

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – December 21, 2009**

Carl T. Secor Administration Center – Board Room

7:30 p.m.

Minutes

- I. President Horace Cole called the meeting to order at 7:35 p.m. and led those present in the Pledge of Allegiance. Secretary, Patricia Rosado called the roll.
- II. **Members present were:** James Brunkard, Horace Cole, Robert Cooke, Douglas Freeman, Robert Gress, Donald Motts, and William Searfoss. Bet Hays and Audrey Hocker were absent.
- III. **School personnel present:** Michelle Arnold, Patricia Bader, Brian J. Borosh, Marianne Bridges, John Burrus, Anthony Calderone, Rick Carty, Maria Casciotta, Mike Catrillo, Kim Conklin, Robert Dilliplane, Irene Duggins, Larry Dymond, Joseph Formica, Eric Forsyth, Kim Holcomb, Lynda Hopkins, Carol Huffman, Gail Kulick, Sharon Laverdure, Phil Lazowski, Irene Livingston, Fred P. Mill, Lois Palio, Carrie Panepinto, John Rosado, Patricia Rosado, Jasmine Sandy, Jim Shearouse, Kim Stevens, Billie K. Trauschke, Thomas J. Williams and Steve Zall. Also present were: Tom Dirvonas and Christopher Brown – Solicitors.
- IV. **Media Present:** Dan Berrett, Pocono Record
- V. **Community members present:** Richard W. Berkowitz, Carolyn Bortz, Devin Day, Lisa Hoey, Lisa Korelis, Melissa Lee, Lorie Lehman, Donna Leitner, Barb Lewis, Kimberly Lishman, Bonnie Maher, Erne Maher, Teresa McCraw Werkheiser, Mike Meachem, Michal Peterson, Angeli Roney, Mary Scianidra, Mike Silvoy, Suzy Supnet and Stephanie Tutty

VI. APPROVAL OF MINUTES AND AGENDA

ACTION BY THE BOARD:

Motion was made by Donald Motts to approve the minutes for the meeting of November 16, 2009, (pages 1-31), November 19, 2009, (pages 1-12) and this agenda for December 21, 2009 (pages 1-20), as submitted, with the Board of Education reserving the right to add to the agenda, and take further action on any items raised in executive session where immediate action on such items is considered to be in the best interest of the District. Motion was seconded by William Searfoss and carried unanimously, 7-0.

Mr. Brunkard said he had a correction for the minutes of November 16, 2009. He would like to read into the records the MCTI minutes of the November 2nd meeting reported at their December 14th meeting which stated: **ACTION BY THE BOARD:** Motion was made by Mr. Karkut to reserve excess revenue, approximately \$771,000 for retirement projected rate increases and/or compensated absence payments for expected retirements to help offset related budget increases. Motion was seconded by Dr. Lladoc. Motion carried. Voting in favor: Mr. Karkut, Dr. Lladoc, Mr. Cole, Mr. Forte, Mr. Hoffman, Mr. Sabia, Mrs. Micklos, Mr. Polinski, Ms. Woods, Dr. Chandler, Yes-10; No- Mr. Brunkard – 1; Absent 1).

He stated that he would like to add on the discussion in the MCTI section and add for the record that Mr. Karkut made the motion for \$771,000 to be withheld and assigned towards the PSER funds.

VII. ANNOUNCEMENT OF EXECUTIVE SESSION -- An executive session was held following the December 7, 2009 Reorganization meeting for the purpose of discussing litigation. An executive session was held this evening before this meeting at 6:00 p.m. for the purpose of discussing personnel, litigation and negotiations.

VIII. ANNOUNCEMENTS BY THE BOARD

None

IX. SUPERINTENDENT'S REPORT

- A. Mr. Brunkard stated that the Monroe Career & Technical Institute (MCTI) had their Reorganization meeting of the Joint Operating Committee and welcomed Mr. Freeman as a new member. He stated that they elected William Forte from the Pocono Mountain School District as Chairman and he was elected Vice Chairman. He wished Mr. Forte the best of health. Mr. Brunkard stated that the \$771,000 will not be coming back to the four districts, which the share ends up being something, and we have not wasted the money. He stated that in all of the districts, they are going to be impacted by PSERs. Mr. Brunkard stated that it was a very forward step, because instead of following the MCTI's Business Manager's suggestion that we withhold \$100,000 and return \$671,000 to the districts, which would have been about a 22% share to the East Stroudsburg Area School, we held the whole "kit and caboodle" and applied it all to the Monroe Career Technical Institute budget. He stated that the entire Monroe Career & Technical Institute budget is about 8.1 million dollars each year. Mr. Brunkard stated that the MCTI will not be giving back \$771,000 and assigned it for a single use on top of what they already have which is about 9%. He stated that it concerns him that it was not discussed at the last meeting and when it was discussed it led to more inaccuracy. Mr. Brunkard stated that he does not think there is anything wrong about his lone vote against and taking his action, at this time, was correct. He stated "PSERs looms heavy on the horizon" and we have a lot of money that can be allocated towards PSERs which will demand that we look at it. Mr. Brunkard stated that at MCTI we already took action which will leave the district with a few hundred thousand dollars less than what we have. He stated that while we formulate our budgets for the coming year, every time we spend ½ million here or one hundred thousand dollars there, we have that much less flexibility on how we allocate the funds that we do have and try to preserve some financial footing for our taxpayers, too.
- B. There was no Colonial IU 20 update due to Ms. Hocker's absence.
- C. Mrs. Laverdure stated that, last fall, the Board approved a wellness survey for the high school students from grades 9-12. She stated that the survey occurred in the springtime. Mrs. Laverdure stated that they are in the planning process with the physical education teachers as well as the administrators and student assistance teams to see how to best use this information. Ms. Melissa Lee and Ms. Suzy Supnet of the Weller Health Education Center (Weller) reported on the survey. Ms. Lee stated that the Weller Health Education Center's sole goal is preventive health and education for kids in grades K-12. Ms. Lee stated that they are involved with over 500 schools in over 300 school districts and they see over 85,000 students in a year. She stated that this is about their 14th survey that they have conducted. Ms. Lee stated that, about three years ago, she spoke to Sanofi Pasteur to fund some surveys and programs for schools in Monroe counties and after they reviewed the Weller's proposal, they came back and said yes to funding baseline surveys and programs to follow up on what they found out for Pocono Mountain and East Stroudsburg Area School Districts. Ms. Lee commended all Board members for agreeing to do the baseline survey in order to have information specifically on the children in the school district. She stated that in many areas the district was way above the national averages. Ms. Lee stated that one of the things that Weller is bothered by is the tremendous increase in obesity and lack of physical fitness in young adults. She stated that the district's students are participating in physical activities at a significantly higher rate than the national average which they did not find in many other school districts. Ms. Lee stated that the other finding is the number of East Stroudsburg Area School District students who are smokers is below the national average and they are also below in alcohol consumption. However, there were a number of students (43%, national average 29%) who said that they had ridden in a car that was driven by someone who drank alcohol or had taken drugs. Ms. Lee stated that the percentage of students engaging in sexual activity is higher than the other students nationally; but their use of birth control is higher than the national average; so it is very unique. Ms. Lee stated that students reported being harassed more than regional students; but, nationally about 77% reported being bullied. She stated that they have programs to try to combat this issue. Ms. Lee stated that the percentage of East Stroudsburg Area School District's students who do not want to attend school for fear of their safety is nearly three times than the national average. She stated that the percentage for fear of being hurt from their boyfriend or girlfriend is nearly double the national rate. Ms. Lee stated that dating violence is something they are starting to recognize. She stated that the baseline survey, in talking to other districts throughout the State, have found increase in dating violence. Ms. Lee stated that they got a grant from Verizon Foundation which will help with special programs and surveys in that area. She stated that this is not unique since they have seen this across the board and it is starting at the middle school level. Ms. Lee stated that another area based on the survey results reported and seems to be escalating at the 10th grade level are suicide, self injury, and highest percentage of depression due to economics, parents being laid off, homes foreclosed, etc. Ms. Lee stated that her Board of Directors said that there are an awful lot of unhappy kids out there. Ms. Lee stated that there are a lot of kids who are impacted personally with all the news around. She stated that in 10th grade, most students have a fear of coming to school due to feeling unsafe and she has solutions available. Ms. Lee stated that once Weller can identify problems, they can sit with adults at the district to try to prevent this from happening such as if it is

happening in the 10th grade; they can start talking to the students in the earlier grades. She stated that she will work with Mrs. Laverdure, teachers and administrators and is always available for questions.

Mr. Freeman asked if the fear of bullying and not wanting to come to school is gang related. Ms. Lee stated that they did not see this; and, in the questions they asked, this specifically did not come out. Mr. Freeman asked then where is fear coming from and how are they asking the questions. Ms. Lee stated that it is from being bullied by other kids. Ms. Supnet stated that the specific topics they asked were if they are harassed about finances, social class, sexual orientation, appearance, group of friends and ethnic origin. She stated that the students were able to check off where they were being harassed. Mr. Freeman asked if they were not able to say by whom. Ms. Supnet said, "No" but why and they can select more than one. Mr. Searfoss asked if gangs were mentioned in the survey. Ms. Supnet said, "No". Mrs. Laverdure stated that teachers and an administrative team sat down to look at a pool of questions to pick from to create the survey for the East Stroudsburg Area School District's students. Mr. Searfoss stated that this is a good question to ask if gang related because he has seen pictures of gang graffiti in the area. He stated that he would like to see real numbers of what we have here. Ms. Lee stated that this was an opt out survey so if parents do not want their child to participate they do not have to. She stated that the survey is broad. Ms. Lee stated that she sat down with Mrs. Laverdure and the administrators and looked at broad topics. She stated that the Weller Center did focus groups with kids and got a lot of information and recorded everything and worked with major universities to make sure they are asking the questions in the right manner. Ms. Lee said the survey was the first step but the district can ask specific questions. She stated that this was a baseline survey to look at health risk behaviors in a lot of different areas. Mr. Freeman asked if the survey results are available online. Ms. Lee said she can place them online. Ms. Lee stated that in the Easton School District, their kids were afraid to come to school due to weapons. She stated that they took specific information and went after grants for security, cameras, etc. She stated that the district can take this information to write grants. Mr. Freeman said that the parents can also look at the results to see what their children are going through. Ms. Lee stated that they want to reach out to the parents and hand out brochures to help them start conversations. She stated that Weller asked the students who is the most trusted person they talk to and across the board it was their parents. Ms. Lee stated that they also give them places to go to look for information. Ms. Lee said she is looking to continue working with the district in other programs.

- D. Mr. Shearouse stated that the Middle Smithfield Elementary Project is moving along very aggressively. He stated that the boiler room is up and running providing heat to the new cafeteria. Mr. Shearouse stated that both boiler rooms need to run in conjunction in order to heat the rest of the building. He stated that the new addition is getting its final finishes on the first floor and they are starting on the second floor, with the hopes that they can move into that area at the end of March. Mr. Shearouse stated that the project is well in line and on schedule.
- E. Mr. James Shearouse stated that all contracts have been signed by each contractor and they are on their way for district signatures for the High School North Toilet Facilities. He stated that they had a pre-construction meeting and they thought to start the project in mid-March due to the current adverse weather. Mr. Shearouse stated that all contractors thought if they started in mid-March, they can still complete the project on time.
- F. Mr. Gress asked for an update on J. T. Lambert's situation. Mr. Shearouse stated that the carpet is being completed tomorrow and on Wednesday, they will do the second floor. He stated that over the break, they will complete the carpet and finishes on the first floor. Mr. Shearouse stated that, after the holiday, all students should be back at J. T. Lambert.

❖ Board Policy to be considered for approval at the January 25, 2010, Board Meeting is available for review in the Superintendent's Office, J. T. Lambert's office and High School North's office on any District business day from 7:45 a.m. to 3:45 p.m.

- # 802 School Organization

(See page A)

X. PUBLIC PARTICIPATION -- Federal Programs
Title I
Title VI
Other Concerns

- A. Ms. Barbara Lewis, YMCA, stated that she has been informed that the Latchkey program currently at the district will not return after the holidays. She stated that the YMCA would like to propose an educational enrichment program to help students with homework, physical education, healthy snacks, etc. Ms. Lewis stated that she would like to return to the district, if at all possible. Ms. Lewis stated that she does not know if there are other companies who are interested in providing their services but the YMCA would like to submit a proposal to the school district. Ms. Lewis stated that she spoke to the State inspector and he is willing to come to do a quick inspection of the schools. She stated that she is trying to get students back into a program as soon as possible in order to help the families out. Mr. Gress stated that he thinks the YMCA should submit their proposal. He stated that it is shocking that with all the promises that Peace of Mind Daycare made, they are backing out. Mr. Gress stated that he voted to keep the YMCA and they should come back by the January Board meeting to help the parents who need the care.
- B. Ms. Donna Leitner stated that she has been in contact with 8-12 parents. She stated that she loves East Stroudsburg and the school district. Ms. Leitner stated that her son is in the Peace of Mind program and is thriving there. She stated that he was in the program for only 2 weeks and now received a letter in the mail that they are shutting down. Ms. Leitner said she realizes there are money issues but schools are open anyway; therefore, whether it is the YMCA or any other company, it is an investment for the district to have someone available for these children.
- C. Mr. Larry Dymond asked for an explanation of the PFM annual budget module. Mrs. Laverdure stated that this module was presented at one of the budget meetings. Mrs. Bader stated that it is a program module that will help predict budgetary decisions into the future; therefore, if you proposed a 4 or 5% increase, it helps make decisions projected into the future. Mrs. Bader stated that the district would like to do a 3-5 year budget and this module will help with complex calculations. Mr. Dymond asked if this has been done in the past. Mrs. Bader stated that it has not been done in the past. Mr. Dymond stated that he believes that this module would, therefore, be advantageous. Mrs. Laverdure stated that it will not only help with tax increases but with tax revenues; because, in the past, it has always been a guessing game.

Mr. Dymond asked if the district will have next year an assurity bond or performance bond, with the fuel oil and heating oil, in order not to run into previous problems. Mrs. Bader stated that Port Petroleum will issue performance bonds in the name of each district that is in the consortium of the IU. She stated that it will not be just one for the whole consortium, but in each district's name. Mr. Dymond asked Mrs. Bader if the motion will be contingent on receiving that bond. Mrs. Bader stated, "Yes".

Mr. Dymond asked if the Pike County Commissioners are issuing the bond for the tax collection or is it an insurance company. Mr. Dirvonas stated that the bond is being done through Pike County by an insurance company.

Mr. Dymond asked why an invoice was paid prior to Board approval regarding the bond issue 2008 needing retroactive approval motion. Mrs. Bader stated that this invoice was for builder's risk insurance and we did not want to hold onto it. She stated that the district normally does not pay anything until the Board approves, but we wanted to get this insurance paid. Mr. Dymond said, therefore, it was for insurance purposes and not work that was not completed. Mrs. Bader stated that he was correct.

- D. Ms. Teresa McCraw Werkheiser stated that her daughter is in the school district and has been part of the latchkey program for about four years. She stated that, as a single mother, it is a help to her when her daughter completes her homework and receives activities. Ms. Werkheiser stated that the after-school program is a great support for families. She stated that she wants to begin a fundraising program where they can solicit each elementary school in the district to raise money to allocate for programs like DARE, K-12 class age appropriate programs to address issues from the survey, teach children manners and respect. Ms. Werkheiser stated that it has always been her dream to provide something at the school district. She stated that the money can also help supplement the latchkey program. She stated that she would also like to build upon an alumni fund. Ms. Werkheiser stated that she would love to see the alumni giving back through a scholarship program and to partner with East Stroudsburg University (ESU) to get kids educated. She stated that there are a tremendous amount of people in this area who cannot afford to send their kids to college. Ms. Werkheiser said she works at the Fundraising Department at ESU and people are

generous. Mrs. Laverdure stated that the district can connect her with the Education Foundation. She stated that Mrs. Prefontaine is the head and Mr. Karkut, former Board member, will also be involved as well as other graduates from the district. Mrs. Laverdure stated that the district can see if they can get something started with her.

XI. **PERSONNEL ITEMS**

A. **Support Staff – Uncompensated Leave Of Absence**

ACTION BY THE BOARD:

Motion was made by Douglas Freeman to approve the uncompensated leave of absence in accordance with the approved applicable policy, procedures and contractual agreement. Motion was seconded by Donald Motts and carried unanimously, 7-0.

1. **Uncompensated Leave of Absence – In accordance with School Board Policy #539**

Name	Position Held
a. Jensen, Diane	Cafeteria Worker (full-time, 7 hours) – North Campus Effective Date: January 1, 2010 Through: May 14, 2010

(Request received)

B. **First Level Supervisor**

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the change of effective date for the resignation of Kurt Lancaster as Maintenance Supervisor effective at the end of the workday on November 20, 2009. Motion was seconded by Robert Cooke and carried unanimously, 7-0.

C. **Support Staff**

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the resignations, changes of status, leaves of absence, workday hour change and appointments to the support staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by James Brunkard and carried unanimously, 7-0.

1. **Resignations**

Name	Position Held
a. Frantz, Katherine	Instructional Aide – J. M. Hill Elementary Effective Date: November 9, 2009
b. Komorowski, Ellen	Cafeteria Worker (part-time, 4 hour) – North Campus (LTS) Effective Date: at the end of the workday on December 11, 2009.

(See pages 21-22)

2. **Changes of Status**

Name	Appointment
a. Kleiner, Bonnie	From: Cafeteria Worker (part-time, 4 hours) – North Campus To: Cafeteria Worker (full-time, 7 hours) - North Campus Effective Date: September 14, 2009 Now through: May 14, 2010 only Bonnie replaces Diane Jensen who is on a leave.
b. Schram, Jessica	From: Instructional Aide (Step 1) – J. M. Hill Elementary (LTS) To: Instructional Aide (Step 1) - (regular) Hourly Rate: \$13.28 Effective Date: November 10, 2009 Jessica replaces Katherine Frantz who resigned.

3. **Leaves of Absence - In accordance with School Board Policy #535**

Name	Position Held
a. Orak, Linda	Instructional Aide – High School South Effective Date: December 21, 2009 Length of Leave: January 29, 2010
b. Sintes, Carmen	Instructional Aide – J. T. Lambert Intermediate Effective Date: November 13, 2009 Length of Leave: five weeks

(Applications for Leaves of Absence received)

4. **Sick Leave - In accordance with School Board Policy #534**

Name	Position Held
a. Jensen, Diane	Cafeteria Worker (full-time, 7 hours) – North Campus Effective Date: December 12, 2009 Length of Leave: December 30, 2009

(Request received)

5. **Leave of Absence (Extension) - In accordance with School Board Policy #535**

Name	Position Held
a. Wright, Patricia	Secretary - High School North Effective Date: November 5, 2009 Length of Leave: now through November 25, 2009

(Request for Extension Received)

6. **Appointment - Change of Effective Date**

Name	Appointment
Lancaster, Kurt	Maintenance II Worker (2 nd shift) (Step 4) – Maintenance Hourly Rate: \$16.12 (plus \$.40/per hour shift differential) Effective Date: November 23, 2009 Kurt replaces Richard Weber who resigned.

7. **Appointment - Regular**

Name	Appointment
a. Brome, Cianie	Student Helper (Step 1) – Lehman Intermediate Hourly Rate: \$10.17 Effective Date: December 2, 2009 Cianie replaces the vacant position of Harold Metellus which was not filled.

8. **Appointment - Long Term Substitute**

Name	Appointment
a. Saldana, Blanca	Cafeteria Worker (part-time, 4 hour) (Step 1) – North Campus (LTS) Hourly Rate: \$10.14 Effective Date: December 22, 2009 through on or about the last student day of the 2009-2010 school year only. Blanca replaces Deborah Rodriguez who was temporarily reassigned.

9. **Extension of Appointment - Long Term Substitute**

Name	Appointment
a. Komorowski, Ellen	Cafeteria Worker (part-time, 4 hours) (Step 1) – North Campus (LTS) Hourly Rate: \$10.14 Effective Date: October 6, 2009 Now through: December 11, 2009 Ellen replaces Bonnie Kleiner who was temporarily reassigned.

10. **Workday Hour Change**

Name	Position	From:	To:	Effective:
a. Fuchs, Tammy	Bus Driver	6 hour	8 hour	12/8/09

11. **Substitute Appointments**

Name	Position(s)
a. Bayer, Jennifer	Cafeteria Aide, Cafeteria Worker, Custodian, Instructional Aide, Student Helper, Secretary, Student Hall Monitor
b. Echevarria, Wanda	Cafeteria Aide, Cafeteria Worker
c. Foy, Dawn	Instructional Aide, Secretary, Student Helper
d. Ivory, Georgina	Cafeteria Aide, Cafeteria Worker, Custodian
e. Miller, Tracy	School Police Officer
f. Raymond, Lori	Cafeteria Aide, Cafeteria Worker, Instructional Aide, Student Helper, Student Hall Monitor
g. Schubert, Edwin	Custodian
h. Valedofsky, Jennifer	Instructional Aide, Student Helper
i. Williams, Wendy	Security Guard

D. Professional Staff

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the retirement, leaves of absence, reassignment, tenure and appointments to the professional staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Robert Cooke and carried unanimously, 7-0.

1. Retirement

Name	Position Held
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|-------------------|---|
| a. Fonash, Albert | Elementary Guidance Counselor – J. M. Hill Elementary
Effective: June 23, 2010 |
|-------------------|---|

(See page 23)

2. Leaves of Absence –In Accordance with School Board Policy #435

Name	Position Held
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|------------------|--|
| a. Galayda, Mary | Special Education teacher – High School North
Effective: October 23, 2009
Length of Leave: November 10, 2009 |
| b. Glaser, Kyle | Music (Instrumental) teacher – J. T. Lambert Intermediate
Effective: December 7, 2009
Length of Leave: December 18, 2009 |

(Requests for Leaves of Absence received)

3. Leave of Absence –In Accordance with School Board Policy #434

Name	Position Held
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- | | |
|-----------------|--|
| a. Glaser, Kyle | Music (Instrumental) teacher – J. T. Lambert Intermediate
Effective: December 21, 2009
Length of Leave: January 14, 2010 |
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4. Leaves of Absence –In Accordance with School Board Policy #435 and Child Rearing Leave

Name	Position Held
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|----------------|--|
| a. Falbo, Tina | Grade 7 Reading teacher – J. T. Lambert Intermediate
Effective: April 6, 2010
Length of Leave: end of the 2009-2010 school year. |
| b. Smith, Dawn | Kindergarten teacher – Bushkill Elementary
Effective: February 1, 2010
Length of Leave: April 30, 2010 |

(Requests for Leaves of Absence received)

5. **Leave of Absence (Change of Date) –In Accordance with School Board Policy #435 and Child Rearing Leave**

Name	Position Held
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|--------------------|--|
| a. Bock, Elizabeth | Grade 1 teacher – East Stroudsburg Elementary
Effective: May 4, 2009
Length of Leave: now through January 3, 2010. |
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(Request received)

6. **Reassignment - Regular**

Name	Appointment
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|--------------------|--|
| a. Bock, Elizabeth | From: Grade 1 teacher - East Stroudsburg Elementary
To: Grade 3 teacher – East Stroudsburg Elementary
Effective Date: January 4, 2010
Elizabeth replaces Stephanie Hymes who retired. |
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7. **Appointments - Long Term Substitutes**

Name	Appointment
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|-----------------------|---|
| a. Achille, Amanda | Grade 3 teacher – Bushkill Elementary (LTS)
Salary: \$38,920.00, prorated (Step 1 Column 1)
Effective Date: December 1, 2009 through February 11, 2010 only.
Amanda replaces Stephanie Clark who is on a leave. |
| b. Britton, Angela | Kindergarten teacher – Resica Elementary (LTS)
Salary: \$38,920.00, prorated (Step 1 Column 1)
Effective Date: January 4, 2010 through the last teacher day of the 2009-2010 school year only.
This position is funded by an unfilled position budgeted for the 2007-08 school year. |
| c. Fattorusso, Karen | Art teacher – High School North (LTS)
Salary: \$38,920.00, prorated (Step 1 Column 1)
Effective Date: January 4, 2010 through the last teacher day of the 2009-2010 school year only.
Karen replaces Karra Detrick who is on a leave. |
| d. French, Diane | Kindergarten teacher – Bushkill Elementary (LTS)
Salary: \$38,920.00, prorated (Step 1 Column 1)
Effective Date: December 1, 2009 through the last teacher day of the 2009-2010 school year only.
This position is funded by an unfilled position budgeted for the 2007-08 school year |
| e. Souffrant, Fabiola | Grade 3 teacher – East Stroudsburg Elementary (LTS)
Salary: \$38,920.00, prorated (Step 1 Column 1)
Effective Date: January 4, 2010 through the last teacher day of the 2009-2010 school year only.
Fabiola replaces Constance DiGregorio who retired. |

(See pages 24-28)

8. **Extension of Appointment - Long Term Substitute**

Name	Appointment
a. Sorrentino, Jaymie	Grade 1 teacher – East Stroudsburg Elementary (LTS) Salary: \$38,920.00, prorated (Step 1 Column 1) Effective Date: January 4, 2010 now through the last teacher day of the 2009-2010 school year only. Jaymie replaces Elizabeth Bock who was reassigned.

9. **Tenure in accordance with Article IX, Section 1121 of Pennsylvania School Code**

Last Name	First Name	Certification	Location
a. Bennett	Laurie	Nurse	East Stroudsburg Elementary
b. Burns	Holly	Elementary	Smithfield Elementary

10. **Substitute Appointments**

Name	Certification
a. Knoetgen, Adam	Special Ed, Elementary
b. Laverdure, Richard Bryan	em (all areas)
c. Pepper, Sherry	Elementary, Reading Specialist, Mid-Level English
d. Valedofsky, Jennifer	em (all areas)

11. **Homebound Appointments**

Name	Certification
a. Knoetgen, Adam	Special Ed, Elementary
b. Pepper, Sherry	Elementary, Reading

E. **Extra Responsibility Positions**

ACTION BY THE BOARD:
Motion was made by James Brunkard to approve the resignations and appointments according to the 2005-2010 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association. Motion was seconded by Donald Motts and carried unanimously, 7-0.

1. **Resignations**

Name	Position
a. DeLeon, Karla	Moving Forward Intramural Advisor – High School North Effective Date: December 14, 2009
b. Litts, Randall	Wrestling Intramural Advisor – J. T. Lambert Intermediate Effective Date: October 18, 2009

(See pages 29-30)

2. **Department Chairperson Appointment for the 2009-2010 School Year**

	Last Name	First Name	Position	Location	Rate
a.	Tischler	Julie	Art (effective 1/4/10)	Lehman Intermediate & High School North	\$3,376. 00 (prorated)

3. Mentor Appointments for the 2009-2010 School Year

	Last Name	First Name	Position	Location	Rate
a.	Gullstrand	Marjory	Mentor for Mearcy Brathwaite (effective 11/9/09 through 1/25/10)	Smithfield Elementary	\$600.00 (prorated)
b.	West	Danielle	Mentor for Stacey Tramutola (effective 11/6/09)	High School North	\$600.00 (prorated)

4. Appointments for the 2009-2010 School Year

	Last Name	First Name	Position	Building	Rate
a.	Flotz	Marissa	Cheerleading Varsity Assistant Co-Coach (winter)	High School North	\$1,235.00 (prorated)
b.	Lockard	Dawn	Girls' Freshman Basketball Coach	High School North	\$3,432.00
c.	Saeger	Blaec	Intramural Weight Room Supervisor (winter)	High School North	\$23.00/hour (48 hour maximum)
d.	Tramutola	Stacey	S.A.D.D. Club Advisor (eff 11/16/09)	High School North	\$1,069.00 (prorated)
e.	VanWinkle	Catherine	Moving Forward Intramural Co-Advisor (effective 12/15/09)	High School North	\$23.00/hour (24 hour maximum)
f.	Ruschmeyer	Leif	Wrestling Varsity Assistant Coach	High School South	\$4,022.00
g.	Takac	Tara	Volunteer Girls' Soccer Coach	High School South	not applicable
h.	Camaerei	Albert	Intramural Wrestling Advisor (effective 10/19/09)	J. T. Lambert Intermediate	\$23.00/hour (48 hour maximum)
i.	Bowen	Karleigh	Intramural Field Hockey Co-Advisor	Lehman Intermediate	\$23.00/hour (24 hour maximum)
j.	Mullaney	Matthew	Intramural Boys' Basketball Advisor	Lehman Intermediate	\$23.00/hour (48 hour maximum)

F. EAP Tutoring Program 2009-2010

ACTION BY THE BOARD:

Motion was made by Douglas Freeman to approve the appointments in accordance with approved applicable policies and procedures. These teaching positions are fully funded through the Educational Assistance Program Grant for the 2009-2010 school year. Motion was seconded by Donald Motts and carried unanimously, 7-0.

1. Appointments for the 2009-2010 School Year

	Last Name	First Name	Grade	Building	Rate
1.	Angelopoulos	Eleni	Reading – Grade 3	East Stroudsburg Elementary	\$28.00/hour
2.	Billips	Mayla	Mathematics – Grade 4	East Stroudsburg Elementary	\$28.00/hour
3.	Costiera	Mary Jane	Substitute – Math Grade 4	East Stroudsburg Elementary	\$28.00/hour
4.	Hegarty	Susan	Mathematics Grade 5	East Stroudsburg Elementary	\$28.00/hour
5.	Luchowski	Patrick	Reading Grade 5	East Stroudsburg Elementary	\$28.00/hour
6.	Peters	Joanne	Mathematics Grade 3	East Stroudsburg Elementary	\$28.00/hour
7.	Bowen	Karleigh	Reading	Lehman Intermediate	\$28.00/hour
8.	Fluhr	Joseph	Reading	Lehman Intermediate	\$28.00/hour
9.	Gurry	Erin	Mathematics	Lehman Intermediate	\$28.00/hour
10.	Harris	Susan	Reading	Lehman Intermediate	\$28.00/hour
11.	Pattison	Gayle	Mathematics	Lehman Intermediate	\$28.00/hour
12.	Spering	Laureen	Mathematics	Lehman Intermediate	\$28.00/hour
13.	Striscko	Marie	Mathematics	Lehman Intermediate	\$28.00/hour
14.	Vitulli	Lisa	Mathematics	Lehman Intermediate	\$28.00/hour
15.	Angle	Shelli	Substitute	High School South	\$28.00/hour
16.	Pawlowski	Walter	Mathematics – Grades 9-12	High School South	\$28.00/hour

	Last Name	First Name	Grade	Building	Rate
17.	Preston	Christine	Reading	High School South	\$28.00/hour
18.	Secor	Despina	Mathematics – Grades 9-12	High School South	\$28.00/hour
19.	Zajac	Mary	Mathematics – Grades 9-12	High School North	\$28.00/hour

G. Virtual Academy Appointments for the 2009-2010 School Year

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the appointments in accordance with approved applicable policies and procedures (*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*). These teaching positions are for the 2009-2010 school year. All rates are \$28.00 per hour up to 135 hours (not to exceed 135 hours) for each full credit course and 67.5 hours (not to exceed 67.5 hours) for each half credit course. **Pending enrollment.** Motion was seconded by Robert Cooke and carried unanimously, 7-0.

	Name	Subject
a.	Bryne, Angela	Reading Edge/Grades 10 & 11
b.	Fisher, Marijo	Science/Biology II

H. Act 93 Staff - Appointment

ACTION BY THE BOARD:

Motion was made by Donald Motts to approve the appointment to the Act 93 staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and current Administrative Compensation Plan. Motion was seconded by William Searfoss and passed 6-1. Robert Gress voted no.

1. Appointment - Regular

Name	Appointment
a. Schmid, Paul	Director of Food Services – District Annual Salary: \$70,000.00, prorated Effective Date: January 19, 2010 Paul replaces Marianne Bridges who retired.

(See page 31)

I. Administrative Staff – Business Manager

ACTION BY THE BOARD:

Motion was made by Donald Motts to confirm, affirm and/or reaffirm the appointment of Patricia Bader as District Business Manager for a term of three years effective December 1, 2009 at a minimum salary of \$90,000.00, prorated on a school/fiscal year basis. The form and content of the contract for this appointment shall be mutually agreed upon by the Business Manager and the Board and shall provide for benefits at least equal to those which she is currently receiving. Motion was seconded by Douglas Freeman and carried unanimously, 7-0.

J. Administrative Staff – Superintendent

ACTION BY THE BOARD:

Motion was made by Donald Motts to confirm, affirm and/or reaffirm the appointment of Sharon S. Laverdure as District Superintendent for a term of three years effective December 1, 2009 at a minimum salary of \$130,000.00, prorated on a school/fiscal year basis. The form and content of the contract for this appointment shall be mutually agreed upon by the Superintendent and the Board and shall provide for benefits at least equal to those which she is currently receiving. Motion was seconded by James Brunkard and carried unanimously, 7-0.

XII. CONTRACTS

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the contracts listed for their specific services, rates and effective dates.
 Motion was seconded by Robert Cooke and carried unanimously, -7-0.

	NAME	SERVICE	RATE	PAYMENT FROM	EFFECTIVE DATE
1.	Boysen, Andrew	Compose/Rehearse/Conduct	\$4,000.00	South Band Dept.	3/15/10-3/16/10
2.	Brewster, Joy	Independent Evaluation for student #09160601	\$3,500.00	Pupil Services	10/6/09-11/9/09
3.	Brewster, Joy	Independent Evaluation for student #09120802	\$3,500.00	Pupil Services	10/20/09-12/18/09
4.	Carson, Wayne	Moodle Part I	\$150.00	Professional Development	3/16/10
5.	Carson, Wayne	Moodle Part II	\$150.00	Professional Development	3/18/10
6.	Conklin, Donna	ESL Parent Academics	\$25.00	Title III Grant	2/11/10, 2/18/10, 2/25/10, 3/4/10, 3/11/10, 3/18/10, 3/25/10, 4/8/10, 4/15/10, 4/22/10, 4/29/10, 5/6/10 & 5/13/10
7.	Cox, Leslie	My Pyramid for Health and Wellness	\$87.50 (co-presenter)	Professional Development	4/7/10
8.	Cox, Leslie	My Pyramid for Health and Wellness	\$87.50 (co-presenter)	Professional Development	4/28/10
9.	Fisher, Marijo	On-Line Curriculum Development	\$28/hr. Not to exceed \$840.00 (co-presenter)	Professional Development	12/09-5/10
10.	Fuller, Jennifer	Windows Movie Maker – Beginner	\$87.50 (co-presenter)	Professional Development	4/14/10
11.	Fuller, Joshua	Windows Movie Maker – Beginner	\$87.50 (co-presenter)	Professional Development	4/14/10
12.	Hegarty, Susan	Parent Academic, ESL Outreach	\$504.00	Title III Grant	11/12/09, 11/19/09, 12/3/09, 12/10/09/12/10/09, 12/17/09, 1/7/10, 1/14/10, 1/21/10, 1/28/10 & 2/4/10
13.	Hnasko, Scott	Scott Foresman On-line Math Activities	\$150.00	Professional Development	1/11/10
14.	Hnasko, Scott	Using NWEA Results for Better Instruction	\$150.00	Professional Development	1/25/10
15.	Hnasko, Scott	Creating Power Point Interactive Lessons-Part 1	\$150.00	Professional Development	2/1/10
16.	Hnasko, Scott	Creating Power Point Interactive Lessons-Part 2	\$150.00	Professional Development	2/8/10
17.	Hnasko, Scott	Acting Games for Elementary Students	\$150.00	Professional Development	3/15/10
18.	Hnasko, Scott	Spanish for Beginners Part I	\$75.00 (co-presenter)	Professional Development	3/16/10
19.	Hnasko, Scott	Spanish for Beginners Part II	\$75.00 (co-presenter)	Professional Development	3/23/10
20.	Hnasko, Scott	Internet Sites for Educators	\$150.00	Professional Development	3/29/10
21.	Hnasko, Scott	Spanish for Beginners Part III	\$75.00	Professional	3/30/10

			(co-presenter)	Development	
22.	Hnasko, Scott	Teaching and the Law	\$150	Professional Development	4/12/10
23.	Hnasko, Scott	Superhero Character Education	\$150.00	Professional Development	4/13/10
24.	Hnasko, Scott	Using Chess to Enrich Your Students	\$150.00	Professional Development	4/19/10
25.	Hnasko, Scott	Using Scrabble Games to Enrich Your Students	\$150.00	Professional Development	4/20/10
26.	Hnasko, Scott	Worst Case Scenarios in Teaching	\$150.00	Professional Development	4/26/10
27.	Hnasko, Scott	Kid's College	\$150.00	Professional Development	4/27/10
28.	Hnasko, Scott	Microsoft Word-Intermediate	\$150.00	Professional Development	5/3/10
29.	Hnasko, Scott	Google Earth	\$150.00	Professional Development	5/10/10
30.	Hnasko, Scott	Twenty Instructional Strategies for Teachers	\$150.00	Professional Development	5/11/10
31.	Hnasko, Scott	Building a Classroom Community	\$150.00	Professional Development	5/17/10
32.	Hnasko, Scott	Newberry Award Winning Novels	\$150.00	Professional Development	5/18/10
33.	Hnasko, Scott	Educational Games Kids Love	\$150.00	Professional Development	5/24/10
34.	Hnasko, Scott	United Streaming	\$150.00	Professional Development	5/25/10
35.	Husson, Jen	Conducting On-line Research with Elementary Students	\$150.00	Professional Development	12/3/09
36.	Husson, Jen	Maximizing Success using Technology Resources in your Classroom	\$150.00	Professional Development	12/14/09
37.	Deen, Todd	Accompanist for ESE Chorus and Choral Cadets	\$500.00	Music Dept.	12/16/09-5/12/10
38.	Deen, Todd	Accompanist for Cavalier Voices, Select Choir, Concerts, Events & Spring Tour	\$500.00	Music Dept.	1/10-6/10
39.	Gonda, Claudia	Instruct teachers in effective strategies to teach word structure to enhance vocabulary & comprehension.	\$56.00	Title I Grant	1/12/10
40.	Langan, Brooke	iMovie 09: Beginner (elementary)	\$75.00 (co-presenter)	Professional Development	2/8/10
41.	Langan, Brooke	iMovie 09: Beginner (secondary)	\$75.00 (co-presenter)	Professional Development	2/8/10
42.	Langan, Brooke	iMovie 09: Intermediate (elementary)	\$75.00 (co-presenter)	Professional Development	2/18/10
43.	Langan, Brooke	iMovie 09: Intermediate (secondary)	\$75.00 (co-presenter)	Professional Development	2/18/10
44.	Langan, Brooke	iMovie 09: Advanced (secondary)	\$75.00 (co-presenter)	Professional Development	3/9/10
45.	Langan, Brooke	iMovie 09: Advanced (elementary)	\$75.00 (co-presenter)	Professional Development	3/9/10
46.	Langan, Brooke	iLife 09: iTunes for Elementary Teachers	\$75.00 (co-presenter)	Professional Development	3/16/10
47.	Langan, Brooke	Using Public Service Announcements for Authentic Assessments	\$75.00	Professional Development	4/8/10

48.	Langan, Brooke	Mac Management: How to organize your files	\$75.00 (co-presenter)	Professional Development	4/19/10
49.	Langan, Brooke	iLife 09: photo	\$75.00 (co-presenter)	Professional Development	4/19/10
50.	Langan, Brooke	iLife 09: Garageband	\$75.00 (co-presenter)	Professional Development	4/27/10
51.	Lehmann-Deming, Donna	7 Keys to Comprehension	\$325 plus cost of books	Title I Grant	1/21/10, 1/28/10 & 2/11/10
52.	Libby Tina	Introduction to Using and Creating CPS	\$75.00 (co-presenter)	Professional Development	4/15/10
53.	Lortz, Patricia	Instruct teachers in effective strategies to teach word structure to improve vocabulary and comprehension.	\$56.00	Title I Grant	1/12/10
54.	Ludwig, Suzanne	Clicker Session 1	\$75.00 (co-presenter)	Professional Development	1/22/10
55.	Ludwig, Suzanne	Clicker Session 2	\$75.00 (co-presenter)	Professional Development	1/22/10
56.	Ludwig, Suzanne	Educational Websites	\$150.00	Professional Development	3/4/10
57.	Ludwig, Suzanne	Flex. Grouping-Classroom Orchestration	\$150.00	Professional Development	3/8/10
58.	Ludwig, Suzanne	Creating A Moodle Teacher Webpage	\$150.00	Professional Development	3/22/10
59.	Ludwig, Suzanne	Trouble Shooting with a Mac.-Elementary	\$150.00	Professional Development	4/21/10
60.	Ludwig, Suzanne	Integrating Tech. to unit plans for Elementary Educators	\$150.00	Professional Development	5/19/10
61.	Martin, Joe	iMovie 09: Beginner (elementary)	\$75.00 (co-presenter)	Professional Development	2/8/10
62.	Martin, Joe	iMovie 09: Beginner (secondary)	\$75.00 (co-presenter)	Professional Development	2/8/10
63.	Martin, Joe	iMovie 09: Intermediate (elementary)	\$75.00 (co-presenter)	Professional Development	2/18/10
64.	Martin, Joe	iMovie 09: Intermediate (secondary)	\$75.00 (co-presenter)	Professional Development	2/18/10
65.	Martin, Joe	iMovie 09: Advanced (elementary)	\$75.00 (co-presenter)	Professional Development	3/09/10
66.	Martin, Joe	iMovie 09: Advanced (secondary)	\$75.00 (co-presenter)	Professional Development	3/09/10
67.	Martin, Joe	iLife 09: iTunes (secondary)	\$75.00 (co-presenter)	Professional Development	3/16/10
68.	Martin, Joe	iLife 09: iTunes (elementary)	\$75.00 (co-presenter)	Professional Development	3/16/10
69.	Martin, Joe	Mac Management: How to organize your files	\$75.00 (co-presenter)	Professional Development	4/19/10
70.	Martin, Joe	iLife 09: photo	\$75.00 (co-presenter)	Professional Development	4/19/10
71.	Martin, Joe	iLife 09: Garageband	\$75.00 (co-presenter)	Professional Development	4/27/10
72.	Miller, Barbara	Instruct teachers in effective strategies to teach/develop vocabulary and enhance comprehension	\$56.00	Title I Grant	12/8/09
73.	Mochan, Karen	Excel for Beginners	\$150.00	Professional Development	4/15/10
74.	Nicoletta, Anna	My Pyramid for Health and Wellness	\$87.50 (co-presenter)	Professional Development	4/7/10

75.	Nicoletta, Anna	My Pyramid for Health and Wellness	\$87.50 (co-presenter)	Professional Development	4/28/10
76.	Nordmark, Bobbi	Navigating Library Website	\$200.00	Professional Development	1/5/10-5/4/10
77.	Patel, Prapti	Translator to Communicate with a Parent	\$114.75	J. M. Hill Elementary	8/21/09-11/11/09
78.	Pattison, Gayle	Podcasting	\$150.00	Professional Development	2/18/10
79.	Pattison, Gayle	Microsoft PowerPoint	\$150.00	Professional Development	3/4/10
80.	Pattison, Gayle	Webquests	\$150.00	Professional Development	3/18/10
81.	Pierce, Mary	Instruct teachers in effective strategies to use when choosing and teaching vocabulary in all content areas.	\$56.00	Title I Grant	10/22/09
82.	Pocono Family YMCA	Employee Wellness Discount for Membership	No Cost	N/A	12/31/09-12/31/10
83.	Riley, Kim	Instruct teachers in effective strategies to teach word structure to improve vocabulary and comprehension.	\$56.00	Title I Grant	1/12/10
84.	Preston, Christine	Unlocking the Mystery of IEPs & Specially designed instruction	\$150.00	Professional Development	3/15/10
85.	Preston, Christine	Unlocking the Mystery of IEPs & Specially designed instruction	\$150.00	Professional Development	2/18/10
86.	Rodriguez, Janice	Spanish for Beginners Part 1	\$75.00	Professional Development	3/16/10
87.	Rodriguez, Janice	Spanish for Beginners Part 2	\$75.00	Professional Development	3/23/10
88.	Rodriguez, Janice	Spanish for Beginners Part 3	\$75.00	Professional Development	3/30/10
89.	Rogers, Denise	Using Power Point As Interactive Engagement in the Classroom	\$150.00	Professional Development	4/13/10
90.	St. Joseph's Center	Speech and Language	\$220.00	Special Education	6/10/08-Completion of Evaluation
91.	Sandri, Trudi	Instruct teachers in effective strategies to teach/develop vocabulary and enhance comprehension	\$56.00	Title I Grant	12/8/09
92.	Slack, Julie	Instruct teachers in effective strategies to use when choosing and teaching vocabulary in all content areas.	\$56.00	Title I Grant	10/22/09
93.	Slack, Julie	Instruct teachers in effective strategies to teach word structure to improve vocabulary & comprehension.	\$56.00	Title I Grant	1/12/10
94.	Slack, Julie	Instruct teachers in effective strategies to enable students to read like a writer and write like a reader	\$56.00	Title I Grant	5/6/10
95.	Spece, Jennifer	Classroom Projects Using Photo Story	\$150.00	Professional Development	4/6/10

96.	Stokes, C. R. Jr.	First Aid/CPR & AED Training for Student Helpers	Not to exceed \$500.00	ACCESS	1/22/10
97.	Suprys, Thomas	Instruct teachers in effective strategies to enable students to read like a writer and write like a reader	\$56.00	Title I Grant	5/6/10
98.	Tiernan, Patricia	Service Learning and Your Curriculum	\$150.00	Professional Development	5/28/10
99.	Tiernan, Patricia	Service Learning and Your Curriculum	\$150.00	Professional Development	1/4/10
100.	Vistar Corporation	Diversity in the Poconos Training for security and school police officers	\$3,000	Security Dept.	1/22/10
101.	Weiss, Jackie	Instruct teachers in effective strategies to teach/develop vocabulary and enhance comprehension.	\$56.00	Title I Grant	12/8/09
102.	Wescott, Shawn	Iphoto 09	\$150.00	Professional Development	1/20/10
103.	Wescott, Shawn	Garageband 09	\$150.00	Professional Development	2/3/10
104.	Zelinski, Jan	Using Microsoft Templates	\$150.00	Professional Development	3/10/10
105.	Zelinski, Jan	Google Earth	\$150.00	Professional Development	4/8/10
		TRANSPORTATION	CONTRACTS		
106.	Davis, Christine	Contract Transportation	\$103.35/day	Transportation Dept.	11/2/09
107.	Frascella, Maria	Contract Transportation	\$118.32/day	Transportation Dept.	10/26/09
108.	Gerst, Neil	Contract Transportation	\$166.13/day	Transportation Dept.	11/2/09
109.	Gerst, Neil	Contract Transportation	\$194.53/day	Transportation Dept.	11/13/09
110.	Gilmore, Rosalyn	Contract Transportation	\$290.36/day	Transportation Dept.	10/7/09
111.	Holmes, Deborah	Contract Transportation	\$83.64/day	Transportation Dept.	10/30/09
112.	Krupski, Diane	Contract Transportation	\$170.51/day	Transportation Dept.	10/19/09
113.	Lastra, Christopher	Contract Transportation	\$62.48/day	Transportation Dept.	10/30/09
114.	Lastra, Christopher	Contract Transportation	\$160.63/day	Transportation Dept.	11/2/09
115.	Muti, Peter	Contract Transportation	\$155.46/day	Transportation Dept.	10/20/09

XIII. STUDENT ITEMS

A. Placements

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the agreed upon alternative placements for the students listed for specific schools and times indicated. Motion was seconded by James Brunkard and carried unanimously, 7-0.

	Student Number
a.	09020904
b.	09020905
c.	09021008
d.	08171107
e.	09171109
f.	09171206

(See page 32)

B. Field Trips – 75 Miles or More

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the 75 miles or more field trips listed. The proposal and itineraries for the field trips meet the required Board Policy #121. Motion was seconded by James Brunkard and carried unanimously, 7-0.

	Name	Activity	Location	Dates
1.	Conklin, Kim	J. T. Lambert Intermediate - To Perform in East Wing Complex of Capitol Building	Harrisburg, PA	3/24/10
2.	Conklin, Kim	J. T. Lambert Intermediate - To attend Broadway Musical and the Lincoln Center Meet the Artist Clinic-Workshop	New York, NY	6/2/10
3.	Dahl, Barb	Middle Smithfield Elementary to Visit the State Capitol	Harrisburg, PA	5/21/10
4.	Panepinto, Carrie	High School North's Senior Prom – Skyline Cruises	New York, NY	5/29/10

(See pages 33-36)

XIV. SCHOOL IMPROVEMENT PLANS

ACTION BY THE BOARD:

Motion was made by Donald Motts to approve the School Improvement Plans for Bushkill Elementary School, Resica Elementary School, East Stroudsburg High School North and East Stroudsburg High School South for submission to PDE in compliance with the recent amendment to and reauthorization of the Elementary and Secondary Schools Act of 1965, PL 89-10 and the No Child Left Behind Act of 2001, PL 107-110. Motion was seconded by William Searfoss and carried unanimously, 7-0.

XV. OLD AND NEW BUSINESS

XVI. NOVELS

ACTION BY THE BOARD:

Motion was made by James Brunkard to approve the novels listed for use in the East Stroudsburg Area School District. Motion was seconded by Donald Motts and carried unanimously, 7-0.

Title of Book	Author
Big Bad Bully	Audrey Penn
The Witches	Ronald Dahl

XVII. CONFERENCE ATTENDANCE

A. Superintendent

ACTION BY THE BOARD:

Motion was made by Donald Motts to approve the attendance of Sharon Laverdure at the PASA Board of Governors' Conference in Harrisburg, PA from 1/14/10-1/15/10 at no cost to the district. Motion was seconded by Douglas Freeman and carried unanimously, 7-0.

XVIII. CIU WIDE AREA NETWORK (WAN)

1.

ACTION BY THE BOARD:

Motion was made by William Searfoss to acknowledge the School District's participation in the Colonial Intermediate Unit 20 Wide Area Network and Internet Services (CIU20 WAN) bid consortium pursuant to the Universal Service Administration Company (USAC) School and Libraries Division (SLD) bidding project for Federal E-Rate funding. Motion was seconded by Donald Motts and carried unanimously, 7-0.

2.

ACTION BY THE BOARD:

Motion was made by William Searfoss to purchase WAN services, including Commodity Internet, WAN Circuit, Internet2 and PAIUNet services through the IU20 WAN bid consortium for the term or period beginning July 1, 2010 and ending June 30, 2015 at a total monthly cost of \$4,336.07. This monthly cost will be reduced by any E-Rate funding discounts for which the District may be eligible (estimated to be a discount of 78% for the 2010-2011 fiscal year). The District superintendent is authorized and directed to execute and deliver to CIU20 a Letter of Commitment and a Letter of Agency in the forms as submitted to the District and the Board. Motion was seconded by Douglas Freeman and carried unanimously, 7-0.

(See pages 37-41)

XIX. FISCAL ITEMS

A. Budget Model

ACTION BY THE BOARD:

Motion was made by Douglas Freeman to approve the three-year Budget Model with PFM at an annual fee of \$6,000 as presented to the Board on November 19, 2009. Motion was seconded by William Searfoss. A roll call vote was taken and failed 3-4. Horace Cole, Douglas Freeman and William Searfoss voted yes. James Brunkard, Robert Cooke, Robert Gress and Donald Motts voted no.

(See page 42)

B. PFM Asset Management

ACTION BY THE BOARD:

Motion was made by William Searfoss to authorize the execution of the requested consent to the deemed assignment of all Investment Advisory Agreements with PFM as presented. Motion was seconded by Robert Gress and carried unanimously, 7-0.

(See pages 43-46)

C. Senior Citizen Tax Rebate

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the amended (\$925.00) 2009 Senior Citizen Tax Rebate Program Application in the form as submitted to the Board. Motion was seconded by Douglas Freeman and passed 6-1. Donald Motts voted no.

(See pages 47-48)

D. Award of Oil Bids

ACTION BY THE BOARD:

Motion was made by William Searfoss to confirm the award of bids for #2 Fuel Oil and Diesel Fuel to Ports Petroleum, effective July 1, 2010, as per the fluctuating price bids received by the Colonial Intermediate Unit 20 as follows: Motion was seconded by Donald Motts and carried unanimously, 7-0.

#2 Fuel Oil – Fluctuating Consumer Tank Wagon	OPIS price + 3,250 per gallon
#2 Fuel Oil – Firm Tank Transport	2.4135 per gallon
ULSD – Firm Tank Transport	2.4135 per gallon
Add-on for Winterized Additive	.03 per gallon
Add-on for Kerosene	.05 per gallon

E. Monroe County Tax Collector Bonds

ACTION BY THE BOARD:

Motion was made by James Brunkard to approve the proposal from Donaghy Insurance Service in the amount of \$30,179.00 to provide the four year-term master bond for the District's Monroe County Tax Collectors beginning January 1, 2010. Motion was seconded by Donald Motts and carried unanimously, 7-0.

(See page 49)

F. Pike County Tax Collector Bonds

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the invoice from the Pike County Commissioner's Office in the amount of \$11,655.00 to provide the four-year term master bond for the District's Pike County Tax Collectors beginning January 1, 2010. Motion was seconded by Douglas Freeman and carried unanimously, 7-0.

(See page 50)

G. ESE Playground Equipment

ACTION BY THE BOARD:

Motion was made by James Brunkard to approve the payment of the additional sum of \$3,250.00 from 2009-2010 Capital Reserve Fund Budget to fund the purchase of playground equipment for the East Stroudsburg Elementary School over and above that donated by the East Stroudsburg Elementary PTO and that previously authorized by the Board (An approximate amount of \$30,000.00 was authorized and approved to be paid from the Capital Reserve Fund Budget by the Board on May 18, 2009. The amount of \$30,000.00 was included in the 2009-2010 Capital Reserve Fund budget). Motion was seconded by William Searfoss and carried unanimously, 7-0.

H. Bond Payments

1.

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the current invoices for construction and related costs associated with the Bond Issue 2008: \$1,790,141. Motion was seconded by Robert Gress and carried unanimously, 7-0.

(See pages 51-52)

2.

ACTION BY THE BOARD:

Motion was made by Robert Gress to approve the current invoices for construction and related costs associated with the Bond Issue 2008 needing retroactive approval: \$60,546.00. Motion was seconded by William Searfoss and carried unanimously, 7-0.

(See page 53)

I. Use of Facilities

1.

ACTION BY THE BOARD:

Motion was made by Williams Searfoss to approve the requests for use of facilities as listed for Class 1 school-related activities (no facility fees will be incurred as per Policy #707). Motion was seconded by Douglas Freeman and carried unanimously, 7-0.

CLASS 1 – SCHOOL-RELATED USE OF FACILITIES – (Sports Feeder Programs/Student Educational Enrichment Programs)

Board Agenda	BUILDING	DATE from	DATE to	ORGANIZATION	EVENT	Facility Fees Assessed
12/21/09	ESE	1/4/10	1/26/10	ESYA Basketball	Practice & Games	Policy
12/21/09	HS-South	12/22/09	2/25/10	Mountain Volleyball Club	Volleyball Practice	Policy
12/21/09	HS-South	1/26/09	5/18/10	Northampton Community College	Intro to Biotechnology Course to HS Students	Policy
12/21/09	JM Hill	12/23/09	6/16/09	Girls Scouts of America, Daisy Troop	Troop Meetings	Policy
12/21/09	Lehman	2/13/09	2/13/10	Pocono Family YMCA*	Championship Swim Meet	Policy
12/21/09	Lehman	2/20/10	2/20/10	Pocono Family YMCA*	Swim Meet	Policy
12/21/09	Smithfield	1/6/10	6/17/10	East Stroudsburg Junior Soccer League	Practices	Policy

*Personnel Fees will be assessed.

(See pages 54-63)

2a.

ACTION BY THE BOARD:

Motion was made by Horace Cole to approve the request for use of facilities as listed for Class 2 Governmental Agency (no facility fees incurred as per Policy #707) subject to the availability of the facility due to the District's refurbishing and summer schedule for use of the facility. Motion was seconded by Robert Gress and carried unanimously, 7-0.

CLASS 2 – GOVERNMENTAL AGENCY USE OF FACILITIES

Board Agenda	BUILDING	DATE from	DATE to	ORGANIZATION	EVENT	Facility Fees Assessed
12/21/09	JM Hill	6/8/10	8/20/10	Stroud Region Open Space & Recreation	Summer Day Camp Program for 4-5 year olds	N

(See pages 64-65)

2b.

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the request for use of facilities as listed for Class 2 Governmental Agency (no facility fees incurred as per Policy #707). Motion was seconded by Douglas Freeman and carried unanimously, 7-0.

CLASS 2 – GOVERNMENTAL AGENCY USE OF FACILITIES

Board Agenda	BUILDING	DATE from	DATE to	ORGANIZATION	EVENT	Facility Fees Assessed
12/21/09	Lehman	1/7/10	1/9/10	PA Department of Health*	H1N1 Vaccinations	N

(See page 66)

***PERSONNEL FEES WILL BE ASSESSED.**

3.

ACTION BY THE BOARD:

Motion was made by James Brunkard to approve the request for use of facilities as listed for Class 3 Non-School Related Use of Facilities. Please note: This organization is requesting a waiver of facility fees as well as personnel fees for their Friday/Saturday event. Special permission by the Board must be granted in order to waive both the facility fees and personnel fees for days when custodial and/or security staff is not on duty in the requested building. Motion was seconded by Robert Gress and passed 6-1. William Searfoss voted no.

CLASS 3 – NON-SCHOOL RELATED USE OF FACILITIES

Board Agenda	BUILDING	DATE from	DATE to	ORGANIZATION	EVENT	Requesting Fee Waiver
12/21/09	HS-North	6/4/10	6/5/10	American Cancer Society	Relay for Life	Y

(See pages 67-68)

J. Budget Transfers, Payment of Bills and Treasurer’s Report

ACTION BY THE BOARD:

Motion was made by Robert Gress to approve the Budget Transfers, Payment of Bills and Treasurer’s Report listed in this agenda for the 2009-2010 fiscal year, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the Auditor General. Motion was seconded by Donald Motts and carried unanimously, 7-0.

1. Budget Transfers - (See pages 69-74)
2. Payment of Bills - (See pages 75-98)
3. Treasurer’s Report - (See pages 99-103)

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – December 21, 2009**

Carl T. Secor Administration Center – Board Room

7:30 P.M.

ADDENDUM A

XX. RACE TO THE TOP

ACTION BY THE BOARD:

Motion was made by Robert Gress to authorize the Superintendent to prepare and submit a final application or submission for request for funds pursuant to the Race to the Top Initiative on behalf of the East Stroudsburg Area School District. Motion was seconded by William Searfoss and carried unanimously, 7-0.

Public Participation on Addendum A

None

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – December 21, 2009**

Carl T. Secor Administration Center – Board Room

7:30 P.M.

ADDENDUM B

XIX. FISCAL ITEMS

K. Settlement Stipulation

ACTION BY THE BOARD:

Motion was made by James Brunkard to authorize the Solicitor to enter into a formal Settlement Stipulation with Pocmont Hotel Corp. and other involved taxing bodies and governmental entities regarding the Petition for Review of Assessment filed to No. 2123-2008-Civil in the Court of Common Pleas of Pike County incorporating the terms and conditions as presented to the Board. Motion was seconded by Douglas Freeman and carried unanimously, 7-0.

Public Participation on Addendum B

None

XXI. ANNOUNCEMENTS/INFORMATION

XXII. ADJOURNMENT

Respectfully submitted,

Patricia L. Rosado
Board Secretary