

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION**

REGULAR MEETING – June 17, 2013

Carl T. Secor Administration Center – Board Room

7:00 p.m.

Minutes

- I. President, William Searfoss called the meeting to order at 7:04 p.m. and led those present in the Pledge of Allegiance. Secretary, Patricia Rosado called the roll.
- II. **Members present were:** Ronald Bradley, Robert Cooke, Eileen Featherman, Robert Gress, Roy Horton, Marjorie James, Michael Meachem (arrived at 7:36 p.m. and left at 9:28 p.m.) and William Searfoss. Douglas Freeman was absent.
- III. **School personnel present:** Brian J. Borosh, Ben Brenneman, John Burrus, Maria Casciotta, Michael Catrillo, Susan Cole, Robert Dilliplane, Cynthia Dougherty, Irene Duggins, Larry Dymond, Joe Feal, Eric Forsyth, Diane French Vincent Gallo, Marjory Gullstrand, Lynda Hopkins, Gwen Jones, Sharon Laverdure, Diane Litts, Irene Livingston, Riley Maye, Jr., Araina Maynard-Freed, Thomas McIntyre, Fred Mill, Dan Mitchell, Debra Padavano, Kathy Parrish, Walter Pawlowski, Susanne Rasely-Philipps, Kimberly Riley, Patricia Rosado, Paul Schmid, Jim Shearouse, Kim Stevens, Maggie Vitale, Thomas J. Williams, Susan Wilson, Nadia Worobij and Steve Zall. Also present was: Thomas Dirvonas and Christopher Brown, Solicitors.
- IV. **Community members present:** Joyce Billeck, Josephine Ferro, Audry Garrett, Rebecca Garrett, Ana Gonzalez, Tara Juszynski, Tara Juszynski, Randy Litts, Sharon Maly-Cramer, Riley Maye, Jane Murray, Bobbi Nordmark, Vilmari Rodriguez, Allyson Smith, Melissa Smith, Jen Stillmayer, Judy Summers, Cindy Tagliaferri, Saul Velasquez-Romero and George Vough.

Media Present – Christina Tatu – Pocono Record

V. APPROVAL OF MINUTES

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the minutes for the meeting of May 20, 2013, (pages 1-32). Motion was seconded by Robert Cooke and carried unanimously, 7-0.

VI. APPROVAL OF AGENDA

ACTION BY THE BOARD:

Motion was made by Robert Cooke to approve this agenda for June 17, 2013, (pages 1-28), as submitted, with the Board of Education reserving the right to add to the agenda, and take further action on any items raised in executive session where immediate action on such items is considered to be in the best interest of the District. Motion was seconded by Eileen Featherman and carried unanimously, 7-0.

- VII. **ANNOUNCEMENT OF EXECUTIVE SESSION** -- An executive session was held this evening at 6:00 p.m. before this meeting for the purpose of discussing personnel, litigation and negotiations .

VIII. **ANNOUNCEMENTS BY THE BOARD**

- A. Mr. Searfoss thanked Sean Edwards and his workers for doing a great job at the H.S. North graduation. He also thanked Mr. Mike Silvoy and his team who did a great job at H. S. South graduation. Mrs. Laverdure thanked the principals for all their contribution towards graduation.

IX. **SUPERINTENDENT'S REPORT**

- A. Mr. Robert Gress said that at the Monroe Career & Technical Institute meeting they discussed the Articles of Agreement and it was approved unanimously. They also held a great graduation. Mr. Cooke said that ESASD was greatly represented at the 2013 Awards Ceremony. The North and South students received 60% of the awards. Mr. Cooke said that there were some special awards like the Outstanding Senior Awards as well as Shining Stars for four years. He congratulated the students for a job well done. Mrs. Laverdure said that four students will be going to Nationals on Friday to Kansas City and three are from ESASD; one from North and two from South. When they return from their competition, she will invite them to come to a Board meeting to speak about their experience and honor them appropriately.
- B. Ms. Eileen Featherman said that she could not attend the Colonial IU 20 meeting due to a family matter; therefore, she will report on the next meeting.
- C. Mr. Robert Gress said that the next Property/Facilities Committee will be on August 15, 2013. No meetings were held in June and there will be no meeting in July. All that they reported at the last Board meeting is going to the Board tonight for approval.
- D. Mr. Robert Gress said that copies of the Budget Advisory Committee meeting were made available to everyone. All of the committee's recommendations are on the Board agenda tonight for consideration. They recommended a zero percent tax increase budget. One item that was also recommended was for \$5,000 to be allocated from the fund balance to each elementary school library because they felt books need to be purchased. He said as long as the budget is approved tonight, they will not be meeting again until the fall to prepare for the following year's budget.
- E. Mr. Tom Dirvonas said that Porter Township Initiative hearings were concluded. They received the full transcript and are available from the district for the Board. The State Board will be meeting on September 11 and 12 and at that point, he anticipates they will receive a response or decision. If there are any changes, they will not take effect until the 2014-2015 school year.
- F. Mrs. Irene Duggins shared that several schools won the SWPBS (School Wide Positive Behavior Support) Award from the State. The State comes every year to evaluate plans and make sure they are implementing their plans with fidelity. The award went to the following schools:

Mr. John Burrus, Principal and Mrs. Maggie Vitale, Assistant Principal, of Smithfield Elementary School accepted their award

Mrs. Livingston, Principal, of East Stroudsburg Elementary School received a banner last year and was the first school in our district to receive this award. This year they received a sticker, indicating that this is the 2nd year in a row that they received this award.

Mrs. Debra Padavano, Administrative Interim, Ms. Diane Litts, and Ms. Diane French, representing, Bushkill Elementary also received a sticker since last year they received a banner.

Mrs. Duggins said that she expects to have more of these awards as the years progress since all schools will be working on their plans.

- G. Mrs. Irene Duggins recognized the Pocono Hispanic Achievement Program. Students participated in this program with mentoring and career planning from the Hispanic community. This program is supported by our State Representatives. Mrs. Rasely-Philipps said that Dr. Raul Coronado started this program by approaching Ms. Geffers, gifted teacher, who reached out to Ms. Rasely-Philipps, Mrs. Jones and Ms. Preston because they have a growing Hispanic student population in the school district. The numbers of academic and career success do not match the students. They have been trying every year to build it by mentorship. It's being supported by a grant and they have been approached by the IU and State so the program can be replicated and for other large ethnic groups with the same struggles. Ms. Rasely-Philipps thanked the School Board, Mr. Catrillo, Mrs. Duggins and Mrs. Laverdure, who have been tremendously supportive by providing a place and the resources and

to say that this program matters. Mrs. Duggins presented awards to Saul Velasquez-Romero, Jeannise Silva, Jaime Paguay-Mayancela and Francisco Mercado. Not all students were present due to work commitments. Mrs. Laverdure read a recognition certificate from Tom Corbett, Governor, congratulating everyone who participated and assisted in the Pocono Hispanic Student Alliance Program. He extended his best wishes and all success in their future endeavors. Mrs. Laverdure congratulated the students and staff.

H. Mrs. Duggins said that the following schools will present their School Improvement Plans. She said that the Board will need to approve them tonight in order to be in compliance with the NCLB Act and Elementary and Secondary School Act of 2001. The plans need to be approved by June 30. The plans will be revised as new data comes in.

- a. Mr. Catrillo, H.S. South Principal, said they are in the second year and it has been a success. His presentation included accomplishments, goals, implementations, remediation, tutoring, parent involvement, etc. Next year they plan to implement a discipline committee.

Mrs. James said they discussed dress code and asked if they addressed this issue in his plan. Mr. Catrillo said this is not necessarily part of the plan but it will be part of the discipline committee. He said they explained the dress code during the first few days of school by showing pictures and explaining why appropriate wear is important.

Mr. Bradley commented on the YouTube Video that was viewed during graduation. He asked how will they continue this work in order to show that students work as a whole. Mr. Catrillo said the lip dub will be an annual tradition and they already started working on the one for next year.

- b. Mr. Zall, H.S. North Principal, brought a PowerPoint presentation on his school improvement plan which included, current status, accomplishments, assessments, implementation, areas of concerns, systemic challenges, action steps, etc. They partnered with South and North teachers for training and also partners with other schools to help them work through some areas. He also shared his 2014 targets and the winter results. They are awaiting spring results.

Mr. Horton said that on the action steps he sees is continuing items he is already doing by outreaching and continuing to assess and analyze. Is this a smart action plan? Mr. Zall said he is just giving an outline but in the actual plan he has the details of what is being done. Mr. Horton said the parents and the communities participate but everyone should know that they did training on Progress Book. Now teachers are able to see how many parents look at Progress Book but many parents do not look at it. This is a great tool and he uses it every day. You do not see that mentioned in this presentation. Mr. Zall said they will increase trainings and not only during parent/teacher conferences. Mr. Horton said he will like to see the results from these trainings.

Mrs. Featherman said that as part of NCLB Act they include the statistics from IEP students. Is this fair for the overall accomplishment? Mr. Zall said he does not have a problem with the students being included because the results are valuable and so are his students but with the Keystone Tests, there will need to be some modifications.

Mrs. James asked when will the spring results of the Keystone Tests come in. Mrs. Duggins said they are supposed to come in June 25th.

Mr. Horton asked if Mr. Zall has a good feeling about them. Mr. Zall said he does and is optimistic because the winter assessment gave them a foundation and a basis.

- c. Mrs. Livingston, East Stroudsburg Elementary Principal, said that this was their 3rd year of implementation with fidelity. She brought with her Ms. Kimberly Riley, Reading Specialist and will become, with Board approval, her RTII Specialist. She discussed updates, initiatives, (2nd year for School Improvement Plans) goals, professional learning communities, enrichment intervention periods, vocabulary, differentiated instruction, Compass Learning Odyssey, school growth, etc.

Ms. Riley presented information on school growth which included MAP test data. She said they made tremendous strides in both Reading and Math.

Mrs. Livingston said that the final focus is on their future goals for the 2013/2014 school year through professional development using expertise of teachers. They will continue to provide online learning opportunities such as Achieve 3000. There are other programs such as reading and math intervention periods and extended day tutoring with peer tutors. She would like to provide the extended year reading program which they started today. They had 95% attendance today and hope to have 100% tomorrow.

Mr. Horton asked how many students attended today. Ms. Riley said they have three classes, one in each grade 3-5. Mr. Horton asked how many students participate in extended day tutoring. Mrs. Livingston said that there is always a good turnout. They reward the students with an activity and during the fall reward, they had about 147 students that were rewarded with the show "The Nutcracker". In the springtime they rewarded 150 students with an all-day inside activity due to it being rained out.

Mr. Searfoss said tutoring is great for the students to narrow down their weaknesses.

Mrs. James asked if Mrs. Livingston has much parent involvement. Mrs. Livingston said they have the PTO and other parent involvement.

Mr. Bradley said on behalf of the Board, he would like to thank her for all the work she is doing and wondered if there is anything that she would like from the Board to help with her students and their capabilities.

Mrs. Livingston said the Board should continue to support their initiatives and endeavors because she really appreciates it.

Mrs. Duggins thanked Mrs. Garrett, PTO President, for their involvement with East Stroudsburg Elementary.

- d. Mrs. Debra Padavano, Bushkill Elementary, introduced some teachers from her school, Ms. Diane French, Ms. Diane Litts, and Mr. Daniel Mitchell. She thanked the School Board and Mrs. Laverdure for allowing her to assist as an Administrative Interim at Bushkill Elementary. She presented her plan, which included targets, areas of focus and accomplishments. She said they are moving in the right direction toward making their AYP targets. They also are part of the School-wide Positive Behavior Support (SWPBS). Through SWPBS's implementation, there has been a decline in the referral of students for inappropriate behavior. She rewarded students through incentives and activities. In September, Bushkill Elementary was awarded recognition for their fidelity of implementation at the universal level from the Pennsylvania Positive Behavior Support Network.

Mr. Mitchell said action step one is to improve curriculum and material through collaborative projects. They read through books and developed questions. They also worked on focus reading which led them to be more independent. They also did intentional read alouds.

Ms. Litts said that action step two is to use student achievement data to support instructional decision and determine students that are in need of enrichment and intervention through RTII by holding longer benchmark data. They make adjustments as students are moving through. They also look at tiers based on student needs and monitor their progress.

Ms. French said they use Fast Forward and trained staff on research. They used it for 2 years and have shown much growth. They also had reading level gains. Scientific research shows how the brain retains information and this program focuses on their development through memory, attention, processing and sequencing. They had much success with this program because children find confidence and they advance. They also have incentives and rewards.

Mrs. Padavano said that additional supports such as continuing the implementation of the SWPBS Program and 120 minutes of uninterrupted core reading and math. Bushkill Elementary also will continue with Science by holding a fair and afterschool homework club.

Mr. Bradley asked how much redundancy is involved trying to reinforce learning and how many current events are used.

Mrs. Padavano said the Fast Forward program has repetition for 30 minutes a day. Current events come through the Social Studies unit as well as on Career Day. Students also use magazines.

- I. Mrs. Laverdure said that Cynthia Dougherty is our school nurse at J. T. Lambert. Mrs. Dougherty said that Pennsylvania Association of School Nurses and Practitioners does their standards and scope of practice and this is where she received her award. She said that she is President of the PA State Education Association which has two sub divisions, one is for teachers and the other part includes nurses which she belongs to. Mrs. Laverdure said Ms. Dougherty won a prestigious award as Pennsylvania Association of School Nurses and Practitioners Northeast Region School Nurse of the Year. Ms. Dougherty said that it is broken up into 6 regions and they elect a school nurse of the year. She is happy that she represented the Northeast Region along with three other nurses. Mrs. Laverdure said they were Susan Cole, Eileen Early and Mary Louise Neyhart. She thanked them for their participation. Mrs. Dougherty said thank you for having the opportunity to be a school nurse in one of the greatest school districts.
- J. Mrs. Laverdure said that there were two students that competed in the Pennsylvania Middle School State Computer Fair. One student is from Lehman Intermediate, Olivia Yandolino who placed 3rd place in the Restaurant Logo category and one student is from J. T. Lambert Intermediate, Nicole Karpowicz who also placed 3rd place in the Computer Fair Logo category.
- K. Mrs. Laverdure said that this news may be in the paper but Mr. Steven Bybee, J.T. Lambert teacher, started an initiative to do something for the Newtown, Connecticut families. Mr. Bybee along with Kurt Oswald, Custodian and Mercy Shemansky, teacher, made Bird Nesting Boxes for those who were victims in Newtown. Newton is excited and wants to place these boxes in the park to display how much ESASD cares about them. Mr. Bybee and Ms. Shemansky will be presenting it to them soon. She thanked them for doing this project.
- L. Ms. Melissa Smith said she recently went on tour with the Cavalier Voices. She read a letter thanking the Board for their support of the program.
- M. Ms. Tara Juszynski said she's in choir and it has changed her life. She and her group agree how much it has changed their lives and have built a bond as a group. She thanked the Board for supporting them.
- N. Ms. Rebecca Garrett this is her first year in Cavalier Voices and she has progressed and feels she is part of this group. They made friends and Mr. Madas has been a great role model to them. She thanked the Board for their support and for the chance to be part of it.
- O. Ms. Allyson Smith thanked the Board for their support of this program. This is the first program she tried and it was her safe haven from the normal stresses of being a teenager. She gained friends and Cavalier Voices taught her to work hard at getting what she wants. She thanked the Board for helping them grow as individuals and as a group.
- P. Mrs. Tara Juszynski said that she has been involved with Cavalier Voices for three years and chaperoned twice. The music program is so wonderful. Last year they were able to participate with people of different backgrounds. Students learn so much from this opportunity. They stopped at Newtown this year and it was pretty emotional. She thanked the Board for their continued support. Programs like music and art mean so much to the children and they are the first to be cut. They are willing to fundraise and show the students that the community and Board are behind them.
- Q. Ms. Audry Garrett thanked them for their support of Cavalier Voices. The group represented our school district beautifully. They did an amazing job. They were complimented on how well behaved 60 students were in a diner. Mr. Madas is an amazing teacher and director to the students.

Mrs. Laverdure thanked them for their comments and emails.

- R. Mrs. Laverdure introduced Mr. Thomas McIyntre, Assistant Manager, who is here in Mr. Bader's absence. Mr. Bader is attending his daughter's graduation.

❖ Board Policies to be considered for approval at the July 15, 2013, Board Meeting are available for review in the Superintendent's Office on any District business day from 7:45 a.m. to 3:45 p.m.

- #217 – Graduation Requirements
- #223 – Use of Bicycles/Motor Vehicles
- #347, #447, #547 – Workers' Compensation Transitional Return-to-Work Program (for Administrative, Professional & Support Employees)

(See pages A1-C3)

X. **PUBLIC PARTICIPATION** -- Federal Programs
Title I
Title VI
Other Concerns

- A. Ms. Cindy Tagliaferri said that her question is directed towards the high school principals. She said they addressed the Math and Reading scores but her question is with the Science scores because they are failing miserably at High School South. She has a problem sending her child to a school that is failing in Science. She noticed a decline from 2009 to 2013 and asked what changed. She is not questioning Keystone Biology. Mr. Catrillo said there is no longer a PSSA Science test in high school because now there is only a Keystone Biology test. What has been done is that they are aligning their curriculum since it is a new test and not a lot of information was available on this Keystone test. For the past two years, they have been aligning their curriculum to the test. This year the scores were average. Ms. Tagliaferri said that the scores were about 40%. Mr. Catrillo said that this is the State average. Mr. Catrillo said that the test needs to be questioned because it is not fair to the students that are taking it. All students have to take it even the special education students. The test needs to be looked at because it appears that there is a desire to make schools look bad purposely.

Ms. Tagliaferri said that she has a hard time with Progress Book. She said if something was not handed in, it does not notify her. How can she be notified if something is missing. Mr. Horton said that it depends on the teacher because if they do not grade something it appears like a zero; therefore, maybe it was not handed in or it has not been graded yet. He normally notifies the teachers and they get back to him. Mr. Meachem said if you signed up for notification, you should get it. Mr. Borosh said she should be able to check this box and directions are on the website but he can assist her if she needs him to.

Ms. Tagliaferri said her son worked on Compass Learning but he does not want to do that anymore. He wanted to use Kids College but when she called no one could help her with this system. She was transferred around until someone could assist her. She suggested that everyone be trained on all programs.

- B. Mr. Randy Litts said he is the President of ESYA (East Stroudsburg Youth Association) and thanked the Board and district for their support. Along with the district, ESYA has supplied athletic programs and learning facilities for the children of East Stroudsburg for 40 years. He said that Mr. Nicoletti sent in a letter requesting that they not be charged any fees since they are a feeder program. Mr. Gress said that when the request came through there was no request to waive the fees. Mr. Litts said that he was not able to come to the meeting when it came before the Board. Mrs. Laverdure said this is a Sunday and the reason he is being charged a fee. Mr. Gress asked if the Board has waived these fees in the past. Mrs. Laverdure said they have.
- C. Mrs. Susan Cole, School Nurse at East Stroudsburg Elementary, said she is here to speak on behalf of Dr. Bart as School Physician and Athletic Physician for High School North. Dr. Bart has been with us for 13 years. He is meticulous in the way he works with the Nurse Department, Administration and Athletics. He is very thorough and great with the students. He is more than willing to speak and explain things to the parents and students. He is always available to the nurses. This year he helped with an issue involving a communicable disease and came over to assist in person. If he does not know an answer, he makes sure to get it. He goes over and beyond what he needs to do. He was also present when they held a meeting with parents to answer questions and ease their concerns. She hopes the Board will consider having him as our school physician. The lowest bid is not always the best way to go. They could end up paying much more later on for choosing the lowest bidder today. Dr. Primiano does the school physicals for the South schools. She's been here for several doctors. She's seen how they handle themselves and Dr. Primiano is extremely professional. She can trust him and would prefer him for her own son who plays sports.

Mr. Horton said we always try to get the best rates but it's very expensive to advertise. He received the letter from the nurses but wanted Ms. Cole here to explain her concerns and see her comfort level. This will help the Board make a decision. Mr. Searfoss said he asked her to speak now instead of waiting to the end when the Board will take action on this motion.

XI. PERSONNEL ITEMS

A. Support Staff - Uncompensated Leaves of Absence

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the uncompensated leaves of absence to the support staff designated, in accordance with the approved applicable policies, procedures and contractual agreement. Motion was seconded by Marjorie James and carried unanimously, 8-0.

1. Uncompensated Leaves of Absence – In Accordance with School Board Policy #539

| Name | Position Held |
|----------------------|---|
| a. Graver, Melinda | Bus Driver – Transportation Effective Date: April 18, 2013 Length of Leave through: end of the 2012-2013 school year. |
| b. Watkins, Virginia | Bus Driver – Transportation Effective Date: May 16, 2013 Length of Leave through: May 20, 2013 |
| c. Willette, Daniel | Custodian (3 rd shift) – High School South Effective Date: May 22, 2013 Length of Leave through: June 11, 2013 |

(Paperwork received)

B. Support Staff

ACTION BY THE BOARD:

Motion was made by Marjorie James to approve resignations, retirements, reassignments, leaves of absence and appointments to the support staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Roy Horton and carried unanimously, 8-0.

1. Resignations

| Name | Position Held |
|----------------------|---|
| a. Kelley, Karen | Cafeteria Aide – East Stroudsburg Elementary Effective Date: the end of the workday on May 31, 2013. |
| b. Reyes, Mary Ellen | Cafeteria Worker (full-time) - North Cafeteria Effective Date: May 21, 2013 |
| c. Zahlman, Martha | Cafeteria Worker (part-time) - North Cafeteria Effective Date: the end of the workday on May 17, 2013. |

(See pages 30-32)

2. Retirements

| Name | Position Held |
|-------------------|---|
| a. Dias, Patricia | Crossing Guard – District Effective Date: the end of the workday on June 13, 2013. |

- b. Grant, William Security Guard (1st shift) - J. T. Lambert Intermediate
Effective Date: the end of the workday on June 13, 2013.

(See pages 33-34)

3. Leaves of Absence (Date Changes) – In Accordance with School Board Policy #535

- | Name | Position Held |
|----------------------|---|
| a. Graver, Melinda | Bus Driver - Transportation Effective Date: January 8, 2013 Length of Leave now through: April 17, 2013 |
| b. Shukaitis, Sandra | Instructional Aide - East Stroudsburg Elementary Effective Date: April 2, 2013 Length of Leave now through: end of the 2012-2013 school year. |

4. Leaves of Absence – In Accordance with School Board Policy #535

- | Name | Position Held |
|---------------------|---|
| a. Armitage, Susan | Secretary (Pupil Services 6-8) – Central Administration Effective Date: June 12, 2013 Length of Leave: six weeks |
| b. Dolinish, Kris | Secretary - J. T. Lambert Intermediate Effective Date: May 14, 2013 Length of Leave through: May 27, 2013 |
| c. Graver, Clifford | Bus Driver – Transportation Effective Date: May 13, 2013 Length of Leave through: the end of the 2012-2013 school year. |
| d. Mahon, Barbara | Student Hall Monitor - Middle Smithfield Elementary Effective Date: May 9, 2013 Length of Leave through: May 17, 2013 |
| e. Seeley, Ralph | Bus Driver - Transportation Effective Date: April 2, 2013 Length of Leave through: May 17, 2013 |

(Applications for Leaves of Absence received)

5. Reassignments - Involuntary

- | Name | Position Held |
|---------------------|--|
| a. Krueger, Rosanne | From: Cafeteria Cook (7.25 hour) - J. T. Lambert Intermediate To: Cafeteria Cook (7.5 hour) - Bushkill Elementary Effective Date: August 29, 2013 Rosanne replaces Freda Bogart who retired. |
| b. Lapping, Sarah | From: Cafeteria Worker (full-time, 5.5 hour) - J. T. Lambert Intermediate To: Cafeteria Worker (full-time, 5.5 hour) - J. M. Hill Elementary Effective Date: August 29, 2013 Sarah replaces Sheri Safin who resigned. This position was temporarily filled during the 2012-2013 school year by Cathy Gallagher. |

6. Reassignment - Voluntary

| Name | Position Held |
|---------------------|--|
| a. Gallagher, Cathy | From: Cafeteria Worker (part-time, 3 hour) - J. M. Hill Elementary To: Cafeteria Worker (part-time, 4 hour) - High School South Effective Date: August 29, 2013 Cathy replaces Eileen Lapping who resigned. |

7. Appointments - Regular

| Name | Position Held |
|-----------------------|--|
| b. Glynn, Gerardine | Student Helper (Step 1) - Resica Elementary Hourly Rate: \$10.71 Effective Date: August 28, 2013 This position was filled during the 2012-2013 school year temporarily by Gerardine and is now becoming a regular position due to student needs. |
| c. Hinds, Yira | Student Helper (Step 1) - Smithfield Elementary Hourly Rate: \$10.71 Effective Date: August 28, 2013 This position was filled during the 2012-2013 school year temporarily by Yira and is now becoming a regular position due to student needs. |
| d. Hutchinson, Diana | Student Helper (Step 1) - Middle Smithfield Elementary Hourly Rate: \$10.71 Effective Date: August 28, 2013 This position was filled during the 2012-2013 school year temporarily by Diana and is now becoming a regular position due to student needs. |
| e. Jackson, Jacquelyn | Student Helper (Step 1) - Middle Smithfield Elementary Hourly Rate: \$10.71 Effective Date: August 28, 2013 This position was filled during the 2012-2013 school year temporarily by Jacquelyn and is now becoming a regular position due to student needs. |
| f. Tassinari, Lori | Student Helper (Step 1) - Resica Elementary Hourly Rate: \$10.71 Effective Date: August 28, 2013 This position was filled during the 2012-2013 school year temporarily by Lori and is now becoming a regular position due to student needs. |

8. Temporary Cafeteria Cooks for the Summer of the 2012-13 School Year

| Name | Appointment |
|-------------------|--|
| a. Bonser, Janine | Substitute Temporary Cafeteria Cook – District Hourly Rate: \$12.00 Effective: June 17, 2013 through August 23, 2013 |

- b. Carmel, Maureen Temporary Cafeteria Cook – District
Hourly Rate: \$12.00
Effective: June 17, 2013 through August 23, 2013
- c. Cawley, Nina Temporary Cafeteria Cook – District
Hourly Rate: \$12.00
Effective: June 17, 2013 through August 23, 2013
- d. Dekmar, Bonnie Temporary Cafeteria Cook – District
Hourly Rate: \$12.00
Effective: June 17, 2013 through August 23, 2013
- e. Fields, Sharon Temporary Cafeteria Cook – District
Hourly Rate: \$12.00
Effective: June 17, 2013 through August 23, 2013
- f. Halterman, Grace Temporary Cafeteria Cook – District
Hourly Rate: \$12.00
Effective: June 17, 2013 through August 23, 2013
- g. Hicks, Donna Substitute Temporary Cafeteria Cook – District
Hourly Rate: \$12.00
Effective: June 17, 2013 through August 23, 2013
- h. Krueger, Roseanne Temporary Cafeteria Cook – District
Hourly Rate: \$12.00
Effective: June 17, 2013 through August 23, 2013
- i. Marasco, Amy Temporary Cafeteria Cook – District
Hourly Rate: \$12.00
Effective: June 17, 2013 through August 23, 2013
- j. Miller, Patricia Temporary Cafeteria Cook – District
Hourly Rate: \$12.00
Effective: June 17, 2013 through August 23, 2013
- k. Rodriguez, Deborah Temporary Cafeteria Cook – District
Hourly Rate: \$12.00
Effective: June 17, 2013 through August 23, 2013
- l. Schmidt, Diane Substitute Temporary Cafeteria Cook – District
Hourly Rate: \$12.00
Effective: June 17, 2013 through August 23, 2013
- m. Searfoss, Barbara Temporary Cafeteria Cook – District
Hourly Rate: \$12.00
Effective: June 17, 2013 through August 23, 2013
- n. Van Why, Susan Substitute Temporary Cafeteria Cook District
Hourly Rate: \$12.00
Effective: June 17, 2013 through August 23, 2013

9. Temporary ITEC Interns for the Summer of the 2012-13 School Year

| Name | Appointment |
|---------------------|---|
| a. Menio, Albert | Temporary Summer Intern – ITEC Hourly Rate: \$8.00 Effective Date: June 18, 2013 End Date: August 30, 2013 |
| b. Page, Veronica | Temporary Summer Intern - ITEC Hourly Rate: \$8.00 Effective Date: June 18, 2013 End Date: August 30, 2013 |
| c. Yasdiman, Mehmet | Temporary Summer Intern - ITEC Hourly Rate: \$8.00 Effective Date: June 18, 2013 End Date: August 30, 2013 |

10. Substitute Appointments

| Name | Position(s) |
|--------------------|--------------------|
| a. Dekmar, Ryan | Media I Worker |
| b. Nestor, Susan | Custodian |
| c. Porter, William | Custodian |

C. Support Staff – Extended School Year

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the following support staff as a student helper for the 2012-2013 Extended School Year (ESY) Program effective July 1, 2013 through July 26, 2013. The hourly rate will be their 2013-2014 fiscal year salary compensation. Motion was seconded by Marjorie James and carried unanimously, 8-0.

1. Appointment - Extended School Year

| | Name | Position | Hourly Rate |
|----|---------------|---|--------------------|
| a. | Conway, Karen | Student Helper, to include riding transport during the Extended School Year | \$10.71 |

D. Support Staff - Substitute Support Pay Rates for the 2013-2014 Fiscal Year

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the substitute support pay rates for the 2013-2014 fiscal year as follows. Motion was seconded by Marjorie James and carried unanimously, 8-0.

| Position | Per Hour |
|-----------------------------|-----------------|
| Bus Driver | \$12.50 |
| Bus Mechanic | \$13.00 |
| Cafeteria Aide | \$ 8.00 |
| Cafeteria Worker | \$ 8.00 |
| Crossing Guard | \$ 8.25 |
| Custodian | \$ 9.75 |
| Health Room Assistant Nurse | \$ 9.50 |
| Instructional Aide | \$ 9.00 |

| Position | Per Hour |
|-----------------------|-----------------|
| Maintenance I Worker | \$10.50 |
| Media I Worker | \$11.00 |
| School Police Officer | \$12.00 |
| Secretary | \$ 9.50 |
| Security Guard | \$10.00 |
| Student Hall Monitor | \$ 7.50 |
| Student Helper | \$ 8.00 |
| Study Hall Monitor | \$ 7.50 |

E. Professional Staff - Uncompensated Leave of Absence

ACTION BY THE BOARD:

Motion Roy Horton to approve the uncompensated leave of absence to the professional staff designated, in accordance with the approved applicable policies, procedures and contractual agreement. Motion was seconded by Robert Cooke and carried unanimously, 8-0.

1. Uncompensated Leave of Absence – In Accordance with School Board Policy #439

| Name | Position Held |
|-------------------------|---|
| a. Hollingsworth, Donna | Social Studies teacher – High School South Effective Date: May 21, 2013 Length of Leave through: May 27, 2013 |

(Paperwork received)

F. Professional Staff

ACTION BY THE BOARD:

Motion was made by Marjorie James to approve the retirements, leaves of absence, reassignments and appointments to the professional staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Roy Horton and carried unanimously, 8-0.

1. Retirement (Date Change)

| Name | Position Held |
|--------------------|--|
| a. Mosher, Stanley | Grade 6 teacher – J. T. Lambert Intermediate Effective Date Changed to: June 30, 2013 |

(See page 35)

2. Retirements

| Name | Position Held |
|--------------------|---|
| a. Opitz, Cindy | Kindergarten teacher – Smithfield Elementary Effective Date: at the end of the workday on June 14, 2013. |
| b. Stinger, Gloria | Special Education teacher - High School South Effective Date: at the end of the day on June 28, 2013. |

(See pages 36-37)

3. Leave of Absence – In Accordance with School Board Policy #435 and Child Rearing Leave

| Name | Position Held |
|-------------------|---|
| a. Lowe, Angelica | English/ESL teacher - High School North Effective: August 28, 2013 Length of Leave through: the end of the first semester of the 2013-2014 school year. |

(Application received)

4. Leave of Absence – In Accordance with School Board Policy #435

| Name | Position Held |
|------------------------|--|
| a. Marston-Roses, Dawn | Kindergarten teacher - Middle Smithfield Elementary Effective: May 17, 2013 Length of Leave through: June 13, 2013 |

(Application received)

5. Reassignments - Voluntary

| Name | Position Held |
|---------------------------|--|
| a. Cunningham, Rebecca | From: Math teacher - High School South To: Special Education (Learning Support) teacher - High School South Effective Date: August 28, 2013 Rebecca replaces David Latoff who retired. |
| b. Hazen, Rachel | From: RTII teacher - East Stroudsburg Elementary To: Reading Specialist - East Stroudsburg Elementary Effective Date: August 28, 2013 Rachel replaces Kimberly Riley who was reassigned. |
| c. Jacobs, Joseph | From: Social Studies teacher - High School South To: Internal Suspension teacher - High School South Effective Date: August 28, 2013 Joseph replaces Kane Furst who was reassigned. Mr. Jacobs was temporarily assigned to this ISS position for the 2012-2013 school year. |
| d. Kernan, Paul | From: Social Studies teacher - High School South To: Social Studies and Gifted teacher - High School South Effective Date: August 28, 2013 Paul replaces Maria Geffers who retired. |
| e. Lapadula, Salvatore | From: Special Education teacher - Lehman Intermediate To: Special Education (Supplemental Learning Support) teacher - J. T. Lambert Intermediate Effective Date: August 28, 2013 Salvatore replaces Brenda Siegfried who retired. |
| f. Riley, Kimberly | From: Reading Specialist - East Stroudsburg Elementary To: RTII teacher - East Stroudsburg Elementary Effective Date: August 28, 2013 Kimberly replaces Rachel Hazen who was reassigned. |
| g. Seeman, Deziree | From: Kindergarten teacher - East Stroudsburg Elementary To: Kindergarten teacher - Middle Smithfield Elementary Effective Date: August 28, 2013 This position was temporarily filled by Jaymie Sorrentino as a long term substitute. |
| h. Szebietowski, Waldemar | From: Internal Suspension teacher - High School North To: Social Studies teacher - High School North Effective Date: August 28, 2013 Waldemar replaces Jeffrey Nevil who retired. |

6. Appointment (Extension) - Long Term Substitute

| Name | Position Held |
|--------------------|--|
| a. Hartel, Brenton | Social Studies Teacher - High School South Salary: \$39,702.00, prorated (Step 1 Column 1) Effective Date: February 14, 2013 Now through: the end of the workday on May 24, 2013 only. Brenton replaces Donna Hollingsworth who is on a leave. |

7. Substitute Appointment

| Name | Position(s) |
|--------------------|-------------|
| a. Perri, Kristina | Math |

G. Salary Compensations – Guidance Counselors for the 2013-2014 Fiscal Year

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the following guidance counselor salary compensations in accordance with the 2010-2013 contractual agreement and Memorandum of Understanding Board approved on June 4, 2012 between the East Stroudsburg Area School District and the East Stroudsburg Education Association. These salaries are effective July 1, 2013 through June 30, 2014. Motion was seconded by Robert Cooke and carried unanimously, 8-0.

1. Salary Compensations - Intermediate Guidance Counselors for the 2013-2014 Fiscal Year

| | Last Name | First Name | Step | Column | 2013-2014 Salary |
|----|-----------|------------|------|--------|------------------|
| a. | Christian | Cynthia | 15 | 11 | \$70,961 |
| b. | Jones | Deborah | 15 | 15 | \$73,588 |
| c. | Peeke | Lachlan | 16 | 16 | \$83,161 |

2. Salary Compensations - High School Guidance Counselors for the 2013-2014 Fiscal Year

| | Last Name | First Name | Step | Column | 2013-2014 Salary |
|----|-----------|------------|------|--------|------------------|
| a. | Formica | Joseph | 16 | 8 | \$78,112 |
| b. | Kule | Jay | 16 | 10 | \$79,220 |

H. Supplemental Days for the 2013-2014 Fiscal Year

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the following guidance counselors and special education consultants' additional supplemental days for the 2013-2014 Fiscal Year, effective July 1, 2013 through June 30, 2014. Motion was seconded by Marjorie James and carried unanimously, 8-0.

1. Elementary Guidance Counselors

| | Name | Supplemental Days |
|----|-----------------------|-------------------|
| a. | Adams, Sarah | 13 days |
| b. | Chamberlin, Carley | 13 days |
| c. | Dollar-Krell, Beverly | 13 days |
| d. | Meyers, Loriann | 13 days |
| e. | O'Connor, Sarah | 13 days |
| f. | Osmun, Jonathan | 13 days |
| g. | Rovi, Lauren | 13 days |
| h. | Schultz, Cathleen | 16 days |

2. Intermediate Guidance Counselors

| | Name | Supplemental Days |
|----|--------------------|-------------------|
| a. | Christian, Cynthia | 16 days |

| | | |
|----|----------------|---------|
| b. | Jones, Deborah | 16 days |
| c. | Klock, Danae | 16 days |
| d. | Peeke, Lachlan | 16 days |
| e. | Reichert, Eric | 16 days |

3. **High School Guidance Counselors**

| | Name | Supplemental Days |
|----|-------------------|-------------------|
| a. | Dietz, Casandra | 20 days |
| b. | Falbo, David | 23 days |
| c. | Formica, Joseph | 21.5 days |
| d. | Huffman, Carol | 20 days |
| e. | Kerzner, Phillip | 20 days |
| f. | Kule, Jay | 21.5 days |
| g. | Mazzei, Elizabeth | 20 days |
| h. | Nicosia, Faith | 20 days |
| i. | North, Alison | 20 days |
| j. | Reichl, Jeffrey | 20 days |
| k. | Ziegler, Jillian | 20 days |

4. **Special Education Consultants**

| | Name | Supplemental Days |
|----|---------------------|-------------------|
| a. | Burke, Mary | 20 days |
| b. | Hamilton, Gail | 20 days |
| c. | Lee, Mary Katherine | 20 days |
| d. | Morro, Sherry | 20 days |
| e. | Murphy, Cheryl | 20 days |

I. **Professional Staff - Substitute Teacher/School Nurse Pay Rate for the 2013-2014 School Year**

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the per diem substitute teacher/school nurse rate for the 2013-2014 school year as \$80.00 per day. After thirty (30) days of substituting in this capacity, the substitute teacher/school nurse will be eligible for a \$500.00 bonus. The thirty (30) days do not have to be consecutive and are calculated for time substituted within the 2013-2014 school year and will not carry over to subsequent school years. Motion was seconded by Roy Horton and carried unanimously, 8-0.

J. **Virtual Academy Facilitators: On-line Summer School for the Summer of the 2012-2013 School Year**

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the appointments in accordance with approved applicable policies and procedures (*subject to proper completion of all necessary documents and obtaining all necessary positive clearances, pending enrollment*). These teaching positions are for the summer of the 2012-2013 school year. All rates are \$28.28 per hour up to 32 hours, which includes 2 hours of orientation (total not to exceed 32 hours). Motion was seconded by Marjorie James and carried unanimously, 8-0.

1. **Appointments for the Summer of the 2012-2013 School Year**

| | Name | Subject |
|----|---------------------|-----------------------|
| a. | Bender, Gillian | English – Grade 9 |
| b. | DeLeon, Karla | Algebra II |
| c. | Dobrowolski, Darrin | Statistics |
| d. | Espinoza, Marilyn | Algebra I |
| e. | Espinoza, Marilyn | Geometry |
| f. | Fisher, Marijo | Biology |
| g. | Fisher, Marijo | Environmental Science |
| h. | Fisher, Marijo | General Science |

| | | |
|----|------------------------|--------------------------------------|
| i. | Hahn, Elizabeth | English – Grade 12 |
| j. | Marmo, Jennifer | English – Grade 11 |
| k. | Susic, Stacy | English – Grade 10 |
| l. | Szepietowski, Waldemar | Social Studies - American Studies I |
| m. | Szepietowski, Waldemar | Social Studies - American Studies II |
| n. | Szepietowski, Waldemar | Social Studies - World Studies I |
| o. | Szepietowski, Waldemar | Social Studies - World Studies II |

K. Keystone Tutor

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the appointment in accordance with approved applicable policies and procedures (*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*). This after school tutorial teaching position is fully funded through the Accountability Block Grant (ABG) 2012-2013. Motion was seconded by Eileen Featherman and carried unanimously, 8-0.

1. Appointment for the 2012-2013 School Year

| | Last Name | First Name | Position | Building | Rate |
|----|-------------|------------|------------------|-------------------|--|
| a. | Minnichbach | Joseph | Keystone Biology | High School North | \$23.23/per hour (not to exceed 34 total hours per Science department) |

L. Quick Start and Summer Reading Program (J. M. Hill Elementary)

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the appointments in accordance with approved applicable policies and procedures (*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*). These summer teaching positions are fully funded through the Title 1 – J. M. Hill Elementary School. Motion was seconded by Marjorie James and carried unanimously, 8-0.

2. Appointments for the Summer of the 2012-2013 School Year

| | Last Name | First Name | Position | Building | Rate |
|----|-----------------|------------|--|-----------------------|--------------------------------------|
| a. | Bianco | Ellen | Summer Reading Program teacher | J. M. Hill Elementary | \$28.28/per hour (60 hour maximum) |
| b. | Descavish-Bloom | Barbara | Summer Reading Program teacher | Smithfield Elementary | \$28.28/per hour (60 hour maximum) |
| c. | Doyle | Dina | Summer Reading Program teacher | J. M. Hill Elementary | \$28.28/per hour (60 hour maximum) |
| d. | Fodness | Peter | Health & Physical Education Summer Program teacher | J. M. Hill Elementary | \$28.28/per hour (60 hour maximum) |
| e. | Hogan | Karin | Quick Start Parent Facilitator (AM) | J. M. Hill Elementary | \$28.28/per hour (12.5 hour maximum) |
| f. | Hogan | Karin | Program Coordinator for Summer Reading Program | J. M. Hill Elementary | \$28.28/per hour (45 hour maximum) |
| g. | Leonard | Jacilyn | Quick Start Program teacher (AM) | J. M. Hill Elementary | \$28.28/per hour (28 hour maximum) |
| h. | McGovern | Theresa | Summer Reading Program teacher | Smithfield Elementary | \$28.28/per hour (60 hour maximum) |
| i. | Steakin | Susan | Summer Reading Program teacher | J. M. Hill Elementary | \$28.28/per hour (60 hour maximum) |
| j. | Suprys | Thomas | Summer Reading Program Coordinator | J. M. Hill Elementary | \$28.28/per hour (10 hour maximum) |

M. Summer Reading Program (Middle Smithfield Elementary)

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the appointments in accordance with approved applicable policies and procedures (*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*). These summer teaching positions are fully funded through the Title 1 – Middle Smithfield Elementary School. Motion was seconded by Robert Cooke and carried unanimously, 8-0.

1. Appointments for the Summer of the 2012-2013 School Year

| | Last Name | First Name | Position | Building | Rate |
|----|-----------|------------|--------------------------------|------------------------------|--|
| a. | Dickerson | Stacy | Summer Reading Program teacher | Middle Smithfield Elementary | \$28.28/per hour (144 hour maximum) |
| b. | Munch | Laura | Summer Reading Program teacher | Middle Smithfield Elementary | \$28.28/per hour (144 hour maximum) |

N. Quick Start and Summer Reading Program (Resica Elementary)

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the appointments in accordance with approved applicable policies and procedures (*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*). These summer teaching positions are fully funded through the Title 1 – Resica Elementary School. Motion was seconded by Robert Cooke and carried unanimously, 8-0.

1. Appointments for the Summer of the 2012-2013 School Year

| | Last Name | First Name | Position | Building | Rate |
|----|--------------|------------|--|-------------------|---|
| a. | Bomar | Terrence | Summer Reading Program teacher | Resica Elementary | \$28.28/per hour (72 hour maximum) |
| b. | Britton | Angela | Summer Reading Program teacher | Resica Elementary | \$28.28/per hour (72 hour maximum) |
| c. | Crosswell | Hadiyah | Summer Reading Program teacher | Resica Elementary | \$28.28/per hour (72 hour maximum) |
| d. | Finley-Welsh | Susan | Summer Reading Program teacher | Resica Elementary | \$28.28/per hour (72 hour maximum) |
| e. | Perini | Brenda | Summer Reading Program teacher | Resica Elementary | \$28.28/per hour (72 hour maximum) |
| f. | Reyes | Claudia | Quick Start Parent Presenter (AM) | Resica Elementary | \$28.28/per hour (12.5 hour maximum) |
| g. | Rourke | Jennifer | Program Coordinator for Summer Reading Program | Resica Elementary | \$28.28/per hour (75 hour maximum) |
| h. | Stricker | Stephanie | Summer Reading Program teacher | Resica Elementary | \$28.28/per hour (72 hour maximum) |

O. Keystone to Opportunity Summer Programs

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the appointments in accordance with approved applicable policies and procedures (*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*). These summer teaching positions are fully funded through the Keystone To Opportunity (KTO) Grant. Motion was seconded by Marjorie James and carried unanimously, 8-0.

1. **Appointments for the Summer of the 2012-2013 School Year**

| | Last Name | First Name | Position | Building | Rate |
|----|-----------|------------|-------------------------------------|-----------------------|---|
| a. | Hogan | Karin | Quick Start Parent Facilitator (PM) | J. M. Hill Elementary | \$28.28/per hour (12.5 hour maximum) |
| b. | Leonard | Jacilyn | Quick Start Program teacher (PM) | J. M. Hill Elementary | \$28.28/per hour (27 hour maximum) |
| c. | Reyes | Claudia | Quick Start Parent Presenter (PM) | Resica Elementary | \$28.28/per hour (12.5 hour maximum) |

P. Extra Responsibility

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the appointments according to the 2010-2013 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association and Memorandum of Understanding Board approved on June 4, 2012 between the East Stroudsburg Area School District and the East Stroudsburg Education Association. Motion was seconded by Eileen Featherman and carried unanimously, 8-0.

1. **Appointments for the 2012-2013 School Year**

| | Last Name | First Name | Position | Building | Rate |
|----|-----------|------------|--------------------------------|-----------------------|---|
| a. | Keller | Elhannan | Choral Director | Smithfield Elementary | \$1,704.88 |
| b. | Lupinacci | Tina | Intramural Softball Co-Advisor | Smithfield Elementary | \$23.23/hour (48 hour maximum split between advisors) |

XII. CONTRACTS

1.

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the contracts listed for their specific services, rates and effective dates totaling under \$10,000, subject to the review and recommendations of the Solicitor and approval of the Administration regarding the terms and conditions of any final contract, other than price or cost. Motion was seconded by Marjorie James and carried unanimously, 8-0.

| | NAME | SERVICE | RATE | PAYMENT FROM | EFFECTIVE DATE |
|----|------------------------------------|--|------------|-------------------|----------------|
| 1. | Advanced Management Software, Inc. | Bus Routing Software Updates, Monitoring, Trouble Shoot, Remote Access | \$4,500.00 | Transportation | 7/1/13-6/30/14 |
| 2. | Buechle, Ryan | Sound System for School Activity | \$200.00 | Resica Elementary | 5/18/13 |
| 3. | Colonial Intermediate Unit 20 | Provide 6hr. training: Universal Design for Learning to ESASD Early Childhood Partners as required by Keystones to Opportunity Grant | \$800.00 | KtO Grant | 7/2/13 |
| 4. | Colonial Intermediate Unit 20 | Provide 6hr. training: "Family Engagement and Family Literacy" to ESASD Early Childhood Partners as required by Keystones to Opportunity Grant | \$800.00 | KtO Grant | 7/16/13 |
| 5. | Colonial Intermediate Unit 20 | Provide 6hr. training: Navigating Content with ELLS to ESASD Early | \$800.00 | KtO Grant | 8/6/13 |

| | | | | | |
|-----|--|---|--|----------------------------|-----------------------|
| | | Childhood Partners as required by Keystones to Opportunity Grant | | | |
| 6. | Colonial Intermediate Unit 20 | Providing Professional Development for ESASD's Head Start partners to support their literacy coaching initiative. | \$1,800.00 | KtO Grant | 9/3/13-9/13/14 |
| 7. | Davis, Bruce | Employee Physician-Cafeteria Monitors | \$70.00 per employee | Human Resources Department | 2013-2014 Fiscal Year |
| 8. | Davis, Bruce | Employee Physician-Cafeteria Workers | \$70.00 per employee | Cafeteria Funds | 2013-2014 Fiscal Year |
| 9. | Davis, Bruce | Employee Physician-Bus Drivers | \$65.00 per employee (Approximately \$7,500.00) | Transportation Department | 7/1/13-6/30/14 |
| 10. | Harris, Deborah | Common Core ELA Professional Development | \$500.00 | Professional Development | 6/17/13 & 6/18/13 |
| 11. | Koilparampil, Regina S. | Celebration of Arts | \$250.00 | Resica Elementary | 5/10/13 |
| 12. | Moser, Nikki | Artist in Residency -3 rd grade | \$1,352.98 (Plus \$152.98 for supplies) | Resica Elementary | 5/14/13-5/28/13 |
| 13. | Northeast Pennsylvania Center for Independent Living | Sign Language Interpreter for GIEP Meeting | \$261.00 (revised contract to include traveling expenses) | Bushkill Elementary School | 3/21/13 |
| 14. | RP Productions (Robert Prothro) | DJ for H.S. North 2014 Senior Prom | \$1,500.00 | H.S. North Class of 2014 | 5/3/14 |
| 15. | Troxell Communications, Inc. | Professional Development Training for TV Studio at North HS | \$1,465.00 | HS North Tech Ed Budget | 6/14/13 |

(See pages 38-53)

2.

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the contracts listed for their specific services, rates and effective dates totaling over \$10,000, subject to the review and recommendations of the Solicitor and approval of the Administration regarding the terms and conditions of any final contract, other than price or cost. Motion was seconded by Roy Horton and carried unanimously, 8-0.

| | NAME | SERVICE | RATE | PAYMENT FROM | EFFECTIVE DATE |
|----|------------------------------------|--|---------------------------|--------------------------|-----------------|
| 1. | Aramark Cultural Attractions | Catering Services for H.S. South Class of 2014 Prom to be held at Adventure Aquarium, Camden, NJ | \$21,262.50 (estimate) | H.S. South Class of 2014 | 5/17/14 |
| 2. | Best Western Inn at Hunt's Landing | H.S. North Class of 2014 Prom | \$12,936.00 (estimate) | H.S. North Class of 2014 | 5/3/14 |
| 3. | Colonial Intermediate Unit 20 | Providing literacy coaching for Head Start Partners to assist with school-readiness goals. | \$18,000.00 | KtO Grant | 9/1/13-12/31/13 |
| 4. | Edmentum | Study Island – Academic | \$69,078.00 | ITEC – District- | 7/1/13-6/30/14 |

| | | | | | |
|----|---|--|---------------------------|------------------------------------|--------------------------------|
| | | software of standards-based assessment, instruction, and test preparation e-learning programs for Grades 2-12 | | wide Instructional Software Budget | |
| 5. | Pocono Services for Families & Children | Partners in Early Childhood Keystones to Opportunities Grant for data collection, management, professional development and in-home services. | Not to Exceed \$30,000.00 | 2013/2014 KtO Grant | 7/24/12-8/31/13 (revised date) |

(See pages 54-70)

XIII. STUDENT ITEM

A. Placements

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the agreed upon alternative placements for the students listed for recommended schools and times indicated. Motion was seconded by Roy Horton and passed 6-2. Ronald Bradley and Michael Meachem voted no.

| | Student Number |
|----|-----------------------|
| a. | 12171224 |
| b. | 12171025 |
| c. | 12020926 |

(See pages 71)

XIV. OLD AND NEW BUSINESS

Mr. Gress asked when the graduation requirements will be updated in the policy. Mrs. Laverdure said that the Policy Committee has been meeting and they can address his concerns.

XV. SCHOOL IMPROVEMENT PLANS

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the Comprehensive School Improvement Plans for Bushkill Elementary School, East Stroudsburg Elementary School, East Stroudsburg High School-North and East Stroudsburg High School – South for submission to the Pennsylvania Department of Education in compliance with No Child Left Behind (NCLB) and the Elementary and Secondary Education Act of 2001. Motion was seconded by Robert Gress and carried unanimously, 8-0.

XVI. REQUEST TO CLOSE A SPECIAL ACTIVITY

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the request to close a student activity fund for Jewelry Making & Crafts – “Recycle This!” at Lehman Intermediate. Motion was seconded by Eileen Featherman and carried unanimously, 8-0.

(See pages 72-74)

XVII. TEXTBOOK

ACTION BY THE BOARD:

Motion was made by Robert Cooke to approve the textbook listed for use in the East Stroudsburg Area School District. Motion was seconded by Eileen Featherman and carried unanimously, 8-0.

| Title of Book | Author/Publisher | Copyright Date | Grade Level |
|----------------------------|---|-----------------------|--------------------|
| Keystone BB, A, B, C, D, E | Anna Uhl Chamot, John DeMado, Sharroky Hollie/ Pearson Longman | 2013 | 9-12 |

XVIII. CONFERENCE ATTENDANCE

A. Superintendent

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the attendance of Sharon Laverdure at the Colonial IU 20 – 2013 Summer Administrative Workshop in Bethlehem, PA from July 30-31, 2013 at approximately \$305.00. Motion was seconded by Marjorie James and carried unanimously, 8-0.

XIX. RESCHEDULING OF DECEMBER 2013 REORGANIZATION MEETING

ACTION BY THE BOARD:

Motion was made by Roy Horton to cancel the December reorganization meeting which was originally scheduled for Monday, December 2, 2013 at 5:30 p.m. and to reschedule the reorganization meeting for Tuesday, December 3, 2013 at 5:30 p.m. in the Board Room and to direct the Board Secretary to advertise and post the same. Motion was seconded by Marjorie James and carried unanimously, 8-0.

XX. FISCAL ITEMS

A. 2013-14 Homestead/Farmstead Resolution

ACTION BY THE BOARD:

Motion was made by Robert Cooke to approve the formal resolution as presented to the Board for the 2013-2014 Homestead and Farmstead Exclusion. This will result in a maximum real estate tax reduction of \$402.21 for each approved homestead and farmstead within the School District for the 2013-2014 school year. Motion was seconded by Michael Meachem and carried unanimously, 8-0.

(See pages 75-76)

B. 2013-14 Insurance Providers & Premiums

ACTION BY THE BOARD:

Motion was made by Michael Meachem to approve the recommendation of the Budget Advisory Committee to approve the 2013-14 Insurance providers and premiums as presented and as follows: Motion was seconded by Roy Horton and carried unanimously, 8-0.

| | |
|---------------------------------------|-------------|
| Property – PSBA | \$ 222,769 |
| General Liability – PSBA | \$ 30,202 |
| Auto – PSBA | \$ 121,693 |
| School Leaders Legal Liability - PSBA | \$ 80,884 |
| Excess Liability – PSBA | \$ 23,540 |
| Equipment Breakdown – Hartford Steam | \$ 12,220 |
| Workmen’s Comp – PSBA | \$1,046,479 |

C. Natural Gas Basis Bid

ACTION BY THE BOARD:

Motion was made by Michael Meachem to approve the Budget Advisory Committee's recommendation to ratify the award of the natural gas basis pricing bids received by the IU Joint Purchasing Board with Hess for the period January 2014 – June 2016 at a rate of \$0.6230/DTH for rate DS service and \$1.49/DTH for rate NT service. Motion was seconded by Robert Gress and carried unanimously, 8-0.

(See pages 77-82)

D. Audiometer and Vision Screener Calibrations

ACTION BY THE BOARD:

Motion was made by Michael Meachem to approve the recommendation of the Budget Advisory Committee to accept the proposal submitted by Audiology Calibration Specialists for the calibration of the District's audiometers at a cost of \$35/unit and the calibration of the District's vision screeners at a cost of \$25/unit. Audiology Calibration Specialists was the lowest cost vendor. Motion was seconded by Marjorie James and carried unanimously, 8-0.

(See page 83)

E. Scale Calibrations

ACTION BY THE BOARD:

Motion was made by Marjorie James to approve the recommendation of the Budget Advisory Committee to accept the proposal submitted by Gerhart System and Controls for the calibration of the District's 12 Health Room scales at a cost of \$640.00. Gerhart Systems and Controls was the lowest cost vendor. Motion was seconded by Michael Meachem and carried unanimously, 8-0.

(See page 84)

F. J.M. Hill Asbestos Abatement Contract

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the recommendation of the Budget Advisory Committee to accept the proposal by Datom Products, Inc. for the removal of asbestos at J. M. Hill at a cost of \$3,600. Datom was the lowest cost vendor. Motion was seconded by Marjorie James and carried unanimously, 8-0.

(See page 85)

G. South Bus Garage Roof Replacement

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the recommendation of the Budget Advisory Committee to accept the proposal from Weatherproofing Technologies, Inc. ("WTI") in the amount of \$132,348.19 for the replacement of the South Bus Garage roof pursuant to the terms of the CSIU joint bid award (Contract # AEPA-009A-W500-PA) and WTI Proposal #5022671 dated May 30, 2013 and to fund this project from the Capital Reserve Account. Motion was seconded by Marjorie James and passed 7-1. Michael Meachem voted no.

(See pages 86-93)

H. Elementary Library Funding

ACTION BY THE BOARD:

Motion was made by Marjorie James to approve the recommendation of the Budget Advisory Committee to include additional funding in the 2013-14 budget of up to \$5,000 for each of the District’s six elementary schools for the purpose of rebuilding the school library book collections in both paper and digital forms. Motion was seconded by Michael Meachem and carried unanimously, 8-0.

I. SBAP Continuation Agreement

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the proposed Continuation Agreement with LDP, Inc. d/b/a Leader Services for the School-Based Access Program (SBAP) through June 30, 2014 for the processing of service claims in the form as presented. Motion was seconded by Roy Horton and passed 7-1. Michael Meachem voted no.

(See pages 94-96)

J. Agreement to Participate for School-Based Administrative Claiming Program

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the proposed Agreement to Participate in the School-Based ACCESS Administrative Claiming Program in the form as presented. Motion was seconded by Roy Horton and carried unanimously, 8-0.

(See pages 97-99)

K. Capital Reserve Fund Budget

ACTION BY THE BOARD:

Motion was made by Robert Gress to approve the recommendation of the Budget Advisory Committee to revise the Capital Reserve Fund Budget from \$437,917.00 to \$570,265.19 to reflect the addition of the South Bus Garage Roof project. Motion was seconded by Roy Horton and carried unanimously, 8-0.

L. Award of Bids

ACTION BY THE BOARD:

Motion was made by Michael Meachem to approve the award of bids for the following areas as per bids received on Wednesday, May 22, 2013, for the 2013-2014 school year to the lowest responsible bidders as listed. Motion was seconded by Roy Horton and carried unanimously, 8-0.

TECHNOLOGY EDUCATION ELECTRONICS SUPPLIES

| Bidder | # of low bid items | AWARD |
|-------------------------------------|--------------------|-------------|
| 1 METCO, LEECHBURG, PA | 18 | \$ 1,155.73 |
| 2 MOUSER ELECTRONICS, MANSFIELD, TX | 52 | \$ 9,543.01 |
| Total | 70 | \$10,698.74 |

TECHNOLOGY EDUCATION INTERMEDIATE SCHOOL SUPPLIES

| Bidder | # of low bid items | AWARD |
|--|--------------------|----------|
| 1 BRODHEAD GARRETT/SCHOOL SPECIALTY, MANSFIELD, OH | 13 | \$707.31 |

| | | | |
|---|---|----|------------|
| 2 | DICK BLICK, GALESBURG, IL | 30 | \$589.67 |
| 3 | METCO, LEECHBURG, PA | 39 | \$2,155.90 |
| 4 | MIDWEST TECHNOLOGY PRODUCTS, SIOUX CITY, IA | 93 | \$4,064.14 |
| 5 | MODERN SCHOOL SUPPLIES, INC., HARTFORD, CT | 6 | \$997.60 |
| 6 | SAW SALES AND MACHINERY CO. | 26 | \$2,264.35 |

| | | | |
|-------|--|-----|-------------|
| Total | | 207 | \$10,778.97 |
|-------|--|-----|-------------|

TECHNOLOGY EDUCATION WOOD TECH SUPPLIES

| Bidder | | # of low bid items | AWARD |
|--------|--|--------------------|-------------|
| 1 | BRODHEAD GARRETT/SCHOOL SPECIALTY, MANSFIELD, OH | 23 | \$2,412.63 |
| 2 | METCO, LEECHBURG, PA | 8 | \$657.77 |
| 3 | MIDWEST TECHNOLOGY PRODUCTS, SIOUX CITY, IA | 31 | \$2,199.93 |
| 4 | PAXTON PATTERSON, CHICAGO, IL | 35 | \$3,663.15 |
| 5 | SAW SALES AND MACHINERY CO., GIBSONIA, PA | 49 | \$9,199.60 |
| Total | | 146 | \$18,133.08 |

TECHNOLOGY EDUCATION GRAPHIC ARTS SUPPLIES

| Bidder | | # of low bid items | AWARD |
|--------|--|--------------------|------------|
| 1 | BADGER GRAPHIC SALES, INC., KAUKAUNA, WI | 2 | \$279.50 |
| 2 | BRODHEAD GARRETT/SCHOOL SPECIALTY, MANSFIELD, OH | 12 | \$900.00 |
| 3 | DICK BLICK, GALESBURG, IL | 20 | \$3,630.84 |
| 4 | METCO, LEECHBURG, PA | 1 | \$11.70 |
| 5 | VALLEY LITHO SUPPLY | 20 | \$4,272.50 |

| | | | |
|-------|--|----|-------------|
| Total | | 55 | \$ 9,094.54 |
|-------|--|----|-------------|

TECHNOLOGY EDUCATION POWER TECH SUPPLIES

| Bidder | | # of low bid items | AWARD |
|--------|---|--------------------|------------|
| 1 | METCO | 4 | \$125.92 |
| 2 | MIDWEST TECHNOLOGY PRODUCTS, SIOUX CITY, IS | 15 | \$1,399.06 |

| | | | |
|-------|--|----|------------|
| Total | | 19 | \$1,524.98 |
|-------|--|----|------------|

TECHNOLOGY EDUCATION LUMBER SUPPLIES

| Bidder | | # of low bid items | AWARD |
|--------|--|--------------------|-------------|
| 1 | DOWNES & READER HARDWOOD CO., STOUGHTON, MA MANN AND PARKER LUMBER COMPANY, NEW FREEDOM, PA | 6 | \$6,851.50 |
| 2 | PA | 3 | \$4,973.50 |
| 3 | O'SHEA LUMBER COMPANY, GLEN ROCK, PA | 6 | \$8,562.00 |
| Total | | 15 | \$20,387.00 |

CUSTODIAL SUPPLIES

| Bidder | # of low bid items | AWARD |
|---------------------------------------|--------------------|--------------------|
| 1 AGF COMPANY | 5 | \$8,096.90 |
| 2 CENTRAL POLY CORP. | 1 | \$5,051.10 |
| 3 INCO INC. | 15 | \$7,167.84 |
| 4 LJC DISTRIBUTORS | 12 | \$26,060.21 |
| 5 MED PART | 2 | \$5,570.67 |
| 6 NORTHEAST CHEMICAL & SUPPLY CO.,INC | 1 | \$8,336.82 |
| 7 PHILIP ROSENAU CO., INC. | 4 | \$2,971.14 |
| 8 PYRAMID SCHOOL PRODUCTS | 25 | \$4,692.21 |
| 9 QUILL CORPORATION | 1 | \$5,286.09 |
| 10 UNIPAK CORP. | 3 | \$9,067.25 |
| Total | 69 | \$82,300.23 |

M. Apple Purchase Agreement – JM Hill Elementary - QZAB

ACTION BY THE BOARD:

Motion was made by Michael Meachem to approve the purchase agreement with Apple, Inc. (Apple Quote #2200762881) in the amount of \$279,782.65 for desktop computers, laptops and related computer equipment for the J.M. Hill Elementary School, subject to final review by the Solicitor and Bond Counsel. Pricing is per the PA State Contract: Chester County Intermediate Unit CCN#4925. Motion was seconded by Eileen Featherman and carried unanimously, 8-0.

(See pages 100-101)

N. Apple Purchase Agreement

ACTION BY THE BOARD:

Motion was made by Michael Meachem to approve Lease Schedule # 018 to the existing Master Lease Purchase Agreement # 7387311 with Apple, Inc. in the amount of \$500,735.29 for desktop computers, laptops and related computer equipment per year for four (4) years for a total price of \$1,980,979.69 for the Resica Elementary, Smithfield Elementary, J.T. Lambert Intermediate, and Lehman Intermediate school facilities, subject to final review by the Solicitor and Bond Counsel. Pricing is per the PA State Contract: Chester County Intermediate Unit CCN#4925. Motion was seconded by Eileen Featherman and carried unanimously, 8-0.

(See pages 102-134)

O. HP Lease Agreement

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve Schedule Number 2996046043000006 to the existing Master Lease Purchase Agreement Number 2996046043 with Hewlett-Packard Financial Services Company in the amount of \$27,859.22 per year for four (4) years for a total price of \$105,731.60 for desktop personal computers, monitors, notebook PC's and related computer equipment, licenses, warranties and service upgrades for the Resica Elementary, Smithfield Elementary, J.T. Lambert Intermediate, and Lehman Intermediate school facilities, subject to final review by the Solicitor and Bond Counsel. Pricing is per the PA-PEPPM 2011 and PA-COSTARS COMMONWEALTH OF PA 2011 (COSTARS-003-084) contracts. Motion was seconded by Robert Cooke and carried unanimously, 8-0.

(See pages 135-152)

P. Topp Business Solutions, Inc.

ACTION BY THE BOARD:

Motion was made by Ronald Bradley to approve the lease agreement with Topp Business Solutions, Inc. for six (6) Canon copiers for a three (3) year term at an annual base lease amount not to exceed \$2,650 and an annual total cost not to exceed \$3,000 with the terms and conditions of the lease documents to be subject to review by the Solicitor and Bond Counsel. The total annual cost (Service and Supply plus Equipment Lease Costs) may fluctuate due to increasing or decreasing copy usage. Motion was seconded by Eileen Featherman and carried unanimously, 8-0.

(See pages 153-155)

Q. Pepsi Fund Account Transfer-Interpretive Trail

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the transfer in the sum of \$2,000.00 from the East Stroudsburg Area School District Pepsi Fund to the East Stroudsburg Area School District Special Activity Interpretive Trail account. Motion was seconded by Marjorie James and carried unanimously, 8-0.

(See page 156)

R. Rescission of Physician RFP Authorization

ACTION BY THE BOARD:

Motion was made by Robert Cooke to accept the recommendation of the Budget Advisory Committee to rescind the April 15, 2013 action of the Board authorizing the advertisement of a request for proposals for certain physician services. In the event of approval of this motion, recommendations for approval of physicians to fill the positions of school physician, North football team physician and South football team physician will be presented at this meeting by addendum. Motion was seconded by Robert Gress and passed 7-1. Michael Meachem voted no.

S. 2013-2014 Final General Fund Budget

ACTION BY THE BOARD:

Motion was made by Michael Meachem that the East Stroudsburg Area School District does hereby adopt its General Fund Budget for the 2013-14 fiscal year in the amount of \$147,948,637 in the amounts and categories as set forth below and as posted and advertised in accordance with the law, the full budget being filed with the school records and the Department of Education as required by law. The General Fund Budget includes funds from state and federal governments in addition to the taxes hereinafter levied, after proper additions and amendments. Motion was seconded by Ronald Bradley. A roll call vote was taken and carried unanimously, 8-0. Ronald Bradley, Robert Cooke, Eileen Featherman, Robert Gress, Roy Horton Marjorie James, Michael Meachem and William Searfoss voted yes.

(See pages 157-179)

**PROPOSED
BUDGET
2013-14**

1100 REGULAR INSTRUCTION

| | | | |
|-----|--------------------------|----|------------|
| 100 | PAYROLL | \$ | 32,406,886 |
| 200 | BENEFITS | \$ | 16,892,784 |
| 300 | PROFESSIONAL SERVICES | \$ | 73,350 |
| 400 | CONTRACTED SERVICES | \$ | 211,697 |
| 500 | OTHER PURCHASED SERVICES | \$ | 2,046,787 |
| 600 | SUPPLIES | \$ | 1,041,172 |
| 700 | PROPERTY | \$ | 39,993 |

| | | | |
|-------------|-----------------------------|-----------|-------------------|
| 800 | OTHER OBJECTS | \$ | 8,036 |
| | REGULAR INSTRUCTION | \$ | 52,720,705 |
| 1200 | SPECIAL EDUCATION | | |
| 100 | PAYROLL | \$ | 9,813,190 |
| 200 | BENEFITS | \$ | 6,942,221 |
| 300 | PROFESSIONAL SERVICES | \$ | 3,369,691 |
| 400 | CONTRACTED SERVICES | \$ | - |
| 500 | OTHER PURCHASED SERVICES | \$ | 1,806,920 |
| 600 | SUPPLIES | \$ | 89,626 |
| 700 | PROPERTY | \$ | - |
| 800 | OTHER OBJECTS | \$ | - |
| | SPECIAL EDUCATION | \$ | 22,021,648 |
| 1300 | VOCATIONAL EDUCATION | | |
| 100 | PAYROLL | \$ | 512,472 |
| 200 | BENEFITS | \$ | 269,637 |
| 300 | PROFESSIONAL SERVICES | \$ | 850 |
| 400 | CONTRACTED SERVICES | \$ | - |
| 500 | OTHER PURCHASED SERVICES | \$ | 1,934,400 |
| 600 | SUPPLIES | \$ | 4,801 |
| 700 | PROPERTY | \$ | - |
| 800 | OTHER OBJECTS | \$ | 396 |
| | VOCATIONAL EDUCATION | \$ | 2,722,556 |
| 1400 | OTHER INSTR PROGRAMS | | |
| 100 | PAYROLL | \$ | 864,110 |
| 200 | BENEFITS | \$ | 430,853 |
| 300 | PROFESSIONAL SERVICES | \$ | 1,023,706 |
| 400 | CONTRACTED SERVICES | \$ | 500 |
| 500 | OTHER PURCHASED SERVICES | \$ | 546,010 |
| 600 | SUPPLIES | \$ | 141,876 |
| 700 | PROPERTY | \$ | 351 |
| 800 | OTHER OBJECTS | \$ | - |
| | OTHER INSTR PROGRAMS | \$ | 3,007,406 |
| 1500 | NONPUBLIC SCHOOLS | | |
| 300 | PROFESSIONAL SERVICES | \$ | - |
| | NONPUBLIC SCHOOLS | \$ | - |

2100 PUPIL SERVICES

| | | | |
|-----|--------------------------|----|-----------|
| 100 | PAYROLL | \$ | 1,890,241 |
| 200 | BENEFITS | \$ | 1,008,766 |
| 300 | PROFESSIONAL SERVICES | \$ | 829,421 |
| 400 | CONTRACTED SERVICES | \$ | 2,799 |
| 500 | OTHER PURCHASED SERVICES | \$ | 8,655 |
| 600 | SUPPLIES | \$ | 29,880 |
| 700 | PROPERTY | \$ | - |
| 800 | OTHER OBJECTS | \$ | 1,400 |

PUPIL SERVICES \$ **3,771,162**

2200 INSTRUCTIONAL SUPPORT

| | | | |
|-----|--------------------------|----|-----------|
| 100 | PAYROLL | \$ | 1,539,316 |
| 200 | BENEFITS | \$ | 764,110 |
| 300 | PROFESSIONAL SERVICES | \$ | 65,900 |
| 400 | CONTRACTED SERVICES | \$ | 14,701 |
| 500 | OTHER PURCHASED SERVICES | \$ | 75,979 |
| 600 | SUPPLIES | \$ | 368,460 |
| 700 | PROPERTY | \$ | 7,000 |
| 800 | OTHER OBJECTS | \$ | 8,061 |

INSTRUCTIONAL SUPPORT \$ **2,843,527**

2300 ADMINISTRATION

| | | | |
|-----|--------------------------|----|-----------|
| 100 | PAYROLL | \$ | 3,001,764 |
| 200 | BENEFITS | \$ | 1,700,437 |
| 300 | PROFESSIONAL SERVICES | \$ | 477,340 |
| 400 | CONTRACTED SERVICES | \$ | 126,713 |
| 500 | OTHER PURCHASED SERVICES | \$ | 270,647 |
| 600 | SUPPLIES | \$ | 74,551 |
| 700 | PROPERTY | \$ | 10,060 |
| 800 | OTHER OBJECTS | \$ | 60,875 |

ADMINISTRATION \$ **5,722,387**

2400 PUPIL HEALTH

| | | | |
|-----|--------------------------|----|-----------|
| 100 | PAYROLL | \$ | 1,106,719 |
| 200 | BENEFITS | \$ | 635,597 |
| 300 | PROFESSIONAL SERVICES | \$ | 25,400 |
| 400 | CONTRACTED SERVICES | \$ | 1,905 |
| 500 | OTHER PURCHASED SERVICES | \$ | 2,124 |
| 600 | SUPPLIES | \$ | 19,528 |

| | | | |
|-----|---------------|----|-------|
| 700 | PROPERTY | \$ | 2,000 |
| 800 | OTHER OBJECTS | \$ | 1,884 |

| | | | |
|--|---------------------|-----------|------------------|
| | PUPIL HEALTH | \$ | 1,795,157 |
|--|---------------------|-----------|------------------|

2500 BUSINESS AFFAIRS

| | | | |
|-----|--------------------------|----|---------|
| 100 | PAYROLL | \$ | 622,189 |
| 200 | BENEFITS | \$ | 415,363 |
| 300 | PROFESSIONAL SERVICES | \$ | 40,000 |
| 400 | CONTRACTED SERVICES | \$ | 29,750 |
| 500 | OTHER PURCHASED SERVICES | \$ | 6,800 |
| 600 | SUPPLIES | \$ | 25,300 |
| 700 | PROPERTY | \$ | 50,000 |
| 800 | OTHER OBJECTS | \$ | 1,500 |

| | | | |
|--|-------------------------|-----------|------------------|
| | BUSINESS AFFAIRS | \$ | 1,190,903 |
|--|-------------------------|-----------|------------------|

2600 PLANT OPS & MAINTENANCE

| | | | |
|-----|--------------------------|----|-----------|
| 100 | PAYROLL | \$ | 4,663,099 |
| 200 | BENEFITS | \$ | 3,381,462 |
| 300 | PROFESSIONAL SERVICES | \$ | 23,500 |
| 400 | CONTRACTED SERVICES | \$ | 2,282,800 |
| 500 | OTHER PURCHASED SERVICES | \$ | 322,631 |
| 600 | SUPPLIES | \$ | 1,818,620 |
| 700 | PROPERTY | \$ | 207,508 |
| 800 | OTHER OBJECTS | \$ | 5,000 |

| | | | |
|--|------------------------------------|-----------|-------------------|
| | PLANT OPS & MAINTENANCE | \$ | 12,704,620 |
|--|------------------------------------|-----------|-------------------|

2700 TRANSPORTATION

| | | | |
|-----|--------------------------|----|-----------|
| 100 | PAYROLL | \$ | 3,427,107 |
| 200 | BENEFITS | \$ | 2,945,020 |
| 300 | PROFESSIONAL SERVICES | \$ | 21,000 |
| 400 | CONTRACTED SERVICES | \$ | 18,500 |
| 500 | OTHER PURCHASED SERVICES | \$ | 2,929,943 |
| 600 | SUPPLIES | \$ | 1,027,250 |
| 700 | PROPERTY | \$ | 1,373,091 |
| 800 | OTHER OBJECTS | \$ | 6,000 |

| | | | |
|--|-----------------------|-----------|-------------------|
| | TRANSPORTATION | \$ | 11,747,911 |
|--|-----------------------|-----------|-------------------|

2800 CENTRAL SUPPORT

| | | | |
|-----|----------|----|-----------|
| 100 | PAYROLL | \$ | 1,162,924 |
| 200 | BENEFITS | \$ | 723,013 |

| | | | |
|-----|--------------------------|----|-----------|
| 300 | PROFESSIONAL SERVICES | \$ | 63,300 |
| 400 | CONTRACTED SERVICES | \$ | 62,290 |
| 500 | OTHER PURCHASED SERVICES | \$ | 184,580 |
| 600 | SUPPLIES | \$ | 2,621,375 |
| 700 | PROPERTY | \$ | 301,850 |
| 800 | OTHER OBJECTS | \$ | 7,385 |

CENTRAL SUPPORT \$ **5,126,717**

2900 OTHER SUPPORT

| | | | |
|-----|--------------------------|----|--------|
| 100 | PAYROLL | | |
| 200 | BENEFITS | | |
| 300 | PROFESSIONAL SERVICES | | |
| 400 | CONTRACTED SERVICES | | |
| 500 | OTHER PURCHASED SERVICES | \$ | 49,480 |
| 600 | SUPPLIES | \$ | - |
| 700 | PROPERTY | \$ | - |
| 800 | OTHER OBJECTS | \$ | - |

OTHER SUPPORT \$ **49,480**

3200 STUDENT ACTIVITIES

| | | | |
|-----|--------------------------|----|-----------|
| 100 | PAYROLL | \$ | 1,170,117 |
| 200 | BENEFITS | \$ | 380,342 |
| 300 | PROFESSIONAL SERVICES | \$ | 138,912 |
| 400 | CONTRACTED SERVICES | \$ | 123,516 |
| 500 | OTHER PURCHASED SERVICES | \$ | 87,721 |
| 600 | SUPPLIES | \$ | 213,924 |
| 700 | PROPERTY | \$ | 16,200 |
| 800 | OTHER OBJECTS | \$ | 49,396 |

STUDENT ACTIVITIES \$ **2,180,128**

3300 COMMUNITY SERVICES

| | | | |
|-----|--------------------------|----|--------|
| 100 | PAYROLL | \$ | 49,367 |
| 200 | BENEFITS | \$ | 48,554 |
| 300 | PROFESSIONAL SERVICES | \$ | 1,300 |
| 400 | CONTRACTED SERVICES | \$ | - |
| 500 | OTHER PURCHASED SERVICES | \$ | 14,400 |
| 600 | SUPPLIES | \$ | 8,288 |
| 700 | PROPERTY | \$ | - |
| 800 | OTHER OBJECTS | \$ | 3,000 |

COMMUNITY SERVICES \$ **124,909**

| | | | |
|-------------|--------------------------|-----------|--------------------|
| 5100 | DEBT SERVICE | | |
| 100 | PAYROLL | | |
| 200 | BENEFITS | | |
| 300 | PROFESSIONAL SERVICES | \$ | - |
| 400 | CONTRACTED SERVICES | | |
| 500 | OTHER PURCHASED SERVICES | | |
| 600 | SUPPLIES | | |
| 700 | PROPERTY | | |
| 800 | OTHER OBJECTS | \$ | 9,833,279 |
| 900 | OTHER USES OF FUNDS | \$ | 10,036,143 |
| | DEBT SERVICE | \$ | 19,869,422 |
| | | | |
| 5200 | FUND TRANSFER | | |
| 800 | OTHER OBJECTS | \$ | - |
| 900 | OTHER USES OF FUNDS | \$ | - |
| | FUND TRANSFER | \$ | - |
| | | | |
| 5900 | BUDGETARY RESERVE | | |
| 800 | OTHER OBJECTS | \$ | 350,000 |
| | BUDGETARY RESERVE | \$ | 350,000 |
| | TOTAL | \$ | 147,948,637 |

T. 2013-2014 Tax Rates

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the tax rates listed below for the 2013-14 fiscal year. These rates represent a zero percent tax increase for both Monroe County and Pike County residents. Motion was seconded by Ronald Bradley. A roll call vote was taken and carried unanimously, 8-0. Ronald Bradley, Robert Cooke, Eileen Featherman, Robert Gress, Roy Horton Marjorie James, Michael Meachem and William Searfoss voted yes.

- a. Be it resolved that a tax of 180.81 mills be proposed on real estate in the Monroe County portion of the East Stroudsburg Area School District for the 2013-14 fiscal year; and
- b. Be it resolved that a tax of 128.94 mills be proposed on the real estate in the Pike County portion of the East Stroudsburg Area School District for the 2013-14 fiscal year; and
- c. Be it resolved the 1% Earned Income Tax be proposed to remain in effect be placed on all residents of the District for the 2013-14 fiscal year, of which 0.5% is shared with the local municipalities; and
- d. Be it Resolved that the \$10.00 Occupational Privilege Tax be proposed to remain in effect to be placed on all workers in the District for the 2013-14 fiscal year; and
- e. Be it resolved that the 1% Real Estate Transfer Tax be proposed to remain in effect for the 2013-14 fiscal year, of which 0.5% is shared with the local municipalities.

U. Committed Fund Balance

ACTION BY THE BOARD:

Motion was made by Michael Meachem to approve the allocation of \$1,656,000 of the Assigned Fund Balance for the 2011-12 Budget Shortfall and \$3,390,605 of the Committed Fund Balance for Future Personnel Related Costs to the General Fund so that the 2013-14 Proposed General Fund Budget may be balanced without a tax increase. Motion was seconded by Ronald Bradley and carried unanimously, 8-0.

V. Bonds Payments

1.

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the current invoices for construction and related costs associated with the QZAB (2011d) Issue: \$51,698.74. Motion was seconded by Robert Cooke and carried unanimously, 7-0. (Mr. Meachem was not present to vote).

(See page 180)

2

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the current invoices for construction and related costs associated with the Bond Issue 2012A: \$408,592.19. Motion was seconded by Roy Horton and carried unanimously, 7-0. (Mr. Meachem was not present to vote).

(See page 181)

W. Use of Facilities

1.

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the requests for use of facilities as listed for Class 1 school-related activities (no facility fees will be incurred as per Policy #707). Motion was seconded by Eileen Featherman and carried unanimously, 7-0. (Mr. Meachem was not present to vote).

CLASS 1 – SCHOOL-RELATED USE OF FACILITIES – (Sports Feeder Programs/Student Educational Enrichment Programs)

| Board Agenda | BUILDING | DATE from | DATE to | ORGANIZATION | EVENT | Facility Fee Waived |
|---------------------|-----------------|------------------|----------------|--|---------------------------------|----------------------------|
| 6/17/13 | Bushkill | 7/1/13 | 6/30/14 | Scranton Lackawanna Human Development Agency, Inc. | Head Start Program | Yes |
| 6/17/13 | HS South | 9/3/13 | 11/25/13 | Pocono Family YMCA | Flag Football (practice fields) | Yes |

(See pages 182-183)

2.

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the request for use of facilities as listed for Class 3 Non-School Related Use of Facilities. (No facility fees will be assessed for parking lots as per Policy #707). Motion was seconded by Eileen Featherman and carried unanimously, 7-0. (Mr. Meachem was not present to vote).

CLASS 3 – NON-SCHOOL RELATED USE OF FACILITIES

| Board Agenda | BUILDING | DATE from | DATE to | ORGANIZATION | EVENT | Facility Fees Waived |
|--------------|---------------|---|---|--|--|----------------------|
| 6/17/13 | M. Smithfield | 7/13/13 Rain date: 7/14/13 | 7/13/13 Rain date: 7/14/13 | Boy Scout Troop 87 | Use of parking lot for their flea market | Yes |
| 6/17/13 | Resica | June 23, 30 July 7, 14, 21 & 28 August 4 | June 23, 30 July 7, 14, 21 & 28 August 4 | Cradle of Liberty Council—Resica Falls Scout Reservation | Use of parking lot for staging area for the arrival of campers | Yes |

(See pages 184-187)

3.

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the request for use of facilities as listed for Class 3 Non-School Related Use of Facilities. Jersey Surf Drum & Bugle Corps was Board approved on March 20, 2013 for June 16-22, 2013 at HS North for a flat rate of \$2,300 to help defray the cost of custodial/security personnel. The group is requesting to stay an additional week at Lehman Intermediate from 6/23-28, 2013 and pay an additional \$2,300. Motion was seconded by Robert Gress and carried unanimously, 7-0. (Mr. Meachem was not present to vote).

CLASS 3 – NON-SCHOOL RELATED USE OF FACILITIES

| Board Agenda | BUILDING | DATE from | DATE to | ORGANIZATION | EVENT | Facility Fees |
|--------------|----------|-----------|---------|--------------------------------|---|---------------|
| 6/17/13 | Lehman | 6/23/13 | 6/28/13 | Jersey Surf Drum & Bugle Corp. | Band Camp Rehearsals/Free Community Performance | Yes |

(See page 188)

4.

ACTION BY THE BOARD:

Motion was made by Ronald Bradley to approve the request for use of facilities as listed for Class 3 Non-School Related Use of Facilities. Inner City Vision is requesting a waiver of facility as well as personnel fees for their Friday-Sunday Community All-Star Basketball Tournament. Motion was seconded by Roy Horton and passed 6-1. Eileen Featherman voted no. (Mr. Meachem was not present to vote).

Please choose from Motion 1, **Motion 2** or Motion 3:

Motion 1. Facility fees ASSESSED/personnel fees ASSESSED

Motion 2. Facility fees WAIVED/personnel fees WAIVED

Motion 3. Facility fees WAIVED/personnel fees ASSESSED

CLASS 3 – NON-SCHOOL RELATED USE OF FACILITIES

| Board Agenda | BUILDING | DATE from | DATE to | ORGANIZATION | EVENT | Motion 2 |
|--------------|----------|-----------|---------|-------------------|--|----------|
| 6/17/13 | HS South | 8/9/13 | 8/11/13 | Inner City Vision | All-Star Basketball Games/Presentation | Yes |

(See pages 189-190)

5a.

ACTION BY THE BOARD:

Motion was made by Roy Horton to open the agenda to review the action taken by the Board at its May 20, 2013 meeting regarding the request for use of facilities for Class 1 school-related activities for East Stroudsburg Youth Association, which waived facility fees but assessed personnel fees per Policy #707. Motion was seconded by Robert Gress and carried unanimously, 7-0. (Mr. Meachem was not present to vote).

5b.

ACTION BY THE BOARD:

Motion was made by Roy Horton to amend the action taken by the Board at its May 20, 2013 meeting regarding the request of the East Stroudsburg Youth Association for use of facilities as listed for Class 1 school-related activities to approve such request with a waiver of both facilities and personnel fees. Motion was seconded by Robert Gress and carried unanimously, 7-0. (Mr. Meachem was not present to vote).

CLASS 1 – SCHOOL-RELATED USE OF FACILITIES – (Sports Feeder Programs/Student Educational Enrichment Programs)

| Board Agenda | BUILDING | DATE from | DATE to | ORGANIZATION | EVENT | Facility Fee Waived |
|---------------------|-----------------|------------------|----------------|---------------------|----------------|----------------------------|
| 6/17/13 | HS South | 9/8/13 | 10/20/13 | ESYA | Football Games | Yes |

X. Budget Transfers, Payment of Bills and Treasurer’s Report

ACTION BY THE BOARD:

Motion was made by Robert Cooke to approve the Budget Transfers, Payment of Bills and Treasurer’s Report listed in this agenda for the 2012-2013 fiscal year, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the Auditor General. Motion was seconded by Eileen Featherman and carried unanimously, 7-0. (Mr. Meachem was not present to vote).

1. Budget Transfers - (See pages 191-197)
2. Payment of Bills - (See pages 198-226)
3. Treasurer’s Report - (See pages 227-245)

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – June 17, 2013**

Carl T. Secor Administration Center – Board Room

7:00 P.M.

ADDENDUM A

XII. CONTRACTS

1.

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the contract listed for its specific service, rate and effective dates totaling under \$10,000, subject to the review and recommendations of the Solicitor and approval of the Administration regarding the terms and conditions of any final contract, other than price or cost. Motion was seconded by Robert Cooke and carried unanimously, 7-0. (Mr. Meachem was not present to vote).

| | NAME | SERVICE | RATE | PAYMENT FROM | EFFECTIVE DATE |
|-----|------------------|--------------------------------------|------------|---------------------|----------------|
| 16. | Primiano, George | High School South Football Physician | \$3,000.00 | Athletic Department | 7/1/13-6/30/14 |

(See page 2)

2.

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the contract listed for its specific services, rate and effective dates totaling over \$10,000, subject to the review and recommendations of the Solicitor and approval of the Administration regarding the terms and conditions of any final contract, other than price or cost. Motion was seconded by Robert Cooke and carried unanimously, 7-0. (Mr. Meachem was not present to vote).

| | NAME | SERVICE | RATE | PAYMENT FROM | EFFECTIVE DATE |
|----|------------|---|---|--|----------------|
| 6. | Bart, John | School Physician; State-mandated physicals; athletic physicals; ACCESS IEP reviews sign-off; district consultation and advisement on general health issues and team physician for North home football games | \$32,750.00 (No change since 2011/2012 school year) (student pays a \$10 advance deposit to be refunded if they attend) | Pupil Services/Athletics Department and Nursing Department | 7/1/13-6/30/14 |

(See page 3-5)

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING
June 17, 2013**

**Carl T. Secor Administration Center – Board Room
7:00 P.M.**

ADDENDUM B

XI. PERSONNEL ITEMS

A. Support Staff - Uncompensated Leaves of Absence

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the uncompensated leave of absence to the support staff designated, in accordance with the approved applicable policies, procedures and contractual agreement. Motion was seconded by Roy Horton and carried unanimously, 7-0. (Mr. Meachem was not present to vote).

1. Uncompensated Leaves of Absence – In Accordance with School Board Policy #539

| Name | Position Held |
|-------------------|---|
| d. Kallai, Eileen | Student Helper – High School South Effective Date: May 2, 2013 Length of Leave through: the end of the 2012-2013 school year. |

(Request received)

B. Support Staff

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the resignation, retirement and appointments to the support staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Eileen Featherman and carried unanimously, 7-0. (Mr. Meachem was not present to vote).

1. Resignations

Name

Position Held

d. Diaz, Denise

Cafeteria Worker (part-time) - North Campus
Effective Date: at the end of the workday on June 13, 2013.

(See page 4)

2. Retirements

Name

Position Held

c. Grant, Gail

Instructional Aide - Lehman Intermediate
Effective Date: August 16, 2013

(See page 5)

7. Appointments - Regular

Name

Position Held

g. Bioh, Magdalene

Student Helper (Step 1) - East Stroudsburg Elementary
Hourly Rate: \$10.71
Effective Date: August 28, 2013
This position was temporarily filled during the 2012-2013 school year by Magdalene and is now becoming a regular position due to student needs.

h. DiSanto, Patricia

Student Helper (Step 1) - Bushkill Elementary
Hourly Rate: \$10.71
Effective Date: August 28, 2013
This position was temporarily filled during the 2012-2013 school year by Patricia and is now becoming a regular position due to student needs.

i. Pollack, Tamara

Cafeteria Worker (part-time, 4 hours) (Step 1) - North Campus
Hourly Rate: \$10.67
Effective Date: August 29, 2013
This position was temporarily filled during the 2012-2013 school year by Tamara to replace Domenica Obara who resigned and is now becoming a regular position due to district needs.

F. Professional Staff

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the appointments of the professional staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Roy Horton and carried unanimously, 7-0. (Mr. Meachem was not present to vote).

8. Appointments – Regular

| Name | Appointment |
|--------------------------|--|
| a. Farley-Picciano, Erin | English teacher – High School South (TPE) Salary: \$43,319.00 (Step 3 Column 6) Effective Date: August 28, 2013 Erin replaces Beth Wunsch who resigned. |
| b. Lakatos, Vincent | Social Studies teacher – High School South (TPE) Salary: \$41,130.00 (Step 3 Column 1) Effective Date: August 28, 2013 Vincent replaces Maury Molin who retired. |
| c. Przybylski, Anna | Math teacher – High School South (TPE) Salary: \$41,537.00 (Step 2 Column 2) Effective Date: August 28, 2013 Anna replaces Rebecca Cunningham who was reassigned. |
| d. Reese, Stephanie | Social Studies teacher – High School South (TPE) Salary: \$44,324.00 (Step 3 Column 7) Effective Date: August 28, 2013 Stephanie replaces Paul Kernan who was reassigned. |

(See pages 6-9)

Q. Professional Staff - Resignation/Agreement

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the resignation of employee #7851 effective August 15, 2013 and that the Board further ratify and affirm the authority of the Superintendent to execute the Settlement Agreement and Release in the form as approved by John Audi, Esq., Special Counselor to the Board. Motion was seconded by Ronald Bradley and carried unanimously, 7-0. (Mr. Meachem was not present to vote).

(See pages 10-17)

XX. FISCAL ITEMS

W. Use of Facilities

1.

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the request for use of facilities as listed for Class 1 school-related activities (no facility fees will be incurred as per Policy #707). Motion was seconded by Ronald Bradley and carried unanimously, 7-0. (Mr. Meachem was not present to vote).

CLASS 1 – SCHOOL-RELATED USE OF FACILITIES – (Sports Feeder Programs/Student Educational Enrichment Programs)

| Board Agenda | BUILDING | DATE from | DATE to | ORGANIZATION | EVENT | Facility Fee Waived |
|---------------------|-----------------|------------------|----------------|----------------------------|----------------------------------|----------------------------|
| 6/17/13 | Lehman | 7/1/13 | 7/31/13 | Bushkill Youth Association | Summer Conditioning of Wrestlers | Yes |

(See page 18)

XXI. ANNOUNCEMENTS/INFORMATION

A. Mr. Horton said that tomorrow’s paper should contain all the great awards that were mentioned tonight.

B. Mr. Searfoss said that they should also print that the ESASD passed a budget with a zero percent tax increase.

XXII. ADJOURNMENT 9:51 P.M.

Respectfully Submitted,

Patricia L. Rosado,
Board Secretary