

Explanation of partnership resulting in request for contracted services for
Carbon, Monroe, Pike, Mental Health Development Services

Partnership Benefits to District

- CMPMHDS shares information on children birth to age 3 with developmental challenges with the district. Allowing for better long range planning to meet individual 's needs
- CMPMHDS provides early intervention and therapy to children living in the ESASD boundaries.

KTO Grant Partnership provides:

- Funding for Literacy professional development for case workers
- Funding for CMPMHDS supervisor to participate in district Comprehensive Literacy Plan review and District Transition Plan review and updating
- Funding and protocol for administrating assessments and data collection on very young children living in the district's boundaries (potential kindergarten students)
- Funding for parent/child workshops to enhance and encourage early literacy learning at home
- Funding for books and other literacy resources for families to use at home and to improve the quality of each families' literacy environment

**EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement**

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 18th day of August, 2014, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

AND

CARBON-MONROE-PIKE MENTAL HEALTH AND DEVELOPMENTAL SERVICES (the "Contractor").

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

As a partner with ESASD in early childhood education services through the Keystones to Opportunity grant, Carbon-Monroe-Pike Mental Health and Developmental Services (CMPMHDS) will:

- provide early intervention and therapy to children living in the ESASD boundaries.
- provide ESASD with demographic information on birth to age 3 clients served within ESASD boundaries, as well as Home Visitor Environmental Inventory Rating data twice per year (fall and spring).
- share information on children with developmental challenges with the district (allowing for better long range planning to meet individual children's needs).
- agree to have any new case workers (providing services within the grant) attend professional development provided by ESASD in the areas of areas of early literacy development, working with ELL families, and working with students with special needs.

Location of Services: CMPMHDS clientele homes and CMPMHDS offices.

Effective Date: September 1, 2014 to August 31, 2015

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ n/a
Time (Days/Hour/Other): n/a
Total Cost: \$ n/a

b) Fixed Rate: Not to exceed \$ 5,440.00

c) Are expenses included? YES NO
If no, please itemize: n/a

Budget Code(s): (see breakdown below)

Department: Grants – KtO

10-1802-300-415-10-00-85 \$ 500.00
10-1806-330-415-10-00-85 \$4,940.00

District Initiator:  7/24/14

Authorization for Payment: _____ Date: _____

Contract For In-District Personnel Presentation

Name of Presenter Wayne Carson
Date(s) of Presentation Week of: August 25, 2014
Presentation Title Using the Website
Purpose of Presentation Training for staff
Total Time Required for Presentation 90 minutes
Presentation Facility South HS
Maximum Number of Participants 40
Total Estimated Cost of Proposed Presentation \$150.00
Budget Account Number to be Charged 10-2271-120-000-30-00-04
Audio/Visual Equipment Needed —

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.

If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the presenter.

Initiator Signature [Signature] Date 7.14.14
Initiator sends to Presenter to sign.

Presenter Signature [Signature] Date 8/6/14
Presenter sends to Assistant Superintendent for Curriculum and Instruction Office.

Assistant Superintendent for Curriculum and Instruction [Signature] Date 7/15/14
Send all copies to the Superintendent's Office.

After Board Approved

Superintendent _____ Date _____
Send all copies to the Initiator.

Upon Completion of Presentation the Initiator will complete.

Comments on services _____

Total due presenter _____ Approved for payment _____

Initiator will distribute the copies:

- White – Business Office (payroll) for payment
- Green – Human Resources – Place in Presenter's File
- Canary – Staff Development Secretary
- Pink – Initiator
- Goldenrod - Presenter

COLONIAL INTERMEDIATE UNIT 20
A Regional Service Agency
6 Danforth Drive
Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE
(REVENUE GENERATING)

This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and East Stroudsburg Area School District, 50 Vine Street, PO Box 298, East Stroudsburg, PA 18301, (570) 424-8500.

Colonial Intermediate Unit 20 will provide a one-day training on the use of the IGD Literacy Development Tool, as well as analysis of data to drive instruction. This training will be provided for East Stroudsburg's Pre-K Teachers as a part of their work with the Keystones to Opportunity Grant.

This contract shall not exceed \$900.00 and will be in effect from September 1, 2014 through September 30, 2014.

East Stroudsburg Area School District will be billed for services rendered by Colonial Intermediate Unit 20.

The signed contract must be returned to Mr. Jon Wallitsch, Assistant Director of Business Services, at the Intermediate Unit Office.

Charlene M. Brennan 6/25/14
Dr. Charlene M. Brennan Date
Executive Director

East Stroudsburg Area School District Date

Dawn M. Hales 6/26/14
Mrs. Dawn M. Hales Date
Secretary to the Board

Federal ID Number

To comply with Federal laws, State laws, and State Department of Education regulations concerning equal rights and opportunities and to assure these within our Intermediate Unit, the Colonial Intermediate Unit 20 declares itself to be an equal rights and opportunities agency. As an equal rights and opportunities agency, it does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex and disabilities as defined by law. The Intermediate Unit's commitment to non-discrimination extends to students, employees, prospective employees, and the community.

Successful performance and affirmative action program efforts will provide positive benefits to the Intermediate Unit through fuller utilization and development of previously underutilized human resources. Coordinator of Title IX, Section 504 and ADA is The Director of Human Resources and Research Services, Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA 18045, (610) 515-6405, TDD/TTY Hearing Impaired (610) 252-3786.

EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 18 day of August 2014, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

AND

COLONIAL INTERMEDIATE UNIT 20 (the "Contractor").

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

Colonial Intermediate Unit 20 will provide a one-day training on the use of the IGDI Literacy Development Tool, as well as analysis to drive instruction. This training will be provided for Early Childhood Education partner preschool teachers through East Stroudsburg Area School District's Keystones to Opportunity Grant.

Location of Services:

Pocono Services for Families and Children
212 West 4th Street
East Stroudsburg, PA 18301

Effective Date: September 1, 2014 through September 30, 2014.

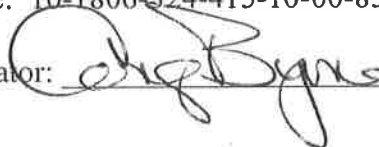
Professional Fee:

a) Fixed Rate: \$ 900.00

Budget Code: 10-1806-324-415-10-00-85

Department: KtO Grant

District Initiator:

 7/21/14

Authorization for Payment: _____ Date: _____

LETTER OF AGREEMENT FOR TITLE I SERVICES
between
EAST STROUDSBURG AREA SCHOOL DISTRICT
And
COLONIAL INTERMEDIATE UNIT 20
2014-15 School Year

This Agreement is made and entered into the 1st day of August 2014, by and between East Stroudsburg Area School District and Colonial Intermediate Unit 20.

1. TERM

The term of this Agreement shall commence on July 1, 2014 and terminate on June 30, 2015.

2. DESCRIPTION

Upon the terms and conditions set forth herein, East Stroudsburg Area School District requests that Colonial Intermediate Unit 20 provide reading instructional services in accordance with the Title I program at Notre Dame Elementary School. Such services will be secular, neutral and non-ideological.

Colonial Intermediate Unit 20 agrees to comply with all Title I statutory and regulatory requirements.

East Stroudsburg Area School District and Colonial Intermediate Unit 20 agree to pool Title I funds for instruction at any Nonpublic Schools within the boundaries of Colonial Intermediate Unit 20 to provide Title I services to eligible students who reside in participating public school attendance areas regardless of the amount of funds generated by the number of children from low-income families attending Colonial Intermediate Unit 20 Nonpublic schools.

East Stroudsburg Area School District requests that Colonial Intermediate Unit 20 provide Parental Involvement in accordance with Title I at Colonial Intermediate Unit 20 Nonpublic schools.

East Stroudsburg Area School District requests that Colonial Intermediate Unit 20 provide Professional Development for the teachers at Colonial Intermediate Unit 20 Nonpublic schools in accordance with Title I.

3. FEES AND PAYMENT

In consideration of the services mutually agreed upon as described herein, East Stroudsburg Area School District shall pay Colonial Intermediate Unit 20 **\$7,973.39** for instructional services as determined by their per-pupil allocation times the number of low-income nonpublic school students living in eligible attendance areas.

In consideration of the Parent Involvement services mutually agreed upon as described herein, East Stroudsburg Area School District shall pay Colonial Intermediate Unit 20 **\$178.63**.

In consideration of the Professional Development services mutually agreed upon as described herein, East Stroudsburg Area School District shall pay Colonial Intermediate Unit 20 **\$179.40**.

Colonial Intermediate Unit 20 will charge Administrative Costs in the amount of 3% of instructional costs for (supervisor salaries, office expenses, travel costs, postage, professional development for employees of Colonial Intermediate Unit 20, etc.) **\$239.19**.

Colonial Intermediate Unit 20 will provide invoices to East Stroudsburg Area School District on December 1 and May 1, with fifty percent being invoiced during each billing period. East Stroudsburg Area School District may withhold payment if Colonial Intermediate Unit 20 does not comply with all statutory and regulatory requirements of Title I.

Colonial Intermediate Unit 20 acknowledges that the allocations reflected in this agreement are preliminary and that final allocations will be available after November 30. East Stroudsburg Area School District agrees to provide Colonial Intermediate Unit 20 with the final Title I allocation for the 2014-2015 school year for Notre Dame Elementary School by February 1, 2015. East Stroudsburg Area School District and Colonial Intermediate Unit 20 acknowledge that an increase or decrease in funds from the preliminary allocation may increase or decrease the services outlined in this Agreement.

4. RESPONSIBILITIES

East Stroudsburg Area School District and Colonial Intermediate Unit 20 agree that responsibility for providing the Title I program transfers from East Stroudsburg Area School District to Colonial Intermediate Unit 20 upon the effective date of this Agreement. Such responsibilities include:

Include specific statements regarding:

- a. Statement on required qualifications of Title I personnel
- b. Statement on approximate number of students to be served
- c. Days/hours of delivery of services
- d. Location of delivery of services

EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 10th day of July, 2014, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Concorde, Inc. (the "Contractor") of 11 Penn Center, 12th Floor 1835 Market Street, Philadelphia, Pa 19103

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

To fulfill D.O.T. requirements for random drug testing, pre-employment, and post-accident for all CDL Personnel.

Location of Services:

Effective Date: 7/1/2014 – 6/30/2015

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ _____
Time (Days/Hour/Other): _____
Total Cost: \$ 4000.00 Estimated

Fixed Rate: \$

b) Are expenses included? YES NO

If no, please itemize: Please See Attached

Budget Code: 10-2700-300-000-00-00-07

Department: Transportation

District Initiator: Robert Sutjak

Authorization for Payment: _____ Date: _____

Purchase Order # _____

✓
East Stroudsburg Area School District
Phone: (570) 424-8500 – Fax (570) 421-4968

Contract For In-District Personnel Presentation

Name of Presenter Peter Fodness

Date(s) of Presentation August 28, 2014

Presentation Title Integrating PA Core into Health and Physical Education Classes

Purpose of Presentation Staff Development

Total Time Required for Presentation 2 hours

Presentation Facility Smithfield Training Room

Maximum Number of Participants 20

Total Estimated Cost of Proposed Presentation \$175.00

Budget Account Number to be Charged 10-2270-120-000-10-00-04

Audio/Visual Equipment Needed LCD Projector and Screen

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.

If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the presenter.

Initiator Signature [Signature] Date 8/12/14
Initiator sends to Presenter to sign.

Presenter Signature [Signature] Date 8/12/14
Presenter sends to Assistant Superintendent for Curriculum and Instruction Office.

Assistant Superintendent for Curriculum and Instruction [Signature] Date 8/12/14
Send all copies to the Superintendent's Office.

After Board Approved

Superintendent _____ Date _____
Send all copies to the Initiator.

Upon Completion of Presentation the Initiator will complete.

Comments on services _____

Total due presenter _____ Approved for payment _____

Initiator will distribute the copies:

- White – Business Office (payroll) for payment
- Green – Human Resources – Place in Presenter's File
- Canary – Staff Development Secretary
- Pink – Initiator
- Goldenrod - Presenter

EAST STROUDSBURG AREA SCHOOL DISTRICT

PO Box 298, 321 North Courtland Street
East Stroudsburg, PA 18301
(570) 424-8500



REQUEST FOR CONSULTANT/CONTRACTED SERVICES

1. Initiator: Complete this section.

Name of Consultant: Janelle Decker # _____

Address: 213 Kent Way West Reading PA 19611

Function or purpose of service (be specific): Instruction of percussion students in technique and music learning for 2014 band camp rehearsals

Location of service: High School - North

Time period - from August 11, 2014 to: August 21, 2014
(begin date) (end date)

X @ \$ _____ X = \$ 725.00 plus expenses? yes no

Total days/hours/other _____ daily/hourly/other rate _____ Total Contract _____

Charge to Account Number: 10 - 3200 - 300 - 000 - 30 - 51 - 44

Signatures — Initiator: Paul M B Date: 7/15/14

2. Consultant/Contractor: Complete this section, return all copies along with a completed W-9 form to the office of the Assistant Superintendent for Curriculum.

I agree to satisfactorily complete the function noted above according to the criteria stipulated above. I understand that work not completed by the completion date will not be paid for under this agreement. Should circumstances occur beyond the control of the district/contractor which prevents the service from taking place, the district is not obligated to pay the consultant/contractor.

Janelle M. Decker Federal ID# or Social Security # _____ Date: 7/20/14

Consultant/Contractor Signature _____

NOTE: Upon completion of service send an Invoice to the Business Office for payment.

STEPS NUMBERS 1 and 2 MUST BE COMPLETED BEFORE PROCEEDING TO 3 - 5.

3. Assistant Superintendent for Curriculum: TAS Date: 7/31/14

4. APPROVALS: Board of Education — Date: ___/___/___ Purchase Order # _____

Superintendent: _____ Date: ___/___/___

5. Initiator:
Comments on Services: _____

The Business Office is hereby authorized to pay \$ _____ for services rendered.

Initiator: _____ Date: ___/___/___

The East Stroudsburg Area School District provides equal opportunity in all of its educational programs, activities and employment. In compliance with Title VI, Title IX and Section 504, no person will be subject to discrimination based on age, race, color, gender, religion, national origin, creed, handicap or marital status.

EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 15th day of July, 2014, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Devereux PA. Children's IDD Services (the "Contractor") of
ESY Programming

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):
Extended School Year (ESY) educational programming for .

Location of Services: Devereux, Vilanova, PA

Effective Date: 7/7/14 through 8/22/14

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ 210/Day
Time (Days/Hour/Other): 35 Days
Total Cost: \$ Not to Exceed 7,350

b) Fixed Rate: \$ _____

c) Are expenses included? YES NO
If no, please itemize:

Budget Code: _____

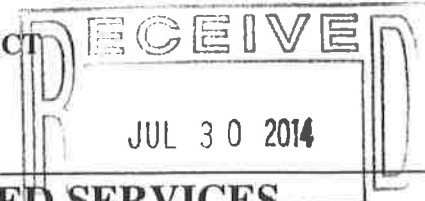
Department: _____

District Initiator: _____

Authorization for Payment: _____

Date: _____

Purchase Order # _____



REQUEST FOR CONSULTANT/CONTRACTED SERVICES

1. Initiator: Complete this section.

Name of Consultant: Rossano Galante # _____

Address: 29647 Grand Floras Road Canyon Country, CA 91387

Function or purpose of service (be specific): Compose a new band work for North HS
Symphonic Band and conduct premiere performance. Also conduct 5th, 6th, and 7^m/8th grade bands

Location of service: High School - North

Time period - from March 2, 2015 to: March 3, 2015
 (begin date) (end date)

X @ \$ _____ X = \$ 5,500.00 plus expenses?
 Total days/hours/other daily/hourly/other rate Total Contract yes no

Charge to Account Number: 10 - 1100 - 300 - 000 - 30 - 51 - 44

Signatures — Initiator: [Signature] Date: 7 / 15 / 14

2. Consultant/Contractor: Complete this section, return all copies along with a completed W-9 form to the office of the Assistant Superintendent for Curriculum.

I agree to satisfactorily complete the function noted above according to the criteria stipulated above. I understand that work not completed by the completion date will not be paid for under this agreement. Should circumstances occur beyond the control of the district/contractor which prevents the service from taking place, the district is not obligated to pay the consultant/contractor.

Rossano Galante Federal ID# or Social Security # _____ Date: 7 / 21 / 14
 Consultant/Contractor Signature

NOTE: Upon completion of service send an Invoice to the Business Office for payment.

STEPS NUMBERS 1 and 2 MUST BE COMPLETED BEFORE PROCEEDING TO 3 - 5.

3. Assistant Superintendent for Curriculum: TAG Date: 7 / 31 / 14

4. APPROVALS: Board of Education — Date: ___ / ___ / ___ Purchase Order # _____
 Superintendent: _____ Date: ___ / ___ / ___

5. Initiator:
 Comments on Services: _____

The Business Office is hereby authorized to pay \$ _____ for services rendered.
 Initiator: _____ Date: ___ / ___ / ___

The East Stroudsburg Area School District provides equal opportunity in all of its educational programs, activities and employment. In compliance with Title VI, Title IX and Section 504, no person will be subject to discrimination based on age, race, color, gender, religion, national origin, creed, handicap or marital status.

Contract For In-District Personnel Presentation

Name of Presenter Kristin Lord
Date(s) of Presentation Week of: August 25, 2014
Presentation Title Disciplining with Love & Logic
Purpose of Presentation Classroom management training for staff
Total Time Required for Presentation 3 hours
Presentation Facility South HS
Maximum Number of Participants 40
Total Estimated Cost of Proposed Presentation \$250.00
Budget Account Number to be Charged 10-2271-120-000-30-00-04
Audio/Visual Equipment Needed —

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.

If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the presenter.

Initiator Signature [Signature] Date 7.14.14
Initiator sends to Presenter to sign.

Presenter Signature [Signature] Date 7/21/14
Presenter sends to Assistant Superintendent for Curriculum and Instruction Office.

Assistant Superintendent for Curriculum and Instruction [Signature] Date 7/15/14
Send all copies to the Superintendent's Office.

After Board Approved
Superintendent [Signature] Date JUL 22 2014
Send all copies to the Initiator.

Upon Completion of Presentation the Initiator will complete.

Comments on services _____

Total due presenter _____ Approved for payment _____

- Initiator will distribute the copies:
- White - Business Office (payroll) for payment
 - Green - Human Resources - Place in Presenter's File
 - Canary - Staff Development Secretary
 - Pink - Initiator
 - Goldenrod - Presenter



MAXIMUS, K-12 EDUCATION, INC.
 145 WYCKOFF ROAD - SUITE 104
 EATONTOWN, NJ 07724
 PHONE# 732-676-2929
 FAX# 732-676-2930

Invoice

DATE	INVOICE #
5/21/2014	20568R

BILL TO
EAST STROUDSBURG AREA SCHOOL DISTRICT P.O. BOX 298 50 VINE STREET E. STROUDSBURG, PA 18301

SHIP TO
EAST STROUDSBURG AREA SCHOOL DISTRICT ATTN: KIM STEVENS, Director P.O. BOX 298 50 VINE STREET E. STROUDSBURG, PA 18301

P.O. NUMBER	TERMS	REP	SHIP	VIA	F.O.B.	PROJECT
	NET 30	SC	5/21/2014		EATONTOWN	

QUANTI...	ITEM CODE	DESCRIPTION	PRICE EACH	AMOUNT
1	IEP	TIENET IEP (1447 students @ \$15.64 = \$22,631.08)/12 * 3 mths	5,657.77	5,657.77
1	IEP	TIENET IEP w/GIFTED (3 students @ \$1.03 = \$3.30)/12 * 3 mths	0.83	0.83
1	IEP	TIENET GIFTED (157 students @ \$15.64 = \$2,455.48)/12 * 3 mths	613.87	613.87
<p>*On 7/29/14, Email notification of termination rec'd. Client renewing for three months only. This invoice covers the subscription dates shown below.</p> <p>** Please note that the rate for this sales order/invoice recognizes a 1.5% increase for the upcoming contract year. We appreciate your continued use of TIENET!</p> <p>SUBSCRIPTION DATES: 7/1/14 - 9/30/14</p>				

Phyllis A. Fish

 Phyllis A. Fish, Vice President

PLEASE SUBMIT P.O. TO: MAXIMUS, 145 WYCKOFF RD, SUITE 105, EATONTOWN NJ 07724 OR FAX TO 732-676-2930.	Total	\$6,272.47
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PLEASE SUBMIT PAYMENT TO MAXIMUS, INC. P.O. BOX 791188 BALTIMORE, MD. 21279-1188.
 YOUR PROMPT PAYMENT IS APPRECIATED.

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East Stroudsburg Area School District
Phone: (570) 424-8500 – Fax (570) 421-4968

Contract For In-District Personnel Presentation

Name of Presenter Bobbi Nordmark
Date(s) of Presentation August 27, 2014
Presentation Title PA Core Application and Gathering of Library Resources
Purpose of Presentation PA Core Implementation for Elementary
Total Time Required for Presentation Special Area Teachers 2 hours
Presentation Facility Smithfield Training Room
Maximum Number of Participants 30
Total Estimated Cost of Proposed Presentation \$175.00
Budget Account Number to be Charged 10-2270-120-000-10-00-04
Audio/Visual Equipment Needed Internet Access, LCD Projector and Screen

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.

If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the presenter.

Initiator Signature Sharon Duggin Date 8/11/14
Initiator sends to Presenter to sign.

Presenter Signature Barbara Nordmark Date 8/11/14
Presenter sends to Assistant Superintendent for Curriculum and Instruction Office.

Assistant Superintendent for Curriculum and Instruction Sharon Duggin Date 8/11/14
Send all copies to the Superintendent's Office.

After Board Approved

Superintendent _____ Date _____
Send all copies to the Initiator.

Upon Completion of Presentation the Initiator will complete.

Comments on services _____

Total due presenter _____ Approved for payment _____

Initiator will distribute the copies:

- White – Business Office (payroll) for payment
- Green – Human Resources – Place in Presenter's File
- Canary – Staff Development Secretary
- Pink – Initiator
- Goldenrod - Presenter

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Explanation of partnership resulting in request for contracted services for Pocono Alliance.

Partnership Benefits to District

- Pocono Alliance provides a home mentoring /visit program for families with at-risk children (many who attend ESASD schools)
- Pocono Alliance provides the Bridges from Poverty – family-mentoring program, including a Literacy development for children (Many of the families in this program have children who attend ESASD schools). The district will receive free professional development regarding the cycle of poverty and how to teach children and work with families in poverty.
- Pocono Alliance provides free early hearing and vision screenings, as well as overall healthy child screenings for children up to 5 years old. Referrals are made to other agencies should concerns arise from a screening.
- Pocono Alliance is partnered with local police force to provide the Cops and Kids book program – This program is now part of many elementary parent/school literacy events

KTO and Title 1 Grant Partnership provides:

- Funding for Literacy professional development for home mentors
- Funding for Pocono Alliance supervisor to participate in district Comprehensive Literacy Plan review and District Transition Plan review and update
- Funding and protocol for administrating assessments and data collection on incoming at-risk kindergartners who do not attend pre k.
- Funding for parent/child workshops to enhance and encourage early literacy learning at home
- Funding to expand home mentor program – S. M. I. L. E
- Funding to provide head start scholarship(s)
- Funding to sponsor families in the Bridges from Poverty workshops/mentoring program

**EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement**

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 16th day of June, 2014, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

AND

POCONO ALLIANCE (the "Contractor").

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or controversy arising out of or relating to any interpretation, construction, performance or breach of this Agreement

✓

Explanation of partnership resulting in request for contracted services for
Scranton- Lackawanna Human Development Agency.

Partnership Benefits to District

- SLHDA provides two sessions of head start pre k , which is housed in the Bushkill Elementary School.
- The majority of the BES pre k students attend BES kindergarten
- SLHDA pre k teachers collaborate with BES Kindergarten teachers to provide information regarding student readiness and other vital information to ensure a smooth transition into kindergarten.

KTO Grant Partnership provides:

- Funding for Literacy professional development for pre k teacher and aide(s)
- Funding for SLHDA supervisor to participate in district Comprehensive Literacy Plan review, District Transition Plan review and updating, data analysis meetings/retreats/conferences as mandated by the KtO Grant
- Funding and protocol for administrating assessments and data collection on incoming kindergartners
- Funding for parent/child workshops to enhance and encourage early literacy learning at home

May 19, 2014

**EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement**

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 18th day of August, 2014, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

AND

SCRANTON-LACKAWANNA HUMAN DEVELOPMENT AGENCY, INC. (the "Contractor").

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

As a partner with ESASD in early childhood education services through the Keystones to Opportunity (KtO) grant, Scranton-Lackawanna Human Development Agency, Inc. (SLHDA) will:

- administer GRADE assessment to all kindergarten eligible children three times per year (fall, winter, and spring) in accordance with KtO grant guidelines
- provide ESASD with demographic information on all enrolled preschool children
- agree to have any newly hired preschool teachers (working with ESASD eligible children) attend professional development provided by ESASD in the areas of areas of early literacy development, working with ELL families, and working with students with special needs
- SLHDA preschool teacher(s) may, on occasion and at his/her discretion, participate in ESASD district family literacy events

Location of Services: SLHDA Head Start classroom at Bushkill Elementary School

Effective Date: September 1, 2014 to August 31, 2015

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ n/a
Time (Days/Hour/Other): n/a
Total Cost: \$ n/a

b) Fixed Rate: Not to exceed \$ 2,405.00

c) Are expenses included? YES NO
If no, please itemize:

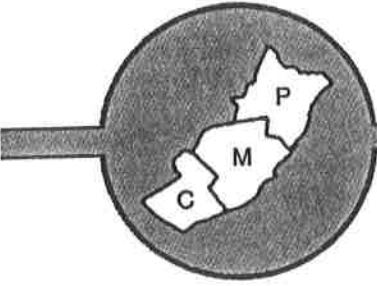
Budget Code(s): (see breakdown below) Department: Grants – KtO

10-1802-300-415-10-00-85 \$ 500.00
10-1806-300-415-10-00-85 \$ 1,555.00
10-3300-300-415-10-00-85 \$ 350.00

District Initiator:  7/24/14

Authorization for Payment: _____ Date: _____

RECEIVED
MAY 05 2014



CARBON • MONROE • PIKE
DRUG & ALCOHOL COMMISSION INC.
RICHARD L. MROCZKA, M.S. EXECUTIVE DIRECTOR

April 22, 2014

Ms. Sharon S. Laverdure
Superintendent
East Stroudsburg Area School District
Administrative Center
North Courtland Street
East Stroudsburg, PA 18301

Dear Ms. Laverdure,

Enclosed, please find two copies of a Letter of Agreement between the Carbon-Monroe-Pike Drug and Alcohol Commission, Inc. and the East Stroudsburg Area School District for Drug and Alcohol Primary Prevention and SAP/Intervention Services for school year 2014-2015 for a total of \$21,000.00. This agreement will allow us to provide three (3) days of services weekly for a period of 36 weeks.

If the Agreement meets with your approval, please sign and retain one copy and return the other signed copy to our office. If you have any questions regarding this Agreement, please do not hesitate to contact me at (570) 421-1960. Thank you in advance for your cooperation in this matter.

Sincerely,

Richard L. Mroczka, M.S.
Executive Director

Encl.

AN EQUAL OPPORTUNITY, AFFIRMATIVE ACTION EMPLOYER

ADMINISTRATIVE / MONROE COUNTY OFFICE
724 Phillips Street • Suite 203 • Stroudsburg, PA 18360 • (570) 421-1960 • Fax (570) 421-3548

105

LETTER OF AGREEMENT
Between CARBON-MONROE-PIKE DRUG AND ALCOHOL COMMISSION, INC.
And the EAST STROUDSBURG AREA SCHOOL DISTRICT
FOR DRUG AND ALCOHOL

PRIMARY PREVENTION AND STUDENT ASSISTANCE PROGRAM (SAP) INTERVENTION SERVICES

1. **Frequency of Services Provided:** The Commission will assign a D&A Prevention/Intervention Staff (DAPS) to the School District, who will provide in-school drug and alcohol PRIMARY prevention and SAP/Intervention services three days per week over 35 weeks of the school year.

2. **The Designated Contacts for this Agreement:**

a. The Commission's Assistant Administrator, Rob Mikulski, shall be the designated contact person for this agreement. Mr. Mikulski can be reached at (570) 421-1960, Extension 3720 or by e-mailing him at:

rmikulski@cmpda.cog.pa.us

b. The School District's designated contact person shall be: (Please Complete)

Name	Kim Stevens
Phone Number & Extension	570-424-8500
E-mail Address:	Kim-stevens@csasd.net

3. **DAPS Prevention/SAP Responsibilities:** The assigned DAPS shall provide the following services in accordance with guidelines set by the Pennsylvania Department of Drug and Alcohol Programs:

- a. In-school consultation services on the District's prevention and intervention plans
- b. Assist in referral to appropriate student/family supports services
- c. In-school D&A individual and/or group primary prevention/education services
- d. In-school D&A prevention programming
- e. In-school consultation services for the District's Student Assistance Program (SAP) team. It is the Commission's expectation that the designated DAPS will attend SAP Core Team meetings no less than twice per month.
- f. D&A screening and treatment referral information services for students.
- g. Referral to appropriate student/family supports services.

4. **District Responsibilities:** It shall be the responsibility of the District to supply the assigned DAPS with a detailed description of the District's prevention/intervention plans as well as with a specific description of the policy & procedure to be followed in delivering these prevention/intervention services. It is herein understood that it shall be the responsibility of the District to:

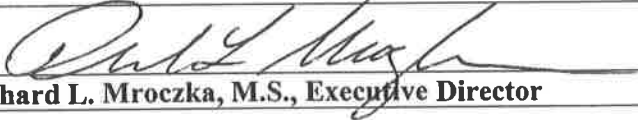
- a. Coordinate primary prevention program activities with the DAPS
- b. Refer at-risk students to the DAPS through the SAP team process. This shall include referral for individual or group intervention activities, or any other requested services.
- c. Coordinate the identified student's schedules for screening and intervention services
- d. Provide adequate office space for the DAPS assigned to the District

5. **Conflict Resolution:** It is assumed that, if and when appropriate, the DAPS and the SAP team members themselves shall make a good faith effort to resolve any conflict that may arise between them during the provision of these services. In the event that the DAPS or SAP team fails in their effort to resolve their differences, or if the matter is deemed to be inappropriate for discussion between these two parties then the following procedure will be followed:

- a. The SAP team members or DAPS shall inform the designated "Contacts" for this agreement of their unresolved conflict.
- b. The designated Contacts shall attempt to facilitate an agreeable mediation of the conflict between the DAPS and SAP team within five (5) business days of the notification.

- c. If the problem cannot be resolved within the prescribed timeframe then it shall be referred to the Commission's Executive Director and/or corresponding school district administration for final disposition.
6. **Confidentiality Requirements:** State and Federal law prohibits the disclosure and re-disclosure of confidential information gathered as a result of the screening, assessment or intervention activities conducted by any of the Commission's DAPS, without the specific written consent of the person to whom it pertains. A release of information from the Commission, signed by the service Consumer, is necessary to facilitate the exchange of any and all information:
- a. The District acknowledges that in receiving, storing, processing, or otherwise dealing with any information from the DAPS about the students in the Program is fully bound by the provisions of the federal regulations governing Confidentiality of Alcohol and Drug Abuse Patient Records, 42 CFR Part 2.
 - b. The District undertakes to resist in judicial proceedings any effort to obtain access to information pertaining to patients otherwise than as expressly provided for in the federal confidentiality regulations, 42 C.F.R. Part 2.
7. **Communication & Technology Use:** All of the DAPS have Commission based e-mail and voice mail at their disposal. It is the Commission's expectation that the District and the DAPS will use these resources to augment face-to-face or written communications. To the extent that computer/telephone equipment is available and where District policy allows, the Commission herein requests that the DAPS be granted access to a telephone and/or the Internet from a computer station at the assigned District in order that he/she be able to access these communication resources. The Commission would prefer that the District not assign the DAPS a district based e-mail address.
8. **Interruption of Service due to DAPS Family or Medical Leave of Absence or Other Unforeseen Circumstance:** The total amount of days lost to the school district after two-weeks or ten(10) school days of consecutive absence shall be subtracted from the school districts payment, unless another acceptable coverage arrangement can be negotiated between the designated contacts.
9. **Annual Reimbursement:** The School District agrees to reimburse the Commission the maximum amount of \$21,000.00 for provision of the services described herein. The Commission will generate an invoice for these services three times during the school year (October, December and March).
10. **Term of this Agreement:** This agreement shall be in effect from September 29, 2014 to May 29, 2015.

The above-enumerated conditions will constitute the basis of this Agreement. Should any area be in need of negotiation, it will be the responsibility of both parties to reach an agreement. In the event that the School District is unable to provide funding for these services or, if the Commission is unable to provide the described services, this Agreement may be terminated in thirty days.

Authorized School Personnel, Title	Date
	8-13-14
Richard L. Mroczka, M.S., Executive Director	Date

/

**EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement**

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 18th day of August, 2014, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

AND

POCONO ALLIANCE (the "Contractor").

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or controversy arising out of or relating to any interpretation, construction, performance or breach of this Agreement

SCHEDULE A

Description of Service to be performed (be specific):

As a partner with ESASD in early childhood education services through the Keystones to Opportunity grant, Pocono Alliance will:

- provide a home mentoring /visit (SMILE) program for families with at-risk children living within the ESASD borders
- provide the Bridges Out of Poverty program – family-mentoring program, including a Literacy development component for children
- provide free early hearing and vision screenings, as well as overall healthy child screenings for children up to 5 years old at ESASD family involvement events/programs. (Referrals are made to other agencies should concerns arise from a screening.)
- partner with local police force to provide the Cops and Kids book program as part of ESASD elementary parent/school literacy events
- utilize designated grant funds (\$6,840.00) to provide scholarships to ESASD eligible children to attend a local Head Start program
- provide ESASD with demographic information on birth to age 5 clients served within ESASD boundaries, as well as Home Visitor Environmental Inventory Rating data twice per year (fall and spring).
- agree to have any new in-home mentors (providing services within the grant) attend professional development provided by ESASD in the areas of areas of early literacy development, working with ELL families, and working with students with special needs.

Location of Services: Pocono Alliance clientele homes, BRIDGES locations, various screening locations, and Pocono Alliance offices.

Effective Date: September 1, 2014 to August 31, 2015

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ n/a
Time (Days/Hour/Other): n/a
Total Cost: \$ n/a

b) Fixed Rate: Not to exceed \$ 62,510.00

c) Are expenses included? YES NO

If no, please itemize:

Budget Code(s): (see breakdown below)

Department: Grants – KtO

10-1801-300-415-10-00-85 \$ 6,840.00
10-1802-300-415-10-00-85 \$ 500.00
10-1806-300-415-10-00-85 \$ 1,500.00
10-3300-300-415-10-00-85 \$53,670.00

District Initiator: _____

Authorization for Payment: _____ Date: _____

Explanation of partnership resulting in request for contracted services for
Pocono Services for Families and Children – Monroe County Head Start

Partnership Benefits to District

- PSFC provides sessions of head start pre k , which are housed in Middle Smithfield, Resica, JM Hill Elementary schools. The majority of these pre k students attend district kindergarten
- PSFC pre k teachers collaborate with district Kindergarten teachers to provide information regarding student readiness and other vital information to ensure a smooth transition into kindergarten.
- PSFC home visitor program allows for the most at-risk children to receive extra instruction, as well as working with the family to establish early literacy skills and general love of reading

KTO Grant Partnership provides:

- Funding for Literacy professional development for pre k teacher and aide(s)
- Funding for PSFC supervisor to participate in district Comprehensive Literacy Plan review, District Transition Plan review and updating, data analysis meetings/retreats/conferences as mandated by the KtO Grant
- Funding and protocol for administrating assessments and data collection on incoming kindergartners - using this data can help the district to better prepare for the next group of students' educational and emotional needs
- Funding for parent/child workshops to enhance and encourage early literacy learning at home
- Supplemental funding for pre k summer program for the most at-risk students who will be attending district kindergarten
- Supplemental literacy materials and computers for 21st century learning experiences

May 19, 2014

**EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement**

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 18th day of August, 2014, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

AND

POCONO SERVICES FOR FAMILIES & CHILDREN (the "Contractor").

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or controversy arising out of or relating to any interpretation, construction, performance or breach of this Agreement

SCHEDULE A

Description of Service to be performed (be specific):

As a partner with ESASD in early childhood education services through the Keystones to Opportunity (KtO) grant, Pocono Services for Families & Children (PSFC) will:

- provide extended visits as part of a home mentoring /visit program for families with at-risk children living within the ESASD borders
- administer GRADE assessment to all kindergarten eligible children three times per year (fall, winter, and spring) in accordance with KtO grant guidelines
- provide ESASD with demographic information on all enrolled preschool children and birth to age 5 home mentoring clients, as well as Home Visitor Environmental Inventory Rating data twice per year (fall and spring) for home mentoring clients served within ESASD boundaries
- agree to have any newly hired preschool teachers attend professional development provided by ESASD in the areas of areas of early literacy development, working with ELL families, and working with students with special needs.

Location of Services: PSFC Head Start classrooms and home-visit clientele homes

Effective Date: September 1, 2014 to August 31, 2015

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ n/a
Time (Days/Hour/Other): n/a
Total Cost: \$ n/a

b) Fixed Rate: Not to exceed \$ 24,830.00

c) Are expenses included? YES NO
If no, please itemize:

Budget Code(s): (see breakdown below)

Department: Grants – KtO

10-1802-300-415-10-00-85 \$ 2,700.00
10-1806-300-415-10-00-85 \$ 6,635.00
10-3300-300-415-10-00-85 \$15,495.00

District Initiator:  7/24/14

Authorization for Payment: _____ Date: _____

Trip ID 4813



Booked By

Booked By Kirschner, Karen
Email Karen-Kirschner@esasd.net
Phone 424-8471 x4401
Pager
Cellular

Booking Details

Trip Name Terror Behind The Walls-Eastern State
Status Approved
Trip State Inactive
Created Date 7/14/2014 12:03:00 PM
Location ES High School-South
Organization High School South
Trip Destination Philadelphia, PA
Trip Type Round Trip
Trip Package
Trip Departure Date Time 9/26/2014 2:15:00 PM
Driver Departure Time
Participant Drop Off Time
Destination Arrival Date Time
Driver Start Location
Participant Drop Off Location
Estimated Round Trip Mileage 0
Trip Return Date Time 9/26/2014 11:30:00 PM
Driver Return Time
Participant Pick Up Time
Destination Departure Date Time
Driver End Location
Participant Pick Up Location

Trip Contact

Name Kirschner, Karen
Email Karen-Kirschner@esasd.net
Phone 424-8471 x4401
Pager
Cellular 5702162059

Attendees

Faculty
Supervising Adults Karen Kirschner
Number of students 100
Number of adults 6
Totals Attendees 106
Cost per student \$35.00
Cost per adult \$35.00

Categorization

Budget Code
Budget Code Description
Recommended Min Age 0
Educational Objective Class of 2018
Recommended Max Age 0

Notes

Special Needs and/or Trip Requirements Depart from behind H.S. South by pool lobby and return to same spot behind H.S. South.
Driving Directions

Required Services

Transportation Type School Bus

**AGREEMENT FOR PARTICIPATION
IN CHILD NUTRITION PROGRAMS BETWEEN SCHOOL DISTRICTS,
AREA VO-TECHS AND INTERMEDIATE UNITS**

SPONSOR'S **AGREEMENT**
NAME: Colonial Intermediate Unit 20 **NUMBER:** 120000000

The Sponsor is the agency that plans to claim reimbursement under the National School Lunch Program, School Breakfast Program, Afterschool Snack Program and/or the Special Milk Program.

This Agreement between Colonial Intermediate Unit 20 (herein called "sponsor") and the **East Stroudsburg Area School District** (hereinafter called "school") is to provide students with services authorized by the National School Lunch Program, National School Breakfast Program, Afterschool Snack Program and/or the Special Milk Program under Traditional Menu Planning Option.

The term of this Agreement shall be limited to the period between July 1, 2014 and June 30, 2015.

NOW, THEREFORE, THE SPONSOR AGREES TO ACCEPT THE RESPONSIBILITIES LISTED HEREIN FOR THESE STUDENTS.

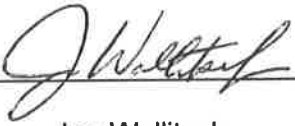
1. The sponsor agrees to submit to the Pennsylvania Department of Education an Application, Policy Statement/Agreement in regards to the above listed programs.
2. The sponsor will (check which one applies):
 - A. Agree to distribute Household Meal Benefit Applications for Free or Reduced Price Meals/Snacks/Free Milk to the parents of students attending classes. The sponsor agrees to verify the accuracy of the appropriate percentage of Household Meal Benefit Applications for Free or Reduced Price Meals/Snacks/Free Milk and to maintain records to document the results of verification as required by federal regulations.
 - B. Agree to obtain copies of Household Meal Benefit Applications for Free or Reduced Price Meals/Snacks/Free Milk from the home school and review to determine if the correct category of eligibility is indicated.
3. The sponsor agrees to designate an "Approving Official" to review and approve/deny Household Meal Benefit Applications for Free or Reduced Price Meals/Snacks/Milk. The sponsor will also designate a "Hearing Official" to establish and use a fair hearing procedure to appeals on the decision of the "Approving Official"
4. The sponsor agrees to count the number of paid, free and reduced price meals/snacks/free milk served to these students at the point of service.
5. The sponsor agrees to ensure that meals/snacks claimed for reimbursement contain all of the foods required for a reimbursable meal.

6. The sponsor agrees to submit a monthly claim for reimbursement to the Department of Education in accordance with the appropriate federal regulations.
7. The sponsor agrees to accept fiscal responsibility for the Program(s) and return to the Department Education any amount not properly earned by the sponsor as determined by a review or audit.
8. The sponsor and the school agree to comply with all federal and state regulations governing the administration of the program(s).

In accordance with Federal law and U. S. Department of Agriculture (USDA) policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, disability or retaliation. If you require this information in alternative format (Braille, large print, audiotape, etc), contact the USDA's TARGET Center at (202)720-2600 (Voice or TDD). If you require information about this program, activity or facility in a language other than English, contact the USDA agency responsible for the program or activity, or any USDA OFFICE. To file a complaint alleging discrimination, write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, DC 20250-9410 or call, toll free, (866) 632-9992 (Voice). TDD users can contact USDA through local relay or the Federal Relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice users). USDA is an equal opportunity provider and employer.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized officers, on the dates noted below.

PLEASE SIGN IN BLUE INK.

FOR THE SPONSOR BY:  DATE: July 29, 2014

TYPED NAME AND TITLE: Jon Wallitsch
Assistant Director of Business Services
Colonial Intermediate Unit 20

FOR THE SCHOOL BY: _____ DATE: _____

TYPED NAME AND TITLE: _____

East Stroudsburg Area School District



East Stroudsburg Area School District
Carl T. Secor Administration Center
50 Vine Street
East Stroudsburg, PA 18301
Phone: (570) 424-8500 - Fax (570) 424-5646
www.esasd.net

Robert Cooke, Vice President
Ronald D. Bradley
Eileen Featherman
Robert Gress
Roy Horton
Marjorie James
Ryan J. Stevens
Gary Summers

William Searfoss
Board of Education President

August 18, 2014

Pennsylvania Interscholastic Athletic Association

Re: Article XVI - Section 4. Mixed Gender Participation

To Whom It May Concern:

I am writing to you on behalf of the Board of Education of the East Stroudsburg Area School District. While we understand the need to promote female participation and protect the health and safety of student athletes, recent changes to the rules governing mixed gender participation in scholastic athletics are cause for some concern. According to Section 4(D) of Article XVI, the participation of a male athlete on a traditionally female team will result in that team being ineligible for girls postseason play. According to this new policy, because PIAA does not have a Mixed Gender classification, for post-season purposes, Mixed Gender teams shall compete in the sport classifications designated for boys.

Throughout the Commonwealth, there are male athletes who, as current students, have participated in traditionally female sports throughout their scholastic careers. This new rule puts the teams in the unfortunate position of having to choose between banning a player from their team or giving up their right to participate in post-season play.

The East Stroudsburg Area School District has such a student - a male athlete who has participated in field hockey in the past, and would like to participate this year as a senior goalie. However, due to the new ruling it appears unlikely that he will have the opportunity to do so without jeopardizing the girls field hockey teams' eligibility for post-season. While we understand it is unlikely that any change can be made for this school year's sports seasons, it is the sense of the Board of Education that, in the future, any rule change which will directly affect individual athletes' ability and rights to participate in sports should include a clause grandfathering current students' rights to continue their participation through the end of their careers.

If any accommodation can be made for current students with regard to this new rule, please advise so. If not, we ask that you consider this letter in drafting rules going forward.

Sincerely,

William Searfoss
President

East Stroudsburg Area School District

SECTION: LOCAL BOARD PROCEDURES

TITLE: STUDENT SCHOOL BOARD REPRESENTATIVES

ADOPTED: March 15, 2004

REVISED: August 18, 2014

004.1 STUDENT SCHOOL BOARD REPRESENTATIVES	
1. Purpose	<p>The Board of Education (Board) of East Stroudsburg Area School District recognizes that its decisions and actions affect the students of the school district. In consideration of this students should have a voice in the governance of the school district. The Board, therefore, establishes the position of Student School Board Representative to the Board to establish a communications link between itself and the student body.</p>
2. Authority	<p>The Board establishes the non-voting (advisory) position of Student School Board Representative to facilitate communication between the Board and student body by providing for the presentation of students' viewpoints and concerns at all Board meetings and will permit the appointment of two Student School Board Representatives to sit in a nonvoting capacity on the Board.</p>
3. Guidelines	<p>Election of the representatives will occur as follows:</p> <ol style="list-style-type: none"> 1. Student School Board Representatives shall be duly elected by the Student Government Association. 2. Student School Board Representatives will serve for a term of one school year. 3. One of the Student School Board Representatives shall be from the High School – North, and one shall be from the High School – South. 4. In case a Student School Board Representative resigns, moves from the school district, withdraws from school, or for any other reason cannot serve their term, the school principal may recommend for Board approval a representative to complete their unexpired term. 5. Student School Board Representatives are subject to the provisions of the Code of Student Conduct, including the rules, regulations and responsibilities for participation in Student Activities.

<p>4. Delegation of Responsibility</p>	<p>The Superintendent shall develop guidelines to assure the proper support for the Student School Board Representative program of the school district. The following minimal requirements shall apply:</p> <ol style="list-style-type: none">1. A Student School Board Representative will be a nonvoting participant at regular monthly meetings of the Board. Participation by Student School Board Representatives will be limited to the time that the Board is in session. Student School Board Representatives will not attend executive sessions.2. Student School Board Representatives must be aware that the Board is a policy making body rather than an administrative body. Student School Board Representatives will refrain from responding to student complaints and refer these to the appropriate administrative office.
<p>5. Participation</p>	<p>Student School Board Representatives are expected to attend Board meetings and, if invited, sessions of Ad Hoc committees or other committees that may be created by the Board.</p> <p><u>Role of the Student School Board Representative</u></p> <ol style="list-style-type: none">1. The Student School Board Representative shall act in a nonvoting capacity.2. The Student School Board Representative will communicate regularly with the school principal regarding issues that may come to the Board pertaining to her/his school.3. The Student School Board Representative shall communicate with students, through Student Council, all Board policies, actions and decisions that are of appropriate concern of the students.4. The Student School Board Representative shall present to the Board the view of the student body, as expressed through Student Council, remaining aware of the great responsibility to represent the total student community and not an individual group.5. The Student School Board Representative will make monthly reports to the Board regarding school activities.6. The Student School Board Representative shall recognize that effective democratic procedure exists when all Board members support the implementation of policy that has been approved by majority action at an open public meeting.

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| | <p>7. The Student School Board Representative shall learn and follow the procedures as outlined in <u>Robert's Rules of Order</u> in dealing with matters before the Board.</p> |
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EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: PROGRAMS

TITLE: COMPREHENSIVE PLANNING
(Formerly STRATEGIC PLAN
Adopted: August 19, 2002
Revised: November 20, 2006)

ADOPTED: August 18, 2014

100. COMPREHENSIVE PLANNING	
1. Purpose	The Board recognizes the importance of comprehensive planning in developing and guiding the district's goals, and the educational programs and operation of the schools. Participation by educational stakeholders is a critical element of such planning.
2. Authority	The Board shall provide guidance in the district's comprehensive planning process, and shall ensure active participation by Board members, administrators, teachers, other district personnel, students, parents/guardians and representatives from local businesses and the community.
Title 22 Sec. 4.13	As part of the comprehensive planning process, the Board directs that the district develop and implement individual plans and components as required by law, regulations, and funding and program requirements. The Board directs that the goals and action plans developed through comprehensive planning shall be continuously monitored and reviewed to ensure students are achieving at high levels.
SC 1205.1 Title 22 Sec. 4.13, 49.17 Pol. 333	<u>Professional Education</u> The district shall develop and submit a professional education plan to the Secretary of Education for approval every three (3) years, as required by law and regulations. Prior to approval by the Board and submission to the Secretary of Education, the professional education plan shall be made available for public inspection and comment in the district's administrative offices and the nearest public library for a minimum of twenty-eight (28) days.
Title 22 Sec. 4.13, 49.16 Pol. 333	<u>Induction</u> The district shall develop and submit an induction plan to the Department of Education for approval every six (6) years, as required by law and regulations. Prior to approval by the Board and submission to the Department of

<p>Title 22 Sec. 4.13, 12.41 Pol. 146</p>	<p>Education, the induction plan shall be made available for public inspection and comment in the district's administrative offices and the nearest public library for a minimum of twenty-eight (28) days.</p> <p><u>Student Services</u></p> <p>The district shall develop and implement a written plan every six (6) years for providing a comprehensive and integrated K-12 program of student services, as required by law and regulations. Prior to approval by the Board, the student services plan shall be made available for public inspection and comment in the district's administrative offices and the nearest public library for a minimum of twenty-eight (28) days.</p>
<p>Title 22 Sec. 4.13, 14.104 Pol. 113</p>	<p><u>Special Education</u></p> <p>The district shall develop and submit a special education plan to the Department of Education for approval every three (3) years, and shall implement such plan as required by law and regulations. Prior to approval by the Board and submission to the Department of Education, the special education plan shall be made available for public inspection and comment in the district's administrative offices and the nearest public library for a minimum of twenty-eight (28) days.</p>
<p>Title 22 Sec. 4.13, 16.4 Pol. 114</p>	<p><u>Gifted Education</u></p> <p>The district shall develop and implement a gifted education plan every six (6) years, as required by law and regulations. Prior to approval by the Board, the gifted education plan shall be made available for public inspection and comment in the district's administrative offices and the nearest public library for a minimum of twenty-eight (28) days.</p>
<p>3. Delegation of Responsibility</p>	<p>The Superintendent shall be responsible for organizing the comprehensive planning process, ensuring participation in accordance with Board policy and submitting the required plans to the Department of Education.</p> <p>The Superintendent or designee shall be responsible for implementing the goals and action plans developed through comprehensive planning and providing written quarterly progress reports to the Board.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 1205.1</p> <p>State Board of Education Regulations – 22 PA Code Sec. 4.4, 4.13, 4.20, 12.41, 14.104, 16.4, 49.16, 49.17</p>

100. COMPREHENSIVE PLANNING- Pg. 3

	<p>Technology Plans, Title 47, Code of Federal Regulations – 47 CFR Sec. 54.508</p> <p>Board Policy – 002, 004, 101, 105, 107, 109, 113, 114, 146, 333, 701</p> <p>NOTE:</p> <p>Language on making the plans available at “the nearest public library” is included in the official sign-off sheet for PDE’s comprehensive planning tool. Chapter 4 Regulations only require the plans to be made available for public inspection and comment, generally.</p> <p>PSBA Revision 6/14</p>
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EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: PROGRAMS

TITLE: MISSION
STATEMENT/VISION
STATEMENT/SHARED
VALUES

ADOPTED: August 19, 2002

REVISED: December 15, 2008

<p>1. Authority Pol. 100</p>	<p>101. MISSION STATEMENT/ VISION STATEMENT/SHARED VALUES</p>
	<p>The East Stroudsburg Area School District vision is mirrored throughout our District. Our mission statement describes our commitment to prepare all students for a successful future. Our belief statements delineate what is expected of our District staff, students and community and how our collective collaboration affects those endeavors.</p>
	<p><u>Mission Statement</u></p>
	<p>East Stroudsburg Area School District fosters within all students a commitment to excellence, service and life-long learning which prepares them to be creative, productive and responsible citizens with a global perspective.</p>
	<p><u>Vision Statement</u></p>
	<p>The East Stroudsburg Area School District embraces our rich diversity; creating a school community that supports all students on their path to success. Our 21st Century Learning program shall evolve through a common core-based environment utilizing differentiated instruction, critical thinking, multi-sensory approaches, innovative use of technology, career-related activities, continued school-to home-to community outreach, and our deep commitment to inspiring a lifelong passion for learning.</p>
	<p><u>Shared Values</u></p>
	<p>The school district is based on the beliefs that:</p>
	<ul style="list-style-type: none"> • Each individual has the ability and opportunity to learn. • Effective communication is essential to the learning process. • Everyone has the right to participate in a safe and supportive educational environment. • Diversity is a vital tenet for the success of our community. • A positive school community must have clear and consistent expectations for all.

101. DISTRICT MISSION STATEMENT/BELIEF STATEMENTS – Pg. 2

- All members of our community are to be treated with respect.
- School, home, and community partnerships are vital to student motivation, performance and success.
- Evaluating, adapting and utilizing technology is imperative to meet success in a digital society.
- Financial support of education is an indispensable investment in the future of our entire community.
- Adaptability is essential.
- Continuous improvement of our educational system is our commitment to excellence.
- Literacy is the foundation for and key component of success in all disciplines.
- Literacy acquisition occurs along a continuum beginning at birth, and progressing throughout life.

References:

Board Policy -- 100

**EAST
STROUDSBURG
AREA
SCHOOL DISTRICT**

SECTION: PROGRAMS

TITLE: ACADEMIC STANDARDS

ADOPTED: August 19, 2002

REVISED: August 18, 2014

102. ACADEMIC STANDARDS	
<p>1. Purpose Title 22 Sec. 4.11, 4.12</p>	<p>The Board recognizes the importance of developing, assessing and expanding academic standards to challenge students to achieve at their highest level possible. To this end, the district shall establish rigorous academic standards in accordance with, and may expand upon, those adopted by the State Board of Education.</p>
<p>2. Definition Title 22 Sec. 4.3</p>	<p>Academic standards - shall be defined as what a student should know and be able to do at a specified grade level. For purposes of Board policy, the term academic standards shall be deemed to encompass Pennsylvania Core Standards, state academic standards and local academic standards.</p>
<p>3. Authority Title 22 Sec. 4.12</p>	<p>The Board shall approve academic standards for district students to attain, in the following content areas:</p> <ol style="list-style-type: none"> 1. English Language Arts. 2. Mathematics. 3. Science and Technology - to include reading in science and technology, and writing for science and technology. 4. Environment and Ecology. 5. Social Studies (history, geography, civics and government, economics) - to include reading in history and social studies, and writing for history and social studies. 6. Arts and Humanities. 7. Career Education and Work. 8. Health, Safety and Physical Education. 9. Family and Consumer Science. 10. World Languages.

<p>4. Guidelines Title 22 Sec. 4.12 Pol. 105, 107</p> <p>Title 22 Sec. 4.12 Pol. 127, 213</p> <p>Title 22 Sec. 4.12 Pol. 113</p>	<p>The district's curriculum shall be designed to provide students with the planned instruction needed to attain established academic standards.</p> <p>The district shall assess individual student attainment of established academic standards and provide assistance for students having difficulty attaining academic standards.</p> <p>Students with disabilities may attain academic standards by completion of their Individualized Education Programs in accordance with law, regulations and Board policy.</p> <p>References:</p> <p>State Board of Education Regulations – 22 PA Code Sec. 4.3, 4.4, 4.11, 4.12</p> <p>Board Policy – 105, 107, 113, 127, 213</p> <p>PSBA Revision 4/14</p>
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EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: PROGRAMS

TITLE: INTERSCHOLASTIC
ATHLETICS

ADOPTED: August 19, 2002

REVISED: February 28, 2005

December 19, 2005

July 17, 2006

November 20, 2006

June 25, 2007

August 19, 2013

August 18, 2014

123. INTERSCHOLASTIC ATHLETICS	
1. Purpose	The Board recognizes the value of a program of interscholastic athletics as an integral part of the total school experience for all school district students and as a conduit for community involvement.
2. Definition	For purposes of this policy, the program of interscholastic athletics shall include all activities relating to competitive or exhibition sport contests, games or events involving individual students or teams of students when such events occur between schools within this school district or outside this school district.
3. Authority SC 1601-C et seq. Title 22 Sec. 4.27 34 CFR 106.41 Pol. 103	It shall be the policy of the Board to offer opportunities for participation in interscholastic athletic programs to male and female students on as equal a basis as is practicable and without discrimination, in accordance with law and regulations.
SC 511	The Board shall approve a program of interscholastic athletics and require that all facilities utilized in that program, whether or not the property of this Board, properly safeguard both players and spectators and are kept free from hazardous conditions.
Pol. 204, 209	The Board shall determine the standards of eligibility to be met by all students participating in an interscholastic program. Such standards shall require that each student, before participating in any interscholastic activity, be covered by student accident insurance; be in good physical condition; and be free of injury, as determined by the school district physician.
	The Board further adopts those eligibility standards set by the Constitution of the Pennsylvania Interscholastic Athletic Association.

123. INTERSCHOLASTIC ATHLETICS – Pg. 2

<p>SC 511</p>	<p>The Board directs that no student may participate in the program of interscholastic athletics if s/he has not maintained a record of academic proficiency that satisfies guidelines set forth by the P.I.A.A. and is sufficient to insure that participation in interscholastic athletic activities will not interfere with his/her instructional program.</p> <p>The Board shall adopt an Athletic Handbook to govern student participation in Interscholastic Athletics. Each student must adhere to Board Policies and the Athletic Handbook governing student eligibility participation and discipline.</p>
<p>Pol. 137</p> <p>4. Delegation of Responsibility</p> <p>Title 22 Sec. 12.1, 12.4</p>	<p>A charter or cyber charter school student may participate in the school district's interscholastic athletic programs as long as the student is a resident of the school district, the charter or cyber charter school does not provide the same interscholastic athletic program, and the student fulfills all requirements for participation in the program required for school district students. The opportunity for such participation may be rescinded for good cause by the Superintendent or designee.</p> <p>A home education student may participate in the school district's interscholastic athletics program as long as the student is a resident of the school district and the student fulfills all requirements for participation in the activity required for school district students. The privilege of participation in interscholastic athletics may be rescinded for good cause by the Superintendent or designee.</p> <p>The Superintendent shall annually prepare, approve and present to the Board for its consideration a program of interscholastic athletics, which shall include a complete schedule of events.</p> <p>She/He shall inform the Board of changes in that schedule as they occur.</p> <p>The Superintendent shall prepare rules for the conduct of students participating in interscholastic athletics. Such rules shall be in conformity with regulations of the State Board of Education, the P.I.A.A. and the school district.</p> <p>The Superintendent shall ensure that similar athletic programs are offered to both sexes in proportion to the school district's enrollment.</p> <p>The Superintendent shall ensure that interscholastic athletics are open to all eligible students and that all students are fully informed of the opportunities available to them.</p>

<p>5. Guidelines</p>	<p><u>Staff</u></p> <p>All teaching staff, support staff, and members of the community who meet the requirements of the job description and legal requirements shall be eligible to serve as an activity sponsor or athletic coach. The selection process shall be governed by the appropriate collective bargaining agreement with teaching staff receiving first consideration.</p> <p>Athletic coaches must be knowledgeable regarding training and conditioning and sports skills as evidenced by appropriate course work either completed or being taken, past experiences or responses to questions during interviews for a coaching position.</p> <p>Because of the extent of responsibilities in many areas of school operations, school district administrators shall be eligible to serve as volunteers to assist coaches, directors or advisors for any scholastic or intramural program or activities program; but, only after completion of their normal daily administrative duties.</p> <p>All appointments to extra-responsibility positions are for a one-year period only.</p>
	<p>Additionally, all student-athletes are expected to abide by the rules of conduct stated in the Code of Student Conduct and the Athletic Handbook.</p>
<p>Pol. 218</p>	<p><u>Off-Campus Activities</u></p> <p>This policy shall also apply to student conduct that occurs off school property and would violate the applicable student Code of Conduct if:</p> <ol style="list-style-type: none"> 1. There is a nexus between the proximity or timing of the conduct in relation to the student’s attendance at school or school-sponsored activities. 2. The student is a member of an extracurricular activity and has been notified that particular off-campus conduct could result in exclusion from such activities. 3. Student expression or conduct materially and substantially disrupts the operations of the school, or the administration reasonably anticipates that the expression or conduct is likely to materially and substantially disrupt the operations of the school. 4. The conduct has a direct nexus to attendance at school or a school-sponsored activity, such as an agreement to complete a transaction outside of school that would violate the student Code of Conduct. 5. The conduct involves the theft or vandalism of school property.

	<p><u>Rules At Athletic Events</u></p> <p>As members of the Eastern Pennsylvania Conference, the schools of the school district are firmly committed to the belief that athletic competition is a vital part of our educational program. The Eastern Pennsylvania Conference expects its member schools to exhibit only the highest standards of sportsmanship. To this end, all member schools have agreed that:</p> <ol style="list-style-type: none"> 1. No alcoholic beverages or use thereof are permitted at any athletic contests. 2. Players, coaches, and fans are asked to refrain from the use of foul, abusive and/or abrasive language. 3. The throwing of objects onto the playing area is strictly prohibited. 4. Home and visiting spectators are asked to remain in designated areas.
	<p>In addition, the school district has specific guidelines for conduct at all sporting events as follows</p> <ol style="list-style-type: none"> 1. Profanity of any type directed at anyone will be cause for immediate removal from the playing area. This includes group cheers that are of a less-than-desirable nature. 2. Insults directed at either opponents or officials will also lead to expulsion from the playing area. 3. All fans are to keep off the gym floor during intermission. 4. No one will be allowed to leave the gym and return during a varsity contest. This will be allowed only before the game starts and during halftime. 5. Any kind of liquid refreshment must be consumed outside of the gym. 6. Anyone intoxicated or exhibiting behavior unbecoming a sport fan will be ejected from the playing area. 7. It is expected that all fans will extend every possible courtesy to our opponent, for example, remaining silent while an opponent's basketball player is attempting a foul shot. 8. According to P.I.A.A. guidelines, noisemakers and signs are not allowed in a gym during any athletic contest. 9. At any time that it becomes necessary due to lack of compliance with these rules by a large number of fans, the playing area will be cleared of spectators (without refund of admission price), and the contest will be concluded in closed session.

123. INTERSCHOLASTIC ATHLETICS – Pg. 5

	<p>10. Anyone who is ejected from the gym/playing area due to lack of compliance with any of these rules will not be granted a refund.</p>
	<p>References:</p> <p>School Code – 24 P.S. Sec. 511, 1601-C et seq.</p> <p>State Board of Education Regulations – 22 PA Code Sec. 4.27, 12.1, 12.4</p> <p>Discrimination in Athletics, Title 34, Code of Federal Regulations – 34 CFR Sec. 106.41</p> <p>Board Policy 103, 137, 204, 209, 218</p>

EAST
STROUDSBURG
AREA
SCHOOL DISTRICT

SECTION: ADMINISTRATIVE
EMPLOYEES

TITLE: DRESS AND GROOMING

ADOPTED: August 19, 2002

REVISED: August 18, 2008
August 18, 2014

325. DRESS AND GROOMING	
1. Purpose	Administrators set an example in dress and grooming for staff and students to follow. An administrator should present an image of dignity and encourage respect for authority.
2. Authority SC 510	The Board has the authority to specify the minimum standards of appropriate dress and grooming and to specify reasonable dress and grooming guidelines for the purpose of maintaining the District's operations and services in a professional manner and to avoid disruption or adverse impact upon those programs, operations or services.
3. Definition	For the purpose of this policy, business casual includes khaki pants, slacks, dresses and skirts, as well as polo shirts, blouses and dress shirts, but excludes denim, t-shirts, sweatshirts and sweatpants.
4. Guidelines	<p>During work hours, support employees shall be physically clean, neat, well-groomed, and dressed in business casual or better in a manner consistent with the needs of the job to be performed.</p> <p>The school district shall provide each support staff employee with a photo identification badge which shall be visibly worn in the front of one's outer garment the torso between the shoulders and the waist and be visible when on duty.</p> <p>Tops shall be opaque at the torso, cover the shoulder and cover the wearer within 3-3/8" (long side of school district-issued photo ID card) of the base of the collar bone.</p> <p>There shall be no gap in between the tops and bottoms.</p> <p>Bottoms shall cover the wearer within 2" (short side of school district-issued photo ID card) of the top of the knee.</p> <p>One piece garments such as dresses, jumpers, etc., which meet the above requirements are acceptable.</p>

<p>5. Delegation of Responsibility</p>	<p>Footwear shall be secured at the heel with heels 3.5 inches or less.</p> <p>Employees shall be groomed so that hair style does not disrupt the educational process or operations, nor cause a health or safety hazard.</p> <p><u>Exceptions/Exclusions</u></p> <ol style="list-style-type: none">1. As prescribed by an employee’s licensed physician;2. As required by an employee’s religious order as evidenced in writing by an official thereof;3. As required for participation in school sponsored activities or work assignments. <p>If an administrator feels that an exception to this policy would enable him/her to carry out assigned duties more effectively, a request should be made to the Superintendent.</p> <p>Casual for a Cause</p> <p>No more than two (2) Fridays per month may be designated as Casual for a Cause by the building/district administrator. Employees who choose to participate will have the opportunity to dress in alternate attire specified by administration in exchange for a voluntary contribution to a designated charity/cause.</p> <p>Written requests to conduct Casual for a Cause in excess of the above must be submitted to the Superintendent for approval.</p> <p>The specific guidelines of this policy shall be promulgated by Administrative Regulations.</p> <p>References:</p> <p>24 P.S. Sec. 510</p>
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EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: PROFESSIONAL EMPLOYEES

TITLE: DRESS AND GROOMING

ADOPTED: August 19, 2002

REVISED: November 17, 2003
August 18, 2008
August 18, 2014

425. DRESS AND GROOMING	
1. Purpose	Professional employees set an example for their students to follow in dress and grooming and should present an image of dignity and encourage respect for authority. These factors act in a positive manner towards the maintenance of school and classroom discipline.
2. Authority SC 510	The Board has the authority to specify the minimum standards of appropriate dress and grooming and to specify reasonable dress and grooming guidelines for the purpose of maintaining the District's operations and services in a professional manner and to avoid disruption or adverse impact upon those programs, operations or services.
3. Definition	For the purpose of this policy, business casual includes khaki pants, slacks, dresses and skirts, as well as polo shirts, blouses and dress shirts, but excludes denim, t-shirts, sweatshirts and sweatpants.
4. Guidelines	<p>During work hours, employees shall be physically clean, neat, well-groomed, and dressed in business casual or better in a manner consistent with the needs of the job to be performed.</p> <p>The school district shall provide each employee with a photo identification badge which shall be visibly worn in the front of the torso between the shoulders the waist.</p> <p>Tops shall be opaque at the torso, cover the shoulder and cover the wearer within 3-3/8" (long side of school district-issued photo ID card) of the base of the collar bone.</p> <p>There shall be no gap in between the tops and bottoms.</p> <p>Bottoms shall cover the wearer within 2" (short side of school district-issued photo ID card) of the top of the knee.</p> <p>One piece garments such as dresses, jumpers, etc., which meet the above requirements are acceptable.</p>

<p>5. Delegation of Responsibility</p>	<p>Footwear shall be secured at the heel with heels 3.5 inches or less.</p> <p>Employees shall be groomed so that hair style does not disrupt the educational process or operations, nor cause a health or safety hazard.</p> <p>Exceptions/Exclusions</p> <ol style="list-style-type: none">1. As prescribed by an employee's licensed physician;2. As required by an employee's religious order as evidenced in writing by an official thereof;3. As required for participation in school sponsored activities or work assignments. <p>If an employee feels that an exception to this policy would enable him/her to carry out assigned duties more effectively, a request should be made to the school principal.</p> <p>Casual for a Cause</p> <p>No more than two (2) Fridays per month may be designated as Casual for a Cause by the building/district administrator. Employees who choose to participate will have the opportunity to dress in alternate attire specified by administration in exchange for a voluntary contribution to a designated charity/cause.</p> <p>Written requests to conduct Casual for a Cause in excess of the above must be submitted to the Superintendent for approval.</p> <p>The specific guidelines of this policy shall be promulgated by Administrative Regulations.</p> <p>References:</p> <p>24 P.S. Sec. 510</p>
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EAST
STROUDSBURG
AREA
SCHOOL DISTRICT

SECTION: CLASSIFIED SUPPORT EMPLOYEES

TITLE: EMPLOYMENT OF CLASSIFIED
SUPPORT EMPLOYEES

ADOPTED: August 19, 2002

REVISED: March 15, 2004

October 15, 2007

May 18, 2009

August 18, 2014

504. EMPLOYMENT OF CLASSIFIED SUPPORT EMPLOYEES

1. Authority
SC 406. 508
Pol. 528

The Board recognizes the role that qualified and competent classified support employees contribute to the effective operation of the programs of the district.

The Board shall, by a majority vote of all members, approve the employment; set the compensation; and establish the term of employment for each classified employee employed by the district.

For purposes of the 500 Section of Board policy, classified support employees shall be deemed to include the following positions:

- Bus Drivers
- Business Office Personnel I, II, III
- Cafeteria Aides
- Cafeteria Workers
- Custodians
- Health Room Nurses
- Paraprofessionals
- Maintenance Workers I, II
- Mechanics
- Information Technologist I, II, III
- Secretaries
- Student Aides
- Front Desk Receptionists and Study Hall Monitors

Approval shall normally be given to the candidates for employment recommended by the Superintendent. When any recommended candidate has been rejected by the Board, the Superintendent shall make an alternate recommendation.

No person shall be employed who is related to any member of the Board, as defined in statute, unless such person receives the affirmative vote of a majority of all members of the Board other than the member related to the applicant, who shall not vote.

<p>SC 111 Title 22 Sec. 8.1 et seq 23 Pa. C.S.A. 6301 et seq</p> <p>Title 22 Sec. 403.2, 403.5 20 U.S.C. Sec. 6319</p> <p>Title 22 Sec. 403.5 20 U.S.C. Sec. 6319. 7801</p> <p>2. Delegation of Responsibility Pol. 104</p>	<p>An employee's knowing misstatement of fact material to qualifications for employment or determination of salary may constitute grounds for dismissal by the Board.</p> <p>The Board authorizes the use of classified support employees prior to Board approval when necessary to maintain continuity of the educational program and services. Retroactive employment shall be recommended to the Board at the next regular meeting.</p> <p>No candidate shall be employed until such candidate has complied with the mandatory background check requirements for criminal history, child abuse, FBI Criminal History Record, Act 24 and the school district has evaluated the results of that screening process.</p> <p><u>Paraprofessionals and Student Aide Requirements</u></p> <p>All paraprofessionals and student aides shall have a secondary school diploma or a recognized equivalent and one (1) of the following:</p> <ul style="list-style-type: none"> Completed at least two (2) years of study at an institution of higher learning. Obtained an Associate's or higher degree. Met a rigorous standard of quality through a state or local assessment. <p>The principal of a school providing Title I programs to students shall annually attest that instructional aides and student helpers providing instructional support in such programs meet the qualifications required by federal law and regulations. <u>The written certification shall be maintained in the school office and shall be available to the public, upon request.</u></p> <p>The Superintendent or designee shall develop administrative regulations for the recruiting, screening, and recommending candidates for classified support employment in accordance with Board policy and state and federal law and regulations.</p> <p>The Superintendent or designee shall seek candidates of good moral character who possess the following attributes: successful training and experience, appreciation of children, skills required to complete essential job functions and emotional and mental maturity.</p>
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<p>42 U.S.C.</p>	<p>The Superintendent or designee may apply necessary screening to determine a candidate's ability to perform the job functions of the position for which the candidate is being considered.</p> <p>The Superintendent or designee shall seek recommendations from former employers and others in assessing the candidate's qualifications. Recommendations and references shall be retained confidentially and for official use only.</p> <p><u>Special Education Paraprofessionals</u></p>
<p>Title 22 Sec. 14.105 Pol. 113</p>	<p>All paraprofessionals hired on or after July 1, 2010, who work under the direction of a certificated staff member to support and assist in providing instructional programs and services to students with disabilities or eligible students shall have a secondary school diploma and one (1) of the following:</p> <ol style="list-style-type: none"> 1. Completed at least two (2) years of postsecondary study. 2. Obtained an Associate's or higher degree. 3. Met a rigorous standard of quality through a state or local assessment.
<p>Title 22 Sec. 14.105</p>	<p>Paraprofessionals shall provide evidence of twenty (20) hours of staff development activities related to their assignment each school year.</p> <p><u>Student Aides</u></p>
<p>Title 22 Sec. 14.105</p>	<p>A student aide provides one-to-one support and assistance to a student, including support and assistance in the use of medical equipment.</p> <p>Student Aides shall provide evidence of twenty (20) hours of staff development activities related to their assignment each school year. The twenty (20) hours of training may include training required by the school-based access program.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 111, 406, 508</p> <p>State Board of Education Regulations – 22 PA Code Sec 8.1 et seq., 14.105, 403.2, 403.5</p> <p>Criminal History Record Information Act – 18 Pa. C.S.A. Sec. 9125</p> <p>Child Protective Services Law – 23 Pa. C.S.A. Sec. 6301 et seq.</p>

504. EMPLOYMENT OF CLASSIFIED SUPPORT EMPLOYEES - Pg. 4

	<p>No Child Left Behind – 20 U.S.C. Sec. 6319, 7801</p> <p>Americans With Disabilities Act – 42 U.S.C. Sec. 12101 et seq.</p> <p>Board Policy 000, 104, 113, 528</p>
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EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: SUPPORT STAFF EMPLOYEES

TITLE: DRESS AND GROOMING

ADOPTED: August 19, 2002

REVISED: September 15, 2003
April 19, 2004
November 19, 2007
August 18, 2008
August 18, 2014

525. DRESS AND GROOMING	
1. Purpose	Employees set an example in dress and grooming for students and the community at large. Compliance with reasonable standards for dress and grooming has a positive effect upon the district's operation and programs.
2. Authority SC 510	The Board has the authority to specify the minimum standards of appropriate dress and grooming and to specify reasonable dress and grooming guidelines for the purpose of maintaining the District's operations and services in a professional manner and to avoid disruption or adverse impact upon those programs, operations or services.
3. Definition	For the purpose of this policy, business casual includes khaki pants, slacks, dresses and skirts, as well as polo shirts, blouses and dress shirts, but excludes denim, t-shirts, sweatshirts and sweatpants.
4. Guidelines	<p>During work hours, employees shall be physically clean, neat, well-groomed, and dressed in business casual or better in a manner consistent with the needs of the job to be performed.</p> <p>The school district shall provide each employee with a photo identification badge which shall be visibly worn in the front of the torso between the shoulders the waist.</p> <p>Tops shall be opaque at the torso, cover the shoulder and cover the wearer within 3-3/8" (long side of school district-issued photo ID card) of the base of the collar bone.</p> <p>There shall be no gap in between the tops and bottoms.</p> <p>Bottoms shall cover the wearer within 2" (short side of school district-issued photo ID card) of the top of the knee.</p> <p>One piece garments such as dresses, jumpers, etc., which meet the above requirements are acceptable.</p> <p>Footwear shall be secured at the heel with heels 3.5 inches or less.</p>

Employees shall be groomed so that hair style does not disrupt the educational process or operations, nor cause a health or safety hazard.

Uniformed Employees

To the extent necessary and required by the District, all personnel must wear designated work uniforms and utilize safety gear (e.g., support belts, rubber gloves, chemical goggles) provided by the District. Employees must use and maintain required safety gear in appropriate and working condition and replace said gear when unduly worn or damaged.

Employees must wear a clean uniform daily. Uniforms shall be provided in agreement with the current collective bargaining agreement between the East Stroudsburg Area School District and the East Stroudsburg Area Education Support Professional Association. New employees will receive uniforms and jackets upon completion of their probationary period. All custodian, maintenance, mechanic and cafeteria employees are required to wear the uniform to work at all times. Uniforms are not to be worn as street clothes during non-working hours.

In the event the employee loses or returns any District issued uniform in unreasonably damaged condition (e.g., cigarette burns, intentional destruction), the employee will be responsible for replacement costs.

Upon reassignment into a different classification or termination of employment, custodians, maintenance workers, mechanics and cafeteria employees are required to return any uniforms issued.

Exceptions/Exclusions

1. As prescribed by an employee's licensed physician;
2. As required by an employee's religious order as evidenced in writing by an official thereof;
3. As required for participation in school sponsored activities or work assignments.

If an employee feels that an exception to this policy would enable him/her to carry out assigned duties more effectively, a request should be made to the immediate supervisor and/or building principal.

<p>5. Delegation of Responsibility</p>	<p><u>Casual for a Cause</u></p> <p>No more than two (2) Fridays per month may be designated as Casual for a Cause by the building/district administrator. Employees who choose to participate will have the opportunity to dress in alternate attire specified by administration in exchange for a voluntary contribution to a designated charity/cause.</p> <p>Written requests to conduct Casual for a Cause in excess of the above must be submitted to the Superintendent for approval.</p> <p>The specific guidelines of this policy shall be promulgated by Administrative Regulations.</p> <p>References:</p> <p>24 P.S. Sec. 510</p>
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Pennsylvania Dashboard/Early Warning System and Intervention Catalog Memorandum of Understanding

I. Purpose

This document is a memorandum of understanding ("MOU") between the Pennsylvania Department of Education ("PDE"), and East Stroudsburg Area School District Local Education Agency ("LEA"), for the participation in the Pennsylvania Dashboard/Early Warning System and Intervention Catalog. This MOU provides for the voluntary submission of data by the LEA, PDE's reciprocal role and responsibilities regarding said data, and the protection of LEA dashboard data.

II. Background

The Pennsylvania Dashboard/Early Warning System program, launched through the Opening Doors initiative, is an Educator-facing Dashboard tool to provide relevant, timely student education data to assist educators and improve education outcomes for students.

The dashboards have been developed to help facilitate data-driven decision making at all levels within the education system and to serve as an early warning system to identify potential problems before they impact student achievement. The dashboards may use student demographic, enrollment, course, grade, discipline, attendance, state and local assessments, and other related data as selected by the above listed LEA.

III. LEA Roles

Constructing the Pennsylvania Educator Dashboard and Early Warning System will require the combined effort of LEA's, their Student Information System (SIS) vendors, PDE, and the PDE vendor team. Participating districts should appoint representatives that are able to facilitate communication and requests from the PDE team to experts within the district. It may be necessary to appoint more than one person in the district to complete any of the roles described below, or one person with insight across technical and programmatic departments. The appointed individuals should be listed on Appendix 1 or a supplement thereto submitted to PDE

Executive Champion – this individual

- Represents and advocates for the project at a high level.
- Is generally the Superintendent, Associate Superintendent, or Director of Technology within the district

Data Steward –this individual has two roles

- (Technical) – Work with PDE team to submit new data via Dashboard Templates into PIMS, work with the vendor team to validate data on the dashboard, diagnose data issues relating to source system and route user support tickets after production release
- (Programmatic) - Coordinate end-user training logistics in the district before launch, represent professional development needs of district user population

Intervention Administrator – this individual

(This role is required if the intervention catalog is going to be utilized by the district)

- Create the library of interventions for the LEA
- Manage the LEA Intervention Catalog
- Collaborate with staff and administrators to keep the Intervention Catalog current

Pennsylvania Dashboard/Early Warning System and Intervention Catalog Memorandum of Understanding

- Coordinate community partnership meetings and in-school stakeholders meetings

IV. LEA Expectations

The opportunity provided to the LEA is the ability to partner together to ensure the successful implementation of dashboards within the LEA. The LEA will be expected to ensure accurate, timely information is entered into the Pennsylvania Information Management System (PIMS). LEAs that volunteer to participate in the Dashboard EWS & IC will be expected to:

1. Provide data to be used in the Dashboard EWS
2. Submit existing data from its student information system into PIMS, PDE's statewide longitudinal data system.
3. Be responsible for the analysis and correction of erroneous data submissions.
4. Identify key staff to participate in data validation exercises and training
5. Give feedback on various aspects of the Dashboard, Training and enhancements

LEAs utilizing the PA Dashboard/Early Warning System and Intervention Catalog are expected to encourage and support educators using the dashboards for instructional use and data-driven decision making in the classroom. Districts must ensure adequate data is being reported through PIMS in order to effectively power the dashboards. Please note that neither the dashboards, nor any of the data collected for and submitted to the dashboard shall be used for accountability purposes.

V. PDE Expectations

The system code will be maintained by PDE and appropriate administrative, physical and technical safeguards will be implemented to prevent unauthorized use or disclosure of submitted data as required.

1. PDE will provide necessary computer server hardware and software to operate the dashboard system.
2. The Dashboard will be offered to LEAs at no cost and will be maintained by PDE.
3. PDE will leverage PIMS as a data collection route for the voluntary Dashboard EWS System. PIMS will act only as a clearinghouse to transport the submitted data to the Dashboard. Voluntary Dashboard Data submissions are separate from operational PIMS submissions. These data will not be available or visible to PDE staff or utilized in any way by PDE, except that limited staff of PDE's Center for Data Quality and Information Technology will have access to the submitted data to troubleshoot and resolve technical issues. Such staff will have signed non-disclosure agreements.
4. Voluntary Dashboard Template submissions will not be validated through PDE's data quality engine.
5. Any data submitted voluntarily, specific to the Dashboard Template collection in order to power the Dashboard will not be viewed by PDE, or included in data analysis or data mining by the department.

**Pennsylvania Dashboard/Early Warning System and Intervention Catalog
Memorandum of Understanding**

VI. Security and Privacy Protection Requirements

In performing their respective functions under this MOU, LEA and PDE shall act in full and complete compliance with the Privacy Act of 1974, the Family Educational Rights Privacy Act (FERPA), all applicable amendments thereto, and any guidance letters and/or regulations of the United States Department of Education. Any and all transmission of data shall be performed in a secure manner.

VII. Non-Disclosure

All personally identifiable data obtained through this Memorandum of Understanding shall be considered confidential and must be safeguarded from unauthorized access, use, disclosure, or dissemination. Its access and use shall be restricted to those authorized individuals who need the data to perform their official duties in connection with this Memorandum of Understanding.

Such data shall not be disclosed or disseminated to a third party except as provided by Federal or State law.

VIII. Term

The term of this MOU shall be from the date of signature until such time as the LEA withdraws from using the Dashboard EWS in writing to the Secretary of the Pennsylvania Department of Education.

IX. Intervention Catalog Collaboration

Because Pennsylvania Districts/Schools have varying levels and types of intervention services available or regarding which they are familiar, PDE has had the EWS designed such that Districts/Schools have the ability to view intervention catalog data from another participating District/School. This data includes only the name of the intervention, address, demographics of service, contacts and star rating. This data **does not include** any individual or identifying student or staff data.

PDE encourages Districts/Schools to allow and participate in this information sharing to facilitate collaboration among Districts/Schools and enhance the functionality of the EWS. If you agree to permit your Intervention Catalog to be available to be viewed by other Districts/Schools and wish to be able to view their data, **do not sign and date below**. Alternatively, if your District/School wishes to **opt-out** of this privilege please indicate that decision by signing below. If you sign below, your Intervention Catalog data will not be viewable by other Districts/Schools, nor will you be able to review the catalogs of other Districts/Schools.

Signature: _____

Date of Opt out: _____

August 13, 2014

**Pennsylvania Dashboard/Early Warning System and Intervention Catalog
Memorandum of Understanding**

X. Vendor Collaboration

In order for an LEA to participate in the Dashboard EWS, extracts from their Student Information System (SIS) must be created by their SIS vendor. At a minimum, the data contained in the templates listed in the chart below must be extracted and imported into PIMS for transfer to the LEAs Dashboard. A Dashboard LEA User Manual has been created by PDE for use in creating the extracts. This manual is available on the SAS Portal and can be requested from the participating LEA or directly from PDE by emailing RA-EDEWSINFO@pa.gov.

Template	
1. School Enrollment	2. Student Daily Attendance
3. Location Marking Period	4. Student Course Attendance
5. Location MP Calendar Date	6. Course
7. Staff Assignment	8. Course Instructor
9. Staff Snapshot	10. Incident Offender
11. Student Snapshot	12. Incident Offender Infraction
13. Student Class Grade Detail	14. Incident Template
15. Student Course Enrollment	16. Person Template

The LEA SIS vendor _____, by signing below agrees to create the needed extracts, which at minimum include those listed above, for the above mentioned LEA, within _____ days of the date of its execution of this commitment.

Vendor Authorized Signature: _____

Print Name: _____

Title: _____

Date: _____

**Pennsylvania Dashboard/Early Warning System and Intervention Catalog
Memorandum of Understanding**

PDE and LEA, as the parties to this Memorandum of Understand acknowledge the forgoing as constituting the terms and conditions of their understanding and of their participation in the Dashboard/Early warning System and Intervention catalog project:

Authorized signatory for the LEA

Superintendent Signature

Sharon Laverdure, Superintendent

Typed Name and title

August 13, 2014

Date

Authorized signatory for PDE

Signature

Typed Name and Title

Date

Approved as to form and legality:

PDE Office of Chief Counsel

Office of General Counsel

**Pennsylvania Dashboard/Early Warning System and Intervention Catalog
Memorandum of Understanding**

Appendix 1. LEA Contacts

Role	Executive Champion	
Name:	Dr. Thomas A. Lesniewski	
Email :	<u>thomas-lesniewski@esasd.net</u>	
Phone Number:	570-424-8500 x1301	

Role	Dashboard Administrator	
Name:	Stephen Zall	Heather Piperato
Email :	<u>stephen-zall@esasd.net</u>	<u>heather-piperato@esasd.net</u>
Phone Number:	570-588-4420 x2402	570-424-8430 x1003

Role	Data Steward	
Name:	George Biddulph	
Email :	<u>george-biddulph@esasd.net</u>	
Phone Number:	570-424-8500 1611	

Role	Intervention Coordinator	
Name:	Jillian Ziegler	Deborah Jones
Email :	<u>jillian-ziegler@esasd.net</u>	<u>deborah-jones@esasd.net</u>
Phone Number:	570-588-4420 x2465	570-424-8430 x1008



Contract & License Agreement

Prepared for

East Stroudsburg School District

**50 Vine St
East Stroudsburg, PA 18301**

Prepared on 8/12/2014 by

Mike Bernhard

Transfinder

440 State Street

Schenectady, NY 12305

Phone: 800-373-3609

Fax: 518-377-3716

This document is your Transfinder® Software Contract & Software License Agreement. It is a contractual agreement between Transfinder and East Stroudsburg School District. It describes your rights and liabilities as they pertain to the use of your Transfinder Software System. To expedite this purchase, sign, fax, and mail this entire agreement, along with a purchase order, to Transfinder.

This contract expires on 8/30/2014, if not signed and accepted.

This is a non-transferable and non-exclusive Contract between Transfinder and East Stroudsburg School District (Licensee). This Contract is subject to the specified terms and conditions for use of the program, product, optional features, and related materials. This Contract applies to any enhancements or improvements to which East Stroudsburg School District may be entitled. This pursuant to the price terms described below. The provisions of the Contract include:

I. TRANSFINDER SOFTWARE SYSTEM – Three Year Agreement - COST

Year 1	Routefinder® Pro - Transportation Management System <ul style="list-style-type: none"> • Four User Software License Routing and Scheduling System • Transfinder will convert a compatible GIS map(s) provided by the Licensee, or will provide a commercially available map for Monroe, Pike & Northampton Counties • MS SQL Server or MS ACCESS Database Connectivity • Tools for Route overlap analysis, Stop Sequence Optimization, and Analytics • Eligibility Assessment & Walk Zone definition 	\$11,745
	Online Training <ul style="list-style-type: none"> • Unlimited online training for 12 month from the date this agreement is executed • Sessions scheduled in advance with your Transfinder Project Manager • Personalized training with school district data and county maps 	
	One Year of Technical Support & Software Updates – through September 2015 <ul style="list-style-type: none"> • Unlimited Online Technical Support and Report Customization Services • Access to www.MyTransfinder.com - our client resources portal for documentation, training tutorial videos, webinars, report library & more. 	
	Student Data Integration Functionality <ul style="list-style-type: none"> • Custom import/export functionality for automating data flow with the District's SIS 	
	Satellite Imagery Service <ul style="list-style-type: none"> • Powered by Microsoft Bing, integrates a satellite photography layer with the GIS map 	\$2,500.00
	Redistricting Functionality <ul style="list-style-type: none"> • School attendance zone planning and analysis functionality 	\$2,500.00
	Infofinder le - Browser-based Intranet System <ul style="list-style-type: none"> • Site license, Unlimited Users with read-only access to transportation information • Provides functionality for "Online" field trip/sports busing requests and approvals. 	\$7,000.00
	Infofinder Mobile – iPad/iPhone access for Unlimited Users <ul style="list-style-type: none"> • Lookup information, view student data, perform map searches, etc. • Unlimited users with custom permissions, district staff. (This is not a parent app) 	\$5,000.00
	Servicefinder (hosted by Transfinder) <ul style="list-style-type: none"> • Site-License – browser based Fleet Maintenance and Inventory Tracking • Track work orders, fuel usage, repair history, and preventative maintenance 	\$4,500.00
	Additional Training - up to 16 hours on-site – two consecutive days <ul style="list-style-type: none"> • On Site Training (up to 8 hours per day) – taking place before June 30, 2014 • <i>Travel & Living Expenses will be billed at cost</i> 	\$4,000.00
Implementation Services <ul style="list-style-type: none"> • Transfinder will build existing AM bus routes for East Stroudsburg School District based on Statement of Work found in Attachment A. 	\$10,900.00	
Year 2	Transfinder Support & Maintenance for Routefinder Pro through September 2016 <ul style="list-style-type: none"> • This fee covers support & maintenance for the 2nd year of the agreement. 	\$7,900.00
Year 3	Transfinder Support & Maintenance for Routefinder Pro through September 2017 <ul style="list-style-type: none"> • This fee covers support & maintenance for the 3rd year of the agreement. 	\$7,900.00
	3 YEAR SYSTEM VALUE	\$36,945.00
	Project Timeline Discount: No 2 nd year support & maintenance fee, expires 8/30/2014	-\$7,900.00
	3 YEAR SYSTEM COST: Split Payment - See fee & Payment Schedule in Section III. ***System Support & Maintenance is included through September 2017***	<input checked="" type="checkbox"/> x _____ Initial here \$56,045.00

FUTURE ANNUAL SUPPORT AND MAINTENANCE FEE: This fee is due in September each year starting in 2017. <div style="text-align: right;"> <input type="checkbox"/> x _____ Initial here </div>	<u>\$7,900.00</u>
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TRANSFINDER® SOFTWARE ANNUAL SUPPORT PROVISIONS

This is a declaration of your Transfinder *Annual Support Provisions*. It describes the benefits you enjoy as a Transfinder client "in good standing" by remaining current in your payment of your Annual Support Fees.

ROUTEFINDER Pro OR SERVICEFINDER SOFTWARE SYSTEM ANNUAL SUPPORT FEE

Transportation Management – Bus Routing & Scheduling System

Unlimited Technical Support for each site operator of the software	Included
Software Upgrades and program enhancements as they are developed and deployed	Included
Participation in Regional User Seminars (Offered occasionally throughout the U.S.)	Included
Access to <i>MyTransfinder</i> - an exclusive part of our website dedicated to your organization offering Training, User Manuals, our Knowledgebase, Download Capabilities and more	Included
Unlimited Custom Report creation. Transfinder customizes specific reports to meet exacting specifications	Included
Custom Data Integration module modifications and maintenance as needed	Included

INFOFINDER le SOFTWARE SYSTEM ANNUAL SUPPORT

Web-based Intranet System – Site License. Unlimited Users

Unlimited Technical Support on Infofinder le for technology staff and for each site operator of the Routefinder Pro System	Included
Software Upgrades and program enhancements for Infofinder le as they are developed and deployed	Included

INFOFINDER i INTERNET SERVICE ANNUAL SUPPORT (If applicable)

Internet Service Subscription

Unlimited Technical Support on Infofinder i for technology staff and for each site operator of the Routefinder Pro Software	Included
Software Upgrades and program enhancements for Infofinder i as they are developed	Included
System maintenance of the Infofinder i server, located at Transfinder Headquarters	Included

II. RESPONSIBILITIES

Data Conversion - East Stroudsburg School District will assist Transfinder in acquiring all the required student and school information for the Routefinder *Pro* system. The data must be provided in required ASCII or DBF file format and/or East Stroudsburg School District will enter the data manually. Transfinder will convert the student and school data to the Routefinder *Pro* system format.

County Map(s) - Transfinder will convert a compatible GIS map data provided by the Licensee, or will provide commercially available map data as stated in Section I of this agreement.

Installation - Transfinder will provide Licensee with an installation files and instructions for installation and will be available remotely during a mutually agreeable time to assist the Licensee with installing the software and data from the initial student data download and conversion on licensee owned computer hardware (http://www.transfinder.com/solutions/system_requirements_for_specifications_descriptions).

Training - Transfinder will provide system training as stated in Section I of this agreement. Additional Training may be purchased.

Remote Connectivity - Licensee must have a high-speed Internet connection and agrees to permit Transfinder Corporation to connect remotely to Licensee's computers and network for online training, support and software installation. Transfinder will connect to Licensee's computer(s) using secure remote desktop sharing technologies.

System Maintenance - Transfinder will provide on-line remote support, unlimited telephone support, updates, and revisions. In order to manage any changes in pupil transportation, Transfinder will upgrade Routefinder *Pro* on a consistent basis to satisfy the growing demands of pupil transportation. There is not an additional charge for the upgrades unless they are unique for East Stroudsburg School District.

III. FEE & PAYMENT SCHEDULE

The Transfinder Software system initial cost of **\$56,045.00** – covering a three-year agreement

This outlines the proposed payments:

- The first payment of \$48,145.00 is due upon Installation of Routefinder Pro (goal: Sept/Oct 2014).
- The second year will have no payment.
- The third payment of \$7,900.00 is due by September 30th, 2016.

Installation, as defined here includes loading Routefinder *Pro* files, and map(s) files required to support the licensee's area, and student data resulting from the initial download and data conversion.

The initial 3 year agreement includes System Maintenance (technical support & updates) for the first three years. The amount of **\$7,900.00** is due in September 2017, and every September thereafter (annual support fee prices are subject to change). Transfinder will continue to provide technical support and system updates to the Licensee as long as the annual fees are paid and kept current.

If onsite training or services are purchased, the expenses for travel and living will be billed to East Stroudsburg School District at cost as incurred. Any Federal and/or State Sales or local taxes are the responsibility of the Licensee. The Licensee acknowledges the responsibility by signing this contract. All invoices will be paid, by or on behalf of, East Stroudsburg School District within (30) thirty-days.

IV. LATE PAYMENT

If any valid invoice rendered by Transfinder is not paid when due, in addition to such other rights, Transfinder shall reserve the right to, without limitation, suspend updates, maintenance, support services and consulting, training and implementation services.

V. LICENSE AGREEMENT

Grant of License: Transfinder grants you a non-exclusive, non-transferable license to use Routefinder Pro, and the accompanying documentation. Each Routefinder Pro system may be installed only on the hard drive of a single-user, stand-alone computer. Transfinder retains the title to Routefinder Pro and related materials. You agree to protect Routefinder Pro from unauthorized use, duplication, reproduction, distribution, or publication. In addition, you will not allow any person, company, organization, or other entity to have access to Routefinder Pro and related materials. Transfinder reserves all rights not specifically granted in this license. Routefinder Pro is a © copyright of Transfinder. All rights reserved.

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Non-permitted Uses: You may not make copies of Routefinder Pro. You may not use Routefinder Pro on a network unless you pay for and obtain a separate licensed Software package for each terminal or workstation from which Routefinder Pro will be actually accessed. You may not rent, lease, sub-license, timeshare, or lend Routefinder Pro under this license. You may transfer it on a permanent basis if the person receiving it agrees to the terms and conditions set by Transfinder. You may not alter, decompile, disassemble, or reverse-engineer Routefinder Pro, or make any attempt to unlock or bypass the initialization system or encryption techniques utilized by Routefinder Pro. You may not remove or obscure Transfinder or any other copyright and trademark notices.

Duration: This agreement is effective from the day you sign the Contract. Your license continues until terminated. This license will terminate automatically without notice from Transfinder if you fail to comply with any provisions of this license. Upon termination, you destroy all written materials, the Routefinder Pro software, data and all software and data copies. Transfinder can also enforce its other legal rights.

General Terms: Only a written agreement authorized by both the Licensee, and Transfinder's President/CEO, shall constitute a warranty or increase the scope of this warranty. This warranty gives you specific legal rights. You may have other rights, which vary from state to state. This Limited Warranty is governed by the laws of the State of New York and shall benefit Transfinder its successors and assignees.

VI. LIMITED WARRANTY

Covering Routefinder Pro Sale of Software: Routefinder Pro is a customized product. Transfinder warrants the training and technical services will be provided in good and workman like manner. Furthermore, Transfinder guarantees that the software sold will be free of gross negligence. You assume the entire risk as to the results and performance of the Software. The software has not been sold on a trial basis, and the Licensee acknowledges that it has seen a demonstration and had ample opportunity to view the product in operation using Transfinder's reference list, which has been provided. Neither Transfinder nor anyone else who has been involved in the creation, production, or delivery of this product shall be

liable for any direct, indirect, consequential, or incidental damages (including damages for loss of business profits, business interruption, loss of business information, and the like) arising out of the use, misuse, or inability to use such product even if Transfinder has been advised of the possibility of such damages. In no event shall Transfinder's liability exceed the amount paid for the software.

Bankruptcy: All rights and licenses granted under or pursuant to this Agreement by Licensor to Customer are, and shall otherwise be deemed to be, for the purpose of Section 365(n) of the U.S. Bankruptcy Code, and any similar or successor federal statute, all as the same shall be in effect at the time (the "Bankruptcy Code"), licenses of rights to "intellectual property" as defined under Section 101 of the Bankruptcy Code. The parties agree that Customer, as a licensee of such rights under this Agreement shall retain and may fully exercise all of its rights and elections under the Bankruptcy Code. The parties further agree that, in the event of an adjudication of a bankruptcy proceeding by or against Licensor under the Bankruptcy Code, Licensee shall be entitled to a complete access to, as appropriate any such intellectual property and all embodiments (including source code) of such intellectual property, and same, if not already in its possession shall be promptly delivered to Licensee upon Licensee's written request (i) upon any such adjudication of a bankruptcy proceeding, unless Licensor elects to continue to perform all of its obligations under this Agreement; or (ii) if not delivered under (i) above, upon the rejection of this Agreement by or on behalf of Licensor. Licensee shall have the right to modify, adopt and prepare derivative works based on such intellectual property only for maintenance, support and internal development purposes. Nothing herein implies the transfer of property rights, but deals only with access to such software or source code.

VII. BREACH AND TERMINATION

If Licensee shall have committed a material breach of this Agreement, then Transfinder may give written notice of such breach, and Licensee shall have (60) sixty-days within which to cure. If Licensee fails to cure such breach within such (60) sixty-day period, then Transfinder shall have the right to terminate this Agreement.

If Transfinder shall have committed a material breach of this Agreement, then Licensee may give written notice of such breach, and Transfinder shall have (60) sixty-days within which to cure. If Transfinder fails to cure such breach within such (60) sixty-day period, Licensee then shall have the right to terminate this Agreement.

If the default relates to the original Licensing fee (\$56,045.00) when due, then Transfinder, at its option may affirm the agreement and recover the full purchase price and agreed expenses, plus costs of collection, including attorneys fees; or may terminate this agreement and has the right to remove all original software product, installation modifications, work product, including any product upgrades and any local copies thereof, if any; and will further be entitled to all its reasonable costs in delivering, installing, modifying the program, and training Licensees employees including legal fees if any reasonably required to recover same.

VIII. NOTICE, SEVERABILITY & JURISDICTION

Notice: Service of all notices under this Contract shall be mailed by Certified Mail, Return Receipt Requested to the party involved at its respective address herein before set forth or at such address as the party may provide in writing from time to time.

Severability: If any provision or portion thereof of this Contract is invalid under any applicable statute or rule of law it is so to that extent to be deemed omitted from this Contract and with the balance of the Contract remaining in full force and effect.

Jurisdiction: This is a New York Contract to be interpreted under the laws of New York. The parties agree that all disputes arising under this Contract that cannot be settled between the parties shall be resolved in the courts located in New York. This Contract represents our entire understanding and agreement between the parties regarding the Routefinder Pro system and supersedes any prior purchase order, communications, advertising, or presentations. This license may not be changed verbally, but only by agreement in writing, signed by authorized representatives of both parties. If any provisions of this Contract shall be unlawful, void, or for any reason unenforceable, it shall be deemed severable from, and shall in no way affect the validity or enforceability of the remaining provisions of the Contract. This Contract will be governed by the laws of the State of New York and shall benefit Transfinder, its successors and assignees. Licensee consents to jurisdiction in the state and federal courts located in the State of New York.

TRANSFINDER

8/30/2014A53

Antonio Civitella, President/CEO _____

Name and Title

Authorized Signature

Date

LICENSEE – East Stroudsburg School District

Federal Tax ID#: _____

Purchase Order #: _____

Name and Title

Authorized Signature

Date

ATTACHMENT A

transfinder

Implementation Service Agreement

Prepared for

Towanda Area School District

**410 State Street
Towanda, PA 18848-1397**

*Prepared on 7/31/2014 by
Mike Bernhard & T Doolen*

**Transfinder
440 State Street
Schenectady, NY 12305
Phone: 800-373-3609
Fax: 518-377-3716**

Statement of Work

Date	July 31, 2014
Client	East Stroudsburg School District
Job Name	Partial Implementation of Routes
Requested by	Mike Bernhard, Sales Consultant
From	T Doolen, Solutions Services Manager

Summary

East Stroudsburg School District (ESSD) has requested the Transfinder Professional Services (TPS) provide implementation services to enter their 2014-2015 morning bus routes in the fall of 2014 after school has opened and most route changes have been finalized.

Project Scope

This SOW is preliminary and will be further defined as Transfinder's Professional Services (TPS) team works with East Stroudsburg School District (ESSD) resources and staff. The following are the preliminary activities and deliverables.

- A comprehensive project plan outlining the work to be done by both ESSD and TPS will be developed upon receipt of this signed statement of work. This project plan will include deadlines for work to be completed. Both parties understand that missing dates on any assigned tasks will cause the dates for all subsequent tasks to be pushed out.
- Transfinder will temporarily host the Routefinder Pro data for ESSD in the Transfinder Hosted Network (THN) to enable TPS and ESSD to collaborate on the implementation project.
- ESSD will provide Transfinder with a copy of their current routing system database with which to convert existing routes.
- ESSD will provide the most recent copies of route sheets used by their drivers for entry of the routes.
- TPS routers will create ESSD's AM Runs (approximately 178 runs) within Routefinder Pro using route sheets ESSD provided. *(Note: This includes regular education runs, not special needs runs)*
- Transfinder will attempt to assign as many students as possible based on the route data conversion.
- The newly created AM routes will be delivered to ESSD in the form of a new database in Routefinder Pro. This will provide the district with a data source that will be representative of the district's 2014-2015 AM routes.
- Transfinder staff will train ESSD to look at the delivered routes, and adjust any stop boundaries based on local knowledge.
- Once AM stop boundaries are confirmed safe, ESSD will be trained to create PM runs by copying the AM runs as part of the typical training program.

Key Assumptions

This agreement is based on the following assumptions:

- ESSD staff will provide the route sheets from which TPS will enter the AM routes.
- ESSD will provide guidance on any walk-to-school parameters.
- ESSD will provide guidance on walk-to-stop parameters on a route by route basis.
- Students will be assigned to routes based on their home address until Alternate Site information is available. ESSD should expect to receive many requests for changes after the first communications of routes are sent to students.

Schedule

**All dates will be determined based on signed contract date.

Task	Finish Date
ESSD signs SOW	Aug 2014
TPS creates a new datasource in THN for the building of routes	Sept 2014
TPS creates AM Runs from route sheets	Oct-Nov 2014
ESSD Adjusts AM runs, Copies and adjusts them for PMs	Nov-Dec 2014
ESSD continues to train on usage of Routefinder Pro for maintaining the routes going forward	Aug 2015

Pricing

All costs listed below are based on the scope and assumptions included in this Statement of Work.

Item	Price
Transfinder Professional Services routing fees:	\$10,900
COST TO CLIENT	\$10,900

Acceptance

The client named below verifies that the terms of this Statement of Work are acceptable. The parties hereto are each acting with proper authority by their respective companies.

East Stroudsburg School District

 Company Name

Transfinder

 Company Name

 Full Name Title

T Doolen **Solutions Services**

Manager Title

 Signature

 Signature

 Date

 Date



Proposal

DATE: August 12, 2014

120 Erie Boulevard
Schenectady, NY 12305

To:
Bob Sutjak
East Stroudsburg School District
50 Vine St
East Stroudsburg, PA 18301
[1] 570-424-8500 X1520

Phone: 888-427-2403 ext 8206
Prepared By: Mike Bernhard
Title: Sales Consultant

Fax: 518-377-3716

DESCRIPTION

This proposal has been prepared at your request.

This proposal expires 30 days from the date of issue.

	\$10,900.00
TOTAL JOB COST	\$ 10,900.00

This proposal is for completing the job(s) as described above or delivering the above described product(s) **This proposal expires 30 days from the date of issue.** All invoices are due and payable upon receipt. The total system cost for any of the above options, is due and payable upon installation or receipt of the software installation CD. Any Federal and/or State Sales or local taxes are the responsibility of the Licensee.

LICENSEE

NAME & TITLE	SIGNATURE	DATE
--------------	-----------	------

PURCHASE ORDER #: _____ **FEDERAL TAX ID #:** _____

<u>FOR INTERNAL USE ONLY</u>		
PRODUCT DELIVERED: _____	DATE DELIVERED: _____	DELIVERED BY: _____
MANAGER SIGNATURE: _____		

PROPOSAL for

**EAST STROUDSBURG
AREA SCHOOL DISTRICT**

Proposal for Healthcare Consulting Services

August 1, 2014

Prepared By:
Robert M. Glus, F.S.A. and Consulting Actuary
robertglus@conradsiegel.com



501 Corporate Circle
P.O. Box 5900
Harrisburg, PA 17110

ConradSiegel.com

501 Corporate Circle
P.O. Box 5900

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ABOUT US

Conrad Siegel Actuaries, The Employee Benefits Company, is an independently owned firm based in Harrisburg for over 40 years. We offer a comprehensive approach to employee benefit issues from all types of retirement plans to health and welfare benefit plans using proven actuarial principles and expertise.

At **Conrad Siegel Actuaries**, we know numbers and numbers do matter. We work with hundreds of clients ranging from small, closely held businesses to Fortune 500 companies with international offices. We tailor our services to precisely and cost-effectively meet your goals. Our formula for success is rooted in our actuarial expertise and our clients' satisfaction with the quality of service we provide.

Independent, Objective Advice

- Committed to providing objective, unbiased advice, always in our client's best interest.
- A fee-based philosophy – our fees are fully disclosed and completely transparent.
- **NO HIDDEN COSTS** – we eliminate commissions from insurance policies, where possible, and return them to you through lower premiums.

Proactive, Cost-Effective Solutions

- Our strategic planning process removes the reactive "crisis management" aspect of employee benefits administration and allows you to regain a proactive role in designing and managing your employee benefits programs.
- We simplify your role in managing the employee benefit programs.
- We provide assurance to you that your benefit programs are administered in the most cost efficient manner possible.
- We anticipate issues before they develop into problems.

Precision

- Our in-house benefits attorney and a compliance committee ensure compliance with reporting requirements and plan operation.
- Peer review of all major consulting assignments and supervision by a qualified actuary.
- A professional staff that pays attention to detail for you.

Expertise

- With 90+ professionals, including over 20 actuaries on staff, we are one of the 25 largest actuarial firms in the United States measured by number of actuaries on staff.
- We have computer specialists who make sure our systems are technologically up-to-date and ready to meet your needs.
- We provide benefits consultation to more than 1,200 corporations, partnerships, professional associations, school districts, and governmental entities at the national, state and local levels.
- Our knowledge of the Pennsylvania employee benefits marketplace is second to none! We have access to all benefits products available to meet your needs.
- Our Health and Welfare Benefit Survey results provide valuable information about benefit strategies used by over 300 local employers.
- We are central Pennsylvania's premier employee benefits firm with the resources and expertise of a large national firm. This means you will receive the personalized service you deserve but on a cost-effective basis.

With **Conrad Siegel Actuaries**, you are assured that your employees are getting the greatest value for the money spent.

FIRM REPRESENTATIVES

- **Robert M. Glus, F.S.A. and Consulting Actuary** – Rob will serve as the main contact and have primary responsibility for the project. Rob is a Healthcare Actuary who specializes in group health benefit plan consulting (including medical, prescription drug, dental, vision, disability, life, paid-time off, etc.). He works with private sector employers, tax-exempt organizations, large associations, and Taft-Hartley health and welfare trusts. Rob specializes in consulting with school district health trusts. He is proficient in postretirement medical plan valuations under SFAS 106 and GASB 45, benefit and claims analysis, health and welfare plan design and funding, reserve and rate calculations, insurance company rate negotiations, and employee cost-sharing arrangements. He is a partner of the firm and is the chairperson for the firm's Health and Welfare Committee. Rob has a B.S. degree in mathematics from Bucknell University. His professional affiliations include: Fellow of the Society of Actuaries and Member of the American Academy of Actuaries.
- **Jonathan A. Sapochak, F.S.A. and Consulting Actuary** – Jon specializes in health and welfare benefit plans and works with private sector employers, large associations and Taft-Hartley health and welfare trusts and school district health trusts. He is proficient in budget/fund projections, reserve and rate calculations, benefit and claim analysis, employee cost-sharing arrangements, and insurance company rate negotiations. Jon joined **Conrad Siegel Actuaries** in 2004, and has a B.S. degree in mathematics, magna cum laude from Clemson University. His professional affiliations include: Fellow of the Society of Actuaries and Member of the American Academy of Actuaries.
- **Kristin M. Parker, Actuarial/Benefit Analyst** – Kristin specializes in group health and welfare benefit plans and works with private sector employers, tax-exempt organizations, and large associations. She also provides special consulting expertise with school district health trusts. Kristin is proficient in benefit plan strategy, employee cost-sharing, plan funding arrangements, renewal rate negotiations, and claim experience analysis that includes claim projections and claim lag studies. She joined **Conrad Siegel Actuaries** in 2001 and is a member of the firm's Health and Welfare Systems Committee. Kristin has a B.S. degree in mathematics from The Pennsylvania State University.
- **James P. Pyne, Actuarial Analyst** – Jim works with private sector employers, school districts, tax-exempt organizations, and welfare trusts. Jim has special experience in the compliance aspects of the Patient Protection and Affordable Care Act, in particular the analysis and strategy surrounding the Employer Mandate and the Cadillac Tax. He is proficient in health and welfare plan design strategy, plan funding, insurance company rate negotiations, claim analysis, reserve and rate calculations, and other welfare compliance related topics. Jim joined **Conrad Siegel Actuaries** in 2006 and is a member of the firm's Health and Welfare Compliance Committee. He has a B.S. degree in mathematics, cum laude from Villanova University.

As a **Conrad Siegel Actuaries** Health & Welfare client, you have unlimited access to the knowledge base and expertise of the entire Health & Welfare department, which is comprised of 12 full-time benefits professionals, including Consulting Actuaries, Benefit Consultants, Actuarial Analysts and Benefit Specialists.

Our mission is to provide excellent, independent, professional actuarial consulting, employee benefit consulting, and employee benefit administration services to our clients.

CONSULTING SERVICES

Summary of Proposed Services

This project entails an actuarial review of the current health programs of East Stroudsburg Area School District and assistance with the design of future programs in preparation for union negotiations. Health program options will consider plan design options (including multi-plan options as well as high-deductible plan options), premium sharing alternatives, eligibility alternatives, and healthcare reform considerations.

Following is summary of the project scope and expected process:

- **Step 1: Data Collection**

We will start by collecting data on all aspects of your health programs, including but not limited to: plan designs, enrollment information and history, claims experience, high-cost claimant information, premium-sharing structures, collective bargaining agreements, carrier/TPA contracts, stop loss contracts, administrative procedures, and wellness initiatives.

- **Step 2: Claims Tracking and Financial Projection of Current Program**

To get a better understanding of the forces driving the costs of your program, we propose to analyze several years of claim experience for the various medical and prescription drug plans. This analysis would lead to detailed statistics regarding frequency, severity, and cost trends of these plans, enabling you to see some of the less obvious trends in your program. These observations can lend great insight into the cost drivers, and will allow you to make more effective benefit design changes to control the most volatile areas. We will also provide a "status quo" projection of expected healthcare costs to be used as a benchmark for negotiation planning and plan design valuation.

- **Step 3: Goals and Objectives Meeting**

After an initial data review, we will setup a meeting to go over more specific details of the program, the existing culture of the district programs and employees, and make sure we have a strong understanding of East Stroudsburg Area School District's goals and objectives for the program moving forward and the upcoming labor negotiations. I would expect this meeting to include a smaller group of individuals from the business office, HR and the negotiating team to help develop some broad goals for the negotiations. Our deliverables at this meeting would be:

- i. District-Specific Claims Tracking and Trend Analysis
- ii. Current Premium-Sharing Summary
- iii. Future Cost Projections
- iv. Summary of Cost-Saving Strategies and Estimated Savings Impact
- v. Summary of Projected Savings for Plan Design Changes
- vi. Projection of the Impact of the "Cadillac Tax"

- **Step 4: Evaluation and Financial Projection of Design Alternatives**

Once a baseline projection is developed in Step 3, we would prepare a few higher level projection scenarios based on the initial goals and objectives discussed in Step 3 to illustrate the financial impact of several plan change options. In this step we want to provide enough scenarios to clearly illustrate

the magnitude of the financial impact of certain changes, understanding that with any negotiation the final design option will likely be somewhere in the middle.

- **Step 5: Meeting to Review Broad Overall Plan Design Alternatives**

At this point we would recommend a second meeting to review the baseline projections and the design alternatives, possibly with a larger group, including the Board as well as members of the bargaining team. Our goal would be to discuss these higher level projections to help drill down to a more focused strategy for the overall negotiation.

- **Step 6: Development of Specific Overall Strategy and Financial Goals**

We will help craft a final set of plan design and cost scenarios that will serve as a guide through the negotiation process. Our recommendation is that the district should have a very specific financial goal that can be articulated clearly in the bargaining process. We feel the chance of a successful outcome with regard to the benefit program is much more likely with a financial goal that be clearly articulated, and the unions can be engaged in helping to choose a design alternative that meets the district's goal, but also allows the union to be a part of the process in deciding which option is better for their members. We will also be available to evaluate the benefit and financial impact of proposals offered by both sides during the collective bargaining process.

- **Step 7: Educational Meeting with Labor Groups**

One issue with many collective bargaining situations is that often there is a lack of knowledge or education from the union about the current cost of benefits, the projected future costs, and the real impact of various design alternatives. Very often time is wasted considering proposals and plan design ideas that have no real long-term impact. It may be helpful to engage the union in a meeting that explains the details of how health insurance works, what the baseline cost figures actually look like, and discuss the various options to help control the rising cost of healthcare. At a minimum, this creates a consistent baseline of information that can be used moving forward in negotiations by both sides. *This can happen at various points throughout the process, but ideally after at least a baseline strategy is formed by the district (Step 4).*

- **Step 8 (Optional): Analysis of Healthcare Reform - Impact of Employer Coverage Mandate**

While an assessment of the Cadillac Tax and other taxes/penalties will be considered throughout the process, it may be desirable for the district to perform a more detailed analysis around the Employer Coverage Mandate. If necessary, we will analyze your population data and provide a risk analysis and options/recommendations to satisfy the ACA rules regarding the Employer Shared Responsibility requirements (requirement to cover all full-time employees, those averaging >30 hours per week).

Proposed Timeline (Subject to Change as Needed)

- **Step 1: Data Collection (September 2014)**
- **Step 2: Financial Projection of Current Program (Oct. 1st – Oct. 15th)**
- **Step 3: Goals and Objectives Meeting (Oct. 15th – Oct. 31st)**
- **Step 4: Financial Projection of Design Alternatives (Nov. 1st – Nov 15th)**
- **Step 5: Meeting to Review Plan Design Alternatives (Nov. 15th – Nov. 30th)**
- **Step 6: Development of Specific Strategy/Goals (December 2014)**
- **Step 7: (Optional): Educational Meeting with Labor Groups (TBD)**
- **Step 8: (Optional): Detailed Analysis of Employer Coverage Mandate (TBD)**

OUR PHILOSOPHY IS TO FULLY DISCLOSE ALL FEES.

Our estimated fee range for the proposed consulting services during the overall collective bargaining process (Steps 1-7 listed in the Summary of Proposed Services) is \$30,000 to \$35,000.

Step 8, the Detailed Analysis of the Employer Coverage Mandate, is optional and not necessarily part of the collective bargaining process. If Step 8 is desired by the district, this would be an additional fee of \$6,000 to \$7,000.

Notes regarding the project scope and associated fees:

Specific to the project scope described above, we have included up to 5 on-site meetings (as necessary) with representatives of the District, Board, insurance carriers, or labor representatives. Should several additional on-site meetings be required, we reserve the option to discuss additional fees with the district.

To the extent that you would like our involvement in other areas beyond the scope of services listed, we would bill you at our hourly rates. For 2014, these rates would be:

Consulting Actuary	\$310 per hour
Benefit Consultant	\$225 per hour
Actuarial Analyst	\$190 per hour

These fees are based on performing the proposed work within the upcoming 12 months. We would bill you quarterly for any time charges incurred through such time. As with all of our services, should the work involve less time than what we have estimated, you would be billed a lower amount. The sum of these invoices would not exceed the upper end of our fee quote unless the scope of services has changed.

We are pleased to present our proposal for Health & Welfare consulting services and are prepared to begin working with you immediately. Please contact us at 717-652-5633 to proceed with the proposed services.

Additional reference information is available upon request.

SCHOOL DISTRICT REFERENCES

1. **Conrad Siegel Actuaries** currently provides actuarial and benefits consulting for the following self-insured public sector trusts:
 - Berks County School Trust/Consortium (18 districts/5,400 employees, since approximately 2000)
 - Central Susquehanna Trust (21 districts/4,000 employees, since 2012)
 - Employee Benefit Trust of Eastern PA (11 districts/6,000 employees, since 2012)
 - Lincoln Benefit Trust (22 districts/9,000 employees, since 2005)
 - Northeast PA School District Health Trust (11 districts/3,600 employees, since 2002)
 - Schuylkill Trust (7 districts/1,300 employees, since 2014)
 - The Pennsylvania Trust (since 2006)

2. We also work for individual school districts, both within the above consortiums/trusts as well as other individual school districts outside these trusts, with their healthcare consulting including their collective bargaining processes. Within the last 24 months, following is a list of some of the school districts with whom we have worked (or are working currently) specifically with their collective bargaining process:
 - State College Area School District
 - Shippensburg Area School District
 - South Middleton School District
 - Lancaster/Lebanon Intermediate Unit 13
 - Central York School District
 - Franklin County Career and Technical Center
 - Greencastle Area School District
 - Lincoln Intermediate Unit 12
 - Northern York County School District
 - Red Lion School District
 - South Western School District
 - Spring Grove School District
 - Southern York County School District
 - Southeastern School District
 - Tuscarora Area School District
 - York City School District
 - York Suburban School District
 - Central Susquehanna Intermediate Unit 16
 - Tamaqua Area School District
 - Nazareth Area School District
 - Pen Argyl School District
 - Colonial Intermediate Unit 20
 - Bethlehem Area Vo-Tech
 - Monroe County Technical Institute
 - Pleasant Valley School District
 - Stroudsburg Area School District

3. In addition, **Conrad Siegel Actuaries** provides GASB 45 valuation services for Postemployment Benefit Plans to approximate 320 of the public school entities in Pennsylvania.

Additional reference information is available upon request.

**PART J: PROJECT ACCOUNTING BASED ON FINAL COSTS
BOARD TRANSMITTAL**

DISTRICT/CTC: EAST STROUDSBURG AREA SCHOOL DISTRICT COUNTY: MONORE & PIKE
 PRJT BLDG NAME: SENIOR HIGH SCHOOL AND ADMINISTRATIVE OFFICES PROJECT #: 2859

<u>ALL PRJCS</u>	<u>PAGE #</u>	
<u>x</u>	J02-J03	Project Accounting Based on Final Costs
<u>n/a</u>	Add't Costs	Additional Project Costs
<u>x</u>	J04	Financial Report
<u>x</u>	J05	Certificate of Architect
<u>x</u>	J06	Financial Information Certification
<u>x</u>		Independent Auditor's Report
<u>n/a</u>		Final Just Compensation Award or Settlement Sheet (for properties acquired through condemnation)
<u>n/a</u>		U.S. Green Building Council's Leadership in Energy and Environmental Design Green Building Rating System (LEED-NC™) Silver, Gold or Platinum certification (if applicable)
<u>n/a</u>		Green Building Initiative's two, three or four Green Globes™ certification (if applicable)
*** TO BE COMPLETED ONLY IF DIRECTED BY PDE ***		
<u>n/a</u>	J07-J12	Final Project Costs - Detail

The individual or firm independently contracted by the district/CTC to prepare this information to be contacted if there are any questions about Part J:

BUSHTA & COMPANY, LLC TODD J. BUSHTA, CPA 610.625.1490
Independent Preparer's Name and Position Phone Number Fax Number
 The independent preparer's e-mail address is: TJBUSHTA@BUSHTA.COM

CERTIFICATION BY SCHOOL DISTRICT/CTC

The district/CTC administrator to be contacted about Part J:
JEFFREY S. BADER, PRSBA 570.424.8500
District/CTC Administrator's Name and Position Phone Number Fax Number
 The district/CTC administrator's e-mail address is: JEFFREY-BADER@ESASD.NET

This certifies that the attached materials were approved for submission to the Pennsylvania Department of Education by board action.

BOARD ACTION DATE: _____

VOTING: AYE _____ NAY _____ ABSTENTIONS _____ ABSENT _____

Signature, Board Secretary Board Secretary's Name, Printed or Typed

District/CTC Address Date

PROJECT ACCOUNTING BASED ON FINAL COSTS (1 of 2)

FOR THE PERIOD 01/01/2001 TO 06/30/2012

District/CTC: EAST STROUDSBURG AREA SCHOOL DISTRICT	Project Name: SENIOR HIGH SCHOOL AND ADMINISTRATIV	Project #: 2859	
PROJECT COSTS	NEW	EXISTING	TOTAL
A. STRUCTURE COSTS (include site development)			
1. General (Report costs for sanitary sewage disposal on Line E-1.)	\$52,253,515		\$52,253,515
2. Heating and Ventilating	\$10,669,670		\$10,669,670
3. Plumbing (Report costs for sanitary sewage disposal on Line E-1.)	\$4,171,594		\$4,171,594
4. Electrical	\$14,216,943		\$14,216,943
5. Asbestos Abatement (J10, line B-3)	X X X X X X		
6. Building Purchase Amount	X X X X X X		
7. Other * (Exclude Test Borings and Site Survey) (Use PlanCon-J-Add't Costs page if necessary.)			
a. _____			
b. _____			
c. _____			
d. _____			
e. PlanCon-J-Add't Costs, Total			
A-1 to A-7 - Subtotal	\$81,311,722		\$81,311,722
8. Construction Insurance			
a. Owner Controlled Insurance Program on Structure Costs (Exclude asbestos abatement, building purchase and other structure costs not covered by the program)	\$275,043		\$275,043
b. Builder's Risk Insurance (if not included in primes)			
c. Construction Insurance - Total	\$275,043		\$275,043
9. TOTAL-Structure Costs (A-1 to A-7-Subtotal plus A-8-c)	\$1,586,765		\$1,586,765
B. ARCHITECT'S FEE			
1. Architect's/Engineer's Fee on Structure	\$7,755,283		\$7,755,283
2. EPA-Certified Project Designer's Fee on Asbestos Abatement	X X X X X X X X X X X X		
3. TOTAL - Architect's Fee	\$7,755,283		\$7,755,283
C. MOVABLE FIXTURES AND EQUIPMENT			
1. Movable Fixtures and Equipment	\$3,159,332		\$3,159,332
2. Architect's Fee			
3. TOTAL - Movable Fixtures & Equipment	\$3,159,332		\$3,159,332
D. STRUCTURE COSTS, ARCHITECT'S FEE, MOVABLE FIXTURES AND EQUIPMENT - TOTAL (A-9 plus B-3 and C-3)	\$92,501,380		\$92,501,380
E. SITE COSTS			
1. Sanitary Sewage Disposal			
2. Sanitary Sewage Disposal Tap-In Fee and/or Capacity Charges			
3. Owner Controlled Insurance Program/Builder's Risk Insurance on Sanitary Sewage Disposal			
4. Architect/Engineer's Fee for Sanitary Sewage Disposal			
5. Site Acquisition Costs		X X X X X X	
a. Gross Amount Due from Settlement Statement or Just Compensation	\$294,250	X X X X X X X X X X X X	\$294,250
b. Real Estate Appraisal Fees		X X X X X X	
c. Other Related Site Acquisition Costs		X X X X X X	
d. Site Acquisition Costs - Total	\$294,250	X X X X X X	\$294,250
6. TOTAL - Site Costs	\$294,250		\$294,250
F. STRUCTURE COSTS, ARCHITECT'S FEE, MOVABLE FIXTURES & EQUIPMENT, AND SITE COSTS - TOTAL (D plus E-6)	\$92,795,630		\$92,795,630

* - Type "No Fee" beside each item for which no design fee is charged.

**PROJECT ACCOUNTING BASED ON FINAL COSTS (2 of 2)
FOR THE PERIOD 01/01/2001 TO 06/30/2012**

District/CTC: EAST STROUDSBURG AREA SCHOOL DISTRICT	Project Name: SENIOR HIGH SCHOOL AND ADMINISTRATIVE OFFICES	Project #: 2859
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ROUND FIGURES TO NEAREST DOLLAR

PROJECT COSTS (CONT.)				TOTAL
G. ADDITIONAL CONSTRUCTION-RELATED COSTS				
1. Project Supervision (inc. Asbestos Abatement Project Supervision)				\$182,249
2. Construction Manager Fee and Related Costs				\$1,343,580
3. Total Demolition of Entire Existing Structures & Related Asbestos Removal to Prepare Project Site for Construction of New Building and Related AHERA Clearance Air Monitoring and EPA-Certified Project Designer's Fee on Asbestos Abatement (Exclude costs for partial demolition.)				\$83,082
4. Architectural Printing				
5. Test Borings				\$54,063
6. Site Surveys				\$94,053
7. Other (Attach PlanCon-J-Add't Costs page if needed.)				
a. <u>TRAFFIC IMPROVEMENTS AND SIGNALIZATION</u>				\$107,445
b. <u>LEGAL FEES</u>				\$203,489
c. Plan-J-Add't Costs, Total				
8. TOTAL - Additional Construction-Related Costs				\$2,067,961
H. FINANCING COSTS	BOND ISSUE/NOTE	BOND ISSUE/NOTE	BOND ISSUE/NOTE	X X X X X X
<i>FOR THIS PROJECT ONLY</i>	SERIES OF	SERIES OF	SERIES OF	X X X X X X
<i>(EXCLUDE ACCRUED INTEREST)</i>	TOTAL	_____	_____	
1. Underwriter Fees	\$607,193			\$607,193
2. Legal Fees	\$216,526			\$216,526
3. Financial Advisor	\$124,404			\$124,404
4. Bond Insurance	\$380,042			\$380,042
5. Paying Agent/Trustee Fees and Expenses	\$2,700			\$2,700
6. Capitalized Interest	\$895,323			\$895,323
7. Printing	\$29,206			\$29,206
8. CUSIP & Rating Fees	\$33,524			\$33,524
9. Other				
a. <u>COMPUTER / DTC FEES</u>	\$30,500			\$30,500
b. <u>INTERNET AUCTION ADMINISTRATOR</u>	\$4,500			\$4,500
10. TOTAL-Financing Costs	2,323,918			\$2,323,918
I. TOTAL PROJECT COSTS (F plus G-8 plus H-10)				\$97,187,509
REVENUE SOURCES	BOND ISSUE/NOTE	BOND ISSUE/NOTE	BOND ISSUE/NOTE	
<i>(EXCLUDE ACCRUED INTEREST)</i>	SERIES OF	SERIES OF	SERIES OF	TOTAL
J. AMOUNT FINANCED	TOTAL	_____	_____	
<i>FOR THIS PROJECT ONLY</i>	\$81,500,000			81,500,000
K. ORIGINAL ISSUE DISCOUNT/ PREMIUM FOR THIS PROJECT ONLY	\$15,687,509			15,687,509
L. INTEREST EARNINGS				
<i>FOR THIS PROJECT ONLY</i>				
M. BUILDING INSURANCE RECEIVED				
N. PROCEEDS FROM SALE OF BUILDING OR LAND				
O. LOCAL FUNDS - CASH (SEE INSTRUCTIONS)				
P. OTHER FUNDS (PROVIDE DESCRIPTION ON SEPARATE SHEET)				
Q. TOTAL REVENUE SOURCES				97,187,509

PROJECT ACCOUNTING BASED ON FINAL COSTS (2 of 2)

FOR THE PERIOD 01/01/2001 TO 06/30/2012

District/CTC: EAST STROUDSBURG AREA SCHOOL DISTRICT	Project Name: SENIOR HIGH SCHOOL AND ADMINISTRATIVE OFFICES	Project #: 2859
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ROUND FIGURES TO NEAREST DOLLAR

PROJECT COSTS (CONT.)				TOTAL
G. ADDITIONAL CONSTRUCTION-RELATED COSTS				
1. Project Supervision (inc. Asbestos Abatement Project Supervision)				
2. Construction Manager Fee and Related Costs				
3. Total Demolition of Entire Existing Structures & Related Asbestos Removal to Prepare Project Site for Construction of New Building and Related AHERA Clearance Air Monitoring and EPA-Certified Project Designer's Fee on Asbestos Abatement (Exclude costs for partial demolition.)				
4. Architectural Printing				
5. Test Borings				
6. Site Surveys				
7. Other (Attach PlanCon-J-Add't Costs page if needed.)				
a. _____				
b. _____				
c. Plan-J-Add't Costs, Total				
8. TOTAL - Additional Construction-Related Costs				
H. FINANCING COSTS	BOND ISSUE/NOTE	BOND ISSUE/NOTE	BOND ISSUE/NOTE	X X X X X X
<i>FOR THIS PROJECT ONLY</i>	SERIES OF 2003A	SERIES OF 2004	SERIES OF 2007	X X X X X X
<i>(EXCLUDE ACCRUED INTEREST)</i>				
1. Underwriter Fees	\$80,000	\$58,100	\$224,250	\$362,350
2. Legal Fees	\$37,870	\$38,382	\$84,880	\$161,132
3. Financial Advisor	\$17,164	\$16,923	\$41,981	\$76,068
4. Bond Insurance	\$34,000	\$35,000	\$138,750	\$207,750
5. Paying Agent/Trustee Fees and Expenses	\$450	\$450	\$1,000	\$1,900
6. Capitalized Interest				
7. Printing	\$6,272	\$6,278	\$5,777	\$18,327
8. CUSIP & Rating Fees	\$6,041	\$6,051	\$9,769	\$21,861
9. Other				
a. _____				
b. <u>INTERNET AUCTION ADMINISTRATOR</u>	\$2,000	\$2,000		\$4,000
10. TOTAL-Financing Costs	183,797	163,184	506,407	\$853,388
I. TOTAL PROJECT COSTS (F plus G-8 plus H-10)				\$93,649,018
REVENUE SOURCES	BOND ISSUE/NOTE	BOND ISSUE/NOTE	BOND ISSUE/NOTE	TOTAL
<i>(EXCLUDE ACCRUED INTEREST)</i>	SERIES OF 2003A	SERIES OF 2004	SERIES OF 2007	
J. AMOUNT FINANCED	\$10,000,000	10,000,000	21,000,000	41,000,000
<i>FOR THIS PROJECT ONLY</i>				
K. ORIGINAL ISSUE DISCOUNT/ PREMIUM FOR THIS PROJECT ONLY	(\$69,333)	-61,864	8,364,236	8,233,039
L. INTEREST EARNINGS				
<i>FOR THIS PROJECT ONLY</i>				
M. BUILDING INSURANCE RECEIVED				
N. PROCEEDS FROM SALE OF BUILDING OR LAND				
O. LOCAL FUNDS - CASH (SEE INSTRUCTIONS)				
P. OTHER FUNDS (PROVIDE DESCRIPTION ON SEPARATE SHEET)				
Q. TOTAL REVENUE SOURCES				49,233,039
REVENUES DO NOT EQUAL COSTS				

**PROJECT ACCOUNTING BASED ON FINAL COSTS (2 of 2)
FOR THE PERIOD 01/01/2001 TO 06/30/2012**

District/CTC: EAST STROUDSBURG AREA SCHOOL DISTRICT	Project Name: SENIOR HIGH SCHOOL AND ADMINISTRATIVE OFFICES	Project #: 2859
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ROUND FIGURES TO NEAREST DOLLAR

PROJECT COSTS (CONT.)				TOTAL
G. ADDITIONAL CONSTRUCTION-RELATED COSTS				
1. Project Supervision (inc. Asbestos Abatement Project Supervision)				
2. Construction Manager Fee and Related Costs				
3. Total Demolition of Entire Existing Structures & Related Asbestos Removal to Prepare Project Site for Construction of New Building and Related AHERA Clearance Air Monitoring and EPA-Certified Project Designer's Fee on Asbestos Abatement (Exclude costs for partial demolition.)				
4. Architectural Printing				
5. Test Borings				
6. Site Surveys				
7. Other (Attach PlanCon-J-Add't Costs page if needed.)				
a. _____				
b. _____				
c. Plan-J-Add't Costs, Total				
8. TOTAL - Additional Construction-Related Costs				
H. FINANCING COSTS	BOND ISSUE/NOTE	BOND ISSUE/NOTE	BOND ISSUE/NOTE	X X X X X X
<i>FOR THIS PROJECT ONLY</i>	SERIES OF 2007A	SERIES OF 2008	SERIES OF _____	X X X X X X
<i>(EXCLUDE ACCRUED INTEREST)</i>				
1. Underwriter Fees	\$215,625	\$29,218		\$244,843
2. Legal Fees	\$54,579	\$815		\$55,394
3. Financial Advisor	\$38,214	\$10,122		\$48,336
4. Bond Insurance	\$104,392	\$67,900		\$172,292
5. Paying Agent/Trustee Fees and Expenses	\$750	\$50		\$800
6. Capitalized Interest		\$895,323		\$895,323
7. Printing	\$9,480	\$1,399		\$10,879
8. CUSIP & Rating Fees	\$9,800	\$1,863		\$11,663
9. Other				
a. <u>COMPUTER / DTC FEES</u>	\$30,500			\$30,500
b. <u>INTERNET AUCTION ADMINISTRATOR</u>		\$500		\$500
10. TOTAL-Financing Costs	463,340	1,007,190		\$1,470,530
I. TOTAL PROJECT COSTS (F plus G-8 plus H-10)				\$94,266,160
REVENUE SOURCES	BOND ISSUE/NOTE	BOND ISSUE/NOTE	BOND ISSUE/NOTE	
<i>(EXCLUDE ACCRUED INTEREST)</i>	SERIES OF 2007A	SERIES OF 2008	SERIES OF _____	TOTAL
J. AMOUNT FINANCED	\$37,500,000	3,000,000		40,500,000
<i>FOR THIS PROJECT ONLY</i>				
K. ORIGINAL ISSUE DISCOUNT/ PREMIUM FOR THIS PROJECT ONLY	\$7,415,327	39,143		7,454,470
L. INTEREST EARNINGS				
<i>FOR THIS PROJECT ONLY</i>				
M. BUILDING INSURANCE RECEIVED				
N. PROCEEDS FROM SALE OF BUILDING OR LAND				
O. LOCAL FUNDS - CASH (SEE INSTRUCTIONS)				
P. OTHER FUNDS (PROVIDE DESCRIPTION ON SEPARATE SHEET)				
Q. TOTAL REVENUE SOURCES				47,954,470
REVENUES DO NOT EQUAL COSTS				

FINANCIAL REPORT FOR THE PERIOD 11/01/2001 TO 06/30/2012

District/CDC: EAST STROUDSBURG AREA SCHOOL DISTRICT	Project Name: SENIOR HIGH SCHOOL AND ADMINISTRATIVE OFFICES	Project #: 2859
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	BOND ISSUE/NOTE SERIES OF TOTAL	BOND ISSUE/NOTE SERIES OF	BOND ISSUE/NOTE SERIES OF	TOTAL
A. TOTAL BOND ISSUE OR NOTE	\$92,820,000			\$92,820,000
B. ORIGINAL ISSUE DISCOUNT/ ORIGINAL ISSUE PREMIUM	\$16,398,237			\$16,398,237
C. TOTAL INTEREST EARNINGS ON ALL INVESTMENTS FOR ALL FUNDS (Exclude accrued interest and capitalized interest)				
1. Construction Fund				
2. Authority Fund				
3. Debt Service Fund				
4. Debt Service Reserve Fund				
5. Bond Redemption Fund				
6. Other: _____				
7. Other: _____				
8. TOTAL				
D. BUILDING INSURANCE RECEIVED				
E. PROCEEDS FROM SALE OF BUILDING OR LAND				
F. LOCAL FUNDS - CASH				
G. OTHER: _____				
H. OTHER: _____				
I. TOTAL REVENUE SOURCES				\$109,218,237
J. TOTAL PROJECT COSTS FOR THIS PLANCON PROJECT (J03, line I)				\$97,187,509
K. FUNDS NOT EXPENDED FOR THIS PLANCON PROJECT (I minus J)				\$12,030,728

DISPOSITION OF FUNDS NOT EXPENDED FOR THIS PLANCON PROJECT (Indicate the applicable bond issue.)

Reimbursable Projects:

<u>Project Building Name</u>	<u>PDE Project #</u>	<u>Amount Financed</u>	<u>Applicable Issue</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Nonreimbursable Projects:

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Other:

_____	_____	_____	_____
_____	_____	_____	_____

CERTIFICATE OF ARCHITECT

District/CTC: East Stroudsburg Area School District County: Monroe

School Name: Adds. & Alt. to East Stroudsburg Area Senior High School South Project #: 2859

The bid opening date for the original General Contract was: 4/27/2006

As the architect of record for the above named school district/area vocational-technical school for said project, I certify to the best of my knowledge and belief that all construction work, including change orders and supplemental contracts, has been completed as of 6/30/2012 in an acceptable manner in accordance with the plans and specifications approved by the Pennsylvania Department of Education (and any approved changes thereto) and that all contractors, by virtue of said completion, may be paid all final monies due following on this project.



John R. Howard, AIA

Architect's Name, Printed or Typed

The Architectural Studio

Architectural Firm Name

732 Turner Street, Allentown, PA 18102

Architect's Address

11/15/2012

Date

For a project constructed and based on an approved school facility design published on the Department's School Design Clearinghouse, I further certify that the project was constructed based on an approved school facility design published on this clearinghouse.

Signature, Architect

FINANCIAL INFORMATION CERTIFICATION

District/CTC: EAST STROUDSBURG AREA SCHOOL DISTRICT County: MONORE & PIKE
 School Name: SENIOR HIGH SCHOOL AND ADMINISTRATIVE OFFICES Project #: 2859

I certify that the financial information on the schedules titled Project Accounting Based on Final Costs (pages J02 and J03), Financial Report (J04), and Final Project Costs - Detail (pages J07 to J12) for the above referenced school construction project is presented based on the following:

Financial information is reported based on the cash basis of accounting. If costs were allocated to certain areas or contracts, describe the allocation method below (attach additional pages if needed):

 Signature, Board Secretary Board Secretary's Name, Printed or Typed Date

FOR 100% CASH PROJECT ONLY

Please provide information, by fiscal year, on the expenditures of project funds for a project fully funded by local funds. Cash projects are those projects for which the District/CTC has not incurred debt.

FY	PROJECT FUNDS ACTUALLY EXPENDED
_____	_____
_____	_____
_____	_____
_____	_____
TOTAL -	_____

I certify that the project funds were actually expended in the fiscal years as reported above and I also certify that the District/CTC has not incurred debt to fund this project.

 Signature, Board Secretary Board Secretary's Name, Printed or Typed Date

FOR PROJECT USING LOCAL FUNDS AS FINANCING SOURCE

Please provide information, by fiscal year, on the expenditures of project funds for a project using local funds as a financing source in addition to debt incurred.

FY	PROJECT FUNDS ACTUALLY EXPENDED
_____	_____
_____	_____
_____	_____
_____	_____
TOTAL -	_____

I certify that the project funds were actually expended in the fiscal years as reported above.

 Signature, Board Secretary Board Secretary's Name, Printed or Typed Date

**PART J: PROJECT ACCOUNTING BASED ON FINAL COSTS
BOARD TRANSMITTAL**

DISTRICT/CTC: EAST STROUDSBURG AREA SCHOOL DISTRICT COUNTY: MONORE & PIKE
 PRJT BLDG NAME: MIDDLE SMITHFIELD ELEMENTARY SCHOOL PROJECT #: 3348

ALL PRJTS PAGE 1

<u>x</u>	J02-J03	Project Accounting Based on Final Costs
<u>n/a</u>	Add't Costs	Additional Project Costs
<u>x</u>	J04	Financial Report
<u>x</u>	J05	Certificate of Architect
<u>x</u>	J06	Financial Information Certification
<u>x</u>		Independent Auditor's Report
<u>n/a</u>		Final Just Compensation Award or Settlement Sheet (for properties acquired through condemnation)
<u>n/a</u>		U.S. Green Building Council's Leadership in Energy and Environmental Design Green Building Rating System (LEED NC™) Silver, Gold or Platinum certification (if applicable)
<u>n/a</u>		Green Building Initiative's two, three or four Green Globes™ certification (if applicable)
		*** TO BE COMPLETED ONLY IF DIRECTED BY PDE ***
<u>n/a</u>	J07-J12	Final Project Costs - Detail

The individual or firm independently contracted by the district/CTC to prepare this information to be contacted if there are any questions about Part J:

BUSHTA & COMPANY, LLC TODD J. BUSHTA, CPA 610.625.1490
Independent Preparer's Name and Position Phone Number Fax Number
 The independent preparer's e-mail address is: TJBUSHTA@BUSHTA.COM

CERTIFICATION BY SCHOOL DISTRICT/CTC

The district/CTC administrator to be contacted about Part J:

JEFFREY S. BADER, PRSBA 570.424.8500
District/CTC Administrator's Name and Position Phone Number Fax Number
 The district/CTC administrator's e-mail address is: JEFFREY-BADER@ESASD.NET

This certifies that the attached materials were approved for submission to the Pennsylvania Department of Education by board action.

BOARD ACTION DATE: _____

VOTING: AYE _____ NAY _____ ABSTENTIONS _____ ABSENT _____

Signature, Board Secretary Board Secretary's Name, Printed or Typed

District/CTC Address Date



BOARD OF DIRECTORS, EAST STROUDSBURG AREA SCHOOL DISTRICT
EAST STROUDSBURG, PENNSYLVANIA

We have audited the accompanying schedules for Project Accounting Based on Final Costs (pages J02 and J03), and Financial Report (J04) for project #3348 of the Middle Smithfield Elementary School for the East Stroudsburg Area School District for the period March 15, 2006 through June 30, 2012. These schedules are the responsibility of the East Stroudsburg Area School District's management. Our responsibility is to express an opinion on these schedules based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards required that we plan and perform the audit to obtain reasonable assurance about whether the schedules referenced in the first paragraph are free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall presentation of the schedules. We believe that our audit provides a reasonable basis for our opinion.

The accompanying schedules were prepared for the purpose of complying with the Pennsylvania Department of Education's rules and regulations used to determine a project's final reimbursement and its permanent reimbursable percentage, and as described on Page J06. The schedules were prepared on the basis of cash receipts and disbursements, which is a comprehensive basis of accounting other than generally accepted accounting principles.

In our opinion, the schedules referred to above present fairly, in all material respects, the costs incurred, revenues collected and available funds arising from cash transactions for project #3348 of the Middle Smithfield Elementary School for the East Stroudsburg Area School District for the period March 15, 2006 through June 30, 2012 on the basis of accounting and cost allocation methodology indicated in Page J06.

This report is intended solely for the information and use of the board of directors and management of the East Stroudsburg Area School District and the Pennsylvania Department of Education and should not be used for any other purpose.

Bushka & Company

BETHLEHEM, PENNSYLVANIA

JUNE 30, 2014

TELE: 610.625.1490
WWW.BUSHTA.COM
BETHLEHEM, PENNSYLVANIA

LEHIGH VALLEY AND POCONO MOUNTAINS

**PROJECT ACCOUNTING BASED ON FINAL COSTS (1 of 2)
FOR THE PERIOD 03/15/2006 TO 06/30/2012**

District/Office:		Project Name:	Project #:
EAST STROUDSBURG AREA SCHOOL DISTRICT		MIDDLE SMITHFIELD ELEMENTARY SCHOOL	3348
PROJECT COSTS	NEW	EXISTING	TOTAL
A. STRUCTURE COSTS (include site development)			
1. General (Report costs for sanitary sewage disposal on Line E-1.)	\$14,398,786		\$14,398,786
2. Heating and Ventilating	\$3,539,620		\$3,539,620
3. Plumbing (Report costs for sanitary sewage disposal on Line E-1.)	\$1,505,648		\$1,505,648
4. Electrical	\$2,955,582		\$2,955,582
5. Asbestos Abatement (J10, line B-3)	X X X X X X		
6. Building Purchase Amount	X X X X X X		
7. Other * (Exclude Test Borings and Site Survey) (Use PlanCon-J-Add't Costs page if necessary.)			
a. _____			
b. _____			
c. _____			
d. _____			
e. PlanCon-J-Add't Costs, Total			
A-1 to A-7 - Subtotal	\$22,399,636		\$22,399,636
B. Construction Insurance			
a. Owner Controlled Insurance Program on Structure Costs (Exclude asbestos abatement, building purchases and other structure costs not covered by the program)	\$136,350		\$136,350
b. Builder's Risk Insurance (if not included in prime)			
c. Construction Insurance - Total	\$136,350		\$136,350
9. TOTAL-Structure Costs (A-1 to A-7-subtotal plus B-a-c)	22,535,986		22,535,986
E. ARCHITECT'S FEE			
1. Architect's/Engineer's Fee on Structure	\$1,815,575		\$1,815,575
2. EPA-Certified Project Designer's Fee on Asbestos Abatement	X X X X X X X X X X X X		
3. TOTAL - Architect's Fee	\$1,815,575		\$1,815,575
C. MOVABLE FIXTURES AND EQUIPMENT			
1. Movable Fixtures and Equipment	\$567,931		\$567,931
2. Architect's Fee			
3. TOTAL - Movable Fixtures & Equipment	\$567,931		\$567,931
D. STRUCTURE COSTS, ARCHITECT'S FEE, MOVABLE FIXTURES AND EQUIPMENT - TOTAL (A-9 plus B-3 and C-3)			
	\$24,919,492		\$24,919,492
E. SITE COSTS			
1. Sanitary Sewage Disposal	\$832		\$832
2. Sanitary Sewage Disposal Tap-In Fee and/or Capacity Charges			
3. Owner Controlled Insurance Program/Builder's Risk Insurance on Sanitary Sewage Disposal			
4. Architect/Engineer's Fee for Sanitary Sewage Disposal			
5. Site Acquisition Costs			
a. Gross Amount Due from Settlement Statement or Just Compensation		X X X X X X X X X X X X X X X X X X	
b. Real Estate Appraisal Fees		X X X X X X	
c. Other Related Site Acquisition Costs		X X X X X X	
d. Site Acquisition Costs - Total		X X X X X X	
6. TOTAL - Site Costs	\$832		\$832
F. STRUCTURE COSTS, ARCHITECT'S FEE, MOVABLE FIXTURES & EQUIPMENT, AND SITE COSTS - TOTAL (D plus E-6)			
	\$24,920,324		\$24,920,324

* - Type "No Fee" beside each item for which no design fee is charged.

**PROJECT ACCOUNTING BASED ON FINAL COSTS (2 of 2)
FOR THE PERIOD 03/15/2006 TO 06/30/2012**

District/Agency EAST STROUDSBURG AREA SCHOOL DISTRICT		Project Name MIDDLE SMITHFIELD ELEMENTARY SCHOOL		Project No. 3348
ROUND FIGURES TO NEAREST DOLLAR				
PROJECT COSTS (CONT.)				TOTAL
G. ADDITIONAL CONSTRUCTION-RELATED COSTS				
1. Project Supervision (inc. Asbestos Abatement Project Supervision)				\$487,422
2. Construction Manager Fee and Related Costs				
3. Total Demolition of Entire Existing Structures & Related Asbestos Removal to Prepare Project Site for Construction of New Building and Related AHERA Clearance Air Monitoring and EPA-Certified Project Designer's Fee on Asbestos Abatement (Exclude costs for partial demolition.)				
4. Architectural Printing				
5. Test Borings				\$22,734
6. Site Surveys				
7. Other (Attach Plancon-a-549's Costs page if necessary.)				
a. _____				
b. _____				
c. Plan-J-Add'l Costs, Total				
6. TOTAL - Additional Construction-Related Costs				\$510,156
H. FINANCING COSTS FOR THIS PROJECT ONLY (EXCLUDE ACCRUED INTEREST)	BOND ISSUE/NOTE SERIES OF 2008	BOND ISSUE/NOTE SERIES OF _____	BOND ISSUE/NOTE SERIES OF _____	X X X X X X X X X X X X
1. Underwriter Fees	\$116,868			\$116,868
2. Legal Fees	\$32,597			\$32,597
3. Financial Advisor	\$28,487			\$28,487
4. Bond Insurance	\$271,600			\$271,600
5. Paying Agent/Trustee Fees and Expenses	\$200			\$200
6. Capitalized Interest	\$3,581,292			\$3,581,292
7. Printing	\$5,593			\$5,593
8. CUSIP & Rating Fees	\$7,452			\$7,452
9. Other				
a. INTERNET AUCTION ADMINISTRATOR	\$2,000			\$2,000
b. _____				
10. TOTAL-Financing Costs	4,046,089			\$4,046,089
I. TOTAL PROJECT COSTS (F plus G-9 plus H-10)				\$29,476,569
REVENUE SOURCES (EXCLUDE ACCRUED INTEREST)	BOND ISSUE/NOTE SERIES OF 2008	BOND ISSUE/NOTE SERIES OF _____	BOND ISSUE/NOTE SERIES OF _____	TOTAL
J. AMOUNT FINANCED FOR THIS PROJECT ONLY	\$29,320,000			29,320,000
K. ORIGINAL ISSUE DISCOUNT/ PREMIUM FOR THIS PROJECT ONLY	\$156,569			156,569
L. INTEREST EARNINGS FOR THIS PROJECT ONLY				
M. BUILDING INSURANCE RECEIVED				
N. PROCEEDS FROM SALE OF BUILDING OR LAND				
O. LOCAL FUNDS - CASH (SEE INSTRUCTIONS)				
P. OTHER FUNDS (PROVIDE DESCRIPTION ON SEPARATE SHEET)				
Q. TOTAL REVENUE SOURCES				29,476,569

FINANCIAL REPORT FOR THE PERIOD 13/15/2008 TO 16/30/2012

DISBURSING DISTRICT EAST STROUDSBURG AREA SCHOOL DISTRICT	Project Name: MIDDLE SMITHFIELD ELEMENTARY SCHOOL	Project #: 3348
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	BOND ISSUE/NOTE SERIES OF 2008	BOND ISSUE/NOTE SERIES OF _____	BOND ISSUE/NOTE SERIES OF _____	TOTAL
A. TOTAL BOND ISSUE OR NOTE	\$32,320,000			\$32,320,000
B. ORIGINAL ISSUE DISCOUNT/ ORIGINAL ISSUE PREMIUM	\$195,712			\$195,712
C. TOTAL INTEREST EARNINGS ON ALL INVESTMENTS FOR ALL FUNDS (Exclude accrued interest and capitalized interest)				
1. Construction Fund				
2. Authority Fund				
3. Debt Service Fund				
4. Debt Service Reserve Fund				
5. Bond Redemption Fund				
6. Other: _____				
7. Other: _____				
8. TOTAL				
D. BUILDING INSURANCE RECEIVED				
E. PROCEEDS FROM SALE OF BUILDING OR LAND				
F. LOCAL FUNDS - CASH				
G. OTHER: _____				
H. OTHER: _____				
I. TOTAL REVENUE SOURCES				\$32,515,712
J. TOTAL PROJECT COSTS FOR THIS PLANCON PROJECT (J03, line I)				\$29,476,569
K. FUNDS NOT EXPENDED FOR THIS PLANCON PROJECT (I minus J)				\$3,039,143

DISPOSITION OF FUNDS NOT EXPENDED FOR THIS PLANCON PROJECT (Indicate the applicable bond issue.)

	PDE Project #	Amount Financed	Applicable Issue
Reimbursable Projects:			
Project Building Name			
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
Nonreimbursable Projects:			
_____	_____	_____	_____
_____	_____	_____	_____
Other:			
_____	_____	_____	_____
_____	_____	_____	_____

EAST STROUDSBURG AREA SCHOOL DISTRICT
PROJECT ACCOUNTING BASED ON FINAL COSTS (PAGES J02 AND J03),
AND FINANCIAL REPORT (J04)

NOTE 1

**NATURE OF OPERATIONS AND SUMMARY OF
SIGNIFICANT ACCOUNTING POLICIES**

BASIS OF PRESENTATION

The School District's Project Accounting Based on Final Costs (pages J02 and J03), and Financial Report (J04) for project #3348 were prepared for the purpose of complying with the Pennsylvania Department of Education's rules and regulations used to determine a project's final reimbursement and its permanent reimbursable percentage, and as described on Page J06. The schedules were prepared on the basis of cash receipts and disbursements, which is a comprehensive basis of accounting other than generally accepted accounting principles.

CERTIFICATE OF ARCHITECT

Client: East Stroudsburg Area School District County: Monroe

Project Name: Add. & Alt. to Middle Smithfield Elementary School Project #: 3348

The last opening date for the enclosed drawings/contracts was: 4/30/2008

As the architect of record for the above named school district/area vocational-technical school for said project, I certify to the best of my knowledge and belief that all construction work, including change orders and supplemental contracts, has been completed as of 2/28/2012 in an acceptable manner in accordance with the plans and specifications submitted by the Pennsylvania Department of Education (and any approved changes thereto) and that all contractors, by virtue of said completion, may no longer file final claims due and owing to this project.

Dale C. Santee, AIA

The Architectural Studio

732 Turner Street, Allentown, PA 18102

11/15/2012

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FINANCIAL INFORMATION CERTIFICATION

District/CTC: EAST STROUDSBURG AREA SCHOOL DISTRICT County: MONORE & PIKE
 School Name: MIDDLE SMITHFIELD ELEMENTARY SCHOOL Project #: 3348

I certify that the financial information on the schedules titled Project Accounting Based on Final Costs (pages J02 and J03), Financial Report (J04), and Final Project Costs - Detail (pages J07 to J12) for the above referenced school construction project is presented based on the following:

Financial information is reported based on the cash basis of accounting.

If costs were allocated to certain areas or contracts, describe the allocation method below (attach additional pages if needed):

 Signature, Board Secretary Board Secretary's Name, Printed or Typed Date

FOR 100% CASH PROJECT ONLY

Please provide information, by fiscal year, on the expenditure of project funds for a project fully funded by local funds. Cash projects are those projects for which the District/CTC has not incurred debt.

FY	PROJECT FUNDS ACTUALLY EXPENDED
_____	_____
_____	_____
_____	_____
_____	_____
TOTAL -	_____

I certify that the project funds were actually expended in the fiscal years as reported above and I also certify that the District/CTC has not incurred debt to fund this project.

 Signature, Board Secretary Board Secretary's Name, Printed or Typed Date

FOR PROJECT USING LOCAL FUNDS AS FINANCING SOURCE

Please provide information, by fiscal year, on the expenditure of project funds for a project using local funds as a financing source in addition to debt incurred.

FY	PROJECT FUNDS ACTUALLY EXPENDED
_____	_____
_____	_____
_____	_____
_____	_____
TOTAL -	_____

I certify that the project funds were actually expended in the fiscal years as reported above.

 Signature, Board Secretary Board Secretary's Name, Printed or Typed Date

APPLICATION AND CERTIFICATE FOR PAYMENT

To Owner: East Stroudsburg School District
50 Vine Street

Project: 14165- JT Lambert Intermediate School

Application No. : 2

Distribution to:

Owner

Architect

Contractor

East Stroudsburg, PA 18301

Period To: 7/31/2014

From Contractor: Myco Mechanical, Inc.
1 N Washington Street
Telford, PA 18969

Via Architect:

Project Nos:

Contract Date: 5/30/2014

Contract For:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet is attached

1. Original Contract Sum	\$3,338,500.00
2. Net Change By Change Order	\$0.00
3. Contract Sum To Date	\$3,338,500.00
4. Total Completed and Stored To Date	\$485,500.00
5. Retainage:	
a 10.00% of Completed Work	\$48,550.00
b 0.00% of Stored Material	\$0.00
Total Retainage	\$48,550.00
6. Total Earned Less Retainage	\$436,950.00
7. Less Previous Certificates For Payments	\$87,300.00
8. Current Payment Due	\$349,650.00
9. Balance To Finish, Plus Retainage	\$2,901,550.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Myco Mechanical, Inc.

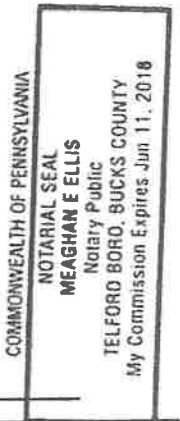
By: Brian Myers, President

Date: 8-01-2014

State of: Pennsylvania
Subscribed and sworn to before me this
Notary Public: Meaghan Ellis
My Commission expires:

County of: Bucks
day of: August

June 11, 2018



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 349,650.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total Approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
Net Changes By Change Order	\$0.00	

ARCHITECT:

By: J. E. Blum Date: 08/01/14

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

Application and Certification for Payment, containing Contractor's signed certification is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 2
 Application Date : 07/31/14
 To: 07/31/14
 Architect's Project No.:

Invoice #: 14165 #2 Contract: 14165- JT Lambert Intermediate School

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		F Materials Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H % (G / C)	I Balance To Finish (C-G)	Retainage
			From Previous Application (D+E)	This Period In Place					
1	Bond	75,000.00	75,000.00	0.00	0.00	75,000.00	100.00%	0.00	
2	Permits	20,000.00	0.00	0.00	0.00	0.00	0.00%	20,000.00	
3	Mobilization	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00%	0.00	
4	Submittals	20,000.00	0.00	10,000.00	0.00	10,000.00	50.00%	10,000.00	
5	Allowance	77,630.00	0.00	0.00	0.00	0.00	0.00%	77,630.00	
6	Pre-Construction Planning	20,000.00	2,000.00	4,000.00	0.00	6,000.00	30.00%	14,000.00	
7	Demo	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	
8	Phase 1	15,000.00	0.00	0.00	0.00	0.00	0.00%	15,000.00	
9	Phase 2A	4,000.00	0.00	0.00	0.00	0.00	0.00%	4,000.00	
10	Phase 2B	4,000.00	0.00	0.00	0.00	0.00	0.00%	4,000.00	
11	Phase 2C	4,000.00	0.00	0.00	0.00	0.00	0.00%	4,000.00	
12	Phase 2D	4,000.00	0.00	0.00	0.00	0.00	0.00%	4,000.00	
13	Phase 2E	4,000.00	0.00	0.00	0.00	0.00	0.00%	4,000.00	
14	Phase 3	10,000.00	0.00	0.00	0.00	0.00	0.00%	10,000.00	
15	POD Alt M-4	5,000.00	0.00	0.00	0.00	0.00	0.00%	5,000.00	
16	HVAC Pipe	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	
17	Hanger Material - P-1	25,000.00	0.00	25,000.00	0.00	25,000.00	100.00%	0.00	
18	Hanger Labor - P-1	25,000.00	0.00	0.00	0.00	0.00	0.00%	25,000.00	
19	Pipe Material - P-1	150,000.00	0.00	150,000.00	0.00	150,000.00	100.00%	0.00	
20	Pipe Labor - P-1	120,000.00	0.00	30,000.00	0.00	30,000.00	25.00%	90,000.00	
21	Hanger Material - P-2A	8,000.00	0.00	6,000.00	0.00	6,000.00	75.00%	2,000.00	
22	Hanger Labor - P-2A	8,000.00	0.00	0.00	0.00	0.00	0.00%	8,000.00	
23	Pipe Material - P-2A	50,000.00	0.00	37,500.00	0.00	37,500.00	75.00%	12,500.00	
24	Pipe Labor - P-2A	35,000.00	0.00	0.00	0.00	0.00	0.00%	35,000.00	
25	UG CHW Material	20,000.00	0.00	0.00	0.00	0.00	0.00%	20,000.00	
26	UG CHW Labor	10,000.00	0.00	0.00	0.00	0.00	0.00%	10,000.00	
27	Hanger Material - P-2B	3,000.00	0.00	2,250.00	0.00	2,250.00	75.00%	750.00	
28	Hanger Labor - P-2B	3,000.00	0.00	0.00	0.00	0.00	0.00%	3,000.00	
29	Pipe Material - P-2B	15,000.00	0.00	11,250.00	0.00	11,250.00	75.00%	3,750.00	
30	Pipe Labor - P-2B	10,000.00	0.00	0.00	0.00	0.00	0.00%	10,000.00	
31	Hanger Material - P-2C	3,000.00	0.00	2,250.00	0.00	2,250.00	75.00%	750.00	
32	Hanger Labor - P-2C	3,000.00	0.00	0.00	0.00	0.00	0.00%	3,000.00	

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CONTINUATION SHEET

Application and Certification for Payment, containing Contractor's signed certification is attached. In tabulations below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 2
 Application Date : 07/31/14
 To: 07/31/14
 Architect's Project No.:

Invoice #: 14165 #2 Contract: 14165- JT Lambert Intermediate School

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		F Materials Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H % (G / C)	I Balance To Finish (C-G)	Retainage
			From Previous Application (D+E)	This Period In Place					
33	Pipe Material - P-2C	13,000.00	0.00	9,750.00	0.00	9,750.00	75.00%	3,250.00	
34	Pipe Labor - P-2C	10,000.00	0.00	0.00	0.00	0.00	0.00%	10,000.00	
35	Hanger Material - P-2D	7,000.00	0.00	5,250.00	0.00	5,250.00	75.00%	1,750.00	
36	Hanger Labor - P-2D	7,000.00	0.00	0.00	0.00	0.00	0.00%	7,000.00	
37	Pipe Material - P-2D	35,000.00	0.00	26,250.00	0.00	26,250.00	75.00%	8,750.00	
38	Pipe Labor - P-2D	28,000.00	0.00	0.00	0.00	0.00	0.00%	28,000.00	
39	Hanger Material - P-2E	5,000.00	0.00	3,750.00	0.00	3,750.00	75.00%	1,250.00	
40	Hanger Labor - P-2E	5,000.00	0.00	0.00	0.00	0.00	0.00%	5,000.00	
41	Pipe Material - P-2E	23,000.00	0.00	17,250.00	0.00	17,250.00	75.00%	5,750.00	
42	Pipe Labor - P-2E	18,000.00	0.00	0.00	0.00	0.00	0.00%	18,000.00	
43	Hanger Material - P-3	9,000.00	0.00	6,750.00	0.00	6,750.00	75.00%	2,250.00	
44	Hanger Labor - P-3	9,000.00	0.00	0.00	0.00	0.00	0.00%	9,000.00	
45	Pipe Material - P-3	55,000.00	0.00	41,250.00	0.00	41,250.00	75.00%	13,750.00	
46	Pipe Labor - P-3	40,000.00	0.00	0.00	0.00	0.00	0.00%	40,000.00	
47	HVAC Equipment	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	
48	Chiller	150,000.00	0.00	0.00	0.00	0.00	0.00%	150,000.00	
49	Install Labor	5,000.00	0.00	0.00	0.00	0.00	0.00%	5,000.00	
50	Ice Storage	100,000.00	0.00	0.00	0.00	0.00	0.00%	100,000.00	
51	Install Labor	5,000.00	0.00	0.00	0.00	0.00	0.00%	5,000.00	
52	AHU's	60,000.00	0.00	0.00	0.00	0.00	0.00%	60,000.00	
53	Install Labor	5,000.00	0.00	0.00	0.00	0.00	0.00%	5,000.00	
54	Existing AHU Refurbish	25,000.00	0.00	0.00	0.00	0.00	0.00%	25,000.00	
55	Install Labor	2,000.00	0.00	0.00	0.00	0.00	0.00%	2,000.00	
56	UV's	390,000.00	0.00	0.00	0.00	0.00	0.00%	390,000.00	
57	Install Labor	25,000.00	0.00	0.00	0.00	0.00	0.00%	25,000.00	
58	UV Shelving	10,000.00	0.00	0.00	0.00	0.00	0.00%	10,000.00	
59	Install Labor	5,000.00	0.00	0.00	0.00	0.00	0.00%	5,000.00	
60	VAV's	30,000.00	0.00	0.00	0.00	0.00	0.00%	30,000.00	
61	Install Labor	5,000.00	0.00	0.00	0.00	0.00	0.00%	5,000.00	
62	Hot Water Coils - 8	15,000.00	0.00	0.00	0.00	0.00	0.00%	15,000.00	
63	Install Labor	2,000.00	0.00	0.00	0.00	0.00	0.00%	2,000.00	
64	Terminal Equipment	40,000.00	0.00	0.00	0.00	0.00	0.00%	40,000.00	

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CONTINUATION SHEET

Application and Certification for Payment, containing Contractor's signed certification is attached. In tabulations below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 2
 Application Date : 07/31/14
 To: 07/31/14
 Architect's Project No.:

Invoice #: 14165 #2 Contract: 14165- JT Lambert Intermediate School

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		F Materials Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H % (G / C)	I Balance To Finish (C-G)	Retainage
			From Previous Application (D+E)	This Period In Place					
65	Install Labor	5,000.00	0.00	0.00	0.00	0.00	0.00%	5,000.00	
66	Packaged HVAC Units - 2	90,000.00	0.00	0.00	0.00	0.00	0.00%	90,000.00	
67	Install Labor	4,000.00	0.00	0.00	0.00	0.00	0.00%	4,000.00	
68	EF's - 1	2,000.00	0.00	0.00	0.00	0.00	0.00%	2,000.00	
69	Install Labor	1,000.00	0.00	0.00	0.00	0.00	0.00%	1,000.00	
70	RF's - 2	4,000.00	0.00	0.00	0.00	0.00	0.00%	4,000.00	
71	Install Labor	2,000.00	0.00	0.00	0.00	0.00	0.00%	2,000.00	
72	Boiler Room Equipment	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	
73	Pumps & VFD's - 4	30,000.00	0.00	0.00	0.00	0.00	0.00%	30,000.00	
74	Expansion Tanks/Air Separators	10,000.00	0.00	0.00	0.00	0.00	0.00%	10,000.00	
75	Glycol Feeders - 2	5,000.00	0.00	0.00	0.00	0.00	0.00%	5,000.00	
76	Install Labor	5,000.00	0.00	0.00	0.00	0.00	0.00%	5,000.00	
77	Glycol	7,000.00	0.00	0.00	0.00	0.00	0.00%	7,000.00	
78	Glycol Install Labor	2,000.00	0.00	0.00	0.00	0.00	0.00%	2,000.00	
79	Sheetmetal	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	
80	Duct Material - Base Bid	15,000.00	0.00	0.00	0.00	0.00	0.00%	15,000.00	
81	Labor - Base Bid	9,000.00	0.00	0.00	0.00	0.00	0.00%	9,000.00	
82	Duct Material - POD	8,000.00	0.00	0.00	0.00	0.00	0.00%	8,000.00	
83	Labor - POD	5,000.00	0.00	0.00	0.00	0.00	0.00%	5,000.00	
84	GRD's	870.00	0.00	0.00	0.00	0.00	0.00%	870.00	
85	GRD Labor	1,000.00	0.00	0.00	0.00	0.00	0.00%	1,000.00	
86	Tank Removal	34,000.00	0.00	0.00	0.00	0.00	0.00%	34,000.00	
87	Roofing	4,000.00	0.00	0.00	0.00	0.00	0.00%	4,000.00	
88	Concrete	55,000.00	0.00	0.00	0.00	0.00	0.00%	55,000.00	
89	Excavation/Asphalt Patching	55,000.00	0.00	0.00	0.00	0.00	0.00%	55,000.00	
90	Fencing	29,000.00	0.00	0.00	0.00	0.00	0.00%	29,000.00	
91	GC - Bulkhead Work	6,000.00	0.00	0.00	0.00	0.00	0.00%	6,000.00	
92	Chemical Treatment	5,000.00	0.00	0.00	0.00	0.00	0.00%	5,000.00	
93	ATC	900,000.00	0.00	0.00	0.00	0.00	0.00%	900,000.00	
94	Insulation	100,000.00	0.00	0.00	0.00	0.00	0.00%	100,000.00	
95	Phase 4	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	
96	Balancing	26,000.00	0.00	0.00	0.00	0.00	0.00%	26,000.00	

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CONTINUATION SHEET

Application and Certification for Payment, containing Contractor's signed certification is attached. In tabulations below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 2
 Application Date : 07/31/14
 To: 07/31/14
 Architect's Project No.:

Invoice #: 14165 #2 Contract: 14165- JT Lambert Intermediate School

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		F Materials Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	% (G / C)	H Balance To Finish (C-G)	I Retainage
			From Previous Application (D+E)	This Period In Place					
97	Punchlist	5,000.00	0.00	0.00	0.00	0.00	0.00%	5,000.00	
98	Closeout Docs	2,000.00	0.00	0.00	0.00	0.00	0.00%	2,000.00	
99	Training	3,000.00	0.00	0.00	0.00	0.00	0.00%	3,000.00	
Grand Totals		3,338,500.00	97,000.00	388,500.00	0.00	485,500.00	14.54%	2,853,000.00	48,550.00

061



YARDSCAPING
EXCAVATING
EQUIPMENT RENTAL

PO BOX 1067
MARSHALLS CREEK, PA 18335
(570) 669-6352

BID PROPOSAL

East Stroudsburg North Campus: 07/02/2014

DESCRIPTION: Repair dam (berm) of storm water catch basin. Dam has settled and eroded over time.

I have access concerns to work location but will strive to minimize any damage to improved areas.

Active communication is necessary for ease and accessibility.

PROJECT GOAL: To repair damaged area of dam. Clay base fill will be hauled to site, then graded and placed to fill dam and raise the level to existing high points on either side of settled area. Disturbed area will be seeded. Upon completion erosion control called "Sub-Mar" concrete mats will be placed on base of repaired slope. See spec. sheet attached.

Bid will terminate August 31, 2014

SUB-TOTAL :	\$14,800.00
SHIPPING:	\$ -0-
FUEL CHARGE:	\$ -0-
PA. 6% SALES TAX:	\$ -0-

TOTAL \$ 14,800.00

THANK YOU

Memo

07/02/2014:

Dunbar Enterprises Inc. Tax payer in the East Stroudsburg School District.

As I present my bid proposal for your review. I would propose a swap or exchange or completed work for an item of equipment. Specifically your used HD-15 Jacobson rotary mower with 1300 hours of operation. I would swap bid value for your mower as is.

A little back ground on your unit. First, the unit is untitled thus no transfer is needed. Second, unit is 80's technology. Market value average of \$5000 poor condition to \$15,000 Good condition, see internet market offers. Manufacturing has stopped production, a decade plus ago, on these units. Industry requirements have changed from the HD-15 to faster lighter designs. Should you consider trading for new mowing equipment I believe a dealer can't offer value I am as his market is so limited by changing technology. If a swap can't work I am still interested in completing the bid as offered.

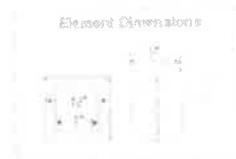
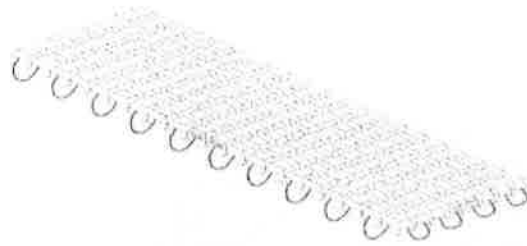
Applications

- Channel linings
- Slope protection
- Dam/spillway overflow protection
- Bridge pier and abutment scour protection
- Ocean-front protection
- Lakeshore protection
- Storm-water pipe and box culvert outlets
- Landfill drainage systems
- Fire lanes
- Boat ramps
- Access roads and low-water crossings
- Stream and river bank stabilization
- Temporary/emergency erosion control
- Temporary and semi-permanent building foundation

Specifications

- **Mattress Type:** Construction
- **Mattress Dimensions:** 8' X 20' X 9" (2.4m X 6.1m X 22.85cm)
- **Mattress Weight:** Air 10,500 lbs. (4,763kg)
- **Mattress Weight Submerged:** 6,000 lbs. (2,722kg) (approx.)
- **Concrete Density:** 145 lbs. per cu. ft., 4,000 psi
- **160 elements:** 5/8" ultra violet stabilized copolymer extruded fiber rope, minimum tensile strength 9,500 lbs

SUBMAR, INC. CONSTRUCTION MATTRESS



SPECIFICATIONS

MATTRESS TYPE: CONSTRUCTION
MATTRESS DIMENSIONS: 8' X 20' X 9"
MATTRESS WEIGHT: AIR 10,500 POUNDS
MATTRESS WEIGHT SUBMERGED: 6,000 POUNDS (APPROX.)
CONCRETE DENSITY: 145 LBS. PER CU. FT., 4,000 PSI
160 ELEMENTS: 5/8" ULTRA VIOLET STABILIZED COPOLYMER
EXTRUDED FIBER ROPE, MINIMUM TENSILE
STRENGTH 9,500 POUNDS

*Notes:

1. Mats are manufactured to the standard size listed above.
2. Mats may be cut to smaller dimensions at the job site as needed

PROPOSAL

SUPER HEAT, INC.

P.O. BOX 204 4421 N. DELAWARE DR.
PORTLAND, PA 18351

(570) 897-6282 Fax (570) 897-6235

TO: EAST STROUDSBURG AREA SCHOOL DISTRICT
ACCOUNTS PAYABLE
50 VINE STREET
EAST STROUDSBURG, PA 18301

PHONE	DATE 7/21/2014
JOB NAME / LOCATION Bushkill Elementary 131 N. School Drive Dingmans Ferry, PA 18328	
JOB NUMBER 1078-7164	JOB PHONE

We hereby submit specifications and estimates for:

The following proposal is to cover the cost of labor and materials to re-gasket one (1) HB Smith left hand Boiler. We shall:

1. Isolate the boiler and drain.
2. Remove the burner.
3. Disassemble all the boiler sections.
4. Thoroughly clean and inspect all flow ports and sealing surfaces.
5. Supply all new gaskets and rope and draw rods.
6. Reassemble all the sections and hydrostatically test the boilers.
7. Reconnect the supply line.
8. Remount the burner.
9. Close all fireside clean out doors.
10. Start the burner and check operation.

Total price - \$9,800.00

We Propose hereby — complete in accordance with the above specifications, for the sum of:
Nine Thousand Eight Hundred Dollars and Zero Cents

dollars (\$9,800.00).

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Authorized
Signature _____

Note: This proposal may be
withdrawn by us if not accepted within 30 days.

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Signature _____

Date of Acceptance: _____

PROPOSAL

SUPER HEAT, INC.

P.O. BOX 204 4421 N. DELAWARE DR.
PORTLAND, PA 18351

(570) 897-6282 Fax (570) 897-6235

TO: EAST STROUDSBURG AREA SCHOOL DISTRICT
ACCOUNTS PAYABLE
50 VINE STREET
EAST STROUDSBURG, PA 18301

PHONE	DATE 8/12/2014
JOB NAME / LOCATION Bushkill Elementary 131 N. School Drive Dingmans Ferry, PA 18328	
JOB NUMBER 1078-7445	JOB PHONE

We hereby submit specifications and estimates for:

The following proposal is to cover the cost of labor and materials to re-gasket one (1) HB Smith right hand Boiler. We shall:

1. Isolate the boiler and drain.
2. Remove the burner.
3. Disassemble all the boiler sections.
4. Thoroughly clean and inspect all flow ports and sealing surfaces.
5. Supply all new gaskets and rope and draw rods.
6. Reassemble all the sections and hydrostatically test the boilers.
7. Reconnect the supply line.
8. Remount the burner.
9. Close all fireside clean out doors.
10. Start the burner and check operation.

Total price - \$9,800.00

We Propose hereby — complete in accordance with the above specifications, for the sum of:
Nine Thousand Eight Hundred Dollars and Zero Cents

dollars (\$9,800.00).

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Authorized Signature _____

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Signature _____

Date of Acceptance: _____



The Fibar Group, LLC
 80 Business Park Drive, Suite 300
 Armonk, NY 10504
 (800) 342-2721
 Fax: (914) 273 - 8659
 www.fibar.com

Invoice Number: 0025115-IN
 Invoice Date: 7/10/2014

Invoice

Order Number: 0136577
 Order Date: 6/6/2014
 Salesperson: 0099
 Customer Number: 01-2001150

Sold To: E Stroudsburg Area School Dist Resica Comm Playground 50 Vine Street EAST STROUDSBURG, PA 18302	Ship To: Resica Elem School 1 Gravel Ridge Road EAST STROUDSBURG, PA 18302
Confirm To: Karen 570-807-0602	

Customer P.O. CR130038	Ship VIA	F.O.B.	Terms Net 30 From Invoice Date
----------------------------------	-----------------	---------------	--

Item Number	Unit	Ordered	Shipped	Back Ordered	Price	Amount
EW136 Fibar Engineered Wood Fibre	CY	458	273	185	15.60	\$4,258.80
Lot Number: 136577-30020-07 FFM6X360 FibarFelt Material	ROLL	10	10	0	183.60	\$1,836.00
Lot Number: 136577-81702-06						

Henry mustacate Proj

800 342-2721

Ext: 314

Please Remit Payments to:
 The Fibar Group, LLC
 80 Business Park Dr., Suite 300
 Armonk, NY 10504

Net Invoice:	\$6,094.80
Less Discount:	\$0.00
Freight:	\$1,600.00
Sales Tax:	0.00
Invoice Total:	\$7,694.80

In an effort to make it more convenient for you to receive your invoices and to help our environment, we are making the switch to paperless billing. To receive invoices via email, please provide the following information:-

Company Name: _____

Accounts Payable Contact: _____

Accounts Payable Telephone #: _____

Email Address: _____

If you would like to continuing receiving your invoices via the US Postal Service, please check here _____

We hope this transition will make it easier for you to track and process your bills.

Please forward your information to

Kerri-Lyn Grimley at Kerri-Lyn@fibar.com or fax (914) 273 8659

ASPEN PEST SERVICE, LLC
8 APLINE LAKE
HENRYVILLE, PA 18332
570-620-0300 - BugGuyBob@yahoo.com - BU-5741

The following is a Proposal to retain the current contract for IPM Pest Control Services for the E.S.A.S.D. Aspen Pest Services, LLC plans no price increase for the 2014-15 fiscal year for the 11 buildings that we currently service. The following rates are for 1 visit per month - Parts, if needed may be additional. The following are the current and proposed rates for July 1, 2014 through June 30, 2015.

\$ 6852.00 LAST YEAR TOTAL

- | | |
|-------------------------------|-----------------------------------|
| High School South: \$50 | ESASD Office: \$40 |
| JM Hill Elementary: \$40 | Smithfield Elementary: \$40 |
| JT Lambert Intermediate: \$53 | E. Stroudsburg Elementary: \$50 |
| Resica Elementary: \$48 | Middlesmithfield Elementary: \$60 |
| Bushkill Elementary: \$60 | High School North: \$70 |
| Lehman Intermediate: \$60 | |

Parts would include things like mouse traps which are only added or replaced when needed. The enclosed sheet - Aspen's school IPM policy/objectives are outlines our procedures.

A Log Book with pest control labels/MSDS sheets are kept at each location.

In conclusion, Aspen Pest Control Services has provided you with many years of quality pest control services at very fair prices with 0 complaints. We take pride in our work and your account has always been a priority.

Sincerely,

Bob Staiano
Partner - Aspen Pest Services, LLC

JS 8/18/14

Aspen Pest Control Services, LLC – School IPM Policy/Objectives

(570)-620-0300

Apply IPM strategies – inspect /monitor on a regular basis – check for sanitation issues, building repairs, exclusion recommendation as needed – for example, Aspen recommended door sweeps be installed to the bottom of food storage doors which drastically decreased the amount of mice entering.

Get employees Involved – Find key custodial / office employees to provide us with information on pest sightings/issues – check with these employees on regular visits – **Communication is key.** For example – educate custodians that if mice snap traps in kitchen get sprung during mopping, they must be reset or this will drastically affect the success of the program.

Inspection – get to know pest prone areas like kitchens, cafeterias, food storage, teacher lunch / faculty rooms, home economics rooms – If an isolated particular class room has an issue, make sure that gets inspected on the next visit and also try to determine if IPM strategies like exclusion needs to be employed.

Treatment – Aspen's policy is to use low impact products only. For example, if ants are an issue, use ant bait stations and other granular and gel baits (instead of insecticide sprays) – these baits are applied minimally – we follow the label – In the event where spraying would be necessary (like a wasp or a hornet nest) – we make every effort to use "Exempt Products" like the EcoSmart Technology line. These products are made from Plant Essential Oils.

Notification – Insecticide sprays would be considered only as a last resort – In the event this was necessary – the Intent to Apply Pesticides form would be sent to the school IPM coordinator and proper notification would be given prior to treatment.

Record Keeping – An IPM Pest Sighting Log book is kept in every school – (usually in custodial or cafeteria office) – these employees can note pest sighting and Aspen Pest can address these issues on a monthly basis – this book also contains Aspen's Service Records detailing inspection / treatment and labels / MSDS sheets.

Education – Aspen Pest often circulates helpful e-mails – for example during the first warm spell in the spring, when wasps, ladybugs, stink bugs are prevalent, employees are reminded to close windows and check screens. Aspen has always made themselves available to answer any employees pest related questions.

DES-CPR, INC.
"Community Partners in Recycling"

400 Powerhouse Lane
Stroudsburg, PA 18360
(570) 424-2912 • Fax (570) 424-5664

August 01, 2014

East Stroudsburg Area School District
50 Vine Street
East Stroudsburg, PA 18301

To Whom It May Concern:

This correspondence outlines the complete scope of work you requested, including objectives, procedures, identification of responsibilities, and estimated fees.

OBJECTIVE

DES-CPR will provide to each designated site in the East Stroudsburg Area School District 95 gallon locking bins to be used for sensitive documents. Service includes removal and destruction on site of paper secured in the bins and replacement of bins for continued usage.

Please see attached proposal for number of bins assigned to specific locations as well as service schedule. In addition, DES-CPR will provide any servicing to sites on an on call basis if sensitive document destruction is required between scheduled service dates. It is understood this may be required due to unforeseen purging of files. It is the goal of DES-CPR to service bins within twenty-four hours of a call.

In addition to document destruction, DES-CPR will provide East Stroudsburg Area School District with any consulting that may be required to ensure proper storage and disposal of documents from any sites.

Documents of destruction and itemized invoicing that includes weights of all paper destroyed will be provided after shredding has been completed.

SCOPE OF SERVICES

1. Central Administration 3-95 gallon lockable bins serviced every 4 weeks. First bin: \$40, each additional bin: \$25 (13 pick-ups per year) Estimated \$1170 per year with 3 bins per pickup.
2. High School South 1-95 gallon lockable bin serviced every 13 weeks, \$40 per bin per pick up (4 pick-ups per year) \$160 per year
3. JM Hill 1-95 gallon lockable bin serviced every 13 weeks, \$40 per bin per pick up (4 pick-ups per year) \$160 per year
4. Smithfield Elementary 1-95 gallon lockable bin serviced every 13 weeks, \$40 per bin per pick up (4 pick-ups per year) \$160 per year
5. Bushkill Elementary 1-95 gallon lockable bin serviced every 13 weeks, \$40 per bin per pick up (4 pick-ups per year) \$160 per year
6. Lehman Intermediate 1-95 gallon lockable bin serviced every 13 weeks, \$40 per bin per pick up (4 pick-ups per year) \$160 per year
7. High School North 2-95 gallon lockable bin serviced every 13 weeks, First bin \$40,each additional bin \$25(4 pick ups per year) \$260
8. JT Lambert 1-95 gallon lockable bin serviced every 13 weeks, \$40 per bin per pick up per year) \$160 per year
9. Middle Smithfield Elementary 1-95 gallon lockable bin serviced every 13 weeks, \$40 per bin per pick up (4 pick-ups per year) \$160 per year
10. Resica Elementary 1-95 gallon lockable bin serviced every 13 weeks, \$40 per bin per pick up (4 pick-ups per year) \$ 160 per year.
11. East Stroudsburg Elementary 1-95 gallon lockable bin serviced every 13 weeks,\$40 per bin pickup (4 pick ups per year) \$160 per year

Total cost of document destruction for all sites for the year 2014-2015 is \$2870. This amount does not include any additional service needed to complete excessive purging of files.

All documents will be destroyed on site and a document of destruction provided including weights of all paper shredded and recycled.

We appreciate the opportunity to service your shredding needs. If you want to accept this proposal, please sign one copy and return to us.

Sincerely,

Aaron Cahn
Recycling Supervisor

Aaron Cahn 8/1/14

Paul Eppley
Accepted by

Director of Facilities
Title

8/8/14
Date

DES-CPR, INC.
"Community Partners in Recycling"
400 Powerhouse Lane
Stroudsburg, PA 18360
(570) 424-2912 • Fax (570) 424-5664

PROPOSAL FOR EAST STROUDSBURG AREA SCHOOL DISTRICT

DES. will offer 4 options for end of year purging.

1. On site: all purged files to be put into 95 gal. containers and serviced upon request ,on an individual site to site basis. Fee for shred will be \$25.00 per 95 gal container.
2. On site: All purged files to be put into boxes(standard file sized box 1.2 cubic ft.) boxes will be picked up and destroyed on site upon request. On an individual site basis. Fee for shred will be \$3.50 per box.
3. Off site: All purged files to be collected and delivered by ESASD.to DES. shred facility. Fee of \$1.00 per box will be charged for this service. Shred site is located off 5th In Stroudsburg.
4. Off site: All purged files to be put into boxes(standard size 1.2 cubic ft. file box) DES will come upon request and haul all files for destruction ,to our facility. Fee of \$2.00 per box will be charged.

If option #2 or #4 is selected for service DES. will require that the 95 gal. container placed on the site be filled first before any boxes.

August 1,2014

Trace

MODERN

75 North Haas Street
Topton, PA 19562
(610) 682-0700
Fax: (610) 682-1090

Date:	July 21, 2014
Est. No:	16032
Architect:	
Job Name:	J T Lambert
Job Location:	East Stroudsburg, PA

CURTIS BEAM
EAST STROUDSBURG AREA SCHOOL DISTRICT
PO BOX 298
EAST STROUDSBURG PA 18301

We propose to perform Preventive Maintenance on Manual Classroom Walls as follows:

Sixteen (16) Units ~ Modernfold

1. Inspect unit(s)
2. Lubricate track and trolleys
3. Adjust panels for proper operation
4. Perform minor repairs that can be completed same day
5. Report on condition of unit(s) and other repairs needed, if any

FOR THE SUM OF\$ 5,000.00 PLUS TAX (Where Applicable)

OPTIONAL: Supply and install one (1) new drywall skin and recover with new vinyl* on end panel in Room 211/212 ~ **ADD \$800.00**

***NOTE:** Existing vinyl is no longer a current Modernfold color. Availability may be limited. If we have material in stock it may be from a different dye lot and may not match perfectly due to soiling and age of existing vinyl. If we do not have material in stock a new color must be chosen from Modernfold's current color selector

****Labor costs quoted are based upon normal working hours (7:00 am to 5:00 pm). Weekend, evenings and/or holiday hours will incur additional costs.**

To discuss this proposal and/or schedule repairs, call Jeff Herbert at 1-800-248-8300.

CONDITIONS
Unless specifically stated otherwise in this proposal, the following work is by others, as required: Building permits; State and local approval fees; Electrical work; All structural support systems; Track enclosures; Sound Baffles; Blocking; Steel punching; Welding; Finish trim or Painting work; Supply or Installation of master-key cylinders; Verification of structural integrity of existing support conditions.

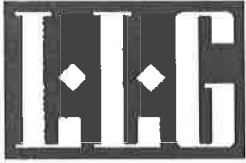
TERMS
Quotations are subject to change without notice and acceptance thereof is dependent upon corporate officer's written final acknowledgement to purchaser. Cancellation charges will be imposed on the Purchaser for cancellation of orders after acknowledgement, including but not limited to all costs incurred to date. Contract is subject to all applicable taxes. Terms are Net 30 days on percentage of materials delivered to site or warehouse and/or work completed. Interest of 1 1/2% per month shall be charged on all accounts thereafter. Customer agrees to pay attorneys' fees and other costs of collection for past due invoices. Warranties and guarantees are Null and Void unless payments are made in accordance with contract terms.

Modernfold of Reading, Inc. makes no representation that the materials supplied by them comply with local building codes or regulations applicable to use of the materials. This is a limited quotation and unless otherwise noted, delivery is F.O.B. jobsite. These terms and conditions must appear on final contract documents, or a signed copy of this proposal must be attached. Agreements are contingent on strikes, accidents, or delays beyond our control. Terms and conditions of this proposal shall become part of any further agreements of the parties and shall apply should there be any conflict. The above proposal is hereby accepted, subject to terms and conditions above, which the Purchaser has carefully read and so acknowledges.

PURCHASER
BY: _____
Title: _____ Date: _____

MODERNFOLD OF READING INC
BY: _____
Title: _____ Date: _____

203



LEVIN LEGAL GROUP

ATTORNEYS AT LAW
Phone 215.938.6378
Fax 215.938.6375

MICHAEL IRA LEVIN
ANNE E. HENDRICKS
ALLISON S. PETERSEN
TAMMY J. SCHMITT
PAUL J. CIANCI, LLM
CRAIG GINSBURG
JULIA A. LEVIN, MA Ed., LLM
HEATHER DURRANT MATEJIK
DAVID W. BROWN
MICHELE MINTZ
RICHARD B. GALTMAN
MICHAEL GREENFIELD

July 21, 2014

VIA EMAIL ONLY (Eric-forsyth@esasd.net)

Eric Forsyth, Director of Administrative Services
East Stroudsburg Area School District
50 Vine Street
East Stroudsburg, PA 18301

Re: Engagement with the East Stroudsburg Area School District

Dear Eric:

We are pleased to submit this letter which summarizes our relationship with the East Stroudsburg Area School District ("School District"). The following paragraphs describe our understanding of the terms and objectives of our engagement and the nature and scope of the services we will provide.

Our Responsibilities and Services.

We will provide those legal services that the School District requests us to provide, which may include the following:

1. Attendance at meetings, including executive sessions and committee meetings;
2. Advising the School District administration and/or board of material information consistent with our duties representing the School District;
3. Issuance of opinion letters;
4. Preparation of contracts, requests for proposals and invitations to bid;
5. Preparation of legal notices;
6. Preparation of resolutions necessary for the business and affairs of the School District;
7. Preparation of grant applications;
8. Review and/or preparation of school board policies or administrative guidelines;
9. Representation of the School District in adversarial proceedings;
10. Acting either as advisor to the school board or prosecuting attorney at school board hearings;

11. Providing legal advice and recommendations with respect to issues and matters brought to the our attention, including such matters as governance, finance, property, pupils, employees, liability, construction, litigation, contracts, civil rights, and applicable law, regulations and ordinances;
12. Working with and cooperating with other legal counsel that may be retained by the School District;
13. Working with and cooperating with other professionals retained by the School District, including the architect, financial advisor and construction manager;
14. Negotiating contracts, administrative compensation plans, or collective bargaining agreements;
15. Providing legal seminars or training to the school board, the administration and/or to other staff;
16. Providing summaries of contracts or insurance policies;
17. Reviewing new legislation and reporting on requirements any such legislation may impose upon the School District;
18. Conducting legal audits of one or more of the School District's practices and/or policies; and
19. Such other services that may be requested or required from time-to-time by the School District.

For purposes of assignments to us, we may rely upon any request by any "Authorized Representative." For purposes of this engagement letter, "Authorized Representative" means and includes each individual who (i) is expressly designated orally, electronically or in writing or otherwise by School District to act on behalf of School District with respect to one or more services, (ii) actually acts on behalf of School District with respect to any services, or (iii) has apparent authority to act for School District, by course of dealing or otherwise with respect to any services.

With respect to adversarial proceedings for which we are requested by you or your insurance carrier to represent you or any of your officials or employees (hereinafter referred to collectively or individually as "you"), we will aggressively represent you within ethical and professional standards; and, unless instructed otherwise by you, and we will take all action that we believe is necessary and reasonably calculated to advance your interests. We will file such pleadings, motions, applications, petitions and appeals as are necessary to advance and/or to protect the School District's interests, unless instructed otherwise by applicable authority. You agree that we may take such actions.

We will provide the services that you request in accordance with the professional standards to advance the interests of the School District, subject to the following understandings:

1. We will not perform services that we have not been asked to perform;
2. When performing our services under this engagement, we will rely on the facts provided to us by you and will not undertake an independent investigation of the facts unless specifically requested to do so by you;
3. We will advise you if a particular service cannot be provided because we do not believe that we have sufficient competency in the applicable area of the law;

4. We will not provide services where we may be prohibited from providing such services in accordance with the Rules of Professional Responsibility due to such things as a conflict of interest that might exist with respect to a particular matter; and
5. When negotiating a contract on behalf of the School District, we will always seek to obtain provisions that are commercially reasonable, unless instructed otherwise by the School District.

In all instances, we will comply with the Pennsylvania Rules of Professional Responsibility and other applicable law.

The School District's Responsibilities

The School District is responsible for making all records and related information available to us and for the accuracy and completeness of that information. This responsibility includes the establishment and maintenance of adequate records and internal controls, including monitoring ongoing activities, the selection and application of practices and policies, and document retention and retrieval practices. The School District is responsible for correcting any incorrect information that may have been provided to us.

The School District is responsible for the design and implementation of programs, practices, policies, protocols and controls to prevent violation of law. In addition, the School District is also responsible for identifying and ensuring that the School District complies with applicable laws and regulations and advises us if it has knowledge of any situation related to our services that does not comply with applicable law. Further, we will assume that the School District has taken action to implement our recommendations the School District has advised us differently.

Litigation Hold. We wish to remind you that the School District has certain responsibilities to preserve evidence with respect to administrative and judicial proceedings. In this regard, the School District has a duty to preserve and protect any and all paper and electronic records, documents and other evidence (hereinafter referred to individually or together as "evidence") that may be relevant to any existing or future litigation once you know or reasonably should know that litigation exists or will be filed. This includes arbitration, administrative proceedings and court proceedings of any nature. Evidence includes paper documents and records and all forms of electronic evidence, including text messaging, IM, emails, social media, etc. The obligation includes keeping and maintaining electronic records and files in their electronic form without change. If the School District fails to keep and safeguard evidence that is or may be relevant or that may lead to relevant evidence, the School District and involved employees and officials may be subject to sanctions, which can be severe.

Engagement Administration

As engagement partner, I will be responsible for supervising the engagement and the work performed by us.

The School District will provide us access to personnel of the School District, as necessary, to enable us to perform our work. We will ask that your personnel, to the extent possible, provide the necessary records and data to enable us to do our work. We may have to

have meetings or access to records to perform our services properly and the School District will provide those items to us.

Auditing standards generally accepted in the United States of America require that we communicate certain matters related to the conduct of our services to your auditors. It is understood that our communication with your auditors is part of the services that we are required to provide. In addition, there are certain matters that might require our disclosure of the information to the board of school directors, such as willful violations of legal requirements that are material; serious difficulties that we encountered in dealing with management related to the performance of our services; any disagreements with management, whether or not satisfactorily resolved, about matters that individually or in the aggregate could be significant to the consolidated financial statements or our report; major issues that were discussed with management in connection with our services; and other matters as considered necessary or required to be communicated under professional standards.

Scope of Our Work

With respect to those services that you request us to perform and that we expressly agree to perform, we will consult with you about your objectives, and, when appropriate, the means of achieving them in accordance with applicable law and the ethical rules governing lawyers. We shall endeavor to keep you advised of the status of your matter to the extent necessary to enable you to make informed decisions. We will provide competent representation of your interests. Expressions on our part concerning the probable outcome of our representation will reflect our best professional judgment, but are not guarantees, as they are limited by our knowledge of the facts and are based on the state of the law at the time that they are expressed. There may be many factors that affect the outcome of any matter and over which we have no control—such as the recollection or testimony of any particular witness.

Our work, opinions and deliverables will be based on our interpretation of applicable federal and state laws, regulations, administrative and judicial pronouncements, and other relevant authorities (hereinafter referred to as "applicable law"), in effect when we provide our work, opinions or other deliverables. All of these authorities are subject to change, and such change may be retroactive or prospective in effect. We assume no responsibility to either advise you or to update our work, conclusions, or deliverables for changes in respect to federal and state laws, regulations, administrative and judicial pronouncements, and other relevant authorities. Stated another way, we assume responsibility for our work when our work is performed, but we assume no responsibility for changes in applicable law after our work is performed.

Aspects of Third Party Payor Engagements

Examples of Third Party Payor engagement include those undertaken pursuant to a policy of insurance or because another company or person has agreed to pay the legal fees and costs on your behalf. In such a situation, the firm will represent you solely with regard to covered claims (that is, claims for which the insurer or other payor has agreed to advance fees and costs) and subject to any reservation of rights letter from the payor. In the event that a dispute arises between you and the payor regarding they payor's obligations to you or any other matter, we will not be able to represent you in that dispute, nor will we be able to represent the payor in any such dispute. If we become aware of a possible dispute regarding the payor's obligations to you, we

will notify you of that fact so that you may seek separate counsel as to that matter.

You should understand that we may be required to make regular report to the payor concerning the engagement. Such reports may include information regularly developed in the course of the engagement, unless for some reason you specifically instruct us not to forward some confidential information to the payor. Such an instruction may, depending on the terms of the agreement between you and the payor, affect the payor's obligations to indemnify you or to pay your legal fees and costs.

Aspects of Multiple Client Engagements

It is unusual that we will be asked to represent multiple clients in a particular matter involving the School District. However, if the situation arises and we are asked to represent a number of clients as a group, including you, we recommend that each client consult separate counsel to represent that client's individual interests with respect to the client's individual current or potential issues. We particularly urge you to consult separate counsel concerning any matter in which you perceive that your interests may conflict with the interests of other clients. We also expect and encourage you to consult with such individual counsel at any time and on any matter on which you wish to receive specific and individually tailored advice. We will provide information regarding the engagement to such individual counsel as part of our services to the group. We also expect that any such counsel will assist in identifying conflicts that may arise in the course of our work and will inform us appropriately, and we will advise such member of the group of clients with respect to such conflicts. Our work in this type of engagement is to represent all of the members of the group as a group collectively. Consequently, we will not promote or advocate the interests of any one or more members of the group individually. There may be issues related to a group engagement that would affect one or more members of the group differently due to unique circumstances of which we may or may not be aware, and where conflicts or disparate interests arise, it may be necessary or appropriate for any of the members of the group to engage separate counsel on an individual basis. While we will try to explain the significance and effect of the material issues to all clients in the group, we may not know facts specific to any one member of the group. And may not realize that such explanations might be warranted in particular circumstances. We will, however, endeavor to keep all clients in the group informed on a regular basis about our work for the entire group of clients.

Document Retention

It is our policy to keep records electronically and that such electronic records related to this engagement will be retained for three (3) years after the completion of a matter. We do not keep any original School District documents; therefore, if you desire that we return the original records to you, we will be pleased to do so. When records are returned to you, it is your responsibility to retain and protect your records for possible future use, including potential examination by any government or regulatory agencies. You agree that upon the expiration of the three year period, we shall be free to destroy any records related to this engagement.

Engagement Fees

Our fees are as follows:

Rate	Attorneys
\$190.00/hr.	Michael I. Levin
\$180.00/hr.	Anne Hendricks, Allison Petersen, Craig Ginsburg, Paul Cianci, David Brown. Michele Mintz, Tammy Schmitt and Richard Galtman
\$170.00/hr.	Julia Levin, Heather Matejik, Michael Greenfield

In addition to fees, we charge for certain out-of-pocket costs when necessary, such as filing fees, overnight or express mail, witness fees, expert fees, overnight travel, in-house copying at the rate of \$.10 per page, large copying jobs performed outside the firm, courier services, computer-assisted legal research that is not included in our comprehensive basic plan; and court stenographers. We do not charge for secretarial time, computer-assisted legal research that is within our comprehensive basic service, usual office overhead and regular postage.

We charge fees "portal-to-portal."

Attorneys newly hired by us will be placed on the appropriate fee tier taking into account their experience level. In addition, attorneys identified above may be increased in their tier assignment.

We are approved defense counsel for a number of insurance carriers that have rate agreements with us that may vary from the rates above. When we work on a matter that is covered by such insurance, we will comply with applicable litigation guidelines and billing arrangements which may differ from those set forth above.

Other Engagement Matters and Limitations

(a) Management Functions

We will **not** perform management functions or make management decisions on your behalf. However, we will provide advice and recommendations to assist management and/or the board, as may be applicable, in performing their respective functions and making decisions.

(b) E-mail

During the course of our engagement, we or you may need to transmit confidential information electronically to each other and to other entities engaged by either party. E-mail is a fast and convenient way to communicate. However, e-mail is not a secure means of communication and, thus, confidentiality could be compromised. You agree to the use of e-mail and other electronic methods to transmit and receive information, including confidential information, between us and outside specialists or other entities engaged by either you or us.

Although e-mail is an efficient method of communication, it is not necessarily a fool-proof method. For a variety of reasons, an e-mail may not be received or posted to an inbox, as opposed to the "junk-box," for example. An e-mail may be inadvertently deleted. Therefore, we cannot take assignments by exclusively by email. If there is anything that you need us to do, you need to talk to a "live" person and ensure that we have notice of what you want us to do for you. Unless we specifically respond to an email, you may not assume that we received the email or will take action pursuant to an email request. The disclaimers in this paragraph are intended for your protection as well as our protection. We want to avoid any possibility that an assignment or

request is missed because of the shortcomings of email.

(c) Contract Forms and Recommendations

No contract form or generic contract should be utilized for any particular transaction without the advice of counsel. Changes or modifications may have to be made to address individual circumstances or changes in the law with regard to a particular transaction. A contract prepared by us for a particular transaction shall not be used for another or different transaction without first consulting with counsel and making necessary or appropriate changes or modifications. Renewals of contracts should not be undertaken without first determining whether changes in the law or changed circumstances may require changes or modifications to the contract.

(d) Disputes

You agree that any dispute regarding this engagement will, prior to resorting to litigation, be submitted to mediation upon written request by either party. Both parties agree to try in good faith to settle the dispute in mediation. The American Arbitration Association will administer any such mediation in accordance with its Commercial Mediation Rules. The results of the mediation proceeding shall be binding only if each of us agrees to be bound. We will share any costs of mediation proceedings equally.

(e) Miscellaneous

If any provision of this agreement is declared invalid or unenforceable, no other provision of this agreement is affected, and all other provisions remain in full force and effect.

This engagement letter represents the entire agreement regarding the services described herein and supersedes all prior negotiations, proposals, representations or agreements, written or oral, regarding these services. It shall be binding on heirs, successors, and assigns of you and us. If the foregoing is in accordance with your understanding, please sign the enclosed copy of this letter and return it to us. If you have any questions, please let us know.

We appreciate the opportunity to be your attorneys; we trust that our association will be a long and pleasant one.

Very truly yours,
LEVIN LEGAL GROUP, P.C.

Michael I. Levin

Michael I. Levin

MIL/mil

This letter correctly sets forth the understanding of the East Stroudsburg Area School District

Eric Forsyth
July 21, 2014
Page 8 of 8

ACCEPTED:

By

Title

Date

**AFFILIATION AGREEMENT FOR CLINICAL PRACTICE INTERNSHIP
AND USE OF A FACILITY AS AN EXERCISE SCIENCE INTERNSHIP SITE**

THIS AGREEMENT, is made this ___ day of _____, 2014, by and between EAST STROUDSBURG UNIVERSITY OF PENNSYLVANIA, (hereinafter referred to as "University"), an educational institution of the State System of Higher Education, Commonwealth of Pennsylvania and East Stroudsburg Area School District (hereinafter "Internship Site").

BACKGROUND

WHEREAS, Internship Site is equipped with the facilities and appropriate supervision necessary to provide an educational experience to the University's students in the area of Exercise Science; and

WHEREAS, the University is an educational institution that provides a degree in the area of Exercise Science; and

WHEREAS, the University is desirous of providing an educational experience to its students limited to participation through supervision in a practical internship setting; and

WHEREAS, the Site is desirous of establishing a relationship with the University, whereby University students may receive practical experience in their area of matriculation subject to the provisions of this Agreement.

NOW THEREFORE, intending to be legally bound, the parties agree as follows:

I. DUTIES AND RESPONSIBILITIES OF THE UNIVERSITY

- a. *Selection of Students.* The University shall be responsible for the selection of a qualified clinical practice intern or resident (hereinafter "student") to participate in the practicum. The selected student must have the appropriate educational background and skills consistent with the contemplated educational experience offered by Internship Site. The individual will work with the athletic program at Internship Site. The Graduate Coordinator at ESU will select the student to be recommended to the Dean of the Graduate College for placement with the Internship Site.
- b. *Education of Student.* The University shall assume responsibility for the classroom education of the student. The University shall be responsible for the administration of the program, the curriculum content, the requirements of matriculation, grading, and graduation.

- c. *Term of Placement.* The student will work for Internship Site 10 hours per week during the term of this placement. The placement will include Fall, Spring semester and Summer session for the Internship Site.
- d. *Submission of Name of Candidate.* The University shall submit the name of the student to Internship Site or a designated representative at least 2 weeks prior to the practicum assignment.
- e. *Designation of Representative.* University shall designate a person to serve as a liaison between the parties who will meet periodically with representatives of the Internship Site in order to discuss, plan and evaluate experience of the student.
- f. *Advising Student of Rights and Responsibilities.* The University will be responsible for advising the student of his or her own responsibilities under this Agreement. The student shall be advised of his or her obligations to abide by the policies and procedures of Internship Site and should the student fail to abide by any policy/or procedure, he or she may be expelled from the Internship Site program. If necessary, the termination of the student from the clinical practice intern program will be done according to the policies and procedures of the University. It is understood and agreed that while the student is providing exercise science services to the Internship Site, the student shall be under the direct supervision of the Internship Site, including the Athletic Director employed by Internship Site.
- g. *Professional Liability Insurance.* The student shall be responsible for procuring professional liability insurance at his/her own expense. The limits of the policy shall be a minimum of \$1,000,000.00 per claim and an aggregate of \$3,000,000.00 per occurrence. This policy must remain in full force and effect for the duration of the assistantship or residency. The Graduate Student will work within the scope of their job description.
- h. Internship Site understands that, as an Agency of the Commonwealth, the University is prohibited from purchasing insurance. As a public university and state instrumentality there is no statutory authority to purchase insurance and it does not possess insurance documentation. Instead, it participates in the Commonwealth's Tort Claims Self-Insurance program administered by the Bureau of Risk and Insurance Management of the Pennsylvania Department of General Services. This program covers the scope of their employment, and claims arising out of the University's performance under this Agreement, subject to the provisions of the Tort claims Act, 42 Pa C.S.A. §§8521, *et seq.* For purposes of this Agreement, it is understood and agreed that the student, while providing Exercise Science services to the Internship Site, is under the supervision of the Internship Site.
- h. Prior to the rendering of services by the graduate student pursuant to this agreement, the student shall obtain and provide to the Internship Site all criminal and child abuse

clearances and/or other records required by the Pennsylvania School code and/or other applicable statutes.

II. DUTIES AND RESPONSIBILITIES OF INTERNSHIP SITE

- a. *Establishment of Assistantship or Residency.* Internship Site authorizes the use of its facilities as may be agreed upon by the Internship Site and the University as a practicum. This practicum is for a student enrolled in a graduate degree program at East Stroudsburg University. A description of the duties and responsibilities of the student will be developed by the appropriate individuals at the Internship Site, with a copy provided to the Graduate Coordinator from ESU.
- b. *Policies of Internship Site.* The Internship Site will review with each student, prior to the assignment any and all applicable policies, codes or confidentiality issues related to the experience. Internship Site will provide the University all the applicable information at least 2 weeks in advance of the student's participation.
- c. *Administration.* Internship Site will have sole authority and control over all aspects of student services, including appropriate supervision of the student. Internship Site will be responsible for and retain control over the organization, and operation of its programs.
- d. *Removal of Noncompliant Student.* Internship Site shall have the authority to immediately remove a student who fails to comply with its policies and procedures. If such a removal occurs, Internship Site should immediately contact the responsible University contact.
- e. *Designation of Representative.* Internship Site shall designate a person to serve as a liaison between the parties who will meet periodically with representatives of the University in order to discuss, plan and evaluate experience of the student.
- f. *Supervision of Students.* Internship Site shall provide a practicum site supervisor who will supervise student activities during the practicum. The student will be supervised by the Athletic Director of the Internship Site for the provision of all exercise science services. Internship Site agrees to indemnify and hold harmless the University, the State System of Higher Education and the Commonwealth and its officers, employees, representatives and agents, harmless from any and all liability, claims, demands and actions based upon and arising out of any activities performed by the student while under the supervision of the Internship Site under this Agreement. Upon receipt of written notice of any matter for which indemnification might be claimed by the University or its officers, employees, representatives and agents, the Internship Site shall promptly defend, contest or otherwise protect against any such suit, action, investigation, claim or proceeding at its own cost and expense. The University may, but will not be obligated to, participate at its own expense in the proceeding, with counsel of its own choosing. Representation of the University shall be in compliance with the Commonwealth Attorneys Act.

- g. *Reporting of Student Progress.* Internship Site shall provide all reasonable information requested by the University on a student's work performance. If there are any student evaluations, they will be completed and returned according to any reasonable schedule agreed to by the University and Internship Site.
- h. *Student Records.* Internship Site shall protect the confidentiality of student records as dictated by the Family Educational Rights and Privacy Act (FERPA) and shall release no information absent written consent of the student unless required to do so by law or as dictated by the terms of the Agreement.

III. MUTUAL TERMS AND CONDITIONS

- a. *Number of Participating Students.* The parties mutually agree that one student shall be assigned to the Internship Site for this assistantship or residency.
- b. *Payment.* The Internship Site shall pay the University \$3500.00 in two equal payments on the first day of the Fall and Spring Semesters and a third payment of \$1500.00 on the first day of the Summer Semester which shall be for part of the student's tuition at the prevailing rate (Fall, Spring, and Summer I), all of the graduate student stipend, reimbursement of social security and worker's compensation costs to the University. The stipend is calculated based on the student providing Exercise Science services to the Internship Site as follows: Fall (150 hours), Spring (150 hours), and Summer I (60 hours). If Internship Site removes a student who fails to comply with its policies and procedures or terminates this Agreement, it is understood and agreed that there shall be reimbursement a proration of amounts due or payments made under this Agreement only for the time the student worked. If the student quits the program at the Internship Site, it is understood and agreed that there shall be reimbursement at a proration of amounts due or payments made under this agreement only for the time the student worked.
- c. *Term of Agreement.* The term of this Agreement shall be one year(s) from the date of execution.
- d. *Termination of Agreement.* The University or the Internship Site may terminate this Agreement for any reason with ninety (90) days' notice. Either party may immediately terminate this Agreement in the event of a breach. However, should the Internship Site terminate this Agreement prior to the completion of an academic semester for other than a breach of the terms of this agreement or student's failure to follow applicable policy, the student enrolled at that time may continue his/her educational experience until it would have been concluded absent the termination.
- e. *Nondiscrimination.* The parties agree to continue their respective policies of nondiscrimination based on title VI of the Civil Rights Act of 1964 in regard to sex, age, race, color, creed, and national origin, Title IX of the Education Amendments of 1972

and other applicable laws, as well as the provisions of the Americans with Disabilities Act.

- f. *Interpretation of Agreement.* The laws of the Commonwealth of Pennsylvania shall govern this Agreement.
- g. *Modification of Agreement.* This Agreement shall only be modified in writing with the same formality as the original Agreement.
- h. *Relationship of Parties.* The relationship between the parties to this Agreement to each other in that of independent contractors. The relationship of the parties to this contract to each other shall not be construed to constitute a partnership, joint venture, employment or any other relationship, other than that of independent contractors.
- i. *Liability.* Neither of the parties shall assume any liabilities to each other, except as specifically provided in this Agreement. As to liability to each other or death to persons, or damages to property, the parties do not waive any defense as a result of entering into this contract. This provision shall not be construed to limit the Commonwealth of Pennsylvania's rights, claims or defenses which arise as a matter of law pursuant to any provisions of this contract. This provision shall not be construed to limit the sovereign immunity of the Commonwealth of Pennsylvania or of the State System of Higher Education or the University.
- i. *Entire Agreement.* This Agreement represents the entire understanding between the parties. No other oral understandings or promises exist in regards to this relationship.

[Remainder of page intentionally left blank]

IN WITNESS WHEREOF, the authorized representatives of the parties have executed this Agreement as of the date previously indicated.

Authorized Signature:

XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

Date

Dr. Van A. Reidhead
Provost and Vice President for Academic Affairs, ESU

Date

Approved as to form and legality:

University Legal Counsel (ESU)

Date

APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization East Stroudsburg Little League Today's Date 8/12/14

Non-Profit? Will an admission fee be charged? Are you requesting a waiver of facilities fees?
yes no yes no yes no
If yes, attach a letter of justification addressed to the Board of Education. This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: Softball Game and Practice

Name of School Requested High School South

DAY(S) DESCRIPTION
from DATE(S) to from HOURS to (meeting, practice, game, rehearsal, performance,...)
8-18-14 NOV 1, 2014 WED THUR FRI - 5-8 practice
SAT + SUN all day Game

Final schedule to be determined by Athletic Dept.

Facility Required: Auditorium Cafeteria Gymnasium
All-Purpose Room Stadium Kitchen/Preparation Kitchen/Serving
Swimming Pool (requires proof of certified lifeguard) Stage
X Fields (specify) Softball
Other (specify)

Equipment Required: (*must be operated/attended by school personnel) Piano
Kitchen Equipment* Sound System Record Player/Stereo Equip. Folding Stands
Stage Lighting* Motion Picture Projector Overhead Projector/Screen Tables and/or Chairs
Scoreboard* Athletic Equipment Other (specify)

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESAD as co-insured as follows:

\$ Bodily Injury Liability \$ Property Damage Liability (each occurrence)
(\$500,000 minimum) (\$500,000 minimum)

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name Fred Cutolo Address 94 Brinkley Dr East Stroudsburg PA 18301 Phone 609 638 0817
Name Tim Newkirk Address Phone 912 584 9785

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

Signature [Signature] VP Softball Phone (day) 609 638 0817 (eve.) 609 638 0817

Billing Address 94 Brinkley Dr East Stroudsburg PA 18301

APPROVALS: Principal Date / /
Business Administrator [Signature] Date 8/13/14
copy to:
stage manager athletic director cafeteria manager head custodian librarian a/v coordinator other Date / /

For office use only: FACILITIES USE INVOICE
Facilities/Equipment used: Class 1 - no fees Charges: \$
Personnel Employed: Charges: \$
Other (specify): 218 Charges: \$

APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization Pocono Family Ymca Today's Date 8/14/14

Non-Profit? yes no Will an admission fee be charged? yes no Are you requesting a waiver of facilities fees? yes no

Specific purpose of use: Swim team practice Name of School Requested East Stroudsburg South

Table with columns: DAY(S) from DATE(S) to, HOURS from to, DESCRIPTION (meeting, practice, game, rehearsal, performance,...). Includes handwritten entries for dates 9/2/14 to 6/11/15 and times 5:05 to 8:45.

Final Schedule to be determined by Athletics Dept.

Facility Required: Auditorium, Cafeteria, Gymnasium, All-Purpose Room, Stadium, Kitchen/Preparation, Kitchen/Serving, Swimming Pool (requires proof of certified lifeguard), Stage, Fields (specify), Classrooms #, Other (specify).

Equipment Required: (*must be operated/attended by school personnel) Kitchen Equipment*, Sound System, Record Player/Stereo Equip., Piano, Stage Lighting*, Motion Picture Projector, Overhead Projector/Screen, Folding Stands, Scoreboard*, Athletic Equipment, Other (specify), Tables and/or Chairs.

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ 1,000,000 Bodily Injury Liability (\$500,000 minimum) \$ 1,000,000 Property Damage Liability (each occurrence) (\$500,000 minimum)

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name Michael Wolbert Address 804 Main St Phone 570-421-2522

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted.

Signature — Responsible Organization Official [Signature] Phone (day) 570-350-2142 (eve.) _____ Billing Address 804 Main St 5755 PA 18301

APPROVALS: Principal [Signature] Date 8/14/14 Business Administrator [Signature] Date 8/13/14 copy to: stage manager athletic director cafeteria manager head custodian librarian a/v coordinator other Date 1/1/14

For office use only: FACILITIES USE INVOICE Facilities/Equipment used: Class 1 - no fees Charges: \$ _____ Personnel Employed: _____ Charges: \$ _____ Other (specify): 219 Charges: \$ _____

APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization GIRLS ON THE RUN Today's Date 9/13/2014

Non-Profit? Will an admission fee be charged? Are you requesting a waiver of facilities fees?
501(c)3 If yes, amount \$ 125.00 REGISTRATION OR SCHOLARSHIPS

Specific purpose of use: GIRLS ON THE RUN PROGRAM IN AM Before School
Name of School Requested J M HILL East Stroudsburg

DAY(S) from DATE(S) to DESCRIPTION
TUESDAY SEPT 9 - THURS 12-11-2014 7:30 - 8:45 meeting & WALK/RUN PRACTICE

Facility Required: Auditorium, Cafeteria, Gymnasium, Kitchen/Serving, etc.
Equipment Required: (*must be operated/attended by school personnel) Piano, Folding Stands, etc.

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services.
\$ Bodily Injury Liability \$ Property Damage Liability (each occurrence)

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name Dolores EVERETT / Council Director Address 1312 SENECA TR. STROUDSBURG PA 18360 Phone 570-807-8184
Name AGNES BRAND - COACH Address 218 Eastshore Dr - East Stroudsburg PA 18301 Phone 570-807-5620

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted.

Signature — Responsible Organization Official Dolores Everett (acc) Phone (day) 570-807-8184 (eve.)
Billing Address 1312 SENECA TRAIL STROUDSBURG PA 18360

APPROVALS: Principal Michelle Arnold Date 8/15/14
Business Administrator Phil Lantieri Date 8/13/14
copy to: [checkboxes for various roles] Date 1/1

For office use only: FACILITIES USE INVOICE
Facilities/Equipment used: Class 1 - no fees Charges: \$
Personnel Employed: Charges: \$
Other (specify): 220 Charges: \$

APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization Big Brothers Big Sisters of The Bridge Today's Date 8 / 1 / 2014

Non-Profit? yes no Will an admission fee be charged? yes no Are you requesting a waiver of facilities fees? yes no
 If yes, attach a letter of justification addressed to the Board of Education. This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: After school mentoring program

Name of School Requested J. M. Hill

DAY(S) from — DATE(S) — to	HOURS from — HOURS — to	DESCRIPTION (meeting, practice, game, rehearsal, performance,...)
Sept 22 - May 31 Monday's	3:00 - 4:30	After school mentoring program

Facility Required: All-Purpose Room Auditorium Cafeteria Gymnasium
 Swimming Pool (requires proof of certified lifeguard) Stadium Kitchen/Preparation Kitchen/Serving
 Stage Fields (specify) Other (specify)
 Classrooms # _____

Equipment Required: (*must be operated/attended by school personnel)
 Kitchen Equipment* Sound System Record Player/Stereo Equip. Piano
 Stage Lighting* Motion Picture Projector Overhead Projector/Screen Folding Stands
 Scoreboard* Athletic Equipment Other (specify) _____

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ 1,000,000 Bodily Injury Liability (\$500,000 minimum) \$ 1,000,000 Property Damage Liability (each occurrence) (\$500,000 minimum)

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name Jenna Sargent Address 724A Phillips St. Stroudsburg Phone 570-421-2877
 Name Tanya Olaviany Address 33 East Northampton St. Wilkes Barre Phone 570-824-8756

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

Signature — Tanya Olaviany Program Director Responsible Organization Official Phone (day) 570-824-8756
 (eve.) 570-466-1040

Billing Address 724A Phillips Street, Stroudsburg, PA 18360

APPROVALS: Principal Michelle Arnold Date 8/5/14
 Business Administrator She [Signature] Date 8/13/14
 copy to: stage manager athletic director cafeteria manager head custodian librarian a/v coordinator other Date 1/1

For office use only:		FACILITIES USE INVOICE	
Facilities/Equipment used:	<u>Class 1 - no fees</u>	Charges:	\$ _____
			\$ _____
			\$ _____
Personnel Employed: (attach time sheets)		Charges:	\$ _____
			\$ _____
			\$ _____
Other (specify):	<u>221</u>	Charges:	\$ _____
			\$ _____

APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization Stroudsburg Chapter of PIAA officials Today's Date 7/28/14

Non-Profit? yes no Will an admission fee be charged? yes no Are you requesting a waiver of facilities fees? yes no

Specific purpose of use: Mandatory coaches & officials meeting Name of School Requested JTL

Table with columns: DAY(S) from DATE(S) to, HOURS from to, DESCRIPTION (meeting, practice, game, rehearsal, performance,...). Rows include dates Oct 20, 27, Nov 3, 10, 24, Dec 22, Jan 12, Feb 2, 9, 2015 and hours 7-8 pm, with description 'meetings' and a circled 'class #1'.

Facility Required: Auditorium, Stadium, Cafeteria, Gymnasium, All-Purpose Room, Kitchen/Preparation, Kitchen/Serving, Swimming Pool, Stage, Fields, Scoreboard, Sound System, Motion Picture Projector, Overhead Projector/Screen, Athletic Equipment, Record Player/Stereo Equip., Piano, Folding Stands, Tables and/or Chairs.

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ Bodily Injury Liability (\$500,000 minimum) \$ Property Damage Liability (each occurrence) (\$500,000 minimum)

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name STEVEN HOLCOUSE Address 10 Morahan ES 18301 Phone 570 242-6756

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted.

Signature [Signature] Phone (day) 570 242-6756 (eve.) _____

Billing Address _____

APPROVALS: Principal Heather A. Piperato Date 8/13/14 Business Administrator [Signature] Date 8/13/14

For office use only: FACILITIES USE INVOICE. Table with columns: Facilities/Equipment used, Personnel Employed, Other (specify), Charges: \$. Includes handwritten entry 'Class 1 - no fees' and '222'.

APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization Pocomo Family YMCA Today's Date 8/14/14

Non-Profit? yes no Will an admission fee be charged? yes no Are you requesting a waiver of facilities fees? yes no
 If yes, amount \$ _____ If yes, attach a letter of justification addressed to the Board of Education. This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: Swim Team Practices
 Name of School Requested Lehman Int. School

DAY(S) from — DATE(S) — to	from — HOURS — to	DESCRIPTION (meeting, practice, game, rehearsal, performance,...)
<u>9/3/14</u> to <u>6/1/15</u>	<u>5:45 - 8:45</u>	<u>M, W, F</u>
<u>9/2/14</u> to <u>6/1/15</u>	<u>6:15 - 8:45</u>	<u>T, Th</u>

Facility Required: Auditorium Cafeteria Gymnasium
 All-Purpose Room Stadium Kitchen/Preparation Kitchen/Serving
 Swimming Pool (requires proof of certified lifeguard) Stage Fields (specify) Other (specify) _____
 Classrooms # _____

Equipment Required: (*must be operated/attended by school personnel)
 Kitchen Equipment* Sound System Record Player/Stereo Equip. Piano
 Stage Lighting* Motion Picture Projector Overhead Projector/Screen Folding Stands
 Scoreboard* Athletic Equipment Other (specify) _____
 Tables and/or Chairs

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:
 \$ 1,000,000 Bodily Injury Liability (\$500,000 minimum) \$ 1,000,000 Property Damage Liability (each occurrence) (\$500,000 minimum)

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.
 Name Michael Wolbert Address 804 Main St Phone 570-421-2522
 Name _____ Address _____ Phone _____

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

Signature — Responsible Organization Official [Signature] Phone (day) 570-350-2117 (eve.) _____
 Billing Address 804 Main St 5th fl PA 18301

APPROVALS: Principal [Signature] Date 8/8/14
 Business Administrator [Signature] Date 8/13/14
 stage manager athletic director cafeteria manager head custodian librarian a/v coordinator other Date / /

For office use only: **FACILITIES USE INVOICE**

Facilities/Equipment used: <u>Class 1 - no fees</u>	Charges: \$ _____
_____	\$ _____
_____	\$ _____
Personnel Employed: _____	Charges: \$ _____
(attach time sheets)	\$ _____
_____	\$ _____
Other (specify): <u>223</u>	Charges: \$ _____
_____	\$ _____

APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization BUSKILL LITTLE LEAGUE Today's Date 08/05/14

Non-Profit? Will an admission fee be charged? Are you requesting a waiver of facilities fees? [X] yes [] no
[] yes [] no [] yes [X] no If yes, attach a letter of justification addressed to the Board of Education.
If yes, amount \$ This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: LITTLE LEAGUE BASEBALL "FALL BALL"

Name of School Requested MIDDLE SMITHFIELD ELEMENTARY

DAY(S) from DATE(S) to DESCRIPTION (meeting, practice, game, rehearsal, performance,...)
SEPT. 1, 2014 - OCT. 31, 2014 5:00PM - 8:00PM PRACTICE AND GAMES

Facility Required: Auditorium, Cafeteria, Gymnasium, All-Purpose Room, Stadium, Kitchen/Preparation, Kitchen/Serving, Swimming Pool, Stage, Fields (specify) BASEBALL FIELD, proof of certified lifeguard, Classrooms #, Other (specify)

Equipment Required: (*must be operated/attended by school personnel) NONE, Piano, Kitchen Equipment*, Sound System, Record Player/Stereo Equip., Folding Stands, Stage Lighting*, Motion Picture Projector, Overhead Projector/Screen, Tables and/or Chairs, Scoreboard*, Athletic Equipment, Other (specify)

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows: OK

\$ Bodily Injury Liability (\$500,000 minimum) \$ Property Damage Liability (each occurrence) (\$500,000 minimum)

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name MARK WILLIAMS Address 131 MILESTONE DR E STROUDSBURG Phone 570 807 6689
Name TIM THARP Address 127 SHALE RIDGE E STROUDSBURG Phone 570 856 0484

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

Signature - Responsible Organization Official Mark Williams Phone (day) 570 807 6689 (eve.) 570 730-4261

Billing Address 131 MILESTONE DR E. STROUDSBURG, PA 18303

APPROVALS: Principal David A. Baker Date 8/5/14

Business Administrator [Signature] Date 8/13/14

copy to: [] stage manager [] athletic director [] cafeteria manager [] head custodian [] librarian [] a/v coordinator [] other Date 1/1

For office use only: FACILITIES USE INVOICE

Table with 2 columns: Description (Facilities/Equipment used, Personnel Employed, Other) and Charges (\$). Includes handwritten entry: Class 1 - no fees, 224.

APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization East Stroudsburg North Little League Today's Date 7 / 1 / 14

Non-Profit? Will an admission fee be charged? Are you requesting a waiver of facilities fees? [X] yes [] no
[] yes [] no [] yes [X] no If yes, attach a letter of justification addressed to the Board of Education.
This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: Field For Practices and Games - FALL BALL
Name of School Requested Middle Smithfield Elementary

DAY(S) DESCRIPTION
from - DATE(S) - to from - HOURS - to (meeting, practice, game, rehearsal, performance,...)
July 2014 - December 2014 will provide schedule

Facility Required: Auditorium Cafeteria Gymnasium
All-Purpose Room Stadium Kitchen/Preparation Kitchen/Serving
Swimming Pool (requires proof of certified lifeguard) Stage [X] Fields (specify) Softball Field
Classrooms # Other (specify)

Equipment Required: (*must be operated/attended by school personnel) Piano
Kitchen Equipment* Sound System Record Player/Stereo Equip. Folding Stands
Stage Lighting* Motion Picture Projector Overhead Projector/Screen Tables and/or Chairs
Scoreboard* Athletic Equipment Other (specify)

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ Bodily Injury Liability \$ Property Damage Liability (each occurrence)
(\$500,000 minimum) (\$500,000 minimum)

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name Raquel Barbera Address 1330 Resica Falls Road 18302 Phone 570 807 1373
Name Address Phone

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

Signature — Responsible Organization Official Raquel Barbera Phone (day) 570 807 1373 (eve.)

Billing Address

APPROVALS: Principal David [Signature] Date 8/14/14
Business Administrator [Signature] Date 8/13/14
copy to: [] stage manager [] athletic director [] cafeteria manager [] head custodian [] librarian [] a/v coordinator [] other Date 1/1

For office use only: FACILITIES USE INVOICE
Facilities/Equipment used: Class 1 - no fees Charges: \$
Personnel Employed: Charges: \$
Other (specify): 225 Charges: \$

APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization Resica PTO/Playground Today's Date 7/16/14

Non-Profit? Will an admission fee be charged? Are you requesting a waiver of facilities fees? [X] yes [] no
[] yes [] no [] yes [X] no
If yes, amount \$ If yes, attach a letter of justification addressed to the Board of Education.
This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: Yard Sale - outdoor
Name of School Requested Middle Smithfield Elementary

Table with columns: DAY(S) from - DATE(S) - to, HOURS from - to, DESCRIPTION (meeting, practice, game, rehearsal, performance,...)
9/20/14 9/20/14 7:00 A 5:00 P Roundate
9/21/14 9/21/14 7:00 A 5:00 P Roundate
10/4/14 10/4/14 7:00 A 5:00 P Roundate
10/5/14 10/5/14 7:00 A 5:00 P Roundate

Facility Required: Auditorium, Cafeteria, Gymnasium, All-Purpose Room, Stadium, Kitchen/Preparation, Kitchen/Serving, Swimming Pool, Stage, Fields, Other (specify) Parking Lots - Front.

Equipment Required: (*must be operated/attended by school personnel)
Kitchen Equipment*, Sound System, Record Player/Stereo Equip., Piano
Stage Lighting*, Motion Picture Projector, Overhead Projector/Screen, Folding Stands
Scoreboard*, Athletic Equipment, Other (specify), Tables and/or Chairs

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ Bodily Injury Liability (\$500,000 minimum) \$ Property Damage Liability (each occurrence) (\$500,000 minimum)

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name Karen Conway Address 2319 Skyview Ln, E. Strbg PA Phone 570 8070602

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted.

Signature - Responsible Organization Official Karen Conway Phone (day) 570 8070602 (eve.) 570 8070602

Billing Address

APPROVALS: Principal [Signature] Date 7/22/14
Business Administrator [Signature] Date 8/13/14
copy to: [] stage manager [] athletic director [] cafeteria manager [] head custodian [] librarian [] a/v coordinator [X] Other Date 1/1/14

For office use only: FACILITIES USE INVOICE
Facilities/Equipment used: Class 1 - no fees Charges: \$
Personnel Employed: Charges: \$
Other (specify): 226 Charges: \$

APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization Labor of Love VSA, Turning the Hearts Today's Date 8 / 11 / 14

Non-Profit? Will an admission fee be charged? Are you requesting a waiver of facilities fees? yes no

Specific purpose of use: Basketball Game, All-star Day Name of School Requested J. T. Lambert

DAY(S) from DATE(S) to HOURS from to DESCRIPTION Our top athletes in our summer league play against professional athletes in an all-star basketball game.

Facility Required: Auditorium, Cafeteria, Gymnasium, All-Purpose Room, Stadium, Kitchen/Preparation, Kitchen/Serving, Swimming Pool, Stage, Fields, Other

Equipment Required: Kitchen Equipment, Sound System, Record Player, Stage Lighting, Motion Picture Projector, Overhead Projector, Scoreboard, Athletic Equipment, Other

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services.

\$ Bodily Injury Liability \$ Property Damage Liability (\$500,000 minimum)

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used...

Name Kimberly Smith Address 3215 Nth 5th St. Ebury, PA Phone 242-9665 Name Robin Smith Address 3215 Nth 5th St. Ebury, PA Phone 856-0724

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities.

Signature Responsible Organization Official Kimberly Smith Phone (day) 570-242-9665 Billing Address 3215 Nth 5th Street East Stroudsburg, PA 18301

APPROVALS: Principal Heather A. Pizerato Date 8/12/14 Business Administrator [Signature] Date 8/13/14

For office use only: FACILITIES USE INVOICE Facilities/Equipment used: Class 3 - Charges: Personnel Employed: Charges: Other (specify): 227 Charges:



August 11, 2014

Board of Education,

"Turning the Hearts" basketball league is requesting a waive of facility fees for our All-Star game Saturday, August 23, 2014 in the event it rains and we use the JTL gymnasium. Chief William Parrish of the SARPD is sending us 2 police officers that will remain present for the entire event. We are open to covering your custodial costs for the night. We are a non-profit organization and will not be charging a fee for admission.

We are requesting the use of the scoreboard for the game. If this poses a problem to have someone from your staff present to use it we can bring our own scoreboard for the game.

This event is family-friendly and open to our community. We are serving 300 kids and their families in the Monroe County area. We have the full support of Chief Parrish and SARPD. Thank you for considering our request.

Kimberly Smith,

Commissioner, Turning the Hearts
570-242-9665

3215 Nth 5th Street East Stroudsburg, PA 18301

228

Bank: 11 PNC Bank (Concentration)

Check no.	Date	Vendor name and comment	Amount
207484	7/02/2014	CHECK VOIDED	
207485	7/02/2014	CHECK VOIDED	
207486	7/02/2014	CHECK VOIDED	
207487	7/02/2014	CHECK VOIDED	
207488	7/02/2014	CHECK VOIDED	
207489	7/02/2014	CHECK VOIDED	
207490	7/02/2014	CHECK VOIDED	
207491	7/02/2014	CHECK VOIDED	
207492	7/02/2014	CHECK VOIDED	
207493	7/02/2014	CHECK VOIDED	
207494	7/02/2014	CHECK VOIDED	
207495	7/02/2014	CHECK VOIDED	
207496	7/02/2014	CHECK VOIDED	
207497	7/02/2014	CHECK VOIDED	
207498	7/02/2014	CHECK VOIDED	
207499	7/02/2014	CHECK VOIDED	
207500	7/02/2014	CHECK VOIDED	
207501	7/02/2014	CHECK VOIDED	
207502	7/02/2014	CHECK VOIDED	
207503	7/02/2014	CHECK VOIDED	
207504	7/02/2014	CHECK VOIDED	
207505	7/02/2014	CHECK VOIDED	
207506	7/02/2014	CHECK VOIDED	
207507	7/02/2014	CHECK VOIDED	
207508	7/02/2014	CHECK VOIDED	
207509	7/02/2014	CHECK VOIDED	
207510	7/02/2014	CHECK VOIDED	
207511	7/02/2014	CHECK VOIDED	
207512	7/02/2014	CHECK VOIDED	
207513	7/02/2014	CHECK VOIDED	
207514	7/02/2014	CHECK VOIDED	
207515	7/02/2014	CHECK VOIDED	
207516	7/02/2014	CHECK VOIDED	
207517	7/02/2014	CHECK VOIDED	
207518	7/02/2014	CHECK VOIDED	
207529	7/02/2014	COLIEN JOANNE HENDERSHOT SPEC.ED.SUPV.,ELEM.,MILEAGE	94.02
207530	7/02/2014	MARY L. BURKE OUT-OF-DIST-PLACEMENT, MILEAGE	303.07
207531	7/02/2014	ANGELA M. BYRNE KTO GRANT,STAFF DEV,MILEAGE	395.56
207532	7/02/2014	CONSTELLATION NEWENERGY, INC. EHS,CUST.,ELECTRIC	33,605.02
207533	7/02/2014	CATHLEEN A. SCHULTZ GUIDANCE,RES,MILEAGE	68.38
207534	7/02/2014	FRONTLINE TECHNOLOGIES, INC. PERSONNEL, CONTRACT SERVICE	16,939.00
207535	7/02/2014	CAROL DEANE GARDNER SPEC.ED.SUPV.INT.MILEAGE	70.90

Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
207536	7/02/2014	JOHN DEERE LANDSCAPES GEN.MAINT., SUPPLIES	209.24
207537	7/02/2014	KAR BILL ENTERPRISES, INC. TRANSPORTATION, GASOLINE/OIL	8,388.90
207538	7/02/2014	ERIC KERSTETTER SMI, PRIN., IN-DISTRICT MILEAGE	48.16
207539	7/02/2014	SHARON LAVERDURE SUPT., MILEAGE	58.72
207540	7/02/2014	ARMAND MARTINELLI GEN.ATHL. INS/CERT.CONF.TRAININ	144.12
207541	7/02/2014	MET-ED JTL, CUST., ELECTRIC	2,948.85
207542	7/02/2014	TED MICHALOWSKI RES, INST, PROF CONTRACT SERVICE	1,800.00
207543	7/02/2014	MIGNOSI'S FOODTOWN F&CS, EHN, SUPPLIES	625.16
207544	7/02/2014	MIGNOSI'S FOODTOWN F&CS, EHN, SUPPLIES	560.84
207545	7/02/2014	PATRICIA S. MILENKOWIC LIBRARY, SMI, IN-DIST.MILEAGE	34.27
207546	7/02/2014	THE PACKAGING PLACE GEN.ATHL., EHS, POSTAGE	38.50
207547	7/02/2014	REALLY GOOD STUFF INC. TITLE 1 PARENT SUPPLIES	52.91
207548	7/02/2014	JULIE L RUBINO KTO GRANT, STAFF DEV, MILEAGE	414.22
207549	7/02/2014	POCONO SEW & VAC F&CS, JTL, PROPERTY SERVICE	1,402.84
207550	7/02/2014	MIKE SILVOY EHS, OTHER ADMIN SERV. GRADUATE	586.16
207551	7/02/2014	MICHAEL SLESINSKI SPEC.ED.SUPV., ELEM., MILEAGE	135.74
207552	7/02/2014	KIM STEVENS SPEC.ED.SUPV.INT.MILEAGE	100.02
207553	7/02/2014	EAST STROUDSBURG School Service Personnel Dues	2,797.55
207554	7/02/2014	CHAPTER 13 TRUSTEE Miscellaneous Deductions	287.00
207555	7/02/2014	ED FOUNDATION OF ES/GENERAL FUND EDUC. FOUNDATION DEDUCTIONS	25.00
207556	7/02/2014	ED FOUNDATION OF ES/SCHOLARSHIP FUND EDUC. FOUNDATION DEDUCTIONS	13.00
207557	7/02/2014	FLORIDA STATE DISBURSEMENT UNIT Miscellaneous Deductions	312.03
207558	7/02/2014	HAB-DLT (ER) Miscellaneous Deductions	424.67
207559	7/02/2014	NYSCSPC (NEW YORK STATE CHILD SUPPORT Miscellaneous Deductions	402.81

Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
207560	7/02/2014	PENNSYLVANIA HIGHER EDUCATION AGENCY Miscellaneous Deductions	971.56
207561	7/02/2014	SOCIAL SECURITY ADMINISTRATION Miscellaneous Deductions	164.56
207562	7/02/2014	U.S. DEPARTMENT OF EDUCATION Miscellaneous Deductions	267.49
207563	7/02/2014	UNITED STATES TREASURY Miscellaneous Deductions	25.00
207564	7/10/2014	ABC CLIO INC. LIBRARY, EHS, ED. TECH. SUPPLIES	6,917.00
207565	7/10/2014	ADVANCED AUTO PARTS GEN. MAINT., SUPPLIES	73.76
207566	7/10/2014	TOIRO J. ALMODOVAR REFUND OF PY YR-SENIOR REBATE	650.00
207567	7/10/2014	BANKS' VACUUM SALES AND SERVICE JTL, CUST., SUPPLIES	152.64
207568	7/10/2014	KING W. BEERS REFUND OF PY YR-SENIOR REBATE	540.00
207569	7/10/2014	H.A. BERKHEIMER INC. TAX COLLECTION, PROF. CONTR. SVCS	120.36
207570	7/10/2014	BIORIDGE PHARMA, LLC GEN. ATHL., EHN, SUPPLIES	112.10
207571	7/10/2014	JOYCE BONSER REFUND OF PY YR-SENIOR REBATE	540.00
207572	7/10/2014	LENA B. BRYAN REFUND OF PY YR-SENIOR REBATE	1,100.00
207573	7/10/2014	SUSAN L. BUZZURO REFUND OF PY YR-SENIOR REBATE	1,100.00
207574	7/10/2014	ANGELA M. BYRNE TL.1, GRANTS DIRECTOR, MILEAGE	96.32
207575	7/10/2014	CABELA'S GEN. ATHL., EHN, SUPPLIES	580.44
207576	7/10/2014	CENTRAL PENN GAS, INC. EHS, CUST., NATURAL GAS	1,696.52
207577	7/10/2014	CLOUD SHERPAS, INC. ITEC, ED. TECH SUPPLIES/SOFTWARE	13,000.00
207578	7/10/2014	COLONIAL INTERMEDIATE UNIT 20 COL. IU20/ALT. ED/SPEC. ED. SEC.	54,616.12
207579	7/10/2014	COMPUTER DISCOUNT WAREHOUSE SOC. STUDIES, EHS, ED. TECH. SUPPLI	158.00
207580	7/10/2014	CONSTELLATION NEWENERGY, INC. ESE, CUST., ELECTRIC	5,565.45
207581	7/10/2014	CREST/GOOD MFG. COMPANY GEN. MAINT., SUPPLIES	471.00
207582	7/10/2014	PHYLLIS CUTHILL REFUND OF PY YR-SENIOR REBATE	540.00
207583	7/10/2014	DALLAS MIDWEST EHN, PRIN., REPL. EQUIPMENT > \$2500	622.05

Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
207584	7/10/2014	DAY WIRELESS SYSTEMS TRANSPORTATION, NON/CAP. EQUIP.	6,474.00
207585	7/10/2014	DEMCO INC LIBRARY, MSE, SUPPLIES	280.36
207586	7/10/2014	DEVELOPMENTAL EDUCATION SERVICES LIS, CUST., DISPOSAL SERVICE	1,462.00
207587	7/10/2014	DIDAX EDUCATION TITLE 1 PARENT SUPPLIES	152.65
207588	7/10/2014	DIFFERENT ROADS SPEC. ED. SUPV., ELEM., SUPPLIES	476.00
207589	7/10/2014	DIRECT ENERGY EHS, CUST., NATURAL GAS	3,044.66
207590	7/10/2014	THE EC/BCLS TRAINING CENTER STAFF DEV., SEC., SUPPLIES	458.34
207591	7/10/2014	ENGLE-HAMBRIGHT & DAVIES, INC. BOARD SERVICE, BONDING INSURANC	1,025.00
207592	7/10/2014	EPLUS TECHNOLOGY, INC. EMOT. SUP. ELEM. NON-CAP TECH EQU	9,886.26
207593	7/10/2014	MARILYN ESPINOZA ACCT BLOCK, CERT/INSTR. CONF.	55.78
207594	7/10/2014	FASTENAL COMPANY GEN. MAINT., SUPPLIES	44.81
207595	7/10/2014	HELEN H. FEMINELLA REFUND OF PY YR-SENIOR REBATE	1,100.00
207596	7/10/2014	FOLLETT LIBRARY RESOURCES LIBRARY, LIS, BOOKS/PERIODICALS	465.35
207597	7/10/2014	FRIEDMAN ELECTRIC SUPPLY CO. INC. ITEC, GENERAL SUPPLIES	418.09
207598	7/10/2014	FROG PUBLICATIONS TITLE 1 PARENT SUPPLIES	574.88
207599	7/10/2014	G & K SERVICES LIS, CUST., UNIFORM RENTAL	266.08
207600	7/10/2014	NESTOR & BARBARA GARCIA Real Estate Taxes, Porter	6.61
207601	7/10/2014	SHARON J GERBERICH TAX COLLECTION, GEN. SUPPLIES	151.66
207602	7/10/2014	GASPER GIORDANO REFUND OF PY YR-SENIOR REBATE	540.00
207603	7/10/2014	GOLF TEAM PRODUCTS, INC. GOLF, EHN, SUPPLIES	514.00
207604	7/10/2014	JUDITH A. GOODE REFUND OF PY YR-SENIOR REBATE	540.00
207605	7/10/2014	GREATER POCONO CHAMBER OF COMMERCE SUPT., DUES & FEES	147.00
207606	7/10/2014	HAAN CRAFTS F&CS, EHN, SUPPLIES	239.40
207607	7/10/2014	HAJOCA CORPORATION GEN. MAINT., SUPPLIES	562.23

Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
207608	7/10/2014	HATCH - THE EARLY LEARNING EXPERTS KTO GRANT,SUPPLIES	407.91
207609	7/10/2014	THOMAS E HENDEL TRANSP.,N.CERT/N.INSTR. CONF.	200.93
207610	7/10/2014	HILLTOP SALES & SERVICE GEN.MAINT.,SUPPLIES	416.25
207611	7/10/2014	HOME DEPOT CREDIT SERVICE TECH.ED.,EHN,SUPPLIES	2,468.83
207612	7/10/2014	HSLC - ACCESS PA LIBRARY,EHS,ED.TECH.SUPPLIES	2,560.00
207613	7/10/2014	INTEGRITEC, INC. GEN.MAINT.,EHN,SUPPLIES	755.00
207614	7/10/2014	INTERSTATE TAX SERVICE INC. BUSINESS OFFICE,PROF.CONTR.SVC	872.34
207615	7/10/2014	IPS ITEC,GENERAL SUPPLIES	110.00
207616	7/10/2014	JAY & D COPY CENTER JMH, INSTR,SUPPLIES	96.61
207617	7/10/2014	JOAN JOHNSON REFUND OF PY YR-SENIOR REBATE	1,100.00
207618	7/10/2014	DEBORAH A. JONES GUIDANCE,JTL,CONFERENCE TRAIN	349.00
207619	7/10/2014	JUNE E. KREUTZ REFUND OF PY YR-SENIOR REBATE	540.00
207620	7/10/2014	LANCASTER-LEBANON I.U.#13 KTO GRANT,TRAINING	1,050.00
207621	7/10/2014	JOEANN E. LANCE REFUND OF PY YR-SENIOR REBATE	540.00
207622	7/10/2014	SUZANNE LAPIN TRANSPORTATION,PARENT TRANSPOR	97.44
207623	7/10/2014	LEHIGH LEARNING ACADEMY 3RD,PART,ALT/SPEC ED.SEC.TUIT.	1,912.50
207624	7/10/2014	THOMAS LESNIEWSKI, ED.D CURRICULUM,IN-DISTR.MILEAGE	86.91
207625	7/10/2014	LEVIN LEGAL GROUP LEGAL SVCS.,SPECIAL EDUCATION	1,816.50
207626	7/10/2014	DAVID & PATRICIA LEWIS REFUND OF PY YR-SENIOR REBATE	540.00
207627	7/10/2014	LOSER'S MUSIC, INC. MUSIC,VOCAL,JMH,SUPPLIES	54.99
207628	7/10/2014	RUTH LUCKEY REFUND OF PY YR-SENIOR REBATE	650.00
207629	7/10/2014	JOSEPH F JR. & GAIL B MAHONEY PRIOR YR.REAL TAX REFUND-M.SMI	2,509.74
207630	7/10/2014	FRANK MANHART or RIFLE,EHS,SUPPLIES	167.00
207631	7/10/2014	MANWALAMINK WATER COMPANY SMI,CUST.,WATER/SEWER	398.38

Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
207632	7/10/2014	JENNIFER L MARMO ENGLISH, EHN, CERTIF/INSTR. TRAVE	186.90
207633	7/10/2014	MCGRAW-HILL SCHOOL EDUCATION HOLDINGS, ACCOUNTABILITY BLOCK, BOOK	188,330.69
207634	7/10/2014	MCGRAW-HILL SCHOOL EDUCATION HOLDINGS, TITLE 1, RES, BOOKS	31,483.47
207635	7/10/2014	MIDDLE SMITHFIELD TOWNSHIP RES, CUST., WATER/SEWER	9,975.00
207636	7/10/2014	DARYLE MILLER GEN. MAINT., IN-DISTRICT MILEAGE	159.71
207637	7/10/2014	MODERN GAS SALES, INC. LIS, CUST., BOTTLE GAS	1,330.48
207638	7/10/2014	MUSICIAN'S FRIEND MUSIC, VOCAL, MSE, SUPPLIES	99.95
207639	7/10/2014	NATIONAL SCHOOL BOARDS ASSOCIATION BOARD SERVICE, DUES & FEES	4,165.00
207640	7/10/2014	OFFICE DEPOT CURRICULUM, SEC., SUPPLIES	47.67
207641	7/10/2014	OFFICE DEPOT ADMIN. SYS. NON-CAP. EQUIP. REPL.	486.18
207642	7/10/2014	JAMES M. ORLEY REFUND OF PY YR-SENIOR REBATE	540.00
207643	7/10/2014	PHONAK, LLC LIFE SKILLS, ELEM, SUPPLIES	157.39
207644	7/10/2014	PICKEREL INN DRIVER ED., EHN, GASOLINE	51.10
207645	7/10/2014	JANET M. PLANKEN REFUND OF PY YR-SENIOR REBATE	650.00
207646	7/10/2014	POCONO RECORD BOARD SERVICE, ADVERTISING	893.12
207647	7/10/2014	PROSSER LABORATORIES, INC. SEWER PLANT, SUPPLIES	8,836.99
207648	7/10/2014	QUILL CORPORATION PERSONNEL, GENERAL SUPPLIES	156.36
207649	7/10/2014	RIEGLE PRESS, INC Prepayments	132.11
207650	7/10/2014	KIMBERLY A. RILEY ESE, INSTR, SUPPLIES	26.21
207651	7/10/2014	JULIE L RUBINO ACCT. BLOCK, MIEAGE	20.89
207652	7/10/2014	CAROLYN L. SCHAFFT REFUND OF PY YR-SENIOR REBATE	540.00
207653	7/10/2014	SCHOOL CLAIMS-ASSURANT SUSPENSE ACCT., LIFE INSURANCE	20,119.18
207654	7/10/2014	SMITHFIELD SEWER AUTHORITY JTL, CUST., WATER/SEWER	13,650.00
207655	7/10/2014	BETTY J. SNYDER REFUND OF PY YR-SENIOR REBATE	540.00

Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
207656	7/10/2014	DOROTHEA SORRENTINO Real Estate Taxes, Porter	93.14
207657	7/10/2014	SPORT SUPPLY GROUP, INC. GEN.ATHL., EHN, SUPPLIES	376.00
207658	7/10/2014	STORE FIXTURE SHOP CHORUS, JTL, SUPPLIES	142.49
207659	7/10/2014	CATHERINE STRAZZERI ENGLISH, EHN, CERTIF/INSTR.TRAVE	1,293.33
207660	7/10/2014	SWEET, STEVENS, KATZ & WILLIAMS LLP LEGAL SVCS., NON-RETAINER	962.00
207661	7/10/2014	TOSHIBA BUSINESS SOLUTIONS SUPT., GEN. SUPPLIES	82.17
207662	7/10/2014	VERIZON WIRELESS ITEC.TRANS./TELECOMMUNICATION	2,906.27
207663	7/10/2014	FELIX VURRO REFUND OF PY YR-SENIOR REBATE	1,100.00
207664	7/10/2014	WARD SCIENCE, EHN, SUPPLIES	93.11
207665	7/10/2014	WASTE MANAGEMENT OF NEW JERSEY, INC. Due from Cafeteria-General Exp	8,654.31
207666	7/10/2014	WOLFINGTON BODY COMPANY, INC. TRANSPORTATION, REPAIRS & PARTS	332.40
207667	7/10/2014	ZESWITZ MUSIC COMPANY MUSIC, INSTR, RES, PROP.SERVICE	795.00
207668	7/11/2014	GE CAPITAL LEASE PRINCIPAL-APPLE COMPUTER	146,042.06
207669	7/17/2014	BENJAMIN BRENNEMAN GEN.ATHL., EHS, MILEAGE	80.64
207670	7/17/2014	BURNLEY WORKSHOP SPEC.ED.ADMIN., PROF.CONTRACT	72.00
207671	7/17/2014	BUSHKILL ELEMENTARY PTO BES, PRIN., POSTAGE/TELEPHONE	4.00
207672	7/17/2014	CENTRAL PENN GAS, INC. JMH, CUST., NATURAL GAS	1,075.92
207673	7/17/2014	COMMONWEALTH OF PENNSYLVANIA GEN.MAINT., MSE, SUPPLIES	88.00
207674	7/17/2014	COMMONWEALTH OF PENNSYLVANIA GEN.MAINT., RES, SUPPLIES	265.00
207675	7/17/2014	COMPUTER DISCOUNT WAREHOUSE SCIENCE, EHN, ED.TECH.SUPPLIES	421.83
207676	7/17/2014	CONCORDE, INC. TRANSPORTATION, PROF.CONT.SERV	760.73
207677	7/17/2014	CONCORDE, INC. LEGAL SVCS., NON-RETAINER	3,865.36
207678	7/17/2014	CONSTELLATION NEWENERGY, INC. EHN, CUST., ELECTRIC	24,573.35
207679	7/17/2014	CRAMER'S HOME CENTER MSE, CUST., SUPPLIES	571.06

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207680	7/17/2014	CRAMER'S HOME CENTER EHS, CUST., SUPPLIES	356.58
207681	7/17/2014	CRAMER'S HOME CENTER EHS, CUST., SUPPLIES	1,886.10
207682	7/17/2014	CRAMER'S HOME CENTER ESE, CUST., SUPPLIES	267.11
207683	7/17/2014	CRAMER'S HOME CENTER ESE, CUST., SUPPLIES	869.46
207684	7/17/2014	BETTY J. D'IMPERIO REFUND OF PY YR-SENIOR REBATE	650.00
207685	7/17/2014	JOAN DALY REFUND OF PY YR-SENIOR REBATE	1,425.00
207686	7/17/2014	CATHERINE DRISCOLL REFUND OF PY YR-SENIOR REBATE	540.00
207687	7/17/2014	EDMENTUM TITLE III, SOFTWARE	1,950.00
207688	7/17/2014	EAST STROUDSBURG AREA SCHOOL DISTRICT DUE TO SPECIAL ACTIVITY FUND	160.43
207689	7/17/2014	EVERBIND - MARCO BOOK COMPANY ENGLISH, EHS, BOOKS/PERIODICALS	1,291.08
207690	7/17/2014	FACULTY COKE FUND PEPSI Commissions Payable	178.31
207691	7/17/2014	FISHER & SON CO INC GEN.MAINT., SUPPLIES	591.32
207692	7/17/2014	FOLLETT LIBRARY RESOURCES LIBRARY, ESE, BOOKS/PERIODICALS	282.78
207693	7/17/2014	FRONTIER ITEC.TRANS./TELECOMMUNICATION	609.12
207694	7/17/2014	FRONTIER ITEC.TRANS./TELECOMMUNICATION	1,313.94
207695	7/17/2014	G & K SERVICES ESE, CUST., UNIFORM RENTAL	121.39
207696	7/17/2014	RANDY GARRIS SMI, CUST., MILEAGE	48.16
207697	7/17/2014	SHARON J GERBERICH TAX COLLECTION, GEN.SUPPLIES	28.34
207698	7/17/2014	HERFF JONES INC. EHS, OTHER ADMIN SERV.GRADUATE	21.60
207699	7/17/2014	HM CASUALTY INSURANCE COMPANY SUSPENSE ACCT., LIFE INSURANCE	73,550.00
207700	7/17/2014	IPS GLOBAL PERSONNEL, TECH SUPPLIES	426.00
207701	7/17/2014	IPS BUSINESS OFFICE, TECH SUPPLIES	97.50
207702	7/17/2014	JAY & D COPY CENTER SMI, PRIN., PROPERTY SERVICE	2,610.06
207703	7/17/2014	JAY & D COPY CENTER EHS, INSTR, PROPERTY SERVICE	8,853.13

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207704	7/17/2014	JAY & D COPY CENTER MSE, INST., PROPERTY SERVICE	8,560.22
207705	7/17/2014	JAY & D COPY CENTER TRANSPORTATION, CONT. MAINT.	22.65
207706	7/17/2014	FRANK & GAIL JOEST REFUND OF PY YR-SENIOR REBATE	540.00
207707	7/17/2014	J.T.LAMBERT TEACHER'S FUND PEPSI Commissions Payable	56.66
207708	7/17/2014	L R P PUBLICATIONS TL1, STAFF DEV, BOOKS	2,666.00
207709	7/17/2014	GARY MACMAHON ITEC, IN-DISTRICT MILEAGE	25.37
207710	7/17/2014	PATRICIA MARKOWITZ REFUND OF PY YR-SENIOR REBATE	540.00
207711	7/17/2014	MET-ED EHN, CUST., ELECTRIC	4,084.83
207712	7/17/2014	MET-ED MSE, CUST., ELECTRIC	1,502.35
207713	7/17/2014	MODERN GAS SALES, INC. LIS, CUST., BOTTLE GAS	408.26
207714	7/17/2014	MONROE CAREER AND TECHNICAL INSTITUTE MCTI, EHS, OPERATING BUDGET	150,688.92
207715	7/17/2014	MONROE COUNTY CONTROL CENTER EHS, MAINT. BUILDING, REPAIR/MAIN	1,462.50
207716	7/17/2014	MONROE COUNTY PUBLIC SAFETY CENTER SECURITY, DIST. OTHER PROF. SERV.	20,023.14
207717	7/17/2014	NASCO (QOUTE#45950) IDEA 611, RTII IU13, SUPPLIES	859.23
207718	7/17/2014	NEW WORLD CREATIONS TRANSPORTATION, NON/CAP. EQUIP.	1,119.70
207719	7/17/2014	PERMA-BOUND BOOKS LIBRARY, RES, BOOKS/PERIODICALS	499.20
207720	7/17/2014	RICHARD K. PETER SR. REFUND OF PY YR-SENIOR REBATE	540.00
207721	7/17/2014	PETTY CASH HUMAN RESOURCES PERSONNEL, GENERAL SUPPLIES	7.14
207722	7/17/2014	PHILIP ROSENAU CO., INC. JTL, CUST., SUPPLIES	465.13
207723	7/17/2014	POCONO ALLIANCE KTO GRANT, CONTRACT SERVICES	1,660.00
207724	7/17/2014	POCONO TRANSCRETE GEN.MAINT., SUPPLIES	433.75
207725	7/17/2014	PP&L EHS, CUST., ELECTRIC	110.80
207726	7/17/2014	PRO-ED LEARN. SUP., ELEM, SUPPLIES	581.90
207727	7/17/2014	PROSSER LABORATORIES, INC. EHS, CUST., CONTR. PROPERTY SERV.	170.00

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207728	7/17/2014	PSERS EHN, INSTR., RETIREMENT	1,598.54
207729	7/17/2014	RESICA SUNSHINE FUND PEPSI Commissions Payable	38.21
207730	7/17/2014	BRENDA J ROHNER REFUND OF PY YR-SENIOR REBATE	1,100.00
207731	7/17/2014	THE SANDONE TIRE & BATTERY TRANSPORTATION, TIRES	1,402.12
207732	7/17/2014	CLASSROOM DIRECT/SCHOOL SPECIALTY INC. EHS, PRIN., GENERAL SUPPLIES	54.91
207733	7/17/2014	AMANDA SIGNORELLO SCHOOL BASED BEHAVIORAL-TRAINI	119.47
207734	7/17/2014	SIMPLEX GRINNELL LIS, MAINT. BUILDING, REPAIR/MAIN	3,696.00
207735	7/17/2014	SOCIAL WELFARE COMMITTEE PEPSI Commissions Payable	29.14
207736	7/17/2014	BEVERLY A. STALTER REFUND OF PY YR-SENIOR REBATE	540.00
207737	7/17/2014	STAPLES CREDIT PLAN LIBRARY, EHS, SUPPLIES	1,000.91
207738	7/17/2014	STRAND POOL SUPPLY, LLP EHS, CUST., SUPPLIES	79.50
207739	7/17/2014	SUNSHINE CLUB PEPSI Commissions Payable	60.11
207740	7/17/2014	TOPP BUSINESS SOLUTIONS RES, PRIN., PROPERTY SERVICE	4,862.05
207741	7/17/2014	TOPPS TECH. ED., EHN, PROPERTY SERVICE	147.88
207742	7/17/2014	UNIVERSITY MUSIC SERVICE CHORUS, JTL, SUPPLIES	295.65
207743	7/17/2014	WE CARE PEPSI Commissions Payable	71.11
207744	7/17/2014	WEST END EQUIPMENT GEN. MAINT., JMH, SUPPLIES	81.99
207745	7/17/2014	A.W. ZACHARIAS GEN. MAINT., JTL, SUPPLIES	120.65
207746	7/17/2014	EAST STROUDSBURG School Service Personnel Dues	2,487.10
207747	7/17/2014	CHAPTER 13 TRUSTEE Miscellaneous Deductions	140.00
207748	7/17/2014	ED FOUNDATION OF ES/GENERAL FUND EDUC. FOUNDATION DEDUCTIONS	25.00
207749	7/17/2014	ED FOUNDATION OF ES/SCHOLARSHIP FUND EDUC. FOUNDATION DEDUCTIONS	13.00
207750	7/17/2014	FLORIDA STATE DISBURSEMENT UNIT Miscellaneous Deductions	312.03
207751	7/17/2014	HAB-DLT (ER) Miscellaneous Deductions	258.86

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207752	7/17/2014	NYSCSPC (NEW YORK STATE CHILD SUPPORT Miscellaneous Deductions	370.50
207753	7/17/2014	PENNSYLVANIA HIGHER EDUCATION AGENCY Miscellaneous Deductions	885.76
207754	7/17/2014	SOCIAL SECURITY ADMINISTRATION Miscellaneous Deductions	150.83
207755	7/17/2014	U.S. DEPARTMENT OF EDUCATION Miscellaneous Deductions	267.49
207756	7/17/2014	UNITED STATES TREASURY Miscellaneous Deductions	25.00
207757	7/17/2014	RESERVE ACCOUNT BUSINESS OFFICE, POSTAGE	4,000.00
207758	7/22/2014	THOMAS LESNIEWSKI, ED.D CURRICULUM, OTHER BENEFITS	5,646.32
207759	7/24/2014	SARAH ADAMS PUPIL SVC, ELEM., CONF. TRAVEL	205.14
207760	7/24/2014	AGORA CYBER CHARTER SCHOOL CHARTER/CYBER SCHOOLS- REG.ED.	68,627.29
207761	7/24/2014	GE MONEY BANK/AMAZON SPEC.ED.SUPV., ELEM., SUPPLIES	468.15
207762	7/24/2014	ARTS ACADEMY CHARTER SCHOOL CHARTER/CYBER SCHOOLS- REG.ED.	852.85
207763	7/24/2014	NICOLE BALLARD ART, JTL, TUITION REIMBURSEMENT	1,326.00
207764	7/24/2014	KING W. BEERS REFUND OF PY YR-SENIOR REBATE	560.00
207765	7/24/2014	JOANNE M. BOHRMAN LIS, PRIN., TUITION REIMB.	870.00
207766	7/24/2014	BRIAN J. BOROSH ITEC, IN-DISTRICT MILEAGE	47.66
207767	7/24/2014	RONALD BRADLEY BOARD SERVICE, IN-DISTR.MILEAGE	96.22
207768	7/24/2014	BUCKS COUNTY INTERMEDIATE UNIT 3RD.PART.ALT.ED.REG.SEC.TUITIO	702.60
207769	7/24/2014	HOLLY BURNS GIFTED, ELEM, TUITION REIMB.	1,233.00
207770	7/24/2014	ANTHONY CALDERONE ITEC, IN-DISTRICT MILEAGE	31.25
207771	7/24/2014	GEORGE CAMELLA TRANSP, CONTR DRIVER, SPEC EDUC	4,990.54
207772	7/24/2014	CHC MOTORS TRANSPORTATION, TIRES	571.38
207773	7/24/2014	COLONIAL INTERMEDIATE UNIT 20 COL.IU20/ALT.ED/SPEC.ED.SEC.	6,855.60
207774	7/24/2014	CONSTELLATION NEWENERGY, INC. MSE, CUST., ELECTRIC	10,780.05
207775	7/24/2014	THE CONTINENTAL PRESS, INC. ESL, BES, BOOKS/PERIODICALS	362.32

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207776	7/24/2014	MARY CRISCI REFUND OF PY YR-SENIOR REBATE	1,100.00
207777	7/24/2014	COMMUNICATIONS SYSTEMS, INC. MAINT., EHN, PROPERTY SERVICE	985.73
207778	7/24/2014	CASANDRA S. DIETZ GUIDANCE, EHN, TUITION REIMB.	600.00
207779	7/24/2014	DIRECT ENERGY JMH, CUST., NATURAL GAS	2,008.06
207780	7/24/2014	THOMAS F. DIRVONAS LEGAL SVCS., NON-RETAINER	6,567.14
207781	7/24/2014	ENGLE-HAMBRIGHT & DAVIES, INC. GEN. PROPERTY, LIABILITY INSURAN	542,983.00
207782	7/24/2014	LORRAINE H. ENGLERT READING, LIS, TUITION REIMBURSE.	1,020.00
207783	7/24/2014	FEDEX ITEC, CONFERENCES	98.67
207784	7/24/2014	FOLLET SCHOOL SOLUTIONS, INC. LIBRARY, BES, ED. TECH. SUPPLIES	19,256.50
207785	7/24/2014	JENNIFER FULLER LEARN. SUP., ELEM, TUITION REIMB.	1,326.00
207786	7/24/2014	G & K SERVICES EHS, CUST., UNIFORM RENTAL	1,457.88
207787	7/24/2014	G & K SERVICES JTL, CUST., UNIFORM RENTAL	273.84
207788	7/24/2014	GOVERNMENT SOFTWARE SERVICES TAX COLLECTION, PRINTING/BIND.	1,000.00
207789	7/24/2014	THE INSTRUMENTALIST BAND, JTL, SUPPLIES	110.00
207790	7/24/2014	BARBARA KAELIN READING, LIS, TUITION REIMBURSE.	1,020.00
207791	7/24/2014	NANCY KRUGER MID. SMITH., INST., TUITION REIM.	300.00
207792	7/24/2014	DIANE KRUPSKI TRANSP, CONTR DRIVER, SPEC EDUC	91.65
207793	7/24/2014	ROBERT R. LABAR SOC. STUDIES, JTL, TUITION REIMB.	255.00
207794	7/24/2014	LEHIGH LEARNING ACADEMY 3RD, PART, ALT/SPEC ED. SEC. TUIT.	450.00
207795	7/24/2014	LEVIN LEGAL GROUP LEGAL SVCS., SPECIAL EDUCATION	102.00
207796	7/24/2014	JOHN L. MADAS MUSIC, VOCAL, JTL, TUITION REIMB.	2,652.00
207797	7/24/2014	MARSHALLS CREEK PLUMB. & ELECT. SUPPLIES GEN. MAINT., SUPPLIES	14.84
207798	7/24/2014	McFARLAND BUSINESS SYSTEMS BUSINESS OFFICE, PROPERTY SVC.	991.25
207799	7/24/2014	MCGRAW-HILL SCHOOL EDUCATION HOLDINGS, CURRICULUM, ELEM, C&I TEXTBOOKS	270,053.79

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207800	7/24/2014	MCGRAW-HILL SCHOOL EDUCATION HOLDINGS, TITLE 1, RES, BOOKS	2,308.23
207801	7/24/2014	MET-ED SMI, CUST., ELECTRIC	2,438.85
207802	7/24/2014	BARBARA A. MILLER TL.1, PK-1, TUITION REIMB.	300.00
207803	7/24/2014	MM4CORP ENGLISH, EHS, PRINTING SERVICES	2,435.00
207804	7/24/2014	EDWARD J. MOONEY LEARN.SUP., SEC., TUITION REIMB.	1,587.90
207805	7/24/2014	MORNING CALL BUSINESS OFFICE, ADVERTISING	819.65
207806	7/24/2014	OFFICE DEPOT GEN.ATHL., EHN, SUPPLIES	248.92
207807	7/24/2014	OFFICE DEPOT PERSONNEL, GENERAL SUPPLIES	72.69
207808	7/24/2014	PA ASSOC ELEM./SEC. SCHOOL PRINCIPALS RES, PRIN., DUES & FEES	595.00
207809	7/24/2014	PENNSYLVANIA ONE CALL SYSTEM, INC. GEN.MAINT., PROPERTY SERVICES	55.25
207810	7/24/2014	PARKLAND SCHOOL DISTRICT 3RD.PART/LEARN.SUP/PUBLIC/TUIT	464.95
207811	7/24/2014	PATRIOT WORKWEAR SECURITY, EHS, SUPPLIES	234.00
207812	7/24/2014	PETTY CASH HUMAN RESOURCES PERSONNEL, POSTAGE	51.97
207813	7/24/2014	PITNEY BOWES OTH.ADM.REPAIR/MAINT.TECH EQ	642.00
207814	7/24/2014	PMEA CHORUS, EHS, DUES & FEES	129.00
207815	7/24/2014	AMY POLMOUNTER BUSINESS ED., EHS, TUITION REIMB	2,652.00
207816	7/24/2014	POSTMASTER TAX COLLECTION, POSTAGE	13,000.00
207817	7/24/2014	PRAXAIR DIST MID-ATLANTIC GEN.MAINT., SUPPLIES	35.37
207818	7/24/2014	BARBARA PREVOST TRANSP, CONTR DRIVER, SPEC EDUC	176.02
207819	7/24/2014	PROQUEST LLC LIBRARY, EHS, ED.TECH.SUPPLIES	20,195.00
207820	7/24/2014	PROSSER LABORATORIES, INC. SEWER PLANT, OPERATION SERVICE	572.00
207821	7/24/2014	PA SCHOOL BOARDS ASSOCIATION (PSBA) BOARD SERVICE, DUES & FEES	12,545.00
207822	7/24/2014	SARGENT WELCH ACCOUNTABILITY BLOCK, BOOKS/PER	351.40
207823	7/24/2014	SCHOOL HEALTH CORPORATION MEDICAL, EHS, SUPPLIES/FIRST AID	69.31

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207824	7/24/2014	CLASSROOM DIRECT/SCHOOL SPECIALTY INC. GUIDANCE, JTL, SUPPLIES	92.12
207825	7/24/2014	DEZIREE SEEMAN MID. SMITH., INST., TUITION REIM.	300.00
207826	7/24/2014	ANGELIC SEGOND RES, INSTR, TUITION REIMBURSE.	1,326.00
207827	7/24/2014	MICHELLE SIPTROTH SMI, 4TH, TUITION REIMBURSEMENT	300.00
207828	7/24/2014	DR. SCOTT SMICKLEY COMP ED PAYABLE #123021	250.00
207829	7/24/2014	BETTY J. SNYDER REFUND OF PY YR-SENIOR REBATE	540.00
207830	7/24/2014	FABIOLA SOUFFRANT ESE, INST., TUITION REIMBURSE.	1,326.00
207831	7/24/2014	SWEETWATER SOUND, INC. RES. INSTR. REPL. EQUIPMENT > 2500	3,000.84
207832	7/24/2014	BRIDGET E. TINNEY ART, EHN, TUITION REIMBURSEMENT	1,326.00
207833	7/24/2014	LISA TIRJAN REMEDIAL MATH, TUITION	1,233.00
207834	7/24/2014	AMY TROTTO SPEC. ED. SUPV., SEC., MILEAGE	120.96
207835	7/24/2014	US FOODS F&CS, EHN, SUPPLIES	441.17
207836	7/24/2014	USA TESTPREP, INC. MATH, EHN, EDUC. TECH. SUPPLIES	325.00
207837	7/24/2014	Vincent James Lakatos SOC. STUDIES, EHS, TUITION REIMB.	2,652.00
207838	7/24/2014	VWR SARGENT WELCH SCIENCE, EHS, SUPPLIES	188.47
207839	7/24/2014	WALMART COMMUNITY/GEMB MEDICAL, JTL, SUPPLIES/FIRST AID	77.50
207840	7/24/2014	SUSAN WOLFF BES, INST., TUITION REIMBURSE.	255.00
207841	7/24/2014	UNITED WAY OF MONROE COUNTY United Way Deductions	806.00
207842	7/31/2014	ACHIEVEMENT HOUSE CYBER CHARTER SCHOOL CHARTER/CYBER SCHOOLS- REG. ED.	4,633.08
207843	7/31/2014	ADVANCED AUTO PARTS TRANSPORTATION, REPAIRS & PARTS	132.85
207844	7/31/2014	ALUMINUM ATHLETIC EQUIPMENT CO. TRACK, EHN, BOYS, SUPPLIES	465.00
207845	7/31/2014	ASSOCIATION FOR SUPERVISION AND CURRICULUM, DUES & FEES	209.00
207846	7/31/2014	ASSOCIATION FOR SUPERVISION AND RES, PRIN., DUES & FEES	89.00
207847	7/31/2014	ATS SPORTS TENNIS, EHN, GIRLS, SUPPLIES	60.15

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207848	7/31/2014	BADGER GRAPHIC SALES, INC. TECH.ED., EHS, SUPPLIES	17.05
207849	7/31/2014	CARMELIA BAILEY REFUND OF PY YR-SENIOR REBATE	540.00
207850	7/31/2014	BANKS' VACUUM SALES AND SERVICE JTL, CUST., SUPPLIES	1,383.00
207851	7/31/2014	BATTERY CLEARANCE LLC SECURITY, JTL, SUPPLIES	441.62
207852	7/31/2014	BLICK ART MATERIALS, LLC TECH.ED., EHS, SUPPLIES	2,273.20
207853	7/31/2014	BOROUGH OF EAST STROUDSBURG JTL, CUST., WATER/SEWER	235.68
207854	7/31/2014	BRIAN J. BOROSH ITEC, DIST, N-INST/CERT. TRAVEL	707.51
207855	7/31/2014	BRODHEAD CREEK REGIONAL AUTHORITY ESE, CUST., WATER/SEWER	1,353.57
207856	7/31/2014	BURNLEY WORKSHOP OF THE POCONOS SPEC.ED. ADMIN., PROF. CONTRACT	288.00
207857	7/31/2014	CALICO INDUSTRIES BES, CUST., SUPPLIES	151.12
207858	7/31/2014	CCP INDUSTRIES INC. EHS, CUST., SUPPLIES	2,666.00
207859	7/31/2014	CINTAS FIRE PROTECTION LOC #F50 BUS GARAGE, PROPERTY SERVICE	652.17
207860	7/31/2014	MICHELE CLARK REFUND OF PY YR-SENIOR REBATE	1,100.00
207861	7/31/2014	CCP INDUSTRIES INC EHN, CUST., SUPPLIES	1,949.40
207862	7/31/2014	THE COLLEGE BOARD GUIDANCE, EHS, BOOKS/PERIODICAL	135.00
207863	7/31/2014	COLONIAL INTERMEDIATE UNIT 20 TL1, IU CONTRACT SERVICE	2,608.20
207864	7/31/2014	COMMONWEALTH OF PENNSYLVANIA SEWER PLANT, OPERATION SERVICE	65.00
207865	7/31/2014	COMMONWEALTH CONNECTIONS ACADEMY CHARTER/CYBER SCHOOL-SPEC.ED.	85,841.22
207866	7/31/2014	CoSN MEMBERSHIP ITEC, DUES & FEES	850.00
207867	7/31/2014	CONSTELLATION NEWENERGY, INC. EHS, CUST., ELECTRIC	18,867.99
207868	7/31/2014	COMMUNICATIONS SYSTEMS, INC. MSE, MAINT.REPAIR/MAINT EQUIP.	297.00
207869	7/31/2014	CLAUDE S. CYPHERS, INC. TRANSPORTATION, REPAIRS & PARTS	614.22
207870	7/31/2014	DALLAS MIDWEST EHN, PRIN., REPL.EQUIPMENT>\$2500	10,265.70
207871	7/31/2014	DEMCO INC LIBRARY, BES, SUPPLIES	150.22

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207872	7/31/2014	DOWNES & READER HARDWOOD CO. TECH.ED., JTL, SUPPLIES	2,384.00
207873	7/31/2014	EVERBIND - MARCO BOOK COMPANY ENGLISH, EHS, C&I, TEXTBOOKS	944.46
207874	7/31/2014	EVERGREEN COMMUNITY CHARTER SCHOOL CHARTER/CYBER SCHOOLS- REG.ED.	9,549.65
207875	7/31/2014	FISHER & SON CO INC GEN.MAINT., EHS, SUPPLIES	5,278.50
207876	7/31/2014	FRIEDMAN ELECTRIC SUPPLY CO. INC. GEN.MAINT., SUPPLIES	1,086.97
207877	7/31/2014	FRIEDMAN ELECTRIC SUPPLY CO. INC. GEN.MAINT., SUPPLIES	587.14
207878	7/31/2014	FRIEDMAN ELECTRIC SUPPLY CO. INC. LIS, CUST., SUPPLIES	436.63
207879	7/31/2014	FRIEDMAN ELECTRIC SUPPLY CO. INC. LIS, CUST., SUPPLIES	2,188.24
207880	7/31/2014	HAJOCA CORPORATION GEN.MAINT., SUPPLIES	259.61
207881	7/31/2014	DEBORAH HARRIS ACCT BLOCK, STAFF DEV CONT SERV	250.00
207882	7/31/2014	THOMAS E HENDEL TRANSP., N.CERT/N.INSTR. CONF.	454.02
207883	7/31/2014	HILLTOP SALES & SERVICE ATHL. TRAINER, EHN, PROPERTY SVC	325.24
207884	7/31/2014	INTEGRAONE ITEC.NON.CAP.REPL.TECH EQ.INIT	10,125.00
207885	7/31/2014	INTEGRITEC, INC. GEN.MAINT., EHN, SUPPLIES	1,700.00
207886	7/31/2014	ERIC KERSTETTER SMI, PRIN., IN-DISTRICT MILEAGE	38.19
207887	7/31/2014	KURTZ BROS. LIS, INSTR, SUPPLIES	1,781.60
207888	7/31/2014	LAKESHORE LEARNING MATERIALS KTO GRANT, SUPPLIES	377.80
207889	7/31/2014	LEHIGH VALLEY CHARTER HIGH SCHOOL CHARTER/CYBER SCHOOLS- REG.ED.	6,945.20
207890	7/31/2014	MCCARTHY TIRE SERVICE TRANSPORTATION, TIRES	276.78
207891	7/31/2014	MCGRAW-HILL SCHOOL EDUCATION HOLDINGS, CURRICULUM, ELEM, C&I TEXTBOOKS	145,050.19
207892	7/31/2014	MEDCO SUPPLY COMPANY MEDICAL, EHS, SUPPLIES/FIRST AID	865.10
207893	7/31/2014	MET-ED EHS, CUST., ELECTRIC	3,048.60
207894	7/31/2014	MFAC, LLC TRACK, EHS, GIRLS, SUPPLIES	8.00
207895	7/31/2014	MIDWEST TECHNOLOGY PRODUCTS TECH.ED., EHN, SUPPLIES	54.55

Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
207896	7/31/2014	MONROE CAREER AND TECHNICAL INSTITUTE MCTI, EHS, OPERATING BUDGET	150,688.92
207897	7/31/2014	MONROE FAMILY PRACTICE TRANSPORTATION, PROF. CONT. SERV	195.00
207898	7/31/2014	MR. JOHN, INC. GEN.ATHL., EHN, PROPERTY SERVICE	806.00
207899	7/31/2014	MUSICIAN'S FRIEND MUSIC, VOCAL, EHS, ED. TECH. SUPPLI	1,054.90
207900	7/31/2014	NAPT TRANSPORTATION, DUES & FEES	100.00
207901	7/31/2014	NASCO (ROUTE#45950) ART, EHS, SUPPLIES	455.53
207902	7/31/2014	NORTH POCONO BUS COMPANY, INC. TRANSP, CONTRACT, SEC, FIELD TRIP	46,130.45
207903	7/31/2014	NORTH POCONO BUS COMPANY, INC. TRANSP, CONTR DRIVER, NON-PUBLIC	6,085.00
207904	7/31/2014	OFFICE DEPOT BUSINESS OFFICE, GEN. SUPPLIES	300.39
207905	7/31/2014	PENNSYLVANIA LEADERSHIP CHARTER SCHOOL CHARTER/CYBER SCHOOL-SPEC.ED.	9,547.51
207906	7/31/2014	PENNSYLVANIA MUSIC EDUCATOR'S MUSIC, VOCAL, BES, DUES/FEES	129.00
207907	7/31/2014	PA SCHOOL BOARDS ASSOCIATION (PSBA) PERSONNEL, DUES & FEES	999.00
207908	7/31/2014	PA ASSOCIATION OF SCHOOL ADMINSTRATORS ITEC, DUES & FEES	375.00
207909	7/31/2014	PASBO ITEC, DUES & FEES	230.00
207910	7/31/2014	PATRIOT WORKWEAR SECURITY, EHN, SUPPLIES	4,168.00
207911	7/31/2014	PAXTON/PATTERSON LLC TECH.ED., LIS, 6TH, BID SUPPLIES	464.77
207912	7/31/2014	J.W.PEPPER & SONS-ACCT.#36-136400 MUSIC, VOCAL, ESE, SUPPLIES	106.39
207913	7/31/2014	PHILIP ROSENAU CO., INC. JTL, CUST., SUPPLIES	509.83
207914	7/31/2014	PITNEY BOWES INC. JTL PRIN.REPAIR/MAINT.EQUIP	271.00
207915	7/31/2014	PORTA PHONE FOOTBALL, EHS, SUPPLIES	874.65
207916	7/31/2014	POSTAGE PRO PLUS, INC BUSINESS OFFICE, EQUIP.RENTAL	1,613.41
207917	7/31/2014	PYRAMID SCHOOL PRODUCTS MSE, CUST., SUPPLIES	294.78
207918	7/31/2014	QUILL CORPORATION PERSONNEL, GENERAL SUPPLIES	133.92
207919	7/31/2014	REGINA FARMS TITLE 1, SUPPLIES	102.35

Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
207920	7/31/2014	RYDIN DECAL SECURITY, RES, SUPPLIES	465.00
207921	7/31/2014	SCHNEIDER ELECTRIC ADMIN.SYS., TECH SUPPLIES	865.50
207922	7/31/2014	SCHOLASTIC LIBRARY LIBRARY, EHS, ED.TECH.SUPPLIES	6,676.00
207923	7/31/2014	SCHOOL HEALTH CORPORATION MEDICAL, EHN, SUPPLIES/FIRST AID	699.33
207924	7/31/2014	CLASSROOM DIRECT/SCHOOL SPECIALTY INC. RES, INSTR, SUPPLIES	3,934.11
207925	7/31/2014	SEVEN GENERATIONS CHARTER SCHOOL CHARTER/CYBER SCHOOL-SPEC.ED.	3,833.64
207926	7/31/2014	POCONO SEW & VAC F&CS, EHN, SUPPLIES	31.25
207927	7/31/2014	SHERWOOD L. KANE REFUND OF PY YR-SENIOR REBATE	1,425.00
207928	7/31/2014	Signal Service, Inc. MSE, MAINT.BUILDING, REPAIR/MAIN	1,060.85
207929	7/31/2014	SOFTMART ITEC, ED.TECH SUPPLIES/SOFTWARE	17,445.50
207930	7/31/2014	STRAND POOL SUPPLY, LLP SEWER PLANT, SUPPLIES	1,323.00
207931	7/31/2014	SUN LITHO-PRINT, INC. CURRICULUM, ELEM, PRINTING	495.00
207932	7/31/2014	SUPER HEAT, INC. EHN, MAINT.BUILDING, REPAIR/MAIN	4,778.00
207933	7/31/2014	SUSQ-CYBER CHARTER SCHOOL CHARTER/CYBER SCHOOLS- REG.ED.	3,402.45
207934	7/31/2014	ROBERT W SUTJAK TRANSP., N.CERT/N.INSTR. CONF.	430.12
207935	7/31/2014	SWEET, STEVENS, KATZ & WILLIAMS LLP LEGAL SVCS, NEGOTIATION-SUPPORT	3,629.62
207936	7/31/2014	TOPP BUSINESS SOLUTIONS GUIDANCE, EHS, SUPPLIES	184.87
207937	7/31/2014	TOWNSEND PRESS BOOK CENTER ENGLISH, EHS, BOOKS/PERIODICALS	957.16
207938	7/31/2014	TSA CONSULTING GROUP, INC. BUSINESS OFFICE, PROF.CONTR.SVC	602.00
207939	7/31/2014	ROBERT VAZQUEZ CUSTODIAL SVCS, MILEAGE	13.45
207940	7/31/2014	WILLIAM & CHARLENE YOUNG REFUND OF PY YR-SENIOR REBATE	540.00
207941	7/31/2014	YOUNG'S MEDICAL EQUIPMENT MEDICAL, MSE, SUPPLIES/FIRST AID	15.00
207942	7/31/2014	YOUTH EDUCATION IN THE ARTS MUSIC, INSTR, EHN, DUES/FEES	975.00
207943	7/31/2014	A.W. ZACHARIAS GEN.MAINT., JMH, SUPPLIES	269.00

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Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
207944	7/31/2014	ZESWITZ MUSIC COMPANY MUSIC, INSTR, EHN, PROPERTY SVC	1,670.00
207945	7/31/2014	ZESWITZ MUSIC COMPANY MUSIC, INSTR, EHN, PROPERTY SVC	180.00
207946	7/31/2014	EAST STROUDSBURG School Service Personnel Dues	2,487.10
207947	7/31/2014	CHAPTER 13 TRUSTEE Miscellaneous Deductions	140.00
207948	7/31/2014	ED FOUNDATION OF ES/GENERAL FUND EDUC. FOUNDATION DEDUCTIONS	25.00
207949	7/31/2014	ED FOUNDATION OF ES/SCHOLARSHIP FUND EDUC. FOUNDATION DEDUCTIONS	13.00
207950	7/31/2014	FLORIDA STATE DISBURSEMENT UNIT Miscellaneous Deductions	312.03
207951	7/31/2014	HAB-DLT (ER) Miscellaneous Deductions	376.91
207952	7/31/2014	NYSCSPC (NEW YORK STATE CHILD SUPPORT Miscellaneous Deductions	370.50
207953	7/31/2014	PENNSYLVANIA HIGHER EDUCATION AGENCY Miscellaneous Deductions	878.33
207954	7/31/2014	SOCIAL SECURITY ADMINISTRATION Miscellaneous Deductions	152.68
207955	7/31/2014	U.S. DEPARTMENT OF EDUCATION Miscellaneous Deductions	267.49
207956	7/31/2014	UNITED STATES TREASURY Miscellaneous Deductions	25.00
			2,663,695.46

End of Report - 9.23.50

**EAST STROUDSBURG AREA SCHOOL DISTRICT
CAPITAL PROJECTS - BOND FUND - 2014-2015**

Jul-14

DATE	PNC CONST	TOTAL
<i>*Interest Rates</i>	<i>.00% APYE</i>	
Beg Bal	\$ 8,712.44	\$ 8,712.44
ADJ TO BEG BAL		\$ -
Deposit		\$ -
Transfers		\$ -
Transfers in Transit		\$ -
Interest		\$ -
Expense		\$ -
End Bal	\$ 8,712.44	\$ 8,712.44

**APYE Annual Percentage Yield Earned
MDY Monthly Distribution Yield*

**EAST STROUDSBURG AREA SCHOOL DISTRICT
STATEMENT OF CASH / CAPITAL RESERVE FUND
2014-2015**

	<u>July 31, 2014</u>		<u>July 1, 2014 July 31, 2014</u>		<u>Prior Year July 1, 2013 to June 30, 2014</u>	
Beginning Balance:		\$ 12,828,834.61		\$ 12,828,834.61		\$ 3,089,167.25
Adjustment to Beginning Balance						
Deposit:					\$ 10,000,004.53	
	\$ -		\$ -			
Recoverable Bus Purchase:						
Reimbursement to/from G.F.			\$ -		0.00	
Reimbursement to/from PLGIT						
Transfer from PLGIT General Fund			\$ -		1,214,998.50	
Woffington Bus Buy Back					0.00	11,215,003.03
Interest:						
PLGIT .03% *MDY	\$ 326.00	326.00	326.00	326.00	943.71	943.71
TOTAL RECEIPTS		326.00		326.00		11,215,946.74
TOTAL RESOURCES		<u>\$ 12,829,160.61</u>		<u>\$ 12,829,160.61</u>		<u>\$ 14,305,113.99</u>
Disbursements:						
Prior Months' Voids/Adjustments			\$ -		(27,250.00)	
Due to Cafeteria					205,058.13	
Due to General Fund					0.00	
Due to PLGIT					0.00	
Construction Projects					39,099.82	
Land Acquisition Costs					0.00	
Architect/Engineer-JTL	16,218.75		16,218.75		195,877.00	
District Security - JTL					0.00	
District Security - HSN					0.00	
District Security - JM Hill					0.00	
District Security - Resica					0.00	
District Security - Bushkill					0.00	
District Security					0.00	
District Software					0.00	
District Tech Equipment					0.00	
District Maintenance Supplies					0.00	
District-Capital Equipment					431,736.50	
Capital Equipment-RES					33,084.00	
Capital Equipment-HSN					3,900.00	
Cust Supplies - Bushkill					0.00	
Land Imp. - JMH					0.00	
Maint. - BES					0.00	
Maint. - RES					9,801.00	
Maint. - JMH					0.00	
Maint. - MSE					0.00	
Maint. - SME					0.00	
Maint. - HSN					29,750.00	
Maint. - HSS					0.00	
Maint. - JTL					0.00	
Maint. - LEH					0.00	
Stadium Imp. - HSN	13,777.39		13,777.39		20,176.60	
Bldg Imp. - BSE					0.00	
Bldg Imp. - HSN					6,581.37	
Bldg Imp. - HSS					138,740.19	
Bldg Imp. - JMH					22,593.87	
Bldg Imp. - JTL					0.00	
Bldg Imp. - LIS					0.00	
Bldg Imp. - ESE					0.00	
Bldg Imp. - MSE					0.00	
Bldg Imp. - RES					0.00	
Site Imp. - Trans					0.00	
Site Imp. - District					57,078.96	
Site Imp. - BES					0.00	
Site Imp. - HSN					0.00	
Site Imp. - HSS					5,745.36	
Site Imp. - JMH					304,306.58	
Site Imp. - JTL					0.00	
Site Imp. - SME					0.00	
Site Imp. - RES					0.00	
Site Imp. - LIS					0.00	
Site Imp. - ESE					0.00	
Site Imp. - MSE					0.00	
		29,996.14		29,996.14		1,476,279.38
Ending Balance		<u>\$ 12,799,164.47</u>		<u>\$ 12,799,164.47</u>		<u>\$ 12,828,834.61</u>
Cash Summary:						
PLGIT	12,799,164.47		\$ 12,799,164.47		12,828,834.61	
Ending Balance		<u>\$ 12,799,164.47</u>		<u>\$ 12,799,164.47</u>		<u>\$ 12,828,834.61</u>

*Interest Rate
MDY (Monthly Distribution Yield)

Bank: 21 PLGIT - Capital Reserve

Check no.	Check Date	Vendor name and comment	Amount
1255	7/18/2014	ARCHITECTURAL STUDIO 13/14 JTL CONCRETE REPAIR/REPL	4,218.75
1256	7/18/2014	HILLTOP SALES & SERVICE 13/14 EHN-STADIUM IMP.ARCH.	13,777.39
1257	7/18/2014	STRUNK-ALBERT ENGINEERING 13/14-JTL.DESG.MECH/ELEC.UPGR.	12,000.00
			----- 29,996.14

End of Report - 9.22.56

**EAST STROUDSBURG AREA SCHOOL DISTRICT
STATEMENT OF CASH / GENERAL FUND (FUNDS 10 & 19)
July 31, 2014**

	<u>July 31, 2014</u>		<u>July 1, 2013 to July 31, 2014</u>		<u>Prior Year July 1, 2013 to June 30, 2014</u>	
Beginning Balance:		\$ 59,272,752.74		\$ 59,272,752.74		\$ 64,362,968.17
Adjustment to Beginning Balance						
Receipts:						
Earned Income Tax	126,835.90		126,835.90		\$ 3,315,015.94	
Occupational Privilege Tax	4,439.97	\$ 131,075.87	4,439.97	131,075.87	77,288.78	3,392,304.72
Real Estate Transfer Tax:						
Monroe	\$ 83,311.97		83,311.97		\$ 524,868.76	
Pike	14,905.00	98,216.97	14,905.00	98,216.97	128,610.07	653,498.85
Delinquent Taxes						
Monroe	\$ 2,207,129.69		2,207,129.69		\$ 9,129,656.86	
Pike	687,563.30	2,874,692.99	687,563.30	2,874,692.99	1,786,043.89	10,915,902.75
Real Estate Taxes:						
East Stroudsburg					\$ 11,444,516.66	
Middle Smithfield	56,425.84		56,425.84		33,677,111.31	
Price					6,219,494.30	
Smithfield					17,435,833.33	
Lehman	619.16		619.16		19,874,465.36	
Porter		57,045.00		57,045.00	1,897,872.70	90,519,313.66
Interest:						
PNC - ATHLETICS - South 00% **APYE					\$ 3.08	
PNC - ATHLETICS - North 00% **APYE					2.94	
PLGIT 03% **MDY	27.54		27.54		\$ 1,873.29	
PLGIT/PLUS 03% **MDY					404.49	
PLGIT/TERM 15%					2,564.36	
PLGIT I-CLASS 06%					3,276.63	
PLGIT/CD's *Multiple Rates					19,892.78	
PSDLAF 11%	3,219.99		3,219.99		46,802.33	
PNC NOW 00% **APYE					6,947.31	
PNC TAX ESCROW 05% **APYE	0.07		0.07		0.95	
		3,247.60		3,247.60		83,766.18
ACH State Transfers:						
Access					107,183.56	
Basic Ed					\$ 12,149,809.19	
All Ed for Disr Yrh						
DEP						
DCED Anti Gang Initiative						
Drivers Ed						
Dual Enrollment						
Education Assistance						
Grant						
Health Reimb					158,117.66	
Homebound						
Incarcerated Ed					526.27	
Lieu of Taxes					74,853.70	
Colonial IU20 Refund						
NP Transportation					96,250.00	
10/11 Pupil Transportation Shortfal						
10/11 Nonpublic Transportation Shortfal						
NSLP Sub	149,773.89		149,773.89		2,215,132.83	
PA Accountability Grants					504,703.00	
Property Tax Relief					4,342,268.13	
PURTA					128,411.60	
Rental Subsidy					1,556,614.69	
Retirement					5,221,784.74	
SD Special Ed Funding					3,603,295.16	
SD Transportation					2,314,022.68	
10/11 PRRI Deduct Adjustment					17,585.95	
Section 1305/1306					568,413.68	
Social Security	207,548.00		207,548.00		2,492,354.73	
Tuition Transfer						
Vocational Ed-PDE						
Vocational Ed-MCTI						
Ward of State						
WIA Summer Youth		357,321.89		357,321.89		35,571,327.77
Federal Revenues:						
Access					402,928.70	
Academic Achievement						
ARRA - Education Jobs						
ARRA - Fiscal Stabilization-Basic Ed						
ARRA -IDEA						
ARRA -Title I Part A Grant						
ARRA -Title I School Improvement						
Comprehensive Literacy Grant					273,043.72	
Grant						
Impact Aid					507,333.00	
IU 20 IDEA	329,425.72		329,425.72		476,554.74	
IU 20 Race to the Top Grant					13,959.20	
Pregnant & Parent						
Program Improvement-Set Aside	7,200.43		7,200.43		81,895.80	
Title I	86,837.69		86,837.69		1,205,044.45	
Title II	13,168.54		13,168.54		174,489.41	
Title III	1,942.67		1,942.67		30,665.37	
Title V						
Title VI		438,575.05		438,575.05		3,165,224.19
Other Revenue:						
Athletic Events-South					\$ 67,874.75	
Athletic Events-North					\$ 17,705.00	
Transfer from General Fund to Athletics - South					\$ 16,322.00	
Transfer from General Fund to Athletics - North					\$ 25,173.00	
Refunds					\$ 3,600.00	
Miscellaneous	1,926.40		1,826.40		324,831.79	
Jury Duty Reimb	68.30		68.30		1,126.97	
Local Grants					33,150.00	
Bus Reimbursement-Outside ESASD					1,050.00	
Donations						
Early Intervention Amendment A					5,795.00	
Early Intervention Amendment B						
Federal Subsidy Payment for 2010A						
Federal Subsidy Payment for 2011D					12,516.17	
Parking Permits/Smoking Fines/Locker Fees/ID's					5,057.00	
Cell Tower	1,854.00		1,854.00		22,023.00	
Online Summer School	11,840.00		11,840.00		10,175.00	
Credit Recovery Program					3,520.00	
Use of Facilities	398.00		398.00		20,332.29	
Use of Facilities Deposit						
QSCB Federal Subsidy					54,241.38	
QZAB Federal Subsidy					25,801.11	
Restitutions	36.83		36.83		2,016.32	
Settlement Proceeds					103,805.00	
Shawnee Academy						
Tuition		16,023.53		16,023.53	3,756.14	759,871.92

Credit to Expense:			
Wage/Tuition Reimb			\$ 11,063.59
Cafeteria Reimb			158.00
Misc Reimb/Refunds	75.23	75.23	128,581.93
Insurance Reimbursements	47,353.08	47,353.08	17,458.13
Bus Reimbursement-Inside ESASD			20,922.40
Custodian/Security Fees			-
Donations			-
Obligations	100.00	100.00	2,918.59
Bond/Const. Fund to GF			-
Capital Reserve to GF			-
Concession Stand to GF			-
Special/Student Activity to GF			1,788.39
Sub Teacher Permits			270.00
PayPal to GF			-
MCTI	3,045.54	3,045.54	220,406.58
Bus Buy-Back (Wolflington)			2,227,480.00
Blue Cross Pym/COBRA	14,831.54	14,831.54	222,885.42
	65,205.39	65,205.39	2,851,931.03
TOTAL RECEIPTS		\$ 4,041,404.29	
TOTAL RESOURCES		\$ 63,314,157.03	
			4,041,404.29
			63,314,157.03
			147,913,143.07
			212,276,131.24

Disbursements:			
Accounts Payable - Athletics (South)			86,342.60
Accounts Payable - Athletics (North)			47,304.38
Accounts Payable	8,453,420.48	8,453,420.48	62,411,942.52
Payroll	4,345,546.99	4,345,546.99	40,654,812.78
Bank Fees			35.75
Investment Fees	5.50	5.50	6,155.24
Prior Months Voids/Adj - Athletics (South)			(450.00)
Prior Months Voids/Adj - Athletics (North)			(258.00)
Prior Months Voids/Adj			(45,886.54)
Accrued Interest			245,169.75
2004A GON Principal & Int			-
2006 GOB Principal & Int			-
2007 GON Principal & Int			3,798,772.50
2007A GOB Principal & Int			3,385,350.00
2008 GOB Principal & Int			1,617,182.50
2009 GOB Principal & Int			267,125.00
2009A GOB Principal & Int	1,097,425.00	1,097,425.00	1,110,275.00
2009 GON Principal & Int			379,337.50
2010 GOB Principal & Int			2,667,000.00
2010A GOB Principal & Int			1,170,789.83
2010A QSCB Principal & Int			30,499.33
2011 GOB Principal & Int			819,345.00
2011A GOB Principal & Int			183,755.00
2011D QZAB Principal & Int			55,226.24
2012 GOB Principal & Int			154,750.00
2012A GOB Principal & Int			173,650.00
2013 GOB Principal & Int			27,676.21
GOB CP \$37.5M			-
Blue Cross Payment (EBTEP)	1,764,616.00	1,764,616.00	21,380,704.00
Due to/from Capital Projects			-
Due to/from Capital Reserves			11,214,998.50
96 VRLP \$7M Principal, Int & Annual Trust Fee	2,990.48	2,990.48	458,552.91
96 VRLP \$10M Principal, Int & Annual Trust Fee	3,810.75	3,810.75	705,221.50
T R A N & Interest			-
Bus Buy-Back (Wolflington)			-
Balance:		\$ 15,667,815.20	153,003,378.50
		\$ 47,646,341.83	59,272,752.74

CASH SUMMARY (FUNDS 10 & 19):			
PNC - Athletics (Fund 19) - South	\$ 5,154.31	5,154.31	\$ 5,154.31
PNC - Athletics (Fund 19) - North	\$ 802.53	802.53	\$ 802.53
CITIZENS - Athletics (Fund 19) - South	\$ -	-	\$ -
PNC Bank - NOW (Fund 10)	\$ 4,644,015.46	4,644,015.46	\$ 7,364,414.33
PNC Bank - Tax Escrow (Fund 10)	\$ 1,501.02	1,501.02	\$ 1,500.95
PSDLAF (Fund 10)	27,334,903.54	27,334,903.54	34,865,212.33
PLGIT (Fund 10)	1,143,134.83	1,143,134.83	2,518,838.15
PLGIT/PLUS (Fund 10)	49,270.74	49,270.74	49,270.74
PLGIT/TERM (Fund 10)	4,000,000.00	4,000,000.00	4,000,000.00
PLGIT L-CLASS (Fund 10)	6,004,559.40	6,004,559.40	6,004,559.40
PLGIT/CD (Fund 10)	4,463,000.00	4,463,000.00	4,463,000.00
Balance (Funds 10 & 19):		\$ 47,646,341.83	59,272,752.74

***PLGIT CD's Interest Rates**

Avenue Bank	51%	Bridgewater Bank	50%
East Boston Savings Bank	45%	Virginia Heritage Bank	40%
Pan American Bank	55%	Seaside National Bank	44%
Valley Green Bank	60%	United Texas Bank	50%
First Commons Bank	60%	Sonsbank	50%
Community Capital Bank	50%	Onb Bank & Trust Company	45%
Landmark Community Bank	50%	Sleams Bank	55%
Community West Bank	50%	Bank of East Asia	60%
		Gbc International Bank	40%
		Far East National Bank	45%

****Interest Rates**

APYE (Annual Percentage Yield Earned)
MDY (Monthly Distribution Yield)

001 East Stroudsburg Area School District
STATEMENT OF INCOME
For the Period Ending June 30, 2014

CAFETERIA FUND

	Current Period	Year-to-Date	Account number
REVENUE FROM LOCAL SOURCES			
EARNINGS ON INVESTMENTS			
INTEREST ON INVESTMENTS	1.32	210.10	50-6510-000
TOTAL EARNINGS ON INVESTMENTS	1.32	210.10	
REVENUE FROM OPERATIONS			
SALES, LUNCH - PAID	39,286.47	579,086.20	50-6611-000
SALES, LUNCH - REDUCED	2,042.80	33,394.00	50-6612-000
SALES, BREAKFAST - PAID	4,495.30	58,729.05	50-6615-000
SALES, BREAKFAST - REDUCED	583.20	7,987.80	50-6616-000
SALES, OVER/UNDER	2.86	69.89	50-6619-000
SALES, ADULT LUNCH	1,889.84	25,242.94	50-6620-000
SALES, A LA CARTE LUNCH	32,041.75	594,896.48	50-6621-000
MISCELLANEOUS-PEPSI COMMISSION	.00	621.38	50-6622-000
MISC. WEBSITE COMMISSION	45.00	15,360.00	50-6625-000
SALES, IN-HOUSE-EVENTS	7,380.27	46,905.27	50-6630-000
TOTAL SALES	87,767.49	1,362,153.23	
TOTAL LOCAL REVENUE	87,768.81	1,362,363.33	
REVENUE FROM STATE SOURCES			
STATE SUBSIDY - LUNCH	6,806.36	107,510.86	50-7600-510
STATE SUBSIDY - BREAKFAST	2,108.00	28,641.60	50-7600-511
STATE SUBSIDY -SOCIAL SECURITY	8,863.27	55,774.10	50-7810-000
STATE SUBSIDY -RETIREMENT	17,360.76	117,360.68	50-7820-000
TOTAL STATE REVENUE	35,138.39	309,287.24	
REVENUE FROM FEDERAL SOURCES			
FEDERAL SUBSIDY - BREAKFAST	34,203.50	463,298.61	50-8530-553
FEDERAL SUBSIDY - LUNCH	109,690.83	1,669,756.66	50-8530-555
TOTAL FEDERAL REVENUE	143,894.33	2,133,055.27	
TOTAL CAFETERIA REVENUE	\$266,801.53	\$3,804,705.84	
EXPENSES OF OPERATIONS			
Salary, Manager	29,066.23	185,727.18	50-3100-110
SALARIES, SUMMER WORKERS	.00	11,491.00	50-3100-160
SALARIES, WORKERS	207,075.29	1,282,283.57	50-3100-170
MEDICAL INSURANCE	46,437.70	609,154.10	50-3100-210
LIFE INSURANCE	674.68	7,579.78	50-3100-213
LTD INSURANCE	193.50	2,094.74	50-3100-214
FICA OASDI	14,366.65	90,404.93	50-3100-220
FICA HI	3,359.77	21,142.54	50-3100-221
RETIREMENT	34,721.46	234,720.88	50-3100-230
WORKERS COMPENSATION	3,413.83	23,037.41	50-3100-260
PROFESSIONAL CONTRACT SERVICES	.00	850.00	50-3100-300
TRAINING-REGISTRATION FEES	.00	1,696.57	50-3100-324
CONTRACT MAINTENANCE	5,767.58	47,364.03	50-3100-400
UTILITY SERVICES, ELECTRICITY	7,428.20	54,887.77	50-3100-422
MAINTENANCE/REPAIRS	469.20	29,279.62	50-3100-430
LEASE EXPENSE	.00	792.96	50-3100-440
TELEPHONE	17.22	249.09	50-3100-530
ADVERTISING EXPENSE	.00	84.80	50-3100-540
PRINTING EXPENSE	90.00	1,460.00	50-3100-550
CONF/TRAVEL/MILEAGE	2,262.62	6,944.19	50-3100-580
SUPPLIES, NON-FOOD	18,934.69	83,592.41	50-3100-610
TECHNOLOGY SUPPLIES	10,989.50	18,968.03	50-3100-618
FUEL	660.62	3,473.77	50-3100-620
Food Purchases	163,138.36	974,926.04	50-3100-631
MILK PURCHASES	68,897.11	335,658.33	50-3100-632
DEPRECIATION OF EQUIPMENT	627.99	6,107.96	50-3100-741
NON-CAPITAL NEW TECH EQUIPMENT	.00	2,485.31	50-3100-757
DUES & FEES	.00	2,075.00	50-3100-810
PREPAY FEES	1,539.99	12,738.20	50-3100-811
TOTAL FOOD SERVICE EXPENSES	\$620,132.19	\$4,051,270.21	

Net Income (Loss)

{
\$
353,330.66
}
{
\$
246,564.37
}

Bank: 45 PNC BANK-CAFETERIA

Check no.	Check Date	Vendor name and comment	Amount
104544	6/12/2014	BOB COLIN SERVICE MAINTENANCE/REPAIRS	88.04
104545	6/12/2014	CHAPMAN REFRIGERATION LLC MAINTENANCE/REPAIRS	146.75
104546	6/12/2014	ECOLAB SUPPLIES, NON-FOOD	365.42
104547	6/12/2014	DENISE A. FLYNN SUPPLIES, NON-FOOD	347.39
104548	6/12/2014	FRIEDMAN ELECTRIC SUPPLY CO. INC. SUPPLIES, NON-FOOD	28.22
104549	6/12/2014	FRITO-LAY, INC. Food Purchases	5,932.50
104550	6/12/2014	HERSHEY CREAMERY COMPANY Food Purchases	829.99
104551	6/12/2014	JOANN BUNNELL CONF/TRAVEL/MILEAGE	11.87
104552	6/12/2014	KASA'S FOODS DIST CO INC. Food Purchases	5,289.12
104553	6/12/2014	ROSEANNE KRUEGER CONF/TRAVEL/MILEAGE	101.64
104554	6/12/2014	LORRIE LITTS CONF/TRAVEL/MILEAGE	54.21
104555	6/12/2014	PATRICIA L. MILLER CONF/TRAVEL/MILEAGE	10.81
104556	6/12/2014	MORABITO BAKING CO. INC. Food Purchases	5,235.52
104557	6/12/2014	PEPSI-COLA Food Purchases	5,835.91
104558	6/12/2014	POCONO MOUNTAIN DAIRIES MILK PURCHASES	47,705.10
104559	6/12/2014	POCONO PROFOODS Food Purchases	26,238.44
104560	6/12/2014	BRYDALE PRESS LLC. PRINTING EXPENSE	90.00
104561	6/12/2014	RC FINE FOODS Food Purchases	478.80
104562	6/12/2014	BARBARA SEARFOSS CONF/TRAVEL/MILEAGE	39.90
104563	6/12/2014	US FOODS Food Purchases	31,109.13
104564	6/12/2014	WEIS MARKET, INC. Food Purchases	437.70
104565	6/12/2014	XEROX CORPORATION CONTRACT MAINTENANCE	24.21
104566	6/13/2014	REINHART FOOD SERVICE Food Purchases	14,484.17
104567	6/25/2014	CHAPMAN REFRIGERATION LLC MAINTENANCE/REPAIRS	65.00

Bank: 45 PNC BANK-CAFETERIA

Check no.	Date	Vendor name and comment	Amount
104568	6/25/2014	KASA'S FOODS DIST CO INC. Food Purchases	7,309.27
104569	6/25/2014	MESKO GLASS & MIRROR CO. SUPPLIES, NON-FOOD	18.00
104570	6/25/2014	MARILYN POSSINGER SUPPLIES, NON-FOOD	322.96
104571	6/25/2014	DEBORAH RODRIGUEZ CONF/TRAVEL/MILEAGE	30.46
104572	6/25/2014	JENNY ROFF SALES, LUNCH - PAID	20.90
104573	6/25/2014	EILEEN SMITH CONF/TRAVEL/MILEAGE	38.39
104574	6/25/2014	STAPLES CREDIT PLAN SUPPLIES, NON-FOOD	162.32
			----- 152,852.14

End of Report - 14.11.24

East Stroudsburg Area School District									
Special Activity Fund									
Quarterly Report 4/1/2014 to 6/30/2014									
2013-2014									
			Balance	Deposits	Disburst.	ADJ	ALLOCATE	ALLOCATE	Balance
			3/31/2014				INTERST	ESSA CD	6/30/2014
PNC Bank			189,236.65	94,621.66	(85,810.86)	167.51	-	-	198,214.96
Investments - CD-Citizen's Bank			-	-	-	-	-	-	-
Investments -CD-ESSA Savings/Loan			37,612.01	173.61	-	-	-	-	37,785.62
Accounts Receivable			-	-	-	-	-	-	-
Due from Student Activity			-	-	-	-	-	-	-
Due From General Fund			-	160.00	-	(160.00)	-	-	-
Due to Student Activity			(60.00)	-	60.00	-	-	-	-
Due to Cafeteria			-	-	-	-	-	-	-
Due to General Fund			-	-	-	-	-	-	-
Due to HS-South Athletic			-	-	-	-	-	-	-
Due to Expendable Scholarship Fund			-	-	-	-	-	-	-
Other Governmental Units			-	-	-	-	-	-	-
Other Current Liabilities-O/S Checks			(550.41)	-	-	(370.80)	-	-	(921.21)
Other Current Liabilities-Tax			(18.34)	(95.43)	17.94	0.40	-	-	(95.43)
Accounts Payable			-	-	-	(549.55)	-	-	(549.55)
TOTAL CASH			226,219.91	94,859.84	(85,732.92)	(912.44)	-	-	234,434.39
		A/C #s	Balance	Deposits	Disburst.	ADJ			Balance
			3/31/2014						6/30/2014
Due to Honors Reception	Irene Duggins	00-00-04	(1,612.30)	(3,200.00)	3,220.00	-	(0.96)	(1.18)	(1,594.44)
Due to Community Prog.Support	Sharon Laverdure	00-00-05	(36,228.85)	(156.38)	-	-	(21.89)	(26.95)	(36,434.07)
Due to Outdoor Banner Fundraiser		00-09-09	-	-	-	-	-	-	-
Due to Smithfield Elem	John Burrus	10-12-12	(9,550.88)	(1,613.30)	1,185.30	-	(6.00)	(7.41)	(9,992.29)
Due to Resica Elem	Gail Kulick	10-10-10	(6,930.19)	(1,482.00)	724.75	-	(4.88)	(6.01)	(7,698.33)
Due to Resica - SGA		10-10-25	(1,756.23)	(171.82)	-	-	(1.25)	(1.54)	(1,930.84)
Due to JM Hill Elem.	Michelle Arnold	10-11-11	(7,705.67)	(3,001.00)	2,188.55	-	(5.12)	(6.32)	(8,529.57)
Due to Middle Smithfield	David Baker	10-14-14	(11,449.92)	(3,377.20)	4,345.85	-	(5.97)	(7.36)	(10,494.60)
Due to ESE	Irene Livingston	10-17-17	(9,125.51)	(1,490.00)	911.53	-	(5.84)	(7.20)	(9,717.02)
Due to ESE School Wide Positive Behavior Support	Kim Riley/Rachel H	10-17-20	(1,284.64)	(311.55)	1,089.81	-	(0.30)	(0.38)	(507.06)
Due to Bushkill	Deb Padavano	10-16-16	(1,819.25)	(1,235.00)	534.35	-	(1.52)	(1.87)	(2,523.29)
Due to Elementary Songfest	Linda Schaller	00-00-51	(412.19)	-	-	-	(0.25)	(0.31)	(412.74)
Due to District Interpretive Trail Project	Robert Dilliplane	00-00-52	(7,206.11)	(252.00)	869.89	(801.40)	(4.45)	(5.48)	(7,399.55)
Due to Pepsi Account Clubs	Business office	00-00-99	-	-	-	-	-	-	-
Due to H.S. South General	Michael Catrillo	30-31-18	(2,475.45)	(100.00)	2,229.84	-	(0.21)	(0.26)	(346.07)
Due to H.S. South Chorus	Dave Lantz	30-31-21	(5,319.07)	(513.00)	1,383.00	-	(2.68)	(3.30)	(4,455.05)
Due to H.S. South Field Trip	-----	30-31-28	(585.68)	(2,219.00)	1,098.50	(57.50)	(1.06)	(1.31)	(1,766.05)
Due to H.S. South Trans Skills	Aimee Ellison	30-31-30	(331.74)	(202.39)	-	-	(0.32)	(0.40)	(534.85)
Due to H.S. South Drama	Cindy Ippolito	30-31-37	(785.70)	-	-	-	(0.47)	(0.58)	(786.76)
Due to H.S. South Golf	Brian Kolcun	30-31-41	(43.15)	-	-	-	(0.03)	(0.03)	(43.21)
Due to H.S. South Wallyball	Maury Molin	30-31-42	-	-	-	-	-	-	-
Due to H.S. South Track/Field	Maurice Molin	30-31-43	(1,029.08)	-	721.25	-	(0.19)	(0.23)	(308.24)
Due to H.S. South Special Spring Gala	Sandra Derenzis/Linda Males	30-31-45	(1,334.68)	(1,805.00)	1,801.72	-	(0.80)	(0.99)	(1,339.76)
Due to H.S. South Cheerleading Club	Layton Heller	30-31-46	(3,206.49)	(135.00)	1,154.28	-	(1.32)	(1.62)	(2,190.15)
Due to H.S. South Musical	Linda Schaller	30-31-51	(6,463.22)	(7,958.13)	3,940.25	-	(6.31)	(7.78)	(10,495.18)
Due to H.S. South Boys Basketball	Shawn Munford	30-31-81	(2,399.96)	(1,408.94)	2,000.00	-	(1.09)	(1.34)	(1,811.33)
Due to H.S. South Girls Tennis	Elaine Bedell	30-31-82	(536.75)	-	-	-	(0.32)	(0.40)	(537.47)
Due to H.S. South Spirit Club	Mike Catrillo	30-31-83	(1,349.76)	-	-	-	(0.81)	(1.00)	(1,351.57)
Due to H.S. South Cavalier Justice Acade	Patricia Tiernan	30-31-90	(186.35)	(416.34)	-	-	(0.36)	(0.45)	(603.50)
Due to H.S. South Treasure Chest Boutic	Jay Kule	30-31-92	(100.86)	-	-	-	(0.06)	(0.07)	(101.00)
Due to H.S. South Cross Country	Steve Bybee/Barry Krammes	30-31-93	(854.37)	-	-	-	(0.51)	(0.63)	(855.52)
Due to H.S. South Rifle Team	Jay Armitage	30-31-94	(272.12)	-	-	-	(0.16)	(0.20)	(272.49)
Due to H.S. South Cavalier Softball	Elaine Bedell	30-31-95	(396.30)	-	72.50	-	(0.19)	(0.24)	(324.24)
Due to JTL General	Eric Kersteller/Lauren Liv Lisa Varner	20-32-18	(7,222.00)	(3,051.00)	877.50	(0.40)	(5.65)	(6.97)	(9,408.53)
Due to JTL Memory Book	Jessica Ruhl	20-32-20	(13,584.99)	(3,955.00)	2,756.59	34.00	(8.87)	(10.95)	(14,769.22)
Due to JTL Spring Prod.	Mercy Shemansky	20-32-27	(16,921.85)	-	-	-	(10.18)	(12.56)	(16,944.59)
Due to JTL Special Olympics	Frank Johnson	20-32-29	(7,731.74)	(302.38)	100.00	-	(4.77)	(5.89)	(7,944.78)
Due to JTL Student Council	Lauren Livingston	20-32-31	(7,038.85)	-	449.56	-	(3.96)	(4.89)	(6,598.14)
Due to JTL After Sch Act.	Steve Schouppe	20-32-40	(2,291.07)	(31.98)	1,000.00	-	(0.80)	(0.98)	(1,324.83)
Due to JTL 7/8th Grade Band	Matt Whitney	20-32-76	(1,312.12)	-	-	-	(0.79)	(0.97)	(1,313.88)
Due to JTL Sprit Squad-SPRING	Michelle Osborn Hallett	20-32-80	(942.04)	-	-	-	(0.57)	(0.70)	(943.31)
Due to JTL Pace Club	Shiela Bove	20-32-81	(793.28)	-	-	-	(0.48)	(0.59)	(794.35)

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Due to H.S. North-Faculty	Lisa Minnichbach	30-51-17	(6,157.96)	(519.82)	839.35	-	(3.51)	(4.33)	(5,846.28)
Due to H.S. North-General	Steve Zall	30-51-18	(1,671.61)	(24.18)	840.00	-	(0.51)	(0.64)	(856.94)
Due to H.S. North-Chorus	Keith Labar	30-51-21	(116.60)	(21,268.00)	20,354.00	55.00	(0.59)	(0.72)	(976.91)
Due to H.S. North-Athens & Rome 2013	Trish Turner	30-51-22	-	-	-	-	-	-	-
Due to H.S. North-Spring Prod. (Musical)	Keith Labar	30-51-27	(1,876.69)	(3,426.60)	2,347.28	28.00	(1.76)	(2.17)	(2,931.94)
Due to H.S. North-Field Trips	-----	30-51-28	(3,755.33)	-	-	-	(2.26)	(2.79)	(3,760.38)
Due to H.S. North-Transitional Skills	Lisa Minnichbach	30-51-30	(433.97)	(202.39)	-	-	(0.38)	(0.47)	(637.22)
Due to H.S. North-Art Club	Cynthia Hartopp	30-51-34	(908.25)	-	-	-	(0.55)	(0.67)	(909.47)
Due to H.S. North-Golf	Jeffrey Nevil	30-51-41	(2,510.44)	-	-	-	(1.51)	(1.86)	(2,513.81)
Due to H. S North TSA	Jacqueline Edelbau	30-51-44	(436.27)	(63.00)	-	-	(0.30)	(0.37)	(499.94)
Due to H.S. North-Hockey Club	Karleigh Bowen	30-51-50	(680.32)	-	-	-	(0.41)	(0.50)	(681.23)
Due to H.S. North-Musical Performance	Patti Mondello/Stac	30-51-52	-	-	-	-	-	-	-
Due to H.S. North-Baseball	Matt Swarez	30-51-71	(4,795.83)	(1,967.00)	5,113.25	-	(0.99)	(1.22)	(1,651.80)
Due to H.S. North-Softball	Kristin Broderick	30-51-73	(0.92)	-	-	-	(0.00)	(0.00)	(0.92)
Due to H.S. North-Girls Basketball	Terrence Bomar / Kim Coney-Bacheva	30-51-74	(698.59)	-	425.00	-	(0.16)	(0.20)	(273.96)
Due to H.S. North-Environmental Project	Ryan DeLong	30-51-84	(562.32)	-	-	-	(0.34)	(0.42)	(563.08)
Due to H.S. North-Track & Field	Chuck Dailey	30-51-88	-	-	-	-	-	-	-
Due to H.S. North-Boys Basketball	Kevin Kennedy	30-51-89	(127.61)	(972.43)	-	-	(0.66)	(0.82)	(1,101.52)
Due to H.S. North Athletic Awards Comm	Chris Rossi	30-51-91	(393.00)	-	-	-	(0.24)	(0.29)	(393.53)
Due to H.S. North- School Store	Jessica Hopstetter	30-51-93	(540.53)	-	-	-	(0.33)	(0.40)	(541.26)
Due to H.S. North Website Club	Stacy Susic	30-51-95	-	-	-	-	-	-	-
Due to H.S. North-Faith Club	John Millard/Jamie Getting	30-51-96	-	-	-	-	-	-	-
Due to H.S. North-Outdoor Act.Club	Ryan DeLong	30-51-97	-	-	-	-	-	-	-
Due to H.S. North Portfolio Club	Karen Fattorusso	30-51-99	-	-	-	-	-	-	-
Due to Lehman -General(Principal)	Robert Dilliplane	20-52-18	(810.84)	(35.08)	88.00	549.55	(0.13)	(0.15)	(208.65)
Due to Lehman -Memory Book	Kellie Fuehrer/Iveliz Cruz	20-52-20	(1,230.00)	(1,749.00)	993.85	-	(1.19)	(1.47)	(1,987.82)
Due to Lehman-Crew Club	Hilary Beal	20-52-24	(249.02)	(75.00)	-	-	(0.19)	(0.24)	(324.46)
Due to Lehman -Spring Prod.	Donna Leight	20-52-27	(4,837.43)	(5,697.97)	2,383.70	-	(4.90)	(6.05)	(8,162.65)
Due to Lehman -Field Trips	-----	20-52-28	-	-	-	-	-	-	-
Due to Lehman -Student Coun.	Lisa Vitulli/Laureen Speringf	20-52-31	(666.08)	(1,270.00)	620.83	961.40	(0.21)	(0.26)	(354.33)
Due to Lehman-Cooking Club	Anna Nicoletta	20-52-35	(128.07)	-	-	-	(0.08)	(0.10)	(128.24)
Due to Lehman 7 Blue Team	Susan Harris	20-52-76	(1,505.21)	(2,995.00)	2,795.55	-	(1.03)	(1.27)	(1,706.95)
Due to Lehman 6 Silver Team	Deatrice Lowe	20-52-77	(1,151.81)	(2,247.80)	1,927.46	50.00	(0.86)	(1.06)	(1,424.06)
Due to Lehman 7 Silver Team	Maria Bartolotta	20-52-78	(1,481.10)	(1,375.00)	1,467.55	-	(0.84)	(1.03)	(1,390.42)
Due to Lehman 8 Silver Team	Louise Zavertnik	20-52-79	(1,557.08)	(3,097.00)	3,067.50	25.00	(0.94)	(1.16)	(1,563.68)
Due to Lehman 6 Blue Team	Lisa Vitulli	20-52-80	(442.53)	(2,789.55)	2,733.89	50.00	(0.27)	(0.33)	(448.79)
Due to Lehm.National Jr.Honor Society	Lisa Baldwin	20-52-82	(2,722.17)	(3,181.00)	1,848.20	-	(2.45)	(3.01)	(4,060.43)
Due to Lehman 7/8 Black Team	Caroline Agosto	20-52-83	(1,861.82)	(1,532.00)	1,994.40	20.00	(0.84)	(1.02)	(1,381.28)
Due to Lehman 8 Blue Team	Lisa Gollinge	20-52-84	(747.89)	(1,750.00)	1,238.09	-	(0.77)	(0.93)	(1,261.50)
Due to Lehman Washington DC Trip Fur	Louise Zavertnik	20-52-87	(209.89)	-	-	-	(0.14)	(0.16)	(210.19)
Due to Lehm. Reading Olympics	Pauline Leone	20-52-88	(178.67)	-	-	-	(0.12)	(0.13)	(178.92)
Due to Unknown Deposit	Christine Rogerson	00-00-00	(104.00)	-	-	-	-	-	(104.00)
Due to all Accounts - Investment Interest		00-00-00	(12.62)	-	-	-	12.62	-	0.00
Due to all Accounts - NSF	-----		(20.00)	(60.00)	-	-	80.00	-	-
Due to all Accounts - Interest		00-00-00	(47.03)	(173.61)	-	-	(1.21)	48.24	173.61
TOTAL BALANCES	Proof		(226,219.91)	(94,859.84)	85,732.92	912.44	0.00	(0.00)	(234,434.39)
			0.00	-	(0.00)	-	0.00	(0.00)	0.00

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Bank: 33 PNC - SPECIAL ACTIVITY ACCOUNT

Check no.	Date	Vendor name and comment	Amount
5837	4/03/2014	BRYDALE PRESS, LLC PRINTING/PROGRAMS BYE BYE BIRDIE	950.00
5838	4/03/2014	EAST STROUDSBURG CAFETERIA PSSA SANCKS	447.81
5839	4/03/2014	ESASD STUDENT ACTIVITY FUND STUDENT ACT/FOREIGN LANG. DEPOSIT	60.00
5840	4/03/2014	EMBROIDERY EXPRESS UNIFORMS FOR TRACK TEAM	465.00
5841	4/03/2014	LAKOTA WOLF PRESERVE LAKOTA WOLF PRES. 4/15/14 (FEKULA/COX	780.00
5842	4/03/2014	SNOANN TOBIN LIFESAVERS PSSA BAGS SERVIVAL KITS	7.49
5843	4/08/2014	EAST STROUDSBURG AREA - GENERAL FUND LAKOTA WOLF PRESESRVE (COX)	433.40
5844	4/08/2014	CHECK VOIDED	
5845	4/08/2014	FITNESS FINDERS INC. REWARDS FOR STUDENT MILEAGE CLUB	531.36
5846	4/08/2014	LEHIGH VALLEY IRONPIGS IRON PIGS GAME 5/12/14 80 TICKETS	467.00
5847	4/08/2014	NOT JUST TEE SHIRTS 50/50 RINGER TEE PRINTED	452.00
5848	4/08/2014	SCHUYLKILL VALLEY SPORTING GOODS SNEAKERS FOR BASKETBALL TEAM	2,000.00
5849	4/08/2014	SCHUYLKILL VALLEY SPORTING GOODS CLOTHING/TEE'S/HOODY/POCKETED	1,865.25
5850	4/08/2014	SCHUYLKILL VALLEY SPORTING GOODS NIKE SNEAKERS FOR TEAM	2,128.00
5851	4/08/2014	SCRANTON/WILKES-BARRE RAILRIDERS RAILRIDERS GAME ON 4/23/14	1,980.00
5852	4/08/2014	EAST STROUDSBURG AREA - GENERAL FUND SPANISH TRIP(WALLEN) SCOTTISH RITE	325.00
5853	4/08/2014	EAST STROUDSBURG AREA - GENERAL FUND BUS/RAILRIDER GAME 4/23/14	1,460.00
5854	4/08/2014	EAST STROUDSBURG CAFETERIA EXEMPLARY BEHAVIOR STUDENTS	175.00
5855	4/24/2014	ABC SCREEN PRINTING & MORE, LLC T-SHIRTS FOR MUSICAL	1,119.50
5856	4/24/2014	SARAH ADAMS POSTER FOR SWPBS	33.42
5857	4/24/2014	ARAMARK SERVICES, INC. 100 STUD.@6.50 ESU COMMONS 9/5/14	650.00
5858	4/24/2014	HILLARY A BEAL HOME DEPOT 4/16/14	850.30
5859	4/24/2014	DOUBLE M PRODUCTIONS TEE SHIRTS FOR IRON PIGS GAME	295.26
5860	4/24/2014	DOUBLE M PRODUCTIONS T-SHIRTS FOR IRON PIG GAMES	447.39
5861	4/24/2014	DOUBLE M PRODUCTIONS T-SHIRTS WOLF RUN TRIP	401.00

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Check no.	Date	Vendor name and comment	Amount
5862	4/24/2014	DOUBLE M PRODUCTIONS TEE SHIRTS/NO CHILD LEFT INSIDE	474.00
5863	4/24/2014	DUTCH MILL BULBS BULB FUNDRAISER	805.00
5864	4/24/2014	EAST STROUDSBURG AREA - GENERAL FUND 2 BUSES FOR IRON PIG GAME 5/12/14	650.00
5865	4/24/2014	FESTIVALS OF MUSIC DORNEY PARK 5/30/14 ADMISSION	1,383.00
5866	4/24/2014	INVENTORY TRADE COMPANY/X-GRAIN BASEBALL CLOTHING/EQUIP.	1,120.00
5867	4/24/2014	LEHIGH VALLEY IRONPIGS BALANCE FOR IRON PIG GAME 5/12/14	787.00
5868	4/24/2014	LEHIGH VALLEY IRONPIGS IRON PIG TICKET ON 5/12/14	30.00
5869	4/24/2014	NOT JUST TEE SHIRTS T-SHIRTS FOR SPEC.SPR.GALA	264.00
5870	4/24/2014	SHERMAN THEATER USE OF MICS FOR MUSICAL	1,200.00
5871	4/24/2014	LINDA STEIN SUPPLIES TO AFFIX SIGNS TO POST	21.54
5872	4/24/2014	SUN LITHO-PRINT, INC. POSTERS FOR SHOW	112.50
5873	4/24/2014	LISA VITULLI AWARDS FOR WOLF RUN	70.92
5874	4/24/2014	LISA VITULLI TOLLS/PARKING PHILADELPHIA 4/4/14	75.20
5875	4/24/2014	LISA VITULLI TOLLS/PARKING FRANKLIN INSTIT.4/4	57.60
5876	4/30/2014	HAMPTON INN STATE COLLEGE HOTEL-SCIENCE STATE COMP.	712.00
5877	5/02/2014	EMBROIDERY EXPRESS EXTRA T-SHIRTS	72.50
5878	5/02/2014	JOHN FINELLI TRACK/FIELD RIBBON DAY	18.32
5879	5/02/2014	MARTHA LINNE DOLLAR TREE 4/16/14	80.00
5880	5/02/2014	WOUNDED WARRIOR PROJECT DONATIONS/SERV.LEARN.PROJ.YARD SALE	691.30
5881	5/02/2014	LAURIE FAVINI COSTUMES/SEWING FOR BYE BYE BIRDIE	1,262.95
5882	5/08/2014	ABC TROPHIES, INC. TROPHY/CHESS AND SCRABBLE	29.75
5883	5/08/2014	BREANNA BISHAMBER LIZTECH-SENIOR GIFTS	140.00
5884	5/08/2014	KATHLEEN CARR TARGET-QADEER GHAZI- GR.5	55.00
5885	5/08/2014	EAST STROUDSBURG AREA - GENERAL FUND 3-BUSES IRON PIGS GAME	975.00

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Check no.	Date	Vendor name and comment	Amount
5886	5/08/2014	EAST STROUDSBURG CAFETERIA NATIONAL HONOR SOCIETY-INDUCTION	539.00
5887	5/08/2014	SUSAN HARRIS REFUND RAILRIDER GAME TICKET	8.00
5888	5/08/2014	LAYTON HELLER PIZZARO PIZZA-4/26/14 BANQUET	1,014.28
5889	5/08/2014	JOHN GOLDSTEIN ROMEO/HARRIET COSTUME RENTAL	638.40
5890	5/08/2014	MR. JOHN, INC. 4/11/14 - 4/17/14 RENTAL OF POTTIES	33.75
5891	5/08/2014	OLD FASHION CANDY CO INC CANDY FUNDRAISER	729.00
5892	5/08/2014	POCONO DOME 8TH GR.FIELD TRIP POCONO DOME	2,000.00
5893	5/08/2014	STONY ACRES FACILITATOR FEE/TEAMBUILDING	500.00
5894	5/08/2014	STUDIO PRODUCTIONS, INC. THEATRICAL SCRIM/PEARL GRAY	323.28
5895	5/08/2014	LISA VITULLI HOMEROOM PIZZA PARTY	73.68
5896	5/08/2014	WALMART COMMUNITY/GEMB ITEMS/BUCKET BASH	89.81
5898	5/08/2014	METZ AMUSEMENTS & CONCESSIONS LLC DEPOSIT - BLOCK PARTY EQUIPMENT	250.00
5899	5/15/2014	KATHLEEN CARR SHOPRITE-5/1/14 POPCORN FOR PSSA	16.50
5900	5/15/2014	CHECK VOIDED	
5901	5/15/2014	DOUBLE M PRODUCTIONS IRON PIGS T-SHIRTS	55.00
5902	5/15/2014	EAST STROUDSBURG AREA - GENERAL FUND CRAMER'S-SUPPLIES FOR BYE BYE BIRDI	493.30
5903	5/15/2014	EAST STROUDSBURG CAFETERIA PSSA SNACKS/SKEETERS COOKIES	62.40
5904	5/15/2014	FESTIVALS OF MUSIC FINAL PAYMENT-LEHMAN	10,222.00
5905	5/15/2014	JO-T'S T-SHIRT-SPECIAL OLYMPICS STUDENTS	100.00
5906	5/15/2014	KEEGAN TEES, INC PRINTED T-SHIRTS -SPEC OLYMPICS	472.50
5907	5/15/2014	LAW SOUND & LIGHTING INC MICROPHONES FOR LEHMAN PRODUCTION	330.00
5908	5/15/2014	JANICE MCKEOWN 2014 HONORS PRECEPTIONS/STUDENTS	3,220.00
5909	5/15/2014	LETITIA O'MALLEY 4H PROJECT-PENN STATE COOPERATIVE	45.00
5910	5/15/2014	DAVID A. TROXELL 2014 CATASAUQUA SUMMER LEAGUE	425.00
5911	5/15/2014	WRIGHT'S MEDIA BRONZE AWARD BANNER-NORTH SCHOOL	595.00

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Check no.	Date	Vendor name and comment	Amount
5912	5/23/2014	ANDERSON'S END OF YEAR AWARDS (BUTTONS)	175.19
5913	5/23/2014	SANDRA DERENZIS CAKE/SUPPLIES FOR SPRING GALA PROM	43.72
5914	5/23/2014	EAST STROUDSBURG CAFETERIA FOOD FOR SPR.GALA PROM	780.00
5915	5/23/2014	JOHN FERRO HOME DEPOT 5/15/14	128.35
5916	5/23/2014	FESTIVALS OF MUSIC HERSHEYPARK - 5/30/14	10,132.00
5917	5/23/2014	GREY TOWERS GREY TOWER DONATION/FRENCH/SCIENCE	5.00
5918	5/23/2014	CATHERINE HENNINGS PARTY SUPPLIES/BULKPARTYZONE.COM	232.11
5919	5/23/2014	NOT JUST TEE SHIRTS 32 TYE DYE TEE'S	262.00
5920	5/23/2014	POCONO SNAKE & ANIMAL FARM WILDLIFE LIFE PROGRAM 6/16/14	300.00
5921	5/23/2014	SHOP-RITE OF STROUDSBURG COOKIES/ASSEMBLY 6/11/14	113.62
5922	5/23/2014	SHOP-RITE OF STROUDSBURG COOKIES FOR ASSEMBLY 5/30/14	113.62
5923	5/23/2014	WATERWHEEL CAFE & BAKERY GREY TOWER TRIP/LUNCH FOR 39	526.50
5924	5/28/2014	ROSEMARY ATTRAM REFUND-LAKOTA TR. (DREXLAR ATTRAM)	20.00
5925	5/28/2014	CENTENARY COLLEGE PRINTING PROGRAM ROMEO/HARRIETT	90.00
5926	5/28/2014	LAURA COCO REFUND LAKOTA TRIP (GIULIANA MONCAVA)	20.00
5927	5/28/2014	DA VINCI SCIENCE CENTER FIELD TR.5/28/14 FORENSIC SCIENTIST	957.50
5928	5/28/2014	DUTCH MILL BULBS FLOWER BULF FUNDRAISER	63.00
5929	5/28/2014	ESCPTSA PRIDE POINTS/BOOK FAIR-DANCE TICKET	113.00
5930	5/28/2014	JESSICA FUEHRER REFUND-LAKOTA TRIP (G.GRINAWAY)	20.00
5931	5/28/2014	EDWARD JOHNSON REFUND LAKOTAO TR. (JESSICA JOHNSON)	20.00
5932	5/28/2014	HERU KIRKLAND TRACK SCHOLARSHIP - 13/14	100.00
5933	5/28/2014	VERONICA LASTER REFUND LAKOTA TR. (B.GUIDERA)	20.00
5934	5/28/2014	LE PERSIL BISTRO FRENCH TRIP/LUNCH (EDIT LUPU)	220.00
5935	5/28/2014	MR. & MRS. MITCHUM REFUND-IRON PIGS GAME (MITCHUM)	25.00

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Check no.	Check Date	Vendor name and comment	Amount
5936	5/28/2014	KRYSTALYN PEROTTI TRACK SCHOLARSHIP 13/14	100.00
5937	5/28/2014	ADIBEL ROGERS REFUND-LAKOTA TR. (JANELLI ROGERS)	20.00
5938	5/28/2014	ROBYN J SHUMBRIS PLANETARIUM/3 STUDENTS PAID LATE	22.00
5939	5/28/2014	CHANNY SOK REFUND-LAKOTA TR. (SAVEINNA SOK)	20.00
5940	5/28/2014	AMANDA STODDARD REFUND-LAKOTA TR. (AMANDA STODDARD)	20.00
5941	5/28/2014	JAMES THATCHER REFUND-LAKOTA TR. (AMANDA THATCHER)	20.00
5942	5/28/2014	WATER.ORG SERV.LEARNING PROJECT/S.EDEN	77.00
5943	5/28/2014	WORLD WILDLIFE FUND SERV.LEARNING PROJ. (S.EDEN) PANDAS	67.00
5944	6/04/2014	AMERICAN CANCER SOCIETY SWEETHEART DANCE/BOWLING TO FIGHT	1,811.70
5945	6/04/2014	COTTON CANDY CLOWNS 6/6/14-CARNIVAL GAMES	500.00
5946	6/04/2014	DOUBLE M PRODUCTIONS T-SHIRTS / 8 GR. FIELD TRIPS	705.09
5947	6/04/2014	EAST STROUDSBURG AREA - GENERAL FUND BUS-DAVINCI CENTER-6/2/14 (STEIN)	700.00
5948	6/04/2014	ESASD STUDENT ACTIVITY FUND 2ND HALF-SALES-7/2013 TO 12/31/2013	17.94
5949	6/04/2014	METZ AMUSEMENTS & CONCESSIONS LLC BLOCK PARTY - FINAL PAYMENT	650.00
5950	6/04/2014	OLD FASHION CANDY CO INC CANDY FUNDRAISER	1,748.20
5951	6/04/2014	DEBRA ANN PADAVANO PANCAKE REWARD BREAKFAST/STUDENTS	32.54
5952	6/04/2014	PRISMATIC MAGIC LLC STUDENT COUNCIL ASSEMBLY	995.00
5953	6/04/2014	MICHELLE RESCIGNO SCHOOL WIDE POSITIVE ASSEMBLY	350.00
5954	6/04/2014	REGINA SAYLES MUSICAL SCHOOL ASSEMBLY PROFORMANCE	500.00
5955	6/12/2014	DOUBLE M PRODUCTIONS STUDENT T-SHIRTS/GREEK OLYMPICS	335.50
5956	6/12/2014	EAST STROUDSBURG CAFETERIA LIFE SKILLS PROM	129.89
5957	6/12/2014	EAST STROUDSBURG CAFETERIA TUTORING SNACKS FOR STUDENTS	199.50
5958	6/12/2014	EAST STROUDSBURG CAFETERIA PIZZA PARTY	189.00
5959	6/12/2014	EAST STROUDSBURG CAFETERIA SNACKS/FIELD DAY	141.75

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Check no.	Check Date	Vendor name and comment	Amount
5960	6/12/2014	EMBROIDERY EXPRESS T-SHIRTS/STUDENTS WORKING FIELD DAY	255.00
5961	6/12/2014	LIFETOUCH NSS ACCOUNTS RECEIVABLES YEARBOOKS	1,138.90
5962	6/12/2014	MR. JOHN, INC. 4/18/14-5/15/14 WHEEL CHAIR RESTROO	135.00
5963	6/12/2014	CYNTHIA S. PELLINGTON REIMB/NCLI DAY AT TRAIL	70.60
5964	6/12/2014	EVELYN REVERON AC MOORE-5/11/14	120.26
5965	6/12/2014	JULIA SULLIVAN REIMB/POCONO DOME-S.HERMAN 5/30/14	32.00
5966	6/12/2014	TAMS-WITMARK MUSIC LIBRARY, INC. MISSING BOOK/MUSICAL	34.00
5967	6/19/2014	EAST STROUDSBURG CAFETERIA SPAGHETTI DINNER	56.25
5968	6/19/2014	EAST STROUDSBURG CAFETERIA SENIOR BREAKFAST	265.50
5969	6/19/2014	EAST STROUDSBURG CAFETERIA REWARD ICE CREAM PARTY/FOOD DRIVE	27.50
5970	6/19/2014	AUDRY GARRETT A.C.MOORE	105.53
5971	6/19/2014	JENNIFER HUSSON SUPPLIES/5TH GRADE SLEEP OVER	101.91
5972	6/19/2014	LIFETOUCH NSS ACCOUNTS RECEIVABLES 13/14 YEARBOOKS	2,756.59
5973	6/19/2014	JOHN W. SPROUT, JR AMERICAN HERO ASSEMBLY	695.00
5974	6/19/2014	TRANS-BRIDGES LINES NEW YORK FIELD TRIP-3/6/14	100.00
5975	6/26/2014	ROBERT DILLIPLANE PALMER TROPHY/AWARDS	88.00
5976	6/26/2014	EAST STROUDSBURG AREA - GENERAL FUND REIMB/GENERAL FUND-S-MAN JV SLED	1,000.00
5977	6/26/2014	EAST STROUDSBURG CAFETERIA NORTH HIGH SCHOOL AWARD	70.00
5978	6/26/2014	GLOBAL IMPORTS INC. BATTERIES/STUDENTS EQUIP./FALZONE	87.72
5979	6/26/2014	VINCE GRISETO REFRESHMENTS FOR JTL 8TH SEMI FORM.	89.10
5980	6/26/2014	LIFETOUCH NSS ACCOUNTS RECEIVABLES 2014 YEARBOOKS	993.85
5981	6/26/2014	PIZZARO'S PIZZA END OF YEAR FACULTY LUNCH	709.46
5982	6/26/2014	CLASSROOM DIRECT/SCHOOL SPECIALTY INC. PPL GRANG/R.SHUMBRIS/SUPPLIES	324.92
5983	6/26/2014	BILLIE K TRAUSCHKE SCHOOL WIDE BEHAVIOR AWARD/PLAY	79.99

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Check no.	Date	Vendor name and comment	Amount
5984	6/26/2014	LISA VITULLI PURCHASE MASKS/INTER.TRAIL/DONATION	75.23
5985	6/26/2014	GUIFFRE ORTIZ SUBWAY INC. 137 LUNCH BOX SUBWAY LUNCH	479.50
5986	6/27/2014	EAST STROUDSBURG CAFETERIA PRIDE POINT COUPON	25.00
5987	6/27/2014	LAUREL ICE, LLC YEAREND ICES	140.00
5988	6/27/2014	AMY POLMOUNTER COPIES-POS.BEHAVIOR SUP.HERSHEY	97.50
5989	6/30/2014	IRENE LIVINGSTON WAL-MART 5/20/14	41.17
5990	6/30/2014	MR. JOHN, INC. 5/16/14 to 6/12/14 wheelchair Rest	135.00
			85,810.86

End of Report - 12.01.03

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STUDENT ACTIVITY FUND								
Quarter Report --April 1, 2014 to June 30, 2014								
2013-2014								
			3/31/2014				6/30/2014	
			Balance	Deposits	Disburst.	Adj.	Interest	Balance
Citizens Bank			\$ -	-	-	-	-	\$ -
PNC Bank			84,946.15	106,675.96	(102,643.84)	279.01	-	89,257.28
current liabilities - O/S Checks			(66.74)	-	-	-	-	(66.74)
Due to Other Current Liability-Sales Tax			(23.36)	(25.42)	-	2.26	-	(46.52)
Accounts Payable			-	-	-	-	-	-
Due to Cafeteria			-	-	-	-	-	-
Due from General Fund			-	-	-	-	-	-
Due from Non-Expendable Scholarship			-	-	-	-	-	-
Due from Special Activity			17.94	(17.94)	-	-	-	-
Due to Other Governmentals			-	-	-	-	-	-
Due to General Fund			-	-	-	-	-	-
Due to Special Activity			-	-	-	-	-	-
Total Cash			\$ 84,873.99	\$ 106,632.60	\$ (102,643.84)	\$ 281.27	-	\$ 89,144.02
CLUBS	Account #s	Advisors	3/31/2014	Deposits	Disburst.	Adj.		6/30/2014
			Balance					Balance
Due to HS-S Yearbook	30-31-20	Patricia Tieman	(2,803.82)	(8,988.73)	6,195.00	-	(1.01)	(5,598.56)
Due to HS-S Cavalier Times	30-31-22	Lucianna Coke	(15.45)	-	-	-	(0.00)	(15.45)
Due to HS-S Nat'l Honor Society	30-31-23	Lois Yamall/Marie Giffers	(684.22)	(1,536.41)	1,725.86	(279.01)	(0.14)	(773.92)
Due to HS-S Student Gov't	30-31-25	Denise Moleto	(570.87)	-	-	-	(0.10)	(570.97)
Due to HS-S SADD	30-31-26	Gisela Piedra	(169.71)	(137.00)	40.00	199.97	(0.02)	(66.76)
Due to HS-S Quidditch Team/Club	30-31-29	Miranda Wilcha/Joshua Co	-	-	-	-	-	-
Due to HS-S Art Club	30-31-34	Michelle Christopher	(1,427.09)	-	-	-	(0.26)	(1,427.35)
Due to HS-S FBLA	30-31-35	Amy Polmouter	(8,132.56)	(11,758.22)	4,730.55	(200.00)	(2.78)	(15,363.01)
Due to HS-S GSA	30-31-36	Erin Farley	(100.11)	(61.50)	-	-	(0.03)	(161.64)
Due to HS-S Key Club	30-31-38	Donald Sanker/Tom Bordig	(2,133.49)	(1,870.14)	1,443.25	(0.83)	(0.46)	(2,561.67)
Due to HS-S Foreign Language	30-31-39	Edit Vergara/Pat Cramer	(1,066.36)	(111.60)	1,017.19	-	(0.03)	(160.80)
Due to HS-S Class of 2010	30-31-67	Trisha Agnell / Robyn Faso	(1,227.15)	-	-	-	(0.22)	(1,227.37)
Due to HS-S Class of 2012	30-31-69	Ann Catrillo/Cindy Ippolito	-	-	-	-	-	-
Due to HS-S Performance Club	30-31-74	Gillian Bender	(459.43)	-	-	-	(0.08)	(459.51)
Due to HS-S DECA	30-31-82	Karen Peters	(6,673.74)	(3,616.00)	1,100.00	(1.01)	(1.66)	(9,192.41)
Due to HS-S Class of 2013	30-31-85	Karen Kirschner/Jenny Bog	(8,124.35)	-	3,550.18	-	(0.83)	(4,575.00)
Due to HS-S Class of 2014	30-31-86	Karen Kirschner/Deb Ecen	(11,172.62)	(45,628.76)	46,389.45	(0.26)	(1.88)	(10,414.07)
Due to HS-S Class of 2015	30-31-87	Ann Zannella/Sandy DeRe	(1,615.07)	(581.00)	497.00	-	(0.31)	(1,699.38)
Due to HS-S Class of 2016	30-31-88	Pamela Furst/Anna Nicolet	(3,327.13)	(796.69)	185.00	-	(0.71)	(3,939.53)
Due to HS-S Class of 2017	30-31-89	Jenny L. Bogart	-	(449.65)	-	-	(0.08)	(449.73)
Due to HS-S Committee for Multicultural Affa	30-31-95	Michael Healey	-	-	-	-	-	-
Due to HS-N Yearbook	30-51-20	Carol Simerson/Ellen Mass	(5,599.23)	(995.20)	4,807.88	-	(0.32)	(1,786.87)
Due to HS-N Timberwolves Newspaper	30-51-22	Trish Turner	(284.02)	-	-	-	(0.05)	(284.07)
Due to HS-N Nat'l Honor Society	30-51-23	James Ware	(1,208.84)	-	435.00	-	(0.14)	(773.98)
Due to HS-N Reach Hei Club	30-51-24	Helene Tscheschlog	(534.80)	-	-	-	(0.10)	(534.90)
Due to HS-N Student Gov't	30-51-25	David Falbo	(193.07)	-	-	-	(0.03)	(193.10)
Due to HS-N S.A.D.D	30-51-26	Stacy Tramutola	(44.43)	-	-	-	(0.02)	(44.45)
Due to HS-N FBLA	30-51-35	Michael Courtright	(1,938.44)	-	-	-	(0.35)	(1,938.79)
Due to HS-N Key Club/Leo Club	30-51-38	Katherine Tchoursine	(1,542.58)	-	-	-	(0.28)	(1,542.86)
Due to HS-N Foreign Language	30-51-39	Daniel Cloward	(4,026.32)	-	-	-	(0.73)	(4,027.05)
Due to HS-N Class of 2011	30-51-68	Stacy Susic/ Patty Flotz	(1,298.82)	-	-	-	(0.24)	(1,299.06)
Due to HS-N Class of 2012	30-51-69	Catherine VanWinkle	(317.08)	-	-	-	(0.06)	(317.14)
Due to HS-N Reading Olympics	30-51-84	Marjory Gullstrand	(673.22)	-	-	-	(0.12)	(673.34)
Due to HS-N Class of 2013	30-51-85	Rebecca Hall	(4,208.09)	-	357.97	-	(0.70)	(3,850.82)
Due to HS-N Class of 2014	30-51-86	Stacey Brescancine/Miless	(9,345.22)	(27,529.57)	29,969.51	(0.13)	(1.25)	(6,906.66)
Due to HS-N Class of 2015	30-51-87	Jessica Carsen/Kelly Ramt	(1,165.42)	(951.38)	200.00	(44.49)	(0.35)	(1,961.64)
Due to HS-N Class of 2016	30-51-88	Jeff Reich/Jess Curry	(2,775.11)	(970.00)	-	44.49	(0.67)	(3,701.29)
Due to HS-N Class of 2017	30-51-89	Hasana Parham	-	(650.75)	-	-	(0.12)	(650.87)
Due to All Accounts-Interest (NSF Fee)	995-995		-	-	-	-	-	-
Due to All Accounts-Interest	995-995		(16.13)	-	-	-	16.13	(0.00)
TOTAL BALANCES			(84,873.99)	(106,632.60)	102,643.84	(281.27)		(89,144.02)
PROOF			(0.00)	(0.00)	0.00	0.00	0.00	(0.00)

Bank: 20 PNC BANK - STUDENT ACTIVITY FUND

Check no.	Check Date	Vendor name and comment	Amount
1104	4/03/2014	EAST STROUDSBURG AREA - GENERAL FUND DECEMBER 2013 LAON PAYMENT	500.00
1105	4/03/2014	SUZANNE LAGACE' PURCHASE OF MARDI GRAS BEADS	70.89
1106	4/03/2014	JIANA SIAGH STAPLES -COPIES OF PROM INVITATIONS	73.50
1107	4/08/2014	ANDERSON'S PROM QUEEN TIARA / KING CROWN	91.28
1108	4/08/2014	PEPSI-COLA PEPSI ORDER SCHOOL STORE	264.98
1109	4/08/2014	WALMART COMMUNITY/GEMB SCHOOL STORE SUPPLIES	353.72
1110	4/08/2014	EASTON COACH COMPANY BUSES FOR PROM 5/3/2014	6,930.00
1111	4/08/2014	ISOLATOR FITNESS SESNIOR APPAREL	381.95
1112	4/08/2014	ROBERT PROTHRO DJ FOR PROM 5/3/14	1,000.00
1113	4/24/2014	HERFF JONES YEARBOOKS APRIL 2013 PAYMENT	300.00
1114	4/24/2014	HERFF JONES INC. CAP/GOWNS	357.97
1115	4/24/2014	THE LEUKEMIA & LYMPHOMA SOCIETY DONATION/LEUKEMIA & LYMPHOMA SOC.	894.41
1116	4/24/2014	NASSP/NHS/NJHS GRAD.STOLES/MEMBER PINS	1,362.90
1117	4/24/2014	SITARA RAMJIT REFUND CONVENTION PAYMENT 2/7/14	90.00
1118	4/29/2014	DORNEY PARK WILDWATER KINGDOM 5/9/2014 TRIP 120 TICK/12 FREE	2,940.00
1119	4/29/2014	SCRANTON/WILKES-BARRE RAILRIDERS 25 Tickets 5/9/14 game	155.00
1120	5/01/2014	ARAMARK SPORTS & ENTERTAINMENT SRVS LLC ADVENTURE AQUARIUM TR-5/8/14	238.00
1121	5/01/2014	BEST WESTERN INN AT HUNT'S LANDING REMAINING PAYMENT ON PROM 5/3/14	9,890.09
1122	5/01/2014	EAST STROUDSBURG AREA - GENERAL FUND MAY 2014 LOAN PAYMENT	100.00
1123	5/01/2014	EAST STROUDSBURG AREA - GENERAL FUND 1 BUS / CAMDEN AQUARIUM 5/8/14	350.00
1124	5/01/2014	OLIVE GARDEN LUNCH 5/8/14-AQUARIUM TRIP	258.30
1125	5/02/2014	STACEY BRESCANCINE REIMB/MICHAEL'S 4/24/14	136.34
1126	5/02/2014	SCL DESIGNS, LLC SPIRITWEAR	497.00
1127	5/08/2014	PEPSI-COLA SCHOOL STORE - PEPSI ORDER	264.98

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Check no.	Date	Vendor name and comment	Amount
1128	5/08/2014	WALMART COMMUNITY/GEMB SNACKS FOR SCHOOL STORE	306.87
1129	5/13/2014	SIX FLAGS GREAT ADVENTURE 161 Tickets/16 Comp./Park/Processin	4,825.01
1130	5/15/2014	ARAMARK SPORTS & ENTERTAINMENT SRVS LLC PROM - 5/17/14 REMAINING AMOUNT	28,452.03
1131	5/15/2014	DEBRA ECENBARGER CHRISTMAS TREE SHOP 5/4/14	211.64
1132	5/15/2014	JOSTENS 2014 YEARBOOKS	3,000.00
1133	5/15/2014	MARTZ TRAILWAYS 8 BUSES/PROM ON 5/17/14@ \$1,272.00	9,376.00
1134	5/23/2014	SARAH HENRY REIMB/SUPPLIES LEYKEMIA/LYMPHOMA	12.06
1135	5/23/2014	NOT JUST TEE SHIRTS PROM GIFTS/2014 BEACH TOWLES	2,475.00
1136	5/23/2014	RONALD MCDONALD HOUSE FUNDRAISER REPLACE STALE CK#18579-DONATION	197.05
1137	5/23/2014	KAITLYNN TIMKO SCHOLARSHIP WINNER-GIL DUNNING AWAR	100.00
1138	5/29/2014	EAST STROUDSBURG AREA SCHOOL DISTRICT BLOCK PARTY RESERVE STAND	30.00
1139	5/29/2014	EAST STROUDSBURG AREA SCHOOL DISTRICT BLOCK PARTY-RESERVE SPACE	30.00
1140	5/29/2014	FAITH NICOSIA SPONSORING LEUKEMIA/LYMPHONA RACE	180.00
1141	6/04/2014	STACEY BRESCANCINE REIMB/PROM MATERIALS	65.03
1142	6/04/2014	EAST STROUDSBURG AREA SCHOOL DISTRICT BLOCK PARTY 1 SPOT/1 ADD TABLE	40.00
1143	6/04/2014	HERFF JONES YEARBOOKS PAYMENT ON YEARBOOKS	4,507.88
1144	6/04/2014	PLAQUE MAKER DSEDCATION PLAQUE/SENIOR CLASS GIF	79.00
1145	6/04/2014	SYCAMORE GRILLE INC. DECA BANQUET	1,100.00
1146	6/04/2014	AUTUMNROSE VARGAS REIMB/BLOCK PARTY FOOD	12.01
1147	6/12/2014	ANDERSON'S PROM TICKETS PRINTING	356.99
1148	6/12/2014	DONALD SANKER WEISS 6/3/14 (SANKER)	27.72
1149	6/13/2014	ROBERT D.HOLLINGER, JR. 200 customized spirit scarves	3,000.00
1150	6/13/2014	CATHERINE VAN WINKLE NATIONAL HONOR CATERING	435.00
1151	6/19/2014	ANDERSON'S KING/QUEEN CROWN/SASH/SUPPLIES	1,753.76

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Check no.	Check Date	Vendor name and comment	Amount
1152	6/19/2014	BEST WESTERN INN AT HUNT'S LANDING DOWN DEPOSIT-5/2/2015 PROM	200.00
1153	6/19/2014	BREAST FRIENDS DONATE MONEY RAISED BREAST FRIENDS	279.01
1154	6/19/2014	MELISSA D'ALESSIO DECORATIONS/MATAERIALS FOR PROM	53.03
1155	6/19/2014	EAST STROUDSBURG CAFETERIA SENIOR CLASS PICNIC	263.50
1156	6/19/2014	LOIS GROFF-YARNALL GIFT CARD/ NHS- YEAREND	83.95
1157	6/19/2014	TRACEY & JAMES KNAPP 1/4 PAGE AD/YEARBOOK	65.00
1158	6/19/2014	ROWAN LEWCZAK 1/4 PAGE AD/YEARBOOK REFUND	65.00
1159	6/19/2014	VIC MALVAGNO DECORATIONS/PHOTO BOOTH RENTAL	1,300.00
1160	6/19/2014	NOT JUST TEE SHIRTS SENIOR SHIRTS	601.50
1161	6/19/2014	DELPHINE REFSNIDER 1/4 PAGE AD REFUND/YEARBOOK	65.00
1162	6/26/2014	HERFF JONES INC. CAP/GOWNS	8,043.31
1163	6/30/2014	RILEIGHS OUTDOOR DECOR GIFT TO SCHOOL - BANNERS	3,550.18
			102,643.84

End of Report - 10.29.21

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