

East Stroudsburg Area School District COVID-19 Health and Safety Plan

The East Stroudsburg Area School District Health and Safety Plan outlines our school district's instructional and non-instructional school reopening activities for the 2020-2021 school year and was created in consultation with our school physician and the Intermediate Unit 20 Emergency Planning Committee, which includes Pandemic Coordinators from its member districts, the Bethlehem Bureau of the Pennsylvania Department of Health, St. Luke's Health Network, Monroe County Office of Emergency Management, and the Northampton County Emergency Management Agency. As with all emergency plans, the Health and Safety Plan developed for each school entity is tailored to the unique needs of our school district and was informed by Governor Wolf's Process to Open Pennsylvania and surveys of stakeholders, including parents/guardians, students and staff of the school district.

The Governor's plan has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions. Depending upon the public health conditions in our county, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating either of our counties as being in the red, yellow, or green phase. There may be times that a county may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen in our local area. The East Stroudsburg Area School District Health and Safety Plan accounts for changing conditions to ensure fluid transition from more to less restrictive conditions in each of the phase requirements as needed.

PROTOCOLS, POLICIES, AND PROCEDURES that have been developed reflect the current recommendations and considerations put forth by the Center for Disease Control, Local Health Departments, Pennsylvania Department of Health, the Pennsylvania Department of Education, and by orders and considerations of the Commonwealth of Pennsylvania. These items may be revised in the future to ensure compliance with future orders, recommendations, and considerations from the Center for Disease Control, Local Health Departments, Pennsylvania Department of Health, the Pennsylvania Department of Education, and the Commonwealth of Pennsylvania

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Addressing Community Spread in K-12 Schools LEVEL OF COMMUNITY SPREAD (AS DETERMINED BY STATE AND LOCAL HEALTH OFFICIALS)		
Substantial Spread	Moderate Spread	Low/No Spread
<ul style="list-style-type: none"> Schools are closed. Implement remote learning. Provision for student services such as school area emergency response. 	<ul style="list-style-type: none"> ALL measures indicated in the Green Phase in addition to the following: Schools utilize remote learning as needed to reduce in-person contact. 	<ul style="list-style-type: none"> Schools Subject to CDC and Commonwealth Guidance. Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the board of directors and posted on the school entity's publicly available website. Establish and maintain communication with local and state DOH officials. Participate in contact tracing efforts as directed by local health officials (to the extent feasible). Post signage in classrooms, hallways and entrances to communicate how to stop the spread. Isolate and deep clean impacted classrooms and spaces. Implement COVID-19 symptom screening. Preventative measures (including staying home when sick) and good hygiene procedures. Implement a protocol for students/staff who feel ill/experience symptoms when they come to school. Consider ways to accommodate needs of children, teachers/staff, and families at higher risk for severe illness. Schools may resume sports related activities after developing a written Athletics Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/trustees) and posted on the school entity's publicly available website.

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For additional guidance on addressing community spread, see the CDC's Consideration for Schools.



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East Stroudsburg Area School District Decision Tree

The East Stroudsburg Area School District Path to Reopening for K-12 Schools not only provides considerations for school leaders as they develop plans for restarting school this fall but provides a flexible framework to address challenges that may develop throughout the 2020-2021 school year. Instead of a one-size-fits-all approach, the below East Stroudsburg Area School District Decision Tree provides a menu of instructional models to ensure the continued success and safety of students and staff members.

Level of Community Spread (as determined by state and local health officials)	Substantial Spread	Moderate Spread	Low/No Spread
Instructional Model	Remote Learning	In-Person and Remote Learning	In-Person and Remote Learning (with on-site remote learning option)
<p>Students will be assigned to Groups with consideration given to family preference for assignment of household members to the same or opposite Group(s).</p> <ul style="list-style-type: none"> • Group A: Students with last names A-L* (including itinerant IEP, GIEP and 504 students) • Group B: Students with last names M-Z (including itinerant IEP, GIEP and 504 students) • Group C: Supplemental and Full-time IEP Students • Group D: Intermediate Unit 20 Students • Group E: East Stroudsburg Area Cyber Academy (ESACA) Students • Group F: Students without home internet • Group G: Families who make a one-time choice to receive 2 additional days of on-site remote learning (under moderate/low spread) <p>Groups will receive instruction in accord with the Emergency Instructional Time Schedules below.</p>			

NOTE: The entire district will operate under the color phase of the most restrictive County (Monroe or Pike).

* - The demarcation point between Group A and Group B is subject to change at the discretion of the administration for equitable distribution.

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 Emergency Instructional Time Schedules

Low/Moderate Community Spread Hybrid Schedule (with Elective Options)					
	Monday	Tuesday	Wednesday	Thursday	Friday
Group A (A-L*)	In-person instruction	In-person instruction	Remote learning	Remote instruction	Remote instruction
Group B (M*-Z)	Remote instruction	Remote instruction	Remote Learning	In-person instruction	In-person instruction
Group C (Supplemental/Full-time IEP)	In-person instruction	In-person instruction	In-person instruction	In-person instruction	In-person instruction
Group D (IU)	In-person instruction	In-person instruction	In-person instruction	In-person instruction	In-person instruction
Group E (ESACA)	Virtual learning	Virtual learning	Virtual learning	Virtual learning	Virtual learning
Group F (No Internet)	In-person instruction (A-L)	In-person instruction (A-L)	Remote learning using offline digital content	On-site remote instruction (A-L)	On-site remote instruction (A-L)
	On-site remote instruction (M*-Z)	On-site remote instruction (M*-Z)			
Group G (2 add'l days)	In-person instruction (A-L)	In-person instruction (A-L)	Remote Learning	On-site remote instruction (A-L*)	On-site remote instruction (A-L*)
	On-site remote instruction (M*-Z)	On-site remote instruction (M*-Z)			

NOTE: "On-site remote instruction" means students report to school, but participate in remote learning in the same manner as if they were home.
 * - The demarcation point between Group A and Group B is subject to change at the discretion of the administration for equitable distribution.

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Substantial Community Spread - Remote Schedule					
	Monday	Tuesday	Wednesday	Thursday	Friday
Group A (A-L*)	Remote instruction	Remote instruction	Remote learning	Remote instruction	Remote instruction
Group B (M-Z)	Remote instruction	Remote instruction	Remote learning	Remote instruction	Remote instruction
Group C (Supplemental)	Remote instruction	Remote instruction	Remote learning	Remote instruction	Remote instruction
Group D (IU)	Remote instruction	Remote instruction	Remote learning	Remote instruction	Remote instruction
Group E (ESACA)	Virtual learning	Virtual learning	Virtual learning	Virtual learning	Virtual learning
Group F (No Internet)	Remote learning using offline digital content	Remote learning using offline digital content	Remote learning using offline digital content	Remote learning using offline digital content	Remote learning using offline digital content
Group G (2 add'l days)	Remote instruction	Remote instruction	Remote learning	Remote instruction	Remote instruction

* - The demarcation point between Group A and Group B is subject to change at the discretion of the administration for equitable distribution.

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Pandemic Coordinator/Team

Individuals	School/Department/Responsibility	Pandemic Team Roles and Responsibilities
Mr. Eric D. Forsyth (Coordinator)	Administrator, Pandemic Coordinator	Plan Development and Response Team
Dr. William R. Riker	Administrator, Community Involvement	Plan Development and Response Team
Mr. Ryan Moran	Administrator, Curriculum and Instruction	Plan Development and Response Team
Mr. Brian Baddick	Administrator, Pupil Services	Plan Development and Response Team
Dr. John Bart	School Physician	Plan Development and Response Team
Mr. Paul Kernan	Teacher	Health and Safety Plan Development
Mr. Donald Halker	Support Staff	Health and Safety Plan Development
Mr. Benjamin Brennenman	Administrator	Plan Development and Response Team
Ms. Gail Kulick	Administrator	Plan Development and Response Team
Mr. Scott Hnasko	Teacher	Health and Safety Plan Development
Mr. Craig Reichl	Administrator	Plan Development and Response Team
Mr. Matthew Hirsch	Supervisor	Plan Development and Response Team
Mr. Rob Romagno	Supervisor	Plan Development and Response Team
Dr. Mary Olszewski	Director of Pupil Services	Plan Development and Response Team
Ms. Melissa Colevechio	Director of Food Services	Plan Development and Response Team

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Key Strategies, Policies, and Procedures

The action plan documents the East Stroudsburg Area School District's plan for each of the requirements outlined in the Pennsylvania Department of Education's Preliminary Guidance for Phased Reopening of PreK-12 Schools. The table below identifies a detailed summary describing the key strategies, policies, and procedures the East Stroudsburg Area School District will employ to ensure the health and safety of every stakeholder in the local education community. The information below provides key information that staff, students, and families will require to clearly understand the East Stroudsburg Area School District's local plan for the reopening and operating of schools during the COVID-19 pandemic.

Requirements Level of Community Spread (as determined by state and local health officials)	Substantial Spread	Moderate Spread	Low/No Spread	Lead Individual and Position	PD Y/N
Prevention Practices	<p>See the East Stroudsburg Area School District Environmental Services Manual (See Attached)</p> <ul style="list-style-type: none"> Schools (for in-person instruction) are closed. <p>Cleaning, Sanitizing, Disinfecting, and Ventilation</p> <p>Within 24-hours of the beginning of Substantial Spread:</p> <ul style="list-style-type: none"> All facilities will be closed to students, non-essential staff and the public. HVAC systems placed in 	<p>See the East Stroudsburg Area School District Environmental Services Manual</p> <p>Daily Cleaning Process: Continue daily deep cleaning, disinfecting, and sanitizing procedures in buildings. All cleaning supplies and procedures will be in accordance with local, state, federal, CDC and Department of Health recommendations.</p> <p>Cleaning, Sanitizing, Disinfecting, and Ventilation</p> <p>The following must be disinfected after each use/event:</p> <ul style="list-style-type: none"> Exam rooms/spaces/boots in the school nurse's office (excluding common reception areas) Shared student computers Athletic and gym locker rooms Athletic equipment (in accordance with the Athletic Health and Safety 	<p>See the East Stroudsburg Area School District Environmental Services Manual</p> <p>Daily Cleaning Process: Continue daily deep cleaning, disinfecting, and sanitizing procedures in buildings. All cleaning supplies and procedures will be in accordance with local, state, federal, CDC and Department of Health recommendations.</p> <p>Cleaning, Sanitizing, Disinfecting, and Ventilation</p> <p>The following must be disinfected after each use/event:</p> <ul style="list-style-type: none"> Exam rooms/spaces/boots in the school nurse's office (excluding common reception areas) Shared student computers Athletic and gym locker rooms Athletic equipment (in accordance with the Athletic Health and Safety 	<p>Cleaning, Sanitizing, Disinfecting, and Ventilation</p> <p>Custodial staff assigned</p> <p>Directors of Athletics/Custodial Staff</p> <p>Director of Transportation/Bus Drivers</p>	<p>Y</p> <p>Y</p> <p>Y</p>

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<p>unoccupied mode.</p> <p>At least 24-hours prior to the end of Substantial Spread:</p> <ul style="list-style-type: none"> All facilities will be sanitized, including but not limited to, learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation vehicles) and HVAC systems returned to occupied mode. 	<p><i>Plan</i></p> <ul style="list-style-type: none"> Common eating/assembly areas (auditoriums, cafeterias, field house, indoor bleachers, multi-purpose rooms, etc.) Pupil transportation vehicles Driver education vehicles <p>The following must be disinfected at least 4x each work/school day:</p> <ul style="list-style-type: none"> Touchpoints (doorknobs, handrails, panic bars, drinking fountains, etc.) as set forth in the East Stroudsburg Area School District Environmental Services Manual. <p>The following must be disinfected after each work/school day:</p> <ul style="list-style-type: none"> Student learning spaces Restrooms <p>Distribution of Cleaning Supplies to Guests and Public Areas: Hand sanitizer will be made available at all main entrances and at all building offices.</p> <p>Distribution of Cleaning Products/Supplies to Staff: Disinfectant wipes, gloves, and/or sanitizer will be issued to staff upon request to the main office. Any cleaning products/supplies brought to school must be registered with the district using the Cleaning Product Registration Form. (See the East Stroudsburg Area School District Environmental Services Manual)</p> <p>Cleaning Supply Storage: Ensure safe and correct usage/storage of cleaning and disinfection products, including storing them securely away from students.</p> <p>Positive Test Result and Annex Area: Close off areas of the building used by a sick person. Wait at least 24 hours before cleaning and disinfecting. If 24 hours is not feasible, wait as long as possible.</p> <p>Building HVAC and Air Circulation: Fresh air intake will be increased by permitting the opening of exterior windows with screens in occupied spaces (weather permitting).</p> <p>Cleaning Material Standards: All cleaning supplies will meet or exceed local, state, federal, and CDC recommendations and guidelines.</p> <p>Disinfection Process: Custodial staff use approved disinfectant and a cleaning process that ensures proper standing time. Cleaning and disinfecting of high-touch</p>	<p>Y</p> <p>Y</p> <p>Y</p>
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	<p>surfaces and horizontal surfaces, including increasing cleaning frequency in common gathering and public visited areas.</p> <p>Face Coverings: "Face covering" means a covering of the nose and mouth that is secured to the head with ties, straps, or loops over the ears or is wrapped around the lower face. A "face covering" can be made of a variety of synthetic or natural fabrics, including cotton, silk, or linen; and, for the purposes of the order, can include a plastic face shield that covers the nose and mouth.</p> <ul style="list-style-type: none"> • While employees may choose to provide their own face covering, one face shield per year and two washable masks will be provided to staff, upon request, each marking period. • Families will provide their own face coverings for their student(s). If a family is unable to provide a face covering for their student, the district will issue two washable masks per marking period to the student. <p>Face coverings are required in accordance with the latest Order from the Pennsylvania Department of Health.</p> <p>Face coverings shall not contain writing, pictures, or symbols that could be considered pornographic, obscene, vulgar and/or sexually suggestive; advocate violence, hate, intolerance or racism; advertise and/or promote the use of tobacco, alcohol and/or drugs; contain double-meaning messages and/or obscene language or suggest gang affiliation or activities. (See Policy 221 - Dress and Grooming.)</p> <p>Protective Barriers: Visual floor signage will instruct staff and visitors on proper social distancing, where applicable.</p> <p>Training and Instruction for Staff: Custodial staff have and will continue to receive training and instruction relative to COVID-19, mitigating infection and proper cleaning procedures. Teachers and staff will review this plan and be informed about daily disinfection procedures. All buildings will have proper notification and COVID-19 prevention signage throughout the buildings and office areas. Teach and reinforce the use of face coverings for staff.</p> <p>Symptom Screening:</p> <p>Staff and students should not come to school and must notify school officials if they are experiencing:</p> <ul style="list-style-type: none"> • Any one of the following: <ul style="list-style-type: none"> ◦ Fever (100.4 or higher) ◦ Cough 	<p style="text-align: center;">Y</p>
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	<ul style="list-style-type: none"> o Shortness of breath o Difficulty breathing • or any <u>two</u> or more of the following: <ul style="list-style-type: none"> o Sore throat o Runny nose/congestion o Chills o New lack of smell or taste o Muscle pain o Nausea or Vomiting o Headache o Diarrhea • or are taking fever reducing medication. <p>Daily Reminders and Messaging: The PA system, email, two-way radio and/or mass-notification system will be used to provide daily reminders regarding proper hand washing and sanitizing, as well as reminders regarding social distancing using a uniform announcement provided by the administration.</p> <p>Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices: Staff and students are expected to adhere to hygiene practices set forth by the CDC and DOH. Hand soap and/or alcohol-based hand sanitizer will be provided. Paper towels, and no-touch trash cans will be provided in all bathrooms, classrooms, and frequently trafficked areas.</p> <ul style="list-style-type: none"> • Staff and students will be required to wash hands both before and after eating lunch/snacks. <p>Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs: Signage will be posted at entrances, bathrooms, and throughout the facility in predetermined locations to ensure consistency between buildings throughout the district. Custodial staff will do weekly inspections to ensure each sign remains in its intended locations.</p> <p>Limiting the sharing of materials among staff and students: To reduce the spread of infection, items should not be shared between staff and/or students. Items that may need to be shared will be disinfected in accordance with CDC and DOH guidelines after each use. Personal issuance of materials will be completed to the degree feasible.</p> <ul style="list-style-type: none"> • Students and staff should avoid any sharing of food <p>Materials, Resources and/or Supports Needed</p>	

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	<p>CDC Hand Hygiene: https://www.cdc.gov/coronavirus/2019-ncov/hcp/hand-hygiene.html</p> <p>CDC Disinfecting Your Facility: Cleaning and Disinfecting Your Facility</p> <p>CDC Protect Yourself: https://www.cdc.gov/coronavirus/2019-ncov/preventing-getting-sick/prevention.html</p> <p>CDC Symptoms: https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html</p> <p>CDC COVID-19 and Children: https://www.cdc.gov/coronavirus/2019-ncov/fag.html#COVID-19-and-Children</p> <p>CDC Communication Resources: https://www.cdc.gov/coronavirus/2019-ncov/communication/index.html</p>	Y
	Y	
	<p>Points-of-Dispensing (POD)</p> <p>In the event a vaccine or treatment for COVID-19 is deployed, the school district shall operate its established Pennsylvania Department of Health POD sites at JT Lambert Intermediate School, Lehman Intermediate School and Resica Elementary School at the direction of the DOH.</p>	
<p>Entering School Buildings</p>	<p>Identifying and restricting non-essential visitors and volunteers</p> <p>Only <i>essential staff</i>, as designated by the administration, will be permitted to access school district facilities to perform essential functions, as authorized by their immediate supervisor.</p>	Y
<p>Human Resources</p>	<p>Essential Staff: (Essential staff as designated by the administration)</p> <ul style="list-style-type: none"> • are expected to report to work • are required to follow the prescribed steps in the Procedure for Reporting 	
	<p>Identifying and restricting non-essential visitors and volunteers</p> <p>All visitors shall have a scheduled appointment for <i>essential business</i> and verbally answer the questions on the COVID-19 Daily Self-Checklist for Visitors form upon initial entry to any school facility.</p> <p>(See Virtual Tools below.)</p>	
	<p>Essential Staff only, up to yellow occupancy maximums:</p> <ul style="list-style-type: none"> • are expected to report to work. • are required to follow the prescribed steps if the 	
	<p>All staff:</p> <ul style="list-style-type: none"> • are expected to report to work. • are required to follow the steps prescribed in the Procedure for Reporting 	
	<p>Supintendent/Director of Human Resources</p>	

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<p>Absences (see Appendix), if they are unable to report to work.</p> <p>An employee, by entering the work site, acknowledges that s/he has complied with the school entity's protocols concerning the required steps to be taken prior to entering the work site or while at the work site and meets the criteria to be present at the work site.</p> <p>https://www.cdc.gov/coronavirus/2019-nCoV/downloads/COVID-19_CAREKIT_E_NG.pdf</p>	<p>Procedure for Reporting Absences (see Appendix), if they are unable to report to work.</p> <p>An employee, by entering the work site, acknowledges that s/he has complied with the protocols issued by the school entity concerning the required steps to be taken prior to entering the work site or while at the work site and meets the criteria to be present at the work site.</p> <p>https://www.cdc.gov/coronavirus/2019-nCoV/downloads/COVID-19_CAREKIT_E_NG.pdf</p> <p>Virtual Tools: School staff will utilize virtual tools and platforms wherever possible to conduct essential business and keep in-person reporting to an absolute minimum during school closures.</p> <p>Healthy Environment: Employees will abide by all occupancy requirements, social distance rules and shared equipment rules issued by the school entity.</p> <p>Hygiene Practices: Employees will abide by all occupancy requirements, social distance rules and shared equipment rules issued by the school entity.</p> <p>https://www.cdc.gov/coronavirus/2019-nCoV/downloads/cloth-face-covering.pdf</p> <p>https://www.youtube.com/watch?v=CXW1YXD_YF4</p> <p>Encourage COVID-19 testing when</p>	<p>Absences (see Appendix), if they are unable to report to work.</p> <p>An employee, by entering the work site, acknowledges that s/he has complied with the school entity's protocols concerning the required steps to be taken prior to entering the work site or while at the work site and meets the criteria to be present at the work site.</p> <p>https://www.cdc.gov/coronavirus/2019-nCoV/downloads/COVID-19_CAREKIT_E_NG.pdf</p> <p>Virtual Tools: School staff will utilize virtual tools and platforms wherever possible to conduct essential business and keep in-person reporting to an absolute minimum during school closures.</p> <p>Healthy Environment: Employees will abide by all occupancy requirements, social distance rules and shared equipment rules issued by the school entity.</p> <p>Prevention Practices: Use social media and other communications to inform parents, students, and staff about COVID-19 symptoms, preventative measures, good hygiene, and school specific protocols.</p> <p>Encourage COVID-19 testing when signs are presented</p> <p>Posting of Employment Rights. All federal and state employment postings relating to COVID will be followed.</p>
<p>Absences (see Appendix), if they are unable to report to work.</p> <p>An employee, by entering the work site, acknowledges that s/he has complied with the protocols issued by the school entity concerning the required steps to be taken prior to entering the work site or while at the work site and meets the criteria to be present at the work site.</p> <p>https://www.cdc.gov/coronavirus/2019-nCoV/downloads/COVID-19_CAREKIT_E_NG.pdf</p> <p>Staff Not Reporting to Work: the school entity will initiate a review process for staff who indicate they are unable to report to work due to a COVID-19 related circumstance following leave rights, absence protocols and the school entity's policy.</p> <p>Virtual Tools: School staff will utilize virtual tools and platforms wherever possible to conduct essential business to minimize in-person contact with the public.</p> <p>Healthy Environment: Employees will abide by all occupancy requirements, social distance rules and shared equipment rules issued by the school entity.</p> <p>Hygiene practices for staff including the manner and frequency of hand-washing and other best practices will be communicated and encouraged as set forth by CDC and DOH.</p>	<p>Procedure for Reporting Absences (see Appendix), if they are unable to report to work.</p> <p>An employee, by entering the work site, acknowledges that s/he has complied with the protocols issued by the school entity concerning the required steps to be taken prior to entering the work site or while at the work site and meets the criteria to be present at the work site.</p> <p>https://www.cdc.gov/coronavirus/2019-nCoV/downloads/COVID-19_CAREKIT_E_NG.pdf</p> <p>Virtual Tools: School staff will utilize virtual tools and platforms wherever possible to conduct essential business and keep in-person reporting to an absolute minimum during school closures.</p> <p>Healthy Environment: Employees will abide by all occupancy requirements, social distance rules and shared equipment rules issued by the school entity.</p> <p>Hygiene practices for staff including the manner and frequency of hand-washing and other best practices will be communicated and encouraged as set forth by CDC and DOH.</p> <p>https://www.cdc.gov/coronavirus/2019-nCoV/downloads/cloth-face-covering.pdf</p> <p>https://www.youtube.com/watch?v=CXW1YXD_YF4</p> <p>Encourage COVID-19 testing when</p>	<p>Absences (see Appendix), if they are unable to report to work.</p> <p>An employee, by entering the work site, acknowledges that s/he has complied with the school entity's protocols concerning the required steps to be taken prior to entering the work site or while at the work site and meets the criteria to be present at the work site.</p> <p>https://www.cdc.gov/coronavirus/2019-nCoV/downloads/COVID-19_CAREKIT_E_NG.pdf</p> <p>Virtual Tools: School staff will utilize virtual tools and platforms wherever possible to conduct essential business and keep in-person reporting to an absolute minimum during school closures.</p> <p>Healthy Environment: Employees will abide by all occupancy requirements, social distance rules and shared equipment rules issued by the school entity.</p> <p>Prevention Practices: Use social media and other communications to inform parents, students, and staff about COVID-19 symptoms, preventative measures, good hygiene, and school specific protocols.</p> <p>Encourage COVID-19 testing when signs are presented</p> <p>Posting of Employment Rights. All federal and state employment postings relating to COVID will be followed.</p>



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	<p>https://www.dol.gov/general/topics/post-ets</p>	<p>signs are presented.</p> <p>Hand soap and alcohol-based hand sanitizer, paper towels, and no-touch trash cans will be provided in all bathrooms, classrooms, and frequently trafficked areas.</p> <p>Posting of Employment Rights. All federal and state employment postings relating to COVID will be followed.</p> <p>https://www.dol.gov/general/topics/post-ets</p>	<p>https://www.cdc.gov/coronavirus/2019-nCoV/downloads/cloth-face-covering.pdf</p> <p>https://www.youtube.com/watch?v=CxWfjXD_YF4</p> <p>Encourage COVID-19 testing when signs are presented.</p> <p>Hand soap and alcohol-based hand sanitizer, paper towels, and no-touch trash cans will be provided in all bathrooms, classrooms, and frequently trafficked areas.</p> <p>Posting of Employment Rights. All federal and state employment postings relating to COVID will be followed.</p> <p>https://www.dol.gov/general/topics/post-ets</p>	Y
<p>Transportation</p>	<p>Schools (for in-person instruction) are closed, therefore transportation will only be provided to students assigned to placements where in-person instruction continues, including but not limited to nonpublic schools.</p>	<p>Cleaning, sanitizing, disinfecting, and ventilating all school vehicles used by students.</p> <p>All school district owned and contracted transportation vehicles will be cleaned and sanitized daily.</p> <p><u>During the day/between transportation runs:</u> Touch points of each school bus/vehicle will be cleaned and sanitized (all handrails, tops of student seats, window ledges, etc.)</p> <p><u>End of school day/after school activities:</u> Thorough sanitation of all buses/school vehicles.</p> <p>All cleaning, sanitizing, and disinfecting will be conducted in accordance with the East Stroudsburg Area School District Environmental Services Manual.</p> <p>School vehicles will operate with windows and vents open, when feasible.</p> <p>There will be no more than 2 students assigned to a multi-passenger seat.</p> <p>Riders will be assigned to seats so as to stagger the loading of vehicles in a</p>	<p>School bus drivers, contracted drivers, mechanics</p>	Y

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	<p>manner that minimizes the length of time any two persons must share a seat. Where feasible, members of the same household will be assigned to sit together. Families may also request that their child be assigned a seat with another specific individual.</p> <p>Professional Development and Training Plan for transportation staff</p> <p>The professional development and training will occur prior to the start of the school year for all transportation staff regarding any changes to the school district's policies and procedures in response to COVID-19.</p>	<p>Y</p>	
<p>Serving Meals</p>	<p>Packaged school meals will be available for pickup at designated locations and be delivered by the school district to student bus stops on days schools would have been open.</p>	<p>Packaged school meals will be served in the classroom/learning space and delivered to student bus stops on days school is in session.</p> <p>School meals will be served in the cafeteria and/or congregate eating locations using every other fixed seat and at least 3 feet between movable seats. Seats will be assigned to avoid face-to-face seating, where feasible.</p>	<p>Director of Food Services Building Administration</p>
<p>Social Distancing and Other Safety Protocols</p>	<p>Classroom/learning space occupancy in-person instruction will not occur.</p>	<p>Classroom/learning space occupancy</p> <p>Classroom occupancy shall not exceed 25 persons, including instructor(s).</p> <p>Small group and one-to-one instruction shall be conducted so as to maintain 6 ft. social distancing, where feasible.</p> <p>Other social distancing and safety practices</p> <p>All arrivals and dismissals will occur at a designated outdoor location at each school, including individuals dropping-off/picking-up students, which may be delayed in the event of severe or inclement weather.</p> <p>Avoid the use of shared instructional materials not disinfected between uses.</p>	<p>Building Administration/ Instructional/Support Staff</p>
<p>Class Changes and Common Areas</p>	<p>Schools will be closed.</p>	<p>• Directional walking paths will be designated, where feasible.</p> <p>• Interior and Classroom doors may be propped open during class changes only to minimize unnecessary touching of the door knobs/handles.</p>	<p>Building Administration/ Instructional/Support Staff</p>
<p>Large Group Gatherings</p>	<p>School facilities (including outdoor spaces) will be closed to public</p>	<p>School facilities (including outdoor spaces) will be closed to public gatherings until authorized by the Board.</p>	<p>Y</p>

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East Stroudsburg Area School District COVID-19 Health and Safety Plan

	gatherings.	<p>Student performances and competitions may be delivered by video streaming service.</p> <p>Instruction in Art, Music, Library, and Health will occur in a student's regular classroom, where feasible.</p> <p>Physical Education classes will be conducted outside when feasible.</p> <p>Social distancing will be practiced during recess.</p> <p>No shared equipment, including playground equipment, will be used.</p>		
Teaching and Learning	<p>Schools (for in-person instruction) will be closed</p> <p>All instruction must be provided via remote learning.</p>	<p>Schools (for in-person instruction) will be closed</p> <p>Materials, Resources and/or Supports Needed</p> <p>https://www.cdc.gov/coronavirus/2019-nCoV/prevent-getting-sick/0iv-cloth-face-covers.html</p>	<p>Protecting students and staff at higher risk for severe illness</p> <p>Staff must complete a COVID-19 Daily Self-Checklist prior to entering school facilities.</p> <p>Limit or cancel all non-essential travel:</p> <ul style="list-style-type: none"> field trips, non-essential travel between buildings are suspended <p>Families must not send their child(ren) to school if they are ill, or display any symptoms associated with COVID-19.</p> <p>Strategic deployment of staff</p> <p>Custodial shifts will reduce from three shifts to two shifts resulting in an increased number of custodial staff in buildings during the school day, allowing greater attention to the cleaning, disinfecting, and sanitizing procedures outlined in this plan.</p>	<p>Building Administration/Staff</p> <p>Director/Supervisors of Facilities</p>
Protecting Students and Staff at High Risk for Severe Illness	<p>Schools (for in-person instruction) will be closed</p>	<p>Monitoring students and staff for symptoms and history of exposure</p> <p>People with COVID-19 have had a wide range of symptoms reported – ranging from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus. People with these symptoms may have COVID-19:</p> <ul style="list-style-type: none"> Fever or chills Cough 	<p>Building Administration/School Nurses</p>	<p>Y</p>
When a Student, Staff Member, or Visitor Becomes Sick at School	<p>Schools (for in-person instruction) will be closed</p>			<p>Y</p>

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**East Stroudsburg Area School District
COVID-19 Health and Safety Plan**

	<ul style="list-style-type: none"> • Shortness of breath or difficulty breathing • Fatigue • Muscle or body aches • Headache • New loss of taste or smell • Sore throat • Congestion or runny nose • Nausea or vomiting • Diarrhea <p>This list does not include all possible symptoms. Families are encouraged to self-monitor for symptoms daily. (See CARE - Check and Record Everyday, ver. 3.3.17.20 from the CDC in the Appendix.)</p> <p>Schools will designate a health room annex area to separate anyone who exhibits COVID-19 like symptoms until the individual is able to go home, or to a healthcare provider.</p> <p>School nurses will maintain adequate personal protective equipment for use when individuals become ill.</p> <ul style="list-style-type: none"> • Gowns, KN95 masks, eye protection, gloves <p>Isolating students, staff, or visitors if they become sick or demonstrate a history of exposure</p> <p>Staff, students, and/or visitors that present symptoms of COVID-19 during the school day will be:</p> <ul style="list-style-type: none"> • Immediately separated into a designated health room annex area • Any area(s) used by an individual that presents COVID-19 symptoms will be immediately closed off and not utilized again until cleaning and sanitizing procedures have occurred. <p>Students who are suspected of having COVID-19 by the school nurse and all members of their households shall be excluded from school for the period indicated by the Department of Health and/or CDC as set forth below. (See Pol. 203.)</p> <p>Individuals who are sick or have a fever must go home or to a healthcare facility. Prior to leaving school, guidance for self-isolation at home and guidance for returning to school must be provided by the school nurse.</p> <p>If an individual requires transportation by an ambulance, alert the ambulance and hospital that the person may have COVID-19</p>	<p style="text-align: center;">Y</p> <p style="text-align: center;">School Nurses</p>
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East Stroudsburg Area School District COVID-19 Health and Safety Plan

<p>Returning isolated or quarantined staff, students, or visitors to school</p>		<p>One can be around others (and end home isolation) in accordance with the CDC's recommendations below for each circumstance.</p> <p><u>When one has been around a person with COVID-19:</u></p> <p>Anyone who has close contact with someone with COVID-19 should stay home for 14 days after exposure based on the time it takes to develop illness. [A close contact is someone who was within 6 feet of an infected person for at least 15 consecutive minutes within the previous 48 hours of inf.]</p> <p><u>When one thinks or knows they had COVID-19, and had symptoms:</u></p> <p>One can be with others after:</p> <ul style="list-style-type: none"> • 10 days have passed since the symptoms first appeared and; • 24 hours with no fever without the use of fever-reducing medications and; • Other symptoms of COVID-19 are improving. • Depending on your healthcare provider's advice and availability of testing, you might get tested to see if you have COVID-19. Most people do not require testing to decide when they can be around others; however, if your healthcare provider recommends testing, they will let you know when you can resume being around others based upon your test results. (A list of testing sites is available on the PA DOH website.) <p>Employees should review the East Stroudsburg Area School District COVID-19 Leave FAQ for additional information. (See Appendix.)</p>	<p>Director of Human Resources/School Nurse</p>	<p>Y</p>
<p>Sports and ExtraCurricular Activities</p>	<p>Schools (for in-person instruction) will be closed</p>	<p>See the East Stroudsburg Area School District Athletic Health and Safety Plan</p> <p>Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports</p> <p>"The decision to resume sport-related activities including conditioning, practices and games, is the discretion of a school entity's governing body." (Governor Issued Document, June 10, 2020)</p>	<p>Directors of Athletics Building Administration/Faculty</p>	

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East Stroudsburg Area School District COVID-19 Health and Safety Plan

Health and Safety Plan Professional Development

The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. Professional learning plans is documented with the following components listed in the table below:

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources and Supplies Needed	Start Date	Completion Date
Review of Health and Safety Plan (H&SP)	Building Administration	Superintendent	In-person/Administrative Retreat	Copies of Plan, Department Planning Requirements	July 22	July 23
Deep Cleaning Process	Custodians	Director/Supervisors of Custodians	In-person	Copies of Environmental Services Manual	August 17	August 21
Ventilation Options	Teachers	Building Administration	In-person/Zoom/Google Meet	Guidance on appropriate time(s)/places to allow for ventilation	August 24	August 27
Frequency of Cleaning, Disinfecting, Sanitizing	Custodians	Director/Supervisors of Custodians	In-person	Accountability document demonstrating frequencies and locations as per the H&SP/Fuller Brush	July 8	August 21
Process of replenishing hand sanitizers	Custodians	Director/Supervisors of Custodians	In-person	Inspection Log of checks/refills	August 17	August 21
Positive Test Results/Annex Area	Building Administration	Superintendent	In-person/Administrative Retreat	Copies of Health and Safety Plan	July 22	July 23
HVAC Set Points	Maintenance	Director of Facilities	In-person	Daily Set-Points/HVAC purge in any area(s) with an identified case/symptoms	August 17	August 31
Face Coverings (including exceptions)	Building Administration/Teachers/Support Staff	Nurse	In-person/Zoom/Google Meet	CDC Guidance	August 24	August 27
Limit Sharing of Materials (Staff and	Teachers	Building	In-person/Zoom/Google Meet	Guidance on building practices	August 24	August 27

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East Stroudsburg Area School District COVID-19 Health and Safety Plan

Students)	Administration	In-person/Zoom/Google Meet	Guidance on Building Procedures/Practices to Minimize Non-Essential Visitors and Volunteers in our school buildings (during and after school hours)	July 22	August 27
Restricting Non-Essential Visitors and Volunteers	Central Administration/Building Administration	In-person/Zoom/Google Meet	Guidance on Building Procedures/Practices to Minimize Non-Essential Visitors and Volunteers in our school buildings (during and after school hours)	July 22	August 27
Human Resources (Reporting/Non-Reporting Procedures)	Director of Human Resources	In-person/Zoom/Google Meet/Email communication(s)	District Procedures for Reporting/Non-Reporting due to COVID-19	July 22	August 27
CDC Training Video on Wearing a Mask	Directors/Supervisors/Building Administration/Faculty	In-person	ALL EMPLOYEES/STUDENTS will be required to view the CDC Training Video on Proper Wearing/Handling of Masks https://www.youtube.com/watch?v=C2XM1XD_YE4	July 22	September 30
Blood Borne Pathogens	Custodians	Zoom/Google Meet	How to handle Blood and other bodily fluids.	August 3	August 7
Disinfecting Response to COVID-19	Custodians	In-person	Proper Disinfecting (Specific to COVID-19)	March 9	March 9
Cleaning and Sanitation of School Buses	Bus Drivers	In-person	Proper cleaning/disinfecting of school buses	August 17	August 18
Proper Loading Procedures	Bus Drivers	In-person	Loading Procedures and Seating Charts	August 17	August 18
Serving Meals	Cafeteria Monitors	In-person	Procedures for seating of students to promote social distancing, and alternate location procedures	August 24	August 27
New Arrival/Dismissal Locations	Specified Staff	In-person	Outdoor location for	August 24	August 27

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**East Stroudsburg Area School District
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	Administration			arrivals/dismissals to minimize access to school facilities		
Interior Directional Walking Paths	Building Administration	Staff/Students	In-person	Guidance on any directional walking paths to be followed during school hours	August 24	September 30
Monitoring Students/Staff for symptoms of COVID-19	Human Resources/Building Administration/Nurse	Staff/Students	In-person	Response guidance on staff/students displaying symptoms that may be related to COVID-19	August 24	August 27
Identify Annex Area(s) within each school building	Building Administration/Nurse	Faculty/Custodians	In-person	Communicate where identified annex area(s) are located and related cleaning practices of each area.	August 24	August 27

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East Stroudsburg Area School District COVID-19 Health and Safety Plan

Health and Safety Plan Communications

Timely and effective family and caregiver communication about health and safety protocols and schedules is critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, LEAs should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community. Health and Safety Plan Communications is documented with the following components listed in the table below:

Topic	Audience	Lead Person and Position	Methods of Communications	Start Date	Completion Date
Health and Safety Plan FAQ	Community	Superintendent	Public Meeting and District Website	July 20th	TBD
Health and Safety Plan	Community	Director of Technology	District Website	Week of July 20	Week of July 20
Health and Safety Plan	Families of Students	Director of Administrative Services	Blackboard Connect Message	Week of July 20	Week of July 20
Health and Safety Plan	Community	Superintendent	Video via Social Media and Email	Week of July 20	Week of July 20
Instructional Time Schedule	Families of Students	Curriculum and Instruction	Email	Week of July 27	Week of July 27
Pupil Transportation Options	Families of Students	Director of Transportation	Email	Week of Aug 10	Week of Aug 10
Health and Safety Plan (Proper Hygiene)	Students	Building Administration	Daily Morning Announcements	August 31st	Last Day of School
Proper Hygiene and Use of Face Coverings	Students	School Nurse	In-Person with students	August 31st	September 30th
Health and Safety Plan/Hygiene and use of Face Coverings (masks/shields)	Teachers	Building Principal/Nurse	In-Person/Zoom	August 24th	August 28
Exclusions for COVID-19 Symptoms	Community	Director of Administrative Services	District Website	August 31	TBD

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East Stroudsburg Area School District COVID-19 Health and Safety Plan

RESOURCES:

Regional Members of Pandemic Committees:

Committees included members from Colonial Intermediate Unit 20, the 13 school districts in the CIU20 region, 3 career technical schools in the CIU20 region, and local health officials. The purpose of the committees was to plan and prepare for reopening schools for the 2020-21 school year. Due to COVID-19, reopening schools needed to be adapted/modified to incorporate safety and health guidance for all students, staff, and school community. The committees examined guidance and routines used to prepare for the 2020-21 school year and develop alternative means for accomplishing the needed outcomes. The plans incorporated social distancing and remote learning alternatives to provide education and services throughout the various phases of re-opening directed by the state of Pennsylvania and the Department of Health and recommendations by CDC. Special accommodations were considered and implemented for students and staff that are at high risk for exposure to infectious disease.

- Superintendent's Advisory Council
 - o Christopher Wottel, Executive Director, Colonial Intermediate Unit 20
 - o William Hays, Superintendent, Bangor Area School District
 - o Joseph Roy, Superintendent, Bethlehem Area School District
 - o John Ball, Superintendent, Delaware Valley Area School District
 - o William Riker, Superintendent, East Stroudsburg Area School District
 - o David Piperato, Superintendent, Easton Area School District
 - o Dennis Riker, Superintendent, Nazareth Area School District
 - o Joseph Kovalechick, Superintendent, Northampton Area School District
 - o Lea Lesisko, Superintendent, Pocono Mountain Area School District
 - o Elizabeth Robison, Superintendent, Pleasant Valley Area School District
 - o Craig Butler, Superintendent, Saucon Valley Area School District
 - o Cosmos Curny, Superintendent, Stroudsburg Area School District
 - o Douglas Wagner, Superintendent, Wilson Area School District
 - o Adam Lazarchick, Executive Director, Bethlehem Area Vocational-Technical School
 - o Adrienne Jones, Administrative Director, Career Institute of Technology
 - o Dennis Virga, Administrative Director, Monroe Career and Technical Institute
- Teaching and Learning
 - o Michelle Bozzini, Director of Professional Learning and Curriculum, CIU20
 - o Heather Helmer, Supervisor of STEM and School Improvement, CIU20
 - o Denise Kaminski, Assistant Director of Professional Learning and Curriculum, CIU20
 - o Renee Harris, Supervisor of Online and Cyber Services, CIU20
 - o Susan Kandianis, Supervisor of Educational Technology, CIU20
 - o Ariel Hartman, TaC, CIU20
 - o Ryan Moran, Assistant Superintendent, East Stroudsburg SD
 - o Wanda Lesoine, Assistant Superintendent, Stroudsburg Area SD
 - o Kristine Rosenberger, Assistant Superintendent, Saucon Valley SD
 - o David Wright, Assistant Superintendent, Wilson SD
 - o Isabel Resende, Assistant Superintendent, Nazareth SD
- Special Education and Pupil Services
 - o Jackie Barck, Director of Special Education, CIU20
 - o James McDonald, Director of Resolve Behavioral Health Services
 - o Lynca Hopkins, Director of Special Education, Stroudsburg Area School District
 - o Tricia Vigliano, Director of Special Education, Pen Argyl Area School District
 - o Claire Hogan, Chief Pupil Services Office, Bethlehem Area School District
- Technology
 - o Adam S. Lazarchak, Executive Director, Bethlehem Area Vocational Technical School
 - o Alex Sterendhock, Network Administrator, Pleasant Valley School District

- o Ann Bauer, Child Accounting Coordinator, East Stroudsburg Area School District
- o Anne McEnire, Supervisor of Education Technology K-5, Easton Area School District
- o Beth Rejan Stockman, Assistant Professor Media Communication and Technology, East Stroudsburg University
- o Brian Borosh, Director of Technology, East Stroudsburg Area School District
- o Brian Drevesz, Supervisor of Technology, Colonial IU 20
- o Carise Comstock, Principal, Lehigh Valley Charter High School for the Arts
- o Craig Brown, Technology Services, Delaware Valley School District
- o Crista McCollum, Director of Technology Integration, K-12, Lehigh Valley Academy
- o David Klovits, Supervisor of Management Information Systems, Pen Argyl School District
- o Dr. David Wright, Assistant Superintendent, Wilson Area School District
- o Dr. David Wright, Assistant Superintendent, Wilson Area School District
- o Garry Musselman, Technology Coordinator, Wilson Area School District
- o Garry Musselman, Technology Coordinator, Wilson Area School District
- o Guyline Campbell, Technology Administrator, Bethlehem Catholic High School
- o Heather Helmer, Assistant Director of Professional Learning, Colonial IU 20
- o James Colbert, Instructional Technology, Saucon Valley School District
- o Jamie Quick, Technology Coordinator, Bethlehem Area Vocational Technical School
- o JD Eates, Assistant Director of Information Technology, Nazareth Area School District
- o Jennifer Levermer, Executive Office & Technology Manager, Student Support Associate, Lehigh Valley Charter High School for the Arts
- o Jeremy Sawicki, Director of Technology Services, Pocono Mountain School District
- o Joann McCarthy, Technology Coordinator, Career Institute of Technology
- o Joann McCarthy, Technology Coordinator, Career Institute of Technology
- o Joe Curran, Network Administrator, Stroudsburg Area School District
- o Joe Robinson, Technology Manager, Lehigh Valley Academy
- o Kathleen DePietro-Covey, Director of Instructional Technology, Stroudsburg Area School District
- o Kathleen H. Bondi, Assistant Superintendent of Instructional Technology / Government Programs, Allentown Diocese
- o Kurt Puccio, Director of Technology, Northampton Area School District
- o Lee Caudreau, Director, Network Administration, Moravian Academy
- o Lee Lesisko, Superintendent, Pleasant Valley School District
- o Marie E. Bachman, Chief Technology Officer, Bethlehem Area School District
- o Michael Pack, PAACA Cyber Coordinator, Pen Argyl School District
- o Michael Uelses, Director of Information Technology, Nazareth Area School District
- o Michael Uelses, Director of Information Technology, Nazareth Area School District
- o Mr. Christopher Dornstimer, Supervisor of Technology, Monroe Career and Technical Institute
- o Mrs. Jaime Amis, Supervisor of Education Technology 6-12, Easton Area School District
- o Ms. Dolores Nohari, Business Instructor, Pocono Mountain School District
- o Patti Hannon, Tech Support, Delaware Valley School District

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East Stroudsburg Area School District COVID-19 Health and Safety Plan

- o Patti Hannon, Tech Support, Delaware Valley School District
- o Paul Bian, Tech Support, Moravian Academy
- o Renee Harris, Supervisor of Online Teaching & Learning, Colonial IU 20
- o Scott East, Supervisor of IT Support Services, Bethlehem Area School District
- o Stacy Ramos, Director of Instructional Technology, Stroudsburg Area School District
- o Stephen Spengler, Director of Instructional Technology, Pocono Mountain School District
- o Susan Kandianis, Supervisor of Educational Technology, Colonial IU 20
- o Susan Stem, Director of Information Technology, Easton Area School District
- o Tim Curran, Technology Director, Bangor Area School District
- o Tom Kalinoski, Director of Technology and Operations, Colonial IU 20
- o Victoria McNeely, Director of Technology and Elementary Education, Delaware Valley School District
- Transportation
 - o Robert Sudjak, Director of Transportation, CIU20
 - o Thomas Hendel, Coordinator of Transportation, CIU20
 - o Sandy McKeen, Transportation Manager, Bethlehem
 - o Dawn Rohrer, Director of Transportation, East Stroudsburg
 - o Ron Pacholoff, Director of Transportation, Easton
 - o Patricia Quinn, Supervisor of transportation, Nazareth
 - o Brian Leskovich, Director of Transportation, Northampton
 - o William Gasper, Director of Operations, Pleasant Valley
 - o Patricia Diehl, Admin Asst. to Supervisor of Operations, Saucon Valley
 - o Stacy Polak, Admin. Asst. to Supervisor of Operations, Saucon Valley
 - o Ron Baker, Bangor
 - o Ryan Davis, Supervisor of Buildings & Grounds, BAVTS
 - o Scott Iltis, Director of Facilities, East Stroudsburg
 - o Terry Elber, Supervisor of Buildings and grounds, Stroudsburg
- Safety, Health, Dining and Security: Emergency Preparedness
 - o Frank DeFellece, Assistant Executive Director, CIU20
 - o Christina Williams, Supervisor of Health and Wellness, CIU20
 - o Joseph Kondisko, Director of Student Services, Bangor ASD
 - o Adam Lazarchak, Executive Director, BAVT
 - o Todd Repstner, Coordinator School Safety / Emerg. Mgmt, Bethlehem ASD
 - o Kathy Helkins, Supervisor Health Services, Bethlehem
 - o Kim Zaitiek-Brannan, Supervisor Health Services, Bethlehem
 - o Angela Cummings, Dietary, Bethlehem
 - o Carolyn Krotowski, Principal, Colonial Academy/ CIU20
 - o Mike Halmer, Assistant Principal, Colonial Academy/ CIU20
 - o Chris Lordi, Director of Administrative Services, Delaware Valley SD
 - o Eric Forsyth, Director of Administrative Services, East Stroudsburg Area SD
 - o John Remaley, Chief Security Officer, Easton SD
 - o Jill Mahad, Chief Security Officer, Nazareth SD
 - o Kathleen E. Ott, Director of Data, Grants, and Special Programs, Northampton
 - o Robert Steckel, Assistant Superintendent, Northampton
 - o Walter Schlegel, Superintendent, Pen Argyl
 - o Karen Weitz, Food Service Coordinator, Pen Argyl SD
 - o Dana Farace, Transportation Coordinator, Pen Argyl SD
 - o Jamie Achenbeck, Business Administrator, Pen Argyl SD
 - o Mal Korinchak, School Nurse, Pen Argyl SD
 - o Lynn Courtright, Chief of Police & Security, Pleasant Valley
 - o Brad Pensyl, Executive Director of Student and Support Staff Services, Pocono Mountain School District
 - o Beth Deley, Director, Health/Physical Education, Guidance & Nursing Services, Pocono
- Facilities
 - o Brad Pensyl, exec director of support staff services, Pocono Mountain
 - o John McCabe, Supervisor of Campus Operations, Saucon Valley
 - o Jonathan Jenny, Director of Maintenance, Northampton
 - o Ken Case, Supervisor of Facilities Operations, Wilson
 - o Mark Stein, Chief Facilities and Operations Officer, Bethlehem
 - o Marvin Eversdyke, Director of Support Services, Delaware Valley
 - o Mr. Frank Pacci, Supervisor of Buildings and Grounds, Monroe Career and Technical Institute
 - o Mr. Michael Farace, Supervisor of Buildings and Grounds, Pen Argyl
 - o Mr. William Gasper, Director of Operations, Pleasant Valley
 - o Mrs. Katie Vietro, Supervisor of District Operations, Easton
 - o Nick Komradel, CIT
 - o Robert P. Zemanick, Director of Facilities & Operations, Nazareth
- Mountain School District
 - o David Borenberger, Business Manager, Saucon Valley School
 - o Keith Albert, Chief of School Security/Safety, Stroudsburg SD
 - o Douglas Wegner, Superintendent, Wilson
 - o Garry Musselman, Technology Director, Wilson
 - o Laura Sampson, Supervisor of Student Services, Wilson SD
 - o Todd Weaver, Director NEMS, Northampton County
 - o Sharni Panchishien, Bethlehem Dept of Health
 - o Alycia Walty, Chief Medical Director, StarWellness
- Human Resources
 - o Frank DeFellece, Assistant Executive Director, CIU20
 - o Francesca Phalen, Supervisor of HR & Research Services, CIU 20
 - o Braden Hendershot, Assistant to the Superintendent, Bangor SD
 - o Russell Giordano, Chief Human Resources Officer, Bethlehem SD
 - o Stephen Zall, Director of HR, East Stroudsburg SD
 - o Alyssa Emili, Assistant Superintendent, Easton SD
 - o Dennis Riker, Superintendent, Nazareth SD
 - o Donna Teklits, Supervisor of HR & Child Accounting, Northampton SD
 - o Waller Schlegel, Superintendent, Pen Argyl SD
 - o David Borenberger, Business Manager, Saucon Valley SD
 - o Laura Connolly, Assistant Superintendent for Personnel, Stroudsburg SD
 - o Douglas Wegner, Superintendent, Wilson SD
 - o Adam Lazarchak, Executive Director, BAVTS
 - o Stephen Curran, Business Manager, CIT
 - o Diane Serfass, Business Manager, MCTI
 - o John Burrus, Chief Human Resources Officer, Easton SD
 - o Kathleen Smith, Executive Director of HR, Pocono Mountain SD
 - o Margaret Schaffer, Director of HR & Curriculum, Delaware Valley SD
 - o Robert Mauro, Interim Director of HR, Pleasant Valley SD



East Stroudsburg Area School District COVID-19 Health and Safety Plan

Resources:

- CDC Considerations for Schools: <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html>
- CDC the Schools Decision Tree: <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools-decision-tree.pdf>
- Process to Reopen Pennsylvania: <https://www.governor.pa.gov/process-to-reopen-pennsylvania/>
- CDC People Who Need Extra Precautions: <https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/index.html>
- CDC Print Resources: <https://www.cdc.gov/coronavirus/2019-ncov/communication/print-resources.html?Sort=Date%3A%3Adesc>
- CDC Considerations for Youth Sports: <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/youth-sports.html>
- DOH Guidance on Home Isolation or Quarantine and Returning to Work: <https://www.health.pa.gov/topics/Documents/Diseases%20and%20Conditions/Quarantine-Isolation%20Work%20Guidance.pdf>
- PA COVID-19 PPE and Supplies Business-2-Business Interchange Directory: <https://dced.pa.gov/pa-covid-19-medical-supply-portals/pennsylvania-covid-19-ppe-supplies-business-2-business-b2b-interchange-directory/>
- CDC How to clean and disinfect: <https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>

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**East Stroudsburg Area School District
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Health and Safety Plan Governing Body Affirmation Statement

The East Stroudsburg Area School District Board of Education reviewed and approved the initial COVID-19 Health and Safety Plan on July 20, 2020, and revised plan on September 21, 2020, pending approval on December 21, 2020.

The plan was approved by a vote of:

Yes
 No

Affirmed on: **September 21, 2020**

By:

RS

Richard Schlameuss, President

Patricia Rosado, Secretary



**East Stroudsburg Area School District
COVID-19 Health and Safety Plan**

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APPENDIX





Emergency Instructional Time Template

Section 520.1

As communicated to chief school administrators on July 6, 2020, Section 520.1 of the School Code provides flexibility to meet minimum instructional time requirements in the event of an emergency that prevents a school entity from providing for the attendance of all pupils or usual hours of classes at the school entity. The Pennsylvania Department of Education (PDE) considers the World Health Organization-declared Coronavirus disease (COVID-19) a global pandemic and an emergency as contemplated by Section 520.1.

A local education agency (LEA) that elects to implement temporary provisions in response to the COVID-19 global pandemic may meet the minimum 180 days of instruction and 900 hours of instruction at the elementary level and 990 hours of instruction at the secondary level through a combination of face-to-face and remote instruction, consistent with the requirements outlined in PDE's July 6 guidance. Such LEAs must provide PDE with the following information:

1. LEA's Proposed Calendar and Schedule(s) for SY 2020-21

a. School Year Calendar

School Year Start Date	School Year End Date	Total Number of Instructional Days <i>Must meet minimum 180 days</i>
August 31, 2020	June 4, 2020	180

b. A sample weekly academic schedule as approved by the LEA's governing body. (Recognizing the need for flexibility and that circumstances may change as the LEA responds to the COVID-19 pandemic, an LEA may provide more than one proposed weekly schedule.) Example schedules are provided in Appendix A.

2. If the proposed schedule includes remote learning (i.e., learning outside the school building), describe how the LEA will ensure access to remote learning opportunities for all students.

The LEA continues to provide WIFI hotspots to families that need connectivity. Where this continues to be problematic, the district will provide offline digital content.

3. The Chief School Administrator and Board President affirm the following:

- The proposed school calendar and academic schedule(s) will provide all students the planned instruction needed to attain the relevant academic standards set forth in Chapter 4.
- The proposed school calendar and academic schedule(s) allow sufficient instructional time necessary for content mastery and provide instructional blocks for each grade level and content area.
- The proposed school calendar and academic schedule(s) provide at least 900 hours (elementary) and 990 hours (secondary) of in-person instruction and/or remote learning for all students. (Such time may include synchronous and/or asynchronous instruction.)

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- The proposed school calendar and academic schedule(s) define instructional time for students as time in the school day devoted to instruction and instructional activities under the direction of certified school employees. (Such time may include synchronous and/or asynchronous instructional activities.)
- Clearly defined systems for tracking attendance and instructional time will be implemented to ensure student engagement in remote instruction.
- The LEA acknowledges that it must provide Free and Appropriate Public Education (FAPE) during this pandemic-related emergency.
- The proposed school calendar and academic schedule(s) ensures ESL services for English Learners.
- Clearly defined and ongoing systems for evaluating the quality and outcomes of instructional delivery will be implemented, at least quarterly, and necessary adjustments will be made when data highlight concerns about quality, equity, and/or lack of progress in student learning.

Name of Local Education Agency: **East Stroudsburg Area School District**

Signature of Chief School Administrator:

Date:

Signature of Governing Body President:

Date:

Date Approved at Board Meeting:

Please scan and submit this entire signed document, the proposed weekly schedule, and a copy of the board minutes at which such schedule was approved to RA-EDContinuityofED@pa.gov.

Any questions can be submitted to RA-EDContinuityofED@pa.gov.

East Stroudsburg Area School District COVID-19 Health and Safety Plan

East Stroudsburg Area School District Decision Tree

The East Stroudsburg Area School District Path to Reopening for K-12 Schools not only provides considerations for school leaders as they develop plans for restarting school this fall but provides a flexible framework to address challenges that may develop throughout the 2020-2021 school year. Instead of a one-size-fits-all approach, the below East Stroudsburg Area School District Decision Tree provides a menu of instructional models to ensure the continued success and safety of students and staff members.

Level of Community Spread (as determined by state and local health officials)	Substantial Spread	Moderate Spread	Low/No Spread
Instructional Model	Remote Learning	In-Person and Remote Learning	In-Person and Remote Learning (with on-site remote learning option)
	<p>Students will be assigned to Groups with consideration given to family preference for assignment of household members to the same or opposite Group(s):</p> <ul style="list-style-type: none"> • Group A: Students with last names A-L (including itinerant IEP, GIEP and 504 students) • Group B: Students with last names M-Z (including itinerant IEP, GIEP and 504 students) • Group C: Supplemental and Full-time IEP Students • Group D: Intermediate Unit 20 Students • Group E: East Stroudsburg Area Cyber Academy (ESACA) Students • Group F: Students without home internet • Group G: Families who make a one-time choice to receive 2 additional days of on-site remote learning (under moderate/low spread) <p>Groups will receive instruction in accord with the Emergency Instructional Time Schedules below.</p>		

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NOTE: The entire district will operate under the color phase of the most restrictive County (Monroe or Pike).

* - The demarcation point between Group A and Group B is subject to change at the discretion of the administration for equitable distribution.



East Stroudsburg Area School District COVID-19 Health and Safety Plan

Emergency Instructional Time Schedules

Low/Moderate Community Spread: Hybrid Schedule (With Elective Options)					
	Monday	Tuesday	Wednesday	Thursday	Friday
Group A (A-L*)	In-person instruction	In-person instruction	Remote learning	Remote instruction	Remote instruction
Group B (M-Z)	Remote instruction	Remote instruction	Remote learning	In-person instruction	In-person instruction
Group C (Supplemental/Full-time IEP)	In-person instruction	In-person instruction	In-person instruction	In-person instruction	In-person instruction
Group D (IU)	In-person instruction	In-person instruction	In-person instruction	In-person instruction	In-person instruction
Group E (ESACA)	Virtual learning	Virtual learning	Virtual learning	Virtual learning	Virtual learning
Group F (No Internet)	In-person instruction (A-L)	In-person instruction (A-L)	Remote learning using offline digital content	On-site remote instruction (A-L)	On-site remote instruction (A-L)
Group G (2 add'l days)	On-site remote instruction (M-Z)	On-site remote instruction (M-Z)	Remote learning	In-person instruction (M-Z)	In-person instruction (M-Z)
	In-person instruction (A-L)	In-person instruction (A-L)		On-site remote instruction (A-L)	On-site remote instruction (A-L)
	On-site remote instruction (M-Z)	On-site remote instruction (M-Z)		In-person instruction (M-Z)	In-person instruction (M-Z)

NOTE: "On-site remote instruction" means students report to school, but participate in remote learning in the same manner as if they were home.

* - The demarcation point between Group A and Group B is subject to change at the discretion of the administration for equitable distribution.

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East Stroudsburg Area School District COVID-19 Health and Safety Plan

Substantial Community Spread - Remote Schedule						
	Monday	Tuesday	Wednesday	Thursday	Friday	
Group A (A-L*)	Remote instruction	Remote instruction	Remote learning	Remote instruction	Remote instruction	Remote instruction
Group B (M*-Z)	Remote instruction	Remote instruction	Remote learning	Remote instruction	Remote instruction	Remote instruction
Group C (Supplemental)	Remote instruction	Remote instruction	Remote learning	Remote instruction	Remote instruction	Remote instruction
Group D (IU)	Remote instruction	Remote instruction	Remote learning	Remote instruction	Remote instruction	Remote instruction
Group E (ESACA)	Virtual learning	Virtual learning	Virtual learning	Virtual learning	Virtual learning	Virtual learning
Group F (No Internet)	Remote learning using offline digital content	Remote learning using offline digital content	Remote learning using offline digital content	Remote learning using offline digital content	Remote learning using offline digital content	Remote learning using offline digital content
Group G (2 add'l days)	Remote instruction	Remote instruction	Remote learning	Remote instruction	Remote instruction	Remote instruction

* - The demarcation point between Group A and Group B is subject to change at the discretion of the administration for equitable distribution.

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Attestation Ensuring Implementation of Mitigation Efforts

Whereas, the commonwealth is experiencing its highest daily case counts since the beginning of the 2019 novel coronavirus (COVID-19) pandemic, resulting in increased hospitalizations, nearly 10,000 deaths, and heightened risk to the most vulnerable Pennsylvanians;

Whereas, the Wolf Administration has identified new mitigation efforts, including an attestation process for public school entities that elect to continue in-person instruction for students in counties designated as exhibiting "Substantial" transmission of COVID-19 for two or more consecutive weeks based on a disease incidence rate of 100 or more cases per 100,000 residents and/or a polymerase chain reaction (PCR) percent positivity rate of 10 percent or greater;

Whereas, as of November 23, 2020, 59 of Pennsylvania's 67 counties met one or both of these standards;

Whereas, Pennsylvania recommends that school entities in counties with Substantial disease transmission transition to remote-only instructional models;

Whereas, as of November 20, 2020, many public school entities have exercised their local discretion to continue in-person instruction for all or some students;

Whereas, the resurgence of COVID-19 across the nation, region, and commonwealth requires more consistent and intensive implementation of disease mitigation efforts;

Whereas, these mitigation efforts include an attestation process for any public school entity (a "public school entity" is defined as a school district, intermediate unit, charter school, cyber charter school, or a career and technical education center) that elects to continue in-person instruction as of November 30, 2020 while the county in which it is located is under a Substantial disease transmission designation for at least two consecutive weeks; and

Whereas, this attestation process supplements and does not supplant existing public health guidance issued by the Pennsylvania Department of Health and the Pennsylvania Department of Education;

AND NOW, THEREFORE, the president/chair of the school entity's governing board and chief school administrator, in accordance with the Order of the Secretary of Health dated November 24, 2020, entitled Order of the Secretary of the Pennsylvania Department of Health Directing Public School Entities in Counties with Substantial Community Transmission to Attest to Health and Safety Protocols, attest to one of the following (SELECT ONE OPTION):

All or some of the students within the public school entity are currently receiving in-person instruction and:

1. We have read the Updated Order of the Secretary of the Pennsylvania Department of Health Requiring Universal Face Coverings, effective November 18, 2020, including necessary exceptions and associated guidance, and affirm the public school entity is complying and will continue to comply with and enforce the Updated Order of the Secretary of the Pennsylvania

Department of Health Requiring Universal Face Coverings, including necessary exceptions and associated guidance; and

2. We have read and agree to follow the Recommendations for Pre-K to 12 Schools Following Identification of a Case(s) of COVID-19, when cases of COVID-19 occur within the public school entity.

OR

The public school entity has transitioned to a fully remote learning model and will continue to use a fully remote learning model until the county (or counties) in which the public school entity is located is no longer experiencing Substantial disease transmission for two consecutive weeks.

*** A public school entity in a county with Substantial level of disease transmission that is currently providing a fully remote learning model and that elects to transfer to in-person instruction must resubmit this attestation prior to providing in-person instruction.

East Stroudsburg Area School District

(Name of Public School Entity)

affirms that it has

attached this signed Attestation to its Local Health and Safety Plan (the "Plan") in order to reflect provisions above, and that, by doing so, this attestation becomes part of the Plan and has been or will be fully implemented by November 30, 2020, or three business days after the county in which the public school entity is located has been designated as exhibiting Substantial disease transmission for the first time, should the public school entity in a county with Substantial level of disease transmission for two or more consecutive weeks elect to offer or continue offering in-person instruction for all or some students; and

Further, the Local Health and Safety Plan, inclusive of this attestation, has been posted on the public school entity's publicly accessible website and filed with the Pennsylvania Department of Education by email submission at RA-EDCONTINUITYOFED@pa.gov.

Signed:



(Signature of Governing Board President/Chair)



(Signature of Chief School Administrator)

President, Governing Board

Chair, Governing Board

Richard Schlameuss

(Printed Name of Governing Board President/Chair)

Chief School Administrator

Dr. William R. Riker

(Printed Name of Chief School Administrator)

Date Signed: November 24, 2020

Date Signed: November 24, 2020

EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: PROGRAMS
 TITLE: ONLINE COURSES &
 THE EAST STROUDSBURG AREA
 CYBER ACADEMY
 ADOPTED: AUGUST 21, 2006
 REVISED: September 15, 2008
 March 16, 2009
 June 20, 2011
 December 17, 2012
 October 21, 2013
 July 21, 2014
 June 15, 2015
 December 21, 2020

118.1. ONLINE COURSES & THE EAST STROUDSBURG AREA CYBER ACADEMY	
1. Purpose	<p>The Board acknowledges that information technology can increase the quantity and quality of educational opportunities for students, and that instances may arise whereby students may need, or choose, to take online coursework, or participate in a non-traditional blended cyber educational setting. The Board is committed to providing online learning options to promote high academic achievement for all students in the District.</p> <p>The School District shall offer online courses and programming subject to the terms, conditions and limitations contained in this Policy.</p>
2. Definitions	<p>The following terms, when set forth in this Policy shall have the meaning set forth in the following definitions¹ unless the context clearly indicates otherwise:</p> <ul style="list-style-type: none"> a. "Applicable Law" means any applicable federal or state statute, regulation or standard and any applicable local law or ordinance. b. "Facilitators" means Board-approved PA certified teachers, with School District staff given priority over non-School District staff, providing student instruction and educational guidance primarily through web based programming as a schedule B employee. c. "Including" and "Includes" mean inclusive of but not limited to and/or by way of example and not limitation. d. "Parent" or "Parental" means the Parent or legal guardian of the student or the resident with whom the child is residing if the child has been enrolled in accordance with the affidavit procedure of Section 1302 of the School Code, or any other adult standing in the position of a Parent or guardian if the Parents or guardian are otherwise not available. e. "School District" means the East Stroudsburg Area School District.

¹ The terms from the Definition section are provided in initial capital letters throughout this Policy.

<p>3. Authority</p>	<p>f. "Superintendent" means, as applicable, the Superintendent of Schools of the School District, any acting Superintendent, any Interim Superintendent, or the designee of any of them.</p> <p>g. "East Stroudsburg Area Cyber Academy" means a web-based online educational program that creates, offers, and facilitates, online learning courses with blended opportunities available to all students, operated by the East Stroudsburg Area School District in accordance with this policy.</p> <p>h. "Cyber Coaches" means full-time Board approved PA certified teachers who provide coaching and guidance to cyber students within the Blended building and online.</p> <p>The Board authorizes the development and/or purchase of School District operated and maintained online coursework.</p> <p>The Superintendent or designee shall:</p> <ul style="list-style-type: none">a. Be responsible for the implementation of the online courses and East Stroudsburg Area Cyber Academy offered by the School District in accordance with the terms, conditions and limitations contained in this Policy;b. Ensure that the online courses and East Stroudsburg Area Cyber Academy are in compliance with Applicable Law; andc. Ensure that written administrative regulations or protocols, including required forms, are developed and adhered to in order to guide the day-to-day delivery of online courses and the East Stroudsburg Area Cyber Academy.
<p>4. Delegation of Responsibility</p>	<p><u>Cyber Coaches.</u> Instruction shall be provided within the Blended building by Cyber Coaches who shall be subject to: the following terms and conditions; other applicable Policies of the School District: and any applicable collective bargaining agreement or administrative compensation plan:</p> <ul style="list-style-type: none">a. <u>Certification.</u> Cyber Coaches shall be certified in accordance with Applicable Law.b. <u>Training.</u> Cyber Coaches shall undergo School District provided training prior to beginning instructional duties.c. <u>Supervision.</u> Cyber Coaches shall be supervised by the East Stroudsburg Area Cyber Academy Administrator and follow the same requirements as provided for other professional teaching staff.d. <u>Compensation.</u> Compensation for this position shall be in accordance to the current collective bargaining agreement.

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<p>5. Guidelines</p>	<p><u>Course Facilitators.</u> Instruction shall be provided by Facilitators who shall be subject to: the following terms and conditions; other applicable Policies of the School District; and any applicable collective bargaining agreement or administrative compensation plan:</p> <ul style="list-style-type: none">a. <u>Certification.</u> Facilitators shall be certified in accordance with Applicable Law.b. <u>Training.</u> Facilitators shall undergo School District provided training prior to beginning instructional duties.c. <u>Supervision.</u> Facilitators shall be supervised by the East Stroudsburg Area Cyber Academy Administrator and follow the same requirements as provided for schedule B employees.d. <u>Compensation.</u> Compensation for preparing, developing and facilitating shall be at the Board approved curriculum rate.e. <u>Right of First Refusal.</u> A School District bargaining unit member will have the right of first refusal before the School District employs an instructor or vendor outside the bargaining unit for virtual/online course facilitation. <p><u>East Stroudsburg Area Cyber Academy Enrollment (Full-Time Blended Students).</u> Except as otherwise provided in this Policy, enrollment in the East Stroudsburg Area Cyber Academy shall be subject to the following terms, conditions and limitations:</p> <ul style="list-style-type: none">a. <u>Non-Open Enrollment.</u> East Stroudsburg Area Cyber Academy is not an open enrollment program and the District does reserve the right to refuse enrollment when it is determined the nature of the online learning environment and related programming is deemed incompatible with a student's learning needs.b. <u>Equity and Access.</u> Despite the web-based and online nature of our District's cyber program, the District will ensure that students with disabilities enjoy equal access to the educational benefits and opportunities offered by the technology, as well as the equal treatment of such technology. Students with disabilities shall not be excluded from, or be denied the benefits of, the web-based and online program based on the basis of disability as long as their respective committee of knowledgeable persons determines that the program, in every manner, is appropriate to provide them FAPE with or without the provision of appropriate and individualized accommodations, modifications, aids, and/or services. Such a determination may be made in the initial application process, or after the student has participated in the program for some time.c. <u>Signed Consent Form.</u> A student may be enrolled in the East Stroudsburg Area Cyber Academy on a full-time basis, only if the student's Parent and the student have signed a written consent in a form developed by and satisfactory to the School District. In the case of an emancipated minor, said consent form shall be sufficient if signed only by the student.
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- d. Parental and Student Responsibilities. Parents and students must sign an agreement to uphold the following responsibilities. If this agreement is breached, a meeting with Parents, student, and East Stroudsburg Area Cyber Academy Administrator must take place to decide if the student will remain in the East Stroudsburg Area Cyber Academy as a full-time blended student, or return to their traditional brick and mortar school. The student and his/her Parent(s), as applicable, shall have the following responsibilities:
- i. Must provide for the duration of the course or enrollment in the East Stroudsburg Area Cyber Academy necessary online connectivity.
 - ii. Compliance with all Applicable Law and/or the policies of the School District, including the Code of Student Conduct and the Acceptable Use of the Computers, Network, Internet, Electronic Communications and Information Systems Policy #815, and Data Breach Notification Policy #830 and Administrative Regulation 830-AR.
 - iii. Compliance with all course requirements, including course and test requirements established by vendors of commercially prepared courses in which the student is enrolled.
 - iv. Full-time cyber students must maintain daily attendance in accordance to district policy.

East Stroudsburg Area Cyber Academy Enrollment (Part-time Students). Except as otherwise provided in this Policy, enrollment in individual online courses offered through the East Stroudsburg Area Cyber Academy, for the reasons of credit recovery or schedule conflict, shall be subject to the following terms, conditions and limitations:

- a. School Counselor Assignment. Any student in need of a credit recovery course or any student who experiences a schedule conflict, and is in need of a course delivered through the cyber program, shall be assigned such a course through the brick and mortar school counselor.
- b. Course Requirements. All courses provided through the East Stroudsburg Area Cyber Academy for the purposes of credit recovery or schedule conflicts, shall align with all brick and mortar marking period due dates.

Limitations on Offerings, Enrollment and Withdrawals.

- a. The School District shall have total discretion to determine for any semester or school year: (i) the grade levels for which online courses will be offered; (ii) the number of online courses offered; and (iii) which online courses are offered.
- b. Online courses shall be as per the prerequisite recommendations for courses as listed in the applicable program of studies. The listing of an online course in the program of studies or other publication(s) of the School District shall not guarantee that the course will be offered in any semester or school year.

- c. The East Stroudsburg Area Cyber Academy Administrator shall determine if an online course will be offered, taking into consideration the number of participants enrolled.
- d. If a course is not available at the student's school, a student can pursue the course online if: (a) the course is being offered online; (b) the student is recommended for the online course by the applicable department chairperson, school counselor, and, when appropriate, the teacher; and (c) the cyber principal approves after taking into consideration the recommendations, the student's achievement record, the appropriateness of the course, and other relevant criteria.
- e. The school district shall supply to each student enrolled in the Cyber Academy the supplies and equipment that are deemed necessary for implementation of the approved instructional program, less the required online connectivity from home or otherwise noted materials.
- f. No student may enroll in the East Stroudsburg Area Cyber Academy as a full-time student if the student does not have the internet connectivity to permit the student to participate fully.
- g. Withdrawal from Online Courses.
 - i. To withdraw from an online course provided through the East Stroudsburg Area Cyber Academy, the student shall comply with the School District's withdrawal policy.
 - ii. Notwithstanding anything in this or any other Policy to the contrary, no student may withdraw from an online course unless the student obtains the prior approval of the building school counselor and East Stroudsburg Area Cyber Academy Administrator.

Credits, Grading, Testing and Class Rank.

Credit earned for School District approved online courses shall be counted for purposes of class rank, GPA, or honor roll only if facilitated and assessed by a School District employee or approved provider.

IEP's and GIEP's. Nothing in this Policy shall be construed in a way that is in violation of any Applicable Law or in violation of what may be contained in any IEP or GIEP that is developed in accordance with the law.

Related Services. Related services are those needed in order for the student to benefit from his educational program. Some related services can feasibly and appropriately be provided to the student on a web-based or online basis, while some services, such as occupational therapy, may require in-person delivery of services. Students enrolled as

full-time cyber students will receive said services within the blended school building as scheduled.

Online Homebound Instruction. The provisions of this Policy shall apply to students on homebound instruction. In addition, the following additional terms, conditions and limitations shall be applicable to online courses available to students receiving homebound instruction.

- a. The cumulative instructional time allotted for instruction/facilitation for each homebound student shall be limited to the amount of time determined on the Homebound Instruction Request form.
- b. The School District may offer online courses to students, upon such terms and conditions that the School District shall determine, to students who have been expelled or placed on disciplinary homebound instruction.

Remedial Summer School. The provisions of this Policy shall apply to summer school courses offered online. In addition, the following additional terms, conditions and limitations shall be applicable to online summer school courses.

- a. The School District's summer school policies and procedures shall apply to the extent that they are not inconsistent with this Policy.
- b. Students are required to pay the full cost of tuition for online summer school courses.
- c. Students will not be allowed to accrue summer school credits for purposes of early graduation.
- d. Online summer school remediation courses shall count towards class rank and GPA.

East Stroudsburg Area School District / East Stroudsburg Area Cyber Academy. All provisions of this Policy shall apply to the East Stroudsburg Area Cyber Academy. In addition, the following terms, conditions and limitations apply to the East Stroudsburg Area Cyber Academy:

- a. The Superintendent or designee shall establish a District East Stroudsburg Area Cyber Academy, including the development of all necessary written rules and regulations, in which School District students may enroll subject to the terms, conditions and limitations of this Policy.
- b. Students who enroll in the East Stroudsburg Area Cyber Academy:
 - i. May graduate from the School District only if they fulfill all graduation requirements of the School District;
 - ii. Shall comply with all applicable School District policies, including participating in online learning for 990 hours per academic year, or 27.5 hours per week;

<p>Pol. 110 SC 801</p>	<ul style="list-style-type: none">iii. Shall be eligible to participate in extracurricular activities, interscholastic athletics, and vocational-technical education;iv. Shall be provided transportation for extracurricular activities, interscholastic athletics and vocation-technical education to and from the same locations established for students attending the traditional high school; andv. Shall have their GPA ranked with their cohort class and be eligible for any awards, scholarships or privileges based on GPA ranking. <p>Nothing in this Policy shall be construed in a way that is inconsistent with any Applicable Law or with the governing documents of any applicable governing organization, Including the Pennsylvania Interscholastic Athletic Association (“PIAA”).</p>
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EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: PUPILS

TITLE: TOBACCO AND VAPING
PRODUCTS

ADOPTED: August 19, 2002

REVISED: August 19, 2013
February 25, 2019
December 21, 2020

222. TOBACCO AND VAPING PRODUCTS

1. Purpose

The Board recognizes that tobacco, and vaping products, including the product marketed as Juul and other electronic cigarettes, present a health and safety hazard that can have serious consequences for both users and nonusers and the safety and environment of the schools. The purpose of this policy is to prohibit student possession, use, purchase and sale of tobacco and vaping products, including Juuls and other electronic cigarettes.

2. Definition

State law defines the term tobacco product to broadly encompass not only tobacco but also vaping products including Juuls and other electronic cigarettes (e-cigarettes). Tobacco products, for purposes of this policy and in accordance with state law, shall be defined to include the following:^[1]^[2]

1. Any product containing, made or derived from tobacco or nicotine that is intended for human consumption, whether smoked, heated, chewed, absorbed, dissolved, inhaled, snorted, sniffed or ingested by any other means, including, but not limited to, a cigarette, cigar, little cigar, chewing tobacco, pipe tobacco, snuff and snus.
2. Any electronic device that delivers nicotine or another substance to a person inhaling from the device, including, but not limited to, electronic nicotine delivery systems, an electronic cigarette, a cigar, a pipe and a hookah.
3. Any product containing, made or derived from either:
 - a. Tobacco, whether in its natural or synthetic form; or
 - b. Nicotine, whether in its natural or synthetic form, which is regulated by the United States Food and Drug Administration as a deemed tobacco product.
4. Any component, part or accessory of the product or electronic device listed in this definition, whether or not sold separately.

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	<p>The term tobacco product does <u>not</u> include the following:[1][2]</p> <ol style="list-style-type: none"> 1. A product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product or for other therapeutic purposes where the product is marketed and sold solely for such approved purpose, as long as the product is not inhaled. NOTE: <i>This exception shall be governed by Board policy relating to Medications.</i>[3] 2. A device, included under the definition of tobacco product above, if sold by a dispensary licensed in compliance with the Medical Marijuana Act. NOTE: <i>Guidance issued by the PA Department of Health directs schools to prohibit possession of any form of medical marijuana by students at any time on school property or during any school activities on school property. This exception shall be governed by Board policy relating to Controlled Substances/Paraphernalia.</i>[4] <p>The Board prohibits possession, use, purchase or sale of tobacco and vaping products, including the product market as Juul and other e-cigarettes, regardless of whether such products contain tobacco or nicotine, by or to students at any time in a school building and on any property, school buses, vans and vehicles that are owned, leased or controlled by the school district; or at school-sponsored activities that are held off school property.[1][2][5]</p> <p>The Board prohibits student possession or use of products marketed and sold as tobacco cessation products or for other therapeutic purposes, except as authorized in the Board’s Medication policy.[3]</p>
<p>3. Authority</p>	<p>The Board prohibits student possession of any form of medical marijuana at any time in a school building; on school buses or other vehicles that are owned, leased or controlled by the school district; on property owned, leased or controlled by the school district; or at school-sponsored activities that are held off school property.[4]</p>
<p>4. Delegation of Responsibility</p>	<p>The Board authorizes the confiscation and disposal of products prohibited by this policy.</p> <p>The Superintendent or designee shall annually notify students, parents/guardians and staff about the school district's tobacco and vaping products policy by publishing such policy in the Code of Student Conduct, posted notices, district website and other efficient methods.[2]</p> <p><u>Reporting</u> <i>Parental Report --</i></p> <p>The Superintendent or designee shall notify the parent/guardian of any student directly involved in an incident involving possession, use, purchase or sale of</p>

tobacco or vaping product, including a Juul or other e-cigarette immediately, as soon as practicable. The Superintendent or designee shall inform the parent/guardian whether or not the local police department that has jurisdiction over the school property has been or may be notified of the incident. The Superintendent or designee shall document attempts made to reach the parent/guardian.[6][7][8]

Office for Safe Schools Report –

In accordance with state law, the Superintendent shall annually, by July 31, report all -incidents of possession, use and sale of tobacco and vaping product, including Juuls or other e-cigarettes, in violation of this policy by any student on school property to the Office of Safe Schools.[8][9]

Law Enforcement Incident Report –

The Superintendent or designee may report incidents of possession, use or sale of tobacco by students on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the local police department that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.[1][2][6][8][9][10][11]

A student who violates this policy shall be subject to prosecution initiated by the district and, if convicted, shall be required to pay a fine up to fifty dollars (\$50) plus court costs or admitted to alternative adjudication in lieu of imposition of a fine.[2]

Tampering with devices installed to detect use of tobacco or vaping products shall be deemed a violation of this policy and subject to disciplinary action.[12]

Students with Disabilities

In the case of a student with a disability, including a student for whom an evaluation is pending, the district shall take all steps required to comply with state and federal laws and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.[8][13][14][15][16][17]

Legal References

1. 18 Pa. C.S.A. 6305
2. 18 Pa. C.S.A. 6306.1
3. Pol. 210
4. Pol. 227
5. 20 U.S.C. 7973

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	<p><u>6. 22 PA Code 10.2</u></p> <p><u>7. 22 PA Code 10.25</u></p> <p>8. Pol. 805.1</p> <p><u>9. 24 P.S. 1303-A</u></p> <p><u>10. 22 PA Code 10.22</u></p> <p><u>11. 24 P.S. 1302.1-A</u></p> <p>12. Pol. 218</p> <p><u>13. 20 U.S.C. 1400 et seq</u></p> <p><u>14. 22 PA Code 10.23</u></p> <p>15. Pol. 103.1</p> <p>16. Pol. 113.1</p> <p>17. Pol. 113.2</p> <p><u>24 P.S. 510</u></p> <p><u>20 U.S.C. 7114</u></p> <p><u>20 U.S.C. 7118</u></p> <p><u>20 U.S.C. 7971 et seq</u></p> <p><u>34 CFR Part 300</u></p> <p><u>Pennsylvania Department of Health Medical Marijuana Guidance for Schools and School Districts</u></p>
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SECTION:

EMPLOYEES

EAST
STROUDSBURG
AREA
SCHOOL DISTRICT

TITLE:

TOBACCO AND VAPING
PRODUCTS

ADOPTED:

August 19, 2002

REVISED:

August 19, 2013
February 25, 2019
December 21, 2020

323. TOBACCO AND VAPING PRODUCTS

1. Purpose

The Board recognizes that tobacco and vaping products, including the product marketed as Juul and other electronic cigarettes, during school hours and on school property presents a health and safety hazard that can have serious consequences for the user and the nonuser and the safety and environment of the schools. The purpose of this policy is to regulate use of tobacco and vaping products, including Juuls and other electronic cigarettes, by district employees and contracted personnel.

2. Definition

State law defines the term tobacco product to broadly encompass not only tobacco but also vaping products including Juuls and other electronic cigarettes (e-cigarettes). Tobacco products, for purposes of this policy and in accordance with state law, shall be defined to include the following:[1][2]

1. Any product containing, made or derived from tobacco or nicotine that is intended for human consumption, whether smoked, heated, chewed, absorbed, dissolved, inhaled, snorted, sniffed or ingested by any other means, including, but not limited to, a cigarette, cigar, little cigar, chewing tobacco, pipe tobacco, snuff and snus.
2. Any electronic device that delivers nicotine or another substance to a person inhaling from the device, including, but not limited to, electronic nicotine delivery systems, an electronic cigarette, a cigar, a pipe and a hookah.
3. Any product containing, made or derived from either:
 - a. Tobacco, whether in its natural or synthetic form; or
 - b. Nicotine, whether in its natural or synthetic form, which is regulated by the United States Food and Drug Administration as a deemed tobacco product.
4. Any component, part or accessory of the product or electronic device listed in this definition, whether or not sold separately.

The term tobacco product does not include the following:[1][2]

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<p>3. Authority</p>	<p>1. A product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product or for other therapeutic purposes where the product is marketed and sold solely for such approved purpose, as long as the product is not inhaled.</p> <p>2. A device, included under the definition of tobacco product above, if sold by a dispensary licensed in compliance with the Medical Marijuana Act. <i>Federal law requires the district to maintain a drug-free workplace, at which marijuana of any kind is prohibited.</i>[3][4]</p> <p>The Board prohibits use of tobacco and vaping products, including the product marketed as Juul and other e-cigarettes by district employees and contracted personnel at any time in a school building and on any property, school buses, vans and vehicles that are owned, leased or controlled by the school district; or on property owned leased or controlled by the school district.[2][5][6]</p> <p>The Board also prohibits use of tobacco and vaping products, including the product marketed as Juul and other e-cigarettes by employees at school sponsored activities that are held off school property.[2]</p> <p>This policy does not prohibit possession of tobacco and vaping products, including the product marketed as Juul and other e-cigarettes, by district employees and contracted personnel of legal age.</p> <p>The Board deems it to be a violation of this policy for any district employee or contracted personnel to furnish a tobacco or vaping product, including the product marketed as Juul or any other e-cigarette, to a student.[1]</p>
<p>4. Delegation of Responsibility</p>	<p>The school district shall annually notify employees about the school district's tobacco/nicotine use policy by publishing such in handbooks, posted notices, district website and other efficient methods.[2]</p> <p>This policy does not prohibit the use of a patch, gum or lozenge as a smoking cessation product by any employee who has a written order by a physician.</p> <p><u>Reporting</u></p> <p><u>Office of Safe Schools Report-</u></p> <p>In accordance with state law, the Superintendent shall annually, by July 31, report incidents of possession, use and sale of tobacco and vaping products, including the product marketed as Juul and other e-cigarettes products by any person on school property to the Office of Safe Schools.[7][8]</p>

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Law Enforcement Incident Report-

The Superintendent or designee may report incidents involving the sale of tobacco and vaping products, including the product marketed as Juul and other electronic cigarettes, to minors by employees on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the local police department that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.[1][2][3][7][8][9][10][11]

Legal References

1. 18 Pa. C.S.A. 6305
2. 18 Pa. C.S.A. 6306.1
3. Pol. 317
4. Pol. 351
5. 20 U.S.C. 7973
6. Pol. 818
7. 24 P.S. 1303-A
8. Pol. 805.1
9. 22 PA Code 10.2
10. 22 PA Code 10.22
11. 24 P.S. 1302.1-A
- 20 U.S.C. 7971 et seq

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS**

RESOLUTION

WHEREAS, on June 27, 2006, the Pennsylvania legislature passed Act 1 of Special Session 2006, known as the "Taxpayer Relief Act" (hereinafter "Act 1");

WHEREAS, Act 1 requires school districts to limit tax increases to the level set by the index, as defined by Act 1, unless the tax increase is approved by voters in a referendum or the school district obtains from the Department of Education or a court of common pleas certain referendum exceptions;

WHEREAS, Act 1 allows a board of school directors to elect to adopt a resolution indicating that it will not raise the rate of any tax for the support of the public schools for the following fiscal year by more than the index, provided this resolution must be adopted no later than 110 days prior to the date of the election immediately preceding the upcoming fiscal year;

WHEREAS, the East Stroudsburg Area School District index for the 2021-2022 fiscal year is 4.2% as calculated by the Department of Education;

WHEREAS, the East Stroudsburg Area School District Board of Education wishes to express its intention that it shall not raise the real estate property tax rate for the support of the East Stroudsburg Area School District for the 2021-2022 fiscal year by more than the index.

WHEREAS, this Resolution does not require that the East Stroudsburg Area School District Board of School Directors raise the real estate property tax rate for the 2021-22 fiscal year.

AND NOW, on this 21st day of December, 2020, it is hereby RESOLVED by the East Stroudsburg Area School District (hereinafter "District") Board of Education (hereinafter "Board") the following:

1. The Board certifies that it will not increase any school district tax for the 2021-2022 school year at a rate that exceeds the index as calculated by the Department of Education.
2. The Board certifies that it will comply with the procedures set forth in Section 687, of the Pennsylvania Public School Code (hereinafter "School Code"), 24 P.S. §6-687, for the adoption of the District's proposed and final budget.
3. The Board certifies that increasing any tax at a rate less than or equal to the index will be sufficient to balance its final budget of the 2021-2022 fiscal year.

4. The Administration of the District is directed to submit the District's information on a proposed increase in the rate of a tax levied for the support of the District to the Pennsylvania Department of Education on the uniform form prepared by the Pennsylvania Department of Education no later than five days after the Board's adoption of this Resolution.
5. The Administration of the District is directed to send a copy of this Resolution to the Pennsylvania Department of Education no later than five days after the Board's adoption of this Resolution.
6. The Board understands and agrees that by passing this Resolution it is not eligible to seek referendum exceptions under Section 333(f) of Act 1 and is not eligible to request approval from the voters through a referendum to increase a tax rate by more than the index as established for the 2021-2022 fiscal year.
7. Once this Resolution is passed, the Administration of the District is not required to comply with the preliminary budget requirements set forth in paragraphs (a) and (c) of Section 311 of Act 1. Provided, however:
 - (a) The Board understands and agrees that, upon receipt of the information submitted by the District as set forth in paragraphs 4 and 5 above, the Pennsylvania Department of Education shall compare the District's proposed percentage increase in the rate of the tax with the index.
 - (b) Within ten days of the receipt of this information, the Pennsylvania Department of Education shall inform the District whether its proposed tax rate increase is less than or equal to the index.
 - (c) If the Pennsylvania Department of Education determines that the District's proposed increase in the rate of the District's tax exceeds the index, the District is subject to the preliminary budget requirements as set forth in paragraph (a) and (c) of Section 311 of Act 1.

EAST STROUDSBURG AREA SCHOOL DISTRICT

Richard Schlameuss , Board President

Date

ATTEST:

Patricia Rosado, Board Secretary

Date



ACT 80 PROPOSAL

2021

berkone

Here's how it works

Records are compared to a database containing Pennsylvania addresses and corresponding taxing jurisdictions. If we can identify a taxing jurisdiction for a record and the taxing jurisdiction is in another school district, we will output the record to a separate report for the identified school district.

All records identified as being located within your district will not be output to avoid unnecessary shipping costs. Our goal is to identify as many records as possible as either your own district or another district to minimize the efforts required by your team to complete the Act 80 process.

You will receive reports for records identified as belonging to other school districts which will include the records not identified (Unknowns), as well as the Out of State and PO Box reports.

Manual review will be required by your office. Please refer to the materials provided in your Department of Revenue Act 80 packet for more information on how to identify these records.

1. Out of State - Out of state addresses cannot be linked to a specific Pennsylvania jurisdiction or school district.
2. PO Box - Addresses that contain a Post Office box cannot be linked to a specific Pennsylvania jurisdiction or school district. The PO Box report also contains addresses that include "C/O". Based on the "C/O", the address that is being reported could be a mailing address for the individual which is outside of the school district.
3. Unknown - If our process is unable to accurately determine a taxpayer's resident taxing jurisdiction.

Your completed reports will be shipped within ten business days of receipt of your .txt file or CD. If you choose to mail the CD, your disk will be returned along with your reports.

Our records have been perfected over the years of tax roll reporting/processing and while they are extremely solid, we cannot guarantee 100% accuracy.

Instructions

Fill out your school district's Act 80 form also attached to this email to have BerkOne process your files. By completing and returning this form to BerkOne, you authorize BerkOne to complete the Act 80 process on your behalf and to invoice your school district for the services provided.

1. Choose one of the following bundles

Bundle A

We will generate two printed copies of each report for the various school districts identified during the Act 80 process, as well as two printed copies of the "Out of State," "PO Box" and "Unknown" reports. We will also create one CD or flash drive containing:

- Records belonging to other school districts (file ending in "f")
- Records belonging to the submitting school district (file ending in "sd")
- Records that are PO box and C/O addresses (file ending in "po")
- Records that are out of state addresses (file ending in "os")

Bundle B

Includes one PDF copy of each report as well as one CD or flash drive containing:

- Records belonging to other school districts (file ending in "f")
- Records belonging to the submitting school district (file ending in "sd")
- Records that are PO box and C/O addresses (file ending in "po")
- Records that are out of state addresses (file ending in "os")

Choose any of the Additional Services

- Duplicate copy of the CD or Flash Drive (choose number of duplicates)
- Duplicate copy of School District Reports (choose number of duplicates)
- Custom set of mailing labels for your School District (choose number of mailing label sets)

2. Make any changes to the contact information about your school district
3. Fill in special instructions (if needed)
4. Save your completed Act 80 form
5. Email the completed Act 80 form and your school district's Act 80 .txt file to act80@berkone.com or mail the Act 80 form with your CD to the address below.

BerkOne
Attn: COD Department
1530 Valley Center Parkway
Bethlehem, PA 18017

Important: Your Act 80 file must be in an unaltered .txt format and labeled with your school code

**2021 Act 80 Comparison Services for
EAST STROUDSBURG AREA SD #45200**

Option or Number	Service	Unit Cost
<input type="checkbox"/>	Bundle A Basic service includes: <ul style="list-style-type: none"> • Two printed copies of each report • One CD or flash drive of *records processed Choose CD or Flash Drive	\$810.00
<input type="checkbox"/>	Bundle B Basic service includes: <ul style="list-style-type: none"> • One PDF copy of each report • One CD or flash drive of *records processed Choose CD or Flash Drive	\$730.00
	Duplicate copy of School District reports	\$50.00 per complete set
	Custom set of mailing labels for School Districts	\$17.00 per set

***Records processed will contain:**

- Records belonging to other school districts (file ending in "f")
- Records belonging to the submitting school district (file ending in "sd")
- Record that are PO Box and C/O addresses (file ending in "po")
- Records that are out of state addresses (file ending in "os")

Please confirm the following contact information. Make any necessary changes below.

	Information	Changes
Primary Contact:	Susan Vitulli	
Primary Contact Email:	susan-vitulli@esasd.net	
Secondary Contact Email:	thomas-mcintyre@esasd.net	
Report Contact Name:	Thomas J McIntyre	
Report Contact Title:	Chief Financial Officer	
Contact Phone:	570-424-8500	
Mailing Attention Name:	Thomas J McIntyre	
Mailing Address 1:	East Stroudsburg Area SD	
Mailing Address 2:	50 Vine St	
Mailing City:	East Stroudsburg	
Mailing State:	PA	
Mailing Zip:	18301	

By completing and returning this form to BerkOne, you authorize BerkOne to complete the Act 80 process on your behalf and to invoice your school district for the services provided.

- Once you have filled out the form above, remember to save it.
- Email this completed form and your Act 80 .txt file to act80@berkone.com
Or
- Send your completed form and the CD via mail to:

BerkOne

Attn: COD Department

1530 Valley Center Parkway

Bethlehem, PA 18017

There will be additional costs for shipping. Shipping costs will appear as a separate line on your invoice.

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$5,000.00

Your email address (patricia-rosado@esasd.net) will be recorded when you submit this form. Not you? [Switch account](#)

* Required

FORM 611

EAST STROUDSBURG AREA SCHOOL DISTRICT
Procurement Form

Name Of Requester *

Shahida Jones

Department *

Pupil Services

Building *

Central Admin

What service or item are you requesting? *

You're editing your response. Sharing this URL allows others to also edit your response.

FILL OUT A NEW RESPONSE

102

Why are you requesting the service or item? *

The district is already using Second Step Social Emotional Curriculum, and this pairs well with our existing program. Use of this curriculum will provide a consistent message and instruction across all buildings. Bullying prevention instruction is currently done independently using differing resources, and varies by building.

Suggested Replacement: *

None

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

\$5,645

Cost Estimate: If over \$5,000, were three (3) quotes obtained? If yes, Please list the vendor's information and quoted amount. *

No, this is only available from the vendor who supplies our current Second Step curriculum

What is the total cost of the purchase? *

\$5,645

You're editing your response. Sharing this URL allows others to also edit your response.

FILL OUT A NEW RESPONSE

103

Procurement Method: *

- Quote
- Request for Proposal (RFP)
- Bid
- Other: Sole Source

Was this purchase budgeted? *

Yes ▼

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

- Yes
- Pennsylvania State Contract
- COSTARS
- Keystone Purchasing Network
- PEPPM National Contract Program (Technology Bidding and Purchasing)
- US Communities
- NO

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

You're editing your response. Sharing this URL allows others to also edit your response.

FILL OUT A NEW RESPONSE

104

Which Fund will be charged? *

10

What account will be charged? *

PCCD Safety Grant 10-1190-610-361-00-000-000-000-9172

Selection of winning proposal, Was the lowest price selected? If not, please explain why and the process of selecting the vendor. *

No, this is a sole source purchase

Any additional information you would like to provide.

Your answer

A copy of your responses will be emailed to patricia-rosado@esasd.net.

Submit

Never submit passwords through Google Forms.

This form was created inside of East Stroudsburg Area School District. [Report Abuse](#)

Google Forms

You're editing your response. Sharing this URL allows others to also edit your response.

FILL OUT A NEW RESPONSE

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2815 Second Avenue, Suite 400
 Seattle, WA 98121-3207 USA
 800-634-4449 FAX: 206-343-1445
orders@cfchildren.org

Quote	
Quote #	5011585
Date	11/12/2020
Customer ID	10105358

Bill To	Ship To
East Stroudsburg Area SD 50 Vine Street East Stroudsburg PA 18301 United States	Shahida Jones East Stroudsburg Area SD 50 Vine Street East Stroudsburg PA 18301 United States

Requested By	Ship To	Setup Admin	Entered By
Shahida Jones	Shahida Jones	Name: Shahida Jones Email: shahida-jones@esasd.net	Adam Peck

Item	Description	Months	Start Date	End Date	QTY	Rate	Amount
200099	Grades K-5 Bullying Prevention Unit Notebooks				5	\$1,129.00	\$5,645.00
215000	Second Step Bullying Prevention Principal Leadership Guide				5	\$0.00	\$0.00
900215	Second Step Bullying Prevention Leadership Access	56	11/12/2020	7/31/2025	5	\$0.00	\$0.00

Subtotal	\$5,645.00
Discount	
Shipping & Handling	\$0.00
Sales Tax* (%)	\$0.00
TOTAL	\$5,645.00

Please remit in US Funds.

Make check payable to: Committee for Children

*If tax was included in this quote and your organization is state sales tax exempt, email your state sales tax exemption ID and certificate to orders@cfchildren.org.

Shipping Method: UPS Ground (UPS)

Prices valid for 30 days from quote date.

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Please include quote ID:5011585 on your order to guarantee pricing.

Fortinet FortiEDR Predict and Protect (Antivirus)

A. Why are you requesting the service/needs?

Why: We currently have two separate Antivirus programs. Microsoft Endpoint Protection for Windows devices, and ClamX for our Macs. Nearly 2 years ago, Microsoft dropped support for Macs, forcing us to move to another AV program ClamX. Within the past 2 months, we had 2 viruses come through, that were not caught by either program but was picked up by our FortiSIEM.

Need: The district needs a more robust Antivirus software program that what it currently has to mitigate cyber threats, one that covers all devices within one management “pane of glass”. FortiEDR offers real-time, automated endpoint protection, and integrates nicely with the existing FortiGate Firewall and FortSIEM we recently purchased. It detects advanced threats and stops data breachers and ransomware damage in real-time.

Suggested replacement: Fortinet FortiEDR Predict and Protect through IntegraOne (lowest bidder).

B. Cost Estimate: if over \$5,000, were 3 quotes obtained? If yes, please list the vendors and the amounts. Yes, 4 bids were obtained.

- IntegraOne - \$104,028.00
- SHI - \$104,795.00
- Unistar-Sparco - \$338,113.19
- ePlus - \$344,231.86

C. Procurement Method:

- After obtaining the specifications and part numbers for the products, a bid was issued on November 16 with a due date of December 1. The bid was emailed to over twenty vendors and listed on the PASchoolbids.com website.

D. Funds account to be charged for Procurement (Was this purchase budgeted?)

No. It is being fully funded by Federal Grant Funds:

- PCCD COVID-19 School Health and Safety Grant FY20-21 (ESSER) - \$43,000
- Elementary and Secondary School Emergency Relief Fund (ESSER Fund) - \$61,028.00
 - Account code to be determined.

E. Selection of winning proposal

- IntegraOne – Fortinet FortiEDR Predict and Protect - lowest priced vendor \$104,028.00. Even though this was bid, pricing is per COSTARS contract #SW #006-040.

FortiEDR Pricing Tabulations

	<u>IntegraOne</u>	<u>SHI</u>	<u>Unistar-Sparco</u>	<u>ePlus</u>
FortiEDR - 1yr option	\$54,928.00	\$56,028.00	\$76,903.23	\$77,586.30
FortiEDR - 3yr option	\$92,824.00	\$94,904.00	\$206,738.75	\$210,909.06
FortiEDR - 5yr option	\$104,028.00	\$104,795.00	\$338,113.19	\$344,231.86

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Allentown

7248 Tilghman Street
Suite 120
Allentown, PA 18106
1-800-582-6399
www.integra1.net



ESASD - FortiEDR

Quote # 026755 Version 3

November 30, 2020

Prepared for:

East Stroudsburg Area School District

Prepared by:

Ashley Miller, Account Manager

Karen Toczek, Inside Support Representative

One year

Description	Price	Qty	Ext. Price
FC2-10-FEDR0-350-01-12 FortiEDR Predict and Protect - Subscription license (1 year) + 24x7 Support - 500 assets	\$11,236.00	4	\$44,944.00
FP-10-EDR-DEPLOY-5K FortiEDR Services Remote Deployment Package: infrastructure installation, alert tuning, prevention mode migration, product training, and transition to operations - up to	\$9,984.00	1	\$9,984.00
Subtotal:			\$54,928.00

Three year

* Optional

Description	Price	Qty	Ext. Price
FC2-10-FEDR0-350-01-36 FortiEDR Predict and Protect - Subscription license (3 years) - 500 assets	\$20,710.00	4	\$82,840.00
FP-10-EDR-DEPLOY-5K FortiEDR Services Remote Deployment Package - Installation - up to 5000 operations	\$9,984.00	1	\$9,984.00
* Optional Subtotal:			\$92,824.00

Five year

* Optional

Description	Price	Qty	Ext. Price
FC2-10-FEDR0-350-01-60 FortiEDR Predict and Protect - Subscription license (5 years) - 500 assets	\$23,511.00	4	\$94,044.00
FP-10-EDR-DEPLOY-5K FortiEDR Services Remote Deployment Package - Installation - up to 5000 operations	\$9,984.00	1	\$9,984.00
* Optional Subtotal:			\$104,028.00

per COSTARS contract # HW 003-085 & SW #006-040

ESASD - FortiEDR

Prepared by:

Allentown
 Ashley Miller
 amiller@integra1.net
 484-223-3480 x1115

Karen Toczek
 ktoczek@integra1.net
 (484) 223-3480 x1150

Prepared for:

East Stroudsburg Area School District
 Accounts Payable
 East Stroudsburg, PA 18301
 Brian Borosh
 (570) 424-8060
 brian-borosh@esasd.net

Quote Information:

Quote #: 026755
 Version: 3
 Delivery Date: 11/30/2020
 Expiration Date: 12/25/2020

Quote Summary

Description	Amount
One year	\$54,928.00
Total:	\$54,928.00

*Optional Expenses

Description	One-Time
Three year	\$92,824.00
Five year	\$104,028.00
Optional Subtotal:	\$196,852.00

Pricing subject to change without advanced notice from the manufacturer. Leasing rates are subject to final configuration, pricing, and credit approval.

Restock fees will apply for any items returned. Returns must be made within 21 days of receipt of items unopened. Shipping fees not included. The information provided to you in this communication is regarded by integraONE to be Confidential and Proprietary Information. This includes the description of the materials/products for sale, the prices quoted, and any description of consulting services to be performed by integraONE. This information shall not be disclosed or made available to any party unrelated to this agreement without our express written consent. You must also exercise reasonable care to protect this information from the unauthorized disclosure by others.

Ship to Address:

Additional Information:

Allentown

East Stroudsburg Area School District

Signature: 

Name: Ashley Miller

Title: Account Manager

Date: 11/30/2020

Signature: _____

Name: Brian Borosh

Date: _____

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PROPOSAL

In Response to:
East Stroudsburg Area School District
FortiEDR Predict & Protect Software &
Subscription RFQ

Due: December 1st, 2020 11:00am
Submitted by: IntegraONE

Allentown, PA Headquarters
7248 Tilghman Street, Suite 120
Allentown PA 18106

Central, PA Office
4 Lemoyne Drive, Suite 104
Lemoyne PA 17043

Cranberry Twsp, PA Office:
100 Northpointe Circle, Suite 201
Seven Fields PA 16046

Philadelphia, PA Metro Office:
1300 Virginia Drive, Suite 305
Ft. Washington PA 19034

Luzerne County, PA Office:
451 Third Avenue
Kingston PA 18704

800-582-6399
www.integra1.net

integra1**NE**
www.integra1.net

APPENDIX A

For more information please call 800-582-6399 or visit www.integraone.com

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NON-COLLUSION AFFIDAVIT

The undersigned proposer having fully reviewed the Meraki Security Cameras and Related Equipment RFQ and determined the accuracy of the statements made herein certifies that:

1. I am authorized to make this affidavit on behalf of my firm, and its owners, directors, and officers, as the case may be.
2. This proposal was developed independently and submitted without collusion with, and without any agreement, understanding, or planned common course of action with any other entity designed to limit independent bidding or competition.
3. The contents of this proposal have not been communicated by me or by any employees or agents of my firm to any person not an employee or agent of this firm and I/we will not communicate any information concerning this proposal to any such person prior to the official opening of the RFP.
4. No attempt has been made or will be made to induce any firm or person to refrain from submitting a proposal for this project or to submit a price higher than this price, or to submit an intentionally high or noncompetitive price.
5. My firm, its affiliates, subsidiaries, officers, directors, employees are not currently under investigation by any governmental agency and have not in the last three years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract.
6. I acknowledge that the above representations are material and important, and will be relied upon by the East Stroudsburg Area School District when recommending an award for the services for which this proposal is submitted.

IntegraONE

Firm Name

November 29th, 2020

Date

Ashley Miller Account Manager

Name and Title (Printed)

added separately in an email

Signature

For more information please call 800-582-6399 or visit www.integraone.com

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APPENDIX B

For more information please call 800-582-6399 or visit www.integraone.com

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Option 1 – FortiEDR 1 Year *All Pricing per the Costars contract # 003-085*

DATA PROVIDED BY DISTRICT				DATA PROVIDED BY VENDOR	
Equipment Description	Manufacturer	Part #	Estimated Quantity	Unit Cost	Extended Cost
Fortinet FortiEDR Predict & Protect 1 year Licenses, qty 2000 (4 blocks of 500 licenses)	Fortinet	FC2-10-FEDR0-350-01-12	4	\$11,236	\$44,944
Installation - FortiEDR Services Remote Deployment Package: infrastructure installation, alert tuning, prevention mode migration, product training, and transition to operations - up to 5K ONE TIME COST	Fortinet	FP-10-EDR-DEPLOY-5K	1	\$9,984	\$9,984
TOTALS					\$54,928

For more information please call 800-582-6399 or visit www.integraone.com

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Option 2 – FortiEDR 3 Years *All Pricing per the Costars contract # 003-085*

DATA PROVIDED BY DISTRICT				DATA PROVIDED BY VENDOR	
Equipment Description	Manufacturer	Part #	Estimated Quantity	Unit Cost	Extended Cost
Fortinet FortiEDR Predict & Protect 3 years Licenses, qty 2000 (4 blocks of 500 licenses)	Fortinet	FC2-10-FEDRO-350-01-36	4	\$20,710	\$82,840
Installation - FortiEDR Services Remote Deployment Package: infrastructure installation, alert tuning, prevention mode migration, product training, and transition to operations - up to 5K ONE TIME COST	Fortinet	FP-10-EDR-DEPLOY-5K	1	\$9,984	\$9,984
TOTALS					\$92,824

For more information please call 800-582-6399 or visit www.integraone.com

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Option 3 – FortiEDR 5 Years *All Pricing per the Costars contract # 003-085*

DATA PROVIDED BY DISTRICT				DATA PROVIDED BY VENDOR	
Equipment Description	Manufacturer	Part #	Estimated Quantity	Unit Cost	Extended Cost
Fortinet FortiEDR Predict & Protect 5 years Licenses, qty 2000 (4 blocks of 500 licenses)	Fortinet	FC2-10-FEDRO-350-01-60	4	\$23,511	\$94,044
Installation - FortiEDR Services Remote Deployment Package: infrastructure installation, alert tuning, prevention mode migration, product training, and transition to operations - up to 5K ONE TIME COST	Fortinet	FP-10-EDR-DEPLOY-5K	1	\$9,984	\$9,984
TOTALS					\$104,028

For more information please call 800-582-6399 or visit www.integraone.com

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EAST STROUDSBURG AREA SCHOOL DISTRICT
Fortinet FortSIEM & Related Licenses & Equipment
INSTRUCTIONS TO VENDORS

NON-COLLUSION AFFIDAVIT

The undersigned proposer having fully reviewed the Computers and Related Equipment Bid and determined the accuracy of the statements made herein certifies that:

1. I am authorized to make this affidavit on behalf of my firm, and its owners, directors, and officers, as the case may be.
2. This proposal was developed independently and submitted without collusion with, and without any agreement, understanding, or planned common course of action with any other entity designed to limit independent bidding or competition.
3. The contents of this proposal have not been communicated by me or by any employees or agents of my firm to any person not an employee or agent of this firm and I/we will not communicate any information concerning this proposal to any such person prior to the official opening of the BID.
4. No attempt has been made or will be made to induce any firm or person to refrain from submitting a proposal for this project or to submit a price higher than this price, or to submit an intentionally high or noncompetitive price.
5. My firm, its affiliates, subsidiaries, officers, directors, employees are not currently under investigation by any governmental agency and have not in the last three years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract.
6. I acknowledge that the above representations are material and important, and will be relied upon by the East Stroudsburg Area School District when recommending an award for the services for which this proposal is submitted.

Integrations
Firm Name

11/25/20
Date

Ashley Miller Account Manager
Name and Title (Printed)

Ashley Miller
Signature

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Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$5,000.00

The respondent's email address (**dawn-rohrer@esasd.net**) was recorded on submission of this form.

FORM 611

EAST STROUDSBURG AREA SCHOOL DISTRICT

Procurement Form

Name Of Requester *

Dawn M Rohrer

Department *

Transportation

Building *

J T Lambert - TLC

What service or item are you requesting? *

Stop Arm Cameras

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Why are you requesting the service or item? *

Grant money provided for stop arm camera purchase

Suggested Replacement: *

None

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

3 quotes obtained

Cost Estimate: If over \$5,000, were three (3) quotes obtained? If yes, Please list the vendor's information and quoted amount. *

Yes. Provision/\$999 per unit. Gatekeeper Systems/\$780 per unit. Seon/\$850 per unit.

What is the total cost of the purchase? *

\$148,676

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Procurement Method: *

- Quote
- Request for Proposal (RFP)
- Bid
- Other: _____

Was this purchase budgeted? *

No ▼

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

- Yes
- Pennsylvania State Contract
- COSTARS
- Keystone Purchasing Network
- PEPPM National Contract Program (Technology Bidding and Purchasing)
- US Communities
- NO

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If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

Pennsylvania

Which Fund will be charged? *

10

What account will be charged? *

Grant

Selection of winning proposal, Was the lowest price selected? If not, please explain why and the process of selecting the vendor. *

Provision should be selected. We are currently using provision cameras in the buses and the stop arm cameras would just be an addition to the existing cameras. They are also a CoStar partner.

Any additional information you would like to provide.

This form was created inside of East Stroudsburg Area School District.

Google Forms

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PRO-VISION PRICE QUOTE

8625-B Byron Commerce Dr.
Byron Center, MI 49315
provisionusa.com
800-576-1126

PREPARED BY:
Steve Wagasky

PREPARED FOR:
East Stroudsburg Area School
District

QUOTE #:
MASQ15222
DATE:
09/22/2020

Description	Part #	Qty	Unit Price	Ext. Price
1080p HD Hybrid Base Kit Stop-Arm Camera Bundle Special Offer	DVR-906SA	124	\$1,199	\$148,676
Includes: 1080p HD Base Kit w/No Camera [32GB], DVR-824 HD Dual-Lens Stop-Arm Camera Kit, DVR-828 HD Wireless Automatic File Transfer Kit				
Factory Installation (per vehicle)	PV-INSTALL	124	\$280	\$34,720
Total				\$183,396
(Options Not Included)				
MSRP:				\$246,016
Savings:				\$62,620

Options & Accessories: HARDWARE LEASE/INSTALLMENT PURCHASE OPTIONS:

60 Month Installment Purchase Option (per unit/month) \$ Call for Pricing
 Above Option with Installation (per unit/month) \$ Call for Pricing
 Lease price based on total product purchase divided by the total number of

NOTES:

- * System quoted will be able to replace your existing 700 series camera systems when they reach their end of life & allow you to reuse the cameras
- * I would estimate approximately \$15 per system for shipping
- * Installation price quoted is based off of 60 or more vehicles installed while onsite

TERMS:

General Terms: PRO-VISION®, Inc. ships all orders UPS Ground. Service or carrier change will result in additional charges. Shipping & Handling not included unless specified. Quotes valid for 30 days. Purchase price is USD and FOB Byron Center, MI. Product Invoice Net 30 Day Terms or 2.0% Discount Net 10 Day Terms. (excludes installation and SecuraMax Server). Terms and Discounts do not apply to leases or credit card payments. 50% Deposit Required for Installation. Final Installation/Service Payment is due on Receipt of Invoice. Product to be installed by PRO-VISION® and Service Deposit must be paid for prior to scheduling of install/service work. Minimum Service Deposit Required for Service Work. Install rates based on a single location with minimum access of 12 hr/days, 7 days/ week. Additional fees may apply if installation location does not comply with our defined service facility requirements. Past due invoices will be subject to a 1.5% per month finance charge. No technical support or warranty claims will be provided for any past due account. All transactions are subject to final PRO-VISION® Management Approval.

Leasing: Installment Purchase Option Application must be submitted for final management approval. Rates are subject to change without notice until application is approved. Shipping & Handling is not included in quoted Installment Purchase Option Rates. Shipping & Handling will be included in Installment Purchase Option Application. A \$360.00 document fee and one advance payment equal to the total monthly rates required with approved final Installment Purchase Option Documents.

SecuraMax®: Plan Price per Month Based on Service Contract for the specified length with autopay discount. Service Contract and End User License Agreement (EULA) required. Additional terms specified in Service Contract and EULA. Hardware using SecuraMax must be paid for prior to deployment. Protection Plan Claims Subject to Deductible.

GATEKEEPER

Quote Date
September 30, 2020

Doc #:
Branch:

440795826REV. 0

BILL TO

Company East Stroudsburg School District
Address 50 Vine Street
City East Stroudsburg
State / Province PA
ZIP / Postal Code 18301

SHIP TO

Company Same as Billing
Address
City
State / Province
ZIP / Postal Code

ORDER INFO

Customer PO / Quote
Syspro S/O #
Delivery Date
(Delivery Date to be confirmed by CSI Order Desk - Dates are subject to change)

Sales Rep Dave Dymert, Team
Currency USD CAD

SHIPPING

Shipping Time: Ground
Shipping Type: Quoted:
TBD

G4-Y58 DVR, HD BASED 6 CHANNEL 120FPS (AHD) Plus 2 CHANNEL IP 30FPS RECORDER

Includes drive carrier and 500GB drive, power cable, sensor cable, key, cable cover (ABS) and mounting screws (no SD Card and no camera)

Qty	Description	Price Each	Total
130	G4-Y58 Assembly 6 Ch DVR + 2 IP Kit for 1 to 2 IP Cameras with the Option to Add Additional Analog Cameras	779.94	101,392.83

STORAGE

Qty	Description	Price Each	Total
3	G4-500GB-Y58-CDY CARRIER WITH 500GB HDD 500GB Storage for Y58 DVR	N/C	

INTELLIGENT TEMPERATURE SENSING SYSTEM (ITSS™)

Qty	Description	Price Each	Total

COMMON ACCESSORIES

Qty	Description	Price Each	Total
130	G4-TCR-DrvAlert Driver Alert Module	41.78	5,431.76
130	CAB000371 Connectorized Driver Alert Cable		
130	G4- GPS Antenna V2 GPS Active Antenna	29.84	3,879.83

CAMERAS (Cameras do not include cables)

Qty	Description	Price Each	Total
130	CAMICAMTXM11AHD-5.0MM 130 Vertical 60-foot Camera Cable	135.00	17,549.75
130	GSWHC2N-60 60-foot Camera Cable		
	TXM11AHD 720P Analog High Definition Camera - Exterior		

STOP ARM SYSTEM CAMERAS

Qty	Description	Price Each	Total
130	SP25IP-XIT 5P25IP Stop Arm Camera KIT	710.17	92,321.79
260	GSWHCAT5-30MID-G 30' IP Camera Cable	9.55	2,483.09

WIRELESS MODULES

Qty	Description	Price Each	Total
130	G4-DB WIFI Sales Kit Antenna Kit for In-Yard Wireless	46.52	6,047.36
130	NMO-MLPV/DB2458 DUALBAND 2.4-2.5GHZ/4.9-5.8GHZ	31.83	4,138.48
130	MLFML-12-204-SI-A 17R PFP195 SMA MALE MLFML195C ANTENNA MOUNT		
2	G4-90 Deg Antenna Kit-5GHz 5GHz Access Point	324.31	648.63
2	G4-WIFI 5GHz AP 922 Antenna - 90 Degree	328.29	656.59

GATEKEEPER

Quote Date
September 30, 2020

Doc #:
Branch:

4076582REV4
0

BILL TO

Company East Stroudsburg School District
Address 50 Vine Street
City East Stroudsburg
State / Province PA
ZIP / Postal Code 18301

SHIP TO

Company Same as Billing
Address -
City -
State / Province -
ZIP / Postal Code -

Qty	Part Number	Description	Price Each	Total
4	CAB000463	Antenna Harness 6ft	33.82	135.30
1	G4-120 Deg Antenna Kit-5GHz	5GHz Access Point	324.31	324.31
1	G4-WIFI 5GHz AP 922	120 Degree	288.50	288.50
1	Antenna - 120 Degree		33.82	67.65
2	CAB000463	Antenna Harness 6ft		
1	G4-Omni Directional Kit-5GHz	5GHz Access Point	324.31	324.31
1	G4-WIFI 5GHz AP 922	Omni Directional	101.47	202.94
2	Antenna - Omni Directional	Antenna mount	27.86	55.71
2	015-0058	Antenna mount	37.80	75.61
2	CAB000464	Antenna Harness 6ft		

WIRELESS INSTALLATION & COMMISSIONING

Qty	Description	Price Each	Total
1	Commissioning	8,500.00	8,500.00
4	G4-Wall Mount Mast Kit	321.83	1,287.31
4	G4-Wall Mount Mast Kit - Shipping	250.00	1,000.00

Gatekeeper specialist onsite to install mast equipment and access points includes training of staff in regards to G4 Enterprise and viewing video from server

- Commissioning Wireless Infrastructure
- Mast Kit for Walls
- Wireless is quoted based on a remote site survey and may be subject to change based on physical site requirements
- Minimum power requirements (110VAC)
- Sim Cards/Data Plans to be provided by the School. Gatekeeper is not responsible for maintenance or payment of data plans
- Network connectivity and Wi-Fi performance is the responsibility of the Customer
- Suitable structures/buildings are available to mount the equipment on
- Provide network connection (switch or hub) to within 50' (maximum cable length) of WiFi Access Point (AP) Base Station mounting location
- Gatekeeper service personnel will require access to the server and networking equipment areas in all facilities (with support from the Districts IT group)
- It is strongly recommended that during the installation and commissioning phase that Gatekeeper is given the ability to VPN into the school's data network to configure and trouble shoot any issues that may arise

EXTENDED WARRANTY

Qty	Description	Price Each	Total
130	Y58 Ext. Warr - Y5	N/C	

Conditions:
 - Extended warranty must be purchased at time of original sale
 - Extended warranty cover manufacturers defects
 - Extended warranty is only available for year 4 and year 5 - first 3 years is covered under the products 3 year warranty
 - Storage is not included in this warranty (SD cards and Hard Drives)
 - Normal wear and tear and damage is not covered under this warranty
 - Warranty is return to factory - customer pays to ship to GSI, GSI pays return shipping using courier ground

DOWNLOAD & CONFIGURATOR KITS

Qty	Description	Price Each	Total
	Download kits listed below for both DVR's		

GATEKEEPER

Quote Date
September 30, 2020

Doc #:
Branch:

149765826REV4
0

BILL TO

Company East Stroudsburg School District
Address 50 Vine Street
City East Stroudsburg
State / Province PA
ZIP / Postal Code 18301

SHIP TO

Company Same as Billing
Address -
City -
State / Province -
ZIP / Postal Code -

Qty	Part Number	Description	Price Each	Total
1	G4-Y58-DLKB	Intermediate Kit with Monitor	263.67	263.67
1	CAB000298	RCA-to-4Pin Din Connector Cbl		
1	CAB000392	ICD 24 Pin Aviation AV Adaptor Cable		
1	DVR-USB4PUMH	USB 2.0 4-Port Ultra-Mini Hub		
1	DVR-USBHH4DMTM	4D USB Mini Trackball Mouse		
1	G4-504HD2 HDD	7" LCD Monitor & Power Cable		
1	DVR1PLCD-TV			

MISCELLANEOUS & SHIPPING

Qty	Part Number	Description	Price Each	Total
130		Five (5) Year Warranty on DVR's and Cameras	375.00	48,750.00
		Installation of complete system with Wifi Kit		
2		Approximately 107 hours of record time	0.00	0.00
		WiFi Dongle		
1	LABOUR	Shipping	TBD	TBD

GATEKEEPER SYSTEMS INC.

Abbotsford, BC, V2T 6H1. Tel: 888-666-4833 • Fax: 504-864-8472

- Applicable PST, GST, HST, local, state, and federal taxes to be determined. If exempt, Tax Exemption Certificates must be on file with GSI.
- Total excludes PST, GST, HST, local, state, and federal taxes.
- Limited Warranty: 3 years on SD cards & DVRs. 5 years on interior cameras. 1 year on exterior cameras. 1 year on HD & SSD HD
- This quote may or may not contain a cost for shipping. Unless specifically noted otherwise, shipping will be charged.
- Quote is valid for 60 days.

Product Upgrade Discount
Tax Rate

Total \$ 295,825.41

TBD

This quote may or may not contain a cost for shipping.
Unless specifically noted otherwise, shipping will be charged.

SAFE FLEET

Driving Safety Forward™

Date: December 3, 2020
 Proposal #: 20-12315:35
 Expiry Date: February 1, 2021

PREPARED FOR:
 Dawn Rohrer 5704248500
 Director of Transportation dawn-rohrer@esasd.net

PREPARED BY:
 Andrew Boyce

SOLD TO DETAIL
 East Stroudsburg Area SD
 Bus Garage - 2000 Milford Road
 Admin Building - 50 Vine Street
 East Stroudsburg, Pennsylvania
 18301-0298

BILLING DETAILS
 East Stroudsburg Area SD
 Bus Garage - 2000 Milford Road
 Admin Building - 50 Vine Street
 East Stroudsburg, Pennsylvania
 18301-0298

SHIPPING DETAILS
 East Stroudsburg Area SD
 2000 Milford Road
 East Stroudsburg, Pennsylvania
 18301-0298
 United States

Corporate Office: 1.877.630.7366
 Unit 111, 3B Burbidge Street
 Coquitlam, BC V3K 7B2
 andrew.boyce@seon.com

Configuration 1

DVR

<u>Qty</u>	<u>Description</u>	<u>Unit Price</u>	<u>Qty Price</u>
10	TH6H500 TH DVR 6 HD channels, audio, security front cover with lock set, mounting bracket, power harness, 500GB hard drive.	\$750.00	\$7,500.00
1	TH-HK500G H Series Storage Cartridge for compatible recorders, includes 500GB HDD and Protective Carry Case	\$0.00	\$0.00
10	WT1D20S20G4 TL, TL-HD & TH, Explorer TX8 and HX16 wiring bundle with adapter harness, diagnostic indicator/alarm button cable 20 ft., five signal input 20 ft., GPS4 receiver magnetic mount 20 ft.	\$99.00	\$990.00

Cameras

<u>Qty</u>	<u>Description</u>	<u>Unit Price</u>	<u>Qty Price</u>
10	HD3S16EI20 HD Camera, Wedge, Stop Arm, 16.0mm, external, IR TDN, 20' harness, to use with TH6 & TH8 DVRs	\$225.00	\$2,250.00
10	HD3S06EI50 HD Camera, Wedge, Stop Arm, 6.0mm, external, IR TDN, 50' harness, to use with TH6 & TH8 DVRs	\$255.00	\$2,550.00
20	HD3U01AN60 HD Camera, Ultra Wide, 1.72mm, internal, audio, IR, TDN, 60' harness — to use with DH4C, TH6, TH8, and NH16 DVRs Cross-view	\$250.00	\$5,000.00
20	HD3U01AN20 HD Camera, Ultra Wide, 1.72mm, internal, audio, IR, TDN, 20' harness — to use with DH4C, TH6, TH8, and NH16 DVRs Cross-view	\$225.00	\$4,500.00

Opportunity ID: 0064U00000m2CfOQAU

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SAFE FLEET
Driving Safety Forward™

Accessories

<u>Qty</u>	<u>Description</u>	<u>Unit Price</u>	<u>Qty Price</u>
1	HDD3-STB Software kit includes: vMax View Software, Handheld mouse, HDD-DOCK3 USB Docking Station, Note: Only one required per fleet	0.00	\$0.00

Freight

<u>Qty</u>	<u>Description</u>	<u>Unit Price</u>	<u>Qty Price</u>
1	FRGT-LTL LTL Freight	\$300.00	\$300.00

Configuration 1 Total: \$ 23,090.00 USD

Grand Total: \$ 23,090.00 USD

All purchases must be confirmed with an authorized signature from the purchaser; company issued purchase orders should be provided for all purchases exceeding \$10,000.00 (in addition to authorized proposal). Any purchases that are exempt from sales taxes must be accompanied by a tax exemption and/or resellers certificate.

By signing below I confirm that I have read and understood the provided proposal, that I agree to all of the terms and conditions set forth herein, including without limitation those set out in the Comments and Terms section below, and that all information, including billing and shipping details, is correct.

PO# _____ Date: _____

Name: _____ Title: _____

Signature: _____

Comments: _____

Seen Comments & Terms:

Opportunity ID: 0064U00000m2CfOQAU

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Seon Comments & Terms:

TIPS Contract #180801 (SB Surveillance) EXPIRES Oct 2021

****INSTRUCTIONS TO CUSTOMER Per Tips & Taps Co-operative****

1. Please include our Contract # 180801 on the PO.
2. Please forward a copy of the Purchase order to tipspo@tips-usa.com

By signing above, the Customer agrees to the Seon Standard Terms and Conditions available at seon.com/standard terms (the "Ts&Cs"), which are incorporated herein and will govern all products, services, and other matters set forth in this document. Capitalized terms used but not defined herein shall have the meaning ascribed to them in the Ts&Cs.

This quote is valid for up to 90 days & payment terms Net 30. All sales are final. A restocking fee of 20% will apply for any product returns and/or exchanges requested after initial shipment of the product. Note that product returns and/or exchanges will only be accepted for new, unused product that is within the original, unopened packaging.

The following additional terms and conditions apply to Customer's use of any Smart Reach Cellular Modem (SCR-MODEM-S-1), Smart Reach Cellular Router All-in-One (SRC-ROUTER-S-1), and/or Safe Fleet Stream Cellular DATA PLAN (the "Cellular Products");

(1) Customer agrees that it will not (a) enable any WIFI hotspot that makes use of any Safe Fleet stream Cellular Data Plan, (b) allow passengers or any other third parties to use any Safe Fleet Stream Cellular Data Plan, or (c) use any Safe Fleet Stream Cellular Data Plan for any purpose other than to use the applicable Seon products (e.g., SRC-MODEM and/or SRC-ROUTER products, as applicable) for their intended purposes, as set forth in applicable Seon documentation.

(2) Without limiting the foregoing, Customer further acknowledges and agrees that Safe Fleet will have no obligation to provide support of any kind to enable, or otherwise relating in any way, to any Customer's enabled wifi hotspot that makes use of any of the foregoing Cellular Products.

(3) The Safe Fleet Stream Cellular DATA PLAN offers limited data per month and is intended for use solely for Live Stream video. The customer's data limit is set forth above in this document. Data may be shared among vehicles in the Customer's fleet. Monthly data not used in the applicable month will be forfeited and will not roll over to subsequent months. The customer will pay an overage fee per gigabyte of data (prorated for any portion of a gigabyte) used in excess of the monthly limit, at Seon's then-current, applicable pricing. Customer may request the latest overage fee price from Customer's sales representative, by referencing Part Number: DATA-OVERAGE-1G-S.

Thank you for the opportunity to provide a Proposal for your mobile surveillance and fleet management needs. We trust this customized solution will help you meet your goals for passenger and driver safety and security.

Please feel free to contact me directly at 1.877.630.7366 if you have any questions or concerns. We look forward to partnering with you.

Best regards,

Andrew Boyce
1.877.630.7366 | andrew.boyce@seon.com

Opportunity ID: 0064U00000m2CfOQAU

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1.877.630.7366
safefleet.net

SEON MobileView

Product Warranty

Seon Design Inc. ® Product Warranty

Seon Design Inc. ("Seon") warrants the cameras and components listed below against defects in workmanship and materials provided that such defects appear or are discovered within the respective periods specified below and provided further that the purchaser of such products notifies Seon of such defects in writing within thirty (30) days of the appearance or discovery of such defects:

- Three (3) years from date of purchase, parts and repair labor on all Cameras
- Three (3) years from date of purchase, parts and repair labor on the Explorer® HX, DX, TX, MX, EX, Premier, and Trooper® TL series mobile DVR Systems
- Three (3) years from date of purchase, parts and repair labor on all storage media (including hard drives)
- Two (2) years from date of purchase, parts and repair labor on InView 360™ Around Vehicle Monitoring Systems (including cameras, ECU, and wiring)
- One (1) year from date of purchase, parts and repair labor on the Smart Reach® and vMax Pulse Wireless systems and other Wireless products
- One (1) year from date of purchase, parts and repair labor on the LMU, VML Controller, Student Tracking RFID reader, other vMax Live Plus and vMax Navigator hardware products.
- One (1) year from date of purchase, parts and repair labor on all other products and accessories

If Seon repairs any camera or component which is out of warranty Seon warrants such repaired cameras or components against defects in workmanship and materials provided that such defects appear or are discovered within 90 days from date of shipment of such repaired camera or component to customer by Seon and provided further that the purchaser of such products notifies Seon of such defects within thirty (30) days of the appearance or discovery of such defects.

Subject to the terms and conditions listed below, during the relevant warranty period, Seon will repair, replace, or refund the purchase price for the defective product, whichever Seon considers to be appropriate in the circumstances, in Seon's sole and arbitrary opinion, free of charge, any defective products returned prepaid. In the event purchaser has a problem with any Seon product, please call and request a RETURN AUTHORIZATION (RA) NUMBER from the Service Department. Please call 877-830-7366 or (604) 941-0880 and ask for the Service Department. Be sure to have the model number, serial number and the nature of the problem available for the customer service representative. Prior authorization **MUST** be obtained for all returns, exchanges, or credits. **ITEMS SHIPPED TO SEON WITHOUT A CLEARLY IDENTIFIED RA NUMBER MAY BE REFUSED.**

Products returned will be tested to verify for possible defects. Upon verification of a defect, the product will be repaired or exchanged, or the purchase price will be refunded or credited to the customer's account, at the sole option of Seon. In the event of replacement, the returned product will be credited to the customer's account and a new invoice issued for the replacement item. Seon reserves the right to refund the purchase price or to issue a credit only in lieu of replacement. Seon may use new or refurbished replacement parts for repairing its products, at its sole and arbitrary discretion. Seon may replace an entire unit with an equivalent model, at its sole and arbitrary discretion. If a unit is exchanged, the returned product shall become the property of Seon and the exchange product becomes the property of the purchaser, and the remainder of the warranty that applied to the original unit purchased shall apply to the exchanged product. Exchange units may be new units, or units that have been repaired to full factory specifications, at Seon's discretion. If the product is found to be in good working order or its inability to function properly is not covered by this warranty, the product will be returned in the same condition as received unless repair is possible and requested by the customer. Repairs of such nature will incur a charge for parts and labor and will proceed only by agreement with the customer to accept the charge.

ADVANCE REPLACEMENTS

If there is a defect in workmanship or materials covered by this warranty in a camera, recorder or component and customer notifies Seon of such within sixty (60) days of:

- a) the date of installation of such product if the installation of such product was done by Seon; or
- b) if Seon did not install the product, of the date of shipment of the product to the customer by Seon,

and the customer requests advance replacement of such product by Seon, Seon will replace such product without charge in advance of return of such product by customer to Seon provided that if customer has not returned the defective product to Seon within sixty (60) days of the date of shipment by Seon of the advance replacement then Seon will invoice the customer for the purchase price of the advance replacement product including shipping costs and any taxes, duties or other charges related to the advance replacement and the customer shall pay to Seon the amount invoiced within 30 days of receipt of invoice, or if the customer has a written agreement with Seon regarding credit terms, then the customer shall pay the amount invoiced in accordance with the agreed upon credit terms:

This warranty shall not apply:

- a) to equipment not supplied by Seon;
- b) to computer equipment supplied by Seon (such as monitors, printers, servers and laptops) not manufactured by Seon. The customer must contact original manufacturer of such equipment for warranty terms and service;
- c) to equipment, including, any components, which shall have been operated in excess of rated capacity, subject to negligence, accident, or damage by circumstances beyond Seon's control, or to improper installation, operation, maintenance, servicing, alterations or storage, modification without Seon's written authorization, misuse, vandalism, fire, floods or acts of nature so as, in Seon's exclusive and arbitrary judgment, to affect the same adversely;
- d) to equipment that is installed utilizing installation products not supplied by Seon;
- e) if the warranty seal on the DVR has been broken or tampered with;
- f) if the serial number for the product has been altered in any way; or
- g) if the product has been operated outside of the specified Operating Environment specified in the Seon User's Manual for such product, or
- h) to cover any costs incurred by the customer for the removal of defective cameras or components or of non-defective cameras or components, or for the installation of repaired cameras or components or for the reinstallation of nondefective cameras or components, all of which are for the account of the customer.

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Product Warranty

Disclaimer

THIS WARRANTY IS EXCLUSIVE AND IN LIEU OF ALL OTHER REPRESENTATIONS, WARRANTIES, GUARANTEES AND CONDITIONS, EXPRESS OR IMPLIED, STATUTORY OR OTHERWISE AND WITHOUT LIMITING THE GENERALITY OF THE FOREGOING, SEON EXPRESSLY DISCLAIMS AND EXCLUDES ANY IMPLIED WARRANTY OF MERCHANTABILITY, DURABILITY OR FITNESS FOR PURPOSE AND ANY WARRANTIES OR MODIFIED WARRANTIES ARISING FROM USAGE OF TRADE OR COURSE OF DEALING.

Any description of the goods or services, whether in writing or made orally by Seon or Seon's agents, specifications, samples, models, bulletins, drawings, diagrams, engineering sheets or similar materials used in connection with customer's order are for the sole purpose of identifying the goods and/or services and shall not be construed as an express warranty. Any suggestions by Seon or Seon's agents regarding use, applications or suitability of the goods and/or services shall not be construed as an express warranty unless confirmed to be such in writing by Seon. Purchaser assumes full responsibility for selecting products to achieve purchaser's intended purposes, for properly installing and using those products, and for verifying the results obtained therefrom.

PURCHASER'S EXCLUSIVE REMEDY AND SEON'S ENTIRE LIABILITY ARISING FROM OR IN CONNECTION WITH PURCHASER'S USE OF THE PRODUCTS AND/OR THIS AGREEMENT SHALL BE REPAIR OR REPLACEMENT OF DEFECTIVE PRODUCTS, OR REFUND OR CREDIT OF THE PURCHASE PRICE OF THE PRODUCTS AS SET FORTH ABOVE. SEON SHALL NOT BE SUBJECT TO AND DISCLAIMS: (A) ANY OTHER OBLIGATIONS OR LIABILITIES ARISING OUT OF BREACH OF CONTRACT OR OF WARRANTY; (B) ANY OBLIGATIONS WHATSOEVER ARISING FROM TORT CLAIMS (INCLUDING NEGLIGENCE, AND STRICT LIABILITY) OR ARISING UNDER OTHER THEORIES OF LAW WITH RESPECT TO GOODS SOLD OR SERVICES RENDERED BY SEON, OR ANY UNDERTAKINGS, ACTS OR OMISSIONS RELATING THERETO; AND (C) ALL CONSEQUENTIAL, INCIDENTAL, SPECIAL AND CONTINGENT DAMAGES WHATSOEVER, EVEN IF SEON HAS BEEN SPECIFICALLY ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

Without limiting the generality of the foregoing, Seon specifically disclaims any liability for property or personal injury damages, penalties, special or punitive damages, damages for lost profits or revenues, loss of use of goods or any associated equipment, cost of capital, cost of substitute goods, facilities or services, down-time, shut-down or slow-down costs, or for any other types of economic loss, and for claims of customer's customers or any third party for any such damages. Some jurisdictions do not allow limitation or exclusion of incidental or consequential damages, so this limitation or exclusion may not apply to purchaser. In no event shall Seon's total liability for any damages to purchaser or any other person in connection with the products or this agreement exceed the lower of the suggested list price or the actual price paid for the products, regardless of whether such liability arises from contract, tort, warranty or any other form of claim. If any provision of this agreement is found to be void, invalid, or unenforceable, that finding shall not affect the remaining provisions, all of which shall be enforced to the full extent permitted by law. If any remedy hereunder is determined to have failed of its essential purpose, the limitations of liability and exclusion of damages set forth above shall remain in full force and effect. This agreement may be modified only by a writing signed by a duly authorized representative of Seon.

Provisions Applicable to American Customers

For those customers whose mailing address is in Canada, Seon's offer and any agreement of sale resulting therefrom shall be governed by and construed in accordance with the internal and domestic laws of the Province of BRITISH COLUMBIA and the laws of Canada applicable therein without giving effect to the conflict of laws rules thereof. The courts of British Columbia (the "Canadian Closed Courts") shall have exclusive jurisdiction to entertain and determine all disputes and claims, whether for specific performance, injunction, declaration or otherwise arising out of or in any way connected with the construction, breach, or alleged, threatened or anticipated breach of the contract resulting from this offer and shall have jurisdiction to hear and determine all questions as to the validity, existence or enforceability thereof. The purchaser attorns to the exclusive jurisdictions of the jurisdiction of the Canadian Closed Courts, waives any obligation to venue in any action or proceeding regarding Seon Products and waives any objection that the Canadian Closed Courts are an inconvenient forum or do not have jurisdiction over the purchaser of Seon. The United Nations Convention On Contracts For The International Sale Of Goods shall not apply. The information contained herein is subject to change without notice.

Provisions Applicable to Canadian Customers

For those customers whose mailing address is in Canada, Seon's offer and any agreement of sale resulting therefrom shall be governed by and construed in accordance with the internal and domestic laws of the Province of BRITISH COLUMBIA and the laws of Canada applicable therein without giving effect to the conflict of laws rules thereof. The courts of British Columbia (the "Canadian Closed Courts") shall have exclusive jurisdiction to entertain and determine all disputes and claims, whether for specific performance, injunction, declaration or otherwise arising out of or in any way connected with the construction, breach, or alleged, threatened or anticipated breach of the contract resulting from this offer and shall have jurisdiction to hear and determine all questions as to the validity, existence or enforceability thereof. The purchaser attorns to the exclusive jurisdictions of the jurisdiction of the Canadian Closed Courts, waives any obligation to venue in any action or proceeding regarding Seon Products and waives any objection that the Canadian Closed Courts are an inconvenient forum or do not have jurisdiction over the purchaser of Seon. The United Nations Convention On Contracts For The International Sale Of Goods shall not apply. The information contained herein is subject to change without notice.

Extended Warranty for Certain Products

The following extended warranty ("Extended Warranty") provisions apply to products ("Extended Warranty Products") in respect of which the customer has purchased the Extended Warranty as a separate product from Seon. If any provisions of the Extended Warranty conflict or are inconsistent with the provisions of the basic warranty set forth above, the provisions of the Extended Warranty shall govern.

Seon warrants the Extended Warranty Products against defects in workmanship and materials provided that such defects appear or are discovered within the extended warranty period set forth in the applicable warranty purchased by the customer and provided further that the purchaser of such products notifies Seon of such defects within 30 days of the appearance or discovery of such defects.

Under the Extended Warranty:

- (a) Seon will provide repairs to the Extended Warranty Product at no extra charge during the Extended Warranty period;
- (b) normal wear and tear is covered, including replacement of hard drives if necessary;
- (c) the parts and repair labor required to complete all warranted repairs are included;
- (d) Seon will arrange and pay the cost of ground freight between customer's location and the Seon U.S.A. service facility (or such other location) as is designated by Seon in the relevant Return Material Authorization issued by Seon in respect of such Extended Warranty Product; and
- (e) Seon will pay freight, brokerage and duty costs to bring the goods to Canada, if required, in the sole and arbitrary opinion of Seon.

In addition to the telephone numbers provided above for reporting a warranty matter, purchasers of Extended Warranty products may report warranty matters by e-mail to Seon at: service@seon.com.

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Product Warranty

The purchaser reporting an Extended Warranty issue may request Seon to arrange for pick-up of the Extended Warranty Products and shall provide information as to the number of parcels and shall request a RETURN AUTHORIZATION (RA) NUMBER.

Seon will only be responsible for the cost of ground freight. Any additional costs for express modes of freight will be paid by the purchaser of the Extended Warranty Product. Advance replacements will not be provided.

A renewal or extension of the Extended Warranty is not automatic and will only be offered at the sole discretion of Seon and must be verified by Seon in writing.

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Name Of Requester *

Matt Hirsch

Department *

Facilities

Building *

High School South

What service or item are you requesting? *

Repairs to auditorium lighting equipment

Why are you requesting the service or item? *

The wall switches and architectural components have failed

Suggested Replacement: *

Replace the wall switches and architectural components

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

\$10,000

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Cost Estimate: If over \$5,000, were three (3) quotes obtained? If yes, Please list the vendor's information and quoted amount. *

- 1. Center Stage Lighting and Rigging:\$10,452
- 2. Blue Chip Sound: \$11,250
- 3. Craig Friedman Production: \$12,475

What is the total cost of the purchase? *

\$10,452

Procurement Method: *

Quote

Request for Proposal (RFP)

Bid

Other:

Was this purchase budgeted? *

No

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

Yes

Pennsylvania State Contract

COSTARS

Keystone Purchasing Network

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PEPPM National Contract Program (Technology Bidding and Purchasing)

US Communities

NO

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

Pennsylvania

Which Fund will be charged? *

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What account will be charged? *

10262043100030820008

Selection of winning proposal, Was the lowest price selected? If not, please explain why and the process of selecting the vendor. *

Center Stage Lighting and Rigging. They were the lowest price.

Any additional information you would like to provide.

Create your own Google Form

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3 attachments

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Center Stage Lighting & Rigging, Inc.
1401 East Woodlawn Street
Allentown, PA 18109-1554

Voice: (610) 351-2882
Fax: (610) 351-2969
info@centerstagelighting.net

Job provided on JUL 31 20 For:
Mike Silvoy
East Stroudsburg School District

50 Vine Street
East Stroudsburg, PA 18301

Phone: (570) 350-9541 Ext:
Cell: Fax:
Email:

Quote By: Chris Connolly

Our Job #: - 20159-1

Job Status: Inquiry

Purchase Order:

Ship Via:
Return Via:

Invoice To: East Stroudsburg School District
50 Vine Street
East Stroudsburg, PA 18301

Job Site:
Room:
Address:

Terms: COD

Prep
Delv./Pick Up Mon AUG 31 20
Start Time
End Time
Return

Contact: () -
Cell: () -

Description: High School Architectural Lighting Conttol

MISCELLANEOUS

QTY	Description	Unit Price	Extended
2	Days Installation	1000.00	2000.00
1	Comissioning/Programming	1500.00	1500.00
1	Cable/Hardware	500.00	500.00
1	COSTARS 310203		
1	Job Based Upon Site Visit. Labor based on reasonable cable pulls.		
1	School will provide (1) 15A circuit for DMX Interface		

Misc. Total: \$ 4,000.00

SALES ITEMS

QTY	Description	Unit Price	Extended
1	Architectural System Complete	6452.00	6452.00
2	Touchscreen Control-Booth and On Stage		0.00
4	2-Button Entrance Station		0.00
1	DMX Interface (Main Control Unit) in Wall Enclosure		0.00

Sales Items Total: \$ 6,452.00

Job Grand Total: \$ 10,452.00
PAID TO DATE: \$ 0.00
BALANCE: \$ 10,452.00

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Estimate

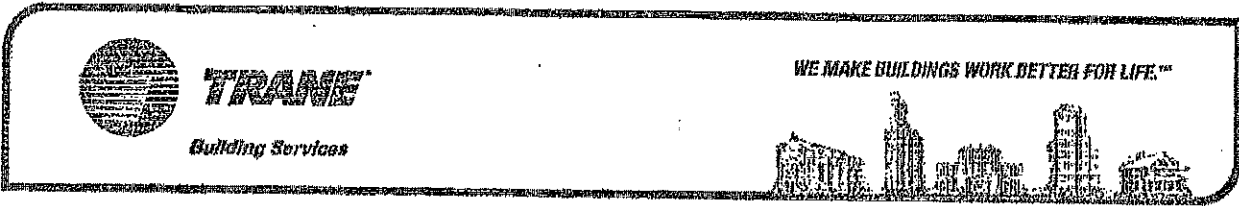
Craig Friedman Production

1715 N. Main Ave
Scranton, PA 18508

NAME / ADDRESS East Stroudsburg School District 50 Vine Street East Stroudsburg, PA 18301		DATE	ESTIMATE NO.	
		9/9/2020	20216	
		TERMS	FOB	PROJECT
		Due on receipt		
ITEM	DESCRIPTION	QTY	COST	TOTAL
lighting supp	Sales Items	0	0.00	0.00
	1 Architectural System Complete			
	2 Touchscreen Control-Booth and On Stage			
	4 2-Button Entrance Station			
SERVICE	1 DMX Interface (Main Control Unit) in Wall Enclosure		0.00	0.00
	Labor			
	2 Days Installation			
	1 Comissioning/Programming			
	1 Cable/Hardware			
	1 COSTARS 310203			
	1 Job Based Upon Site Visit. Labor based on reasonable cable pulls.			
lighting supp	1 School will provide (1) 15A circuit for DMX Interface	1	12,475.00	12,475.00
		SUBTOTAL		\$12,475.00
		SALES TAX (6.0%)		\$0.00
		TOTAL		\$12,475.00

SIGNATURE _____

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Trane U.S. Inc.
1185 North Washington Street
Wilkes Barre, Pa. 18705

November 19, 2020

Attention: Scott Ihle

Project Name: JT Lambert Pod HVAC Proposal

Opportunity number: 2750044
Co-op Contract Number: USC 15-JLP-023
Quote Number: 31-280471-19-001

Thank you for the opportunity to provide this proposal.

Scope of Service:

1. Project management – Coordination and scheduling of all deliveries and tradesman to meet customer’s expectations, while maintaining an injury and accident free work site.
2. Remove the two existing electric duct mounted heating coils and associated ductwork. There is one heating coil for each system serving the area.
3. Install two new duct mounted heating coils and associated ductwork to provide proper discharge air temperature for a dehumidification control sequence.
4. Provide new power wiring and circuitry to power the two new heating coils.
5. Provide access doors in the existing partitions for access to the two new heating coils.
6. Provide a new control sequence and programming for the two new heating coils.

Price:.....\$ 31,969.00

Exclusions- Holiday, shift work, overtime, engineering drawing, ductwork cleaning, Bond, permits any other system modifications and/or changes other than detailed above.

Clarifications

1. Any service not listed is not included.
2. The ductwork should be cleaned by school district prior to completion of proposed work.
3. Work will be performed during normal Trane business hours.
4. Applicable taxes and fees will be added at time of final invoice.

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Thanks again for giving us this opportunity. If you have any questions or concerns, please call me at (570) 332-1880.

Sincerely,

Vincent DeAngelis
Trane | Ingersoll Rand
Services Account Manager
(570) 332-1880
1185 N Washington St
Wilkes Barre, PA 18705
United States

This proposal is valid 30 days. This agreement is subject to Customer's acceptance of the attached Trane Services Terms and Conditions.

CUSTOMER ACCEPTANCE	
Authorized Representative	_____
Printed Name	_____
Title	_____
Purchase Order	_____
Acceptance Date	_____

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TERMS AND CONDITIONS – COMMERCIAL INSTALLATION

"Company" shall mean Trane U.S. Inc..

1. **Acceptance; Agreement.** These terms and conditions are an integral part of Company's offer and form the basis of any agreement (the "Agreement") resulting from Company's proposal (the "Proposal") for the commercial goods and/or services described (the "Work"). COMPANY'S TERMS AND CONDITIONS ARE SUBJECT TO PERIODIC CHANGE OR AMENDMENT. The Proposal is subject to acceptance in writing by the party to whom this offer is made or an authorized agent ("Customer") delivered to Company within 30 days from the date of the Proposal. If Customer accepts the Proposal by placing an order, without the addition of any other terms and conditions of sale or any other modification, Customer's order shall be deemed acceptance of the Proposal subject to Company's terms and conditions. If Customer's order is expressly conditioned upon Company's acceptance or assent to terms and/or conditions other than those expressed herein, return of such order by Company with Company's terms and conditions attached or referenced serves as Company's notice of objection to Customer's terms and as Company's counter-offer to provide Work in accordance with the Proposal and the Company terms and conditions. If Customer does not reject or object in writing to Company within 10 days, Company's counter-offer will be deemed accepted. Customer's acceptance of the Work by Company will in any event constitute an acceptance by Customer of Company's terms and conditions. This Agreement is subject to credit approval by Company. Upon disapproval of credit, Company may delay or suspend performance or, at its option, renegotiate prices and/or terms and conditions with Customer. If Company and Customer are unable to agree on such revisions, this Agreement shall be cancelled without any liability, other than Customer's obligation to pay for Work rendered by Company to the date of cancellation.
2. **Pricing and Taxes.** Unless otherwise noted, the price in the Proposal includes standard ground transportation and, if required by law, all sales, consumer, use and similar taxes legally enacted as of the date hereof for equipment and material installed by Company. Tax exemption is contingent upon Customer furnishing appropriate certificates evidencing Customer's tax exempt status. Company shall charge Customer additional costs for bonds agreed to be provided. Equipment sold on an uninstalled basis and any taxable labor/labour do not include sales tax and taxes will be added. Following acceptance without addition of any other terms and condition of sale or any other modification by Customer, the prices stated are firm provided that notification of release for immediate production and shipment is received at the factory not later than 3 months from order receipt. If such release is received later than 3 months from order receipt, prices will be increased a straight 1% (not compounded) for each one-month period (or part thereof) beyond the 3 month firm price period up to the date of receipt of such release. If such release is not received within 6 months after date of order receipt, the prices are subject to renegotiation, or at Company's option, the order will be cancelled. Any delay in shipment caused by Customer's actions will subject prices to increase equal to the percentage increase in list prices during that period of delay and Company may charge Customer with incurred storage fees.
3. **Exclusions from Work.** Company's obligation is limited to the Work as defined and does not include any modifications to the Work site under the Americans With Disabilities Act or any other law or building code(s). In no event shall Company be required to perform work Company reasonably believes is outside of the defined Work without a written change order signed by Customer and Company.
4. **Performance.** Company shall perform the Work in accordance with industry standards generally applicable in the area under similar circumstances as of the time Company performs the Work. Company may refuse to perform any Work where working conditions could endanger property or put at risk the safety of persons. Unless otherwise agreed to by Customer and Company, at Customer's expense and before the Work begins, Customer will provide any necessary access platforms, catwalks to safely perform the Work in compliance with OSHA or state industrial safety regulations.
5. **Payment.** Customer shall pay Company's invoices within net 30 days of invoice date. Company may invoice Customer for all equipment or material furnished, whether delivered to the installation site or to an off-site storage facility and for all Work performed on-site or off-site. No retention shall be withheld from any payments except as expressly agreed in writing by Company, in which case retention shall be reduced per the contract documents and released no later than the date of substantial completion. Under no circumstances shall any retention be withheld for the equipment portion of the order. If payment is not received as required, Company may suspend performance and the time for completion shall be extended for a reasonable period of time not less than the period of suspension. Customer shall be liable to Company for all reasonable shutdown, standby and start-up costs as a result of the suspension. Company reserves the right to add to any account outstanding for more than 30 days a service charge equal to 1.5% of the principal amount due at the end of each month. Customer shall pay all costs (including attorneys' fees) incurred by Company in attempting to collect amounts due and otherwise enforcing these terms and conditions. If requested, Company will provide appropriate lien waivers upon receipt of payment. Customer agrees that, unless Customer makes payment in advance, Company will have a purchase money security interest in all equipment from Company to secure payment in full of all amounts due Company and its order for the equipment, together with these terms and conditions, form a security agreement. Customer shall keep the equipment free of all taxes and encumbrances, shall not remove the equipment from its original installation point and shall not assign or transfer any interest in the equipment until all payments due Company have been made.
6. **Time for Completion.** Except to the extent otherwise expressly agreed in writing signed by an authorized representative of Company, all dates provided by Company or its representatives for commencement, progress or completion are estimates only. While Company shall use commercially reasonable efforts to meet such estimated dates, Company shall not be responsible for any damages for its failure to do so.
7. **Access.** Company and its subcontractors shall be provided access to the Work site during regular business hours, or such other hours as may be requested by Company and acceptable to the Work site owner or tenant for the performance of the Work, including sufficient areas for staging, mobilization, and storage. Company's access to correct any emergency condition shall not be restricted. Customer grants to Company the right to remotely connect (via phone modem, internet or other agreed upon means) to Customer's building automation system (BAS) and/or HVAC equipment to view, extract, or otherwise collect and retain data from the BAS, HVAC equipment, or other building systems, and to diagnose and remotely make repairs at Customer's request.
8. **Completion.** Notwithstanding any other term or condition herein, when Company informs Customer that the Work has been completed, Customer shall inspect the Work in the presence of Company's representative, and Customer shall either (a) accept the Work in its entirety in writing, or (b) accept the Work in part and specifically identify, in writing, any exception items. Customer agrees to re-inspect any and all excepted items as soon as Company informs Customer that all such excepted items have been completed. The initial acceptance inspection shall take place within ten (10) days from the date when Company informs Customer that the Work has been completed. Any subsequent re-inspection of excepted items shall take place within five (5) days from the date when Company informs Customer that the excepted items have been completed. Customer's failure to cooperate and complete any of said inspections within the required time limits shall constitute complete acceptance of the Work as of ten (10) days from date when Company informs Customer that the Work, or the excepted items, if applicable, has/have been completed.
9. **Permits and Governmental Fees.** Company shall secure (with Customer's assistance) and pay for building and other permits and governmental fees, licenses, and inspections necessary for proper performance and completion of the Work which are legally required when bids from Company's subcontractors are received, negotiations thereon concluded, or the effective date of a relevant Change Order, whichever is later. Customer is responsible for necessary approvals, easements, assessments and charges for construction, use or occupancy of permanent structures or for permanent changes to existing facilities. If the cost of such permits, fees, licenses and inspections are not included in the Proposal, Company will invoice Customer for such costs.
10. **Utilities During Construction.** Customer shall provide without charge to Company all water, heat, and utilities required for performance of the Work.
11. **Concealed or Unknown Conditions.** In the performance of the Work, if Company encounters conditions at the Work site that are (i) subsurface or otherwise concealed physical conditions that differ materially from those indicated on drawings expressly incorporated herein or (ii) unknown physical conditions of an unusual nature that differ materially from those conditions ordinarily found to exist and generally recognized as inherent in construction activities of the type and character as the Work, Company shall notify Customer of such conditions promptly, prior to significantly disturbing same. If such conditions differ materially and cause an increase in Company's cost of, or time required for, performance of any part of the Work, Company shall be entitled to, and Customer shall consent by Change Order to, an equitable adjustment in the Contract Price, contract time, or both.
12. **Pre-Existing Conditions.** Company is not liable for any claims, damages, losses, or expenses, arising from or related to conditions that existed in, on, or upon the Work site before the Commencement Date of this Agreement ("Pre-Existing Conditions"), including, without limitation, damages, losses, or expenses involving Pre-Existing Conditions of building envelope issues, mechanical issues, plumbing issues, and/or indoor air quality issues involving mold/mould and/or fungi. Company also is not liable for any claims, damages, losses, or expenses, arising from or related to work done by or services provided by individuals or entities that are not employed by or hired by Company.
13. **Asbestos and Hazardous Materials.** Company's Work and other services in connection with this Agreement expressly excludes any identification, abatement, cleanup, control, disposal, removal or other work connected with asbestos, polychlorinated biphenyl ("PCB"), or other hazardous materials (hereinafter, collectively, "Hazardous Materials"). Customer warrants and represents that, except as set forth in a writing signed by Company, there are no Hazardous Materials on the Work site that will in any way affect Company's Work and Customer has disclosed to Company the existence and location of any Hazardous Materials in all areas within which Company will be performing the Work. Should Company become aware of or suspect the presence of Hazardous Materials, Company may immediately stop work in the affected area and shall notify Customer. Customer will be exclusively responsible for taking any and all action necessary to correct the condition in accordance with all applicable laws and regulations. Customer shall be exclusively responsible for and, to the fullest extent permitted by law, shall indemnify and hold harmless Company (including its employees, agents and subcontractors) from and against any loss, claim, liability, fees, penalties, injury (including death) or liability of any nature, and the payment thereof arising out of or relating to any Hazardous Materials on or about the Work site, not brought onto

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the Work site by Company. Company shall be required to resume performance of the Work in the affected area only in the absence of Hazardous Materials or when the affected area has been rendered harmless. In no event shall Company be obligated to transport or handle Hazardous Materials, provide any notices to any governmental agency, or examine the Work site for the presence of Hazardous Materials.

14. **Force Majeure.** Company's duty to perform under this Agreement is contingent upon the non-occurrence of an Event of Force Majeure. If Company shall be unable to carry out any material obligation under this Agreement due to an Event of Force Majeure, this Agreement shall at Company's election (i) remain in effect but Company's obligations shall be suspended until the uncontrollable event terminates or (ii) be terminated upon 10 days notice to Customer. In which event Customer shall pay Company for all parts of the Work furnished to the date of termination. An "Event of Force Majeure" shall mean any cause or event beyond the control of Company. Without limiting the foregoing, "Event of Force Majeure" includes: acts of God; acts of terrorism, war or the public enemy; flood; earthquake; tornado; storm; fire; civil disobedience; pandemic insurrections; riots; labor/labour disputes; labor/labour or material shortages; sabotage; restraint by court order or public authority (whether valid or invalid), and action or non-action by or inability to obtain or keep in force the necessary governmental authorizations, permits, licenses, certificates or approvals if not caused by Company; and the requirements of any applicable government in any manner that diverts either the material or the finished product to the direct or indirect benefit of the government.

15. **Customer's Breach.** Each of the following events or conditions shall constitute a breach by Customer and shall give Company the right, without an election of remedies, to terminate this Agreement or suspend performance by delivery of written notice: (1) Any failure by Customer to pay amounts when due; or (2) any general assignment by Customer for the benefit of its creditors, or if Customer becomes bankrupt or insolvent or takes the benefit of any statute for bankrupt or insolvent debtors, or makes or proposes to make any proposal or arrangement with creditors, or if any steps are taken for the winding up or other termination of Customer or the liquidation of its assets, or if a trustee, receiver, or similar person is appointed over any of the assets or interests of Customer; (3) Any representation or warranty furnished by Customer in this Agreement is false or misleading in any material respect when made; or (4) Any failure by Customer to perform or comply with any material provision of this Agreement. Customer shall be liable to Company for all Work furnished to date and all damages sustained by Company (including lost profit and overhead).

16. **Indemnity.** To the fullest extent permitted by law, Company and Customer shall indemnify, defend and hold harmless each other from any and all claims, actions, costs, expenses, damages and liabilities, including reasonable attorneys' fees, resulting from death or bodily injury or damage to real or tangible personal property, to the extent caused by the negligence or misconduct of their respective employees or other authorized agents in connection with their activities within the scope of this Agreement. Neither party shall indemnify the other against claims, damages, expenses or liabilities to the extent attributable to the acts or omissions of the other party. If the parties are both at fault, the obligation to indemnify shall be proportional to their relative fault. The duty to indemnify will continue in full force and effect, notwithstanding the expiration or early termination hereof, with respect to any claims based on facts or conditions that occurred prior to expiration or termination.

17. **Limitation of Liability.** NOTWITHSTANDING ANYTHING TO THE CONTRARY, IN NO EVENT SHALL COMPANY BE LIABLE FOR ANY SPECIAL, INCIDENTAL, INDIRECT CONSEQUENTIAL, OR PUNITIVE OR EXEMPLARY DAMAGES (INCLUDING WITHOUT LIMITATION BUSINESS INTERRUPTION, LOST DATA, LOST REVENUE, LOST PROFITS, LOST DOLLAR SAVINGS, OR LOST ENERGY USE SAVINGS, EVEN IF A PARTY HAS BEEN ADVISED OF SUCH POSSIBLE DAMAGES OR IF SAME WERE REASONABLY FORESEEABLE AND REGARDLESS OF WHETHER THE CAUSE OF ACTION IS FRAMED IN CONTRACT, NEGLIGENCE, ANY OTHER TORT, WARRANTY, STRICT LIABILITY, OR PRODUCT LIABILITY). In no event will Company's liability in connection with the provision of products or services or otherwise under this Agreement exceed the entire amount paid to Company by Customer under this Agreement.

18. **Patent Indemnity.** Company shall protect and indemnify Customer from and against all claims, damages, judgments and loss arising from infringement or alleged infringement of any United States patent by any of the goods manufactured by Company and delivered hereunder, provided that in the event of suit or threat of suit for patent infringement, Company shall promptly be notified and given full opportunity to negotiate a settlement. Company does not warrant against infringement by reason of Customer's design of the articles or the use thereof in combination with other materials or in the operation of any process. In the event of litigation, Customer agrees to reasonably cooperate with Company. In connection with any proceeding under the provisions of this Section, all parties concerned shall be entitled to be represented by counsel at their own expense.

19. **Limited Warranty.** Company warrants for a period of 12 months from the date of substantial completion ("Warranty Period") commercial equipment manufactured and installed by Company against failure due to defects in material and manufacture and that the labor/labour furnished is warranted to have been properly performed (the "Limited Warranty"). Trane equipment sold on an uninstalled basis is warranted in accordance with Company's standard warranty for supplied equipment. Product manufactured by Company that includes required startup and is sold in North America will not be warranted by Company unless Company performs the product start-up. Substantial completion shall be the earlier of the date that the Work is sufficiently complete so that the Work can be utilized for its intended use or the date that Customer receives beneficial use of the Work. If such defect is discovered within the Warranty Period, Company will correct the defect or furnish replacement equipment (or, at its option, parts therefor) and, if said equipment was installed pursuant hereto, labor/labour associated with the replacement of parts or equipment not conforming to this Limited Warranty. Defects must be reported to Company within the Warranty Period. Exclusions from this Limited Warranty include damage or failure arising from: wear and tear; corrosion, erosion, deterioration; Customer's failure to follow the Company-provided maintenance plan; refrigerant not supplied by Trane; and modifications made by others to Company's equipment. Company shall not be obligated to pay for the cost of lost refrigerant. Notwithstanding the foregoing, all warranties provided herein terminate upon termination or cancellation of this Agreement. No warranty liability whatsoever shall attach to Company until the Work has been paid for in full and then said liability shall be limited to the lesser of Company's cost to correct the defective Work and/or the purchase price of the equipment shown to be defective. Equipment, material and/or parts that are not manufactured by Company are not warranted by Company and have such warranties as may be extended by the respective manufacturer. **THE WARRANTY AND LIABILITY SET FORTH IN THIS AGREEMENT ARE IN LIEU OF ALL OTHER WARRANTIES AND LIABILITIES, WHETHER IN CONTRACT OR IN NEGLIGENCE, EXPRESS OR IMPLIED, IN LAW OR IN FACT, INCLUDING IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE AND/OR OTHERS ARISING FROM COURSE OF DEALING OR TRADE. COMPANY MAKES NO REPRESENTATION OR WARRANTY EXPRESS OR IMPLIED REGARDING PREVENTION BY THE WORK, OR ANY COMPONENT THEREOF, OF MOLD/MOULD, FUNGUS, BACTERIA, MICROBIAL GROWTH, OR ANY OTHER CONTAMINATES. COMPANY SPECIFICALLY DISCLAIMS ANY LIABILITY IF THE WORK OR ANY COMPONENT THEREOF IS USED TO PREVENT OR INHIBIT THE GROWTH OF SUCH MATERIALS.**

20. **Insurance.** Company agrees to maintain the following insurance while the Work is being performed with limits not less than shown below and will, upon request from Customer, provide a Certificate of evidencing the following coverage:

Commercial General Liability	\$2,000,000 per occurrence
Automobile Liability	\$2,000,000 CSL
Workers Compensation	Statutory Limits

If Customer has requested to be named as an additional insured under Company's insurance policy, Company will do so but only subject to Company's manuscript additional insured endorsement under its primary Commercial General Liability policies. In no event does Company waive its right of subrogation.

21. **Commencement of Statutory Limitation Period.** Except as to warranty claims, as may be applicable, any applicable statutes of limitation for acts or failures to act shall commence to run, and any alleged cause of action stemming therefrom shall be deemed to have accrued, in any and all events not later than the last date that Company or its subcontractors physically performed work on the project site.

22. **General.** Except as provided below, to the maximum extent provided by law, this Agreement is made and shall be interpreted and enforced in accordance with the laws of the state or province in which the Work is performed, without regard to choice of law principles which might otherwise call for the application of a different state's or province's law. Any dispute arising under or relating to this Agreement that is not disposed of by agreement shall be decided by litigation in a court of competent jurisdiction located in the state or province in which the Work is performed. Any action or suit arising out of or related to this Agreement must be commenced within one year after the cause of action has accrued. To the extent the Work site is owned and/or operated by any agency of the Federal Government, determination of any substantive issue of law shall be according to the Federal common law of Government contracts as enunciated and applied by Federal judicial bodies and boards of contract appeals of the Federal Government. This Agreement contains all of the agreements, representations and understandings of the parties and supersedes all previous understandings, commitments or agreements, oral or written, related to the subject matter hereof. This Agreement may not be amended, modified or terminated except by a writing signed by the parties hereto. No documents shall be incorporated herein by reference except to the extent Company is a signatory thereon. If any term or condition of this Agreement is invalid, illegal or incapable of being enforced by any rule of law, all other terms and conditions of this Agreement will nevertheless remain in full force and effect as long as the economic or legal substance of the transaction contemplated hereby is not affected in a manner adverse to any party hereto. Customer may not assign, transfer, or convey this Agreement, or any part hereof, or its right, title or interest herein, without the written consent of the Company. Subject to the foregoing, this Agreement shall be binding upon and inure to the benefit of Customer's permitted successors and assigns. This Agreement may be executed in several counterparts, each of which when executed shall be deemed to be an original, but all together shall constitute but one and the same Agreement. A fully executed facsimile copy hereof or the several counterparts shall suffice as an original.

23. **Equal Employment Opportunity/Affirmative Action Clause.** Company is a federal contractor that complies fully with Executive Order 11246, as amended, and the applicable regulations contained in 41 C.F.R. Parts 60-1 through 60-60, 29 U.S.C. Section 793 and the applicable regulations contained in 41 C.F.R. Part

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60-741; and 38 U.S.C. Section 4212 and the applicable regulations contained in 41 C.F.R. Part 60-250 Executive Order 13498 and Section 29 CFR 471, appendix A to subpart A, regarding the notice of employee rights in the United States and with Canadian Charter of Rights and Freedoms Schedule B to the Canada Act 1982 (U.K.) 1982, c. 11 and applicable Provincial Human Rights Codes and employment law in Canada.

24. U.S. Government Work.

The following provision applies only to direct sales by Company to the US Government. The Parties acknowledge that all items or services ordered and delivered under this Agreement are Commercial Items as defined under Part 12 of the Federal Acquisition Regulation (FAR). In particular, Company agrees to be bound only by those Federal contracting clauses that apply to "commercial" suppliers and that are contained in FAR 52.212-5(a)(1). Company complies with 52.219-8 or 52.219-9 in its service and installation contracting business.

The following provision applies only to indirect sales by Company to the US Government. As a Commercial Item Subcontractor, Company accepts only the following mandatory flow down provisions: 52.219-8; 52.222-26; 52.222-35; 52.222-36; 52.222-39; 52.247-64. If the Work is in connection with a U.S. Government contract, Customer certifies that it has provided and will provide current, accurate, and complete information, representations and certifications to all government officials, including but not limited to the contracting officer and officials of the Small Business Administration, on all matters related to the prime contract, including but not limited to all aspects of its ownership, eligibility, and performance. Anything herein notwithstanding, Company will have no obligations to Customer unless and until Customer provides Company with a true, correct and complete executed copy of the prime contract. Upon request, Customer will provide copies to Company of all requested written communications with any government official related to the prime contract prior to or concurrent with the execution thereof, including but not limited to any communications related to Customer's ownership, eligibility or performance of the prime contract. Customer will obtain written authorization and approval from Company prior to providing any government official any information about Company's performance of the work that is the subject of the Proposal or this Agreement, other than the Proposal or this Agreement.

25. Limited Waiver of Sovereign Immunity. If Customer is an Indian tribe (in the U.S.) or a First Nation or Band Council (in Canada), Customer, whether acting in its capacity as a government, governmental entity, a duly organized corporate entity or otherwise, for itself and for its agents, successors, and assigns; (1) hereby provides this limited waiver of its sovereign immunity as to any damages, claims, lawsuit, or cause of action (herein "Action") brought against Customer by Company and arising or alleged to arise out of the furnishing by Company of any product or service under this Agreement, whether such Action is based in contract, tort, strict liability, civil liability or any other legal theory; (2) agrees that jurisdiction and venue for any such Action shall be proper and valid (a) if Customer is in the U.S., in any state or United States court located in the state in which Company is performing this Agreement or (b) if Customer is in Canada, in the superior court of the province or territory in which the work was performed; (3) expressly consents to such Action, and waives any objection to jurisdiction or venue; (4) waives any requirement of exhaustion of tribal court or administrative remedies for any Action arising out of or related to this Agreement; and (5) expressly acknowledges and agrees that Company is not subject to the jurisdiction of Customer's tribal court or any similar tribal forum, that Customer will not bring any action against Company in tribal court, and that Customer will not avail itself of any ruling or direction of the tribal court permitting or directing it to suspend its payment or other obligations under this Agreement. The individual signing on behalf of Customer warrants and represents that such individual is duly authorized to provide this waiver and enter into this Agreement and that this Agreement constitutes the valid and legally binding obligation of Customer, enforceable in accordance with its terms.

1-26.251-10(0316)
Supersedes 1-26.251-10(0614)

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KEYSTONE FIRE PROTECTION CO.

Engineered Fire Protection Specialists

A **KPI** COMPANY

433 Industrial Drive
North Wales, PA 19454

215-641-0100 Phone
215-641-9838 Fax

info@keystonefire.com
www.keystonefire.com

November 4, 2020

William Gouger
East Stroudsburg School District
279 N Courtland Street
East Stroudsburg, PA 18301

Phone: (570) 424-8500
Fax: ?

Our Proposal No. 20-2053

SUBJECT: FM-200® Fire Suppression System Proposal

Reference: Server Room located at East Stroudsburg South High School

Dear Mr. Gouger:

We are pleased to offer our recommendations and subsequent proposal to supply and install an automatic FM-200 clean agent fire suppression systems for the above-referenced hazard. This proposal was developed utilizing the information that we gathered from our recent survey of your facility.

Design Concept

The extinguishing systems will be designed and installed in accordance with NFPA Pamphlet 2001, "Clean Extinguishing Agent Systems", current Edition. Correspondingly, the hazard will be protected using a total flooding concept for Class A hazards, designed to achieve a 7% extinguishing concentration by volume, using FM-200®. The system will be designed for discharge of agent to be accomplished within 10 seconds.

A fire alarm and early warning detection system will be provided to detect, alarm, and actuate the fire suppression system. The detection system will consist of Underwriters Laboratory (UL)-listed and Factory Mutual (FM)-approved components, including but not limited to a control panel, combination horn and flashing strobe assemblies, bells, manual pull stations, abort stations, and photoelectric smoke detectors. A complete emergency standby power supply consisting of batteries capable of maintaining full system operation in the event of a primary source power failure will be supplied as part of this system.

Agent release will be accomplished using a "cross-zone" detection concept. Cross-zoning provides for two (2) separate zones of detection in the hazard area. In order for agent release to occur at least one detector from each of the two zones must be in alarm. By doing so, the potential for unwanted discharges is greatly reduced. The system will feature a key-operated maintenance bypass switch and an electrically supervised solenoid which activates a system trouble when the control head is removed from the system cylinder(s).

Equipment:

The materials required for the proposed system are as follows:

Qty	Part No.	Description
1	90-100201-101	200 Lb. FM-200 Cylinder w/LLI
1	WK-283905-000	Valve Outlet Adapter, 2" (use with 200-350# Cyls)
1	06-235317-001	Strap, 125 & 200 lb. Cylinder
1	06-235431-001	Cradle, 125 & 200 lb. Cylinder
1	85-890181-000	Electric Control Head, 24 VDC Kit with Control Head Monitor

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Life Safety
MADE SIMPLE

1	81-486536-000	Pressure Switch, 3PDT
1	06-118262-001	Cylinder Supervisory Switch, (1-1/2", 2" & 3" valves) FM-200
2	06-231865-739	Nameplate, "WARNING, FM-200"
0	90-194028-XXX	Nozzle, FM-200, 2" NPT, 360c
153	90-190000-001	Pounds, FM-200 Agent (.0342 Flooding Factor)
1	84-732001-902	Kidde AEGIS 2.0 Control Unit, Red NEMA 1 Enclosure with door mou
1	ELOCK-FA	E-Clipse, Circuit Breaker Lockout Kit
1	SSU00685	Fire Alarm Document Enclosure, NEMA 1
2	06-115915-013	One (1) Lead Acid Battery; 12 VDC, 7A.H. Two required per panel
1	06-220023-001	In-Line Releasing Diode Kit (10K Ohms, 1/2 W).
1	06-220184-001	AEGIS 10 Pack EOL Resistors
2	711U	Two Wire Photoelectric Smoke Detector Head
2	701U	Smoke detector base for 711U smoke detectors, 3 terminals, 6 inch d
1	84-330001-001	Manual Station Dual Action, w/SPST, includes label options for F/A, F
1	84-100009-001	SGB-32S Indoor Surface Backbox for B-10/B-11 Manual Stations
1	84-878752-010	Model 87875201 Suppression Abort Station
1	06-236881-001	Surface Mount Backbox for Abort
1	76-600000-200	Key Maintenance Bypass Switch
1	06-236881-001	Surface Backbox for Key Bypass
1	HSR-A	Horn-Strobe 24 VDC 15/30/75/110 cd, (AGENT), Wall Mt., Red, Sync
1	STR-A	Strobe 24 VDC 15/30/75/110 cd (AGENT), Wall Mt., Red
0	FDRM-1	Addressable Dual Mon/Dual Relay Module, (2) Independent Class B I
1	Lot	CAD Engineered Drawings
1	Lot	Job Start Up/Supervision
1	Lot	System Programming
1	Lot	Contractor Test and Checkout
1	Lot	Freight

We propose to supply the above listed components and necessary supervision, pipe, fittings and qualified non-union labor to install in an approved manner for a total price of \$ **17,884.00** plus any applicable taxes.

Room Integrity Door Fan Testing

We propose to furnish door fan testing equipment and non-union labor to perform room integrity [fan] testing for the above referenced hazard, in accordance with the specifications below, for a sum of

..... \$ **1,000.00**
per day of testing including travel.

Limited Warranty

Keystone Fire Protection Company warrants its alarm and suppression systems to be free from defects in materials and workmanship for twelve (12) months from the date of installation or first beneficial use by the customer, whichever comes first, under normal use and service. Obligation of Keystone Fire Protection Company is limited to repairing or replacing, at its option, free of charge for parts or labor, any part which, in its opinion shall be proved defective in materials or workmanship under normal use and service. This warranty is void if the product is altered, repaired, or serviced by anyone other than Keystone Fire Protection Company. The warranty will not be honored in cases involving component failure due to abuse, misuse, and/or "Acts of God".

Terms and Conditions

1. All terms per Contractor's "Installation of Equipment - Terms and Conditions", attached.
2. All device counts are based on best available information at the time of our plant survey. A change in device quantities will result in an additional charge [or credit] for labor and material.
3. This proposal assumes that all existing alarm and detection devices are in good operating condition. Our proposal price does not include the cost to perform an inspection of existing alarm devices, nor does it include the cost to repair or replace existing devices which are found to be inoperable.
4. Our preliminary design drawing package will be forwarded to the Customer and/or the authority having jurisdiction for review and approval. No construction or ordering of materials will commence prior to receiving signed and approved drawings from same.
5. All labor required for installation, testing or supervision, unless otherwise specified, to be performed during normal work day and work week by Contractor qualified non-union labor. **Normal hours are 7:00 a.m. to 4:30 p.m., Monday through Friday, except Holidays.**
6. Contractor is an "open shop" (non-union) contractor. Our proposal price, unless otherwise specified, is predicated upon using Contractor qualified non-union labor for installation, testing and/or supervision. Should it be determined for any reason that union labor is required to perform/complete aforementioned work, the Customer will be responsible to pay for all differential labor costs, including, if required, Contractor's supervisory labor. Under such circumstances, no work will commence/resume prior to receipt of Customer-approved change order.
7. Quoted prices do not include any fees for licenses, permits, plan reviews, professional engineering stamps, export duties, or other governmental fees or assessments, unless specifically so stated. If obtained by Contractor, these direct costs will be itemized and added to the proposal price contained herein.
8. All fire suppression systems are required to be inspected and re-certified on a semi-annual basis pursuant to the National Fire Protection Association [NFPA] and local fire codes and standards. Following the completion of system installation, Contractor will present a Service Inspection Agreement covering the proposed system. The cost to provide annual inspection of the proposed system is included in this proposal.
9. Our terms are 25% down with order with the balance to be paid Net 20 days, subject to prior credit approval and open account status.
10. This project will be billed in progress installments. Our payment terms are Net 20 days of date of invoice for material and labor supplied by Contractor, subject to prior credit approval and good credit standing at time of construction. Customer may be required to complete a credit application prior to issuance of open credit.
11. Prior to installation of the FM-200 system, Customer will seal the room in accordance with the attached document "SEALING OF ROOMS FOR PROPER CONTAINMENT OF CLEAN AGENT".
12. Contractor will provide labor to connect the proposed FM-200 system to the building fire alarm system (Notifier 3030).

13. Co-Stars #04-063

Should there be any questions or comments regarding this proposal, please do not hesitate to contact me. We thank you for the opportunity to present this proposal and look forward to being of further service to you.

Very truly yours,

KEYSTONE FIRE PROTECTION COMPANY

Joseph Martino

Joseph Martino
Life Safety Advisor

Acceptance of Proposal - the above prices, specifications and conditions are satisfactory and are hereby accepted. Your signature below will serve as notice to commence the services described herein. If a purchase order and/or contract are required to authorize the aforementioned work, please indicate "TO FOLLOW" in the space marked "P.O. No.". No work will commence until P.O. and/or contract is received by this office.

Signature _____

Date _____

Print Name _____

P. O. No. _____

**KEYSTONE FIRE PROTECTION COMPANY
INSTALLATION OF EQUIPMENT - TERMS AND CONDITIONS**

1. **AGREEMENT.** This Agreement shall become effective (the "Effective Date") upon the later of (i) execution by the customer ("Customer") identified on the first page of the attached proposal (the "Proposal") and (ii) acceptance and execution of this Agreement by a duly authorized representative of Keystone Fire Protection Co. ("Company").
2. **SALE OF MAINTENANCE, SERVICE, INSTALLATION AND/OR EQUIPMENT.** The Company shall sell to Customer and the Customer shall purchase from the Company the system installation ("System") and/or equipment ("Equipment") identified in the Proposal.
3. **DELIVERY; TITLE AND RISK OF LOSS.** Stock items are available for same-day pickup or next-day shipment from Company's warehouse. All shipments, unless otherwise specified, are quoted F.O.B. origin and may be subject to additional "hazardous material" charges or other special shipping and handling fees. Risk of loss on all shipments shall pass to Customer when the shipments are loaded on board the transporting carrier at the point of departure.
4. **PURCHASE PRICE AND PAYMENT.** Customer shall pay Company the purchase price for the Equipment and System set forth on the Proposal or as otherwise set forth on the Company's invoice. Company's prices are exclusive of insurance, shipping, handling, and taxes. Customer shall have the sole responsibility for payment of all such insurance, shipping, handling, and taxes with respect to the purchase of any Equipment or System. All charges shall be paid NET the number of days from the date of invoice, as set forth above in this proposal. If Customer fails to make any payments when due, a finance charge of 15% per annum will accrue from the due date until paid. If Company retains a collection agency, legal counsel or incurs any out-of-pocket costs to collect overdue payments, all such collection costs (including without limitation attorneys' fees) shall be paid by Customer. The Company shall not be obligated to extend credit or financing terms to Customer. Customer acknowledges that, other than Company's completion of installation of a System and delivery of Equipment, payment to Company is not contingent on any occurrence, matter or event, including, without limitation, Customer's receipt of payment from any third party such as an owner or insurance company.
5. **EQUIPMENT RETURNS.**
 - a. **Stock Items.** All unused or returned Equipment will be subject to a 25% restocking charge. The Equipment must be unopened and returned in its original carton in order to receive credit for the return.
 - b. **Special Orders.** Specially ordered and "non-stock" Equipment will be subject to a 100% restocking charge. No credit will be issued for return of such Equipment.
 - c. **Warranty Returns.** Equipment returned for warranty must receive a Return Material Authorization (RMA) number. All advance (warranty) replacement components will be billed to the Customer and credited back subject to the findings of the manufacturer's repair.
6. **INSTALLATION PROVISIONS.** Company shall install the System at Customer's location identified in the Proposal. Company shall install the System in a workmanlike manner and in compliance with applicable law. Installation shall commence on or about the date identified in the Proposal and shall continue until completed. The completion date is an estimate only, and Customer acknowledges that technical problems may arise with respect to the installation of the System and, accordingly, Company shall not be held responsible for any delays caused by unforeseen difficulties or unexpected conditions. If during the installation the Company encounters unforeseen difficulties or discovers unexpected conditions (including, without limitation unexpected hazardous materials, waste or substances), Company shall be permitted to stop work immediately. Company shall contact the Customer so the Customer can instruct the Company as to what steps should be taken in connection with unforeseen difficulties or unexpected conditions. Customer shall pay Company for any additional work performed as a result of such unforeseen difficulties or unexpected conditions. Customer may order additions, deletions, revisions or other changes in the installation within the general scope of this Agreement provided that if such changes affect the cost of the work to be performed, or the time required for completion of the work to be performed, as determined in the reasonable discretion of the Company, the Agreement, deadlines and the amount to be paid to Company shall be adjusted in the sole discretion of the Company. Company shall be under no obligation to perform the additions, deletions, revisions or other changes in the work requested by Customer in the absence of a written amendment to this Agreement that complies with Section 28.a of this Agreement.
7. **APPROVAL AND PERMITS.** Unless otherwise specified, Company shall be responsible for obtaining, at Customer's expense, all necessary approvals, permits and documents required by applicable law.
8. **TAXES.** The price does not include any applicable taxes and Customer shall pay all federal, state and local sales, use, property, excise or other taxes imposed on or with respect to the installation of the System. If Customer is tax exempt, then prior to executing this Agreement, Customer will provide Company with a valid and correct tax exemption certificate. Failure to provide a tax exemption certificate in a timely fashion may result in Customer losing the advantages of tax exemption with regard to this sale.
9. **GRANT OF SECURITY INTEREST.** Customer, on behalf of the owner and Customer, grants to Company a purchase money security interest in the System and the Equipment to secure payment of the purchase price and grants to Company an irrevocable power of attorney to execute and file UCC-1 Financing Statements on behalf of Customer for the benefit of Company, as secured creditor, to protect the security interest. Upon payment in full of the purchase price, and all associated costs and charges required under this Agreement, title to the system shall pass to Customer. Company shall have all of the rights of a secured creditor under the Uniform Commercial Code in Pennsylvania including the right to enter Customer's premises and to disable or remove the System and Equipment, or both.
10. **TERMINATION.** Company may terminate this Agreement immediately or cease or suspend performance of Services in the event: (i) Customer is delinquent in payment of any sums due under this Agreement; (ii) Customer files a petition in bankruptcy; (iii) Customer has a bankruptcy petition filed against it; (iv) Customer is unable to pay its debts as they mature; or (v) Customer makes an assignment for the benefit of its creditors. In the event this Agreement is terminated for any reason, the balance of the purchase price and all associated costs and charges required to be paid by Customer under this Agreement including, without limitation, an amount equal to the profit Company would have received had the work been completed, shall be immediately due and payable by Customer.
11. **LOCATION ENVIRONMENT.** Customer will prepare and maintain the location in conformance with Company's site specifications as defined in the appropriate site preparation document. Customer shall furnish Company with surveys describing the physical characteristics, legal limitations and utility locations for the location.

**KEYSTONE FIRE PROTECTION COMPANY
INSTALLATION OF EQUIPMENT - TERMS AND CONDITIONS**

12. **FORCE MAJEURE.** Company shall be relieved of liability for failure to perform, or for delay in performing, any of its obligations under this Agreement during any period in which such performance becomes impossible or impractical for any reason beyond the reasonable control of Company, including, without limitation, inclement weather, due to war, civil disturbance, act of government, shortage of or inability to receive supplies, labor disturbance, act of God, damage to plant, equipment or facilities or delays in transportation, or Customer's denial to Company of full access to the Equipment or System.

13. **LIMITATION OF LIABILITY.**

a. Company shall have no liability for indirect, incidental, exemplary, consequential, punitive, or special damages, including without limitation lost profits, loss of income, or loss of goodwill, arising out of this Agreement or the use or possession of the Equipment or System(s), however caused and under any theory of liability (including without limitation negligence), whether based in contract, tort, or any other cause of action, even if Company has been advised of the possibility of such damages.

b. Company's total liability to Customer for any breach by Company under this Agreement or any claim of Customer against Company related to this Agreement, directly or indirectly, is limited to the lesser of a refund of the fees paid by Customer under this Agreement (not to exceed one year's fees paid under this Agreement) or the actual direct damage suffered by Customer.

14. **LIMITED WARRANTY; DISCLAIMER OF WARRANTIES.**

a. Company warrants that all Services and installation of the Equipment and/or System will be performed in a workmanlike manner and in compliance with applicable laws and regulations.

b. Except as expressly stated in this Agreement, Company makes no warranty, express or implied, regarding the Services to be provided by Company, the Equipment, or the System(s), including, without limitation, the implied warranties of merchantability, fitness for a particular purpose, title, and non-infringement, and Customer expressly waives all such warranties.

15. **BREACH BY COMPANY.** Customer expressly agrees that no action at law or in equity shall be maintained by Customer against Company for Company's alleged breach of this Agreement or violation of any federal or state law now in effect or enacted in the future with respect to any obligation or duty incurred under this Agreement by Company unless Customer notifies Company in writing at the address specified in this Agreement within ten (10) days from date of such alleged breach or violation, and provided Company does not remedy or correct the breach or violation within sixty (60) days from the receipt of such notice.

16. **TIME LIMITATION.** All claims, actions or proceedings, legal or equitable, against Company must be commenced in court within one (1) year after the cause of action has accrued, without judicial extension of time, or such claim, action or proceeding is barred, time being of the essence of this Section 16.

17. **INDEMNIFICATION.** Customer assumes financial and legal responsibility for damage or injury (including without limitation death) to all persons, and property damage or loss of use thereof, caused by, resulting from, or arising out of any negligence caused by or contributed to by Customer, its agents, servants, or employees. Customer shall, at its cost, indemnify and, at Company's option, defend, Company, its officers, directors, employees, agents, and contractors (collectively, the "Company Indemnified Parties") from and against any claims, demands, causes of action, proceedings, assessments, damages, liabilities, settlements, judgments, fines, penalties, interest, costs, and expenses (including without limitation reasonable attorneys' fees, professionals' fees, and court costs), that any Company Indemnified Party may incur arising from or relating to: (a) Customer's breach of this Agreement; (b) any negligence or other tortious conduct by Customer or any of its agents, servants, or employees; and (c) any violation of any applicable law, rule, regulation, or order by Customer or any of its agents, employees, or servants. This Section 17 shall continue in effect notwithstanding any payment in full by Customer for the System and Equipment. Customer further understands that Company is relying upon this limitation in determining the cost of the System and Equipment.

18. **WAIVER OF SUBROGATION.** Each party waives rights of subrogation against the other party to the extent of their respective first party insurance coverage, for any and all losses suffered by either party, whether or not caused by the negligence of the Customer or the Company or those for whom they are responsible; provided that this release shall be in force and effect only with respect to loss or damage occurring during the time each party's insurance policies contain a clause to the effect that this release shall not affect such policies or the right of the insured to recover. Each party agrees that its first party insurance policies will contain a clause so long as the same is obtainable without extra costs, or if extra cost is chargeable, so long as the other party pays such extra cost.

19. **REMEDIES CUMULATIVE.** The remedies provided in this Agreement in favor of Company upon a breach of this Agreement by Customer shall not be deemed to be exclusive, but shall be cumulative and in addition to all other remedies in Company's favor existing at law or in equity. Company may exercise all remedies, whether or not expressed, successively or concurrently, and any such action shall not operate to release Customer until the full amount of all sums due and to become due under this Agreement have been paid.

20. **SEVERABILITY.** If any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable or invalid such provision shall be modified to the extent necessary to eliminate such invalidity or unenforceability and any remaining unenforceability or invalidity shall have no effect on any of the other terms of the Agreement, which shall remain in full force and effect in accordance with its terms.

21. **HAZARD TO PERSONNEL.** Customer represents and warrants that, except as otherwise disclosed to Company in writing, in the areas where Company will install the System there are not: (i) materials or substances classified as toxic or hazardous on or in the walls, floors, ceilings, or other structural members, or otherwise stored in the work area; (ii) situations requiring special precautions; (iii) equipment required by federal, state, or local health or safety regulations; or (iv) unsafe working conditions.

22. **INSURANCE.** Customer represents and warrants to Company that it has adequate liability insurance coverage to cover the work to be performed under the Agreement and shall provide Company with evidence of such insurance upon request of Company.

23. **HEADINGS.** Section headings shall have no effect on the meaning of this Agreement, and are included only for convenience of reference.

24. **TOOLS.** Any special equipment, tools, dies, fixtures, or jigs produced or acquired by Company for the manufacture or installation of articles under this Agreement shall remain the property of the Company.

**KEYSTONE FIRE PROTECTION COMPANY
INSTALLATION OF EQUIPMENT - TERMS AND CONDITIONS**

25. **USE OF DESIGNS AND DATA.** Any knowledge or information, including drawings and data, which Company shall have disclosed or may hereafter disclose to Customer, incident to installation of the System, shall be deemed to be Company's confidential and proprietary information and Customer shall take any and all steps as are reasonable to protect the confidentiality of such information and shall not disclose to any other person, or use, such information. Company does not grant to Customer any reproduction rights or any rights to use such information.

26. **ELECTRIC POWER CONNECTION.** When electric is required for System operation, Customer will provide a separately fused (120 VAC, 60 Hz, 20 Amp) primary power with ground within 8 feet of control panel location. To assure uninterrupted service, this power should come from the main electric distribution center.

27. SERVICES NOT INCLUDED:

- a. When a labor price is submitted, it is based on all work being performed during a five (5) day, forty (40) hour work week. If overtime or premium time is performed, an additional charge will be made to the Customer. Normal work weeks are 8 a.m. to 4:30 p.m., Monday through Friday.
- b. Unless otherwise specifically provided in this Agreement, Customer shall be responsible for and agrees to perform all necessary patching of masonry work, painting, carpentry work and the like.
- c. Customer shall provide wiring, conduit and labor to connect the provided pressure switches to equipment to be turned on or off such as alarms, motors, conveyors, fans or cooking equipment.
- d. Customer shall provide necessary hardware and linkage to permit automatic closing of doors, windows, duct dampers, etc, upon actuation of any provided pressure release trip device. Unless specifically indicated in this Agreement, services do not include costs for any discharge or concentration tests required by approval authorities.
- e. No provision to exhaust any discharged agent is included in this Agreement.
- f. Should an employee of Company be required to attend a "right to know" session at Customer's location, a surcharge will be added to the final

28. MISCELLANEOUS:

- a. **Entire Agreement; Modifications.** This Agreement (including the Proposal) constitutes the entire agreement between the parties regarding the subject matter of this Agreement and supersedes any prior or contemporaneous agreement, understanding, or order between the parties regarding the subject matter of this Agreement. Should the terms and conditions of any purchase order of Customer issued in connection with this Agreement conflict with or add to any provisions of this Agreement, such new terms or different terms are expressly rejected by Company unless otherwise stated in writing by an authorized representative of Company and shall be of no force or effect. No modification of this Agreement shall be binding unless made in writing and signed by both parties.
- b. **Waiver.** No claim or right arising out of this Agreement may be discharged in whole or in part by a waiver of the claim or right unless the waiver is in writing and signed by the waiving party. The waiver or acceptance of any breach by either party of any provision of this Agreement shall not constitute a waiver of or excuse for non-performance as to any other provision of this Agreement, nor as to any prior or subsequent breach of the same provision.
- c. **Governing Law.** This Agreement is made and entered into in the Commonwealth of Pennsylvania and shall be in all respects governed by and construed in accordance with the laws of the United States and the Commonwealth of Pennsylvania as if entirely performed in Pennsylvania and without regard to any conflict of law rules and without regard to any rules of construction or interpretation relating to which party drafted this Agreement. Nothing in this Agreement is intended to supersede, conflict with, or alter Company's rights and Customer's obligations under the Pennsylvania Contractor and Subcontractor Payment Act.
- d. **Jurisdiction.** Customer consents to the exclusive jurisdiction and venue of the Montgomery County Court of Common Pleas of the Commonwealth of Pennsylvania or the United States District Court for the Eastern District of Pennsylvania with respect to the enforcement of this Agreement, the collection of any amounts due under this Agreement, or any disputes arising under this Agreement. Customer agrees that effective service of process may be made upon Customer by U.S. mail under the notice provision contained in Section 28.e.
- e. **Notices.** Any notice or other communication required or permitted to be given under this Agreement shall be in writing and shall be deemed to be sufficiently delivered if sent by: (i) hand delivery; (ii) nationally recognized overnight carrier; or (iii) first class mail, to Company at Keystone Fire Protection Co., 433 Industrial Drive, North Wales, PA 19454, Attn: President, and to Customer at the address stated on the first page of this Agreement. Such notice shall be effective on the earlier of actual receipt, refusal by the recipient, or three (3) days after sending. Any party may change the address to which communications are sent by delivering notice of such change to the other party in accordance with this Section 28.e.
- f. **Assignment; Binding Effect.** This Agreement may not be assigned by Customer, either directly or indirectly (including, without limitation, by merger or sale of capital stock or assets), without the prior written consent of Company, which consent may be withheld by Company, in its sole discretion. This Agreement shall inure to the benefit of and shall be binding upon Company's and Customer's respective successors and permitted assignees.
- g. **No Set-Off.** Customer has no right to set off against amounts due to Company, and in the event Customer exercises a set off it shall constitute a Default and entitle Company to all of its rights and remedies under this Agreement, including, without limitation, the right to recover interest and attorneys' fees.
- h. **Waiver of Jury Trial.** The parties expressly waive the right to a trial by jury in any action or proceeding brought relating to this Agreement. The parties prefer that such a dispute be determined by a judge.
- i. **Attorneys' Fees.** Customer shall pay Company's costs, attorneys' fees, and professionals' fees in the event of a dispute between Customer and Company regarding the interpretation or enforcement of this Agreement that results in litigation, in which Company is the prevailing party. Company's right to the foregoing shall not merge with but shall survive the entry of judgment, and shall extend to appeals and collection.
- j. **Commercial Transaction.** The parties acknowledge and agree that this Agreement is a commercial transaction and not for personal, family, or
- k. **Compliance with Laws.** Customer shall comply with all applicable federal, state, and local laws, rules, and ordinances.
- l. **Survival.** All provisions of this Agreement that, by their terms, should survive termination or expiration of this Agreement shall survive such termination or expiration.

END OF SECTION



Engineered Fire Protection Specialists

A KPI COMPANY

433 Industrial Drive
North Wales, PA 19454

215-641-0100 Phone
215-641-9638 Fax

info@keystonefire.com
www.keystonefire.com

SEALING OF ROOMS FOR PROPER CONTAINMENT OF CLEAN EXTINGUISHING AGENT(S)

This bulletin has been prepared to assist anyone who must seal a room for a Clean Extinguishing Agent (FM-200®, NOVEC 1230®, Halon 1301®, and FE-25®) fire suppression system. Agent will suppress all flame and fire spread, but it cannot in every instance instantly extinguish the initial source of ignition (for instance, severe electrical short circuit). Therefore it is critical that the Agent remain in the protected area until emergency personnel have a chance to deal with a possible continuing source of ignition. Generally the local fire authorities or the insurance companies require that the Agent concentration be retained for 10 minutes after discharge. As Agent is a gas, special efforts must be taken to make the protected area virtually gas tight.

To assure the proper sealing of a room we prepared the following suggested specifications:

1. **ALL WALLS** shall extend slab to slab. These walls are to be of gas tight construction and shall be caulked and sealed at both top and bottom slabs. If slab to slab construction is not possible, then sheet rock ceilings with sealed access doors should be considered. As a last resort, a drop ceiling can be made sufficiently tight if heavy non porous tile is used. The tiles are sealed along each edge; the light fixtures are surfaced mounted. There are no air grills in the ceiling and the above ceiling area is not used for a return air plenum. The above ceiling area must not be affected by adverse static pressures from surrounding areas.

All tiles within 4 feet of any discharge nozzles shall be clipped in place as well as all border tiles around the entire perimeter.

2. **ALL DOORS** leading from the Agent protected areas or into another Agent zone shall have drop seals on the bottoms, weather stripping around the jams, latching mechanisms and door closer hardware. Double doors shall have a weather stripped astragal to prevent leakage between doors and a coordinator to assure proper sequence of closure. As a test, no light should be visible around the doors when closed. Doors, which for any reason cannot be kept normally closed, should be equipped with electromagnetic door holders designed to release an alarm. Brush type seals are not recommended.

3. **ALL WINDOWS** shall be sealed with silicon caulk in addition to any existing gasket material. The frames shall also be caulked at the corners and along the edge where the frame meets the wall.

4. **ALL DUCT WORK** not in service, leading to or from a protected area shall be removed or be permanently sealed off, air tight, with metal plates caulked and screwed in place. Duct work left in service from the building air Handling unit shall have gas tight butterfly blade type dampers with neoprene seals. Dampers shall be provided at each entry or exit of the ducts from room. Dampers shall be spring loaded or motor operated to provide 100% air shut-off. It is further recommended that the building air handling units be shut down to reduce adverse static pressures and to prevent the spread of smoke or Agent into other areas of the building.

5. **ALL HOLES, CRACKS, OR PENETRATIONS** leading into or out of the protected area shall be sealed. This includes pipe chases and wire troughs, cable trays, as well as, individual wires and conduits. Conduits leading out of the protected area shall be sealed internally.

SEALING OF ROOMS FOR PROPER CONTAINMENT OF CLEAN EXTINGUISHING AGENT(S)

6. **SELF-CONTAINED AIR HANDLING UNITS** within the protected zone may be left in service at the owner's option. However, one must consider the possibility that the air handling unit could be the source of the fire. Systems not manned 24 hours a day should be tied-in to shutdown.

7. **IF A RAISED FLOOR** continues out of the Agent protected area into adjoining rooms, **bulkheads** shall be installed under the floor directly under above-floor border partitions. These bulkheads shall be caulked top and bottom. The floor tiles, passing under the wall or door, shall be of solid, gas tight construction or shall be modified to prevent the passage of gas through the core of the tile.

If the adjoining rooms share the same under floor air handlers, then the bulkheads shall have dampers installed the same as required for ductwork. See Item #4.

8. **ALL FLOOR DRAINS** shall have traps and the traps should be designed to have water in them at all times.

9. **ALL BLOCK WALLS** shall be painted slab-to-slab to prevent gas from passing through the block. Two or three coats of paint are normally required.

10. **ALL SEALING MATERIALS** shall carry the same fire rating as the wall construction. Spackling compound can often be used to seal joints and penetrations in sheet rock walls or where the walls meet the upper slab. Fiberglass by itself is not gas tight and shall be covered with spackling or other acceptable sealing material. Canned foam is not generally fire rated, has a questionable life and is not recommended. For cable trays or chases, consideration should be given to the use of sealing "pillows" which can be easily removed and replaced to allow new cables to be brought into the room. Suitable, rated products are available from Nelson, Dow Corning, USG, 3M and others.

11. **ANNUAL RETEST**, the typical Agent equipped room undergoes many changes (new cables are brought into the room, walls are moved, doors are blocked open or are removed) which adversely affect the gas tight integrity of the room. It is strongly recommended that the Agent equipped room is door fan tested annually to assure the continued gas tight integrity of the room.

These recommendations have been prepared in line with current industry, NFPA and EPA accepted Clean Extinguishing Agent protection and testing procedures.



Attn.: William Gouger
East Stroudsburg Area School District
50 Vine St.
East Stroudsburg PA.

11/3/20

PROPOSAL

For the installation of FM-200 fire suppression system.
At: Administration Building D Mark Room. at above address.
This proposal was based on a 23' X 15' 3" X 9' high computer room with no sub floor.

A second survey of the room will be required if proposal is accepted to verify measurements and to discuss proposal requirements.

The discharge piping, system panel, remote manual station, detectors, maintenance switch, abort station and audio/visual alarms will be surface mounted. The agent cylinder and piping will be located inside each protected area. Agent discharge nozzles will be wall surface mounted.

The customer must run dedicated 120 volt power supply to fire suppression system panel area.

HVAC shutdown and dampers must be connected by final customer to fire suppression systems control panels to shut with fire suppression system activation.

The FM-200 system parts and design are special order items and require a lead time of four weeks.

A room integrity or fan test through a HVAC contractor is required after the installation for UL Listing.

INCLUDED IN PRICE: Labor, system control panel, agent cylinder, FM-200 agent, remote manual release, abort station, discharge nozzle, discharge piping, horn and strobes, maintenance switch, smoke detectors, batteries, signs, training of personnel on the FM-200 system.

Total for above installation: \$ 17,299.00 Plus Tax

NOT INCLUDED IN ABOVE PRICE: Any item that is not listed above, prevailing wage labor, weekend/evening/night labor, permits, drawings, any type of discharge testing, any electrical work that may be needed for disconnects or alarms (see "note").

***NOTE:** The customer is required to have the above fire suppression system control panel tied into shut off HVAC and dampers. The fire suppression system **MUST ALSO** be tied into activate building fire alarm (if present). Cintas Fire Protection will not be responsible for the above mentioned electrical work and it is not included in the proposal price.

TERMS: 50% down with signed proposal and the remaining 50% upon completion. This proposal is valid for 90 days.

Thank you for the opportunity to present this proposal. If you should have any further questions please do not hesitate to contact me.

Sincerely,


John Sherrill
Service Manager

ACCEPTANCE: Signing and accepting this contract shall constitute acknowledgement for the receipt and acceptance of the Cintas Corporation Terms and Conditions of Sale- Fire Equipment Goods and Services.

Authorizing Signature / Print Title Date 1 of 5

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FIRE PROTECTION SERVICE AGREEMENT

TERMS AND CONDITIONS

Parties. This agreement ("Agreement") is between Cintas Corporation No. 2 d/b/a Cintas Fire Protection ("Cintas" or "Seller"), and the customer and/or owner, lessor, lessee, and/or tenant of the real property ("Premises") and/or fire equipment identified herein ("Customer"), and it supplements and incorporates any price quotation offered to Customer by Cintas. Should the identified Customer not be the owner of the property, the Customer warrants and represents that it is an authorized agent of the property owner, lessor, lessee, and/or tenant and that it may enter into this Agreement on the latter's behalf. The Agreement expressly includes these Terms and Conditions, which Customer acknowledges and agrees are material to and an integral part of this Agreement. By signing this Agreement, Customer acknowledges that it has received all of the Agreement, has read and understood this Agreement and the Terms and Conditions, and confirms its unequivocal agreement therewith. Customer agrees that these Terms and Conditions govern the relationship between Customer and Cintas with respect to any goods or services that fall within the subject matter of this Agreement, and no terms not specifically agreed upon by Cintas in writing will be binding on Cintas. Customer understands and agrees that the provisions of the Agreement and of these Terms and Conditions inure to the benefit of Cintas's employees, agents, officers, directors, owners, parents, subsidiaries, and affiliates.

Subcontractors. Cintas may subcontract the services to be performed under this Agreement. Customer acknowledges and agrees that all provisions of this Agreement inure to the benefit of and are applicable to any subcontractors engaged by Cintas to provide any service to Customer ("Subcontractor") and that they bind Customer to each such Subcontractor(s) with the same force and effect as they bind Customer to Cintas. (Accordingly, when used in this Agreement, the term "Cintas" includes any such Subcontractors, Cintas employees, and agents.) Customer acknowledges that Subcontractors are independent companies and have no affiliation with Cintas. Customer irrevocably appoints Cintas as its agent to communicate with the Subcontractor(s) concerning all matters related to this Agreement.

Inspection, Testing, and Maintenance Requirements. Customer acknowledges and agrees that it is required to have the Premise's fire protection equipment, systems, and/or components ("System") inspected, tested, and/or maintained ("ITM") annually, semi-annually, quarterly, monthly, weekly, and/or daily in accordance with NFPA requirements and/or the applicable authority having jurisdiction ("AHJ"). ITM procedures may vary according to NFPA and/or AHJ requirements. Customer acknowledges and agrees that it has the sole responsibility to identify, perform, and/or schedule any such ITM, and Customer acknowledges that failure to do so timely can lead to improper operation, failure, freezing, rupture, or other malfunction of the System. In particular, Customer is the sole responsibility for contacting Cintas and directing and authorizing Cintas as to which, if any, of these ITM tasks it would like Cintas to perform. Customer agrees, however, that Cintas has no obligation to (a) notify Customer of any ITM that should or must be performed under NFPA and/or AHJ requirements or (b) perform any such ITM for Customer, and Cintas makes no representation that it is able, licensed, and/or qualified to perform all ITM tasks that may be required by NFPA and/or the AHJ.

Term; Renewal. The term of this Agreement is one (1) year, commencing with the Effective Date. Upon expiration, the Customer understands and agrees that Cintas has no obligation to provide any additional services to Customer of any kind. If the Customer requests and/or Cintas performs any work on any system including, but not limited to, ITM without execution of a new Agreement, Customer agrees that such work is subject to and limited by the Terms and Conditions of this Agreement. In such circumstances, Customer agrees that Cintas may increase the prices for services annually at a percentage rate not to exceed six (6) percent. Customer shall pay the price in effect at the time the service is delivered.

Pricing. Any quote to perform ITM is not meant to be an exhaustive review of the System's status and, as such, may not have identified any or all equipment pre-existing deficiencies of the System. If the actual number of devices or systems exceed the quoted amount by more than 5%, Cintas reserves the right to charge for additional devices/systems on a pro-rata basis. Unless otherwise specified, prices on goods may be increased at any time without prior notice, and Customer shall pay the price in effect at time of shipment. Any sales, use or other similar tax or duties, customs, tariffs, imposts, surcharges or other fees imposed by any governmental authority on goods shipped by Cintas shall be added to the price to be paid by Customer unless Customer provides Cintas with a valid sales tax exemption certificate.

Scope and Limitations of Service/Customer Responsibility. Customer acknowledges and agrees that, for the purposes of this Agreement, no System is deemed to be part of the real estate of any of the Premises. Customer acknowledges and agrees that the scope of Cintas's responsibilities under this Agreement is limited to those specific ITM for the specific System(s) requested and authorized by the Customer and which Cintas specifically agrees to perform. Customer acknowledges and agrees that Cintas has no other responsibilities for any aspect of the System under NFPA or any other authority and that this Agreement is intended to (and may not be interpreted as) attempt to delegate or subcontract any of Customer's responsibilities regarding the System to Cintas, including, but not limited to, establishing Cintas as a "Designated Representative" of Customer under NFPA or other authority. Customer acknowledges and agrees that under no circumstances will Cintas be responsible for determining or verifying the adequacy of the System. Customer acknowledges that ITM is only intended to verify the operational status of System at the time of ITM and is limited to those characteristics that could be readily observed at the time of ITM. Customer agrees that Cintas's observation of deficiencies or impairments and/or suggestions or recommendations for their correction in no way suggests or implies that a full review was performed or that other system deficiencies or impairments do not exist. Customer acknowledges and agrees that it bears the sole responsibility for ensuring that its System satisfies all NFPA or other requirements, including that the System is properly designed and installed, including, but not limited to, determining whether any fire protection system is adequate for the purpose(s) intended, whether any fire protection system satisfies local code requirements, and determining whether piping in any sprinkler system is properly or appropriately pitched, drains sufficiently, or is otherwise properly installed. Customer further specifically acknowledges and agrees that it is solely responsible for the status, ITM, and repair of the System at all times, including (but not limited to) the condition of the system during the intervals between any ITM provided under this Agreement. Furthermore, Customer expressly acknowledges that the status of System can change at any time subsequent to any ITM or repair by Cintas and that Cintas is not responsible or liable for any such change in status, including (but not limited to) any change that renders the system ineffectual or inoperable, or any loss or damage of any kind that may occur subsequent to or during any intervals between any services provided (or to be provided) under the Agreement. Customer further acknowledges that it has sole and specific obligations for performing periodic ITM of the System, including, but not limited to, (a) periodically draining low points in dry sprinkler systems, (b) ensuring that systems are maintained at appropriate temperatures, (c) ensuring that kitchen suppression system nozzles do not become contaminated with grease, (d) ensuring that kitchen appliances, hoods, and/or exhaust ducts are maintained and kept sufficiently clean, (e) ensuring that nozzles, sprinklers, and/or System piping or piping are free from obstructions and are properly cleaned and/or maintained, (f) ensuring that sprinkler heads are not expired as contemplated by NFPA 25, (g) performing certain periodic inspections of the System, (h) ensuring appropriate types and concentrations of antifreeze is used in antifreeze systems, and (i) ensuring that dry sprinkler systems maintain pressure sufficient to prevent activation, and (j) that dry sprinkler system piping is properly pitched and uses proper type and fitting. Customer further acknowledges that its failure to perform these obligations may, among other possible consequences, prevent Cintas from performing under this Agreement, cause Cintas's performance under the Agreement to be ineffectual, render the system ineffectual or inoperable, or lead to substantial property loss, injury, or death. Customer agrees to be solely responsible for redecorating and other cosmetic repairs to Premises necessary due to activation, testing, maintenance, repair, or removal of all or any part of the System. Customer understands and agrees that Cintas has no liability for any work performed by any other vendor on the System at any time. Furthermore, Customer acknowledges that ITM may result in the failure of System or one of its components. Customer agrees that Cintas is not responsible for any System or components thereof that may require repair or replacement due to age, fatigue, wear that occurs during or result from ITM.

Deficiencies and Impairments. Customer acknowledges that deficiencies or other impairments noted during ITM of Systems may pose an immediate and serious safety concern. If requested by Customer, Cintas may prepare a quote for addressing these deficiencies or other impairments. Should Cintas perform work addressing such deficiencies or other impairments, Customer agrees to pay Cintas for all Customer-authorized labor and parts necessary to perform

work. In any event, Customer is solely responsible for correcting any deficiencies or impairments noted during ITM immediately, and Cintas has no liability for Customer's failure to do so, including, but not limited to, liability for an ongoing NFPA code violation status.

Knowledge and Access to Premises. Customer acknowledges that it has superior and/or sole knowledge of the Premises and System and that it is obligated to provide Cintas with complete written documentation of the building's layout and the layout, configuration, and inspection, testing, and maintenance history of the System enabling Cintas to locate every element of the System. Customer also acknowledges and agrees that it has the sole responsibility to provide Cintas with access to all areas of the Premises necessary to perform the requested ITM. Customer acknowledges and agrees that it bears the sole risk of loss for any loss, injury, or damages resulting from or related in any way to Customer's failure to produce such written documentation and/or provide necessary access to the Premises. For the purposes of any services performed under this Agreement, System elements are inaccessible if they are over 12 feet above the floor, above suspended ceilings, in enclosed spaces, or in rooms or locations in which the technician was not permitted or was unable to access at the time of service.

Service Response Time/Delivery Time. Customer is responsible for scheduling all appointments. Cintas will make reasonable efforts to schedule appointments at Customer's convenience. If Cintas is asked to provide emergency response and agrees to do so, Cintas will make reasonable efforts to respond and/or take corrective action in the most expeditious manner possible. Cintas will make reasonable efforts to dispatch for critical system failures within 4 hours and to dispatch for non-critical system trouble in 24-48 hours. Customer understands, however, that Cintas's ability to respond depends upon a number of factors, including the number of requests for similar response and the availability of personnel, and Customer agrees that Cintas has no obligation to respond within any particular timeframe for any type of request for service or to deliver any good within any stated time and that Cintas has no liability for failing to respond and/or provide the good within the requested, desired, and/or stated time.

Service Charges. Any service charges imposed are used to help Cintas pay various fluctuating current and future costs including, but not limited to, costs directly or indirectly related to the environment, energy issues, services, and delivery of goods and services, in addition to other miscellaneous costs that Cintas incurs or may incur. Customer agrees that Cintas may levy various service charges in the course of performing under this Agreement that are not included in the initial quote, estimate, or final agreed contract for work to be completed under the Agreement.

1. Payment Terms, Late Charges, Credit, and Progress Billing. Payment terms may be changed at any time with or without prior notice and are those in effect at time of delivery or service call. Any invoice not paid when due shall be subject to a late charge of one and one-half percent (1-1/2%) per month or portion thereof, if lower, the highest rate allowable under applicable law. Invoices shall be due within ten (10) days of invoice date unless otherwise stated. If, in Cintas's opinion, Customer's credit becomes unsatisfactory, Cintas may, in addition to all other rights and remedies under the Agreement and applicable law, suspend the delivery of goods or services pending receipt of cash or satisfactory security from Customer. Should Customer default in any payments due Cintas, Customer agrees to pay all reasonable costs of collection incurred by Cintas, including reasonable attorneys' fees. Title to all equipment or other goods sold by Cintas shall remain in Cintas's name until Customer has paid Cintas in full. Cintas shall retain a security interest in such equipment or other goods until such time. Based on the expected duration of any work, Cintas, in its sole and absolute discretion, may elect to bill Customer in monthly progress billings. In such cases, Customer agrees to make prompt monthly progress payments as per the terms of this Agreement, based on the monthly billing schedule provided to the customer by Cintas.

2. Cancellation. If Customer believes there is a deficiency in any good or service provided by Cintas under the Agreement, Customer agrees to submit its complaint in writing and allow the Cintas sixty (60) days from the date the written complaint is received to remedy the claimed deficiency. If the claimed deficiency is not remedied to the reasonable satisfaction of Customer, Customer can cancel this Agreement, but the Customer shall pay any outstanding charges for services rendered or goods provided prior to termination in accordance with the Terms and Conditions of this Agreement.

3. Equipment Exchange. Customer hereby understands and agrees that if Customer engages Cintas to service its fire extinguishers, Cintas intends to exchange Customer's fire extinguishers for other fire extinguishers of similar kind and quality. Customer further acknowledges and agrees that upon completion of such exchange that all rights, title, and interest in the Customer's extinguishers so exchanged will belong to Cintas and all rights, title and interest in Cintas's fire extinguishers so exchanged will belong to the Customer.

4. Inspection. Cintas strongly recommends that Customer conduct an on-site inspection of the goods and services sold hereunder after delivery, installation, or other service call. Cintas shall not be responsible for the consequences of Customer's failure to inspect the goods or services or for any defects, malfunctions, inaccuracies, insufficiencies, or omissions Customer could have detected through such an inspection.

5. DISCLAIMER OF WARRANTIES AND REPRESENTATIONS. Because of the great number and variety of applications for which Cintas's goods and services are purchased, Cintas does not design goods or services, does not recommend specific applications of goods or services, or and does not assume any responsibility for use, results obtained, or suitability for specific applications of goods or services. Customer acknowledges and agrees that Cintas has not made any representations or warranties to Customer regarding any System at the Premises, its fitness for any purpose, its suitability or effectiveness as designed, installed, and/or utilized, or that it will operate as designed, intended, or expected. Customer further acknowledges and agrees that it has the sole responsibility for determining the appropriateness of Cintas's goods and services for Customer's specific application(s) before ordering and to test and evaluate thoroughly all goods before use. Cintas warrants that title to all goods it sells to Customer shall be good and marketable. **CUSTOMER ACKNOWLEDGES AND AGREES THAT CINTAS MAKES NO OTHER GUARANTEES, REPRESENTATIONS, OR OTHER WARRANTIES OF ANY KIND, EXPRESSED OR IMPLIED, IN CONNECTION WITH THE SALE OF THE GOODS AND/OR SERVICES PURSUANT TO THIS AGREEMENT, INCLUDING (BUT NOT LIMITED TO) ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, OTHER THAN AS SPECIFICALLY ENUMERATED ELSEWHERE IN THIS AGREEMENT. NO MODIFICATION, WAIVER, OR AMENDMENT OF THIS DISCLAIMER SHALL BE DEEMED EFFECTIVE UNLESS MADE IN A WRITING DRAFTED BY CINTAS FOR THIS EXPRESS PURPOSE THAT IS (I) SIGNED BY CINTAS, (II) EXPLICITLY USES THE TERM "WARRANTY" IN ITS TITLE, (III) SPECIFICALLY REFERENCES THIS AGREEMENT, AND (IV) EXPLICITLY AND UNAMBIGUOUSLY DESCRIBES WHAT ADDITIONAL WARRANTY(IES) ARE BEING OFFERED TO CUSTOMER PURSUANT TO THIS AGREEMENT. CUSTOMER FURTHER AGREES THAT THIS EXPLICITLY EXCLUDES ANY OF CINTAS'S SALES MATERIALS, CIRCULARS, WEBSITES, OR OTHER ADVERTISING MATERIALS OF ANY TYPE FROM CREATING ANY WARRANTIES UNDER THIS AGREEMENT, AND CUSTOMER REPRESENTS AND WARRANTS THAT IT IS NOT RELYING UPON ANY SUCH MATERIALS FOR THIS PURPOSE.**

6. CINTAS NOT AN INSURER; CUSTOMER'S OBLIGATION TO OBTAIN INSURANCE AS SOLE RECOVERY FOR ANY LOSS AND WARRANTY OF NAME. Customer acknowledges and agrees that neither Cintas nor its Subcontractors or assignees are insurers and that no insurance coverage is provided by this Agreement. **CUSTOMER ACKNOWLEDGES AND AGREES THAT CINTAS ASSUMES NO RESPONSIBILITY FOR, NOR SHALL IT HAVE ANY LIABILITY FOR, CLAIMS MADE AGAINST IT CLAIMING THAT IT IS AN INSURER OF CUSTOMER'S SYSTEMS OR ANY OTHER PROPERTY FOR ANY PURPOSE, INCLUDING, BUT NOT LIMITED TO, THE FAILURE OF SUCH SYSTEMS TO OPERATE EFFECTIVELY OR AS DESIGNED.** Customer acknowledges that during the term of the Agreement, it is the specific intent of the parties that the Customer will obtain and maintain insurance coverage with a minimum coverage of two million dollars (U.S) per incident, at the Customer's expense, that will cover any and all losses, damages, and expense arising out of or from, in connection with, related to, as a consequence of, or resulting from this Agreement in any way, including, but not limited to, public liability, bodily injury, sickness or death, losses for property damage, fire, water damage, and loss of property, and Customer agrees to and warrants that it will obtain and maintain such insurance coverage at all times at no cost to Cintas. Customer shall name Cintas as an additional insured by endorsement on any such policy(ies). This endorsement shall be without limitation or restriction of any type, and Cintas shall be exempt from, and in no way liable for, any sums of money related to this policy(ies) and associated coverage of any type, including, but not limited to, premium payments, deductible, co-payments, or self-insured retention, all of which are the sole responsibility of Customer. Customer agrees that recovery for all such injuries, losses, and damages shall be limited to this insurance coverage only and that it will look exclusively to its insurer(s) to recover for any such injuries, losses, and damages. **CUSTOMER AGREES TO SHIFT THE RISK OF LOSS TO ITS INSURERS, WHICH HAVE EXPRESSLY CONTRACTED TO ACCEPT THE RISK OF LOSS TO CUSTOMER'S PROPERTY. CUSTOMER RELEASES AND AGREES TO INDEMNIFY AND HOLD HARMLESS CINTAS FROM AND AGAINST ALL COSTS, EXPENSES (INCLUDING REASONABLE**

ATTORNEY'S FEES), AND LIABILITY ARISING FROM CLAIMS REQUIRED TO BE COVERED BY INSURANCE PURSUANT TO THIS SECTION, INCLUDING ANY CLAIMS FOR DAMAGES ATTRIBUTABLE TO PUBLIC LIABILITY, BODILY INJURY, SICKNESS, OR DEATH, OR THE DESTRUCTION OF ANY REAL OR PERSONAL PROPERTY, INCLUDING, BUT NOT LIMITED TO, THOSE THAT ARE ATTRIBUTABLE TO CINTAS'S PARTIAL OR SOLE NEGLIGENCE. CUSTOMER FURTHER RELEASES AND WAIVES ANY RIGHT OF SUBROGATION THAT IT, ANY INSURER, OR ANY OTHER THIRD PARTY MAY HAVE DUE TO OR FOR ANY SUCH CLAIM, LOSS, OR DAMAGE, INCLUDING, BUT NOT LIMITED TO, EQUITABLE, CONTRACTUAL, LEGAL, AND CONVENTIONAL SUBROGATION, AND WARRANTS THAT THIS RELEASE AND WAIVER SHALL BE BINDING ON ANY AND ALL AGENTS, BROKERS OR ASSIGNEES OF CUSTOMER'S RIGHTS. CINTAS SHALL NOT BE RESPONSIBLE FOR ANY CLAIMS OF CUSTOMER, ANY LOSSES, OR ANY DAMAGES THAT IS REQUIRED TO BE INSURED UNDER THIS AGREEMENT, IS INSURED, OR IS INSURABLE. CUSTOMER AGREES TO INDEMNIFY CINTAS AGAINST ANY AND ALL SUCH CLAIMS, INCLUDING CLAIMS OF THIRD PARTIES, THAT MAY ARISE THAT ARE RELATED TO THE AGREEMENT OR THE PROVISION OF THE SERVICES IN ANY WAY THAT MAY ARISE DUE TO CUSTOMER'S BREACH OF THESE OBLIGATIONS. CUSTOMER AGREES TO AND WARRANTS THAT IT WILL NOTIFY ITS INSURER(S) OF THIS RELEASE AND WAIVER.

7. RELEASE AND INDEMNIFICATION OF CINTAS BY CUSTOMER. CUSTOMER RELEASES AND AGREES TO DEFEND, INDEMNIFY, AND HOLD CINTAS AND ANY/ALL OF ITS SUBCONTRACTORS, AGENTS, OFFICERS, EMPLOYEES, OR OTHER REPRESENTATIVES OF ANY TYPE HARMLESS FROM LIABILITY FOR ANY AND ALL LOSS, DAMAGE, OR EXPENSE OF ANY KIND OR TYPE, UNDER ANY LEGAL, EQUITABLE OR OTHER THEORY, THAT MAY OCCUR PRIOR TO, CONTEMPORANEOUSLY WITH, OR AFTER THE EXECUTION OF THIS AGREEMENT RELATED IN ANY WAY TO THE SUBJECT MATTER OF THIS AGREEMENT OR PERFORMANCE UNDER THE AGREEMENT, INCLUDING (BUT NOT LIMITED TO) THE IMPROPER OPERATION OR NON-OPERATION OF THE FIRE SUPPRESSION, ALARM, OR OTHER SYSTEM(S). THIS OBLIGATION INCLUDES (BUT IS NOT LIMITED TO) ANY CLAIM, DEMAND, SUIT, LIABILITY, DAMAGE, JUDGMENT, LOSS, EXPENSES, ATTORNEY'S FEES, AND COSTS, THAT MAY BE ASSERTED AGAINST OR INCURRED BY CINTAS OR ITS SUBCONTRACTORS, AGENTS, OFFICERS, EMPLOYEES, OR OTHER REPRESENTATIVES OF ANY TYPE OR PERSON OR ENTITY NOT A PARTY TO THIS AGREEMENT (INCLUDING, BUT NOT LIMITED TO, CUSTOMER'S INSURANCE COMPANY, ADMINISTRATIVE BODY OR AUTHORITY, OR CUSTOMER'S EMPLOYEES) FOR ANY EXPENSE, LOSS, OR DAMAGE CAUSED BY OR CONTRIBUTED TO IN ANY WAY, OR ALLEGED TO BE CAUSED BY OR CONTRIBUTED TO IN ANY WAY, BY ANY ACT, OMISSION, OR FAULT OF CINTAS OR ITS SUBCONTRACTORS, AGENTS, OFFICERS, EMPLOYEES, OR OTHER REPRESENTATIVES. THIS OBLIGATION EXTENDS TO, WITHOUT LIMITATION, STATUTORY CIVIL DAMAGES, ECONOMIC DAMAGES, PERSONAL INJURY, DEATH, OR PROPERTY DAMAGE (REAL AND PERSONAL) ARISING OUT OF OR RELATED TO THIS AGREEMENT, INCLUDING (BUT NOT LIMITED TO) ANY CLAIMS BASED UPON BREACH OF THIS AGREEMENT, STRICT LIABILITY, REQUESTS FOR OR RIGHTS OF SUBROGATION OR CONTRIBUTION, INDEMNIFICATION, WRONGFUL DEATH, NEGLIGENCE (WHETHER ACTIVE OR PASSIVE, AND INCLUDING CLAIMS BASED UPON CINTAS'S SOLE, PARTIAL, OR JOINT AND SEVERAL NEGLIGENCE OF ANY TYPE OR DEGREE), AND ANY OTHER CLAIM, WHETHER BASED UPON OR ARISING UNDER CONTRACT, TORT, LAW, OR EQUITY. CUSTOMER FURTHER RELEASES AND WAIVES ANY RIGHT OF SUBROGATION THAT IT, ANY INSURER, OR ANY OTHER THIRD PARTY MAY HAVE DUE TO OR FOR ANY SUCH CLAIM, LOSS, OR DAMAGE. Cintas reserves the right to select counsel to represent it in any such action.

LIMITATION OF CINTAS'S LIABILITY; LIQUIDATED DAMAGES. Customer acknowledges that Cintas's service fees/purchase prices are based on the use of services or goods provided and the limited liability provided under this Agreement and not on the value of the Customer's premises or its contents, or the likelihood or potential extent or severity of injury (including death) to Customer or others. Customer further acknowledges and agrees that Cintas cannot predict the potential amount, extent, or severity of any damages or injuries that Customer or others may incur due to the failure of the system or services to work as intended. **IF CINTAS OR ITS REPRESENTATIVES ARE HELD LIABLE FOR ANY REASON FOR ANY LOSS, INJURY, OR DAMAGES OF ANY KIND THAT ARISES OUT OF, RESULTS FROM, OR IS RELATED TO THIS AGREEMENT (INCLUDING, WITHOUT LIMITATION, LOSSES, INJURIES OR DAMAGES RESULTING FROM CINTAS'S SOLE OR PARTIAL NEGLIGENCE, WHETHER ACTIVE OR PASSIVE), CUSTOMER AGREES AND WARRANTS AT CINTAS'S AND ITS REPRESENTATIVE'S COLLECTIVE LIABILITY TO CUSTOMER, ITS AGENTS, OFFICERS, DIRECTORS, EMPLOYEES, OFFICERS, AND ANY THIRD PARTY SHALL BE LIMITED EXCLUSIVELY TO \$1,000 AS LIQUIDATED DAMAGES.** If Customer wishes to increase the limitation of liability, Customer may, as of right, enter into a supplemental agreement with Cintas to obtain a higher limit by paying an additional amount consistent with the increase in liability; such a payment, however, shall in no way be interpreted to find Cintas or its subcontractors or representatives to be insurers. **CUSTOMER AGREES THAT THE LIMITS ON THE LIABILITY OF CINTAS AND THE WAIVERS AND INDEMNITIES SET FORTH IN THIS AGREEMENT ARE A FAIR ALLOCATION OF RISKS AND LIABILITIES BETWEEN CINTAS, CUSTOMER, AND ANY OTHER AFFECTED PARTIES. CUSTOMER KNOWLEDGES AND AGREES THAT WERE CINTAS TO HAVE LIABILITY GREATER THAN THAT STATED ABOVE, IT WOULD NOT PROVIDE THE SERVICES.** Neither party shall be liable to the other or any other person for any incidental, punitive, speculative, or consequential damages of any type, including, but not limited to, loss of profits or business opportunity.

Prior Agreements With Others. Customer represents and warrants that (i) its cancellation or termination of any contract, and/or (ii) its execution of this agreement does not breach and will not breach or infringe upon any contract with or obligation to any other person or party. Customer agrees to protect, defend, indemnify, and hold harmless Cintas from and against and pay (without any condition that Cintas first pay) for all claims, demands, suits, liabilities, losses, damages, judgments, costs, and expenses, including, without limitation, attorneys' fees and court costs, arising out of or from, in connection with, as a result of, or as a consequence of Customer's breach of this representation and warranty.

Prevailing Wage/Living Wage. Customer understands and acknowledges that depending upon the location of the Premises, individuals who provide services under this Agreement may be entitled to receive prevailing wages, living wages, or other minimum wages and/or benefits established by law ("Wage Statutes"). Customer understands and agrees that it is in sole possession and knowledge of the facts and circumstances necessary to make a determination as to whether or all services provided under this Agreement are subject to any Wage Statutes. Accordingly, Customer agrees that it has the sole responsibility to determine whether the Agreement is subject to any Wage Statutes and that it will inform Cintas of this fact in writing prior to Cintas offering any bid, quote, or other offer for services to be provided under the Agreement and prior to the parties' execution of the Agreement. In the event that Customer fails to notify Cintas in writing that the Agreement is subject to a Wage Statute and either Cintas or any federal, state, or local authority determines that the services provided under the Agreement are subject to a Wage Statute, Customer agrees that it will pay Cintas all additional sums necessary to raise all wages and benefits covered by the applicable Wage Statute(s), and Customer agrees that it will defend and indemnify Cintas from any and all fines, penalties, interest, or other costs, expenses, or charges of any type imposed by any federal, state, or local authority for Cintas's failure to satisfy any such Wage Statute, as well as Cintas's costs and attorneys' fees incurred in responding to or defending any such claim.

Force Majeure. Cintas shall not be responsible or liable for failure to perform attributable to any cause or contingency beyond its reasonable control including, without limitation, act of God; act of omission of civil or military authority; fire; flood; tempest; epidemic; earthquake; volcanic activity; quarantine restriction; labor disputes (e.g. lockout, strike or work stoppage or slowdown); embargo; war; riot; unusually severe weather; accidents; political strife; act of terrorism; delay in transportation; compliance with any regulation or directive of any national, state, or local government, or any department or agency thereof; or any other cause beyond the exercise of reasonable diligence Cintas is unable to overcome.

Governing Law. To the greatest extent permitted by law, this Agreement shall be governed by the laws of the State of Ohio, and it explicitly excludes any choice or resort to choice of law rules that suggest or require that the laws of another jurisdiction be applied.

Disputes. Any dispute or matter arising in connection with or relating to this Agreement other than an action for collection of fees due Cintas hereunder shall be resolved by binding and final arbitration. The arbitration shall be conducted pursuant to applicable Ohio arbitration law. **CUSTOMER, ON BEHALF OF CINTAS AND ALL OF ITS INSURER(S), WAIVES TRIAL BY JURY IN ANY ACTION BETWEEN CUSTOMER AND/OR INSURER AND CINTAS, AND CUSTOMER IRREVOCABLY WAIVES ANY RIGHT TO CLASS REPRESENTATIVE CLAIMS (WHETHER AS A CLASS MEMBER OR CLASS**

EPRESENTATIVE) AND ANY RIGHT TO HAVE SUCH DISPUTE CONSOLIDATED OR CONSIDERED IN CONJUNCTION WITH ANY OTHER CLAIM OR CONTROVERSY OR AS A PART OF ANY OTHER PROCEEDING. The exclusive jurisdiction and forum for resolution of any such dispute shall lie in Warren County, Ohio. Notice or service of process of any such dispute may be made by correspondence delivered via the United States Postal Service (certified mail registered mail, return receipt requested) or by a national overnight courier service (such as Federal Express) directed to the opposing party's address identified in this Agreement. With respect to an action for fees due Cintas under this Agreement, the exclusive jurisdiction and forum for the resolution of any such dispute shall be a court of competent jurisdiction in the state where the Customer is located, and if Cintas prevails on any or all of its claim for fees, Cintas shall also be entitled to recover all attorneys' fees and costs it incurs in the prosecution of the claim or action.

LIMITATION OF ACTION. ANY ACTION BY CUSTOMER AGAINST CINTAS OR ANY SUBCONTRACTOR MUST BE COMMENCED WITHIN ONE YEAR OF THE ACCRUAL OF THE CAUSE OF ACTION OR THE ACTION SHALL BE BARRED, REGARDLESS OF ANY OTHER STATUTE OF LIMITATION OR PROVISION THAT MAY APPLY TO THE CLAIM UNDER STATE OR FEDERAL LAW.

g. Notices. Any notice given pursuant to the Agreement shall be in writing and sent by certified mail or registered mail, postage prepaid, return receipt requested by national overnight courier service (such as Federal Express), to the appropriate party at the address set forth in this Agreement or at such other address as such party may provide in writing to the other party. Any such notice shall be effective upon the receipt thereof.

h. Authority to Execute Agreement. Each party represents and warrants to the other party that (i) the execution, delivery, and performance of this Agreement have been duly authorized by all necessary entity action(s), and (ii) this Agreement constitutes a valid and binding obligation as to it, enforceable against it in accordance with its terms. The person signing this Agreement on behalf of Customer expressly represents and warrants that he or she has all authority necessary to bind Customer to its terms.

i. Assignment. This Agreement cannot be assigned by the Customer without the prior written consent of Cintas, which will not be unreasonably withheld, and Cintas has the right to assign this Agreement, and it may do so in its sole and absolute discretion. The Agreement shall inure to the benefit of and be binding on the parties and their respective successors and permitted assigns.

j. Waiver. No waiver of any provision of this Agreement by a party shall be valid unless the same is in writing and signed by the party against whom it is sought to be enforced. No waiver of any provision of this Agreement at any time will be deemed a waiver of any other provision of this Agreement at such time, nor will it be deemed a waiver of that same provision at any other time.

k. Severability. The invalidity or unenforceability of any provision, section, or portion of a section of this Agreement shall not affect the validity or enforceability of any other provision or section; provided, however, in the event one or more of the paragraphs "Disclaimer of Warranties and Representations," "Cintas Not an Insurer; Customer's Obligation To Obtain Insurance As Sole Recovery For Any Loss And Warranty Of Same," "Release And Indemnification Of Cintas By Customer," "Limitation Of Cintas's Liability; Liquidated Damages," and/or "No Warranties Or Representations By Cintas Regarding System" (or any portion thereof) are held by a court or other authority to be invalid or unenforceable (whether in an action involving the parties, any action involving Cintas, or any other action involving similar provisions), Cintas shall have the right to terminate this Agreement without any liability of any type upon thirty (30) days prior written notice to Customer. Furthermore, the parties agree that in the event any of the interest rate provisions, cancellation fees, service charges, rate increases, renewal term lengths, or any other calculation of amounts due and owing Cintas under Paragraphs 4, 10, or 11 are deemed to be excessive and/or unenforceable under applicable law; any such rate, fee, increase, term, or other calculation will be reduced to the maximum rate, value, or amount permitted by applicable law and will be binding upon them.

l. Updated Terms and Conditions and Policies. Customer acknowledges and agrees that Cintas may send copies of its various policies to Customer, including, but not limited to, amendments to these Terms and Conditions via e-mail or make them available via a web page or other similar mechanism and that these policies are incorporated and made part of this Agreement. To be effective, however, amendments to the Terms and Conditions must be expressly referred to in such in the e-mail, web page, or other similar mechanism. Customer acknowledges and agrees that its continued request for service pursuant to this Agreement and/or use and/or acceptance of the goods and/or services provided under this Agreement constitute acceptance of any such updated Terms and Conditions and/or policies.

m. Execution in Counterparts and by Facsimile or Electronically by PDF. This Agreement may be executed in any number of counterparts, any one of which need not contain the signature of more than one party, but all of which shall together constitute one and the same instrument. The parties agree that this Agreement and the signatures affixed hereto may be transmitted and delivered by facsimile or electronically by PDF and that all such signatures and this Agreement transmitted or delivered by facsimile or electronically by PDF shall be deemed to be originals for all purposes and given the same legal force and effect as the original Agreement and original signatures.

n. Mutual Drafting and Understanding of Agreement. The parties acknowledge and agree that this Agreement and all of its Terms and Conditions are the result of arms-length bargaining between sophisticated business entities. As a result, both parties shall be considered to be drafters of the Agreement for purposes of interpretation, application, construction, or construing of the Agreement. The parties also acknowledge that they have had an opportunity to consult with legal counsel of their choice regarding this Agreement and that they have read and understand all of the Terms of this Agreement.

o. Entire Agreement; Modifications. This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes any and all other agreements, understandings, or representations, whether oral or in writing, between the parties. Any prior agreements, promises, negotiations, or representations, either oral or in writing, not expressly set forth in this Agreement are of no force or effect. No modification or amendment to this Agreement shall be effective unless drafted by Cintas for this express purpose and signed by an authorized representative of Cintas, except as described in Paragraph 30 ("Updated Terms and Conditions and Policies") above. For the purposes of this paragraph, "authorized representative" is the General Manager of Cintas location(s) providing the goods and/or services or higher management or executive personnel of Cintas. The parties specifically agree that any document sent to Cintas by Customer subsequent to execution of this Agreement that contains different or additional terms or that purports to modify or amend the terms of this Agreement in any way, such as a purchase order or conditional payment, shall be of no force and effect and will not modify the terms of this Agreement. No course of prior dealings between the parties and no usage of the trade shall be relevant or used to supplement or explain any terms used in this Agreement. Acceptance or acquiescence in a course of performance rendered under this Agreement shall not be relevant to determine the meaning of this Agreement even though the accepting or acquiescing party has knowledge of the nature of the performance and the opportunity for objection.

p. Electronic Signatures; Customer's Acceptance by Allowing Performance. The person signing this Agreement on behalf of Customer certifies that Customer's policies do not prohibit the acceptance and execution of Terms and Conditions in electronic form. In addition, each party consents to and agrees that the use of keyboard, mouse, or other device (i) to select an item, button, icon or checkbox, or (ii) to enter text, or (iii) to perform any similar act or action while using Cintas's web-based portal or other system for the purpose of initiating, reviewing, modifying, or completing any transaction regarding this Agreement constitutes a lawful and valid signature, acceptance, and agreement and shall be treated the same as if such were actually made using a physical, written signature. The parties further agree that no certification authority or other third-party verification is necessary to validate their respective electronic signatures. The parties additionally agree that this Agreement is accepted and agreed to when an electronic signature for each party has been affixed to this Agreement. Customer further agrees that engaging, requesting, or allowing Cintas to begin any work or provide any goods or services under this Agreement and/or compensating Cintas for any such work, goods, and/or services constitutes acceptance of the Agreement and the Terms and Conditions.

NOTICE TO CUSTOMER. BY SIGNING THIS DOCUMENT, CUSTOMER EXPLICITLY ACKNOWLEDGES AND ACCEPTS PARAGRAPHS 15-18 OF THIS AGREEMENT, WHICH DISCLAIM WARRANTIES AND REPRESENTATIONS, ACKNOWLEDGE CINTAS IS NOT AN INSURER AND REQUIRES CUSTOMER TO OBTAIN INSURANCE, LIMIT CINTAS'S LIABILITY FOR AND/OR RELEASE CINTAS FROM ANY LIABILITY RELATED IN ANY WAY TO THE AGREEMENT, AND REQUIRE CUSTOMER TO INDEMNIFY CINTAS FOR ANY LOSSES RELATED IN ANY WAY TO THE AGREEMENT. READ THE ENTIRE AGREEMENT BEFORE SIGNING.



P 1
glcjeing

12/11/2020 12:00
4963diane-kelly
East Stroudsburg Area SD, PA
JOURNAL INQUIRY

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2021	05	3 BUA	11/04/2020	11/04/2020	Repair	4963paul-bakner	1	N	Hist	2021				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE	DESCRIPTION	DEBIT	CREDIT	OB
1	10012970	433	Repair	Repair					Money for instrument repai				135.00	
			10-3210-433-000-30-819-125-000-0000-						EHNInstrMusicRep&MaintVeh					
2	10012970	432	Repair	Repair					Money for instrument repai			135.00		
			10-3210-432-000-30-819-125-000-0000-						EHNInstrMusicRep&MaintEq					
** JOURNAL TOTAL														
												0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2021	05	4 BUA	11/04/2020	11/04/2020	Zoom	4963k-haraldsen	1	N	Hist	2021				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE	DESCRIPTION	DEBIT	CREDIT	OB
1	10280050	531	KR						Zoom Invoice				775.00	
			10-2840-531-000-00-000-022-000-0000-						AdminServicesPostage					
2	10280050	650	KR						Zoom Invoice			775.00		
			10-2840-650-000-00-000-022-000-0000-						AdminServicesSuppliesTech					
** JOURNAL TOTAL														
												0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2021	05	25 BUA	11/04/2020	11/04/2020	clear -	4963lorena-rosado	1	N	Hist	2021				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE	DESCRIPTION	DEBIT	CREDIT	OB
1	10002370	610							JTLVocalGen Sup			1,500.00		
			10-1110-610-000-20-517-121-000-0000-						JTLVocalGen Sup					
2	10012810	610							JTLVocalStudentActGen Sup			1,000.00		
			10-3210-610-000-20-517-121-000-0000-						JTLVocalStudentActGen Sup					
3	10002370	432							JTLVocalRep&MaintEq			500.00		
			10-1110-432-000-20-517-121-000-0000-						JTLVocalRep&MaintEq					
** JOURNAL TOTAL														
												0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2021	05	26 BUA	11/04/2020	11/04/2020	pay for se	4963lorena-rosado	1	N	Hist	2021				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE	DESCRIPTION	DEBIT	CREDIT	OB
** JOURNAL TOTAL														
												0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	05	26 BUA	11/04/2020	11/04/2020	pay for se4963lorena-rosado	1	N	Hist	2021	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10002370 513					JTLVocalContracted		1,000.00		
2	10-1110-513-000-20-517-121-000-0000-					JTLVocalContracted			500.00	
3	10-3210-513-000-20-517-121-000-0000-					JTLVocalStudentActContracted			500.00	
						JTLVocalStudentActOtherProfSvc				
** JOURNAL TOTAL										
								0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	05	29 BUA	11/04/2020	11/04/2020	BDB Travel4963matthew-krauss	1	N	Hist	2021	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10210010 581					Incorrect Account			1,500.00	
2	10-2111-581-000-00-000-009-000-0000-					Pupilsrv.InDistrictTrvl				
						Correct Account		1,500.00		
						AsstSuptSpecEdInDistrictTrvl				
** JOURNAL TOTAL										
								0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	05	34 BUA	11/05/2020	11/05/2020	SRIFLE610 4963elizabeth-kolcun	1	N	Hist	2021	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10014340 513	LK	SRIFLE610			TRANSFER TO 610			2,000.00	
2	10-3250-513-000-30-820-550-000-5100-	LK	SRIFLE610			EHSRifleContracted				
						TRANSFER TO 610		800.00		
3	10-3250-610-000-30-820-550-000-5100-	LK	SRIFLE610			EHSRifleGen Sup				
						TRANSFER TO 610		1,200.00		
						EHSAthleticsGen Sup				
** JOURNAL TOTAL										
								0.00	0.00	



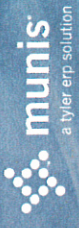
YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	05	36	11/05/2020	11/05/2020	NRIFL610	4963elizabeth-kolcun	1	1	N	Hist	2021	
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB	
1	10013910	513	LK	NRIFL610				TRANSFER TO 610		1,900.00		
2	10013910	610	LK	NRIFL610				EHNRifleContracted	800.00			
3	10013820	610	LK	NRIFL610				EHNRifleGen Sup	1,100.00			
	10-3250-610-000-30-819-550-000-5000-							EHNathleticsGen Sup				
** JOURNAL TOTAL												
									0.00	0.00		

YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	05	39	11/05/2020	11/05/2020	COVER FUND4963marisela-horton	1	1	1	N	Hist	2021	
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB	
1	10003710	540	MH	EDGENUITY				TO COVER EDGENUITY WORKS		7,088.00		
2	10003710	550	MH	EDGENUITY				VAREgularAdvertising	7,088.00			
	10-1110-550-000-30-900-055-000-0000-							TO COVER EDGENUITY WORKS				
								VAREgularPrint&Bind				
** JOURNAL TOTAL												
									0.00	0.00		

YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	05	40	11/05/2020	11/05/2020	COVER FUND4963marisela-horton	1	1	1	N	Hist	2021	
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB	
1	10003710	438	MH	PRINTING				PRINTING EDGENUITY WORKS		3,000.00		
2	10003710	550	MH	PRINTING				VAREgularMnt/Rpr/Upgrade	3,000.00			
	10-1110-550-000-30-900-055-000-0000-							PRINTING EDGENUITY WORKS				
								VAREgularPrint&Bind				
** JOURNAL TOTAL												
									0.00	0.00		

YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	05	41	11/05/2020	11/05/2020	Evaluation4963amy-snyder	1	1	1	N	Hist	2021	
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB	

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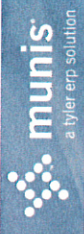


YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB		
2021	05	41 BUA	11/05/2020	11/05/2020	Evaluation4963amy-snyder	4963amy-snyder	1	N	Hist	2021						
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION							
1	10210060	330			ajs			Changed acct number					7,000.00			
2	10210110	330			ajs			SpvStuServOtherProfSvc					7,000.00			
3	10210200	330			ajs			SpecEdSupvOtherProfSvc				14,000.00				
	10-2140-330-000-00-000-603-000-0000-							Psychologist Contract ProfSvc								
** JOURNAL TOTAL														0.00	0.00	

YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB		
2021	05	42 BUA	11/05/2020	11/05/2020	evaluation4963amy-snyder	4963amy-snyder	1	N	Hist	2021						
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION							
1	10210050	330			ajs			changing account number					7,000.00			
2	10210200	330			ajs			SpvStuServOtherProfSvc				7,000.00				
	10-2140-330-000-00-000-603-000-0000-							Psychologist Contract ProfSvc								
** JOURNAL TOTAL														0.00	0.00	

YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2021	05	49 BUA	11/06/2020	11/06/2020	scale cal.4963susan-cole	4963susan-cole	1	N	Hist	2021				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION					
1	10009920	432			SJC			insufficient funds for pay				24.00		
2	10009920	610			SJC			BESMedicalSvsRep&MaintEq				24.00		
3	10009940	432			SJC			BESMedicalSvsGen Sup				24.00		
4	10009940	610			SJC			ESEMedicalSvsRep&MaintEq				24.00		
5	10009970	432			SJC			ESEMedicalSvsGen Sup				24.00		
6	10009920	610			SJC			JMHMedicalSvsRep&MaintEq				24.00		
	10-2420-610-000-10-211-602-000-0000-							insufficient funds for pay						

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YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB		
7	10009990	432	SJC	10-2420-432-000-10-214-602-000-0000-				MSEMedicalSvsRep&MaintEq	insufficient funds for pay	24.00				
8	10009920	610	SJC	10-2420-610-000-10-211-602-000-0000-				BESMedicalSvsGen Sup	insufficient funds for pay		24.00			
9	10010010	432	SJC	10-2420-432-000-10-215-602-000-0000-				RESMedicalSvsRep&MaintEq	insufficient funds for pay	24.00				
10	10009920	610	SJC	10-2420-610-000-10-211-602-000-0000-				BESMedicalSvsGen Sup	insufficient funds for pay		24.00			
11	10010030	432	SJC	10-2420-432-000-10-216-602-000-0000-				SMIMedicalSvsRep&MaintEq	insufficient funds for pay	24.00				
12	10010030	610	SJC	10-2420-610-000-10-216-602-000-0000-				SMIMedicalSvsGen Sup	insufficient funds for pay		24.00			
13	10010070	432	SJC	10-2420-432-000-10-217-602-000-0000-				JTLMedicalSvsRep&MaintEq	insufficient funds for pay	19.00				
14	10010070	610	SJC	10-2420-610-000-10-217-602-000-0000-				JTLMedicalSvsGen Sup	insufficient funds for pay		19.00			
15	10010120	432	SJC	10-2420-432-000-20-518-602-000-0000-				LISMedicalSvsRep&MaintEq	insufficient funds for pay	24.00				
16	10010120	610	SJC	10-2420-610-000-20-518-602-000-0000-				LISMedicalSvsGen Sup	insufficient funds for pay		24.00			
17	10010200	432	SJC	10-2420-432-000-30-819-602-000-0000-				EHNMedicalSvsRep&MaintEq	insufficient funds for pay	24.00				
18	10010200	610	SJC	10-2420-610-000-30-819-602-000-0000-				EHNMedicalSvsGen Sup	insufficient funds for pay		24.00			
19	10010260	432	SJC	10-2420-432-000-30-820-602-000-0000-				EHSMedicalSvsRep&MaintEq	insufficient funds for pay	19.00				
20	10010260	610	SJC	10-2420-610-000-30-820-602-000-0000-				EHSMedicalSvsGen Sup	insufficient funds for pay		19.00			
** JOURNAL TOTAL											0.00			

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YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB		
1	10009970	610	SJC	10-2420-610-000-10-213-602-000-0000-				JMHMedicalSvsGen Sup	Insufficient funds	300.28				
2	10009920	610	SJC	10-2420-610-000-10-211-602-000-0000-				BESMedicalSvsGen Sup	Insufficient funds		300.28			
** JOURNAL TOTAL											0.00			



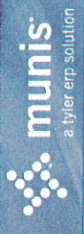
12/11/2020 12:00
4963diane-kelly
East Stroudsburg Area SD, PA
JOURNAL INQUIRY

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	05	51 BUA	11/06/2020	JMH	4963susan-cole	4963susan-cole	1	N	Hist	2021	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION			DEBIT	CREDIT OB
3	10009990 610		SJC			MSEMedicalSvsGen Sup	Insufficient funds			448.40	
4	10009920 610		SJC			BESMedicalSvsGen Sup	Insufficient funds			448.40	
5	10010010 610		SJC			RESMedicalSvsGen Sup	Insufficient funds			313.94	
6	10009920 610		SJC			BESMedicalSvsGen Sup	Insufficient funds			313.94	
** JOURNAL TOTAL											
										0.00	0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	05	52 BUA	11/06/2020	HSS	4963susan-cole	4963susan-cole	1	N	Hist	2021	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION			DEBIT	CREDIT OB
1	10010260 610		SJC			EHSMedicalSvsGen Sup	no money allocated in org.			252.00	
2	10010260 550		SJC			EHSMedicalSvsPrint&Bind	no money allocated in org.			252.00	
** JOURNAL TOTAL											
										0.00	0.00

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YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	05	54 BUA	11/06/2020	Deficit	4963dawn-rohrer	4963dawn-rohrer	1	N	Hist	2021	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION			DEBIT	CREDIT OB
1	10011670 626		dmr	Deficit		TransportationGasoline/Oil	Move money to cover bus su			1,000.00	
2	10011670 610		dmr	Deficit		Transp,Gen, Sup	Move money to cover bus su			1,000.00	
** JOURNAL TOTAL											
										0.00	0.00

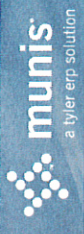


YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE			
2021	05	60 BUA	11/06/2020	11/06/2020	Deficit	4963dawn-rohrer	1	N	Hist	2021				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB	
1	10011670	752							Deficit	Cover deficit		2,500.00		
2	10011730	610							Deficit	TransportationNewEq>\$2,500	2,500.00			
										BusGarage, Gen. Supplies				
** JOURNAL TOTAL												0.00	0.00	

YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE			
2021	05	84 BUA	11/09/2020	11/09/2020	Rose Tree	4963k-haraldsen	1	N	Hist	2021				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB	
1	10005660	568								Tuition		18,752.36		
2	10005330	568								Tuition	18,752.36			
										Autistic PRRI Tuition - Second				
** JOURNAL TOTAL												0.00	0.00	

145

YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE			
2021	05	96 BUA	11/09/2020	11/09/2020	correct	4963J-Barlotta	1	N	Hist	2021				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB	
1	10014880	911								move money from HP to 1st		214,807.14		
2	10510290	911								LEASE PRINCIPAL HP	214,807.14			
3	10510070	911								move money from HP to 1st		114,773.15		
4	10014880	911								LEASE PRINCIPAL 1st AMERICAN				
5	10014870	911								Move money from insight to				
6	10015120	831								LEASE PRINCIPAL INSIGHT FIN.	114,773.15			
										move money from insight to				
										LEASE PRINCIPAL HP				
										move money from apple prin		636.68		
										LEASE PRINCIPAL APPLE	636.68			
										move money from apple prin				
										LEASE INTEREST-APPLE COMP.				
** JOURNAL TOTAL												0.00	0.00	



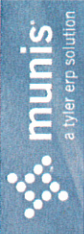
YEAR PER	JOURNAL SRC	ENT DATE	JNL DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE			
2021	05	11/09/2020	11/09/2020	650 change	4963m-gullstrand	1	N	Hist	2021				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB	
1	10006860	650	10-2250-650-000-10-211-155-000-0000-					BESLibrarySupplies Tech	Changes in databases	806.00			
2	10007090	650	10-2250-650-000-30-819-155-000-0000-					EHNLibrarySupplies Tech	Changes in databases		806.00		
** JOURNAL TOTAL											0.00	0.00	

YEAR PER	JOURNAL SRC	ENT DATE	JNL DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE			
2021	05	11/09/2020	11/09/2020	new item	4963m-gullstrand	1	N	Hist	2021				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB	
1	10006890	650	10-2250-650-000-10-212-155-000-0000-					ESELlibrarySupplies Tech	added database	1,342.00			
2	10007040	650	10-2250-650-000-20-517-155-000-0000-					JTLlibrarySupplies Tech	removed database		1,342.00		
** JOURNAL TOTAL											0.00	0.00	

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YEAR PER	JOURNAL SRC	ENT DATE	JNL DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE			
2021	05	11/09/2020	11/09/2020	itec	4963J-Barlotta	1	N	Hist	2021				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB	
1	10280090	650	10-2844-650-000-00-000-0006-000-0600-					Intiative TechSupplies Tech	Move money from initiative		4,518.79		
2	10012350	650	10-2844-650-000-00-000-0006-000-0000-					ITEC Supplies Tech	Move money from initiative	4,518.79			
** JOURNAL TOTAL											0.00	0.00	

YEAR PER	JOURNAL SRC	ENT DATE	JNL DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE		
2021	05	11/09/2020	11/09/2020	new item	4963m-gullstrand	1	N	Hist	2021			
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB

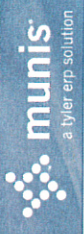


YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	05	100 BUA	11/09/2020	11/09/2020	new item	4963m-gullstrand	1	N	Hist	2021		
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10006920	650	10-2250-650-000-10-213-155-000-0000-					JMHLibrarySupplies Tech	new database	945.00		
2	10007040	650	10-2250-650-000-20-517-155-000-0000-					JTLLibrarySupplies Tech	remove database		650.00	
3	10007070	650	10-2250-650-000-20-518-155-000-0000-					LISLibrarySupplies Tech	remove database		295.00	
** JOURNAL TOTAL											0.00	0.00

YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	05	103 BUA	11/09/2020	11/09/2020	new item	4963m-gullstrand	1	N	Hist	2021		
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10007010	650	10-2250-650-000-10-216-155-000-0000-					SMILibrarySupplies Tech	new item	977.00		
2	10007070	650	10-2250-650-000-20-518-155-000-0000-					LISLibrarySupplies Tech	drop database		900.00	
3	10007090	650	10-2250-650-000-30-819-155-000-0000-					EHNLibrarySupplies Tech	drop database		77.00	
** JOURNAL TOTAL											0.00	0.00

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YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	05	105 BUA	11/09/2020	11/09/2020	new item	4963m-gullstrand	1	N	Hist	2021		
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10006950	650	10-2250-650-000-10-214-155-000-0000-					MSELibrarySupplies Tech	add database	1,140.00		
2	10007130	650	10-2250-650-000-30-820-155-000-0000-					EHSLibrarySupplies Tech	drop database		1,140.00	
** JOURNAL TOTAL											0.00	0.00



East Stroudsburg Area SD, PA
JOURNAL INQUIRY

12/11/2020 12:00
4963diane-kelly

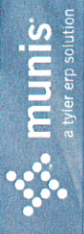
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2021	05	109 BUA	11/09/2020	11/09/2020	new	item	4963m-gullstrand	1	N	Hist	2021	
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10006980	650	10-2250-000-000-10-215-155-000-0000-					RESLibrarySupplies Tech	new database	1,100.00		
2	10007130	650	10-2250-650-000-30-820-155-000-0000-					EHSLibrarySupplies Tech	drop database	452.00		
3	10006850	640	10-2250-640-000-00-000-155-000-0000-					RegularBooks/Period	needed for digital instruc	648.00		
** JOURNAL TOTAL											0.00	0.00

YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	05	125 BUA	11/10/2020	11/10/2020	button	mkr4963m-gullstrand	1	N	Hist	2021		
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10007040	610	10-2250-610-000-20-517-155-000-0000-					JTLLibraryGen Sup	cover button maker	482.00		
2	10006850	640	10-2250-640-000-00-000-155-000-0000-					RegularBooks/Period	cover button maker	482.00		
** JOURNAL TOTAL											0.00	0.00

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YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	05	127 BUA	11/10/2020	11/10/2020	MOVE	FUNDS4963marisela-horton	1	N	Hist	2021		
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10008630	580	10-2271-580-000-30-900-055-000-0000-					VA RegularTravel/Conf	MOVE FUNDS FOR DRIVERS ED	1,500.00		
2	10003710	330	10-1110-330-000-30-900-055-000-0000-					VARegularOtherProfsvc	NEED FUNDS FOR DRIVERS ED	1,500.00		
** JOURNAL TOTAL											0.00	0.00

YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	05	210 BUA	11/13/2020	11/13/2020	Transfer	4963c-tynemouth	1	N	Hist	2021		
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB



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P | glcjeing

12/11/2020 12:00
4963diane-kelly

East Stroudsburg Area SD, PA
JOURNAL INQUIRY

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	05	210 BUA	11/13/2020	Transfer	4963c-tynewmouth	1	N	Hist	2021	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10002020 810	RES				RESVocalDues&Fees	Transfer to Supplies		150.00	
2	10002020 610	RES				RESVocalGen Sup	Transfer to Supplies	150.00		
** JOURNAL TOTAL										
								0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	05	226 BUA	11/13/2020	Software	4963matthew-whitney	1	N	Hist	2021	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10002410 513					JTLLInstrMusicContracted			200.00	
2	10002410 650					JTLLInstrMusicSupplies Tech		200.00		
3	10012830 432					JTLLInstrMusicRep&MaintEq			37.66	
4	10002410 650					JTLLInstrMusicSupplies Tech		37.66		
** JOURNAL TOTAL										
								0.00	0.00	

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YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2021	05	264 BUA	11/17/2020	Postage	4963susan-cole	1	N	Hist	2021	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10009940 610	SJC				ESEMedicalsSysGen Sup	insufficient funds for mai		50.00	
2	10009940 531	SJC				ESEMedicalsSysPostage	insufficient funds for mai	50.00		
** JOURNAL TOTAL										
								0.00	0.00	

** GRAND TOTAL										
								0.00	0.00	

30 Journals printed

** END OF REPORT - Generated by Diane Kelly **

East Stroudsburg Area School District

Date Range 10/16/20 through 11/6/20



Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
1142	10/28/2020	ASCD	ASCD Membership Dues B BRENNEMAN	\$ 89.00
1143	10/28/2020	COOPER ELECTRIC SUPPLY CO.	MAINTENANCE & CUSTODIAL ELECTRICAL SUPPLIES	\$ 11,809.81
1144	10/28/2020	CRAMER'S HOME CENTER	MAINTENANCE, GROUNDS & CUSTODIAL SUPPLIES	\$ 2,442.49
1145	10/28/2020	HAIJCA CORPORATION	MAINTENANCE AUGUST 2020 PLUMBING SUPPLIES	\$ 829.46
1146	10/28/2020	NAESP.ORG	Principal Membership KISTIN LORD	\$ 595.00
1147	10/28/2020	NORTHWEST EVALUATION ASSOCIATION	NWEA MAP assessments - renewal	\$ 18,662.50
1148	10/28/2020	PA DEPARTMENT OF AGRICULTURE	PA Dept of Agriculture / 2020	\$ 35.00
1149	10/28/2020	PCARD VENDOR	PESTICIDE APPLICATOR RECERT - DONALD HALKER	\$ 275.00
1150	10/28/2020	PCARD VENDOR	PESTICIDE APPLICATOR RECERT - VICTOR POLLACK	\$ 275.00
1151	10/28/2020	WASTE MANAGEMENT	AUGUST DISTRICT WASTE PICK UP	\$ 10,810.68
1152	10/29/2020	MIGNOSIS SUPER FOOD	DISTRICTS JULY 2020 WASTE PICK UP	\$ 11,204.68
1153	10/29/2020	PCARD VENDOR	HS NORTH FCS SUPPLIES - J CURRY	\$ 113.09
1154	10/29/2020	GIANT 6093	HS NORTH FCS SUPPLIES - A Briggs-Reichert	\$ 272.16
1155	10/29/2020	WEIS MARKET, INC.	CAFETERIA SUPPLIES - M POSSINGER	\$ 24.97
1156	10/30/2020	DOLLAR TREE	CAFETERIA SUPPLIES - M POSSINGER	\$ 23.98
1157	10/30/2020	KEYCO DISTRIBUTORS INC.	cafeteria supplies - D FLYNN	\$ 8.00
1158	10/30/2020	WALMART COMMUNITY/GEMB	cafeteria supplies - D FLYNN	\$ 132.29
250108	10/22/2020	A WIZ CORP.	cafeteria supplies - D FLYNN	\$ 38.46
250109	10/22/2020	ALEJANDRA C RENDON	TO PAY INVOICES FOR 2020-2021	\$ 2,555.00
250110	10/22/2020	ALL POCONO SETTLEMENT SERVICE	OVERPAID TAXES	\$ 422.39
250111	10/22/2020	ALL POCONO SETTLEMENT SERVICE	OVERPAID	\$ 78.86
250112	10/22/2020	ALL POCONO SETTLEMENT SERVICE	OVERPAID	\$ 494.36
250113	10/22/2020	AMAZON	OVERPAID	\$ 790.07
250114	10/22/2020	AMERICAN ADVANTAGE ABSTRACT LLC	homelite rycbi trigger handle	\$ 86.82
250115	10/22/2020	ANDREW GELINAS	WACOM WIRELESS SOFTWARE	\$ 199.95
250116	10/22/2020	ANGELICA MUNOZ	OVERPAID	\$ 347.03
250117	10/22/2020	ARLENE SCHWARZ	2019 SENIOR TAX REBATE - ANDREW GELINAS	\$ 500.00
250118	10/22/2020	AT&T MOBILITY LLC	2019 SENIOR TAX REBATE - ANGELICA MUNOZ	\$ 650.00
250119	10/22/2020	AWARD COMPANY OF AMERICA	2019 SENIOR TAX REBATE - ARLENE SCHWARZ	\$ 250.00
250120	10/22/2020	BANK OF AMERICA	CEEG - Hot Spots	\$ 994.76
			Plaques for Years of Service a	\$ 597.05
			NEW HOMEOWNER PAID	\$ 4,210.28

East Stroudsburg Area School District

* Date Range 11/7/20 through 11/12/20

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
250704	11/12/2020	TALLEY PETROLEUM	HEATING FUI L SY 2020-2021	\$ 14,697.00
250705	11/12/2020	TASC	FSA ADMIN DUES INV IN1869505	\$ 1,943.10
250706	11/12/2020	TEACHERS CREATED RESOURCES	My Own Spelling Dictionary	\$ 175.12
250707	11/12/2020	THE A.G. MAURO COMPANY	hsn door parts	\$ 1,005.00
250708	11/12/2020	THE PACKAGING PLACE	mailing documents to lyman and	\$ 13.88
250709	11/12/2020	THEODORE SZCZESNIAK	2019 SENIOR TAX REBATE - THEODORE SZCZESNIAK	\$ 250.00
250710	11/12/2020	TRANE U.S. INC.	bushkill jace upgrade	\$ 6,907.50
250711	11/12/2020	VICTOR & ALBA SANTIAGO	2019 SENIOR TAX REBATE - VICTOR & ALBA SANTIAGO	\$ 250.00
250712	11/12/2020	VWR SARGENT WELCH	HS South Periodic table	\$ 164.45
250713	11/12/2020	WILLIAM VITULLI	Empl Expense claim # 3880.	\$ 85.04
250714	11/12/2020	ZACHARY COLE	Expense claim # 3889. SUMMER 2020 TUITION REIMBURS	\$ 3,092.00
250715	11/12/2020	ZOLL MEDICAL CORPORATION	AED batteries (2) for JTL repl	\$ 636.80
Grand Total				\$ 987,910.28

East Stroudsburg Area School District

Date Range 11/13/20 through 12/11/20

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
1159	11/13/2020	AMERICAN RED CROSS	LG course supplies	\$ 69.96
1160	11/13/2020	FIREPLACE INC.	SMORE ONLINE SERVICES	\$ 79.00
1161	11/13/2020	VOCABULARY.COM	Title III Subscription renewal	\$ 48.00
1162	12/03/2020	PCARD VENDOR	DISTRICT LANYARDS ORDERED BY HR	\$ 159.20
1163	12/03/2020	COOPER ELECTRIC SUPPLY CO.	friedman open po SEPTEMBER STATEMENT	\$ 341.12
1164	12/03/2020	CRAMER'S HOME CENTER	MAINTENANCE SUPPLIES FOR DISTRICT WIDE REPAIRS	\$ 11,924.34
1165	12/03/2020	FLOCABULARY	SUPPLIES -MAINTENANCE, GROUNDS & CUSTODIANS	\$ 1,773.03
1166	12/03/2020	GIMKIT, INC	Title III Grant - Flocabulary	\$ 120.00
			Gimkit Pro subscription- annua C MATHIESEN	\$ 59.88
			Gimkit Pro subscription- annua D CLOWARD	\$ 59.88
1167	12/03/2020	HAJOCA CORPORATION	hajoca open po	\$ 742.25
1168	12/03/2020	MAKE MUSIC, INC	HS SOUTH Smartmusic Accounts	\$ 1,080.00
			JT Lambert Smartmusic Educator Subscription	\$ 3,880.00
			Smart Music - Melodie Champ	\$ 1,187.20
			Smart Music - Rose Perkins	\$ 763.20
			Smart Music Renewal - Bakner	\$ 1,840.00
1169	12/03/2020	PCARD VENDOR	ZONE OF REGULATIONS FULL DAY WEBINAR - S JONES	\$ 190.00
1170	12/03/2020	SOUTH PAW ENTERPRISE, INC.	HSN Sensory Room Swing	\$ 925.68
1171	12/03/2020	WASTE MANAGEMENT	SEPTEMBER DISTRICT WIDE WASTE PICKUP	\$ 11,012.68
1172	12/03/2020	ZOOM VIDEOS COMMUNICATIONS, INC	Zoom - #INV49424975	\$ 63.56
1173	12/03/2020	PCARD VENDOR	HS NORTH FCS SUPPLIES - A BRIGGS	\$ 339.56
1174	12/03/2020	MIGNOSIS SUPER FOOD	HS NORTH FCS SUPPLIES - J CURRY	\$ 198.45
250716	11/19/2020	A WIZ CORP.	TO PAY INVOICES FOR 2020-2021	\$ 190.00
250717	11/19/2020	ACUITY SPECIALTY PRODUCTS, INC.	ZEP Inv. # 9005524935	\$ 197.98
250718	11/19/2020	BATTERY WAREHOUSE	hss batteries	\$ 95.04
250719	11/19/2020	BUCKET FILLERS, INC	SWPB Supplies for Teachers	\$ 472.99
250720	11/19/2020	BUSHKILL EMERGENCY CORPS	NORTH FOOTBALL AMBULANCE COVER	\$ 770.00
250721	11/19/2020	CHERYL KUTZMAN	Open PO for Cheryl Kutzman CONTRACT DRIVER	\$ 949.34
250722	11/19/2020	CINTAS CORPORATION #101	OPEN ORDER FOR FIRST AID CABIN	\$ 25.26
250723	11/19/2020	CLAUDE S. CYPHERS, INC.	CYPHERS TRUCK OPEN ORDER FOR P	\$ 34.35

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Check Number	Date	Vendor Name	Invoice Description	Check Amount
250723	11/19/2020	CLAUDE S. CYPHERS, INC.	smi generator	\$ 321.90
250724	11/19/2020	COPE COMMERCIAL FLOORING & INTERIORS, INC	res. floor replace app.4	\$ 18,193.50
250725	11/19/2020	D'HUY ENGINEERING, INC.	hsn roof replace invoice51734	\$ 30,000.43
			hsn sanitary liner replace inv	\$ 14,589.65
			Invoice 51655- Transportation	\$ 2,235.45
			jtl/res floor replace invoice5	\$ 2,938.50
			res/mse water filtration invoi	\$ 15,250.00
250726	11/19/2020	DEBORAH HOLMES	Open PO for Deborah Holmes CONTRACT DRIVER	\$ 2,967.88
250727	11/19/2020	DIANE KRUPSKI	Open PO for Diane Krupski CONTRACT DRIVER	\$ 2,568.09
250728	11/19/2020	DM SUPPLY SOURCE, LLC	ese mtr	\$ 272.49
250729	11/19/2020	DUSTIN SISKA	Open PO for Dustin Siska CONTRACT DRIVER	\$ 2,655.31
250730	11/19/2020	E.S.E.A.	Payroll Run 9 - Warrant 1112M2	\$ 77.00
250731	11/19/2020	EASTBAY INC.	LEHMAN FOOTBALL CHAIN SET & DO	\$ 505.00
			SOUTH FOOTBALL GAME PANTS	\$ 835.00
250732	11/19/2020	EMBLEM ENTERPRISES, INC	Emblem patches for Police Unif	\$ 399.92
250733	11/19/2020	EASTERN PENN SUPPLY COMPANY	cartridge	\$ 202.20
			ese gloves	\$ 70.08
250734	11/19/2020	ESE FIELD TRIP REFUND-SPECIAL ACT.COVID-19	ESE 2ND GRADE AQUARIUM TRIP REFUND MICHAELA R	\$ 92.00
250735	11/19/2020	EVENT HYDRATION SOLUTIONS, INC	ATHLETIC TRAINERS WATER FOOT P	\$ 780.00
250736	11/19/2020	FASTENAL COMPANY	OPEN ORDER FOR PARTS & TOOLS	\$ 36.33
250737	11/19/2020	FIVE STAR INTERNATIONAL LLC	Open Order for Parts	\$ 240.96
250738	11/19/2020	GEORGE CARAMELLA	Open PO for George Caramella CONTRACT DRIVER	\$ 2,334.61
250739	11/19/2020	GINA D. LABADIE	2020-2021 GINA LABADIE CONTRACT DRIVER	\$ 2,320.80
250740	11/19/2020	GOTTA GO	ESASD ATHLETICS PORTABLE RESTR	\$ 1,234.24
250741	11/19/2020	GOVERNMENT SOFTWARE SERVICES	DISTRICT REMINDERS PORTER/LEHM	\$ 369.00
			OCTOBER 2020 TAX COLLECTOR MON	\$ 100.00
250742	11/19/2020	GRAINGER	dry erase board	\$ 194.00
			hsn boiler	\$ 17.55
250743	11/19/2020	IMPERIAL BAG & PAPER CO.,LLC	bes philip rosenau open po	\$ 225.00
			imperial dade open po	\$ 154.84

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Check Number	Date	Vendor Name	Invoice Description	Check Amount
250744	11/19/2020	INSERVCO INSURANCE SERVICES, INC.	INSERVCO OCTOBER 2020	\$ 1,767.68
250745	11/19/2020	IONIE SINCLAIR	Open PO for Ionie Sinclair CONTRACT DRIVER	\$ 1,323.71
250746	11/19/2020	J.W.PEPPER & SONS-ACCT.#36-136400	Alfred's Basic Adult Piano Cou	\$ 294.75
			Band Music	\$ 246.99
			choral music	\$ 608.21
			JW. Pepper Jazz Band Music and	\$ 473.19
			Music and Supplies for JTL Ban	\$ 45.00
			This PO should not be sent ELE	\$ 562.50
250747	11/19/2020	JENNY GALUNIC	Open PO for Jenny Galunic CONTRACT DRIVER	\$ 1,510.06
250748	11/19/2020	JOSEPH FUCHS	Open PO for Joseph Fuchs CONTRACT DRIVER	\$ 1,580.16
250749	11/19/2020	KATHARINE HOLMES	Open PO for Katharine Holmes CONTRACT DRIVER	\$ 1,770.95
250750	11/19/2020	KISTLER PRINTING COMPANY	Business cards- ALREADY ORDERE	\$ 49.00
250751	11/19/2020	LISA GERST	Open PO for Lisa Gerst CONTRACT DRIVER	\$ 992.59
250752	11/19/2020	LIC DISTRIBUTORS OF FULLER BRUSH	ljc open po	\$ 258.00
250753	11/19/2020	LUNCH ACCT REFUND	REFUND TO ONEY 136183	\$ 44.70
250754	11/19/2020	MARIA FRASCELLA	Open PO for Maria Frascella CONTRACT DRIVER	\$ 1,871.27
250755	11/19/2020	MELODY SEVERUD	Open PO for Melody Severud CONTRACT DRIVER	\$ 1,400.88
250756	11/19/2020	MIGUEL DEJESUS	Open PO for Miguel Dejesus CONTRACT DRIVER	\$ 902.64
250757	11/19/2020	OFFICE DEPOT	Ink toner black	\$ 229.99
250758	11/19/2020	OFFICE TECHNOLOGY, LLC	HP Laser Jet P2055dn toner car	\$ 99.00
250759	11/19/2020	POCONO RECORD	Open Purchase Order for Advert	\$ 181.92
250760	11/19/2020	QUILL CORPORATION	DO NOT DUPLICATE ORDER PLACED	\$ 99.82
250761	11/19/2020	QUILL CORPORATION	BO QUILL OFFICE SUPPLIES NOVEM	\$ 401.43
250762	11/19/2020	RONALD LABAR'S LOCK SERVICE	rekey locks	\$ 254.08
250763	11/19/2020	ROSE TREE MEDIA SD	1 to 1 svc for student placed	\$ 4,440.00
250764	11/19/2020	SCHUYLKILL VALLEY SPORTING GOODS	JTL BOYS SOCCER BALLS, GLOVES	\$ 102.75
250765	11/19/2020	SHOP SPECIALTIES, INC.	repair parts and labor for Sou	\$ 3,072.15
250766	11/19/2020	STEVE SHANNON TIRE & AUTO CENTER	Open Order for Tires	\$ 1,063.00
250767	11/19/2020	TAIWO AFOLABI	Open PO for Taiwo Afolabi CONTRACT DRIVER	\$ 4,133.54
250768	11/19/2020	WELLS FARGO BANK WF8113	WELLS FARGO SER 2010A QSCB	\$ 750.00

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250769	11/19/2020	WHITMORE'S GARAGE	Inv # 75371	\$ 675.00
250770	11/19/2020	ANTHONY J CALDERONE	Empl Expense claim # 3895.	\$ 68.02
250771	11/19/2020	BUSHKILL OUTREACH	Casual For Cause-Bushkill Outreach donation	\$ 277.00
250772	11/19/2020	UGI CENTRAL	ESE OCTOBER NATURAL GAS LINE 411006828957	\$ 1,431.46
			HS SOUTH OCTOBER NATURAL GAS LINE 411008006032	\$ 4,881.02
			JTL OCTOBER NATURAL GAS LINE 411006894413	\$ 2,518.48
250773	11/19/2020	UGI CENTRAL	ESE OCTOBER NATURAL GAS 411006828957	\$ 621.48
			HS SOUTH OCTOBER NATURAL GAS 411008006032	\$ 3,208.35
			JTL OCTOBER NATURAL GAS 411006894413	\$ 1,389.70
250774	11/19/2020	COLONIAL INTERMEDIATE UNIT 20	Acadience Benchmark Assessment	\$ 6,934.00
250775	11/19/2020	COMMUNICATIONS SYSTEMS, INC.	Repairs to HS-S multiple smoke	\$ 1,200.00
250776	11/19/2020	COMMONWEALTH OF PA	OLD UNCASHED CHECKS TO PA TREASURY 11/12/2020	\$ 190.38
250777	11/19/2020	DEBRA A PADAVANO	Candy for students-D.Padavano	\$ 33.45
250778	11/19/2020	DECA INC.	DECA Membership	\$ 1,136.00
250779	11/19/2020	DIRECT ENERGY BUSINESS	HS SOUTH STADIUM OCTOBER NATURAL GAS 411005507123	\$ 345.56
			JM HILL OCTOBER NATURAL GAS 41107277063	\$ 350.57
			MAINTENANCE BLDG OCTOBER NATURAL GAS 411008050535	\$ 28.72
250780	11/19/2020	DR JOHN BART D.O.	FOOTBALL PLAYERS PHYSICALS	\$ 287.50
250781	11/19/2020	EVERGREEN COMMUNITY CHARTER SCHOOL	Tuition / Evergreen - NOV 2020	\$ 11,932.24
250782	11/19/2020	FRONTIER	OPEN PURCHASE ORDER SY 2020-2021	\$ 677.43
250783	11/19/2020	IDEAL DESIGN SOLUTIONS, INC	FBLA Member T-Shirts	\$ 558.00
250784	11/19/2020	JTL HSS PTO	DECA face masks	\$ 105.00
250785	11/19/2020	LIS FIELD TRIP REFUND-SPECIAL ACT.COVID-19	LEHMAN 6 SILVER MEDIEVAL TIMES REFUND - VERONICA T	\$ 21.00
250786	11/19/2020	MET-ED	ES ELEM OCTOBER ELECTRIC 100065663211	\$ 5,626.11
			HS SOUTH 2ND HALF OCT ELECTRIC 100017327568	\$ 9,029.99
			MIDDLE SMITHFIELD ELEM OCT ELECTRIC 100071509721	\$ 5,423.81
			NORTH CAMPUS OCT ELECTRIC 100018255800	\$ 25,128.03
			RESICA NOV ELECTRIC.100016949099	\$ 4,766.88
			SMITHFIELD ELEM OCT ELECTRIC 100066917749	\$ 4,451.65
			TRAFFIC LIGHT NOV ELECTRIC 100016944322	\$ 22.65

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250786	11/19/2020	MET-ED	TRAFFIC LIGHT NOV ELECTRIC 100017096742	\$ 22.81
			TRAFFIC LIGHT NOV ELECTRIC 100141089464	\$ 22.52
			TRAFFIC LIGHT OCT ELECTRIC 100031621285	\$ 22.72
			TRAFFIC LIGHT OCT ELECTRIC 100051981031	\$ 23.04
			TRAFFIC LIGHT OCT ELECTRIC 100080490897	\$ 32.42
250787	11/19/2020	MODERN GAS SALES, INC.	PROPANE FOR LEHMAN POOL	\$ 444.05
250788	11/19/2020	NESTLE WATERS NORTH AMERICA	res water bottles	\$ 89.43
250789	11/19/2020	PA FBLA	FBLA Member State & National Dues	\$ 132.00
250790	11/19/2020	PENNSYLVANIA LEADERSHIP CHARTER SCHOOL	Tuition / PA Leadership - JUL-	\$ 98,641.69
			Tuition / PA Leadership - NOV	\$ 73,475.83
			Tuition / PA Leadership - OCT	\$ 74,767.37
250791	11/19/2020	A&A FOOD SYSTEMS INC.	Payment for Pies	\$ 408.00
250792	11/19/2020	POCONO TRANSPORTATION INC.	ONE BUS FOR VARSITY GIRLS SOCCER	\$ 779.18
250793	11/19/2020	POSTMASTER	ESE 5 ROLLS OF STAMPS FOR MAILING	\$ 550.00
250794	11/19/2020	RONALD MCDONALD HOUSE OF SCRANTON, INC	Casual For A Cause-Ronald McDonald House	\$ 110.00
250795	11/19/2020	SWEET, STEVENS, KATZ & WILLIAMS LLP	Prof Svc for Sp Ed student	\$ 4,964.00
250796	11/20/2020	ENGL E HAMBRIGHT & DAVIES, INC.	2020/2021 BLANKET AUTO POLICY	\$ 62,152.00
250797	11/25/2020	ADVANCE AUTO PARTS	Advance Auto Grounds Supplies	\$ 191.36
			mse combustion fan	\$ 13.32
250798	11/25/2020	AMAZON	Certificate of Achievement Award	\$ 41.97
			Chairs, drives, electronic INV 1XFG-7GJV-4WQ4	\$ (49.98)
			Dunstan teacher supplies	\$ 87.38
			Fiber Optic Cleaner for LC Connectors	\$ 21.98
			Helmet for sp ed student	\$ 49.99
			ITEM: Foray(R) Liquid Ink Roller	\$ 337.08
			ITEM: YCOCO Dual Monitor Stand	\$ 74.97
			Kerestur supplies	\$ 83.80
			Mouthpieces and Materials	\$ 427.06
			Office supplies for Maria and	\$ 239.93
			Online teaching tools	\$ 133.34

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250798	11/25/2020	AMAZON	Walkies TALKIES	\$ 421.98
250799	11/25/2020	AT&T MOBILITY LLC	CEEG - Hot Spots	\$ 512.40
250800	11/25/2020	BLICK ART MATERIALS	intermediate art supplies for	\$ 723.96
250801	11/25/2020	BMC OFFICE FURNITURE	DESK PANELS BUS. OFF AND CURRI	\$ 3,994.00
			office furniture	\$ 4,053.00
250802	11/25/2020	BUREAU OF EDUCATION & RESEARCH	Distance Learning Conference priority code#EEDC1W1	\$ 279.00
250803	11/25/2020	CARL FISCHER LLC	Synch license fee to include "	\$ 20.00
250804	11/25/2020	CHAPMAN REFRIGERATION LLC	TO PAY INVOICES FOR 2020-2021	\$ 570.03
250805	11/25/2020	CHRISTOPHER S. BROWN LAW OFFICES	CHRIS BROWN INVOICE OCTOBER 2	\$ 5,525.00
250806	11/25/2020	CINTAS CORPORATION #101	cintas open po Bushkill	\$ 73.94
			cintas open po ESE	\$ 142.50
			cintas open po GROUNDS & MAINTENANCE	\$ 990.60
			cintas open po HS NORTH	\$ 387.86
			cintas open po HS SOUTH	\$ 739.56
			cintas open po JM HILL	\$ 188.90
			cintas open po MIDDLE SMITHFIELD	\$ 50.59
			cintas open po RESICA	\$ 233.96
			OPEN ORDER UNIFORMS MECHANICS	\$ 346.77
250807	11/25/2020	CM REGENT RESOURCES	LIFE INSURANCE PAYMENT	\$ 11,898.65
250808	11/25/2020	CM REGENT RESOURCES	LONG TERM DISABILITY INSURANCE	\$ 9,459.29
250809	11/25/2020	COLONIAL INTERMEDIATE UNIT 20	Instructional costs for Colonial IU 20	\$ 93,912.11
			Partial Hosp Installment	\$ 48,653.65
250810	11/25/2020	COMPUTER DISCOUNT WAREHOUSE	CDW order for USB C Multiport	\$ 2,670.00
			Epson air filter order	\$ 4,196.04
			Projector butlis - replacements	\$ 309.00
250811	11/25/2020	CONTINENTAL PRESS	PSSA Assessment Books	\$ 703.26
250812	11/25/2020	DECA DISTRICT 7	HS SOUTH DECA DISTRICT 7 REGISTRATION 2020	\$ 400.00
250813	11/25/2020	E.S.E.A.	Payroll Run 1 - Warrant 2011.125	\$ 29,768.37
250814	11/25/2020	EAST STROUDSBURG	Payroll Run 1 - Warrant 2011.25	\$ 7,197.58
250815	11/25/2020	ED FOUNDATION OF ES/GENERAL FUND	Payroll Run 1 - Warrant 2011.25	\$ 28.00

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250816	11/25/2020	EDMENTUM	Title I Reading Eggs renewal	\$ 7,098.00
250817	11/25/2020	EKON-O-PAC LLC	TO PAY INVOICES FOR 2020-2021	\$ 3,292.00
250818	11/25/2020	FASTENAL COMPANY	OPEN ORDER FOR PARTS & TOOLS	\$ 130.65
250819	11/25/2020	FOLLETT SCHOOL SOLUTIONS, INC.	HSS Follett Open PO Book Order	\$ 318.39
			JM Hill Follett Book Order 202	\$ 317.69
			JTL Follett open PO for books	\$ 1,438.22
			library books and shelf ready	\$ 1,441.78
			Smithfield Follett Book Order	\$ 469.05
250820	11/25/2020	FRONTIER	OPEN PURCHASE ORDER SY 2020-2021	\$ 1,144.28
250821	11/25/2020	GEORGE PRIMIANO, M.D.	Dr. Primiano's Football Physic	\$ 3,000.00
250822	11/25/2020	THE GOODYEAR TIRE & RUBBER COMPANY	Open Order for Tires	\$ 1,678.36
250823	11/25/2020	THE PROPHET CORP	North PE supplies	\$ 825.60
			PE supplies	\$ 3,100.08
			PE supplies fan	\$ 677.43
			Phys Ed Equipment	\$ 474.88
250824	11/25/2020	HAB-DLT	Payroll Run 1 - Warrant 201125	\$ 574.47
250825	11/25/2020	HALO BRANDED SOLUTIONS, INC	Your Child Entering School - K	\$ 118.95
250826	11/25/2020	HILLTOP SALES & SERVICE	hilltop open po	\$ 110.50
250827	11/25/2020	HOME DEPOT CREDIT SERVICES	Home Depot grounds supplies	\$ 338.40
			MAINTENANCE OCTOBER SUPPLIES	\$ 3,699.85
			MAINTENANCE OCTOBER SUPPLIES RETURNED	\$ (702.87)
250828	11/25/2020	HP FINANCIAL SERVICES COMPANY	HP Server Lease 6/21 payment-DO	\$ 127,524.26
250829	11/25/2020	J.W.PEPPER & SONS-ACCT.#36-136400	choral music	\$ 541.71
			LIS Chorus	\$ 573.74
250830	11/25/2020	JENNIFER L MARIMO	REIMBURSEMENT FOR NORTH SWPBIS INCENTIVES	\$ 32.88
250831	11/25/2020	JENNIFER LONGO	HS SOUTH CHEERLEADING FUNDRAISING	\$ 684.29
250832	11/25/2020	JTL FIELD TR. REFUND-SPECIAL ACT.COVID-19	JTL 6TH GRADE PEEC FIELD TRIP REFUND- DAKARI	\$ 20.00
250833	11/25/2020	JTL FIELD TR. REFUND-SPECIAL ACT.COVID-19	JTL 7TH GRADE PHILLY FIELD TRIP REFUND - A LILLY	\$ 35.00
250834	11/25/2020	RAYMOND F KASE	ESSER - WAN Migration	\$ 3,600.00
250835	11/25/2020	KATHARINE HOLMES	Katharine Holmes CONTRACT DRIVER DIST OWES OCT-NOV	\$ 1,622.60

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250836	11/25/2020	KEMMERER GRAPHICS	PCCD Grant - Window Films	\$ 5,633.00
250837	11/25/2020	KISTLER PRINTING COMPANY	Jeanne Branigan - envelopes fr	\$ 267.12
250838	11/25/2020	LEARNER PUBLISHING GROUP, INC	RES Lerner 2020	\$ 1,992.34
250839	11/25/2020	LITERACY RESOURCES, LLC	Haggerty - Julie Rubino	\$ 604.72
250840	11/25/2020	MARIA FRASCELLA	Phonemic Awareness Curriculum	\$ 1,295.84
250841	11/25/2020	MONROE CAREER AND TECHNICAL INSTITUTE	Open PO for Maria Frascella CONTRACT DRIVER	\$ 674.00
250842	11/25/2020	MONROE CAREER AND TECHNICAL INSTITUTE	MCTI CAPITAL IMPROVEMENT 2020-	\$ 12,463.18
250843	11/25/2020	NAFME TRI-M MUSIC HONOR SOCIETY	2020-20201 MCTI Operating paym	\$ 159,192.42
250844	11/25/2020	NYSCSPC (NEW YORK STATE CHILD SUPPORT	TRI-M MUSIC HONOR SOCIETY ACTIVATION FEE	\$ 100.00
250845	11/25/2020	PENTELEDATA	Payroll Run 1 - Warrant 201125	\$ 193.50
250846	11/25/2020	POCONO 4 WHEEL DRIVE CENTER	OPEN PURCHASE ORDER SY 2020-2021	\$ 4,170.00
250847	11/25/2020	POCONO TRANSPORTATION INC.	hose	\$ 42.00
250848	11/25/2020	PSERS	MARCH 2020 TRIPS	\$ 1,578.93
250849	11/25/2020	QUADIENT LEASING USA, INC	# 6431 employer statement of account due	\$ 178.42
250850	11/25/2020	QUILL CORPORATION	QUADIENT LEASING ESASD ADMIN I	\$ 706.80
250851	11/25/2020	REALLY GOOD STUFF	ATHLETICS BATTERIES FOR THERMO	\$ 113.76
250852	11/25/2020	RHODE ISLAND NOVELTY	Special Ed - Sara Walsh	\$ 190.49
250853	11/25/2020	RICHARD J. CARON FOUADATION	swpbs awards for students/ dia	\$ 68.40
250854	11/25/2020	RUGBY ARCHITECTURAL BUILDING PRODUCTS	Safety Grant - SAP Training	\$ 1,180.00
250855	11/25/2020	SHARP ENERGY	IND TECH BID GRAPHIC ARTS HSS	\$ 1,004.50
250856	11/25/2020	SHERMAN THEATER	OPEN ORDER FOR PROPANE - SOUTH	\$ 6,418.88
250857	11/25/2020	SOLDIERS ANGELS	handwash station rental 10/5-1	\$ 1,200.00
250858	11/25/2020	SWEETWATER SOUND, INC.	BUSHKILL ELEM CASUAL FOR A CAUSE DONATION	\$ 64.00
250859	11/25/2020	TALLEY PETROLEUM	Sweetwater Cable	\$ 22.99
250860	11/25/2020	THE EC/BCLS TRAINING CENTER	HEATING FUL SY 20202021	\$ 14,697.00
250861	12/02/2020	ALL STAR FLAGS	ATHLETICS COACH CPR CERTIFICAT	\$ 40.00
250862	12/02/2020	ALLSTATE SIGN & PLAQUE CORP	us flag	\$ 220.00
250863	12/02/2020	CI SOLUTIONS	Allstate Sign / #185011-1	\$ 288.93
250864	12/02/2020	CLAUDE S. CYPHERS, INC.	CI Solutions / PrePayment - Q#	\$ 6,675.00
			smi micro belt	\$ 42.21

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250865	12/02/2020	COMMONWEALTH OF PA	2020 NOTICE OF ASSESSMENT SELF	\$ 5,613.00
250866	12/02/2020	DES-CPR, INC.	district shred	\$ 550.00
250867	12/02/2020	DM SUPPLY SOURCE, LLC	hss blower motor	\$ 1,837.47
			hss ice maker kit	\$ 82.66
			hss sanding disc	\$ 105.13
			mse blower motor	\$ 285.42
			sme 8.8 amp	\$ 788.99
			thermostat	\$ 642.38
250868	12/02/2020	DOUBLE M PRODUCTIONS	LEHMAN WRESTLING SHIRTS, HOODI	\$ 679.77
250869	12/02/2020	DUNBAR ENTERPRISES INC	Dunbar / Purchase & Delivery 10/16 delivery	\$ 414.42
250870	12/02/2020	EASTBAY INC.	Dunbar / Purchase & Delivery 10/6 delivery	\$ 429.25
			ATHLETICS VOLLEYBALL SCOREBOOK	\$ 74.56
			SOUTH SWIM POLOS	\$ 157.25
250871	12/02/2020	EASTERN PENN SUPPLY COMPANY	hss solenoid	\$ 2,403.56
			hss spud	\$ 90.38
			hss spud toilet	\$ 115.43
			hss urinal	\$ 728.59
			jtl luxcart ceramic disc	\$ 187.28
			push button	\$ 89.58
250872	12/02/2020	WILLIAM C TREIBLE	Future Signs / #271	\$ 150.00
250873	12/02/2020	GANTER SOUTH SERVICES	mse roof repair	\$ 789.60
250874	12/02/2020	GRAINGER	disposable respirator	\$ 54.48
			hss safety can	\$ 59.50
			north stadium full body harness	\$ 342.00
250875	12/02/2020	H.T. LYONS INC	jtl water heater maintenance	\$ 717.00
			north boiler maintenance	\$ 11,372.69
			smithfield boiler maintenance	\$ 2,456.00
250876	12/02/2020	HANSON AGGREGATES INC	Lehigh Hanson / #3817262	\$ 244.92
			Lehigh Hanson / #3824958	\$ 61.52
			Lehigh Hanson / #3826700	\$ 1,043.09

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250877	12/02/2020	HILLTOP SALES & SERVICE	Hilltop / #01-26361	\$ 54.26
250878	12/02/2020	INTERSTATE CHEMICAL CO.	hss intercool	\$ 2,435.00
250879	12/02/2020	J.M.HILL ELEMENTARY SCHOOL P.T.O.	SUMMER READING INCENTIVE BOOK FAIR GIFTS CERTIFICA	\$ 20.00
250880	12/02/2020	KAJEET, INC.	Kajeet Distance Learning Bundl	\$ 46,343.98
250881	12/02/2020	LJC DISTRIBUTORS OF FULLER BRUSH	bes pump up sprayer	\$ 229.50
			hsn hand sanitizer	\$ 9,480.00
			hss air mister disinfecting m	\$ 3,425.00
			hss hand sanitizer	\$ 5,530.00
250882	12/02/2020	LUNCH ACCT REFUND	REFUND 203576	\$ 29.60
250883	12/02/2020	MEIER SUPPLY CO., INC.	DISTRICT FILTERS	\$ 303.11
			ese r-410a	\$ 137.94
			hss gripbelt	\$ 20.25
			lis wall cover	\$ 82.38
			res regulator	\$ 148.50
			uv bulb	\$ 2,271.90
250884	12/02/2020	MESKO GLASS CO., INC	lehman tempered glass	\$ 275.00
250885	12/02/2020	BERKS COUNTY PAPER	jtl autoscrubber	\$ 964.20
250886	12/02/2020	MODERN GAS SALES, INC.	RESICA ELEM PROPANE FOR HEATING	\$ 1,768.00
			RESICA ELEM PROPANE FOR HEATING 2ND DELIVERY	\$ 110.45
250887	12/02/2020	NEW ENTERPRISE STONE AND LIME CO., INC	New Enterprise / #7419330	\$ 1,266.00
250888	12/02/2020	PA DEPARTMENT OF AGRICULTURE	Renewal Application for Pestic	\$ 35.00
250889	12/02/2020	POCONO 4 WHEEL DRIVE CENTER	north gator plug	\$ 69.00
250890	12/02/2020	POCONO FAMILY YMCA	Refund Paid Invoice#1912-01 2x's	\$ 265.02
250891	12/02/2020	REINHART FOOD SERVICE	TO PAY INVOICES 2020-2021	\$ 14,748.43
250892	12/02/2020	ROCKLAND BAKERY	TO PAY INVOICES 2020-2021	\$ 1,193.00
250893	12/02/2020	ROTO-ROOTER PLUMBING SERVICE	bes kitchen jet line	\$ 5,595.00
250894	12/02/2020	SAW SALES AND MACHINERY CO.	saw stop unit	\$ 4,253.00
250895	12/02/2020	SEALMASTER ALLENTOWN	SealMaster / #0205941-IN	\$ 465.00
250896	12/02/2020	STROUDSBURG ELECTRIC MOTOR SERVICE	hss guide puc	\$ 28.00
250897	12/02/2020	THE A.G. MAURO COMPANY	jmh elem. door 4	\$ 6,980.00

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East Stroudsburg Area School District

Date Range 11/13/20 through 12/11/20

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
250897	12/02/2020	THE A.G. MAURO COMPANY	jtl intermed. door 18	\$ 6,310.00
250898	12/02/2020	TRANE U.S. INC.	control module assembly	\$ 230.57
			hss refrigerant	\$ 174.40
250899	12/02/2020	WALMART COMMUNITY/GEMB	jmh controller for programming	\$ 1,622.64
			GAS FOR ATHLETICS GOLF CARTS	\$ 10.00
			HS SOUTH SUPPLIES	\$ 198.67
			JTL KINDNESS DAY	\$ 140.04
			JTL TEACHERS/FACULTY BREAKFAST CART	\$ 128.92
250900	12/02/2020	WEBSTER'S FITNESS PRODUCTS INC.	Walmart card for science department	\$ 949.67
250901	12/02/2020	WEST END EQUIPMENT	equipment for weight room- see	\$ 4,995.00
			hss tune up kit	\$ 41.98
			West End / #26459	\$ 80.00
250902	12/02/2020	ZELENKOFKSKE AXELROD LLC	West End / PotHoles HSN	\$ 160.00
250903	12/10/2020	ALEX SHAPIRO	For Professional Services for	\$ 16,000.00
250904	12/10/2020	AMAZON	Composer Masterclass - Shapiro	\$ 150.00
			1080P Webcam with Ring Light,	\$ 411.91
			3 hole puncher	\$ 100.20
			ATHLETICS SNEEZE GUARDS FOR SC	\$ 229.50
			Chair, cartridge, external drive	\$ 299.94
			instruments	\$ 3,980.10
			Item refund PO 21001460	\$ (21.58)
			Microphones	\$ 193.91
			NORTH & SOUTH ATHLETICS CASE A	\$ 119.98
			NORTH WRESTLING SUPPLIES	\$ 778.49
			PO 21001373	\$ 0.89
			PO 21001374	\$ 0.89
			PO 21001375	\$ 0.89
			PO 21001376	\$ 0.89
			PO 21001377	\$ (24.00)
			PO 21001378	\$ 0.89

East Stroudsburg Area School District

Date Range 11/13/20 through 12/11/20

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
250904	12/10/2020	AMAZON	PO 21001379	\$ 1.78
			PO 21001380	\$ 0.89
			PO 21001413	\$ 82.93
			RIFLE TEAM SUPPLIES	\$ 1,580.86
			Serial Adapter Replacement	\$ 18.39
			stylus and webcam	\$ 25.57
			supplies for media studio	\$ 82.97
			Technology to use when instruc	\$ 672.72
			Title III Assessment Supplies	\$ 24.89
			Title III Assessment Supplies PO 21001372	\$ (24.00)
			Title III Assessment supply PO 21001377	\$ 24.89
			Unique Learning Monthly Books	\$ 38.50
			USB Microphone for Computer, C	\$ 208.75
			Window blinds for front desk	\$ 106.89
250905	12/10/2020	AMERICAN CANCER SOCIETY	LEHMAN PINK OUT FOR BREAST CANCER DAY DONATION	\$ 431.00
250906	12/10/2020	ASPEN PEST SERVICES, LLC	aspen pest ADMIN BLDG	\$ 41.85
			aspen pest ADMIN BLDG EXTRA SERVICE	\$ 30.40
			aspen pest BUSHKILL	\$ 97.30
			aspen pest ESE	\$ 51.40
			aspen pest ESE EXTRA SERVICE	\$ 25.00
			aspen pest HS NORTH	\$ 70.25
			aspen pest HS SOUTH	\$ 50.90
			aspen pest HS SOUTH EXTRA SERVICE	\$ 31.95
			aspen pest JM HILL	\$ 40.00
			aspen pest JT LAMBERT	\$ 55.20
			aspen pest LEHMAN	\$ 60.50
			aspen pest MIDDLE SMITHFIELD	\$ 62.20
			aspen pest NORTH BUS GARAGE	\$ 20.00
			aspen pest NORTH CONCESSION STAND	\$ 20.25
			aspen pest NORTH SEWAGE PLANT	\$ 20.00

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East Stroudsburg Area School District

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Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
250906	12/10/2020	ASPEN PEST SERVICES, LLC	aspen pest RESICA	\$ 52.55
			aspen pest RESICA EXTRA SERVICE	\$ 52.00
			aspen pest SMITHFIELD	\$ 42.35
			aspen pest SOUTH BUS GARAGE	\$ 27.00
			aspen pest SOUTH CONCESSION STAND	\$ 25.00
250907	12/10/2020	ATHMEDICS	aspen pest SOUTH MAINTENANCE BLDG	\$ 20.25
			LEHMAN ATHLETIC TRAINER SUPPLI	\$ 1,362.40
			NORTH ATHLETIC TRAINER SUPPLIE	\$ 5,282.74
250908	12/10/2020	H.A. BERKHEIMER INC.	NOVEMBER TAX COLLECTION FEE	\$ 217.50
250909	12/10/2020	CEREBELLUM CORPORATION	DVD'S FOR HEALTH/PHYS ED	\$ 255.79
250910	12/10/2020	CINTAS CORPORATION #101	cintas HS SOUTH RENTALS	\$ 184.89
			cintas open po GROUNDS & MAINTENANCE UNIFORMS	\$ 494.94
			cintas open po HS SOUTH UNIFORMS	\$ 184.89
250911	12/10/2020	CLAUDE S. CYPHERS, INC.	CYPHERS TRUCK OPEN ORDER FOR P	\$ 91.71
			jmh silicone	\$ 57.42
250912	12/10/2020	CM REGENT RESOURCES	DECEMBER LONG TERM DISABILITY INSURANCE	\$ 9,469.56
250913	12/10/2020	CM REGENT RESOURCES	DECEMBER LIFE INSURANCE	\$ 11,874.89
250914	12/10/2020	COMMUNICATIONS SYSTEMS, INC.	Access Control Panels PCCD Gra 21001002	\$ 28,582.82
			CSI Intercom Paging Clock Syst labor	\$ 565.00
			ESSER - Genetec Migration	\$ 1,946.00
250915	12/10/2020	COMMONWEALTH OF PA	chapter 302 annual fee wastewa	\$ 65.00
250916	12/10/2020	COMPUTER DISCOUNT WAREHOUSE	Epson air filter order	\$ 210.76
			Epson Powerlite 83+	\$ 102.20
250917	12/10/2020	CONCORDE, INC.	CONTRACT FOR DOT TESTING	\$ 133.79
250918	12/10/2020	CAPSTONE, CAPSTONE CLASSROOM	MSE Capstone Book Order	\$ 1,323.63
250919	12/10/2020	DEMCO INC	library supplies for book proc	\$ 468.99
250920	12/10/2020	DISCOUNT SCHOOL SUPPLY	Denise Tasick Discount school	\$ 79.59
250921	12/10/2020	DM SUPPLY SOURCE, LLC	bes exhaust fan	\$ 429.44
			bes t-stat	\$ 491.81
			hss volt amp	\$ 48.38

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East Stroudsburg Area School District

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Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
250921	12/10/2020	DM SUPPLY SOURCE, LLC	hss wall bracket	\$ 56.60
250922	12/10/2020	E.S.E.A.	Payroll Run 1 - Warrant 201210	\$ 29,651.40
250923	12/10/2020	EAST STROUDSBURG	Payroll Run 1 - Warrant 201210	\$ 7,216.62
250924	12/10/2020	EASTBAY INC.	NORTH FOOTBALL UNIFORMS	\$ 21,203.75
250925	12/10/2020	ECOLAB INC.	TO PAY INVOICES FOR 2020-2021	\$ 1,066.60
250926	12/10/2020	ED FOUNDATION OF ES/GENERAL FUND	Payroll Run 1 - Warrant 201210	\$ 28.00
250927	12/10/2020	EDVOTEK, INC	HS South	\$ 2,018.00
250928	12/10/2020	EMMANUELA AZIKWE	Expense claim # 3899. FALL 2020 TUITION REIMBURSE	\$ 1,677.00
250929	12/10/2020	FASTENAL COMPANY	OPEN ORDER FOR PARTS & TOOLS	\$ 122.10
250930	12/10/2020	FIVE STAR INTERNATIONAL LLC	Five Star Inv #05P221425	\$ 724.42
			Open Order for Parts	\$ 569.27
250931	12/10/2020	FLINN SCIENTIFIC INC.	HSSScienceDeptFlinn	\$ 132.50
250932	12/10/2020	G.H. HARRIS ASSOCIATES., INC	Payroll Run 1 - Warrant 201210	\$ 64.05
250933	12/10/2020	THE PROPHET CORP	ATHLETICS ELECTRONIC WHISTLES	\$ 647.20
250934	12/10/2020	GRANTWATCH INC	GRANT WATCH 1 YEAR SUBSCRIPTIO	\$ 199.00
250935	12/10/2020	HAB-DLT	Payroll Run 1 - Warrant 201210	\$ 294.76
250936	12/10/2020	HMH SCHOOL PUBLISHERS	On-line training for elem sp e	\$ 2,800.00
250937	12/10/2020	IDESIGN SOLUTIONS	ROBOTICS	\$ 269.98
250938	12/10/2020	IMPERIAL BAG & PAPER CO.,LLC	ese open po	\$ 59.56
250939	12/10/2020	INTERNATIONAL ESSENTIAL TREMOR FOUNDATION	HS NORTH CASUAL FOR A CAUSE DONATION	\$ 58.00
250940	12/10/2020	IRENE LIVINGSTON	Empl Expense claim # 3182.	\$ 39.56
			Final Payment for Empl Expense claim # 3081.	\$ 39.56
250941	12/10/2020	IRONTON GLOBAL LLC	OPEN PURCHASE ORDER SY 2020-2021	\$ 974.21
250942	12/10/2020	J.W.PEPPER & SONS-ACCT.#36-136400	Band Music	\$ 305.98
			choral music	\$ 216.14
			JW Pepper Music (September)	\$ 1,232.99
			JW. Pepper Jazz Band Music and	\$ 80.00
			This PO should not be sent ELE	\$ 166.94
250943	12/10/2020	JATON,LLC	hss hot water tink liner	\$ 7,862.00
250944	12/10/2020	JUSTIN MENGEL	Expense claim # 3898. FALL 2020 TUITION REIMBURSE	\$ 1,170.00

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East Stroudsburg Area School District

Date Range 11/13/20 through 12/11/20

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
250945	12/10/2020	KASA'S FOODS DIST CO INC.	TO PAY FOR PIZZA PRODUCTS 2020	\$ 12,358.80
250946	12/10/2020	KEYCO DISTRIBUTORS INC.	TO PAY INVOICES 2020-2021	\$ 689.13
250947	12/10/2020	KING, SPRY, HERMAN, FREUND & FAUL, LLC	General Matters Invoice # 1502	\$ 148.00
250948	12/10/2020	LAKESHORE LEARNING MATERIALS	Class furniture for Smith. Ele	\$ 4,373.55
250949	12/10/2020	LIS FIELD TRIP REFUND-SPECIAL ACT.COVID-19	LEHMAN 6 BLUE MEDIEVAL TIMES REFUND - ISAIAH V	\$ 63.00
250950	12/10/2020	M A BRIGHTBILL BODY WORKS INC.	OPEN ORDER FOR PARTS & SUPPLIE	\$ 225.36
250951	12/10/2020	MEIER SUPPLY CO., INC.	evap. powftr	\$ 22.23
250952	12/10/2020	MET-ED	mse fan coil	\$ 356.46
			ESE NOV ELECTRIC 100065663211	\$ 9,798.91
			JM HILL NOV ELECTRIC 100105710071	\$ 3,409.05
			JT LAMBERT NOV ELECTRIC 100019615861	\$ 7,908.81
			TRAFFIC LIGHT LIGHTS NOV ELECTRIC 100019284494	\$ 23.11
			TRAFFIC LIGHT NOV ELECTRIC 100054179492	\$ 34.96
			TRAFFIC LIGHT NOV ELECTRIC 100075377489	\$ 33.41
250953	12/10/2020	MONROE COUNTY PROTHONOTARY	DELINQUENT TAXES MONROE 8208 c	\$ 7.00
250954	12/10/2020	NASCO (QUOTE#45950)	Consumable art supplies	\$ 24.00
			GENERAL CONSUMABLE SUPPLIES	\$ 1,449.89
			Nasco Quote #45950	\$ 51.60
			PRISMACOLOR® Premier® Colored	\$ 449.68
			sewing supplies	\$ 214.85
250955	12/10/2020	NESTLE WATERS NORTH AMERICA	mse water bottles	\$ 475.27
250956	12/10/2020	NYSCSPC (NEW YORK STATE CHILD SUPPORT	Payroll Run 1 - Warrant 201210	\$ 193.50
250957	12/10/2020	PA RURAL WATER ASSOCIATION	renewal of membership dues	\$ 124.00
250958	12/10/2020	PASPA	PASPA Membership 20-21	\$ 225.00
250959	12/10/2020	PIKE COUNTY PROTHONOTARY	DELINQUENT TAXES PIKE 45649/46	\$ 14.00
250960	12/10/2020	POCONO MOUNTAIN DAIRIES	TO PAY INVOICES FOR 2020-2021	\$ 18,556.11
250961	12/10/2020	POCONO PROFOODS	TO PAY INVOICES FOR 2020-2021	\$ 8,054.29
250962	12/10/2020	QUILL CORPORATION	BOXES & PAPER DESK FILE	\$ 123.31
250963	12/10/2020	S & S WORLDWIDE INC.	Quill invoice 12434595,credit#1183811 applied \$78. rob falzone health an phys. ed	\$ - \$ 606.71

East Stroudsburg Area School District

Date Range 11/13/20 through 12/11/20

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
250964	12/10/2020	SCHUYLKILL VALLEY SPORTING GOODS	HS NORTH PLAYERS WARM-UPS	\$ 556.50
250965	12/10/2020	SHARP ENERGY	OPEN ORDER FOR PROPANE - NORTH	\$ 6,122.96
250966	12/10/2020	SHI INTERNATIONAL CORP	Sanitizing Cabinet for devices	\$ 14,750.00
250967	12/10/2020	SIMCO LOGISTICS,INC	to order ice cream for cafeteria	\$ 138.80
250968	12/10/2020	ST LUKES PHYSICIAN GROUP	OPEN ORDER FOR DRIVERS PHYSICA	\$ 75.00
250969	12/10/2020	STACEY BRESCANCINE	Expense claim # 3897.SUMMER 2020 TUITION REIMBURSE	\$ 1,584.90
250970	12/10/2020	SUBURBAN EMS, INC.	JTL FOOTBALL AMBULANCE COVERAG	\$ 302.50
250971	12/10/2020	SWEET, STEVENS, KATZ & WILLIAMS LLP	SOUTH FOOTBALL AMBULANCE COVER	\$ 797.50
250972	12/10/2020	TALLEY PETROLEUM	Legal Services Consultation Ag	\$ 2,000.00
250973	12/10/2020	TRANSFINDER CORPORATION	HEATING FUJIL SY 20202021	\$ 29,392.04
250974	12/10/2020	WELLS FARGO BANK WF8113	Inv # 42440 Date 11-30-2020	\$ 3,630.00
250975	12/10/2020	WEST MUSIC COMPANY	WELLS FARGO SER 2010A QSCB	\$ 1,350.00
250976	12/10/2020	WILLIAM V. MACGILL & CO.	SUPPLIES NEEDED FOR MUSIC CLAS	\$ 46.90
			Leslie Cox - portable stadiume	\$ 166.00
			Lizzette Rodriguez - Portable	\$ 166.00
			Marianne Cannell - first aid s	\$ 67.88
			MaryLouise Neyhart - Portable	\$ 231.50
250977	12/10/2020	WOODWIND & BRASSWIND	Susan Cole - Portable Stadiume	\$ 166.00
			Reeds & Mouthpieces	\$ 83.98
250978	12/10/2020	ZESWITZ MUSIC COMPANY	SUPPLIES NEEDED FOR MUSIC CLAS	\$ 247.23
			French Horn Repair - 145847	\$ 72.00
			Zeswitz French Horn Repair	\$ 108.00
Grand Total				\$ 1,657,331.62

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East Stroudsburg Area School District

Date Range 12/12/20 through 12/17/20

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
250979	12/15/2020	21ST CENTURY CYBER CHARTER SCHOOL	Tuition / 21st Century - JUL t	\$ 64,339.19
250980	12/15/2020	ACHIEVEMENT HOUSE CHARTER SCHOOL	Tuition / 21st Century - NOV &	\$ 50,115.42
250981	12/15/2020	ADVANCE AUTO PARTS	Tuition / Achievement House - Advance Auto / #6952031611250 antifreeze	\$ 4,113.28 \$ 113.89 \$ 34.18
250982	12/15/2020	AGORA CYBER CHARTER SCHOOL	Open Order for Parts Tuition / Agora Cyber - Nov 20	\$ 242.56 \$ 43,897.26
250983	12/15/2020	AMAZON	Tuition / Agora Cyber - Oct 20 Amazon.com Vic Firth Drum Stic Calculator / laptop stand Chair,cartridge,external drive Epson Short Throw Mini Dock Or HS SOUTH TECH ED AMAZON ORDER replace older broken chairs supplies for Curriculum System 44 Headphones & PBIS Teaching Materials & Supplies Title III - ESL request for st Unique Learning Books for MSE USB-C to VGA Adapter Cables fr VCE 2.5mm Male to 3.5mm Female 13-inch MacBook Alr	\$ 45,259.94 \$ 81.44 \$ 211.20 \$ 249.85 \$ 531.55 \$ 1,163.42 \$ 339.39 \$ 99.42 \$ 4,020.41 \$ 94.96 \$ 18.97 \$ 30.92 \$ 86.80 \$ 11.98 \$ 149.00
250984	12/15/2020	APPLE INC.	Tuition / Arts Academy - 7-9/2020	\$ 13,692.13
250985	12/15/2020	ARTS ACADEMY CHARTER SCHOOL	Tuition / Arts Academy - Dec 2 Tuition / Arts Academy - Nov 2 Tuition / Arts Academy - OCT 2	\$ 4,113.28 \$ 4,113.28 \$ 5,783.79
250986	12/15/2020	BEHAVIORAL HEALTH ASSOCIATES	Tuition / BHA - AUG 2020 Tuition / BHA - OCT 2020 Tuition / BHA - SEP 2020	\$ 345.00 \$ 6,534.00 \$ 6,900.00
250987	12/15/2020	BUTLER AREA SCHOOL DISTRICT	Tuition / Butler Area - Jun 20	\$ 1,932.23

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Date Range 12/12/20 through 12/17/20

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
250988	12/15/2020	CAROLINE AGOSTO	Empl Expense claim # 3900.	\$ 21.79
250989	12/15/2020	UGI CENTRAL	NOVEMBER NATURAL GAS LINE 411006828957	\$ 2,021.98
			NOVEMBER NATURAL GAS LINE 411006894413	\$ 3,410.90
			NOVEMBER NATURAL GAS LINE 411008006032	\$ 6,138.13
250990	12/15/2020	CENTRAL PENNSYLVANIA DIGITAL LEARNING FOUNDATION	Central PA - JUL-Sept 2020 tuition	\$ 23,565.97
			Tuition / Central PA - OCT & N	\$ 12,283.51
250991	12/15/2020	CHARLES W DAILEY	Empl Expense claim # 3904.	\$ 178.25
250992	12/15/2020	CHESTER COUNTY INTERMEDIATE UNIT	Tuition / Chester County - #42	\$ 3,999.50
			Tuition / Chester County - Sep	\$ 1,977.31
250993	12/15/2020	CINTAS CORPORATION #101	cintas open po ESE	\$ 60.50
			cintas open po ESE	\$ 62.07
			cintas open po HS NORTH & LEHMAN	\$ 183.33
			cintas open po HS SOUTH	\$ 333.18
			cintas open po MAINTENANCE & GROUNDS	\$ 226.23
			cintas open po MAINTENANCE '7 GROUNDS	\$ 524.86
			cintas open po RESICA ELEM	\$ 44.24
			cintas open po SMITHFIELD ELEM	\$ 114.46
			OPEN ORDER UNIFORMS JTL BUS LOT	\$ 139.47
250994	12/15/2020	CLASSROOM DIRECT/SCHOOL SPECIALTY INC.	SCHOOL SUPPLIES 7792730375 - 56351600	\$ 24.56
			SCHOOL SUPPLIES 208126384571 - 56135013	\$ 23.99
			SCHOOL SUPPLIES 7791722894 - 56643011	\$ 831.50
			SCHOOL SUPPLIES 7792239049 - 56314089	\$ 181.80
			SCHOOL SUPPLIES 7792290624 - 55911952	\$ 16.80
			SCHOOL SUPPLIES 7792340263 - 55943600	\$ 468.59
			SCHOOL SUPPLIES 7792346637 - 56073926	\$ 71.84
			SCHOOL SUPPLIES 7792372391 - 56010896	\$ 1,671.21
			SCHOOL SUPPLIES 7792372818 - 55962072	\$ 63.97
			SCHOOL SUPPLIES 7792378886 - 55973895	\$ 57.05
			SCHOOL SUPPLIES 7792463054 - 56651458	\$ 285.75
			SCHOOL SUPPLIES 7792499808 - 26135013	\$ 23.27

East Stroudsburg Area School District

Date Range 12/12/20 through 12/17/20

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
250994	12/15/2020	CLASSROOM DIRECT/SCHOOL SPECIALTY INC.	SCHOOL SUPPLIES 7792499808 - 56135013	\$ 47.31
			SCHOOL SUPPLIES 779249988 - 56135013	\$ 10.49
			SCHOOL SUPPLIES 7792583169 - 56200124	\$ 2.02
			SCHOOL SUPPLIES 7792613460 - 56221052	\$ 353.50
			SCHOOL SUPPLIES 7792650922 - 56255627	\$ 1,043.40
			SCHOOL SUPPLIES 7792730375	\$ 63.97
			SCHOOL SUPPLIES 7792730375 - 56351600	\$ 1,089.49
			SCHOOL SUPPLIES 7792737042 - 56351604	\$ 115.13
			SCHOOL SUPPLIES 7792761351 - 56389453	\$ 1,274.27
			SCHOOL SUPPLIES 7792793332 - 56434937	\$ 44.02
			SCHOOL SUPPLIES 7792822213 - 56604282	\$ 167.32
			SCHOOL SUPPLIES 7792842491:1 - 56487014	\$ 245.96
			SCHOOL SUPPLIES 7792877476 - 56578662	\$ 1,012.59
			SCHOOL SUPPLIES 7792928176 - 56578655	\$ 1,183.62
			SCHOOL SUPPLIES 7792998481 - 56655231	\$ 210.58
			SCHOOL SUPPLIES 7792999164 - 56602958	\$ 1,099.85
			SCHOOL SUPPLIES 7793135985	\$ 242.90
			SCHOOL SUPPLIES 7793154357 - 56637417	\$ 1,217.88
			SCHOOL SUPPLIES 7793183005 - 56643964	\$ 239.98
			SCHOOL SUPPLIES 7793189794 - 56646332	\$ 113.30
			SCHOOL SUPPLIES 792499808 - 56135013	\$ 8.39
250995	12/15/2020	COLONIAL INTERMEDIATE UNIT 20	Special Ed. Programs and Servi	\$ 342,044.61
250996	12/15/2020	COMMONWEALTH CHARTER ACADEMY SCHOOL	Tuition / Commonwealth / JUL -	\$ 359,085.60
			Tuition / Commonwealth / NOV 2	\$ 197,630.19
			Tuition / Commonwealth / OCT 2	\$ 185,290.36
250997	12/15/2020	D'HUY ENGINEERING, INC.	dhy invoice51915 hsn roof rep	\$ 19,059.97
			hsn roof replace forensic inv5	\$ 425.00
			hsn sanitary liner replace inv	\$ 5,700.00
			hsn/hss handwash stations inv5	\$ 1,757.00
			hss pool repair inv51919 9/26-	\$ 3,855.01

East Stroudsburg Area School District

Date Range 12/12/20 through 12/17/20

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
250997	12/15/2020	D'HUY ENGINEERING, INC.	Invoice 51918-Underground Stor	\$ 804.20
			jt/l/res flr replace inv51917 9	\$ 1,763.10
			res/mse water filtration inv51	\$ 9,000.00
250998	12/15/2020	EASTON ARTS ACADEMY CHARTER SCHOOL	Tuition / Easton Arts - Dec 20	\$ 12,465.84
			Tuition / Easton Arts - Nov 20	\$ 12,465.84
250999	12/15/2020	FLUENCY MATTERS	Esperanza books for Mary Musse	\$ 120.00
251000	12/15/2020	FRONTIER	OPEN PURCHASE ORDER SY 2020-2021	\$ 819.71
251001	12/15/2020	IDEAL DESIGN SOLUTIONS, INC	yearbook sweatshirts	\$ 330.00
251002	12/15/2020	INSIGHT PA CYBER CHARTER SCHOOL	Tuition / Insight PA - AUG & S	\$ 90,160.22
			Tuition / Insight PA - Nov 202	\$ 65,375.29
			Tuition / Insight PA - OCT 202	\$ 62,988.84
251003	12/15/2020	J.W.PEPPER & SONS-ACCT.#36-136400	Choral Music	\$ 154.49
			Sheet Music and Method Books	\$ 354.44
251004	12/15/2020	JOAN S HORGER	Empl Expense claim # 3902.	\$ 42.90
251005	12/15/2020	KEYSTONE REALTY ADVISORS	111 Brown St 05/119021	\$ 5,817.00
			Budget Inn LLC	\$ 20,952.00
			Medical Office 16/94462	\$ 45,310.00
			Medical Office 505 Holdings	\$ 28,294.00
			Tax Assessment Lawton Rd	\$ 1,034.00
251006	12/15/2020	KING, SPRY, HERMAN, FREUND & FAUL, LLC	Legal Services for due process	\$ 37.00
251007	12/15/2020	LAURIE HUFF	Compensatory Ed. reimbursement	\$ 5,606.52
251008	12/15/2020	LEHIGH LEARNING ACADEMY	Tuition / Lehigh Learning - Oc	\$ 5,436.48
			Tuition / Lehigh Learning - Se	\$ 5,077.60
251009	12/15/2020	LEVIN LEGAL GROUP	Misc. Legal Fees for sp. ed	\$ 38.00
251010	12/15/2020	LINCOLN LEADERSHIP CHARTER SCHOOL	Tuition / Lincoln Leadership -	\$ 25,998.90
			Tuition / Lincoln Leadership -July-Sept 2020	\$ 38,998.35
251011	12/15/2020	MAKE MUSIC, INC	Purchase Finale to use with JT	\$ 350.00
251012	12/15/2020	MANWALAMINK WATER COMPANY	SMITHFIELD ELEM NOVEMBER WATER AND SEWER	\$ 406.74
251013	12/15/2020	MEDCO SUPPLY COMPANY	Medical Bid RESICA 20-21	\$ 4.29
251014	12/15/2020	MEDICO CONSTRUCTION EQUIPMENT INC	IV48210	\$ 28.91

East Stroudsburg Area School District

Date Range 12/12/20 through 12/17/20

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
251015	12/15/2020	MET-ED	NORTH CAMPUS NOV ELECTRIC 100018255800	\$ 25,355.43
251016	12/15/2020	MODERN GAS SALES, INC.	TRAFFIC LIGHT NOV ELECTRIC 100031621285	\$ 22.81
251017	12/15/2020	MOTE TECHNOLOGIES, INC	LEHMAN PROPANE DELIVERY FOR POOL	\$ 457.00
251018	12/15/2020	OFFICE TECHNOLOGY, LLC	LEHMAN PROPANE FOR THE POOL	\$ 331.45
251019	12/15/2020	PA DISTANCE LEARNING CHARTER SCHOOL	Mote Subscription	\$ 11,700.00
251020	12/15/2020	PASCD ASCD	TONER FOR MR. BAKER	\$ 128.00
251021	12/15/2020	PATHWAY INNOVATIONS AND TECHNOLOGIES INC	Tuition / PA Distance - Nov 20	\$ 20,692.39
			PASCD INV 1569 SUPERVISION ACA	\$ 7,050.00
			Tuition / PATH - AUG 2020 / #0	\$ 375.00
			Tuition / PATH - OCT 2020 / #1	\$ 6,170.00
			Tuition / PATH - SEP 2020 / #0	\$ 7,500.00
251022	12/15/2020	PENNSYLVANIA VIRTUAL CHARTER SCHOOL	Tuition / PA Virtual - NOV 202	\$ 17,239.20
251023	12/15/2020	PP&L	HS SOUTH TRAFFIC LIGHTS 67842-29000	\$ 27.01
			HS SOUTH TRAFFIC LIGHTS 92422-54001	\$ 27.20
			HS SOUTH TRAFFIC LIGHTS 95041-29005	\$ 27.13
			HS SOUTH TRAFFIC LIGHTS 98642-29009	\$ 25.19
251024	12/15/2020	REACH CYBER CHARTER SCHOOL	Tuition / Reach Cyber - Aug 20	\$ 54,636.27
			Tuition / Reach Cyber - Jul 20	\$ 47,476.93
			Tuition / Reach Cyber - Nov 20	\$ 99,375.48
			Tuition / Reach Cyber - Oct 20	\$ 101,221.90
			Tuition / Reach Cyber - Sep 20	\$ 103,857.30
251025	12/15/2020	SCOTT C. IHLE	Empl Expense claim # 3903.	\$ 72.34
251026	12/15/2020	STAPLES CONTRACT & COMMERCIAL, INC	Covid Grant - Monitors & Adapt	\$ 65,972.00
			Covid Grant - Monitors & Adapt po 21001148	\$ (4,414.38)
			Covid Grant - Monitors & Adapt po 21001448	\$ 4,414.38
251027	12/15/2020	SWEET, STEVENS, KATZ & WILLIAMS LLP	Grievance 16-17-04 Inv# 131346	\$ 4,192.50
			Grievance/Arbitration Inv #130721	\$ 234.00
			Grievance/Arbitration Inv 131925	\$ 2,905.50
			Grievance/Arbitration Inv# 133019	\$ 565.50
			Hughes Grievance Inv #130724	\$ 955.50

East Stroudsburg Area School District

Date Range 12/12/20 through 12/17/20

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
251027	12/15/2020	SWEET, STEVENS, KATZ & WILLIAMS LLP	Labor Matters Inv 131924	\$ 2,535.00
			Labor Matters Inv# 133018	\$ 1,716.00
			Legal Services Consultation Ag	\$ 2,000.00
			Prof Svc for Sp Ed student	\$ 12,474.00
			Termination Inv 130723	\$ 624.00
			ULP's Charges Inv #130722	\$ 526.50
			ULP's Charges Inv 131926	\$ 448.50
			ULP's Charges Inv# 133020	\$ 5,245.50
251028	12/15/2020	TALLEY PETROLEUM	HEATING FUII SY 20202021	\$ 14,697.00
251029	12/15/2020	TAMARA CYKOSKY	Empl Expense claim # 3905.	\$ 50.77
251030	12/15/2020	TODD SCHAFER	SOUTH & NORTH FOOTBALL VIDEOG	\$ 230.00
251031	12/15/2020	UNLIMITED ORANGE, LLC	Band Supplies	\$ 261.60
251032	12/15/2020	VALERIE RODRIGUEZ	Empl Expense claim # 3901.	\$ 16.91
251033	12/15/2020	VERIZON WIRELESS	OPEN PURCHASE ORDER SY 2020-2021	\$ 3,256.71
			VERIZON EQUIPMENT	\$ 52.48
251034	12/15/2020	WEST END EQUIPMENT	West End / #26431	\$ 80.00
251035	12/15/2020	WOODWIND & BRASSWIND	SUPPLIES NEEDED FOR MUSIC CLAS	\$ 121.77
251036	12/16/2020	CHERYL KUTZMAN	Open PO for Cheryl Kutzman CONTRACT DRIVER	\$ 2,369.70
251037	12/16/2020	DEBORAH HOLMES	Open PO for Deborah Holmes CONTRACT DRIVER	\$ 2,742.30
251038	12/16/2020	DIANE KRUPSKI	Open PO for Diane Krupski CONTRACT DRIVER	\$ 3,181.38
251039	12/16/2020	DUSTIN SISKA	Open PO for Dustin Siska CONTRACT DRIVER	\$ 4,323.42
251040	12/16/2020	GEORGE CARAMELLA	Open PO for George Caramella CONTRACT DRIVER	\$ 3,275.10
251041	12/16/2020	GINA D. LABADIE	TRANSPORTATION LABADIE, GINA CONTRACT DRIVER	\$ 2,707.60
251042	12/16/2020	IONIE SINCLAIR	Open PO for Ionie Sinclair CONTRACT DRIVER	\$ 2,706.24
251043	12/16/2020	JENNY GALLUNIC	Open PO for Jenny Gallunic CONTRACT DRIVER	\$ 3,289.55
251044	12/16/2020	JOSEPH FUCHS	Open PO for Joseph Fuchs CONTRACT DRIVER	\$ 6,842.64
251045	12/16/2020	KARLA J LABAR	Open PO for Karla Labar CONTRACT DRIVER	\$ 2,409.20
251046	12/16/2020	KATHARINE HOLMES	Open PO for Katharine Holmes CONTRACT DRIVER	\$ 3,870.73
251047	12/16/2020	LISA GERST	Open PO for Lisa Gerst CONTRACT DRIVER	\$ 2,146.05
251048	12/16/2020	MARIA FRASCELLA	Open PO for Maria Frascella CONTRACT DRIVER	\$ 2,092.02

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East Stroudsburg Area School District

Date Range 12/12/20 through 12/17/20

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
251049	12/16/2020	MELODY SEVERUD	Open PO for Melody Severud CONTRACT DRIVER	\$ 2,046.15
251050	12/16/2020	MIGUEL DEJESUS	Open PO for Miguel DeJesus CONTRACT DRIVER	\$ 1,578.90
251051	12/16/2020	TAIWO AFOLABI	Open PO for Taiwo Afolabi CONTRACT DRIVER	\$ 1,503.30
Grand Total				\$ 2,552,507.17

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NOVEMBER 2020 WIRE PAYMENTS

Payroll	\$ 3,658,152.36
Accounts Payable - Benefits	\$ 2,288,894.33
Flex Spending Accounts TASC	\$ 17,049.62
Payments to Inservco Insurance for Workers' Comp	\$ 27,353.70
Procurement Card	\$36,620.92
EBTEP	\$ 1,803,190.62
NEOPOST POSTAGE	\$ 830.00
GOVERNMENT SOFTWARE SERVICES - POSTAGE TO MAIL PIKE COUNTY TAXES	\$ 1,074.70
Wright Express Fleet - Gas Cards	\$ 3,136.42
	<u>\$ 7,836,302.67</u>

**EAST STROUDSBURG AREA SCHOOL DISTRICT
TREASURER'S REPORT AS OF NOVEMBER 30, 2020**

ESSA TREASURY OPERATING ACCOUNT - ALL FUNDS

11/1/20 Balance	\$ 37,657,268.01
Receipts	\$4,425,428.21
Interest/Dividends	\$7,703.60
Disbursements	(\$9,117,226.66)
11/30/20 Balance	\$ 32,973,173.16

PLGIT - GENERAL FUND

11/1/20 Balance	\$ 10,512,776.05
Receipts	\$ 590,167.56
Interest/Dividends	\$ 90.22
Disbursements	
11/30/20 Balance	\$ 11,103,033.83

PSDLAF - GENERAL FUND

11/1/20 Balance	\$ 53,543,717.33
Receipts	\$ 82,763,299.69
Interest/Dividends	\$ 4,711.12
Deferred Interest	\$ -
Disbursements	\$ (81,035,135.92)
11/30/20 Balance	\$ 55,276,592.22

ESSA WORKERS COMP SELF INS - GENERAL FUND

11/1/20 Balance	\$ 300,364.36
Receipts	
Interest/Dividends	\$ 63.78
Disbursements	
11/30/20 Balance	\$ 300,428.14

ESSA PAYPAL - GENERAL FUND

11/1/20 Balance	\$ 0.97
Receipts	
Interest/Dividends	
Disbursements	
11/30/20 Balance	\$ 0.97

ESSA FERNWOOD ESCROW - GENERAL FUND

11/1/20 Balance	\$ 38,517.91
Receipts	
Interest/Dividends	\$ 8.18
Disbursements	
11/30/20 Balance	\$ 38,526.09

ESSA - CAFETERIA FUND

11/1/20 Balance	\$ 249,018.00
Receipts	\$ 694.30
Interest/Dividends	\$ 52.91
Disbursements	\$ (319.42)
11/30/20 Balance	\$ 249,445.79

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PLGIT - CAFETERIA FUND

11/1/20 Balance	\$	41,675.39
Receipts		
Interest/Dividends	\$	0.35
Disbursements		
11/30/20 Balance	\$	41,675.74

PLGIT - CAPITAL RESERVE FUND

11/1/20 Balance	\$	14,907,416.56
Receipts		
Interest/Dividends	\$	124.54
Disbursements		
11/30/20 Balance	\$	14,907,541.10

ESSA - CONCESSION STAND

11/1/20 Balance	\$	27,884.30
Receipts		
Interest/Dividends	\$	5.92
Disbursements		
11/30/20 Balance	\$	27,890.22

ESSA - EXPENDABLE TRUST

11/1/20 Balance	\$	31,816.10
Receipts		
Interest/Dividends	\$	6.76
Disbursements		
11/30/20 Balance	\$	31,822.86

ESSA - NON-EXPENDABLE TRUST

11/1/20 Balance	\$	18,733.97
Receipts		
Interest/Dividends	\$	3.98
Disbursements		
11/30/20 Balance	\$	18,737.95

ESSA - SPECIAL ACTIVITY

11/1/20 Balance	\$	243,146.47
Receipts		
Interest/Dividends	\$	51.63
Disbursements		
11/30/20 Balance	\$	243,198.10

ESSA CD INVESTMENT - SPECIAL ACTIVITY

11/1/20 Balance	\$	41,490.58
Receipts		
Interest/Dividends		
Disbursements		
11/30/20 Balance	\$	41,490.58

ESSA - STUDENT ACTIVITY

11/1/20 Balance	\$	74,709.53
Receipts		
Interest/Dividends	\$	15.86
Disbursements		
11/30/20 Balance	\$	74,725.39

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EAST STROUDSBURG AREA SCHOOL DISTRICT BANK RECONCILIATION

NAME OF ACCOUNT General Fund (Treasury Fund)

BANK ESSA

Prepared by: Sonya Burch 11/12/20 - To Diane Kelly for approval 11/12/20

Approved by: Diane Kelly 11/13/20

MONTH: Oct-20

ESSA Checking ~~\$ 37,657,268.01~~ \$ 37,657,268.01

Less: Outstanding Checks-Treasury Fund Outstanding Payroll Activity Outstanding PA Withholding Outstanding PA Employee Unemployment Outstanding Federal Tax Outstanding Flex Spending Accounts Outstanding TSA Outstanding Voya Retirement	\$ 979,706.63 \$ 625.77 \$ 1,782.35 \$ 1,058,114.75 \$ 36,599,153.26
---	--

General Ledger 00-0000-010-000-00-000-000-000-0000 ~~\$ 36,599,247.38~~ ok

Adjustments:

Interest Added, Saturday, 10/31/19 Online - Not on Statement	\$ (94.12) \$ (94.12) \$ 36,599,153.26
--	--

Difference





\$

RECEIVED
 NOV 13 2020
 BY: Diane Kelly

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT GENERAL FUND OPERATING
C/O THOMAS J MCINTYRE
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

-  Phone 855-713-8001
-  Hours 8:00 a.m. - 6:00 p.m. M-F
-  Website essabank.com
-  Email iBank@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$32,973,173.16

Government Checking

Account Summary

Date	Description	Amount
10/31/2020	Beginning Balance	\$37,657,268.01
	74 Credit(s) This Period	\$4,433,131.81
	49 Debit(s) This Period	-\$9,117,226.66
11/30/2020	Ending Balance	\$32,973,173.16

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$7,703.60
Interest Paid Year-to-Date	\$59,400.36

Deposits

Date	Description	Amount
10/31/2020	INTEREST FROM ACCT	\$0.80
10/31/2020	INTEREST FROM ACCT	\$2.01
10/31/2020	INTEREST FROM ACCT	\$63.10
10/31/2020	INTEREST FROM ACCT	\$7.38
10/31/2020	INTEREST FROM ACCT	\$8.94
10/31/2020	INTEREST FROM ACCT	\$11.89
11/02/2020	TRANSFER FROM	\$66,794.76
11/02/2020	TRANSFER FROM	\$80,151.44
11/03/2020	TRANSFER FROM	\$54,908.82
11/03/2020	TRANSFER FROM	\$65,777.35
11/03/2020	TRANSFER FROM	\$271,526.70
11/03/2020	TRANSFER FROM	\$20,237.89
11/04/2020	TRANSFER FROM	\$55,849.73
11/04/2020	TRANSFER FROM	\$31,421.92
11/05/2020	TRANSFER FROM	\$49,306.53
11/05/2020	TRANSFER FROM	\$47,411.46
11/05/2020	TRANSFER FROM	\$40,727.45
11/06/2020	TRANSFER FROM	\$12,865.72
11/06/2020	TRANSFER FROM	\$23,926.12
11/09/2020	TRANSFER FROM	\$55,756.13
11/09/2020	TRANSFER FROM	\$68,009.04
11/09/2020	TRANSFER FROM	\$171,558.62
11/10/2020	TRANSFER FROM	\$48,363.61
11/10/2020	TRANSFER FROM	\$35,322.56
11/10/2020	TRANSFER FROM	\$47,277.73

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Pennsylvania Local Government Investment Trust

Account Statement - Transaction Summary

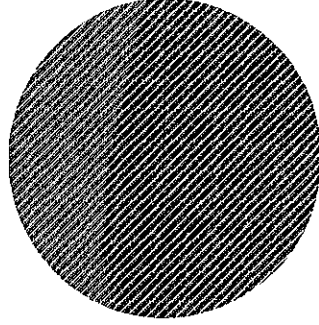
For the Month Ending November 30, 2020

East Stroudsburg Area School District - GENERAL FUND

PLGIT-Class	
Opening Market Value	10,512,776.05
Purchases	590,257.78
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00
Closing Market Value	\$11,103,033.83
Cash Dividends and Income	90.22

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Asset Summary		
	November 30, 2020	October 31, 2020
PLGIT-Class	11,103,033.83	10,512,776.05
Total	\$11,103,033.83	\$10,512,776.05
Asset Allocation		



PLGIT-Class
100.00%



PSDLAF Monthly Statement

GENERAL FUND

Statement for the Account of:
EAST STROUDSBURG ASD

Statement Period
Nov 1, 2020 to Nov 30, 2020

ACTIVITY SUMMARY

INVESTMENT POOL SUMMARY

	MAX
Beginning Balance	\$12,323,717.33
Dividends	\$103.72
Credits	\$42,269,392.09
Checks Paid	\$0.00
Other Debits	(\$40,535,135.92)
Ending Balance	\$14,058,077.22
Average Monthly Rate	0.01%

TOTAL MAX

\$14,058,077.22

TOTAL FIXED INCOME

\$41,218,515.00

ACCOUNT TOTAL

\$55,276,592.22

PLEASE NOTE: THE FUND WILL BE CLOSED
DECEMBER 25TH IN OBSERVANCE OF CHRISTMAS
DAY AND JANUARY 1ST IN OBSERVANCE OF NEW
YEARS DAY

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EAST STROUDSBURG ASD

Thomas McIntyre
50 Vine Street
East Stroudsburg, PA 18031



EAST STROUDSBURG ASD

FIXED INCOME INVESTMENTS

Statement Period
Nov 1, 2020 to Nov 30, 2020

PURCHASES

Type	Holding ID	Trade	Settle	Maturity	Description	Cost	Projected Interest	Rate	Face/Par
SEC		11/10/20	11/10/20	02/04/21	US Treasury Bill	\$7,499,115.00		0.050%	\$7,500,000.00
SEC		11/10/20	11/10/20	01/07/21	US Treasury Bill	\$7,499,400.00		0.050%	\$7,500,000.00
FLEX	111922	11/19/20	11/19/20	12/01/20	Full Flex Pool (NEX ICS)	\$20,500,000.00	\$1,347.95	0.200%	\$20,500,000.00
FLEX	111909	11/19/20	11/19/20	12/01/20	Full Flex Pool (ORG)	\$5,000,000.00	\$410.96	0.250%	\$5,000,000.00
Totals for Period:						\$40,498,515.00	\$1,758.90		\$40,500,000.00

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EAST STROUDSBURG ASD

FIXED INCOME INVESTMENTS

Statement Period
Nov 1, 2020 to Nov 30, 2020

MATURITIES

Type	M	Holding ID	Settle Date	Transaction Date	Maturity Date	Description	Cost	Projected Interest	Face/Par
FLEX	M	110655	11/19/20	11/19/20	11/19/20	Full Flex Pool (ORG)	\$5,000,000.00		\$5,000,000.00
FLEX	M	110667	11/19/20	11/19/20	11/19/20	Full Flex Pool (NEX ICS)	\$20,500,000.00		\$20,500,000.00

SALES

Type	S	Holding ID	Settle Date	Transaction Date	Maturity Date	Description	Settlement	Projected Interest	Face/Par
FLEX	S	110261	11/10/20	11/10/20	11/19/20	Full Flex Pool (CB)	\$9,000,000.00	\$44.38	\$9,000,000.00
FLEX	S	111236	11/10/20	11/10/20	11/19/20	Full Flex Pool (CB)	\$1,000,000.00	\$4.93	\$1,000,000.00
FLEX	S	111281	11/10/20	11/10/20	11/19/20	Full Flex Pool (CB)	\$5,000,000.00	\$24.66	\$5,000,000.00

Totals for Period: \$40,500,000.00 \$73.97 \$40,500,000.00

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EAST STROUDSBURG ASD

FIXED INCOME INVESTMENTS

Statement Period
Nov 1, 2020 to Nov 30, 2020

INTEREST				Interest
Type	Holding ID	Transaction Date	Description	
Flex	1436740	11/17/20	CD Interest- Full Flex	\$3,390.97
Flex	1436741	11/17/20	CD Interest- Full Flex	\$196.72
Flex	1436742	11/17/20	CD Interest- Full Flex	\$1,019.71
Totals for Period:				\$4,607.40

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ESSA Bank & Trust

200 Palmer Street • PO Box L
Stroudsburg, PA 18360-0160





RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT WORKERS COMP SELF INS
C/O THOMAS J MCINTYRE
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Statement Ending 11/30/2020

Page 1 of 2

Customer Service Contact

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	IBank@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$300,428.14

Government Checking

Account Summary

Date	Description	Amount
10/31/2020	Beginning Balance	\$300,364.36
	1 Credit(s) This Period	\$63.78
	0 Debit(s) This Period	\$0.00
11/30/2020	Ending Balance	\$300,428.14

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$63.78
Interest Paid Year-to-Date	\$1,089.31

Other Credits

Date	Description	Amount
11/30/2020	INTEREST PAID 10/31 THROUGH 11/30	\$63.78
		1 item(S) totaling \$63.78

Daily Balances

Date	Amount
11/30/2020	\$300,428.14



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ESSA Bank & Trust

200 Palmer Street • PO Box L
Stroudsburg, PA 18360-0160





RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT PAYPAL ACCOUNT
C/O THOMAS J MCINTYRE
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Statement Ending 11/30/2020

Page 1 of 2

Customer Service Contact

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	IBank@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$0.97

Government Checking

Account Summary

Date	Description	Amount
10/31/2020	Beginning Balance	\$0.97
	0 Credit(s) This Period	\$0.00
	0 Debit(s) This Period	\$0.00
11/30/2020	Ending Balance	\$0.97

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.00
Interest Paid Year-to-Date	\$21.13



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ESSA Bank & Trust

200 Palmer Street • PO Box L
Stroudsburg, PA 18360-0160





RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT ESCROW ACCT FERNWOOD
C/O THOMAS J MCINTYRE
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Statement Ending 11/30/2020

Page 1 of 2

Customer Service Contact

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	iBank@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$38,526.09

Government Checking

Account Summary

Date	Description	Amount
10/31/2020	Beginning Balance	\$38,517.91
	1 Credit(s) This Period	\$8.18
	0 Debit(s) This Period	\$0.00
11/30/2020	Ending Balance	\$38,526.09

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$8.18
Interest Paid Year-to-Date	\$185.12

Other Credits

Date	Description	Amount
11/30/2020	INTEREST PAID 10/31 THROUGH 11/30	\$8.18
		1 item(s) totaling \$8.18

Daily Balances

Date	Amount
11/30/2020	\$38,526.09



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ESSA Bank & Trust

200 Palmer Street • PO Box L
Stroudsburg, PA 18360-0160





RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT CAFETERIA FUND
C/O THOMAS J MCINTYRE
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Statement Ending 11/30/2020

Page 1 of 2

Customer Service Contact

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	iBank@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$249,445.79

Government Checking

Account Summary

Date	Description	Amount
10/31/2020	Beginning Balance	\$249,018.00
	15 Credit(s) This Period	\$747.21
	2 Debit(s) This Period	-\$319.42
11/30/2020	Ending Balance	\$249,445.79

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$52.91
Interest Paid Year-to-Date	\$1,275.36

Electronic Credits

Date	Description	Amount
11/02/2020	GLOBAL PAY GLOBAL DEP CCD	\$155.00
11/02/2020	GLOBAL PAY GLOBAL DEP CCD	\$101.00
11/03/2020	GLOBAL PAY GLOBAL DEP CCD	\$80.00
11/04/2020	GLOBAL PAY GLOBAL DEP CCD	\$55.00
11/05/2020	GLOBAL PAY GLOBAL DEP CCD	\$22.50
11/09/2020	GLOBAL PAY GLOBAL DEP CCD	\$22.50
11/12/2020	GLOBAL PAY GLOBAL DEP CCD	\$45.00
11/13/2020	GLOBAL PAY GLOBAL DEP CCD	\$22.50
11/13/2020	GLOBAL PAY GLOBAL DEP CCD	\$22.50
11/16/2020	GLOBAL PAY GLOBAL DEP CCD	\$12.50
11/16/2020	GLOBAL PAY GLOBAL DEP CCD	\$22.50
11/19/2020	GLOBAL PAY GLOBAL DEP CCD	\$12.50
11/23/2020	GLOBAL PAY GLOBAL DEP CCD	\$17.20
11/30/2020	GLOBAL PAY GLOBAL DEP CCD	\$103.60
14 item(s) totaling		\$694.30

Other Credits

Date	Description	Amount
11/30/2020	INTEREST PAID 10/31 THROUGH 11/30	\$52.91
1 item(s) totaling		\$52.91

Electronic Debits

Date	Description	Amount
11/02/2020	GLOBAL PAY GLOBAL STL CCD	\$304.89



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Pennsylvania Local Government Investment Trust

Account Statement - Transaction Summary

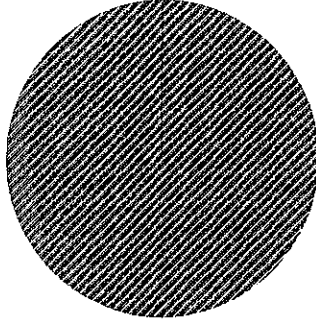
For the Month Ending **November 30, 2020**

East Stroudsburg Area School District - CAFETERIA

PLGIT-Class	
Opening Market Value	41,675.39
Purchases	0.35
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00
Closing Market Value	\$41,675.74
Cash Dividends and Income	0.35

Asset Summary		
	November 30, 2020	October 31, 2020
PLGIT-Class	41,675.74	41,675.39
Total	\$41,675.74	\$41,675.39
Asset Allocation		

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PLGIT-Class
100.00%



Pennsylvania Local Government Investment Trust

Account Statement - Transaction Summary

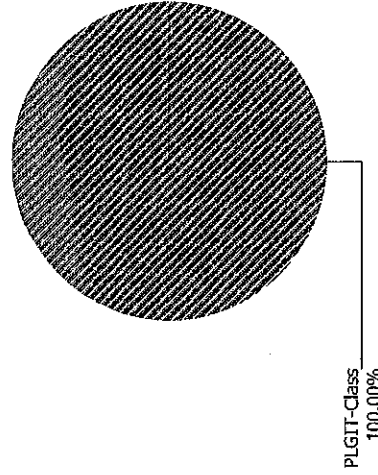
For the Month Ending November 30, 2020

East Stroudsburg Area School District - CAPITAL RESERVE

PLGIT-Class	
Opening Market Value	14,907,416.56
Purchases	124.54
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00
Closing Market Value	\$14,907,541.10
Cash Dividends and Income	124.54

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Asset Summary	November 30, 2020	October 31, 2020
PLGIT-Class	14,907,541.10	14,907,416.56
Total	\$14,907,541.10	\$14,907,416.56
Asset Allocation		



RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT CONCESSION STAND FUND
C/O THOMAS J MCINTYRE
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	iBank@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$27,890.22

Government Checking

Account Summary

Date	Description	Amount
10/31/2020	Beginning Balance	\$27,884.30
	1 Credit(s) This Period	\$5.92
	0 Debit(s) This Period	\$0.00
11/30/2020	Ending Balance	\$27,890.22

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$5.92
Interest Paid Year-to-Date	\$134.02

Other Credits

Date	Description	Amount
11/30/2020	INTEREST PAID 10/31 THROUGH 11/30	\$5.92
		1 item(s) totaling \$5.92

Daily Balances

Date	Amount
11/30/2020	\$27,890.22



200 Palmer Street • PO Box L
Stroudsburg, PA 18360-0160

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT EXPENDABLE SCHOLARSHIP
C/O THOMAS J MCINTYRE
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Statement Ending 11/30/2020

Page 1 of 2

Customer Service Contact

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	IBank@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$31,822.86

Government Checking

Account Summary

Date	Description	Amount
10/31/2020	Beginning Balance	\$31,816.10
	1 Credit(s) This Period	\$6.76
	0 Debit(s) This Period	\$0.00
11/30/2020	Ending Balance	\$31,822.86

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$6.76
Interest Paid Year-to-Date	\$152.91

Other Credits

Date	Description	Amount
11/30/2020	INTEREST PAID 10/31 THROUGH 11/30	\$6.76
		1 item(s) totaling \$6.76

Daily Balances

Date	Amount
11/30/2020	\$31,822.86



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ESSA Bank & Trust

200 Palmer Street • PO Box L
Stroudsburg, PA 18360-0160





RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT NON-EXPENDABLE
C/O THOMAS J MCINTYRE
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Statement Ending 11/30/2020

Page 1 of 2

Customer Service Contact

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	iBank@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$18,737.95

Government Checking

Account Summary

Date	Description	Amount
10/31/2020	Beginning Balance	\$18,733.97
	1 Credit(s) This Period	\$3.98
	0 Debit(s) This Period	\$0.00
11/30/2020	Ending Balance	\$18,737.95

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$3.98
Interest Paid Year-to-Date	\$90.03

Other Credits

Date	Description	Amount
11/30/2020	INTEREST PAID 10/31 THROUGH 11/30	\$3.98
		1 item(s) totaling \$3.98

Daily Balances

Date	Amount
11/30/2020	\$18,737.95



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ESSA Bank & Trust

200 Palmer Street • PO Box L
Stroudsburg, PA 18360-0160





RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT SPECIAL ACTIVITY FUND
C/O THOMAS J MCINTYRE
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Statement Ending 11/30/2020

Page 1 of 2

Customer Service Contact

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	iBank@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$243,198.10

Government Checking

Account Summary

Date	Description	Amount
10/31/2020	Beginning Balance	\$243,146.47
	1 Credit(s) This Period	\$51.63
	0 Debit(s) This Period	\$0.00
11/30/2020	Ending Balance	\$243,198.10

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$51.63
Interest Paid Year-to-Date	\$1,168.58

Other Credits

Date	Description	Amount
11/30/2020	INTEREST PAID 10/31 THROUGH 11/30	\$51.63
		1 item(s) totaling \$51.63

Daily Balances

Date	Amount
11/30/2020	\$243,198.10



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Inst: 125 Branch: 0 Window Machine: Teller: 414 Time: Thu Oct 01 10:46:54 2020

Transaction History - 24 Month CD - Quarterly Credit

Account Number: Name: EAST STROUDSBURG ARE Officer: 0047
 Current Balance: 41,490.58 Current Rate: 0.700% Date Opened: 03/16/2018
 Lockout Flag: No Lockout Teller Override: 2 Signatures Required for Wit Warning Flag: No Warning
 hdrawal - 4

Savings - All Monetary : All Dates

Tran Date	Transaction	Branch / Teller	Debit Amount	Credit Amount	Ending Balance
09/29/2020	Interest Deposit - INTEREST PAID 07/01 THROUGH 09/30	0 / 0		73.07	41,490.58
06/29/2020	Interest Deposit - INTEREST PAID 04/01 THROUGH 06/30	0 / 0		75.76	41,417.51
04/16/2020	Interest Deposit	51 / 13		3.17	41,341.75
03/30/2020	Interest Deposit - INTEREST PAID 03/16 THROUGH 03/31	0 / 0		9.05	41,338.58
03/16/2020	Interest Deposit - INTEREST PAID 01/01 THROUGH 03/15	0 / 99		146.83	41,329.53
12/30/2019	Interest Deposit - INTEREST PAID 10/01 THROUGH 12/31	0 / 0		179.82	41,182.70

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ESSA Bank & Trust

200 Palmer Street • PO Box L
Stroudsburg, PA 18360-0160





RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT STUDENT ACTIVITY FUND
C/O THOMAS J MCINTYRE
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Statement Ending 11/30/2020

Page 1 of 2

Customer Service Contact

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	IBank@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$74,725.39

Government Checking

Account Summary

Date	Description	Amount
10/31/2020	Beginning Balance	\$74,709.53
	1 Credit(s) This Period	\$15.86
	0 Debit(s) This Period	\$0.00
11/30/2020	Ending Balance	\$74,725.39

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$15.86
Interest Paid Year-to-Date	\$359.07

Other Credits

Date	Description	Amount
11/30/2020	INTEREST PAID 10/31 THROUGH 11/30	\$15.86
		1 item(s) totaling \$15.86

Daily Balances

Date	Amount
11/30/2020	\$74,725.39



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STATEMENT OF INCOME
For the Period Ending August 31, 2020
CAFETERIA FUND

STATEMENT OF INCOME
For the Period Ending August 31, 2020
CAFETERIA FUND

Munis Account Number	Current Period	Year-to-Date
REVENUE FROM LOCAL SOURCES:		
INTEREST ON INVESTMENTS 50-6510-000-000-00-000-000-0000-0000-	94.09	191.60
REVENUE FROM OPERATIONS:		
SALES, LUNCH - PAID 50-6611-000-000-00-000-000-0000-0000-	796.36	1,008.43
SALES, BREAKFAST - PAID 50-6612-000-000-00-000-000-0000-0000-	51.40	51.40
SUMMER SALES - B-FAST & LUNCH 50-6614-000-000-00-000-000-0000-0000-	-	-
SALES, A LA CARTE LUNCH 50-6620-000-000-00-000-000-0000-0000-	9.05	9.05
SALES, SPECIAL FUNCTIONS 50-6630-000-000-00-000-000-0000-0000-	2,815.20	6,196.20
MISC. PEPSI COMMISSION & REBATES 50-6920-000-000-00-000-000-0000-0000-	187.50	275.00
TOTAL SALES	3,859.51	7,540.08
TOTAL LOCAL REVENUE	3,953.60	7,731.68
REVENUE FROM STATE SOURCES		
STATE SUBSIDY -SOCIAL SECURITY 50-7112-000-322-00-000-000-0000-0000-	2,623.48	3,521.60
STATE SUBSIDY - LUNCH 50-7600-000-510-00-000-000-0000-0000-	5,893.16	12,966.52
STATE SUBSIDY - BREAKFAST 50-7600-000-511-00-000-000-0000-0000-	4,209.40	9,261.80
STATE SUBSIDY -RETIREMENT 50-7820-000-726-00-000-000-0000-0000-	10,783.76	14,814.96
TOTAL STATE REVENUE	23,509.80	40,564.88
REVENUE FROM FEDERAL SOURCES		
FEDERAL SUBSIDY - LUNCH 50-8531-000-362-00-000-000-0000-0000-	151,538.40	333,424.80
FEDERAL SUBSIDY - BREAKFAST 50-8531-000-365-00-000-000-0000-0000-	95,132.44	209,316.68
FEDERAL DONATED COMMODITY 50-8533-000-000-00-000-000-0000-0000-	-	-
TOTAL FEDERAL REVENUE	246,670.84	542,741.48
TOTAL CAFETERIA REVENUE	\$274,134.24	\$591,038.04
EXPENSES OF OPERATIONS		
Salary, Supervisors 50-3100-111-000-00-000-000-106-0000-	3,751.98	4,384.44
Salary, Manager 50-3100-111-000-00-000-000-109-0000-	37,903.42	43,860.15
Salary, OT Supervisors 50-3100-113-000-00-000-000-109-0000-	12.42	74.54
Salary, Secretary 50-3100-151-000-00-000-000-502-0000-	5,099.03	7,121.12
Salary, OT Secretary 50-3100-153-000-00-000-000-502-0000-	-	-
Salary, Cafeteria Worker 50-3100-170-000-00-000-000-804-0000-	6,328.25	6,328.25
Salary, Workers 50-3100-171-000-00-000-000-804-0000-	-	-
Salary, Cafeteria Monitor 50-3100-171-000-00-000-000-806-0000-	-	-
Salary, Substitutes Worker 50-3100-172-000-00-000-000-804-0000-	-	-
Salary, Sub Cafeteria Monitor 50-3100-172-000-00-000-000-806-0000-	-	-
Salary, OT Worker 50-3100-173-000-00-000-000-804-0000-	12.07	12.07
Salary, Summer Workers 50-3100-177-000-00-000-000-804-0000-	31,440.50	42,376.75
Salary, Cafeteria Custodian 50-3100-181-000-00-000-000-802-0000-	10,377.60	14,503.45
Salary, Substitutes Worker 50-3100-182-000-00-000-000-802-0000-	-	-
Salary, Substitutes Cafeteria Monitor 50-3100-182-000-00-000-000-806-0000-	-	-
Salary, OT Cafeteria Custodian 50-3100-183-000-00-000-000-802-0000-	111.21	118.60
LIFE Insurance 50-3100-213-000-00-000-000-000-0000-	365.83	724.06
LTD Insurance 50-3100-214-000-00-000-000-000-0000-	67.19	101.94
EYE Insurance 50-3100-215-000-00-000-000-000-0000-	-	-
FICA OASDI 50-3100-220-000-00-000-000-000-0000-	4,252.20	5,707.95
FICA HI 50-3100-221-000-00-000-000-000-0000-	994.46	1,334.94
RETIREMENT 50-3100-230-000-00-000-000-000-0000-	21,567.52	29,629.52
VOYA Contribution Plan 50-3100-232-000-00-000-000-000-0000-	54.63	54.63
UNEMPLOYMENT 50-3100-250-000-00-000-000-000-0000-	-	-
WORKERS COMPENSATION 50-3100-260-000-00-000-000-000-0000-	441.88	629.60
MEDICAL INSURANCE 50-3100-271-000-00-000-000-000-0000-	32,905.60	77,435.10
OTHER EMPLOYEE BENEFITS -PENSION 50-3100-290-000-00-000-000-000-0000-	-	-
TRAINING-REGISTRATION FEES 50-3100-360-000-00-000-000-000-0000-	-	-
CONTRACT MAINTENANCE 50-3100-411-000-00-000-000-000-0000-	-	-
UTILITY SERVICES, ELECTRICITY 50-3100-422-000-00-000-000-000-0000-	-	-
MAINTENANCE/REPAIRS 50-3100-432-000-00-000-000-000-0000-	658.06	6,366.01
VEHICLES-REPAIR/MAINTENANCE 50-3100-433-000-00-000-000-000-0000-	1,919.88	1,919.88
UPGRADE OF INFORMATION SYSTEM 50-3100-438-000-00-000-000-000-0000-	-	-
POSTAGE 50-3100-531-000-00-000-000-000-0000-	41.80	93.90
PRINTING & BINDING 50-3100-550-000-00-000-000-000-0000-	39.00	39.00
CONF/TRAVEL/MILEAGE 50-3100-580-000-00-000-000-000-0000-	132.19	148.87
SUPPLIES, NON-FOOD 50-3100-610-000-00-000-000-000-0000-	(791.55)	8,555.21
ELECTRICITY 50-3100-622-000-00-000-000-000-0000-	3,359.88	5,046.73
FUEL 50-3100-626-000-00-000-000-000-0000-	279.30	554.99
Food Purchases 50-3100-631-000-00-000-000-000-0000-	30,475.18	30,475.18
MILK PURCHASES 50-3100-632-000-00-000-000-000-0000-	29,030.12	29,030.12
COMMODITY VALUE 50-3100-633-000-00-000-000-000-0000-	-	-
BOOKS & PERIODICALS 50-3100-640-000-00-000-000-000-0000-	-	-
NEW EQUIPMENT REPL>2,500 50-3100-640-000-00-000-000-000-0000-	-	-
SUPPLIES, TECH 50-3100-650-000-00-000-000-000-0000-	9,750.44	9,750.44
DEPRECIATION OF EQUIPMENT 50-3100-741-000-00-000-000-000-0000-	2,725.03	5,450.05
DUES & FEES 50-3100-810-000-00-000-000-000-0000-	1,239.04	1,673.37
TOTAL FOOD SERVICE EXPENSES	\$234,544.16	\$333,501.26
NET INCOME (LOSS)	\$39,590.08	\$257,536.78

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STATEMENT OF INCOME
For the Period Ending September 30, 2020
CAFETERIA FUND

STATEMENT OF INCOME
For the Period Ending September 30, 2020
CAFETERIA FUND

Munis Account Number	Current Period	Year-to-Date
REVENUE FROM LOCAL SOURCES:		
INTEREST ON INVESTMENTS 50-6510-000-000-00-000-000-0000-0000-	75.80	267.40
REVENUE FROM OPERATIONS:		
SALES, LUNCH - PAID 50-6611-000-000-00-000-000-0000-0000-	818.41	1,826.84
SALES, BREAKFAST - PAID 50-6612-000-000-00-000-000-0000-0000-	119.95	171.35
SUMMER SALES - B-FAST & LUNCH 50-6614-000-000-00-000-000-0000-0000-	-	-
SALES, A LA CARTE LUNCH 50-6620-000-000-00-000-000-0000-0000-	473.95	483.00
SALES, SPECIAL FUNCTIONS 50-6630-000-000-00-000-000-0000-0000-	369.10	6,565.30
MISC. PEPSI COMMISSION & REBATES 50-6920-000-000-00-000-000-0000-0000-	672.88	947.88
TOTAL SALES	<u>2,454.29</u>	<u>9,994.37</u>
TOTAL LOCAL REVENUE	<u>2,530.09</u>	<u>10,261.77</u>
REVENUE FROM STATE SOURCES		
STATE SUBSIDY -SOCIAL SECURITY 50-7112-000-322-00-000-000-0000-0000-	6,583.76	10,105.36
STATE SUBSIDY - LUNCH 50-7600-000-510-00-000-000-0000-0000-	2,202.02	15,168.54
STATE SUBSIDY - BREAKFAST 50-7600-000-511-00-000-000-0000-0000-	872.30	10,134.10
STATE SUBSIDY -RETIREMENT 50-7820-000-726-00-000-000-0000-0000-	28,515.50	43,330.46
TOTAL STATE REVENUE	<u>38,173.58</u>	<u>78,738.46</u>
REVENUE FROM FEDERAL SOURCES		
FEDERAL SUBSIDY - LUNCH 50-8531-000-362-00-000-000-0000-0000-	64,890.00	398,314.80
FEDERAL SUBSIDY - BREAKFAST 50-8531-000-365-00-000-000-0000-0000-	19,713.98	229,030.66
FEDERAL DONATED COMMODITY 50-8533-000-000-00-000-000-0000-0000-	-	-
TOTAL FEDERAL REVENUE	<u>84,603.98</u>	<u>627,345.46</u>
TOTAL CAFETERIA REVENUE	<u>\$125,307.65</u>	<u>\$716,345.69</u>
EXPENSES OF OPERATIONS		
Salary, Supervisors 50-3100-111-000-00-000-000-106-0000-	7,131.24	11,515.68
Salary, Manager 50-3100-111-000-00-000-000-109-0000-	6,123.14	49,983.29
Salary, OT Supervisors 50-3100-113-000-00-000-000-109-0000-	770.28	844.82
Salary, Secretary 50-3100-151-000-00-000-000-502-0000-	5,116.69	12,237.81
Salary, OT Secretary 50-3100-153-000-00-000-000-502-0000-	52.98	52.98
Salary, Cafeteria Worker 50-3100-170-000-00-000-000-804-0000-	36,013.35	42,341.60
Salary, Workers 50-3100-171-000-00-000-000-804-0000-	-	-
Salary, Cafeteria Monitor 50-3100-171-000-00-000-000-806-0000-	690.72	690.72
Salary, Substitutes Worker 50-3100-172-000-00-000-000-804-0000-	-	-
Salary, Sub Cafeteria Monitor 50-3100-172-000-00-000-000-806-0000-	-	-
Salary, OT Worker 50-3100-173-000-00-000-000-804-0000-	279.15	291.22
Salary, Summer Workers 50-3100-177-000-00-000-000-804-0000-	15,177.50	57,554.25
Salary, Cafeteria Custodian 50-3100-181-000-00-000-000-802-0000-	10,377.70	24,881.15
Salary, Substitutes Worker 50-3100-182-000-00-000-000-802-0000-	-	-
Salary, Substitutes Cafeteria Monitor 50-3100-182-000-00-000-000-806-0000-	-	-
Salary, OT Cafeteria Custodian 50-3100-183-000-00-000-000-802-0000-	-	118.60
LIFE Insurance 50-3100-213-000-00-000-000-000-0000-	770.08	1,494.14
LTD Insurance 50-3100-214-000-00-000-000-000-0000-	131.11	233.05
EYE Insurance 50-3100-215-000-00-000-000-000-0000-	-	-
FICA OASDI 50-3100-220-000-00-000-000-000-0000-	4,963.76	10,671.71
FICA HI 50-3100-221-000-00-000-000-000-0000-	1,160.87	2,495.81
RETIREMENT 50-3100-230-000-00-000-000-000-0000-	27,401.08	57,031.00
VOYA Contribution Plan 50-3100-232-000-00-000-000-000-0000-	44.40	99.03
UNEMPLOYMENT 50-3100-250-000-00-000-000-000-0000-	-	-
WORKERS COMPENSATION 50-3100-260-000-00-000-000-000-0000-	523.13	1,152.73
MEDICAL INSURANCE 50-3100-271-000-00-000-000-000-0000-	48,299.34	125,734.44
OTHER EMPLOYEE BENEFITS -PENSION 50-3100-290-000-00-000-000-000-0000-	-	-
TRAINING-REGISTRATION FEES 50-3100-360-000-00-000-000-000-0000-	-	-
CONTRACT MAINTENANCE 50-3100-411-000-00-000-000-000-0000-	-	-
UTILITY SERVICES, ELECTRICITY 50-3100-422-000-00-000-000-000-0000-	-	-
MAINTENANCE/REPAIRS 50-3100-432-000-00-000-000-000-0000-	3,726.11	10,092.12
VEHICLES-REPAIR/MAINTENANCE 50-3100-433-000-00-000-000-000-0000-	95.19	2,015.07
UPGRADE OF INFORMATION SYSTEM 50-3100-438-000-00-000-000-000-0000-	-	-
POSTAGE 50-3100-531-000-00-000-000-000-0000-	38.00	131.90
PRINTING & BINDING 50-3100-550-000-00-000-000-000-0000-	-	39.00
CONF/TRAVEL/MILEAGE 50-3100-580-000-00-000-000-000-0000-	-	148.87
SUPPLIES, NON-FOOD 50-3100-610-000-00-000-000-000-0000-	12,765.92	21,321.13
ELECTRICITY 50-3100-622-000-00-000-000-000-0000-	4,652.18	9,698.91
FUEL 50-3100-626-000-00-000-000-000-0000-	-	554.99
Food Purchases 50-3100-631-000-00-000-000-000-0000-	81,366.26	111,841.44
MILK PURCHASES 50-3100-632-000-00-000-000-000-0000-	24,208.68	53,238.80
COMMODITY VALUE 50-3100-633-000-00-000-000-000-0000-	-	-
BOOKS & PERIODICALS 50-3100-640-000-00-000-000-000-0000-	-	-
NEW EQUIPMENT REPL>2,500 50-3100-640-000-00-000-000-000-0000-	-	-
SUPPLIES, TECH 50-3100-650-000-00-000-000-000-0000-	-	9,750.44
DEPRECIATION OF EQUIPMENT 50-3100-741-000-00-000-000-000-0000-	2,725.03	8,175.08
DUES & FEES 50-3100-810-000-00-000-000-000-0000-	609.69	2,283.06
TOTAL FOOD SERVICE EXPENSES	<u>\$295,213.58</u>	<u>\$628,714.84</u>
NET INCOME (LOSS)	<u>(\$169,905.93)</u>	<u>\$87,630.85</u>

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Balance Sheet Report for 2021 Period 5



Account Number	Description	Period Net Change	Account Balance
Assets			
00-0000-010-000-00-000-000-000-0000-	AP Cash - TREASURY FUND	27,685,499.25	27,685,499.25
Liabilities			
00-0000-001-000-00-000-000-000-0000-	Due To/Due From General Fund	8,913,748.13	(8,913,748.13)
00-0000-002-000-00-000-000-000-0000-	Due To/Due From Special Activi	1,235.94	6,741.85
00-0000-003-000-00-000-000-000-0000-	Due To/Due From Capital Reserv	90,993.03	3,941,070.60
00-0000-004-000-00-000-000-000-0000-	Due To/Due From Cafeteria Fun	128,612.61	711,815.45
00-0000-005-000-00-000-000-000-0000-	Due To/Due From Student Activi	904.82	(33,326.24)
00-0000-006-000-00-000-000-000-0000-	Due To/Due From Concession Sta	1,815.24	(12,319.10)
00-0000-007-000-00-000-000-000-0000-	Due To/Due From Private - Purp	(30.04)	6,002.10
00-0000-008-000-00-000-000-000-0000-	Due To/Due From Investment Tru	(161.06)	(62,208.70)
00-0000-038-000-00-000-000-000-0000-	PNC-Procurement Card Liability	(39.11)	(39.11)
Total Assets		8,913,748.13	27,685,499.25
Total Liabilities		8,913,748.13	(27,685,499.25)
Total Liabilities + Fund Balance		8,913,748.13	(27,685,499.25)

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Balance Sheet Report for 2021 Period 5



Account Number	Description	Period Net Change	Account Balance
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Account Number	Description	Period Net Change	Account Balance
Assets			
10-0000-010-000-00-000-000-000-0000-0000-	AP Cash - GENERAL FUND	(6,366,947.05)	115,543,969.57
10-0103-020-000-00-000-000-000-0000-0000-	Cash Petty Cash	(8,690,416.70)	32,243,236.10
10-0111-011-000-00-000-000-000-0000-0003-	Investment PLGIT	0.00	350.00
10-0111-011-000-00-000-000-000-0000-0009-	Investment Liquid Asset PSDLAF	590,257.78	11,103,033.83
10-0121-012-000-00-000-000-000-0000-0013-	Delinquent Taxes Receivable	1,732,874.89	55,276,592.22
10-0121-012-000-00-000-000-000-0000-0014-	Delinquent Taxes Interim	0.00	14,065,588.24
10-0121-012-000-00-000-000-000-0000-0015-	Taxes Receivable Tax Claim Dif	0.00	7,353.25
10-0142-014-000-00-000-000-000-0000-0023-	State Subsidies Receivable	0.00	(2,519,211.47)
10-0143-014-000-00-000-000-000-0000-0026-	Federal Subsidies Receivable	0.00	2,514,671.39
10-0154-015-000-00-000-000-000-0000-0027-	Allowance Uncollected Receivab	0.00	2,311,544.18
10-0155-015-000-00-000-000-000-0000-0034-	Due from Employees	0.00	(17,620.58)
10-0155-015-000-00-000-000-000-0000-0035-	Due from Use of Facility	0.00	152,156.35
10-0155-015-000-00-000-000-000-0000-0036-	Due from Students & Misc	265.02	2,185.15
10-0181-018-000-00-000-000-000-0000-0041-	Prepaid Expenses Arbitrpay	0.00	49,035.21
10-0101-020-000-00-000-000-000-0000-0019-	Cash ESSA PayPal	0.00	16,100.50
10-0101-020-000-00-000-000-000-0000-0025-	Cash ESSA W/C Escrow	63.78	300,428.14
10-0101-020-000-00-000-000-000-0000-0028-	Cash ESSA Fernwood Escrow	8.18	38,526.09
Liabilities			
10-0000-042-000-00-000-000-000-0000-0000-	Accounts Payable	(1,966,775.12)	(22,094,974.40)
10-0421-039-000-00-000-000-000-0000-0043-	Account Payable CDL class	(127,212.78)	(127,360.92)
10-0421-039-000-00-000-000-000-0000-0044-	Account Payable Donation	0.00	(8,640.00)
10-0462-046-000-00-000-000-000-0000-0082-	Federal Withholding	(819.15)	(819.15)
10-0462-046-000-00-000-000-000-0000-0083-	Federal Withholding Contracts	0.00	4.50
10-0462-046-000-00-000-000-000-0000-0087-	PA Unemployment WH	0.00	(5,250.00)
10-0462-046-000-00-000-000-000-0000-0089-	EIT WH	(3,334.25)	(8,207.75)
10-0462-046-000-00-000-000-000-0000-0090-	OPT WH	(59,199.97)	(146,038.79)
Total Assets			
		(6,366,947.05)	115,543,969.57
Total Liabilities			
		(1,966,775.12)	(22,094,974.40)

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East Stroudsburg Area SD, PA
YEAR-TO-DATE BUDGET REPORT
NOVEMBER 2020

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FOR 2021 05

ACCOUNTS FOR:
10 General Fund

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1110 Regular	56,188,171	56,191,410	15,582,447.13	4,957,711.53	287,750.90	40,321,211.72	28.2%
1190 Federal	2,333,178	2,333,178	653,242.99	189,684.24	2,578.37	1,677,356.64	28.1%
1192 Summer Program	233,198	233,198	158,609.34	00	00	74,588.66	68.0%
1200 Special	100,645	100,645	23,149.13	177.43	3,172.13	74,323.54	26.2%
1211 LifeskillSupp	2,605,403	2,605,403	741,784.27	200,701.19	6,997.18	1,856,621.55	28.7%
1221 Deaf/Hearing	186,849	186,849	67,945.00	00	00	118,904.00	36.4%
1224 Blind/Visually	119,603	119,603	40,592.81	00	00	79,010.19	33.9%
1225 SpeechLang	1,100,463	1,100,463	360,523.97	24,024.14	00	739,939.03	32.8%
1231 EmtSupp	4,420,507	4,420,507	1,169,785.58	268,306.51	6,755.49	3,243,965.93	33.0%
1233 AutisticsSupp	1,119,500	1,138,252	366,306.37	15,270.81	9,761.55	762,184.44	33.0%
1241 LearningSupp	13,952,768	13,952,768	3,713,570.50	1,050,064.55	18,983.65	10,220,213.85	26.8%
1243 GiftedSupp	459,276	459,276	167,009.36	36,715.36	328.59	353,442.85	26.2%
1260 PhysicalSupp	618,244	618,244	161,056.56	00	00	292,266.64	36.4%
1270 Handicap	2,000	2,000	00	00	00	457,187.44	26.1%
1281 DeveloppelaySupport	3,818,150	3,799,398	478,056.02	346,294.40	49,640.85	2,771,700.77	13.5%
1290 OSpecProg	967,954	967,954	261,953.73	83,293.90	1,663.25	704,337.02	27.2%
1360 BusinessEd	2,000,000	2,000,000	982,029.29	343,311.20	1,029,933.60	-11,962.89	100.6%
1390 OthVoEdProg	237,808	237,808	59,989.45	18,111.88	00	177,818.55	25.2%
1410 Drivers Ed	24,000	24,000	42.21	42.21	00	23,957.79	.2%
1430 Homebound Instruction	150,000	150,000	1,356.22	00	00	148,643.78	.9%
1441 Adjudicated Court Place	599,576	599,576	291,208.50	93,912.11	00	308,367.50	48.6%
1442 Alt Edu Program	36,123	36,123	1,968.48	00	31,093.41	3,061.11	91.5%
1500 Nonpublic School Prog	25,571	25,571	45,322.53	00	00	-19,751.53	177.2%
1801 Pre-K Instruction	345,152	343,652	138,500.05	26,508.34	87.63	205,064.32	40.3%
2111 Dir of Pupil Svc	373,289	351,089	122,526.62	21,729.36	13,680.62	214,881.76	38.8%
2119 SpvStuservOther	3,525,043	3,525,043	1,194,073.88	249,153.62	808.13	2,330,160.82	33.9%
2120 Guidance	949,417	949,417	57,256.84	56,023.46	00	703,284.39	22.0%
2144 Psychological Services	516,138	516,138	88,790.65	17,890.59	00	892,160.16	6.0%
2144 Psychotherapy Service	563,901	563,151	222,467.49	39,997.63	00	427,347.35	17.2%
2160 Social Work Services	246,598	246,598	49,306.35	11,437.52	271.47	340,411.91	39.6%
2170 Student Acct Services	1,601,841	1,601,841	513,552.94	124,259.42	00	197,291.65	20.0%
2190 Oth Pupil Per	897,127	897,127	331,265.50	64,910.98	1,868.42	563,993.08	34.3%
2250 Library	197,867	196,299	118,721.08	82,050.60	10,587.00	66,980.92	65.9%
2260 Instr&CurrDev	140,379	140,379	102,784.98	18,167.95	00	172.60	66.8%
2271 StaffDevCert	496,999	496,999	69,731.64	18,690.14	11,414.69	26,179.33	81.4%
2310 BoardSvc	400,000	400,000	140,246.64	42,685.50	00	427,267.36	14.0%
2330 TaxAssess&Collect	1,069,230	1,070,730	438,602.49	84,930.90	22,720.50	237,032.86	40.7%
2360 Office Superintendent	5,990,617	5,990,983	2,319,414.56	489,084.40	15,458.44	631,198.71	41.0%
2380 Principal	40,050	40,050	17,482.91	750.00	22,567.09	3,656,110.48	39.0%
2390 Other Admin Svs	1,602,970	1,602,970	483,987.94	127,491.60	36,584.80	1,082,397.26	32.5%
2420 MedicalSvs	146,214	146,214	40,804.05	12,094.49	332.74	105,077.21	28.1%
2430 DentalSvs							

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East Stroudsburg Area SD, PA
YEAR-TO-DATE BUDGET REPORT

NOVEMBER 2020

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FOR 2021 05

ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
2450 NonpubHlthSvs	83,409	83,409	4,897.23	142.64	20.30	78,491.47	5.9%
2490 Other Health Service	114,009	114,009	126,148.88	8,936.32	.00	-12,139.88	110.6%
2511 Supervisor Of Fiscal	195,645	195,645	75,370.48	15,061.66	.00	120,274.52	38.5%
2514 Payroll Services	236,179	236,179	93,229.04	18,545.36	.00	142,949.96	39.5%
2515 Financial Acct Service	1,221,311	1,221,311	536,013.51	69,734.71	1,148.19	684,149.30	44.0%
2611 Supervision-Op/Maint	1,158,338	1,158,338	79,287.18	30,720.50	.00	79,050.82	50.1%
2620 OperBldg	11,800,506	11,800,506	4,558,650.54	873,568.34	408,360.65	6,833,494.37	42.1%
2630 Grounds	552,654	552,654	76,832.57	6,351.70	9,119.03	466,702.40	15.6%
2660 Security	3,035,797	3,035,797	1,121,136.36	262,580.72	24,799.40	1,889,861.24	37.7%
2690 Other Op & Maint	0	0	.00	.00	-21,400.00	21,400.00	100.0%
2711 Adm-Trans -Head	134,240	134,240	51,714.77	9,637.02	.00	82,525.23	38.5%
2719 Spv-Trans -Other	364,988	364,988	142,440.97	27,108.51	.00	222,547.03	39.0%
2720 Vehicle Operation Svc	8,109,279	8,106,779	2,461,422.21	689,559.00	511,976.14	5,133,380.65	36.7%
2740 VehicleSvcMaint	428,270	430,770	194,680.00	54,822.36	28,365.94	207,724.06	51.8%
2750 Nonpublic Trans	539,680	539,680	102,146.91	34,731.59	.00	437,533.09	18.9%
2831 SPV of Staff Services HR	206,513	206,513	84,549.40	15,917.56	.00	121,963.60	40.9%
2832 Recruit & Place	200	200	.00	5.00	.00	200.00	.0%
2833 StaffAccServ	353,777	353,777	162,877.91	26,458.98	1,113.45	189,785.94	46.4%
2834 SDevNonInstCert	82,625	82,625	435.05	-101.26	609.00	81,580.95	1.3%
2836 SDevNonCert	67,125	67,125	425.00	-125.00	375.00	66,325.08	1.2%
2840 DataProcess	207,469	208,219	207,077.14	65.35	2,117.75	-975.94	100.5%
2841 Supervisor Itec	193,057	193,057	75,011.28	14,991.38	.00	118,045.72	38.9%
2844 OperationSvcs	3,365,821	3,365,821	1,383,905.01	157,300.49	221,392.22	1,760,523.50	47.7%
2850 Liaison Svcs	137,024	137,024	51,186.10	10,398.96	449.77	85,388.13	37.7%
2910 UNDEFINED	49,000	49,000	.00	.00	.00	49,000.00	.0%
3210 StudentActivity	691,891	689,853	97,453.81	66,555.22	3,630.72	588,768.81	14.7%
3250 Athletics	2,459,894	2,459,894	805,139.86	277,763.84	148,901.53	1,505,852.40	38.8%
3310 CommRecreation	119,476	119,476	54,649.83	136.95	827.45	63,998.72	46.4%
5110 Debt Service	17,256,345	17,256,345	14,979,138.64	-1,057,475.74	44,517.66	2,232,688.73	87.1%
5130 Refund Prior Yr Rev	260,000	260,000	194,565.77	19,212.16	.00	65,434.23	74.8%
5800 Suspense Account	0	0	439,772.01	4,532.96	.00	-439,772.01	100.0%
5900 Budgetary Reserve	1,100,000	1,100,000	.00	.00	.00	1,100,000.00	.0%
6111 Current Real Estate Tax	-89,177,118	-89,177,118	-82,725,376.58	-3,955,334.28	.00	-6,451,741.42	92.8%
6112 Interim Real Estate Tax	-65,000	-65,000	.00	.00	.00	-65,000.00	.0%
6113 Public Utility Realty	-125,000	-125,000	-101,306.02	.00	.00	-23,693.98	81.0%
6114 Pay In Lieu -St/Local	-90,000	-90,000	-71,067.65	.00	.00	-18,932.35	79.0%
6143 Local Service Tax - LST	-85,000	-85,000	-26,397.07	.00	.00	-58,602.93	31.1%
6151 Current Act 511 EIT	-3,420,000	-3,420,000	-1,686,877.23	-12,451.43	.00	-1,733,122.77	49.3%
6153 Curr Act 511 Real Est	-750,000	-750,000	-701,468.73	-586,909.69	.00	-48,531.27	93.5%
6411 Delinquent Real Estate	-8,500,000	-8,500,000	-2,006,671.97	-230,908.84	.00	-6,493,328.03	23.6%
6510 Interest on Invest	-500,000	-500,000	-54,305.76	-12,580.89	.00	-445,694.24	10.9%
6710 Admissions	-35,000	-35,000	-4,674.66	.00	.00	-30,325.34	13.4%
6830 Rev From Intermed-Fed	-5,684	-5,684	.00	.00	.00	-5,684.00	.0%
6832 Federal Idea Revenue	-1,053,806	-1,053,806	-612,109.78	.00	.00	-441,696.22	58.1%

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East Stroudsburg Area SD, PA
YEAR-TO-DATE BUDGET REPORT

NOVEMBER 2020

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FOR 2021 05

ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6910 Rentals	-75,000	-75,000	-21,331.80	-12,456.72	.00	-53,668.20	28.4%
6941 Regular Sch Tuition	-20,000	-20,000	.00	.00	.00	-20,000.00	.0%
6942 Summer School Tuition	-12,000	-12,000	.00	.00	.00	-12,000.00	.0%
6944 Tuition from Other Lea	-8,500	-8,500	.00	.00	.00	-8,500.00	.0%
6991 RefundPriorYrReceipt	-20,000	-20,000	-1,831.96	-228.99	.00	-18,168.04	9.2%
6999 Other Revenues Misc	-100,000	-100,000	-18,435.27	-1,152.99	.00	-81,564.73	18.4%
7110 Basic Education	-16,802,125	-16,802,125	.00	.00	.00	-16,802,125.00	.0%
7111 Basic Education	0	0	-4,895,742.00	.00	.00	4,895,742.00	100.0%
7112 Basic Ed Fund-Social Security	0	0	-1,481,394.68	-637,514.05	.00	1,481,394.68	100.0%
7160 Tuition Orphans & Child	-800,000	-800,000	.00	.00	.00	-800,000.00	.0%
7240 Driver Ed Student	-20,000	-20,000	.00	.00	.00	-20,000.00	.0%
7271 Special Ed School Aged	-4,547,657	-4,547,657	-2,095,977.00	-698,659.00	.00	-2,451,680.00	46.1%
7311 Pupil Transportation Subsidy	-2,900,000	-2,900,000	-255,278.00	.00	.00	-2,644,722.00	8.8%
7320 Rent & Sink Fund Pymt	-1,375,500	-1,375,500	-982,770.44	.00	.00	-392,729.56	71.4%
7330 Health Services/ Act 25	-155,000	-155,000	.00	.00	.00	-155,000.00	.0%
7340 State Prop Tax Reduction Allo	-4,345,793	-4,345,793	-2,946,181.40	.00	.00	-1,399,611.60	67.8%
7361 School Safety & Security Gran	-1,248,758	-1,248,758	-15,100.00	.00	.00	-1,233,658.00	33.6%
7505 Ready To Learn Grant	-2,798,677	-2,798,677	-1,248,758.00	.00	.00	-29,900.00	100.0%
7810 State Share Ss & Med	-12,790,467	-12,790,467	-3,944,911.79	.00	.00	-2,798,677.00	30.8%
8110 Payments Fed Impacted	-625,000	-625,000	.00	.00	.00	-625,000.00	.0%
8514 NCLB-Title I	-1,923,719	-1,923,719	-728,490.50	-274,817.00	.00	-8,845,555.21	37.9%
8515 NCLB-Title II	-247,537	-247,537	-107,515.30	-35,362.42	.00	-1,195,228.50	43.4%
8516 NCLB-Title III	-25,574	-25,574	-14,722.54	-5,588.99	.00	-10,851.46	57.6%
8517 NCLB-Title IV	-160,583	-160,583	-80,538.66	-22,940.42	.00	-80,044.34	50.2%
8732 Arra-Oscbs	-54,900	-54,900	-27,752.69	.00	.00	-27,147.31	50.6%
8733 UNDEFINED	-25,100	-25,100	-12.83	.00	.00	-25,087.17	.1%
8741 ESSER - COVID-19	-1,739,127	-1,739,127	.00	.00	.00	-1,739,127.00	.0%
8749 Other CARES Act Funding	0	0	-393,770.00	.00	.00	393,770.00	100.0%
8810 Med Assist Reimb Access	-1,901,667	-1,901,667	-1,247,642.06	.00	.00	-654,024.94	65.6%
8820 Med Assi Reimb Trans	-80,000	-80,000	-73,283.77	.00	.00	-6,716.23	91.6%
9210 Capital Lease Equipment	-1,325,426	-1,325,426	.00	.00	.00	-1,325,426.00	.0%
9400 Sale Of Fixed Assets	-125,000	-125,000	-253.10	.00	.00	-124,746.90	.2%
TOTAL General Fund	5,180,907	5,180,907	-48,310,415.56	4,268,845.79	2,985,637.78	50,505,685.27	-874.8%
TOTAL REVENUES	-160,104,718	-160,104,718	-108,571,949.24	-6,486,905.65	.00	-51,532,768.76	
TOTAL EXPENSES	165,285,625	165,285,625	60,261,533.68	10,755,751.44	2,985,637.78	102,038,454.03	

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12/14/2020 09:42
4963sonya-burch

East Stroudsburg Area SD, PA
YEAR-TO-DATE BUDGET REPORT

NOVEMBER 2020

P 4
glytdbud

FOR 2021 05

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	5,180,907	5,180,907	-48,310,415.56	4,268,845.79	2,985,637.78	50,505,685.27	-874.8%

** END OF REPORT - Generated by Sonya Burch **



D'HUY Engineering, Inc.
 One East Broad Street, Suite 310 Bethlehem, PA 18018
 Phone: 610.865.3000 Fax: 610.861.0181

INVOICE

No. 51915
 10/30/2020

East Stroudsburg Area School District

50 Vine Street
 East Stroudsburg, PA 18301
 Mr. Tom McIntyre

<p>High School North Roof Replacement 287010</p> <p>For Services Rendered From September 26, 2020 To October 30, 2020</p> <p>DEI Fee = 7% of Construction Cost \$7,008,635 = \$490,604</p>

01 - High School North / Lehman J.S. Roof Investigation

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$12,900.00	\$12,900.00	100.00	\$0.00

02 - Design, Bidding & Construction Phase Services

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$490,604.00	\$397,953.43	85.00	\$19,059.97

INVOICE TOTAL \$19,059.97

Prior Billing Information

Invoice		0 - 30	31 - 60	61-90	Over 90	Balance
51734	9/25/2020	\$30,000.43	\$0.00	\$0.00	\$0.00	\$30,000.43
Total Prior Billing		\$30,000.43	\$0.00	\$0.00	\$0.00	\$30,000.43

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D'HUY Engineering, Inc.
 One East Broad Street, Suite 310 Bothlehen, PA 18018
 Phone: 610.865.3000 Fax: 610.861.0181

INVOICE

No. 51916
 10/30/2020

East Stroudsburg Area School District

50 Vine Street
 East Stroudsburg, PA 18301
 Mr. Tom McIntyre

High School North Roof Replacement - Forensic Investigation
287010.1
 For Services Rendered From September 28, 2020 To October 30, 2020

01 - Basic Services

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$12,600.00	\$7,587.82	63.59	\$425.00

02 - Contingency Fee

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$10,000.00	\$0.00	0.00	\$0.00

INVOICE TOTAL **\$425.00**

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D'HUY Engineering, Inc.
 One East Broad Street, Suite 310 Bethlehem, PA 18018
 Phone: 610.865.3000 Fax: 610.861.0181

INVOICE

No. 51917
 10/30/2020

East Stroudsburg Area School District

50 Vine Street
 East Stroudsburg, PA 18301
 Mr. Tom McIntyre

J.T. Lambert Intermediate School & Resica Elementary School Flooring Replacement
287020
 For Services Rendered From September 26, 2020 To October 30, 2020

DEI Fee = \$58,770 (7% of Construction Cost \$839,580)

00 - Basic Services

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$58,770.00	\$55,831.50	98.00	\$1,763.10

INVOICE TOTAL \$1,763.10

Prior Billing Information

<u>Invoice</u>	<u>0 - 30</u>	<u>31 - 60</u>	<u>61-90</u>	<u>Over 90</u>	<u>Balance</u>
51737 9/25/2020	\$2,938.50	\$0.00	\$0.00	\$0.00	\$2,938.50
Total Prior Billing	\$2,938.50	\$0.00	\$0.00	\$0.00	\$2,938.50

227



D'HUY Engineering, Inc.
 One East Broad Street, Suite 310 Bethlehem, PA 18018
 Phone: 610.865.3000 Fax: 610.861.0181

INVOICE

No. 51918
 10/30/2020

East Stroudsburg Area School District

50 Vine Street
 East Stroudsburg, PA 18301
 Mr. Tom McIntyre

Transportation Building Underground Storage Tank Removal
287023
 For Services Rendered From September 26, 2020 To October 30, 2020
 DEI Fee = \$10,862.50 (7.5% of Construction Cost \$111,500.00 + \$2,500)

00 - Basic Services

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$13,750.00	\$6,875.00	55.85	\$804.20

INVOICE TOTAL \$804.20

Prior Billing Information

<u>Invoice</u>		<u>0 - 30</u>	<u>31 - 60</u>	<u>61-90</u>	<u>Over 90</u>	<u>Balance</u>
51655	8/28/2020	\$0.00	\$2,235.45	\$0.00	\$0.00	\$2,235.45
51738	9/25/2020	\$4,639.55	\$0.00	\$0.00	\$0.00	\$4,639.55
Total Prior Billing		\$4,639.55	\$2,235.45	\$0.00	\$0.00	\$6,875.00

228



D'HUY Engineering, Inc.
 One East Broad Street, Suite 310 Bethlehem, PA 18018
 Phone: 610.865.3000 Fax: 610.861.0181

INVOICE

No. 51919
 10/30/2020

East Stroudsburg Area School District

50 Vine Street
 East Stroudsburg, PA 18301
 Mr. Tom McIntyre

<p>High School South Pool Repairs 287024 For Services Rendered From September 28, 2020 To October 30, 2020</p>
<p>DEI Estimated Fee: \$2,500 + 7.5% of \$150,000 = \$13,750</p>

00 - Basic Services

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$13,750.00	\$0.00	28.04	\$3,855.01

INVOICE TOTAL \$3,855.01

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D'HUY Engineering, Inc.
 One East Broad Street, Suite 310 Bethlehem, PA 18018
 Phone: 610.865.3000 Fax: 610.861.0181

INVOICE

No. 51920
 10/30/2020

East Stroudsburg Area School District

50 Vine Street
 East Stroudsburg, PA 18301
 Mr. Tom McIntyre

High School North & Lehman I.S. Window Replacement
287025
 For Services Rendered From September 26, 2020 To October 30, 2020

DEI Estimated Fee: \$4,000 + 7.5% of \$100,000 = \$11,500

00 - Basic Services

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$11,500.00	\$0.00	3.30	\$380.01

INVOICE TOTAL \$380.01

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D'HUY Engineering, Inc.
 One East Broad Street, Suite 310 Bethlehem, PA 18018
 Phone: 610.865.3000 Fax: 610.861.0181

INVOICE

No. 51921
 10/30/2020

East Stroudsburg Area School District

50 Vine Street
 East Stroudsburg, PA 18301
 Mr. Tom McFartyre

Lehman I.S. & Bushkill E.S. Flooring Replacement
287026
 For Services Rendered From September 28, 2020 To October 30, 2020

DEI Estimated Fee: 7% of \$600,000 = \$42,000

00 - Basic Services

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$42,000.00	\$0.00	1.58	\$665.03

INVOICE TOTAL \$665.03

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D'HUY Engineering, Inc.
 One East Broad Street, Suite 310 Bethlehem, PA 18018
 Phone: 610.865.3000 Fax: 610.861.0181

INVOICE

No. 51922
 10/30/2020

East Stroudsburg Area School District

50 Vine Street
 East Stroudsburg, PA 18301
 Mr. Tom McIntyre

<p>High School North & High School South Hand Wash Stations</p> <p>287027</p> <p>For Services Rendered From September 26, 2020 To October 30, 2020</p> <p>DEI Estimated Fee: \$4,000 + 7.5% of \$75,000 = \$9,625</p>

00 - Basic Services

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$9,625.00	\$0.00	18.26	\$1,757.50

INVOICE TOTAL \$1,757.50

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D'HUY Engineering, Inc.
 One East Broad Street, Suite 310 Bethlehem, PA 18018
 Phone: 610.865.3000 Fax: 610.861.0181

INVOICE

No. 51923
 10/30/2020

East Stroudsburg Area School District

50 Vine Street
 East Stroudsburg, PA 18301
 Mr. Tom McIntyre

Resica E.S. & Middle Smithfield E.S. Water Filtration
287016

For Services Rendered From September 26, 2020 To October 30, 2020

DEI Fee = \$17,500 (7.5% of Estimated Construction Cost \$200,000 + \$2,500)

00 - Basic Services

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$17,500.00	\$17,500.00	100.00	\$0.00

01 - DEP Application for Public Water Service

Professional Services

	Task	Hours	Rate	Amount
Engineer In Training	Application Preparation	71.50	90.00	\$6,435.00
Senior Principal	Application Preparation and Final Review	13.50	190.00	\$2,565.00
Total Professional Services for 01				\$9,000.00
Total Charges for 01				\$9,000.00

INVOICE TOTAL \$9,000.00

Prior Billing Information

Invoice		0 - 30	31 - 60	61-90	Over 90	Balance
51735	9/25/2020	\$15,250.00	\$0.00	\$0.00	\$0.00	\$15,250.00
Total Prior Billing		\$15,250.00	\$0.00	\$0.00	\$0.00	\$15,250.00

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D'HUY Engineering, Inc.
 One East Broad Street, Suite 310 Bethlehem, PA 18018
 Phone: 610.865.3000 Fax: 610.861.0181

INVOICE

No. 51924
 10/30/2020

East Stroudsburg Area School District

50 Vine Street
 East Stroudsburg, PA 18301
 Mr. Tom McIntyre

<p>High School North Sanitary Liner Replacement 287017</p> <p>For Services Rendered From September 26, 2020 To October 30, 2020</p> <p>DEI Fee = \$52,500 (7% of Estimated Construction Cost \$750,000)</p>
--

00 - Basic Services

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$52,500.00	\$34,125.00	65.00	\$0.00

01 - DEP Application for Public Water Service

Professional Services

	Task	Hours	Rate	Amount
Engineer In Training	Application Preparation	43.00	90.00	\$3,870.00
Senior Principal	Application Preparation and Final Review	7.00	190.00	\$1,330.00
Total Professional Services for 01				\$5,200.00
Total Charges for 01				\$5,200.00

Reimb - Reimbursable Submission Fees

Reimbursables

	Unit Rate	Qty	Markup	Amount
Reimbursable Fees Commonwealth of Pennsylvania - Water Quality Management Permit	500.00	1.00	1.00	\$500.00
Total Reimbursables for Reimb				\$500.00
Total Charges for Reimb				\$500.00

INVOICE TOTAL \$5,700.00

Prior Billing Information

Invoice		0 - 30	31 - 60	61-90	Over 90	Balance
51736	9/25/2020	\$14,589.65	\$0.00	\$0.00	\$0.00	\$14,589.65

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Total Prior Billing	\$14,589.65	\$0.00	\$0.00	\$0.00	\$14,589.65
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Contractor's Application for Payment No. 6

Application Period: 10/01/2020 - 11/30/2021	Application Date: 11/12/2020
From (Contractor): Lehigh Valley Floor Covering, LLC	Via (Engineer): D'Incy Engineering, Inc.
Contract: East Stroudsburg Area School District	Engineer's Project No.:
Contractor's Project No.:	
Project: JI Lambert Intermediate School Flooring Replacement	
Owner's Contract No.:	

Application For Payment Change Order Summary

Approved Change Orders Number	Additions	Deductions
TOTALS		
NET CHANGE BY CHANGE ORDERS		

1. ORIGINAL CONTRACT PRICE \$ 5535,800.00
2. Net change by Change Orders..... \$
3. Current Contract Price (Line 1 + 2)..... \$ 5535,800.00
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate)..... \$ 5535,800.00
5. RETAINAGE:
 - a. X \$535,800.00 Work Completed..... \$
 - b. X Stored Material..... \$
 - c. Total Retainage (Line 5a + Line 5b)..... \$
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)..... \$ 5535,800.00
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ 5225,084.00
8. AMOUNT DUE THIS APPLICATION..... \$ 310,716.00
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above)..... \$

Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interests or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: **Dan Wuertele** Date: 11/12/2020

Digitally signed by Dan Wuertele
DN: cn=Dan Wuertele, o=Lehigh Valley Floor
Covering, LLC, email=dan@lvfc.com, c=US

Payment of: \$ 10,716.00
(Line 8 or other - attach explanation of the other amount)

is recommended by: Joshua Grice 11/15/20
(Engineer) (Date)

Payment of: \$ _____
(Line 8 or other - attach explanation of the other amount)

is approved by: _____ (Owner) (Date)

Approved by: _____ Funding Agency (if applicable) (Date)

Endorsed by the Construction Specifications Institute.

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Progress Estimate

Contractor's Application

For (contract):		ESASD JT Lambert Intermediate School Flooring Replacement		Application Number:	6		
Application Period:		10/01/20 - 11/30/20		Application Date:	11/12/2020		
Item No.	Description	B Scheduled Value	C Work Completed		E Materials Presently Stored (not in C or D)	F Total Completed and Stored to Date (C+D+E)	G Balance to Finish (B-F)
			D This Period	% (F/B)			
	Performance and Payment Bonds	\$8,100.00	\$8,100.00			\$8,100.00	100.0%
	Contract Allowance #1	\$17,500.00	\$17,500.00			\$17,500.00	100.0%
	Contract Allowance #2	\$7,500.00	\$7,500.00			\$7,500.00	100.0%
	Contract Allowance #3	\$8,880.00	\$8,880.00			\$8,880.00	100.0%
	Contracts / Submittals / Samples / Closeout	\$2,400.00	\$2,400.00			\$2,400.00	100.0%
	Armstrong LVT Flooring (M)	\$135,600.00	\$135,600.00			\$135,600.00	100.0%
	Armstrong LVT Flooring (L)	\$83,120.00	\$83,120.00			\$83,120.00	100.0%
	Mannington Carpet Tile (M)	\$32,800.00	\$32,800.00			\$32,800.00	100.0%
	Mannington Carpet Tile (L)	\$14,000.00	\$14,000.00			\$14,000.00	100.0%
	Koppo Wall Base (M)	\$9,400.00	\$9,400.00			\$9,400.00	100.0%
	Koppo Wall Base (L)	\$14,100.00	\$14,100.00			\$14,100.00	100.0%
	Floor Preparation / Self-Leveling	\$133,700.00	\$133,700.00			\$133,700.00	100.0%
	Demol and Disposal	\$67,600.00	\$67,600.00			\$67,600.00	100.0%
	Building Expansion Joint Gasket	\$1,500.00	\$1,500.00			\$1,500.00	100.0%
Totals			\$535,800.00	\$535,800.00		\$535,800.00	

237

Contractor's Application For Payment No. 11

Application Period: November 2020	Application Date: 11/20/2020
To (Owner): East Stroudsburg Area SD	From (Contractor): Jottan, Inc.
Project: 119020 North HS and Lehman Intermediate	Via (Engineer): D'Huy Engineering Inc.
Owner's Contract No.:	Contractor's Project No.:
	Engineer's Project No.:

APPLICATION FOR PAYMENT

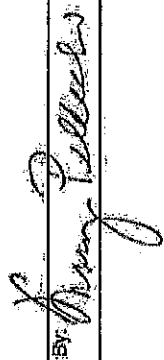
Change Order Summary:

Approved Change Orders	Additions	Deductions	
Number			
TOTALS			
NET CHANGE BY			
CHANGE ORDERS			

1. ORIGINAL CONTRACT PRICE \$ 7,008,635.00
2. Net change by Change Orders \$ 0.00
3. CURRENT CONTRACT PRICE (Line 1 + 2) \$ 7,008,635.00
4. TOTAL COMPLETED AND STORED TO DATE
(Column F on Progress Estimate) \$ 6,859,535.00
5. RETAINAGE:
 - a. 2.5 % x \$ Work Completed \$ 171,488.38
 - b. % x \$ Stored Material \$ 0.00
 - c. Total Retainage (Line 5a + Line 5b) \$ 171,488.38
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c) \$ 6,888,046.62
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application) \$ 6,383,826.14
8. AMOUNT DUE THIS APPLICATION \$ 304,220.48
9. BALANCE TO FINISH, PLUS RETAINAGE
(Column G on Progress Estimate + Line 5 above) \$ 320,588.38

CONTRACTOR'S CERTIFICATION

The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:  Date: 11/20/2020

Payment of: \$ 304,220.48
(Line 8 or other - attach explanation of other amount)

is recommended by: Joshua Grice (Engineer) 12/4/20 (Date)

Payment of: \$ _____
(Line 8 or other - attach explanation of other amount)

is approved by: _____ (Owner) _____ (Date)

Approved by: _____ Funding Agency (if applicable) _____ (Date)



Document G703™ - 1992

From Contractor
Joltan, Inc.
P.O. Box 166
Florence, NJ 08518

To
East Stroudsburg Area SD
50 Vine Street
East Stroudsburg, PA 18301

Continuation Sheet

AIA Document G703™-1992, Application and Certificate for Payment, or G732™-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, Project 119010 containing Contractor's signed certification is attached. Invoice 119010-011 North HS and Lehman Intermediate Dingmans Ferry, PA 18328

In tabulations below, amounts are in US dollars. Use Column I for Contracts where variable retainage for line items may apply.

APPLICATION NO: 11
APPLICATION DATE: 11/18/2020
PERIOD TO: 1/30/2020
ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (Not in D or E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C-G)	I RETAINAGE (f variable rate)
			FROM PREVIOUS APPLICATION (D+E)						
1	BONDS	82,000.00	82,000.00	0.00	0.00	0.00	82,000.00	0.00	8,200.00
2	PHASE I	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3	MOBILIZATION	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.00	5,000.00
4	EQUIPMENT	110,000.00	110,000.00	0.00	0.00	0.00	110,000.00	0.00	11,000.00
5	ROOF VACUUM	36,000.00	36,000.00	0.00	0.00	0.00	36,000.00	0.00	3,600.00
6	ROOF DEMO	160,000.00	160,000.00	0.00	0.00	0.00	160,000.00	0.00	16,000.00
7	ROOFING - MATERIALS	2,219,105.00	2,219,105.00	0.00	0.00	0.00	2,219,105.00	0.00	110,944.30
8	ROOFING - LABOR	517,000.00	517,000.00	0.00	0.00	0.00	517,000.00	0.00	8,240.95
9	SHEET METAL - MATERIALS	551,640.00	551,640.00	0.00	0.00	0.00	551,640.00	0.00	0.00
10	SHEET METAL - LABOR	129,000.00	129,000.00	0.00	0.00	0.00	129,000.00	0.00	12,900.00
11	MASONRY - THRUWALL	225,540.00	225,540.00	0.00	0.00	0.00	225,540.00	0.00	22,554.00
12	PLUMBING - DRAINS	106,500.00	106,500.00	0.00	0.00	0.00	106,500.00	0.00	10,650.00
13	PUNCHLIST	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00	500.00
14	PHASE II	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15	MOBILIZATION	45,000.00	45,000.00	0.00	0.00	0.00	45,000.00	0.00	2,250.00
16	EQUIPMENT	75,000.00	75,000.00	0.00	0.00	0.00	75,000.00	0.00	3,750.00
17	ROOF VACUUM	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	0.00	1,250.00
18	ROOF DEMO	105,000.00	105,000.00	0.00	0.00	0.00	105,000.00	0.00	5,250.00
19	ROOFING - MATERIALS	1,225,555.00	1,225,555.00	0.00	0.00	0.00	1,225,555.00	0.00	61,277.76
20	ROOFING - LABOR	321,800.00	321,800.00	0.00	0.00	0.00	321,800.00	0.00	16,090.00
21	SHEET METAL - MATERIAL	364,080.00	364,080.00	0.00	0.00	0.00	364,080.00	0.00	18,204.00
22	SHEET METAL - LABOR	80,000.00	80,000.00	0.00	0.00	0.00	80,000.00	0.00	4,000.00
23	MASON-THRU WALL	196,000.00	196,000.00	0.00	0.00	0.00	196,000.00	0.00	9,800.00
24	PLUMBING - DRAINS	56,000.00	56,000.00	0.00	0.00	0.00	56,000.00	0.00	2,800.00
25	PUNCHLIST	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00	250.00
GRAND TOTAL		6,690,220.00	6,690,220.00	88,608.00	0.00	0.00	6,690,220.00	0.00	334,511.01

CAUTION: You should sign an original AIA Contract Document on which this text appears in RED. An original assures that changes will not be obscured.

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AIA Document G703™ - 1992

Continuation Sheet

From Contractor
Jottari, Inc.
PO Box 166
Florence, NJ 08518

To:
East Stroudsburg Area SD
50 Vine Street
East Stroudsburg, PA 18301

Application and Certificate for Payment or Certificate for Payment of G752™-2009.

Application and Certificate for Payment, Construction Manager as Adviser Edition, Project

115010 containing Contractor's signed certification is attached.

In tabulations below, amounts are in US dollars.

Use Column I on Contracts where variable retainage for line items may apply.

INVOICE #19010-017
North HS and Lehman Intermediate
Dingmans Ferry, PA 18528

APPLICATION NO. 11

APPLICATION DATE: 11/18/2020

PERIOD TO: 1/30/2020

ARCHITECT'S PROJECT NO.

ITEM NO.	DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (Not in D or E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C-G)	I RETAINAGE (If variable rate)
			D FROM PREVIOUS APPLICATION (D + E)	E THIS PERIOD					
25	CLOSEOUTS	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00	0.00	500.00
26	ALLOWANCES	267,305.00	118,205.00	41,110.00	0.00	0.00	267,305.00	0.00	13,365.25
27	Cont. Contract Costing	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00
28	Cont. Contract Costing	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00	0.00	0.00
29	Cont. Contract Costing	116,400.00	0.00	116,400.00	0.00	0.00	116,400.00	0.00	7,165.00
	GRAND TOTAL	6,859,535.00	6,719,817.00	51,110.00	0.00	0.00	6,859,535.00	0.00	342,976.75

CAUTION: You should sign an original AIA Contract Document on which this text appears in RED. An original assures that changes will not be obscured.

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TRANE

Trane U.S. Inc.

3600 PAMMEL CREEK ROAD
LA CROSSE, WI 546017599

PAYMENT REQUISITION

Remit To: Trane U.S. Inc.
PO BOX 408488
ATLANTA, GA 30384-8488

Contract Name and Location: See applicable Tax Detail page(s)

BILL EAST STROUDSBURG SCHOOL DIST
To: 50 VINE STREET
EAST STROUDSBURG, PA 18301

TYPE	INVOICE
*** NUMBER	311216379
DATE	19-OCT-20
PAGE	1
PURCHASE ORDER NUMBER	Signed Proposal
CONTRACT NAME	East Stroudsburg SD North LI/H
CUSTOMER ACCOUNT #	8844416
PREVIOUS #	

Payment Terms	Due Date	Credit Job #	Contract #
N30	18-NOV-20	D424674	CID00068098

Application No. 08 for work completed thru 31-OCT-20

1. ORIGINAL CONTRACT SUM:	\$2,838,638.00	4. TOTAL COMPLETED & STORED TO DATE:	\$2,838,638.00
2. Net Change by Change Orders:	\$0.00	a. Percentage Completed:	<u>100.00%</u>
3. CONTRACT SUM TO DATE:	\$2,838,638.00	5. RETAINAGE:	
		a. <u>0.00%</u> of Completed Work:	\$0.00
		b. <u>0.00%</u> of Stored Material:	\$0.00
		Total Retainage	\$0.00
		6. TOTAL EARNED LESS RETAINAGE:	\$2,838,638.00
		7. LESS PREVIOUS REQUESTS FOR PAYMENT:	\$2,554,774.21

NOV 02 2020

8. CURRENT PROJECT PAYMENT DUE: (Before Applicable Sales Taxes)	\$283,863.79
9. Applicable Sales Taxes: See applicable Tax Detail page(s)	\$0.00
10. Amount Due This Requisition: Currency: USD	\$283,863.79

*** PLEASE REFERENCE NUMBER 311216379 WITH YOUR PAYMENT

Sections Included: Summary Sheet, Detail Sheet(s) and Tax Detail Sheet(s)

SPECIAL INSTRUCTIONS:

Federal Tax ID: 25-000488

Form 10200020

0.5% Discount:
*Payment within 10 days of invoice date
*Account must be current

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APPLICATION AND CERTIFICATION FOR PAYMENT (SUMMARY SHEET)

INV NBR: 311216379

APPLICATION NO: 08
 APPLICATION DATE: 19-OCT-20
 PERIOD TO: 31-OCT-20
 CUST PROJECT NO: Signed Proposal

CONTRACT NAME: East Stroudsburg SD North LH/H

CONTRACT LOCATION: Trane

1185 NORTH WASHINGTON STREET

WILKES BARRE, PA 18705

See applicable Tax Detail page(s)

CONTRACT DATE: 27-NOV-18
 CONTRACT NUMBER: CID00068098
 CUST PO NO: Signed Proposal

The undersigned Company Certifies that to the best of the Company's knowledge, information and belief, the work covered by this Application For Payment has been completed in accordance with the Contract Documents, and that current payment shown herein is now due

APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.

ORIGINAL CONTRACT SUM: \$2,838,638.00
 Net Change by Change Orders: \$0.00
 CONTRACT SUM TO DATE: (Line 1 + 2) \$2,838,638.00
 TOTAL COMPLETED & STORED TO DATE (Column G on Detail Sheet) \$2,838,638.00

RETAINAGE:

a. 0.00% of Completed Work: \$0.00
 (Columns D + E on Detail Sheet)
 b. 0.00% of Stored Material: \$0.00

(Column F on Detail Sheet)

Total Retainage: \$0.00
 (Line 5a + 5b or Total in Column I of Detail Sheet)

3. TOTAL EARNED LESS RETAINAGE:

(Line 4 less Line 5 Total) \$2,838,638.00

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT:

(Line 6 from prior Certificates) \$2,554,774.21

3. CURRENT PAYMENT DUE

Before applicable Sales Tax \$288,863.79

9. BALANCE TO FINISH, INCLUDING RETAINAGE:

(Line 3 less line 6) \$0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	

COMPANY: Trane
 By: _____ DATE: _____

State of: _____
 County of: _____

Subscribed and sworn to before me this _____ day of _____

My Commission expires: _____

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the undersigned company Certifies that to the best of their knowledge, information and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and this company indicated above is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$288,863.79

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Detail Sheet that are changed to conform to the amount certified.)

CERTIFIER: Joshua Grice Date: 11/9/20
 BY: _____ Date: _____
 ACCEPTANCE: _____ Date: _____
 BY: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the company named herein. Insurance, payment and acceptance of payment are without prejudice to any rights of the party under this Contract.

ETAILED SHEET

INV NBR: 311216379

APPLICATION AND CERTIFICATE FOR PAYMENT,
 containing Certification, is attached.

APPLICATION NO: 08
 APPLICATION DATE: 19-OCT-20
 PERIOD TO: 31-OCT-20

CUST PO NUMBER: Signed Proposal
 CONTRACT DATE: 27-NOV-18
 CONTRACT NUMBER: CID000068098

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ITEM NO	DESCRIPTION OF WORK	E		F		G		H	
		SCHEDULED VALUE	WORK COMPLETED FROM PREVIOUS APPLICATION DATE (D+E)	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED (INFIN DORE) (D+E+F)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% TO FINISH (G/G)	BALANCE TO FINISH (G/G)	RETAINAGE
1	Engineering	33,050.22	33,050.22	0.00	0.00	33,050.22	100.00%	0.00	0.00
2	Mechanical Installation	634,094.00	634,094.00	0.00	0.00	634,094.00	100.00%	0.00	0.00
3	Programming/Commissioning	248,096.12	248,096.12	0.00	0.00	248,096.12	100.00%	0.00	0.00
4	Project Management	83,652.03	83,652.03	0.00	0.00	83,652.03	100.00%	0.00	0.00
5	Material	933,131.83	933,131.83	0.00	0.00	933,131.83	100.00%	0.00	0.00
6	Valves	110,880.00	110,880.00	0.00	0.00	110,880.00	100.00%	0.00	0.00
7	ATC Installation	795,733.80	795,733.80	0.00	0.00	795,733.80	100.00%	0.00	0.00
TOTAL		2,898,638.00	2,898,638.00	0.00	0.00	2,898,638.00	100.0%	0.00	0.00

INVOICE DETAIL SHEET

INV NBR: 311216379

APPLICATION AND CERTIFICATE FOR PAYMENT,
maintaining Certification, is attached.

APPLICATION NO:
APPLICATION DATE:
PERIOD TO:

08
19-OCT-20
31-OCT-20

CUST PO NUMBER:
CONTRACT DATE:
CONTRACT NUMBER:

Signed Proposal
27-NOV-18
CID00068098

location: EAST STROUDSBURG SCHOOL DIST
257 TIMBERWOLF DRIVE

DINGMANS FERRY, PA 18328

Billing this period less retainage: \$283,863.79
Applicable Sales Taxes:
Tax State @ 0.00% \$0.00
Tax County @ 0.00% \$0.00
Tax City @ 0.00% \$0.00
Tax District @ 0.00% \$0.00

htc

Contractor's Application For Payment No. 1

Application Period: 11/1/20 - 11/30/20	Application Date: 12/4/20
From (Contractor): Environmental Restoration Inc.	Via (Engineer) D'Huy Engineering Inc.
Contract: Oil Tank Removal	Engineer's Project No.: 287023
Owner's Contract No.: 20-042.001	

APPLICATION FOR PAYMENT Change Order Summary

Approved Change Orders Number	Additions	Deductions
TOTALS		
NET CHANGE BY		
CHANGE ORDERS		

1. ORIGINAL CONTRACT PRICE \$ 111,510.00
2. Net change by Change Orders \$ 0.00
3. CURRENT CONTRACT PRICE (Line 1 ± 2) \$ 111,510.00
4. TOTAL COMPLETED AND STORED TO DATE
(Column F on Progress Estimate) \$ 73,636.00
5. RETAINAGE:
 - a. 5 % x \$ Work Completed \$ 3,681.80
 - b. % x \$ Stored Material \$
 - c. Total Retainage (Line 5a + Line 5b) \$ 3,681.80
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c) \$ 69,954.20
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application) \$ 0.00
8. AMOUNT DUE THIS APPLICATION \$ 69,954.20
9. BALANCE TO FINISH, PLUS RETAINAGE
(Column G on Progress Estimate + Line 5 above) \$ 41,555.80

CONTRACTOR'S CERTIFICATION

The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Payment of:	\$ 69,954.20	(Line 8 or other - attach explanation of other amount)
is recommended by:	<i>Joshua Grice</i>	12/4/20 (Date)
Payment of:	\$	(Line 8 or other - attach explanation of other amount)
is approved by:	(Owner)	(Date)
Approved by:	Funding Agency (if applicable)	(Date)

By: Jill K. Johns, President	Date: 12/4/20
------------------------------	---------------

Progress Estimate

Contractor's Application

For (contract):		Transportation Building Oil Tank Removal		Application Number: 1								
Application Period: 11/1/20 - 11/30/20		Application Date: 12/4/20										
Specification Section No.	Description	A		B		C		D		E	F	G
		Item		Scheduled Value		Work Completed		This Period				
						From Previous Application (C + D)						
1	Tank Removal		41,300			0.00	41,300					
2	Backfill Tank Area		15,000			0.00	15,000					
3	Anchor Pad Removal		7,000			0.00						
4	Bollard Installation		1,500			0.00	1,500					
5	Concrete & Asphalt Removal		8,000			0.00	8,000					
6	Blacktop Restoration		20,000			0.00						
7	Temporary Fence		2,000			0.00	2,000					
8	Miscellaneous/General Conditions		1,660			0.00	1,660					
9	Bonding		3,000			0.00	3,000					
10	Allowances		12,050			0.00	1,176					
Totals			111,510			0.00	73,636				73,636	37,874

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EAST STROUDSBURG AREA SCHOOL DISTRICT

REQUEST TO ESTABLISH A SPECIAL ACTIVITY -- 2020-2021

1. NAME OF ORGANIZATION: East Stroudsburg HS South Girls Basketball
2. CHOOSE FROM ONE (1) OF THE FOLLOWING:
Renewal of a Previously-Approved Special Activity Account Establish a New Special Activity Account
Account # 291-30-820-5012 Account # (TBD) _____
3. PURPOSE OR OBJECTIVE: (Briefly describe why this organization is being formed.)
Funds are being raised to buy new equipment and gear for the players and coaches as well as to cover entry fees into tournaments, summer leagues and camps.
3. BENEFIT: (Briefly describe how the students/district will benefit from the establishment of this organization.)
Gear will allow the girls to look the same. Equipment will help enhance skills and you can never play enough basketball with camps, leagues and tournaments.
5. LEADERSHIP: (Briefly describe how this activity will be organized, how it will be run and whether the officers will be elected or appointed.) All members of the team will take part in fundraising. It will be a team effort to earn all the funds possible.
6. FUND RAISING:
 - a. Will this organization raise funds? Yes No
 - b. If "yes", briefly describe typical fund-raising activities and who will be involved.
Gear, chocolate, car wash, etc.
7. USE OF FUNDS: (Briefly describe how these funds will be used to benefit the students or the district.)
Gear will allow the girls to look the same. Equipment will help enhance skills and you can never play enough basketball with camps, leagues and tournaments.
8. FINANCIAL DEPENDENCE:
 - a. Will this organization require any financial assistance or facilities and equipment to be provided by the General Fund? Yes No
 - b. If "yes", briefly describe the assistance needed and whether it is a continuing, year-to-year need.

9. FINANCIAL RESPONSIBILITY: (Briefly describe who will be responsible for these funds and how fund-raising, expenditure and/or transfer decisions will be made)
Head Coach will lead the charge in all fundraising and funds within this account.

Date Submitted: 11/13/20

Submitted by: Carly Gallagher

Advisor's Signature: Carly Gallagher

Print Name: Carly Gallagher

Co-Advisor's Signature: Cori Wood

Print Name: Cori Wood

Principal's Signature: [Signature] 11-13-2020

IN THE COURT OF COMMON PLEAS OF MONROE COUNTY
FORTY-THIRD JUDICIAL DISTRICT
COMMONWEALTH OF PENNSYLVANIA

THE MANWALAMINK WATER COMPANY : NO. 7930 CV 2019

Appellant,

v.

MONROE COUNTY BOARD OF
ASSESSMENT REVISION,

Appellee.

TAX APPEAL STIPULATION

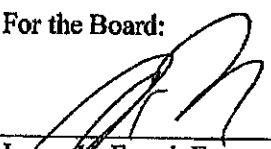
Property Location: 123 River Road, Smithfield Township
Parcel ID No.: 16.8.1.20-17

Stipulation: It is agreed that the assessment for the above-referenced property shall be as follows:

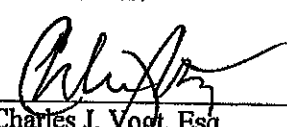
Year	2020
Land	92,090
Building	488,790
Total Assessed Value	580,880

And that the above captioned appeal be marked settled and discontinued.

For the Board:


James V. Fareri, Esq.,
Counsel for the Board

Consented to:


Charles J. Vogt, Esq.,
Counsel for the Appellant


Christopher Brown, Esq.,
Counsel for the School District

IN THE COURT OF COMMON PLEAS OF MONROE COUNTY
FORTY-THIRD JUDICIAL DISTRICT
COMMONWEALTH OF PENNSYLVANIA

THE MANWALAMINK WATER COMPANY : NO. 7921 CV 2019

Appellant,

v.

MONROE COUNTY BOARD OF
ASSESSMENT REVISION,

Appellee.

TAX APPEAL STIPULATION


Property Location: LR 45061, Smithfield Township
Parcel ID No.: 16.3.2.28-8

Stipulation: It is agreed that the assessment for the above-referenced property shall be as follows:

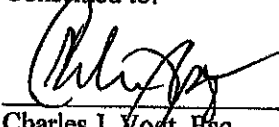
Year	2020
Land	31,560
Building	130,000
Total Assessed Value	161,560

And that the above captioned appeal be marked settled and discontinued.

For the Board:


James V. Fareri, Esq.,
Counsel for the Board

Consented to:


Charles J. Vogt, Esq.
Counsel for the Appellant

IN THE COURT OF COMMON PLEAS OF MONROE COUNTY
FORTY-THIRD JUDICIAL DISTRICT
COMMONWEALTH OF PENNSYLVANIA

THE MANWALAMINK WATER COMPANY : NO. 7931 CV 2019
Appellant, :
v. :
MONROE COUNTY BOARD OF :
ASSESSMENT REVISION, :
Appellee. :

TAX APPEAL STIPULATION


Property Location: 26 September Circle, Smithfield Township
Parcel ID No.: 16.86334

Stipulation: It is agreed that the assessment for the above-referenced property shall be as follows:

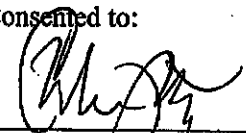
Year	2020
Land	34,800
Building	115,200
Total Assessed Value	150,000

And that the above captioned appeal be marked settled and discontinued.

For the Board:


James V. Fareri, Esq.,
Counsel for the Board

Consented to:


Charles J. Vogt, Esq.
Counsel for the Appellant

**COURT OF COMMON PLEAS OF MONROE COUNTY
FORTY-THIRD JUDICIAL DISTRICT
COMMONWEALTH OF PENNSYLVANIA**

EAST STROUDSBURG AREA SCHOOL
DISTRICT

Petitioner

v.

CHELSEA SMITHFIELD HOLDINGS,
MONROE COUNTY BOARD OF
ASSESSMENT REVISION,
MONROE COUNTY,
and SMITHFIELD TOWNSHIP

Respondents

No. 8333 CV 2015

ADDITIONAL SETTLEMENT STIPULATION

AND NOW come the Parties, by and through their respective counsel and stipulate and agree as follows:

I. BACKGROUND

1. This was a tax assessment appeal concerning Tax Parcel No. 16/8/2/30, PIN 16731100846889C1RE (the "Property"), then owned by Chelsea Smithfield Holdings and located in Smithfield Township, Monroe County, Pennsylvania.

2. A settlement stipulation was entered into between the parties and approved by this Court on August 10, 2016, setting the assessed value of the property for the 2016 and subsequent tax years.

3. On January 25, 2017, by virtue of that certain deed recorded with the Monroe County Recorder of Deeds on January 25, 2017 at Record Book Vol. 2485, Pg. 6507, Chelsea Smithfield Holdings conveyed its right, title and interest in the property to DEPG Smithfield

Associates, LP, who now execute this stipulation as the owners of the Property and the party responsible for property taxes levied thereon.

4. Subsequent to its acquisition of the Property, DEPG Smithfield Associates, LP received from the Monroe County Tax Claim Bureau the Delinquent Tax Statement attached hereto as Exhibit A.

5. The Order of this Court dated August 10, 2016, and the underlying Settlement Stipulation, had not been implemented as of the date of DEPG Smithfield Associates, LP's acquisition of the Property, such that DEPG Smithfield Associates, LP was not aware of any tax delinquency at the time of acquisition.

6. Based upon the risks and costs of litigation, the parties have decided it is in their best interests to settle this matter on the terms and conditions set forth in this Settlement Stipulation.

II. TERMS OF AGREEMENT

7. The foregoing recitals are incorporated as if fully set forth herein.

8. The Parties agree that all outstanding real estate taxes for the Property for tax years 2016-2018 including any penalties, interest and costs will be deemed satisfied and paid in full by DEPG Smithfield, LP's one-time payment to the Monroe County Tax Claim Bureau in the amount of \$125,000.00. Said payment shall be made within ten (10) days of the date upon which this Settlement Stipulation is entered as an Order of Court.

9. Said one-time payment shall be prorated among taxing authorities and the Tax Claim Bureau in proportion to the amounts stated to be owed on the Delinquent Tax Statement attached hereto as Exhibit A.

10. The undersigned counsel executing this Stipulation on behalf of the parties warrant and represent that each is duly authorized to execute this Stipulation on behalf of such party.

11. This Settlement Stipulation and corresponding Court Order shall be binding on the undersigned and the undersigned's clients, and any and all successors in interest.

12. All parties hereto shall bear their own costs and expenses.

13. This Settlement Stipulation incorporates the entire understanding of the agreement between the parties.

14. This Settlement Stipulation may be signed in counterparts.

Robert J. Kidwell
Attorney for DEPG Smithfield Associates, LP

Christopher S. Brown, Esquire
Attorney for East Stroudsburg Area School District and
Monroe County Board of Assessment Revision

**COURT OF COMMON PLEAS OF MONROE COUNTY
FORTY-THIRD JUDICIAL DISTRICT
COMMONWEALTH OF PENNSYLVANIA**

EAST STROUDSBURG AREA SCHOOL
DISTRICT

Petitioner

v.

CHELSEA SMITHFIELD HOLDINGS,
MONROE COUNTY BOARD OF
ASSESSMENT REVISION,
MONROE COUNTY,
and SMITHFIELD TOWNSHIP

Respondents

No. 8333 CV 2015

ORDER

AND NOW, this ____ day of _____, 2020, in consideration of the
Additional Settlement Stipulation filed by the parties to this matter and attached hereto, the
Additional Settlement Stipulation is hereby approved and entered as an Order of the Court.

BY THE COURT:

ARTHUR L. ZULICK, J.

cc: Christopher S. Brown, Esq.
Robert J. Kidwell, Esq.

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**Education Improvement Tax Credit Program
Educational Improvement Organization**

Pocono Mountains United Way is an Educational Improvement Organization that provides contributions to East Stroudsburg Area School District's (ESASD) summer STEAM-R Program. The program is an innovative educational program that is offered separately from ESASD's curriculum, after public school hours, and an extension of the public-school year.

Students in grades K-5 are eligible to participate in the STEAM-R Program. The program is offered in six East Stroudsburg Area School District's elementary schools: Bushkill, East Stroudsburg, JM Hill, Middle Smithfield, Resica, and Smithfield. The program is held annually for 4 weeks in July and August.

Pocono Mountains United Way agrees to make a grant in the amount of \$8,000 to East Stroudsburg Area School District's summer STEAM-R Program.

Roxanne Powell, Director Education Initiatives

Date

East Stroudsburg Area School District

Date

TOGETHER. MORE THAN EVER.

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**Education Improvement Tax Credit Program
Educational Improvement Organization**

Pocono Mountains United Way is an Educational Improvement Organization that provides contributions to East Stroudsburg Area School District's (ESASD) summer STEAM-R Program. The program is an innovative educational program that is offered separately from ESASD's curriculum, after public school hours, and an extension of the public-school year.

Students in grades K-5 are eligible to participate in the STEAM-R Program. The program is offered in six East Stroudsburg Area School District's elementary schools: Bushkill, East Stroudsburg, JM Hill, Middle Smithfield, Resica, and Smithfield. The program is held annually for 4 weeks in July and August.

Pocono Mountains United Way agrees to make a grant in the amount of \$4,000 to East Stroudsburg Area School District's summer STEAM-R Program.

Roxanne Powell, Director Education Initiatives

Date

William Riker, Superintendent
East Stroudsburg Area School District

Date

TOGETHER. MORE THAN EVER.

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EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement

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To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 30th day of October 2020, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Brian Balmages (the "Contractor")

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or controversy arising out of or relating to any interpretation, construction, performance or breach of this Agreement

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SCHEDULE A

Description of Service to be performed (be specific):

Mr. Balmages will provide a one-hour master class and question/answer session for the North high school band student(s). This session will run for approximately one hour and will take place virtually using Google Meet.

Mr. Bakner will email the login information to Mr. Balmages before the date of the session.

The session will take place on Thursday, January 21, 2021.

Location of Services: East Stroudsburg HS North Band Room 104/Google Meet

Effective Date: November 17, 2020

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ _____
Time (Days/Hour/Other): _____
Total Cost: \$ _____

b) Fixed Rate: \$ 200.00

c) Are expenses included? NO

Budget Code: 10-3210-330-000-30-819-125-000-0000 Department: Instrumental Music

District Initiator: Paul M. Bakner

Authorization for Payment: _____ Date: _____

EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 26th day of August, 2020 by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

AND

William Owens (the "Contractor") of 8516 Field Creek Ct. Fort Worth, TX 76134

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. **Nature of Position**

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. **Scope of Duties**

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. **Breach of Agreement**

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

Compose a band piece for the East Stroudsburg South High School 9-12 band. This piece will be the commission piece for the 2020-21 school year for the South Campus. The composition of this piece will occur regardless of the learning model we are under (in person, hybrid, cyber, etc.)

Rehearse ESASD South Bands (grades 5-12) on March 1-2, 2021, with the concert to occur on March 2, 2021.

Due to uncertainty of COVID-19, the rehearsals and concert may take a variety of forms. If in-person rehearsals are not permitted to happen, we would use Google Meet as a platform to replace some of the live rehearsal/concert experiences.

Location of Services:

East Stroudsburg High School South
279 North Courtland Street East Stroudsburg, PA 18301

Effective Date: Commission piece to be written in fall/winter 2020-21. The piece should be submitted to East Stroudsburg South High School, Katye Clogg, Band director.

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ _____
Time (Days/Hour/Other): _____
Total Cost: \$ _____

b) Fixed Rate: \$ 5000.00

c) Are expenses included? YES NO
If no, please itemize:

Budget Code: 10-1110-330-000-30-820-125-000-0000 Department: Instrumental Music

District Initiator: Katye N. Clogg

Authorization for Payment: _____ Date: _____

Purchase Order # _____

**EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement**

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 11th day of December, 2020, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Emma Roth (the "Contractor") of Pocono Environmental Education Center

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

Deliver One 1 hour PEEC Into the Classroom Presentations -- "Seasonal Survival"

Location of Services: virtual

Effective Date: "Seasonal Survival" (as PEEC scheduling allows)

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ FREE *\$100 PEEC per Grant session*
Time (Days/Hour/Other): _____ (as PEEC scheduling allows)
Total Cost: \$ FREE

b) Fixed Rate: \$ FREE

c) Are expenses included? YES NO
If no, please itemize:

Budget Code: _____ Department: _____

District Initiator: Fabiola Souffrant, 5th Grade Teacher, Smithfield Elementary/East Stroudsburg Area Cyber Academy. (fabiola-souffrant@esasd.net)

Authorization for Payment: _____ Date: _____

Purchase Order # _____

**EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement**

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 17th day of December, 2020, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Emma Roth the "Contractor") of PEEC located at 538 Emery Rd, Dingmans Ferry PA, 18328

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or controversy arising out of or relating to any interpretation, construction, performance or breach of this Agreement

SCHEDULE A

Description of Service to be performed (be specific):

“Seasonal Survival” Explore animal strategies of survival for winter. Students will discuss wildlife ecology accompanied by animal artifacts followed by using critical thinking skills to design and build a functional nest site for their gelatin “critters.” Will your students survive the challenge? Pre-Lesson Assignment: Use natural objects (leaves & sticks) to make a nest you think an animal would live in. Animal Survival Q&A with animal artifacts (30 minutes) Animal Nest Show & Tell (20 minutes) Debrief & Wrap-Up (10 minutes)

Location of Services: Virtual via Google Meet

Effective Date: 1/12/21

*\$100 per session
PEEC Grant*

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ 0.00
Time (Days/Hour/Other): 1 day 2 sessions: 9:00-10:00 & 10:00-11:00
Total Cost: \$ 0.00

b) Fixed Rate: \$ 0.00

c) Are expenses included? YES NO (PEEC had a grant so entirely free)
If no, please itemize:

Budget Code: _____ Department: _____

District Initiator: *Donald B. [Signature]*

Authorization for Payment: _____ Date: _____

**EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement**

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 3rd day of December 2020, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

Meredith Capuano

6th, 7th, 8th grade Emotional Support **AND**

Lehman Intermediate (the "Contractor") of Emma Roth, PEEC

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

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SCHEDULE A

Description of Service to be performed (be specific):

“Seasonal Survival”

Explore animal strategies of survival for winter. Students will discuss wildlife ecology accompanied by animal artifacts followed by using critical thinking skills to design and build a functional nest site for their gelatin “critters.” Will your students survive the challenge?

Pre-Lesson Assignment: Use natural objects (leaves & sticks) to make a nest you think an animal would live in.

Animal Survival Q&A with animal artifacts (30 minutes)

Animal Nest Show & Tell (20 minutes)

Location of Services: Debrief & Wrap-Up (10 minutes)

The Virtual Field Trip will happen virtually via Google Classroom.

Effective Date:

Professional Fee:

a) Rate (Daily/Hourly/Other):	\$	<u>0.00</u>	<i>\$100 PEEC Grant</i>
Time (Days/Hour/Other):		<u>1 hour</u>	<i>PEEC</i>
Total Cost:	\$	<u>0.00</u>	<i>SESSION</i>

b) Fixed Rate: \$ 0.00

c) Are expenses included? YES NO
If no, please itemize: There are no expenses.

Budget Code: _____ Department: _____

District Initiator: M. Capuano *[Signature]*

Authorization for Payment: _____ Date: _____

Purchase Order # _____

EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 8th day of December, 2020, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Stephanie Sherman (the "Contractor") of Pocono Environmental Education Center (PEEC)

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

A virtual presentation via Zoom to 4th grade students in ESACA – Vitulli Class.

Explore animal strategies of survival for winter. Students will discuss wildlife ecology accompanied by animal artifacts followed by using critical thinking skills to design and build a functional nest site for their gelatin “critters.” Will your students survive the challenge?

- Pre-Lesson Assignment: Use natural objects (leaves & sticks) to make a nest you think an animal would live in.
- Animal Survival Q&A with animal artifacts (30 minutes)
- Animal Nest Show & Tell (20 minutes)
- Debrief & Wrap-Up (10 minutes)

Location of Services: Each student will be in his/her home for the presentation via Zoom

Effective Date: The date of the presentation will be Jan 11, 2020 10 am – 11 am

Professional Fee: ~~NO COST TO DISTRICT OR STUDENTS~~ - GRANT

PEEC
\$100

a) ~~Rate (Daily/Hourly/Other):~~ \$ _____
~~Time (Days/Hour/Other):~~ _____
~~Total Cost:~~ \$ _____

b) ~~Fixed Rate:~~ _____ \$ _____

e) ~~Are expenses included?~~ YES NO
If no, please itemize:



This Fee Agreement ("Agreement") is by and between **East Stroudsburg School District** (the "Payor") and Bancroft NeuroHealth, on its own behalf and on behalf of its subsidiary and affiliated entities (collectively, "Bancroft"). Intending to be legally bound hereby, the parties agree as follows:

Effective Date: **01/07/2021**

Name of Person Served: ("Person Served") DOB: 05/07/2003
 Billing Address:
 50 Vine Street
 East Stroudsburg, PA 18301
 Attn: Annamarie Bauer

Programs: Lindens
311 Walton Street
Mt. Laurel, NJ 08054

Service Description:	Rate:
School Tuition School days only, per school day	\$190.00 per day
Extended School Year (2020-2021 Extended school day is for 32 days)	\$190.00 per day
1:1 staffing in school or residence, if needed	\$31.00 per hour

1. **Payment.** Payor shall pay to Bancroft the amounts specified above for all services provided by Bancroft to the Person Served within thirty (30) days of receipt of invoice. If Payor fails to remit payment within such 30-day period, then interest at 1.5% per month shall be added to the amount owed. Interest shall be calculated beginning the day after the required payment due date and ending on the date the outstanding amount is fully paid.
2. **Deposit.** Payor shall provide a deposit in the amount of **\$3610.00** to Bancroft upon the execution of this Agreement by Payor.
3. **Remittance.** Payment shall be submitted by Payor to Bancroft at the following address:
 Bancroft NeuroHealth
 P.O. Box 7478
 Lancaster, PA 17604

Bancroft may change billing instructions, at any time, upon written notification to Payor.

4. **Tax ID.** Bancroft shall bill with its Tax ID number which Payor shall recognize as the applicable provider number in order to pay claims submitted for the Person Served.

5. **Pre-Authorization.** Payor may not retroactively deny payment or audit for any item or service that was pre-authorized by Payor; except in cases of fraud by Bancroft or where the information provided by Payor at the time of claim submission substantially differs from the information submitted at the time of pre-certification.
6. **Excluded Services.** All services except for those listed above are excluded from this Agreement including, without limitation, medical services such as primary care, medical specialists, laboratory, emergency room, hospital services, and pharmacy. Payor shall be solely responsible for the cost of services not covered by this Agreement as stated above.
7. **Suspension.** Lack of payment will result in the suspension of the services provided under this Agreement, and the Person Served will be discharged and transferred back to the Payor. All expenses incurred by Bancroft for such transfer will be the sole responsibility of the Payor.
8. **Change in Care.** The parties acknowledge and agree that a change in the services, residence, or level of care for the Person served may result in a change in fees. In such an event, Bancroft will notify the Payor in writing of any change in fees. The Payor shall remit such additional fees to Bancroft within thirty (30) days of receipt of invoice.
9. **Term and Termination.** This Agreement shall be effective for a period of one (1) year from the effective date above. Bancroft may terminate this Agreement, at any time, for any reason including, without limitation, non-payment of fees by Payor.

Please confirm your acceptance of this Agreement by signing where indicated below and returning one copy of this Agreement via email, fax, or mail to:

Bancroft NeuroHealth
 1255 Caldwell Road
 Cherry Hill NJ, 08034
Attn: Ana Holloway, Contract Specialist
Email: ana.holloway@bancroft.org
Fax: (856) 375-8358

Accepted and Agreed on behalf of Bancroft NeuroHealth



 Jennifer Cripps, CPA
 Chief Financial Officer

 December 14, 2020

Date

Accepted and Agreed on behalf of Payor:

 Payor (Signature)

 Date

 Payor (Print Name)

 Title (print)

Version 04/30/2020

LETTER OF AGREEMENT
Between
THE EAST STROUDSBURG AREA SCHOOL DISTRICT
and
THE COLONIAL INTERMEDIATE UNIT 20

Title IIA Nonpublic Programs and Services

This agreement is made and entered into as of the 21st day of September 2020, by and between the **EAST STROUDSBURG AREA SCHOOL DISTRICT** (hereinafter referred to as the "School District") and the **COLONIAL INTERMEDIATE UNIT 20**.

1. TERM

The Term of this Agreement shall commence on **July 1, 2020** and terminate on **September 30, 2021**.

2. DESCRIPTION

Upon the terms and conditions set forth herein, the East Stroudsburg Area School District requests that the Colonial Intermediate Unit 20 provide Title IIA services in accordance with ESSA Nonpublic requirements for Title IIA programs and services at the following nonpublic schools: Notre Dame Elementary School, Notre Dame Jr./Sr. High School, and Summit School of the Poconos.

Such services will be secular, neutral, and non-ideological. The Colonial Intermediate Unit 20 agrees to comply with all Title IIA statutory and regulatory requirements.

3. FEES AND PAYMENT

3.1 In consideration of the services mutually agreed upon as described herein, East Stroudsburg Area School District shall pay the Colonial Intermediate Unit 20 \$18,194.40 as determined by their allocation.

3.2 The Colonial Intermediate Unit shall invoice the School District **quarterly for services rendered, including 8% indirect cost. The dates the School District shall be invoiced are: October 15th, January 15th, April 15th, & July 15th. Payment must be received by the Colonial Intermediate Unit 20 within 30 days of the invoice date.**

4. COLONIAL INTERMEDIATE UNIT 20 RESPONSIBILITIES:

- 4.1 To contact school districts within own geographical IU area who have a nonpublic school within their geographic boundary
- 4.2 Provide a School District the contact information at Colonial Intermediate Unit 20 Unit for questions
- 4.3 To provide services as outlined in the statement of work
- 4.4 To assure all financial and legal responsibilities involved in providing professional development services
- 4.5 Any other responsibilities necessary to conduct the program as intended
- 4.6 Provide the School District with the data necessary to complete their Title IIA nonpublic responsibilities
- 4.7 Provide the School District access to the program at any time

East Stroudsburg Area School District

Enrollment Count Matrix

Count of all actively enrolled students for the current school year. Note: students with multiple building enrollments (ME) will be counted once. See details for building choice.

BLDG	GRADE HMRM	KF	01	02	03	04	05	06	07	08	09	10	11	12	TOTAL
		21CC	All	0	0	0	0	0	0	0	4	0	2	3	
	21CC Total	0	0	0	0	0	0	0	4	0	2	3	6	3	
AACS	All	0	0	0	0	0	0	0	1	1	0	0	0	0	
	AACS Total	0	0	0	0	0	0	0	1	1	0	0	0	0	
ADEL	All	0	0	0	0	0	0	0	0	0	0	0	0	1	
	ADEL Total	0	0	0	0	0	0	0	0	0	0	0	0	1	
ADM	All	0	0	0	0	0	0	0	0	0	0	0	1	0	
	ADM Total	0	0	0	0	0	0	0	0	0	0	0	1	0	
AGCC	All	2	3	0	5	0	1	1	2	3	2	2	6	3	
	AGCC Total	2	3	0	5	0	1	1	2	3	2	2	6	3	
AHCC	All	0	0	0	0	0	0	0	0	0	0	1	1	0	
	AHCC Total	0	0	0	0	0	0	0	0	0	0	1	1	0	
BES	All	38	60	42	56	69	60	0	0	0	0	0	0	0	
	BES Total	38	60	42	56	69	60	0	0	0	0	0	0	0	
CCAC	All	5	14	16	8	9	9	7	5	6	10	9	3	4	
	CCAC Total	5	14	16	8	9	9	7	5	6	10	9	3	4	
CPDL	All	0	1	1	0	1	0	0	3	0	0	0	0	0	
	CPDL Total	0	1	1	0	1	0	0	3	0	0	0	0	0	
EAAC	All	1	0	1	4	1	2	0	0	0	0	0	0	0	
	EAAC Total	1	0	1	4	1	2	0	0	0	0	0	0	0	
ECCS	All	0	0	0	0	0	0	2	0	1	2	1	3	1	
	ECCS Total	0	0	0	0	0	0	2	0	1	2	1	3	1	
EHN	All	0	0	0	0	0	0	0	0	0	219	249	234	259	
	EHN Total	0	0	0	0	0	0	0	0	0	219	249	234	259	
EHS	All	0	0	0	0	0	0	0	0	0	319	323	338	344	
	EHS Total	0	0	0	0	0	0	0	0	0	319	323	338	344	
ESE	All	97	86	92	107	129	99	0	0	0	0	0	0	0	
	ESE Total	97	86	92	107	129	99	0	0	0	0	0	0	0	
HOME	All	12	15	21	15	11	9	7	7	11	2	11	5	5	
	HOME Total	12	15	21	15	11	9	7	7	11	2	11	5	5	
IPCC	All	2	5	1	1	7	4	4	7	5	6	2	2	1	
	IPCC Total	2	5	1	1	7	4	4	7	5	6	2	2	1	
IU20	All	2	13	12	10	13	13	6	10	12	9	13	7	18	
	IU20 Total	2	13	12	10	13	13	6	10	12	9	13	7	18	
JMH	All	55	79	62	60	87	67	0	0	0	0	0	0	0	
	JMH Total	55	79	62	60	87	67	0	0	0	0	0	0	0	
JTL	All	0	0	0	0	0	0	299	311	313	0	0	0	0	
	JTL Total	0	0	0	0	0	0	299	311	313	0	0	0	0	
LIS	All	0	0	0	0	0	0	185	212	235	0	0	0	0	
	LIS Total	0	0	0	0	0	0	185	212	235	0	0	0	0	
LLAC	All	0	0	0	0	0	1	0	2	1	0	2	1	0	
	LLAC Total	0	0	0	0	0	1	0	2	1	0	2	1	0	
LVAR	All	0	0	1	0	0	0	0	0	0	0	0	0	0	
	LVAR Total	0	0	1	0	0	0	0	0	0	0	0	0	0	
LVCS	All	0	0	0	0	0	0	0	0	0	1	1	2	1	
	LVCS Total	0	0	0	0	0	0	0	0	0	1	1	2	1	

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BLDG	HMRM	GRADE												Total	
		KF	01	02	03	04	05	06	07	08	09	10	11		12
MSE	All	35	50	61	70	71	77	0	0	0	0	0	0	0	364
	MSE Total	35	50	61	70	71	77	0	0	0	0	0	0	0	364
PACC	All	2	2	3	0	3	3	4	3	4	2	7	3	3	38
	PACC Total	2	2	3	0	3	3	4	3	4	2	7	3	3	38
PADL	All	0	2	0	0	1	2	2	2	1	1	1	0	1	15
	PADL Total	0	2	0	0	1	2	2	2	1	1	1	0	1	15
PALC	All	4	1	5	5	4	4	10	4	3	2	2	1	2	77
	PALC Total	4	1	5	5	4	4	10	4	3	2	2	1	2	77
PAVC	All	2	2	1	2	0	0	0	2	3	0	1	0	0	15
	PAVC Total	2	2	1	2	0	0	0	2	3	0	1	0	0	15
RCCS	All	5	5	5	10	6	8	8	7	10	2	2	5	4	77
	RCCS Total	5	5	5	10	6	8	8	7	10	2	2	5	4	77
RES	All	53	62	67	75	59	76	0	0	0	0	0	0	0	382
	RES Total	53	62	67	75	59	76	0	0	0	0	0	0	0	382
SMI	All	49	44	63	52	59	72	0	0	0	0	0	0	0	339
	SMI Total	49	44	63	52	59	72	0	0	0	0	0	0	0	339
Total All Buildings		304	445	454	480	520	507	535	582	600	679	680	618	650	3982

NOTES:

1. {NA} indicates students not assigned to any homeroom.
2. Student homeroom assignments are based on current enrollment.