

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING**

**March 21, 2022 - 7:00 p.m.**

**Carl T. Secor Administration Center – Board Room  
and Via Zoom**

**Minutes**

I. President, Richard Schlameuss called the meeting to order at 7:02 p.m. and led those present in the Pledge of Allegiance. Board Secretary, Patricia Rosado called the roll.

II. **Board Members present at the Administration Center Board Room were:** George Andrews, Rebecca Bear, Dr. Damary Bonilla, Jason Gullstrand, Debbie Kulick, Steven Lurry, Wayne Rohner, Richard Schlameuss and Lisa VanWhy were present.

**Student School Board Representatives via Zoom:** Isabella Iacono and Mohamed Abdellall.

III. **School personnel present in the Board Room:** Brian Baddick, Benjamin J. Brenneman, Sharon Fahl, Gina Hennings, Ann Marie Kizer, Bonnie Kleiner, Kristin Lord, Edwin Malave, Eileen Mayo, Angela Medina, Craig Neiman, Diane Ortega, Tamara Pollack, William Riker, Patricia Rosado, Daisy Shevlin, Bill Vitulli and Martha Walck. Christopher Brown, Solicitor.

**School personnel attended via Zoom:** Eric Forsyth and Diane Kelly.

IV. **Community members present in the Board Room:** Jay Armitage, Sebastian Babon, Aiden Clare, Angela Clare, Beth Clare, Liam Clare, Larry Dymond, James Fahl, Conor Fitzsimons, Rosemarie Fitzsimons, Jane Gaglick, Jacob Glavich, Garret Owens, Melissa Owens, Jake Sabino and Alex Ziemrowski.

**Community members attended via Zoom:** Amber Beckworth, Zeina Keller, Gracyn McIntyre, Santos Rosas, Darryl Sabino, Jaddy Sorge and Ruben Torres.

V. **ANNOUNCEMENT OF EXECUTIVE SESSION(S)**

An Executive Session was held this evening at 5:30 p.m. before this meeting for the purpose of discussing personnel, litigation and negotiations.

VI. **ADOPTION OF AGENDA**

**ACTION BY THE BOARD:**

Motion was made by Lisa VanWhy to adopt this agenda for March 21, 2022, as submitted, with the Board of Education reserving the right to add to the agenda, and take further action on any items raised in executive session where immediate action on such items is considered to be in the best interest of the District. Motion was seconded by Steven Lurry.

Motion was made by Debbie Kulick to add to the agenda a discussion of changes to Policy 903 - Public Participation at Board Meetings. Motion was seconded by George Andrews and carried unanimously, 9-0.

The agenda with addition was carried unanimously, 9-0.

## VII. APPROVAL OF MINUTES

### **ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to approve the minutes of the February 28, 2022, Board meeting. Motion was seconded by George Andrews and carried unanimously, 9-0.

## VIII. REPORTS

- a. Monroe Career & Technical Institute Update  
Mrs. Lisa VanWhy said the JOC met on March 7<sup>th</sup> at 7:00 p.m. It was a short meeting. We approved to do the core samples for the addition that we are speaking about. On the agenda tonight is a motion for the JOC to keep the distribution of the money for the Capital Reserve Fund in the amount of \$255,409.00 of excess funds. This is something that is not already in our budget. This is something that comes back to the district; but I hope the Board approves for MCTI to keep the excess funds. The next JOC meeting is scheduled for April 4<sup>th</sup> at 7:00 p.m.
- b. Colonial IU 20 Update  
Dr. Damary Bonilla said the Colonial IU 20 Board will be meeting this Wednesday, March 23<sup>rd</sup> at 7:00 p.m. I don't have a report today but I do want to remind everyone that there is a CIU 20 Newsletter that is available if you want it or there is a link I can send to you via email. A couple of parents have reached out and I have shared the link with them. The meetings are open to the public.
- c. Property/Facilities Committee Update  
Mrs. Lisa VanWhy said the Property/Facilities Committee met on March 2<sup>nd</sup> at 5:30 p.m. On the agenda tonight for your consideration is
  - A proposal from D'Huy Engineering for Bushkill Elementary for the HVAC Equipment and controls replacement
  - A quote from AG Mauro for the J. T. Lambert Intermediate secure vestibule
  - A quote from Center Stage Lighting for H.S. North secondary stage curtains
  - A quote from Wayfare Sports for J.M. Hill Elementary and Smithfield Elementary gym floor repair and refinishing.
  - Application for payment for Resica Elementary and Middle Smithfield Elementary water filtration
  - Application for payment for H.S. North and Lehman window replacement
  - D'Huy Engineering invoices 1-7 on page 10

An update on Smithfield Elementary roof; the cafeteria has some issues. It will be replaced and repaired under warranty by Tremco.

The next Properties/Facilities Committee meeting will be here and online on April 6<sup>th</sup> at 5:30 p.m.

- d. Education Programs & Resources Committee Update  
Dr. Damary Bonilla said the Education Programs & Resources Committee meeting met on March 9<sup>th</sup> at 7:00 p.m. via Zoom.
  - We had a PTO presentation by Resica Elementary School.
  - We had an update from the DECA Club, which was fantastic. We were so impressed by our students and the way they presented to us and how they represent our district.
  - We also had High School North present their climate survey results.
  - We had a presentation on the Virtual Classroom Help, which we hope to get the word out about.
  - We had an update from the DEI Committee, which included the event at the High School North on February 24<sup>th</sup>, which was featured in the Pocono Record.
  - We had no advisory recommendations.The next meeting is on Wednesday, April 13, 2022 at 7:00 p.m. via Zoom.
- e. Finance Committee Update  
Mrs. Rebecca Bear said we met on March 14<sup>th</sup> and we had a very full agenda.
  - We had a presentation from PFM, which we tabled because we asked for more information about their fees and which funds they recommend for the trust.
  - We are replacing the J. T. Lambert Intermediate scoreboard, which will be paid through our St. Luke's grant.

- We have to replace our Zonar system because it currently uses 3G, which is no longer compatible. We have to upgrade to 4G
- We are also looking to upgrade our Trans Finder to plus.
- We also are going to be hearing from Provident Energy Consulting to get an update on the consortium that we are part of.
- We have a one-year renewal with Ironton SIP phone services.
- We discussed the MCTI excess funds
- We received quotes from Fisher & Sons for the athletic field turf fertilizer
- We had a fabulous budget presentation, which you will hear about tonight from Mr. Neiman.
- We had a request to bid out our athletic, custodial, medical and technology supplies as well as food service supplies.
- We had an overview of the St. Luke's sponsorship and how much we have spent so far as well as how much we still have to spend.
- We also talked about the replacement of the South Football field turf.
- Lastly, you heard from Mrs. VanWhy all of the recommendations from the Property/Facilities Committee.

Our next meeting is scheduled for April 11<sup>th</sup> at 5:30 p.m. in the Administration Center Board room and via Zoom.

f. Policy Review Committee Update

Ms. Debbie Kulick said the Policy Review Committee met earlier this evening. We have authorized and directed Administration to post for publication during March and Board action in April the following:

- Policy 202 Attendance Eligibility
- Policy 251 Homeless Students
- Policy 255 Educational Stability for Children in Foster Care
- The Committee discussed 109 and our recommendation is for it to remain unchanged.
- We were looking for feedback on Policy 903 Public Participation at Board Meetings. In particular, there were only two changes to the entire policy. One was that citizens are required to state their name, township, organization, if any, and present their concerns and statements. The other, which is the one we would like your input on in order for us to discuss it again next month, is adding the line "any eligible public participant must register prior to the meeting, using the form or forms provided by the school district." I am guessing if we can get some ideas. I'm not sure but I vaguely heard Mr. Schlameuss have some modification to this type of presentation, which might help direct us. I heard him say something about at the end of the meeting. Do you want to have discussion now or later? Mr. Schlameuss said we can discuss it later. Ms. Kulick said this concludes my report. Our next meeting is scheduled for April 25<sup>th</sup> at 4:30 p.m. in-person and via Zoom.

g. Student School Board Representatives –

Miss Isabella Iacono, High School North, said we would like to share many positive events that happen in the month of March with our H. S. North families and community in addition to the important dates calendar. Below is a summary of the events.

- Tatiana and Amber Beckworth joined the Students of the Year fundraising initiative for the Leukemia & Lymphoma Society (LLS) and raised \$6,580 in the last 7 weeks. They were the first students to represent both MCTI and North High School and were honored at the Greater Lehigh Valley and Northeast PA grand finale program.
- March is National Music in our Schools month! The purpose of MIOSM is to raise awareness of the importance of music education for all children – and to remind citizens that school is where all children should have access to music. MIOSM is an opportunity for music teachers to bring their music programs to the attention of the school and the community, and to display the benefits that school music brings to students of all ages
- Victoria Galicki, Jordan Thompson, and Mabel Vough auditioned and won spots in the PMEA Region V Choir. They will be traveling to Conrad Weiser Middle School on Friday, March 25<sup>th</sup> to rehearse and then perform with the choir. The concert is at 7:00 p.m. on March 25<sup>th</sup>.
- The North Vocal Department performed in their annual Secondary Department Concert on March 3<sup>rd</sup>. The concert featured 6 different choirs from Lehman Intermediate and High School North in grades 7 - 12.
- The High School North Art Department has student works on display in collaboration with other buildings at the Central Administration office to celebrate National Youth Art Month (YAM)!

- Our SITES celebration was featured in the Pocono Record.
- The following four North High School art students have their work exhibited in the Pocono Arts Council's Annual Student Exhibition: Alea Barker, grade 9, McKenna Ianetti, grade 10, Meghan Farrelly, grade 10, and Karina Hossain, grade 12.
- ESN's Key and Leo Club braved the Freezing Cold Delaware River to fundraise over \$600 for Monroe County's Special Olympics on Saturday, February 19th! Way to go!
- ESN is participating in the Trex Recycling Challenge. Thus far, we have collected 72lbs of plastic recycling!
- ESN students and staff donated a total of 21 pints of blood on Feb 22, 2022 saving 63 lives! Our next blood drive will be held at H.S. North on Apr 26, 2022 from 8:15 a.m. to 1:15 p.m. Sign up using the Red Cross Blood Donor App and help us reach our next blood donation goal!
- Alexander (AJ) Vallone, a former Intro. to Business student in the fall semester, volunteered his lunch time today (3/1) to speak with the 3rd Block Intro. to Business students as a budding entrepreneur. The class is currently on the Entrepreneurship Unit, and AJ spoke to the class about 1) his clothing business (co-owned and operated with his brother, 2) how he got the idea to the current state of his business today, 3) the mindset entrepreneurship entails, and 4) what advice (do's and don'ts) he has for his peer group.
- HSN Spelling Bee Finalists  
We had a 3-way tie among Sarah Farah, Allore Pink, and Hardhik Mandadi! They will each represent HSN at the Monroe County Spelling Bee Championships at Stroudsburg H.S. on Tuesday, March 29th at 7:00 p.m. Special acknowledgement for Nathan Cummings who finished as our first alternate to the championships.
- Four of our art students have participated in the Sherman Theater's Mural Design competition: Arianna Nguyen, Meghan Farrelly, Kinzie Grabow, and Sadie Blohm. The contest was offered for area high school students and a Facebook vote will determine the winner. The winning design will become a permanent wall in the Sherman Theater's smaller venue, known as the Sherman Showcase. Best of luck to our artists!

Mr. Mohamed Ahmed Abdellall, High School South, said good evening, Board Members and attendees. I'm the President of the Class of 2022 as well as your South Board Representative. I hope you all had an amazing weekend and enjoyed the wonderful change in weather. I'm honored to be able to speak to you all once again at today's meeting.

To start, High School South, hosted the Kindergarten Fair on February 26, 2022 hosted by the National Honor Society.

The Class of 2023 recently held two fashion shows as a class fundraiser. The officers put the effort into creating a runway and commentating on all of the amazing clothing worn in front of a live audience. Their successful fundraiser showed us all what students can do with effort and patience. Good job Class of 2023.

Just last week, The Students Against Destructive Decisions held a pledge week for safe driving. Students were encouraged to sign their pledge and make an effort to drive safely in order to reduce distracted driving around our town.

On March 3rd, Mr. Kernan's block four honors seminar class partnered with the Rotary Foundation in order to donate dictionaries to all the 3rd grade students in all the North and South elementary schools. They also read children's books to them, further increasing their love for education and reading.

A special Congratulations to South's varsity basketball team in qualifying for States! Our Cavaliers won the first round against North Pocono High School, a large feat and one to celebrate. Congratulations again to our Cavaliers on an amazing season.

The Class of 2022 has recently announced the details of their senior prom! The prom will be held at the Palace Center in Allentown on May 14, 2022. We hope to see all of our seniors there to enjoy the special night.

National Honors Society held a Book Tasting at Smithfield Elementary on Friday, March 25, 2022 in partnership with ESU students. Students from all grade levels were introduced to books of all kinds and were read to by our students. Well done National Honors Society for creating a beautiful and positive moment for these kids to look back on.

And finally, Spring Sports have begun! Good luck to all of our spring athletes and on behalf of the student body, we wish you an amazing season to remember.

And with that I conclude my update on what's been going on at South. Thank you once again for giving me the opportunity to speak with you today and I hope you all have an amazing rest of your night! I look forward to speaking with you once again at the next Board meeting.

h. 2022-23 Budget Presentation

Mr. Craig Neiman said welcome to the school year 2022-23 budget season. Over the next several months, we'll be speaking about the budget for next year. I would like to take the Board as well as the community through our first look at the 2022-23 budget.

Page 2 – Agenda

This is everything I would like to talk about this evening.

- School Mission and Vision
- Role of the School Board and the District Budget
- Multi-County School District Tax Rate Rebalancing
- Millage and Assessment Trends
- Local Revenue Trends and the Impact of COVID
- State and Federal Funding Updates
- Expenditures Overview and Major Cost Drivers
- 2022-23 Budget Timeline

Page 3 – Mission Statement

East Stroudsburg Area School District fosters within all students a commitment to excellence, service and life-long learning which prepares students to be creative, productive and responsible citizens with a global perspective.

Page 4 – Vision Statement

The East Stroudsburg Area School District supports all students on their path to success and values their rich diversity. Our dynamic programs are delivered by high-quality educators who utilize all the tools at their disposal and collaborate with home and community, in order to deepen everyone's passion for lifelong learning.

Page 5 – Role of the School Board and the Budget. This comes directly from PSBA (Pennsylvania School Boards Association).

- A school district budget, no matter how large or small, is a delicate balance of policy choices.
- Adopting a budget is one of the most important functions of the school board.
- Budgets provide school boards with the opportunity to directly influence the educational environment of the district.
- Adoption of the budget provides administrative staff with direction and guidance to act.
- Almost every major decision made by the school board is or needs to be incorporated into the budget.

Page 6 – Multi-County School District Tax Rate Rebalancing.

There are 500 Public Schools in Pennsylvania, 89 of those School Districts educate students in more than one county, 78 are in 2 counties, 10 are in 3 counties and 1 is in 4 counties.

Page 7 – PA School Code Section 672.1

School Districts lying in more than one county or in more than one municipality; limitation on total tax revenues

- (a) Whenever a school district shall lie in more than one county, the total taxes levied on real estate within the school district in each county shall be subject to:
  - (1) The limitation that the ratio which such total taxes bears to the most recent valuation of the same properties by the State Tax Equalization Board (STEB) shall be uniform in all of the counties, and the school district shall adjust its rate of taxation applicable to the portion of the district in each county to the extent necessary to achieve such uniformity.
  - Calculates different tax rates based on share of STEB market value in each county.

Page 8 – Who is STEB?

- State Tax Equalization Board (STEB) was established by the General Assembly in Act 447 PL 1046, 1947, to compensate for the lack of assessment uniformity statewide in distribution school subsidies.
- The primary function of the STEB will determine annually the aggregate market value of taxable real estate property in each political subdivision and school district throughout the Commonwealth of Pennsylvania.
- The STEB is to establish a common level ratio of assessed value to market value for each county for the prior calendar year.

Page 9 – Section 672.1 Method (a) (1)

STEB Rebalancing Formula –

- $\text{Market Value \% per county} \times \text{Total Tax \$} = \text{Tax \$ per county}$
- $\text{Tax \$ per county} / \text{county Assessed Value} = \text{Millage}$

Page 10 – STEB Market Values and Assessments

County	2019 Market Value	2020 Market Value	Change From Prior Year
Monroe	\$2,233,517,865 77.28%	\$2,206,694,165 76.34%	(\$26,823,700) -120%
Pike	\$656,750,884 22.72%	\$683,932,869 23.66%	\$27,181,985 4.14%

County	2022 Assessment	2023 Assessment	Change from Prior Year
Monroe	\$2,608,545,206 93.06%	\$2,616,686,801 93.08%	\$81,141,595 0.31%
Pike	\$194,396,520 6.94%	\$194,584,610 6.92%	\$188,090 0.10%

This is where you start to see some interesting numbers. The market value comparison was always a year in arrears with this rebalancing. The rebalancing that will impact the 2022-23 school year, is based on the change between the 2020 and 2019 market value. We also look at the 2022 and 2023 assessments on this chart. In terms of market value, Monroe County, I think, as we all expect has the largest market value within our district that is just around 77% and Pike County coming in at about 23%. The interesting piece from this chart to take here is that you see that Monroe County, for the first time in at least 10 years, lost market value in its relationship to Pike County. Monroe went down 1.2% in 2020 and 2019 while Pike County grew 4% on market value. With assessment value this is kind of standard for where we have been if we look at our assessment growth. It's minimal at best with Monroe County growing at three tenths of a percent while Pike County at one tenth of a percent. Minimum assessment growth has been the trend.

Page 11 – Multi County Ratios & Millage History

Year	STEB MV Ratio		Millage		Rebalanced Millage for Next Year Base		% Rebalancing Change	
	Monroe	Pike	Monroe	Pike	Monroe	Pike	Monroe	Pike
2013-14	75.94%	24.06%	180.81	128.94	182.57	128.94	0.97%	0.00%
2014-15	76.41%	23.59%	180.81	123.44	180.83	123.44	0.01%	0.00%
2015-16	76.42%	23.58%	179.37	123.42	179.51	123.42	0.08%	0.00%
2016-17	76.48%	23.52%	177.86	121.27	178.04	121.27	0.10%	0.00%
2017-18	76.55%	23.45%	177.86	122.91	177.86	122.96	0.00%	0.04%
2018-19	76.55%	23.45%	177.86	123.66	177.94	123.66	0.04%	0.00%
2019-20	76.58%	23.42%	176.81	123.66	30.00	123.66	-83.03%	0.00%
2020-21*	77.19%	22.81%	30.72	123.66	30.75	123.66	0.10%	0.00%
2021-22	77.28%	22.72%	31.27	123.39	31.27	128.47	0.00%	4.12%
2022-23	76.34%	23.66%	31.27	128.47				

\*Monroe County Reassessment

I have ten years of history here for these numbers. What we were just talking about in terms of STEB market value ratios those are the first two columns on the left. You can see Monroe and Pike and that 77%/23% percent split. If you look back in history starting in the 2013-14 school year, you can see Monroe County kind of picked up ever so slightly in its ratio with Pike County. Monroe picked up a little bit each year. Pike decreased in terms of market value and in its relationship with Monroe. If you keep following that all the way down until 2022-23, this is the first time that you see actually Pike in that ten-year period growing in market value in its ratio with Monroe. Something happened here that has not happened in ten years. The next section is the millage. Here are our millage rates for Monroe County and Pike County going back several years. You can start at the 2013-14 school year. You can see Monroe was 180.81 and Pike was at 128.94. If you slide down to the 2019-20 school year, you can see Monroe actually dropped from 180 to 176 and Pike dropped from 128 to 123. As a school district we have been lowering millage rates over those years. It gets a little more difficult to compare because we had the reassessment that occurred which impacted the 2020-21 school year. If you looked over the last three years, while we did have a tax increase for Monroe County in 2021-22, we went from 30.72 to 31.27. Pike County continued to decline that year as well. Over that entire stretch of period, millage rates are lower in the 2021-22 school year than they were in the 2013-14 school year. The next column is the rebalanced millage that is after running it through the formula. As you see I have some red arrows there. The way that column works is once you rebalance it, that becomes your base millage. Depending on what actions the School Board took in that particular year, it will be reflected in that millage column. It gives you the sense of that rebalancing impact. In 2021-22, which was the last time the School Board called out millage rates at 31.27 for Monroe and 123.39 for Pike. If we rebalance the millage rates, which becomes our basis for the 2022-2023 school year, it comes back to say that Monroe County is 31.27 and Pike County is 128.47.

Page 12 – STEB Market Value Impact on Millage

County	2021-22 Budget Millage	2021-22 Rebalanced Millage	Change from Prior Year
Monroe	31.27	31.27	0.0%
Pike	123.39	128.47	4.1%

The 2021-22 STEB rebalanced millage is the new base millage for 2022-23 budget discussions and decisions.

You can see here this is the falling out of the rebalancing impact from the 2021-22 school year from the millage, that was approved by the Board last June, and the rebalancing. The rebalanced millage becomes our new base millage for the 2022-23 budget discussions and is what I am using in the numbers that I am using today. That would reflect a 4.1% increase in Pike County as our starting position with Monroe County remaining at zero.

Page 13 – 2022-23 Tax Bill Impact Recognizing Rebalancing Only

	Monroe	Pike
% of District	76.3%	23.7%
2021 Median Homestead Assessment	\$137,020	\$27,650
2021-22 Millage	31.27	123.39
Tax Bill	\$4,284.62	\$3,411.73
2022-23 Rebalanced Millage	31.27	128.47
Tax Bill with Rebalanced Millage	\$4,284.62	\$3,552.20
<b>Yearly Increase in Median Bill</b>	<b>\$0.00</b>	<b>\$140.47</b>
2021 Homestead Rebate	\$442.75	\$442.75

I thought it would be good to look at what this means to a property tax owner. What I've done here is basically laid out the tax bill of a median assessed property in both counties. Working from the top, you can see that percentage in the district again. 76% of the district sees no change to their taxes and 23% in Pike County would see the following changes; our 2021 median homestead assessed values that come from both counties, our 2021-22 millage that was paid this past year and the tax bill for the median assessed property in Monroe County will be \$4, 284.62 and in Pike County would be \$3,411.73. We would apply that rebalanced millage on that same assessment with no change to Monroe County tax bill, but Pike County's tax bill would go up by \$140 to \$3,552. I also have a reference point there about the homestead rebate. Those folks that apply to the homestead, we would net that back against that cost for the tax bill.

Page 14 – 2013-14 Median Homestead RE Tax Bill

	Monroe	Pike
% of District	75.9%	24.1%
2012 Median Homestead Assessment	\$24,000	\$27,545
2013-14 Millage	180.81	128.94
Tax Bill	\$4,339.44	\$3,551.65
2013-14 Rebalanced Millage	182.57	128.94
Tax Bill with Rebalanced Millage	\$4,381.68	\$3,551.65
<b>Yearly Increase in Median Bill</b>	<b>\$42.24</b>	<b>\$0.00</b>
2013 Homestead Rebate	\$402.21	\$402.21

I thought it would be interesting to look at the same scenario as the tax bill would have looked during 2014. Once again, I took the assessed value from the timeframe, millage from then and what their tax bills were back at that time. As you can see, during the 2013-14 school year, a median assessed value in Monroe County was paying \$4,381 while Pike County was paying \$3,551. The homestead rebate back then was \$402.

Page 15 – Median Homestead RE Tax Bill Comparison

	Monroe	Pike
2013-14 Tax Bill including Homestead Rebate	\$3,937.23	\$3,149.44
2021-22 Tax Bill including Homestead Rebate	\$3,841.87	\$2,968.98
2022-23 Rebalanced Tax Bill including Homestead Rebate	\$3,841.87	\$3,109.45
<b>2021-22 Tax Bill DECREASE compared to 2013-14</b>	<b>-\$95.36</b>	<b>-\$180.46</b>
<b>2022-23 Rebalanced Tax Bill DECREASE compared to 2013-14</b>	<b>-\$95.36</b>	<b>-\$39.99</b>

Over the last 10 years, School Property Taxes have DECREASED in the East Stroudsburg Area School District



This page lines everything up in a comparison chart. Once again you can see the same numbers from the previous pages that at this point with the 2021-22 tax bill a homeowner in Pike County paid in 2021-22 \$95 less than they paid in 2013-14. A homeowner in Pike County paid \$180 less than they did in 2013-14. Even with the rebalancing impact, you can see that Pike County is still \$40 less than they were during 2013-14. I thought this was important to state here that over the last ten years, school property taxes have decreased in the East Stroudsburg Area School District. This is important for your constituents to be aware of.

Page 16 – Remember When...

Cost of:	2013	2022	% Change
Loaf of Bread	\$1.58	\$2.50	58.2%
Gallon of Gas	\$2.95	\$4.17	41.4%
Gallon of Milk	\$3.53	\$3.82	8.2%
Average Tuition/Board at a PA State System University	\$16,992	\$22,276	31.1%
Highest Grossing Film	Iron Man 3 (\$1.2B)	WaterGate Bridge (\$480M so far)	
Consumer Price Index			20.3%
Median School Property Tax Bill in Monroe County	\$3,937.23	\$3,841.87	-2.4%
Median School Property Tax Bill in Pike County	\$3,149.44	\$2,968.98	-5.7%

I thought I would go back and say remember when in 2013. I thought this was important information. Also, ...in 2013, the graduating class of 2022 was in 3<sup>rd</sup> grade and probably about 9 years old.

Page 17 – Millage change compared to Act 1 Index chart.

This chart is to look a little bit closer at the millage. There are two charts here again showing the same period. The district has remained well below the allowable Act 1 index tax rates with multiple years of tax reductions. The top chart I have showing in orange the actual index over the particular years and then the action on millage that was taken by the Boards over that time in terms of increases or decreases. The bottom chart, I am showing that in aggregates on base lining everything and 2013-2014 and then showing the change in aggregates over that period. Since 2013-14, in aggregate Monroe Millage rate (in blue) is down 0.4% and Pike Millage Rate (in pink) down 4.3%. While the Act 1 index is up 33%. This represents - \$35 million of lost annual revenue opportunity. Reduction in tax rates has limited additional revenue opportunities. I'm not saying that we need to do that every year but some districts need to.

Page 18 – Equalized mill rate comparison

The equalized mill rate, or the effective tax rate, is calculated by dividing the total revenue generated by the total market value of the taxed property. Said another way, the equalized mill is the equivalent of dollars of tax per \$1,000 market value. We are historically on the high end of the tax dollars per market value being whatever the properties or residents in the district are paying. The ESASD tax rate is \$34.80 for every \$1,000 of property value.

Page 19 – Districtwide Property Assessment Value

This page takes a look at historic assessed value again. The Monroe County reassessment kind of throws us off but essentially you know the story here is flat assessment over the same time period. Minimal assessment growth has limited additional revenue opportunities. Over \$2 million in Property Tax revenue has been lost to assessment appeals since the Monroe County reassessment. The majority of the appeals are primarily commercial property.

Page 20 – Local Revenues – Current RE Tax

This page looks at the local revenues. This would be current real estate tax collection. This isn't just straight assessment times millage. Based on the ten-year trend we have been flat-to-lower millage rates and flat-to-minimal assessment growth = flat Local RE Tax Revenue. The current year's taxes are pretty much right on the budget for the year. No real change between the actual term collections and what we had budgeted. The pink bar represents what we are budgeting for the 2022-23 school year.

County	2021-22 Millage	2021-22 Rebalanced Millage	2022-23 Act 1 Index	Change from Rebalanced Millage
Monroe	31.27	31.27	32.77	4.8%
Pike	123.39	128.47	134.64	4.8%

In December the Board passed a resolution to not exceed the Act 1 Index. You can see again I have here both counties the 2021-22 millage as well as the rebalance millage and what the Act 1 basis would be. The maximum that the Board could go from in 2022-23 in Monroe County is 32.77 mils and in Pike County 134.64 mils. This would generate an estimated \$6.4 million of new revenue.

Page 22 – Local Revenues – Delinquent RE Tax

The revenue charts start to become extremely interesting and I think it is safe to say that COVID had something to do with some of the numbers. You can see where we have been historically in terms of delinquent tax revenues below the \$10 million range. The green bar represents 2020-21. You would see that this approach started to produce almost \$15 million, so this is a significant increase in delinquent taxes. This could be viewed as a measure of fiscal health. An indicator of economic conditions in the Community. Meaning that properties may have been in sheriff sales or off the tax rolls, are being brought back on the tax rolls and being brought up to current payments in the district. You can see how we are doing this year, so far in the blue bar compared to orange bar and how it compares to our budget. It looks like we have a very good chance of meeting or exceeding our current year budget for delinquent real estate taxes. That led me to feel that we have a strong local real estate tax market. The numbers that I have built into 2022-23 budget (pink bar) represent a 17% increase over our 2021-22 budget. This is definitely on the higher end of where we have been historically. If this does not come to fruition, it could have the potential of creating the budget hole in future years' budgets.

Page 23 – Local Revenues – RE Transfer Tax

There is little bit of history here and just how much the 2020-21 school year stood out (green bar). We had almost \$2 million in real estate transfer tax. This is the dollars that the district collects every time a property agreement or sale is completed. That number was just off the charts. It basically doubled than we've seen in prior years to that. You can see that through January we've already met our full year estimate. This would seem to indicate that the local real estate market continues to be very strong; therefore, it led me to increase the budget by 20% for 2022-23. This brings us to that higher end of where we had been prior to the COVID-19 Pandemic.

Page 24 – Local Revenues – Earned Income Tax

This was another one everyone was concerned with based on the pandemic. The green bar will indicate again another year we had not seen in any recent history in earned income tax. You can see the orange bar, which represents January year-to-date, that this is not necessarily a linear trend. There are some peaks and valleys in terms of the cycle of earned income tax collections. I do feel we have a good shot at hitting our full year budget for 2021-22. I have leaned into this one as well and said let's increase the planning the 2022-23 budget by 8% for earned income tax.

Page 25 – Governor's Budget Proposal

The Governor' February 8<sup>th</sup> Budget Proposal included a historic investment in Public Education for the 2022-23 SY:

- \$1.25 Billion increase for Basic Education Funding
- \$300 Million increase for the Level Up Supplement
- \$200 Million increase for Special Education Funding
- \$170 Million increase for PSERS Reimbursement Subsidy
- \$60 Million increase for Pre-K Counts
- \$30 Million increase for Social Security Reimbursement
- \$20 Million increase for PA Smart Initiative
- \$16 Million increase for Pupil Transportation Subsidy
- \$10 Million increase for Head Start Supplemental
- \$5 Million increase for Career and Technical Education

The numbers jump off the chart in each category to how much he is proposing. We have a long way to go in terms of the State budget.

Page 26 – State and Federal Funding

State

1. ESASD BEF would increase by \$7.6 million or 42% under Governor’s proposal.
2. ESASD SEF would increase by \$1.3 million or 25% under Governor’s proposal.
3. Tonight’s Budget Presentation assumes 2022-23 BEF and SEF flat to 2021-22 SY.
4. Will continue to monitor House and Senate budget discussions and adjust budget accordingly.

Federal

1. All ESSER funds are budgeted and layered into 2022-23 budget assumptions.
2. Estimated Title program funding essentially flat to 2021-2022 SY.

All of these assumptions are built into this budget.

With the federal funds, we are still working with the ESSER funds. If you remember the 2021-22 budget, we had a placeholder in there for answers, not knowing exactly how we were going to spend all of the funds. At this point, we have a very good visibility for ESSER funding and how we plan to spend it. It has all been brought to the Board and now I have layered that into the 2022-23 budget assumptions. We are assuming at this point that the Title programs which typically is our largest federal program dollars will be flat at the 2021-22 school year.

Page 27 – 2022-23 Revenue Comparison to Prior Year

	2021-22 Budget	2022-23 Budget	Variance \$	Variance %
Local	\$106,346,827	\$109,776,313	\$3,429,486	3.2%
State	\$49,902,534	\$52,266,130	\$2,363,596	4.7%
Federal	\$14,885,180	\$13,326,976	(\$1,558,204)	-10.5%
Other	\$1,653,602	\$1,999,316	\$345,714	20.9%
<b>Total Revenue</b>	<b>\$172,788,143</b>	<b>\$177,368,735</b>	<b>\$4,580,592</b>	<b>2.7%</b>

This is everything that I just said. I’m basically rolling it up here for you at a local, state and federal level. The first column looks at our 2021-22 budget and column two looks at the 2022-23 budget with the dollar variances and percentage variance for each. What I did there was increase our PSERS and social security reimbursement assumptions that we get from the State. When I looked back, we had kind of historically underestimated some of those numbers when it came to budget time. I felt it would be prudent to put more realistic numbers in there at this point so we were not arbitrarily cutting programs or staff if we did not need to.

Page 28 – 2022-23 Budget Comparison to Prior Year

	2021-22 Budget	2022-23 Budget	Variance \$	Variance %
Revenue	\$172,788,143	\$177,368,735	\$4,580,592	2.7%
Expenditures	\$177,316,960	\$184,947,805	\$7,630,844	4.3%
Revenue over Expenditure	(\$4,528,817)	(\$7,579,070)	(\$3,050,252)	67.4%
Beginning Fund Balance	\$48,745,190	\$44,216,373	(\$4,528,817)	-9.3%
<b>Ending Fund Balance</b>	<b>\$44,216,373</b>	<b>\$36,637,303</b>	<b>(\$7,579,070)</b>	<b>-17.1%</b>

I took the revenue right from the last page and then layered in the expenditures on the second line. As you see, I have the expenditures going from \$177 million up to \$184 million which is a \$7.6 million increase or 4.3%. At this point, our revenue over the expenditure line in the 2021-22 budget was passed with a \$4.5 million deficit. With our revenues not growing as fast as our expenditures, that deficit would increase by \$3 million to a 7.5% at this moment. I also showed you the corresponding impacts on the fund balance if both of those deficits would realize.

Page 29 – 2022-23 Budget Expenditure by Object

Salaries	\$71,544,282	38.7%
Benefits	\$52,000,029	28.1%
Contracted Services	\$8,902,342	4.8%
Contracted Maintenance	\$6,960,345	3.8%
Purchased Services	\$5,840,921	3.2%
Charter School Tuition	9,000,000	4.9%
Supplies	\$9,509,332	5.1%
Capitalized Equipment	\$2,242,551	1.2%
Debt Service	\$16,576,468	9.0%
Budget Res/Cap Trans/Fees	\$2,371,535	1.3%
<b>Total</b>	<b>\$184,947,805</b>	

The pie chart helps us look at the composition of our expenditures. You can see on that chart on the blue side is the salary and benefits which takes up most of the expenditure puzzle. The contracted services come in about \$8.9 million, which is primarily driven by the IU 20 costs, third party special education, legal and tax collectors and audit fees. Contracted Maintenance comes in at \$6.9 million which is almost exclusively ESSER funded for the Capital projects. We are running that through the General Fund because that is how we need to account for our ESSER funds. Under Purchases Services of \$5.8 million, you will see primarily our MCTI expense, as well as your transportation, insurance costs and alternative education. The next line is Charter School at \$9 million. We will talk a little bit more about that coming up. Next is the Supplies of \$9.5 million. That is where you are going to find your natural gas, heating oil, bus propane, electricity, curriculum purchases, ACCESS supplies, and custodial supplies to your building budgets and your athletic budget. The Capitalized Equipment at \$2.2 million for items of depreciation and least expenses like computers. The Debt Service at \$16 million and speaks for itself. Lastly, Budget Reserve are capital transfers and fees we have a \$1 million budget reserve, \$1 million capital reserve transfer which we'll talk about later.

Page 30 – Budget Expenditure by Function

Instruction	\$101,620,918	54.9%
Support Services	\$56,178,151	30.4%
Non-Instruction Services	\$3,295,827	1.8%
Building Improvements	\$5,086,441	2.8%
Other/Financing Uses	\$18,766,488	10.1%
<b>Total</b>	<b>\$184,947,805</b>	

Looking at this by function, I handed it out as a supplement this details the line item budget, which is also online. This is the supporting documentation for this is a chart line by line to look at our spending.

Page 31 – 2022-23 Budget Cost Drivers

	2022-23 Budget	Increase/(Decrease) Over 2021-22 \$	Increase/(Decrease) Over 2021-22 %
Salaries	\$71,544,282	\$3,310,190	4.8%
PSERS	\$24,865,003	\$1,224,375	5.2%
Charter Schools	\$9,000,000	\$1,000,000	12.5%
Capital Commitment	\$1,000,000	\$1,000,000	*
SBAP (ACCESS)	\$2,671,358	1,027,664	62.5%
Debt Service	\$16,576,468	730,289	4.6%
ESSER	\$7,474,667	(\$2,525,333)	-25.3%
Everything Else	\$51,816,027	\$1,863,659	3.7%
<b>Total Expenditures</b>	<b>\$184,947,805</b>	<b>\$7,630,844</b>	<b>4.3%</b>

This is the cliff notes version of all the increases for the 2022-23 school year.

Page 32 – Charter School Tuition Cost

From the 2013-14 school year to the 2019-20 school year, we paid an average of \$3.7 million. In 2020-21, the green bar, we paid \$9.3 million. Charter School Costs more than doubled in 2020-21 compared to trend. In 2021-22, the orange bar, year to date we paid \$5.6 million. The 2021-22 was budgeted at \$8 million. I would say this year's budget is at risk. I am budgeting for a 12.5% or \$1 million increase in 2022-23 or \$9 million dollars. As a reminder, the 2021-22 tuition rates are: Regular Education - \$14,947.70 and Special Education - \$38,395.62.

Page 33 – Special Education Expenditure Funding

The majority of Special Education related costs are funded by Local Tax Revenue. The chart has a light blue bar that indicates how much local funding has paid for special education expenditures. Local Funding of Special Education costs is up 44% (\$6.8 million) since 2013-14. The State funding, dark blue line, is up 38% but not enough to keep up with the mandates that dictate how much the district pays for special education. The orange bar, federal funding is up 114% (primarily ACCESS) over the same time period. Mandates continue to outpace State and Federal funding leaving local funding to pick up the bill.

Page 34 – PSERS – Employer Contribution Rate

You can see an almost 20 year look back at where we have been with the pension program and how much the district has paid to the PSERS Program. The rate will be up to 35.26% in the 2022-23 school year. In terms of dollars, the district pays 35 cents into the Pension Program. PSERS costs will be \$24.9 million in 2022-23, reflecting an increase of \$1.2 million over 2021-22.

Page 35 – Enrollment and Staffing Trends

The chart shows that student enrollment is down 11% from 2013-14 with the largest drop evident in the 2020-21 school year. This correlates directly with the increased Cyber Charter enrollment in 2020-21. Student enrollment did slightly bounce back in 2021-22 with an increase of 139 pupils. Staffing is down 3% as of 2020-21. At this point in the 2022-23 budget we are assuming full staffing in order to meet the needs for the students that will come into our doors.

Page 36 – Pupil/Staffing Ratios in PA Public SDs, 2020-21

Number of Pupils Range	Pupils per Teaching Staff	Pupils per Management	Number of Districts
4,254 or More	13.8	179.2	91
ESASD	11.3	203.5	1

Aid Ratio Range	Pupils per Teaching Staff	Pupils per Management	Number of Districts
.6060 - .6912	13.2	140.5	91
ESASD	11.3	203.5	1

ESASD marked evaluated ratio is .6724

The higher the number the more need and less wealth

The lower the number the higher the wealth. We are on the higher end bar.

Reference: PSBA Bulletin – March/April 2022, Page 33. Published by the Pennsylvania School Boards Association.

- Teaching staff includes teachers, counselors, nurses, librarians, and other bargaining unit personnel
- Management staff is administrative or management personnel with supervisory responsibilities

Page 37 – General Fund Balance as of June 30, 2021.

Total: \$48,745,190

- Nonspendable: \$31,401
  - Prepaid expenses
- Committed: \$24,000,000
  - PSERS Rate Stabilization - \$18,000,000
  - Future Healthcare Costs - \$6,000,000
- Assigned: \$18,181,209
  - Future Budget Expenditures - \$5,000,000
  - Future Educational Programs - \$6,000,000
  - Balance the 2021-22 Budget - \$4,528,817 (for potential budget deficit)
- Unassigned: \$9,184,972; 5.2% of expenditures

Page 38 – Capital Reserve Fund

This is a reminder from the presentation that I did a few months ago.

- Capital Reserve Fund in good standing at the moment
- Need to determine long term funding strategy going forward
  - Capital Reserve balance of June 30, 2021 = \$19 million
  - 5-year Capital investment forecast = \$29 million
  - Capital Reserve funds cannot be used to cover General Fund deficits

- Bus fleet replacement financing no longer in base General Fund Budget
  - Recommend moving bus fleet/vehicle funding to Capital Reserve Fund
    - Reduces fluctuations in General Fund Budgeting process
    - Eliminates fiscal year-end cut off / delivery timing issues
- Recommend 2022-23 General Fund Budgetary commitment of \$2 million
  - Specific budget priority with the intention to transfer to the Capital Reserve at the conclusion of the Audit.

Page 39 – Next Steps

- Administration will:
  - Monitor State and Federal budget discussions
  - Continue to analyze and prioritize expenditures
  - Monitor enrollment and staffing requirements
  - Update Budget based on new developments

Page 40 – 2022-23 Budget Timeline

- December 20, 2021 – School Board Meeting
  - **Motion to not exceed the Act 1 Index**
- March 14, 2022 – Finance Committee Budget Presentation
- March 21, 2022 – School Board Budget Presentation
- May 9, 2022 – Finance Committee Budget Presentation
- May 16, 2022 – School Board Budget Presentation
  - **Proposed Final Budget Vote**
- June 13, 2022 – Finance Committee Budget Presentation  
Maybe we will have a State Budget or maybe not.
- June 20, 2022 – School Board Budget Presentation
  - **Final Budget Vote**

IX. PUBLIC PARTICIPATION

Limited to comments on this agenda by residents and taxpayers of the school district (3 min. ea.)

A. Mr. Jay Armitage said I am the H.S. South Rifle Coach and a 1980 graduate of the East Stroudsburg Area School District. We are before you this evening to show our concerns regarding allowing the Stroudsburg Rifle Team to continue to use our rifle range. One major concern is how this affects our students here at the H.S. South. Of course we focus on safety making that the number one goal for our students. Second to safety is teaching our students to be the best marksman that they can be. In order for us to do that, we need to provide as much instruction as we can in a relatively short period of time. Students learn through various means of communication. Some must see examples, some learn by hands on and others can read and listen to instructions and learn that way. In our range, we use various signs and wall posters to be a constant influence to teach our students to be the best that they can be. We also post the daily goals and accomplishments along with some proprietary information that could be used against us in competitions. Can we remove and repost our signage daily? Removing and reposting signage twice daily is not as simple as it sounds. It is a very time consuming task. Our students also like to post their individual successes. Again, this information could be used against us in competition. For example, do you have a home office with bills and bank statements laying on your desk in open site? A guest in your home, while you were there, may walk past your desk and not pay attention to what is there. When you leave the house, your guest may look through the items on your desk. They would learn confidential information about you and your family, such as health issues, personal finances and other private matters. Would you be okay with this situation? I think not. Two years ago, our South High School swimming pool was in disrepair, so we used the Stroudsburg School District's pool for one winter season while ours was being repaired. In return, we allowed the Stroudsburg Rifle Team to use our rifle range for one winter season, because of scheduling issues at the Pocono Pistol Club facilities, where they have been for nearly a decade. Would we continuously allow another school the use of our basketball courts, wrestling rooms, football locker rooms or a coach's office? I am sure we would not. Shared usage of the range will not only double the lead content, it would require sand and lead removal to be performed every two years as opposed to every four years. This would also be a significant added cost to our school district. There are also scheduling issues between the two schools regarding practice times and matches. However, time does not allow me to elaborate on this tonight. In closing, we ask that you consider our needs here at East Stroudsburg over what Stroudsburg wants and vote against allowing Stroudsburg to continue using our range. Thank you for your time.

- B. Mr. Jacob Glavich said I want to elaborate on what Mr. Armitage said today. It is unfair to us because we have a lot of information out, like he said. We have a lot of methods that we use out in the open, whether it be for practice or for just training for matches. The information can be used against us, considering that this is a very competitive and technical sport. Any small amount of information can be used by other teams. I don't have a ton to say except I would like to elaborate it would be very a costly endeavor as well considering we would have to change our sand more frequently than we have to now. Transportation is an issue and the fact that we are kicked out of our range a bit earlier than we normally practice, we do not have a ton of time or as much time as we need in order to get our whole practice in. I don't think this would happen with other sports. In closing, I find this is unfair to us to continue to have another team use our facilities past the point that it was originally agreed upon. Thank you.
- C. Mr. Jake Sabino said I am a Senior on the Cavalier Rifle Team. I have been on the team since my freshman year. What was that, a Senior? Why should a Senior care about what is going to happen after he graduates. Well, I am here because I think Stroudsburg sharing our range is an issue that I don't want any of my underclassmen teammates to deal with any longer. It's been an unreasonable stress to leave the range by 5:45 p.m. sharp every single practice. In a normal season without Stroudsburg, we would usually shoot up to four targets for practice to ensure we are good for the matches. In a match, we only have to shoot one target so shooting multiple targets in a practice is highly beneficial to us. Since Stroudsburg started using our range, we can only shoot two targets and if we are lucky, three. There was one time in the beginning of the season, where we tried to shoot four targets. We couldn't make it by 5:45 p.m. The Stroudsburg coach was in our range and he was taking notice of our scores. We could not let the opposing team look at our scores, so we cut down on how many targets we got to shoot every practice. Overall, not only can we not hang up our motivational posters but we have to avoid posting our scores on the wall. Stroudsburg's presence in the range is affecting how much we get to shoot. The less we shoot, the less consistent in our skills we get to be and that is what practice is supposed to fix. This isn't football or baseball. In Varsity Rifle, we need all the time we can get to ensure we can be the best we can possibly be. Speaking about motivation in our range, I would like to mention a fun tradition we were doing in our range before Stroudsburg ruined it. Anytime someone in our team scored a perfect target, we would hang them on our range, sort of as a Wall of Honor. It was very motivational but we have not done this since Stroudsburg shares our range. One reason is because we are afraid that Stroudsburg would vandalize our targets. The second reason is because we didn't want Stroudsburg to know what scores we were getting before the season even started. It was a cool thing for us to cover the entire wall with perfect targets when away matches were coming to us. We can no longer do this because we don't want Stroudsburg to see our scores. Thank you for your time.
- D. Mr. Sebastian Babon said I am a Junior at H.S. South and member of the Rifle team. Sharing the range with Stroudsburg this previous season has proven to have an effect on our team. We were not able to shoot as many targets, we were not able to practice as efficiently as we could have, our coaches were stressed more than in previous years and we had a small amount of time to shoot than we would have in previous years. This caused the team members and our coaches to be stressed. It decreased our performance in matches. I feel that this previous season could have been a better one without sharing our range with Stroudsburg. I'm fairly certain that if we do not share a range with Stroudsburg next year, we would perform much better. We would be able appreciate all that we could and do everything we would want to in our range, without the fear of having another team interfering or analyzing our scores and viewing how we perform in practice. Thank you for your time.
- E. Mr. Larry Dymond said I have a list of things that people have called me to express their concern about. One is the administrative staff raises followed by rebate cuts for the elderly. The elderly are saying that the price of everything has gone up and now they are going to get less of a rebate. I received concerns from the community, professional staff and support staff. They feel that our district has no regards for them. I encourage them to come to meetings but they consider it a waste of time from what they have heard. They said it is a broken system and we are not doing right by their children. Education is important to them and we are not doing well with it in their eyes. Transparency was mentioned several times. One of my questions is regarding recouping money for bad construction that we've had. We had to tear out pretty much every window at J.T. Lambert Intermediate School and we put up new outside walls. This was all substandard construction and we have made no attempt to recoup the money. We have pictures and videos of it that is was not correct. At North, one wall had to be taken down and the roof is an issue. On and on it goes and we are not taking litigation to recoup money. Thank you.

## X. UNFINISHED BUSINESS

None

## XI. NEW BUSINESS

### a. LOCAL BOARD PROCEDURES

#### i. 002 – Authority and Powers

**ACTION BY THE BOARD:**

Motion was made by Jason Gullstrand to approve the revisions to the Health and Safety Plan for the East Stroudsburg Area School District, as presented. Motion was seconded by Debbie Kulick and passed 8-1. Lisa VanWhy voted no.

(See pages 14-19)

#### ii. 003 – Functions

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to adopt the Board Policy listed. Motion was seconded by Dr. Damary Bonilla and carried unanimously, 9-0.

##### 1. Policy 204 – Pupils Attendance (See pages 20-28)

##### 2. Policy 903 –Public Participation in Board Meetings – For Discussion only.

Ms. Kulick said we have been using the system where individuals let us know that they would like to speak. The Policy just formalizes that type of procedure unless someone would like to add to it or modify the procedure. Mr. Schlameuss said I have been thinking about this and maybe one of the things we may consider is having any public participation at the front of the meeting, like we do now about items that are on the agenda. If there is something that is not on the agenda or a future agenda like we had at the last meeting, they would be at the end of the meeting for 2-3 minutes. Mr. Andrews said he does not agree with a written form. I agree that they have to give their name and address but they should not have to fill out a form ahead of time. Mr. Schlameuss said remember, we are just giving feedback to the committee. The committee will be gathering information and send it back to us. Mrs. VanWhy said Mr. Andrews is commenting on the line that was added to the Policy. Mrs. Bear said how about if when the individual fills out the form, they can pick a box that says whether it is an agenda item or not. Mr. Andrews said I don't think they should fill out a form at all. Mrs. VanWhy said I believe we are off the topic of what Ms. Kulick is asking. Ms. Kulick said I just need some suggestions and you, Mrs. Bear, are suggesting that we modify the form. Mr. Andrews said I don't think there should be any form. Ms. Kulick said, to Mr. Andrews, I already jotted down your suggestion. Mrs. Bear said I believe the reason for the form is to ensure that the people who are speaking are either community members, students, etc. Mr. Andrews said you already have to give your name and address before you speak. Mrs. Bear said not everyone says where they are from. Mr. Schlameuss said I can go either way. Mrs. Bear said I don't mind either but if you have the form, it should allow for non-agenda items. Mr. Schlameuss said the form is good, so I know who is speaking and I call their name. Typically, we don't have to have it. We don't have a whole lot of people speaking during public participation. Mr. Andrews said I understand that fully. It is called free speech. Mr. Schlameuss said I get it. Mrs. Bear said maybe you can say if you registered, you go first and then say anyone else who wants to speak, we can call them at that time. Those who register go first. Mrs. VanWhy said that is okay but we are trying to see if this line item should be there. Ms. Kulick said I have seen some modifications and additions to make it user friendly. I wrote down four different suggestions including Mr. Andrews'. If there are any other suggestions, you can email me too. Dr. Bonilla said I am favor of having a written record because we are hoping to be able to understand the issues that are coming up regularly, versus the ones that are just issue-based. Some sort of user friendly written report is ideal. Obviously, we have recordings, minutes, etc. but I think having some sort of go-to record to be able to say, okay this is something that's coming up every month for six months that maybe is not on the agenda. You all know that we like to have people talk about agenda items in order to conduct business in a timely fashion but we do also want to hear from the community. I think being able to track what is coming up regularly versus what are based on certain times of the year in order to have a collection of information to help us better communicate with and understand the needs of the community would be helpful. Ms. Kulick said she wrote it all down. Mr. Gullstrand said I would like to address Mr. Andrews. I understand your point of free speech, agenda, non-agenda items and your opposition to a form that identifies whether the items are on the agenda or not. As Mr. Schlameuss said at the end of the meeting, the individuals will have the opportunity to speak on non-agenda items. Would you be opposed to a form that would help separate those two? Mr. Andrews said I don't see a need for a form. Mr. Gullstrand said if you give the community an opportunity to speak on something that is not on the agenda, we want to make sure that if ever a situation where we give them the floor, we give it to them at the



appropriate time on the agenda. This would offer them free speech to discuss topics that are going to become an issue. We would give them a separate period of time at the end of the meeting, which would help to categorize for the Board who is going to be speaking at what time. Mr. Andrews said this is one more way to control people. Mr. Gullstrand said I was just thinking about the rifle team who wanted to speak and were not on the agenda and could not speak. Ms. Kulick said we are glad they found their way back tonight. Mr. Lurry said I think there should be some type of organization, especially on anything not on the agenda. This should be done prior to the meeting such as via email especially if it is going to be off topic so that there is some type of organization.

**b. PROGRAMS**

**i. 115 – Career & Technical Education**

1.

**ACTION BY THE BOARD:**  
 Motion was made by George Andrews to approve the Monroe Career & Technical Institute’s Operating Budget for 2022-23 school year in the amount of \$9,007,772.00 with East Stroudsburg Area School District’s share being \$2,112,623.00 and the Capital Improvement Budget in the total amount of \$0 with the District’s share being \$0 as previously distributed and present to the Board. Motion was seconded by Lisa VanWhy and carried unanimously, 9-0.

2.

**ACTION BY THE BOARD:**  
 Motion was made by George Andrews to approve the request of the MCTI Joint Operating Committee to distribute \$1,145,452 in 2020-21 excess funds to the MCTI Capital Reserve Fund with the East Stroudsburg Area School District's share being \$255,409, in accordance with the recommendation of the Finance Committee. Motion was seconded by Debbie Kulick and carried unanimously, 9-0.

(See page 29)

**ii. 121 – Field Trips**

**ACTION BY THE BOARD:**  
 Motion was made by Debbie Kulick to authorize the field trips listed. Motion was seconded by Dr. Damary Bonilla and carried unanimously, 9-0.

75 Miles or More

	<b>Name</b>	<b>Activity</b>	<b>Location</b>	<b>Dates</b>
1.	Clogg, Katye (09032)	South Bands to Music in the Parks/High School Performance	Hershey, PA	5/20/22
2.	LaBar, Keith (#09039)	H.S. North/South Choir to the PMEA Region V Choir Festival.	Robesonia, PA	3/25/22
3.	LaBar, Keith (08918)	H.S. North Choirs and Band will perform in their end of year adjudication and awards ceremony at Hershey Park.	Annville, PA and Hershey, PA	5/27/22
4.	Morales, Venus (09007)	H.S. North Senior Trip to Six Flags Great Adventure	Jackson, NJ	5/20/22

(See pages 30-37)

Overnight

	<b>Name</b>	<b>Activity</b>	<b>Location</b>	<b>Dates</b>
1.	Bogart, Jenny (09087)	DECA students to International Career Development Conference competition.	Atlanta, GA	4/22/22-4/27/22

(See pages 38-39)

iii. **123 – Interscholastic Athletics**

**ACTION BY THE BOARD:**

Motion was made by George Andrews to authorize payment to the South High School Football Booster Club (Cavalier Football Club) for reimbursement for one bus used for team travel on November 19, 2021. Motion was seconded by Dr. Damary Bonilla and carried unanimously, 9-0.

(See page 40)

c. **PUPILS**

i. **233 – Suspension and Expulsion**

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to approve the Recommendation to Modify Expulsion Requirement/Agreed Upon Expulsion, Waiver of School Board Hearing and Release Agreements for the cases listed in substantially the same form as presented at this meeting [contingent upon the receipt of any Manifestation Determinations indicating the infractions were not manifestations of a disability, where applicable], subject to final review by the school district's administration and legal counsel. Motion was seconded by George Andrews and carried unanimously, 9-0.

1. 193598
  2. 193633
  3. 193845
  4. 194203
- (See pages 41-54)

d. **PERSONNEL**

1. **407 – Affiliation Agreement (Governors University)**

**ACTION BY THE BOARD:**

Motion was made by Dr. Damary Bonilla to approve the agreement between Western Governors University and East Stroudsburg Area School District for use as a student teaching site. Motion was seconded by Steven Lurry and carried unanimously, 9-0.

(See pages 55-59)

2. **Employment**

**ACTION BY THE BOARD:**

Motion was made by Dr. Damary Bonilla to approve the employment actions listed in accordance with the associated, applicable policies, procedures and contractual agreements. Motion was seconded by Debbie Kulick and carried unanimously, 9-0.

*[Subject to proper completion and receipt of all necessary documents and clearances, where applicable.]*

**i. 309 – Assignment and Transfer**

	<b>Name</b>	<b>Change in Assignment/Transfer</b>	<b>Classification</b>	<b>Compensation</b>	<b>Effective Date(s)</b>
1.	Shaffer, Alicia	From: Paraprofessional/Special Education – Resica Elementary To: Kindergarten teacher – Resica Elementary (LTS) Replaces Wendy LeDuc who is on a leave. Alicia will return to her paraprofessional position at the conclusion of this temporary reassignment.	Professional/LTS	\$47,691.00 (prorated) Step 1 Column 2	March 4, 2022 through the end of the last teacher 2021-2022 work day.

(See page 60)

**ii. 334 – Sick Leave**

	<b>Name</b>	<b>Position</b>	<b>Classification</b>	<b>Location</b>	<b>Effective Date(s)</b>
1.	Barvig, Eileen	Cafeteria Aide	Support	East Stroudsburg Elementary	November 16, 2021 now through August 15, 2022.

**iii. 335 – Family and Medical Leaves**

	<b>Name</b>	<b>Position</b>	<b>Classification</b>	<b>Location</b>	<b>Effective Date(s)</b>
1.	Mlodzienski, Lian	Chemistry teacher	Professional	High School North	March 31, 2022 through the last 2021-2022 teacher workday.
2.	Johnson, Robeen	Security Officer	Security Officer	High School South	April 18, 2022 through June 1, 2022.
3.	Boughton, Mary	Reading Paraprofessional	Support	Middle Smithfield Elementary	January 12, 2022 through April 3, 2022.
4.	Gallo, Vincent	Bus Driver	Support	Transportation	February 23, 2022 to February 22, 2023. This is an intermittent leave.
5.	Heitz, Maria	Secretary	Support	Smithfield Elementary	March 21, 2022 through May 2, 2022.
6.	Tayburn, Cynthia	Student Aide	Support	Bushkill Elementary	March 1, 2022 through March 7, 2022.
7.	Werkheiser, Paige	Payroll Clerk	Support	Business Office	January 12, 2022 now through June 30, 2022. This is an intermittent leave.
8.	Wilson, Robin	Student Aide	Support	High School South	February 2, 2022 through February 27, 2022.

**iv. 334 and 335 – Family and Medical Leave and Sick Leave**

	<b>Name</b>	<b>Position</b>	<b>Classification</b>	<b>Location</b>	<b>Effective Date(s)</b>
1.	LeDuc, Wendy	Kindergarten teacher	Professional	Resica Elementary	February 7, 2022 through June 30, 2022.

**v. 339 – Uncompensated Leaves**

	<b>Name</b>	<b>Position</b>	<b>Classification</b>	<b>Location</b>	<b>Effective Date(s)</b>
1.	Mercado-Franco, Aceneth	Spanish teacher	Professional	High School South	February 23, 2022 through July 31, 2022.

**vi. 303/304.1/305 - Employment**

**a. Rescissions**

	<b>Name</b>	<b>Position</b>	<b>Classification</b>	<b>Location</b>
1.	Lees, Logan	Information Technologist I	Support	Resica Elementary/J. T. Lambert Intermediate

March 21, 2022

2.	Mercado-Franco, Aceneth	Spanish Teacher	Professional	High School South
3.	Stanukenas, Christopher	Softball Junior Varsity Coach	Schedule B	High School South
4.	Watkins, Willie Jr.	Track and Field-Boys Varsity Assistant Coach	Schedule B	High School South

(See pages 61-64)

**b. Resignations**

	Name	Position	Classification	Location	Effective Date(s)
1.	Bongiorno, Nora	Cafeteria Aide	Support	Resica Elementary	March 7, 2021 (end of workday).
2.	MacCubbin, Laird	Bus Driver	Support	Transportation	March 7, 2022 (end of workday).
3.	Sympson, Pagette	Custodian	Support	Bushkill Elementary	April 1, 2022 (end of workday)

(See pages 65-67)

**c. Retirements**

	Name	Position	Classification	Location	Effective Date(s)
1.	Miller, Barbara	Reading teacher	Professional	Middle Smithfield Elementary	June 30, 2022
2.	Possinger, Marilyn	Assistant Food Services Director	First Level Supervisor	North Campus	June 22, 2022 (end of workday).
3.	Krueger, Rosanne	Cafeteria Cook	Support	Bushkill Elementary	September 6, 2022 (end of workday).
4.	Males, Linda	Secretary	Support	High School South	August 22, 2022 (end of workday).
5.	Schmidt, Diane	Cafeteria Worker	Support	J.M. Hill Elementary	March 31, 2022 (end of workday).
6.	Velez, Arquelio	Custodian (Food Services)	Support	High School North	June 30, 2022 (end of workday).

(See pages 68-73)

**d. Appointments**

	Name	Position	Classification	Location	Compensation	Effective Date(s)
1.	Forsyth, Eric	Director of Communications and Operations	Act 93	Administration	No change.	March 22, 2022
2.	McKee, Stacey	Special Education (PE) teacher/Learning Support Replaces Susan Finley-Welsh who retired.	Professional	Resica Elementary	\$57,357.00 (prorated) Step 6 Column 7	May 23, 2022
3.	Hartman, Donald	Chemistry teacher (LTS) Replacing Lian Mlodzienski who is on a leave.	Professional/LTS	High School North	\$47,250.00 (prorated) Step 1 Column 1	March 23, 2022 through the end of the last 2021-22 teacher workday.
4.	Angeles, Christine	Grade 2 teacher/Remote (LTS) Replaces Taryn Kresge who is on a leave.	Professional/LTS	Bushkill Elementary	\$47,250.00 (prorated) Step 1 Column 1	To be determined through the last 2021-2022 teacher workday.
5.	Kolenovic-Mayo, Zada	Custodian (1 <sup>st</sup> shift) Replaces Bryan Wnuk who resigned.	Support	High School South	\$16.08/hour	March 2, 2022.
6.	Lilly, Terence	Custodian (2 <sup>nd</sup> shift) Replaces Anthony Napodano who retired.	Support	Bushkill Elementary	\$16.08/hour (plus \$.40/per hour shift differential)	April 4, 2022
7.	Rideout, Nicole	Paraprofessional This is a new position fully funded by ARP ESSER Learning Loss Set-Aside-Other.	Support	Resica Elementary	\$17.32/hour	March 28, 2022

8.	Santiago, Louis	Information Technologist I Replaces Logan Lees who rescinded.	Support	Resica Elementary/ J. T. Lambert Intermediate	\$23.57/hour	April 11, 2022
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(See pages 74-76)

**e. Building Substitute Teacher**

	Name	Location	Compensation	Effective Date(s)
1.	Shivers, Briana	J. M. Hill Elementary	\$150.00/day	February 7, 2022 through the last 2021-2022 student day.

**f. Substitute Appointments**

	Name	Position(s)	Classification	Effective Date(s)
1.	Boytin, Jennifer	Substitute teacher	Professional	2021-2022 School year
2.	Douglas, Beverley	Substitute teacher	Professional	2021-2022 School year
3.	Graziano, Alyssa	Substitute teacher	Professional	2021-2022 School year
4.	Pikchu, Ahmetaj	Substitute teacher	Professional	2021-2022 School year
5.	Fritz, Andrea	Custodian	Support	2021-2022 Fiscal Year
6.	Goorahoo, Reshma	Front Desk Receptionist, Secretary	Support	2021-2022 Fiscal Year
7.	Hofmeister, Ginny	Cafeteria Aide, Cafeteria Worker, Front Desk Receptionist, Secretary, Student Aide	Support	2021-2022 Fiscal Year
8.	Lilly, Terence	Custodian	Support	2021-2022 calendar year
9.	Kellner, Carlos	Bus Driver	Support	2021-2022 calendar year
10.	Pilarca, Erwin	Bus Driver	Support	2021-2022 calendar year
11.	Kanterman, Steven	Custodian	Support	2021-2022 calendar year

**g. ESACA External Virtual Teachers.** Effective March 31, 2022. Approve appointments for the Spring semester of the 2021–2022 School Year – High School. Approve the following professional staff for East Stroudsburg Area Cyber Academy (ESACA) related Schedule B positions for the 2021-2022 school year. Compensation: 2021-2022 Schedule B Curriculum rate up to 70 hours per semester for Full-Credit courses and up to 38 hours for 1/2 Credit courses, depending on student enrollment per course as stipulated by the current Memorandum of Understanding.

	Last Name	First Name	Position	Building	Rate
1.	Kehr	Marisa	Strategies for Academic Success MP version	ESACA- high school	\$30.15/hour (70 hour maximum)
2.	Espinoza	Marilyn	Personal Finance MP version	ESACA - high school	\$30.15/hour (70 hour maximum)
3.	Sullivan	Caitlyn	Intro to Communications and Speech MP Version	ESACA - high school	\$30.15/hour (70 hour maximum)

**h. Kindergarten Late Screenings in July** – Motion to approve the following teachers for the purpose of providing a screening for incoming Kindergarten students that missed the May screening windows. These positions are fully funded by the Title I Grant.

	Last Name	First Name	Location	Rate	Effective Date
1.	Christiansen	Marie	Bushkill Elem.	\$30.15 per hour not to exceed 8	July 13, 2022
2.	Tassinari	Lori	Bushkill Elem.	\$30.15 per hour not to exceed 8	July 13, 2022
3.	Mitchell	Brandi	Bushkill Elem.	\$30.15 per hour not to exceed 8	July 13, 2022
4.	Farber	Stephanie	East Stroudsburg Elem.	\$30.15 per hour not to exceed 8	July 13, 2022

5.	Peters	Joanne	East Stroudsburg Elem.	\$30.15 per hour not to exceed 8	July 13, 2022
6.	Prusik	Julia	East Stroudsburg Elem.	\$30.15 per hour not to exceed 8	July 13, 2022
7.	Winkler	Mary	East Stroudsburg Elem.	\$30.15 per hour not to exceed 8	July 13, 2022
8.	Yost	Amanda	East Stroudsburg Elem.	\$30.15 per hour not to exceed 8	July 13, 2022
9.	Iannazzo	Julia	J.M. Hill Elem.	\$30.15 per hour not to exceed 8	July 13, 2022
10.	Leonard	Jaci	J.M. Hill Elem.	\$30.15 per hour not to exceed 8	July 13, 2022
11.	Rogers	Maria	J.M. Hill Elem.	\$30.15 per hour not to exceed 8	July 13, 2022
12.	Scott	Jessica	J.M. Hill Elem.	\$30.15 per hour not to exceed 8	July 13, 2022
13.	Caizzo	Nancy	Middle Smithfield	\$30.15 per hour not to exceed 8	July 13, 2022
14.	Gimbi	Alison	Middle Smithfield	\$30.15 per hour not to exceed 8	July 13, 2022
15.	Heeter	Patricia	Middle Smithfield	\$30.15 per hour not to exceed 8	July 13, 2022
16.	Marston-Roses	Dawn	Middle Smithfield	\$30.15 per hour not to exceed 8	July 13, 2022
17.	Osmun	Laura	Middle Smithfield	\$30.15 per hour not to exceed 8	July 13, 2022
18.	Randall	Michele	Middle Smithfield	\$30.15 per hour not to exceed 8	July 13, 2022
19.	Seeman	Deziree	Middle Smithfield	\$30.15 per hour not to exceed 8	July 13, 2022
20.	Shaffer	Nancy	Middle Smithfield	\$30.15 per hour not to exceed 8	July 13, 2022
21.	Struble	Alyssa	Middle Smithfield	\$30.15 per hour not to exceed 8	July 13, 2022
22.	Zimmerman	Lindsay	Middle Smithfield	\$30.15 per hour not to exceed 8	July 13, 2022
23.	Agolino	Jennifer	Smithfield Elem.	\$30.15 per hour not to exceed 8	July 13, 2022
24.	Brescancine	Stacey	Smithfield Elem.	\$30.15 per hour not to exceed 8	July 13, 2022
25.	Cannell	Marianne	Smithfield Elem.	\$30.15 per hour not to exceed 8	July 13, 2022
26.	Caplette	Tara	Smithfield Elem.	\$30.15 per hour not to exceed 8	July 13, 2022
27.	Greiner	Katie	Smithfield Elem.	\$30.15 per hour not to exceed 8	July 13, 2022
28.	Zabriskie	Lisa	Smithfield Elem.	\$30.15 per hour not to exceed 8	July 13, 2022
29.	Reyes	Claudia	Resica Elem.	\$30.15 per hour not to exceed 8	July 13, 2022
30.	Ruberto	Robin	Resica Elem.	\$30.15 per hour not to exceed 8	July 13, 2022

i. **Schedule B Position Appointments.** Schedule B appointments if and only if the programs occur. No appointment is hereby made in the event that the respective programs are cancelled.

**2021-2022 School Year**

	Last Name	First Name	Position	Building	Rate
1.	Caplette	Tara	Mentor for Lorianne Burnett	Smithfield Elementary	\$675.00 (prorated)

	Last Name	First Name	Position	Building	Rate
			(effective 3/8/22)		
2.	Ruberto	Robin	Mentor for Alicia Shaffer (effective 3/8/22)	Resica Elementary	\$675.00 (prorated)
3.	Comunale	Dannielle	Mentor for Tanya Twombly (effective 2/15/22)	High School South	\$675.00 (prorated)
4.	Warner	Amberly	Mentor for Kathryn Taylor (effective 1/31/22)	High School North	\$675.00 (prorated)
5.	Campbell	Bridget	Intramural S.T.A.R. Co-Advisor	High School North	\$24.95/hour (48 hour maximum split between advisors)
6.	Lapadula	Salvatore	Intramural S.T.A.R. Co-Advisor	High School North	\$24.95/hour (48 hour maximum split between advisors)
7.	Fetherman	Christopher	Intramural Softball Co-Advisor	High School North	\$24.95 /hour (5 hour maximum)
8.	Massaro	Andrea	Intramural Softball Co-Advisor	High School North	\$24.95/hour (19 hour maximum)
9.	Nute	Katherine	Intramural Tabletop Gaming Advisor	High School North	\$24.95/hour (48 hour maximum)
10.	Richardson	Dejon	Track & Field-Boys Varsity Assistant Coach	High School North	\$4,107.00
11.	Meola	Rachel	Drama Musical Director	High School South	\$1,558.00
12.	Kerzner	Phillip	Softball Junior Varsity Coach	High School South	\$4,154.00 (plus \$250.00 longevity stipend)
13.	Bowman	Daniel	Volunteer Football Coach	High School South	not applicable
14.	Allbaugh	Daria	Volunteer Unified Track Advisor	High School South	not applicable
15.	Watkins	Willie Jr.	Volunteer Track & Field Coach	High School South	not applicable
16.	Snapp	Donna	Volunteer Ultimate Frisbee Advisor	High School South	not applicable
17.	Frame	Cira	Volunteer Unified Sports Advisor	High School South	not applicable
18.	Vazquez	Gabrielle	Volunteer Girls Soccer Coach	J. T. Lambert Intermediate	not applicable
19.	Sabino	Darryl	Yearbook Editor Advisor	J. T. Lambert Intermediate	<i>correction:</i> \$1,938.00
20.	Morales	Venus	Intramural Girls' Soccer Advisor	Lehman Intermediate	\$24.95/hour (24 hour maximum)
21.	Webster	Tiana	Assistant Boys Track & Field Coach	High School South	\$4,107.00

- j. Unified Sports One to One Coverage.** These positions are fully funded by Access. These assignments would only be compensated if the assigned student is participating and no appointment is hereby made in the event the program is cancelled.

	Last Name	First Name	Position	2021-2022 Hourly Rate
1.	Rue	Viola	Unified Track & Field	\$17.73/hour
2.	Snapp	Donna	Unified Track & Field	\$15.00/hour
3.	Massey	Thomas	Unified Track & Field	\$15.00/hour
4.	Foran	Widya	Unified Track & Field	\$15.00/hour
5.	Ace	Rebecca	Unified Track & Field	\$15.00/hour
6.	Harris	Marianne	Unified Track & Field	\$16.37/hour
7.	Wilson	Robin	Unified Track & Field	\$15.71/hour
8.	Cruz	Maryna	Unified Track & Field	\$15.00/hour
9.	Perez	Wanda	Unified Track & Field	\$16.37/hour
10.	Rennekamp	Deborah	Unified Track & Field	\$15.00/hour

11.	Perry	Raymond	Unified Track & Field	\$16.37/hour
12.	Peters	Karen	Unified Track & Field	\$15.00/hour
13.	Munford	Samantha	Unified Track & Field	\$15.00/hour

**vii. 008 – Administrative Organization – Attachment**

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to approve the organization chart, Attachment 008, prepared by the Superintendent, as presented, to designate clearly the relationships of all employees within the district organization. Motion was seconded by Steven Lurry and carried unanimously, 9-0.

(See page 77)

**e. FINANCES**

**i. 610 – Purchases Subject to Bid**

**ACTION BY THE BOARD:**

Motion was made by Dr. Damary Bonilla to approve the following section i. 610 - Purchases Subject to Bid a. through e., in accordance with the recommendations of the Property & Facilities Committee and/or the Finance Committee. Motion was seconded by Steven Lurry and carried unanimously, 9-0.

- a. The quote from ZONAR for 4G V4 Essential, in the amount of \$22,188.00  
(See pages 78-82)
- b. The quote from Transfinder for RouteFinder Plus, in the amount of \$14,750.00  
(See pages 83-88)
- c. The quote from Ironton for SIP Phone Service, in the amount of \$12,450.96  
(See pages 89-90)
- d. The proposal from D’Huy Engineering Inc. to provide professional services related to the oversight of the HVAC equipment and controls replacement project to be performed by Trane at Bushkill Elementary, in the amount of \$29,500.00  
(See pages 91-93)
- e. To authorize the Administration to seek bids for Athletic, Custodial, Food Service, Medical, and Tech Ed supplies for the 2022-23 fiscal year.

**ii. 613 – Cooperative Purchasing**

**ACTION BY THE BOARD:**

Motion was made by George Andrews to approve the following section ii. 613 - Cooperative Purchasing a. through f., in accordance with the recommendations of the Property & Facilities Committee and the Finance Committee. Motion was seconded by Dr. Damary Bonilla and carried unanimously, 9-0.

- a. The quote from Nevco, for JT Lambert Intermediate Scoreboard Replacement, in the amount of \$7,981.65. Funding to be provided by the St. Luke’s Athletic Trainer Agreement.  
(See pages 94-109)
- b. The quote from AG Mauro, for JT Lambert Intermediate Secure Vestibule, in the amount of \$25,100.00.  
(See pages 110-117)
- c. The quote from Center Stage Lighting, for High School North Secondary Stage Curtains, in the amount of \$24,804.00.  
(See pages 118-124)
- d. The quote from Wayfare Sports, for JM Hill Elementary Gym Floor Repair and Refinish, in the amount of \$11,154.00.  
(See pages 125-126)
- e. The quote from Wayfare Sports, for Smithfield Elementary Gym Floor Repair and Refinish, in the amount of \$10,833.00.  
(See pages 127-128)



- f. The quote from Fisher & Son Company, for Athletic Field Turf Fertilizer, in the amount of \$27,115.25.  
(See pages 129-133)

iii. **616 – Payment of Bills**

1.

**ACTION BY THE BOARD:**

Motion was made by Steven Lurry to approve the Budget Transfers, Payment of Bills and Treasurer’s Report listed in this agenda for the 2021-2022 fiscal year, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the Auditor General. Motion was seconded by Dr. Damary Bonilla and passed 8-1. Wayne Rohner voted no.

- 1. Budget Transfers - (See pages 134-138)
- 2. Payment of Bills - (See pages 139-150)
- 3. Treasurer’s Report - (See page 151-178)

2.

**ACTION BY THE BOARD:**

Motion was made by Lisa VanWhy to approve the following invoices for services rendered, in accordance with the recommendations of the Property & Facilities Committee and Finance Committee. Motion was seconded by Dr. Damary Bonilla and carried unanimously, 9-0.

- a. Application for payment:
  - i. Resica and Middle Smithfield Elementary Water Filtration – Application #3 – Leon Clapper - \$41,257.00  
(See pages 179-180)
  - ii. High School North and Lehman Intermediate Window Replacement – Application #9 – D&M Construction - \$36,204.30  
(See pages 181-182)
- b. D’Huy Engineering Invoices:
  - i. Resica and Middle Smithfield Water Filtration – Invoice #54469 \$890.00
  - ii. High School North Sanitary Liner Replacement – Invoice #54470 \$1,696.20
  - iii. High School North and Lehman Intermediate Window Replacement – Invoice #54471 \$1,116.89
  - iv. High School North and Smithfield Elementary Flooring Replacement Invoice #54472 \$8,714.41
  - v. High School North Natatorium Roof Replacement – Invoice #54473 \$3,095.40
  - vi. High School South Turf Replacement – Invoice #54474 \$4,806.03
  - vii. High School North Natatorium HVAC Replacement – Invoice #54475 \$1,111.82  
(See pages 183-189)
- c. TRANE Invoice #312352408 \$442,449.00  
(See pages 190-192)
- d. TRANE Invoice #312403614 \$58,993.00  
(See pages 193-195)

iv. **618/618.1 – Student Activity Funds**

1.

**ACTION BY THE BOARD:**

Motion was made by Wayne Rohner to approve the requests to renew the already established student activity funds listed. Motion was seconded by Debbie Kulick and carried unanimously, 9-0.

- 1. H.S. North Cheerleading
- 2. H.S. South Multicultural Perspectives/Aspire (MCP)  
(See pages 196-197)

2.

**ACTION BY THE BOARD:**

Motion was made by Dr. Damary Bonilla to approve the request to renew the already established special activity fund listed. Motion was seconded by Wayne Rohner and carried unanimously, 9-0.

- 1. North High School SWPBIS  
(See page 198)

f. **PROPERTY**

- i. **702 – Gifts, Scholarships and Donations**

**ACTION BY THE BOARD:**

Motion was made by Rebecca Bear to approve the request to establish the ESHS-South Great Potential Scholarship as presented. Motion was seconded by Debbie Kulick and carried unanimously, 9-0.

(See page 199)

g. **OPERATIONS**

- i. **803 – School Calendar**

**ACTION BY THE BOARD:**

Motion was made by Steven Lurry to approve the 2022-2023 East Stroudsburg Area School District School Calendar as presented. Motion was seconded by Dr. Damary Bonilla and carried unanimously, 9-0.

(See page 200)

- ii. **818 – Contracted Services**

**ACTION BY THE BOARD:**

Motion was made by Wayne Rohner to approve the contracts listed for their specific services, rates and effective dates, subject to the review and recommendations of the Solicitor and approval of the Administration regarding the terms and conditions of any final contract, other than price or cost. Motion was seconded by Steven Lurry and carried unanimously, 9-0.

- 1. **Contracts Totaling Under \$10,000**

	<b>NAME</b>	<b>SERVICE</b>	<b>RATE</b>	<b>PAYMENT FROM</b>	<b>EFFECTIVE DATE</b>
1.	Breiner, Robert	Sapphire LMS Training Google Classroom	\$250.00	Administrative Services	3/25/22
2.	Colonial IU #20	Amended-Facilitate Applied Behavioral Analytic Services (ABA) to include: positive behavioral support plans, assessments, consultations, trainings, observations, data collection, interviews, record reviews, report development, meeting participation.	\$65.42 per hour, revised from 30 to 50 additional hours. Not to Exceed \$5233.60 (previous amount approved \$1,962.60)	Pupil Services and Special Education funds	2021- 2022 School Year
3.	DJ Swift (Randy Terry)	DJ Services for H.S. North Prom	\$1,000.00	North Class of 2022	5/7/22

4.	Mad Science of Lehigh Valley Bill and Donna Petterson	Two ½ hour Slime Workshops as part of Title I Family Engagement Event at Middle Smithfield Elementary.	\$250.00	Title I Grant	4/28/22
5.	Mitchell-Spradlin, Tonya	Attend Small Ensembles Concert, Rehearse/Clinic with H.S. South Bands and Rehearse/Clinics with 7 <sup>th</sup> and 8 <sup>th</sup> grade concert bands.	\$3,300	Instrumental Music	5/25/22 & 5/26/22
6.	QTG Services Inc. (Formerly known as SVC Equipment Inc.)	QTG Services and Security Interest Agreement General Terms and Conditions	As per St. Luke's Sports Medicine Services and Sponsorship Agreement	St. Luke's	2021-2026
7.	The Brain Show (Jeff and Beverly O'Lear)	Educational Assembly Program/Trivia Game Show at Smithfield Elementary.	\$1,750.00	Smithfield Elementary School PTO	3/31/22

(See pages 201-216)

2. Contracts Totaling \$10,000 or More

	NAME	SERVICE	RATE	PAYMENT FROM	EFFECTIVE DATE
1.	Colonial IU #20	IDEA – Part B Use of Funds Agreement	\$1,090,402.14	IDEA Grant	7/1/21 – 9/30/22
2.	Colonial IU #20	Individuals with Disabilities Education Act/American Rescue Plan Act of 2021 (ARP)	\$315,688.42	ARP Grant	7/1/21-9/30/23
3.	Colonial IU #20	Renew-JT Lambert Intermediate School-Autistic Support	Not to Exceed \$43,968.60	Pupil Services and Special Education funds	2021- 2022 School Year
4.	Sweet, Stevens, Katz & Williams LLP	Annual renewal-Legal Services Consultation Agreement	\$20,000.00	Pupil Services and Special Education funds	2022- 2023 School Year

(See pages 217-224)

h. COMMUNITY

i. 912 – Relations with Educational Institutions

**ACTION BY THE BOARD:**

Motion was made by Lisa VanWhy to authorize an agreement with Stroudsburg Area School District to allow the SASD rifle team to use the South High School rifle range on dates and times convenient to the South rifle team's predominant use of the range. The final form of the agreement shall be approved by administration and solicitor. Motion was seconded by Jason Gullstrand. Motion was made by Debbie Kulick to table this motion. Motion to table was seconded by George Andrews and carried unanimously, 9-0.

(See page 225)

Mrs. Bear asked, last year when they had the issues, who set the time? Dr. Riker said I believe it was the Athletic Director. Mrs. Bear said so the Athletic Director did not discuss it with the coach in advance to make sure that those times were convenient for his team. Dr. Riker said that I cannot say. Mr. Schlameuss said is it inappropriate to ask Mr. Armitage to come forward to answer some questions. Mr. Schlameuss asked Mr. Armitage to come forward. Mrs. Bear asked Mr. Armitage if they discussed the times that were mutually convenient for your team. Mr. Armitage said to his knowledge, that was worked

out between Athletic Directors. Mrs. Bear said there was no input from you on what time you needed the range. Mr. Armitage not to my recollection. Mr. Schlameuss said you mentioned, and I remember, that our swim team used Stroudsburg' School District's pool. What time did they use their pool? Mr. Armitage said early in the morning. There was no conflict with the time. Mrs. Bear asked would it be convenient if they come in early in the morning so that they would not interfere with your after-school time. Mr. Armitage said it is not so much the time but the stuff we post in the range. Mrs. Bear said you should post perfect bullseyes all around to scare them. Mr. Armitage said that is a wonderful thing to do but you do have teams like the football team have plays on the walls, so you would not want the opposing team coming in and taking pictures of the plays. There may be wrestlers who wrestle in a certain weight class and they do not make it public. The time is not the issue. It is the physical presence with our information on the walls that they have time to look at. When they come to our match, they should walk in the rifle ranch and leave and not linger to look at things and our rules. I could coach Stroudsburg to beat us and I don't want to do that. Mrs. Bear asked if, in the past, the Stroudsburg team used another rifle range and they do not anymore. Mr. Armitage said they were using the Pocono Pistol Club but no longer do. They also had a firing range at their high school. Mrs. Bear asked what happened to it. Mr. Armitage said they were told they could not use it anymore due to construction. They have been using the Pocono Pistol Club for the last ten years. Ms. Kulick asked if they had a projected time of when their range will be ready. Dr. Bonilla said that is my question, too. Mrs. Bear asked will they be getting their range next season. Mr. Schlameuss said they have been using the Pocono Pistol Club for the past ten years. Mrs. Bear said they have one at their school but it is faulty. Mr. Armitage said their range is being used for storage. Ms. Kulick asked if they can post their posters on movable boards that can be locked in your office, so that you can wheel in and out. Mr. Armitage said anything is possible but is it convenient, no. A lot of the posters are individual targets that the students fire that they would use masking tape or staple guns to mount on the walls. We would have to place them up and down every day 50 targets. Ms. Kulick said I was trying to think of something that you can lock up. Mr. Armitage said it is not that simple. Ms. Kulick said I also want to ask if Administration can push Stroudsburg to see when they are going to create their own range. Dr. Riker said we have no authority over Stroudsburg. Ms. Kulick said then we can just tell Stroudsburg, no. They will then still stay stuck. Ms. Kulick said the questions are: do they need the range for one more year, do they need it for six months, or for a specific period of time. Dr. Bonilla asked are we being asked to vote today for a specific amount of time. Can we frame the discussion? I believe that we should have had a broader discussion with the Athletic Directors. We appreciate you doing this. I agree with Ms. Kulick with knowing a timeframe for their use. Like she said, the answer could be no. In terms of the expense, can we address that. Mr. Schlameuss said it would be helpful to know if it is for one more year. Our job first is to our students but our job is also to our community. I don't want to shut Stroudsburg out. If they do not have a rifle team next year, it is reality. I want to make sure that we can do what we can to accommodate them, if necessary for a temporary basis. Dr. Bonilla said that is what we need to know the cost and timeframe that they will need the range. Mrs. Bear said the coach mentioned that there it cost more for the district to clean the sand since Stroudsburg's Rifle Team has been using it. Dr. Bonilla said can we frame the conversation because there have been comments from the public this month and last month and from social media. I want to make sure that we frame the conversation so that people can understand. Not everything that everyone says is accurate. We have a responsibility to present an accurate picture. Are they paying towards this expense? Dr. Riker said they are. Ms. Kulick asked how much are they saving by using our facility? Mr. Armitage said they supply all of their equipment but they no longer pay rent to the Pocono Pistol Club. Mrs. Bear asked if they are paying us towards the cleaning up of the range, the same amount that they paid to the Pistol Club. Mr. Schlameuss said we do not know if it is for the cleaning of the materials. Mrs. VanWhy asked if they are in season right now. Mr. Armitage said the season is over. Mr. Schlameuss said we can take another month to make a decision. Mr. Andrews asked if we used their facilities and now they have used ours. Mr. Schlameuss said we use their facilities for one year and they used ours so far for two years. Mr. Gullstrand asked is the issue is that Pocono Pistol Club is no longer available, or does it no longer meet the requirements. Mr. Armitage said we do not know. Mrs. Bear asked did they use us because we used their pool. Dr. Bonilla asked can we table this discussion for next month. Let's ask questions in order to work with our students and community. We should ask questions specifically and then make a decision. Mrs. VanWhy said we put money into our pool and they helped us but we did not need it indefinitely. Dr. Bonilla said we need to be able to work with Stroudsburg because we may need them again. Ms. Kulick said we want to work with our neighbors and prioritize our students. Motion was made to table. Mr. Schlameuss thanked the Rifle Team and their coach for being here tonight.

ii. **914 – Relations with Intermediate**

**ACTION BY THE BOARD:**

Motion was made by Steven Lurry to approve the Colonial IU #20 Operating Budget for the 2022-23 school year in the amount of \$3,835,200.00 with the East Stroudsburg Area School District's share being \$39,765.60, as previously distributed and presented to the Board. Motion was seconded by Debbie Kulick and carried unanimously, 9-0.

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to adjourn. Motion was seconded by Dr. Damary Bonilla and carried unanimously, 9-0.

XII. **ADJOURNMENT: 8:44 P.M.**

Respectfully Submitted,

Patricia Rosado  
Board Secretary