

SECTION: PUPILS  
 TITLE: ATTENDANCE

ADOPTED: August 19, 2002

REVISED: June 27, 2005  
 August 21, 2006  
 November 20, 2006  
 October 15, 2007  
 July 21, 2014  
 July 17, 2017  
 October 21, 2019

# EAST STROUDSBURG AREA SCHOOL DISTRICT

<p>1. Purpose</p>	<p style="text-align: center;">204. ATTENDANCE</p> <p>The Board of Education requires that school-aged students enrolled in the schools of this district attend school regularly, in accordance with the laws of the state. The educational program offered by this district is predicated upon the presence of the student and requires continuity of instruction and classroom participation.</p> <p>The Board recognizes that attendance is an important factor in educational success, and supports a comprehensive approach to identify and address attendance issues.</p> <p><b><u>Philosophy</u></b></p> <p>To be successful in today’s society, a person needs to be educated. Attendance at school is a prerequisite to a successful education. Class attendance has a stronger impact on the student’s academic progress than any other factor. Therefore, the district encourages all students to remain in school until graduation and urges students and persons in parental relation to dedicate themselves to ensuring that students attend school.</p>
<p>2. Authority</p>	<p>Attendance shall be required of all students during the days and hours that school is in session, except that authorized district staff may excuse a student for temporary absences in accordance with applicable laws and regulations upon receipt of satisfactory evidence of mental, physical, or other urgent reasons that may reasonably cause the student's absence.</p> <p>The Board shall establish and enforce attendance requirements, in accordance with applicable laws and regulations, Board policy and administrative regulations.</p> <p><b>Absence</b> – The nonattendance of a student on any day(s) and/or partial-day(s) school is in session.</p> <p><b>Compulsory school age</b> shall mean the period of a student's life from the time the student's person in parental relation elects to have the student enter school, and which shall be no later than eight (8) years of age until the student reaches seventeen (17) years of age. The term does not include a student who holds a</p>

<p>4. Delegation of Responsibility</p>	<p>certificate of graduation from a regularly accredited, licensed, registered or approved high school.</p> <p><b>Habitually truant</b> shall mean six (6) or more school days of unexcused absences during the current school year by a student subject to compulsory school attendance.</p> <p><b>Truant</b> shall mean having incurred three (3) or more school days of unexcused absences during the current school year by a student subject to compulsory school attendance.</p> <p><b>Person in parental relation</b> shall mean a:</p> <ol style="list-style-type: none"><li>1. Custodial biological or adoptive parent.</li><li>2. Noncustodial biological or adoptive parent.</li><li>3. Guardian of the student.</li><li>4. Person with whom a student lives and who is acting in a parental role of a student.</li></ol> <p>This definition shall not include any county agency or person acting as an agent of the county agency in the jurisdiction of a dependent child as defined by law.</p> <p>School-based or community-based attendance improvement program shall mean a program designed to improve school attendance by seeking to identify and address the underlying reasons for a student's absences. The term may include an educational assignment in an alternative education program, provided the program does not include a program for disruptive youth established pursuant to Article XIX-C of the Pennsylvania Public School Code.</p> <p>The Superintendent or designee shall annually notify students, person in parental relation, staff, local Children and Youth Agency and local Magisterial District Judge(s) about the district's attendance policy by publishing such policy in student handbooks, newsletters, district website and through other efficient communication methods.</p> <p>The Superintendent or designee, in coordination with the building principal and attendance officer shall be responsible for the implementation and enforcement of this policy.</p> <p>The Superintendent or designee shall develop administrative regulations for the attendance of students which:</p> <ol style="list-style-type: none"><li>1. Govern the maintenance of attendance records in accordance with law.</li></ol>
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<p>6. Guidelines</p>	<ol style="list-style-type: none"><li>2. Detail the process for submission of requests and excuses for student absences.</li><li>3. Detail the process for written notices, School Attendance Improvement Conferences, School Attendance Improvement Plans, and referrals to a school-based or community-based attendance improvement program, the local children and youth agency, or the appropriate magisterial district judge.</li><li>4. Clarify the district's responsibility for collaboration with nonpublic schools in the enforcement of compulsory school attendance requirements.</li><li>5. Ensure that students legally absent have an opportunity to make up work.</li></ol> <p><b><u>Compulsory School Attendance Requirements</u></b></p> <p>All students of compulsory school age who reside in the district shall be subject to the compulsory school attendance requirements.</p> <p>A student shall be considered in attendance if present at any place where school is in session by authority of the Board; the student is receiving approved tutorial instruction, or health or therapeutic services; the student is engaged in an approved and properly supervised independent study, work-study or career education program; or the student is receiving approved homebound instruction; or the student's placement is instruction in the home.</p> <p>The Board may excuse the following students from the requirements of attendance at district schools, upon request and with the required approval:</p> <ol style="list-style-type: none"><li>1. On certification by a physician, school psychologist or a psychiatrist or submission of other satisfactory evidence and on approval of the Department of Education, students who are unable to attend school or apply themselves to study for mental, physical or other reasons that preclude regular attendance.</li><li>2. Students enrolled in nonpublic or private schools in which the subjects and activities prescribed by law are taught, except that such students and students attending college who are also enrolled part-time in the schools of the school district shall be counted as being in attendance in this school district.</li><li>3. Students fifteen (15) or sixteen (16) years of age whose enrollment in private trade or business school has been approved.</li><li>4. Students fifteen (15) years of age, as well as students fourteen (14) years of age who have completed sixth grade, who are engaged in farm work or private domestic service under duly issued permits.</li><li>5. Students sixteen (16) years of age regularly engaged in useful and lawful</li></ol>
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employment during the school session and holding a lawfully issued employment certificate. Regularly engaged means thirty-five (35) or more hours per week of employment.

6. Students attending a home education program or receiving private instruction from a properly qualified tutor in accordance with the law.
7. Students enrolled in special schools conducted by an Intermediate Unit or the Department of Education.

**Excused/Lawful Absence** – The Board of Education considers the following urgent reasons to constitute reasonable cause for excusal from school attendance:

1. Illness of student, including if a student is dismissed by designated district staff during school hours for health-related reasons.
2. Quarantine of student.
3. Recovery from accident by student.
4. Required court attendance of student.
5. Death in the student's family, limited to five (5) days per occurrence.
6. Impassable/hazardous roads.
7. Weather so inclement as to endanger the health of the student.
8. Excused pursuant to a farm or domestic service emergency permit.
9. To receive professional health care or therapy services rendered by licensed practitioners of the healing arts in any state, commonwealth, or territory.
10. Pre-approved educational trips or tours in accordance with Policy 204.2.
11. Pre-approved college visits, for students in Grade 11 and 12, limited to five (5) days per year, upon receipt of satisfactory evidence of such visit.
12. Suspensions from school.
13. All absences occasioned by the observance of the student's religion on a day approved by the Board as a religious holiday shall be excused when requested. No student so excused shall be deprived of an award or eligibility to compete for an award or the opportunity to make up a test or any other schoolwork given on that day.

14. Participation in school sponsored activities.

15. The Board of Education shall permit a student to be excused for participation in a project sponsored by a statewide or countywide 4-H, FFA or combined 4-H and FFA group upon written request prior to the event.

16. Exceptionally urgent reasons such as affect the student, but which ordinarily would not include work at home.

The following students may be **temporarily** excused from the requirements of attendance at district schools:

1. Students receiving tutorial instruction in a field not offered in the district's curricula from a properly qualified tutor approved by the Superintendent, when the excusal does not interfere with the student's regular program of studies.

2. Students participating in a religious instruction program, if the following conditions are met:

a. The person in parental relation submits a written request for excusal. The request shall identify and describe the instruction, and the dates and hours of instruction.

b. The student shall not miss more than thirty-six (36) hours per school year in order to attend classes for religious instruction.

c. Following each absence, the person in parental relation shall submit a statement attesting that the student attended the instruction, and the dates and hours of attendance.

3. School age students unable to attend school upon recommendation of the school physician and a psychiatrist or school psychologist, or both, and with approval of the Secretary of Education.

***Parental Notice of Absence***

The school district must receive a written excuse signed by a person in parental relation for any absence(s) within three (3) school days of one's return to school. The principal or designee will review the excuse to determine whether or not the absence is excused. If an excuse is not received within three (3) days, the absence will be recorded as unexcused/unlawful.

A maximum of ten (10) days of cumulative lawful absences verified by parental notification shall be permitted during a school year. All absences beyond ten (10) cumulative days shall require an excuse from a licensed

practitioner of the healing arts.

**Unexcused/Unlawful Absence**

For purposes of this policy, absences which do not meet the criteria indicated above shall be considered an unexcused/unlawful absence.

An out-of-school suspension may not be considered an unexcused absence.

***Parental Notification -***

District staff shall provide prompt notice to the person in parental relation upon each incident of unexcused absence.

**Enforcement of Compulsory Attendance Requirements**

***Student is Truant -***

When a student has been absent for three (3) days during the current school year without a lawful excuse, district staff shall provide notice to the person in parental relation who resides in the same household as the student within ten (10) school days of the student's third unexcused absence.

The notice shall:

1. Be in the mode and language of communication preferred by the person in parental relation;
2. Include a description of the consequences if the student becomes habitually truant; and
3. When transmitted to a person who is not the biological or adoptive parent, also be provided to the student's biological or adoptive parent, if the parent's mailing address is on file with the school and the parent is not precluded from receiving the information by court order.

The notice may include the offer of a School Attendance Improvement Conference.

If the student incurs additional unexcused absences after issuance of the notice and a School Attendance Improvement Conference was not previously held, district staff shall offer a School Attendance Improvement Conference.

***School Attendance Improvement Conference -***

District staff shall notify the person in parental relation in writing and by telephone of the date and time of the School Attendance Improvement Conference (SAIC).

The purpose of the School Attendance Improvement Conference is to examine the student's absences and reasons for the absences in an effort to improve attendance with or without additional services.

The following individuals shall be invited to the School Attendance Improvement Conference:

1. The student.
2. The student's person in parental relation.
3. Other individuals identified by the person in parental relation who may be a resource.
4. Appropriate school personnel.
5. Recommended service providers.

Neither the student nor the person in parental relation shall be required to participate, and the School Attendance Improvement Conference shall occur even if the person in parental relation declines to participate or fails to attend the scheduled conference.

The outcome of the School Attendance Improvement Conference shall be documented in a written School Attendance Improvement Plan. The Plan shall be retained in the student's file. A copy of the Plan shall be provided to the person in parental relation, the student and appropriate district staff.

The district may not take further legal action to address unexcused absences until after the date of the scheduled School Attendance Improvement Conference has been held and the student has incurred six (6) or more days of unexcused absences.

***Student is Habitually Truant -***

When a student under fifteen (15) years of age is habitually truant, district staff:

1. Shall refer the student to:
  - a. A school-based or community-based attendance improvement program; or
  - b. The local children and youth agency.
2. May file a citation in the office of the appropriate magisterial district judge against the person in parental relation who resides in the same household as the student.

When a student fifteen (15) years of age or older is habitually truant, district staff shall:

1. Refer the student to a school-based or community-based attendance improvement program; or
2. File a citation in the office of the appropriate magisterial district judge against the student or the person in parental relation who resides in the same household as the student.

District staff may refer a student who is fifteen (15) years of age or older to the local children and youth agency, if the student continues to incur additional unexcused absences after being referred to a school-based or community-based attendance improvement program, or if the student refuses to participate in such program.

Regardless of age, when district staff refer a habitually truant student to the local children and youth agency or file a citation with the appropriate magisterial district judge, district staff shall provide verification that the school held a School Attendance Improvement Conference.

***Filing a Citation -***

A citation shall be filed in the office of the appropriate magisterial district judge whose jurisdiction includes the school in which the student is or should be enrolled, against the student or person in parental relation to the student.

Additional citations for subsequent violations of the compulsory school attendance requirements may only be filed against a student or person in parental relation in accordance with the specific provisions of the law.

**Special Needs and Accommodations**

If a truant or habitually truant student may qualify as a student with a disability, and require special education services or accommodations, the Director of Special Education shall be notified and shall take action to address the student's needs in accordance with applicable law, regulations and Board policy.

For students with disabilities who are truant or habitually truant, the appropriate team shall be notified and shall address the student's needs in accordance with applicable law, regulations and Board policy

**Discipline**

The district shall not expel or impose out-of-school suspension, disciplinary reassignment or transfer for truant behavior.



Student absences due to employment are subject to the rules governing such absence as prescribed by the Child Labor Laws and the Pennsylvania Department of Education. In order for an eligible student to be released from attending school for reasons of full-time employment, s/he must show proof of having acquired a job of not less than thirty-five (35) hours per week.

The Superintendent or designee shall develop administrative regulations to enforce this policy and all applicable laws governing student attendance.

References:

School Code—24 P.S. Sec. 510.2,1301, 1302, 1326, 1332, 1333, 1333.1, 1333.2, 1333.3, 1326, 1327, 1327.1, 1329, 1339, 1330, 1546

State Board of Education Regulations – 22 PA Code Sec. 11.12, 11.13,11.41, 11.5, 11.8,11.21, 11.22, 11.23, 11.24, 11.25, 11.26, 11.28, 11.31, 11.31a, 11.32, 11.34, 11.41, 12.1

42 Pa. C.S.A. 6302

Board Policies—103.1, 113, 113.3, 114, 115, 116, 117, 118, 137, 204.2

# EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: PUPILS

TITLE: WITHDRAWAL FROM SCHOOL

ADOPTED: August 19, 2002

REVISED: October 21, 2019

208. WITHDRAWAL FROM SCHOOL	
<p>1. Purpose SC 1326, 1327 Title 22 Sec. 11.13, 12.1 Pol. 204</p>	<p>The Board affirms that even though statute requires attendance of only students of compulsory school age, it is in the best interests of both students and the community that students complete the educational program that will equip them with skills and increase their chances for a successful life beyond school.</p>
<p>2. Authority</p>	<p>The Board directs that whenever a student wishes to withdraw, efforts should be made to determine the underlying reason for such action. School district resources and staff should be utilized to assist the student in pursuing career goals.</p> <p>No student of compulsory school age will be permitted to withdraw without the written consent of a person in parental relation and supporting justification.</p>
<p>Title 22 Sec. 11.4</p>	<p>The withdrawal of students attending college full-time shall be approved.</p>
<p>3. Definition</p>	<p><b>Person in parental relation</b> - a custodial biological or adoptive parent, noncustodial biological or adoptive parent, guardian of the student, or person with whom a student lives and who is acting in a parental role of a student.</p>
<p>4. Delegation of Responsibility</p>	<p>The Superintendent shall develop procedures to govern a student's withdrawal from school.</p>
<p>5. Guidelines</p>	<ol style="list-style-type: none"> <li>1. Counseling services shall be made available to any student who states an intention to withdraw.</li> <li>2. Information shall be given to help the student to define educational and life goals and help develop a plan for achieving those goals.</li> <li>3. Students shall be informed about the tests for General Educational Development (GED).</li> </ol> <p>The building administrator shall ensure the timely return of all school district-owned supplies and equipment in the possession of the student.</p>

SECTION: PUPILS  
 TITLE: MEDICATIONS  
 ADOPTED: August 19, 2002  
 REVISED: February 28, 2005  
 November 20, 2006  
 February 25, 2008  
 December 19, 2011  
 April 14, 2014  
 July 18, 2016  
 October 16, 2017  
 May 20, 2019  
 October 21, 2019

EAST  
 STROUDSBURG  
 AREA  
 SCHOOL DISTRICT

210. MEDICATIONS	
<p>1. Purpose                      SC 510                      Title 22                      Sec. 7.13</p>	<p>The Board shall not be responsible for the diagnosis and treatment of student illness. The administration of prescribed medication to a student during school hours in accordance with the direction of a person in parental relation and licensed prescriber will be permitted only when failure to take such medicine would jeopardize the health of the student and/or the student would not be able to attend school if the medicine were not available during school hours.</p> <p>Whenever possible, the person in parental relation is requested to administer medication at home. Every effort should be made by the person in parental relation and their licensed prescriber to schedule the administering of medication, whenever possible, at times during which the student is not in school; thus eliminating disruption to the student's school day and maximizing his/her participation in the learning process. Medication, including aspirin or other over-the-counter medications will be administered only upon written order from a licensed prescriber and in accordance with this policy. All requests shall be reviewed by the Certified School Nurse.</p>
<p>2. Definition</p>	<p>For purposes of this policy, <b>medications</b> shall include all medicines prescribed by a licensed prescriber and any over-the-counter medicines.</p> <p>For purposes of this policy, licensed prescribers shall include licensed physicians (M.D. and D.O.), podiatrists, dentists, optometrists, certified registered nurse practitioners and physicians assistants.</p> <p><b>Person in parental relation</b> - a custodial biological or adoptive parent, noncustodial biological or adoptive parent, guardian of the student, or person with whom a student lives and who is acting in a parental role of a student.</p>
<p>3. Authority</p> <p>SC 510                      Title 22                      Sec. 12.41</p>	<p>The Board directs all district employees to comply with the Pennsylvania Department of Health's Guidelines for Pennsylvania Schools for the Administration of Medications and Emergency Care.</p> <p>Before any medicine may be administered to or by any student during school hours, the Board shall require the written request of the person in parental relation, giving permission for such administration as well as the written order of the licensed</p>

<p>4. Delegation of Responsibility Act 187 of 2004</p> <p>42 Pa. C.S.A. Sec. 8337.1</p> <p>Pol. 103.1, 113</p>	<p>prescriber, which shall include the purpose of the medication, dosage, time at which or special circumstances under which the medication shall be administered, length of period for which medication is prescribed, and possible side effects of medication. These written permissions from the person in parental relation/licensed prescriber must be submitted on an annual basis. Medication orders are valid from the date of issuance through the day prior to the first student day of the next school year. New orders must be obtained by the person in parental relation and submitted to the school nurse each school year from the individual's licensed prescriber by the person in parental relation prior to any medication being accepted and/or dispensed by the Certified School Nurse (CSN).</p> <p>The Superintendent, in conjunction with the Certified School Nurse, shall develop procedures for the administration and self-administration of students' medications.</p> <p>All medications shall be administered by the Certified School Nurse or in the absence of the Certified School Nurse by other licensed school health staff (RN/LPN), or emergency medications self-administered by the student who has the appropriate written self-carry authorization..</p> <p>All RNs/LPNs involved in administering or supervising of self-administration of medication shall receive appropriate training from the Certified School Nurse and shall show competence prior to independently performing this responsibility.</p> <p>In the event of an emergency, a district employee may administer emergency medication when s/he believes, in good faith, that a student needs emergency care.</p> <p>The Certified School Nurse shall collaborate with parents/guardians, district administration, faculty and staff to develop an individualized healthcare plan to best meet the needs of individual students.</p> <p>Building administrators and the Certified School Nurse shall review at least every two (2) years the procedures for administration and self-administration of medications and shall evaluate recordkeeping, safety practices, and effectiveness of this policy.</p>
<p>5. Guidelines</p> <p>SC 1409 Pol. 216</p>	<p>The school district shall inform all parents/guardians, students and staff about the policy and procedures governing the administration of medications.</p> <p>All standing medication orders and parental consents shall be renewed at the beginning of each school year.</p> <p>Student health records shall be confidential and maintained in accordance with state and federal laws and regulations and the Department of Health Guidelines.</p>

<p>SC 1414.1 Pol. 210.1</p>	<p>Students may possess and use asthma inhalers and epinephrine auto-injectors when permitted in accordance with state law and Board policy.</p> <p><b><u>Delivery And Storage Of Medications</u></b></p> <p>An "Authorization for Medication During School Hours" form must be completed by the licensed prescriber and signed by the person in parental relation before medication can be given in school. In the absence of this form, there must be a written order from the licensed prescriber and a note from the person in parental relation requesting administration of the medication. The Certified School Nurse may accept a verbal order from the student's licensed prescriber only in a life-threatening situation.</p> <p>An "Authorization for Medication During School Hours" form should include:</p> <ol style="list-style-type: none"> <li>1. Name of student.</li> <li>2. Date.</li> <li>3. Diagnosis.</li> <li>4. Medication name, dosage, time schedule and duration.</li> <li>5. Special conditions to observe.</li> <li>6. If student is qualified and able to self-administer the medication.</li> <li>7. Licensed prescriber's name, signature, and phone number.</li> <li>8. Signature of the person in parental relation.</li> </ol> <p>When any medication prescribed for a student is initially brought to school, it shall be the responsibility of the Certified School Nurse to sign off that they have received from the person in parental relation documentation of the written permission from the licensed prescriber and person in parental relation for administration or self-administration of medication, which shall be kept confidential and on file in the office of the Certified School Nurse. When deemed applicable, the Certified School Nurse shall review pertinent information regarding the prescribed medication with the student and/or person in parental relation.</p> <p>The following guidelines shall be followed when storing or dispensing medication:</p> <ol style="list-style-type: none"> <li>1. Medication must be in a properly labeled container (by the licensed prescriber or pharmacy).</li> </ol>

2. All medications shall be brought to the nurse's office by the person in parental relation or another adult designated by the person in parental relation. Medication(s) shall not be accepted at the school by anyone other than the Certified School Nurse or RN.
3. Medications are kept in a designated locked area in the nurse's office or, when necessary, in the refrigerator. The district shall not store more than a forty-day supply of an individual student's medication.
4. Medication should be recorded and logged in with the date, name of student, name of medication, amount of medication, time medication received, name of the person in parental relation or designated adult delivering the medication and the name of the school health personnel receiving the medication.
5. Unused medications are to be picked up by the person in parental relation no later than the last day of the school year; medications which are not picked up will be destroyed fourteen (14) days after the close of the school year.
6. The Certified School Nurse has primary responsibility for the administration of medication including:
  - a. Reporting to licensed prescriber and/or person in parental relation.
  - b. Conferring with the licensed prescriber and/or person in parental relation.
  - c. Informing, when appropriate, school staff regarding a student's medication requirements.
  - d. Administering and recording of medication data.
7. Written documentation of the administration of medication will be kept. These records will include the student's name, the name of the medication, the dosage, the time and date of dispensations, and the full name of the licensed person administering the medication.
8. The nurse may refuse to administer any type of medication. The person in parental relation will be notified of this action.
9. If it is necessary to administer emergency medication, the Certified School Nurse can administer only those medications for which the chief school physician or individual student's licensed prescriber has authorized standing or emergency orders.
10. The person in parental relation is responsible for informing the Certified School Nurse and/or any change in the health and/or medication of students. When changes occur, the person in parental relation must return a new medication order

form to the nurse. Medication, including over-the counter medications, will be administered only upon written order from the licensed prescriber.

11. All medications must be kept in the nurse's office. Students are not allowed to carry emergency medications with them unless a licensed prescriber's order states that they must do so and all appropriate paperwork has been completed and necessary approvals have been gained. Violations may be considered for appropriate disciplinary consequences.
12. Students in possession of over-the-counter, prescription or other types of drugs which have not been registered with the Certified School Nurse will be considered to be in violation of the school district's drug and alcohol policy and will be subject to the disciplinary action as set forth therein.
13. The school district will incur NO liability for the use of unauthorized drugs or medications.
14. This policy is in effect for all school district sponsored activities and field trips.

**Disposal of Medications**

Procedures shall be developed for the disposal of medications consistent with the Department of Health Guidelines, which shall include:

1. Guidelines for disposal of contaminated needles or other contaminated sharp materials immediately in an appropriately labeled, puncture resistant container.
2. Processes for immediately returning to parents/guardians all discontinued and outdated medications, as well as all unused medications at the end of the school year.
3. Methods for safe and environmentally friendly disposal of medications.
4. Proper documentation of all medications returned to parents/guardians and for all medications disposed of by the Certified School Nurse or other licensed school health staff. Documentation shall include, but not be limited to, date, time, amount of medication and appropriate signatures.

This policy is a directive of the Board; CSN/LPN/RN acting pursuant to this policy are acting within the scope of their employment.

**Student Self-Administration Of Emergency Medications**

Any student who wishes to carry an asthma rescue inhaler, epinephrine auto-injector, and/or insulin and is authorized to do so must demonstrate the competency to the

<p>PA BD. of Nursing September 1992</p>	<p>Certified School Nurse for self-administration and for responsible behavior in the use of the medication. Determination of competency for self-administration shall be based on the student's age, cognitive function, maturity and demonstration of responsible behavior. In addition, the student must notify the Certified School Nurse immediately following each use. Abuse or misuse of these items and/or failure to follow any Board policy related to use of an inhaler, epinephrine auto-injector, insulin, may lead to confiscation, a loss or privilege, and appropriate disciplinary consequences.</p> <p>In cases where the person in parental relation requests that their child be permitted to carry/self-administer emergency medication as per the order of the licensed prescriber, the medication must be in a properly labeled pharmacy container and the person in parental relation must accept the legal responsibility should the medication be lost, given to or taken by a person other than their child. The person in parental relation must also acknowledge that the East Stroudsburg Area School District has no legal responsibility to ensure that the medication is taken or when the above-named student administers his or her own medication.</p> <p><b><u>Administration of Medication During Field Trips</u></b></p> <p>The “Field Trip Medication Administration Form” must be completed by person in parental relation when medication administration is required for a student during a field trip or other school district sponsored activity.</p> <p>Security procedures shall be established for the handling of medication during field trips.</p> <p><b><u>Non-aerosol Topical Sunscreen</u></b></p>
<p>SC 1414.10 (2)</p>	<p>Students may, in accordance with Section 1414.10 (2) of the PA School Code, use a non-aerosol topical sunscreen product in school if:</p> <ol style="list-style-type: none"> <li>1. The product is approved by the Food and Drug Administration,</li> <li>2. The person in parental relation submits a Parent-Guardian Sunscreen Form allowing the student to use the topical sunscreen, and</li> <li>3. The student submits a Student Sunscreen Form stating that they are aware of the proper use and safety precautions of the product and will handle it appropriately.</li> </ol> <p>The school entity may rescind or restrict the use of the sunscreen in writing if the student does not follow the school rules and/or the student is unwilling or unable to keep the non-aerosol sunscreen product guarded from other students’ use.</p>



	<p><b><u>References:</u></b></p> <p>School Code – 24 P.S. Sec. 510, 1401, 1402, 1409, 1414.1</p> <p>State Board of Education Regulations – 22 PA Code Sec. 12.41</p> <p>Civil Immunity of School Officers or Employees Relating to Emergency Care, First Aid or Rescue – 42 Pa. C.S.A. Sec. 8337.1</p> <p>Pennsylvania Department of Health “Guidelines for Pennsylvania Schools for the Administration of Medications and Emergency Care” March 2010</p> <p>Board Policy – 000, 103.1, 113, 121, 210.1, 216</p>
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# EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: COMMUNITY  
 TITLE: VOLUNTEERS (formerly School  
 Volunteers)  
 ADOPTED: November 17, 2008  
 REVISED: April 18, 2016  
 October 21, 2019

<b>916. VOLUNTEERS</b>	
1. Purpose	The Board supports and encourages the participation of persons in parental relation and community residents to enhance the educational, co-curricular and extracurricular programs of the district.
2. Authority SC 510  SC 510  Pol. 824	<p>The Board may adopt and enforce reasonable rules and regulations governing volunteers and their participation in the activities of the district.</p> <p>The Board directs that all volunteers shall be informed of conduct that is prohibited and the disciplinary actions that may be applied for violation of Board policies, administrative regulations, rules and procedures.</p> <p>All volunteers shall be expected to maintain professional, moral and ethical relationships with district students that are conducive to an effective, safe learning environment.</p>
3. Definitions  23 Pa. C.S.A. Sec. 6303  23 Pa. C.S.A. Sec. 6344, 6344.2	<p>The following words and phrases, when used in this policy, shall have the meaning given to them in this section:</p> <p><b>Adult</b> - an individual eighteen (18) years of age or older.</p> <p><b>Certifications</b> - refers to the child abuse history clearance statement; the state criminal history background check; and where applicable, the federal criminal history background check, required by the Child Protective Services Law.</p>
23 Pa. C.S.A. Sec. 6303  23 Pa. C.S.A. Sec. 6303	<p><b>Direct volunteer contact</b> - the care, supervision, guidance or control of children and routine interaction with children.</p> <p><b>Person responsible for the child's welfare</b> - a person who provides permanent or temporary care, supervision, mental health diagnosis or treatment, training or control of a child in lieu of parental care, supervision and control.</p> <p><b>Person in parental relation</b> - a custodial biological or adoptive parent, noncustodial biological or adoptive parent, guardian of the student, or person with whom a student</p>

<p>23 Pa. C.S.A. Sec. 6303</p> <p>Pol. 907</p> <p>23 Pa. C.S.A. Sec. 6344.2</p> <p>4. Delegation of Responsibility</p>	<p>lives and who is acting in a parental role of a student.</p> <p><b>Routine interaction</b> - regular and repeated contact that is integral to a person’s volunteer responsibilities.</p> <p><b>Visitor</b> - a parent in parental relation, adult resident, educator, official or other individual who is not a school employee or independent contractor, and who visits a school or attends or participates in an event or activity at a school, but whose role is less substantial than would be sufficient to meet the definition of volunteer for purposes of this policy.</p> <p><b>Volunteer</b> – is an adult, whose role is more than that of a visitor, who voluntarily offers a service to the district without receiving compensation from the district. A volunteer is not a school employee.</p> <p>The two (2) classifications of volunteers are:</p> <ol style="list-style-type: none"> <li>1. <b>Position Volunteer</b> - an adult applying for or holding an unpaid position with a school or a program, activity or service, as a person responsible for the child’s welfare or having direct volunteer contact with children. Examples include, but are not limited to, coaches, tutors, club/activity advisor, recess or library aides, etc.</li> <li>2. <b>Guest Volunteer</b> - an adult who voluntarily provides a service to the district, without compensation, who: (1) works directly under the supervision and direction of a school administrator, a teacher or other member of the school staff; and (2) does not have direct volunteer contact. Examples include, but are not limited to, volunteering to assist in classroom celebrations, school assemblies, or school concerts; field trip chaperones, reading to students; collecting tickets at sporting events; working concession stands; participating in “Career Day,” etc.</li> </ol> <p>The Superintendent or designee shall be responsible for the selection and management of volunteers and for ensuring compliance with Board policies, administrative regulations, rules and procedures.</p>
<p>5. Guidelines</p>	<p>At the discretion of the Superintendent or designee, a volunteer's service may be discontinued at any time.</p> <p>The Superintendent or designee shall develop administrative regulations to implement this policy and manage the selection, use and supervision of volunteers.</p> <p><b><u>GUEST VOLUNTEER</u></b></p> <p>Each prospective guest volunteer shall complete and submit a volunteer application.</p>

<p>23 Pa. C.S.A. Sec. 6344.2</p> <p>23 Pa. C.S.A. Sec. 6344.2</p> <p>23 Pa. C.S.A. Sec. 6344, 6344.2, 6344.3</p> <p>23 Pa. C.S.A. Sec. 6344.2</p>	<p>The names of all guest volunteers shall be submitted for approval by the building principal or designee.</p> <p>Upon approval, guest volunteers shall be placed on the list of approved building volunteers.</p> <p>Approval shall be required prior to beginning service as a guest volunteer.</p> <p><b><u>POSITION VOLUNTEER</u></b></p> <p>Each prospective position volunteer shall complete and submit a volunteer application and applicable certifications.</p> <p>The names of all position volunteers shall be submitted for approval by the School Board.</p> <p><b>Position Volunteer Applicants</b></p> <p>Prior to approval, all position volunteers shall submit the following information:</p> <ol style="list-style-type: none"> <li>1. PA Child Abuse History Certification - which must be less than sixty (60) months old.</li> <li>2. PA State Police Criminal History Record Information - which must be less than sixty (60) months old.</li> <li>3. Disclosure Statement for Volunteers - which is a statement swearing or affirming the applicant has not been disqualified from service by reason of conviction of designated criminal offenses or being listed as the perpetrator in a founded report of child abuse.</li> </ol> <p>If a position volunteer has not been a resident of Pennsylvania during the entirety of the previous ten (10) year period, the position volunteer must also submit the following information:</p>
	<ol style="list-style-type: none"> <li>1. Federal Criminal History Report - issued at any time since the volunteer established residency.</li> </ol> <p>The Superintendent or designee shall review the information and determine if information is disclosed that precludes service as a position volunteer.</p> <p>Information submitted by position volunteers in accordance with this policy shall be maintained centrally in a manner similar to that used for school employees.</p>

<p>23 Pa. C.S.A. Sec. 6344.4</p>	<p>Position volunteers shall obtain and submit new certifications every sixty (60) months.</p>
<p>23 Pa. C.S.A. Sec. 6344.2</p>	<p>A student, eighteen (18) years of age or older, who is volunteering for an event or activity sponsored by the school in which the student is enrolled and occurring on the school's grounds, shall not be required to submit certifications except when the event or activity is for children in the care of a child-care service or the student will otherwise be responsible for the welfare of a child.</p>
<p>SC 1418 Title 28 Sec. 23.44</p>	<p><u>Tuberculosis Test</u></p> <p>Prior to participating in student activities, position volunteers shall undergo a test for tuberculosis, when required by and in accordance with the regulations and guidance of the Pennsylvania Department of Health.</p>
<p>23 Pa. C.S.A. Sec. 6344.3</p>	<p><u>Arrest Or Conviction Reporting Requirements</u></p> <p>Position volunteers shall report to the Superintendent or designee, in writing, within seventy-two (72) hours, an arrest or conviction required to be reported by law or notification that the volunteer has been named as a perpetrator in a founded or indicated report pursuant to the Child Protective Services Law.</p>
<p>23 Pa. C.S.A. Sec. 6344.3</p>	<p>The Superintendent or designee shall immediately require a position volunteer to submit new certifications if the Superintendent or designee has a reasonable belief that the volunteer was arrested for or has been convicted of an offense required to be reported by law, was named as a perpetrator in a founded or indicated report, or has provided written notice of such occurrence.</p>
<p>23 Pa. C.S.A. Sec. 6344.3</p>	<p>Failure to accurately report such occurrences may subject the position volunteer to disciplinary action up to and including denial of volunteer service and criminal prosecution.</p> <p><u>Child Abuse Reporting</u></p>
<p>23 Pa. C.S.A. Sec. 6311 Pol. 806</p>	<p>All volunteers who have reasonable cause to suspect that a child is the victim of child abuse shall make a report of suspected child abuse in accordance with applicable law, Board policy and administrative regulations.</p> <p><u>Supervision</u></p>
	<p>Each volunteer shall be under the supervision of a designated school administrator, teacher or other member of the school staff.</p>

<p>Pol. 123, 123.1, 123.2, 806</p>	<p><u>Training</u></p> <p>Volunteers shall attend orientation and training sessions, as appropriate to the nature of their volunteer service. When training is provided for school employees relating to the legal obligations of employers and educational institutions, consideration shall be given to which volunteers should also receive that training.</p>
<p>Pol. 216</p>	<p><u>Confidentiality</u></p> <p>No volunteer shall be permitted access to confidential student information unless the supervisor has determined that such access is necessary for the volunteer to fulfill his/her responsibilities. Volunteers with access to confidential student information shall maintain the confidentiality of that information in accordance with district policies and procedures and applicable law. If a volunteer has questions about the confidentiality of student information, the volunteer should consult with the building principal.</p> <p><u>Liability Insurance</u></p> <p>The district shall provide liability insurance coverage for volunteers appropriate to the nature of their roles and the risk management needs of the district.</p> <p><u>Acknowledgement</u></p> <p>Each volunteer shall affirm in writing that s/he has been provided with a copy of, has read, understands and agrees to comply with this policy.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 510, 1418</p> <p>Child Protective Services Law – 23 Pa. C.S.A. Sec. 6301 et seq.</p> <p>State Department of Health Regulations – 28 PA Code Sec. 23.44</p> <p>Board Policy – 123, 123.1, 123.2, 216, 806, 824, 907</p>



## **EAST STROUDSBURG AREA SCHOOL DISTRICT PROCUREMENT MANUAL**

East Stroudsburg Area SD  
Administration Building  
Business Office  
50 Vine Street  
East Stroudsburg, PA 18301  
Phone: 570-424-8500  
Fax: 570-420-8384  
[www.esasd.net](http://www.esasd.net)

Prepared by Marisela Horton  
Rev 10/15/19



The purpose of this Procurement Manual is to assist all employees in the proper Procurement practices so as to be in full compliance with all Pennsylvania State Laws, Regulations and Policies.

The Procurement Manual is designed to achieve three (3) goals:

1. Compliance with the law and Board policy on Procurement
2. Promote efficiency in Procurement practices
3. Achieve savings of money through proper Procurement practices

The three (3) goals should be achieved through proper planning. Please allow yourself enough leeway between generating the requisition and the actual date materials or services are needed. Please think of Procurement items in terms of the entire school year. What items and services do you need on an annual basis?

The key is to plan. Through proper planning, we can eliminate much of the frustration that is encountered in all public school Procurement procedures.



## **Responsibilities**

To purchase equipment, supplies, materials and services for school and administrative sites as cost effectively

To assist in the development and processing of bid packages and related contracts, board agenda items related to Procurement and in the general acquisition of equipment and supplies

## **Procurement Code of Ethics**

Endeavor to obtain the greatest value for every District dollar expended by conducting business in a manner consistent with exemplary business practices, district policies, and legal statutes.

Give prompt and courteous reception to all District staff and legitimate business representatives.

Provide support to the District' schools and departments charged with the responsibility of creating an educational environment of excellence.

Insure that all responsible bidders receive equal consideration and the assurance of unbiased judgement in determining whether their products meet the educational and/or operational needs of the East Stroudsburg Area School District.

Always consider the interest of East Stroudsburg Area School District and the enhancement of its educational program first.

Strive for a thorough knowledge and understanding of East Stroudsburg Area School District equipment and supplies in order to assist in the best value evaluation for the products and services purchased.

Work to identify and implement strategies and techniques that will preserve the integrity of the Procurement while enhancing the level of services provided by the department.

Never accept gifts or favors that might influence, or be construed to influence, the purchase of goods and services.

## **Integrity**

Fairness and impartiality in all phases of the process are an essential part of any transaction in public Procurement. Dealing with vendors and peers, must be open, honest, and objective. The Procurement objective is to provide quality services and products for the District's schools and departments.

East Stroudsburg Area School District does not discriminate on the basis of sex, race, disability, color or national origin in its business practices.

## General

The Board shall establish rules and regulations to ensure that the purchase of quality products and services at the most cost-effective level for the District.

- a) An electronic purchase order system, which automatically numbers and controls purchase orders and administrative approval levels shall be utilized.
- b) Every purchase of a product or service made on behalf of the District shall be made by entering a purchase order, issued by authority of the appropriate District staff member through the Munis electronic purchase order system, and approved by the Chief Financial Officer, except purchases made under provision of Student Activity Fund and Food Service Fund Regulations.
- c) No item may be purchased and charged to the School District without following the above procedure.
- d) If any employee fails to follow the above procedure, he/she is liable for the cost of the materials ordered. The Business Office will refuse to confirm and to pay for any item that has not been approved in advanced of purchase and has not been ordered through the purpose order system.
- e) All purchase orders shall include clearly described instructions, descriptions, units, costs, vendors, etc. on the purchase order. Items must be coded to correct general ledge account number.
- f) All purchase orders requests must be referred to the Business Office as to whether proposed purchase order is subject to bid, whether sufficient funds exist in the budget, and whether the material might be elsewhere in the District. Purchase orders must go to Board for approval.
- g) Upon conversion of the purchase order, items will be ordered according to vendor information (via online, fax, or email delivery).
- h) No deliveries shall be accepted from vendors unless identified with School District purchase order.
- i) The Business Office shall establish written procedures to be followed by all District personnel for Procurement of various products and services (i.e. materials and supplies, emergencies purchases, etc.).

## Procedures

Following School Policy #611, when funds are available, all purchases contemplated within the current budget and not subjected to bid be made in a manner that ensures the best interests of the district.

Public School Code Section 24 P.S. §8-807.1- Purchase of Supplies (amended June 30, 2012, P.L.684, NO.82) establishes the primary legal requirements to be followed in the purchase of materials, supplies, and equipment for use in public schools in the Commonwealth.

Section 24 P.S. §1-120 Adjustments Based on Consumer Price Index (added June 30, 201, P.L. 684, No. 82) (Act 97, 2011) allows for annual bid limited adjustments are made between October 1 and November 15 of each year, becoming effective January 1 for the subsequent calendar year. The Department of Labor and Industry will publish notice in the Pennsylvania Bulletin prior to January 1 of each calendar year of the annual percentage change determined.

**All purchases that are within budgetary limits and under \$11,100 and were originally contemplated within the budget may be made upon authorization of the Chief Financial Officer. Purchases not budgeted or which exceed \$11,100 must go to the Finance Committee for review and full board for approval.**

School Policy #612, states that when funds are not available for a proposed appropriation, a budget transfer from one general ledger account to another may be made after October 1 of the fiscal year by the Board if it is apparent that the necessary surplus funds do exist in another appropriation and if the procedures specified in the School Code are followed and it can demonstrate the proposed expenditure would be educationally warranted in the current fiscal year.

## Cooperative Procurement

The District encourages its employees to seek advantages in savings that may accrue to this district through joint agreement for the purchase of supplies, equipment or services with other political subdivisions.

Cooperative purchases require an agreement approved by the Board and the participating contracting body(s) which shall specify the categories of equipment and supplies to be purchased.

All such agreements must conform to regulations provided in the School Code. The following are state contracts and approved consortiums that the District may participate in.

## **Pennsylvania State Contracts and Approved Consortiums**

### **COSTARS**

<http://www.dgsweb.state.pa.us/COSTARSReg/WelcomePage.aspx>

### **Keystone Procurement Network (AEPA Contracts)**

<http://www.thekpn.org>

### **PEPPM National Contracts Program (Technology Bidding and Procurement)**

<http://www.peppm.org/>

### **Pennsylvania State Contracts**

<http://www.emarketplace.state.pa.us>

### **Source Well (formerly NJPA)**

<http://sourcewell-mn.gov>

### **US Communities**

<http://www.uscommunities.org/>

## **Purchases Subject to Bid**

The District shall comply with the Pennsylvania School Code with regard to all bidding requirements for contracts for goods and services, including those regarding the purchase of equipment, textbooks, school supplies, and other appliances as well as all contracts for construction, reconstruction, repairs, maintenance or work on any school building.

Contracts for necessary emergency repairs and replacements may be completed after solicitation of competitive bids from at least three (3) responsible bidders and upon approval of any of these bids by the Secretary of Education. The District may utilize its own maintenance or other personnel to perform maintenance work irrespective of the entire cost or value of such work.

## **Bidding Thresholds**

The Pennsylvania Department of Labor & Industry published the authority and municipal bidding thresholds for 2018. Under Act 90 of 2011, the bidding thresholds provide for an annual inflation adjustment based on the Consumer Price Index for All Urban Consumers.

The percentage change for the 12 month period ending September 30, 2018, is 2.3%. Beginning on January 1, 2019, the bidding thresholds for municipal authorities will be as follows:

- Purchases and contracts below \$11,100 require no formal bidding or written/telephonic quotations.
- Purchases and contracts between \$11,100 and \$20,600 require three written/telephonic quotations.
- Purchases and contracts over \$20,600 require formal bidding
- On all projects, the scope work shall be clearly written in order to avoid change orders and the appearance of bid splitting

Bid specifications shall be prepared by, or at the direction of the Chief Financial Officer.

Bids shall be opened publicly before one or more witnesses at a previously designated time and place. Contracts shall be awarded to the lowest responsible bidder upon resolution of the Board unless the Board chooses to reject all the bids

- **Although, the state sets the thresholds, the District requires 3 written quotes for purchases over \$5,000. The District reserves the right to request quotes for items/project under \$5,000**
- **Items/Projects over \$11,100 must go to Finance Committee for Review**
- **Items/Projects over \$20,600 must go to School Board**
  - \* Thresholds may change annually by the Dept. of Labor & Industry. Each year the Department of Labor and Industry is required to publish changes to the base amounts triggering the requirement for bids and quotes for school purchases under Act 97 of 2011 (<http://www.pabulletin.com/secure/data/vol46/46-50/2154.html>)
  - \* The Department is required to adjust the thresholds in the 2011 law by the percentage in the Consumer Price Index for All Urban Consumers (CPI-U). The Changes are published in the Pennsylvania Bulletin prior to the start of the next calendar year. There are three sections of the School Code affected by the law and the annual adjustments (24 P.S. §§1-119, 7-751 and 8-807.1)

### **Emergency Purchases**

School policy #612, states that in an event of an emergency, which exists whenever the time required for the Board to act in accordance with regular procedures would endanger life or property or threaten continuance of existing school classes, a purchase may be authorized by the Chief Financial Officer.

Any expenditures in excess of appropriation made in conformance with this policy shall be reported to the Board at the next meeting with a recommendation of funds to be transferred to the purchase.

## **P-Card Purchases**

The District participates in a Purchase Card (P-card) Program. The P-Card works like a credit card and is a simplified and cost effective method of Procurement and remitting payment for approved expenditure. The P-Card can be used for purchases in person, by mail, telephone, fax or internet.

The P-Card is to be used in accordance with the procedures established within this manual. Before receiving a P-Card, the Chief Financial Officer and Assistant Financial Officer must approve the employee's request. The P-Card will only be issued to an employee when it is more convenient for the District to account for the type of purchases the employee is expected to make. The P-Card is not primarily for the convenience of staff is to circumvent the standard of Purchase Order process. The CFO will determine when the P-Card is a better method of Procurement items versus using the standard Purchase Order process.

The employee will receive training and procedures before receiving their P-Card and it may be revoked for misuse at any time.

## **Payment of Bills**

1. Checks under \$11,099 will be mailed as completed
2. Checks at or over \$11,100 will be held until after Board meeting

## **Federal Uniform Grant (UGG) Procurement**

- 1) UGG applies to school entities receiving federal awards directly from federal agencies and awards via a pass – through agency such as the state:
  - a. All purchases with federal funding will need to conform to reflect state, local and federal requirements.
- 2) Federal thresholds and Procurement methods for goods and services consists of:
  - a. Micro-purchases
    - a. Not to exceed \$10,000
    - b. Does not require quotes or bids (Reason why no quote or bid requested)
    - c. Must be distributed equitably among qualified suppliers
    - d. Must be reasonable according to sound practices
  - b. Small purchase
    - a. Purchases from \$10,000 - \$250,000
    - b. Competitive quotes must be obtained from an adequate number of sources (no less than 3)
  - c. Sealed Bids
    - a. Used for purchases greater than \$250,000; includes perishable food
    - b. Requires formal solicitation with at least two or more responsible bidders

- c. Must be used for construction projects
  - d. Specifications and contracts over \$250,000 must include special federal wording
  - e. Equipment for Food Services greater than or equal to \$5,000 each require online PDE approval
- d. Competitive Proposals
- a. Used for purchases greater than \$250,000
  - b. Requires formal solicitation with evaluation methods
  - c. Fixed price or cost reimbursement
  - d. Contract should be awarded to the responsive and responsible firm whose proposal is most advantageous to the program with price being one of the various factors
  - e. A cost/price analysis must be performed on all purchase over \$250,000 before the purchase is approved when only 1 bid is received or sole source
- e. Noncompetitive (Sole Source) proposals:
- a. Appropriate only when specific criteria is met and all other Procurement methods are not applicable:
    - Items available only from one source
    - After soliciting a number of sources competition is deemed inadequate
    - A public emergency does not allow for the time for the competitive proposal process
    - Expressly authorized by awarding or pass-through agency in response to a written request from a non-Federal entity
- 3) Additional UGG Federal regulations include the following:
- a. A cost/price analysis must be performed on all purchases over \$250,000, and before the purchase is approved when only 1 bid is received or sole source
  - b. Affirmative steps to include participate from minority, women and labor surplus area firms must be included in solicitations
  - c. Geographical preferences are prohibited (there is an exception for food service program regulations)
  - d. Specific USDA regulations concerning food service Procurement must be followed and are included below:
    - a. Perishable food exception
    - b. Geographical preference exception for local agricultural products
    - c. Buy American commodity regulation
    - d. Food Service Management Company Contract requirements
    - e. Mandatory Contract clauses (see below)
  - e. The following clauses must be included in all formal solicitations and contracts:
    - a. Termination of Cause
    - b. Equal Employment Opportunity
    - c. Contract Work Hour and Safety Standards Act
    - d. Davis Bacon Act

- e. Rights to Inventions
- f. Debarment and Suspension
- g. Byrd Anti Lobbying
- h. Clean Air Act
- i. Simplified Acquisition Threshold Contract Breach



**The following steps should be included for any Procurement that is over \$10,900**

a) Why are you requesting service/need?  
\_\_\_\_\_

b) Cost Estimate; if over \$5,000, were 3 quotes attained? If yes, please list vendors & amounts.

Under \$5,000 proceed to C

c) Procurement Method; Procurement card; Purchase Order  
\_\_\_\_\_

d) Funds account(s) to be charged for Procurement

Check box of funds:  
General Account (    )  
Food Service (    )  
Special Activity (    )  
Capital Reserve (    )

Account Name \_\_\_\_\_

e) Selection of winning proposal

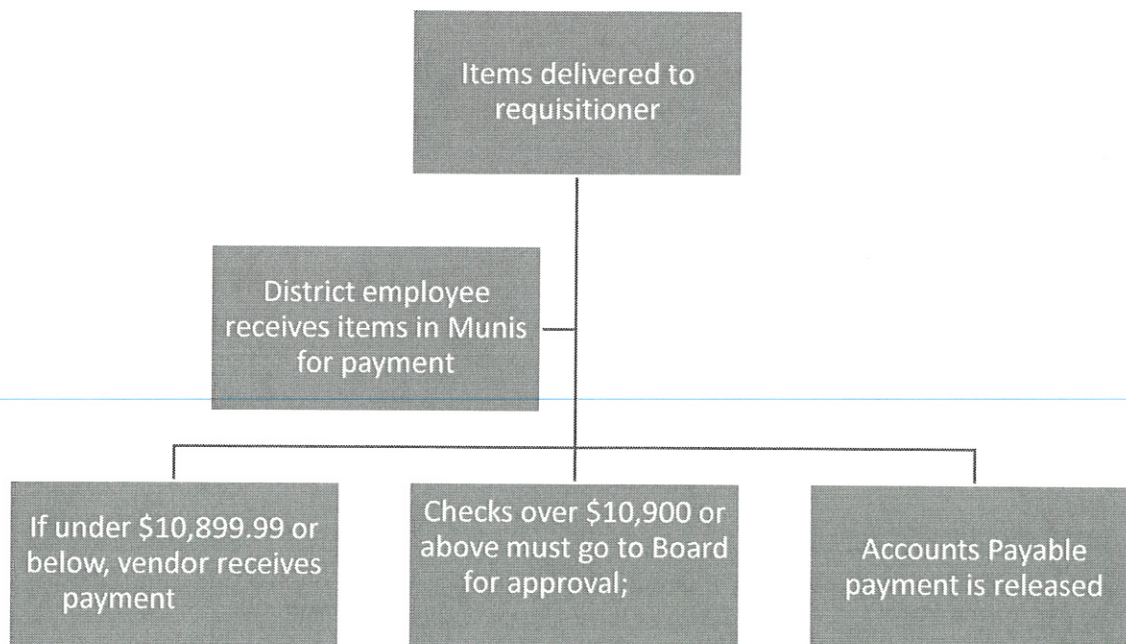
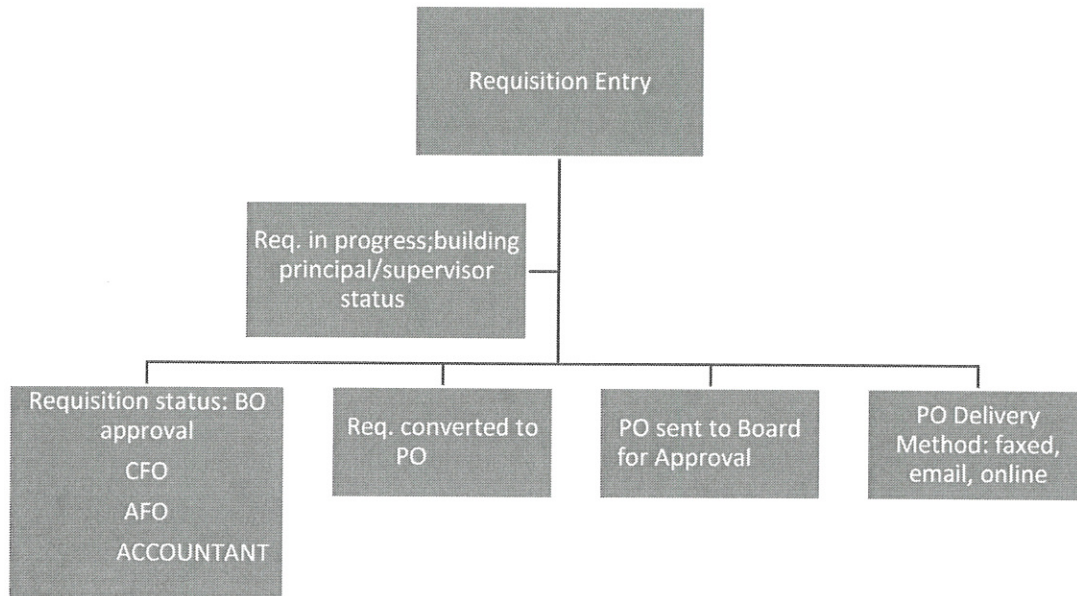
Was the lowest prices selected? If applicable, please explain why this vendor was chosen  
\_\_\_\_\_

If a Request for Proposal was prepared, how many proposers responded? \_\_\_\_\_

## Procurement Procedures

- Receives requisition; if
- Are the items available from current inventory?
  - If yes-transfer item(s) from existing inventory to requisitioned and record in material management system
- If no – does the order or project exceed \$20,100? –
- If no, does the order or project exceed \$5,000? -Requires 3 written/telephonic quotations
- If no –Procure item(s) from the vendor with the lowest responsible price.
- If yes- are the items available from an existing, approved Cooperative Procurement Agreement?
- If not, has the Procurement been bid in accordance with Pol. 610?
- If not, subject to Bid (See Pol. 610). Bid taken to Finance Committee; board approval; create/open bid; award bid ; take to FC for approval; board approved- **create requisition**
- If yes, procure items from the vendor with the lowest, responsible price –items decided; need to be entered in Munis by Requisition ; invoice is sent to AP- when invoice is received by AP, payment to vendor will be processed
  
- District employee enters a requisition into Munis; ensures there are funds in account prior to starting process
- The following info gets entered by the employee:
  - a. Department/Location
  - b. Fiscal year
  - c. Requisition number is created by Munis
  - d. General description
  - e. Vendor number
  - f. Ship to
  - g. Quantity, full description, unit price, general account
  - h. Release requisition
- Requisition goes to approver level by department chair/building principal/Administrator, Business Office, requisition conversion to Purchase Order
- Purchase order delivery method; email, fax, order online by Business Office Administrative Assistant
- Any problems with order gets directed to Business Office
- Employee receives items
- Accounts Payable cuts check for payment

## Requisition Life Cycle



# Transportation Department



Home > Students > Trips > Field Trips > Reports > Options

## Field Trip: 06320

Main Notes Documents History

### \*-Required Fields

Requested: **09/20/19 09:55 AM By: Clogg, Katye**

Status:  Level 3 - Request Approved

Change To: [Select New Status]

Comments:

\* Field Trip Name: Marching Band Adjudication at Neshaminy High School

\* School: E Stroudsburg HS - S / EHS

\* Department: HSS

\* Activity: Band

### Contact

\* Contact: Katye Clogg

\* Phone: 570-424-8471 \*Phone Ext: 20119

\* Email: katye-clogg@esasd.net

### Departure

\* Depart Date: 10/26/2019 \* Time: 01:15 PM

\* Return Date: 10/26/2019 \* Time: 11:15 PM

Departure: [Select One]

Notes: Travel to Nashaminy for a Marching Band festival. We will perform our field show for judges and be able to watch bands from areas other than Northeast PA. Then the show ends with a combined band performance of the Star Spangled Banner. We will be taking a dinner stop on our way down, since we have a quick rehearsal before we depart.

### Destination

\* Destination: Neshaminy High School (2001 Old Lincoln Highway Langhorne)

\* Street: 2001 Old Lincoln Highway

\* City: Langhorne

\* State: Pa \* Zip: 19047

Contact:

Title:

Phone: Phone Ext:

Fax:

Email:

Notes:

### Directions

Directions:

### Trip Details

\* Equipment:

61



# Transportation Department



Home ▶ Students ▶ Trips ▶ Field Trips ▶ Reports ▶ Options

## Field Trip: 06319

Main Notes Documents History

### \*-Required Fields

Requested: **09/19/19 17:03 PM By: Franks, Suzanne**

Status:  Level 3 - Request Approved

Change To: [Select New Status]

Comments:

\* Field Trip Name: Medieval Times Dinner & Tournament

\* School: Lehman Int / LIS

\* Department: ACAD

\* Activity: Lehman

### Contact

\* Contact: Suzanne L Franks

\* Phone: 570-588-4410 \*Phone Ext: 18104

\* Email: suzanne-franks@esasd.net

### Departure

\* Depart Date:  \* Time: 07:45 AM

\* Return Date:  \* Time: 02:00 PM

Departure: Lehman Int / LIS

Notes: Two buses to depart from Lehman front parking lot at 7:45 AM  
100 students, 10 teachers/chaperones, 6 Silver attending  
Students will attend an educational jousting match/dinner at Medieval Times.

### Destination

\* Destination: Medieval Times Dinner & Tournament

\* Street: 149 Polito Avenue

\* City: Lyndhurst

\* State: NJ \* Zip: 07071

Contact: Sinan Logan

Title: Group Bookings

Phone: 201-933-2220 Phone Ext: 2319

Fax: 201-438-2062

Email: sinan.logan@medievaltimes.com

Notes:

### Directions

Directions: Dingmans Ferry, PA to Lyndhurst, NJ

### Trip Details

\* Equipment:

63



# Transportation Department



Home ▶ Students ▶ Trips ▶ Field Trips ▶ Reports ▶ Options

## Field Trip: 06316

Main Notes Documents History

### \*-Required Fields

Requested: **09/19/19 14:11 PM By: Lowe, Deatrice**

Status:  Level 3 - Request Approved

Change To: [Select New Status]

Comments:

\* Field Trip Name: Medieval Times Dinner & Tournament

\* School: Lehman Int / LIS

\* Department: ACAD

\* Activity: Lehman

### Contact

\* Contact: Deatrice Lowe

\* Phone: 570-588-4410 \*Phone Ext: 38075

\* Email: deatrice-low@esasd.net

### Departure

\* Depart Date:  \* Time: 07:45 AM

\* Return Date:  \* Time: 04:00 PM

Departure: [Select One]

Notes: 2 Busses to depart from Lehman FRONT parking lot at 7:45 am  
100 students, 10 teachers/chaperones, 6 Blue attending  
Students will attend an educational jousting match/dinner at Medieval Times.

### Destination

\* Destination: Medieval Times Dinner & Tournament

\* Street: 149 Polito Avenue

\* City: Lyndhurst

\* State: NJ \* Zip: 07071

Contact: Sinan Logan

Title: Group Bookings

Phone: 201-933-2220 Phone Ext: 2319

Fax: 201-438-2062

Email: sinan.logan@meievaltimes.com

Notes:

### Directions

Directions: Dingmans Ferry, PA to Lyndhurst, NJ

65

### Trip Details

\* Equipment:



CHARTER BUS

Classification:

LEH

\* Number of Students:

110

\* Number of Adults:

10

\* Number of Wheel Chairs:

0

\* Number of Vehicles:

2

\* Estimated Miles:

132

\* Estimated Cost:

7145

\* Estimated Hours:

9

Invoicing Information:

* Code (Department/Activity)	Amount (\$)	PO	Invoice Date	Payment Date
LIS STUDENT ACTIVITY FUND (LEH/Lehman )	2,498.00			
10-1110-513-000-30-819-190-000-0000 (/)	0.00			
[Select One]				
Rows: 2		Total: 2,498.00		

Delete Request

\*Map It!

Cancel/Return to List

Save

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66

# Transportation Department



▶ Home ▶ Students ▶ Trips ▶ Field Trips ▶ Reports ▶ Options

## Field Trip: 06122

Main Notes Documents History

### \*-Required Fields

Requested: **09/08/19 13:09 PM By: Mark, Kelly**

Status:  Level 3 - Request Approved

Change To: [Select New Status]

Comments:

\* Field Trip Name: Resica Elementary

\* School: Resica Elem / RES

\* Department: RES

\* Activity: Res

### Contact

\* Contact: Kelly Mark

\* Phone: 5702236911 \*Phone Ext: 154022

\* Email: kelly-mark@esasd.net

### Departure

\* Depart Date: 4/15/2020 \* Time: 05:45 AM

\* Return Date: 4/15/2020 \* Time: 02:00 PM

Departure: Resica Elem / RES

Notes: The Harrisburg field trip is the culminating activity to the fourth grade unit in Pennsylvania. Indirectly relates to our science and social studies curriculum. For example, in touring the state Capitol Building, students gain a deeper understanding of the Pennsylvania State Government. In visiting the Pennsylvania State Museum, students extend their knowledge of the fourth-grade units on Pennsylvania geology, animals,

### Destination

\* Destination: PA State Capitol (N Third Street Harrisburg)

\* Street: N Third Street

\* City: Harrisburg

\* State: Pa \* Zip: 17101

Contact:

Title:

Phone: 800-868-7672 Phone Ext:

Fax:

Email:

Notes:

### Directions

Directions: Directions will be obtained by Martz Charter Bus Company

67

### Trip Details

\* Equipment:

CHARTER BUS

Classification:

RES

\* Number of Students:

100

\* Number of Adults:

35

\* Number of Wheel Chairs:

0

\* Number of Vehicles:

3

\* Estimated Miles:

120

\* Estimated Cost:

4000

\* Estimated Hours:

9

Invoicing Information:

* Code (Department/Activity)	Amount (\$)	PO	Invoice Date	Payment Date
RES PTO (RES/Res )	4,000.00		9/6/2019	4/15/2020
[Select One]				
Rows: 1 Total: 4,000.00				

Delete Request

\*Map It!

Cancel/Return to List

Save

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68

# Transportation Department



Home Students Trips Field Trips Reports Options

## Field Trip: 06324

Main Notes Documents History

### \*-Required Fields

Requested: 09/20/19 13:56 PM By: Omalley, Annette

Status:  Level 3 - Request Approved

Change To: [Select New Status]

Comments:

\* Field Trip Name: PICPA Accounting Career Day

\* School: E Stroudsburg HS - S / EHS

\* Department: HSS

\* Activity: ACAD

### Contact

\* Contact: ANNETTE OMALLEY

\* Phone: 570-872-4031 \*Phone Ext: 20105

\* Email: annette-omalley@esasd.net

### Departure

\* Depart Date: 10/22/2019 \* Time: 07:30 AM

\* Return Date: 10/22/2019 \* Time: 03:30 PM

Departure: [Select One]

Notes: Depart from HSS Auditorium Lobby  
The Accounting day does extend the learning in Accounting 1 and 2

### Destination

\* Destination: Bloomsburg University

\* Street: 400 East Second Street

\* City: Bloomsburg

\* State: PA \* Zip: 17815

Contact:

Title:

Phone: Phone Ext:

Fax:

Email:

Notes:

### Directions

Directions: Route 80 East to Exit 236A, follow Lightstreet Road 1.4 mi. to main entrance on the left.

69

### Trip Details

\* Equipment:

SCHOOL BUS

Classification: [Select One]

\* Number of Students:

\* Number of Wheel Chairs:

\* Estimated Miles:

\* Estimated Hours:

\* Number of Adults:

\* Number of Vehicles:

\* Estimated Cost: 230

**Invoicing Information:**

* Code (Department/Activity)	Amount (\$)	PO	Invoice Date	Payment Date
10-2271-580-000-30-820-130-000-0000 (/ ) (/ )	<input type="text" value="230.00"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
[Select One]	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Rows: 1	Total: 230.00			

Delete Request

\*Map It!

Cancel/Return to List

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70

# Transportation Department



Home Students Trips Field Trips Reports Options

## Field Trip: 06308

Main Notes Documents History

### \*-Required Fields

Requested: **09/19/19 07:52 AM By: Piedra, Gisela**

Status:  Level 3 - Request Approved

Change To: [Select New Status]

Comments:

\* Field Trip Name: Class of 2022 After School Field Trip to Rockefeller Center

\* School: E Stroudsburg HS - S / EHS

\* Department: HSS

\* Activity: HS South

### Contact

\* Contact: Gisela Piedra / Martha Kiesling

\* Phone: 570-424-8500 \*Phone Ext: 33590

\* Email: gisela-piedra@esasd.net / martha-kiesling@esasd.net

### Departure

\* Depart Date: 12/13/2019 \* Time: 02:30 PM

\* Return Date: 12/13/2019 \* Time: 11:30 PM

Departure: [Select One]

Notes: Students will have the opportunity to visit Rockefeller Center to see the Christmas Tree. They will also have the chance to visit other areas around 5th Avenue and enjoy an evening of Christmas Shopping for their family and friends.

### Destination

\* Destination: Bryant Park New York City

\* Street: 6th Avenue Between 41st & 42nd streets

\* City: New York City

\* State: NY \* Zip: 10018

Contact:

Title:

Phone: Phone Ext:

Fax:

Email:

Notes:

### Directions

Directions:

71

### Trip Details

\* Equipment:

CHARTER BUS

Classification: [Select One]

\* Number of Students:

\* Number of Wheel Chairs:

\* Estimated Miles:

\* Estimated Hours:

\* Number of Adults:

\* Number of Vehicles:

\* Estimated Cost: 2070

**Invoicing Information:**

* Code (Department/Activity)	Amount (\$)	PO	Invoice Date	Payment Date
80-0496-049-000-30-820-510-000-8090 (HSS/ )	<input type="text" value="0.00"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
[Select One]	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Rows: 1	Total: 0.00			

Delete Request

\*Map It!

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Save

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72

# Transportation Department



[Home](#)
[Students](#)
[Trips](#)
[Field Trips](#)
[Reports](#)
[Options](#)

## Field Trip: 06448

[Main](#)
[Notes](#)
[Documents](#)
[History](#)

### \*-Required Fields

\*-All trips must be requested at least 20 full school day(s) in advance. (Next valid date 11/13/2019)

Requested: **10/07/19 17:34 PM By: Souffrant, Fabiola**

Status:  Level 3 - Request Approved

Change To: [Select New Status]

Comments:

\* Field Trip Name: Franklin Institute  
 \* School: Smithfield Elem / SMI  
 \* Department: SME  
 \* Activity: Smithfield

### Contact

\* Contact: Fabiola Souffrant  
 \* Phone: 5704212841 \*Phone Ext: 34557  
 \* Email: fabiola-souffrant@esasd.net

### Departure

\* Depart Date:  \* Time: 07:45 AM  
 \* Return Date:  \* Time: 02:45 PM

Departure: Smithfield Elem / SMI

Notes: The purpose/reason for the trip is to support our stem initiative and to connect with our narrative writing with a focus on biographies. The group attending this trip will be the fifth grade class of 68 students. The number of chaperones will be 20 adults.

### Destination

\* Destination: Franklin Institute  
 \* Street: 222 NORTH 20TH STREET,  
 \* City: Philadelphia  
 \* State: PA \* Zip: 19103

Contact: Raymond Milanese

Title: Group Sales Account Executive

Phone: 215.448.1175

Phone Ext:

Fax:

Email: rmilanese@fi.edu

Notes:

### Directions

Directions:

73

### Trip Details



* Equipment:	CHARTER BUS		
Classification:	SMI		
* Number of Students:	<input type="text" value="68"/>	* Number of Adults:	<input type="text" value="20"/>
* Number of Wheel Chairs:	<input type="text" value="0"/>	* Number of Vehicles:	<input type="text" value="2"/>
* Estimated Miles:	<input type="text" value="200"/>	* Estimated Cost:	2700
* Estimated Hours:	<input type="text" value="4"/>		

**Invoicing Information:**

* Code (Department/Activity)	Amount (\$)	PO	Invoice Date	Payment Date
SMI CASH (SME/Smithfield )	<input type="text" value="0.00"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
[Select One]	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Rows: 1	Total: 0.00			

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74

# Transportation Department



Home ▶ Students ▶ Trips ▶ Field Trips ▶ Reports ▶ Options

**Field Trip: 06272**

Main Notes Documents History

**\*-Required Fields**

Requested: **09/13/19 13:38 PM By: Toth, Donald**

Status:

Change To: [Select New Status]

Comments:

\* Field Trip Name: New York City 911 Memorial

\* School: J T Lambert Int / JTL

\* Department: ACAD

\* Activity: JT Lambert

**Contact**

\* Contact: Terry Toth

\* Phone: 5704248430 \*Phone Ext: 17225

\* Email: donald-toth@esasd.net

**Departure**

\* Depart Date:  \* Time: 08:00 AM

\* Return Date:  \* Time: 08:00 PM

Departure: J T Lambert Int / JTL

Notes: Will be picked up by charter bus in the front of the school.

**Destination**

\* Destination: World Trade Center (Fulton Street New York)

\* Street: Fulton Street

\* City: New York

\* State: NY \* Zip: 10007

Contact:

Title:

Phone: Phone Ext:

Fax:

Email:

Notes: STduents will view and assess the various media types at the World Trade Center in NYC. A walking tour of the outside fountains and a walk to Trinity Church will also take place. The inside tour will focus around the various news coverage from the 911 tragedy. Students will eat lunch and dinner at fast food restaurants in the local area. After the museum tour, students will ride up the Freedom Tower to the observation deck. The elevators

**Directions**

Directions: Get on I-80 E from US-209 BUS/Milford Rd and PA-447 S/Independence Rd  
9 min (3.5 mi)

Head northwest  
322 ft

75

**Trip Details**

\* Equipment:

CHARTER BUS

Classification:

JTL

\* Number of Students:

48

\* Number of Adults:

7

\* Number of Wheel Chairs:

0

\* Number of Vehicles:

1

\* Estimated Miles:

154

\* Estimated Cost:

3400

\* Estimated Hours:

12

**Invoicing Information:**

* Code (Department/Activity)	Amount (\$)	PO	Invoice Date	Payment Date
JTL PTO (JTL/JT Lambert )	0.00			
[Select One]				
Rows: 1	Total: 0.00			

Delete Request

\*Map It!

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Save

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76

We have prepared a quote for you



## Print Services

Quote # 002335 Version 1

PREPARED FOR  
Act 1-Multi

103

## Service Agreement

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### Service Agreement

#### Client Requirements

- Client agrees to hire BerkOne to provide the BerkOne Services as specified in this Services Agreement ("Agreement").
- All Act 1 input files submitted to BerkOne must be received in the same format consistent with format provided in the past. Additional programming fees will apply if the file layout is different than the immediately previous year.
- Correct and verified record counts must accompany all file submissions.

#### BerkOne Services

- BerkOne agrees to process the Client supplied input file(s) "as is" and to print the Act 1 Homestead/Farmstead applications in time to mail them to the Client-supplied addresses on the date mutually agreed to by the Client and BerkOne.
- BerkOne agrees to notify Client and/or county of any record count discrepancies and blank lines.
- With the exception of record counts, BerkOne will neither validate for accuracy nor alter the Client-supplied file(s). Corrections must be provided by the Client in the form of replacement Client-supplied files in the appropriate format.

#### Terms

- The Act 1 application, letter and instructions are standard forms used among multiple school districts. Any changes to the form, letter and instructions will result in an additional programming fee and an increased per application fee.
- This estimate reflects current understanding of the requirements and estimated volume for this assignment. Additional requirements, variation in volume, or changes to this assignment may require a change in pricing as currently quoted and a change order executed by both parties.
- Reprocessing of input file(s) due to problems with the Client-provided file(s) will be billed at the professional services rate.
- Upon completion of BerkOne services, Client will receive an invoice with terms of Net 30 days. Client agrees to compensate and reimburse BerkOne for BerkOne's Services according the pricing for the Service Option selected. All PO Box, Postage, and Shipping Costs will be a direct pass through to the Client. Sales Tax will be applied where applicable.
- Should Client fail to pay BerkOne's invoice when due, BerkOne shall have the right to add and Client shall be liable for interest at the rate of one and one-half percent (1½%) per month on any amount due and outstanding from Client.
- Client shall hold harmless and indemnify BerkOne from and against any and all loss, damage or claim arising from incorrect, illegal or improper record information, data or other documentation of any kind submitted by Client to BerkOne, and / or the withholding of correct, legal or proper information by Client from BerkOne.
- BerkOne does not make any express or implied warranty of any kind. Specifically, there is no express or implied warranty of merchantability or fitness for a particular purpose for the services to be provided hereunder. Additionally, so long as BerkOne mails to the Client-supplied addresses in accordance with mutually agreed to schedule, then BerkOne is not liable for any tax reduction(s) disallowed or not received due to non-receipt or late receipt of the application by the property owner(s).
- BerkOne shall not be liable to Client for any damage arising from any event that is out of the control of BerkOne. Neither shall BerkOne be liable to Client for indirect, special, incidental, exemplary, consequential, or any other form of monetary damages, including without limitation, lost revenue, or for the loss of data or information of any kind, however caused, and arising out of or in connection with the performance of BerkOne, or the provision of services or performance hereunder, whether based in contract, tort or any other legal theory, and whether or not BerkOne has been aware of the possibility of such damages. Any damages not excluded by this provision shall be limited to the total service fees invoiced by BerkOne.
- BerkOne shall not be responsible for delay or default in performance under this Agreement in whole or in part if occasioned by strikes, war, riot, or revolutions, or for any delay in transportation due to demands or embargoes of the United States Government, or any other government, or nonperformance or delays through fires, floods, droughts,

104

accidents, insurrections, lockouts, breakdown of machinery, severe weather, resulting directly or indirectly from an act of God, or by refusal of any necessary license or government restrictions considered as "Force Majeure," or by any other unavoidable cause at any stage beyond the parties' control.

- BerkOne and/or its agents/sub-contractors covenant and agree that it will at all times keep confidential any proprietary information of Client, or any of its affiliated companies including, without limitation, technical "know-how," processes, summaries, the identities of Clients, and any other documents or information, obtained from Client or its affiliates during the course of this Agreement or as a result of this Agreement. Any such trade secrets or confidential or proprietary information of Client, or any of its affiliated companies shall be used by BerkOne and/or its agents strictly in the performance of this Agreement.
- Any dispute, controversy or claim arising out of or under this Agreement or its performance shall first be negotiated by the parties, and if an acceptable resolution does not result shall be submitted to arbitration which shall be exclusive, final, binding and conducted in accordance with the Pennsylvania's Uniform Arbitration Act, 42 Pa.C.S.A. §7301 et seq., and shall not be appealable except in accordance with such act.
- This Agreement shall be deemed to have been made under and shall be governed by the laws of the Commonwealth of Pennsylvania.
- This Agreement represents the entire Agreement between parties and any modification of same must be in writing to be valid.

## Printing Services

Description	Price	Qty	Ext. Price
<b>Printing, mailing, forms and envelopes: includes generic letter, pre-populated data on application (including SD name and property owner information), #9 single window return envelope and #10 double window outside envelope</b>	\$0.3383	TBD	\$0.00
<b>Printing, mailing, forms and envelopes: includes generic letter, pre-populated data on application (including SD name and property owner information) and #10 double window outside envelope</b>	\$0.3014	TBD	\$0.00
<b>Additional Programming: Per Hour</b>	\$128.125	TBD	\$0.00

## Comments

Pricing may be subject to an annual cost of living increase.

All PO Box, Postage, and Shipping Costs will be a direct pass through

Sales Tax will be applied where applicable.

This estimate reflects current understanding of requirements and estimated volume for this assignment.

Additional requirements, variation in volume, or changes to this assignment may require a change in pricing as currently quoted. Total extended costs are based on actual volume processed.

Programming fees will apply if the county file layout is different from previous year.

The Act 1 application, letter and instructions are standard forms used among multiple school districts. By keeping the form standard for all, we are able to maintain our low cost pricing. Any changes to the form, letter



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and instructions will result in an additional programming fee and an increased per application fee. The data file submitted must meet the expected requirements listed on the quote. Any files that must be re-processed due to a problem with the file will be charged for additional programming.

104



P: 866.396.8194 E: ttripodi@berkone.com W: www.BerkOne.com

## Print Services

Prepared by:

**BerkOne**

Tom Tripodi  
610.588.0965  
ttripodi@berkone.com

Prepared for:

**Act 1-Multi**

Multiple Districts

berkone@test.com

Quote Information:

**Quote #: 002335**

Version: 1  
Delivery Date: 09/09/2019  
Expiration Date: 12/08/2019

This is not an invoice. An invoice will follow with terms of Net 30. Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

## Act 1-Multi

Signature: \_\_\_\_\_

Name: Multiple Districts

Title: \_\_\_\_\_

Date: 09/09/2019

PO Number \_\_\_\_\_

107







YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 12	266	BUA	06/04/2019	06/04/2019	kjs conf	annemarie-chamberlin	1	N	Hist	2019		

LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB
1	10005390	581				kjs conf			49.21
2	10220180	360				LearningSuppInDistrictTrvl		49.21	
	10-2271-360-000-30-000-310-000-0000-					Spec Ed Training&Development			
						** JOURNAL TOTAL		0.00	0.00

YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 12	285	BUA	06/04/2019	06/04/2019	Stephanie	deana-ostroski	1	N	Hist	2019		

LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB
1	10004720	650	DO	cover Step		Cover Stephanie's expense			228.45
2	10004720	894	DO	cover Step		LifeSkillsSupplies Tech		228.45	
	10-1211-894-000-20-000-310-000-0000-					Cover Stephanie's expense			
						Spec.Ed Lifeskill Student Fees			
						** JOURNAL TOTAL		0.00	0.00

YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 12	300	BUA	06/06/2019	06/06/2019	Envelopes	susan-cole	1	N	Hist	2019		

LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB
1	10010200	610		SJC		insufficient funds			252.00
2	10010200	550		SJC		EHNMedicalsvsGen Sup		252.00	
	10-2420-550-000-30-819-602-000-0000-					insufficient funds			
						EHNMedicalsvsPrint&Bind			
						** JOURNAL TOTAL		0.00	0.00

YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 12	301	BUA	06/06/2019	06/06/2019	MSE defici	susan-cole	1	N	Hist	2019		

LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB
						** JOURNAL TOTAL		0.00	0.00



10/11/2019 11:30  
diane-kelly

East Stroudsburg Area SD, PA  
JOURNAL INQUIRY

YEAR PER JOURNAL SRC EFF DATE  
2019 12 301 BUA 06/06/2019

LN ORG ACCOUNT OBJECT PROJ REF1 REF2 REF3 ENT DATE JNL DESC CLERK ENT ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE  
2019 12 301 BUA 06/06/2019 MSE deficisusan-cole 1 1 N Hist 2019

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10009920	432				SJC			insufficient funds		2.00	
2	10009990	531				SJC		BESMedicalSvsRep&MaintEq	insufficient funds	2.00		
3	10009940	432				SJC		MSEMedicalSvsPostage	insufficient funds		6.00	
4	10009990	531				SJC		ESEMedicalSvsRep&MaintEq	insufficient funds	6.00		
5	10009970	432				SJC		MSEMedicalSvsPostage	insufficient funds		2.00	
6	10009990	531				SJC		JMHMedicalSvsRep&MaintEq	insufficient funds	2.00		
7	10009990	432				SJC		MSEMedicalSvsPostage	insufficient funds		2.00	
8	10009990	531				SJC		MSEMedicalSvsRep&MaintEq	insufficient funds	2.00		
9	10010010	432				SJC		MSEMedicalSvsPostage	insufficient funds		2.00	
10	10009990	531				SJC		RESMedicalSvsRep&MaintEq	insufficient funds	2.00		
11	10010030	432				SJC		MSEMedicalSvsPostage	insufficient funds		2.00	
12	10009990	531				SJC		SMIMedicalSvsRep&MaintEq	insufficient funds	2.00		
13	10010070	432				SJC		MSEMedicalSvsPostage	insufficient funds		6.00	
14	10009990	531				SJC		JTLLMedicalSvsRep&MaintEq	insufficient funds	6.00		
								MSEMedicalSvsPostage	insufficient funds		6.00	
** JOURNAL TOTAL										0.00	0.00	

110

YEAR PER JOURNAL SRC EFF DATE  
2019 12 302 BUA 06/06/2019

LN ORG ACCOUNT OBJECT PROJ REF1 REF2 REF3 ENT DATE JNL DESC CLERK ENT ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE  
2019 12 302 BUA 06/06/2019 DLC FURNITkelli-oney 1 1 N Hist 2019

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10110130	640				KO			DLC FURNITURE		14,486.00	
2	10002980	610				KO		Curr.,C&I,Books/Period	DLC FURNITURE	14,486.00		
								CurrWriteGen Sup			0.00	
** JOURNAL TOTAL										0.00	0.00	



YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 12	312 BUA	06/06/2019	06/06/2019	Transfer	roselia-cirnigliaro	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10011790 531		RC			cover medical invoice			50.00	
2	10011790 330		RC			cover medical invoice		50.00		
						Personnel HR OtherProfSvc				
						** JOURNAL TOTAL		0.00		0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 12	317 BUA	06/07/2019	06/07/2019	DRYER FCS	regina-brotherton	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10003670 610					EHSFamConSciGen Sup		120.00		120.00
2	10003670 432					EHSFamConSciRep&MaintEq				
						** JOURNAL TOTAL		0.00		0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 12	323 BUA	06/07/2019	06/07/2019	balance	maria-heitz	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10002260 610					SMIHealthPhysEdGen Sup		2,880.68		2,880.68
2	10002260 810					SMI PhysEdDues&Fees		448.85		448.85
3	10002160 581					SMIRegularInDistrictTrvl				
4	10011980 360					Empolyee Training&Development		149.00		149.00
5	10002260 610					SMIHealthPhysEdGen Sup				
6	10002260 650					SMIHealthPhysEdSupplies Tech				
7	10009510 610					SMIPrincipaiGen Sup				
						** JOURNAL TOTAL		2,880.68		327.52



YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT OB
2019	12	323 BUA	06/07/2019	balance	maria-heitz	1	N	Hist	2019			
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION					
8	10002160 650					SMIRegularSupplies Tech			327.52			
9	10002100 650					SMICurrWriteSupplies Tech					86.94	
10	10002160 650					SMIRegularSupplies Tech			86.94			
11	10002160 610					SMIRegularGen Sup			409.54			
12	10002160 650					SMIRegularSupplies Tech					11.50	
13	10002240 432					SMIInstrMusicRep&MaintEq					1,729.66	
14	10002240 650					Instr Music Supplies Tech						
15	10002160 761					SMIRegularRepEq<\$2,500			1,729.66			
16	10009510 438					SMIPrincipalMnt/Rpr/Upgrade					679.03	
17	10002160 438					SMIRegularMnt/Rpr/Upgrade						
18	10002160 640					SMIRegularBooks/Period			679.03			
19	10009510 550					SMIPrincipalPrint&Bind					169.44	
20	10009510 531					SMIPrincipalPostage			169.44			
21	10011990 360					Empolyee Training&Development					30.00	
22	10011980 580					SMISDevNonInstCertTravel/Conf			30.00			
23	10009510 581					SMIPrincipalInDistrictTrvl					17.21	
24	10011980 580					SMISDevNonInstCertTravel/Conf			17.21			
** JOURNAL TOTAL											0.00	0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT OB
2019	12	327 BUA	06/10/2019	MISTAKE	kelli-oney	1	N	Hist	2019			
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION					
** JOURNAL TOTAL												

110



YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 12	327 BUA	06/10/2019	06/10/2019	MISTAKE	kelli-oney	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10110130 640			KO			CORRECT MISTAKE		15,150.00	
2	10-1110-640-000-30-000-004-000-0600-			KO			Curr., C&I, Books/Period			
3	10002980 640						FURNITURE - MATH	14,650.00		
3	10002980 640			KO			CurrWriteBooks/Period		500.00	
3	10-1110-640-000-30-000-004-000-0000-						RECYCLED BOOKS			
3	10-1110-640-000-30-000-004-000-0000-						CurrWriteBooks/Period			
** JOURNAL TOTAL										
									0.00	0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 12	334 BUA	06/10/2019	06/10/2019	REAP	kelli-oney	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10011790 330			KO			REAP - C&I TO HR			
2	10-2833-330-000-00-000-003-000-0000-						Personnel HR OtherProfSvc	999.00		
2	10007330 650			KO			REAP - C&I TO HR			
2	10-2260-650-000-10-000-004-000-0000-						Instr&CurrDevSupplies Tech		999.00	
** JOURNAL TOTAL										
									0.00	0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 12	338 BUA	06/11/2019	06/11/2019	Transfer	jennifer-marmo	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10008450 360						Registration for Book Expo			
2	10-2271-360-000-30-819-150-000-0000-						Empolyee Training&Development	260.14		
2	10003220 513						Registration for Book Expo		260.14	
2	10-1110-513-000-30-819-150-000-0000-						EHNEnglishContracted			
** JOURNAL TOTAL										
									0.00	0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 12	341 BUA	06/12/2019	06/12/2019	repairs	katye-clogg	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10008450 360						Registration for Book Expo			
2	10-2271-360-000-30-819-150-000-0000-						Empolyee Training&Development	260.14		
2	10003220 513						Registration for Book Expo		260.14	
2	10-1110-513-000-30-819-150-000-0000-						EHNEnglishContracted			
** JOURNAL TOTAL										
									0.00	0.00

113



YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 12	341 BUA	06/12/2019	06/12/2019	repairs	katye-clogg	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ REF1	REF2	REF3 ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB		
1	10013090 810									
2	10-3210-810-000-30-820-125-000-0000-			EHSInstrMusicDues&Fees		849.76		849.76		
3	10-3210-432-000-30-820-125-000-0000-			EHSInstrMusicRep&MaintEq						
** JOURNAL TOTAL										
						0.00		0.00		

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 12	347 BUA	06/13/2019	06/13/2019	S HELMET	elizabeth-kolcun	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ REF1	REF2	REF3 ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB		
1	10013890 432	LK	S HELMET		FOR XL HELMET					
2	10-3250-432-000-30-819-550-000-5071-	LK	S HELMET		EHNFootballRep&MaintEq	404.89		482.39		
3	10-3250-432-000-30-819-550-000-5071-	LK	S HELMET		EHNFootballRep&MaintEq	77.50				
** JOURNAL TOTAL										
						0.00		0.00		

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 12	349 BUA	06/13/2019	06/13/2019	docking	stdiane-kelly	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ REF1	REF2	REF3 ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB		
1	10210110 650		docking st		MOVE TO ITEC/DOCKING STATI			3,000.00		
2	10-2119-650-000-20-000-310-000-0000-		docking st		SpecEdSupvSupplies Tech	3,000.00				
3	10-2844-650-000-00-000-006-000-0600-		docking st		DOCKING STATIONS					
** JOURNAL TOTAL										
						0.00		0.00		

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 12	350 BUA	06/13/2019	06/13/2019	324-580	patricia-romansky	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ REF1	REF2	REF3 ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB		
1	10013090 810									
2	10-3210-810-000-30-820-125-000-0000-			EHSInstrMusicDues&Fees		849.76		849.76		
3	10-3210-432-000-30-820-125-000-0000-			EHSInstrMusicRep&MaintEq						
** JOURNAL TOTAL										
						0.00		0.00		



YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019	12	350 BUA	06/13/2019	324-580	patricia-romansky	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10280020 360			pdr	R1920195199	End of year conference			20.00	
2	10280020 580			pdr	R1920195199	Empolyee Training&Development		20.00		
	10-2834-580-000-10-212-000-000-0000-					ESE PrincTravel/Conf				
** JOURNAL TOTAL										
								0.00		0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019	12	351 BUA	06/13/2019	324to580	patricia-romansky	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10280020 360			pdr	R1920195199	End of year conference			20.00	
2	10280020 580			pdr	R1920195199	Empolyee Training&Development		20.00		
	10-2834-580-000-10-212-000-000-0000-					ESE PrincTravel/Conf				
** JOURNAL TOTAL										
								0.00		0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019	12	363 BUA	06/14/2019	Piano	keith-labar	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10003140 610									
2	10-1110-610-000-30-819-121-000-0000-					EHNVocalGen Sup		41.29		
3	10012950 610					EHNVocalSupplies Tech			41.29	
4	10-3210-610-000-30-819-121-000-0000-					EHNVocalStudentActGen Sup		4.46		
	10003140 650					EHNVocalSupplies Tech			4.46	
	10-1110-650-000-30-819-121-000-0000-									
** JOURNAL TOTAL										
								0.00		0.00





YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE  
 2019 12 366 BUA 06/14/2019 06/14/2019 fund errorsusan-cole 1 N Hist 2019

LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3 ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB
1	10011920 360			SJC	Emplyee Training&Development	funding error insufficient		100.00
2	10-2834-360-000-10-211-602-000-0000-			SJC	JTLSDevNonInstCertTravel/Conf	funding error insufficient	100.00	
3	10011960 360			SJC	Emplyee Training&Development	funding error insufficient		100.00
4	10-2834-360-000-10-214-602-000-0000-			SJC	JTLSDevNonInstCertTravel/Conf	funding error insufficient	100.00	
5	10011970 360			SJC	Emplyee Training&Development	funding error insufficient		100.00
6	10-2834-360-000-10-215-602-000-0000-			SJC	JTLSDevNonInstCertTravel/Conf	funding error insufficient	100.00	
7	10012030 360			SJC	Emplyee Training&Development	funding error insufficient		330.00
8	10-2834-360-000-20-517-602-000-0000-			SJC	JTLSDevNonInstCertTravel/Conf	funding error insufficient	330.00	
9	10012050 360			SJC	Emplyee Training&Development	funding error insufficient		100.00
10	10-2834-360-000-20-518-602-000-0000-			SJC	JTLSDevNonInstCertTravel/Conf	funding error insufficient	100.00	
11	10011990 360			SJC	Emplyee Training&Development	funding error insufficient		5.00
12	10011930 360			SJC	BESMedicalTraining&Development	funding error insufficient	5.00	
					** JOURNAL TOTAL		0.00	0.00

116

YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE  
 2019 12 371 BUA 06/14/2019 06/14/2019 insuf fundsusan-cole 1 N Hist 2019

LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3 ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB
1	10010010 531			SJC	RESMedicalSvsPostage	insufficient funds		8.00
2	10-2420-531-000-10-215-602-000-0000-			SJC	MSEMedicalSvsPostage	insufficient funds	8.00	
					** JOURNAL TOTAL		0.00	0.00



10/11/2019 11:30  
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East Stroudsburg Area SD, PA  
JOURNAL INQUIRY



11  
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YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 12	433 BUA	06/18/2019	06/18/2019	N TRANS	SWelizabeth-kolcun	1	N	Hist	2019	

LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB
1	10013950 513	LK	N TRANS SW				NORTH TRANSPORTATION SW	1,581.46	
2	10013940 513	LK	N TRANS SW				NORTH TRANSPORTATION SW		1,581.46
							EHSsoftballContracted		
** JOURNAL TOTAL								0.00	0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 12	439 BUA	06/18/2019	06/18/2019	S TRAN SW	elizabeth-kolcun	1	N	Hist	2019	

LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB
1	10014380 513	LK	S TRAN SW				SOUTH TRANS SW	565.40	
2	10014320 513	LK	S TRAN SW				SOUTH TRANS SW		565.40
							EHSFootballContracted		
** JOURNAL TOTAL								0.00	0.00

118

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 12	440 BUA	06/18/2019	06/18/2019	S TRAN WR	elizabeth-kolcun	1	N	Hist	2019	

LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB
1	10014440 513	LK	S TRAN WR				SOUTH TRANS WR	1,258.68	
2	10014270 513	LK	S TRAN WR				SOUTH TRANS WR		1,258.68
							EHS G-BasketballContracted		
** JOURNAL TOTAL								0.00	0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 12	442 BUA	06/18/2019	06/18/2019	transfer	Jonathan-dejesus	1	N	Hist	2019	

LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB
** JOURNAL TOTAL								0.00	0.00



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10/11/2019 11:30  
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|East Stroudsburg Area SD, PA  
|JOURNAL INQUIRY

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2019	12	442 BUA	06/18/2019	transfer	Jonathan-dejesus	1	N	Hist	2019				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10280050	650							Eric F. Training			138.67	
2	10012250	580							AdminServicesSupplieTech		138.67		
	10-2836-580-000-00-000-022-000-0000-								AdminServicesTravel/Conf				
** JOURNAL TOTAL											0.00		0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2019	12	585 BUA	06/19/2019	J TRAN BB	elizabeth-kolcun	1	N	Hist	2019				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10013210	513							JTL TRANSP BOYS BASKETABLL		738.68		
2	10013220	513							JTL B-BasketballContracted			738.68	
	10-3250-513-000-20-517-550-000-5011-								JTL TRANSP BOYS BASKETABLL				738.68
	10-3250-513-000-20-517-550-000-5012-								JTL G-BasketballContracted				
** JOURNAL TOTAL											0.00		0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2019	12	586 BUA	06/19/2019	gifted trirobin-boyer		1	N	Hist	2019				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10005540	580							T decrease for gifted bussin			113.11	
2	10005540	513							T Gifted Travel/Conf		113.11		
	10-1243-580-000-10-000-390-000-0000-								T Increase for gifted bussin				113.11
	10-1243-513-000-10-000-390-000-0000-								Gifted Transp.Contracted				
** JOURNAL TOTAL											0.00		0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2019	12	587 BUA	06/19/2019	J TRANS	VBelizabeth-kolcun	1	N	Hist	2019				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
** JOURNAL TOTAL											0.00		0.00



YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 12	587 BUA	06/19/2019	06/19/2019	J TRANS	VBelizabeth-kolcun	I	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10013320 513	LK	J TRANS	VB		JTL TRANS VB	JTL TRANS VB	939.00		
2	10013230 513	LK	J TRANS	VB		JTL TRANS VB	JTL TRANS VB	939.00		
						JTLBaseballContracted				
** JOURNAL TOTAL										
								0.00		0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 12	588 BUA	06/19/2019	06/19/2019	L TRANS	BBelizabeth-kolcun	I	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10013500 513	LK	L TRANS	BB		LEHMAN TRANS BOYS BASKETBA	LEHMAN TRANS BOYS BASKETBA	1,452.39		
2	10013520 513	LK	L TRANS	BB		LIS B-BasketballContracted	LEHMAN TRANS BOYS BASKETBA	1,452.39		
						LISBaseballContracted				
** JOURNAL TOTAL										
								0.00		0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 12	589 BUA	06/19/2019	06/19/2019	L TRAN	GBBelizabeth-kolcun	I	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10013510 513	LK	L TRAN	GBB		LEHMAN TRANSP GIRLS BASKET	LEHMAN TRANSP GIRLS BASKET	193.81		
2	10013520 513	LK	L TRAN	GBB		LIS G-BasketballContracted	LEHMAN TRANSP GIRLS BASKET	193.81		
						LISBaseballContracted				
** JOURNAL TOTAL										
								0.00		0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 12	590 BUA	06/19/2019	06/19/2019	L TRAN	FBelizabeth-kolcun	I	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10013510 513	LK	L TRAN	GBB		LEHMAN TRANSP GIRLS BASKET	LEHMAN TRANSP GIRLS BASKET	193.81		
2	10013520 513	LK	L TRAN	GBB		LIS G-BasketballContracted	LEHMAN TRANSP GIRLS BASKET	193.81		
						LISBaseballContracted				
** JOURNAL TOTAL										
								0.00		0.00

20



East Stroudsburg Area SD, PA  
JOURNAL INQUIRY

10/11/2019 11:30  
diane-kelly

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019	12	590 BUA	06/19/2019	L TRAN FB	elizabeth-kolcun	1	N	Hist	2019	

LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10013560	513	LK	L TRAN FB		LEHMAN TRANS FOOTBALL		478.50		
2	10013550	513	LK	L TRAN FB		LISFootballContracted			478.50	
	10-3250-513-000-20-518-550-000-5071-					LEHMAN TRANS FOOTBALL				
	10-3250-513-000-20-518-550-000-5062-					LISFieldHockeyContrTransp				
** JOURNAL TOTAL								0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019	12	591 BUA	06/19/2019	S TRAN CH	elizabeth-kolcun	1	N	Hist	2019	

LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10014290	513	LK	S TRAN CH		SOUTH TRANS CHEER		471.89		
2	10014280	513	LK	S TRAN CH		EHScheerleadingContracted			471.89	
	10-3250-513-000-30-820-550-000-5030-					SOUTH TRANS CHEER				
	10-3250-513-000-30-820-550-000-5021-					EHSBaseballContracted				
** JOURNAL TOTAL								0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019	12	593 BUA	06/19/2019	S TRAN FH	elizabeth-kolcun	1	N	Hist	2019	

LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10014310	513	LK	S TRAN FH		SOUTH TRANS FH		459.75		
2	10014280	513	LK	S TRAN FH		EHSFieldHockeyContrTransp			459.75	
	10-3250-513-000-30-820-550-000-5062-					SOUTH TRANS FH				
	10-3250-513-000-30-820-550-000-5021-					EHSBaseballContracted				
** JOURNAL TOTAL								0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019	12	594 BUA	06/19/2019	S TRAN SC	elizabeth-kolcun	1	N	Hist	2019	

LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10014310	513	LK	S TRAN FH		SOUTH TRANS FH		459.75		
2	10014280	513	LK	S TRAN FH		EHSFieldHockeyContrTransp			459.75	
	10-3250-513-000-30-820-550-000-5062-					SOUTH TRANS FH				
	10-3250-513-000-30-820-550-000-5021-					EHSBaseballContracted				
** JOURNAL TOTAL								0.00	0.00	

2



East Stroudsburg Area SD, PA  
JOURNAL INQUIRY

10/11/2019 11:30  
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YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 12	594 BUA	06/19/2019	06/19/2019	S TRAN SCI	elizabeth-kolcun	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10320560 513	LK	S TRAN SCI			SOUTH TRAN SCI OLY		1,320.37		
2	10013150 513	LK	S TRAN SCI			HSS Science OlympiadContracted			1,320.37	
	10-3210-513-000-30-820-510-000-5120-					SOUTH TRAN SCI OLY				
						EHSScieOlympContracted				
** JOURNAL TOTAL										
								0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 12	595 BUA	06/19/2019	06/19/2019	N REPAIR	elizabeth-kolcun	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10013820 330	LK	N 330-5000			EHNATHleticsOtherProfSvc		836.58		
2	10013850 513	LK	N 330-5000			NORTH OTHER PROF SERVICE			836.58	
	10-3250-330-000-30-819-550-000-5000-					NORTH OTHER PROF SERVICE				
						EHNBaseballContracted				
** JOURNAL TOTAL										
								0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 12	596 BUA	06/19/2019	06/19/2019	N REPAIR	elizabeth-kolcun	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10013890 432	LK	N REPAIR			EHNFootballRep&MaintEq		578.15		
2	10013890 513	LK	N REPAIR			NORTH FB REPLMAINT			578.15	
	10-3250-432-000-30-819-550-000-5071-					NORTH FB REPLMAINT				
						EHNFootballContracted				
** JOURNAL TOTAL										
								0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 12	597 BUA	06/19/2019	06/19/2019	N MILEAGE	elizabeth-kolcun	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
** JOURNAL TOTAL										
								0.00	0.00	

22



10/11/2019 11:30  
diane-kelly

East Stroudsburg Area SD, PA  
JOURNAL INQUIRY

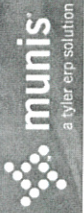
YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 12	597 BUA	06/19/2019	06/19/2019	N MILEAGE	elizabeth-kolcun	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10013820 581	LK	N MILEAGE			NORTH MILEAGE		1,593.98		
2	10013830 513	LK	N MILEAGE			EHN B-BasketballContracted			1,593.98	
** JOURNAL TOTAL										
								0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 12	598 BUA	06/19/2019	06/19/2019	N GEN SUPP	elizabeth-kolcun	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10013820 610	LK	N GEN SUPP			NORTH GENERAL SUPPLY		2,722.31		
2	10013840 513	LK	N GEN SUPP			EHN G-BasketballContracted			2,722.31	
** JOURNAL TOTAL										
								0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 12	599 BUA	06/19/2019	06/19/2019	S VARIOUS	elizabeth-kolcun	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10014260 513	LK	S VARIOUS			SOUTH VARIOUS ACCT TRANSFE			2,143.10	
2	10014250 330	LK	S VARIOUS			EHS B-BasketballContracted		836.58		
3	10014250 580	LK	S VARIOUS			EHSAthleticsOtherProfSvc		63.04		
4	10014250 581	LK	S VARIOUS			EHSAthleticsTravel/Conf		923.85		
5	10014360 610	LK	S VARIOUS			EHSAthleticsInDistrictTrvl		50.00		
6	10014430 610	LK	S VARIOUS			EHS G-SoccerGen Sup		269.63		
** JOURNAL TOTAL										
								0.00	0.00	

123





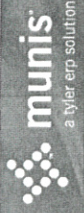
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10/11/2019 11:30 | East Stroudsburg Area SD, PA | JOURNAL INQUIRY  
diane-kelly

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019	12	666 BUA	06/21/2019	lifeguard	kelli-oney	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10002980 610		ko				life guard certificates	456.00		
2	10-1110-610-000-30-000-004-000-0000-		ko			CurrWriteGen Sup	life guard certificates		456.00	
	10-2260-810-000-10-000-004-000-0000-					Instr&CurrDevDues&fees				
** JOURNAL TOTAL								0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019	12	703 BUA	06/25/2019	PARGO	kelli-oney	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10012350 650		ko				TO PURCHASE PARAGO			
2	10-2844-650-000-00-000-006-000-0000-		ko			ITEC Supplies Tech		8,259.86		
3	10-1110-650-000-00-000-006-000-0000-		ko			Tech Services Supplies Tech			1,750.00	
4	10-2834-360-000-00-000-006-000-0000-		ko			TechServ Training&Development			430.00	
5	10-2271-360-000-00-000-006-000-0000-		ko			ITEC Training&Development			31.39	
6	10-2844-433-000-00-000-006-000-0000-		ko			ITEC Rep&MaintVeh			115.00	
7	10-2844-531-000-00-000-006-000-0000-		ko			ITEC Postage			487.56	
8	10-2844-610-000-00-000-006-000-0000-		ko			ITEC Gen Sup			821.02	
9	10-2844-626-000-00-000-006-000-0000-		ko			ITEC Gasoline			395.59	
10	10-2844-650-000-00-000-006-000-0000-		ko			ITEC Supplies Tech			2,336.09	
11	10-2844-766-000-00-000-006-000-0000-		ko			CapTechHard/Equip-Repl			893.21	
	10-2844-581-000-00-000-006-000-0000-		ko			ITEC InDistrictTrvl			1,000.00	
** JOURNAL TOTAL								0.00	0.00	

124



YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019	12	721 BUA	06/25/2019	WRONG ACT	kelli-oney	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB	
1	10280090 650			ko		TRANSFER TO WRONG ACCT.	8,259.86			
2	10-2844-650-000-00-000-006-000-0600-ko			ko		Intiative TechSupplies Tech				
	10-2844-650-000-00-000-006-000-0000-ko					TRANSFER TO WRONG ACCT.			8,259.86	
						ITEC Supplies Tech				
** JOURNAL TOTAL										
							0.00			0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019	12	740 BUA	06/27/2019	DIBELS	kelli-oney	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB	
1	10001130 650			ko		DIBELS -EXTRA STUDENTS	69.00			
2	10-1110-650-000-10-000-004-000-0000-ko			ko		CurrWritesSupplies Tech				
	10001130 610					DIBELS -EXTRA STUDENTS			69.00	
	10-1110-610-000-10-000-004-000-0000-ko					CurrWriteGen Sup				
** JOURNAL TOTAL										
							0.00			0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019	12	893 BUA	06/28/2019	transp.	robin-borer	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB	
1	10005540 580			rb		cover gifted transp.	336.88			
2	10-1243-580-000-10-000-390-000-0000-rb					Gifted Travel/Conf				
	10004920 360			rb		cover gifted transp.			336.88	
	10-1225-360-000-10-000-310-000-0000-rb					Empolyee Training&Development				
** JOURNAL TOTAL										
							0.00			0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019	12	937 BUA	06/28/2019	Signorelladebra	ecenbarger	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB	
1	10005540 580			rb		cover gifted transp.	336.88			
2	10-1243-580-000-10-000-390-000-0000-rb					Gifted Travel/Conf				
	10004920 360			rb		cover gifted transp.			336.88	
	10-1225-360-000-10-000-310-000-0000-rb					Empolyee Training&Development				
** JOURNAL TOTAL										
							0.00			0.00

25



10/11/2019 11:30  
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East Stroudsburg Area SD, PA  
JOURNAL INQUIRY

19  
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YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 12	937 BUA	06/28/2019	07/02/2019	Signorelladebra-ecenbarger	1	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10003440 610	de	reading ol			EHSRegularGen Sup	reading olympics bus cost		596.00	
2	10003550 513	de	reading ol			EHSEngLangArtContracted	reading olympics bus cost	596.00		
** JOURNAL TOTAL								0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 12	1228 BUA	06/30/2019	07/18/2019	Pocono Tradiane-kelly	1	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10008330 580	transp	DK/MF			LISInstrMusicCertTravel/Conf	Cover trip 5/17 POCONO TRA		750.00	
2	10012890 513	transp	DK/MF			LISInstrMusicContracted	Cover trip 5/17 POCONO TRA	750.00		
** JOURNAL TOTAL								0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 12	1418 BUA	06/30/2019	07/30/2019	640-531	patricia-romansky	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10009270 640	pdr				ESEPrincipalBooks/Period	to cover end of year maili		66.79	
2	10009270 531	pdr				ESEPrincipalPostage	to cover end of year maili	66.79		
** JOURNAL TOTAL								0.00	0.00	
** GRAND TOTAL								0.00	0.00	

51 Journals printed

\*\* END OF REPORT - Generated by Diane Kelly \*\*

25

**East Stroudsburg Area School District**  
**Date Range 9/13/19 through 10/11/19**  
**Listing of Bills**

Check Number	Date	Vendor Name	Invoice Description	Check Amount
711	09/23/2019	ALICE TRAINING INSTITUTE LLC	ADVANCE A.L.I.C.E. WORKSHOP REGISTRATION - F MILL	\$ 695.00
712	09/23/2019	COSI	In Depth Autopsy 10/18 20% of VIDEO CONF	\$ 236.00
713	09/23/2019	CRAMER'S HOME CENTER	cramers SUPPLIES JULY 2019 STATEMENT	\$ 3,446.69
714	09/23/2019	DEVCO CORPORATION	hsn pump	\$ 2,583.79
715	09/23/2019	FRIEDMAN ELECTRIC SUPPLY CO. INC.	MAINTENANCE ELECTRICAL SUPPLIES JULY 2019	\$ 12,199.29
716	09/23/2019	HAJOCA CORPORATION	MAINTENANCE PLUBMING SUPPLIES	\$ 2,611.31
717	09/23/2019	MONTGOMERY COUNTY INTERMEDIATE UNIT #23	AP Summer Institute REGISTRATION - D SECOR	\$ 995.00
			REGISTRATION FOR AP SUMMER INSTITUTE - P KERNAN	\$ 995.00
718	09/23/2019	NATIONAL CHEERLEADERS ASSOCIATION	NATIONAL CHEERLEADER CAMP 1ST PAYMENT	\$ 3,528.00
			NATIONAL CHEERLEADER CAMP BALANCE PAID	\$ 2,272.00
719	09/23/2019	PA ASSOCIATION OF SCHOOL ADMINSTRATORS	NEW SUPERINTENDENT REGISTRATION FOR RYAN MORAN	\$ 229.00
720	09/23/2019	PCARD VENDOR	PATTERSON KELLY WATER HEATING TRAINING - M HIRSCH	\$ 250.00
721	09/23/2019	PCARD VENDOR	NATIONAL AUTISM CONF HOTEL STAY - M KRAUSS	\$ 212.00
722	09/23/2019	PCARD VENDOR	NATIONAL AUTISM CONF HOTEL STAY - S JONES	\$ 311.64
723	09/23/2019	PCARD VENDOR	NATIONAL AUTISM CONF HOTEL STAY - M CASCIOTTA	\$ 318.00
724	09/23/2019	PCARD VENDOR	NATIONAL AUTISM CONF HOTEL STAY - E DREISBACH	\$ 387.96
725	09/23/2019	PCARD VENDOR	NEW SUPERINTENDENT ACADEMY HOTEL STAY R MORAN	\$ 220.89
726	09/23/2019	US GAMES	19-20 FITNESS GRAM-LICENSIE RE	\$ 1,490.00
727	09/23/2019	WASTE MANAGEMENT	DISTRICT WIDE WASTE PICK UP JULY	\$ 12,059.46
			north temp dumpster	\$ 1,031.60
			resica temp dumpster	\$ 568.13
728	09/24/2019	AMAZON.COM	FCS HS SOUTH SUPPLIES - R BROTHERTON	\$ 67.95
729	09/24/2019	PCARD VENDOR	10G PRECONFIGURED PNL 24PT - ITEC SUPPLIES	\$ 1,179.00
730	09/24/2019	PCARD VENDOR	CAT 6A 10G JACK GREEN - ITEC SUPPLIES	\$ 559.00
731	09/24/2019	ASCD STORE	PASCD CONF FEE - W RIKER	\$ 400.00
732	09/24/2019	HERSHEY LODGE	PASA-PSBA CONF HOTEL STAY - G ANDREWS	\$ 225.33
			PASA-PSBA CONF HOTEL STAY - L DYMOND	\$ 225.33
			PASA-PSBA CONF HOTEL STAY - L VANWHY	\$ 225.33
			PASA-PSBA CONF HOTEL STAY - W RIKER	\$ 225.33
			PASA-PSBA CONF HOTEL STAY - W ROHNER	\$ 225.33
			PASCD ANNUAL CONF HOTEL STAY - W RIKER	\$ 160.95
733	09/24/2019	PA ASSOCIATION OF SCHOOL ADMINSTRATORS	MEMBERSHIP DUES - W RIKER	\$ 1,985.00
734	09/24/2019	PA SCHOOL BOARDS ASSOCIATION (PSBA)	PASBA CONF FEE - G ANDREWS, L DYMOND & W ROHNER	\$ 1,209.00
735	09/24/2019	PASCD ASCD	PASCD CONF FEE - W RIKER	\$ 400.00
736	09/24/2019	DOLLAR TREE	CAFETERIA SUPPLIES - D FLYNN	\$ 76.32
737	09/24/2019	HERSHEY LODGE	SCHOOL NUTRITION CONF - CAFETERIA	\$ 227.55
738	09/24/2019	KEYCO DISTRIBUTORS INC.	CAFETERIA SUPPLIES - D FLYNN	\$ 92.65
739	09/24/2019	WALMART COMMUNITY/GEMB	CAFETERIA SUPPLIES - D FLYNN	\$ 71.83
740	09/24/2019	CRAMER'S HOME CENTER	Cafeteria - M POSSINGER	\$ 28.37
741	09/24/2019	KEYCO DISTRIBUTORS INC.	Cafeteria - M POSSINGER	\$ 13.00
742	09/24/2019	PCARD VENDOR	Cafeteria - M POSSINGER	\$ 14.58
743	09/24/2019	THE WEBSTAIRANT STORE	Cafeteria - M POSSINGER	\$ 118.25
744	09/24/2019	VINNY DS DELI	Cafeteria - M POSSINGER	\$ 200.00
745	09/24/2019	WALMART COMMUNITY/GEMB	Cafeteria - M POSSINGER - INSERVICE	\$ 24.66
746	09/24/2019	WEIS MARKET, INC.	Cafeteria - M POSSINGER	\$ 197.75
			Cafeteria - M POSSINGER - INSERVICE	\$ 132.76
			Cafeteria - M POSSINGER - NEW TEACHERS AND BOARD	\$ 183.00
			Cafeteria - M POSSINGER PARENT MEETING	\$ 16.00
747	09/24/2019	ASSOCIATION OF SCHOOL BUSINESS OFFICIALS INTER.	ASBO REGISTRATION INT 2019 CON	\$ 725.00
748	09/24/2019	PEARSON VUE	NOTARY EXAM FEE - J LOHMANN	\$ 65.00
749	09/24/2019	PROJECT LEAD THE WAY INC	Supplies for stem	\$ 1,509.50
750	09/24/2019	WRISTBANDEXPRESSCOM	wristbands	\$ 259.00
751	09/24/2019	WWW.NOTARY.ORG	NOTARY SUPPLIES FOR J LOHMANN	\$ 407.42
243114	09/19/2019	A.J. SMITH ELECTRIC MOTOR SERVICE	Balance of Invoice 37083-P.O.#20000822	\$ 300.00
243115	09/19/2019	ACP DIRECT	Muslc	\$ 237.70
243116	09/19/2019	ADVANCE AUTO PARTS	Open order for supplies - Adva	\$ 779.22
			PARTS RETURNED	\$ (140.37)
243117	09/19/2019	AGF COMPANY	MEDICAL SUPPLIES ESE	\$ 53.84
			MEDICAL SUPPLIES LEHMAN	\$ 53.84
			MEDICAL SUPPLIES SF	\$ 94.95
243118	09/19/2019	ANNAMARIE T ROBERTONE	Notary services for Monday Sep	\$ 285.00
243119	09/19/2019	BLICK ART MATERIALS	GRAPHIC ARTS 52 NORTH HS	\$ 601.68
243120	09/19/2019	THE CHOICES PROGRAM	Choices Program US History ser	\$ 430.00
243121	09/19/2019	CENGAGE LEARNING	LICENSES FOR CENTURY 21 ACCOUN	\$ 5,862.50
243122	09/19/2019	UGI CENTRAL	HS SOUTH STADIUM AUGUST NATURAL GAS LINE CHARGE	\$ 80.48
			JM HILL GAS LINE CHARGE	\$ 1,363.45
			MAINTENANCE AUGUST NATURAL GAS LINE CHARGE	\$ 30.65
243123	09/19/2019	CENTRAL POLY CORP.	CUSTODIAL SUPPLIES ESE	\$ 116.00
			CUSTODIAL SUPPLIES MSF	\$ 348.00
243124	09/19/2019	CHAPMAN REFRIGERATION LLC	to pay refrigeration invoices	\$ 350.13
243125	09/19/2019	CHAPTER 13 TRUSTEE	Payroll Run 1 - Warrant 190919	\$ 245.00
243126	09/19/2019	CINTAS CORPORATION #101	bes uniforms	\$ 114.27

127

**East Stroudsburg Area School District  
Date Range 9/13/19 through 10/11/19**

**Listing of Bills**

Check-Number	Date	Vendor Name	Invoice Description	Check Amount
243126	09/19/2019	CINTAS CORPORATION #101	ESE uniform rentals	\$ 166.62
			HS NORTH uniform rentals	\$ 584.54
			JM HILL uniform rentals	\$ 107.94
			JTL uniform rentals	\$ 157.81
			MIDDLE SMITHFIELD uniform rentals	\$ 139.70
			OPEN ORDER FOR MECHANIC UNIFORM	\$ 457.73
			RESICA uniform rentals	\$ 192.90
			SMITHFIELD UNIFORM RENTAL	\$ 48.37
			SMITHFIELD uniform rentals	\$ 97.24
			UNIFORM RENTALS	\$ 53.97
243127	09/19/2019	CINTAS CORPORATION #101	CINTAS - FIRST AID CABINET	\$ 177.62
243128	09/19/2019	CLAUDE S. CYPHERS, INC.	OPEN ORDER FOR TRUCK PARTS - C	\$ 478.92
243129	09/19/2019	COLLEGE BOARD - AP EXAMS	The College Board AP-Extra Stu	\$ 85.00
243130	09/19/2019	COLONIAL INTERMEDIATE UNIT 20	Colonial Acad. Operating Costs	\$ 3,679.85
			KINDERGARTEN HANDBOOK PRINTING	\$ 107.00
			Preschool Svc 18/19	\$ 1,449.78
			PRINTING OF HANDWRITING BOOKLE	\$ 4,750.65
			Sp. Ed. Programs & Services	\$ 384,366.55
			TRANSPERFECT	\$ 11.50
			Unique Lrng License for Life S	\$ 3,802.32
243131	09/19/2019	COLT PLUMBING SPECIALTIES	stock sensor	\$ 1,340.27
243132	09/19/2019	COMPUTER DISCOUNT WAREHOUSE	Classroom Speakers	\$ 154.40
			OPEN PURCHASE ORDER FOR TECH S	\$ 903.32
243133	09/19/2019	D'HUY ENGINEERING, INC.	NORTH CAMERAS proj#287012-6/29-7/26/19	\$ 463.88
243134	09/19/2019	DANIA BUEIVAS-LARRIER	TRANSPORTATION CONTRACT PARENT DRIVER	\$ 316.69
243136	09/19/2019	DIRECT ENERGY BUSINESS	HS SOUTH STADIUM AUGUST NATURAL GAS	\$ 49.47
243137	09/19/2019	DM SUPPLY SOURCE, LLC	hss damper	\$ 354.95
			hss flange kit	\$ 3,283.22
			motor	\$ 9,280.20
			north relay	\$ 555.89
			sme coil	\$ 3,130.95
243138	09/19/2019	EAST STROUDSBURG	Payroll Run 1 - Warrant 190919	\$ 7,245.08
			Payroll Run 9 - Warrant 1995M	\$ 34.40
243139	09/19/2019	ED FOUNDATION OF ES/GENERAL FUND	Payroll Run 1 - Warrant 190919	\$ 28.00
243140	09/19/2019	EDUCATION WEEK	Renewal of subscription	\$ 79.00
243141	09/19/2019	EPLUS TECHNOLOGY	CISCO SWITCHES	\$ 40,921.60
243142	09/19/2019	EUROFINS QC, LLC	sme indoor air quality	\$ 120.00
			sme lead test	\$ 205.00
243143	09/19/2019	FIVE STAR INTERNATIONAL LLC	OPEN ORDER SUPPLIES - Disc taken \$350.23 05P19189	\$ 417.77
243144	09/19/2019	FRONTIER	OPEN PURCHASE ORDER FOR POTS L	\$ 541.31
243145	09/19/2019	GOT SPECIAL KIDS	Sensory Items	\$ 99.80
243146	09/19/2019	GOULD'S PRODUCE AND FARM MARKET	to pay fresh produce invoices	\$ 1,064.00
243147	09/19/2019	GRAINGER	hsn overload relay	\$ 552.90
243148	09/19/2019	HAB-DLT	Payroll Run 1 - Warrant 190919	\$ 1,763.84
243149	09/19/2019	HOME DEPOT CREDIT SERVICES	MAINTENANCE SUPPLIES home depot po	\$ 21.95
			GROUPS SUPPLIES - HOME DEPOT	\$ 2,405.58
			GROUPS SUPPLIES HOME DEPOT	\$ 56.32
			MAINTENANCE SUPPLIES	\$ 68.42
			MAINTENANCE SUPPLIES 13 DE-HUMIDIFIER'S	\$ 3,063.58
			MAINTENANCE SUPPLIES 8 PORTABLE AC	\$ 2,952.00
			MAINTENANCE SUPPLIES HOME DEPOT	\$ 52.68
			MAINTENANCE SUPPLIES home depot po	\$ 1,107.02
243150	09/19/2019	INSECT LORE	kindergarten caterpillars	\$ 69.47
243151	09/19/2019	INSERVCO INSURANCE SERVICES, INC.	AUGUST 2019 CLAIM FEE/REPRICIN	\$ 1,636.62
243152	09/19/2019	INTEGRAONE	BUSINESS OFFICE TONER MHORTON	\$ 309.99
			PHONE SYSTEM UPGRADES	\$ 900.00
243153	09/19/2019	J.W.PEPPER & SONS-ACCT.#36-136400	Band Music-fanfare & Flourishes	\$ 69.99
243154	09/19/2019	JACKSON-HIRSH	Laminating Supplies for JTL Ba	\$ 165.39
243155	09/19/2019	JOTTAN, INC	north roof replace app no.3 Aug. 23,2019	\$ 251,595.00
243156	09/19/2019	K12 SYSTEMS	Sapphire- Report Writer Export	\$ 550.00
243157	09/19/2019	KATHLEEN ROGALINSKI	Expense claim # 3075. MAY 2019 MILEAGE	\$ 8.47
243158	09/19/2019	KURTZ BROS.	Teacher supplies	\$ 71.40
243159	09/19/2019	LAKESHORE LEARNING MATERIALS	Kindergarten	\$ 3,326.87
243160	09/19/2019	LEARNING A-Z, LLC	Raz Kids for elementary cyber	\$ 109.95
243161	09/19/2019	LEON CLAPPER, INC.	sme service call	\$ 4,332.00
243162	09/19/2019	LIC DISTRIBUTORS OF FULLER BRUSH	CUSTODIAL SUPPLIES ESE	\$ 6,128.00
			CUSTODIAL SUPPLIES MSF	\$ 1,495.00
243163	09/19/2019	LUNCH ACCT REFUND	account refund 201664,663,665	\$ 48.85
243164	09/19/2019	LYMAN & ASH	Payment to Special Constructio	\$ 3,937.50
243165	09/19/2019	MCGRAW HILL EDUCATION	2nd Grade	\$ 938.95
			Kindergarten	\$ 834.62
243166	09/19/2019	MEIER SUPPLY CO., INC.	district filters	\$ 62.77

128

**East Stroudsburg Area School District**  
**Date Range 9/13/19 through 10/11/19**

**Listing of Bills**

Check Number	Date	Vendor Name	Invoice Description	Check Amount
243166	09/19/2019	MEIER SUPPLY CO., INC.	hss gripbelt	\$ 107.71
			hss v belt	\$ 58.47
			hss vbelt	\$ 612.72
			jtl gripnotch	\$ 40.27
			res nitro tank	\$ 25.72
243167	09/19/2019	MET-ED	MIDDLE SMITHFIELD ELECTRIC 100071509721	\$ 8,006.58
			NORTH CAMPUST ELECTRIC 100018255800	\$ 36,796.80
			TRAFFIC LIGHT ELECTRIC 100031621285	\$ 19.57
			TRAFFIC LIGHT ELECTRIC 100051981031	\$ 19.83
			TRAFFIC LIGHT ELECTRIC 100052611207	\$ 19.76
			TRAFFIC LIGHT ELECTRIC 100080490897	\$ 31.49
243168	09/19/2019	MIDWEST TECHNOLOGY PRODUCTS	INDUSTRIAL TECH WOOD BID #41 H	\$ 1,452.23
			INDUSTRIAL TECHNOLOGY BID 41 W	\$ 2,496.32
			POWER TECH 55 SOUTH HS	\$ 993.96
243169	09/19/2019	MODERNFOLD OF READING, INC.	bushkill service wall	\$ 2,500.00
			hsn backstop	\$ 1,100.00
243170	09/19/2019	MOELLER WELDING	hsn pump bracket	\$ 185.00
243171	09/19/2019	ROCHESTER 100 INC	Communication Folders	\$ 2,160.00
243172	09/19/2019	NYSCSPC (NEW YORK STATE CHILD SUPPORT	Payroll Run 1 - Warrant 190919	\$ 129.00
243173	09/19/2019	OFFICE TECHNOLOGY, LLC	Black Ink-P.O.19004472 rec'vd 6/28/19	\$ 60.00
			Cartridge for Desk Printer	\$ 85.00
			Ink Cartridges for color print	\$ 416.00
			Ink/toner to print mandated IE	\$ 693.00
			Toner for office & Lab printer	\$ 800.00
243175	09/19/2019	PEARSON EDUCATION	ONLINE LICENSE HUMANITIES	\$ 4,658.50
243176	09/19/2019	PENNSYLVANIA DEPARTMENT OF REVENUE	Payroll Run 1 - Warrant 190919	\$ 85.42
243177	09/19/2019	PENNSYLVANIA HIGHER EDUCATION AGENCY	Payroll Run 1 - Warrant 190919	\$ 772.33
243178	09/19/2019	PEPSI-COLA	HS SOUTH CONCESSION STAND 09052019	\$ 366.90
243179	09/19/2019	PETROLEUM TRADERS CORPORATION	HEATING FUIL SY 20192020	\$ 14,884.50
243180	09/19/2019	PHILIP ROSENAU CO., INC.	phillip rosenau open po	\$ 160.16
243181	09/19/2019	POSTMASTER	SMITHFIELD ELEM STAMPS FOR NURSES OFFICE	\$ 70.00
243182	09/19/2019	POSTMASTER	STAMPS FOR PRINCIPALS OFFICE	\$ 55.00
243183	09/19/2019	PRACTICON DENTAL	karen Buis dental supplies 201	\$ 526.90
243184	09/19/2019	PRAXAIR DISTRIBUTION MID-ATLANTIC	praxair open po pool	\$ 601.94
243185	09/19/2019	QUANTUM LABS	Karen Buis dental supplies	\$ 953.50
243186	09/19/2019	QUILL CORPORATION	ATHLETICS COUNTERFEIT PENS, CA	\$ 121.80
			office supplies secondary	\$ 259.25
			SOUTH ATHLETICS OFFICE CHAIRS	\$ 357.98
243187	09/19/2019	RC FINE FOODS	to pay for chicken and beef ba	\$ 179.70
243188	09/19/2019	ROLLERBLADE USA	Skate packs	\$ 990.00
243189	09/19/2019	SCHNAITMAN'S FLOORING AMERICA	hss cove base	\$ 160.00
243190	09/19/2019	SHARP ENERGY	OPEN ORDER FOR PROPANE - SHARP	\$ 19,616.70
243191	09/19/2019	SHINETIME AUTO WASH	Shinetime Car Wash for securit	\$ 16.00
243192	09/19/2019	SPORT DECALS	SOUTH FOOTBALL HELMET DECALS	\$ 552.94
243193	09/19/2019	STAPLES CREDIT PLAN	supplies for blended school	\$ 405.43
			Supplies for training	\$ 77.98
			Supplies from staples	\$ 102.85
243194	09/19/2019	STROUDSBURG ELECTRIC MOTOR SERVICE	ese gasket	\$ 19.98
			hsn bushing	\$ 3.99
			hsn vbelt	\$ 90.39
			jm hill milwaukee tool	\$ 35.98
			jtl vbelt	\$ 11.50
			north paddle	\$ 149.99
			north vbelt	\$ 137.80
			vbelt	\$ 15.00
243195	09/19/2019	SUPER HEAT, INC.	bushkill tank test	\$ 1,245.00
243196	09/19/2019	TRANE U.S. INC.	hss hose clamps	\$ 167.63
			Trane atc North campus app.04	\$ 447,537.89
243197	09/19/2019	U.S. DEPARTMENT OF EDUCATION	Payroll Run 1 - Warrant 190919	\$ 267.49
			Payroll Run 9 - Warrant 19199M	\$ 68.73
243198	09/19/2019	ULINE	Susan Cole 6x9 zip lock baggie	\$ 431.52
243199	09/19/2019	UNITED WAY OF MONROE COUNTY	Payroll Run 1 - Warrant 190919	\$ 32.00
243200	09/19/2019	UNIVERSITY OF OREGON	MATERIALS FOR USE WITH WONDERS	\$ 3,749.00
243201	09/19/2019	US DEPT OF EDUCATION AWG	Payroll Run 1 - Warrant 190919	\$ 251.03
243202	09/19/2019	US FOODS	open PO for online orders from	\$ 370.05
243203	09/19/2019	VERIZON WIRELESS	OPEN PURCHASE ORDER FOR DISTRICTS CELL PHONES	\$ 4,250.19
243204	09/19/2019	WAREHOUSE BATTERY OUTLET, INC.	mse battery	\$ 1,410.00
243205	09/19/2019	WEST MUSIC COMPANY	Music	\$ 65.85
243206	09/19/2019	ZONAR CONNECTED	SERVICE RENEWAL - ZONAR	\$ 40,440.00
243207	09/20/2019	MEIER SUPPLY CO., INC.	truck stock-credit taken from Invoice 2120209	\$ 199.73
243208	09/20/2019	ACAR LEASING INC.	CHEVY CPT RENTAL FOR KEY CLUB TRIP	\$ 295.58
243209	09/20/2019	ANGELA M BYRNE	Final Payment for Empl Expense claim # 3086.	\$ 13.01

129

# East Stroudsburg Area School District

## Date Range 9/13/19 through 10/11/19

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
243210	09/20/2019	BRETT J BEALER	SUPPLY PURCHASE- MSE FIELD DAY	\$ 75.26
243211	09/20/2019	CRESCENT CITY CAFE, INC	JT LAMBERT CASUAL FOR A CAUSE DONATION	\$ 465.70
243212	09/20/2019	DENISE S ROGERS	Final Payment for Empl Expense claim # 3085.	\$ 171.33
243213	09/20/2019	ESHS WRESTLING	DRIVE4TRUCK FUNDRAISER	\$ 230.00
243214	09/20/2019	FRANKIE CARLL PRODUCTIONS INC.	HS SOUTH PROM DJ & PHOTOBOOTH DEPOSIT	\$ 750.00
243215	09/20/2019	FUNDRAISING.COM	HS SOUTH FUNDRAISING	\$ 129.60
243216	09/20/2019	IRENE LIVINGSTON	Final Payment for Empl Expense claim # 3081.	\$ 39.56
243217	09/20/2019	JASMINE C SANDY	Final Payment for Empl Expense claim # 3084.	\$ 33.99
243218	09/20/2019	JDRF INTERNATIONAL	MIDDLE SMITHFIELD ELEM CASUAL FOR A CAUSE DONATIO	\$ 298.95
243219	09/20/2019	LEHMAN TRIP REFUND	TRIP WAS CANCELLED - ID 135193	\$ 13.00
243220	09/20/2019	MARYLOUISE M NEYHART	Final Payment for Empl Expense claim # 3079.	\$ 10.27
243222	09/20/2019	ROBYN J SHUMBRIS	PARKING FEE FOR NATIONAL AQUARIUM FIELD TRIP	\$ 21.71
243223	09/20/2019	SHAHIDA JONES	Final Payment for Empl Expense claim # 3082.	\$ 59.04
			Final Payment for Empl Expense claim # 3083.	\$ 84.22
243224	09/20/2019	SOUTH YEARBOOK SCHOLARSHIPS	HS SOUTH YEARBOOK SCHOLARSHIP AWARD 2017	\$ 150.00
243225	09/26/2019	95 PERCENT GROUP INC.	PHO119 Phonics Screener for In	\$ 709.50
243226	09/26/2019	ALL AMERICAN SPORTS CORP.	SOUTH BASEBALL RECONDITIONING	\$ 621.79
243227	09/26/2019	ANACA TECHNOLOGIES	RENEWAL SPRING BOARD - CAREER	\$ 2,780.00
243228	09/26/2019	ANDREW & ALICE NYABAGA	NYABAGE, ANDREW & ALICE TAX REFUND 14/3B/36 OVERP	\$ 6.74
243229	09/26/2019	ANDREW GELINAS	GELINAS, ANDREW 2018 SENIOR REBATE	\$ 575.00
243230	09/26/2019	ANN MIRIELLO	MIRIELLO, ANN TAX REFUND 09/24A/1-7/1&2- OVERPAID	\$ 10.00
243231	09/26/2019	ANTHONY DAVIS	DAVIS, ANTHONY 2018 SENIOR REBATE	\$ 973.38
243232	09/26/2019	ANTHONY TUMMINIA	TUMMINIA, ANTHONY 2018 SENIOR REBATE	\$ 1,150.00
243233	09/26/2019	AUDREY D WYSINGER	WYSINGER, AUDREY 2018 SENIOR REBATE	\$ 1,150.00
243234	09/26/2019	AZUREE MONTOUTE-LEWIS	MONTOUTE-LEWIS TAX REFUND 060038461 - OVERPAID	\$ 76.06
243235	09/26/2019	B NEWHART E SONS INC	north sludge removal	\$ 1,400.00
243236	09/26/2019	BAND SHOPPE	Color Guard Equipment	\$ 189.35
243237	09/26/2019	BARBARA POLICASTRO	POLICASTRO, BARBARA 2018 SENIOR REBATE	\$ 1,150.00
243238	09/26/2019	BETHLEHEM CATHOLIC HIGH SCHOOL	SOUTH WRESTLING ENTRY FEE XMAS	\$ 385.00
243239	09/26/2019	BETTY WASHINGTON	WASHINGTON, BETTY TAX REFUND 060066703 OVERPAID	\$ 81.20
243240	09/26/2019	BLICK ART MATERIALS	23810-1001 All Purpose Washab	\$ 271.87
243241	09/26/2019	BSN SPORTS INC #3071845-2014	ATHLETICS BID HSN 20192020	\$ 386.28
243242	09/26/2019	CBK LODGE, LP	DEPOSIT FOR PROM VENUE	\$ 1,000.00
243243	09/26/2019	CANFIELD'S PET AND FARM	Inv #134347 general	\$ 136.00
243244	09/26/2019	CAROLINE AGOSTO	Empl Expense claim # 3091.	\$ 31.55
243245	09/26/2019	CARRINGTON MORTGAGE	RODRIQUEZ, LAZARO & IBEHT TAX REFUND 09/89965 OVER	\$ 124.80
243246	09/26/2019	CENGAGE LEARNING	K-12 Library Gale-Cengage Rene	\$ 17,168.44
243247	09/26/2019	CENTRAL POLY CORP.	CUSTODIAL BID SMITHFIELD	\$ 928.00
			CUSTODIAL SUPPLIES BUSHKILL	\$ 870.00
			CUSTODIAL SUPPLIES HSNORTH	\$ 290.00
			CUSTODIAL SUPPLIES LEHMAN	\$ 348.00
			CUSTODIAL SUPPLIES RESICA	\$ 928.00
243248	09/26/2019	CHAPMAN REFRIGERATION LLC	to pay refrigeration invoices	\$ 1,051.96
243249	09/26/2019	CI SOLUTIONS	ID Badges for Staff	\$ 999.50
243250	09/26/2019	COLONIAL INTERMEDIATE UNIT 20	ParaEducator Lrng Subscrip (Ma	\$ 1,500.00
243251	09/26/2019	COMPUTER DISCOUNT WAREHOUSE	document reader for english de	\$ 1,955.20
			document reader for FCS	\$ 391.04
			TECH SUPPLIES	\$ 279.95
243252	09/26/2019	CONTINENTAL PRESS	4th gr.PSSA science text book	\$ 676.70
			PSSA Finish Line Science - pre	\$ 672.00
243253	09/26/2019	CORELOGIC CENTRALIZED REFUNDS	MULTIPLE PROPERTIES TAX REFUND - OVERPAID	\$ 25,624.22
243254	09/26/2019	CORY TURNER	Empl Expense claim # 3098.	\$ 50.00
243255	09/26/2019	CXTEX, INC	vg224 CISCO GATEWAY PORT	\$ 619.41
243256	09/26/2019	DARIN & DARLEEN KLOPMAN	KLOPMAN, DARIN & DARLEEN TAX REFUND 060037733 OVE	\$ 6.80
243257	09/26/2019	DAY WIRELESS SYSTEMS	Speaker Mics for Security	\$ 437.00
243258	09/26/2019	DEANA M OSTROSKI	Empl Expense claim # 3095.	\$ 33.99
243259	09/26/2019	DEVEREUX	ESY for Autistic student	\$ 4,012.00
243260	09/26/2019	DINN BROTHERS	Student of the month trophy 20000209 Shipping Char	\$ 38.75
243261	09/26/2019	DIRECT ENERGY BUSINESS	JM HILL AUGUST NATURAL GAS	\$ 657.29
243262	09/26/2019	DR JOHN BART D.O.	Contract as School physician AUG 17 & 23 & SEP 6	\$ 487.20
243263	09/26/2019	DTN, LLC	DTN Invoice 5617563	\$ 1,030.50
243264	09/26/2019	EASTBAY INC.	SOUTH BOYS SOCCER GLOVES	\$ 141.50
243265	09/26/2019	EAT AROUND TOWN SAFELY, LLC	SERV SAFE CERTIFICATION COURSE	\$ 1,450.00
243266	09/26/2019	ELIZABETH RODRIGUEZ	RODRIGUEZ, ELIZABETH TAX REFUND 09/92769/36T OVERP	\$ 2.87
243267	09/26/2019	EUROSPORT	SOUTH BOYS SOCCER SOCCER TRAIN	\$ 99.71
243268	09/26/2019	FITNESS FINDERS INC.	SUPPLIES FOR WALKING CLUB	\$ 56.00
243269	09/26/2019	FLINN SCIENTIFIC INC.	HSS20	\$ 19.67
243270	09/26/2019	FRANCISCO & GLADYS GONZALEZ	GONZALEZ, FRANCISCO & GLADYS 2018 SENIOR REBATE	\$ 575.00
243271	09/26/2019	FRONTIER	OPEN PURCHASE ORDER FOR POTS LINE	\$ 664.77
			OPEN PURCHASE ORDER FOR POTS LINES	\$ 582.57
243272	09/26/2019	GOULD'S PRODUCE AND FARM MARKET	to pay fresh produce invoices	\$ 1,013.00
243273	09/26/2019	HOPE & GEORGE SARTORIUS	SARTORIUS, GEORGE & HOPE TAX REFUND 060040658 OVE	\$ 837.18

130

**East Stroudsburg Area School District**  
**Date Range 9/13/19 through 10/11/19**

**Listing of Bills**

Check Number	Date	Vendor Name	Invoice Description	Check Amount
243274	09/26/2019	HORNET H2O BOOSTER CLUB	NORTH SWIM ENTRY FEE FOR EMMAU	\$ 100.00
			SOUTH SWIM ENTRY FEE need check by 2/7	\$ 210.00
243275	09/26/2019	HUDSON HERITAGE FCU	PERALTA, JUAN & WENDY TAX REFUND 060109206 OVERPA	\$ 60.42
243276	09/26/2019	INTERBORO PACKAGING CORP	CUSTODIAL SUPPLIES FOOD SERVICE	\$ 800.00
			CUSTODIAL SUPPLIES JMHILL	\$ 244.80
			CUSTODIAL SUPPLIES RESICA	\$ 824.20
243277	09/26/2019	IRONTON GLOBALL LLC	OPEN PURCHASE ORDER FOR PHONE DISTRIBUTION	\$ 1,034.88
243278	09/26/2019	JAMES BORELLI	BORELLI, JAMES TAX REFUND 09/85974 - OVERPAID	\$ 16.32
243279	09/26/2019	JANICE A. CABRAL	CABRAL, JANICE TAX REFUND - DUPLICATE BILL FEE	\$ 5.00
243280	09/26/2019	JASON P. MONTUORI	Empl Expense claim # 3096.	\$ 9.11
243281	09/26/2019	JESSIE LOHMANN	Empl Expense claim # 3102.	\$ 36.25
243282	09/26/2019	JOAN F MORATH	MORATH, JOAN 2018 SENIOR REBATE	\$ 481.95
243283	09/26/2019	JOANNE R. NELSON	NELSON, JOANNE-MORMAN 2018 SENIOR REBATE	\$ 1,500.00
243284	09/26/2019	JORDON ELLISON	DJ FOR HOMECOMING DANCE	\$ 350.00
243285	09/26/2019	JTM PROVISIONS CO.	2019-2020 pork sausage patties	\$ 921.36
243286	09/26/2019	JULIE RUBINO	Empl Expense claim # 3092.	\$ 32.48
243287	09/26/2019	LESLIE COX	Empl Expense claim # 3100.	\$ 10.27
243288	09/26/2019	LEVIN LEGAL GROUP	Legal Services	\$ 389.50
			Professional legal services fo	\$ 261.00
243289	09/26/2019	LINA KOERNER	KOERNER, LINA 2018 SENIOR REBATE	\$ 1,150.00
243290	09/26/2019	LISA KEYES	Expense claim # 2783, GRADE LEVEL MEETING @ RESICA	\$ 8.35
243291	09/26/2019	LISA PICCIRILLI	PICCIRILLI, LISA 2018 SENIOR REBATE	\$ 1,150.00
243292	09/26/2019	LISA SLASHINSKI	SLACHINSKI, LISA 2018 SENIOR REBATE	\$ 1,500.00
243293	09/26/2019	LIC DISTRIBUTORS OF FULLER BRUSH	CUSTODIAL SUPPLIES BUSHKILL	\$ 1,150.00
243294	09/26/2019	LUIS A MEDINA	MEDINA, LUIS TAX REFUND 060041522 - OVERPAID	\$ 47.52
243295	09/26/2019	LUNCH ACCT REFUND	CRATER REFUND 142923	\$ 14.60
243296	09/26/2019	MAMOM AKBASHEV	AKBASHEV, MAMON TAX REFUND 09/14A/1-7/32 OVERPAID	\$ 3.82
243297	09/26/2019	MARGARET H. HOLMES	HOLMES, MARGARET 2018 SENIOR REBATE	\$ 1,150.00
243298	09/26/2019	MARTHA WALCK	Empl Expense claim # 3099.	\$ 74.40
243299	09/26/2019	MARY CAPULISH	Expense claim # 2794, GRADE LEVEL MEETING @ RESICA	\$ 8.35
243300	09/26/2019	MATILDIA SAYLES	SAYLES, MATILDIA TAX REFUND 05-5/1/11/31-14T OVERP	\$ 4.63
243301	09/26/2019	MEDCO SUPPLY COMPANY	MEDICAL SUPPLIES	\$ 129.71
243302	09/26/2019	MEDCO SUPPLY COMPANY	MEDICAL SUPPLIES MSF	\$ 16.62
243303	09/26/2019	MEIER SUPPLY CO., INC.	hss gripbelt	\$ 847.20
			truck stock	\$ 32.52
243304	09/26/2019	MET-ED	HS SOUTH SEPT ELECTRIC 100017327568	\$ 25,830.50
			JMH HILL SEPT ELECTRIC 100105710071	\$ 1,158.24
			RESICA SEPT ELECTRIC 100016949099	\$ 4,955.49
			SMITHFIELD ELEM SEPT ELECTRIC 100066917749	\$ 5,913.80
			TRFFIC LIGHT SEPT ELECTRIC 100016944322	\$ 19.50
			TRFFIC LIGHT SEPT ELECTRIC 100016991349	\$ 19.35
			TRFFIC LIGHT SEPT ELECTRIC 100017096742	\$ 19.57
			TRFFIC LIGHT SEPT ELECTRIC 100031621210	\$ 19.57
			TRFFIC LIGHT SEPT ELECTRIC 100054179492	\$ 31.93
243305	09/26/2019	EXECUTIVE PRINT SOLUTION, LLC	attendance receipt cards	\$ 80.03
243306	09/26/2019	MODERN SCHOOL SUPPLIES	Tech. Ed. Supplies	\$ 639.04
243307	09/26/2019	MONROE COUNTY INFO. SERVICES	BERKHEIMER POSTAGE CORRECTION	\$ 25.00
243308	09/26/2019	MOTGOMERY LAW, LLC	Comp Ed lawyer fee	\$ 13,000.00
243309	09/26/2019	RUSSELL REID WASTE HAULING & DISPOSAL	JTL ATHLETICS TEMPORARY RESTRO	\$ 147.00
			NORTH ATHLETICS TEMPORARY REST	\$ 384.00
			SOUTH ATHLETICS TEMPORARY REST	\$ 373.00
243310	09/26/2019	NANCY HERR	HERR, NANCY 2018 SENIOR REBATE	\$ 1,150.00
243311	09/26/2019	NASCO (ROUTE#45950)	HSS20 Nasco	\$ 163.56
			Nasco Art Supplies	\$ 781.36
243313	09/26/2019	NERSIDA RIVERA	RIVER, NERSIDA TAX REFUND 060105801 - OVERPAID	\$ 93.73
243314	09/26/2019	NINA HERBSTER	HERBSTER, NINA 2018 SENIOR REBATE	\$ 1,150.00
243315	09/26/2019	NORTH POCONO HIGH SCHOOL	SOUTH SCIENCE OLYMPIAD NORTH P	\$ 100.00
243316	09/26/2019	OFFICE DEPOT	AA Batteries for Board Room Mi	\$ 14.62
			Envelopes for Board Packets	\$ 89.97
			Flash Drives - Vislon Students	\$ 79.98
			office supplies	\$ 77.80
			stamp for envelopes	\$ 36.17
			supplies for Betty Klesling- H	\$ 29.41
243317	09/26/2019	OFFICE TECHNOLOGY, LLC	Toner for laser printer	\$ 384.00
243318	09/26/2019	ORIENTAL TRADING	KINDERGARTEN ORIENTATION/READE 20000625	\$ 37.57
			SUPPLIES FOR STUDENT FALL FEST	\$ 127.92
243319	09/26/2019	PA ASSOC ELEM./SEC. SCHOOL PRINCIPALS	Membership Gall Kulick 500000138	\$ 595.00
243320	09/26/2019	PAPER MART, INC.	IU 20 JOINT PAPER JANITORIAL	\$ 1,695.20
			IU 20 JOINT PURCHASE PAPER JAN	\$ 872.65
243321	09/26/2019	PASCD ASCD	Membership Renewal for PASCD-ZALL	\$ 65.00
243322	09/26/2019	PAULETTE WRIGHT	WRIGHT, PAULETTE 2018 SENIOR REBATE	\$ 700.00
243323	09/26/2019	PEARSON EDUCATION	ENVISION MATH 6-8 NEW CURRICUL	\$ 153,949.41

131



# East Stroudsburg Area School District

## Date Range 9/13/19 through 10/11/19

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
243323	09/26/2019	PEARSON EDUCATION	Reading	\$ 201.08
243324	09/26/2019	PENNSYLVANIA ONE CALL SYSTEM, INC.	pa one call	\$ 131.10
243325	09/26/2019	PENNSYLVANIA SCIENCE OLYMPIAD	SOUTH SCIENCE OLYMPIAD DUES FO	\$ 250.00
243326	09/26/2019	PLANK ROAD PUBLISHING	Music supplies	\$ 384.16
			Recorders	\$ 534.99
243327	09/26/2019	PROSSER LABORATORIES, INC.	prosser po	\$ 120.00
			prosser pool testing	\$ 120.00
243328	09/26/2019	QUILL CORPORATION	Quill Corvair Chair	\$ 159.99
243329	09/26/2019	REBECCA J. HARRISON	HARRISON, REBECCA 2018 SENIOR REBATE	\$ 946.60
243330	09/26/2019	RICH PRODUCTS CORPORATION	to pay cheese invoices for 201	\$ 210.18
243331	09/26/2019	LAUREL ICE, LLC	ESASD LEHMAN 8TH GRADE PICNIC	\$ 243.96
243332	09/26/2019	ROBERTA NEWMAN-CUBERO	NEWMAN-CUBERO, ROBERTA TAX REFUND 060110329 OVERPA	\$ 68.42
243333	09/26/2019	ROSEMARY RAMOS	RAMOS, ROSEMARY 2018 SENIOR REBATE	\$ 700.00
243334	09/26/2019	S & S WORLDWIDE INC.	PE supplies	\$ 320.97
243335	09/26/2019	SANDRA TURNER	Empl Expense claim # 3097.	\$ 50.00
243336	09/26/2019	SARA SCOTT	Empl Expense claim # 3103.	\$ 32.25
243337	09/26/2019	SAW SALES AND MACHINERY CO.	INDUSTRIAL TECH WOOD BID #41 H	\$ 978.50
			INDUSTRIAL TECHNOLOGY BID 41 W	\$ 1,329.00
243338	09/26/2019	SCANTRON CORPORATION	Scantron Sheets	\$ 639.24
243339	09/26/2019	SCHOLASTIC	Title II Books for Prof Devel	\$ 490.30
243340	09/26/2019	SCHOOL NURSE SUPPLY INC.	MEDICAL SUPPLIES SF	\$ 216.50
243341	09/26/2019	SCHUYLKILL VALLEY SPORTING GOODS	JTL BOYS SOCCER GOALIE JERSEY,	\$ 355.00
			NORTH ATHLETICS CAGE JACKET	\$ 210.00
			NORTH GIRLS BASKETBALL UNIFORM	\$ 2,880.00
			SOUTH BASEBALL SPALDING BALLS	\$ 559.60
243342	09/26/2019	SETTLEMENT USA	FOX, TODD TAX REFUND 06-0-041290 - OVERPAID	\$ 216.82
243343	09/26/2019	BJP, LLC	I.D.#47-3362998 -Invoice attached North Banners	\$ 682.50
			ID# 47-3362998 Levy (NORTH ATHLETICS VINYL DECAL)	\$ 1,023.00
243344	09/26/2019	SOCIAL STUDIES SCHOOL SERVICES	Guidance	\$ 182.97
243345	09/26/2019	STEPHANIE CLARK	Expense claim # 2829. SWPBS BEACH DAY SUPPLIES	\$ 57.11
243346	09/26/2019	STRATIX SYSTEMS, INC.	Risograph	\$ 702.00
243347	09/26/2019	SUPER DUPER PUBLICATIONS	Speech and language Kits	\$ 970.95
243348	09/26/2019	SWEET, STEVENS, KATZ & WILLIAMS LLP	Prof Svc for Sp Ed student	\$ 78.00
			Prof Svc through 8/31/19	\$ 295.53
			Prof svc. for grlevance/arbitr	\$ 2,691.00
			PROFESSIONAL SERVICE LEGAL FEE	\$ 1,599.00
243349	09/26/2019	TABITHA BRADLEY	Empl Expense claim # 3088.	\$ 80.74
			Empl Expense claim # 3089.	\$ 52.66
			Empl Expense claim # 3090.	\$ 63.34
243350	09/26/2019	TASTY BRANDS, LLC	to pay breaded mozzarella stic	\$ 72.84
243351	09/26/2019	THOMAS RAPONE	RAPONE, THOMAS TAX REFUND 09/6C/2/71 - OVERPAID	\$ 30.65
243352	09/26/2019	TRANE U.S. INC.	trane 4 year of 5 year contrac	\$ 58,047.00
243353	09/26/2019	TURNITIN, LLC	Turnitin FBS / Campus fee	\$ 5,495.00
243354	09/26/2019	UNITED SALES USA, CORP	IU20 NMPC JOINT PURCHASING JAN	\$ 2,877.00
243355	09/26/2019	US FOODS	open PO for US Foods ordering	\$ 346.05
243356	09/26/2019	VICTOR POLLACK	Empl Expense claim # 3093.	\$ 71.92
243357	09/26/2019	WALLENPAUPACK AREA SD	NORTH WRESTLING ENTRY FEE FOR	\$ 275.00
243358	09/26/2019	WALMART COMMUNITY/GEMB	GAS FOR SOUTH ATHLETIC GATORS	\$ 12.80
			HS SOUTH CONCESSION STAND SUPPLIES	\$ 1,599.52
			Janine Brown - Walmart first a	\$ 137.25
			Nancy Calazzo Walmart first a	\$ 88.47
			SPECIAL ED SUPPLIES FOR STUDENTS	\$ 13.98
			STAFF LUNCHEON WATER	\$ 11.44
			Susan Cole - Walmart	\$ 64.35
243359	09/26/2019	WE VIDEO INC.	RENEWAL OF WE VIDEO	\$ 14,684.00
243360	09/26/2019	WINSOR LEARNING INC	Reading Department	\$ 6,127.00
243361	09/26/2019	ZESWITZ MUSIC COMPANY	STUDENT ORDERED SUPPLIES	\$ 148.58
243362	09/27/2019	CRCS INC.	EHS Camera Install/ CRCS Proj#28715 Application 1	\$ 181,221.75
243363	09/27/2019	D'HUY ENGINEERING, INC.	retainer services	\$ 2,000.00
243364	09/30/2019	SALEM PRESS PRODUCT LINE	HS-S Salem Press Book Order	\$ 250.75
243365	10/03/2019	ACDA	Registration for ACDA Eastern	\$ 3,140.00
243366	10/03/2019	GLOBAL PAYMENTS INC.	SOUTH SWIM MEET AND TEAM MANAG	\$ 288.00
243367	10/03/2019	ALTEC INDUSTRIES INC	bucket truck seal kit	\$ 267.73
243368	10/03/2019	AMERICAN DRUM	Bass Drum Mallet Rewrap	\$ 66.00
243369	10/03/2019	ANGELA M BYRNE	Empl Expense claim # 3105.	\$ 110.37
243370	10/03/2019	ASCD STORE	ASCD Membership for Moran, Pip 1578531	\$ 267.00
243371	10/03/2019	ASPEN PEST SERVICES, LLC	BUSHKILL pest services	\$ 65.00
			ESE pest control po	\$ 50.00
			HS NORTH CONCESSION STAND pest services	\$ 21.15
			HS NORTH pest services	\$ 70.50
			HS NORTH SEWER PLANT pest services	\$ 23.75
			HS SOUTH & ADMIN EXTRA SERVICE pest control	\$ 27.70

132

**East Stroudsburg Area School District**  
**Date Range 9/13/19 through 10/11/19**

**Listing of Bills**

Check Number	Date	Vendor Name	Invoice Description	Check Amount
243371	10/03/2019	ASPEN PEST SERVICES, LLC	HS SOUTH & ADMIN pest control	\$ 123.50
			HS SOUTH CONCESSION STAND pest control	\$ 25.00
			HS SOUTH EXTRA SERVICE MICE IN RM 13	\$ 40.05
			HS SOUTH EXTRA SERVICE NURSE & KITCHEN	\$ 41.40
			HS SOUTH MAINTENANCE BLDG pest control	\$ 20.00
			JM HILL pest services	\$ 40.00
			JTL pest control	\$ 60.00
			JTL BUS GARAGE pest control	\$ 27.00
			LEHMAN pest services	\$ 60.50
			MIDDLE SMITHFIELD EXTRA SERVICE HORNETS NEST	\$ 40.00
			MIDDLE SMITHFIELD pest services	\$ 65.00
			RESICA pest services po	\$ 48.00
243372	10/03/2019	B & H PHOTO	SMITHFIELD ELEM pest services	\$ 40.00
			Doran Paper Safe for Film a	\$ 546.57
			Media design supplies	\$ 978.00
243373	10/03/2019	BAND SHOPPE	Color Guard Equipment	\$ 383.40
243374	10/03/2019	BANKS' VACUUM SALES AND SERVICE	Banks Vacuum Open PO	\$ 60.96
243375	10/03/2019	BIG WHEEL	DEPOSIT FOR ESE ROLLER SKATING NIGHT	\$ 50.00
243376	10/03/2019	BOROUGH OF EAST STROUDSBURG	SOUTH PERMIT FOR ELECTRIC AT T	\$ 239.50
243377	10/03/2019	BUS PARTS WAREHOUSE	OPEN ORDER FOR SUPPLIES - BUS	\$ 820.00
243378	10/03/2019	CAROLYN METAXAS	games/supplies for Title 1 Bingo Event	\$ 57.96
243379	10/03/2019	CENTRAL JERSEY EQUIPMENT LLC	JOHN DEERE MOWER	\$ 14,260.00
243380	10/03/2019	CENTRAL POLY CORP.	CUSTODIAL SUPPLIES JMHILL	\$ 1,624.00
243381	10/03/2019	CHAPMAN REFRIGERATION LLC	to pay refrigeration invoices	\$ 311.60
243382	10/03/2019	CHAPTER 13 TRUSTEE	Payroll Run 1 - Warrant 191003	\$ 245.00
243383	10/03/2019	CHRISTOPHER CORSO	Expense claim # 2478. RULES&INTERPERTATION CONF	\$ 57.19
243384	10/03/2019	CINTAS CORPORATION #101	HS NORTH & LEHMAN uniform rentals	\$ 292.27
243385	10/03/2019	CINTAS CORPORATION #101	bes uniforms	\$ 76.18
			ESE uniform rentals	\$ 297.71
			GROUPS UNIFORM RENTAL	\$ 1,178.64
			HS NORTH & LEHMAN uniform rentals	\$ 876.81
			JM HILL uniform rentals	\$ 107.94
			JTL uniform rentals	\$ 495.19
			MAINTENANCE uniform rentals	\$ 1,310.16
			MIDDLE SMITHFIELD uniform rentals	\$ 69.85
			OPEN ORDER FOR MECHANIC UNIFORM	\$ 95.20
243386	10/03/2019	CLAUDE S. CYPHERS, INC.	bes oil	\$ 28.90
243387	10/03/2019	CM REGENT RESOURCES	GROUP LIFE INSURANCE SEPTEMBER PYPMENT	\$ 11,791.89
243388	10/03/2019	CM REGENT RESOURCES	LONG TERM DISABILITY SEPTEMBER PAYMENT	\$ 9,436.16
243389	10/03/2019	COLONIAL INTERMEDIATE UNIT 20	Inv #121266 - Outpatient Prog	\$ 16,600.00
			Renewal CVP Site Licenses July	\$ 66,995.00
243390	10/03/2019	COLONIAL INTERMEDIATE UNIT 20	Spec Ed Programs and Svc for S	\$ 384,366.55
243391	10/03/2019	COLT PLUMBING SPECIALTIES	north flexer	\$ 1,165.17
			stock breaker repair kit	\$ 1,179.28
243392	10/03/2019	COMMUNICATIONS SYSTEMS, INC.	CSI Alarm Repair at MSe	\$ 375.00
			CSI Alarm Repair JMH	\$ 375.00
			CSI Alarm Repair MSE	\$ 1,274.75
			CSI repairs to Resica alarms	\$ 375.00
			SMITHFIELD AND HSS BELL SCHEDUL	\$ 312.50
243393	10/03/2019	COMMONWEALTH OF PA	hss elev. cert	\$ 73.58
243394	10/03/2019	COMMONWEALTH OF PA	leh boiler cert	\$ 269.82
243395	10/03/2019	COMPUTER DISCOUNT WAREHOUSE	Media design	\$ 1,303.65
243396	10/03/2019	CRCS INC.	EHS SURVEILLANCE CAMERA/ CRCS, Proj#28715	\$ 66,365.35
243397	10/03/2019	DESTINY MORETTO	Empl Expense claim # 3104.	\$ 67.90
243400	10/03/2019	DM SUPPLY SOURCE, LLC	dampner	\$ 340.16
			hss cartridge	\$ 188.66
			hss wall mount sensor	\$ 144.50
			north drain pan	\$ 2,175.40
			sme spring	\$ 368.61
243401	10/03/2019	DOUBLE M PRODUCTIONS	HS NORTH WARMUP SHIRTS	\$ 519.00
243402	10/03/2019	EAST STROUDSBURG	Payroll Run 1 - Warrant 191003	\$ 7,077.85
243403	10/03/2019	EAST STROUDSBURG HARDWARE CORP.	hss keys	\$ 44.75
243404	10/03/2019	ED FOUNDATION OF ES/GENERAL FUND	Payroll Run 1 - Warrant 191003	\$ 28.00
243405	10/03/2019	EMERGENCY SYSTEMS SERVICE COMPANY	air filter	\$ 105.65
243406	10/03/2019	EMILY NIEMAN	Empl Expense claim # 3106.	\$ 81.49
243407	10/03/2019	EPIC TOURS LLC	LEHMAN BLUE MEDIEVAL TIMES TRANSPORTATION DEPOSIT	\$ 200.00
243408	10/03/2019	EPIC TOURS LLC	LEH SILVER MEDIEVAL TIMES TRANSPORTATION DEPOSIT	\$ 200.00
243409	10/03/2019	ESE PTO	Summer Reading Incentive	\$ 191.00
243410	10/03/2019	ESU STUDENT ACTIVITY ASSOC.	Stony Acres teambuilding chall	\$ 525.00
243411	10/03/2019	EUROFINS QC, LLC	hss lead test	\$ 475.00
			jm hill lead test	\$ 205.00
			jtl lead test	\$ 255.00

133

# East Stroudsburg Area School District

## Date Range 9/13/19 through 10/11/19

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
243411	10/03/2019	EUROFINS QC, LLC	maint shop lead test	\$ 175.00
			north lead test	\$ 255.00
243412	10/03/2019	FORMAL FASHIONS, INC.	choir tuxedo coat	\$ 80.00
243413	10/03/2019	FRONTIER	OPEN PURCHASE ORDER FOR POTS LINES	\$ 157.48
243414	10/03/2019	GLOBAL INDUSTRIAL EQUIPMENT	hss cabinet	\$ 345.33
243415	10/03/2019	THE PROPHET CORP	Adapted PE Supplies HSN	\$ 2,070.08
			Adapted PE Supplies HSS	\$ 3,374.32
			Gym Supplies	\$ 1,588.39
			LIFEGUARDING NORTH/SOUTH	\$ 646.23
			Physical Education	\$ 791.73
243416	10/03/2019	GOT SPECIAL KIDS	JTL Emot Support Classrm Senso	\$ 240.53
243417	10/03/2019	GOULD'S PRODUCE AND FARM MARKET	to pay fresh produce Invoices	\$ 985.00
243418	10/03/2019	GRACESNOTES LLC	Educator subscription to Sight	\$ 569.48
243419	10/03/2019	GRAINGER	office supplies	\$ 59.00
			portable air scrubber	\$ 4,297.32
243420	10/03/2019	HAB-DLT	Payroll Run 1 - Warrant 191003	\$ 1,521.81
243421	10/03/2019	HILLMANN CONSULTING LLC	leh/hss moisture investigation	\$ 1,520.00
243422	10/03/2019	TPW, INC	Teacher membership	\$ 150.00
243423	10/03/2019	INDEPENDENT EDUCATIONAL EVALUATORS OF AMERICA LLC	Independent sp. ed. evaluation	\$ 3,000.00
243424	10/03/2019	INTEGRAONE	CISCO SWITCHES	\$ 5,441.30
243425	10/03/2019	INTEGRITEC, INC.	north bromine	\$ 235.00
			north cooling water treatment	\$ 755.00
243426	10/03/2019	J.M.HILL ELEMENTARY SCHOOL P.T.O.	Summer Reading Incentive	\$ 80.00
243427	10/03/2019	J.W.PEPPER & SONS-ACCT.#36-136400	Music for the JTL 5th Grade Ba	\$ 445.99
243428	10/03/2019	JENNIFER DELONG	SUPPLIES FOR SWPBIS NORTH STAR	\$ 81.60
243429	10/03/2019	JOEL D LOWRIS	Expense claim # 2775. district boys tennis meeting	\$ 59.62
243430	10/03/2019	KASA'S FOODS DIST CO INC.	to pay pizza Invoices for 2019	\$ 20,461.03
243431	10/03/2019	KEYCO DISTRIBUTORS INC.	TO PAY INVOICES FOR 2019-2020	\$ 2,815.11
243432	10/03/2019	LAKESHORE LEARNING MATERIALS	Alternative furniture	\$ 641.82
243433	10/03/2019	LAMINATION DEPOT INC	lamination paper	\$ 122.94
243434	10/03/2019	LINDA GITTENS	Gen Reimbursement per 2016-2021 ESEA Contract	\$ 1,500.00
243435	10/03/2019	LIS FIELD TRIP REFUND	MEDIAVAL TIMES REFUND	\$ 25.00
243436	10/03/2019	LYONS RECREATION, LLC	WOODCARPET FOR ELEMENTARIES	\$ 6,774.84
243437	10/03/2019	MARSHALLS CREEK PLUMB.&ELECT. SUPPLIES	hsn septic	\$ 46.00
			mse water line	\$ 89.86
			mse water pipe	\$ 31.03
			north brass nip	\$ 146.96
243438	10/03/2019	MEIER SUPPLY CO., INC.	district filters	\$ 10,165.17
			hss filter	\$ 32.93
			hss gripbelt	\$ 641.26
			hss vbelt	\$ 225.01
			jtl filter credit taken 2112769 \$18.97	\$ 64.05
			jtl gripnotch	\$ 40.27
			jtl pod sprayer	\$ 180.10
			sme coup	\$ 10.22
			sme tube	\$ 172.90
			truck stock	\$ 635.34
243439	10/03/2019	MET-ED	JM HILL SEPTEMBER ELECTRIC 100105710071	\$ 4,717.47
			JTL SEPTEMBER ELECTRIC 100019615861	\$ 10,087.03
			TRAFFIC LIGHT SEPT ELECTRIC 100075377489	\$ 30.35
			TRAFFICE LIGHT SEPTEMBET ELECTRIC 100019284494	\$ 20.03
243440	10/03/2019	METCO	LUMBER BID 57 JTL	\$ 1,165.00
243441	10/03/2019	MIDDLE SMITHFIELD ELEMENTARY PTO	Summer Reading Incentive	\$ 125.00
243442	10/03/2019	MUSIC IN MOTION	Music supplies	\$ 101.94
243443	10/03/2019	NATIONSTAR MORTGAGE	HLINKA, JOHN TAX REFUND 09/96843/68B - OVERPAID	\$ 4,803.15
243444	10/03/2019	NCS PEARSON, INC.	Mat'l. for Mary Oszewski, Dir	\$ 14,293.00
243445	10/03/2019	NYSCSPC (NEW YORK STATE CHILD SUPPORT	Payroll Run 1 - Warrant 191003	\$ 129.00
243446	10/03/2019	OFFICE TECHNOLOGY, LLC	Ink for art printer	\$ 138.00
			SUPPLIES	\$ 832.00
243447	10/03/2019	ORIENTAL TRADING	PO 20001349 END OF MONTH SUPPLIES	\$ 120.00
243448	10/03/2019	PA ASSOCIATION OF SCHOOL ADMINSTRATORS	RENEWAL PASA/AASA FOR RYAN MOR	\$ 1,685.00
243449	10/03/2019	PASCD ASCD	MEMBERSHIP FOR PIPERATO AND BR	\$ 130.00
243450	10/03/2019	PATRIOT WORKWEAR	Patriot uniforms for A. Smith	\$ 47.00
			Patriot uniforms for E. Sanche	\$ 383.00
243451	10/03/2019	PENNSYLVANIA DEPARTMENT OF REVENUE	Payroll Run 1 - Warrant 191003	\$ 104.55
243452	10/03/2019	PENNSYLVANIA HIGHER EDUCATION AGENCY	Payroll Run 1 - Warrant 191003	\$ 772.33
243453	10/03/2019	PENNSYLVANIA PAPER & SUPPLY CO.	CUSTODIAL SUPPLIES JMHILL	\$ 716.91
			CUSTODIAL SUPPLIES JTL	\$ 847.90
243454	10/03/2019	PENTELEDATA	OPEN PURCHASE ORDER FOR DISTRI	\$ 4,072.50
243455	10/03/2019	PEPSI-COLA	HS SOUTH FALL CONCESSION 2019	\$ 683.60
243456	10/03/2019	PEPSI-COLA	TO PAY INVOICES FOR 2019-2020	\$ 3,904.59
243457	10/03/2019	PHILIP ROSENAU CO., INC.	jtl service extractor	\$ 110.30

134

# East Stroudsburg Area School District

## Date Range 9/13/19 through 10/11/19

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
243458	10/03/2019	POCONO MOUNTAIN DAIRIES	TO PAY 2019-2020 INVOICES	\$ 23,498.54
243459	10/03/2019	PROSSER LABORATORIES, INC.	hss composite	\$ 258.00
			June operations water test	\$ 9,145.13
			may operation water test	\$ 12,905.66
			mse bwo notice	\$ 20.00
			mse water test	\$ 437.00
			north bus garage water test	\$ 76.00
			north effluent test august	\$ 612.00
			north flow box	\$ 3,500.00
			north water test	\$ 2,688.00
			reslca water test	\$ 675.00
243460	10/03/2019	QUILL CORPORATION	CUSTODIAL SUPPLIES JTL	\$ 46.70
			NORTH ATHLETICS MAIL SORTER BO	\$ 146.69
243461	10/03/2019	QUILL CORPORATION	Gloves for life skills	\$ 97.40
			TO ORDER SUPPLIES FROM QUILL	\$ 283.54
243462	10/03/2019	RC FINE FOODS	to pay for chicken and beef ba	\$ 179.70
243463	10/03/2019	REINHART FOOD SERVICE	TO PAY INVOICES FOR 2019-2020	\$ 48,665.78
243464	10/03/2019	RONALD LABAR'S LOCK SERVICE	labar po	\$ 160.00
243465	10/03/2019	SALEM PRESS PRODUCT LINE	Capital Punishment Defining- P.O.#19002630 balance	\$ 250.75
243466	10/03/2019	SARGENT WELCH	HSS20 Sargent Welch	\$ 107.97
243467	10/03/2019	SCHOLASTIC	3rd grd bks JM Hill order rec'	\$ 71.94
			Charlotte's web Grades K-5	\$ 575.00
243469	10/03/2019	SCHOOLMART	TI-30XSMULTI-CLASS Calculators	\$ 476.15
243470	10/03/2019	SHARP ENERGY	OPEN ORDER FOR PROPANE - SHARP	\$ 20,451.73
243471	10/03/2019	STEVE WEISS MUSIC	BAND SUPPLIES ORDERED BY STUDENTS	\$ 240.65
243472	10/03/2019	STRAND POOL SUPPLY, LLP	strand pool po	\$ 1,132.55
243473	10/03/2019	STROUDSBURG ELECTRIC MOTOR SERVICE	hss bushing	\$ 15.25
			hss vbelt	\$ 97.79
			truck stock	\$ 19.00
243474	10/03/2019	SUPER HEAT, INC.	bes service oil tank	\$ 7,040.00
			bushkill service boiler	\$ 7,637.00
243475	10/03/2019	SWEET, STEVENS, KATZ & WILLIAMS LLP	Inv #122726 Prof Svc through 8	\$ 409.50
243476	10/03/2019	SWEETWATER SOUND, INC.	Drumheads for marching snares	\$ 77.02
243477	10/03/2019	THE AMERICAN BOTTLING CO	TO PAY INVOICES FOR 2019 -2020	\$ 1,643.25
243478	10/03/2019	TOSHA NIZNIK	Expense claim # 2874. BBIS IMPLEMENTERS REGISTRATI	\$ 75.00
243479	10/03/2019	TRANE U.S. INC.	north pin housing	\$ 1,788.92
243480	10/03/2019	U.S. DEPARTMENT OF EDUCATION	Payroll Run 1 - Warrant 191003	\$ 360.11
243481	10/03/2019	UNITED SALES USA, CORP	IU 20 JOINT PURCHASE PAPER JAN	\$ 3,687.48
			IU 20 JOINT PURCHASE PAPER SPE	\$ 11.00
243482	10/03/2019	UNITED WAY OF MONROE COUNTY	Payroll Run 1 - Warrant 191003	\$ 32.00
243483	10/03/2019	UNIVERSITY MUSIC SERVICE	Gentle Annie - Arr. All Took discount pay by 10/31	\$ 283.29
243484	10/03/2019	US DEPT OF EDUCATION AWG	Payroll Run 1 - Warrant 191003	\$ 268.03
243485	10/03/2019	US FOODS	open PO for online orders from	\$ 410.72
			open PO for US Foods ordering	\$ 30.62
243486	10/03/2019	VERIZON WIRELESS	OPEN PURCHASE ORDER FOR DISTRI	\$ 3,442.91
			VERIZON EQUIPMENT CHARGE	\$ 101.52
243487	10/03/2019	W.B. MASON CO., INC.	CUSTODIAL SUPPLIES MSF	\$ 120.40
			New desk for Assistant Princip	\$ 249.99
			Ordering furniture to replace	\$ 279.99
243488	10/03/2019	WEX BANK	DISTRICTS FLEET GAS CARD	\$ 3,932.76
243489	10/03/2019	WOODWIND & BRASSWIND	Woodwind Reeds	\$ 172.42
243490	10/03/2019	ZESWITZ MUSIC COMPANY	SUPPLIES ORDERED BY STUDENTS	\$ 12.43
243491	10/07/2019	AMAZON.COM	5 hook wall mounted coat rack	\$ 25.00
			Amazon Open PO - Supplies	\$ 189.99
			AP class student and teacher e	\$ 249.07
			BATTERIES/LABEL TAPE	\$ 97.60
			Bell for classroom door for Gy	\$ 49.98
			Cables-VGA female to 3x RCA vi	\$ 19.20
			Docking station	\$ 142.40
			equipment for weight room	\$ 851.01
			Fire Extinguisher Book/Radio H	\$ 119.49
			German texts Level 1	\$ 50.79
			ICraft Deco Foil Adhesive Pen,	\$ 788.92
			Latches for fire extinguisher	\$ 247.87
			LEHMAN VOLLEYBALL FLAGS AND NE	\$ 54.34
			Multi Bin Toy Organizer	\$ 86.44
			novels for elementary program	\$ 352.28
			PHONE HANDSET CORDS	\$ 43.92
			Privacy Screens for front desk	\$ 431.92
			PROFESSIONAL DEV. BOOKS	\$ 605.75
			Purchase of books for training	\$ 97.56
			RECESS RADIO BATTERIES	\$ 164.50

135

**East Stroudsburg Area School District**  
**Date Range 9/13/19 through 10/11/19**

**Listing of Bills**

Check Number	Date	Vendor Name	Invoice Description	Check Amount
243491	10/07/2019	AMAZON.COM	RECESS RADIOS/CUTODIAL/SECURIT	\$ 263.10
			RESICA VCR CORDS	\$ 29.90
			RETURNED REFUND	\$ (91.00)
			SOUTH CROSS COUNTRY RACE BIB N	\$ 46.99
			SPEAKER BRACKET	\$ 160.72
			Supplies for student activitie	\$ 599.96
			Teacher desks	\$ 944.34
			Tech Ed. supplies	\$ 1,470.21
			Title I Books for TM2R	\$ 840.51
			Title I Supplies - Teach Me to	\$ 246.26
			TRANSCEND 256GB JET DRIVE LITE	\$ 99.99
			Wobble stools	\$ 134.97
243492	10/07/2019	COMMONWEALTH OF PA	EXTENSION OF TIME REQUEST FOR MIDDLE SMITHFIELD	\$ 328.06
243493	10/07/2019	DISTRICT COURT 43-2-02	CIVIL COMPLAINT FOOD SVC DEBT - WALKER JAMELL	\$ 126.25
243494	10/07/2019	DISTRICT COURT 43-2-02	CIVIL COMPLAINT FOOD SVC DEBT - WALKER ZAKEYA	\$ 126.25
243495	10/10/2019	A WIZ CORP.	TO PAY INVOICES FOR 2019-2020	\$ 885.00
243496	10/10/2019	A WIZ CORP.	TO PAY INVOICES FOR 2019-2020	\$ 4,284.00
243497	10/10/2019	AMY WILLOUGHBY	cyber student internet reimbur 2019	\$ 165.00
243498	10/10/2019	ANIMAL WELFARE SOCIETY OF MONROE	ESE ELEM CASUAL FOR A CAUSE DONATION	\$ 105.00
243499	10/10/2019	ANTHONY & JOYCE DITONDO	DITINDO, ANTHONY & JOYCE 2018 SENIOR REBATE	\$ 700.00
243500	10/10/2019	ANYWHERE CART	Locking Handle Assembly	\$ 95.00
243501	10/10/2019	APEX ABSTRACT	APEX ABSTRACT 2019 TAX REFUND 060040965	\$ 77.81
243502	10/10/2019	ASPEN PEST SERVICES, LLC	ADMINISTRATION BLDG pest control	\$ 49.25
			BUSHKILL pest services	\$ 113.80
			ESE pest control po	\$ 51.85
			EXTRA VISIT ADMIN BLDG pest control	\$ 27.70
			HS NORTH CONCESSION STAND pest services	\$ 23.60
			HS NORTH pest services	\$ 70.00
			HS SOUTH CONCESSION STAND pest control	\$ 25.00
			HS SOUTH PEST CONTROL	\$ 54.25
			JM HILL pest services	\$ 40.00
			JTL PEST CONTROL	\$ 53.00
			LEHMAN pest services	\$ 72.45
			MIDDLE SMITHFIELD pest services	\$ 72.75
			NORTH BUS GARAGE pest services	\$ 29.60
			NORTH SEWER PLANT pest services	\$ 21.30
			RESICA pest services po	\$ 58.60
			SMITHFIELD pest services	\$ 42.95
			SOUTH BUS GARAGE pest control	\$ 27.25
			SOUTH MAINTENANCE BLDG pest control	\$ 20.65
243503	10/10/2019	BANK OF AMERICA	BANK OF AMERICA 2019 TAX REFUND 09/17B/1/79	\$ 4,941.77
243504	10/10/2019	BARBARA ANN MIRKOVIC	DIG PINK CONCESSION BANQUET SENIOR NIGHT	\$ 75.00
243505	10/10/2019	BECKER'S SCHOOL SUPPLIES	1st Grade	\$ 31.42
243506	10/10/2019	BENCO DENTAL CO.	karen Buis dental supplies 201	\$ 807.12
243507	10/10/2019	BEVERLY STETTLER	STETTLER, BEVERLY 2019 TAX REFUND OVERPAID	\$ 10.00
243508	10/10/2019	BRIAN & ANN YOUNG	YOUNG, BRIAN 2018 SENIOR REBATE	\$ 700.00
243509	10/10/2019	BRIAN A MITCHELL	PURCHASE SUPPLIES FOR PEP RALLEY	\$ 12.00
243510	10/10/2019	CANFIELD'S PET AND FARM	OPEN ORDER FOR SUPPLIES - CANF	\$ 160.97
243511	10/10/2019	CAROL & ALLEN GREENE	GREENE, ALLEN & CAROL 2018 SENIOR REBATE	\$ 575.00
243512	10/10/2019	CARRINGTON MORTGAGE	CARRINGTON 2019 TAX REFUND 09/14B/3-10/38	\$ 395.07
243513	10/10/2019	CARRINGTON MORTGAGE	CARRINGTON 2019 TAX REFUND 09/14B/3-10/36	\$ 2,819.17
243514	10/10/2019	CENTRAL LOAN ADMINISTRATION	CENTRAL LOAN 2019 TAX REFUND 09/3F/1/72	\$ 1,705.19
243515	10/10/2019	UGI CENTRAL	ESE SEPTEMBER NATURAL GAS LINE CHARGE	\$ 532.11
			HS SOUTH NATURAL GAS LINE CHARGE	\$ 2,017.38
			JTL SEPTEMBER NATURAL GAS LINE CHARGE	\$ 1,067.13
243516	10/10/2019	UGI CENTRAL	JM HILL JULY NATURAL GAS	\$ 1,253.87
243517	10/10/2019	CHAPMAN REFRIGERATION LLC	to pay refrigeration invoices	\$ 404.23
243518	10/10/2019	CHARLES DYSON	DYSON, CHARLES 2018 SENIOR REBATE	\$ 700.00
243519	10/10/2019	CHARLES W DAILEY	Empl Expense claim # 3121.	\$ 470.96
243520	10/10/2019	CHASE	CORELOGIC 2019 TAX REFUND 09/4D/2/67	\$ 3,526.29
243521	10/10/2019	CHASE	CHASE 2019 TAX REFUND 09/85675	\$ 6,232.66
243522	10/10/2019	CHC MOTORS	OPEN ORDER FOR TOWING SERVICES	\$ 501.00
243523	10/10/2019	CLASSROOM DIRECT/SCHOOL SPECIALTY INC.	SCHOOL SUPPLIES 208123754786-54461546	\$ 595.86
			SCHOOL SUPPLIES 7789104758-54484196	\$ 1,186.51
			SCHOOL SUPPLIES 7789985234-53870773	\$ 1,210.56
			SCHOOL SUPPLIES 7790151423-54146623	\$ 9,383.78
			SCHOOL SUPPLIES 7790336202-53978782	\$ 71.40
			SCHOOL SUPPLIES 77903437448-54468731	\$ 1,532.83
			SCHOOL SUPPLIES 7790520034-54466291	\$ 631.61
			SCHOOL SUPPLIES 7790622424-54461068	\$ 344.90
			SCHOOL SUPPLIES 7790623425-54343573	\$ 22.15
			SCHOOL SUPPLIES 7790624680-54455762	\$ 49.58

136

**East Stroudsburg Area School District**  
**Date Range 9/13/19 through 10/11/19**

**Listing of Bills**

Check Number	Date	Vendor Name	Invoice Description	Check Amount
243523	10/10/2019	CLASSROOM DIRECT/SCHOOL SPECIALTY INC.	SCHOOL SUPPLIES 7790693233-54247760	\$ 783.19
			SCHOOL SUPPLIES 7790693233-80689247	\$ (28.14)
			SCHOOL SUPPLIES 7790703322-54273400	\$ 1,849.16
			SCHOOL SUPPLIES 7790706902-54277478	\$ 151.78
			SCHOOL SUPPLIES 7790716522-54295863	\$ 774.78
			SCHOOL SUPPLIES 7790751154-54358290	\$ 449.10
			SCHOOL SUPPLIES 7790752855-54359657	\$ 687.84
			SCHOOL SUPPLIES 7790757523-54499154	\$ 229.93
			SCHOOL SUPPLIES 7790772053-80690610	\$ (216.44)
			SCHOOL SUPPLIES 7790777585-54397779	\$ 102.36
			SCHOOL SUPPLIES 7790782170-54420312	\$ 214.34
			SCHOOL SUPPLIES 7790787547-54420335	\$ 129.84
			SCHOOL SUPPLIES 7790811344-54455753	\$ 153.24
			SCHOOL SUPPLIES 7790813549-54461054	\$ 1,576.76
			SCHOOL SUPPLIES 7790819584-54468723	\$ 1,191.48
			SCHOOL SUPPLIES 7790833243-54475966	\$ 536.67
			SCHOOL SUPPLIES 7790834377-54484183	\$ 1,191.48
			SCHOOL SUPPLIES 7790834434-54478007	\$ 335.34
			SCHOOL SUPPLIES 7790840615-54499851	\$ 47.60
			SCHOOL SUPPLIES 7790841417-54499170	\$ 63.35
			SCHOOL SUPPLIES 7790853029-54500489	\$ 101.75
			SCHOOL SUPPLIES 7790854677-54500488	\$ 95.20
			SCHOOL SUPPLIES 7790856668-54507752	\$ 29.96
			SCHOOL SUPPLIES 7790868007-54520963	\$ 263.96
			SCHOOL SUPPLIES 7790868066-54521843	\$ 164.55
			SCHOOL SUPPLIES 7790871770-54551974	\$ 211.70
			SCHOOL SUPPLIES 7790873358-54562799	\$ 1,605.35
			SCHOOL SUPPLIES 7790894925-54552068	\$ 204.36
			SCHOOL SUPPLIES 7790903485-54562786	\$ 145.77
			SCHOOL SUPPLIES 7790905247-54677953	\$ 38.63
			SCHOOL SUPPLIES 7790911941-54573154	\$ 223.30
			SCHOOL SUPPLIES 7790932373-54593315	\$ 43.10
			SCHOOL SUPPLIES 7790937292-54600816	\$ 13.84
			SCHOOL SUPPLIES 7790939142-54607266	\$ 231.12
			SCHOOL SUPPLIES 7790970944-54632523	\$ 176.25
			SCHOOL SUPPLIES 77909790072-54655156	\$ 145.62
			SCHOOL SUPPLIES 7790985045-54669588	\$ 115.87
			SCHOOL SUPPLIES 7790985372-54649290	\$ 201.00
			SCHOOL SUPPLIES 7790993995-54655144	\$ 106.80
			SCHOOL SUPPLIES 7791000385-54669586	\$ 107.10
			SCHOOL SUPPLIES 7791011906-54670442	\$ 132.22
			SCHOOL SUPPLIES 7791012723-54677955	\$ 114.64
243524	10/10/2019	CLAUDE S. CYPHERS, INC.	alternator for dump truck	\$ 119.95
			OPEN ORDER FOR PARTS-CYPHERS T	\$ 52.85
243525	10/10/2019	COLOURS VI	INVOICE - BUS PAINT	\$ 909.33
243526	10/10/2019	COMPUTER DISCOUNT WAREHOUSE	OPEN PURCHASE ORDER FOR TECH S	\$ 1,401.39
243527	10/10/2019	DENISE HANA	HANA, DENISE 2018 SENIOR REBATE	\$ 575.00
243528	10/10/2019	DIANA ALLISON	Empl Expense claim # 3122.	\$ 95.99
243529	10/10/2019	DOLORES BUTZ	BUTZ, DOLORES 2018 SENIOR REBATE	\$ 700.00
243530	10/10/2019	DONNA TORTORICI	TORTORICI, DONNA 2018 SENIOR REBATE	\$ 575.00
243531	10/10/2019	DORA LAGATTUTA	LAGATTUTA, DORA 2018 SENIOR REBATE	\$ 1,150.00
243532	10/10/2019	DORIS KINTNER	KINTNER, DORIS 2018 SENIOR REBATE	\$ 906.40
243533	10/10/2019	DOUBLE M PRODUCTIONS	FUNDRAISING T SHIRTS	\$ 557.50
243534	10/10/2019	DOUGLAS B. & LINDA E. ELLIOTT	ELLIOT, LINDA 2019 TAX REFUND OVER PAID 060039004	\$ 70.64
243535	10/10/2019	DOVENMUEHLE MORTGAGE INC	DOVENMUEHLE 2019 TAX REFUND 09/5A/1/11	\$ 4,661.24
243536	10/10/2019	DOVENMUEHLE MORTGAGE INC	DOVENMUELE 2019 TAX REFUND 09/97025	\$ 10,309.80
243537	10/10/2019	EAST STROUDSBURG UNIVERSITY	NORTH ESU STRENGTH & CONDITION	\$ 3,573.00
			SOUTH ATHLETICS ESU STRENGTH &	\$ 3,573.00
243538	10/10/2019	ECOLAB INC.	to pay soap and chemical Invol	\$ 292.69
243539	10/10/2019	ELAINE ESPOSITO	ESPOSITO, ELAINE 2018 SENIOR REBATE	\$ 1,150.00
243540	10/10/2019	ELIZABETH BOCK	Empl Expense claim # 3129.	\$ 30.86
243541	10/10/2019	EMERGENCY SYSTEMS SERVICE COMPANY	sme air filter	\$ 295.42
243542	10/10/2019	EMPIRE MUSIC	Recorders	\$ 432.70
243543	10/10/2019	EPLUS TECHNOLOGY	Quote # 22393777 Equip JTL aut	\$ 1,868.00
243544	10/10/2019	ESTEBAN CORRALES	CORRALES, ESTEBAN 2019 TAX REFUND OVERPAID	\$ 6.90
243545	10/10/2019	EVANGELINE & JAY KLEINFELD	KLEINFELD, JAY & EVANGELINE 2019 TAX REFUND 09/868	\$ 10.29
243546	10/10/2019	FAY SERVICING	FAY SERVICING 2019 TAX REFUND 09/98171	\$ 7,501.19
243547	10/10/2019	FOLLETT SCHOOL SOLUTIONS, INC.	BUSHKILL LIBRARY BOOK PO 19003805	\$ 570.98
			HS NORTH LIBRARY BOOKS PO 19002797	\$ 698.84
243548	10/10/2019	FRANK & MARIE J SUMMA	SUMMA, FRANK & MARIE 2018 SENIOR REBATE	\$ 575.00
243549	10/10/2019	FRANK C. DISALVO	GARAGE TOOLS & PARTS	\$ 166.75
243550	10/10/2019	FRONTIER	OPEN PURCHASE ORDER FOR POTS L	\$ 200.11

136a.

**East Stroudsburg Area School District  
Date Range 9/13/19 through 10/11/19**

**Listing of Bills**

Check Number	Date	Vendor Name	Invoice Description	Check Amount
243551	10/10/2019	GARY GRABIN	GRABIN, GARY 2019 TAX REFUND OVERPAID	\$ 181.43
243552	10/10/2019	GENERAL SUPPLY COMPANY	hss stadlum door	\$ 8,681.00
243553	10/10/2019	GEORGE RAID	RAID, GEORGE 2019 TAX REFUND OVERPAID	\$ 42.22
243554	10/10/2019	GERHART SYSTEMS AND CONTROLS	Scale callbration for the ESAS	\$ 660.00
243555	10/10/2019	GLORIA FREDERICK	FREDERICK , GLORIA 2018 SENIOR REBATE	\$ 575.00
243556	10/10/2019	THE GOODYEAR TIRE & RUBBER COMPANY	Goodyear Tires for security ve	\$ 220.00
243557	10/10/2019	GOT SPECIAL KIDS	Magnetic Sand Timer Product Co	\$ 218.51
243558	10/10/2019	GOULD'S PRODUCE AND FARM MARKET	to pay fresh produce invoices	\$ 1,095.00
243559	10/10/2019	GRAINGER	district filters	\$ 1,042.56
243560	10/10/2019	GRANTWATCH INC	GRANT WATCH	\$ 199.00
243561	10/10/2019	GREGG & PATRICIA VAN DAM	VAN DAM, GREGG & PATRICIA 2018 SENIOR REBATE	\$ 575.00
243562	10/10/2019	HAND2MIND, INC	Title III - ESL Classroom Reso	\$ 156.80
243563	10/10/2019	HIGH SCHOOL E-SPORTS LEAGUE LLC	ENTRANCE DUES FOR HSEL FALL SEASON	\$ 333.00
243564	10/10/2019	HILLTOP SALES & SERVICE	OIL FILTERS, OIL	\$ 152.67
243565	10/10/2019	IDEAL DESIGN SOLUTIONS, INC	eTEAM T-SHIRTS	\$ 275.00
243566	10/10/2019	IDESIGN SOLUTIONS	ROBOTICS	\$ 2,639.92
243567	10/10/2019	INTEGRAONE	MERAKI CAMERAS JMHILL	\$ 86,120.00
243568	10/10/2019	IRONTON GLOBAL LLC	OPEN PURCHASE ORDER FOR DISTRI	\$ 2,070.64
243569	10/10/2019	ISAAC DURING	DURING, ISAAC 2018 SENIOR REBATE	\$ 575.00
243570	10/10/2019	JANICE TOSCANO	TOSCANO, JANICE 2019 TAX REFUND OVERPAID	\$ 27.68
243571	10/10/2019	JEANNE DUNSTANE	DUNSTANE, JEANNE 2018 SENIOR REBATE	\$ 700.00
243572	10/10/2019	JEFFREY DELP	DELP, JEFFREY 2019 TAX REFUND OVERPAID	\$ 55.88
243573	10/10/2019	JENNIFER M SCHNAITMAN	Empl Expense claim # 3108.	\$ 32.48
243574	10/10/2019	JOAN ABEL	ABEL, JOAN 2018 SENIOR REBATE	\$ 1,042.13
243575	10/10/2019	JOAN HOPPER	HOPPER, JOAN 2018 SENIOR REBATE	\$ 575.00
243576	10/10/2019	JOHANNA AXT	AXT, JOHANNA 2018 SENIOR REBATE	\$ 575.00
243577	10/10/2019	JOHN & SHEILA BLEWITT	BLEWITT, JOHN-SHEILA 2019 TAX REFUND OVERPAID	\$ 173.70
243578	10/10/2019	JOSEPH H. BRUSH	BRUSH, JOSEPH 2018 SENIOR REBATE	\$ 700.00
243579	10/10/2019	JOSEPH P MARTIN	Empl Expense claim # 3123.	\$ 117.39
243580	10/10/2019	JOSTENS	FIRST DEPOSIT FOR 2020 SOUTH YEARBOOK	\$ 1,695.82
243581	10/10/2019	JUAN CAMP	CAMP, JUAN 2019 TAX REFUND OVERPAID	\$ 6.95
243582	10/10/2019	KATHLEEN M HALSEY	HALSEY, KATHLEEN 2018 SENIOR REBATE	\$ 575.00
243583	10/10/2019	KAZIMIERZ & EWA GORECKI	GORECKI, KAZIMIERZ & EWA	\$ 1,150.00
243584	10/10/2019	KISTLER PRINTING COMPANY	Business card for Brian Baddic	\$ 39.00
243585	10/10/2019	LEON THOMAS	THOMAS, LEON 2019 TAX REFUND OVERPAID	\$ 90.49
243586	10/10/2019	LEVIN LEGAL GROUP	Fees for Due Process re: sped	\$ 8,397.00
			Legal Services for due process	\$ 1,719.00
			Misc. Legal Fees for sp. ed	\$ 589.00
243587	10/10/2019	LIBERTY HIGH SCHOOL CROSS COUNTRY & TRACK &	JTL CROSS COUNTRY ENTRY FEE FO	\$ 130.00
243588	10/10/2019	LILIAN HOVEY	HOVEY, LILLIAN 2018 SENIOR REBATE	\$ 1,078.95
243589	10/10/2019	LISA MINNICHBACH	Empl Expense claim # 3110.	\$ 53.13
243590	10/10/2019	LJC DISTRIBUTORS OF FULLER BRUSH	Centrifugal Air Mover	\$ 280.00
			l/jc open po	\$ 619.80
243591	10/10/2019	LOIS SWISHER	SWISHER, LOIS 2018 SENIOR REBATE	\$ 700.00
243592	10/10/2019	MADELINE MCCARRON	MCCARRON, MADELINE 2018 SENIOR REBATE	\$ 575.00
243593	10/10/2019	MAKE GREAT LIGHT	Sp Ed Classroom supplies at Re	\$ 461.69
243594	10/10/2019	MANWALAMINK WATER COMPANY	SMITHFIELD ELEM SEPTEMBER WATER & SEWER	\$ 823.74
243595	10/10/2019	MARIA CONCEPCION	CONCEPCION, MARIA 2018 SENIOR REBATE	\$ 1,500.00
243596	10/10/2019	MARY JANE SNEE	SNEE, MARY JANE 2018 SENIOR REBATE	\$ 700.00
243597	10/10/2019	MARYANN KELLY	KELLY, MARYANN 2018 SENIOR REBATE	\$ 796.44
243598	10/10/2019	MATTHEW KRAUSS	Empl Expense claim # 3120.	\$ 36.77
243599	10/10/2019	MAUREEN SEIDEL	Empl Expense claim # 3124.	\$ 71.75
243600	10/10/2019	MEIER SUPPLY CO., INC.	truck stock	\$ 288.22
243601	10/10/2019	MELVYN J COON	COON, MELVYN & MARGARET 2018 SENIOR REBATE	\$ 700.00
243602	10/10/2019	MIDLAND MORTGAGE	MIDLAND MORTGAGE 2019 TAX REFUND 09/4C/2/76	\$ 3,364.98
243603	10/10/2019	MODERN GAS SALES, INC.	LEHMAN PROPAIN FOR POOL	\$ 484.09
243604	10/10/2019	MONROE COUNTY CONSERVATION DISTRICT	INTERPRETIVE CANOE TRIP	\$ 270.00
243605	10/10/2019	SWANK MOTION PICTURES INC	llcense renewal	\$ 795.00
243606	10/10/2019	MTI ENTERPRISES, INC.	ROYALTY FEES AND RENTER FEES FOR SPRING MUSICAL	\$ 2,900.00
243607	10/10/2019	NAFME TRI-M MUSIC HONOR SOCIETY	TRI-M MUSIC HONOR SOCIETY FEE	\$ 100.00
243608	10/10/2019	NAVY FEDERAL	NAVY FEDERAL 2019 TAX REFUND 09/96790/56D	\$ 3,576.37
243609	10/10/2019	NAZARETH MUSIC CENTER	Tenor Sax Repair	\$ 37.00
243610	10/10/2019	NEW AMERICAN FUNDING	NEW AMERICAN 2019 TAX REFUND 09/97740	\$ 8,345.04
243611	10/10/2019	NORTHEAST CHEMICAL & SUPPLY CO & INC	CUSTODIAL BID SMITHFIELD	\$ 215.25
			CUSTODIAL SUPPLIES BUSHKILL	\$ 381.50
			CUSTODIAL SUPPLIES HSNORTH	\$ 2,376.50
			CUSTODIAL SUPPLIES LEHMAN	\$ 2,376.50
			CUSTODIAL SUPPLIES MSF	\$ 714.00
			CUSTODIAL SUPPLIES RESICA	\$ 714.00
243612	10/10/2019	PATRICIA A TIERNAN	BAGELS FOR YEARBOOK PARTY	\$ 42.15
243613	10/10/2019	PATRICIA L ROSADO	Empl Expense claim # 3107.	\$ 21.11
243614	10/10/2019	PAUL H SCHMID	Empl Expense claim # 3111.	\$ 138.85

1366

**East Stroudsburg Area School District  
Date Range 9/13/19 through 10/11/19**

**Listing of Bills**

Check Number	Date	Vendor Name	Invoice Description	Check Amount
243614	10/10/2019	PAUL H SCHMID	Empl Expense claim # 3113.	\$ 7.50
243615	10/10/2019	PENNYMAC	PENNT MAC 2019 TAX REFUND 09/4C/3/20	\$ 3,915.99
243616	10/10/2019	PENNYMAC	PENNY MAC 2019 TAX REFUND 09/9C/1/14	\$ 4,801.59
243617	10/10/2019	PENNYMAC	PENNY MAC 2019 TAX REFUND 09/87049/U50	\$ 6,177.21
243618	10/10/2019	PEPSI-COLA	HS SOUTH FALL CONCESSION STAND	\$ 1,120.01
243619	10/10/2019	PHH MORTGAGE	PHH 2019 TAX REFUND 09/14B/4-4/4	\$ 303.23
243620	10/10/2019	PHH MORTGAGE	PHH 2019 TAX REFUND 09/10/1/81	\$ 1,176.71
243621	10/10/2019	PHH MORTGAGE	PHH 2019 TAX REFUND 09/18A/1/117	\$ 1,696.53
243622	10/10/2019	PIONEER MFG. CO/PIONEER ATHLETICS	"GAME DAY" PAINT	\$ 3,434.22
243623	10/10/2019	PMEA DISTRICT 10	SongFest Reg	\$ 270.00
243624	10/10/2019	PNC	PNC 2019 TAX REFUND 09/4C/4/102	\$ 3,626.62
243625	10/10/2019	POCONO 4 WHEEL DRIVE CENTER	OPEN ORDER FOR PARTS, SUPPLIES	\$ 74.00
			PARTS FOR SHOP TRUCK	\$ 40.00
243626	10/10/2019	POCONO PROFOODS	TO PAY 2019-2020 INVOICES	\$ 21,971.05
243627	10/10/2019	PP&L	HS SOUTH ELECTRIC 67841-29000	\$ 29.03
			HS SOUTH ELECTRIC 92422-45001	\$ 29.23
			HS SOUTH ELECTRIC 95041-29005	\$ 29.17
			HS SOUTH ELECTRIC 98641-29009	\$ 27.63
243628	10/10/2019	PRO ED, INC.	Speech and language material	\$ 602.80
243629	10/10/2019	QUAD THREE GROUP, INC	EHS BLEACHER LBP TESTING	\$ 578.29
243630	10/10/2019	QUICKEN LOANS	QUICKEN LOANS 2019 TAX REFUND 09/10A/4/15	\$ 5.00
243631	10/10/2019	REGINA FARMS	OPEN ORDER FOR SUPPLIES	\$ 278.80
243632	10/10/2019	RESTROOM DIRECT	world dryer	\$ 181.37
243633	10/10/2019	ROBERT & PAMELA DUNCAN	DUNCAN, ROBERT & PAMELA 2018 SENIOR REBATE	\$ 1,150.00
243634	10/10/2019	ROBERT J ROMAGNO	Empl Expense claim # 3119.	\$ 104.69
243635	10/10/2019	ROBERT M. SIDES FAMILY MUSIC CENTERS	Alto Saxophone Repair	\$ 91.00
			Bass Clarinet & Piccolo Repair	\$ 177.00
243636	10/10/2019	ROBERT W. & SANDRA E. PALMER	PALMER, ROBERT & SANDRA 2019 TAX REFUND 060041904	\$ 47.20
243637	10/10/2019	ROCKLAND BAKERY	TO PAY 2019-2020 INVOICES	\$ 4,263.63
243638	10/10/2019	ROHRER BUS SERVICE	BUS PARTS	\$ 487.11
243639	10/10/2019	ROY D. HANSHAW JR	Backdrop banner for the distri	\$ 1,195.00
243640	10/10/2019	RUFUS A TURNER	TURNER, RUFUS 2018 SENIOR REBATE	\$ 575.00
243641	10/10/2019	RYAN MORAN	Empl Expense claim # 3114.	\$ 108.58
			Empl Expense claim # 3115.	\$ 108.81
243642	10/10/2019	SANDRA BERLINGO	BERLINGO, SANDRA 2018 SENIOR REBATE	\$ 1,150.00
243643	10/10/2019	SCHOLASTIC	Mat'l. for Shae Jones, Elem So	\$ 231.46
243644	10/10/2019	SCHOOL NURSE SUPPLY INC.	Nancy Calazzo first aid suppli	\$ 179.19
243645	10/10/2019	SCHUYLKILL VALLEY SPORTING GOODS	DIG PINK JERSEY & SOCKS	\$ 620.00
243646	10/10/2019	SCHUYLKILL VALLEY SPORTING GOODS	HS NORTH GIRLS SOCCER TEES AND BAGS	\$ 1,008.50
243647	10/10/2019	SEALMASTER ALLENTOWN	COURTFLEX PAINT	\$ 90.48
			LATEX TRAFFIC SPRAY PAINT	\$ 958.59
			TRAFFIC PAINT	\$ 525.85
			TRAFFIC PAINT AND MSV SERVICE	\$ 1,555.96
			TRAFFIC PAINT AND PAINTING ACC	\$ 1,157.05
243648	10/10/2019	SELENE FINANCE	SELENE FINANCE 2019 TAX REFUND 09/14/1/17	\$ 2,074.26
243649	10/10/2019	SHARAWN DUGGER	cyber student Internet reimbur 2019	\$ 165.00
243650	10/10/2019	SHARON J. GERBERICH	GERBERICH, SHARON 2019 TAX REFUND DUPLICATE FEE	\$ 5.00
243651	10/10/2019	SHAWN A WESCOTT	Empl Expense claim # 3126.	\$ 51.45
243652	10/10/2019	SHELLPOINT MORTGAGE	SHELLPOINT MORTGAGE PARCEL 09/5A/3/21 2019 REFUND	\$ 3,781.01
243653	10/10/2019	SHELLPOINT MORTGAGE	SHELLPOINT 2019 TAX REFUND 09/13A/1/35	\$ 346.55
243654	10/10/2019	SHELLPOINT MORTGAGE	SHELLPOINT 2019 TAX REFUND 09/13A/1/16	\$ 2,680.54
243655	10/10/2019	SHELLPOINT MORTGAGE	SHELLPOINT 2019 TAX REFUND 09/8A/2/19/1D	\$ 4,946.97
243656	10/10/2019	SIMCO LOGISTICS, INC	TO PAY ICE CREAM INVOICES FOR	\$ 1,834.95
243657	10/10/2019	STANBURY UNIFORMS, INC.	Color Guard Uniforms	\$ 363.10
243658	10/10/2019	STAPLES CONTRACT & COMMERCIAL, INC	QUOTE# 399394 4/26/19- HP EII PO#20000085	\$ 10,621.41
243659	10/10/2019	STEVE SHANNON TIRE & AUTO CENTER	OPEN ORDER FOR TIRES - STEVE S	\$ 1,075.50
243660	10/10/2019	STRAND POOL SUPPLY, LLP	strand pool po	\$ 91.63
243661	10/10/2019	STROUDSBURG ELECTRIC MOTOR SERVICE	hsn/lis grinder pump	\$ 5,005.00
243663	10/10/2019	SUSANNA SILVA	Empl Expense claim # 3128.	\$ 32.42
243664	10/10/2019	SWEETWATER SOUND, INC.	Keyboards	\$ 161.08
243665	10/10/2019	THOMAS CALISE & NANCY CALISE YOUNGMAN	YOUNGMAN, NANCY & CALISE, THOMAS REFUND 09/5A/2/46	\$ 25.42
243666	10/10/2019	THOMAS J. MCINTYRE III	Empl Expense claim # 3116.	\$ 359.60
			Expense claim # 3117.	\$ 6.00
243667	10/10/2019	THOMAS MEIZANIS	MEIZANIS, THOMAS 2019 TAX REFUND OVERPAID	\$ 105.24
243668	10/10/2019	THOMAS R ANFUSO	ANFUSO, THOMAS 2019 TAX REFUND OVERPAID	\$ 18.57
243669	10/10/2019	TRANSFINDER CORPORATION	ANNUAL TECHNICAL SUPPORT& UPGR	\$ 6,950.00
243670	10/10/2019	TRANSTAR NATIONAL TITLE	TRANSTAR NATIONAL 2019 TAX REFUND 16890592	\$ 120.41
243671	10/10/2019	US FOODS	open PO for online orders from	\$ 410.43
243672	10/10/2019	VIRGINIA DIBELLA	DIBELLA, VIRGINIA 2019 TAX REFUND OVERPAID	\$ 7.42
243673	10/10/2019	W.B. MASON CO., INC.	CUSTODIAL BID SMITHFIELD	\$ 211.32
			CUSTODIAL SUPPLIES BUSHKILL	\$ 39.95
			CUSTODIAL SUPPLIES JMHILL	\$ 165.90

136C.



**East Stroudsburg Area School District**  
**Date Range 9/13/19 through 10/11/19**

**Listing of Bills**

Check Number	Date	Vendor Name	Invoice Description	Check Amount
243673	10/10/2019	W.B. MASON CO., INC.	CUSTODIAL SUPPLIES JTL	\$ 72.60
			CUSTODIAL SUPPLIES RESICA	\$ 280.12
			IU 20 JOINT PURCHASE PAPER JAN	\$ 25,303.02
			IU JOINT PURCHASE PAPER JANITO	\$ 33,946.40
243674	10/10/2019	WELLS FARGO BANK	WELLS FARGO 2019 TAX REFUND 09/98258/JC	\$ 137.24
243675	10/10/2019	WILLIAM PATTERSON JR	PATTERSON, WILLIAM 2019 TAX REFUND OVERPAID	\$ 58.81
243676	10/10/2019	WILLIAM RIKER	Empl Expense claim # 3118.	\$ 159.62
243677	10/10/2019	WOODWIND & BRASSWIND	SPECIAL ACTIVITY-7 TH & 8 TH G	\$ 241.75
243678	10/10/2019	YELENA KHAYMAN	KHAYMEN, YELENA 2019 TAX REFUND OVERPAID	\$ 27.00
243679	10/10/2019	MONROE COUNTY CONSERVATION DISTRICT	STEAM-R Kettle Creek Presenta	\$ 100.00
<b>Grand Total</b>				<b>\$ 3,375,858.62</b>

136d.

**East Stroudsburg Area School District**  
**Date Range 10/12/19 through 10/17/19**  
**Listing of Bills**

Check Number	Date	Vendor Name	Invoice Description	Check Amount
243680	10/14/2	C & D WATERPROOFING CORP.	resica roof replacement 19-292	\$ 176,615.10
243681	10/14/2	DATA RECOGNITION CORPORATION	Title III - ESL Assessment sco	\$ 968.75
243682	10/14/2	SUN LITHO-PRINT, INC.	ESHSN White Logo Bus Env	\$ 250.00
243683	10/17/2	95 PERCENT GROUP INC.	rtil-reading	\$ 523.00
243684	10/17/2	A/CAPA	A/Capa Fall Conference Registr	\$ 345.00
243685	10/17/2	ABC TROPHIES, INC.	SOUTH ATHLETICS LITTLE BROWN J	\$ 8.75
243686	10/17/2	ADVANCE AUTO PARTS	Advance auto oxygen sensor for	\$ 31.01
			headlamp for van	\$ 81.12
			hss fuse kit	\$ 16.00
			hss fuses	\$ 7.98
			oil van	\$ 179.76
			Open order for supplis - Adva	\$ 195.26
243687	10/17/2	ANDREA HOWER	Empl Expense claim # 3152.	\$ 34.68
243688	10/17/2	ANGELIC S SEGOND	Expense claim # 3140. TUITION SUMMER 2019 REIMBURS	\$ 2,580.00
243689	10/17/2	ANNA PRZYBYLSKI	Empl Expense claim # 3170.	\$ 255.00
243690	10/17/2	ANTHONY J CALDERONE	Empl Expense claim # 3167.	\$ 140.77
243691	10/17/2	ASIAN FOOD SOLUTIONS, INC	TO PAY FOR GEN TSO'S CHICKEN O	\$ 4,082.76
243692	10/17/2	AYATEY SHABAZZ	North Guest Composer-Deposit Nov. 8th	\$ 1,000.00
243693	10/17/2	B & H PHOTO	Balance P.O.#20001509-Kalt 35mm Screw In Cassette	\$ 62.50
			Studlo supplies	\$ 1,781.86
243694	10/17/2	BANKS' VACUUM SALES AND SERVICE	Banks Vacuum Open PO	\$ 395.93
243695	10/17/2	BARBARA PREVOST	PREVOST, BARBARA CONTRACTED D	\$ 8,128.25
243696	10/17/2	BARBARA RESCIGNO	Empl Expense claim # 3173.	\$ 49.24
243697	10/17/2	H.A. BERKHEIMER INC.	TAX COLLECTION FEE SEPT 2019	\$ 38.15
243698	10/17/2	BRIAN BADDICK	Expense claim # 3130 TUITION SPRING 2019 REIMBUR	\$ 2,394.00
243699	10/17/2	CARLEEN FINK	FINK, CARLEEN CONTRACT DRIVER	\$ 3,335.95
243700	10/17/2	CAROLINE AGOSTO	Empl Expense claim # 3174.	\$ 86.59
243701	10/17/2	CAROLINE DOHRMAN	PARENT - CONTRACT DRIVER	\$ 2,616.96
243702	10/17/2	CHAPMAN REFRIGERATION LLC	to pay refrigeration Invoices	\$ 176.75
243703	10/17/2	CHAPTER 13 TRUSTEE	Payroll Run 1 - Warrant 191017	\$ 245.00
243704	10/17/2	CHERYL KUTZMAN	KUTZMAN, CHERYL CONTRACTED DRI	\$ 5,602.36
243705	10/17/2	CINTAS CORPORATION #101	bes uniforms	\$ 76.18
			OPEN ORDER FOR MECHANIC UNIFOR	\$ 296.10
			UNIFORM RENTALS	\$ 2,942.74
243706	10/17/2	CITY CENTER WHOLESALE, LLC	HS NORTH CONCESSION STAND	\$ 300.05
243707	10/17/2	COLT PLUMBING SPECIALTIES	north solenoid	\$ 1,023.92
			res handle meter	\$ 377.50
243708	10/17/2	COMMONWEALTH OF PA	sme elev. cert.	\$ 73.58
243709	10/17/2	COMPUTER DISCOUNT WAREHOUSE	OPEN PURCHASE ORDER FOR TECH S	\$ 939.60
243710	10/17/2	COMPUTER DISCOUNT WAREHOUSE	OPEN PURCHASE ORDER FOR TECH S	\$ 503.07
243711	10/17/2	D'HUY ENGINEERING, INC.	retainer service 8/31-9/27	\$ 2,000.00
243712	10/17/2	DANIA BUEIVAS-LARRIER	PARENT-CONTRACT DRIVER	\$ 958.42
243713	10/17/2	DAWN M. ARNST TAX COLLECTOR	Postage and supplies for School Bills New owners	\$ 66.54
243714	10/17/2	DEBORAH HOLMES	HOLMES, DEBORAH CONTRACTED DRI	\$ 6,517.25
243715	10/17/2	DENISE A FLYNN	Empl Expense claim # 3154.	\$ 39.56
			Empl Expense claim # 3155.	\$ 28.39
243716	10/17/2	DENISE S ROGERS	Empl Expense claim # 3169.	\$ 154.05
243717	10/17/2	DEZIREE SEEMAN	Empl Expense claim # 3151.	\$ 73.08
243718	10/17/2	DIANE KRUPSKI	KRUPSKI, DIANE CONTRACTED DRIV	\$ 3,721.66
243719	10/17/2	DIRECT ENERGY BUSINESS	HSS STADIUM SEPTEMBER NATURAL GASS	\$ 115.71
			JM HILL ELEM SEPTEMBER NATURAL GASS	\$ 385.36
			MAINTENANCE BLDG SEPTEMBER NATURAL GAS	\$ 1.64
243720	10/17/2	DM SUPPLY SOURCE, LLC	bes wall mount	\$ 1,002.33
			ese vsd	\$ 1,210.86
			hss Isolator	\$ 3,957.89
			north drain pan	\$ 3,648.32
243721	10/17/2	DR JOHN BART D.O.	Dr. Bart's Contract as School	\$ 324.80
243722	10/17/2	DUSTIN SISKA	SISKA, DUSTIN CONTRACT DRIVER	\$ 6,343.38
243723	10/17/2	E.S.E.A.	Payroll Run 1 - Warrant 191017	\$ 29,223.00
243724	10/17/2	EAST STROUDSBURG	Payroll Run 1 - Warrant 191017	\$ 7,105.39
243725	10/17/2	EAST STROUDSBURG UNIVERSITY	SUMMER 2019 TUITION TO ESU	\$ 26,470.80
243726	10/17/2	EASTBAY INC.	SOUTH BOYS SOCCER SOCKS	\$ 497.00
243727	10/17/2	EASTERN LIFT TRUCK	maint. lift repair	\$ 417.00
243728	10/17/2	EBSCO INFORMATION SERVICES	EBSCO Magazine Renewal	\$ 526.75
243729	10/17/2	ED FOUNDATION OF ES/GENERAL FUND	Payroll Run 1 - Warrant 191017	\$ 28.00

136e.

243730	10/17/2	EMMANUELA AZIKIWE	Expense claim # 3131. TUITION SUMMER 2019 REIMBURS	\$ 1,548.00
243731	10/17/2	ENVIRONMENTAL ABATEMENTS ASSOC., INC.	env.abatement	\$ 1,800.00
243732	10/17/2	EASTERN PENN SUPPLY COMPANY	hss sloan	\$ 125.34
243733	10/17/2	EXECUTIVE EDUCATION ACADEMY CHARTER SCHOOL	NORTH WRESTLING ENTRY FEE FOR	\$ 300.00
243734	10/17/2	EXPERIA USA, INC	Sensory Room supplies for ESE	\$ 765.00
			Supplies for Sensory Rm @MSE	\$ 765.00
243735	10/17/2	FASTENAL COMPANY	truck stock	\$ 3.50
243736	10/17/2	FISHER & SON CO INC	OPEN ORDER FOR SUPPLIES - FISH	\$ 3,648.50
243737	10/17/2	FOLLETT SCHOOL SOLUTIONS, INC.	K-12 Library Destiny Renewal	\$ 16,384.36
243738	10/17/2	FREEDOM SCIENTIFIC	Vision Magnifier for ESE stude	\$ 653.40
243739	10/17/2	FUN AND FUNCTION	JTL Emot Support Classroom Sen	\$ 748.86
			Life Skills Support @ Lehman	\$ 195.76
			Sensory Room equip for Smithfi	\$ 142.99
243740	10/17/2	G & E KITCHEN VENTILATION	dishwasher hood and exhaust duc	\$ 1,900.00
243741	10/17/2	GARY HOMULKA	Expense claim # 3146. SUMMER 2019 TUITION REIMBURS	\$ 300.00
243742	10/17/2	GENERAL SUPPLY COMPANY	cyber academy lockset	\$ 213.02
243743	10/17/2	GEORGE CARAMELLA	CARAMELLA, GEORGE CONTRACTED	\$ 3,718.58
243744	10/17/2	GERTRUDE HAWK CHOCOLATES	FOUNDRaiser FOR DECA	\$ 3,340.80
243745	10/17/2	GINA D. LABADIE	LaBADIE, GINA CONTRACTED DRIVE	\$ 5,901.00
243746	10/17/2	THE GOODYEAR TIRE & RUBBER COMPANY	OPEN ORDER FOR TIRES - GOODYEA	\$ 2,208.88
243747	10/17/2	THE PROPHET CORP	HPE supplies	\$ 1,995.52
			PE supplies	\$ 549.75
243748	10/17/2	GOULD'S PRODUCE AND FARM MARKET	to pay fresh produce Invoices	\$ 425.00
243749	10/17/2	GRAINGER	hss hand rail bracket	\$ 132.60
243750	10/17/2	GUYETTE COMMUNICATION INDUSTRIES, CORP.	Project# 287012 EHN CAMERA-APP	\$ 24,674.40
			Project# 287012-App# 4 - EHN	\$ 22,466.70
243751	10/17/2	HAB-DLT	Payroll Run 1 - Warrant 191017	\$ 1,488.99
243752	10/17/2	HEATHER A PIPERATO	Empl Expense claim # 3148.	\$ 91.37
243753	10/17/2	HILLMANN CONSULTING LLC	district IAQ testing 2nd round	\$ 9,282.50
243754	10/17/2	HOME DEPOT CREDIT SERVICES	GROUPS SUPPLIES	\$ 299.29
			MAINTENANCE SUPPLIES	\$ 412.95
			MAINTENANCE SUPPLIES home depot po	\$ 296.54
243755	10/17/2	HSLC - ACCESS PA	K-12 Library HSLC Renewal	\$ 2,560.00
243756	10/17/2	IAN FLINT	Marching Band Drill writing	\$ 1,750.00
243757	10/17/2	INSERVO INSURANCE SERVICES, INC.	SEPTEMBER 2019 CLAIM FEE/BILL	\$ 1,435.73
243758	10/17/2	INTEGRITEC, INC.	north bellacide	\$ 430.00
243759	10/17/2	IONIE SINCLAIR	SINCLAIR, IONIE CONTRACTED D	\$ 2,751.24
243760	10/17/2	JAMES ARNONE	Empl Expense claim # 3171.	\$ 31.67
243761	10/17/2	JAMIE L RYNO	Empl Expense claim # 3164.	\$ 4.41
243762	10/17/2	JENNIE T LASHINSKI	Expense claim # 3138. TUITION SUMMER 2019 REIMBURS	\$ 1,548.00
243763	10/17/2	JENNIFER ANDREWS	Empl Expense claim # 3168.	\$ 126.56
243764	10/17/2	JENNIFER HUFFMAN	Empl Expense claim # 3162.	\$ 28.36
243765	10/17/2	JENNIFER SCOTT	Expense claim # 3142. TUITION SUMMER 2019 REIMBURS	\$ 790.00
243766	10/17/2	JENNY GALUNIC	GALUNIC, JENNY CONTRACTED DRIV	\$ 6,286.75
243767	10/17/2	JOSEPH FUCHS	FUCHS, JOSEPH CONTRACTED DRIV	\$ 9,963.25
243768	10/17/2	KANE J FURST	Expense claim # 3135. TUITION SUMMER 2019 REIMBURS	\$ 3,018.00
243769	10/17/2	KARLA J LABAR	LaBAR, KARLA CONTRACTED DRIVE	\$ 8,329.33
243770	10/17/2	KATHARINE HOLMES	HOLMES, KATHARINE CONTRACTED D	\$ 4,289.75
243771	10/17/2	KEVIN S HORNE	Expense claim # 3145. SUMMER 2019 TUITION REIMBURS	\$ 1,100.00
243772	10/17/2	LAURA E MUNCH	Empl Expense claim # 3166.	\$ 4.41
			Expense claim # 3141. TUITION SUMMER 2019 REIMBURS	\$ 1,470.00
243773	10/17/2	LISA GERST	GERST, LISA CONTRACTED DRIVER	\$ 5,880.75
243774	10/17/2	LISA VANWHY	April-September 2019 Mileage Total 481 miles	\$ 278.98
243775	10/17/2	MARIA FRASCELLA	FRASCELLA, MARIA CONTRACTED D	\$ 3,053.55
243776	10/17/2	MARIE L CHRISTIANSEN	Empl Expense claim # 3159.	\$ 7.60
243777	10/17/2	MARSHALL MACHINERY INC.	kubota switch	\$ 39.08
			marshall machinery po	\$ 23.51
243778	10/17/2	MARY E KELLER	Expense claim # 3137. TUITION SUMMER 2019 REIMBURS	\$ 1,548.00
243779	10/17/2	MARY OLSZEWSKI	Empl Expense claim # 3157.	\$ 200.97
			Empl Expense claim # 3158.	\$ 169.94
243780	10/17/2	MCGRAW HILL EDUCATION	Your turn work books	\$ 4,065.23
243781	10/17/2	MCGRAW HILL EDUCATION	2017 your turn practice book &	\$ 3,411.27
			READING WONDERS WORKTEXTS.	\$ 624.32
			Reading Wonders your turn prac	\$ 7,022.76
243782	10/17/2	MEDCO SUPPLY COMPANY	MEDICAL SUPPLIES RESICA bal. due 20000200	\$ 4.82
243783	10/17/2	MEIER SUPPLY CO., INC.	sme control board	\$ 125.98
243784	10/17/2	MELODY SEVERUD	SEVERUD, MELODY CONTRACTED D	\$ 8,103.05
243785	10/17/2	MET-ED	ESE SEPTEMBER ELECTRIC 100065663211	\$ 7,841.68
			NORTH CAMPUS ELECTRIC 100018255800	\$ 34,680.81
243786	10/17/2	METCO	CUSTODIAL SUPPLIES JMHILL	\$ 19.60
			GRAPHIC ARTS 52 NORTH HS	\$ 805.60
			GRAPHIC ARTS 52 SOUTH HS	\$ 847.73

243786	10/17/2	METCO	INDUSTRIAL TECH WOOD BID #41 H	\$ 403.10
			INDUSTRIAL TECHNOLOGY BID 41 W	\$ 4,045.92
			INTERMEDIATE BID 60 SOUTH HS	\$ 1,182.81
			POWER TECH 55 SOUTH HS	\$ 402.70
243787	10/17/2	MIGUEL DEJESUS	DeJESUS, MIGUEL CONTRACTED DR	\$ 6,222.86
243788	10/17/2	EXECUTIVE PRINT SOLUTION, LLC	Sulcide Prevention Form	\$ 118.02
243789	10/17/2	MOBYMAX, LLC	7th Gr. Sup Lrng Sprt - Lehman	\$ 199.00
243790	10/17/2	MONROE CAREER AND TECHNICAL INSTITUTE	2019-2020 CAPITAL IMPROVEMENT	\$ 12,487.17
243791	10/17/2	MONROE CAREER AND TECHNICAL INSTITUTE	2019-2020 operating payments	\$ 151,970.58
243792	10/17/2	MORITZ EMBROIDERY WORKS INC.	SOUTH ATHLETICS EMBROIDERY FOR	\$ 90.00
243793	10/17/2	SWANK MOTION PICTURES INC	RENEWAL OF MOVIE LICENSING SOF	\$ 4,770.00
243794	10/17/2	MR DISPOSABLE INC	masks	\$ 61.64
243795	10/17/2	NANCY E CAIAZZO	Expense claim # 3134. TUITION SUMMER 2019 REIMBURS	\$ 3,096.00
243796	10/17/2	NATALIE J SEEUWEN	Empl Expense claim # 3163.	\$ 74.20
243797	10/17/2	NCS PEARSON, INC.	ENVISION MATH MATERIALS FOR JT	\$ 9,223.72
243798	10/17/2	NETVENTURE INC	NORTH GIRLS TENNIS BALLS, DAMP	\$ 449.80
243799	10/17/2	NICOLE BALLARD	Expense claim # 3147. SUMMER 2019 TUITION REIMBURS	\$ 1,047.00
243800	10/17/2	NORTHEAST CHEMICAL & SUPPLY CO & INC	CUSTODIAL SUPPLIES ESE	\$ 381.50
			CUSTODIAL SUPPLIES JMHILL	\$ 847.00
243801	10/17/2	NORTHEAST PA RIFLE LEAGUE	NORTH & SOUTH RIFLE DUES	\$ 400.00
243802	10/17/2	NORTHWEST TRI-COUNTY INTERMEDIATE UNIT 5	SAS CONF R MORAN REG 4088 STATEMENT 3037	\$ 100.00
			SOS CONF T BRADLEY REG 4089 STATEMENT 3038	\$ 100.00
			SOS CONF H PIPERATO REG 4091 STATEMENT 3040	\$ 100.00
243803	10/17/2	NYSOSPC (NEW YORK STATE CHILD SUPPORT	Payroll Run 1 - Warrant 191017	\$ 129.00
243804	10/17/2	OFFICE DEPOT	Office Depot office supplies	\$ 288.74
			Office Depot Open PO for Suppl	\$ 208.47
			office supplies	\$ 42.15
			Office supplies for HR departm	\$ 87.49
			School Psychologist	\$ 143.99
243805	10/17/2	OFFICE TECHNOLOGY, LLC	TAX COLLECTOR TONER SEPT 2019	\$ 330.00
			TONER COLOR PRINTER returned creditCM10818	\$ -
243806	10/17/2	PAPCO INC.	OPEN ORDER FOR DIESEL - TALLEY	\$ 3,149.45
243807	10/17/2	PARSONS SALES CO INC	mse roof repair	\$ 3,280.00
243808	10/17/2	PASBO	PASBO TRANSPORTATION CONFER B.Sutjak	\$ 220.00
243809	10/17/2	PATRIOT WORKWEAR	Patriot -- body armor for SPO	\$ 979.00
			Patriot body armor for SPO Coo	\$ 959.00
243810	10/17/2	PAUL BAKNER	Expense claim # 3132. TUITION SUMMER 2019 REIMBURS	\$ 2,080.00
243811	10/17/2	PENNSYLVANIA BAR ASSOCIATION	NORTH & SOUTH MOCK TRIAL DUES	\$ 250.00
243812	10/17/2	PENNSYLVANIA DEPARTMENT OF REVENUE	Payroll Run 1 - Warrant 191017	\$ 104.55
243813	10/17/2	PENNSYLVANIA HIGHER EDUCATION AGENCY	Payroll Run 1 - Warrant 191017	\$ 772.33
243814	10/17/2	PENNSYLVANIA ONE CALL SYSTEM, INC.	pa one call	\$ 129.83
243815	10/17/2	PEPSI-COLA	HS SOUTH FALL CONCESSION STAND	\$ 403.24
243816	10/17/2	PETROLEUM TRADERS CORPORATION	HEATING FUIL SY 20192020	\$ 14,884.50
243817	10/17/2	PETTY CASH SMITHFIELD ELEMENTRY	PETTY CASH FROM 10/08 SMITHFIELD ELEM	\$ 40.64
243818	10/17/2	PHILIP ROSENAU CO., INC.	philip rosenau open po	\$ 159.41
243819	10/17/2	PLAQUES & SUCH	Top 10% Plaques	\$ 935.14
243820	10/17/2	PRAXAIR DISTRIBUTION MID-ATLANTIC	praxair open po pool	\$ 107.90
243821	10/17/2	PROSSER LABORATORIES, INC.	mse water test	\$ 793.00
			north effluent test september	\$ 516.00
			north water test	\$ 695.00
			prosser po	\$ 90.00
			prosser pool testing	\$ 90.00
			resica water test	\$ 849.00
243822	10/17/2	PSADA	SOUTH ATHLETICS DENISE ROGERS	\$ 50.00
243823	10/17/2	PYRAMID SCHOOL PRODUCTS	CUSTODIAL SUPPLIES JTL P.O.#20000144	\$ 67.00
243824	10/17/2	QUILL CORPORATION	LEHMAN ATHLETICS DRY MOP/SOUTH	\$ 102.72
243825	10/17/2	RICHARDS TREE FARM	BLACK MULCH FOR ESE	\$ 244.24
			BLACK MULCH FOR RESICA	\$ 152.65
			OPEN ORDER FOR SUPPLIES - RICH	\$ 359.54
243826	10/17/2	RIVERSIDE INSIGHTS	Testing material for school ps	\$ 960.30
243827	10/17/2	ROBERT M. SIDES FAMILY MUSIC CENTERS	Euphonlum Repair	\$ 49.00
243828	10/17/2	RYAN MORAN	Empl Expense claim # 3160.	\$ 171.91
243829	10/17/2	SARAH WALSH	Expense claim # 3144. SUMMER 2019 TUITION REIMBURS	\$ 3,096.00
243830	10/17/2	SARGENT WELCH	HSS20 Sargent Welch	\$ 399.80
243831	10/17/2	SCHUYLKILL VALLEY SPORTING GOODS	NORTH BASEBALL BALLS	\$ 135.84
243832	10/17/2	SMITHFIELD SEWER AUTHORITY	ESE 3RD QTR SEWER CHARGE	\$ 4,875.00
			JTL 3RD QTR SEWER CHARGE	\$ 8,775.00
243833	10/17/2	SOCIAL STUDIES SCHOOL SERVICES	MankInd the Story of All of US	\$ 23.98
243834	10/17/2	SOCIAL THINKING	Books for Shae Jones, LSW	\$ 569.90
243835	10/17/2	STACIE A AMMERMAN	Empl Expense claim # 3109.	\$ 31.32
243836	10/17/2	STAPLES CREDIT PLAN	BO SUPPLIES SEPTEMBER	\$ 19.06
			Envelopes	\$ 31.93

243836	10/17/2	STAPLES CREDIT PLAN	office supplies	\$ 156.10
			supplies for cyber school	\$ 66.44
243837	10/17/2	STEPHEN LASTRA	LASTRA, STEPHEN CONTRACTED DR	\$ 6,986.53
243838	10/17/2	STEVE SHANNON TIRE & AUTO CENTER	OPEN ORDER FOR TIRES - STEVE S	\$ 33.75
243839	10/17/2	STROUDSBURG ELECTRIC MOTOR SERVICE	hsn motor	\$ 248.29
			north q pump	\$ 2,685.00
243840	10/17/2	SUN LITHO-PRINT, INC.	POSTAGE PAID ENVELOPES FOR VAR 19003946	\$ 960.00
243841	10/17/2	SWEET, STEVENS, KATZ & WILLIAMS LLP	Prof. svc for due process for	\$ 2,289.50
243842	10/17/2	SPIRALEDGE INC.	NORTH SWIM SUITS	\$ 860.43
243843	10/17/2	TAIWO AFOLABI	AFOLABE, TAIWO CONTRACTED DRIVER	\$ 3,671.75
243844	10/17/2	TALEN ENERGY	JM HILL JULY ELECTRIC COST 100105710071	\$ 3,985.16
243845	10/17/2	TAMARA CYKOSKY	Empl Expense claim # 3175.	\$ 61.25
243846	10/17/2	TASTY BRANDS, LLC	TO PAY FOR MOZZARELLA STICKS	\$ 1,432.00
243847	10/17/2	TINA M FALBO	Empl Expense claim # 3172.	\$ 78.18
243848	10/17/2	TRANE U.S. INC.	north pin houslng-bal from P.O.#20001566	\$ 263.24
243849	10/17/2	TREMCO COMMERCIAL SEALANTS & WATERPROOF	sme roof repair	\$ 1,529.96
243850	10/17/2	U.S. DEPARTMENT OF EDUCATION	Payroll Run 1 - Warrant 191017	\$ 267.49
243851	10/17/2	UNITED WAY OF MONROE COUNTY	Payroll Run 1 - Warrant 191017	\$ 32.00
243852	10/17/2	UNIVERSITY MUSIC SERVICE	Music supplies	\$ 809.44
			Unlversity Music Service	\$ 385.90
243853	10/17/2	US DEPT OF EDUCATION AWG	Payroll Run 1 - Warrant 191017	\$ 265.61
243854	10/17/2	W.B. MASON CO., INC.	Ordering furnlture to replace	\$ 6,007.90
243855	10/17/2	WARREN HILLS REGIONAL BOARD OF EDUCATION	NORTH WRESTLING WARREN HILLS E	\$ 425.00
243856	10/17/2	WILLIAM VITULLI	Empl Expense claim # 3153.	\$ 73.43
243857	10/17/2	WOODWIND & BRASSWIND	Woodwind Reeds	\$ 23.66
<b>Grand Total</b>				<b>\$ 829,233.74</b>

136 h.

## SEPTEMBER 2019 WIRE PAYMENTS

Payroll	\$ 3,273,367.47
Accounts Payable - Benefits	\$ 8,594,599.81
Flex Spending Accounts TASC	\$ 15,223.96
Payments to Inservco Insurance for Workers' Comp	\$ 16,756.16
Procurement Card	\$ 58,090.95
EBTEP	\$ 1,741,151.75
ARBITERPAY, LLC ARBITERPAY PPD	\$ 29,969.00
NEOPOST POSTAGE	\$ 500.00
COMPUTER LEASE	\$ 319,363.37
2013 GOB	\$ 73,058.00
2014 GON	\$ 3,419,449.60
	<u>\$ 17,541,530.07</u>

EAST STROUDSBURG AREA SCHOOL DISTRICT  
TREASURER'S REPORT AS OF SEPTEMBER 30, 2019

ESSA TREASURY OPERATING ACCOUNT - ALL FUNDS

9/1/18 Balance	\$ 6,811,299.79
Receipts	\$ 47,096,811.42
Interest/Dividends	\$ 11,157.17
Disbursements	\$ (21,070,053.75)
9/30/18 Balance	\$ 32,849,214.63

PLGIT - GENERAL FUND

9/1/18 Balance	\$ 14,442,664.16
Receipts	\$ 104,040.04
Interest/Dividends	\$ 23,611.35
Disbursements	
9/30/18 Balance	\$ 14,570,315.55

PSDLAF - GENERAL FUND

9/1/18 Balance	\$ 28,151,985.89
Receipts	\$ 41,849,682.24
Interest/Dividends	\$ 45,973.48
Deferred Interest	\$ 24,510.00
Disbursements	\$ (36,033,580.95)
9/30/18 Balance	\$ 34,038,570.66

ESSA WORKERS COMP SELF INS - GENERAL FUND

9/1/18 Balance	\$ 200,399.87
Receipts	
Interest/Dividends	\$ 131.77
Disbursements	
9/30/18 Balance	\$ 200,531.64

ESSA PAYPAL - GENERAL FUND

9/1/18 Balance	\$ 3,052.22
Receipts	
Interest/Dividends	\$ 0.67
Disbursements	\$ (3,052.22)
9/30/18 Balance	\$ 0.67

ESSA FERNWOOD ESCROW - GENERAL FUND

9/1/18 Balance	\$ 38,238.62
Receipts	
Interest/Dividends	\$ 25.14
Disbursements	
9/30/18 Balance	\$ 38,263.76

ESSA - CAFETERIA FUND

9/1/18 Balance	\$ 248,598.89
Receipts	\$ 58,840.40
Interest/Dividends	\$ 177.93
Disbursements	\$ (3,450.24)
9/30/18 Balance	\$ 304,166.98

PLGIT - CAFETERIA FUND

9/1/18 Balance	\$ 41,240.24
Receipts	
Interest/Dividends	\$ 67.24
Disbursements	
9/30/18 Balance	\$ 41,307.48

EAST STROUDSBURG AREA SCHOOL DISTRICT  
 TREASURER'S REPORT AS OF SEPTEMBER 30, 2019

PLGIT - CAPITAL RESERVE FUND

9/1/18 Balance	\$ 22,657,370.20
Receipts	
Interest/Dividends	\$ 36,939.63
Disbursements	
9/30/18 Balance	\$ 22,694,309.83

ESSA - CONCESSION STAND

9/1/18 Balance	\$ 27,682.11
Receipts	
Interest/Dividends	\$ 18.20
Disbursements	
9/30/18 Balance	\$ 27,700.31

ESSA - EXPENDABLE TRUST

9/1/18 Balance	\$ 31,582.41
Receipts	\$ 3.00
Interest/Dividends	\$ 20.77
Disbursements	
9/30/18 Balance	\$ 31,606.18

ESSA - NON-EXPENDABLE TRUST

9/1/18 Balance	\$ 18,595.14
Receipts	\$ 3.00
Interest/Dividends	\$ 12.23
Disbursements	
9/30/18 Balance	\$ 18,610.37

ESSA - SPECIAL ACTIVITY

9/1/18 Balance	\$ 241,383.42
Receipts	
Interest/Dividends	\$ 158.72
Disbursements	
9/30/18 Balance	\$ 241,542.14

ESSA CD INVESTMENT - SPECIAL ACTIVITY

9/1/18 Balance	\$ 40,823.84
Receipts	
Interest/Dividends	\$ 179.04
Disbursements	
9/30/18 Balance	\$ 41,002.88

ESSA - STUDENT ACTIVITY

9/1/18 Balance	\$ 74,214.65
Receipts	\$ 648.00
Interest/Dividends	\$ 49.08
Disbursements	
9/30/18 Balance	\$ 74,911.73



# EAST STROUDSBURG AREA SCHOOL DISTRICT BANK RECONCILIATION

NAME OF ACCOUNT General Fund

BANK ESSA

Prepared by: Sonya Burch

Approved by: Deane Kelly 10/9/19

MONTH: Aug-19

ESSA Checking \$ 6,811,299.79 \$ 6,811,299.79

Less:	Outstanding Checks-General Fund	\$ 1,534,990.20	
	Outstanding Payroll Activity	\$ 551.19	
	Outstanding PA Withholding		
	Outstanding PA Employee Unemployment		
	Outstanding Federal Tax		
	Outstanding Flex Spending Accounts		
	Outstanding Voya Retirement	\$ 660.51	
			\$ 1,536,201.90
			<u>\$ 5,275,097.89</u>

General Ledger 00-0000-010-000-00-000-000-000-0000 \$ 5,275,182.14

Adjustments:

	Interest Added, Saturday, 8/31/19 Online - Not on Statement	\$ (105.53)	
	Check# 242681 Cleared, Saturday, 8/31/19 - Not on Statement	\$ 21.28	
			\$ (84.25)
			<u>\$ 5,275,097.89</u>

Difference \$0.00

10-0101-020-000-00-000-000-000-0001-	\$ 8,844,489.52	Account Balance - <i>OK</i>
00-0000-010-000-00-000-000-000-0000-	\$ (3,569,307.38)	Account Balance
00-0000-010-000-00-000-000-000-0000-		Outstanding Interest
00-0000-010-000-00-000-000-000-0000-	<u>\$ 5,275,182.14</u>	Bank Reconciliation





200 Palmer Street • PO Box L  
Stroudsburg, PA 18360-0160

RETURN SERVICE REQUESTED

>004516 6175905 0001 093004 10Z

EAST STROUDSBURG AREA SCHOOL  
DISTRICT GENERAL FUND OPERATING  
C/O THOMAS J MCINTYRE  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150

### Customer Service Contact

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	jBank@essabank.com



### Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$32,849,214.63

### Government Checking

#### Account Summary

Date	Description	Amount
08/31/2019	Beginning Balance	\$6,811,299.79
	115 Credit(s) This Period	\$47,107,968.59
	58 Debit(s) This Period	-\$21,070,053.75
09/30/2019	Ending Balance	\$32,849,214.63

#### Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$11,157.17
Interest Paid Year-to-Date	\$102,634.99

#### Deposits

Date	Description	Amount
08/31/2019	INTEREST FROM ACCT # 0044923495	\$1.39
08/31/2019	INTEREST FROM ACCT # 0044923496	\$3.48
08/31/2019	INTEREST FROM ACCT # 0044923511	\$54.78
08/31/2019	INTEREST FROM ACCT # 0046123684	\$7.38
08/31/2019	INTEREST FROM ACCT # 0046123685	\$8.94
08/31/2019	INTEREST FROM ACCT # 0046123698	\$29.56
09/03/2019	TRANSFER FROM 0047705994	\$446,796.08
09/03/2019	TRANSFER FROM 0047705986	\$207,143.61
09/03/2019	TRANSFER FROM 0047705960	\$82,927.68
09/03/2019	TRANSFER FROM 0047706017	\$115,795.89
09/03/2019	TRANSFER FROM 0047705978	\$62,628.52
09/04/2019	TRANSFER FROM 0047705952	\$16,958.81
09/04/2019	TRANSFER FROM 0047705994	\$65,642.04
09/04/2019	TRANSFER FROM 0047705986	\$11,511.26
09/05/2019	TRANSFER FROM 0047706017	\$40,915.69
09/05/2019	TRANSFER FROM 0047705994	\$174,704.80
09/05/2019	TRANSFER FROM 0047705978	\$45,079.39
09/05/2019	TRANSFER FROM 0047705986	\$142,709.87
09/05/2019	TRANSFER FROM 0047705960	\$2,257.71
09/05/2019	TRANSFER FROM 0047705952	\$166,380.62
09/06/2019	TRANSFER FROM 0047705994	\$148,526.15
09/06/2019	TRANSFER FROM 0047705960	\$48,162.78
09/06/2019	TRANSFER FROM 0047705952	\$171,943.92
09/06/2019	TRANSFER FROM 0047705986	\$93,564.38
09/09/2019	TRANSFER FROM 0047706017	\$665,526.39

01516 6175905 0001 093004 10Z

141





Pennsylvania Local Government Investment Trust

**Account Statement - Transaction Summary**

For the Month Ending **September 30, 2019**

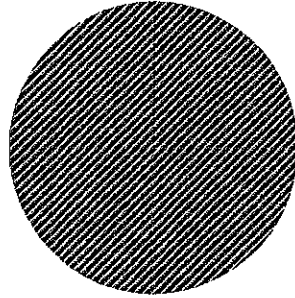
**East Stroudsburg Area School District - GENERAL FUND**

<b>PLGIT - Class</b>	
Opening Market Value	14,442,664.16
Purchases	127,651.39
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00
<b>Closing Market Value</b>	<b>\$14,570,315.55</b>
Cash Dividends and Income	23,611.35

**Asset Summary**

	<b>September 30, 2019</b>	<b>August 31, 2019</b>
<b>PLGIT - Class</b>	14,570,315.55	14,442,664.16
<b>Total</b>	<b>\$14,570,315.55</b>	<b>\$14,442,664.16</b>

**Asset Allocation**



PLGIT - Class  
100.00%

142



# PSDLAF Monthly Statement

Statement for the Account of:  
EAST STROUDSBURG ASD

GENERAL FUND

(71256-101) Statement Period  
Sep 1, 2019 to Sep 30, 2019

## ACTIVITY SUMMARY

INVESTMENT POOL SUMMARY	MAX
Beginning Balance	\$11,171,985.89
Dividends	\$13,922.94
Credits	\$17,406,242.78
Checks Paid	\$0.00
Other Debits	(\$24,533,580.95)
Ending Balance	\$4,058,570.66
Average Monthly Rate	1.86%
<b>TOTAL MAX</b>	<b>\$4,058,570.66</b>

TOTAL FIXED INCOME

\$29,980,000.00

ACCOUNT TOTAL

\$34,038,570.66

PLEASE NOTE: THE FUND WILL BE CLOSED  
OCTOBER 14TH IN OBSERVANCE OF THE COLUMBUS  
DAY HOLIDAY

143

EAST STROUDSBURG ASD  
Jeff Bader  
50 Vine Street  
East Stroudsburg, PA 18031

### FIXED INCOME INVESTMENTS

Statement Period  
Sep 1, 2019 to Sep 30, 2019

#### PURCHASES

Type	Holding ID	Trade	Settle	Maturity	Description	Cost	Projected Interest	Rate	Face/Par
SEC		09/05/19	09/05/19	02/27/20	US Treasury Bill	\$2,975,490.00		1.720%	\$3,000,000.00
FLEX	92930	09/20/19	09/20/19	11/01/19	Full Flex Pool (NEX ICS)	\$10,000,000.00	\$21,632.88	1.880%	\$10,000,000.00
FLEX	92929	09/20/19	09/20/19	11/01/19	Full Flex Pool (CNB)	\$1,500,000.00	\$3,193.15	1.850%	\$1,500,000.00
FLEX	93842	09/25/19	09/25/19	11/01/19	Full Flex Pool (CTZ)	\$10,000,000.00	\$18,246.58	1.800%	\$10,000,000.00
<b>Totals for Period:</b>						<b>\$24,475,490.00</b>	<b>\$43,072.60</b>		<b>\$24,500,000.00</b>

144



EAST STROUDSBURG ASD

Statement Period  
Sep 1, 2019 to Sep 30, 2019

FIXED INCOME INVESTMENTS

MATURITIES

Type	M	Holding ID	Settle Date	Transaction Date	Maturity Date	Description	Cost	Projected Interest	Face/Par
FLEX	M	91619	09/20/19	09/20/19	09/20/19	Full Flex Pool (CNB)	\$1,500,000.00		\$1,500,000.00
FLEX	M	91621	09/20/19	09/20/19	09/20/19	Full Flex Pool (NEX ICS)	\$10,000,000.00		\$10,000,000.00
<b>Totals for Period:</b>							<b>\$11,500,000.00</b>		<b>\$11,500,000.00</b>

145

Questions? Please contact PSDLAF at 866 548 8634  
Sponsored by PASBO and PSBA



EAST STROUDSBURG ASD

FIXED INCOME INVESTMENTS

Statement Period  
Sep 1, 2019 to Sep 30, 2019

Type	Holding ID	Transaction Date	Description	Interest
Flex	1155217	09/17/19	CD Interest- Full Flex	\$767.12
Flex	1155218	09/17/19	CD Interest- Full Flex	\$18,310.27
Flex	1155219	09/17/19	CD Interest- Full Flex	\$2,616.99
Flex	1155220	09/17/19	CD Interest- Full Flex	\$10,356.16

Totals for Period: \$32,050.54

1466

Questions? Please contact PSDLAF at 866 548 8634  
Sponsored by PASBO and PSBA





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Stroudsburg, PA 18360-0160

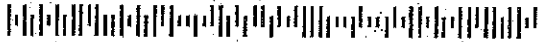
RETURN SERVICE REQUESTED

>003049 6195905 0001 093004 10Z

EAST STROUDSBURG AREA SCHOOL  
DISTRICT WORKERS COMP SELF INS  
C/O THOMAS J MCINTYRE  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150

**Customer Service Contact**

 Phone 855-713-8001  
 Hours 8:00 a.m. - 6:00 p.m. M-F  
 Website [essabank.com](http://essabank.com)  
 Email [IBank@essabank.com](mailto:IBank@essabank.com)



**Summary of Accounts**

Account Type	Account Number	Ending Balance
Government Checking		\$200,531.64

**Government Checking**

**Account Summary**

Date	Description	Amount
08/31/2019	Beginning Balance	\$200,399.87
	1 Credit(s) This Period	\$131.77
	0 Debit(s) This Period	\$0.00
09/30/2019	Ending Balance	\$200,531.64

**Interest Summary**

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$131.77
Interest Paid Year-to-Date	\$1,197.56

**Other Credits**

Date	Description	Amount
09/30/2019	INTEREST PAID 8/31 THROUGH 9/30	\$131.77
		1 item(s) totaling \$131.77

**Daily Balances**

Date	Amount
09/30/2019	\$200,531.64

**Interest Rate Changes**

Interest Rate As Of Date	Interest Rate
08/31/2019	0.8000%
09/30/2019	0.0000%

1000/T000 140900 050600 5055179 14000

147









200 Palmer Street • PO Box L  
Stroudsburg, PA 18360-0160

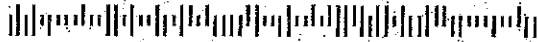
**RETURN SERVICE REQUESTED**

>003047 6195905 0001 093004 10Z

EAST STROUDSBURG AREA SCHOOL  
DISTRICT PAYPAL ACCOUNT  
C/O THOMAS J MCINTYRE  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150

### Customer Service Contact

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	iBank@essabank.com



### Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$0.67

### Government Checking

#### Account Summary

Date	Description	Amount
08/31/2019	Beginning Balance	\$3,052.22
	1 Credit(s) This Period	\$0.67
	1 Debit(s) This Period	-\$3,052.22
09/30/2019	Ending Balance	\$0.67

#### Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.67
Interest Paid Year-to-Date	\$39.11

#### Other Credits

Date	Description	Amount
09/30/2019	INTEREST PAID 8/31 THROUGH 9/30	\$0.67
		1 item(s) totaling \$0.67

#### Other Debits

Date	Description	Amount
09/10/2019	INTERNET TFR TO CHK 0047706025	\$3,052.22
		1 item(s) totaling \$3,052.22

#### Daily Balances

Date	Amount	Date	Amount
09/10/2019	\$0.00	09/30/2019	\$0.67

#### Interest Rate Changes

Interest Rate As Of Date	Interest Rate
08/31/2019	0.8000%
09/10/2019	0.0000%

10001/0000 540409 040000 5005573 24000



148





200 Palmer Street • PO Box L  
Stroudsburg, PA 18360-0160

RETURN SERVICE REQUESTED

>003066 6195905 0001 093004 10Z

EAST STROUDSBURG AREA SCHOOL  
DISTRICT ESCROW ACCT FERNWOOD  
C/O THOMAS J MCINTYRE  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150

### Customer Service Contact

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	IBank@essabank.com



### Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$38,263.76

### Government Checking

#### Account Summary

Date	Description	Amount
08/31/2019	Beginning Balance	\$38,238.62
	1 Credit(s) This Period	\$25.14
	0 Debit(s) This Period	\$0.00
09/30/2019	Ending Balance	\$38,263.76

#### Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$25.14
Interest Paid Year-to-Date	\$227.36

#### Other Credits

Date	Description	Amount
09/30/2019	INTEREST PAID 8/31 THROUGH 9/30	\$25.14
		1 item(s) totaling \$25.14

#### Daily Balances

Date	Amount
09/30/2019	\$38,263.76

#### Interest Rate Changes

Interest Rate As Of Date	Interest Rate
08/31/2019	0.8000%
09/30/2019	0.0000%

00007000 0001/0000 1000070000 0000000000

149

RETURN SERVICE REQUESTED

>003009 6195905 0001 093004 10Z

EAST STROUDSBURG AREA SCHOOL  
DISTRICT CAFETERIA FUND  
C/O THOMAS J MCINTYRE  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150

### Customer Service Contact

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	IBank@essabank.com



### Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$304,166.98

### Government Checking

#### Account Summary

Date	Description	Amount
08/31/2019	Beginning Balance	\$248,598.89
	32 Credit(s) This Period	\$59,018.33
	3 Debit(s) This Period	-\$3,450.24
09/30/2019	Ending Balance	\$304,166.98

#### Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$177.93
Interest Paid Year-to-Date	\$2,798.82

#### Electronic Credits

Date	Description	Amount
09/03/2019	GLOBAL PAY GLOBAL DEP CCD	\$939.09
09/03/2019	GLOBAL PAY GLOBAL DEP CCD	\$392.50
09/03/2019	GLOBAL PAY GLOBAL DEP CCD	\$302.50
09/03/2019	GLOBAL PAY GLOBAL DEP CCD	\$2,388.00
09/04/2019	GLOBAL PAY GLOBAL DEP CCD	\$1,047.25
09/05/2019	GLOBAL PAY GLOBAL DEP CCD	\$2,424.95
09/06/2019	GLOBAL PAY GLOBAL DEP CCD	\$1,962.90
09/09/2019	GLOBAL PAY GLOBAL DEP CCD	\$1,996.45
09/09/2019	GLOBAL PAY GLOBAL DEP CCD	\$2,342.15
09/09/2019	GLOBAL PAY GLOBAL DEP CCD	\$605.00
09/10/2019	GLOBAL PAY GLOBAL DEP CCD	\$979.80
09/11/2019	GLOBAL PAY GLOBAL DEP CCD	\$2,556.50
09/12/2019	GLOBAL PAY GLOBAL DEP CCD	\$2,027.95
09/13/2019	GLOBAL PAY GLOBAL DEP CCD	\$1,927.70
09/16/2019	GLOBAL PAY GLOBAL DEP CCD	\$2,842.00
09/16/2019	GLOBAL PAY GLOBAL DEP CCD	\$2,498.45
09/16/2019	GLOBAL PAY GLOBAL DEP CCD	\$275.00
09/17/2019	GLOBAL PAY GLOBAL DEP CCD	\$837.50
09/18/2019	GLOBAL PAY GLOBAL DEP CCD	\$2,805.50
09/19/2019	GLOBAL PAY GLOBAL DEP CCD	\$2,940.00
09/20/2019	GLOBAL PAY GLOBAL DEP CCD	\$2,076.82
09/23/2019	GLOBAL PAY GLOBAL DEP CCD	\$3,150.20
09/23/2019	GLOBAL PAY GLOBAL DEP CCD	\$2,986.20
09/23/2019	GLOBAL PAY GLOBAL DEP CCD	\$420.00
09/24/2019	GLOBAL PAY GLOBAL DEP CCD	\$1,750.10

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150



Pennsylvania Local Government Investment Trust

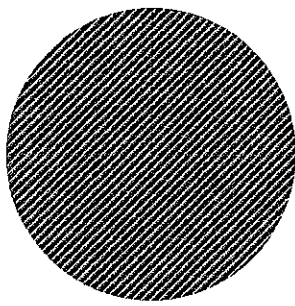
### Account Statement - Transaction Summary

For the Month Ending September 30, 2019

East Stroudsburg Area School District - CAFETERIA

PLGIT - Class	
Opening Market Value	41,240.24
Purchases	67.24
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00
<b>Closing Market Value</b>	<b>\$41,307.48</b>
Cash Dividends and Income	67.24

Asset Summary		
	September 30, 2019	August 31, 2019
PLGIT - Class	41,307.48	41,240.24
<b>Total</b>	<b>\$41,307.48</b>	<b>\$41,240.24</b>
Asset Allocation		



PLGIT - Class  
100.00%

151



Pennsylvania Local Government Investment Trust

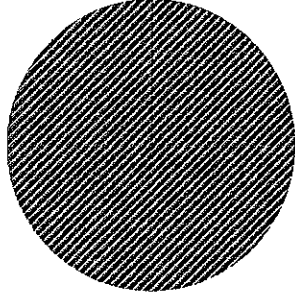
### Account Statement - Transaction Summary

For the Month Ending September 30, 2019

#### East Stroudsburg Area School District - CAPITAL RESERVE

PLGIT - Class	
Opening Market Value	22,657,370.20
Purchases	36,939.63
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00
<b>Closing Market Value</b>	<b>\$22,694,309.83</b>
Cash Dividends and Income	36,939.63

Asset Summary		
	<b>September 30, 2019</b>	<b>August 31, 2019</b>
PLGIT - Class	22,694,309.83	22,657,370.20
<b>Total</b>	<b>\$22,694,309.83</b>	<b>\$22,657,370.20</b>
Asset Allocation		



PLGIT - Class  
100.00%

150





200 Palmer Street • PO Box L  
Stroudsburg, PA 18360-0160

**RETURN SERVICE REQUESTED**

>003007 6195905 0001 093004 10Z

EAST STROUDSBURG AREA SCHOOL  
DISTRICT CONCESSION STAND FUND  
C/O THOMAS J MCINTYRE  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150

### Customer Service Contact

 Phone 855-713-8001  
 Hours 8:00 a.m. - 6:00 p.m. M-F  
 Website [essabank.com](http://essabank.com)  
 Email [iBank@essabank.com](mailto:iBank@essabank.com)



### Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$27,700.31

### Government Checking

#### Account Summary

Date	Description	Amount
08/31/2019	Beginning Balance	\$27,682.11
	1 Credit(s) This Period	\$18.20
	0 Debit(s) This Period	\$0.00
09/30/2019	Ending Balance	\$27,700.31

#### Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$18.20
Interest Paid Year-to-Date	\$164.58

#### Other Credits

Date	Description	Amount
09/30/2019	INTEREST PAID 8/31 THROUGH 9/30	\$18.20
		1 item(s) totaling \$18.20

#### Daily Balances

Date	Amount
09/30/2019	\$27,700.31

#### Interest Rate Changes

Interest Rate As Of Date	Interest Rate
08/31/2019	0.8000%
09/30/2019	0.0000%

03007 6195905 0001001/0001



153

200 Palmer Street • PO Box L  
Stroudsburg, PA 18360-0160

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL  
DISTRICT EXPENDABLE SCHOLARSHIP  
C/O THOMAS J MCINTYRE  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150

**Customer Service Contact**

-  Phone 855-713-8001
-  Hours 8:00 a.m. - 6:00 p.m. M-F
-  Website [essabank.com](http://essabank.com)
-  Email [IBank@essabank.com](mailto:IBank@essabank.com)

**Summary of Accounts**

Account Type	Account Number	Ending Balance
Government Checking		\$31,606.18

**Government Checking**

**Account Summary**

Date	Description	Amount
08/31/2019	Beginning Balance	\$31,582.41
	2 Credit(s) This Period	\$23.77
	0 Debit(s) This Period	\$0.00
09/30/2019	Ending Balance	\$31,606.18

**Interest Summary**

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$20.77
Interest Paid Year-to-Date	\$187.80

**Other Credits**

Date	Description	Amount
09/13/2019	REFUND SERVICE CHARGE	\$3.00
09/30/2019	INTEREST PAID 8/31 THROUGH 9/30	\$20.77
		2 item(s) totaling \$23.77

**Daily Balances**

Date	Amount	Date	Amount
09/13/2019	\$31,585.41	09/30/2019	\$31,606.18

**Interest Rate Changes**





Interest Rate As Of Date	Interest Rate
08/31/2019	0.8000%
09/30/2019	0.0000%

200 Palmer Street • PO Box L  
Stroudsburg, PA 18360-0160

**RETURN SERVICE REQUESTED**

EAST STROUDSBURG AREA SCHOOL  
DISTRICT NON-EXPENDABLE  
C/O THOMAS J MCINTYRE  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150

### Customer Service Contact

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	lBank@essabank.com

### Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$18,610.37

### Government Checking

#### Account Summary

Date	Description	Amount
08/31/2019	Beginning Balance	\$18,595.14
	2 Credit(s) This Period	\$15.23
	0 Debit(s) This Period	\$0.00
09/30/2019	Ending Balance	\$18,610.37

#### Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$12.23
Interest Paid Year-to-Date	\$110.57

#### Other Credits

Date	Description	Amount
09/13/2019	REFUND SERVICE CHARGE	\$3.00
09/30/2019	INTEREST PAID 8/31 THROUGH 9/30	\$12.23
		2 item(s) totaling \$15.23

#### Daily Balances

Date	Amount	Date	Amount
09/13/2019	\$18,598.14	09/30/2019	\$18,610.37

#### Interest Rate Changes

Interest Rate As Of Date	Interest Rate
08/31/2019	0.8000%
09/30/2019	0.0000%







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Stroudsburg, PA 18360-0160

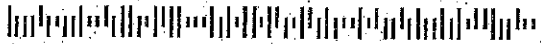
**RETURN SERVICE REQUESTED**

>003010 6195905 0001 093004 10Z

EAST STROUDSBURG AREA SCHOOL  
DISTRICT SPECIAL ACTIVITY FUND  
C/O THOMAS J MCINTYRE  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150

### Customer Service Contact

 Phone 855-713-8001  
 Hours 8:00 a.m. - 6:00 p.m. M-F  
 Website [essabank.com](http://essabank.com)  
 Email [IBank@essabank.com](mailto:IBank@essabank.com)



### Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$241,542.14

### Government Checking

**Account Summary**

Date	Description	Amount
08/31/2019	Beginning Balance	\$241,383.42
	1 Credit(s) This Period	\$158.72
	0 Debit(s) This Period	\$0.00
09/30/2019	Ending Balance	\$241,542.14

**Interest Summary**

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$158.72
Interest Paid Year-to-Date	\$1,433.15

**Other Credits**

Date	Description	Amount
09/30/2019	INTEREST PAID 8/31 THROUGH 9/30	\$158.72
		1 item(s) totaling \$158.72

**Daily Balances**

Date	Amount
09/30/2019	\$241,542.14

**Interest Rate Changes**

Interest Rate As Of Date	Interest Rate
08/31/2019	0.8000%
09/30/2019	0.0000%

1000/1000 120900 1103000 5055474 01000



154

Savings

Account Number

Statement Date

10/09/2019

Page 1

Date	Transaction Description	Amount	Ending Balance
09/28/2019	Interest Deposit - INTEREST PAID 07/01 THROUGH 09/30	179.04	41,002.88

EAST STROUDSBURG AREA SCHOOL DISTRI  
C/O THOMAS J MCINTYRE  
50 VINE ST  
EAST STROUDSBURG PA 18301  
*Special Activities*


  
10/9/19

200 Palmer Street • PO Box L  
Stroudsburg, PA 18360-0160

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL  
DISTRICT STUDENT ACTIVITY FUND  
C/O THOMAS J MCINTYRE  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150

### Customer Service Contact

-  Phone 855-713-8001
-  Hours 8:00 a.m. - 6:00 p.m. M-F
-  Website [essabank.com](http://essabank.com)
-  Email [iBank@essabank.com](mailto:iBank@essabank.com)

<b>Summary of Accounts</b>		
Account Type	Account Number	Ending Balance
Government Checking		\$74,911.73

### Government Checking

#### Account Summary

Date	Description	Amount
08/31/2019	Beginning Balance	\$74,214.65
	2 Credit(s) This Period	\$697.08
	0 Debit(s) This Period	\$0.00
09/30/2019	Ending Balance	\$74,911.73

#### Interest Summary

Date	Description	Amount
	Annual Percentage Yield Earned	0.00%
	Interest Days	0
	Interest Earned	\$0.00
	Interest Paid This Period	\$49.08
	Interest Paid Year-to-Date	\$441.55

#### Deposits

Date	Description	Amount
09/10/2019	DEPOSIT EAST STROUDSBUR	\$648.00
1 item(s) totaling \$648.00		

#### Other Credits

Date	Description	Amount
09/30/2019	INTEREST PAID 8/31 THROUGH 9/30	\$49.08
1 item(s) totaling \$49.08		

#### Daily Balances

Date	Amount	Date	Amount
09/10/2019	\$74,862.65	09/30/2019	\$74,911.73

#### Interest Rate Changes

Interest Rate As Of Date	Interest Rate
08/31/2019	0.8000%
09/30/2019	0.0000%

# Balance Sheet Report for 2020 Period 3



Account Number	Description	Period Net Change	Account Balance
00 Treasury Fund			
Assets			
00-0000-010-000-000-000-0000-0000-	AP Cash - TREASURY FUND	26,320,261.99	22,750,954.61
Liabilities			
00-0000-001-000-000-000-0000-0000-	Due To/Due From General Fund		
00-0000-002-000-000-000-0000-0000-	Due To/Due From Special Acti		
00-0000-003-000-000-000-0000-0000-	Due To/Due From Capital Reserv		
00-0000-004-000-000-000-0000-0000-	Due To/Due From Cafeteria Fun		
00-0000-005-000-000-000-0000-0000-	Due To/Due From Student Acti		
00-0000-006-000-000-000-0000-0000-	Due To/Due From Concession Sta		
00-0000-007-000-000-000-0000-0000-	Due To/Due From Private - Purp		
00-0000-008-000-000-000-0000-0000-	Due To/Due From Investment Tru		
		26,320,261.99	22,750,954.61
		(26,320,261.99)	(22,750,954.61)
		(27,334,808.85)	(28,189,277.32)
		3,851.54	17,835.26
		880,818.52	5,320,506.22
		146,999.42	136,668.95
		(2,187.12)	(20,046.44)
		(11,813.13)	(20,123.37)
		(49.11)	5,095.46
		(3,073.26)	(1,613.37)
		(26,320,261.99)	(22,750,954.61)
	Total Liabilities + Fund Balance		

22,750,954.61\*+  
 26,320,261.99 -  
 - 3,569,307.38\*

159

# Balance Sheet Report for 2020 Period 3



Account Number	Description	Period Net Change	Account Balance
<b>10 General Fund</b>			
<b>Assets</b>			
10-0000-010-000-00-000-000-000-0000-	AP Cash - GENERAL FUND	33,372,795.04	103,121,567.70
10-0101-020-000-00-000-000-000-0001-	Cash ESSA General Fund	27,334,808.85	28,189,277.32
10-0103-020-000-00-000-000-000-0000-	Cash Petty Cash	0.00	8,844,489.52
10-0111-011-000-00-000-000-000-0003-	Investment PLGIT	0.00	2,775.00
10-0111-011-000-00-000-000-000-0009-	Investment Liquid Asset PSDLAF	127,651.39	14,570,315.55
10-0121-012-000-00-000-000-000-0013-	Delinquent Taxes Receivable	5,886,584.77	34,038,570.66
10-0121-012-000-00-000-000-000-0014-	Delinquent Taxes Interim	0.00	13,971,094.24
10-0121-012-000-00-000-000-000-0015-	Taxes Receivable Tax Claim Dif	0.00	102,679.94
10-0142-014-000-00-000-000-000-0023-	State Subsidies Receivable	0.00	(2,360,231.47)
10-0143-014-000-00-000-000-000-0026-	Federal Subsidies Receivable	0.00	3,108,883.31
10-0154-015-000-00-000-000-000-0027-	Allowance Uncollected Receivab	0.00	1,809,463.01
10-0155-015-000-00-000-000-000-0034-	Due from Employees	0.00	(17,620.58)
10-0155-015-000-00-000-000-000-0035-	Due from Use of Facility	20.00	97,082.58
10-0155-015-000-00-000-000-000-0036-	Due from Students & Misc	3,073.42	5,670.06
10-0181-018-000-00-000-000-000-0040-	Prepaid Expenses	(6,417.75)	46,946.68
10-0181-018-000-00-000-000-000-0041-	Prepaid Expenses Arbitrpay	0.00	440,832.21
10-0101-020-000-00-000-000-000-0019-	Cash ESSA PayPal	29,969.00	32,543.60
10-0101-020-000-00-000-000-000-0025-	Cash ESSA W/C Escrow	(3,051.55)	0.67
10-0101-020-000-00-000-000-000-0028-	Cash ESSA Fernwood Escrow	131.77	200,531.64
<b>Liabilities</b>		<b>4,768,374.45</b>	<b>(17,395,196.20)</b>
10-0000-042-000-00-000-000-000-0000-	Accounts Payable	(206,945.87)	(202,416.88)
10-0421-039-000-00-000-000-000-0043-	Account Payable CDL class	(540.00)	(14,700.00)
10-0421-039-000-00-000-000-000-0044-	Account Payable Donation	(2,451.51)	(4,828.20)
10-0462-046-000-00-000-000-000-0082-	Federal Withholding	0.00	193.07
10-0462-046-000-00-000-000-000-0083-	Federal Withholding Contracts	0.00	(5,081.25)
10-0462-046-000-00-000-000-000-0084-	FICA - OASDI Withholding	0.00	66,426.32

# Balance Sheet Report for 2020 Period 3



Account Number	Description	Period Net Change	Account Balance
<u>29-0000-010-000-00-000-000-000-5050-</u>	AP Cash	0.00	181.59
<u>29-0000-010-000-00-000-000-000-5062-</u>	AP Cash	0.00	2,850.38
<u>29-0000-010-000-00-000-000-000-5071-</u>	AP Cash	0.00	3,429.65
<u>29-0000-010-000-00-000-000-000-5080-</u>	AP Cash	0.00	1,111.36
<u>29-0000-010-000-00-000-000-000-5100-</u>	AP Cash	86.00	5,342.97
<u>29-0000-010-000-00-000-000-000-5132-</u>	AP Cash	0.00	2,576.06
<u>29-0000-010-000-00-000-000-000-5142-</u>	AP Cash	(649.90)	(239.90)
<u>29-0000-010-000-00-000-000-000-5172-</u>	AP Cash	0.00	1,721.81
<u>29-0000-010-000-00-000-000-000-5192-</u>	Cash Control	0.00	1,358.84
<u>29-0101-020-000-00-000-000-000-0001-</u>	Cash ESSA Special Activity	158.72	241,542.14 ✓
<u>29-0111-011-000-00-000-000-000-0002-</u>	Investment Special Act CD	179.04	41,002.88 ✓
<b>Liabilities</b>			
<u>29-0000-042-000-00-000-000-000-2913-</u>	Accounts Payable Control	(609.50)	(1,350.70)
<u>29-0499-049-000-00-000-000-000-0138-</u>	Other Current Liab Sales Tax	(609.50)	(609.50)
<u>29-0499-049-000-00-000-000-000-0139-</u>	Other Current Liab Outstanding	0.00	0.01
<b>Fund Balance</b>		<b>4,123.28</b>	<b>(264,314.21)</b>
<u>29-0000-032-000-00-000-000-000-0000-</u>	Revenue Control	(158.72)	(491.68)
<u>29-0000-032-000-00-000-000-000-5181-</u>	Revenue Control	0.00	(1,410.00)
<u>29-0000-032-000-00-000-000-000-2943-</u>	Revenue Control	(220.00)	(220.00)
<u>29-0000-032-000-00-000-000-000-2903-</u>	Revenue Control	0.00	(320.42)
<u>29-0000-032-000-00-000-000-000-2902-</u>	Revenue Control	0.00	(17.91)
<u>29-0000-062-000-00-000-000-000-2942-</u>	Expend Control	0.00	140.56
<u>29-0000-032-000-00-000-000-000-2948-</u>	Revenue Control	0.00	(98.00)
<u>29-0000-062-000-00-000-000-000-2948-</u>	Expend Control	11.44	266.44
<u>29-0000-032-000-00-000-000-000-2949-</u>	Revenue Control	(522.45)	(522.45)
<u>29-0000-062-000-00-000-000-000-2949-</u>	Expend Control	0.00	47.42
<u>29-0000-032-000-00-000-000-000-2959-</u>	Revenue Control	(325.00)	(360.60)

# Balance Sheet Report for 2020 Period 3



Account Number	Description	Period Net Change	Account Balance
<b>32 Capital Reserve</b>			
<b>Assets</b>			
<u>32-0000-010-000-00-000-000-0000-0000-</u>	AP Cash	(843,878.89)	17,373,803.61
<u>32-0101-020-000-00-000-000-0000-0003-</u>	Cash PLGit Capital Reserve	(880,818.52)	(5,320,506.22)
<b>Liabilities</b>			
<u>32-0000-042-000-00-000-000-0000-0000-</u>	Accounts Payable	36,939.63	22,694,309.83 ✓
<b>Fund Balance</b>			
<u>32-0000-032-000-00-000-000-0000-0000-</u>	Revenue Control	(66,365.35)	(66,365.35)
<u>32-0000-062-000-00-000-000-0000-0000-</u>	Expend Control	(66,365.35)	(66,365.35)
<u>32-0000-063-000-00-000-000-0000-0000-</u>	Encumbrance Control	(66,365.35)	(66,365.35)
<u>32-0000-080-000-00-000-000-0000-0000-</u>	Fund Balance Unreserved	(66,365.35)	(66,365.35)
<u>32-0000-086-000-00-000-000-0000-0000-</u>	Budgetary Fund Bal Reserved fo	910,244.24	(17,307,438.26)
<u>32-0840-084-000-00-000-000-0166-</u>	Assigned Fund Balance	(36,939.63)	(118,226.89)
		947,183.87	3,546,125.96
		192,718.10	192,718.10
		0.00	2,933,911.20
		(192,718.10)	(192,718.10)
		0.00	(23,669,248.53)
	<b>Total Liabilities + Fund Balance</b>	<b>843,878.89</b>	<b>(17,373,803.61)</b>

162

# Balance Sheet Report for 2020 Period 3



Account Number	Description	Period Net Change	Account Balance
<b>50 Cafeteria Fund</b>			
<b>Assets</b>			
50-0000-010-000-00-000-000-000-0000-	AP Cash	160,298.72	874,538.56
50-0101-020-000-00-000-000-000-0001-	Cash ESSA Cafeteria Fund	(146,999.42)	(136,668.95)
50-0101-020-000-00-000-000-000-0003-	Cash PLGIT Cafeteria Fund	53,102.00	305,050.48 ✓
50-0103-020-000-00-000-000-000-0000-	Cash Petty Cash	67.24	41,307.48 ✓
50-0142-014-000-00-000-000-000-0023-	State Subsidies Receivable	0.00	1,255.00
50-0142-014-000-00-000-000-000-0024-	State Subsidies Comp Absences	10,254.86	13,467.54
50-0143-014-000-00-000-000-000-0026-	Federal Subsidies Receivable	0.00	36,063.62
50-0155-015-000-00-000-000-000-0000-	Other Receivalbes	195,484.03	263,043.68
50-0172-017-000-00-000-000-000-0038-	Inventory Supplies & Materials	336.00	57,177.00
50-0172-017-000-00-000-000-000-0039-	Inventory Purchased Food	4,922.46	22,496.71
50-0231-023-000-00-000-000-000-0000-	Machinery, Equip, & Furniture	45,091.61	151,528.04
50-0244-024-000-00-000-000-000-0000-	Accum Depr Machinery & Equip	0.00	498,609.13
<b>Liabilities</b>			
50-0000-042-000-00-000-000-000-0000-	Accounts Payable	(1,137.16)	(6,209,350.91)
50-0421-039-000-00-000-000-000-0036-	Due to Students	(2,035.16)	(429.89)
50-0421-039-000-00-000-000-000-0045-	Net Pension Liability	898.00	(51,068.00)
50-0540-050-000-00-000-000-000-0000-	Accumulated Comp Abs Payable	0.00	(5,226,024.00)
50-0560-050-000-00-000-000-000-0000-	OPEB Payable	0.00	(251,459.02)
<b>Fund Balance</b>			
50-0000-032-000-00-000-000-000-0000-	Revenue Control	(159,161.56)	5,334,812.35
50-0000-062-000-00-000-000-000-0000-	Expend Control	(402,528.79)	(578,142.42)
50-0000-063-000-00-000-000-000-0000-	Encumbrance Control	243,367.23	446,483.88
50-0000-080-000-00-000-000-000-0000-	Fund Balance Unreserved	(59,824.15)	1,234,819.16
50-0000-086-000-00-000-000-000-0000-	Budgetary Fund Bal Reserved fo	59,824.15	867,839.69
50-0790-079-000-00-000-000-000-0156-	Net Position	0.00	(1,234,819.16)
50-0910-091-000-00-000-000-000-0000-	DeferredOutflowResourcePension	0.00	4,152,926.20
<b>Total Assets</b>		<b>160,298.72</b>	<b>874,538.56</b>
<b>Total Liabilities</b>		<b>(1,137.16)</b>	<b>(6,209,350.91)</b>
<b>Total Fund Balance</b>		<b>(159,161.56)</b>	<b>5,334,812.35</b>



# Balance Sheet Report for 2020 Period 3



Account Number	Description	Period Net Change	Account Balance
<b>58 Concession Stand</b>			
<b>Assets</b>			
<u>58-0000-010-000-00-000-000-0000-0000</u>	AP Cash	11,813.13	48,723.68
<u>58-0101-020-000-30-819-000-000-0011-</u>	Cash ESSA ConcessionStand Nort	9.10	20,123.37
<u>58-0101-020-000-30-820-000-000-0012-</u>	Cash ESSA ConcessionStand Sout	9.10	12,202.90 ✓
<u>58-0103-020-000-30-819-551-000-0000-</u>	Cash EHN Petty Cash Fall	0.00	15,497.41 ✓
<u>58-0103-020-000-30-820-551-000-0000-</u>	Cash EHS Petty Cash Winter	0.00	300.00
<b>Liabilities</b>			
<u>58-0421-039-000-30-000-000-000-0042-</u>	AP ATHLETIC DEPT	0.00	600.00
<u>58-0421-039-000-30-819-551-000-5030-</u>	AP EHN Cheerleading Fall	0.00	(30,363.98)
<u>58-0421-039-000-30-819-551-000-5062-</u>	AP EHN Field Hockey Fall	0.00	(33,855.84)
<u>58-0421-039-000-30-819-551-000-5071-</u>	AP EHN Football Fall	0.00	(5.30)
<u>58-0421-039-000-30-819-551-000-5131-</u>	AP EHN B Soccer Fall	0.00	(5.30)
<u>58-0421-039-000-30-819-551-000-5132-</u>	AP EHN G Soccer Fall	0.00	(3.19)
<u>58-0421-039-000-30-819-551-000-5172-</u>	AP EHN G Tennis Fall	0.00	(5.30)
<u>58-0421-039-000-30-819-551-000-5201-</u>	AP EHN Wristling Fall	0.00	(5.31)
<u>58-0421-039-000-30-819-551-000-8001-</u>	AP EHN Band Club Fall	0.00	(7.22)
<u>58-0421-039-000-30-819-552-000-5011-</u>	AP EHN B Basketball Winter	0.00	46.87
<u>58-0421-039-000-30-819-552-000-5012-</u>	AP EHN G Basketball Winter	0.00	(8.51)
<u>58-0421-039-000-30-819-552-000-5030-</u>	AP EHN Cheerleading Winter	0.00	155.00
<u>58-0421-039-000-30-819-552-000-5201-</u>	AP EHN Wrestling Winter	0.00	310.54
<u>58-0421-039-000-30-819-553-000-5182-</u>	AP EHN G Track Spring	0.00	(0.30)
<u>58-0421-039-000-30-820-000-000-5000-</u>	AP EHS Athletic Fall	0.00	(8.16)
<u>58-0421-039-000-30-820-551-000-5011-</u>	AP EHS B Basketball Fall	0.00	140.95
<u>58-0421-039-000-30-820-551-000-5012-</u>	AP EHS G Basketball Fall	0.00	341.26
<u>58-0421-039-000-30-820-551-000-5030-</u>	AP EHS Cheerleading Fall	0.00	1,301.40
<u>58-0421-039-000-30-820-551-000-5050-</u>	AP EHS Cross Country Fall	0.00	1,348.72
<u>58-0421-039-000-30-820-551-000-5062-</u>	AP EHS Field Hockey Fall	0.00	(1.69)
		0.00	(7.72)
		0.00	1,428.52

64



# Balance Sheet Report for 2020 Period 3



Account Number	Description	Period Net Change	Account Balance
<b>72 Investment Trust Fund</b>			
72-0000-010-000-00-000-000-000-7225-	AP Cash	0.02	102.43
72-0000-010-000-00-000-000-000-7226-	AP Cash	0.00	2.95
72-0000-010-000-00-000-000-000-7227-	AP Cash	0.00	0.04
72-0000-010-000-00-000-000-000-7228-	AP Cash	0.00	3.96
72-0000-010-000-00-000-000-000-7229-	AP Cash	0.00	0.46
72-0000-010-000-00-000-000-000-7230-	AP Cash	0.00	3.81
72-0000-010-000-00-000-000-000-7231-	AP Cash	0.00	0.20
72-0101-020-000-00-000-000-000-0001-	Cash ESSA Bank Expendable Trus	17.77	31,606.18 ✓
72-0111-011-000-00-000-000-000-7201-	Investment Verwey	0.00	1,462.71
72-0111-011-000-00-000-000-000-7202-	Investment Maynard	0.00	4,665.00
72-0111-011-000-00-000-000-000-7203-	Investment Lantz	0.00	50,000.00
72-0000-010-000-00-000-000-000-0001-	Cash Control	(17.77)	(31,606.18)
<b>Fund Balance</b>		<b>(3,091.03)</b>	<b>(89,347.26)</b>
72-0000-032-000-00-000-000-000-0000-	Revenue Control	3.00	0.00
72-0000-032-000-00-000-000-000-7232-	Revenue Control	(2.53)	(7.84)
72-0000-080-000-00-000-000-000-7232-	Fund Bal Control	0.00	(2,501.17)
72-0000-032-000-00-000-000-000-7237-	Revenue Control	(0.13)	(0.39)
72-0000-080-000-00-000-000-000-7237-	Fund Bal Control	0.00	(539.62)
72-0000-032-000-00-000-000-000-7201-	Revenue Control	(6.45)	(7.45)
72-0000-080-000-00-000-000-000-7201-	Fund Balance Unreserved	0.00	175.36
72-0000-032-000-00-000-000-000-7202-	Revenue Control	(14.53)	(23.89)
72-0000-080-000-00-000-000-000-7202-	Fund Balance Unreserved	0.00	(82.76)
72-0000-032-000-00-000-000-000-7203-	Revenue Control	(63.48)	(195.00)
72-0000-080-000-00-000-000-000-7203-	Fund Balance Unreserved	0.00	729.15
72-0000-032-000-00-000-000-000-7204-	Revenue Control	(1.10)	(3.41)
72-0000-080-000-00-000-000-000-7204-	Fund Balance Unreserved	0.00	(38.22)
72-0000-032-000-00-000-000-000-7205-	Revenue Control	(0.01)	(0.03)

# Balance Sheet Report for 2020 Period 3



Account Number	Description	Period Net Change	Account Balance
<b>80 Student Activity</b>			
<del>80-0000-010-000-00-000-000-000-8088-</del>	AP Cash	(2,064.85)	0.00
<del>80-0000-010-000-00-000-000-000-8089-</del>	Cash Control	0.00	2,002.89
<del>80-0000-010-000-00-000-000-000-8090-</del>	AP Cash	0.00	23.23
<del>80-0000-010-000-00-000-000-000-8091-</del>	AP Cash	0.00	6,525.79
<del>80-0000-010-000-00-000-000-000-8095-</del>	Cash Control	0.00	487.08
<del>80-0000-010-000-00-000-000-000-8995-</del>	AP Cash	697.08	799.45
<del>80-0101-020-000-00-000-000-000-0001-</del>	Cash ESSA Student Activity Fun	697.08	74,911.73 ✓
<b>Liabilities</b>			
<del>80-0496-049-000-00-000-000-000-8995-</del>	Due Student Activity/NSF Inter	(2,884.20)	(94,958.17)
<del>80-0496-049-000-20-000-510-000-8006-</del>	Due to E Team	(697.08)	(799.45)
<del>80-0496-049-000-20-517-510-000-8009-</del>	JTL Due to Builder's Club	0.00	(186.96)
<del>80-0496-049-000-20-517-510-000-8023-</del>	JTL Due to National Honor Soci	0.00	(1,529.22)
<del>80-0496-049-000-30-819-510-000-8020-</del>	EHN Due to Yearbook Club	0.00	(2,518.09)
<del>80-0496-049-000-30-819-510-000-8022-</del>	EHN Due to Newspaper Club	0.00	(2,464.05)
<del>80-0496-049-000-30-819-510-000-8023-</del>	EHN Due to National honor soci	0.00	(289.21)
<del>80-0496-049-000-30-819-510-000-8024-</del>	EHN Due to Reach hie Club	0.00	(829.87)
<del>80-0496-049-000-30-819-510-000-8025-</del>	EHN Due to Student Government	0.00	(544.58)
<del>80-0496-049-000-30-819-510-000-8026-</del>	EHN Due to SADD Club	(2,428.85)	(3,157.77)
<del>80-0496-049-000-30-819-510-000-8035-</del>	EHN Due to FBLA	0.00	(2,155.88)
<del>80-0496-049-000-30-819-510-000-8038-</del>	EHN Due to Key Club	0.00	(1,973.90)
<del>80-0496-049-000-30-819-510-000-8039-</del>	EHN Due to Foreign Language Cl	0.00	(550.40)
<del>80-0496-049-000-30-819-510-000-8084-</del>	EHN Due to Reading Olympics Cl	0.00	(4,749.60)
<del>80-0496-049-000-30-819-510-000-8088-</del>	EHN Due to Class of 2016	0.00	(1,523.81)
<del>80-0496-049-000-30-819-510-000-8090-</del>	EHN Due to Class of 2018	2,064.85	0.00
<del>80-0496-049-000-30-819-510-000-8091-</del>	EHN Due to Class of 2019	0.00	(23.23)
<del>80-0496-049-000-30-820-510-000-8020-</del>	EHS Due to Yearbook Club	0.00	(317.87)
<del>80-0496-049-000-30-820-510-000-8022-</del>	EHS Due to Newspaper Club	(197.72)	(18,621.28)
		0.00	(69.97)

167



10/15/2019 13:02  
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East Stroudsburg Area SD, PA  
YEAR-TO-DATE BUDGET REPORT  
SEPTEMBER 2019

P 1  
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FOR 2020 03

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1010 General Fund							
1110 Regular	55,516,410	55,516,410	4,609,100.47	4,320,328.47	334,174.00	50,573,135.23	8.9%
1190 Federal	2,408,859	2,408,859	195,262.75	174,521.97	4,012.40	2,209,583.85	8.3%
1192 Summer Program	136,665	136,665	210,496.92	4,998.20	349.87	-74,181.79	154.3%
1200 Special	268,115	268,115	930.24	426.64	405.72	266,778.88	.5%
1211 LifeskillSupp	2,524,929	2,524,929	268,293.74	185,311.13	20,940.17	2,235,695.09	11.5%
1221 Deaf/Hearing	225,000	225,000	32,592.48	32,138.26	16,296.23	176,111.29	21.7%
1224 Blind/Visually	152,692	152,692	16,772.71	16,558.16	7,697.78	128,221.51	16.0%
1231 SpeechLang	1,185,269	1,185,269	155,185.78	151,944.33	63,941.37	966,141.85	10.7%
1233 AutisticSupp	4,338,223	4,338,223	398,008.03	316,019.21	67,263.27	3,872,951.70	18.5%
1241 LearningSupp	1,150,000	1,150,000	172,267.42	169,922.61	88,375.71	889,356.87	22.7%
1243 GiftedSupp	466,810	466,810	36,828.66	37,227.92	3,841.40	11,880,478.84	9.5%
1260 PhysicalSupp	500,000	500,000	80,112.50	78,996.06	750.00	429,231.34	8.1%
1270 Handicap	483,000	483,000	77,257.02	76,180.37	40,056.26	379,831.24	24.0%
1281 UNDEFINED	0	0	1,449.78	1,449.78	38,665.95	367,077.03	24.0%
1290 OSpecProg	2,175,000	2,175,000	.00	.00	56,156.38	-1,449.78	100.0%
1360 BusinessEd	957,388	957,388	70,208.02	71,500.64	.00	887,179.98	7.3%
1390 OthVoEdProg	1,921,938	1,921,938	463,379.01	126,272.75	1,566,123.65	-107,564.66	105.6%
1410 Drivers'Ed	229,620	229,620	16,686.05	17,333.03	20,618.45	192,315.50	16.2%
1430 Homebound Instruction	49,829	49,829	417.90	417.90	.00	49,411.10	.8%
1441 Adjudicated Court Place	210,000	210,000	.00	2,963.07	.00	210,000.00	.0%
1442 Alt Edu Program	765,000	765,000	7,954.85	3,679.85	93,912.11	663,133.04	13.3%
1500 Nonpublic School Prog	42,004	42,004	.00	.00	35,422.00	6,582.00	84.3%
1801 Pre-K Instruction	35,176	35,176	25,061.46	1,907.88	.00	10,114.54	71.2%
2111 Dir of Pupil Svc	330,414	330,414	73,040.85	26,336.64	101.94	257,271.21	22.1%
2119 SpvStuservOther	506,698	506,698	61,992.86	24,073.92	14,857.86	429,847.28	15.2%
2120 Guidance	3,475,678	3,475,678	564,863.01	334,949.07	1,202.83	2,909,611.97	16.3%
2140 Psychological Services	930,679	930,679	90,002.50	65,950.19	1,090.29	839,586.21	9.8%
2144 Psychotherapy Service	100,000	100,000	139,898.74	137,949.12	69,949.37	-109,848.11	209.8%
2160 Social Work Services	223,110	223,110	44,382.77	17,128.74	.00	178,727.23	19.9%
2170 Student Acct Services	569,031	569,031	110,994.20	43,173.64	.00	458,036.80	19.5%
2190 Oth Pupil Per	257,439	257,439	21,077.47	94,525.04	.00	236,361.53	8.2%
2250 Library	1,568,516	1,568,516	147,922.11	130,856.54	60,373.69	1,360,220.20	13.3%
2260 Instr&CurrDev	838,755	838,755	171,679.00	74,000.16	348.90	666,727.10	20.5%
2271 StaffDevCert	192,505	192,505	112,193.49	60,608.65	2,832.75	77,478.76	59.8%
2280 NonPublicSuppService	700	700	.00	.00	519.12	180.88	74.2%
2290 OthInstrStaffSvc	2,200	2,200	-50.00	.00	.00	2,250.00	-2.3%
2310 BoardSvc	131,025	131,025	74,516.17	1,478.37	6,945.90	49,562.93	62.2%
2330 TaxAssess&Collect	394,572	394,572	61,176.72	13,283.90	350.00	333,045.28	15.6%
2350 Legal Services	345,000	345,000	66,689.38	47,814.13	21,322.00	256,988.62	25.5%
2360 Office Superintendent	1,035,873	1,035,873	219,750.59	83,411.93	2,534.94	813,587.47	21.5%
2380 Principal	5,908,350	5,908,350	1,074,395.63	449,283.69	11,287.74	4,822,666.66	18.4%
2390 Other Admin Svs	18,100	18,100	3,750.00	.00	868.00	13,482.00	25.5%
2420 MedicalSvs	1,640,837	1,640,837	164,927.00	111,107.67	20,060.95	1,455,849.05	11.3%

168



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East Stroudsburg Area SD, PA  
YEAR-TO-DATE BUDGET REPORT

P 2  
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SEPTEMBER 2019

FOR 2020 03

ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
2430 DentalSvs	144,614	144,614	13,041.55	13,255.00	1,242.62	130,329.83	9.9%
2450 NonpubHlthSvs	81,735	81,735	7,430.02	7,623.66	236.25	74,068.73	9.4%
2490 Other Health Service	110,628	110,628	22,418.23	8,634.04	.00	88,209.77	20.3%
2511 Supervisor Of Fiscal	179,915	179,915	34,792.99	13,924.92	.00	145,122.01	19.3%
2514 Payroll Services	237,283	237,283	39,068.22	17,952.48	.00	198,214.78	16.5%
2515 Financial Acct Service	1,154,885	1,154,885	175,874.55	64,702.67	1,516.93	977,493.52	15.4%
2611 Supervision-Op/Maint	152,534	152,534	30,595.48	11,930.96	.00	121,938.52	20.1%
2620 OperBldg	11,816,989	11,816,989	2,359,658.78	1,057,508.29	505,111.69	8,952,218.09	24.2%
2630 Grounds	599,222	599,222	31,738.33	24,577.59	48,416.55	519,067.12	13.4%
2660 Security	2,824,401	2,824,401	383,724.70	176,551.40	28,278.61	2,412,398.04	14.6%
2711 Adm-Trans -Head	152,027	152,027	30,663.89	11,928.06	.00	121,363.11	20.2%
2719 Spv-Trans -Other	443,806	443,806	86,387.28	37,809.56	.00	357,418.72	19.5%
2720 Vehicle Operation Svc	9,538,853	9,538,853	3,423,790.37	491,781.02	-938,914.20	7,053,976.83	26.1%
2740 VehicleSvc&Maint	368,289	368,289	73,494.65	29,224.35	6,945.44	287,848.91	21.8%
2750 Nonpublic Trans	562,127	562,127	73,801.34	37,856.04	.00	488,325.66	13.1%
2790 Other Student Trans	1,500	1,500	.00	.00	.00	1,500.00	0%
2831 SPV of Staff Services HR	198,783	198,783	39,187.37	15,395.42	.00	159,595.63	19.7%
2833 StaffAccServ	344,940	344,940	79,523.72	25,007.60	3,415.82	262,000.46	24.0%
2834 SDevNonInstCert	72,965	72,965	6,882.01	4,647.40	229.00	65,853.99	9.7%
2836 SDevNonCert	45,050	45,050	5,941.79	3,965.47	1,710.56	37,397.65	17.0%
2840 DataProcess	257,450	257,450	204,431.30	3,510.25	-8,956.20	61,974.90	75.9%
2841 Supervisor Itec	185,824	185,824	37,025.40	14,506.82	.00	148,798.60	19.9%
2844 OperationSvcs	3,310,643	3,310,643	825,845.69	219,082.55	13,754.17	2,471,042.77	25.4%
2850 Liaison Svcs	132,233	132,233	26,138.00	10,259.06	.00	106,095.00	19.8%
2910 UNDEFINED	43,000	43,000	.00	.00	.00	43,000.00	0%
3210 StudentActivity	753,098	753,098	88,730.53	71,217.66	7,882.71	656,485.12	12.8%
3250 Athletics	2,399,579	2,399,579	196,193.04	107,486.40	137,304.33	2,066,081.42	13.9%
3310 CommRecreation	107,997	107,997	11,602.50	5,929.58	47,644.25	48,750.25	54.9%
5110 Debt Service	17,332,674	17,332,674	14,051,961.98	3,811,870.97	.00	3,280,712.09	81.1%
5130 Refund Prior Yr Rev	465,000	465,000	364,855.40	115,497.03	.00	100,144.60	78.5%
5800 Suspense Account	0	0	386,952.40	7,330.76	1,435.73	-388,388.13	100.0%
5900 Budgetary Reserve	350,000	350,000	.00	.00	.00	350,000.00	0%
6111 Current Real Estate Tax	-92,576,144	-92,576,144	-56,491,744.92	-46,827,526.97	.00	-36,084,399.08	61.0%
6112 Interim Real Estate Tax	-130,000	-130,000	-36,204.82	-2,316.93	.00	-93,795.18	27.8%
6113 Public Utility Reality	-125,000	-125,000	.00	.00	.00	-125,000.00	0%
6114 Pay In Lieu -St/Local	-85,000	-85,000	-70,830.70	-67,419.01	.00	-14,169.30	83.3%
6143 Local Service Tax - LST	-85,000	-85,000	-17,764.91	-894.50	.00	-67,235.09	20.9%
6151 Current Act 511 EIT	-3,800,000	-3,800,000	-867,268.17	-105,263.04	.00	-2,932,731.83	22.8%
6153 Curr Act 511 Real Est	-1,050,000	-1,050,000	-228,685.68	-87,003.36	.00	-821,314.32	21.8%
6411 Delinquent Real Estate	-9,000,000	-9,000,000	-1,835.36	-1,835.36	.00	-8,998,164.64	0%
6510 Interest on Invest	-500,000	-500,000	-275,057.16	-80,899.58	.00	-224,942.84	55.0%
6710 Admissions	-35,000	-35,000	-10,308.50	-8,483.50	.00	-24,691.50	29.5%
6740 Fees	0	0	-260.00	-260.00	.00	260.00	100.0%
6830 Rev From Intermed-Fed	-5,684	-5,684	.00	.00	.00	-5,684.00	0%

169



East Stroudsburg Area SD, PA  
YEAR-TO-DATE BUDGET REPORT  
SEPTEMBER 2019

FOR 2020 03

ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6832 Federal Idea Revenue	-1,072,895	-1,072,895	-632,015.82	.00	.00	-440,879.18	58.9%
6910 Rentals	-75,000	-75,000	-8,059.15	-3,760.57	.00	-66,940.85	10.7%
6941 Regular Sch Tuition	-20,000	-20,000	.00	.00	.00	-20,000.00	.0%
6942 Summer School Tuition	-12,000	-12,000	-16,113.00	.00	.00	4,113.00	134.3%
6944 Tuition from Other Lea	-8,500	-8,500	.00	.00	.00	-8,500.00	.0%
6990 MiscRevenue	0	0	-4.29	-5.58	.00	4.29	100.0%
6991 RefundPriorityReceipt	-20,000	-20,000	-2,713.48	-2,622.48	.00	-17,286.52	13.6%
6999 Other Revenues Misc	-100,000	-100,000	-11,130.05	-7,361.11	.00	-88,869.95	11.1%
7110 Basic Education	-15,676,499	-15,676,499	-134,025.81	.00	.00	-15,542,473.19	.9%
7111 Basic Education	0	0	-2,447,902.00	.00	.00	2,447,902.00	100.0%
7160 Tuition Orphans & Child	-800,000	-800,000	.00	.00	.00	-800,000.00	.0%
7240 Driver Ed-Student	-20,000	-20,000	.00	.00	.00	-20,000.00	.0%
7271 Special Ed School Aged	-4,109,882	-4,109,882	-1,364,620.00	-682,471.00	.00	-2,745,262.00	33.2%
7311 Pupil Transportation Subsidy	-2,900,000	-2,900,000	-865,390.13	.00	.00	-2,034,609.87	29.8%
7320 Rent & Sink Fund Pymt	-1,375,500	-1,375,500	.00	.00	.00	-1,375,500.00	.0%
7330 Health Services/ Act 25	-155,000	-155,000	.00	.00	.00	-155,000.00	.0%
7340 State Prop Tax Reduction Allo	-4,347,524	-4,347,524	-2,173,762.00	.00	.00	-2,173,762.00	50.0%
7361 School Safety & Security Gran	0	0	-150,725.00	.00	.00	150,725.00	100.0%
7505 Ready To Learn Grant	-1,248,758	-1,248,758	.00	.00	.00	-1,248,758.00	.0%
7810 State Share Ss & Med	-2,721,054	-2,721,054	-944,801.13	.00	.00	-1,776,252.87	34.7%
7820 State Share Retire Cont	-12,443,622	-12,443,622	-4,271,277.68	-4,271,277.68	.00	-8,172,344.32	34.3%
8110 Payments Fed Impacted	-625,000	-625,000	.00	.00	.00	-625,000.00	.0%
8514 NCLB-Title I	-2,117,619	-2,117,619	-609,080.08	-152,270.02	.00	-1,508,538.92	28.8%
8515 NCLB-Title II	-250,288	-250,288	-110,341.07	.00	.00	-139,946.93	44.1%
8516 NCLB-Title III	-25,465	-25,465	-9,094.65	-1,818.93	.00	-16,370.35	35.7%
8517 NCLB-Title IV	-161,275	-161,275	-28,637.13	-9,545.71	.00	-132,637.87	17.8%
8732 Arra-Oscbs	-54,900	-54,900	-48.25	.00	.00	-54,851.75	.1%
8733 UNDEFINED	-25,100	-25,100	-22.08	.00	.00	-25,077.92	.1%
8810 Med Assist Reimb Access	-1,544,606	-1,544,606	-686,036.57	-686,036.57	.00	-858,569.43	44.4%
8820 Med Assi Reimb Trans	-80,000	-80,000	-39,608.61	.00	.00	-40,391.39	49.5%
9210 Capital Lease Equipment	-1,325,426	-1,325,426	.00	.00	.00	-1,325,426.00	.0%
9400 Sale Of Fixed Assets	-1,500,000	-1,500,000	-1,262,977.50	-4,691.50	.00	-237,022.50	84.2%
TOTAL General Fund	-493,780	-493,780	-39,364,937.74	-38,141,169.49	2,530,903.26	36,340,254.03	7459.6%
TOTAL REVENUES	-162,207,741	-162,207,741	-73,768,345.70	-53,003,763.40	.00	-88,439,395.30	
TOTAL EXPENSES	161,713,961	161,713,961	34,403,407.96	14,862,593.91	2,530,903.26	124,779,649.33	

170



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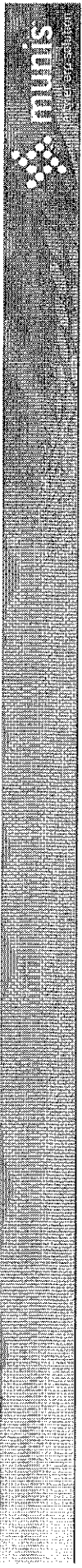
East Stroudsburg Area SD, PA  
YEAR-TO-DATE BUDGET REPORT  
SEPTEMBER 2019

FOR 2020 03

ACCOUNTS FOR: 29 Special Activity	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
3210 StudentActivity	0	0	19,156.59	7,265.05	5,376.20	-24,532.79	100.0%
3250 Athletics	0	0	5,520.58	6,449.90	161.95	-5,682.53	100.0%
6510 Interest on Invest	0	0	-670.72	-337.76	.00	670.72	100.0%
6710 Admissions	0	0	-6,137.00	.00	.00	6,137.00	100.0%
6750 StudentSpecialEvent	0	0	-13,678.55	-6,189.64	.00	13,678.55	100.0%
6790 Other Stu Act Income	0	0	-4,469.29	-2,370.30	.00	4,469.29	100.0%
6990 MiscRevenue	0	0	-3,384.25	-693.97	.00	3,384.25	100.0%
TOTAL Special Activity	0	0	-3,662.64	4,123.28	5,538.15	-1,875.51	100.0%
TOTAL REVENUES	0	0	-28,339.81	-9,591.67	.00	28,339.81	
TOTAL EXPENSES	0	0	24,677.17	13,714.95	5,538.15	-30,215.32	

171





FOR 2020 03

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
32 Capital Reserve	0	0	248,050.98	248,050.98	2,128.00	-250,178.98	100.0%
2660 Security	0	0	.00	.00	13,975.00	-13,975.00	100.0%
3210 StudentActivity	0	0	3,298,074.98	699,132.89	176,615.10	-3,474,690.08	100.0%
4600 Bldg Imp	0	0	-118,226.89	-36,939.63	.00	118,226.89	100.0%
6510 Interest on Invest	0	0	3,427,899.07	910,244.24	192,718.10	-3,620,617.17	100.0%
TOTAL REVENUES	0	0	-118,226.89	-36,939.63	.00	118,226.89	
TOTAL EXPENSES	0	0	3,546,125.96	947,183.87	192,718.10	-3,738,844.06	

172



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East Stroudsburg Area SD, PA  
YEAR-TO-DATE BUDGET REPORT  
SEPTEMBER 2019

FOR 2020 03

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
50 Cafeteria Fund							
3100 FoodServices	0	0	446,483.88	243,367.23	1,238,619.16	-1,685,103.04	100.0%
6510 Interest on Invest	0	0	-703.64	-245.17	.00	703.64	100.0%
6611 Daily Sales-Sch Lunch	0	0	-56,127.03	-44,954.81	.00	56,127.03	100.0%
6612 Daily Sales-Breakfast	0	0	-11,478.05	-9,965.00	.00	11,478.05	100.0%
6620 Daily Sales-Non-Reimbur	0	0	-70,960.15	-61,161.75	.00	70,960.15	100.0%
6630 Special Functions	0	0	-9,655.81	-4,951.64	.00	9,655.81	100.0%
6920 Contribution & Donation	0	0	-6,947.01	-4,739.20	.00	6,947.01	100.0%
7600 Milk/Lunch/Breakfast	0	0	-19,696.88	-13,467.54	.00	19,696.88	100.0%
8531 Subsidies Milk/ Lunch	0	0	-402,573.85	-263,043.68	.00	402,573.85	100.0%
TOTAL Cafeteria Fund	0	0	-131,658.54	-159,161.56	1,238,619.16	-1,106,960.62	100.0%
TOTAL REVENUES	0	0	-578,142.42	-402,528.79	.00	578,142.42	
TOTAL EXPENSES	0	0	446,483.88	243,367.23	1,238,619.16	-1,685,103.04	

173



FOR 2020 03

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
58 Concession Stand							
3210 StudentActivity	0	0	7,963.86	5,788.86	936.47	-8,900.33	100.0%
6510 Interest on Invest	0	0	-56.38	-18.20	.00	56.38	100.0%
6630 Special Functions	0	0	-26,267.18	-17,601.99	.00	26,267.18	100.0%
TOTAL Concession Stand	0	0	-18,359.70	-11,831.33	936.47	17,423.23	100.0%
TOTAL REVENUES	0	0	-26,323.56	-17,620.19	.00	26,323.56	
TOTAL EXPENSES	0	0	7,963.86	5,788.86	936.47	-8,900.33	

174



FOR 2020 03

ACCOUNTS FOR:  
71 Private - Purpose Trust Fund

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
3400 Scholarships&Awards	0	0	2,000.00	.00	.00	-2,000.00	100.0%
6510 Interest on Invest	0	0	-188.49	-61.34	.00	188.49	100.0%
6991 RefundPriorYrReceipt	0	0	-1,000.00	.00	.00	1,000.00	100.0%
TOTAL Private - Purpose Trust Fund	0	0	811.51	-61.34	.00	-811.51	100.0%
TOTAL REVENUES	0	0	-1,188.49	-61.34	.00	1,188.49	
TOTAL EXPENSES	0	0	2,000.00	.00	.00	-2,000.00	

175



10/15/2019 13:02  
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East Stroudsburg Area SD, PA  
YEAR-TO-DATE BUDGET REPORT  
SEPTEMBER 2019

P 9  
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FOR 2020 03

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
72 Investment Trust Fund							
3400 Scholarships&Awards	0	0	1,500.00	.00	.00	-1,500.00	100.0%
6510 Interest On Invest	0	0	-255.98	-91.03	.00	255.98	100.0%
6920 Contribution & Donation	0	0	-3,050.00	-3,000.00	.00	3,050.00	100.0%
6991 RefundPriorReceipt	0	0	-1,500.00	.00	.00	1,500.00	100.0%
TOTAL Investment Trust Fund	0	0	-3,305.98	-3,091.03	.00	3,305.98	100.0%
TOTAL REVENUES	0	0	-4,805.98	-3,091.03	.00	4,805.98	
TOTAL EXPENSES	0	0	1,500.00	.00	.00	-1,500.00	

176



10/15/2019 13:02  
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East Stroudsburg Area SD, PA  
YEAR-TO-DATE BUDGET REPORT

P 10  
glytdbud

SEPTEMBER 2019

FOR 2020 03

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	-493,780	-493,780	-36,093,214.02	-37,400,947.23	3,968,715.14	31,630,718.43	6505.8%

\*\* END OF REPORT - Generated by Sonya Burch \*\*

177



# HAMILTON & MUSSER, PC

*Certified Public Accountants • Consultants to Management*

176 Cumberland Parkway  
 Mechanicsburg, PA 17055  
 (717) 697-3888

East Stroudsburg Area SD  
 50 Vine Street  
 P.O. Box 298  
 East Stroudsburg, PA 18301

**RECEIVED**  
 SEP 27 2019

BY: \_\_\_\_\_

INVOICE NO: 1162480-IN  
 DATE: 9/16/2019  
 CLIENT CODE: 00-ESASD  
 INVOICE TOTAL: \$ 15,000.00  
 BALANCE DUE: \$ 15,000.00  
 TERMS: Due upon receipt  
 Page 1 of 1

*Please detach the remittance slip above and return with your payment.*

For Professional Services Rendered:	Amount
Agreed-Upon Procedures Progress Billing for Forensic Work - Phase I	\$15,000.00

<b>Hamilton &amp; Musser, PC</b>	CLIENT CODE: 00-ESASD	INVOICE TOTAL:	<b>\$15,000.00</b>
INVOICE NO: 1162480-IN	DATE: 9/16/2019	BALANCE DUE:	<b>\$15,000.00</b>

CURRENT	30 DAYS	60 DAYS	90 DAYS	120 DAYS	BALANCE DUE
\$ 15,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 15,000.00

178

**CUSTOMER INVOICE**

*Attachment VI.D.1.*



Division 09 Contract Flooring  
3731 Pricetown Road  
Fleetwood, PA 19522  
(610)944-3051

Invoice # 190345-4162  
Invoice Date:9/4/19

East Stroudsburg School District  
C/O Rebecca Lopez  
50 Vine St.  
East Stroudsburg PA, 18301  
570-424-8500

*JTL*  
RE: Intermediate School Stage

---

**Description of work completed**

Replacement of stage as per scope of work. Completed 1<sup>st</sup> week of August.

*(S)*

---

\$36,400.00

NET 30

*Thank you for your order!*





**D'HUY Engineering, Inc.**  
One East Broad Street, Suite 310 Bethlehem, PA 18018  
Phone: 610.865.3000 Fax: 610.861.0181

**INVOICE**

No. 49976  
08/31/2019

**East Stroudsburg Area School District**

50 Vine Street  
East Stroudsburg, PA 18301  
Mr. Tom McIntyre

<p><b>High School North Roof Replacement</b> <b>287010</b></p> <p>For Services Rendered From July 27, 2019 To August 30, 2019</p> <p>DEI Fee = 7% of Construction Cost \$7,008,635 = \$490,604</p>
--

**01 - High School North / Lehman I.S. Roof Investigation**

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$12,900.00	\$12,900.00	100.00	\$0.00

**02 - Design, Bidding & Construction Phase Services**

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$490,604.00	\$162,934.00	38.31	\$25,000.20

**INVOICE TOTAL \$25,000.20**



**D'HUY Engineering, Inc.**  
One East Broad Street, Suite 510 Bethlehem, PA 18018  
Phone: 610.865.3000 Fax: 610.861.0181

**INVOICE**

No. 49980  
08/31/2019

**East Stroudsburg Area School District**

60 Vine Street  
East Stroudsburg, PA 18301  
Mr. Tom McIntyre

**Trane Controls Oversight**  
**287013**  
For Services Rendered From July 27, 2019 To August 30, 2019

00 - Basic Services

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$26,255.00	\$17,065.75	80.00	\$3,938.25

**INVOICE TOTAL      \$3,938.25**

ATTACHMENT VI, F, 3.



**D'HUY Engineering, Inc.**  
One East Broad Street, Suite 310 Bethlehem, PA 18018  
Phone: 610.868.8000 Fax: 610.861.0181

**INVOICE**

No. 48877  
08/31/2018

**East Stroudsburg Area School District**

50 Vine Street  
East Stroudsburg, PA 18301  
Mr. Tom McIntyre

**High School North Roof Replacement - Forensic Investigation**  
**287010.1**  
For Services Rendered From July 27, 2018 To August 30, 2018

**01 - Basic Services**

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$12,600.00	\$1,200.01	22.04	\$1,577.48

**02 - Contingency Fee**

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$10,000.00	\$0.00	0.00	\$0.00

**INVOICE TOTAL \$1,577.48**

182



**D'HIUY Engineering, Inc.**  
One East Broad Street, Suite 810 Bethlehem, PA 18018  
Phone: 610.866.3000 Fax: 610.861.0181

**INVOICE**

No. 49978  
08/31/2010

**East Stroudsburg Area School District**

50 Vine Street  
East Stroudsburg, PA 18301  
Mr. Tom McIntyre

<p><b>Resica Elementary School Roof Replacement</b> 287011</p> <p>For Services Rendered From July 27, 2010 To August 30, 2010</p> <p>DEI Fee = 7% of Construction Cost \$667,715 = \$46,740.05</p>
--

**00 - Basic Services**

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$46,740.05	\$30,381.03	75.00	\$4,674.01

**INVOICE TOTAL \$4,674.01**



**D'HUY Engineering, Inc.**  
 One East Broad Street, Suite 310 Bethlehem, PA 18018  
 Phone: 610.865.3000 Fax: 610.861.0181

**INVOICE**

No. 49979  
 08/31/2019

**East Stroudsburg Area School District**

80 Vine Street  
 East Stroudsburg, PA 18301  
 Mr. Tom McIntyre

**North Campus Surveillance Cameras**  
**287012**

For Services Rendered From July 27, 2019 To August 30, 2019

DEI Fee = 7% of Construction Cost \$342,736 = \$23,991.52

**00 - Basic Services**

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$23,991.52	\$23,031.86	98.00	\$479.83

**INVOICE TOTAL      \$479.83**

**Prior Billing Information**

Invoice		0 - 30	31 - 60	61-90	Over 90	Balance
49781	7/31/2019	\$463.88	\$0.00	\$0.00	\$0.00	\$463.88
<b>Total Prior Billing</b>		<b>\$463.88</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$463.88</b>



**D'HUY Engineering, Inc.**  
One East Broad Street, Suite 310 Bethlehem, PA 18018  
Phone: 610.866.3000 Fax: 610.861.0181

**INVOICE**

No. 40002  
08/31/2019

**East Stroudsburg Area School District**

50 Vine Street  
East Stroudsburg, PA 18301  
Mr. Tom McIntyre

**High School South Cameras**  
**287015**  
For Services Rendered From July 27, 2019 To August 30, 2019  
DEI Fee = \$21,280 (7% of Construction Cost \$304,000)

**00 Basic Services**

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$21,280.00	\$14,796.01	75.00	\$1,163.99

**INVOICE TOTAL \$1,163.99**

Attachment VI, F.7



**D'HUY Engineering, Inc.**  
One East Broad Street, Suite 310 Bethlehem, PA 18018  
Phone: 610.865.3000 Fax: 610.861.0181

**INVOICE**

No. 48981  
08/31/2019

**East Stroudsburg Area School District**

50 Vine Street  
East Stroudsburg, PA 18301  
Mr. Tom McIntyre

<p><b>High School North &amp; Lehman I.S. Water Heater Replacement</b></p> <p><b>287014</b></p> <p>For Services Rendered From July 27, 2019 To August 30, 2019</p> <p>DEI Fee = \$22,525 (\$2,500 + 7.5% of Construction Cost \$267,000)</p>
--

**00 - Basic Services**

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$22,525.00	\$20,966.25	95.57	\$559.99

**INVOICE TOTAL \$559.99**

186

# PAYMENT APPLICATION

**TO:** East Stroudsburg Area School District  
50 Vine Street  
East Stroudsburg, PA 18301

**FROM:** Northeast Masonry Brick & Block  
316 Warner Road  
Tannersville, PA 18372

**FOR:** J M Hill Elementary School

**PROJECT NAME AND LOCATION:** J M Hill Elementary  
Replace sidewalks, curbing and steps  
50 Vine Street  
East Stroudsburg, PA 18301

**ARCHITECT:** DHuy Engineering, Inc.  
1 East Broad Street - Suite 310  
Bethlehem, PA 18018

**APPLICATION #:** 2  
**PERIOD THRU:** 08/02/2019  
**PROJECT #s:** 287009  
**DATE OF CONTRACT:** 07/17/2018

**Distribution to:**  
 OWNER  
 ARCHITECT  
 CONTRACTOR

## CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below. Continuation Page is attached.

1. CONTRACT AMOUNT	\$54,173.00		
2. SUM OF ALL CHANGE ORDERS	\$0.00		
3. CURRENT CONTRACT AMOUNT (Line 1 +/- 2)	\$54,173.00		
4. TOTAL COMPLETED AND STORED (Column G on Continuation Page)	\$54,173.00		
5. RETAINAGE:			
a. 10.00% of Completed Work (Columns D + E on Continuation Page)	\$5,417.00		
b. 0.00% of Material Stored (Column F on Continuation Page)	\$0.00		
Total Retainage (Line 5a + 5b or Column I on Continuation Page)	\$5,417.00		
6. TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 minus Line 5 Total)	\$48,756.00		
7. LESS PREVIOUS PAYMENT APPLICATIONS	\$42,147.50		
8. PAYMENT DUE	\$6,608.50		
9. BALANCE TO COMPLETION (Line 3 minus Line 6)	\$5,417.00		

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$0.00	\$0.00
Total approved this month	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>NET CHANGES</b>	<b>\$0.00</b>	<b>\$0.00</b>

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: Northeast Masonry Brick & Block  
 By: *[Signature]* Date: 08/02/2019  
 Gene Belanger - Project Manager  
 State of: *Pennsylvania*  
 County of: *Monroe*  
 Subscribed and sworn to before me this *2nd* day of *August* 2019 at *East Stroudsburg, Pennsylvania*  
 Notary Public: *Collette M. Belanger*  
 My Commission Expires: *June 16, 2022*  
 My Commission Number: *1009475*  
 Member: *Association of Notaries*

## ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT: **\$ 6,608.50**  
 (If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that are changed to match the certified amount.)

ARCHITECT: *Josh Grice* Date: *9/26/19*  
 By: *[Signature]*

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.



**CONTINUATION PAGE**

PROJECT: J M Hill Elementary  
 Replace sidewalks, curbing and steps  
 APPLICATION #: 2  
 DATE OF APPLICATION: 08/02/2019  
 PERIOD THRU: 08/02/2019  
 PROJECT #s: 287009

Payment Application containing Contractor's signature is attached.

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		E AMOUNT THIS PERIOD	F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D + E + F)	H % COMP. (G / C)	I BALANCE TO COMPLETION (C-G)	J RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD						
1	Sidewalks, curbing, stair set, and railing	\$45,923.00	\$45,923.00	\$0.00	\$0.00	\$0.00	\$45,923.00	100%	\$0.00	
2	Quality Allowance includes additional 75 SF of sidewalk	\$8,250.00	\$907.50	\$7,342.50	\$0.00	\$0.00	\$8,250.00	100%	\$0.00	
	<b>TOTALS</b>	\$54,173.00	\$46,830.50	\$7,342.50	\$0.00	\$0.00	\$54,173.00	100%	\$0.00	

**PAYMENT APPLICATION**

TO: East Stroudsburg Area School District  
 50 Vine Street  
 East Stroudsburg, PA 18301

FROM: Northeast Masonry Brick & Block  
 316 Warner Road  
 Tamersville, PA 18372

FOR: J M Hill Elementary School

PROJECT NAME AND LOCATION: J M Hill Elementary  
 Replace sidewalks, curbing and steps  
 50 Vine Street  
 East Stroudsburg, PA 18301

ARCHITECT: D'Huy Engineering, Inc.  
 1 East Broad Street - Suite 310  
 Bethlehem, PA 18018

APPLICATION # \_\_\_\_\_  
 PERIOD THRU: 08/02/2019  
 PROJECT #s: 287009

DATE OF CONTRACT: 07/17/2018

Distribution to:  
 OWNER  
 ARCHITECT  
 CONTRACTOR

**CONTRACTOR'S SUMMARY OF WORK**

Application is made for payment as shown below. Continuation Page is attached.

1. CONTRACT AMOUNT	\$54,173.00		
2. SUM OF ALL CHANGE ORDERS	\$0.00		
3. CURRENT CONTRACT AMOUNT (Line 1 +/- 2)	\$54,173.00		
4. TOTAL COMPLETED AND STORED (Column G on Continuation Page)	\$54,173.00		
5. RETAINAGE:			
a. 0.00% of Completed Work (Columns D + E on Continuation Page)	\$0.00		
b. 0.00% of Material Stored (Column F on Continuation Page)	\$0.00		
Total Retainage (Line 5a + 5b or Column I on Continuation Page)	\$0.00		
6. TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 minus Line 5 Total)	\$54,173.00		
7. LESS PREVIOUS PAYMENT APPLICATIONS	\$48,756.00		
8. PAYMENT DUE	\$5,417.00		
9. BALANCE TO COMPLETION (Line 3 minus Line 6)	\$0.00		

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$0.00	\$0.00
Total approved this month	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>NET CHANGES</b>	<b>\$0.00</b>	<b>\$0.00</b>

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: Northeast Masonry Brick & Block  
 By: *Gene Belangier* Date: 08/02/2019  
 State of: *Pennsylvania* Project Manager  
 County of: *Montgomery*  
 Subscribed and sworn to before *Joseph M. Belongue*  
 me this *2nd* day of *August*  
*Joseph M. Belongue*  
 Notary Public: *Joseph M. Belongue*  
 My Commission Expires: *June 16, 2022*  
 My Commission Number: *1009475*  
 Notary Public: *Joseph M. Belongue*  
 My Commission Expires: *June 16, 2022*  
 My Commission Number: *1009475*

**ARCHITECT'S CERTIFICATION**

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT: **\$5,417.00**  
 (If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that are changed to match the certified amount.)

ARCHITECT: *Josh Grace* Date: *9/26/19*  
 By: *Josh Grace*

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

**CONTINUATION PAGE**

PROJECT: J M Hill Elementary  
 Replace sidewalks, curbing and steps  
 APPLICATION #: 3 Final  
 DATE OF APPLICATION: 08/02/2019  
 PERIOD THRU: 08/02/2019  
 PROJECT #: 287009

Payment Application containing Contractor's signature is attached.

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D + E + F)	H BALANCE TO COMPLETION (C-G)	I RETAINAGE (% Variable)
			E AMOUNT PREVIOUS PERIODS	E AMOUNT THIS PERIOD				
1	Sidewalks, curbing, stair set, and railing	\$45,923.00	\$45,923.00	\$0.00	\$0.00	\$45,923.00	\$0.00	
2	Quality Allowance includes additional 75 SF of sidewalk	\$8,250.00	\$8,250.00	\$0.00	\$0.00	\$8,250.00	\$0.00	
<b>TOTALS</b>		<b>\$54,173.00</b>	<b>\$54,173.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$54,173.00</b>	<b>\$0.00</b>	<b>100%</b>

Attachment V1.6.3

**APPLICATION AND CERTIFICATION FOR PAYMENT**

Produced by Document G702

To (Owner): East Stroudsburg Area School District  
 50 Vine Street, East Stroudsburg, PA 18301

Project: 6 North Campus Camera Installation

From (Contractor): Guyette Communications Industries  
 99 Narrows Road, Plymouth, PA 18851

Via Architect: D'Huy Engineering, Inc

Contract For: General Construction Services / Design Build

Distribution to:  
 Owner: 8/20/2019 Architect:  
 Contractor:

Start date: 04/18/2019  
 Architect:  
 Project No. 287012  
 Contract Date:

**Contractor's Application for Payment**

Change Order Summary		Description	Additions
C.O. Authorized	Date Approved		
Authorization 1	Date Approved	\$0.00	\$0.00
Authorization 2	Date Approved	\$0.00	\$0.00
Authorization 3	Date Approved	\$0.00	\$0.00
Authorization 4	Date Approved	\$0.00	\$0.00
Authorization 5	Date Approved	\$0.00	\$0.00
Authorization 6	Date Approved	\$0.00	\$0.00
Authorization 7	Date Approved	\$0.00	\$0.00
Authorization 8	Date Approved	\$0.00	\$0.00
<b>Totals</b>			\$0.00
Net change by Change Orders		Total Change Order amount ==>	\$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge information and the belief he Work covered by this application for Payment has been complete in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous certificates for Payment were issued and payments received from the Owner, that current payment shown herein is now due.

Contractor: Guyette Communications Industries

By: *Wendy Betha* Date: 9/24/19

9/26/19 Recommended for Payment  
*Joseph Spina*  
 Joseph Spina  
 D'Huy Engineering, Inc.

Application is made for Payment, as shown below, in connection with the Contract Contribution sheet AIA Document G703 is attached.

1. Original Contract Sum \$342,736.00

2. Net Changes by Change orders \$0.00

3. Contract Sum to date \$342,736.00

4. Total Complete & Stored to date \$342,736.00

Column G on G703

5. Retainage:

0% \$942,736.00 \$0.00

10% of completed work (Column D&E on G703) \$0.00

10% of Shared Material (Column F on G703) \$0.00

Total Retainage (line 5a + 5b or Total in Column I of G703) \$0.00

6. Total Earned Less Retainage \$342,736.00

(Line 4 less Line 5 total)

7. Less Previous Certificates for Payments (line 8 from P-for Certificate) \$260,130.60

8. Current Payment Due \$82,605.40

9. Balance to Finish, Plus Retainage \$0.00

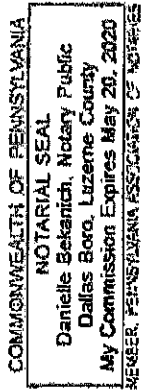
(Line 3 less Line 6)

State of PA County of

Subscribed and sworn to before me this 24 Day of September, 2019.

Notary Public: *DANNUK BEAMAN*

My Commission expires:



CONTINUATION SHEET

Document 6708 APPLICATION AND CERTIFICATION FOR PAYMENT, contains Contractor's Signed, Certification is attached in Tabulations below, amounts are stated to the nearest dollar. Use Column 1 on Contracts where variable retainage for line items may apply

APPLICATION NUMBER: 6  
 APPLICATION DATE: September 20, 2019  
 PERIOD TO: September 20, 2019  
 ARCHITECT'S PROJECT NO: 267012

Line No.	DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK FROM PREVIOUS APPLICATION (D+E)		E COMPLETED THIS PERIOD	F MATERIAL PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	PERCENT (G/C)	H BALANCE TO FINISH (C-G)	I Retainer amounts
			D	E						
1	Bonds and Submittals	\$6,500.00	\$6,500.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00	
2	Delivery of Cat5A cable	\$49,600.00	\$49,600.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00	
3	Run cable at Bushkill (46 cameras)	\$17,510.00	\$17,510.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00	
4	Install sleeve, patch panel, jacks, test, camera, aim	\$7,008.00	\$7,008.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00	
5	Run cable at High School (162 cameras)	\$57,760.00	\$57,760.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00	
6	Install sleeve, patch panel, jacks, test, camera, aim	\$23,256.00	\$23,256.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00	
7	Run cable at Lehman (190 cameras)	\$49,400.00	\$49,400.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00	
8	Install sleeve, patch panel, jacks, test, camera, aim	\$19,890.00	\$19,890.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00	
9	Run cable at Bus Garage and Services	\$6,460.00	\$6,460.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00	
10	Install sleeve, patch panel, jacks, test, camera, aim	\$2,601.00	\$2,601.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00	
11	Remove old cameras	\$16,800.00	\$16,800.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00	
12	Excavation, Dual 4" conduits and Quasiflo boxes	\$23,806.00	\$23,806.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00	
13	Fiber, Install, Term and Test	\$6,900.00	\$6,900.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00	
14	allowance #1 100 each Unit Price 1 Cable Install	\$11,400.00	\$0.00	\$11,400.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00	
15	allowance #2 25 each Unit Price 2 Camera Install	\$18,325.00	\$1,688.00	\$11,726.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00	
16	allowance #3 240 hours Unit Price 3 Journeyman labor	\$28,320.00	\$944.00	\$27,376.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00	
17	Closesout	\$3,200.00	\$3,200.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00	
18										
19										
			\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	
Total Original Contract sum		\$342,736.00	\$292,234.00	\$50,502.00	\$50,502.00	\$0.00	100.00%	\$0.00	\$0.00	
Add-ons		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	
Change order amount total		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	
Grand Totals		\$342,736.00	\$292,234.00	\$50,502.00	\$50,502.00	\$0.00	100.00%	\$0.00	\$0.00	
Current Payment request minus retainer amount						\$50,502.00	Minus Retainer =	\$0.00	\$0.00	

Total of original contract and change orders	\$342,736.00	Current Payment request and previous certificate amount	\$0.00	0.00%	\$342,736.00
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1900

**Contractor's Application for Payment**

<b>Owner:</b>	<u>East Stroudsburg Area School District</u>	<b>Owner's Project No.:</b>	<u>                    </u>
<b>Engineer:</b>	<u>D'Huy Engineering, Inc.</u>	<b>Engineer's Project No.:</b>	<u>28715</u>
<b>Contractor:</b>	<u>CRCS, Inc.</u>	<b>Contractor's Project No.:</b>	<u>N/A</u>
<b>Project:</b>	<u>High School South Surveillance Camera Installation</u>		
<b>Contract:</b>	<u>N/A</u>		
<b>Application No.:</b>	<u>2</u>	<b>Application Date:</b>	<u>9/24/2019</u>
<b>Application Period:</b>	<u>From 8/29/2019</u>	<b>to</b>	<u>9/24/2019</u>

1. Original Contract Price	\$ 303,182.32
2. Net change by Change Orders	\$ -
3. Current Contract Price (Line 1 + Line 2)	\$ 303,182.32
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 260,618.00
5. Retainage	
a. <u>5%</u> X \$ <u>260,618.00</u> Work Completed	\$ 13,030.90
b. <u>          </u> X \$ <u>-</u> Stored Materials	\$ -
c. Total Retainage (Line 5.a + Line 5.b)	\$ 13,030.90
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 247,587.10
7. Less previous payments (Line 6 from prior application)	\$ 181,221.75
8. Amount due this application	\$ 66,365.35
9. Balance to finish, including retainage (Line 3 - Line 4)	\$ 42,564.32

**Contractor's Certification**

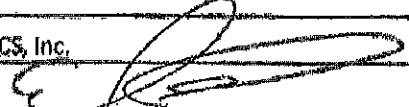
The undersigned Contractor certifies, to the best of its knowledge, the following:


(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

**Contractor:** CRCS, Inc.

**Signature:**  **Date:** 9/24/2019

<b>Recommended by Engineer</b>		<b>Approved by Owner</b>	
<b>By:</b>	<u></u>	<b>By:</b>	<u>                    </u>
<b>Title:</b>	<u>Sr. Proj. Mgr.</u>	<b>Title:</b>	<u>                    </u>
<b>Date:</b>	<u>9/26/19</u>	<b>Date:</b>	<u>                    </u>
<b>Approved by Funding Agency</b>			
<b>By:</b>	<u>                    </u>	<b>By:</b>	<u>                    </u>
<b>Title:</b>	<u>                    </u>	<b>Title:</b>	<u>                    </u>
<b>Date:</b>	<u>                    </u>	<b>Date:</b>	<u>                    </u>



Contractor's Application for Payment

Progress Estimate - Unit Price Work

Owner: East Stroudsburg Area School District  
 Engineer: Philp Engineering, Inc.  
 Contractor: CRCS, Inc.  
 Project: High School South Surveillance Camera Installation  
 Contract: N/A

Owner's Project No.: 38715  
 Engineer's Project No.: R/A  
 Contractor's Project No.:

Application No.:	Application Period:	From:	To:	Application Date:				
2	08/29/19		09/24/19	09/24/19				
Item No.	Description	Unit Price (\$)	Quantity	Value (\$)	Value of Work Completed to Date (Est. Ct.) (\$)	Value of Work Completed and Materials Taken to Date (Actual) (\$)	Value of Work Completed and Materials Taken to Date (Actual) (\$)	Subcontractor's Estimate (\$)
Change Order Totals:				\$	\$	\$	\$	\$
Project Totals:				\$	\$	\$	\$	\$

195



Attachment V1: G.5

# Contractor's Application For Payment No. 4

Application Period: 09/30/2019	Application Date: 09/23/19
To (Owner): East Stroudsburg Area SD	Via (Engineer) D'Huy Engineering Inc.
Project: 119020 North HS and Lehman Intermediate	Contract
Owner's Contract No.:	Contractor's Project No.:
Contractor's Contract No.:	Engineer's Project No.:

**APPLICATION FOR PAYMENT**

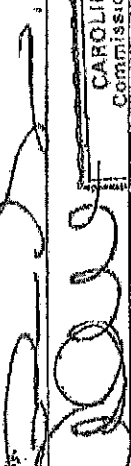
Change Order Summary

Approved Change Orders	Additions	Deductions	
Number			
<b>TOTALS</b>			
<b>NET CHANGE BY CHANGE ORDERS</b>			

1. ORIGINAL CONTRACT PRICE ..... \$ 7,008,635.00
2. Net change by Change Orders ..... \$ 0.00
3. CURRENT CONTRACT PRICE (Line 1 ± 2) ..... \$ 7,008,635.00
4. TOTAL COMPLETED AND STORED TO DATE  
(Column F on Progress Estimate) ..... \$ 3,873,203.00
5. RETAINAGE:
  - a. 10 % x \$ Work Completed ..... \$ 368,876.02
  - b. % x \$ Stored Material ..... \$ 0.00
  - c. Total Retainage (Line 5a + Line 5b) ..... \$ 368,876.02
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c) ..... \$ 3,504,326.98
7. LESS PREVIOUS PAYMENTS (Line 8 from prior Application) ..... \$ 3,074,155.90
8. AMOUNT DUE THIS APPLICATION ..... \$ 430,171.08
9. BALANCE TO FINISH, PLUS RETAINAGE  
(Column G on Progress Estimate + Line 5 above) ..... \$ 3,504,308.02

**CONTRACTOR'S CERTIFICATION**


The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:  Date: 9/23/19

CAROLINE SMITH  
Commission # 2473532  
Notary Public, State of New Jersey

EJCDC No. C-629 (2012 Edition) Notary Public, State of New Jersey  
Prepared by the Engineers Joint Contract Documents Committee and endorsed by the Associated General Contractors of America and the Construction Specifications Institute.

Payment of: \$ 430,171.08  
 (Line 8 or other - attach explanation of other amount)

is recommended by:  (Date) 9/26/19

Payment of: \$ \_\_\_\_\_  
 (Line 8 or other - attach explanation of other amount)

is approved by: \_\_\_\_\_ (Date) \_\_\_\_\_  
 (Owner)

Approved by: \_\_\_\_\_ (Date) \_\_\_\_\_  
 Funding Agency (if applicable)

196



# AIA Document G703™ - 1992

To: East Stroudsburg Area SD  
50 Vine Street  
East Stroudsburg, PA 18301

From Contractor:  
Joffan, Inc.  
PO Box 186  
Florence, NJ 08518

## Continuation Sheet

AIA Document G702™-1992, Application and Certificate for Payment, or G732™-2009, Project Application and Certificate for Payment, Construction Manager as Adviser Edition, 1-1991G  
 Invoice 119010-004  
 North HS and Lehman Intermediate  
 Dingmans Ferry, PA 18328  
 ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (Not in D or E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C-G)	I RETAINAGE (if variable rates)
			FROM PREVIOUS APPLICATION (D + E)	FROM PREVIOUS APPLICATION (D + E)					
1	BONDS	82,000.00	82,000.00	0.00	0.00	0.00	82,000.00	0.00	6,200.00
2	PHASE I	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3	MOBILIZATION	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.00	5,000.00
4	EQUIPMENT	110,000.00	110,000.00	0.00	0.00	0.00	110,000.00	0.00	11,000.00
5	ROOF VACUUM	36,000.00	36,000.00	0.00	0.00	0.00	36,000.00	0.00	3,600.00
6	ROOF DEMO	160,000.00	128,000.00	32,000.00	0.00	0.00	160,000.00	0.00	16,000.00
7	ROOFING - MATERIALS	2,219,105.00	2,219,105.00	0.00	0.00	0.00	2,219,105.00	0.00	110,944.30
8	ROOFING - LABOR	517,000.00	413,600.00	51,700.00	0.00	0.00	465,300.00	51,700.00	46,530.00
9	SHEET METAL - MATERIALS	551,840.00	0.00	441,312.00	0.00	0.00	441,312.00	110,328.00	136,653.12
10	SHEET METAL - LABOR	129,000.00	0.00	0.00	0.00	0.00	0.00	129,000.00	0.00
11	MASONRY - THRU WALL	225,540.00	157,878.00	45,108.00	0.00	0.00	202,986.00	22,554.00	20,298.60
12	PLUMBING - DRAINS	106,500.00	95,850.00	10,650.00	0.00	0.00	106,500.00	0.00	10,650.00
13	PUNCHLIST	5,000.00	0.00	0.00	0.00	0.00	0.00	5,000.00	0.00
14	PHASE II	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15	MOBILIZATION	45,000.00	0.00	0.00	0.00	0.00	0.00	45,000.00	0.00
16	EQUIPMENT	75,000.00	0.00	0.00	0.00	0.00	0.00	75,000.00	0.00
17	ROOF VACUUM	25,000.00	0.00	0.00	0.00	0.00	0.00	25,000.00	0.00
18	ROOF DEMO	105,000.00	0.00	0.00	0.00	0.00	0.00	105,000.00	0.00
19	ROOFING - MATERIALS	1,225,555.00	0.00	0.00	0.00	0.00	0.00	1,225,555.00	0.00
20	ROOFING - LABOR	321,800.00	0.00	0.00	0.00	0.00	0.00	321,800.00	0.00
21	SHEET METAL - MATERIAL	364,080.00	0.00	0.00	0.00	0.00	0.00	364,080.00	0.00
22	SHEET METAL - LABOR	80,000.00	0.00	0.00	0.00	0.00	0.00	80,000.00	0.00
23	MASON-THRU WALL	196,000.00	0.00	0.00	0.00	0.00	0.00	196,000.00	0.00
24	PLUMBING - DRAINS	56,000.00	0.00	0.00	0.00	0.00	0.00	56,000.00	0.00
25	PUNCHLIST	5,000.00	0.00	0.00	0.00	0.00	0.00	5,000.00	0.00
GRAND TOTAL		6,690,220.00	3,292,433.00	580,770.00	0.00	0.00	3,873,203.00	2,817,017.00	368,876.02

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197



# AIA Document G703™ - 1992

To: East Stroudsburg Area SD  
50 Vine Street  
East Stroudsburg, PA 18301

From Contractor:  
Joffan, Inc.  
PO Box 166  
Florence, NJ 08818

## Continuation Sheet

APPLICATION NO: 4  
APPLICATION DATE: 12/23/2019  
PERIOD TO: 09/30/2019  
ARCHITECT'S PROJECT NO:

Project: 119019  
INVOICE 119010-004  
North HS and Lehman Intermediate  
Dingmans Ferry, PA 18328

AIA Document G702™-1992, Application and Certificate for Payment, or G752™-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, 119019 containing Contractor's signed certification is attached. In tabulations below, amounts are in US dollars. Use Column I on Contracts where variable retainage for line items may apply.

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (Not in D or E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C-G)	I RETAINAGE (if variable rate)
			FROM PREVIOUS APPLICATION (D + E)						
26	CLOSEOUTS	10,000.00	0.00	0.00	0.00	0.00	0.00	10,000.00	0.00
27	ALLOWANCES	308,415.00	0.00	0.00	0.00	0.00	0.00	308,415.00	0.00
GRAND TOTAL		7,008,635.00	3,292,433.00	580,770.00	0.00	3,873,203.00	55	3,135,432.00	368,876.02

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ATTACHMENT V1. G. 4

Contractor's Application For Payment No. 5

Application Reford: 9/30/2019	Application Date: 9/20/2019
From (Contractor): C&D Waterproofing Corp	Via (Engineer): DFHoy Engineering, Inc.
Contract:	
Contractor's Project No.: 19-292	Engineer's Project No.: DE# 287011

APPLICATION FOR PAYMENT

Change Order Summary

Approved Change Orders Number	Additions	Deductions
<b>Totals</b>		
Net Change By Change Orders		

1. ORIGINAL CONTRACT PRICE \$ 667,715.00
2. Net Change by Change Orders \$ 0.00
3. CURRENT CONTRACT PRICES (Line 1+2) \$ 667,715.00
4. TOTAL COMPLETED AND STORED TO DATE \$ 585,362.50  
(Column F on Progress Estimate)
5. RETAINAGE
  - a. 10% X \$289,307.50 Work Completed \$ 28,930.75
  - b. 10% X \$296,045.00 Stored Material \$ 29,604.50
  - c. Total Retainage (Line 5a + Line 5b) \$ 58,535.25
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c) \$ 526,817.25
7. LESS PREVIOUS PAYMENTS (Line 6 - prior Application) \$ 448,215.75
8. AMOUNT DUE THIS APPLICATION \$ 78,601.50
9. BALANCE TO FINISH, PLUS RETAINAGE \$ 140,897.75  
(Column G on Progress Estimate + Line 5 above)

CONTRACTOR'S CERTIFICATION

The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Application for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Payment of: \$ 78,601.50  
(Line 8 or other - attach explanation of other amount)

is recommended by: *Jordan Miller* (Engineer)  
(Date) 9/26/19

Payment of: \$ \_\_\_\_\_  
(Line 8 or other - attach explanation of other amount)

is approved by: \_\_\_\_\_ (Owner)  
(Date) \_\_\_\_\_

Approved by: \_\_\_\_\_  
Funding Agency (if applicable) (Date) \_\_\_\_\_

Notary

By

Date

Progress Estimate

Contractor's Application

Application Period: 9/20/2019		Application Number: 5			Application Date: 9/20/2019									
A		B			C		D		E		F		G	
Specification Section No.	Description	Scheduled Value	From Previous Application (C+D)	This Period	Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C+D+E)	% (F) B	Balance to Finish (B-F)						
1	PAYMENT & PERFORMANCE BONDS	9,650.00	9,650.00	0.00	0.00	9,650.00	100%	0.00						
2	MOBILIZATION / SITE SET-UP	18,000.00	18,000.00	0.00	0.00	18,000.00	100%	0.00						
3	SHINGLE ROOF - STORED MATERIAL	123,115.00	0.00	0.00	123,115.00	123,115.00	100%	0.00						
4	SHINGLE ROOF - LABOR	126,535.00	126,535.00	0.00	0.00	126,535.00	100%	0.00						
5	SHINGLE ROOF - METAL - STORED MATERIAL	69,000.00	0.00	0.00	69,000.00	69,000.00	100%	0.00						
6	SHINGLE ROOF - METAL - LABOR	79,850.00	39,925.00	35,932.50	0.00	75,857.50	95%	3,992.50						
7	BUILT-UP ROOF - MATERIAL	95,200.00	0.00	0.00	95,200.00	95,200.00	100%	0.00						
8	BUILT-UP ROOF - LABOR	70,080.00	0.00	35,040.00	0.00	35,040.00	50%	35,040.00						
9	EQUIPMENT RENTAL	15,000.00	12,000.00	1,500.00	0.00	13,500.00	90%	1,500.00						
10	DEMOLITION/SITE CLEAN-UP	4,500.00	0.00	0.00	0.00	0.00	0%	4,500.00						
11	WARRANTIES/PROJECT CLOSEOUTS	4,000.00	0.00	0.00	0.00	0.00	0%	4,000.00						
12	ALTERNATE #1 - 30 YEAR	9,700.00	0.00	0.00	8,730.00	8,730.00	90%	970.00						
13	ALTERNATE #2 - SKYLIGHT INFILL	10,765.00	5,382.50	5,382.50	0.00	10,765.00	100%	0.00						
14	ALLOWANCE #1 - NAILABLE ROOF ISO	9,600.00	0.00	0.00	0.00	0.00	0%	9,600.00						
15	ALLOWANCE #2 - STEEL DECKING	3,500.00	0.00	0.00	0.00	0.00	0%	3,500.00						
16	ALLOWANCE #3 - 1 X 6 PLYWOOD	2,500.00	0.00	0.00	0.00	0.00	0%	2,500.00						
17	ALLOWANCE #4 - ROOFER - (SHINGLE)	16,800.00	0.00	0.00	0.00	0.00	0%	16,800.00						
Totals		667,715.00	211,492.50	77,815.00	296,045.00	585,352.50	68%	82,362.50						

200

ATTACHMENT V1 - 6.7

**TAX DETAIL SHEET**

INV NBR: 310234314

APPLICATION AND CERTIFICATE FOR PAYMENT,  
containing Certification, is attached.

APPLICATION NO:  
APPLICATION DATE:  
PERIOD TO:

06  
12-SEP-19  
12-SEP-19

CUST PO NUMBER:  
CONTRACT DATE:  
CONTRACT NUMBER:

Signed Proposal  
27-NOV-18  
CID00068066

Billing this period less retainage: \$424,072.99  
Applicable Sales Taxes:  
Tax State @ 0.00% \$0.00  
Tax County @ 0.00% \$0.00  
Tax City @ 0.00% \$0.00  
Tax District @ 0.00% \$0.00

Location: EAST STROUDSBURG SCHOOL DIST  
257 TIMBERWOLF DRIVE  
DINGMANS FERRY, PA 18828

201

**APPLICATION AND CERTIFICATION FOR PAYMENT (SUMMARY SHEET)**

INV NBR: 310234314

TO: EAST STROUDSBURG SCHOOL DIST CONTRACT NAME: East Stroudsburg SD North LH/ APPLICATION NO: 05  
 FROM: Trans 1185 NORTH WASHINGTON STREET CONTRACT LOCATION: CONTRACT DATE: 27-NOV-18  
 WILKES BARRE, PA 18705 12-SEP-19  
 12-SEP-19 Signed Proposal  
 CUST PROJECT NO: Signed Proposal

See applicable Tax Detail page(s)

CONTRACT NO: 27-NOV-18  
 CONTRACT NUMBER: CID00068096  
 CUST PO NO: Signed Proposal

The undersigned Company Certifies that to the best of the Company's knowledge, information and belief, the work covered by this Application For Payment has been completed in accordance with the Contract Documents, and that current payment shown herein is now due

**APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract.

- 1. ORIGINAL CONTRACT SUM: \$2,838,638.00
- 2. Net Change by Change Orders: \$0.00
- 3. CONTRACT SUM TO DATE: (Line 1 +/- 2) \$2,838,638.00
- 4. TOTAL COMPLETED & STORED TO DATE: (Column G on Detail Sheet) \$2,588,281.28

- 5. RETAINAGE:
  - a. 10.00% of Completed Work: \$258,828.12
  - b. 0.00% of Stored Material: \$0.00

- 6. TOTAL EARNED LESS RETAINAGE: (Line 4 less Line 5 Total) \$259,828.12
- 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT: (Line 6 from prior Certificate) \$1,909,880.17
- 8. CURRENT PAYMENT DUE: Before applicable Sales Tax \$424,072.99

- 9. BALANCE TO FINISH, INCLUDING RETAINAGE: (Line 3 less line 6) \$504,654.84

**CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the undersigned company Certifies that to the best of their knowledge, information and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the company indicated above is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$424,072.99

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Detail Sheet that are changed to conform to the amount certified)

CERTIFIER: [Signature] Date: 9/21/19  
 ACCEPTANCE: \_\_\_\_\_ Date: \_\_\_\_\_  
 BY: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the company named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the party under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$0.00</b>	<b>\$0.00</b>
NET CHANGES by Change Order	\$0.00	\$0.00

**DETAIL SHEET**

INV NBR: 310294314

APPLICATION AND CERTIFICATE FOR PAYMENT,  
containing Certification, is attached.

CUST PO NUMBER: Signed Proposal  
CONTRACT DATE: 27-NOV-18  
CONTRACT NUMBER: CID000088088

APPLICATION NO: 05  
APPLICATION DATE: 12-SEP-19  
PERIOD TO: 12-SEP-19

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN BIOR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C-G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D-E)						
1	Engineering	33,050.22	29,745.20	0.00	0.00	0.00	29,745.20	3,305.02	2,974.52
2	Mechanical Installation	684,094.00	317,047.00	\$17,047.00	0.00	0.00	634,094.00	0.00	63,409.40
3	Programming/Commissioning	248,096.12	124,048.06	62,024.03	0.00	0.00	186,072.09	62,024.03	18,807.29
4	Project Management	83,652.08	50,191.22	12,547.80	0.00	0.00	62,739.02	20,913.01	6,272.90
5	Material	933,131.83	933,131.83	0.00	0.00	0.00	933,131.83	0.00	93,313.18
6	Valves	110,880.00	110,880.00	0.00	0.00	0.00	110,880.00	0.00	11,088.00
7	ATC Installation	795,733.80	657,045.76	79,573.38	0.00	0.00	636,619.14	159,114.66	63,661.92
<b>TOTAL</b>		<b>2,838,638.00</b>	<b>2,122,089.07</b>	<b>471,192.21</b>	<b>0.00</b>	<b>0.00</b>	<b>2,598,281.28</b>	<b>245,356.72</b>	<b>259,328.12</b>

203



# Lyman & Ash

1612 Latimer Street  
Philadelphia, PA 19103  
(215) 732-7040

# Client Invoice

DATE	INVOICE #
10/4/2019	3162

BILL TO
East Stroudsburg Area School District 50 Vine Street East Stroudsburg, PA 18301-0298

Case/Matter
Special Construction Counsel

Special Construction Counsel
------------------------------

DATE	ATTY/EXP	DESCRIPTION	TIME	RATE	AMOUNT
8/29/2019	CPL	Conference with MTS, MSF	0.17	250.00	42.50
8/30/2019	CPL	Conference with MSF, MTS	0.25	250.00	62.50
9/9/2019	CPL	Conference with MTS, MSF	0.33	250.00	82.50
9/10/2019	CPL	Conference with MTS	0.17	250.00	42.50
		Total for Cletus P. Lyman, Esq.			230.00
8/29/2019	MSF	Meet with CPL, MTS re roof, related issues, October meeting.	0.25	250.00	62.50
9/9/2019	MSF	Meet with CPL, MTS.	0.25	250.00	62.50
		Total for Michael S. Fettner, Esq.			125.00
8/29/2019	MTS	Conf. with CPL. Conf. with MSF. Review of documents.	0.25	250.00	62.50
8/30/2019	MTS	Review of documents. Conf. with CPL. Conf. with MSF.	0.75	250.00	187.50
9/3/2019	MTS	Email to D'Huy re: Ongoing Issues/Reports. Review of documents and photos from ESASD/Larry Dymond.	1.08	250.00	270.00
9/9/2019	MTS	Conf. with CPL. Conf. with MSF. Review of documents and emails re: Status.	0.75	250.00	187.50
9/10/2019	MTS	Conf. with MSF. Conf. with CPL. Email to client and D'Huy Engineering.	0.58	250.00	145.00
9/11/2019	MTS	Review of documents from D'Huy Engineering and ESASD.	0.67	250.00	167.50

	<b>Total</b>
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204

# Lyman & Ash

1612 Latimer Street  
 Philadelphia, PA 19103  
 (215) 732-7040

# Client Invoice

DATE	INVOICE #
10/4/2019	3162

BILL TO
East Stroudsburg Area School District 50 Vine Street East Stroudsburg, PA 18301-0298

Case/Matter
-------------

Special Construction Counsel
------------------------------

DATE	ATTY/EXP	DESCRIPTION	TIME	RATE	AMOUNT
9/13/2019	MTS	Emails with Josh Grice. Emails with CPL and MSF. Review of documents, Sanders Letter re: Skepton Letter.	1	250.00	250.00
9/17/2019	MTS	Emails with Josh Grice. Emails with ESASD.	0.17	250.00	42.50
9/22/2019	MTS	Review of documents from J. Grice and D'Huy Engineering meeting.	0.75	250.00	187.50
		Total for Michael T. Sweeney, Esq.			1,500.00
	EXPENS...				
5/21/2019		FedEx - Delivery - Mr. Robert Warki, The Warko Group 5/13		25.18	25.18
5/21/2019		FedEx - Delivery - Mr. Kevin Frantz, Skepton Construction 5/13		25.18	25.18
5/21/2019		FedEx - Delivery - Joseph Micrelli & Co 5/13		25.18	25.18
5/21/2019		FedEx - Delivery - Trone W. Klump, Jr. TWK Construction 5/13		25.18	25.18
5/21/2019		FedEx - Delivery - Anne T. Madden, Esq. (Charlotte NC) Honeywell Int'l 5/13		28.37	28.37
5/21/2019		FedEx - Delivery - Richard J. Davies, Esq. Milber Makris Plusadies & Seid 5/13		25.18	25.18
5/21/2019		FedEx - Delivery - Anne T. Madden, Esq. (Morris Plains, NJ) Honeywell Int'l 5/15		25.18	25.18
		Total Reimbursable Expenses			179.45

<b>Total</b>	<b>\$2,034.45</b>
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**Attorneys:**

CPL - Cletus P. Lyman, Esq. MSF - Michael S. Fettner, Esq. MTS - Michael T. Sweeney, Esq.  
 PVT - Pearlette Toussant, Esq., of Counsel MJL - Maura J. Lynch, Esq., of Counsel

**Legal Staff:**

RDE - R. Dave Eldridge, SRB - Stephen R. Betts  
 PRA - Peter R. Abraldes

EAST STROUDSBURG AREA SCHOOL DISTRICT

REQUEST TO ESTABLISH A SPECIAL ACTIVITY -- 2019-2020

1. NAME OF ORGANIZATION: ESASD Transporting Dreams

2. CHOOSE FROM ONE (1) OF THE FOLLOWING:

Renewal of a Previously-Approved Special Activity Account  Establish a New Special Activity Account X

Account # \_\_\_\_\_

Account # (TBD) \_\_\_\_\_

3. PURPOSE OR OBJECTIVE: (Briefly describe why this organization is being formed.)  
fundraise to purchase equipment for students with special needs which would be determined in collaboration with Pupil Services

4. BENEFIT: (Briefly describe how the students/district will benefit from the establishment of this organization.)  
Special Needs student will receive free of charge any applicable device they need to help them

5. LEADERSHIP: (Briefly describe how this activity will be organized, how it will be run and whether the officers will be elected or appointed.) This group of school bus drivers will all be volunteers. Decisions for the group will be made by the group

6. FUND RAISING:

a. Will this organization raise funds? Yes X  No

b. If "yes", briefly describe typical fund-raising activities and who will be involved.

School Bus drivers will sell snacks, drinks, spare change bucket, raffles all in the transportation office and in services

7. USE OF FUNDS: (Briefly describe how these funds will be used to benefit the students or the district.)

This group will coordinate with the Special Ed. Department on what student and what their need is for the charitable gift to the student

8. FINANCIAL DEPENDENCE:

a. Will this organization require any financial assistance or facilities and equipment to be provided by the General Fund? Yes  No X

b. If "yes", briefly describe the assistance needed and whether it is a continuing, year-to-year need.

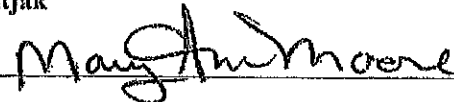
9. FINANCIAL RESPONSIBILITY: (Briefly describe who will be responsible for these funds and how fund-raising, expenditure and/or transfer decisions will be made)

All funds will be handled by at least 2 individuals to insure accuracy of the deposits

Date Submitted: 10/8/19

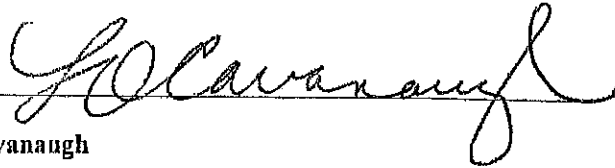
Submitted by: Bob Sutjak

Advisor's Signature: \_\_\_\_\_



Print Name: Maryann Moore

Co-Advisor's Signature: \_\_\_\_\_



Print Name: Lorraine Cavanaugh

206

EAST STROUDSBURG AREA SCHOOL DISTRICT

REQUEST TO ESTABLISH A SPECIAL ACTIVITY -- 2019-2020

1. NAME OF ORGANIZATION: \_\_\_ Elementary "IF" \_\_\_

2. CHOOSE FROM ONE (1) OF THE FOLLOWING:

Renewal of a Previously-Approved Special Activity Account

Establish a New Special Activity Account

Account # 29-10-21-2969

Account # (TBD) TBD

3. PURPOSE OR OBJECTIVE: (Briefly describe why this organization is being formed.)

Funds will be used to run field trip activities and programs voted on democratically by the gifted ~~high~~ elementary school students; as well as utilized to help fulfill individual student goals which involve travel in Gifted IEPs.

4. BENEFIT: (Briefly describe how the students/district will benefit from the establishment of this organization.)

Students will gain unique practical experiences and district will benefit from the positive exposure the gifted students' accolades will provide for the district. Also, students will develop entrepreneurial skills and gain autonomy over learning decisions

5. LEADERSHIP: (Briefly describe how this activity will be organized, how it will be run and whether the officers will be elected or appointed.) Activity will be organized by Ms. Nute, and Ms. Eden, gifted elementary instructors.

6. FUND RAISING:

a. Will this organization raise funds? Yes  No

b. If "yes", briefly describe typical fund-raising activities and who will be involved.

Students will sell pre-packaged snacks and beverages and hold other pre-approved events to fundraise the necessary funds for field trips.

7. USE OF FUNDS: (Briefly describe how these funds will be used to benefit the students or the district.)

\_\_\_ funds will be used to take students on field trip activities in coordination with their Gifted Educational programming. \_\_\_

8. FINANCIAL DEPENDENCE:

a. Will this organization require any financial assistance or facilities and equipment to be provided by the General Fund? Yes  No

b. If "yes", briefly describe the assistance needed and whether it is a continuing, year-to-year need.

\_\_\_ We would need a one-time loan of \$500 as seed money, which would be reimbursed to the General Fund as the fundraiser turns a profit.

9. FINANCIAL RESPONSIBILITY: (Briefly describe who will be responsible for these funds and how fund-raising, expenditure and/or transfer decisions will be made)

Both Ms. Nute and Ms. Eden will be responsible for these funds and their deposit into the account.

Date Submitted: 9/11/2019 Submitted by: Katherine Nute

Advisor's Signature: Katherine Nute

Print Name: Katherine Nute

Co-Advisor's Signature: Susan M Eden

Print Name: Susan Eden

207

EAST STROUDSBURG AREA SCHOOL DISTRICT

REQUEST TO ESTABLISH A SPECIAL ACTIVITY -- 2019-2020

1. NAME OF ORGANIZATION: Field Hockey

2. CHOOSE FROM ONE (1) OF THE FOLLOWING:

Renewal of a Previously-Approved Special Activity Account

Establish a New Special Activity Account

Account # \_\_\_\_\_

Account # (TBD) 29-20-518-5062

3. PURPOSE OR OBJECTIVE: (Briefly describe why this organization is being formed.)  
to raise money for equipment

4. BENEFIT: (Briefly describe how the students/district will benefit from the establishment of this organization.)  
and the field hockey sport will have new hockey sticks

5. LEADERSHIP: (Briefly describe how this activity will be organized, how it will be run and whether the officers will be elected or appointed.) we have Captains & two coaches

6. FUND RAISING:

a. Will this organization raise funds? Yes  No

b. If "yes", briefly describe typical fund-raising activities and who will be involved.  
Drinks & Snacks will be sold @ games

7. USE OF FUNDS: (Briefly describe how these funds will be used to benefit the students or the district.)  
to purchase sticks and other equipment

8. FINANCIAL DEPENDENCE:

a. Will this organization require any financial assistance or facilities and equipment to be provided by the General Fund? Yes  No

b. If "yes", briefly describe the assistance needed and whether it is a continuing, year-to-year need.

9. FINANCIAL RESPONSIBILITY: (Briefly describe who will be responsible for these funds and how fund-raising, expenditure and/or transfer decisions will be made).  
M. Capuano & C. Firth decisions will be made equally

Date Submitted: \_\_\_\_\_ Submitted by: \_\_\_\_\_

Advisor's Signature: M. Capuano

Print Name: Meredith Capuano

Co-Advisor's Signature: C. Firth

Print Name: Christy Hochmeier-Firth

Principal's Signature: \_\_\_\_\_

Date: 9/16/19

EAST STROUDSBURG AREA SCHOOL DISTRICT

REQUEST TO ESTABLISH A SPECIAL ACTIVITY -- 2019-2020

1. NAME OF ORGANIZATION: LIS "IF"

2. CHOOSE FROM ONE (1) OF THE FOLLOWING:

Renewal of a Previously-Approved Special Activity Account

Establish a New Special Activity Account

Account # \_\_\_\_\_

Account # (TBD) TBD

3. PURPOSE OR OBJECTIVE: (Briefly describe why this organization is being formed.)

29. 20-518-2969

Funds will be used to run field trip activities and programs voted on democratically by the gifted high school students; as well as utilized to help fulfill individual student goals which involve travel in Gifted IEPs.

4. BENEFIT: (Briefly describe how the students/district will benefit from the establishment of this organization.) Students will gain unique practical experiences and district will benefit from the positive exposure the gifted students' accolades will provide for the district. Also, students will develop entrepreneurial skills and gain autonomy and agency over learning decisions.

5. LEADERSHIP: (Briefly describe how this activity will be organized, how it will be run and whether the officers will be elected or appointed.) Activity will be organized by Ms. Nute, gifted instructor at LIS.

6. FUND RAISING:

a. Will this organization raise funds? Yes  No

b. If "yes", briefly describe typical fund-raising activities and who will be involved.

Students will sell pre-packaged snacks and beverages to fundraise the necessary funds for field trips.

7. USE OF FUNDS: (Briefly describe how these funds will be used to benefit the students or the district.)

funds will be used to take students on field trip activities in coordination with their Gifted Educational programming.

8. FINANCIAL DEPENDENCE:

a. Will this organization require any financial assistance or facilities and equipment to be provided by the General Fund? Yes  No

b. If "yes", briefly describe the assistance needed and whether it is a continuing, year-to-year need.

It would be nice, but it is not necessary

9. FINANCIAL RESPONSIBILITY: (Briefly describe who will be responsible for these funds and how fund-raising, expenditure and/or transfer decisions will be made)

Ms. Nute will be responsible for these funds and their deposit into the account.

Date Submitted: 9/11/2019 Submitted by: Katherine Nute

Advisor's Signature: Katherine Nute

Print Name: Katherine Nute

Principal's Signature: [Signature]

Date: \_\_\_\_\_

209

**REQUEST TO CLOSE A STUDENT ACTIVITY**

1. NAME OF CLUB: EHN Reach Hei Club

2. CLUB ACCOUNT #: 30-819-8024

3. CLUB ADVISOR: Helene Tscheschlog

4. REASON FOR CLOSING: (Briefly describe why this organization is being disband) Teacher is no longer a district employee and the club is no longer being run

5. DISPOSITION OF FUNDS:

a. Does this organization have any funds? YES X NO \_\_\_\_\_

If yes, what is the present balance? \$ 544.58

Balance as of (date): Sept. 3, 2019

b. What disposition will be made of these funds? Transfer funds to SGA

6. REQUEST SUBMISSION:

Date submitted: 9/10-2019 Anticipated board approval date: Sept. 16, 2019

Approval of Sponsoring Principal: *Bayn of Braem*

\*\*\*\*\*

This request was (Approved \_\_\_\_\_ Disapproved \_\_\_\_\_) by the Board of Education at their meeting held on \_\_\_\_\_.

Reasons for disapproval or qualifications of approval, if applicable, were as follows:

\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_ Secretary: \_\_\_\_\_

**\*\*SUBMIT ORIGINAL PLUS ONE (1) COPY TO SPONSORING PRINCIPAL\*\***

**REQUEST TO CLOSE A STUDENT ACTIVITY**

- 1. NAME OF CLUB: Class 2019
- 2. CLUB ACCOUNT #: 30-820-8091
- 3. CLUB ADVISOR: Debra Ecenbarger / Daniel Phillips
- 4. REASON FOR CLOSING: (Briefly describe why this organization is being disband) students have graduated
- 5. DISPOSITION OF FUNDS:

a. Does this organization have any funds? YES X NO \_\_\_\_\_

If yes, what is the present balance? \$ 6207.92

Balance as of (date): 9-18-19

b. What disposition will be made of these funds?

return for the school, prom, senior trip, graduation

6. REQUEST SUBMISSION:

Date submitted: 9-18-19 Anticipated board approval date: Oct 21, 2019

Approval of Sponsoring Principal: 

\*\*\*\*\*

This request was (Approved \_\_\_\_\_ Disapproved \_\_\_\_\_) by the Board of Education at their meeting held on \_\_\_\_\_.

Reasons for disapproval or qualifications of approval, if applicable, were as follows:

\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_ Secretary: \_\_\_\_\_

**\*\*SUBMIT ORIGINAL PLUS ONE (1) COPY TO SPONSORING PRINCIPAL\*\***



EAST STROUDSBURG AREA SCHOOL DISTRICT

**REQUEST TO CLOSE SPECIAL ACTIVITY**

- 1. NAME OF CLUB/TEAM: Transitional Skill Club
- 2. CLUB/TEAM ACCOUNT #: 2930
- 3. CLUB/TEAM ADVISOR: Lisa Minnichbach
- 4. REASON FOR CLOSING: (Briefly describe why this organization is being disband) per Lisa, this was never a club but it's no longer running /being operated.
- 5. DISPOSITION OF FUNDS:
  - a. Does this organization have any funds? YES X NO \_\_\_\_\_  
 If yes, what is the present balance? \$ 154.97  
 Balance as of (date): Sept. 10, 2019
  - b. What disposition will be made of these funds? Transfer to SGA's account

6. REQUEST SUBMISSION:

Date submitted: Sept. 12, 2019 Anticipated board approval date: \_\_\_\_\_

Approval of Sponsoring Principal: 

\*\*\*\*\*

This request was (Approved \_\_\_\_\_ Disapproved \_\_\_\_\_) by the Board of Education at their meeting held on \_\_\_\_\_.

Reasons for disapproval or qualifications of approval, if applicable, were as follows:

\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

Secretary: \_\_\_\_\_

**\*\*SUBMIT ORIGINAL PLUS ONE (1) COPY TO SPONSORING PRINCIPAL\*\***

Revised 5/8/2019

\$12

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
Independent Contractor Agreement**

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 25<sup>th</sup> day of Sept 2019, by and between:

**EAST STROUDSBURG AREA SCHOOL DISTRICT** (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Jerry Major (the "Contractor") of Campus Life of NEPA.

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

**1. Nature of Position**

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

**2. Scope of Duties**

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

**3. Breach of Agreement**

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43<sup>rd</sup> Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

Two assemblies of Camfel Production's "Go Viral" - a 40-minute multi-media experience about Kindness, Social Media, and Citizenship

Location of Services:

Lehman Intermediate School - <sup>@ North</sup> High School Auditorium  
257 Timber wolf Drive  
Dingmans Ferry, PA 18328

Effective Date:

October 30<sup>th</sup>, 2019

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ \_\_\_\_\_  
Time (Days/Hour/Other): \_\_\_\_\_  
Total Cost: \$ \_\_\_\_\_

b) Fixed Rate: \$ 695.00

c) Are expenses included?  YES  NO  
If no, please itemize:

Budget Code: \_\_\_\_\_

Department: \_\_\_\_\_

District Initiator: JMB

Authorization for Payment: \_\_\_\_\_

Date: \_\_\_\_\_

Purchase Order # \_\_\_\_\_

214

EAST STROUDSBURG AREA SCHOOL DISTRICT  
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this NOV day of 5, 2019, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Amanda McDonald (the "Contractor") of Cheerleading Choreography

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

Choreography for Varsity cheerleading team

Location of Services:

East Stroudsburg High School South

Effective Date: 11/5 to 11/6

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ 45 per athlete  
Time (Days/Hour/Other): 18 athletes  
Total Cost: \$ 810

b) Fixed Rate: \$ 810

c) Are expenses included?  YES  NO  
If no, please itemize:

Budget Code: \_\_\_\_\_

Department: \_\_\_\_\_

District Initiator: \_\_\_\_\_

Authorization for Payment: \_\_\_\_\_ Date: \_\_\_\_\_

Purchase Order # \_\_\_\_\_

216

COLONIAL INTERMEDIATE UNIT 20  
A Regional Service Agency  
6 Danforth Drive  
Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE  
(REVENUE GENERATING)

This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and East Stroudsburg Area School District, 50 Vine Street, East Stroudsburg, PA 18301, (570) 424-8500.

Colonial Intermediate Unit 20 will provide Discovery Education Streaming Plus to East Stroudsburg Area School District.

The fee for this service is \$0.69 per student, for 6,791 students not to exceed \$4,685.79. This contract will be in effect from July 1, 2019 through June 30, 2020.

East Stroudsburg Area School District will be billed for services rendered by Colonial Intermediate Unit 20.

The signed contract must be returned to Mr. Jon Wallitsch, Director of Fiscal Affairs, at the Intermediate Unit Office.

  
Mr. Jon Wallitsch  
Director of Fiscal Affairs

10/4/19  
Date

\_\_\_\_\_  
East Stroudsburg Area School District  
Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Federal ID Number

To comply with Federal laws, State laws, and State Department of Education regulations concerning equal rights and opportunities and to assure these within our Intermediate Unit, the Colonial Intermediate Unit 20 declares itself to be an equal rights and opportunities agency. As an equal rights and opportunities agency, it does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex and disabilities as defined by law. The Intermediate Unit's commitment to non-discrimination extends to students, employees, prospective employees, and the community.

Successful performance and affirmative action program efforts will provide positive benefits to the Intermediate Unit through fuller utilization and development of previously underutilized human resources. Coordinator of Title IX, Section 504 and ADA is The Director of Human Resources and Research Services, Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA 18045, (610) 515-6405, TDD/TTY Hearing Impaired (610) 252-3786.

EAST STROUDSBURG AREA SCHOOL DISTRICT  
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 22<sup>nd</sup> day of October, 2019, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Heather Hoefle (the "Contractor")

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43<sup>rd</sup> Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

**SCHEDULE A**

Description of Service to be performed (be specific):

- Ms. Hoefle will compose a new piece for the South Combined 5<sup>th</sup> Grade Band
- Ms. Hoefle will rehearse the South Bands, grades 5-12 on March 2 and 3, 2020
- Ms. Hoefle will be the guest composer and conductor for the 2020 South Instrumental Music Department Concert on March 3, 2020

Location of Services:

East Stroudsburg Area High School South  
279 North Courtland Street  
East Stroudsburg, PA 18301

October 22, 2019

Effective Date: ~~August 1, 2019~~ – March 3, 2020

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ \_\_\_\_\_  
Time (Days/Hour/Other): \_\_\_\_\_  
Total Cost: \$ \_\_\_\_\_

b) Fixed Rate: \$ 2,000.00

c) Are expenses included?  YES  NO  
If no, please itemize:

Budget Code: 10-1110-330-000-30-820-125-000-0000 Department: Instrumental Music

District Initiator: Rose Perkins

Authorization for Payment: \_\_\_\_\_ Date: \_\_\_\_\_

Purchase Order # \_\_\_\_\_



EAST STROUDSBURG AREA SCHOOL DISTRICT  
Independent Contractor Agreement

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To be used when contracting with an out of District consultant or contractor for professional services

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THIS AGREEMENT is made this 1 day of September, 2019, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Kitty Jones (the "Contractor") of Kit's Interactive Theater

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

**1. Nature of Position**

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

**2. Scope of Duties**

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

**3. Breach of Agreement**

**SCHEDULE A**

**Description of Service to be performed (be specific):**

Kit's Interactive Theater Inc. will provide 3 programs :  
Grace the Pirate at 9:15 for Grades 2/3  
The Mysteries of Egypt Grades at 11:00 for Grades 4/5.  
Mother Nature at 2:00 for Grades k/1.

**Location of Services:** Resica Elementary School - Gymnasium

**Effective Date:** Friday, January 17, 2020

**Professional Fee:**

a) Rate (Daily/Hourly/Other): \$ \_\_\_\_\_  
Time (Days/Hour/Other): \_\_\_\_\_  
Total Cost: \$ \_\_\_\_\_

b) Fixed Rate: \$ \_\_\_\_\_ \$1,350.00 \_\_\_\_\_

c) Are expenses included?  YES  NO

If no, please itemize:

0-3310-330-412-10-19-000-000-9192  
Budget Code: \_\_\_\_\_ Department: \_\_\_\_\_ Title 1 \_\_\_\_\_

District Initiator: \_\_\_\_\_

Authorization for Payment: \_\_\_\_\_ Date: \_\_\_\_\_

Purchase Order # \_\_\_\_\_

221

**MEMORANDUM OF UNDERSTANDING BETWEEN Lehigh University  
(Lee Kern) and East Stroudsburg Area School District**

This is a Memorandum of Understanding between Dr. Lee Kern, Lehigh University, via US Department of Education Grant (hereinafter referred to as Lee Kern), and East Stroudsburg Area School District (hereinafter referred to as "ESASD"). Lee Kern and ESASD shall be hereinafter jointly referred to as the "parties."

This Memorandum of Understanding (MOU) sets for the terms and understanding between Lee Kern (Lehigh University) and ESASD, 50 Vine Street, East Stroudsburg, PA 18301 to participate in a project funded by the Department of Education, Institute of Education Sciences.

**I. Parties**

The purpose of this Memorandum of Understanding ("MOU") is to establish a relationship between East Stroudsburg Area School District ("ESASD") and Lee Kern, Lehigh University.

Whereas, the Lee Kern's services or program described in this MOU will be provided at no cost to ESASD, the students, or the parents; and

BOTH PARTIES HEREBY enter into this MOU to enable agency to provide said services/program on school(s), site(s) ("Schools") selected in Section II of the MOU.

**II. Program Sites**

Unless otherwise agreed to in writing by the parties, the School(s) governed by this agreement are the following:

1. Bushkill Elementary
2. Middle Smithfield Elementary
3. Resica Elementary
4. East Stroudsburg Elementary

5. Smithfield Elementary

6. JM Hill Elementary

### III. AGENCY Responsibilities/Scope of Services

A. Provide a description of the services that your program will be providing ESASD. Please be specific by answering all of the following questions

1. Lee Kern will be conducting an evaluation of the effectiveness of the Adaptive Intervention Framework focused on Check In Check Out (CICO) Tier 2 intervention using a randomized controlled trial. The Adaptive Intervention Framework will be compared with the standard protocol version of CICO currently used in ESASD. Lee Kern (via grant staff) will provide staff training in standard protocol CICO and the Adaptive Intervention Framework. Lee Kern (via grant staff) will assist with identifying adaptations to CICO for individual students randomized to the Adaptive Intervention Framework. Lee Kern (via grant staff) will collect direct observation data to assess performance of participants. Services will be provided on school property at least biweekly. Students participating in the project will be identified and referred by appropriate school staff. Parental consent (approved by Lehigh University Internal Review Board) will be obtained for all students prior to participation.

2. The relevant experience of the AGENCY personnel that will be providing the services: Dr. Lee Kern and Lehigh University/College of Education have extensive experience implementing School Wide Positive Behavior Support at all tiers. In addition, Lee Kern has received over \$22 million in funding to conduct research projects in schools. All grant staff members have received extensive training in the intervention that will be used in the current project.

3. Please check all of the expectations or goals below that are in agreement with your program's services.

- Ensure a high quality instructional core
- Develop student's social health/skills
- Develop student's emotional health
- Develop student's physical health
- Develop student's cognitive and academic skills
- Create equitable opportunities for learning
- Ensure, maintain, or support high quality and effective instruction
- Prepare students for success in college and careers

- Help ensure, create, and/or sustain safe, healthy and supportive schools
  - Create accountability for quality
  - Help create full service community schools in ESASD
  - Increase, raise graduation rates
  - Other: Implement Tier 2 Intervention with fidelity
- B. Ensure that all Lehigh personnel, including subcontractors, will comply with any policy and systems in place at ESASD and School(s). This includes, but is not limited to the following:
1. **Drug and Smoke Free**—No drugs, alcohol, and/or smoking are allowed at any time in any buildings and/or grounds on ESASD property. No students, staff, visitors, Lehigh University grant staff, or subcontractors are to use drugs on these School(s).
  2. **Family Education Rights and Privacy Act**—AGENCY shall observe District policies and regulations, and state and federal laws, including the Family Education Rights and Privacy Act of 1974, commonly known as FERPA, related to the confidentiality of pupil and personnel records.
  3. **Required Documents**—Ensure that all Lehigh University grant personnel who will be on ESASD premises have: (a) Federal Bureau of Investigation fingerprint base record check; (b) Pennsylvania Access to Criminal History; (c) Pennsylvania Child Abuse History Certification. Please see **Section IV** for the relevant documentation that is required.
- D. **Communication**—Communicate with School(s) and ESASD staff, both formally and informally, to ensure, to the best of the program’s ability, that Lee Kern/Lehigh University services are aligned with the School(s) and ESASD’s mission and objectives and are adequately meeting student’s needs. At the request of School(s) or ESASD staff, provide reasonable data and information to students participating in Lee Kern’s program.
- F. **Confidentiality**—Lee Kern/grant staff shall maintain strict confidentiality of all information about individual students received under this MOU and will not disseminate such information without the express written consent of ESASD. Lee Kern and grant staff will comply with FERPA.

#### IV. Required Documents

Lee Kern, Lehigh University CANNOT commence the services agreed to in this MOU until it has submitted the following documents:

- A. Agency (Individual):

- This process will include a check of all of the following:
  - Federal Bureau of Investigation fingerprint base record check —Attach documentation
  - Pennsylvania Access to Criminal History—Attach documentation
  - Pennsylvania Child Abuse History Certification. —Attach documentation

**V. Responsibilities of East Stroudsburg Area School District**

- A. **Space**—Provide a suitable classroom or space at the participating School(s) for training purposes, to be agreed upon by School(s) and the Lee Kern. Note that all intervention and assessment activities will occur within typical school/classroom setting.
- B. **Janitorial Service**—Provide necessary services to maintain this space, including janitorial services, maintenance, utilities, and technology support.
- C. **Data**—Ensure that Lee Kern/Lehigh University has reasonable access to student assessment and evaluation data necessary to inform instruction.
  - 1. Provide Lee Kern/grant staff with any other student information reasonably necessary to provide its services consistent with the program and to evaluate the impact of its program on students at School(s). All data needed will be described in parent/teacher consent forms. Data will include an assessment completed by teachers, Tier 2 CICO data, and direct observations conducted by grant staff.

**Other:**

Lee Kern/grant staff will:

- a. Train relevant school staff (identified by ESASD) to implement CICO with fidelity.
- b. Assess fidelity of implementation via direct observation.
- c. Train relevant school staff in the Adaptive Intervention Framework.
- d. Support staff using the Adaptive Intervention Framework with individual students.
- e. Assure teacher has completed standardized measure of student behavior for each participant.
- f. Conduct direct observations of participants.
- g. Collect and maintain de-identified student data.

EASDS will:

- a. Assist grant staff to identify tier students who are not responsive to CICO.
- b. Assist grant staff to obtain parent consent for participation.

- c. Make teachers/staff involved in CICO implementation (mentors) available for training (15-30 min).
- d. Allow grant staff to conduct direct observations of teachers implementing CICO.
- e. Allow grant staff to conduct direct observations participating students in classroom settings.
- f. Complete a standardized measure of behavior for each participant.
- g. Collaborate with grant staff to obtain CICO data for participants.

NOTE: Teachers/school staff will be provided compensation for participation.

**VI. Duration**

This MOU is for the July 1, 2019 -- June 30, 2020 school year.


**VII. Termination**

Either party may terminate this MOU at any time, without cause, with 30 days written notice to the other party. This agreement may be amended by mutual consent of the parties. All amendments must be in writing and signed by both parties.

**VIII. Hold Harmless/Indemnity**

Each party to this MOU agrees to indemnify and hold harmless the other for and from any claims, causes of action, or any other proceeding of any type or kind that is made against the other where such claim, cause of action or other proceeding arises from the conduct, act, omission, or commission by the other party.

IN WITNESS THERE OF, the parties to this agreement have duly executed it on the day, month and year set forth below.

By:  Dated: 08/22/2019

Lehigh University, College of Education

Approved as to form and procedure

By: \_\_\_\_\_ Dated: \_\_\_\_\_ (MM/DD/YYYY)

2019 – 2020 *INCENTIVE MENU*

➤ Listed below are the products that we are offering for this school year.

Please let us know if you would like to review your current agreement and see some of the new products that we could offer you and your school. Our *Lifetouch* office will also confirm the 2020 Fall Picture Date(s).

**PLEASE SELECT ONE OF THE FOLLOWING:**

	Part #
A FRAMED PHOTO MONTAGE POSTER	_____
Border Color	_____
Mascot (If Applicable)	_____

**\$150.00 IN LIFETOUCH PRINT SHOP PRODUCTS**

ProDigital provides products for your school with positive and motivational messages.

Please provide your name and email address below. We will send you a complete catalog of available items.

YOUR NAME: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

I WISH TO RENEW MY CONTRACT FOR 3 OR MORE YEARS.

A \$500.00 voucher will be delivered to your school to be used toward ProDigital orders for the 2019-2020 school year.

ProDigital provides products for your school with positive and motivational messages.

Please provide your name and email address below. We will send you a complete catalog of available items.

YOUR NAME: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

**If you desire a custom design for any of your selection(s), please email your print ready design to your Sales Representative in a jpeg format and a minimum resolution of 300 ppi.**

School Name: J. T. Lambert Intermediate School

School District: East Stroudsburg Area School District

Signature: \_\_\_\_\_ Telephone Number: (570) 424-8430

Thank you for your business!  
We look forward to meeting your photography needs.



2019 – 2020 INCENTIVE MENU

➤ Listed below are the products that we are offering for this school year.

Please let us know if you would like to review your current agreement and see some of the new products that we could offer you and your school. Our Lifetouch office will also confirm the 2020 Fall Picture Date(s).

**PLEASE SELECT ONE OF THE FOLLOWING:**

	Part #
A FRAMED PHOTO MONTAGE POSTER	_____
Border Color	_____
Mascot (If Applicable)	_____

**\$150.00 IN LIFETOUGH PRINT SHOP PRODUCTS**

ProDigital provides products for your school with positive and motivational messages.

Please provide your name and email address below. We will send you a complete catalog of available items.

YOUR NAME: Debra Padavano

EMAIL ADDRESS: debra-padavano@esasd.net

I WISH TO RENEW MY CONTRACT FOR 3 OR MORE YEARS.

A \$500.00 voucher will be delivered to your school to be used toward ProDigital orders for the 2019-2020 school year.

ProDigital provides products for your school with positive and motivational messages.

Please provide your name and email address below. We will send you a complete catalog of available items.

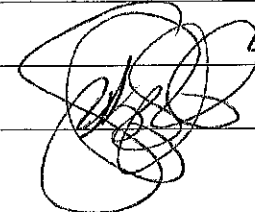
YOUR NAME: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

**If you desire a custom design for any of your selection(s), please email your print ready design to your Sales Representative in a jpeg format and a minimum resolution of 300 ppi.**

School Name: Lehman Intermediate

School District: ESASD

Signature:  \_\_\_\_\_ Telephone Number: 570-588-4410

Thank you for your business!  
We look forward to meeting your photography needs.

2019 – 2020 *INCENTIVE MENU*

➤ Listed below are the products that we are offering for this school year.

Please let us know if you would like to review your current agreement and see some of the new products that we could offer you and your school. Our *Lifetouch* office will also confirm the 2020 Fall Picture Date(s).

**PLEASE SELECT ONE OF THE FOLLOWING:**

	Part #
A FRAMED PHOTO MONTAGE POSTER	_____
Border Color	_____
Mascot (If Applicable)	_____

**\$150.00 IN LIFETOUCH PRINT SHOP PRODUCTS**

ProDigital provides products for your school with positive and motivational messages.

Please provide your name and email address below. We will send you a complete catalog of available items.

YOUR NAME: Benjamin Brenneman

EMAIL ADDRESS: benjamin-brenneman@esasd.net

I WISH TO RENEW MY CONTRACT FOR 3 OR MORE YEARS.

A \$500.00 voucher will be delivered to your school to be used toward ProDigital orders for the 2019-2020 school year.

ProDigital provides products for your school with positive and motivational messages.

Please provide your name and email address below. We will send you a complete catalog of available items.

YOUR NAME: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

**If you desire a custom design for any of your selection(s), please email your print ready design to your Sales Representative in a jpeg format and a minimum resolution of 300 ppi.**

School Name: \_\_\_\_\_

School District: \_\_\_\_\_

Signature: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Thank you for your business!  
We look forward to meeting your photography needs.

229

2019 – 2020 INCENTIVE MENU

► Listed below are the products that we are offering for this school year.

Please let us know if you would like to review your current agreement and see some of the new products that we could offer you and your school. Our *Lifetouch* office will also confirm the 2020 Fall Picture Date(s).

**PLEASE SELECT ONE OF THE FOLLOWING:**

	Part #
A FRAMED PHOTO MONTAGE POSTER	_____
Border Color	_____
Mascot (if applicable)	_____

**\$150.00 IN LIFETOUCH PRINT SHOP PRODUCTS**

ProDigital provides products for your school with positive and motivational messages.

Please provide your name and email address below. We will send you a complete catalog of available items.

YOUR NAME: MICHAEL CATRILLO

EMAIL ADDRESS: michael-catrillo@esasd.net

If you desire a custom design for any of your selection(s), please email your print ready design to your Sales Representative in a jpeg format and a minimum resolution of 300 ppi.

School Name: \_\_\_\_\_

School District: \_\_\_\_\_

Signature: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Thank you for your business!  
We look forward to meeting your photography needs.

EAST STROUDSBURG AREA SCHOOL DISTRICT  
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 30<sup>th</sup> day of Sep., 2019, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Marissa Marshall (the "Contractor") of Minding Your Mind

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43<sup>rd</sup> Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

Brandon Everett, certified mindfulness instructor from Minding Your Mind will be completing two introductory mindfulness presentations for the high school students at East Stroudsberg H.S. on 12/16/19. These presentations will teach students pay attention to themselves and their surroundings, moment by moment.

Location of Services:

East Stroudsberg Senior High School South  
279 N. Courtland Street,  
East Stroudsberg, PA 18301

Effective Date: 12/16/2019

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ \_\_\_\_\_  
Time (Days/Hour/Other): \_\_\_\_\_  
Total Cost: \$ \_\_\_\_\_

b) Fixed Rate: \$ 500.00

c) Are expenses included?  YES  NO  
If no, please itemize:

Budget Code: \_\_\_\_\_

Department: \_\_\_\_\_

District Initiator: \_\_\_\_\_

Authorization for Payment: \_\_\_\_\_

Date: \_\_\_\_\_

Purchase Order # \_\_\_\_\_

232

EAST STROUDSBURG AREA SCHOOL DISTRICT  
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this day of Sept, 2019, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Regina Kaiparampil (the "Contractor") of Regina Sayles LLC

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43<sup>rd</sup> Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

School wide positive behavior Kick off

Location of Services:

Resica Elementary School

Effective Date:

October 30<sup>th</sup>, 2019

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ \_\_\_\_\_  
Time (Days/Hour/Other): \_\_\_\_\_  
Total Cost: \$ \_\_\_\_\_

b) Fixed Rate: \$ 700.00

c) Are expenses included?  YES  NO  
If no, please itemize:

29-3210-330-000-10-215-000-000-2915

Budget Code:

Department: \_\_\_\_\_

District Initiator: [Signature]

Authorization for Payment: \_\_\_\_\_

Date: \_\_\_\_\_

Purchase Order # \_\_\_\_\_

# Regina Sayles

117 Marguerite Street  
East Stroudsburg, PA 18301

T 570-460-5595  
Email: [sayles.regina@gmail.com](mailto:sayles.regina@gmail.com)



September 24th, 2019

To: Resica Elementary  
East Stroudsburg Area School District  
1 Gravel Ridge Road  
East Stroudsburg, PA 18302  
(570) 223-6911

Description	Quantity	Cost
45 Minute Musical Assembly 10/30/2019	1	\$ 700.00
	<b>Total</b>	<b>\$ 700.00</b>

Please Make Check Payable to: Regina Sayles Koilparampil

235

THANK YOU!



**EAST STROUDSBURG AREA SCHOOL DISTRICT  
Independent Contractor Agreement**

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To be used when contracting with an out of District consultant or contractor for professional services

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**THIS AGREEMENT** is made this 13<sup>th</sup> day of September, 2019, by and between:

**EAST STROUDSBURG AREA SCHOOL DISTRICT** (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

**AND**

Ayatey Shabazz (the "Contractor") of P.O. Box 7091 Biloxi, MS 39540

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

**1. Nature of Position**

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

**2. Scope of Duties**

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

**3. Breach of Agreement**

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43<sup>rd</sup> Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or controversy arising out of or relating to any interpretation, construction, performance or breach of this Agreement

**SCHEDULE A**

**Description of Service to be performed (be specific):**

1. compose a grade level two band piece for the Lehman Intermediate School 7<sup>th</sup> and 8<sup>th</sup> grade band; this piece will be premiered at the North Instrumental Music Department Concert on February 25, 2020.
2. rehearse ESASD North Bands (grades 5-12) on February 24-25, 2020
3. conduct at the ESASD North Instrumental Music concert on February 25, 2020

**Location of Services:**

1. composition of piece: at a location of the composer's choosing
2. rehearsals and concert: ESHS – North Auditorium

**Effective Date:** OCTOBER 23, 2019

Commission piece to be written at the time of composer's choosing. The piece should be sent to Lehman Intermediate (Matt Flicker, Band Director) by January 2, 2020.

The rehearsals will be on February 24-25, 2020. The concert is at 7:00 PM on February 25.

**Professional Fee:**

a) Rate (Daily/Hourly/Other): \$ \_\_\_\_\_  
Time (Days/Hour/Other): \_\_\_\_\_  
Total Cost: \$ \_\_\_\_\_

b) Fixed Rate: \$ 4,000.00 (\$1,000 due on November 8, 2019)  
(\$3,000 due on February 25, 2020)

c) Are expenses included?  YES  NO  
If no, please itemize:

Budget Code: \_\_\_\_\_

Department: Instrumental Music

District Initiator: Matthew Flicker

Authorization for Payment: \_\_\_\_\_ Date: \_\_\_\_\_

Purchase Order # \_\_\_\_\_

emailed aqala

FORM **818**

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
Independent Contractor Agreement**

To be used when contracting with an out of District consultant or contractor for professional services

**THIS AGREEMENT** is made this 19 day of Sept, 20 19, by and between:

**EAST STROUDSBURG AREA SCHOOL DISTRICT** (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

**AND**

Mike Straka (the "Contractor") of \_\_\_\_\_

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

**1. Nature of Position**

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

**2. Scope of Duties**

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

**3. Breach of Agreement**

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43<sup>rd</sup> Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

Rocks, Mineral + Fossil Show

Location of Services:

Resica Elementary School

Effective Date:

January 7<sup>th</sup> 2020

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ \_\_\_\_\_  
Time (Days/Hour/Other): 1:30 - 2:15  
Total Cost: \$ \_\_\_\_\_

b) Fixed Rate: \$ 350.00

c) Are expenses included?  YES  NO  
If no, please itemize:

29 - 3210 - 330 - 000 - 10 - 215 - 000 - 000 - 2015  
Budget Code: \_\_\_\_\_ Department: \_\_\_\_\_

District Initiator: Amel M. M. M. M. M.

Authorization for Payment: \_\_\_\_\_ Date: \_\_\_\_\_

Purchase Order # \_\_\_\_\_

Please Sign  
& mail or  
email

to:



Booking Agreement  
Invoice.

Mike and Roberta Straka  
1152 Falls Road  
Bushkill, PA. 18324  
570-588-1930  
rssbear@uplink.net

School: Resica Elementary  
1 Gravel Ridge Road  
East Stroudsburg, PA.  
570-223-6911

Date: September 18, 2019

School Contact: Tammy Walsh  
Email: tammy-walsh@resica.net

Load In: 12:30  
Assembly Program: 1:30-2:15

Date of Exhibition: Tuesday January 7<sup>th</sup>, 2020

Grade: 4 # of Students 85

**Amount Due: \$350. Checks payable to Mike Straka. Due and handed to Mike on the day of the program.**

Mike and Roberta Straka will present the "Rocks, Minerals and Fossil Show." This curriculum-based show will explain geology and the formation of rocks. Sedimentary, igneous and metamorphic processes will be covered. In addition, we'll explain how minerals are identified and formed, (their chemical elements). We will highlight everyday items and explain how minerals went into the creation of them. A special show and tell segment will showcase rare and unusual minerals. We will discuss our work as field paleontologists and our background in geology. The presentation will feature "Mr. Nixon," an eight-foot Triceratops skull discovered by our team in 1996 (2 minutes of the show). Mike will explain the rock cycle in a unique way. A fun science experiment and the "Rocks & Mineral" game show will round out the program. Please sign and return one copy to the above address.

X Mike Straka  
Mike Straka

School Contact: Gail Kalick  
Principal Initial GK

**Receipt:**

Check Amount: \_\_\_\_\_ Check Number: \_\_\_\_\_ Date: \_\_\_\_\_

From: \_\_\_\_\_

Received By: \_\_\_\_\_

## MAINTENANCE AGREEMENT

<b>Ship To</b>	Account # <u>202392</u>	<b>Bill To</b>	Account # _____
Company	East Stroudsburg Area SD Resica Elementary School	Company	_____
Address	<u>1 Gravel Ridge Rd</u>	Address	_____
City	<u>East Stroudsburg</u> State <u>PA</u> Zip <u>18301</u>	City	_____ State _____ Zip _____
Contact	<u>Tammy Walsh</u>	Contact	_____
E-Mail	<u>tammy-walsh@esasd.net</u>	E-Mail	_____
Phone	<u>570.223.6911</u> Fax _____	Phone	_____ Fax _____

Billing Cycle	Term	Inclusions	
Base & Excess <input type="checkbox"/> Quarterly <input checked="" type="checkbox"/> Annual Service Offering <input checked="" type="checkbox"/> Base + Excess <input type="checkbox"/> Block Time <input type="checkbox"/> Annual Non-Metered	Start Date: 9.10.2019  Annual Page Allowance: b- 60,000 c- _____	Metered Equipment <input type="checkbox"/> Parts, Labor, No Drums <input checked="" type="checkbox"/> Parts, Labor, Drums <input type="checkbox"/> Toner, PCU <input checked="" type="checkbox"/> Toner, Developer <input type="checkbox"/> Paper <input type="checkbox"/> Other (Provide Special Instructions)	Non-Metered Equipment <input type="checkbox"/> Parts and Labor  <input type="checkbox"/> Connectivity/ Software  <input type="checkbox"/> Other (Provide Special Instructions)

EQUIPMENT					
Model	Serial		Invoice Allowance	Excess Rate	Base Rate
Riso 390EZ	79890023	Black:	60,000	.0089	\$ 534.00
Accessories:		Color:			
Key Operator Name & E-Mail:				Sub Total	\$ 534.00

**Special Instructions:**

lower allowance for 2019 - 2020

\*If exempt, please attach Tax Exemption Certificate and check here:

	Tax*	Rate:	0.00000
	Total		\$ 534.00

For Internal Use Only:

Q1394 ID \_\_\_\_\_ Program \_\_\_\_\_  
Sales Rep \_\_\_\_\_

Customer agrees to purchase and Stratix Systems agrees to provide maintenance service for the equipment identified above, in accordance with the terms and conditions of this agreement. No terms or conditions, expressed or implied, are authorized unless they appear on the original of this agreement, signed by the Customer and Stratix Systems. THIS AGREEMENT IS NOT TRANSFERABLE AND SUBJECT TO RENEWAL INCREASE. The additional terms and conditions on the reverse side hereof are incorporated by reference and made part of this agreement. No one is authorized to change, alter, or amend the terms and conditions of this agreement unless agreed to in writing by both parties.

Stratix Systems Authorization:  _____ Contracts Representative (please print)  _____ Contracts Representative Signature	Customer Authorization:  _____ Customer Name & Title (please print)  _____ Customer Signature
Date	Date

241

## PROVISIONS OF THE STRATIX SYSTEMS MAINTENANCE AGREEMENT

1. **GENERAL SCOPE.** This contract covers both the labor and the material for adjustments, repairs and replacements of parts as necessitated by normal usage of the machine. Damage or loss resulting from misuse or perils such as fire, theft, water damage, or for any other cause external to the machine, are not covered. The use of unauthorized parts, components, modification, or personnel to effect repairs or changes will cause this agreement to be null and void. Coverage will be void under this Agreement if equipment is serviced by anyone other than Stratix Systems personnel or supplies are used which are purchased from any company other than Stratix Systems. All supplies must be replaced when needed to continue coverage under this Agreement.
2. **CHARGES.** Base charges shall be billed to the Customer quarterly, annually or other periodic basis as specified on the reverse side hereof, and shall be due and payable in advance upon receipt of an invoice therefor. Excess charges, if any, shall be billed quarterly, annually or other periodic basis as specified on the reverse side hereof, and shall be due upon receipt of an invoice therefor. Applicable taxes shall be added to the charges due hereunder. Prepaid charges specified on the reverse side hereof shall not be refundable under any circumstances, except as expressly provided herein.
- (a) If toner inclusive is specified on the reverse side hereof, Stratix Systems shall, at no additional charge, maintain a supply of toner cartridges at the Customer's premises for use solely with the Equipment listed on the reverse side hereof, based on a 7% coverage.
- (b) By electing toner inclusive, Customer represents that the Equipment listed on reverse side hereof reflects Customer's entire population of Equipment eligible for such service, whether or not such Equipment was purchased or leased through Stratix Systems. Customer agrees that Stratix Systems may terminate this Agreement if Customer breaches such representation at any time during the contract term.
- The aggregate number of toner cartridges supplied shall not exceed the number of cartridges determined by Stratix Systems, based on the manufacturer's specifications for conventional office image coverage, as necessary to produce the number of images subject to toner inclusive service. Stratix Systems shall sell to Customer at Stratix Systems then applicable prices any additional toner cartridges Customer may request during the contract term hereof. Customer shall bear all risk of loss or damage to unused toner cartridge, which shall remain Stratix Systems property and shall be returned to Stratix Systems promptly upon termination of the contract term.
3. **METER READINGS.** Customer agrees to provide Stratix Systems true and accurate meter readings in any reasonable manner requested by Stratix Systems. If accurate meter readings are not provided, Stratix Systems reserves the right to estimate meter readings based upon previous usage.
4. **COVERED SERVICE.** Stratix Systems shall provide all routine preventative maintenance and emergency service necessary to keep the Equipment in good working order. Such service shall be performed during Stratix Systems regular business hours. Customer shall afford Stratix Systems full and free access to the Equipment in order to enable Stratix Systems technicians to perform on-site service on the Equipment and perform meter readings. Stratix Systems may terminate its maintenance obligations as to any Equipment which is relocated by Customer to a site outside Stratix Systems Authorized Service territory. If, in Stratix Systems opinion, any Equipment cannot be maintained in good working order through Stratix Systems routine preventative maintenance services, Stratix Systems shall, at its option, either (1) substitute comparable equipment for the Equipment or (2) cancel any balance of the contract term hereof as to such Equipment and refund to Customer the unearned portion of the prepaid charges hereunder. Parts or equipment replaced or removed by Stratix Systems in connection with maintenance services hereunder shall become the property of Stratix Systems.
- Stratix Systems shall make available to Customer from time to time and at prevailing prices, if any, such upgrades and bug fixes for the Software (namely, the third party software licensed as part of the Equipment and the Application Software listed on the face of this Agreement) as are provided to Stratix Systems by suppliers of the Software and are required (1) for compatibility, (2) to maintain supportability or (3) for other reasons controlled by the Software suppliers. Stratix Systems shall also use reasonable efforts to provide Level 1 support on the Software. Level 1 Support consists of providing help-line telephone assistance in operating the Software and identifying service problems to assist in tracking the same, but Customer acknowledges that Stratix Systems can only coordinate such support for the Software to the extent that the Software supplier addresses and rectifies the problem. Customer further acknowledges that with respect to Application Software, it is Customer's responsibility to acquire packages for support and maintenance and to complete the registration or other qualification process applicable to such Support Contracts if Customer desires support service beyond Level 1 support.
5. **NON-COVERED SERVICE.** The following services, and any other work beyond the scope of this Agreement, shall be invoiced in accordance with Stratix Systems then current labor, parts and supply charges:
- (a) replacement of any consumable supply items, including, without limitation, paper, toner, or toner cartridges (except to the extent provided in subparagraph 2(a) above), staples, paper cassettes, print heads and ink;
- (b) repairs necessitated by factors other than normal use including, without limitation, any willful act, negligence, abuse or misuse of the Equipment; the use of parts, supplies or software which are not supplied by Stratix Systems and which cause abnormally frequent service calls or service problems; service performed by personnel other than Stratix Systems service technicians; transportation of the Equipment; accident; use of the Equipment with non-compatible hardware or software components; electrical power malfunction or extreme heating, cooling or humidity ambient conditions;
- (c) re-installation of Equipment;
- (d) repairs to or realignment of Equipment, and related Customer training, necessitated by Customer changes to its system configuration;
- (e) repairs or service required as a result of inadequate key operator involvement (e.g. Stratix Systems technician is dispatched to rectify a problem covered by the operator manual);
- (f) work which the Customer requests to be performed outside of Stratix Systems regular business hours; or
- (g) repair of RIP or other network/system connection device, except when listed on reverse side.
6. **PARTS-REPAIR AND REPLACEMENT.** Replacement or repair of functional parts when required as a result of normal usage of the unit are furnished without additional charge during agreement service calls.
7. **RECONDITIONING.** When in Stratix Systems opinion a shop reconditioning is necessary because normal repairs and parts replacement cannot keep a unit in satisfactory operating condition, Stratix Systems will submit a cost estimate of needed repairs which will be in addition to maintenance charges. If the customer does not authorize such work, Stratix Systems may refuse to renew this agreement for the unit, and/or may refuse to continue to service the unit under this Agreement, furnishing service on a "Per Call" basis.
8. **SURGE PROTECTOR.** Customer acknowledges receipt herewith of a surge protector. This surge protector is provided to the customer at no charge as long as this agreement is in effect. At termination of this agreement for any reason whatsoever customer agrees to return to Stratix Systems, freight or postage prepaid, the surge protector. If not received within 10 days of the effective termination date of this agreement, customer agrees to pay Stratix Systems the replacement value of \$125.00 for this equipment and remit this amount within 15 days of receipt of invoice by Stratix Systems. Customer shall bear full responsibility for all loss or damage to the surge protector provided.
9. **TERM.** This Agreement shall become effective upon receipt by Stratix Systems of payment of the total charges. This agreement will remain in force for twelve (12) months or the specified number of copies indicated in the Annual Page Allowance Section on the reverse side, whichever is sooner, and will automatically be renewed for a similar term unless written cancellation notice is received by either party (60) sixty days prior to the end of the current term. The contracted rates will be adjusted to Stratix Systems then prevailing rate, which will be reflected in an increase on the renewal date. Customer agrees to pay the current total charges in advance, at the beginning of each agreement period. If customer does not pay the amount due hereunder: (1) Stratix Systems may refuse to continue to service the equipment or furnish service on a C.O.D. "Per Call" basis, and (2) the customer agrees to pay Stratix Systems costs and expenses of collection, including the maximum attorney's fee permitted by law, said fee not to exceed 25% of the amount due hereunder.

Stratix Systems equipment is designed to give excellent performance with Stratix Systems supply products, including paper and toner. If Maintenance Agreement customers use other than Stratix Systems supplies, and if such supplies are defective or not adaptable to use on Stratix Systems machines, causing abnormally frequent service calls, service problems, or unacceptable image quality, then any service calls that are required and made by Stratix Systems due to the use of other than Stratix Systems recommended supplies, shall be billable at the then current Stratix "Per Call" hourly rate, together with any charge for any parts that are required and, in addition, the Maintenance Agreement may be terminated by Stratix Systems. In that case, the customer will be offered continuing service at published hourly rates. Contract, parts and labor prices are subject to change without notice.

10. **GOVERNING LAW.** This contract shall be governed and construed according to the laws of the Commonwealth of Pennsylvania and constitutes the entire Agreement between the parties.

Whenever the term Stratix Systems is used, it shall be deemed to be the signatory hereto, which is either Stratix Systems Incorporated or its subsidiary in the context indicated.

242

Remit and make checks payable to:  
Stratix Systems, Inc.  
1011 North Park Road  
Wyomissing, PA 19610

Inquiry@stratixsystems.com

www.stratixsystems.com

Invoice Number: 431683  
Invoice Date: 10/14/2019

**Bill To:** East Stroudsburg Area SD Resica Elementary School  
1 Gravel Ridge Road  
East Stroudsburg, PA 18301

**Customer:** East Stroudsburg Area SD Resica Elementary School  
1 Gravel Ridge Road  
East Stroudsburg, PA 18301

Account No	Payment Terms	Due Date	Invoice Total	Balance Due	
202392	15 Days	10/29/2019	\$ 534.00	<b>\$ 534.00</b>	
Invoice Remarks					
Contract Number	Contract	Contract Amount	P.O./Number	Start Date	Exp. Date
SS11319-04		\$ 534.00	16000555	09/10/2017	
Contract Remarks					

**Summary:**

Contract base rate charge for the 09/10/2019 to 09/09/2020 billing period \$534.00 \*  
 Contract Overage charge for the 09/10/2018 to 09/09/2019 Overage period \$0.00 \*\*  
 \*Sum of equipment base charges \*\*See Overage details below \$534.00

**Detail:**

**Equipment included under this contract**

**Riso/390EZ**

Number	Serial Number	Base Charge	Location						
Q1394	79890023	\$534.00	East Stroudsburg Area SD Resica Elementary School 1 Gravel Ridge Road East Stroudsburg, PA 18301						
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B\W	B\W	820,231	853,465		33,234	84,000	0	\$0.007300	\$0.00 \$0.00

A late charge of 1.5% per month with a minimum charge of \$5.00 will be assessed on all past due invoices.

Invoice SubTotal	\$534.00
Tax:	\$0.00
Invoice Total	\$534.00
<b>Balance Due:</b>	<b>\$534.00</b>

243



# SOLUTION OVERVIEW

— & —

# COST PROPOSAL

Prepared for:

**East Stroudsburg Area School District**

**October 15, 2019**

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ACHIEVE3000<sup>®</sup>

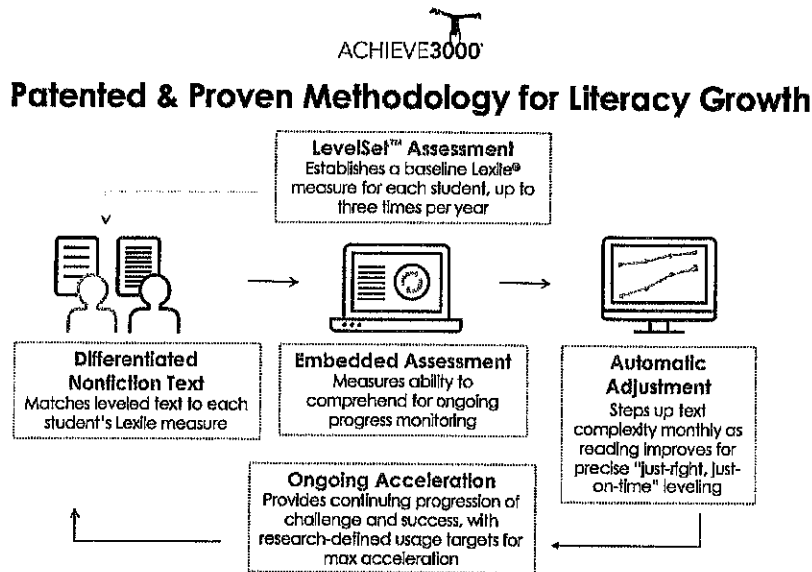
## Achieve3000: Your Partner for Accelerated Literacy Growth

Achieve3000® is proud to be your partner in working together to unlock students' potential and accelerate learning for every student.

Only Achieve3000 powers a precision differentiation approach so your schools gain:

- Equity**  
 Precisely differentiated content, and language and learning scaffolds enable all students to access the same information and ideas, regardless of their current reading ability or stage of English language development.
- Acceleration**  
 Our patented approach to instruction accelerates literacy gains through benchmarking and ongoing assessments that match students to their just-right level of informational text and power automatic releveling of text as students demonstrate readiness for more complex material.
- Proven Results**  
 Gold standard third-party research on our solutions proves that using Achieve3000 can positively impact student outcomes and has received a rating of "strong" from Evidence for ESSA.

Achieve3000's platform brings these principles to life with our unique approach to reaching every student with content adjusted to their just-right reading level at the just-right time.

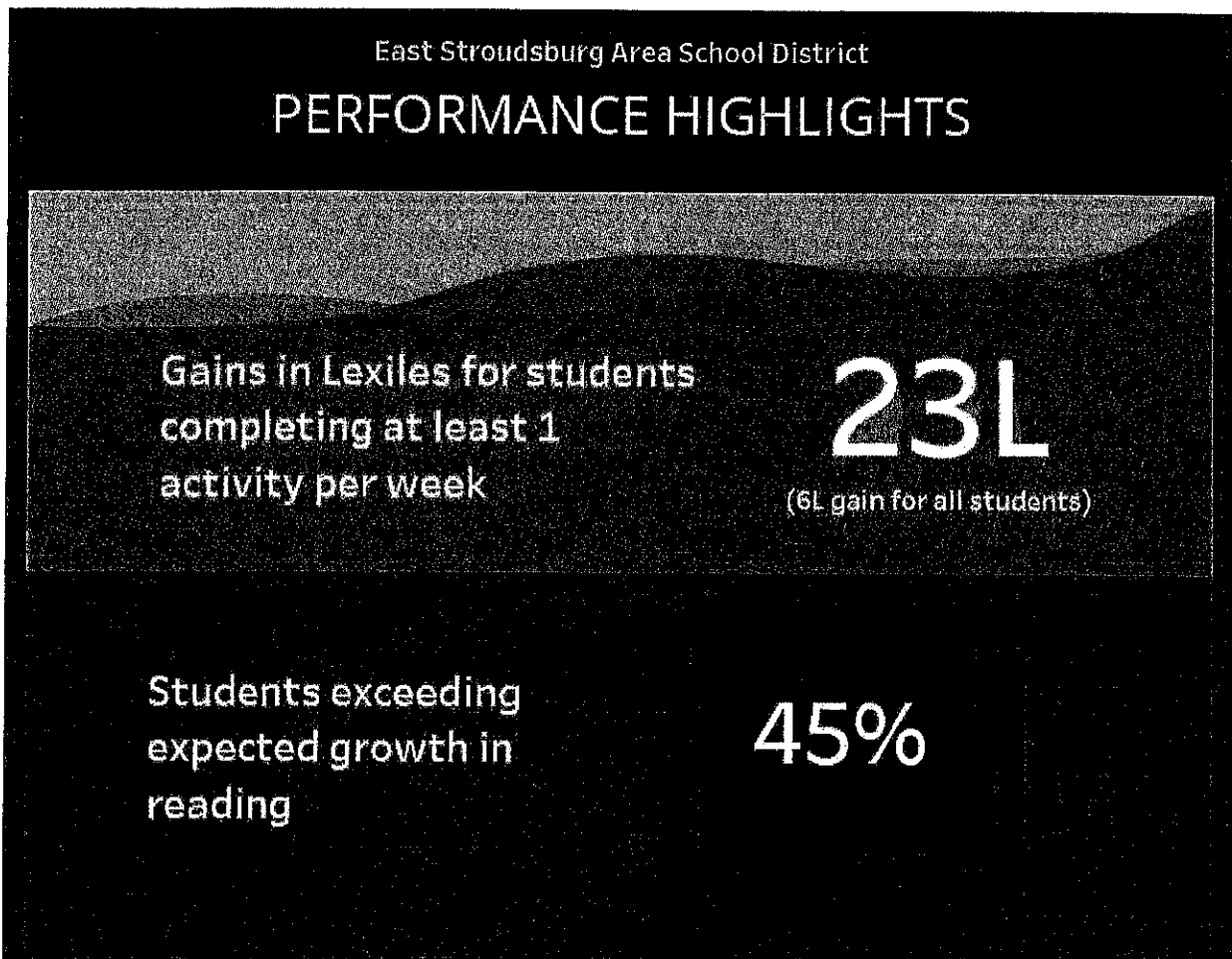


## Proven Effectiveness for East Stroudsburg Area School District

Only Achieve3000 has an 18-year record of significantly accelerating students' literacy growth and dramatically increasing the number of students on track for college and career readiness. Our track record extends across the nation, from district to district, but most importantly, **Achieve3000 has proven success in East Stroudsburg Area School District.**

Students who used Achieve3000 with fidelity during the 2017-18 school year with an average score of 75% or greater on multiple-choice activities realized up to 3 times their expected literacy growth.

In fact, Achieve3000 *guarantees* that your students will exceed their expected reading gains when the program is implemented with fidelity.



## Your Exclusive Preview of What's New

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For 2019, we're focusing on initiatives and enhancements that deepen teacher and student engagement, accelerate student literacy growth, and increase users' abilities to maximize that growth.

- Teachers will notice major upgrades to the Teacher Edition, including more actionable data, easier lesson scheduling, and integrated opportunities for professional learning—all with improved alignment to your custom implementation calendar.
- Students will also be able to engage in progress monitoring of their own growth toward college and career readiness with a new "Lexile Tracker" in the Student Edition.
- In SmartyAnts®, our foundational literacy solution, educators will be able to more closely monitor our youngest learners' growth through the addition of a mid-year assessment.
- Actively Learn™, our newest offering for grades 6-12, provides fresh and boundless content, including fiction, with instructional supports like embedded notes, media, and assessments to help teachers activate, support, and reveal student thinking.
- As always, we're working to improve our ability to deliver seamless implementations through extended rostering services. We continue to build SSO and SIS capabilities, including OneRoster® and ClassLink certifications.

We look forward to sharing more detailed information about what to expect in the months ahead!

### PROFESSIONAL LEARNING SERVICES

Our curriculum and implementation experts work with you to tailor professional learning experiences to the goals of your site and participants. Through a wide range of modules, modeling sessions, and consulting, we help teachers and administrators take literacy learning to the next level. In 2019, look for even more on-demand modules to free you from scheduling constraints. Coming soon and included in your subscription is our newest on-demand video series to enrich literacy instruction in daily practice: *Dr. Doug Fisher's 30 Days to Improving Instruction: Collaborative Conversations*.

### National Literacy Summit

The National Literacy Summit is a unique professional learning opportunity taking place November 11-13, 2019, in Orlando, FL. During this interactive summit, thought leaders, expert practitioners, and students will share their perspectives on transforming the student experience. Participants will explore the latest innovations and evidence-based practices to accelerate literacy and will leave with a customized plan to address their greatest opportunities.

The Summit will feature national leaders in education, including: Dr. Bill Daggett (Founder and Chairman of the Successful Practices Network), Dr. Douglas Fisher (Professor of Educational Leadership, San Diego State University), Principal Salome Thomas-El (Head of School, Thomas Edison Charter School), and Dr. Carol Ann Tomlinson (Professor, UVa).

## Cost Proposal

Participating Schools East Stroudsburg Area School District	Pro Differentiated Student Literacy Licenses
Lehman Intermediate School	100
J.T. Lambert Intermediate School	100
HS North	75
HS South	75
Smithfield Elementary	5
Resica Elementary	5
J.M. Hill Elementary	5
Bushkill Elementary	5
Middle Smithfield Elementary	5
East Stroudsburg Elementary	5
<b>Total licenses</b>	<b>380</b>

### Academic-Year Pricing: 2019-20

Product	Qty	Unit Cost	1 Year Cost
Achieve3000 Pro PA per Student	380	\$42.00	\$15,960.00
Achieve3000 Boost, Access, Espanol Teacher Resource	4	\$2,500.00	\$10,000.00
Auto Integration Fees	10	\$290.00	\$2,900.00
<b>Subtotal</b>			<b>\$28,860.00</b>
<b>Achieve3000 Partnership Discount</b>			<b>(2,886.00)</b>
<b>Subtotal</b>			<b>\$25,974.00</b>
<b>Payment Summary</b>			
Payment Due October 2019			\$25,974.00

This proposal is valid until October 31, 2019.  
Please see the following page for acceptance.

## Acceptance

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Please send your completed, signed proposal and purchase order(s) to:

Achieve3000, Inc.  
331 Newman Springs Road, Suite 304  
Red Bank, NJ 07701  
Fax: 316-221-0718; Email: [orders@achieve3000.com](mailto:orders@achieve3000.com)

_____	_____
Account Name	
_____	_____
Customer Signature	<i>Michelle Lester</i> Achieve3000 Signature
_____	_____
Name and Title	<b>Michelle Lester, Account Manager</b> Name and Title
_____	_____
Date	<b>10/15/19</b> Date

**Confidentiality of Data:** All data generated by the school/district will be uploaded to Achieve3000's secure server. Student names will be deleted from the data file once the requested student level data is merged with Achieve3000 data. During the data analysis and report writing, the data will be stored only on Achieve3000's secure server. Data received from the district will be used for analysis purposes only and will not be stored within the Achieve3000 program. Data at rest is stored encrypted on local machines and backup servers. One year after receiving the data, Achieve3000 will purge it from all storage media.

This proposal is governed by and subject to the Achieve3000 terms and conditions at [www.achieve3000.com/terms-of-service](http://www.achieve3000.com/terms-of-service). By signing this proposal, you are agreeing to such terms and conditions.

## Contact Information

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**Todd Schmid, Vice President, Renewals**  
Phone: 703-628-7810  
Email: [todd.schmid@achieve3000.com](mailto:todd.schmid@achieve3000.com)

**Representative: Michelle Lester**  
Phone: 888-968-6822 x602  
Email: [michelle.lester@achieve3000.com](mailto:michelle.lester@achieve3000.com)

COLONIAL INTERMEDIATE UNIT 20  
A Regional Service Agency  
6 Danforth Drive  
Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE  
(REVENUE GENERATING)

This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and East Stroudsburg Area School District, 50 Vine Street, East Stroudsburg, PA 18301, (570) 424-8500. East Stroudsburg Area School District will utilize Colonial Intermediate Unit 20 to provide an associate teacher for direct, one-on-one services at the following location:

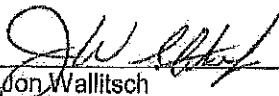
JT Lambert Intermediate School - Autistic Support

The total cost for said services shall not exceed \$42,688.80. This contract will be in effect for the 2019-2020 school year.

East Stroudsburg Area School District will be billed for services rendered by Colonial Intermediate Unit 20.

Unemployment cost will be charged to the School District if Colonial Intermediate Unit 20 is unable to reassign the position.

The signed contract must be returned to Mr. Jon Wallitsch, Director of Fiscal Affairs, at the Intermediate Unit Office.

  
\_\_\_\_\_  
Mr. Jon Wallitsch  
Director of Fiscal Affairs

10/4/19  
Date

\_\_\_\_\_  
East Stroudsburg Area School District  
Superintendent

Date

\_\_\_\_\_  
Federal ID Number

To comply with Federal laws, State laws, and State Department of Education regulations concerning equal rights and opportunities and to assure these within our Intermediate Unit, the Colonial Intermediate Unit 20 declares itself to be an equal rights and opportunities agency. As an equal rights and opportunities agency, it does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex and disabilities as defined by law. The Intermediate Unit's commitment to non-discrimination extends to students, employees, prospective employees, and the community.

Successful performance and affirmative action program efforts will provide positive benefits to the Intermediate Unit through fuller utilization and development of previously underutilized human resources. Coordinator of Title IX, Section 504 and ADA is The Director of Human Resources and Research Services, Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA 18045, (610) 515-6405, TDD/TTY Hearing Impaired (610) 252-3786.

250