried unanimously, 9-0.

Motion was made by Lisa VanWhy to add on the agenda a motion for additional compensation for Diane Kelly of \$20 per hour during the transition from the previous Chief Financial Officer and the new CFO and to compensate Thomas McIntyre \$100 per hour for consultation assistance when needed. Motion was seconded by Dr. Damary Bonilla and carried unanimously, 9-0.

Motion was made by Rebecca Bear to add on the agenda the rate for tax collectors at a rate of \$1.81 per tax bill (current rate). Motion was seconded by Dr. Damary Bonilla and carried unanimously, 9-0.

The adoption of this agenda with modifications was carried unanimously, 9-0

VII. APPROVAL OF MINUTES

ACTION BY THE BOARD:

Motion was made by Rebecca Bear to approve the minutes of the December 1, 2020 and December 21, 2020 Board meetings. Motion was seconded by George Andrews and carried unanimously, 9-0.

VIII. REPORTS

- a. Monroe Career & Technical Institute Update
Mrs. Lisa VanWhy said that the MCTI JOC meeting was on January 4th. At the meeting, they reappointed Mrs. Searfass as MCTI Secretary. They approved the Reopening Plan with slight modifications. They also approved Board policies in reference to non-discrimination, attendance and teleworking along with several personnel items.
- b. Colonial IU 20 Update
Dr. Damary Bonilla said that at the previous IU 20 meeting they discussed the Excellence in Education event, which is in the works. They are planning a virtual event for 2021. The planning for the ceremony and nominations will begin later this month. The National Merit Scholars will also be honored at this event. More information will follow. There is a school climate workshop being planned for February 22. It is focused on ensuring that schools are prepared to support students, families and the schools' community during COVID-19. The workshop will include valuable information for our schools to access school climate and identify strategies in order to support a positive school climate. The Federal Office of Special Education Programs requires that each State measure and report program performance based on key indicators as outlined in the Individuals with Disabilities Education Act. The program performance determination process ensures that all children and families in Pennsylvania, who may need early intervention, are fully protected and are serviced in a timely and effective manner. The CIU 20 EI Programs met requirements in 7 out of 8 areas. They are family engagement, community, partnerships, compliance, data quality, program management, and child progress. One area needing assessment was the support in Early Childhood Programs and Natural Environments. We need to decrease the percent of preschool children attending separate special education classes. The IU is currently at 20.3% and they need to decrease to under 18%. The next steps are that the team will discuss and come up with strategies. The next IU 20 meeting is on January 27, 2021 at 7:30 p.m. and it is opened to the public.
- c. Property/Facilities Committee Update
Mrs. Lisa VanWhy said that the Property/Facilities Committee met on January 5, 2021. Items that were forwarded for approval were as follows:
 1. The quote from Materials Handling Specialists for the purchase of a Genie portable lift, model AWP 305.
 2. The quote from Site One Landscape Supply for the purchase of a water wheel.
 3. D'Huy Engineering invoices 1-8, which includes an invoice from Terp Consulting as an expert witness for the ESE lawsuit.
- d. Education Programs & Resources Committee Update
Dr. Damary Bonilla said the Education Programs & Resources Committee met on January 13th. They had a long but productive meeting. There was a presentation from Att. Kristine Roddick from King Spry who presented information about services that their law firm is able to offer the school district if they represent us in a special education litigation. The Committee recommended moving this contract to the full board. The Committee talked about ESACA evaluating alternative LMS offerings. They spoke about building relations and connections with virtual participation in terms of cyber teachings. They heard from a teacher who has been in brick and mortar and now is working at ESACA. The Committee spoke about creating a Reader Family Program. They moved the contract on the Regular School Board meeting agenda. They had a Diversity Equity and Inclusion update. Currently, there are 21 members on the committee representing various levels of the district. DEI is working in sub-committees on key topics such as HR, curriculum and

school climate. The work is moving forward through sub-committees. They will engage all committee members even if they cannot attend day-to-day meetings. They are very committed to this work and will continue to provide updates. The Education Committee discussed Keystone, PSSA, ESL and OLSAT testing plans. They also discussed Pathways to connect students to local businesses and organizations. More information will follow. Dr. Bonilla said they touched briefly on the Edgenuity invoice, which went over to the Finance Committee first; however, was discussed at the Education Committee in the spirit of transparency.

e. Finance Committee Update

Ms. Rebecca Bear said the Finance Committee met on January 11, 2021. They discussed the bills that Mrs. VanWhy mentioned from the Property/Facilities Committee meeting. They also discussed the leases for the computers. Every 4 years the computers get updated. Children who are entering 9th grade receive a new one as well as the students entering 5th grade. Some computers are also for the administrative staff at the schools and the secretaries. The Finance Committee made a motion to get cost estimates for vans, which coincide with what Dr. Bonilla mentioned regarding getting students out to work as interns. Finally, the Committee forwarded the Edgenuity bill on the agenda, as Dr. Bonilla also mentioned.

f. Policy Review Committee Update

Ms. Sharone Glasco said the Policy Review Committee met earlier tonight. They discussed the following seven policies, which will be posted on the district website for review:

- Policy 103 – Discrimination/Title IX Sexual Harrassment Affecting Students
- Policy 218.3 – Discipline of Student Convicted/Adjudicated of Sexual Assault
- Policy 314 – Physical Examination (Repealing 414 & 514)
- Policy 332 – Working Periods (Repealing 432 & 532)
- Policy 334 – Sick Leave (Repealing 434 & 534)
- Policy 339 – Uncompensated Leave (Repealing 439 & 539)
- Policy 340 – Responsibility for Student Welfare (Repealing 440)

g. Student School Board Representatives

Miss Isabella Iacono, High School North, said the North Athletes are doing well such as the basketball and wrestling teams. The fall EPC all-stars include: field hockey – Gilyse Rivera (First Team EPC), girls' tennis – Josephine Cucullo (First Team EPC), cross country, Gavin Peregrin (First Team EPC), Jeremy Hojnowski (Second Team EPC), volleyball - Cristina Montanez (Monroe Division MVP First Team EPC), Jalen Andino (Second Team EPC), Katia McNab – (Second Team EPC), boys' soccer - Carter Brown (Second Team EPC) and girls' soccer - Kimberly Aseng (Second Team EPC). Students are excited to be back in the building. Students received a North bracelet and stylus in order to display North pride. The Broadcasting Classes have been running the morning announcements on You Tube. They are displaying positive affirmations throughout the building to raise morale. All students can participate in monthly Timberwolves Togetherness Day. Students are receiving stars to use on bi-weekly raffle baskets in order to win North apparel and more. Several instrumental music students auditioned and won a seat in the PMEA District X Band. They are as follows: Giana Pennsi, Robert Fields, and Travis Williams (also won seat in the PMEA District X Orchestra). As a result of the audition scores Giana Pennsi and Travis Williams were invited to audition for the 2020 PMEA All-State Concert Band and Wind Ensemble. On January 21st, the North band welcomed Brian Balmages to their classroom via Google Meet. They spoke about how COVID-19 has affected professional musicians and the music industry in our country. In spring 2020, Travis Williams won a seat in the All-State 2020 Concert Band. He was able to apply for membership in the National Association for Music Ed All East Band. He won a seat in the All East Band. The membership is comprised of high school aged musicians from Connecticut, Washington D.C., Delaware, Massachusetts, Maryland, Maine, New Hampshire, New Jersey, Pennsylvania, New York, Rhode Island, Vermont and Europe. He is the 3rd student to receive this honor in the history of ESASD H.S. North. Mr. Labar and the music teachers have been posting their performances on YouTube live and showing them during the morning announcements.

Miss America Ramos, High School South, said she is a senior, the class president and is involved in many activities. She said she is planning on getting a degree in Political Science. She said although it has been a difficult year, South staff, students and everyone is doing as well as they can. In November, they reduced virtual classes by 50%. They are looking forward to the new semester. Students and staff are trying to look for ways to keep the South community involved. The Mock Trial students are getting ready for their first virtual competition in February. The amount of schools that will participate is limited due to COVID-19.

The National Honor Society students promoted, volunteered and donated blood at the Miller Keystone Blood Drive, which was held at the VFW. Two of the South senior band members Miguel Retto and Meliksah Dolap are now part of the National Association for Music All Eastern Band. It is an honor's program that takes the top ranked instrumental players from Connecticut, Washington D.C., Delaware, Massachusetts, Maryland, Maine, New Hampshire, New Jersey, Pennsylvania, New York, Rhode Island, Vermont and Europe and puts them all together in one band. The last time a South student was part of this honor was in 2015. There are 200 athletes participating in winter sports. The teams started to compete on January 20th with a wrestling match against North. They won 36-30 with the last pin by Gareth Till. The basketball, rifle and swim teams started on the 21st. Coach Randy Litts won his 100th win as a coach against PV. During the 2nd semester all grade officers have been working hard to plan events that will abide by the CDC Guidelines. Seniors are trying to create a shadow box to commemorate the unique situation they have been facing as well as memories which were made in previous years. In the spring, the Senior Class will hold a free drive-in movie night following all guidelines. They are also planning free virtual events such as a game night. The Class of 2021 have several events planned such as another drive-in movie to raise funds for senior activities. They are also planning two Kahoot events. The first one is free of charge and the next one will be to help with the payment of dues. Prizes can be won at each event. A potential food drive for Easter is also being planned. The Class of 2024 is looking to open a clothing shop. They are looking for Google Classroom submissions of any logo suggestions. South is hoping to engage as many students as possible at each event. The Guidance Department has been active by helping and supporting students during this hard time. On February 2nd at 7:00 p.m., Guidance will be holding a webinar to help parents with financial aid. Linda Pacewicz and Daniel Wray of PA Forward will be available to assist. Information about this event is posted on the High School South Website. The website also has a Seniors' Newsletter. Northampton Community College is conducting a virtual information session on April 14th for South students who are interested in applying to Northampton in the fall. SATs will be held at South on March 13th and May 8th for all students in our area. South is trying to make this the best year possible.

Mr. Schlameuss thanked them and asked them to remain for the entire meeting if they can and to ask any questions, they may have.

h. Financial Audit Report – June 30, 2020 - Zelenkofske Axelrod LLC

Ms. Rachael Gougher, Auditor, said she and Jeff Weiss are here tonight regarding the audit. She said she recently presented the report to the Finance Committee members and now will present it to the whole Board. She thanked the staff in the Business Office for their help during the audit. Ms. Gougher reported as follows:

Pages 1-3 is their audit report. This states that the district has a clean opinion. They issued an unmodified audit report which means everything was presented fairly with respect to all materials. One thing different this year is on page two. They included an Emphasis of Matter paragraph, which indicates that "As discussed in Note 16, a subsequent event may have a significant impact on the operations of the District", which is COVID-19. Management has determined that it is not possible to predict the eventual outcome of the subsequent event. The accompanying financial statements do not include any adjustments related to the subsequent event. Our opinion is not modified with respect to this matter.

Pages 4-11 includes the Management Discussion and Analysis (Unaudited) Year Ended June 30, 2020. This is prepared by the district and the auditors checked all of the numbers that were given to them by the district.

Page 12 includes the Government Wide Statements. It shows the long-term assets and long-term liabilities. The net pension liability totals approximately \$215,000, which is the PSERS Pension. The district also has a net OPEB combination of PSERS, OPEB and standalone district OPEB Plan as well, which is healthcare after retirement. On the bottom of the page is the Unrestricted net deficit of about 174 million dollars, which include a big long-term liability of pension and OPEB obligation.

Page 14 is the Balance Sheet of Governmental Funds. The first column is the General Fund, which is the main operating fund. The total fund balance is 49 million dollars. Out of the 49 million dollars, 6 million dollars is unassigned. Everything else is committed, assigned or restricted for future projects. There are more details on the fund balance on page 54.

Page 16 are the Revenues and Expenditures. The district had an increase in the General Fund. There was an overall increase in the Fund Balance from last year of about 2.8 million dollars. The reason being that there was a decrease in expenditures of about 3.4 million dollars. The next couple of pages include the cafeteria funds/food services and fiduciary funds.

Pages 23-54 are the Financial Statement Notes. These are more background information and policies on the school district as well as items they break down and highlight. They get more in depth about things that are on the district's actual statements.

She said one item that she would like to point out is on page 40, Note 10 – Pension Plan. There is a couple of pages of required statements and schedules. It shows details of what goes into the PSERS Plan and how the district is affected by it.

Page 54 shows Note 15 – Fund Balances for all of the Governmental Funds. There are different commitments for future retirement, assignments for capital projects, future budget expenditures. It leaves an unassigned balance of 6 million dollars. Note 16 - Subsequent Event Note. Their report is through June 30, 2020 but their reporting is through December 15, 2020; therefore, they need to include in their written report anything major that could have affected the district through December 15, 2020. They reported that on September 15, 2020, the district issued General Obligation Notes, Series of 2020 in the amount of \$16, 250, 000 to refund the 2013, 2014AA, and 2015 Bonds. They also reported that prior to year-end, a global pandemic due to the spread of the COVID-19 coronavirus caused the United States government to declare a national emergency. The pandemic has led to widespread voluntary and government-mandated closings of local stores and businesses, which has resulted in significant job losses. These job losses have the potential to have a significant impact on all aspects of the District's operations. In addition, due to the temporary closure of all businesses that are not deemed life sustaining, State and Federal tax revenues may also be significantly decreased. This decrease could result in less grant money that is relied upon by local municipalities to fund specific projects. In addition, the District's own source revenue or derived revenues could be affected negatively. This paragraph is good to let readers know the potential affect could be pretty drastic to the district in future years.

The following pages include budget schedules, required pensions and OPEB schedules as well.

Page 62 has the Independent Auditor's Report. In addition to the financial audit, they do a single audit which is an audit of the internal control and compliance over the federal programs. This year they tested Title I. The district had a clean audit opinion, no findings and no deficiencies. They test different programs every year. The following pages include more information relating to the single audit and testing that they did.

Ms. Gougher said she presented a summary of the financial audit.

IX. PUBLIC PARTICIPATION

Limited to comments on this agenda by residents and taxpayers of the school district (3 min. ea.)

None

X. UNFINISHED BUSINESS

None

XI. NEW BUSINESS

a. LOCAL BOARD PROCEDURES

i. 003 – Functions

ACTION BY THE BOARD:

Motion was made by Lisa VanWhy to adopt or repeal the Board Policies listed. Motion was seconded by Rebecca Bear and carried unanimously, 9-0.

Adopt

1. # 337 Vacation
 2. # 342 Jury Duty
 3. # 343 Paid Holidays
 4. # 707 Use of Facilities
- (See pages 13-23)

Repeal

1. #442 Jury Duty (Professional Employees)
2. #537 Vacation (Support Employees)
3. #542 Jury Duty (Support Employees)
4. #543 Paid Holidays (Support Employees)

ii. **005 – Organization**

ACTION BY THE BOARD:

Motion was made by Wayne Rohner to create a temporary committee of the Board for the purpose of reviewing and making recommendations to the Board concerning Act 93 salaries, and to appoint Rebecca Bear, Lisa VanWhy (Chairperson), George Andrews and Larry Dymond as members of said committee. Motion was seconded by Dr. Damary Bonilla and carried unanimously, 9-0.

iii. **011 – Principles for Governance and Leadership**

ACTION BY THE BOARD:

Motion was made by Rebecca Bear to affirm and readopt the Principles for Governance and Leadership set forth in Board Policy 011. Motion was seconded by Dr. Damary Bonilla and carried unanimously, 9-0.

(See page 24)

b. **PROGRAMS**

i. **113 – Special Education**

1.

ACTION BY THE BOARD:

Motion was made by Debbie Kulick to approve the Release and Settlement agreement between the East Stroudsburg Area School District and the parents of the student with case ##RSA20210125A. Motion was seconded by Sharone Glasco and carried unanimously, 9-0.

(See pages 25-32)

2.

ACTION BY THE BOARD:

Motion was made by Rebecca Bear to approve the Release and Settlement agreement between the East Stroudsburg Area School District and the parents of the student with case ##RSA20210125B. Motion was seconded by Dr. Damary Bonilla and carried unanimously, 9-0.

(See pages 33-40)

3.

ACTION BY THE BOARD:

Motion was made by Debbie Kulick to approve the Release and Settlement agreement between the East Stroudsburg Area School District and the parents of the student with case ##RSA20210125C. Motion was seconded by George Andrews and carried unanimously, 9-0.

(See pages 41-49)

c. **PERSONNEL**

1. **303 – Employment of Administrators**

ACTION BY THE BOARD:

Motion was made by Rebecca Bear to approve the addendum to the District’s employment agreement with Thomas McIntyre, as presented. Motion was seconded by Lisa VanWhy and carried unanimously, 9-0.

(See page 50)

2 a.

ACTION BY THE BOARD:

Motion was made by Dr. Damary Bonilla to take action on the following motion separately. Motion was seconded by Rebecca Bear and carried unanimously, 9-0

[Subject to proper completion and receipt of all necessary documents and clearances, where applicable.]

i. **303/305/404/406/504 – Employment**

a. **Resignations**

	Name	Position	Classification	Location	Effective Date(s)
2.	Butz, Jennifer	Secretary	Support	Transportation	January 25, 2021 (end of workday).

d. **Appointments**

	Name	Position	Classification	Location	Compensation	Effective Date(s)
6.	Butz, Jennifer	Transportation Dispatcher (10-month, 8 hour) This is a new position	First Level Supervisor	Transportation	\$26.00/hour	January 26, 2021

2 b.

ACTION BY THE BOARD:

Motion was made by Dr. Damary Bonilla to approve the employment actions listed in accordance with the associated, applicable policies, procedures and contractual agreements. Motion was seconded by Lisa VanWhy and failed unanimously, 0-9.

ii. **303/305/404/406/504 – Employment**

a. **Resignations**

	Name	Position	Classification	Location	Effective Date(s)
2.	Butz, Jennifer	Secretary	Support	Transportation	January 25, 2021 (end of workday).

d. **Appointments**

	Name	Position	Classification	Location	Compensation	Effective Date(s)
6.	Butz, Jennifer	Transportation Dispatcher (10-month, 8 hour) This is a new position	First Level Supervisor	Transportation	\$26.00/hour	January 26, 2021

2 c.

ACTION BY THE BOARD:

Motion was made by Dr. Damary Bonilla to approve the employment actions listed in accordance with the associated, applicable policies, procedures and contractual agreements. Motion was seconded by George Andrews and carried unanimously, 9-0. Richard Schlameuss abstained from vote. Employment d. Appointments #8 Madison Krajewski.

[Subject to proper completion and receipt of all necessary documents and clearances, where applicable.]

i. 309 – Assignments and Transfers

	Name	Change in Assignment/Transfer	Classification	Compensation	Effective Date(s)
1.	Bio, Magdalene	From: Paraprofessional/Special Education – Middle Smithfield Elementary To: Grade 1 teacher (LTS) – Middle Smithfield Elementary Replaces Erin Hewitt who is on leave. Magdalene will return to her paraprofessional position at the conclusion of this temporary reassignment.	Professional/LTS	\$49,564.00 (prorated) Step 1 Column 7	October 26, 2020 now through the last teacher workday of the 2020-2021SY.
2.	Cruz, Carolyn	From: Building Substitute teacher – High School North To: Biology teacher – High School North (LTS) Replaces Ryan DeLong. Carolyn will return to her building substitute teacher position at the conclusion of this temporary reassignment.	Professional/LTS	\$50,626.00 (prorated) Step 1 Column 9)	October 1, 2020 now through February 26, 2021 only.
3.	Tassinari, Lori	From: Paraprofessional/Special Education – Resica Elementary To: Grade 3 teacher (LTS) – Resica Elementary Replaces Elizabeth Suarez who is on leave. Lori will return to her paraprofessional position at the conclusion of this temporary reassignment.	Professional/LTS	\$46,353.00 (prorated) Step 1 Column 1	January 19, 2021 through March 26, 2021 only.

(See page 51)

ii. 335 – Family and Medical Leaves

	Name	Position	Classification	Location	Effective Date(s)
1.	Lowe, Angelica	ESL teacher	Professional	J. M. Hill Elementary	August 31, 2020 now through December 1, 2020. This is an intermittent leave.
2.	Seeuwen, Natalie	Art teacher	Professional	High School North	November 6, 2020 now through January 29, 2021.
3.	Pinto, Carol	Security Officer	Security Officer	J. T. Lambert Intermediate	December 7, 2020 through March 1, 2021.
4.	Clare, Linda	Front Desk Receptionist	Support	J. M. Hill Elementary	August 31, 2020 now through September 15, 2020. This is an intermittent leave.
5.	Clare, Linda	Front Desk Receptionist	Support	J. M. Hill Elementary	January 19, 2021 through March 29, 2021.
6.	Giannolla, Janice	Bus Driver	Support	Transportation	January 4, 2021 through April 4, 2021.
7.	Hedgelon, Denise	Bus Driver	Support	Transportation	October 15, 2020 now through November 13, 2020.

8.	Peters, Kimberlee	Bus Driver	Support	Transportation	December 1, 2020 through December 23, 2020.
9.	Schroeder, Tammy	Bus Driver	Support	Transportation	November 16, 2020 through November 16, 2021. This is an intermittent leave.
10.	Suarez, Nicholas	Custodian	Support	Resica Elementary	November 2, 2020 now through February 2, 2021.
11.	Turner, Cory	Bus Driver	Support	Transportation	December 1, 2020 through the end of the 2020-2021SY. This is an intermittent leave.
12.	VanVoorhis, Carl	Bus Driver	Support	Transportation	November 5, 2020 through June 30, 2021. This is an intermittent leave.

iii. 335 – Family and Medical Leave and Sick Leave

	Name	Position	Classification	Location	Effective Date(s)
1.	Hewitt, Erin	Grade 1 teacher	Professional	Middle Smithfield Elementary	September 8, 2020 now through the end of the 2020-2021SY.

iv. 339/439/539 – Uncompensated Leaves

	Name	Position	Classification	Location	Effective Date(s)
1.	McKeithan, Nelson	Paraprofessional/ISS	Support	High School North	May 16, 2020 now through March 5, 2021
2.	Pearson, Glenn	Maintenance II Worker	Support	Maintenance	March 4, 2020 now through February 12, 2021.

v. Child Rearing Leave

	Name	Position	Classification	Location	Effective Date(s)
1.	Christenson, Sabryna	Paraprofessional	Support	Smithfield Elementary	February 15, 2021 through March 29, 2021.

vi. 303/305/404/406/504 – Employment

a. Resignations

	Name	Position	Classification	Location	Effective Date(s)
1.	McIntyre, Thomas	Chief Financial Officer	Administration	Central Administration	February 5, 2021 (end of workday).
3.	VanWinkle, Catherine	Student Council Advisor	Schedule B	High School North	January 21, 2021

(See pages 52-55)

b. Retirements

	Name	Position	Classification	Location	Effective Date(s)
1.	O'Malley, Annette	Business Education teacher	Professional	High School South	June 18, 2021
2.	Curras, Odette	Bus Driver	Support	Transportation	January 19, 2021

(See pages 56-57)

c. Professional Staff Salary Changes

	Name	Position	Classification	Location	From/To	Effective Date(s)
1.	Dunstane, Mary	School Nurse	Professional	Middle Smithfield Elementary	From: \$44,475.00 (Step 1 Column 3) To: \$44,913.00 (Step 1 Column 4)	2019-2020 SY

2.	Dunstane, Mary	School Nurse	Professional	Middle Smithfield Elementary	From: \$44,913.00 (Step 1 Column 3) To: \$48,177.00 (Step 2 Column 4)	2020-2021 SY
3.	Kule, Jay	School Counselor	Professional	High School South	From: \$85,938.00 (Step 16 Column 10) To: \$86,543.00 (Step 16 Column 11)	July 23, 2020
4.	Kule, Jay	School Counselor	Professional	High School South	From: \$86,543.00, prorated (Step 16 Column 11) To: \$87,173.00, prorated (Step 16 Column 12)	November 12, 2020

d. Appointments

	Name	Position	Classification	Location	Compensation	Effective Date(s)
1.	Reichl, Heather	School Nurse (TPE) Replaces Lizzette Rodriguez who was reassigned.	Professional	J. T. Lambert Intermediate	\$49,564.00 (prorated) Step 1 Column 7	February 10, 2021
2.	Arico, Lauren	English teacher (LTS) Replaces Mary DeFazio who is on a leave.	Professional/LTS	High School North	\$46,353.00 (prorated) Step 1 Column 1	February 4, 2021 through April 7, 2021 only.
3.	Kirkpatrick, Karen	Art teacher (LTS) Replaces Natalie Seeuwen who is on a leave.	Professional/LTS	High School North	\$50,681.00 (prorated) Step 5 Column 7	December 1, 2020 now through January 29, 2021 only.
4.	Messana, Amy	Family & Consumer Science teacher (LTS) Replaces Alexandria Briggs-Reichart who is on a leave.	Professional/LTS	High School North	\$46,353.00 (prorated) Step 1 Column 1	February 22, 2021 through May 19, 2021 only.
5.	Valdes, Jose	Grade 6 teacher (LTS) Replaces Alyssa Shetler who is on a leave.	Professional/LTS	ESACA/Lehman Intermediate	\$46,353.00 (prorated) Step 1 Column 1	February 12, 2021 through April 16, 2021 only.
7.	Ellis, Michael	Bus Driver (6 hour) Replaces James Kelly who resigned.	Support	Transportation	\$16.89/hour	January 26, 2021
8.	Krajewski, Madison	Paraprofessional/Reading Replaces Jessica Scott who was reassigned to a teaching position.	Support	Resica Elementary	\$17.12/hour	January 19, 2021
9.	Vetesy, Kenneth	Bus Driver (6 hour) Replaces James Fisher who resigned.	Support	Transportation	\$16.89/hour	January 26, 2021
10.	Cook, Samantha	Paraprofessional (ISS) (LTS) Replaces Nelson McKeithan who is on a leave.	Support/LTS	High School North	\$17.12/hour	October 6, 2020 now through March 5, 2021 only.
11.	Garcia, Alexis	Custodian (1 st shift) (LTS) Replaces Jason Montouri who is on a leave.	Support/LTS	Bushkill Elementary	\$15.88/hour	November 9, 2020 now through February 5, 2021 only.
12.	Hernandez, Jose	Paraprofessional/Special Education (LTS) Replaces Magdalene Bioh who is temporarily reassigned to a teaching position.	Support/LTS	Middle Smithfield Elementary	\$17.12/hour	November 13, 2020 now through the last workday of the 2020-2021SY only.
13.	Moon, Richard	Custodian (2nd shift) (LTS) Replaces Nicholas Suarez who is on a worker's compensation leave.	Support/LTS	Resica Elementary	\$15.88/hour (plus \$0.40/hour shift differential)	November 2, 2020 now through February 2, 2021 only.

14.	Romagno, Daniel	Maintenance II Worker (2 nd shift) Replaces Glenn Pearson who is on a leave.	Support/LTS	Maintenance	\$21.40/hour (plus \$.40/hour shift differential)	December 22, 2020 now through February 12, 2021 only.
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(See pages 58-61)

e. Substitute Appointment

	Name	Position(s)	Classification	Effective Date(s)
1.	Pappalardo, Lynn	School Nurse	Professional	2020-2021 School Year
2.	Wearing, Felicia	Cafeteria Aide, Paraprofessional, Student Aide	Support	2020-2021 Fiscal Year

f. Cyber Academy Facilitators for the 2020-2021 School Year – Secondary. ESACA related Schedule B positions for the 2020-2021 school year with the following stipulations related to enrollment fluctuations as a result of the COVID-19 pandemic:

- Compensation: \$29.56/hour up to 90 prorated hours per school year (not to exceed 90 hours including training) for “Full-Credit” courses and up to 50 hours (not exceed 50 hours including training) for “Quarter or Half-Credit” courses, depending on student enrollment per course as stipulated by the current Memorandum of Understanding.
- Approval by the Board does not guarantee that this position will exist for the entire 2020-2021 school year.
- Approval by the Board does not guarantee adjustments will not be made to course assignments based on pandemic related ongoing enrollments.
- Intermediate school full-credit courses are prorated for a maximum of 45 hours based on enrollment.

	Last Name	First Name	Subject	Building	Rate
1.	DiCola	Dominique	World History Grades 9-12	ESACA	\$29.56/hour
2.	Fisher	Marijo	Science Grade 7*	ESACA	\$29.56/hour
3.	Panepinto	Carrie	Math Grade 7*	ESACA	\$29.56/hour
4.	Smith	Kelly-Jo	Social Students Grade 7	ESACA	\$29.56/hour
5.	Sullivan	Caitlin	ELA Grade 7	ESACA	\$29.56/hour

g. Virtual Classwork Help for the 2020-2021 School Year. Virtual Classwork Help Advisor Schedule B appointments for the purpose of providing support to students and families. These positions are fully funded through the ESSERS Grant. No appointment is hereby made in the event that the respective programs are cancelled.

	Last Name	First Name	Position	Rate	Effective Date(s)
1.	Christiansen	Marie	Virtual Classwork Help Advisor Grades K-2	\$29.56/hour not to exceed 50 hours	2020-2021 school year
2.	Rescigno	Barbara	Virtual Classwork Help Advisor Grades 3-5	\$29.56/hour not to exceed 50 hours	2020-2021 school year
3.	Seidel	Maureen	Virtual Classwork Help Advisor Technology	\$29.56/hour not to exceed 50 hours	2020-2021 school year
4.	Trauschke	Billie	Virtual Classwork Help Advisor Grades 3-5	\$29.56/hour not to exceed 50 hours	2020-2021 school year
5.	Wescott	Shawn	Virtual Classwork Help Advisor Technology	\$29.56/hour not to exceed 50 hours	2020-2021 school year

6.	Winkler	Mary	Virtual Classwork Help Advisor Grades K-2	\$29.56/hour not to exceed 50 hours	2020-2021 school year
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h. Schedule B Position Appointments – Schedule B appointments if and only if the programs occur. No appointment is hereby made in the event that the respective programs are cancelled.

	Last Name	First Name	Position	Building	Rate
1.	VanWinkle	Catherine	Student Council Co-Advisor (effective 1/22/21)	High School North	\$2,301.00 (prorated)
2.	VanWinkle	Catherine	Softball Head Coach	High School North	\$6,062.00
3.	Donald	Dawn	Student Council Co-Advisor (effective 1/22/21)	High School North	\$2,301.00 (prorated)
4.	Mlodzienski	Lian	Sophomore Class Co-Advisor	High School North	\$1,208.00 (prorated)
5.	Best	Marc	Track and Field-Boys Head Coach	High School North	\$6,187.00
6.	Mercadante	Carmen	Volunteer Wrestling Advisor	High School South	not applicable
7.	Lesoine	Gary	Rifle Team Varsity Assistant Coach	High School South	\$2,220.00 (plus \$250.00 longevity stipend)
8.	Finelli, Jr.	John	Intramural Girls' Track & Field Advisor	High School South	\$24.46/hour (24 hour maximum)
9.	Furst	Kane	Intramural Baseball Advisor	High School South	\$24.46/hour (24 hour maximum)
10.	Gullstrand	Marjory	Intramural Reading Olympics Co-Advisor	High School South	\$24.46/hour (48 hour maximum split between advisors)
11.	Gullstrand	Marjory	National Honor Society Advisor	High School South	\$1,205.00
12.	Grindle	Aliya	Intramural Homework Buddy Quad-Advisor	J. T. Lambert Intermediate	\$24.46/hour (58 hour maximum)
13.	Doran	Amanda	Intramural Homework Buddy Quad-Advisor	J. T. Lambert Intermediate	\$24.46/hour (58 hour maximum)
14.	Lazowski	Maria	Intramural Study Buddy Quad-Advisor	J. T. Lambert Intermediate	\$24.46/hour (58 hour maximum)
15.	Osborn- Hallet	Michelle	Intramural Study Buddy Quad-Advisor	J. T. Lambert Intermediate	\$24.46/hour (58 hour maximum)
16.	Mowrer	Taryn	Intramural Homework Buddy Quad-Advisor	J. T. Lambert Intermediate	\$24.46/hour (58 hour maximum)
17.	Duran	Mildred	Yearbook Assistant Editor Advisor (effective 1/4/21)	Lehman Intermediate	\$1,401.00 (prorated)
18.	Souffrant	Fabiola	Intramural Broadcast Group Co-Advisor	Smithfield Elementary	\$24.46/hour (24 hour maximum)
19.	Brescancine	Stacey	Intramural Broadcast Group Co-Advisor	Smithfield Elementary	\$24.46/hour (24 hour maximum)

i. 408/508 – Employment Contract

ACTION BY THE BOARD:

Motion was made by Lisa VanWhy to approve the following Memorandums of Understanding. Motion was seconded by George Andrews and carried unanimously, 9-0.

- Memorandum of Understanding – Angela Byrne - Remote Work.** Memorandum of Understanding between the East Stroudsburg Board of Education and Angela Byrne, Coordinator of Federal Programs/Grants (Act 93) with respect to Remote Work.
(See page 62)

2. **Memorandum of Understanding – Work from Home under Quarantine only as outlined by FFCRA (Reasons #1, 2, 3).** Memorandum of Understanding between East Stroudsburg Board of Education and East Stroudsburg Education Association with respect to Professional staff working from home while on COVID-19 mandatory quarantine. (See page 63)
3. **Memorandum of Understanding – Work from Home Under a Mandated Quarantine.** Memorandum of Understanding between East Stroudsburg Area School District and East Stroudsburg Area Education Support Professional Association with respect to Support staff working from home while on COVID-19 mandatory quarantine. (See pages 64)
4. **Memorandum of Understanding – Employment Responsibilities Under a Mandatory Quarantine.** Memorandum of Understanding between East Stroudsburg Area School District and East Stroudsburg Area Education Support Professional Association with respect to Support staff not able to perform their responsibilities remotely while on COVID-19 mandatory quarantine. (See pages 65)
5. **Memorandum of Understanding – Additional Compensation.** Memorandum of Understanding between East Stroudsburg Area School District and Diane Kelly for compensation of \$20 per hour in addition to her regular wage from February 8, 2021 through March 31, 2021.
6. **Memorandum of Understanding (Contracted Services)– Additional Compensation.** Contracted Services between East Stroudsburg Area School District and Thomas McIntyre for compensation of \$100 per hour, as needed, from February 8, 2021 through March 31, 2021.

j. **336.1 – Leaves for Short-Term Absence for Extreme Emergencies/Days without Pay**

ACTION BY THE BOARD:

Motion was made by Rebecca Bear to waive School Board Policy 336.1 due to extreme circumstances with respect to employee number 7865 requesting days without pay. Motion was seconded by Wayne Rohner and carried unanimously, 9-0.

(See pages 66)

d. **FINANCES**

i. **605 – Tax Levy**

ACTION BY THE BOARD:

Motion was made by George Andrews to grant the three Senior Citizen School Tax Rebate appeals, as presented. Motion was seconded by Wayne Rohner and carried unanimously, 9-0.

ii. **610 – Purchases Subject to Bid**

1.

ACTION BY THE BOARD:

Motion was made by Rebecca Bear to approve the Master Lease Agreement with American Capital in the amount of \$655,706.90 for HP desktop computers and laptops, Lenovo Chromebooks, and related equipment for a four (4) year term beginning July 1, 2021 with annual payments of \$167,248.49 per American Capital's quote dated January 5, 2021, subject to the review of the Solicitor, Bond Counsel, and Chief Financial Officer. Pricing is per the District's bid dated December 4, 2020, in accordance with the recommendation of the Finance Committee. Motion was seconded by Sharone Glasco and carried unanimously, 9-0.

(See pages 67-77)

2.

ACTION BY THE BOARD:

Motion was made by Debbie Kulick to approve the lease proposal in the amount of \$483,163.24 for desktop computers, laptops, and related equipment for a four (4) year term beginning July 1, 2021 with annual payments of \$120,790.81, per Apple’s quote dated January 7, 2021, subject to the review of the Solicitor, Bond Counsel, and Chief Financial Officer, in accordance with the recommendation of the Finance Committee. Motion was seconded by Lisa VanWhy and carried unanimously, 9-0.

(See pages 78-94)

3.

ACTION BY THE BOARD:

Motion was made by Wayne Rohner to authorize the District Administration to seek quotes for two vans for the use of transporting students, in accordance with the recommendation of the Finance Committee. Motion was seconded by Larry Dymond and carried unanimously, 9-0.

4.

ACTION BY THE BOARD:

Motion was made by Debbie Kulick to approve seeking bids for Athletic, Custodial, Food Service, Medical, and Tech Ed supplies for the 2021-22 fiscal year, in accordance with the recommendation of the Finance Committee. Motion was seconded by Lisa VanWhy and carried unanimously, 9-0.

5.

ACTION BY THE BOARD:

Motion was made by Sharone Glasco to accept the quote from Edgenuity Inc. in the amount of \$64,400.00 for additional Elementary Student Licenses, in accordance with the recommendation of the Finance Committee. Motion was seconded by Debbie Kulick and carried unanimously, 9-0.

(See pages 95-98)

6.

ACTION BY THE BOARD:

Motion was made by Lisa VanWhy to accept the quote from Materials Handling Specialists in the amount of \$10,078.19 for the purchase of a Genie portable lift, model AWP 305, in accordance with the recommendations of the Property & Facilities & Finance Committees. Motion was seconded by Larry Dymond and carried unanimously, 9-0.

(See pages 99-105)

7.

ACTION BY THE BOARD:

Motion was made by Lisa VanWhy to accept the quote from Site One Landscape Supply in the amount of \$15,532.80 for the purchase of a water wheel, in accordance with the recommendations of the Property & Facilities and Finance Committees. Motion was seconded by Debbie Kulick and carried unanimously, 9-0.

(See pages 106-112)

iii. **613 – Cooperative Purchasing**

1.

ACTION BY THE BOARD:

Motion was made by Sharone Glasco to approve the attached Resolution authorizing the District’s participation in the Chester County IU’s Joint Purchasing Board for the purchase of Apple computer hardware, software, supplies and related items for the 2021-22 fiscal year. Motion was seconded by Rebecca Bear and carried unanimously, 9-0.

(See page 113)

iv. **616 – Payment of Bills**

1.

ACTION BY THE BOARD:

Motion was made by Lisa VanWhy to approve the Budget Transfers, Payment of Bills and Treasurer’s Report listed in this agenda for 2020-2021 fiscal year, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the Auditor General. Motion was seconded by Debbie Kulick and passed 8-1. Wayne Rohner voted no.

1. Budget Transfers - (See pages 114-119)
2. Payment of Bills - (See pages 120-144)
3. Treasurer’s Report - (See page 145-185)

2.

ACTION BY THE BOARD:

Motion was made by Lisa VanWhy to approve the following invoices for services rendered, in accordance with the recommendations of the Property & Facilities Committee. Motion was seconded by Dr. Damary Bonilla and carried unanimously, 9-0.

- a. Terp Consulting
 - i. Invoice #7690 - \$500.00 for consultant fees for ESE
(See page 186)
 - b. Payment of D’Huy Engineering Invoices
 1. Invoice#52059 \$3,340.52 - High School North Roof Replacement
 2. Invoice#52060 \$9,600.06 - Resica/Middle Smithfield Elementary Water Filtration
 3. Invoice#52061 \$1,315.00 - High School North Sanitary Liner Replacement
 4. Invoice#52062 \$1,175.40 - J.T. Lambert/Resica Elementary Flooring Replacement
 5. Invoice#52063 \$1,258.30 - Transportation Building Underground Storage Tank Removal
 6. Invoice#52064 \$3,534.97 - Lehman Intermediate/Bushkill Elementary Flooring Replacement
 7. Invoice#52065 \$300.00 - High School North/High School South Hand Wash Stations
 8. Invoice#52066 \$599.38 - J.M. Hill Elementary Entrance Vestibule
(See pages 187-199)
- v. **619 – District Audit**

1.

ACTION BY THE BOARD:

Motion was made by Sharone Glasco to accept the Annual Financial Report for the Fiscal Year ending June 30, 2020 and Submitted to PDE on October 31, 2020 as presented, in accordance with the recommendation of the Finance Committee. Motion was seconded by Debbie Kulick and carried unanimously, 9-0.

(See pages 200-363)

2.

ACTION BY THE BOARD:

Motion was made by Rebecca Bear to accept the independent financial audit report by Zelenkofske Axelrod LLC for the Fiscal Year ending June 30, 2020 as presented at this meeting, in accordance with the recommendation of the Finance Committee. Motion was seconded by George Andrews and carried unanimously, 9-0.

(See pages 364-437)

3.

ACTION BY THE BOARD:

Motion was made by Rebecca Bear to affirm existing tax collectors’ term and rates effective for taxes collected by elected tax collectors starting January 1, 2022. Motion was seconded by George Andrews and carried unanimously, 9-0.

e. OPERATIONS

i. 805 – Emergency Preparedness

ACTION BY THE BOARD:

Motion was made by Lisa VanWhy to approve the Memorandum of Understanding with The Road to Excellence Childcare Learning Center for the use of the East Stroudsburg Area School District’s J. T. Lambert Intermediate School as an emergency evacuation site, as presented with the appropriate indemnification provisions approved by the Solicitor. Motion was seconded by Larry Dymond and carried unanimously, 9-0.

(See pages 438-439)

ii. 818 – Contracted Services

1.

ACTION BY THE BOARD:

Motion was made by Lisa VanWhy to approve the contracts listed for their specific services, rates and effective dates, subject to the review and recommendations of the Solicitor and approval of the Administration regarding the terms and conditions of any final contract, other than price or cost. Motion was seconded by Dr. Damary Bonilla and carried unanimously, 9-0.

1. Contracts Totaling Under \$10,000

	NAME	SERVICE	RATE	PAYMENT FROM	EFFECTIVE DATE
1.	Dowling, Carole (School Psychological Services)	Psychological Testing Services K-12	Fixed Rate: \$700 per testing/report; \$650.00 for gifted testing/report; \$400 report writing only.	Pupil Services and Special Education	1/25/2021-6/30/2021
2.	Keystone Fire Protection Co.	Life-Safety System Service Agreement for East Stroudsburg Elementary	\$535.00 (annual fee)	Security Department	12/1/2020-11/30/2023
3.	Keystone Fire Protection Co.	Life-Safety System Service Agreement for East Stroudsburg H.S. South	\$535.00 (annual fee)	Security Department	12/1/2020-11/30/2023
4.	Pocono Environmental Education Center (Emma Roth)	Virtual Lesson on Animal Survival for first grade students at Bushkill Elementary School.	\$100.00	PEEC Grant	1/8/21
5.	Pocono Environmental Education Center (Emma Roth)	A Virtual Lesson on Seasonal Survival and Native Plant Life Presentation at Resica Elementary School.	\$200.00	PEEC Grant	1/14/21 & 1/15/21
6.	Pocono Environmental Education Center (Emma Roth)	Virtual Lessons on Seasonal Survival and Geology for fifth grade students at Resica Elementary School.	\$200.00	PEEC Grant	1/14/21 & 1/15/21

7.	Pocono Environmental Education Center (Emma Roth)	Virtual Lesson on Seasonal Survival for second grade students at Resica Elementary School.	\$100.00	PEEC Grant	2/10/21
8.	Pocono Environmental Education Center (Emma Roth)	Virtual Lessons on Seasonal Survival and Native Plant Life for fifth grade students at J.M. Hill Elementary School/ESACA.	\$200.00	PEEC Grant	2/11/21 & 3/11/21
9.	Pocono Environmental Education Center (Emma Roth)	Virtual Lessons on Seasonal Survival and Native Plant Life for fifth grade students at Resica Elementary School/ESACA.	\$200.00	PEEC Grant	12/20 & 3/11/21
10.	Pocono Environmental Education Center (Emma Roth)	Virtual Lessons on Seasonal Survival and Native Plant Life for fifth grade students at Middle Smithfield Elementary School/ESACA.	\$200.00	PEEC Grant	12/20 & 3/21
11.	Sepulveda, Susie (School Psychological Services)	Psychological Testing Services K-12	Fixed Rate: \$700 per testing/report; \$650.00 for gifted testing/report; \$400 report writing only.	Pupil Services and Special Education	1/25/2021-6/30/2021

(See pages 440-461)

Contracts Totaling \$10,000 or More

	NAME	SERVICE	RATE	PAYMENT FROM	EFFECTIVE DATE
1.	Career Institute Technology	Tuition for planned course placement and special education placement/services	\$14,191.57 (estimated at \$78.84 per enrollment day)	Pupil Services and Special Education	1/25/2021-6/30/2021

(See pages 462-464)

2.

ACTION BY THE BOARD:

Motion was made by Dr. Damary Bonilla to approve the contract presented with Dr. Sally Viney, to provide the "Create a Reader Family Program" from March – April 2021 at a fixed rate of \$4,000.00, in accordance with the recommendation of the Education Programs & Resources Committee. Motion was seconded by Debbie Kulick and carried unanimously, 9-0.

(See pages 465-466)

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING
JANUARY 25, 2021 - 7:00 P.M.
Via Zoom**

Addendum A

XI. NEW BUSINESS

a. LOCAL BOARD PROCEDURES

ii. 005 – Organization

2.

ACTION BY THE BOARD:

Motion was made by Debbie Kulick to approve the agreement with Christopher S. Brown to serve as District Solicitor through the 2023-24 school year at an annual retainer of \$46,200 and hourly rate of \$165.00 for non-retainer work. Motion was seconded by Dr. Damary Bonilla and carried unanimously, 9-0.

(See pages 3-5)

3.

ACTION BY THE BOARD:

Motion was made by Sharone Glasco to approve the agreement with King, Spry, Herman, Freund & Faul, LLC for special education consulting and litigation services through the 2023-24 school year, in accordance with the recommendation of the Education Programs & Resources Committee. Motion was seconded by Debbie Kulick and passed, 8-1. Wayne Rohner voted no.

(See pages 6-9)

c. PERSONNEL

i. 408/508 – Employment Contract

ACTION BY THE BOARD:

Motion was made by Dr. Damary Bonilla to approve the following Memorandum of Understanding. Motion was seconded by Lisa VanWhy and carried unanimously, 9-0.

- 7. Memorandum of Understanding – Unable to Work from Home Under Mandated Quarantine.** Memorandum of Understanding between East Stroudsburg Area School District and East Stroudsburg Area Education Support Professional Association with respect to custodians, maintenance workers and mechanics who are unable to work from home while on COVID-19 mandatory quarantine.

(See page 10)

b. OPERATIONS

ii. 818 – Contracted Services

1.

ACTION BY THE BOARD:

Motion was made by Debbie Kulick to approve the contract listed for its specific services, rate and effective dates, subject to the review and recommendations of the Solicitor and approval of the Administration regarding the terms and conditions of any final contract, other than price or cost. Motion was seconded by Rebecca Bear and carried unanimously, 9-0.

1. Contracts Totaling Under \$10,000

	NAME	SERVICE	RATE	PAYMENT FROM	EFFECTIVE DATE
12.	Pocono Environmental Education Center (Emma Roth)	Virtual Lesson on Seasonal Survival and Native Plant Life for fifth grade students at Smithfield Elementary School/ESACA.	\$200.00	PEEC Grant	2/12/21 & 3/9/21

(See pages 11-12)

ACTION BY THE BOARD:

Motion was made by Dr. Damary Bonilla to adjourn. Motion was seconded by Sharone Glasco and carried unanimously, 9-0.

XII. ADJOURNMENT: 8:20 P.M.

Respectfully Submitted,

Patricia L. Rosado
Board Secretary