

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
BOARD OF EDUCATION**

**REGULAR MEETING – July 15, 2013**

**Carl T. Secor Administration Center – Board Room**

**7:00 p.m.**

**Minutes**

- I. President, William Searfoss called the meeting to order at 7:00 p.m. and led those present in the Pledge of Allegiance. Secretary, Patricia Rosado called the roll.
- II. **Members present were:** Ronald Bradley, Robert Cooke, Eileen Featherman, Douglas Freeman, Robert Gress and William Searfoss. Roy Horton, Marjorie James and Michael Meachem were absent.
- III. **School personnel present:** Sue Andrews, Michelle Arnold, Jeff Bader, Paul M. Bakner, Brian Borosh, Ben Brenneman, John Burrus, Anthony Calderone, Michael Catrillo, Robert Dilliplane, Irene Duggins, Eric Forsyth, Vincent Gallo, Joseph Lalli, Sharon Laverdure, Tom McIntyre, Debra Padavano, Patricia Rosado, Jim Shearouse, Kim Stevens and Thomas J. Williams. Also present was: Thomas Dirvonas, Solicitors.
- IV. **Community members present:** Craig Andrews, Joyce Billeck, Adam McGlynn, Michal Peterson, Ryan Stevens, Gary Summers and Judy Summers.
- V. **APPROVAL OF MINUTES**

**ACTION BY THE BOARD:**

Motion was made by Robert Cooke to approve the minutes for the meeting of June 17, 2013, (pages 1-38). Motion was seconded by Douglas Freeman and carried unanimously, 6-0.

**VI. APPROVAL OF AGENDA**

**ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to approve this agenda for July 15, 2013, (pages 1-22), as submitted, with the Board of Education reserving the right to add to the agenda, and take further action on any items raised in executive session where immediate action on such items is considered to be in the best interest of the District. Motion was seconded by Robert Cooke and carried unanimously, 6-0.

- VII. **ANNOUNCEMENT OF EXECUTIVE SESSION** -- An executive session was held this evening at 6:00 p.m. before this meeting for the purpose of discussing personnel, litigation and negotiations.

**VIII. ANNOUNCEMENTS BY THE BOARD**

None

**IX. SUPERINTENDENT'S REPORT**

- A. Mr. Robert Cooke said that they normally do not have a July meeting at the Monroe Career & Technical Institute (MCTI); however, they will be meeting on Monday, July 22<sup>nd</sup> because Dr. Rushton, Director, has submitted his resignation. They will be discussing how to fill his position. The Articles of Agreement, which they have been discussing and working on for a while, is on the Board Agenda tonight for approval. He also said some MCTI

students attended the National Skills USA Competitions. They had four students that placed and three were from East Stroudsburg Area School District. They were: Christopher Frantz of High School South, placed 1<sup>st</sup> out of the Nation in Internet Working. Namansa Marah of High School North, placed 7<sup>th</sup> in extemporaneous speaking and Mehmet Yasdiman of High School South, placed 26<sup>th</sup> in Computer Maintenance Technology. He said we should be proud of our school district and those students should be congratulated.

- B. Ms. Eileen Featherman said that at the Colonial IU 20 meeting, they approved Dr. Brennan's contract and the Administrative Staff will not be taking a raise this year. They are still negotiating with the support staff and bus drivers.
- C. Mr. Robert Gress said that there was no Property/Facilities Committee meeting this month but he has two updates. He said that the High School North gym floor was completed. He asked if the pictures can be sent with the Board briefs because it turned out very nice. He said that the J. M. Hill Elementary school project seems to be moving on schedule. Mr. Shearouse said that the prime contractors, electric, plumbing, and heating are ahead of schedule. The window replacement will be done by the end of the week. Next Monday, they begin installing the door frames for the classroom doors. The building may not look complete but they are on schedule.
- D. Mr. Gress said there was no Budget Advisory Committee meeting this month but they are waiting on a meeting with the hospital because they have been putting us off many times. We are trying to discuss funding towards their tax free properties. He sent an email to Mr. Meachem suggesting that we send a letter saying "thanks anyway".
- E. Mr. Tom Dirvonas said that there is nothing new to report on the Porter Township Initiative. They are still expecting a decision from the State Board in September. He will let the Board know as soon as he hears any news.
- F. Mr. Jeff Bader said that the Board will see one item on the addendum regarding the student athletic insurance and parent voluntary student insurance policy. They received information on Thursday and it took until this morning to get clarification. There are two proposals, one from AG Administrations and the other is from Bollinger Insurance. He said he prepared a summary table to see the differences of the policies. Both policies are less expensive than what we are currently paying. He also got extended coverage to cover student during off season time. The difference is in cost and the way the policy works. Both policies have no out-of-pocket costs to parents. He said they placed an either or option on the addendum for the Board to choose and decide.
- G. Mrs. Sharon Laverdure said that in Policy #113.3 Screening and Evaluations for Students with Disabilities, there is a Federal Law Statute change. No Board vote is required and the change will be posted on our website tomorrow. Within the body of the policy on page 4 of 6, mental retardation is being replaced with intellectual disability. She also said that the Board and the public received a whole list of policies that will be posted on the website by Friday. There are not many changes; therefore, the Board Policy Committee gave their approval to have the changes placed on the website for first read and then to have the final approval at the August 2013 Regular School Board meeting.

**X. PUBLIC PARTICIPATION --** Federal Programs  
Title I  
Title VI  
Other Concerns

- A. Mrs. Judy Summers said she has a question about the motion on page 18, regarding Textbooks Approval. She asked how much would this cost and was it budgeted in the 2013-14 budget that was sent to PDE. Mrs. Duggins said they will look to pilot the Miller and Levine Foundation Textbook with the Learning Support Classes to see how it works with the Keystone Exams. If the Miller & Levine Biology book is approved, they are looking to pilot it with the academic classes. Money was not budgeted for Biology books but there is money for the part-time Learning Support Classes. Mrs. Summers asked how much will it cost her as a taxpayer. Mrs. Duggins said for Special Education, it will be about \$12,000 for the Biology textbook for part-time learning support students. Mrs. Summers asked for how many textbooks. Mrs. Duggins said that she does not have the total numbers with her. Mr. Catrillo said this was placed on the agenda to address concerns that were brought up at a previous Board meeting. Mrs. Duggins said they need these materials to handle the rigor of the Keystone Common Core. There was a lot of time spent on examining this textbook and they felt it has the core material in a way they can understand it. Mrs. Laverdure asked what grade level will use this book. Mrs. Duggins said it is for 10<sup>th</sup> graders.

## XI. PERSONNEL ITEMS

### A. Support Staff

#### **ACTION BY THE BOARD:**

Motion was made by Eileen Featherman to approve the resignation, reassignment, change of work hours, leaves of absence and appointments to the support staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Douglas Freeman and carried unanimously, 6-0.

#### 1. Resignation

##### **Name**

##### **Position Held**

- a. Beam, Curtis

Maintenance II Worker - Maintenance Department  
Effective Date: at the end of the workday on July 12, 2013.

(See page 23)

#### 2. Reassignment - Involuntary

##### **Name**

##### **Position Held**

- a. Schaal, Denise

From: Secretary – Lehman Intermediate  
To: Secretary - East Stroudsburg Elementary  
Effective Date: July 1, 2013  
Denise replaces Jeanine Fuller who resigned. Daisy Vazquez was temporarily assigned to this position during the 2012-2013 school year.

#### 3. Reassignments – Temporary

##### **Name**

##### **Position Held**

- a. Bowman, LeRoy

From: Custodian (2<sup>nd</sup> shift) – J. M Hill Elementary  
To: Custodian (2<sup>nd</sup> shift) - J. T. Lambert Intermediate  
Effective Date: June 24, 2013 through on or about August 23, 2013.  
This temporary reassignment is due to construction at J M Hill.

- b. Darlington, Harry

From: Custodian (1<sup>st</sup> shift) – J. M Hill Elementary  
To: Cafeteria Custodian (1<sup>st</sup> shift) - High School South  
Effective Date: June 14, 2013 through on or about August 23, 2013.  
Harry temporarily replaces Thomas Darlington who is on a leave.

- c. Johnson, Robert

From: Custodian (2<sup>nd</sup> shift) – J. M Hill Elementary  
To: Custodian (2<sup>nd</sup> shift) - J. T. Lambert Intermediate  
Effective Date: June 24, 2013 through August 23, 2013.  
This temporary reassignment is due to construction at J M Hill.

- d. Parton, Matthew

From: Custodian (2<sup>nd</sup> shift) – J. M Hill Elementary  
To: Custodian (2<sup>nd</sup> shift) - J. T. Lambert Intermediate  
Effective Date: June 24, 2013 through on or about August 23, 2013.  
This temporary reassignment is due to construction at J M Hill.

#### 4. Change of Workday Hours

<b>Name</b>	<b>Position Held</b>
a. Vazquez, Daisy	From: Student Hall Monitor (7.25 hour) – East Stroudsburg Elementary To: Student Hall Monitor (7.5 hour) - East Stroudsburg Elementary Effective Date: July 1, 2013

#### 5. Leaves of Absence - In accordance with School Board Policy #535

<b>Name</b>	<b>Position Held</b>
a. Dreisbach, Katherine	Confidential Secretary – Central Administration Effective Date: July 1, 2013 Length of Leave: December 20, 2013 This is an intermittent leave.
b. Keller, Mary	Student Helper - Lehman Intermediate Effective Date: August 31, 2013 Length of Leave: December 2, 2013
c. Kurtz, Ninette	Bus Driver - Transportation Effective Date: May 29, 2013 Length of Leave: June 14, 2013
d. Mill, Frederick	Chief of School Police - Central Administration Effective Date: July 10, 2013 Length of Leave: September 28, 2013
e. Paflitzko, Thomas	Custodian (2 <sup>nd</sup> shift) – North Campus Effective Date: June 19, 2013 Length of Leave: December 30, 2013 This is an intermittent leave.
f. Spannagel, Edward	Custodian (2 <sup>nd</sup> shift) – East Stroudsburg Elementary Effective Date: June 11, 2013 Length of Leave: July 30, 2013

(Applications received)

#### 6. Appointments – Supplemental Positions

<b>Name</b>	<b>Appointment</b>
a. Cassieri, Donna Marie	Bookkeeper I (Business Office) – Administrative Services appointed as substitute for the supplemental position of telephone caller for substitute support employees for the 2013-2014 fiscal year. Hourly Rate: \$8.89
b. Newberry, Jessica	Secretary (Smithfield Elementary) appointed to the ten (10) month supplemental position of telephone caller for substitute teachers for the 2013-2014 school year. Hourly Rate: \$8.89 (450 maximum hours)
c. Rosado, John	Accounts Payable Clerk (Business Office) appointed for the twelve month supplemental position of telephone caller for substitute support employees for the 2013-2014 fiscal year. Hourly Rate: \$8.89 (652.50 maximum hours)

**7. Temporary ITEC Intern for the Summer of the 2012-2013 School Year**

<b>Name</b>	<b>Appointment</b>
a. Cooper, David	Temporary Summer Intern - ITEC Hourly Rate: \$8.00 Effective Date: June 26, 2013 End Date: August 30, 2013

**8. Substitute Appointments**

<b>Name</b>	<b>Position(s)</b>
a. Bomar, Terrence	Custodian
b. Brown, Patricia	Secretary
c. DeJesus, Miguel	Maintenance
d. Wickham, Edgar	Maintenance

**B. Support Staff – Extended School Year**

**ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to approve the following support staff as student helpers or bus drivers for the 2013 Extended School Year (ESY) Program effective June 25, 2013 through July 25, 2013. The hourly rate effective June 25, 2013 through June 28, 2013 will be their 2012-2013 fiscal year salary compensation. The hourly rate effective July 1, 2013 through July 25, 2013 will be their 2013-2014 fiscal year salary compensation. Motion was seconded by Eileen Featherman and carried unanimously, 6-0.

**1. Appointments - Extended School Year**

	<b>Name</b>	<b>Position</b>	<b>Hourly Rate</b>
a.	Cali, Charlotte	Student Helper	\$10.71
b.	Caramella, Paula	Bus Driver	\$19.59
c.	Cole, Marie	Bus Driver	\$19.59
d.	Counterman, Boyd Sr.	Bus Driver	\$27.70
e.	Kresge, Judy	Bus Driver	\$24.30
f.	LeBar, Edward	Bus Driver	\$24.30
g.	Locke, Gina	Student Helper	\$10.71
h.	Madison, Dale	Bus Driver	\$25.92
i.	Perry, Raymond	Student Helper	\$11.37
j.	Presco, Debra	Bus Driver	\$18.49
k.	Siska, Charlene	Bus Driver	\$19.59
l.	Smith, Jacqueline	Bus Driver	\$24.30
m.	Spiotta, Anthony	Bus Driver	\$18.49

**C. Professional Staff - Uncompensated Leave of Absence**

**ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to approve the uncompensated leave of absence to the professional staff designated, in accordance with the approved applicable policies, procedures and contractual agreement. Motion was seconded by Robert Cooke and carried unanimously, 6-0.

1. **Uncompensated Leave of Absence – In Accordance with School Board Policy #439**

<b>Name</b>	<b>Position Held</b>
a. Galayda, Mary	Special Education teacher – High School North Effective Date: June 8, 2013 Length of Leave: August 26, 2013

(Paperwork received)

**D. Professional Staff - Resignation/Agreement**

**ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to approve the resignation of employee #7353 effective August 27, 2013 and that the Board further ratify and affirm the authority of the Superintendent to execute the Settlement Agreement and Release in the form as approved by John Audi, Esq., Special Counselor to the Board. Motion was seconded by Robert Gress and carried unanimously, 6-0.

(See pages 24-31)

**E. Professional Staff**

**ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to approve the resignation (with regrets), retirement (with regrets), reassignment, appointments and tenure to the professional staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Robert Gress and carried unanimously, 6-0.

**1. Resignation**

<b>Name</b>	<b>Position Held</b>
a. Mason, Todd	Music teacher – J. T. Lambert Intermediate Effective Date: August 26, 2013

(See page 32)

**2. Retirement**

<b>Name</b>	<b>Position Held</b>
a. Cramer, Patricia	French teacher – High School South Effective Date: August 2, 2013

(See page 33)

**3. Reassignment - Voluntary**

<b>Name</b>	<b>Position Held</b>
a. Atticks, Amie	From: Grade 2 teacher – Bushkill Elementary To: Grade 4 teacher – J. M. Hill Elementary Effective Date: August 28, 2013 This reassignment is due to student needs.
b. Carr, Kathleen	From: Reading teacher – High School North To: RTII teacher - J. M. Hill Elementary Effective Date: August 28, 2013 Kathleen replaces Donna Lehmann-Deming who retired.

**4. Appointments - Regular**

- | Name               | Position Held                                                                                                                                                                             |
|--------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| a. Horne, Kevin    | Instrumental Music teacher – J. T. Lambert Intermediate (TPE)<br>Salary: \$40,099.00 (Step 1 Column 1)<br>Effective Date: August 28, 2013<br>Kevin replaces Kimberly Conklin who retired. |
| b. Meyer, Virginia | Social Studies teacher – High School South (TPE)<br>Salary: \$40,099.00 (Step 1 Column 1)<br>Effective Date: August 28, 2013<br>Virginia replaces Joseph Jacobs who was reassigned.       |

(See pages 34-35)

**5. Tenure**

	Name	Certification	Building
a.	Bilello, Jessica	English	High School North
b.	Chamberlin, Carley	Elementary Guidance	Bushkill, Middle Smithfield and Resica Elementary
c.	D'Alessio, Melissa	Spanish	High School North
d.	Frick, Samantha	Health & Physical Education	High School South
e.	Kean, Ashley	Special Education	High School South
f.	Lehr, John	Business-Computer-Info Tech K-12	High School North
g.	Shimp, Gabrielle	Library Science	East Stroudsburg Elementary

**F. Supplemental Days for the 2013-2014 Fiscal Year**

**ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to approve the following guidance counselor's additional supplemental days for the 2013-2014 Fiscal Year, effective July 1, 2013 through June 30, 2014. Motion was seconded by Eileen Featherman and carried unanimously, 6-0.

**1. High School Guidance Counselor**

	Name	Supplemental Days
a.	Ziegler, Jillian	20 days

**G. Quick Start and Summer Reading Program (Resica Elementary)**

**ACTION BY THE BOARD:**

Motion was made by Robert Cooke to approve the appointment in accordance with approved applicable policies and procedures (*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*). This summer teaching position is fully funded through the Title 1 – Resica Elementary School. Motion was seconded by Douglas Freeman and carried unanimously, 6-0.

**1. Appointment for the Summer of the 2012-2013 School Year**

	Last Name	First Name	Position	Building	Rate
a.	Esbin	Pam	Summer Reading Program teacher	Resica Elementary	\$28.28/per hour (72 hour maximum)

## H. Virtual Academy Facilitators for the 2013-2014 School Year

### **ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to approve the appointments in accordance with approved applicable policies and procedures (*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*). These teaching positions are for the 2013-2014 school year. All rates are \$28.56 per hour up to 135 hours (not to exceed 135 hours) for each full credit course or its equivalent and 67.5 hours (not to exceed 67.5 hours) for each half credit course or its equivalent. Motion was seconded by Eileen Featherman and carried unanimously, 6-0.

### 1. Virtual Academy Facilitators for the 2013-2014 School Year

	<b>Name</b>	<b>Subject</b>
a.	Bender, Gillian	English – Grade 9
b.	Brotherton, Regina	Family & Consumer Science
c.	Bukoski, Gary	Social Studies – Grade 7
d.	Carson, Wayne	Web Design
e.	Coke, Lucianna	English – Grade 8
f.	DeLeon, Karla	Math – Fundamentals of Math
g.	DeLeon, Karla	Math – Algebra II CP
h.	DeLeon, Karla	Math – Algebra II
i.	Dobrowolski, Darrin	Math – Geometry
j.	Dobrowolski, Darrin	Math – Geometry CP
k.	Dobrowolski, Darrin	Math – Statistics CP
l.	Dobrowolski, Darrin	Math – Trigonometry
m.	Dougherty, Kenneth	Health/PE – Grade 8
n.	Dreibelbis, Susan	Science – Grade 7
o.	Dreibelbis, Susan	Science – Grade 8
p.	Edwards, Sean	Social Studies – World Studies II CP
q.	Edwards, Sean	Social Studies – World Studies II
r.	Edwards, Sean	Social Studies – Psychology
s.	Edwards, Sean	Social Studies – Sociology
t.	Eich, Holly	Health/PE – Grade 12
u.	Espinoza, Marilyn	Math – Algebra
v.	Espinoza, Marilyn	Math – Algebra CP
w.	Espinoza, Marilyn	Pre-Algebra (Math 8)
x.	Espinoza, Marilyn	Study Island Math/SAT PREP
y.	Fisher, Marijo	Environmental Science
z.	Fisher, Marijo	Environmental Science CP
aa.	Fisher, Marijo	Biology II
bb.	Fisher, Marijo	Biology II, CP
cc.	Fisher, Marijo	Biology
dd.	Fisher, Marijo	Biology CP
ee.	Fisher, Marijo	Tutoring 2 hr. max per new student only
ff.	Greenwood, Jill	English – Grade 7
gg.	Hahn, Elizabeth	English – Grade 12
hh.	Hahn, Elizabeth	English – Grade 12 CP
ii.	Jones, Deborah	Guidance – JTL & Lehman
jj.	Kerzner, Phillip	Guidance – South
kk.	Kirkpatrick, Jason	Health/PE – Grade 11 Drivers Education
ll.	LaBar, Robert	Social Studies – Grade 8
mm.	Leitch, Ryan	Tutoring 2 hr. max per new student only
nn.	Ludka, Shannon	Health/PE – Grade 7
oo.	Marmo, Jennifer	English – Grade 11
pp.	Marmo, Jennifer	English – Grade 11 CP
qq.	Moletto, Denise	Intro to Business
rr.	Moskovitz, Scott	Sports Nutrition
ss.	Moskovitz, Scott	Health/PE - Grade 9



tt.	Rasely-Phillips, Susanne	Spanish II
uu.	Rasely-Phillips, Susanne	Creative Writing I
vv.	Rasely-Phillips, Susanne	Creative Writing II
ww.	Rasely-Phillips, Susanne	Spanish I
xx.	Rasely-Phillips, Susanne	Reading/writing/listening/speaking on-line
yy.	Reichl, Jeff	Guidance – NORTH
zz.	Saeger, Blaec	Health/PE – Grade 10
aaa.	Stine, Richard	General Science
bbb.	Stine, Richard	General Science CP
ccc.	Stine, Richard	Science - Physics
ddd.	Susic, Stacy	English – Grade
eee.	Susic, Stacy	English – Grade 10 CP
fff.	Szepitowski, Waldemar	Social Studies – American Studies I
ggg.	Szepitowski, Waldemar	Social Studies – American Studies I CP
hhh.	Szepitowski, Waldemar	Current Issues
iii.	Zerfoss, Jon	World Studies I (World History I)
jjj.	Zerfoss, Jon	World Studies I CP (World History I)
kkk.	Zerfoss, Jon	American Studies II
lll.	Zerfoss, Jon	American Studies II CP

### I. Extra Responsibility Positions

#### **ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to approve the rescission and appointments according to the 2010-2013 contractual agreement and Memorandum of Understanding Board approved on June 4, 2012 between the East Stroudsburg Area School District and the East Stroudsburg Education Association. Motion was seconded by Eileen Featherman and carried unanimously, 6-0.

#### 1. Rescission

<b>Name</b>	<b>Position Held</b>
-------------	----------------------

- |                    |                                                    |
|--------------------|----------------------------------------------------|
| a. Bomar, Terrence | Summer Reading Program teacher – Resica Elementary |
|--------------------|----------------------------------------------------|

(See page 36)

#### 2. Appointments for the Summer of the 2012-2013 School Year

	Last Name	First Name	Position	Building	Rate
a.	Bakner	Paul	Summer Band Advisor	High School North	\$28.28/hour (not more than 33 hours)
b.	Clogg	Katye	Summer Band Advisor	High School South	\$28.28/hour (not more than 48 hours)
c.	Flicker	Matthew	Summer Band Advisor	Lehman Intermediate	\$28.28/hour (not more than 77 hours)
d.	Perkins	Rose	Summer Band Advisor	Resica Elementary	\$28.28/hour (not more than 72 hours)
e.	Shamp	Melodie	Summer Band Advisor	Smithfield Elementary	\$28.28/hour (not more than 33 hours)
f.	Whitney	Matthew	Summer Band Advisor	J. T. Lambert Intermediate	\$28.28/hour (not more than 85 hours)

#### 3. Appointments for the 2013-2014 School Year

	Last Name	First Name	Position	Building	Rate	Longevity stipend
1.	Dailey	Charles	Associate Athletic Director	High School North	\$7,214.15	(plus \$250.00 longevity stipend)
2.	Porter	William	Boys' Basketball Freshman Coach	High School North	\$3,500.98	
3.	Kennedy	Kevin	Boys' Basketball Head Coach	High School North	\$5,842.11	(plus \$250.00 longevity stipend)
4.	Moskovitz	Scott	Boys' Basketball Varsity Assistant	High School North	\$4,102.84	

	Last Name	First Name	Position	Building	Rate	Longevity stipend
			Coach			
5.	Reichl	Jeffrey	Boys' Basketball Varsity Assistant Coach	High School North	\$4,102.84	(plus \$250.00 longevity stipend)
6.	Buksa	Erik	Boys' Soccer Head Coach	High School North	\$4,612.89	(plus \$250.00 longevity stipend)
7.	Schaal	David	Boys' Soccer Varsity Assistant Coach	High School North	\$3,264.32	
8.	Gulmy	Paul	Boys' Soccer Junior Varsity Coach	High School North	\$3,264.32	
9.	Carmeci	Dawn	Cheerleading Head Coach (fall)	High School North	\$2,324.81	(plus \$250.00 longevity stipend)
10.	Carmeci	Dawn	Cheerleading Head Coach (winter)	High School North	\$2,324.81	(plus \$250.00 longevity stipend)
11.	Deacon	Megan	Cheerleading Varsity Assistant Coach (fall)	High School North	\$1,259.82	
12.	Deacon	Megan	Cheerleading Varsity Assistant Coach (winter)	High School North	\$1,259.82	
13.	Libecap	Charles	Chess Team Coach	High School North	\$1,619.92	
14.	Deibler	Sharon	Cross Country Head Coach	High School North	\$3,416.31	
15.	Ordnung	Maureen	Field Hockey Assistant Coach	High School North	\$3,264.32	
16.	Bowen	Karleigh	Field Hockey Head Coach	High School North	\$4,612.89	
17.	Cox	James	Football Freshman Assistant Coach	High School North	\$3,839.66	
18.	Shields	Robert	Football Freshman Head Coach	High School North	\$4,679.20	
19.	Dailey	Charles	Football Head Coach (11 or more years)	High School North	\$7,750.72	
20.	Mullaney	Matthew	Football Varsity Assistant Coach	High School North	\$5,137.22	
21.	Myers	John	Football Varsity Assistant Coach	High School North	\$5,137.22	(plus \$250.00 longevity stipend)
22.	Naser	Paul	Football Varsity Assistant Coach	High School North	\$5,137.22	(plus \$250.00 longevity stipend)
23.	Saeger	Blaec	Football Varsity Assistant Coach	High School North	\$5,137.22	(plus \$250.00 longevity stipend)
24.	Bomar	Terrence	Girls' Basketball Head Coach	High School North	\$5,842.11	
25.	Gonda	George	Girls' Soccer Head Coach	High School North	\$4,612.89	
26.	Aseng	Wilfredo	Girls' Soccer Varsity Assistant Coach	High School North	\$3,264.32	
27.	Aponte	Betty	Girls' Tennis Head Coach	High School North	\$2,738.97	(plus \$250.00 longevity stipend)
28.	Montgomery	Res	Girls' Tennis Junior Varsity Coach	High School North	\$1,773.95	(plus \$250.00 longevity stipend)
29.	Susic	Stacy	Girls' Volleyball Head Coach	High School North	\$4,612.89	
30.	Patascher	Daniel	Golf Head Coach	High School North	\$2,738.97	
31.	Metzgar	Richard	Rifle Team Head Coach	High School North	\$3,110.28	(plus \$250.00 longevity stipend)
32.	Cloward	Daniel	Speech & Debate Team Advisor	High School North	\$1,496.49	
33.	Davidge	Samuel	Volunteer Boys' Soccer Coach	High School North	not applicable	
34.	Fuller	Joshua	Wrestling Head Coach	High School North	\$5,842.11	
35.	Martinelli	Armand	Associate Athletic Director	High School South	\$7,214.15	(plus \$250.00 longevity stipend)
36.	Martinelli	Armand	Athletic Trainer	High School South	\$11,826.02	(plus \$250.00 longevity stipend)
37.	Munford	Shawn	Boys' Basketball Head Coach	High School South	\$5,842.11	

	Last Name	First Name	Position	Building	Rate	Longevity stipend
38.	DeJesus	Jonathan	Boys' Basketball Varsity Assistant Coach	High School South	\$4,102.84	
39.	Fodness	Peter	Boys' Soccer Head Coach	High School South	\$4,612.89	(plus \$250.00 longevity stipend)
40.	Hicks	Steven	Boys' Soccer Junior Varsity Coach	High School South	\$3,264.32	
41.	Laverdure	Richard Bryan	Boys' Soccer Varsity Assistant Coach	High School South	\$3,264.32	(plus \$250.00 longevity stipend)
42.	Bishamber	Breanna	Cheerleading Head Coach (fall)	High School South	\$2,324.81	
43.	Bishamber	Breanna	Cheerleading Head Coach (winter)	High School South	\$2,324.81	
44.	Bybee	Steven	Cross Country Head Coach	High School South	\$3,416.31	
45.	Krammes	Barry	Cross Country Varsity Assistant Coach	High School South	\$2,390.09	
46.	McCormick	Cara	Field Hockey Head Coach	High School South	\$4,612.89	(plus \$250.00 longevity stipend)
47.	Frick	Samantha	Field Hockey Varsity Assistant Coach	High School South	\$3,264.32	
48.	Boushell	Michael	Football Freshman Assistant Coach	High School South	\$3,839.66	
49.	Christian	Edward	Football Head Coach (11 or more years)	High School South	\$7,750.72	
50.	Finelli, Jr.	John	Football Varsity Assistant Coach	High School South	\$5,137.22	
51.	Rose	Anthony	Football Varsity Assistant Coach	High School South	\$5,137.22	(plus \$250.00 longevity stipend)
52.	Ruhl	Steven	Football Varsity Assistant Coach	High School South	\$5,137.22	(plus \$250.00 longevity stipend)
53.	Walters	Matthew	Football Varsity Assistant Coach	High School South	\$5,137.22	
54.	Cole	Adam	Girls' Basketball Head Coach	High School South	\$5,842.11	(plus \$250.00 longevity stipend)
55.	Harris	Timothy	Girls' Basketball Varsity Assistant Coach	High School South	\$4,102.84	
56.	Tosh	Christopher	Girls' Basketball Varsity Assistant Coach	High School South	\$4,102.84	(plus \$250.00 longevity stipend)
57.	Gallagher	Cori	Girls' Freshman Basketball Coach	High School South	\$3,500.98	
58.	Segond	Angelic	Girls' Soccer Head Coach	High School South	\$4,612.89	
59.	Gallagher	Cori	Girls' Soccer Varsity Assistant Coach	High School South	\$3,264.32	
60.	Bedell	Elaine	Girls' Tennis Head Coach	High School South	\$2,738.97	(plus \$250.00 longevity stipend)
61.	Dreibelbis	Susan	Girls' Tennis Junior Varsity Coach	High School South	\$1,773.95	(plus \$250.00 longevity stipend)
62.	McGee	Amanda	Girls' Volleyball Head Coach	High School South	\$4,612.89	(plus \$250.00 longevity stipend)
63.	Leitch	Ryan	Girls' Volleyball Varsity Assistant Coach	High School South	\$3,264.32	
64.	Kolcun	Brian	Golf Head Coach	High School South	\$2,738.97	(plus \$250.00 longevity stipend)
65.	Kernan	Paul	Mock Trial Head Coach	High School South	\$2,483.94	(plus \$250.00 longevity stipend)
66.	Armitage	Jay	Rifle Team Head Coach	High School South	\$3,110.28	
67.	Lesoine	Gary	Rifle Team Varsity Assistant Coach	High School South	\$2,175.87	
68.	Skeldon	Heather	Scholastic Scrimmage Head Coach	High School South	\$1,738.25	
69.	Ridner, Jr.	Fred	Science Olympiad Club Advisor	High School South	\$1,090.49	
70.	Sagan	Mary	Speech & Debate Team Advisor	High School South	\$1,496.49	
71.	Konawalik	Terry	Volunteer Boys' Soccer Coach	High School South	not	

	Last Name	First Name	Position	Building	Rate	Longevity stipend
					applicable	
72.	Litts	Randall	Wrestling Head Coach	High School South	\$5,842.11	(plus \$250.00 longevity stipend)
73.	Schoupe	Stephen	Associate Athletic Director	J. T. Lambert Intermediate	\$5,477.94	(plus \$250.00 longevity stipend)
74.	Luna	Michael	Boys' Soccer Assistant Coach	J. T. Lambert Intermediate	\$1,479.15	
75.	Peeke	Lachlan	Cross Country Head Coach	J. T. Lambert Intermediate	\$2,117.73	
76.	Toleno	Caitlin	Field Hockey Assistant Coach	J. T. Lambert Intermediate	\$1,479.15	
77.	Terwilliger	Jaclyn	Field Hockey Head Coach	J. T. Lambert Intermediate	\$2,117.73	
78.	Benson	James	Football Assistant Coach	J. T. Lambert Intermediate	\$1,479.15	(plus \$250.00 longevity stipend)
79.	Hartle	Brenton	Football Assistant Coach	J. T. Lambert Intermediate	\$1,479.15	(plus \$250.00 longevity stipend)
80.	Zuniga	Shawn	Football Assistant Coach	J. T. Lambert Intermediate	\$1,479.15	
81.	Henritz	Anthony	Football Head Coach	J. T. Lambert Intermediate	\$2,117.73	(plus \$250.00 longevity stipend)
82.	Timpson	Daniel	Girls' Volleyball Head Coach	J. T. Lambert Intermediate	\$2,117.73	
83.	Allison	Richard	Boys' Soccer Head Coach	J. T. Lambert Intermediate	\$2,117.73	(plus \$250.00 longevity stipend)
84.	Mitchell	Brian	Associate Athletic Director	Lehman Intermediate	\$5,477.94	(plus \$250.00 longevity stipend)
85.	Bender	Rodrigo	Boys' Soccer Head Coach	Lehman Intermediate	\$2,117.73	
86.	Bomar	Terrence	Cross Country Head Coach	Lehman Intermediate	\$2,117.73	
87.	Muniz	Kathleen	Field Hockey Assistant Coach	Lehman Intermediate	\$1,479.15	
88.	Ziegler	Jillian	Field Hockey Head Coach	Lehman Intermediate	\$2,117.73	
89.	Careri	William	Football Assistant Coach	Lehman Intermediate	\$1,479.15	
90.	Dello Russo	Thomas	Football Assistant Coach	Lehman Intermediate	\$1,479.15	
91.	McCracken	Sean	Football Head Coach	Lehman Intermediate	\$2,117.73	
92.	Francis	Gail	Girls' Basketball Head Coach	Lehman Intermediate	\$2,985.83	
93.	Watson	Mark	Girls' Volleyball Head Coach	Lehman Intermediate	\$2,117.73	(plus \$250.00 longevity stipend)

#### 4. Department Chairpersons for the 2013-2014 School Year

	Last name	First Name	Position	Schools	Rate
1.	Agosto	Caroline	Reading	Lehman Intermediate	\$3,847.82
2.	Bakner	Paul	Instrumental Music	all Grades 4 through 12	\$3,847.82
3.	Brotherton	Regina	Family & Consumer Science Co-Chairperson (Grades 7-12)	all secondary schools	\$3,847.82 (prorated)
4.	Campbell	Stephanie	Special Education	Lehman Intermediate	\$3,847.82
5.	Carson	Wayne	Math	High School South	\$3,847.82
6.	Catrillo	Ann	English	High School South	\$3,847.82
7.	Clark	Stephanie	Third Grade/Math	all elementary schools	\$3,847.82
8.	Coffman	Adam	Social Studies Co-Chairperson	High School South	\$3,847.82 (prorated)
9.	Cole	Susan	Health Services (K-12)	all schools	\$3,847.82
10.	Dreibelbis	Susan	Science	J. T. Lambert Intermediate	\$3,847.82
11.	Ellison	Aimee	Health/Physical Education (Grades K-12)	all schools	\$3,847.82
12.	Falbo	David	Guidance (secondary)	Lehman Intermediate and High School North	\$3,847.82

	Last name	First Name	Position	Schools	Rate
13.	Formica	Joseph	Guidance Co-Chairperson (secondary)	J. T. Lambert Intermediate and High School South	\$3,847.82 (prorated)
14.	Gittens	Linda	English as a Second Language (Grades K-12) Co-Chairperson	all schools	\$3,847.82 (prorated)
15.	Groff-Yarnall	Lois	Social Studies Co-Chairperson	High School South	\$3,847.82 (prorated)
16.	Gullstrand	Marjory	Library Science (Grades K-12) Co-Chairperson	all schools	\$3,847.82 (prorated)
17.	Hnasko	Scott	Fifth Grade/Technology	all elementary schools	\$3,847.82
18.	Hughes	Melissa	Science Co-Chairperson	High School South	\$3,847.82 (prorated)
19.	Jones	Sally	First Grade/Communication Arts	all elementary schools	\$3,847.82
20.	Kule	Jay	Guidance (secondary) Co-Chairperson	J. T. Lambert Intermediate and High School South	\$3,847.82 (prorated)
21.	LaBar	Robert	Social Studies	J. T. Lambert Intermediate	\$3,847.82
22.	Leonard	Jacilyn	Kindergarten/Social Studies	all elementary schools	\$3,847.82
23.	Long	Craig	Technology Education (Grades 6-12)	all secondary schools	\$3,847.82
24.	Ludwig	Suzanne	Second Grade/Communication Arts	all elementary schools	\$3,847.82
25.	Marmo	Jennifer	English	High School North	\$3,847.82
26.	Mathiesen	Carla	Foreign Language (Grades 6-12)	all secondary schools	\$3,847.82
27.	Miller	Barbara	Reading (elementary)	all elementary schools	\$3,847.82
28.	Minnichbach	Lisa	Special Education	High School North	\$3,847.82
29.	Mitchell	Brian	Social Studies	Lehman Intermediate	\$3,847.82
30.	Mochan	Karen	Math	High School North	\$3,847.82
31.	Mooney	Edward	Special Education	High School South	\$3,847.82
32.	Nace	Kevin	Social Studies	High School North	\$3,847.82
33.	Nordmark	Barbara	Library Science (Grades K-12) Co-Chairperson	all schools	\$3,847.82 (prorated)
34.	Oplinger	Jane	Art (Grades K-12)	all schools	\$3,847.82
35.	Ostroski	Deana	Special Education	J. T. Lambert Intermediate	\$3,847.82
36.	Partel	Jane	Math	J. T. Lambert Intermediate	\$3,847.82
37.	Pellington	Cynthia	English	Lehman Intermediate	\$3,847.82
38.	Rescigno	Barbara	Fourth Grade/Science	all elementary schools	\$3,847.82
39.	Rodriguez	Janice	English as a Second Language (Grades K-12) Co-Chairperson	all schools	\$3,847.82 (prorated)
40.	Rowe	Pamela	Family & Consumer Science Co-Chairperson (Grades 7-12)	all secondary schools	\$3,847.82 (prorated)
41.	Ruhl	Jessica	English	J. T. Lambert Intermediate	\$3,847.82
42.	Schaller	Linda	Vocal Music (Grades K - 12)	all schools	\$3,847.82
43.	Schultz	Cathleen	Guidance (Elementary)	all elementary schools	\$3,847.82
44.	Skeldon	Heather	Science Co-Chairperson	High School South	\$3,847.82 (prorated)
45.	Soskil	Lori	Science	High School North	\$3,847.82
46.	Spering	Laureen	Math	Lehman Intermediate	\$3,847.82
47.	Stein	Linda	Science	Lehman Intermediate	\$3,847.82

J. Act 93 Administrative Staff – 2013-2014 Fiscal Year Salary Compensations

**ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to approve the salary compensations for the designated Act 93 Administrative staff for the 2013-2014 fiscal year as follows. All salaries are effective July 1, 2013. Motion was seconded by Eileen Featherman and carried unanimously, 6-0.

	Last Name	First Name	Position	2013-14 Salary
a.	Arnold	Michelle	Elementary Principal	\$94,956.65
b.	Baker	David	Elementary Principal	\$90,171.96
c.	Bohrman	Joanne	Intermediate Assistant Principal	\$74,760.84
d.	Borosh	Brian	Director of Instructional Technology	\$97,769.53
e.	Brenneman	Benjamin	Director of Athletics and Activities	\$80,990.91
f.	Burrus	John	Intermediate and Elementary Principal and Coordinator of Staff Development K-5	\$104,081.63
g.	Casciotta	Marialena	Director of Pupil Services K-5	\$97,360.42
h.	Catrillo	Michael	High School Principal	\$117,807.51
i.	Dailey	Dawn	High School Assistant Principal	\$82,936.77
j.	Dilliplane	Robert	Intermediate Principal	\$93,755.29
k.	Evans	David	High School Assistant Principal	\$76,318.36
l.	Forsyth	Eric	Director of Administrative Services	\$78,345.21
m.	Holcomb	Kimberly	Director of Transportation	\$79,036.74
n.	Hopkins	Lynda	Director of Pupil Services 9-12	\$99,806.76
o.	Kerstetter	Eric	Intermediate and Elementary Assistant Principal	\$78,730.44
p.	Krotowski	Carolyn	High School Assistant Principal	\$81,494.51
q.	Kulick	Gail	Elementary Principal	\$103,289.37
r.	Lalli	Joseph	High School Assistant Principal	\$76,318.36
s.	Livingston	Irene	Elementary Principal	\$97,251.39
t.	Maynard-Freed	Araina	Access Coordinator	\$55,291.87
u.	McIntyre	Thomas	Assistant Business Manager	\$57,489.45
v.	Padavano	Debra	Interim High School Assistant Principal	\$77,875.88
w.	Schmid	Paul	Director of Food Services	\$76,681.78
x.	Shearouse	James	Director of Maintenance	\$86,248.06
y.	Stevens	Kim	Director of Pupil Services 6-8	\$97,844.29
z.	Vitale	Margaret	Intermediate and Elementary Assistant Principal	\$75,725.46
aa.	Williams	Thomas	Director of Custodial Services	\$70,657.30
bb.	Zall	Stephen	High School Principal and Coordinator of Staff Development 6-12	\$105,420.06

XII. CONTRACTS

1.

**ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to approve the contracts listed for their specific services, rates and effective dates totaling under \$10,000, subject to the review and recommendations of the Solicitor and approval of the Administration regarding the terms and conditions of any final contract, other than price or cost. Motion was seconded by Eileen Featherman and carried unanimously, 6-0.

	NAME	SERVICE	RATE	PAYMENT FROM	EFFECTIVE DATE
1.	Bushkill Emergency	Standby Ambulance	\$600.00	Athletics Dept.	8/23/13-11/1/13

	Corps.	Coverage for designated home varsity Football games at High School North			
2.	Bushkill Emergency Corps.	Standby Ambulance Coverage for designated Home Football games (JV & Jr. High) at High School North	\$1,000.00	Athletics Dept.	8/31/13-10/28/13
3.	Bushkill Emergency Corps.	Standby Ambulance Coverage for designated Home Football games at Lehman Intermediate	\$900.00	Athletics Dept.	9/4/13-11/6/13
4.	Center on Teaching and Learning	DIBELS Data System Benchmark Reporting Service	\$2,924.00 (\$1 per all elementary students )	Curriculum Dept.	7/1/13-6/30/14
5.	Colonial IU 20	One to One Services	Not to Exceed \$7,388.55	ACCESS/District Funds	4/22/13-6/30/13
6.	Colonial IU 20	Homebound Services	Not to Exceed \$1,540 plus mileage	ACCESS/District Funds	5/6/13-6/30/13
7.	Colonial IU 20	Psychiatric Evaluations	Per evaluation requested: Evaluation \$250/hour Psychiatric amendment - \$100/hour Fee for no show to Appt.-\$100 Fee for less than 48 hour cancellation notice -\$100	ACCESS/District Funds	7/1/13-6/30/14
8.	Colonial IU 20	Extended School Year	\$3,200 (previously approved for \$2,400/increase of \$800)	District Special Education	July 2013
9.	Colonial IU 20: Personal Care Assistant	Student Helper during Extended School Year	Up to \$2,400	Access/District	7/1/13-7/25/13
10.	Concorde, Inc.	To fulfill D.O.T. requirements for random drug testing, pre-employment, post-accident for all CDL personnel	\$8,400.00	Transportation Dept.	7/1/13-6/30/14
11.	East Stroudsburg University	Athletic Trainer Graduate Assistant Program for High School South	Not to Exceed \$7,500 (part-time)	Athletics Dept.	8/12/13-Spring Athletic Season 2014
12.	East Stroudsburg University	Athletic Trainer Graduate Assistant Program for Lehman Intermediate	Not to Exceed \$7,500 (part-time)	Athletics Dept.	8/12/13-Spring Athletic Season 2014
13.	Mahr, Timothy	To commission a new work for the JTL 7 <sup>th</sup> & 8 <sup>th</sup> grade band, and to participate in its premiere on March 4, 2014.	\$4,000	Music Dept.	8/2013-3/5/14

14.	NCA-Andrea Hern	Three day home camp for South Cheerleading to teach new materials and safety techniques for the upcoming season	Approximately \$3,549.00 (\$169.00/per cheerleader)	Cheerleading Booster Club	8/19/13-8/21/13
15.	OTIS Elevator Company	One year maintenance agreement (1 elevator)	\$4,442.64	Maintenance Dept. for SMI	7/1/13-6/30/14
16.	OTIS Elevator Company	One year maintenance agreement (1 elevator)	\$2,549.06	Maintenance Dept. for MSE	7/1/13-6/30/14
17.	OTIS Elevator Company	One year maintenance agreement (1 elevator)	\$3,690.17	Maintenance Dept. for ESE	7/1/13-6/30/14
18.	OTIS Elevator Company	One year maintenance agreement (2 elevators)	\$7,359.18	Maintenance Dept. for JMH	7/1/13-6/30/14
19.	OTIS Elevator Company	One year maintenance agreement (1 elevator)	\$3,237.04	Maintenance Dept. for JTL	7/1/13-6/30/14
20.	PA Treatment and Healing (PATH)	Alternative Education	\$72.05 (Daily Tuition Rate)	District	7/1/13-6/30/14
21.	Schaf's Video Productions	Game Videography, Scrimmages and Games	\$600.00	H.S. South	8/23/13-11/28/13
22.	Shillabeer, Richard	Independent Psychological Evaluation	Not to Exceed \$3,750 (\$125/hour)	District Funds	7/16/13
23.	Suburban EMS	Standby Ambulance Coverage for designated Varsity Home/District Playoffs Football Games at High School South	\$49.00 per hour (an estimate of 3 hours per game for 7 games)	Athletics Dept.	8/31/13-11/11/13
24.	Suburban EMS	Standby Ambulance Coverage for designated JV/JR High – Freshman Home Football Games at High School South	\$49.00 per hour (an estimate of 3 hours per game for 7 games)	Athletics Dept.	9/10/12-11/12/12
25.	Suburban EMS	Standby Ambulance Coverage for designated Intermediate Home Football games at J. T. Lambert School	\$49.00 per hour (an estimate of 3 hours per game for 9 games)	Athletics Dept.	9/12/12-11/7/12
		<b>TRANSPORTATION</b>	<b>CONTRACTS</b>		
1.	Frascella, Mari	Contract Transportation	\$139.74/day	Transportation Dept.	5/28/13
2.	Muti, Peter	Contract Transportation	\$152.91/day	Transportation Dept.	5/13/13

(See pages 37-80)

2.

**ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to approve the contracts listed for their specific services, rates and effective dates totaling over \$10,000, subject to the review and recommendations of the Solicitor and approval of the Administration regarding the terms and conditions of any final contract, other than price or cost. Motion was seconded by Eileen Featherman and carried unanimously, 6-0.

	NAME	SERVICE	RATE	PAYMENT FROM	EFFECTIVE DATE
1.	Carbon-Monroe-Pike and Alcohol Commission	Drug and Alcohol primary prevention and intervention services (3 days per week)	\$21,000.00	Pupil Services	09/30/13-05/30/14
2.	Colonial IU 20	One to One Services	Not to Exceed \$34,102.00	ACCESS/District Funds	8/27/12-6/30/13



3.	Colonial IU 20	One to One Mental Health Worker	Not to Exceed \$42,773.00	ACCESS/District Funds	9/3/13-6/30/14
4.	Colonial IU 20	One to One Services (9)	Not to Exceed \$324,891.00	ACCESS/District Funds	9/3/13-6/30/14
5.	Colonial IU 20	Itinerant Autistic Support Special Education Teacher/Consultant	Not to Exceed \$81,492.00	ACCESS/District Funds	9/3/13-6/30/14
6.	East Stroudsburg University	Athletic Trainer Graduate Assistant Program for J. T. Lambert Intermediate Athletics	Not to Exceed \$19,625.00	Athletics Department	8/12/13-Spring Athletic Season 2014
7.	East Stroudsburg University	Athletic Trainer Graduate Assistant Program for Lehman Intermediate Athletics	Not to Exceed \$19,625.00	Athletics Department	8/12/13-Spring Athletic Season 2014
8.	Northwest Evaluation Association	Internet version of NWEA's computerized measures of academic progress renewal of fees District-wide	\$45,450.00	Curriculum	7/1/13-6/30/14
9.	OTIS Elevator Company	One year maintenance agreement (3 elevators)	\$10,246.80	Maintenance Dept. for ESHS	7/1/13-6/30/14
10.	OTIS Elevator Company	One year maintenance agreement (4 elevators)	\$12,660.48	Maintenance Dept. for the North Campus	7/1/13-6/30/14
11.	Pocono Medical Center Nurse Family Partnership	Partners in Early Childhood Keystones to Opportunity Grant for professional development, data, collection, management, parent workshops for literacy improvement.	Not to Exceed \$22,000.00	KtO Grant	7/1/13-6/30/14

(See pages 81-103)

### XIII. STUDENT ITEMS

#### A. Field Trip – 75 Miles or More

##### **ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to approve the 75 miles or more field trip listed. The proposal and itinerary for the field trip meets the required Board Policy #121. Motion was seconded by Eileen Featherman and carried unanimously, 6-0.

	<b>Name</b>	<b>Activity</b>	<b>Location</b>	<b>Dates</b>
1.	Ecenbarger, Debra	Class of 2014 to Aquarium Adventure for Prom	Camden, NJ	5/17/14

(See pages 104-106)

#### B. 2013-2014 SY Code of Student Conduct

##### **ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to approve the Code of Student Conduct for the 2013-2014 school year and accompanying provisions provided in the attached backup. Motion was seconded by Robert Cooke and carried unanimously, 6-0.

(See pages 107-108)

### C. Foreign Exchange Students

1.

**ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to accept the recommendation of the Superintendent for the admission of one foreign exchange student sponsored by ASSE International Student Exchange Programs for the 2013/2014 school year, in accordance with the approved applicable policies and procedures [subject to proper completion of all necessary documents]. Motion was seconded by Eileen Featherman and carried unanimously, 6-0.

2.

**ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to approve one privately-sponsored exchange student on an F-1 Visa for attendance at the secondary level upon payment of tuition at the established school district rate; tuition payments may not be waived. The period of attendance shall not exceed twelve (12) months. Motion was seconded by Eileen Featherman and carried unanimously, 6-0.

### D. Child Nutrition Programs

**ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to approve the Agreement between the East Stroudsburg Area School District and Monroe Career and Technical Institute for Participation in Child Nutrition Programs between July 1, 2013 and June 30, 2014 in order to provide eligible students with services authorized by the National School Meals Programs specified. Motion was seconded by Eileen Featherman and carried unanimously, 6-0.

(See pages 109-112)

### XIV. OLD AND NEW BUSINESS

None

### XV. BOARD POLICIES

**ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to approve the board policies listed for use in the East Stroudsburg Area School District. Motion was seconded by Robert Cooke and carried unanimously, 6-0.

- #217 Graduation Requirements
- #223 Use of Bicycles/Motor Vehicles
- #347, #447, #547 Workers' Compensation Transitional Return-to-Work Program (for Administrative, Professional & Support Employees)

(See pages 113-119)

### XVI. CURRICULA

**ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to approve the following Curricula in the East Stroudsburg Area School District. Motion was seconded by Eileen Featherman and carried unanimously, 6-0.

SUBJECT
Algebra I Keystone
Algebra I Keystone Prep
Algebra II
Geometry

Biology – Keystone Prep
Child Development I
English – Grade 9
English – Grade 10
Literature Keystone Prep
Social Studies - Grade 6
Social Studies - Grade 7
Social Studies - Grade 8
Social Studies - Grade 9 World Civilization 1450-Present
Social Studies - Grade 10 Our Democracy Civics, Citizenship, and Government
Social Studies – Grade 11 American History
Social Studies - Grade 12 Global Citizenship

**XVII. TEXTBOOKS**

**ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to approve the textbooks listed for use in the East Stroudsburg Area School District. Motion was seconded by Eileen Featherman and carried unanimously, 6-0.

Title of Book	Author/Publisher	Copyright Date	Grade Level
Miller & Levine Biology	Pearson Company	2014	9-12
Miller & Levine Biology Foundation Edition	Pearson Company	2014	9-12

**XVIII. PSBA 2013 LEGISLATIVE COUNCIL**

**ACTION BY THE BOARD:**

Motion was made by Ronald Bradley to approve the following voting delegates, Eileen Featherman, Ronald Bradley and Douglas Freeman to attend the PSBA 2013 Legislative Policy Council with the meeting to be held on Tuesday, October 15, 2013 during the School Leadership Conference in Hershey, PA. Motion was seconded by Douglas Freeman and carried unanimously, 6-0.

(See pages 120-122)

**XIX. FISCAL ITEMS**

**A. Signatory for Bus Purchase Documents**

**ACTION BY THE BOARD:**

Motion was made by Ronald Bradley to confirm Jeffrey S. Bader, Business Manager, as being the administrator authorized to execute any and all documents reasonable or necessary to purchase, register and title the school bus vehicles being purchased through Rohrer Bus Sales as previously approved by the Board. Motion was seconded by Douglas Freeman and carried unanimously, 6-0.

**B. Fernwood Tax Assessment Appeal**

**ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to approve payment to the Monroe County Tax Claim Bureau in the amount of \$78,013.85 as a final reconciliation for overpayment to the School District by the Tax Claim Bureau related to the HRP Corp./HARA Inc. tax assessment appeal. Motion was seconded by Eileen Featherman and carried unanimously, 6-0.

**C. Special Counsel for Labor Issues**

**ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to appoint the firm of Sweet, Stevens, Katz & Williams, LLP as special counsel for labor issues for the 2013-2014 school/fiscal year in accordance with the Standard Agreement for Fees, Costs and Expenses received under cover letter dated July 1, 2013 from that firm. Motion was seconded by Eileen Featherman and carried unanimously, 6-0.

(See pages 123-124)

**D. Special Counsel for Student Issues**

**ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to appoint the firm of Levin Legal Group, P.C. as special counsel for student issues for the 2013-2014 school/fiscal year in accordance with the fee letter dated June 20, 2013 received from that firm. Motion was seconded by Robert Cooke and carried unanimously, 6-0.

(See pages 125-130)

**E. Special Counsel for Technology Issues**

**ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to appoint The Bollinger Law Firm, LLC as special counsel for Internet, computer, information, technology and copyright law issues for the 2013-2014 school/fiscal year in accordance with the fee letter dated July 2, 2013 received from that firm. Motion was seconded by Eileen Featherman and carried unanimously, 6-0.

(See pages 131-133)

**F. Category 2 Supplies**

**ACTION BY THE BOARD:**

Motion was made by Douglas Freeman that the Board authorize the purchase of Category 2 supplies for the 2013-2014 school year from the list of vendors and at the discounts as presented in backup. Motion was seconded by Eileen Featherman and carried unanimously, 6-0.

(See page 134)

**G. TRANE**

**ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to approve three-year HVAC service and maintenance agreements with Trane for district schools at a total cost of \$39,174.42 with payments to be made annually. A list of the covered schools and first year payment amounts is set forth below. Motion was seconded by Ronald Bradley and carried unanimously, 6-0.

TRANE	Three year maintenance agreement – 1 <sup>st</sup> Year Payment	\$2,505.51	Maintenance Dept. for MSE	7/1/13-6/30/14
TRANE	Three year maintenance agreement – 1 <sup>st</sup> Year Payment	\$2,505.51	Maintenance Dept. for SMI	7/1/13-6/30/14
TRANE	Three year maintenance agreement – 1 <sup>st</sup> Year Payment	\$5,010.05	Maintenance Dept. for ESHS	7/1/13-6/30/14
TRANE	Three year maintenance agreement – 1 <sup>st</sup> Year Payment	\$4,844.18	Maintenance Dept. for JTL	7/1/13-6/30/14

TRANE	Three year maintenance agreement – 1 <sup>st</sup> Year Payment	\$3,184.51	Maintenance Dept. for ESE	7/1/13-6/30/14
TRANE	Three year maintenance agreement – 1 <sup>st</sup> Year Payment	\$3,746.14	Maintenance Dept. for BES	7/1/13-6/30/14
TRANE	Three year maintenance agreement – 1 <sup>st</sup> Year Payment	\$8,689.26	Maintenance Dept. for ESHN	7/1/13-6/30/14
TRANE	Three year maintenance agreement – 1 <sup>st</sup> Year Payment	\$8,689.26	Maintenance Dept. for LIS	7/1/13-6/30/14

(See pages 135-163)

**H. Communication Systems, Inc. (CSI)**

**ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to approve three-year comprehensive and fire alarm service and maintenance agreements with Communication Systems, Inc. (CSI) for district schools at a total cost of \$212,194.00. A list of the covered schools and payment amounts for the individual schools is set forth below. Motion was seconded by Eileen Featherman and carried unanimously, 6-0.

Communication Systems, Inc. (CSI)	Three Year Agreement for Comprehensive & Fire Alarm Maintenance	\$46,730.00	Maintenance Dept. for ESHSS	7/1/13-6/30/16
Communication Systems, Inc. (CSI)	Three Year Agreement for Comprehensive & Fire Alarm Maintenance	\$28,050.00	Maintenance Dept. for JTL	7/1/13-6/30/16
Communication Systems, Inc. (CSI)	Three Year Agreement for Comprehensive & Fire Alarm Maintenance	\$15,180.00	Maintenance Dept. for MSE	7/1/13-6/30/16
Communication Systems, Inc. (CSI)	Three Year Agreement for Comprehensive & Fire Alarm Maintenance	\$16,270.00	Maintenance Dept. for BES	7/1/13-6/30/16
Communication Systems, Inc. (CSI)	Three Year Agreement for Comprehensive & Fire Alarm Maintenance	\$17,199.00	Maintenance Dept. for JMH	7/1/13-6/30/16
Communication Systems, Inc. (CSI)	Three Year Agreement for Comprehensive & Fire Alarm Maintenance	\$18,140.00	Maintenance Dept. for SMI	7/1/13-6/30/16
Communication Systems, Inc. (CSI)	Three Year Agreement for Comprehensive & Fire Alarm Maintenance	\$16,270.00	Maintenance Dept. for RES	7/1/13-6/30/16
Communication Systems, Inc. (CSI)	Three Year Agreement for Comprehensive & Fire Alarm Maintenance	\$24,175.00	Maintenance Dept. for ESE	7/1/13-6/30/16
Communication Systems, Inc. (CSI)	Three Year Agreement for Comprehensive & Fire Alarm Maintenance	\$30,180.00	Maintenance Dept. for ESHSN & LIS	7/1/13-6/30/16

(See pages 164-167)

**I. Senior Citizen Tax Rebate**

**ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to approve the extension of the filing date for the 2012 Senior Citizen Tax Rebate program to December 31, 2013. Motion was seconded by Robert Cooke and carried unanimously, 6-0.

**J. Amended Articles of Agreement**

**ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to approve the restated and amended Articles of Agreement for the Establishment and Operation of the Monroe Career and Technical Institute, formerly the Monroe County Area Vocational-Technical School, dated as of June 13, 2013, in the form as presented at this meeting. Motion was seconded by Robert Cooke and carried unanimously, 6-0.

(See pages 168-182)

**K. Communication Systems, Inc. (CSI)-North Stadium**

**ACTION BY THE BOARD:**

Motion was made by Ronald Bradley to approve the Communication Systems, Inc. (CSI) *Costars Proposal Contract # 003-081* for the upgrade of the North Stadium Sound System at the cost of \$11,824.00 to be paid from the 2013-2014 Maintenance Budget. Motion was seconded by Douglas Freeman and carried unanimously, 6-0.

(See pages 183-188)

**L. Sensitive Document Destruction Quote**

**ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to authorize the administration and the Solicitor to issue a request for quotes for sensitive document destruction for the 2013-2014 school year for the following buildings: Motion was seconded by Robert Cooke and carried unanimously, 6-0.

- Smithfield Elementary
- JM Hill Elementary School
- High School South/Administration Center
- JT Lambert Intermediate
- Middle Smithfield Elementary
- High School North
- Lehman Intermediate
- Bushkill Elementary

**M. Fiscal Year End**

**ACTION BY THE BOARD:**

Motion was made by Ronald Bradley to authorize the Business Manager to perform all year-end budget transfers and assignments of Fund Balance account amounts for the 2012-2013 school year as needed, subject to final audit and approval by the Board. Motion was seconded by Douglas Freeman and carried unanimously, 6-0.

**N. Bond Payments**

1.

**ACTION BY THE BOARD:**

Motion was made by Ronald Bradley to approve the current invoices for construction and related costs associated with the QZAB (2011D) Issue: \$389,810.29. Motion was seconded by Douglas Freeman and carried unanimously, 6-0.

(See page 189)

2.

**ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to approve the current invoices for construction and related costs associated with the Bond Issue 2012A: \$876,767.35. Motion was seconded by Ronald Bradley and carried unanimously, 6-0.

(See page 190)

O. Use of Facilities

1.

**ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to approve the requests for use of facilities as listed for Class 1 school-related activities (no facility fees will be incurred as per Policy #707). Motion was seconded by Ronald Bradley and carried unanimously, 6-0.

**CLASS 1 – SCHOOL-RELATED USE OF FACILITIES – (Sports Feeder Programs/Student Educational Enrichment Programs)**

Board Agenda	BUILDING	DATE from	DATE to	ORGANIZATION	EVENT	Facility Fee Waived
7/15/13	Lehman	7/29/13	11/1/13	Delaware Football League	Football & Cheerleading Practice	Yes
7/15/13	Lehman	7/1/13	7/31/13	Bushkill Youth Association	Summer conditioning of wrestlers	Yes
7/15/13	M. Smithfield	9/16/13	6/21/14	Cub Scouts Pack 82	Pack Meetings	Yes
7/15/13	Resica	9/13/13	5/9/13	Girl Scouts	Bi-Weekly Meetings	Yes

(See pages 191-194)

2.

**ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to approve the request for use of facilities as listed for Class 3 Non-School Related Use of Facilities. Notara Dance Theatre, Inc. will be presenting their annual performance of the Nutcracker Ballet. Facilities fees as well as personnel fees will be assessed. Motion was seconded by Eileen Featherman and carried unanimously, 6-0.

**CLASS 3 – NON-SCHOOL RELATED USE OF FACILITIES**

Board Agenda	BUILDING	DATE from	DATE to	ORGANIZATION	EVENT	Facility Fees Waived
7/15/13	HS South	11/24/13	12/1/13	Notara Dance Theatre, Inc.	Nutcracker Ballet 2013 Rehearsals/Performances	No

(See page 195)

P. Budget Transfers, Payment of Bills and Treasurer’s Report

**ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to approve the Budget Transfers, Payment of Bills and Treasurer’s Report listed in this agenda for the 2012-2013 fiscal year, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the Auditor General. Motion was seconded by Ronald Bradley and carried unanimously, 6-0.

1. Budget Transfers - (See pages 196-206)
2. Payment of Bills - (See pages 207-230)
3. Treasurer’s Report - (See pages 231-249)

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING – July 15, 2013**

**Carl T. Secor Administration Center – Board Room**

**7:00 P.M.**

**ADDENDUM A**

**XI. PERSONNEL ITEMS**

**E. Professional Staff**

**ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to approve the resignation and appointment of the professional staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Ronald Bradley and carried unanimously, 6-0.

**1. Resignation**

<b>Name</b>	<b>Position Held</b>
b. Bilello, Jessica	English teacher – High School North Effective Date: August 20, 2013

(See page 3)

**4. Appointments - Regular**

<b>Name</b>	<b>Appointment</b>
c. Hepner, Loni	Biology teacher – High School South (TPE) Salary: \$43,319.00 (Step 2 Column 6) Effective Date: August 28, 2013 Loni replaces Laurie Kruczek who resigned.

(See page 4)

**XIII. STUDENT ITEMS**

**E. Student Athletic Handbook**

**ACTION BY THE BOARD:**

Motion was made by Eileen Featherman to approve the Student Athletic Handbook for the 2013-2014 school year. Motion was seconded by Ronald Bradley and carried unanimously, 6-0.

Mr. Ben Brenneman thanked the Board members who attended the Athletic Handbook Work Session on Thursday, July 11<sup>th</sup>. He updated the athletic handbooks with all recommendations. He replaced all “should” with “shall”. He also added that they recognize the PIAA sports and core curricula on page 3. Mr. Brenneman said that Mr. Horton asked him to address cyberbullying under student athletes’ expectations and guidelines, which was done under the Social Media Section on page 15 of the document. He appreciates and thanked everyone for their feedback. Mr. Gress said he appreciates Mr. Brenneman’s hard work and also asked about the All-around Athlete that should be changed because it should be for the most points. He said he knows of some athletes that were not recognized for All-around Athlete because it was awarded for the most points. Mr. Gress suggested that the recommendations should go through the Principal or the Athletics & Activities Director because



coaches forget to submit their recommendations. Mr. Gress said that the other issue is regarding the evaluation of coaches. He suggested that this be looked at because there is no real evaluation for them in the district. Mr. Brenneman said there is an evaluation tool for all coaches. Once we get the handbook implemented and work out all the kinks throughout the year, he will like to sync what is expected of the coaches to their evaluation tool. He asked coaches to nominate students for those that are eligible. Mr. Gress said that all sports should cooperate with each other because it is not just "one sport mantra". The students should be able to do multi sports. Mr. Brenneman said he agrees and has expressed that the coaches should encourage multi sports. Mr. Cooke said that they spoke about use of school equipment by unauthorized personnel. Mr. Brenneman said he did not place this in the handbook yet because he will like to develop it in the right way and it will take a little time to mesh all concerns. He said he spoke to the coaches and currently unauthorized personnel are not allowed around the equipment. Mrs. Laverdure said there are policies in place that they can follow. Mr. Cooke asked for them to be enforced. Mr. Cooke said he appreciates all of the work that Mr. Brenneman has done. Mr. Gress said they need to approve the handbook in order to have it in place for when the sport season starts.

**XIX. FISCAL ITEMS**

**Q. Student Athletic Insurance & Voluntary Student Accident Insurance**

**ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to approve the Student Athletic Insurance and Voluntary Student Accident Insurance proposal submitted by Bollinger Insurance for the 2013-14 year at a rate of \$29,904 for the Student Athletic Insurance. Parents choosing to purchase the Voluntary Student Accident Insurance will have the option of purchasing "School Time" coverage for \$30.00/student or "24 Hr." coverage for \$113.00/student. Motion was seconded by Robert Gress and carried unanimously, 6-0.

**R. TSA Retirement Plan Compliance and Administration Services Agreement**

**ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to approve a one year renewal of the contract with TSA Consulting Group, Inc. ("TSA") as presented at this meeting for the provision of administration and IRS compliance services with regard to District employees' Section 403(b) voluntary retirement programs with remuneration to be made to TSA at the rate of \$2.00 per month per contributing participant (No increase in rate). The renewal period is August 1, 2013 to July 31, 2014. Motion was seconded by Ronald Bradley and carried unanimously, 6-0.

(See pages 5-16)

**XX. ANNOUNCEMENTS/INFORMATION**

None

**XXI. ADJOURNMENT 7:51 P.M.**

Respectfully Submitted,

Patricia L. Rosado,  
Board Secretary