

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING – October 17, 2016  
Carl T. Secor Administration Center – Board Room  
7:00 p.m.**

**Minutes**

- I. **President**, Gary Summers called the meeting to order at 7:01 p.m. and led those present in the Pledge of Allegiance. **Board Secretary**, Patricia Rosado called the roll.
- II. **Board Members present:** Ronald Bradley, Robert Cooke, Robert Gress, Debbie Kulick, Wayne Rohner, Gary Summers, Judy Summers and Lisa VanWhy. Robert Huffman was absent.

**School personnel present:** Michelle Arnold, Marialena Casciotta, Carol Deane-Gardner, Robert Dilliplane, Larry Dymond, Eric Forsyth, Donald Halker, Lynda Hopkins, Scott Ihle, AnnMarie Kizer, Gail Kulick, Phil Lazowski, Kristin Lord, Tom McIntyre, Frederick P. Mill, Debra Padavano, William Riker, Richard Rodriguez, Patricia Rosado, Michael Slesinski, Bob Sutjak, Bill Vitulli and Steve Zall. Thomas Dirvonas, Solicitor.

- III. **Community members present:** Alan Frevele, Avery Gardner, Christy Kirkwood, Joan Klillienny, Rich Laverdure and Clavertis Miller.

**Other:** Jamie Doyle, Public Financial Management

IV. **APPROVAL OF MINUTES**

**ACTION BY THE BOARD:**

Motion was made by Robert Cooke to approve the minutes for the meeting of September 19, 2016, (pages 1-34). Motion was seconded by Debbie Kulick and passed 7-0. (Ronald Bradley was absent from the meeting room).

V. **APPROVAL OF AGENDA**

**ACTION BY THE BOARD:**

Motion was made by Judy Summers to approve this agenda for October 17, 2016, (pages 1-22), as submitted, with the Board of Education reserving the right to add to the agenda, and take further action on any items raised in executive session where immediate action on such items is considered to be in the best interest of the District. Motion was seconded by Debbie Kulick and passed 7-0. (Ronald Bradley was absent from the meeting room).

- VI. **ANNOUNCEMENT OF EXECUTIVE SESSION** -- An executive session was held this evening at 6:00 p.m. before this meeting for the purpose of discussing personnel, litigation and negotiations.

VII. **ANNOUNCEMENTS BY THE BOARD**

- A. Mr. Gary Summers said last week there were a couple of PSBA Bulletins. One in particular dated October 13<sup>th</sup> had an article about how our district faired with the new funding formula. They spoke about how great the breakdown of the numbers that were allocated are but we are not getting enough money. About five million dollars is being allocated the old way. We got an extra one million dollar but as he mentioned to Mr. Callahan from PSBA, it would take the district another 14 years to catch up. This is not early enough for the district and Mr. Summers said he does not plan to be here that long.

VIII. **SUPERINTENDENT'S REPORT**

- A. Mrs. Lisa VanWhy said that at the Monroe Career & Technical Institute JOC meeting they discussed the heating system. They just need a few more parts to have it up and running. They are glad that there will be good weather this week since the heating system will most like be ready next week.

- B. There was no report for the Colonial IU 20 meeting since Mr. Robert Huffman was absent.
- C. Mr. Wayne Rohner said that the Property/Facilities Committee met on October 6<sup>th</sup>. The following items were recommended for Board action:
1. The H.S. North paving project – They received copies of an inspection report from D’Huy Engineering along with the stamp as-built service plan. A recommendation was made to make the payment of \$126,547.91 and \$14,060.89.
  2. The Committee made a recommendation that the H.S. South library roof repair’s final payment of \$13,026 be held until they receive the result of the water test scheduled on October 10<sup>th</sup>. They were informed of a leak in a classroom. They have a performance bond in place regarding this repair project.
  3. An RFP for snow plowing was made and the Committee made the recommendation to accept the lowest bids as follows: ER Linde, which was the only company that bid for North, will service the North Campus, Precision Excavating will service H.S. South, J. T. Lambert Intermediate School, J. M. Hill Elementary School, East Stroudsburg Elementary School & Smithfield Elementary School and Jeremy Smith will service Resica Elementary School and Middle Smithfield Elementary School.
  4. The Committee made a recommendation that the JM Hill Elementary School bridge replacement proposal from Recreation Resource USA to temporarily fix the playground set be approved. They will remove the damaged bridge and purchase a stairway to allow children to continue using the sliding board.

Updates:

1. The Committee decided to postpone action on the repairs at the H.S. South stadium until the November Committee meeting. A spreadsheet was received showing estimates of the cost of about 3.4 million dollars.
  2. The Old H.S. South gym has been completed.
  3. The Committee is waiting for the indoor air quality test results from Quad 3 for the Middle Smithfield Elementary School mold remediation project.
  4. The Resica Elementary School atrium roof repairs showed some sign of moisture so it is being looked into.
  5. A discussion was held regarding the purchase of a new GMC Savanna Van. The Committee was informed that the district budgeted \$49,000 for the replacement of equipment.
- D. Mr. Gary Summers said that the Finance Committee met on October 10<sup>th</sup>. All items that were discussed are on the agenda tonight. The next Finance Committee meeting is on November 14<sup>th</sup>. At that next meeting the Committee will begin discussing, from top to bottom, the district’s bidding and purchasing process. They will also take a look at what the healthcare trust is all about.
- E. Mrs. Judy Summers said that the Policy Review Committee met earlier this evening and have recommended that administration post the following policies for public review during the month of October and subsequent Board action in November:

Repost – Policy #216 – Student Records  
Repost – Policy #707 – Use of Facilities  
Policy #826 – Video/Audio Recording

Also, on the agenda for final Board approve this evening is Policy #115 – Career & Technical Education.

The Policy Review Committee meets at 5 p.m. on the same night of the Board meetings. Please join us if you would like to sit in and hear about the district’s policies.

- F. Miss Nadia Hussein, H.S. South Student Board Representative, reported the following activities/events that occurred at H.S. South:
1. The French and Biology classes took a trip to the historical Grey Towers where they learned about its history.
  2. The members of the National Honor Society joined the Pink Light Walk to show support for breast cancer awareness. Sports teams wore pink shirts in support of this event.

3. Many sports have hit their stride as fall sports are finishing up soon. The Tennis, Volleyball, Field Hockey and Soccer teams had their senior nights. The Field Hockey and Tennis teams advanced to compete in the District 11 Tournament.
  4. Homecoming week was celebrated and ended with a dance followed by a full week of school-spirited activities which ended with a football game on Friday. South won against Allentown's William Allen High School.
  5. Tomorrow night there will be the H.S. South Band/Choir Fall concert.
- G. Miss Alexa Williams, H.S. North Student Board Representative, reported the following event/activities which occurred at the North Campus:
1. On October 1<sup>st</sup>, the Competitive Marching Band won highest in music score, highest visual score and best overall affect in a Competition at Pottsville.
  2. On October 7<sup>th</sup>, they raised over \$1,300 to help support nephews of a staff member who suffer with a Pre-joint Syndrome. They are the 6<sup>th</sup> & 7<sup>th</sup> individuals diagnosed with this condition. North was happy to help out.
  3. On October 8<sup>th</sup> the Chorale performed at the East Stroudsburg Community Alliance Fall Fest at Dansbury Depot.
  4. On October 24<sup>th</sup> the Anatomy & Physiology students will participate an in-depth autopsy experience. Two weeks ago they got to watch a live knee replacement to help supplement what they are learning in class.
  5. Today the North and South E-teams met at Bushkill Elementary School for team-building activities.
- H. Mrs. Debra Padavano said she would like to thank the School Board for allowing them to put a team together for the Susan G Komen Race for the Cure, which included employees from the East Stroudsburg Area School District. They are happy to report that they had 49 participants, walkers and runners, and they raised over \$4,000. They also won two awards. The first award was a t-shirt contest as a result of Casual for a Cause days. Mrs. Michelle Arnold said they also won the Trailblazer Award. This award was taken out of retirement specifically for the East Stroudsburg Area School District. The award is for enthusiasm, competitiveness, fundraising efforts and passion for the cure. Everyone had a great time. Dr. Riker thanked them for doing a great job, for their enthusiasm and excitement behind this cause.

**IX. PUBLIC PARTICIPATION** -- Federal Programs  
 Title I  
 Title VI  
 Other Concerns

- A. Mr. Clavertis Miller said the district has lowered the millage several times and understands that there is a substantial amount in the fund balance but the taxpayers have only received about a 1 to 2 % reduction. He asked if there can be at least a double digit reduction. His other question relates to State Senate Bill 909. How does the Board feel about the public having the ability to vote on any increases in taxes? Mr. Summers said that the Board individually and collectively are familiar with Bill 909 but have not taken a position on it. Regarding Mr. Miller's other question, yes, the district has some reserves set aside but is still deficient by at least 15 million dollars a year based on the inadequate State Funding according to the new Fair Funding Formula. If we had that extra 15 million dollars, we might be able to do what Mr. Miller is requesting. The district has money set aside for specific purposes. They have a five-year Capital Reserve Fund for projects that will cost about 15 to 20 million dollars in order to maintain our buildings and the district has enough money to cover some of the projects but not all. The district also has money set aside for pension costs. There is money set aside for specific items. The Board and Administrators review the budget each year not to have structural deficit and take the concerns and the needs of the students and taxpayers into consideration.
- B. Mr. Richard Laverdure said he would like to discuss two words tonight, waiver and free. He represents Perryman/Keglovits Foundation and has asked for the use of the H.S. South gym on November 19<sup>th</sup> from 1:00 p.m. to 5:00 p.m. to kick off the winter sports. He would like to conduct a free Get Up & Go event. He has asked Leyon Azubuike, a 2016 inductee in the Hall of Fame, to come conduct this free event along with Mr. Laverdure's son, Bryan. Leyon is nationally renowned in physical training. He was on the TV show, "Strong", produced by Sylvester Stallone. The goal is to get 300 to 500 people in the community, to motivate them to get fit and hopefully stay fit and have fun. Any money raised on this night will go to the Perryman/Keglovits Foundation to support a cure for cancer. Mr. Laverdure commended Mrs. Arnold and Mrs. Padavano on raising \$4,000 for a cure for cancer. He is asking that the Board waive the fee for the use of the gym. Mr. Summers said the Board will take action on Mr. Laverdure's request tonight.

- C. Mr. Larry Dymond said he believes there was something on the agenda on the website that was not on the handout tonight. Mr. Summers said these items are still on the agenda and will be discussed tonight under old and new business.
- D. Mrs. Jamie Doyle distributed the East Stroudsburg Area School District Refunding Analysis. She said that she made this same presentation to the Finance Committee on Monday, October 10<sup>th</sup>. On page 5, Column 1 – Step 1 indicates the last steps of the 2016 plan. Step 2 is the current refunding of 2012 & 2012A bonds. The estimated savings is about \$100,000 spread out over the remaining life of the issue. They are not expanding the life of the bond but replacing the amount. Step 3 includes the current refunding of 2007A & 2007 Notes. The estimated savings is about 11.6 million dollars, if the district chooses to proceed. Step 4 is for the current refund for the remaining 2008 bonds, which will save the district just over 3 million dollars. The total between all steps includes a savings of over 16 million dollars to the school district, which would be spread out over the remaining life of the issues. Ms. Doyle is proposing that the Board address the 2017 calendar of events on page 2, which is the estimated timeline for the plan of finance. If tonight the Board authorizes Ms. Doyle, ESASD Independent Financial Advisor, Bond Counsel and the Solicitor, to proceed, Ms. Doyle will be back at the November Board meeting for Steps 2, 3, & 4. No further action is needed on Step 1. In January, Step 1 will complete the settlement. Step 2 includes the competitive sale to lock in the interest rates. In May 2017, Step 3 includes the competitive sale to lock-in interest rates with the settlement in June 2017. In November 2017, Step 4 includes the competitive sale to lock-in interest rates with a settlement in December 2017, which is the final Step 4 sale. These are the highlights. Ms. Doyle asked if anyone had any questions. Mr. Gress thanked her for continuing to provide savings for the school district to help them reduce taxes and not raise them. He questioned if the fund balance plays an important role for refinancing. Ms. Doyle said it definitely does and is the reason the district has a AAA Credit rating, which is good for refinancing. The better the credit rating the lower interest rate the district would pay when refinancing. Mr. Summers said he is looking forward to June 30, 2031, where our local effort is reduced by \$357,000. Mr. Bradley said Ms. Doyle had mentioned previously that the district is ahead of the game in terms of profitability and ahead in our returns. He thanked Ms. Doyle for all her efforts.

**X. PERSONNEL ITEMS**

**A. Support Staff - Uncompensated Leave - In Accordance with School Board Policy #539**

**ACTION BY THE BOARD:**

Motion was made by Robert Cooke to approve the date change for an uncompensated leave of absence in accordance with the approved applicable policies, procedures and contractual agreement. Motion was seconded by Ronald Bradley and carried unanimously, 8-0.

**Name**

**Position Held**

a. Quiles, Lorry

Cafeteria Aide - High School North  
 Effective Date: August 30, 2016  
 Length of Leave now through: September 30, 2016

(Request received)

**B. Support Staff**

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to approve the resignation, retirement, reassignments, leaves of absence, workday hour changes, non-district funding distribution and appointments for the support staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Judy Summers and carried unanimously, 8-0.

**1. Resignation**

**Name**

**Position Held**

a. Bianco, Ellen

Student Aide - Middle Smithfield Elementary  
 Effective Date: at the end of the workday on September 26, 2016.

(See page 23)

**2. Retirement**

<b>Name</b>	<b>Position Held</b>
a. Hayes, Denise (See page 24)	Bus Driver – Transportation Effective Date: at the end of the workday on October 3, 2016.

**3. Reassignments - Voluntary**

<b>Name</b>	<b>Appointment</b>
a. Cali, Charlotte	From: Student Aide (6.75 hour) – Resica Elementary To: Student Aide (6.75 hour) – Resica Elementary Effective Date: September 26, 2016 This position was moved due to District needs.
b. Jesus, Carmen	From: Cafeteria Worker (4 hour) – High School North To: Cafeteria Worker (4 hour) – J. T. Lambert Intermediate Effective Date: October 11, 2016 Carmen replaces Karen Hirsch who resigned.
c. Perlaza, Teresita	From: Student Aide (6.5 hour) – Middle Smithfield Elementary To: Student Aide (6.5 hour) – Middle Smithfield Elementary Effective Date: September 27, 2016 Teresita replaces Ellen Bianco who accepted a paraprofessional position.
d. Pollack, Tamara	From: Cafeteria Worker (4 hour) – High School North To: Cafeteria Worker (7 hour) – High School North Effective Date: October 11, 2016 Tamara replaces Sharon Fields who was reassigned.

**4. Leave of Absence (Extension) - In Accordance with School Board Policy #534**

<b>Name</b>	<b>Position Held</b>
a. Hedgelon, William  (Request received)	Mechanic - Transportation Effective Date: August 29, 2016 Length of Leave now through: December 12, 2016

**5. Leave of Absence (Extension) - In Accordance with School Board Policy #535**

<b>Name</b>	<b>Position Held</b>
a. Gomez, Charles  (Request received)	Custodian – High School South Effective Date: August 15, 2016 Length of Leave now through: November 8, 2016

**6. Leaves of Absence - In Accordance with School Board Policy #535**

- | <b>Name</b>            | <b>Position Held</b>  |
|------------------------|---|
| a. Flaherty, Stephanie | Reading Paraprofessional – Resica Elementary<br>Effective Date: September 19, 2016<br>Length of Leave through: December 19, 2016                                |
| b. Pappas, Elizabeth   | Front Desk Receptionist - High School South<br>Effective Date: October 19, 2016<br>Length of Leave through: December 31, 2016<br>This is an intermittent leave. |

(Requests received)

**7. Appointments – Regular**

- | <b>Name</b>       | <b>Appointment</b>  |
|-------------------|---|
| a. Bianco, Ellen  | Paraprofessional (Special Education) - J. M. Hill Elementary<br>Hourly Rate: \$16.22<br>Hourly Rate: \$16.72 after satisfactory completion of the probationary period.<br>Effective Date: September 27, 2016<br>Ellen replaces Autumn Fazekas who accepted a teaching position. |
| b. Brown, Velma   | Cafeteria Worker (4 hour) - High School North<br>Hourly Rate: \$12.92<br>Hourly Rate: \$13.42 after satisfactory completion of the probationary period.<br>Effective Date: September 27, 2016<br>Velma replaces Lyudmila Liao who was reassigned.                               |
| c. Drakos, Nuriya | Cafeteria Worker (3 hour) - Smithfield Elementary<br>Hourly Rate: \$12.92<br>Hourly Rate: \$13.42 after satisfactory completion of the probationary period.<br>Effective Date: October 11, 2016<br>Nuriya replaces Diane Schmidt who was reassigned.                            |

**8. Appointment – Long Term Substitute**

- | <b>Name</b>   | <b>Appointment</b>  |
|---------------|---|
| a. Horn, Mary | Cafeteria Aide (3.25 hour) - Resica Elementary (LTS)<br>Hourly Rate: \$12.78<br>Effective Date: September 26, 2016 through January 31, 2017 only.<br>Mary replaces Donna Hudon who is on a leave. |

**9. Revision of Bus Driver Hours (2016-2017 School Year)**

	<b>Last Name</b>	<b>First Name</b>	<b>2016-17 Workday Hours</b>
1.	Almodovar	Matilde	8
2.	Bader	Vicky	8
3.	Bailey	Donnell	6
4.	Belcastro	Robert	6
5.	Bertola II	Francis	6

6.	Bisbing	Charlene	8
7.	Blaha	Timothy	6
8.	Boyle	Cecilia	8
9.	Brantley	Emmanuel	6
10.	Brenner	Vivianna	6
11.	Bussiere	Joseph	6
12.	Camara	Trindade	8
13.	Carter	Bernadette	6
14.	Cavanaugh	Lorraine	8
15.	Cestone	Victor	8
16.	Cole	Marie	6
17.	Conklin	Cheryl	8
18.	Counterman	Boyd	8
19.	Curras	Odette	8
20.	Dalfol	Nilo	6
21.	Daly-Rispin	Mary	8
22.	Donovan	Sharon	6
23.	Draksin	Peter	6
24.	Durco	Jay	6
25.	Dymond	Larry	8
26.	Dymond	Patricia	8
27.	Fahl	Sharon	6
28.	Fennell-Raby	Beverly	6
29.	Ferdinand	Marc	8
30.	Fisher	James	6
31.	Fylstra	Stephen	8
32.	Gaggero	Janet	6
33.	Gallo	Vincent	6
34.	Galunic	Victor	8
35.	Garcia	Rachel	6
36.	Gargan	Michael	8
37.	Gawlik	Irena	6
38.	Giannolla	Janice	8
39.	Gonzales	Jesse	8
40.	Gramberg	Karen	7
41.	Graver	Clifford	8
42.	Greenway	Teresa	6
43.	Hamilton	Crystal	8
44.	Harris	Jimmie	8
45.	Hayes	Denise	8
46.	Hendel	Marianne	8
47.	Honicker	Nona	8
48.	Horne	Phillip	7
49.	Johnson	Annie	8

50.	Kishbaugh	Constance	8
51.	Kishbaugh	Maureen	6
52.	Knitter	Jefferey	8
53.	Kresge	Judith	8
54.	Kurtz	Ninette	8
55.	Lebar	Edward	8
56.	Lewis	Baron	6
57.	Ludwig	Christopher	6
58.	Lynch	Linda	8
59.	Lyons	Scott	6
60.	Mack	Victoria	6
61.	Madera	Wanda	8
62.	Madera DeJesus	Angel	6
63.	Madison	Dale	7
64.	Marx	Claudia	6
65.	McFarlane	Holly	6
66.	Medina	Edwin	8
67.	Miller	Linda	6
68.	Miller	Steven	6
69.	Mitchell	Tammy	6
70.	Molloy	Nanette	8
71.	O'Grady	Joseph	8
72.	Ortiz	Michelle	6
73.	Parke	Tina	8
74.	Pomara	Denise	8
75.	Presco	Debra	8
76.	Prunkel	Jennifer	8
77.	Ramirez	Marlene	8
78.	Rivas-Deans	Maridela	6
79.	Roberts	Elaine	8
80.	Rocheny	Patricia	6
81.	Rodriguez	Bernadette	8
82.	Rogers	Charlene	8
83.	Scarnecchia	Nancy	6
84.	Schroeder	Tammy	8
85.	Scott	Malika	6
86.	Snow	Kathleen	6
87.	Soto	Lourdes	6
88.	Spiotta	Anthony	6
89.	Stang	Jennene	8
90.	Steimer	Cheryl	6
91.	Stofik	Jennifer	6
92.	Strunk	Geraldine	8
93.	Thomas	Glenn	8



94.	Torres	Lourdes	6
95.	Trabucco	Richard	6
96.	Tullo	Richard	6
97.	Turner	Cory	8
98.	Turner	Sandra	8
99.	Valderrama	Peysen	6
100.	Vieira	Ricardo	6
101.	Walsh	Robert	6
102.	Warlix-Williams	Kathy	8
103.	Wells	Barbara	8
104.	Wilczewski	Bogdan	6
105.	Wolfe	Ellen	8

**10. Support Funding Distribution (Non-District Funds) for the 2016-2017 School Year**

	Last Name	First Name	Position	Building	Grant
a.	De Jesus	Jonathan	Secretary	Access	Access
b.	DiSanto	Patricia	Student Aide	Bushkill Elementary	Access
c.	Fish	Joy	Student Aide	J. T. Lambert Intermediate	Access
d.	Jackson	Jacquelyn	Student Aide	Middle Smithfield Elementary	Access
e.	Justiniano	Edward	Student Aide	High School South	Access
f.	Perry	Raymond	Student Aide	High School North	Access
g.	Weiss	Donna	Student Aide	Middle Smithfield Elementary	Access
h.	Bioh	Magdalene	Paraprofessional	Middle Smithfield Elementary	IDEA
i.	Careri	Karen	Paraprofessional	Lehman Intermediate	IDEA
j.	Cavanaugh	Theresa	Paraprofessional	High School North	IDEA
k.	Connors	Patricia	Paraprofessional	High School South	IDEA
l.	Cramer	Anne	Paraprofessional	Middle Smithfield Elementary	IDEA
m.	Hall	Rebecca	Paraprofessional	Lehman Intermediate	IDEA
n.	Keller	Mary	Paraprofessional	Lehman Intermediate	IDEA
o.	Kuse	Rebecca	Paraprofessional	Middle Smithfield Elementary	IDEA
p.	Malvagno	Catherine	Paraprofessional	Lehman Intermediate	IDEA
q.	Melvin	Carmen	Paraprofessional	Lehman Intermediate	IDEA
r.	Pacheco	Amy	Paraprofessional	Bushkill Elementary	IDEA
s.	Peters	Nancy	Paraprofessional	High School South	IDEA
t.	Snapp	Donna	Paraprofessional	High School South	IDEA
u.	Conti	Ronda	Paraprofessional	Bushkill Elementary	Ready to Learn Grant
v.	Flaherty	Stephanie	Paraprofessional	Resica Elementary	Ready to Learn Grant
w.	Banks	Anne	Paraprofessional	Smithfield Elementary	Ready to Learn Grant (50%)
x.	Capizzi	Deborah	Paraprofessional	Smithfield Elementary	Ready to Learn Grant (50%)
y.	Clarke	Lisa	Paraprofessional	Middle Smithfield Elementary	Ready to Learn Grant (50%)
z.	Fonash	Charlene	Paraprofessional	East Stroudsburg Elementary	Ready to Learn Grant (50%)
aa.	Hayes	Kristyn	Paraprofessional	J. M. Hill Elementary	Ready to Learn Grant (50%)
bb.	Jablonski	Alison	Paraprofessional	Bushkill Elementary	Ready to Learn Grant (50%)
cc.	Johnson	Joann	Paraprofessional	Middle Smithfield Elementary	Ready to Learn Grant (50%)

dd.	LaBar	Jacqueline	Paraprofessional	Middle Smithfield Elementary	Ready to Learn Grant (50%)
ee.	Martone-Bunn	Larysa	Paraprofessional	Resica Elementary	Ready to Learn Grant (50%)
ff.	Mauro	Samantha	Paraprofessional	East Stroudsburg Elementary	Ready to Learn Grant (50%)
gg.	Reveron	Evelyn	Paraprofessional	J. M. Hill Elementary	Ready to Learn Grant (50%)
hh.	Rourke	Jennifer	Paraprofessional	Resica Elementary	Ready to Learn Grant (50%)
ii.	Weber	Sarah	Paraprofessional	East Stroudsburg Elementary	Ready to Learn Grant (50%)
jj.	Winkler	Mary	Paraprofessional	East Stroudsburg Elementary	Ready to Learn Grant (50%)
kk.	Banks	Anne	Paraprofessional	Smithfield Elementary	Title 1 (50%)
ll.	Capizzi	Deborah	Paraprofessional	Smithfield Elementary	Title 1 (50%)
mm.	Clarke	Lisa	Paraprofessional	Middle Smithfield Elementary	Title 1 (50%)
nn.	Fonash	Charlene	Paraprofessional	East Stroudsburg Elementary	Title 1 (50%)
oo.	Hayes	Kristyn	Paraprofessional	J. M. Hill Elementary	Title 1 (50%)
pp.	Jablonski	Alison	Paraprofessional	Bushkill Elementary	Title 1 (50%)
qq.	Johnson	Joann	Paraprofessional	Middle Smithfield Elementary	Title 1 (50%)
rr.	LaBar	Jacqueline	Paraprofessional	Middle Smithfield Elementary	Title 1 (50%)
ss.	Martone-Bunn	Larysa	Paraprofessional	Resica Elementary	Title 1 (50%)
tt.	Mauro	Samantha	Paraprofessional	East Stroudsburg Elementary	Title 1 (50%)
uu.	Reveron	Evelyn	Paraprofessional	J. M. Hill Elementary	Title 1 (50%)
vv.	Rourke	Jennifer	Paraprofessional	Resica Elementary	Title 1 (50%)
ww.	Weber	Sarah	Paraprofessional	East Stroudsburg Elementary	Title 1 (50%)
xx.	Winkler	Mary	Paraprofessional	East Stroudsburg Elementary	Title 1 (50%)

#### 11. Substitute Appointments

Name	Certification
a. Bochniowich, Julia	Cafeteria Aide, Front Desk Receptionist, Secretary
b. Furst, Pamela	Security Officer
c. Greaves, Micanel	Paraprofessional
d. Kopec, Kimberly	Paraprofessional
e. Krumanocker, Catherine	Cafeteria Aide, Front Desk Receptionist, Paraprofessional, Secretary, Student Aide
f. Metaxas, Carolyn	Paraprofessional
g. Murphy, Linda	Cafeteria Worker
h. Newberry, Jeremy	Custodian
i. Rendon, Isaul	Bus Driver
j. Rodriguez, Carmen	Front Desk Receptionist
k. Rogalinski, Brandi	Cafeteria Aide, Front Desk Receptionist, Paraprofessional, Secretary, Student Aide
l. Santos, Raquel	Security Officer
m. Scro, Michielle	Cafeteria Aide, Cafeteria Worker, Paraprofessional, Secretary, Student Aide

#### C. Security Officers

##### **ACTION BY THE BOARD:**

Motion was made by Robert Cooke to approve the resignation and reassignments for the Security Officer staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and Security Officer Compensation Plan. Motion was seconded by Wayne Rohner and carried unanimously, 8-0.

**1. Resignation**

<b>Name</b>	<b>Position Held</b>
a. Munch, Gregory  (See page 25)	Security Officer - High School South Effective Date: at the end of the workday on September 26, 2016.

**2. Reassignments**

<b>Name</b>	<b>Appointment</b>
a. Altreche, Ricardo	From: Security Officer (1 <sup>st</sup> shift) – High School South To: Security Officer (1 <sup>st</sup> shift) – High School North Effective Date: August 29, 2016 Ricardo replaces Gregory Munch who was reassigned.
b. Munch, Gregory	From: Security Officer (1 <sup>st</sup> shift) – High School North To: Security Officer (1 <sup>st</sup> shift) – High School South Effective Date: August 29, 2016 Gregory replaces Ricardo Altreche who was reassigned.

**D. Professional Staff**

**ACTION BY THE BOARD:**

Motion was made by Lisa VanWhy to approve the rescission, leaves of absence, reassignments, non-district funding distribution and appointments for the professional staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Debbie Kulick and carried unanimously, 8-0.

**1. Rescission**

<b>Name</b>	<b>Position Held</b>
a. Dunlap, Courtney  (See page 26)	Building Substitute Teacher - J. T. Lambert Intermediate

**2. Leave of Absence - In Accordance with School Board Policy #435**

<b>Name</b>	<b>Position Held</b>
a. Corson, Deborah  (Request received)	School Nurse – J. M. Hill Elementary Effective Date: August 24, 2016 Length of Leave: end of the 2016-2017 school year. This is an intermittent leave.

**3. Sabbatical Leave of Absence - In Accordance with School Board Policy #438**

<b>Name</b>	<b>Position Held</b>
a. Price, Mark  (Request received)	Chemistry teacher - High School North Effective Date: October 14, 2016 Length of Leave through: end of the 2016-2017 school year.

#### 4. Reassignments - Involuntary

<b>Name</b>	<b>Appointment</b>
a. Askins, Kendal	From: Gifted teacher – J. T. Lambert Intermediate To: Gifted teacher – Bushkill Elementary, Lehman Intermediate and High School North Effective Date: August 23, 2016 This position was reassigned due to District needs.
b. Burns, Holly	From: Gifted teacher – Bushkill, East Stroudsburg and Middle Smithfield Elementary To: Gifted teacher – J. T. Lambert Intermediate Effective Date: August 23, 2016 Holly replaces Kendal Askins who was reassigned.
c. Eden, Susan	From: Gifted teacher – J. M. Hill, Resica and Smithfield Elementary To: Gifted teacher – East Stroudsburg, J. M. Hill, Resica, Middle Smithfield and Smithfield Elementary Effective Date: August 23, 2016 This position was reassigned due to District needs.

#### 5. Reassignment - Voluntary

<b>Name</b>	<b>Appointment</b>
a. Andrews, Andronikki	From: Grade 1 teacher – J. M. Hill Elementary To: Kindergarten teacher – East Stroudsburg Elementary Effective Date: August 23, 2016 Andronikki replaces Michele Reese who retired.

#### 6. Appointments - Regular

<b>Name</b>	<b>Appointment</b>
a. Fazekas, Autumn	Grade 1 teacher – J. M. Hill Elementary (TPE) Salary: \$42,599.00, prorated (Step 1 Column 1) Effective Date: August 29, 2016 Autumn replaces Andronikki Andrews who was reassigned.
b. Fontanet, Rosa	Spanish teacher – High School South (PE) Salary: \$47,880.00, prorated (Step 3 Column 9) Effective Date: to be determined Rosa replaces Edit Lupu who resigned.

(See pages 27-28)

#### 7. Building Substitute Teacher Appointment

<b>Name</b>	<b>Building</b>
a. Seraut, Lauren	Lehman Intermediate Effective: September 28, 2016 through the last student day of the 2016-2017 school year only.

**8. Professional and Administrative Funding Distribution (Non-District Funds) for the 2016-2017 School Year**

	<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Building</b>	<b>Grant</b>
a.	Krauss	Matthew	Act 93	Central Administration	ACCESS
b.	Angell	Trisha	Teacher	High School South	IDEA
c.	Bealer	Heather	Teacher	Middle Smithfield Elementary	IDEA
d.	Henritzzy	Heather	Teacher	Smithfield Elementary	IDEA
e.	Oiler	Kathy	Teacher	Lehman Intermediate	IDEA
f.	Standiford	Rosemarie	Teacher	High School South	IDEA
g.	Agosto	Caroline	Teacher	District	Ready to Learn Grant
h.	Andrews	Andronikki	Teacher	East Stroudsburg Elementary	Ready to Learn Grant
i.	Byrne	Angela	TOSA	District	Ready to Learn Grant (50%)
j.	Cykosky	Tamara	Teacher	District	Ready to Learn Grant
k.	Agolino	Jennifer	Teacher	Bushkill Elementary	Title 1 (50%)
l.	Burlein-Pitz	Carrie	Teacher	Bushkill Elementary	Title 1 (50%)
m.	Byrne	Angela	TOSA	District	Title 1 (50%)
n.	Doyle	Jacqueline	Teacher	Resica Elementary	Title 1 (50%)
o.	Hazen	Rachel	Teacher	East Stroudsburg Elementary	Title 1 (50%)
p.	Hogan	Karin	Teacher	J. M. Hill Elementary	Title 1 (50%)
q.	McKelvin	Wanda	Teacher	East Stroudsburg Elementary	Title 1 (50%)
r.	Miller	Barbara	Teacher	Middle Smithfield Elementary	Title 1 (50%)
s.	Munch	Laura	Teacher	J. M. Hill Elementary	Title 1 (50%)
t.	Pierce	Mary	Teacher	Bushkill Elementary	Title 1 (50%)
u.	Sandri	Trudi	Teacher	Middle Smithfield Elementary	Title 1 (50%)
v.	Slack	Julie	Teacher	Resica Elementary	Title 1 (50%)
w.	Suprys	Thomas	Teacher	Smithfield Elementary	Title 1 (50%)
x.	Granquist	Mark	Teacher	Bushkill Elementary	Title II Part A
y.	Iannazzo	Julia	Teacher	J. M. Hill Elementary	Title II Part A

**9. Substitute Appointments**

<b>Name</b>	<b>Certification</b>
a. Balser, Elizabeth	Elementary
b. Buccine, Michele	PK-4
c. DeSantis, Emilee	PK-5 (NJ)
d. Gaglione, Janis	Elementary
e. Kopec, Kimberly	PK-4, Music
f. McNamara, Bryan	Health & Physical Education
g. Penna, Samantha	PK-4
h. Seraut, Lauren	Health & Physical Education
i. Weaver, Brianna	Math

**E. Robotics Intramural Advisors**

**ACTION BY THE BOARD:**

Motion was made by Ronald Bradley to approve Robotics Intramural for the purpose of students developing 21<sup>st</sup>-century skills of collaboration, communication, creativity, critical thinking, and problem-solving in accordance with approved applicable policies and procedures. These positions are fully funded through the Ready to Learn Grant. Motion was seconded by Debbie Kulick and carried unanimously, 8-0.

	Last Name	First Name	Position	Building	Rate
a.	Randall	Steven	Intramural Robotics Advisor	Bushkill Elementary	\$23.46 per hour not to exceed 30 hours
b.	Granquist	Mark	Intramural Robotics Advisor	Bushkill Elementary	\$23.46 per hour not to exceed 30 hours
c.	Capulish	Mary	Intramural Robotics Advisor	East Stroudsburg Elementary	\$23.46 per hour not to exceed 30 hours
d.	Zisa	Jessica	Intramural Robotics Advisor	East Stroudsburg Elementary	\$23.46 per hour not to exceed 30 hours
e.	Hogan	Karin	Intramural Robotics Advisor	J. M. Hill Elementary	\$23.46 per hour not to exceed 30 hours
f.	Rogers	Maria	Intramural Robotics Advisor	J. M. Hill Elementary	\$23.46 per hour not to exceed 30 hours
g.	Cruz	Kristin	Intramural Robotics Advisor	Middle Smithfield Elementary	\$23.46 per hour not to exceed 30 hours
h.	Jennings	Jill	Intramural Robotics Advisor	Middle Smithfield Elementary	\$23.46 per hour not to exceed 30 hours
i.	Hnasko	Scott	Intramural Robotics Advisor	Resica Elementary	\$23.46 per hour not to exceed 30 hours
j.	Ludwig	Suzanne	Intramural Robotics Advisor	Resica Elementary	\$23.46 per hour not to exceed 30 hours
k.	Descavish-Bloom	Barbara	Intramural Robotics Advisor	Smithfield Elementary	\$23.46 per hour not to exceed 30 hours
l.	Simonds	Kevin	Intramural Robotics Advisor	Smithfield Elementary	\$23.46 per hour not to exceed 30 hours

**F. Extra Responsibility Positions**

**ACTION BY THE BOARD:**

Motion was made by Robert Cooke to approve the rescission and appointments in accordance with the terms of the District's existing collective bargaining agreements as amended and supplemented. Motion was seconded by Judy Summers and carried unanimously, 8-0.

**1. Rescission**

**Name**

**Position**

a. Piedra, Gisela

S.A.D.D. Co-Advisor - High School South

(See page 29)

**2. Appointments for the 2016-2017 School Year (compensations reflect 2015-2016 Schedule B Pay Rates)**

	Last Name	First Name	Position	Building	Rate
a.	Kerestur	Kelly	Mentor for Tamara Etienne-Daniel Effective 9/1/16	Lehman Intermediate	\$612.06 (prorated)
b.	Tischler	Julia	Mentor for Natalie Seeuwen	High School North	\$612.06

	Last Name	First Name	Position	Building	Rate
c.	Leonard	Jacilyn	Intramural ESU with JMH "E with J Scholars" Advisor	J. M. Hill Elementary	\$23.46/hour (48 hour maximum)
d.	Loughren	Deborah	Cavalier Voices Club Co-Advisor	J. T. Lambert Intermediate	\$1,090.49 (prorated)
e.	Roadhouse	Andrea	Cavalier Voices Club Co-Advisor	J. T. Lambert Intermediate	\$1,090.49 (prorated)
f.	Rhoadhouse	Andrea	Choral Director (Grade 6)	J. T. Lambert Intermediate	\$1,721.93
g.	Loughren	Deborah	Choral Director (Grades 7 & 8)	J. T. Lambert Intermediate	\$2,411.52
h.	Ricciardi	William	Intramural Keystone Algebra Prep Co-Advisor	J. T. Lambert Intermediate	\$23.46/hour (24 hour maximum)
i.	Schembeck	Angela	Intramural Keystone Algebra Prep Co-Advisor	J. T. Lambert Intermediate	\$23.46/hour (24 hour maximum)
j.	Jones	Christopher	Intramural Wrestling Advisor	J. T. Lambert Intermediate	\$23.46/hour (24 hour maximum)
k.	Angelopoulos	Eleni	National Honor Society Co-Advisor	J. T. Lambert Intermediate	\$946.65 (prorated)
l.	Burns	Holly	National Honor Society Co-Advisor	J. T. Lambert Intermediate	\$946.65 (prorated)
m.	Suarez	Emil	Baseball Head Coach	Lehman Intermediate	\$2,117.73
n.	Beckworth	Douglas	Girls' Basketball Head Coach	Lehman Intermediate	\$2,985.83
o.	Suarez	Emil	Intramural Baseball Advisor	Lehman Intermediate	\$23.46/hour (24 hour maximum)
p.	Beckworth	Douglas	Intramural Girls' Basketball Advisor	Lehman Intermediate	\$23.46/hour (24 hour maximum)
q.	Hogan	Mathew	Wrestling Assistant Coach	Lehman Intermediate	\$2,985.83
r.	Best	Marc	Girls' Basketball Varsity Assistant Coach	High School North	\$4,102.84
s.	Gallagher	Cori	Girls' Basketball Varsity Assistant Coach	High School North	\$4,102.84
t.	Ilch	Erin	Intramural Art Advisor	High School North	\$23.46/hour (48 hour maximum)
u.	Lashinski	Jennie	Intramural Keystone Bootcamp Algebra Advisor (shared position)	High School North	\$23.46/hour (16 hour maximum split between all Algebra advisors)
v.	Mochan	Karen	Intramural Keystone Bootcamp Algebra Advisor (shared position)	High School North	\$23.46/hour (16 hour maximum split between all Algebra advisors)
w.	Vagni	Alexis	Intramural Keystone Bootcamp Algebra Advisor (shared position)	High School North	\$23.46/hour (16 hour maximum split between all Algebra advisors)
x.	Warner	Amberly	Intramural Keystone Bootcamp Algebra Advisor (shared position)	High School North	\$23.46/hour (16 hour maximum split between all Algebra advisors)
y.	Zajac	Mary	Intramural Keystone Bootcamp Algebra Advisor (shared position)	High School North	\$23.46/hour (16 hour maximum split between all Algebra advisors)
z.	DeLong	Jennifer	Intramural Keystone Bootcamp Biology Advisor (shared position)	High School North	\$23.46/hour (16 hour maximum split between all Biology advisors)
aa.	McCombs	Tamara	Intramural Keystone Bootcamp Biology Advisor (shared position)	High School North	\$23.46/hour (16 hour maximum split between all Biology advisors)
bb.	Marmo	Jennifer	Intramural Keystone Bootcamp Literature Advisor (shared position)	High School North	\$23.46/hour (16 hour maximum split between all Literature advisors)
cc.	Tirpak	Ronald	Intramural Wrestling Advisor	High School North	\$23.46/hour (24 hour maximum)
dd.	Kerr	Kira	Science Olympiad Club Co-Advisor	High School North	\$1,090.49 (prorated)
ee.	McCombs	Tamara	Science Olympiad Club Co-Advisor	High School North	\$1,090.49 (prorated)

	Last Name	First Name	Position	Building	Rate
ff.	Watts	Carlotta	Volunteer Dance Advisor	High School North	not applicable
gg.	Watts	Carlotta	Volunteer Poetry Advisor	High School North	not applicable
hh.	Tirpak	Ronald	Wrestling Head Coach	High School North	\$5,842.11
ii.	Gamble	Joshua	Baseball Junior Varsity Coach	High School South	\$3,100.08
jj.	Horne	Kevin	Drama Musical Director	High School South	\$1,496.49
kk.	Kessel	Brielle	Girls' Basketball Varsity Assistant Coach	High School South	\$4,102.84
ll.	Litts	Randall	Intramural Wrestling Advisor	High School South	\$23.46/hour (24 hour maximum)
mm.	Piedra	Gisela	S.A.D.D. Club Advisor	High School South	\$1,090.49
nn.	Schembeck	Angela	Softball Varsity Assistant Coach	High School South	\$3,560.15
oo.	Sanders	Charece	Volunteer Dance Team Advisor	High School South	not applicable
pp.	Hollingsworth	Donna	Volunteer Philosophy Group Advisor	High School South	not applicable
qq.	Fetherman	John	Volunteer Wrestling Coach	High School South	not applicable

## XI. CONTRACTS

1.

### **ACTION BY THE BOARD:**

Motion was made by Wayne Rohner to rescind the following contracts that were approved on September 19, 2016 at the request of the affected employees. Motion was seconded by Debbie Kulick and carried unanimously, 8-0.

	NAME	SERVICE	RATE	PAYMENT FROM	EFFECTIVE DATE
1.	Banks, Anne	Parent Workshop Facilitator	\$28.56/per hour (not to exceed \$357.00)	KtO Grant	9/29/16, 10/6/16, 10/13/16, 10/20/16 & 10/27/16
2.	Byrne, Angela	Program Coordinator	\$28.56/per hour (not to exceed \$571.20)	KtO Grant	9/29/16, 10/6/16, 10/13/16, 10/20/16 & 10/27/16
3.	Capizzi, Deborah	Parent Workshop Facilitator	\$28.56/per hour (not to exceed \$357.00)	KtO Grant	9/29/16, 10/6/16, 10/13/16, 10/20/16 & 10/27/16
4.	Flaherty, Stephanie	Parent Workshop Facilitator	\$28.56/per hour (not to exceed \$357.00)	KtO Grant	9/29/16, 10/6/16, 10/13/16, 10/20/16 & 10/27/16
5.	Hayes, Kristyn	Parent Workshop Facilitator	\$28.56/per hour (not to exceed \$357.00)	KtO Grant	9/29/16, 10/6/16, 10/13/16, 10/20/16 & 10/27/16
6.	Heeter, Patricia	Parent Workshop Facilitator	\$28.56/per hour (not to exceed \$357.00)	KtO Grant	9/29/16, 10/6/16, 10/13/16, 10/20/16 & 10/27/16
7.	Johnson, Joann	Parent Workshop Facilitator	\$28.56/per hour (not to exceed \$357.00)	KtO Grant	9/29/16, 10/6/16, 10/13/16, 10/20/16 & 10/27/16
8.	Slack, Julie	Parent Workshop Facilitator	\$28.56/per hour (not to exceed \$357.00)	KtO Grant	9/29/16, 10/6/16, 10/13/16, 10/20/16 & 10/27/16



2.

**ACTION BY THE BOARD:**

Motion was made by Judy Summers to approve the contracts listed for their specific services, rates and effective dates totaling under \$10,000, subject to the review and recommendations of the Solicitor and approval of the Administration regarding the terms and conditions of any final contract, other than price or cost. Motion was seconded by Lisa VanWhy and carried unanimously, 8-0.

	NAME	SERVICE	RATE	PAYMENT FROM	EFFECTIVE DATE
1.	Ellison, Jordan	DJ for South's Homecoming Dance	\$250.00	SGA Student Account	10/8/16
2.	IU 20	One to One Associate teacher for extra-curricular activities.	\$28.94/per hour up to 37 hours (not to exceed \$1,070.78)	Special Ed/District Funds	9/26/16 – 6/30/17
3.	Pages, Mark	Assisting with the low brass (wind) section for H.S. South Marching Band 2016 Summer Season.	\$750.00	Instrumental Music Department	7/21/16-8/15/16
4.	Mad Science of Lehigh Valley (Pettersen, Donna)	Hands-on Presentations as part of Middle Smithfield Title I Parent Involvement meetings.	\$1,000.00 (revised amount)	Title I Parent Involvement	9/20/16, 10/18/16, 2/7/17 & 3/7/17
5.	Pocono Medical Center, Inc.	Mentor families in early literacy awareness, education and language development, provide ESASD with demographics information on clients served, allow new nurses to attend professional development, etc.	\$6,550.00	Keystones to Opportunity Grant	9/19/16-8/31/17
6.	Sayles, Regina (Regina Sayles, LLC)	Program focusing on character education including traits and an anti-bullying message. This program will kick-off our SWPBS program and promote bullying prevention.	\$600.00	Smithfield Elementary Principal Activity Fund	10/6/16
7.	Wilds, Jack	Compose a grade 1.5 commissioned work and rehearse four bands for the North Instrumental Music Department Concert to be held on 2/22/17.	\$3,500.00	Instrumental Music Department	12/31/16, 2/21/17 and 2/22/17

(See pages 30-42)

3.

**ACTION BY THE BOARD:**

Motion was made by Ronald Bradley to approve the contracts listed for their specific services, rates and effective dates totaling over \$10,000, subject to the review and recommendations of the Solicitor and approval of the Administration regarding the terms and conditions of any final contract, other than price or cost. Motion was seconded by Debbie Kulick and carried unanimously, 8-0.

	NAME	SERVICE	RATE	PAYMENT FROM	EFFECTIVE DATE
1.	IU 20	One to One Associate Teacher	Not to Exceed \$38,848.37	Special Ed/District Funds	8/29/16 – 6/30/17
2.	IU 20	One to One Associate Teacher	Not to Exceed \$39,065.40	Special Ed/District Funds	8/29/16-6/30/17

(See pages 43-44)

**XII. STUDENT ITEMS**

**A. Overnight Field Trip**

**ACTION BY THE BOARD:**

Motion was made by Lisa VanWhy to approve the overnight field trip listed. The proposal and itinerary for the field trip meet the required Board Policy #121. Motion was seconded by Wayne Rohner and carried unanimously, 8-0.

	Name	Activity	Location	Dates
1.	Polmounter, Amy (#01367)	FBLA students to a State Leadership Workshop.	Orlando, FL	3/2/17-3/6/17

(See pages 45-46)

**B. Field Trips – 75 Miles or More**

**ACTION BY THE BOARD:**

Motion was made by Judy Summers to approve the 75 miles or more field trips listed. The proposal and itineraries for the field trips meet the required Board Policy #121. Motion was seconded by Ronald Bradley and carried unanimously, 8-0.

	Name	Activity	Location	Dates
1.	Beal, Hillary/LaBar, Keith (#01459) (#01352) Rhoadhouse, Andrea (#01376)	H.S. North, Lehman and J.T. Lambert students attending Men’s Choral Festival at Mansfield University	Mansfield, PA	10/28/16
2.	Beal, Hillary (#01363)	Lehman and J. T. Lambert Intermediate students performing at a festival.	Harrisburg, PA	11/4/16
3.	Gavitt, Kym (#01294)	H.S. South students attending Mutter Museum.	Philadelphia, PA	10/27/16
4.	Rogers, Maria (#01474)	J. M. Hill Elementary students attending Roba Family Farms	Dalton, PA	10/27/16
5.	Strazzeri, Catherine (#01393)	H.S. North students to Kutztown University	Kutztown, PA	10/26/16
6.	Strazzeri, Catherine (#01336)	H.S. North SADD students to a State Conference	Lancaster, PA	11/9/16

(See pages 47-62)

### C. Release and Settlement Agreement

#### **ACTION BY THE BOARD:**

Motion was made by Wayne Rohner to approve the Release and Settlement Agreement between the East Stroudsburg Area School District and the parents of the student with case #2016-0002 in the amount of \$8,000. Motion was seconded by Debbie Kulick and carried unanimously, 8-0.

(See pages 63-71)

### XIII. BUS TRANSPORTATION ROUTES

#### **ACTION BY THE BOARD:**

Motion was made by Robert Cooke that, in accordance with 22 Pa. Code 23.4, the Board approve the establishment of the bus transportation routes, schedules and loading zones as prepared by the Administration, which shall remain in effect until revised or amended by the Board. Motion was seconded by Lisa VanWhy and carried unanimously, 8-0.

(Available for review in the Transportation Office)

### XIV. OLD AND NEW BUSINESS

Mr. Summers said that last month he asked the Board members to indicate items that they would like to discuss during this part of the agenda over the next several months. Several Board members suggested items that are part of tonight's discussion. One item that was not placed on the agenda was about security in the buildings. Mr. Bradley assured the Board that the Property/Facilities Committee will continue to address this item.

The time allotted for these items is 30 minutes, if needed. Topics will be discussed in the order as shown. The purpose of the discussion is to determine if the Board wishes to adopt one or more of the topics for action by the Board or direction to Administration. If time does not allow for a topic to be brought up, it will be moved forward to the next Board meeting. This is an opportunity for Board members to speak up on these items.

A. Mr. Bradley asked what is STEAM. Ms. Kulick said that at the conference she attended last week, there was a lot of attention given to STEM (Science, Technology, English & Math) and STEAM includes Arts. They spoke about the availability to use new tools with new ways of learning. The district needs to develop some line of thinking this way. Ms. VanWhy said this was definitely the emphasis of the conference. Mr. Bradley said this was also covered at his conference including the Arts. Mrs. VanWhy said it's the overall style of teaching and learning. Ms. Kulick said this will include a way to motivate students to learn. Mr. Bradley said he will be giving additional information and reporting what he learned at his conference. Mr. Summers asked if there is something that the Board would like Administration to look into. Mr. Bradley said, based on what Ms. Kulick is saying, the district should get more information on this issue in order to have further discussion. Mr. Gress said that the Strategic Plan (Comprehensive Plan) has all areas covered. We need to see what is already being done since we need to go in the same direction. Conference attendance are great and you come back with good information but we already have items in place within our curriculum. He said he heard some textbooks are being taped together and knows we need to get new ones. We need to look at the whole picture with our curriculum and we already have items and initiatives in place. We also need to adhere to what the State wants us to do. Dr. Riker said that he will put together what we are already doing with STEM/STEAM.

B. Ms. Kulick said she suggested a High School North Support Group or Focus Group. This was a result from when Dr. Riker was introduced to the North Campus there was a lot of interest in having some type of Focus Group for afterschool activities to create a sense of community. She would certainly want to help and there may be others who want to also assist. We have a lot of opportunities in the North but we have to get them coordinated to be able to make the programs available to the students. Mr. Summers asked what does Ms. Kulick think we need to do. Ms. Kulick said maybe Mr. Zall may want to ask for individuals who want to meet on this topic and maybe Mr. Rohner would like to assist since he is part of the North community. There are a lot of organizations that can offer support. Mr. Summers suggested that Ms. Kulick and Mr. Rohner meet with Principal Zall to discuss this item and see what can be done. Mr. Bradley said there is a church group up North that would like to help.

- C. Ms. Kulick said that in the middle of the year, she had asked if there was a way to have a staff survey created to ask for suggestions from the staff on positive suggestions and not complaints. They possibly have ideas on cost savings or programs the district should have. Dr. Riker suggested, if the Board wants to do this survey, the district would need questions to get the answers they would want. The Board can submit questions to Dr. Riker to comprise this survey and the district would be happy to get a survey out. Mr. Summers said; therefore, the Administration can circulate a survey and the Board members can submit their questions to Dr. Riker. Mr. Cooke asked what is the deadline in order to submit questions to Dr. Riker. Ms. Kulick suggested that the questions be submitted before the next Board meeting.
- D. Ms. Kulick said that she asked about coach accountability because the district has had some questions and some dismay in this area. She asked if there is some way to review the coaches to make sure that they handle their team efficiently and that the team is happy with their coach. She heard this is an area of concern. Mr. Cooke asked Mr. Brenneman if we have tools to handle this issue. Mr. Brenneman said that we have a tool to evaluate all coaches. He works along with his Assistant Athletic Directors to evaluate all Head Coaches and Assistant Coaches. Mr. Cooke asked who gets the evaluations. Mr. Brenneman said that the Assistant Coach signs their evaluation, the Head Coach then signs off followed by the Building Administrator. Mr. Brenneman then signs and the final signature is by the Superintendent. Also, the Head Coach signs his evaluation followed by the Building Administrator. Mr. Brenneman then signs and the final signature is by the Superintendent. Ms. Kulick asked does the Board get a report on the evaluations. Mr. Brenneman said the Board does not because it goes to Human Resources. Ms. Kulick said since the Board hires them they should be able to view the evaluations. Dr. Riker said if the Assistant Coaches and Coaches are not meeting the expectations then we do not rehire them. Mr. Brenneman said they are Schedule B positions; therefore, they are hired annually. Mr. Cooke asked if the coaches are aware of this. Mr. Brenneman said they are. Mr. Gress thanked Mr. Brenneman for having coaches hired sooner than before. This helps with the preparation of the sports before the season starts. Although some coaches may resign, we at least have the majority in place.
- E. Ms. Kulick said she heard from many parents that they would like a more simplified uniform policy, like the one that the Stroudsburg School District has. Mrs. Summers said that all Board members were invited to meet with some of the Student Council at J.T. Lambert Intermediate School. Only five Board members were able to attend. The students said that they do not want uniforms. Mr. Gress said he attended along with Mrs. Summers, Mr. Rohner, Mr. Huffman and Mrs. VanWhy. They had a wonderful time. The students he spoke to said they did not want uniforms. The Board had discussed this thoroughly and he is tired of having to do things for parents. Parents need to do their own work pertaining to their students' school attire. Uniforms take away from student individuality. We do not have to do what Stroudsburg does. We have spent numerous hours on this issue. Modifications were made last year and they were difficult enough. Kids at Stroudsburg do not want the same color uniforms because as soon as they get home from school they take them off. At least our students are allowed to have flowers and striped tops and not monotone uniforms. If they want uniforms, they should go to a private school. We have other issues which are more important to discuss and need looking into.
- F. Ms. Kulick said that she went to a truancy lecture during her conference. We need to keep exploring methods on truancy to help students stay in school. Even if they are absent twice a month, it makes them less likely to graduate. She suggested that the district educate the parents on this issue.
- G. Mr. Gress said he would like to, down the road, invite the Legislators in again for a meeting. He is receiving flyers that the State gave a lot of tax money and that we are flushed with money with the new Funding Formula but our district did not see any of it. He suggested meeting once the elections are over. Mr. Summers asked if Mr. Gress means having a meeting similar to what we had before. Mr. Gress said yes to discuss current House Bills, the new Funding Formula and the mandating of tests. Mr. Summers said we can schedule something after the election like on a Saturday, like we did before. Mr. Gress suggested the meeting be held in the springtime.
- H. Mr. Bradley said Charter Schools impact our district. We turned down one application but most of the community is not aware of the impact that it has on the district. Mr. Summers said that we have East Stroudsburg Area School District students go to Charter Schools and especially Cyber Charter Schools. Because they are a public school and our students go to those schools, we have to pay for it. Mr. Miller said his question had to do with K-5 public school Art Cyber Charter School. He asked if our elementary schools have art education during the early grades. Mr. Summers said the elementary schools do have an art program. He suggested that Mr. Miller speak to Ms. Kulick, Resica Elementary Principal tonight. Every year, in May, they have a Resica Celebration of the Arts program.
- I. Mr. Summers said if any Board member would like to discuss any other items, email him so he can have it placed on the next agenda.

**XV. REQUEST TO ESTABLISH A STUDENT ACTIVITY**

**ACTION BY THE BOARD:**

Motion was made by Ronald Bradley to approve the request to establish a student activity fund for H.S. South Class of 2020. Motion was seconded by Debbie Kulick and carried unanimously, 8-0.

(See page 72)

**XVI. BOARD POLICY**

**ACTION BY THE BOARD:**

Motion was made by Judy Summers to approve the board policy listed for use in the East Stroudsburg Area School District. Motion was seconded by Wayne Rohner and carried unanimously, 8-0.

1. Policy #115 Career & Technical Education

(See pages 73-93)

**XVII. RESOURCE MATERIALS**

**A. English Language Arts Materials**

**ACTION BY THE BOARD:**

Motion was made by Ronald Bradley to approve the adoption of the following resource materials: Study Sync, McGraw-Hill Education, copyright date 2016, to support the implementation of the English Language Arts curriculum in grade 6, 7, and 8. Motion was seconded by Debbie Kulick and carried unanimously, 8-0.

**B. Science Materials**

**ACTION BY THE BOARD:**

Motion was made by Ronald Bradley to approve the adoption of the following resource materials: Glencoe iScience Module Series, McGraw-Hill Education, copyright date 2017, to support the implementation of the Science curriculum in grade 6, 7, and 8. Motion was seconded by Lisa VanWhy and carried unanimously, 8-0.

**XVIII. CONFERENCE ATTENDANCE**

**A. Superintendent**

**ACTION BY THE BOARD:**

Motion was made by Ronald Bradley to approve the attendance of William Riker at the New Superintendent's Academy Part 3 Conference in Harrisburg, PA from January 10, 2017 – January 12, 2017, in the approximate amount of \$860.00. Motion was seconded by Wayne Rohner and carried unanimously, 8-0.

**XIX. MEMORANDUM OF UNDERSTANDING**

**ACTION BY THE BOARD:**

Motion was made by Ronald Bradley to approve the Memorandum of Understanding with Bless the Child Daycare for the use of the property at J.T. Lambert Intermediate School as an emergency evacuation site, as presented with the appropriate indemnification provisions approved by the Solicitor. Motion was seconded by Wayne Rohner and carried unanimously, 8-0.

(See pages 94-95)

XX. FISCAL ITEMS

A. Bonds Current Refunding

1. Step 2 – 2012 & 2012A

Motion that the Board of School Directors of the East Stroudsburg Area School District (the “School District”) does hereby authorize the Administration to work with PFM Financial Advisors LLC as Financial Advisor, Rhoads & Sinon as Bond Counsel and the Solicitor in conjunction with the issuance of General Obligation Bonds Series A of 2017, issued via a competitive bond sale, the proceeds for which will be used towards the current refunding of the School District’s General Obligation Bonds, Series of 2012 and General Obligation Bonds, Series A of 2012 at a minimum net savings target of two (2.00%) percent.

2. Step 3 – 2007 Notes & 2007A

Motion that the Board of School Directors of the East Stroudsburg Area School District (the “School District”) does hereby authorize the Administration to work with PFM Financial Advisors LLC as Financial Advisor, Rhoads & Sinon as Bond Counsel and the Solicitor in conjunction with the issuance of General Obligation Bonds Series AA of 2017, issued via a competitive bond sale, the proceeds for which will be used towards the current refunding of the School District’s General Obligation Bonds, Series A of 2007 and General Obligation Notes, Series of 2007 at a minimum net savings target of two (2.00%) percent.

3. Step 4 – 2008

Motion that the Board of School Directors of the East Stroudsburg Area School District (the “School District”) does hereby authorize the Administration to work with PFM Financial Advisors LLC as Financial Advisor, Rhoads & Sinon as Bond Counsel and the Solicitor in conjunction with the issuance of General Obligation Bonds Series AAA of 2017, issued via a competitive bond sale, the proceeds for which will be used towards the current refunding of the School District’s General Obligation Bonds, Series of 2008 at a minimum net savings target of two (2.00%) percent.

(See page 96)

**ACTION BY THE BOARD:** Motion was made by Robert Cooke to approve the Step 2, 3, & 4 refunding resolutions as set forth on pages 18 and 19 of the agenda. Motion was seconded by Ronald Bradley. A roll call vote was taken and carried unanimously, 8-0. Ronald Bradley, Robert Cooke, Robert Gress, Debbie Kulick, Wayne Rohner, Gary Summers, Judy Summers and Lisa VanWhy voted yes.

b. Zonar GPS Units

**ACTION BY THE BOARD:** Motion was made by Robert Cooke to approve the purchase and installation of Zonar GPS units for the School Police vehicles for a one-time cost of \$1,546.50 and an annual fee of \$1,224.50, in accordance with the recommendation of the Finance Committee. Motion was seconded by Lisa VanWhy and carried unanimously, 8-0.

(See page 97)

c. **School Police Officer Position**

**ACTION BY THE BOARD:**

Motion was made by Ronald Bradley to approve the addition of one (1) ten (10) month School Police Officer position and the elimination of one (1) Security Officer Position effective with the 2016-17 school year, in accordance with the recommendation of the Finance Committee. Motion was seconded by Debbie Kulick and carried unanimously, 8-0.

d. **Wheelchair Lift Buses**

**ACTION BY THE BOARD:**

Motion was made by Judy Summers to approve leasing a 2014 Thomas C2 - 39 passenger wheelchair lift bus and a 2010 Blue Bird - 42 passenger wheelchair lift bus at a total cost of \$2,800 per month for the period October 18, 2016 through June 30, 2016, in accordance with the recommendation of the Finance Committee. Motion was seconded by Debbie Kulick and carried unanimously, 8-0.

(See page 98)

e. **Spring Hill Laser Services, Inc.**

**ACTION BY THE BOARD:**

Motion was made by Ronald Bradley to approve Spring Hill Laser Services, Inc. to print and mail taxpayer reminder notices for 2016 at a cost of \$0.334 plus postage per notice, in accordance with the recommendation of the Finance Committee. Motion was seconded by Lisa VanWhy and carried unanimously, 8-0.

(See page 99)

f. **Berkheimer OneSource**

**ACTION BY THE BOARD:**

Motion was made by Ronald Bradley to accept option B of the proposal from Berkheimer OneSource, Inc. for the printing and mailing of the annual Homestead/Farmstead applications as required by Act 1 of 2006 in the amount of \$.288 per application, in accordance with the recommendation of the Finance Committee. Motion was seconded Judy Summers and carried unanimously, 8-0.

(See pages 100-101)

g. **IDEA Part-B Sub-grantee Agreement**

**ACTION BY THE BOARD:**

Motion was made by Robert Cooke to approve the IDEA Part-B sub-grantee agreement for the project year July 1, 2016 through September 30, 2017 with Colonial IU #20, in the form as presented, in accordance with the recommendation of the Finance Committee. Motion was seconded by Ronald Bradley and carried unanimously, 8-0.

(See pages 102-103)

h. **Bognet Inc.**

**ACTION BY THE BOARD:**

Motion was made by Ronald Bradley to approve Pay Application #3 (Final) from Bognet Inc. in the amount of \$13,026.00 for the High School South Library window project subject to final approval by the Administration, in accordance with the recommendation of the Finance Committee. Motion was seconded by Debbie Kulick and carried unanimously, 8-0.

(See pages 104-105)

i. **Northeast Site Contractors Inc. – CO #1**

**ACTION BY THE BOARD:**

Motion was made by Ronald Bradley to approve Change Order #1 to increase the contract amount by \$8,587.80 from Northeast Site Contractors Inc. for the Northsite Phase I paving project, in accordance with the recommendation of the Property and Facilities and Finance Committees. Motion was seconded by Wayne Rohner and carried unanimously, 8-0.

(See page 106)

j. **Northeast Site Contractors Inc. – Pay App. #1**

**ACTION BY THE BOARD:**

Motion was made by Wayne Rohner to approve Pay Application #1 from Northeast Site Contractors Inc. in the amount of \$126,547.91 for the Northsite Phase I paving project, in accordance with the recommendation of the Property and Facilities and Finance Committees. Motion was seconded by Ronald Bradley and carried unanimously, 8-0.

(See pages 107-108)

k. **Northeast Site Contractors Inc. – Pay App. #2**

**ACTION BY THE BOARD:**

Motion was made by Wayne Rohner to approve Pay Application #2 (Final) from Northeast Site Contractors Inc. in the amount of \$14,060.89 for the Northsite Phase I paving project, in accordance with the recommendation of the Property and Facilities and Finance Committees. Motion was seconded by Ronald Bradley and carried unanimously, 8-0.

(See pages 109-110)

l. **Snow Plowing Proposals**

**ACTION BY THE BOARD:**

Motion was made by Ronald Bradley to approve the proposals for snow plowing in the form as presented at this meeting for 2016-17 through 2018-19 with an additional two years at the District's option, in accordance with the recommendation of the Property and Facilities and Finance Committees. Motion was seconded by Lisa VanWhy and carried unanimously, 8-0.

(See pages 111-127)

m. **JM Hill Playground Bridge**

**ACTION BY THE BOARD:**

Motion was made by Ronald Bradley to approve the proposal of Recreation Resource USA for the replacement of the JM Hill playground bridge at a cost of \$3,906.75, in accordance with the recommendation of the Property and Facilities and Finance Committee. Motion was seconded by Debbie Kulick and carried unanimously, 8-0.

(See pages 128-129)

n. **Maintenance Service Agreement**

**ACTION BY THE BOARD:**

Motion was made by Ronald Bradley to approve the execution of a Maintenance Service Agreement with S & W Technologies, Inc. with respect to S & W Technologies Site-Wise System Software in the form as presented at this meeting for the period January 1, 2017 through December 31, 2017 at a fee of \$507.00, pending solicitor's review. Motion was seconded by Debbie Kulick and carried unanimously, 8-0.

(See pages 130-133)



o. Use of Facilities

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to approve the requests for use of facilities as listed for Class 1 school-related activities (no facility fees will be incurred as per Policy #707). Motion was seconded by Ronald Bradley and carried unanimously, 8-0.

**CLASS 1 – SCHOOL-RELATED USE OF FACILITIES – (Sports Feeder Programs/Student Educational Enrichment Programs)**

BUILDING	ORGANIZATION	EVENT	DATE TO/FROM	FACILITY FEES	PERSONNEL FEES
HS South	YMCA	Morning swim practice	10/19/16-12/31/16	No	No
JM Hill	Big Brothers/Big Sisters	After-school mentoring program	10/17/16-5/23/17	No	No
JTL	Boy Scouts	Internet Safety Mtg.	11/9/16	No	No
Lehman	Jr. Timberwolves Wrestling Club	Wrestling Practice	10/1/16-5/1/17	No	No
Lehman	YMCA	Swim Meets*	11/12/16 & 12/10/16	No	Yes

\*YMCA will be assessed personnel fees for their Saturday Swim Meets.

(See page 134-139)

2.

**ACTION BY THE BOARD:**

Motion was made by Robert Gress to approve the request for use of facilities as listed for Class 3 Non-School Related Use of Facilities. Perryman/Keglovits Foundation is requesting a waiver of both facility and personnel fees for their “Get Up Fitness Event”. Motion was seconded by Debbie Kulick and carried unanimously, 8-0.

**CLASS 3 – NON-SCHOOL RELATED USE OF FACILITIES**

BUILDING	ORGANIZATION	EVENT	DATE TO/FROM	FACILITY FEES	PERSONNEL FEES
HS South	Perryman/Keglovits Foundation	Get Up Fitness Event	11/19/16 (Saturday)	No \$500	No Approx. \$300

(See pages 140-141)

p. Budget Transfers, Payment of Bills and Treasurer’s Report

**ACTION BY THE BOARD:**

Motion was made by Robert Cooke to approve the Budget Transfers, Payment of Bills and Treasurer’s Report listed in this agenda for 2015-2016 and 2016-2017 fiscal years, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the Auditor General. Motion was seconded by Debbie Kulick and passed 7-1. Ronald Bradley voted no.

1. Budget Transfers - (See pages 142-159)
2. Payment of Bills - (See pages 160-184)
3. Treasurer’s Report - (See pages 185-199)

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING – October 17, 2016**

**Carl T. Secor Administration Center – Board Room**

**7:00 P.M.**

**ADDENDUM A**

**X. PERSONNEL ITEMS**

**D. Professional Staff**

**ACTION BY THE BOARD:**

Motion was made by Robert Cooke to approve the resignation and appointment for the professional staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Judy Summers and carried unanimously, 8-0.

**10. Resignation**

<b>Name</b>	<b>Position Held</b>
-------------	----------------------

- |                        |   |
|------------------------|---|
| a. Brundage, Elizabeth | Building Substitute Teacher - Bushkill Elementary<br>Effective Date: at the end of the workday on October 20, 2016. |
|------------------------|---|

(See page 3)

**6. Appointments - Regular**

<b>Name</b>	<b>Appointment</b>
-------------	--------------------

- |                        |  |
|------------------------|--|
| c. Brundage, Elizabeth | Grade 4 teacher – Bushkill Elementary (TPE)<br>Salary: \$43,913.00, prorated (Step 1 Column 4)<br>Effective Date: October 21, 2016<br>Elizabeth replaces Deborah Oliver who retired. |
|------------------------|--|

(See page 4)

**F. Extra Responsibility Positions**

**ACTION BY THE BOARD:**

Motion was made by Ronald Bradley to approve the resignation and appointments in accordance with the terms of the District's existing collective bargaining agreements as amended and supplemented. Motion was seconded by Debbie Kulick and carried unanimously, 8-0.

**3. Resignation**

<b>Name</b>	<b>Position</b>
-------------	-----------------

- |                   |  |
|-------------------|--|
| a. Seraut, Lauren | Swim Team Head Coach - High School South |
|-------------------|--|

(See page 5)

2. Appointments for the 2016-2017 School Year (compensations reflect 2015-2016 Schedule B Pay Rates)

	Last Name	First Name	Position	Building	Rate
rr.	Baker	Anthony	Girls' Basketball Assistant Coach	Lehman Intermediate	\$2,069.78
ss.	Castillo	David	Boys' Basketball Assistant Coach	Lehman Intermediate	\$2,069.78
tt.	Frick	Samantha	Swim Team Head Coach	High School South	\$4,612.89
uu.	Frick	Samantha	Intramural Swim Team Co-Advisor	High School South	\$23.46/hour (12 hour maximum)
vv.	Saffer	Michele	Swim Team Varsity Assistant Coach	High School South	\$3,264.32
ww.	Saffer	Michele	Intramural Swim Team Co-Advisor	High School South	\$23.46/hour (12 hour maximum)
xx.	Scott	Malika	Volunteer Girls' Basketball Coach	Lehman Intermediate	not applicable
yy.	Smith	Emily	Volunteer Girls' Basketball Coach	High School South	not applicable

XII. STUDENT ITEMS

D. Release and Settlement Agreement

**ACTION BY THE BOARD:**  
 Motion was made by Debbie Kulick to authorize the Superintendent to execute the Release and Settlement Agreement related to incident number 13540, in substantially the same form as presented at this meeting, subject to (1) any revisions, which neither diminish the outcome nor incur increased cost to the school district, and (2) final review by the school district's legal counsel. Motion was seconded by Lisa VanWhy and carried unanimously, 8-0.

(See pages 6-15)

XVIII. CONFERENCE ATTENDANCE

A. Superintendent

**ACTION BY THE BOARD:**  
 Motion was made by Wayne Rohner to approve the attendance of William Riker at the 2016 Standard Aligned System (SAS) Institute: Empowering Teachers and Learners in Hershey, PA from December 3, 2016 through December 6, 2016 in the approximate amount of \$900.00. Motion was seconded by Ronald Bradley and carried unanimously, 8-0.

XX. FISCAL ITEMS

O. Use of Facilities

3.

**ACTION BY THE BOARD:**  
 Motion was made by Ronald Bradley to approve the request for use of facilities as listed for Class 3 Non-School Related Use of Facilities. K9 Proving Ground Inc. is requesting a waiver of both facility and personnel fees for their field training of police and military dogs. Motion was seconded by Judy Summers and carried unanimously, 8-0.

**CLASS 3 – NON-SCHOOL RELATED USE OF FACILITIES**

BUILDING	ORGANIZATION	EVENT	DATE TO/FROM	FACILITY FEES	PERSONNEL FEES
HS South	K9 Proving Ground, Inc.	Field training of police & military dogs	TBD in coordination with School Police Dept.	No	No

(Pages 16-17)

**XXI. ANNOUNCEMENTS/INFORMATION**

Mr. Cooke said that the Music Hall of Fame is going to be held at High School North on Thursday, October 20<sup>th</sup> beginning at 5:00 p.m. He invited all to attend if they are available.

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to adjourn. Motion was seconded by Ronald Bradley and carried unanimously, 8-0.

**XXII. ADJOURNMENT – 8:25 P.M.**

Respectfully submitted,

Patricia L. Rosado  
Board Secretary