

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION**

REGULAR MEETING – December 17, 2012

Carl T. Secor Administration Center – Board Room

Simultaneous Broadcast – Middle Smithfield Elementary School - Cafeteria

7:00 p.m.

Minutes

- I. President, William Searfoss called the meeting to order at 7:09 p.m. and led those present in the Pledge of Allegiance. Secretary, Patricia Rosado called the roll.
- II. **Members present were:** Ronald Bradley, Robert Cooke, Eileen Featherman, Robert Gress, Roy Horton, Michael Meachem and William Searfoss. Douglas Freeman and Marjorie James were absent.
- III. **School personnel present at the Administration Center Board Room:** Michelle Arnold, Jeffrey Bader, Brian Borosh, John Burrus, Anthony Calderone, Michael Catrillo, Sue Czahor, Irene Duggins, Larry Dymond, Eric Forsyth, Heather Gress, Rachel Hazen, Lynda Hopkins, Gail Kulick, Sharon Laverdure, Philip Lazowski, Irene Livingston, Kaitlin Lopez, Frederick Mill, Debby Padavano, Kathleen Parrish, Kimberly Riley, Patricia Rosado, Paul Schmid, Jim Shearouse, Kim Stevens, Thomas J. Williams, Nadia Worobj and Steve Zall. Also present were: Thomas Dirvonas and Christopher Brown, Solicitors.
- School personnel present at Middle Smithfield Elementary School-Cafeteria:** Robert Dilliplane.
- IV. **Community members present at the Administration Center Board Room:** Maria Aparicio, Annette Atkinson, Pete Begley, Beverly Brown, Michelle Clewell, Ron Clewell, Kerrie Curtis, Dave Czahor, Dareen Everett, Norma Feuer, Steve Feuer, Robert Hetu, Jaclyn Kreshock, Debbie Kulick, Noreen Lowris, Verona Meachem, Michal Peterson, Peter Snell, Tanya Snell, Judy Summers, Michael Sweeney, Cindy Tagliaferri, Ruth Van Why, Steve Van Why, Carrie Wetherbee, Beverly White, Ray White and Carl Wilgus.

Community members present at Middle Smithfield Elementary School-Cafeteria: None

V. APPROVAL OF MINUTES

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the minutes for the meeting of November 19, 2012, (pages 1-24). Motion was seconded by Roy Horton and passed 6-0-1 abstention. Robert Cooke abstained.

VI. APPROVAL OF AGENDA

ACTION BY THE BOARD:

Motion was made by Michael Meachem to approve this agenda and Addendums A and B for December 17, 2012 (pages 1-14), as submitted, with the Board of Education reserving the right to add to the agenda, and take further action on any items raised in executive session where immediate action on such items is considered to be in the best interest of the District. Motion was seconded by Robert Cooke and carried unanimously, 7-0.

- VII. **ANNOUNCEMENT OF EXECUTIVE SESSION** -- An executive session was held this evening at 6:00 p.m. before this meeting for the purpose of discussing personnel, litigation and negotiations.

VIII. ANNOUNCEMENTS BY THE BOARD

- A. Mr. Gress said that the PIAA was wrong when they failed to delay the State-wide sports playoff despite families being without power for weeks. He realizes there is a mechanism on how teams are rated by points but when schools are closed students shouldn't practice. The students had to practice because PIAA did not want to delay the playoffs for just a week. We should send a letter to our representatives stating that the PIAA should look out for all of the students' well-being and not just those teams that will make it to the finals.
- B. Mr. Meachem said that there are occasions where some issues are just left to drift away. He suggested sending along with the letter a formal resolution to adopt to deal with these issues. He will be bringing up issues about how PIAA standards and how they relate to academics where they have placed athletics ahead of academics in so many interests. He agrees with Mr. Gress because we had homes without power for weeks. We had students trying to go around a power line to get to practice. The surrounding States delayed their playoffs but not our PIAA. Mr. Meachem asked Mr. Searfoss that this resolution be adopted. Mr. Searfoss said he would not be opposed to this.
- C. Mr. Gress said that we had four students from our district who were chosen as Scholar Athletes. They were buried on page 3 of the Pocono Record ("Record") and he spoke to the "Record" about this coverage. When people say schools are not doing well, we have students that are doing very well and are well rounded from our community.

IX. SUPERINTENDENT'S REPORT

- A. Mr. Cooke said they had their Reorganization Meeting at the Monroe Career & Technical Institute last week. Dominick Sacci was nominated Chairman and Rodney Baechtold was nominated Vice Chairman. A great deal of time of the meeting was devoted to the funding formula. He feels they are coming close to an agreement. Once we have a signed agreement, he will share it with the rest of the Board members.
- B. Mrs. Featherman said that at the Colonial IU 20, they will be negotiating with their professional, support and transportation people. She passed out the most recent newsletter. The Summer Administrative workshop will be in the Hotel Bethlehem from July 30-31, 2013.
- C. Mr. Gress said that the Property/Facilities Committee meeting was held on December 13, 2012. Everyone should have received the notes from the meeting which explains everything in full details. He said that Mr. Chuck Leonard of the Pocono Mountain Industrial Development Authority was present to explain the Tax Increment Funding which may or may not come before the Board. Mr. Leonard will come back to speak to the entire Board. On the agenda tonight there is an item for consideration by the Board on the QZAB funding for J. M. Hill Elementary.
- D. Mr. Meachem said they had the Budget Advisory Committee meeting on December 12, 2012. He said we are addressing the process in a very different way. One thing they are looking to do is to ensure that the entire process is as transparent as it can be. The troubling news is that we stand at about a 5.5 million dollar deficit. The good news is that this is 50% of where we started last year. The committee is looking at all that is going on and will continue to provide and do more with less. A lot of the State funding is being used to prepare the students for the Keystone exams. Although we are losing the funds, we will continue to provide for this remediation. The way that our fund balance has been allocated or reported in the press is not totally accurate. Much of that money is pre-allocated and just a percentage of it is unassigned. This money needs to be used in the best interest of the district. Our neighboring districts are not funded like we are. We have been diligent in the management of our funds. If we feel we will be penalized because of the money we have, we will get together to put the best possible plan to not only look at the educational status but the welfare of the community. It is a long process and we are at just the beginning.
- E. Mr. Dirvonas said they are at the same place that they were in November with the Porter Township Initiative. He said that we have expert reports being submitted. We are on schedule for the hearings that will take place the end of April 2013 or beginning of May 2013. They will take place at the North site or somewhere close to that.
- F. Mr. Bader said that the auditor is here to present the audit results of the fiscal year which concluded June 30, 2012. At the January meeting there will be a resolution to approve the Audit Report. Mr. Todd Bushta of Gneiding, Desanctis, Blizard, Bushta & Co., presented the June 30, 2012 audit report. He explained the differences between the layers of the report. He reviewed the topics that he would discuss. He read from the table of contents and said his report includes: Auditor's Report, Control and Compliance Report, Management

Discussion and Analysis, Government-wide Financial Statements, Governmental Funds Financial Statements, Proprietary Funds Statements and Fiduciary Fund Statements, Notes to the Financial Statements, Schedule of Findings and Management Response, Supplemental Information and Supporting Data Required by OMB Circular A-133, Independent Auditor's Report on Compliance with Requirements Applicable to Each Major Program and Internal Control over compliance in Accordance with OMB Circular A-133 and Supplemental Information, Supporting Data Required by PDE and Schedule of Expenditures of Federal Awards as required by PDE.

Mr. Meachem said they should have a mechanism in place where after the Board reviews the audit, it can be delivered to the public where they can understand it. One of the things that came to his attention is that the fund balance that is often reported in the news is not necessarily money that can be spent. We are not doing to the best of our ability reporting the pre-allocated way that it should be. Mr. Meachem asked Mr. Bushta to explain the fund balance. Mr. Bushta said that on page 55 it states that the fund balance is \$42,000,000 and not all is ready for appropriation. He said \$236,000 is in prepaid expenses. Mr. Bushta said there are no restrictions but there are committed funds which are legally set aside for PSERS contributions, EBTEP healthcare, federal impact and future personnel cost. The assigned fund balance total is \$1,749,226. The unassigned fund balance is about \$10,000,000 and we have total expenses of \$114,000,000, not considering debt service which is another \$20 million dollars. We have \$134,000,000 in expenditures and we have \$10,000,000 in wiggle room. Mr. Meachem said one area that we have come a long way in, is addressing open purchase orders because now it is being managed in a different way. Mr. Bushta said it is a very small number now.

Mr. Bradley asked for a copy of the OMB Circular A-133. Mr. Bushta said it is online on www.whitehouse.gov because it is an enormous document.

Mr. Bader said he came in the end of the audit process but hears it was a very thorough process and appreciates Mr. Bushta and his staff.

- G. Mrs. Duggins said that the Board will be asked tonight to approve the Improvement Plan or Comprehensive School Plan for East Stroudsburg Elementary in compliance with No Child Left Behind since they are in School Improvement I and, therefore, needed to put forward the plan as well as all the schools regardless of their status.

Mrs. Irene Livingston, Principal of East Stroudsburg Elementary (ESE), said that at ESE they have a School Improvement Team that is comprised of a teacher from every grade level, special education teacher, Principal, reading specialist, guidance counselors and a parent representative. She said that Rachel Hazen, RTII Coordinator, Kim Riley, Reading Specialist and Kaitlin Lopez, 4th grade teacher and advisor of the ESE Broadcast Club are here tonight to speak about the School Improvement Plan.

Ms. Hazen said that last year ESE met 23 out of 25 of the Adequate Yearly Progress (AYP) targets. ESE failed to make AYP in 2012 based on the performance of the Individualized Education Plan and economically disadvantaged subgroups in reading. PDE has identified ESE as School Improvement I since they did not meet AYP in 2011 and 2012.

Ms. Riley said they continue to implement the following initiatives:

1. Professional Learning Communities
2. Enrichment/Intervention Periods
3. Vocabulary
4. Differentiated Instruction
5. Compass Learning Odyssey

Ms. Lopez brought an iMovie that was filmed by the ESE Broadcast Club and edited by them, which shows all the great things that are happening at ESE from the students' point of view.

Mr. Meachem asked since the areas that did not meet AYP were with the IEP and economically disadvantage students, how much of the funding is received from grants or regular funding for tutoring. Mrs. Livingston said after the Title 1 Grant was exhausted, they formed before and afterschool clubs. Mrs. Laverdure said they have these clubs in the other schools, too. Mr. Meachem asked Ms. Lopez if Classrooms for the Future played a role in her club. Ms. Lopez said that Mrs. Livingston approached her to have this club in order for her to use her current computer skills. Mrs. Livingston said she wanted a club to have something special for the gifted students in grades 4 to 5 to challenge them and increase their critical thinking skills. This club models J.T. Lambert's "Good Morning J.T. L." and ESE took ideas from them. Mr. Meachem asked if everyone participates in the vocabulary

parade. Mrs. Livingston said over 200 parents came out to the 1st annual parade. She said they have had biannual vocabulary bees for a couple years now, where students are given the definition and are asked to state the word that is being defined. They wanted to increase the vocabulary initiative, so Mrs. Livingston and Ms. Hazen attended a workshop and got the idea of having the parade. Instead of having a Halloween costume parade, they dressed up as their words. The first graders chose to do compound words.

- H. Mr. Bader said the Local Tax Collectors serve a four-year term. This coming year will be the election for the new four-year term. The school districts need to set the Tax Collectors' compensation rates so they will know how much they will be making as they move into the position if they win the elections. In January 2013, we will need to set the rates for the next four-year cycle. Rates have to be set by February 15, 2013 in order to be posted before the Tax Collectors file their petition for election. He is bringing it to their attention because he will need some guidance on where the Board will like to see us go with those rates. Mr. Dirvonas said we are just looking for some feedback from the Board rather than just putting it on the agenda tonight or in January. We need to know if they want the same rate, lower or higher. We need to have it to the County Board of Elections by February 15, 2013, so we are looking at having this on the January 28th agenda. Mr. Gress said we can talk about this at the next Budget Advisory Committee meeting and present it to the whole Board. Mr. Dirvonas said the rates will be in effect until 2014. Mr. Meachem asked if Mr. Bader heard how the other districts are setting their rates. Mr. Bader said it's all over the place. Some are doing upper bill collection or different rates. Some are doing it depending on the installments. Some just pay a flat fee. There is no consistency. Mr. Meachem asked if Mr. Bader can gather some general information about the surrounding areas for the next meeting. Mr. Bader said he has information about the Monroe County Districts that he can provide to the committee.
- I. Mrs. Laverdure said that it is imperative as a life long educator that she says a few words. It is very difficult to know what to say in light of the horrific weekend that we had. It is important to reach out to all educators, parents and students that our thoughts and prayers go out to the community of Sandy Hook, Connecticut. It is also important to say that communication and collaboration amongst schools, parents and community is critical to ensure that our students continue to view our schools as a safe place and as a caring and supportive environment. It is our pledge at East Stroudsburg Area School District that we are here to educate, love and support our students and to keep them safe.

❖ Board Policy to be considered for approval at the January 28, 2013, Board Meeting is available for review in the Superintendent's Office on any District business day from 7:45 a.m. to 3:45 p.m.

- #810.2 Eligibility to Operate District-Owned Motor Vehicles

(See pages A1-A3)

X. **PUBLIC PARTICIPATION** -- Federal Programs
Title I
Title VI
Other Concerns

- A. Ms. Michal Peterson distributed to the Board members a copy of her son's personal PSSA scores. She said he scored basic in math, so it's a failing report. He's a 9th grader testing in 6th grade level in math. She said he's been struggling with math since 4th grade. He made honors on his report card, so he can learn but there is something wrong with the curriculum because he has been in the school district since kindergarten. One parent was told that students that don't pass or understand are not helped because the teachers cannot reteach a concept due to having to complete a certain amount of curriculum per year. Therefore, the students that do not pass are missing out on concepts that they will need later on. She said the curriculum is broken.
- B. Mr. Bob Hetu, Vice Chairman of the Middle Smithfield Township Economic Development Committee. He introduced the committee members and discussed their mission. He said they distributed surveys to approximately 100 small businesses within their township. One question they asked was, "How satisfied are you with each of the following quality of life factors in Middle Smithfield Township? 78% said they were somewhat or very satisfied, 22% were somewhat dissatisfied and 0% very dissatisfied. Over the next few minutes several other members will be sharing additional statistics, and ideas for taxation policies.
- C. Mr. Steve Van Why, owner of the Historic Tom-X Inn and member of the Middle Smithfield Township Economic Development Committee, said that they asked their businesses to evaluate this statement: "It is easy to

find employees with the skills needed for my business". 9.09% strongly agreed, 36.35% agreed, 45.45% disagreed and 9.09% strongly disagreed. When asked about the skills that are missing they said: mathematical, customer service, organizational skills, work ethic, automotive background with technical skills, knowledge of plants and PA Certified paramedics.

- D. Mr. Steve Feuer, owner and publisher of the Gihon River Press and member of Middle Smithfield Township Economic Development Committee, said in the survey they asked local businesses: "How have costs for the following items impacted your business this year?" The results were:

School Tax - 70% great impact, 10% some impact, 10% little impact and 10% no impact

Municipal Tax - 60% some impact, 30% little impact and 10% no impact

County Tax - 60% some impact, 30% little impact and 10% no impact

State Tax - 10% great impact, 60% some impact, 20% little impact and 10% no impact

Cost of fuel, health care and salaries also impacted them but School Tax has the greatest impact on their businesses. He said that some businesses indicated that they will likely invest capital to expand and improve their business; therefore, we must not increase taxes.

- E. Ms. Noreen Lowris, owner of the Pocono Snake and Animal Farm and member of the Middle Smithfield Township Economic Development Committee, said the committee proposes that the district begin a tax postponement plan for businesses. Under a tax postponement plan, when that property is developed it would continue to pay taxes per the original base year assessment for a period of time, even after it is improved upon and would technically owe more in taxes due to a higher assessment. Key to this concept is that the school district will still receive at least as much from the property as they had received in the past, and the district would only be "postponing" their realization of new revenue for a couple of years and this is new revenue which might not have otherwise existed. This has the benefit of developing employment opportunities in our community and building a larger tax base for the taxing authority.

- F. Ms. Carrie Wetherbee, Middle Smithfield Township Economic Development Committee member, said in conclusion the reason why they are here tonight is:

1. We must ensure that our businesses do not face additional tax burden from the school district.
2. We must develop a plan that allows our existing businesses to remodel, expand, relocate or otherwise prepare for growth without a tax penalty that makes these improvements unaffordable in the first few years of operation.
3. We need to actively build incentives that draw new business into our township.
4. We must partner together to ensure that our schools prepare a workforce that can support the economic growth and wellbeing of our communities.

Mr. Horton asked if anyone has done research or do they have any projections of how many businesses they would be able to drive into this area with this plan. Mr. Hetu said the committee is still looking into it and are looking into businesses that are complimentary to the area.

Mr. Gress thanked Mr. Hetu and the committee members for coming. He said that Chuck Leonard came to the Property & Facilities Committee meeting the other day and spoke about businesses that have attempted to come in the area but could not. He said some projects the Board have entertained and suggested that these businesses be allowed to come in. We are not looking into raising taxes but not reassessing property is not helping the district. The Commissioners refuse to address the reassessment and the district only gets \$1,487 per student from the State while other districts get more. He thanked them for their interest in this area.

Mr. Meachem said their commitment to a partnership in their proposal is interesting. We would like the opportunity to look it over and make assessments of it as a Board. At the school district level, we don't have the ability to teach work ethics. We need to highlight that as a community. Mr. Hetu said we need to be a community working together with the school.

Mr. Cooke thanked Mr. Hetu and the committee members for coming and was glad to see a previous student of his who is gainfully employed.

Mr. Bradley asked how aggressively are they working with members who lost their business from the storm, "Sandy". Mr. Hetu said he does not think they have done anything with these people. Mr. Bradley said this can be an opportunity to reach out to them to see if they would relocate in our area.

- G. Ms. Cindy Tagliaferri said that she does not want to take away from the accomplishments the students at East Stroudsburg Elementary; but, the problem that her family is having is that she feels there is inequality of opportunities. For example, this club that they spoke about tonight was not offered to other students but just the gifted students and this is not fair to all students. The other issue is disciplinary issues. She compared both schools where her students attend, J. T. Lambert (JTL) and East Stroudsburg Elementary (ESE). She believes the way discipline is done at JTL is prompt, professional and fair but at ESE, simple things become problematic. All the schools in the district have the same policies but she's not seeing the same effectiveness in all the schools.
- H. Ms. Michelle Clewell, Middle Smithfield Township Secretary, read a letter from Mike Dwyer, Supervisor and Treasurer of Middle Smithfield Township. The letter said that he knows firsthand how difficult it is to balance the needs of so many and keep focus on budget constraints. He reminded the Board that their local government is looking to collaborate with the School Board to find ways to do more with less. Many local business owners have yielded a decrease in taxes through reassessment which was a decrease in income for school districts, Local, County and State government. He suggested dealing with the present and conservatively planning for the future. He said the supervisors want to work with the district and are willing to meet with the School Board.
- I. Ms. Annette Atkinson, Supervisor of Middle Smithfield Township, thanked the Board for doing a thankless job. She said, on behalf of the Board of Supervisors, they are proud of their Middle Smithfield Township Economic Development Committee. Last year they collaborated with their community and planned a budget. Now they would like to collaborate with the school district. She said the economic committee offered a solution for high taxes for local business owners. Homeowners are also affected and houses in good school districts are insulated with the market downturn.

Mr. Gress appreciates Ms. Atkinson coming to tonight's meeting as an elected official but the Supervisors need to speak about the reassessment of property. He said both townships and districts are affected by the reassessments of property. State funding is also an issue. Kids are learning and we can improve but overall they are doing well. Top students do not get hired due to lack of experience. Supervisors need to go to the counties and tell them they must reassess otherwise businesses are not going to move in this area. Ms. Atkinson said she appreciates his comments but he should focus on what the Board can do. She said they will send a letter to set up a time and date to meet with the Board. Mr. Gress said they should let their Commissioners know that reassessments need to be done.

- J. Mrs. Verona Meachem said she has a question on Board Policy 118.5-Virtual Academy going for approval tonight. She asked if there are AP classes offered in the virtual academy as part of the expanded part of the policy. Mrs. Duggins said they can be and students can work with their counselors to schedule them. Mrs. Laverdure said this is part of the curriculum already and not part of the expanded part of the policy. The expanded part is to add 7th and 8th grades to the policy. Mr. Meachem said the policy was for 9th to 12th grade students but now 7th and 8th graders have been included in the process, so now they need to be added to be in compliance and then they can look at other issues. Mrs. Meachem asked how are the Keystone Exams preparations included with the Virtual Academy students. Mrs. Duggins said they would be the same as it is done now. They take the same assessments just like our brick and mortar students do. If they are not achieving, they take remedial classes online. They also have Study Island preparation and Compass Learning preparation. Mrs. Meachem said the Keystone exams are different from Study Island so how does this work. Mrs. Duggins said they are available to students online or they can come into the school. Mr. Horton asked if they are aware that they can come to the school. Mr. Meachem said that at the North High School, there were notices that were sent out with children about a program; but, there were too many empty seats and the testing is less than two weeks away. Students in athletic programs are not being mandated to be in attendance by coaches or parents. We should make an effort to see that they pass because the classrooms are way underutilized. Parents are not getting the communication about these practices; therefore, we need to reevaluate our communication process. What would we do when the funding goes away? Mrs. Meachem said the boot camp is excellent but there was a mixed message. Some were turned away, so who can attend the boot camp on Monday. Mrs. Duggins said she would hope everyone is welcomed even though we are focusing on 11th graders. Mr. Zall said the boot camp was set up as an attempt to reach out to the 11th grade students. Once everyone signed up, there were other students that signed up. Mr. Zall said every homework assignment and all other work should be mandated. All coaches and advisors have been informed that students who needed remediation should attend without consequences. Mr. Meachem said all classes should offer support. Parents need to be responsible. Everyone on the Board is

concerned with education and we are missing on communication. Mrs. Meachem said students are taking exams on January 9th but they could not go to the boot camp because they are in 10th grade. Mr. Zall said the emphasis was put on 11th graders because they were the furthest removed and other students will have more time to take exams. Mr. Meachem said if we have an empty seat can we open it to all students. Mr. Zall said they have.

- K. Mr. Michael Catrillo said he is here as a member of the Act 93 Committee and he believes there is a mistake on the motion for Act 93. The motion states: Motion to approve the Act 93 Compensation Plan for the period January 1, 2013 through June 30, 2015. The plan includes a 1.5% wage increase and a 2.5% employee health insurance premium share for 2012-13 effective January 1, 2013, a 2.3% wage increase and 10% employee health insurance premium share for 2013-14 and 2014-15. Those individuals whose net wage (gross wage – employee premium share) declines as a result of the increased employee premium share will be additionally compensated so that their net wage increase equals the average net wage increase of the Act 93 group.

He said the motion should read: Motion to approve the Act 93 Compensation Plan for the period January 1, 2013 through June 30, 2015. The plan includes a 1.5% wage increase and a 2.5% employee health insurance premium share for 2012-13 effective January 1, 2013, a 2.3% wage increase and 2.5% in January 2013 followed by a 5% employee health insurance premium share for 2013-14 and 10% in 2014-15. Those individuals whose net wage (gross wage – employee premium share) declines as a result of the increased employee premium share will be additionally compensated so that their net wage increase equals the average net wage increase of the Act 93 group.

Mr. Gress said that they will pull the motion and meet again to discuss it. He suggested meeting in January in order to put the motion back in the January Board agenda. Mr. Catrillo said he would like to set a date with the committee following the Board meeting tonight.

XI. PERSONNEL ITEMS

A. Support Staff - Uncompensated Leave

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the uncompensated leave of absence in accordance with the approved applicable policies, procedures and contractual agreement. Motion was seconded by Eileen Featherman and carried unanimously, 7-0.

Name

Position Held

a. Osoria, Aurea

Cafeteria Aide - Lehman Intermediate
Effective Date: November 27, 2012
Length of Leave: January 1, 2013

(See page 15)

B. Support Staff

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

1.

ACTION BY THE BOARD:

Motion was made by Ronald Bradley to approve the resignations, retirement, termination, leaves of absence, reassignment, appointments and workday hour change to the support staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Eileen Featherman and carried unanimously, 7-0.

1. Resignations

Name	Position Held
a. Bortnichak, Amber	Student Helper – Middle Smithfield Elementary Effective Date: at the end of the workday on December 13, 2012.
b. Bortnichak, Derick	Student Helper – High School North Effective Date: at the end of the workday on December 13, 2012.
c. Obara, Domenica	Cafeteria Worker (part-time) - North Campus Effective Date: at the end of the workday on December 7, 2012.

(See pages 16-17)

2. Retirement

Name	Position Held
a. Harvey, Patrick	School Police Officer (1 st shift, 12 month) - North Campus Effective Date: December 31, 2012

(See page 18)

3. Termination

Name	Position Held
a. O'Connor, Davey	Cafeteria Aide - High School North Effective Date: at the end of the workday on November 7, 2012. Job Abandonment.

4. Leaves of Absence - In accordance with School Board Policy #535

Name	Position Held
a. Lapping, Sarah	Cafeteria Worker (full-time) – J. T. Lambert Intermediate Effective Date: December 3, 2012 Length of Leave: approximately eight weeks
b. Montalvo, Eric	Custodian (2 nd shift) - J. T. Lambert Intermediate Effective Date: November 5, 2012 Length of Leave: January 3, 2013
c. Paflitzko, Thomas	Custodian (2 nd shift) - North Campus Effective Date: November 26, 2012 Length of Leave: February 26, 2013

(Applications for Leaves of Absence received)

5. Reassignment

Name	Position Held
a. Locke, Gina	From: Student Helper - Middle Smithfield Elementary To: Student Helper - East Stroudsburg Elementary Effective Date: November 16, 2012 This position is being moved due to student needs.

6. Appointment - Long Term Substitute

Name	Appointment
a. Romansky, Patricia	Student Hall Monitor (Step 1) – East Stroudsburg Elementary (LTS) Hourly Rate: \$10.05 Effective Date: November 27, 2012 through the last student day of the 2012-2013 school year only. Patricia replaces Daisy Vazquez who was temporarily reassigned.

7. Appointments - Temporary

Name	Appointment
a. Hutchinson, Diana	Temporary Student Helper (Step 1) – Middle Smithfield Elementary Hourly Rate: \$10.71 Effective Date: December 14, 2012 Through: the last student day of the 2012-2013 school year only. Diana replaces Amber Bortnichak who resigned.
b. Varkanis, Samantha	Temporary Instructional Aide (Special Education – Life Skills) (Step 1) – Resica Elementary Hourly Rate: \$13.97 Effective Date: December 17, 2012 Through: the last teacher day of the 2012-2013 school year only. This new position will be funded by ACCESS.

8. Workday Hour Change

Name	Position	From:	To:	Effective
a. Fisher, James	Bus Driver	6 hour	8 hour	10/31/11 through 6/15/12 only

9. Substitute Appointments

Name	Position(s)
a. Brown, John Jr.	Cafeteria Aide, Cafeteria Worker, Custodian, Instructional Aide, Student Helper, Student Hall Monitor, Study Hall Monitor
b. Brown, Patricia	Cafeteria Aide, Cafeteria Worker, Instructional Aide, Student Hall Monitor
c. Gould, Maria	Student Hall Monitor
d. Lopez, Myrna	Cafeteria Aide, Custodian, Instructional Aide, Student Helper
e. Porter, William	Instructional Aide, Student Helper, Student Hall Monitor, Study Hall Monitor
f. Starkes, Carolyn	Cafeteria Aide, Instructional Aide, Secretary, Student Hall Monitor, Student Helper
g. Vazquez, Angelo	Instructional Aide

2.

ACTION BY THE BOARD:

Motion was made by Ronald Bradley to approve the change of status to the support staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Eileen Featherman and passed 5-1-1 abstention. Robert Cooke voted no. Roy Horton abstained.

1. **Change of Status**

Name	Position Held
a. Horton, Marisela	From: Secretary - Maintenance & Custodial Services To: Confidential Secretary to Business Manager - Central Administration Hourly Rate: \$15.98 Effective Date: December 18, 2012 Marisela replaces Kathy Ciaciulli who resigned.

C. Professional Staff

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the retirements, leave of absence, appointments and tenure to the professional staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Robert Cooke and carried unanimously, 7-0.

1. **Retirements**

Name	Position Held
a. Geffers, Maria	Social Studies/Gifted teacher - High School South Effective Date: at the end of the workday on January 30, 2013.
b. Johnson, Frank	Health & Physical Education teacher – J. T. Lambert Intermediate Effective Date: at the end of the last teacher workday of the 2012-2013 school year.

(See pages 19-20)

2. **Leave of Absence (Date Change) – In Accordance with School Board Policy #435**

Name	Position Held
a. Caplette, Tara	Special Education teacher – J. M. Hill Elementary Effective date now: November 12, 2012 Length of Leave: February 15, 2013

(Request received)

3. **Appointment (Date change) – Long Term Substitute**

Name	Appointment
a. Knoetgen, Adam	Special Education teacher – J. M. Hill Elementary (LTS) Effective Date now: November 12, 2012 Through: the end of the workday on February 15, 2013 only. Adam replaces Tara Caplette who is on a leave.

4. Appointments - Long Term Substitutes

- | Name | Appointment |
|-------------------|---|
| a. Loughren, Ryan | Spanish teacher – High School South (LTS)
Salary: \$41,870.00, prorated (Step 1 Column 6)
Effective Date: the first day of the second semester of the 2012-2013 school year only.
Through: the last teacher day of the 2012-2013 school year only.
Ryan replaces Edit Lupu who is on a leave. |
| b. Reilly, Sandra | Library Science teacher – Bushkill Elementary (LTS)
Salary: \$42,865.00, prorated (Step 1 Column 7)
Effective Date: January 18, 2013
Through: the last teacher day of the 2012-2013 school year only.
Sandra replaces Stacy Piccotti who is on a leave. |

(See pages 21-22)

5. Tenure in accordance with Article IX, Section 1121 of Pennsylvania School Code

	Last Name	First Name	Certification	Location
a.	Vagni	Alexis	Math	High School North

6. Homebound

- | Name | Certification |
|------------------------|----------------|
| a. Malvagno, Catherine | Mid-Level Math |

D. Extended Day Keystone Tutor for the 2012-2013 School Year

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:
Motion was made by Robert Cooke to approve the appointment in accordance with approved applicable policies and procedures. This after-school tutorial teaching position is fully funded through the ABG Accountability Grant 2012-2013. Motion was seconded by Eileen Featherman and carried unanimously, 7-0.

	Last Name	First Name	Position	Building	Rate
a.	Farley	Erin	Keystone Literature (English)	High School South	\$23.23/per hour (not to exceed 34 total hours per English department)

E. Extra Responsibility Positions

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:
Motion was made by Eileen Featherman to approve the appointments according to the 2010-2013 contractual agreement and Memorandum of Understanding Board approved on June 4, 2012 between the East Stroudsburg Area School District and the East Stroudsburg Education Association. Motion was seconded by Robert Cooke and carried unanimously, 7-0.

1. **Appointments for the 2012-2013 School Year (no increase)**

	Last Name	First Name	Position	Building	Rate
a.	Caldera	John	Volunteer Boys' Basketball Coach	High School South	not applicable
b.	Camacho	Jose	Volunteer Girls' Basketball Coach	Lehman Intermediate	not applicable
c.	Cunningham	Rebecca	Mentor for Angela Schembeck (eff 10/2/12 to end of 1 st semester)	High School South	\$606.00 (prorated)
d.	Felix	Wilson	Volunteer Wrestling Coach	High School North	not applicable
e.	Fodness	Peter	Intramural Winter Sports Advisor	East Stroudsburg Elementary	\$23.23/hour (48 hour maximum)
f.	Fodness	Peter	Intramural Fall and Winter Sports Advisor (eff 11/19/12)	Smithfield Elementary	\$23.23/hour (48 hour maximum)
g.	Garrity	Terri	Intramural Musical Readers Theater Advisor	Bushkill Elementary	\$23.23/hour (48 hour maximum)
h.	Kafer	Roger	Volunteer Softball Coach	High School North	not applicable
i.	Krammes	Barry	Intramural Track & Field Co-Advisor	High School South	\$23.23/hour (48 hour maximum split between advisors)
j.	Porter	William	Boys' Basketball Freshman Coach	High School North	\$3,466.32
k.	Reinhardt III	Robert	Wrestling Assistant Coach	Lehman Intermediate	\$2,956.27
l.	Senese	Suzanne	Intramural Field Hockey Co-Advisor	High School South	\$23.23/hour (48 hour maximum between advisors)
m.	Soskil	Lori	Mentor for Kira Kerr (1 st semester)	High School North	\$606.00 (prorated)
n.	Tosh	Jacqueline	Intramural Student Council Advisor	East Stroudsburg Elementary	\$23.23/hour (48 hour maximum)
o.	Trytek	Carl	Volunteer Wrestling Coach	High School South	not applicable
p.	Vazquez	Angelo	Volunteer Boys' Basketball Coach	High School North	not applicable

XII. AFFILIATION AGREEMENT

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

1.

ACTION BY THE BOARD:

Motion was made by Ronald Bradley to approve the affiliation agreement between East Stroudsburg University and East Stroudsburg Area School District for use of the District as an athletic training program internship site. Motion was seconded by Roy Horton and carried unanimously, 7-0.

(See pages 23-27)

XIII. ORGANIZATIONAL CHARTS

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

1.

ACTION BY THE BOARD:

Motion was made by Robert Cooke to approve the East Stroudsburg Area School District Organizational Chart (008-Attachment), pursuant to Board Policy 008-Administrative Organization, to reflect the Elimination of the Director of Federal Programs, Grants and Virtual Academy. Motion was seconded by Eileen Featherman and passed 6-1. Michael Meachem voted no.

(See page 28)

2.

ACTION BY THE BOARD:

Motion was made by Ronald Bradley to adopt the East Stroudsburg Area School District Incident Command System (ICS)/National Incident Management System (NIMS) Organizational Chart (805-AR-1) as prepared by the Superintendent, designating staff members to act as emergency coordinators, under the authority of Board Policy 805.1-Emergency Plan. Motion was seconded by Roy Horton and carried unanimously, 7-0.

(See page 29)

XIV. CONTRACTS

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

1.

ACTION BY THE BOARD:

Motion was made by Michael Meachem to approve the contracts listed for their specific services, rates and effective dates totaling under \$10,000, subject to the review and recommendations of the Solicitor and approval of the Administration regarding the terms and conditions of any final contract, other than price or cost. Motion was seconded by Roy Horton and carried unanimously, 7-0.

	NAME	SERVICE	RATE	PAYMENT FROM	EFFECTIVE DATE
1.	4ever Young Photo Booths	Photo booth pictures for H. S. South 2013 Prom	\$1,000.00	Class of 2013	5/18/13
2.	Brown, Selene (Odyssey Compass Learning)	Professional Development for Odyssey Compass Learning	\$3,500.00	Title I Grant – East Stroudsburg Elementary	12/19/12-12/20/12
3.	Buxmont Academy Agreement	Alternative Education	\$110.34 – \$120.34/day	District	TBD-6/30/13
4.	Cortright, Amy	Parent/Teacher Conference	\$55.00	Bushkill Elementary	11/21/12
5.	Cortright, Amy	IEP Meeting	\$247.50	Bushkill Elementary	11/30/12
6.	Lewis, Brian	Composer of Commission Piece for Cavalier Voices	\$2,000.00	Music Department	11/21/12-1/31/13
7.	Parchment	Electronic Student Transcript Delivery	No Cost to the District	Pennsylvania Department of Education Grant for implementation. All usage costs covered by requester fees established under Policy 216.	TBD – for a period of two years.
8.	Pocono Family YMCA	Employee Wellness Discount for Membership	No Cost	N/A	1/1/13-12/31/13
9.	Pocono Wildlife Rehab & Ed. Center	Wildlife Program	\$400.00	Lehman Intermediate	12/21/12
10.	Psychology Associates of Bethlehem	Psychological Evaluation Services	\$1,000.00 per evaluation (estimation)	Special Education	12/17/12 - the end of 2012/2013 school year
11.	Rodriguez, Janice	ESL Parent Academies	Not to Exceed \$1,166.55	Title III Grant	1/28/13; 2/4/13, 2/11/13, 2/25/13; 3/3/13, 3/11/13, 3/18/13, 3/25/13; 4/8/13, 4/15/13, 4/22/13, 4/29/13; 5/6/13, 5/12/13 and 5/20/13

12.	Sayles-Koilparampil, Regina	Community Outreach	\$500.00	Smithfield Elementary - Special Principal Activity Account	12/17/12
		TRANSPORTATION	CONTRACTS		
1.	Bellinger, Tania	Contract Transportation	\$132.61/day	Transportation Dept.	9/13/12
2.	Bloise, Lisa	Contract Transportation	\$182.83/day	Transportation Dept.	10/22/12
3.	Holmes, Deborah	Contract Transportation	\$131.64/day	Transportation Dept.	10/12/12
4.	Lastra, Steve	Contract Transportation	\$206.77/day	Transportation Dept.	10/17/12
5.	Muti, Peter	Contract Transportation	\$37.28/day	Transportation Dept.	10/18/12
6.	Muti, Peter	Contract Transportation	\$146.82/day	Transportation Dept.	10/19/12
7.	O'Rourke, John	Contract Transportation	\$243.61/day	Transportation Dept.	10/17/12
8.	Siska, Douglas	Contract Transportation	\$334.14/day	Transportation Dept.	10/8/12
9.	Siska, Dustin	Contract Transportation	\$226.16/day	Transportation Dept.	10/16/12
10.	Siska, Dustin	Contract Transportation	\$225.66/day	Transportation Dept.	10/17/12
11.	Vitanza, Katharine (Holmes)	Contract Transportation	\$136.74/day	Transportation Dept.	8/27/12

(See pages 30-49)

XV. STUDENT ITEMS

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

A. Placements

ACTION BY THE BOARD:

Motion was made by Robert Cooke to approve the agreed upon alternative placements for the students listed for recommended schools and times indicated. Motion was seconded by Eileen Featherman and passed 6-1. Michael Meachem voted no.

	Student Number
a.	12020901
b.	12021002
c.	12170903

(See pages 50-51)

B. Field Trips – 75 Miles or More

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the 75 miles or more field trips listed. The proposals and itineraries for the field trips meet the required Board Policy #121. Motion was seconded by Robert Cooke and carried unanimously, 7-0.

	Name	Activity	Location	Dates
1.	Dahl, Barbara	Middle Smithfield Elementary 4 th Grade students to State Capital/Museum	Harrisburg, PA	5/13/13
2.	DeRenzis, Sandra Zanella, Ann	High School South Class of 2015 to Ground Zero/Rockefeller Center	New York, NY	1/5/13

(See pages 52-53)

C. **2012-2013 School Calendar - Revised**

ACTION BY THE BOARD:

Motion was made by Michael Meachem to approve the 2012-2013 School Calendar as revised, reflecting inclement weather closings/delays; moving the January teacher in-service for grades 9-12 to Monday, January 28, 2013; and modifying the end of the school year, establishing June 6, 2013 as the tentative last day of school. Motion was seconded by Eileen Featherman and passed 6-1. Robert Gress voted no.

(See page 54)

D. **Settlement Agreements**

1.

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the Settlement Agreement between the East Stroudsburg Area School District and the parents of student #12040302 in the amount of \$33,000.00. Motion was seconded by Robert Gress and passed 5-2. Ronald Bradley and Michael Meachem voted no.

(See pages 55-63)

2.

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the Settlement Agreement between the East Stroudsburg Area School District and the parents of student #12060103 in the amount of \$7,000.00 plus the cost of an independent FBA Evaluation. Motion was seconded by Eileen Featherman and passed 6-1. Ronald Bradley voted no.

(See pages 64-72)

E. **Loving Care, Inc.**

ACTION BY THE BOARD:

Motion was made by Eileen Featherman that, with regard to student # 12021204, the Board approve the execution of a contract with Loving Care, Inc. and Venture Inc. d/b/a Links 2 Care, Inc. for the provision of required nursing services in substantially the form as presented at the rate of \$40/hr. for 9 hours/day not to exceed 107 days and not to exceed a total cost of \$38,520 through the end of the 2012-2013 school year, with such contract being subject to immediate termination upon the District obtaining other qualified nursing personnel to provide for the student's needs. This action, the necessity of this action, and the form and substance of the contract, shall be subject to the review and approval of special counsel for the District. Costs shall be paid, to the extent available, from Access Funds, with any excess to be paid from District Special Education Funds." Motion was seconded by Michael Meachem and carried unanimously 7-0.

(See pages 73-78)

XVI. **BUS TRANSPORTATION ROUTES - REVISION**

ACTION BY THE BOARD:

Motion was made by Roy Horton to revise the Bus transportation routes, schedules and loading zones as approved by the Board at its September 17, 2012 meeting to delete the loading zone known as Evergreen Drive and to replace the same with the location known as Bushkill Volunteer Fire Company, 1 Evergreen Drive, Bushkill, PA 18324. Motion was seconded by Michael Meachem and carried unanimously, 7-0.

XVII. PROGRAM OF STUDIES

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Robert Cooke to approve the Program of Studies for use in the East Stroudsburg Area School District for the 2013-2014 school year. Motion was seconded by Roy Horton and carried unanimously, 7-0.

XVIII. INSTRUCTIONAL RESOURCE

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to request that the Superintendent review the instructional resource "Super-Size Me" pursuant to the provisions of Policy 109. Motion was seconded by Robert Cooke and passed 6-1. Robert Gress voted no.

XIX. OLD AND NEW BUSINESS

None

XX. REQUESTS TO ESTABLISH SPECIAL ACTIVITIES

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Robert Cooke to approve the requests to establish special activities funds as listed: Motion was seconded by Eileen Featherman and carried unanimously, 7-0.

1. Lehman 7/8 Black Team
2. Lehman 6 Blue Team
3. Lehman 7 Blue Team
4. Lehman 8 Blue Team
5. Lehman 6 Silver Team
6. Lehman 7 Silver Team
7. Lehman 8 Silver Team
8. Lehman Washington DC Trip Fund

(See pages 79-86)

XXI. BOARD POLICY

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Robert Cooke to adopt Board Policy 118.1, as presented, to expand enrollment eligibility in the East Stroudsburg Area School District Virtual Academy to students in grades 7-12, and to suspend the operation of Policy 003 pertaining to the requirement that any proposed adoption appear on the agenda of the previous Board meeting. Motion was seconded by Roy Horton and carried unanimously, 7-0.

(See pages 87-93)

XXII. TEXTBOOKS

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Michael Meachem to authorize the budgeted purchase of the textbooks listed. Motion was seconded by Eileen Featherman and carried unanimously, 7-0.

Title	Publisher	Copyright	Curriculum
Allons au-delà	Pearson	2012	AP French Grades 11-12
Pearson Longman Keystone Level A	Pearson	2012	ELL Grades 6-8
Pearson Longman Keystone Level B	Pearson	2012	ELL Grades 6-8
Pearson Longman Keystone Level C	Pearson	2012	ELL Grades 6-8
Prentice Hall Literature Common Core Edition – Grade 9	Pearson	2012	English Grade 9
Prentice Hall Literature Common Core Edition – Grade 10	Pearson	2012	English Grade 10
Prentice Hall Literature Common Core Edition – Grade 11	Pearson	2012	English Grade 11
Prentice Hall Literature Common Core Edition – Grade 12	Pearson	2012	English Grade 12

XXIII. COMPREHENSIVE SCHOOL IMPROVEMENT PLANS

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Michael Meachem to approve the Comprehensive School Improvement Plans for East Stroudsburg Elementary School for submission to the Pennsylvania Department of Education in compliance with No Child Left Behind (NCLB) and the Elementary and Secondary Education Act of 2001. Motion was seconded by Eileen Featherman and carried unanimously, 7-0.

XXIV. CONFERENCE ATTENDANCE

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

A. Board Members

ACTION BY THE BOARD:

Motion was made by Michael Meachem to approve the attendance of Ronald Bradley and Michael Meachem at the NSBA Conference in San Diego, California from April 12-16, 2013, in the approximate amount of \$3,200 each. Motion was seconded by Ronald Bradley. A roll call vote was taken and failed 3-4. Ronald Bradley, Eileen Featherman and Michael Meachem voted yes. Robert Cooke, Robert Gress, Roy Horton and William Searfoss voted no.

B. Superintendent

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the attendance of Sharon Laverdure at the PASA Board of Governor's Meeting in Harrisburg, PA from January 24 - January 25, 2013 in the approximate amount of \$70 (mileage and half of the hotel expense will be paid by PASA). Motion was seconded by Roy Horton and carried unanimously, 7-0.

XXV. FISCAL ITEMS

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

A. Bus Buy-Back Program

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to request Board authorization for the Business Manager to solicit bids under the bus buy-back program for no more than 36 72-passenger buses, 12 30-passenger mini buses, and 4 special needs vans to replace those scheduled to be returned on June 30, 2013. Motion was seconded by Michael Meachem and carried unanimously, 7-0.

B. GASB Fund Balance Procedures

ACTION BY THE BOARD:

Motion was made by Michael Meachem to adopt the formal resolution implementing GASB 54 – Fund Balance Reporting and Government Fund Type definitions as presented at this meeting. Motion was seconded by Robert Gress and carried unanimously, 7-0.

(See pages 94-95)

C. GASB Fund Balance Allocations – 2011-2012 Audit

ACTION BY THE BOARD:

Motion was made by Michael Meachem to approve the following fund balance allocations based upon the audit for 2011-2012: \$5,281,958 to the Committed Fund Balance for PSERS rate increases and \$2,126,099 to the Unassigned Fund Balance. Motion was seconded by Robert Gress and carried unanimously, 7-0.

D. Senior Citizen Tax Rebate

ACTION BY THE BOARD:

Motion was made by Michael Meachem to approve the 2012 Senior Citizen School Tax Rebate Application in the form as submitted to the Board at this meeting. Motion was seconded by Roy Horton and carried unanimously, 7-0.

(See pages 96-97)

E. Business Office Contract

ACTION BY THE BOARD:

Motion was made by Michael Meachem to approve a contract with Kathy Ciaciulli in substantially the form as submitted to the Board at this meeting for the providing of training to the new Confidential Secretary and providing assistance in addressing accumulated workload in the Business Office at an hourly rate of \$22.60 per hour for not more than 4 days. Motion was seconded by Eileen Featherman and carried unanimously, 7-0.

(See pages 98-101)

F. JM Hill Roof Change Orders

ACTION BY THE BOARD:

Motion was made by Michael Meachem to approve Change Order # 01 in the amount of \$2,960.00 and Change Order # 02 in the amount of \$6,377.45 as submitted at this meeting by Weatherproofing Technologies, Inc. regarding the JM Hill Roof Restoration. These change orders were necessary to address unanticipated conditions which were discovered during the restoration project. Motion was seconded by Robert Gress and carried unanimously, 7-0.

(See pages 102-103)

G. NCLB Services Providers Contracts

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the supplemental educational services contracts, in the form presented, with providers of services to eligible students in order to comply with certain provisions of the No Child Left Behind Act. All providers have been approved by the Pennsylvania Department of Education. Motion was seconded by Robert Cooke and carried unanimously, 7-0.

- Bright Light Education
- College Nannies and Tutors

(See pages 104-117)

H. Use of Facilities

1.

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the requests for use of facilities as listed for Class 1 mid-week school-related activities (no facility fees will be incurred as per Policy #707). Motion was seconded by Roy Horton and carried unanimously, 7-0.

CLASS 1 – SCHOOL-RELATED USE OF FACILITIES – (Sports Feeder Programs/Student Educational Enrichment Programs)

Board Agenda	BUILDING	DATE from	DATE to	ORGANIZATION	EVENT	Facility Fee Waived
12/17/12	Bushkill	TBD	TBD	Bright Light Education LLC	SES Tutoring	Yes
12/17/12	Bushkill	TBD	TBD	College Tutors	SES Tutoring	Yes
12/17/12	J.M. Hill	5/6/13	8/1/13	ESYA	Tee-Ball Practices & Games	Yes
12/17/12	HS South	12/26/12	12/28/12	Pocono Family YMCA	Swim Team Practice	Yes
12/17/12	Resica	1/7/13	4/29/13	FC Pocono	Girls Soccer Practice & Conditioning	Yes
12/17/12	Smithfield	1/2/13	4/1/13	FC Pocono	Soccer Practice	Yes
12/17/12	Smithfield	1/3/13	5/30/13	Girl Scouts	Daisy Troop meetings	Yes

(See pages 118-124)

2.

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the request for use of facilities as listed for Class 3 Non-School Related Use of Facilities. Camp Invention is requesting a waiver of facility fees as well as personnel fees. Last year, Camp Invention donated a stipend in the amount of \$1,000 to the district based on their student enrollment in the program. The hosting school also received \$200. Motion was seconded by Michael Meachem and passed 6-1. Robert Gress voted no.

CLASS 3 – NON-SCHOOL RELATED USE OF FACILITIES

Board Agenda	BUILDING	DATE from	DATE to	ORGANIZATION	EVENT	Facility Fees Waived
12/17/12	Resica	6/24/13	6/28/13	Camp Invention	Summer Science Camp	Yes

(See pages 125-126)

I. Budget Transfers, Payment of Bills and Treasurer’s Report

ACTION BY THE BOARD:

Motion was made by Robert Cooke to approve the Budget Transfers, Payment of Bills and Treasurer’s Report listed in this agenda for the 2012-2013 fiscal year, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the Auditor General. Motion was seconded by Eileen Featherman and carried unanimously, 7-0.

1. Budget Transfers - (See pages 127-131)
2. Payment of Bills - (See pages 132-156)
3. Treasurer’s Report - (See pages 157-163)

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – December 17, 2012**

Carl T. Secor Administration Center – Board Room

Simultaneous Broadcast – Middle Smithfield Elementary School - Cafeteria

7:00 P.M.

ADDENDUM A

XXV. FISCAL ITEMS

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

J. University Properties, Inc. Tax Appeal

ACTION BY THE BOARD:

Motion was made by Michael Meachem to authorize and direct the Solicitor to file an appeal with the Monroe County Court of Common Pleas from the December 5, 2012 decision of the Monroe County Board of Assessment Appeals granting University Properties, Inc. Tax-exempt status with regard to Tax Code Parcel #5-2/1/6/8-1-1C. Motion was seconded by Eileen Featherman and carried unanimously, 7-0.

(See page 2)

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – December 17, 2012**

Carl T. Secor Administration Center – Board Room

Simultaneous Broadcast – Middle Smithfield Elementary School - Cafeteria

7:00 P.M.

ADDENDUM B

XXV. FISCAL ITEMS

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

K. J.M. Hill Renovations

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to re-advertise for bids for HVAC and Electric System upgrades at the J. M. Hill Elementary School. All bids previously received for this project were rejected by the Board on April 30, 2012, due to the uncertainty of the continuing status of J. M. Hill Elementary School. Motion was seconded by Robert Gress and carried unanimously, 7-0.

XXVI. ANNOUNCEMENTS/INFORMATION

- A. Mrs. Laverdure asked the Board members if they wish to view the Healthcare Reform Update Webinar on Tuesday, December 18, 2012 at 1:30 p.m. Since the Board members were not available to view this webinar, it would be canceled.

XXVII. ADJOURNMENT 9:55 P.M.

Respectfully Submitted,

Patricia L. Rosado
Board Secretary