

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – March 15, 2010**

Carl T. Secor Administration Center – Board Room

7:30 p.m.

Minutes

- I. President Horace Cole called the meeting to order at 7:30 p.m. and led those present in the Pledge of Allegiance. Secretary, Patricia Rosado called the roll.
- II. **Members present were:** James Brunkard, Horace Cole, Robert Cooke, Douglas Freeman, Robert Gress, Donald Motts, and William Searfoss. Bet Hays and Audrey Hocker were absent.
- III. **School personnel present:** Patricia Bader, David A. Baker, John Burrus, Anthony Calderone, Rick Carty, Maria Casciotta, Mike Catrillo, Robert Dilliplane, Irene Duggins, Larry Dymond, David Falbo, Eric Forsyth, Kim Holcomb, Lynda Hopkins, Connie Kishbaugh, Carolyn Krotowski, Gail Kulick, Sharon Laverdure, Phil Lazowski, Irene Livingston, Frederick Mill, Lois Palio, Amy Polmounter, Annelle Prefontaine, Patricia Rosado, Paul Schmid, Jim Shearouse and Kim Stevens. Also present were: Thomas Dirvonas and Christopher Brown – Solicitors.
- IV. **Community members present:** Richard W. Berkowitz, Richard Carr, Devin Day, Jackie DiDonato, Julian Kisu, Kenneth Koberlein, Karen Malachowsky, Kathleen Murphy, Cornelia Sewell-Allen and Maria Viscei.

Others present: Hans Baltzersen, Director of Business Services at the CIU20 / Alan P. Behnke, Tremco / Mary Beth Bianco, Assistant Executive Director at the CIU 20 / Charlene Brennan, Executive Director at the CIU 20 / John Cox, Rhoads & Sinon / Jamie Doyle, Public Financial Management / Dale Kirk - Kirk, Summa & Co. Certified Public Accounting / Ben Reed of Rhoads and Sinon.

V. **APPROVAL OF MINUTES AND AGENDA**

ACTION BY THE BOARD

Motion was made by William Searfoss to approve the minutes for the meeting of February 8, 2010, (pages 1-9), February 22, 2010, (pages 1-20) and this agenda for March 15, 2010 (pages 1-12), as submitted, with the Board of Education reserving the right to add to the agenda, and take further action on any items raised in executive session where immediate action on such items is considered to be in the best interest of the District. Motion was seconded by Douglas Freeman and carried unanimously, 7-0.

- VI. **ANNOUNCEMENT OF EXECUTIVE SESSION** -- An executive session was held this evening before this meeting at 6:00 p.m. for the purpose of discussing personnel, litigation and negotiations.

VII. **ANNOUNCEMENTS BY THE BOARD**

None

VIII. **SUPERINTENDENT'S REPORT**

- A. Mr. Gress stated that he attended the Monroe Career & Technical Institute (MCTI) meeting on Mr. Brunkard's behalf. He stated that he brought up the allocation of the funding formula for the school district. Mr. Gress stated when he calculated the formula, the East Stroudsburg Area School District is overpaying, due to the lack of students that attend, by \$300,199 which is \$10,573 per student. He stated that the Pleasant Valley School District pays \$8,282 per student, the Pocono Mountain School District pays \$8,656 per student and the Stroudsburg School District pays \$8,618 per student. Mr. Gress stated that all of the other Board members, on the Joint Operating Committee, thanked him for the information and they were pleased because the East Stroudsburg Area School District subsidizes their districts. He stated that two programs that are on probation at the MCTI, which may be eliminated next year due to lack of interest by students, are the masonry and warehousing classes.

B. Dr. Charlene Brennan, Executive Director Colonial IU 20, brought the General Operating Budget Presentation for the 2010-2011 school year. She introduced her two right hand persons, Dr. Mary Beth Bianco, Assistant Executive Director and Mr. Hans Baltzersen, Director of Business Services. She said they are available to answer any questions that the Board may have on the budget or anything from the IU 20 in general. She distributed to the Board a revised page 15 of the budget book which includes a column with the percent of change in each object code. Dr. Brennan stated that the increase to the East Stroudsburg Area School District (ESASD) is \$770 which is a 1.65% increase over the contribution from the 2009-2010 school year's General Operating Budget. She stated that the only mandated payment in 2010-2011 to the IU 20 is \$47,419. Dr. Brennan stated that the overall budget for general operation is going up by 1.6% or \$46,280 but our contribution would increase by \$770; therefore, the ESASD total mandated contribution is \$47,419. Dr. Brennan stated that they work with separate and distinct budgets. She stated that the different budgets include Health Trust, Special Education, General Operating Budget, Transportation, etc. Dr. Brennan stated that most of the support comes from local revenue and they get very little from Federal and State. She stated that they are in the business of selling goods and services to our school district and most funds come from fees for our programs. Dr. Brennan stated that the General Operating Budget total is \$2,958,420 for the 2010-2011 school year. She stated that the budget goes through many reviews and approval before it is presented to the school districts. Dr. Brennan stated that they start internally and then meet with a sub-committee, which rotates every year. She stated that Dr. Toleno, Stroudsburg Area School District; Candy Finan, Delaware Valley School District and Mike Reinhart, Bangor School District met with Dr. Brennan, Dr. Bianco and Mr. Baltzersen and went through the budget line per line. Dr. Brennan stated that they make recommendations and suggestions for changes. She stated that when it has been okayed, they take it to the entire Superintendents' Advisory Council for approval. Dr. Brennan stated that the Superintendents' Advisory Council reviewed the budget and approved it in November 2009. She stated that they then took it to the Intermediate Board of Director and they approved it in December and now it comes to the district for approval. Dr. Brennan stated that all other budgets are brought before the IU Board of Directors for their approval and all other input is communicated through Ms. Hocker. She stated that the Superintendent Advisory Council meets every month with her, because by law they must meet, and they provide tremendous feedback. The General Operating Budget provides services in four areas: educational support services, human resources, curriculum and instructional material services. Dr. Brennan stated that the General Operating Budget consists of curriculum, technology, business, human resources, administration and other support. She stated that the General Operating Budget includes an increase to the 13 school districts in the amount of \$8,450 or 1.65% and the overall increase is \$46,280. Dr. Brennan stated that the district that pays the lowest amount, based on the formula from the State, is Pen Argyl Area School District who pays \$177 and the largest is Bethlehem Area School District who pays \$1,674. She stated that the revenue in the budget is being impacted by a reduction in subsidy of 12% in the general operating subsidy from the State and anticipated reduction in earned interest. Dr. Brennan stated that they had expenditure reductions and savings and saved \$22,660 by hiring a new Director of Personnel at a lower salary. She stated that they eliminated capital subsidy and had a workers compensation premium reduction of 23.1%. Dr. Brennan stated that they had concessions and give backs from the staff such as 10-12 month employees giving up their annual sick leave rebate. She stated that they had a reduction in vision by 32.1% but moved the money to other employee benefits. Dr. Brennan stated that they are budgeting administrative salaries at 3.6%, and support staff at 3.1%. She stated that they are putting 8.4% in the retirement budget. Dr. Brennan stated that she heard that the Governor is working on a proposal to lower the retirement to about 5% to buy some time and even it out instead of having the spike in 2012; but, they are not sure so they have to budget for the full amount. Dr. Brennan stated that they also have in the budget tuition reimbursement of 6.9% due to Act 45 requirements for administrators because they have to go back for more credits even if they have their doctorate.

Dr. Brennan stated that some highlights in the budget are:

- Movement of the executive secretary salary of 25% in special education budget and 25% in special services budget to the General Operating Budget as a request from the superintendents
- Health Care budgeted at recommended rate of 5.2% (We have had no increase in health care for two years.)
- Purchased professional / technical services and other professional services
- Printing binding increase of \$7,000 – due to workshop/professional development materials
- Budgetary reserve decrease of 28.2%
- Unemployment compensation increase of 98.8% (\$640) due to no increase in many years

Dr. Brennan stated that all programs and services are selected by the district and the district pays as they need them. She stated that the only mandated payment that our district has to pay is \$47,419.25. Dr. Brennan stated that the State formula is based on the wealth (market value) of the district and the size (WADM).

Mr. Searfoss asked why the administrative salary and support staff salary increases do not have the same percentage. He said that the administrators make a lot more than the support staff who makes about a 1/3 of what administrators make. Dr. Brennan stated that the support staff is a member of the association and their salary is higher than the

administrators at about 5.4%. Dr. Brennan stated that when they gave back the sick leave rebate it came down to 3.1% and the administrators' salaries are at 3.6% which was only a net of their benefit concession. She stated that the technology for the support staff did get higher than the administrator. Mr. Searfoss said the support staff is getting less than the administrators. Dr. Brennan stated that it is slightly less. Dr. Brennan said that she did not take a salary increase for the first year of her contract since she is asking everyone to make concessions and give up things in the classroom and cut back on field trips. She stated that she understands that this is a tough economy.

Mr. Gress stated that he appreciates what the IU 20 does and when he was on the Board, they ultimately decided how much to pay. He stated that the only problem he had was that the administrators' salary was based on the average of what the top five Superintendents made and he didn't agree with that. Dr. Brennan said she gave up her increase. Mr. Gress stated that he appreciates that she did. He stated that the IUs were set up for the programs of the kids and our district should not try to recreate the wheel. Dr. Brennan stated that Mr. Gress had this concern when he was on the Board but she did not include this formula, a salary increase as well as other benefits with her new contract since she is asking everyone else to sacrifice. She stated that the IU 20 administration does listen to everyone's input and tries to handle all issues. Dr. Brennan stated that the IU is here to save the district costs. She stated that they just met with the Superintendents and one thing they will be doing is taking a look at all services to see what is needed or not needed to help save money for the school district. Dr. Brennan stated that they try to meet the needs as best as they can for all 13 school districts.

- C. Mr. Dale Kirk, of Kirk, Summa & Co., Certified Public Accounting, brought highlights of the Audited Financial Statement. He stated that there are two ways the finances are presented; one is on the governmental basis (how books are kept), propriety and fiduciary funds. The other way is full accrual, GASB 34, which takes into consideration all fixed assets and debts. He stated that it all gets added into the program to come up with GASB 34 financial statements which is basically full accrual like a business would keep them. Mr. Kirk stated that on the full accrual GASB basis, we finished the year with \$307,000,000 of assets and the debt was \$246,000,000, leaving a fund balance of about 60,000,000. He stated that an evaluation was done by evaluating engineers to try to bring everything together. Mr. Kirk stated that there were some adjustments to the fixed asset account this year due to evaluations taking place and depreciating value. He stated that one new addition is the GASB 45 post employment benefits where approximately \$2,000,000 was established in liabilities. Mr. Kirk stated that this was the first year that it was required to be included which resulted in an extra \$2,000,000 debt. He stated that this is trying to take into consideration what it is going to cost the district over a 30 year period in health care, retirement, benefits, etc. Mr. Kirk stated that our operating revenues in total were \$129,000,000 in expenditures. He stated that the net asset in an accrual basis increased \$343,000 which basically stayed the same. He stated that in the governmental basis, the fund balance net assets decreased by \$33,000,000 and that has a lot to do with construction projects. Mr. Kirk stated that in the propriety funds, they finished the year with about \$600,000 of net assets. He stated that when comparing budgets to actual, your revenues were approximately 4.5 million dollars under the budgeted amount but expenditures were approximate \$9,000,000 plus under budgeted amount. Mr. Kirk stated that there were some transfers for a net change of 4.5 million dollars on a favorable side of the budget results.

Mr. Gress asked Mr. Kirk if his concerns and requests were all met. Mr. Kirk stated that there were a few requests and Mrs. Bader responded and did a great job following through.

- D. Mr. Jim Shearouse stated that the Middle Smithfield Elementary Project is still progressing and currently the contractors are pushing to get some classes ready for over the spring break. He stated that it is a weekly trial and error and they are waiting to see if the Township gives approval. Mr. Shearouse stated that the lights in the parking lot, with a temporary timer that the contractors put in until the project is done, malfunctioned and lights were on during the day for several days. He stated that this problem has now been corrected.
- E. Mr. Shearouse stated that he invited a speaker tonight who made a presentation to the Property/Facility Committee regarding solar panels for the Administration and High School South building since the roof is brand new and viable for this type of project. Mr. Alan Behnke from Tremco stated that, in September 2009, the Commonwealth of Pennsylvania enacted a grant program with the intent of allowing municipalities and school districts to get money to provide for alternative energy services. He stated that a set amount of money was allocated to this fund. Mr. Behnke stated that the process is that a school district or municipality would put together a project and make a request for this grant money. He said if it is approved, they can go forward with the idea of making the project feasible. Mr. Behnke stated that the program has been very successful to the point that it is estimated that sometime in April it will be fully subscribed. He stated that the way solar energy in particular works is that it is expensive and you would not be able to afford to put it on your own roof unless someone else is paying you to do that. Mr. Behnke stated that the purpose of the grant is for the district to afford to do that. He stated that another element that will make it feasible for a building owner is if there is a federal tax credit to be taken. Mr. Behnke stated that the district, being a public entity, cannot take them unless there is an outside partner who can take advantage of the renewable energy credit and they can take

advantage of the grant. He stated that, if we put them together, the cost of the power generation through the solar system becomes feasible and less expensive than what we pay for utilities now. Mr. Behnke stated that this building with a new roof, and he anticipates a long life with this, would be ideal to put a photovoltaic system for an alternative energy source to supplement what we have now and to allow us to take advantage of the lower cost of the generation. He stated that it does not totally supplement what we are paying because we use a good amount of electricity but it would take over about 1/3 or more of our electricity. Mr. Behnke stated that there are two aspects that are important; one would be that the Board would need to pass a resolution that says that we are applying for the grant and two is that there are two options for payment of the electricity that is generated by the system. He stated that they have a term sheet, which is basically a preliminary agreement, that says if we agree that we want to pursue this after we get the money from the State, and if we agree after the money comes in and the final engineering is done, then the contract can be signed by the school district to purchase the power that the photovoltaic generates. He stated that we have two possibilities and it depends on what they feel is best for the district. Mr. Behnke stated that it is a rather large system and it is a one mega watts system estimated to produce, based on the amount of sun this area gets, about 1,240,000 kilo watts hours of electricity. Mr. Behnke stated that he estimates the system will degrade by approx .5% per year and over a 20 year time period it should still be producing 80% of the 1,240,000 kilo watts based upon average weather. He stated that the two options of costs are: fixed rate of 7.4 cents per kilo watts per hour for the entire 25 year term. He stated that we are paying now 10.9 cents this year and next year we are anticipating a large increase due to regulations. Mr. Behnke stated that the other option is to start out with a lower rate at 5.9 cents per kilo watts per hour and increase 2% escalator built into it and by 25 years, we will be paying about 9.5 cents, which is still lower than what we are paying at this time. He stated that, unfortunately, the Board needs to make up their mind by the end of this month to allow them to apply for the grant.

Mr. Freeman asked if the district is applying for the grant and the energy company is putting in the system and charging us for the electricity that their system will generate. Mr. Behnke said, "Yes" and he stated that they have to put the two together (grant money and the federal renewable energy credit) in order for the whole program to work. Mr. Behnke stated that on the other side, the company, Smart Energy Capital, will be purchasing, installing, doing all the contract work and maintaining the system on the building for 25 years. Mr. Freeman asked what is the maintenance fee per year. Mr. Behnke stated that there aren't any fees for maintenance.

Mr. Gress said that, at the meeting the other night, they tentatively talked that it would save the district approximately \$60,000 per year in electricity. He stated that this will be a guaranteed energy savings. Mr. Gress stated that if we do nothing, it would cost the district \$600,000. He stated that it would be only 30% usage due to the amount of panels they can put up. Mr. Gress asked if the district gets the grant can they then decide if they want to go forward. Mr. Behnke said that he is correct. He stated that all that the resolution does is allows them to do the leg work to obtain the grant. Mr. Behnke stated that once the district gets the grant, then the Board can make a final decision. He stated that ultimately a contract will be worked out with all the terms and conditions and safeguards for the district. Mr. Behnke stated that there is no maintenance cost but there are savings in energy expenses down the road. Mr. Gress stated that, at the Property/Facilities meeting, they talked about going with the fixed rate in order to know what our costs are because it will be lower than what we can get now in the open market. Mr. Gress stated that without the federal money, we cannot afford to do it. Mr. Freeman asked how long is the contract. Mr. Behnke said it would be for 25 years. Mr. Gress said that Mr. Dirvonas would need to review the contract and include all safeguards before the Board can approve. Mr. Brunkard asked what would the likelihood be of getting the grant and how many contracts will be granted. He asked if there is anything about the size of the district or particulars of the district that make you think we will be successful in going forward or does Mr. Behnke think it is a "crap shoot". Mr. Behnke said that Smart Energy Capital has submitted several applications with the State. He stated that, specifically one application that was approved, the State told Smart Energy Capital that they were pleased with the thoroughness of the application as well as all the details that were laid out for how the system would work, the power it would generate and the savings. Mr. Behnke stated that the State told them to submit as many applications as they can because they like the way they prepare them. Mr. Freeman asked why is the district not applying for the other schools too, like East Stroudsburg Elementary since it is a new school. Mr. Freeman asked if there is a limit of money the district can apply for. Mr. Behnke stated that there is no limit but under the time frame they have, they took the largest school the district has and tried to jump on it as quickly as they could. He said that the idea is that since there are other schools that would need re-roofing, it will make them eligible in the next several years, to participate in new grant programs that may possibly be available.

Mrs. Laverdure asked if the application needs to be submitted by the end of March. Mr. Behnke, said "Yes".

Mrs. Gress said that at the Property/Facilities Committee meeting they decided to bring the energy savings presentation to the Board because it would be a \$60,000 energy savings should the grant gets approved.

Mr. Behnke stated that they are not obligating themselves to accept this even if the grant money is provided and even if the Board signs the term sheet tonight. He stated that the district is not obligated until a contract is signed to accept the installation of the system and the district purchases the power it produces.

Mr. Dirvonas asked if this grant application is tied into Smart Energy. He asked if the district were to obtain a grant, can the Board go with another firm that will provide the same type of program. Mr. Behnke said the Board can choose another company because the resolution does not bind but just states that they like the terms. Mr. Dirvonas stated that there are certain items in the document that need modification such as the confidentiality agreement, because once the school district enters into a contract it becomes a public document. Mr. Dirvonas stated that there is other language being construed and interpreted under the laws of the State of New York which the district cannot leave in and asked if these items are negotiable. Mr. Behnke stated that the company is based in New York but they did change wording for a district out west. Mr. Dirvonas said that he is indicating that the contract had to be filed by the end of March but in speaking with Mr. Shearouse he said the end of April. Mr. Behnke stated that he thinks that the money will be all gone by the end of April because the State takes applications on a monthly basis and approves them within a month. He stated that he anticipates that there will be no money left for applications that go in after March 31; therefore, they are encouraging everybody to submit them this month. Mr. Dirvonas stated that the resolution on page 11 of the agenda is basically a general resolution that says that the Board will investigate this because it was his understanding that the Board had until April to apply for this grant. Mr. Dirvonas stated that the actual resolution from Smart Energy authorizes the Board to apply for this grant on behalf of the school district in the amount of and designates Smart Energy to sign all documents in connection to applying for this grant. He said that Mr. Behnke's resolution differs from his motion. Mr. Dirvonas stated that he looked over term sheets and there are a number of items like the confidentiality and jurisdiction; so he would recommend against it. Mr. Dirvonas stated that; however, the district is not signing a binding contract but the final contract would be subjected to further negotiations. Mr. Dirvonas stated that if the Board feels that they would wish to act on Mr. Behnke's resolution rather than the one on the agenda, he can make copies for the public and suggested that public participation take place. Mr. Behnke stated that the resolution was taken from the direction of the grant board. Mr. Behnke stated that they presented a previous proposal and, at the request of the grant board, they made changes to read as the one we have tonight. Mr. Freeman asked how many districts in Pennsylvania have the grants. Mr. Behnke stated there are a lot of applications but so far one district near Central Pennsylvania decided to try it and was successful. Mr. Gress stated that the other night the resolution was not available but they tried to get some information on the Board briefs. He stated that the ultimate original resolution is available tonight. Mr. Behnke stated that the Pen Argyl School District is making applications to submit right now while other school districts were looking at it but are up against a timeframe.

Mr. Cole stated that we now have copies of the resolution for the solar energy panels. Mr. Freeman said that the wording does not have the administration building as part of it. Mr. Behnke said that it can include this area too. Mr. Freeman said the motion only says High School South. Mr. Behnke said it can be changed later. Mr. Freeman said that we are talking about it in real life not paper and not for intentional purposes. Mr. Behnke stated that it will not change the grant application. Mr. Dirvonas suggested changing the application by adding the word campus. Mrs. Laverdure recommended changing it to complex. Mr. Benke said the district is welcomed to do that and he sent the word document for the district to be able to make changes.

- F. Mrs. Patricia Bader stated that ten relocatables at Middle Smithfield Elementary have been identified that they are ready to be sold at the end of June. She stated that they have advertised the sale in the Pocono Record on March 10, 2010 and will run an ad again on March 24, 2010. Mrs. Bader stated that there is a large ad on the website and they sent letters to five counties in New Jersey to generate interest. Mrs. Bader stated that, at the PASBO conference, she met the former president of the New York ASBO and will be sending it to the New York school system, too. Mrs. Bader stated that we are also looking at possibly finding the cost of the Philadelphia Inquirer to see if they will advertise in Philadelphia. She stated that they are also looking into advertising in Maryland through ASBO. Mr. Freeman asked how much are they pricing the modulars for. Mrs. Bader said they did not set an amount but last year they sold each unit for \$15,000 each. Mr. Freeman asked if the district contacted relief areas that may want to purchase them. Mrs. Bader said she did not but can look into it.
- G. Mrs. Bader stated that Ms. Jamie Doyle of Public Financial Management is present tonight to discuss and answer any questions on the authorization to proceed on the 2005 A series bonds and on the qualification on school construction bonds. Ms. Doyle stated that she is here tonight along with Mr. John Cox and Mr. Ben Reed of Rhoads and Sinon, the district's bond council. Ms. Doyle stated that she brought the results of the competitive internet options that were held today to refund two of our old bond issues. She stated that the interest rates have remained very much in our favor and have trickled down a bit since the authorization at the February 22, 2010 Board meeting when they authorized this refunding. Ms. Doyle stated that the district has maintained their A+ stable credit rating as indicated from the report from Standards and Poors Rating Services. Ms. Doyle stated that there were six different bids and the winning bid was from TD Securities, LLC with 1.31%. She stated that Assured Guaranty Municipal will hold the insurance

premiums and the paying agent is BNY Mellon. Ms. Doyle stated that this new issue has only five maturities left on it under five years; therefore, it is non-callable. She stated that with TD Securities, LLC's proposed interest rate, it produces a savings of \$491,536.53. Ms. Doyle stated that when she was here last month, the Board had set a minimum savings target of 2%, which was about \$236,000. She stated that she had showed the Board that there would be a savings of about \$378,000 but due to the interest cooperating and good credit ratings, it generated additional savings. Ms. Doyle stated that they expect to probably settle on April 19, 2010. She stated that the yield of the issue will be effectively refinancing these bonds at 1.23% and that is the rate they will be reporting to the IRS. Ms. Doyle stated that we did better than other districts with our interest rates. Ms. Doyle thanked Mrs. Bader and Mr. Dirvonas and the rest of the team from Rhoads and Sinon for their help on all the documents that brings us to this successful conclusion. She stated that she is pleased with the competitive sales results and would recommend that they accept the TD Securities, LLC's proposal as she outlined.

Mr. John Cox stated that he brought a resolution, as it was advertised as required by the Local Government Union Debt Act on Friday in the Pocono Record, with certain blanks as permitted by the debt but now has been filed in with the results of today's sale. He stated that in the agenda, they had advertised the amount as \$12,215,000 but the final amount of the bonds being issued, based on the way that the sale went, the pricing and the premium is \$11,345,000.00. Mr. Cox stated that the purpose was to refund the 2002 A maturities that are outstanding and the 2005 outstanding maturities. He stated that:

- Section 1 authorizes the issuing of the bonds and the refunding project.
- Section 4 accepts the proposal of TD Securities with the results as presented to Public Financial Management.
- Section 11 makes reference and approves exhibit A which contains the final maturities and terms of the bonds.
- Section 12 reiterates that the bonds are non-callable because they are less than five years.
- Section 14 approves the forms of the bonds attached as Exhibit B as required by the Debt Act.
- Section 17 contains the Local Government Unit Debt Act Covenant that the district will budget, appropriate and pay the principal and interest when due on the bond and are pledging full faith credit and taxing power.

Mr. Cox stated that the balance of the resolution authorizes the purchase of bond insurance and approves the marketing document, the official document that was circulated in connection with our bond issues, reviewed and worked on extensively with our administration. He stated that it authorizes the continuing disclosure agreement or certificate so that we will continue to make our audited financial statements to the bond market on an annual basis. Mr. Cox stated that it directs the redemption of the 2002 A bonds on April 19th and 2005 bonds on May 15th. Mr. Cox asked for any questions. Mr. Cole stated that no one indicated that they had any questions. Mr. Cox stated that at the appropriate time the motion requires a roll call vote and five affirmative votes. He stated that he left all documents necessary to file with the Department of Community Economic Development for the district to sign and return to them within the next few days.

H. Mrs. Laverdure stated that there are two policies for first read in the Board books, #114 and #815. Mr. Gress stated that he has a question on policy #815 and feels there needs to be a spell check on it. He asked why are some of the words capitalized. Mrs. Laverdure asked Mrs. Duggins if she got this direction from the attorney. Mr. Gress stated that there seems to be no reason why certain words are capitalized since they are not proper names. Mrs. Duggins stated that she asked that question but was told to do it that way in order for words to stand out. Mr. Gress stated that in one sentence policy is capitalized in one area but not another. Mr. Gress stated that the policy is big; therefore, it should be cut down into separate policies because there is too much information on one policy. He stated that certain things are explained while other items are not. Mr. Gress stated that in the policy it refers to the State Law and explains the State Law but when the policy refers to the Federal Law, there is no explanation. He stated that there is no clear concise method to the policy. Mrs. Laverdure stated that this policy has grown. Mr. Gress stated that the Federal Law should be explained. He stated that this policy should be separated into separate policies because it seems the district is just throwing everything into one policy. Mr. Gress stated that many people will not sign the policy without knowing what they are signing and he does not know if his children will sign it because he does not know what half of it means. Mr. Dirvonas stated that he is not attempting to answer Mr. Gress' questions, but just responding, but this policy is following the PSBA's format. Mr. Gress said he knows that the policy is being submitted for first reading but everyone must look over it carefully. Mrs. Laverdure stated that Mrs. Duggins can go back to the attorney who has been working on the policy and get answers to Mr. Gress' questions and that is why the policy is being presented to the Board for first reading. Mr. Gress stated that the policy has capitalization, bolding and underlining. He said that he feels everything should be important not just some areas. Mrs. Duggins stated that she asked similar questions to the attorney and asked if she can summarize the policy and put it in layman's term. She stated that she was told that she could not because this would be putting the district at risk. Mr. Gress suggested that everyone read the policy before the next Board meeting. Mr. Brunkard stated that he

also found many of the changes in the policy troubling and confusing. He stated that he has difficulty in figuring where we were going, where we had been and why the changes were made. Mr. Brunkard stated that capitalizing words how we wish may be a modern approach of the way we deal with the cyber world. He asked why did we cross out things that seem sensible and intelligible.

Mr. Brunkard stated that he has a question on policy #114 - Gifted Education. He stated that the only change is in teacher's caseload and class size which decreased from 75 students to be a maximum of 60 students. Mr. Brunkard stated that he supports the change but he wishes when the district has policies for review that they take the opportunity to truly review the policy to take a look at where Gifted Education stands in our school system. He stated that the policy, in itself, makes generalities that we may not in fact have enforced or endorsed to the extent that we should. Mr. Brunkard stated that when reviewing policies, we should discuss the content and our dedication to it. He stated that he has a lot of questions in other areas when talking about testing of children, test scores and wonders why we have only the numbers of students in the Gifted Education program that we do. Mr. Brunkard stated that he wondered, as a parent over the years, about the changes that Gifted Education has gone through. He stated that he feels that if we are going to be reviewing a program, even to make a minor change, we should at the same time at least pay attention to where Gifted Education stands. Mrs. Duggins stated that she met with a committee made up of gifted teachers, school psychologists, guidance counselors and Mrs. Stevens, Director of Pupil Services. She stated that they have made changes in terms of making sure they are consistent in identifying the students. Mrs. Duggins stated that they felt that the policy is sufficient how it is. Mrs. Duggins stated that the committee decided that they need a universal screener and will be instituting this procedure this year. She stated that they are handling the changes through the Administrative Regulations and are trying to make it consistent. Mrs. Duggins stated that the committee is also keeping up with the training on how to identify gifted and talented students. She stated that they have seen somewhat of an increase since they began training. Mr. Brunkard stated that the wording is inside the policy and has been in place; yet, he does not see a full compliance or a general understanding among the Board, the public nor the actions of the school or among other things that would reflect in consistent number of students included in Gifted Programs which we have not historically had. Mr. Brunkard stated that the percentage of students with an IQ of 130 is a standard number throughout the United States' population and to get people to fall within that category mathematically or some other subject; we should have something like 5% of our students identified. Mrs. Duggins stated that he is correct because right now the district has approximately 2% of the students identified. She stated that this is why the district is having some training and making sure that they have a consistent format that everyone is aware of. Mrs. Duggins stated that the district is training teachers to make sure they are aware of the characteristics of a talented and gifted student. Mr. Brunkard said he appreciates all that has been done in the process, like when they discussed universal testing in second grade which will help to close the gaps. He stated that they hear things from every direction but this policy is near and dear to his heart. Mr. Brunkard stated that the Board should take to heart and have input to see what policy is in place. He stated that the Board should be more deliberate instead of rubberstamping and endorsing or making single changes to a policy or, like in the case with policy #815, making wholesale changes that no one understands. Mrs. Duggins stated that this law went into effect last year and it was held in order to review the policy to see if there were any other changes that needed to be made. She stated that the committee felt that the policy addressed what we needed to be done. Mrs. Duggins stated that, through meetings and common procedures, the district would do a better job of identifying students that qualify. She stated that they have had an increase in Gifted Education since they have had training and they would love to get the percentage to increase to 5%.

Mrs. Laverdure stated that the district raised and contributed money for the Haiti Relief Fund and on March 1st the district sent a check in the amount of \$2,635.40. She said that some schools may still be raising money for Haiti and thanked all those who participated and contributed.

Mrs. Laverdure stated that on March 18, our school district will take place in a Pennsylvania Statewide emergency drill. She stated that every year, in the month of March, a drill occurs. Mrs. Laverdure stated that this year they will be focusing on tornado activity and power outage. She stated that the children will be relocated and disturbed for no more than 5 minutes of their day. She stated that the district will work with other county schools.

Mrs. Laverdure announced that Michael Guyer, High School North student, is a Scholar Athlete for football for District 11 which encompasses over 38 plus schools. She stated that this is the first in the history in District 11 and in East Stroudsburg. Mrs. Laverdure also announced that Brian McLaughlin, High School South student, was accepted into West Point. She stated that she feels it is important to make these announcements because they show how the students are achieving academically.

- ❖ Board Policies to be considered for approval at the April 19, 2010, Board Meeting are available for review in the Superintendent's Office, J. T. Lambert's office and High School North's office on any District business day from 7:45 a.m. to 3:45 p.m.

- # 114 – Gifted Education
- # 815 – Acceptable use of the Computers, Network, Internet, Electronic Communications and Information Systems

(See pages A1-B24)

IX. PUBLIC PARTICIPATION -- Federal Programs
 Title I
 Title VI
 Other Concerns

A. Ms. Karen Malachowsky asked if there have been any discussions on graduation. Mrs. Laverdure stated that there have not been any discussions but both principals have been looking at options. Mrs. Laverdure stated that, typically, they need to get through March’s weather but feels they are safe to start planning graduation since they have had nice weather. She stated that a decision will be made and announced in April.

X. PERSONNEL ITEMS

A. Support Staff – Uncompensated Leaves of Absence

ACTION BY THE BOARD:
 Motion was made by William Searfoss to approve the uncompensated leaves of absence in accordance with applicable policies, procedures and contractual agreement. Motion was seconded by Douglas Freeman and carried unanimously, 70.

1. Leaves of Absence –In Accordance with School Board Policy #539

Name	Position Held
a. Gonzales, Jesse	Bus Driver – Transportation Effective Date: March 5, 2010 Length of Leave: September 30, 2010
b. Vitale, Diane	Cafeteria Aide - Resica Elementary Effective Date: February 2, 2010 Length of Leave: March 12, 2010

(Requests for Leaves of Absence received)

B. Support Staff

ACTION BY THE BOARD:
 Motion was made by William Searfoss to approve the resignations, termination, leaves of absence, change of status and appointments to the support staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Robert Cooke and carried unanimously, 7-0.

1. Resignations

Name	Position Held
a. Caramella, George	Bus Driver - Transportation Effective Date: January 18, 2010
b. Doleiden, Richard	Custodian (3 rd shift) – J. T. Lambert Intermediate Effective Date: March 5, 2010

(See pages 13-14)

2. **Termination**

Name	Position Held
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- | | |
|-------------------|---------------------------------------------------------------|
| a. Flora, Ericson | Bus Driver - Transportation
Effective Date: March 16, 2010 |
|-------------------|---------------------------------------------------------------|

3. **Leaves of Absence - In accordance with School Board Policy #535**

Name	Position Held
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- | | |
|--------------------|----------------------------------------------------------------------------------------------------------------------------------------|
| a. Alpaugh, Judy | Bus Driver – Transportation
Effective Date: February 8, 2010
Length of Leave: March 29, 2010
This leave will be intermittent. |
| b. Cestone, Victor | Bus Driver – Transportation
Effective Date: February 24, 2010
Length of Leave: March 22, 2010 |
| c. Titus, Lori | Bus Driver – Transportation
Effective Date: February 23, 2010
Length of Leave: April 20, 2010 |

(Applications for Leaves of Absence received)

4. **Leave of Absence (Extension) - In accordance with School Board Policy #535**

Name	Position Held
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- | | |
|------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|
| a. DelGuercio, Anthony | Custodian (1 st shift) - Middle Smithfield Elementary
Effective Date: December 11, 2009
Length of Leave: now through March 12, 2010 |
|------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|

5. **Change of Status**

Name	Appointment
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- | | |
|--------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| a. Philhower, Kyle | From: Custodian (3 rd shift) (Step 1) – J. T. Lambert Intermediate (LTS)
To: Custodian (3 rd shift) (Step 1) – J. T. Lambert Intermediate (regular)
Effective Date: March 16, 2010
Kyle replaces Richard Doleiden who resigned. |
|--------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

6. **Appointments - Regular**

Name	Appointment
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- | | |
|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|
| a. Finn, Kelly | Student Helper (Step 1) - Resica Elementary
Hourly: \$10.17
Effective Date: March 3, 2010
Kelly replaces Rachael Shearouse who resigned. |
| b. Fisher, James | Bus Driver (6 hour) (Step 1) – Transportation
Hourly: \$13.06
Effective Date: March 1, 2010
James replaces Terry Scarlatos. |
| c. Locke, Gina | Student Helper (Step 1) - Smithfield Elementary
Hourly: \$10.17
Effective Date: March 4, 2010
Gina replaces Bonnie Mellina who resigned. |

7. Appointment - Temporary Position

Name	Appointment
a. Raymond, Lori	Student Helper (Step 1) – High School North Hourly: \$10.17 Effective Date: March 9, 2010 through the last student day of the 2009-2010 school year only. Lori replaces Kristy Borer who resigned.

8. Substitute Appointments

Name	Position(s)
a. Balgobin, Vadewattee	Cafeteria Aide, Cafeteria Worker, Student Hall Monitor, Study Hall Monitor
b. Bartholomew, Darin	Media I Worker
c. Bauman, Irene	Cafeteria Aide, Cafeteria Worker, Instructional Aide, Secretary, Student Helper, Student Hall Monitor
d. Dias, Patricia	Security Guard
e. Mazan, Claire	Instructional Aide, Student Helper
f. Montes, Harold	Custodian
g. Nevin, Angela	Instructional Aide, Secretary, Student Helper, Student Hall Monitor, Study Hall Monitor
h. Walsh, Linda	Cafeteria Aide, Cafeteria Worker, Instructional Aide, Student Hall Monitor, Study Hall Monitor, Student Helper

C. Professional Staff – Uncompensated Leaves of Absence

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the uncompensated leaves of absence in accordance with applicable policies, procedures and contractual agreement. Motion was seconded by Douglas Freeman and carried unanimously, 7-0.

1. Leave of Absence –In Accordance with School Board Policy #439

Name	Position Held
a. Bennett, Laurie	School Nurse – East Stroudsburg Elementary Effective Date: March 8, 2010 Length of Leave: April 9, 2010

2. Leave of Absence (Extension) –In Accordance with School Board Policy #439

Name	Position Held
a. Glaser, Kyle	Music teacher – J. T. Lambert Intermediate Effective Date: March 4, 2010 Length of Leave now through: May 24, 2010

D. Professional Staff

ACTION BY THE BOARD:

Motion was made by Donald Motts to approve the retirements, leaves of absence and appointments to the professional staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by William Searfoss and carried unanimously, 7-0.

1. Retirements

Name	Position Held
a. Cerva, Cynthia	Special Education teacher - J. M. Hill Elementary Effective Date: June 18, 2010
b. Ferullo, Rose Ann	Spanish teacher - High School South Effective Date: at the end of the workday on June 17, 2010
c. Piatt, Diane	Grade 2 teacher - J. M. Hill Elementary Effective Date: at the end of the workday on June 16, 2010

(See pages 15-17)

2. Leaves of Absence –In Accordance with School Board Policy #435

Name	Position Held
a. Eden, Susan	Gifted teacher – J. M Hill, East Stroudsburg and Resica Elementary Effective Date: March 17, 2010 Length of Leave: April 9, 2010
b. Heath, Harriet	Technology Education teacher – High School South Effective Date: May 11, 2010 Length of Leave: the end of the 2009-2010 school year.
c. Pino, Krystal	Grade 3 teacher - Middle Smithfield Elementary Effective Date: February 8, 2010 Length of Leave: March 5, 2010

(Applications for Leaves of Absence received)

3. Appointment - Long Term Substitute

Name	Appointment
a. Jabbour, Scott	Kindergarten teacher – East Stroudsburg Elementary (LTS) Salary: \$38,920.00, prorated (Step 1 Column 1) Effective Date: March 3, 2010 Through: the last teacher day of the 2009-2010 school year only. Scott replaces Andrea Knope who was terminated.

(See page 18)

4. Appointment (Extension) - Long Term Substitute

Name	Appointment
a. Clogg, Katye	Music (Instrumental) teacher – J. T. Lambert Intermediate (LTS) Salary: \$42,020.00, prorated (Step 1 Column 7) Effective Date: December 10, 2009 Now Through: May 24, 2010 Katye replaces Kyle Glaser who is on a leave.

5. Substitute Appointments

Name	Certification
a. Austin, Patrick	English
b. Favini, Andrew	Elementary
c. Frankenburger, Andrea	em (all areas)

- d. Mazan, Claire em (all areas)
 e. Sawyer, Tara em (all areas)

E. Salary Changes – Professional Staff

ACTION BY THE BOARD:

Motion was made by Donald Motts to approve the following salary changes according to the 2005-2010 contractual agreement between the East Stroudsburg Board of Education and the East Stroudsburg Education Association. All salaries are pro-rated and effective April 15, 2010. Motion was seconded by Robert Cooke and carried unanimously. 7-0.

	Name	From:	To:
1.	Agosto-Schmitt, Lydia	(\$44,089) Step 5, Col. 2	(\$44,514) Step 5, Col. 3
2.	Andrews, Andronikki	(\$40,345) Step 2, Col. 2	(\$40,770) Step 2, Col. 3
3.	Angle, Shelli	(\$61,734) Step 12, Col. 7	(\$62,234) Step 12, Col. 8
4.	Bennett, Laurie	(\$45,789) Step 4, Col. 6	(\$46,764) Step 4, Col. 7
5.	Breiner, Robert	(\$53,501) Step 7, Col. 8	(\$54,026) Step 7, Col. 9
6.	Bresnyan, Gillian	(\$42,045) Step 2, Col. 6	(\$43,020) Step 2, Col. 7
7.	Bueki, Kristen	(\$78,690) Step 16, Col. 13	(\$79,340) Step 16, Col. 14
8.	Burlein-Pitz, Carrie	(\$63,884) Step 11, Col. 11	(\$64,484) Step 11, Col. 12
9.	Caamano, Debra	(\$50,751) Step 9, Col. 3	(\$51,176) Step 9, Col. 4
10.	Caamano, Lawrence	(\$52,026) Step 8, Col. 6	(\$53,001) Step 8, Col. 7
11.	Covart, Maureen	(\$65,324) Step 13, Col. 5	(\$65,749) Step 13, Col. 6
12.	Dahl, Barbara	(\$68,874) Step 15, Col. 11	(\$69,474) Step 15, Col. 12
13.	Dailey, Elizabeth	(\$46,764) Step 4, Col. 7	(\$47,264) Step 4, Col. 8
14.	DeLong, Jennifer	(\$44,439) Step 4, Col. 4	(\$45,364) Step 4, Col. 5
15.	DiBonaventura, Hilary	(\$44,939) Step 6, Col. 4	(\$45,364) Step 6, Col. 5
16.	Dunn, Heather	(\$65,759) Step 11, Col. 14	(\$66,434) Step 11, Col. 15
17.	Erb, Sandra	(\$44,089) Step 5, Col. 2	(\$44,939) Step 5, Col. 4
18.	Gonda, Claudia	(\$66,724) Step 13, Col. 7	(\$67,224) Step 13, Col. 8
19.	Gonda, George	(\$44,939) Step 6, Col. 4	(\$45,364) Step 6, Col. 5
20.	Hartopp, Cynthia	(\$40,345) Step 2, Col. 2	(\$40,770) Step 2, Col. 3
21.	Henritzy, Heather	(\$45,364) Step 6, Col. 5	(\$45,789) Step 6, Col. 6
22.	Hojnowski, Kelly	(\$53,501) Step 8, Col. 8	(\$54,026) Step 8, Col. 9
23.	Kesselring, William	(\$44,514) Step 6, Col. 3	(\$44,939) Step 6, Col. 4
24.	Kimler, Brian	(\$75,815) Step 16, Col. 8	(\$76,340) Step 16, Col. 9
25.	Kintz, Jana	(\$43,664) Step 5, Col. 1	(\$44,089) Step 5, Col. 2
26.	Kruger, Nancy	(\$44,939) Step 5, Col. 4	(\$45,364) Step 5, Col. 5
27.	LeDuc, Wendy	(\$68,874) Step 13, Col. 11	(\$69,474) Step 13, Col. 12
28.	Lockard, Dawn	(\$45,364) Step 5, Col. 5	(\$45,789) Step 5, Col. 6
29.	Lord, Elizabeth	(\$44,514) Step 4, Col. 3	(\$44,939) Step 4, Col. 4
30.	Lowe, Deatrice	(\$45,364) Step 6, Col. 5	(\$45,789) Step 6, Col. 6
31.	Lowris, Joel	(\$44,089) Step 4, Col. 2	(\$44,939) Step 4, Col. 4
32.	Lupu, Edit	(\$41,620) Step 2, Col. 5	(\$42,045) Step 2, Col. 6
33.	Martinelli, Armand	(\$75,815) Step 16, Col. 8	(\$76,340) Step 16, Col. 9
34.	May-Clouse, Kelly	(\$39,920) Step 3, Col. 1	(\$40,345) Step 3, Col. 2
35.	McGee, Amanda	(\$44,089) Step 5, Col. 2	(\$45,364) Step 5, Col. 5
36.	McHugh, Bonnie	(\$44,514) Step 4, Col. 3	(\$44,939) Step 4, Col. 4
37.	Mitchell, Brandi	(\$67,224) Step 14, Col. 8	(\$67,749) Step 14, Col. 9
38.	Mleczynski, Tara	(\$39,920) Step 3, Col. 1	(\$40,770) Step 3, Col. 3
39.	Mullaney, Matthew	(\$44,089) Step 6, Col. 2	(\$45,364) Step 6, Col. 5
40.	Murphy, Cheryl	(\$78,065) Step 16, Col. 12	(\$78,690) Step 16, Col. 13
41.	Paris, Olivia	(\$46,764) Step 5, Col. 7	(\$47,264) Step 5, Col. 8
42.	Patascher, Daniel	(\$52,026) Step 9, Col. 6	(\$53,001) Step 9, Col. 7
43.	Pattison, Gayle	(\$50,139) Step 6, Col. 13	(\$50,789) Step 6, Col. 14
44.	Pawlowski, Walter	(\$45,364) Step 5, Col. 5	(\$45,789) Step 5, Col. 6
45.	Pellington, Cynthia	(\$45,364) Step 6, Col. 5	(\$46,764) Step 6, Col. 7
46.	Pierce, Mary	(\$66,724) Step 15, Col. 7	(\$67,224) Step 15, Col. 8
47.	Price, Deziree	(\$41,620) Step 2, Col. 5	(\$43,020) Step 2, Col. 7

48.	Rasely-Philipps, Susanne	(\$54,576) Step 7, Col. 10	(\$55,151) Step 7, Col. 11
49.	Sands, Deborah	(\$67,224) Step 14, Col. 8	(\$67,749) Step 14, Col. 9
50.	Signorello, Amanda	(\$44,514) Step 6, Col. 3	(\$45,789) Step 6, Col. 6
51.	Smith, Kelly-Jo	(\$44,514) Step 5, Col. 3	(\$44,939) Step 5, Col. 4
52.	Stein, Linda	(\$54,576) Step 8, Col. 10	(\$55,151) Step 8, Col. 11
53.	Swineford, John	(\$50,326) Step 7, Col. 2	(\$51,601) Step 7, Col. 5
54.	Taylor, Letitia	(\$54,576) Step 9, Col. 10	(\$55,151) Step 9, Col. 11
55.	Tinney, Bridget	(\$39,920) Step 2, Col. 1	(\$40,345) Step 2, Col. 2
56.	Tirjan, Lisa	(\$66,724) Step 13, Col. 7	(\$67,224) Step 13, Col. 8
57.	Tobin, Snoann	(\$40,770) Step 3, Col. 3	(\$41,195) Step 3, Col. 4
58.	Tosh, Jacqueline	(\$45,364) Step 5, Col. 5	(\$45,789) Step 5, Col. 6
59.	Toth, Donald	(\$75,315) Step 16, Col. 7	(\$75,815) Step 16, Col. 8
60.	Tscheschlog, Helene	(\$45,364) Step 4, Col. 5	(\$46,764) Step 4, Col. 7
61.	Walker, Robin	(\$76,890) Step 16, Col. 10	(\$77,465) Step 16, Col. 11
62.	Whitney, Matthew	(\$39,920) Step 3, Col. 1	(\$41,620) Step 3, Col. 5
63.	Zabriskie, Lisa	(\$44,939) Step 5, Col. 4	(\$45,364) Step 5, Col. 5
64.	Zavertnik, Louise	(\$45,364) Step 6, Col. 5	(\$45,789) Step 6, Col. 6
65.	Zerfoss, Jon	(\$52,026) Step 8, Col. 6	(\$53,001) Step 8, Col. 7
66.	Zimmerman, Lindsey	(\$45,789) Step 5, Col. 6	(\$46,764) Step 5, Col. 7

F. Extra Responsibility Positions

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the rescission and appointments according to the 2005-2010 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association. Motion was seconded by James Brunkard and carried unanimously, 7-0.

1. Rescission

Name	Position
-------------	-----------------

- | | |
|-------------------|-----------------------------------------------------|
| a. Fodness, Peter | Intramural Boys' Soccer Advisor – High School South |
|-------------------|-----------------------------------------------------|

(See page 19)

2. Appointments for the 2009-2010 School Year

	Last Name	First Name	Position	Building	Rate
a.	Broderick	Christine	Volunteer Softball Coach	High School North	not applicable
b.	Fodness	Peter	Intramural Boys' Soccer Co-Advisor	High School South	\$23.00/hr (48 hour maximum between 2 co-advisors)
c.	Gonda	George	Intramural Summer Soccer Conditioning Advisor	Lehman Intermediate	\$23.00/hr (48 hour maximum)
d.	Gullstrand	Marjory	Mentor for Mearcy Brathwaite (now through 3/31/10)	Smithfield/J M Hill	\$600.00 (prorated)
e.	Laverdure	Bryan	Intramural Boys' Soccer Co-Advisor	High School South	\$23.00/hr (48 hour maximum between 2 co-advisors)
f.	Miller	Tara	Volunteer Softball Coach	High School North	not applicable
g.	Prusik	Julia	Mentor for Scott Jabbour (eff 3/3/10)	East Stroudsburg Elem	\$600.00 (prorated)
h.	Reith	Daryl	Mentor for Tara Miller (eff 2/18/10)	High School North	\$600.00 (prorated)
i.	Svoboda	Lauren	Girls' Track & Field Varsity Assistant Coach	High School North	\$3,517.00

	Last Name	First Name	Position	Building	Rate
j.	Widger	Stephanie	Drama Musical Director	High School North	\$1,467.00

G. Administrative Staff – Retention of Irene N. Duggins

ACTION BY THE BOARD:

Motion was made by James Brunkard that, pursuant to the requirement of Section 1073(b) of the School Code and the directive of the Pennsylvania Department of Education, the Board confirm its intention to retain Irene N. Duggins for a further term as Assistant Superintendent for Curriculum & Instruction following the expiration of her current contract and commission on September 17, 2010. The term of such retention and conditions of employment shall be subject to further action by the Board. Motion was seconded by William Searfoss and carried unanimously, 7-0.

(See page 20)

XI. CONTRACTS

ACTION BY THE BOARD:

Motion was made by Robert Gress to approve the contracts listed for their specific services, rates and effective dates. Motion was seconded by Robert Cooke and carried unanimously, 7-0.

	NAME	SERVICE	RATE	PAYMENT FROM	EFFECTIVE DATE
1.	3D Embodiment	To provide Consultive Services in Relation to OpenSim usage in Interactive Multimedia Course	\$3,000.00	High School South	3/1/10-2/29/11
2.	Carson, Wayne	Microsoft Excel	\$150.00	Professional Development	3/30/10
3.	I. U. 20	Services for non-public schools students	Not to exceed \$20,000.00	Title I Grant	8/31/09-6/30/10
4.	Kraut, Beverly H., MACCCSLP	Independent Speech and Language Evaluation	\$1,170.00	Special Education	3/16/10 thru 6/4/10
5.	Levergood-Flaherty, Andrea	Encaustic painting presenter at 2 nd Art Stars of Monroe County.	\$150.00	Art Stars Grant	3/18/10 Snow date - 3/19/10
6.	Northampton Community College	Dual Enrollment Program for ESASD	\$20,616	Dual Enrollment Grant	January thru June 2010
7.	Snyder, Nicole	J. T. Lambert - Master Classes for 7-8 Grade Choirs	\$200.00	J. T. Lambert Intermediate	3/9/10-3/12/10
8.	Warren, James	Character Education Assembly	\$1,100.00	Middle Smithfield Elementary	5/14/10
		TRANSPORTATION	CONTRACTS		
9.	Frascella, Maria	Contract Transportation	\$179.78/day	Transportation Dept.	2/1/10
10.	Frascella, Maria	Contract Transportation	\$153.90/day	Transportation Dept.	2/4/10
11.	Gerst, Neil	Contract Transportation	\$226.98/day	Transportation Dept.	2/3/10
12.	Gilmore, Rosalyn	Contract Transportation	\$271.09/day	Transportation Dept.	2/2/10
13.	Krupski, Diane	Contract Transportation	\$163.36/day	Transportation Dept.	2/3/10
14.	Krupski, Diane	Contract Transportation	\$169.69/day	Transportation Dept.	2/18/10
15.	Lastra, Christopher	Contract Transportation	\$159.93/day	Transportation Dept.	1/20/10
16.	Lastra, Christopher	Contract Transportation	\$162.72/day	Transportation Dept.	1/27/10
17.	Lastra, Christopher	Contract Transportation	\$162.37/day	Transportation Dept.	2/2/10
18.	Lastra, Steve	Contract Transportation	\$156.36/day	Transportation Dept.	2/16/10
19.	Muti, Peter	Contract Transportation	\$153.29/day	Transportation Dept.	2/1/10
20.	O'Rourke, John	Contract Transportation	\$207.76/day	Transportation Dept.	12/2/09
21.	O'Rourke, John	Contract Transportation	\$259.67/day	Transportation Dept.	2/3/10
22.	Siska, Dustin	Contract Transportation	\$229.85/day	Transportation Dept.	2/3/10

XII. STUDENT ITEMS

A. Overnight Field Trips

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the overnight field trips listed. The proposal and itineraries for the field trips meet the required Board Policy #121. Motion was seconded by Robert Cooke and carried unanimously, 7-0.

	Name	Activity	Location	Dates
1.	Moletto, Denise	H.S. – South DECA Fashion Club Students Competition	Louisville, KY	4/23-4/27/10
2.	Sanker, Rick	H.S.-South Key Leader students to Camp Conrad Weiser	Wernersville, PA	4/23/10-4/25/10

(See pages 21-22)

B. Field Trips – 75 Miles or More

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the 75 miles or more field trips listed. The proposal and itineraries for the field trips meet the required Board Policy #121. Motion was seconded by Douglas Freeman and carried unanimously, 7-0.

	Name	Activity	Location	Date
1.	Cramer, Patricia/Lagace, Suzanne	Honors/AP French students to the Museum of Art	New York City	5/20/10
2.	Delp, Judy	MCTI students to the School of Health Science tour	Reading, PA	5/5/10
3.	Donahue, Kim	Smithfield Elementary 5 th Grade students to tour of history	Philadelphia, PA	4/28/10
4.	Fifth Grade Teachers	ESE students walking tour	Philadelphia, PA	5/4/10
5.	Fisher, Marijo/Peeke, Lach	J. T. Lambert 7 th graders to Knoebel’s Grove	Elysburg, PA	6/8/10
6.	Henritzy, Anthony	J. T. Lambert 6 th graders to Knoebel’s Grove	Elysburg, PA	6/7/10
7.	Moletto, Denise	H. S. South Fashion Marketing Class to King of Prussia Mall	King of Prussia, PA	5/28/10
8.	Toth, Terry	Good Morning J.T.L. students to PA Congress and Senate	Harrisburg, PA	5/26/10

(See pages 23-30)

XIII. OLD AND NEW BUSINESS

XIV. CONFERENCE ATTENDANCE

A. Superintendent

ACTION BY THE BOARD:

Motion was made by Douglas Freeman to approve the attendance of Sharon S. Laverdure at the PASA Women’s Caucus Conference in Hershey, Pennsylvania from May 5, 2010 – May 7, 2010 in the amount of \$409.00 paid by Title II A Grant. Motion was seconded by Robert Cooke and carried unanimously, 7-0.

XV. FISCAL ITEMS

A. Colonial Intermediate Unit

ACTION BY THE BOARD:

Motion was made by Donald Motts to approve the Colonial IU #20 General Operating Budget for 2010-11 school year in the amount of \$2,958,420. Motion was seconded by Robert Gress and passed 6-1. William Searfoss voted no.

(See page 31)

B. Bond Sale

ACTION BY THE BOARD:

Motion was made by Douglas Freeman that the Board adopt the formal Resolution as presented by Bond Counsel authorizing the issuance of General Obligation Bonds, Series of 2010, in the Aggregate Principal Amount of \$11,345,000.00, which formal Resolution is incorporated herein by reference. Motion was seconded by Robert Gress. A roll call vote was taken and carried unanimously, 7-0. James Brunkard, Horace Cole, Robert Cooke, Douglas Freeman, Robert Gress, Donald Motts and William Searfoss voted yes.

(See pages 32-72)

Public Participation

None

C. Authorization to Proceed

ACTION BY THE BOARD:

Motion was made by William Searfoss that the Board of School Directors of East Stroudsburg Area School district (the "School District") does hereby authorize the Administration to work with Public Financial Management, as Financial Advisor, Rhoads & Sinon, LLP as Bond Counsel, and the local Solicitor in conjunction with the issuance of General Obligation Bonds, Series A of 2010, for the purpose of current refunding the General Obligation Bonds, Series A of 2005 via competitive internet sale with a net savings target of \$ 191,600 (historical benchmark of 2.00% is approximately \$191,600). Motion was seconded by Robert Cooke and carried unanimously, 7-0.

Sample Time Line

March 15, 2010 – Authorization to Proceed

September 20, 2010 or later – Bond Sale

October 25, 2010 or later - Settlement

Public Participation

None

D. Qualifying School Construction Bonds

1.

ACTION BY THE BOARD:

Motion was made by James Brunkard to authorize the Business Manager to apply for the Qualifying School Construction Bond for the completion of the Van Ness Property at the JM Hill site in the amount to be determined. Motion was seconded by Robert Gress and carried unanimously, 7-0.

Public Participation

None

2.

ACTION BY THE BOARD:

Motion was made by James Brunkard to authorize the Business Manager to apply for the Qualifying School Construction Bond for the completion of the JTL Roof in the amount to be determined. Motion was seconded by Donald Motts and carried unanimously, 7-0.

Public Participation

None

E. **Yard Sale**

ACTION BY THE BOARD:

Motion was made by Douglas Freeman to approve for the Business Manager to advertise the District "Yard sale" of obsolete and fully depreciated equipment. Motion was seconded by Robert Cooke and passed 5-2. James Brunkard and Robert Gress voted no.

F. **Alternative Energy Sources**

ACTION BY THE BOARD:

Motion was made by William Searfoss that be it RESOLVED, that East Stroudsburg Area School District of Monroe County hereby request a Solar Energy Program grant of \$1,690,000 from the Commonwealth Financing Authority to be used for solar PV project at East Stroudsburg High School Complex. Be it FURTHER RESOLVED, that the Applicant does hereby designate Smart Energy Capital, LLC to execute all documents and agreements between East Stroudsburg Area School District and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant. Motion was seconded by Robert Gress and carried unanimously, 7-0.

Mr. Gress asked if this is just a grant application and it does not bind the district in anyway.

Mr. Behnke said he is correct.

Public Participation

- A. Mr. Larry Dymond asked if the district is bounded to use this company or can they go elsewhere. Mr. Behnke said if the district gets the grant, they have the option to go elsewhere but hopes they will go with them but they don't have too.
- B. Mr. Devin Day asked since this is a 25 year contract then the equipment will remain on the roof for 25 years. Mr. Behnke said that he is correct. Mr. Day said there will be major technology gaps compared to today's technology and technology 25 years from now. He asked if there are any roofs in the school district that lasted 25 years. Mr. Cole said the new roofs will. Mr. Day asked what happens if the equipment has to be taken down before the 25 years to repair a roof. Mr. Behnke said that it is his understanding that the owner of the system, Smart Energy Capital, will be responsible for removing the equipment. He stated that there would be an extra charge to remove it and that is why they are looking for roofs that are two years or younger. Mr. Day stated that this sounds like an "East Stroudsburg Contract". He asked how much will the additional charge be. Mr. Behnke said that he does not know since it will be many years from now. Mr. Devin Day said it definitely sounds like an "East Stroudsburg Contract". Mr. Gress said they are going to look into all details and does not understand what an "East Stroudsburg Contract" means and he is tired of people mumbling "East Stroudsburg Contract," whatever that means. Mr. Day stated that he did not mumble he commented. Mr. Gress said he has the right to comment back. He stated that at the Property/Facilities meeting where Mr. Dymond was present, they discussed that it is a grant application and the district will put any terms and conditions that the Board deems appropriate. He stated that if they do not like the contract then they will not sign it. Mr. Gress stated that this will be a guaranteed savings of \$60,000 a year for the next 20 something years. Mr. Gress stated that they are looking under every nook and cranny for savings to stop raising taxes as much as they have been.
- C. Mr. Shearouse asked how many years do they guarantee the roof. Mr. Behnke said it is guaranteed for 20 years and it just started this past summer.
- D. Mr. Dymond suggested placing panels basically 10-20% of them at a time due to the technology always changing. He stated that he does not know if this is possible but asked if the district can look into seeing if this would be more

profitable to replace a couple of them over the years rather than all at the end. Mr. Cole said this would be something to consider.

G. Bond Payment

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the current invoices for construction and related costs associated with the Bond Issue 2008: \$317,314.93. Motion was seconded by Douglas Freeman and carried unanimously, 7-0.

(See page 73)

H. Use of Facilities

1.

ACTION BY THE BOARD:

Motion was made by Robert Gress to approve the request for the use of facilities as listed for Class 1 school-related activities (no facility fees incurred as per Policy #707). Please note: The Class of 1975 is also requesting a waiver of personnel fees for their Saturday event. Special permission by the Board must be granted in order to waive personnel fees for days when custodial and/or security staff is not on duty in the requested building. Motion was seconded by Williams Searfoss and passed 6-1. Donald Motts voted no.

CLASS 1 – SCHOOL-RELATED USE OF FACILITIES – (Sports Feeder Programs/Student Educational Enrichment Programs)

Board Agenda	BUILDING	DATE from	DATE to	ORGANIZATION	EVENT	Facility Fee Waived
3/15/10	H.S. South	7/17/10	7/17/10	ESHS Class of 1975	Picnic/Tour of H.S. South	Policy

(See pages 74-75)

2.

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the request for use of facilities as listed for Class 3 non-school related activities (facility fees may be assessed). Motion was seconded by Robert Gress and carried unanimously, 7-0.

CLASS 3 – NON-SCHOOL RELATED USE OF FACILITIES

Board Agenda	BUILDING	DATE from	DATE to	ORGANIZATION	EVENT	Facility Fees
3/15/10	H.S. South	3/37/10	7/29/10	US Tennis Association	League Play & Practice	Y
3/15/10	Resica	3/27/10	3/27/10	Middle Smithfield Township	Egg Hunt	N

(See pages 76-77)

I. Budget Transfers, Payment of Bills and Treasurer’s Report

ACTION BY THE BOARD:

Motion was made by Donald Motts to approve the Budget Transfers, Payment of Bills and Treasurer’s Report listed in this agenda for the 2009-2010 fiscal year, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the Auditor General. Motion was seconded by William Searfoss and carried unanimously, 7-0.

1. Budget Transfers - (See pages 78-87)
2. Payment of Bills - (See pages 88-106)
3. Treasurer's Report - (See pages 107-114)

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – March 15, 2010**

Carl T. Secor Administration Center – Board Room

7:30 P.M.

ADDENDUM A

XV. FISCAL ITEMS

H. Use of Facilities

3.

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the request for the use of facilities as listed for Class 1 school-related activities (no facility fees incurred as per Policy #707). Motion was seconded by James Brunkard and carried unanimously, 7-0.

CLASS 1 – SCHOOL-RELATED USE OF FACILITIES – (Sports Feeder Programs/Student Educational Enrichment Programs)

Board Agenda	BUILDING	DATE from	DATE to	ORGANIZATION	EVENT	Facility Fee Waived
3/15/10	H.S. North/Lehman	3/16/10	11/15/10	East Stroudsburg North Little League	Practices & Games	Policy

(See page 2)

J. Payment in Lieu of Taxes

ACTION BY THE BOARD:

Motion was made by Robert Gress that the Board authorize and direct the Superintendent, Board President and Board Secretary to execute and submit to the Pennsylvania Department of Education an Application for Payment pursuant to section 604 of the School Code for payment in lieu of taxes for property acquired by the Commonwealth for the National Recreation Area project located in Lehman Township, Pike County. The Application shall be in the form and content as presented to the Board at this meeting. Motion was seconded by Douglas Freeman and carried unanimously, 7-0.

(See pages 3-4)

XVI. ANNOUNCEMENTS/INFORMATION

XVII. ADJOURNMENT 9:17 P.M.

Respectfully submitted,

Patricia L. Rosado
Board Secretary