

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION**

REGULAR MEETING – February 23, 2015

J. T. Lambert Intermediate School - Auditorium

7:30 p.m.

Minutes

- I. **President**, William Searfoss called the meeting to order at 7:36 p.m. and led those present in the Pledge of Allegiance. **Board Secretary**, Patricia Rosado called the roll.

Board Members present: Ronald Bradley, Robert Cooke, Eileen Featherman, Robert Gress, Roy Horton (left at 8:37 p.m.), Robert Huffman, Marjorie James, William Searfoss and Gary Summers.

Student School Board Representatives present: Maya Henry and Nadia Hussein.

- II. **School personnel present:** Michelle Arnold, Jeff Bader, David A. Baker, Brian Borosh, Anthony Calderone, Mike Catrillo, Robin Daning, Robert Dilliplane, Irene Duggins, Larry Dymond, Eric Forsyth, Colien Hendershot, Lynda Hopkins, Gail Kulick, Phil Lazowski, Irene Livingston, Debby Padavano, Kathy Parrish, Jim Parton, Heather A. Piperato, Kim Riley, Patricia Rosado, Paul Schmid, Michael Slesinski, Stef Stricker, Bob Sutjak, Bill Vitulli and Steve Zall. Thomas Dirvonas, Solicitor.

- III. **Community members present:** Corine Cohen, Eileen Cohen, Maria Cohen, Robert Cohen, Peter Henry, Michael Loedel & Family, Danial Nasirullah, Farhana Nasirullah, Mohammad Nasirullah, Mike Silvoy and Judy Summers.

Other: Michael Dwyer, Middle Smithfield Township Supervisor

IV. **APPROVAL OF MINUTES**

ACTION BY THE BOARD:

Motion was made by Robert Cooke to approve the minutes for the meetings of December 2, 2014 Reorganization Meeting (pages 1-5), December 2, 2014 Special Meeting (pages 1-5) and January 29, 2015, (pages 1-27). Motion was seconded by Eileen Featherman and carried unanimously, 9-0.

V. **APPROVAL OF AGENDA**

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve this agenda for February 23, 2015, (pages 1-16), as submitted, with the Board of Education reserving the right to add to the agenda, and take further action on any items raised in executive session where immediate action on such items is considered to be in the best interest of the District. Motion was seconded by Robert Cooke and carried unanimously, 9-0.

- VI. **ANNOUNCEMENT OF EXECUTIVE SESSION** -- An executive session was held this evening at 6:30 p.m. before this meeting for the purpose of discussing personnel and litigation.

VII. **ANNOUNCEMENTS BY THE BOARD**

Mr. Cooke said that he attended a luncheon on Sunday, at the Shawnee Inn sponsored by the Monroe County Historical Association. He was there to see the Association honor Mrs. Duggins with their Educator of the Year Award. She was chosen by the Association for her untiring efforts in bridging our curriculum with the goals of the Historical Association so that our students understand the rich history of Monroe County. He congratulated Mrs. Duggins on behalf of the Board.

VIII. SUPERINTENDENT'S REPORT

- A. Mr. Robert Huffman said that at the Monroe Career & Technical Institute JOC meeting they discussed contracts that are currently in negotiation. Mr. Summers said that recently the MCTI students attended their Annual Skills USA Competition in Lehigh Valley. Seven ESASD students attended as follows: Robert Smith, Austin Conklin, Joseph Strasser, Jasmine Saint Louis, Corey Hahn, Jerome DeKalb, and Adam Nicoletta. Austin and Robert finished in first place in their respective competition. Principals received the list of their students in order for the Principals to acknowledge their participation and accomplishments. He congratulated the students on behalf of the Board.
- B. Ms. Eileen Featherman said that Dr. Charlene Brennan, Executive Director of the Colonial IU 20 is here to present the 2015-2016 IU 20 General Operating Budget. Dr. Brennan said that she previously sent the budget booklets to the Board members for their review.

She said on page 9, it states that the General Operating Budget has a 3.2% increase over the 2014-2015 school year. This is a 2.4% increase to our districts. It amounts to about \$13,000 across 13 School Districts. Of the increase, 43% is due to the retirement increase. There was a 5% increase in medical benefits due to new healthcare implementation. The largest decrease is in legal services. On the revenue side, they allowed for the retirement increase account by taking 70% of what they needed and built 30% into this budget. They will continue to do that until we have all that is needed for retirement. The local school district withholding is the only requirement contribution to the IU 20. The total amount is about \$533,000 which is calculated from a State formula. The only other contribution is for debt service on the Colonial Academy. The smallest increase is for the Pen Argyl Area School District and the largest increase is for the Bethlehem Area School District.

Page 14 has the summary of revenues and expenditures to the budget. Under revenues, there is no increase in interest and receipts. Other IU sources help to keep district cost to a minimum. The health trust contributes money to offset expenses. In expenditures, there are four separate budgets that come together to form the General Operating Budget.

Page 15 is a breakdown of 13 school districts. The total contribution for 2015-2016 is \$46,137.58 which is a 2.4% increase or \$1,081.39 over last year.

Page 16 is the budget by object code. The IU is budgeting for salaries an average of a 2.2% increase. If you go down in the salary line item, you will see that the net increase is more than that. During the 2014-2015 budget, they were in the midst of negotiating a contract; therefore, 0% was budgeted. Now our net column reflects 2014-2015 and 2015-2016 salary increase. There was approximately \$39,000 in savings on the restructuring from their business office, retirement amount, reduction for medical insurance and reduction in legal services. Most of the other items are flat funded.

The booklet contains a lot more information. The gold pages have details of the budgets. The orange pages contain parts of her PowerPoint which she planned to show tonight but decided not to in order to save some time on her presentation. The PowerPoint detailed services of the IU. Dr. Brennan said she is always willing to come to any meeting to discuss the IU services or the overview of the IU. They are 1 of 29 IUs in the State. They only serve 13 school districts, but they are the seventh largest in number of students, professional staff, budget, employees, etc. They are a very large Intermediate Unit. This budget is a very small part of the overall budget that they manage for school districts. It is about 1.7% of 200 million dollars if you count the Health Trust. It is the most important budget. It funds the basic functions of the Intermediate Unit. It is also the budget that they, by law, come to the school districts to approve. She asked if any Board member had any questions on any of the budgets or programs in the IU 20. There were none.

Dr. Brennan thanked Mrs. Featherman for being a very faithful representative for the ESASD. She thanked Mr. Huffman for also being a dedicated member of the IU 20 Board.

- C. Mr. Robert Cooke said that they did not have a Property/Facilities Committee meeting in February; therefore, there are no minutes or documentation. Several items that they were going to discuss went directly to the Finance Committee meeting. These items can be found on the agenda tonight for the Board's consideration. They are basically payment of bills that relate to construction.

- D. Mr. Robert Gress said that Finance Committee met on February 17, 2015. They went over many items that are on the agenda this evening. If anyone has questions on any issues they can discuss it as they are considering the approval of the item. Mr. Gress said that they discussed the LERTA issue and the Board received a copy of a proposed sample of the resolution from Middle Smithfield Township. There will be a meeting on Saturday, February 28, which all Board members have been invited to attend. Mr. Summers plans to attend. This meeting is a preliminary meeting in order to explain to the public and business owners the program. If you read the letter that was sent to the Board, it appears that it is the final document. There are issues that need to be addressed. There is nothing about any tax appeal language which has been spoken about in the Finance Committee meeting for the last few months. Should a LERTA Program be granted, there should be language that there cannot be a tax appeal. Also, actual assessment value of the property needs to be looked into. We also agreed to a different amount of the percentage for tax deferment. If anyone has any other issues, they can forward Mr. Gress or Mr. Dirvonas, so it can be discussed at the next Finance Committee. Middle Smithfield Township is also including the entire commercial industry district of the Township, which is a little different from other LERTA Programs.

Another issue discussed was the budget. At the last meeting, they discussed that the district faces a shortfall of about 10 million dollars between revenues and expenditures. In the last election, the Representatives and Senators said they would be working to get the district more money. We are hoping this is the case. We will see when the Governor presents his funding in March. We have reserves set up but it is a short term fix. Nobody wants to hear tax increase but even that is minimal. On March 7th, there will be a meeting with the Legislators at 10 a.m. for the Board, Administrators and Finance Committee and all Board members to present the information that has been discussed before. They need to change the funding formula. If not, the district is going to face challenging times. The next Finance Committee meeting will be on March 9, 2015 at 5:30 p.m.

- E. Mr. Roy Horton said that the Policy Review Committee did not hold a meeting due to issues with the water pipe at the Administration Center and High School South. Another meeting will be scheduled soon within the next few days and will be advertised.
- F. Miss Maya Henry, H.S. North Student Board Representative, said that there have been no new activities to report from H.S. North. She hopefully will have something new to report at the next meeting.

Miss Nadia Hussein, H.S. South Student Board Representative, said that at High School South, they had successful fundraising for Casual for a Cause for Alzheimer research and a Key Club charity. They also hosted the Annual PMEA Region Band Festival. They had 130 students from all over Pennsylvania to attend this four-day festival. The Rifle Team competed in the States Competition. Four members placed in State for their individual competition. The team placed 7th overall in the State after a 9-0 record in the league championship.

- G. Dr. Thomas Lesniewski introduced Mr. Catrillo, who will honor three students from High School South that are National Merit Commended Scholars. Mr. Michael Catrillo said it is his pleasure to be here tonight to honor three fine young individuals from High School South. Each year students take the PSAT test in their junior year. Students who score in the top 3% of over one million students who take the test are honored by the College Board as Commended Scholars. Mr. Catrillo said it is his pleasure to announce that High School South has three of those students. They are not only intelligent, but they are three fine individuals from three fine families. He recognized the following students for their achievement:

1. Carina Cohen is an honor student and top 10% of her class and is involved in the Spring Musical, Chorus, Scholastic Scrimmage, etc.
2. Michael Loedel is top 10% of his class and serves as a Special Olympic Assistant, Co-captain of the Mock Trial, National Honor Society, Newspaper Editor in Chief, etc.
3. Danial Nasirullah serves on the Science Olympiad, Envirothon, Reading Olympics, FBLA, Model UN, DECA, President of the National Honor Society, etc.

- H. Mrs. Irene Livingston, East Stroudsburg Elementary (ESE) Principal, presented her School Performance Profile report. She informed the Board about ESE's school pledge, profile and achievements. She also presented the mathematic, reading, science and writing performance level results. The graphs were color coded indicating as follows: purple represented ESE levels, blue represented the District's level and green represented the State's level. ESE scored above the District's and State's levels in all categories. The presentation also included academic growth in PVAAS Reading, Writing, PSSA Advanced Reading, Math and Writing. ESE's academic growth concerns included lack of growth for grades 3, 4 and 5 in Math. Lack of growth is also a concern in 4th grade Science, although the assessment is not a longitudinal measure and it assesses different students each year.

Ms. Kim Riley, Response to Intervention and Instruction Coordinator, presented the NWEA (Northwest Evaluation Association) assessments results which are given to students when they enter school in September. They also give the test in May. During the fall the first and second graders were given the NWEA Assessment tests, which showed growth in reading and math for grades 1 and 2. Students are also using Achieve 3000 Lexile Performance. Students using the program demonstrated a gain of 96 Lexile points. Other successful initiatives include, School Wide Positive Behavior Program (SWPBS), ESE Broadcast Club and Northeastern Pennsylvania Writing Project.

Mrs. Livingston explained ESE's mission which states that it is their mission to provide every child with the resources needed to maximize his or her individual academic potential... Mrs. Livingston also presented ESE's Math and Science Action Plans.

Mrs. Kaitlin Lopez and Mr. James Parton, 4th grade teachers at ESE, presented how science was incorporated into the other curriculum. Mrs. Lopez said since allotted time is limited, they wanted to tie science into other areas such as reading and math. During small group time, one activity they incorporated is reading from small science readers which are PSSA aligned. They also use PSSA Finish Line and Achieve 3000. In Math, they linked measurement unit into scientific inquiry which is included in the Science PSSA. Mr. Parton said that in math, they are trying to incorporate the weather and the temperatures by predicting when they felt would be the coldest winter month. A line graph with axis is detailed to see intervals within 2 degrees beginning at 10 degrees. They take every day's temperature and they graph it. Once it is added it, it gets divided by 31 days to average the temperature of the month. Mrs. Lopez said as a result of these implementations, they have covered Science across the curriculum which gives the students a better understanding of other subject areas and leads the students to success.

Ms. Gail Kulick, Resica Elementary Principal, presented her School Performance Profile Report. Her presentation took a slightly different look at all the scores. She said they feel that they are more than just a number. The numbers are symptomatic of things going very well or things they may need to figure out why it is happening. They first find out what is the data in Math, Reading, Science and Writing. The next part they looked at was what could possibly be causing all the problems and identified each area. Some areas of concern were higher absenteeism and tardiness, not all students learn in the same manner, an increased number of students are entering kindergarten with limited or varied levels of social emotional development, increased percentage of transient population, etc. Ms. Kulick also explained the actions to increase data results. Some areas they have been working on are as follows: increasing time arrival and full day attendance, promoting and increasing family engagement and involvement, working with stringent time constraints and increased academic rigors and demands, etc. In summary, Resica Elementary School Improvement Plan will focus on:

- Development of social/emotional skills
- Continued development of inquiry skills and creativity through reading, writing, discussion, arts-integrated education, and cross-curricular instruction with physical education, health, music, library and art
- Decrease full day truancies, tardiness and early dismissals
- Increased science and social studies
- Parent engagement and involvement

IX. **PUBLIC PARTICIPATION** -- Federal Programs
Title I
Title VI
Other Concerns

None

X. **PERSONNEL ITEMS**

A. **Support Staff – Uncompensated Leaves of Absence**

ACTION BY THE BOARD:

Motion was made by Robert Cooke to approve the uncompensated leaves of absence in accordance with the approved applicable policy, procedures and contractual agreement. Motion was seconded by Robert Huffman and carried unanimously 8-0.

1. **Uncompensated Leaves of Absence – In accordance with School Board Policy #539**

Name	Position Held
a. Goodridge, Marcia	Custodian (2 nd shift) - East Stroudsburg Elementary Effective Date: February 19, 2015 Length of Leave: March 8, 2015
b. Clare, Linda	Front Desk Receptionist - J. M. Hill Elementary Effective Date: February 25, 2015 Length of Leave: end of the 2014-2015 school year.
c. Rose, Jennifer	Cafeteria Worker (part-time) - North Campus Effective Date: February 20, 2015 Length of Leave: March 16, 2015

(Requests received)

B. **Support Staff**

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the resignations, terminations, leaves of absence, temporary reassignments, salary change and appointments to the support staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Gary Summers and passed 7-1. Ronald Bradley voted no.

1. **Resignations**

Name	Position
a. Alpaugh, Judy	Bus Driver - Transportation Effective Date: January 16, 2015
b. Cernigliaro, Roseria	Secretary - High School North Effective Date: at the end of the workday on March 6, 2015.

(See pages 17-18)

2. **Terminations**

Name	Position
1. Cole, Christie	Bus Driver - Transportation Effective Date: February 23, 2015 Job Abandonment
2. Wood, Dorothy	Bus Driver - Transportation Effective Date: February 23, 2015 Job Abandonment

(See pages 19-20)

3. Leaves of Absence (Date Changes) – In Accordance with School Board Policy #535

Name	Position
a. Goodridge, Marcia	Custodian (2 nd shift) - East Stroudsburg Elementary Effective Date: July 31, 2014 Length of Leave now through: February 18, 2015
b. Lang, Marta	Student Aide - Resica Elementary Effective Date: January 12, 2015 Length of Leave now through: February 20, 2015
c. Lohmann, Jessie	Secretary - J. M. Hill Elementary Effective Date: June 5, 2014 Length of Leave now through: June 4, 2015
d. Scarnecchia, Nancy	Bus Driver - Transportation Effective Date: December 30, 2014 Length of Leave now through: January 29, 2015

(Requests received)

4. Leaves of Absence – In Accordance with School Board Policy #535

Name	Position
a. McDermott, Amy	Student Aide - J. T. Lambert Intermediate Effective Date: January 20, 2015 Length of Leave: February 4, 2015
b. Sourwine, Judy	Secretary - Transportation Effective Date: January 23, 2015 Length of Leave: February 16, 2015
c. Strunk, Geraldine	Bus Driver – Transportation Effective Date: January 6, 2015 Length of Leave: February 16, 2015
d. Prendergast, Frances	Paraprofessional (ISS) - Lehman Intermediate Effective Date: January 20, 2015 Length of Leave: June 30, 2015 This is an intermittent leave.

(Applications received)

5. Temporary Reassignments

Name	Position
a. Darlington, Harry	From: Custodian (1 st shift) - J. M. Hill Elementary To: Cafeteria Custodian (1 st shift) - High School South Effective Date: June 14, 2013 Now through: March 31, 2015
b. Parton, Matthew	From: Custodian (2 nd shift) - J. M. Hill Elementary To: Custodian (1 st shift) - J. M. Hill Elementary Effective Date: June 14, 2013 Now through: March 31, 2015 Matthew temporarily replaces Harry Darlington who is temporarily reassigned.

6. Appointment – Regular

Name	Appointment
a. Alborno, Doris	Cafeteria Aide (part-time, 3 hour) (Step 1) - High School North Hourly Rate: \$12.28 Effective Date: February 13, 2015 Doris replaces Annmarie LaFemina-Adams who resigned.

7. Appointment (Date Change) – Long Term Substitute

Name	Appointment
a. Konawalik, Leanne	Secretary – J. M. Hill Elementary (LTS) Effective Date: June 5, 2014 Now Through: June 4, 2015 Leeann replaces Jessie Lohmann who is on a leave.

8. Appointments – Long Term Substitute

Name	Appointment
a. Decker, Ashley	Cafeteria Worker (part-time, 4 hour) (Step 1) – High School South (LTS) Hourly Rate: \$12.42 Effective Date: February 10, 2015 through the last student day of the 2014-2015 school year only. Ashley replaces Aleda Johnson who resigned.
b. Fister, Sarah	Paraprofessional (Reading) (Step 1) – Bushkill Elementary (LTS) Hourly Rate: \$15.72 Effective Date: February 5, 2015 through the last teacher workday of the 2014-2015 school year only. Sarah replaces Evelyn Reveron who was temporarily reassigned to a teaching position.
c. Sutliff, Amanda	Paraprofessional (Step 1) – Middle Smithfield Elementary (LTS) Hourly Rate: \$15.72 Effective Date: February 17, 2015 through the last teacher workday of the 2014-2015 school year only. Amanda replaces Samantha Varkansis who was temporarily reassigned to a teaching position.

9. Appointments – Temporary

Name	Appointment
a. Walker-Footman, Rhonda	Temporary Paraprofessional (Step 1) – Resica Elementary Hourly Rate: \$15.72 Effective Date: February 23, 2015 through the last teacher workday of the 2014-2015 school year only. This new position will be funded by a previous unfilled budgeted position.

10. Salary Change

	Name	Position/Location	Base Hourly Rate From:	Base Hourly Rate To:	Effective
a.	Pollack, Victor	Custodian/High School South	\$14.13	\$14.48	July 1, 2014

11. Substitute Appointments

	Name	Position(s)
a.	De LaRosa, Ashley	Paraprofessional
b.	Dickison, Wayne	Bus Driver
c.	Hirsch, Andrew	Custodian, Maintenance
d.	McPherson, Autumn	Paraprofessional
e.	Smith, Stephanie	Paraprofessional

C. Administrative Assistant Staff

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the appointment to the Administrative Assistant staff designated, in accordance with the approved applicable policies, procedures and Administrative Assistant Compensation Plan. Motion was seconded by Robert Huffman and carried unanimously, 8-0.

1. Appointment – Regular

	Name	Appointment
a.	Cirnigliaro, Roseria	Administrative Assistant - Human Resources Hourly Rate: \$17.50 Effective Date: March 9, 2015 Roseria replaces Katherine Dreisbach.

D. Professional Staff

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve resignations, retirement, temporary change of status, temporary reassignment, leaves of absence, appointments and tenure to the professional staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Marjorie James and carried unanimously, 8-0.

1. Resignations

	Name	Position
a.	Heiss, Margaret	English teacher - Lehman Intermediate Effective Date: June 30, 2015
b.	Peterson, Hilary	Special Education teacher - Middle Smithfield Elementary Effective Date: at the end of the workday on January 13, 2015.
c.	Wescott, Nicole	French teacher - High School North Effective Date: at the end of the workday on March 2, 2015.

(See pages 21-23)

2. **Retirement**

Name	Position
a. Johnson, John	Social Studies teacher - High School North Effective Date: at the end of the last teacher workday of the 2014-2015 school year.

(See page 24)

3. **Temporary Change of Status**

Name	Position
a. Malvagno, Catherine	From: Paraprofessional - Lehman Intermediate To: Math teacher - Lehman Intermediate Salary: \$43,789.00, prorated (Step 1 Column 6) Effective Date: February 3, 2015 Through: the last teacher workday of the 2014-2015 school year. Catherine replaces Eric Jacobsen. At the conclusion of this temporary reassignment, Catherine will return to her paraprofessional position.

(See page 25)

4. **Temporary Reassignment**

Name	Position
a. Chamberlin, Carley	From: Guidance Counselor - Bushkill and Resica Elementary To: Guidance Counselor - Bushkill Elementary Effective Date: March 30, 2015 Through: the last teacher workday of the 2014-2015 school year. Carley replaces Loriann Matulevich who is on a leave.

5. **Leaves of Absence (Date Changes) – In Accordance with School Board Policy #435**

Name	Position
a. Betancourt, Tina	Special Education teacher - High School South Effective Date now: January 13, 2015 Length of Leave: thirty work days
b. Gittens, Linda	ESL teacher - Bushkill Elementary Effective Date: January 20, 2015 Length of Leave now through: February 12, 2015
c. Montes, Mary Lou	Special Education teacher - High School South Effective Date: December 19, 2014 Length of Leave now through: February 2, 2015

(Requests received)

6. Leaves of Absence – In Accordance with School Board Policy #435

Name	Position
a. Allison, Diana	English teacher - J. T. Lambert Intermediate Effective Date: May 14, 2015 Length of Leave: end of the 2014-2015 school year.
b. Barton, Sharon	Special Education teacher - High School North Effective Date: February 17, 2015 Length of Leave: April 6, 2015
c. Gonda, George	Gifted teacher - High School North Effective Date: January 20, 2015 Length of Leave: February 16, 2015
d. Kesselring, William	Grade 4 teacher - Middle Smithfield Elementary Effective Date: January 27, 2015 Length of Leave: February 16, 2015
e. Paiewonsky, Patricia	Grade 2 teacher - Resica Elementary Effective Date: February 9, 2015 Length of Leave: June 30, 2015 This is an intermittent leave.

(Requests received)

7. Appointment – Long Term Substitute

Name	Position
a. Ciasullo, Mia	French teacher - High School North (LTS) Salary: \$41,599.00, prorated (Step 1 Column 1) Effective Date: March 3, 2015 Through: the last teacher workday of the 2014-2015 school year only. Mia replaces Nicole Wescott who resigned.
b. Metzger, Jillian	Guidance Counselor - Bushkill and Resica Elementary (LTS) Salary: \$44,793.00, prorated (Step 1 Column 7) Effective Date: March 30, 2015 Through: the last teacher workday of the 2014-2015 school year only. Jillian replaces Carley Chamberlin who was temporarily reassigned.

(See pages 26-27)

8. Tenure

Name	Certification/School
a. Kerr, Kira	Science teacher/High School North

9. Substitute Appointments

Name	Certification(s)
a. Ciasullo, Mia	French
b. Metzger, Jillian	Elementary/Secondary School Counselor
c. Moloughney, Brittany	PreK-4

E. On-Line Course Co-Developers for Cyber Academy for the 2014-2015 School Year

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the appointments in accordance with approved applicable policies and procedures. These course developer positions are for the 2014-2015 school year. All rates are \$28.56 per hour up to 17 hours (*not to exceed 17 hours*) for each full credit course or its equivalent and 8.5 hours (*not to exceed 8.5 hours*) for each half credit course or its equivalent. Motion was seconded by Robert Cooke and carried unanimously, 8-0.

1. Appointments for the 2014-2015 School Year

	Name	Subject
a.	Askins, Kendal	Math Edge
b.	Carson, Wayne	Web Design
c.	DeLeon, Karla	Algebra II
d.	DeLeon, Karla	Fundamentals of Math
e.	Dobrowolski, Darrin	Geometry
f.	Dobrowolski, Darrin	Statistics
g.	Dobrowolski, Darrin	Trigonometry
h.	Edwards, Sean	Sociology
i.	Fisher, Marijo	Biology
j.	Fisher, Marijo	Environmental Science
k.	Hopstetter, Jessica	Everyday Law
l.	Kernan, Paul	Psychology
m.	Langan, Brooke	English 12
n.	Moskovitz, Scott	Health 12
o.	Moskovitz, Scott	Physical Education – 10, 11, 12
p.	Moskovitz, Scott	Sports Nutrition (.5 credit)
q.	Piedra, Gisela	Spanish II
r.	Rasely-Philipps, Susanne	Creative Writing II
s.	Rasely-Philipps, Susanne	Reading, Writing, Listening, Speaking online (.5 credit)
t.	Rasely-Philipps, Susanne	Spanish I
u.	Reith, Daryl	Reading Edge (.5 credit)
v.	Susic, Stacy	English 10
w.	Susic, Stacy	English 11
x.	Szepietowski, Waldemar	Civics – 10
y.	Szepietowski, Waldemar	Global Citizenship – 12
z.	Zerfoss, Jon	American History – 11

F. Extra Responsibility Positions

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the appointments in accordance with the terms of the District’s existing collective bargaining agreements as amended and supplemented. Motion was seconded by Marjorie James and carried unanimously, 8-0.

1. Appointments for the 2014-2015 School Year

	Last Name	First Name	Position	Building	Rate
a.	Chamberlin	Carley	Mentor for Jillian Metzger (effective 3/30/15)	Bushkill and Resica Elementary	\$612.06 (prorated)
b.	Burlein-Pitz	Carrie	Mentor for Evelyn Reveron (effective 2/3/15)	Bushkill Elementary	\$612.06 (prorated)
c.	Dailey	Charles	Intramural Weight Room Supervisor (summer, 1 st half)	High School North	\$23.46/hour (48 hour maximum)
d.	Dailey	Charles	Intramural Weight Room Supervisor (summer, 2 nd half)	High School North	\$23.46/hour (48 hour maximum)
e.	Soskil	Lori	Mentor for Kristin Popovice (effective 1/23/15)	High School North	\$612.06 (prorated)

	Last Name	First Name	Position	Building	Rate
f.	Francois	Maria	Softball Junior Varsity Coach	High School North	\$3,100.08
g.	Bickart	Charles	Boys' Track and Field Varsity Assistant Coach	High School South	\$3,587.69 (plus \$250.00 longevity stipend)
h.	Rogers	Thomas	Detention Supervisor	High School South	\$28.56/hour
i.	Mason-Caiazzo	Laura	Girls' Track and Field Varsity Assistant Coach	High School South	\$3,587.69
j.	Rogers	Thomas	Volunteer Baseball Coach	High School South	not applicable
k.	Francis	Gail	Girls' Track & Field Head Coach	Lehman Intermediate	\$2,117.73 (plus \$250.00 longevity stipend)
l.	Rodriguez	Laura	Intramural Boys' Track & Field Advisor	Lehman Intermediate	\$23.46/hour (24 hour maximum)
m.	Matos	Rafael	Intramural Cross Country Advisor	Lehman Intermediate	\$23.46/hour (24 hour maximum)
n.	Francis	Gail	Intramural Girls' Track & Field Advisor	Lehman Intermediate	\$23.46/hour (24 hour maximum)
o.	Spering	Laureen	Softball Head Coach	Lehman Intermediate	\$2,117.73

XI. CONTRACTS

1.

ACTION BY THE BOARD:

Motion was made by Marjorie James to approve the contracts listed for their specific services, rates and effective dates totaling under \$10,000, subject to the review and recommendations of the Solicitor and approval of the Administration regarding the terms and conditions of any final contract, other than price or cost. Motion was seconded by Eileen Featherman and carried unanimously, 8-0.

	NAME	SERVICE	RATE	PAYMENT FROM	EFFECTIVE DATE
1.	Cruz, Iveliz	To train LIS/JTL Teachers on Achieve 3000	\$225.00	Professional Development	1/23/15
2.	DeHart, Teri	Kindergarten pre-Registration Fair – Ready Set Kindergarten	\$28.56/hour not to exceed 6 hours \$171.36	Keystones to Opportunity Grant	2/28/15 (snow date 3/14/15)
3.	Doyle, Dina	To train LIS/JTL Teachers on Achieve 3000	\$225.00	Professional Development	1/23/15
4.	Jones, Sally	Staff Development for Reading Wonders	\$275.00	Professional Development	1/23/15
5.	Karas, Jillian	Kindergarten pre-Registration Fair- Ready Set Kindergarten	\$28.56/hour not to exceed 6 hours \$171.36	Keystones to Opportunity Grant	2/28/15 (snow date 3/14/15)
6.	Kruger, Nancy	Kindergarten pre-Registration Fair- Ready Set Kindergarten	\$28.56/hour not to exceed 6 hours \$171.36	Keystones to Opportunity Grant	2/28/15 (snow date 3/14/15)
7.	Leonard, Jacilyn	Kindergarten pre-Registration Fair-Registration and Coordination	\$28.56/hour not to exceed 8 hours \$228.48	Keystones to Opportunity Grant	2/28/15 (snow date 3/14/15)
8.	Munch, Laura	Kindergarten pre-Registration Fair – Phonemic Awareness	\$28.56/hour not to exceed 6 hours \$171.36	Keystones to Opportunity Grant	2/28/15 (snow date 3/14/15)

9.	Prusik, Julia	Kindergarten pre-Registration Fair-Manipulative Math	\$28.56/hour not to exceed 6 hours \$171.36	Keystones to Opportunity Grant	2/28/15 (snow date 3/14/15)
10.	Reyes, Claudia	Kindergarten pre-Registration Fair-Kinder-Tech	\$28.56/hour not to exceed 6 hours \$171.36	Keystones to Opportunity Grant	2/28/15 (snow date 3/14/15)
11.	Riccomini, Paul J.	Coaching and Modeling	\$5,000.00	\$4,000.00 –RTII PATTAN Grant \$1,000.00 – RTL Grant	3/26/15
12.	Rogers, Maria	Kindergarten pre-Registration Fair- A Day in Kindergarten	\$28.56/hour not to exceed 8 hours \$228.48	Keystones to Opportunity Grant	2/28/15 (snow date 3/14/15)
13.	Ruberto, Robin	Kindergarten pre-Registration Fair – Kinder-Tech	\$28.56/hour not to exceed 6 hours \$171.36	Keystones to Opportunity Grant	2/28/15 (snow date 3/14/15)
14.	Seeman, Deziree	Kindergarten pre-Registration Fair- Oral Language/Read Aloud	\$28.56/hour not to exceed 6 hours \$171.36	Keystones to Opportunity Grant	2/28/15 (snow date 3/14/15)
15.	Smith, Dawn	Kindergarten pre-Registration Fair-Manipulative Math	\$28.56/hour not to exceed 6 hours \$171.36	Keystones to Opportunity Grant	2/28/15 (snow date 3/14/15)
16.	Yorke-Viney, Sally	Kindergarten pre-Registration Fair- Phonemic Awareness	\$28.56/hour not to exceed 6 hours \$171.36	Keystones to Opportunity Grant	2/28/15 (snow date 3/14/15)

(See pages 28-44)

2.

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve the contracts listed for their specific services, rates and effective dates totaling over \$10,000, subject to the review and recommendations of the Solicitor and approval of the Administration regarding the terms and conditions of any final contract, other than price or cost. Motion was seconded by Eileen Featherman and carried unanimously, 8-0.

	NAME	SERVICE	RATE	PAYMENT FROM	EFFECTIVE DATE
1.	Colonial IU 20	Head start preschool classrooms at: Resica Elementary, Bushkill Elementary, Middle Smithfield, J. M. Hill and Pocono Services for Families and Children	\$900 per day up to 20 days not to exceed \$18,000.00	KtO Grant	1/3/15-5/22/15
2.	Mayfair Farms	Prom Venue	Approximately \$31,500.00	Class of 2015 Student Account	5/9/15

(See pages 45-49)

XII. STUDENT ITEMS

A. Overnight Field Trip

ACTION BY THE BOARD:

Motion was made by Marjorie James to approve the overnight field trip listed. The proposal and itinerary for the field trip meet the required Board Policy #121. Motion was seconded by Robert Cooke and carried unanimously, 8-0.

	Name	Activity	Location	Dates
1.	Madas, John (#5687)	J.T. Lambert Intermediate Cavalier Voices students on Spring Tour.	Cleveland, OH Rochester, NY Niagara Falls, NY	5/29/15-6/2/15

(See page 50)

B. Field Trips – 75 Miles or More

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the 75 miles or more field trips listed. The proposal and itineraries for the field trips meet the required Board Policy #121. Motion was seconded by Robert Huffman and carried unanimously, 8-0.

	Name	Activity	Location	Dates
1.	Bixler, Patricia (#5632)	H.S. South students to Longwood Gardens	Kennett Square, PA	4/22/15
2.	Cox, Leslie (#5647)	Lehman Intermediate students to Lakota Wolf Preserve	Columbia, NJ	5/7/15
3.	Kane, Mary Alice	Notre Dame Elementary Students to State Capitol Building	Harrisburg, PA	4/15/15
4.	LaBar, Keith (#5571)	H.S. North Man Choir students to Temple University	Philadelphia, PA	2/7/15
5.	Madas, John (#5649)	J.T. Lambert Intermediate Chorus Students to a Choir competition	Fleetwood, PA	5/9/15
6.	Toth, Donald (#5615)	J.T. Lambert Intermediate Media Design students to International Auto Show	New York, NY	4/8/15
7.	Zannella Ann & DeRenzis, Sandy	H.S. South students to 2015 prom	West Orange, NJ	5/9/15

(See pages 51-57)

C. Amended 2014-2015 School Year Calendar

ACTION BY THE BOARD:

Motion was made by Marjorie James to approve the 2014-2015 East Stroudsburg Area School District Calendar, as amended, to reflect inclement weather closings, delays, and early dismissals; emergency closings, Act 80 days/early dismissals and the addition of Thursday, April 2, 2015 and Monday, April 6, 2015, as a regular school day for all students. Motion was seconded by Robert Cooke and carried unanimously, 8-0.

(See page 58)

D. **2015-2016 School Year Calendar**

ACTION BY THE BOARD:

Motion was made by Gary Summers to approve the 2015-2016 East Stroudsburg Area School District Calendar, as presented. Motion was seconded by Eileen Featherman and passed 7-1. Ronald Bradley voted no.

(See page 59)

XIII. **OLD AND NEW BUSINESS**

None

XIV. **REQUEST TO ESTABLISH A SPECIAL ACTIVITY**

ACTION BY THE BOARD:

Motion was made by Robert Gress to approve the request to establish a special activity fund for East Stroudsburg High School North Faith Club. Motion was seconded by Eileen Featherman and carried unanimously, 8-0.

(See page 60)

XV. **BOARD POLICIES REPEAL**

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the board policies listed for repeal by the East Stroudsburg Area School District. (These policies have already been replaced by #825 Audio & Video Recording and #918 Title 1 Parent Involvement which were Board approved on December 15, 2014. The policies below were inadvertently missing from the December meeting for repeal.) Motion was seconded by Marjorie James and carried unanimously, 8-0.

1. #226.1 -- Audio & Video Surveillance
2. #908.1 -- Title 1
3. #908.2 -- Parent Involvement

(See pages 61-68)

XVI. **FISCAL ITEMS**

A. **Maillie, LLP – Additional Services**

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve an additional fee of \$5,000 for Maillie, LLP for the preparation of the fiscal year 2014 audit report for additional services related to the restatement of the opening balance sheet, in accordance with the recommendation of the Finance Committee. Motion was seconded by Gary Summers and carried unanimously, 8-0.

(See page 69)

B. **Deputy Tax Collectors**

ACTION BY THE BOARD:

Motion was made by Robert Cooke to approve the following Deputy Tax Collectors serving under the designated elected Tax Collectors for the collection of school real estate taxes as required by Act 164 of 2014, subject to the approval of the appointments by the Surety Companies, in accordance with the recommendation of the Finance Committee: Motion was seconded by Robert Huffman and carried unanimously, 8-0.

(See pages 70-73)

DEPUTY TAX COLLECTOR	ELECTED TAX COLLECTOR	MUNICIPALITY
Alberta E. Tallada	Sharon J. Gerberich	Smithfield Township
Sharon J. Gerberich	Alberta E. Tallada	Borough of East Stroudsburg
Janice A. Cabral	Dawn M. Arnst	Middle Smithfield Township
Dawn M. Arnst	Janice A. Cabral	Price Township

C. Kobalt Construction

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve Pay Application #3 (Final) in the amount of \$38,661.75 from Kobalt Construction for work on the Bushkill Concrete project, in accordance with the recommendation of the Finance Committee. Motion was seconded by Marjorie James and carried unanimously, 8-0.

(See pages 74-75)

D. Northeast Site Contractors

ACTION BY THE BOARD:

Motion was made by Robert Cooke to approve Pay Application #2 in the amount of \$109,002.71, Pay Application #3 in the amount of \$27,022.33, and Pay Application #4 in the amount of \$2,838.60 from Northeast Site Contractors for work on the JTL Concrete project, in accordance with the recommendation of the Finance Committee. Motion was seconded by Marjorie James and carried unanimously, 8-0.

(See pages 76-81)

E. Wind Gap Electric

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve Pay Application #4 in the amount of \$54,000 from Wind Gap Electric for work on the JTL HVAC/Lighting project, in accordance with the recommendation of the Finance Committee. Motion was seconded by Robert Cooke and carried unanimously, 8-0.

(See pages 82-84)

F. Myco Mechanical

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve Pay Application #8 from Myco Mechanical in the amount of \$82,769.85 for work on the JTL HVAC/lighting project, in accordance with the recommendation of the Finance Committee. Motion was seconded by Robert Huffman and carried unanimously, 8-0.

(See pages 85-89)

G. Change Order #3 & #4 - Myco Mechanical

ACTION BY THE BOARD:

Motion was made by Robert Cooke to approve Change Order #3 in the amount of a \$7,286.56 contract deduction and Change Order #4 in the amount of a \$4,232.65 contract addition from Myco Mechanical for the JTL HVAC/Lighting project, in accordance with the recommendation of the Finance Committee. Motion was seconded by Eileen Featherman and carried unanimously, 8-0.

(See page 90-91)

H. June 30, 2014 – Financial Statements

ACTION BY THE BOARD:

Motion was made by Marjorie James to accept the Auditor's report and the District's Financial Statements for Fiscal Year ending June 30, 2014 as presented by Maillie, LLP at the January 29, 2015 Board Meeting. Motion was seconded by Eileen Featherman and passed 7-1. Ronald Bradley voted no,

I. Mountain Manor Development Company, LP

ACTION BY THE BOARD:

Motion was made by Gary Summers to approve the settlement with Mountain Manor Development Company, LP concerning the assessment appeal indexed to Docket Number 9614 CV 2013 in the Monroe County Court of Common Pleas, and to authorize the Solicitor to execute the settlement stipulation as presented. Motion was seconded by Eileen Featherman and passed 7-1. Robert Gress voted no.

(See pages 92-93)

J. MOU with SASD

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the Memorandum of Understanding with Stroudsburg Area School District concerning the transportation of students for school-sponsored activities and to authorize the Superintendent to execute the MOU as presented. Motion was seconded by Marjorie James and carried unanimously, 8-0.

(See page 94)

K. Monroe County Judicial Sale

ACTION BY THE BOARD:

Motion was made by Eileen Featherman that the Board not contest or file objections to the Petition for Rule to Sell Properties at Judicial Tax Sale Free and Clear of All Liens, Claims and Encumbrances and Rule to Show Cause received from the Monroe County Court Indexed to No. 584 Civil 2015 with regard to properties remaining unsold from the September 10, 2014 tax upset sale, provided that the Judicial Sale is held on or before June 30, 2015. Motion was seconded by Gary Summers and carried unanimously, 8-0.

(See pages 95-98)

L. CIU20 Internet and Regional Wide Area Network (R-Wan) Consortium

ACTION BY THE BOARD:

Motion was made by Robert Cooke to approve the commitment letter as presented with the Colonial Intermediate Unit #20, for Internet Bandwidth and RWAN services at a monthly cost of \$3,630.36. This monthly cost will be reduced by any e-Rate funding discounts for which the District may be eligible (the discount for the 2015-2016 fiscal year is 80%). Motion was seconded by Eileen Featherman and passed 7-1. Robert Gress voted no.

(See pages 99-100)

M. PenTeleData District Wide Area Network (D-WAN)

ACTION BY THE BOARD:

Motion was made by Marjorie James to approve the contract between the East Stroudsburg Area School District and PenTeleData for Wide Area Network (WAN) services between school district facilities at a total monthly cost of \$19,925.00, subject to review by the Solicitor and Administration for modifications or additions to the benefit of the District. This total monthly cost is prior to any e-Rate funding discounts for which the school district may be eligible (the discount for the 2015-2016 fiscal year is 80%). The term of commitment to this contract is for the period beginning July 1, 2015 and ending June 30, 2020. Motion was seconded by Ronald Bradley and passed 7-1. Robert Gress voted no.

(See pages 101-110)

N. Technology Network Infrastructure Bids

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the bid from IntegraOne for district technology network infrastructure equipment in the amount of \$395,904.00. The total cost is prior to any e-Rate funding discounts for which the school district may be eligible (the discount for the 2015-2016 fiscal year is 80%). Motion was seconded by Gary Summers and carried unanimously, 8-0.

(See pages 111-123)

O. Use of Facilities

1.

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the request for use of facilities as listed for Class 1 school-related activities (no facility or personnel fees will be incurred as per Policy #707). Motion was seconded by Gary Summers and carried unanimously, 8-0.

CLASS 1 – SCHOOL-RELATED USE OF FACILITIES – (Sports Feeder Programs/Student Educational Enrichment Programs)

BUILDING	ORGANIZATION	EVENT	DATE TO/FROM	FACILITY FEES	PERSONNEL FEES
Bushkill	Girls on the Run	Girls Wellness Program	3/3/15-5/21/15 (Tuesdays & Thursdays)	No	No
JTL/HS South	E Stroudsburg North Little League	Baseball Practice/ Games	3/9/15-7/31/15 (Exact dates & times TBD by Athletic Dept.)	No	No

(See pages 124-125)

2.

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the request for use of facilities as listed for Class 3 Non-School Related Use of Facilities. Notara Dance Theatre is NOT requesting a waiver; therefore, Notara will be assessed facility as well as personnel fees in accordance with Policy #707. Motion was made by Gary Summers and carried unanimously, 8-0.

CLASS 3 – NON-SCHOOL RELATED USE OF FACILITIES

BUILDING	ORGANIZATION	EVENT	DATE TO/FROM	FACILITY FEES	PERSONNEL FEES
HS South	Notara Dance Theatre	Dance Practice & Recital	6/3/15 or 6/4/15 (Thurs. or Fri.) & 6/6/15 (Saturday)	Yes	Yes

(See page 126)

3.

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the request for use of facilities as listed for Class 3 Non-School Related Use of Facilities. There are no fees for the use of District parking lots as per Policy #707. Motion was seconded by Robert Cooke and carried unanimously, 8-0.

CLASS 3 – NON-SCHOOL RELATED USE OF FACILITIES

BUILDING	ORGANIZATION	EVENT	DATE TO/FROM	FACILITY FEES	PERSONNEL FEES
Middle Smithfield	Bushkill Fire Company	Yard Sale	4/25/15, 5/30/15, 6/27/15, 7/11/15, 8/8/15, 9/19/15 Or rain dates: 4/26/15, 5/31/15, 6/28/15, 7/12/15, 8/9/15, 9/20/15	No	No

(See pages 127-128)

4.

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the request for use of facilities as listed for Class 3 Non-School Related Use of Facilities. No facility and/or personnel fees will be incurred for use of Fields in accordance with Policy #707. Motion was seconded by Ronald Bradley and carried unanimously, 8-0.

CLASS 3 – NON-SCHOOL RELATED USE OF FACILITIES

BUILDING	ORGANIZATION	EVENT	DATE TO/FROM	FACILITY FEES	PERSONNEL FEES
TBD (pending availability)	2 Out Rally Baseball	Practice/ Games	3/1/15-10/25/15 (Exact dates & times TBD by Athletic Dept.)	No	No

(See page 129)

P. Budget Transfers, Payment of Bills and Treasurer's Report

ACTION BY THE BOARD:

Motion was made by Robert Cooke to approve the Budget Transfers, Payment of Bills and Treasurer's Report listed in this agenda for the 2014-2015 fiscal year, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the Auditor General. Motion was seconded by Eileen Featherman and passed 7-1. Ronald Bradley voted no.

1. Budget Transfers - (See pages 130-139)
2. Payment of Bills - (See pages 140-165)
3. Treasurer's Report - (See pages 166-195)

XVII. ANNOUNCEMENTS/INFORMATION

Mr. Searfoss announced that the H.S. South and Administration Center will reopen tomorrow after a two-hour delay.

XVIII. ADJOURNMENT - 9:23 p.m.

Respectfully Submitted,

Patricia L. Rosado,
Board Secretary