

MISSION STATEMENT

The East Stroudsburg Area School District fosters within all students a commitment to excellence, service and life-long learning, which prepares students to be creative, productive and responsible citizens with a global perspective

VISION STATEMENT

The East Stroudsburg Area School District supports all students on their path to success and values their rich diversity. Our dynamic programs are delivered by high-quality educators who utilize all the tools at their disposal, and collaborate with home and community, in order to deepen everyone's passion for lifelong learning.

EAST STROUDSBURG AREA SCHOOL DISTRICT BOARD OF EDUCATION REGULAR MEETING

February 27, 2023 - 7:00 P.M.

Via Zoom

MINUTES

- I. President, Richard Schlameuss called the meeting to order at 7:23 p.m. and led those present in the Pledge of Allegiance. Board Secretary, Patricia Rosado called the roll.

Board Members present at the Administration Center Board Room were: George Andrews, Rebecca Bear, Dr. Damary Bonilla, Jason Gullstrand, Debbie Kulick (joined at 8:20 p.m.), Steven Lurry, Wayne Rohner, Richard Schlameuss and Lisa VanWhy.

Student School Board Representatives: Isabella Iacono and Leeangie Marte.

- II. **School personnel attended via Zoom:** Rebecca Ace, Nicole Aho, Brian Baddick, David Baker, Ann Marie Berardi, Charlene Bisbing, Nora Bongiorno, Brian Borosh, Anthony Calderone, Mary Capulish, Lorraine Cavanaugh, Theresa Cavanaugh, Diane Contino, Alexis Drake, Susan Dunleavy Joseph Formica, Eric Forsyth, Donald Francis, Gail Francis, Mike Furlong, Patricia Furlong, Khadijah Gilmore-Ravenell, Amy Graziano, Kelly Green, Layton Heller, Michelle Holva, Jennifer Huffman, Joe Iannia, Carissa Johnson, James Johnston, Jeremy Judd, Diane Kelly, Paul Kernan, Ann Marie Kizer, Lisa Kolcun, Phil Lazowski, Lauren Lehman, Charles Libecap, Filippo Lopresti, Maddalena Lopresti, Trenee Lurry, Catherine McCue, Deana Morabito, Craig Neiman, Debra Padavano, Joanne Peters, Amy Polmounter, William Riker, Deborah Rojas, Patricia Rosado, Deborah Sasso, Gloria Schulte, Danine Sileikis, Matthew Triolo, Carrie VanWhy, Lisa Varner, Lisa Vitulli, William Vitulli, Barbara Wells, Jeanne Wescott, Nadia Worobij and Steve Zall. **Christopher Brown, Solicitor.**
- III. **Community members attended via Zoom:** Larry Dymond, David Fier, Claire Fleming, Jennifer Floyd, Georgia Furino, Jane Gagliardo, Magda Gerhardt, Magda Gerlak, Becky Holderith, Lillian Horton, Michael Johnson, Tom Kochanski, Yvette Libertis, Scott Logistics, Desiree Matthews, Holly McFarlane, R.O. Nietz, Robinn Poole, Carrie Powlette, Robert Smith, Rebecca Soto, Mayra Thai, Ruben Torres and Kathy Williams.

Others present via Zoom: Joel Bruch, Business Manager, Monroe Career & Technical Institute
Dennis Virga, Director, Monroe Career & Technical Institute
Christopher Wolfel, Executive Director, Colonial Intermediate Unit 20

IV. WELCOMING OF GUESTS

Mr. Schlameuss said tonight we have an exciting meeting. We have some special guests, Dr. Christopher Wolfel, Executive Director of the Colonial IU 20 and Mr. Dennis Virga Director of the Monroe Career & Technical Institute. We will hear from them soon. I am trying to use some time here so that Debbie Kulick can catch up with us.

V. ANNOUNCEMENT OF EXECUTIVE SESSION(S)

- a. An Executive Session was held this evening before this meeting at 5:30 p.m. for the purpose of discussing personnel, litigation and negotiations.

ACTION BY THE BOARD:

Motion was made by Dr. Damary Bonilla to approve the conduct of this meeting via electronic communication technology due to the winter storm event and per Policy 006.1. Motion was seconded by Steven Lurry and carried unanimously, 8-0.

VI. ADOPTION OF AGENDA

ACTION BY THE BOARD:

Motion was made by Rebecca Bear to adopt this agenda for February 27, 2023, as submitted, with the Board of Education reserving the right to add to the agenda, and take further action on any items raised in executive session where immediate action on such items is considered to be in the best interest of the District. Motion was seconded by Dr. Damary Bonilla.

Motion was made by George Andrews to add to the agenda a Temporary Early Bird Negotiations Committee for the Professional Staff and to appoint Steve Lurry, Dr. Damary Bonilla, Lisa VanWhy and George Andrews as committee members. Motion was seconded by Dr. Damary Bonilla and carried unanimously, 8-0.

The agenda with additional item was carried unanimously, 8-0.

VII. APPROVAL OF MINUTES

ACTION BY THE BOARD:

Motion was made by Jason Gullstrand to approve the minutes of the January 23, 2023, Board meeting. Motion was seconded by Lisa VanWhy and carried unanimously, 8-0.

VIII. REPORTS

- a. Monroe Career & Technical Institute 2023-2024 Budget Presentation
Mr. Dennis Virga, Director, said I am here tonight with Mr. Joel Bruch, Business Manager, who helped to put the budget together. I would have preferred to be at your district in person but due to the snow storm that was not possible. What you will be seeing here tonight are two presentations. One is, and I don't know if you are voting on it tonight, the MCTI Operating Budget and secondly is our Capital Plan. I believe all of you probably remember me last year discussing a possible addition, which we will discuss in a second. The first thing I want to do is go over how we are funded.

The next slide is kind of a review of how MCTI is funded by the four districts in Monroe County. We use a four-year rolling average of ADM, which is essentially a fancy way of saying enrollment. It is a four-year rolling average. I have good news and I have some bad news for East Stroudsburg. Enrollment is continuing to increase. ESASD actually has the largest increase in the county this past year. If you look on your screen, I referenced year 2018 in red. Enrollment was 197 for ESASD. It is now at 249. What is great, is that your counselors, and/or administration are pushing your students to attend and that is what we want to see. As you can see, you are the second largest sending district in Monroe County and Pocono Mountain overall. Our enrollment is very strong, which I will go over in a second. Remember this formula when I show you your share of the budget. Obviously, with a four-year old average, when your enrollment goes up, essentially your part of the budget goes up as well. The purple area in the bottom of the chart shows your last year percentage compared to this year. You are a little over a 1% increase due to your enrollment increase.

The next slide shows our old raw enrollment. This is not just ESASD but county wide. I think it is very important that everybody in the county sees that MCTI's enrollment continues to grow. We all know that in this county our enrollment for students has declined over the last few years, but the enrollment at MCTI has increased. Instead of giving you a number right now, our enrollment is just shy of 1,100 students. If you look at the percentage, these are in grades 10 through 12 in all of Monroe County. You will notice in the last ten years or so we went from just over 10% to the 15.5%. The State average is about 12. We are continuing a good trend, especially because of what you, Stroudsburg and Pocono Mountain have been doing. Our enrollment is extremely healthy. Most of our vast majority of our programs are completely full. We have no low enrolled programs, which is great. It is just a testament to the support, the current dedication in our County and the recognition that our parents are seeing in the value of our school.

The next slide you will see school-wide. I broke it down by the four districts, East Stroudsburg, Area School District, Pleasant Valley School District, Pocono Mountain School District and Stroudsburg Area School District. This, again, is your district percentage between grades 10 through 12. You guys are on the left now. The purple and blue does not mean North and South. It is just the school colors and that is how we did the graph. I don't mean to confuse you but that is how the whole chart is broken down by. As you will see, in the last four and five years, you have gone up considerably. I don't have the year in there, past five years, when ESASD was below 10%. You guys are continuing to push MCTI, which is great. Pleasant Valley historically, has always been our highest. We just met with Stroudsburg, who has seen a bit of a decline. Overall we want to see those percentages continue to climb. This is our enrollment which is extremely healthy and that is what we are looking for. We are maxed out on space, which I'll talk about when I talk about the possible addition and the bottom line numbers.

The next slide is our overall budget. This is not the ESASD's share. We have an increase of just shy of \$31,000, which is point .31%, which is the lowest budget increase in MCTI in the last ten years. How are we able to do that?

In the next slide there are a couple of things that we looked at and did. Obviously, I am sure you guys are aware of by looking at your budget that the PSERS rate dropped, which saved us a considerable amount of money. We did some personnel changes. I introduced Mr. Bruch who is our new Business Manager. Since we had some staffing changes due to retirement, the new staff's salaries will be a significant difference. We also made some other staffing changes. We got rid of an administrative position. Our Supervisor of Building and Grounds replaced with it with a Maintenance Facilities Manager, which is a considerable savings. One thing that is unique to MCTI is that we do not negotiate salaries, which I know it is a huge part of negotiations. Our salary schedule for our teachers are made up of a rolling average, a weighted average of the four districts. It makes negotiations easier. What that does is when we have a year like last year where three districts were out. You were out when we started developing a budget. Pleasant Valley and Stroudsburg didn't have a contract. Keep in mind that we have to get our budget done a little bit earlier than you. What that does is that we have to develop a salary schedule to be pretty conservative when we are building it. The last thing I want to do is building a salary schedule that does not have enough money or it does not properly pay our teachers. We had to be a little conservative. Now this year, we have all four districts under contract, which is the first time in quite a while. What happened was, since we were conservative, we actually had our salary schedules higher than what it actually turned out to be. That saved us money in this year's budget. Expenditures are probably no different from what you guys are seeing. It is just the utilities. Our electric contract expired. We are anticipating a pretty substantial increase in electric. Diesel and propane have gone up. What is a little misleading is that the propane is a cost savings move. The JOC members, Mr. Andrews, Mrs. VanWhy and Mr. Gullstrand, heard at the JOC meetings, about the boilers that we installed a few years ago that were just way oversized for a building. The nice thing is that we have a Pony Boy boiler that is propane that we are actually going to start utilizing more because it is for more efficient. Even though you see a large increase in propane, it is actually designed to save the cost of diesel fuel, which is more expensive.

I'm not going to go over all of the expenditures and revenues. The only thing I'll point out under expenditures is that under 1300, you will see a \$50,000 decrease in vocational education. That is that salary piece that I was talking about with the contract so that is a big chunk of the savings in the budget.

Revenue is not overly exciting. It is not really exciting because the school districts fund us predominantly. We get a little bit from the State. You will see in a while the money we get from the State in Vocational Subsidy, we actually sent back to the districts. We will talk about that in a second.

The next slide is the Budget overview. This is your budget share that you will be voting on the MCTI's 2023-2024 Budget. When I talk about the Capital is not part of this. You will notice that you have the largest increase that is due to your increase in your enrollment, like I mentioned to you in a previous slide. Right now you have an increase of \$104,000. How does that make sense since we have a \$30,000 increase? It is because your enrollment has gone up and Stroudsburg has gone down. They lost slots and don't have as many kids and ESASD picked up that share. You will notice in a bit that there are some cost savings with the Vocational Subsidy; therefore, it is really not \$104,000. We are not asking for capital money. The school districts have been excellent the last four years, doing our capital projects. If you have been on the Board long enough, you probably remember me asking for money for a roof. We have a different view as far as our capital projects and how we plan on funding that.

The next slide is something very important that the Board members and their districts should realize. MCTI is a little unique. As I mentioned earlier, Vocational Subsidy is the money that when our legislation builds a State budget, they increased CTE Funding. They put in Vocational Subsidy and that money comes to us, according to our Articles of Agreement. This is where we are a little unique. Instead of keeping that money, we send it back directly to the districts. We are essentially passing it through. It is just how your articles were written. There are other schools like that, but the vast majority of CTCs keep that money as a revenue. I think it is important that we put that on there. Because you guys have increased your enrollment, you saw an increase in Vocational Subsidy. Your share is about \$36,000. On the right hand side, you will see if you take the increase in Vocational Subsidy minus what you owe, your net expense for next year is an increase of \$67,000, with a budget increase of only \$30,000. Theoretically, our next budget actually went down with this funky formula they get with the vocational. Again, that is a good thing. The more students you keep sending us, the more Vocational Subsidy you will receive.

On Capital Improvements, we have been working very hard the last year and a half on a possible addition. We have no debt, no bonds and are debt free, which is something we are very proud of. About 2-3 years ago we changed. We had no funding mechanism for capital projects other than asking the district for money. The districts agreed to let us keep the minor budgetary reserve of \$220,000 split among the four districts. If we don't use that money at the end of the year, which typically we won't, we would put that money in our Capital budget. That is one funding mechanism. We have gotten a \$2 million grant towards this project. We got another \$290,000 Grant through LSA for this project; therefore, we are getting awfully close. The JOC members know that we are almost there. They committed to the design phase of this project.

On this slide, is a rendering of what it would look like. If you have been through our building, you would see that this project would kick out the entrance all the way to the sidewalk. The large area on the left is a 9,000 square foot open multi-purpose room area. We can have all student activities. We have no building for student assemblies or student gatherings. Our building wasn't designed for that. We can showcase our students' work, which is very important to us, and hold community events to get the community involved at MCTI. Additionally, it's going to give us two more programs, which we, again, have no space for. That's also a big win. Lastly, and maybe the most important thing for me, is safety. If you have been to our school at lunch time, which is our transition between AM and PM classes, you will see 100 kids transitioning during this time in a cafeteria that was designed for about 400 students. We have kids in our lobby where it's above 20 degrees and you have kids outside. It's not exactly the safest and most secure environment. So what we can do, instead of putting them outside during that transition, we can have them transition into that large multi-purpose room. Safety-wise it's huge as well as trying to get into our building. If you get into our main building right now, it is a door in a hardware building that gets you into our cafeteria. Essentially, it's not exactly the most secure setup. This project would push the entry point all the way out. You would be funneled directly into a security entry point. After that you still have a long corridor to get through to get to the main part of our building, which is part of all the safety planning that we've been through, and I'm sure some of you have been directed at your district that the few seconds is very important in an emergency. This is what the design looks like. We are in the middle of the design phase. This timeline is fairly accurate. The goal is to have the design phase done in early fall of next year. I think we will have the funding, which I will go over in a second. If we have the funding, we'll go out for bid in November or December of next school year. Hopefully with all that, the contract can be awarded. We are hoping to break ground around the spring of 2024. This project will take about a little over a year to get completed. We are almost there and it is really exciting. We've done a lot of work at the school with the capital budget, but a lot of that has been infrastructure needs. This is really the first project in a very long time that will actually improve what MCTI offers.

We will pass the next two slides because I already went over them. How are we paying for all of this? That's what a lot of people want to know. In the orange color at the top of the screen, you will see that we have about 4.3 million dollars. The project is between 5 and a half to 6 million dollars. Now, before inflation, we actually had the money, but inflation has kind of put a hold on that. We have revenue coming in this year through that LSA Grant, which I mentioned, and we are working on. I met with Representative Probst and Senator Brown multiple times. Our Representative Raider and Representative Madden are fully aware of the project. To really get these funds, we can apply for LSA and RCap one more time to get extra funding. We will get the \$280,000 from that budgetary reserve #220 I mentioned. We used our ESSER funding in a unique manner, where we supplanted our budget, and really kind of reallocated it to this project. We have another House Project Fund of \$334,000 for a total of about \$5.6 million. We are extremely close, and if you look at next year, just counting the budgetary reserve and the remaining of ESSER money, we are at 6

million dollars. Are we there? Well, the answer is we are close. What I am going to propose to you, and this is what the JOC members will be presented on Monday. They will vote and bring it back to the district.

The next slide is our excess revenue. Excess revenue is money, like when we got audited just like you guys, it is money remaining from the previous year. This current year our audit is complete. We have approximately \$1.46 million in excess revenue. Now \$440,000 of that is from ESSER. That is what is planned to be in there. That's how Access revenue works for us. The remaining part of it. The big share of it is that money from the salary schedule due to teacher salaries and the school districts being out of a contract. What we're going to propose and what I presented to the JOC already, and I will represent again on Monday is, I would propose MCTI keeping that extra 1 million dollars. If you recall last year, how it works for excess revenues, is all four districts have to approve this. If one district says no, then the money goes back. Last year we had Pleasant Valley who had some challenges. This year, they seem to be in a much better position. We already presented there, and it didn't seem like there were any issues. We are getting a lot of positive feedback on this.

If you go to the next slide you will see what this extra money is going to do is if you add that 1 million dollars, which will bring us at the end of this school year. This fiscal year is 6.5 million dollars, which is enough for the project. Next year, it will be 7 million dollars. Why would we keep this? Well, one thing we are going to do is instead of putting that 1 million dollars in capital is we are going to put it in a designated fund that if we, let's say the project comes in at 5 million dollars, it comes under budget where there's no reason for our school to have that kind of money. We would distribute it back to the districts if you put it in the capital fund, I'm sure your Business Manager will tell you once you put money in capital, getting it out of capital is a little challenging. Also, I don't think it's responsible for us to use every dollar in our capital reserve for this project. We still have other projects we need to do. We're going to have two new programs we need to put in. We have an aging sewage treatment plant that eventually is going to be hooked up to the public sewer because Pocono Township is extending that to our school. We have our parking lot that needs to get done, so using all of it for one project is kind of short sighted. The goal is, if we keep the access revenue, we'll have plenty of money to get the project moving. We'll finally get an addition on the building which is desperately needed, we'll still have money to continue to improve the school, and all this is done through grants and through money that has already been allocated to the school. It's not extra capital money that we've had to ask for in the past. I think I tried to cover everything as quickly as possible and efficiently as possible. I'd be happy to answer any questions about either the budget that you will be voting on or the capital plan. The Board members thanked Mr. Virga for his presentation.

b. Colonial IU 20 – 2023-2024 Budget Presentation

Dr. Christopher Wolfel said the CIU 20 Mission is to have Positive Relationships, be Responsive to our stakeholders and have effective Results.

Next slide - Our Vision is to be vibrant, vital, influential and innovative child-centered organization.

You can see in the next slide the scope of the IU 20. We cover 1,200 square miles, 13 school districts, 3 career centers, 5 charter schools and 52 non-public schools. We have about 270 plus locations that we provide early intervention. That includes all the daycare, as well as classroom programs and our early learning center. We have about 1,500 employees and a 258-million-dollar budget.

The next slide – What is the IU's General Operating Budget? The General Operating Budget is just one of 48 budgets. It only comprises 1.5 % of our revenue for IU 20. It is the base budget that supports the administrative services needed to operate the IU. Four departments are supported. They are the Educational Support Services, which is the Executive Office, our Business Office, our Human Resources Office, our Curriculum and Professional Learning Department and then our Structural Material Services, which is Educational Technology. This is prepared in collaboration with the IU 20 Board of Directors. Dr. Bonilla is your Representative from East Stroudsburg Area School District and your Superintendents. This is the only budget that requires your local support and approval. Any other services that the IU 20 provides to you, you have a say. If you want the services, then you are billed for it. If you don't want to use us, then we do not send you a bill.

Next slide, Supporting the Executive Office which is my office in particular. I am not going to spend a lot of time on this slide but just wanted to share as far as the local leadership that is provided me, serving somewhat as a Superintendent for the IU 20 programs and all of those classrooms and programs that we provide for IU

20, as well as the regional leadership that is supported throughout the IU 20 Region. You can see the various State and Federal initiatives that we are supporting throughout the region and Statewide Leadership as a liaison to the Department of Education, the Department of Health as a Project Manager for PA IU and also some Statewide Leadership Taskforce and Committees that I serve on throughout the State.

Next slide – As far as our Business Office, it supports very similar to what your Business Office supports to all of your programs in your district. They also have regional and Statewide responsibilities. For example, our Business Manager is also the Administrator of the Employment Health Trust as well as the EBTEP Trust Representative for PA Trust. Also, that department oversees networking and technical services. All of the technology that includes PIUNET, cyber security and firewall. We also offer phone service.

Next slide – Human Resources – Again, just as your HR Department supports your programs, ours is the same. Our HR Department has Regional and Statewide leadership as well. You can see one of the biggest area is for School Safety. On a monthly basis we are having Regional meetings and Emergency Planning meetings trying to direct and lead school safety within the region.

Next slide – Professional and Curriculum Learning along with Dr. Bozzini and her team support all the professional development for all our IU 20 employees, new staff training programs, and the annual administrative leadership retreat. We have a great partnership now with East Stroudsburg University. I am really trying to support our instructional aides and create career pathways for them into becoming special education teachers, which is certainly important as we are starting to hear more and more about a teacher shortage. It is important to create these pathways for your staff.

Next slide - Dr. Bozzini also supports regional and statewide initiatives. One that is probably the biggest area is all of the professional learning and training that we provide to all of the staff in your school districts, as well as some of the student activities that we are now starting to do with junior tech leaders, STEM camps and computer programming fairs.

Next slide – Our Instructional Material Service – The biggest area here that I want to talk about is our Education Technology Lending Library. This is a library that we have at the IU with all types of new materials that your teachers can borrow from our office and provide various types of instruction in your classrooms. They have things like drones to how to code things. They have a lot of science and technology type of activities. All of those devices and all of those activities come with Dr. Kandianis. If your teachers need any coaching or training, she will provide that. We have a huge library and we keep building it. We want your staff to definitely utilize those resources.

Next slide – 2023-2024 General Operating Budget Summary – Our overall budget increase is 3.97%, which is a little bit over \$150,000 to fund the General Operating budget that is just shy over \$4 million. Our increase to school district withholdings, which is your only mandated payment to the IU 20, is a 2.5% increase. Increase to receipts in other IU sources, which is indirect costs that come from special education programs to support the Administration, Human Resources, Business Office and all of these functions, is also 2.5%. Our cost drivers are a little bit over \$11,000. That is due to PSERS obligations, even though there was a little dip in the PSERS rates. We got a little break there but just brought the number down to 7.3%. We also have an increase in our social security and an increase in our health benefits. Our salaries for Act 93 employees is budgeted at 3.3% and medical benefits is at 2.7%.

Next slide – Summary of Revenue – Program of Services Budget – The biggest increase that I would like to share is an administrative offset from the State. I am going to show a slide in a little bit about how that money has doubled. That is the money that we received from the Department of Education to really drive out initiatives from the State and do trainings. The State continues to ask us to lead and provide more types of trainings, so that amount continues to increase which is good.

Next slide – Summary of Expenditures – Program of Services Budget – You can see there the increase in each department and our revenues equal those expenditures. For the East Stroudsburg School District, your contribution last year was just under \$38,000. This year we are asking for a contribution of \$38,760.00 which is a \$945.00 increase and it represents a 2.5% increase.

Next slide – Services and Highlights – I just want to take a little bit of time to talk about some of our special education services and highlights. I also provided via email several one pages of our services to Dr. Riker this morning. I asked Dr. Riker to send those one pages out to you. The pages describe some of the

highlights of each of our departments with a little bit more detail. If you have any questions about those, certainly you can send those questions directly to me or through Dr. Riker. I would be happy to answer them. Next slide - \$\$ and Relationships = Increased Service – This slide includes some of the increase in funds that we have received. This is what I was talking about before the Statewide System of Support. You see in 2018 and 2019, the number was about \$233,000. Now in 2023, it is about \$408,000 and we anticipate that number going even higher for the 2023 -2024 school year. That amount has pretty much doubled. The great thing about that is more money from the State equals increased service to you at no cost. We do go after a lot of competitive grants and you could see there some of the bigger amounts for Grants. Student Services received grants for over \$122,000. One of our grants that we are really happy about is our Track, Prepare and Recruit Grant, which is for increasing staff for that pipeline of staff that we need to get up there. The Cyber Security grant was shared with the Superintendents as well as the Technology Directors. On the Infrastructure Investment and Jobs Grant, created about \$2 Billion that is going out to the States. The PA share is \$5.2 million. We are working right now with your Technology Directors to get information out and we will see what that amount then comes to the region. That will help to support Cyber Security in the region. For the Human Service Department, we received over the past two years, about \$430,000 for COVID response and Health & Wellness. We secured about \$450,000 in Technology again for Firewall Technologies Infrastructure. One of our biggest grants is over \$1 million grant to support STEM, Computer, Science and Career Pathways. That all comes with all the partnerships that we work to create at the IU 20.

Next slide – Special Education: Relationships – Some highlights, one of the things that we are looking at is a new curriculum that we added to our Life Skills Support Elementary Programs as well as improving all of the curriculum that we are doing at IU 20 in partnership with our Curriculum Department. Also we have a partnership with Lehigh University called Project Rise, which is looking at literacy and instruction for students with intellectual disabilities.

Next slide – Related Services: Student Served – You can see in the slide it talks about our IU 20 students. About 775 of our IU 20 students receive multiple related services. They get IU classroom instruction, plus speech therapy, occupational therapy, adaptive physical education. It makes it quite complex for our case managers, to manage all the different services that come in. It is complex even when we provide services just to your district classrooms. We have 714 students that receive multiple services. That is a lot of coordination that your own special education, teachers are managing and working with all of our IU 20 service provider.

Next slide – Mental Health Services – I think many of you know that IU 20 has one of the largest Behavioral Health Program in the State of Pennsylvania. We have had it for many years. We are providing Mental Health Professionals in six of our districts. You will also see on the slide the partnerships that we have throughout the region to support that behavioral health. Almost all of our programs are licensed through the Department of Health.

Next slide – Resolve Health – Colonial Academy – Our Colonial Academy had 398 students last year at the IU20. We continue to have another year awarded, second year in a row, for a grant for RENEW which is a structured school-to-career transition plan individualized wraparound process for youth for our Culinary and Construction Management Program with one student placing in third place.

Next slide – 2022-23 SY Curriculum and Professional Learning Services: Responsiveness – Again, you can see some of those grants that were awarded and our Statewide leadership. Dr. Bozzini, who's the State lead in Accelerated Learning as well as Dr. Heimer, who serves as the State lead in STEM. We are proud of our summer annual workshop. Last year, we had 200 of our regions educators that all came together throughout the region for a full day or really good professional development

Next slide - Technology. You could see on the slide a lot of what we are doing is really trying to work on Cyber Security Infrastructure, protecting your internet, protecting all of your data and your information. We continue to work through that with your Technology Directors. Currently we are enhancing our internet that we provide throughout all of our districts.

Next slide – School Safety – This is very critical and very important. On the slide you will see all of the things that we continue to do at the IU 20 to make sure that all of your children that are in our programs continue to be safe. We have had from Alice Training, Raptor Visitor Management Program, Safe to Say calls that come in, as well as a Crisis Prevention and Intervention.

Next slide – What is next at the IU 20? - We have a new program very similar to Kalahari’s that is going to be at Wind Creek Resorts in Bethlehem. We also have a Youth Ambassador Program, which is funded by the Office of Vocational Rehabilitation. That is for two students that were with the IU 20 but are now adult age that can come back and be a Youth Ambassador to support all of our kids. We are looking to enhance our Autistic Support Secondary Program, which is a PAYS Lab. It is a mobile lab that can go out and work with kids to develop some job skills. We also plan to enhance support for school safety and cyber security as well as pulling together a Legislative Action Committee. We are also working to put together a CIU 20 Foundation that will help to create some funds to increase all type of activities for our disability community. I will take any questions, now.

Dr. Damary Bonilla said I do not have any questions but want to thank you so much for your leadership. It is a pleasure to work with you, Dr. Wolfel, although you did give some of my updates for tonight’s meeting. Dr. Wolfel said I’m glad I could help Dr. Bonilla. Certainly we have the great pleasure to work with all of the staff from East Stroudsburg Area School District. Your teachers and your administration are always great to work with. We certainly 100% appreciate our partnership with everybody.

The Board members thanked Dr. Wolfel for his presentation.

c. Monroe Career & Technical Institute Update

Mrs. Lisa VanWhy said what more can I say than what we heard. MCTI met on February 6th at 7:00 p.m. I have a few little things to report. We received a PCCD Safety Grant in the amount of \$136,000. We also approved a Service Agreement for the IU 20 for 2022 to 2024 for Mental Health and Behavioral Support, along with appointments, resignations, retirements and salary changes. I would also like to say that the East Stroudsburg Area School District has worked with MCTI to correct the misunderstanding with the free student lunch that our district provides for our students. Our students do receive the free lunch at MCTI as well. I would just like to correct that, since it was something that was shared with us at last month’s meeting. Also, as you heard in Mr. Virga’s report, Crabtree has done a preliminary design for the addition. They will be updating us on that and presenting a new updated design at the March meeting. The storage shed that the students are working on in Carpentry is almost complete with the framing. The concrete floor is slated to be complete in the fall, which our students will be doing as well. The next meeting is scheduled for March 6, 2023 at 7:00 p.m.

d. Colonial IU 20 Update

Dr. Damary Bonilla said the Colonial Intermediate Unit 20 Directors met on Thursday, January 26th. Because of the weather, we had a hybrid meeting. The Board approved a 2023 ESY bonus for the staff including teachers, associate teachers, one to one, MHTS and MHWS itinerant facilitators and related service providers, who will assist with the recruitment of staff for all summer programming. The Board also approved the donation of \$40,000 from Magellon, which was identified as a financial support outpatient program. It is going to be used specifically for the school-based outpatient program for payment of recruitment and retention incentives. In addition, the Board approved the bid submitted by the Northampton Pike, Monroe County Joint Purchasing Board for fuel oil for the 23-24 school year. Dr. Wolfel shared various communications with the Board. We had highlights from the CIU 20 monthly publication, 20 Highlights. Each month, I encourage members of the public to reach out to access the link. You can also sign up to receive it. I share the publication with my colleagues so that they have up-to-date information. Dr. Wolfel just shared some highlights in his report but I will share two others. In collaboration with the Wilson Area School District, we work to promote inclusion and presumed confidence in a Life Skills Support class. Also the IU team members presented at Statewide Conferences, including the Innovative and Inspire with student Tech leaders, the Aspiring to Technology Leadership session and It Takes a Village Building Relationships to maximize student success. I believe Mr. Wolfel mentioned the value and contributions from the CIU 20 team at the State level positioning the IU as Statewide Leaders. I also want to note that the Excellence in Education Awards Ceremony will be celebrated this year on May 11. More details will be coming in the near future. The next CIU 20 Board of Directors meeting is scheduled to be held on March 20, 2023 at 7:30 p.m. at the CIU 20 main office.

e. Property/Facilities Committee Update

Mrs. Lisa VanWhy said the Property/Facilities Committee met on February 1, 2023 at 5:30 p.m. On the agenda tonight are our recommendations for your consideration as follows:

- Lin-Ray Farms for a Soil Screener in the amount of \$6,500.00
- Keystone Fire & Security for East Stroudsburg Elementary Gym AV system in the amount of \$31,416.00.
- Applications for payment 1-6 on page 17, which includes a decrease of \$13,000 for the High School South turf.
- D'Huy Engineering invoices 1-8, which are on page 18.

I would like to say that in addition to these items, we are talking about and reviewing ideas to update the East Stroudsburg Area School District's South Stadium. More detail to come in the future. The next meeting is scheduled for March 1, 2023 at 5:30 p.m. online and in person at the Administration Center.

f. Education Programs & Resources Committee Update - esasd.net/epr

Dr. Damary Bonilla said the Education Programs & Resources (EPR) Committee meeting met on February 8, 2023 at 7:00 p.m. via Zoom. I would like to mention that you can access materials on the website via the link on tonight's agenda. There was a technology challenge. We had a Zoom bomb that took us a bit of time to edit that out to be able to put out the recording of the meeting. That is why the recording was not immediately available. It is available now as well as the system use for the EPR Committee meeting content where we cover everything from staffing, to community resources, to just day-to-day educational experience items. It is broken out by presentation. That is something that we have been doing this year so that the members of the public have access to each presentation. If you go to the website, you will be able to see it broken out by specific presentation. If something is of personal interest to you, you can access that and not have to watch the whole meeting. A couple of other items that we discussed are BeALLiance Update. There was a review of key dates observed each month. This is something that we are doing every month in order to understand the different holidays and special dates of the month that are observed by different groups. We also want to note that we are closing out Black History month tomorrow; therefore, have had the opportunity for different activities throughout the school district for students to learn about Black History and celebrate the culture. We also had a presentation about the Pike County Share Program, which is a resource to our community for home caring that started off as an opportunity for elderly community members. It is now available to people of different ages. We know that homelessness is an issue in our schools across the country. We wanted to provide this information but also that it could be helpful to others in our community. We ask that individuals share this information. We had a presentation on Data and Mental Health Programming. One of the things that we continue to talk about in the EPR Committee meetings is the mental health and emotional health of our students and providing not just information about issues that our students are dealing with, but also information on resources, strategies and tips for the community. If you look on the website, you will find a previous presentation on vaping. At our next meeting, we are going to have a presentation on bullying, at which time the Monroe County District Attorney's office is going to join and be an additional resource. We are trying to create a forum where our community is coming to listen to information, to engage to ask questions, and to access resources. We will then transfer that to our website for our ongoing sharing of information. We also had an opportunity to hear from one of our Truancy Consultants. This Truancy Program is an opportunity to use a prevention lens to get ahead of what is causing truancy among our students. How do we provide support for families to decrease truancy? This is a great partnership between Colonial Intermediate Unit 20, the Monroe County Children and Youth and the East Stroudsburg Area School District. There is a past presentation from the EPR Committee about this on the website. The last presentation was an update on where we are. We have a Truancy Consultant at each of our high school campuses. The program has been successful for over two decades in Northampton County. We are grateful that Monroe County Children and Youth invested the funds to support our Monroe County students and also the district supported the funding for the person for the Pike County students in our district. Also, we had an HR staffing update. We are having these updates on a more regular basis as an opportunity for the community to understand what positions are open, what are some of the qualifications and how we go through that process. As you can see in the previous presentations, we are short staffed. There are opportunities such as substitute teachers where members of the community can come in at that capacity. We also had a communications update, which we are having, as well, on a more regular basis. We have a new website. There is a translation feature that allows community members whose first language is not English to be able to access the information in their native language for more clear communication. The website is more user friendly. We all have been very excited about using it. There is a lot of good content on there with the lens of making sure that people can access it and it is not just posted on the website for the sake of just being posted. That was something we have all talked about and we are finally there. We also had an update on the comprehensive plan process and the decision that our district made to stick with the earlier date

to submit the plan, although the date was extended by the State. The committee also had the opportunity for advisory recommendations, which are as well considered by the Finance Committee for Engenuity for elementary and secondary schools. We recommended these two items unanimously. Our next meeting is scheduled for Wednesday, March 8, 2023 at 7:00 p.m. via Zoom. Again, we encourage the community to participate as we will have a discussion about bullying. The Monroe County District Attorney's office will provide additional support. Mr. Schlameuss said kudos to Dr. Bonilla and the Committee for the work that you guys do, for the level of knowledge that you bring and the interfacing with the community is really critical. This is what school is about. This is why we are here. I would like to highlight that Dr. Bonilla gave us some introduction about what is going to be happening in the next meeting. I would like for our other committees to kind of announce, when they have something coming up at their next meeting, to let the public know about it so that everyone in the community is aware. For example, at the Finance Committee March is when it is usually budget time; therefore, that is an important meeting. Thank you for your excellent report. There is so much that goes on. If you have a chance, look at those videos. That is a wealth of information.

g. Finance Committee Update

Mrs. Rebecca Bear said the Finance Committee met on February 13, 2023. We had a robust meeting. It was not exciting as the Education Committee because it is more about buying things that may be expensive. On the agenda tonight, you will find the following items that were recommended for your review and approval:

- The four-year agreement with Global Ironton for SIP Phone Service.
- Stotz & Fatzinger Office Supply for copy paper.
- Dawn Enterprises for Bollard Planters, which is from one of our grants that we received.
- Taylor Brothers Door Lock LLC for Districtwide Lockdown Safety Shades through a grant
- Kleckner & Sons for Lehman Intermediate Family Consumer Science stoves
- Keystone Fire & Security for East Stroudsburg Elementary Gym AV system
- Third Party Administration Agreement with Inservco Insurance Services Incorporated for Workman's Comp
- Donation from JB Hunt, Adopt-A-Class Program at Bushkill Elementary. Thank you JB Hunt for your donation.
- The 2023 Pennsylvania Department of Education payment in lieu of taxes that we get every year.
- The recommendations from the Property & Facilities Committee that Lisa mentioned.
- Also, we are getting a discount for renewing our Imagine Learning ESACA Program for both elementary and high school early. We were advised if we did not renew by a certain date that the price would go up. Therefore, we are renewing a little early to take advantage of the discounts.

Our next meeting is scheduled for March 13, 2023 at 5:30 p.m. It will be in the Administration Building and also via Zoom.

h. Policy Review Committee Update

Ms. Debbie Kulick said the Policy Review Committee did not meet this month since there were no policies to consider. We will resume again on March 20, 2023 at 4:30 p.m. in person and via Zoom.

i. Student School Board Representatives

Miss Isabella Iacono, High School North, reported as follows:

- On Friday, February 3rd, the Boys Basketball team defeated inter-district rival East Stroudsburg South 67-59 to win possession of the Exchange Cup Trophy.
- On Monday, February 6th, the Girls Basketball team held their Senior Night Ceremony before their game vs. Pocono Mountain East.
- On Tuesday, February 7th, the members of the North band welcomed Staff Sergeant Luci Disano from the President's Own United States Marine Band via Google Meet to present a master class titled "Inspired Musicianship: Making the Connection between the Practice Room and the Concert Stage."
- On Wednesday, February 8th, the Boys basketball team held their Senior Night Ceremony before their game vs. Notre Dame.
- On Thursday, February 9th, the Swim team held their Senior Night Ceremony during their meet against Pocono Mountain West.
- On Thursday and Friday, February 9th & 10th, T. Boyce and T. Molessa traveled to Nazareth Area High School to participate in the annual PMEA District 10 Band featuring the best instrumental music students from schools in Berks, Carbon, Lehigh, Monroe, Northampton, Pike, and Schuylkill Counties conducted this year by Dr. Ron Demkee, the Conductor of the famous Allentown Band.
- On February 15th, the North Chorale performed at the Annual Moravian University High School Choir Adjudication along with 6 other local high school choirs.

- On February 16th, 52 North students had the opportunity to attend a live virtual author visit with bestselling authors, Dr. Ibram X. Kendi and Nic Stone.
- The Science Department was able to send Junior and Senior girls to participate in ESU’s recognition of The United Nations International Day of Women and Girls in Science event on February 17th. They participated in a variety of hands-on activities while enhancing their understanding and appreciation of various scientific disciplines.
- On February 17th, North HS SADD hosted the 6th annual Hoops for Heart Teacher vs. Student Co-ed Basketball Tournament. SADD students raised over \$1,000 for the American Heart Association during Heart Health Month.
- On February 17th, our SWPBS Committee hosted our 2nd Quarter Reward. Qualifying students watched “Wakanda Forever” in honor of Black History Month.
- On Saturday, February 18th, Key and Leo Club students and other members of the North community participated in the Lehigh Valley Polar Plunge as the ESN Timberwolves. They jumped into the freezing cold Delaware River at Scott Park in Easton, PA to benefit the Monroe County Special Olympics and our ESN Unified Sports Teams.
- On February 18th, several North High School Art students participated in the 29th Annual Student Exhibition hosted by the Pocono Arts Council. Student, M. Farrelly, won First Place in the 3D section and student D. Estrada received an Honorable Mention. The other participants were T. Wilson, I. Diaz, and V. Garcia. Their artwork is still hanging up at the Pocono Arts Council until March 23rd.
- On February 19th the North Chorale performed the Star Spangled Banner at a Wilkes-Barre/Scranton Penguins Hockey Game.
- Tuesday, February 23rd, from 8:15 a.m. - 1:30 p.m. the Key and Leo Club hosted its 2nd Annual American Red Cross Blood Drive for the school year. Every blood donation saves at least 3 lives. Thirty-one students and staff came out to donate, and although 9 were unable, we collected a total of 22 pint-sized donations, helping up to 66 patients.
- On Friday, February 24th, the Boys Basketball team competed in their first District 11 Tournament game since the 2016-2017 season, taking on the Whitehall Zephyrs.
- On Friday, February 24th and Saturday, February 25th, M. Burrell, V. Galicki, J. Thompson and K. Ulanday traveled to the Cumberland School District Performing Arts center to perform with the Annual PMEA Region 5 Choir featuring vocalists from the eastern portion of Pennsylvania. The concert was conducted by Kyle Zeuch of Lebanon Valley College.
- On Saturday, February 25th, East Stroudsburg North Wrestler R. Bibeau placed 4th at the District 11 Championships @ Liberty High School. He will move on to compete at the North-East Regional Tournament on March 3rd & 4th.
- Earlier this month, North Reading Olympics team members traveled to Middle Smithfield Elementary to share their love of reading with the Kindergarten and 1st grade classrooms by reading stories and literacy activities.
- Congratulations to the North High School MCTI students for demonstrating high academic achievement and being recognized as Outstanding Students of the 2nd Quarter for the 22-23 school year. Ninth graders, S. Kaplafka – Math and N. Roberts- Drafting Technology. Seniors, T. Beckworth- Cosmetology and T. Seraline- Health Professions.
- Mrs. Nagy and Mrs. Delong’s biology classes are learning about life cycles and local ecosystems with the addition of Trout in the Classroom. They are raising rainbow trout they hope to release in early spring.
- Many of our MCTI students competed in the Skills USA Competition held in Allentown, PA. Our Senior MCTI representatives did very well and we are very proud of their accomplishments. Our First Place winners: J. Skeete (Cyber Security), J. Martinez (Electronics), and J. Vickers (Computer Network & Security). Second Place Winners: P. Canas (Computer Network & Security), A. Gonzalez 10th grade (Restaurant Service). Third Place Winner: T. Beckworth (Cosmetology). You are the “Pride of the Pack.
- The following students are HSN grade level winners for round 1 of the Monroe County Spelling Bee.

Grade 9	Grade 10	Grade 11	Grade 12
G. Garcia	Z. Whitney	P. Manders	H. Mandadi
V. Gadayeva	B. Ulate-Mora	K. Ulanday	B. Ulate-Mora

These students will represent H. S. North at the County Spelling Bee Championships at H. S. South on April 3rd.

Miss Leeangie Marte, High School South reported as follows:

Good evening,

Being virtual brings back interesting memories from COVID and online learning. I remember the awkward camera waves to say goodbye, head nods to show you're still awake, and the many moments the teachers tried to be entertaining but received no response from anyone in the room. I cannot believe that is how we ended my freshman year about three years ago, especially seeing where we are at today. So now the tables have turned and I am about to experience the crickets in the room with my first South High School highlight.

This past month the senior class held a fashion show to display today's fashion. We also added a little bit of trivia and karaoke to liven up the event. The event went great especially with our admin models who won the crowd over with their walk and fashion sense. The one thing missing at the event was our very own Dr. Riker. Now, what I do not know is what Dr. Riker would be wearing at the fashion show. It could be the suit that we normally see, or it could be the 80s rocker look that he wore when he played the drums at the JTL's pep rallies when I was in middle school. I think we should take a moment and envision what that would look like walking down the runway. However, Dr. Riker if you want the chance to dress up, we are looking for chaperones for our senior prom in May.

For Other School News:

- Our Minithon Committee held a Sadie Hawkins Dance that had over 250 in attendance. It was a great night for a great cause.
- Scheduling for the 2023-24 school year will begin next week at our middle school for our incoming freshmen. A parent night will be held at High School South on March 14th at 7pm.
- On February 17th, 24 ESASD South HS students attended a Black History Month film screening hosted by community partner Pocono Cinema and Cultural Center. Students were also interviewed by Nicole Walters, BRCTV13, on the importance of recognizing Black History Month and the prominent figures and their impact today. Attendees were current or former students of our new Multicultural Perspectives course.
- Our Science Department, this month, were able to take 30 Junior girls in addition to North's 9 Junior girls to participate in ESU's recognition of The United Nations International Day of Women and Girls in Science event on February 17th. They participated in a variety of hands-on activities while enhancing their understanding and appreciation of various scientific disciplines.

Now For Our Arts Department:

- The HS South Art Department will be having an art show on March 31st through April 2nd. It will run 2 hours before the school musical. Please come out and see the talent that our students have.
- The South Instrumental Department is on Tuesday, February 28th.
- South's Musical is Disney's The Little Mermaid. It runs Friday, March 31st at 7:00 p.m., Saturday, April 1st at 7:00 p.m., and Sunday, April 2nd at 2:00 p.m. We have gone digital for ticket sales this year. Check the district website to reserve your seats. Tickets can be purchased at the door with limited seating options.
- We are also hosting a breakfast with the characters on Saturday March 4th from 8:00 a.m. -10:00 a.m. in South's cafeteria.
- All band students from grade 5 - 12 in the south schools will be performing and will feature the music of our guest composer, Jeremy Bell.
- We had six band students qualify and perform with the PMEA District 10 band: S. Ort, N. Nygen, L. Kitt, D. Raffaele, J. Keiter, and M. McDonnell. Three of them (Nygen, Kitt, and Keiter) have now qualified for Region Band.

In Athletics:

- J. Chatman was honored as a 1st Team All EPC player, L. Santos was honored as a 2nd Team player and L. Hernandez was honored as a 3rd team player. The boys team will play in the District XI semi-finals on February 28th at a time and location to be determined.
- J. Glavich finished the rifle season with a 22nd place finish in the State of Pennsylvania.
- This past Sunday, L. Davis placed 7th at the indoor States for the mile.

Now for my monthly shout out. I would like to thank the bus drivers for all their patience and hard work in driving all of our students safely to school every day, especially now they have to drive through the winter weather.

Mr. Forsyth, if you are in the room, on behalf of all the teachers and students, thank you for making the call early today. Next time If you need help with the song in announcing the closing, I'm sure Dr. Riker would love to join you.

Thank you, and have a good evening. Mrs. Bear said, Dr. Riker you need to step up since Leeangie is calling you out. Mr. Schlameuss said we would love to see the 80's rocker. If we can encourage Dr. Riker to participate that would be awesome.

IX. PUBLIC PARTICIPATION

Limited to comments on this agenda by residents and taxpayers of the school district (3 min. ea.)

The way this works is that it is limited to items on the agenda by residents and taxpayer. We have a sign-up sheet that you would use when you register for public participation. Apparently, we only had two people sign up and I do not see their names in the attendees list. If you are here and you are one of those two people that registered, please put your hand up so that I can recognize you. Otherwise, we are just going to move on. Not seeing anyone, we will continue.

None

X. UNFINISHED BUSINESS

None

XI. NEW BUSINESS

a. LOCAL BOARD PROCEDURES

i. 002 – Authority and Powers

ACTION BY THE BOARD:

Motion was made by Rebecca Bear to affirm that the Board has reviewed and approved the district's Health and Safety Plan for the East Stroudsburg Area School District, and to authorize the President to execute the same. Motion was seconded by Debbie Kulick and carried unanimously, 9-0.

(See pages 22-26)

ii. 003 – Functions

1.

ACTION BY THE BOARD:

Motion was made by Debbie Kulick to adopt or repeal the Board Policies listed. Motion was seconded by Dr. Damary Bonilla and carried unanimously, 9-0.

ADOPT

1. Policy 011 Principles for Governance and Leadership
2. Policy 121 Field Trips
3. Policy 200 Enrollment in District
4. Policy 202 Attendance Eligibility
5. Policy 204 Attendance
6. Policy 210 Medications
7. Policy 217 Graduation Requirements
8. Policy 221 Dress and Grooming
9. Policy 251 Students Experiencing Homelessness, Foster Care and Other Educational Instability
10. Policy 705 Facilities & Workplace Safety

(See pages 27-93)

REPEAL

1. Policy 251 Homeless Students
2. Policy 255 Educational Stability for Children in Foster Care

2.

ACTION BY THE BOARD:

Motion was made by Rebecca Bear to appoint George Andrews, Dr. Damary Bonilla, Steven Lurry and Lisa VanWhy as members of a Temporary Early Bird Negotiations Committee for the Professional Staff. Motion was seconded by Steven Lurry and carried unanimously, 9-0.

iii. **008 – Administrative Organization - Attachment**

ACTION BY THE BOARD:

Motion was made by Wayne Rohner to approve the revised organization chart, Attachment 008, prepared by the Superintendent, as presented, to designate clearly the relationships of all employees within the district organization. Motion was seconded by Steven Lurry and carried unanimously, 9-0.

(See page 94)

b. **PROGRAMS**

i. **113 – Special Education**

1.

ACTION BY THE BOARD:

Motion was made by Rebecca Bear to approve the Settlement Agreement and Release between the East Stroudsburg Area School District and the parent(s) of the student with case #RSA20230227A. Motion was seconded by Steven Lurry and carried unanimously, 9-0.

(See pages 95-101)

2.

ACTION BY THE BOARD:

Motion was made by Steven Lurry to approve the Settlement Agreement and Release between the East Stroudsburg Area School District and the parent(s) of the student with case ## RSA20230227B. Motion was seconded by George Andrews and carried unanimously, 9-0.

(See pages 102-106)

3.

ACTION BY THE BOARD:

Motion was made by Steven Lurry to approve the Mediation Agreement and Addendum between the East Stroudsburg Area School District and the parent(s) of the student with case ## RSA20230227C. Motion was seconded by Dr. Damary Bonilla and carried unanimously, 9-0.

(See pages 107-111)

ii. **121 – Field Trips**

ACTION BY THE BOARD:

Motion was made by Wayne Rohner to authorize the field trips listed. Motion was seconded by Jason Gullstrand and carried unanimously, 9-0.

75 Miles or more

	Name	Activity	Location	Dates
1.	Edelbaum, Jacqueline (#10606)	H.S. North Students to the Governor’s STEM Challenge Finals.	Harrisburg, PA	4/19/23
2.	Healey, Michael (#10602)	H.S. South Students to the Museum of Natural History.	New York, NY	5/4/23
3.	LaBar, Keith (#10336)	H.S. North Music Department Students to Music in the Parks.	Hershey, PA	5/26/23
4.	Mauro, Samantha (#10343)	East Stroudsburg Elementary Students to Turtle Back Zoo.	West Orange, NJ	5/22/23
5.	Piedra, Gisela (#10611)	H.S. North Foreign Language Club Students to Statue of Liberty & Ellis Island.	New York, NY	4/6/23

(See pages 112-121)

Overnight

	Name	Activity	Location	Dates
1.	Korb, Michael (#10592) Lazowski, Phil (#10610)	Technology Student Association State Competition for H.S. North and J. T. Lambert Intermediate Students.	Seven Springs, PA	4/19/23-4/22/23

(See pages 122-125)

iii. **123 – Interscholastic Athletics**

ACTION BY THE BOARD:

Motion was made by Rebecca Bear to approve the agreement, as presented at this meeting, between the East Stroudsburg Area School District and Stroud Township for the use of Yetter Park for practices and meets by the High School South Cross Country Team, as set forth in the Memorandum of Understanding, for the 2023-2024 school year. Motion was seconded by Steven Lurry and carried unanimously, 9-0.

(See page 126)

c. **PUPILS**

i. **233 – Suspension and Expulsion**

ACTION BY THE BOARD:

Motion was made by Steven Lurry to approve the Recommendation to Modify Expulsion Requirement/Agreed Upon Expulsion, Waiver of School Board Hearing and Release Agreements for the cases listed in substantially the same form as presented at this meeting [contingent upon the receipt of any Manifestation Determinations indicating the infractions were not manifestations of a disability, where applicable], subject to final review by the school district’s administration and legal counsel. Motion was seconded by Dr. Damary Bonilla and carried unanimously, 9-0.

1. #209665
2. #209685
3. #210144
4. #210283
5. #210310
6. #210324
7. #210951
8. #211466
9. #211527
10. #211906

(See pages 127-158)

d. **PERSONNEL**

1. **304.1 – Employment of Classified Support Employees**

ACTION BY THE BOARD:

Motion was made by George Andrews to approve the Collective Bargaining Agreement between East Stroudsburg Board of Education and East Stroudsburg Area Education Support Professional Association 2022-2023 through 2025-2026. Motion was seconded by Wayne Rohner and passed 8-1. Steven Lurry voted no.

(See pages 159 – 159 AAT)

2. **307 – Student Teachers/Interns/Student Observers – Affiliation Agreement**

ACTION BY THE BOARD:

Motion was made by Steven Lurry to approve the following Affiliation Agreement between the East Stroudsburg Board of Education and Grand Canyon University for use of the District as a student intern site. Motion was seconded by Debbie Kulick and carried unanimously, 9-0.

(See pages 160-162)

3. **308 – Employment Contract (Supplemental Days for Curriculum Specialists)**

ACTION BY THE BOARD:

Motion was made by Steven Lurry to approve the Memorandum of Understanding between the East Stroudsburg Area School District and the East Stroudsburg Education Association with respect to Supplemental Days for Curriculum Specialists. Motion are seconded by Dr. Damary Bonilla and carried unanimously, 9-0.

(See page 163)

4. 311 - Reduction of Staff

ACTION BY THE BOARD:

Motion was made by Steven Lurry that the Superintendent and Administration:

- *Study the professional staffing needs of the District based upon instructional program requirements and student enrollment, and
- *determine the minimum professional staff needs of the District for the upcoming school year, and
- *make recommendations to the Board no later than sixty (60) days prior to the date of adoption of a final budget, based upon the considerations set forth in the Pennsylvania School Code concerning whether any professional or temporary professional employee positions should be maintained, added, reduced or eliminated for economic purposes for the 2023-2024 school year, and
- *if the recommendation is made to eliminate or reduce positions, implement the established procedures through termination of specific temporary professional employees, suspension of specific professional employees or demotion of specific professional employees, obtaining approvals from the Pennsylvania Department of Education that may be required due to alteration or curtailment of educational programs, and
- *notify any temporary professional employees or professional employees affected by recommendations, and
- *consult with and work with District legal counsel to ensure correctness and completeness of the process.

Motion was seconded by Debbie Kulick and carried unanimously, 9-0.

5. Employment

ACTION BY THE BOARD:

Motion was made by Dr. Damarly Bonilla to approve the employment actions listed in accordance with the associated, applicable policies, procedures and contractual agreements. Motion was seconded by Lisa VanWhy and carried unanimously, 9-0. Rebecca Bear abstained from j. Appointments #10 – Russell Bear – School Hall Monitor.

[Subject to proper completion and receipt of all necessary documents and clearances, where applicable.]

i. 309 – Assignments and Transfers

	Name	Change in Assignment/Transfer	Classification	Compensation	Effective Date(s)
1.	Sykes, Pamela	From: School Counselor – Lehman Intermediate To: School Counselor (.4 part-time) – Lehman Intermediate This is a new position.	Professional	From full-time to part-time (2 days per week).	February 13, 2023 through the last teacher 2022-2023 workday only.
2.	Harris, Shoshanah	From: Paraprofessional (Special Education) – Lehman Intermediate To: Library Science teacher (LTS) - Lehman Intermediate Replaces Christine Rogerson who retired. Shoshanah will return to her paraprofessional position at the conclusion of this temporary assignment.	Professional/LTS	\$54,596.00 (prorated) Step 1 Column 6	February 6, 2023 through the last 2022-2023 teacher workday.
3.	Salerno, Martene	From: Paraprofessional (Emotional Support) – Lehman Intermediate To: Business Education teacher (LTS) - High School North Replaces John Lehr who is on a leave. Martene will return to her paraprofessional position at the conclusion of this temporary assignment.	Professional/LTS	\$55,982.00 (prorated) Step 2 Column 7)	January 31, 2023 through March 24, 2023 only.
4.	Mayo, Eileen	From: Cafeteria Cook – High School North To: Interim Assistant Food Services Director -North Campus (LTS)	First Level Supervisor/LTS	\$26.00/hour	August 29, 2022 now through

		Replaces Denise Flynn who is on a leave. Eileen will maintain her Cafeteria Cook position during this interim assignment.			February 3, 2023 only.
5.	Conti, Michelle	From: Cafeteria Aide (3.5 hour) – Resica Elementary To: Cafeteria Worker (4 hour) – J. T. Lambert Intermediate Replaces Lisa Bulay who was reassigned.	Support	\$14.02/hour	December 5, 2022
6.	Kolenovic, Rafeta	From: Cafeteria Aide (4 hour) – East Stroudsburg Elementary To: Custodian (1 st shift) – High School South Replaces Nicole Burrows who resigned.	Support	\$16.08/hour	February 6, 2023
7.	Libertis, Yvette	From: Student Aide (7 hour) – J. T. Lambert Intermediate To: Cafeteria Aide (3 hour) – High School North Replaces Reshma Goorahoo who resigned.	Support	\$13.88/hour	February 14, 2023
8.	Suarez, Carmen	From: Cafeteria Aide (3 hour) – High School South To: Cafeteria Aide (3.5 hour) – J. T. Lambert Intermediate Replaces Elizabeth Carranza who resigned.	Support	No change	January 30, 2023
9.	Wickberg, Arthur	From: Custodian (1 st shift) – High School North To: Custodian (3 rd shift) – High School North This is a temporary reassignment. Arthur will return to 1 st shift at the conclusion of this temporary reassignment.	Support	\$17.28/hour (plus \$.50 shift differential)	February 14, 2023 through March 23, 2023 only.

(See pages 164-165)

ii. 334 - Sick Leaves

	Name	Position	Classification	Location	Effective Date(s)
1.	Flynn, Denise	Assistant Food Service Director	1 st Level Supervisor	Food Services	December 6, 2022 now through June 21, 2023.
2.	Blaha, Timothy	Bus Driver	Support	Transportation	December 16, 2022 now through February 5, 2023.

iii. 335 – Family and Medical Leaves

	Name	Position	Classification	Location	Effective Date(s)
1.	Evans, David	Math teacher	Professional	Lehman Intermediate	January 3, 2023 now through March 5, 2023.
2.	Kerdzaliev, Amanda	Special Education teacher	Professional	High School South	January 18, 2023 through January 23, 2023. This is an intermittent leave.
3.	Struble, Alyssa	Speech Pathologist	Professional	Middle Smithfield Elementary	April 14, 2023 through June 9, 2023.
4.	Moore, Mary Ann	Transportation Dispatcher	First Level Supervisor	Transportation	January 12, 2023 through March 3, 2023.
5.	Bentzoni, Kyle	Custodian	Support	Middle Smithfield Elementary	February 3, 2023 through February 13, 2023.
6.	Casiano, Daisy	Cafeteria Worker	Support	High School North	December 20, 2022 now through February 5, 2023.
7.	Furlong, Michael	Maintenance-Skilled	Support	District	January 14, 2023 through January 13, 2024. This is an intermittent leave.
8.	Rue, Viola	Student Aide	Support	High School South	October 21, 2022 through February 6, 2023.
9.	Skidmore, Rose	Secretary	Support	Administrative Services	March 6, 2023 through April 2, 2023.

iv. 335 – Rescission of Family and Medical Leave

	Name	Position	Classification	Location	Effective Dates
1.	Bird, Shelli	Math teacher	Professional	High School South	January 26, 2023 through February 24, 2023

v. 339 – Uncompensated Leave

	Name	Position	Classification	Location	Effective Date(s)
1.	Rue, Viola	Student Aide	Support	High School South	February 7, 2023 through April 21, 2023.

vi. 303/304/304.1/304.2/304.3/305 - Employment

a. Rescissions

	Name	Position	Classification	Location
1.	Henritz, Anthony	Intramural Ski Co-Advisor (Grade 6)	Schedule B	J. T. Lambert Intermediate
2.	Mitchell, Daniel	Intramural Ski Co-Advisor (Grade 6)	Schedule B	J. T. Lambert Intermediate
3.	Picciano, Jason	Baseball Varsity Assistant Coach	Schedule B	High School North

(See pages 166-168)

b. Resignations

	Name	Position	Classification	Location	Effective Date(s)
1.	Espinoza, Marilyn	Success Coach – Math	Professional	ESACA	August 15, 2023
2.	Goida, Christine	Biology teacher	Professional	High School South	March 24, 2023 (end of the workday).
3.	Moraski, Donna	Special Education teacher	Professional	Lehman Intermediate	<u>Date Change:</u> January 26, 2023 (end of the workday).
4.	Sykes, Pamela	School Counselor	Professional	Lehman Intermediate	<u>Date Change:</u> End of the last teacher 2022-2023 workday.
5.	Bouton, Christopher	Custodian	Support	High School North	January 18, 2023
6.	Jones, Connell	Custodian	Support	High School South	February 9, 2023
7.	Koehler, Stacy	Secretary	Support	Pupil Services	To be determined.
8.	Langlois-Sosa, Cindy	Cafeteria Worker	Support	Resica Elementary	February 24, 2023 (end of the workday).
9.	Villanueva, Fransisco Jr.	Custodian	Support	High School North	February 24, 2023 (end of the workday).
10.	Williams, Melanie	Paraprofessional	Support	Middle Smithfield Elementary	March 2, 2023 (end of the workday).
11.	Natale, Matthew	Detention Supervisor	Schedule B	Smithfield Elementary	February 27, 2023

(See pages 169-179)

c. Retirements

	Name	Position	Classification	Location	Effective Date(s)
1.	Barry, Lori	ESL teacher	Professional	J. T. Lambert Intermediate	June 30, 2023
2.	Homulka, Gary	Chemistry teacher	Professional	High School South	July 21, 2023
3.	Libecap, Charles	Math teacher	Professional	Lehman Intermediate	End of the last teacher 2022-2023 workday.
4.	Malsch, Jennifer	English teacher	Professional	J. T. Lambert Intermediate	June 30, 2023
5.	Schantzen, Patrick	Mechanic (Working) Supervisor	First Level Supervisor	Transportation	February 21, 2023 (end of the workday).
6.	Carmeci, Dawn	Information Technologist I	Support	Central Administration	May 11, 2023 (end of the workday).

7.	Fleming, Timothy	Mechanic	Support	Transportation	January 25, 2023 (end of the workday).
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(See pages 180-186)

d. First Level Supervisor 2022-2023 Salary Compensation

	Name	Position	Compensation	Effective Date
1.	Boswell, Neffatiti	Transportation Dispatcher	\$28.00/hour	July 1, 2022
2.	Butz, Jennifer	Transportation Dispatcher	\$28.00/hour	July 1, 2022
3.	Feal, Joseph	Custodial (Working) Supervisor	\$32.29/hour	July 1, 2022
4.	Flynn, Denise	Assistant Food Services Director	\$35.14/hour	July 1, 2022
5.	Hendricks, Mark	Assistant Food Services Director	\$28.00/hour	July 1, 2022
6.	Moore, Mary Ann	Transportation Dispatcher	\$38.12/hour	July 1, 2022
7.	Schantzen, Patrick	Mechanic (Working) Supervisor	\$35.82/hour	July 1, 2022 through February 21, 2023.
8.	Mayo, Eileen	Interim Assistant Food Services Director	\$28.00/hour	August 29, 2022 through February 3, 2023.
9.	Pena, Daniel	Interim Maintenance (Working) Supervisor	\$28.00/hour	July 1, 2022 through August 26, 2022.

- e. Temporary Additional Hours.** Approve additional hours outside of the regular workday for the following support staff to assist with filling cafeteria worker daily absences, effective February 13, 2023 through the last 2022-2023 student day.

	Name	Classification	Position/Location	Compensation
1.	Beaulieu, Amy	Support	Cafeteria Cook/East Stroudsburg Elementary	\$28.00/hour (maximum of 5 hours per week)
2.	Mayo, Eileen	Support	Cafeteria Cook/High School North	\$28.00/hour (maximum of 5 hours per week)

f. Salary Change

	Name	Classification	Location	From/To	Effective Date(s)
1.	Robins, Damaris	Act 93	Central Administration	From: \$80,381.20 To: \$90,000.00 (prorated)	January 30, 2023

g. Workday Hour Changes

	Name	Classification	Position	Location	From/To	Effective Date(s)
1.	Anderson, Diane	Support	Bus Driver	Transportation	From: 7 hour To: 8 hour	December 1, 2022 Through the last 2022/2023 student day
2.	Conrad, Kathleen	Support	Bus Driver	Transportation	From: 6 hour To: 8 hour	February 8, 2023 Through the last 2022/2023 student day
3.	Francis, Donald	Support	Bus Driver	Transportation	From: 6 hour To: 8 hour	February 8, 2023 Through the last 2022/2023 student day
4.	Gray, Willie	Support	Bus Driver	Transportation	From: 6 hour To: 8 hour	February 13, 2023 Through the last 2022/2023 student day
5.	Luke, Priscilla	Support	Bus Driver	Transportation	From: 6 hour To: 8 hour	February 8, 2023 Through the last 2022/2023 student day
6.	Martinez, Waliza	Support	Bus Driver	Transportation	From: 6 hour To: 8 hour	February 13, 2023 Through the last 2022/2023 student day
7.	Nunez, Melyssa	Support	Bus Driver	Transportation	From: 6 hour To: 8 hour	February 8, 2023 Through the last 2022/2023 student day
8.	Ramos, Anthony	Support	Bus Driver	Transportation	From: 6 hour To: 8 hour	February 8, 2023 Through the last 2022/2023 student day

9.	Resto, Enid	Support	Bus Driver	Transportation	From: 6 hour To: 8 hour	February 13, 2023 Through the last 2022/2023 student day
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h. Stipends

	Name	Classification	Position	Compensation
1.	Miller, Daryle	Act 93	Supervisor of Buildings and Grounds	\$10,000.00 stipend
2.	Romagno, Robert	Act 93	Supervisor of Environmental Services	\$6,000.00 stipend

i. Tenure

	Last Name	First Name	Position	Location
1.	Stanukenas	Christopher	Social Studies	High School South

j. Appointments

	Name	Position	Classification	Location	Compensation	Effective Date(s)
1.	Koehler, Stacy	Access Program Coordinator This is a new position.	Act 93	Central Administration	\$61,930.00 (prorated)	To be determined.
2.	Aue, Jasmine	Grade 5 teacher (TPE) Replaces Jill Jennings.	Professional	Middle Smithfield Elementary	\$50,186.00 (prorated) Step 1 Column 1	<u>Date Change:</u> February 1, 2023
3.	DeJesus-Perez, Maria	Reflections Coach (TPE) This is a new position.	Professional	High School North	\$61,966.00 (prorated) Step 4 Column 13	February 27, 2023
4.	Furino, Georgia	School Counselor (TPE) Replaces Pamela Sykes who was reassigned.	Professional	Lehman Intermediate	\$55,882.00 (prorated) Step 1 Column 7	March 15, 2023
5.	Holderith, Rebecca	Special Education (Learning Support) teacher (TPE) Replaces Kelly Jo Smith who was reassigned.	Professional	High School North	\$50,186.00 (prorated) Step 1 Column 1	<u>Date Change:</u> January 4, 2023
6.	Holtmaster, Dawn	Dental Hygienist (TPE) Replaces Karen Buis who is retiring.	Professional	District	\$69,639.00 (prorated) Step 12 Column 2	To be determined.
7.	Jean-Charles, Adebisi	Special Education (Learning Support) teacher (TPE) This is a new position.	Professional	Smithfield Elementary	\$68,973.00 (prorated) Step 8 Column 15	February 27, 2023
8.	Laughlin, David	Dean of Students (PE) Replaces Shannon Metzgar who was reassigned.	Professional	High School North	\$62,166.00 (prorated) Step 6 Column 13	<u>Date Change:</u> January 24, 2023
9.	Powlette, Carrie	Reflections Coach (TPE) Replaces Heather Hill who was reassigned.	Professional	High School South	\$70,911.00 (prorated) Step 11 Column 6	March 6, 2023
10.	Bear, Russell	School Hall Monitor (10 month, 8 hour) This is a new position.	Security Officers	Lehman Intermediate	\$13.88/hour	February 8, 2023
11.	Baez, Jessica	Cafeteria Aide (3 hour) Replaces Anye Arias DePena who resigned.	Support	Bushkill Elementary	\$13.88/hour	February 13, 2023
12.	Boxer, Jason	Custodian (2 nd shift) Replaces Sean Ednie who was reassigned.	Support	J. T. Lambert Intermediate	\$16.08/hour (plus \$.40 shift differential)	February 6, 2023
13.	Bynoe, Christian	Bus Driver (6 hour) Replaces Natasha Wills who resigned.	Support	Transportation	\$17.09/hour	January 30, 2023

14.	Chalmers, Todd	Cafeteria Custodian (1 st shift) Replaces Richard Gould who was reassigned.	Support	High School North	\$16.08/hour	January 23, 2023
15.	Contino, John	Custodian (2 nd shift) Replaces Edwin Perez who resigned.	Support	High School North	\$16.08/hour (plus \$.40 shift differential)	January 25, 2023
16.	Dalia, Danielle	Cafeteria Worker (4 hour) Replaces Rosanna Iacono who resigned.	Support	High School North	\$14.02/hour	February 13, 2023
17.	Gonzalez, Jeffrey	Bus Driver (6 hour) Replaces Patrick Schuler who resigned.	Support	Transportation	\$18.48/hour	February 14, 2023
18.	Herrero, Nicholas	Cafeteria Aide (3 hour) Replaces Barbara Quammie who was reassigned.	Support	J. T. Lambert Intermediate	\$13.88/hour	February 21, 2023
19.	Howey, Jade	Cafeteria Aide (3 hour) Replaces Marion Monke who retired.	Support	High School South	\$13.88/hour	February 21, 2023
20.	Phillip, Moya	Paraprofessional (Learning Support) Replaces Sharon Sanita who was reassigned.	Support	Smithfield Elementary	\$17.32/hour	January 30, 2023
21.	Remsnyder, Sara	Cafeteria Worker/Floater (3 hour) Replaces Rachel Lanese who was reassigned.	Support	District	\$14.02/hour	February 14, 2023
22.	Rodriguez, Ruby	Cafeteria Aide (3.5 hour) Replaces Kristina Denora who resigned.	Support	Resica Elementary	\$13.88/hour	February 6, 2023
23.	Ryzner, Dianne	Cafeteria Aide (4 hour) Replaces Rafeta Kolenovic who was reassigned.	Support	East Stroudsburg Elementary	\$13.88/hour	February 14, 2023
24.	Saltos, Arleen	Cafeteria Worker (4 hour) Replaces Daisy Casiano who was reassigned.	Support	High School North	\$14.02/hour	February 21, 2023
25.	Schena, Denise	Paraprofessional (Reading) Replaces Madison Krajewski who was reassigned.	Support	Resica Elementary	\$17.32/hour	January 24, 2023
26.	Simmons, Doraida	Secretary/Transportation Replaces Vanessa Torres who was reassigned.	Support	Central Administration	\$15.16/hour	January 30, 2023
27.	Velez, Amelia	Cafeteria Aide (3 hour) Replaces Sara Sierra who resigned.	Support	Bushkill Elementary	\$13.88/hour	February 6, 2023

(See pages 187-192)

k. Short Term Classroom Substitute Teachers (11-44 consecutive days)

	Name	Location	Compensation	Effective Date(s)
1.	Acosta, Saraswati Replaces Kerrie Symonies who is on a leave.	J. T. Lambert Intermediate	\$205.00/day	January 26, 2023 through a date to be determined.
2.	Aue, Jasmine Replaces Jill Jennings.	Middle Smithfield Elementary	\$205.00/day	January 5, 2023 through January 31, 2023.

l. Homebound Appointment

	Name	Position(s)	Classification	Effective Dates
1.	Reveron, Evelyn	Homebound	Professional	2022-2023 School Year

m. Substitute Appointments

	Name	Position(s)	Classification	Effective Dates
1.	Buck, Suzanne	Substitute teacher	Professional	2022-2023 School Year
2.	Ferko, Rudina	Substitute teacher	Professional	2022-2023 School Year
3.	MacDonald, Brigita	Substitute teacher	Professional	2022-2023 School Year
4.	McKenzie, Robert	Substitute teacher	Professional	2022-2023 School Year
5.	Philipps, Samantha	Substitute teacher	Professional	2022-2023 School Year
6.	Wade, Kimberly	Substitute teacher	Professional	2022-2023 School Year
7.	Williams, Melanie	Substitute teacher	Professional	2022-2023 School Year
8.	Young, Jessica	Substitute teacher	Professional	2022-2023 School Year
9.	Ackerman, Darcie	Cafeteria Aide, Front Desk Receptionist, Paraprofessional, Secretary	Support	2022-2023 Fiscal Year
10.	Baez, Jessica	Paraprofessional, Student Aide	Support	2022-2023 Fiscal Year
11.	Hatsko, Bruce	Bus Driver	Support	2022-2023 Fiscal Year
12.	Kanterman, Claire	Custodian, Paraprofessional, Student Aide	Support	2022-2023 Fiscal Year
13.	Pilarca, Erwin	Custodian	Support	2022-2023 Fiscal Year
14.	Pryor, Lynn	Cafeteria Aide, Front Desk Receptionist, Paraprofessional, Secretary	Support	2022-2023 Fiscal Year
15.	Reali, Susan	Student Aide	Support	2022-2023 Fiscal Year
16.	Schantzen, Patrick	Bus Driver, Mechanic	Support	2022-2023 Fiscal Year
17.	White, Maygen	Cafeteria Worker	Support	2022-2023 Fiscal Year

- n. Schedule B Intramural for the 2022-2023 School Year.** Approve the following professional staff for a Journaling Intramural Schedule B appointment, for the purpose of improving student’s mental health. No appointment is hereby made in the event that the respective program is canceled. This position is fully funded through the ARP ESSER After School Set Aside Grant.

	Last Name	First Name	Position	School	Compensation
1.	Orlando	Luke	Intramural Journaling Advisor	J. T. Lambert Intermediate	\$25.45/hour (24 hour maximum)

- o. Social Emotional Learning Training.** Approve the following professional staff for preparation of Social Emotional Learning training for building staff on November 22, 2022 and January 20, 2023. These positions are fully funded by the ARP ESSER Learning Loss Set-Aside Grant.

	Last Name	First Name	Classification	School(s)	Compensation
1.	Falbo	David	Professional	High School North	\$30.75/hour (2 hour maximum)
2.	Francois	Maria	Professional	High School North	\$30.75/hour (2 hour maximum)
3.	Panepinto	Carrie	Professional	J. T. Lambert Intermediate	\$30.75/hour (2 hour maximum)
4.	Pecha	Kaitlin	Professional	J. T. Lambert Intermediate	\$30.75/hour (2 hour maximum)
5.	Bohrman	Joanne	Professional	Lehman Intermediate	\$30.75/hour (2 hour maximum)
6.	Radlowski	Hadley	Professional	High School South	\$30.75/hour (2 hour maximum)
7.	Kelly	Cody	Professional	High School South	\$30.75/hour (2 hour maximum)

- p. Early Intervention Paperwork** – Approve following professional staff for additional hours outside of their contractual day to complete special education testing and paperwork (Reevaluation reports, IEPs, and related special education documents for students transitioning from Early Intervention to school-aged programming) and attend required IEP meetings during the 2022-2023 school year. Compensation will be based on the employee’s 2022-2023 per diem rate. Funding source will be Pupil Services and Special Education budgets.

	Employee	Position	Classification	Compensation
1.	Halko, William	Evaluate/Special Ed document writer/IEP meetings	Professional/Psychologist	2022-2023 per diem hourly rate (not to exceed 60 hours)
2.	Kozich, Rachel	Evaluate/Special Ed document writer/IEP meetings	Professional/Psychologist	2022-2023 per diem hourly rate (not to exceed 60 hours)
3.	Rodriguez, Valerie	Evaluate/Special Ed document writer/IEP meetings	Professional/Psychologist	2022-2023 per diem hourly rate (not to exceed 60 hours)
4.	Henritzy, Heather	Evaluate/Special Ed document writer/IEP meetings	Professional/Speech Pathologist	2022-2023 per diem hourly rate (not to exceed 60 hours)
5.	Hranchock, Kelsey	Evaluate/Special Ed document writer/IEP meetings	Professional/Speech Pathologist	2022-2023 per diem hourly rate (not to exceed 60 hours)
6.	Newman, Julianne	Evaluate/Special Ed document writer/IEP meetings	Professional/Speech Pathologist	2022-2023 per diem hourly rate (not to exceed 60 hours)
7.	Struble, Alyssa	Evaluate/Special Ed document writer/IEP meetings	Professional/Speech Pathologist	2022-2023 per diem hourly rate (not to exceed 60 hours)

- q. Elementary ELA Pacing.** Approve the following professional staff for Elementary ELA Pacing/Updated Scope and Sequence for the remainder of the 2022-2023 School year. These positions will be funded through Curriculum & Instruction.

1.	Blannard	Jennifer	Bushkill- Fifth Grade Teacher	\$30.75/hour (3.5 hour maximum)
2.	Clark	Stephanie	Bushkill.-Third Grade Teacher	\$30.75/hour (3.5 hour maximum)
3.	Falbo	Tina	District-ELA Instructional Coach	\$30.75/hour (7 hour maximum)
4.	Gress	Heather	J. M. Hill Elementary-First Grade	\$30.75/hour (7 hour maximum)
5.	Hegarty	Susan	East Stroudsburg Elementary-First Grade	\$30.75/hour (7 hour maximum)
6.	Heitzman	Vicki	Smithfield Elementary - Second Grade Teacher	\$30.75/hour (7 hour maximum)
7.	Kresge	Nicole	Middle Smithfield - Second Grade Teacher	\$30.75/hour (7 hour maximum)
8.	Leonard	Jacilyn	J. M. Hill Elementary-Kindergarten	\$30.75/hour (7 hour maximum)
9.	Ludwig	Suzanne	District- ELA Instructional Coach	\$30.75/hour (7 hour maximum)
10.	Marlin	Tina	Smithfield Elementary-Third Grade Teacher	\$30.75/hour (3.5 hour maximum)
11.	Nichols	Monica	Middle Smithfield- Fourth Grade Teacher	\$30.75/hour (3.5 hour maximum)
12.	O’Donnell	Rebecca	East Stroudsburg Elementary - Fourth Grade Teacher	\$30.75/hour (3.5 hour maximum)
13.	Osborne	Deborah	Bushkill Elementary-First Grade	\$30.75/hour (7 hour maximum)
14.	Perini	Brenda	Resica - Fourth Grade Teacher	\$30.75/hour (3.5 hour maximum)
15.	Rogers	Maria	J. M. Hill Elementary-Kindergarten	\$30.75/hour (7 hour maximum)
16.	Siptroth	Michelle	Smithfield Elementary-Third Grade Teacher	\$30.75/hour (3.5 hour maximum)
17.	Tosh	Jacilyn	East Stroudsburg Elem.-Third Grade Teacher	\$30.75/hour (3.5 hour maximum)

18.	Wickham	Billie	Middle Smithfield - Fifth Grade Teacher	\$30.75/hour (3.5 hour maximum)
19.	Winkler	Mary	East Stroudsburg Elementary-Kindergarten Teacher	\$30.75/hour (7 hour maximum)

- r. **Calm Classroom Pilot.** Approve the following Professional Staff for the pilot of the Calm Classrooms for the 2022/2023 School year. These positions will be funded through ARP ESSER Learning Loss Set-Aside grant.

	Last Name	First Name	Building/Position	Compensation
1.	Atticks	Amie	J.M. Hill-Second Grade	\$30.75/hour (3 hour maximum)
2.	Bealer	Heather	Middle Smithfield-Special Education	\$30.75/hour (3 hour maximum)
3.	Dalling-Francis	Lynn	Bushkill-Second Grade	\$30.75/hour (3 hour maximum)
4.	Dickerson	Stacy	Middle Smithfield-Third Grade	\$30.75/hour (3 hour maximum)
5.	Follis	Laura	J.M. Hill-Second Grade	\$30.75/hour (3 hour maximum)
6.	Guida	Emile	Middle Smithfield-Fourth Grade	\$30.75/hour (3 hour maximum)
7.	Jusinski	April	Bushkill-Second Grade	\$30.75/hour (3 hour maximum)
8.	Kesselring	William	Middle Smithfield-Third Grade	\$30.75/hour (3 hour maximum)
9.	Kresge	Nicole	Middle Smithfield-Second Grade	\$30.75/hour (3 hour maximum)
10.	Marston-Roses	Dawn	Middle Smithfield-Kindergarten	\$30.75/hour (3 hour maximum)
11.	Ryno	Jamie	J.M. Hill-Second Grade	\$30.75/hour (3 hour maximum)
12.	Santos	Rosie	J.M. Hill-Second Grade	\$30.75/hour (3 hour maximum)
13.	Smith	Jennifer	J.M. Hill-Third Grade	\$30.75/hour (3 hour maximum)
14.	Tobin	Snoann	Middle Smithfield-Second Grade	\$30.75/hour (3 hour maximum)

- s. **Special Education.** Approve the following professional staff for additional hours outside of their contractual day to complete special education paperwork (Reevaluation reports for transfer students and Early Intervention students, IEPs and related special education documents) and attend required IEP meetings during the 2022-2023 school year. Compensation will be based on the employee's 2022-2023 per diem rate. Funding source will be the Special Education Budget.

	Employee	Position	Classification	Compensation
1.	Aiello, Katrina	Special Ed document writer/IEP meetings	Professional	2022-2023 per diem hourly rate
2.	Caplette, Tara	Special Ed document writer/IEP meetings	Professional	2022-2023 per diem hourly rate
3.	Dalton, Sarabeth	Special Ed document writer/IEP meetings	Professional	2022-2023 per diem hourly rate
4.	Fratello, Rachel	Special Ed document writer/IEP meetings	Professional	2022-2023 per diem hourly rate
5.	Itkor, Emily	Special Ed document writer/IEP meetings	Professional	2022-2023 per diem hourly rate
6.	Marrone, Ashley	Special Ed document writer/IEP meetings	Professional	2022-2023 per diem hourly rate
7.	Stein, Sarah	Special Ed document writer/IEP meetings	Professional	2022-2023 per diem hourly rate
8.	Yohe, Zahra	Special Ed document writer/IEP meetings	Professional	2022-2023 per diem hourly rate

- t. **Kinderversity/Getting Ready for Kindergarten Fair.** Approve the following appointments to support an informational parent and family engagement event for families of children entering ESASD Kindergarten in fall 2023. Event to be held on February 25, 2023 (inclement weather date March 4, 2023) at High School South cafeteria. No appointment is hereby made in the event that the respective program is canceled. These positions are fully funded by the Title I Grant.

	Name	Position	Classification	Location	Compensation
1.	Brescancine, Stacey	Presenter	Professional	High School South	\$30.75/hour (6 hour maximum)
2.	Buis, Karen	Presenter	Professional	High School South	\$30.75/hour (6 hour maximum)
3.	Conforti, Susan	Presenter	Support	High School South	\$30.75/hour (6 hour maximum)
4.	Daning, Robin	Presenter	Professional	High School South	\$30.75/hour (6 hour maximum)
5.	Dunstane, Mary	Presenter	Professional	High School South	\$30.75/hour (6 hour maximum)
6.	Hogan, Karin	Presenter	Professional	High School South	\$30.75/hour (6 hour maximum)
7.	Itkor, Emily	Presenter	Professional	High School South	\$30.75/hour (6 hour maximum)
8.	Keiper, Alisa	Presenter	Professional	High School South	\$30.75/hour (6 hour maximum)
9.	Leonard, Jacilyn	Facilitator	Professional	High School South	\$30.75/hour (8 hour maximum)
10.	Ludwig, Susan	Facilitator	Professional	High School South	\$30.75/hour (6 hour maximum)
11.	Munch, Laura	Presenter	Professional	High School South	\$30.75/hour (6 hour maximum)
12.	Patrick, Lauren	Presenter	Professional	High School South	\$30.75/hour (6 hour maximum)
13.	Polcino, Katie	Facilitator	Professional	High School South	\$30.75/hour (8 hour maximum)
14.	Reyes, Claudia	Presenter	Professional	High School South	\$30.75/hour (6 hour maximum)
15.	Rogers, Maria	Facilitator	Professional	High School South	\$30.75/hour (8 hour maximum)
16.	Ruberto, Robin	Presenter	Professional	High School South	\$30.75/hour (6 hour maximum)
17.	Shaffer, Nancy	Presenter	Professional	High School South	\$30.75/hour (6 hour maximum)
18.	Spitzel, Tanya	Presenter	Professional	High School South	\$30.75/hour (6 hour maximum)
19.	Strain, Nicole	Presenter	Professional	High School South	\$30.75/hour (6 hour maximum)
20.	Tassinari, Lori	Presenter	Professional	High School South	\$30.75/hour (6 hour maximum)
21.	Winkler, Mary	Presenter	Professional	High School South	\$30.75/hour (6 hour maximum)
22.	Haraldson, Kiomarice	Registration	Support	High School South	\$22.42/hour (6 hour maximum)
23.	Hardy, Samantha	Registration	Support	High School South	\$18.67/hour (6 hour maximum)
24.	Lohmann, Jessie	Registration	Support	High School South	\$22.17/hour (6 hour maximum)
25.	Rodriguez, Shirley	Registration	Support	High School South	\$15.41/hour (6 hour maximum)

- u. High School Mathematics Elective Curriculum.** Approve the following professional staff for updating the curriculum for Statistics, Trigonometry, Honors Calculus, AP Calculus AB, AP Calculus BC, Multivariable Calculus. These hours will be paid through Curriculum & Instruction.

	Last Name	First Name	Building/Position	Compensation
1.	Dobrowolski	Darrin	High School South/Mathematics teacher	\$30.75/hour (30 hour maximum)
2.	Hendricks McGee	Sara	High School South/Mathematics teacher	\$30.75/hour (10 hour maximum)
3.	Hendricks McGee	Amanda	High School South/Mathematics teacher	\$30.75/hour (10 hour maximum)
4.	Mochan	Karen	High School North/Mathematics teacher	\$30.75/hour (10 hour maximum)
5.	Swineford	John	High School South/Mathematics teacher	\$30.75/hour (10 hour maximum)
6.	Vagni	Alexis	High School North/Mathematics teacher	\$30.75/hour (10 hour maximum)
7.	Warner	Amberly	High School North/Mathematics teacher	\$30.75/hour (40 hour maximum)

- v. Schedule B Position Appointments.** Schedule B appointments if and only if the programs occur. No appointment is hereby made in the event that the respective programs are canceled.

2022-2023 School Year

	Last Name	First Name	Position	Building	Compensation
1.	Cruz	Iveliz	Mentor for Celina Stolpen (effective 1/25/23)	Lehman Intermediate	\$689.00 (prorated)
2.	DeLuca	Nicole	Mentor for Adebiyi Jean-Charles (effective 2/27/23)	Smithfield Elementary	\$689.00 (prorated)
3.	Koeller	Colleen	Mentor for Jasmine Aue (effective 2/1/23)	Middle Smithfield Elementary	\$689.00 (prorated)
4.	Schroth	Catherine	Mentor for Shoshana Harris (effective 2/6/23)	High School North	\$689.00 (prorated)
5.	Schulte	Gloria	Mentor for Rebecca Holderith (effective 1/4/23)	High School North	\$689.00 (prorated)
6.	Acosta	Rolando	Baseball Head Coach	High School North	\$6,307.00
7.	Picciano	Jason	Baseball Junior Varsity Coach	High School North	\$4,237.00
8.	DeLeon	Daniel	Baseball Varsity Assistant Coach	High School North	\$4,322.00
9.	Acosta	Rolando	Intramural Baseball Tri-Advisor	High School North	\$25.45/hour (8 hour maximum)
10.	DeLeon	Daniel	Intramural Baseball Tri-Advisor	High School North	\$25.45/hour (8 hour maximum)
11.	Picciano	Jason	Intramural Baseball Tri-Advisor	High School North	\$25.45/hour (8 hour maximum)
12.	Best	Marc	Intramural Boys Track & Field Advisor	High School North	\$25.45/hour (24 hour maximum)
13.	Reith	Daryl	Intramural Girls' Track & Field Advisor	High School North	\$25.45/hour (24 hour maximum)
14.	Prothro	Robert	Intramural Weight Room Supervisor (spring)	High School North	\$25.45/hour (150 hour maximum)
15.	Hashway	Kelly	Track & Field-Boys Varsity Assistant Coach	High School North	\$4,189.00
16.	Ammerman	Denise	Track and Field-Girls Varsity Assistant Coach	High School North	\$4,189.00 (plus \$250.00 longevity stipend)
17.	Bogart	Jenny	Intramural Boys Tennis Advisor	High School South	\$25.45/hour (24 hour maximum)
18.	Cole	Zachary	Intramural Weight Room Tri-Advisor (spring season)	High School South	\$25.45/hour (55 hour maximum)

	Last Name	First Name	Position	Building	Compensation
19.	Haddad	Ziad	Intramural Weight Room Tri-Advisor (spring season)	High School South	\$25.45/hour (55 hour maximum)
20.	Transue	Scott	Intramural Weight Room Tri-Advisor (spring season)	High School South	\$25.45/hour (40 hour maximum)
21.	Cole	Zachary	Intramural Weight Room Tri-Advisor (winter)	High School South	\$25.45/hour (15 additional hours)
22.	Cole	Zachary	Summer Weight Training Co-Coach	High School South	\$2,915.00 (prorated)
23.	Ellison	Aimee	Summer Weight Training Co-Coach	High School South	\$2,915.00 (prorated)
24.	Silva	Susanna	Unified Track & Field Varsity Assistant Coach	High School South	\$4,189.00
25.	Frame	Cira	Volunteer Unified Sports Advisor	High School South	not applicable
26.	Henritzy	Anthony	Intramural Ski Advisor (Grade 6)	J. T. Lambert Intermediate	\$25.45/hour (40 hour maximum)
27.	Briscoe	Michelle	Softball Assistant Coach	J. T. Lambert Intermediate	\$2,403.00
28.	Justiniano	Edward	Baseball Assistant Coach	Lehman Intermediate	\$2,403.00
29.	Morales	Venus	Intramural Girls Soccer Advisor	Lehman Intermediate	\$25.45/hour (24 hour maximum)
30.	DeLuca	Nicole	Detention Supervisor	Smithfield Elementary	\$30.75/hour

e. **FINANCES**

i. **605 – Tax Levy**

ACTION BY THE BOARD:

Motion was made by Steven Lurry to direct the Administration to submit form PDE-2098 to the Pennsylvania Department of Education which is used to apply for appropriations payable in lieu of taxes under the provisions of Section 604 of the Public School Code of 1949. Motion was seconded by Jason Gullstrand and carried unanimously, 9-0.

(See pages 193)

ii. **610 – Purchases Subject to Bid**

ACTION BY THE BOARD:

Motion was made by Steven Lurry to approve the following section ii. 610 - Purchases Subject to Bid, items a. – h., in accordance with the recommendations of the Education Programs & Resources Committee, Property & Facilities Committee and/or the Finance Committee. Motion was seconded by George Andrews and carried unanimously, 9-0.

- a. The four-year agreement with Global Ironton for SIP Phone Service in the amount of \$12,450.96 per year. (See pages 194-196)
- b. The quote from Dawn Enterprises for Bollard Planters in the amount of \$14,061.96. Purchase will be funded by a PCCD grant. (See pages 197-205)
- c. The quote from CI Solutions for ID Badge Software and Printer in the amount of \$2,835.75. (See pages 206-211)
- d. The quote from Kleckner & Sons for Lehman Intermediate Family Consumer Science stoves in the amount of \$10,477.00. (See pages 212-217)
- e. The quote from Taylor Brothers Door Lock LLC for Districtwide Lockdown Safety Shades in the amount of \$45,406.90. Purchase will be funded by a PCCD grant. (See pages 218-223)
- f. The quote from Lin-Ray Farms for a Soil Screener in the amount of \$6,500.00. (See pages 224-231)

- g. The quote from Imagine Learning for 2023-24 ESACA Elementary curriculum in the amount of \$54,500.00.
(See pages 232-233)
- h. The quote from Imagine Learning for 2023-24 ESACA Secondary curriculum in the amount of \$68,800.00.
(See page 234)

iii. **613 – Cooperative Purchasing**

ACTION BY THE BOARD:

Motion was made by Steven Lurry to approve the following section ii. 613 - Cooperative Purchasing, items a. – c., in accordance with the recommendations of the Property & Facilities Committee and the Finance Committee. Motion was seconded by Dr. Damary Bonilla and carried unanimously, 9-0.

- a. The quote from Stotz & Fatzinger Office Supply for copy paper 8.5 X 11, 20# white in the amount of \$37,690.40.
(See pages 235-241)
- b. The quote from Keystone Fire & Security for East Stroudsburg Elementary Gym AV system in the amount of \$31,416.00.
(See pages 242-247)
- c. The quote from ePlus Technology for Transportation Toughbooks in the amount of \$15,568.72.
(See pages 248-253)

iv. **616 – Payment of Bills**

1.

ACTION BY THE BOARD:

Motion was made by Rebecca Bear to approve the Budget Transfers, Payment of Bills and Treasurer’s Report listed in this agenda for the 2022-2023 fiscal year, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the Auditor General. Motion was seconded by Debbie Kulick and passed 8-1. Wayne Rohner voted no.

- 1. Budget Transfers - (See pages 254-263)
- 2. Payment of Bills - (See pages 264-285)
- 3. Treasurer’s Report - (See page 286-316)

2.

ACTION BY THE BOARD:

Motion was made by Steven Lurry to approve the following invoices for services rendered, in accordance with the recommendations of the Property & Facilities Committee and Finance Committee. Motion was seconded by Lisa VanWhy and carried unanimously, 9-0.

- a. Application for payment:
 - i. Bushkill Elementary HVAC Replacement - Application #6 \$264,800.00
(See pages 317-319)
 - ii. High School South Turf - Application #3 \$15,480.18
(See pages 320-321)
 - iii. High School South Turf - Application #4 \$54,521.00
(See pages 322-323)
 - iv. High School North Natatorium HVAC Replacement - Application #4 \$106,200.00
(See pages 324-325)
 - v. High School North Natatorium Roof Replacement - Application #2 \$216,900.00
(See pages 326-327)
 - vi. Change Order - High School South Turf - decrease \$13,000.00
(See page 328)

b. D'Huy Engineering Invoices:

- i. High School North Natatorium Roof Replacement – Invoice #56814 \$1,102.21
- ii. Resica HVAC Replacement – Invoice #56815 \$12,038.95
- iii. High School North and Lehman Intermediate Rooftop Equipment Replacement – Invoice #56816 \$6,226.50
- iv. High School South and J.M. Hill Flooring Replacement – Invoice #56817 \$18,036.20
(See pages 329-332)

v. **618/618.1 – Student Activity Funds**

1.

ACTION BY THE BOARD:

Motion was made by Wayne Rohner to approve the following requests to renew the already established special activity funds for H.S. North. Motion was seconded by Steven Lurry and carried unanimously, 9-0.

1. Dance Club
2. Track & Field
3. TSA

2.

ACTION BY THE BOARD:

Motion was made by George Andrews to approve the request to close the student activity fund for H.S. South – Class of 2017. Motion was seconded by Steven Lurry and carried unanimously, 9-0.

(See page 333)

f. **PROPERTY**

i. **702 – Gifts, Scholarships and Donations**

ACTION BY THE BOARD:

Motion was made by Steven Lurry to accept, with gratitude, the donation from JB Hunt, Adopt-A-Class Program for Ms. Neiswander's Bushkill Elementary classroom as presented, in accordance with the recommendation of the Finance Committee. Motion was seconded by Debbie Kulick and carried unanimously, 9-0.

(See page 334)

g. **OPERATIONS**

i. **813 – Other Insurance**

ACTION BY THE BOARD:

Motion was made by Dr. Damary Bonilla to accept the Third Party Administration Agreement with Inservco Insurance Services Incorporated as presented, in accordance with the recommendation of the Finance Committee. Motion was seconded by Steven Lurry and carried unanimously, 9-0.

(See pages 335-348)

ii. **818 – Contracted Services**

ACTION BY THE BOARD:

Motion was made by Dr. Damary Bonilla to approve the contracts listed for their specific services, rates and effective dates, subject to the review and recommendations of the Solicitor and approval of the Administration regarding the terms and conditions of any final contract, other than price or cost. Motion was seconded by Debbie Kulick and carried unanimously, 9-0.

1. Contracts Totaling Under \$10,000

	NAME	SERVICE	RATE	PAYMENT FROM	EFFECTIVE DATE
1.	Condelli, Stephanie	Piano Accompanist for Vocal Music Dept. Secondary Concert	\$150.00	Music Department	3/2/23
2.	Kit's Interactive Theater (Kitty Jones)	Three Interactive Theater Programs at Resica Elementary School.	\$1,400.00	Title I Parent & Family Engagement Grant	3/17/23
3.	Oak Hollow Designs, LLC. (Cheryl Heim)	Centerpieces and Backdrop for Photos at Penn's Peak for H.S. South's Prom.	\$2,500.00	Class of 2023	5/13/23
4.	RESET Creativity Programs, LLC. (Kurt Peloquin)	A Workshop for Bringing Clarity and Connection to the Creative Writing Process.	\$1,000.00	A-TSI Set Aside Grant	3/28/23 – 3/29/23
5.	Staats, Ed	Cabinets for all Elementary Buildings to organize and store Lesson Library Materials.	\$2,255.16	Title I Grant	2/28/23
6.	The Meadows Psychiatric Center	Renewal Contract for Services- for the 2023-2024-2024-2025 School Year; Onsite Regular and Special Education Alternative Education Programming	\$70.00 for Special Education and General Education Services.	Pupil Services and Special Education funds	2023-2024 and 2024-2025 School Year

(See pages 349-361)

Contracts Totaling \$10,000 or More

	NAME	SERVICE	RATE	PAYMENT FROM	EFFECTIVE DATE
1.	AIU 8 Appalachia Intermediate Unit (Thomas Butler)	Online learning for students and professional development services for online teaching capabilities.	As stated on agreement.	Curriculum & Instruction	2022/2023 School Year
2.	Colonial IU 20	IDEA – Part B Use of Funds Agreement	\$1,049,422.59	IDEA Grant	7/1/22 – 9/30/23
3.	International Institute for Restorative	Core Trainings – Restorative Justice Conferencing In Person (Maximum of 45 staff and 1 instructor).	\$10,400.00	Highmark Foundation Grant and ARP ESSER Learning Loss Set Aside Grant	6/19/23 – 6/20/23
4.	White and Williams LLP	Revised contract for Workers' Compensation Legal Matters due to increase in hourly fees.	Partner - \$215 per hour Associate - \$195 per hour Paralegal - \$100 per hour	Business Office	2/1/23

(See pages 362-374)

h. COMMUNITY

i. 912 – Relations with Educational Institutions

ACTION BY THE BOARD:

Motion was made by Steven Lurry to approve the MOU with Northampton Community College concerning the NCC Dual Enrollment Program for the 2022-2023 school year. Motion was seconded by Dr. Damary Bonilla and carried unanimously, 9-0.

(See pages 375-378)

ACTION BY THE BOARD:

Motion was made by Debbie Kulick to adjourn. Motion was seconded by Lisa VanWhy and carried unanimously, 9-0.

XII. ADJOURNMENT: 8:56 P.M.

Respectfully Submitted,

Patricia Rosado
Board Secretary