

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
BOARD OF EDUCATION**

**REGULAR MEETING – September 16, 2013**

**Carl T. Secor Administration Center – Board Room**

**7:00 p.m.**

**Minutes**

- I. President, William Searfoss called the meeting to order at 7:22 p.m. and led those present in the Pledge of Allegiance. Secretary, Patricia Rosado called the roll.
- II. **Members present were:** Ronald Bradley, Robert Cooke, Eileen Featherman, Robert Gress, Roy Horton, Marjorie James, Michael Meachem and William Searfoss. Douglas Freeman was absent.
- III. **School personnel present:** Nichelle M. Allen, Matilde Almodovar, Sue Andrews, Michelle Arnold, Jeffrey Bader, Vicky Bader, David A. Baker, Paul M. Bakner, Linda M. Balmoos, Maureen Barrett, Francis Bertola II, Mary Bianchi, Robin Borer, Beth Botke, Linda Branigan, John Burrus, Joseph Bussiere, Anthony Calderone, Jennifer Casals, Maria Casciotta, Ann Catrillo, Michael Catrillo, Annemarie Chamberlin, Jim Chamberlin, Patricia Chestnut, Marie Cole, Cheryl Conklin, Mary Conklin, Leslie Cramer, Wanda Cron, Don Cross, Sue Czahor, Robin Daning, Harry Kent Darlington, Jacqueline Degraffenreid, Vivianna Delgado, Sandra Derenzi, Robert Dilliplane, Siobhan Donegan, Dina Doyle, Irene Duggins, Susan Dunleavy, Larry Dymond, Patricia Dymond, Eileen Early, Debra Ecenbarger, Wanda Echeverria, Sharon Fahl, Joe Feal, Sharon Fields, Charlene Fonash, Joseph Formica, Eric Forsyth, Tammy Fuchs, Pamela Furst, Janet Gaggero, Vincent Gallo, Carol Geiges, Janice Giannolla, Donald Halker, Jimmie Harris, Marianne Harris, Bill Hedgelon, Sue Hegarty, Scott Hnasko, Lynda Hopkins, Erin Hubert, Cynthia Ippolito, Eileen Jacoby, Diane Jensen, Alicja Jezowski, Carmen Kakakios, Karen Kirschner, Ann Marie Kizer, Evelyn Klammer, Don Klein, Kathy Kohler, Gail Kulick, Lucia Kump, Ninette Kurtz, Brooke K. Langan, Sharon Laverdure, Dorothy Leeds, Jacilyn Leonard, Joseph Liatto, Anne Litts, Lorrie Litts, Ann Marie Lynn, Linda Males, Dianne Martinez, Ann Matthews, Catherine McCue, Tom McIntyre, Angela Medina, Susan Mertz, Lisa Mignosi, Fred Mill, Nannette Molloy, Rhonda Nicholls, Kathy Nigro, Michelle Ortiz, Amy Pacheco, Debra Padavano, Lucy Paolucci, Kathy Parrish, Anna Marie Pavlovsky, Walter Pawlowski, Rose Perkins, Joanne Peters, Fran Prendergast, Kim Riley, Gloria Rivadeneira, Elaine Roberts, Bernadette Rodriguez, Deborah Rodriguez, John Rosado, Patricia Rosado, Marilyn Rozsay, Julie Rubino, Nancy Scarnecchia, Paul H. Schmid, Jim Shearouse, Charlene Siska, Rose Skidmore, Julie Slack, Susan Slama, Amy Snyder, Barbara Soler, Jennifer Spece, Kim Stevens, Stefanie Stricker, Geraldine Strunk, Deanna L. Sutton, Tracy Tumminello, Christina Ullo, Daisy Vasquez, Brenda Vigorito, Virginia Vinti, Tammy Walsh, Kathy Warlix, Barbara Wells, Nancy Wetklow, Debbie Whittaker, Rogdan Wilczewski, Thomas J. Williams, Dorothy Wood, Nadia Worobij and Lisa Zabriskie. Also present were: Thomas Dirvonas and Christopher Brown, Solicitors.
- IV. **Community members present:** Adriana Anglon, Anironica Anglon, Cindy Baldwin, Kate Bianchi, Joyce Billeck, Matthew Bird, Tesser Brock, Beverly Brown, Eddie Brown, John Caldra, Alexa Catalano, Bob Corbett, David Czahor, Teresa Dalia, Carol Deane-Gardner, Kendrick Diaz, Roger Field, Emiley Ganele, Daryl Gardner, Teresa Greenway, M. Haybird, Ana M. Hump, Shaiza Khawaja, Ellen Komorowski, Peter Leeds, Tom Leeds, Maly Cramer, Adam McGlynn, Shari McPartland, Julie Nastasi, Bryan Nubile, Michal Peterson, Chris Reber, Juan Rodriguez, Jordan Roeske, Robert Rozsay, Jonathan Schlagel, Lee-Anne Sherman, Shake Sherman, Christie Shipman, Mike Silvoy, Jim Skidmore, Michael Slesinski, John Smith, Donna Sokolowski, Gary Summers, Judy Summers, Zackrie Talbert, Denise Tomara, Rob Valper, Victoria Vazquez, Jovanna Vela, Mike Velez, Alex Vinti, Danny Younger and Emily Zabriskie.

**Other:** Sharon Krall – Achieve 3000

V. **APPROVAL OF MINUTES**

**ACTION BY THE BOARD:**

Motion was made by Michael Meachem to approve the minutes for the meeting of August 19, 2013, (pages 1-19). Motion was seconded by Robert Cooke and carried unanimously, 8-0.

## VI. APPROVAL OF AGENDA

### **ACTION BY THE BOARD:**

Motion was made by Ronald Bradley to approve this agenda for September 16, 2013, (pages 1-70), as submitted, with the Board of Education reserving the right to add to the agenda, and take further action on any items raised in executive session where immediate action on such items is considered to be in the best interest of the District. Motion was seconded by Roy Horton and carried unanimously, 8-0.

VII. **ANNOUNCEMENT OF EXECUTIVE SESSION** -- An executive session was held this evening at 6:00 p.m. before this meeting for the purpose of discussing personnel, litigation and negotiations .

## VIII. ANNOUNCEMENTS BY THE BOARD

Mr. Cooke thanked the district staff who worked at J. M. Hill Elementary preparing it for the opening of school day. He did not believe it was going to be ready but it was due to the efforts of the staff and faculty who came in over Labor Day weekend to get the building and classrooms ready.

## IX. SUPERINTENDENT'S REPORT

- A. Mr. Robert Cooke said that the Monroe Career & Technical Institute (MCTI) JOC meeting was led by Dr. Shegalski, the Interim Director. Mr. Adam Lazarchek was also present and he will become the New Director on or about October 15<sup>th</sup>. The big discussion of the evening was personnel hirings due to the beginning of the school year. Mrs. Laverdure asked if they spoke about the issue regarding the major water leak when the pipes broke. They are looking for the support from the Pocono Mountain Economic Development Association ("Association"). Mr. Cooke said no action was taken but Mr. Frank Pecci, MCTI's Supervisor of Building and Grounds, brought up this issue at the meeting. The leak was repaired but they do not know how long it will hold up. Their plans are either to join the water supply that comes up Route 611 or replace the 10,000 gallon in-ground tank with a 2,000 gallon above-ground tank. The cost of joining Stroudsburg Water Authority seems to be the favored way to go. They will discuss plans in the future. Mrs. Laverdure said that MCTI is asking if the Board would like to submit a letter to the Association to come up with some support money through a grant. Mr. Cooke said we should wait until we have some more information on what they are planning to do.
- B. Ms. Eileen Featherman said that at the Colonial IU 20 they are continuing with negotiations with bus drivers and professional staff. She forgot to bring the Colonial IU 20 Newsletter this month but will distribute them when she has them.
- C. Mr. Robert Gress said that the Property/Facilities Committee will meet on Thursday, September 19, 2013 in the Board room at 5:30 p.m. He thanked all the staff for getting all of the schools ready because we had a smooth opening of schools. At the Budget Advisory Committee meeting they discussed air conditioning for J. T. Lambert Intermediate School and will discuss it further at the Property/Facilities Committee meeting.
- D. Mr. Michael Meachem said that at the Budget Advisory Committee meeting, they spoke about the expiring beverage contract and some problems we have encountered. They discussed how to meet the needs of students and staff as well as keeping in line with the governmental regulations that go along with these machines. We also looked at an extension to the transportation program with reference to alternate fueling resources like propane or natural gas. This particular administration recommended not going forward with this at this time. We also spoke about the funding for Achieve 3000 and recommend to the Board the support of this. A presentation will be held tonight. We are also looking for November as budget start-up month. We will start the process and leave the new committee with an understanding of where the budget stands.
- E. Mr. Tom Dirvonas said that the Committee that held the hearing on the Porter Township Initiative met last Wednesday and unanimously approved a 25-page report denying the petition for withdrawal from the East Stroudsburg Area School District (ESASD). The report was presented to the full State Board on Thursday and approved it by a vote of 16 to 1. This means that Porter Township will remain a portion of the ESASD. An appeal can be made within 30 days from when the report is filed. Although anyone can appeal anything, we don't anticipate it at this time. He thanked Chris Brown for all his work and time he put in over the months. The hearing was very well handled and witnesses were well prepared. We are happy with the outcome of the hearings as well as the proceedings.

- F. Mrs. Irene Duggins said that in February, as part of the School Improvement Initiative, they implemented a program called Achieve 3000 and are very happy with the results. Mrs. Duggins said that Sharon Krall from Achieve 3000, Kim Riley, teacher at East Stroudsburg Elementary and Dina Doyle, Teacher at Lehman Intermediate, are here to speak about the Achieve 3000 Program.

Ms. Sharon Krall, Achieve 3000, spoke on her PowerPoint presentation. She said Achieve 3000 is worldwide and based their success on Lexile levels. They prepare students for college or for a career. Lexile is in a partnership with MetaMetrics and National Geographic. The student's Lexile average at graduation is 925. They need to be at a 1300 Lexile level. Achieve 3000 has a five step literacy routine at each student's level. It's the same topic but differentiated to each student's precise reading level. Achieve 3000 has: differentiation & scaffolded support, acceleration with 2-3 times conventional gains and delivers results across content areas.

Ms. Dina Doyle said she teaches 7<sup>th</sup> grade learning support with students with disabilities. She likes the program because it has immediate gratification when students work with the program. It shows them what was right and wrong. Customer support is fantastic. They have tutorial programs and webinars for teachers. The program has been updated and made friendly for the students. It is easy to navigate and it reaches all students in the same subject but different levels. Students set goals for themselves by knowing their Lexile level. Special Education teachers at Lehman Intermediate have it available to them two times a week on laptop carts. Regular Education teachers are now interested in bringing it into their classrooms to help kids at lower levels. Growth is easily detected through available data. Computer program and teachers give out badges as rewards, which students are excited about. This program has had one of the biggest impact on reading that she has ever seen.

Mr. Meachem said that they discussed expanding this program to the entire population because, right now, it is used for special education. Ms. Doyle said that she teaches special education but regular education teachers use it, too. Mr. Meachem asked what population of non-special education is using it. Mrs. Duggins said we have probably about 20%-30% of non-special education classes using it. Mr. Meachem asked what would you not need if you got Achieve 3000. Mr. Meachem said we should look into this because we need to see what is not working and substitute Achieve 3000 for it. Mr. Meachem said he would love to see the student writing examples of before and after. Ms. Doyle said she does not have this information with her tonight. Mr. Meachem asked Ms. Krall what reinforcement does Achieve 3000 have for students at home. He said his understanding is that students do not have the access to all tools at home but just game oriented materials. What components would the students be entitled to at home? Ms. Krall said students have access to everything they have in school except for the assessment. It can be changed if the district wants but assessment is done in school. They cannot access games unless they have enough points. There are also a lot of incentives that they need before getting to the games. Mr. Meachem asked what can they access at home. Ms. Krall said they have access to anything they have at school except for the tests. They can even do additional reading and have access to Achieve 3000 through any device that can connect to the internet such as laptop, IPAD or cell phone. Mr. Meachem asked if we need to upgrade this. Mrs. Duggins said that the students have been using it at home. Mr. Meachem asked about the Lexile range that went from 540 to 880 which was determined through the in-classroom assessment. Ms. Krall said they were done in the classrooms and the students reached this level in a short time, about 4 months.

Ms. Kim Riley, East Stroudsburg Elementary (ESE) teacher, said that ESE had an open house and Sharon Krall presented Achieve 3000 to over 400 parents and students and it was well received. One ESE student completed 40 lessons over the summer through the use of a laptop, IPAD or cell phone. They are using Achieve 3000 at ESE through nonfiction readings. They complete readings and essays with minimal teacher intervention. She said that the staff is excited with the differentiation that Achieve 3000 is able to provide.

Ms. Sharon Krall gave information about student performance data.

Mrs. James asked at what grade level do they start the program. Ms. Krall said they start at grade 2 and it goes through 12 grade.

Mr. Meachem asked what happens if students exceed the Lexile level. Ms. Krall said that the district dictates the level. Mr. Gress asked who reviews the articles. Ms. Krall said they have all sorts of writers. Mr. Gress said it is a great program which is grant funded, but the Board approves articles and may not see certain articles which may contain inappropriate topics for students. Ms. Krall said that the content they chose has to do with high interest items for students. They are also science, social studies and educationally based. If anything is found that the district disagrees with, the district can let her know. Mrs. James asked what are assessments like. Ms. Krall said they have pre and post assessments. The first level adaption is given in the beginning of the program and at the end of the program. The other assessments are ongoing. The ongoing progress monitoring is a quiz with eight



because we have been waiting. We have been told next week or the week after. Mr. Younger said he believes that the website he looked at obtained their information from PDE.

- B. Ms. Michal Peterson read a prepared statement on behalf of Mike Velez. Mr. Bradley asked Mr. Velez to address his concerns. Mr. Velez said he is not sure why what happened went so far. He is an active parent and knows the school teachers. He is upset that the police were called on him. He refuses to pick up his children as long as Maureen Barrett is present. Mr. Bradley asked him to discuss the curriculum he had a problem with. Mr. Gress said that he appreciates the parent's concern but this is not the forum for this issue. He said if a parent does not agree, there is a process for him to follow. Parents need to meet with the Principal and Superintendent first. Mr. Searfoss said that last month, some parents complained about a busing situation. We had already found out about it earlier in the week and were addressing the issue. We need a chance to resolve the issues before they come before the whole Board. Mr. Velez said he spoke to the Ms. Kulick and Mrs. Laverdure and asked for information but has not received it. Mr. Searfoss said that what he is seeing, is that Mr. Velez feels he is not getting his information in the timeframe that suits him best but he was given the appropriate policy. Mrs. Laverdure said he was given Policy #109. Mr. Velez disagreed and Mr. Bradley asked him to proceed in the proper manner. Mr. Searfoss volunteered to meet with him and Mrs. Laverdure. Mr. Bradley said he would be at that meeting also. Mr. Gress said there is a process and he should follow procedures. If it doesn't work out then he can come back and address the whole Board. Mr. Searfoss asked Mr. Velez to coordinate the meeting through Mrs. Laverdure's office.

## XI. PERSONNEL ITEMS

### A. Support Staff

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

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#### **ACTION BY THE BOARD:**

Motion was made by Eileen Featherman to approve the resignations, retirement, change of status, workday hour change, reassignments, leaves of absence and appointments to the support staff designated, in accordance with the approved applicable policies, procedures [subject to proper completion of all necessary documents and obtaining all necessary positive clearances] and contractual agreement. Motion was seconded by Robert Cooke and carried unanimously, 8-0.

#### 1. Resignations

Name	Position Held
a. Brown, Tyeace	Student Helper – Resica Elementary Effective Date: August 26, 2013
b. Miller, Lynda	Instructional Aide - Resica Elementary Effective Date: August 27, 2013
c. Seeley, Ralph	Bus Driver - Transportation Effective Date: at the end of the workday on August 14, 2013
d. Senior, Caren	Instructional (Reading) Aide - Middle Smithfield Elementary Effective Date: August 27, 2013
e. Stevens, Miriam	Instructional (Reading) Aide - Bushkill Elementary Effective Date: August 27, 2013
f. Treible, Dawn	Cafeteria Worker - J. T. Lambert Intermediate Effective Date: August 28, 2013
g. Wells, Jacquelyn	Security Guard - North Campus Effective Date: August 26, 2013

(See pages 20-26)



**7. Leaves of Absence - In accordance with School Board Policy #535**

<b>Name</b>	<b>Position Held</b>
a. Burch, Sonya	Bookkeeper – Business Office Effective Date: September 9, 2013 Length of Leave: October 21, 2013
b. Gaggero, Janet	Bus Driver - Transportation Effective Date: September 30, 2013 Length of Leave: October 14, 2013
c. Giove, Miriam	Student Helper – Middle Smithfield Elementary Effective Date: August 28, 2013 Length of Leave: November 6, 2013
d. Kofel, John	Custodian (1 <sup>st</sup> shift) – J. T. Lambert Intermediate Effective Date: August 1, 2013 Length of Leave: August 30, 2013
e. Miller, Thomas	Custodian (2 <sup>nd</sup> shift) – High School South Effective Date: July 26, 2013 Length of Leave: September 2, 2013

(Applications for Leaves of Absence received)

**8. Appointments - Regular**

<b>Name</b>	<b>Appointment</b>
a. Munch, Laura	Instructional (Reading) Aide (Step 1) – Middle Smithfield Elementary Hourly Rate: \$13.97 Effective Date: September 6, 2013 Laura replaces Caren Senior who was reassigned.
b. Varkanis, Samantha	Instructional Aide (Step 1) – Middle Smithfield Elementary Hourly Rate: \$13.97 Effective Date: September 3, 2013 Samantha replaces Dorothy Toczykowski who retired.

**9. Appointments – Temporary**

<b>Name</b>	<b>Appointment</b>
a. Bayer, Kyle	Temporary Instructional Aide (Step 1) – Lehman Intermediate Hourly Rate: \$13.97 Effective Date: September 3, 2013 through the last teacher workday of the 2013-2014 school year only. Kyle replaces Gail Grant who retired.
b. Ciucci, Margaret	Temporary Student Helper (Step 1) – Bushkill Elementary Hourly Rate: \$10.71 Effective Date: September 4, 2013 through the last student day of the 2013-2014 school year only. Margaret replaces Tyeace Brown who resigned.

- c. Ford, Kristina  
 Temporary Student Helper (Step 1) – Lehman Intermediate  
 Hourly Rate: \$10.71  
 Effective Date: September 3, 2013 through the last student day of the 2013-2014 school year only.  
 Kristina replaces the position temporarily filled last year by Terrence Bomar who was reassigned.
- d. French, Diane  
 Temporary Instructional (Reading) Aide (Step 1) – Bushkill Elementary  
 Hourly Rate: \$13.97  
 Effective Date: September 3, 2013 through the last teacher workday of the 2013-2014 school year only.  
 This position is funded by Title 1.
- e. Gagnon, Diane  
 Temporary Instructional (Reading) Aide (Step 1) – Middle Smithfield Elementary  
 Hourly Rate: \$13.97  
 Effective Date: September 9, 2013 through the last teacher workday of the 2013-2014 school year only.  
 This position is funded by Title 1.
- f. Hanson, Jennifer  
 Temporary Student Helper (Step 1) – Middle Smithfield Elementary  
 Hourly Rate: \$10.71  
 Effective Date: September 10, 2013 through the last student day of the 2013-2014 school year only.  
 Jennifer replaces Susan Conforti who was reassigned.
- g. Kuse, Rebecca  
 Temporary Student Helper (Step 1) – Lehman Intermediate  
 Hourly Rate: \$10.71  
 Effective Date: September 3, 2013 through the last student day of the 2013-2014 school year only.  
 Rebecca replaces Nancy Hagmaier who was terminated.
- h. Martone, Larysa  
 Temporary Instructional (Reading) Aide (Step 1) – Resica Elementary  
 Hourly Rate: \$13.97  
 Effective Date: September 9, 2013 through the last teacher workday of the 2013-2014 school year only.  
 This position is funded by Title 1.
- i. Mauro, Samantha  
 Temporary Instructional (Reading) Aide (Step 1) – East Stroudsburg Elementary  
 Hourly Rate: \$13.97  
 Effective Date: September 3, 2013 through the last teacher workday of the 2013-2014 school year only.  
 This position is funded by Title 1.
- j. Root, Elizabeth  
 Temporary Student Helper (Step 1) – J. M. Hill Elementary  
 Hourly Rate: \$10.71  
 Effective Date: September 10, 2013 through the last student day of the 2013-2014 school year only.  
 This is a new position.
- k. Rosado, Ariana  
 Temporary Student Helper (Step 1) – Middle Smithfield Elementary  
 Hourly Rate: \$10.71  
 Effective Date: August 28, 2013 through the last student day of the 2013-2014 school year only.  
 This is a new position.

- i. Ruschmeyer, Leif  
Temporary Student Helper (Step 1) – East Stroudsburg Elementary  
Hourly Rate: \$10.71  
Effective Date: September 10, 2013 through the last student day of the 2013-2014 school year only.  
This is a new position.

**10. Substitute Appointments**

<b>Name</b>	<b>Position(s)</b>
a. Armstrong, Michael	Security Guard
b. Athey, Jerry	Cafeteria Aide, Cafeteria Worker, Instructional Aide, Student Hall Monitor, Student Helper
c. Bayer, Kyle	Instructional Aide, Student Helper
d. Burke, Michelle	Cafeteria Aide, Cafeteria Worker, Instructional Aide, Student Helper, Secretary, Student Hall Monitor
e. Ford, Kristina	Instructional Aide, Student Helper
f. French, Diane	Instructional Aide, Student Helper
g. Gagnon, Diane	Instructional Aide, Student Helper
h. Iacono, Rosanna	Cafeteria Aide, Cafeteria Worker, Secretary
i. Jackson, Jacquelyn	Custodian
j. Jones, Sara	Cafeteria Aide, Cafeteria Worker, Instructional Aide, Student Hall Monitor, Student Helper
k. Kuse, Rebecca	Instructional Aide, Student Helper
l. LaFemina-Adams, AnnMarie	Secretary
m. Martone, Larysa	Instructional Aide, Student Helper
n. Mauro, Samantha	Instructional Aide, Student Helper
o. Rivera, Edwin	Custodian, Instructional Aide, Maintenance, Student Helper
p. Roberts, Tammy	Instructional Aide, Student Helper
q. Root, Elizabeth	Instructional Aide, Student Helper
r. Rosado, Ariana	Instructional Aide, Student Helper
s. Ruschmeyer, Leif	Student Helper
t. Schwartz, Susan	Custodian
u. Swed, Nicki-Lee	Crossing Guard, Security Guard
v. Wickberg, Valerie	Cafeteria Aide, Cafeteria Worker, Student Hall Monitor, Student Helper

**B. Support Staff – Extended School Year**

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

**ACTION BY THE BOARD:**

Motion was made by Eileen Featherman to approve the following support staff as a student helper for the 2012-2013 Extended School Year (ESY) Program/Quick Start. The hourly rate will be their 2013-2014 fiscal year salary compensation. Motion was seconded by Robert Cooke and carried unanimously, 8-0.

**1. Appointment**

	<b>Name</b>	<b>Position</b>	<b>Hourly Rate</b>
a.	Bianco, Ellen	Student Helper	\$10.71

**C. First Level Supervisor Staff**

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

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**ACTION BY THE BOARD:**

Motion was made by Robert Cooke to approve the leave of absence to the First Level Supervisor staff designated in accordance with the approved applicable policies and procedures. Motion was seconded by Eileen Featherman and carried unanimously, 8-0.

**1. Leave of Absence (Date Change) - In accordance with School Board Policy #535**

<b>Name</b>	<b>Position Held</b>
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- |                    |  |
|--------------------|--|
| a. Mill, Frederick | Chief of School Police – Central Administration<br>Effective Date: July 10, 2013<br>Length of Leave now through: August 23, 2013 |
|--------------------|--|

(Request received)

**D. Professional Staff**

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

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**ACTION BY THE BOARD:**

Motion was made by Eileen Featherman to approve the resignation, reassignment, leaves of absence, appointments and salary changes to the professional staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Roy Horton and carried unanimously, 8-0.

**1. Resignation**

<b>Name</b>	<b>Position Held</b>
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- |                    |   |
|--------------------|---|
| a. Moletto, Denise | Business Education teacher – High School North<br>Effective Date: August 27, 2013 |
|--------------------|---|

(See page 28)

**2. Reassignment - Voluntary**

<b>Name</b>	<b>Appointment</b>
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- |                    |  |
|--------------------|--|
| a. Giaquinto, Lori | From: Special Education teacher - Smithfield Elementary<br>To: Grade 1 teacher - Smithfield Elementary<br>Effective Date: August 28, 2013<br>Lori replaces Vicki Heitzman who was reassigned to Grade 2.<br>Grade level shifting occurred due to Class Size Reduction funding. |
|--------------------|--|

**3. Military Leave of Absence**

<b>Name</b>	<b>Position Held</b>
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- |                   |  |
|-------------------|--|
| a. Employee #4791 | Effective Date: September 17, 2013<br>Length of Leave: April 7, 2014 |
|-------------------|--|

(Request received)

4. **Leave of Absence (Date Change) - In accordance with School Board Policy #435**

<b>Name</b>	<b>Position Held</b>
a. Shimp, Gabrielle	Library Science teacher - East Stroudsburg Elementary Effective Date now: August 28, 2013 Length of Leave: October 11, 2013

(Request received)

5. **Leaves of Absence - In accordance with School Board Policy #435**

<b>Name</b>	<b>Position Held</b>
a. Jacobsen, Eric	Math teacher - Lehman Intermediate Effective Date: August 28, 2013 Length of Leave: October 23, 2013
b. Panepinto, Carrie	Math teacher - J. T. Lambert Intermediate Effective Date: August 28, 2013 Length of Leave: September 12, 2013

(Applications for Leaves of Absence received)

6. **Appointments - Regular**

<b>Name</b>	<b>Appointment</b>
a. Britton, Angela	Grade 2 teacher – Resica Elementary (TPE) Salary: \$44,324.00 (Step 3 Column 7) Effective Date: August 28, 2013 Angela replaces Jaclyn Bigio who resigned. This position was reassigned due to district needs.
b. Dreisbach, Ashley	Kindergarten teacher – Smithfield Elementary (TPE) Salary: \$44,324.00 (Step 3 Column 7) Effective Date: August 28, 2013 Ashley replaces Cindy Opitz who retired.
c. Gallagher, Cori	Special Education (Learning Support) teacher – High School North (TPE) Salary: \$41,130.00 (Step 2 Column 1) Effective Date: August 28, 2013 Cori replaces Stacey Tramutola who was reassigned.
d. Martonik, Ashley	Special Education (Learning Support) teacher – High School South (TPE) Salary: \$41,130.00 (Step 3 Column 1) Effective Date: August 28, 2013 Ashley replaces Gloria Stinger who retired.
e. Miller, Lynda	Special Education (Learning Support) teacher – High School North (TPE) Salary: \$40,099.00 (Step 1 Column 1) Effective Date: August 28, 2013 Lynda replaces Mary Galayda who resigned.

- f. Olver, Ginger Kindergarten teacher – Middle Smithfield Elementary (TPE)  
Salary: \$45,380.00 (Step 3 Column 9)  
Effective Date: August 28, 2013  
Ginger replaces Krystal Pino who resigned.
- g. Senior, Caren Grade 1 teacher – Resica Elementary (TPE)  
Salary: \$40,099.00 (Step 1 Column 1)  
Effective Date: August 28, 2013  
Caren replaces Heather Oakes who resigned. This position was reassigned due to district needs.
- h. Strazzeri, Catherine Library Science teacher – High School North (TPE)  
Salary: \$40,099.00 (Step 1 Column 1)  
Effective Date: August 28, 2013  
Catherine replaces Marjory Gullstrand who was reassigned.

(See pages 29-36)

#### 7. Appointment - Long Term Substitute

- | <b>Name</b>     | <b>Appointment</b>   |
|-----------------|--|
| a. Carey, Julia | Grade 5 teacher – Resica Elementary (LTS)<br>Salary: \$40,099.00 (Step 1 Column 1)<br>Effective Date: August 28, 2013 through the last teacher day of the 2013-2014 school year only.<br>Julia replaces the position temporarily filled last year by Stephanie Flaherty. |

(See page 37)

#### 8. Salary Changes

	<b>Name</b>	<b>From:</b>	<b>To:</b>	<b>Effective:</b>
a.	Grindle, Aliya	\$44,324 (Step 3 Col. 7)	\$47,157 (Step 3 Col. 12)	8/28/13
c.	Kaelin, Barbara	\$69,802 (Step 13 Col. 9)	\$70,369 (Step 13 Col. 10)	8/28/13
b.	Loughren, Deborah	\$42,443 (Step 3 Col. 4)	\$42,881 (Step 3 Col. 5)	8/28/13

#### 9. Homebound Appointment

- | <b>Name</b>       | <b>Certifications</b>  |
|-------------------|--|
| a. Belick, Nicole | Family & Consumer Science, Citizenship, English, Mid-Level Math, Mid-Level Science |

#### 10. Substitute Appointments

- | <b>Name</b>         | <b>Certification(s)</b> |
|---------------------|-------------------------|
| a. Burak, Joshua    | Elementary (PK-4)       |
| b. Iovino, Kristina | Elementary              |
| c. Jackson, Willie  | Elementary              |
| d. Karpen, Jeffrey  | Special Ed, H&PE        |
| e. Kellman, Angela  | (em) permit             |
| f. Morse, Kenneth   | (em) permit             |
| g. Ordnung, Maureen | Math                    |



	Last Name	First Name	Position	Location	Rate
h.	Kolankoski	Laura	Mentor for Kaitlin Knaub	High School North	\$612.06
i.	Krueger	Nancy	Mentor for Ginger Olver (1 <sup>st</sup> semester)	Middle Smithfield Elementary	\$612.06 (prorated)
j.	Lloyd	Amy	Mentor for Angela Britton	Resica Elementary	\$612.06
k.	Madas	John	Mentor for Deborah Loughren	J. T. Lambert Intermediate	\$612.06
l.	Marmo	Jennifer	Co-Mentor for Dana Wisotsky (1 <sup>st</sup> semester)	High School North	\$612.06 (prorated)
m.	Mathiesen	Carla	Mentor for Nicole Wescott	High School North	\$612.06
n.	Minnichbach	Lisa	Mentor for Lynda Miller	High School North	\$612.06
o.	Scagliotti	Patrice	Mentor for Julia Carey	Resica Elementary	\$612.06
p.	Schnatter	Dawn	Mentor for Jaclyn Terwilliger	High School North	\$612.06
q.	Tischler	Julia	Mentor for Tyler Dolph (1 <sup>st</sup> semester)	High School North	\$612.06 (prorated)
r.	Zipp	Christine	Co-Mentor for Dana Wisotsky (1 <sup>st</sup> semester)	High School North	\$612.06 (prorated)

#### 4. Appointments for the 2013-2014 School Year

	Last Name	First Name	Position	Building	Rate
a.	Falzone	Robert	Baseball Varsity Assistant Coach	High School North	\$3,560.15
b.	Lopez	Judith	Detention Supervisor	High School North	\$28.56/hour
c.	Rambone	Kelly	Detention Supervisor	High School North	\$28.56/hour
d.	Suarez	Christine	Drama Musical Director	High School North	\$1,496.49
e.	Parham	Hasana	Freshman Class Co-Advisor	High School North	\$1,183.32 (prorated)
f.	Wilkinson	Alexis	Girls' Basketball Varsity Assistant Coach	High School North	\$4,102.84
g.	Tramutola	Stacey	Girls' Volleyball Varsity Assistant Coach	High School North	\$3,264.32
h.	Matunas	Karen	Intramural Art Advisor	High School North	\$23.46/hour (48 hour maximum)
i.	Courtright	Michael	Intramural FBLA Advisor	High School North	\$23.46/hour (48 hour maximum)
j.	Guerin	Leanne	Intramural Homework Advisor (1 <sup>st</sup> semester) (Tuesday)	High School North	\$23.46/hour (48 hour maximum)
k.	Guerin	Leanne	Intramural Homework Advisor (2 <sup>nd</sup> semester) (Tuesday)	High School North	\$23.46/hour (48 hour maximum)
l.	McCombs	Tamara	Intramural Homework Advisor (1st semester) (Thursday)	High School North	\$23.46/hour (48 hour maximum)
m.	McCombs	Tamara	Intramural Homework Advisor (2nd semester) (Thursday)	High School North	\$23.46/hour (48 hour maximum)
n.	Stevens	Miriam	Intramural Homework Advisor (1 <sup>st</sup> semester) (Monday)	High School North	\$23.46/hour (48 hour maximum)
o.	Stevens	Miriam	Intramural Homework Advisor (2 <sup>nd</sup> semester) (Monday)	High School North	\$23.46/hour (48 hour maximum)
p.	Tchoursine	Katherine	Intramural Key and Leo Advisor	High School North	\$23.46/hour (48 hour maximum)
q.	Smith	Kelly-Jo	Intramural Reading Olympics Co-Advisor	High School North	\$23.46/hour (48 hour max. split between advisors)
r.	Korb	Michael	Intramural Technology Student Association Co-Advisor	High School North	\$23.46/hour (48 hour max. split between advisors)
s.	O'Donnell	Paul	Intramural Technology Student Association Co-Advisor	High School North	\$23.46/hour (48 hour max. split between advisors)
t.	Carson	Jessica	Junior Class Co-Advisor	High School North	\$1,275.13 (prorated)
u.	Rambone	Kelly	Junior Class Co-Advisor	High School North	\$1,275.13 (prorated)

	Last Name	First Name	Position	Building	Rate
v.	Ware	James	National Honor Society Advisor	High School North	\$946.65
w.	Cloward	Daniel	Scholastic Scrimmage Coach	High School North	\$1,738.25
x.	D'Alessio	Melissa	Senior Class Co-Advisor	High School North	\$1,393.46 (prorated)
y.	Terwilliger	Jaclyn	Softball Junior Varsity Coach	High School North	\$3,100.08
z.	Van Winkle	Catherine	Student Council Advisor	High School North	\$1,608.70
aa.	Zasada	Edward	Substitute for Intramural Homework Advisors (1st semester)	High School North	\$23.46/hour (48 hour max. split between advisors)
bb.	Dolph	Tyler	Swim Team Head Coach	High School North	\$4,612.89
cc.	Martinez	Frances	Volunteer Cheerleading Coach	High School North	not applicable
dd.	Falzone	Robert	Wrestling Varsity Assistant Coach	High School North	\$4,102.84
ee.	Simerson	Carol	Yearbook Business Advisor	High School North	\$1,715.81
ff.	Susic	Stacy	Yearbook Editor Advisor	High School North	\$2,601.26
gg.	Furst	Kane	Baseball Head Coach	High School South	\$4,879.14
hh.	Boylan	Brian	Baseball Varsity Assistant Coach	High School South	\$3,560.15
ii.	Krammes	Barry	Boys' Track and Field Head Coach	High School South	\$4,937.28
jj.	Maye	Riley	Boys' Basketball Varsity Assistant Coach	High School South	\$4,102.84
kk.	Finelli, Jr	John	Girls' Track & Field Head Coach	High School South	\$4,937.28
ll.	Frick	Samantha	Swimming Head Coach	High School South	\$4,612.89
mm.	Billger	Bryan	Volunteer Football Coach	High School South	not applicable
nn.	Bogart	Jenny	Volunteer Student Government Advisor	High School South	not applicable
oo.	Murphy	Kenneth	Boys' Track and Field Head Coach	J. T. Lambert Intermediate	\$2,117.73 (plus \$250.00 longevity stipend)
pp.	Madas	John	Choral Director (Grade 6)	J. T. Lambert Intermediate	\$1,721.93
qq.	Berryman	John	Baseball Head Coach	Lehman Intermediate	\$2,117.73
rr.	Jackson	Willie	Football Assistant Coach	Lehman Intermediate	\$1,479.15
ss.	Contino	Diane	Intramural Homework Advisor (Grade 6)	Lehman Intermediate	\$23.46/hour (48 hour maximum)
tt.	Libecap	Charles	Intramural Math Homework Co-Advisor	Lehman Intermediate	\$23.46/hour (48 hour max. split between advisors)
uu.	Malvagno	Catherine	Intramural Math Homework Co-Advisor	Lehman Intermediate	\$23.46/hour (48 hour max. split between advisors)
vv.	Contino	Diane	Intramural Ski Advisor (Grade 6)	Lehman Intermediate	\$23.46/hour (48 hour maximum)
ww.	Deibler	Sharon	Intramural Ski Advisor (Grade 7)	Lehman Intermediate	\$23.46/hour (48 hour maximum)
xx.	Tasick	Denise	Intramural Ski Advisor (Grade 8)	Lehman Intermediate	\$23.46/hour (48 hour maximum)
yy.	Gollinge	Lisa	National Honor Society Advisor	Lehman Intermediate	\$946.65
zz.	Cruz	Iveliz	Yearbook Assistant Editor Advisor	Lehman Intermediate	\$1,372.03
aaa.	Fuehrer	Kellie	Yearbook Editor Advisor	Lehman Intermediate	\$1,862.70
bbb.	Camilleri-Yip	Marlene	Intramural Young Authors Advisor	Bushkill Elementary	\$23.46/hour (28 hour maximum)
ccc.	Reveron	Evelyn	Substitute for Intramural Homework Advisors	Bushkill Elementary	\$23.46/hour (80 hour maximum split between all advisors)
ddd.	Tobin	Snoann	Character Club Advisor	Middle Smithfield	\$1,090.49
eee.	Tobin	Snoann	Detention Supervisor	Middle Smithfield	\$28.56/hour
fff.	Jennings	Jill	Student Council Club Advisor	Middle Smithfield	\$1,090.49

	Last Name	First Name	Position	Building	Rate
ggg.	Rispoli	Yvonne	Choral Director	Resica Elementary	\$1,721.93 (plus \$250.00 longevity stipend)

**G. Act 93 Staff**

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

**ACTION BY THE BOARD:**

Motion was made by Ronald Bradley to approve the appointments of the Act 93 staff designated in accordance with the approved applicable policies, procedures and current Act 93 Compensation Plan. Motion was seconded by Eileen Featherman and passed 6-2. Robert Gress and Roy Horton voted no.

**1. Appointments**

- | Name                    | Appointment   |
|-------------------------|---|
| a. Deane-Gardner, Carol | Supervisor of Special Education - Grades 6 - 8 (PE)<br>Salary: \$71,127.00, prorated<br>Effective Date: September 30, 2013<br>This is a new position. |
| b. Slesinski, Michael   | Supervisor of Special Education - Grades K - 5 (PE)<br>Salary: \$71,127.00, prorated<br>Effective Date: November 1, 2013<br>This is a new position.   |
| c. Trotto, Amy          | Supervisor of Special Education - Grades 9 - 12 (PE)<br>Salary: \$71,127.00, prorated<br>Effective Date: to be determined<br>This is a new position.  |

(See pages 39-41)

**H. Administrative Staff – Employment Contract Extension Agreement - Irene N. Duggins**

**ACTION BY THE BOARD:**

Motion was made by Roy Horton to approve the Extension Agreement with Irene Duggins as Assistant Superintendent for Curriculum and Instruction as presented. Motion was seconded by Eileen Featherman and passed 7-1. Michael Meachem voted no.

(See pages 42-43)

**XII. SETON HILL UNIVERSITY**

**ACTION BY THE BOARD:**

Motion was made by Eileen Featherman to approve the Dual Enrollment Agreement between the East Stroudsburg Area School District and Seton Hill University from July 1, 2013 to June 30, 2014. Motion was seconded by Robert Cooke and carried unanimously, 8-0.

(See pages 44-48)

**XIII. CONTRACTS**

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

1.

**ACTION BY THE BOARD:**

Motion was made by Eileen Featherman to approve the contracts listed for their specific services, rates and effective dates totaling under \$10,000, subject to the review and recommendations of the Solicitor and approval of the Administration regarding the terms and conditions of any final contract, other than price or cost. Motion was seconded by Roy Horton and carried unanimously, 8-0.

	<b>NAME</b>	<b>SERVICE</b>	<b>RATE</b>	<b>PAYMENT FROM</b>	<b>EFFECTIVE DATE</b>
1.	Barry, Lori	ESL Outreach – to aid ESL parents & extended family in improving reading, writing, listening and speaking.	\$1,113.84	Title III Grant	9/23/13, 9/30/13 10/7/13, 10/28/13 11/4/13, 11/11/13 12/9/13, 12/16/13 1/6/14, 1/13/14 & 1/27/14
2.	Burdett, Laurie	Instruction of percussion students and overall marching band during Fall 2013 season.	\$1,800.00	Music Department	8/5/13-11/11/13
3.	Colonial IU 20	OverDrive Consortium-K-12 Library eBooks and Audiobooks	\$3,900	ABG Grant	2013/2014 school year
4.	Grice, Rob	Guest composer and conductor for the 2014 North Instrumental Music Department Concert, 5 <sup>th</sup> grade band commission.	\$2,000.00	Music Department	2/24/14-2/25/14
5.	Mathiesen, Steven	Percussion clinician for Instrumental Music Department in-service	\$150.00	Music Department	8/29/13
6.	Nicoletti, Ann	Differentiated Supervision Training- Initial and Refresher	\$150.00 Co-presenter	Professional Development	8/27/13
7.	Rodriguez, Janice	ESL Outreach – to aid ESL parents & extended family in improving reading, writing, listening and speaking.	\$1,113.84	Title III Grant	9/23/13, 9/30/13 10/7/13, 10/28/13 11/4/13, 11/11/13 12/9/13, 12/16/13 1/6/14, 1/13/14 & 1/27/14
8.	Scranton-Lackawanna Human Development Agency	Partners in Early Childhood Keystones to Opportunity Grant for data collection and management, professional development, and transition plan.	Not to Exceed \$2,881.00	KtO Grant Year 2	9/1/13-8/31/14

(See pages 49-59)

2.

**ACTION BY THE BOARD:**

Motion was made by Eileen Featherman to approve the contracts listed for their specific services, rates and effective dates totaling over \$10,000, subject to the review and recommendations of the Solicitor and approval of the Administration regarding the terms and conditions of any final contract, other than price or cost. Motion was seconded by Roy Horton and passed 7-1. Michael Meachem voted no.

	NAME	SERVICE	RATE	PAYMENT FROM	EFFECTIVE DATE
1.	Colonial IU20	One to one paraprofessional (associate teacher)	Not to Exceed \$36,099.00	ACCESS/District Funds	9/3/13-6/30/14
2.	Colonial IU20	Special Education Services	Estimated Costs (may be higher or lower based on actual services provided): \$3,265,548.55	District	9/3/13-6/30/14

(See pages 60-62)

**XIV. STUDENT ITEMS**

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

**A. Placements**

**ACTION BY THE BOARD:**  
 Motion was made by Robert Cooke to approve the agreed upon alternative placements for the students listed for recommended schools and times indicated. Motion was seconded by Eileen Featherman and passed 7-1. Michael Meachem voted no.

	Student Number
a.	13171001
b.	13171202
c.	13171203

(See page 63)

**B. Overnight Field Trips**

**ACTION BY THE BOARD:**  
 Motion was made by Eileen Featherman to approve the overnight field trips listed. The proposal and itineraries for the field trips meet the required Board Policy #121. Motion was seconded by Roy Horton and carried unanimously, 8-0.

	Name	Activity	Location	Dates
1.	Bakner, Paul M.	H.S. North Band students to Disney Magic Music Days Program	Orlando, FL	3/5/14-3/9/14
2.	Zavertnik, Louise/Leight, Donna	Lehman 8th grade students to Nation's capital, museum, space shuttle and monuments	Washington, D. C.	5/17/14-5/19/13

(See pages 64-66)

**C. Field Trips – 75 Miles or More**

**ACTION BY THE BOARD:**  
 Motion was made by Eileen Featherman to approve the 75 miles or more field trips listed. The proposal and itineraries for the field trips meet the required Board Policy #121. Motion was seconded by Roy Horton and carried unanimously, 8-0.

	<b>Name</b>	<b>Activity</b>	<b>Location</b>	<b>Dates</b>
1.	LaBar, Keith (#3784)	H.S. North/Lehman Choir Competition at Mansfield University	Mansfield, PA	10/18/13
2.	LaBar, Keith (#3785)	Lehman Choir Competition at Central Dauphin High School	Harrisburg, PA	11/1/13

(See pages 67-68)

#### D. Athletic Field Trips

##### **ACTION BY THE BOARD:**

Motion was made by Eileen Featherman, as per Board Policy 121, the Director of Athletics and Activities is seeking the School Board's authorization to approve overnight accommodations for student-athletes and/or full teams representing the school district for PIAA District, regional or state level competitions, during the 2013-2014 school year, if the site of the event is deemed to be a great enough distance to warrant an overnight stay. This is necessary should any student or team qualify to participate at such events between regularly scheduled Board meetings. Motion was seconded by Roy Horton and carried unanimously, 8-0.

#### XV. BUS TRANSPORTATION ROUTES

##### **ACTION BY THE BOARD:**

Motion was made by Michael Meachem that, in accordance with 22 Pa. Code 23.4, the Board approve the establishment of the bus transportation routes, schedules and loading zones as prepared by the Administration, which shall remain in effect until revised or amended by the Board. Motion was seconded by Roy Horton and carried unanimously, 8-0.

(Binder available for review in the Superintendent & Transportation Office)

#### XVI. REVISED EAST STROUDSBURG AREA SCHOOL DISTRICT COMPREHENSIVE PLAN

##### **ACTION BY THE BOARD:**

Motion was made by Eileen Featherman to approve the revised 2013-2016 East Stroudsburg Area School District Comprehensive Plan to reflect the change of the graduation requirements which will take effect in the 2014-2015 school year. Motion was seconded by Michael Meachem and passed 6-2. Robert Cooke and Robert Gress voted no.

#### XVII. OLD AND NEW BUSINESS

None

#### XVIII. REQUESTS TO CLOSE SPECIAL ACTIVITIES

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

\_\_\_\_\_

##### **ACTION BY THE BOARD:**

Motion was made by Eileen Featherman to approve the requests to close the special activities funds as listed. Motion was seconded by Roy Horton and carried unanimously, 8-0.

1. H.S. North - Poetry Club
2. H.S. North - Fitness Club
3. H.S. North - Leadership Seminar
4. H.S. South - Book Club
5. J. T. Lambert Intermediate - Stamp/Scrap Club

(See pages 69-73)

**XIX. REQUESTS TO CLOSE STUDENT ACTIVITIES**

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

**ACTION BY THE BOARD:**

Motion was made by Eileen Featherman to approve the requests to close the student activities funds as listed. Motion was seconded by Roy Horton and carried unanimously, 8-0.

1. H.S. North – Class of 2010
2. H.S. South – Class of 2011

(See pages 74-75)

**XX. PSBA ELECTIONS FOR 2014**

1.

**ACTION BY THE BOARD:**

Motion was made by Roy Horton to select Mark B. Miller as PSBA President for 2014. Motion was seconded by Eileen Featherman and passed 5-3. Ronald Bradley, Robert Gress and Michael Meachem voted no.

2.

**ACTION BY THE BOARD:**

Motion was made by Eileen Featherman to select Charles H. Ballard as PSBA Vice President for 2014. Motion was seconded by Roy Horton. A roll call vote was taken and failed 4-4. Eileen Featherman, Roy Horton, Marjorie James and William Searfoss voted yes. Ronald Bradley, Robert Cooke, Robert Gress and Michael Meachem voted no.

3.

**ACTION BY THE BOARD:**

Motion was made by Roy Horton to select Otto W. Voit III as PSBA Treasurer for 2014. Motion was seconded by Eileen Featherman. A roll call vote was taken and failed 4-4. Eileen Featherman, Roy Horton, Marjorie James and William Searfoss voted yes. Ronald Bradley, Robert Cooke, Robert Gress and Michael Meachem voted no.

4.

**ACTION BY THE BOARD:**

Motion was made by Eileen Featherman to select Maura Buri as PSBA At-Large Representative (East) for 2014. Motion was seconded by Ronald Bradley. A roll call vote was taken and passed 5-3. Ronald Bradley, Eileen Featherman, Roy Horton, Marjorie James and William Searfoss voted yes. Robert Cooke, Robert Gress and Michael Meachem voted no.

(See pages 76-84)

**XXI. FISCAL ITEMS**

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

**A. Resica Elementary School Heat Pump Replacement**

**ACTION BY THE BOARD:**

Motion was made by Michael Meachem to approve the proposal from Strunk-Albert Engineering in the amount of \$4,500 for the engineering design and bid specification development for the Resica heat pump replacement. Motion was seconded by Eileen Featherman and carried unanimously, 8-0.

(See pages 85-90)

**B. Request for Proposals – Snow Removal**

**ACTION BY THE BOARD:**

Motion was made by Eileen Featherman to approve advertising a Request for Proposal for snow removal and de-icing the parking lots at the High School South Complex and ESE for the 2013-14 school year. Motion was seconded by Roy Horton and carried unanimously, 8-0.

**C. CIU20-Settlement Agreement & Releases**

**ACTION BY THE BOARD:**

Motion was made by Roy Horton to approve recommendation of the Colonial IU-20 Board of Directors to accept the Settlement Agreement & Releases as presented for the Colonial IU-20 vs. Pilot Petroleum lawsuit. Motion was seconded by Eileen Featherman and carried unanimously, 8-0.

(See pages 91-97)

**D. Alternate/Regular Transportation**

**ACTION BY THE BOARD:**

Motion was made by Ronald Bradley to approve the agreement with Colonial IU # 20 in substantially the form as presented at this meeting for Alternate/Regular Transportation services in the projected amount of \$2.37 per mile, for each student transported. This cost will increase or decrease depending on variations in the number of student and miles transported from 2012-2013 and throughout 2013-2014. Motion was seconded by Eileen Featherman and passed 7-1. Michael Meachem voted no.

(See page 98)

**E. Sensitive Document Shredding**

**ACTION BY THE BOARD:**

Motion was made by Robert Cooke to approve the proposed Service Agreement with Developmental Education Services of Monroe County, Inc. for document shredding and disposal services for the 2013-2014 school year, in substantially the form as presented at this meeting. The cost will be \$40.00 per 95-gallon lockable container per pick up with an anticipated total annual fee of \$2,870 for all sites. Developmental Education Services also will provide bulk-shredding services for \$2.00 per copy paper box. Motion was seconded by Eileen Featherman and carried unanimously, 8-0.

(See pages 99-102)

**F. 2014 Ford Utility Police Interceptor Vehicle**

**ACTION BY THE BOARD:**

Motion was made by Eileen Featherman to approve the purchase of a 2014 Ford Utility Police Interceptor vehicle from New Holland Auto Group, under Pennsylvania COSTARS contract number 13-024, at a total cost of \$32,506.64. This vehicle replaces a 2006 Ford Explorer. Motion was seconded by Roy Horton and carried unanimously, 8-0.

**G. 2006 Ford Explorer Police Vehicle**

**ACTION BY THE BOARD:**

Motion was made by Roy Horton to dispose of a 2006 Ford Explorer Police vehicle at an allowance of \$2,000. This amount shall offset the total cost of the aforementioned purchase of the new 2014 Ford Utility Police Interceptor vehicle. Motion was seconded by Eileen Featherman and carried unanimously, 8-0.

**H. Bond Payment**

1.

**ACTION BY THE BOARD:**

Motion was made by Eileen Featherman to approve the current invoices for construction and related costs associated with the Bond Issue 2008: \$152,800.72. Motion was seconded by Robert Cooke and carried unanimously, 8-0.

(See page 103)

2.

**ACTION BY THE BOARD:**

Motion was made by Eileen Featherman to approve the current invoices for construction and related costs associated with the Bond Issue 2011A: \$328,583.19. Motion was seconded by Robert Cooke and carried unanimously, 8-0.

(See page 104)

**I. Use of Facilities**

1.

**ACTION BY THE BOARD:**

Motion was made by Eileen Featherman to approve the requests for use of facilities as listed for Class 1 school-related activities (no facility fees will be incurred as per Policy #707). Motion was seconded by Roy Horton and carried unanimously, 8-0.

**CLASS 1 – SCHOOL-RELATED USE OF FACILITIES – (Sports Feeder Programs/Student Educational Enrichment Programs)**

<b>Board Agenda</b>	<b>BUILDING</b>	<b>DATE from</b>	<b>DATE to</b>	<b>ORGANIZATION</b>	<b>EVENT</b>	<b>Facility Fee Waived</b>
9/16/13	Bushkill	1/16/14	4/7/14	Bushkill Youth Association	Youth Basketball & Dodge Ball	Yes
9/16/13	ESE	11/8/13	3/28/14	East Stroudsburg Corinthians	Indoor Soccer Practice	Yes
9/16/13	HS North	TBD	TBD	ES North Little League	Fall Ball & Practice	Yes
9/16/13	JMH	9/4/13	5/28/14	Cub Scout Pack 103	Den Meetings	Yes
9/16/13	JTL	10/21/13	2/10/14	Stroudsburg Chapter of PIAA Officials	Basketball Coaches & Officials Meetings	Yes
9/16/13	JTL	11/18/13	3/7/14	ESYA	Basketball Practices & Games	Yes
9/16/13	Lehman	TBD	TBD	Bushkill Youth Association	Basketball, Kickball, Dodge Ball, Floor Hockey, Cheerleading, Wrestling	Yes
9/16/13	Resica	10/19/13	10/19/13	Resica PTO	Community Yard Sale	Yes
9/16/13	Resica	9/2013	10/2013	FC Pocono	Soccer Practice/ Games	Yes

(See pages 105-113)

2a.

**ACTION BY THE BOARD:**

Motion was made by Robert Gress to approve the request for use of facilities as listed for Class 3 Non-School Related Use of Facilities. ESU Men’s Basketball is requesting the use of the HS South Main Gym for two practices. The ESU Volleyball Tournament will be taking place in their gym and will not be available for use. The team is requesting a waiver of facilities fees as well as personnel fees for their practice. Motion was seconded by Michael Meachem. A roll call vote was taken and failed 2-6. Robert Gress and Michael Meachem voted yes. Ronald Bradley, Robert Cooke, Eileen Featherman, Roy Horton, Marjorie James and William Searfoss voted no.

**CLASS 3 – NON-SCHOOL RELATED USE OF FACILITIES**

<b>Board Agenda</b>	<b>BUILDING</b>	<b>DATE from</b>	<b>DATE to</b>	<b>ORGANIZATION</b>	<b>EVENT</b>	<b>Facility Fees Waived</b>
9/16/13	HS South	10/18/13	10/19/13	ESU Men’s Basketball Team	Practice	No

(See page 114)

2b.

**ACTION BY THE BOARD:**

Motion was made by Roy Horton to approve the request for use of facilities as listed for Class 3 Non-School Related Use of Facilities. ESU Men’s Basketball is requesting the use of the HS South Main Gym for two practices. The ESU Volleyball Tournament will be taking place in their gym and will not be available for use. The team is requesting a waiver of facilities fees as well as personnel fees for their practice. Motion was seconded by Eileen Featherman and passed 6-2. Robert Gress and Michael Meachem voted no.

**CLASS 3 – NON-SCHOOL RELATED USE OF FACILITIES**

<b>Board Agenda</b>	<b>BUILDING</b>	<b>DATE from</b>	<b>DATE to</b>	<b>ORGANIZATION</b>	<b>EVENT</b>	<b>Facility Fees Waived</b>
9/16/13	HS South	10/18/13	10/19/13	ESU Men’s Basketball Team	Practice	Yes

(See pages 114)

**J. Payment of Bills and Treasurer’s Report**

**ACTION BY THE BOARD:**

Motion was made by Eileen Featherman to approve the Payment of Bills and Treasurer’s Report listed in this agenda for the 2013-2014 fiscal year, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the Auditor General. Motion was seconded by Roy Horton and carried unanimously, 8-0.

1. Payment of Bills - (See pages 115-139)
2. Treasurer’s Report - (See pages 140-155)

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING  
September 16, 2013**

**Carl T. Secor Administration Building – Board Room  
7:00 P.M.**

**ADDENDUM A**

**XIII. CONTRACTS**

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

\_\_\_\_\_

2.

**ACTION BY THE BOARD:**

Motion was made by Michael Meachem to approve the contract listed for its specific services, rates and effective dates totaling over \$10,000, subject to the review and recommendations of the Solicitor and approval of the Administration regarding the terms and conditions of any final contract, other than price or cost. Motion was seconded by Eileen Featherman and carried unanimously, 8-0.

	<b>NAME</b>	<b>SERVICE</b>	<b>RATE</b>	<b>PAYMENT FROM</b>	<b>EFFECTIVE DATE</b>
3.	Achieve 3000	Differentiated Literacy Solution Software and Professional Development	\$55,160.00	ACCESS/ABG Grant/District Funds	2013/2014 school year

(See pages 2-14)

**XXI. FISCAL ITEMS**

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

\_\_\_\_\_

**K. Beverage Vending Services**

**ACTION BY THE BOARD:**

Motion was made by Michael Meachem to accept the proposal of Pepsi Beverages Company (“Pepsi”) to provide exclusive beverage vending services in accordance with the specifications as advertised by the District and the written proposal as submitted by Pepsi. The agreement to be entered into shall be substantially similar to the existing agreement and shall consist of a “10 year” agreement to begin November 1, 2013 and to expire June 30, 2024. The Budget & Advisory Committee has recommended the acceptance of this proposal. Motion was seconded by Robert Gress and carried unanimously, 8-0.

(See pages 15-20)

**L. PlanCon J Auditing Services**

**ACTION BY THE BOARD:**

Motion was made by Michael Meachem to accept the proposal of Gneiding, Blizard, Bushta & Company, LLC to provide PlanCon J auditing services for the District’s High School South and Middle Smithfield Elementary School Projects in accordance with the written proposal dated September 10, 2013 as submitted to the Board at a fee of \$4,200 per project for a combined fee of \$8,400. The Budget & Advisory Committee has recommended the acceptance of this proposal. Motion was seconded by Eileen Featherman and passed 7-1. Robert Gress voted no.

(See pages 21-28)

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING  
September 16, 2013**

**Carl T. Secor Administration Building – Board Room  
7:00 P.M.**

**ADDENDUM B**

**XI. PERSONNEL ITEMS**

**A. Support Staff**

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

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**ACTION BY THE BOARD:**

Motion was made by Eileen Featherman to approve the resignation, appointments and salary change for the support staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Robert Cooke and carried unanimously, 8-0.

**1. Resignation**

**Name**

**Position Held**

h. Tassinari, Lori

Student Helper – Resica Elementary  
Effective Date: at the end of the workday on September 13, 2013.

(See page 3)

**8. Appointment – Regular**

**Name**

**Appointment**

c. Athey, Jerry Jr.

Cafeteria Aide (3.25 hour, part-time) (Step 1) – East Stroudsburg Elementary  
Hourly Rate: \$10.53  
Effective Date: September 16, 2013  
Jerry replaces Karen Kelly who resigned.

**9. Appointment – Temporary**

**Name**

**Appointment**

m. Tassinari, Lori

Temporary Instructional Aide (Step 1) – Resica Elementary  
Hourly Rate: \$13.97  
Effective Date: September 16, 2013 through the last teacher workday of the 2013-2014 school year only.  
Lori replaces Lynda Miller who was reassigned.

**11. Appointment – Long Term Substitute**

<b>Name</b>	<b>Appointment</b>
a. Lopez, Myrna	Student Helper (Step 1) – Lehman Intermediate (LTS) Hourly Rate: \$10.71 Effective Date: September 16, 2013 through end of the workday on November 22, 2013 only. Myrna replaces Mary Keller who is on a leave.

**D. Professional Staff**

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

**ACTION BY THE BOARD:**  
Motion was made by Robert Cooke to approve the appointments and salary change to the professional staff designated, in accordance with the approved applicable policies, procedures [subject to proper completion of all necessary documents and obtaining all necessary positive clearances] and contractual agreement. Motion was seconded by Eileen Featherman and carried unanimously, 8-0.

**6. Appointment - Regular**

<b>Name</b>	<b>Appointment</b>
i. Courtright, Michael	Business Education teacher – High School North (TPE) Salary: \$41,851.00 (Step 1 Column 5) Effective Date: August 28, 2013 Michael replaces Denise Moletto who resigned.

(See page 4)

**7. Appointment - Long Term Substitute**

<b>Name</b>	<b>Appointment</b>
b. Perri, Kristina	Math teacher – J. T. Lambert Intermediate (LTS) Salary: \$40,099.00 (Step 1 Column 1) Effective Date: September 17, 2013 through April 7, 2014 only. Kristina replaces Angela Schembeck who is on a leave.

(See page 5)

**8. Salary Change**

	<b>Name</b>	<b>From:</b>	<b>To:</b>	<b>Effective:</b>
d.	Przybylski, Anna	\$41,537 (Step 2 Col. 2)	\$41,567 (Step 2 Col. 2)	8/28/13

**I. Termination and Agreement (Support)**

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

**ACTION BY THE BOARD:**  
Motion was made by Eileen Featherman to approve the termination of employee #8067 effective September 17, 2013 and that the Board further ratify and affirm the authority of the Superintendent to execute the Settlement Agreement and Release in the form as approved by John Audi, Esq., Special Counselor to the Board. Motion was seconded by Roy Horton and carried unanimously, 8-0.

(See page 6)

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING  
September 16, 2013**

**Carl T. Secor Administration Building – Board Room  
7:00 P.M.**

**ADDENDUM C**

**XI. PERSONNEL ITEMS**

**A. Support Staff**

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

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**ACTION BY THE BOARD:**

Motion was made by Eileen Featherman to approve the change of status for the support staff designated, in accordance with the approved applicable policies, procedures and contractual agreement. Motion was seconded by Roy Horton and carried unanimously, 8-0.

**3. Change of Status**

<b>Name</b>	<b>Position</b>
b. Brown, Deborah	From: Secretary (5 hour, 12 month, part-time) - Athletics To: Secretary (7.5, 12 month, full-time) - Athletics Effective Date: September 17, 2013 This position was expanded due to new PDE and governmental regulations regarding tracking athletic expenditures.

**XXI. ANNOUNCEMENTS/INFORMATION**

None

**XXII. ADJOURNMENT – 9:38 P.M.**

Respectfully Submitted,

Patricia L. Rosado,  
Board Secretary