

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING
December 18, 2017 - 7:00 P.M.
Carl T. Secor Administration Building**

Simultaneously Broadcasted at High School South - Auditorium

ADDENDUM A

c. PERSONNEL ITEMS

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

RECOMMENDATION: Motion to approve the employment actions listed in accordance with the associated, applicable policies, procedures and contractual agreements.
[Subject to proper completion and receipt of all necessary documents and clearances, where applicable.]

vi. 303/404/405/504/505 – Employment

d. Appointments

	Name	Position	Classification	Location	Compensation	Effective Date(s)
7.	Donovan, Christine	Temporary Student Aide (6.75 hour) This is a new position	Support	Lehman Intermediate	\$12.96/hour \$13.46/hour after satisfactory completion of probation period	December 19, 2017 through the last student day of the 2017-18SY.
8.	Teeple, Joshua	Maintenance II Worker (2 nd shift) Replaces Chad Crane who resigned.	Support	Maintenance	\$16.50/hour \$17.00/hour after satisfactory completion of probation period (plus \$.40/hour shift differential)	To be determined

d. FINANCES

i. 616 – Budget Transfers, Payment of Bills and Treasurer’s Report

RECOMMENDATION: Motion to approve the Payment of Bills as listed for the 2017-2018 fiscal year, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the Auditor General.

- 4. Payment of Bills for Capital Projects
 - a. D’Huy Engineering Invoice #46827 - \$13,378.55 (See pages 4-5)
 - b. D’Huy Engineering Invoice #46826 - \$350.00 (See page 6)
 - c. C & D Waterproofing Invoice #4408 - \$9,975.00 (See page 7)

iii. 604 – Budget Adoption

RECOMMENDATION: Motion to adopt the formal Resolution as presented at this meeting certifying that the District will not seek exceptions to the Act 1 Index and will not raise taxes in an amount that exceeds the Act 1 Index (3.3%) for the 2018-19 fiscal year, in accordance with the recommendation of the Finance Committee.

(See pages 8-9)

e. OPERATIONS

i. 818 – Contracted Services

RECOMMENDATION: Motion to approve the contracts listed for their specific services, rates and effective dates, subject to the review and recommendations of the Solicitor and approval of the Administration regarding the terms and conditions of any final contract, other than price or cost.

1. Contracts Totaling Under \$10,000

	NAME	SERVICE	RATE	PAYMENT FROM	EFFECTIVE DATE
5.	Berkone	Act 80 Comparison Services Bundle B – Basic Service including one (1) PDF copy of each report and one (1) CD or flash drive containing flat file of records processed.	\$715.00	Business Office	12/19/17
6.	Fraser	Copier for Food Service	\$1,710.00	Business Office	1/2018-6/2019
7.	Interpretek of Bloomsburg, Pennsylvania	American Sign Language Interpreting	Standard Rate of \$65.00 per hour	Special Education/District Funds	12/18/17-5/31/18
8.	Sapphire	Software data to export Medical ACCESS student information in a file in a comma-delimited format	\$550.00	Business Office	12/19/17
9.	Tyler Munis	Agreement Amendment	(\$20,295.00)	Business Office	12/19/17
10.	Tyler Munis	FICA & Medicare Reverse Utility	\$7,000.00	Business Office	12/19/17

(See pages 10-27)

2. Contracts Totaling \$10,000 or more

	NAME	SERVICE	RATE	PAYMENT FROM	EFFECTIVE DATE
2.	Frontline	Time & Attendance System	\$16,900.00	Business Office	1/1/18-6/30/18
3.	Touchpoint	Time Clocks	\$45,970.00	Business Office	12/19/17

(See pages 28-38)

3.

RECOMMENDATION: Motion to confirm the award of bids by the IU Joint Purchasing Board for #2 Fuel Oil, 5% Bio-diesel, and additives, and Off-road diesel effective July 1, 2018 for a period of one year per the fixed and fluctuating price bids received for the East Stroudsburg Area School District's requirements.

(See page 39)

f. **PROPERTY**

i. **701 – Facilities Planning**

RECOMMENDATION: Motion to approve the Grant of Right-of-Way in favor of PPL Electric Utilities Corporation, as presented, to facilitate the operation of Verizon communications antennas pursuant to the school district's License Agreement with Verizon Wireless.

(See pages 40-41)