

**CHIEF FINANCIAL OFFICER  
EMPLOYMENT CONTRACT**

An Agreement Between  
The Board of Education  
of the  
East Stroudsburg Area School District  
and  
Jeffrey S. Bader

**For the Period September 1, 2015 to August 31, 2020**

## **PREAMBLE**

This Contract represents the agreement of the Board of Education of the East Stroudsburg Area School District, with an address of 50 Vine Street, East Stroudsburg, Pennsylvania 18301, (hereafter referred to as the "District" or the "Board") and Jeffrey S. Bader, an individual currently residing at 542 Trails End Court, Easton, Pennsylvania 18040 (hereafter referred to as "Chief Financial Officer"), with respect to the appointment of Jeffrey S. Bader to the position of Chief Financial Officer of the District.

The Board, at its regularly scheduled meeting duly and properly called and held on the 20<sup>th</sup> day of April, 2015, did appoint Jeffrey S. Bader to the office of Chief Financial Officer for the District in accordance with the provisions of the Pennsylvania Public School Code of 1949.

In addition to matters set forth herein, it is understood by the District and the Chief Financial Officer that his service to the School District will be governed by the applicable provisions of the School Code and by the Chief Financial Officer's Job Description, the provisions of which are incorporated by reference herein, and by any directive or directives hereafter made to the Chief Financial Officer by the Superintendent on his/her behalf or on behalf of the Board.

## **TERM OF CONTRACT**

The term of this Contract shall be September 1, 2015 through August 31, 2020, a period of five (5) years.

## **SALARY**

The Chief Financial Officer's salary shall be determined by the Board at the recommendation of the Superintendent, but in no event shall the salary increase be less than that provided to the current Act 93 Administrators, the Superintendent, or Assistant Superintendents, whichever is greater, provided that the Chief Financial Officer receives a satisfactory evaluation from the Superintendent for the previous year.

## **EMPLOYEE BENEFITS**

The School District shall provide, as a minimum, family medical coverage, family dental coverage, group term life insurance, income/disability protection program, retirement health insurance, leave of absence benefits and other benefits to the Chief Financial Officer as are more specifically set forth in Appendix A attached hereto and made a part hereof, or as may otherwise be subsequently approved by the School District, except that there shall be no diminution of said benefits from the initial year of this Contract.

## **YEARLY EVALUATION**

A yearly evaluation shall be conducted by the Superintendent in a written format, and a conference to discuss that evaluation shall be held with the Chief Financial Officer within thirty (30) days of said evaluation. In the event the Superintendent determines the performance of the Chief Financial Officer to be unsatisfactory in any respect, the Chief Financial Officer shall be allowed to respond in writing to the final assessment, and such response shall be attached to and be made a permanent appendix to the assessment in the Chief Financial Officer's personnel file. The evaluation shall include a determination

of the Chief Financial Officer's compliance with any improvement plan or job goals developed by the Chief Financial Officer or presented to the Chief Financial Officer by the Board and/or Superintendent. The issuance of unsatisfactory rating(s) and/or the failure of the Chief Financial Officer to comply with any improvement plan or job goals may subject the Chief Financial Officer to discharge as further provided herein.

### **PHYSICAL EXAMINATION OF CHIEF FINANCIAL OFFICER**

The Chief Financial Officer agrees to have a comprehensive medical and visual examination once a year and to authorize the consulting physician to file with the Superintendent a statement certifying to his physical competency, which statement shall be held in confidence by the Superintendent and the Board. The cost of said medical and visual examination shall be borne by the School District.

### **PROFESSIONAL DUES**

In addition to, and notwithstanding, any of the remaining terms and conditions of this Contract, the Board will pay, at the expense of the School District, the membership fees of the Chief Financial Officer in the following organizations for the term of the Chief Financial Officer's Contract:

- PA Association School Administrators (PASA)
- PA School Boards Association (PSBA)
- Association of School Business Officials International (ASBO)
- PA Association of School Business Officials (PASBO)
- Lehigh Valley Chapter PASBO
- Government Finance Officers Association (GFOA)
- Association of Government Accountants (AGA)
- Any other organization approved by the Superintendent

### **MILEAGE**



Mileage reimbursement to the Chief Financial Officer for approved business travel shall be at the IRS rate then in effect (see Appendix A), and the Chief Financial Officer shall receive reimbursement for such additional expenses in connection with the performance of his duties as shall be approved by the Board.

### **QUALIFICATIONS OF THE CHIEF FINANCIAL OFFICER**

The Chief Financial Officer covenants and warrants that he possesses all of the qualifications required by law to serve as Chief Financial Officer for the School District

The Chief Financial Officer further agrees to devote his time, skill, labor, and attention to the performance of his duties as Chief Financial Officer of the School District on a full time basis during the term of this Contract; provided, however, that the Chief Financial Officer, with prior approval of the Superintendent and as allowed by law, may undertake work as a consultant, speaking engagements, writing, lecturing, or other professional duties and obligations which do not interfere with the performance of the Chief Financial Officer's duties with the School District.

The Chief Financial Officer further expressly covenants and warrants that he does not and will not have during the term of this Contract any financial interest, direct or indirect, in the sale or adoption of any book or books, or the sale to or lease by the School District of any supplies or equipment, or any other pecuniary or financial interest which would create or appear to create a conflict of interest with the performance of his duties as Chief Financial Officer. The Chief Financial Officer further covenants and warrants that he has not violated any provision of the School Code of the Commonwealth of Pennsylvania with respect to his qualification or appointment as Chief Financial Officer.

## **GENERAL DUTIES**

During the term of this Contract, the Chief Financial Officer agrees to serve as an Administrator of the School District and to perform the duties of the Chief Financial Officer in a competent and professional manner in accordance with the laws of the Commonwealth of Pennsylvania, the policies of the School District, the Job Description established by the School District for the Chief Financial Officer, the regulations of the Board, and all amendments thereto.

## **TERMINATION/NON-RENEWAL**

The Chief Financial Officer warrants that he has made no misrepresentation as to his qualifications and background either on his application or orally. In addition to those reasons as set forth in Section 514 and Section 1089 of the School Code, the Board shall have grounds to terminate this Contract if the Chief Financial Officer has made any misrepresentations either in writing or orally, if the Chief Financial Officer fails to maintain his legal credentials, or if the Chief Financial Officer undertakes work which interferes with his duties as Chief Financial Officer. If the Superintendent or the Board determines that the Chief Financial Officer's outside activities are interfering with his duties as Chief Financial Officer, they shall first put him on written notice. If he persists in these activities, the Board shall have grounds to terminate this Contract. The Chief Financial Officer's rights prior to and after formal termination shall be as set forth in Section 514 and 1089 of the School Code.

This Contract may be terminated only by:

- Resignation of the Chief Financial Officer upon at least sixty (60) days written notice to the School District; or
- Written mutual agreement of the parties; or
- Discharge of the Chief Financial Officer for the causes and under the procedures stated herein and in the Public School Code, as amended. In the event of discharge following a hearing before the Board, if requested, the Chief Financial Officer may exercise any rights of appeal or review granted under Local Agency Law, the Public School Code and other applicable laws enforceable in this Commonwealth.

The Board shall notify the Chief Financial Officer at least one hundred and fifty (150) days prior to the expiration of his Contract that the Board intends to either reappoint or not reappoint him as Chief Financial Officer. If no action is taken by the Board within this timeline, Contract shall be renewed for an additional one (1) year term.

## **APPLICABLE LAW**

All references to the School Code of the Commonwealth of Pennsylvania shall be to the Public School Code of 1949 and shall include any amendments to or recodifications of such Act. This Contract shall be construed in accordance with the law of the Commonwealth of Pennsylvania. In the event any provision of this Contract shall be determined to be invalid or in conflict with the School Code of the Commonwealth of Pennsylvania, or any other federal, state, or municipal law by any court of competent jurisdiction, then such provision shall be deemed void and of no further effect; provided,

however, that such determinations by a court of competent jurisdiction shall not affect or impair the remaining provisions of this Contract.

**APPENDICES**

Please refer to appendices attached to this document as pages 8 to 12.

**NOTICES AND BINDING EFFECT**

Any notice required by this Contract shall be effective if mailed to the other party at the addresses set forth above, and shall be effective as of the date of mailing. This Contract shall be binding upon the parties hereto, their heirs, executors, administrators, successors and assigns.

**N WITNESS WHEREOF**, and intending to be legally bound hereby, the parties have caused this Contract to be duly executed this 20<sup>th</sup> day of April, 2015.

ATTEST:

BOARD OF EDUCATION EAST  
STROUDSBURG AREA SCHOOL DISTRICT

\_\_\_\_\_

By: \_\_\_\_\_

WITNESS:

\_\_\_\_\_

\_\_\_\_\_  
Jeffrey S. Bader, Chief Financial Officer

## Appendix A

### Supplemental Schedules

#### A. Insurances

##### 1. Family Medical Coverage

The Board shall provide health care benefits for the Chief Financial Officer and his eligible dependents in accordance with the provisions of the Board's Administrative Compensation Plan with its Act 93 employees and any associated Memorandums of Understanding as they exist from time to time.

##### 2. Family Dental Coverage

The Board will pay the entire monthly premiums for the dental insurance for the Chief Financial Officer and his eligible dependents in accordance with the provisions of the Board's Administrative Compensation Plan with its Act 93 employees and any associated Memorandum of Understandings as they may exist from time to time.

##### 3. Term Life Insurance/Additional Purchase Provision

A term life insurance policy equal in value to 2-1/2 times the Chief Financial Officer's annual salary (rounded to the nearest thousand) shall be provided. The Chief Financial Officer shall have the option of increasing his coverage by paying the premium to the District. Should the Chief Financial Officer retire, this policy will be maintained by the District until the Chief Financial Officer reaches age 65, provided that the Chief Financial Officer has at least ten (10) years of administrative service in the East Stroudsburg Area School District at the time of retirement and will be based upon the annual salary in effect at the time of retirement. In the event that the Chief Financial Officer retires and reaches the age of 65 he will have the option of maintaining the policy by paying the premium to the District.

##### 4. Long-Term Disability/Income Protection Plan

The Board shall pay the cost of providing the Chief Financial Officer a disability program which shall include the following:

- 66 2/3% of salary (\$5,000 maximum per month)
- 30 day elimination period

##### 5. Health Insurance Benefit for Retired Employees

Retired employees who have been employees of the School District for a minimum of twenty (20) years, or who have served a minimum of ten (10) years as an administrator in the School District, and who retire will receive hospitalization benefits for themselves and partial payment for their spouse, at the Board's expense, until such time as the retired employee becomes eligible

for Medicare. The Board agrees to pay \$50.00 per month, up to a maximum of \$600.00 per year, for spousal partial premium payments for benefits. These benefits shall be available to the Chief Financial Officer.

Retired employees who have been employees of the School District for less than twenty (20) years, or who have served less than ten (10) years as an administrator in the School District, and who retire will be able to purchase hospitalization benefits for themselves and for their dependents at the School District's group rate, at the retired employee's expense, until such time as the retired employee becomes eligible for Medicare. These benefits shall be available to the Chief Financial Officer.

**6. Vision**

Vision insurance for the Chief Financial Officer and his eligible dependents shall be provided by Vision Benefits of America or an equivalent plan as is provided in the ESEA agreement.

**B. Leaves of Absence**

**1. Sick Leave**

The Chief Financial Officer shall be credited with twelve (12) days sick leave at the beginning of each new Contract year, which will be accumulative without ceiling. Sick leave days may be utilized for illness of a family member as defined herein. Any unused days of sick leave remaining at the end of a given year shall be credited as additional days of sick leave for the following year and shall be cumulative from year to year.

The Chief Financial Officer may transfer not more than ninety (90) accumulated days of sick leave from his current employer to the School District. Any transferred sick leave shall be held in reserve and used only in the case of illness or injury certified to the satisfaction of the Board of Education after sick leave earned within the School District has been used. In no event shall any such transferred sick leave be subject to reimbursement upon the Chief Financial Officer's cessation or termination of employment with the School District.

Sick days may be used for illness of a spouse, mother, father, son, daughter, step-father, step-mother, step-son, step-daughter, brother, sister, parent-in-law, son-in-law, daughter-in-law, grandfather, grandmother or near relative who resides in the same household, or any person with whom the Chief Financial Officer has made his/her home.

The rate paid for unused sick leave at retirement for the length of this Contract shall be per diem rate then in effect for the School District's Act 93

Administrators. Such payment shall be made as a non-elective employer contribution to the Chief Financial Officer's 403(b) retirement program. This benefit is subject to the following limitations:

- A. No additional sick days may be accumulated for the purpose of retirement reimbursement above 261 days.
- B. In order to be eligible for said payment, the Chief Financial Officer must have either twenty (20) years of total service in the East Stroudsburg Area School District or ten (10) years of service as an Administrator in the East Stroudsburg Area School District upon retirement.
- C. Payment shall not be made for "transferred sick leave".

If the Chief Financial Officer's sick leave becomes depleted, payment will be made for additional days lost due to illness or injury at the rate of \$150 per day for a total amount of additional days not to exceed ten (10) days for each full year of service to the School District. The lifetime maximum number of days for such payment shall not exceed 180. This shall apply unless the illness/injury is qualified for compensation through the Long-Term Disability Plan provided by the School District.

The Board may require the Chief Financial Officer to furnish a certificate from a physician or other practitioner certifying that the Chief Financial Officer was unable to perform his duties during the period of absence claimed as sick leave.

## **2. Personal Leave**

Three (3) days of personal leave shall be granted during each Contract year without deduction of salary. These days shall be granted without requiring the Chief Financial Officer to state a reason. Any unused personal leave days shall be converted to the Chief Financial Officer's vacation days on September 1 of each following year.

## **3. Vacation**

The Chief Financial Officer shall be granted twenty (20) days of vacation leave during each Contract year without deduction of salary. He may accumulate up to forty-five (45) days of vacation leave. Those days accumulated in excess of forty-five (45) shall, on September 1 of the following year, convert to sick leave. Vacation leave must be requested and approved by the Superintendent. Upon separation, the Chief Financial Officer shall be compensated for any unused vacation days at his respective daily rate of pay.

## **4. Disability/Child Rearing Leave**

Disability/Child Rearing Leaves of Absence shall be granted to the Chief Financial Officer of the School District in strict compliance with the Equal Employment Opportunities Code of Federal Regulations as amended.

**5. Compensated Professional, Military and Family Medical Leaves**

The provisions of the Pennsylvania School Code, as amended, Board Policy and state and federal law shall be deemed to apply in the case of compensated professional, military and family medical leaves.

**6. Bereavement Leave**

Death of Spouse, Parent or Child

Up to five (5) consecutive work days leave of absence will be allowed in the event of the death of the Chief Financial Officer's spouse, mother, father, son, daughter, step-father, step-mother, step-son or step-daughter, or near relative who resides in the same household, or any person with whom the Chief Financial Officer has made his/her home. This leave can only be used to attend the funeral and/or attend to the affairs of the deceased.

Death of Immediate Relative

Up to three (3) consecutive work days' leave of absence will be allowed in the event of the death of an immediate relative of the Chief Financial Officer. An immediate relative shall be defined as a brother, sister, parent-in-law, son-in-law, daughter-in-law, grandfather, grandmother or grandchild. This leave can only be used to attend the funeral and/or attend the affairs of the deceased.

**7. Jury Duty**

The Chief Financial Officer, if he is called and reports for service as a juror, shall be paid by the School District for each such day of service on which he otherwise would have worked.

**C. Other Benefits**

**1. Reimbursement for Graduate Education**

If the Chief Financial Officer is enrolled in a degree program, or is taking graduate courses relevant to his present job responsibilities, he shall be reimbursed for tuition expenses not to exceed twelve (12) credits per Contract year and for related textbooks. All courses must have prior approval of the Board. Tuition costs shall be provided; however, a grade of "B" or better is required to qualify for this reimbursement. At the completion of the course, textbooks are to be returned to the Superintendent who shall forward them to the librarian for placement in the building professional library.

Any reimbursement for graduate credits shall be subject to the Chief Financial Officer remaining as an employee in the School District for at least two (2) years after completion of the course for which reimbursement is paid. If the



Chief Financial Officer voluntarily leaves the School District sooner than two (2) years after completion of the course, he will be required to repay the School District as follows:

1 day to 1 year - 100%      1 year 1 day to 2 years - 50%

**2. Mileage Reimbursement**

Reimbursement for use of the Chief Financial Officer's vehicle for School District purposes shall be at the IRS-established rate. If the IRS establishes a new rate, that rate will become the approved rate for reimbursement.

**3. Deferred Compensation**

The School District shall adopt the Kades-Margolis Capital Section 457 Plan and permit the Chief Financial Officer to contribute to the plan up to the maximum amount allowed by law.

EAST STROUDSBURG AREA SCHOOL DISTRICT  
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this <sup>8<sup>th</sup></sup> day of April, 20 15, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Rebecca Young (the "Contractor") of Yever Young Photobooths

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

**1. Nature of Position**

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

**2. Scope of Duties**

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

**3. Breach of Agreement**

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43<sup>rd</sup> Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

Photobooth (Photography) services provided for prom 2015.

Location of Services:

Site where prom is taking place.

Effective Date: 5/9/15

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ 775 (B)  
Time (Days/Hour/Other): 4 hrs.  
Total Cost: \$ \_\_\_\_\_

b) Fixed Rate: \$ 775

c) Are expenses included?  YES  NO  
If no, please itemize:

Budget Code: \_\_\_\_\_

Department: \_\_\_\_\_

District Initiator: \_\_\_\_\_

Authorization for Payment: \_\_\_\_\_ Date: \_\_\_\_\_

Purchase Order # \_\_\_\_\_

4ever Young Photobooths

5139 Pocono Park Lane, Swiftwater, PA 18370

4everyoungphotobooths@gmail.com

www.4everyoungphotobooths.com

Phone: (570)730-2866

Fax: (570)839-5356

Contract Date: 3/19/2015

Contract of Services

This contract is between 4ever Young Photobooths, LLC., and East Stroudsburg High School- South for the following booth services:

Photo Booth Rental       Video Booth services       Props "Funbox" & Signs

**Description of Services:**

This agreement will begin at 6 p.m. (time) on 5/9/2015 (date), and will terminate at 10 p.m. (time) on 5/9/2015 (date). (Delivery, set up, and tear down of the booth are not part of your rental time. They are not factored into your price.)

**4ever Young Guarantees:**

- To have the photo booth fully operational for a minimum of 90% of the contracted time. (Operations may occasionally be interrupted for service, maintenance, etc.).
- Unlimited photos for you and your guests during the entire contracted time.
- Party props and signs will be provided for you (after dinner hour, unless you request them earlier).
- Friendly, knowledgeable and courteous attendant(s).
- Photos will be available for online viewing and purchase within 2 weeks of your event.

**Payment:**

- Client agrees to pay a total of \$775 for up to 4 hours of booth rental service.
- A non-refundable \$ 250 deposit is due at the time of signing this contract to reserve your date.
- PLEASE NOTE: All Wedding Packages are a minimum of 3 hours unless otherwise stated on this contract. Additionally, if you decide to bring your own guest book materials rather than using our services, we will not be able to provide an attendant for your guest book completion.
- Additional options include:
  - \$ \_\_\_\_\_ Sales tax
  - \$ \_\_\_\_\_ Double prints (\$150 value) (You may bring your own guest book, materials, table, etc., but we will not provide any guest book services unless you choose our guest book option below).
  - \$ \_\_\_\_\_ Endless Additions (Memory Guest Book, Keychains, Frames, etc.)
  - \$ \_\_\_\_\_ Additional Hours (\$150 / hr)
- Current Promotions Custom package
- The balance (after deposit) of \$525 is due on or before 4/9/2015 (30 days prior to event).
- If additional options are chosen, please disregard the above balance, and place the new balance in this field \$ \_\_\_\_\_. (Please email or call us if you have any questions).

**Payment Type:**

- Check (payable to 4ever Young Photobooths)
- Money Order (payable to 4ever Young Photobooths)

**Requests** (Please check one in each category):

Note: You do not need to complete this part at the signing of the contract; however, please contact us to confirm your preferences at least 3 weeks prior to your event date. Guest book must be ordered no later than 1 month prior to your event date.

**Type of photos for your guests:**

- 2x6 photo strip (4 pictures, no logo)
- 2x6 photo strip (4 pictures w/ text)

If choosing a logo or monogram, what would you like it to say?

ESHS PROM 2015

What colors would you like your logo to be? (text + background): gold

What would you like your online password to be for online viewing of pictures? ESHS  
CAVALIER 2015 ~~PROM 2015~~

**Color backgrounds for photos**

- |  |  |
|--|--|
| <input type="checkbox"/> Silver        | <input type="checkbox"/> Plum                              |
| <input type="checkbox"/> Aqua          | <input checked="" type="checkbox"/> 2 Purple               |
| <input type="checkbox"/> Hot Pink      | <input type="checkbox"/> Royal Blue                        |
| <input type="checkbox"/> Cranberry Red | <input checked="" type="checkbox"/> 1 Wine                 |
| <input type="checkbox"/> Bright Red    | <input type="checkbox"/> Yellow                            |
| <input type="checkbox"/> Cappucino     | <input type="checkbox"/> Cheetah                           |
| <input type="checkbox"/> Lime Green    | <input type="checkbox"/> Zebra                             |
| <input type="checkbox"/> Navy Blue     | <input checked="" type="checkbox"/> 3 Custom <u>"GOLD"</u> |

Please note: We regularly update our background options. Your background may or may not be available for your date. **Please select your top 3 preferences.** List your preferences by starting with #1 being your most favorite and #3 being your least favorite of the three choices. If there is a specific color you would like for your background, please let us know and we can try to accommodate your wish. Also, please do not choose a background that will clash with your attire.

**Client / Event Information:**

Client Name (Both full names if for a wedding): ESHS-SOUTH CLASS OF 2015

Company (if applicable): \_\_\_\_\_

Client Address: 279 North Courtland St, E. Strb, PA 18301

Phone: 570-424-8471 Fax: \_\_\_\_\_

Email: ann-zannella@esasdinet

Event Type: Senior Prom

Name and Address of Venue: Mayfair Farms

City: West Orange State: N.J Zip Code: \_\_\_\_\_

Venue Contact: Joanne Szibdat

Venue Contact Phone: 973-731-4300

Name of Event for 4ever Young Photobooths Website Listing: ESHS-So. PROM 2015

Note: This is what will be displayed on our website for the name of your event.

Your event is not fully booked until we receive both your signed contract and your \$250 deposit. Due to a high demand of the booth, the contract and deposit received first for a specific date, will be the one honored. We reserve the right to void any contract due to this type of occurrence. We will notify you immediately if we receive your contract and your requested date has already been booked. Please make checks and/or money orders payable to 4ever Young Photobooths, 5139 Pocono Park Lane, Swiftwater, PA 18370. Final payment is due no later than 30 days prior to your event. Returned checks will be charged \$50.

**This contract and deposit is due back to 4ever Young Photobooths no later than ASAP.** If both are not received by 4ever Young Photobooths, LLC by that date, and you have not made other arrangements in writing with 4ever Young Photobooths, we will not honor this contract, and your date will be released to the public. Please make a photo copy of this contract for your records. **VERY IMPORTANT:** We will not provide any additional services which are not clearly stated or paid for through this agreement (i.e. our attendant providing guest book services without your purchase of our guest book service through this contract, etc.). If you would like additional services not paid for through this contract, you must arrange that with another party.

**CANCELLATION/RESCHEDULING:** Any request for a date change must be made in writing at least 21 days in advance of the original event date. Change is subject to photobooth availability and receipt of a new Service Contract. If there is no availability for the alternate date, all monies will be refunded minus a \$250 cancellation fee. Any requests to change dates within 21 days of the original event date will incur a \$ 250 service charge if the new date can be accommodated. If the new date cannot be accommodated no refund will be issued. Any Date Change request that cannot be met by 4ever Young Photobooths, L.L.C due to availability will be treated as a cancellation. Any cancellation occurring less than 21 days prior to the event date shall forfeit all payments received. Cancellations made prior to 21 days will be fully refunded minus a \$250 cancellation fee.

**DAMAGES & INDEMNIFICATION:** Client acknowledges responsibility for any damages or loss to the provider's equipment caused by: a) Any misuse of the provider's equipment by the client and/or their guests, or b) Any theft or disaster (including but not limited to fire, flood, or earthquake). Client also agrees to, and understands the following: a) Client will indemnify provider against any or all liability during or after the client's event. Client will indemnify provider from the time of service and on into the future, against any liability associated with client. b) Client will indemnify provider against any and all liability associated with the use of pictures taken within the photobooth, its representatives, employees, or affiliates at client's event. If any provision of these terms shall be rendered unlawful, void, or for any reason unenforceable under Contract Law, than that provision, or portion thereof, shall be deemed separate from this contract and shall not effect the validity and enforceability of any remaining provisions, or portions therefore. Any resulting conflicts from such above that may arise between parties, Client agrees to solve via arbitration.

By signing below, you acknowledge and agree to this contract and the Terms & Conditions of 4ever Young Photobooths, LLC. The Terms & Conditions can be found at [www.4everyoungphotobooths.com](http://www.4everyoungphotobooths.com). If you do not have internet access, you may call us prior to signing this contract. You must be 18 years or older to sign this contract. Thank you very much for your business.

Ann T. Zambella  
(signed by client)  
Ann T. Zambella  
(print name)

4/2/15  
(date)

Rebecca B. Young  
(signed by 4ever Young Photobooths)  
Rebecca B. Young  
(print name)

3/19/15  
(date)

Please ENTER Through Kitchen Service entrance.

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
Independent Contractor Agreement**

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To be used when contracting with an out of District consultant or contractor for professional services

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**THIS AGREEMENT** is made this 2<sup>nd</sup> day of April, 2015, by and between:

**EAST STROUDSBURG AREA SCHOOL DISTRICT** (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

**AND**

**POCONO ALLIANCE, INC.** (the "Contractor").

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

**1. Nature of Position**

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

**2. Scope of Duties**

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

**3. Breach of Agreement**

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43<sup>rd</sup> Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or controversy arising out of or relating to any interpretation, construction, performance or breach of this Agreement





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**AGREEMENT BETWEEN  
EAST STROUDSBURG AREA SCHOOL DISTRICT  
AND  
GEORGE PRIMIANO, MD  
600 Plaza Court – Suite C  
East Stroudsburg, PA 18301  
(Fiscal Year 2015--2016)**

The East Stroudsburg Area School District (ESASD) has retained the above-named physician to perform examinations and medical services during the 2015-2016 fiscal year for ESASD South High School varsity football athletes as required in accordance with ESASD policies to be carried out by the Board of Education and the administration of the school. The physician has agreed to perform these services at the time required (on or about July 1, 2015), which is prior to the beginning of practice on or about August 17, 2015. Said doctor will be in attendance at all regular season home varsity football games of the ESASD South High School team during the 2015 season.

The physician agrees to perform these services for a yearly compensation of Three Thousand Dollars and No Cents (\$3,000.00) and shall submit a bill for such services at the close of the football season.


ESASD maintains the confidentiality of student records, including student health information, in compliance with its policies and the Family Educational Rights and Privacy ACT (FERPA), the Health Insurance Portability and Accountability Act (HIPAA), and state laws and regulations governing student records. The undersigned physician agrees to maintain all student health information in accordance with the District's policies regarding confidentiality of student records, and in compliance with state and federal law. Because the undersigned physician may, from time to time, provide services that would qualify him or her as a "business associate" of the District, as that phrase is defined by HIPAA, the undersigned agrees to abide by the terms of the District's standard HIPAA business associate contract, a copy of which has been provided to, and reviewed by, the undersigned.

The East Stroudsburg Area School District, should it be deemed necessary based upon performance of services, reserves the right of refusal of these contracted services.

The doctor's status shall be that of an independent contractor.

DATE

8 April 15

  
George Primiano, MD

ATTEST:

EAST STROUDSBURG AREA SCHOOL  
DISTRICT

By:

\_\_\_\_\_  
Patricia Rosado, Board Secretary

\_\_\_\_\_  
William Searfoss  
President, Board of Education

FORM  
**818****EAST STROUDSBURG AREA SCHOOL DISTRICT  
Independent Contractor Agreement**


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To be used when contracting with an out of District consultant or contractor for professional services

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**THIS AGREEMENT** is made this 14th day of April, 2015, by and between:

**EAST STROUDSBURG AREA SCHOOL DISTRICT** (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

**AND**

**Regina Sayles** (the "Contractor") of \_\_\_\_\_

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

**1. Nature of Position**

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

**2. Scope of Duties**

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

**3. Breach of Agreement**

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43<sup>rd</sup> Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

**SCHEDULE A**

Description of Service to be performed (be specific):

*As part of our School Wide Positive Behavior Support Program the students at Bushkill Elementary worked hard all year to earn a Rock Star Day. We are requesting permission for Regina Sayles to perform at Bushkill Elementary School on June 4, 2015. Through her performance, Regina Sayles uses music to reinforce positive behavior and academic success. We are requesting \$250 from our SWPBS account. Our school PTO has generously offered to pay for the remaining portion of the performance.*

Location of Services: *Bushkill Elementary*

Effective Date: <sup>June 4</sup> ~~April 14~~, 2015

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ \_\_\_\_\_  
Time (Days/Hour/Other): \_\_\_\_\_  
Total Cost: \$ \_\_\_\_\_

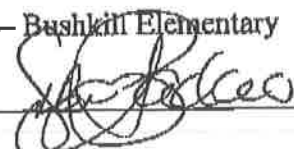
b) Fixed Rate: \$ 250.00

c) Are expenses included?  YES  NO  
If no, please itemize:

Budget Code: 10-3200-610-000-10-16-16 Department: School Wide Positive Behavior Support

District Initiator: Diane Litts - Bushkill Elementary

Authorization for Payment:



Date:

4/14/15

Purchase Order # \_\_\_\_\_

✓

**AGREEMENT BETWEEN  
EAST STROUDSBURG AREA SCHOOL DISTRICT  
AND  
JOHN P. BART, DO  
940 Dietrich Road  
Halifax, PA 17032-7729  
(Fiscal Year 2015-2016)**

The East Stroudsburg Area School District (District) has retained the above-named physician to perform medical services as required in accordance with the Pennsylvania School Code and policies as developed by the Board of Education and the administrators of the District. The physician has agreed to perform these services at the time required during the 2015-2016 fiscal year, beginning July 1, 2015 through June 30, 2016.

The physician shall be responsible for providing medical services for students in grades K through 12 in all District elementary, intermediate, and secondary schools, as well as any parochial school located within District boundaries. Payments will be made for performing such medical services in two (2) installments. A retainer fee of \$16,375.00 will be paid on or about July 1, 2015 to secure the physician's services. Upon proper documentation of the completion of medical services submitted by the school nurse, the remaining \$16,375.00 will be paid for a total retainer fee of \$32,750.00 for the year ending June 30, 2016.

Medical services provided by the physician shall include:

- An estimated 625 state-mandated grade-level medical examinations. This estimate is based upon past delivery of services and enrollment growth.
- Medical examinations of approximately 500-700 District students and student-athletes prior to their participation in a particular activity for the fall, winter, and spring sports seasons; including the cheerleading squad, varsity/junior varsity football, boys and girls basketball, wrestling, rifle team, boys and girls track, baseball, softball, boys and girls soccer, golf, boys and girls tennis, cross country, swimming, and junior high football. The physician will also perform periodic examinations as necessary during the playing seasons.
- Said physician will be in attendance at all home varsity football games of the ESASD High School-North team during the 2015 season.
- Said physician shall also guide and advise District nurses and administrators regarding general health services and District athletic training staff as per No. 209-AR, and shall also perform such other routine medical services as may be reasonably required.
- Said physician will review Individualized Education Programs (IEPs) for the purposes of ACCESS billing.
- A mileage reimbursement will be made at the approved IRS rate from the doctor's place of residence or, in some cases, place of employment, not to exceed three hundred twenty (320) miles round trip per instance, to the school(s) of the East

Stroudsburg Area School District for purposes of performing state-mandated physical examinations, athletic physical examinations, and game attendance as stated above.

These services shall be performed at the times required, which is, for athletes prior to the beginning of practice, for state-mandated physical exams during the school year such examination is required and scheduled by the District, and for other medical services as the need is identified.

The District maintains the confidentiality of student records, including student health information, in compliance with its policies and the Family Education Rights and Privacy Act (FERPA), the Health Insurance Portability and Accountability Act (HIPAA), and state laws and regulations governing student records. The undersigned physician agrees to maintain all student health information in accordance with the District's policies regarding confidentiality of student records, and in compliance with state and federal law. Because the undersigned physician may, from time to time, provide services that would qualify him or her as a "business advocate" of the District, as that phrase is defined by HIPAA, the undersigned agrees to abide by the terms of the District's standard HIPAA business associate contract, a copy of which has been provided to, and reviewed by, the undersigned.

In order to validate this contract, the East Stroudsburg Area School District must have:

1. A copy of the physician's license with validation dates.
2. Act 34 (Criminal) and Act 151 (Child Abuse) Clearances.
3. Certificate indicating the physician's current liability insurance.

The East Stroudsburg Area School District, should it be deemed necessary based upon performance of services, reserves the right to terminate these contracted services, in which event the physician shall be entitled to prorate payment for those services actually performed prior to termination.

The Physician's status shall be that of an independent contractor.

DATE April 09, 2015

John P. Bart, D.O.  
John P. Bart, D.O.

ATTEST:

EAST STROUDSBURG AREA SCHOOL DISTRICT BY:

William Searfoss  
President, Board of Education

✓  
COLONIAL INTERMEDIATE UNIT 20  
A Regional Service Agency  
6 Danforth Drive  
Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE  
(REVENUE GENERATING)

This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and East Stroudsburg Area School District, 50 Vine Street, PO Box 298, East Stroudsburg, PA 18301, (570) 424-8500. East Stroudsburg Area School District will utilize Colonial Intermediate Unit 20 to provide an associate teacher for direct, one-on-one services at the following location:

Colonial Academy – Partial Hospitalization

The total cost for said services shall not exceed \$13,799.32. This contract is in effect from February 26, 2015 and terminates at the end of the 2014-2015 school year.

East Stroudsburg Area School District will be billed for services rendered by Colonial Intermediate Unit 20.

Unemployment cost will be charged to the School District if Colonial Intermediate Unit 20 is unable to reassign the position.

The signed contract must be returned to Mr. Jon Wallitsch, Assistant Director of Business Services, at the Intermediate Unit Office.

  
\_\_\_\_\_  
Dr. Charlene M. Brennan  
Executive Director

2/25/15  
\_\_\_\_\_  
Date

\_\_\_\_\_  
East Stroudsburg Area School District  
Superintendent

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Ms. Michelle Koch  
Acting Secretary to the Board

3/2/15  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Federal ID Number

To comply with Federal laws, State laws, and State Department of Education regulations concerning equal rights and opportunities and to assure these within our Intermediate Unit, the Colonial Intermediate Unit 20 declares itself to be an equal rights and opportunities agency. As an equal rights and opportunities agency, it does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex and disabilities as defined by law. The Intermediate Unit's commitment to non-discrimination extends to students, employees, prospective employees, and the community.

Successful performance and affirmative action program efforts will provide positive benefits to the Intermediate Unit through fuller utilization and development of previously underutilized human resources. Coordinator of Title IX, Section 504 and ADA is The Director of Human Resources and Research Services, Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA 18045, (610) 515-6405, TDD/TTY Hearing Impaired (610) 252-3786.



**CATERING AGREEMENT**

Date Prepared: <b>March 4, 2015</b>	Hotel Contact: <b>KELLEY DOUGHERTY</b>
Group Name: <b>East Stroudsburg HS North Prom</b>	Hotel Phone: <b>570-342-8300</b>
Group Contact: <b>Donald LeCompte</b>	Hotel Fax: <b>570-342-6298</b>
E-Mail: <b>donaldl8@etd.net</b>	Event Dates: <b>05/07/2016 - 05/07/2016</b>
Phone: <b>570-460-2454</b>	

East Stroudsburg HS North Prom and Radisson Lackawanna Station Hotel agree that once this contract is accepted, East Stroudsburg HS North Prom will hold an event at the Radisson Lackawanna Station Hotel ("Hotel").

**SCHEDULE OF EVENTS**

Any changes to agenda schedule may be subject to additional charges.

Day Date	Times	Room Name	Function Type	Seating Type	Set For	Charge
Saturday 05/07/2016	5:00pm to 10:00pm	Grand Ballroom	Dinner	Rounds	425	WAIVED

**SPECIAL CONSIDERATIONS –**

In consideration of the size of your meeting and the revenue generated from it, the Hotel shall provide the following special terms to your group:

- o **Total banquet space rental of \$3000, will be waived based on a food and beverage minimum of \$12,750.**

**BILLING: Group representative to initial form of payment to be used for event**

**Cash and Checks: Group Representative Initials:** *[Signature]*

Checks should be received **10 business days** prior to event. Cash should be received **3 business days** prior to event. Payment must be made for 100% of the total estimated charges prior to arrival.

**Please make checks payable to:**

Radisson Lackawanna Station Hotel  
Attention: Sales Department (and please reference group name)  
700 Lackawanna Avenue Scranton, PA 18503

**DEPOSITS**

Group Representative Initials: *[Signature]*

A non-refundable deposit of ~~\$500.00~~ will be needed with signed contract to secure event. The balance must be paid prior to the beginning of the event.

**COMMITTED FOOD & BEVERAGE REVENUE/MEETING REQUIREMENTS**

Upon acceptance of this contract, the hotel is securing planned banquet food and beverage revenue of **\$12,750**. All revenue figures are net and not inclusive of taxes, service charge or commissions. All food, beverage and function room rental is subject to a prevailing service charge plus current sales tax.

**FINAL COUNT**

Final count is due **5 business days** prior to function.

**FUNCTION ROOMS**

Function rooms are assigned by Hotel according to guaranteed number of people. Hotel reserves the right to

*666*

change room assignments if necessary and will contact client prior to room changes.

**ATTRITION AND CANCELLATION**

The client agrees in the event the revenues received are lower than the "Committed Revenue Figures," you will pay to the hotel, as liquidated damages, an amount equal to the difference between 80% of the committed food and beverage revenue and actual food and beverage revenue.

If your group cancels the event, or terminates this contract, you agree that the hotel will be damaged, and that those damages will be difficult to quantify. Therefore, you agree that if you cancel your event or terminate your contract, you will pay to the hotel, as liquidated damages, an amount equal to 80% of the "Committed Revenue Figures."

<b>If the Date of Cancellation is...</b>	<b>Your Liquidated Damages shall be...</b>
After this contract is accepted, but at least 365 days prior and 180 days prior to arrival,	10% of the "Committed Banquet Food, Beverage and Rental Revenue Figures" plus applicable taxes and service charges.
Between 179 and 90 days prior to arrival,	50% of the Committed Banquet Food, Beverage and Rental Revenue Figures" plus applicable taxes and service charges.
Between 89 and 60 days prior to arrival,	75% of the "Committed Banquet Food, Beverage and Rental Revenue Figures" plus applicable taxes and service charges.
Between 59 and 30 days prior to arrival,	90% of the "Committed Banquet Food, Beverage and Rental Figures" plus applicable taxes and service charges.
Between 29 and day of arrival,	100% of the "Committed Banquet Food, Beverage and Rental Revenue Figures" plus applicable taxes and service charges.

**ADDITIONAL TERMS AND CONDITIONS**

Attached hereto are additional terms and conditions relating to this contract, which are made a part of this contract by this reference. Your signature at the bottom of the additional terms and conditions is your representation that you have read them and that they are included as a part of this contract.

These dates and space will be reserved on your behalf until 01/21/2015, at which time the hotel asks that you return a signed copy of this agreement. In the event we have a request for your dates from another organization prior to the above date, we will contact you for a definite decision to confirm or release these dates in writing within 48 hours or 2 business days. If we have not received your confirmation by this date the hotel reserves the right to release all space for resale.

**AUTHORITY**

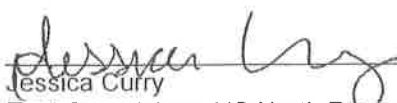
The persons signing the agreement on behalf of Hotel and Social Events 2016 each warrant that they are authorized to make agreements and to bind their principals to this agreement.

This contract shall be deemed accepted only after it has been signed by a representative of the group and thereafter signed by a representative of the hotel.

By East Stroudsburg HS North Prom's authorized representative:

  
Jeffrey Reichl  
East Stroudsburg HS North Prom

Date: 3/18/2015

  
Jessica Curry  
East Stroudsburg HS North Prom

Date: 3/18/15



By the Hotel's authorized representative:

\_\_\_\_\_  
Kelley Dougherty  
Sales Manager

Date: \_\_\_\_\_

\_\_\_\_\_  
Suzanne Lehman-Womach  
Director of Sales & Marketing

Date: \_\_\_\_\_

## ADDITIONAL TERMS AND CONDITIONS

### CLEAN UP / TRASH

If excessive cleanup is needed after your event, the Hotel may assess a cleaning fee.

### ELECTRICAL REQUIREMENTS

If your event requires any electrical needs for exhibitors, bands or special equipment, please let the hotel know two weeks prior to event.

### EXHIBITOR INFORMATION

Loading and unloading of materials must be through the rear vendor entrance of the hotel. Request for additional tables, other than what the exhibit company has provided or the client has contracted for, will be at an additional cost. The use of any pyrotechnic devices, flammable liquids, fog machines or cooking displays must be approved by the Hotel prior to your arrival.

### MUSIC

Excessively loud music and bands are not allowed in any public area or meeting rooms during daily business hours. Any use of amplifiers or live music must receive prior approval. The Hotel reserves the right to control decibel levels in all rooms. Any charges for electrical needs by your band will be your responsibility.

### SHIPPING AND RECEIVING

Any articles for your event may be shipped to the Hotel up to 72 hours prior and stored in our secured package room. Any packages arriving prior to this time may be assessed additional storage fees at the prevailing daily rate. To insure proper delivery of packages for your event, the following information should be included on all packages sent to the Hotel:

Name of individual that will be picking up the package(s)  
Radisson Lackawanna Station Hotel  
700 Lackawanna Avenue  
Scranton PA 18503  
570-342-8300  
Name and Date of Conference  
Name of Catering / Convention Services Manager

Package Handling Fees are as follows: \$ 2.00 per box  
\$35.00 per crate  
\$50.00 per pallet

If packages need to be shipped back out from the Hotel, all items must be properly boxed, taped up and labeled with complete information before we will ship them out. Trade Shows with a large number of boxes need to make prior arrangements with an off-property exhibit company for delivery on "move-in day" and removal on "move-out day".

### FORCE MAJEURE

No damages shall be due for a failure of performance occurring due to Acts of God, war, government regulation, disaster, terrorist act or strikes, any one of which make performance impossible.

### INSURANCE AND INDEMNIFICATION

Hotel and Social Events 2016 each agree to carry and maintain and provide evidence of liability and other insurance in amounts sufficient to provide coverage against any claims arising from any activities arising out of or resulting from the respective obligations pursuant to this contract. Group's insurance policy shall name the Hotel as an additional insured. Damage to the Hotel premises by the Group or appointed contractors will be at the Group's responsibility.

The Hotel shall indemnify, defend and hold harmless the Group and its officers, directors, partners, agents, members and employees from and against any and all demands, claims, damages to persons or property, losses and liabilities, including reasonable attorney's fees (collectively "Claims") arising out of or caused by the Hotel's negligence in connection with the provision of services or the use of the Hotel facilities. The Hotel shall

not have waived or be deemed to have waived, by reason of this paragraph, any defense that it may have with respect to such claims.

The Group shall indemnify, defend and hold harmless the Hotel and its officers, directors, partners, agents, members and employees from and against any and all demands, claims, damages to persons or property, losses and liabilities, including reasonable attorney's fees (collectively "Claims") arising out of or caused by the Group's negligence and/or its members' negligence in connection with the use of the Hotel facilities. The Group shall not have waived or be deemed to have waived, by reason of this paragraph, any defense that it may have with respect to such claims.

#### **OUTSIDE CONTRACTORS**

The Hotel reserves the right to approve all outside contractors hired for use by the Group in the Hotel and to charge a fee for outside services brought into the Hotel. The Group and/or outside contractor must provide proof of worker's compensation insurance for employees who will work on Hotel premises and proof of adequate general liability coverage for the Group and/or outside contractors' activities while on Hotel's premises.

#### **UTILITIES AND SIGNAGE**

**Utilities:** All electrical services and utilities, including phone and riggings, are contracted through the Hotel's Sales Department.

**Signage:** All signs must be professionally printed and their placement and posting be pre-approved by the Convention Services Department. **Nothing shall be posted, nailed, screwed or otherwise attached to walls, floors, or other parts of the building or furniture. Distribution of gummed stickers or labels is strictly prohibited.**

#### **MISCELLANEOUS PROVISIONS**

This contract is made and to be performed in Scranton, Pennsylvania, and shall be governed by and construed in accordance with Pennsylvania law. By executing this agreement, Social Events 2016 consents to the exercise of personal jurisdiction over it by the courts of the State of Pennsylvania. The Hotel is not responsible for any loss or damage, no matter how caused, to any samples, displays, properties, or personal effects brought into the Hotel. This contract is the entire agreement between the parties, superseding all prior proposals both oral and written, negotiations, representations, commitments and other communications between the parties, and may only be supplemented or changed in writing, signed by a representative of the group and the hotel's General Manager. No representative of the Hotel has been or is authorized to make any representation which varies from the express terms of this contract, though this contract may be supplemented or amended in writing. In the event of litigation arising from or associated with this contract, the parties agree that the prevailing party therein shall recover its attorneys' fees and costs incurred therein. Any legal action in connection with this agreement shall be brought or maintained only in the courts of the State of Pennsylvania, and only in Lackawanna County. No food and/or beverage of any kind will be permitted to be brought into the hotel by the group or any of the group's guests.

**I have read these terms and conditions and agree that they are included as a part of the attached contract.**

By East Stroudsburg HS North Prom's authorized representative:

  
\_\_\_\_\_  
Jeffrey Reich

East Stroudsburg HS North Prom

Date: 3/18/2015

  
\_\_\_\_\_  
Jessica Curry

East Stroudsburg HS North Prom

Date: 3/18/15

Print Trip Report

**Trip ID 5886**

**Booked By**

**Booked By** Peeke, Lachlan  
**Email** lachlan-peeke@esasd.net  
**Phone** 570 424 8431

**Pager**  
**Cellular**

**Booking Details**

**Trip Name** Science Olympiad State Competition  
**Status** Approved  
**Trip State** inactive  
**Created Date** 3/12/2015 8:33:00 AM

**Location** JT Lambert Intermediate  
**Organization** JT Lambert Intermediate  
**Trip Destination** Penn State - University Park and Juniata College  
**Trip Type** Round Trip  
**Trip Package**

<b>Trip Departure Date Time</b> 4/24/2015 11:00:00 AM	<b>Trip Return Date Time</b> 4/25/2015 11:00:00 PM
<b>Driver Departure Time</b>	<b>Driver Return Time</b>
<b>Participant Drop Off Time</b>	<b>Participant Pick Up Time</b>
<b>Destination Arrival Date Time</b>	<b>Destination Departure Date Time</b>
<b>Driver Start Location</b>	<b>Driver End Location</b>
<b>Participant Drop Off Location</b>	<b>Participant Pick Up Location</b>
<b>Estimated Round Trip Mileage</b> 0	

**Trip Contact**

**Name** Peeke, Lachlan  
**Email** lachlan-peeke@esasd.net  
**Phone** 570 424 8430 x17432

**Pager**  
**Cellular**

**Attendees**

**Faculty** Dr. Peeke  
**Supervising Adults** Mrs. Berkowitz  
**Number of students** 15  
**Number of adults** 8  
**Totals Attendees** 23

**Cost per student** \$0.00  
**Cost per adult** \$0.00

**Categorization**

**Budget Code**  
**Budget Code Description**  
**Recommended Min Age** 0 **Recommended Max Age** 0  
**Educational Objective** Participate in Pennsylvania State Science Olympiad Competition at Juniata College

**Notes**

**Special Needs and/or Trip Requirements** Sufficient room on bus for competition equipment, students' school bags, students' and adults' overnight bags  
**Driving Directions**

**Required Services**

**Transportation Type** School Bus

71

Print Trip Report

**Trip ID 5944**

**Booked By**

Booked By Gavitt, Kym  
 Email Kym-Gavitt@esasd.net  
 Phone 570-619-5421

Pager  
 Cellular 570-460-1594

**Booking Details**

Trip Name Body Worlds Exhibit - Discovery Times Museum  
 Status Approved  
 Trip State Inactive  
 Created Date 3/31/2015 1:34:00 PM

Location ES High School-South  
 Organization High School South  
 Trip Destination 226 West 44th St., NY, NY 10036  
 Trip Type Round Trip  
 Trip Package

Trip Departure Date Time 5/27/2015 7:30:00 AM  
 Driver Departure Time  
 Participant Drop Off Time  
 Destination Arrival Date Time

Trip Return Date Time 5/27/2015 4:00:00 PM  
 Driver Return Time  
 Participant Pick Up Time  
 Destination Departure Date Time

Driver Start Location  
 Participant Drop Off Location  
 Estimated Round Trip Mileage 0

Driver End Location  
 Participant Pick Up Location

**Trip Contact**

Name Gavitt, Kym  
 Email Kym-Gavitt@esasd.net  
 Phone 570-460-1594

Pager  
 Cellular 570-460-1594

**Attendees**

Faculty Kym Gavitt  
 Supervising Adults  
 Number of students 44  
 Number of adults 4  
 Totals Attendees 48

Cost per student \$20.00  
 Cost per adult \$0.00

**Categorization**

Budget Code  
 Budget Code Description

Recommended Min Age 0

Recommended Max Age 0

Educational Objective To provide students with the opportunity to learn about anatomy, physiology, and health by viewing real, preserved

**Notes**

Special Needs and/or  
 Trip Requirements  
 Driving Directions

**Required Services**

Transportation Type School Bus

72

Print Trip Report

**Trip ID 5887**

**Booked By**

<b>Booked By</b> Behme, Beth	<b>Pager</b>
<b>Email</b> bethann-behme@esasd.net	<b>Cellular</b>
<b>Phone</b> 588-4410 ext 1408	

**Booking Details**

<b>Trip Name</b> Ellis Island/Statue of Liberty	
<b>Status</b> Approved	
<b>Trip State</b> Inactive	
<b>Created Date</b> 3/13/2015 4:06:00 PM	
<b>Location</b> Lehman Intermediate	
<b>Organization</b> Lehman Intermediate	
<b>Trip Destination</b> New York	
<b>Trip Type</b> Round Trip	
<b>Trip Package</b>	
<b>Trip Departure Date Time</b> 4/17/2015 7:45:00 AM	<b>Trip Return Date Time</b> 4/17/2015 5:00:00 PM
<b>Driver Departure Time</b>	<b>Driver Return Time</b>
<b>Participant Drop Off Time</b>	<b>Participant Pick Up Time</b>
<b>Destination Arrival Date Time</b>	<b>Destination Departure Date Time</b>
<b>Driver Start Location</b>	<b>Driver End Location</b>
<b>Participant Drop Off Location</b>	<b>Participant Pick Up Location</b>
<b>Estimated Round Trip Mileage</b> 0	

**Trip Contact**

<b>Name</b> Gollinge, Lisa	<b>Pager</b>
<b>Email</b> lisa-gollinge@esasd.net	<b>Cellular</b>
<b>Phone</b>	

**Attendees**

<b>Faculty</b>	
<b>Supervising Adults</b>	
<b>Number of students</b> 60	<b>Cost per student</b> \$0.00
<b>Number of adults</b> 6	<b>Cost per adult</b> \$0.00
<b>Totals Attendees</b> 66	

**Categorization**

<b>Budget Code</b>	
<b>Budget Code Description</b>	
<b>Recommended Min Age</b> 0	<b>Recommended Max Age</b> 0
<b>Educational Objective</b>	

**Notes**

**Special Needs and/or  
Trip Requirements**

**Driving Directions**

**Required Services**

**Transportation Type** School Bus

**Please Check One:**

- Regular Day Trip
- Extended Day Trip
- Overnight Trip

Dispatch Order #: \_\_\_\_\_

EAST STROUDSBURG AREA SCHOOL DISTRICT

FIELD TRIP REQUEST FORM

The top section of this form is to be completed by the staff member seeking permission to make the trip. It should be submitted to the building principal for approval at least thirty (30) days prior to the desired day trip date or sixty (60) days prior to an overnight trip. Buses and trips will be approved on a first-come, first-served basis. All field trips made during regular school days should be scheduled between 8:30 A.M. and 1:45 P.M. Drivers will be assigned by the Transportation Office. Do not request specific drivers.

SCHOOL South HS GROUP AP Government REQUESTOR Healey

DESTINATION Beano mtn EAST careers LINK GRADE(S)/LEVEL(S) 11, 12

DIRECTIONS/TO DESTINATION OBTAINED (Please check)  YES  NO

DATE ~~4-21~~ 4-21 PLACE OF DEPARTURE (Be Specific) Front of South

NUMBER OF STUDENTS MAKING TRIP 16 NUMBER OF SCHOOL BUSES NEEDED 1

BUS ARRIVAL TIME (For pre-departure preparation) 6:25

BUS DEPARTURE TIME (After all pre-trip preparation is complete) 6:30

RETURN TIME (When bus(es) arrive back at school for other duties) 4:00

PURPOSE OF TRIP (Include relationship to present curriculum area being covered)  
Tour of state capitol / Rosemary Brown /  
Mario Scavillo

NUMBER OF CHAPERONES REQUIRED (See Board Policy No. 121) 2 \*

\* List must be submitted to the building principal at least two (2) weeks prior to the date of the trip.

PROJECTED COST OF TRIP:

1 # of Substitutes <u>1</u>	X # of Days <u>80</u>	=	\$ _____
Transportation Costs (as is applicable)			\$ _____
Admission/Registration Fees			\$ _____
Miscellaneous (Please list)			\$ _____
Grand Total			\$ <u>N/A</u>

*covered by Admin*

PROCEDURAL PLAN/RAIN DATE IN CASE OF POSTPONEMENT/CANCELLATION: \_\_\_\_\_

SIGNATURE -- Staff Member Making Request [Signature] DATE 4-13-15

SIGNATURE/APPROVAL -- Building Principal [Signature] DATE 4/13/15

SIGNATURE/APPROVAL -- Director of Athletics and Activities\* \_\_\_\_\_ DATE \_\_\_\_\_

\* As is applicable

BUS AVAILABILITY -- Transportation Office \_\_\_\_\_ DATE \_\_\_\_\_

SIGNATURE -- Asst. Supt./Curriculum & Instruction \_\_\_\_\_ DATE \_\_\_\_\_

SIGNATURE -- Superintendent \_\_\_\_\_ DATE \_\_\_\_\_



Youth Employment Service

2937 Route 611  
PO Box 81  
Pannersville, PA 18372

Board of Directors

Dr. Matthew Connell  
Chairman

Carl Wilgus  
Vice Chairman

Kristine Bush  
Treasurer

Jennifer Fuller  
Secretary

Miguel Barbosa

Dr. Robert Fleischnan

Jill Gearhart

Adam Lazarchak

Yozmin Malpica

Frank Revist

Jacqueline Romano

Claudette Seager

Jeff Snyder

Executive  
Director  
Parviz Olson-Alasty

Program  
Coordinator  
Lauren Comiskey

March 3, 2015

To Whom It May Concern:

Please excuse \_\_\_\_\_ from school on  
**Tuesday, April 21, 2015.** He/She is a participant of Project Success for leadership  
and career exploration, and will be in Harrisburg as a guest of State Senator Mario  
Scavello and State Representative Rosemary Brown to tour the State Capitol  
building and see our state government in session.

Thank you for your time and cooperation, and if you have any questions or  
concerns please contact Peter Alasty at (570)-620-2410 or Lauren Comiskey at  
(570)-620-2850 Ext. 305.

Best Regards,

Lauren Comiskey  
Program Coordinator  
Youth Employment Service  
(570)-620-2850 Ext 305  
[lcvcs@ptd.net](mailto:lcvcs@ptd.net)



United Way  
of Monroe County

Phone: (570)620-2410 Fax: (570)620-0546

75



Print Trip Report

**Trip ID 5945**

**Booked By**

<b>Booked By</b> Horne, Kevin	<b>Pager</b>
<b>Email</b> kevin-horne@esasd.net	<b>Cellular</b>
<b>Phone</b> 973 508-9380	

**Booking Details**

<b>Trip Name</b> Kevin Horne	
<b>Status</b> Approved	
<b>Trip State</b> Inactive	
<b>Created Date</b> 3/31/2015 2:53:00 PM	
<b>Location</b> JT Lambert Intermediate	
<b>Organization</b> JTL Instrumental	
<b>Trip Destination</b> Philadelphia, PA (Independence Nat'l Park)	
<b>Trip Type</b> Round Trip	
<b>Trip Package</b>	
<b>Trip Departure Date Time</b> 5/15/2015 8:45:00 AM	<b>Trip Return Date Time</b> 5/15/2015 7:15:00 PM
<b>Driver Departure Time</b>	<b>Driver Return Time</b>
<b>Participant Drop Off Time</b>	<b>Participant Pick Up Time</b>
<b>Destination Arrival Date Time</b>	<b>Destination Departure Date Time</b>
<b>Driver Start Location</b>	<b>Driver End Location</b>
<b>Participant Drop Off Location</b>	<b>Participant Pick Up Location</b>
<b>Estimated Round Trip Mileage</b> 0	

**Trip Contact**

<b>Name</b> Horne, Kevin	<b>Pager</b>
<b>Email</b> kevin-horne@esasd.net	<b>Cellular</b>
<b>Phone</b> 973 508-9380	

**Attendees**

<b>Faculty</b> Kevin Horne	
<b>Supervising Adults</b> Deene	
<b>Number of students</b> 65	<b>Cost per student</b> \$50.00
<b>Number of adults</b> 20	<b>Cost per adult</b> \$20.00
<b>Totals Attendees</b> 85	

**Categorization**

<b>Budget Code</b>	
<b>Budget Code Description</b>	
<b>Recommended Min Age</b> 0	<b>Recommended Max Age</b> 0
<b>Educational Objective</b> To give students appropriate historical context of early American folk music, currently being rehearsed in class.	

**Notes**

**Special Needs and/or Trip Requirements** \*Note: Original trip was cancelled due to inclement weather on 3/20. This is the make up date. Original trip was approved at October board meeting.

**Driving Directions**

**Required Services**

**Transportation Type** School Bus

76

Print Trip Report

**Trip ID 5907**

**Booked By**

**Booked By** Marshall, Stephanie  
**Email** Stephanie-Marshall@esasd.net  
**Phone** 570-424-8073  
**Pager**  
**Cellular**

**Booking Details**

**Trip Name** 4th grade Harrisburg/Hershey trip  
**Status** Approved  
**Trip State** Inactive  
**Created Date** 3/22/2015 5:09:00 PM  
**Location** JM Hill Elementary  
**Organization** JM Hill Elementary  
**Trip Destination** Harrisburg Capitol building and Hershey's  
**Trip Type** Round Trip  
**Trip Package**  
**Trip Departure Date Time** 6/8/2015 8:15:00 AM  
**Trip Return Date Time** 6/8/2015 6:00:00 PM  
**Driver Departure Time**  
**Driver Return Time**  
**Participant Drop Off Time**  
**Participant Pick Up Time**  
**Destination Arrival Date Time**  
**Destination Departure Date Time**  
**Driver Start Location**  
**Driver End Location**  
**Participant Drop Off Location**  
**Participant Pick Up Location**  
**Estimated Round Trip Mileage** 0

**Trip Contact**

**Name** Marshall, Stephanie  
**Email** Stephanie-Marshall@esasd.net  
**Phone** 570-424-8073  
**Pager**  
**Cellular**

**Attendees**

**Faculty** Stephanie Marshall  
**Supervising Adults** Parent Chaperones - to be determined  
**Number of students** 65  
**Number of adults** 0  
**Totals Attendees** 65  
**Cost per student** \$0.00  
**Cost per adult** \$0.00

**Categorization**

**Budget Code**  
**Budget Code Description**  
**Recommended Min Age** 0  
**Recommended Max Age** 0  
**Educational Objective** To culminate our study of PA history and government

**Notes**

**Special Needs and/or Trip Requirements**  
**Driving Directions**

**Required Services**

**Transportation Type** Charter Bus

**Trip ID 5904**

**Booked By**

**Booked By** Smith, Dawn  
**Email** Dawn-Smith@esasd.net  
**Phone** 5884400

**Pager**  
**Cellular**

**Booking Details**

**Trip Name** Junie B. Jones Stage Show  
**Status** Approved  
**Trip State** Inactive  
**Created Date** 3/20/2015 8:59:00 AM

**Location** East Stroudsburg Elementary  
**Organization** East Stroudsburg Elementary  
**Trip Destination** Mayo Performing Arts Center, Morristown, NJ  
**Trip Type** Round Trip

**Trip Package**  
**Trip Departure Date Time** 4/28/2015 9:30:00 AM  
**Driver Departure Time**  
**Participant Drop Off Time**  
**Destination Arrival Date Time**

**Trip Return Date Time** 4/28/2015 2:45:00 PM  
**Driver Return Time**  
**Participant Pick Up Time**  
**Destination Departure Date Time**

**Driver Start Location**  
**Participant Drop Off Location**  
**Estimated Round Trip Mileage** 0

**Driver End Location**  
**Participant Pick Up Location**

**Trip Contact**

**Name** Smith, Dawn  
**Email** Dawn-Smith@esasd.net  
**Phone** 5704211905

**Pager**  
**Cellular** 5703696445

**Attendees**

**Faculty** Kindergarten Teachers (4)  
**Supervising Adults** TSS (1)  
**Number of students** 80  
**Number of adults** 30  
**Totals Attendees** 110

**Cost per student** \$20.00  
**Cost per adult** \$20.00

**Categorization**

**Budget Code**  
**Budget Code Description**  
**Recommended Min Age** 0 **Recommended Max Age** 0  
**Educational Objective** Musical theater experience based on several books about Junie B. Jones. The connective tissue

**Notes**

**Special Needs and/or Trip Requirements** We will not use school transportation. We will hire an outside bus company.  
**Driving Directions**

**Required Services**

**Transportation Type** School Bus

Print Trip Report

**Trip ID 5967**

**Booked By**

<b>Booked By</b> Smith, Dawn	<b>Pager</b>
<b>Email</b> Dawn-Smith@esasd.net	<b>Cellular</b>
<b>Phone</b> 5884400	

**Booking Details**

<b>Trip Name</b> Land of Make Believe	
<b>Status</b> Approved	
<b>Trip State</b> Inactive	
<b>Created Date</b> 4/7/2015 2:54:00 PM	
<b>Location</b> East Stroudsburg Elementary	
<b>Organization</b> East Stroudsburg Elementary	
<b>Trip Destination</b> Land of Make Believe, Hope, NJ	
<b>Trip Type</b> Round Trip	
<b>Trip Package</b>	
<b>Trip Departure Date Time</b> 5/19/2015 9:00:00 AM	<b>Trip Return Date Time</b> 5/19/2015 2:45:00 PM
<b>Driver Departure Time</b>	<b>Driver Return Time</b>
<b>Participant Drop Off Time</b>	<b>Participant Pick Up Time</b>
<b>Destination Arrival Date Time</b>	<b>Destination Departure Date Time</b>
<b>Driver Start Location</b>	<b>Driver End Location</b>
<b>Participant Drop Off Location</b>	<b>Participant Pick Up Location</b>
<b>Estimated Round Trip Mileage</b> 0	

**Trip Contact**

<b>Name</b> Smith, Dawn	<b>Pager</b>
<b>Email</b> Dawn-Smith@esasd.net	<b>Cellular</b>
<b>Phone</b> 5704211905	

**Attendees**

<b>Faculty</b> 4 kindergarten teachers	
<b>Supervising Adults</b> minimum of 20 parents	
<b>Number of students</b> 84	<b>Cost per student</b> \$10.00
<b>Number of adults</b> 30	<b>Cost per adult</b> \$10.00
<b>Totals Attendees</b> 114	

**Categorization**

<b>Budget Code</b>	
<b>Budget Code Description</b>	
<b>Recommended Min Age</b> 0	<b>Recommended Max Age</b> 0
<b>Educational Objective</b> Fairytales and stage shows along with social interactions. This trip also integrates our Farm Unit.	

**Notes**

**Special Needs and/or Trip Requirements** We will be using Palmeri School Bus transportation.

**Driving Directions**

**Required Services**

**Transportation Type** School Bus

Print Trip Report

**Trip ID 5917**

**Booked By**

**Booked By** tieman, Patricia  
**Email** Patricia-Tieman@esasd.net  
**Phone** 4248471  
**Pager**  
**Cellular**

**Booking Details**

**Trip Name** Day of Advocacy (American Lung Association)  
**Status** Approved  
**Trip State** inactive  
**Created Date** 3/24/2015 12:38:00 PM  
**Location** ES High School-South  
**Organization** High School South  
**Trip Destination** Pennsylvania State Capitol N 3rd Street Harrisburg  
**Trip Type** Round Trip  
**Trip Package**  
**Trip Departure Date Time** 5/5/2015 6:30:00 AM  
**Trip Return Date Time** 5/5/2015 3:30:00 PM  
**Driver Departure Time**  
**Driver Return Time**  
**Participant Drop Off Time**  
**Participant Pick Up Time**  
**Destination Arrival Date Time**  
**Destination Departure Date Time**  
**Driver Start Location**  
**Driver End Location**  
**Participant Drop Off Location**  
**Participant Pick Up Location**  
**Estimated Round Trip Mileage** 0

**Trip Contact**

**Name** tieman, Patricia  
**Email** Patricia-Tieman@esasd.net  
**Phone** 4248471  
**Pager**  
**Cellular**

**Attendees**

**Faculty** Patricia Tieman  
**Supervising Adults** Erica Velander (Youth Infusion, Inc)  
**Number of students** 20  
**Number of adults** 2  
**Totals Attendees** 22  
**Cost per student** \$0.00  
**Cost per adult** \$0.00

**Categorization**

**Budget Code**  
**Budget Code Description**  
**Recommended Min Age** 0  
**Recommended Max Age** 0  
**Educational Objective** This year we will be focusing on educating our legislators about the need for comprehensive clean indoor air

**Notes**

**Special Needs and/or Trip Requirements** DEPART FROM THE AUDITORIUM. The school bus costs will be paid for by Youth Infusion, Inc.  
**Driving Directions**

**Required Services**

**Transportation Type** School Bus

Print Trip Report

**Trip ID 5885**

**Booked By**

**Booked By** Toth, Donald  
**Email** Donald-Toth@esasd.net  
**Phone** 570-424-8430

**Pager**  
**Cellular**

**Booking Details**

**Trip Name** PA State Middle School Computer Fair  
**Status** Approved  
**Trip State** Inactive  
**Created Date** 3/11/2015 8:08:00 PM

**Location** JT Lambert Intermediate  
**Organization** JT Lambert Intermediate  
**Trip Destination** Dickinson College, Carlisle, PA  
**Trip Type** Round Trip  
**Trip Package**

**Trip Departure Date Time** 5/20/2015 5:00:00 AM  
**Driver Departure Time**  
**Participant Drop Off Time**  
**Destination Arrival Date Time**

**Trip Return Date Time** 5/20/2015 6:30:00 PM  
**Driver Return Time**  
**Participant Pick Up Time**  
**Destination Departure Date Time**

**Driver Start Location**  
**Participant Drop Off Location**  
**Estimated Round Trip Mileage** 0

**Driver End Location**  
**Participant Pick Up Location**

**Trip Contact**

**Name** Toth, Donald  
**Email** Donald-Toth@esasd.net  
**Phone** 570-424-8430

**Pager**  
**Cellular**

**Attendees**

**Faculty** Jan Zelinski  
**Supervising Adults**  
**Number of students** 10  
**Number of adults** 2  
**Totals Attendees** 12

**Cost per student** \$0.00  
**Cost per adult** \$0.00

**Categorization**

**Budget Code**  
**Budget Code Description**

**Recommended Min Age** 0

**Recommended Max Age** 0

**Educational Objective** Winners form the middle school regional computer fair from IU 20 will compete at the state level.

**Notes**

**Special Needs and/or Trip Requirements** We will need at least 4 seats for computers/project materials.... Please contact Brian Borosh about transportation costs.

**Driving Directions**

**Required Services**

**Transportation Type** School Bus

Print Trip Report

**Trip ID 5918**

**Booked By**

**Booked By** Trauschke, Billie  
**Email** Billie-Trauschke@esasd.net  
**Phone** 5704216844  
**Pager Cellular**

**Booking Details**

**Trip Name** Middle Smithfield Fifth Grade to Philadelphia  
**Status** Approved  
**Trip State** Inactive  
**Created Date** 3/24/2015 8:16:00 PM  
**Location** Middle Smithfield Elementary  
**Organization** Middle Smithfield Elementary  
**Trip Destination** Philadelphia, PA  
**Trip Type** Round Trip  
**Trip Package**  
**Trip Departure Date Time** 5/22/2015 7:00:00 AM  
**Driver Departure Time**  
**Participant Drop Off Time**  
**Destination Arrival Date Time**  
**Driver Start Location**  
**Participant Drop Off Location**  
**Estimated Round Trip Mileage** 0  
**Trip Return Date Time** 5/22/2015 7:00:00 PM  
**Driver Return Time**  
**Participant Pick Up Time**  
**Destination Departure Date Time**  
**Driver End Location**  
**Participant Pick Up Location**

**Trip Contact**

**Name** Trauschke, Billie  
**Email** billie-trauschke@esasd.net  
**Phone**  
**Pager Cellular**

**Attendees**

**Faculty** Jill Jennings  
**Supervising Adults**  
**Number of students** 100  
**Number of adults** 10  
**Totals Attendees** 110  
**Cost per student** \$40.00  
**Cost per adult** \$50.00

**Categorization**

**Budget Code**  
**Budget Code Description**  
**Recommended Min Age** 0  
**Recommended Max Age** 0  
**Educational Objective** To see where George Washington crossed the Delaware at the battle of Trenton. To tour Independence Hall.

**Notes**

**Special Needs and/or Trip Requirements**  
**Driving Directions**

**Required Services**

**Transportation Type** Charter Bus

## LICENSE AGREEMENT

This License Agreement (this "Agreement") is made as of this 20th day of April, 2015 (the "Effective Date"), by and between Mountain Laurel Development Group, LP, a Delaware limited partnership, with offices for notice purposes at c/o O'Neill Properties, 2701 Renaissance Boulevard, Fourth Floor, King of Prussia, PA 19406 ("Licensor") and the East Stroudsburg Area School District, with a mailing address for notice purposes at 50 Vine Street, East Stroudsburg, PA 18301 ("Licensee").

### RECITALS

WHEREAS, Licensor is the fee simple owner of that certain building commonly known as the Mountain Laurel Center for the Performing Arts (the "Center") situated on certain real property located in Lehman Township, Pike County, Pennsylvania identified as Pike County Tax parcel Number 06-0-193.00-01-01 (collectively, with the Center, the "Property"), and

WHEREAS, Licensee and Licensor have agreed in principal to permit Licensee to hold a 2015 high school graduation/commencement ceremonies and related activities in the Center (all such activities, collectively, the "Graduation"), subject to the parties formal execution of this Agreement and the timely compliance by Licensee of all of the terms and conditions hereof.

### AGREEMENT

NOW THEREFORE, for good and valuable consideration as set forth below, the receipt and sufficiency of which is hereby acknowledged, and intending to be legally bound hereby, the parties hereto agree as follows:

1. **Recitals.** The Recitals set forth above are hereby incorporated into this Agreement by reference as if the same had been repeated herein in full.
2. **Right of Entry and License.**

Licensor hereby grants to Licensee a non-exclusive, revocable license to enter upon the Licensor's Property and into the Center specifically, solely for the purpose of holding the Graduation, including setting up for and cleaning up after in accordance with the schedule set forth in the following paragraph, it being clearly understood that Licensee shall be solely responsible for leaving the Center and all of the Property in at least the same condition it was in prior to Licensee's entry onto the Property for the purposes set forth herein. Licensee shall remove all trash and garbage from the Center and the Property at Licensee's sole cost and expense. Nothing contained herein shall be construed as granting to the Licensee any property or ownership rights in the Property, or to create a partnership, joint venture or an agency relationship between Licensor and Licensee. Licensor, in its sole discretion, may designate certain areas of the Property which shall be specifically excluded from the applicability of this Agreement and any such areas shall be described in sufficient detail in a writing to Licensee, which such writing shall automatically become a part of this Agreement by reference.

Schedule: Licensee will have the Center available to them on June 10, 2015 between 9:00 am and 5:00 pm to allow for set-up and pre-ceremony coordination with the Licensor and its representative(s). The Graduation ceremony for the East Stroudsburg High School North will be June 11, 2015 and Licensee shall have the Center available to them on that day from 7.30 a.m.



until 8:00 p.m. to allow time for set-up, practice, rehearsal, guest and participant arrival/departure, and to allow Licensee time to clean up.

**3. License Fee.** Upon the execution of this Agreement by all parties, and in full consideration of Licensor's agreement to enter into this Agreement, Licensee agrees to pay Licensor the sum of Seven Thousand Five Hundred Dollars and No Cents (\$7,500) for the Graduation.

**4. Safety Deposit.** Upon the execution of this Agreement by all parties, and in full consideration of Licensor's agreement to enter into this Agreement, Licensee agrees to deliver to Licensor a Safety Deposit ("Deposit") in the sum of One Thousand Dollars and No Cents (\$1,000.00). The Deposit will be held by Licensor, to insure that the Licensee, its invitees, guests, contractors, agents or other third parties leave the Center and all of the Property in at least the same condition it was prior to Licensee's entry onto the Property for the purposes set forth herein, including but not limited to Licensee's removal of all trash and garbage from the Center and the Property at Licensee's sole cost and expense. If Licensor finds the Center and Property have been restored by the Licensee to at least the same condition it was in prior to the Licensee's entry onto the Property for the purposes set forth herein, Licensor shall return the Deposit to the Licensee within ten (10) business days from the expiration of the term of this Agreement. If Licensor finds the Center and Property have not been restored by the Licensee to at least the same condition it was prior to Licensee's entry onto the Property for the purposes set forth herein, Licensor will provide Licensee photographic evidence of such conditions, and will utilize the Deposit to restore the Center and the Property to the same condition it was in prior to the Licensee's entry onto the Property.

**5. Insurance Requirements.** Within five (5) days of the Effective Date of this Agreement, Licensee shall deliver to Licensor evidence that Licensee, Licensee's invitees, guests, contractors, agents and other third parties, and/or the particular party who intends to enter upon Licensor's Property for the purposes set forth herein, has in effect a fully paid policy of insurance that insures Licensor, the general partner of Licensor (Mountain Laurel Development Acquisition Group, LLC), Licensee and Northstar Reality Finance and Mount Productions L.P. against any liability normally covered by a general public liability policy with limits of at least Two Million Dollars (\$2,000,000.00) per occurrence of death of, or injury to, any one person or as otherwise reasonably requested by Licensor. The policy(ies) maintained, or caused to be maintained, pursuant to this Section 4 shall insure the contractual liability of Licensee covering the indemnities herein set forth and shall (i) name Licensor, Northstar Reality Finance and Mount Productions L.P. as additional insured parties, and (ii) contain a provision that the insurance provided thereunder shall be primary and noncontributing with any other insurance available to Licensor.

**6. Licensee's Covenants.** Licensee hereby covenants and agrees not to damage, deface or otherwise injure the Center, Property or any part thereof, to comply with all applicable federal, state and municipal laws, orders, rules and regulations while on or about the Property; and not to disrupt, affect or interfere with the use of the Property by others entitled to use same. This covenant by Licensee includes, but is not limited to, Licensee's obligation to obtain any and all permits or other governmental or quasi-governmental approvals which may be required in connection with the Graduation, at its sole cost and expense.

7. **Licensor's Covenants.** Licensor hereby covenants and agrees that the Center is and will be fit and suitable for the purposes intended by Licensee as recited above, which covenant includes but is not limited to ensuring that all electrical, plumbing, heating and cooling services reasonably necessary for Licensee's purposes is and will be fully functional at the time of exercise of this License.

8. **Personal Property.** Any personal property belonging to Licensee, its invitees, guests, contractors, agents or other third parties, situate upon the Property shall be there at the sole risk of Licensee, and Licensor shall not be liable for damage thereto or theft, misappropriation or loss thereof, except to the extent such damages, theft, misappropriation or theft is attributable to Licensor's gross negligence or willful misconduct.

9. **Indemnification.** Licensee shall indemnify, defend and hold Licensor, its agents, subcontractors, officers, employees, lenders, partners, assigns and successors harmless from and against any and all loss, cost, damage and expense directly arising from Licensee's negligence or misconduct at the Property and any breach of this Agreement, including but not limited to, reasonable attorney's fees, professional fees and court costs. The indemnification provided in this Section 7 shall survive the expiration or earlier termination of this Agreement.

10. **Governing Law; Status and Authority; Entire Agreement; Counterparts; Amendments; Waivers; Assignment.** This Agreement shall be governed by the substantive laws of the Commonwealth of Pennsylvania. The parties hereto each represent and warrant to the other that they are duly organized, validly existing and subsisting under the laws of the Commonwealth of Pennsylvania and under the laws of the State of Delaware, as applicable, and that they have all requisite power and authority to execute and deliver this Agreement and to perform under this Agreement. This Agreement constitutes the entire agreement between the parties relating to the Graduation, there being no other terms or conditions, oral or written, except as herein expressed. This Agreement may be executed in counterparts and each counterpart constitutes an original document. This Agreement may be amended, changed or modified only by written amendment executed by the parties hereto. No waiver of any provision of this Agreement shall be valid unless in writing signed by both parties. Neither party shall assign their interest under this Agreement to any other party without the prior written consent of the other party. This License Agreement shall survive the sale, lease or encumbrance of the Center and/or the Property by Licensor.

[Signatures appear on the following page.]

**IN WITNESS WHEREOF**, the parties hereto have duly executed this Agreement the day and year first above written.

**LICENSOR:**

**MOUNTAIN LAUREL DEVELOPMENT  
GROUP, LP**

By Mountain Laurel Development Acquisition  
Group, LLC, its sole general partner

By: \_\_\_\_\_  
Name:  
Title:

**LICENSEE:**

**EAST STROUDSBURG AREA SCHOOL  
DISTRICT**

By: \_\_\_\_\_  
Name:  
Title:

# East Stroudsburg Area School District 2014-2015 School Calendar

Approved: March 17, 2014  
December 15, 2014  
February 23, 2015  
March 16, 2015  
April 20, 2015

## July 2014

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

4 - Independence Day Holiday\*  
(District Closed)

## January 2015

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

1 - New Year's Holiday\*  
(District closed)  
2 - Winter Recess (Offices closed)  
19 - Martin Luther King Jr. Day  
(District closed)  
23 - K-8 Staff development and  
9-12 Curriculum planning  
(Act 80 day)

## August 2014

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

19 - School bus driver orientation  
20 - New Teacher Induction  
21 - New Teacher Induction  
25 - K-12 teacher in-service  
(First teacher day)  
26 - K-12 teacher in-service  
27 - K-12 staff development  
(Act 80 day)  
28 - K-12 staff development  
(Act 80 day)  
29 - Labor Day Holiday  
(Offices closed)

## February 2015

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

16 - President's Day Holiday  
(District closed)  
17 - Emergency Closing  
(Resica Elementary)  
23 - Emergency Closing  
(High School South)

## September 2014

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

1 - Labor Day Holiday  
(District closed)  
2 - First student day  
19 - Emergency Closing  
(State Police manhunt)

## March 2015

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

6 - K-12 Staff development  
(Act 80 day)

## October 2014

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

13 - K-8 Parent/teacher  
conferences and  
9-12 Staff development  
(Act 80 day)  
14 - K-12 Parent/teacher  
conferences (Act 80 day)  
School bus driver in-service

## April 2015

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

3 - Good Friday (District closed)  
6 - K-12 Parent/teacher  
conferences (Act 80 day)

## November 2014

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

27 - Thanksgiving Holiday  
(District closed)  
28 - "Friday After Thanksgiving"  
Holiday (District closed)

## May 2015

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

25 - Memorial Day Holiday  
(District closed)

## December 2014

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

1 - Monday After Thanksgiving\*  
Holiday (District closed)  
24 - "Last Regular Workday  
Before Christmas" Holiday  
(District closed)  
25 - Christmas Holiday\*  
(District closed)  
26 - Winter Recess  
(Offices closed)  
29 - Winter Recess  
(Offices closed)  
30 - Winter Recess  
(Offices closed)  
31 - New Year's Eve Holiday\*  
(District closed)

## June 2015

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

11 - K-12 Early dismissal  
Curriculum planning (Act 80)  
Last student day  
11 - High School - North  
Graduation  
12 - K-12 Teacher in-service  
12 - High School - South  
Graduation  
15 - K-12 Teacher in-service  
16 - K-12 Teacher in-service  
(Last teacher day)

### Legend

	Late start		Early dismissal(s)		Non-student day		First student day		Last student day
	Inclement weather closing		Contract Holiday		Regular school day		First teacher day		Last teacher day
	Emergency		Non-school day		Regular school day		Original first student day		Original last student day

\* - These holidays in accordance with 5 U.S.C. 6103. All holidays designated in accordance with 24 PS 15-1502.  
▲ - These days may become regular school days by official Board action during any month preceding their occurrence.

EAST STROUDSBURG AREA SCHOOL DISTRICT

REQUEST TO ESTABLISH A STUDENT ACTIVITY

1. NAME OF ORGANIZATION: eTeam
2. PURPOSE OR OBJECTIVE: (Briefly describe why this organization is being formed.)  
The eTeam is a team of high school students who volunteer to provide technology-based service to members of the East Stroudsburg Area School District community.
3. BENEFIT: (Briefly describe how the students/district will benefit from the establishment of this organization.)  
The eTeam students benefit from the program as they hone their design and presentation skills as well as interpersonal skills in an intergenerational setting. The district benefits from the positive public relations between the district and its stakeholders.
4. LEADERSHIP: (Briefly describe how this activity will be organized, how it will be run and whether the officers will be elected or appointed.) The eTeam will be organized by elected officers: President, Vice President, Secretary and Treasurer.
5. FUND RAISING:
  - a. Will this organization raise funds? Yes  No
  - b. If "yes", briefly describe typical fund-raising activities and who will be involved.  
If needed, the eTeam will conduct fundraising events and sales to support all aspects of its program.
6. USE OF FUNDS: (Briefly describe how these funds will be used to benefit the students or the district.)  
Any and all funds collected will be used for the benefit of the students and the program, covering the costs of the events.
7. FINANCIAL DEPENDENCE:
  - a. Will this organization require any financial assistance or facilities and equipment to be provided by the General Fund? Yes  No
  - b. If "yes", briefly describe the assistance needed and whether it is a continuing, year-to-year need.  
\_\_\_\_\_
8. FINANCIAL RESPONSIBILITY: (Briefly describe who will be responsible for these funds and how fund-raising, expenditure and/or transfer decisions will be made)  
Brooke Langan and Joe Martin, eTeam advisors, will be responsible for the funds, fundraising, etc. of the program.

Date Submitted: 3/30/15

Submitted by: BROOKE LANGAN

Signature: Brooke Langan

Principal: Brian Beres

EAST STROUDSBURG AREA SCHOOL DISTRICT

REQUEST TO ESTABLISH A STUDENT ACTIVITY

1. NAME OF ORGANIZATION: A New Outlook: Our, World, Our Responsibility
2. PURPOSE OR OBJECTIVE: (Briefly describe why this organization is being formed.)  
It is meant to raise cultural awareness with the general school community and expose students to unpopular but important conflicts and situations that are happening on a global scale. The focus is to get the community involved in at least knowing about these topics.
3. BENEFIT: (Briefly describe how the students/district will benefit from the establishment of this organization.)  
This committee is meant to help bring awareness to unpopular important conflicts and situations, and provide students with a safe environment to ask questions and express their opinions on the subject.
4. LEADERSHIP: (Briefly describe how this activity will be organized, how it will be run and whether the officers will be elected or appointed.) Students will elect President and Vice Presidents of the committee. Any student within the committee may propose topics for discussion or pose questions for open debate.
5. FUND RAISING:
  - a. Will this organization raise funds? Yes  No
  - b. If "yes", briefly describe typical fund-raising activities and who will be involved.  
\_\_\_\_\_
6. USE OF FUNDS: (Briefly describe how these funds will be used to benefit the students or the district.)  
Volunteer program, so no funds will be necessary.
7. FINANCIAL DEPENDENCE:
  - a. Will this organization require any financial assistance or facilities and equipment to be provided by the General Fund? Yes  No
  - b. If "yes", briefly describe the assistance needed and whether it is a continuing, year-to-year need.  
\_\_\_\_\_
8. FINANCIAL RESPONSIBILITY: (Briefly describe who will be responsible for these funds and how fund-raising, expenditure and/or transfer decisions will be made)  
The committee officers would be responsible for the account, though no funds will need to be raised or spent in the conduct of the committee activities.

Date Submitted: 3/10/15

Submitted by: Virginia Meyer

Signature: \_\_\_\_\_

Principal: \_\_\_\_\_

## A New Outlook: Our World, Our Responsibility

Objective: This group is made to share cultural awareness with the general school community, and expose every student possible to unpopular, but important conflicts and situations that are happening on a global scale. These situations encompass multicultural awareness, human rights, social issues, political conflicts, etc. The focus is to get the community involved in at least knowing about these topics, and offer opportunities for any student who would like to discuss it. It would be open to anyone interested in the school.

Advisor: Miss Virginia Meyer

### Meetings/Plans:

- Raise awareness with PSA-type videos on announcements, discussing or mentioning such current events
  - New stories
  - Important worldly events
  - Political events
- Continue with current events bulletin board in cafeteria to expose students to these ideas
- Ideally, meetings would be every Monday
  - Open to everyone who is interested in discussing these kinds of topics
  - Agendas would include
    - Students can come forward with what they would like to discuss
    - Open discussions about any topic students come forward with:
      - Multicultural Awareness
      - Political and Social Issues, etc.

# EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: PROGRAMS

TITLE: CURRICULUM

ADOPTED: August 19, 2002

REVISED: April 20, 2015

105. CURRICULUM	
<p>1. Purpose Title 22 Sec. 4.4,</p>	<p>The Board recognizes its responsibility for the development, assessment and improvement of the educational program of the schools. To this end, the curriculum shall be evaluated, adapted and developed on a continuing basis and in accordance with a plan for curriculum improvement.</p>
<p>2. Definition Title 22 Sec. 4.3, 4.12 Pol. 102</p>	<p>For purposes of this policy, <b>curriculum</b> shall be defined as a series of planned instruction aligned with established academic standards in each subject that is coordinated, articulated and implemented in a manner designed to result in achievement of academic standards at the proficient level by all students.</p>
<p>3. Authority Title 22 Sec. 4.4, 4.12 Pol. 102</p>	<p>The Board is responsible for the curriculum of the schools of the school district. The curriculum shall be designed to provide students the opportunity to achieve the academic standards established by the Board. Attaining the academic standards requires students to demonstrate the acquisition and application of knowledge.</p>
<p>SC 1511, 1512</p> <p>Title 22 Sec. 4.4, 4.12 Pol. 107, 127</p>	<p>In order to provide a quality educational program for school district students, the Board shall adopt a curriculum plan that includes the requirements for courses to be taught; subjects to be taught in the English language; courses adapted to the age, development and needs of students; and strategies for assisting those students having difficulty attaining the academic standards.</p>
<p>4. Guidelines</p> <p>Pol. 109</p> <p>Pol. 112</p> <p>Pol. 113</p>	<p>The district's curriculum shall provide the following:</p> <ol style="list-style-type: none"> <li>1. Continuous learning through effective collaboration among the schools of this district.</li> <li>2. Continuous access to sufficient programs and services of a library/media facility and instructional resources to support the educational program.</li> <li>3. Guidance and counseling services for all students to assist in career and academic planning.</li> <li>4. A continuum of educational programs and services for all students with disabilities, pursuant to law and regulation.</li> </ol>



105. CURRICULUM - Pg. 2

<p>Title 22 Sec. 4.26 Pol. 138</p>	<p>5. Limited English Proficiency programs for students whose dominant language is not English, pursuant to law and regulation.</p>
<p>Pol. 103, 103.1</p>	<p>6. Compensatory education programs for students, pursuant to law and regulation.</p>
<p>Pol. 115</p>	<p>7. Equal educational opportunity for all students, pursuant to law and regulation.</p>
<p>Pol. 114</p>	<p>8. Career awareness and vocational education, pursuant to law and regulation.</p>
<p>Pol. 805</p>	<p>9. Educational opportunities for identified gifted students, pursuant to law and regulation.</p>
<p>5. Delegation of Responsibility Title 22 Sec. 4.4, 4.13</p>	<p>10. Regular and continuous instruction in required safety procedures.</p>
<p>Title 22 Sec. 4.4 Pol. 105.1</p>	<p>As the educational leader of the school district, the Superintendent shall be responsible to the Board for the district's curriculum. S/He shall establish procedures for curriculum development, evaluation and modification, which ensure the utilization of available resources and effective participation of administrators, teaching staff members, students, community members and Board members.</p>
	<p>A listing of all curriculum materials shall be made available for the information of parents/guardians, students, staff and Board members.</p>
	<p>With prior Board approval, the Superintendent may conduct pilot programs as deemed necessary to the continuing improvement of the instructional program.</p>
	<p>The Superintendent shall report periodically to the Board regarding each pilot program, along with its objectives, evaluative criteria, and costs.</p>
	<p>The Board encourages, where it is feasible and in the best interest of district students, participation in state-initiated pilot programs of educational research.</p>
	<p>The Board directs the Superintendent to pursue actively state and federal aid in support of research activities.</p>
	<p>References:</p>
	<p>School Code—24 P.S. Sec. 1511, 1512</p>
	<p>State Board of Education Regulations—22 PA Code Sec. 4.3, 4.4, 4.12, 4.21, 4.22, 4.23, 4.25, 4.26, 4.27, 4.29, 4.82</p>
	<p>Board Policy—100, 102, 103, 103.1, 105.1, 106, 107, 109, 112, 113, 114, 115, 116, 127, 138, 213, 805</p>

**EAST  
STROUDSBURG  
AREA  
SCHOOL DISTRICT**

SECTION: PROGRAMS

TITLE: REVIEW OF INSTRUCTIONAL MATERIALS BY PARENTS/GUARDIANS AND STUDENTS

ADOPTED: August 19, 2002

REVISED: April 20, 2015

105.1. REVIEW OF INSTRUCTIONAL MATERIALS BY PARENTS/GUARDIANS AND STUDENTS	
<p>1. Authority Title 22 Sec. 4.4</p> <p>20 U.S.C. Sec. 1232h</p>	<p>The Board adopts this policy to ensure that parents/guardians and students have an opportunity to review instructional materials and have access to information about the curriculum, including academic standards to be achieved, instructional materials and assessment techniques.</p>
<p>2. Definition 20 U.S.C. Sec. 1232h</p>	<p><b>Instructional material</b> means instructional content that is provided to a student, regardless of its format, including printed or representational materials, audiovisual materials, and materials in electronic or digital formats (such as materials accessible through the Internet). For purposes of this policy, the term does not include academic tests or academic assessments.</p>
<p>3. Guidelines 20 U.S.C. Sec. 1232h Pol. 102, 105, 127</p>	<p>Upon request by a parent/guardian or student, the school district will make available existing information about the curriculum, including academic standards to be achieved, instructional materials and assessment techniques.</p> <p>The following conditions shall apply to any request:</p> <ol style="list-style-type: none"> <li>1. No more than one (1) request per semester for any particular content/grade area may be made by any qualifying parent or student each school year per enrolled child.</li> <li>2. To assist the school district in providing the correct records to meet the needs of the requesting party, the request must be in writing setting forth the specific material being sought for review.</li> <li>3. The written request will be sent to the school principal.</li> <li>4. The school district will respond to the parent or student within ten (10) school days by designating the time and location for the review.</li> </ol>

<p>Title 22 Sec. 4.4 20 U.S.C. Sec. 1232h</p> <p>4. Delegation of Responsibility 20 U.S.C. Sec. 1232h</p>	<p>5. The school district may take necessary action to protect its materials from loss, damage or alteration and to ensure the integrity of the files, including the provision of a designated employee to monitor the review of the materials.</p> <p>6. No parent/guardian or student shall be permitted to remove the material provided for review or photocopy the contents of such file. The taking of notes by parents/guardians and students is permitted.</p> <p>Under federal law, the rights provided to parents/guardians to inspect any instructional materials used as part of the student's educational curriculum transfer to the student when the student turns eighteen (18) years old or is an emancipated minor. These rights do not transfer under state law; therefore, parents/guardians retain their rights to access information about the curriculum and to review instructional materials.</p> <p>The Superintendent or designee shall notify parents/guardians and students of this policy and its availability. This notification shall be given at least annually, at the beginning of each school year, and within a reasonable time after any substantive changes regarding the contents of this policy.</p> <p>References:</p> <p>State Board of Education Regulations – 22 PA Code Sec. 4.4, 403.1</p> <p>No Child Left Behind Act – 20 U.S.C. Sec. 1232h</p> <p>Board Policy – 102, 105, 127, 235</p> <p>NOTE: Although federal law exempts academic assessments from the definition of instructional material, state law gives parents/guardians the right to review a state assessment to determine whether the state assessment conflicts with their religious beliefs. Review of state assessments is addressed in Policy 127.</p>
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# EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: PROGRAMS  
TITLE: SPECIAL EDUCATION  
ADOPTED: August 19, 2002  
REVISED: November 15, 2010  
April 20, 2015

113. SPECIAL EDUCATION	
<p>1. Purpose Title 22 Sec. 4.28, 12.1, 12.4, 14.102, 14.104</p> <p>34 CFR Sec. 300.1</p>	<p>The district shall offer each student with a disability education programs and services that appropriately meet the student’s needs for educational, instructional, transitional, and related services. A student who requires special education shall receive programs and services according to an individualized education program (IEP). The IEP shall provide access to the district’s general curriculum and participation in state and local assessments, including supplemental aids and services that permit the student to be educated, to the maximum extent appropriate, with their nondisabled peers. The district shall provide a continuum of placement options to appropriately meet the needs of students with disabilities.</p>
<p>2. Definitions SC 502 Title 22 Sec. 14.101 20 U.S.C. Sec. 1401 34 CFR 300.8 Pol 103.1</p> <p>Title 22 Sec. 14.131 34 CFR Sec. 300.320- 300.324</p> <p>20 U.S.C. Sec. 1401 34 CFR Sec. 300.30</p>	<p><b>Students with disabilities</b> - school-aged children within the jurisdiction of the district who have been evaluated and found to have one or more disabilities as defined by law, and who require, because of such disabilities, special education and related services. School-aged children who have identified disabilities but do not require special education may be entitled to accommodations or services or to enroll in courses of study in the district which serve students with disabilities pursuant to other law or Board policy.</p> <p><b>Individualized Education Program (IEP)</b> - the written educational statement for each student with a disability that is developed, reviewed and revised in accordance with federal and state laws and regulations.</p> <p><b>Parent/Guardian</b> - for purposes of this policy and Board policies related to special education, parent/guardian shall have the definition of <b>parent</b> in IDEA statute and regulations, which includes a biological or adoptive parent of a child; a foster parent, unless prohibited by state law or regulations; a guardian authorized to act as the child’s parent, in accordance with law or regulations; an individual acting in the place of a parent, including a grandparent or other relative, with whom the child lives or an individual legally responsible for the child’s welfare; or an appointed surrogate parent, in accordance with law and regulations.</p>

113. SPECIAL EDUCATION - Pg. 2

<p>3. Authority            SC 1372            Title 22            Sec. 4.28, 12.1,                12.41,                14.101 et seq            20 U.S.C.            Sec. 1400 et seq            29 U.S.C.            Sec. 794            42 U.S.C.            Sec. 12101 et seq                34 CFR                Part 300</p>	<p>The Board directs that all resident students with disabilities shall be identified, evaluated, and provided with appropriate educational programs and services, in accordance with federal and state laws and regulations. The school district shall establish and implement a system of procedural safeguards and parent/guardian notification as part of its Special Education Plan.</p>
<p>Title 22            Sec. 4.13,14.104            Pol. 100</p>	<p>The district shall develop and submit a special education plan to the Department of Education for approval every three (3) years, and shall implement such plan as required by law and regulations. The district's special education plan shall include procedures for identifying and educating students with disabilities and describe the elements required by law, regulations and Board policy. Prior to approval by the Board and submission to the Department of Education, the special education plan shall be made available for public inspection and comment in the district's administrative offices and the nearest public library for a minimum of twenty-eight (28) days.</p>
<p>Title 22            Sec. 4.13, 14.104            34 CFR            Sec. 300.201                et seq</p>	<p>The district's special education plan shall comply with the requirements of state and federal laws and regulations, and shall be submitted in accordance with the guidelines and in the form established by the Department of Education. The district shall establish procedures to ensure the plan is updated and implemented as necessary.</p>
<p>SC 1372            Title 22            Sec. 14.104</p>	<p>The Board shall determine the facilities, programs, services and staff that shall be provided by the school district for the instruction of students with disabilities, based upon the identified needs of the district's special education population.</p>
<p>Title 22            Sec. 14.104</p>	<p>In order to maintain an effective Special Education Plan, the Board may participate in special education programs of Colonial Intermediate Unit No. 20.</p>
<p>4. Delegation of            Responsibility</p>	<p>The Superintendent or designee is directed to annually recommend to the Board the employment and retention of necessary and qualified staff and provision of required facilities, programs and services to provide for the needs of students with disabilities.</p>

<p>5. Guidelines  Title 22  Sec. 4.28, 14.145  20 U.S.C  Sec.1414  34 CFR  300.320-  300.327</p> <p>Pol 103, 103.1</p> <p>Title 22  Sec. 14.101 et seq  34 CFR  300.4 et seq</p> <p>Pol 113.3</p>	<p>The Superintendent or designee shall develop procedures for evaluating the effectiveness of the school district's Special Education Plan and shall periodically report to the Board the criteria and results of such evaluation.</p> <p>Each student with a disability shall be educated pursuant to an IEP which shall provide an appropriate education in the least restrictive environment, in accordance with federal and state regulations.</p> <p>The district prohibits discrimination based on disability. Students with disabilities are entitled to receive services and accommodations which will permit them to participate in district programs, services and activities as required by law.</p> <p>The district's Special Education Plan shall comply with the requirements of state and federal law and regulations. The district shall establish procedures to ensure the plan is updated and implemented as necessary. The Special Education Plan shall address:</p> <ol style="list-style-type: none"> <li>1. Educational plans.</li> <li>2. Child Find.</li> <li>3. Identification of special education programs that operate in the district, those operated in the district by the Intermediate Unit, vocational schools and other agencies.</li> <li>4. Staff and parent/guardian training.</li> <li>5. Assessments.</li> <li>6. Screening.</li> <li>7. Criteria the district will use to identify specific learning disabilities.</li> <li>8. Evaluation.</li> <li>9. Re-evaluation.</li> <li>10. Individualized Education Program (IEP), including examples of supplementary aids and services provided by the district.</li> <li>11. Extended School Year services (ESY).</li> </ol>
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<p>Pol 113.2</p>	<p>12. Behavior support.</p> <p>13. A full continuum of educational placements and evidence that placements in other than regular education settings are not based on lack of resources, facilities, staff or for administrative convenience.</p>
<p>Pol. 113.1</p>	<p>14. Disciplinary placements</p> <p>15. Facilities</p> <p>16. Early intervening services, if provided by the district.</p> <p>17. Procedural safeguards.</p> <p>18. Confidentiality of information.</p> <p>19. Highly qualified staff.</p> <p>20. Maintenance of information concerning students with disabilities, services provided, performance and discipline data, and report information as required by the Secretary of the Department of Education.</p>
<p>Title 22 Sec. 14.104</p>	<p>If the district is identified with significant disproportionality, the Special Education Plan shall include prevention measures for inappropriate over-identification and disproportionate representation by race or ethnicity of children with disabilities.</p> <p><u>Fiscal And Program Compliance</u></p> <p>The Superintendent or designee shall establish procedures to ensure that the district complies with all federal and state laws and regulations and program requirements for special education-related funding and reimbursement.</p> <p>The district may coordinate with Colonial Intermediate Unit No. 20 to establish procedures, fulfill reporting requirements and participate in applicable programs.</p>
<p>Title 22 Sec. 14.121 34 CFR Sec. 300.111</p>	<p><u>Child Find/Outreach</u></p> <p>The Superintendent or designee shall ensure that the district annually conducts awareness and outreach programs and activities designed to reach district residents including parents/guardians of students with disabilities who are enrolled in the district, preschool-aged children, students who attend private schools, homeless children and children who are wards of the state.</p>

	<p>The district's public awareness activities shall include annual publication of a written notice in newspapers and other media notifying residents about child identification activities; available special education services and programs and how to request them; and procedures used to ensure confidentiality of student information. Written information shall be published in district handbooks and on the district web site. Public awareness activities must include information regarding potential signs of developmental delays and other risk factors that could indicate disabilities.</p> <p>The Intermediate Unit shall be responsible for conducting child find activities necessary to provide equitable participation services to students with disabilities who are enrolled by their parents/guardians in private schools.</p> <p><u>Screening</u></p> <p>Title 22 Sec. 14.122 Pol. 209</p> <p>The district shall establish a system of screening, including hearing and vision screenings. Screenings shall be conducted at reasonable intervals to determine whether all students are performing based on grade-appropriate standards in core academic subjects.</p> <p><u>Confidentiality</u></p> <p>Title 22 Sec. 15.9 34 CFR Sec. 300.611- 300.627 Pol. 113.4</p> <p>The district shall maintain a system of safeguards to protect the confidentiality of students' educational records and personally identifiable information when collecting, storing, disclosing and destroying student records.</p> <p>District staff shall maintain the confidentiality of student records and personally identifiable information, as required by law and regulations.</p> <p>The district may release, without parent/guardian consent, educational records that the district has designated as directory information.</p> <p>Pol. 216</p> <p>The district shall obtain written parent/guardian consent prior to releasing a student's educational record when prior consent is required by law, regulations or Board policy.</p> <p>The district shall notify parents/guardians prior to destroying personally identifiable information in a student's record that is no longer relevant or necessary for providing educational services to the student.</p> <p><u>Recording Of Meetings</u></p> <p>Except as specifically provided for within this policy, the district prohibits audio, video and electronic recording of meetings between parents/guardians and district teachers, paraprofessionals, program specialists, consultants or administrators.</p>
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An attempt to record a meeting by a parent/guardian after a verbal prohibition by district staff shall result in immediate termination of the meeting and may result in ejection from district property and possible prosecution.

References:

Family Educational Rights and Privacy Act – 20 U.S.C. Sec. 1232g

Individuals With Disabilities Education Act – 20 U.S.C. Sec. 1400 et seq

Americans With Disabilities Act – 42 U.S.C. Sec. 12101 et seq

Section 504 of the Rehabilitation Act 29 U.S.C. Sec. 794

Individuals With Disabilities Education Title 34 Code of Federal Regulations – 34 CFR Part 300

School Code – 24 P.S. Sec. 502, 1371, 1372

State Board of Education Regulations – 22 PA Code, Sec. 4.13, 4.28, 12.1, 12.4, 12.41, 14.101 et seq., 15.9

Family Educational Rights and Privacy, Title 34, Code of Federal Regulations – 34 CFR Part 300

Individuals With Disabilities Education Act – 20 U.S.C. Sec. 1400 et seq.

Pennsylvania Training and Technical Assistance Network – [www.pattan.net](http://www.pattan.net)

Board Policies – 100, 10-32, 103.1, 113.1, 113.2, 113.3, 113.4, 202, 209, 216, 914

**EAST  
STROUDSBURG  
AREA  
SCHOOL DISTRICT**

SECTION: PROGRAMS  
 TITLE: GIFTED EDUCATION  
 ADOPTED: August 19, 2002  
 REVISED: April 19, 2010  
 April 20, 2015

114. GIFTED EDUCATION	
<p>1. Authority                      SC 1371                      Title 22                      Sec. 4.28                      Sec. 16.1 et seq</p> <p>Title 22                      Sec. 4.13, 16.4                      Pol. 100</p> <p>Title 22                      Sec. 16.2</p> <p>2. Definitions                      Title 22                      Sec. 16.21</p>	<p>In accordance with the Board's philosophy to develop the special abilities of each student, the school district shall provide gifted education services and programs designed to meet the individual educational needs of each student.</p> <p>The district shall develop and implement a gifted education plan every six (6) years, as required by law and regulations. Prior to approval by the Board, the gifted education plan shall be made available for public inspection and comment in the district's administrative offices and the nearest public library for a minimum of twenty-eight (28) days.</p> <p>The district's gifted education plan shall address:</p> <ol style="list-style-type: none"> <li>1. The district's process for identifying gifted children in need of specially designed instruction.</li> <li>2. The gifted special education programs offered by the district.</li> <li>3. Reports of gifted students, personnel and program elements, and costs, as required by the Department of Education.</li> </ol> <p>In order to provide quality gifted education services and programs, the Board may enter into a cooperative agreement with Colonial Intermediate Unit No. 20.</p> <p><b>Gifted student</b> – shall mean a student of school age with an IQ of 130 or higher who meets established multiple criteria indicating gifted ability or a school-aged student with an IQ lower than 130 when educational criteria strongly indicate gifted ability. For purposes of this definition, any determination of mentally gifted status shall include an assessment by a certified school psychologist.</p>

<p>Title 22 Sec. 16.1</p>	<p><b>GIEP</b> - shall mean a Gifted Individualized Education Program.</p>
<p>Title 22 Sec. 16.22</p>	<p><b>GMDT</b> – shall mean a Gifted Multidisciplinary Team. The GMDT shall be formed on the basis of the student's needs and shall be comprised of the student's parents; a certified school psychologist; persons familiar with the student's educational experience and performance; one or more of the student's current teachers; persons trained in the appropriate evaluation techniques; and, when possible, persons familiar with the student's cultural background. A single member of the GMDT may meet two or more of the specified qualifications.</p>
<p>3. Guidelines Title 22 Sec. 16.21</p>	<p>The school district's gifted education program shall provide the following:</p>
<p>Title 22 Sec. 16.21</p>	<p>1. System to locate and identify all students within the district who are thought to be gifted and in need of specially designed instruction.</p>
<p>Title 22 Sec. 16.21</p>	<p>2. Screening and evaluation process that meets state requirements, to determine students' educational needs.</p>
<p>Title 22 Sec. 16.21</p>	<p>3. Procedures to determine whether a student is mentally gifted.</p>
<p>Title 22 Sec. 16.22, 16.23, 16.32, 16.33</p>	<p>4. Gifted Individualized Education Plan (GIEP) developed, and subsequently modified, for each student based on his/her unique needs and the written report of the Gifted Multidisciplinary Team (GMDT).</p>
<p>Title 22 Sec. 16.63</p>	<p>5. Safeguards for the due process rights of gifted students.</p>
<p>Title 22 Sec. 16.32</p>	<p>6. Notification to teachers of their responsibilities to each of their identified gifted students, as provided in the student's Gifted Individualized Education Plan (GIEP).</p>
<p>Title 22 Sec. 16.32, 16.61, 16.62</p>	<p>The district shall provide all required notices and information to parents/guardians of gifted students, document all consents and responses of parents/guardians, and adhere to all established timelines.</p>

<p>Title 22 Sec. 16.21</p>	<p>The district shall make the Permission to Evaluate form readily available to parents/guardians. If an oral request is made to an administrator or professional employee, s/he shall provide the form to the parents/guardians within ten (10) calendar days of the oral request.</p>
<p>Title 22 Sec. 16.41</p>	<p><u>Caseloads/Class Size</u></p> <p>The Superintendent shall develop and implement procedures, in conjunction with the school principals and other appropriate school personnel, to annually assess the delivery of gifted education within the school district in order to:</p> <ol style="list-style-type: none"> <li>1. Ensure the ability of assigned staff to provide the services required in each identified student's GIEP.</li> <li>2. Address the educational placements for gifted students within the school district.</li> <li>3. Limit the total number of gifted students that can be on an individual gifted teacher's caseload to a maximum of sixty (65) students.</li> <li>4. Limit the total number of gifted students that can be on an individual gifted teacher's class roster to a maximum of twenty (20) students.</li> </ol>
<p>Title 22 Sec. 16.41</p>	<p>Notwithstanding the above, the school district shall have the right to make a written request to the Secretary of Education to waive the applicable caseload and class size maximums in extenuating circumstances.</p>
<p>Title 22 Sec. 16.61, 16.62</p>	<p><u>Notice/Consent for Evaluation</u></p> <p>Prior to the school district conducting an initial gifted multidisciplinary evaluation or re-evaluation of any school-aged student, the school district shall provide the parents or guardians of that student with written notice proposing such an evaluation and obtain written parental consent to do so.</p>
<p>Title 22 Sec. 16.65 20 U.S.C. Sec. 1232g Pol. 216</p>	<p><u>Confidentiality of Student Records</u></p> <p>All personally identifiable information regarding a gifted student shall be treated as confidential and disclosed only as permitted by the Family Educational Rights and Privacy Act (FERPA), and its' implementing regulations, State Board of Education Regulations, and Board policy.</p>

<p>Title 22 Sec. 16.21</p> <p>4. Delegation of Responsibility</p> <p>Title 22 Sec. 16.22</p> <p>Title 22 Sec. 16.22</p> <p>Title 22 Sec. 16.31, 16.32</p>	<p><u>Awareness Activities</u></p> <p>The Superintendent or designee shall annually conduct awareness activities to inform parents of school-aged children residing within the school district of its gifted education services and programs, and how to request these services and programs.</p> <p>Those awareness activities may include providing written notice of the school district's gifted education program through local newspapers, district website and school district publications; distributing such written notice to private schools serving school-aged residents; hosting meetings and/or distributing literature designed to inform parents of newly-enrolled students of the school district's gifted services.</p> <p>Referral Procedures--The Superintendent or designee shall develop and implement procedures and the necessary forms to permit teachers to refer a student or allow a parent or guardian to request in writing that a school-aged student undergo a multidisciplinary gifted evaluation to determine if the student is gifted.</p> <p>Evaluation Process--The Superintendent or designee shall develop and implement procedures to create a GMDT to determine if a school-aged student is eligible to receive gifted services.</p> <p>Development of GIEP--The Superintendent or designee shall develop and implement procedures to ensure the development of a GIEP for each gifted student and subsequent modification of services, in the manner prescribed by law.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 1371</p> <p>State Board of Education Regulations – 22 PA Code Sec. 4.13, 4.28, 11.12, 16.1 et seq.</p> <p>Family Educational Rights and Privacy Act – 20 U.S.C. Sec. 1232g</p> <p>Board Policy – 000, 100, 113, 216</p>
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**EAST  
STROUDSBURG  
AREA  
SCHOOL DISTRICT**

**SECTION: PUPILS**

**TITLE: ASSESSMENT OF STUDENT  
PROGRESS**

**ADOPTED: August 19, 2002**

**REVISED: April 20, 2015**

<b>213. ASSESSMENT OF STUDENT PROGRESS</b>	
<p>1. Purpose</p>	<p>The Board recognizes that a system of assessing student achievement can help students, teachers, and parents to understand and evaluate a student's progress toward educational goals and academic standards.</p>
<p>2. Definition Title 22 Sec. 4.11, 4.12</p>	<p><b>Assessment</b> shall be the system of measuring and recording student progress and achievement that enables the student, parents/guardians and teachers to determine a student's attainment of established local and state academic standards; learn the student's strengths and weaknesses, determine where remedial support is required; and plan an educational or vocational future for the student in areas of the greatest potential for success.</p>
<p>3. Authority SC 1531, 1532 Title 22 Sec. 4.11, 4.51, 4.52 Pol. 102, 127</p>	<p>The Board directs that the school district's instructional program shall include a system of assessing all students' academic progress. The system shall include descriptions of how achievement of academic standards will be measured and how this information will be used to assist students having difficulty meeting required standards.</p>
<p>Title 22 Sec. 4.52 20 U.S.C. Sec. 1400 et seq Title 22 Sec. 4.28, 14.6</p>	<p>Students with disabilities shall be included in the school district's assessment system, with appropriate accommodations, which could include alternate or modified assessments as determined by each child's Individualized Education Program or Chapter 15/Section 504 Service Agreement.</p>
<p>Title 22 Sec. 4.52</p>	<p>The school district's assessment system shall include a variety of assessment strategies which may include:</p> <ol style="list-style-type: none"> <li>1. Written work by students.</li> <li>2. Scientific experiments conducted by students.</li> <li>3. Works of art or musical, theatrical or dance performances by students.</li> </ol>

<p>4. Delegation of Responsibility Title 22 Sec. 4.52</p> <p>5. Guidelines</p>	<ol style="list-style-type: none"> <li>4. Demonstrations, performances, products or projects by students related to specific academic standards.</li> <li>5. Examinations developed by teachers to assess specific academic standards.</li> <li>6. Nationally-available achievement tests as deemed appropriate by the administration.</li> <li>7. Diagnostic assessments.</li> <li>8. Evaluations of portfolios of student work related to achievement of academic standards.</li> <li>9. Other measures, as appropriate, which may include standardized tests.</li> </ol> <p>The Superintendent or designee shall develop and implement procedures to assess student progress, in accordance with school district goals and regulations of the State Board of Education.</p> <p>At the outset of any course of study, each student should be informed about the academic standards to be attained.</p> <p>Each student and/or parent(s)/guardian(s) should be kept informed of personal progress during the units of a course of study.</p> <p>Methods of assessment shall be appropriate to the planned instruction and maturity of students.</p> <p>Assessment strategies should objectively evaluate and reward students for their efforts.</p> <p>Students should be encouraged to assess their own academic achievements.</p> <p>All assessment systems shall be subject to continuing review and revision.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 1531, 1532</p> <p>State Board of Education Regulations – 22 PA Code Sec. 4.11, 4.12, 4.24, 4.28, 4.51, 4.52, 14.6</p> <p>Individuals With Disabilities Act—20 U.S.C. Sec. 1400 et seq.</p> <p>Board Policy – 102, 127, 212, 216, 217</p>
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# EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: PUPILS

TITLE: GRADUATION  
REQUIREMENTS

ADOPTED: August 19, 2002

REVISED: November 17, 2003  
March 21, 2005  
October 16, 2006  
July 15, 2013  
April 20, 2015

217. GRADUATION REQUIREMENTS	
<p>1. Purpose</p>	<p>The Board shall establish graduation requirements and acknowledge each student's successful completion of the instructional program appropriate to the student's interests and needs by awarding a diploma at graduation ceremonies.</p>
<p>2. Authority</p> <p>Title 22 Sec. 4.24 4.51, 4.52</p>	<p>The Board shall adopt the graduation requirements students must achieve in accordance with state regulations.</p> <p>The Board requires graduation requirements to be published and distributed to students and parents/guardians, and made available in each school building or on the district's website. All changes to graduation requirements shall be published and distributed to students and parents/guardians, and made available in each school building or on the district's website immediately following approval by the Board.</p> <p><b><u>Diplomas</u></b></p> <p>The Board shall award a high school diploma to every student enrolled in this school district who meets the requirements for graduation established by this Board.</p> <p>A student who has completed the requirements for graduation shall not be denied a diploma as a disciplinary measure, but the student may be denied participation in the graduation ceremony when personal conduct so warrants. Such exclusion shall be regarded as a school suspension.</p>
<p>SC 1611, 1613 Title 22 Sec., 4.24 Pol. 102, 127, 213</p>	<p><b>Transfer Students</b></p> <p>Students who transfer into the school district who have successfully completed a portion of their high school graduation requirements under the School Code of a state other than Pennsylvania, or under the policies of a Board of Education other than the East Stroudsburg Area School District, shall be awarded, at minimum, the equivalent number of credits required to enter the same grade level from which they transfer provided that all of the following</p>
<p>Pol. 213, 215</p>	



conditions are met:

1. The student has successfully earned the total number of credits at their previous/sending school to be on target for graduation at the completion of one year in grade 12.
2. The student will be able to meet the East Stroudsburg Area School District core course graduation requirements (i.e., number of required English, Math, Science and Social Studies) with the completion of one year in grade 12.

The Board authorizes the building Administrator to review the transfer student records and certify that the above conditions have met Chapter 4 requirements and those set forth in Title 22, Education; Part I, State Board of Education; Chapter 4, Academic Standards and Assessments; § 4.24, High school graduation requirements.

**Students With Disabilities –**

The Board shall permit a student with a disability, whose Individualized Education Program (IEP) prescribes continued educational services, to participate in commencement ceremonies with his/her graduating class and receive a certificate of attendance, provided that the student has attended four (4) years of high school. The Board shall issue a high school diploma to each student with a disability who completes the graduation requirements established by the Board or the goals established in the student's IEP, as determined by the student's IEP team.

**Diplomas for Eligible Veterans**

In order to honor and recognize honorably discharged eligible veterans who left high school prior to graduation to serve in World War II, the Korean War or the Vietnam War, the Board shall grant a diploma to a veteran who meets the applicable requirements of law and completes the required application.

Upon proper application, the Board may award a diploma posthumously to a veteran who meets the stated requirements.

Candidates or family representatives shall submit a completed Application For Diploma to the Superintendent to request a diploma for an eligible veteran.

The Superintendent shall submit to the Board for its approval the names of veterans of World War II, the Korean War, and the Vietnam War who are eligible for a high school diploma.

SC 1614  
Title 22  
Sec. 4.12, 4.24  
11.27  
34 CFR  
Sec. 300.102,  
300.305  
Pol. 113

SC 1611

**3. Delegation of Responsibility**

The Superintendent or designee shall be responsible for ensuring the following:

1. Publication and distribution of graduation requirements to students and parents/guardians.
2. Counseling of students regarding expectations of graduation requirements.
3. Assessment of individual student attainment of academic standards to ensure the student's progress toward achievement of graduation requirements.
4. Accurate recording and reporting of each student's progress and accumulation of graduation requirements.
5. Provision of assistance to those students having difficulty attaining the academic standards.
6. Development of a list of individuals who qualify for the award of a diploma.
7. Planning and executing graduation ceremonies that appropriately recognize this important achievement.

Students who graduate earlier than their scheduled graduation may have a separate commencement event or may participate in the scheduled commencement with their classmates.

**References:**

School Code – 24 P.S. Sec. 1611, 1613, 1614

State Board of Education Regulations – 22 Pa Code Sec. 4.12, 4.24, 4.51, 4.52, 11.4, 11.5, 11.8, 11.27

Individuals With Disabilities Education Act, Title 34, Code of Federal Regulations – 34 CFR Part 300

Board Policy – 102, 113, 127, 212, 213, 215, 216, 233

SECTION: PUPILS

TITLE: DRESS AND GROOMING
















ADOPTED: August 19, 2002

REVISED: July 17, 2006  
 August 18, 2008  
 August 20, 2012  
 June 16, 2014 (eff. July 1, 2014)  
 November 17, 2014  
 April 20, 2015

# EAST STROUDSBURG AREA SCHOOL DISTRICT

221. DRESS AND GROOMING	
<p>1. Purpose</p>	<p>The Board recognizes the right of every student to freedom of expression both in speech and the wearing of apparel as guaranteed by the U.S. Constitution and the U.S. Supreme Court.</p> <p>The Board also recognizes its paramount obligation to provide for the health, safety, and welfare of the students who attend its schools.</p> <p>The Board further recognizes its responsibility to maintain a positive learning environment in the schools under its jurisdiction and to minimize the opportunity for student distraction and/or disruption.</p> <p>The Board believes that this Dress &amp; Grooming policy will address the issues related to the health, safety, and welfare of the students attending its schools and will further aid in the maintenance of a positive learning environment and promote school pride and school spirit.</p>
<p>2. Authority                      Title 22                      Sec. 12.11                      SC 1317.3</p>	<p>Students may be required to wear certain types of clothing while participating in physical education classes, technical education classes, extracurricular activities, or other situations where special attire may be required to ensure the health or safety of the student.</p> <p>The Board authorizes and directs the school principal or designee to monitor student dress and grooming, and to enforce Board Policy and school rules regarding student dress and/or grooming.</p> <p>At no time, shall students dress or groom themselves in a manner which could:</p> <ol style="list-style-type: none"> <li>1. Present a hazard to the health or safety of the student or to others in the school.</li> <li>2. Materially interfere with schoolwork, create disorder, or disrupt the educational program.</li> <li>3. Cause excessive wear or damage to school property.</li> </ol>

221. DRESS AND GROOMING - Pg. 2

<p>3. Delegation of Responsibility</p>	<p>4. Prevent the student from achieving educational objectives because of blocked vision or restricted movement.</p> <p>The Superintendent shall develop procedures to implement this policy, which designates the building principal to monitor student dress in his/her building to ensure this Policy is enforced.</p> <p>Students shall have the responsibility to keep themselves, their clothes and their hair clean.</p>																								
<p>4. Guidelines</p>	<p>The following standards regarding student dress and grooming shall be followed by students on school property during the school day:</p> <table border="1" data-bbox="487 714 1559 1659"> <thead> <tr> <th colspan="4">STANDARD REQUIREMENTS</th> </tr> <tr> <th data-bbox="487 745 682 1102">Choose at least one from each column (may be any color and/or pattern):</th> <th data-bbox="690 745 998 1102">                     Opaque Top with sleeves*                        No gap between top and bottoms                 </th> <th data-bbox="1006 745 1258 1102">                     Non-Denim Bottoms**                        No gap between top and bottoms                 </th> <th data-bbox="1266 745 1550 1102">                     Footwear                        Heels - 3.5" or less (permitted in grades 6-12 only)                 </th> </tr> <tr> <th colspan="4">APPROVED SELECTIONS</th> </tr> <tr> <th></th> <th>Top</th> <th>Bottom</th> <th>Footwear</th> </tr> </thead> <tbody> <tr> <td data-bbox="487 1218 682 1470">                     Girls   </td> <td data-bbox="690 1218 998 1470">                     Collared blouse*                      Collared shirt*                      Turtleneck                      Dress                      Tank dress w/top                 </td> <td data-bbox="1006 1218 1258 1470">                     Chino Slacks                      Dress Slacks                      Chino Capri pants                      Chino Shorts                      Dress                      Jumper                      Skirt/Skort                      Cargo pants/shorts                 </td> <td data-bbox="1266 1218 1550 1470">                     Boots                      Espadrilles                      Loafers                      Moccasins                      Oxfords                      Sandals w/ heel strap                      Sling backs                      Sneakers                 </td> </tr> <tr> <td data-bbox="487 1480 682 1659">                     Boys   </td> <td data-bbox="690 1480 998 1659">                     Collared shirt*                      Turtleneck                 </td> <td data-bbox="1006 1480 1258 1659">                     Chino pants                      Dress pants                      Chino shorts                      Cargo pants/shorts                 </td> <td data-bbox="1266 1480 1550 1659">                     Boots                      Loafers                      Moccasins                      Oxfords                      Sandals w/ heel strap                      Sneakers                 </td> </tr> </tbody> </table> <p>*Tops must cover the wearer within 3 3/8" (long side of school district-issued photo ID card length) of the base of the collar bone.</p> <p>**Bottoms must cover the wearer within 2" (short side of school district-issued photo ID card) of the top of the knee.</p>	STANDARD REQUIREMENTS				Choose at least one from each column (may be any color and/or pattern):	Opaque Top with sleeves*  No gap between top and bottoms	Non-Denim Bottoms**  No gap between top and bottoms	Footwear  Heels - 3.5" or less (permitted in grades 6-12 only)	APPROVED SELECTIONS					Top	Bottom	Footwear	Girls 	Collared blouse* Collared shirt* Turtleneck Dress Tank dress w/top	Chino Slacks Dress Slacks Chino Capri pants Chino Shorts Dress Jumper Skirt/Skort Cargo pants/shorts	Boots Espadrilles Loafers Moccasins Oxfords Sandals w/ heel strap Sling backs Sneakers	Boys 	Collared shirt* Turtleneck	Chino pants Dress pants Chino shorts Cargo pants/shorts	Boots Loafers Moccasins Oxfords Sandals w/ heel strap Sneakers
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221. DRESS AND GROOMING - Pg. 3

Title 22  
Sec. 12.11  
Pol. 806

Clothing shall not have frayed edges or holes in the fabric.

Full-length leggings/tights may be worn under skirts or dresses that meet the length requirement.

Sweaters, sweatshirts, scarves, belts, and other accessories may be worn in addition to tops, bottoms and footwear listed above.

Headwear shall not be worn in the school building, including but not limited to caps, hats, hoods, scarves, bandanas, hair nets, sweatbands or do-rags. Hair accessories and headbands may be worn.

Sunglasses and non-prescription glasses are not permitted.

Outerwear (i.e.: coats, jackets, parkas, gloves) shall not be worn indoors during the school day, excluding when traveling to or from one's locker or homeroom when entering or exiting the building.

School district issued photo identification shall be visibly worn on a lanyard or clipped to the shirt collar on the front of the torso, above the waist and below the shoulders for all high school students.

Exceptions/Exclusions to Approved Selections

1. As required by an eligible student's Individualized Education Plan;
2. As required by a Chapter 15 - Section 504 Service Agreement;
3. As required by one's religious order as evidenced in writing by an official thereof;
4. As required for participation in school sponsored activities/athletics and/or physical education classes as set forth in the Code of Student Conduct;
5. Official school district licensed, approved school activity/ organization, college/university, and/or United States military apparel.

Exceptions/Exclusions remain subject to Standard Requirements.

Definitions

chino: A non-denim, cotton and/or polyester fabric.

school property: (see Pennsylvania School Code)

school day: (see Policies 803 and 804)

School district officials will not make school-wide policies limiting the length or style of hair, but they may require changes in either style or length on an individual basis if they can demonstrate that a student's hairstyle is a health and/or safety hazard and/or disruptive to the educational process.

Pol. 218.3	<p><b>Casual for a Cause</b></p> <p>No more than two (2) Fridays per month may be designated as Casual for a Cause by the building/district administrator. Students who choose to participate will have the opportunity to dress in alternate attire specified by administration in exchange for a contribution to a designated charity/cause and/or by redeeming earned Positive Behavior Award Points/Coupons.</p> <p><u>Transfer Students</u></p> <p>Upon enrollment in the East Stroudsburg Area School District, new students will be granted a grace period of one week before being required to conform to the dress policy, but dress must comply with the spirit and intent of this Policy.</p> <p><u>Disciplinary Consequences</u></p> <p>Students violating this policy shall be subject to disciplinary consequences as outlined in the Code of Student Conduct, and/or Policy 218.3, as applicable.</p> <p>A student may change from non-compliant clothing to compliant clothing provided by the school, when available.</p> <p>A dress code is a dynamic document. Administrative discretion may be used to determine appropriate attire in the school setting. Students and parents/guardians shall be notified of any change in policy. Solutions to situations not specifically covered herein are the responsibility of building-level administrators.</p> <p>Appropriate decisions will be made based on the Board policy. Students and parents/guardians are expected to exercise careful judgment in the selection of appropriate attire for school.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 1317.3</p> <p>State Board of Education Regulations – 22 PA code Sec. 12.11</p> <p>Board Policy – 218.3, 806</p>
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# EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: PUPILS  
TITLE: SURVEYS  
ADOPTED: April 20, 2015  
REVISED:

235.1. SURVEYS	
1. Purpose	This policy sets forth guidelines regarding the conduct of surveys and collection and use of information for marketing purposes, consistent with law and regulations.
2. Definitions 20 U.S.C. Sec. 1232h	<b>Personal information</b> means individually identifiable information, including a student's or parent's/guardian's first and last name; home or physical address, including street name and the name of the city or town; telephone number; or social security number.
20 U.S.C. Sec. 1232h	For purposes of this policy, <b>protected information</b> , as addressed by the Protection of Pupil Rights Amendment (PPRA), includes: <ol style="list-style-type: none"> <li>1. Political affiliations or beliefs of the student or student's parent/guardian.</li> <li>2. Mental or psychological problems of the student or student's family.</li> <li>3. Sex behavior or attitudes.</li> <li>4. Illegal, anti-social, self-incriminating or demeaning behavior.</li> <li>5. Critical appraisals of other individuals with whom respondents have close family relationships.</li> <li>6. Legally recognized privileged or analogous relationships, such as those with lawyers, physicians, and ministers.</li> <li>7. Religious practices, affiliations, or beliefs of the student or student's parent/guardian.</li> <li>8. Income, other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program.</li> </ol>

235.1. SURVEYS - Pg. 2

3. Authority	Surveys conducted by outside agencies, organizations and individuals shall be approved by the Board, based on the Superintendent's recommendation, prior to administration to students.
4. Guidelines Title 22 Sec. 12.41	All surveys and instruments used to collect information from students shall relate to the district's educational objectives.
20 U.S.C. Sec. 1232h	<u>U.S. Department Of Education Funded Surveys</u>
20 U.S.C. Sec. 1232h Pol. 105.1	No student shall be required, as part of any program funded in whole or in part by the U.S. Department of Education, to submit to a survey, analysis or evaluation that reveals protected information without written parental consent for students under eighteen (18) years of age or written consent of emancipated students or those over eighteen (18) years of age.
Title 22 Sec. 12.41 20 U.S.C. Sec. 1232h	All instructional materials, including teachers' manuals, films, tapes or other supplementary material, that will be used in connection with any survey, analysis or evaluation as part of any program funded in whole or in part by the U.S. Department of Education, shall be made available for inspection by the parent(s)/guardian(s) of the student.
Title 22 Sec. 4.4, 12.41 20 U.S.C. Sec. 1232h	<u>Surveys Funded By Other Sources</u>
20 U.S.C. Sec. 1232h	Parents/Guardians shall be informed of the nature and scope of individual surveys and their relationship to the educational program of their child and the parent's/guardian's right to inspect, upon request, a survey created by a third party prior to administration or distribution to a student. Such requests shall be in writing and submitted to the building principal.
20 U.S.C. Sec. 1232h	Parents/Guardians shall be informed of their right to have their child excluded from any research studies or surveys conducted by entities other than a school entity without prior written consent.
20 U.S.C. Sec. 1232h	<u>Collection of Information for Marketing, Sales or Other Distribution Purposes</u>
	The district shall notify parents/guardians of any activities involving the collection, disclosure or use of personal information collected from students for the purpose of marketing or selling, or otherwise providing the information to others for that purpose.
	The parent/guardian has the right to inspect the instrument used in collection of personal information for the purpose of marketing or selling that information and opt the student out of participating in any activity that results in the collection,



<p>20 U.S.C. Sec. 1232h</p>	<p>disclosure or use of personal information for purposes of marketing or selling that information.</p>
<p>20 U.S.C. Sec. 1232h</p>	<p>This provision does not apply to the collection, disclosure or use of personal information collected from students for the exclusive purpose of developing, evaluating or providing educational products or services for, or to, students or educational institutions, such as the following: recruiters, books clubs, curriculum and instructional materials used by schools, sale by students of products or services to raise funds for school-related or education-related activities, or student recognition programs.</p> <p><u>Privacy</u></p> <p>The district shall implement procedures to protect student identity and privacy when a survey containing one or more of the items listed under protected information is administered or distributed to a student and in the event of the collection, disclosure or use of personal information for marketing, sales or other distribution purposes.</p>
<p>Title 22 Sec. 4.4, 12.41 20 U.S.C. Sec. 1232h</p>	<p><u>Student And Parent/Guardian Rights</u></p> <p>Under federal law, the rights provided to parents/guardians under this policy transfer to the student when the student turns eighteen (18) years old or is an emancipated minor. These rights do not transfer under state law; therefore, parents/guardians retain their rights to receive notice and to inspect.</p>
<p>5. Delegation of Responsibility 20 U.S.C. Sec. 1232h</p>	<p>The Superintendent or designee shall notify parents/guardians and students of:</p> <ol style="list-style-type: none"> <li>1. This policy and its availability.</li> <li>2. The specific or approximate dates during the school year when activities described above are scheduled, or expected to be scheduled.</li> <li>3. How to opt their child out of participation in activities as provided in this policy.</li> <li>4. How to request access to any survey or other material described in this policy.</li> </ol> <p>This notification shall be given at least annually, at the beginning of each school year, and within a reasonable time after any substantive changes regarding the contents of this policy.</p> <p>The Superintendent or designee shall establish administrative regulations for protecting student identity and privacy in the administration of protected information surveys and the collection, disclosure or use of personal information for marketing, sales or other distribution purposes.</p>

**References:**

**State Board of Education Regulations – 22 PA Code Sec. 4.4, 12.41**

**No Child Left Behind Act – 20 U.S.C. Sec. 1232h**

**Board Policy – 000, 105.1**

**EAST  
STROUDSBURG  
AREA  
SCHOOL DISTRICT**

**SECTION: ADMINISTRATIVE  
EMPLOYEES**

**TITLE: PROFESSIONAL  
DEVELOPMENT**

**ADOPTED: August 19, 2002**

**REVISED: April 20, 2015**

<b>333. PROFESSIONAL DEVELOPMENT</b>	
1. Purpose	Continuing professional study and inservice training are prerequisites for professional development, enhanced ability to complete responsibilities, and maintaining certification.
2. Authority SC 517, 1205.1, 1205.2	The Board encourages all administrators to further their professional and personal advancement through graduate study, inservice training, and professional development activities.
3. Guidelines	<p><b><u>Graduate/Special Courses</u></b></p> <p>Only courses of study that are preapproved shall be eligible for reimbursement by the school district or a change in compensation.</p> <p>Reimbursement for credits for approved graduate study or special courses shall be made in accordance with terms of the administrative compensation plan or an individual contract, or collective bargaining agreement.</p> <p>Documentary evidence of satisfactory completion of all study programs shall be required.</p> <p>All administrators shall file a record and description of the attainment of approved credits with the office of the Superintendent.</p>
Pol. 328	Payment for credit for approved courses of study or special study shall be made on the approval of the Superintendent.
SC 1205.5, 1217	<p><b><u>Induction Program For School System Leaders</u></b></p> <p>School system leaders shall complete an induction program which is consistent with the Pennsylvania School Leadership Standards within five (5) years of serving as a school system leader in Pennsylvania for the first time.</p>
SC 1205.5	<b>School system leaders</b> include principals, vice-principals, assistant principals, Assistant Superintendent, Superintendent and individuals who are converting an

	<p>administrative certificate from a Level I certificate to a Level II certificate.</p> <p><b><u>Professional Education Plan</u></b></p>
<p>SC 1205.1 Title 22 Sec. 4.13, 49.17</p>	<p>The Board shall appoint to the professional education committee parents/guardians and representatives of the community and local businesses. Representatives of administrators, teachers and educational specialists on the professional education committee shall be selected by their respective members.</p>
<p>SC 1205.1</p>	<p>The Board shall approve a professional education plan that is designed to meet the educational needs of the school district and its employees; specifies approved courses, programs, activities and learning experiences; and identifies approved providers. The Board shall approve the plan prior to submission for approval by the Department of Education.</p>
<p>SC 1205.1</p>	<p>The Board shall ensure an annual review of the school district's professional education plan by the professional education committee to determine if the plan continues to meet the needs of the school district, the Comprehensive Plan, and the employees, students and community. The professional education committee may recommend amendments to the plan, subject to approval by the Board and the Department of Education.</p>
<p>SC 1205.1 Title 22 Sec. 49.17</p>	<p>Professional education plans associated with the federal requirements of Title I and Title II funding shall be developed by the professional education committee and forwarded to the Board for approval prior to submission for approval by the Pennsylvania Department of Education.</p>
<p>SC 1205.2</p>	<p>The Board may approve, on a case-by-case basis, specific professional education activities not stated within the district's professional education plan. Board approval is not required for credits or hours required for administrator certification, earned through activities conducted by providers approved by the Department of Education or the Department itself, or related to the area of assignment or certification.</p>
<p>SC 1205.2</p>	<p>If the school district assumes all costs of credits or hours, the Board may disapprove any course, program, activity or learning experience that is inconsistent with the goals of the professional education plan.</p>
<p>SC 1205.1, 1205.2</p>	<p>In order to continue employment in the school district, certificated administrative employees are required to meet all obligations necessary to maintain active certification.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 517, 1144, 1151, 1205.1, 1205.2, 1205.5, 1217</p>

333. PROFESSIONAL DEVELOPMENT - Pg. 3

	<p>Child Abuse Recognition and Reporting Training – 24 P.S. Sec. 1205.6</p> <p>State Board of Education Regulations – 22 PA Code Sec. 4.13, 49.16, 49.17</p> <p>Board Policy – 100, 806</p>
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**EAST  
STROUDSBURG  
AREA  
SCHOOL DISTRICT**

**SECTION: PROFESSIONAL EMPLOYEES**

**TITLE: STUDENT TEACHERS/INTERNS/STUDENT OBSERVERS**

**ADOPTED: August 19, 2002  
REVISED: April 24, 2006  
November 19, 2007  
April 20, 2015**

<p>1. Purpose</p> <p>2. Authority</p> <p>3. Delegation of Responsibility</p> <p>4. Guidelines Title 28 Sec. 23.43 SC 111,1418</p> <p>Pol. 414</p> <p>23 Pa. C.S.A. 6301 et seq</p>	<p style="text-align: center;"><b>407. STUDENT TEACHERS/INTERNS/STUDENT OBSERVERS</b></p> <p>The Board encourages cooperation with PA accredited colleges and universities within the state in the training of student teachers and interns.</p> <p>The Board establishes that district schools shall accept qualified student teachers, student observers and administrative interns from PA accredited institutions with which the district has a cooperative agreement approved by the Board.</p> <p>Student teachers and interns shall not be accepted into district schools until they have complied with the mandatory background check requirements for criminal history, child abuse, FBI Criminal History Check, TB tine test and the district has evaluated the results of those screenings processes.</p> <p>The Superintendent or designee shall be responsible to assign student teachers/student observers and administrative interns in training to the schools.</p> <p>Recommendations for selection of cooperating teachers/principals for administrative interns shall be made by the Superintendent or designee with the agreement of the college or university supervisor.</p> <p>The Superintendent or designee shall ensure distribution of student teachers/interns/student observers throughout the district so that no single group of students or teachers will be subject to excessive student teacher classroom hours.</p> <p><b><u>Student Teachers</u></b></p> <p>Student teachers shall be assigned only to those persons designated as their cooperating teachers.</p> <p>All requests for student teacher placement by colleges or universities must be processed through the office of the Superintendent or designee.</p> <p>It shall be the responsibility of the school principal to see that the student teaching program functions in the best interests of the students, teachers, student teachers, and the institution providing the student teachers.</p>
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	<p>Student teachers and prospective educators in training shall comply with the health examination requirements and clearances of the state and Board policy applicable to professional personnel. The sending institution shall certify that student teachers have obtained current Act 34 and Act 151 Clearances, FBI Criminal History Check and a TB tine test for the duration of the student teaching experience.</p> <p>An orientation program shall be planned by the building principal or designee for all student teachers. The orientation program should include information concerning a description of the district, its philosophy of education, staff organization, educational programs and special services.</p> <p>While serving in district schools, student teachers shall be responsible for their conduct to the cooperating teacher and school principal.</p>
	<p><b><u>Administrative Interns</u></b></p> <p>The Superintendent or designee shall ensure distribution of Administrative Interns throughout the district so that no single principal will be subject to excessive hours devoted to an intern.</p> <p>Administrative Interns shall be assigned only to those persons designated as their intern assignment.</p> <p>All requests for an administrative intern placement by colleges or universities must be processed through the office of the Superintendent or designee.</p> <p>It shall be the responsibility of the school principal to see that the administrative intern program functions in the best interests of the students, teachers, student teachers, and the institution providing the student teachers.</p> <p>While serving in a district school, an administrative intern shall be responsible for their conduct to the school principal.</p> <p>All assigned administrative projects shall be approved, supervised and assessed by the school principal.</p>
<p>SC 111</p> <p>SC 111</p>	<p><b><u>Arrest Or Conviction Reporting Requirements</u></b></p> <p>Prior to being accepted into district schools, student teachers and interns shall report, on the designated form, arrests and convictions as specified on the form. Student teachers and interns shall likewise report arrests and/or convictions that occur subsequent to initially submitting the form.</p> <p>While serving in district schools, student teachers and interns shall use the designated form to report to the Superintendent or designee, within seventy-two (72) hours of the occurrence, an arrest or conviction required to be reported by law.</p>

407. STUDENT TEACHERS/INTERNS/STUDENT OBSERVERS – Pg. 3

<p>23 Pa. C.S.A. Sec. 6344.3</p> <p>SC 111</p> <p>SC 111 23 Pa. C.S.A. Sec. 6344.3</p>	<p>While serving in district schools, a student teacher or intern shall be required to report to the Superintendent or designee, in writing, within seventy-two (72) hours of notification, that s/he has been listed as a perpetrator in the Statewide database, in accordance with the Child Protective Services Law.</p> <p>A student teacher or intern shall be required to submit a current criminal history background check report if the Superintendent or designee has a reasonable belief that the student teacher or intern was arrested or has been convicted of an offense required to be reported by law, and the student teacher or intern has not notified the Superintendent or designee.</p> <p>Failure to accurately report such arrests and convictions may subject the student teacher or intern to disciplinary action up to and including dismissal from the program and criminal prosecution.</p>
<p>Pol. 907</p> <p>School Code 1418</p> <p>PA Code Title 28 Sec. 23.43</p> <p>Board Policies 414, 907</p>	<p><b><u>Student Observers</u></b></p> <p>Student observers, interns and faculty of other educational institutions shall be offered the opportunity to visit district schools and observe classes. Such observers must be treated as any other visitor and shall be under the direct supervision of the principal.</p> <p>“Short term” college student observers, assigned two (2) weeks or less, should make arrangements through the school principal. Clearances and TB tine are not required in these cases. An introductory letter from the sending college naming the student, the type of experience requested, and the length of time at the building shall be presented to the principal and a copy shall be forwarded to personnel prior to the first day of school. The college student will also be required to present a photo ID to the school principal, who shall approve such requests.</p>
	<p>References:</p> <p>School Code – 24 P.S. Sec. 111, 510, 1418</p> <p>State Board of Education Regulations – 22 PA Code Sec. 8.1 et seq.</p> <p>State Department of Health Regulations – 28 PA Code Sec. 23.43, 23.44, 23.45</p> <p>Child Protective Services Law – 23 Pa. C.S.A. Sec. 6301 et seq.</p> <p>Board Policy – 314, 907</p> <p>NOTES:</p> <p>Chapter 8 of the State Board of Regulations has not been updated since August of 1990 and does not reflect current statutory requirements.</p> <p>SC 111.1. Employment History Review does not apply to student teachers.</p>



**EAST  
STROUDSBURG  
AREA  
SCHOOL DISTRICT**

**SECTION: FINANCES**

**TITLE: INVESTMENT OF DISTRICT FUNDS**

**ADOPTED: August 19, 2002**

**REVISED: July 17, 2006  
April 20, 2015**

609. INVESTMENT OF DISTRICT FUNDS	
1. Purpose	<p>It shall be the policy of the Board to optimize its return through investment of cash balances in such a way as to minimize non-invested balances and to maximize return on investments.</p> <p>The primary objectives of investment activities, in priority order, shall be:</p> <p><b>Legality</b> - All investments shall be made in accordance with applicable laws of Pennsylvania.</p> <p><b>Safety</b> - Safety of principal shall be of highest priority. Preservation of capital in the portfolio of investments shall be ensured through the mitigation of credit risk and interest rate risk.</p> <p><b>Liquidity</b> - Investments shall remain sufficiently liquid to meet all operating requirements that are reasonably anticipated. A fiscal year operations anticipated cash flow shall be developed so that investments can be made as early as possible, with maturities concurrent with anticipated cash demands.</p> <p><b>Yield</b> - Investments shall be made with the objective of attaining a market-average rate of return throughout the budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs.</p>
2. Authority SC 440.1, 621, 622, 623	<p>All investments of the school district made by an officer and/or employee of the school district shall be made in accordance with this policy and a Board approved investment program.</p>
3. Definitions	<p><b>Short-term</b> - any period thirteen (13) months or less.</p> <p><b>Long-term</b> - any period exceeding forty-eight (48) months' duration.</p> <p><b>Mid-range</b> - any period between short-term and long-term.</p>

<p>4. Delegation of Responsibility SC 440.1</p> <p>SC 440.1</p>	<p><b>Concentration of credit risk</b> – the risk associated with the consolidation of investments in a single pool, institution, or instrument.</p> <p><b>Custodial credit risk</b> – the risk of loss associated with consolidation of investments with a single institution where the school district may rely on the institution to hold investments on behalf of the school district or through collateral action when the instruments are not in the district name.</p> <p><b>Foreign currency risk</b> – the risk associated with investment in foreign currency that is subject to market fluctuation and associated currency conversion.</p> <p><b>Credit risk</b> - the risk of loss of principal due to the failure of the security issue or backer of the issue.</p> <p><b>Interest rate risk</b> - the risk that the market value of securities will fall due to changes in general interest rates.</p> <p><b>Investment program</b> - the specifically enumerated and Board-approved investment strategy.</p> <p>The Board shall delegate to a designated individual the responsibility to manage the school district's investment program, in accordance with written, Board-approved procedures for operation of the investment program.</p> <p>An annual review of the investment program shall be prepared by the designated individual, based upon the anticipated cash flow of all school district funds, i.e. general, capital reserve, bond, etc. The investment program shall be submitted to the Board no later than sixty (60) days after adoption of the annual budget.</p> <p>The designated individual responsible for investments shall report monthly to the Board the following:</p> <ol style="list-style-type: none"><li>1. Amount of funds invested.</li><li>2. Interest earned and received to date.</li><li>3. Types and amounts of each investment and the interest rate on each.</li><li>4. Names of the institutions where investments are placed.</li><li>5. Current market value of the funds invested.</li><li>6. Other information required by the Board.</li></ol>
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609. INVESTMENT OF DISTRICT FUNDS - Pg. 3

	<p>The Board directs the Superintendent to have developed written procedures that will ensure compliance with this policy. Such procedures shall include a disclosure form for designated individuals involved in the investment process and/or required written statements for advisors and bidders.</p>
<p>5. Guidelines SC 440.1</p>	<p>Investments permitted by this policy are those defined in Section 440.1 of the School Code, as amended, which are collateralized in accordance with applicable laws.</p>
	<p>All securities shall be purchased in the name of the school district, and custody of the securities shall be specified within the school district's investment program.</p>
<p>17 C.F.R. 270</p>	<p>An exception to purchases in the name of the school district is permitted for the purchase of shares of an investment company that is or conducts business voluntarily in compliance with SEC section 2a7.</p>
<p>SC 440.1</p>	<p>All investment advisors or bidders shall verify in writing that they have received a copy of this policy. Such written statement shall indicate that they have read and understand this policy and all applicable statutes related to school district investments, along with their intent to comply fully with these requirements.</p>
	<p>The school district shall require all investment advisors/bidders to submit annually any or all of the following, as appropriate:</p> <ol style="list-style-type: none"> <li>1. Audited financial statements.</li> <li>2. Proof of Financial Industry Regulatory Authority (FINRA) certification.</li> <li>3. Proof of state registration.</li> </ol> <p><u>Disclosure</u></p>
<p>65 P.S. 1101 et seq</p>	<p>Designated officers and employees involved in the school district's investment process shall disclose any personal business activity that could conflict with the proper execution and management of the investment program or could impair their ability to make impartial decisions.</p> <p><u>Audit</u></p>
	<p>The Board directs that all investment records be subject to annual audit by the school district's independent auditors.</p> <p>The audit shall include but not be limited to independent verification of amounts and records of all transactions, as deemed necessary by the independent auditors.</p>

<p>53 Pa. C.S.A. Sec. 8001 et seq Sec. 8224</p> <p>SC218 GASB Stmt 40</p>	<p>It shall be the responsibility of the investment advisor and/or bidder to maintain necessary documents to permit independent audit of the school district's investments.</p> <p><u>Bond Proceeds</u></p> <p>Bond proceeds shall be invested in accordance with the Local Government Unit Debt Act and applicable federal and state laws, subject to approval by the solicitor and/or bond counsel and the School Board.</p> <p>Investment transactions arising from bond proceeds shall be reported monthly to the Board, in accordance with this policy.</p> <p><u>Compliance With GAAP</u></p> <p>The following is intended to guide school district investments as limited by Section 440.1 of the School Code:</p> <ol style="list-style-type: none"><li>1. School district funds shall not be invested in foreign currency and shall not have any related risk that would require disclosure pursuant to GASB Statement 40.</li><li>2. School district investments shall limit the exposure to loss of principal due to market changes in interest rates.</li><li>3. School district investments in authorized instruments that are not backed by the "full faith and credit" of the federal or state government shall be limited to those with the highest credit rating available for such instruments issued by a recognized organization, such as Standard &amp; Poor's AAA rating.</li></ol> <p>If, after purchase, the rating of any instrument is reduced and is no longer in compliance with this policy, the individual responsible for school district investments shall replace the investment immediately upon receipt of notice of the rating change and notify the Board of the rating change, action taken and replacement investment.</p> <ol style="list-style-type: none"><li>4. When school district funds are invested in any one (1) issuer other than an external investment pool, or federal or state explicitly guaranteed investment, the amount of the investment shall be limited to five (5) percent of total funds available for investment.</li><li>5. For purposes of interest rate disclosure in the annual financial report, the method of determining interest rate risk shall be based on specific identification.</li></ol>
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**EAST  
STROUDSBURG  
AREA  
SCHOOL DISTRICT**

**SECTION: FINANCES**

**TITLE: PROCUREMENT CARDS**

**ADOPTED: April 20, 2015**

<b>625. PROCUREMENT CARDS</b>	
<p>1. Purpose SC 510</p>	<p>The Board approves the use of procurement cards for permissible purchases and/or services to be purchased for the official use of the East Stroudsburg Area School District by designated employees to improve the efficiency of purchasing activities, reducing processing expenses, improve controls for small-dollar purchases, and streamline vendor payment. The Board directs the administration to establish safeguards to prevent misuse of such cards.</p> <p>The Board shall approve the list of employees authorized to use District procurement cards.</p> <p>Misuse insurance of \$100,000 shall be provided by the procurement card vendor.</p>
<p>2. Definition</p>	<p><b>Procurement Card</b> - a corporate charge card designated to reduce the cost and administrative burden of small-dollar purchases.</p>
<p>3. Delegation of Responsibility</p>	<p>A list of authorized users of procurement cards shall be maintained in the Business Office and shall include employees in designated positions.</p> <p>All use of procurement cards shall be supervised and monitored on a regular basis by the Business Manager and the Superintendent who shall ensure the use of such cards is in accordance with the funds budgeted for this purpose.</p> <p>Proper accounting measures for the use of procurement cards shall be developed, distributed, implemented and monitored by the Business Manager and the Superintendent.</p> <p>An employee authorized to use a procurement card shall maintain adequate security of the card while it is in his/her possession. Under no circumstances may the card be used by another individual.</p>
<p>4. Guidelines</p>	<p>Each employee using a District procurement card shall sign a card usage agreement and receive training on applicable policies and procedures.</p>

625. PROCUREMENT CARDS - Pg. 2

<p>Pol. 317, 417, 517</p>	<p>Procurement cards shall be used only for authorized District purchases and shall not be used for personal purchases, or other use that is contrary to laws, regulations or internal policies. The District retains the authority to revoke any procurement card used for unauthorized or personal purposes.</p> <p>Violation of this policy by an employee shall result in disciplinary action, in accordance with Board policy.</p> <p>The established procedure for processing purchases by employees using procurement cards shall be as follows:</p> <ol style="list-style-type: none"><li>1. Employee deals directly with the authorized vendor for any disputed transactions including sales tax.</li><li>2. Business Office receives the billing statement for payment.</li><li>3. Cardholder verifies receipt of purchased items, reconciles the billing statement with purchases, attaches receipts, indicates account numbers, and signs as correct.</li><li>4. Supervisor reviews all information on the cardholder's information, verifies that all receipts are attached and signs for approval.</li></ol>
<p>SC 510, 751, 807.1</p>	<p>Purchases on his/her assigned procurement card by an individual employee shall not exceed the following:</p> <ol style="list-style-type: none"><li>1. Transaction limits will be established for each card by the Business Office. Requests to change these limits must be made in writing to the Business Manager with full justification.</li><li>2. Fixed expiration period will be in compliance with our fiscal calendar year July 1 through June 30.</li></ol> <p>The following list includes but is not limited to items authorized for purchase without obtaining bids or quotes by employees using procurement cards:</p> <ol style="list-style-type: none"><li>1. Stationery, office supplies</li><li>2. Instructional supplies</li><li>3. Minor repair items</li><li>4. Computer equipment, parts and accessories</li><li>5. Food for use in curriculum</li></ol>

625. PROCUREMENT CARDS - Pg. 3

<p>SC 751, 807.1 Pol. 610, 611, 612, 613</p>	<ol style="list-style-type: none"><li>6. Food and specialty items for cafeteria</li><li>7. Industrial technology supplies</li><li>8. Recurring utility bills</li><li>9. Other categories as deemed necessary</li></ol> <p>Procurement cards shall not be used to circumvent the required bidding process.</p> <p>References:</p> <p>School Calendar – 24 P.S. Sec. 510, 751, 807.1</p> <p>Board Policy – 317, 610, 611, 612, 613</p>
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# East Stroudsburg Area School District

SECTION: COMMUNITY  
TITLE: DISTRICT/SCHOOL  
REPORT CARDS

ADOPTED: March 15, 2004

REVISED: September 17, 2007

919. DISTRICT/SCHOOL REPORT CARDS	
<p>1. Authority 20 U.S.C. Sec. 6311 SC 220 Title 22 Sec. 4.61</p>	<p>To provide pertinent information regarding the academic performance of the district and its schools, the Board shall annually develop and publicly disseminate a district report card and report cards for the individual schools, in accordance with federal and state laws and regulations.</p> <p>The Board, at its discretion, may include additional information not required by law on the school district report card.</p>
<p>2. Guidelines</p> <p>20 U.S.C. Sec. 6311 SC 220</p>	<p><u>District Report Cards</u></p> <p>District report cards shall contain the following information:</p> <ol style="list-style-type: none"> <li>1. Aggregate data on student achievement at each proficiency level on state academic assessments and disaggregated data reflecting race, ethnicity, gender, disability, migrant status, English proficiency and status as economically disadvantaged.</li> <li>2. Comparison of above student groups regarding achievement levels on state assessments.</li> <li>3. Percentage of students not tested, disaggregated by student groups.</li> <li>4. Most recent two-year trend data in achievement by subject area and grade level in areas where assessments are required.</li> <li>5. Aggregate data on state indicators to determine Adequate Yearly Progress (AYP), such as attendance rates for elementary schools.</li> <li>6. Graduation rates for high schools, disaggregated by student groups.</li> <li>7. Information on the total number of students to whom the PSSA test was administered who were eligible to take the assessment on the day of the PSSA testing.</li> <li>8. Information on the number of students to whom the PSSA was administered who were classified as Limited English Proficient as of the day the PSSA test was administered.</li> <li>9. Information on the number of students too whom the PSSA test was</li> </ol>



919. DISTRICT/SCHOOL REPORT CARDS

administered who were classified as students with a disability as of the day the PSSA test was administered.

- 10. Information on the school district's performance regarding Adequate Yearly Progress (AYP) and the number, performance percentages and names of schools identified for improvement, including how long they have been so identified.
- 11. Professional qualifications of teachers and percentage of teachers with emergency or provisional credentials.
- 12. Comparison of school district students' achievements on state assessments to students in the state as a whole.

School Report Cards

School report cards shall contain the following information:

- 1. Same information contained on the school district report card.
- 2. Whether the individual school has been identified for improvement.
- 3. Information that compares the individual school's students' achievement on state assessments and indicators of Adequate Yearly Progress (AYP) to students in the school district and the state as a whole.

The Superintendent shall be responsible to ensure:

- 1. Required information is annually updated and posted.
- 2. School district report card and school report cards are provided to parents in an understandable and uniform format and, to the extent practicable, in a language the parents can understand. Where applicable, a translation may be requested by the parent/guardian.
- 3. School district and school report cards are made available to the public through posting on the Internet, and distribution to parents and community via the District newsletter.
- 4. Public access is provided to the state report card and the school profile maintained by the state.

References: School Code - 24 P.S. Sec. 220

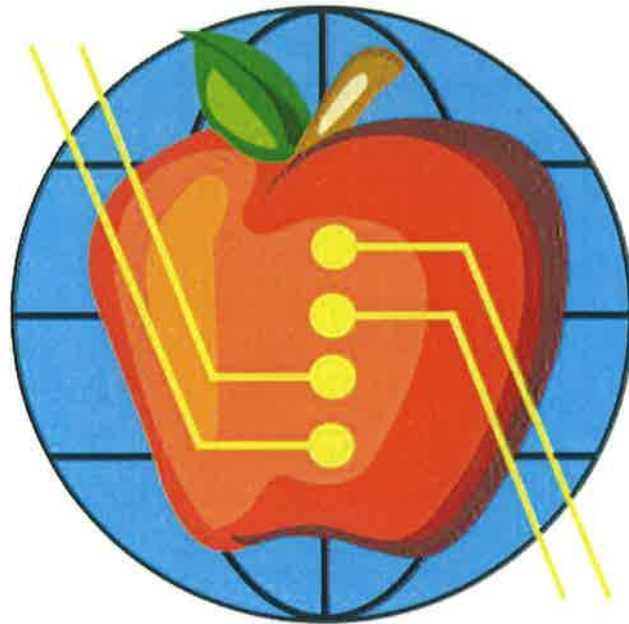
State Board of Education Regulations – 22 PA Code Sec. 4.61  
No Child Left Behind Act of 2001 - 20 U.S.C. Sec. 6311

3. Delegation of Responsibility

SC 220  
Title 22  
Sec. 4.61

# Proposal for the East Stroudsburg Area School District

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## **VLN Partners**

*YOUR Partners in Distance Education*

1212 East Carson Street

Pittsburgh, PA 15203

(412) 381-0183

[www.vlnpartners.com](http://www.vlnpartners.com)

Submitted  
October 15, 2014

**CONFIDENTIALITY NOTICE**

*This proposal was developed for the express purpose of describing a working relationship  
between VLN Partners and the East Stroudsburg Area School District.*

*Please do not distribute.*



## Requested Pricing Information

### Option #1 – Partially Supported Logins for 2014-2015 with Network Membership

#### Partially Supported Offering for Network Members:

*District uses Cyber Equipment Bundle with access to all customized courses & courses in VLN Essentials Catalog. VLN teachers to provide homeroom support, office hours and tutoring support with East Stroudsburg teachers providing grading support.*

PARTIAL SUPPORT FROM VLN TEACHERS – (HOMEROOM / OFFICE HOURS/ TUTORING SESSIONS)

2 <sup>nd</sup> quarter enrollments	\$3,000
3 <sup>rd</sup> quarter enrollments	\$2,500
4 <sup>th</sup> quarter enrollments	\$2,000

*\*NOTE: For all three quarters, VLN provides textbooks and supporting materials for VLN Essentials courses, district provides textbooks and supporting materials for customized courses*

### Option #2 – One to One Logins 2015-2016 School Year with Network Membership

#### One to One Offering for Network Members:

*District uses Cyber Equipment Bundle with access to all customized courses & courses in VLN Essentials Catalog. East Stroudsburg teachers to provide homeroom support, individual learning plan guidance and support, office hours, tutoring support and grading support.*

FULL SUPPORT FROM EAST STROUDSBURG TEACHERS – (HOMEROOM / OFFICE HOURS/ TUTORING SESSIONS / GRADING)

Price per seat (Block of 50 Students)*	\$2,500
Price per seat (Block of 100 Students)*	\$2,250

*\*NOTE: For both pricing tiers, VLN provides textbooks and supporting materials for VLN Essentials courses, district provides textbooks and supporting materials for customized courses*



**Optional Additional Discounts:**

- Should the district decide to place their One to One Login order before May 31<sup>st</sup>, 2015, an additional 5% discount will be deducted from the Block Pricing.
- Should the district decide to purchase a block of 100 One to One Logins and pay VLN for those seats prior to May 31<sup>st</sup>, 2015, VLN will waive the Network Membership Fee of \$16,750 for the 2015-2016 school year.

***Pricing valid for 60 days from October 16, 2014***





# Addendum to the Master Agreement

## Schoolwires, Inc.

330 Innovation Blvd., Suite 301, State College, PA 16803

Phone: 814-689-1046 Fax 866-891-8612

www.schoolwires.com

<b>District/Entity ("CLIENT") Name:</b> East Stroudsburg Area School District 50 Vine Street PO Box 298 East Stroudsburg, PA 18301-0298 Customer ID [PA01001915]	<b>Account Tier:</b> Tier 3 (9 - 15 schools) <b>Term of Addendum:</b> 36 Months <b>Subsidized by Champions of Education Program?</b> Yes <b>Start Date:</b> 07/01/2015 <b>Expiration Date:</b> 06/30/2018
---	---

### Amendment to the Master Agreement

This Addendum amends the Master Agreement (the "Agreement") previously entered into, and currently in effect between the parties. Under this Addendum, Schoolwires, Inc. ("Schoolwires") will provide Client with the Licensed Software, support and/or services listed in Exhibit A, for the fees set forth in Exhibit A, for or during the period beginning with the Start Date of Addendum and ending on the Expiration Date of Addendum. In the event that the Expiration Date of this Addendum falls after the expiration date of the Agreement, then the Agreement is hereby renewed so that it shall remain in effect until the Expiration Date of this Addendum. This Addendum and the Agreement are subject to renewal in accordance with the relevant provisions of the Schoolwires Master Agreement Standard Terms and Conditions ("Standard Terms and Conditions"). In all other respects, the Agreement shall remain in full force and effect.

### Fees and Payment Terms

Schoolwires, Inc. ("Schoolwires") will provide Client with the Licensed Software, support and/or services to the extent identified in Exhibit A of this Addendum to the Master Agreement for the fees set forth in Exhibit A. Any amounts indicated in Exhibit A are in addition to all other amounts payable under the Agreement. In the event that this Addendum renews the Agreement beyond its current term, then for the periods specified in Exhibit A, the fees set forth in Exhibit A will include fees due for certain specified Licenses and Services which were acquired under the original Agreement as well as the additional fees due for any new Licenses and/or Services acquired hereunder. An invoice for the Initial Term will be issued upon receipt of the signed Addendum to the Master Agreement. Invoices are payable net 30 days from date of invoice unless otherwise specified. Invoicing procedures, payment terms, fees, limitations to increases in annual fees for renewal periods and other such specifics are governed by the relevant provisions of the Standard Terms and Conditions.

### Client Accounts Payable Information

Is a PO Number Required? (Y/N) _____ PO Number: _____	Contact Name: _____ Contact Telephone Number: _____
--	--

### Terms and Conditions

The Agreement, as amended hereby, includes the Exhibits which are attached hereto (as listed below) and is subject to the Incorporated Contract Documents (as listed below), each of which sets forth additional terms of the Agreement. If any term of this Addendum conflicts with any Incorporated Contract Document or the Agreement, then the terms of this Addendum shall control.

### Incorporated Contract Documents

Standard Terms and Conditions, Terms of Use and Privacy Policy which can be found at <http://help.schoolwires.com/welcome>.  
 Champions of Education Underwriting Program which can be found at <http://help.schoolwires.com/championsofeducation>.  
 Centricity Supplement, End-User Technical Requirements and Support Packages which can be found at <http://help.schoolwires.com/centricityinfo>.  
 Mobile Communications App Package, Mobile End-User Technical Requirements, End-User Technical Requirements and Support Packages which can be found at <http://help.schoolwires.com/mobileinfo>.  
 Professional Services Definitions which can be found at <http://help.schoolwires.com/professionalservices>.

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Client acknowledges that it has reviewed and accepts each of the above contract documents.

**The following Exhibits are attached to this Agreement:**

Exhibit A – Fees

Exhibit B – Additional Notes Regarding Licensed Software and Services

**Additional Notes**

This Agreement qualifies for the Schoolwires Client Loyalty Program. Client Loyalty Program participants enjoy no price increase on the annual software or services, listed in Exhibit A, for the 36 month Term of this Agreement.

**EXHIBIT A**

**Fees**

	<b>Unit Price</b>	<b>Units</b>	<b>Year 1</b>	<b>Year 2 *</b>	<b>Year 3 *</b>
<b>Professional Services (one-time)</b>					
Training: Centricity2 Mobile Communications App Configuration Service	\$ 600.00	1.00	\$ 600.00	-	-
Creative: Centricity2 Mobile Communications App Theme	\$ 750.00	1.00	\$ 750.00	-	-
Training: Section Editor Video Training	\$ 0.00	11.00 Site	\$ 0.00	-	-
Centricity: Site Administrator Video Training	\$ 0.00	11.00 Site	\$ 0.00	-	-
<b>Licensed Software</b>					
Centricity2 Mobile Communications App	\$ 2,340.00	1.00 EL	\$ 2,340.00	\$ 2,340.00	\$ 2,340.00
Centricity2 Core Software Subscription	\$ 5,374.71	1.00 EL	\$ 5,374.71	\$ 5,374.71	\$ 5,374.71
<b>Schoolwires Web Hosting Service</b>					
Centricity: Schoolwires Web Hosting Service (ASP) (1/100)	\$ 1,048.72	11.00 Site	\$ 11,535.96	\$ 11,535.96	\$ 11,535.96
<b>Miscellaneous</b>					
MCA Launch Video - Branded	\$ 0.00	1.00	\$ 0.00	-	-
<b>Total</b>			<b>\$ 20,600.67</b>	<b>\$ 19,250.66</b>	<b>\$ 19,250.66</b>

\* While the Subscription Fees for each of the annual or other periods reflected in the table above are stated as fixed Subscription Fees, the fees due for each annual period following the initial period (which is either Year 1 or a partial year period) may be increased by a percentage amount no greater than the applicable increase in the U.S. Department of Labor's Consumer Price Index for all Urban Consumers, U.S. City Average ("CPI-U"). In each instance, the CPI-U will be measured over a twelve (12) month period which ends on the month which is six (6) months immediately prior to the first month of the contract year for which the increase would apply. Schoolwires would notify Client of any such increase in the invoice submitted prior to the contract year at issue. For increases that may apply to renewal or other periods following the term of years reflected in the table above, please refer to the applicable provisions of the Standard Terms and Conditions.

- EL means an enterprise license under which an unlimited number of employees throughout Client's organization may access and use the particular Licensed Software in accordance with the Standard Terms and Conditions.

- Site has the meaning defined in the Standard Terms and Conditions. Where Hosting Services are limited by a specified number of Sites, this Site limitation shall apply and shall serve as a limit on Client's right of use in the Schoolwires Web Hosting Service.

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**EXHIBIT B**

**Additional Notes Regarding Licensed Software and Services**

<b>Schoolwires Centricity™</b>	
<b>Components Included in</b>	
	<b>Centricity² Core</b>
Centricity™ Software Subscription	Included
Advanced Website Design Tools (Styler™, WYSIWYG, Image, CSS, and Roundtrip Editors)	Included
Advanced Content Management Tools (SiteSearch, Website Stats, e-Alerts, Calendar, LDAP Connector, Introductory App Collection, RSS Feeds)	Included
Multimedia Bundle (Clip Art, Podcasts, Blogs, Wikis, Photo Gallery)	Included
Forms and Surveys	Included
MiniBase	Included
Software Maintenance (Updates and Upgrades)	Included
Support Package	Premium
Hosted By	Schoolwires
<b>Hosting Services</b>	
FlexSites (also known as Sections)	100 per Site
GB's	1 per Site

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By signing below, each of Schoolwires and Client represent that a) this Addendum has received all necessary approvals and that each party is authorized to enter into this contract and b) Client has received and accepted the Standard Terms and Conditions and all other contract documents incorporated into or attached to this Addendum.

THE PARTIES have executed this Addendum through the signatures of their respective authorized representatives.

**Schoolwires, Inc.**

**East Stroudsburg Area School District**

\_\_\_\_\_  
Name of Authorized Schoolwires Officer

\_\_\_\_\_  
Name of Authorized East Stroudsburg Area School District Representative

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**Schoolwires Internal Use Only:**

Service Agency:	Colonial IU 20
Account Manager:	Jennine Vahoviak

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# Audiology Calibration Specialists

[acshelp@verizon.net](mailto:acshelp@verizon.net)

PO Box 2643  
Warminster, PA 18974  
215-443-5368, 215-443-5369 fax

**DATE** April 15, 2015  
**Quotation #** 42314  
**Customer ID**

**Bill To:**  
East Stroudsburg Area School District  
**Atten: Susan Cole**  
50 Vine Street  
East Stroudsburg, PA 18301

*Quotation valid until:* July 14, 2015  
*Prepared by:* Jim Hedrick

## Comments or special instructions:

Description	AMOUNT
Calibration of School Audiometers <i>Includes free pick up and delivery [3 units or more] at central location, certificate and sticker. Instruments to be picked up at end of school year and returned when completed, but before start of new school year. <b>Could also be done on site.</b></i> <b>\$35 per unit, estimated 13 units</b>	455.00
<b>TOTAL</b>	<b>\$ 455.00</b>

If you have any questions concerning this quotation, contact Jim Hedrick

**THANK YOU FOR YOUR BUSINESS!**

NORTHAMPTON/MONROE/PIKE COUNTY JOINT PURCHASING BOARD  
SUMMARY OF BID AWARDS  
2015-2016 SCHOOL YEAR  
EAST STROUDSBURG AREA SCHOOL DISTRICT

<u>Item #</u>	<u>Company Awarded</u>	<u>Brand Name Awarded</u>	<u>Case Qty</u>	<u>Price/Case</u>	<u>Total Amount</u>
CP-1	W.B. Mason	Pacon	48	\$23.00	\$1,104.00
CP-3	Kurtz Bros.	Modern	29	\$20.70	\$600.30
CP-4	Kurtz Bros.	Modern	12	\$20.00	\$240.00
ENV-1	Lindenmeyr	Lindenmeyr	20	\$43.20	\$864.00
ENV-2	Lindenmeyr	Lindenmeyr	1	\$49.30	\$49.30
FT-1	Jersey Paper Plus	Greenleaf FT100	643	\$11.70	\$7,523.10
IP-1	Staples	Exact	56	\$33.76	\$1,890.56
IP-10	Lindenmeyr	Exact	2	\$36.10	\$72.20
IP-11	Lindenmeyr	Exact	2	\$36.10	\$72.20
IP-12	Lindenmeyr	Exact	2	\$36.10	\$72.20
IP-13	Lindenmeyr	Exact	2	\$36.10	\$72.20
IP-14	Lindenmeyr	Exact	6	\$36.10	\$216.60
IP-15	Lindenmeyr	Exact	2	\$36.10	\$72.20
IP-2	W.B. Mason	Exact	25	\$41.44	\$1,036.00
IP-3	W.B. Mason	Exact	15	\$41.44	\$621.60
IP-4	W.B. Mason	Exact	27	\$41.44	\$1,118.88
IP-5	W.B. Mason	Exact	23	\$41.44	\$953.12
IP-6	W.B. Mason	Exact	7	\$41.44	\$290.08
IP-7	W.B. Mason	Exact	5	\$41.44	\$207.20
IP-8	Lindenmeyr	Exact	7	\$36.10	\$252.70
IP-9	Lindenmeyr	Exact	2	\$34.20	\$68.40
PT-1	W.B. Mason	Scott	655	\$25.55	\$16,735.25
PT-2	W.B. Mason	Scott	11	\$17.01	\$187.11
PT-4	W.B. Mason	Kimberly Clark	22	\$29.85	\$656.70
PT-5	Penn Valley Chemical	Georgia Pacific	410	\$14.75	\$6,047.50
PT-7	Penn Valley Chemical	Georgia Pacific	95	\$21.80	\$2,071.00
PT-8	Penn Valley Chemical	Pro-Link Elite	5	\$48.00	\$240.00
TT-2	Berks County Paper	Atlas 235	673	\$23.78	\$16,003.94
XP-1	W.B. Mason	Mason Flagship Boise	3320	\$22.86	\$75,895.20
XP-10	W.B. Mason	Boise Fireworx	8	\$34.20	\$273.60
XP-11	W.B. Mason	Mason Flagship Boise	21	\$26.96	\$566.16
XP-12	W.B. Mason	Boise Fireworx	23	\$34.20	\$786.60

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**NORTHAMPTON/MONROE/PIKE COUNTY JOINT PURCHASING BOARD**  
**SUMMARY OF BID AWARDS**  
**2015-2016 SCHOOL YEAR**  
**EAST STROUDSBURG AREA SCHOOL DISTRICT**

<u>Item #</u>	<u>Company Awarded</u>	<u>Brand Name Awarded</u>	<u>Case Qty</u>	<u>Price/Case</u>	<u>Total Amount</u>
XP-13	W.B. Mason	Boise Fireworx	20	\$34.20	\$684.00
XP-14	W.B. Mason	Expert	21	\$31.40	\$659.40
XP-15	W.B. Mason	Boise Fireworx	18	\$34.20	\$615.60
XP-16	W.B. Mason	Mason Flagship Boise	17	\$26.96	\$458.32
XP-2	W.B. Mason	Mason Flagship Boise	23	\$34.94	\$803.62
XP-3	W.B. Mason	Expert	51	\$31.40	\$1,601.40
XP-4	W.B. Mason	Expert	57	\$31.40	\$1,789.80
XP-5	W.B. Mason	Expert	56	\$31.40	\$1,758.40
XP-6	W.B. Mason	Expert	38	\$31.40	\$1,193.20
XP-7	W.B. Mason	Expert	37	\$31.40	\$1,161.80
XP-8	W.B. Mason	Expert	31	\$31.40	\$973.40
XP-9	W.B. Mason	Expert	44	\$31.40	\$1,381.60
			6592		\$149,940.44

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# MYCO MECHANICAL, INC.

## Additional Authorized Work Recap Sheet

Project: JTL  
 Brief Description: Additional 100 sq/ft Retaining Wall, Geo-textile Weed Barrier & Stone

Date: 3/27/2015

**Labor**

	Total Hours/Project Manager	150.00	/Hour	\$0.00
	Total Hours/Superintendent	63.90	/Hour	\$0.00
	Total Hours/Foreman		/Hour	\$0.00
	Total Hours/Plumber		/Hour	\$0.00
	Total Hours/Pipefitter	58.90	/Hour	\$0.00
	Total Hours/Sheet Metal Mechanic	49.86	/Hour	\$0.00
	Total Hours/Apprentice	47.12	/Hour	\$0.00
	Total Hours/Laborer	39.91	/Hour	\$0.00
	Total Hours/Equipment Operator	57.92	/Hour	\$0.00
	Total Hours/Truck Driver	50.00	/Hour	\$0.00
	Total Hours/Clerk		/Hour	\$0.00
1	Total Cost of Base Rates			\$0.00
2	Co. & Compulsory Benefits & Taxes	39.06%		\$0.00
3	Labor Cost			\$0.00
4	Total Labor Cost * X% Overhead			\$0.00
5	Total Labor Cost * X% Profit	15.00%		\$0.00
6	Total Labor Cost		Sub Total	\$0.00
				\$0.00

**Material**

	7 Material Costs			\$0.00
8	Sales Tax	6.00%		\$0.00
9	Material Costs			\$0.00
10	Material Costs * X% Markup	10.00%		\$0.00
11	Total Material Cost			\$0.00

**Equipment and Tool Rental**

	12 Equipment and Tool Rental (crane, lifts)			\$0.00
13	Direct Job Expenses			\$0.00
14	Total Equipment and Tool Rental			\$0.00

**Subcontractors**

	15a Subcontractors - 100 sq/ft Retaining Wall			\$6,000.00
15b	Subcontractor - Geo-textile Weed Barrier & Stone			\$2,500.00
16	Subcontractor Cost * X% Markup	5.00%		\$425.00
17	Total Subcontractor Costs			\$8,925.00

**Summary**

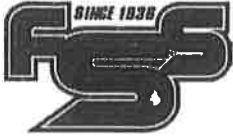
	18 Add Lines (6+11+14+17) Subtotal			\$8,925.00
19				\$0.00
20				\$0.00
20	Bonds and Insurance Costs			\$0.00

**Total Proposal Amount**

**\$8,925.00**

An additional \_\_\_\_\_ day(s) will be required on contract time for this proposal.  
 Prices are subject to change if not accepted within 30 day(s).

Tim Moyer	3/27/2015		
Submitted By	Date	Accepted By	Date



**FRANCIS SMITH & SONS, INC.**

503 SUMMIT AVENUE PO BOX 450 CHINCHILLA, PA 18410  
PHONE: 570-587-4775 FAX: 570-586-7867  
PETROLEUM EQUIPMENT SPECIALISTS

4/6/2015

East Stroudsburg Area School District  
200 Milford Road  
East Stroudsburg, PA 18301

Ronnie,

As per your request we are pleased to offer the following estimate to perform the following repairs to the Diesel tank pad at the Bushkill facility bus garage. The diesel spill containment manhole is in need of replacement and the 42" submersible manhole will also be replaced and cleaned out to allow for better drainage around that tank sump entry lid. Listed below is a basic scope of work and the associated cost.

Scope of Work:

- Complete and submit required PA DEP tank modification report
- Saw cut and excavate out a 5' x 5' section of concrete, which was previously saw cut, that holds the Diesel spill containment manhole
- Replace the existing defective Diesel spill containment manhole
- Install a new below grade spill containment manhole
- Hydrostatically test the new spill containment manhole and document the results as required
- Saw cut and excavate out a 6' x 78" section of concrete, which was previously saw cut, that holds the exiting 42" manhole
- Clean out debris from the tank sump top as best as possible to allow for better drainage
- If possible install drain piping from the 42" manhole skirt to extend past the top of the tank sump upper shell to allow water to drain past the upper shell
- Form, pour, set, & finish new concrete for both disturbed areas of tank pad
- Clean work area of any left-over debris

Total Estimate: \$6,410.00

Note: Does not include any applicable tax. Standard terms and conditions apply.

Respectfully Submitted,

Francis Smith and Sons, Inc.

Chuck Litwin  
Estimator

Signed Customer Acceptance: \_\_\_\_\_

Date: \_\_\_\_\_

Cc: Jeffrey J. Piazza Sr., Vice President  
Valid Till 6/1/2015

TO OWNER East Stroudsburg Area School Dist  
50 Vine Street  
East Stroudsburg, PA 18301

PROJECT: HVAC Renovations &  
Lighting Upgrades at  
ESSD J.T. Lambert Intermediate School

APPLICATION NO 6

Distribution to:

OWNER  
 ARCHITECT  
 CONTRACTOR

PERIOD TO: 3/31/15

FROM CONTRACTOR:  
Wind Gap Electric, Inc.  
125 West Seventh Street  
Wind Gap, PA 18091

VIA ARCHITECT:  
Strunk-Albert Engineering  
804 Seven Bridge Road  
East Stroudsburg, PA 18301

PROJECT NOS: (JTL) 18613

CONTRACT FOR: Electrical Construction

CONTRACT DATE:

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

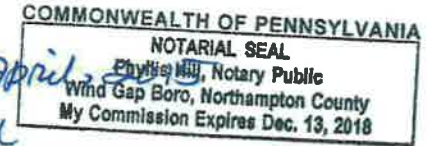
1. ORIGINAL CONTRACT SUM	\$	1,000,000.00
2. Net change by Change Orders	\$	0.00
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	1,000,000.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	266,010.00
5. RETAINAGE:		
a. 10 % of Completed Work (Column D + E on G703)	\$	26,601.00
b. % of Stored Material (Column F on G703)	\$	
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	26,601.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	239,409.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	198,009.00
8. CURRENT PAYMENT DUE	\$	41,400.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	760,591.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Wind Gap Electric, Inc.

By: Letitia Albanese Date: April 2, 2015

State of: Pennsylvania County of: Northampton  
Subscribed and sworn to before me this 2nd day of April  
Notary Public: Phyllis Hill  
My Commission expires: Phyllis Hill



**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$ 41,400.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: Strunk-Albert Engineering

By: John E. Strunk Date: 04/06/15

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	



# CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 2 OF 3 PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

APPLICATION NO: 6  
APPLICATION DATE: 4/2/15

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO: 3/31/15

Use Column I on Contracts where variable retainage for line items may apply.

ARCHITECT'S PROJECT NO: JTL) 18613

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)		
1	Bond & Insurance	\$23,000.00	23,000.00	0.00		23,000.00	100.00%	0.00	
2	Supervision	\$25,000.00	8,000.00	2,000.00		10,000.00	40.00%	15,000.00	
3	Mobilization	\$12,000.00	11,000.00	0.00		11,000.00	91.67%	1,000.00	
4	Demolition	\$88,000.00	8,000.00	5,000.00		13,000.00	14.77%	75,000.00	
5	Lamp Recycling	\$10,000.00	0.00	0.00		0.00	0.00%	10,000.00	
6	Conduit (Distribution) - M - L	\$10,400.00	7,900.00	2,000.00		9,900.00	95.19%	500.00	
		\$11,300.00	8,800.00	2,000.00		10,800.00	95.58%	500.00	
7	Conduit (Branch) - M - L	\$19,000.00	13,000.00	1,000.00		14,000.00	73.68%	5,000.00	
		\$31,000.00	22,000.00	2,000.00		24,000.00	77.42%	7,000.00	
8	Wire (Distribution) - M - L	\$10,000.00	3,000.00	1,000.00		4,000.00	40.00%	6,000.00	
		\$6,000.00	1,500.00	500.00		2,000.00	33.33%	4,000.00	
9	Wire (Branch) - M - L	\$19,000.00	10,000.00	1,000.00		11,000.00	57.89%	8,000.00	
		\$67,000.00	18,000.00	3,000.00		21,000.00	31.34%	46,000.00	
10	Panelboards/Xfmr./Disc. Sw. - M - L	\$26,000.00	24,400.00	800.00		25,200.00	96.92%	800.00	
		\$36,000.00	28,000.00	3,000.00		31,000.00	86.11%	5,000.00	

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Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

# CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 3 OF 3 PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

APPLICATION NO: 6  
APPLICATION DATE: 4/2/15

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO: 3/31/15

Use Column I on Contracts where variable retainage for line items may apply.

ARCHITECT'S PROJECT NO: JTL 18613

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G + C)		
11	Lighting Fixtures - M - L	\$350,000.00 \$150,000.00	32,410.00 1,000.00	21,700.00 1,000.00		54,110.00 2,000.00	15.46% 1.33%	295,890.00 148,000.00	
12	Switches, Receptacles & Plates - M - L	\$4,000.00 \$26,000.00	0.00 0.00	0.00 0.00				4,000.00 26,000.00	
13	Lighting Controls - M - L	\$27,000.00 \$42,000.00	0.00 0.00	0.00 0.00				27,000.00 42,000.00	
14	Data - M - L	\$400.00 \$600.00	0.00 0.00	0.00 0.00				400.00 600.00	
15	Fire Alarm System - M - L	\$4,400.00 \$400.00	0.00 0.00	0.00 0.00				4,400.00 400.00	
16	Final Inspections & Commissioning	\$500.00	0.00	0.00				500.00	
17	Punch List Items	\$500.00	0.00	0.00				500.00	
18	Close-Out Documents	\$500.00	0.00	0.00				500.00	
		\$1,000,000.00	\$220,010.00	\$46,000.00		\$266,010.00	26.60%	\$733,990.00	

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# APPLICATION AND CERTIFICATE FOR PAYMENT

To Owner: East Stroudsburg School District  
50 Vine Street

Project: 14165- JT Lambert Intermediate School

Application No. : 10

Distribution to:

Owner

Architect

Contractor

East Stroudsburg, PA 18301

Period To: 3/31/2015

From Contractor: Myco Mechanical, Inc.  
1 N Washington Street  
Telford, PA 18969

Via Architect: Strunk-Albert Engineering  
RD 5 Box 5198 Seven Bridges Rd  
East Stroudsburg PA 18301

Project Nos:

Contract For:

Contract Date: 5/30/2014

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1. Original Contract Sum .....	\$3,338,500.00
2. Net Change By Change Order .....	\$7,805.87
3. Contract Sum To Date .....	\$3,346,305.87
4. Total Completed and Stored To Date .....	\$2,358,013.79
5. Retainage:	
a. 5.00% of Completed Work	\$117,900.69
b. 0.00% of Stored Material	\$0.00
Total Retainage .....	\$117,900.69
6. Total Earned Less Retainage .....	\$2,240,113.10
7. Less Previous Certificates For Payments .....	\$2,010,268.66
8. Current Payment Due .....	\$229,844.44
9. Balance To Finish, Plus Retainage .....	\$1,106,192.77

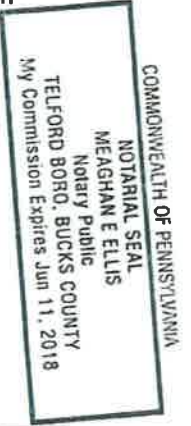
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The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Myco Mechanical, Inc.

By: Brian Myers, President Date: 04-01-2015

State of: Pennsylvania County of: BUCKS  
Subscribed and sworn to before me this 1 day of April  
Notary Public: Meaghan E. Ellis  
My Commission expires: June 11, 2018



## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 229,844.44

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: J. E. Stevens Date: 04/06/15

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	\$10,859.78	\$0.00
Total Approved this Month	\$4,232.65	\$7,286.56
TOTALS	\$15,092.43	\$7,286.56
Net Changes By Change Order	\$7,805.87	

# CONTINUATION SHEET

Application and Certification for Payment, containing Contractor's signed certification is attached.  
 In tabulations below, amounts are stated to the nearest dollar.  
 Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 10  
 Application Date : 03/31/15  
 To: 03/31/15  
 Architect's Project No.:

Invoice #: 14165 #10 Contract : 14165- JT Lambert Intermediate School

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		F Materials Presently Stored  (Not in D or E)	G Total Completed and Stored To Date  (D+E+F)	H % (G / C)	I Balance To Finish (C-G)	J Retainage
			From Previous Application (D+E)	This Period In Place					
1	Bond	75,000.00	75,000.00	0.00	0.00	75,000.00	100.00%	0.00	3,358.76
2	Permits	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00%	0.00	896.20
3	Mobilization	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00%	0.00	896.20
4	Submittals	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00%	0.00	896.20
5	Allowance	77,630.00	0.00	0.00	0.00	0.00	0.00%	77,630.00	0.00
6	Pre-Construction Planning	20,000.00	13,000.00	1,000.00	0.00	14,000.00	70.00%	6,000.00	672.15
7	Demo	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
8	Phase 1	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00%	0.00	672.15
9	Phase 2A	4,000.00	2,000.00	0.00	0.00	2,000.00	50.00%	2,000.00	179.24
10	Phase 2B	4,000.00	0.00	0.00	0.00	0.00	0.00%	4,000.00	0.00
11	Phase 2C	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00%	0.00	179.24
12	Phase 2D	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00%	0.00	179.24
13	Phase 2E	4,000.00	1,320.00	0.00	0.00	1,320.00	33.00%	2,680.00	59.15
14	Phase 3	10,000.00	4,500.00	1,000.00	0.00	5,500.00	55.00%	4,500.00	403.29
15	POD Alt M-4	5,000.00	0.00	0.00	0.00	0.00	0.00%	5,000.00	0.00
16	HVAC Pipe	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
17	Hanger Material - P-1	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00%	0.00	1,120.25
18	Hanger Labor - P-1	25,000.00	22,500.00	0.00	0.00	22,500.00	90.00%	2,500.00	1,008.22
19	Pipe Material - P-1	150,000.00	150,000.00	0.00	0.00	150,000.00	100.00%	0.00	6,721.50
20	Pipe Labor - P-1	120,000.00	92,400.00	3,600.00	0.00	96,000.00	80.00%	24,000.00	4,301.76
21	Hanger Material - P-2A	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00%	0.00	358.48
22	Hanger Labor - P-2A	8,000.00	1,600.00	0.00	0.00	1,600.00	20.00%	6,400.00	71.70
23	Pipe Material - P-2A	50,000.00	50,000.00	0.00	0.00	50,000.00	100.00%	0.00	2,240.50
24	Pipe Labor - P-2A	35,000.00	7,000.00	0.00	0.00	7,000.00	20.00%	28,000.00	313.67
25	UG CHW Material	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00%	0.00	896.20
26	UG CHW Labor	10,000.00	0.00	0.00	0.00	0.00	0.00%	10,000.00	0.00
27	Hanger Material - P-2B	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00%	0.00	134.43
28	Hanger Labor - P-2B	3,000.00	0.00	0.00	0.00	0.00	0.00%	3,000.00	0.00
29	Pipe Material - P-2B	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00%	0.00	672.15
30	Pipe Labor - P-2B	10,000.00	0.00	0.00	0.00	0.00	0.00%	10,000.00	0.00
31	Hanger Material - P-2C	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00%	0.00	134.43
32	Hanger Labor - P-2C	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00%	0.00	134.43

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# CONTINUATION SHEET

Application and Certification for Payment, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 10

Application Date : 03/31/15

To: 03/31/15

Architect's Project No.:

Invoice #: 14165 #10

Contract : 14165- JT Lambert Intermediate School

A Item No.	B Description of Work	C Scheduled Value	D E		F Materials Presently Stored  (Not In D or E)	G Total Completed and Stored To Date  (D+E+F)	H % (G / C)	I Balance To Finish (C-G)	Retainage
			Work Completed						
			From Previous Application (D+E)	This Period In Place					
33	Pipe Material - P-2C	13,000.00	13,000.00	0.00	0.00	13,000.00	100.00%	0.00	582.53
34	Pipe Labor - P-2C	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00%	0.00	448.10
35	Hanger Material - P-2D	7,000.00	7,000.00	0.00	0.00	7,000.00	100.00%	0.00	313.67
36	Hanger Labor - P-2D	7,000.00	7,000.00	0.00	0.00	7,000.00	100.00%	0.00	313.67
37	Pipe Material - P-2D	35,000.00	35,000.00	0.00	0.00	35,000.00	100.00%	0.00	1,568.35
38	Pipe Labor - P-2D	28,000.00	28,000.00	0.00	0.00	28,000.00	100.00%	0.00	1,254.68
39	Hanger Material - P-2E	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00%	0.00	224.05
40	Hanger Labor - P-2E	5,000.00	1,650.00	0.00	0.00	1,650.00	33.00%	3,350.00	73.94
41	Pipe Material - P-2E	23,000.00	23,000.00	0.00	0.00	23,000.00	100.00%	0.00	1,030.63
42	Pipe Labor - P-2E	18,000.00	5,940.00	0.00	0.00	5,940.00	33.00%	12,060.00	266.17
43	Hanger Material - P-3	9,000.00	9,000.00	0.00	0.00	9,000.00	100.00%	0.00	403.29
44	Hanger Labor - P-3	9,000.00	5,400.00	900.00	0.00	6,300.00	70.00%	2,700.00	483.95
45	Pipe Material - P-3	55,000.00	55,000.00	0.00	0.00	55,000.00	100.00%	0.00	2,464.55
46	Pipe Labor - P-3	40,000.00	22,000.00	4,000.00	0.00	26,000.00	65.00%	14,000.00	1,971.64
47	HVAC Equipment	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
48	Chiller	150,000.00	0.00	0.00	0.00	0.00	0.00%	150,000.00	0.00
49	Install Labor	5,000.00	0.00	0.00	0.00	0.00	0.00%	5,000.00	0.00
50	Ice Storage	100,000.00	0.00	0.00	0.00	0.00	0.00%	100,000.00	0.00
51	Install Labor	5,000.00	0.00	0.00	0.00	0.00	0.00%	5,000.00	0.00
52	AHU's	60,000.00	0.00	60,000.00	0.00	60,000.00	100.00%	0.00	2,688.60
53	Install Labor	5,000.00	0.00	0.00	0.00	0.00	0.00%	5,000.00	0.00
54	Existing AHU Refurbish	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00%	0.00	1,120.25
55	Install Labor	2,000.00	0.00	0.00	0.00	0.00	0.00%	2,000.00	0.00
56	UV's	390,000.00	390,000.00	0.00	0.00	390,000.00	100.00%	0.00	17,475.90
57	Install Labor	25,000.00	13,750.00	2,500.00	0.00	16,250.00	65.00%	8,750.00	1,008.22
58	UV Shelving	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00%	0.00	448.10
59	Install Labor	5,000.00	2,750.00	500.00	0.00	3,250.00	65.00%	1,750.00	224.05
60	VAV's	30,000.00	30,000.00	0.00	0.00	30,000.00	100.00%	0.00	1,344.30
61	Install Labor	5,000.00	1,000.00	0.00	0.00	1,000.00	20.00%	4,000.00	44.81
62	Hot Water Coils - 8	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00%	0.00	1,344.30
63	Install Labor	2,000.00	0.00	0.00	0.00	0.00	0.00%	2,000.00	0.00
64	Terminal Equipment	40,000.00	40,000.00	0.00	0.00	40,000.00	100.00%	0.00	3,584.80

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# CONTINUATION SHEET

Application and Certification for Payment, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 10

Application Date : 03/31/15

To: 03/31/15

Architect's Project No.:

Invoice #: 14165 #10

Contract : 14165- JT Lambert Intermediate School

A Item No.	B Description of Work	C Scheduled Value	D		E This Period In Place	F Materials Presently Stored  (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H % (G / C)	I Balance To Finish (C-G)	Retainage
			Work Completed							
			From Previous Application (D+E)							
65	Install Labor	5,000.00	0.00	0.00	0.00	0.00	0.00%	5,000.00	0.00	
66	Packaged HVAC Units - 2	90,000.00	0.00	45,000.00	0.00	45,000.00	50.00%	45,000.00	2,016.45	
67	Install Labor	4,000.00	0.00	0.00	0.00	0.00	0.00%	4,000.00	0.00	
68	EF's - 1	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00%	0.00	179.24	
69	Install Labor	1,000.00	0.00	0.00	0.00	0.00	0.00%	1,000.00	0.00	
70	RF's - 2	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00%	0.00	358.48	
71	Install Labor	2,000.00	0.00	0.00	0.00	0.00	0.00%	2,000.00	0.00	
72	Boiler Room Equipment	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	
73	Pumps & VFD's - 4	30,000.00	30,000.00	0.00	0.00	30,000.00	100.00%	0.00	1,344.30	
74	Expansion Tanks/Air Separators	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00%	0.00	448.10	
75	Glycol Feeders - 2	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00%	0.00	224.05	
76	Install Labor	5,000.00	2,500.00	0.00	0.00	2,500.00	50.00%	2,500.00	112.02	
77	Glycol	7,000.00	0.00	0.00	0.00	0.00	0.00%	7,000.00	0.00	
78	Glycol Install Labor	2,000.00	0.00	0.00	0.00	0.00	0.00%	2,000.00	0.00	
79	Sheetmetal	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	
80	Duct Material - Base Bid	15,000.00	900.00	0.00	0.00	900.00	6.00%	14,100.00	40.33	
81	Labor - Base Bid	9,000.00	540.00	0.00	0.00	540.00	6.00%	8,460.00	24.20	
82	Duct Material - POD	8,000.00	0.00	0.00	0.00	0.00	0.00%	8,000.00	0.00	
83	Labor - POD	5,000.00	0.00	0.00	0.00	0.00	0.00%	5,000.00	0.00	
84	GRD's	870.00	0.00	0.00	0.00	0.00	0.00%	870.00	0.00	
85	GRD Labor	1,000.00	0.00	0.00	0.00	0.00	0.00%	1,000.00	0.00	
86	Tank Removal	34,000.00	34,000.00	0.00	0.00	34,000.00	100.00%	0.00	1,523.54	
87	Roofing	4,000.00	0.00	0.00	0.00	0.00	0.00%	4,000.00	0.00	
88	Concrete	55,000.00	11,000.00	33,000.00	0.00	44,000.00	80.00%	11,000.00	1,971.64	
89	Excavation/Asphalt Patching	55,000.00	0.00	44,000.00	0.00	44,000.00	80.00%	11,000.00	1,971.64	
90	Fencing	29,000.00	0.00	0.00	0.00	0.00	0.00%	29,000.00	0.00	
91	GC - Bulkhead Work	6,000.00	1,200.00	0.00	0.00	1,200.00	20.00%	4,800.00	53.77	
92	Chemical Treatment	5,000.00	0.00	0.00	0.00	0.00	0.00%	5,000.00	0.00	
93	ATC	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	
94	Engineering/Shop Drawings	49,850.00	49,850.00	0.00	0.00	49,850.00	100.00%	0.00	2,233.78	
95	Vaives & Dampers	229,250.00	229,250.00	0.00	0.00	229,250.00	100.00%	0.00	10,272.69	
96	BAS Material	51,800.00	46,620.00	0.00	0.00	46,620.00	90.00%	5,180.00	3,017.51	

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# CONTINUATION SHEET

Application and Certification for Payment, containing Contractor's signed certification is attached. In tabulations below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 10  
 Application Date : 03/31/15  
 To: 03/31/15  
 Architect's Project No.:

Invoice #: 14165 #10                      Contract : 14165- JT Lambert Intermediate School

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		F Materials Presently Stored  (Not in D or E)	G Total Completed and Stored To Date  (D+E+F)	H % (G / C)	I Balance To Finish (C-G)	J Retainage
			From Previous Application (D+E)	This Period In Place					
97	Project Management	47,300.00	23,650.00	2,365.00	0.00	26,015.00	55.00%	21,285.00	1,589.63
98	Install	451,690.00	248,429.50	22,584.50	0.00	271,014.00	60.00%	180,676.00	17,204.20
99	Programming	30,300.00	16,665.00	1,515.00	0.00	18,180.00	60.00%	12,120.00	1,154.08
100	Commissioning	29,850.00	13,432.50	1,492.50	0.00	14,925.00	50.00%	14,925.00	869.43
101	Training	9,960.00	0.00	0.00	0.00	0.00	0.00%	9,960.00	0.00
114	Insulation	100,000.00	60,000.00	5,000.00	0.00	65,000.00	65.00%	35,000.00	3,808.85
115	Phase 4	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
116	Balancing	26,000.00	0.00	0.00	0.00	0.00	0.00%	26,000.00	0.00
117	Punchlist	5,000.00	0.00	0.00	0.00	0.00	0.00%	5,000.00	0.00
118	Closeout Docs	2,000.00	0.00	0.00	0.00	0.00	0.00%	2,000.00	0.00
119	Training	3,000.00	0.00	0.00	0.00	0.00	0.00%	3,000.00	0.00
120	CO-1 New Pump pipe packages	10,859.78	7,601.85	0.00	0.00	7,601.85	70.00%	3,257.93	340.64
121	CO-3 Auditorium Changes	-7,286.56	0.00	-3,643.28	0.00	-3,643.28	50.00%	-3,643.28	-163.25
122	CO-4 Blank off excess OA for UV's	4,232.65	0.00	2,751.22	0.00	2,751.22	65.00%	1,481.43	123.28
<b>Grand Totals</b>		<b>3,346,305.87</b>	<b>2,130,448.85</b>	<b>227,564.94</b>	<b>0.00</b>	<b>2,358,013.79</b>	<b>70.47%</b>	<b>988,292.08</b>	<b>117,900.69</b>

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**LETTER OF AGREEMENT**

**Between**

**East Stroudsburg Area School District**

**And**

**Bushkill Little League**

This agreement is made and entered into as of the \_\_\_\_ day of \_\_\_\_\_, 2015, by and between East Stroudsburg Area School District (hereinafter referred to as the "District") and Bushkill Little League.

**WHEREAS**, the District has constructed one (1) baseball field at Middle Smithfield Elementary School located at 5180 Milford Road, East Stroudsburg, PA 18302;

**WHEREAS**, the parties desire to enter into an agreement to provide for the use and maintenance of said baseball field.

**NOW, THEREFORE**, it is mutually agreed as follows:

1. Bushkill Little League shall provide for the maintenance and upkeep of the "infield" of said baseball field on a regular basis and shall be responsible for replacement of or major repairs to, said facilities during the term of this Agreement.
2. The District shall provide for the maintenance and upkeep of the "outfield" of said baseball field on a regular basis and shall be responsible for replacement of or major repairs to, said facilities during the term of this Agreement.
3. While it is the intent of the parties that the baseball field be made available for use by residents of the District and Bushkill Little League, it is understood and agreed that such use will be at such times and in such manner as will not interfere with school use of such facilities. The District shall retain control and final approval over the scheduling and use of such facilities and use of the facilities by community groups shall be subject to compliance with the District's use of facility policy and procedures and subject to the availability of the facilities. The District shall waive collection of use of facility fees for non-profit community groups such as Bushkill Little League as outlined in Board Policy #707.



4. Bushkill Little League shall maintain liability insurance coverage with regard to the facilities, naming the District as an additional insured.
5. Permission for any additional site work including the placement of sheds, concession stands, and/or signs must be submitted to the Property & Facilities Committee for review and subsequent approval by the School Board. Bushkill Little League will be responsible for obtaining any and all permits/certifications required by Middle Smithfield Township's Building & Zoning Office.
6. This Agreement shall be in effect for a term of three (3) years from the date hereof. In the absence of a written notice of intent to terminate this Agreement given by either party at least sixty (60) days prior to the expiration date of the original term, this Agreement shall automatically be renewed for additional successive one (1) year terms unless and until such written sixty (60) day notice is given by either party prior to the expiration of any such renewal term.
7. This Agreement shall be subject to written amendment by the parties from time to time as may be mutually agreed upon by the parties.

**IN WITNESS WHEREOF**, the parties have caused this Agreement to be executed by their respective duly authorized officers, as of the day and year first above written, intending thereby to be legally bound.

ATTEST: EAST STROUDSBURG AREA SCHOOL DISTRICT

\_\_\_\_\_  
Secretary BY: \_\_\_\_\_  
William Searfoss, President

ATTEST: BUSHKILL LITTLE LEAGUE

\_\_\_\_\_  
Secretary BY: \_\_\_\_\_  
Bushkill Little League, President

**BLAIR E. BATES**  
*Real Estate Consultant*  
*Appraisal and Consultation*

Post Office Box 20526  
LEHIGH VALLEY, PENNSYLVANIA 18002  
Telephone 610-349-1639  
e-Mail: BlairBates@aol.com

March 13, 2015

Commissioners of Monroe County  
c/o Cindy Treible, CPE, Chief Assessor  
Court House Annex  
Two Quaker Plaza - Room 102  
Stroudsburg, PA 18360  
e-mail: [ctreible@monroecountypa.gov](mailto:ctreible@monroecountypa.gov)

**Re: Proposal for Appraisal Services**  
Wolf Hollow at Water Gap County Club

Good Day:

At your request, and following discussions with Jeff Durney, Esq., I am pleased to submit a proposal for appraisal services to you in the above referenced matter. This letter is my proposal and, upon acceptance by you, my letter of engagement to appraise, as a whole, the property detailed below.

Address	Tax Parcel(s)	Land Area	Building Area	Current Use
288 Mountain Road, Delaware Water Gap, and Smithfield Twp., Monroe County, PA	16/9/1/22, 16/9/1/26, 4/3/2/17 and 4/3/2/18	Total of 152.29 Ac.	35,364 SF	Golf Course with Hotel - Clubhouse, Pro Shop, maintenance building and dwelling house.

I propose to estimate the fee-simple Market Value, retrospectively to August 1, 2014, of the subject real estate as a whole, detailed above. The appraisal is to evaluate the merit of an assessment appeal filed for 2015 and if necessary, for assessment rebuttal testimony before the Monroe County Court of Common Pleas.

The scope of the appraisal will include my observation of the property, obtaining and analyzing available financial operating data for the subject property, collection and analysis of pertinent market data and trends leading to a conclusion of Market Value. In the analysis I will consider national, regional and Eastern Pennsylvania market data, with an emphasis on data from the last 3 years. It is my intention to consider all approaches to value in this appraisal and to develop all which are relevant to the appraisal problem. The analysis will consider all aspects of the property which are apparent to an appraisal observation and/or examination of governmental records, and assess its competitive position in the market. The analysis will reflect my standard assumptions and limiting conditions; a copy of these is attached.

I propose to develop this appraisal as a two-stage assignment:

1. Observation, research and analysis with the objective of developing an estimate of market value by all applicable approaches to value. If my estimated value is significantly greater than that of the appeal, I will proceed with preparation of a court-ready report. If my value estimate is nominally consistent with the value expressed by property owner, I will provide you with a summary of my findings for negotiation. My fee for this phase of the assignment will not exceed \$3,400.

2. Preparation of a Court-Ready appraisal report. If the market data, as analyzed, indicates a value significantly greater than the taxpayer's estimate, I will continue with the preparation of a Court-Ready appraisal report. I propose to supply four bound, written copies of my appraisal report as well as an electronic (PDF format) copy. My fee for Phase 2 will not exceed \$1,500. This report will be delivered on or before May 5, 2015, unless there are delays caused by the property owner or his attorney. Example delays would include a denial of observation access to the property.

This appraisal will be prepared by me, a qualified, PA Certified General Appraiser, and prepared in conformity with the requirements of the Code of Ethics and Standards of Professional Practice established by the Appraisal Institute; a copy of my qualifications is attached. I enclose for your review a copy of the general Assumptions and Limiting Conditions which will be incorporated in my appraisal. My report may further be subject to special assumptions and limiting conditions which become apparent during the course of the assignment.

In order to make this appraisal I will need:

- Observation access to the subject improvements
- Copy of site and building plans (if available)
- Recent (past 3 years) income/expense, and capital improvement information
- Recent (past 3 years) operating data including rounds played, greens fees, hotel occupancy and banquet revenue.

It is my understanding that the owners of the subject property are represented by William B. Kramer, Esq. of Stroudsburg, PA, and my contacts with the property owner will be made through Mr. Kramer to request the above listed information.

This proposal is submitted based on my current schedule of commitments; it may be necessary to alter the anticipated date of completion if there are delays in authorizing the assignment.

No retainer is required, and my fee(s) for professional services is/are due and payable not later than 30 days after the completion of this assignment. It is understood that, as a result of the execution of this agreement, the appraisal fee and payment thereof is not contingent upon the appraised value, a successful resolution or any other pre-arranged condition.

*Testimony in Court may become necessary as a result of my performing this assignment. My fees for such testimony include: pre-trial preparation - \$140/hour, and testimony before the Court, \$200/hr with a minimum testimony billing charge of 4 hours. You agree to compensate me at a rate to be mutually agreed to for any time expended should I be required (by subpoena or otherwise) to become involved in any other litigation or legal proceedings to which I am not a party because of making this appraisal.*

*You acknowledge that I am being retained hereunder as an independent contractor to perform the services described herein, and nothing in this agreement shall be deemed to create any other relationship between us. This assignment shall be deemed concluded and the services hereunder completed upon final payment for the appraisal reports and services called for herein.*

Thank you for considering me to render these services; I look forward to working with you. Should you have any questions about the proposal or scope of work, or would like me to modify this proposal in any way, please contact me.

Yours truly,



Blair E. Bates, MBA

Pa. General Appraiser Cert. No. GA-000359-L

BEB: yd

AGREED AND ACCEPTED FOR: \_\_\_\_\_

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

Encl.  
Encl.

### **ASSUMPTIONS, LIMITING CONDITIONS AND CONTINGENCIES**

The Appraiser(s) whose signature(s) appear on the Certificate of Appraisal do hereby certify that, except as otherwise noted in this appraisal report:

1. I/We have no present or contemplated future interest in the real estate that is the subject of this appraisal report.
2. I/We have no personal interest or bias with respect to the subject matter of this appraisal report or the parties involved.
3. To the best of my/our knowledge and belief, the statements of fact contained in this appraisal report, upon which the analysis, opinions, and conclusions expressed herein are based, are true and correct.
4. This appraisal is to be used in whole and not in part. No part of it shall be used in conjunction with any other appraisal.
5. Unless otherwise noted, the owner of record is assumed to have a free and clear fee simple title with encumbrances that can be cleared through normal channels.
6. The information on which this appraisal is based has been obtained from sources normally used by the appraiser and is considered to be reliable, but it is in no sense guaranteed.
7. No opinion of a legal or engineering nature is intentionally expressed or implied and no responsibility is assumed for matters of this nature.
8. The appraisers reserve the right to alter their opinion of value based on information withheld or not discovered in the normal course of a diligent investigation.
9. Load bearing capacity of subsoil is assumed adequate for the proposed utilization, but no borings or engineering studies have been made especially for this appraisal and the value conclusion could be affected by such information.
10. The property has been appraised as though under responsible ownership and competent, aggressive management.
11. The appraisers assume there are no hidden or unapparent conditions of the property, subsoil or otherwise, which would render it more or less valuable. The appraisers assume no responsibility for such conditions or for engineering, which might be required to discover such factors.
12. The appraisers assume no responsibility for matters of a legal nature affecting the property or the title thereto, nor do the appraisers render any opinion as to title, which is assumed good and marketable.

13. Unless otherwise stated, no consideration in the valuation process has been given to mineral deposits [oil, gas, coal, gravel, etc.] or timber, if any, that may be found on the subject.
14. It is assumed that the subject has never been utilized as a waste disposal site for toxic or other hazardous waste materials as defined by the appropriate government agencies.
15. The appraisers will not be required to give testimony or appear in court because of having made this appraisal with reference to the property in question. The fee charged for this appraisal does not include payment for court testimony or for further consultation.
16. [For improved properties] The appraisers make no representation or warranties as to the adequacy or condition of appliances, electrical systems, plumbing and heating, air conditions, presence of insulation, adequacy, or condition of structural systems or any other subsystem within the property. The appraisers assume no responsibility of any costs incurred to discover or correct any deficiencies present in the property. Unless specifically stated, the appraisal specifically assumes that all mechanical systems including electrical, plumbing, heating, and ventilating and air conditioning are in place and are in operating order.
17. [For improved properties] As of January 23, 1992, the American s with Disabilities Act of 1990 became effective and may apply to this property. The users of the report are referred to the United States Architectural and Transportation Barriers Compliance Board [1-800-USA-ABLE] for specific instructions for satisfying the requirements of the Act. The appraisers are not qualified to analyze the building with respect to handicap accessibility rules. The value estimate contained in this report assumes full compliance with the act as appropriate unless otherwise stated. Other sources of information for compliance and accommodation include Centers for Living, Inc. and the Director of Housing for the Commonwealth of Pennsylvania at 1.717.783.8274.
18. The Bylaws and Regulations of the professional organizations with which the appraisers are affiliated govern disclosure of the contents of this appraisal.
19. Acceptance of and/or use of this report constitute acceptance of these conditions.

## QUALIFICATIONS OF BLAIR E. BATES

### **REAL ESTATE EMPLOYMENT AND BUSINESS EXPERIENCE:**

*Principal, -Blair E. Bates Real Estate Consultant-Lehigh Valley, PA 2009~  
Appraiser and Consultant; Dietrick Group LLC, Allentown, PA. 2008-2009  
Appraiser and Consultant; Patt White Whitney, Inc., Allentown, PA 1988-2008.  
Real Estate Appraiser; Goertel Appraisal Group, Bethlehem, PA, 1984-1988.  
Broker and Appraiser; Albert J. Bates Company, Hazleton, PA 1972-1984.  
Certified PA General Real Estate Appraiser;. (Certification No. GA-000359-L)*

### **PROFESSIONAL AFFILIATIONS AND ASSOCIATIONS:**

*Past Member; Lehigh-Northampton Joint Planning Commission  
Candidate for Designation; Appraisal Institute.  
Member, Philadelphia Metro Chapter of the Appraisal Institute  
Cooperative. Member; Assessors Association of PA  
Associate Member-Institute of Real Estate Management.  
Member, Board of Directors - Bethlehem Area Moravians, Inc. (BAM) a not-for-  
profit corporation.*

### **EDUCATION:**

*Master of Business Administration (M.B.A.), Pennsylvania State University.  
B.S., Business Administration, Pennsylvania State University.  
Graduate-US Army Command and General Staff Officers College.*

#### Appraisal Institute Courses:

*All courses and examinations prerequisite to the MAI designation.  
Seminars in appraisals, finance, computer applications, and technical valuation by various institutions, agencies, and universities.*

#### Teaching:

*Valuation seminars for the Assessors Association of Pennsylvania and Lehigh County Bar Association.*

### **APPRAISAL EXPERIENCE:**

*Commercial Real Estate Appraiser since 1984. Have appraised industrial commercial and special purpose real estate throughout Pennsylvania.  
PA Certified General Appraiser GA-000359-L*

### **REAL ESTATE SALES EXPERIENCE:**

*Listed, sold and leased industrial, commercial and residential real estate in the Commonwealth of Pennsylvania, 1972-1984.*

### **COURT TESTIMONY:**

*U.S. Bankruptcy Court: Wilkes-Barre and Reading, PA.  
Courts of Common Pleas: Carbon, Columbia, Lehigh, Monroe and Wyoming Counties, PA.  
Boards of View or Assessment Appeal: Pennsylvania Counties of Lehigh, Carbon, Northampton, Monroe, Lackawanna, Luzerne, and Schuylkill.*

# ***Christie M. Davies, SRA***

***Real Property Appraiser  
& Consultant***

*432 2<sup>nd</sup> Avenue  
Bethlehem, PA 18018-5617  
Telephone/Fax 610.694.9480  
Mobile phone 610.780.1174  
Email-christiedavies@verizon.net*

16 March 2015

Cindy Treible, C. P. E.  
Acting Chief Assessor-Monroe County Assessment Department  
Monroe County Administrative Building  
One Quaker Plaza, Suite 102  
Stroudsburg, PA 18360  
[ctreible@monroecountypa.gov](mailto:ctreible@monroecountypa.gov)

Re: Appraisal Services-(2) Assessment Appeals

- 159 Colony Village, ES Route 447, Price Township, Cresco, PA  
East Stroudsburg Area School District  
PIN: 14639601351648  
Owner: Albina Antoine Baroudi
- ES Route 209 (Seven Bridge Rd); N of Buttermilk Falls Rd & S of Green Mountain Dr.  
East Stroudsburg Area School District  
PIN: 16732100293740  
Owner: 7 Bridge LLC

Dear Ms. Treible,

As per our telephone conversation, I understand that as the Acting Chief Assessor for the County you have been approach by the East Stroudsburg Area School District to proceed with appraisals for the above referenced properties in response to assessment appeals filed as of: 2<sup>nd</sup> June 2014 and 31<sup>st</sup> July 2014 respectively. As you described; 159 Colony Village is about 28 acres with road frontage improved with barn, house, restaurant that had a fire and was vandalized and multiple bungalows used seasonally. These improvements are of various ages and conditions that you indicated ranged from say poor to average. The other property is about 16 acres of vacant land located on the west side of Route 209.



This letter constitutes my proposal for the completion of (2) retrospective appraisals to determine the highest and best use and their market values for each property as of the dates of valuations as previously noted.

The reports will be prepared in accordance with the *Uniform Standards of Professional Appraisal Practice* of the Appraisal Foundation and the *Code of Professional Ethics and Standards of Professional Appraisal Practice* of the Appraisal Institute. It is my understanding that "time is of the essence" for both appraisals and that the date for the appraisal exchanges are 27<sup>th</sup> May for 159 Colony Village and 27<sup>th</sup> April for WS Route 209/Seven Bridge Road.

These retrospective appraisals will be prepared for the purpose of providing court testimony and will require a deep and broad data search and through analysis of highest and best use combined with other factual data such as: population, building permits, zoning, etc. I am uncertain if there will be any overlap of the data collected for the reports or if each will require completely separate research.

Therefore I am suggesting a range of appraisal fees that would not be less than \$2,500 per appraisal to a maximum of \$3,000 per appraisal for a total fee of not less than \$5,000 not to exceed \$6,000 for these two appeals. This fee includes four hard copies of the completed appraisal report for each property and a digital copy on one disk containing both reports if requested. If you require additional copies and you wish me to provide them they would be billed at \$45.00 per copy.

However, the appraisal fee does not include any draft reporting, meetings, phone calls, pre-trial conferences and pre-trial preparation that will be billed at \$150 per hour and expert witness testimony will be billed at a rate of \$200 per hour at the time of occurrence. There will be a minimum half day court appearance or testimony fee of \$1,000.

Please provide all materials pertinent to this assignment that you have available, as soon as possible, such as: copy of tax payers appraisal, copy of the property record card, copy of the current deed and building permits as per 159 Colony Village; and any other information such as: site plan, building plans/unit floor plans, listings, environmental studies, etc. that you feel might be beneficial to the assignment. I will need the name and telephone number of the property owner or a contact person with whom to set up the inspections for the two properties.

You indicated the property at 159 Colony Village was commercially improved, but had a fire in addition to vandalism therefore it will not be possible to obtain income and expense information. However, if there are any leases, long term agreements of sale, etc. that you are not aware of but become known during research that could affect value it may be necessary to reevaluate the fee structure.

I typically obtain a retainer equivalent to half of the fee, which would be \$2,500 for this assignment, in order to place the assignment on my schedule with the balance due paid prior to delivery of the appraisal reports in order to maintain my independence which is particularly critical when giving expert/court testimony. However, if this is not possible I will accept the

assignment without the retainer or payment prior to delivery of the reports, but request that you make full payment as promptly as possible after receipt of the reports.

I understand the thoughtfulness and care required in the analysis. However, by accepting this proposal, you hereby acknowledge that you understand that my compensation is not contingent on any action or event resulting from the analyses, opinions, or conclusions in, or the use of this report. Further, my compensation is not contingent upon the reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value estimate, the attainment of a stipulated result, or the occurrence of a subsequent event.

Please acknowledge your acceptance of this proposal by signing and dating a copy of this letter (without the attachments) and returning it to my office by either mail or e-mail as indicated on the letterhead (fax is not presently operational). The retainer, if applicable, or check for payment should be made payable to Christie M. Davies.

My qualifications, assumptions and limiting conditions and certification for the report are attached to this letter. Thank you for considering me for this assignment. If you have any questions feel free to contact me by either phone or email listed on this letterhead.

Sincerely,



Christie M. Davies, SRA  
Pennsylvania Certified General Appraiser GA-000506L

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Signature

Date

## QUALIFICATIONS OF CHRISTIE M. DAVIES, SRA

### Experiences

- Real estate appraiser/owner Christie M. Davies, SRA Real Estate, Bethlehem, PA, March 2006.
- Real estate broker with Raymond C. Geiger Real Estate, Allentown, PA, March 2006.
- Real estate appraiser and broker with Goertel Real Estate, Bethlehem, Pa, May 1984.
- Real estate appraiser and broker with Cain Realtors, Allentown, Pa, 1977. Real Estate sales agent listed and sold with Cain Realtors, Allentown, PA, 1973.

### Education

- Bachelor of Science in Business Administration from American University, Washington, D.C. 1972.
- A graduate of the Pennsylvania Realtors Institute – GRI Series, Courses I, II, III.
- Completed all requirements-Appraisal Institute (formerly Society of Real Estate Appraisers), SRA, 1983.
- On-going Continuing Education for Appraisal Institute and General Appraiser Certification

### Professional Affiliations

- Certified General Appraiser, Commonwealth of Pennsylvania, #GA-000506L
- Appraisal Institute Member - #910685 SRA designation
- National Association of Realtors
- Graduate Realtors Institute of Pennsylvania
- Licensed Real Estate Broker, State of Pennsylvania

### Specialized Projects

#### Railroad Right-of-Way

- Bartram Trail-Schuylkill County
- Luzerne County Railroad Right of Way
- Palmer Township/Bethlehem Township Rails to Trails, Northampton County
- Northampton Rails to Trails, Northampton County
- Allentown—RJ Corman Right of Way Abandonment
- City of Bethlehem—Norfolk & Southern Right of Way Abandonment

#### Power Plants

- Calpine
- Ontelaunee CCGT Gas-Fired Plant, Berks County
- AES Ironwood CCGT Gas-Fired Plant, Lebanon County
- PP&L Electric Generating Power Plants:
  - Brunner Island SES, York County; Holtwood HES, Lancaster County; Martins Creek SES, Northampton County; Montour SES, Montour County; Safe Harbor HES, Lancaster County; Sunbury SES, Snyder County; Wallenpaupack HES, Pike & Wayne Counties
- Keystone-Conemaugh Projects Electric Generating Plants
  - Conemaugh SES, Indiana County; Keystone SES, Armstrong County
- Allegheny Energy Electric Generating Plants
  - Armstrong SES, Armstrong County; Hatfield Ferry SES, Greene County; Mitchell SES, Washington County; Springdale SES/CCGT, Allegheny County
- UGI
  - Hunlock Power Station SES

#### Cement Companies

- Whitehall Cement Company
- Hercules Cement Company

**Conservation Easements**

- Berks County Conservancy-(2) Scenic Gateway, Albany Township, Berks Co.; (9) residential/farm properties ranging in size of ±8 to 202 acres, Berks & Schuylkill Counties;
- Bushkill Township, Northampton Co.-(2) farms; (1) residential & (1) farmland-23 acres
- Heritage Conservancy-(1) 27 acres w/mill, Northampton Co.
- Manada Conservancy-(1) recreational camp-760 acres, Dauphin Co.
- OVS-Dept. of the Interior-(1) horse farm-170 acres, Monroe Co.
- TNC/The Nature Conservancy-(1) residential w/38 acres; (1) commercial retreat-108 acres, Northampton Co.

**General**

- PG Energy – 37,000 Acres (Lackawanna, Luzerne, Wayne Counties)
- Braden's Airport
- Lehigh Valley Industrial Park (LVIP IV, V, VI)
- Keystone Sanitary Landfill, Lackawanna County

**Partial List of Clients**

- Acme Cryogenics; Allentown Medical Center Associates; Allentown Redevelopment Authority; Allentown Technical Center; American Soil & Mulch; American Tube; Anthony Thompson Law Offices; Arcadia Associates; Aspen Inn/Apple Tree Plaza; Atlantic Richfield Corporation;
- Bank of Pennsylvania; Berks County Conservancy; Birchwood Resort; Borough of Hellertown; Borough of Freemansburg; Bushkill Township; Bethlehem Corporation
- Camelback Ski Corporation; Camelot Partners, LP; City of Bethlehem; Contel Business Systems; Conahan & Weiss Investment Company; County of Lehigh; County of Northampton; County of Schuylkill;
- Delaware Valley School District; Department of the Interior/Fish & Wildlife;
- Eastern Secured Data; Easton Area High School; Easton Hospital; Exxon Corporation
- Fairway Villas-Fernwood Resort
- Haber, Corriere & Backenstoe, Esq.; Hanover Township; Hawk Mountain Sanctuary; Heritage Conservancy; Hess Company
- Industrial Engraving; Irving Trust
- KNBT/National Penn Bank; Keystone Sanitary Landfill; Kler, Harrison, Harvery, Bransburg & Ellers;
- Lehigh University; Lehigh Valley International Airport Authority; Lexus of Lehigh Valley; Larken Assoc.; LSS-Lehigh Structural Steel
- Manada Conservancy; Martin Guitar; Milham Chevrolet; Muhlenberg Hospital/Lehigh Valley Hospital;
- NPS-National Park Service; Nazareth Area School District; New Home Federal Savings & Loan; Nor-Hitt Enterprises; North Whitehall Township; Northampton Area School District;
- OVS-Office of Valuation Services
- PMC-Pocono Medical Center; Penn Mutual Life Insurance; Pennsylvania Department of Transportation, Pennsylvania Game Commission; Pennsylvania Housing Agency; Pepper, Hamilton & Sheetz, Esq.; Plainfield Township, PPL; Pocono Star Properties
- R J Corman Company; Reliant Energy;
- Sellersville Savings & Loan Associates, Sovereign Bank; Spring Garden Court Associates, St. Luke's Hospital; Summit Resort
- Texaco, Inc.; TNC-The Nature Conservancy; Trans Bridge Lines, Inc.; Turtzo, Spry, Powelete, Sbrocchi & Faul, Esq.;
- United Penn Bank; Uninvest
- WEA Manufacturing/Time Warner; Weiner & Weiner, Esq.; Weldship; Wildlands Conservancy

**Court Testimony**

- Assessment and Condemnation Testimony-Lehigh, Northampton and Carbon Counties

## CERTIFICATION

I hereby certify and agree that, except as otherwise noted in this appraisal report:

1. To the best of my knowledge and belief, the statements of fact contained in this appraisal report, upon which the analyses, opinions, and conclusions expressed herein are based, are true and correct, and I have not knowingly withheld any significant information.
2. The reported analyses, opinions, and conclusions are limited only by the reported assumptions and limiting conditions, and are my personal, unbiased professional analyses, opinions, and conclusions.
3. I have no present or prospective interest in the property that is the subject of this report, and I have no personal interest or bias with respect to the owners, prospective owners, nor any parties involved. The estimate of value or values in the appraisal report are not based in whole or in part upon the race, color, or national origin of the present owners, occupants, or prospective owners of the subject property or any other property in the vicinity.
4. I have performed no services, as an appraiser or in any other capacity regarding the property that is the subject of this report within the three year period immediately preceding acceptance of this assignment.
5. My compensation is not contingent on an action or event resulting from the analyses, opinions, or conclusions in, or the use of, this report. Further, my compensation is not contingent upon the reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value estimate, the attainment of a stipulated result, or the occurrence of a subsequent event.
6. My value conclusions as well as other opinions expressed herein are not based on a requested minimum or maximum value, any specific value, or the approval of a loan, if any.
7. My analyses, opinions, and conclusions were developed and this report has been prepared, in conformity with the *Uniform Standards of Professional Appraisal Practice*. Further, it has been made in conformity with and is subject to the requirements of the *Code of Professional Ethics* and the *Standards of Professional Appraisal Practice of the Appraisal Institute*, and with which I am affiliated. Therefore, this appraisal report is subject to the requirements of the *Appraisal Institute* relating to review by its duly authorized representatives.
8. As of the date of this report I Christie M. Davies have completed the continuing education program of the Appraisal Institute.
9. No change of any item in the appraisal report shall be made by anyone other than me, and I shall have no responsibility for any such unauthorized change.
10. I have made a personal inspection of the property that is the subject of this report, and I have made at least exterior inspections of all the comparable properties listed in this report.
11. No one provided significant professional assistance to the person signing this report except Patricia A. Lally, Pennsylvania Certified General Appraiser. I expressly certify to having the necessary level of competency to perform this assignment and if applicable provide supervision to the appraisal associate.

Respectfully submitted,

Christie M. Davies, SRA  
Pennsylvania Certified General Appraiser- GA-000506L

## ASSUMPTIONS AND LIMITING CONDITIONS

The Certification appearing in this appraisal report is subject to the following conditions and to such other specific and limiting conditions as are set forth within the report:

1. I assume no responsibility for matters of a legal nature affecting the property appraised or the title thereto, nor do I render any opinion as to the title, which is assumed to be good and marketable.
2. The property is appraised as though under responsible ownership and/or competent management.
3. The property is appraised as though free of liens and encumbrances, except as described hereinafter.
4. The property is appraised and it is assumed that the utilization of the land and/or improvements are within the boundaries of the real estate described; and that there are no encroachments or trespasses unless otherwise stated hereinafter.
5. The property is appraised and it is assumed that it is in full compliance with applicable federal, state, and local regulations and laws, as well as compliance with all applicable zoning, use and occupancy regulations and restrictions as considered in this report.
6. I assume that all required licenses, consents or other legislative or administrative authority from any federal, state or local government or private entity or organization have been or can be obtained or renewed for any use considered by this report.
7. I assume that there are no hidden or unapparent conditions of the property, subsoil, or structures, which would render it more or less valuable. Examples of such items would include, but are not limited to: asbestos, urea-formaldehyde foam insulation, radon, underground storage tanks or their contents, carbonate geology, toxic waste, or any other such condition not ordinarily observable, but such as might be discovered by a soil analysis, geological study, environmental impact study, or building or building component inspection or engineering study. I am not an expert in such fields, and assume no responsibility for such conditions, or for engineering which might be required to discover such factors. The client may wish to retain an expert in these fields if desired.
8. I assume that the subject property has never been utilized as a waste disposal site for toxic or other hazardous waste materials as defined by the appropriate governmental agencies.
9. No consideration has been given to the value for mineral deposits (oil, gas, coal, gravel, etc.) or timber, if any.
10. Information, estimates, and opinions furnished to me, and contained in the report, were obtained from sources considered reliable and believed to be true and correct. However, I assume no responsibility for the accuracy of such items furnished to me.
11. Any map or sketch in the report may show approximate dimensions and is included to assist the client in visualizing the property.
12. The *Bylaws and Regulations of the Appraisal Institute* govern the disclosure of the contents of this report.
13. Neither all, nor any part of the content of the report, or copy thereof (including conclusions as to the property value, my identity, professional designations, reference to any professional appraisal organizations, or my firm, shall be used for any purposes by anyone but the client specified in the report, without my previous written consent; nor shall it be conveyed by anyone to the public through advertising, public relations, news, sales, or other media, without my written consent and approval.
14. I am not required to give testimony or appear in court because of having made the appraisal with reference to the property in question, unless arrangements have been previously made therefore. The fee charged for this appraisal does not include payment for court testimony or for further consultations.
15. Acceptance and/or use of this appraisal report constitutes acceptance of all the conditions set forth herein.

**RESOLUTION BY THE BOARD OF DIRECTORS OF THE  
EAST STROUDSBURG AREA SCHOOL DISTRICT  
CONCERNING LOCAL ECONOMIC REVITALIZATION TAX ASSISTANCE**

WHEREAS, the Pennsylvania Local Economic Revitalization Tax Assistance Act, Act of Dec. 1, 1977, P.L. 237, No. 76, as amended by the Act of July 13, 1988, P.L. 518, No. 90, found at 72 P.S. § 4722 *et. seq.*, referred to as "LERTA", authorizes local taxing authorities to provide property tax exemptions for improvements to certain deteriorated industrial, commercial, and other business properties and for new construction in deteriorated areas of economically depressed communities; and

WHEREAS, as defined by LERTA, the East Stroudsburg Area School District is a local taxing authority; and

WHEREAS, the Board desires to encourage new industrial, commercial, and business development through the use of tax exemptions as set forth in the Act; and

WHEREAS, the Board has held a public hearing, after due advertisement, for purposes of determining the boundaries of the area(s) to be designated a "deteriorated area", in which such tax exemptions may be granted by local taxing authorities; and

WHEREAS, based upon testimony elicited at the public hearing the Board finds that there are eligible deteriorated properties areas within Middle Smithfield Township, Monroe County, Pennsylvania which will benefit from the tax exemptions provided for by LERTA;

NOW, THEREFORE, BE IT RESOLVED that the East Stroudsburg Area School District resolves as follows:

**SECTION 1. AUTHORITY.**

This Resolution is adopted under the authority of the Pennsylvania Local Economic Revitalization Tax Assistance Act ("LERTA"), Act No. 1977-76, as amended.

**SECTION 2. DEFINITIONS.**

The following words and phrases, when used in this article, shall have the meaning described to them in this section, except where the context of language clearly indicates or requires a different meaning.

"Act" or "LERTA" - the Local Economic Revitalization Tax Assistance Act of the Commonwealth, Act No. 1776-76, as amended and supplemented.

"Commonwealth" - the Commonwealth of Pennsylvania

"County" - the county of Monroe, Pennsylvania, acting by and through its Board of Commissioners or, in appropriate cases, acting by and through its authorized representatives.

"Deteriorated Area" - the area or areas within the Township of Middle Smithfield identified in Section 3 of this Resolution.

"Eligible Property" - any industrial, commercial, or other business property located in the Deteriorated Area, as hereinafter provided.

"Improvement" - Repair, construction, or reconstruction, including alterations and additions, having the effect of rehabilitating an Eligible Property so that it becomes habitable or attains higher standards of safety, health, economic use or amenity, or is brought into compliance with laws, ordinances, or regulations governing such standards. Ordinary upkeep and maintenance shall not be deemed improvement.

"Local Taxing Authorities" - The Township of Middle Smithfield, the East Stroudsburg Area School District, and Monroe County.

"School District" - the East Stroudsburg Area School District, acting by and through its Board of Education or, in appropriate cases, acting by and through its authorized representatives.

"Township" - the Township of Middle Smithfield, Monroe County, Pennsylvania, acting by and through its Board of Supervisors or, in appropriate cases, acting by and through its authorized representatives.

### **SECTION 3. DESIGNATION OF DETERIORATED AREAS.**

A. The School District does hereby designate the area located within the following boundaries as a "Deteriorated Area", within the meaning of LERTA, and one in which the Local Taxing Authorities may grant a tax exemption pursuant to the provisions of the Act:

Any and all properties located in the Township's Commercial and Industrial Zoning as such districts existed on the effective date of the enactment of this Resolution. Included at the end of this Resolution is a Table of LERTA Properties listing the properties located in the LERTA Deteriorated Area, by Parcel Identification Number and Tax Map Parcel Number and other identifying information, derived from the records of the Monroe County Tax Assessment Office. Properties within the Table, however, shall only be considered Eligible Properties for tax exemption to the extent that, after new construction or improvement, the property would be used solely for industrial, commercial, or other business purposes.

B. Persons undertaking new construction upon, or making improvements to, Eligible Properties in the Deteriorated Area may apply for, and the Monroe County Assessment Office may grant, real estate tax exemption upon such new construction and improvements in the amount and in the manner hereinafter provided.



**SECTION 4. EXEMPTIONS.**

A. There is hereby exempted from all real property taxation of the School District that portion of the additional assessment attributable to the actual cost of new construction upon, or improvements to, Eligible Property for which proper Application has been made in accordance with this Resolution, subject to the limitations hereinafter set forth.

B. The exemption authorized by this Resolution shall be in accordance with the provisions and imitations hereinafter set forth.

C. The exemption from taxes granted under this Resolution shall be upon the property and shall not terminate upon the sale or exchange of the property.

D. The length of the schedule for taxes exempted shall not exceed 5 years.

E. The schedule of real property taxes to be exempted shall be in accordance with the following percentage of the assessed valuation of new construction or improvements to the Eligible Property:

<u>Tax Year(s) Following Completion</u>	<u>Exempt Portion of Assessed Valuation</u>
1	100%
2	80%
3	60%
4	40%
5	20%

F. The exemption for new construction or improvements to an Eligible Property shall commence in the tax year immediately following the year in which the new construction or improvement is completed.

G. Any person who desires an exemption, as allowed by this Resolution, shall notify the participating Local Taxing Authorities on a form provided by the participating Local Taxing Authorities. This notification must be submitted at the time of securing the building permit or other notification of improvement to the Township, or if no building permit or other notification of improvement is required, then at the time of commencing construction. A copy of the exemption request shall be forwarded to the Monroe County Assessment Office. The said Assessment Office shall, after completion of the new construction or improvement, assess separately the new construction or improvement and calculate the amounts of the assessment eligible for tax exemption in accordance with the limits established under this Resolution. The said Assessment Office shall notify the taxpayer and the Local Taxing Authorities of the re-assessment and amounts of the assessment eligible for exemption.

H. Appeals from the reassessment and the amounts eligible for exemption may be taken by the taxpayer or the Local Taxing Authority, as provided by law.

I. The cost of new construction or improvements to be exempted and the schedule of taxes exempted existing at the time of the initial request for tax exemption shall be applicable to that exemption request, and subsequent amendment to this Resolution, if any, shall not apply to requests initiated prior to the adoption of said amendments.

**SECTION 5. EXCLUSIONS, REVOCATION, AND TERMINATION.**

A. This Resolution and the tax exemption granted herein shall not apply and shall not be available where any of the following occur:

(1) the property owner does not secure the necessary and proper permits prior to improving, or undertaking new construction to, the property; or

(2) the property, as completed, does not comply with the minimum standards of the law, ordinance, regulations, resolutions and codes of the Commonwealth and the Township;

(3) according to the laws, ordinances, regulations, resolutions and codes of the Commonwealth and Township, the use for which the property is made is a non-conforming use, or the property contains a non-conforming use;

(4) there exists a lien of unpaid real estate taxes in any amount encumbering the property for which exemption is sought according to the records of the Monroe County Tax Claim Bureau; or

(5) the property owner fails to comply with any provision of this Resolution.

B. The exemption from real estate taxes provided herein shall be forfeited by the Applicant and/or any subsequent owner of the real estate for the following;

(1) failure by the Applicant or any subsequent owner to pay any nonexempt real estate taxes on any property under the jurisdiction of the Local Taxing Authorities by the last day of the time period to pay such taxes in the penalty period pursuant to law. Upon receipt of notice of nonpayment of nonexempt real estate taxes, the School District shall discontinue the LERTA exemption and shall notify the Monroe County Assessment Office of such discontinuance.

(2) the property owner appeals, at any time after the commencement of the tax exemption provided for herein, the assessment of nonexempt portions of the property pursuant to the Consolidated County Assessment Law. This section shall not apply to an assessment appeal filed by a property owner in response to a reassessment of the property owner's property due to a countywide reassessment.

C. This Resolution and all of its provisions shall terminate on the tenth anniversary of the date of adoption set forth below unless earlier renewed by the School District.

**APPLICATION FOR PAYMENT**  
PROPERTY ACQUIRED BY STATE  
FOR WATER CONSERVATION OR FLOOD PREVENTION  
(Section 604 of School Code)

SCHOOL DISTRICT	AUN	SCHOOL YEAR
East Stroudsburg Area	120452003	2014-2015

This application is for Payment in Lieu of Taxes on property in Pike County,  
acquired by the state for the purpose of water conservation or flood prevention in the  
National Recreation Area project.

School district (or component former district) from which property was acquired:  
Lehman Township

Assessed valuation of property at time of acquisition: \$ 94,371.00

Tax rate for school purposes during school year for which application is made: 123.44 mills

Amount due school district (assessed valuation x mills): \$ 11,649.16

**SIGNATURES**

District Superintendent: \_\_\_\_\_

President of School Board: \_\_\_\_\_

Secretary of School Board: \_\_\_\_\_

Return to: Department of Education  
Bureau of Budget and Fiscal Management  
Division of Subsidy Data and Administration  
333 Market Street, 4<sup>TH</sup> Floor  
Harrisburg, PA 17126-0333

Ms Connie L. Derr, Audit Coordinator  
Bureau of Budget and Fiscal Management  
Pennsylvania Department of Education  
333 Market St., 4<sup>th</sup> Floor  
Harrisburg, PA 17126-0333

Re: East Stroudsburg Area School District  
Auditor General's Performance Audit Report  
Fiscal Years Ending June 30, 2010 and 2009

Dear Ms Derr:

The East Stroudsburg Area School District (ESASD) has received your letter of March 26, 2015 concerning the District's Corrective Action Plan in response to the audit finding contained in the Auditor General's Performance Audit for the fiscal years ending June 30, 2010 and 2009. The following shall serve as the District's Corrective Action Plan. The Plan mirrors the District's response contained in the published audit and was implemented immediately following the receipt of the audit. The District has subsequently received a Performance Audit for the fiscal years ending June 30, 2012 and 2011 in which it was noted that the District had taken the appropriate corrective action steps to resolve the previous finding.

**Finding: Errors in Reporting the Number of Nonpublic Students Transported Resulted in a Net Underpayment of \$94,325**

"ESASD overstated the number of nonpublic students it transported by 21 in the 2009-10 school year and underestimated the number by 266 in the 2008-09 school year, resulting in an overpayment of \$8,085 and an underpayment of \$102,410 respectively."

"ESASD did not have proper internal controls over their transportation reporting process. Individuals responsible for preparing and reporting this data did not verify its accuracy prior to submission to PDE. They also did not review the preliminary reports received from PDE to make the needed adjustments prior to final submission."

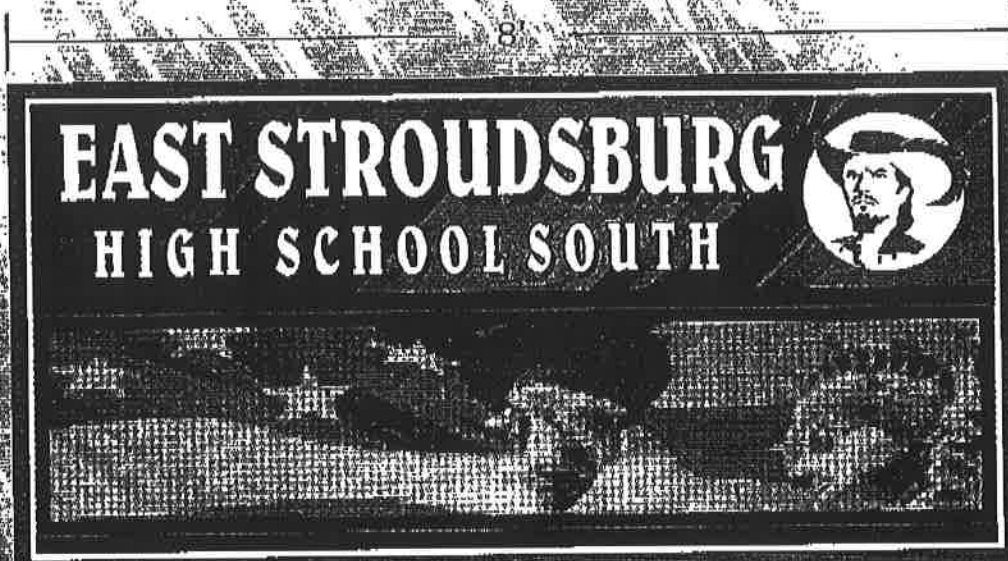
**Corrective Action –**

Beginning with the 2011-12 eTran report, the Director of Transportation and the Transportation Department staff will review and certify the information given in the data file and summarized on the transportation reports (PDE-1049 and PDE-2089) is correct and true to the best of their knowledge and was prepared in accordance with the applicable reporting requirements prior to the eTran report's submission. In addition the Director of Transportation will review a copy of the Preliminary Summary of Pupil Transportation Subsidy (PDE-2576) prior to the publication of the Final report and make any corrections as necessary.

Should you have any questions, please do not hesitate to contact me.

Sincerely,

Sharon S. Laverdure  
Superintendent



OVERALL HEIGHT 9'

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 Community Federal  
 Credit Union

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 YEARS  
 of Excellence

2' 8"  
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The provided graphics will be insufficient quality for the manufacturing process. Please see our web site: <http://www.stewartsigns.com/support-network.php> or your consultant for a list of acceptable formats.

Cabinet: 4' x 8'  
 Mount: Pedestal Custom (5' x 2' 8")

Cabinet Color: Plum Purple  
 Face Color: Dark Red  
 Line Color: White

Outline Color: Black  
 Fonts: Bolwe(b), Arial(b), Arial  
 Logos: 16990508179572as, circle, m22230



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**ORIGINAL DESIGN DO NOT DUPLICATE**

Due to the physical limitations of the paper and ink-based printing process this original artwork is not intended to provide an exact match between ink, vinyl, paint, or LED color. All art's rendition of hatching, masonry and landscaping is not included in the proposal. All measurements shown are approximate. Dimensions of final product may vary.

APPROVED AS SHOWN.

X	DATE	1.
APPROVED WITH LISTED CHANGES.	DATE	2.
X	DATE	3.

Sketch #175186 Customer #ESHS  
 10/16/2014 PMC -PROPOSAL-

182

APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization Lexona Family Ymca Today's Date 2/25/15

Non-Profit? Will an admission fee be charged? Are you requesting a waiver of facilities fees?  yes  no
 yes  no  yes  no
If yes, amount \$ \_\_\_\_\_ If yes, attach a letter of justification addressed to the Board of Education. This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: YMCA Coed t-ball league

Name of School Requested ESE

Table with columns: DAY(S), DATE(S), HOURS, DESCRIPTION. Row 1: from 4/14/15 to 5/21/15, 5:00pm to 7:00pm, t-ball practices and games. Row 2: \*Tuesdays + Thursdays only\*

Facility Required: Auditorium, Cafeteria, Gymnasium, All-Purpose Room, Stadium, Kitchen/Preparation, Kitchen/Serving, Swimming Pool, Stage, Fields (specify), proof of certified lifeguard, Classrooms, Other (specify)

Equipment Required: (\*must be operated/attended by school personnel) Kitchen Equipment, Sound System, Record Player/Stereo Equip, Piano, Stage Lighting, Motion Picture Projector, Overhead Projector/Screen, Folding Stands, Scoreboard, Athletic Equipment, Other (specify), Tables and/or Chairs

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ in file Bodily Injury Liability (\$500,000 minimum) \$ \_\_\_\_\_ Property Damage Liability (each occurrence) (\$500,000 minimum)

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name Mike Miller Address 809 Main St. Stroudsburg PA 18360 Phone 570-421-2525

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted.

Signature — Responsible Organization Official [Signature] Phone (day) 570-421-2525 (eve.) 570-664-3549

Billing Address 809 Main St. Stroudsburg PA 18360

APPROVALS: Principal [Signature] Date 3/27/15 Business Administrator [Signature] Date 4/13/15 copy to:  stage manager  athletic director  cafeteria manager  head custodian  librarian  a/v coordinator  other Date    /   /   

For office use only: FACILITIES USE INVOICE. Facilities/Equipment used: Class 1 - no fees Charges: \$ Personnel Employed: (attach time sheets) Charges: \$ Other (specify): 183 Charges: \$

**APPLICATION FOR USE OF SCHOOL FACILITIES**

Name of Organization Pocahontas Family YMCA Today's Date 2/27/15

Non-Profit?  yes  no Will an admission fee be charged?  yes  no  
 Are you requesting a waiver of facilities fees?  yes  no  
 If yes, attach a letter of justification addressed to the Board of Education.  
 This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: Indic: Basketball

Name of School Requested ESE

DAY(S) from — DATE(S) — to	from — HOURS — to	DESCRIPTION (meeting, practice, game, rehearsal, performance...)
<u>6/13/15</u> <u>8/11/15</u>	<u>9:00am</u> <u>4:00pm</u>	<u>youth basketball practices + games for ages 5-11</u>
<u>Saturdays only</u>		

- Facility Required:
- All-Purpose Room
  - Swimming Pool (requires proof of certified lifeguard)
  - Auditorium
  - Stadium
  - Stage
  - Classrooms # \_\_\_\_\_
  - Cafeteria
  - Kitchen/Preparation
  - Fields (specify) \_\_\_\_\_
  - Other (specify) \_\_\_\_\_
  - Gymnasium
  - Kitchen/Serving
- Equipment Required: (\*must be operated/attended by school personnel)
- Kitchen Equipment\*
  - Stage Lighting\*
  - Scoreboard\*
  - Sound System
  - Motion Picture Projector
  - Athletic Equipment
  - Record Player/Stereo Equip.
  - Overhead Projector/Screen
  - Other (specify) \_\_\_\_\_
  - Piano
  - Folding Stands
  - Tables and/or Chairs

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ on file Bodily Injury Liability (\$500,000 minimum)      \$ \_\_\_\_\_ Property Damage Liability (each occurrence) (\$500,000 minimum)

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name Mike Miller Address 804 Main St. Stroudsburg PA 18360 Phone 570 664 3549  
 Name \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

Signature [Signature] Phone (day) 570-664 3549  
 Signature — Responsible Organization Official (eve.) \_\_\_\_\_

Billing Address 804 Main St Stroudsburg PA 18360

APPROVALS: Principal [Signature] Date 3/12/15  
 Business Administrator [Signature] Date 4/14/15  
 copy to:  stage manager  athletic director  cafeteria manager  head custodian  librarian  a/v coordinator  other Date 1/1/15

For office use only: **FACILITIES USE INVOICE**

Facilities/Equipment used: <u>Class 1 - Personnel</u>	Charges: \$ _____
<u>fees will be assessed</u>	\$ _____
Personnel Employed: _____	Charges: \$ _____
(attach time sheets) _____	\$ _____
Other (specify): <u>184</u>	Charges: \$ _____
	\$ _____



### APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization Bushkill Youth Association Today's Date 03/13/2015

Non-Profit?  yes  no Will an admission fee be charged?  yes  no Are you requesting a waiver of facilities fees?  yes  no  
If yes, attach a letter of justification addressed to the Board of Education. This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: BASEBALL PRACTICE + GAMES

Name of School Requested ESASN

DAY(S) from DATE(S) to from HOURS to DESCRIPTION (meeting, practice, game, rehearsal, performance...)  
Mon Apr 16 - Sun July 14 2016 5:30 PM - 8:00 PM BASEBALL PRACTICE + GAMES

SUNDAY MATHS - SUNDAY AUGUST 9 7AM - 2:00 PM SOFTBALL PRACTICE + GAMES

Facility Required:  Auditorium  Cafeteria  Gymnasium  
 All-Purpose Room  Stadium  Kitchen/Preparation  Kitchen/Serving  
 Swimming Pool (requires proof of certified lifeguard)  Stage  Fields (specify) Varsity grounds for baseball  
 Classrooms #  Other (specify) practice grounds  
Equipment Required: (\*must be operated/attended by school personnel)  
 Kitchen Equipment\*  Sound System  Record Player/Stereo Equip.  Piano  
 Stage Lighting\*  Motion Picture Projector  Overhead Projector/Screen  Folding Stands  
 Scoreboard\*  Athletic Equipment  Other (specify)

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ on file Bodily Injury Liability (\$500,000 minimum) \$ \_\_\_\_\_ Property Damage Liability (each occurrence) (\$500,000 minimum)

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name CARL GRAHAM Address Ranch Lane Bushkill PA 18324 Phone 970 585 3377  
Name Tina Foglio Address Marks Pond RD Bushkill PA 18324 Phone \_\_\_\_\_

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

Signature — Responsible Organization Official [Signature] Phone (day) 570 585 2347  
(eve.) 570 501 3696

Billing Address PO Box 798 Bushkill PA 18324

APPROVALS: Principal \_\_\_\_\_ Date \_\_\_\_\_  
Business Administrator [Signature] Date 4/15/15

copy to:  stage manager  athletic director  cafeteria manager  head custodian  librarian  a/v coordinator  other Date \_\_\_\_\_

For office use only: FACILITIES USE INVOICE  
Facilities/Equipment used: Class 1 - no fees Charges: \$ \_\_\_\_\_  
Personnel Employed: \_\_\_\_\_ Charges: \$ \_\_\_\_\_  
(attach time sheets) \_\_\_\_\_ Charges: \$ \_\_\_\_\_  
Other (specify): 185 Charges: \$ \_\_\_\_\_



**APPLICATION FOR USE OF SCHOOL FACILITIES**

Name of Organization East Stroudsburg Sr Babe Ruth Mustangs Today's Date 3/12/15

Non-Profit? Will an admission fee be charged? Are you requesting a waiver of facilities fees?  yes  no  
 yes  no  yes  no  yes  no  
 If yes, amount \$ \_\_\_\_\_ If yes, attach a letter of justification addressed to the Board of Education.  
 This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: Baseball field

Name of School Requested ES. South H.S.

DAY(S) from — DATE(S) — to	from — HOURS — to	DESCRIPTION (meeting, practice, game, rehearsal, performance,...)
<u>5/20/15</u> <u>9/20/15</u>	<u>weekdays 6-8</u> <u>weekends vary</u>	<u>Practices and games</u>
<u>Will provide AD with Dates of Home games</u>		<u>9 home games</u>

Facility Required:  Auditorium  Cafeteria  Gymnasium  
 All-Purpose Room  Stadium  Kitchen/Preparation  Kitchen/Serving  
 Swimming Pool (requires proof of certified lifeguard)  Stage  Fields (specify) Baseball  
 Classrooms # \_\_\_\_\_  Other (specify) \_\_\_\_\_

Equipment Required: (\*must be operated/attended by school personnel)  
 Kitchen Equipment\*  Sound System  Record Player/Stereo Equip.  Piano  
 Stage Lighting\*  Motion Picture Projector  Overhead Projector/Screen  Folding Stands  
 Scoreboard\*  Athletic Equipment  Other (specify) \_\_\_\_\_  Tables and/or Chairs

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ 500,000 Bodily Injury Liability (\$500,000 minimum) \$ 500,000 Property Damage Liability (each occurrence) (\$500,000 minimum) Pending updated insurance

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name Anthony Croce Address 924 Woodale Rd ES. 18302 Phone 570 730 9263  
 Name \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

Signature — [Signature] Responsible Organization Official Phone (day) 570 730-9263  
 (eve.) same

Billing Address 924 Woodale Rd East Stroudsburg 18302

APPROVALS: Principal [Signature] Date 4/14/15  
 Business Administrator \_\_\_\_\_ Date    /   /     
 copy to:  stage manager  athletic director  cafeteria manager  head custodian  librarian  a/v coordinator  other Date    /   /   

For office use only:	FACILITIES USE INVOICE
Facilities/Equipment used: <u>Class 1 - no fees</u>	Charges: \$ _____
_____	\$ _____
_____	\$ _____
Personnel Employed: _____	Charges: \$ _____
(attach time sheets) _____	\$ _____
_____	\$ _____
Other (specify): _____	Charges: \$ _____
<u>186</u>	\$ _____

APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization Pocano Family YMCA Today's Date 3 / 31 / 15

Non-Profit? Will an admission fee be charged? Are you requesting a waiver of facilities fees?  yes  no
 yes  no  yes  no
If yes, amount \$ \_\_\_\_\_
If yes, attach a letter of justification addressed to the Board of Education.
This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: Summer Soccer
Name of School Requested EJHS-5

Table with columns: DAY(S) from DATE(S) to, HOURS from to, DESCRIPTION (meeting, practice, game, rehearsal, performance,...)
Row 1: M+W, 6/22/15 to 7/30/15, 6pm to 7pm, Soccer practice + games for 4yo - 12 year olds

Facility Required: Auditorium, Cafeteria, Gymnasium, All-Purpose Room, Stadium, Kitchen/Preparation, Kitchen/Serving, Swimming Pool, Stage, Fields (specify) Practice Soccer fields, Other (specify)

Equipment Required: (\*must be operated/attended by school personnel)
Kitchen Equipment\*, Sound System, Record Player/Stereo Equip., Piano, Stage Lighting\*, Motion Picture Projector, Overhead Projector/Screen, Folding Stands, Scoreboard\*, Athletic Equipment, Other (specify)

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ on file Bodily Injury Liability (\$500,000 minimum) \$ \_\_\_\_\_ Property Damage Liability (each occurrence) (\$500,000 minimum)

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name Mike Miller Address 809 Main St. Strabury PA 18360 Phone 570-21-2525

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted.

Signature — Responsible Organization Official [Signature] Phone (day) 570-21-2525 (eve.) 570-807-3494

Billing Address 809 Main St. Strabury PA 18360

APPROVALS: Principal \_\_\_\_\_ Date 1/1
Business Administrator Sharon D. Lourdure Date 4/14/15
copy to:  stage manager  athletic director  cafeteria manager  head custodian  librarian  a/v coordinator  other Date 1/1

FACILITIES USE INVOICE
For office use only:
Facilities/Equipment used: Class 1 - no fees Charges: \$ \_\_\_\_\_
Personnel Employed: \_\_\_\_\_ Charges: \$ \_\_\_\_\_
Other (specify): 187 Charges: \$ \_\_\_\_\_

**APPLICATION FOR USE OF SCHOOL FACILITIES**

Name of Organization Pococo Family YMCA Today's Date 4 / 9 / 15

Non-Profit?  yes  no Will an admission fee be charged?  yes  no Are you requesting a waiver of facilities fees?  yes  no  
 If yes, amount \$ \_\_\_\_\_ If yes, attach a letter of justification addressed to the Board of Education. This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: Tennis Lessons

Name of School Requested ESHS - 5

DAY(S) from — DATE(S) — to	from — HOURS — to	DESCRIPTION (meeting, practice, game, rehearsal, performance,...)
<u>Sun days</u> <u>6/5</u> <u>8/30</u>	<u>3:30 - 5:45</u> <u>4:00 - 6:00</u> <u>BAB</u>	<u>Tennis Lessons</u>

Facility Required:  Auditorium  Cafeteria  Gymnasium  
 All-Purpose Room  Stadium  Kitchen/Preparation  Kitchen/Serving  
 Swimming Pool (requires proof of certified lifeguard)  Stage  Fields (specify) \_\_\_\_\_  
 Classrooms # \_\_\_\_\_  Other (specify) Tennis Courts

Equipment Required: (\*must be operated/attended by school personnel)  
 Kitchen Equipment\*  Sound System  Record Player/Stereo Equip.  Piano  
 Stage Lighting\*  Motion Picture Projector  Overhead Projector/Screen  Folding Stands  
 Scoreboard\*  Athletic Equipment  Other (specify) \_\_\_\_\_  
 Tables and/or Chairs

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ on file Bodily Injury Liability (\$500,000 minimum) \$ \_\_\_\_\_ Property Damage Liability (each occurrence) (\$500,000 minimum)

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name Mike Miller Address 809 Main St. Stroudsburg PA 18360 Phone 570 421 2525  
 Name \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

*I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.*

Signature — Responsible Organization Official [Signature] Phone (day) 570 421 2525  
 (eve.) 570 664 3549  
 Billing Address 809 Main St Stroudsburg PA 18360

APPROVALS: Principal [Signature] Date 4 / 14 / 15  
 Business Administrator \_\_\_\_\_ Date 1 / 1  
 copy to: \_\_\_\_\_ Date 1 / 1  
 stage manager  athletic director  cafeteria manager  head custodian  librarian  a/v coordinator  other

FACILITIES USE INVOICE	
For office use only: Facilities/Equipment used: <u>Class 1 - no fees</u>	Charges: \$ _____
Personnel Employed: (attach time sheets)	Charges: \$ _____
Other (specify): <u>188</u>	Charges: \$ _____

APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization Pocono Family YMCA Today's Date 4 / 6 / 15

Non-Profit? Will an admission fee be charged? Are you requesting a waiver of facilities fees?  yes  no
 yes  no  yes  no
If yes, amount \$ \_\_\_\_\_ If yes, attach a letter of justification addressed to the Board of Education. This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: Tennis Camp

Name of School Requested ESHS-S

Table with columns: DAY(S) from DATE(S) to, HOURS from to, DESCRIPTION. Row 1: 6/29 to 7/3, 9am to 12pm, tennis lessons. Row 2: 8/3 to 8/7, 9am to 12pm, tennis lessons.

Facility Required: Auditorium, Cafeteria, Gymnasium, All-Purpose Room, Stadium, Kitchen/Preparation, Kitchen/Serving, Swimming Pool, Stage, Fields, Other (specify) tennis courts.

Equipment Required: (\*must be operated/attended by school personnel) Kitchen Equipment, Sound System, Record Player/Stereo Equip., Stage Lighting, Motion Picture Projector, Overhead Projector/Screen, Scoreboard, Athletic Equipment, Other (specify).

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ on file Bodily Injury Liability (\$500,000 minimum) \$ \_\_\_\_\_ Property Damage Liability (\$500,000 minimum)

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name Mike Miller Address 809 main st Stroudsburg PA 18360 Phone 570 421 2525

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted.

Signature — Responsible Organization Official [Signature] Phone (day) 570 421 2525 (eve.) \_\_\_\_\_

Billing Address 809 main st. Stroudsburg PA 18360

APPROVALS: Principal \_\_\_\_\_ Date 1 / 1 Business Administrator [Signature] Date 4/14/15 Stage manager, athletic director, cafeteria manager, head custodian, librarian, a/v coordinator, other.

FACILITIES USE INVOICE. Table with columns: Facilities/Equipment used, Personnel Employed, Other (specify), Charges. Row 1: Class 1 - no fees, Charges: \$.

### APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization FC. Peano Soccer Club Today's Date 1/1

Non-Profit?  Yes  no Will an admission fee be charged?  yes  no Are you requesting a waiver of facilities fees?  Yes  No  
If yes, attach a letter of justification addressed to the Board of Education. This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: soccer practices

Name of School Requested JTL

DAY(S)	HOURS	DESCRIPTION
from <u>April 21</u> - to <u>July 1</u>	from <u>6:00</u> - to <u>9:00</u>	<del>practice</del> <u>practice for local soccer group</u>
	<u>at Peano field</u>	
	<u>if JTL team to use</u>	

Facility Required:

<input type="checkbox"/> All-Purpose Room	<input type="checkbox"/> Auditorium	<input type="checkbox"/> Cafeteria	<input type="checkbox"/> Gymnasium
<input type="checkbox"/> Swimming Pool (requires proof of certified lifeguard)	<input type="checkbox"/> Stadium	<input type="checkbox"/> Kitchen/Preparation	<input type="checkbox"/> Kitchen/Serving
<input type="checkbox"/> Stage	<input checked="" type="checkbox"/> Fields (specify) <u>soccer field - upper</u>	<input type="checkbox"/> Other (specify) <u>pic table only</u>	

Equipment Required: (\*must be operated/attended by school personnel)

<input type="checkbox"/> Kitchen Equipment*	<input type="checkbox"/> Sound System	<input type="checkbox"/> Record Player/Stereo Equip.	<input type="checkbox"/> Piano
<input type="checkbox"/> Stage Lighting*	<input type="checkbox"/> Motion Picture Projector	<input type="checkbox"/> Overhead Projector/Screen	<input type="checkbox"/> Folding Stands
<input type="checkbox"/> Scoreboard*	<input type="checkbox"/> Athletic Equipment	<input type="checkbox"/> Other (specify)	<input type="checkbox"/> Tables and/or Chairs

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESAD as co-insured as follows:

\$ on file Bodily Injury Liability (\$500,000 minimum)      \$ \_\_\_\_\_ Property Damage Liability (each occurrence) (\$500,000 minimum)

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name Andrew Cole-McQueen Address 3208 Mountain Ave Dr. Bldg 15301 Phone 570-421-4353  
 Name Wilfredo Acena Address 161 Kensington Dr. Bldg 11 Phone 570-394-2311

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

Signature [Signature] (as off) Carol Sackou Phone (day) 888-836-2956 (eve.) \_\_\_\_\_

Billing Address PO. Box 617, East Stroudsburg PA 18301

APPROVALS: Principal Heather A. Pignato Date 3/23/15  
 Business Administrator [Signature] Date 4/14/15  
 copy to:  stage manager  athletic director  cafeteria manager  head custodian  librarian  a/v coordinator  other Date 1/1

**For office use only: FACILITIES USE INVOICE**

Facilities/Equipment used: Class 1 - no fees Charges: \$ \_\_\_\_\_  
 \_\_\_\_\_ Charges: \$ \_\_\_\_\_  
 \_\_\_\_\_ Charges: \$ \_\_\_\_\_  
 Personnel Employed: \_\_\_\_\_ Charges: \$ \_\_\_\_\_  
 (attach time sheets) \_\_\_\_\_ Charges: \$ \_\_\_\_\_  
 \_\_\_\_\_ Charges: \$ \_\_\_\_\_  
 Other (specify): 190 Charges: \$ \_\_\_\_\_  
 \_\_\_\_\_ Charges: \$ \_\_\_\_\_



APPLICATION FOR USE OF SCHOOL FACILITIES

Received 3/2/15

Name of Organization FC Pelano - Pelano Youth Soccer Today's Date 12/15/14

Non-Profit? Will any admission fee be charged? Are you requesting a waiver of facilities fees? Yes No

Specific purpose of use: Youth Soccer Tournament Name of School Requested JT Lambert Middle School

Table with columns: DAY(S) from DATE(S) to, from HOURS to, DESCRIPTION (meeting, practice, game, rehearsal, performance,...)

Facility Required: Auditorium, Cafeteria, Gymnasium, All-Purpose Room, Stadium, Kitchen/Preparation, Kitchen/Serving, Swimming Pool, Stage, Fields (specify), Scoreboard #, Other (specify)

Equipment Required: (\*must be operated/attended by school personnel) Kitchen Equipment, Sound System, Record Player/Stereo Equip, Stage Lighting, Motion Picture Projector, Overhead Projector/Screen, Scoreboard, Athletic Equipment, Other (specify)

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services.

\$ or file Bodily Injury Liability \$ Property Damage Liability (each occurrence) (\$500,000 minimum)

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used.

Name Mike Mugner Address Petex 914 East Stroudsburg Phone 201-713-5729 Name John Burns Address Petex 914 East Stroudsburg Phone 347-446-3028

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted.

Signature - Responsible Organization Official Phone (day) 201-713-5729 (eve.) Billing Address Petex 914 East Stroudsburg PA 18301

APPROVALS: Principal Date Business Administrator Date copy to: stage manager athletic director cafeteria manager head custodian librarian a/v coordinator other Date

For office use only: FACILITIES USE INVOICE Facilities/Equipment used: Class 1 - no fees Charges: \$ Personnel Employed: Charges: \$ Other (specify): 191 Charges: \$

**APPLICATION FOR USE OF SCHOOL FACILITIES**

Name of Organization Bush Kill Youth Association Today's Date 03/31/2015

Non-Profit?  yes  no Will an admission fee be charged?  yes  no  
 If yes, amount \$ \_\_\_\_\_ Are you requesting a waiver of facilities fees?  yes  no  
 If yes, attach a letter of justification addressed to the Board of Education.  
 This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: INDOOR BASEBALL PRACTICE  
 Name of School Requested Lehman Intermediate

DAY(S)	DATE(S)	from	HOURS	to	DESCRIPTION
Monday	APRIL 20	6 PM	6 PM	8 PM	PRACTICE FOR BASEBALL
Tuesday	APRIL 21	6 PM	6 PM	8 PM	DISC TO WEATHER & COND. P.
Wednesday	APRIL 22	6 PM	6 PM	8 PM	OFFICIALS
Thursday	APRIL 23	6 PM	6 PM	8 PM	
Friday	APRIL 24	6 PM	6 PM	8 PM	

Facility Required:  Auditorium  Cafeteria  Gymnasium  
 All-Purpose Room  Stadium  Kitchen/Preparation  Kitchen/Serving  
 Swimming Pool (requires proof of certified lifeguard)  Stage  Fields (specify) \_\_\_\_\_  
 Classrooms # \_\_\_\_\_  Other (specify) \_\_\_\_\_

Equipment Required: (\*must be operated/attended by school personnel)  
 Kitchen Equipment\*  Sound System  Record Player/Stereo Equip.  Piano  
 Stage Lighting\*  Motion Picture Projector  Overhead Projector/Screen  Folding Stands  
 Scoreboard\*  Athletic Equipment  Other (specify) \_\_\_\_\_

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:  
 \$ on file Bodily Injury Liability (\$500,000 minimum) \$ on file Property Damage Liability (each occurrence) (\$500,000 minimum)

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.  
 Name CARL GRAHAM Address Raneland Bushkill PA 18324 Phone 975-581-1397  
 Name TIM FOGLEO Address Merriwood Rd Bushkill PA 18324 Phone 570-588-0347

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

Signature — Responsible Organization Official [Signature] Phone (day) 570-507-3696  
 (eve.) 570-588-0347  
 Billing Address PO Box 798 Bushkill PA 18324

APPROVALS: Principal [Signature] Date 4/6/15  
 Business Administrator [Signature] Date 4/14/15  
 copy to:  stage manager  athletic director  cafeteria manager  head custodian  librarian  a/v coordinator  other Date 1/1

For office use only: FACILITIES USE INVOICE  
 Facilities/Equipment used: Class 1 - no fees Charges: \$ \_\_\_\_\_  
 Personnel Employed: \_\_\_\_\_ Charges: \$ \_\_\_\_\_  
 (attach time sheets) \_\_\_\_\_ Charges: \$ \_\_\_\_\_  
 Other (specify): 192 Charges: \$ \_\_\_\_\_

APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization Bushkill Youth Association Today's Date 3/31/15

Not-Profits? Will an admission fee be charged? Are you requesting a waiver of facilities fees?  yes  no
 yes  no  yes  no
If yes, amount \$ \_\_\_\_\_ If yes, attach a letter of justification addressed to the Board of Education.
This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: Use of Base Ball Field AT Lehman Intermediate
Name of School Requested Lehman Intermediate

Table with columns: DAY(S) from DATE(S) to, HOURS from to, DESCRIPTION (meeting, practice, game, rehearsal, performance,...)
Row 1: Mon APR 20 - Saturday Jul 18 Mon - Fri 5:30 PM - 8:00 PM Baseball Practice & Games
Row 2: Saturday Jul 18 10 PM - 6:00 PM Per AS scheduled games
Row 3: Sunday Mar 3 - Sunday Aug 30's 9:00 AM - 2:00 PM Softball Practice, Game

Facility Required: Auditorium, Cafeteria, Gymnasium, All-Purpose Room, Stadium, Kitchen/Preparation, Kitchen/Serving, Swimming Pool (requires proof of certified lifeguard), Stage, Fields (specify) Lehman Along Roadway, Classrooms #, Other (specify)

Equipment Required: (\*must be operated/attended by school personnel) Piano, Kitchen Equipment\*, Sound System, Record Player/Stereo Equip., Folding Stands, Stage Lighting\*, Motion Picture Projector, Overhead Projector/Screen, Tables and/or Chairs, Scoreboard\*, Athletic Equipment, Other (specify)

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ 0-1k Bodily Injury Liability (\$500,000 minimum) \$ 0-1k Property Damage Liability (each occurrence) (\$500,000 minimum)

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name CARI GRAHAM Address Ranchland Bushkill PA 18324 Phone 973-580-1397
Name Tom Foglio Address Markspool Rd Bushkill PA 18324 Phone 610-507-3696

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

Signature - Responsible Organization Official [Signature] Phone (day) 570 588 0347 (eve.) 570 807 3696

Billing Address Po Box 798 Bushkill PA 18324

APPROVALS: Principal [Signature] Date 4.6.15
Business Administrator [Signature] Date 4.14.15
copy to:  stage manager  athletic director  cafeteria manager  head custodian  librarian  a/v coordinator  other Date 1/1

For office use only: FACILITIES USE INVOICE
Facilities/Equipment used: Class 1 - no fees Charges: \$
Personnel Employed: (attach time sheets) Charges: \$
Other (specify): 193 Charges: \$



APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization Monroe County Children & Youth Today's Date 3 / 19 / 15

Non-Profit?  yes  no Will an admission fee be charged?  yes  no Are you requesting a waiver of facilities fees?  yes  no

Specific purpose of use: Teach cooking skills to Independent Living Youth

Name of School Requested S. J. Lambert

Table with columns: DAY(S) from DATE(S) to, HOURS from to, DESCRIPTION. Includes entries for Tuesday 4/20/15 and Tuesday 4/27/15, both from 3:30pm to 7:00pm, in the Family Consumer Science Classroom.

Facility Required: Auditorium, Stadium, Cafeteria, Kitchen/Preparation, Gymnasium, Kitchen/Serving, Swimming Pool, Stage, Fields, Other (specify) Family Consumer Science Classroom. Equipment Required: Kitchen, Stage, Scoreboard, Sound System, Motion Picture Projector, Athletic Equipment, Record Player, Overhead Projector, Piano, Folding Stands, Tables and/or Chairs.

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ on file Bodily Injury Liability (\$500,000 minimum) \$ \_\_\_\_\_ Property Damage Liability (each occurrence) (\$500,000 minimum)

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name Michael Perez Address 730 Phillips St Stroudsburg Phone 570 420 3590 x3213  
Name Tara Francis Address SOA Phone x3212

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted.

Signature [Signature] Phone (day) 570 420-3590 x3213 (eve.) \_\_\_\_\_  
Billing Address 730 Phillips St Stroudsburg Pa 18360

APPROVALS: Principal Heather A. Proppato Date 3 / 23 / 15  
Business Administrator Sherril D. Lourdine Date 4 / 14 / 15  
copy to:  stage manager  athletic director  cafeteria manager  head custodian  librarian  a/v coordinator  other Date 1 / 1 / 15

For office use only: FACILITIES USE INVOICE  
Facilities/Equipment used: Class 2 - no fees Charges: \$ \_\_\_\_\_  
Personnel Employed: \_\_\_\_\_ Charges: \$ \_\_\_\_\_  
Other (specify): 194 Charges: \$ \_\_\_\_\_

APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization Ed Ruiz's Speed Advantage Training Inc Today's Date 3 / 10 / 15

Non-Profit? Will an admission fee be charged? Are you requesting a waiver of facilities fees? Yes No
If yes, attach a letter of justification addressed to the Board of Education. This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: Speed + Agility Training for All ESAS Athletes

Name of School Requested East Stroudsburg South High School

Table with columns: DAY(S) from DATE(S) to, HOURS from to, DESCRIPTION (meeting, practice, game, rehearsal, performance,...)
Every Tues + Thurs June 16 - July 30
No Camp June 30
Weather Make-up Aug 4 + 6

Facility Required: Auditorium, Cafeteria, Gymnasium, All-Purpose Room, Stadium, Kitchen/Preparation, Kitchen/Serving, Swimming Pool (requires proof of certified lifeguard), Stage, Fields (specify) Football Practice Fields, Other (specify)

Equipment Required: (\*must be operated/attended by school personnel) Kitchen Equipment\*, Sound System, Record Player/Stereo Equip., Stage Lighting\*, Motion Picture Projector, Overhead Projector/Screen, Scoreboard\*, Athletic Equipment, Other (specify)

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ 1,000,000.00 Bodily Injury Liability (\$500,000 minimum) 3,000,000.00 total
\$ 50,000.00 Property Damage Liability (each occurrence) (\$500,000 minimum) 3,000,000.00 total Pending updated insurance

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name Eric Markoucy Address 5935 Concord Way Phone 610 390 7005
Name Address Coopersburg PA 18036 Phone

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted.

Signature - Responsible Organization Official Phone (day) 610 390 7005 (eve.)
Billing Address 5935 Concord Way Coopersburg PA 18036

APPROVALS: Principal Date 1 / 1
Business Administrator Sheri A. [Signature] Date 4 / 14 / 15
copy to: [ ] stage manager [ ] athletic director [ ] cafeteria manager [ ] head custodian [ ] librarian [ ] a/v coordinator [ ] other Date 1 / 1

For office use only: FACILITIES USE INVOICE
Facilities/Equipment used: Class 3 Facility Fee - no fees Charges: \$
Personnel Employed: Charges: \$
Other (specify): 195 Charges: \$



**ED RUISZ'S SPEED ADVANTAGE TRAINING INC.**  
**WWW.SPEEDADVANTAGETRAINING.COM**

To whom it may concern,

This letter is in regards to Ed Ruisz's Speed Advantage Training Inc. using the football practice field at East Stroudsburg South High School this summer to train East Stroudsburg South athletes in speed and agility (open to all athletes). It is our request to waive any field fees in order to keep prices lower for the individual athletes. Last year the school board was gracious enough to wave these fees in return for a \$15 price reduction on each athlete. We would love to offer this same plan again this year. Our goal is to make this specialized training affordable for all of your athletes. Thank you for your time.

Sincerely,  
Eric Markovcy

President Speed Advantage Training Inc  
Head Strength Coach Lehigh University

eric@speedadvantagetraining.com  
(610)390-7005

www.speedadvantagetraining.com

**APPLICATION FOR USE OF SCHOOL FACILITIES**

Name of Organization Pocono Family YMEA Today's Date 4/9/15

Non-Profit?  yes  no Will an admission fee be charged?  yes  no Are you requesting a waiver of facilities fees?  yes  no  
 If yes, amount \$ \_\_\_\_\_ If yes, attach a letter of justification addressed to the Board of Education.  
 This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: Women's Adult Softball League  
 Name of School Requested ESHS-5

DAY(S)		HOURS		DESCRIPTION (meeting, practice, game, rehearsal, performance,...)
from	to	from	to	
<u>6/23</u>	<u>8/25</u>	<u>6pm</u>	<u>8pm</u>	<u>Softball games</u>
<u>* tues days only</u>	<u>thursday as a makeup day.</u>			

Facility Required:  Auditorium  Cafeteria  Gymnasium  
 All-Purpose Room  Stadium  Kitchen/Preparation  Kitchen/Serving  
 Swimming Pool (requires proof of certified lifeguard)  Stage  Fields (specify) Softball  
 Classrooms # \_\_\_\_\_  Other (specify) \_\_\_\_\_

Equipment Required: (\*must be operated/attended by school personnel)  
 Kitchen Equipment\*  Sound System  Record Player/Stereo Equip.  Piano  
 Stage Lighting\*  Motion Picture Projector  Overhead Projector/Screen  Folding Stands  
 Scoreboard\*  Athletic Equipment  Other (specify) \_\_\_\_\_

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ \_\_\_\_\_ Bodily Injury Liability (\$500,000 minimum) \$ \_\_\_\_\_ Property Damage Liability (each occurrence) (\$500,000 minimum)

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name Mike Miller Address 809 main st. Stroudsburg PA 18360 Phone 570 421 2525  
 Name \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

[Signature] Phone (day) 570 421 2525  
 Signature — Responsible Organization Official (eve.) 570 664 3549  
 Billing Address 809 Main St Stroudsburg PA 18360

APPROVALS: Principal [Signature] Date 4/14/15  
 Business Administrator \_\_\_\_\_ Date    /   /     
 copy to: \_\_\_\_\_ Date    /   /     
 stage manager  athletic director  cafeteria manager  head custodian  librarian  a/v coordinator  other

FACILITIES USE INVOICE	
Facilities/Equipment used: <u>Class 3 - no fee for practice fields</u>	Charges: \$ _____
Personnel Employed: _____	Charges: \$ _____
(attach time sheets)	\$ _____
Other (specify): <u>197</u>	Charges: \$ _____
	\$ _____

APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization East Stroudsburg University Today's Date 12, 8, 14

Non-Profit?  yes  no Will an admission fee be charged?  yes  no Are you requesting a waiver of facilities fees?  yes  no

Specific purpose of use: Baseball Tournament Name of School Requested East Stroudsburg South High School

Table with columns: DAY(S) from DATE(S) to, HOURS from to, DESCRIPTION. Row 1: 7/17 to 7/19, 8 am to 8 pm, Baseball Tournament

Facility Required: Auditorium, Cafeteria, Gymnasium, All-Purpose Room, Stadium, Kitchen/Preparation, Kitchen/Serving, Swimming Pool, Stage, X Fields (specify) Baseball Field, Other (specify)

Equipment Required: (\*must be operated/attended by school personnel) Kitchen Equipment\*, Sound System, Record Player/Stereo Equip., Stage Lighting\*, Motion Picture Projector, Overhead Projector/Screen, Scoreboard\*, Athletic Equipment, Other (specify)

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESAD as co-insured as follows: \$ conf file Bodily Injury Liability (\$500,000 minimum) \$ self insurance letter Property Damage Liability (\$500,000 minimum) (each occurrence)

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name John Kochmansky Address East Stroudsburg University Phone 422-3263  
Name Bradon Snyder Address East Stroudsburg University Phone 422-3263

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted.

Signature Mary Ann Dutter 3/16/15 Responsible Organization Official Phone (day) 570-422-3266 (eve.) \_\_\_\_\_  
Billing Address Accounts Payable - E Stbg Univ., 200 Prospect St., E. Stroudsburg, PA 18301

APPROVALS: Principal [Signature] Date 1/14/15  
Business Administrator \_\_\_\_\_ Date 1/1/15  
copy to:  stage manager  athletic director  cafeteria manager  head custodian  librarian  a/v coordinator  other Date 1/1/15

For office use only: FACILITIES USE INVOICE. Table with columns: Facilities/Equipment used, Personnel Employed, Other (specify), Charges: \$.

### APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization SARTA mens 4.0 Today's Date 4/1/15

Non-Profit?  yes  no Will an admission fee be charged?  yes  no Are you requesting a waiver of facilities fees?  yes  no  
If yes, attach a letter of justification addressed to the Board of Education. This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: League Play and Practice

Name of School Requested East Stroudsburg South - Tennis Courts

DAY(S) from — DATE(S) — to	DESCRIPTION (meeting, practice, game, rehearsal, performance...)
Practice Tuesday & Thursday Evenings 3 Starting (4/14 - 8-27) 2015 5:30	
Saturday Practice 8:30-11:00 (4/25-8/29) 2015	
Match Days Sundays Starting 4/12 - 8/30 will confirm when schedule is complete	

Facility Required:

<input type="checkbox"/> All-Purpose Room	<input type="checkbox"/> Auditorium	<input type="checkbox"/> Cafeteria	<input type="checkbox"/> Gymnasium
<input type="checkbox"/> Swimming Pool (requires proof of certified lifeguard)	<input type="checkbox"/> Stadium	<input type="checkbox"/> Kitchen/Preparation	<input type="checkbox"/> Kitchen/Serving
<input type="checkbox"/> Classrooms #	<input type="checkbox"/> Stage	<input type="checkbox"/> Fields (specify)	<input checked="" type="checkbox"/> Other (specify) <u>Tennis Courts</u>

Equipment Required: (\*must be operated/attended by school personnel)

<input type="checkbox"/> Kitchen Equipment*	<input type="checkbox"/> Sound System	<input type="checkbox"/> Record Player/Stereo Equip.	<input type="checkbox"/> Piano
<input type="checkbox"/> Stage Lighting*	<input type="checkbox"/> Motion Picture Projector	<input type="checkbox"/> Overhead Projector/Screen	<input type="checkbox"/> Folding Stands
<input type="checkbox"/> Scoreboard*	<input type="checkbox"/> Athletic Equipment	<input type="checkbox"/> Other (specify)	<input type="checkbox"/> Tables and/or Chairs

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ 11,000,000 Bodily Injury Liability (\$500,000 minimum) on file \$ 11,000,000 Property Damage Liability (each occurrence) (\$500,000 minimum)

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name Ted Butz Address 3251 Cranberry Heights ES Phone 421-6141  
Name Jeff Swell Address \_\_\_\_\_ Phone 369-3276

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

Signature — Responsible Organization Official Ted Butz Phone (day) 421-6141  
(eve.) 421-1987

Billing Address 3251 Cranberry Heights Dr. E. Stroudsburg PA 18301

APPROVALS: Principal \_\_\_\_\_ Date 4/1/15  
 copy to: Business Administrator Sharon D. Anderson Date 4/14/15  
 stage manager  athletic director  cafeteria manager  head custodian  librarian  a/v coordinator  other Date 4/1/15

For office use only: **FACILITIES USE INVOICE**

Facilities/Equipment used: Class 3 Charges: \$ \_\_\_\_\_  
Facility Fees Yes  No  \$ \_\_\_\_\_  
 Personnel Employed: \_\_\_\_\_ Charges: \$ \_\_\_\_\_  
 (attach time sheets) \_\_\_\_\_ \$ \_\_\_\_\_  
 Other (specify): 199 Charges: \$ \_\_\_\_\_  
 \_\_\_\_\_ \$ \_\_\_\_\_



APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization American Red Cross Today's Date 3 / 20 / 2015

Non-Profit? Will an admission fee be charged? Are you requesting a waiver of facilities fees?
[X] yes [ ] no [X] yes [ ] no [X] yes [ ] no
If yes, amount \$ 185.00
If yes, attach a letter of justification addressed to the Board of Education. This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: Lifeguarding course

Name of School Requested High School South

DAY(S) from — DATE(S) — to DESCRIPTION (meeting, practice, game, rehearsal, performance,...)

see attached - Rm 112 > class - pool

Facility Required: Auditorium, Cafeteria, Gymnasium, All-Purpose Room, Stadium, Kitchen/Preparation, Kitchen/Serving, Swimming Pool (requires proof of certified lifeguard), Stage, Fields (specify), Classrooms # 112, Other (specify)

Equipment Required: (\*must be operated/attended by school personnel) Piano, Kitchen Equipment\*, Sound System, Record Player/Stereo Equip., Folding Stands, Stage Lighting\*, Motion Picture Projector, Overhead Projector/Screen, Tables and/or Chairs, Scoreboard\*, Athletic Equipment, Other (specify)

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ 500,000 Bodily Injury Liability (\$500,000 minimum) \$ 500,000 Property Damage Liability (each occurrence) (\$500,000 minimum) on file

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name Samantha Frick Address 533 Lower Ridge View, E. Stroudsburg Phone 215 559 4274

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted.

Signature — Responsible Organization Official Samantha Frick Phone (day) 570-424-8471 (eve.) 215 559 4274

Billing Address 533 Lower Ridge View Circle, E. Stroudsburg, PA 18302

APPROVALS: Principal [Signature] Date 3/24/15 Business Administrator [Signature] Date 4/14/15 copy to: [ ] stage manager [ ] athletic director [ ] cafeteria manager [ ] head custodian [ ] librarian [ ] a/v coordinator [ ] other Date / /

For office use only: FACILITIES USE INVOICE Facilities/Equipment used: Class 3 Facility Fees yes [ ] no [ ] Charges: \$ Personnel Employed: (attach time sheets) 200 Charges: \$ Other (specify): Charges: \$



**American  
Red Cross**

**Certified Instructor  
Authorized Provider**

May 20, 2015

To Whom It May Concern:

Entering the third year of this course, it is my hope to continue to offer a lifeguarding course that is affordable and limited to students that attend East Stroudsburg Area School District. By waiving the facilities fee, I have been able to keep the price of the course the same, which continues to be the lowest in our community. Over the last three years, I have been able to certify and find employment for over 85 percent of my participants.

Sincerely,

A handwritten signature in black ink, appearing to read "Samantha Frick".

Samantha Frick



APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization JERSEY SURF DEEM + BUGLE CORPS Today's Date 3/29/15

Non-Profit? Will an admission fee be charged? Are you requesting a waiver of facilities fees?
[X] yes [ ] no [ ] yes [X] no [X] yes [ ] no
If yes, attach a letter of justification addressed to the Board of Education. This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: REHEARSALS

Name of School Requested LEHMAN INT. SCHOOL

DAY(S) from DATE(S) to from HOURS to DESCRIPTION
JUNE 17 JUNE 25 24 hours REHEARSALS

Facility Required: Auditorium Cafeteria X Gymnasium
All-Purpose Room Stadium Kitchen/Preparation Kitchen/Serving
Swimming Pool (requires proof of certified lifeguard) Stage X Fields (specify) PRACTICE FIELDS
[X] Classrooms # BAND/CHORUS X Other (specify) LIBRARY

Equipment Required: (\*must be operated/attended by school personnel)
Kitchen Equipment\* Sound System Record Player/Stereo Equip. Piano
Stage Lighting\* Motion Picture Projector Overhead Projector/Screen Folding Stands
Scoreboard\* Athletic Equipment Other (specify)

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ 1,000,000 Bodily Injury Liability \$ 1,000,000 Property Damage Liability (each occurrence)
(\$500,000 minimum) (\$500,000 minimum) pending updated insurance

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name BRIAN M PRATO Address 116 COLDSALEM RD. PHOENIXVILLE Phone 717 805 4880
Name ROBERT JACOBS Address 32 MILL ST. MT. HOLLY Phone 609 280 0773

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

Signature - Responsible Organization Official Phone (day) 717-805-4880 (eve.)

Billing Address 32 MILL ST. MT. HOLLY NJ 08060

APPROVALS: Principal Business Administrator Date 4/6/15 Date 4/14/15
copy to: [ ] stage manager [ ] athletic director [ ] cafeteria manager [ ] head custodian [ ] librarian [ ] a/v coordinator [ ] other Date

For office use only: FACILITIES USE INVOICE
Facilities/Equipment used: Class 3 Charges: \$
Personnel Employed: Facility Fees yes [ ] no [ ] Charges: \$
Personnel Fees yes [ ] no [ ] Charges: \$
Other (specify): 202 Charges: \$



Mailing Address:  
116 Coldstream Rd.  
Phoenixville, PA 19460

Physical Address:  
140 Clubhouse Drive  
East Stroudsburg, PA 18302

717-805-4880 Cell

March 27, 2015

East Stroudsburg Area School District  
Board of Education  
North Courtland Street  
East Stroudsburg, PA 18301  
Attn: Patricia Rosado, Board Secretary

Dear Members of the Board:

This letter is being written as a request for the waiver of fees associated with the Jersey Surf Drum and Bugle Corps rehearsing at East Stroudsburg North campus from Monday, June 15 through Tuesday, June 30, 2015.

For the last seven years, the Jersey Surf has held our spring training camp at ESN while holding educational sessions for ESN band members and performing for enthusiastic community members, band members from both North and South, administrators and parents. We are again requesting the use of facilities with the corps arriving late Sunday (6/14 Approx. 1am) and departing on Tuesday evening (6/30).

The corps has successfully completed its sixth season in World Class and 2015 marks our 25th year of bringing quality educational programs to thousands of students across the United States. I can attend the April or May board meeting at your direction.

The corps pays fee of \$200 per day to cover the costs of trash removal and electricity. Previously, there has been an additional fee of \$500 to help cover security expenses. The fee for 2015 would be \$3,700. Please do not hesitate to contact me if you require additional information.

Best Regards,

A handwritten signature in black ink that reads 'Brian M. Prato'.

Brian M. Prato  
Housing Coordinator,

Jersey Surf Drum and Bugle Corps  
32 Mill Street, Suite 201  
Mt. Holy, NJ 08060

**APPLICATION FOR USE OF SCHOOL FACILITIES**

Name of Organization Alternatives Salon Today's Date 3/4/15

Non-Profit?  yes  no Will an admission fee be charged?  yes  no Are you requesting a waiver of facilities fees?  yes  no  
 If yes, amount \$ 20.00 If yes, attach a letter of justification addressed to the Board of Education. This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: Hair Show  
 Name of School Requested East Stroudsburg Elem.

DAY(S)		HOURS		DESCRIPTION (meeting, practice, game, rehearsal, performance,...)
from	to	from	to	
Friday	April 24	6	10	Practice hair show
Saturday	April 25	12	10	

**Facility Required:**  
 All-Purpose Room  Auditorium  Cafeteria  Gymnasium  
 Swimming Pool (requires proof of certified lifeguard)  Stadium  Kitchen/Preparation  Kitchen/Serving  
 Stage  Fields (specify)  Other (specify)  
 Classrooms # 1

**Equipment Required:** (\*must be operated/attended by school personnel)  
 Kitchen Equipment\*  Sound System  Record Player/Stereo Equip.  Piano  
 Stage Lighting\*  Motion Picture Projector  Overhead Projector/Screen  Folding Stands  
 Scoreboard\*  Athletic Equipment  Other (specify)  Tables and/or Chairs

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ \_\_\_\_\_ Bodily Injury Liability (\$500,000 minimum) \$ \_\_\_\_\_ Property Damage Liability (each occurrence) (\$500,000 minimum) Pending updated insurance

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name Tesha McDonald Address 615 Main Street Stroudsburg Phone 570 424 2900  
 Name Walker McDonald Address 283 Waincock Road Bushkill Phone 570 328 2963

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

Signature Tesha McDonald Phone (day) 570 424 2900  
 Responsible Organization Official (eve.) 570 3696 382

Billing Address 615 Main Street Stroudsburg PA 18360

**APPROVALS:** Principal Srene C. Longstre Date 3/27/15  
 Business Administrator Robert M. Longstre Date 1/1  
 copy to:  stage manager  athletic director  cafeteria manager  head custodian  librarian  a/v coordinator  other Date 1/1

**For office use only: FACILITIES USE INVOICE**

Facilities/Equipment used: Class 3 Charges: \$ \_\_\_\_\_  
Facility Fee yes  no  \$ \_\_\_\_\_  
Personnel Fee yes  no  \$ \_\_\_\_\_

Personnel Employed: \_\_\_\_\_ Charges: \$ \_\_\_\_\_  
 (attach time sheets) \_\_\_\_\_ \$ \_\_\_\_\_  
 Other (specify): 204 Charges: \$ \_\_\_\_\_  
 \_\_\_\_\_ \$ \_\_\_\_\_

BATCH INFORMATION

Batch number: 28771      Date of Batch: 3/31/2015      Batch Totals  
 User ID: KJK      Debit      Credit  
 Re-entry date:      32,574.94      32,574.94  
 Re-entry User ID:  
 Closing date: 3/31/2015

DK BUDGET TRANSFERS FOR ENDING 3/31/15  
March 31, 2015

508

Date	Refer-ence	Account number	Account title	Description	Amount	Refer-ence
3/31/2015	00001	10-2836-580-000-00-00-01	BOARD SERV,N-CERT/N.INST.TRAVE	BOARD MEMBER CONFERENCE	195.00CR	
3/31/2015	00001	10-2836-324-000-00-00-01	BOARD SERV,EMPLOYEE EDU TRAIN.	BOARD MEMBER CONFERENCE	195.00	00001
					.00	
3/31/2015	00002	10-2830-330-000-00-00-03	PERSONNEL,OTHER PROF.SRVS	COST/R.CIRNIGLIARO NOTARY	447.58CR	
3/31/2015	00002	10-2830-810-000-00-00-03	PERSONNEL, DUES & FEES	COST/R.CIRNIGLIARO NOTARY	447.58	00002
					.00	
3/31/2015	00003	10-2500-618-000-00-00-05	BUSINESS OFFICE,TECH SUPPLIES	COLOR COPIES IN BUS.OFF	268.00CR	
3/31/2015	00003	10-2500-438-000-00-00-05	BUSINESS OFF.REPR/MAINT.TECH E	COLOR COPIES IN BUS.OFF	268.00	00003
					.00	
3/31/2015	00004	10-2840-757-006-00-00-06	ITEC,NEW NON-CAP.TECH.INIT.<25	APPLE CASPER JUPSTATE TRA	694.00CR	
3/31/2015	00004	10-2834-324-000-00-00-06	ITEC, CONFERENCE TRAINING	APPLE CASPER JUPSTATE TRA	694.00	00004
					.00	
3/31/2015	00005	10-2700-618-000-00-00-07	TRANSPORTATION,TECH SUPPLIES	CONF.TRAVEL FOR T.HENDLE	450.00CR	
3/31/2015	00005	10-2836-580-000-00-00-07	TRANSP.,N.CERT/N.INSTR.TRAVEL	CONF.TRAVEL FOR T.HENDLE	450.00	00005
					.00	
3/31/2015	00006	10-2600-431-000-10-10-08	RES,MAINT.BUILDING-REPAIR/MAIN	TRANE-ELEVATOR REPAIR	3,200.00CR	
3/31/2015	00006	10-2600-431-000-10-11-08	JMH,MAINT.BUILDING REPAIR/MAIN	TRANE-ELEVATOR REPAIR	3,200.00	00006
					.00	
3/31/2015	00007	10-2600-431-000-10-17-08	ESE,MAINT.BUILDING,REPAIR/MAIN	SUPER HEAT - REPAIRS	2,500.00CR	
3/31/2015	00007	10-2600-431-000-10-16-08	BES,MAINT.BUILDING,REPAIR/MAIN	SUPER HEAT - REPAIRS	2,500.00	00007
					.00	
3/31/2015	00008	10-2600-431-000-30-52-08	LIS,MAINT.BUILDING,REPAIR/MAIN	REPAIRS TO THE TRUCK	1,759.00CR	
3/31/2015	00008	10-2600-433-000-00-00-08	GEN.MAINT.REPAIR/MAINT.VEHICLE	REPAIRS TO THE TRUCK	1,759.00	00008
					.00	
3/31/2015	00009	10-3200-610-000-10-10-10	RES,INTRAMURAL,SUPPLIES	ADDITIONAL SUPPLIES	353.71CR	
3/31/2015	00009	10-2380-610-000-10-10-10	RES,PRIN.,GENERAL SUPPLIES	ADDITIONAL SUPPLIES	353.71	00009
					.00	
3/31/2015	00010	10-1100-650-000-10-11-11	JMH,INSTR.,ED.TECH.SUPPLIES	COVER POSTAGE	24.06CR	
3/31/2015	00010	10-2380-531-000-10-11-11	JMH,PRIN.POSTAGE	COVER POSTAGE	24.06	00010
					.00	
3/31/2015	00011	10-1100-581-000-10-14-14	MSE,INSTR,IN-DISTRICT MILEAGE	COVER SUPPLY BALANCE	500.00CR	
3/31/2015	00011	10-1100-610-000-10-14-14	MSE,INSTR.,SUPPLIES	COVER SUPPLY BALANCE	500.00	00011
					.00	
3/31/2015	00012	10-1100-581-000-10-17-17	ESE,INSTR,IN-DISTRICT MILEAGE	INK FOR GUIDANCE PRINTER	160.00CR	
3/31/2015	00012	10-2120-618-000-10-17-38	GUIDANCE,ESE,TECH SUPPLIES	INK FOR GUIDANCE PRINTER	160.00	

DK BUDGET TRANSFERS FOR ENDING 3/31/15  
March 31, 2015

(continued)

Date	Refer- -ence	Account number	Account title	Description	Amount	Refer- -ence
					.00	00012
3/31/2015	00013	10-2380-751-000-10-17-17	ESE, PRIN., NEW EQUIPMENT >\$2500	ASCD DUES I.LIVINGSTON	670.00CR	
3/31/2015	00013	10-2380-810-000-10-17-17	ESE, PRIN., DUES & FEES	ASCD DUES I.LIVINGSTON	670.00	
					.00	00013
3/31/2015	00014	10-2380-751-000-10-17-17	ESE, PRIN., NEW EQUIPMENT >\$2500	RENEW DUES I.LIVINGSTON	428.00CR	
3/31/2015	00014	10-2380-810-000-10-17-17	ESE, PRIN., DUES & FEES	RENEW DUES I.LIVINGSTON	428.00	
					.00	00014
3/31/2015	00015	10-2380-550-000-10-17-17	ESE, PRIN., PRINTING	POSTAGE/KINDERGARTEN SCRE	90.00CR	
3/31/2015	00015	10-2380-531-000-10-17-17	ESE, PRIN. POSTAGE	POSTAGE/KINDERGARTEN SCRE	90.00	
					.00	00015
3/31/2015	00016	10-2360-531-000-00-00-21	SPECIAL PROJECTS, POSTAGE	MILEAGE/T.LESNIEWSKI	350.00CR	
3/31/2015	00016	10-2834-580-000-00-00-21	SPECIAL PROJECTS, CERT/N-I.CONF	MILEAGE/T.LESNIEWSKI	350.00	
					.00	00016
3/31/2015	00017	10-2380-531-000-30-31-31	EHS, PRIN. POSTAGE	MAINT.PRINTER/DATA CARD	475.00CR	
3/31/2015	00017	10-2380-438-000-30-31-31	EHS, PRIN.REPAIR/MAINT.TECH EQU	MAINT.PRINTER/DATA CARD	475.00	
					.00	00017
3/31/2015	00018	10-3200-330-000-30-32-32	JTL, ACTIVITIES, OTHER PROF.SRVS	LODGING FOR SCIENCE"O" CO	776.21CR	
3/31/2015	00018	10-2834-580-000-30-32-32	JTL, PRIN., CERT/NON-INSTR.TRAVE	LODGING FOR SCIENCE"O" CO	776.21	
					.00	00018
3/31/2015	00019	10-1360-610-000-30-31-34	BUSINESS ED., EHS, SUPPLIES	REPL.LCD PROJ.BULB	79.00CR	
3/31/2015	00019	10-2840-610-000-00-00-06	ITEC, GENERAL SUPPLIES	REPL.LCD PROJ.BULB	79.00	
					.00	00019
3/31/2015	00020	10-2430-432-000-10-00-39	DENTAL, DISTRICT, REPAIR EQUIP.	MEMBERSHIP/K.BUIS/TURTZO	150.00CR	
3/31/2015	00020	10-2430-531-000-10-00-39	DENTAL, ELEM. POSTAGE	MEMBERSHIP/K.BUIS/TURTZO	50.00CR	
3/31/2015	00020	10-2430-581-000-10-00-39	DENTAL, DISTRICT, IN-DISTR.MILES	MEMBERSHIP/K.BUIS/TURTZO	101.35CR	
3/31/2015	00020	10-2430-810-000-10-00-39	DENTAL, DISTRICT, DUES & FEES	MEMBERSHIP/K.BUIS/TURTZO	301.35	
					.00	00020
3/31/2015	00021	10-2420-650-000-30-31-39	MEDICAL, EHS, ED.TECH.SUPPLIES	PURCHASE THERMOMETER	259.00CR	
3/31/2015	00021	10-2420-610-000-10-12-39	MEDICAL, SMI, SUPPLIES/FIRST AID	PURCHASE THERMOMETER	259.00	
					.00	00021
3/31/2015	00022	10-2420-580-000-10-12-39	MEDICAL, SMI, CONFERENCE	PURCHSE SPYGNMOMANOMETER	100.00CR	
3/31/2015	00022	10-2420-751-000-10-17-39	MEDIACL, ESE, NON-CAP.NEW EQUIP.	PURCHSE SPYGNMOMANOMETER	40.00CR	
3/31/2015	00022	10-2420-610-000-10-12-39	MEDICAL, SMI, SUPPLIES/FIRST AID	PURCHSE SPYGNMOMANOMETER	30.23CR	
3/31/2015	00022	10-2420-751-000-10-12-39	MEDICAL, SMI, NON-CAP.NEW EQUIP	PURCHSE SPYGNMOMANOMETER	170.23	
					.00	00022
3/31/2015	00023	10-2420-531-000-30-31-39	MEDICAL, EHS, POSTAGE	COVER SUPPLIES NEEDED	81.90CR	
3/31/2015	00023	10-2420-610-000-30-31-39	MEDICAL, EHS, SUPPLIES/FIRST AID	COVER SUPPLIES NEEDED	81.90	
					.00	00023
3/31/2015	00024	10-2250-640-000-30-31-42	LIBRARY, EHS, BOOKS/PERIODICALS	INTERACTIVE DIGITAL EBOOK	1,000.00CR	
3/31/2015	00024	10-2250-640-000-10-17-42	LIBRARY, ESE, BOOKS/PERIODICALS	INTERACTIVE DIGITAL EBOOK	1,000.00	
					.00	00024
3/31/2015	00025	10-2250-640-000-30-31-42	LIBRARY, EHS, BOOKS/PERIODICALS	BOOKS/INCREASE PRICE	46.00CR	
3/31/2015	00025	10-2250-640-000-10-11-42	LIBRARY, JMH, BOOKS/PERIODICALS	BOOKS/INCREASE PRICE	46.00	
					.00	00025
3/31/2015	00026	10-2250-751-000-30-51-42	LIBRARY, EHN, NON-CAP.NEW EQUIP.	REPL.BULBS FOR PROJECTORS	514.46CR	
3/31/2015	00026	10-2250-650-000-30-51-42	LIBRARY, EHN, ED.TECH.SUPPLIES	REPL.BULBS FOR PROJECTORS	514.46	

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DK BUDGET TRANSFERS FOR ENDING 3/31/15  
March 31, 2015

(continued)

Date	Refer-ence	Account number	Account title	Description	Amount	Refer-ence
3/31/2015	00026	10-2250-610-000-30-51-42	LIBRARY, EHN, SUPPLIES	REPL.BULBS FOR PROJECTORS	215.22CR	
3/31/2015	00026	10-2250-650-000-30-51-42	LIBRARY, EHN, ED. TECH. SUPPLIES	REPL.BULBS FOR PROJECTORS	215.22	
					.00	00026
3/31/2015	00027	10-3200-751-000-30-31-44	BAND, EHS, NON-CAP. NEW EQUIPMENT	ADJUDICATION FESTIVAL FEE	685.00CR	
3/31/2015	00027	10-3200-810-000-30-31-44	BAND, EHS, DUES & FEES	ADJUDICATION FESTIVAL FEE	685.00	
					.00	00027
3/31/2015	00028	10-3200-330-000-30-31-44	BAND, EHS, OTHER PROF. SRVS.	CONF. STUDENT/MUSIC CONF.	550.00CR	
3/31/2015	00028	10-2271-324-000-30-31-44	MUSIC, INSTR. EHS CONF. TRAINING	CONF. STUDENT/MUSIC CONF.	330.00	
3/31/2015	00028	10-2271-580-000-30-31-44	MUSIC, INSTR, EHS, INST/CERT. CONF	CONF. STUDENT/MUSIC CONF.	220.00	
					.00	00028
3/31/2015	00029	10-1100-432-000-30-32-44	MUSIC, INSTR. JTL, REPR/MAINT. EQU	MAINT. PERCUSSION EQUIPMEN	135.82CR	
3/31/2015	00029	10-1100-610-000-30-32-44	MUSIC, INSTR, JTL, SUPPLIES	MAINT. PERCUSSION EQUIPMEN	135.82	
					.00	00029
3/31/2015	00030	10-1241-640-320-20-00-50	LEARN. SUP., INT., BOOKS/PERIOD.	PURCHASE LOCKING CABINET	418.02CR	
3/31/2015	00030	10-1225-610-890-20-00-50	SPEECH/LANG., INT., SUPPLIES	PURCHASE LOCKING CABINET	418.02	
					.00	00030
3/31/2015	00031	10-2380-531-000-30-51-51	EHN, PRIN. POSTAGE	ADD. KEYSTONE REMEDIATION	1,126.08CR	
3/31/2015	00031	10-3200-130-000-30-51-51	ACTIVITIES, EHN, SALARIES	ADD. KEYSTONE REMEDIATION	1,126.08	
					.00	00031
3/31/2015	00032	10-2380-761-000-30-52-52	LIS, PRIN. NON-CAP. REPL. EQUIP.	PAESSP DUES/R. DILLIPLANE	451.00CR	
3/31/2015	00032	10-2380-810-000-30-52-52	LIS, PRIN., DUES & FEES	PAESSP DUES/R. DILLIPLANE	451.00	
					.00	00032
3/31/2015	00033	10-3200-610-000-30-31-61	GEN. ATHL., EHS, SUPPLIES	VEHICLE RENTAL/DIST. XI	206.85CR	
3/31/2015	00033	10-3200-444-000-30-31-61	GEN. ATHL. RENTAL OF VEHICLES	VEHICLE RENTAL/DIST. XI	206.85	
					.00	00033
3/31/2015	00034	10-2271-580-000-30-31-61	GEN. ATHL. EHS, IN/CERT. CONF/TRAV	ADJ. CONF. A/C-B. BRENNAMEN	1,419.25CR	
3/31/2015	00034	10-2834-324-000-30-31-61	GEN. ATHL. EHS., CONFERENCE TRAIN	ADJ. CONF. A/C-B. BRENNAMEN	225.00	
3/31/2015	00034	10-2834-580-000-30-31-61	GEN. ATHL. EHS, CONFERENCE TRAVEL	ADJ. CONF. A/C-B. BRENNAMEN	1,194.25	
					.00	00034
3/31/2015	00036	10-2271-580-000-30-31-61	GEN. ATHL. EHS, IN/CERT. CONF/TRAV	PSADA/B. BRENNEMAN	120.00CR	
3/31/2015	00036	10-3200-810-000-30-31-61	GEN. ATHL., EHS, DUES & FEES	PSADA/B. BRENNEMAN	120.00	
					.00	00036
3/31/2015	00037	10-2271-580-000-30-51-61	GEN. ATHL. EHN, CERT/INSTR. TRAVEL	ADJUST CONF. CODING	225.00CR	
3/31/2015	00037	10-2271-324-000-30-51-61	GEN. ATHL. EHN, CONFERENCE TRAIN	ADJUST CONF. CODING	225.00	
3/31/2015	00037	10-2271-580-000-30-52-61	GEN. ATHL., LIS, CERT/INSTR. CONF.	ADJUST CONF. CODING	225.00CR	
3/31/2015	00037	10-2271-324-000-30-52-61	GEN. ATHL. LEH. CONF. TRAINING	ADJUST CONF. CODING	225.00	
					.00	00037
3/31/2015	00038	10-3200-610-000-30-32-61	GEN. ATHLETICS, JTL, SUPPLIES	COST FOR BASEBALLS	21.25CR	
3/31/2015	00038	10-3200-610-000-30-32-62	BASEBALL, JTL, SUPPLIES	COST FOR BASEBALLS	21.25	
					.00	00038
3/31/2015	00039	10-3200-750-000-30-31-61	GEN. ATHL., EHS, NEW EQUIPMENT	COST NEW HURDLES	2,910.00CR	
3/31/2015	00039	10-3201-610-000-30-51-75	TRACK, EHN, BOYS, SUPPLIES	COST NEW HURDLES	2,910.00	
					.00	00039
3/31/2015	00040	10-3200-610-000-30-31-61	GEN. ATHL., EHS, SUPPLIES	COVER COST OF VAN RENTAL	68.95CR	
3/31/2015	00040	10-3200-444-000-30-31-61	GEN. ATHL. RENTAL OF VEHICLES	COVER COST OF VAN RENTAL	68.95	
					.00	00040

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DK BUDGET TRANSFERS FOR ENDING 3/31/15  
March 31, 2015

(continued)

Date	Refer- -ence	Account number	Account title	Description	Amount	Refer- -ence
3/31/2015	00041	10-2660-751-000-00-00-91	SECURITY, DISTRICT, NON CAP. EQUI	REIMB/C.FRANTZ NEW RADIOS	5,000.00CR	
3/31/2015	00041	10-2660-610-000-00-00-91	SECURITY, DISTRICT, SUPPLIES	REIMB/C.FRANTZ NEW RADIOS	5,000.00	
					.00	00041
3/31/2015	00042	10-2380-581-000-10-12-12	SMI, PRIN., IN-DISTRICT MILEAGE	FIX TABLE LEGS	205.00CR	
3/31/2015	00042	10-1100-610-000-10-12-12	SMI, INSTR, SUPPLIES	FIX TABLE LEGS	205.00	
					.00	00042
3/31/2015	00043	10-3200-530-000-30-51-61	GEN.ATHL., EHN, POSTAGE	ADJ.ORG.BUDGET/INTO NEW	100.00CR	
3/31/2015	00043	10-3200-531-000-30-51-61	GEN.ATHL.EHN POSTAGE	ADJ.ORG.BUDGET/INTO NEW	100.00	
					.00	00043
3/31/2015	00044	10-1100-640-000-30-52-49	SOC.STUDIES, LIS, BOOKS/PERIODIC	ADJ.B/T DONE 2X-RETURN	2,700.00CR	
3/31/2015	00044	10-1100-650-000-30-00-04	CURRICULUM, EDUC.TECH.SUPPLIES	ADJ.B/T DONE 2X-RETURN	2,700.00	
					.00	00044
				Total:	.00	
				96 Transactions	Debits:	32,574.94
				0 Unbalanced references	Credits:	32,574.94

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----- END OF BATCH INFORMATION -----

Batch number: 28771 Date of Batch: 3/31/2015

Number of Journals

With errors:	0
Without errors:	1
Total:	1

Number of Transactions: 96

FUND TOTALS

Fund	Description	Debit	Credit
00010	GENERAL FUND	32,574.94	32,574.94
		32,574.94	32,574.94

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B A T C H I N F O R M A T I O N

Batch number: 28831 Date of Batch: 4/13/2015 Batch Totals  
 User ID: KJK Debit 23,113.62 Credit 23,113.62  
 Re-entry date:  
 Re-entry User ID:  
 Closing date: 4/30/2015

DK BUDGET TRANSF. FOR 4/18/15 BOARD MT  
April 18, 2015

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Date	Refer-ence	Account number	Account title	Description	Amount	Refer-ence
4/18/2015	00001	10-2836-580-000-00-00-08	GEN.MAINT.,N-INST/N-CERT.CONF.	CONFERENCE- DARYLE MILLER	35.00CR	
4/18/2015	00001	10-2836-324-000-00-00-08	GEN.MAINT,EMPLOYEE EDUC.TRAIN.	CONFERENCE- DARYLE MILLER	35.00	00001
4/18/2015	00002	10-2600-610-000-30-52-08	GEN.MAINT.,LIS,SUPPLIES	UNEXPECTED PLUMBING SUPPL	2,500.00CR	
4/18/2015	00002	10-2600-431-000-00-00-08	GEN.MAINT.PROPERTY SERVICE	UNEXPECTED PLUMBING SUPPL	2,500.00	00002
4/18/2015	00003	10-2600-762-000-10-17-08	GEN.MAINT.CAP,NEW EQUIP.REPL.	UNEXPECTED PLUMBING REPR	2,500.00CR	
4/18/2015	00003	10-2600-431-000-00-00-08	GEN.MAINT.PROPERTY SERVICE	UNEXPECTED PLUMBING REPR	2,500.00	00003
4/18/2015	00004	10-2600-762-000-10-17-08	GEN.MAINT.CAP,NEW EQUIP.REPL.	VEHICLE REPAIR	375.00CR	
4/18/2015	00004	10-2600-433-000-00-00-08	GEN.MAINT.REPAIR/MAINT.VEHICLE	VEHICLE REPAIR	375.00	00004
4/18/2015	00005	10-2380-761-000-10-16-16	BES,PRIN.NON-CAP.REPL.EQUIPMEN	STAMPS FOR MAILINGS	196.00CR	
4/18/2015	00005	10-2380-531-000-10-16-16	BES,PRIN.POSTAGE	STAMPS FOR MAILINGS	196.00	00005
4/18/2015	00006	10-1100-650-000-10-17-17	ESE,INSTR,ED.TECH.SUPPLIES	ADDITIONAL BOOKS	341.70CR	
4/18/2015	00006	10-1100-640-000-10-17-17	ESE,INSTR,BOOKS/PERIODICALS	ADDITIONAL BOOKS	341.70	00006
4/18/2015	00007	10-2380-610-000-10-17-17	ESE,PRIN.,GENERAL SUPPLIES	CONSUMABLE ITEMS FOR YEAR	2,000.00CR	
4/18/2015	00007	10-1100-610-000-10-17-17	ESE,INSTR,SUPPLIES	CONSUMABLE ITEMS FOR YEAR	2,000.00	00007
4/18/2015	00008	10-2380-610-000-10-17-17	ESE,PRIN.,GENERAL SUPPLIES	REPLACE DAMAGED EQUIP.	750.00CR	
4/18/2015	00008	10-1100-610-000-10-17-46	PHYS.ED.,ESE,SUPPLIES	REPLACE DAMAGED EQUIP.	750.00	00008
4/18/2015	00009	10-1100-610-000-30-31-31	EHS,INSTR,SUPPLIES	DVD'S MANAGE STUDENTS	520.00CR	
4/18/2015	00009	10-1100-650-000-30-31-31	EHS,INSTR,EDUC.TECH.SUPPLIES	DVD'S MANAGE STUDENTS	520.00	00009
4/18/2015	00010	10-1100-810-000-30-31-36	ENGLISH,EHS,DUES/FEES	ADDITIONAL BOOKS	295.00CR	
4/18/2015	00010	10-1100-640-000-30-31-36	ENGLISH,EHS,BOOKS/PERIODICALS	ADDITIONAL BOOKS	295.00	00010
4/18/2015	00010	10-1100-513-000-30-31-36	ENGLISH,EHS,CONTRACT TRANSP.	ADDITIONAL BOOKS	50.00CR	
4/18/2015	00010	10-1100-640-000-30-31-36	ENGLISH,EHS,BOOKS/PERIODICALS	ADDITIONAL BOOKS	50.00	00010
4/18/2015	00011	10-1100-550-000-30-31-36	ENGLISH,EHS,PRINTING SERVICES	PAY FOR YEARBOOKS	600.00CR	
4/18/2015	00011	10-1100-610-000-30-31-36	ENGLISH,EHS,SUPPLIES	PAY FOR YEARBOOKS	1,573.00CR	
4/18/2015	00011	10-1100-650-000-30-31-36	ENGLISH,EHS,EDUC.TECH.SUPPLIES	PAY FOR YEARBOOKS	896.00CR	

DK BUDGET TRANSF. FOR 4/18/15 BOARD MT  
April 18, 2015

(continued)

Date	Refer- -ence	Account number	Account title	Description	Amount	Refer- -ence
4/18/2015	00011	10-1100-640-000-30-31-36	ENGLISH,EHS,BOOKS/PERIODICALS	PAY FOR YEARBOOKS	3,069.00	
					.00	00011
4/18/2015	00012	10-1100-610-000-30-51-41	TECH.ED., EHN,SUPPLIES	TSA COMPETITION-ROOM/BOAR	5,000.00CR	
4/18/2015	00012	10-1100-432-000-30-51-41	TECH.ED.EHN REPR/MAINT.EQUIP.	TSA COMPETITION-ROOM/BOAR	2,797.00CR	
4/18/2015	00012	10-1100-810-000-30-51-41	TECH.ED., EHN,DUES/FEES	TSA COMPETITION-ROOM/BOAR	7,797.00	00012
					.00	
4/18/2015	00013	10-1100-610-000-30-31-43	MATH,EHS,SUPPLIES	REPL.COMPUTER KEYBOARDS	600.00CR	
4/18/2015	00013	10-1100-650-000-30-31-43	MATH,EHS, EDUC.TECH.SUPPLIES	REPL.COMPUTER KEYBOARDS	600.00	00013
					.00	
4/18/2015	00014	10-3200-610-000-30-32-45	CHORUS,JTL,SUPPLIES	PIANO TUNING	150.00CR	
4/18/2015	00014	10-2271-580-000-10-32-45	MUSIC,VOC,JTL,6TH CER/INSTR CO	PIANO TUNING	150.00	00014
					.00	
4/18/2015	00015	10-1100-610-000-10-16-45	MUSIC,VOCAL,BES,SUPPLIES	PIANO TUNING	20.00CR	
4/18/2015	00015	10-1100-432-000-10-16-45	MUSIC,VOC,BES, REPR/MAINT.EQUIP	PIANO TUNING	20.00	00015
					.00	
4/18/2015	00016	10-1100-610-000-10-16-45	MUSIC,VOCAL,BES,SUPPLIES	PIANO TUNING	165.00CR	
4/18/2015	00016	10-2271-324-000-10-16-45	MUSIC,VOCAL,BES.CONF TRAINING	PIANO TUNING	165.00	00016
					.00	
4/18/2015	00017	10-3200-810-000-30-52-45	CHORUS,LIS,DUES & FEES	SUPPLIES/CHORAL SETTING	135.02CR	
4/18/2015	00017	10-3200-810-000-30-52-45	CHORUS,LIS,DUES & FEES	SUPPLIES/CHORAL SETTING	26.99CR	
4/18/2015	00017	10-3200-610-000-30-52-45	CHORUS,LIS,SUPPLIES	SUPPLIES/CHORAL SETTING	162.01	00017
					.00	
4/18/2015	00018	10-2290-610-000-20-00-50	SPEC.ED.ADMIN,SUPPLIES	INK FOR STUDENT PRINTER	28.99CR	
4/18/2015	00018	10-2290-618-000-20-00-50	SPEC.ED.,ADMIN,TECH SUPPLIES	INK FOR STUDENT PRINTER	28.99	00018
					.00	
4/18/2015	00019	10-2290-750-000-20-00-50	SPEC.ED.,INT.,NEW EQUIPMENT	IPAD FOR STUDENT	348.00CR	
4/18/2015	00019	10-2290-650-000-20-00-50	SPEC.ED.,INT.,ED.TECH SUPPLIES	IPAD FOR STUDENT	348.00	00019
					.00	
4/18/2015	00020	10-3200-513-000-30-51-51	ACTIVITIES,EHN,CONTRACT TRANSP	COVER DECA CONFERENCE	1,210.92CR	
4/18/2015	00020	10-3200-580-000-30-51-51	EHN,STUDENT ACTIVITIES,TRAVEL	COVER DECA CONFERENCE	1,210.92	00020
					.00	
					Total:	.00
					Debits:	23,113.62
					Credits:	23,113.62
46 Transactions						
0 Unbalanced references						

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BUDGET TRANSFERS EDIT

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----- END OF BATCH INFORMATION -----

Batch number: 28831 Date of Batch: 4/13/2015

Number of Journals

With errors:	0
Without errors:	1
Total:	1

Number of Transactions: 46

FUND TOTALS

Fund	Description	Debit	Credit
00010	GENERAL FUND	23,113.62	23,113.62
		23,113.62	23,113.62

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BUDGET TRANSFERS EDIT

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----- END OF JOB INFORMATION -----

Number of Journals

-----  
With errors: 0  
Without errors: 1  
-----  
Total: 1

Number of Transactions: 46

FUND TOTALS

Fund	Description	Debit	Credit
00010	GENERAL FUND	23,113.62	23,113.62
		23,113.62	23,113.62

End of Report - 11.10.19

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## Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
211183	3/06/2015	ACHIEVEMENT HOUSE CHARTER SCHOOL CHARTER/CYBER SCHOOLS- REG.ED.	2,604.45
211184	3/06/2015	WILLIAM & LORETTA ALLAN PRIOR YR.REAL TAX REFUND-M.SMI	3,849.56
211185	3/06/2015	ANDERSON INDUSTRIAL MACHINERY TRANSPORTATION,REPAIRS & PARTS	360.00
211186	3/06/2015	ANGELA M NEVIN TRANSPORTATION,IN-DIST.MILEAGE	46.23
211187	3/06/2015	APPLE COMPUTER, INC. KTO GRANT,NON-CAP TECH EQUIP	4,499.00
211188	3/06/2015	ASBO INTERNATIONAL Prepayments	219.00
211189	3/06/2015	ASPEN PEST SERVICES, LLC EHN,CUST.,EXTERMINATION SERV.	579.65
211190	3/06/2015	JEFFREY BADER BUSINESS OFFICE,IN-DISTR.MILES	124.17
211191	3/06/2015	BALLARD AND TIGHE TITLE III, SUPPLIES	2,101.00
211192	3/06/2015	BANK OF AMERICA Real Estate Taxes, Smithfield	13,915.94
211193	3/06/2015	THE BANK OF NEW YORK MELLON AUTHORITY EXP.PAYING AGENT	750.00
211194	3/06/2015	BARRY BARATTA PRIOR YR.REAL TAX REFUND-M.SMI	2,069.75
211195	3/06/2015	DR. JOHN BART D.O. PUPIL SVCS,MILEAGE	143.75
211196	3/06/2015	CURTIS R. BEAM GEN.MAINT.,IN-DISTRICT MILEAGE	239.55
211197	3/06/2015	BIG BUG MUSIC MUSIC, INSTR, EHN, SUPPLIES	27.90
211198	3/06/2015	BRIAN J. BOROSH ITEC,IN-DISTRICT MILEAGE	67.74
211199	3/06/2015	BUCKS COUNTY INTERMEDIATE UNIT ADJUDICATED ALT.ED-SEC.	875.88
211200	3/06/2015	KAREN L. BUIS DENTAL,DISTRICT,IN-DISTR.MILES	12.77
211201	3/06/2015	MARY L. BURKE OUT-OF-DIST-PLACEMENT, MILEAGE	248.34
211202	3/06/2015	CERRA SIGN COMPANY INC. EHN,PRIN.,GENERAL SUPPLIES	216.00
211203	3/06/2015	CYNTHIA B. CHRISTIAN GUIDANCE,JTL,MILEAGE	14.38
211204	3/06/2015	CINTAS FIRE PROTECTION LOC #F50 JMH,MAINT.BUILDING REPAIR/MAIN	255.80
211205	3/06/2015	LEON CLAPPER, INC. EHS,MAINT.BUILDING,REPAIR/MAIN	5,564.80
211206	3/06/2015	COLONIAL INTERMEDIATE UNIT 20 COL.ACADEMY,INSTRUCTIONAL COST	89,210.13

**Bank: 11 PNC Bank (Concentration)**

Check no.	Date	Vendor name and comment	Amount
211207	3/06/2015	COLT PLUMBING SPECIALTIES GEN.MAINT., EHS, SUPPLIES	254.81
211208	3/06/2015	COMMONWEALTH CONNECTIONS ACADEMY CHARTER/CYBER SCHOOL-SPEC.ED.	93,958.45
211209	3/06/2015	CONCORDE, INC. TRANSPORTATION, OTHER PROF.SRVS	515.31
211210	3/06/2015	CPI PUPIL SVCS, INT., DUES & FEES	300.00
211211	3/06/2015	PETROCHOICE TRANSPORTATION, GASOLINE/OIL	2,009.16
211212	3/06/2015	CRAMER'S HOME CENTER SMI, CUST., SUPPLIES	427.85
211213	3/06/2015	CRAMER'S HOME CENTER EHS, CUST., SUPPLIES	511.26
211214	3/06/2015	CRAMER'S HOME CENTER TRANSPORTATION, REPAIRS & PARTS	185.15
211215	3/06/2015	CRAMER'S HOME CENTER Due From Special Activity Fund	529.87
211216	3/06/2015	CURRICULUM ASSOCIATES, INC. RTL GRANT, BOOKS & PERIODIC	1,540.00
211217	3/06/2015	DEEP SURPLUS ITEC, GENERAL SUPPLIES	545.39
211218	3/06/2015	BILL DEIHL'S TIRE STORE GEN.MAINT.REPAIR/MAINT.VEHICLE	838.00
211219	3/06/2015	DEMCO INC LIBRARY, JMH, SUPPLIES	405.24
211220	3/06/2015	DEPT. OF LABOR & INDUSTRY GEN.MAINT., RES, SUPPLIES	44.00
211221	3/06/2015	BLICK ART, EHS, SUPPLIES	230.50
211222	3/06/2015	EMERGENCY SYSTEMS SERVICE COMPANY SMI, MAINT.BUILDING REPAIR/MAIN	827.91
211223	3/06/2015	EAST STROUDSBURG AREA SCHOOL DISTRICT DUE TO SPECIAL ACTIVITY FUND	146.30
211224	3/06/2015	FACULTY COKE FUND PEPSI Commissions Payable	56.64
211225	3/06/2015	FEDEX SPEC.ED.SUPV.INT.POSTAGE	53.15
211226	3/06/2015	FLINN SCIENTIFIC INC. SCIENCE, EHS, SUPPLIES	25.83
211227	3/06/2015	FOLLET SCHOOL SOLUTIONS INC. LIBRARY, SMI, BOOKS/PERIODICALS	1,465.47
211228	3/06/2015	FRIEDMAN ELECTRIC SUPPLY CO. INC. GEN.MAINT., SUPPLIES	610.31
211229	3/06/2015	FRIEDMAN ELECTRIC SUPPLY CO. INC. GEN.MAINT., SUPPLIES	633.00
211230	3/06/2015	FRIEDMAN ELECTRIC SUPPLY CO. INC. GEN.MAINT., SUPPLIES	115.88

**Bank: 11 PNC Bank (Concentration)**

Check no.	Check Date	Vendor name and comment	Amount
211231	3/06/2015	FRONTIER ITEC.TRANS./TELECOMMUNICATION	149.40
211232	3/06/2015	KANE FURST GEN.ATHL., EHS, MILEAGE	65.90
211233	3/06/2015	G & K SERVICES GEN.MAINT., UNIFORM RENTAL	1,250.65
211234	3/06/2015	G & K SERVICES SMI, CUST., UNIFORM RENTAL	14.71
211235	3/06/2015	CARL & DORIANN GALVAN Real Estate Taxes, Smithfield	3,443.77
211236	3/06/2015	LEONARD A. JR. GARRETTO Real Estate Taxes, Lehman	6.00
211237	3/06/2015	DOROTHY GEISS Real Estate Taxes, Mid Smith	661.71
211238	3/06/2015	GLOBAL EQUIPMENT PHYS.ED., EHS, SUPPLIES	328.95
211239	3/06/2015	WILLIAM T GOUGER SECURITY, EHS, IN-DIST.MILEAGE	36.21
211240	3/06/2015	JILL GREENWOOD RTL GRANT, INSTR/CERT TRAVEL	441.77
211241	3/06/2015	HAJOCA CORPORATION GEN.MAINT., SUPPLIES	1,034.09
211242	3/06/2015	HAJOCA CORPORATION GEN.MAINT., JTL, SUPPLIES	1,319.63
211243	3/06/2015	CONSTANCE IVY HAMILTON PRIOR YR.REAL TAX REFUND-M.SMI	779.85
211244	3/06/2015	THOMAS E HENDEL TRANSPORTATION, IN-DIST.MILEAGE	163.24
211245	3/06/2015	HERFF JONES INC. EHN, PRIN., GRADUATION	3,596.58
211246	3/06/2015	DENISE HOPPAUGH PRIOR YR.REAL TAX REFUND-M.SMI	2,183.54
211247	3/06/2015	IBM CORPORATION ADM.SYS.LEASE IBM-HARRIS-PRIN	777.71
211248	3/06/2015	INDUSTRIAL CONTROLS DISTRIBUTORS, LLC GEN.MAINT., EHN, SUPPLIES	892.67
211249	3/06/2015	INTEGRAONE ITEC, CAP.REPL.TECH EQUIP.INIT.	17,500.00
211250	3/06/2015	KAR BILL ENTERPRISES, INC. GEN.MAINT.FUEL (AUTO)	2,044.76
211251	3/06/2015	SCOTT KRUEGERS SHEET METAL GEN.MAINT., SUPPLIES	36.10
211252	3/06/2015	DAVID KRUPSKI RTL GRANT, INSTR/CERT TRAVEL	322.61
211253	3/06/2015	RON LABAR Accounts Payable-Donations	764.00
211254	3/06/2015	LAKESHORE LEARNING MATERIALS KTO, PRE-K INSTRUCTION SUPPLIES	1,437.95

## Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
211255	3/06/2015	SUZANNE LAPIN TRANSPORTATION, PARENT TRANSPOR	500.25
211256	3/06/2015	LEHIGH ELECTRIC PRODUCTS COMPANY A/V, EHN, GENERAL SUPPLIES	165.00
211257	3/06/2015	LEVIN LEGAL GROUP LEGAL SVCS. SPEC. ED. OTH. PROF. SV	36.00
211258	3/06/2015	E.R. LINDE CONSTRUCTION CORP. EHN, CUST., SNOW REMOVAL SERVICE	18,524.23
211259	3/06/2015	LJC DISTRIBUTORS OF FULLER BRUSH SMI, CUST., SUPPLIES	186.00
211260	3/06/2015	WILLIAM V. MACGILL & CO. MEDICAL, EHN, SUPPLIES/FIRST AID	275.96
211261	3/06/2015	GARY MACMAHON RTL GRANT, INSTR/CERT TRAVEL	297.27
211262	3/06/2015	MAILLIE BUSINESS OFFICE, AUDIT SERVICES	5,000.00
211263	3/06/2015	EDWIN MALAVE RTL GRANT, INSTR/CERT TRAVEL	555.23
211264	3/06/2015	MEIER SUPPLY CO., INC. GEN. MAINT., RES, SUPPLIES	53.91
211265	3/06/2015	MESKO GLASS & MIRROR CO. GEN. MAINT., LIS, SUPPLIES	36.65
211266	3/06/2015	MET-ED JMH, CUST., ELECTRIC	2,944.54
211267	3/06/2015	FREDERICK MILL SECURITY, DISTRICT, SUPPLIES	17.10
211268	3/06/2015	MILLENNIUM FUNDING LIBRARY, EHS, ED. TECH. SUPPLIES	962.25
211269	3/06/2015	MODERN GAS SALES, INC. RES, CUST., PROPANE (HEAT & A/C)	2,673.64
211270	3/06/2015	MODERNFOLD OF READING, INC. JTL, MAINT. BUILDING, REPAIR/MAIN	1,000.00
211271	3/06/2015	NAPA AUTO PARTS TRANSPORTATION, REPAIRS & PARTS	159.00
211272	3/06/2015	NASCO (ROUTE#45950) ART, EHS, SUPPLIES	283.32
211273	3/06/2015	NATIONAL ASSOC. SCHOOL NURSES MEMBERSHIP MEDICAL, EHN, DUES & FEES	125.00
211274	3/06/2015	NATIONAL GEOGRAPHIC LIS, PRIN., GENERAL SUPPLIES	19.99
211275	3/06/2015	NATIONSTAR MORTGAGE Real Estate Taxes, Smithfield	19,793.45
211276	3/06/2015	NEVCO INC. GEN. ATHL. EHS, NEW EQUIPMENT	5,206.31
211277	3/06/2015	NORTH POCONO BUS COMPANY, INC. CHESS, EHN, CONTRACT TRANSP.	2,968.34
211278	3/06/2015	NOT JUST TEE SHIRTS RTL GRANT, GUIDANCE, SUPPLIES	755.00



**Bank: 11 PNC Bank (Concentration)**

Check no.	Check Date	Vendor name and comment	Amount
211279	3/06/2015	OCWEN LOAN SERVICING Real Estate Taxes, Smithfield	3,144.32
211280	3/06/2015	OFFICE DEPOT PERSONNEL, GENERAL SUPPLIES	44.65
211281	3/06/2015	KELLI ONEY GEN.MAINT., RES, SUPPLIES	129.00
211282	3/06/2015	ORIENTAL TRADING BES, ACTIVITIES, SUPPLIES	674.10
211283	3/06/2015	P & S GARAGE DRIVE ED., EHS, EQUIP.REPAIR	316.32
211284	3/06/2015	PA DISTANCE LEARNING CHARTER SCHOOL CHARTER/CYBER SCHOOLS- REG.ED.	868.15
211285	3/06/2015	THE PENNSYLVANIA SCHOOL STUDY COUNCIL SPECIAL PROJ.EMPLOYEE TRAINING	20.00
211286	3/06/2015	PA TREATMENT & HEALING OOD ALT.ED-SEC.PRIV.SCH.	9,838.40
211287	3/06/2015	PAPCO INC. TRANSPORTATION, SOUTH, DIESEL	49,675.48
211288	3/06/2015	PENNY MAC Real Estate Taxes, Smithfield	2,653.49
211289	3/06/2015	PENTELEDA ITEC.TRANS./TELECOMMUNICATION	4,370.92
211290	3/06/2015	THE PERFECTION LEARNING COMPANY ENGLISH, EHS, BOOKS/PERIODICALS	2,473.03
211291	3/06/2015	PNC Real Estate Taxes, Smithfield	6,665.16
211292	3/06/2015	POCONO RECORD BOARD SERVICE, ADVERTISING	1,169.20
211293	3/06/2015	PRECISION EXCAVATING & PAVING, INC LIS, CUST., SNOW REMOVAL SERVICE	5,645.00
211294	3/06/2015	PROSSER LABORATORIES, INC. SEWER PLANT, SUPPLIES	6,440.66
211295	3/06/2015	PSADA GEN.ATHL.EHS, CONFERENCE TRAVEL	375.00
211296	3/06/2015	PSADA #7314 GEN.ATHL.EHS., CONFERENCE TRAIN	225.00
211297	3/06/2015	QUILL CORPORATION RTL GRANT, SUPPLIES, DISTRICT	340.46
211298	3/06/2015	JOHN REED Real Estate Taxes, Porter	46.20
211299	3/06/2015	RESICA SUNSHINE FUND PEPSI Commissions Payable	22.52
211300	3/06/2015	ALL AMERICAN/RIDDELL, INC. GEN.ATHL., EHN, SUPPLIES	68.91
211301	3/06/2015	ROHRER BUS SERVICE TRANSPORTATION, REPAIRS & PARTS	151.09
211302	3/06/2015	ROYAL HOMESTAR LLC & ROYAL YOUNG'S MEDICAL, EHS, SUPPLIES/FIRST AID	795.00

Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
211303	3/06/2015	CLASSROOM DIRECT/SCHOOL SPECIALTY INC. JTL, 6TH, SUPPLIES	498.35
211304	3/06/2015	SHAMOKIN AREA SCHOOL DISTRICT ADJUDICATED ALT.ED-SEC.	9,250.67
211305	3/06/2015	SPORT SUPPLY GROUP, INC. FOOTBALL, EHS, SUPPLIES	358.50
211306	3/06/2015	STROUDSBURG ELECTRIC MOTOR SERVICE GEN.MAINT., EHS, SUPPLIES	324.09
211307	3/06/2015	ROBERT W SUTJAK TRANSPORTATION, IN-DIST.MILEAGE	110.17
211308	3/06/2015	SWEET, STEVENS, KATZ & WILLIAMS LLP LEGAL SVCS, NEGOTIATION-SUPPORT	832.50
211309	3/06/2015	TALLEY PETROLEUM SMI, CUST., OIL	87,363.60
211310	3/06/2015	TEAM EXPRESS BASEBALL, LIS, SUPPLIES	362.24
211311	3/06/2015	TECHNOLOGY STUDENT ASSOCIATION TECH.ED., LIS DUES/FEES	470.00
211312	3/06/2015	TOPP BUSINESS SOLUTIONS RTL GRANT, NEW TECH EQUIP.	23,252.00
211313	3/06/2015	TOSHIBA BUSINESS SOLUTIONS SPECIAL PROJECTS, GEN.SUPPLIES	547.00
211314	3/06/2015	TRIUMPH LEARNING LLC READING, JTL, BOOKS/PERIODICALS	4,673.00
211315	3/06/2015	USA TESTPREP, INC. MATH, EHS, EDUC.TECH.SUPPLIES	325.00
211316	3/06/2015	CHARLES L. VANNEMAN Real Estate Taxes, Lehman	4,308.99
211317	3/06/2015	STEVE VERDEROSA Real Estate Taxes, Lehman	691.67
211318	3/06/2015	VERIZON WIRELESS ITEC.TRANS./TELECOMMUNICATION	4,559.59
211319	3/06/2015	JOSEPH W. VITALE Real Estate Taxes, Price	29.74
211320	3/06/2015	WILLIAM VITULLI JR RTL GRANT, INSTR/CERT TRAVEL	439.91
211321	3/06/2015	JESSICA WADE SPECIAL PROJECTS, CONF.TRAVEL	129.95
211322	3/06/2015	WE CARE PEPSI Commissions Payable	20.50
211323	3/06/2015	WEIS MARKET, INC. F&CS, JTL, SUPPLIES	175.99
211324	3/06/2015	WRESTLINGGEAR.COM, LTD GEN.ATHL., EHN, SUPPLIES	289.84
211325	3/06/2015	ZEPHYR GRAF-X BASEBALL, EHN, SUPPLIES	732.50
211326	3/12/2015	FAULKNER BUICK-CHEVROLET GEN.MAINT.CAP.NEW EQUIPMENT	78,057.90

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Check no.	Check Date	Vendor name and comment	Amount
211327	3/12/2015	ACCESS OFFICE TECHNOLOGIES SUPT., TECH SUPPLIES	178.00
211328	3/12/2015	ADVANCED AUTO PARTS TRANSPORTATION, REPAIRS & PARTS	205.51
211329	3/12/2015	AMERICAN CANCER SOCIETY Accounts Payable-Donations	561.10
211330	3/12/2015	A.W. PELLER & ASSOCIATES GIFTED, ELEM, SUPPLIES	91.29
211331	3/12/2015	BANKS' VACUUM SALES AND SERVICE ESE, CUST., REPAIR/MAINT.EQUIP.	350.98
211332	3/12/2015	BATTERYBOB MATH, JTL, SUPPLIES	690.64
211333	3/12/2015	BEDFORD/ST.MARTIN'S, W.H. FREEMAN & ENGLISH, EHS, BOOKS/PERIODICALS	2,234.65
211334	3/12/2015	ERIC BELL SEPTIC SYSTEMS, INC. SEWER PLANT, DISPOSAL SERVICES	1,550.00
211335	3/12/2015	H.A. BERKHEIMER INC. TAX COLLECTION, OTHER PROF, SRVS	259.64
211336	3/12/2015	JEROME BLANNARD BES, INSTR., SUPPLIES	74.75
211337	3/12/2015	BMC DESKS, ETC. ADMIN.SYS.NON-CAP EQUIPMENT	2,142.35
211338	3/12/2015	BOVINO'S PIZZA EHS, WRESTLING, DUES/FEES	250.00
211339	3/12/2015	BENJAMIN BRENNEMAN GEN.ATHL., EHS, MILEAGE	133.40
211340	3/12/2015	ANGELA M. BYRNE TL.1, GRANTS DIRECTOR, MILEAGE	102.52
211341	3/12/2015	CENTRAL PENN GAS, INC. EHS, CUST., NATURAL GAS	16,795.39
211342	3/12/2015	BILL DEIHL'S TIRE STORE GEN.MAINT., SUPPLIES	300.00
211343	3/12/2015	BLICK ART, EHS, SUPPLIES	27.20
211344	3/12/2015	DIRECT ENERGY EHS, CUST., NATURAL GAS	30,246.48
211345	3/12/2015	DISTRICT COURT 43-2-02 BUSINESS OFFICE, DUES & FEES	50.00
211346	3/12/2015	IRENE DUGGINS KTO GRANT, MILEAGE	34.71
211347	3/12/2015	HEATHER A DUNN RTL GRANT, INSTR/CERT TRAVEL	572.04
211348	3/12/2015	FASTENAL COMPANY GEN.MAINT., SUPPLIES	118.61
211349	3/12/2015	FOLLET SCHOOL SOLUTIONS INC. LIBRARY, JMH, BOOKS/PERIODICALS	3,296.23
211350	3/12/2015	ERIC D. FORSYTH SPECIAL PROJECTS, CONF.TRAVEL	641.95

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Check no.	Check Date	Vendor name and comment	Amount
211351	3/12/2015	FRIEDMAN ELECTRIC SUPPLY CO. INC. ITEC, SUPPLIES, INIT.	232.13
211352	3/12/2015	FRONTIER ITEC.TRANS./TELECOMMUNICATION	633.81
211353	3/12/2015	G & K SERVICES LIS, CUST., UNIFORM RENTAL	358.05
211354	3/12/2015	GMRS OUTLET GEN.ATHL., EHS, SUPPLIES	1,419.56
211355	3/12/2015	HEATHER HENRITZY SPEECH/LANG., ELEM, MILEAGE	15.64
211356	3/12/2015	HERSHEY LODGE GEN.ATHL.EHS, IN/CERT.CONF/TRAV	546.12
211357	3/12/2015	HOME DEPOT CREDIT SERVICE TECH.ED., EHN, SUPPLIES	4,145.40
211358	3/12/2015	HOME DEPOT CREDIT SERVICE GEN.MAINT.PROPERTY SERVICE	1,125.50
211359	3/12/2015	EDWARD A. HUDAK MUSIC, VOC, EHS, REPR/MAINT.EQUIP	185.00
211360	3/12/2015	JBH TECHNOLOGIES TECH.ED., EHN, ED.TECH.SUPPLIES	91.95
211361	3/12/2015	REV. & MRS. E JENKINS Accounts Payable-Donations	737.35
211362	3/12/2015	KRONOS ADMIN.SYS., TECH SUPPLIES	8,077.06
211363	3/12/2015	THOMAS LESNIEWSKI, ED.D SPECIAL PROJECTS, CERT/N-I.CONF	511.02
211364	3/12/2015	LEVIN LEGAL GROUP LEGAL SVCS.SPEC.ED.OTH.PROF.SV	2,989.00
211365	3/12/2015	E.R. LINDE CONSTRUCTION CORP. EHN, CUST., SNOW REMOVAL SERVICE	2,422.00
211366	3/12/2015	MANWALAMINK WATER COMPANY SMI, CUST., WATER/SEWER	556.20
211367	3/12/2015	MCM ELECTRONICS INC. TECH.ED., EHS, SUPPLIES	79.03
211368	3/12/2015	MET-ED JTL, CUST., ELECTRIC	19,165.09
211369	3/12/2015	METCO TECH.ED., JTL, SUPPLIES	890.65
211370	3/12/2015	MIGNOSI'S FOODTOWN F&CS, EHN, SUPPLIES	193.22
211371	3/12/2015	ROBBI JEAN MILLER RTL GRANT, INSTR/CERT TRAVEL	450.73
211372	3/12/2015	MODERN GAS SALES, INC. RES, CUST., PROPANE (HEAT & A/C)	2,768.20
211373	3/12/2015	NATIONAL ASSOC. SCHOOL NURSES MEMBERSHIP MEDICAL, LIS, DUES & FEES	129.50
211374	3/12/2015	OFFICE DEPOT SPEC.ED.SUPV., SEC., SUPPLIES	278.36

## Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
211375	3/12/2015	PA DISTANCE LEARNING CHARTER SCHOOL CHARTER/CYBER SCHOOLS- REG.ED.	868.15
211376	3/12/2015	PENNSYLVANIA CYBER CHARTER SCHOOL CHARTER/CYBER SCHOOLS- REG.ED.	64,234.77
211377	3/12/2015	PENNSYLVANIA LEADERSHIP CHARTER SCHOOL CHARTER/CYBER SCHOOLS- REG.ED.	7,306.25
211378	3/12/2015	PENNSYLVANIA VIRTUAL CHARTER SCHOOL CHARTER/CYBER SCHOOL-SPEC.ED.	12,706.54
211379	3/12/2015	CARRIE PANEPINTO POWER TEACHING GRANT, REGISTRAT	313.06
211380	3/12/2015	PAPCO INC. TRANSPORTATION, SOUTH, DIESEL	49,044.51
211381	3/12/2015	PATRIOT WORKWEAR SECURITY, DISTRICT, SUPPLIES	862.00
211382	3/12/2015	J.W. PEPPER & SONS-ACCT.#36-136400 MUSIC, VOCAL, LIS, 6TH, SUPPLIES	477.82
211383	3/12/2015	PHILIP ROSENAU CO., INC. EHS, CUST., SUPPLIES	110.17
211384	3/12/2015	HEATHER PIPERATO POWER TEACHING GRANT, CONF.	2,016.35
211385	3/12/2015	POCONO RECORD TRANSPORTATION, ADVERTISING	247.58
211386	3/12/2015	PP&L EHS, CUST., ELECTRIC	51.13
211387	3/12/2015	PRAXAIR DIST MID-ATLANTIC LIS, CUST. CONTR. PROPERTY SERV.	686.74
211388	3/12/2015	PRECISION EXCAVATING & PAVING, INC EHS, CUST., SNOW REMOVAL SERVICE	6,465.00
211389	3/12/2015	PROSSER LABORATORIES, INC. SEWER PLANT, OPERATION SERVICE	487.00
211390	3/12/2015	QUILL CORPORATION MSE, INSTR., SUPPLIES	12.80
211391	3/12/2015	RESERVE ACCOUNT EHS, PRIN. POSTAGE	2,000.00
211392	3/12/2015	PAUL J. RICCOMINI RTL GRANT, INSTR/CERT TRAINING	5,000.00
211393	3/12/2015	ROHRER BUS SERVICE TRANSPORTATION, REPAIRS & PARTS	2,163.33
211394	3/12/2015	SCHOOL CLAIMS-ASSURANT SUSPENSE ACCT., LIFE INSURANCE	20,523.38
211395	3/12/2015	CLASSROOM DIRECT/SCHOOL SPECIALTY INC. MSE, PRIN., GENERAL SUPPLIES	1,599.39
211396	3/12/2015	SCHUYLKILL VALLEY SPORTING GOODS GEN. ATHL., LIS, SUPPLIES	1,250.48
211397	3/12/2015	STAFF DEVELOPMENT FOR EDUCATORS RTL GRANT, INSTR/CERT TRAINING	9,000.00
211398	3/12/2015	SUNSHINE CLUB PEPSI Commissions Payable	52.56

**Bank: 11 PNC Bank (Concentration)**

Check no.	Check Date	Vendor name and comment	Amount
211399	3/12/2015	SWEETWATER SOUND, INC. MUSIC, VOCAL, BES, SUPPLIES	135.96
211400	3/12/2015	TALLEY PETROLEUM MSE, CUST., OIL	45,187.56
211401	3/12/2015	THETA HARDWARE SPECIALTIES TECH. ED., JTL, SUPPLIES	390.22
211402	3/12/2015	JOYCELYN THOMAS TRANSPORTATION, PARENT TRANSPOR	202.40
211403	3/12/2015	AMY TROTTO SPEC. ED. SUPV., SEC., MILEAGE	113.10
211404	3/12/2015	UNIVERSITY MUSIC SERVICE CHORUS, EHS, SUPPLIES	510.68
211405	3/12/2015	US FOODS F&CS, EHN, SUPPLIES	401.16
211406	3/12/2015	VWR SARGENT WELCH SCIENCE, EHS, SUPPLIES	320.18
211407	3/12/2015	WASTE MANAGEMENT OF NEW JERSEY, INC. Due from Cafeteria-General Exp	9,191.46
211408	3/12/2015	WEIS MARKET, INC. F&CS, JTL, SUPPLIES	288.65
211409	3/12/2015	WEST END EQUIPMENT GUIDANCE, EHS, EQUIPMENT RENTAL	797.50
211410	3/12/2015	WEX BANK EHN, CUST., GASOLINE	182.86
211411	3/12/2015	EAST STROUDSBURG School Service Personnel Dues	7,449.97
211412	3/12/2015	CHAPTER 13 TRUSTEE Miscellaneous Deductions	287.00
211413	3/12/2015	ED FOUNDATION OF ES/GENERAL FUND EDUC. FOUNDATION DEDUCTIONS	25.00
211414	3/12/2015	ED FOUNDATION OF ES/SCHOLARSHIP FUND EDUC. FOUNDATION DEDUCTIONS	13.00
211415	3/12/2015	E.S.E.A. ESEA Dues	29,019.66
211416	3/12/2015	FLORIDA STATE DISBURSEMENT UNIT Miscellaneous Deductions	312.03
211417	3/12/2015	HAB-DLT Miscellaneous Deductions	825.19
211418	3/12/2015	NYSCSPC (NEW YORK STATE CHILD SUPPORT Miscellaneous Deductions	402.81
211419	3/12/2015	PENNSYLVANIA HIGHER EDUCATION AGENCY Miscellaneous Deductions	974.58
211420	3/12/2015	SOCIAL SECURITY ADMINISTRATION Miscellaneous Deductions	152.68
211421	3/12/2015	U.S. DEPARTMENT OF EDUCATION Miscellaneous Deductions	267.49
211422	3/12/2015	21ST CENTURY CYBER CHARTER SCHOOL CHARTER/CYBER SCHOOLS- REG. ED.	10,914.08

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Check no.	Check Date	Vendor name and comment	Amount
211423	3/18/2015	BUSINESS CARD SCIENCE, JTL, NON-CAP, REPL. EQUIP	1,415.18
211424	3/18/2015	BUSINESS CARD BUSINESS OFF., NON. CAP. NEW EQUI	7,266.32
211425	3/19/2015	ABC TROPHIES, INC. GEN.ATHL., EHN, SUPPLIES	302.11
211426	3/19/2015	ACAR LEASING INC. GEN.ATHL.RENTAL OF VEHICLES	275.80
211427	3/19/2015	AGORA CYBER CHARTER SCHOOL CHARTER/CYBER SCHOOL-SPEC.ED.	61,045.96
211428	3/19/2015	AFCA MEMBERSHIP SERCIVE FOOTBALL, EHS, DUES & FEES	60.00
211429	3/19/2015	ANDERSON INDUSTRIAL MACHINERY TRANSPORTATION, REPAIRS & PARTS	13.40
211430	3/19/2015	ANGELA M NEVIN TRANSPORTATION, IN-DIST.MILEAGE	46.23
211431	3/19/2015	ARTS ACADEMY CHARTER SCHOOL CHARTER/CYBER SCHOOLS- REG.ED.	868.15
211432	3/19/2015	COLIEN JOANNE HENDERSHOT SPEC.ED.SUPV., ELEM., MILEAGE	87.17
211433	3/19/2015	ASPEN PEST SERVICES, LLC EHN, CUST., EXTERMINATION SERV.	591.80
211434	3/19/2015	ASSOCIATION FOR SUPERVISION & CURRICULUM ESE, PRIN., DUES & FEES	239.00
211435	3/19/2015	JEFFREY BADER BUSINESS OFF, N-CERT/N-INST.CON	113.12
211436	3/19/2015	TANIA BELLINGER TRANSP, CONTR DRIVER, SPEC EDUC	2,535.45
211437	3/19/2015	BIG BUG MUSIC MUSIC, INSTR.BES, REPR/MAINT.EQU	25.00
211438	3/19/2015	LISA LEE BLOISE TRANSP, CONTR DRIVER, SPEC EDUC	3,150.56
211439	3/19/2015	RONALD BRADLEY BOARD SERVICE, IN-DISTR.MILEAGE	88.65
211440	3/19/2015	BENJAMIN BRENNEMAN GEN.ATHL., EHS, MILEAGE	186.30
211441	3/19/2015	ALEXANDRA BRIDGMAN TRANSP, CONTR DRIVER, SPEC EDUC	2,203.20
211442	3/19/2015	KAREN L. BUIS DENTAL, DISTRICT, TUITION REIMB.	350.00
211443	3/19/2015	BUREAU VERITAS NORTH AMERICA EHS, MAINT.BUILDING, REPAIR/MAIN	350.00
211444	3/19/2015	HOLLY BURNS GIFTED, ELEM, MILEAGE	92.35
211445	3/19/2015	JANICE A. CABRAL TAX COLLECTION, GEN.SUPPLIES	197.14
211446	3/19/2015	ANTHONY CALDERONE ITEC, IN-DISTRICT MILEAGE	36.11

**Bank: 11 PNC Bank (Concentration)**

Check no.	Check Date	Vendor name and comment	Amount
211447	3/19/2015	CAMFEL PRODUCTIONS EHS, INSTR. OTHER PROF. SRVS.	970.00
211448	3/19/2015	GEORGE CARAMELLA TRANSP, CONTR DRIVER, SPEC EDUC	2,305.65
211449	3/19/2015	CARBON MONROE PIKE DRUG & ALCOHOL COMM PUPIL SVCS. INT. OTHER PROF. SRVS	7,000.00
211450	3/19/2015	CENTRAL PENN GAS, INC. JMH, CUST., NATURAL GAS	3,146.33
211451	3/19/2015	LEON CLAPPER, INC. EHS, MAINT. BUILDING, REPAIR/MAIN	3,329.00
211452	3/19/2015	ADAM COFFMAN SOC. STUDIES, EHS, TUITION REIMB.	4,062.00
211453	3/19/2015	COLONIAL INTERMEDIATE UNIT 20 COL. IU/SP. ED/PSYCH SERVICES	295,429.76
211454	3/19/2015	COLONIAL INTERMEDIATE UNIT 20 COL. ACADEMY, OPERATING COST	4,545.93
211455	3/19/2015	COLT PLUMBING SPECIALTIES GEN. MAINT., EHS, SUPPLIES	1,156.99
211456	3/19/2015	COMMONWEALTH CONNECTIONS ACADEMY CHARTER/CYBER SCHOOL-SPEC. ED.	94,611.65
211457	3/19/2015	SAMUEL JOHN DAVIDGE LIS, INSTR., MILEAGE	10.35
211458	3/19/2015	CHRISTINE DAVIS TRANSP, CONTR DRIVER, SPEC EDUC	1,840.98
211459	3/19/2015	MIGUEL DEJESUS TRANSP, CONTR DRIVER, SPEC EDUC	2,488.49
211460	3/19/2015	ELEANOR A. DELLA-CALCE LIS, INSTR., MILEAGE	10.35
211461	3/19/2015	DIRECT ENERGY EHS, CUST., NATURAL GAS	8,082.48
211462	3/19/2015	TYLER DOLPH GEN. ATHL., EHN, MILEAGE	113.74
211463	3/19/2015	EAST STROUDSBURG CAFETERIA KTO PARENT, MEALS	232.50
211464	3/19/2015	EDTECH TEAM INC RTL GRANT, INSTR/CERT TRAINING	1,196.00
211465	3/19/2015	EMBROIDERY EXPRESS GEN. ATHL., EHS, SUPPLIES	1,350.00
211466	3/19/2015	EPLUS TECHNOLOGY, INC. ITEC, NEW NON-CAP. TECH. INIT. <25	4,943.13
211467	3/19/2015	MARILYN ESPINOZA RTL GRANT, MILEAGE	234.03
211468	3/19/2015	EVERGREEN COMMUNITY CHARTER SCHOOL CHARTER/CYBER SCHOOLS- REG. ED.	11,599.61
211469	3/19/2015	CARLEEN FINK TRANSP, CONTR DRIVER, SPEC EDUC	3,787.20
211470	3/19/2015	FISHER & SON CO INC BES, CUST., SUPPLIES	2,002.75



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Check no.	Check Date	Vendor name and comment	Amount
211471	3/19/2015	CATHLEEN A. SCHULTZ GUIDANCE, RES, TUITION REIMB.	3,633.00
211472	3/19/2015	MARIA FRASCELLA TRANSP, CONTR DRIVER, SPEC EDUC	4,186.58
211473	3/19/2015	FRIEDMAN ELECTRIC SUPPLY CO. INC. GEN.MAINT., SUPPLIES	786.09
211474	3/19/2015	FRIEDMAN ELECTRIC SUPPLY CO. INC. GEN.MAINT., SUPPLIES	270.83
211475	3/19/2015	G & K SERVICES JTL, CUST., UNIFORM RENTAL	632.35
211476	3/19/2015	JENNY GALUNIC TRANSP, CONTR DRIVER, SPEC EDUC	5,283.15
211477	3/19/2015	GENERAL SUPPLY COMPANY GEN.MAINT., LIS, SUPPLIES	3,739.00
211478	3/19/2015	LISA GERST TRANSP, CONTR DRIVER, SPEC EDUC	4,903.79
211479	3/19/2015	ROSALYN R. GILMORE TRANSP, CONTR DRIVER, SPEC EDUC	2,542.20
211480	3/19/2015	GEORGE GONDA GIFTED, SEC., MILEAGE	31.05
211481	3/19/2015	GOOD YEAR BOOKS ENGLISH, EHS, BOOKS/PERIODICALS	759.36
211482	3/19/2015	SARA K. HENDRICKS MATH, EHS, TUITION REIMBURSEMENT	1,362.00
211483	3/19/2015	DEBORAH HOLMES TRANSP, CONTR DRIVER, SPEC EDUC	1,725.15
211484	3/19/2015	KATHARINE HOLMES TRANSP, CONTR DRIVER, SPEC EDUC	1,641.45
211485	3/19/2015	LAURA HOUSEHOLDER ENGLISH, EHN, TUITION REIMBURSE.	1,362.00
211486	3/19/2015	INDUSTRIAL CONTROLS DISTRIBUTORS, LLC GEN.MAINT., EHN, SUPPLIES	393.39
211487	3/19/2015	IRONTON GLOBAL LLC ITEC.TRANS./TELECOMMUNICATION	1,924.81
211488	3/19/2015	JAY & D COPY CENTER EHN, INSTR.REPAIR/MAINT.TECH EQ	5,315.87
211489	3/19/2015	JAY & D COPY CENTER ESE.INSTR.REPAIR/MAINT.TECH EQ	1,291.85
211490	3/19/2015	Jessica D Zisa MID.SMITH., INST., TUITION REIM.	1,362.00
211491	3/19/2015	ASHLEY KEAN LEARN.SUP., SEC., TUITION REIMB.	2,652.00
211492	3/19/2015	WILLIAM C KESSELRING BES, INST., TUITION REIMBURSE.	1,362.00
211493	3/19/2015	KISTLER PRINTING COMPANY RTL GRANT, GUIDANCE, SUPPLIES	435.00
211494	3/19/2015	MICHAEL KORB TECH.ED., EHN, CONFERENCE TRAINI	70.00

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Check no.	Check Date	Vendor name and comment	Amount
211495	3/19/2015	NICOLE KRESGE TL 3, ELEM.CONFERENCE TRAVEL	849.45
211496	3/19/2015	DIANE KRUPSKI TRANSP, CONTR DRIVER, SPEC EDUC	2,089.95
211497	3/19/2015	KUTZTOWN HIGH SCHOOL BAND ACCOUNT BAND, EHS, DUES & FEES	160.00
211498	3/19/2015	GINA D. LABADIE TRANSP, CONTR DRIVER, SPEC EDUC	3,252.15
211499	3/19/2015	KARLA J LABAR TRANSP, CONTR DRIVER, SPEC EDUC	4,224.15
211500	3/19/2015	THOMAS P. LAMPRON Real Estate Taxes, Mid Smith	4,235.82
211501	3/19/2015	BROOKE K LANGAN ITEC, IN-DISTRICT MILEAGE	102.41
211502	3/19/2015	SUZANNE LAPIN TRANSPORTATION, PARENT TRANSPOR	500.25
211503	3/19/2015	STEPHEN LASTRA TRANSP, CONTR DRIVER, SPEC EDUC	3,025.65
211504	3/19/2015	CHECK VOIDED	
211505	3/19/2015	JASON P LEAP GEN.ATHL., EHN, MILEAGE	118.45
211506	3/19/2015	LEHIGH VALLEY CHARTER HIGH SCHOOL CHARTER/CYBER SCHOOLS- REG.ED.	3,163.53
211507	3/19/2015	LEVIN LEGAL GROUP LEGAL SVCS.SPEC.ED.OTH.PROF.SV	828.00
211508	3/19/2015	E.R. LINDE CONSTRUCTION CORP. EHN, CUST., SNOW REMOVAL SERVICE	3,270.00
211509	3/19/2015	GARY MACMAHON ITEC, IN-DISTRICT MILEAGE	19.72
211510	3/19/2015	VIC MALVO EHN, PRIN., GENERAL SUPPLIES	100.00
211511	3/19/2015	JOSEPH P. MARTIN ITEC, IN-DISTRICT MILEAGE	64.46
211512	3/19/2015	KAREN MATUNAS ART, EHN, SUPPLIES	104.77
211513	3/19/2015	THOMAS J. MCINTYRE III BUSINESS OFF, N-CERT/N-INST.CON	652.69
211514	3/19/2015	MET-ED EHN, CUST., ELECTRIC	32,929.10
211515	3/19/2015	LORIANN MATULEVICH GUIDANCE, BES, TUITION REIMB.	315.00
211516	3/19/2015	MILLENNIUM FUNDING SCIENCE, EHN, ED.TECH.SUPPLIES	490.50
211517	3/19/2015	DARYLE MILLER GEN.MAINT., SUPPLIES	43.03
211518	3/19/2015	MODERN GAS SALES, INC. GEN.MAINT., RES, SUPPLIES	886.70
211519	3/19/2015	MODERN GAS SALES, INC. GEN.MAINT., RES, SUPPLIES	149.85

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Check no.	Date	Vendor name and comment	Amount
211520	3/19/2015	MODERN GAS SALES, INC. LIS,CUST.,BOTTLE GAS	241.74
211521	3/19/2015	EDWARD J. MOONEY LEARN.SUP.,SEC.,TUITION REIMB.	1,362.00
211522	3/19/2015	PETER MUTI TRANSP,CONTR DRIVER,SPEC EDUC	3,114.48
211523	3/19/2015	NAZARETH MUSIC CENTER MUSIC, INSTR,EHS,SUPPLIES	147.79
211524	3/19/2015	VICTORIA O'ROURKE TRANSP,CONTR DRIVER,SPEC EDUC	4,804.11
211525	3/19/2015	OTIS ELEVATOR COMPANY JMH,MAINT.BUILDING REPAIR/MAIN	3,625.00
211526	3/19/2015	PA DEPARTMENT OF AGRICULTURE EHS,CUST.,N-INSTR/N-CERT.TRAIN	10.00
211527	3/19/2015	PENNSYLVANIA ONE CALL SYSTEM, INC. GEN.MAINT.,SUPPLIES	22.96
211528	3/19/2015	PAESSP LIS,PRIN.,DUES & FEES	595.00
211529	3/19/2015	MANVEL R PAGE ITEC,IN-DISTRICT MILEAGE	21.55
211530	3/19/2015	PAPCO INC. BUS GARAGE,OIL	1,000.96
211531	3/19/2015	PENNSYLVANIA ASSOCIATION OF SCHOOL MEDICAL,MSE,DUES & FEES	125.00
211532	3/19/2015	LAUREN PELLINGTON SPEC.ED.SEC.INSTR.CONF.TRAININ	25.00
211533	3/19/2015	ERIN FARLEY-PICCIANO ENGLISH,EHS,TUITION REIMBURSE.	1,362.00
211534	3/19/2015	PMEA BAND,EHS,DUES & FEES	300.00
211535	3/19/2015	POCONO ALLIANCE KTO GRANT,PARENT,PROF.SERVICES	5,428.54
211536	3/19/2015	POOR RICHARDS PROMOS RTL GRANT,SUPPLIES, DISTRICT	2,549.57
211537	3/19/2015	PP&L EHS,CUST.,ELECTRIC	60.60
211538	3/19/2015	PRAXAIR DIST MID-ATLANTIC GEN.MAINT.,SUPPLIES	48.00
211539	3/19/2015	PRECISION EXCAVATING & PAVING, INC EHS,CUST.,SNOW REMOVAL SERVICE	21,229.00
211540	3/19/2015	BARBARA PREVOST TRANSP,CONTR DRIVER,SPEC EDUC	2,973.96
211541	3/19/2015	PROSSER LABORATORIES, INC. LIS,MAINT.BUILDING,REPAIR/MAIN	338.00
211542	3/19/2015	PSERS MSE,INST,RETIREMENT	9,925.55
211543	3/19/2015	QUILL CORPORATION GEN.ATHL.,EHS,SUPPLIES	121.63

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Check no.	Check Date	Vendor name and comment	Amount
211544	3/19/2015	JILL QUINN SUSPENSE ACCT. GROUP MED. INS.	25.00
211545	3/19/2015	RESOURCES FOR EDUCATORS ESE, INSTR, BOOKS/PERIODICALS	458.00
211546	3/19/2015	JANICE RODRIGUEZ ESL, TITLE III, ELEM., MILEAGE	36.23
211547	3/19/2015	ROHRER BUS SERVICE TRANSPORTATION, REPAIRS & PARTS	7,809.62
211548	3/19/2015	JOHN ROSADO II ESE, CUST., SUPPLIES	53.59
211549	3/19/2015	ROYAL SECURITY SERVICES INC. GEN.MAINT.EHN, OTHER CONTR.SRVS	2,871.00
211550	3/19/2015	SAMS DIGITAL LLC LIBRARY, EHS, BOOKS/PERIODICALS	393.00
211551	3/19/2015	THE SANDONE TIRE & BATTERY TRANSPORTATION, TIRES	2,497.20
211552	3/19/2015	CLASSROOM DIRECT/SCHOOL SPECIALTY INC. ESE, INSTR, SUPPLIES	3,403.85
211553	3/19/2015	MAUREEN G. SEIDEL ITEC, IN-DISTRICT MILEAGE	95.11
211554	3/19/2015	DOUGLAS L. SISKA TRANSP, CONTR DRIVER, SPEC EDUC	1,987.28
211555	3/19/2015	DUSTIN SISKA TRANSP, CONTR DRIVER, SPEC EDUC	3,282.45
211556	3/19/2015	SKYLANES LIFE SKILLS, INT., SUPPLIES	72.00
211557	3/19/2015	JULIE SLACK TL 1 PARENT AWARENESS, FOOD	467.12
211558	3/19/2015	JEREMY SMITH LANDSCAPING, INC ESE, CUST., SNOW REMOVAL SERVICE	9,009.50
211559	3/19/2015	SPORT SUPPLY GROUP, INC. BASEBALL, EHS, SUPPLIES	3,686.65
211560	3/19/2015	STAPLES CREDIT PLAN ENGLISH, EHS, EDUC.TECH.SUPPLIES	335.94
211561	3/19/2015	KIM STEVENS SPEC.ED.SUPV.INT.MILEAGE	121.10
211562	3/19/2015	STROUD TOWNSHIP GEN.MAINT., SUPPLIES	300.00
211563	3/19/2015	STROUDSBURG ELECTRIC MOTOR SERVICE EHS, MAINT.BUILDING, REPAIR/MAIN	187.23
211564	3/19/2015	SUPER HEAT, INC. EHN, MAINT.BUILDING, REPAIR/MAIN	4,127.26
211565	3/19/2015	TALLEY PETROLEUM EHN, CUST., OIL	22,592.27
211566	3/19/2015	BRIAN J. THOMSON PRIOR YR.REAL TAX REFUND-M.SMI	1,029.41
211567	3/19/2015	THREE M PROPERTIES PRIOR YR REAL TAX REF.ES BORO	4,470.60

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Check no.	Date	Vendor name and comment	Amount
211568	3/19/2015	TOSHIBA BUSINESS SOLUTIONS EHS, PRIN.REPAIR/MAINT.TECH EQU	475.00
211569	3/19/2015	GILLIAN TURNER ENGLISH, EHS, TUITION REIMBURSE.	350.00
211570	3/19/2015	UNIVERSITY MUSIC SERVICE CHORUS, JTL, SUPPLIES	401.65
211571	3/19/2015	US GAMES BASEBALL, EHS, SUPPLIES	2,261.17
211572	3/19/2015	CATHERINE D VAN WINKLE POWER TEACHING GRANT, CONF.	570.42
211573	3/19/2015	VIA EVENTS, INC. GEN.ATHLETICS, JTL, SUPPLIES	250.00
211574	3/19/2015	WEIS MARKET, INC. F&CS, JTL, SUPPLIES	49.76
211575	3/19/2015	SHAWN WESCOTT ITEC, IN-DISTRICT MILEAGE	31.74
211576	3/19/2015	WJNJG ACTIVITIES, EHN, CONTRACT TRANSP	1,800.00
211577	3/19/2015	WOLFINGTON BODY COMPANY, INC. TRANSPORTATION, REPAIRS & PARTS	266.45
211578	3/19/2015	WILLIAM K YOUNG GEN.MAINT., IN-DISTRICT MILEAGE	107.18
211579	3/19/2015	YOUNG'S MEDICAL EQUIPMENT, INC MEDICAL, SMI, SUPPLIES/FIRST AID	88.20
211580	3/19/2015	YOUTH ADVOCATE PROGRAMS, INC. PUPIL SVCS.ELEM OTHER PROF.SRV	7,229.36
211581	3/19/2015	JAN E. ZELINSKI RTL GRANT, INSTR/CERT TRAVEL	268.65
211582	3/19/2015	ZESWITZ MUSIC COMPANY BAND, EHN, REPAIR/MAINT EQUIP.	160.00
211583	3/19/2015	LINDSEY R. ZIMMERMAN ESL, TITLE III, ELEM., MILEAGE	20.70
211584	3/19/2015	CHRISTINE ZIPP ESL, LIS, TUITION REIMB.	255.00
211585	3/19/2015	PA DECA EHN, STUDENT ACTIVITIES, TRAVEL	1,089.00
211586	3/26/2015	GE MONEY BANK/AMAZON ENGLISH, EHS, BOOKS/PERIODICALS	2,798.88
211587	3/26/2015	GE MONEY BANK/AMAZON ENGLISH, EHS, BOOKS/PERIODICALS	2,193.90
211588	3/26/2015	ATHMEDICS GEN.ATHL., EHN, SUPPLIES	71.75
211589	3/26/2015	BARNES & NOBLE GIFTED, ELEM, BOOKS/PERIODICALS	335.40
211590	3/26/2015	BAUDVILLE CURRICULUM, GENERAL SUPPLIES	96.32
211591	3/26/2015	HILLARY A BEAL RTL GRANT, INSTR/CERT TRAVEL	483.09

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Check no.	Date	Vendor name and comment	Amount
211592	3/26/2015	BERKONE BUSINESS OFFICE, OTHER PROF. SRV	756.92
211593	3/26/2015	BOROUGH OF EAST STROUDSBURG EHS, CUST., WATER/SEWER	5,739.14
211594	3/26/2015	BUS PARTS WAREHOUSE TRANSPORTATION, REPAIRS & PARTS	94.91
211595	3/26/2015	BUSHKILL EMERGENCY CORPS FOOTBALL, LIS, OTHER PROF. SRV.	2,600.00
211596	3/26/2015	CASCIO INTERSTATE MUSIC MUSIC, INSTR, JTL, SUPPLIES	127.85
211597	3/26/2015	CENTER CITY PLUMBING SUPPLIES GEN. MAINT., SUPPLIES	3.50
211598	3/26/2015	CHALLENGER LEARNING CENTER RTL GRANT, TECH SUPPLIES	1,800.00
211599	3/26/2015	CHC MOTORS TRANSPORTATION, REPAIRS & PARTS	225.00
211600	3/26/2015	COLONIAL INTERMEDIATE UNIT 20 COL. IU20/TRANSPORTAT. SPEC. ED.	25,282.96
211601	3/26/2015	COLT PLUMBING SPECIALTIES GEN. MAINT., EHS, SUPPLIES	1,142.36
211602	3/26/2015	COMMONWEALTH OF PA Real Estate Taxes, Lehman	513.35
211603	3/26/2015	COMPUTER DISCOUNT WAREHOUSE ITEC, GENERAL SUPPLIES	922.10
211604	3/26/2015	CONCORDE, INC. TRANSPORTATION, OTHER PROF. SRVS	665.71
211605	3/26/2015	DEEP SURPLUS ITEC, GENERAL SUPPLIES	543.81
211606	3/26/2015	DEVEREUX AUTISTIC, SEC. TUITION, NON-PUBLI	3,672.00
211607	3/26/2015	ENGLE-HAMBRIGHT & DAVIES, INC. AUTOMOBILE INSURANCE	764.00
211608	3/26/2015	EPLUS TECHNOLOGY, INC. GIFTED, SEC., EDUC. TECH. SUPPLIES	355.40
211609	3/26/2015	FISHER SCIENCE EDUCATION SCIENCE, EHS, SUPPLIES	598.86
211610	3/26/2015	FRIEDMAN ELECTRIC SUPPLY CO. INC. GEN. MAINT., SUPPLIES	475.27
211611	3/26/2015	FRIEDMAN ELECTRIC SUPPLY CO. INC. RES, CUST., SUPPLIES	378.25
211612	3/26/2015	FRONTIER ITEC. TRANS./TELECOMMUNICATION	427.94
211613	3/26/2015	G & K SERVICES EHS, CUST., UNIFORM RENTAL	228.79
211614	3/26/2015	GREGORY GRAHAM PIANO SERVICE MUSIC, VOC, EHS, REPR/MAINT. EQUIP	130.00
211615	3/26/2015	HAJOCA CORPORATION GEN. MAINT., EHN, SUPPLIES	812.73

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Check no.	Date	Vendor name and comment	Amount
211616	3/26/2015	HM CASUALTY INSURANCE COMPANY SUSPENSE ACCT., WORKER'S COMP.	73,550.00
211617	3/26/2015	EDWARD A. HUDAK MUSIC, VOC.EHN, REPR/MAINT.EQUIP	210.00
211618	3/26/2015	HUMAN KINETICS, INC. PHYS.ED., JMH, ED.TECH.SUPPLIES	5,990.00
211619	3/26/2015	INDUSTRIAL CONTROLS DISTRIBUTORS, LLC GEN.MAINT., EHS, SUPPLIES	372.22
211620	3/26/2015	ASHLEY KEAN LEARN.SUP., SEC., TUITION REIMB.	72.00
211621	3/26/2015	LEHIGH LEARNING ACADEMY OOD ALT.ED-SEC.PRIV.SCH.	1,687.50
211622	3/26/2015	MANWALAMINK WATER COMPANY GEN.MAINT., EHS, SUPPLIES	107.41
211623	3/26/2015	MET-ED RES, CUST., ELECTRIC	18,571.46
211624	3/26/2015	MILLENNIUM FUNDING ITEC, TECH SUPPLIES	328.14
211625	3/26/2015	MODERN GAS SALES, INC. GEN.MAINT., RES, SUPPLIES	299.70
211626	3/26/2015	MODERN GAS SALES, INC. RES, CUST., PROPANE (HEAT & A/C)	1,996.97
211627	3/26/2015	MONROE CAREER AND TECHNICAL INSTITUTE MCTI, EHS, OPERATING BUDGET	150,688.92
211628	3/26/2015	MONROE COUNTY PUBLIC SAFETY CENTER SECURITY, DIST.OTHER PROF.SERV.	10,171.89
211629	3/26/2015	NASCO (QUOTE#45950) MATH, EHN, SUPPLIES	119.13
211630	3/26/2015	NAZARETH MUSIC CENTER MUSIC, INSTR, EHN, SUPPLIES	467.50
211631	3/26/2015	NOT JUST TEE SHIRTS RTL GRANT, GUIDANCE, SUPPLIES	500.50
211632	3/26/2015	OVERDRIVE, INC. LIBRARY, EHS, BOOKS/PERIODICALS	2,000.00
211633	3/26/2015	PENNSYLVANIA ALL-STATE FESTIVAL BAND, EHS, DUES & FEES	375.00
211634	3/26/2015	MATHEMATICS LEAGUE INC. MATH, EHS, SUPPLIES	90.00
211635	3/26/2015	PAECT ITEC, DUES & FEES	175.00
211636	3/26/2015	PAPCO INC. JMH, DIESEL FUEL (GENERATOR)	410.09
211637	3/26/2015	PENNSYLVANIA TECHNOLOGY STUDENT ACTIVITIES, EHN, DUES & FEES	600.00
211638	3/26/2015	PENTELEDATA ITEC.TRANS./TELECOMMUNICATION	4,370.92
211639	3/26/2015	PHILIP ROSENAU CO., INC. EHS, CUST., SUPPLIES	285.20

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211640	3/26/2015	POCONO ALLIANCE KTO GRANT, PARENT, PROF. SERVICES	2,000.00
211641	3/26/2015	BARBARA PREVOST TRANSP, CONTR DRIVER, SPEC EDUC	344.09
211642	3/26/2015	PA SCHOOL BOARDS ASSOCIATION (PSBA) SUPT., CERT/N-INSTR. CONFERENCE	454.00
211643	3/26/2015	PSERS EHS, INST, RETIREMENT	20.73
211644	3/26/2015	QPR INSTITUTE STAFF DEV., SEC., SUPPLIES	539.95
211645	3/26/2015	ROURKE PUBLISHING LIBRARY, MSE, BOOKS/PERIODICALS	1,380.30
211646	3/26/2015	CLASSROOM DIRECT/SCHOOL SPECIALTY INC. KTO, PRE-K INSTRUCTION SUPPLIES	1,609.09
211647	3/26/2015	SCHUYLKILL VALLEY SPORTING GOODS SOFTBALL, EHN, SUPPLIES	2,022.35
211648	3/26/2015	STEPHANIKOS LLC RTL GRANT, SPRING INTO TECH, SNA	800.00
211649	3/26/2015	SUPER HEAT, INC. BES, MAINT. BUILDING, REPAIR/MAIN	740.80
211650	3/26/2015	SWEET, STEVENS, KATZ & WILLIAMS LLP LEGAL SVCS., SOLICITOR	3,034.00
211651	3/26/2015	TRANE U.S. INC. EHS, MAINT. BUILDING, REPAIR/MAIN	972.00
211652	3/26/2015	TSA CONSULTING GROUP, INC. BUSINESS OFFICE, OTHER PROF. SRV	632.00
211653	3/26/2015	VALLEY ATHLETIC SUPPLY SOFTBALL, JTL, SUPPLIES	600.00
211654	3/26/2015	VLN PARTNERS LLP VIRTUAL LEARNING NET, TECH. SUPPL	6,500.00
211655	3/26/2015	WALMART COMMUNITY/GEMB KTO GRANT, PARENT SUPPLIES	64.01
211656	3/26/2015	WEIS MARKET, INC. F&CS, EHS, SUPPLIES	403.25
211657	3/26/2015	YOUNG'S MUSIC STORE CHORUS, EHS, SUPPLIES	138.20
211658	3/26/2015	YOUTH ADVOCATE PROGRAMS, INC. PUPIL SVCS. ELEM OTHER PROF. SRV	7,229.36
211659	3/26/2015	EAST STROUDSBURG School Service Personnel Dues	7,446.54
211660	3/26/2015	CHAPTER 13 TRUSTEE Miscellaneous Deductions	287.00
211661	3/26/2015	ED FOUNDATION OF ES/GENERAL FUND EDUC. FOUNDATION DEDUCTIONS	25.00
211662	3/26/2015	ED FOUNDATION OF ES/SCHOLARSHIP FUND EDUC. FOUNDATION DEDUCTIONS	13.00
211663	3/26/2015	E.S.E.A. ESEA Dues	29,038.89



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211664	3/26/2015	FLORIDA STATE DISBURSEMENT UNIT Miscellaneous Deductions	312.03
211665	3/26/2015	HAB-DLT Miscellaneous Deductions	927.74
211666	3/26/2015	NYSCSPC (NEW YORK STATE CHILD SUPPORT Miscellaneous Deductions	402.81
211667	3/26/2015	PENNSYLVANIA HIGHER EDUCATION AGENCY Miscellaneous Deductions	751.22
211668	3/26/2015	SOCIAL SECURITY ADMINISTRATION Miscellaneous Deductions	152.68
211669	3/26/2015	U.S. DEPARTMENT OF EDUCATION Miscellaneous Deductions	267.49
211670	3/27/2015	KAREN PETERS EHN, STUDENT ACTIVITIES, TRAVEL	671.92
			2,241,830.30

End of Report - 11.29.48

234 A

Bank: 42 PNC BANK - ATHLETIC FUND SOUTH

Check no.	Check Date	Vendor name and comment	Amount
2058	3/06/2015	DISTRICT XI WRESTLING COACHES JV WREST DIST GATE RECEIPTS 2-13-15	1,843.00
2059	3/26/2015	BENJAMIN BRENNEMAN START UP \$\$\$, TRACK	200.00
2060	3/26/2015	BENJAMIN BRENNEMAN PETTY CASH	57.65
2061	3/26/2015	CHECK VOIDED	
2062	3/27/2015	ROBERT HOLMES TRACK OFFICIAL w/PME	71.00
			----- 2,171.65

End of Report - 8.48.53

234 B

**CAPITAL PROJECTS - BOND FUND - 2014-2015**

**Mar-15**

DATE	PNC CONST	TOTAL
<i>*InterestRates</i>	<i>.00% APYE</i>	
<b>Beg Bal</b>	\$ 8,712.44	\$ 8,712.44
ADJ TO BEG BAL		\$ -
Deposit		\$ -
Transfers		\$ -
Transfers in Transit		\$ -
Interest		\$ -
Expense		\$ -
<b>End Bal</b>	\$ 8,712.44	\$ 8,712.44

**\*APYE Annual Percentage Yield Earned**  
**MDY Monthly Distribution Yield**

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
STATEMENT OF CASH / CAPITAL RESERVE FUND  
2014-2015**

	<u>March 31, 2015</u>		<u>July 1, 2014 March 31, 2015</u>		<u>Prior Year July 1, 2013 to June 30, 2014</u>	
<b>Beginning Balance:</b>		\$ 12,749,907.83		\$ 12,828,834.61		\$ 3,089,167.25
<b>Adjustment to Beginning Balance</b>						
<b>Deposit:</b>						
	\$ -		\$ 108,871.07		\$ 10,000,004.53	
<b>Recoverable Bus Purchase:</b>						
Reimbursement to/from G.F.			\$ -		0.00	
Reimbursement to/from PLGIT						
Transfer from PLGIT General Fund			\$ 3,275,341.00		1,214,998.50	
Wolflington Bus Buy Back			-	3,384,212.07	0.00	11,215,003.03
<b>Interest:</b>						
PLGIT .01% *MDY	\$ 124.31	124.31	1,559.66	1,559.66	943.71	943.71
<b>TOTAL RECEIPTS</b>		124.31		3,385,771.73		11,215,946.74
<b>TOTAL RESOURCES</b>		<u>\$ 12,750,032.14</u>		<u>\$ 16,214,606.34</u>		<u>\$ 14,305,113.99</u>
<b>Disbursements:</b>						
Prior Months' Voids/Adjustments			\$ (13,777.39)		(27,250.00)	
Due to Cafeteria			-		205,058.13	
Due to General Fund			-		0.00	
Due to PLGIT			-		0.00	
Construction Projects			-		39,099.82	
Land Acquisition Costs			-		0.00	
Concrete-Prof. Services-HSN	957.50		957.50			
Concrete-Prof. Services-JTL	98.00		141,708.64			
Concrete-Prof. Services-BES	1,781.90		69,034.22			
Architect/Engineer-District			34,902.52			
Architect/Engineer-JTL	354,104.66		817,765.73		195,877.00	
District Security - JTL			-		0.00	
District Security - HSN			-		0.00	
District Security - JM Hill			-		0.00	
District Security - Resica			-		0.00	
District Security - Bushkill			-		0.00	
District Security			-		0.00	
District Software			-		0.00	
District Tech Equipment			-		0.00	
District Capital Improvement	16,699.55		16,699.55		0.00	
District Maintenance Supplies			-		0.00	
District-Capital Equipment			-		431,736.50	
Capital Equipment-RES			-		33,084.00	
Capital Equipment-HSN			53,682.62		3,900.00	
Cust. Supplies - Bushkill			-		0.00	
Land Imp. - JMH			-		0.00	
Maint. - BES			-		0.00	
Maint. - RES			-		9,801.00	
Maint. - JMH			-		0.00	
Maint. - MSE			-		0.00	
Maint. - SME			-		0.00	
Maint. - HSN			3,122.75		29,750.00	
Maint. - HSS			7,320.00		0.00	
Maint. - JTL			-		0.00	
Maint. - LEH			-		0.00	
North Bus Garage-Water Treatment			3,122.75		0.00	
Stadium Imp. - HSN			812,081.81		20,176.60	
Bldg Imp. - BSE			-		0.00	
Bldg Imp. - HSN			-		6,581.37	
Bldg Imp. Cap. Equip. Replacement - HSN			55,114.00			
Bldg Imp. - HSS			-		138,740.19	
Bldg Imp. - JMH			-		22,593.87	
Bldg Imp. - JTL			1,443,711.44		0.00	
Bldg Imp. - LIS			-		0.00	
Bldg Imp. Cap. Equip. Replacement - LIS			55,114.00			
Bldg Imp. - ESE			-		0.00	
Bldg Imp. - MSE			-		0.00	
Bldg Imp. - RES			-		0.00	
Site Imp. - Trans			-		0.00	
Site Imp. - District			-		57,078.96	
Site Imp. - BES			287,165.43		0.00	
Site Imp. - HSN			22,888.74		0.00	
Site Imp. - HSS			-		5,745.36	
Site Imp. - JMH			-		304,306.58	
Site Imp. - JTL			25,765.50		0.00	
Site Imp. -SME			-		0.00	
Site Imp. - RES			1,836.00		0.00	
Site Imp. - LIS			-		0.00	
Site Imp. - ESE			-		0.00	
Site Imp. - MSE			-		0.00	
		373,641.61		3,838,215.81		1,476,279.38
<b>Ending Balance</b>		<u>\$ 12,376,390.53</u>		<u>\$ 12,376,390.53</u>		<u>\$ 12,828,834.61</u>
<b>Cash Summary:</b>						
PLGIT	12,376,390.53		\$ 12,376,390.53		12,828,834.61	
<b>Ending Balance</b>		<u>\$ 12,376,390.53</u>		<u>\$ 12,376,390.53</u>		<u>\$ 12,828,834.61</u>

\*Interest Rate  
MDY (Monthly Distribution Yield)

234

Bank: 21 PLGIT - Capital Reserve

Check no.	Check Date	Vendor name and comment	Amount
1312	3/20/2015	ARCHITECTURAL STUDIO 13/14-BES, CONTRETE-PROF.SRVS.	1,781.90
1313	3/20/2015	MIDLANTIC ENGINEERING 13/14 JTL CONCRETE PROF.SERV.	98.00
1314	3/20/2015	MYCO MECHANICAL INC 13/14-JTL.DESG.MECH/ELEC.UPGR.	163,069.65
1315	3/20/2015	STRUNK-ALBERT ENGINEERING 13/14-JTL.DESG.MECH/ELEC.UPGR.	3,046.16
1316	3/20/2015	THE TIMES-TRIBUNE 13/14 EHN, CONCRETE PROF.SERV.	957.50
1317	3/20/2015	WIND GAP ELECTRIC, INC 13/14-JTL.DESG.MECH/ELEC.UPGR.	51,219.00
1318	3/26/2015	D'HUY ENGINEERING, INC. 14/15-ARCH/ENG.DIST.CAP.IMP.CO	16,699.55
1319	3/26/2015	MYCO MECHANICAL INC 13/14-JTL.DESG.MECH/ELEC.UPGR.	82,769.85
1320	3/26/2015	WIND GAP ELECTRIC, INC 13/14-JTL.DESG.MECH/ELEC.UPGR.	54,000.00
			----- 373,641.61

End of Report - 11.30.11

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
STATEMENT OF CASH / GENERAL FUND (FUNDS 10 & 19)  
March 31, 2015**

	<b>March 31, 2015</b>		<b>July 1, 2014 to March 31, 2015</b>		<b>Prior Year July 1, 2013 to June 30, 2014</b>	
	\$	80,846,708.56	\$	59,272,762.74	\$	64,362,988.17
<b>Beginning Balance:</b>						
<b>Adjustment to Beginning Balance</b>						
<b>Receipts:</b>						
Earned Income Tax	259,770.09		2,265,744.15		\$ 3,315,015.94	
Occupational Privilege Tax	1,792.25	\$ 261,562.34	53,174.55	2,318,918.70	77,288.78	3,392,304.72
<b>Real Estate Transfer Tax:</b>						
Monroe	\$ 20,923.55		387,026.65		\$ 524,888.78	
Pike	10,831.53	31,755.08	78,965.73	485,992.38	129,610.07	653,498.85
<b>Delinquent Taxes</b>						
Monroe	\$ 340.59		6,520,358.96		\$ 9,129,858.86	
Pike		340.59	1,462,167.91	8,002,526.87	1,786,043.89	10,915,902.75
<b>Real Estate Taxes:</b>						
East Stroudsburg	\$ 148.71		11,501,906.18		\$ 11,444,516.66	
Middle Smithfield			33,745,358.68		33,677,111.31	
Pike	2,097.40		6,291,390.98		6,219,494.30	
Smithfield	17,245.14		17,552,595.33		17,435,833.33	
Lahman	2,144.66		18,907,173.56		19,874,485.36	
Porter		21,635.91	1,805,252.10	69,803,676.63	1,867,872.70	90,519,313.66
<b>Interest:</b>						
PNC - ATHLETICS - South 00% **APYE			-		\$ 3.08	
PNC - ATHLETICS - North 00% **APYE			-		\$ 2.94	
PLGIT 01% **MDY	38.89		490.84		\$ 1,873.29	
PLGIT/PLUS 02% **MDY	2.43		80.18		404.49	
PLGIT/TERM 00%			3,024.66		2,564.38	
PLGIT I-CLASS 05%	740.33		2,322.18		3,276.63	
PLGIT/CD's *Multiple Rates			23,617.80		19,892.78	
PSDLAF .36% Average Rate	5,687.87		38,671.96		48,802.33	
PNC NOW 00% **APYE			-		6,947.31	
PNC TAX ESCROW .05% **APYE	0.01		0.47		0.95	
		6,469.53		68,208.09		83,768.18
<b>ACH State Transfers:</b>						
Access			91,892.52		107,183.56	
Basic Ed			7,268,725.49		\$ 12,149,809.19	
All Ed for Dier Yth			-		-	
DEP			-		-	
DGED Anti Gang Initiative			-		-	
Drivers Ed			-		-	
Dual Enrollment			-		-	
Education Assistance			-		-	
Grant			-		-	
Health Reimb			-		158,117.66	
Homebound			-		-	
Incarcerated Ed			-		526.27	
Lieu of Taxes			39,999.66		74,853.70	
Colonial IU20 Refund			-		-	
NP Transportation			47,163.00		96,250.00	
10/11 Pupil Transportation Shortfall I			-		-	
10/11 Nonpublic Transportation Shortfall			-		-	
NSLP Sub	199,855.36		1,657,307.76		2,215,132.83	
PA Accountability Grants			-		504,703.00	
Property Tax Relief			4,345,051.37		4,342,298.13	
PURTA			134,761.23		128,411.60	
Ready to Learn Grant			986,764.00		-	
Rental Subsidy	271.87		1,325,170.23		1,556,614.69	
Retirement	2,121,506.26		5,213,542.89		5,221,784.74	
SD Special Ed Funding	580,579.00		2,802,895.00		3,603,295.16	
SD Transportation	578,506.00		1,851,218.01		2,314,022.88	
10/11 PRRI Deduct Adjustment			-		17,585.95	
11/12 PRRI Deduct Adjustment			100.71		-	
Section 1305/1306			-		588,413.68	
Social Security	222,469.00		2,007,467.18		2,492,354.73	
Tuition Transfer			-		-	
Vocational Ed-PDE			109.93		-	
Vocational Ed-MCTI			57,097.04		-	
Ward of State			-		-	
WIA Summer Youth	3,683,167.49		-	27,829,266.02	-	35,571,327.77
<b>Federal Revenue:</b>						
Access			467,003.98		402,928.70	
Academic Achievement			-		-	
ARRA - Education Jobs			-		-	
ARRA - Fiscal Stabilization-Basic Ed			-		-	
ARRA -IDEA			-		-	
ARRA -Title I Part A Grant			-		-	
ARRA -Title I School Improvement			-		-	
Comprehensive Literacy Grant	19,049.00		152,390.25		273,043.72	
Grant			6,000.00		-	
Impact Aid			507,333.00		507,333.00	
IU 20 IDEA			1,034,320.74		475,554.74	
IU 20 Race to the Top Grant	17,540.99		49,974.80		13,959.20	
Pregnant & Parent			-		-	
Program Improvement-Set Aside			21,601.27		81,895.60	
Title I	92,807.93		1,164,711.42		1,205,044.45	
Title II	13,201.33		145,050.68		174,499.41	
Title III	1,939.00		17,461.96		30,965.37	
Title V			-		-	
Title VI		144,538.25	-	3,565,848.10	-	3,165,224.19
<b>Other Revenue:</b>						
Athletic Events-South	\$ 549.74		27,883.16		\$ 67,874.75	
Athletic Events-North	\$ 374.00		13,147.38		\$ 17,705.00	
Transfer from General Fund to Athletics - South			3,000.00		\$ 16,322.00	
Transfer from General Fund to Athletics - North			20,000.00		\$ 25,173.00	
Refunds			5,004.00		\$ 3,600.00	
Miscellaneous	887.71		378,861.48		324,831.79	
Jury Duty Reimb	73.88		697.13		1,126.97	
Local Grants			1,176.30		33,150.00	
Bus Reimbursements			7,491.00		-	
Bus Reimbursement-Outside ESASD	985.00		1,160.00		1,050.00	
Donations			-		5,795.00	
Early Intervention Amendment A			-		-	
Early Intervention Amendment B			27,341.66		-	
Federal Subsidy Payment for 2010A			12,516.17		12,516.17	
Federal Subsidy Payment for 2011D			2,756.24		5,057.00	
Parking Permits/Smoking Fines/Locker Fees/ID's	395.00		16,954.83		22,023.00	
Cell Tower			12,210.00		10,175.00	
Online Summer School			1,850.00		3,520.00	
Credit Recovery Program	555.00		15,554.22		20,332.29	
Use of Facilities	3,119.13		-		2,227,490.00	
Bus Buy-Back (Woffington)			-		54,241.38	
QSCB Federal Subsidy			-		25,801.11	
QZAB Federal Subsidy			1,198.20		2,016.32	
Restitutions	239.41		-		103,805.00	
Settlement Proceeds			-		-	
Shawnee Academy			-		-	
Tuition	1,290.42	8,469.29	7,742.52	556,544.29	3,758.14	2,987,361.92

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**EAST STROUDSBURG AREA SCHOOL DISTRICT  
STATEMENT OF CASH / GENERAL FUND (FUNDS 10 & 19)  
March 31, 2015**

	<b>March 31, 2015</b>	<b>July 1, 2014 to March 31, 2015</b>	<b>Prior Year July 1, 2013 to June 30, 2014</b>
<b>Credit to Expenses:</b>			
Wage/Tuition Reimb	\$ 1,391.00	40,883.84	\$ 11,063.59
Cafeteria Reimb		-	156.00
Misc. Reimb/Refunds	11,937.76	72,664.73	126,581.93
Insurance Reimbursements		105,570.76	17,458.13
Bus Reimbursement-Inside ESASD		-	20,922.40
Custodian/Security Fees		-	-
Donations		380.00	-
Obligations	117.00	5,314.21	2,918.59
Band/Const. Fund to GF		-	-
Capital Reserve to GF		-	-
Concession Stand to GF		-	-
Special/Student Activity to GF	194.11	3,053.10	1,798.39
Sub Teacher Permits		285.00	270.00
PayPal to GF		-	-
MCTI	24,170.00	55,656.54	220,406.58
Bus Buy-Back (Woffington)		-	-
Blue Cross Pymt/COBRA	13,841.77	127,933.47	222,865.42
	51,651.64	411,741.65	624,441.03
<b>TOTAL RECEIPTS</b>	\$ 4,209,810.12	133,022,722.93	147,913,143.07
<b>TOTAL RESOURCES</b>	\$ 85,056,318.68	192,295,475.67	212,276,131.24
<b>Disbursements:</b>			
Accounts Payable - Athletics (South)	2,171.65	33,047.65	86,342.60
Accounts Payable - Athletics (North)		24,424.00	47,304.38
Accounts Payable	7,731,826.14	53,795,962.41	62,411,942.52
Payroll	3,089,856.94	30,460,493.70	40,654,812.78
Bank Fees		322.81	35.75
Investment Fees		1,188.49	6,155.24
Prior Months Voids/Adj - Athletics (South)		(144.00)	(450.00)
Prior Months Voids/Adj - Athletics (North)		-	(258.00)
Prior Months Voids/Adj	(3,440.50)	(38,832.17)	(45,866.54)
Accrued Interest		-	245,168.75
2004A GON Principal & Int		-	-
2006 GOB Principal & Int		-	-
2007 GON Principal & Int		3,625,172.50	3,798,772.50
2007A GOB Principal & Int		2,876,862.50	3,385,350.00
2008 GOB Principal & Int		1,846,473.38	1,617,182.50
2009 GOB Principal & Int		-	267,125.00
2009A GOB Principal & Int		1,087,425.00	1,110,275.00
2009 GON Principal & Int		189,668.75	379,337.50
2010 GOB Principal & Int		2,203,200.00	2,667,000.00
2010A GOB Principal & Int		1,407,031.25	1,170,789.83
2010A QSCB Principal & Int		131,555.07	30,499.33
2011 GOB Principal & Int		751,322.50	819,345.00
2011A GOB Principal & Int		146,377.50	183,755.00
2011D QZAB Principal & Int		53,973.91	55,226.24
2012 GOB Principal & Int		79,850.00	154,750.00
2012A GOB Principal & Int		136,325.00	173,650.00
2013 GOB Principal & Int		472,113.50	27,676.21
2014 Loan Principal & Int		24,416.00	-
2014 GON Principal & Int	156,960.00	156,960.00	-
2014A GOB Principal & Int		374,770.60	-
2014AA GOB Principal & Int		66,204.70	-
GOB CP \$37.5M		-	-
Blue Cross Payment (EBTEP)	1,723,129.21	15,580,501.15	21,380,704.00
Due to/from Capital Projects		-	-
Due to/from Capital Reserves		3,275,341.00	11,214,998.50
96 VRLP \$7M Principal, Int & Annual Trust Fee	2,207.77	457,874.94	456,552.91
96 VRLP \$10M Principal, Int & Annual Trust Fee	2,658.71	714,834.77	705,221.50
T.R.A.N. & Interest		-	-
Bus Buy-Back (Woffington)		-	-
<b>Balance:</b>	\$ 12,705,369.92	119,944,526.91	153,003,378.50
	\$ 72,350,948.76	72,350,948.76	59,272,752.74
<b>CASH SUMMARY (FUNDS 10 &amp; 19):</b>			
PNC - Athletics (Fund 19) - South	3,133.82	3,133.82	\$ 5,154.31
PNC - Athletics (Fund 19) - North	9,525.91	9,525.91	\$ 802.53
CITIZENS - Athletics (Fund 19) - South	\$ -	-	\$ -
PNC Bank - NOW (Fund 10)	\$ 1,716,961.74	1,716,961.74	\$ 7,364,414.33
PNC Bank - Tax Escrow (Fund 10)	\$ 1,501.42	1,501.42	\$ 1,500.95
PSDLAF (Fund 10)	61,676,491.18	61,676,491.18	34,865,212.33
PLGIT (Fund 10)	2,887,182.37	2,887,182.37	2,518,838.15
PLGIT/PLUS (Fund 10)	49,270.74	49,270.74	49,270.74
PLGIT/TERM (Fund 10)	-	-	4,000,000.00
PLGIT I-CLASS (Fund 10)	6,006,881.58	6,006,881.58	6,004,559.40
PLGIT/CD (Fund 10)	-	-	4,463,000.00
<b>Balance (Funds 10 &amp; 19):</b>	\$ 72,350,948.76	72,350,948.76	59,272,752.74

\*PLGIT CD's Interest Rates

\*\*Interest Rates

APYE (Annual Percentage Yield Earned)  
MDY (Monthly Distribution Yield)

East Stroudsburg Area School District  
STATEMENT OF INCOME  
For the Period Ending February 28, 2015

CAFETERIA FUND

	Current Period	Year-to-Date	Account number
<b>REVENUE FROM LOCAL SOURCES</b>			
EARNINGS ON INVESTMENTS			
INTEREST ON INVESTMENTS	.48	7.48	50-6510-000
<b>TOTAL EARNINGS ON INVESTMENTS</b>	.48	7.48	
<b>REVENUE FROM OPERATIONS</b>			
SALES, LUNCH - PAID	48,825.70	331,590.30	50-6611-000
SALES, LUNCH - REDUCED	2,662.80	18,115.20	50-6612-000
SUMMER SALES - B-FAST & LUNCH	.00	1,271.07	50-6614-000
SALES, BREAKFAST - PAID	6,054.75	39,801.35	50-6615-000
SALES, BREAKFAST - REDUCED	752.10	4,982.40	50-6616-000
SALES, OVER/UNDER	48.95	110.72-	50-6619-000
SALES, ADULT LUNCH	2,233.80	14,954.50	50-6620-000
SALES, A LA CARTE LUNCH	53,508.43	354,940.44	50-6621-000
MISCELLANEOUS-PEPSI COMMISSION	.00	336.87	50-6622-000
MISC. WEBSITE COMMISSION	2,030.00	13,660.00	50-6625-000
SALES, IN-HOUSE-EVENTS	2,432.69	18,781.41	50-6630-000
<b>TOTAL SALES</b>	118,549.22	798,322.82	
<b>TOTAL LOCAL REVENUE</b>	118,549.70	798,330.30	
<b>REVENUE FROM STATE SOURCES</b>			
STATE SUBSIDY - LUNCH	9,031.34	61,536.54	50-7600-510
STATE SUBSIDY - BREAKFAST	2,633.50	18,384.50	50-7600-511
STATE SUBSIDY -SOCIAL SECURITY	4,415.78	32,422.62	50-7810-000
STATE SUBSIDY -RETIREMENT	11,877.37	89,200.13	50-7820-000
<b>TOTAL STATE REVENUE</b>	27,957.99	201,543.79	
<b>REVENUE FROM FEDERAL SOURCES</b>			
FEDERAL SUBSIDY - BREAKFAST	42,647.80	300,977.00	50-8530-553
FEDERAL SUBSIDY - LUNCH	145,542.72	996,604.02	50-8530-555
<b>TOTAL FEDERAL REVENUE</b>	188,190.52	1,297,581.02	
<b>TOTAL CAFETERIA REVENUE</b>	\$334,698.21	\$2,297,455.11	
<b>EXPENSES OF OPERATIONS</b>			
Salary, Manager	16,427.23	131,086.88	50-3100-110
SALARIES, SUMMER WORKERS	.00	39,301.63	50-3100-160
SALARIES, WORKERS	102,655.52	699,849.06	50-3100-170
MEDICAL INSURANCE	46,166.26	398,064.68	50-3100-210
LIFE INSURANCE	663.47	5,361.76	50-3100-213
LTD INSURANCE	197.49	1,592.68	50-3100-214
FICA OASDI	7,157.71	52,554.88	50-3100-220
FICA HI	1,673.86	12,290.33	50-3100-221
RETIREMENT	23,754.72	178,400.25	50-3100-230
UNEMPLOYMENT	.00	1.18	50-3100-250
WORKERS COMPENSATION	1,851.06	13,781.49	50-3100-260
PROFESSIONAL CONTRACT SERVICES	.00	12,198.83	50-3100-300
CONTRACT MAINTENANCE	3,014.80	21,027.70	50-3100-400
UTILITY SERVICES, ELECTRICITY	4,829.86	29,645.95	50-3100-422
MAINTENANCE/REPAIRS	7,651.67	34,425.88	50-3100-430
VEHICLES-REPAIR/MAINTENANCE	.00	210.18	50-3100-433
POSTAGE	13.17	160.48	50-3100-530
PRINTING EXPENSE	230.00	2,088.93	50-3100-550
CONF/TRAVEL/MILEAGE	80.61	4,079.92	50-3100-580
SUPPLIES, NON-FOOD	5,919.63	42,203.39	50-3100-610
TECHNOLOGY SUPPLIES	300.00	663.49	50-3100-618
FUEL	163.76	1,909.13	50-3100-620
Food Purchases	91,331.82	535,678.12	50-3100-631
MILK PURCHASES	24,526.91	172,036.24	50-3100-632
DEPRECIATION OF EQUIPMENT	1,507.20	12,057.55	50-3100-741
NON-CAPITAL NEW TECH EQUIPMENT	.00	3,604.81	50-3100-757
DUES & FEES	580.00	2,745.00	50-3100-810
PREPAY FEES	1,655.41	8,598.50	50-3100-811
<b>TOTAL FOOD SERVICE EXPENSES</b>	\$342,352.16	\$2,415,618.92	

Net <Loss>

< \$ 7,653.95 >      < \$ 118,163.81 >



Mar 19, 2015

001 East Stroudsburg Area School District  
LIST OF PAYMENTSPage: 1  
ID: AC0462**Bank: 45 PNC BANK-CAFETERIA**

Check no.	Check Date	Vendor name and comment	Amount
104772	2/05/2015	DAVIS BEVERAGE Food Purchases	1,144.00
104773	2/05/2015	EAT AROUND TOWN SAFELY, LLC DUES & FEES	580.00
104774	2/05/2015	ECOLAB SUPPLIES, NON-FOOD	411.98
104775	2/05/2015	HERSHEY CREAMERY COMPANY Food Purchases	555.82
104776	2/05/2015	KEYCO DISTRIBUTORS INC. Food Purchases	1,128.60
104777	2/05/2015	MORABITO BAKING CO. INC. Food Purchases	4,344.40
104778	2/05/2015	OFFICE DIRECT, INC. SUPPLIES, NON-FOOD	76.71
104779	2/05/2015	PEPSI-COLA Food Purchases	2,471.10
104780	2/05/2015	POCONO MOUNTAIN DAIRIES MILK PURCHASES	24,526.91
104781	2/05/2015	POCONO PROFOODS Food Purchases	13,869.27
104782	2/05/2015	BRYDALE PRESS LLC. PRINTING EXPENSE	115.00
104783	2/05/2015	REINHART FOOD SERVICE Food Purchases	34,340.65
104784	2/05/2015	TRACEY TROTTER DUE TO STUDENTS	12.15
104785	2/05/2015	US FOODS Food Purchases	21,591.96
104786	2/05/2015	WEIS MARKET, INC. Food Purchases	24.37
104787	2/12/2015	DENISE A. FLYNN SUPPLIES, NON-FOOD	126.89
104788	2/12/2015	FRITO-LAY, INC. Food Purchases	3,854.53
104789	2/12/2015	OFFICE DIRECT, INC. SUPPLIES, NON-FOOD	103.00
104790	2/12/2015	MARILYN POSSINGER SUPPLIES, NON-FOOD	290.47
104791	2/26/2015	BOB COLIN SERVICE MAINTENANCE/REPAIRS	2,413.77
104792	2/26/2015	RICH PRODUCTS CORPORATION Food Purchases	385.30
104793	2/26/2015	CHAPMAN REFRIGERATION LLC MAINTENANCE/REPAIRS	5,237.90
104794	2/26/2015	HEARTLAND TECHNOLOGY SUPPLIES	300.00
104795	2/26/2015	JTM PROVISIONS CO. Food Purchases	106.38

Bank: 45 PNC BANK-CAFETERIA

Check no.	Date	Vendor name and comment	Amount
104796	2/26/2015	KASA'S FOODS DIST CO INC. Food Purchases	10,578.24
104797	2/26/2015	MULLEN MARKETING, LLC Food Purchases	9,168.70
104798	2/26/2015	BRYDALE PRESS LLC. PRINTING EXPENSE	115.00
104799	2/26/2015	TASTY BRANDS, LLC Food Purchases	319.18
			138,192.28

End of Report - 12.27.05

East Stroudsburg Area School District  
 YTD SUMMARY OF REVENUES  
 For the Period Ending 3/31/2015

GENERAL FUND

	Original Budget	Adjusted Budget	Current Activity	Year-To-Date Revenues	Encumbers	Unencumbered Balance	% Rem.
6000-000 REVENUE FROM LOCAL SOURCES							
6100-000 TAXES LEVIED BY DISTRICT							
6110-000 AD VALOREM TAXES	88,041,283.00	88,041,283.00	424,182.96	89,597,964.79	.00	1,556,681.79-	1.8-
6140-000 Act 511 - Occupational Priv. Tax	72,000.00	72,000.00	15,039.68	51,615.42	.00	20,384.58	28.3
6150-002 Act 511 - Earn.Inc. & R.E.Trans.Tax	3,600,000.00	3,600,000.00	911,503.80	2,731,345.00	.00	868,655.00	24.1
<b>** 6100 TOTAL TAXES LEVIED BY DISTRICT</b>	<b>91,713,283.00</b>	<b>91,713,283.00</b>	<b>1,350,726.44</b>	<b>92,380,925.21</b>	<b>.00</b>	<b>667,642.21-</b>	<b>.7-</b>
6200-000 DISCOUNTS TAKEN TAXES LEVIED							
6210-006 Discounts Taken on Property	.00	.00	.00	.00	.00	.00	***
<b>** 6200 TOTAL DISCOUNTS TAKEN TAXES LEVIED</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>***</b>
6400-000 DELINQUENCIES ON DISTRICT TAXES							
6410-006 Delinquent Taxes	8,000,000.00	8,000,000.00	1,315,069.90	4,008,523.74	.00	3,991,476.26	49.9
<b>** 6400 TOTAL DELINQUENCIES ON DISTRICT TAXES</b>	<b>8,000,000.00</b>	<b>8,000,000.00</b>	<b>1,315,069.90</b>	<b>4,008,523.74</b>	<b>.00</b>	<b>3,991,476.26</b>	<b>49.9</b>
6500-000 EARNINGS ON INVESTMENTS							
6510-000 Earnings on Investments	85,000.00	85,000.00	27,751.99	68,218.64	.00	16,781.36	19.7
6590-000 Other Earnings On investments	.00	.00	.00	.00	.00	.00	***
<b>** 6500 TOTAL EARNINGS ON INVESTMENTS</b>	<b>85,000.00</b>	<b>85,000.00</b>	<b>27,751.99</b>	<b>68,218.64</b>	<b>.00</b>	<b>16,781.36</b>	<b>19.7</b>
6700-000 REVENUES FROM DISTRICT ACTIVITIES							
6710-002	55,000.00	55,000.00	7,590.00	34,721.42	.00	20,278.58	36.9
6740-000 Fees	.00	.00	545.00	2,623.00	.00	2,623.00-	***
6790-000 Other District Activity Income	.00	.00	7.00	6,805.00	.00	6,805.00-	***
<b>** 6700 TOTAL REVENUES FROM DISTRICT ACTIVITIES</b>	<b>55,000.00</b>	<b>55,000.00</b>	<b>8,142.00</b>	<b>44,149.42</b>	<b>.00</b>	<b>10,850.58</b>	<b>19.7</b>
6800-000 OTHER GOVERNMENT UNITS							
6810-092 REVENUE FROM LOCAL GOVERNMENT UNITS	.00	.00	.00	.00	.00	.00	***
6820-032 State Revenue from Acting Agent	.00	.00	.00	.00	.00	.00	***
6830-097 Federal Revenue from Intermediary	1,129,159.00	1,129,159.00	361,200.43	361,201.03	.00	767,957.97	68.0
<b>** 6800 TOTAL OTHER GOVERNMENT UNITS</b>	<b>1,129,159.00</b>	<b>1,129,159.00</b>	<b>361,200.43</b>	<b>361,201.03</b>	<b>.00</b>	<b>767,957.97</b>	<b>68.0</b>
6900-000 OTHER REVENUE FROM LOCAL SOURCES							
6900-007 OTHER REVENUE FROM LOCAL SOURCES	.00	.00	.00	.00	.00	.00	***
6910-001 Rental of Facilities	25,000.00	25,000.00	13,190.65	32,022.84	.00	7,022.84-	28.1-
6920-099 DONATIONS FROM PRIVATE SOURCES	.00	.00	.00	.00	.00	.00	***
6940-000 TUITION FROM PATRONS	10,000.00	10,000.00	1,295.00	26,779.20	.00	16,779.20-	167.8-
6960-000 Service Provided Other Local Gov't	.00	.00	2,035.00	2,035.00	.00	2,035.00-	***
6990-001 Miscellaneous Revenues	.00	.00	25,571.37	65,004.80	.00	65,004.80-	***
<b>** 6900 TOTAL OTHER REVENUE FROM LOCAL SOURCES</b>	<b>35,000.00</b>	<b>35,000.00</b>	<b>42,092.02</b>	<b>125,841.84</b>	<b>.00</b>	<b>90,841.84-</b>	<b>259.5-</b>

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East Stroudsburg Area School District  
 YTD SUMMARY OF REVENUES  
 For the Period Ending 3/31/2015

GENERAL FUND

	Original Budget	Adjusted Budget	Current Activity	Year-To-Date Revenues	Encumbers	Unencumbered Balance	% Rem.
*** 6000 TOTAL REVENUE FROM LOCAL SOURCES	101,017,442.00	101,017,442.00	3,104,982.78	96,988,859.88	.00	4,028,582.12	4.0
7000-000 REVENUE FROM STATE SOURCES							
7100-000 BASIC INSTRUCTIONAL SUBSIDIES							
7110-005 Basic Instructional Subsidy	13,206,877.00	13,206,877.00	1,828,447.00	7,313,788.00	.00	5,893,089.00	44.6
7140-000 Charter Schools	.00	.00	.00	.00	.00	.00	***
7160-000 Tuition - Orphans/Private Homes	500,000.00	500,000.00	.00	.00	.00	500,000.00	100.0
7170-000 School Improvement Grants	.00	.00	.00	.00	.00	.00	***
7180-000 Staff & Program Development	.00	.00	.00	.00	.00	.00	***
** 7100 TOTAL BASIC INSTRUCTIONAL SUBSIDIES	13,706,877.00	13,706,877.00	1,828,447.00	7,313,788.00	.00	6,393,089.00	46.6
7200-000 Revenue for Specific Ed Programs							
7210-000 Homebound Instruction	.00	.00	.00	.00	.00	.00	***
7220-000 Vocational Education Subsidy	.00	.00	.00	109.93	.00	109.93	***
7230-002 Alternative Education	.00	.00	.00	.00	.00	.00	***
7240-000 Driver Education Subsidy	.00	.00	.00	.00	.00	.00	***
7270-598 Special Education Subsidy	3,603,495.00	3,603,495.00	1,121,158.00	2,802,895.00	.00	800,600.00	22.2
7290-098 Additional Educational Prog Revenues	.00	.00	.00	.00	.00	.00	***
** 7200 TOTAL Revenue for Specific Ed Programs	3,603,495.00	3,603,495.00	1,121,158.00	2,803,004.93	.00	800,490.07	22.2
7300-000 SUBSIDIES - NONEDUCATIONAL PROGRAMS							
7310-000 Transportation Subsidy	2,400,000.00	2,400,000.00	578,506.00	1,898,381.01	.00	501,618.99	20.9
7320-046 Rental Subsidy	1,500,000.00	1,500,000.00	61,293.96	1,325,170.23	.00	174,829.77	11.7
7330-000 Medical & Dental Subsidy	160,000.00	160,000.00	.00	.00	.00	160,000.00	100.0
7340-662 State Property Tax Reduc Allocation	4,345,051.00	4,345,051.00	.00	4,345,051.37	.00	.37	.0
** 7300 TOTAL SUBSIDIES - NONEDUCATIONAL PROGRAMS	8,405,051.00	8,405,051.00	639,799.96	7,568,602.61	.00	836,448.39	10.0
7500-000 Extra State Grants							
7500-091 Extra State Grants	504,703.00	504,703.00	.00	986,764.00	.00	482,061.00	95.5-
7590-000 Other State Revenue	.00	.00	.00	.00	.00	.00	***
** 7500 TOTAL Extra State Grants	504,703.00	504,703.00	.00	986,764.00	.00	482,061.00	95.5-
7800-000 REVENUE FROM THE COMMONWEALTH OF PA							
7810-000 STATE SHARE-SOCIAL SECURITY	2,662,040.00	2,662,040.00	505,341.89	1,622,320.23	.00	1,039,719.77	39.1
7820-000 STATE SHARE-RETIREMENT	7,393,137.00	7,393,137.00	2,097,956.10	4,396,044.98	.00	2,997,092.02	40.5
** 7800 TOTAL REVENUE FROM THE COMMONWEALTH OF PA	10,055,177.00	10,055,177.00	2,603,297.99	6,018,365.21	.00	4,036,811.79	40.1
7900-000 REVENUE FOR TECHNOLOGY							
7910-091 Educational Technology	.00	.00	.00	.00	.00	.00	***
7920-000 Classrooms For The Future	.00	.00	.00	.00	.00	.00	***
** 7900 TOTAL REVENUE FOR TECHNOLOGY	.00	.00	.00	.00	.00	.00	***

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East Stroudsburg Area School District  
 YTD SUMMARY OF REVENUES  
 For the Period Ending 3/31/2015

GENERAL FUND

	Original Budget	Adjusted Budget	Current Activity	Year-To-Date Revenues	Encumbers	Unencumbered Balance	% Rem.
*** 7000 TOTAL REVENUE FROM STATE SOURCES	36,275,303.00	36,275,303.00	6,192,702.95	24,690,524.75	.00	11,584,778.25	31.9
8000-000 REVENUE FROM FEDERAL SOURCES							
8100-000 UNRESTRICTED GRANTS-IN-AID							
8110-002 Impact Aid	500,000.00	500,000.00	507,333.00	507,333.00	.00	7,333.00-	1.5-
** 8100 TOTAL UNRESTRICTED GRANTS-IN-AID	500,000.00	500,000.00	507,333.00	507,333.00	.00	7,333.00-	1.5-
8500-000 RESTRICTED GRANTS-IN-AID - ACADEMIC							
8510-415 ECIA Chapter 1	1,861,014.00	1,861,014.00	438,137.53	1,182,203.24	.00	678,810.76	36.5
8540-095 N E T	.00	.00	.00	.00	.00	.00	***
8560-094 ECIA - TITLE VI	.00	.00	.00	.00	.00	.00	***
** 8500 TOTAL RESTRICTED GRANTS-IN-AID - ACADEMIC	1,861,014.00	1,861,014.00	438,137.53	1,182,203.24	.00	678,810.76	36.5
8600-000 RESTRICTED GRANTS-IN-AID - OTHER							
8690-094 Other Federal Grants	.00	.00	.00	.00	.00	.00	***
** 8600 TOTAL RESTRICTED GRANTS-IN-AID - OTHER	.00	.00	.00	.00	.00	.00	***
8700-000 AMERICAN RECOVERY & REINVESTMENT							
8700-983 AMERICAN RECOVERY & REINVESTMENT	.00	.00	.00	.00	.00	.00	***
8730-000	91,722.00	91,722.00	.00	39,857.83	.00	51,864.17	56.5
** 8700 TOTAL AMERICAN RECOVERY & REINVESTMENT	91,722.00	91,722.00	.00	39,857.83	.00	51,864.17	56.5
8800-000 MEDICAL ASSISTANCE(MA) REIMBURSEMEN							
8810-000 ACCESS Reibursements	300,000.00	300,000.00	.00	.00	.00	300,000.00	100.0
8820-000 ACCESS Adiministrative Claiming	20,000.00	20,000.00	28,945.74	50,432.70	.00	30,432.70-	152.2-
8830-000 ACCESS - Early Intervention	.00	.00	.00	.00	.00	.00	***
** 8800 TOTAL MEDICAL ASSISTANCE(MA) REIMBURSEMEN	320,000.00	320,000.00	28,945.74	50,432.70	.00	269,567.30	84.2
*** 8000 TOTAL REVENUE FROM FEDERAL SOURCES	2,772,736.00	2,772,736.00	974,416.27	1,779,826.77	.00	992,909.23	35.8
9000-000 OTHER FINANCING SOURCES							
9100-000 SALE OF BONDS							
9120-000	.00	.00	.00	.00	.00	.00	***
9130-000	.00	.00	.00	.00	.00	.00	***
** 9100 TOTAL SALE OF BONDS	.00	.00	.00	.00	.00	.00	***
9200-000 PROCEEDS - EXTENDED TERM FINANCING							
9200-000 PROCEEDS - EXTENDED TERM FINANCING	1,774,193.00	1,774,193.00	.00	.00	.00	1,774,193.00	100.0
** 9200 TOTAL PROCEEDS - EXTENDED TERM FINANCING	1,774,193.00	1,774,193.00	.00	.00	.00	1,774,193.00	100.0

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East Stroudsburg Area School District  
 YTD SUMMARY OF REVENUES  
 For the Period Ending 3/31/2015

GENERAL FUND

	Original Budget	Adjusted Budget	Current Activity	Year-To-Date Revenues	Encumbers	Unencumbered Balance	% Rem.
9300-000 INTERFUND TRANSFERS							
9330-000 CAPITAL PROJECTS FUND TRANSFERS	.00	.00	.00	.00	.00	.00	***
** 9300 TOTAL INTERFUND TRANSFERS	.00	.00	.00	.00	.00	.00	***
9400-000 SALE OF SURPLUS EQUIPMENT							
9400-001 SALE OF SURPLUS EQUIPMENT	1,147,650.00	1,147,650.00	.00	120,955.06	.00	1,026,694.94	89.5
** 9400 TOTAL SALE OF SURPLUS EQUIPMENT	1,147,650.00	1,147,650.00	.00	120,955.06	.00	1,026,694.94	89.5
9500-000 Refund of Prior Years Expenses							
9500-000 Refund of Prior Years Expenses	.00	.00	.00	.00	.00	.00	***
** 9500 TOTAL Refund of Prior Years Expenses	.00	.00	.00	.00	.00	.00	***
*** 9000 TOTAL OTHER FINANCING SOURCES	2,921,843.00	2,921,843.00	.00	120,955.06	.00	2,800,887.94	95.9
**** GENERAL FUND	142,987,324.00	142,987,324.00	10,272,102.00	123,580,166.46	.00	19,407,157.54	13.6

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Apr 13, 2015  
Type of Report: SUMMARY

East Stroudsburg Area School District  
YTD SUMMARY OF REVENUES  
For the Period Ending 3/31/2015

Page: 5  
ID: AC0836

GENERAL FUND

	Original Budget	Adjusted Budget	Current Activity	Year-To-Date Revenues	Encumbers	Unencumbered Balance	% Rem.
***** GRAND TOTAL	142,987,324.00	142,987,324.00	10,272,102.00	123,580,166.46	.00	19,407,157.54	13.6

End of Report - 13.54.54

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East Stroudsburg Area School District  
 YTD SUMMARY OF EXPENDITURES  
 For the Period Ending 3/31/2015

GENERAL FUND

	Original Budget	Adjusted Budget	Current Activity	Year-To-Date Expenditures	Encumbers	Unencumbered Balance	\$ Rem.
1000-000 INSTRUCTION							
1100-100 Salaries	32,518,355.00	32,518,355.00	6,986,515.91	17,628,436.54	.00	14,889,918.46	45.8
1100-200 Fringe Benefits	18,839,299.00	18,839,299.00	4,052,693.99	10,140,944.09	.00	8,698,354.91	46.2
1100-300 Contract Professional Services	200,480.00	201,191.00	27,470.00	35,118.25	7,948.25	158,124.50	78.6
1100-400 Contract Maintenance Services	234,543.00	233,158.59	29,022.93	174,100.83	50,075.45	8,982.31	3.9
1100-500 Travel, Insurance, other Services	2,027,063.00	2,029,334.43	499,879.00	1,335,433.67	2,851.70	691,049.06	34.1
1100-600 Supplies, Books and Utilities	1,343,618.00	1,347,922.55	197,348.94	1,265,800.95	95,014.49	12,892.89-	1.0-
1100-700 Furniture & Equipment	29,599.00	34,083.92	36,404.67	78,353.71	16,544.10	60,813.89-	178.4-
1100-800 Dues & Fees	8,756.00	11,377.00	3,908.00	6,604.00	660.00	4,113.00	36.2
<b>** 1100 TOTAL REGULAR EDUCATION PROGRAMS</b>	<b>55,201,713.00</b>	<b>55,214,721.49</b>	<b>11,833,243.44</b>	<b>30,664,792.04</b>	<b>173,093.99</b>	<b>24,376,835.46</b>	<b>44.1</b>
1200-100 Salaries	9,781,308.00	9,781,308.00	2,172,469.18	5,591,460.56	.00	4,189,847.44	42.8
1200-200 Fringe Benefits	7,203,863.00	7,203,863.00	1,648,848.45	4,320,461.77	.00	2,883,401.23	40.0
1200-300 Contract Professional Services	2,977,168.00	2,999,868.00	973,783.26	2,235,578.84	.00	764,289.16	25.5
1200-400 Contract Maintenance Services	.00	.00	.00	.00	.00	.00	***
1200-500 Travel, Insurance, other Services	1,530,100.00	1,530,200.00	477,152.83	1,065,486.53	21,284.00	443,429.47	29.0
1200-600 Supplies, Books and Utilities	144,655.00	144,830.70	2,290.51	95,067.29	2,889.25	46,874.16	32.4
1200-700 Furniture & Equipment	4,700.00	6,576.00	1,068.22	1,775.68	.00	4,800.32	73.0
1200-800 Dues & Fees	260.00	260.00	60.00	304.96	.00	44.96-	17.3-
<b>** 1200 TOTAL SPECIAL EDUCATION</b>	<b>21,642,054.00</b>	<b>21,666,905.70</b>	<b>5,275,672.45</b>	<b>13,310,135.63</b>	<b>24,173.25</b>	<b>8,332,596.82</b>	<b>38.5</b>
1300-100 Salaries	507,014.00	507,014.00	118,261.09	295,950.92	.00	211,063.08	41.6
1300-200 Fringe Benefits	290,311.00	290,311.00	72,764.20	169,622.26	.00	120,688.74	41.6
1300-300 Contract Professional Services	.00	.00	.00	.00	.00	.00	***
1300-400 Contract Maintenance Services	.00	.00	.00	.00	.00	.00	***
1300-500 Travel, Insurance, other Services	2,004,500.00	2,004,160.32	400,103.72	1,627,535.04	301,377.84	75,247.44	3.8
1300-600 Supplies, Books and Utilities	12,320.00	12,241.00	2,154.00	6,800.74	.00	5,440.26	44.4
1300-700 Furniture & Equipment	.00	.00	.00	.00	.00	.00	***
1300-800 Dues & Fees	.00	.00	.00	.00	.00	.00	***
<b>** 1300 TOTAL VOCATIONAL EDUCATION</b>	<b>2,814,145.00</b>	<b>2,813,726.32</b>	<b>593,283.01</b>	<b>2,099,908.96</b>	<b>301,377.84</b>	<b>412,439.52</b>	<b>14.7</b>
1400-100 Salaries	882,973.00	882,973.00	196,053.95	545,064.58	.00	337,908.42	38.3
1400-200 Fringe Benefits	473,292.00	473,292.00	110,959.95	286,661.48	.00	186,630.52	39.4
1400-300 Contract Professional Services	705,000.00	705,000.00	211,678.71	398,345.31	.00	306,654.69	43.5
1400-400 Contract Maintenance Services	500.00	500.00	316.32	981.63	.00	481.63-	96.3-
1400-500 Travel, Insurance, other Services	405,250.00	405,250.00	46,779.19	92,503.82	.00	312,746.18	77.2
1400-600 Supplies, Books and Utilities	98,405.00	98,405.00	602.10	2,283.46	3,334.71	92,786.83	94.3
1400-700 Furniture & Equipment	7,800.00	7,800.00	.00	.00	.00	7,800.00	100.0
1400-800 Dues & Fees	.00	.00	.00	.00	.00	.00	***
<b>** 1400 TOTAL OTHER INSTRUCTIONAL PROGRAMS</b>	<b>2,573,220.00</b>	<b>2,573,220.00</b>	<b>566,390.22</b>	<b>1,325,840.28</b>	<b>3,334.71</b>	<b>1,244,045.01</b>	<b>48.3</b>
1500-300 Contract Professional Services	11,000.00	11,000.00	4,285.31	4,285.31	4,285.30	2,429.39	22.1
1500-500 Travel, Insurance, other Services	.00	.00	.00	.00	.00	.00	***

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East Stroudsburg Area School District  
 YTD SUMMARY OF EXPENDITURES  
 For the Period Ending 3/31/2015

GENERAL FUND

	Original Budget	Adjusted Budget	Current Activity	Year-To-Date Expenditures	Encumbers	Unencumbered Balance	% Rem.
** 1500 TOTAL NONPUBLIC SCHOOL PROGRAMS	11,000.00	11,000.00	4,285.31	4,285.31	4,285.30	2,429.39	22.1
1600-100 Salaries	.00	.00	.00	.00	.00	.00	***
1600-200 Fringe Benefits	.00	.00	.00	.00	.00	.00	***
** 1600 TOTAL ADULT EDUCATION PROGRAMS	.00	.00	.00	.00	.00	.00	***
1700-500 Travel, Insurance, other Services	.00	.00	.00	.00	.00	.00	***
1700-600 Supplies, Books and Utilities	.00	.00	.00	.00	.00	.00	***
** 1700 TOTAL HIGHER EDUCATION PROGRAMS	.00	.00	.00	.00	.00	.00	***
1800-100 Salaries	.00	.00	1,320.00	19,582.52	.00	19,582.52-	***
1800-200 Fringe Benefits	.00	.00	404.16	5,978.12	.00	5,978.12-	***
1800-300 Contract Professional Services	.00	.00	3,620.18	16,275.08	37,774.35	54,049.43-	***
1800-500 Travel, Insurance, other Services	.00	.00	440.18	440.18	.00	440.18-	***
1800-600 Supplies, Books and Utilities	.00	.00	6,344.14	13,961.66	693.49	14,655.15-	***
1800-700 Furniture & Equipment	.00	.00	3,921.00	3,921.00	1,647.71	5,568.71-	***
** 1800 TOTAL	.00	.00	16,049.66	60,158.56	40,115.55	100,274.11-	***
*** 1000 TOTAL INSTRUCTION	82,242,132.00	82,279,573.51	18,288,924.09	47,465,120.78	546,380.64	34,268,072.09	41.6
2000-000 SUPPORT SERVICES							
2100-100 Salaries	2,242,770.00	2,211,429.00	482,546.58	1,451,023.30	.00	760,405.70	34.4
2100-200 Fringe Benefits	1,249,876.00	1,249,876.00	295,254.48	814,357.80	.00	435,518.20	34.8
2100-300 Contract Professional Services	831,984.00	831,984.00	311,150.85	698,035.95	.00	133,948.05	16.1
2100-400 Contract Maintenance Services	1,625.00	1,625.00	170.36	28.23	149.27	1,447.50	89.1
2100-500 Travel, Insurance, other Services	58,835.00	57,697.00	757.09	2,506.73	.00	55,190.27	95.7
2100-600 Supplies, Books and Utilities	23,419.00	22,306.32	2,795.50	8,191.80	369.08	13,745.44	61.6
2100-700 Furniture & Equipment	.00	2,412.00	.00	2,412.73	.00	.73-	.0
2100-800 Dues & Fees	2,190.00	2,190.00	.00	1,268.21	185.00	736.79	33.6
** 2100 TOTAL PUPIL PERSONNEL SERVICES	4,410,699.00	4,379,519.32	1,087,083.86	2,977,824.75	703.35	1,400,991.22	32.0
2200-100 Salaries	1,621,835.00	1,621,835.00	390,133.53	1,217,810.03	.00	404,024.97	24.9
2200-200 Fringe Benefits	865,358.00	865,358.00	200,238.72	550,313.53	.00	315,044.47	36.4
2200-300 Contract Professional Services	62,450.00	61,505.99	19,705.61	49,572.74	17,178.00	5,244.75-	8.5-
2200-400 Contract Maintenance Services	3,511.00	4,310.00	359.94	2,396.95	985.05	928.00	21.5
2200-500 Travel, Insurance, other Services	56,054.00	54,963.23	16,539.15	32,509.23	6,762.10	15,691.90	28.5
2200-600 Supplies, Books and Utilities	425,753.00	427,221.04	60,850.54	349,351.57	18,408.86	59,460.61	13.9
2200-700 Furniture & Equipment	14,305.00	14,773.54	2,737.00	5,588.94	.00	9,184.60	62.2
2200-800 Dues & Fees	5,555.00	5,570.00	839.00	2,342.00	890.00	2,338.00	42.0
** 2200 TOTAL INSTRUCTIONAL STAFF SERVICES	3,054,821.00	3,055,536.80	691,403.49	2,209,884.99	44,224.01	801,427.80	26.2

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East Stroudsburg Area School District  
 YTD SUMMARY OF EXPENDITURES  
 For the Period Ending 3/31/2015

GENERAL FUND

	Original Budget	Adjusted Budget	Current Activity	Year-To-Date Expenditures	Encumbers	Unencumbered Balance	% Rem.
2300-100 Salaries	3,200,233.00	3,200,233.00	713,962.59	2,171,368.59	.00	1,028,864.41	32.1
2300-200 Fringe Benefits	1,895,524.00	1,895,524.00	403,335.05	1,210,597.24	.00	684,926.76	36.1
2300-300 Contract Professional Services	289,200.00	286,882.09	61,135.19	180,148.09	.00	106,734.00	37.2
2300-400 Contract Maintenance Services	73,640.00	74,848.24	9,233.89	58,456.38	10,325.41	6,066.45	8.1
2300-500 Travel, Insurance, other Services	240,582.00	229,826.97	16,273.75	159,007.58	7,845.40	62,973.99	27.4
2300-600 Supplies, Books and Utilities	81,562.00	69,096.36	28,164.36	44,739.16	2,120.95	22,236.25	32.2
2300-700 Furniture & Equipment	15,478.00	25,652.67	3,109.82	15,525.16	5,159.80	4,967.71	19.4
2300-800 Dues & Fees	57,537.00	60,012.00	3,386.91	28,371.91	725.00	30,915.09	51.5
<b>** 2300 TOTAL ADMINISTRATION SERVICES</b>	<b>5,853,756.00</b>	<b>5,842,075.33</b>	<b>1,238,601.56</b>	<b>3,868,214.11</b>	<b>26,176.56</b>	<b>1,947,684.66</b>	<b>33.3</b>
2400-100 Salaries	1,182,403.00	1,182,403.00	255,981.86	674,468.13	.00	507,934.87	43.0
2400-200 Fringe Benefits	752,283.00	752,283.00	170,992.63	432,254.80	.00	320,028.20	42.5
2400-300 Contract Professional Services	25,250.00	25,250.00	10.00	14,085.00	11,125.00	40.00	.2
2400-400 Contract Maintenance Services	1,495.00	1,331.34	.00	1,148.00	100.00	83.34	6.3
2400-500 Travel, Insurance, other Services	3,120.00	2,132.67	101.15	780.19	.00	1,352.48	63.4
2400-600 Supplies, Books and Utilities	18,412.00	19,227.27	2,648.91	13,404.80	3,653.27	2,169.20	11.3
2400-700 Furniture & Equipment	600.00	1,816.70	554.48	1,284.73	170.16	361.81	19.9
2400-800 Dues & Fees	1,824.00	2,255.35	1,291.50	1,958.50	301.35	4.50	.2
<b>** 2400 TOTAL PUPIL HEALTH SERVICES</b>	<b>1,985,387.00</b>	<b>1,986,699.33</b>	<b>431,560.53</b>	<b>1,139,384.15</b>	<b>15,349.78</b>	<b>831,965.40</b>	<b>41.9</b>
2500-100 Salaries	637,894.00	637,894.00	148,058.85	454,217.44	.00	183,676.56	28.8
2500-200 Fringe Benefits	421,668.00	421,668.00	98,714.46	296,930.05	.00	124,737.95	29.6
2500-300 Contract Professional Services	30,000.00	30,000.00	23,479.26	35,127.37	750.00	5,877.37	19.6
2500-400 Contract Maintenance Services	8,000.00	8,268.00	2,064.17	5,566.86	1,395.30	1,305.84	15.8
2500-500 Travel, Insurance, other Services	11,300.00	11,300.00	1,246.03	15,048.18	.00	3,748.18	33.2
2500-600 Supplies, Books and Utilities	20,100.00	19,832.00	725.87	3,345.73	332.54	16,153.73	81.5
2500-700 Furniture & Equipment	50,000.00	38,610.10	6,630.00	6,630.00	.00	31,980.10	82.8
2500-800 Dues & Fees	1,500.00	1,500.00	1,153.66	1,805.30	.00	305.30	20.4
<b>** 2500 TOTAL BUSINESS OFFICE SERVICES</b>	<b>1,180,462.00</b>	<b>1,169,072.10</b>	<b>279,580.24</b>	<b>818,670.93</b>	<b>2,477.84</b>	<b>347,923.33</b>	<b>29.8</b>
2600-100 Salaries	4,784,316.00	4,815,657.00	1,178,897.53	3,334,956.60	.00	1,480,700.40	30.7
2600-200 Fringe Benefits	3,512,032.00	3,512,032.00	929,274.60	2,505,973.01	.00	1,006,058.99	28.6
2600-300 Contract Professional Services	48,000.00	50,852.00	13,042.89	45,455.92	1,800.00	3,596.08	7.1
2600-400 Contract Maintenance Services	2,115,018.00	2,122,955.00	656,571.40	1,447,909.68	138,003.07	537,042.25	25.3
2600-500 Travel, Insurance, other Services	326,585.00	321,614.50	7,338.44	295,130.44	.00	26,484.06	8.2
2600-600 Supplies, Books and Utilities	1,465,593.00	1,459,492.37	663,362.02	1,194,967.70	141,135.94	123,388.73	8.5
2600-700 Furniture & Equipment	106,752.00	158,258.53	80,750.06	118,508.84	13,568.00	26,181.69	16.5
2600-800 Dues & Fees	2,500.00	2,500.00	279.00	805.00	.00	1,695.00	67.8
<b>** 2600 TOTAL OPERATION &amp; MAINTENANCE</b>	<b>12,360,796.00</b>	<b>12,443,361.40</b>	<b>3,529,515.94</b>	<b>8,943,707.19</b>	<b>294,507.01</b>	<b>3,205,147.20</b>	<b>25.8</b>
2700-100 Salaries	3,483,985.00	3,483,985.00	799,596.45	2,185,539.28	.00	1,298,445.72	37.3
2700-200 Fringe Benefits	3,043,110.00	3,043,110.00	662,300.33	1,949,923.90	.00	1,093,186.10	35.9
2700-300 Contract Professional Services	17,000.00	21,000.00	1,896.02	5,230.20	540.80	15,229.00	72.5

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Bast Stroudsburg Area School District  
 YTD SUMMARY OF EXPENDITURES  
 For the Period Ending 3/31/2015

GENERAL FUND

		Original Budget	Adjusted Budget	Current Activity	Year-To-Date Expenditures	Encumbers	Unencumbered Balance	\$ Rem.
2700-400	Contract Maintenance Services	7,000.00	17,000.00	138.71	12,079.98	300.00	4,620.02	27.2
2700-500	Travel, Insurance, other Services	1,695,785.00	1,698,185.00	236,550.58	656,769.71	267,894.95	773,520.34	45.5
2700-600	Supplies, Books and Utilities	909,250.00	878,922.85	229,934.75	517,395.65	193,167.46	168,359.74	19.2
2700-700	Furniture & Equipment	3,610,474.00	3,613,424.00	.00	3,611,959.50	.00	1,464.50	.0
2700-800	Dues & Fees	5,000.00	5,000.00	62.55	250.50	.00	4,749.50	95.0
<b>** 2700 TOTAL STUDENT TRANSPORTATION SERVICES</b>		<b>12,771,604.00</b>	<b>12,760,626.85</b>	<b>1,930,479.39</b>	<b>8,939,148.72</b>	<b>461,903.21</b>	<b>3,359,574.92</b>	<b>26.3</b>
2800-100	Salaries	1,174,236.00	1,174,236.00	255,886.39	836,788.46	.00	337,447.54	28.7
2800-200	Fringe Benefits	759,109.00	759,109.00	178,664.05	559,502.33	.00	199,606.67	26.3
2800-300	Contract Professional Services	191,398.00	196,186.09	46,006.44	114,119.14	52,288.80	29,778.15	15.2
2800-400	Contract Maintenance Services	108,969.00	121,611.55	12,706.17	109,841.29	45.75	11,724.51	9.6
2800-500	Travel, Insurance, other Services	179,275.00	186,778.80	52,200.65	150,407.74	18,340.35	18,030.71	9.7
2800-600	Supplies, Books and Utilities	481,572.00	484,735.24	79,552.96	457,147.52	7,220.22	20,367.50	4.2
2800-700	Furniture & Equipment	2,016,401.00	1,998,881.80	87,715.74	164,580.28	.00	1,834,301.52	91.8
2800-800	Dues & Fees	7,445.00	8,215.58	662.00	5,063.00	447.58	2,705.00	32.9
<b>** 2800 TOTAL CENTRAL SUPPORT SERVICES</b>		<b>4,918,405.00</b>	<b>4,929,754.06</b>	<b>713,394.40</b>	<b>2,397,449.76</b>	<b>78,342.70</b>	<b>2,453,961.60</b>	<b>49.8</b>
2900-100	Salaries	.00	.00	.00	.00	.00	.00	***
2900-200	Fringe Benefits	.00	.00	.00	.00	.00	.00	***
2900-500	Travel, Insurance, other Services	51,000.00	51,000.00	.00	45,056.19	.00	5,943.81	11.7
2900-600	Supplies, Books and Utilities	.00	.00	.00	.00	.00	.00	***
<b>** 2900 TOTAL OTHER SUPPORT SERVICES</b>		<b>51,000.00</b>	<b>51,000.00</b>	<b>.00</b>	<b>45,056.19</b>	<b>.00</b>	<b>5,943.81</b>	<b>11.7</b>
<b>*** 2000 TOTAL SUPPORT SERVICES</b>		<b>46,586,930.00</b>	<b>46,617,645.19</b>	<b>9,901,619.41</b>	<b>31,339,340.79</b>	<b>923,684.46</b>	<b>14,354,619.94</b>	<b>30.8</b>
3000-000	NONINSTRUCTIONAL SERVICES							
3200-100	Salaries	1,271,133.00	1,259,709.29	350,692.91	857,557.13	.00	402,152.16	31.9
3200-200	Fringe Benefits	475,811.00	475,811.00	123,283.75	307,839.34	.00	167,971.66	35.3
3200-300	Contract Professional Services	156,673.00	165,999.07	32,871.00	77,953.00	2,703.00	85,343.07	51.4
3200-400	Contract Maintenance Services	106,532.00	106,447.80	15,639.98	23,850.20	7,219.31	75,378.29	70.8
3200-500	Travel, Insurance, other Services	247,940.00	249,345.79	22,769.59	104,021.27	660.92	144,663.60	58.0
3200-600	Supplies, Books and Utilities	211,065.00	208,711.98	50,525.70	141,837.90	17,779.46	49,094.62	23.5
3200-700	Furniture & Equipment	16,200.00	12,605.00	5,206.31	5,705.31	.00	6,899.69	54.7
3200-800	Dues & Fees	11,613.00	13,722.47	9,317.00	27,679.00	80.00	14,036.53-	102.3-
<b>** 3200 TOTAL STUDENT ACTIVITIES</b>		<b>2,496,967.00</b>	<b>2,492,352.40</b>	<b>610,306.24</b>	<b>1,546,443.15</b>	<b>28,442.69</b>	<b>917,466.56</b>	<b>36.8</b>
3300-100	Salaries	60,041.00	60,041.00	15,635.26	40,056.08	.00	19,984.92	33.3
3300-200	Fringe Benefits	42,137.00	42,137.00	10,968.64	32,220.23	.00	9,916.77	23.5
3300-300	Contract Professional Services	11,000.00	11,000.00	12,631.61	62,204.51	29,005.49	80,210.00-	729.2-
3300-500	Travel, Insurance, other Services	1,000.00	1,000.00	.00	.00	684.60	315.40	31.5
3300-600	Supplies, Books and Utilities	25,300.00	25,300.00	1,955.46	9,102.71	3,308.37	12,888.92	50.9
3300-800	Dues & Fees	.00	.00	.00	.00	.00	.00	***
<b>** 3300 TOTAL COMMUNITY SERVICES</b>		<b>139,478.00</b>	<b>139,478.00</b>	<b>41,190.97</b>	<b>143,583.53</b>	<b>32,998.46</b>	<b>37,103.99-</b>	<b>26.6-</b>

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East Stroudsburg Area School District  
 YTD SUMMARY OF EXPENDITURES  
 For the Period Ending 3/31/2015

GENERAL FUND

	Original Budget	Adjusted Budget	Current Activity	Year-To-Date Expenditures	Encumbers	Unencumbered Balance	% Rem.
*** 3000 TOTAL NONINSTRUCTIONAL SERVICES	2,636,445.00	2,631,830.40	651,497.21	1,690,026.68	61,441.15	880,362.57	33.5
4000-000 FACILITIES CONSTR. & IMPROVEMENT							
4100-300 Contract Professional Services	.00	.00	.00	.00	.00	.00	***
** 4100 TOTAL SITE ACQUIS. & IMPROVEMENT, NEW	.00	.00	.00	.00	.00	.00	***
4200-400 Contract Maintenance Services	.00	.00	.00	.00	.00	.00	***
** 4200 TOTAL SITE IMPROVEMENT, REPLACEMENT	.00	.00	.00	.00	.00	.00	***
*** 4000 TOTAL FACILITIES CONSTR. & IMPROVEMENT	.00	.00	.00	.00	.00	.00	***
5000-000 OTHER FINANCING							
5100-800 Dues & Fees	9,217,640.00	9,217,640.00	3,668,479.18	8,047,338.41	26,114.86	1,144,186.73	12.4
5100-900 Transfers/Contrib. to Other Funds	10,442,465.00	10,442,465.00	1,377,190.63	10,380,521.17	11,264.53	50,679.30	.5
** 5100 TOTAL GENERAL OPERATING DEBT SERVICE	19,660,105.00	19,660,105.00	5,045,669.81	18,427,859.58	37,379.39	1,194,866.03	6.1
5200-800 Dues & Fees	.00	.00	.00	.00	.00	.00	***
5200-900 Transfers/Contrib. to Other Funds	.00	.00	.00	.00	.00	.00	***
** 5200 TOTAL DEBT SERVICE & OTHER FUND TRANSFERS	.00	.00	.00	.00	.00	.00	***
5400-900 Transfers/Contrib. to Other Funds	.00	.00	.00	.00	.00	.00	***
** 5400 TOTAL	.00	.00	.00	.00	.00	.00	***
5800-200 Fringe Benefits	.00	.00	118,184.20	1,780,017.38	147,100.00	1,927,117.38	***
** 5800 TOTAL SUSPENSE ACCOUNT	.00	.00	118,184.20	1,780,017.38	147,100.00	1,927,117.38	***
5900-800 Dues & Fees	350,000.00	286,457.90	3,000.00	3,000.00	.00	283,457.90	99.0
** 5900 TOTAL BUDGETARY RESERVE	350,000.00	286,457.90	3,000.00	3,000.00	.00	283,457.90	99.0
*** 5000 TOTAL OTHER FINANCING	20,010,105.00	19,946,562.90	4,930,485.61	20,210,876.96	184,479.39	448,793.45	2.2
**** GENERAL FUND	151,475,612.00	151,475,612.00	33,772,526.32	100,705,365.21	1,715,985.64	49,054,261.15	32.4

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Apr 13, 2015  
Type of Report: SUMMARY

East Stroudsburg Area School District  
YTD SUMMARY OF EXPENDITURES  
For the Period Ending 3/31/2015

Page: 6  
ID: AC0835

GENERAL FUND

	Original Budget	Adjusted Budget	Current Activity	Year-To-Date Expenditures	Encumbers	Unencumbered Balance	% Rem.
***** GRAND TOTAL	151,475,612.00	151,475,612.00	33,772,526.32	100,705,365.21	1,715,985.64	49,054,261.15	32.4

End of Report - 13.55.00

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Date: Apr 01, 2015

East Stroudsburg Area SD  
BUILDING ENROLLMENT LIST

ID: SR0380

IU	Intermediate Unit 20	54
OAP	OOD Awaiting Place	11
01	E Stroudsburg Elemen	634
02	E Stroudsburg HS - S	1,349
04	JM Hill Elementary	450
05	Smithfield Elem	339
06	Middle Smithfield El	520
12	Lambert Intermediate	927
14	Bushkill Elementary	428
16	Lehman Intermediate	726
17	ES Senior High North	1,017
19	Resica Elementary	534
201	Monroe County Jail	1
211	Bucks Cty IU 22	1
215	SilverSprings/Martin	2
222	DTA	1
223	Firely Home for Kids	1
227	Cornell Abraxas	1
233	Woods	1
240	Devereux - PA	1
242	Summit Quest Academy	1
28	La Sa Quik	1
347	Altern Rehab Com	1
358	Northwestern Academy	1
364	Youth Services Agenc	2
63	Vision Quest (Waynes)	2
89	Glen Mills School	3
93	Youth Forestry No. 3	1
990	Cyber/Charter School	235
	Total	7,245

End of Report- 13:05:26