

### Trip Information

<b>Trip Name</b>	High School South		
<b>Trip ID</b>	2612		
<b>Trip Origin</b>	High School South - Audito	<b>Trip Destination</b>	New York City, NY
<b>Budget Code</b>			
<b>Organization</b>	Instrumental (S)	<b>Trip Contact</b>	KatyeClogg katye-clogg@esasd.net 570-460-8751 424-8471 x 2440
<b>Total Participants</b>	26	<b>Total adults</b>	6

#### Driver Information

<b>Driver</b>	<b>Phone</b>	<b>Email</b>

<b>From</b>	<b>To</b>
<b>Departure</b> 12/9/2012 8:00:00 AM	<b>Arrival</b> 12/9/2012 9:00:00 AM

Trip Departure Information		Trip Arrival Information	
<b>From</b>	<b>To</b>		
<b>Schedule Departure</b>	<b>Schedule Arrival</b>		
<b>Vehicle Number</b>	<b>Transportation Type</b>		
<b>Actual Time</b>	<b>Actual Time</b>		
<b>Odometer Start</b>	<b>Odometer End</b>		
<b>From</b>	<b>To</b>		
<b>Schedule Departure</b>	<b>Schedule Arrival</b>		
<b>Vehicle Number</b>	<b>Transportation Type</b>		
<b>Actual Time</b>	<b>Actual Time</b>		
<b>Odometer Start</b>	<b>Odometer End</b>		

#### Vehicle Information

<b>Safety Checklist Completed ?</b>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<b>In-Trip Costs</b>
<b>Notes</b>			
<b>Driver Signature</b>		<b>Date</b>	
<b>Administrator Signature</b>		<b>Date</b>	

Approved By: Mike Catrillo 11/5/12  
 Diane Duggan 11/19/12  
 [Signature] 11-19-12