



Emergency Instructional Time Template

Section 520.1 - 2022-23 School Year

As communicated to chief school administrators on July 6, 2020, Section 520.1 of the School Code provides flexibility to meet minimum instructional time requirements in the event of an emergency that prevents a school entity from providing for the attendance of all pupils or usual hours of classes at the school entity. As occurred for the 2020-21 and 2021-22 school year, the Pennsylvania Department of Education (PDE) considers the World Health Organization-declared Coronavirus disease (COVID-19) a global pandemic and an emergency as contemplated by Section 520.1 for the 2022-23 school year. Nothing in Section 520.1 of the School Code should be construed to extend beyond the 2022-23 school year.

A local education agency (LEA) that elects to implement temporary provisions in response to the COVID-19 global pandemic may meet the minimum 180 days of instruction and 900 hours of instruction at the elementary level and 990 hours of instruction at the secondary level through a combination of face-to-face and remote instruction, consistent with the requirements outlined in PDE's May 23, 2022, guidance. Such LEAs must provide PDE with the following information specific to the 2022-23 school year:

1. LEA's Proposed Calendar and Schedule(s) for SY 2022-23

a. School Year Calendar

School Year Start Date	School Year End Date	Total Number of Instructional Days Must meet minimum 180 days
08/29/2022	06/02/2023	180

- b. Should a school need to use remote learning at either the student or school level, LEAs should submit a sample weekly schedule reflecting remote learning as approved by the LEA's governing body. (Recognizing the need for flexibility and that circumstances may change as the LEA responds to the COVID-19 pandemic, an LEA may provide more than one proposed weekly schedule.)

2. When using remote learning (i.e., learning outside of the school building), describe how the LEA will ensure access for all students.

ESASD provides each student with their own computer. Building schedules simply transfer to virtual schedules using google meet for live synchronous learning sessions. Students needed internet access can and will receive hotspots at no expense.

3. The Chief School Administrator and Board President affirm the following:

- The proposed school calendar and academic schedule(s) will provide all students the planned instruction needed to attain the relevant academic standards set forth in Chapter 4.
- The proposed school calendar and academic schedule(s) allow sufficient instructional time necessary for content mastery and provide instructional blocks for each grade level and content area.
- The proposed school calendar and academic schedule(s) provide at least 900 hours (elementary) and 990 hours (secondary) of in-person instruction and/or remote learning for all students. (Such time may include synchronous and/or asynchronous instruction.)
- The proposed school calendar and academic schedule(s) define instructional time for students as time in the school day devoted to instruction and instructional activities under the direction of certified school employees. (Such time may include synchronous and/or asynchronous instructional activities.)
- Clearly defined systems for tracking attendance and instructional time will be implemented to ensure student engagement in remote instruction.
- The LEA acknowledges that it must provide Free and Appropriate Public Education (FAPE) during this pandemic-related emergency.
- The proposed school calendar and academic schedule(s) ensures ESL services for English Learners.
- Clearly defined and ongoing systems for evaluating the quality and outcomes of instructional delivery will be implemented, at least quarterly, and necessary adjustments will be made when data highlight concerns about quality, equity, and/or lack of progress in student learning.

Name of Local Education Agency: East Stroudsburg Area School District

Signature of Chief School Administrator

Date

Signature of Governing Body President

Date

Date Approved at Board Meeting: _____

Please scan and submit this entire signed document, the proposed weekly schedule, and a copy of the board meeting minutes at which such schedule was approved to to RA-EDContinuityofED@pa.gov.

Questions can also be submitted to this email address.

EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: PUPILS
 TITLE: ATTENDANCE ELIGIBILITY
 ADOPTED: August 19, 2002
 REVISED: April 11, 2005
 July 17, 2006
 August 18, 2008
 October 15, 2012
 June 20, 2016
 March 19, 2018
 April 25, 2022
 June 20, 2022

202. ATTENDANCE ELIGIBILITY

1. Purpose
 24 P.S. 501, 502,
 503

The Board shall operate the schools of the school district for the benefit of the children residing in the school district. Children residing in the school district are eligible to attend the schools of the school district.

The Pennsylvania School Code states that a child shall be considered a resident of the school district in which his/her parents or the guardian of his/her person resides. When the parents reside in different school districts due to separation, divorce or other reason, the child may attend school in the school district of residence of the parent with whom the child lives for a majority of the time, unless a court order or court approved custody agreement specifies otherwise. If the parents have joint custody and time is evenly divided, the parents may choose which of the two school districts the child will enroll for the school year. If the child is an emancipated minor, the resident school district is the one in which the child is then living. For purposes of this section, an emancipated minor is a person under 21 years of age who has chosen to establish a domicile apart from the continued control and support of parents or guardians. A minor living with a spouse is deemed emancipated.

To ascertain if a student is, in fact, emancipated and has a right to attend school in the school district the student shall:

1. sever most "filial ties" and must be substantially free from parental "domination and control"; and
2. live apart from the parent; and
3. be financially independent of the parent; and
4. be responsible for his/her own welfare and behavior.

The parent or guardian shall place on file a sworn statement attesting to the fact that the four previous conditions exist. Every reasonable effort should be made to secure this documentation directly from the parent or guardian in order to confirm that the child is not a runaway or under the control of juvenile authorities or some other agency. Where the parent or guardian cannot be contacted or does not provide the statement, verification can be made by having the student provide evidence that the four tests have been satisfactorily

<p>2. Authority SC 1305</p> <p>4. Guidelines</p> <p>SC 1316, 2561</p> <p>SC 1301, 1316</p>	<p>met. In instances whereby a parent has submitted the required evidence of emancipation, the school district reserves the right to request additional evidence substantiating the veracity of any such claims. In instances where the school cannot verify emancipation, the student shall be referred to an appropriate child care agency.</p> <p>Note: Students who are married and living with a spouse are also considered to be emancipated. This is usually the case no matter what the age of either partner.</p> <p>Federal installations/land are considered a part of the school district or districts in which they are situated and the children residing on such installations shall be counted as resident students of the school district. This policy pertains to all students registering in all grades (K-12) including original entries, re-entries and new entries in the school district.</p> <p>It shall be the responsibility of the administration to determine the residency status of each student at the time of his/her application for enrollment and to obtain the necessary affidavit and supporting documents as required</p> <p>The child will be enrolled in the building which s/he would normally attend in accordance with established school district attendance areas. The school district shall normally enroll a child the next business day, but no later than five (5) business days, after the date of application. The school district has no obligation to enroll a child until the parent, guardian or other person having control or charge of the student making the application has been supplied proof of the child's age, residence, immunizations, and other documentation as required by law and this policy. This applies equally to nonresident children who are children living in facilities or institutions as defined in 22 Pa. Code § 11.8 (relating to nonresident children living in facilities or institutions), or foster homes, or with a school district resident who is supporting the child without personal compensation as defined in 22 Pa. Code § 11.9 (relating to nonresident children living with a school district resident), provided that the person making the application has supplied the documentation required by law.</p> <p>The District shall not be responsible for transportation to or from school for any student residing outside school district boundaries, unless required by the McKinney Homeless Act.</p> <p><u>Eligibility of Non-Resident Students</u></p> <p>The Board recognizes that there may be occasions when nonresident students may be required or permitted to attend the schools of the school district. This policy addresses such occasions.</p>
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SC 1302
Title 22
Sec. 11.19

The Board shall require that appropriate legal documentation showing dependency or guardianship or a sworn statement of residential support be filed with the Board Secretary before an eligible nonresident student may be accepted as a student in the schools of the school district, as provided in this policy. The Board may require a resident to submit additional reasonable information to substantiate a sworn statement, in accordance with guidelines issued by the Pennsylvania Department of Education, and as provided in this policy.

The Board reserves the right to verify claims of residency, dependency and guardianship and to remove from school attendance a nonresident student whose claim is invalid.

A resident whose student is to be disenrolled from the District may request a Board hearing to determine the student's eligibility to attend the District's schools. The District's administration shall adopt procedures for the notification of the resident and the student of the disenrollment and the right to request a hearing, including adopting a reasonable deadline for making a request. A resident who requests a Board hearing to determine the student's enrollment eligibility under this policy shall remain enrolled in the District's schools pending the Board's decision.

Where applicable, tuition rates shall be determined in accordance with statute.

Court-Ordered Guardianship

A resident of the District who has a court order granting guardianship of a child may enroll the child in the District's schools without the payment of tuition. A court order granting custody of the child will not, in and of itself, substantiate the right of a non-parent to enroll the child.

Title 22
Sec. 11.19
SC 1302

Other Nonresident Students Under Section 1302(a)(2) of the Public School Code

A non-resident student may be admitted to the school district where attendance is justified on the grounds that the student lives full-time and not just for the school year with a school district resident who has assumed the responsibility to keep and support the student in line with applicable state law and the provisions of the School Code or is visiting this country as an exchange student and lives in the school district.

A resident seeking enrollment of a non-resident student under this policy provision must provide a Sworn Statement of Support Under Section 1302. A resident who knowingly provides false information in the sworn statement shall be subject to the penalties provided by law.

Title 22
Sec. 11.18
SC 1305

As substantiation of the sworn statement that the child is being supported gratis, the resident shall, in addition to the sworn statement, furnish at least one of the following documents at the time of the application for enrollment:

- Copy of Federal or State tax form which lists child as a dependent of resident, or
- Copy of insurance policy/card/statement listing child as eligible for services as a dependent of resident or public assistance, or
- Copy of marriage certificate listing the child's parent as a spouse of the resident, or
- Documentation that the child's parent(s) has been deployed for active military duty.

In lieu of providing one of the aforementioned four (4) acceptable substantiating documents, resident(s) who seek enrollment of student(s) pursuant to this policy must, as a further condition of enrollment, sign an agreement that if they fail to provide one of the aforementioned acceptable substantiating documents within sixty (60) days of their application for the student's enrollment, they shall be responsible for the payment of tuition on a prorated daily basis for the number of days the student(s) attended school in the District.

The failure to provide such proof of residency within sixty (60) days of the application for the student's enrollment pursuant to this policy provision shall result in the disenrollment of the student from the District. The District administration shall establish procedures for the notification of parent(s)/guardian(s) of the student's disenrollment. A student who is disenrolled for failure to establish residency in the District under this policy provision shall have the right to request a Board hearing to determine the student's residency status. If a Board hearing is requested, the student shall remain enrolled in the District's schools pending the outcome of the hearing.

Nonresident Children Placed By a Court or Appropriate Government Agency In The School District

Any child placed in the home of a resident of the school district by a court or an agency of the government shall receive the same benefits and be subject to the same duties as resident children. The resident shall provide to the District administration appropriate documentation to substantiate the residential placement of the child by the court or government agency. A child custody order does not constitute court-ordered residential placement for the purposes of this policy provision.

Title 22
Sec. 11.18
SC 1306

Residents of Institutions

A child who resides in an institution for the care or training of children located within the school district is not a legal resident of the school district by such placement, but shall be admitted to the schools of the school district and a charge shall be made for tuition in accordance with the school district's established tuition rates and the School Code.

Immigration Status

A child's right to be admitted to school may not be conditioned on the child's immigration status. A school may not inquire regarding the immigration status of a student as part of the admission process. This provision does not relieve a student who has obtained an F-1 visa from the student's obligation to pay tuition under Federal law.

Future Residents

Students whose parent(s)/guardian(s) have purchased a domicile or are building a primary residence in the school district, but face delayed occupancy, may start school in a given school year provided that the delay in occupying that residence is reasonably anticipated to be no more than ninety (90) days.

Parent(s)/guardian(s) who seek enrollment of students pursuant to this policy provision must, as a further condition of enrollment, sign an agreement that if they fail to establish residency in the District within ninety (90) days of their application for the student's enrollment, they are responsible for the payment of tuition on a pro-rated daily basis for the number of days the student attended school in the District.

The failure to establish residency within ninety (90) days of the application for the student's enrollment pursuant to this policy provision shall result in the disenrollment of the student from the District. The District administration shall establish procedures for the notification of parent(s)/guardian(s) of the student's disenrollment. A student who is disenrolled for failure to establish residency in the District under this policy provision shall have the right to request a Board hearing to determine the student's residency status. If a Board hearing is timely requested, the student shall remain enrolled in the District's schools pending the outcome of the hearing.

The school district reserves the right to require proof of the anticipated residency, to verify the representations as to the purchase/construction of a residence, and to deny admission to or to remove from school any non-resident student whose request for enrollment is not considered by the school district as having been substantiated. The Board is not responsible for the transportation of non-resident students.

SC 1316

Former Residents

Regularly enrolled children whose parent(s)/guardian(s) have moved out of the school district may be permitted to finish the school year without payment of tuition provided that:

1. The student is in twelfth grade when the parent(s)/guardian(s) have moved from the school district.
2. The student is not in the 12th grade but there is less than one full marking period remaining in the school year.
3. Parent(s)/guardian(s) must agree to provide all necessary transportation.
4. The student has displayed acceptable behavior and academic progress prior to the move.
5. The administration has made a recommendation for the student to remain in the school district.

In all cases, application must be made to the Superintendent through the school principal.

In all cases, a resident student whose family is displaced from the school district for a total time period not to exceed six (6) weeks may continue enrollment in the school district. However, the parent(s)/guardian(s) is required to provide or arrange for the necessary transportation. If the students' family is still residing outside the school district at the end of the six (6) week interval, the student's enrollment in the school district will be ended and s/he will be removed from the school district rolls.

Registration Process

Parents/guardians of all students registering in the school district must present acceptable proof of residency before a student is permitted to register and attend school. The following are proofs of residency which may be accepted by the school district:

Application for registration must be accompanied by one proof of residency from List 'A' and one proof of residency from List 'B'.

List A

1. Current lease agreement, indicating the term of lease, address of leased property, names and signatures of property owner(s) and lessee(s).
2. Mortgage settlement document(s) indicating address of residence, and name(s) of property owner(s).
3. Recorded deed indicating address of residence, and name(s) of property owner(s).

4. School property tax bill in the resident's name for the current or immediately preceding tax year.

In addition to providing one of the aforementioned documents, a Landlord/Tenant Affidavit shall be made available to residents residing in a property not owned/leased by resident.

List B

1. Valid Pennsylvania driver's license indicating physical address of residence.
2. Valid Pennsylvania identification card indicating physical address of residence.
3. Valid Pennsylvania automobile registration indicating physical address of residence.
4. Signed income tax return filed for the current or immediately preceding tax year indicating physical address of residence.
5. Documentation from wages, public assistance, or social security issued within the past thirty (30) days indicating physical address of residence.
6. Current Pennsylvania Local Earned Income Tax Residency Certification Form
7. Federal or state documentation demonstrating exemption from above six (6) requirements.
8. In lieu of providing any of the aforementioned seven (7) acceptable proofs of residency from List 'B', parent(s)/guardian(s) who seek enrollment of student(s) pursuant to this policy must, as a further condition of enrollment, sign an agreement that if they fail to provide one of the aforementioned acceptable proofs of residency within sixty (60) days of their application for the student's enrollment, they shall be responsible for the payment of tuition on a prorated daily basis for the number of days the student(s) attended school in the District.

The failure to provide such proof of residency within sixty (60) days of the application for the student's enrollment pursuant to this policy provision shall result in the disenrollment of the student from the District. The District administration shall establish procedures for the notification of parent(s)/guardian(s) of the student's disenrollment. A student who is disenrolled for failure to establish residency in the District under this policy provision shall have the right to request a Board hearing to determine the student's residency status. If a Board hearing is requested, the student shall remain enrolled in the District's schools pending the outcome of the hearing.

The school district may require more than one (1) type of proof of residency from List A and/or List B (above) either at the time of initial application or at any subsequent time should the legitimacy of residency become an issue.

Title 22
Sec. 11.11

At the time of registration, the parent/guardian must present a positive form of identification, which shall include government issued photo identification.

Tuition Students

The school district provides for attendance on a prepaid monthly tuition basis for non-resident students, including F-1 Visa students where space is available and on an annual tuition basis for students educated in accord with the Fair Share Policy agreement entered into with Colonial Intermediate Unit #20 and/or any other similar inter-district special education placement agreement.

ESASD School Personnel Exception

In an effort to recruit, attract, and retain new personnel within the district, the Board has authorized that all non-resident school personnel will have the option of requesting that their child(ren) attend school in the East Stroudsburg Area School District tuition free.

Enrollment is contingent upon the following:

1. Parent/Guardian shall be responsible for the transportation of their child(ren) to/from school each day.
2. Attendance is an important factor regarding your child(ren)'s education. In the event there is excessive absenteeism or tardiness during the school year, this permission can be rescinded and any future requests may be denied.
3. Policy shall not prevent reassignment of administrative, professional and/or support staff members within the district during the school year. Upon separation from the district, the employee's child(ren) will automatically be returned to their zoned school district.
4. The district reserves the right to make a final determination regarding each student's assignment within the district based upon existing available space and each student's educational program requirements.

Home Language Survey

The school district shall administer a home language survey to all students seeking first time enrollment in its schools in accordance with requirements of the United States Department of Education's Office for Civil Rights.

<p>Pol. 906</p>	<p><u>Withdrawal Process</u></p> <p>When the school district receives a request for educational records from another school district or charter school, it shall forward the records within ten (10) business days of receipt of the request.</p> <p><u>Penalties And Enforcement</u></p> <p>Children of violators of this policy and/or of those submitting a falsified affidavit and/or who are otherwise not in legal compliance with residency regulations shall be dropped from the rolls of the school district, and such violators may be prosecuted under applicable law.</p> <p>The school district reserves the right to request proof of residency of any resident with school-age children at any time. The school district also reserves the right to make home visits to verify residency/occupancy or to authorize its agent(s) to make such home visits.</p> <p><u>Exclusions</u></p> <p>This policy does not pertain to the education of homeless children placed in residential institutions within school district boundaries. The admission and education of those students are covered through appropriate Pennsylvania legislation.</p> <p>The District administration shall develop procedures for the enrollment of nonresident children which:</p> <ol style="list-style-type: none">1. Admit such students only on proper application and submission of required documentation by the parent or guardian.2. Verify claims of residency.3. Do not exclude any eligible student on the basis of race, creed, color, gender, sexual orientation, national origin, ancestry, or handicap/disability.4. Deny admission where the educational facilities or program maintained for school district students is inadequate to meet the needs of the applicant.5. Make continued enrollment of any nonresident student contingent upon maintaining established standards of attendance, discipline and academics.
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SECTION: PUPILS

TITLE: STUDENT EXPRESSION/
DISSEMINATION
OF NON-SCHOOL MATERIALS

ADOPTED: August 19, 2002

REVISED: July 17, 2006

March 17, 2014

August 19, 2019

June 20, 2022

EAST
STROUDSBURG
AREA
SCHOOL DISTRICT

220. STUDENT EXPRESSION/DISSEMINATION OF NON-SCHOOL MATERIALS

1. Purpose
Title 22
Sec. 12.9

The right of public school students to freedom of speech is guaranteed by the Constitution of the United States and the constitution of the Commonwealth. The Board respects the right of students to express themselves in word or symbol and to disseminate non-school materials to others in areas designated for posting as a part of that expression. The Board also recognizes that exercise of that right is not unlimited and must be balanced with the school district's responsibility to maintain a safe and orderly school environment and to protect the rights of all members of the school community.

This policy addresses student expression in general as well as dissemination of expressive materials that are not part of school district-sponsored activities (non-school materials). Materials sought to be disseminated as part of the curricular or extracurricular programs of the school district shall be regulated separately as part of the school district's educational program.

2. Definitions

For the purposes of this policy, **dissemination** shall mean students distributing or publicly displaying nonschool materials to others:

1. On school property or during school-sponsored events by placing such materials upon desks, tables, on or in lockers, walls, doors, bulletin boards, or easels; by handing out such materials to other persons; or by any other manner of delivery to others; or
2. At any time or location when creating or sending information using e-mail, websites, online platforms, social media channels or other technological means that are owned, provided or sponsored by the school district.

Expression means verbal, written, technological or symbolic representation or communication.

Nonschool materials means any printed, technological or written materials, regardless of form, source or authorship, that are not prepared as part of the curricular or approved extracurricular program of the school district. This includes, but is not limited to, fliers, invitations, announcements, pamphlets, posters, online

<p>3. Authority Title 22 Sec. 12.9</p>	<p>discussion areas and digital bulletin boards, personal web sites and the like.</p> <p><u>Limitations on Student Expression</u></p> <p>Students have the right to express themselves unless such expression is likely to or does materially and substantially disrupt or interfere with the educational process, including school activities, school work, or discipline, safety and order on school property or at school functions; threatens serious harm to the school or community; encourages unlawful activity; and/or interferes with another's rights. Student expression is prohibited to the extent that it:</p>
<p>Title 22 Sec. 12.2</p>	<ol style="list-style-type: none"> 1. Violates federal, state or local laws, Board policy or district rules or procedures. 2. Is libelous, defamatory, obscene, lewd, vulgar or profane. 3. Advocates the use or advertises the availability of any substance or material that may reasonably be believed to constitute a direct and serious danger to the health or welfare of students, such as tobacco/vaping products, alcohol, or illegal drugs. 4. Incites violence, advocates use of force or threatens serious harm to the school or community. 5. Is likely to or does materially and substantially disrupts or interferes with the educational process, including school activities, school work, discipline, safety and order on school property or at school functions. 6. Interferes with, or advocates interference with, the rights of any individual or the safe and orderly operation of the schools and their programs; or 7. Violates school district written procedures on time, place and manner for dissemination of otherwise protected expression.
<p>Title 22 Sec. 12.2, 12.9 SC 510, 511</p>	<p>Student expression that occurs on school property or at school-sponsored events, or occurs at any time or place when created or communicated using district-provided equipment, email, websites or other technological resources, is subject to this policy. The limitations, prohibitions and requirements of this policy shall apply to expression that occurs outside the foregoing circumstances only when and to the extent that the out-of-school expression:</p> <ol style="list-style-type: none"> 1. Incites violence, advocates use of force or otherwise threatens serious harm directed at students, staff or the school environment; 2. Materially and substantially disrupts or interferes with the educational

<p>Title 22 Sec. 12.9 SC 510</p>	<p>process, such as school activities, school work, discipline, safety and order on school property or at school functions; or</p> <p>3. Interferes with, or advocates interference with, the rights of any individual or the safe and orderly operation of the schools and their programs.</p> <p><u>Dissemination of Nonschool Materials</u></p> <p>The Board requires that dissemination of nonschool materials shall occur only at the places and during the times set forth in written procedures. Such procedures shall be written to permit the safe and orderly operation of schools, while recognizing the rights of students to engage in protected expression.</p> <p>The Board requires that students who wish to disseminate nonschool materials on school property shall obtain approval by submitting them at least one (1) week in advance of planned dissemination to the building principal or designee, who shall forward a copy to the Superintendent.</p> <p>The school district may require that a disclaimer be included on any materials to be displayed, posted or distributed on school property prior to any display, or dissemination.</p> <p>Identification of the individual student or at least one responsible person in a student group may be required on any disseminated materials.</p> <p>If the nonschool materials include matters prohibited by this policy, the building principal or designee shall promptly notify the students of the nature of the violation and that they may not disseminate the materials until the violation is corrected and the materials are resubmitted for approval.</p> <p>If notice of approval is not given during the period between submission and the time for the planned dissemination, provided the request has been in accordance with established policy and procedure, students may proceed with the planned dissemination, provided they comply with written procedures on time, place and manner of dissemination of nonschool materials.</p> <p>Students who disseminate nonschool materials in compliance with this provision may still be ordered to desist such dissemination if the materials are later found to be unprotected expression under this policy.</p> <p>Students who disseminate printed nonschool materials shall be responsible for clearing any litter that results from their activity and shall schedule the event so that they do not miss instructional time themselves.</p> <p>Printed nonschool materials displayed in a fixed location of a school building shall bear the date when placed in each location, and the school district may remove the</p>
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<p>Pol. 219</p> <p>4. Delegation of Responsibility</p> <p>Pol. 113.1, 218</p>	<p>materials within ten (10) days of the posting or at another reasonable time as stated in the applicable procedures.</p> <p><u>Review Of Student Expression</u></p> <p>Review of nonschool materials proposed for dissemination shall be conducted promptly so as to avoid unreasonable delay in dissemination.</p> <p>School officials shall not censor or restrict nonschool materials or other student expression for the sole reason that it is critical of the school or its administration, or because the views espoused are unpopular or may make people uncomfortable.</p> <p>Student-initiated religious expression is permissible and shall not be prohibited except as to time, place and manner of dissemination, or if the expression involved violates some other aspect of this policy, (e.g., because it is independently determined to be in violation of this policy for reasons other than the religious nature of the content.)</p> <p>Appeal of the reviewer’s decision may be made to the Superintendent and then to the Board, in accordance with Board policy and school district procedures.</p> <p>The Superintendent or designee shall assist the building principal in determining the designation of the places and times nonschool materials may be disseminated in each school building. Such designations may take into account maintenance of the flow of student traffic throughout the school and shall limit dissemination of nonschool materials to noninstructional times.</p> <p>Disciplinary action may be administered for students who disseminate nonschool materials in violation of this policy and school district procedures, or who continue the manifestation of unprotected expression after a person in authority orders that they desist. Disciplinary actions shall be in accordance with applicable Board policy and the Code of Student Conduct.</p> <p>The Superintendent or designee shall review nonschool materials proposed for dissemination and evaluate whether violations of this policy have occurred.</p> <p>This Board policy and any procedures written to implement this policy shall be referenced in student handbooks so that students can access them for further information.</p> <p><u>School Newspaper and Publications</u></p> <p>School newspapers and publications shall conform with the following:</p> <ol style="list-style-type: none"> 1. Students have a right to report the news and to editorialize within the
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	<p>provisions of this policy.</p> <ol style="list-style-type: none">2. School officials shall supervise student newspapers published with school equipment, and remove obscene or libelous material and edit materials that would materially or substantially interfere with the educational process, including school activities, school work, or discipline and order on school property or at school functions; threatens serious harm to the school or community; encourage unlawful activity; or interferes with another's rights.3. School officials may not censor or restrict material simply because it is critical of the school or its administration.4. Prior approval procedures regarding copy for school newspapers shall identify the individual to whom the material is to be submitted and shall establish a limitation on the time required to make a decision. If the prescribed time for approval elapses without a decision, the material shall be considered authorized for dissemination.5. Students who are not members of the newspaper staff shall have access to its pages. Written criteria for submission of material by non-staff members shall be developed and disseminated to all students. <p>References:</p> <p>School Code – 24 P.S. Sec. 510, 511 State Board of Education Regulations – 22 PA Code Sec. 12.2, 12.9 Board Policy 113.1, 218, 219</p>
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Pol. 210, 210.1

5. Drug paraphernalia-- Any equipment, utensil or item which, in the school's reasonable judgment, is commonly associated with the use of propagation of a controlled substance. Examples include, but are not limited to, syringes, certain spoons, bonges, roach clips, pipes and bowls.
6. Any volatile solvents or inhalants, such as but not limited to glue and aerosol products.
7. Substances that when ingested cause a physiological effect similar to the effect of a controlled substance as defined by state or federal law, such as but no limited to "bath salts", herbal incense or other synthetic products containing cannabinoids.
8. Prescription or nonprescription (over-the-counter) medications, except those for which permission for use in school has been granted pursuant to Board Policy.

For purposes of this policy, the following definitions shall also apply:

1. **Assessment** – An evaluation with recommendations made by a professional drug and alcohol counselor from a local agency; assessment can be done at the agency or at school.
2. **Confiscation** – The search for and/or seizure of any drug/alcohol or mood-altering substance by school employees.
3. **Cooperative Behavior** – The willingness of a student to work with staff and school personnel in a reasonable and helpful manner, complying with requests and recommendations of the staff and school personnel.
4. **Distributing** – Delivering, selling, passing, sharing or giving any controlled substance as defined by this policy, from one person to another or to assist, directly or indirectly, therein.
5. **Possession** – The act of holding on one's person or among one's possessions, or under one's control, without any attempt to distribute any controlled substance, as defined by this policy.
6. **Under the Influence** – shall include any consumption, ingestion, or inhalation of a controlled substance by a student.
7. **School Property** – Includes buildings, facilities and grounds on the school campus, any facility used for a school function, school-sponsored transportation, school bus stop, school parking areas, and routes traveled to and from school by any means, whether or not school is in session.
8. **School-Sponsored Activity** – Any activity which the school district has

<p>3. Authority</p> <p>SC 510, 511 Title 22 Sec. 12.3</p> <p>20 U.S.C. 1400 et Seq Title 22 Sec. 10.23 Pol. 103.1, 113.1, 113.2, 805.1</p> <p>Title 22 Sec. 12.12 42 P.S. 8337 Pol. 207</p>	<p>approved, either during or after school hours, whether or not school is in session.</p> <p>9. S.A.P. Team (Student Assistance Program) – A multi-disciplinary team (MDT) composed of school personnel, teachers, administrators, nurse, and counselors, which is trained to understand and work on the issues of adolescent chemical use, abuse, death, suicide, and pregnancy. The team will be involved in the identification and referral process of students, thus providing student assistance services.</p> <p>10. Uncooperative Behavior – Resistance or refusal, either verbal, physical or passive, on the part of the student to comply with reasonable requests or recommendations of school personnel. Defiance, assault, deceit and flight shall constitute examples of uncooperative behavior. Uncooperative behavior shall also include the refusal to comply with the recommendations of school personnel.</p> <p>The Board has as its purpose the education of the students within the school district according to the standards set down by the Commonwealth of Pennsylvania. The school district's primary concern is for the well-being of the students. However, the school district also has a responsibility to comply with state law. Therefore, school district policy shall be one of extending student assistance services to students through our S.A.P. team while complying with state laws for the protection of all students and staff.</p> <p>The Board prohibits students from using, possessing, distributing, and being under the influence of any controlled substances during school hours, at any time while on school property, at any school sponsored event, and during the time spent traveling to/from school and to/from school-sponsored activities.</p> <p>The Board may require participation in drug counseling, rehabilitation, testing or other programs as a condition of reinstatement into the school's educational, extracurricular or athletic programs resulting from violations of this policy.</p> <p>In the case of a student with a disability, including a student for whom an evaluation is pending, the school district shall take all steps required to comply with the state and federal law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement, and Board policies.</p> <p>The privileged confidentiality between students and guidance counselors, school nurses, school psychologists, home and school visitors and other school employees shall be respected; and no confidential communication made to such employee shall be required to be revealed without the consent of the student or parent, unless the best interests of the student can be served only by such release.</p>
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41

<p>Pol. 218</p>	<p><u>Off-Campus Activities</u></p>
<p>4. Delegation of Responsibility</p>	<p>This policy shall also apply to student conduct that occurs off school property or during non-school hours to the same extent as provided in Board policy on student discipline.</p>
<p>SC 1302.1-A, 1303-A 42 P.S. 8337</p>	<p>The Superintendent shall prepare rules for the identification, amelioration and control of substance abuse in the schools which:</p> <ol style="list-style-type: none"> 1. Establish procedures to deal with students suspected of using, possessing, being under the influence, or distributing controlled substances in school, up to and including expulsion and referral for prosecution. 2. Provide education concerning the dangers of abusing controlled substances. 3. Disseminate to students, parents and staff Board policy and school district procedures governing student abuse of controlled substances. 4. Establish procedures for education and readmission to school of students convicted of offenses involving controlled substances. <p>The Superintendent or designee shall react promptly to information and knowledge concerning possible or actual incidents of possession, use or sale of controlled substances. Such action shall be compliance with state law and regulation.</p> <p>Any staff member who observes students displaying bizarre/unusual behavior patterns or suspecting students of using a controlled substance as defined by the Controlled Substance, Drug, Device and Cosmetic Act of the Commonwealth of Pennsylvania and/or the Liquor Code of the Commonwealth of Pennsylvania shall notify the proper school personnel as designated by the school principal who will ensure that all appropriate means of action and service are implemented.</p>
<p>5. Guidelines</p> <p>Title 22 Sec. 10,2, 10.21, 10.22 SC 1302.1-A, 1303-A, Pol. 805.1</p>	<p>Violations of this policy may result in disciplinary action up to an including expulsion and referral for prosecution.</p> <p>The Superintendent or designee shall immediately report required incidents and may report discretionary incidents involving possession, use or sale of controlled substances on school property, at any school-sponsored activity, or on a conveyance providing transportation to or from a school or school-sponsored activity to the local police department that is jurisdiction over the school's property, in accordance with the state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement, and Board policies.</p>

42

227. CONTROLLED SUBSTANCES - Pg. 5

<p>Title 22 Sec. 10.2, 10.25 Pol. 805.1</p>	<p>The Superintendent or designee shall notify the parent/guardian of any student directly involved in an incident involving possession, use or sale of controlled substances as a victim or suspect immediately, as soon as practicable. The Superintendent or designee shall inform the parent/guardian whether or not the local police department that has jurisdiction over the school property has been or may be notified of the incident. The Superintendent or designee shall document attempts made to reach parent/guardian.</p>
<p>SC 1303-A Pol. 805.1</p>	<p>The Superintendent or designee shall annually, by July 31, report all incidents of possession, use, distribution and sale of controlled substances by any person on school property to the Office of Safe Schools in accordance with state law and regulation.</p> <p>In all cases involving students and controlled substances, the need to protect the school community from undue harm and exposure to drugs shall be recognized.</p> <p>No student may be admitted to a program that seeks to identify and rehabilitate the potential abuser without the intelligent, voluntary and aware consent of the student and parent or guardian.</p>
<p>35 P.S. Sec. 807.1</p>	<p><u>Anabolic Steroids</u></p> <p>The use of anabolic steroids, Human Growth Hormone (HGH), and other performance enhancing substances by all students is prohibited, is considered a violation of this policy, and shall result in disciplinary consequences as per the Code of Conduct. In addition to the prohibition of use, the Board directs the administration to develop educational plans regarding the use of anabolic steroids. Education regarding the dangers of anabolic steroids shall be provided in applicable school district drug and alcohol programs.</p>
<p>35 P.S. Sec. 807.2 Pol. 233</p>	<p>Students shall be made aware that anabolic steroids are classified as controlled substances and that the use, unauthorized possession, purchase, or sale of anabolic steroids could subject them to suspension, expulsion and/or criminal prosecution.</p> <p>The Superintendent or designee shall cause the prescription, implementation and enforcement of rules and regulations to prohibit the use of anabolic steroids by any student, except for a valid medical purpose, which shall not include body building and/or muscle enhancement, increasing muscle bulk or strength, or the enhancement of athletic ability.</p> <p><u>Reasonable Suspicion/Testing</u></p> <p>If the building principal or designee has reasonable suspicion, based on the student's behavior, medical symptoms, vital signs or observable factors, that the student is under the influence of a controlled substance, the student may be required to submit</p>

<p>35 P.S. Sec. 807.3</p>	<p>to drug or alcohol testing. The testing may include but is not limited to the analysis of blood, urine, saliva, or the administration of a Breathalyzer test.</p> <p><u>Consequences for Policy Violation</u></p> <p>All students are subject to the penalties prescribed for controlled substances. Students will be informed annually of such penalties, rules and regulations. Appropriate disciplinary action will consider variables such as extent of involvement, age, previous behavior and other relevant information. Disciplinary consequences shall be outlined in the Code of Student Conduct.</p> <p>References:</p> <p>School Code 510, 1303-A PA Code Title 22 Sec. 12.3, 12.12 PA Statute 35 P.S. Sec. 780-101 et seq Sec. 807.1, 807.2, 807.3 42 P.S. 8337 Board Policy 207, 222</p>
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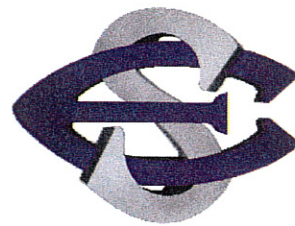
EAST STROUDSBURG AREA
SCHOOL DISTRICT



CODE OF STUDENT CONDUCT
2022¹ – 2023²



TIMBERWOLVES



CAVALIERS

CHIP INFORMATION



It's Time to Head Back to Class – Are Your Kids Covered? CHIP Offers Quality Health Care for Uninsured Kids and Teens

Backpack -- check. Pencils -- check. Lunchbox -- check. Health insurance for your kids and teens -- check? This back-to-school season, make sure your kids have all the things they need -- including quality health insurance. Pennsylvania's Children's Health Insurance Program now covers all uninsured kids and teens (up to age 19). And no family makes too much money for CHIP. Coverage includes doctor visits, dental care, eye care, prescriptions, immunizations, mental health and much more.

There are more than 133,000 uninsured children in Pennsylvania who now have access to this comprehensive health insurance coverage. All families need to do is apply!

For many families, CHIP is free, with no copays or monthly premiums. Families with higher incomes may qualify for low-cost or at-cost CHIP, which still includes the same comprehensive benefits. Families whose incomes fall below CHIP guidelines may be enrolled in Medical Assistance.

Families who need health insurance are encouraged to apply right away. CHIP enrollment information is available by visiting chipcoverspakids.com or calling **800-986-KIDS** to apply or for more information.

Best wishes for a successful school year!

Es hora de volver a la escuela - ¿Están sus hijos goza de cobertura? CHIP ofrece atención médica de calidad para no asegurados Niños y Adolescentes

Mochila - check. Lápices - check. Lunchbox - check. El seguro de salud para sus niños y adolescentes - comprobar? En esta temporada de regreso a la escuela, asegúrese de que sus hijos tienen todas las cosas que necesitan - incluyendo el seguro de salud de calidad. Programa de Seguro de Salud Infantil de Pennsylvania cubre ahora todos los niños y adolescentes sin seguro (hasta 19 años). Y ninguna familia gana demasiado dinero para CHIP. La cobertura incluye consultas médicas, atención dental, cuidado de los ojos, las recetas, las inmunizaciones, salud mental y mucho más.

Hay más de 133,000 niños sin seguro en Pennsylvania, que ahora tienen acceso a esta cobertura de seguro de salud integral. Todas las familias deben de aplicar!

Para muchas familias, CHIP es gratuito, sin copagos ni primas mensuales. Las familias con ingresos más altos pueden tener derecho a bajo costo o al costo de CHIP, que todavía incluye los mismos beneficios integrales. Las familias cuyos ingresos caen por debajo de las directrices de CHIP pueden estar inscritos en Asistencia Médica.

Animamos a las familias que necesitan seguro de salud para aplicar de inmediato. Información de inscripción de CHIP está disponible visitando chipcoverspakids.com o llamando al **800-986-KIDS** para aplicar o para más información.

Mis mejores deseos para un año escolar exitoso!

EAST STROUDSBURG AREA DISTRICT

CODE OF STUDENT CONDUCT INDEX

CODE OF STUDENT CONDUCT INDEX	1
PART 1: GENERAL PROVISIONS AND EXPECTATIONS	<u>3133313</u>
MISSION STATEMENT	<u>3133313</u>
AUTHORITY FOR CODE OF CONDUCT	<u>3133313</u>
RESPONSIBILITY TO PERIODICALLY REVIEW DISTRICT WEBSITE	<u>3133313</u>
CITIZENSHIP AND DISCIPLINE INSTRUCTION	<u>3133313</u>
STUDENT REQUIREMENTS--GENERALLY.....	<u>4144414</u>
SCOPE OF CODE	<u>4144414</u>
RULES OF INTERPRETATION AND DEFINITIONS	<u>4144414</u>
NON-DISCRIMINATION	<u>5155515</u>
PART 2: STAKEHOLDER RESPONSIBILITIES	<u>5155515</u>
EXPECTATIONS AND RESPONSIBILITIES OF STUDENTS.....	<u>5155515</u>
EXPECTATIONS AND RESPONSIBILITIES OF PARENT(S)	<u>7177717</u>
EXPECTATIONS AND RESPONSIBILITIES OF TEACHERS	<u>8188818</u>
EXPECTATIONS AND RESPONSIBILITIES OF ADMINISTRATORS.....	<u>9199919</u>
PART 3: SPECIFIC RULES AND REQUIREMENTS.....	<u>9199919</u>
ALLERGIES, FOOD; GENERALLY (<i>POLICY 210.2</i>)	<u>9199919</u>
ALLERGIES, SERIOUS (<i>POLICY 210.2</i>)	<u>11111111111</u>
ASSEMBLIES AND SHOWS	<u>121121212112</u>
ATTENDANCE (<i>POLICY 204</i>).....	<u>131131313113</u>
AUDIO/VIDEO RECORDING ON SCHOOL PROPERTY AND SCHOOL DISTRICT BUSES/VEHICLES (<i>POLICY 826</i>)	<u>161161616116</u>
BUS RULES AND REGULATIONS.....	<u>171171717117</u>
COMPUTER AND INTERNET USE AND PROHIBITIONS (<i>POLICIES 815, 815AR1, 815AR2, 815AR3, 815.1, 816, 816.1</i>)	<u>191191919119</u>
CONFIDENTIAL COMMUNICATIONS OF STUDENTS (<i>POLICY 207</i>)	<u>201202020120</u>
COPYRIGHT (<i>POLICY 814</i>).....	<u>201202020120</u>
DANCES AND SOCIAL EVENTS (<i>POLICY 231</i>)	<u>201202020120</u>
DRESS AND GROOMING (<i>POLICY 221</i>)	<u>211212121121</u>
DRIVING AND PARKING (<i>POLICY 223</i>)	<u>221222222122</u>
ELECTRONIC COMMUNICATION DEVICES (<i>POLICY 237</i>)	<u>231232323123</u>
EMERGENCY DRILLS EVACUATION (<i>POLICY 805</i>)	<u>241242424124</u>
FINANCIAL RESPONSIBILITY AND LIABILITY	<u>241242424124</u>
FINES AND OBLIGATIONS (<i>POLICY 224</i>).....	<u>241242424124</u>
FLAG SALUTE, PLEDGE OF ALLEGIANCE AND OPENING EXERCISES	<u>241242424124</u>
FREE AND REDUCED PRICED SCHOOL MEALS	<u>251252525125</u>
FUNDRAISING (<i>POLICY 229</i>).....	<u>251252525125</u>
HALL PASSES	<u>261262626125</u>
ID CARDS (<i>POLICY 221</i>).....	<u>261262626126</u>
INTERSCHOLASTIC ATHLETIC PROGRAM REQUIREMENTS (<i>POLICY 123</i>)	<u>261262626126</u>
<i>GUIDELINES FOR ATHLETICS</i>	<u>281282828127</u>
LOCKERS.....	<u>291292929128</u>
LUNCH/BREAKFAST PROGRAM – CAFETERIA RULES	<u>301303029129</u>
MEDICATION (<i>POLICY 210</i>)	<u>311313130130</u>
PHYSICAL EDUCATION	<u>341343433133</u>

PLAYGROUND RULES	<u>341343434134</u>
POSTERS AND SIGNS (<i>POLICY 220</i>)	<u>341343434134</u>
PROM	<u>351353535134</u>
RECESS (ELEMENTARY)	<u>351353535135</u>
SCHOOL TRIPS	<u>351353535135</u>
STUDENT EXPRESSION (<i>POLICY 220</i>)	<u>391393938138</u>
<i>Distribution or Posting Of Non-School Materials At School</i>	<u>391393939138</u>
<i>School Newspaper and Publications</i>	<u>401404040139</u>
STUDENT DISCIPLINE (<i>POLICY 218</i>)	<u>411414140140</u>
<i>Disciplinary Actions</i>	<u>431434342140</u>
<i>Type 1: Interventions</i>	<u>431434342140</u>
<i>Type 2: Detention</i>	<u>431434343140</u>
<i>Type 3: Exclusion</i>	<u>441434343141</u>
ALCOHOL (<i>POLICY 227-CONTROLLED SUBSTANCES</i>)	<u>471474747145</u>
BULLYING/CYBERBULLYING (<i>POLICY 249</i>)	<u>481484847145</u>
CHEATING/PLAGIARISM/FORGERY	<u>501505049147</u>
CLASS CUTTING	<u>501505050147</u>
CONTROLLED SUBSTANCES (<i>POLICY 227</i>)	<u>501505050147</u>
FIGHTING	<u>511515150148</u>
GANGS (<i>POLICY 218.4</i>)	<u>511515151148</u>
HAZING (<i>POLICY 247</i>)	<u>531535353150</u>
INAPPROPRIATE CARE OF SCHOOL PROPERTY (<i>POLICY 224</i>)	<u>541545454151</u>
PROHIBITED ITEMS AND DEVICES	<u>551545454152</u>
SEARCH AND SEIZURE (<i>POLICY 226</i>)	<u>561565656153</u>
SEXUAL MISCONDUCT	<u>591585858156</u>
TERRORISTIC THREATS OR ACTS (<i>POLICY 218.2</i>)	<u>591595959156</u>
TOBACCO (<i>POLICY 222</i>)	<u>611616161157</u>
DISCRIMINATION/TITLE IX SEXUAL HARASSMENT (<i>POLICY 103</i>)	<u>621626262159</u>
WEAPONS (<i>POLICY 218.1</i>)	<u>651656565162</u>
GLOSSARY OF DISCIPLINARY INFRACTIONS	<u>661666666166</u>
GLOSSARY OF DISCIPLINARY INFRACTIONS	<u>671676767167</u>
GLOSSARY OF DISCIPLINARY INFRACTIONS	<u>681686868168</u>
GLOSSARY OF DISCIPLINARY INFRACTIONS	<u>691696969169</u>
GLOSSARY OF DISCIPLINARY INFRACTIONS	<u>701707070170</u>
GLOSSARY OF DISCIPLINARY INFRACTIONS	<u>711717171171</u>
GLOSSARY OF DISCIPLINARY INFRACTIONS	<u>721727272172</u>
GLOSSARY OF DISCIPLINARY INFRACTIONS	<u>731737373173</u>
GLOSSARY OF DISCIPLINARY INFRACTIONS	<u>741747474174</u>
GLOSSARY OF DISCIPLINARY INFRACTIONS	<u>751757575175</u>
GLOSSARY OF DISCIPLINARY INFRACTIONS	<u>761767676176</u>
EAST STROUDSBURG AREA SCHOOL DISTRICT-GLOSSARY OF DISCIPLINARY INFRACTIONS/ACTION FOOTNOTE	
PAGE	<u>781787878177</u>
PARENT RIGHT TO KNOW INFORMATION AS REQUIRED BY THE ELEMENTARY AND SECONDARY EDUCATION ASSISTANCE (ESEA)	
[SECTION 1112(E)(1)(A)] AND THE EVERY STUDENT SUCCEEDS ACT [SECTION 1112(E)(1)(A)]	<u>791797979178</u>
SIGNATURE PAGE	<u>801808080179</u>

EAST STROUDSBURG AREA DISTRICT

PART 1: GENERAL PROVISIONS AND EXPECTATIONS

Mission Statement

East Stroudsburg Area School District (“District”) fosters within all a commitment to excellence, service and life-long learning which prepares students to be creative, productive and responsible citizens with a global perspective.

Authority for Code of Conduct

Pursuant to the Public School Code, 24 P.S. §1-101 *et seq.*, and in accordance with the regulations of the State Board of Education, 22 Pa. Code, Chapter 12,¹ and other applicable law, the Board of School Directors (“Board”) of District has adopted this Code of Student Conduct (“Code”) in order to ensure a more conducive and orderly educational environment for the employees and students of District and to promote the ideals of citizenship and orderly interaction in and among the District community. All rules and policies set forth herein are subject to amendment by the Board at any time.

Responsibility to Periodically Review District Website

The District maintains a website at: <http://www.esasd.net>. Students and parents have a responsibility to review the website periodically for additional student rules of conduct that may be adopted and posted periodically as well as updates to Board Policy. This Code is printed in “hard copy” once a year and may be supplemented by additional rules or requirements as will be posted. This Code may be found as part of the “Student” menu of the website under the heading “Student Handbooks”.

All Board Policies referenced herein are applicable in their current revisions and are available on the District website. Copies may also be obtained at the Carl T. Secor Administrative Center, 50 Vine Street, East Stroudsburg, PA 18301.

Citizenship and Discipline Instruction

In order to achieve the Board’s objective of an orderly and conducive educational environment through education, Administrators shall incorporate age and/or grade appropriate instruction and materials into the curriculum so that all children are taught their rights and responsibilities, particularly as they are set forth in this Code.

¹ The regulations of the State Board of Education and Department of Education can be found online at <http://www.paCode.com/secure/data/022/022toc.html>.

Student Requirements--Generally

Each student shall comply with the requirements and prohibitions set forth in applicable law and in this Code. Failure or refusal to comply with applicable rules will subject the student to such disciplinary measures as set forth in this Code or in applicable law.

Scope of Code

This Code and rules contained in this Code govern student conduct: (1) in school; (2) at school activities; (3) during the time spent in travel to and from school and school activities; and (4) at such other times as allowed by applicable law, including, but not limited to, conduct that may occur at home, on the internet, or at other places where the conduct affects or implicates school operations.

Rules of Interpretation and Definitions

1. This Code shall be interpreted consistent with applicable law.
2. To the extent that any portion of Code is determined by a court or administrative agency to conflict with any applicable law, the remainder of the Code shall remain in full force and effect.
3. This Code and the provisions contained in this Code shall be given an interpretation that is consistent with the Constitution and the Board does not intend to infringe upon the constitutional or legal rights of any student or other person affected by this Code or the enforcement of this Code.
4. The disciplinary rules applicable to students, teachers and support staff are mandatory. The procedural rules applicable to administrative staff, to the extent that they may exceed what is required by applicable law, are directory only, and not mandatory, as long as applicable law is complied with.
5. Nothing in this Code shall be construed as a waiver or limitation of any immunities, exemptions or privileges of the District.
6. **The discipline or disciplinary response(s) stated in this Code to apply in any given situation are the general standards that will be applied. However, the District reserves the right to deviate from the general standards in any given situation in consideration of relevant factors, mitigating circumstances, aggravating circumstances, and/or past disciplinary history of the student.**
7. Definitions. Unless the context clearly indicates otherwise, the following words when capitalized in this Code shall have the following definitions:
 - a. "Administration" means the applicable School or District Administration or Administrators who have authority with respect to the particular circumstances;
 - b. "Administrator" means the applicable School or District Administrator who has authority with respect to the particular circumstance;
 - c. "Applicable Law" shall mean federal and state constitution, statutory, and regulatory law that is applicable to the situation;
 - d. "Board" shall mean the Board of School Directors of the District;

- e. "Code" means this Code of Student Conduct and any amendments adopted by the Board;
- f. "Discipline" shall include any of the sanctions described in the Code or applicable law, including classroom discipline, detention, suspension, expulsion or revocation of bus privileges or other right or privilege a student may have;
- g. "District" shall mean the East Stroudsburg Area District, the Board of School Directors of the District, or an authorized employee as applicable;
- h. "Includes" and "Including" shall be by way of example and not limitation;
- i. "Parent", "Parent(s)", or "Person in Parental Relation" shall mean the custodial biological or adoptive parent(s), noncustodial biological or adoptive parent, a legal guardian(s), or such other individual(s) or agency(ies) recognized in applicable law as having the power or authority to act in the capacity as a parent or legal guardian under the circumstances;
- j. "Policy" shall mean Policy duly adopted by the Board and/or the rules set forth in this Code, as applicable;
- k. "Principal" shall mean the applicable Principal, Assistant Principal, interim or acting Principal or Assistant Principal, or the designee of any of them;
- l. "Superintendent" shall mean the Superintendent, acting Superintendent, interim Superintendent, substitute Superintendent, or the designee of any of them.

Non-Discrimination

The District, and its Board, Administrators, officials, agents and employees shall not discriminate based on race, color, national origin, sex, sexual orientation, disability, age, religion, marital status, financial status, ancestry or any other legally protected classification.

Students are prohibited from engaging in conduct that is prohibited under the anti-discrimination laws, including engaging in harassing, retaliatory or discriminatory conduct as outlined in Policies 103, 103.1, and 104.

Students commit the offense of ethnic intimidation if, with malicious intention toward the actual or perceived race, color, religion, national origin, ancestry, mental or physical disability, sexual orientation, gender or gender identity of another individual or group of individuals.

PART 2: STAKEHOLDER RESPONSIBILITIES

Expectations and Responsibilities of Students

A critical goal of District educational program is to encourage maturation through the continuing development of each student's independence and responsibility. An orderly atmosphere promotes and enhances effective learning. This Code is developed to support the personal welfare of each student and to protect the common good of the entire school. No student shall interfere with the education of his/her fellow students. Students shall express their ideas and opinions in a respectful manner. As part of what the District is teaching, it is hereby stated that students have seventeen (17) core responsibilities as members of the District learning community:

1. Each student may be thought of as a representative of the District and as such is required to observe and to comply with this Code;
2. Each student is expected to demonstrate respect for all persons within the school community including teachers, other students, Administrators, staff, volunteers, visitors, guests, or others.
3. Each student is expected and required to cooperate with school staff in matters relating to health, safety, and welfare of the school community and the protection of school property.
4. Each student is expected and required to dress and groom themselves so as to meet established standards of safety and health, and so as not to cause disruption to the educational process.
5. Each student is expected and required to assume responsibility for the care of all school property and to exhibit a clear respect for personal and communal property within the school building and grounds.
6. Each student is expected and required to know and abide by school and individual classroom rules and regulations.
7. Each student is expected and required to assume that, until a rule is waived, altered or repealed, it is in full effect.
8. Each student is expected and required to assist the school staff in operating a safe school for all students enrolled therein.
9. Each student is expected and required to be aware of and comply with State and local laws.
10. Each student is expected and required to exercise proper care when using public facilities and equipment.
11. Each student is responsible for punctual, daily attendance beginning with his or her homeroom arrival and continuing through each day's scheduled classes, activities, and other school functions.
12. Each student is responsible for meeting daily work expectations of preparation, class participation, and practice through homework.
13. Each student is responsible for making all necessary arrangements for making up work when absent from school.
14. Each student is responsible for pursuing and attempting to complete satisfactorily the course of study prescribed by State and local school authorities.
15. Each student is called upon to develop and maintain a high sense of academic and personal integrity as a guide for daily and on-going decision-making.
16. Each student is responsible for avoiding inaccuracies in student newspapers or publications.
17. Each student is responsible for avoiding the use of indecent, offensive, or obscene language.
18. Each student is responsible to ensure classroom and exterior doors remain closed, and are not propped open.
19. Students should never open an exterior door to allow someone to enter the building. The individual should be directed to the main entrance.
20. Each student should report to building administration any doors that do not lock.

Expectations and Responsibilities of Parent(s)

The District does not generally have the power or authority over parents and nothing in this Code is intended to suggest that any student will be disciplined solely as a result of the acts or omissions of a parent. However, parent(s) are recognized as critical members of their child's educational team, and the education of students is a joint responsibility that is shared by the parents and guardians. Parent(s) have a need and a right to know of students' responsibilities, violations of those responsibilities and resulting disciplinary measures. Their reinforcement of the school's efforts to establish a strong, positive, and safe learning environment for all students is an invaluable asset. Parent(s) can have an enormous positive impact upon their child's school experience by consciously assuming three key responsibilities: initiating and maintaining an active role, valuing and expecting responsible behavior of their child, and being an advocate for their child and his or her education.

Parent(s) are their child's models. By taking an active role in their child's education, they send a powerful message to their child and the school

Parent(s) are their child's first teacher. Responsibility is not present at birth. It must be learned, practiced, and reinforced. Lessons in responsibility mastered at home flow directly into a child's academic, social, and personal success in school.

Parent(s) are their child's advocate and are therefore expected to support and pursue their child's best interest at home and at school. At times this can be difficult since some lessons are hard to learn. The collaborative end, united voice of home and school can do much to support healthy maturation.

Parent(s) are requested to keep the school staff apprised of changes in the home situation that may affect a student's conduct or performance.

To ensure that the best interests of each student are served in the educational process and because Parent(s) are familiar with the needs, problems, and abilities of their children, a strong program of communication and cooperation between home and school must be maintained and parental involvement encouraged. To encourage parent-school cooperation, District has implemented the following activities:

1. Parent-teacher conferences to permit two-way communication between home and school.
2. Open houses in schools of the District to provide parents the opportunity to see the school facilities, meet the faculty, and witness school programs. Each school shall hold an open house at least annually.
3. Meetings of parents and staff members to explain and discuss matters of general interest.
4. Meetings of staff members and groups of parents of students having special abilities, disabilities, needs, or problems.

Parent(s) have a responsibility to support and encourage their child's career in school through the following actions:

1. Require that students comply with, this Code, District policies and school rules and regulations and accept responsibility for in-school behavior.

2. Send students to school with proper attention to their health, personal cleanliness, and dress.
3. Maintain an active interest in the student's daily work and provide appropriate supervision for completion of assigned homework.
4. Read, sign, and return promptly all communications from school, when requested.
5. Attend conferences for the exchange of information on the student's progress in school.
6. Participate in school activities and special functions.

Expectations and Responsibilities of Teachers

It is the expectation of the District and the community that teachers exercise their professional skills in establishing and maintaining a respectful and dignified learning environment that supports the work of individuals and the work of the class as a group.

Nothing in this Code is intended to limit or reduce the power or authority of teachers to impose "classroom discipline." Teachers are required to address both academic and social discipline in their classrooms. Teachers are required to expect and require students to be prepared for class and to be active learners during class time. Teachers shall observe and carry into effect all rules, regulations, and directions contained in this Code and all rules, regulations and directions of the Superintendent in relation to instruction and discipline. Teachers must report to the appropriate Administrator the violation of any rule or requirement by any student that is not to be properly addressed through classroom discipline.

Teachers are required to institute their own disciplinary consequences for classroom infractions that are in accord with their team's or department's approach. This should be sufficient to correct the problem. However, continuous classroom misbehavior may require parent discussion or conference. If resolution to the problem is not found among the teacher, student, guidance counselor, parent, team or department, then administrative intervention may be necessary. At this level of misconduct, teachers utilize their anecdotal records of the student's infractions, records of their own attempts at correction, and the involvement of the parent(s) as information in seeking further resolution.

Teachers and other professional and support employees are responsible for the safety of students in their charge within the building and on school property. Each teacher must maintain a standard of care and concern for appropriate supervision, control, and protection of students commensurate with assigned duties and responsibilities. A teacher must provide proper instruction in the safety matters presented relevant to the activity. Each teacher has the responsibility to report accidents or safety hazards immediately to the Principal.

Teachers may not send students on any personal errands. Teachers may not transport students in a personal vehicle except where specifically and expressly permitted. Teachers shall not require a student to perform work or services that may be detrimental to the student's health or safety.

Teachers shall not prop open interior or exterior doors at any time. Teachers shall report to building administration any doors that do not lock.

Expectations and Responsibilities of Administrators

Administrators are charged with the responsibility of managing a safe and healthy environment for the District community of learners. Administrators are required to establish high expectations for all students to reach their highest potentials, strive to reinforce each person's personal worth and dignity, and oversee implementation of the Code. Although Administrators can be said to be partners with the teachers and parents, the appropriate disposition regarding inappropriate behavior, violations, and disciplinary action rests with the Principal's or other designated or authorized Administrator, subject to the policies, rules, and regulations of District and to the student's applicable due process right to notice, hearing, and appeal. In response to certain actions or behaviors by students as set forth in this Code, Principals shall refer disciplinary action to Central Administration for further action by the Board. Administrators shall monitor and ensure that no interior or exterior doors are propped open. Failure of any individual to comply will result in progressive discipline.

PART 3: SPECIFIC RULES AND REQUIREMENTS

ALLERGIES, FOOD; GENERALLY (*Policy 210.2*)

Note: For serious or life threatening allergies, *see*, ALLERGIES, SERIOUS. For Allergies that are life threatening, the rules and Policy in the section ALLERGIES, SERIOUS applies. For other allergies, the rules in this section apply.

Any student having a food allergy will be required to have a Food Allergy Action Plan completed by his/her physician/parent and placed on file in the school nurse's office.

A list of all food allergies and food intolerances will be compiled by the school nurse for each building at the beginning of each school year, and updated as needed. Lists will be distributed to each Principal and staff in each building.

Food allergy can be defined as an allergic reaction that occurs when the immune system responds defensively to a specific food protein when ingested. **Food intolerance** can be defined as an adverse reaction to food that does not involve the immune system and therefore differs from a food allergy.

Foods brought into the school by parent(s)/students, during school hours, to be shared among students, must follow district guidelines, must be purchased in stores, pre-packaged in sealed, single serving sizes and must contain a complete list of ingredients on the package.

All staff members, including food service personnel, custodians, and school bus drivers, will have training including symptom awareness and what to do if a reaction occurs.

School Guidelines for Food Allergy Program

Guidelines for School Staff:

1. Parent(s) of food allergy or food intolerant students will complete a Food Allergy Action Plan with their physician and will provide evidence thereof to be maintained in the student's school records.
2. Classroom staff will be informed of any students within their class that have food allergy or food intolerance.
3. Confidentiality will be maintained at all times.
4. Staff will be knowledgeable of the food allergies or food intolerance, be able to recognize symptoms, and know what to do in an emergency.
5. A suggested snack list will be sent home to each parent (Elementary School ONLY), with the emphasis that this is just a suggestion and that labels still need to be read for any ingredients that need to be avoided.
6. Avoid cross contamination. Be sure students wash their hands with soap and water after eating/handling.
7. Work with the food allergy or food intolerant student to not accept food from anyone, except a staff member. The "no trading" of food in the cafeteria Policy will be enforced.
8. Review lesson plans that involve food, making sure supplies are non-allergenic.
9. Keep information about each food-allergic or intolerant student, including the student's name, in your class roster/substitute folder so that substitute teachers will be aware.
10. Review plans for field trips and plan ahead how to handle eating situations.
11. The school nurse will work with classroom teachers to plan for field trips, instructing the teacher on emergency medication for students with food allergies.

Responsibilities of Students with Allergies:

1. Students will not trade food with others.
2. Students should not eat anything with unknown ingredients or known to contain any allergen.
3. Students should be proactive in the care and management of their food allergies or intolerances and reactions.
4. Students should notify an adult immediately if they eat something they believe may contain the food to which they are allergic.

Parent Responsibility:

1. Parents will inform the school of any food allergy or intolerance.
2. Parent(s) will have a physician complete a Food Allergy Action Plan before the start of school or upon enrollment.
3. Parent(s) will provide the school with any medication needed for the treatment of an allergic reaction.
4. Parent(s) will inform the school of any changes in allergy or medications.

ALLERGIES, SERIOUS (*Policy 210.2*)

It is District Policy to provide a school environment that is reasonably safe for students, employees and others. These rules pertain to allergies that pose a significant health or safety risk to students while attending school or school sponsored events in their capacity as students. These rules do not apply to: (i) persons who are not students enrolled in the District, (ii) District students who may be attending events on District premises or in District facilities in a capacity other than as a student; or (iii) students with other medical conditions, such as asthma.

1. DEFINITIONS:

- a. "An allergy(ies) that poses a significant health or safety risk." For purposes of this Policy, these rules and any accompanying administrative regulation, the phrase "an allergy(ies) that poses a significant health or safety risk" means an allergy or allergies where exposure to nuts or other allergens will likely result in one or more of the following symptoms or conditions: (a) deterioration of consciousness; (b) difficulty breathing whether due to swelling in the throat or to asthma; (c) anaphylaxis or anaphylactic shock, from either obstruction to breathing or extremely low blood pressure; (d) swelling in the throat causing difficulty in swallowing or breathing; (e) the effects resulting from any of the foregoing; and/or (e) any other illness or disease that is not transitory or *di minimus*. Effects of exposure to nuts or other allergens that do not fall within the definition of a serious risk of health or safety include the following when none of the foregoing symptoms or conditions are likely to occur: (a) tingling feelings; (b) itchy nettle rash; (c) hives; (d) itching; (e) or any other symptom that is transitory and will not lead to any serious adverse health condition.
- b. "Anaphylaxis." Anaphylaxis means serious and rapid allergic reactions usually involving more than one part of the body which, if severe enough, can kill.

2. APPLICABILITY OF POLICY, RISK ASSESSMENT: A risk assessment shall be conducted as part of the Section 504 evaluation process to determine if this Policy and related administrative guidelines shall apply to any child with an allergy or allergies. At a minimum, the risk assessment shall consist of the following steps:

- a. Allergy Identification. This is the process of determining whether exposure to an agent will likely lead to adverse health outcomes. This assessment is to be based on a consideration of relevant evidence as may be considered by the District or offered by the parents. Ordinarily, it will require adequate medical documentation from a treating physician, or a physician retained by the District, or any other expert with appropriate qualifications.
- b. Assessment of Likely Adverse Health Outcomes. This is the process of determining the nature of the reaction to exposure to the allergen. Ordinarily, it will require adequate medical documentation from a treating physician, or a physician retained by the District, or any other expert with appropriate qualifications.

3. DUTIES AND RESPONSIBILITIES

- a) The Superintendent shall take such action as is reasonably prudent to ensure a reasonably safe school environment and compliance with applicable law. These actions shall include the promulgation, adoption and enforcement of administrative guidelines or protocols that include, at a minimum, the following:
- 1) Training of staff;
 - 2) Education of staff on the prevention of serious allergic episodes;
 - 3) Procedures for emergencies;
 - 4) Procedures to minimize the potential for serious allergic reactions;
 - 5) Communication with affected students and their families;
 - 6) Promotion of public awareness;
 - 7) Identifying students who have allergies that pose a significant risk to the health or life of the student; and
 - 8) Conformity to applicable law, including Section 504, the ADA, and Chapter 15 of regulations of the State Board of Education.
- b) Compliance with Law. The terms and conditions applicable to a student's right or privilege to carry medication and/or self-administer emergency medication, (Including Asthma Inhalers and Epinephrine Auto-Injectors) and the conditions, if any, under which a child may lose such rights or privileges, shall be set forth in the Section 504 Service Agreement.

The District is not responsible for training outside organizations that use District facilities. The District accepts no responsibility for any harm caused by allergic incidents that occur on school property to people engaged in activities conducted by outside organizations, including incidents that may happen in spaces designated as allergen free.

ASSEMBLIES AND SHOWS

Students' behavior during assemblies shall be respectful, refined and courteous. Whether guests are present or not, each student is personally responsible for the impression made by the school as a whole. Students are expected to enter in a quiet, orderly manner, and to keep conversation to a minimum. Immediate attention must be given to the person(s) in charge. Students and teachers are assigned seats in assemblies. Seating for assemblies will be supervised by the teachers and/or Administrators.

Assembly is a place for students to practice courtesy. Hand clapping is a way of showing appreciation. Unacceptable conduct may include but is not limited to whistling, uncalled for clapping, boisterousness, shouting, and talking during a program. Students removed during an assembly for conduct reasons may face disciplinary action and may be barred from future assembly programs.

All students must attend assemblies as assigned or scheduled, unless excused by the Principal or his/her designee. Students who fail to report to assemblies will be considered as "cutting class" and will receive appropriate disciplinary action.

Upon being called to an assembly program via the intercom, students should proceed to the auditorium/ gymnasium directly without stopping elsewhere. Upon entering the auditorium, the students should proceed to the front row and fill each row completely. They will be assisted by faculty monitors, who will insure that all seats in each row are occupied.

ATTENDANCE (*Policy 204*)

School-aged pupils enrolled in District's schools must attend school regularly in accordance with applicable law. The educational program offered by District is generally predicated upon the presence of the pupil and requires continuity of instruction and classroom participation. Students are to be in attendance during the days and hours in which school is in session, except when the student is excused for temporary absences in accordance with these rules and as outlined in Policy 204.

Students involved in extracurricular activities or athletics **MUST** be in attendance by 10:30 a.m. on the day of a scheduled activity or athletic contest and remain in attendance until dismissal in order to participate, unless excused for any lawful reason other than illness. No student may participate in interscholastic athletics that has not been in attendance on the day of the athletic event or practice. If additional rules are imposed by governing authorities, such as the Pennsylvania Interscholastic Athletic Association, those rules as applicable will be enforced.

Excused absences, tardiness, and early dismissals are for clearly established legitimate reasons only. The District considers the following urgent reasons to constitute reasonable cause for excusal from school attendance:

1. Illness of student, including when a student is dismissed by designated District staff during school hours for health-related reasons.
2. Quarantine of student.
3. Recovery from accident by student.
4. Required court attendance of student.
5. Death in the student's family, limited to five (5) days per occurrence.
6. Impassable/hazardous roads.
7. Weather so inclement as to endanger the health of the student.
8. Excused pursuant to a farm or domestic service emergency permit.
9. To receive professional health care or therapy services rendered by licensed practitioners of the healing arts in any state, commonwealth, or territory of the United States of America.
10. Pre-approved educational trips or tours in accordance with Policy 204.2.
11. Pre-approved college visits, for students in Grade 11 and 12, limited to five (5) days per year, upon receipt of satisfactory evidence of such visit.
12. Suspensions from school.
13. All absences occasioned by the observance of the student's religion on a day approved by the Board as a religious holiday shall be excused when requested. (Please refer to Policy 204-Attachment – Religious Holidays – for a list of Board-approved holidays.) No student so excused shall be deprived of an award or eligibility to compete for an award or the opportunity to make up a test or any other schoolwork given on that day.
14. Participation in school sponsored activities.

15. The Board of Education shall permit a student to be excused for participation in a project sponsored by a statewide or countywide 4-H, FFA or combined 4-H and FFA group upon written request prior to the event.
16. Exceptionally urgent reasons such as affect the student, but which ordinarily would not include work at home.

The following students may be **temporarily** excused from the requirements of attendance at District schools:

1. Students receiving tutorial instruction in a field not offered in the District's curricula from a properly qualified tutor approved by the Superintendent, when the excusal does not interfere with the student's regular program of studies.
2. Students participating in a religious instruction program, if the following conditions are met:
 - a. The parent/guardian submits a written request for excusal. The request shall identify and describe the instruction, and the dates and hours of instruction.
 - b. The student shall not miss more than thirty-six (36) hours per school year in order to attend classes for religious instruction.
 - c. Following each absence, the parent/guardian shall submit a statement attesting that the student attended the instruction, and the dates and hours of attendance.
3. School age students unable to attend school upon recommendation of the school physician and a psychiatrist or school psychologist, or both, and with approval of the Secretary of Education.

Unexcused/Unlawful Absences, Tardiness and Early Dismissals: Types of unacceptable reasons for an absence include, but are not limited to: absent through parental neglect, babysitting, missing the bus, loss of school bus riding privilege, running errands, appointments that are not of a health care or legal nature, oversleeping/fatigue, hunting, fishing, attendance at games (unless it is a school sponsored activity), working, family or educational trips not approved in advance, visiting, car trouble, taking a driver's test, shopping, truancy, or any reason not listed as an "excused absence".

Required Documentation upon Return to School: A written excuse for each absence of their child must be submitted by parent(s) within three (3) days of the absence or the child's return to school. Failure to provide such a written excuse may result in the absence being permanently recorded as unexcused/unlawful. Whenever a pupil is absent from school, the parent(s) is/are required to send a written excuse to the school containing the following: (1) student's first and last name; (2) date of absence; (3) reason for absence; and (4) signature of parent. Students violating this policy shall be subject to disciplinary consequences as outlined in this Code of Student Conduct and parents/students may be further subject to any penalties by law. In the case of a medical appointment, written confirmation of the student's visit to the medical facility should be submitted upon his or her return to school.

Employment-related Absences: Student absences due to employment are subject to the rules governing such absence as prescribed by the Child Labor Laws and the Pennsylvania Department of Education. In order for an eligible student to be released from attending school for reasons of full-time employment, he/she must show proof of having acquired a job of not less than thirty-five (35) hours per week.

Early Dismissal: Students should submit a written notice to the office during morning homeroom to receive a pass for the dismissal. Any child who is excused early from a regular school day must be picked up at least 30 minutes prior to the regularly scheduled dismissal time.

Students may not leave the school before dismissal time unless the School Administration has received a written parental/guardian request they be allowed to do so. The request must include the student's name, date, time, reason for request, parental/guardian signature, and a telephone number at which the parent can be reached. In case of an elementary student, the request will be honored only if the parent and/or parent's/guardian's designee comes to the school to pick up the child at the requested time of release. No student may be released on the basis of an invalidated telephone call. Children of divorced or estranged parents may be released from school only with the permission of the parent and/or person who has legal custody or de facto custody of the student. Such permission, which should always be in writing, should be addressed to the school Principal, not to an individual teacher. If there is a dispute concerning which parent or parent's/guardian's designee has custody of the student, the Superintendent should be contacted, but if he/she is unavailable, then the District's solicitor may be contacted.

Making Up Work: Students are responsible for making up work missed due to absences or early dismissals within the time required, whether the absence is excused, unexcused, unlawful, or undocumented.

Parental Documentation: A maximum of ten (10) cumulative lawful absences verified by parental notification may be permitted during a school year. All absences beyond ten cumulative days shall require an excuse from a licensed practitioner of the healing arts. After ten (10) consecutive missed days, students may be dropped from the rolls, unless circumstances compel otherwise.

Truant shall mean having incurred three (3) or more school days of unexcused absences during the current school year by a student subject to compulsory school attendance.

Habitually truant shall mean six (6) or more school days of unexcused absences during the current school year by a student subject to compulsory school attendance.

Enforcement of Compulsory Attendance Requirements: When a student has accumulated 3 or more days of unexcused or illegal absences, notice shall be sent in the mode and language of communication preferred by the person in parental relation and be sent within ten (10) school days of the student's third unexcused absence. If the student incurs additional unexcused absences after issuance of the notice and a School Attendance Improvement Conference was not previously held, District staff shall offer a School Attendance Improvement Conference.

Neither the student nor the person in parental relation shall be required to participate, and the School Attendance Improvement Conference shall occur even if the person in parental relation declines to participate or fails to attend the scheduled conference.

The outcome of the School Attendance Improvement Conference shall be documented in a written School Attendance Improvement Plan. The Plan shall be retained in the student's file. A

copy of the Plan shall be provided to the person in parental relation, the student and appropriate District staff.

When a student continues to be habitually truant, District staff shall refer the student to the local children and youth agency and file a citation in the office of the appropriate District Magisterial Justice against the person in parental relation who resides in the same household as the student. Whenever a student has been unlawfully absent to the extent that his/her parent(s) have received a letter of notification of three (3) unlawful absences and been unlawfully absent for any additional day or more, including those minutes of unlawful tardiness that, when added, make up a school day, the parent may be prosecuted for non-compliance with the compulsory attendance laws of the state. If the absence continues, a new citation shall be issued in accordance with the specific provisions of law.

“Runaway Child:” When a “runaway child” of compulsory school age has been absent from school for three (3) days, the first offense unlawful absence notice shall be served on the parent. If it is apparent that the parent has made every effort possible to locate the whereabouts of such child and return him/her to school, no further action need be taken. The student, however, should be kept on the active roll and marked unlawfully absent until such time as he/she returns or legal requirements are satisfied. If it is believed that the parent(s) knows where the child is, and is making no effort to locate him/her, proceedings shall be entered against them, as provided in the Public School Code. Ten (10) days after the police have been notified of the absence by the parent or the District, the child shall be taken off the rolls.

Additional Requirements for Attendance:

Tardiness: Students are expected to be in school at the regularly scheduled times. Students who are late to school must report directly to the designated sign-in location. It is the student’s responsibility to collect and complete all academic work unfinished due to tardiness. Excessive tardiness may result in a lack of academic progress and could result in disciplinary action.

Students are expected to report to class in a timely manner. If a student has been detained in the office or by a teacher, the student must obtain a pass from the person who detained them before going to the next class, or the student will be marked as late.

AUDIO/VIDEO RECORDING ON SCHOOL PROPERTY AND SCHOOL DISTRICT BUSES/VEHICLES (*Policy 826*)

The Board of Education has determined that the use of audio and/or video surveillance can help to discourage misconduct, assist in the maintenance of safety and order on School Property, School District-owned, operated, or contracted School Buses and School Vehicles and aid in the identification, apprehension and possible prosecution or punishment of persons violating applicable laws and School District rules, regulations and policies.

Therefore, as an exception to Pennsylvania’s Wiretapping and Electronic Surveillance Act, the School District is authorized by Board Policy 826, to intercept oral communications for disciplinary or security purposes, or both, on a School Bus or a School Vehicle, without prior court approval.

Electronic devices that have the capability to record audio and/or video shall not be used for such purposes by students unless granted permission to do so in writing by the principal or his/her designee. Students are prohibited from recording audio and/or video in violation of any applicable law or Board Policy #815—Acceptable Use of the Computers, Network, Internet, Electronic Communications, Information, and Technology.

BUS RULES AND REGULATIONS

Students shall NOT be permitted to ride school buses other than the bus or buses assigned. Students identified as “walkers” will NOT be permitted to ride the school buses to and/or from the assigned “home” school. Changing of buses will be permitted only for urgent reasons such as medical and family emergencies, and requests for change must be submitted to the Principal. Changes of buses will only be permitted under the following circumstances:

1. A parent changes residence during the school term; however, remains within the area of their zoned school (includes court-ordered dual custody situations);
2. A student was mistakenly assigned to an incorrect bus or buses at the start of the school term;
3. A parent changes daycare providers;
4. A student is reassigned to a new school because of the required educational program; or
5. An emergency develops relating to the family of the student where no one would be at the residence to send the student to school or to receive the student at the end of the school day and there are no other parent arrangements that can be made for safe transportation other than by school bus. (An “emergency” is defined as death in the family or unanticipated medical condition.)

The District reserves the right to modify student bus assignments, bus routes and pickup/drop off times.

Kindergarten Students—The District requires a parent to be present at the bus stop when Kindergarten students disembark their school bus. If a substitute parent (parent proxy) or sibling is authorized to pick up a Kindergarten student from the bus, Form 810P must be completed in advance and provided to the school bus driver. The driver will provide a copy to the school that your child attends. Any parent proxy must be 18 years of age; or a sibling, at least 12 years of age. Students will not be discharged to unauthorized persons. Valid photo ID may be required. If the parent and/or parent proxy is not at the bus stop, the child will be returned to the school where he/she will wait for a parent/proxy to pick him/her up.

This Policy has been developed and will be used to gain a consistent level of operation from one school to another within the District; to help insure the safety of all students assigned to the various schools within the District; and to have a more accurate method for identifying the location of students during the times of school bus transportation.

All students of the District share in the responsibility to provide a safe, efficient, and wholesome atmosphere on District buses. Students shall conduct themselves on the bus in a manner consistent with established standards for classroom behavior. Students shall cooperate fully with

the bus drivers and the instructions and directives of the bus driver. The following rules apply to all students riding school buses:

1. Arrive at the assigned bus stop ten (10) minutes before scheduled pick-up times. Parents are responsible for their child/children meeting the bus schedule and their safety to and from pick-up points. Parents/ Guardians are responsible for their child's conduct at the bus stop both before and after school. The bus will not wait for those students who are regularly tardy or who wait for the bus inside their homes.
2. Ride only on your assigned bus and board and depart only from your assigned bus stop, unless the District has approved a change.
3. Sit in assigned seats that are designated by the bus driver and obey the driver's seating instructions.
4. Remain in your seat while the bus is in motion. Heads, hands, and feet must be kept inside the windows at all times.
5. Speak in a normal tone of voice while on the bus. No shouting.
6. Do not fight, push, or trip at any time on the bus.
7. Do not throw or project paper, water, or other objects on the bus or from the bus at any time.
8. The same discipline rules applied in school apply on the bus. In other words, any conduct prohibited or any act or conduct required by this Code of Student Conduct in school is prohibited or required on the buses and vehicles of the School District.
9. A "no eating and drinking" Policy will be followed on all buses.
10. No objects that would block the aisles or emergency door exits are allowed on the bus. No items can be placed in the driver's compartment, doorway or aisle of the bus, or under seats. These areas must be kept clear to exit in case of emergencies.
11. Large musical instruments or school projects are not permitted on the bus unless they can be held on the student's lap.
12. Skis, ski poles, snowboards, ski boots or golf bags are NOT permitted on the bus.
13. Seatbelts must be worn at all times on those buses or school vehicles fitted with seatbelts.

SCHOOL BUS RIDERSHIP IS A PRIVILEGE AND NOT A RIGHT. Misconduct by bus passengers will result in having transportation privileges suspended. District reserves the right to suspend disruptive students from bus transportation, and students who misbehave may be denied the privilege of riding the bus, in which case parent(s) must make alternate arrangements to transport their children to school. Students may also be disciplined for poor conduct while riding the bus. **SUSPENSION FROM THE BUS IS NOT AN EXCUSE FOR BEING ABSENT FROM SCHOOL**, unless the infraction is of a serious nature, in which case a school suspension may be assigned in addition to the bus riding suspension. Parent will be held liable for any damages or destruction caused by their child to any property of another student or any part of the bus.

DISCIPLINE INFRACTIONS OCCURRING ON A SCHOOL BUS MAY RESULT IN A LOSS OF RIDING PRIVILEGE, AS SET FORTH IN POLICY 810.

The Principal is authorized to move directly to any offense when a criminal offense occurs such as assault, drug-related offenses, destruction of public property, possession of weapons, and similar acts. In this instance, the student will be disciplined in accordance with the decision of the Superintendent of schools.

Attention Monroe Career and Technical Institute (MCTI) students: The shuttle buses to the MCTI leave promptly at the same time each day. It is each student's responsibility to be on the bus on time. **Any student who misses the bus to the MCTI must report directly to the main office.** Anyone missing the bus and not reporting to the main office may be suspended from school and/or reported to the MCTI for truancy.

COMPUTER AND INTERNET USE AND PROHIBITIONS (*Policies 815, 815AR1, 815AR2, 815AR3, 815.1, 816, 816.1*)

ACCEPTABLE USE POLICY STUDENT CODE OF CONDUCT STATEMENT

The East Stroudsburg Area School District's Acceptable Use of the Computers, Network, Internet, Electronic Communications, Information, and Technology Policy, # 815, ("Acceptable Use Policy") accompanying Administrative Regulations #815-AR ("Administrative Regulation"), #815-AR-2 Student Laptop Use and Security Procedures, #815-AR-3 iPad Use and Security Procedures, Website Policy 815.1, Social Media Policy, #816, and 816.1 Cloud Computing include important requirements for you to know as you use the Internet, computers, networks, electronic systems, software, information, and technology devices. The requirements are in effect any time *School District resources* are used, whether on School District property or elsewhere, including without limitation, when using mobile-commuting equipment, telecommunication facilities (in protected and unprotected areas or environments), at home, or through another Internet Service Provider, and if relevant, when you use *your own or another entity's or person's resources*, including without limitation, computers, electronic communication devices, networks, systems, servers, and media.

The Acceptable Use Policy, Administrative Regulations and Social Media Policy are always available in an electronic format on the School District's web site at www.esasd.net (under "Policies"), provided in paper format in the School District's Policy Manual and Administrative Regulation Manual and a copy of the Acceptable Use Policy, Administrative Regulations and Social Media Policy will have been given to you. **THE ACCEPTABLE USE POLICY, ADMINISTRATIVE REGULATIONS AND SOCIAL MEDIA POLICY ARE FULLY INCORPORATED INTO THIS STUDENT HANDBOOK AS IF THEY WERE STATED HEREIN THEIR ENTIRETY.**

Someone from the School District will have reviewed the Acceptable Use Policy, Administrative Regulations and Social Media Policy with you and you will have been given the opportunity to obtain information from the School District and from your parent(s) about anything that you do not understand. If you have any further questions it is your responsibility to access the Acceptable Use Policy, Administrative Regulations and Social Media Policy, and/or ask your teacher and/or, school librarian and/or, and/or your parents.

You must sign an Acknowledgement and Consent Form stating that you received, read, understand and will comply with the Acceptable Use Policy, Administrative Regulations and Social Media Policy. If you violate the Acceptable Use Policy, Administrative Regulation and/or Social Media Policy you will be subject to the consequences provided in the Acceptable Use

Policy, Administrative Regulations and Social Media Policy, the additional School District policies, including the School District's Discipline Policy and Code of Student Conduct. Additionally, the School District will cooperate with Internet Service Providers, local, state, and federal officials to the extent required by law.

If for any reason you do not receive a copy of the Acceptable Use Policy, the accompanying Administrative Regulations, Social Media Policy and/or the Acknowledgement and Consent Form it is your responsibility to ask your teacher and/or school building Principal for a copy.

CONFIDENTIAL COMMUNICATIONS OF STUDENTS (*Policy 207*)

Some oral or written communications between students and school personnel are confidential, subject to lawful exceptions. School personnel must comply with all federal and state laws, regulations and Board Policy concerning confidential communications of students. Information that is expressed as confidential or received in confidence by a staff member from a student may be revealed to or by the Principal, the student's parent, or other appropriate authority, including law enforcement personnel, when the health, welfare or safety of the student or other persons is clearly in jeopardy.

COPYRIGHT (*Policy 814*)

Students shall not violate copyright or engage in conduct that violates copyright rules.

DANCES AND SOCIAL EVENTS (*Policy 231*)

The value of student social events in enhancing and enriching the school experience for students is recognized. Permission to hold dances and other social events must be secured from the Principal's office in advance of the date scheduled for the event where school facilities and/or staff must be provided. For social events which take place outside school facilities, approval is required by the Board upon the recommendation of the Superintendent.

As voluntary participants in school social events, students shall be held responsible for compliance with District policies and rules, and infractions of those policies or rules will be subject to the same disciplinary measures applied during the regular school program. Participation in school social events is not a right and may be denied to any students who have demonstrated disregard for the policies and rules of District, or who have not been in attendance on the day of the event.

Dances— Regulations and rules of conduct pertaining to school dances are the same as the regulations and rules of conduct regarding any school activity with the following additions:

1. Students absent from school may not attend a dance scheduled on the same day of their absence unless permission is granted by the Principal. Students externally suspended from school are prohibited from attending dances.
2. At all times, there must be adequate lighting during the course of the dance.
3. Adequate supervision will be assigned as per administration.

4. Dances are closed to the general public. Only students currently enrolled in the school sponsoring the dance will be admitted to that dance. Students may be required to present identification. No outside guests will be permitted, with the exception of the Prom. Pupils in grades K through 8 will generally not be permitted to attend dances or parties at the High School level. Exceptions may be made through the Principal's office in advance. If a student wishes to bring a guest from outside the student body or an alumnus, the student must obtain a guest pass in advance from the High School office after purchasing a ticket for the guest, and the names of the guest and the sponsoring student must appear on the guest pass.
5. Only those purchasing tickets will be admitted. Submittal of permission slips and associated activity fees must meet all deadlines to allow for proper planning.
6. The organization sponsoring the dance shall ensure that all equipment, scenery, etc. is removed immediately following the dance so there is no interference with the normal school day or other activities requiring the use of the area in which the dance was held.
7. Classes or clubs and their sponsors will be held responsible for property damage, return of property borrowed, and for the general conduct of the dance or party.
8. For all school-sponsored dances (on or off the school premises) and parties, once people have entered the building for the dance, they may not be allowed to leave the building and re-enter.
9. No student or guest will be permitted to enter a dance after one-half of the time elapsed.
10. Students attending the dance are not permitted to wander around the building.
11. Dances will not be scheduled during weeknights when school will be in session on the following day.
12. Dances will not be scheduled during times that school is in recess as per the school calendar.
13. An appropriate Dress Code may be established for the event by the faculty advisor of the sponsoring group or class in cooperation with the Principal.
14. Glow-lites are not permitted at any school-sponsored dances.

DRESS AND GROOMING (*Policy 221*)

The Board recognizes the right of every student to freedom of expression both in speech and the wearing of apparel as guaranteed by the U.S. Constitution and the U.S. Supreme Court.

The Board also recognizes its paramount obligation to provide for the health, safety, and welfare of the students who attend its schools.

The Board further recognizes its responsibility to maintain a positive learning environment in the schools under its jurisdiction and to minimize the opportunity for student distraction and/or disruption.

In accordance with Policy 221 Dress and Grooming, the Board believes that the Dress & Grooming policy will address the issues related to the health, safety, and welfare of the students attending its schools and will further aid in the maintenance of a positive learning environment and promote school pride and school spirit.

Students may be required to wear certain types of clothing while participating in physical education classes, technical education classes, extracurricular activities, or other situations where special attire may be required to ensure the health or safety of the student.

The Board authorizes and directs the school principal or designee to monitor student dress and grooming, and to enforce Board Policy and school rules regarding student dress and/or grooming. Please consult Policy 221 for specific guidelines with regard to student dress and grooming.

At no time shall students dress or groom themselves in a manner which could:

1. Present a hazard to the health or safety of the student or to others in the school.
2. Materially interfere with schoolwork, create disorder, or disrupt the educational program.
3. Cause excessive wear or damage to school property.
4. Prevent the student from achieving educational objectives because of blocked vision or restricted movement.

The Superintendent shall develop procedures to implement this policy, which designates the building principal to monitor student dress in his/her building to ensure this Policy is enforced.

DRIVING AND PARKING (*Policy 223*)

Students in 11th and 12th grade who are licensed drivers may apply for a parking permit from the School Police to drive onto school grounds and park in designated areas. Motor vehicles must be registered, inspected and insured in order to receive a parking permit. The student parking permit fee is \$10 per vehicle.

The use of mini-bikes, dirt bikes, skateboards, rollerblades, snowmobiles and other unregistered motor vehicles are prohibited on school property.

The District is not responsible for privately-owned motor vehicles or bicycles which are lost, stolen or damaged and for theft or vandalism of their contents.

The privilege of student driving will be extended to students on a first-come, first-served basis, beginning with seniors. The high school Registration of a Motor Vehicle Form must be completed, including required information. All students must present a valid driver's license, state vehicle registration card and insurance card at the time of registration, along with the make, model and license plate number of the car.

Students who fail to display a valid permit are subject to applicable disciplinary consequences including a documented verbal warning for the first offense and a \$5 per-day school issued District parking summons for each additional offense. Permits will not be issued to students who have outstanding fines or obligations.

All students parking on school property shall adhere to the following rules and regulations, and failure to do so may result in revocation of parking privileges and/or other discipline:

1. Parking permits may not be shared and are not transferable.
2. Parking tags must be displayed on the lower right-side windshield of the vehicle.
3. All vehicles driven to school by students must be parked in the designated parking/space lot unless otherwise directed by Administration. Parking is permitted only in spaces provided.
4. Students who park on the school's property not designated for student parking are subject to the Trespass Laws of the State of Pennsylvania and possible disciplinary consequences, which could include the vehicle being towed at the owner's expense.
5. Cars are not to be visited or moved during the school day unless permission is obtained from an Administrator and escorted by school personnel.
6. Students are expected to report to school on time. Any student driver who is chronically tardy, absent, or cutting classes may have their driving privilege revoked.
7. Any indication of unsafe, reckless or discourteous driving may result in suspension and/or revocation of driving privileges.
8. Speed limits as posted and other driving laws of the State of Pennsylvania are in effect.
9. Sitting in cars is not permitted during school hours for any reason. Students must exit vehicles, lock their vehicles, and enter the building upon arrival at school.
10. Student must report lost or stolen permits as soon as possible to School Police.
11. Parking off school property, illegally, may result in actions taken by private property owners and/or possible citation or arrest for violation of PA Motor Vehicle Code.

Proper use and operation of a motor vehicle is a serious responsibility. Any violation of applicable rules may result in the loss of the parking permit without refund and possible prosecution for violations of the PA Motor Vehicle Code.

ELECTRONIC COMMUNICATION DEVICES (*Policy 237*)

The Board prohibits Electronic Communication Devices and Personal Electronic Communication Devices from being visible, used, or turned on by students during the school day in School District buildings, on School District property, on school buses and while students are attending School-District-sponsored activities during regular school hours. Electronic Communication Devices and Personal Electronic Devices must be turned off upon entering any School District building and remain off until the student leaves the School District building, and for numerous reasons the Electronic Communications Devices must remain off during a school evacuation due to safety and security of all individuals.

However, appropriate student use of *School District-owned Electronic Communications Devices* may be permitted when the educational, safety, emergency, medical, or security use of the device is approved by the building principal (or designee), or the student's Individuals Education Program (IEP) is approved by the IEP team. School District-owned Electronic Communication Devices are also subject to the School District's Acceptable Use Policy #815.

Personal Electronic Communication Devices must not be visible, used or turned on during the school day unless prior permission has been granted by the building principal (or designee) for educational, safety, emergency, medical, or security use and the student is supervised by a School District professional. Connection to the internet by way of anything other than the School District's network is a violation of this Policy and the School District's Acceptable Use Policy.

Personal Electronic Communication Devices, where relevant, are also subject to the School District's Acceptable Use Policy #815.

See also, Medication Section.

EMERGENCY DRILLS EVACUATION (*Policy 805*)

The following rules of conduct and behavior are imposed in addition to all of the rules that are applicable in school:

1. Students must follow directions of the Principal, teacher or other adult in charge.
2. Students must remain silent, unless complying with the directions of an adult.
3. Students shall evacuate the building as directed.
4. Students shall not return to the building until directed to do so.
5. Students must be in the proper area.

FINANCIAL RESPONSIBILITY AND LIABILITY

Students and parents shall be responsible for the financial losses or damage caused by their acts or omissions in accordance with applicable law.

FINES AND OBLIGATIONS (*Policy 224*)

Fines may be levied on students and/or their parents as needed to cover the cost of a student's excessive use of or physical damage to District real or personal property or loss of District property. Obligations are any debt owed to the school by a student, including but not limited to, students who willfully cause damage and/or deface school property, unpaid library or parking fines, lost or damaged textbooks, Chromebooks, and/or athletic equipment. Fines and obligations incurred by students shall be paid in a timely manner. Unpaid fines or obligations may result in exclusion from participation in school activities, including participating in High School graduation ceremonies. All overdue fines and obligations will be referred to the District Magistrate.

FLAG SALUTE, PLEDGE OF ALLEGIANCE AND OPENING EXERCISES

It is the responsibility of every citizen to show proper respect for his/her country and its flag. Students may decline to recite the Pledge of Allegiance and may refrain from saluting the Flag on the basis of personal belief or religious convictions. Students who choose to refrain from such participation shall respect the rights and interests of classmates who do wish to participate.

Opening exercises may also include a brief period of silent prayer or meditation, a period of silence, appropriate music and/or prose or poetry. Silent prayer or meditation shall not be conducted as a religious service or exercise.

FREE AND REDUCED PRICED SCHOOL MEALS

Free/reduced priced school meals are available to students from households that meet Federal Income Guidelines. Applications are available on the School District website, are sent home with students at the start of every school year and are provided upon registration.

FUNDRAISING (*Policy 229*)

For purposes of these rules, fundraising is any event designed or intended to generate revenue. Student fundraising is the solicitation and collection of money by students for an expressly authorized school-sponsored or student activity, and shall include the collection of money by students for donations to charitable organizations or in exchange for tickets, advertising or any other goods or services. Collection of money by approved school organizations may be permitted by the Principal. Collections by students on behalf of school organizations outside the schools may be permitted only by the Superintendent and/or designee. Fundraising activities must have the prior approval of the Superintendent and/or designee. The Superintendent and/or designee shall consider the merits of each application and base approval or rejection on these merits. The Superintendent and/or designee may refuse to approve the type of fundraising or the items to be sold, may require contact to be made with a representative of the firm or manufacturer of the items to be sold, and/or may require additional financial documentation to be submitted.

Fundraising Procedure:

1. All students must have signed parent permission forms to engage in solicitation. Students in grades K-5 must have signed parent permission forms prior to beginning any fundraising activity including assembly presentations.
2. The application form of this Policy must be completed and provided to the school Principal at least thirty (30) days prior to the initiation of any requested fundraising activity.
3. The Principal shall approve or deny each application no later than 1 week prior to the beginning of the proposed activity

No student may collect money in school, on school property or at any school-sponsored event for his/her personal benefit or for a fundraiser not sponsored by the District or the school. Door-to-door fundraisers may not be used by any student organization or group. Fundraisers shall not interfere with the educational program of the District.

School groups that involve students in fundraising activities shall review appropriate safety considerations with fundraiser participants prior to the activity. There shall be a minimum of two (2) adult chaperones, in a ratio of at least one (1) chaperone for every ten (10) students participating in a fundraising activity, for that activity to be approved.

Fundraising activities may not involve tobacco products, alcohol, potentially dangerous items, or any other items which are contrary to the health, safety, and well-being of children.

HALL PASSES

To maintain the best possible atmosphere in the school, unnecessary hall traffic must be kept to an absolute minimum. If students need to be in the hallway during class time, they must secure a pass from a classroom teacher or Principal. Students using a hall pass should report directly to the destination written on the pass. When traveling in the hallway during class time, students should expect teachers and/or Administrators to ask to see the pass.

Intermediate/High School

For lavatory use when class is in session, students must secure a hall pass from their teacher and sign out/in on the designated form. For all other errands when class is in session, students must secure a hall pass from their teacher and sign out/in on the designated form. No hall passes will be issued during the first and last twenty minutes of the school day except for extreme emergencies. There will be no group passes. Each individual student must carry his/her own pass. Abuse of hall passes will result in the student receiving a disciplinary consequence.

ID CARDS (*Policy 221*)

Each student shall be provided with an identification (ID) card on an annual basis. This card shall be on one's person at all times and shall be produced when requested by District staff upon entrance into school activities or at any time when a student's identity is in question. The card remains the property of the school, must not be defaced and must be surrendered, upon request, to any staff member.

An ID card may be required for the following:

- Admittance to school events (dances, athletics, etc.)
- Admittance to the library and checkout of materials
- Food Services
- Lavatory use
- Bus admittance
- Senior Release
- As specifically directed by a District official

INTERSCHOLASTIC ATHLETIC PROGRAM REQUIREMENTS (*Policy 123*)

The District recognizes the value of a program of interscholastic athletics as an integral part of the total school experience for all District students and as a conduit for community involvement. For purposes of this Policy, the program of interscholastic athletics shall include all activities relating to competitive or exhibition sport contests, games, or events involving individual students or teams of students when such events occur between schools within the District or outside this District. It shall be the Policy of the District to offer opportunities for participation in interscholastic athletic programs to male and female students on as equal a basis as is

practicable and without discrimination, in accordance with law and regulations. The District shall approve a program of interscholastic athletics and require that all facilities utilized in that program, whether or not the property of this District, properly safeguard both players and spectators and are kept free from hazardous conditions. The District shall provide an **Athletic Handbook** that outlines expectations and guidelines to be followed and enforced as an extension of the *Code of Student Conduct*. **Participation in athletics is a privilege, not a right.**

The East Stroudsburg Area School District (ESASD) is a member of District XI of the Pennsylvania Interscholastic Athletic Association (PIAA). There are twelve total Districts that comprise the PIAA. District XI has schools competing from the following counties: Bucks, Carbon, Lehigh, Luzerne, Monroe, Northampton, Pike, and Schuylkill. Both East Stroudsburg North and East Stroudsburg South are members of the Eastern Pennsylvania Conference (EPC). The other 16 members of the EPC are: Allentown Central Catholic, Bethlehem Catholic, Dieruff, Easton, Emmaus, Freedom, Liberty, Nazareth, Northampton, Parkland, Pleasant Valley, Pocono Mountain East, Pocono Mountain West, Stroudsburg, William Allen, and Whitehall. For all non-EPC competitions, the athletic department makes every effort possible to schedule contests close in proximity with schools of a similar size as a means to be fiscally responsible and to provide adequate competition for all teams. Both East Stroudsburg North and East Stroudsburg South are also members of the NEPARL for the sport of rifle, as well as partnering with Special Olympics to offer Unified Track & Field.

Students at East Stroudsburg North and East Stroudsburg South High Schools have the opportunity to participate in the following PIAA approved sports and EPC approved activities:

Fall	Winter	Spring
Cheerleading	Cheerleading/Competitive Spirit	Baseball
Cross Country	Basketball, Boys'	Softball
Field Hockey	Basketball, Girls'	Tennis, Boys'
Football	Rifle	Track & Field, Boys'
Golf	Swimming	Track & Field, Girls'
Soccer, Boys'	Wrestling	Mock Trial
Soccer, Girls'	Chess	Science Olympiad
Tennis, Girls'	Scholastic Scrimmage	Unified Track & Field
Volleyball, Girls'		
Speech and Debate		

Students at JT Lambert and Lehman Intermediate Schools have the opportunity to participate in the following PIAA approved sports:

Fall	Winter	Spring
Cross Country	Basketball, Boys'	Baseball
Field Hockey	Basketball, Girls'	Softball
Football	Wrestling	Soccer, Girls'
Soccer, Boys'		Track & Field, Boys'
Volleyball		Track & Field, Girls'

GUIDELINES FOR ATHLETICS

The East Stroudsburg Area School District has adopted the eligibility standards as set in the ESASD Athletic Handbook in addition to those set by the Constitution of the Pennsylvania Interscholastic Athletic Association (PIAA). The District directs that no student-athlete may participate in interscholastic athletics that has not:

- Met age requirements and period of participation guidelines.
- Be an amateur in that sport.
- Be enrolled in and in full-time attendance at a PIAA member school, a Charter or Cyber Charter School, or be home-schooled.
- Have consent of parent or guardian to include a completed Comprehensive Initial Pre-Participation Physical Evaluation (CIPPE) Form.
- Meet transfer guidelines, when applicable.
- Adhere to outside participation, out of season participation, and all-star contest guidelines when applicable.
- Meet academic and curricular requirements.

Rules at Athletic Events

As members of the Eastern Pennsylvania Conference (EPC), ESASD is firmly committed to the belief that athletic competition is a vital part of our educational program. The East Stroudsburg Area School District expects its spectators to exhibit only the highest standards of sportsmanship.

1. BOOKBAGS MAY BE SUBJECT TO SEARCH AT ATHLETIC EVENTS.
2. No alcoholic beverages or use thereof are permitted at any athletic contests.
3. Players, coaches, and spectators are asked to refrain from use of foul, abusive, and/or abrasive language.
4. The throwing of objects onto the playing area is strictly prohibited.
5. Anyone intoxicated or exhibiting behavior unbecoming a sports fan will be ejected from the playing area.
6. Anyone who is ejected from the gym/playing area due to lack of compliance with any of these rules will not be granted a refund and may be subject to police investigation.
7. It is expected that all spectators will extend every possible courtesy to both teams competing by exhibiting good sportsmanship throughout the contest.
8. Home and visiting spectators are asked to remain in designated areas.
9. All spectators are to keep off the playing surface or competition area either before, during, or after an event. Failure to comply will result in immediate removal from the event and the offender will have to meet with administration/athletic personnel, face permanent removal for remainder of season, and/or face a citation for disorderly conduct.
10. No one will be allowed to leave the school building/stadium and return once a varsity contest begins without permission.
11. Any kind of food and beverages must be consumed in designated areas.
12. As per P.I.A.A. guidelines, noisemakers and signs are not allowed in a gym during any athletic contest.

13. At any time that it becomes necessary due to lack of compliance with these rules by a large number of fans, the playing area will be cleared of spectators (without refund of admission price), and the contest will be concluded in closed session.

LIBRARY SERVICES

Parents have the ability to review the full Library Catalog of books and resources available to their child(ren) in Grades K-12. Any parent wishing to restrict access to certain books and/or resources can complete a Library Resource Opt-Out Form. This online form can be found on the district's website under District News>Library Resource Opt Out Form>Library Catalog. If assistance is required with this process and/or a hard copy of the form is required, please contact the appropriate school's main office at (570) 424-8500; opt 7.

LOCKERS

Each student may be assigned a locker where available. Each student at the secondary level will be assigned a hall locker and combination lock. Students are permitted to access their lockers at times designated by their school or teacher. Student lockers are equipped with a combination lock for security. Locker combinations will not be given out to anyone other than the person to whom the locker is assigned. Students must present their ID when requesting information about their assigned locker.

ALL LOCKERS ARE AND SHALL REMAIN THE PROPERTY OF DISTRICT, AND DISTRICT RETAINS POSSESSORY CONTROL. AS SUCH, STUDENTS SHALL HAVE NO EXPECTATION OF PRIVACY REGARDING THEIR LOCKERS OR THE CONTENTS OF THEIR LOCKERS. THE ADMINISTRATION HAS THE RIGHT TO SEARCH LOCKERS AND THE CONTENTS OF LOCKERS AT ANY TIME. LOCKERS ARE SUBJECT TO GENERAL AND RANDOM SEARCHES BY AUTHORIZED SCHOOL PERSONNEL WITH OR WITHOUT THE ASSISTANCE OF POLICE PERSONNEL AND/OR A DRUG DETECTION DOG.

Students are to keep their assigned lockers closed and locked against incursion by other students. No student may use a locker as a depository for a substance or object which is prohibited by law or District regulations, or which constitutes a threat to the health, safety, welfare of the occupants of the school building or the building itself.

Students are discouraged from storing items of value in lockers due to the potential for theft and vandalism. The school is not responsible for stolen items; students should refrain from leaving valuable items unattended in their locker and keep their lockers locked at all times.

Students are responsible for maintaining the condition of the locker issued to them and for reporting any problems to the office immediately. Students are encouraged to keep their assigned lockers clean and orderly. Students will be assessed appropriately for repair or replacement for acts of vandalism, graffiti, or other damage.

If a lock needs to be replaced, students must purchase a school lock in the amount of \$10 at the Main Office. Only school-issued locks are permitted on assigned lockers, except in locker rooms where lockers are provided for short-term use. Personal locks will be removed from any assigned lockers.

LUNCH/BREAKFAST PROGRAM – CAFETERIA RULES

The following rules apply in the cafeteria:

1. Report to assigned lunch period on time unless in possession of a signed pass. Failure to do so will be dealt with as a class cut.
2. Remain in the cafeteria. Students are not permitted to eat outside of the school building or in any other area of the building without teacher or Principal permission.
3. When directed, line up inside the cafeteria for the food services lines.
4. Do not cut in line. Students observed “cutting the line” will be sent immediately to the rear of the line. Under no circumstances will any student, or group of students, be given preferential treatment unless an emergency situation exists, and it is permitted by Building Administration.
5. After the completion of the meal, and when directed, place trays in the designated areas. Discard trash in the proper receptacles.

Students who do not obey cafeteria rules will be issued consequences or may be prohibited from eating with their peers in the cafeteria. In all matters regarding the conduct during the cafeteria lunch hours, the Principal may be consulted.

Students returning to class from the cafeteria are expected to be on time to class. Students are NOT allowed to purchase or deliver lunches to the teachers. Students may NOT have outside food delivered to the school. Students are not allowed to bring glass bottles into the school building.

Students are given a Personal Identification Number (P.I.N.) number to access their accounts in the Point of Sale (POS) System, which is used to purchase a school meal. Parents may deposit money in their child’s account regardless of the child’s status: free, reduced, or full pay. Cash or personal checks are accepted before classes in the morning or before the first lunch period. Monies will be accepted in the lunch line during the serving times. Printed envelopes are available for your convenience and to insure monies are being credited to the student’s account for lunch or a la carte items.

East Stroudsburg’s Cafeteria also offers an internet based service called MySchoolBucks. This service is a website where you can pay for breakfast, lunch, and snack items using your Visa, MasterCard, Discover or American Express. Participation in this service is voluntary; you may enroll at any time.

There is a fee charged by MySchoolBucks. This website fee covers all costs involved with this service, such as website maintenance, personnel, support, processing, electronically transferring payments to school bank accounts and infrastructure costs.

Information for enrolling in this program is available on the district website under the Departments>Food Services tab.

MEDICATION (*Policy 210*)

The administration of prescribed medication to a student during school hours in accordance with the direction of a person in parental relation and licensed prescriber will be permitted only when failure to take such medicine would jeopardize the health of the student and/or the student would not be able to attend school if the medicine were not available during school hours.

Whenever possible, medications should be administered at home, either before or after school hours. Every effort should be made by the person in parental relation and their licensed prescriber to schedule the administering of medication, whenever possible, at times during which the student is not in school; thus eliminating disruption to the student's school day and maximizing his/her participation in the learning process.

For purposes of this Policy, medication shall include all medicines prescribed by a licensed prescriber and any over-the-counter medicines. Medication, including aspirin or other over-the-counter medications, will be administered only upon written order from a licensed prescriber and in accordance with this Policy. All requests shall be reviewed by the Certified School Nurse.

Before any medication may be administered to or by any student during school hours or at school-related activities the Board shall require an "Authorization for Medication During School Hours/School Activities" form be completed by the licensed prescriber and signed by the person in parental relation, which shall include the purpose of the medication, dosage, time at which or special circumstances under which the medication shall be administered, length of period for which medication is prescribed, and possible side effects of the medication. . In the absence of this form, there must be a written order from the licensed prescriber and a note from the person in parental relation requesting administration of the medication. These written permissions from the person in parental relation/licensed prescriber must be submitted on an annual basis.

Medication orders are valid from the date of issuance through the day prior to the first student day of the next school year. New orders must be obtained by the person in parental relation and submitted to the school nurse each school year from the individual's licensed prescriber by the person in parental relation prior to any medication being accepted and/or dispensed by the Certified School Nurse (CSN). The Certified School Nurse may accept a verbal order from the student's physician only in a life threatening situation.

The "Authorization for Medication during School Hours/School Activities" form should include:

1. Name of student.
2. Date.
3. Diagnosis.
4. Medication and/or monitoring equipment name, dosage, time schedule and duration.
5. Special conditions to observe.
6. If student is qualified and able to self-administer the emergency medication.
7. Licensed prescriber's name, signature, and phone number.

8. Signature of person in parental relation.

The following guidelines shall be followed when storing or dispensing medication:

1. Medication must be in a properly labeled container (by the licensed prescriber or pharmacy).
2. All medications shall be brought to the nurse's office by the person in parental relation or another adult designated by the person in parental relation. Medication(s) shall not be accepted at the school by anyone other than the Certified School Nurse or RN.
3. Medications are kept in a designated locked area in the nurse's office or, when necessary, in the refrigerator. The District shall not store more than a fourth-day supply of an individual student's medication.
4. Medication should be recorded and logged in with the date, name of student, name of medication, amount of medication, time medication received, name of the person in parental relation or designated adult delivering the medication and the name of the school health personnel receiving the medication.
5. Unused medications are to be picked up by the person in parental relation no later than the last day of the school year; medications which are not picked up will be destroyed fourteen (14) days after the close of the school year.
6. The Certified School Nurse has primary responsibility for the administration of medication including:
 - a. Reporting to licensed prescriber and/or person in parental relation.
 - b. Conferring with the licensed prescriber and/or person in parental relation.
 - c. Informing, when appropriate, school staff regarding a student's medication requirements.
 - d. Administering and recording of medication data.
7. Written documentation of the administration of medication will be kept. These records will include the student's name, the name of the medication, the dosage, the time and date of dispensations, and the full name of the licensed person administering the medication.
8. The Certified School Nurse may refuse to administer any type of medication. The person in parental relation will be notified of this action.
9. In the absence of the Certified School Nurse, the other licensed school health staff (RN, LPN) is responsible for the administration of medication.
10. If it is necessary to administer emergency medication, the Certified School Nurse can administer only those medications for which the chief school physician or individual student's licensed prescriber has authorized standing or emergency orders.
11. The person in parental relation is responsible for informing the Certified School Nurse of any change in the health and/or medication of students. When changes occur, the person in parental relation must return a new medication order form to the nurse. Medication, including over-the-counter medications, will be administered only upon written order from the licensed prescriber.
12. All medications must be kept in the nurse's office. Students are not allowed to carry emergency medications and/or monitoring equipment with them unless licensed prescriber's order states that they must do so and all appropriate paperwork has been completed and necessary approvals have been gained. Violations may be considered for appropriate disciplinary consequences.
13. Students in possession of over-the-counter, prescription or other types of drugs which have not been registered with the Certified School Nurse will be considered to be in

violation of the District's controlled substances Policy and will be subject to the disciplinary action as set forth therein.

14. The District will incur NO liability for the use of unauthorized drugs or medications.

15. This Policy is in effect for all District sponsored activities and field trips.

Student Self-Administration of Asthma Inhaler/Epinephrine Auto-Injector/Diabetes Medication and/or Monitoring Equipment: Any student who wishes to carry an asthma rescue inhaler, epinephrine auto-injector, diabetes medication and/or monitoring equipment must submit a properly completed "Authorization to Carry/Self-Administer Prescribed Medication" form to the Certified School Nurse. In addition, the student must demonstrate the capability for self-administration and for responsible behavior in the use thereof and to notify the Certified School Nurse immediately following each use. Determination of competency for self-administration shall be based on age, cognitive function, maturity and demonstration of responsible behavior. Abuse or misuse and/or failure to follow any District Policy or related to the use of such may lead to confiscation, a loss of privilege to carry, and appropriate disciplinary consequences.

(FOR DETAILS AND ADDITIONAL REQUIREMENTS, PLEASE REFER TO POLICY 209.2 DIABETES MANAGEMENT AND POLICY 210.1 FOR POSSESSION/ADMINISTRATION OF ASTHMA INHALERS/EPINEPHRINE AUTO-INJECTOR.)

In cases where the person in parental relation requests that their child be permitted to carry/self-administer emergency medication as per the order of the licensed prescriber, the medication must be in a properly labeled pharmacy container and the person in parental relation must accept the legal responsibility should the medication/monitoring equipment be lost, given to or taken by a person other than their child. The person in parental relation must also acknowledge that District has no legal responsibility to ensure that the medication is taken or when the above-named student administers his or her own medication and bears no responsibility for the benefits or consequences of the administration of the medication.

Administration of Medication During Field Trips: The "Field Trip Medication Administration Form" must be completed by person in parental relation when medication administration is required for a student during a field trip or other District sponsored activity.

Non-Aerosol Sunscreen Use: Students may, in accordance with Section 1414.10 (2) of the PA School Code, use a non-aerosol topical sunscreen product in school if:

1. The product is approved by the Food and Drug Administration,
2. The person in parental relation submits a Parent-Guardian Sunscreen Form allowing the student to use the topical sunscreen, and
3. The student submits a Student Sunscreen Form stating that they are aware of the proper use and safety precautions of the product and will handle it appropriately.

The school entity may rescind or restrict the use of the sunscreen in writing if the student does not follow the school rules and/or the student is unwilling or unable to keep the non-aerosol sunscreen product guarded from other students' use.

Discipline: Students possessing or using prescription or non-prescription medication outside the health room may be in violation of District's Drug Awareness Policy and may be subject to discipline and police intervention.

PHYSICAL EDUCATION

1. Physical Education is required for all students.
2. Students in Grades 6-12 are required to change and participate in class for daily credit.
3. Each student is required to wear clothes that are appropriate for co-ed physical activity and are other than what the individual wore to school. Appropriate clothes include: tee shirt, shorts, sweat shirt, loose-fitting sweatpants, warm-ups and sneakers with non-marking soles. Students are expected to dress appropriately for class, which may include outdoor activities. Students are encouraged to monitor the weather to determine appropriate dress.
4. Where locker rooms/lockers are available for students to change into appropriate attire, students shall be responsible for providing their own locks to secure their personal belongings during class. Students must remove all belongings and personal locks at the end of each class period. **ALL LOCKERS ARE AND SHALL REMAIN THE PROPERTY OF DISTRICT, AND DISTRICT RETAINS POSSESSORY CONTROL. AS SUCH, STUDENTS SHALL HAVE NO EXPECTATION OF PRIVACY REGARDING THEIR LOCKERS OR THE CONTENTS OF THEIR LOCKERS. THE ADMINISTRATION HAS THE RIGHT TO SEARCH LOCKERS AND THE CONTENTS OF LOCKERS AT ANY TIME. LOCKERS ARE SUBJECT TO GENERAL AND RANDOM SEARCHES BY AUTHORIZED SCHOOL PERSONNEL WITH OR WITHOUT THE ASSISTANCE OF POLICE PERSONNEL AND/OR A DRUG DETECTION DOG.**
5. For the safety of the student and others, jewelry shall be removed or appropriately covered prior to participating in PE class. All jewelry should be placed in a secure area.
6. Parent notes requesting excusal will only be accepted for one six-day cycle per marking period. Notes from a physician will only be accepted thereafter and shall remain in effect until rescinded or modified by the physician or expired. Excusal from the regular physical education program for more than four weeks warrants placement in an adaptive physical education program.
7. Students who do not participate may not bring book bags or schoolwork unrelated to physical education or health to class.

PLAYGROUND RULES

Any school that has playground areas and equipment available for student use, shall have applicable playground rules posted.

POSTERS AND SIGNS (*Policy 220*)

Prohibitions: The following prohibitions apply to posters and signs:

1. Posters, signs and banners related to school-sponsored activities are not to be placed in any school without first receiving permission from the Principal.

2. Posters, signs and banners must not be posted on glass doors restricting vision and creating a safety hazard.
3. Posters, signs and banners not related to school-sponsored activities and programs must be pre-approved by the Superintendent's Office. All non-school-related posters, signs and banners must include the District's disclaimer.

Generally, the District does not endorse or advertise any non-school related organizations or events. Students wishing to post information about activities or events unrelated to the District or school must comply with the Policy regarding distribution and dissemination of such items, which can be found under **STUDENT EXPRESSION**.

PROM

The Prom is a formal school-sponsored activity. Therefore, all participants are subject to all applicable rules and school regulations, in addition to the following eligibility requirements.

A student enrolled in the school and grade level hosting the event must have:

~~1. No more than 24 demerits in a school year.~~

~~2.1.~~ No more than nine (9) unexcused days of absence in either semester. Exceptions will be made for cases of documented severe illnesses or other extenuating circumstances. Only the Principal or his/her designee can grant these exceptions.

~~3.2.~~ No more than nine (9) unexcused tardies to school and/or to class in either semester.

~~4.3.~~ All student obligations from previous ESASD school years fulfilled prior to permission being granted to attend the prom.

All Prom guests must be between the ages of 14 to 20 years of age or enrolled in the East Stroudsburg Area School District in grade 9 or above.

Students attending an alternative placement setting or are on homebound instruction for disciplinary reasons at the time of the Prom will not be permitted to attend the Prom as either a student or a guest.

Students and/or guests who display inappropriate behavior will be removed from the Prom and subject to applicable disciplinary action.

RECESS (Elementary)

During the school day, weather permitting, students may have outdoor, supervised recess.

SCHOOL TRIPS

Field Trips (Policy 121)

The field trip is an instructional opportunity to enrich and extend the educational experiences of School District students through participation in a school-related activity outside of the

traditional classroom setting. For the purpose of this policy, a field trip shall be defined as any journey by students away from the school premises, under the supervision of a teacher, coach, advisor, director and/or other approved individual(s), which is accessory to an approved course of study in accordance with the students' respective grade level(s) and/or venue of competition/participation conducted for the purpose of affording a first-hand educational experience not available in the regular classroom and/or playing field and/or arena of performance. In furtherance, interscholastic sporting events are not considered field trips unless an overnight stay is involved and/or other extenuating/extraordinary circumstances warrant such.

All field trips generally fall into one of the following categories:

1. Curriculum/Instruction based field trips.
2. Club/Organizational field trips.
3. Contest/Competition field trips.

Social Events and Class Trips (*Policy 231*)

The Board recognizes the value of student social events and class trips in enhancing and enriching the school experience for students. Participation in social events and class trips is not a right and may be denied to any student who has demonstrated disregard for the policies and rules of the School District or the school. Social events and class trips include all other events and trips not included in the definition of field trips above, such as proms, picnics, amusement parks, etc.

Rules: The following rules apply to students attending all School Trips:

1. All rules applicable to student conduct and behavior at school apply during the trip.
2. In addition to all other applicable rules applicable to student conduct and behavior, the following additional rules apply with respect to the trip:
 - a. Students are responsible for all class work missed while attending trips.
 - b. Students must have written parental permission to attend a trip.
 - c. Students participating in a trip must return a permission form to the teacher prior to the date of the trip. Parental permission is required for student-athletes if an overnight stay is part of the trip. The return of the signed permission slip signifies an obligation on the part of the student to meet all responsibilities connected with the trip.
 - d. No student shall be permitted to transport him/herself and/or any other student to or from the site of a trip. Students are expected to travel to and from the trip with the teacher leading the trip. Students are not permitted to leave the trip on their own.
 - e. Teachers must never send a student home alone, even for disciplinary reasons.

Field trips constitute an important part of the academic program, and the District recognizes the value of class trips in enhancing and enriching the school experience. Many departments engage in school trips as a means of enriching the curriculum and providing students with experiences that go beyond the classroom. The following criteria have been established as a basis for student participation on all school trips.

All school trips must be approved by the Principal, the Assistant Superintendent for Curriculum and Instruction, and the Superintendent. The staff member requesting the field trip will provide detailed information regarding the purpose of the field trip, its connection to the curriculum and the expected outcomes for students, and a statement of procedures to be followed by staff members prior to and during all school trips.

Parent Responsibilities:

Parent(s) desiring to take their children home before a school trip ends must submit a note to the teacher of such arrangements in advance of the trip. The District assumes no liability for students who are, for any reason, transported by parents in private cars.

When school trips are scheduled on Saturdays, departing before school hours, or returning after school hours parents are responsible for transportation to and/or from school. In these cases, punctuality is most important.

Parent chaperones are expected to involve themselves in all activities occurring as part of the school trip. To focus their attention to the school trip program, parent(s) are asked not to bring any children with them that are not part of the group eligible to participate in the trip. Parents must refrain from smoking during the entire school trip.

Eligibility to Participate In Class Trips:

Participation in class trips is NOT a right and may be denied to any students who have demonstrated disregard for the policies and rules of the District or the school.

Student participation in class trips is based on the following criteria:

~~1. No more than 24 demerits in a school year.~~

~~2.1.~~ No more than nine (9) unexcused days of absence in either semester. Exceptions will be made for cases of documented severe illnesses or other extenuating circumstances. Only the Principal or his/her designee can grant these exceptions.

~~3.2.~~ No more than nine (9) unexcused tardies to school and/or to class in either semester.

~~4.3.~~ All student obligations from previous ESASD school years fulfilled prior to permission being granted to attend the class trip.

School Planning:

School trips must be well planned and supervised. A ratio of ten (10) students per chaperone is required for every trip. All school trips shall have a minimum of two (2) chaperones. The Principal can increase the number of chaperones allowed or required. Teachers and chaperones must not schedule any unsupervised time for students and must supervise students at all times during the trip. Approval by the Principal must be obtained for all non-school personnel acting as chaperones. A list of chaperones participating in a trip must be submitted to the Principal on the appropriate form at least two (2) weeks prior to the date of the trip. Chaperones must be, at minimum, twenty-one (21) years of age.

Medical or Health Conditions:

When a student otherwise eligible to participate in a trip has a medical condition for which accommodations are needed in order to participate in the trip, accommodations as may be required in applicable law shall be provided. If a student has a Service Agreement in accordance with Section 504 of the Rehabilitation Act and Chapter 15 of the Regulations of the State Board of Education, 22 Pa. Code, Chapter 15, the accommodations are services stated in the Service Agreement for trips, if any, must be fulfilled. If a student has an IEP under the Individuals with Disabilities Education Act ("IDEA") and Chapter 14 of the Regulations of the State Board of Education, 22 Pa. Code, Chapter 14, that contains specially designed instruction ("SDI") or related services that must be provided during a trip, if any, the SDI and/or related services stated must be provided. If a student is not covered by a Service Agreement or an IEP, but has a medical condition that does not constitute a disability as defined in applicable law that must be addressed during the trip, an appropriate staff member, certified school nurse, health room nurse, licensed volunteer, and/or parent/designated guardian should accompany such a school trip if the District determines that there is a sufficient medical need as prescribed by proper medical documentation. Such a determination should be made in consultation with the certified school nurse, classroom teacher, any applicable supervisor, and the Principal.

Ultimately, the Principal will be responsible for assigning and/or obtaining any necessary staff. Additionally, the following procedures shall be observed:

1. Written parental permission will be obtained prior to the scheduled school trip.
2. If a certified school nurse, health room nurse, licensed volunteer and/or parent/designated guardian is to accompany a school trip, it is the responsibility of the staff member(s) in charge and certified school nurse, health room nurse, licensed volunteer and/or parent/designated guardian to predetermine a location where the school nurse, health room nurse, licensed volunteer and/or parent/designated guardian can be easily located in the event of an emergency and/or for medication administration.
3. Students who are capable of self-administering emergency medication may do so under the supervision of a School District staff member with written parental permission, as per the self-administration policy and a physician's written instructions prior to the school trip, or as stated in the applicable Service Agreement or IEP, if any.
4. Any occurrence of monitored self-administration of emergency medication will be recorded on the appropriate form by the staff member who monitors the self-administration of emergency medication.
5. The staff member(s) in charge of the school trip will obtain and maintain required paperwork.
6. The School Trip Permission Form must be submitted for each student participating in any school trip, and the Itinerary For Student - School Trip form must be completed for a school trip requiring an overnight stay or outside a seventy-five (75) mile radius of the School District.
7. Parent shall be informed in a timely manner, as per the District's *Emergency Operations Plan*, should their child suffer illness/injury that requires consideration for medical treatment by a physician/nurse while attending a school trip.
8. A designated staff member will store any necessary medication in a secure location.

STUDENT EXPRESSION (*Policy 220*)

~~Students have the general right, subject to numerous exceptions, to express themselves in verbal, written, technological or symbolic representation or communication. Student expression that occurs while on school property during school hours or at school sponsored events is fully governed by Policy. In addition, off-campus or after hours expression is governed by this Code if the student expression involved constitutes unprotected student expression as defined in Policy, and provided that the off-campus or after hours expression does or is likely to materially or substantially interfere with the educational process, including school activities, school work, discipline, safety and order on school property or at school functions; threatens serious harm to the school or community; encourages unlawful activity; or interferes with another's rights.~~

~~Students who engage in unprotected expression are subject to discipline, including permanent expulsion.~~

Students have the right to express themselves unless such expression is likely to or does materially and substantially disrupt or interfere with the educational process, including school activities, school work, or discipline, safety and order on school property or at school functions; threatens serious harm to the school community; encourages unlawful activity; and/or interferes with another's rights.

Student expression that occurs on school property or at school-sponsored events, or occurs at any time or place when created or communicated using district-provided equipment, email, websites or other technological resources, is subject to this policy. The limitations, prohibitions and requirements of this policy shall apply to expression that occurs outside the foregoing circumstances only when and to the extent that the out-of-school expression:

1. Incites violence, advocates use of force or otherwise threatens serious harm directed at students, staff or the school environment;
2. Materially and substantially disrupts or interferes with the educational process, such as school activities, school work, discipline, safety and order on school property or at school functions; or
3. Interferes with, or advocates interference with, the rights of any individual or the safe and orderly operation of the schools and their programs.

Distribution or Posting/Dissemination Of Non-School Materials At School

Non-school materials are any printed, technological or written materials, regardless of form, source or authorship, meant for general distribution to others or for posting which that are not prepared as part of the curricular or extracurricular program of District. This includes, but is not limited to, such things as fliers, invitations, announcements, pamphlets, posters, Internet/online discussion areas and digital bulletin boards, or personal web sites and the like. *Non-school materials* do not include school newspapers, school magazines, school yearbooks, other material

funded by, sponsored by or authorized by the school, or any activity that is school or curriculum related and that is directed by a school official or teacher.

Students who wish to ~~distribute or post~~disseminate *non-school materials* at school or on school grounds must first submit the materials to the Principal or his/her designee for approval at least one (1) week in advance of the desired ~~distribution date or posting~~dissemination. The Principal shall forward a copy to the Superintendent. The material, as submitted, must bear the name of the sponsoring organization and the name of at least one individual who can be contacted immediately. All material must be approved by the Principal prior to the ~~distribution~~dissemination. District may require that a disclaimer be included on any materials to be ~~displayed, posted, or distributed~~disseminated on school property prior to any display, posting, or distribution. Students will not be permitted to be absent from class to ~~distribute~~disseminate materials.

Students who ~~distribute~~disseminate non-school printed materials shall be responsible for clearing any litter that results from their activity and shall schedule the event so that they do not miss instructional time themselves.

Any student who violates Policy regarding *non-school materials* may~~shall~~ be subject to discipline ~~or who continues the manifestation of unprotected expression after a person in authority orders that they desist.~~

If a school building has an area where individuals are allowed to post non-school materials, students may post such items as well, if the materials ~~do not constitute unprotected expression and the items~~ are submitted for prior review in the same manner as if the students were going to ~~distribute~~disseminate them. Such materials shall be officially dated, and District may remove the materials within ten (10) days of the posting or at another reasonable time.

School Newspaper and Publications

School newspapers and publications shall conform to the following:

1. Students have a right to report the news and to editorialize within the provisions of this Policy.
2. School officials shall supervise student newspapers published with school equipment, and remove obscene or libelous material and edit materials that would materially or substantially interfere with the educational process, including school activities, school work, or discipline and order on school property or at school functions; threatens serious harm to the school or community; encourages unlawful activity; or interferes with another's rights.
3. School officials may not censor material simply because it is critical of the school or its Administration.
4. Prior approval procedures regarding copy for school newspapers shall identify the individual to whom the material is to be submitted and shall establish a limitation on the time required to make a decision. If the prescribed time for approval elapses without a decision, the material shall be considered authorized for distribution.

5. Students who are not members of the newspaper staff shall have access to its pages. Written criteria for submission of material by non-staff members shall be developed and ~~distributed~~ disseminated to all students.

5.

THREAT ASSESSMENT TEAM (Policy 236.1)

The Board is committed to protecting the health, safety and welfare of its students and the school community and providing the resources and support to address identified student needs. The Board adopts this policy to address student behavior that may indicate a threat to the safety of the student, other students, school employees, school facilities, the community and others.

The Board directs the Superintendent or designee, in consultation with the School Safety and Security Coordinator, to establish a threat assessment team and develop procedures for assessing and intervening with students whose behavior may indicate a threat to the safety of the student, other students, school employees, school facilities, the community and others.

Threat assessment – a fact-based process for the assessment of and intervention with students whose behaviors may indicate a threat to the safety of the student other students, school employees, school facilities, the community or others.

The Superintendent or designee, in consultation with the School Safety and Security Coordinator, shall appoint individuals to a threat assessment team at each school building in the district.

The Superintendent or designee shall designate a member of the team as team leader for the threat assessment team.

The threat assessment team shall include the School Safety and Security Coordinator and individuals with expertise in school health; counseling, school psychology or social work; special education and school administration; school security personnel; and law enforcement agency representatives.

The Superintendent or designee may develop and implement administrative regulations to support the threat assessment process.

Reporting and Identification

The threat assessment team shall document, assess and respond to reports received regarding students whose behavior may indicate a threat to the safety of the student, other students, school employees, school facilities, the community or others.

The threat assessment team shall assist in assessing and responding to reports that are received through the Safe2Say Something Program identifying students who may be a threat to themselves or others.

The threat assessment team shall assist in assessing and responding to reports of students exhibiting self-harm or suicide risk factors or warning signs, as identified in accordance with applicable law and Board policy.

When the threat assessment team has made a preliminary determination that a student's reported behavior may indicate a threat to the safety of the student, other students, school employees, school facilities, the community or others, the team shall immediately take the following steps:

1. Notify the District School Safety and Security Coordinator who will notify the Superintendent or designee of the reported threat.
2. Notify the building administration of the school the student attends of the reported threat, who shall notify the student's parent/guardian of the reported threat. When a reported student's behavior indicates that there may be an imminent threat to the safety of the student or others, or an emergency situation, a threat assessment team member shall take immediate action, which may include promptly reporting to the District Safety and Security Coordinator who will notify the appropriate law enforcement agency and school administration.

Where a threat assessment team member has reasonable cause to suspect that a reported situation indicates that a student may be a victim of child abuse, the member shall make a report of suspected child abuse in accordance with law and Board policy.

STUDENT DISCIPLINE (*Policy 218*)

Discipline shall be imposed to reflect the seriousness of the violation, to promote respect for the rules of District, to provide just punishment, to afford adequate defense to future violations, to protect students from further violations, and, when appropriate, to provide the student with needed educational programming. However, except for those matters referred to the Board for resolution, the determination of the level of discipline shall be made solely by the appropriate Administrators and/or staff, taking into consideration the aforesaid purposes of discipline, the nature and extent of the harm done, the age and maturity of the child, the educational and disciplinary record of the child, the degree of culpability, and any mitigating or aggravating circumstances deemed relevant. Race, sex, national origin, creed, and socio-economic status of the student shall not be considered in determining discipline. In the case of an exceptional student, the Administration, or the Board, as applicable, shall take all necessary steps to comply with the Individuals with Disabilities Education Improvement Act, 20 U.S.C. §1400 *et seq.*

Corporal punishment to discipline students for violations of District policies, rules, or regulations is strictly prohibited.

However, reasonable force may be used by teachers, Administrators and other school authorities under any of the following conditions: (1) to quell a disturbance; (2) to obtain possession of weapons or other dangerous objects; (3) for self-defense; or (4) for protection of persons or property.

Disciplinary Actions

When students elect to disregard their responsibilities or to impinge upon the rights of others within the school community, corrective measures are in order. Three (3) types of disciplinary action are used: Intervention, Detention, and Exclusion.

Type 1: Interventions

An intervention is the natural or logical result of breaking a classroom or school rule. Teacher-led disciplinary actions are most frequently of an interventional nature. However, Administrators or the Board may also impose interventions on a referred student. Interventions can include, but are not limited to: warnings, teacher/student discussion, time-out and/or isolation from other students, parent/teacher call or conference, or loss of student privilege (activity, etc.).

Type 2: Detention

Teachers and the Administration may assign detentions. The number of detentions can depend upon nature and/or frequency of the infraction and the previous disciplinary record of the student.

2.1 Teacher Detention: With the Administrator's approval, teachers may impose and conduct lunch, and/or after-school detentions for Disciplinary infractions

2.2 Detention Hall: Each school may operate an after-school Detention Hall.

1. DETENTION MUST BE SERVED ON THE DAY FOR WHICH IT IS ASSIGNED.
2. Students may take a late bus, if available, or will be required to arrange for their own transportation home.
3. All students, who are required to stay after school to make up time or work, will be given at least 24-hour notice so they may make arrangements for transportation.
4. Failure to report for a detention shall result in an in-school suspension (ISS) unless excused or previously rescheduled. Repeated offenses will result in out-of-school suspension (OSS).
5. Students who are absent from school on the day of an assigned detention must make up the detention on the day of their return to school. If there is a problem with this date, arrangements for alternate dates of make-up detentions must be made with the Principal or designee on the day of the student's return to school. Failure to take detention upon return to school without prior approval shall result in the disciplinary actions outlined above in item number 4.
6. Detentions take precedence over any clubs or activities, including athletics. Work and school activities are not acceptable excuses for not reporting to detention.
7. A student serving detention MUST report on time and MUST have school work to do. Sleeping or "loafing" will not be tolerated and will result in additional disciplinary consequences as outlined in the disciplinary charts included in this Code of Student Conduct.
8. No food or drink is allowed in the detention hall.

Type 3: Exclusion

Exclusion represents the most severe disciplinary action of the District and will not be imposed without due process. Exclusion removes the student from the classroom and revokes all of his or her school and social privileges during the period of the exclusion. Exclusion from school may take the form of in-school suspension (“ISS”), out-of-school suspension (“OSS”), or expulsion. District Administrators and the Board have the right to impose and use any combination of school exclusions necessary to address the misconduct. Students have the responsibility to complete work missed during their exclusion.

IT IS THE RESPONSIBILITY OF A STUDENT WHO HAS BEEN SUSPENDED TO OBTAIN WORK MISSED. HE/SHE WILL BE ALLOWED THE SAME NUMBER OF SCHOOL DAYS IN WHICH TO COMPLETE THE CLASSWORK, EXAMINATIONS AND OTHER MISSED ASSIGNMENTS, AS THE NUMBER OF SCHOOL DAYS FOR WHICH HE/SHE WAS UNDER SUSPENSION. IF SCHOOL IS CLOSED FOR INCLEMENT WEATHER OR OTHER EMERGENCY ON THE DAY OF THE ASSIGNED SUSPENSION, THE STUDENT’S SUSPENSION WILL CARRY OVER TO THE NEXT SCHOOL DAY.

3.1 ISS. In-school suspension is the removal of a student from his/her scheduled classes and placement in a supervised study area for up to the full school day. In-school suspensions may be imposed by the Principal, other Administrators in charge of the building, or members of the Central Administration. No student may be suspended until the student has been informed of the reasons for the suspension and has been given an opportunity to respond before the suspension becomes effective. Prior notice, however, is not required where it is clear that the health, safety, or welfare of the school population is threatened. The parent of the student shall be informed of the action taken by the school. When the in-school suspension exceeds ten (10) consecutive school days, an Administrative Review by the Principal shall be offered to the student and parent. Such informal hearing shall take place prior to the eleventh day of the in-school suspension. The Administrative Review shall follow the due process requirements set forth in 3.2.

Students receiving ISS will report to the ISS room promptly at the beginning of homeroom each day of their assigned suspension. The ISS monitor will take attendance. Students will be required to remain in the ISS room until dismissal. The only legitimate excuse for a student not reporting to, or being dismissed from ISS, will be determined by a building Administrator. Students may carry their lunch on days of suspension or order lunch from the cafeteria. Lunch orders will be taken by the ISS monitor.

1. Students absent from school during any of the days assigned to ISS will report to the ISS room immediately upon their return to school.
2. Failure to report to ISS without prior administrative approval will result in out-of-school suspension.
3. Students who are tardy to school on days of assigned suspensions must still report to ISS after signing in at the designated sign-in area.
4. Students are instructed to bring all their textbooks and a pencil and paper to the ISS room immediately. It is the responsibility of the student to obtain work from his/her teachers prior to the assigned suspension. Assignments will be provided by their assigned teacher. These assignments will be returned to the respective teacher by the ISS teacher the next day the

- student is in class. Only school-approved materials will be permitted in the room. Students will be provided with additional instructional material if time permits. Students will receive the appropriate credit for work completed in the ISS room.
5. No talking or other form of communicating is allowed in the ISS room except when the student is addressed by a staff member. Students are required to be courteous and cooperative at all times. Disruptions will not be tolerated.
 6. Students cannot leave the room for any reason unless they are escorted by the nurse, a counselor, a security officer, or an Administrator. Each student will be given lavatory privileges in the morning and in the afternoon for five (5) minutes duration. Lavatories closest to the ISS room must be used. This means no loitering in the halls. Students may not use lavatories during the change of classes. Students will be escorted to and from the lavatories by the ISS monitor.
 7. Students are responsible for the condition of their work area(s). No forms of vandalism and/or graffiti will be tolerated.
 8. No sleeping or putting heads on desks is allowed.
 9. No gum chewing is allowed.
 10. No eating or drinking is allowed until the designated lunch time. Students may bring their own lunch (including drink) to school or purchase a lunch from the school cafeteria. No glass bottles are allowed in the ISS room.
 11. Students may not leave their seats unless permission is granted by the monitor.

VIOLATION OF ANY OF THE ABOVE REGULATIONS WILL RESULT IN ADDITIONAL DISCIPLINARY ACTION. STUDENTS RECEIVING EXTERNAL SUSPENSION FOR VIOLATING ANY OF THE ABOVE REGULATIONS MAY NEED TO RE-SERVE THEIR IN-SCHOOL SUSPENSION.

3.2 OSS: 10 days or less. Out-of-school suspension is removal of a student from school for a period of one (1) to ten (10) consecutive school days. The Principal, other Administrators in charge of the building, or members of the Central Administration may assign OSS to a student and shall immediately notify the parent and the Superintendent in writing when the student is suspended. No student may be suspended without notice of the reasons for which he/she is suspended and an opportunity to be heard on his/her own behalf before the school official who holds the authority to reinstate the student. Prior notice of the intended suspension need not be given when it is clear that the health, safety or welfare of the school community is threatened. Suspensions may not be made to run consecutive beyond the ten (10)-school day period.

When the out-of-school suspension exceeds 3 school days, the student and the student's parent will be given the opportunity for an Administrative Review with the designated school official. Such informal hearing shall take place as soon as possible after the suspension is imposed, and the District shall offer to hold it within the first five (5) days of the suspension. Administrative Reviews under this provision shall be conducted by the Principal. Delay of the Administrative Review shall not operate to delay return to school. The purpose of the Administrative Review is to permit the student to explain the circumstances surrounding the event leading to the suspension, to show why the student should not be suspended, and to discuss ways to avoid future offenses.

The following due process requirements are to be observed in regard to the Administrative Review: (a) notification of the reasons for the suspension shall be given in writing to the

parent(s)/guardian and to the student; (b) sufficient notice of the time and place of the Administrative Review shall be given to the parent(s)/guardian and to the student; (c) the student has the right to question any witnesses present at the Administrative Review; (d) the student has the right to speak and produce witnesses on his/her own behalf.

3.3 Expulsion: Exceeding 10 days. Expulsion is exclusion out-of-school by the Board for a period exceeding ten (10) consecutive school days, and may be permanent expulsion from the District for any student whose misconduct or disobedience warrants this sanction. No student shall be expelled without an opportunity for a formal hearing before the Board, a duly authorized committee of the Board or a qualified hearing examiner appointed by the Board, and upon action taken by a majority vote of the Board after the hearing.

A formal hearing shall be required in all expulsion actions, unless an agreement to expel a student has been properly entered into or a written waiver of the hearing has been executed by the parent and student.

The following due process requirements shall be observed with regard to the formal hearing. The Student and the parent(s) of a student subject to expulsion shall receive notification of the charges against the student by certified mail. At least three (3) days' notice of the time and place of the hearing shall be given. A copy of the expulsion Policy contained herein and the hearing procedures shall be included with the hearing notice, along with notification that legal counsel may represent the student at the hearing. A student may request the rescheduling of the hearing when the student demonstrates good cause for an extension. If the student requests that the hearing be rescheduled, this request must be in writing to the Superintendent and must include the reason for the request. The hearing shall be held in private unless the student or student's parent(s) requests a public hearing. The student may be represented by counsel, at the expense of the parents or guardians, and may have a parent(s) attend the hearing. The student has the right to be presented with the names of witnesses against the student, and copies of the written statements and affidavits of those witnesses. The student has the right to request that the witnesses against the student appear in person and answer questions or be cross-examined. The student has the right to testify and present witnesses on his or her own behalf. A written or audio record shall be kept of the hearing and a copy made available to the student at the student's expense, or at no charge if the student is indigent.

The formal hearing shall be held within fifteen (15) school days of the date of the notification of charges, unless another date is mutually agreed to by both parties. A hearing may be delayed for any of the following reasons, in which case the hearing shall be held as soon as reasonably possible: (i) laboratory reports are needed from law enforcement agencies; (ii) evaluations or other court or administrative proceedings are pending due to a student invoking his rights under the Individuals with Disabilities Education Act, 20 U.S.C.A. §§ 1400 *et seq.* ("IDEA"); or (iii) in cases in juvenile or criminal court involving sexual assault or serious bodily injury, delay is necessary due to the condition or best interests of the victim. If, after the formal hearing, the student is expelled by the Board, the Superintendent shall provide the student with the Board's expulsion decision and notice of the student's right to appeal the results of the hearing.

During the period between the end of the student's suspension and the hearing and decision of the Board, the student shall be placed in his normal class; except, if it is determined after an Administrative Review that the student's presence in his normal class would constitute a threat to

the health, safety or welfare of others and it is not possible to hold a formal hearing within the period of suspension, the student may be excluded from school for more than ten (10) school days. A student may not be excluded from school for longer than fifteen (15) school days without a formal hearing unless mutually agreed upon by both parties. Any student so excluded shall be provided with alternative education, which may include home study.

Any student under seventeen (17) years of age who is expelled has forfeited his or her right to an education in the schools of District, but has not been excused from compliance with compulsory attendance statutes. Parents or guardians of expelled students under 17 years of age shall provide the expelled students with an education, through placement in another school, tutorial, correspondence study or another educational program approved by the Superintendent. Within 30 days of the date of expulsion, parents or guardians of expelled students under 17 years of age shall submit to the Superintendent written evidence that the required education is being provided to the student or a written letter indicating that they are unable to provide the required education. If the parents or guardians are unable to provide the required education, District shall then make provisions for the student's education within ten (10) days of receipt of the parents' or guardians' notification. If the parents fail to provide or continue to provide the approved educational program, the District may take action in accordance with 42 Pa.C.S. Chapter 63 to ensure that the child will receive a proper education. A student with a disability shall be provided educational services as required by IDEA, or other applicable law.

The following provisions are guidelines for disciplinary action, and are not intended to be all-inclusive. Other disciplinary responses for violations can be found throughout this Code. The severity and frequency of the offense(s), combination of offenses, repetitious nature of the offense, as well as the age and maturity of the student, dictate and/or influence the Administrator's choice of disciplinary action. District Administrators shall exercise discretion in making judgments regarding specific behavioral problems, whether addressed in the Code or not, unless prohibited by applicable law. Disciplinary actions may be used independently or in combination. When appropriate or required by law, local law enforcement authorities, the State Police, the District Attorney, the County Department of Children, Youth, and Family Services and/or another appropriate agency will be notified.

ALCOHOL (Policy 227-Controlled Substances)

Students shall not bring alcohol, alcoholic beverages, or over-the-counter medicine containing alcohol, to school, to school activities or events. Students shall not possess alcohol or alcoholic beverages in school, on school property, at school events, or coming to or going from school or school events. Students shall not consume alcohol or alcoholic beverages at school, at school activities or events, or coming to or returning from school or school events. Students shall not have measurable or detectable alcohol in their breath or blood while in school, on school property, at a school activity or coming to and returning from school or a school activity. Reasonable suspicion alcohol testing is authorized.

Notwithstanding anything herein to the contrary, prescription medication containing alcohol shall be governed by the rules set forth in the Code pertaining to medication.

To provide for the safety and welfare of students, an alcohol breath analyzer may be utilized at the Intermediate and High School and all major student activities at the High Schools throughout the school year. Students will be subject to testing in accordance with applicable law. **Students who test positive will be subject to discipline.**

BULLYING/CYBERBULLYING (*Policy 249*)

Creating and maintaining a safe and welcoming learning environment for all students is a high priority in all School District schools. A safe school environment free from bullying is necessary for students to learn and achieve high academic standards. Bullying/Cyberbullying behavior disrupts the educational or learning process, and may present an obstacle to the academic, vocational, social, emotional, and other development of students. Bullying and cyberbullying can also escalate into more serious violent or cyberspace crimes. Therefore, bullying and cyberbullying will not be tolerated.

Bullying/Cyberbullying – means an intentional electronic, written, verbal or physical act, or series of acts (a) directed at another student or students which occurs in a school setting, (b) that is severe, persistent or pervasive, and (c) that has the effect of doing any of the following:

1. Substantially interfering with a student’s education;
2. Creating a threatening environment; or
3. Substantially disrupting of the orderly operation of the school.

School setting - means in the school, on school grounds, in school vehicles, at a designated bus stop, or at any activity sponsored, supervised or sanctioned by the School District.

The Board prohibits all forms of bullying/cyberbullying by District students.

The Board encourages students who believe they have been bullied/cyberbullied to promptly report such incidents to the building principal or designee.

Students are encouraged to use the district’s report form, available from the building principal, or to put the complaint in writing; however, oral complaints shall be accepted and documented. The person accepting the complaint shall handle the report objectively, neutrally and professionally, setting aside personal biases that might favor or disfavor the student filing the complaint or those accused of a violation of this policy.

The Board directs that verbal and written complaints of bullying shall be investigated promptly, and appropriate corrective or preventative action be taken when allegations are substantiated. The Board directs that any complaint of bullying brought pursuant to this policy shall also be reviewed for conduct which may not be proven to be bullying under this policy but merits review and possible action under other Board policies.

When a student's behavior indicates a threat to the safety of the student, other students, school employees, school facilities, the community or others, district staff shall report the student to the threat assessment team, in accordance with applicable law and Board policy.

Title IX Harassment and Other Discrimination

Every report of alleged bullying that can be interpreted at the outset to fall within the provisions of policies addressing potential violations of laws against discrimination and discriminatory harassment shall be handled as a joint, concurrent investigation into all allegations and coordinated with the full participation of the Compliance Officer and the Title IX Coordinator. If, in the course of a bullying investigation, potential issues of discrimination are identified, the Title IX Coordinator shall be promptly notified, and the investigation shall be conducted jointly and concurrently to address the issues of alleged discrimination as well as the incidents of alleged bullying.

Confidentiality

Confidentiality of all parties, witnesses, the allegations, the filing of a complaint and the investigation shall be handled in accordance with applicable law, regulations, this policy and the district's legal and investigative obligations.

Retaliation

Reprisal or retaliation relating to reports of bullying or participation in an investigation of allegations of bullying is prohibited and shall be subject to disciplinary action.

Bullying/Cyberbullying Prevention, Intervention, and Education Programs

The School District shall educate students about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response.

Bullying/Cyberbullying prevention, intervention, and education programs shall also be provided that consists of school-wide actions, classroom-level activities, individual interventions, and community involvement.

- a. School-wide actions include, but are not limited to, training for school staff and students and adoption of the following District-wide anti-bullying rules:
 1. We do not bully/cyberbully others.
 2. We help students who are bullied/cyberbullied.
 3. We include students who are left out.
 4. We tell an adult at school and an adult at home when somebody is being bullied/cyberbullied.
- b. Classroom level activities include, but are not limited to, consistent interventions, use of rules, and reinforcement of pro-social behavior and incorporation of bullying/ cyberbullying themes.
- c. Individual interventions include, but are not limited to, follow up with both victims and bullies/cyberbullies that may include consequences, provisions for making restitution, and counseling referrals, as appropriate.
- d. Community involvement encourages partnerships with families, community organizations and agencies to implement the School District's bullying/cyberbullying prevention, intervention, and education programs.

Complaint Procedure

Guidelines and associated forms for filing a complaint can be found in Policies 103, 103.1, and 104.

CHEATING/PLAGIARISM/FORGERY

Cheating and plagiarism of any type will result in failure of the evaluation or paper/project for the student cheating and any student providing the information voluntarily. Failure of the course for the marking period may result in extreme cases. Discipline shall be imposed for cheating or plagiarism.

A student who forges a parent, teacher and/or Administrator's note or signature shall be disciplined.

CLASS CUTTING

Students are required to attend all scheduled classes, study halls, and lunch, (referred to hereinafter individually or together as "class") unless properly excused. "Cutting" is defined as being absent from an assigned area or class without the knowledge of the person(s) charged with responsibility for that area. A "cut" of any class may result in a grade of zero for all work missed, a denial of school privileges up to and including a suspension from school. This Policy on cutting will be strictly enforced. Class cuts may be added to previous cumulative absences which could cause possible credit loss for individual subjects.

CONTROLLED SUBSTANCES (*Policy 227*)

If any student is found to be in violation of the Medication and/or Controlled Substances Policy, the student may be required to participate in drug counseling, rehabilitation, testing or other programs as a condition of reinstatement into the school's educational, extracurricular or athletic programs, in addition to any discipline that may be taken against the student. However, no student may be admitted to a program that seeks to identify and rehabilitate the potential abuser without the intelligent, voluntary and aware consent of the student and/or parent.

Any staff member who observes students displaying bizarre/unusual behavior patterns or suspecting students of using a controlled substance as defined by the Controlled Substance, Drug, Device and Cosmetic Act of the Commonwealth of Pennsylvania and/or the Liquor Code of the Commonwealth of Pennsylvania shall notify the proper school personnel as designated by the school Principal who will ensure that all appropriate means of action and services are implemented.

In addition to any other applicable disciplinary consequence, the following minimum penalties are prescribed for any student athlete found in violation of the prohibited use of anabolic steroids:

1. For a first violation, suspension from school athletics for the remainder of the season.

2. For a second violation, suspension from school athletics for the remainder of the season and for the following season.
3. For a third violation, permanent suspension from participating in school athletics.

FIGHTING

Fighting is prohibited!

Fighting is defined as a student confrontation with another student in which the altercation is mutual, requiring physical restraint or resulting in injury or property damage. Mutual participation in a fight including physical violence, where there is no one main offender and no major injury. This does not include verbal confrontations, physical aggression or other minor altercations.

Any student who engages in fighting will be suspended from school, at a minimum. Harassment is not an excuse to initiate physical contact. Both students will be suspended for fighting and may be issued citations for disorderly conduct or based on the extent of the fight a referral to juvenile court (if under 18) for simple assault, or aggravated assault.

GANGS (*Policy 218.4*)

Affiliation with a gang, gang activities or claiming gang membership by students is strictly prohibited. Gang affiliation or gang membership has been found to be intimidating to the student body and disruptive to the educational process.

Under authority in the School Code, the District will impose corrective action ranging from short-term suspension to long-term suspension and, in extreme cases, the student could be recommended to the Board for expulsion.

Persons who initiate, advocate, or promote activities, openly or otherwise, which threaten the safety or well-being of persons or property, or which substantially disrupt, or are likely to substantially disrupt, the school environment and the educational process, or which substantially interfere with, or are likely to substantially interfere with, the rights of other students will be dealt with as an offense of the most serious type/category.

For the purposes this Policy, the term "gang" means any ongoing organization, association, or group of three (3) or more persons, whether formal or informal, having as one of its primary activities the commission of one or more criminal acts or acts in violation of school rules, which has an identifiable name or identifiable sign or symbol, and whose members individually or collectively engage in, or have engaged in, a pattern of criminal gang activity or activity relating to the violation of school rules.

"Gang Activity" Defined: The use of hand signals, written or oral comments, stances, stares, graffiti or the presence or use of any apparel, jewelry, accessory or manner of grooming which, by virtue of its color, arrangement, trademark, symbol or any other attribute indicates or implies membership or affiliation with a gang, whether real or implied, and/or which has, through past experience in the District, been shown to be a danger to the school environment, its staff and

students, and to substantially disrupt the District's educational programs. "Gang activity" is, therefore, strictly prohibited.

Any incident involving initiations, intimidation and/or similar or related gang activity at school during school hours, en route to school or a school-sponsored event, en route from school or a school-sponsored event, or anywhere while in attendance at a school-sponsored event or activity, will hereby be considered actions which present the danger or likelihood of: bodily injury or physical harm; substantially disrupting the school's education programs; and/or substantially interfering with the educational rights of other students and are, therefore, strictly prohibited.

Any student wearing, carrying, distributing, or displaying gang paraphernalia; exhibiting behavior or gestures which symbolize gang membership; or otherwise engaging in gang activity will be subject to disciplinary action including suspensions and/or permanent expulsion.

Principals shall ensure that:

1. Information about gang affiliation and activities is included in printed rules and regulations provided to staff, students and parent(s).
2. Students identified as possibly being involved in gang-related activities receive counseling to enhance self-esteem, encourage interest and participation in character-building activities, and promote membership in authorized student organizations.
3. Parent(s) will be notified of the school's concerns.
4. Staff in-service training regarding gang activities, methods of operation, and current methods of identification are available to staff.
5. All gang affiliation or gang-type incidents are referred to the appropriate law enforcement agency.
6. Staff, students and parent(s) are informed that affiliation with a gang, gang activities and/or claiming gang membership is considered a serious form of misconduct and is/are subject to the following corrective actions:
 - a. Gang membership activities:
 - i. Minimum: Short-term suspension.
 - ii. Maximum: Expulsion.
 - b. Claimed gang membership for the purpose of intimidation:
 - i. Minimum: Short-term suspension.
 - ii. Maximum: Expulsion.
7. Any student suspended for gang activities and/or affiliation is required as appropriate to sign a Behavior Plan between the student, parent and School District before the student will be re-admitted to school upon serving the assigned disciplinary consequence.
8. Building Administrators have the authority to reduce a long-term suspension to a shorter duration provided the building Administrator is convinced that a plan is in progress which will result in the elimination of future involvement with gangs.
9. Students who have been expelled and/or suspended for gang-related activities may be subject to emergency expulsion and may lose their right to remain in school during the appeal process, subject to their procedural rights under applicable Department of Education regulations

The Principal shall ensure that students are offered membership in authorized school groups and activities as an alternative to at-risk students.

Recognizing that organized gang activities are a community/school problem which may involve or lead to criminal behavior, the School District will involve and inform the appropriate authorities in each of the communities/townships of any school-observed gang activity and develop a working relationship to suppress and combat gang activities.

The District will immediately involve parents, and other community agencies, as appropriate, to abolish gang activities and promote prevention and intervention programs.

This Policy is to be interpreted and applied by the District Administration in a constitutional manner, consistent with the preservation of students' constitutional rights.

HAZING (*Policy 247*)

All forms of hazing are prohibited at all times.

The purpose of these rules is to maintain a safe, positive environment for students that is free from hazing. Hazing activities of any type are inconsistent with the education goals of District. Each student is responsible for respecting the rights of his/her fellow students and to ensure a school atmosphere free from all forms of hazing.

Hazing occurs when a person intentionally, knowingly or recklessly, for the purpose of initiating, admitting or affiliating a student with an organization, or for the purpose of continuing or enhancing membership or status in an organization, causes, coerces or forces a student to do any of the following:

1. Violate federal or state criminal law.
2. Consume any food, liquid, alcoholic liquid, drug or other substance which subjects the student to a risk of emotional or physical harm.
3. Endure brutality of a physical nature, including whipping, beating, branding, calisthenics or exposure to the elements.
4. Endure brutality of a mental nature, including whipping, beating, branding, calisthenics or exposure to the elements.
5. Endure brutality of a sexual nature.
6. Endure any other activity that creates a reasonable likelihood of bodily injury to the student.

Aggravated hazing occurs when a person commits an act of hazing that results in serious bodily injury or death to the student and:

1. The person acts with reckless indifference to the health and safety of the student; or
2. The person causes, coerces or forces the consumption of an alcoholic liquid or drug by a student.

Organizational hazing occurs when an organization intentionally, knowingly or recklessly promotes or facilitates hazing.

Any activity, as described above, shall be deemed a violation of this policy regardless of whether:

1. The consent of the student was sought or obtained, or
2. The conduct was sanctioned or approved by the school or organization.

Willing participation in hazing activities is strictly prohibited, and those students identified as willing participants will be subjected to disciplinary consequences.

When a student believes that they, or others, have been subjected to hazing they should promptly report such incident to the Principal or designee. The District shall investigate promptly all complaints of hazing and will administer appropriate discipline to any individual who violates this Policy. Students, Administrators, coaches, sponsors, volunteers, and District employees shall be alert to incidents of hazing and shall report such conduct to the Principal or designee.

When a student's behavior indicates a threat to the safety of the student, other students, school employees, school facilities, the community or others, district staff shall report the student to the threat assessment team, in accordance with applicable law and Board policy.

Complaint Procedure

Guidelines and associated forms for filing a complaint can be found in Policies 103, 103.1, and 104.

INAPPROPRIATE CARE OF SCHOOL PROPERTY (*Policy 224*)

The Board believes that schools should help students learn to respect property and develop feelings of pride in community institutions. Each student is responsible for the proper care of school property, supplies and equipment entrusted to his/her use. Students who willfully damage school property or deface school property shall be subject to disciplinary measures, prosecution and punishment as allowable under applicable law. Parents shall be held accountable for student actions, which could include cost of restoration and cost for any reward money offered. The Superintendent may report any student whose damage of school property has been serious or chronic in nature to the appropriate authorities.

Any student or other person found committing the following may be subject to appropriate fines and/or prison terms:

1. Desecrating school buildings, structures, grounds, or other property of the District.
2. Breaking into a school building.
3. Gaining entry to a school building or property by trick or deception or secretly remaining in the building.
4. Knowingly remaining on school property that is posted or who is given notice of trespass and refuses to leave.
5. Trespassing on school properties.

PROHIBITED ITEMS AND DEVICES

1. Prohibited Items. Items, devices, and/or materials which could interfere with the educational process are prohibited in school. Items not directly associated with the educational program and reasonably necessary for the student's participation in the school program shall NOT to be brought to school or to any school activity or program. Prohibited items may include, but are not limited to the following:

- a) Skateboards; Roller blades, roller skates, Segways, or other non-prescribed personal transport devices;
- b) Toys, including but not limited to Yo-yos, Fidget spinners, playing cards;
- c) Cameras, except if a cell phone has a camera function;
- d) Nude or semi-nude photographs, whether in print or in digital format; and
- e) Food, drink and chewing gum in non-designated areas, etc.

2. Prohibited Items of a Dangerous Nature. Items, devices, and/or materials which are considered hazards to the safety of others or which could interfere with the educational process are prohibited in school. Items not directly associated with the educational program and reasonably necessary for the student's participation in the school program shall NOT to be brought to school or to any school activity or program. Prohibited items of a Dangerous Nature may include, but are not limited to the following:

- a) Incendiary devices;
- b) Flammable liquids;
- c) Aerosol sprays;
- d) Bath Salts;
- e) Medication, including Nicotine Patches unless the medication is brought to school and used in accordance with the medication rules stated later in this Code;
- f) Laser pens/pointers;
- g) Lighters; and
- h) Handcuffs and other personal restraint devices

3. Personal Electronic Devices--Including but not limited to: Cellular Phones/Smart Phones/Internet Phones/I-Pods/Tablets and similar devices (hereafter referred to as personal electronic devices). **Although students may bring personal electronic devices to school and to school functions; personal electronic devices shall not be visible, turned on or used by students during the school day.** Personal electronic devices that have the capability to access the Internet, take photographs or to record audio and/or video shall not be used for such purposes.

In addition to applicable discipline, failure to adhere to these rules will result in confiscation of the personal electronic device by school staff and a conference with the student prior to returning the device. Return of the device may be delayed in accordance with the rules stated in this Code. Such conferences could include a parent, and parents may be required to personally retrieve the confiscated device from the school. A student's refusal to turn over the device to staff shall be considered an act of insubordination, with the student receiving applicable and additional disciplinary consequences as per this Code.

The District is not responsible for personal electronic devices which are lost, stolen, or damaged.

In the absence of any aggravating circumstances, the disciplinary consequences for the violation of the personal electronic devices rules stated in this Code Include the following:

1. Use of any device by students that provides for a wireless, unfiltered connection to the Internet is prohibited on school property.
2. Prohibited items or items used inappropriately can be confiscated and returned following communication with the parent.

The District is not responsible for prohibited items which are lost, stolen, or damaged.

SEARCH AND SEIZURE (*Policy 226*)

To maintain order and discipline in the schools and to protect the safety and welfare of students and school personnel, school authorities may search a student, student lockers or student automobiles in certain circumstances and may seize any illegal or unauthorized materials discovered during the search. School officials have the right to conduct searches of student lockers, school property, student possessions, student vehicles and their persons in accordance with applicable law.

Searches by the Administration may include utilization of certified drug dogs, metal detection units, or any device used to protect the health, safety, and welfare of the school population.

Reasonable Suspicion – Reasonable suspicion may arise when one (1) or more of the following circumstances are present:

1. Heightened concern as to dangerous and/or illegal activity within the school setting such as:
 - a. Information received from unnamed students, teachers, family members.
 - b. Observations of suspicious or secretive behavior from students and teachers.
 - c. Suspicious activity by students, such as passing small packages between themselves in the hallways.
 - d. Call(s) from concerned parents.
 - e. Observation of a student being in possession of a large amount of money.
 - f. Observation of increased use of Electronic Communication Devices by a student.
 - g. Observance of a student exhibiting physical signs of substance or alcohol use.
 - h. Ongoing problems regarding the use, distribution, possession, and/or sale of controlled substances, the illegal possession of weapons or incendiary/explosive devices, other potentially dangerous or disruptive items, and/or disciplinary problems dealing with same.
 - i. Other reasons (the aforementioned list not all-inclusive and not limited to the above; other reasons may be considered).
2. Information is received pertaining to the possession of controlled substances, weapons, incendiary/explosive devices, other potentially dangerous or disruptive items which pose a threat to the health, welfare, and safety of the students, and the school.

3. Information is received indicating controlled substances, weapons, incendiary/explosive devices; other potentially dangerous or disruptive items are being transferred or sold within the school setting.

Canine Searches – Canine searches are searches involving the use of trained dogs to search property. General inspections of school property with trained dogs may be conducted upon authorization of the Superintendent. Such searches shall be conducted to protect the health, safety, and welfare of those in the school setting. Approved searches of school property by trained dogs shall be made only by certifiably trained dogs and trained handlers. During a search using dogs, students and teachers shall be segregated from the search area, and the dogs shall not come into contact with students and staff unless a clear and present danger has been established or if a proper search warrant has been secured from a proper legal agent. Only appropriate law enforcement agents and/or school officials shall participate in searches of the school.

Personal Searches – A student’s person and/or personal effects (e.g. purse, book bag, etc.) may be searched whenever a school authority has reasonable suspicion to believe that the student is in possession of illegal or unauthorized materials. If a pat down search of a student’s person is conducted, it will be conducted in private by a school official of the same sex and with an adult witness of the same sex present. ~~Should the student object~~Any student who refuses to being searched, will be disciplined for the reason behind the search as well as brazen insubordination.~~either verbally or physically, the school Principal will continue with the search out of the concern for the well-being and safety of the school population under the doctrine of in loco parentis.~~

Locker, Desk or Cubbie Searches – All lockers, desks and cubbies (collectively referred to as “locker”) are and shall remain the property of District, and students shall not have an expectation of privacy in these locations. Administration may inspect a student’s locker at any time for the purpose of determining whether it is being improperly used for the storage of contraband, illegally possessed substances or objects, or any material that poses a hazard to the safety and order of the schools. Except in an emergency situation, reasonable steps shall be taken to ensure that the student whose locker is to be searched is notified and given an opportunity to be present during the search. However, the student’s consent and/or the student’s presence is not required for the search. Where school officials have a reasonable suspicion that the locker contains controlled substances and/or alcohol, and/or weapons and/or incendiary/explosive devices, and/or other potentially dangerous or disruptive items which pose a threat to the health, welfare, and safety of those in the school setting and/or the setting itself, the student’s locker may be searched without prior warning. Whenever the search of a student’s locker is prompted by the reasonable suspicion that the contents of the locker create an emergency, Administration may open the locker as soon as it is necessary to do so to discharge his/her duty to protect the persons and property in the school. Administration has sole authority to order the search, shall be present whenever a student locker is inspected, shall remand to the school police for the safe-keeping and handling any substance, object or material found to be improperly stored in a student’s locker, and for the prompt written recording of each locker inspection, including the reason for the search, persons present, items found and their disposition. If a locker search request is made by a law enforcement officer, Administration shall comply with the request only upon presentation of a search warrant or upon the intelligent and voluntary consent of the student.

Motor Vehicle Searches – Students are permitted to park on school premises as a matter of privilege, not of right. District may conduct patrols of student parking lots and inspections of the exteriors of student vehicles on school property. The interiors of student vehicles may be inspected whenever a school authority has reasonable suspicion to believe that controlled substances, alcohol, weapons, look-a-like weapons, incendiary/explosive devices, and other potentially dangerous or disruptive items is/are in the possession of a student and/or is/are being concealed by a student. Such patrols and inspections may be conducted without notice, without student consent and without a search warrant.

Computer and Electronic Storage Devices – Students have no expectation of privacy while using school technology devices and/or network. Periodic general inspections of computers and electronic storage devices may be conducted by school authorities for any reason at any time without notice, without student consent and without a search warrant. **See Computer and Internet Use and Prohibitions.**

A student's failure to permit searches and seizures as provided above will be considered grounds for disciplinary action. Any illegal or contraband materials shall be turned over by the Principal or his/her designee to the proper legal authorities for ultimate disposal.

Illegal and prohibited materials seized during a student search may be used as evidence against the student in a school disciplinary proceeding.

Electronic Devices/Smart Phones/ Internet Phones/I-Pods/Tablets and similar devices—A device may be confiscated whenever there is reasonable suspicion that the device may contain evidence of a violation of this Code or reasonable suspicion that the device may contain contraband in accordance with applicable law.

Use of Metal Detectors—The use of metal detectors to minimize the risk of weapons on campus is determined to be a desirable technique to enhance campus security.

Metal detectors may be of the stationary walk-through or hand-held type.

Random Use: Metal detectors may be used at random as determined by the Administration.

Notice of Use of Metal Detectors: Persons entering any District property, along with their belongings, may be required to submit to a metal detector test.

Avoidance/Refusal of Detection Process: When a detector is in use at a particular location and a person attempts to avoid using that location, it shall be considered sufficient cause to immediately detain and search the person and/or deny admission.

Selective Use of Detector: Random use of a metal detector pursuant to this Policy shall not be considered a search governed by other policies of this Board relating to search of students and other persons. However, if a school official or a law enforcement officer has reasonable suspicion to believe that a particular student is in possession of an illegal or unauthorized object or weapon, he/she may conduct a search of a person and personal effects.

No Obligation to Use: Nothing in this Policy requires the use of a metal detector.

SEXUAL MISCONDUCT

Students shall not engage in any sexual act(s) at school, at any school event or activity, on School District property, on a School District vehicle, or coming to or going from school.

TERRORISTIC THREATS ~~OR ACTS~~ (Policy 218.2)

The District recognizes the danger that terroristic threats ~~and acts~~ by students present to the safety and welfare of students, staff, and community. In a continuing effort to provide a safe and secure environment within school buildings, on school property, on school buses, at any school activity, event or function before, during or after school hours for all District students, all professional and non-certificated District employees and all legitimate visitors to the District, pursuant to the law, the Board acknowledges the need for an immediate and effective response to the situation involving such a terroristic threat ~~or act~~.

Students are prohibited from communicating terroristic threats ~~or committing terroristic acts~~ directed at any student, employee, Board member, community member, visitor or school building property owned, leased or being used by the district.

A *terroristic threat* is: (1) a threat to commit any crime of violence communicated with the intent to terrorize another, to cause evacuation of a building, place of assembly or facility of the public and District transportation or with the intent to otherwise cause serious public inconvenience with reckless disregard of the risk of causing such terror or inconvenience; (2) the intentional communication, without factual basis or knowledge, of the existence or potential existence of a weapon of mass destruction; or (3) the intentional threat to place or set a weapon of mass destruction. ~~A terroristic act is an offense against property or involving danger to another person.~~ To *communicate* means to convey in person or by written or electronic means, including telephone, electronic mail, Internet, facsimile, telex or similar transaction. A *weapon of mass destruction* is a bomb, biological agent, chemical agent or nuclear agent as those terms are defined by 18 Pa.C.S. § 2715.

The Safety and Security Coordinator or designee and the threat assessment team, shall react promptly and appropriately to information or knowledge concerning a possible or actual terroristic threat. Such action shall be in compliance with state law and regulations, Board policy and administrative regulations, the procedures set forth in the memorandum of understanding with local law enforcement officials and the district's emergency preparedness plan. The Superintendent may develop administrative regulations to implement this policy. Any written site-specific procedures and guidelines will be available in each site's administrative offices.

Staff members and Sstudents must immediately inform the Principleadministration/threat assessment team about any information or knowledge relevant to a possible or actual terroristic threat or act. The school Principal shall immediately inform the Superintendent or designee and the School Safety and Security Coordinator upon receiving a report of such a threat or act in accordance with Board policy and administrative regulations.

Where an investigation conducted by the Administration indicates a reasonable suspicion that the commission of such (an) act(s) has/may occur(red), the following guidelines shall be applied:

1. In an effort to preserve a safe school environment, the student involved in the commission of the threat/~~act may be requested to participate in a voluntary search shall be subject to a search~~ by the school Principal or designee, in the presence of a witness. Such a search could include the student's locker, clothing, book bag(s), vehicle, or other property. Should the student object to being searched, either verbally or physically, the school Principal will continue with the search out of the concern for the well-being and safety of the school population under the doctrine of *in loco parentis*.
2. The school Principal shall promptly report the incident to the Superintendent.
3. ~~Based on the results of the investigation, the Superintendent~~ The school principal may report incidents involving terroristic threats on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the student to law enforcement officials, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.
- 2.4. _____ The school Principal shall immediately suspend the student.
- 3.5. _____ ~~The student's parent is to be notified as soon as possible~~ The Administrator shall notify the parent/guardian of any student directly involved in an incident involving terroristic threat as a victim or suspect immediately or as soon as practicable. The Administrator shall inform the parent/guardian whether or not law enforcement has been or may be notified of the incident. The Administrator shall document attempts made to reach the parent/guardian.
- 4.6. _____ The school Principal shall promptly report the incident to the Superintendent.
- 5.7. _____ The parent of any and all students involved in the incident should be notified.
6. ~~Based on the results of the investigation, the Superintendent may report the student to law enforcement officials.~~
- 7.6. _____ The Administrator will coordinate the Administrative Review procedures that pertain to the investigation and charges, securing written statements that include witness statements and anecdotal records substantiating or refuting the charges.
- 8.7. _____ ~~The Administrator will cooperate with the Superintendent or designee shall develop in the development of~~ a public statement as well as and ~~determining~~ the most effective method of informing school personnel, should there be such a need.
- 9.8. _____ An Administrative Review, ~~if deemed necessary~~, shall be convened before the Superintendent, who may recommend expulsion of the student to the Board.
10. ~~As is appropriate, the Administrator will assist in the informative and notification requirements for the Administrative Review before the Superintendent and recommendation before the Board for expulsion or other disciplinary action in accordance with the Public School Code and Department of Education regulations or guidelines.~~
11. ~~Any student who physically assaults a staff member during an investigation or otherwise will be immediately excluded from school and scheduled for an Administrative Review.~~
- 12.9. _____ An elementary school student (K-5) who is found to have violated this Policy shall be subject to disciplinary action up to and including expulsion from District. The age of the student and the nature of the violation may be considered in determining appropriate disciplinary action.
- 13.10. _____ If a student is expelled for making terroristic threats ~~or committing terroristic acts~~, the Superintendent and/or Board may require, prior to readmission, that the student

provide competent and credible evidence that the student does not pose a risk of harm to himself/herself or to others.

~~14.11.~~ If a student is expelled for making terroristic threats ~~or committing terroristic acts~~, upon return to school, the student shall be subject to random searches.

12. In the case of exceptional students, District will take all steps necessary to comply with the applicable laws.

~~15.~~

TOBACCO (*Policy 222*)

The Board recognizes that tobacco, and vaping products, including the product marketed as Juul and other electronic cigarettes, present a health and safety hazard that can have serious consequences for both users and nonusers and the safety and environment of the schools. The purpose of this policy is to prohibit student possession, use, purchase and sale of tobacco and vaping products, including Juuls and other electronic cigarettes.

State law defines the term tobacco product to broadly encompass not only tobacco but also vaping products including Juuls and other electronic cigarettes (e-cigarettes). Tobacco products, for purposes of this policy and in accordance with state law, shall be defined to include the following:

1. Any product containing, made or derived from tobacco or nicotine that is intended for human consumption, whether smoked, heated, chewed, absorbed, dissolved, inhaled, snorted, sniffed or ingested by any other means, including, but not limited to, a cigarette, cigar, little cigar, chewing tobacco, pipe tobacco, snuff and snus.
2. Any electronic device that delivers nicotine or another substance to a person inhaling from the device, including, but not limited to, electronic nicotine delivery systems, an electronic cigarette, a cigar, a pipe and a hookah.
3. Any product containing, made or derived from either:
 - a. Tobacco, whether in its natural or synthetic form; or
 - b. Nicotine, whether in its natural or synthetic form, which is regulated by the United States Food and Drug Administration as a deemed tobacco product.
4. Any component, part or accessory of the product or electronic device listed in this definition, whether or not sold separately.

The term tobacco product does not include the following:

1. A product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product or for other therapeutic purposes where the product is marketed and sold solely for such approved purpose, as long as the product is not inhaled. NOTE: *This exception shall be governed by Board policy relating to Medications.*

2. A device, included under the definition of tobacco product above, if sold by a dispensary licensed in compliance with the Medical Marijuana Act.

NOTE: Guidance issued by the PA Department of Health directs schools to prohibit possession of any form of medical marijuana by students at any time on school property or during any school activities on school property. This exception shall be governed by Board policy relating to Controlled Substances/Paraphernalia.

The Board prohibits possession, use, purchase or sale of tobacco and vaping products, including the product market as Juul and other e-cigarettes, regardless of whether such products contain tobacco or nicotine, by or to students at any time in a school building and on any property, school buses, vans and vehicles that are owned, leased or controlled by the school district; or at school-sponsored activities that are held off school property.

The Board prohibits student possession or use of products marketed and sold as tobacco cessation products or for other therapeutic purposes, except as authorized in the Board's Medication policy.

The Board prohibits student possession of any form of medical marijuana at any time in a school building; on school buses or other vehicles that are owned, leased or controlled by the school district; on property owned, leased or controlled by the school district; or at school-sponsored activities that are held off school property.

The Board authorizes the confiscation and disposal of products prohibited by this policy.

A student who violates this policy shall be subject to prosecution initiated by the district and, if convicted, shall be required to pay a fine up to fifty dollars (\$50) plus court costs or admitted to alternative adjudication in lieu of imposition of a fine.

In accordance with state law, the Superintendent shall annually, by July 31, report all -incidents of possession, use and sale of tobacco and vaping product, including Juuls or other e-cigarettes, in violation of this policy by any student on school property to the Office of Safe Schools.

A student convicted of possessing, using or selling tobacco in violation of this Policy may be fined up to \$50 plus court costs or admitted to alternative adjudication in lieu of imposition of a fine.

DISCRIMINATION/TITLE IX SEXUAL HARASSMENT (*Policy 103*)

The Board declares it to be the policy of this district to provide an equal opportunity for all students to achieve their maximum potential through the programs and activities offered in the schools without discrimination on the basis of race, color, age, creed, religion, gender, sexual orientation, ancestry, national origin, marital status, pregnancy or handicap/disability.

The Board also declares it to be the policy of this district to comply with federal law and regulations under Title IX prohibiting sexual harassment, which is a form of unlawful discrimination on the basis of sex. Inquiries regarding the application of Title IX to the district

may be referred to the Title IX Coordinator, to the Assistant Secretary for Civil Rights of the U.S. Department of Education, or both.

The district is committed to the maintenance of a safe, positive learning environment for all students that is free from discrimination by providing all students course offerings, counseling, assistance, services, employment, athletics and extracurricular activities without any form of discrimination, including Title IX sexual harassment. Discrimination is inconsistent with the rights of students and the educational and programmatic goals of the district and is prohibited at or, in the course, of district-sponsored programs or activities, including transportation to or from school or school-sponsored activities.

Violations of this policy, including acts of retaliation as described in this policy, or knowingly providing false information, may result in disciplinary consequences under applicable Board policy and procedures.

The Board encourages students and third parties who believe they or others have been subject to Title IX sexual harassment, other discrimination or retaliation to promptly report such incidents to the building principal, even if some elements of the related incident took place or originated away from school grounds, school activities or school conveyances. A person who is not an intended victim or target of discrimination but is adversely affected by the offensive conduct may file a report of discrimination.

The student's parents/guardian or any other person with knowledge of conduct that may violate this policy is encouraged to immediately report the matter to the building principal.

A school employee who suspects or is notified that a student has been subject to conduct that constitutes a violation of this policy shall immediately report the incident to the building principal, as well as properly making any mandatory police or child protective services reports required by law.

If the building principal is the subject of a complaint, the student, third party or a reporting employee shall report the incident directly to the Title IX Coordinator.

The complainant or the individual making the report may use the Discrimination/ Sexual Harassment/Bullying/Hazing/Dating Violence/Retaliation Report Form attached to this policy for purposes of reporting an incident or incidents in writing; however, verbal reports of an incident or incidents shall be accepted, documented and the procedures of this policy and the relevant attachments followed.

The building principal shall promptly notify the Title IX Coordinator of all reports of discrimination, Title IX sexual harassment or retaliation. The Title IX Coordinator shall promptly contact the complainant regarding the report to gather additional information as necessary, and to discuss the availability of supportive measures. The Title IX Coordinator shall consider the complainant's wishes with respect to supportive measures.

The Title IX Coordinator shall conduct an assessment to determine whether the reported circumstances are most appropriately addressed through the Discrimination Complaint Procedures prescribed in Attachment 2 to this policy, or if the reported circumstances meet the

definition of Title IX sexual harassment and are most appropriately addressed through the Title IX Sexual Harassment Procedures and Grievance Process for Formal Complaints in Attachment 3, or other Board policies.

Discriminatory Harassment

Harassment is a form of discrimination based on the protected classifications listed in this policy consisting of unwelcome conduct such as graphic, written, electronic, verbal or nonverbal acts including offensive jokes, slurs, epithets and name-calling, ridicule or mockery, insults or put-downs, offensive objects or pictures, physical assaults or threats, intimidation, or other conduct that may be harmful or humiliating or interfere with a person's school or school-related performance when such conduct is:

1. Sufficiently severe, persistent or pervasive; and
2. A reasonable person in the complainant's position would find that it creates an intimidating, threatening or abusive educational environment such that it deprives or adversely interferes with or limits an individual or group of the ability to participate in or benefit from the services, activities or opportunities offered by a school.

Title IX Sexual Harassment

Title IX sexual harassment means conduct on the basis of sex that satisfies one or more of the following:

1. A district employee conditioning the provision of an aid, benefit, or district service on an individual's participation in unwelcome sexual conduct, commonly referred to as *quid pro quo sexual harassment*.
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive and objectively offensive that it effectively denies a person equal access to a district education program or activity.
3. Sexual assault, dating violence, domestic violence or stalking.
 - a. *Dating violence* means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim and where the existence of such a relationship is determined by the following factors:
 - i. Length of relationship.
 - ii. Type of relationship.
 - iii. Frequency of interaction between the persons involved in the relationship.
 - b. *Domestic violence* includes felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving federal funding, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.
 - c. *Sexual assault* means a sexual offense under state or federal law that is classified as a forcible or non-forcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation.

- d. *Stalking*, under Title IX means stalking on the basis of sex, for example when the stalker desires to date a victim. Stalking means to engage in a course of conduct directed at a specific person that would cause a reasonable person to either:
 - i. Fear for their safety or the safety of others.
 - ii. Suffer substantial emotional distress.

Such conduct must have taken place during a district education program or activity and against a person in the United States to qualify as sexual harassment under Title IX. An education program or activity includes the locations, events or circumstances over which the district exercises substantial control over both the respondent and the context in which the harassment occurs. Title IX applies to all of a district's education programs or activities, whether such programs or activities occur on-campus or off-campus.

In order to maintain a program of nondiscrimination practices that is in compliance with applicable laws and regulations, the Board designates the Assistant Superintendent for Curriculum and Instruction as the district's Compliance Officer and the Director of Administrative Services as the district's Title IX Coordinator.

The Compliance Officer shall publish and disseminate this policy and complaint procedure at least annually to students, parents/guardians, employees and the public to notify them of where and how to initiate complaints under this policy. Information relative to special accommodation and or grievance procedure may be obtained by contacting the Compliance Officer and Title IX Coordinator, in writing, at the Administration Office, East Stroudsburg Area School District, 50 Vine Street, East Stroudsburg, Pennsylvania 18301 or call (570) 424-8500.

The Compliance Officer and Title IX Coordinator shall fulfill designated responsibilities to ensure adequate nondiscrimination procedures are in place, to recommend new procedures or modifications to procedures and to monitor the implementation of the district's nondiscrimination procedures.

WEAPONS (*Policy 218.1*)

The District recognizes the importance of safe and secure schools to provide students, teachers, and staff members with an opportunity to go about daily activity in a positive atmosphere. The District will endeavor to provide a safe and secure environment within school buildings, on school property, on school buses, at any school activity, event or function before, during, or after school hours for all District students, all professional and non-certificated District employees and all legitimate visitors in the District, pursuant to law.

Students shall not possess or bring weapons or replicas of weapons into any District buildings, onto District property, to any school-sponsored activity, or onto any public conveyance providing transportation to or from school or to a school-sponsored activity or while the student is coming to or from school.

A "weapon" is defined as an instrument of any type which can be used to cause harm to an individual. While not all-inclusive, a weapon shall include any knife, cutting instrument, cutting tool, nunchaku, firearm, shotgun, handgun, rifle, spring gun, air gun, sling shot, bludgeon or

club, metal or artificial knuckles, sword, machete, pellet gun, nightstick, ax handle, explosive device, ammunition, dangerous chemical, razor, any other tool, instrument or implement capable of inflicting serious injury; any look-alike knife, shotgun, rifle or gun; and/or an instrument which, in the judgment of the Administration, could be used as a weapon or mistaken for one. This includes, by way of example and not limitation, pocketknives of all sizes and designs, box cutters, Swiss army knives, nail cutters and work tools that could constitute a weapon. An imitation or replica of any of the foregoing may be considered a “weapon.”

Any instrument, tool, implement, or substance while being used by a student participating in an educational and/or vocational process or program approved by a school, as determined by a(n) Administrator, teacher and/or other Board-authorized adult supervisor, will not be defined as a weapon as long as that instrument, tool or implement is being used for its educationally and/or vocationally defined purpose. Should a classroom project or demonstration involve a need to bring an item that could be classified as a weapon to school, the student is required to obtain written permission from the classroom teacher who will notify the Principal of the need.

Any student who brings a weapon onto, or possesses a weapon on or at, any school property, any school-sponsored activity or any public conveyance providing transportation to or from a school or school-sponsored activity or while the student is coming to or from school, shall be subject to an Administrative Review before the Superintendent. Such student will be suspended from school for a period of ten (10) school days, and such suspension may be continued pending an expulsion hearing before the Board or a committee of the Board in the event that it is determined by the Superintendent or his/her designee that the student’s presence in his/her normal class assignment would constitute a threat to the health, safety, morals or welfare of others and it is possible to hold a formal hearing within the ten (10) day initial suspension period.

A student is in “possession” of a weapon when the weapon is found on the person of the student, in the student’s locker or assigned storage area, desk, backpack, or in the student’s vehicle and the weapon is under the student’s control while the student is on school property, on property being used by the school, at any school function or activity, at any school-sponsored activity held away from the school, on any conveyance providing transportation to or from a school or school-sponsored activity, or while the student is on his/her way to or from school.

If a student violates these rules, the Board shall expel the student for a period of not less than 1 year following a hearing. However, the Superintendent has discretion to recommend modifications of this expulsion requirement on a case-by-case basis, and, in the case of an exceptional student, shall comply with applicable law. If a student is expelled, the District may make an alternative assignment or provide alternative educational services during the period of expulsion.

Violations of these rules will be reported to the police or other law enforcement agency.

Any professional staff member or other school employee who has reason to believe that a student is in possession of and/or is transporting and/or transmitting a weapon or look-alike weapon, shall immediately inform the Principal who will conduct the complete investigation. Upon investigation and/or confiscation of any weapon and/or look-alike, the Principal may immediately notify and/or summon:

1. The District School Police
2. The local police
3. The Superintendent
4. The parent of any and all students involved in the incident

The Safety and Security Coordinator or designee shall react promptly to information and knowledge concerning possession of a weapon. Such action shall be in compliance with state law and regulations and with the procedures set forth in the memorandum of understanding with local law enforcement officials and the district's emergency preparedness plan.

When the behavior of a student in possession of a weapon indicates a threat to the safety of the student, other students, school employees, school facilities, the community or others, district staff shall report the student immediately to the administration/school police, and then, to the threat assessment team, in accordance with applicable law and Board policy.

Upon determining that a reasonable suspicion of possession of a weapon exists, and in an effort to preserve a safe school environment, the Principal may search a student(s) ~~request that the student(s) involved volunteer to be searched, or to have his/her~~ locker, clothing, book bag(s), vehicle and/or other property searched by a school official, in the presence of a witness. Should the student refuse or resist such a search, verbally and/or physically, the Principal may continue with the search to protect the well-being and safety of the school population under the doctrine of in loco parentis. The parent is/are to be notified as soon as possible.

The Principal will cooperate with the Superintendent and develop a public statement as well as determine the most effective method for informing school personnel, as necessary. The Superintendent, subject to confidentiality and due process requirements, may inform the Board of an incident as soon as measures have been taken to eliminate any immediate danger associated with such incident.

The Principal will coordinate with the Administrative Review procedures which pertain to the investigation, securing information, such as witness' statements and anecdotal records substantiating the alleged violation.

The Principal will assist in the informational and notification requirements for the Administrative Review before the Superintendent and for the recommendation before the Board for expulsion in accordance with the Pennsylvania School Code.

If a student is expelled for a violation of these is-rules policy, the Superintendent and/or Board may require, as a condition of readmission, that the student provide acceptable proof, whether in the form of a psychiatric/psychological report or otherwise, that he/she does not pose a risk of harm to himself/herself and/or others.

A student who is suspended and/or expelled for violating these rules, upon return to school, shall be subject to random searches.

The Superintendent shall report all incidents relating to expulsion for possession of a weapon to the Department of Education. The Superintendent shall be responsible to develop a memorandum of understanding with local law enforcement officials that sets forth procedures to

be followed when an incident occurs involving an act of violence or possession of a weapon by any person on school property. Acts of violence or possession of a weapon in violation of this Policy shall be reported to the Office for Safe Schools on the required form at least once each year.

The Principal shall inform all students and parents/guardians of this Policy and the consequences for violation of this Policy prohibiting weapons as well as their personal responsibility to guard the health, safety and welfare of the school community, and to protect school property. Information within this Policy is to be given to students within the first three (3) days of the beginning day of each school year. New students shall be informed of this Policy upon application for admission. Reminders of this Policy are to be provided to students periodically throughout the school year.

An exception to this Policy may be made by the Superintendent, who shall prescribe special conditions or procedures to be followed.

Weapons under the control of law enforcement personnel acting in their official capacity are permitted.

In accordance with the federal Gun-Free School Zone Act, possession or discharge of a firearm in, on, or within 1,000 feet of school grounds is prohibited. Violations shall be reported to the appropriate law enforcement agency.

Transfer Students

When the District receives a student who transfers from a public or private school during an expulsion period for an offense involving a weapon, the District may assign that student to an alternative assignment or may provide alternative education, provided the assignment does not exceed the expulsion period.

CONSEQUENCES FOR INFRACTIONS MAY CARRY OVER TO THE BEGINNING OF THE NEXT SCHOOL YEAR OR A STUDENT'S RETURN TO MEMBERSHIP.

IN ADDITION, LAW ENFORCEMENT MAY BE CONTACTED WHEN THE INFRACTION CONSTITUTES A CRIMINAL ACT. PLEASE SEE GLOSSARY OF DISCIPLINARY INFRACTIONS/ACTION ON PAGES 69-80.

EAST STROUDSBURG AREA SCHOOL DISTRICT-GLOSSARY OF DISCIPLINARY INFRACTIONS/ACTION

Glossary of Disciplinary Infractions

	Disciplinary Action/Demerits (See accompanying footnote page for Level 1* Action Tier along with additional disciplinary action steps – Grades K-12)	
	Grades K-2	Grades 3-5 Grades 6-12
Abuse of Pass/Loitering - A person not arriving and/or returning from a designated location in a timely fashion or one making purposeless stops, veering off course from a destination or errand.	See Level 1* 15 Demerits	See Level 1* 15 Demerits
Aggravated Assault on Staff/Student - An unlawful attack by one person upon another in which the offender uses a weapon or displays it in a threatening manner, or the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe lacerations, or loss of consciousness. This also includes assault with disease (as in cases when the offender is aware that he/she is infected with a deadly disease) by biting, spitting, etc.	10 Day OSS 45 Demerits	10 Day OSS 45 Demerits
Aggravated Indecent Assault - Refer to associated Crimes Code Citation for specific details -- §3125 Aggravated Indecent Assault.	10 Day OSS 45 Demerits	10 Day OSS 45 Demerits
All Other Forms of Harassment/Intimidation - Repeatedly commits acts with intent to harass, annoy or alarm another person.	5 Day OSS 15 Demerits	5 Day OSS 15 Demerits
Arson - The unlawful and intentional damage or attempt to damage any real or personal property by fire or incendiary device. Setting a fire (by match, lighter, fireworks, firecrackers, trashcan fires, Molotov cocktails, or any other incendiary device) providing aid, counsel or pay toward same. This category does not include a simple act of lighting a match.	10 Day OSS 45 Demerits	10 Day OSS 45 Demerits
Attempt/Commit Murder/Manslaughter - When a person intentionally, knowingly, recklessly, or negligently attempts to cause the death of a human being.	10 Day OSS 45 Demerits	10 Day OSS 45 Demerits
Bomb Threat - A person who communicates, either directly or indirectly, a bomb threat to: (1) commit any crime of violence with intent to terrorize another; (2) cause evacuation of a building, place of assembly or facility of public transportation; or (3) otherwise cause serious public inconvenience, or cause terror or serious public inconvenience with reckless disregard of the risk of causing such terror or inconvenience. The term “communicates” means, conveys in person or by written or electronic means, including telephone, electronic mail, Internet, facsimile, telex and similar transmissions.	10 Day OSS 45 Demerits	10 Day OSS 45 Demerits

EAST STROUDSBURG AREA SCHOOL DISTRICT-GLOSSARY OF DISCIPLINARY INFRACTIONS/ACTION

Glossary of Disciplinary Infractions

	Disciplinary Action/Demerits		
	(See accompanying footnote page for Level 1* Action Tier along with additional disciplinary action steps – Grades K-12)	Grades 6-12	
	Grades K-2	Grades 3-5	
Brazen Insubordination - Bold, shameless and continual defiance of authority; refusal to obey orders. <u>Any student who refuses a search will be disciplined for brazen insubordination.</u>	See Level 1* 15 Demerits	1 Day ISS 15 Demerits	1 st Offense -5 Day OSS 15 Demerits 2 nd Offense-10 Day OSS +520 Demerits
Bullying/Cyberbullying - By law, "bullying" shall mean an intentional electronic, written, verbal or physical act, or a series of acts: (1) directed at another student or students; (2) which occurs in a school setting; (3) that is severe, persistent or pervasive; and (4) that has the effect of doing any of the following: (i.) substantially interfering with a student's education; (ii.) creating a threatening environment; or (iii.) substantially disrupting the orderly operation of the school; and "school setting" shall mean in the school, on school grounds, in school vehicles, at a designated bus stop or at any activity sponsored, supervised or sanctioned by the school. The behavior can be either overt or covert in nature utilizing various methods of communication. For example, the term cyberbullying is being used to describe bullying behavior which occurs on the Internet or via Social Media. The term bullying should not be used when there is a mutual confrontation between two students or groups of students. Behavior is clearly bullying when: (1) there is intent to harm - the perpetrator appears to find pleasure in taunting and continues even when the target's distress is obvious. Mutual "teasing" should not be confused with bullying behavior and (2) there is intensity and duration - the taunting continues over a period of time, and is not welcomed by the target.	See Level 1* 15 Demerits	1 Day ISS 15 Demerits	5 Day OSS 15 Demerits
Burglary - The unlawful entry into a building or other structure with the intent to commit a felony or theft. It is not necessary that force be used in gaining entry, neither is it necessary that property loss occur. Attempts to unlawfully enter a structure without expressed permission are also counted in this category.	5 Day OSS 15 Demerits	5 Day OSS 15 Demerits	5 Day OSS 15 Demerits
Cheating - Obtaining or attempting to obtain, or aiding another to obtain credit for work, or any improvement in evaluation of performance, by any dishonest or deceptive means.	See Level 1* 5 Demerits	See Level 1* 5 Demerits	1 Day ISS 5 Demerits

EAST STROUDSBURG AREA SCHOOL DISTRICT-GLOSSARY OF DISCIPLINARY INFRACTIONS/ACTION

Glossary of Disciplinary Infractions

		Disciplinary Action/Demerits (See accompanying footnote page for Level 1* Action Tier along with additional disciplinary action steps – Grades K-12)	
		Grades K-2	Grades 3-5
			Grades 6-12
Class Cut - Absent oneself from a class or other, mandatory event.		See Level 1* 5 Demerits	See Level 1* 5 Demerits
Classroom Disruption - Is generally regarded as a behavior a reasonable person would view as being likely to substantially or repeatedly interfere with the conduct of a class.		See Level 1* 1 Demerit	See Level 1* 1 Demerit
Criminal Trespass - Intentionally entering or remaining unlawfully on school property, without authorization.		5 Day OSS 15 Demerits	5 Day OSS 15 Demerits
Cyber Harassment of a Child - Intent to harass, annoy or alarm, the person engages in a continuing course of conduct by electronic means directly to a child or by publication through an electronic social media service.		5 Day OSS 15 Demerits	5 Day OSS 15 Demerits
Detention Cut - Not reporting to assigned after-school detention nor securing prior permission to reschedule.		1 st Offense – student will receive a verbal warning and Detention will be rescheduled <i>1 Demerit</i> 2nd, 3rd, 4th Offense – student will receive 2 Day-missing a rescheduled Detention, will result in a 3 Day Lunch Detention being issued 5th Offense – student will be considered in-violation-of _____ Brazen-Insubordination <i>15 Demerit</i>	
Dishonesty – Characterized by lack of truth, honesty, or trustworthiness.		See Level 1* 5 Demerits	See Level 1* 5 Demerits
Disobedience - Not following direction of school official or someone in authority.		See Level 1* 5 Demerits	1 st Offense -1 Day ISS 2 nd Offense -1 Day OSS 5 Demerits

EAST STROUDSBURG AREA SCHOOL DISTRICT-GLOSSARY OF DISCIPLINARY INFRACTIONS/ACTION

Glossary of Disciplinary Infractions

	Disciplinary Action/Demerits (See accompanying footnote page for Level 1* Action Tier along with additional disciplinary action steps – Grades K-12)	
	Grades K-2	Grades 3-5 Grades 6-12
Disorderly Conduct - Intent to cause public inconvenience, annoyance or alarm, or recklessly creating a risk thereof, he/she: (1) engages in fighting or threatening, or in violent or tumultuous behavior; (2) makes unreasonable noise; (3) uses obscene language, or makes an obscene gesture; or (4) creates a hazardous or physically offensive condition by any act which serves no legitimate purpose of the actor.	5 Day OSS 15 Demerits	5 Day OSS 15 Demerits
Display/Public Affection - Acts of physical intimacy such as kissing in the view of others.	See Level 1* 1 Demerit	See Level 1* 1 Demerit
Disrespect to Staff - Acting rude, impolite, and lacking courtesy for a staff member.	See Level 1* 10 Demerits	See Level 1* 10 Demerits
Dress Code Violation - A student found to be in violation of Policy 221 will be removed from class and sent to the office. The student will be issued a written warning and given the opportunity to change from non-compliant clothing into compliant clothing. If the student does not have compliant clothing to change into, the parent will be contacted to bring such clothing for the student. A student may change from non-compliant clothing to compliant clothing provided by the school, when available. If the parent cannot be contacted and/or is unable to bring such clothing, the student may be removed from class for the remainder of the day for offensive items (Grades 6-12). Violations in excess of the 5th offense in any one school year will also carry the infraction of “Brazen Insubordination” and shall be issued disciplinary consequences.	See Level 1* 1 Demerit	See Level 1* 1 Demerit
Encourage/Instigate Fight - Prompting, provoking, influencing, and/or triggering a fight.	See Level 1* 5 Demerits	1 Day ISS 5 Demerits
Extortion - The gaining of property or money by any kind of force, or threat of 1) violence; 2) property damage; 3) harm to reputation; or 4) unfavorable action.	See Level 1* 15 Demerits	1 Day ISS 15 Demerits
Failure to Disperse Upon Official Order - Refusing or failing to disperse when ordered to do so by School Police, School Staff/Official engaged in enforcing or executing the law.	5 Day OSS 15 Demerits	5 Day OSS 15 Demerits

Grades 6-12 only:
1st & 2nd Offense – student will receive 1 Detention
3rd Offense – student will receive 1 Day ISS
4th Offense – student will receive 1 Day OSS
5th Offense – student will receive 3 Day OSS
6th Offense – student will be in violation of Brazen Insubordination

EAST STROUDSBURG AREA SCHOOL DISTRICT-GLOSSARY OF DISCIPLINARY INFRACTIONS/ACTION

Glossary of Disciplinary Infractions

	Disciplinary Action/Demerits (See accompanying footnote page for Level 1* Action Tier along with additional disciplinary action steps – Grades K-12)	
	Grades K-2	Grades 3-5 Grades 6-12
Failure to Produce and/or Display ID Badge – Not producing an ID upon request of a school official.	See Level 1* 1 Demerit	See Level 1* 1 Demerit
Fighting (Mutual Altercation) - A student confrontation with another student in which the altercation is mutual, requiring physical restraint or resulting in injury or property damage. Mutual participation in a fight involving physical violence, where there is no one main offender and no major injury. This does not include verbal confrontations, physical aggression or other minor altercations.	See Level 1* 20 Demerits	2 Day OSS 20 Demerits 10 Day OSS 20 Demerits
Forgery - Falsely making, completing, signing or altering a written document.	See Level 1* 5 Demerits	1 Detention 5 Demerits
Gambling - The activity or practice of playing at a game of chance for money or other stakes.	See Level 1* 5 Demerits	See Level 1* 5 Demerits
Gang Membership Activities - The use of hand signals, written or oral comments, stances, stares, graffiti or the presence or use of any apparel, jewelry, accessory or manner of grooming which, by virtue of its color, arrangement, trademark, symbol or any other attribute indicates or implies membership or affiliation with a gang, whether real or implied, and/or which has, through past experience in the District, been shown to be a danger to the school environment, its staff and students, and to substantially disrupt the District's educational programs.	10 Day OSS 45 Demerits	10 Day OSS 45 Demerits
Gang Membership Claimed for the Purpose of Intimidation - Claiming association with a group of three (3) or more persons, whether formal or informal, having as one of its primary activities the commission of one or more criminal acts or acts in violation of school rules, which has an identifiable name or identifiable sign or symbol, and whose members individually or collectively engage in, or have engaged in, a pattern of criminal gang activity or activity relating to the violation of school rules.	10 Day OSS 45 Demerits	10 Day OSS 45 Demerits

EAST STROUDSBURG AREA SCHOOL DISTRICT-GLOSSARY OF DISCIPLINARY INFRACTIONS/ACTION

Glossary of Disciplinary Infractions

	Disciplinary Action/Demerits (See accompanying footnote page for Level 1* Action Tier along with additional disciplinary action steps – Grades K-12)		
	Grades K-2	Grades 3-5	Grades 6-12
Gang Policy Violation - Using hand signals, written or oral comments, stances, stares, graffiti or the presence or use of any apparel, jewelry, accessory or manner of grooming which, by virtue of its color, arrangement, trademark, symbol or any other attribute indicates or implies membership or affiliation which means any ongoing organization, association, or group of three (3) or more persons, whether formal or informal, having as one of its primary activities the commission of one or more criminal acts or acts in violation of school rules, whether real or implied, which threaten the safety or well-being of persons or property, which substantially disrupt, or are likely to substantially disrupt, the school environment and the educational process, or which substantially interfere with, or are likely to substantially interfere with, the rights of other students.	5 Day OSS 15 Demerits	5 Day OSS 15 Demerits	5 Day OSS 15 Demerits
Homicide (Murder or Manslaughter): Occurs when a person intentionally, knowingly, recklessly, or negligently causes the death of a human being. Homicide is classified as murder, voluntary manslaughter, or involuntary manslaughter.	10 Day OSS 45 Demerits	10 Day OSS 45 Demerits	10 Day OSS 45 Demerits
Inappropriate Article - Items not directly associated with the educational program and reasonably necessary for the student's participation in the school program shall NOT to be brought to school or to any school activity or program.	See Level 1* 1 Demerit	See Level 1* 1 Demerit	1 Detention ▲ 1 Demerit
Inappropriate Conduct - Engaging in behavior that a reasonable and sensible person would not do, thereby violating the Code of Student Conduct, including but not limited to inappropriate care of school property, inappropriate expression/action, and/or profanity.	See Level 1* 5 Demerits	1 Detention 5 Demerits	1 Day ISS 5 Demerits
Inappropriate Use of Electronic Communications Devices – Devices that are visible, used or turned on during the school day without prior permission being granted by the building principal (or designee).	See Level 1* 1 Demerit	See Level 1* 1 Demerit	1 st Offense - 1 Day ISS 2 nd Offense - 3 Day ISS 3 rd Offense – Brazen Insubordination 10 Day OSS 45 Demerits
Indecent Assault - Refer to associated Crimes Code Citation for specific details -- §3126 Indecent Assault.	10 Day OSS 45 Demerits	10 Day OSS 45 Demerits	10 Day OSS 45 Demerits

EAST STROUDSBURG AREA SCHOOL DISTRICT-GLOSSARY OF DISCIPLINARY INFRACTIONS/ACTION

Glossary of Disciplinary Infractions

	Disciplinary Action/Demerits (See accompanying footnote page for Level 1* Action Tier along with additional disciplinary action steps – Grades K-12)		
	Grades K-2	Grades 3-5	Grades 6-12
Indecent Exposure - A person that exposes his or her genitals in any public place or in any place where there are present other persons under circumstances in which he or she knows or should know that this conduct is likely to offend, affront or alarm.	10 Day OSS 45 Demerits	10 Day OSS 45 Demerits	10 Day OSS 45 Demerits
Involuntary Deviate Sexual Intercourse - Refer to associated Crimes Code Citation for specific details §3123 Involuntary Deviate Sexual Intercourse.	10 Day OSS 45 Demerits	10 Day OSS 45 Demerits	10 Day OSS 45 Demerits
Kidnapping/Interference with Custody of Child - The removal, restraining or confinement of an individual by another through force, threat, or deception or (if person is under 14 years) without consent of a parent, guardian or school. Kidnapping/abduction includes hostage taking. A parent taking a child in violation of a court order, although it may be a crime, is not kidnapping for this purpose.	5 Day OSS 15 Demerits	5 Day OSS 15 Demerits	5 Day OSS 15 Demerits
Minor Altercation - An incident which involves a single offender who commits a minor violent act against another individual and the other individual does not respond and the incident does not elevate to a more severe type of incident such as a fight or assault (e.g., "Student A" strikes "Student B" resulting in little injury and "Student B" does not retaliate).	1 Detention 15 Demerits	2 Day OSS 15 Demerits	5 Day OSS (Grades 6-8) 10 Day OSS (Grades 9-12) 15 Demerits
Obscene & Other Sexual Materials and Performance - A motion picture show or other presentation or performance which, in whole or in part, depicts nudity, sexual conduct, or sadomasochistic abuse.	5 Day OSS 15 Demerits	5 Day OSS 15 Demerits	5 Day OSS 15 Demerits
Open Lewdness - Any lewd act which he/she knows is likely to be observed by others who would be affronted or alarmed.	5 Day OSS 15 Demerits	5 Day OSS 15 Demerits	5 Day OSS 15 Demerits
Physical Aggression/Altercation - Any physical act intended to cause harm to another person or a group of people.	See Level 1* 10 Demerits	1 Day ISS 10 Demerits	3 Day OSS 10 Demerits
Plagiarism - The practice of taking someone else's work or ideas and passing them off as one's own.	See Level 1* 5 Demerits	See Level 1* 5 Demerits	1 Day ISS 5 Demerits
Positive Behavior/Merit Earned - Any exemplary act of community or school service of at least 10 hours, evidenced by the written recommendation of the administration or faculty, for which a student makes proper application. Merit may also be earned for a record of exemplary conduct without disciplinary referral for a period of 45 consecutive school days.	N/A	N/A	N/A

EAST STROUDSBURG AREA SCHOOL DISTRICT-GLOSSARY OF DISCIPLINARY INFRACTIONS/ACTION

Glossary of Disciplinary Infractions

	Disciplinary Action/Demerits (See accompanying footnote page for Level 1* Action Tier along with additional disciplinary action steps – Grades K-12)		
	Grades K-2	Grades 3-5	Grades 6-12
<p>Possession of Alcohol - Any alcohol or malt beverage. Examples include, but are not limited to, beer, wine, and liquor. Includes: Possession of Alcohol Using/Sale/Distribution or Acting Under the Influence of Alcohol</p>	10 Day OSS 45 Demerits	10 Day OSS 45 Demerits	10 Day OSS 45 Demerits
<p>Possession of a Controlled Substance - Any drug listed in the Controlled Substance, Drug, Device and Cosmetic Act or the Comprehensive Drug Abuse Prevention and Control Act or PA Drug Device and Cosmetic Act, as a controlled substance, chemical abused substance or medication for which a prescription is required under law and/or any substance which is intended to alter mood. Examples include but are not limited to, marijuana, hashish, chemical solvents, glue, “look alike” substances, and any capsule or pill not registered with the school nurse, annotated within the student’s health record and then given in accordance with the District’s Policy for the administration of medication to students in school. Drug Paraphernalia - Any utensil or item which, in the school’s reasonable judgment, is commonly associated with the use of drugs, alcohol or mood-altering substances. Examples include, but are not limited to, roach clips, pipes, and bowls. Includes: Possession of a Controlled Substance; Using/Sale/Distribution or Acting Under the Influence of a Controlled Substance</p>	10 Day OSS 45 Demerits	10 Day OSS 45 Demerits	10 Day OSS 45 Demerits
<p>Possession of A Weapon - Possesses a weapon in the buildings of, on the grounds of, or in any conveyance providing transportation to and from any elementary or secondary publicly-funded educational institution. A weapon is defined as: Any firearm or explosive device; force-impacting device; knife or sharp-edged or sharp-pointed utensil, device or tool; or any article, instrument or substance which can or is likely to produce death or great bodily harm. <u>Include but are not limited to Possession of:</u> BB/Pellet Gun Rifle/Shotgun Cutting Instrument (Razor, box cutter, etc.) Other Firearm or Weapon Replica Explosive (Bomb, Missile, etc.) Knife Handgun Other Weapon</p>	10 Day OSS 45 Demerits	10 Day OSS 45 Demerits	10 Day OSS 45 Demerits
<p>Possession, Use, or Sale of Tobacco or Other Nicotine/Drug Delivery Service - Tobacco includes a lighted or unlighted cigarette, cigar, pipe, or other smoking/vaping product or materials; and smokeless tobacco in any form (snuff, chewing tobacco, etc.).</p>	3 Day ISS 15 Demerits	5 Day ISS 15 Demerits Return sooner upon completion of vaping course	5 Day ISS 15 Demerits Return sooner upon completion of vaping course

EAST STROUDSBURG AREA SCHOOL DISTRICT-GLOSSARY OF DISCIPLINARY INFRACTIONS/ACTION

Glossary of Disciplinary Infractions

		Disciplinary Action/Demerits	
		Grades K-2	Grades 3-5
		(See accompanying footnote page for Level 1* Action Tier along with additional disciplinary action steps -- Grades K-12)	
		Grades K-2	Grades 3-5
		Grades 6-12	
Prohibited Item of a Dangerous Nature - Items, devices, materials which are considered hazards to the safety of other or which could interfere with the educational process are prohibited in school. Items not directly associated with the educational program and reasonably necessary for the student's participation in the school program shall NOT to be brought to school or to any school activity or program.	See Level 1* 5 Demerits	1 Detention 5 Demerits	1 Day OSS 5 Demerits
Propelling a Projectile - A fired, thrown, or otherwise propelled object.	1 Detention 5 Demerits	1 Detention 5 Demerits	1 Day ISS 5 Demerits
Racial/Ethnic Intimidation - Students commit the offense of ethnic intimidation if, with malicious intention toward the actual or perceived race, color, religion, national origin, ancestry, mental or physical disability, sexual orientation, gender or gender identity of another individual or group of individuals.	5 Day OSS 15 Demerits	5 Day OSS 15 Demerits	5 Day OSS 15 Demerits
Rape - Refer to associated Crimes Code Citation for specific details -- §3121 Rape.	10 Day OSS 45 Demerits	10 Day OSS 45 Demerits	10 Day OSS 45 Demerits
Reckless Endangering - Conduct which places or may place another person in danger of death or serious bodily injury.	5 Day OSS 15 Demerits	5 Day OSS 15 Demerits	5 Day OSS 15 Demerits
Rioting - Taking part in a violent public disturbance.	5 Day OSS 15 Demerits	5 Day OSS 15 Demerits	5 Day OSS 15 Demerits
Robbery - The taking, or attempting to take, anything of value under confrontational circumstances from the control, custody or care of another person by force or threat of force or violence and/or by putting the victim in fear of immediate harm.	10 Day OSS 45 Demerits	10 Day OSS 45 Demerits	10 Day OSS 45 Demerits
Sexual Assault - Refer to associated Crimes Code Citation for specific details -- §3124.1 Sexual Assault.	10 Day OSS 45 Demerits	10 Day OSS 45 Demerits	10 Day OSS 45 Demerits
Sexual Harassment-Title IX - Discrimination against a student based on the student's submission or rejection of sexual advances and/or requests or creating an atmosphere of harassment based on sexual issues/activity. The unwelcome sexual advances, requests for sexual favors, other physical or verbal conduct or communication of a sexual nature, and any other gender based harassment which has the purpose or effect to interfere with the individual performance, work environment, or participation in school sponsored activities, or creates an intimidating, hostile, or offensive educational environment.	5 Day OSS 15 Demerits	5 Day OSS 15 Demerits	5 Day OSS 15 Demerits

EAST STROUDSBURG AREA SCHOOL DISTRICT-GLOSSARY OF DISCIPLINARY INFRACTIONS/ACTION

Glossary of Disciplinary Infractions

	Disciplinary Action/Demerits (See accompanying footnote page for Level 1* Action Tier along with additional disciplinary action steps – Grades K-12)		
	Grades K-2	Grades 3-5	Grades 6-12
Simple Assault on Staff/Student - The unlawful physical attack by one student upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.	10 Day OSS 45 Demerits	10 Day OSS 45 Demerits	10 Day OSS 45 Demerits
Stalking - A person engages in a course of conduct or repeatedly commits acts towards another person, including following the person without proper authority, with the intent to place such person in reasonable fear of bodily injury or to cause substantial emotional distress.	5 Day OSS 15 Demerits	5 Day OSS 15 Demerits	5 Day OSS 15 Demerits
Statutory Sexual Assault - Refer to associated Crimes Code Citation for specific details -- §3122.1 Statutory Sexual Assault.	10 Day OSS 45 Demerits	10 Day OSS 45 Demerits	10 Day OSS 45 Demerits
Tardy to Class - Arriving after the bell to class without a pass from previous teacher.	See Level 1* 1 Demerit	See Level 1* 1 Demerit	1 Detention ▲ 1 Demerit
Terroristic Threat (excluding bomb threat) - A person communicates a threat to: (1) commit any crime of violence with intent to terrorize another; (2) cause evacuation of a building, place of assembly or facility of public transportation; or (3) otherwise cause serious public inconvenience, or cause terror or serious public inconvenience with reckless disregard of the risk of causing such terror or inconvenience. The term “communicates” means, conveys in person or by written or electronic means, including telephone, electronic mail, Internet, facsimile, telex and similar transmissions. <u>Includes:</u> Indirect Terroristic Threat (does not specify the means and is simply a generalized statement or threat) Direct Terroristic Threat (describes the means and the specific individual(s) targeted)	10 Day OSS 45 Demerits	10 Day OSS 45 Demerits	10 Day OSS 45 Demerits
Theft - A person unlawfully takes, or exercises unlawful control over, property of another with intent to deprive him thereof.	5 Day OSS 15 Demerits	5 Day OSS 15 Demerits	5 Day OSS 15 Demerits

EAST STROUDSBURG AREA SCHOOL DISTRICT-GLOSSARY OF DISCIPLINARY INFRACTIONS/ACTION

Glossary of Disciplinary Infractions

	Disciplinary Action/Demerits (See accompanying footnote page for Level 1* Action Tier along with additional disciplinary action steps – Grades K-12)		
	Grades K-2	Grades 3-5	Grades 6-12
<p>Threatening School Staff/Student - To unlawfully place another person in fear of bodily harm through verbal threats or intimidation (physical, verbal, written, or electronic (e.g., internet) threat or intimidation) without displaying a weapon or subjecting the person to actual physical attack; stalking (i.e., secretly or stealthily pursuing another, spying on or watching another person, with or without the intent to harm, frighten, or coerce) should be included. <u>Includes:</u> Threatening School Staff</p> <p style="text-align: center;">Threatening a Student</p>	10 Day OSS 45 Demerits	10 Day OSS 45 Demerits	10 Day OSS 45 Demerits
	5 Day OSS 15 Demerits	5 Day OSS 15 Demerits	5 Day OSS 15 Demerits
<p>Unauthorized Solicitation - Any request or appeal, either oral or written, or any endeavor to obtain, seek or plead for funds, property, financial assistance or other thing of value, including the promise or grant of any money or property of any kind or value.</p>	See Level 1* 5 Demerits	See Level 1* 5 Demerits	1 Day OSS 5 Demerits
	See Level 1* 1 Demerit	See Level 1* 1 Demerit	1 Detention▲ 1 Demerit
<p>Unexcused Tardy to School - Arriving after the start of the school day.</p>	5 Day OSS 15 Demerits	5 Day OSS 15 Demerits	5 Day OSS 15 Demerits
	See Level 1* 1 Demerit	See Level 1* 1 Demerit	1 Detention▲ 1 Demerit
<p>Unlawful Restraint - When one person knowingly and intentionally restrains another person without that person's consent and without legal justification.</p>	See Level 1* 1 Demerit	See Level 1* 1 Demerit	1 Day OSS 5 Demerits
	1 Day OSS 45 Demerits Restitution	1 Day OSS 45 Demerits Restitution	10 Day OSS 45 Demerits Restitution
<p>Unprepared For Class - Not having the proper books and supplies needed to participate fully in class.</p>	See Level 1* 1 Demerit	See Level 1* 1 Demerit	1 Day OSS 45 Demerits Restitution
	See Level 1* 1 Demerit	See Level 1* 1 Demerit	1 Day OSS 5 Demerits
<p>Vandalism - The unlawful desecration of a building or other structure with the intent to commit damage.</p>	See Level 1* 5 Demerits	See Level 1* 5 Demerits	1 Day OSS 5 Demerits
	See Level 1* 5 Demerits	See Level 1* 5 Demerits	1 Day OSS 5 Demerits

EAST STROUDSBURG AREA SCHOOL DISTRICT-GLOSSARY OF DISCIPLINARY INFRACTIONS/ACTION

<p>Glossary of Disciplinary Infractions</p>		<p>Disciplinary Action/Demerits (See accompanying footnote page for Level 1* Action Tier along with additional disciplinary action steps – Grades K-12)</p>		
		Grades K-2	Grades 3-5	Grades 6-12
<p><u>Violation of Audio & Video Recording on School Property and School District Buses/Vehicles</u> – Electronic devices that have the capability to record audio and/or video being used by students in violation of applicable law and Board Policy #815.</p>			<p><u>1st Offense – 3 Day OSS</u> <u>2nd Offense – 5 Day OSS</u> <u>3rd Offense – 10 Day OSS</u></p>	
<p><u>Violation of Student Expression/Distribution & Posting</u> <u>Dissemination of Non-School Materials</u> - Publicly displaying disseminating non-school materials on school property or at school sponsored events, including, but not limited to, affixing such materials to walls, doors, bulletin boards, easels, the outside of lockers; on district-sponsored or student websites, through other school district-owned technology and the like without receiving prior permission from the building Principal.</p>		<p>See Level 1* 5 Demerits</p>	<p>1 Detention 5 Demerits</p>	<p>1 Day OSS 5 Demerits</p>
<p><u>Violation of Bus Rules & Regulations</u> – Any behavior deemed inappropriate, distracting, or unsafe in a moving environment. Any bus suspension connected to an OSS infraction is to start at the completion of the OSS. Any absence related to a student not being bused into school will be considered unlawful.</p>			<p><u>1st Offense – written warning</u> <u>2nd Offense – 1 Day bus suspension</u> <u>3rd Offense – 3 Day bus suspension</u> <u>4th Offense & every day thereafter – 5 Day bus suspension</u></p>	

135

EAST STROUDSBURG AREA SCHOOL DISTRICT-GLOSSARY OF DISCIPLINARY
INFRACTIONS/ACTION FOOTNOTE PAGE

**Level 1 Action Tier -- Grades K-5 (when noted as the Disciplinary Action on
pages 66 to 76):**

- **1st Offense** – Documented warning/discussion of inappropriate behavior and parent contact within 24 hours, in addition to parent notification form.
- **2nd Offense** – Documented warning and teacher interventions including, but not limited to, conference with student, parent contact within 24 hours and/or conference with parent, in addition to parent notification form, conference with guidance staff, student lunch detention, modified instructional programming, specially designed assignment, behavior plan, denial of privileges.
- **3rd Offense** – Referral to administrator for parent contact and three lunch detentions.
- **4th Offense** – 1 Day ISS

Additional Disciplinary Action Steps for Grades K-12:

- Detention at the elementary level shall include lunch and/or after-school detention. Detention at the secondary level shall be after-school.
- Bus suspension shall be in addition to any disciplinary action taken if the incident occurred on a school bus or school vehicle.
- Students who receive any type of suspension will be prohibited from attending and/or participating in activities both during and after school for the duration of the suspension. However, students receiving an internal suspension will be required to attend any scheduled after-school detentions. No student, during the time of an external suspension will be permitted on school grounds.
- For all offenses governed by the provisions of The Pennsylvania Public School Code, Article XIX-C, Disruptive Student Programs and/or the Pennsylvania Safe Schools and Possession of Weapons Act 26 of 1995, as amended the following actions shall apply: Ten-day external suspension; Assignment to an alternative educational setting; Police referral/action for all unlawful offenses; and Expulsion.
- ▲ – Following a documented warning/parent contact.
- ~~PLEASE NOTE: ANY STUDENT GRADES 6-12 WHO RECEIVES 25 DEMERITS IN A SCHOOL YEAR WILL MAY BE EXCLUDED FROM SOCIAL EVENTS SUCH AS PROM AND CLASS TRIPS. ANY STUDENT WHO RECEIVES 45 DEMERITS IN A SCHOOL YEAR MAY RESULT IN A PRE-EXPULSION.~~

Parent Right to Know Information as Required by The Elementary and Secondary Education Assistance (ESEA) [Section 1112(e)(1)(A)] and the Every Student Succeeds Act [Section 1112(e)(1)(A)]

Dear Parent(s)/Legal Guardian(s):

Your child attends the East Stroudsburg Area School District, which receives Federal Title I funds to assist students in meeting state achievement standards. Throughout the school year, we will be providing you with important information about this law and your child's education. This letter lets you know about your right to request information about the qualifications of the classroom staff working with your child.

At East Stroudsburg Area School District, we are very proud of our teachers for their commitment to provide every child with a high-quality education. As a Title I school, we must meet federal regulations related to teacher qualifications as defined in ESEA. These regulations allow you to learn more about your child's teachers' training and credentials. At any time, you may ask:

- Whether the teacher met state qualifications and certification requirements for the grade level and subject he/she is teaching,
- Whether the teacher received an emergency or conditional certificate through which state qualifications were waived, and
- What undergraduate or graduate degrees the teacher holds, including graduate certificates and additional degrees, and major(s) or area(s) of concentration.

You may also ask whether your child receives support from a paraprofessional. If your child receives this support, you may also request information about the paraprofessional's qualifications.

The Every Student Succeeds Act (ESSA) which was signed into law in December 2015 and reauthorizes the Elementary and Secondary Education Act of 1956 (ESEA) includes additional right to know requests. At any time, parents and family members can request:

- Information on policies regarding student participation in assessments and procedures for opting out, and
- Information on required assessments that include
 - subject matter tested,
 - purpose of the test,
 - source of the requirement (if applicable),
 - amount of time it takes students to complete the test, and
 - time and format of disseminating results.

Our staff is committed to helping your child develop the academic knowledge and critical thinking he/she needs to succeed in school and beyond. That commitment includes making sure that all of our teachers and paraprofessionals meet applicable Pennsylvania state requirements.

If you have any questions about your child's assignment to a teacher or paraprofessional, please contact your child's principal or email william-vitulli@esasd.net. Thank you for your continued support.

79.82
137

SIGNATURE PAGE

Dear Parent(s)/Guardians(s) & Students:

You have read and understand all the rules and regulations of the 202~~21~~-202~~32~~ East Stroudsburg Area School District Code of Student Conduct

This Code of Student Conduct contains important information that should be discussed with your child. **We ask that you sign and return this page within the first two weeks of school to indicate that you have received and reviewed the above information with your child/children.**

Student Name: _____
(Print)

(Signature)

Homeroom Teacher's Name: _____ **Grade:** _____

Parent's Name: _____
(Print)

(Signature)



CRISIS, MENTAL HEALTH AND SERVICE RESOURCES

Student Assistance Program

The student assistance program (SAP) provides appropriate counseling and support services for students who are at risk for potentially harmful behaviors. The program is designed to assist school personnel to identify issues, including alcohol, drugs, mental health, abuse and others, that pose a barrier to a student's learning and school success. Student assistance is not a treatment program; it is a systematic process to mobilize school resources to remove learning barriers.

The core of the program is a professionally trained team, including school staff and liaisons from community agencies, who process issues based upon the state guidelines, professional standards and policies and procedures adopted by the local board of directors. Student assistance program team members are trained to identify problems and make recommendations to assist the student and the parent(s)/guardian(s). **To make a referral, please go to your child's building website and click on the Student Assistance Program under Links & Information.**

Multi-Tiered System of Supports

Pennsylvania's Multi-Tiered System of Support (MTSS) is a standards-aligned, comprehensive school improvement FRAMEWORK for enhancing academic, behavioral and social-emotional outcomes for ALL students.

Pocono Mountains United Way

The mission of Pocono Mountains United Way is to build partnerships to improve lives and provide solutions to those struggling with life's challenges. <https://poconounitedway.org/get-help/>

211 Pennsylvania Resource Directory

Pennsylvania's resource database for housing, food, mental health, legal, family, transportation services and more. Phone: 211 <http://nepa211.org/>

Mental Health in PA

The Department of Human Services provides an extensive list of mental health services and providers in PA. PA Support & Referral Helpline: 1-855-284-2494
<https://www.dhs.pa.gov/Services/Mental-Health-In-PA/Pages/default.aspx>

The Substance Abuse and Mental Health Services Administration (SAMHSA)

Resources for drug and alcohol treatment, disasters, violence, and traumatic events. SAMHSA's National Helpline: 1-800-662-4357 <https://www.samhsa.gov/find-help/disaster-distress-helpline/coping-tips>

Carbon-Monroe-Pike Mental Health and Developmental Services

24 Hour Mental Health Crisis Hotline Local: 570-992-0879/ Toll Free: 1-800-849-1868
<http://www.cmpmhs.org/>

Crisis Text Line

Text HOME to 741741 for free, 24/7 crisis counseling.
<https://www.crisistextline.org/>

National Suicide Prevention Lifeline

The Lifeline provides 24/7, free and confidential support for people in distress, prevention and crisis resources for you or your loved ones, and best practices for professionals. Toll Free: 1-800-273-8255
<https://suicidepreventionlifeline.org/>

SAFE2SAY SOMETHING PROGRAM



The East Stroudsburg Area School District (ESASD) is committed to the safety and well-being of our students and educators. We believe this commitment includes the implementation of programs that involve parents, teachers, support staff, administrators, local law enforcement, mental health & wellness professionals, and elected officials to take meaningful action to protect our students, staff, and community.

As a part of that effort, ESASD is joining districts across the Commonwealth in rolling out the Safe2Say Something (S2SS) program. Recently mandated by Pennsylvania State law, S2SS is an anonymous reporting system designed to help students and staff to recognize the warning signs and signals (especially on social media) of individuals who may be a threat to themselves or others. The S2SS program trains students and school staff members to treat every warning sign seriously and to act quickly to get help by talking to a trusted adult and/or by reporting it anonymously via phone, mobile app, or website to the Pennsylvania S2SS Crisis Center. District Administration will be trained to respond to and manage tips that are submitted in coordination with state and local law enforcement officials.

S2SS is based on a three-step system:

- An anonymous tip is submitted via one of the following options:
 1. Website: <https://www.safe2saypa.org/>
 2. **Tipline: 1-844-SAFE2SAY**
 3. Mobile App for Apple and Android Devices
- All calls and tips are received by the 24/7 S2SS Crisis Center.
 1. A S2SS Crisis Center analyst receives and reviews tip information.
 2. The tip is triaged and categorized as either life safety or non-life safety.
 3. The tip is then sent to school officials and law enforcement (as needed) via text, email, and/or phone call.
- School officials and law enforcement intervene and/or offer assistance
 1. School officials and law enforcement (as needed) investigate, assess, and intervene with reported at-risk individuals.
 2. School officials report their outcomes into the Safe2Say Something platform and close out the tip, ensuring accountability for every tip submitted.

The S2SS program is funded and managed by the Pennsylvania Attorney General's office through a partnership with Sandy Hook Promise, a national non-profit organization working to improve school safety.

STATE SYSTEM OF HIGHER EDUCATION
EDINBORO UNIVERSITY OF PENNSYLVANIA

AFFILIATION AGREEMENT FOR
AN ACADEMIC EXPERIENCE SITE

THIS AGREEMENT, is made this 1st day of AUGUST, 2022, by and between EDINBORO UNIVERSITY OF PENNSYLVANIA, (hereinafter referred to as "University"), an educational institution of the State System of Higher Education, Commonwealth of Pennsylvania and East Stroudsburg Area School District, 50 Vine St., East Stroudsburg, PA 18301 (hereinafter "Site"), Federal Identification (EIN) number 23-166-9371.

BACKGROUND

WHEREAS, Site is equipped with the facilities and professional staff necessary to provide an educational experience to the University's students in the area of Social Work; and

WHEREAS, the University is an educational institution that provides a degree in the area of Social Work; and

WHEREAS, the University is desirous of providing an educational experience to its students limited to participation through supervision in a professional setting; and

WHEREAS, the Site is desirous of establishing a relationship with the University whereby its students may receive professional experience in their area of matriculation subject to the provisions of this Agreement.

NOW THEREFORE, intending to be legally bound; the parties hereto agree as follows:

I. DUTIES AND RESPONSIBILITIES OF THE UNIVERSITY

- a. *Selection of Students.* The University shall be responsible for the selection of qualified students to participate in the professional experience. Selected students must have the appropriate educational background and skills consistent with the contemplated educational experience offered by the Site.
- b. *Education of Students.* The University shall assume full responsibility for the classroom education of its students. The University shall be responsible for the administration of the program, the curriculum content, the requirements of matriculation, grading, graduation and faculty appointments.
- c. *Submission of Candidates.* The University shall submit the names of the students to a designated representative of the Site at least two weeks prior to the assignment.
- d. *Policies of Site.* The University will review with each student, prior to the professional assignment, applicable policies and confidentiality issues related to the affiliation experience. The Site will also review all applicable information at the beginning of the professional assignment.
- e. *Advising Students of Rights and Responsibilities.* The University will be responsible for advising students of their responsibilities under this Agreement. All students shall be advised of their obligations to abide by the policies and procedures of the Site and should any student fail to abide by any policy and/or procedure, they may be expelled from the program.

- f. *Health and Safety Requirements.* The University will require its students who are participating in the professional experience to comply with clearances, fingerprinting, and/or health status requirements of the site.
- g. *Scheduling of Site.* The University shall plan the assignment and schedules of those participating in the professional experience in cooperation with the Site.
- h. *Professional Liability Insurance.* Students shall be responsible for procuring professional liability insurance of their own expense, if required by the site. The limits of the policy shall be a minimum of \$1,000,000.00 per claim and an aggregate of \$3,000,000.00 per occurrence. This policy must remain in full force and effect for the duration of the assignment.

The Site understands that as an Agency of the Commonwealth, the University is prohibited from purchasing insurance. As a public university and state instrumentality there is no statutory authority to purchase insurance and it does not possess insurance documentation. Instead, it participates in the Commonwealth's Tort Claims Self-Insurance program administered by the Bureau of Finance and Risk Management of the Pennsylvania Department of General Services. This program covers Commonwealth/University-owned property, employees and officials acting within the scope of their employment, and claims arising out of the University's performance under this Agreement, subject to the provisions of the Tort Claims Act, 42 Pa.C.S.A. §§8521, et seq.

II. DUTIES AND RESPONSIBILITIES OF THE SITE

- a. *Student Participation in Site.* The Site agrees to allow a mutually agreed upon number of students of the University to participate in a professional experience. The Site agrees that the students selected for the program will be permitted to participate at dates and times mutually agreeable between the Site and the University.
- b. *Administration.* The Site will have sole authority and control over all aspects of the affiliation agreement. The Site will be responsible for and retain control over the organization, operation and financing of its services.
- c. *Removal of Noncompliant Student.* The Site shall have the authority to immediately remove a student who fails to comply with Site policies and procedures. If such a removal occurs, the Site should immediately contact the responsible University Faculty Advisor.
- d. *Emergency Medical Care of Students.* The Site may provide to the Students, to the extent possible, first aid for any injuries or illness that may occur during a professional experience. However, the Site assumes no responsibility, financial or otherwise, beyond the initial first aid.
- e. *Designation of Representative.* The Site shall designate a person to serve as a liaison between the parties who will meet periodically with representatives of the University in order to discuss, plan and evaluate the professional experiences of the students.
- f. *Supervision of Students.* The Site shall provide site supervisors who will monitor student activities.

- g. *Reporting of Student Progress.* The Site shall provide all reasonable information requested by the University on a student's work performance. If there are any student evaluations, they will be completed and returned according to any reasonable schedule provided by the University.
- h. *Changes in Assignment.* The Site will, as soon as practical, advise the University of any changes in professional assignments. If additional education programs exist with other sites, the Site shall devise ways for the coordination of all programs so that all students may have the maximum benefit of the learning experience.
- i. *Rules and Policies.* The Site will review with the student at the commencement of the experience all relevant rules, regulations and policies of the Site. The Site, when necessary, shall have the responsibility of updating this information as necessary.
- j. *Facilities.* Available space at the Site, as specified by the Site, will be established by mutual agreement and made accessible to the University faculty and students for instruction, conferences and library purposes.
- k. *Student Records.* The Site shall protect the confidentiality of student records as dictated by the Family Educational Rights and Privacy Act (FERPA) and shall release no information absent written consent of the student unless required to do so by law or as dictated by the terms of this Agreement.

III. MUTUAL TERMS AND CONDITIONS

- a. *Number of Participating Students.* The parties will mutually agree upon the number of students that shall be assigned to the Site for this clinical experience. Students must have, and will provide to Site, all current and mandated clearances.
- b. *Term of Agreement.* The term of this Agreement shall be five years (5) from the date of execution. This Agreement may not exceed a period of five (5) years.
- c. *Termination of Agreement.* The University or the Site may terminate this Agreement for any reason with ninety (90) days notice. Either party may terminate this Agreement in the event of a substantial breach. However, should the Site terminate this Agreement prior to the completion of an academic semester, all students enrolled at that time may continue their educational experience until it would have been concluded absent the termination.
- d. *Nondiscrimination.* The parties agree to continue their respective policies of nondiscrimination based on Title VI of the Civil Rights Act of 1964 in regard to sex, age, race, color, creed, national origin, Title IX of the Education Amendments of 1972 and other applicable laws, as well as the provisions of the Americans with Disabilities Act (ADA). University students are protected by Title IX of the Education Amendments of 1972 and other applicable laws, as well as the provisions of Section 504 of the Rehabilitation Act of 1973 (as amended) and the ADA. Site agrees to cooperate with the University in its investigation of claims of discrimination or harassment.
- e. *Reporting of Sexual Violence and Sexual Harassment:* Site shall report any incident in which a student is the victim of sexual assault, dating violence, domestic violence, stalking or sexual harassment to the University Title IX Coordinator, Mr. Andrew Matt, at 814.732.1564 or TitleIX@edinboro.edu.
- f. *Interpretation of the Agreement.* The laws of the Commonwealth of Pennsylvania shall govern this Agreement.

- g. *Modification of Agreement.* This Agreement shall only be modified in writing with the same formality as the original Agreement.
- h. *Relationship of Parties.* The relationship between the parties to this Agreement to each other is that of independent contractors. The relationship of the parties to this contract to each other shall not be construed to constitute a partnership, joint venture or any other relationship, other than that of independent contractors.
- i. *Liability.* Neither of the parties shall assume any liabilities to each other. As to liability to each other or death to persons, or damages to property, the parties do not waive any defense as a result of entering into this contract. This provision shall not be construed to limit the Commonwealth's rights, claims or defenses which arise as a matter of law pursuant to any provisions of this contract. This provision shall not be construed to limit the sovereign immunity of the Commonwealth or of the State System of Higher Education or the University.
- j. *Novation.* California University of Pennsylvania, Clarion University of Pennsylvania, and Edinboro University of Pennsylvania, will be integrated to form Pennsylvania Western University ("the Integrated University") effective July 1, 2022. The parties anticipate that the rights and duties of this Agreement will continue upon the formation of the Integrated University. Accordingly, the parties hereby agree that the University's rights and duties under this Agreement will, upon written notice by the Integrated University, be assumed by the Integrated University without further action or agreement by either party.

The name "Pennsylvania Western University" shall, at that time, be substituted for the University's name in this Agreement, and any subsequent renewals or amendments. The parties hereby agree to accept all rights and obligations under this Agreement as if the Integrating University were the original contracting party. All other terms and conditions of the original contract shall remain in full force and effect.

- k. *Entire Agreement.* This Agreement represents the entire understanding between the parties. No other prior or contemporaneous oral or written understandings or promises exist in regards to this relationship.

IN WITNESS WHEREOF, the authorized representatives of the parties have executed this Agreement as of the date previously indicated.

Edinboro University of Pennsylvania

East Stroudsburg Area School District
Site Name (Print)

Dr. Scott E. Miller
Senior Vice President of Academic Affairs
and Provost

Authorized Signature

Print Name/Title

179

FINAL GENERAL FUND BUDGET

Fiscal Year 2022-2023

General Fund Budget Approval

Date of Adoption of the General Fund Budget:

President of the Board - Original Signature Required

Date

Secretary of the Board - Original Signature Required

Date

Chief School Administrator - Original Signature Required

Date

Craig Neiman

(570)424-8500 Extn :

Contact Person

Telephone

Extension

craig-neiman@esasd.net

Email Address

210

**CERTIFICATION OF ESTIMATED ENDING FUND BALANCE
FROM 2022-2023 GENERAL FUND BUDGET**

24 PS 6-688

(10/2010)

SCHOOL DISTRICT : East Stroudsburg Area SD	COUNTY : Monroe	AUN : 120452003
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No school district shall approve an increase in real property taxes unless it has adopted a budget that includes an estimated, ending unreserved undesignated fund balance (unassigned) less than the specified percentage of its total budgeted expenditures:

Total Budgeted Expenditures	Fund Balance % Limit (less than)
Less Than or Equal to \$11,999,999	12.0%
Between \$12,000,000 and \$12,999,999	11.5%
Between \$13,000,000 and \$13,999,999	11.0%
Between \$14,000,000 and \$14,999,999	10.5%
Between \$15,000,000 and \$15,999,999	10.0%
Between \$16,000,000 and \$16,999,999	9.5%
Between \$17,000,000 and \$17,999,999	9.0%
Between \$18,000,000 and \$18,999,999	8.5%
Greater Than or Equal to \$19,000,000	8.0%

Did you raise property taxes in SY 2022-2023 (compared to 2021-2022) ?

Yes
No

If yes, see information below, taken from the 2022-2023 General Fund Budget.

Total Budgeted Expenditures	\$185776982
Ending Unassigned Fund Balance	\$2939984
Ending Unassigned Fund Balance as a percentage (%) of Total Budgeted Expenditures	1.58%

The Estimated Ending Unassigned Fund Balance is within the allowable limits.

Yes
No

I hereby certify that the above information is accurate and complete.

SIGNATURE OF SUPERINTENDENT	DATE
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DUE DATE: AUGUST 15, 2022

**CERTIFICATION OF USE OF PDE-2028
FOR PUBLIC INSPECTION OF 2022-2023 PROPOSED BUDGET**

24 PS 6-687(a)(1)

(03/2006)

School District Name : East Stroudsburg Area SD	County : Montroe	AUN Number : 120452003
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Section 687(a)(1) of the School Code requires the president of the board of school directors of each school district to certify to the Department of Education that the proposed budget was prepared, presented and will be made available for public inspection using the uniform form prepared and furnished by the Department of Education.

I hereby certify that the above information is accurate and complete.

SIGNATURE OF SCHOOL BOARD PRESIDENT Richard Schlameuss	DATE MAY 16 2022
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DUE DATE: IMMEDIATELY FOLLOWING
ADOPTION OF PROPOSED
FINAL GENERAL FUND BUDGET

<u>Val Number</u>	<u>Description</u>	<u>Justification</u>
1010	Budget Approval Date is required before submission on Contact Screen and cannot be a future date.	
8060	Ending Fund Balance Entry and Budgetary Reserve: if 5900 Budgetary Reserve is not equal to 0, a justification must be entered below.	Budgetary reserve established for unforeseen events.
8080	Ending Fund Balance Entry and Budgetary Reserve: if 0850 Estimated Ending Unassigned Fund Balance is not equal to 0, a justification must be entered below.	Unassigned fund balance established for unforeseen events and to facilitate cash flow needs.
8150	Ending Fund Balance Entry and Budgetary Reserve: if 0830 Committed Fund Balance is not equal to 0, a justification must be entered below.	Committed fund balance established to support future retirement and benefit costs.
8160	Ending Fund Balance Entry and Budgetary Reserve: if 0840 Assigned Fund Balance is not equal to 0, a justification must be entered below.	Assigned fund balance established to support the budget deficit and future educational programming needs.

213

ITEM **AMOUNTS**

Estimated Beginning Unreserved Fund Balance Available for Appropriation and Reserves Scheduled For Liquidation During The Fiscal Year

0810 Nonspendable Fund Balance	31,401
0820 Restricted Fund Balance	
0830 Committed Fund Balance	24,000,000
0840 Assigned Fund Balance	11,000,000
0850 Unassigned Fund Balance	9,216,373

Total Estimated Beginning Unreserved Fund Balance Available for Appropriation and Reserves Scheduled For Liquidation During The Fiscal Year

\$44,216,373

Estimated Revenues And Other Financing Sources

6000 Revenue from Local Sources	108,656,038
7000 Revenue from State Sources	55,542,691
8000 Revenue from Federal Sources	13,302,548
9000 Other Financing Sources	1,999,316

Total Estimated Revenues And Other Financing Sources

\$179,500,593

Total Estimated Fund Balance, Revenues, and Other Financing Sources Available for Appropriation

\$223,716,966

214

	<u>Amount</u>
REVENUE FROM LOCAL SOURCES	
6111 Current Real Estate Taxes	90,767,636
6112 Interim Real Estate Taxes	65,000
6113 Public Utility Reality Taxes	100,000
6114 Payments in Lieu of Current Taxes - State / Local	115,000
6140 Current Act 511 Taxes - Flat Rate Assessments	75,000
6150 Current Act 511 Taxes - Proportional Assessments	5,300,000
6400 Delinquencies on Taxes Levied / Assessed by the LEA	10,500,000
6500 Earnings on Investments	250,000
6700 Revenues from LEA Activities	27,000
6800 Revenues from Intermediary Sources / Pass-Through Funds	1,095,402
6910 Rentals	45,000
6940 Tuition from Patrons	67,000
6980 Revenue from Community Services Activities	129,000
6990 Refunds and Other Miscellaneous Revenue	120,000
REVENUE FROM LOCAL SOURCES	\$108,656,038
REVENUE FROM STATE SOURCES	
7111 Basic Education Funding-Formula	19,804,126
7112 Basic Education Funding-Social Security	3,175,000
7160 Tuition for Orphans Subsidy	850,000
7240 Driver Education - Student	20,000
7271 Special Education funds for School-Aged Pupils	5,617,353
7311 Pupil Transportation Subsidy	3,000,000
7312 Nonpublic and Charter School Pupil Transportation Subsidy	100,000
7320 Rental and Sinking Fund Payments / Building Reimbursement Subsidy	1,307,372
7330 Health Services (Medical, Dental, Nurse, Act 25)	150,000
7340 State Property Tax Reduction Allocation	5,475,082
7360 Safe Schools	45,000
7505 Ready to Learn Block Grant	1,248,758
7820 State Share of Retirement Contributions	14,750,000
REVENUE FROM STATE SOURCES	\$55,542,691
REVENUE FROM FEDERAL SOURCES	
8510 Payments for Federally Impacted Areas	563,703
8514 NCLB, Title I - Improving the Academic Achievement of the Disadvantaged	2,080,787
8515 NCLB, Title II - Preparing, Training and Recruiting High Quality Teachers and Principals	262,721

	Amount
REVENUE FROM FEDERAL SOURCES	
8516 NCLB, Title III - Language Instruction for Limited English Proficient and Immigrant Students	25,826
8517 NCLB, Title IV - 21st Century Schools	143,486
8732 ARRA - Qualified School Construction Bonds (QSCB)	55,000
8733 ARRA - Qualified Zone Academy Bonds (QZAB)	25,000
8744 ARP ESSER - Elementary and Secondary School Emergency Relief Fund	6,861,022
8751 ARP ESSER Learning Loss	361,055
8752 ARP ESSER Summer Programs	158,238
8753 ARP ESSER Afterschool Programs	94,352
8810 School-Based Access Medicaid Reimbursement Program (SBAP) Reimbursements (Access)	2,521,358
8820 Medical Assistance Reimbursement for Administrative Claiming (Quarterly) Program	150,000
REVENUE FROM FEDERAL SOURCES	\$13,302,548
OTHER FINANCING SOURCES	
9200 Proceeds from Extended-Term Financing	1,949,316
9400 Sale of or Compensation for Loss of Fixed Assets	50,000
OTHER FINANCING SOURCES	\$1,999,316
TOTAL ESTIMATED REVENUES AND OTHER SOURCES	179,500,593

216

Act 1 Index (current): 4.8%
 Calculation Method: 2
 Number of Decimals For Tax Rate Calculation: 2
 Approx. Tax Revenue from RE Taxes: \$90,770,732
 Amount of Tax Relief for Homestead Exclusions: \$5,475,082
 Total Approx. Tax Revenue: \$96,245,814
 Approx. Tax Levy for Tax Rate Calculation: \$105,542,243

Section 672.1 Method Choice: (a)(1)

	Monroe	Pike	Total
I. 2021-22 Data			
a. Assessed Value	\$2,608,545,206	\$194,396,520	\$2,802,941,726
b. Real Estate Mills	31.2700	123.3900	
c. 2020 STEB Market Value	\$2,206,694,165	\$683,932,869	\$2,890,627,034
d. Assessed Value	\$2,616,686,801	\$194,584,610	\$2,811,271,411
e. Assessed Value of New Constr/ Renov	\$0	\$0	\$0
2021-22 Calculations			
f. 2021-22 Tax Levy (a * b)	\$81,569,209	\$23,986,587	\$105,555,796
II. 2022-23 Calculations			
g. Percent of Total Market Value	76.33964%	23.66036%	100.00000%
h. Rebalanced 2021-22 Tax Levy (f Total * g)	\$80,580,915	\$24,974,881	\$105,555,796
i. Base Mills Subject to Index (h / a * 1000) if no reassessment (h / (d-e) * 1000) if reassessment	31.2700	128.4739	

Calculation of Tax Rates and Levies Generated

j. Weighted Avg. Collection Percentage	90.00000%	93.00000%	90.70981%
k. Tax Levy Needed (Approx. Tax Levy * g)	\$80,570,568	\$24,971,675	\$105,542,243
I. 2022-23 Real Estate Tax Rate (k / d * 1000)	30.7900	128.3300	
m. Tax Levy Generated by Mills (l / 1000 * d)	\$80,567,787	\$24,971,043	\$105,538,830
n. Tax Levy minus Tax Relief for Homestead Exclusions (m - Amount of Tax Relief for Homestead Exclusions)			\$100,063,748
o. Net Tax Revenue Generated By Mills (n * Est. Pct. Collection)			\$90,767,636

Act 1 Index (current): 4.8%
 Calculation Method: Revenue 2
 Number of Decimals For Tax Rate Calculation: 2
 Approx. Tax Revenue from RE Taxes: \$90,770,732
 Amount of Tax Relief for Homestead Exclusions: \$5,475,082
 Total Approx. Tax Revenue: \$96,245,814
 Approx. Tax Levy for Tax Rate Calculation: \$105,542,243

	Monroe	Pike	Total
Index Maximums			
p. Maximum Mills Based On Index (l * (1 + Index))	32.7709	134.6406	
q. Mills In Excess of Index (if (l > p), (l - p))	0.0000	0.0000	
r. Maximum Tax Levy Based On Index (p / 1000 * d)	\$85,751,181	\$26,198,989	\$111,950,170
IV. s. Millage Rate within Index? (If l > p Then No)	Yes	Yes	
t. Tax Levy In Excess of Index (if (m > r), (m - r))	\$0	\$0	\$0
u. Tax Revenue In Excess of Index (t * Est. Pct. Collection)	\$0	\$0	\$0

Section 672.1 Method Choice: (a)(1)		
Information Related to Property Tax Relief		
V. Assessed Value Exclusion per Homestead	\$17,907.00	\$4,359.00
Number of Homestead/Farmstead Properties	7002	2776
Median Assessed Value of Homestead Properties		9778
		\$137,460

Act 1 Index (current): 4.8%

Calculation Method:

Number of Decimals For Tax Rate Calculation:

Approx. Tax Revenue from RE Taxes:

Amount of Tax Relief for Homestead Exclusions

Total Approx. Tax Revenue:

Approx. Tax Levy for Tax Rate Calculation:

Section 672.1 Method Choice: (a)(1)

Revenue	2
\$90,770,732	
<u>\$5,475,082</u>	
\$96,245,814	
\$105,542,243	

Monroe	Pike	Total
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State Property Tax Reduction Allocation used for: Homestead Exclusions

Prior Year State Property Tax Reduction Allocation used for: Homestead Exclusions

Amount of Tax Relief from State/Local Sources

\$5,475,082	\$0	\$5,475,082
\$0	\$0	\$0
<u>\$5,475,082</u>		<u>\$5,475,082</u>

219

CODE

6111	Current Real Estate Taxes	Amount of Tax Relief for Homestead Exclusions	Tax Levy Minus Homestead Exclusions	Net Tax Revenue Generated By Mills
County Name	Monroe			
County Name	Pike			
Totals:				
	2,616,686,801	80,567,787	90.000000%	90,767,636
	194,584,610	24,971,043	93.000000%	
	2,811,271,411	105,538,830	90.70981%	
		5,475,082		
		100,063,748		

6120	Current Per Capita Taxes, Section 679	Rate	Estimated Revenue
6140	Current Act 511 Taxes - Flat Rate Assessments	\$0.00	0
6141	Current Act 511 Per Capita Taxes	\$0.00	0
6142	Current Act 511 Occupation Taxes - Flat Rate	\$0.00	0
6143	Current Act 511 Local Services Taxes	\$10.00	75,000
6144	Current Act 511 Trailer Taxes	\$0.00	0
6145	Current Act 511 Business Privilege Taxes - Flat Rate	\$0.00	0
6146	Current Act 511 Mechanical Device Taxes - Flat Rate	\$0.00	0
6149	Current Act 511 Taxes, Other Flat Rate Assessments	\$0.00	0
	Total Current Act 511 Taxes - Flat Rate Assessments		75,000

6150	Current Act 511 Taxes - Proportional Assessments	Rate	Add'l Rate (if appl.)	Tax Levy	Estimated Revenue
6151	Current Act 511 Earned Income Taxes	0.500%	0.000%	4,100,000	4,100,000
6152	Current Act 511 Occupation Taxes	0.000%	0.000%	0	0
6153	Current Act 511 Real Estate Transfer Taxes	0.500%	0.000%	1,200,000	1,200,000
6154	Current Act 511 Amusement Taxes	0.000%	0.000%	0	0
6155	Current Act 511 Business Privilege Taxes	0.000%	0.000%	0	0
6156	Current Act 511 Mechanical Device Taxes - Percentage	0.000%	0.000%	0	0
6157	Current Act 511 Mercantile Taxes	0.000%	0.000%	0	0
6159	Current Act 511 Taxes, Other Proportional Assessments	0	0	0	0
	Total Current Act 511 Taxes - Proportional Assessments			5,300,000	5,300,000

6150	Current Act 511 Taxes - Flat Rate Assessments	Rate	Add'l Rate (if appl.)	Tax Levy	Estimated Revenue
6151	Current Act 511 Earned Income Taxes	0.500%	0.000%	4,100,000	4,100,000
6152	Current Act 511 Occupation Taxes	0.000%	0.000%	0	0
6153	Current Act 511 Real Estate Transfer Taxes	0.500%	0.000%	1,200,000	1,200,000
6154	Current Act 511 Amusement Taxes	0.000%	0.000%	0	0
6155	Current Act 511 Business Privilege Taxes	0.000%	0.000%	0	0
6156	Current Act 511 Mechanical Device Taxes - Percentage	0.000%	0.000%	0	0
6157	Current Act 511 Mercantile Taxes	0.000%	0.000%	0	0
6159	Current Act 511 Taxes, Other Proportional Assessments	0	0	0	0
	Total Current Act 511 Taxes - Proportional Assessments			5,300,000	5,300,000
	Total Act 511, Current Taxes			12	34,687,524
					(511 Limit)

Comparison of Tax Rate Changes to Index

Tax Function	Description	Tax Rate Charged in:		Percent Change in Rate	Less than or equal to Index	Index	Additional Tax Rate Charged in:		Percent Change in Rate	Less than or equal to Index
		2021-22 (Rebalanced)	2022-23				2021-22 (Rebalanced)	2022-23		
6111	<u>Current Real Estate Taxes</u>									
	Monroe	31.2700	30.7900	-1.52%	Yes	4.8%				
	Pike	128.4739	128.3300	-0.10%	Yes	4.8%				
	<u>Current Act 511 Taxes- Flat Rate Assessments</u>									
6143	Current Act 511 Local Services Taxes	\$10.00	\$10.00	0.00%	Yes	4.8%				
	<u>Current Act 511 Taxes- Proportional Assessments</u>									
6151	Current Act 511 Earned Income Taxes	0.500%	0.500%	0.00%	Yes	4.8%				
6153	Current Act 511 Real Estate Transfer Taxes	0.500%	0.500%	0.00%	Yes	4.8%				

221

Description	Amount
1000 Instruction	
1100 Regular Programs - Elementary / Secondary	66,219,160
1200 Special Programs - Elementary / Secondary	31,321,800
1300 Vocational Education	3,133,130
1400 Other Instructional Programs - Elementary / Secondary	1,218,019
1500 Nonpublic School Programs	28,194
1800 Pre-Kindergarten	27,374
Total Instruction	\$101,947,677
2000 Support Services	
2100 Support Services - Students	9,013,364
2200 Support Services - Instructional Staff	3,113,731
2300 Support Services - Administration	8,758,331
2400 Support Services - Pupil Health	2,060,254
2500 Support Services - Business	1,429,705
2600 Operation and Maintenance of Plant Services	16,589,044
2700 Student Transportation Services	9,968,559
2800 Support Services - Central	5,687,376
2900 Other Support Services	51,500
Total Support Services	\$56,671,864
3000 Operation of Non-Instructional Services	
3200 Student Activities	3,158,994
3300 Community Services	145,538
Total Operation of Non-Instructional Services	\$3,304,532
4000 Facilities Acquisition, Construction and Improvement Services	
4000 Facilities Acquisition, Construction and Improvement Services	5,086,441
Total Facilities Acquisition, Construction and Improvement Services	\$5,086,441
5000 Other Expenditures and Financing Uses	
5100 Debt Service / Other Expenditures and Financing Uses	16,766,468
5200 Interfund Transfers - Out	1,000,000
5900 Budgetary Reserve	1,000,000
Total Other Expenditures and Financing Uses	\$18,766,468
Total Estimated Expenditures and Other Financing Uses	\$185,776,982

222

Description	Amount
1000 Instruction	
1100 Regular Programs - Elementary / Secondary	
100 Personnel Services - Salaries	34,155,564
200 Personnel Services - Employee Benefits	22,914,052
300 Purchased Professional and Technical Services	264,870
400 Purchased Property Services	171,135
500 Other Purchased Services	5,651,275
600 Supplies	3,036,206
700 Property	13,650
800 Other Objects	12,408
Total Regular Programs - Elementary / Secondary	\$66,219,160
1200 Special Programs - Elementary / Secondary	
100 Personnel Services - Salaries	
200 Personnel Services - Employee Benefits	11,839,590
300 Purchased Professional and Technical Services	9,602,794
500 Other Purchased Services	5,151,027
600 Supplies	3,602,325
700 Property	1,112,684
800 Other Objects	7,500
Total Special Programs - Elementary / Secondary	5,880
1300 Vocational Education	\$31,321,800
100 Personnel Services - Salaries	
200 Personnel Services - Employee Benefits	606,091
500 Other Purchased Services	404,701
600 Supplies	2,112,623
Total Vocational Education	9,715
1400 Other Instructional Programs - Elementary / Secondary	\$3,133,130
100 Personnel Services - Salaries	164,309
200 Personnel Services - Employee Benefits	111,720
300 Purchased Professional and Technical Services	257,500
400 Purchased Property Services	3,000
500 Other Purchased Services	425,000
600 Supplies	256,490
Total Other Instructional Programs - Elementary / Secondary	\$1,218,019
1500 Nonpublic School Programs	
300 Purchased Professional and Technical Services	28,194
Total Nonpublic School Programs	\$28,194
1800 Pre-Kindergarten	
100 Personnel Services - Salaries	17,200
200 Personnel Services - Employee Benefits	7,474
600 Supplies	2,700
Total Pre-Kindergarten	\$27,374
Total Instruction	\$101,947,677

Description	Amount
2000 Support Services	
2100 Support Services - Students	
100 Personnel Services - Salaries	4,183,710
200 Personnel Services - Employee Benefits	2,843,694
300 Purchased Professional and Technical Services	1,806,486
400 Purchased Property Services	2,451
500 Other Purchased Services	101,974
600 Supplies	63,674
800 Other Objects	11,375
Total Support Services - Students	\$9,013,364
2200 Support Services - Instructional Staff	
100 Personnel Services - Salaries	1,480,470
200 Personnel Services - Employee Benefits	1,249,588
300 Purchased Professional and Technical Services	61,465
400 Other Purchased Services	33,420
500 Other Purchased Services	286,288
600 Supplies	2,500
800 Other Objects	
Total Support Services - Instructional Staff	\$3,113,731
2300 Support Services - Administration	
100 Personnel Services - Salaries	4,604,021
200 Personnel Services - Employee Benefits	3,074,238
300 Purchased Professional and Technical Services	680,000
400 Purchased Property Services	47,236
500 Other Purchased Services	219,592
600 Supplies	55,354
700 Property	5,585
800 Other Objects	72,305
Total Support Services - Administration	\$8,788,331
2400 Support Services - Pupil Health	
100 Personnel Services - Salaries	1,185,156
200 Personnel Services - Employee Benefits	808,443
300 Purchased Professional and Technical Services	33,200
400 Purchased Property Services	1,750
500 Other Purchased Services	1,560
600 Supplies	28,400
800 Other Objects	1,745
Total Support Services - Pupil Health	\$2,060,254
2500 Support Services - Business	
100 Personnel Services - Salaries	647,672
200 Personnel Services - Employee Benefits	435,783
300 Purchased Professional and Technical Services	50,000
400 Purchased Property Services	5,750
500 Other Purchased Services	40,500
600 Supplies	195,000
700 Property	35,000

Description	Amount
800 Other Objects	20,000
Total Support Services - Business	\$1,429,705
2600 Operation and Maintenance of Plant Services	
100 Personnel Services - Salaries	6,398,989
200 Personnel Services - Employee Benefits	5,268,047
300 Purchased Professional and Technical Services	208,850
400 Purchased Property Services	1,328,799
500 Other Purchased Services	470,700
600 Supplies	2,692,659
700 Property	217,500
800 Other Objects	3,500
Total Operation and Maintenance of Plant Services	\$16,589,044
2700 Student Transportation Services	
100 Personnel Services - Salaries	3,946,429
200 Personnel Services - Employee Benefits	3,818,462
300 Purchased Professional and Technical Services	90,500
400 Purchased Property Services	82,400
500 Other Purchased Services	1,616,768
600 Supplies	413,000
800 Other Objects	1,000
Total Student Transportation Services	\$9,968,559
2800 Support Services - Central	
100 Personnel Services - Salaries	1,350,274
200 Personnel Services - Employee Benefits	1,006,471
300 Purchased Professional and Technical Services	125,868
400 Purchased Property Services	132,448
500 Other Purchased Services	209,547
600 Supplies	907,522
700 Property	1,949,316
800 Other Objects	5,930
Total Support Services - Central	\$5,687,376
2900 Other Support Services	
500 Other Purchased Services	51,500
Total Other Support Services	\$51,500
Total Support Services	\$56,671,864
3000 Operation of Non-Instructional Services	
3200 Student Activities	
100 Personnel Services - Salaries	1,513,716
200 Personnel Services - Employee Benefits	716,164
300 Purchased Professional and Technical Services	104,242
400 Purchased Property Services	89,839
500 Other Purchased Services	300,837
600 Supplies	375,304
700 Property	14,000

Description	Amount
800 Other Objects	44,892
Total Student Activities	\$3,158,994
3300 Community Services	
100 Personnel Services - Salaries	26,930
200 Personnel Services - Employee Benefits	11,700
300 Purchased Professional and Technical Services	49,800
500 Other Purchased Services	1,800
600 Supplies	55,308
Total Community Services	\$145,538
Total Operation of Non-Instructional Services	\$3,304,532
4000 Facilities Acquisition, Construction and Improvement Services	
4000 Facilities Acquisition, Construction and Improvement Services	
400 Purchased Property Services	5,086,441
Total Facilities Acquisition, Construction and Improvement Services	\$5,086,441
Total Facilities Acquisition, Construction and Improvement Services	\$5,086,441
5000 Other Expenditures and Financing Uses	
5100 Debt Service / Other Expenditures and Financing Uses	
800 Other Objects	3,922,958
900 Other Uses of Funds	12,843,510
Total Debt Service / Other Expenditures and Financing Uses	\$16,766,468
5200 Interfund Transfers - Out	
900 Other Uses of Funds	1,000,000
Total Interfund Transfers - Out	\$1,000,000
5900 Budgetary Reserve	
800 Other Objects	1,000,000
Total Budgetary Reserve	\$1,000,000
Total Other Expenditures and Financing Uses	\$18,766,468
TOTAL EXPENDITURES	\$185,776,982

2022
2023

	<u>06/30/2022 Estimate</u>	<u>06/30/2023 Projection</u>
Cash and Short-Term Investments		
General Fund	8,550,000	8,550,000
Public Purpose (Expendable) Trust Fund		
Other Comptroller-Approved Special Revenue Funds		
Athletic / School-Sponsored Extra Curricular Activities Fund		
Capital Reserve Fund - \$ 690, \$1850		
Capital Reserve Fund - \$ 1431	16,000,000	15,000,000
Other Capital Projects Fund		
Debt Service Fund		
Food Service / Cafeteria Operations Fund		
Child Care Operations Fund	182,000	200,000
Other Enterprise Funds		
Internal Service Fund		
Private Purpose Trust Fund		
Investment Trust Fund		
Pension Trust Fund		
Activity Fund		
Other Agency Fund	250,000	250,000
Permanent Fund		
Total Cash and Short-Term Investments	\$24,982,000	\$24,000,000
Long-Term Investments		
General Fund	68,000,000	63,000,000
Public Purpose (Expendable) Trust Fund		
Other Comptroller-Approved Special Revenue Funds		
Athletic / School-Sponsored Extra Curricular Activities Fund		
Capital Reserve Fund - \$ 690, \$1850		
Capital Reserve Fund - \$ 1431		
Other Capital Projects Fund		
Debt Service Fund		
Food Service / Cafeteria Operations Fund		
Child Care Operations Fund		
Other Enterprise Funds		
Internal Service Fund		
Private Purpose Trust Fund		
Investment Trust Fund		
Pension Trust Fund		
Activity Fund		
Other Agency Fund		

	06/30/2022 Estimate	06/30/2023 Projection
<u>Long-Term Investments</u>		
Permanent Fund		
Total Long-Term Investments	\$68,000,000	\$63,000,000
TOTAL CASH AND INVESTMENTS	\$92,982,000	\$87,000,000

228

<u>Long-Term Indebtedness</u>	<u>06/30/2022 Estimate</u>	<u>06/30/2023 Projection</u>
General Fund		
0510 Bonds Payable	127,283,299	127,283,299
0520 Extended-Term Financing Agreements Payable	1,929,258	1,929,258
0530 Lease-Purchase Obligations		
0540 Accumulated Compensated Absences	7,437,292	7,437,292
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)	42,865,052	42,865,052
0599 Other Noncurrent Liabilities	227,647,120	227,647,120
Total General Fund	\$407,162,021	\$407,162,021

<u>Public Purpose (Expendable) Trust Fund</u>		
0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease-Purchase Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		
Total Public Purpose (Expendable) Trust Fund		

<u>Other Comptroller-Approved Special Revenue Funds</u>		
0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease-Purchase Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		
Total Other Comptroller-Approved Special Revenue Funds		

<u>Athletic / School-Sponsored Extra Curricular Activities Fund</u>		
0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease-Purchase Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		
Total Athletic / School-Sponsored Extra Curricular Activities Fund		
Capital Reserve Fund - \$ 690, \$1850		
0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		

06/30/2022 Estimate 06/30/2023 Projection

Long-Term Indebtedness

- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Capital Reserve Fund - \$ 690, \$1850
Capital Reserve Fund - \$ 1431

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Capital Reserve Fund - \$ 1431

Other Capital Projects Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

230

Total Other Capital Projects Fund

Debt Service Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Debt Service Fund

Food Service / Cafeteria Operations Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations

06/30/2022 Estimate

06/30/2023 Projection

Long-Term Indebtedness

- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Food Service / Cafeteria Operations Fund

Child Care Operations Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Child Care Operations Fund

Other Enterprise Funds

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

200

Total Other Enterprise Funds

Internal Service Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Internal Service Fund

Private Purpose Trust Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Private Purpose Trust Fund

Long-Term Indebtedness

Investment Trust Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Investment Trust Fund

Pension Trust Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Pension Trust Fund

Activity Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Activity Fund

Other Agency Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Other Agency Fund

Permanent Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable

Schedule Of Indebtedness (DEBT)

06/30/2022 Estimate

06/30/2023 Projection

Long-Term Indebtedness

- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Permanent Fund

Total Long-Term Indebtedness

\$407,162,021

\$407,162,021

233

06/30/2022 Estimate 06/30/2023 Projection

Short-Term Payables

General Fund		
Public Purpose (Expendable) Trust Fund		
Other Comptroller-Approved Special Revenue Funds		
Athletic / School-Sponsored Extra Curricular Activities Fund		
Capital Reserve Fund - \$ 690, \$1850		
Capital Reserve Fund - \$ 1431		
Other Capital Projects Fund		
Debt Service Fund		
Food Service / Cafeteria Operations Fund		
Child Care Operations Fund		
Other Enterprise Funds		
Internal Service Fund		
Private Purpose Trust Fund		
Investment Trust Fund		
Pension Trust Fund		
Activity Fund		
Other Agency Fund		
Permanent Fund		

Total Short-Term Payables

TOTAL INDEBTEDNESS \$407,162,021 \$407,162,021

234

Account Description	Amounts
0810 Nonspendable Fund Balance	31,401
0820 Restricted Fund Balance	
0830 Committed Fund Balance	24,000,000
0840 Assigned Fund Balance	11,000,000
0850 Unassigned Fund Balance	2,939,984
Total Ending Fund Balance - Committed, Assigned, and Unassigned	\$37,939,984

5900 Budgetary Reserve 1,000,000

Total Estimated Ending Committed, Assigned, and Unassigned Fund Balance and Budgetary Reserve **\$38,971,385**

235

EAST STROUDSBURG AREA SCHOOL DISTRICT

2022-2023 Homestead and Farmstead Exclusion Resolution

RESOLVED, by the Board of Education of the East Stroudsburg Area School District, that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2022, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as follows:

1. Aggregate amount available for homestead and farmstead real estate tax reduction. The following amounts are available for homestead and farmstead real estate tax reduction for the school year beginning July 1, 2022:

a. **Gambling tax funds.** The Pennsylvania Department of Education (PDE) has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.505(b), as property tax reduction allocation funded by gambling tax funds, the amount of \$5,467,387.85.

b. **Philadelphia tax credit reimbursement funds.** PDE has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P. S. § 6926.324(3), as reimbursement for Philadelphia tax credits claimed against the School District earned income tax by School District resident taxpayers, the amount of \$7,693.93.

c. **Aggregate amount available.** Adding these amounts, the aggregate amount Available during the school year for real estate tax reduction is \$5,475,081.78.

2. Homestead/farmstead number. Pursuant to Act 50, 54 Pa. C.S. § 8584(i), and Act 1, 53 P.S. § 6926.341 (g)(3), Monroe and Pike Counties have provided the School District with certified reports listing approved homesteads and approved farmsteads as follows:

a. **Homestead property number.** The number of approved homesteads within the School District is 6,998 in Monroe County, and 2,776 in Pike County, totaling 9,774.

b. **Farmstead property number.** The number of approved farmsteads within the School District is 4 in Monroe County and zero in Pike County, totaling 4.

c. **Homestead/farmstead combined number.** Adding these numbers, the aggregate number of approved homesteads and approved farmsteads is 9,778.

3. Real estate tax reduction calculation. The School Board has decided that the homestead exclusion amount and the farmstead exclusion amount shall be equal. Dividing the paragraph 1(c) aggregate amount available during the school year for real estate tax reduction of \$5,475,081.78 by the paragraph 2(c) aggregate number of approved homesteads and approved farmsteads of 9,778 the calculation of the maximum real estate

tax reduction amount applicable to each approved homestead and to each approved farmstead is a maximum \$559.94.

4. **Homestead exclusion calculation.** Dividing the paragraph 3 maximum real estate tax reduction amount of \$559.94 by the School District real estate tax rate in Monroe County of 30.79 mills (.307900) and in Pike County of 128.33 mills (.128330), the maximum real estate assessed value reduction to be reflected on tax notices as a homestead exclusion for each approved homestead is \$18,186 in Monroe County and \$4,363 in Pike County, and the maximum real estate assessed value reduction to be reflected on tax notices as a farmstead exclusion for each approved farmstead is \$18,186 in Monroe County and \$4,363 in Pike County.

5. **Homestead/farmstead exclusion authorization – July 1 tax bills.** The tax notice issued to the owner of each approved homestead within the School District shall reflect a homestead exclusion real estate assessed value reduction equal to the lesser of: (a) the County established assessed value of the homestead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$18,186 in Monroe County and \$4,363 in Pike County. The tax notice issued to the owner of each approved farmstead within the School District shall reflect an additional farmstead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the farmstead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$18,186 in Monroe County and \$4,363 in Pike County. For purposes of this Resolution, “approved homestead” and “approved farmstead” shall mean homesteads and farmsteads listed in the report referred to in paragraph 2 above and received by the School District from the County Assessment Office on or before May 1 pursuant to Act 1, 53 P.S. § 6926.341 (g) (3), based on homestead/farmstead applications filed with the County Assessment Office on or before March 1. This paragraph 5 will apply to tax notices issued based on the initial tax duplicate used in issuing initial real estate tax notices for the school year, which will be issued on or promptly after July 1, and will not apply to interim real estate tax bills.

RESOLVED this 20th day of June 2022.

ATTEST:

BOARD OF SCHOOL DIRECTORS OF THE EAST STROUDSBURG AREA SCHOOL DISTRICT

By _____

Board Secretary

By _____

Board President

Cisco Duo

A. Why are you requesting the service/needs?

Why: We are requesting to purchase Cisco Duo for MFA (Multifactor Authentication).

Need: MFA (Multifactor Authentication) ensures only authorized users can access ESASD accounts and applications. It provides increased security to prevent both insider and external threats. We will be purchasing 1,500 licenses for all full and part time staff members. In addition, in order to remain compliant with our cybersecurity insurance policy, this technology must be adopted in the 2022-2023 school year.

Suggested replacement: Cisco Duo through IntegraOne as indicated on the attached quote.

B. Cost Estimate: if over \$5,000, were 3 quotes obtained? If yes, please list the vendors and the amounts. Yes. Below are the prices per license and total cost based on 1500 licenses.

- IntegraOne - \$9.60 – (\$14,400)
- ePlus - \$10.11 – (\$15,165.00)
- GovConnect - \$10.13 – (\$15,195.00)
- Brightcentra - \$10.25 – (\$15,375.00)
- Visual Sound - \$11.40 – (\$17,100.00)

C. Procurement Method:

- ESASD reviewed several MFA software solutions the past several months. We attended webinar presentations and spoke with other school districts and intermediate units using Cisco Duo. We issued an RFQ to vendors on May 18, which was due on June 1.

D. Funds account to be charged for Procurement (Was this purchase budgeted?)

- Yes – 2022-2023 Fiscal Year
- Fund 10
- Account #10-2844-650-000-00-000-006-000-0000
 - Technology Services Software and Supply Account

E. Selection of winning proposal

- Cisco Duo through IntegraOne in the amount of \$14,400.00. Pricing per COSTARS contract SW #006-040

F. Other

N/A



Cisco

Description	Price	Qty	Ext. Price
Initial Term 12.00 Months Auto Renewal Term- 12 Months Billing Model Prepaid Term Requested Start Date 01 Jul 2022 Requested End Date 30Jun 2023 Advance Drawdown - 0 12 month term - billed annually			
DUO-EDU-SUB Cisco Duo Security - Subscription license - for educational institutions	\$0.00	1	\$0.00
SVS-DUO-SUP -B Cisco Duo Security Basic - Technical support - phone consulting - 24x7	\$0.00	1	\$0.00
DUO-EDU-MFA -F Cisco Duo Security Multi-Factor Authentication (MFA) - License - academic - for Faculty /Staff	\$9.60	1500	\$14,400.00

Subtotal: \$14,400.00

per COSTARS contract # HW 003-085 & SW #006-040

Please note, service invoicing will be processed weekly or monthly, depending on size and scope of project.

240



Cisco Duo

Prepared by:

Allentown

Ashley Miller
 amiller@integraone.com
 484-223-3480 x1115

Karen Toczek
 ktoczek@integraone.com
 (484) 223-3480 x1150

Prepared for:

East Stroudsburg Area School District

50 Vine Street
 East Stroudsburg, PA 18301
 Brian Borosh
 (570) 424-8060
 brian-borosh@esasd.net

Quote Information:

Quote #: 033448

Version: 3
 Delivery Date: 06/02/2022
 Expiration Date: 06/17/2022

Quote Summary

Description	Amount
Cisco	\$14,400.00
Total:	\$14,400.00

Pricing subject to change without advanced notice from the manufacturer. Leasing rates are subject to final configuration, pricing, and credit approval. Restock fees will apply for any items returned. Returns must be made within 21 days of receipt of items unopened. Shipping fees not included. The information provided to you in this communication is regarded by integraONE to be Confidential and Proprietary Information. This includes the description of the materials/products for sale, the prices quoted, and any description of consulting services to be performed by integraONE. This information shall not be disclosed or made available to any party unrelated to this agreement without our express written consent. You must also exercise reasonable care to protect this information from the unauthorized disclosure by others.

Ship to Address:

Additional Information:

Allentown

East Stroudsburg Area School District

Signature:
 Name: Ashley Miller
 Title: Account Manager
 Date: 06/02/2022

Signature: _____
 Name: Brian Borosh
 Date: _____

241

Financial Flexibility & Relief

Understand all your options when it comes to paying for IT investments. IntegraONE can help you navigate the various vendor programs available to alleviate financial strain caused by the COVID-19 crisis. Contact your IntegraONE account manager with any questions or concerns. We are here to help.



Hewlett Packard
Enterprise

FINANCING AND ASSET LIFECYCLE OPTIONS TO ADDRESS ECONOMIC CHALLENGES

Extended Deployment:

- Obtain up to 12 months of tech and only pay when activated
- Allows for phased deployment or spare tech pre-ordering
- Only 30% required activation in first three months
- Pre-select a rollout/activation schedule (monthly or quarterly)
- Predictable monthly payments based on activated units
- Available with entire HPE/HP product portfolio
- Minimum transaction size is \$100,000 USD

Promotional Offer:

- 2.99% implicit finance rate
 - 36-month term with monthly payments in arrears
- Eligible Products:
 - All HPE HW product categories – HP personal systems (excluding print)
 - All tier 1 compute and/or personal systems competitor products
- Up to 25% soft costs can be included
- Qualifying transactions start between \$10,000 USD and \$1 million USD
- Available in US and Canada now through June 30, 2022

Payment Relief Program:

Defer over 90% of the cost for the next 8 months

- Pay 1% of the solution value monthly for the first 8 months of your contract
- After the first 8 months, each monthly payments would equal approx. 3.3% of total contract value.
- Full portfolio of HPE Servers & Systems, Networking and Data Storage hardware.
- Up to 20% select non-hardware items (e.g. software, software appliances, services and installation) may be bundled.
- Qualifying transactions start at a minimum of \$5,000 USD.



2022 Cisco Capital Programs

Standard 3 Month Deferral (Can Be Built Into Most Options)

Cisco Easy Pay:

- Deal size \$10K - \$5M (Over \$5M requires approval)
- Bundle hardware, software and service into one contract
 - Deal must include hardware to qualify
- 3, 4 and 5 year terms

Cisco Enterprise Agreement Pay:

- \$3M minimum list price
 - Available for specific skills
 - Certain EAs and a la carte software licenses are eligible
- Multiyear available
- Expires July 30, 2022

242

Cisco Duo Tokens

A. Why are you requesting the service/needs?

Why: We are requesting to purchase Cisco Duo Tokens for use with the Cisco Duo MFA (Multifactor Authentication) software.

Need: MFA (Multifactor Authentication) ensures only authorized users can access ESASD accounts and applications and requires the use of a product to provide the second method of authentication. It provides increased security to prevent both insider and external threats. We will be purchasing 1,500 tokens for all full and part time staff members. In addition, in order to remain compliant with our cybersecurity insurance policy, this technology must be adopted in the 2022-2023 school year.

Suggested replacement: Cisco Duo Tokens through IntegraOne as indicated on the attached quote.

B. Cost Estimate: if over \$5,000, were 3 quotes obtained? If yes, please list the vendors and the amounts. No. We are procuring the hardware tokens through the same company that we are buying the MFA software licensing. Pricing is also per state contract listed below.

- IntegraOne - \$38,145.00 – Pricing per Co-Stars contract #HW 003-085.

C. Procurement Method:

- ESASD reviewed several MFA software solutions the past several months. We attended webinar presentations and spoke with other school districts and intermediate units using Cisco Duo. We issued an RFQ to vendors on May 18, which was due on June 1. The hardware tokens we are proposing to purchase are through the same vendor as we buying the software.

D. Funds account to be charged for Procurement (Was this purchase budgeted?)

- Yes – 2022-2023 Fiscal Year
- Fund 10
- Account #10-2844-650-000-00-000-006-000-0000
 - Technology Services Software and Supply Account

E. Selection of winning proposal

- Cisco Duo Tokens through IntegraOne in the amount of \$38,145.00. Pricing per COSTARS contract #HW 003-085.

F. Other

N/A



Cisco

Description	Price	Qty	Ext. Price
DUO-TOKEN-10PACK Hardware tokens for use with a Cisco Duo subscription	\$0.00	150	\$0.00
DUO-TOKEN A hardware token used with a Duo subscription	\$25.43	1500	\$38,145.00
Subtotal:			\$38,145.00

per COSTARS contract # HW 003-085 & SW #006-040

Please note, service invoicing will be processed weekly or monthly, depending on size and scope of project.

245



Cisco DUO Tokens

Prepared by:

Allentown

Ashley Miller
 amiller@integraone.com
 484-223-3480 x1115

Karen Toczek
 ktoczek@integraone.com
 (484) 223-3480 x1150

Prepared for:

East Stroudsburg Area School District

50 Vine Street
 East Stroudsburg, PA 18301
 Brian Borosh
 (570) 424-8060
 brian-borosh@esasd.net

Quote Information:

Quote #: 033552

Version: 1
 Delivery Date: 06/06/2022
 Expiration Date: 07/06/2022

Quote Summary

Description	Amount
Cisco	\$38,145.00
Total:	\$38,145.00

Pricing subject to change without advanced notice from the manufacturer. Leasing rates are subject to final configuration, pricing, and credit approval.

Restock fees will apply for any items returned. Returns must be made within 21 days of receipt of items unopened. Shipping fees not included. The information provided to you in this communication is regarded by integraONE to be Confidential and Proprietary Information. This includes the description of the materials/products for sale, the prices quoted, and any description of consulting services to be performed by integraONE. This information shall not be disclosed or made available to any party unrelated to this agreement without our express written consent. You must also exercise reasonable care to protect this information from the unauthorized disclosure by others.

Ship to Address:

Additional Information:

Allentown

East Stroudsburg Area School District

Signature:
 Name: Ashley Miller
 Title: Account Manager
 Date: 06/06/2022

Signature: _____
 Name: Brian Borosh
 Date: _____

246



Financial Flexibility & Relief

Understand all your options when it comes to paying for IT investments. IntegraONE can help you navigate the various vendor programs available to alleviate financial strain caused by the COVID-19 crisis. Contact your IntegraONE account manager with any questions or concerns. We are here to help.



Hewlett Packard
Enterprise

FINANCING AND ASSET LIFECYCLE OPTIONS TO ADDRESS ECONOMIC CHALLENGES

Extended Deployment:

- Obtain up to 12 months of tech and only pay when activated
- Allows for phased deployment or spare tech pre-ordering
- Only 30% required activation in first three months
- Pre-select a rollout/activation schedule (monthly or quarterly)
- Predictable monthly payments based on activated units
- Available with entire HPE/HP product portfolio
- Minimum transaction size is \$100,000 USD

Promotional Offer:

- 2.99% implicit finance rate
 - 36-month term with monthly payments in arrears
- Eligible Products:
 - All HPE HW product categories – HP personal systems (excluding print)
 - All tier 1 compute and/or personal systems competitor products
- Up to 25% soft costs can be included
- Qualifying transactions start between \$10,000 USD and \$1 million USD
- Available in US and Canada now through June 30, 2022

Payment Relief Program:

Defer over 90% of the cost for the next 8 months

- Pay 1% of the solution value monthly for the first 8 months of your contract
- After the first 8 months, each monthly payments would equal approx. 3.3% of total contract value.
- Full portfolio of HPE Servers & Systems, Networking and Data Storage hardware.
- Up to 20% select non-hardware items (e.g. software, software appliances, services and installation) may be bundled.
- Qualifying transactions start at a minimum of \$5,000 USD.



2022 Cisco Capital Programs

Standard 3 Month Deferral (Can Be Built Into Most Options)

Cisco Easy Pay:

- Deal size \$10K - \$5M (Over \$5M requires approval)
- Bundle hardware, software and service into one contract
 - Deal must include hardware to qualify
- 3, 4 and 5 year terms

Cisco Enterprise Agreement Pay:

- \$3M minimum list price
 - Available for specific skills
 - Certain EAs and a la carte software licenses are eligible
- Multiyear available
- Expires July 30, 2022

247

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$5,000.00

The respondent's email (**mary-olszewski@esasd.net**) was recorded on submission of this form.

Untitled Section

Untitled Section

FORM 611

EAST STROUDSBURG AREA SCHOOL DISTRICT
Procurement Form

Name of Requestor *

MARY OLSZEWSKI

Untitled Title

Department *

PUPIL SERVICES

Building *

ADMINISTRATION

248

What service or item are requesting *

Pearson's Digital Assessment Library

Why are you requesting the service or item *

The platform is the modality used to perform psychoeducational evaluations on students.

Suggested replacement *

There is no replacement- Pearson is the only publisher

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

RENEWAL

Cost Estimate: if over \$5,000, were three (3) quotes obtained? If yes, please list the vendor's * information and quoted amount.

No, Pearson is the only company as they as they have the copyright. RENEWAL

What is the total cost of the purchase? *

19,685.00

249

Procurement Method: *

- Quote Received only one Proposal
- Request for Proposal (RFP)
- Bid
- Other: _____

Was this purchase budgeted? *

Yes ▼

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

- Yes
- Pennsylvania State Contract
- COSTARS
- Keystone Purchasing Network
- PEPPM National Contract Program (Technology Bidding and Purchasing)
- US Communities
- No

250

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

Which Fund will be charged? *

10 ▼

What account will be charged? *

10-1290-610-891-00-000-310-000-9891-
10-2140-610-000-00-000-603-000-0000-

Selection of the winning proposal, was the lowest price selected? If not, please explain why * and the process of selecting the vendor.

As explained above, Pearson is the only provider of these assessments.

Any additional information you would like to provide.

This form was created inside of East Stroudsburg Area School District.

Google Forms

251



Pearson

QUOTE / PROFORMA

Customer Bill-to:

EAST STROUDSBURG AREA SD
BUSINESS OFFICE
50 VINE STREET
PO BOX 298
EAST STROUDSBURG PA, 18301-0298

Customer Ship-to:

EAST STROUDSBURG AREA SD
BUSINESS OFFICE
50 VINE STREET
PO BOX 298
EAST STROUDSBURG PA, 18301-0298

Attention:

NCS Pearson, Inc.

P.O Box 599700,
San Antonio, TX 78259
Tel: 800-627-7271
Tax ID No:
41-0850527

Quote/Proforma Number : 161488

Date : 02-JUN-2022

Customer Account# : 571538

Sales Order Number : 161488

Customer PO# :

Currency : USD

Shipment Terms : Paid

Customer Tax Number :

Number of Pages : Page 1 of 2

Prices will be honored for 60 days from price quote date.

This price quote does not guarantee stock availability and shipping amount is estimated, standard shipping charges apply.

Total Ordered Quantity (No. Of Items) :	8890
Other Charges :	USD
Net Amount :	USD \$19,685.00
Tax Total :	USD \$0.00
Quote/Proforma Total :	USD \$19,685.00
Amount Due :	USD \$19,685.00

REMITTANCE INFORMATION

Make Checks Payable to:

13036 COLLECTION CENTER DRIVE
CHICAGO
60693
NCS Pearson, Inc.

Bank Wire to:

Bank of America N A
071000039
A/C No: 8188105388
SWIFT : 071000039

252



Pearson

Quote/Proforma Number: 161488

Item Number	Item Description	Quantity	Unit Price	Discount	Tax	Line Total
A103000244405	DALSCOMPLETE RENEWAL (DIGITAL)	1270	15.50	NET	0.00	\$19,685.00
A103000278938	QG-DAL-SCHOOLS PSYCH PORTFOLIO	1270	0.00	PROMO	0.00	\$0.00
A103000278933	QG-DAL-SCHOOLS SLP-OT-PT PORTFOLIO	1270	0.00	PROMO	0.00	\$0.00
A103000278934	QG-DAL-SCHOOLS SCREENER PORTFOLIO	1270	0.00	PROMO	0.00	\$0.00
A103000278935	QG-DAL-SCHOOLS-ABILITY PORTFOLIO	1270	0.00	PROMO	0.00	\$0.00
A103000278937	QG-DAL-SCHOOLS MENTAL HEALTH PORTFOLIO	1270	0.00	PROMO	0.00	\$0.00
A103000278936	QG-DAL-SCHOOLS ACADEMIC PORTFOLIO	1270	0.00	PROMO	0.00	\$0.00

*** IMPORTANT CUSTOMER MESSAGES ***

QUOTE/PROFORMA TOTALS		Subtotal	Total Other Charges	Total Tax	Total Due
		USD	USD	USD	USD
		\$19,685.00	\$0.00	\$0.00	\$19,685.00

By placing your order, you hereby agree to the Terms and Conditions which govern your purchase:
<https://www.pearson.com/en-us/legal-information/business-purchasers-terms.html>

253

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$5,000.00

The respondent's email (**matthew-krauss@esasd.net**) was recorded on submission of this form.

Untitled Section

Untitled Section



EAST STROUDSBURG AREA SCHOOL DISTRICT Procurement Form

Name of Requestor *

Barbara Wetherhold/Matthew Krauss

Untitled Title

Department *

Special Education

Building *

High School North

254

What service or item are requesting *

Practical Assessment Exploration System 2020 Edition & OPTIONAL ITEMS PAES Audio Job Cards and PAES SCAN APP

Why are you requesting the service or item *

Transition Program Work Based Learning Curriculum and Training to that will enhance the learning and opportunities for Life Skills/Transition students at High School North. It will be highly beneficial to have these learning components in the classroom at North due to the travel distances to local employment training sites.

Suggested replacement *

NEW

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

\$40,000

Cost Estimate: if over \$5,000, were three (3) quotes obtained? If yes, please list the vendor's * information and quoted amount.

Sole Source

What is the total cost of the purchase? *

\$41,325.60

255

Procurement Method: *

Quote Received only one Proposal

Request for Proposal (RFP)

Bid

Other:

Was this purchase budgeted? *

Yes ▼

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

Yes

Pennsylvania State Contract

COSTARS

Keystone Purchasing Network

PEPPM National Contract Program (Technology Bidding and Purchasing)

US Communities

No

254

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

No

Which Fund will be charged? *

10

What account will be charged? *

Multiple under 1211 (Life Skills) fully funded through ACCESS

Selection of the winning proposal, was the lowest price selected? If not, please explain why * and the process of selecting the vendor.

Sole Source

Any additional information you would like to provide.

PAES® is a research-based, functional skills curriculum with an embedded formative assessment of career potential and employability skills. PAES® is an assessment system which identifies: Functional skill levels Career interests Aptitude for community based employment Work behavior strengths and barriers to success. The PAES® lab will transform a classroom into a simulated work environment where individuals will learn: Work-related problem solving skills Proper work behavior by developing soft skills Insight into job skills and real work settings Understanding of their learning and training styles for future employment PAES® labs can be found all over the country (and the world) in a variety of settings. Typically PAES® student employees range from middle school age to adult and the setting is educational to rehabilitative. Example settings that PAES® labs have been installed are: Middle Schools to prepare students for career placement in High School programs High School for students that are not in mainstream classes Transition schools and facilities Appropriate work behavior development Data collection and student reporting An accurate description of student performance and employment potential. ADDITIONAL INFORMATION ALSO ATTACHED

257

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258

Talent Assessment, Inc.
P.O. Box 5087
Jacksonville, FL 32247
1-800-634-1472
Fax: 1-904-292-9371
Email: orders@talentassessment.com

QUOTE



QUOTE # SP060222P5-1

Date: June 2, 2022

To: Barbara Wetherhold
East Stroudsburg High School North
279 Timberwolf Drive
Dingmans Ferry, PA 18328

Phone: 570.588.4420

Email: barbara-wetherhold@esasd.net

From: Dave Cloninger

Quan.	Description	Total
1	Practical Assessment Exploration System - 2020 Edition	33,195.00
	Curriculum Component with Windows PC Based Scoring	
	Business/Marketing Component	
	Computer Technology Component	
	Construction/Industrial Component	
	Consumer/Service Component	
	Processing/Production Component	
	2 Days On-site Training	
	Travel Expense	1,000.00
	1 Year access for 3 emails to the Online Training Library	
	7 Shelving Units	
	1 Heavy Duty Workbench	
	Shipping and Handling	<u>2,335.60</u>
	Total Investment	<u><u>\$36,530.60</u></u>
	Optional Items:	
1	Premium Lab - Upgraded tools/equipment (When purchased with lab \$3,195)	3,795.00
1	Money Manager Program - One Time Fee - Token Economy	592.92
1	Repliated Reality - Annual fee - Online Token Economy	995.00
1	PAES Audio Job Cards - One Time Fee-\$1,036.00 When Purchased With Lab	1,295.00
1	PAES Scan App – Pre-Launch Price-One Year Subscription – Pre-Launch pricing good through July 31, 2022. Pre-launch first year renewal is \$1,000. Annual renewal thereafter is \$1,500 (Price after 8/1/2022 is \$5,000 w/\$1,500 renewals) Fulfilled by Life Productions Inc.	3,500.00

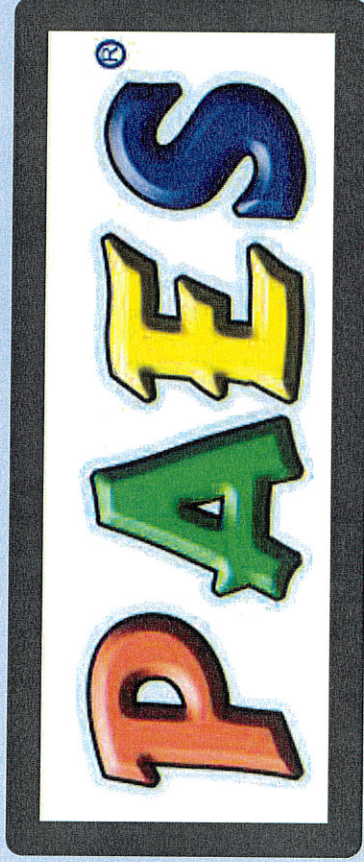
SDJ

259

Like us on

Prices are good for 60 days.

East Stroudsburg High School North



Barbara Wetherhold, M. Ed.
Life Skills Teacher

PAIES[®]

**PROVIDING INDIVIDUALS
KNOWLEDGE AND EXPERIENCE
FOR CAREER SUCCESS**

**SIMULATED
WORK ENVIRONMENT
TRANSITION FOR SUCCESS**



PAES[®]

Research-Based – Data-Driven – Age-Appropriate
Transition Assessment of Employment Potential

- Practical Assessment **E**xploration **S**ystem
- Convert typical classroom to a Work Experience Lab
- Teacher/Staff are Job Supervisors, Students are Employees
- Employees explore hundreds of Job and Life Skills in a Work Lab Setting
- Generalizable Work and Life skills Needed for Entry Level Employment
- Emphasis on Independent Work and Appropriate Work Behaviors



Why PAES?

- research based
- data driven
- individualized
- scope and sequence (approximately 300 leveled tasks
- addresses the need for transition employment goals and instruction under PDE requirements
- provides work based learning for ESHS-N students as we have limited access to community job sites
- allows students who typically are unable to access MCTI authentic job training
- expands types of opportunities available

Who will benefit?

- Life Skills students (14-16) as participants
- Emotional Support students (currently up to 19) as participants and/or peer mentors
- Learning Support students (currently up to 50) as participants and/or mentors
- General Education students from Career Skills classes in a reverse inclusion model (up to 5 per semester) as participants and/or peer mentors

26F

Educational Outcomes

When a student finishes with PAES®, teachers know:



what skills a student can actually perform



if student are competitive with the real world



what type of special assistance will be needed, if any



what work behaviors students have and which ones they need to develop



how to write better transition plans as vital information is now available



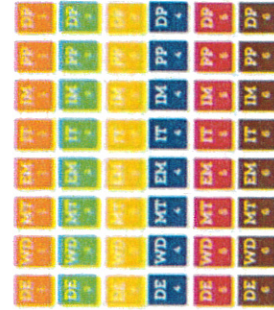
Business Marketing

- AB Alphabets
- IF Identification/Filing
- NS Numerical Sorting
- CO Collating
- MC Making Change
- TK Ten Key Calculator
- CR Cash Register
- TP Typing



Computer Technology

- DE Data Entry
- WD Word Processing
- MT Mailing Technology
- EM Email
- IT Information Technology
- IM Information Management
- PP PowerPoint
- DP Digital Photos



Construction Industrial

- SM Shop Measurement
- WB Wrenches and Bolts
- SN Screws and Nails
- SS Shop Saws
- WP Wood Projects
- MP Metal Projects
- EP Electrical Projects
- PI Parts Identification



Processing Production

- BA Bolt Assembly
- PA Pipe Assembly
- CA Color Assembly
- FD Form Design
- VP Peg Design
- TD Thread Design
- PC Paper Cutting
- AT Analog Time
- DT Digital Time



Consumer Service

- FM Food Measurement
- FP Food Preparation
- KA Kitchen Appliances
- FS Food Service
- FW Food Weights
- CM Cloth Measurement
- HS Hand Sewing
- MS Machine Sewing
- CC Cloth Construction
- HS Housekeeping/Custodial



**PRACTICAL ASSESSMENT EXPLORATION SYSTEM
BUSINESS / MARKETING**

◆ Life Productions

AB - Alphabetizing		IF - Card Filing	
AB1	Alphabetize 26 cards by 1st letter last name	IF1	Alphabetize 26 reference cards by book title
AB2	Alphabetize 52 cards by 2nd letter last name	IF2	Alphabetize 52 reference cards by book title
AB3	Alphabetize 55 cards by last name to 4th letter	IF3	Alphabetize 60 cards by book title
AB4	Locate and copy customer address / phone number	IF4	Alphabetize 70 cards by borrower & book title
AB5	Locate business suppliers address / phone number	IF5	Alphabetize 70 cards by author and title
AB6	Alphabetize 117 cards by last name	IF6	Alphabetize 60 cards by author, title & subject
NS - Number Sorting and Sequence		CO - Collating	
NS1	Sequence cards numbered 1 to 100	CO1	Make 10 stacks of paper w/ 5 pages in each stack
NS2	Sequence cards numbered by tens from 100-1000	CO2	Make 5 booklets - each with 10 pages
NS3	Order zip codes by 100's place - sort envelopes	CO3	Make 8 booklets, each w/ pages 1 through 5
NS4	Order zip codes by 1,000's place - sort envelopes	CO4	Make 10 booklets each w/ pages 1 - 10
NS5	Sequence personal checks by 10,000's place	CO5	Make 30 centerfold books w/ pages 1-16
NS6	Sequence cards by 100,000's place	CO6	Sort pages in collator by page # Make 10 booklets
MC - Making Change		CR - Cash Register	
MC1	Count pennies and nickels	CR1	Enter 2 digit numbers
MC2	Count pennies, nickels and dimes	CR2	Enter 2 and 3 digit numbers
MC3	Count pennies, nickels, dimes and quarters	CR3	Enter 2 & 3 digit numbers in 2 departments
MC4	Count pennies, nickels, dimes, quarters, half dollars	CR4	2 & 3 digits - 2 depts - count designated change
MC5	Figure amount of change customer should receive	CR5	2 & 3 digits - 2 depts - use void & subtotal keys
MC6	Figure amount of change & count back to customer	CR6	Multiple item key & count designated change
TK - Ten Key Calculator		TP - Typing	
TK1	Use home keys 4, 5 & 6	TP1	Type each home key four times
TK2	Use home keys and 0 key	TP2	Type each home key four times
TK3	Use home keys and 7	TP3	Use home keys to type short words
TK4	Use home keys and 8	TP4	Type words using home keys plus "b" & "c" keys
TK5	Use home keys and 9	TP5	Type words using home keys plus "b" & "c" keys
TK6	Use home keys and 1, 2, & 3 keys	TP6	Type words using home keys plus "b" & "c" keys

267

**PRACTICAL ASSESSMENT EXPLORATION SYSTEM
COMPUTER / TECHNOLOGY**

◆ Life Productions

DE - Data Entry		WD - Word Processing	
DE1	Enter first and last names	WD1	Open document / Print all pages & one page only
DE2	Enter first and last name and address	WD2	Create, print, save a word processing document
DE3	Enter name, street address & city	WD3	Insert, delete, highlight words - print & save
DE4	Enter name, street address, city, state & zip code	WD4	Cut text, copy & paste text - save and print
DE5	Enter name, address & phone number	WD5	Change font & size, bold and underline text
DE6	Enter name, address, phone # and account #	WD6	Change margins - justify and indent text
MT - Mailing Technology		EM - Email	
MT1	Use address stamp, fold letters and stuff envelopes	EM1	Open and delete messages
MT2	Place address labels on envelopes / fold & stuff envel	EM2	Create and send messages
MT3	Make full page of personal return address labels	EM3	Open and reply to messages
MT4	Make 5 Deliver and 5 Return address labels	EM4	Open and forward messages
MT5	Type addresses on envelopes using Microsoft Word	EM5	Forward with attachments - print attachments
MT6	Add delivery address & change date on letter template	EM6	Create and send messages with attachments
IT - Information Technology		IM - Information Management	
IT1	Use internet to locate Zip Codes for four people	IM1	Delete documents in folders
IT2	Use internet to locate contact information for business	IM2	Change document names
IT3	Use internet to get directions to businesses	IM3	Create folders
IT4	Use internet to locate part time job openings	IM4	Create folders, open documents, save in folders
IT5	Use internet to research four career paths	IM5	Open documents - save in different folders
IT6	Use internet to locate community colleges	IM6	Drag folders and place in different folders
PP - PowerPoint		DP - Digital Photo	
PP1	Add text to slides and view slide show	DP1	Take pictures with digital camera
PP2	Add text to slides, save and print slides	DP2	Name Photos
PP3	Add a slide, insert picture, and resize to fit slide	DP3	Rotate and view photos
PP4	Add slides, insert pictures & resize pictures to fit	DP4	Crop Photos
PP5	Add background & Word Art	DP5	Create picture layout and print
PP6	Use slide transition and text animation features	DP6	Design & print a postcard using one picture

**PRACTICAL ASSESSMENT EXPLORATION SYSTEM
CONSTRUCTION / INDUSTRIAL**

◆ Life Productions

SM - Shop Measurement		WB - Wrenches and Bolts	
SM1	Measure wood pieces to nearest whole inch	WB1	Allen wrenches on machine screws in iron plate
SM2	Measure wood pieces to nearest half inch	WB2	Use adjustable wrenches, remove & replace nuts & bolts
SM3	Measure wood pieces to nearest quarter inch	WB3	Use open end ratchet & box end wrenches - 1 size
SM4	Measure metal strips to nearest eighth inch	WB4	Open end ratchet & box end wrenches - 2 sizes
SM5	Measure metal strips to nearest sixteenth inch	WB5	Socket & box end wrenches - 3 sizes
SM6	Complete a measurement worksheet	WB6	Various hand tools with various nuts & bolts
SN - Screws & Nails		SS - Shop Saws	
SN1	Use claw hammer with common & finish nails	SS1	Measure & cut blocks from a 2" x 4" board
SN2	Secure two coat hooks to a wood block	SS2	Measure & cut 4" square of 1/4" plywood
SN3	Secure two drawer handles to wood block	SS3	Measure & cut 3" square of plexiglass
SN4	Secure window lock to wood blocks	SS4	Use hacksaw to cut pieces of conduit
SN5	Secure 2 cabinet hinges to wood blocks	SS5	Use crosscut saw to cut corner from wood block
SN6	Screwdriver w/ machine screws on steel plate	SS6	Use coping saw to cut pattern
WP - Wood Project		MP - Metal Project	
WP1	Measure & cut a 27" board (1" x 4")	MP1	Measure, cut & deburr sheet metal strips
WP2	Measure & cut two 6" & two 1-1/2" blocks	MP2	Bend & shape metal strips for candle holder
WP3	Use h & drill to drill holes for a pencil rack	MP3	Punch hole in metal and use pop riveter
WP4	Sand all wood pieces	MP4	Use a tubing cutter to cut copper tubing
WP5	Assemble all wood pieces to make book rack	MP5	Use spring tubing bender to bend copper tubing
WP6	Stain book rack project	MP6	Flare ends of copper tubing - connect fittings
EP - Electrical Project		PI - Parts Identification	
EP1	Attach plug to lamp cord	PI1	Locate & copy label product information
EP2	Attach plug to a lamp socket	PI2	Locate catalog items by part number
EP3	Wire a doorbell	PI3	Locate parts dealer information on internet
EP4	Prepare ends of household wire	PI4	Identify automobile parts, part #'s & descriptions
EP5	Wire a ceiling light	PI5	Locate vehicles using part numbers
EP6	Wire a ceiling light, switch, receptacle	PI6	Develop an automotive parts list

**PRACTICAL ASSESSMENT EXPLORATION SYSTEM
CONSUMER / SERVICE**

© Life Productions

FM - Food Measurements		FS - Food Service	
FM1	Measure whole cups of sugar	FS1	Wrap hamburgers w/ paper wrappers
FM2	Use sifter and measure whole and 1/2 cups of flour	FS2	Sort silverware and fold napkins
FM3	Measure whole, 1/4 & 1/3 cups of water	FS3	Wrap silverware with cloth napkin
FM4	Measure dry ingredients w/ measuring spoons	FS4	Set a table w/ four place settings
FM5	Measure dry ingredients w/ cups & spoons	FS5	Wash dishes by hand
FM6	Prepare a recipe of pancakes	FS6	Fill salt and pepper shakers
FP - Food Preparation		KA - Kitchen Appliances	
FP1	Prepare hot chocolate	KA1	Make hot chocolate in microwave
FP2	Prepare hash brown potatoes	KA2	Make microwave popcorn
FP3	Prepare small cheesecake	KA3	Microwave baked potato
FP4	Prepare decorator's icing	KA4	Toaster oven cinnamon toast / cheese bread
FP5	Use a cake decorator	KA5	Hand and electric can openers
FP6	Prepare small pie crust - Use cookie cutters	KA6	Make pudding using electric mixer
FW - Food Weights		CM - Cloth Measurement	
FW1	Weigh whole pounds of beans	CM1	Measure zipper lengths in whole inches
FW2	Weigh half pounds of beans	CM2	Measure cloth pieces to nearest half inch
FW3	Weigh quarter pounds	CM3	Set hem gauges to quarter inch marks
FW4	Weigh ounces of various dry food items	CM4	Measure and mark hems on pieces of cloth
FW5	Weigh & price items w/ cost per ounce	CM5	Measure distances on shirt pocket pattern piece
FW6	Weigh & price items w/ cost per pound	CM6	Use dressmaker ruler to 1/8th inch
HS - Hand Sewing		MS - Machine Sewing	
HS1	Thread large and small needles	MS1	Sew pre-drawn straight lines on paper
HS2	Sew buttons on a piece of cloth	MS2	Sew pre-drawn rectangles and squares on paper
HS3	Use a seam ripper to remove stitching	MS3	Sew pre-drawn circles on paper
HS4	Cut 6 inch piece of cloth from cloth roll	MS4	Sew pre-drawn straight 5/8" seam on paper
HS5	Use iron to press hems at 1/4 and 1-1/4 inches	MS5	Sew unmarked straight 5/8" seam on paper
HS6	Sew a slip stitch hem	MS6	Sew unmarked circular 5/8" seam on paper
CC - Cloth Construction		HC - Housekeeping / Custodial	
CC1	Thread a sewing machine	HC1	Dust table and coasters
CC2	Cut out 2-piece pattern for small bag	HC2	Clean window and mirror
CC3	Stitch and pink three sides of bag	HC3	Clean sink and counter
CC4	Stitch a 1/4" and 5/8" hem on top edge of bag	HC4	Use broom and dust pan
CC5	Stitch & press bag handles	HC5	Use vacuum cleaner
CC6	Stitch handles to bag	HC6	Use wet mop and bucket

**PRACTICAL ASSESSMENT EXPLORATION SYSTEM
PROCESSING / PRODUCTION**

© Life Productions

BA - Bolt Assembly		PA - Pipe Assembly	
BA1	Place two nuts on each of 25 bolts	PA1	Match 30 different pipe fittings to diagrams
BA2	9 bolts in pegboard, secure with 9 washers & nuts	PA2	Make four two-piece pipe assemblies
BA3	9 bolts & washers in 2 pegboards - 9 washers & nuts	PA3	Make three five-piece pipe assemblies
BA4	Alternate washer-nut-washer-nut with 30 bolts	PA4	Make three five-piece pipe assemblies
BA5	9 bolts in pegboard with washers & nuts on both sides	PA5	Make three seven-piece pipe assemblies
BA6	Separate pegboards with 4 bolts, 12 washers & nuts	PA6	Make three seven to ten-piece pipe assemblies
CA - Color Assembly		FD - Form Design	
CA1	Wrap 5 pegs with rubber band for each of 4 colors	FD1	Replicate design with lines on lined grid
CA2	Wrap 6 bundles of pegs following 6 examples	FD2	Replicate design with lines on lined grid
CA3	Wrap 5 bundles of pegs to match color diagram	FD3	Replicate design without lines on lined grid
CA4	Wrap 1 bundle of pegs to match 4 examples	FD4	Replicate design without lines on lined grid
CA5	Follow color coded chart to wrap 10 bundles	FD5	Replicate design without lines on lined grid
CA6	Follow color coded chart to fill 10 peg orders	FD6	Replicate design without lines on lined grid
PD - Peg Design		VP - Visual Perception	
PD1	Replicate 2 color design - X within square	VP1	Match 5 sets of 2-dimensional shapes
PD2	Replicate 5 color design - 3 concentric squares	VP2	Match 7 sets of 2-dimensional shapes
PD3	Replicate 5 color design - 2 concentric diamonds	VP3	Identify order sequence of 2-dimensional shapes
PD4	Replicate 5 color design - Multiple Shapes	VP4	Match 2-dimensional with 3-dimensional shapes
PD5	Replicate 5 color design - Multiple Shapes	VP5	Match 2-dimensional with 3-dimensional shapes
PD6	Replicate 5 color design - Multiple Shapes	VP6	Match 2-dimensional with 3-dimensional shapes
TD - Thread Designs		PC - Paper Cutting	
TD1	Replicate design w/ 1 string, 10 washers, 1 pegboard	PC1	Use scissors to cut shapes with square corners
TD2	Replicate design w/ 11 strings, 33 washers, 11 dowels	PC2	Use scissors to cut shapes with corners & curves
TD3	Replicate design with 9 strings, 54 washers, 18 dowels	PC3	Use scissors to cut shapes with curves
TD4	Rank order 7 bead shapes - 6 colors	PC4	Use paper cutter to cut one inch strips of paper
TD5	Rank order 8 bead shapes - 6 colors	PC5	Use paper cutter to cut squares & rectangles
TD6	Rank order multiple #'s of 8 bead shapes - 6 colors	PC6	Use paper cutter to cut pre-marked lines
AT - Analog Time		DT - Digital Time	
AT1	Tell time to whole hour on analog clocks	DT1	Read hour & minutes on digital clock pictures
AT2	Tell time to half hour on analog clocks	DT2	Match digital & analog times
AT3	Tell time to quarter hour on analog clocks	DT3	Set 4 digital clocks from analog pictures
AT4	Tell time to five minutes on analog clocks	DT4	Set AM / PM times on 4 digital clocks
AT5	Tell time to a single minute on analog clocks	DT5	Set time & alarm time on 4 digital clocks
AT6	Time word problems in various cooking situations	DT6	Solve simple problems related to time

With each PAES® Lab purchased, you will receive:

-  Complete Curriculum Materials
-  Onsite Training
-  Business / Marketing Unit
-  Consumer / Service Unit
-  Processing / Production Unit
-  Optional Computer Technology Unit
-  PAES® Behavior Inventory
-  Computer Scoring Software
-  Applicable Data Collection Forms

For further information:



Thank You
FOR
Investing
IN OUR
Future

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$5,000.00

The respondent's email (jessica-newberry@esasd.net) was recorded on submission of this form.

Untitled Section

Untitled Section

FORM 611

EAST STROUDSBURG AREA SCHOOL DISTRICT

Procurement Form

Name of Requestor *

William Vitulli

Untitled Title

Department *

Curriculum & Instruction

Building *

Elementary Buildings

276

What service or item are requesting *

Zaner Bloser Pineoer Materials

Why are you requesting the service or item *

New Curriculum for K-2

Suggested replacement *

n/a

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

Cost Estimate: if over \$5,000, were three (3) quotes obtained? If yes, please list the vendor's * information and quoted amount.

n/a

What is the total cost of the purchase? *

\$51,218.13

277

Procurement Method: *

- Quote Received only one Proposal
- Request for Proposal (RFP)
- Bid
- Other: _____

Was this purchase budgeted? *

Yes ▼

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

- Yes
- Pennsylvania State Contract
- COSTARS
- Keystone Purchasing Network
- PEPPM National Contract Program (Technology Bidding and Purchasing)
- US Communities
- No

278

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

Which Fund will be charged? *

10 ▼

What account will be charged? *

10-1110-640-000-10-000-004-000-0600

Selection of the winning proposal, was the lowest price selected? If not, please explain why * and the process of selecting the vendor.

yes

Any additional information you would like to provide.

This form was created inside of East Stroudsburg Area School District.

Google Forms

279



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Educational Publishers

Remittance Address: L-3711 - Columbus, Ohio 43260-3711
Phone: 614/486-0221 - Fax: 800/992-6087 - Customer Service: 800/421-3018
Correspondence: PO Box 16764 - Columbus, Ohio 43216-6764

Terms 30 DAYS

Invoice # 10338677 PO # RESICA - PIONEER YR
Process # 22035636

Bill To # 0000089547
Ship To # 000004440

Invoice Date 5/05/22

Special Instructions: The Superkids reading program is now a part of Zaner-Bloser.

ISBN/Item Number	Ordered Qty.	Shipped Qty.	B/O Qty.	Price	Description	Amount
9781614365211	22			5.25	SK 17 GR2 S1 BACKPACK PAGES SE CON	115.50
9781614365792	22			17.00	SK 17 GR2 S1 READER NON-CON	374.00
9781614368823	22			22.50	SK 17 GR2 S1 SUPER MAG SET	495.00
9781614368991	22			14.00	SK 17 GR2 S1 WWB SET (2-BOOKS)	308.00
9781614368632	2			315.00	SK 17 GR2 S1 TEACHER MATERIALS	630.00
9781614365242	22			5.25	SK 17 GR2 S2 BACKPACK PAGES SE CON	115.50
9781614365365	22			14.00	SK 17 GR2 S2 U9-16 WWB	308.00
9781614365808	22			17.00	SK 17 GR2 S2 READER NON-CON	374.00
9781614368830	22			22.50	SK 17 GR2 S2 SUPER MAG SET	495.00
9781614368649	2			315.00	SK 17 GR2 S2 TEACHER MATERIALS	630.00
*						
9781614368779	2			1010.00	SK 17 GR2 BOOK CLUB SET	2020.00
* Package consists of:						
10452				.00	17 SK GR 2 BOOK CLUB BOX 1 (BOOKS 1-8)	
10453				.00	17 SK GR 2 BOOK CLUB BOX 2 (BOOKS 9-16)	
*						
9781614365037	2			225.00	SK 17 GR2 BIG BOOK OF DECODING	450.00
9781614368670	2			185.00	SK 17 GR2 CLASSROOM RESOURCE KIT	370.00
9781598339789	2			28.00	SK ICH CRBAM PAPER	56.00

-CONTINUED-

Please detach and return with payment.

Ship To:

RESICA ELEMENTARY SCHOOL
1 GRAVEL RIDGE RD
EAST STROUDSBURG PA 183028343

Bill To:

EAST STROUDSBURG AREA SCH DIST
50 VINE ST
EAST STROUDSBURG PA 18301

Product Sub-Total
Shipping and Processing
Tax
Invoice Total
Payment Received
Net Due

Zaner-Bloser Remittance Address:
L-3711
Columbus, OH 43260-3711

Invoice # 10338677
PO RESICA - PIONEER YR
Customer # 0000089547
Invoice Date 5/05/22

280



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Terms 30 DAYS

Invoice # 10338677 PO # RESICA - PIONEER YR
Process # 22035636

Bill To # 0000089547
Ship To # 0000004440

Invoice Date 5/05/22

Special Instructions: The Superkids reading program is now a part of Zaner-Bloser.

ISBN/Item Number	Ordered Qty.	Shipped Qty.	B/O Qty.	Price	Description	Amount
*						
9781453136898	2			94.99	SK 22 GRADE 2 PHONEMIC AWARENESS SET	189.98
* Package consists of:						
9781453136676				.00	SK 22 PHONEMIC AWARENESS GRADE 2 TG	
9781453136683				.00	SK PA 22 GRK-2 PHONEME ARTICULATN CARDS	

Please detach and return with payment.

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RESICA ELEMENTARY SCHOOL
1 GRAVEL RIDGE RD
EAST STROUDSBURG PA 183028343

Bill To:

EAST STROUDSBURG AREA SCH DIST
50 VINE ST
EAST STROUDSBURG PA 18301

Product Sub-Total	6930.98
Shipping and Processing	623.79
Tax	.00
Invoice Total	7554.77
Payment Received	.00
Net Due	7554.77

Zaner-Bloser Remittance Address:
L-3711
Columbus, OH 43260-3711

Invoice #	10338677
PO	RESICA - PIONEER YR
Customer #	0000089547
Invoice Date	5/05/22

Please remit in U.S. funds.

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Phone: 614/486-0221 - Fax: 800/992-6087 - Customer Service: 800/421-3018
Correspondence: PO Box 16764 - Columbus, Ohio 43216-6764

Terms 30 DAYS

Invoice # 10338680 PO # SMITHFIELD - PIONEER YR
Process # 22035623

Bill To # 0000089547
Ship To # 0000174008

Invoice Date 5/05/22

Special Instructions: The Superkids reading program is now a part of Zaner-Bloser.

ISBN/Item Number	Ordered Qty.	Shipped Qty.	B/O Qty.	Price	Description	Amount
9781614365211	22			5.25	SK 17 GR2 S1 BACKPACK PAGES SB CON	115.50
9781614365792	22			17.00	SK 17 GR2 S1 READER NON-CON	374.00
9781614368823	22			22.50	SK 17 GR2 S1 SUPER MAG SET	495.00
9781614368991	22			14.00	SK 17 GR2 S1 WWB SET (2-BOOKS)	308.00
9781614368532	1			315.00	SK 17 GR2 S1 TEACHER MATERIALS	315.00
9781614365242	22			5.25	SK 17 GR2 S2 BACKPACK PAGES SB CON	115.50
9781614365365	22			14.00	SK 17 GR2 S2 U9-16 WWB	308.00
9781614365808	22			17.00	SK 17 GR2 S2 READER NON-CON	374.00
9781614368830	22			22.50	SK 17 GR2 S2 SUPER MAG SET	495.00
9781614368649	1			315.00	SK 17 GR2 S2 TEACHER MATERIALS	315.00
*						
9781614368779	1			1010.00	SK 17 GR2 BOOK CLUB SET	1010.00
* Package consists of:						
10452				.00	17 SK GR 2 BOOK CLUB BOX 1 (BOOKS 1-8)	
10453				.00	17 SK GR 2 BOOK CLUB BOX 2 (BOOKS 9-16)	
*						
9781614365037	1			225.00	SK 17 GR2 BIG BOOK OF DECODING	225.00
9781614368670	1			185.00	SK 17 GR2 CLASSROOM RESOURCE KIT	185.00
9781598339789	1			28.00	SK ICE CREAM PAPER	28.00

-CONTINUED-

Please detach and return with payment.

Ship To:
SMITHFIELD ELEMENTARY SCHOOL
R.R. #5, BOX 5210
EAST STROUDSBURG PA 18301

Bill To:
EAST STROUDSBURG AREA SCH DIST
50 VINE ST
EAST STROUDSBURG PA 18301

Product Sub-Total
Shipping and Processing
Tax
Invoice Total
Payment Received
Net Due

Zaner-Bloser Remittance Address:
L-3711
Columbus, OH 43260-3711

Invoice # 10338680
PO SMITHFIELD - PIONEER YR
Customer # 0000089547
Invoice Date 5/05/22

282



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Correspondence: PO Box 16764 - Columbus, Ohio 43216-6764

Terms 30 DAYS

Invoice # 10338680 PO # SMITHFIELD - PIONEER YR Bill To # 0000089547 Invoice Date 5/05/22
Process # 22035623 Ship To # 0000174008

Special Instructions: The Superkids reading program is now a part of Zaner-Bloser.

ISBN/Item Number	Ordered Qty.	Shipped Qty.	B/O Qty.	Price	Description	Amount
* 9781453136898	1			94.99	SK 22 GRADE 2 PHONEMIC AWARENESS SET	94.99
* Package consists of:						
9781453136676				.00	SK 22 PHONEMIC AWARENESS GRADE 2 TG	
9781453136683				.00	SK PA 22 GRK-2 PHONEME ARTICULATN CARDS	

Please detach and return with payment.

Ship To:

SMITHFIELD ELEMENTARY SCHOOL
R.R. #5, BOX 5210
EAST STROUDSBURG PA 18301

Bill To:

EAST STROUDSBURG AREA SCH DIST
50 VINE ST
EAST STROUDSBURG PA 18301

Product Sub-Total	4757.99
Shipping and Processing	428.22
Tax	.00
Invoice Total	5186.21
Payment Received	.00
Net Due	5186.21

Zaner-Bloser Remittance Address:
L-3711
Columbus, OH 43260-3711

Invoice # 10338680
PO SMITHFIELD - PIONEER YR
Customer # 0000089547
Invoice Date 5/05/22

Please remit in U.S. funds.

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Correspondence: PO Box 16764 - Columbus, Ohio 43216-6764

Terms 30 DAYS

Invoice # 10338678 PO # MIDDLE-PIONEER YEAR
Process # 22035614

Bill To # 0000089547
Ship To # 0000089543

Invoice Date 5/05/22

Special Instructions: The Superkids reading program is now a part of Zaner-Bloser.

ISBN/Item Number	Ordered Qty.	Shipped Qty.	B/O Qty.	Price	Description	Amount
9781614365211	22			5.25	SK 17 GR2 S1 BACKPACK PAGES SE CON	115.50
9781614365792	22			17.00	SK 17 GR2 S1 READER NON-CON	374.00
9781614368823	22			22.50	SK 17 GR2 S1 SUPER MAG SET	495.00
9781614368991	22			14.00	SK 17 GR2 S1 WWB SET (2-BOOKS)	308.00
9781614368632	1			315.00	SK 17 GR2 S1 TEACHER MATERIALS	315.00
9781614365242	22			5.25	SK 17 GR2 S2 BACKPACK PAGES SE CON	115.50
9781614365365	22			14.00	SK 17 GR2 S2 U9-16 WWB	308.00
9781614365808	22			17.00	SK 17 GR2 S2 READER NON-CON	374.00
9781614368830	22			22.50	SK 17 GR2 S2 SUPER MAG SET	495.00
9781614368649	1			315.00	SK 17 GR2 S2 TEACHER MATERIALS	315.00
*						
9781614368779	1			1010.00	SK 17 GR2 BOOK CLUB SET	1010.00
* Package consists of:						
10452				.00	17 SK GR 2 BOOK CLUB BOX 1 (BOOKS 1-8)	
10453				.00	17 SK GR 2 BOOK CLUB BOX 2 (BOOKS 9-16)	
*						
9781614365037	1			225.00	SK 17 GR2 BIG BOOK OF DECODING	225.00
9781598339789	1			28.00	SK ICE CREAM PAPER	28.00

-CONTINUED-

Please detach and return with payment.

Ship To:
MIDDLE SMITHFIELD ELEM SCHOOL
5180 MILFORD RD
EAST STROUDSBURG PA 18301

Bill To:
EAST STROUDSBURG AREA SCH DIST
50 VINE ST
EAST STROUDSBURG PA 18301

Product Sub-Total
Shipping and Processing
Tax
Invoice Total
Payment Received
Net Due

Zaner-Bloser Remittance Address:
L-3711
Columbus, OH 43260-3711

Invoice # 10338678
PO MIDDLE-PIONEER YEAR
Customer # 0000089547
Invoice Date 5/05/22

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Correspondence: PO Box 16764 - Columbus, Ohio 43216-6764

Terms 30 DAYS

Invoice # 10338678 PO# MIDDLE-PIONEER YEAR Bill To # 0000089547 Invoice Date 5/05/22
Process # 22035614 Ship To # 0000089543

Special Instructions: The Superkids reading program is now a part of Zaner-Bloser.

ISBN/Item Number	Ordered Qty.	Shipped Qty.	B/O Qty.	Price	Description	Amount
9781453136898	1			94.99	SK 22 GRADE 2 PHONEMIC AWARENESS SET	94.99
* Package consists of:						
9781453136676				.00	SK 22 PHONEMIC AWARENESS GRADE 2 TG	
9781453136683				.00	SK PA 22 GRK-2 PHONEME ARTICULATN CARDS	

Please detach and return with payment.

Ship To:
MIDDLE SMITHFIELD ELEM SCHOOL
5180 MILFORD RD
EAST STROUDSBURG PA 18301

Bill To:
EAST STROUDSBURG AREA SCH DIST
50 VINE ST
EAST STROUDSBURG PA 18301

Product Sub-Total 4572.99
Shipping and Processing 411.57
Tax .00
Invoice Total 4984.56
Payment Received .00
Net Due 4984.56

Zaner-Bloser Remittance Address:
L-3711
Columbus, OH 43260-3711

Invoice # 10338678
PO MIDDLE-PIONEER YEAR
Customer # 0000089547
Invoice Date 5/05/22

Please remit in U.S. funds.

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Correspondence: PO Box 16764 - Columbus, Ohio 43216-6764

Terms 30 DAYS

Invoice # 10338679 PO # JM HILL - PIONEER YEAR
Process # 22035604

Bill To # 0000089547 Invoice Date 5/05/22
Ship To # 0000089544

Special Instructions: The Superkids reading program is now a part of Zaner-Bloser.

ISBN/Item Number	Ordered Qty.	Shipped Qty.	B/O Qty.	Price	Description	Amount
9781614365082	44			3.85	SK 17 GRK S1 PRACTICE PAGES SE CON	169.40
9781614368687	44			14.00	SK 17 GRK S1 SB SET OF 13 BOOKS	616.00
9781614368595	2			315.00	SK 17 GRK S1 TEACHER MATERIALS	630.00
9781614365105	44			3.85	SK 17 GRK S2 PRACTICE PAGES SE CON	169.40
9781614368694	44			14.00	SK 17 GRK S2 SB SET OF 5 BOOKS	616.00
9781614368601	2			315.00	SK 17 GRK S2 TEACHER MATERIALS	630.00
*						
9781614369707	2			1600.00	SK 17 GRK LIB BNDL W/ INFO TEXT LIB	3200.00
* Package consists of:						
9781614368700				.00	SK 17 GRK LIBRARY BNDL	
9781614369486				.00	SK 17 GRK S2 INFO TEXT LIB	
*						
9781614365013	2			225.00	SK 17 GRK BIG BOOK OF BLENDING	450.00
*						
9781614369691	2			550.00	SK 17 GRK CLSRM RSCE KIT W/BENDABLES	1100.00
* Package consists of:						
9781598339475				.00	SK BENDABLE FIGURES IN BUS	
9781614368656				.00	SK 17 GRK CLSRM RSCE KIT W/O BENDABLES	

-CONTINUED-

Please detach and return with payment.

Ship To:
JM HILL ELEMENTARY SCHOOL
151 E BROAD ST
EAST STROUDSBURG PA 18301

Bill To:
EAST STROUDSBURG AREA SCH DIST
50 VINE ST
EAST STROUDSBURG PA 18301

Product Sub-Total
Shipping and Processing
Tax
Invoice Total
Payment Received
Net Due

Zaner-Bloser Remittance Address:
L-3711
Columbus, OH 43260-3711

Invoice # 10338679
PO JM HILL - PIONEER YEAR
Customer # 0000089547
Invoice Date 5/05/22

284



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Remittance Address: L-3711 - Columbus, Ohio 43260-3711
Phone: 614/486-0221 - Fax: 800/992-6087 - Customer Service: 800/421-3018
Correspondence: PO Box 16764 - Columbus, Ohio 43216-6764

Terms 30 DAYS

Invoice # 10338679 PO # JM HILL - PIONEER YEAR Bill To # 0000089547 Invoice Date 5/05/22
Process # 22035604 Ship To # 0000089544

Special Instructions: The Superkids reading program is now a part of Zaner-Bloser.

ISBN/Item Number	Ordered Qty.	Shipped Qty.	B/O Qty.	Price	Description	Amount
* 9781614361749	1			50.00	SK GRK STU WHITEBOARDS 20 PK	50.00
* Package consists of: 9781453123669				.00	SK STUDENT WHITEBOARDS UPDATE- 20 PK	
* 9781598339789	2			28.00	SK ICE CREAM PAPER	56.00
* 9781453136874	2			94.99	SK 22 GRADE K PHONEMIC AWARENESS SET	189.98
* Package consists of: 9781453136652				.00	SK 22 PHONEMIC AWARENESS GRADE K TG	
9781453136683				.00	SK PA 22 GRK-2 PHONEME ARTICULATN CARDS	
* 9781614365136	22			4.00	SK 17 GR1 S1 PRACTICE PAGES SE CON	88.00
9781614365143	22			5.25	SK 17 GR1 S1 BACKPACK PAGES SE CON	115.50
9781614365778	22			17.00	SK 17 GR1 S1 READER NON-CON	374.00
9781614368809	22			22.50	SK 17 GR1 S1 SUPER DUPE MINI MAG SET	495.00
9781614368984	22			14.00	SK 17 GR1 S1 WWB SET (2-BOOKS)	308.00
9781614368618	1			315.00	SK 17 GR1 S1 TEACHER MATERIALS	315.00
9781614365174	22			4.00	SK 17 GR1 S2 PRACTICE PAGES SE CON	88.00
9781614365181	22			5.25	SK 17 GR1 S2 BACKPACK PAGES SE CON	115.50
9781614365334	22			14.00	SK 17 GR1 S2 U9-16 WWB	308.00

-CONTINUED-

Please detach and return with payment.

Ship To:
JM HILL ELEMENTARY SCHOOL
151 E BROAD ST
EAST STROUDSBURG PA 18301

Bill To:
EAST STROUDSBURG AREA SCH DIST
50 VINE ST
EAST STROUDSBURG PA 18301

Product Sub-Total
Shipping and Processing
Tax
Invoice Total
Payment Received
Net Due
Zaner-Bloser Remittance Address:
L-3711
Columbus, OH 43260-3711
Invoice # 10338679
PO JM HILL - PIONEER YEAR
Customer # 0000089547
Invoice Date 5/05/22

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Phone: 614/486-0221 - Fax: 800/992-6087 - Customer Service: 800/421-3018
Correspondence: PO Box 16764 - Columbus, Ohio 43216-6764

Terms 30 DAYS

Invoice # 10338679 PO # JM HILL - PIONEER YEAR Bill To # 0000089547 Invoice Date 5/05/22
Process # 22035604 Ship To # 0000089544

Special Instructions: The Superkids reading program is now a part of Zaner-Bloser.

ISBN/Item Number	Ordered Qty.	Shipped Qty.	B/O Qty.	Price	Description	Amount
9781614365785	22			17.00	SK 17 GR1 S2 READER NON-CON	374.00
9781614368816	22			22.50	SK 17 GR1 S2 SUPER-DUPER MINI MAG SET	495.00
9781614368625	1			315.00	SK 17 GR1 S2 TEACHER MATERIALS	315.00
*						
9781614368915	1			2100.00	SK 17 GR1 LIBRARY BUNDL	2100.00
* Package consists of:						
9781614368755				.00	SK 17 GR1 S1 LIBRARY (B, OL, C)	
9781614368762				.00	SK 17 GR1 S2 LIBRARY (B, OL, C)	
*						
9781614365020	1			225.00	SK 17 GR1 BIG BOOK OF DECODING	225.00
9781614368663	1			310.00	SK 17 GR1 CLASSROOM RESOURCE KIT	310.00
*						
9781614361756	1			50.00	SK GR1 STUDENT WHITEBOARDS 20 PK	50.00
* Package consists of:						
9781453123669				.00	SK STUDENT WHITEBOARDS UPDATE- 20 PK	
*						
9781598339789	1			28.00	SK ICE CREAM PAPER	28.00
9781598339475	1			95.00	SK BENDABLE FIGURES IN BUS	95.00

Please detach and return with payment.

Ship To:
JM HILL ELEMENTARY SCHOOL
151 E BROAD ST
EAST STROUDSBURG PA 18301

Bill To:
EAST STROUDSBURG AREA SCH DIST
50 VINE ST
EAST STROUDSBURG PA 18301

Product Sub-Total 14075.78
Shipping and Processing 1266.82
Tax .00
Invoice Total 15342.60
Payment Received .00
Net Due 15342.60

Zaner-Bloser Remittance Address:
L-3711
Columbus, OH 43260-3711

Invoice # 10338679
PO JM HILL - PIONEER YEAR
Customer # 0000089547
Invoice Date 5/05/22

Please remit in U.S. funds.

288



ZB Zaner-Bloser

INVOICE

Educational Publishers

Remittance Address: L-3711 - Columbus, Ohio 43260-3711

Phone: 614/486-0221 - Fax: 800/992-6087 - Customer Service: 800/421-3018

Correspondence: PO Box 16764 - Columbus, Ohio 43216-6764

Terms 30 DAYS

Invoice # 10338682 PO # EAST - PIONEER YEAR
Process # 22035587

Bill To # 0000089547
Ship To # 0010065722

Invoice Date 5/05/22

Special Instructions: The Superkids reading program is now a part of Zaner-Bloser.

ISBN/Item Number	Ordered Qty.	Shipped Qty.	B/O Qty.	Price	Description	Amount
9781614365082	22			3.85	SK 17 GRK S1 PRACTICE PAGES SE CON	84.70
9781614368687	22			14.00	SK 17 GRK S1 SB SET OF 13 BOOKS	308.00
9781614368595	1			315.00	SK 17 GRK S1 TEACHER MATERIALS	315.00
9781614365105	22			3.85	SK 17 GRK S2 PRACTICE PAGES SE CON	84.70
9781614368694	22			14.00	SK 17 GRK S2 SB SET OF 5 BOOKS	308.00
9781614368601	1			315.00	SK 17 GRK S2 TEACHER MATERIALS	315.00
*						
9781614369707	1			1600.00	SK 17 GRK LIB BNDL W/ INFO TEXT LIB	1600.00
* Package consists of:						
9781614368700				.00	SK 17 GRK LIBRARY BNDL	
9781614369486				.00	SK 17 GRK S2 INFO TEXT LIB	
*						
9781614365013	1			225.00	SK 17 GRK BIG BOOK OF BLENDING	225.00
*						
9781614369691	1			550.00	SK 17 GRK CLSRM RSCE KIT W/BENDABLES	550.00
* Package consists of:						
9781598339475				.00	SK BENDABLE FIGURES IN BUS	
9781614368656				.00	SK 17 GRK CLSRM RSCE KIT W/O BENDABLES	

-CONTINUED-

Please detach and return with payment.

Ship To:
 E STROUDSBURG ELEM SCHOOL
 2002 MILFORD RD
 EAST STROUDSBURG PA 183017800

Bill To:
 EAST STROUDSBURG AREA SCH DIST
 50 VINE ST
 EAST STROUDSBURG PA 18301

Product Sub-Total
 Shipping and Processing
 Tax
 Invoice Total
 Payment Received
Net Due

**Zaner-Bloser Remittance Address:
 L-3711
 Columbus, OH 43260-3711**

Invoice # 10338682
 PO EAST - PIONEER YEAR
 Customer # 0000089547
 Invoice Date 5/05/22

289



ZB Zaner-Bloser

INVOICE

Educational Publishers

Remittance Address: L-3711 - Columbus, Ohio 43260-3711
Phone: 614/486-0221 - Fax: 800/992-6087 - Customer Service: 800/421-3018
Correspondence: PO Box 16764 - Columbus, Ohio 43216-6764

Terms 30 DAYS

Invoice # 10338682 PO # EAST - PIONEER YEAR
Process # 22035587

Bill To # 0000089547
Ship To # 0010065722

Invoice Date 5/05/22

Special Instructions: The Superkids reading program is now a part of Zaner-Bloser.

ISBN/Item Number	Ordered Qty.	Shipped Qty.	B/O Qty.	Price	Description	Amount
9781614361749	2			50.00	SK GRK STU WHITEBOARDS 20 PK	100.00
* Package consists of:						
9781453123669				.00	SK STUDENT WHITEBOARDS UPDATE- 20 PK	
9781598339789	1			28.00	SK ICE CREAM PAPER	28.00
9781453136874	1			94.99	SK 22 GRADE K PHONEMIC AWARENESS SET	94.99
* Package consists of:						
9781453136652				.00	SK 22 PHONEMIC AWARENESS GRADE K TG	
9781453136683				.00	SK PA 22 GRK-2 PHONEME ARTICULATN CARDS	
9781614365136	22			4.00	SK 17 GR1 S1 PRACTICE PAGES SE CON	88.00
9781614365143	22			5.25	SK 17 GR1 S1 BACKPACK PAGES SE CON	115.50
9781614365778	22			17.00	SK 17 GR1 S1 READER NON-CON	374.00
9781614368809	22			22.50	SK 17 GR1 S1 SUPER DUPER MINI MAG SET	495.00
9781614368984	22			14.00	SK 17 GR1 S1 WWB SET (2-BOOKS)	308.00
9781614368618	1			315.00	SK 17 GR1 S1 TEACHER MATERIALS	315.00
9781614365174	22			4.00	SK 17 GR1 S2 PRACTICE PAGES SE CON	88.00
9781614365181	22			5.25	SK 17 GR1 S2 BACKPACK PAGES SE CON	115.50
9781614365334	22			14.00	SK 17 GR1 S2 U9-16 WWB	308.00

-CONTINUED-

Please detach and return with payment.

Ship To:
E STROUDSBURG ELEM SCHOOL
2002 MILFORD RD
EAST STROUDSBURG PA 183017800

Bill To:
EAST STROUDSBURG AREA SCH DIST
50 VINE ST
EAST STROUDSBURG PA 18301

Product Sub-Total
Shipping and Processing
Tax
Invoice Total
Payment Received

Net Due

**Zaner-Bloser Remittance Address:
L-3711
Columbus, OH 43260-3711**

Invoice # 10338682
PO EAST - PIONEER YEAR
Customer # 0000089547
Invoice Date 5/05/22

290



ZB Zaner-Bloser

INVOICE

Educational Publishers

Remittance Address: L-3711 - Columbus, Ohio 43260-3711
Phone: 614/486-0221 - Fax: 800/992-6087 - Customer Service: 800/421-3018
Correspondence: PO Box 16764 - Columbus, Ohio 43216-6764

Terms 30 DAYS

Invoice # 10338682 PO # EAST - PIONEER YEAR Bill To # 0000089547 Invoice Date 5/05/22
Process # 22035587 Ship To # 0010065722

Special Instructions: The Superkids reading program is now a part of Zaner-Bloser.

ISBN/Item Number	Ordered Qty.	Shipped Qty.	B/O Qty.	Price	Description	Amount
9781614365785	22			17.00	SK 17 GR1 S2 READER NON-CON	374.00
9781614368816	22			22.50	SK 17 GR1 S2 SUPER-DUPER MINI MAG SET	495.00
9781614368625	1			315.00	SK 17 GR1 S2 TEACHER MATERIALS	315.00
*						
9781614368915	1			2100.00	SK 17 GR1 LIBRARY BUNDL	2100.00
* Package consists of:						
9781614368755				.00	SK 17 GR1 S1 LIBRARY (B, OL, C)	
9781614368762				.00	SK 17 GR1 S2 LIBRARY (B, OL, C)	
*						
9781614365020	1			225.00	SK 17 GR1 BIG BOOK OF DECODING	225.00
9781614368663	1			310.00	SK 17 GR1 CLASSROOM RESOURCE KIT	310.00
*						
9781614361756	2			50.00	SK GR1 STUDENT WHITEBOARDS 20 PK	100.00
* Package consists of:						
9781453123669				.00	SK STUDENT WHITEBOARDS UPDATE- 20 PK	
*						
9781598339789	1			28.00	SK ICE CREAM PAPER	28.00
9781598339475	1			95.00	SK BENDABLE FIGURES IN BUS	95.00

-CONTINUED-

Please detach and return with payment.

Ship To:

E STROUDSBURG ELEM SCHOOL
2002 MILFORD RD
EAST STROUDSBURG PA 183017800

Bill To:

EAST STROUDSBURG AREA SCH DIST
50 VINE ST
EAST STROUDSBURG PA 18301

Product Sub-Total
Shipping and Processing
Tax
Invoice Total
Payment Received
Net Due

Zaner-Bloser Remittance Address:
L-3711
Columbus, OH 43260-3711

Invoice # 10338682
PO EAST - PIONEER YEAR
Customer # 0000089547
Invoice Date 5/05/22

291



ZB Zaner-Bloser

INVOICE

Educational Publishers

Remittance Address: L-3711 - Columbus, Ohio 43260-3711
Phone: 614/486-0221 - Fax: 800/992-6087 - Customer Service: 800/421-3018
Correspondence: PO Box 16764 - Columbus, Ohio 43216-6764

Terms 30 DAYS

Invoice # 10338682 PO # EAST - PIONEER YEAR Bill To # 0000089547 Invoice Date 5/05/22
Process # 22035587 Ship To # 0010065722

Special Instructions: The Superkids reading program is now a part of Zaner-Bloser.

ISBN/Item Number	Ordered Qty.	Shipped Qty.	B/O Qty.	Price	Description	Amount
* 9781453136881	1			94.99	SK 22 GRADE 1 PHONEMIC AWARENESS SET	94.99
* Package consists of:						
9781453136669				.00	SK 22 PHONEMIC AWARENESS GRADE 1 TG	
9781453136683				.00	SK PA 22 GRK-2 PHONEME ARTICULATN CARDS	

Please detach and return with payment.

Ship To:
E STROUDSBURG ELEM SCHOOL
2002 MILFORD RD
EAST STROUDSBURG PA 183017800

Bill To:
EAST STROUDSBURG AREA SCH DIST
50 VINE ST
EAST STROUDSBURG PA 18301

Product Sub-Total 10357.38
Shipping and Processing 932.16
Tax .00
Invoice Total 11289.54
Payment Received .00
Net Due 11289.54

Zaner-Bloser Remittance Address:
L-3711
Columbus, OH 43260-3711

Invoice # 10338682
PO EAST - PIONEER YEAR
Customer # 0000089547
Invoice Date 5/05/22

Please remit in U.S. funds.

292



ZB Zaner-Bloser

INVOICE

Educational Publishers

Remittance Address: L-3711 - Columbus, Ohio 43260-3711
Phone: 614/486-0221 - Fax: 800/992-6087 - Customer Service: 800/421-3018
Correspondence: PO Box 16764 - Columbus, Ohio 43216-6764

Terms 30 DAYS

Invoice # 10338681 PO # BUSHKILL-PIONEER
Process # 22035577

Bill To # 0000089547
Ship To # 0000199440

Invoice Date 5/05/22

Special Instructions: The Superkids reading program is now a part of Zaner-Bloser.

ISBN/Item Number	Ordered Qty.	Shipped Qty.	B/O Qty.	Price	Description	Amount
9781614365136	22			4.00	SK 17 GR1 S1 PRACTICE PAGES SE CON	88.00
9781614365143	22			5.25	SK 17 GR1 S1 BACKPACK PAGES SE CON	115.50
9781614365778	22			17.00	SK 17 GR1 S1 READER NON-CON	374.00
9781614368809	22			22.50	SK 17 GR1 S1 SUPER-DUPER MINI MAG SET	495.00
9781614368984	22			14.00	SK 17 GR1 S1 WWB SET (2-BOOKS)	308.00
9781614368618	1			315.00	SK 17 GR1 S1 TEACHER MATERIALS	315.00
9781614365174	22			4.00	SK 17 GR1 S2 PRACTICE PAGES SE CON	88.00
9781614365181	22			5.25	SK 17 GR1 S2 BACKPACK PAGES SE CON	115.50
9781614365334	22			14.00	SK 17 GR1 S2 U9-16 WWB	308.00
9781614365785	22			17.00	SK 17 GR1 S2 READER NON-CON	374.00
9781614368816	22			22.50	SK 17 GR1 S2 SUPER-DUPER MINI MAG SET	495.00
9781614368625	1			315.00	SK 17 GR1 S2 TEACHER MATERIALS	315.00
*						
9781614368915	1			2100.00	SK 17 GR1 LIBRARY BUNDL	2100.00
* Package consists of:						
9781614368755				.00	SK 17 GR1 S1 LIBRARY (B, OL, C)	
9781614368762				.00	SK 17 GR1 S2 LIBRARY (R, OL, C)	
*						
9781614365020	1			225.00	SK 17 GR1 BIG BOOK OF DECODING	225.00
9781614368663	1			310.00	SK 17 GR1 CLASSROOM RESOURCE KIT	310.00

-CONTINUED-

Please detach and return with payment.

Ship To:
 BUSHKILL ELEMENTARY SCHOOL
 BUSHKILL FALLS RD
 DINGMANS FERRY PA 183289539

Bill To:
 EAST STROUDSBURG AREA SCH DIST
 50 VINE ST
 EAST STROUDSBURG PA 18301

Product Sub-Total
 Shipping and Processing
 Tax
 Invoice Total
 Payment Received
 Net Due

Zaner-Bloser Remittance Address:
 L-3711
 Columbus, OH 43260-3711

Invoice # 10338681
 PO BUSHKILL-PIONEER
 Customer # 0000089547
 Invoice Date 5/05/22

293



ZB Zaner-Bloser

INVOICE

Educational Publishers

Remittance Address: L-3711 - Columbus, Ohio 43260-3711
Phone: 614/486-0221 - Fax: 800/992-6087 - Customer Service: 800/421-3018
Correspondence: PO Box 16764 - Columbus, Ohio 43216-6764

Terms 30 DAYS

Invoice # 10338681 PO # BUSHKILL-PIONEER Bill To # 0000089547 Invoice Date 5/05/22
Process # 22035577 Ship To # 0000199440

Special Instructions: The Superkids reading program is now a part of Zaner-Bloser.

ISBN/Item Number	Ordered Qty.	Shipped Qty.	B/O Qty.	Price	Description	Amount
9781614361756	1			50.00	SK GR1 STUDENT WHITEBOARDS 20 PK	50.00
* Package consists of:						
9781453123669				.00	SK STUDENT WHITEBOARDS UPDATE- 20 PK	
9781598339789	1			28.00	SK ICE CREAM PAPER	28.00
9781453136881	1			94.99	SK 22 GRADE 1 PHONEMIC AWARENESS SET	94.99
* Package consists of:						
9781453136669				.00	SK 22 PHONEMIC AWARENESS GRADE 1 TG	
9781453136683				.00	SK PA 22 GRK-2 PHONEME ARTICULATN CARDS	
9781598339475	1			95.00	SK BENDABLE FIGURES IN BUS	95.00

Please detach and return with payment.

Ship To:
 BUSHKILL ELEMENTARY SCHOOL
 BUSHKILL FALLS RD
 DINGMANS FERRY PA 183289539

Bill To:
 EAST STROUDSBURG AREA SCH DIST
 50 VINE ST
 EAST STROUDSBURG PA 18301

Product Sub-Total 6293.99
 Shipping and Processing 566.46
 Tax .00
 Invoice Total 6860.45
 Payment Received .00
 Net Due 6860.45

Zaner-Bloser Remittance Address:
L-3711
Columbus, OH 43260-3711

Invoice # 10338681
PO BUSHKILL-PIONEER
Customer # 0000089547
Invoice Date 5/05/22

Please remit in U.S. funds.

294

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$5,000.00

The respondent's email (jessica-newberry@esasd.net) was recorded on submission of this form.

Untitled Section

Untitled Section

FORM 611

EAST STROUDSBURG AREA SCHOOL DISTRICT

Procurement Form

Name of Requestor *

William Vitulli

Untitled Title

Department *

Curriculum & Instruction

Building *

Grades 2-5

295

What service or item are requesting *

IXL Learning Subscription

Why are you requesting the service or item *

additional resource for students in grades 2-5

Suggested replacement *

n/a

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

Cost Estimate: if over \$5,000, were three (3) quotes obtained? If yes, please list the vendor's * information and quoted amount.

single provider

What is the total cost of the purchase? *

\$20,866.00

296

Procurement Method: *

Quote Received only one Proposal

Request for Proposal (RFP)

Bid

Other: _____

Was this purchase budgeted? *

Yes ▼

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

Yes

Pennsylvania State Contract

COSTARS

Keystone Purchasing Network

PEPPM National Contract Program (Technology Bidding and Purchasing)

US Communities

No

297

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

Which Fund will be charged? *

10

What account will be charged? *

10-1110-650-000-10-000-004-000-0000

Selection of the winning proposal, was the lowest price selected? If not, please explain why * and the process of selecting the vendor.

yes

Any additional information you would like to provide.

This form was created inside of East Stroudsburg Area School District.

Google Forms

298

VIII.b.



IXL Learning
777 Mariners Island Blvd., Suite 600
San Mateo, CA 94404

VIII.b.

QUOTE

QUOTE # 1141630-6
DATE: MARCH 14, 2022

TO:

Barbara Rescigno
East Stroudsburg Area School District
50 VINE ST
E STROUDSBURG, PA 18301

COMMENTS OR SPECIAL INSTRUCTIONS

Delay Invoicing until July 1, 2022, extend subscription through July 2023

SALESPERSON	TERMS	SUBSCRIPTION DURATION	QUOTE VALID UNTIL
Alysa Beer		April 11, 2022 – April 11, 2023	April 14, 2022

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	IXL site license (Grades 2-5: 1,825 students) Subject: Math	\$20,075.00	\$20,075.00
1	New Building Discount (5%)	-\$1,004.00	-\$1,004.00
1	Professional Development: IXL Core PD Package <i>Unlimited instructor accounts included</i> <i>Auto-rostering services included</i>	\$1,795.00	\$1,795.00
SUBTOTAL			\$20,866.00
SALES TAX			--
SHIPPING & HANDLING			--
TOTAL DUE			\$20,866.00

Ordering Instructions

We accept payment by purchase order, check, or credit card. To submit a purchase order for this quote, [click here](http://www.ixl.com/po-upload) or go to <http://www.ixl.com/po-upload> and enter quote # 1141630-6. For international accounts, we can accept wire transfers for an additional fee.

299

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$5,000.00

The respondent's email (**jessica-newberry@esasd.net**) was recorded on submission of this form.

Untitled Section

Untitled Section



EAST STROUDSBURG AREA SCHOOL DISTRICT

Procurement Form

Name of Requestor *

William Vitulli

Untitled Title

Department *

Curriculum & Instruction

Building *

JT Lambert & Lehman Int.

300

What service or item are requesting *

NoRedInk Premium and implementation and professional development services

Why are you requesting the service or item *

resource for students

Suggested replacement *

n/a

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

Cost Estimate: if over \$5,000, were three (3) quotes obtained? If yes, please list the vendor's * information and quoted amount.

single provider

What is the total cost of the purchase? *

\$19,850.00

301

Procurement Method: *

Quote Received only one Proposal

Request for Proposal (RFP)

Bid

Other: _____

Was this purchase budgeted? *

Yes ▼

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

Yes

Pennsylvania State Contract

COSTARS

Keystone Purchasing Network

PEPPM National Contract Program (Technology Bidding and Purchasing)

US Communities

No

302

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

Which Fund will be charged? *

10 ▼

What account will be charged? *

10-1110-650-000-10-000-004-000-0000

Selection of the winning proposal, was the lowest price selected? If not, please explain why * and the process of selecting the vendor.

yes

Any additional information you would like to provide.

This form was created inside of East Stroudsburg Area School District.

Google Forms

303

NoRedInk Cost Proposal: East Stroudsburg Area School District, PA
J. T. Lambert Intermediate School
Lehman Intermediate School

Pricing Summary

Pricing for NoRedInk Premium and implementation and professional development services in the plan outlined below.

Intermediate School Implementation, 2 sites

	4 Year	3 year	1 year
J. T. Lambert Intermediate School Entire School	\$37,800	\$28,350	\$9,450
Lehman Intermediate School Entire School	\$33,600	\$25,200	\$8,400
2 virtual Professional Development Sessions per site in Year 1; 1 PD per site each subsequent year	\$5,000	\$4,000	\$2,000
Multi-Year Discount %	15%	10%	---
Discount in dollars	\$10,710	\$5,355	---
Overall Total	\$65,690	\$52,195	\$19,850
Overall Price Per Student	\$10.46	\$11.08	\$12.64

Licenses include:

- Teacher and administrator accounts
- All NoRedInk Premium grammar and writing curriculum
- NoRedInk Premium reporting
- Standards (PA, ACT, SAT, MAP, AP English) alignments, filtering and reporting
- Teacher access to on demand, self-guided training
- All updates and system enhancements
- Help Desk support
- Online student and teacher resource center

304 ~~7~~



118 2nd St., 3rd Floor • San Francisco, CA 94105 • 1-844-NOREDINK

Dedicated Support Persons for East Stroudsburg Area School District

As a Premium school, priority technical support, reporting, and customer service is built into the costs of your implementation.

East Stroudsburg Area School District will have access to a Customer Success Manager and an Implementation Specialist to help administrators and teachers with the adoption and use of NoRedInk. There are no additional charges for these services.

*** Special Promotion: Receive immediate access and summer for free if signed Order Form and PO submitted by 6/30/22.**

Please direct any questions to:

Caroline Bass

Partnerships Representative, NoRedInk

caroline@noredink.com

P: 818.626.9991

F: 844.667.3346

www.noredink.com

V.I.A. /



Weatherproofing Technologies Inc.
3735 Green Road
Beachwood, OH 44122
US: 800.852.6013
www.tremcoroofing.com

May 26, 2022

Mr. Scott Ihle
East Stroudsburg School District
50 Vine Street
East Stroudsburg, PA 18301

RE: Smithfield Elementary School: Roof Project 2023
Proposal # 5050562 Subcontractor Breakdown

Dear Mr. Ihle,

Thank you for allowing WTI the opportunity to provide East Stroudsburg School District our proposal, via the AEPA / KPN contract, for the roof project at Smithfield Elementary School.

The proposal breakdown by Subcontractor includes all work identified in the project specifications and addenda.

5050562 Smithfield Elementary School:

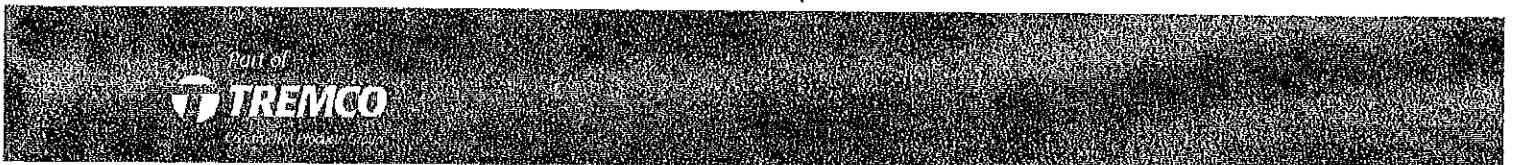
Roofing Subcontractor	Project Investment
David Maines & Associates	\$1,982,357.67
Houck Services	\$2,231,020.86
C&D Waterproofing	\$2,342,815.05

After reviewing the submitted proposals from David Maines & Associates, Houck Services, and C&D Waterproofing, it was determined that David Maines & Associates would be the successful Roofing Subcontractor for the Smithfield Elementary School Roof Project.

Respectfully Submitted,

Clay Beaston
Construction Manager
Weatherproofing Technologies, Inc.

304



May 25, 2022

Mr. Scott Ihle
East Stroudsburg School District
50 Vine Street
East Stroudsburg, PA 18301

RE: Smithfield Elementary School: Roof Recover/Replacement 2023
Proposal # 5050562

Dear Mr. Ihle,

Weatherproofing Technologies, Inc. is pleased to present our proposal for the roof recover/replacement project for Smithfield Elementary School located at 245 River Road, East Stroudsburg, PA 18301. The scope of work is based on a turnkey operation as specified and bid by the KPN/AEPA (Contract # KPN-A-202012-04). Any questions regarding the bidding of the ABPA/KPN contract or our performance should be directed to Mark Carollo at the Central Susquehanna Intermediate Unit. The subcontractor we would utilize, unless otherwise directed, would be David Maines & Associates.

The AEPA/KPN turnkey process includes, but is not limited to, specifications, drawings, job walk, preconstruction and progress meetings, onsite supervision, final inspection, project closeout book and post project follow up.

PROJECT DESCRIPTION:

BASE PROPOSAL

Scope of Work 1: TPA FB Roof Recover- (20) Year Warranty

Roof Areas: 1, 2, 3, 4, 5, 8, 9, 10, 11

1. On all areas, remove excess BUR stone off roofs
 - a. Stone vac and power broom excess stone from all roofs
2. A nuclear scan will be performed prior to the start of the project to determine any wet lightweight concrete. Remove any identified wet lightweight concrete and replace infill areas with mechanically fastened ISO into the steel pan below.
3. Install new steel deck and structural supports as required at infill areas. Areas of steel deck on Roofs 1 & 2 are rusted through.
4. Add 8'x 8' sumps to all existing drains.
5. Install 1.5" flat ISO insulation adhered in Tremco Premium III hot asphalt over the existing roof membrane.
6. On all areas, install one layer of 1/4" Tremboard AC adhered in Tremco Premium III hot asphalt.
7. Adhere 060 TPA Fleeceback in Tremco Premium III hot asphalt.

307

8. Install 060 TPA flashings installed in LV Bonding and secured with a termination bar below the existing through wall flashings.
9. At roof-to-roof expansion joints:
 - a. Install new membrane envelope with batt insulation in the expansion joint.
 - b. Install a backer rod foam tubing over the expansion.
 - c. Flash the expansion with .060 TPA Membrane welded to both the existing and the new roof surface.
10. At roof to wall expansion joints:
 - a. Remove stainless steel expansion joint counterflashing
 - b. Install new membrane envelope with batt insulation in the expansion joint.
 - c. Install a backer rod foam tubing over the expansion.
 - d. Flash the expansion with .060 TPA Membrane adhered in hot asphalt over the expansion.
 - e. Terminate new membrane on wall surface using termination bar.
 - f. Reinstall stainless steel expansion joint counterflashing
11. Install new reglet counterflashing where missing or damaged.
12. Install new pressure treated wood blocking as required for the new insulation thickness.
13. Raise all penetrations as required to maintain a minimum flashing height of 8 inches.
14. At all edges, including parapet walls, install 24 Gauge Kynar Coated Tremlock 215 Extended edge metal system with associated accessories. Shop fabricate fascia extensions as required from 24-Gauge Kynar Tremlock Flat Sheets.
15. Reuse existing cast iron drains.
16. Paint all drain strainers and drain rings with safety yellow.
17. Install counterflashing over all exposed termination bar
18. Touch-up caulk joints as needed on existing pipe portals, counterflashings, drawbands, etc.
19. Install new pressure treated wood sleepers and pipe support blocks.
20. Replace damaged sections of gutter at edge of metal Roof M2. Color to match existing gutter.
21. Remove existing snow guards at the edges of Roof M2 and install (2) rows of new S5 Colorguard SnowRail System with clips and flags at every panel.
22. Demo existing access hatch guardrail system and install a new Fibergrate hatch guardrail system.
23. Install new TPA walkway at roof access locations.
24. Clean project prior to demobilizing.
25. Provide part-time on-site supervision.
 - a. Enforce a job site safety plan.
 - b. Supervise and coordinate activities.
 - c. Implement Quality Assurance Program.
 - d. Conduct final inspections in conjunction with the manufacturer and contractor.
26. Provide a twenty (20) year Tremco QA Plus Warranty with housekeeping and preventative maintenance included at years 2, 5, 10, 15, and 20.

308

BASE PROPOSAL

Scope of Work 2: TPA FB Roof Replacement- (20) Year Warranty

Roof Areas: 6, 7

1. On Area 6, remove all existing roofing and insulation down to the wood deck.
 - i. Install (2) layers of new 2.6-inch ISO mechanically fastened into the wood deck.
 - ii. Install one layer of ½" Securerock adhered in Tremco Premium III hot asphalt.
2. On Area 7, remove all existing roofing and insulation down to the concrete deck.
 - i. Install (2) layers of new 2-inch flat ISO (base layers) adhered to the concrete deck with Tremco Premium III hot asphalt.
 - ii. Install new tapered insulation over the base ISO layers:
 - iii. Tapered to have a slope of 1/8" inch per foot.
 - iv. Minimum thickness of 4.5" including (2) base layers of flat ISO
 - v. ¼" per foot crickets
 - vi. Install new ¼" Tremboard AC coverboard adhered in Tremco Premium III hot asphalt to the ISO.
3. Add 8'x 8' sumps to all existing drains.
4. Adhere 060 TPA Fleeceback in Tremco Premium III hot asphalt.
5. Install 060 TPA flashings installed in LV Bonding and secured with a termination bar below the existing through wall flashings.
6. At roof-to-roof expansion joints:
 - a. Install new membrane envelope with batt insulation in the expansion joint.
 - b. Install a backer rod foam tubing over the expansion.
 - c. Flash the expansion with .060 TPA Membrane welded to both the existing and the new roof surface.
7. At flat to metal roof details:
 - a. Remove fasteners at the end of existing metal panels
 - b. Install TPA clad counterflashing under the metal panels
 - c. Weld the new membrane directly to the TPA clad slip counterflashing, and refasten panels
 - d. Cover fastener heads with "Hershey kiss" of Solargard Seam Sealer
8. Install new reglet counterflashing where missing or damaged.
9. Install new pressure treated wood blocking as required for the new insulation thickness.
10. Raise all penetrations as required to maintain a minimum flashing height of 8 inches.
11. At all edges, including parapet walls, install 24 Gauge Kynar Coated Tremlock 215 Extended edge metal system with associated accessories. Shop fabricate fascia extensions as required from 24-Gauge Kynar Tremlock Flat Sheets.
12. Replace all plastic drain strainers with cast iron strainers.
13. Paint all drain strainers and drain rings with safety yellow.
14. Install metal storm collars over all pipe boots and field wraps.
15. Install new metal hoods over all pitch pockets.
16. Install counterflashing over all exposed termination bar
17. Touch-up caulk joints as needed on existing pipe portals, counterflashings, drawbands, etc.
18. Install new pressure treated wood sleepers and pipe support blocks.
19. Install new TPA walkway at roof access locations.

309



20. Clean project prior to demobilizing.
21. Provide part-time on-site supervision.
 - i. Enforce a job site safety plan.
 - ii. Supervise and coordinate activities.
 - iii. Implement Quality Assurance Program.
 - iv. Conduct final inspections in conjunction with the manufacturer and contractor.
22. Provide a twenty (20) year Tremco QA Plus Warranty with housekeeping and preventative maintenance included at years 2, 5, 10, 15, and 20.

310



PROJECT INVESTMENT:

Smithfield Elementary School- Roof Recover/Replacement 2023	Project Investment
<p><u>BASE PROPOSAL:</u></p> <ul style="list-style-type: none"> • Scope of Work 1: TPA FB Roof Recover Roof Areas- 1, 2, 3, 4, 5, 8, 9, 10, 11 • Scope of Work 2: TPA FB Roof Replacement Roof Areas- 6, 7 • 20 Year Q/A Plus Warranty All Roof Areas 	<p>\$1,982,357.67</p>
<p><u>GOOD FAITH DEDUCT:</u></p> <ul style="list-style-type: none"> • Deduct from contract for unused warranty years 	<p>-\$120,000.00</p>
<p>PROJECT TOTAL (*Not To Exceed Price*):</p>	<p>\$1,862,357.67</p>

Please Note:

- Any allowances that are not used in full, will be given back as a credit to the school district.
- This price is valid for 60 days. After this time, project conditions are subject to reassessment.
- This Proposal is an offer by WTI to provide the Scope of Work set forth above to the Customer on the terms and conditions set forth herein and in WTI's standard terms and conditions (a copy of which may be obtained at <http://www.tremcoroofing.com/files/share/terms/TandCWTI.pdf>), which are hereby incorporated by reference (together, the "Terms and Conditions"). The Terms and Conditions will govern the Work to the exclusion of any other or different terms, including in any customer purchase order, unless otherwise expressly agreed in writing pursuant to a Master Agreement or similar contract with Customer signed by an authorized representative of WTI.

Respectfully Submitted,

Clay Beaston
 Construction Manager
 Weatherproofing Technologies, Inc.

311



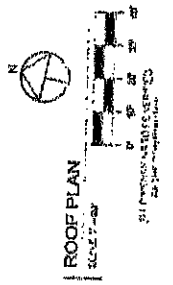
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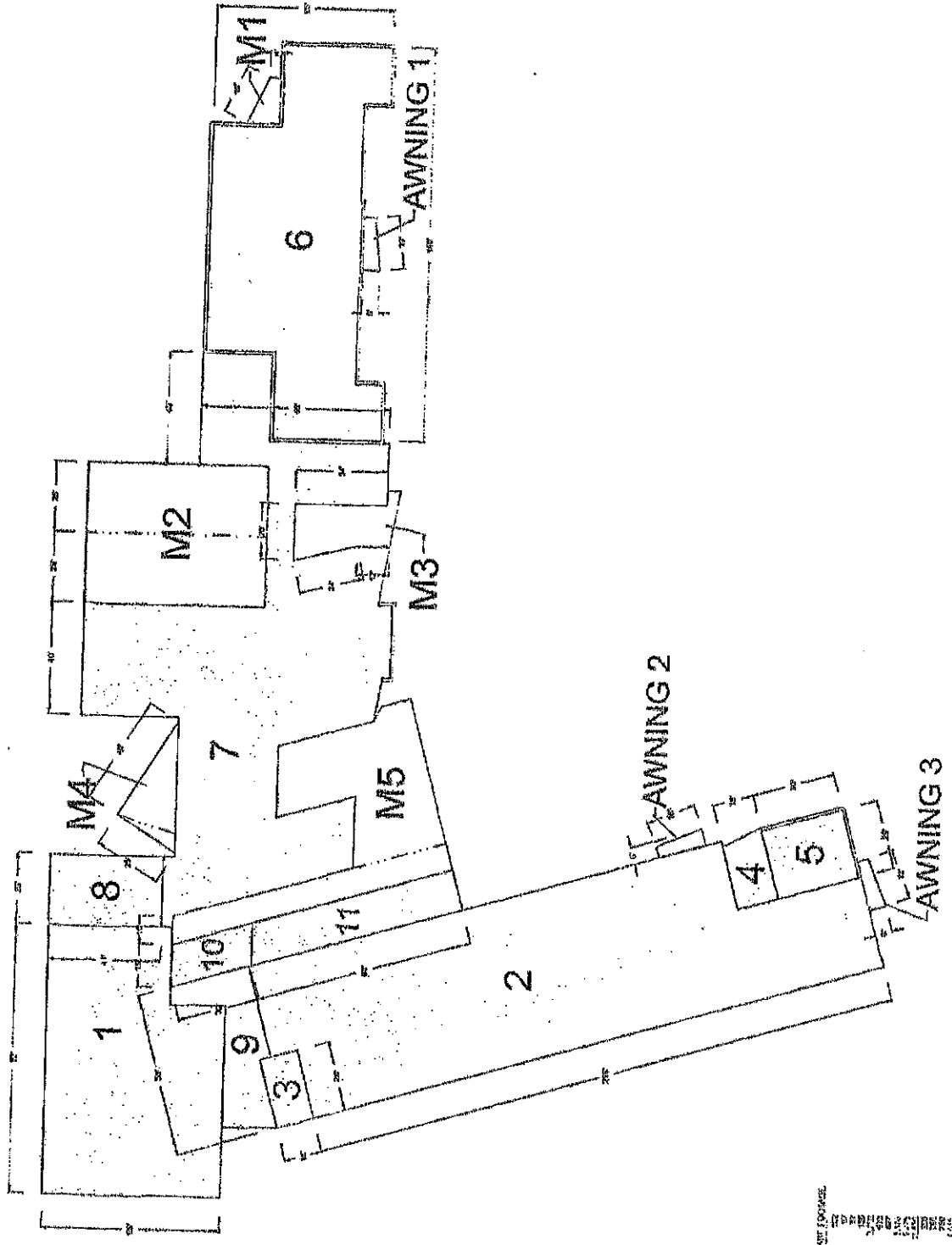
EAST SIK SCHOOL

ROOF PLAN
SCALE 1/8" = 1'-0"

DATE: 10/10/11
DRAWN BY: [Name]
CHECKED BY: [Name]
APPROVED BY: [Name]



1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32




ROOF PLAN

NO.	DESCRIPTION	QUANTITY	UNIT	AMOUNT
1	ROOF SHEET	1	SQ. FT.	100
2	ROOF SHEET	1	SQ. FT.	100
3	ROOF SHEET	1	SQ. FT.	100
4	ROOF SHEET	1	SQ. FT.	100
5	ROOF SHEET	1	SQ. FT.	100
6	ROOF SHEET	1	SQ. FT.	100
7	ROOF SHEET	1	SQ. FT.	100
8	ROOF SHEET	1	SQ. FT.	100
9	ROOF SHEET	1	SQ. FT.	100
10	ROOF SHEET	1	SQ. FT.	100
11	ROOF SHEET	1	SQ. FT.	100
12	ROOF SHEET	1	SQ. FT.	100
13	ROOF SHEET	1	SQ. FT.	100
14	ROOF SHEET	1	SQ. FT.	100
15	ROOF SHEET	1	SQ. FT.	100
16	ROOF SHEET	1	SQ. FT.	100
17	ROOF SHEET	1	SQ. FT.	100
18	ROOF SHEET	1	SQ. FT.	100
19	ROOF SHEET	1	SQ. FT.	100
20	ROOF SHEET	1	SQ. FT.	100
21	ROOF SHEET	1	SQ. FT.	100
22	ROOF SHEET	1	SQ. FT.	100
23	ROOF SHEET	1	SQ. FT.	100
24	ROOF SHEET	1	SQ. FT.	100
25	ROOF SHEET	1	SQ. FT.	100
26	ROOF SHEET	1	SQ. FT.	100
27	ROOF SHEET	1	SQ. FT.	100
28	ROOF SHEET	1	SQ. FT.	100
29	ROOF SHEET	1	SQ. FT.	100
30	ROOF SHEET	1	SQ. FT.	100
31	ROOF SHEET	1	SQ. FT.	100
32	ROOF SHEET	1	SQ. FT.	100

312

NOTES:

LEGEND:

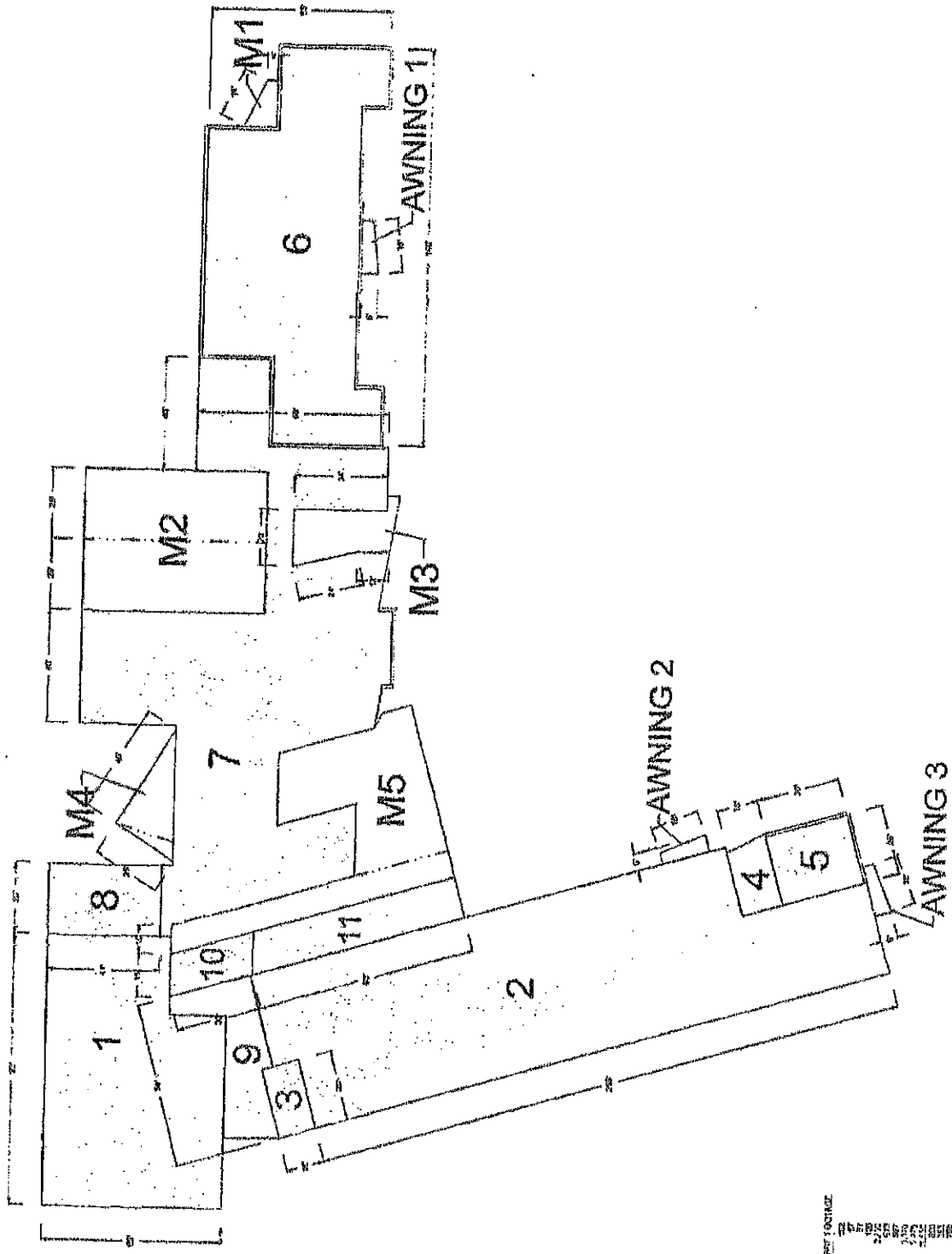

 EAST STROUDSBURG UNIVERSITY
 EAST STROUDSBURG, PA 18044
 TEL: 717/259-1234
 FAX: 717/259-1234
 WWW: www.esu.edu



ROOF PLAN
DATE: 11-15-03



ALL DIMENSIONS IN FEET



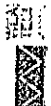
ROOM SCHEDULE

NO.	ROOM NO.	DESCRIPTION	AREA (SQ. FT.)	PERIMETER (LINEAR FT.)
1	1	CLASSROOM	1,200	180
2	2	LABORATORY	2,400	240
3	3	OFFICE	300	60
4	4	OFFICE	300	60
5	5	OFFICE	300	60
6	6	LABORATORY	2,400	240
7	7	LABORATORY	2,400	240
8	8	LABORATORY	2,400	240
9	9	LABORATORY	2,400	240
10	10	LABORATORY	2,400	240
11	11	LABORATORY	2,400	240
M1	M1	M.E. ROOM	100	20
M2	M2	M.E. ROOM	100	20
M3	M3	M.E. ROOM	100	20
M4	M4	M.E. ROOM	100	20
M5	M5	M.E. ROOM	100	20

313

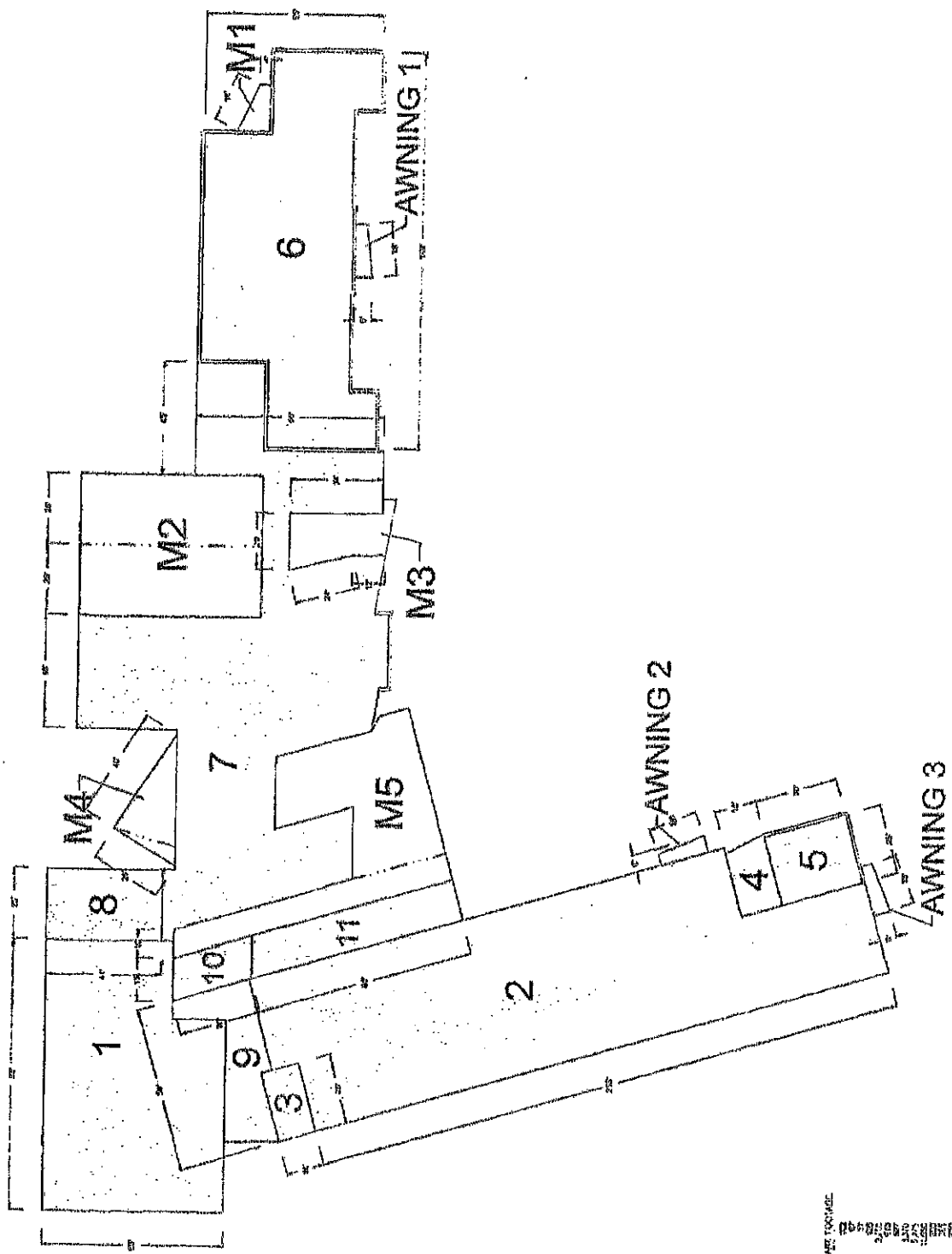
NOTES:

LEGEND:


 EAST STROUD
 SCHOOL DISTRICT
 100 EAST STROUD AVENUE
 STRAUNDALE, PA 17884
 TEL: 717-261-1234
 FAX: 717-261-1235



ROOF PLAN
 SCALE: 1/8" = 1'-0"



NO.	DESCRIPTION	QUANTITY	UNIT	PRICE	TOTAL
1	ROOFING	1000	SQ. FT.	1.50	1500.00
2	MECHANICAL	50	HR.	20.00	1000.00
3	PAINT	100	GA.	10.00	1000.00
4	AWNING	1	UNIT	1000.00	1000.00
5	MECHANICAL	1	UNIT	1000.00	1000.00
6	MECHANICAL	1	UNIT	1000.00	1000.00
7	MECHANICAL	1	UNIT	1000.00	1000.00
8	MECHANICAL	1	UNIT	1000.00	1000.00
9	MECHANICAL	1	UNIT	1000.00	1000.00
10	MECHANICAL	1	UNIT	1000.00	1000.00
11	MECHANICAL	1	UNIT	1000.00	1000.00
TOTAL					10000.00

314

NOTES:

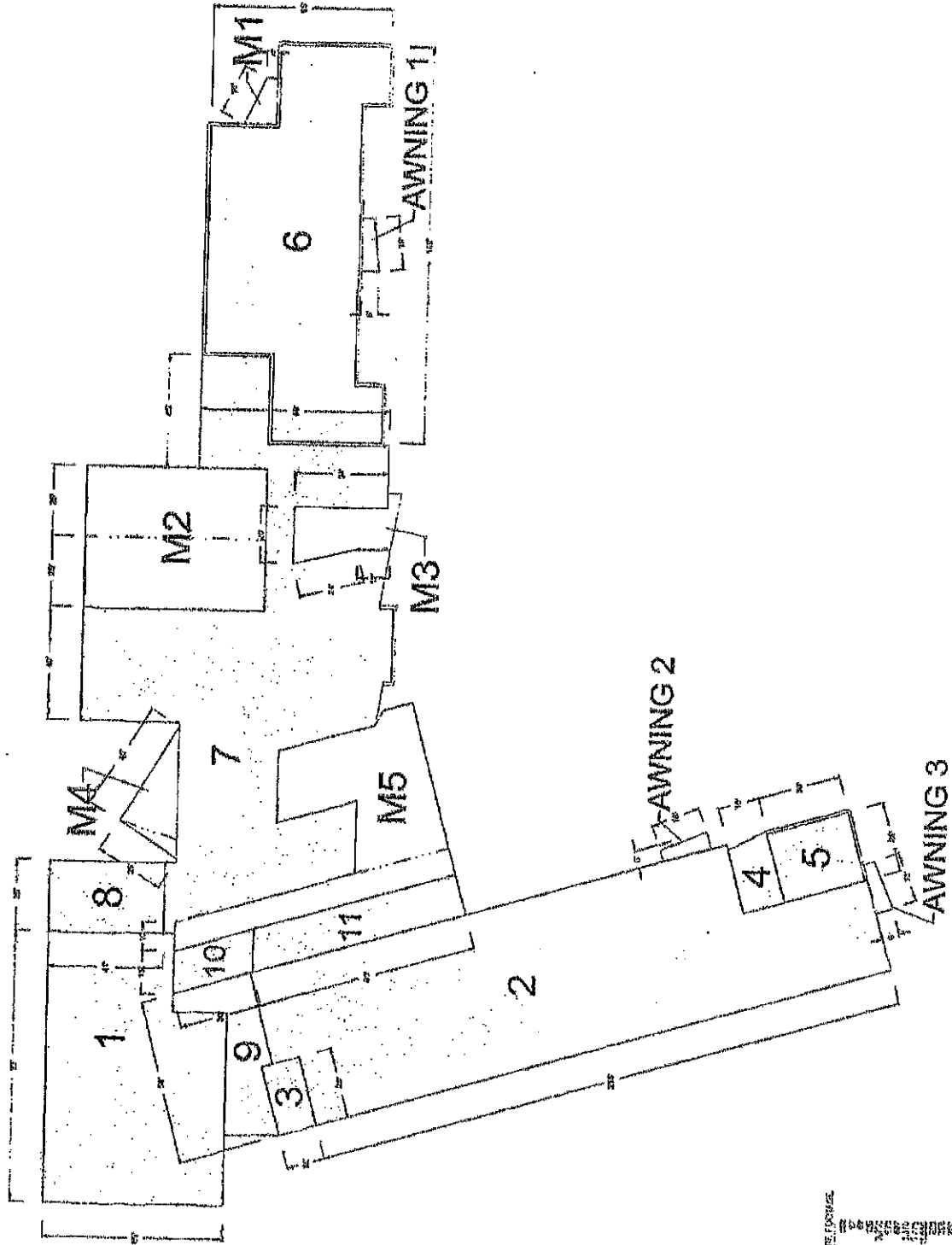
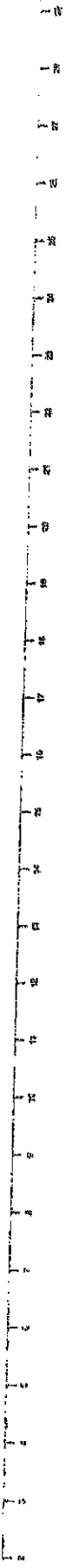
LEGEND:


 EAST STROUDSBURG UNIVERSITY
 EAST STROUDSBURG SCHOOL OF ARCHITECTURE
 EAST STROUDSBURG, PA 18043-0001
 TEL: 717/259-1000
 FAX: 717/259-1001
 WWW: www.esu.edu



ROOF PLAN
SCALE: 1/8" = 1'-0"

DATE: 11/15/00
BY: [Signature]




DESCRIPTION	AREA (SQ. FT.)	PERCENTAGE
BASE PLANS	10,000	100%
AWNING 1	1,000	10%
AWNING 2	1,000	10%
AWNING 3	1,000	10%
TOTAL	13,000	130%

315

NOTES:

LEGEND:


 EAST SAN SCHOOL DISTRICT
 1500 EAST SAN ANTONIO AVENUE
 SAN ANTONIO, TEXAS 78204
 TEL: 512/343-1234
 FAX: 512/343-1234

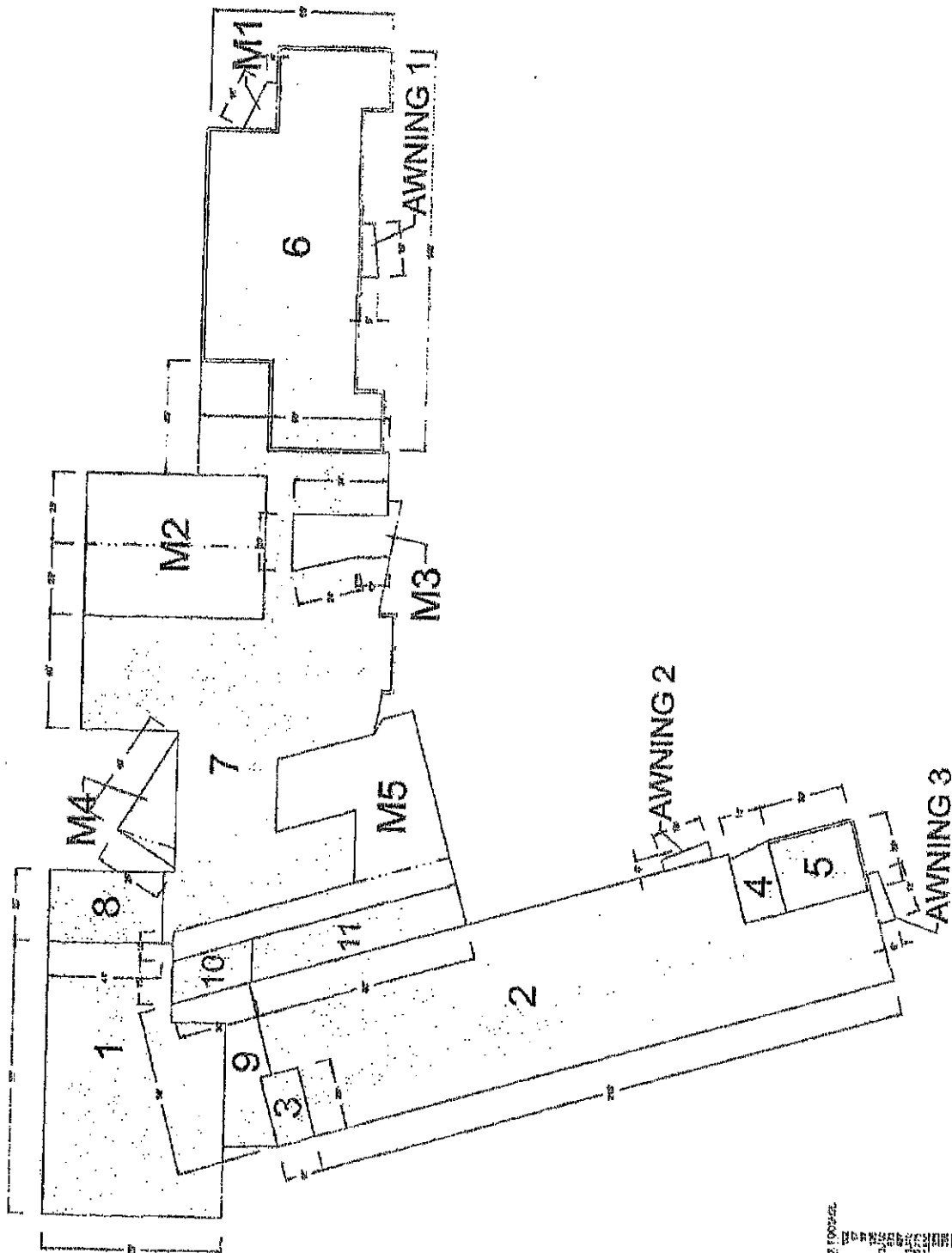


ROOF PLAN

1501-1502




ALL DIMENSIONS IN FEET



NO.	DESCRIPTION	AMOUNT	UNIT	PRICE	TOTAL
1	ROOFING	1000	SQ. FT.	1.50	1500.00
2	MECHANICAL ROOMS	500	SQ. FT.	2.00	1000.00
3	AWNING 1	100	SQ. FT.	1.00	100.00
4	AWNING 2	100	SQ. FT.	1.00	100.00
5	AWNING 3	100	SQ. FT.	1.00	100.00
6	MECHANICAL ROOMS	500	SQ. FT.	2.00	1000.00
7	MECHANICAL ROOMS	500	SQ. FT.	2.00	1000.00
8	MECHANICAL ROOMS	500	SQ. FT.	2.00	1000.00
9	MECHANICAL ROOMS	500	SQ. FT.	2.00	1000.00
10	MECHANICAL ROOMS	500	SQ. FT.	2.00	1000.00
11	MECHANICAL ROOMS	500	SQ. FT.	2.00	1000.00
TOTAL					10000.00

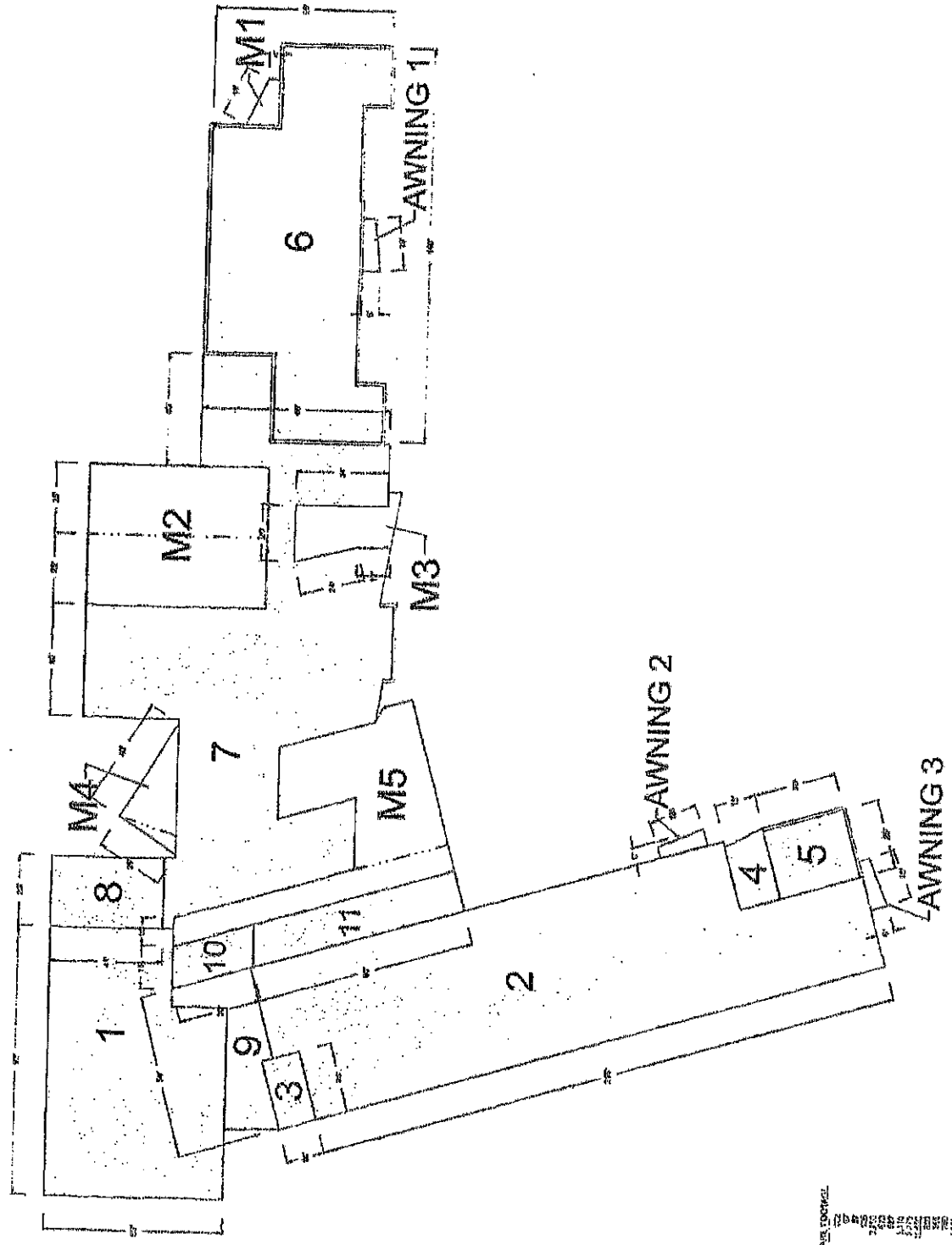
NOTES:

LEGEND:


EAST SIR SCHOOL
 GATEWAY TO KNOWLEDGE
 ESTD. 1985
 100, ...
 ...
 ...



ROOF PLAN
 SCALE: 1/4" = 1'-0"




NO.	DESCRIPTION	QUANTITY	UNIT	REMARKS
1
2
3
4
5
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317

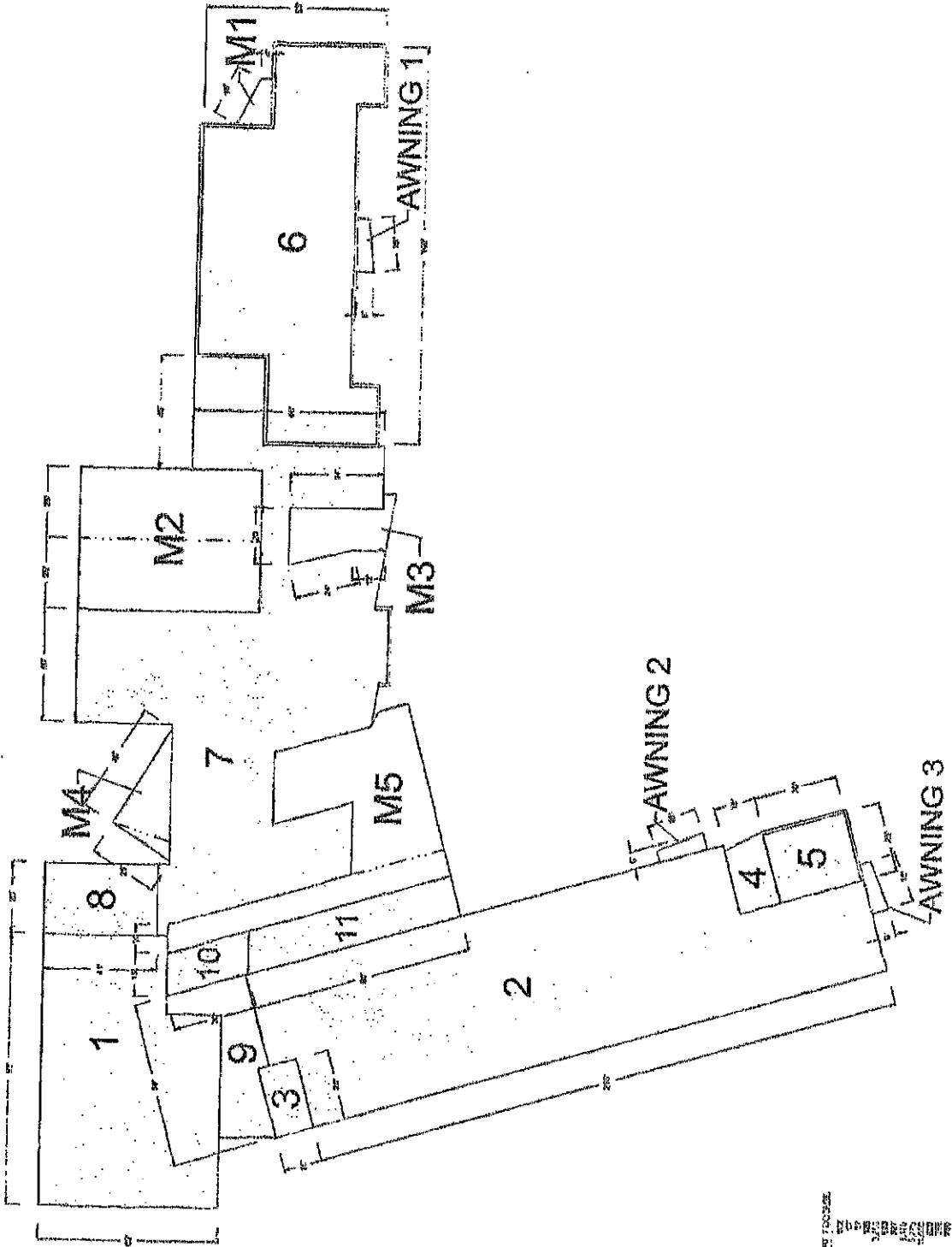
NOTES:

LEGEND:



 EAST SPRING SCHOOL

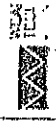
ROOF PLAN



NO.	DESCRIPTION	AREA	SQUARE FEET
1	AWNING 1	100	100
2	AWNING 2	150	150
3	AWNING 3	120	120
4	MECHANICAL ROOM M1	80	80
5	MECHANICAL ROOM M2	100	100
6	MECHANICAL ROOM M3	120	120
7	MECHANICAL ROOM M4	150	150
8	MECHANICAL ROOM M5	180	180
9	MECHANICAL ROOM M6	100	100
10	MECHANICAL ROOM M7	120	120
11	MECHANICAL ROOM M8	150	150
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189	MECHANICAL ROOM M186	100	100
190	MECHANICAL ROOM M187	120	120
191	MECHANICAL ROOM M188	150	150
192	MECHANICAL ROOM M189	180	180
193	MECHANICAL ROOM M190	100	100
194	MECHANICAL ROOM M191	120	120
195	MECHANICAL ROOM M192	150	150
196	MECHANICAL ROOM M193	180	180
197	MECHANICAL ROOM M194	100	100
198	MECHANICAL ROOM M195	120	120
199	MECHANICAL ROOM M196	150	150
200	MECHANICAL ROOM M197	180	180
201	MECHANICAL ROOM M198	100	100
202	MECHANICAL ROOM M199	120	120
203	MECHANICAL ROOM M200	150	150
204	MECHANICAL ROOM M201	180	180
205	MECHANICAL ROOM M202	100	100
206	MECHANICAL ROOM M203	120	120
207	MECHANICAL ROOM M204	150	150
208	MECHANICAL ROOM M205	180	180
209	MECHANICAL ROOM M206	100	100
210	MECHANICAL ROOM M207	120	120
211	MECHANICAL ROOM M208	150	150
212	MECHANICAL ROOM M209	180	180
213	MECHANICAL ROOM M210	100	100
214	MECHANICAL ROOM M211	120	120
215	MECHANICAL ROOM M212	150	150
216	MECHANICAL ROOM M213	180	180
217	MECHANICAL ROOM M214	100	100
218	MECHANICAL ROOM M215	120	120
219	MECHANICAL ROOM M216	150	150
220	MECHANICAL ROOM M217	180	180
221	MECHANICAL ROOM M218	100	100
222	MECHANICAL ROOM M219	120	120
223	MECHANICAL ROOM M220	150	150
224	MECHANICAL ROOM M221	180	180
225	MECHANICAL ROOM M222	100	100
226	MECHANICAL ROOM M223	120	120
227	MECHANICAL ROOM M224	150	150
228	MECHANICAL ROOM M225	180	180
229	MECHANICAL ROOM M226	100	100
230	MECHANICAL ROOM M227	120	120
231	MECHANICAL ROOM M228	150	150
232	MECHANICAL ROOM M229	180	180
233	MECHANICAL ROOM M230	100	100
234	MECHANICAL ROOM M231	120	120
235	MECHANICAL ROOM M232	150	150
236	MECHANICAL ROOM M233	180	180
237	MECHANICAL ROOM M234	100	100
238	MECHANICAL ROOM M235	120	120
239	MECHANICAL ROOM M236	150	150
240	MECHANICAL ROOM M237	180	180
241	MECHANICAL ROOM M238	100	100
242	MECHANICAL ROOM M239	120	120
243	MECHANICAL ROOM M240	150	150
244	MECHANICAL ROOM M241	180	180
245	MECHANICAL ROOM M242	100	100
246	MECHANICAL ROOM M243	120	120
247	MECHANICAL ROOM M244	150	150
248	MECHANICAL ROOM M245	180	180
249	MECHANICAL ROOM M246	100	100
250	MECHANICAL ROOM M247	120	120
251	MECHANICAL ROOM M248	150	150
252	MECHANICAL ROOM M249	180	180
253	MECHANICAL ROOM M250	100	100

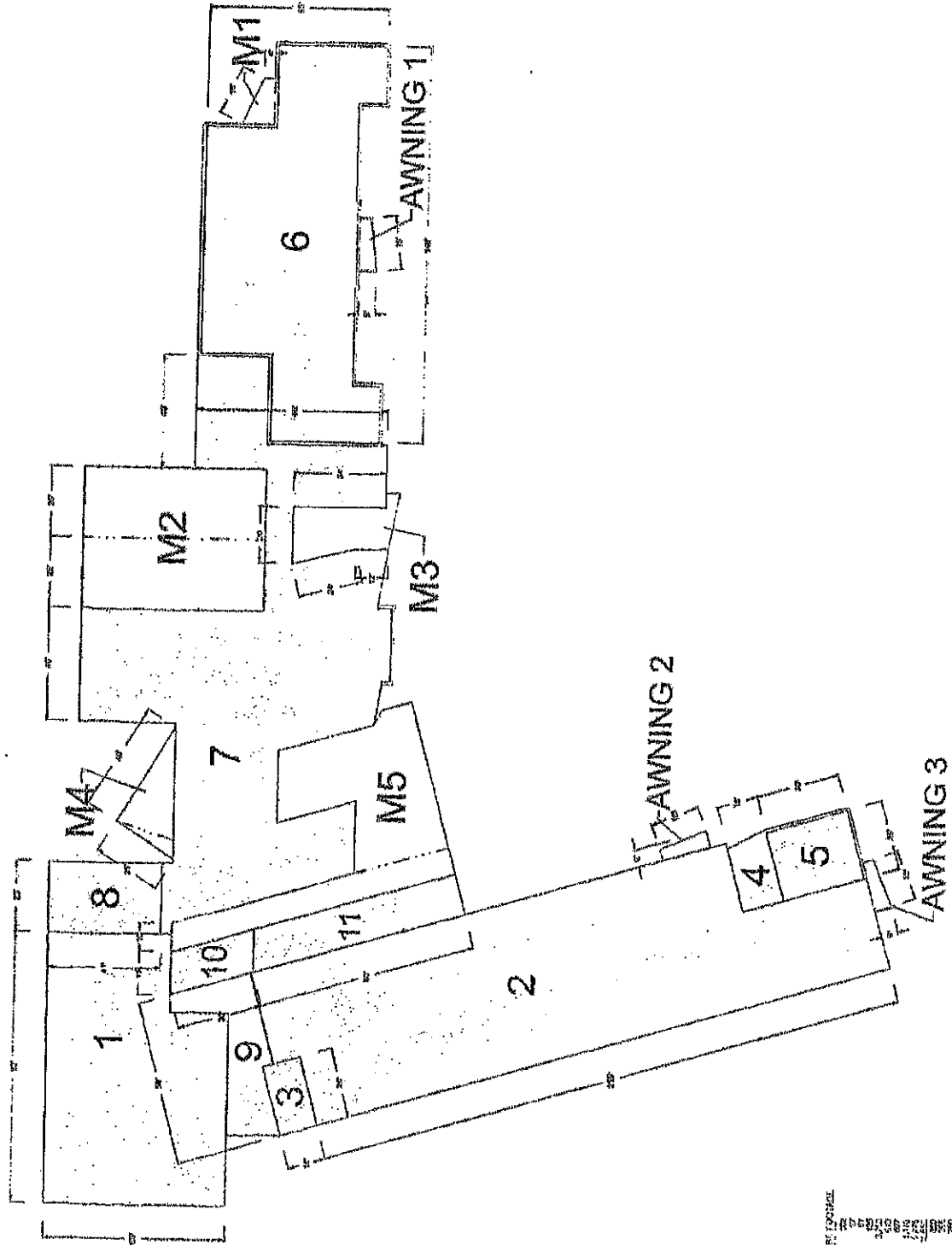
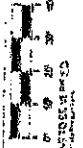
NOTES:

LEGEND:


 EASTON SCHOOL DISTRICT
 EASTON, PENNSYLVANIA
 18046-0000




ROOF PLAN
 SCALE: 1/8" = 1'-0"



ITEM	QUANTITY	UNIT	PRICE	TOTAL
AWNING ROOF 1	1	SQ. FT.	1.00	1.00
AWNING ROOF 2	1	SQ. FT.	1.00	1.00
AWNING ROOF 3	1	SQ. FT.	1.00	1.00
MECH. ROOM M1	1	SQ. FT.	1.00	1.00
MECH. ROOM M2	1	SQ. FT.	1.00	1.00
MECH. ROOM M3	1	SQ. FT.	1.00	1.00
MECH. ROOM M4	1	SQ. FT.	1.00	1.00
MECH. ROOM M5	1	SQ. FT.	1.00	1.00
SECTION 1	1	SQ. FT.	1.00	1.00
SECTION 2	1	SQ. FT.	1.00	1.00
SECTION 3	1	SQ. FT.	1.00	1.00
SECTION 4	1	SQ. FT.	1.00	1.00
SECTION 5	1	SQ. FT.	1.00	1.00
SECTION 6	1	SQ. FT.	1.00	1.00
SECTION 7	1	SQ. FT.	1.00	1.00
SECTION 8	1	SQ. FT.	1.00	1.00
SECTION 9	1	SQ. FT.	1.00	1.00
SECTION 10	1	SQ. FT.	1.00	1.00
SECTION 11	1	SQ. FT.	1.00	1.00
TOTAL				

NOTES:

LEGEND:

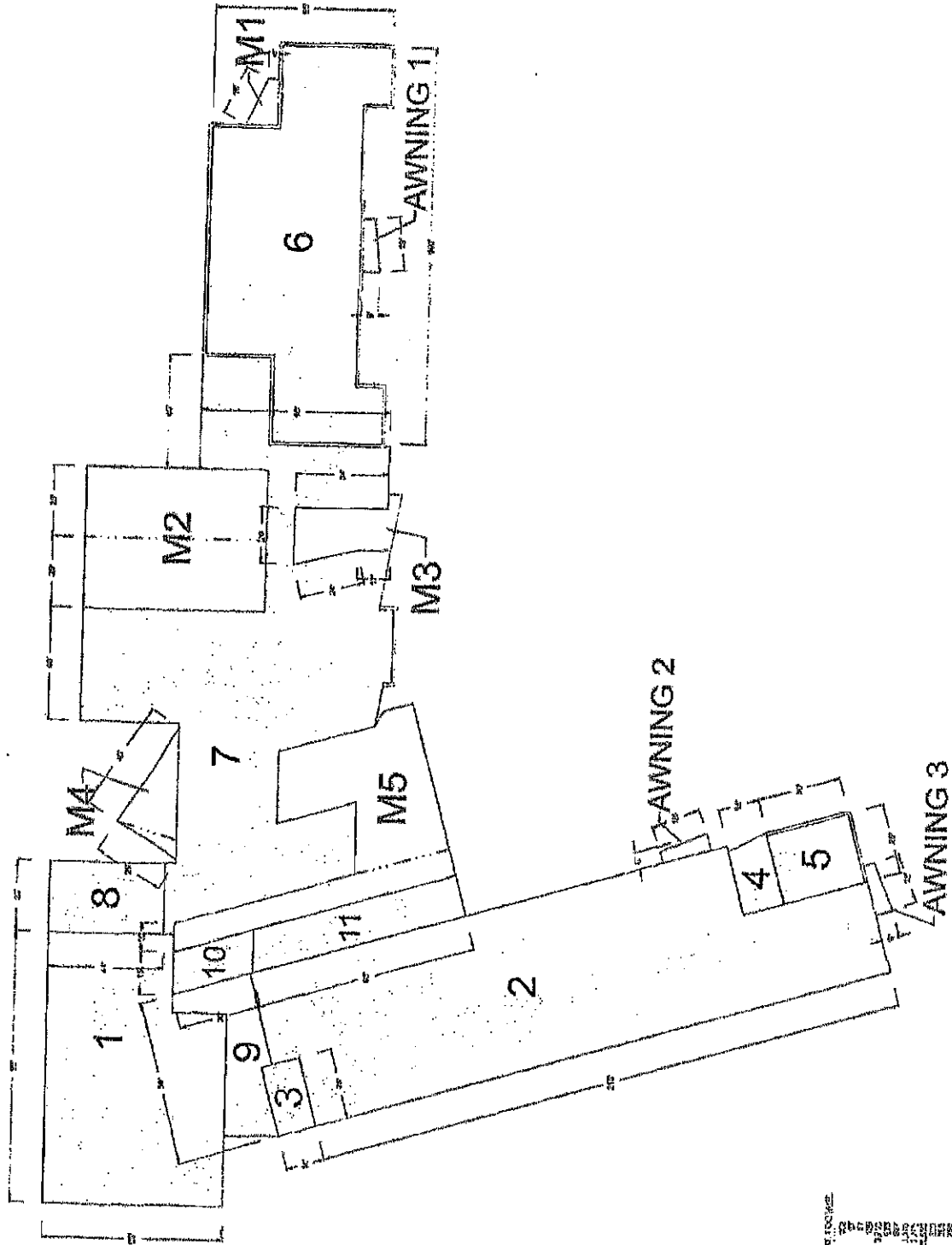
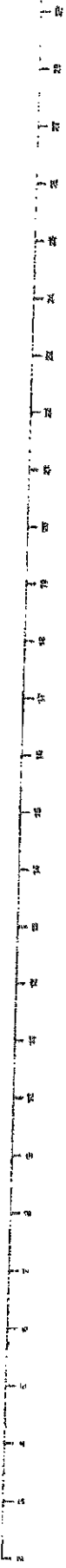

 EASTERN SCHOOL DISTRICT
 DEPARTMENT OF EDUCATION
 1000 EAST 100th Street
 Independence, MO 64050
 TEL: 816-325-1234
 FAX: 816-325-1235



ROOF PLAN
SCALE: 1/8" = 1'-0"



FILE NO. 100-100-100-100



1. ALL ROOFING SHALL BE PERFORMED IN ACCORDANCE WITH THE LATEST EDITIONS OF THE INTERNATIONAL BUILDING CODE (IBC) AND THE NATIONAL FIRE PROTECTION ASSOCIATION (NFPA) 90A.

320

V.I.D.I



441 Fehleley Drive
 King of Prussia, PA 19406
 (610) 279-9285
 (610) 277-4276 fax

QUOTE

QUOTE NUMBER: 0098298
 QUOTE DATE: 3/28/2022
 EXPIRATION DATE: 4/27/2022
 SALESPERSON: Brian Grimes
 CUSTOMER NO.: 20-MISCPA
 CUSTOMER PHONE:

SOLD TO:
 East Stroudsburg Area School District
 50 Vine St.
 East Stroudsburg, PA 18301

SHIP TO:
 Pennsylvania Customers

CONFIRM TO: Amy Famighetti

CUSTOMER P.O. East Stroudsburg - Acid Wash

SHIP VIA

TERMS

COMMENTS:

Upon Receipt

ITEM NO.	UNIT	ORDERED	SHIPPED	BACKORDER	PRICE	AMOUNT
/SERVICECALL SERVICE CALL	EACH	1.000	0.000	0.000	3,000.00	3,000.00
Acid Wash of interior pool surface - owner to drain pool prior to arrival, fill pool after completion. Pricing does not include any service/maintenance/chemicals for operation/startup of pool.						
USA/128 ACID MAGIC (4x1 gal case) Non-Fuming Acid	EACH	10.000	0.000	0.000	55.38	553.80

PLEASE SIGN BELOW AND RETURN TO SALES@MAINLINEPOOLS.COM

SIGNATURE: _____ DATE: _____

PRINT NAME: _____ PO# : _____

SALES TAX IS NOT INCLUDED IN TOTAL AND IS CHARGED WHERE APPLICABLE.
 ESTIMATES DO NOT INCLUDE INSTALL, ELECTRICAL WORK, PERMITS, OR FREIGHT
 UNLESS OTHERWISE NOTED. 20% RESTOCKING FEE FOR RETURNED ITEMS.
 LABOR RATES ARE PORTAL TO PORTAL.

NET ORDER: 3,553.80

322

V1 D.2

All State Technology, Inc.
10 Lark Lane
Oak Ridge, NJ 07438
HIC # 13VH01335500

Estimate

Date	Estimate #
5/12/2022	372

Name / Address
east stroudsburg area school district

Project

Description	Qty	Cost	Total
acid wash tiled pool		0.00	0.00T
inspect for hollow tile		0.00	0.00T
inspect for deperforated grout		8,000.00	8,000.00T
Out-of-state sale, exempt from sales tax		0.00%	0.00
Total			\$8,000.00

Customer Signature _____

323

V.I.D.3

Vision Pools Inc.

1439 Gallagherville Rd.
Downingtown, PA 19335

Phone 610-960 1866
www.visionpools.com

East Stroudsburg Area School District

April 4 2022

Swimming Pool renovations

Power wash cleaning,
acid wash and neutralization
and regrouting of the entire interior tiled indoor pool surface.
Price includes all labor, material, time and travel.

Work to be done summer of 2022 in June or July

Draining and filling of pool by others.

Total \$32,000.00

50% before start of work

50% upon completion

Price is good for 15 days from above date

Thank you
Johnny Talucci
Vision Pools Inc
610 960 1866

324

V.I.E.4

Form 611

amy-famighetti@esasd.net Switch account

 Resubmit to save

Your email will be recorded when you submit this form

* Required

Untitled Section

FORM 611

EAST STROUDSBURG AREA SCHOOL DISTRICT

Procurement Form

Name of Requestor *

Robert Romango

Untitled Title

Department *

Environmental Services

Building *

You're editing your response. Sharing this URL allows others to also edit your response.

FILL OUT A NEW RESPONSE

325

What service or item are requesting *

custom wall padding for Smithfield Elem

Why are you requesting the service or item *

gym is in need of new padding

Suggested replacement *

Reslite wall padding

Please complete an Independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

\$6740.40

Cost Estimate: If over \$5,000, were three (3) quotes obtained? If yes, please list * the vendor's information and quoted amount.

Yes - attached to agenda

What is the total cost of the purchase? *

\$6740.40

You're editing your response. Sharing this URL allows others to also edit your response.

FILL OUT A NEW RESPONSE

326

Procurement Method: *

- Quote Received only one Proposal
- Request for Proposal (RFP)
- Bid
- Other:

Was this purchase budgeted? *

No ▼

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

- Yes
- Pennsylvania State Contract
- COSTARS
- Keystone Purchasing Network
- PEPPM National Contract Program (Technology Bidding and Purchasing)
- US Communities
- No

You're editing your response. Sharing this URL allows others to also edit your response.

327

FILL OUT A NEW RESPONSE

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

Your answer

Which Fund will be charged? *

10 ▼

What account will be charged? *

10-2620-431-000-10-216-024-000-0000

Selection of the winning proposal, was the lowest price selected? If not, please * explain why and the process of selecting the vendor.

Resillite is including the L SHaped padding for the stage edge

Any additional information you would like to provide.

Your answer

A copy of your responses will be emailed to amy-famighetti@esasd.net.

You're editing your response. Sharing this URL allows others to also edit your response.

FILL OUT A NEW RESPONSE

328

V.I.E.1

\$6080.00
QUOTATION

 fieldwallpads.com



SPORTS GRAPHICS

YOUR SAFETY & IMAGE SPECIALISTS
 1791 Page Ave Clarion, IA 50525 (800) 257-6405
 Sales Office Fax: (515) 532-7030 www.sportsgraphicsinc.com

Quote Number:
 71098

Quote Date:
 May 3, 2022

Page:
 1

Quoted To:	If Ordering, please verify or complete fields below
SMITHFIELD ES-EAST STROUDSBURG, PA 245 RIVER RD EAST STROUDSBURG, PA 18301	Shipping Contact _____ Shipping Phone _____ A/P Contact _____ A/P Email _____

Customer ID		Good Thru	Payment Terms	Sales Rep	
SMITHFIELD ES, PA		6/2/22	Net 30 Days	ANDY KACHURE	
Qty	Item	Description	Unit Price	Amount	
		SMITHFIELD ES GYM PADDING PROJECT			
		*(2) RUNS AT 6' X 32"			
16.00	PN 6X4	PANEL 6X4	135.00	2,160.00	
16.00	Z-CLIPS (2) SETS	(2) SETS OF Z-CLIP ATTACHMENTS---PRICE IS PER PANEL (UP TO 4' WIDE)	25.00	400.00	
		6' X 54' RUN			
12.00	PN 6X4	PANEL 6X4	135.00	1,620.00	
2.00	PN 6X3	PANEL 6X3	125.00	250.00	
14.00	Z-CLIPS (2) SETS	(2) SETS OF Z-CLIP ATTACHMENTS---PRICE IS PER PANEL (UP TO 4' WIDE)	25.00	350.00	
1.00	FREIGHT	SHIPPING AND HANDLING	1,300.00	1,300.00	
1.00	NOTE:	NOTE: PLEASE ADD \$2,000.00 FOR COMPLETE INSTALLATION. INCLUDES REMOVAL (ONLY) OR EXISTING PADS. DISPOSAL BY OWNER.			
1.00	NOTE:	NOTE: PRICING DOES NOT INCLUDE ANY OUTLET CUTOUTS			

QUOTE PRICING SUBJECT TO CHANGE BASED ON INFORMATION PROVIDED.

Subtotal	6,080.00
Sales Tax	
TOTAL	6,080.00

329

Resilite Sports Products
200 Point Township Dr
Northumberland, PA 17857
United States

T: 1-800-843-6287
F: 570-473-8988

Quote # 35948
Date 05-11-2022
Price Firm For 30-Days 06-10-2022
Contact Candee Yoder

Prepared for East Stroudsburg School District
Robert Romagno
50 Vine St
East Stroudsburg, PA 18301
United States

T: 5704609882
E: robert-romagno@esasd.net

East Stroudsburg Area SD - KS Wall Padding

Type	Item	Qty	Price	Total
Product	KWIK-STIK Wall Padding Kwik-Stik Padding Is 1" thick / Features Same Vinyl-Coated Surface as used on Resilite Classic Mats INCLUDES: Glue and Adhesive Tape for Installation Code: KS Kwik-Stik Height : Kwik-Stik 6' High Wall Padding (KS6006)	708	\$7.55	\$5,345.40

Comments Kwik-Stik Wall Padding 2 @ 32' x 6' - 1 @ 54' x 6' Color: Purple	One-Time Subtotal	\$5,345.40
	Shipping and Handling	\$324.00
	Total One-Time	\$5,669.40 USD

LEAD TIME FOR THIS PRODUCT IS 14-16 WEEKS
Shipping Via Resilite Truck

Cost Breakdown

Type	One-Time Fees
Product	\$5,345.40
Shipping and Handling	\$324.00
Total	\$5,669.40 USD

'PLEASE SEE LAYOUT BELOW'

- [East Stroudsburg Area SD Walls_Kwik_Stik_Opt1.pdf \(196 KB\)](#)
- [Sole Source Letter_.pdf \(115 KB\)](#)



Quote

Resilite Sports Products
 200 Point Township Dr
 Northumberland, PA 17857
 United States

T: 1-800-843-6287
 F: 570-473-8988

Quote #	35794
Date	05-04-2022
Price Firm For 30-Days	06-03-2022
Contact	Gall Roth

Prepared for East Stroudsburg School District
 Robert Romagno
 50 Vine St
 East Stroudsburg, PA 18301
 United States

T: 5704609882
 E: robert-romagno@esasd.net

ACCEPT QUOTE

Custom Padding

Type	Item	Qty	Price	Total
Custom Wraps	L Shaped Padding for Stage Edge Size: 33.5' L x 6" x 6" x 2" thickness (made in several sections) Includes Velcro Mat Hangers to attach the pad to the stage. Your choice of our 18 oz vinyl colors. Lead time for production is 4-6 weeks.	1	\$996.00	\$996.00

One-Time Subtotal	\$996.00
Shipping and Handling	\$75.00
Total One-Time	\$1,071.00 USD

ACCEPT QUOTE

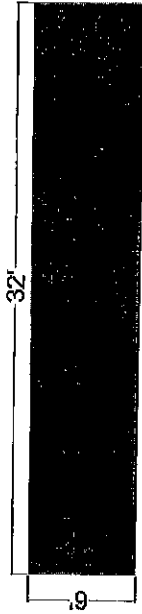
Cost Breakdown

Type	One-Time Fees
Custom Wraps	\$996.00
Shipping and Handling	\$75.00
Total	\$1,071.00 USD

Layout Information:: NA
 Shipping Destination:: School

331

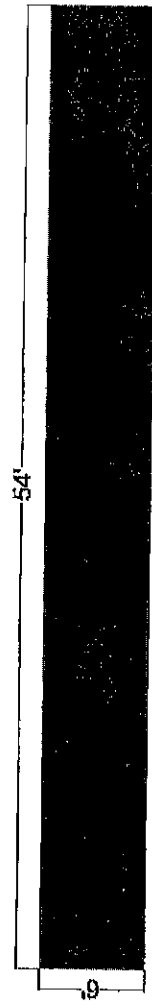
WALL 1



WALL 2



WALL 3



332
WALL DETAILS:
 Kwik-Stik Wall Padding
 Color: Purple

WALL 1 and 2 DETAILS:
 32' Wide x 6' High

WALL 2 DETAILS:
 54' Wide x 6' High

PROJECT: East Stroudsburg Area SD Walls

OPTION / ORDER#: OPT#1

DATE: 5-9-2022 Drawn By: PLS

DEALER: Resilite CY

© COPYRIGHT 2013 - RESILITE SPORTS PRODUCTS, INC.
 ALL RIGHTS RESERVED This print is the property of Resilite Sports Products Inc.
 and may not be reproduced without written permission.

This mat has been designed according to customer specifications

KWIK STIK WALL PROOF: OPT #1

Customer Approval: _____

Date: _____

NOTE: COLORS SHOWN ARE FOR REPRESENTATION ONLY.
 Due to printing / electronic limitations, colors may vary from what is shown.
 Please request actual color swatches if color is critical.



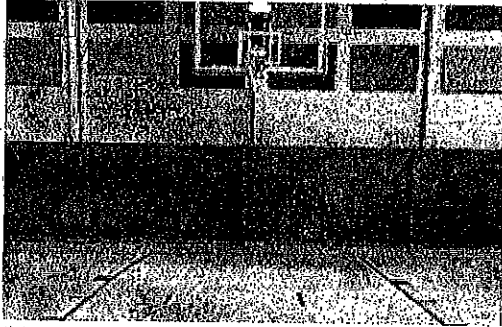
www.resilite.com

WARRANTY
 All safety padding products, including Kwik-Stik, are warranted against product failure due to manufacturing defects. The warranty is limited to the product and does not cover damage to the wall, floor, or other parts of the job.
 * The fit can be reduced by using the mat only under the supervision of a professional installer. Improper installation may void the warranty.
 Resilite and Stik-It are registered trademarks of Resilite Sports Products, Inc.
Best Practices When Installing Your Mat:
 1. Consider the speed and type of the fall, fall level, size and weight of the faller, and the type of faller.
 2. Always make sure you have allowed enough space to properly and safely perform the chosen installation.
 3. Always make sure the mat is installed from the top down.
 4. Make sure each mat is properly and safely installed from the end of the mat.
 5. Make sure each mat is properly and safely installed from the end of the mat.
 6. Make sure each mat is properly and safely installed from the end of the mat.



V.I.E. 3

Color
Quantity
Total



2' x 6' Wall Pads

Nail Margin (1534.00 lbs.)

Available For Order Ships between May 31 - Jun 7

Gray

59 Item(s)

Sale \$6,695.91
reg. \$8,927.88

Merchandise Subtotal:
Shipping & Handling:
25% Off Sale:
Total:

\$8,927.88
\$533.43
-\$2,231.97
\$7,229.34

Starting at \$654/mo with **affirm**. Prequalify now

4.4 ★★★★★
Google
Customer Reviews

333

Chat



Pricing Proposal
Quotation #: 22145171
Created On: 6/13/2022
Valid Until: 6/30/2022

PA-East Stroudsburg Area School District

Account Executive

Brian Borosh

50 VINE STREET
EAST STROUDSBURG, PA 18301
United States
Phone: 570-424-8060
Fax:
Email: brian-borosh@esasd.net

Angela Mensch

290 Davidson Ave
Somerset, NJ 08873
Phone: 732-564-8672
Fax: 732-564-8673
Email: Angela_Mensch@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 MAXCases Extreme Shell-L for Lenovo 300e/500e G3 Chrome 11" (Black/Clear) MAXCases - Part#: LN-ESL-300E-G3-BCLR Contract Name: COSTARS-3 Hardware Contract #: 003-339	2312	\$21.00	\$48,552.00
Total			\$48,552.00

Additional Comments

Please note, if Emergency Connectivity Funds (ECF) will be used to pay for all or part of this quote, please let us know as we will need to ensure compliance with the funding program.

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.

334

East Stroudsburg Area SD, PA



JOURNAL INQUIRY

YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC CLERK	2022 11 2 BUA 05/02/2022 05/02/2022 Gifted Extmatthew-krauss	ENTY N	AUTO-REV N	STATUS Hist	BUD YEAR 2022	JNL TYPE	DEBIT	CREDIT
LN ORG	OBJECT PROJ REF1 REF2 REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB		
1	10008410 580	MK					750.00	
			Gifted Day					
2	10220820 360	MK					425.00	
			Gifted Travel/Conf					
3	10005560 610	MK					100.00	
			Gifted Empee Train&develpment					
4	10005540 610	MK					199.00	
			Gifted Gen Sup					
5	10005560 581	MK					200.00	
			Gifted Day					
6	10005560 513	MK						
			Gifted IndistrictTrvl					
7	10005540 650	MK				1,050.31		
			Gifted Transp.Contractd					
8	10005560 650	MK				935.84		
			Supplies Tech					
9	10005570 650	MK				948.33		
			Gifted Day					
10	10005570 610	MK				1,248.34		
			Gifted Supplies Tech					
11	10005570 810	MK				2,400.00		
			Gifted Supplies Tech					
12	10006420 330	MK				1,600.00		
			Gifted Gen sup					
			Dues&Fees					
			Gifted Day					
			spvstuserv0therotherProfsvc				6,508.82	
** JOURNAL TOTAL							0.00	0.00

YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC CLERK	2022 11 6 BUA 05/02/2022 05/02/2022 dis trav susan-cole	ENTY N	AUTO-REV N	STATUS Hist	BUD YEAR 2022	JNL TYPE	DEBIT	CREDIT
LN ORG	OBJECT PROJ REF1 REF2 REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB		
1	10009920 581	SJC						
			Funds needed at LIS					
2	10010120 581	SJC					40.00	
			BESIndistrictTrvl					40.00
3	10011970 360	SJC						
			funds needed at LIS					
4	10011930 360	SJC					88.00	
			LISMedicalSvsIndistrictTrvl					88.00
			funds needed at ESE					
			RES Medical Training&Develp					
			funds needed at ESE					
			ESEMedicalTraining&DeveLpment					
** JOURNAL TOTAL							0.00	0.00

335

East Stroudsburg Area SD, PA



JOURNAL INQUIRY

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT OB
2022	II	14 BUA	05/03/2022	Flintface	Jessica-newberry	I	N	Hist	2022			
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3						

1	10002980	610									1,000.00	
												1,000.00
2	10009130	330									1,000.00	

** JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT OB
2022	II	18 BUA	05/03/2022	supplies	susan-cole	I	N	Hist	2022			
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3						

1	10010260	610		SJC							500.00	
												500.00
2	10009940	610		SJC							500.00	

** JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT OB
2022	II	57 BUA	05/09/2022	Concert	CDpaul-bakner	I	N	Hist	2022			
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3						

1	10012950	610									1,050.00	
												1,050.00
2	10012970	610									1,050.00	

** JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT OB
2022	II	58 BUA	05/09/2022	Repairs	paul-bakner	I	N	Hist	2022			
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3						

** JOURNAL TOTAL 0.00 0.00

336

East Stroudsburg Area SD, PA



JOURNAL INQUIRY

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ACCOUNT	LINE DESCRIPTION	DEBIT	CREDIT	OB
2022	11	58 BUA	05/09/2022	Repairs	paul-bakner					

1	10012970	330					Instrument Repairs			
							EHNInstrMusicotherProfsvcs			
2	10012970	432					Instrument Repairs	2,400.00		
							EHNInstrMusicotherProfsvcs			

** JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ACCOUNT	LINE DESCRIPTION	DEBIT	CREDIT	OB
2022	11	72 BUA	05/10/2022	Band CD	paul-bakner					

1	10012970	330					Spring CD - Band Portion			
							EHNInstrMusicotherProfsvcs			
2	10012970	610					Spring CD - Band Portion	1,050.00		
							EHNInstrMusicotherProfsvcs			

** JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ACCOUNT	LINE DESCRIPTION	DEBIT	CREDIT	OB
2022	11	73 BUA	05/10/2022	programs	katye-clogg					

1	10003510	650					EHS Instr Music Supplies Tech			
							EHSInstrMusicotherProfsvcs			
2	10003510	550					EHSInstrMusicotherProfsvcs	76.25		

** JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ACCOUNT	LINE DESCRIPTION	DEBIT	CREDIT	OB
2022	11	76 BUA	05/10/2022	ww suppl	katye-clogg					

1	10003510	650					EHS Instr Music Supplies Tech			
							EHSInstrMusicotherProfsvcs			
2	10003510	550					EHSInstrMusicotherProfsvcs	76.25		

** JOURNAL TOTAL 0.00 0.00

337

East Stroudsburg Area SD, PA



JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022	11	76	BUA	05/10/2022	05/10/2022	ww suppliekatye-clogg	katye-clogg	1	N	Hist	2022	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB	

1	10003510	610					EHSInstrMusicgen Sup		785.00			
2	10003510	650					EHS Instr Music supplie Tech					785.00

** JOURNAL TOTAL 0.00 0.00

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022	11	198	BUA	05/11/2022	05/11/2022	drums	katye-clogg	1	N	Hist	2022	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB	

1	10013090	610					EHSInstrMusicgen Sup		591.00			
2	10013090	810					EHSInstrMusicDues&Fees					591.00

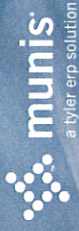
** JOURNAL TOTAL 0.00 0.00

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022	11	201	BUA	05/12/2022	05/12/2022	Bandmusic paul-bakner	paul-bakner	1	N	Hist	2022	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB	

1	10220230	580					EHNInstrregistration/Conf.	Spring Band Music/Repairs				165.00
2	10003180	610					EHNInstrMusicgen Sup	Spring Band Music/Repairs	165.00			
3	10003180	810					EHNInstrMusicDues&Fees	Spring Band Music/Repairs				205.00
4	10003180	610					EHNInstrMusicgen Sup	Spring Band Music/Repairs	205.00			
5	10003180	810					EHNInstrMusicDues&Fees	Spring Band Music/Repairs				1,200.00
6	10003180	432					EHNInstrMusicrep&maintEq	Spring Band Music/Repairs	1,200.00			
7	10003180	640					EHN Instr.MusicBooks/Period	Spring Band Music/Repairs				260.00

338

East Stroudsburg Area SD, PA



JOURNAL INQUIRY

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	
2022 11	201 BUA	05/12/2022	05/12/2022	BandMusic	paul-bakner	1	N	Hist	2022				
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB		
8	10003180	432					Spring Band Music/Repairs		260.00				
9	10003180	650					EHNInstrMusicRep&MaintEq			338.00			
10	10003180	432					Spring Band Music/Repairs		338.00				
							EHNInstrMusicSupplies Tech						
							Spring Band Music/Repairs						
							EHNInstrMusicRep&MaintEq						
** JOURNAL TOTAL												0.00	0.00
YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	
2022 11	242 BUA	05/16/2022	05/16/2022	clear neg	Torena-rosado	1	N	Hist	2022				
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB		
1	10002330	438					JTLRegularMnt/Rpr/Upgrade		3,490.00				
2	10002550	330					JTLsocsStudyOtherProfSvc			800.00			
3	10002510	610					JTLMathematicsGen Sup			1,360.00			
4	10002450	610					JTLEngLangArtgen Sup			830.00			
5	10002450	650					JTLEngLangArtsupplies Tech			500.00			
** JOURNAL TOTAL												0.00	0.00
YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	
2022 11	247 BUA	05/16/2022	05/16/2022	band	bookskatye-c1ogg	1	N	Hist	2022				
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB		
1	10003510	650					EHS Instr Music Supplies Tech			567.75			
2	10003510	610					EHSInstrMusicGen Sup						
** JOURNAL TOTAL												0.00	0.00

339

East Stroudsburg Area SD, PA

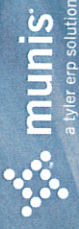


JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF	DATE	ENT	DATE	JNL	DESC	CLERK	ACCOUNT	DESCRIPTION	DEBIT	CREDIT	OB
2022	11	261	BUA	05/17/2022	05/17/2022	AS	18/2022	AS	Ti	ernam	anda-	signore	llo		
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	REF3	REF3	REF3	REF3	LINE	DESCRIPTION	DEBIT	CREDIT	OB
1	10220220	360										Deficit		125.00	
2	10002410	610									JTL Instrumental Train&Develop		125.00		
3	10002410	432									JTLInstrMusicGen Sup			22.07	
4	10002410	610									JTLInstrMusicRep&MaintEq		22.07		
											JTLInstrMusicGen Sup				
** JOURNAL TOTAL													0.00		0.00
YEAR	PER	JOURNAL	SRC	EFF	DATE	ENT	DATE	JNL	DESC	CLERK	ACCOUNT <td>DESCRIPTION <td>DEBIT</td> <td>CREDIT</td> <td>OB</td> </td>	DESCRIPTION <td>DEBIT</td> <td>CREDIT</td> <td>OB</td>	DEBIT	CREDIT	OB
2022	11	271	BUA	05/18/2022	05/18/2022	AS	18/2022	AS	Lang	Artgen	sup			565.00	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	REF3	REF3	REF3	REF3	LINE	DESCRIPTION	DEBIT	CREDIT	OB
1	10003550	610		AS	LitmagBill							Decrease 565 to pay LitMag			565.00
2	10003550	550		AS	LitmagBill							Increase 565 to pay LitMag	565.00		
												EHSLangArtPrint&Bind			
** JOURNAL TOTAL													0.00		0.00
YEAR	PER	JOURNAL	SRC	EFF	DATE	ENT	DATE	JNL	DESC	CLERK	ACCOUNT <td>DESCRIPTION <td>DEBIT</td> <td>CREDIT</td> <td>OB</td> </td>	DESCRIPTION <td>DEBIT</td> <td>CREDIT</td> <td>OB</td>	DEBIT	CREDIT	OB
2022	11	272	BUA	05/18/2022	05/18/2022	AS	18/2022	AS	Lang	Artgen	sup			995.00	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	REF3	REF3	REF3	REF3	LINE	DESCRIPTION	DEBIT	CREDIT	OB
1	10003510	610										EHSInstrMusicGen Sup	995.00		
2	10003510	432										EHSInstrMusicRep&MaintEq		995.00	
** JOURNAL TOTAL													0.00		0.00

340

East Stroudsburg Area SD, PA



JOURNAL INQUIRY

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022	11	280 BUA	05/19/2022	Band Sup.	matthew-whitney	I	N	H1st	2022	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB

1	10002410	432					JTLInstrMusicRep&MaintEq	977.93		
2	10002410	610					JTLInstrMusicGen Sup			

** JOURNAL TOTAL										
YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022	11	303 BUA	05/23/2022	Tuning	catherine-tyemouth	I	N	H1st	2022	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB

1	10001660	610			JMH		JMHVocalGen Sup	50.00		
2	10001660	432			JMH		JMHVocalRep&MaintEq			

** JOURNAL TOTAL										
YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022	11	305 BUA	05/23/2022	conf	ke111-oney	I	N	H1st	2022	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB

1	10008190	360			judd		JUDD ADMIN WORKSHOP	89.00		
2	10001440	610			judd		ESEstaffDevCertTrainRgst JUDD ADMIN WORKSHOP ESERegularGen Sup			89.00

** JOURNAL TOTAL										
YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022	11	308 BUA	05/24/2022	HSS Cots	susan-cote	I	N	H1st	2022	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB

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East Stroudsburg Area SD, PA



JOURNAL INQUIRY

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022	II	352 BUA	05/25/2022	transfer	regina-brotherton	I	N	Hist	2022	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT DESCRIPTION	DEBIT	CREDIT OB

1	10003670	640					EHSFamConSciBooks/Period	EHSFamConSciGen Sup	40.00	40.00
2	10003670	610								

** JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022	II	358 BUA	05/25/2022	Books	paul-bakner	I	N	Hist	2022	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT DESCRIPTION	DEBIT	CREDIT OB

1	10001520	432					Method Books	ESEInstrMus1cRep&MaintEq	300.00	300.00
2	10001520	610					Method Books	ESEInstrMus1cGen Sup	300.00	

** JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022	II	365 BUA	05/26/2022	REPR/MT	vanessa-torres	I	N	Hist	2022	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT DESCRIPTION	DEBIT	CREDIT OB

1	10011670	513	VT	YE Clean			Cover Deficit in Repair Ma	Transp,Cont.Driver,District	114,000.00	114,000.00
2	10011730	432	VT	YE Clean			Cover Deficit in Repair Ma	BusGarage,Repr/Maint.Equip	114,000.00	

** JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022	II	368 BUA	05/26/2022	Deficits	vanessa-torres	I	N	Hist	2022	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT DESCRIPTION	DEBIT	CREDIT OB

343

East Stroudsburg Area SD, PA



JOURNAL INQUIRY

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2022	11	368 BUA	05/26/2022	Deficits	vanessa-torres	I	N	Hist	2022				
LN	ORG	OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION							
1	10011670	610	VT	YE Clean		Cover Deficits						9,773.65	
2	10011670	623	VT	YE Clean		Transp,Gen, Sup			1,258.66				
3	10011670	810	VT	YE Clean		Cover Deficits			4,897.46				
4	10011730	422	VT	YE Clean		TransportationBottled Gas			3,617.53				
						Cover Deficits							
						BusGarageElectricity							

** JOURNAL TOTAL

0.00

0.00

0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2022	11	462 BUA	05/27/2022	RES	transfca	therine-tynemouth	I	N	Hist	2022			
LN	ORG	OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION							
1	10008220	580	Resica	Transfer		Transfer					175.00		
2	10002700	610	Resica	Transfer		RESVocalStaffDevTravel/Conf					175.00		
3	10002020	810	Resica	Transfer		LISVocalGen Sup					150.00		
4	10002020	610	Resica	Transfer		RESVocalDues&Fees					150.00		
5	10002020	432	Resica	Transfer		RESVocalGen Sup					35.00		
6	10002020	610	Resica	Transfer		RESVocalRep&Mainteq					35.00		
						Transfer							
						RESVocalGen Sup							

** JOURNAL TOTAL

0.00

0.00

0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2022	11	470 BUA	05/27/2022	Buyout	jessica-barlotta	I	N	Hist	2022				
LN	ORG	OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION							
1	10014870	911	JB			LEASE PRINCIPAL APPLE					129,818.10		

344

East Stroudsburg Area SD, PA



JOURNAL INQUIRY

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022	11	470 BUA	05/27/2022	Buyout	Jessica-barlotta	I	N	Hist	2022	
LN	ORG	OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB

2	10012350	756	JB			ITEC Cap.Tech.Equip..>2500		129,818.10		
3	10015120	831	JB			LEASE INTEREST-APPLE COMP.		2,942.38		2,942.38
4	10012350	756	JB			ITEC Cap.Tech.Equip..>2500		2,942.38		

** JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022	11	488 BUA	05/31/2022	Music Add	cody-keilly	I	N	Hist	2022	
LN	ORG	OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB

1	10013070	513	CK	Choral		EHSvocalStudentActContracted		703.00		703.00
2	10013070	610	CK	Choral		EHSvocalStudentActGen sup		703.00		
3	10003470	752	CK	Choral		EHS Vocal Music NewEq>\$2,500		1,135.00		1,135.00
4	10003470	610	CK	Choral		EHSvocalGen sup		1,135.00		
5	10003470	330	CK	Choral		EHSvocalOtherProfsvcs		1,135.00		1,135.00
6	10003470	610	CK	Choral		EHSvocalGen sup		1,135.00		

** JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022	11	489 BUA	05/31/2022	Triolo /	ddebra-ecenbarger	I	N	Hist	2022	
LN	ORG	OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB

1	10003440	550	de	printing		EHSRegularPrint&bind		500.00		500.00
2	10009730	550	de	printing		EHSPrincipalPrint&bind		500.00		

** JOURNAL TOTAL 0.00 0.00

345

East Stroudsburg Area SD, PA



JOURNAL INQUIRY

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DATE	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022	11	493 BUA	05/31/2022	05/31/2022	move funds	jennifer-keim	N	Hist	2022	
LN	ORG	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10009330	580				T	move funds		2,000.00	
2	10001620	610				T	JMHPrincipalTravel/conf	2,000.00		
							JMHRegularGen Sup			
							** JOURNAL TOTAL	0.00	0.00	
							** GRAND TOTAL	0.00	0.00	

31 Journals printed

** END OF REPORT - Generated by Diane Kelly **

346

East Stroudsburg Area School District

* Date Range 5/7/22 through 5/12/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
1663	05/09/2022	BEST	APPLE I-PHONE CASE AND SCREEN- ADMIN SERVICES	\$ 284.94
1664	05/09/2022	HERSHEY LODGE	HERSHEY LODGE RESTAURANT FOR PASCD CONF 03/26-29	\$ 10.00
			HERSHEY RESTAURANT FOR PASCD CONF 03/26-29	\$ 42.54
1665	05/09/2022	PCARD VENDOR	HOTEL STAY FOR PASCD CONF 03/26-29	\$ 187.99
1666	05/09/2022	PCARD VENDOR	HOTEL STAY FOR PASCD CONF 03/26-29	\$ 171.32
1667	05/09/2022	PCARD VENDOR	BUS DRIVERS LUNCHEON 04/05/2022	\$ 50.00
1668	05/09/2022	PCARD VENDOR	HOULIHAN RESTAURANT FOR PASCD CONF 03/26-29	\$ 40.00
1669	05/09/2022	PCARD VENDOR	NY TIMES MONTHLY SUBSCRIPTION	\$ 4.24
1670	05/09/2022	PCARD VENDOR	DINNER FOR ADMINISTRATOR/LAWYER-ARBITRATION 04/06	\$ 36.45
1671	05/09/2022	HILTON SCRANTON AND CONFERENCE CENTER	PRIMANTI RESTAURANT FOR PASCD CONF 03/26-29	\$ 31.00
1672	05/09/2022	PCARD VENDOR	HOTEL STAY FOR COURT HEARING 03/14/2022	\$ 130.50
1673	05/09/2022	PCARD VENDOR	COURT HEARING PARKING 03/16	\$ 9.00
1674	05/09/2022	PCARD VENDOR	PARKING AT FEDERAL COURT HIRING 03/15	\$ 10.00
1675	05/09/2022	PCARD VENDOR	MEALS WHILE ATTENDING HEARING	\$ 35.78
1676	05/09/2022	PCARD VENDOR	NEW YORK TIMES MONTHLY SUBSCRIPTION	\$ 4.00
1677	05/09/2022	WEIS MARKET, INC.	LUNCH WHILE AT COURT HEARING 03/16/2022	\$ 13.52
1678	05/09/2022	PCARD VENDOR	JTL FCS CLASSROOM SUPPLIES- M MOLINA	\$ 283.86
1679	05/09/2022	PRICE CHOPPER #236	JTL FCS SUPPLIES - M MOLINA	\$ 169.03
1680	05/09/2022	THE WEBSTAIRANT STORE	HS SOUTH BASKETBALL TEAM MEALS FOR STATES CHAMPION	\$ 561.53
1681	05/09/2022	DOLLAR TREE	NORTH CAFETERIA SUPPLIES - M POSSINGER	\$ 38.82
1682	05/09/2022	KEYCO DISTRIBUTORS INC.	NORTH CAFETERIA SUPPLIES - M POSSINGER	\$ 572.02
1683	05/09/2022	WALMART COMMUNITY/GEMB	SOUTH CAFETERIA SUPPLIES - D FLYNN	\$ 41.25
1684	05/09/2022	WEIS MARKET, INC.	SOUTH CAFETERIA SUPPLIES - D FLYNN	\$ 24.17
257989	05/12/2022	21ST CENTURY CYBER CHARTER SCHOOL	SOUTH CAFETERIA SUPPLIES - D FLYNN	\$ 8.04
257990	05/12/2022	4IMPRINT, INC	SOUTH CAFETERIA SUPPLIES - D FLYNN	\$ 48.54
257991	05/12/2022	ABC TROPHY STROUDSURG. LLC	Tuition / 21st Century / MAY 22 / #442229	\$ 13,873.12
257992	05/12/2022	ABLENET, INC	NORTH ATHLETICS TABLE COVERS	\$ 345.18
257993	05/12/2022	ACHIEVEMENT HOUSE CHARTER SCHOOL	SOUTH PLAQUES FOR KIST AND PERRYMAN/KEGLOVITS	\$ 70.00
257994	05/12/2022	AIRGAS, INC	Speech supplies for new teacher	\$ 1,240.00
			Tuition / Achievement / APR 22 / #784019	\$ 5,690.92
			Inv 9124644191 HSN CO2	\$ 256.92
			Inv 9987058893 HSS CO2 Cylinder Rental	\$ 52.70
			Inv 9987058894 HSN CO2 Cylinder Rental	\$ 28.05

347

East Stroudsburg Area School District

* Date Range 5/7/22 through 5/12/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
258155	05/12/2022	THE A.G. MAURO COMPANY	Inv PS185063 pinning kits for district	\$ 2,495.00
258156	05/12/2022	THE AMERICAN BOTTLING CO	to pay invoices for 2021-2022 school year	\$ 1,102.50
258157	05/12/2022	THE GROUND KEEPER LLC	mulch blower rental	\$ 3,500.00
258158	05/12/2022	THE PALACE CENTER	HS SOUTH BALANCE FOR PROM VENUE	\$ 19,862.94
258159	05/12/2022	MASCOT JUNCTION, INC	PBIS	\$ 1,000.00
258160	05/12/2022	TINA M FALBO	Final Payment for Empl Expense claim # 4619.	\$ 18.14
258161	05/12/2022	TRACY TUMMINELLO	Final Payment for Empl Expense claim # 4632.	\$ 28.08
258162	05/12/2022	TRANE U.S. INC.	Inv 3125695949 BES HVAC work	\$ 190.00
			Inv 312583943 HSS refrigerant, oil, lubricant	\$ 3,067.52
258163	05/12/2022	US FOODS	Inv 312584004 LIS/HSN Oil Heater work	\$ 995.00
258164	05/12/2022	VICKI J HEITZMAN	US FOODS 2021-2022 INVOICES	\$ 88,513.83
258165	05/12/2022	W.B. MASON CO., INC.	Expense claim # 4603.SPRING 2022 TUITION REIMBURS	\$ 270.00
258166	05/12/2022	WEIS MARKET, INC.	order outdoor tables and benches for fields	\$ 4,850.00
258167	05/12/2022	WILLIAM RIKER	TO PAY FOR INVOICES FOR 2021-2022 SCHOOL YEARS	\$ 132.77
258168	05/12/2022	WILLIAM VITULLI	Final Payment for Empl Expense claim # 4624.	\$ 100.04
258169	05/12/2022	WOLFINGTON BODY COMPANY, INC.	Final Payment for Empl Expense claim # 4617.	\$ 45.75
258170	05/12/2022	ZESWITZ MUSIC COMPANY	Wolfington Body Company	\$ 643.76
			Bass Guitar Bag	\$ 18.90
			Keyboard and stand for choir room	\$ 719.77
258171	05/12/2022	EHS FIELD TRIP REFUND	HS SOUTH DORNEY PARK CANCELLATION REFUND	\$ 60.00
Grand Total				\$ 1,200,111.95

348

East Stroudsburg Area School District

Date Range 5/13/22 through 6/10/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
1685	05/13/2022	DOLLAR TREE	CAFETERIA SUPPLIES - M COLLEVECHIO	\$ 22.50
1686	05/13/2022	PCARD VENDOR	CAFETERIA SUPPLIES - M COLLEVECHIO	\$ 127.23
1687	05/13/2022	PCARD VENDOR	HOTEL STAY FOR CONFERENCE 03/09/2022	\$ 77.70
1688	05/13/2022	MIGNOSIS SUPER FOOD	HS NORTH FCS CLASSROOM SUPPLIES - J CURRY	\$ 622.30
1689	05/13/2022	KEYCO DISTRIBUTORS INC.	CAFETERIA SUPPLIES - D FLYNN	\$ 87.00
1690	05/13/2022	WALMART COMMUNITY/GEMB	CAFETERIA SUPPLIES - D FLYNN	\$ 22.71
1691	05/13/2022		CAFETERIA SUPPLIES - D FLYNN	\$ 25.00
1692	05/13/2022		HS SOUTH FCS CLASSROOM SUPPLIES - R BROTHERTON	\$ 88.40
1693	05/13/2022	AMERICAN RIBBON MANUFACTURERS, INC.	LEHMAN FCS CLASSROOM SUPPLIES - D MORETTO	\$ 224.40
1694	05/13/2022	WALMART COMMUNITY/GEMB	LEHMAN FCS CLASSROOM SUPPLIES - D MORETTO	\$ 538.22
1695	05/13/2022	PCARD VENDOR	LEHMAN FCS CLASSROOM SUPPLIES - H CARUSO	\$ 67.60
1696	05/13/2022	ABE RUBBER STAMP	Name Stamp for Spec Edu Student	\$ 32.07
1697	05/13/2022	HERSHEY LODGE	PASBO CONFERENCE DINNER - C NEIMAN	\$ 71.10
1698	05/13/2022	PCARD VENDOR	GIRLS BASKETBALL LUNCH	\$ 249.79
1699	05/13/2022	SCHOLASTIC	SUPPLIES CREDIT PO 22003849	\$ (53.53)
1700	05/13/2022	WESTERN PSYCHOLOGICAL SERVICES (WPS)	Teacher supply	\$ 199.81
1701	06/06/2022	ALUMINUM ATHLETIC EQUIPMENT CO.	Speech Supplies for new teacher at MSE	\$ 375.10
1702	06/06/2022	BEST BUY EDUCATION	ATHLETICS PORTABLE MULTI PURPOSE CENTER 3' ELEVAT	\$ 15,882.50
1703	06/06/2022	COOPER ELECTRIC SUPPLY CO.	Magic Mouse, Keyboard, Stand	\$ 319.97
1704	06/06/2022	CRAMER'S HOME CENTER	Cooper Open PO	\$ 17,284.51
1705	06/06/2022	HAIJOCA CORPORATION	crammers open po	\$ 4,010.19
1706	06/06/2022	NASSP/NHS/NJHS	Hajoca Open PO	\$ 2,839.48
1707	06/06/2022	PESI, INC.	HS SOUTH NHS PINS & CERTIFICATES	\$ 405.60
1708	06/06/2022	SHUTTERSTOCK INC	AUTISM SPECTRUM CONF - K LONG & M CASCIOTTA	\$ 199.98
1709	06/06/2022	THE PENNSYLVANIA STATE UNIVERSITY	Post card subscription	\$ 29.00
1710	06/06/2022	VISTA OUTDOOR SALES, LLC	SOUTH FOOTBALL 7 ON 7 & BIG MAN CAMP REGISTRATION	\$ 425.00
1711	06/06/2022	WASTE MANAGEMENT	SOUTH RIFLE AMMO	\$ 325.00
1712	06/06/2022	ZOOM VIDEOS COMMUNICATIONS, INC	Open PO for Waste Management - HSS	\$ 10,902.33
1713	06/07/2022	AMAZON	Monthly Charge	\$ 59.96
1714	06/07/2022	KEYCO DISTRIBUTORS INC.	CAFETERIA SUPPLIES M POSSINGER	\$ 114.97
1715	06/07/2022	MIGNOSIS SUPER FOOD	CAFETERIA SUPPLIES M POSSINGER	\$ 23.80
1716	06/07/2022	PCARD VENDOR	CAFETERIA SUPPLIES M POSSINGER	\$ 12.10
1717	06/07/2022	PRICE CHOPPER #236	CAFETERIA SUPPLIES M POSSINGER	\$ 91.54
			CAFETERIA SUPPLIES M POSSINGER	\$ 47.40

349

East Stroudsburg Area School District

Date Range 5/13/22 through 6/10/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
1718	06/07/2022	WALMART COMMUNITY/GEMB	CAFETERIA SUPPLIES M POSSINGER	\$ 41.81
1719	06/07/2022	PCARD VENDOR	HS SOUTH FCS CLASSROOM SUPPLIES - R BROTHERTON	\$ 34.97
1720	06/07/2022	WEINGART DESIGN DBA NOODLE SOUP	HS SOUTH FCS CLASSROOM SUPPLIES - R BROTHERTON	\$ 29.14
1721	06/07/2022		HS SOUTH FCS CLASSROOM SUPPLIES - R BROTHERTON	\$ 216.31
1722	06/07/2022	WALMART COMMUNITY/GEMB	LEHMAN FCS CLASSROOM SUPPLIES - D MORETTO	\$ 260.75
1723	06/07/2022	AMERICAN RIBBON MANUFACTURERS, INC.	JTL FCS CLASSROOM SUPPLIES - M MOLINA	\$ 97.58
1724	06/07/2022		JTL FCS CLASSROOM SUPPLIES - M MOLINA	\$ 435.03
1725	06/07/2022	MICHAELS STORE 1168	HS SOUTH FCS CLASSROOM SUPPLIES - K ECKLEY	\$ 55.44
1726	06/07/2022	PCARD VENDOR	HS NORTH FCS CLASSROOM SUPPLIES - H CARUSO	\$ 186.51
1727	06/07/2022	PCARD VENDOR	HS NORTH FCS CLASSROOM SUPPLIES - H CARUSO	\$ 15.22
1728	06/07/2022	PCARD VENDOR	HS NORTH FCS CLASSROOM SUPPLIES - H CARUSO	\$ 8.48
1729	06/07/2022	PCARD VENDOR	HS NORTH FCS CLASSROOM SUPPLIES - H CARUSO	\$ 18.98
1730	06/07/2022	DOLLAR TREE	CAFETERIA SUPPLIES - M COLLEVECHIO	\$ 95.00
1731	06/07/2022	PCARD VENDOR	CAFETERIA SUPPLIES - M COLLEVECHIO	\$ 100.74
1732	06/07/2022	PCARD VENDOR	CAFETERIA SUPPLIES - M COLLEVECHIO	\$ 48.41
1733	06/07/2022	MIGNOSIS SUPER FOOD	HS NORTH FCS CLASSROOM SUPPLIES - J CURRY	\$ 569.71
258172	05/19/2022	ADVANCE AUTO PARTS	Inv 6952209412009 LIS Generator Parts	\$ 33.49
			Inv 6952211572859 Maint. Van M3	\$ 31.48
			Inv 6952211645459 M4 stock	\$ 14.72
			Inv 6952211772990 M5 stock	\$ 4.74
			OPEN PO FOR ADVANCE AUTO	\$ 279.18
258173	05/19/2022	ALL AMERICAN SPORTS CORP.	SOUTH FOOTBALL RECONDITIONING	\$ 778.03
258174	05/19/2022	ALL STATE TECHNOLOGY, INC	Open PO HSS Pool Upgrade and Rep- All State Tech	\$ 33,030.00
258175	05/19/2022	BOGNET, INC	Open PO for JMH Vestibule	\$ 6,778.24
258176	05/19/2022	BOVINO'S PIZZA	HS South spring concession	\$ 198.00
258177	05/19/2022	VARSITY BRANDS HOLDING CO., INC	NORTH SOFTBALL HOMERUN FENCE	\$ 1,320.00
258178	05/19/2022	BUS PARTS WAREHOUSE	Bus Parts Warehouse	\$ 61.25
			Bus Parts Warehouse Large Vest	\$ 237.50
258179	05/19/2022	UGI CENTRAL	HS SOUTH APRIL NATURAL GAS LINE 411008050535	\$ 86.17
			HS SOUTH STADIUM APRIL GAS LINE 411005507123	\$ 868.04
258180	05/19/2022	CINTAS CORPORATION #101	JM HILL APRIL NATURAL GAS LINE 411007277063	\$ 605.96
			CINTAS OPEN ORDER FOR UNIFORMS	\$ 238.20
			Open PO for Cintas - Bushkill	\$ 136.49
			Open PO for Cintas - ESE	\$ 290.06

330

East Stroudsburg Area School District

Date Range 5/13/22 through 6/10/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
258180	05/19/2022	CINTAS CORPORATION #101	Open PO for Cintas - HSN	\$ 159.48
			Open PO for Cintas - HSS	\$ 394.06
			Open PO for Cintas - JMH	\$ 182.40
			Open PO for Cintas - JTL	\$ 781.20
			Open PO for Cintas - LIS	\$ 1,144.42
			Open PO for Cintas - MSE	\$ 203.12
			Open PO for Cintas - SMI	\$ 140.50
			RESICA uniform rental	\$ 93.38
258181	05/19/2022	D&M CONSTRUCTION UNLIMITED INC	Open PO for HSN/LIS Window Replacement	\$ 7,398.00
258182	05/19/2022	D'HUY ENGINEERING, INC.	Inv 54856 RES/MSE Water Filtration	\$ 1,067.55
			Inv 54857 HSN/LIS Window Replacement	\$ 1,296.00
			Inv 54858 HSN/SME Flooring Replacement	\$ 4,357.20
			Inv 54859 HSN Nat Roof Replacement	\$ 6,190.80
			Inv 54860 HSS Turf Replacement	\$ 1,251.88
258183	05/19/2022	DAILEY RESOURCES	Inv 54861 HSN Nat HVAC Replacement	\$ 3,226.30
			Dailey Resources	\$ 61.50
			Dailey Resources 167493	\$ 61.50
258184	05/19/2022	DIRECT ENERGY BUSINESS	JM HILL APRIL NATURAL GAS 411007277063	\$ 525.09
			SOUTH MAINTENANCE APRIL NATURAL GAS 411008050535	\$ 54.34
			SOUTH STADIUM APRIL NATURAL GAS 411005507123	\$ 763.41
258185	05/19/2022	DOUGLAS GRAVES	TRANSPORTATION PARENT DRIVER 03/15/22-04/14/22	\$ 592.02
258186	05/19/2022	EASTBAY INC.	SOUTH SPRING COACH EMBROIDERY	\$ 11.00
258187	05/19/2022	EHN NON-EXP.SCHOLARSHIPS	Kulick Memorial Scholarship-Dylan Jones	\$ 200.00
258189	05/19/2022	EHN NON-EXP.SCHOLARSHIPS	Delbert Davis memorial Scholarship-Wayne McIntyre	\$ 100.00
258190	05/19/2022	EHN NON-EXP.SCHOLARSHIPS	Elizabeth Dimmick Waters Memorial-Ysabella Perez	\$ 100.00
258191	05/19/2022	EHN-EXPENDABLE SCHOLARSHIPS	Troy Verway Memorial Scholarship Kyle John	\$ 200.00
258192	05/19/2022	EHN-EXPENDABLE SCHOLARSHIPS	E. Stroudsburg Achievers Scholarship-Lila Monahos	\$ 250.00
258193	05/19/2022	EHN-EXPENDABLE SCHOLARSHIPS	Margrit Roekendorf Memorial -Morgan Hogan	\$ 100.00
258194	05/19/2022	EHN-EXPENDABLE SCHOLARSHIPS	Pepsi Bottling Co. Scholarship-Shalom Abu	\$ 1,500.00
258195	05/19/2022	EHN-EXPENDABLE SCHOLARSHIPS	Mark Price Scholarship-Wayne McIntyre	\$ 500.00
258196	05/19/2022	EHN-EXPENDABLE SCHOLARSHIPS	St Luke's Extraordinary Athletic Award-Ysabella P	\$ 2,500.00
258197	05/19/2022	EHS NON-EXP.SCHOLARS	Elizabeth Dimmick Waters Memorial-Julia Jankowski	\$ 100.00
258198	05/19/2022	EHS NON-EXP.SCHOLARS	Charles Reid Sr. Mechanical Arts Award-T Repsher	\$ 25.00
258199	05/19/2022	EHS-EXPENDABLE SCHOLARSHIPS	East Stroudsburg Great Potential Scholarship A.Tar	\$ 1,000.00

33

East Stroudsburg Area School District

Date Range 5/13/22 through 6/10/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
258200	05/19/2022	EHS-EXPENDABLE SCHOLARSHIPS	East Stroudsburg Achievers Scholarship Angelina Ta	\$ 250.00
258201	05/19/2022	EHS-EXPENDABLE SCHOLARSHIPS	Keglovits Memorial Scholarship-Ethan Grossman	\$ 1,000.00
258202	05/19/2022	EHS-EXPENDABLE SCHOLARSHIPS	Robert F. Zellner Memoria Scholarship Gabriela Cab	\$ 500.00
258203	05/19/2022	EHS-EXPENDABLE SCHOLARSHIPS	Dorothy Mervine Lantz Scholarship Grace Booth	\$ 500.00
258204	05/19/2022	EHS-EXPENDABLE SCHOLARSHIPS	Joseph DeVivo Memorial Scholarship Grace Prattico	\$ 1,000.00
258205	05/19/2022	EHS-EXPENDABLE SCHOLARSHIPS	St.Lukes Extraordinary Athletic Award-Jayden Bravo	\$ 1,250.00
258206	05/19/2022	EHS-EXPENDABLE SCHOLARSHIPS	East Stroudsburg Great Potential Scholarship	\$ 1,000.00
258207	05/19/2022	EHS-EXPENDABLE SCHOLARSHIPS	Margrit Roeckendorf Memorial Kaitilyn Booth	\$ 100.00
258208	05/19/2022	EHS-EXPENDABLE SCHOLARSHIPS	Kalli Bunnell Arthur Perryman Scholarship	\$ 100.00
258209	05/19/2022	EHS-EXPENDABLE SCHOLARSHIPS	Al Keglovits Memorial Scholarship-Kalli Bunnell	\$ 1,000.00
258210	05/19/2022	EHS-EXPENDABLE SCHOLARSHIPS	Dorothy Mervine Lantz Scholarship Grace Booth	\$ 1,000.00
258211	05/19/2022	EHS-EXPENDABLE SCHOLARSHIPS	St Luke's Extraordinary Athletic Award-Marcus Ruiz	\$ 1,250.00
258212	05/19/2022	EHS-EXPENDABLE SCHOLARSHIPS	Jack Kist Scholar Athlete Award Robert McClosky	\$ 100.00
258213	05/19/2022	EHS-EXPENDABLE SCHOLARSHIPS	Al Keglovits Memorial Scholarship-Robert McClosky	\$ 1,000.00
258214	05/19/2022	EHS-EXPENDABLE SCHOLARSHIPS	Carrie Roger's Memorial Scholarship-Robert Richard	\$ 500.00
258215	05/19/2022	EHS-EXPENDABLE SCHOLARSHIPS	East Stroudsburg Great Potential Scholarship	\$ 1,000.00
258216	05/19/2022	EHS-EXPENDABLE SCHOLARSHIPS	Pepsi Bottling Co. Scholarship- Selin Bacaz	\$ 1,500.00
258217	05/19/2022	ELECTRIC CITY ROASTING CO.	HS SOUTH CORE CAFE SUPPLIES	\$ 53.98
258218	05/19/2022	EPLUS TECHNOLOGY	CIENA COMPREHENSIVE SUPPORT per COSTARS-003-078	\$ 12,609.76
258219	05/19/2022	ESHS SWIMMING TEAM	SOUTH SWIMMING WINTER CONCESSION PAYOUT	\$ 170.88
258220	05/19/2022	ESHS WRESTLING	SOUTH WRESTLING WINTER CONCESSION PAYOUT	\$ 1,025.28
258221	05/19/2022	FESTIVALS OF MUSIC	HS NORTH MUSIC IN THE PARK FINAL PAYMENT	\$ 6,985.00
258222	05/19/2022	FISHER & SON CO INC	herbicide	\$ 515.04
258223	05/19/2022	FIVE STAR INTERNATIONAL LLC	Five Star	\$ 253.20
258225	05/19/2022	FOLLETT SCHOOL SOLUTIONS, INC.	ESE Follett Book Order	\$ 1,021.81
			JM Hill Follett Book Order 2022	\$ 1,306.62
			Library Book New Purchase	\$ 3,290.12
			SMI Follett Books 2022	\$ 1,135.12
258226	05/19/2022	FRONTIER	Frontier Phone Service 21/22 SY	\$ 696.63
258227	05/19/2022	GOLDEN EGG PRODUCTIONS	Concert Recordings	\$ 2,100.00
258228	05/19/2022	THE PROPHET CORP	PE & Health Ref#PO#22003699	\$ 1,233.85
258229	05/19/2022	H & K GROUP, INC	high performance cold patch	\$ 310.20
258230	05/19/2022	HUNGRY DRUM INC.	Xylophone for the Dash Robot	\$ 42.39
258231	05/19/2022	INTEGRAONE	IntegraOne Invoice CW67038	\$ 98.00

352

East Stroudsburg Area School District

Date Range 5/13/22 through 6/10/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
258232	05/19/2022	JOSTENS	HS SOUTH YEARBOOK PAYMENT	\$ 1,564.05
258233	05/19/2022	KATHLEEN CARLISLE	Psychoeducational Evaluations bd app 11/15/21	\$ 2,100.00
258234	05/19/2022	KISTLER PRINTING COMPANY	JTL POSTERS FOR SPRING PRODUCTION	\$ 45.75
258235	05/19/2022	LEHIGH VALLEY CENTER FOR INDEPENDENT LIVING	Interpreting svc for hearing impaired student	\$ 1,970.50
258236	05/19/2022	LEHIGH VALLEY IRONPIGS	HS NORTH IRON PIG GAME TICKETS 05/29/2022	\$ 375.00
258237	05/19/2022	LEON CLAPPER PLUMBING HEATING & WATER CONDITIONING	Open PO for RES Water Filtration - Leon Clapper	\$ 18,250.00
258238	05/19/2022	LORI FLANAGAN	JTL T-SHIRTS FOR CAST & CREW	\$ 128.00
258239	05/19/2022	M A BRIGHTBILL BODY WORKS INC.	MA BRIGHTBILL OPEN ORDER FOR PARTS & SUPPLIES	\$ 22.88
258240	05/19/2022	MET-ED	MIDDLE SMITHFIELD APRIL ELECTRIC 100071509721	\$ 5,326.32
			TRAFFIC LIGHT ELECTRIC 100031621285	\$ 16.70
			TRAFFIC LIGHT ELECTRIC 100051981031	\$ 16.64
258241	05/19/2022	METZ AMUSEMENTS & CONCESSIONS LLC	TRAFFIC LIGHT ELECTRIC 100080490897	\$ 26.43
258242	05/19/2022	MONROE COUNTY CONSERVATION DISTRICT	HS SOUTH GENERATOR RENTAL	\$ 220.00
258243	05/19/2022	NASCO (QUOTE#45950)	HS-S April 25 May 3 & 4 2022	\$ 1,032.50
258244	05/19/2022	NAZARETH MUSIC CENTER	ART CLASSROOM SUPPLIES	\$ 1,689.22
258245	05/19/2022	ORIENTAL TRADING	Instrument Repairs	\$ 360.00
			Office & Kindergarten supplies	\$ 193.20
258246	05/19/2022	PAFPC	Title I Summer Reading Program supplies	\$ 264.72
258247	05/19/2022	PALMER TROPHY & AWARDS	Title I PAFPC membership renewal	\$ 100.00
258248	05/19/2022	PAPCO INC.	Band Awards	\$ 75.00
258249	05/19/2022	PAUL SABINO	NORTH BUS GARAGE HEATING FUEL	\$ 1,680.91
258250	05/19/2022	PENTELEDATA	HS NORTH SUPPLIES REIMBURSEMENT	\$ 59.98
258251	05/19/2022	PMEA DISTRICT 10	PTD Open Purchase Order SY21-22	\$ 9,581.55
258252	05/19/2022	PMEA DISTRICT 10	All State Concert Band Registration	\$ 275.00
258253	05/19/2022	POCONO ENVIRONMENTAL EDUCATION CENTER	Music Performance Assessment Registration Fee	\$ 185.00
258254	05/19/2022	POSTMASTER	Admission to the PEEC environmental center	\$ 364.00
258255	05/19/2022	POSTMASTER	BUSHKILL STAMPS FOR MAILINGS	\$ 290.00
258256	05/19/2022	QUILL CORPORATION	RESICA STAMPS FOR MAILING	\$ 232.00
258257	05/19/2022	CHRISTIAN DIAZ	SOUTH ATHLETICS OFFICE SUPPLIES, FOLDERS, PENS,	\$ 152.49
258258	05/19/2022	SCHOOL NURSE SUPPLY INC.	HS NORTH CLASS OF 2022 GRADUATION PRACTICE FOOD	\$ 2,000.00
258259	05/19/2022	SCRANTON PRINTING CO.	Susan Cole - First Aid Supplies	\$ 554.45
258260	05/19/2022	SHARP ENERGY	Spring Band Program printing	\$ 326.25
			SHARP ENERGY OPEN ORDER FOR PROPANE - NORTH	\$ 12,913.12
			SHARP ENERGY OPEN ORDER FOR PROPANE-SOUTH	\$ 12,942.19

353

East Stroudsburg Area School District

Date Range 5/13/22 through 6/10/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
258261	05/19/2022	SHIPPENSBURG UNIVERSITY FOUNDATION	SOUTH TRACK & UNIFIED TRACK PIAA ROOMS & FOOD	\$ 1,176.00
258262	05/19/2022	STEVE SHANNON TIRE & AUTO CENTER	16062472 Hankook /tire disposal	\$ 703.00
258263	05/19/2022	SUPER-DUPER PUBLICATIONS	Elem speech supplies	\$ 486.23
258264	05/19/2022	THE BETHEL PERFORMING ARTS CENTER, LLC.	LEHMAN MUSEUM TICKETS AND LUNCH	\$ 1,858.00
258265	05/19/2022	THE INSTRUMENTALIST	Choral Award Add on Wall Plaque	\$ 87.00
258266	05/19/2022	TRANE U.S. INC.	Instrumentalist Awards	\$ 32.50
258267	05/19/2022	US FOODS	Open PO BES/ESSERS HVAC Renovation	\$ 442,449.00
258268	05/19/2022	VERIZON WIRELESS	open PO to cover bills for US FOODS HSS	\$ 1,982.82
258269	05/26/2022	21ST CENTURY CYBER CHARTER SCHOOL	open PO US FOODS orders	\$ 738.35
258270	05/26/2022	ACAR LEASING INC.	Verizon Wireless Phone Services 21/22 SY	\$ 4,941.61
258271	05/26/2022	ACHIEVEMENT HOUSE CHARTER SCHOOL	Tuition / 21st Century / JUN 22 / #442699	\$ 11,381.84
258272	05/26/2022	AGORA CYBER CHARTER SCHOOL	UNIFIED TRACK VAN RENTAL FOR AWAY TRAINING	\$ 243.65
258273	05/26/2022	AIRGAS, INC	van rental	\$ 121.83
258274	05/26/2022	ALL AMERICAN SPORTS CORP.	Tuition / Achievement / MAY 22 / #788123	\$ 2,917.90
258275	05/26/2022	ALL STAR FLAGS	Tuition / Agora / APR 22 / #785096	\$ 51,576.46
258276	05/26/2022	AMAZON	Tuition / Agora / MAY 22 / #787614	\$ 33,315.08
			Inv 9125536853 HSN CO2 invoice	\$ 256.92
			Inv 9987800690 HSS CO2 Cylinder Invoice	\$ 51.25
			Inv 9987800691 HSN CO2 rental invoice	\$ 68.65
			JTL FOOTBALL RECONDITIONING	\$ 5,567.55
			LEHMAN FOOTBALL RECONDITIONING	\$ 5,125.95
			NORTH FOOTBALL SLED	\$ 5,605.40
			PO for All Star Flags - DISTRICT	\$ 520.00
			ACCESS Office Computer Monitor	\$ -
			Amazon Order Ink Cartridge North Bus Lot	\$ 120.76
			Calendar book for main office	\$ 10.98
			Classroom supplies	\$ 1,704.92
			Dust collector items	\$ 79.36
			Env. Services - Cleaner	\$ 117.48
			FCS materials	\$ 345.22
			HS South Eng Dept PROJECTOR BULBS	\$ 92.27
			IEP Supplies for ST Student	\$ 6.85
			ITEM: Prang Oval Watercolor Master Pack Supplier	\$ 713.09
			OFFICE CHAIR	\$ 172.52

East Stroudsburg Area School District

Date Range 5/13/22 through 6/10/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
258276	05/26/2022	AMAZON	OFFICE SUPPLIES	\$ 481.52
			Office Supplies for Special Edu	\$ 25.97
			SMEAD END TAB FOR NEW SHELVING UNIT	\$ 126.96
			supplies	\$ 433.08
			supplies for building and PSSA testing	\$ 81.90
			Supplies for Reading Department	\$ 594.56
			teacher supplies	\$ (352.25)
			Title III ESL classroom resource	\$ 605.98
			Walkie talkies	\$ -
			wood tech supplies	\$ 1,301.87
258277	05/26/2022	APPLE INC.	Apple computer order	\$ 955.98
258278	05/26/2022	ARTS ACADEMY CHARTER SCHOOL	Tuition / Arts Academy / MAY 22	\$ 2,491.28
258279	05/26/2022	B NEWHART E SONS INC	No Inv# HSN Sludge Removal	\$ 1,680.00
258280	05/26/2022	BANCROFT NEUROHEALTH	Tuition / Bancroft / MAR 22	\$ 4,290.00
258281	05/26/2022	BAYADA HOME HEALTH CARE	Nurse Coverage 04/25-04/25/22	\$ 301.88
			Nurse Coverage 04/26-04/26/22	\$ 380.63
			Nurse Coverage 05/04-05/05/22	\$ 630.00
258282	05/26/2022	BEHAVIORAL HEALTH ASSOCIATES	Tuition / BHA / APR 22 / #4112	\$ 20,790.00
			Tuition / BHA / MAR 22 / #4079	\$ 26,565.00
258283	05/26/2022	BMC OFFICE FURNITURE	2 additional cubicles in the HR office expansion	\$ 10,924.65
258284	05/26/2022	Varsity Brands Holding Co., Inc	T shirts	\$ 1,400.00
258285	05/26/2022	CENTRAL PENNSYLVANIA DIGITAL LEARNING FOUNDATION	Tuition / Central PA / APR 22	\$ 9,471.85
258286	05/26/2022	CFAC	ESASD EAST STROUDSBURG ELEMENTARY CASUAL FOR A CAUS	\$ 87.00
258287	05/26/2022	CHESTER COUNTY INTERMEDIATE UNIT	Service coordination sped student	\$ 1,333.14
258288	05/26/2022	COLLEGE BOARD - AP EXAMS	2022 Exam Payment AI code 391019 cust#32635	\$ 3,646.00
258289	05/26/2022	COMMONWEALTH CHARTER ACADEMY SCHOOL	Tuition / Commonwealth / MAY 22 / #788478	\$ 275,289.14
258290	05/26/2022	COMPUTER DISCOUNT WAREHOUSE	CDW-G RESERVE for parts/supplies 21/22 SY	\$ 439.00
258291	05/26/2022	CREST GOOD MFG CO INC	Inv 43615 HSN parts/tools	\$ 437.79
258292	05/26/2022	DANIEL PENA	ALOA Conference Empl Expense claim # 4643.	\$ 4,246.97
258293	05/26/2022	DM SUPPLY SOURCE, LLC	Inv 9023 ESE repair for trane/danfoss VFD	\$ 1,902.35
258294	05/26/2022	DONNA NOIA	Final Payment for Empl Expense claim # 4639.	\$ 284.94
258295	05/26/2022	DOUBLE M PRODUCTIONS	T Shirts BP South	\$ 284.50
258296	05/26/2022	E.S.F.A.	Payroll Run 1 - Warrant 220526	\$ 1,844.05
258297	05/26/2022	EAST STROUDSBURG	Payroll Run 1 - Warrant 220526	\$ 6,579.85

355

East Stroudsburg Area School District Date Range 5/13/22 through 6/10/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
258298	05/26/2022	EASTON ARTS ACADEMY CHARTER SCHOOL	Tuition / Easton Arts / MAY 22 / #787461	\$ 4,235.21
258299	05/26/2022	ED FOUNDATION OF ES/GENERAL FUND	Payroll Run 1 - Warrant 220526	\$ 23.00
258300	05/26/2022	EHN NON-EXP.SCHOLARSHIPS	W.E. VanVliet Scholarship-Shalom Abu	\$ 1,000.00
258301	05/26/2022	EHS FIELD TRIP REFUND	DORNEY PARK CANCELLATION TICKET REFUND	\$ 29.00
258302	05/26/2022	EHS TRACK AND FIELD SCHOLARSHIPS	Track & Field Scholarship Christian Gilmore	\$ 200.00
258303	05/26/2022	EHS TRACK AND FIELD SCHOLARSHIPS	ck & Field Scholarship Rochelle Pitner	\$ 200.00
258304	05/26/2022	EHS-FIELD TRIP REFUNDS-STUDENT ACT.COVID-19	HS SOUTH KEY CLUB REIMBURSEMENT LENA G	\$ 150.00
258305	05/26/2022	EPLUS TECHNOLOGY	Short throw projector.	\$ 74.00
258306	05/26/2022	EASTERN PENN SUPPLY COMPANY	Inv S029102237.001 MSE parts	\$ 403.84
			Inv S029249128.001 ESE wall hydrant	\$ 408.48
258307	05/26/2022	ESU STUDENT ACTIVITY ASSOC.	Inv S029273933.001 JTL brass p-trap	\$ 20.89
258308	05/26/2022	EVERGREEN COMMUNITY CHARTER SCHOOL	Usage of Stony Acres bd approval 6/20/22	\$ 1,500.00
258309	05/26/2022	FIVE STAR INTERNATIONAL LLC	Tuition / Evergreen / APR 22 / #20422	\$ 21,346.98
258310	05/26/2022	FLINTFACE, LLC	Five Star	\$ 1,599.50
258312	05/26/2022	GANTER SOUTH SERVICES	ATSI grant Flintface concert at both high schools	\$ 1,000.00
258313	05/26/2022	THE GOODYEAR TIRE & RUBBER COMPANY	Inv 3134 ESE Roof Repair Work	\$ 2,731.92
			Good Year Tire	\$ 1,560.00
258314	05/26/2022	GRAYBAR ELECTRIC COMPANY, INC	Good Year Tires	\$ 2,505.40
258315	05/26/2022	H & K GROUP, INC	High School South Wood Shop PA Horn south coal patch	\$ 91.02
			south cold patch	\$ 320.46
258316	05/26/2022	H&P CONSTRUCTION INC	Open PO-HSN Flooring Replacement-H&P Const	\$ 337.69
258317	05/26/2022	H.T. LYONS INC	Inv 910024242 HSN boiler #2 repair	\$ 9,880.78
258318	05/26/2022	HAB-DLT	Payroll Run 1 - Warrant 220526	\$ 1,531.27
258319	05/26/2022	HERCULES ACHIEVEMENT INC.	NHS Tassels & 2022 Class Signet	\$ 265.44
258320	05/26/2022	IMAGINE LEARNING LLC	overage of ESACA courses	\$ 457.16
258321	05/26/2022	INSIGHT PA CYBER CHARTER SCHOOL	Tuition / Insight PA / MAY 22 / #787109	\$ 8,265.00
258322	05/26/2022	J.W.PEPPER & SONS-ACCT.#36-136400	Concert Band Music and methods	\$ 51,584.49
			Uy Octavo	\$ 100.00
258323	05/26/2022	JENNY C BLANNARD	Final Payment for Empl Expense claim # 4640.	\$ 29.99
258324	05/26/2022	LEHIGH LEARNING ACADEMY	Tuition / LLA / MAR 22	\$ 34.56
258325	05/26/2022	LINCOLN LEADERSHIP CHARTER SCHOOL	Tuition / Lincoln Leadership / MAY 22	\$ 2,753.10
258326	05/26/2022	LINDA L WISNEISKI	Final Payment for Empl Expense claim # 4641.	\$ 6,228.21
258327	05/26/2022	LYNN DALLING-FRANCIS	Final Payment for Empl Expense claim # 4642.	\$ 19.50
				\$ 15.98

356

East Stroudsburg Area School District

Date Range 5/13/22 through 6/10/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
258328	05/26/2022	WILLIAM F. PETTERSON	TITLE I P&FE MAD SCIENCE WORKSHOP-MSE	\$ 250.00
258329	05/26/2022	MEIER SUPPLY CO., INC.	Inv 2505430 M4 Truck Stock	\$ 76.79
258330	05/26/2022	METZ AMUSEMENTS & CONCESSIONS LLC	Inv 2505463 HSN air filter and batteries	\$ 234.37
258331	05/26/2022	MODERNFOLD OF READING, INC.	Block Party Items	\$ 1,546.45
258332	05/26/2022	MONROE CAREER AND TECHNICAL INSTITUTE	Inv 277.22 HSS Cornell Door	\$ 1,100.00
258333	05/26/2022	MURRAY'S HEAVY DUTY TOWING, INC	MONROE CAREER & TECHNICAL INSTITUTE 2021-2022	\$ 164,528.00
258334	05/26/2022	NESTLE WATERS NORTH AMERICA	Murray's Heavy Duty Towing 5/13/2022	\$ 675.00
258335	05/26/2022	LAURIE SUTTER	Inv 02E6700180061 MSE Water Delivery	\$ 905.64
258336	05/26/2022	NYSCSPC (NEW YORK STATE CHILD SUPPORT	NJHS shirt order	\$ 1,092.18
258337	05/26/2022	ORIENTAL TRADING	Payroll Run 1 - Warrant 220526	\$ 129.00
258338	05/26/2022	OTIS ELEVATOR COMPANY	Title 1 Parent Engagement	\$ 479.44
258339	05/26/2022	PA DISTANCE LEARNING CHARTER SCHOOL	Inv NPS16618001 ESE Elevator Repair cust#37321	\$ 740.00
258340	05/26/2022	PENNSYLVANIA CYBER CHARTER SCHOOL	Tuition / PA Distance / MAY 22 / #788934	\$ 18,855.69
258341	05/26/2022	PENNSYLVANIA DEPARTMENT OF REVENUE	Tuition / PA Cyber / MAY 22	\$ 77,010.51
258342	05/26/2022	PENNSYLVANIA ONE CALL SYSTEM, INC.	Payroll Run 1 - Warrant 220526	\$ 292.95
258343	05/26/2022	POSTAGE PRO PLUS, INC	Open PO for PA One Call System	\$ 48.52
258344	05/26/2022	PROSSER LABORATORIES, INC.	contract base rate 05/28/2022 to 05/27/2023	\$ 2,362.50
			Inv 534973 HSN Bus Garage Water Test	\$ 35.00
			Inv 534973 MSE water testing	\$ 405.00
			Inv 534975 HSN Pool Water Testing	\$ 140.00
			Inv 534976 HSN/LIS/BES Water Testing	\$ 360.00
			Inv 534977 North Campus Aeration/Effluent Tests	\$ 745.00
			Inv 534978 RES water testing	\$ 545.00
258345	05/26/2022	REACH CYBER CHARTER SCHOOL	Inv 534979 HSS Pool Water Testing	\$ 175.00
258346	05/26/2022	LAURELICE, LLC	Tuition / Reach / MAY 22 / #786121	\$ 106,734.85
258347	05/26/2022	RIVERSIDE TECHNOLOGIES, INC	Title One Family Engagement Bucket Bash	\$ 800.00
258348	05/26/2022	R L E POCONO INC	Viewsonic LED LCD Monitors	\$ 533.70
258349	05/26/2022	ROSANNE KRUEGER	Inv 401 Towing of 01 Bucket Truck	\$ 425.00
258350	05/26/2022	SAND BLAST ENTERTAINMENT, INC.	Final Payment for Empl Expense claim # 4638.	\$ 35.00
258351	05/26/2022	SCHOLASTIC	Office	\$ 799.00
258352	05/26/2022	SHERMAN THEATER	TITLE ONE FAMILY ENGAGEMENT - READING PROGRAM	\$ 521.04
258353	05/26/2022	SOUTH YEARBOOK SCHOLARSHIPS	HS SOUTH MINI-THORN DONATION	\$ 200.00
258354	05/26/2022	STEVE SHANNON TIRE & AUTO CENTER	HS SOUTH YEARBOOK SCHOLARSHIP - J GONZALEZ	\$ 50.00
			Steve Shannon Invoice #16063478	\$ 1,557.50

357

East Stroudsburg Area School District

Date Range 5/13/22 through 6/10/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
258355	05/26/2022	STEVE WEISS MUSIC	Percussion Equipment	\$ 814.35
258356	05/26/2022	SUN LITHO-PRINT, INC.	Spring Band Concert Programs	\$ 286.00
258357	05/26/2022	TECHNO CNC SYSTEMS LLC	computer evaluation fee	\$ 324.78
258358	05/26/2022	THE A.G. MAURO COMPANY	Inv PSI185339 Labor to Repin Cylinders	\$ 97.50
258359	05/26/2022	WEST END EQUIPMENT	West End Equipment	\$ 34.00
258360	05/26/2022	WILSON AREA SCHOOL DISTRICT	Tuition / Wilson Area / 2021_2021 / #0000002511	\$ 1,272.24
258361	05/26/2022	WOODWIND & BRASSWIND	Instrumental Music Supplies for JTL 6 grade band	\$ 68.99
258362	05/26/2022	ZESWITZ MUSIC COMPANY	Percussion Kits for Jazz Beginners	\$ 759.90
258363	06/02/2022	20/20 SETTLEMENT SERVICE, LLC	Tenor Sax Neck Repair	\$ 25.00
258364	06/02/2022	ABE PARKING LOT STRIPING CO.	TAX REFUND PARCEL 060102517 #3026 TERRY HEISLER	\$ 754.22
258365	06/02/2022	AIMEE ELLISON	sweeping lots at schools	\$ 5,000.00
258366	06/02/2022	AIRGAS, INC	Final Payment for Empl Expense claim # 4661.	\$ 42.60
258367	06/02/2022	ALDA CHINTALAN	Inv 9125776905 HSS CO2 for pool	\$ 121.64
258368	06/02/2022	ALL AMERICAN SPORTS CORP.	Reimbursement for Comp Ed Student	\$ 375.96
			NORTH FOOTBALL RECONDITIONING	\$ 19,966.03
			SOUTH FOOTBALL RECONDITIONING	\$ 21,747.21
258369	06/02/2022	AMAZON	SOUTH FRESHMAN FOOTBALL RECONDITIONING	\$ 1,068.20
			AASA book	\$ 40.00
			ATHLETICS SIGNS FOR FIELDS NO SMOKING NO DOGS	\$ 382.82
			Block Party Items	\$ 231.47
			Envelopes for SD cards for security	\$ 17.98
			FCS 4th marking period supplies	\$ 434.69
			Gen supplies for Chesla Lenkaitis	\$ 103.31
			Jump Starter for School Police	\$ 169.95
			Office Supplies for Special Edu	\$ 30.77
			OT student Supplies	\$ 48.99
			PO 22004420 CREDIT	\$ (261.21)
			Reading Materials for Special Edu	\$ 64.68
			SCHOOL SUPPLIES	\$ 288.46
			SGA SUPPLIES	\$ 145.79
			SPEECH SUPPLIES FOR NEW TEACHER HSS	\$ 544.56
			supplies for seeuwen's classes	\$ 154.54
			Susan Cole - Amazon order	\$ 79.90
			SWPB ITEMS FOR STUDENTS CHECK IN CHECK OUT	\$ 146.83

358

East Stroudsburg Area School District

Date Range 5/13/22 through 6/10/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
258369	06/02/2022	AMAZON	SWPBS	\$ 48.47
			Title I Summer Reading suppliss	\$ 998.82
			vinyl	\$ 373.90
			Walkie talkies	\$ 249.99
258370	06/02/2022	AMERICAN CANCER SOCIETY	MIDDLE SMITHFIELD ELEM CASUAL FOR A CAUSE- COLON C	\$ 190.00
258371	06/02/2022	AMERICAN RED CROSS	HS SOUTH FUNDRAISER FOR UKRAINE RELIEF	\$ 812.25
258372	06/02/2022	AMERICAN RED CROSS	MIDDLE SMITHFIELD ELEM CASUAL FOR A CAUSE-UKRAINE	\$ 488.00
258373	06/02/2022	AMERICAN RED CROSS	DISTRICT DONATION	\$ 211.00
258374	06/02/2022	ANTHONY J CALDERONE	Final Payment for Empl Expense claim # 4656.	\$ 77.75
258375	06/02/2022	ASPEN PEST SERVICES, LLC	Open PO - Aspen Pest - SME	\$ 495.00
258376	06/02/2022	ASCD	ascd annual membership fee-BENJAMIN BRENNEMAN	\$ 89.00
258377	06/02/2022	B & H PHOTO	supplies for photography class	\$ 189.98
258378	06/02/2022	BARBARA RESCIGNO	Final Payment for Empl Expense claim # 4657.	\$ 34.11
258379	06/02/2022	BI STATE GIRLS BASKETBALL LEAGUE	HS SOUTH SUMMER LEAGUE ENTRANCE FEE	\$ 500.00
258380	06/02/2022	VARSITY BRANDS HOLDING CO., INC	NORTH POLE GROUND SOCKETS	\$ 95.00
258381	06/02/2022	CFAC	BUSHKILL ELEM CASUAL FOR A CAUSE DONATION	\$ 62.00
258382	06/02/2022	CHAPMAN REFRIGERATION LLC	to pay invoices for 2021-2022 school year	\$ 4,498.83
258383	06/02/2022	CHESTER COUNTY INTERMEDIATE UNIT	Options Sepd Student 3/1/22	\$ 7,832.88
			Options Sped Student 3/1/22	\$ 17,368.56
258384	06/02/2022	CHRISTOPHER S. BROWN LAW OFFICES	PERSONAL CARE & TUITION SPE EDU STDT	\$ 19,081.66
258385	06/02/2022	CI SOLUTIONS	April 2022 Professional Services Rendered	\$ 5,005.00
258386	06/02/2022	CODY KELLY	custom rfid student cards	\$ 119.50
258387	06/02/2022	COLLEGE BOARD - AP EXAMS	Final Payment for Empl Expense claim # 4654.	\$ 165.00
258388	06/02/2022	COMMONWEALTH OF PA	AI Code 391150/cust#14132	\$ 6,982.00
258389	06/02/2022	COMPUTER DISCOUNT WAREHOUSE	Storage Tank Permit Invoice #1240283	\$ 50.00
			CDW-G RESERVE for parts/supplies 21/22 SY	\$ 651.31
			Epson ELP60 replacement projector lamp pwltr92	\$ 177.21
			Projector bulb	\$ 309.42
258390	06/02/2022	DAN HOPKINS DESIGNS	Event shirts Cav Core HSS	\$ 428.00
258391	06/02/2022	DANIEL PENA	Final Payment for Empl Expense claim # 4644.	\$ 633.47
258392	06/02/2022	DAWN DONALD	HS NORTH PANTRY ITM FOR A STUDENT	\$ 39.99
258393	06/02/2022	DEBRA M. KRIETE, ESQ	Invoice for Category 1 filing for 7/1/22 E-rate	\$ 1,000.00
258394	06/02/2022	DIANE KELLY	Final Payment for Empl Expense claim # 4651.	\$ 84.00
258395	06/02/2022	DONNA NOIA	BUSHKILL END OF YEAR ACTIVITIES FOR STUDENTS	\$ 96.82

359

East Stroudsburg Area School District

Date Range 5/13/22 through 6/10/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
258396	06/02/2022	DR. NADIA WOROBU	Final Payment for Empl Expense claim # 4648.	\$ 142.00
258397	06/02/2022	EAST STROUDSBURG UNIVERSITY	Wetherhold Planetarium	\$ 70.00
258398	06/02/2022	EILEEN MAYO	Final Payment for Empl Expense claim # 4658.	\$ 10.65
258399	06/02/2022	EMILY NIEMAN	Final Payment for Empl Expense claim # 4660.	\$ 57.68
258400	06/02/2022	EPLUS TECHNOLOGY	Short throw projector.	\$ 106.82
258401	06/02/2022	ESASD STUDENT ACTIVITY AWARDS	HS SOUTH SADD REIMBURSEMENT- SADD T-SHIRTS	\$ 510.70
258402	06/02/2022	ESASD STUDENT ACTIVITY AWARDS	HS SOUTH ART CLUB SUPPLIES	\$ 130.47
258403	06/02/2022	FOLLETT SCHOOL SOLUTIONS, INC.	LIBRARY BOOKS PO 22001725	\$ 971.35
258404	06/02/2022	FOUR DIAMONDS FUND	HS SOUTH MINI-THON FOUR DIAMONDS FOUNDATION	\$ 3,789.00
258405	06/02/2022	FRONTIER	Frontier Phone Service 21/22 SY	\$ 1,481.22
258406	06/02/2022	GAIL KULICK	Final Payment for Empl Expense claim # 4655.	\$ 495.05
258407	06/02/2022	GERTRUDE HAWK CHOCOLATES	HS NORTH FUNDRAISER	\$ 720.00
258408	06/02/2022	GOVERNMENT SOFTWARE SERVICES	MAY 2022 TAX COLL MITHLY LEASE PIKE CTY INV#12596	\$ 100.00
258409	06/02/2022	GREGORY GRAHAM PIANO SERVICE	SCHOOL INTERIM BILLS LEHM ONLY INVOICE 12563	\$ 153.38
258410	06/02/2022	HOME DEPOT CREDIT SERVICES	Tunings	\$ 190.00
			Home Depot Open PO - DISTRICT	\$ 2,818.40
			HOME DEPOT OPEN PURCHASE ORDER	\$ 1,077.30
			RETURNED CREDIT	\$ (50.49)
258411	06/02/2022	INTEGRAONE	Supplies needed for ESACA art project	\$ 92.56
			IntegraOne invoice #CW67283	\$ 98.00
258412	06/02/2022	ITC GLOBAL NETWORKS, LLC	IntegraOne Invoice #CW67341	\$ 117.00
258413	06/02/2022	J.W.PEPPER & SONS-ACCT.#36-136400	Fronton Global 21/22 SY	\$ 1,030.93
258414	06/02/2022	JANIE BONSER	Sound Innovations	\$ 211.88
258415	06/02/2022	JOSEPH A D'ALESSANDRO	Final Payment for Empl Expense claim # 4659.	\$ 28.08
258416	06/02/2022	KATRINA AIELLO	piano tuning/ scott	\$ 280.00
258417	06/02/2022	KEYSTONE FIRE PROTECTION CO.	Final Payment for Empl Expense claim # 4649.	\$ 163.80
			Keystone repair at HS-S smoke detector L2D32	\$ 510.00
258418	06/02/2022	KISTLER PRINTING COMPANY	Keystone repair to Smi smore detector	\$ 355.00
258419	06/02/2022	LAUREN ROVI	Business cards for Officer William Cook	\$ 39.00
258420	06/02/2022	LEHIGH VALLEY CENTER FOR INDEPENDENT LIVING	Final Payment for Empl Expense claim # 4652.	\$ 32.76
258421	06/02/2022	LISA CLARKE	Interpreting svc for hearing impaired student	\$ 940.40
258422	06/02/2022	WASHINGTON HOLDING GROUP	Final Payment for Empl Expense claim # 4653.	\$ 7.14
258423	06/02/2022	MELISSA COLLEVECHIO	LEHMAN PIZZA FOR 8TH GRADE YEARBOOK PICTURE	\$ 360.75
			Final Payment for Empl Expense claim # 4645.	\$ 202.23

366

East Stroudsburg Area School District

Date Range 5/13/22 through 6/10/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
258423	06/02/2022	MELISSA COLLEVECHIO	Final Payment for Empl Expense claim # 4646.	\$ 95.53
258424	06/02/2022	MET-ED	ESE MAY ELECTRIC 100065663211	\$ 6,598.02
			JM HILL MAY ELECTRIC 100105710071	\$ 4,062.75
			JTL MAY ELECTRIC 100019615861	\$ 10,269.59
			RESICA ELEM MAY ELECTRIC 100016949099	\$ 5,348.48
			SMITHFIELD ELEM APRIL ELECTRIC 100066917749	\$ 4,400.18
			SOUTH CAMPUS APRIL ELECTRIC 100017327568	\$ 22,944.72
			TRAFFIC LIGHT ELECTRIC 100016944322	\$ 16.56
			TRAFFIC LIGHT ELECTRIC 100017096742	\$ 16.70
			TRAFFIC LIGHT ELECTRIC 100019284494	\$ 16.95
			TRAFFIC LIGHT ELECTRIC 100054179492	\$ 29.03
			TRAFFIC LIGHT ELECTRIC 100075377489	\$ 27.36
258425	06/02/2022	M-F ATHLETIC COMPANY INC	TRAFFIC LIGHT ELECTRIC 100141089464	\$ 16.57
258426	06/02/2022	NOVA EQUIPMENT & SUPPLIES CO, INC.	NORTH TRACK & FIELD HIGH JUMP STANDARDS	\$ 527.50
258427	06/02/2022	OFFICE DEPOT	Purchase kitchen supplies	\$ 2,054.52
			Speech Supplies	\$ 13.57
258428	06/02/2022	KEY CLUB INTERNATIONAL PENNSYLVANIA DISTRICT	White Board/Thermometer for Dave Cooper	\$ 107.97
258429	06/02/2022	PAR INC	HS NORTH KEY LEADER REGISTRATION	\$ 150.00
			Suicide Assessment Forms	\$ 189.20
258430	06/02/2022	PASBO	Suicide Questionnaire	\$ 189.20
258431	06/02/2022	POCONO CINEMA & CULTURAL CENTER	Act 44 Symposium for Chief Mill	\$ 125.00
258432	06/02/2022	POCONO TRANSPORTATION INC.	Title III ESL Event	\$ 850.00
258433	06/02/2022	PRESENTATION SYSTEMS	ATHLETICS TRANSPORTATION	\$ 1,108.32
258434	06/02/2022	QUILL CORPORATION	CERTIFICATES	\$ 66.00
258435	06/02/2022	QUILL CORPORATION	NORTH ATHLETICS OFFICE SUPPLIES DRY ERASE BOARD,	\$ 187.44
258436	06/02/2022	RICH'S PROMISE	Purchase office supplies	\$ 188.27
258437	06/02/2022	RICHARDS TREE FARM	TAX REFUND PARCEL 16.5.1.4 R. PROMISE	\$ 1,523.90
			Inv.12-798 Black Mulch	\$ 210.60
258438	06/02/2022	SCHOOL NURSE SUPPLY INC.	Inv.12-839 Black Mulch	\$ 210.60
258439	06/02/2022	SCHOOL SPECIALTY LLC	Marianne Cannell - BP cuff XL	\$ 35.10
			Classroom supplies	\$ 329.18
			ITEM: Sax Genuine Canvas Panel Classroom Pack, 11	\$ 28.58
			marking period supplies FCS	\$ 952.42
			SCHOOL SUPPLIES	\$ 1,061.48

361

East Stroudsburg Area School District

Date Range 5/13/22 through 6/10/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
258440	06/02/2022	SHAWNEE INN & GOLF RESORT	HS SOUTH DEPOSIT FOR CANOE TRIP ON 09/15/2022	\$ 100.00
258441	06/02/2022	SKYLANES	Adapted PE Special Olympics Bowling	\$ 189.00
258442	06/02/2022	STAPLES CREDIT PLAN	Filing cabinet for SRO	\$ 119.99
			SCHOOL SUPPLIES	\$ 38.24
			Staples Order for Transportation	\$ 127.37
258443	06/02/2022	STEVE SHANNON TIRE & AUTO CENTER	Supplies for building	\$ 192.75
			DN Deli RIB TL	\$ 37.50
258444	06/02/2022	STEVE SHANNON TIRE & AUTO CENTER	Inv 16063544 ENV SVC Tires for gator	\$ 235.90
258445	06/02/2022	SUN LITHO-PRINT, INC.	NEW TIRES FOR SOUTH CAFETERIA COURIER VAN	\$ 689.00
258446	06/02/2022	TAMARA CYKOSKY	2022 graduation tickets	\$ 289.85
258447	06/02/2022	TSVETAMIRA ARAPOVA	Final Payment for Empl Expense claim # 4662.	\$ 69.73
258448	06/02/2022	WALMART COMMUNITY/GEMB	2022 TAX REFUND PARCEL 23RBLK 22 STG 60 - T ARAPOV	\$ 995.35
			HS SOUTH PURPLE PANTRY PURCHASE	\$ 36.90
			HS SOUTH SPRING CONCESSION SUPPLIES	\$ 306.68
			HSS Life Skills Open PO - Curriculum Supplies	\$ 25.50
			HSS Life Skills Open PO - Supplies	\$ 20.02
			JTL STUDENT LEADER WEEK LUNCH	\$ 126.91
			SMITHFIELD BOOK & BINGO SUPPLIES	\$ 73.16
258449	06/02/2022		Title 1 Parent Engagement	\$ 23.00
			HS SOUTH STUDENT OF THE QUARTER CELEBRATION	\$ 78.97
258450	06/02/2022	WILLIAM RIKER	JTL STAFF APPRECIATION BREAKFAST	\$ 155.55
258451	06/02/2022	WOLFINGTON BODY COMPANY, INC.	Final Payment for Empl Expense claim # 4647.	\$ 146.48
			Using credit invoice# CM96714E	\$ -
			Woffington Body Company #101903E	\$ 71.76
258452	06/02/2022	WOODWIND & BRASSWIND	Woffington Body Company #101986E	\$ 458.68
			Horn Mouthpieces	\$ 372.00
			Instrumental Supplies for JTL Bands	\$ 115.39
			Reed accessories	\$ 133.92
258453	06/02/2022	ZESWITZ MUSIC COMPANY	Woodwind Supplies	\$ 708.08
			Clarinet & Baritone Repair	\$ 266.67
258454	06/09/2022	ABC TROPHY STROUDSURG. LLC	Tenor Sax Repair	\$ 28.80
258455	06/09/2022	AMY POLMOUNTER	SOUTH TRACK UPDATES TO PIAA STATE PLAQUES/KIST	\$ 45.00
258456	06/09/2022	ANGELINA KAPS	Final Payment for Empl Expense claim # 4672.	\$ 2,272.00
			HS SOUTH GIFT CARD FOR BLOCK PARTY RAFFLE	\$ 20.00

362

East Stroudsburg Area School District

Date Range 5/13/22 through 6/10/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
258457	06/09/2022	ASPEN PEST SERVICES, LLC	Aspen Open PO - ESE	\$ 60.52
			Aspen Open PO - SME	\$ 83.75
			Open PO for Aspen - JMH	\$ 47.76
			Open PO for Aspen - LIS	\$ 61.71
			Open PO for Aspen-BUSHKILL	\$ 65.99
			Open PO for HSN - ASPEN PEST SERVICES	\$ 143.07
			Open PO for JTL - ASPEN	\$ 110.83
			Open PO HSS Aspen Pest	\$ 182.70
			Open PO MSE - ASPEN	\$ 68.77
258458	06/09/2022	AUDRY L. SUNSHINE GARRETT	Open PO RES Aspen Pest	\$ 95.76
258459	06/09/2022	B & H PHOTO	HS SOUTH PROM FAVORS	\$ 500.00
258460	06/09/2022	BAYADA HOME HEALTH CARE	Audio/Visual Graduation Items Per Anthony	\$ 229.88
			Nurse Coverage 05/09-05/13/22	\$ 866.25
258461	06/09/2022	H.A. BERKHEIMER INC.	Nurse Coverage 05/19/2022	\$ 393.75
258462	06/09/2022	BRIAN BERT	COMMISSION INVOICE DATE 5-31-22 DISTRI #612	\$ 273.88
258463	06/09/2022	BRIELLE KESSEL	Expense claim # 4664. TUITION REIMBURSEMENT	\$ 2,980.00
258464	06/09/2022	UGI CENTRAL	Expense claim # 4666. TUITION REIMBURSEMENT	\$ 1,500.00
			ESE MAY NATURAL GAS LINE 411006828957	\$ 1,519.25
			HS SOUTH MAY NATRAL GAS LINE 411008006032	\$ 4,851.11
258465	06/09/2022	CHARLES W DAILEY	JTL MAY NATURAL GAS LINE 411006894413	\$ 2,633.03
258466	06/09/2022	CHERYL YACUBOSKI	Final Payment for Empl Expense claim # 4675.	\$ 382.59
258467	06/09/2022	CHESTER COUNTY INTERMEDIATE UNIT	Final Payment for Empl Expense claim # 4683.	\$ 45.40
			April 2022 Sped Student Options	\$ 5,789.52
258468	06/09/2022	COLONIAL INTERMEDIATE UNIT 20	April 2022 Sped Student Vocational	\$ 1,193.13
			2021-2022 Special Edu Programs	\$ 327,164.92
258469	06/09/2022	D'HUY ENGINEERING, INC.	Transperfect April 2022	\$ 125.64
			Inv55055 RES/MSE Water Filtration	\$ 4,968.96
			Inv55056 HSN/SME Flooring Replacement	\$ 1,852.77
			Inv55057 HSN Natorium Roof Replacement	\$ 1,575.19
			Inv55058 HSS Turf Replacement	\$ 1,080.18
			Inv55059 HSN Natorium HVAC Replacement	\$ 833.51
258470	06/09/2022	DEBORAH ANN STONE	Open PO for D'HUY Retainer Services Only	\$ 2,000.00
258471	06/09/2022	DEBRA M. KRIETE, ESQ	Inv 1040 District Interior Signage	\$ 552.00
			Debra M. Kriete, Esq. ECF agreement ESSER fund	\$ 15,000.00

363

East Stroudsburg Area School District Date Range 5/13/22 through 6/10/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
258472	06/09/2022	DENISE A FLYNN	Final Payment for Empl Expense claim # 4679.	\$ 5.67
			Final Payment for Empl Expense claim # 4680.	\$ 19.60
			Final Payment for Empl Expense claim # 4690.	\$ 59.67
258473	06/09/2022	DENISE S ROGERS	Final Payment for Empl Expense claim # 4691.	\$ 10.17
258474	06/09/2022	DES-CPR, INC.	Final Payment for Empl Expense claim # 4685.	\$ 314.96
258475	06/09/2022	DIANA ALLISON	Inv 64920 District Shredding	\$ 400.00
258476	06/09/2022	DIANE KELLY	Expense claim # 4663. TUITION REIMBURSEMENT	\$ 270.00
258477	06/09/2022	DM SUPPLY SOURCE, LLC	Final Payment for Empl Expense claim # 4678.	\$ 65.23
258478	06/09/2022	E.S.E.A.	Inv9071 HSN 1050RPM Motor	\$ 1,424.85
258479	06/09/2022	EAST STROUDSBURG	Payroll Run 1 - Warrant 220609	\$ 838.11
			Casual Friday convert donations toESAESPA for Food	\$ 1,115.28
258480	06/09/2022	EASTBAY INC.	Payroll Run 1 - Warrant 220609	\$ 6,288.37
			ATHLETIC TRAINER RAINGEAR FOR TRAINERS	\$ 2,877.00
258481	06/09/2022	ED FOUNDATION OF ES/GENERAL FUND	NORTH ATHLETICS SPRING EMBROIDERY	\$ 209.00
258482	06/09/2022	EDWARD MOONEY	Payroll Run 1 - Warrant 220609	\$ 23.00
258483	06/09/2022	EMERGENCY SYSTEMS SERVICE COMPANY	Expense claim # 4669. TUITION REIMBURSEMENT	\$ 750.00
258484	06/09/2022	EASTERN PENN SUPPLY COMPANY	Inv X905000268:1 LIS Generator Parts	\$ 224.58
			Inv S029242022.001 MSE parts/tools	\$ 217.12
			Inv S029266066.001 HSN cartridges	\$ 1,819.20
258485	06/09/2022	ESASD STUDENT ACTIVITY AWARDS	Inv S029297608.001 RES Faucet	\$ 175.80
258486	06/09/2022	FRONTIER	HS SOUTH 2ND PLACE WINNER IN THE KAHOOT CLASS GAME	\$ 10.00
258487	06/09/2022	THE GOODYEAR TIRE & RUBBER COMPANY	Frontier Phone Service 21/22 SY	\$ 174.74
			Good Year Invoice #207-1058800	\$ 2,004.32
			Good Year Invoice #207-1058802	\$ 820.00
258488	06/09/2022	GOTTA GO	GoodYear Invoice #207-1058801	\$ 705.04
258489	06/09/2022	GRAINGER	ATHLETICS PORTABLE RESTROOMS JULY-NOV, MARCH-JUNE	\$ 960.00
258490	06/09/2022	H & K GROUP, INC	Em. Suppt Safety Supplies	\$ 712.62
			high performance cold patch	\$ 558.36
258491	06/09/2022	H.T. LYONS INC	invoice B-101M-0002237 cold patch	\$ 425.04
258492	06/09/2022	HAB-DLT	Inv 910024487 ESE Boiler work	\$ 680.00
258493	06/09/2022	INTEGRAONE	Payroll Run 1 - Warrant 220609	\$ 136.36
258494	06/09/2022	JACQUELINE E EDELBAUM	Cyber Academy Color Laser Printer per COSTARS	\$ 1,795.00
258495	06/09/2022	JASON P LEAP	Final Payment for Empl Expense claim # 4686.	\$ 218.86
			Final Payment for Empl Expense claim # 4674.	\$ 187.43

204

East Stroudsburg Area School District

Date Range 5/13/22 through 6/10/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
258496	06/09/2022	JENNIFER ANDREWS	Final Payment for Empl Expense claim # 4681.	\$ 51.01
258497	06/09/2022	JOSEPH P MARTIN	Expense claim # 4668. TUITION REIMBURSEMENT	\$ 270.00
258498	06/09/2022	K12 SYSTEMS	Sapphire Training System Security - C. Johnson	\$ 200.00
258499	06/09/2022	KAREN L BUJS	Sapphire Training. C.Johnson	\$ 500.00
258500	06/09/2022	KEYSTONE FIRE PROTECTION CO.	Final Payment for Empl Expense claim # 4677.	\$ 68.97
258501	06/09/2022	KING, SPRY, HERMAN, FREUND & FAUL, LLC	Keystone smoke detector repl. at Lehman	\$ 769.90
			legal services for Sped Student	\$ 3,384.00
			LGBT Consulting	\$ 111.00
			Sped Consulting	\$ 111.00
258502	06/09/2022	M A BRIGHTBILL BODY WORKS INC.	MA BRIGHTBILL OPEN ORDER FOR PARTS & SUPPLIES	\$ 1,307.77
258503	06/09/2022	MAGNATAG	NORTH ATHLETICS MAGNETIC BOARD CARDHOLDERS	\$ 98.47
258504	06/09/2022	MANWALAMINK WATER COMPANY	SMITHFIELD ELEM MAY WATER & SEWER FEE	\$ 623.58
258505	06/09/2022	MAJUREEN SEIDEL	Expense claim # 4670. TUITION REIMBURSEMENT	\$ 270.00
258506	06/09/2022	MONROE COUNTY MEALS ON WHEELS	ADMINISTRATION CASUAL FOR A CAUSE DONATION	\$ 112.00
258507	06/09/2022	MEIER SUPPLY CO., INC.	Inv 2486062 M4 Stock (using credits on this inv.)	\$ 303.03
			Inv 2515077 RES Tab Adapter	\$ 9.84
			Inv2512280 HSS Gripbelts	\$ 72.83
			Inv2513394 SME parts/tools	\$ 128.12
			Inv2515889 HSS Gripbelts	\$ 345.49
			Inv2515976 MSE AH5 HHW Actuator Repair	\$ 40.78
			inv2516118 HSS gripbelts	\$ 375.12
258508	06/09/2022	MODERN GAS SALES, INC.	RESICA PROPANE FOR THE BOILERS	\$ 2,660.00
258509	06/09/2022	MONIQUA S SANTIAGO	Sp ed evaluations by Board Apprvd. Independ. Cont	\$ 700.00
258510	06/09/2022	MORGAN BOYD	HS SOUTH BASKET FOR BLOCK PARTY RAFFLE	\$ 27.25
258511	06/09/2022	NASCO (QOUTE#45950)	ART CLASSROOM SUPPLIES	\$ 217.60
258512	06/09/2022	NATIONAL ASSOC. SCHOOL NURSES MEMBERSHIP	Nancy Calazzo NASN/PASNAP membership renewal	\$ 130.00
258513	06/09/2022	NATIONAL ATHLETIC TRAINER'S ASSOCIATION	SOUTH SAFE SPORTS SCHOOL APPLICATION	\$ 100.00
258514	06/09/2022	NASSP	Pay student invoice for NJHS	\$ 385.00
258515	06/09/2022	NYSCSPC (NEW YORK STATE CHILD SUPPORT OVERDRIVE, INC.	Payroll Run 1 - Warrant 220609	\$ 129.00
258516	06/09/2022	OVERDRIVE, INC.	Open PO OverDrive eBooks	\$ 22.50
258517	06/09/2022	PENN STATE INDUSTRIES	Pen Lathe	\$ 764.95
258518	06/09/2022	PUBLIC CONSULTING GROUP, INC	EDPlan connect Bd approval 11/18/19	\$ 6,278.00
258519	06/09/2022	RICHARDS TREE FARM	black mulch	\$ 187.20
258520	06/09/2022	RIVERSIDE TECHNOLOGIES, INC	Viewsonic LED LCD Monitors	\$ 533.70

365

East Stroudsburg Area School District

Date Range 5/13/22 through 6/10/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
258521	06/09/2022	SCHOOLMART	TI CALCULATORS	\$ 8,394.00
258522	06/09/2022	SCOTT C. IHLE	Final Payment for Empl Expense claim # 4684.	\$ 112.50
258523	06/09/2022	SHAHIDA JONES	Final Payment for Empl Expense claim # 4676.	\$ 114.13
258524	06/09/2022	SHARP ENERGY	SHARP ENERGY OPEN ORDER FOR PROPANE - NORTH	\$ 6,092.03
258525	06/09/2022	SHAWN A WESCOTT	SHARP ENERGY OPEN ORDER FOR PROPANE-SOUTH	\$ 12,908.86
258526	06/09/2022	SOUTH SADD SCHOLARSHIPS	Expense claim # 4671. TUITION REIMBURSEMENT	\$ 270.00
258527	06/09/2022	ST LUKES PHYSICIAN GROUP	SADD SOUTH SCHOLARSHIP 2018/2019	\$ 50.00
258528	06/09/2022	SUZANNE MANIERI	ST LUKES OPEN PO DRIVERS PHYSICALS	\$ 75.00
258529	06/09/2022	SWEET, STEVENS, KATZ & WILLIAMS LLP	Expense claim # 4667. TUITION REIMBURSEMENT	\$ 853.10
			legal services for Sped Student	\$ 617.00
			Legal Services Sped Student	\$ 117.00
			May Installation Pool Counsel	\$ 2,000.00
			Special Education	\$ 58.50
258530	06/09/2022	TABITHA BRADLEY	Final Payment for Empl Expense claim # 4682.	\$ 66.93
258531	06/09/2022	TALLEY PETROLEUM	HEATING FUJIL SY 20202021	\$ 33,293.25
258532	06/09/2022	TAMARA CYKOSKY	Final Payment for Empl Expense claim # 4689.	\$ 78.86
258533	06/09/2022	TERP CONSULTING	Invoice #10187 dated 4/30/22 for Services Render	\$ 125.00
258534	06/09/2022	THE A.G. MAURO COMPANY	Inv PSI185207 JTL Door Hardware	\$ 6,645.28
258535	06/09/2022	THE EC/BCLS TRAINING CENTER	ATHLETICS CPR/AED TRAINING FOR COACHES	\$ 59.00
258536	06/09/2022	THE PALACE CENTER	HS NORTH PROM - BALANCE PAID	\$ 968.76
258537	06/09/2022	TONYA MITCHELL-SPRADLIN	Band Clinician - Masterclass	\$ 3,300.00
258538	06/09/2022	TRANE U.S. INC.	Inv 312629960 ESE HVAC Repair	\$ 703.00
258539	06/09/2022	TULPEHOCKEN SPRING WATER	Inv 312630361 RES HVAC Repair	\$ 532.00
258540	06/09/2022	VICKI J HEITZMAN	15 - 5 GAL SPRING WATER	\$ 54.49
258541	06/09/2022	WALDEMAR SZEPIETOWSKI	Expense claim # 4665. TUITION REIMBURSEMENT	\$ 270.00
258542	06/09/2022	WAYNE E CARSON	Expense claim # 4673. TUITION REIMBURSEMENT	\$ 3,132.00
258543	06/09/2022	WILLIAM VITULLI	Final Payment for Empl Expense claim # 4687.	\$ 122.81
258544	06/09/2022	ZESWITZ MUSIC COMPANY	Final Payment for Empl Expense claim # 4688.	\$ 63.88
			French Horns and Tuba Repairs	\$ 381.60
258545	06/09/2022	ATLANTIC LINING CO., INC	Zeswitz Summer Repairs - Phase 1	\$ 1,015.20
Grand Total			HSN Liner Replacement-Application 5	\$ 10,626.52

366

East Stroudsburg Area School District

Date Range 6/11/22 through 6/16/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
258546	06/16/2022	A WIZ CORP.	to pay invoices for 2021-2022 school year	\$ 2,448.00
258547	06/16/2022	ABE PARKING LOT STRIPING CO.	Sweeping parking lots hss, jtl, jmh, ese, smi	\$ 14,250.00
258548	06/16/2022	ACAR LEASING INC.	SOUTH VAN RENTAL PIAA STATE TRACK CHAMPIONSHIPS	\$ 443.80
258549	06/16/2022	ADVANCE AUTO PARTS	Advanced autoparts for security vehicle	\$ 77.06
			Inv 695221212873 Env. Svs Dodge 3500	\$ 55.14
			Inv6952215175059 Washer Fluid M-4 Truck	\$ 4.59
			OPEN PO FOR ADVANCE AUTO	\$ 490.38
			Open Purchase Order	\$ 132.89
258550	06/16/2022	HUDL	NORTH FOOTBALL HUDL SUBSCRIPTION	\$ 900.00
258551	06/16/2022	ALZHEIMER'S DISEASE AND RELATED DISORDERS	BUSHKILL ELEM CASUAL FOR A CAUSE DONATION	\$ 59.00
258552	06/16/2022	AMAZON	Amazon Order for Maryann Ink Cartridge	\$ 109.50
			Amazon Order-Ink Toners	\$ 175.50
			Arrow 508 Heavy Duty T50 Staples po 22004392	\$ (19.95)
			Calculator Batteries	\$ 130.00
			furniture for sped classroom	\$ 1,096.80
			furniture for sped classroom po 2204626	\$ (822.60)
			gen. supplies for North HS- Carla Mathiesen	\$ 140.44
			Guidance	\$ 409.75
			Headphones, Dash Robot, coding packet, travel Case	\$ 634.82
			HS-S AV Cart	\$ 199.99
			ITEM: Arrow 508 Heavy Duty T50 1/2-Inch Staples f	\$ 1,058.79
			ITEM: Consumer Mathematics: Reproducible The Math	\$ 572.37
			ITEM: Farberware Classic Wood Rolling Pin, 17.75-	\$ 45.97
			ITEM: Miracle-Gro TywldS Moisture Control Potting	\$ 364.08
			Label Maker for JTL	\$ 39.99
			Lakatos Project	\$ 36.11
			LOLLIPOPS FOR ASSOCIATION	\$ 272.16
			Microphone	\$ 430.11
			Music supplies	\$ 298.52
			OFFICE SUPPLIES	\$ 2,345.97
			office supplies for sped	\$ 20.97
			office supplies sped	\$ 18.58

3669.

East Stroudsburg Area School District

Date Range 6/11/22 through 6/16/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
258552	06/16/2022	AMAZON	Office/Jessica	\$ 3,510.84
			OT supplies	\$ 19.38
			OT supplies	\$ 109.82
			PARENT ENGAGEMENT TITLE 1 - ESE	\$ 219.29
			PR SUPPLIES	\$ 158.08
			Prizes for Books for Bingo Night - Title I	\$ 67.84
			Remote	\$ 14.29
			resources for FCS classrooms	\$ 192.87
			Security supplies	\$ 137.28
			SOUTH WEIGHT ROOM WEIGHTS, MEDICINE BALLS	\$ 529.32
			Speech Therapy Materials-New Teacher	\$ 226.34
			String Bass Bow	\$ 210.00
			Studio Supplies	\$ 1,356.81
			Supplies	\$ 349.79
			SUPPLIES FOR R. LOPEZ	\$ 70.94
			supplies for seeuwen classes	\$ 569.69
			supplies for seeuwen classes po 22004063	\$ (58.92)
258553	06/16/2022	APPLE INC.	Apple computer order	\$ 2,998.00
258554	06/16/2022	ASL REFRIGERATION, INC	Open PO HSN Nat. HVAC Replacement - essers	\$ 8,550.00
258555	06/16/2022	ATHMEDICS	ATHLETIC TRAINER FLAT TOP CARTS	\$ 804.50
			JTL ATHLETIC TRAINER SPACE SAVER TABLE	\$ 1,254.75
258556	06/16/2022	AWARD COMPANY OF AMERICA	Plaques for Retirees and Years of Service	\$ 695.50
258557	06/16/2022	BANCROFT NEUROHEALTH	Tuition / Bancroft / APR 22	\$ 2,925.00
258558	06/16/2022	BARBARA PREVOST	Open PO for Barbara Prevost	\$ 10,104.01
258559	06/16/2022	BARRY S KRAMMIES	Final Payment for Empl Expense claim # 4697.	\$ 204.05
258560	06/16/2022	BAYADA HOME HEALTH CARE	Nurse Coverage 05/24/2022	\$ 315.00
258561	06/16/2022	BRETT J BEALER	Final Payment for Empl Expense claim # 4710.	\$ 78.42
258562	06/16/2022	VARSITY BRANDS HOLDING CO., INC	SOUTH BASEBALL BATTING HELMETS WITH SAFETY GUARD	\$ 575.00
258563	06/16/2022	CARLEEN FINK	Open PO for Carleen Jane Fink contract driver	\$ 4,609.22
258564	06/16/2022	CAROLINE DOHRMAN	TRANSPORTATION PARENT DRIVER 05/09/2022-06/09/22	\$ 982.80
258565	06/16/2022	UGI CENTRAL	JM HILL MAY NATURAL GAS LINE 411007277063	\$ 1,014.96
			MAINT BLDG MAY NATURAL GAS LINE 411008050535	\$ 25.99

366b

East Stroudsburg Area School District

Date Range 6/11/22 through 6/16/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
258565	06/16/2022	UGI CENTRAL	SOUTH STADIUM MAY NATURAL GAS LINE 411005507123	\$ 117.91
258566	06/16/2022	UGI CENTRAL	ESE NATURAL GAS 411006828957	\$ 437.64
			HS SOUTH NATURAL GAS 411008006032	\$ 2,369.51
			JTL NATURAL GAS 411006894413	\$ 1,056.59
258567	06/16/2022	CHERYL KUTZMAN	Open PO for Cheryl Kutzman Contract Driver	\$ 6,720.01
258568	06/16/2022	CHRISTY FIRTH	LEHMAN 8TH GRADE YEARBOOK PICNIC	\$ 121.64
258569	06/16/2022	CI SOLUTIONS	custom rfid student cards	\$ 975.00
258570	06/16/2022	CINTAS CORPORATION #101	CINTAS OPEN ORDER FOR UNIFORMS	\$ 462.61
			Open PO for Cintas	\$ 654.66
			Open PO for Cintas - Bushkill	\$ 69.14
			Open PO for Cintas - ESE	\$ 215.43
			Open PO for Cintas - HSS	\$ 914.47
			Open PO for Cintas - JTL	\$ 345.77
			Open PO for Cintas - MSE	\$ 52.05
			Open PO for Cintas - RES	\$ 46.69
			UNIFORM RENTAL	\$ 124.90
			Uniforms	\$ 374.70
258571	06/16/2022	CINTAS CORPORATION #101	Cintas Invoices for 2nd kitchen insp. at bldgs.	\$ 549.78
258572	06/16/2022	CINTAS CORPORATION #101	OPEN ORDER FOR FIRST AID CABINETS	\$ 192.55
258573	06/16/2022	CLAUDE S. CYPHERS, INC.	Inv 00721834 parts/tools District Bucket Truck	\$ 49.40
			Inv 00721835 District Bucket Truck	\$ 79.45
258574	06/16/2022	COLONIAL INTERMEDIATE UNIT 20	2021-2022 Colonial Academy Instructional Costs	\$ 137,420.52
			2021-2022 Colonial Debt Service	\$ 37,480.71
			Operating costs for Apr 2022	\$ 4,361.02
			Title I KG transition supplies	\$ 4,568.15
			Title I Nonpub Services Contract	\$ 1,790.63
258575	06/16/2022	COPE COMMERCIAL FLOORING & INTERIORS, INC	Open PO-SME Flooring Replacement - Cope Flooring	\$ 94,500.00
258576	06/16/2022	CORBETT	North HS Sp. Ed. Flex Seating	\$ 4,888.80
258577	06/16/2022	COUGHLAN COMPANIES LLC	JM Hill Capstone Book Order 2022	\$ 87.96
			SMI Capstone Books 2022	\$ 65.97
258578	06/16/2022	D&M CONSTRUCTION UNLIMITED INC	Open PO for HSN/LIS Window Replacement	\$ 66,486.80
258579	06/16/2022	DAN HOPKINS DESIGNS	ESSER III PBIS ESACA Shirts	\$ 333.59

366c

East Stroudsburg Area School District

Date Range 6/11/22 through 6/16/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
258579	06/16/2022	DAN HOPKINS DESIGNS	Gifted Tee Shirts	\$ 525.00
258580	06/16/2022	DANNIELLE COMUNALE	HS SOUTH MURAL SUPPLIES	\$ 124.30
258581	06/16/2022	DARYLE J MILLER	Final Payment for Empl Expense claim # 4696.	\$ 67.51
258582	06/16/2022	DEANA M OSTROSKI	Final Payment for Empl Expense claim # 4711.	\$ 26.79
258583	06/16/2022	DEBRA A PADAVANO	LEHMAN PRINCIPAL AWARD SUPPLIES	\$ 115.96
258584	06/16/2022	DECKER EQUIPMENT/SCHOOL FIX	Exterior sign - building	\$ 175.85
258585	06/16/2022	DILLARD GOVERNMENT SALES, INC	NORTH ATHLETICS EVENT CHAIRS WITH LOGO	\$ 4,256.90
258586	06/16/2022	DIANA ALLISON	Final Payment for Empl Expense claim # 4702.	\$ 26.79
258587	06/16/2022	DIANE GAGNON	Final Payment for Empl Expense claim # 4705.	\$ 7.37
258588	06/16/2022	DIANE KRUPSKI	Final Payment for Empl Expense claim # 4714.	\$ 43.50
258589	06/16/2022	DIANE LITTS	Open PO for Diane Krupski	\$ 8,208.32
258590	06/16/2022	DINN BROTHERS	BUSHKILL STUDENT ACTIVITIES SUPPLIES	\$ 55.00
258591	06/16/2022	DINN BROTHERS	trophies for end of year award ceremony	\$ 984.50
258592	06/16/2022	DM SUPPLY SOURCE, LLC	trophies for end of year award assembly	\$ 252.50
258593	06/16/2022	DONNA G KENDERDINE, RPR	Inv 9076 North Campus kit for pump	\$ 4,585.56
258594	06/16/2022	DONNA NOIA	Invoice #147-22 for student hearing	\$ 284.00
258595	06/16/2022	DOUGLAS GRAVES	BUSHKILL SUPPLIES FOR STUDENT ACTIVITIES	\$ 22.32
258596	06/16/2022	DR JOHN BART D.O.	TRANSPORTATION PARENT DRIVER	\$ 649.35
258597	06/16/2022	DUKE'S SPORTING GOODS	Dr. Bart's annual contract for physician services	\$ 15,512.50
258598	06/16/2022	DUSTIN SISKA	ESSER III SWPBIS- student clothing for cav cafe	\$ 3,360.00
258599	06/16/2022	EAST STROUDSBURG	Open PO for Dustin Siska	\$ 7,465.67
258600	06/16/2022	EASTBAY INC.	Payroll Run 9 - Warrant 22069M	\$ 15.48
			ATHLETIC TRAINER NORTH ST LUKES WATERPROOF PANT	\$ 84.00
			SOUTH CHEER JACKET EMBROIDERY	\$ 223.00
258601	06/16/2022	EASTBAY INC.	SOUTH SOFTBALL REPLACEMENT JERSEY	\$ 58.75
258602	06/16/2022	EHS FIELD TRIP REFUND	SOUTH TRACK TENT WITH WEIGHTS AND ROLLER BAG	\$ 1,945.00
258603	06/16/2022	EHS FIELD TRIP REFUND	HS SOUTH DORNEY PARK CANCELTION REFUND	\$ 60.00
258604	06/16/2022	EHS FIELD TRIP REFUND	DORNEY PARK CANCELTION TICKET REFUND	\$ 29.00
258605	06/16/2022	EHS FIELD TRIP REFUND	DORNEY PARK CANCELTION TICKET REFUND	\$ 29.00
258606	06/16/2022	ELIZABETH ARRIGALI	HS SOUTH DORNEY PARK CANCELTION REFUND	\$ 60.00
258607	06/16/2022	EMILY NIEMAN	Title 1-Reading Events 5/12-6/2-6/7 cookies	\$ 200.00
			Final Payment for Empl Expense claim # 4700.	\$ 84.83

366d

East Stroudsburg Area School District

Date Range 6/11/22 through 6/16/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
258608	06/16/2022	EMPIRE MUSIC	Tynemouth-Recorders	\$ 253.80
258609	06/16/2022	EPLUS TECHNOLOGY	ePlus Rubrik Backup Software Signed Board Approve	\$ 180,080.17
			Epson Projector-HS North	\$ 206.00
			Epson Projector-JT Lambert IU	\$ 206.00
			Epson Projector-Lehman	\$ 206.00
			Projector	\$ 309.00
			short throws for Lehman Guidance and room 2B	\$ 206.00
258610	06/16/2022	EASTERN PENN SUPPLY COMPANY	Inv S029335321.001 JTL Exposed Water flushmeter	\$ 170.97
258611	06/16/2022	ERIN DREIBACH	Final Payment for Empl Expense claim # 4692.	\$ 167.31
258612	06/16/2022	FLAGHOUSE	ESE PHYS ED SUPPLIES	\$ 692.59
258613	06/16/2022	FLINN SCIENTIFIC INC.	HS-S	\$ 307.12
258614	06/16/2022	AARK HOSPITALITY EAST STROUDSBURG FR LLC	HS SOUTH ICE CREAM	\$ 150.44
258615	06/16/2022	FRONTIER	Frontier Phone Service 21/22 SY	\$ 521.89
258616	06/16/2022	FUN AND FUNCTION	OT student Supplies MSE	\$ 138.97
258617	06/16/2022	GEORGE CARAMELLA	Open PO for George Caramella	\$ 6,742.63
258618	06/16/2022	GOLD STAR FOODS, INC	Pay for food purchases for 2021-2022 school year	\$ 6,116.04
258619	06/16/2022	GREATER LATROBE SCHOOL DISTRICT	Tuition / APR 22 / #0000027410	\$ 142.00
258620	06/16/2022	GREATMATS.COM CORP	gym floor protective covering_grad 2022	\$ 1,368.50
258621	06/16/2022	MARYANN MOORE	JTL T-SHIRTS FOR STUDENTS	\$ 2,639.03
258622	06/16/2022	HEATHER BROUSSARD	TRANSPORTATION PARENT DRIVER 05/02/22- 05/20/22	\$ 77.22
258623	06/16/2022	HILLARY STEVENS	LEHMAN SUPPLIES FROM JW PEPPER REIMBURSEMENT	\$ 41.88
258624	06/16/2022	HOME DEPOT CREDIT SERVICES	Home Depot Open PO - DISTRICT	\$ 629.85
			HOME DEPOT OPEN PURCHASE ORDER	\$ 92.90
258625	06/16/2022	HOUGHTON MIFFLIN HARCOURT PUBLISHING COMPANY	HMH ELA materials Grades 3-5	\$ 262,008.00
258626	06/16/2022	INSERVO INSURANCE SERVICES, INC.	MAY 2022 CLAIM FEE BILL REPRICING INV#0421-0522	\$ 2,111.73
258627	06/16/2022	INTEGRAONE	Invoice #CW67453 from IntegraONE	\$ 405.00
258628	06/16/2022	IONIE SINCLAIR	Open PO for Ionie Sinclair	\$ 4,199.24
258629	06/16/2022	J&J LEASING & RENTAL, LLC	Overage Hours Transportation 05/25/2022 #22004283	\$ 106.25
258630	06/16/2022	JENNY GALUNIC	Open PO for Jenny Galunic contract driver	\$ 7,443.71
258631	06/16/2022	JOSEPH FUCHS	Open PO for Joe Fuchs contract driver	\$ 9,173.97
258632	06/16/2022	JOSEPH P MARTIN	Final Payment for Empl Expense claim # 4703.	\$ 60.61
258633	06/16/2022	KAREN CARERI	LEHMAN END OF YEAR FOOD FOR STAFF	\$ 275.73

366e.

East Stroudsburg Area School District

Date Range 6/11/22 through 6/16/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
258634	06/16/2022	KARKUT ENTERTAINMENT	HS SOUTH PROM DECORATION SUPPLIES	\$ 1,800.00
258635	06/16/2022	KARLA J LABAR	Open PO for Karla Labar CONTRACT DRIVER	\$ 12,061.23
258636	06/16/2022	KATHARINE HOLMES	Open PO for Katherine Holmes	\$ 6,140.98
258637	06/16/2022	KATHY OILER	Final Payment for Empl Expense claim # 4712.	\$ 106.59
258638	06/16/2022	CATHARINE JONES	Title I Kit Interactive Theatre	\$ 1,450.00
258639	06/16/2022	LAW SOUND & LIGHTING INC	sound system,lights,stage,support for HSN grad 22	\$ 4,500.00
258640	06/16/2022	LEHIGH LEARNING ACADEMY	Tuition / LLA / APR 22	\$ 2,359.80
258641	06/16/2022	LEHIGH VALLEY CENTER FOR INDEPENDENT LIVING	Interpreting svc for hearing impaired student	\$ 1,560.50
258642	06/16/2022	LEHIGH VALLEY CHARTER HIGH SCHOOL FOR	Tuition / LVCHS / MAY 22	\$ 15,030.74
258643	06/16/2022	LEARNER PUBLISHING GROUP, INC	HSN library supplies	\$ 488.59
258644	06/16/2022	PHAROS HOLDINGS, LLC	Inv#37503- Compl. Hotline Annual 6/1/22-6/1/23	\$ 1,193.50
258645	06/16/2022	LINDA L WISNEISKI	BUSHKILL ELEM - REIMBURSEMENT	\$ 21.98
258646	06/16/2022	LISA ROSEN-GERST	BUSHKILL ELEM PROF ADMN. DAY & NURSE DAY SUPPLIES	\$ 100.00
258647	06/16/2022	LUNCH ACCT REFUND	Open PO for Lisa Gerst contract driver	\$ 5,890.46
258648	06/16/2022	M A BRIGHTBILL BODY WORKS INC.	STUDENT REFUND 133572	\$ 48.30
258649	06/16/2022	MARIA FRASCELLA	MA BRIGHTBILL OPEN ORDER FOR PARTS & SUPPLIES	\$ 347.08
258650	06/16/2022	MARTHA KIESLING	Open Order For Contract Driver-Maria Frascella	\$ 7,457.52
258651	06/16/2022	MARY J. OLSZEWSKI	HS SOUTH FOOD FOR CLASS OF 2022 MEETING	\$ 104.00
258652	06/16/2022	MARY OLSZEWSKI	Evals 5/5 & 5/20/2022	\$ 1,600.00
258653	06/16/2022	MATTHEW R WHITNEY	Final Payment for Empl Expense claim # 4709.	\$ 141.69
258654	06/16/2022	MATTHEW SADOWSKY	JTL LUNCH FOR BAND DEPT. INTERVIEWS	\$ 77.87
258655	06/16/2022	MAUREEN SEIDEL	BUSHKILL ELEM - REIMBURSEMENT	\$ 58.24
258656	06/16/2022	MAZZITTI & SULLIVAN EAP SERVICES	Final Payment for Empl Expense claim # 4706.	\$ 58.09
258657	06/16/2022	MCGRAW HILL EDUCATION	Final Payment for Empl Expense claim # 4707.	\$ 98.34
258658	06/16/2022	MEIER SUPPLY CO., INC.	INV#ESASD060122 QTLY INV FOR EMPLEE ASSIT PROG	\$ 5,400.00
258659	06/16/2022	MELISSA COLLEVECHIO	EIA Student workbooks	\$ 1,669.55
258660	06/16/2022	MELODY SEVERUD	Inv 2518137 HSN transformer and amp	\$ 58.09
258662	06/16/2022	NESTLE WATERS NORTH AMERICA	Final Payment for Empl Expense claim # 4694.	\$ 332.19
258663	06/16/2022	OFFICE TECHNOLOGY, LLC	Final Payment for Empl Expense claim # 4695.	\$ 298.64
			Open PO for Melody Severud	\$ 7,353.40
			Inv 02E0448132985 RES Water Delivery	\$ 1,281.51
			Toner cartridge for JTL kitchen printer	\$ 55.00

366 f.

East Stroudsburg Area School District

Date Range 6/11/22 through 6/16/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
258664	06/16/2022	P&D AUTO, LLC	P&D Emer Services under seat computer mount	\$ 1,120.35
258665	06/16/2022	PA SCHOOL BOARDS ASSOCIATION (PSBA)	Onsite Board Training	\$ 800.00
258666	06/16/2022	PENNSYLVANIA LEADERSHIP CHARTER SCHOOL	Tuition / PA Leadership / JUN 22 / #790745	\$ 58,521.06
258667	06/16/2022	PENNSYLVANIA ONE CALL SYSTEM, INC.	Open PO for PA One Call System	\$ 25.22
258668	06/16/2022	PENNSYLVANIA VIRTUAL CHARTER SCHOOL	Tuition / PA Virtual / MAY 22	\$ 34,511.74
258669	06/16/2022	POCONO MOUNTAIN DAIRIES	TO PAY DAIRY INVOICES FOR 2021-2022	\$ 47,372.62
258670	06/16/2022	POSTMASTER	MIDDLE SMITHFIELD STAMPS FOR THE NURSE OFFICE	\$ 58.00
258671	06/16/2022	POSTMASTER	MIDDLE SMITHFIELD POSTAGE FOR MAIN OFFICE	\$ 1,080.00
258672	06/16/2022	POSTMASTER	US Postage Stamps	\$ 58.00
258673	06/16/2022	PP&L	HS SOUTH TRAFFIC LIGHT 92422-54001	\$ 26.80
			HS SOUTH TRAFFIC LIGHT 95041-29005	\$ 26.69
			HS SOUTH TRAFFIC LIGHT 98641-29009	\$ 29.30
			HS SOUTH TRAFFIC LIGHT 67841-29000	\$ 26.47
258674	06/16/2022	QUILL CORPORATION	ATHLETICS CLIPBOARDS	\$ 85.44
			Office Supplies for JTL Bands	\$ 136.88
258675	06/16/2022	REMCO, INC	To pay invoices for the 2021-2022 school year	\$ 3,097.49
258676	06/16/2022	ROCKLAND BAKERY	TO PAY INVOICES FOR 2021-2022 YEAR	\$ 2,671.12
258677	06/16/2022	ROSANNE KRUEGER	Final Payment for Empl Expense claim # 4708.	\$ 31.59
258678	06/16/2022	SAMANTHA HARDY	Final Payment for Empl Expense claim # 4698.	\$ 37.25
258679	06/16/2022	SAMUEL DAVIDGE	SMITHFIELD ELEM PIZZA FOR STUDENT FOR FIELD DAY	\$ 133.20
258680	06/16/2022	SCHOOL SPECIALTY LLC	admin office chairs/main office supplies	\$ 851.71
			For classroom supplies	\$ 339.62
			ITEM: Energizer EV Alkaline Replacement Lantern B	\$ 101.36
			Manilla Folders for Student files	\$ 50.47
			Supplies for Art	\$ 153.45
			supplies for art class	\$ 141.97
258681	06/16/2022	SHARON J. GERBERICH	Tax Collector Internet reimbursement 1/2022-6/2022	\$ 124.00
258682	06/16/2022	SHAWN A WESCOTT	Final Payment for Empl Expense claim # 4701.	\$ 47.62
			Final Payment for Empl Expense claim # 4704.	\$ 4.91
258683	06/16/2022	SHERMAN THEATER	Grad HSN 2022 seating delivery/set up/break down	\$ 2,475.00
			Sherman Theater Graduation Contract 2022	\$ 6,205.00
258684	06/16/2022	SIMCO LOGISTICS,INC	to pay invoices for 2021-2022 school year	\$ 1,063.02

366 g.

East Stroudsburg Area School District

Date Range 6/11/22 through 6/16/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
258685	06/16/2022	STAPLES CREDIT PLAN	ITEM: Lexar LRW450UBNA USB Card Reader, Mac and P Principal - file cabinet	\$ 126.97
258686	06/16/2022	STEVE SHANNON TIRE & AUTO CENTER	TIRE DISPOSAL FEES	\$ 103.45
258687	06/16/2022	SUN LITHO-PRINT, INC.	2022 graduation programs	\$ 14.00
			ESACA envelopes	\$ 3,665.00
258688	06/16/2022	SUSAN M. FINLEY-WELSH	tutoring services for comp ed student	\$ 95.00
258689	06/16/2022	SWEET, STEVENS, KATZ & WILLIAMS LLP	2020 Teacher Negotiations INV 147510	\$ 525.00
			2022 SUPPORT STAFF NEGOTIATIONS	\$ 390.00
			Grievance/Arbitration Invoice# 147511	\$ 1,365.00
			June Installment Pool Counsel	\$ 3,763.50
			Labor Matters Invoice #148106	\$ 2,000.00
			Labor Matters Invoice# 147508	\$ 741.00
			PROFESSIONAL SERVICES 4/20/2022	\$ 838.50
			Sped Education Student Services	\$ 85.00
			ULPS CHARGES INV 148073	\$ 17.00
258690	06/16/2022	THE AMERICAN BOTTLING CO	to pay invoices for 2021-2022 school year	\$ 1,228.50
258691	06/16/2022	THOMAS MASSEY	Final Payment for Empl Expense claim # 4699.	\$ 630.00
258692	06/16/2022	VERIZON WIRELESS	Verizon Wireless Phone Services 21/22 SY	\$ 167.08
258693	06/16/2022	VEX ROBOTICS INC	Vex robotics	\$ 4,285.75
258694	06/16/2022	VINCENT J GALLO	Final Payment for Empl Expense claim # 4693.	\$ 187.65
258695	06/16/2022	WASTE MANAGEMENT	Inv126041713507/364452902034 SME/BES Rolloff	\$ 202.15
258696	06/16/2022		TO PAY FOR INVOICES FOR 2021-2022 SCHOOL YEARS	\$ 677.93
258697	06/16/2022	WHITMORE'S GARAGE	Inv 77639 Bucket Truck Repairs	\$ 41.29
258698	06/16/2022	WILLIAMS SYNDROME ASSOCIATION, INC	BUSHKILL ELEM. CASUAL FOR A CAUSE DONATION	\$ 471.50
258699	06/16/2022	WOLFINGTON BODY COMPANY, INC.	Wolfington Body Company Invoice #96714E	\$ 74.00
258700	06/16/2022	WOODWIND & BRASSWIND	Band Lesson Supplies	\$ 520.16
			Woodwind Supplies	\$ 922.96
258701	06/16/2022	WORTHINGTON DIRECT HOLDINGS, LLC	SPEECH SUPPLIES FOR NEW TEACHER HSS	\$ 75.99
258702	06/16/2022	ZANER-BLOSER	Zaner Bloser Pioneer Materials for K-2	\$ 1,528.61
258703	06/16/2022	ZANER-BLOSER	SuperKids Foundational Skills	\$ 11,289.54
			Zaner Bloser Pioneer Materials for K-2	\$ 395,337.72
258704	06/16/2022	LYMAN & ASH	Invoice # 3295 from Special Construction Counsel	\$ 41,799.03
				\$ 9,757.50

366h.

East Stroudsburg Area School District

Date Range 6/11/22 through 6/16/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
258705	06/16/2022	MIGUEL DEJESUS	Open PO for Miguel DeJesus	\$ 6,231.00
258706	06/16/2022	TAIWO AFOLABI	Open PO for Taiwo Afolabi	\$ 6,543.39
Grand Total				\$ 1,710,195.34

366 1.

MAY 2022 WIRE PAYMENTS

PAYROLL	\$ 3,726,957.39
ACCOUNTS PAYABLE - BENEFITS	\$ 2,059,567.07
FLEX SPENDING ACCOUNTS - TASC	\$ 21,342.84
WORKER'S COMP - INSERVCO	\$ 50,952.83
PROCUREMENT CARD	\$ 55,993.55
EBTEP	\$ 1,716,179.49
VOLUNTARY LIFE INSURANCE	\$ 12,913.38
ARBITERPAY, LLC ARBITERPAY PPD	\$ 6,600.00
NEOPOST POSTAGE	\$ 500.00
2014 GON	\$ 3,456.00
WRIGHT EXPRESS FLEET - GAS CARDS	\$ 6,992.37
	<u>\$ 7,661,454.92</u>

367

EAST STROUDSBURG AREA SCHOOL DISTRICT
 TREASURER'S REPORT AS OF MAY 31, 2022

ESSA TREASURY OPERATING ACCOUNT - ALL FUNDS

5/1/22 Balance	\$ 9,292,413.60
Receipts	\$ 11,896,465.68
Interest/Dividends	\$ 100.99
Disbursements	\$ (12,591,625.91)
5/31/22 Balance	\$ 8,597,354.36

PLGIT - GENERAL FUND

5/1/22 Balance	\$ 6,269,638.52
Receipts	\$ 777,503.15
Interest/Dividends	\$ 2,772.28
Disbursements	
5/31/22 Balance	\$ 7,049,913.95

PSDLAF - GENERAL FUND

5/1/22 Balance	\$ 68,939,612.93
Receipts	\$ 11,169,012.49
Interest/Dividends	\$ 21,108.41
Deferred Interest	
Disbursements	\$ (20,048,928.76)
5/31/22 Balance	\$ 60,080,805.07

ESSA WORKERS COMP SELF INS - GENERAL FUND

5/1/22 Balance	\$ 300,086.01
Receipts	
Interest/Dividends	\$ 2.63
Disbursements	
5/31/22 Balance	\$ 300,088.64

ESSA PAYPAL - GENERAL FUND

5/1/22 Balance	\$ 1,022.41
Receipts	\$ 2,273.08
Interest/Dividends	\$ 0.01
Disbursements	
5/31/22 Balance	\$ 3,295.50

ESSA FERNWOOD ESCROW - GENERAL FUND

5/1/22 Balance	\$ 38,570.26
Receipts	
Interest/Dividends	\$ 0.34
Disbursements	
5/31/22 Balance	\$ 38,570.60

ESSA - CAFETERIA FUND

5/1/22 Balance	\$ 195,467.14
Receipts	\$ 16,187.05
Interest/Dividends	\$ 1.78
Disbursements	\$ (1,910.71)
5/31/22 Balance	\$ 209,745.26

FIRST KEYSTONE COMMUNITY BANK

5/1/22 Balance	\$ 250,606.82
Receipts	
Interest/Dividends	\$ 63.85
Disbursements	
5/31/22 Balance	\$ 250,670.67

368

EAST STROUDSBURG AREA SCHOOL DISTRICT
 TREASURER'S REPORT AS OF MAY 31, 2022

PLGIT - CAPITAL RESERVE FUND

5/1/22 Balance	\$ 16,822,398.66
Receipts	
Interest/Dividends	\$ 9,498.45
Disbursements	\$ (124,125.21)
5/31/22 Balance	\$ 16,707,771.90

ESSA - CONCESSION STAND

5/1/22 Balance	\$ 27,922.17
Receipts	
Interest/Dividends	\$ 0.24
Disbursements	
5/31/22 Balance	\$ 27,922.41

ESSA - EXPENDABLE TRUST

5/1/22 Balance	\$ 31,859.32
Receipts	
Interest/Dividends	\$ 0.28
Disbursements	
5/31/22 Balance	\$ 31,859.60

ESSA - NON-EXPENDABLE TRUST

5/1/22 Balance	\$ 18,759.41
Receipts	
Interest/Dividends	\$ 0.16
Disbursements	
5/31/22 Balance	\$ 18,759.57

ESSA - SPECIAL ACTIVITY

5/1/22 Balance	\$ 243,476.82
Receipts	
Interest/Dividends	\$ 2.13
Disbursements	
5/31/22 Balance	\$ 243,478.95

ESSA CD INVESTMENT - SPECIAL ACTIVITY

5/1/22 Balance	\$ 41,918.08
Receipts	
Interest/Dividends	
Disbursements	
5/31/22 Balance	\$ 41,918.08

ESSA - STUDENT ACTIVITY

5/1/22 Balance	\$ 74,811.04
Receipts	
Interest/Dividends	\$ 0.66
Disbursements	
5/31/22 Balance	\$ 74,811.70

369

EAST STROUDSBURG AREA SCHOOL DISTRICT BANK RECONCILIATION

NAME OF ACCOUNT General Fund (Treasury Fund)

BANK ESSA

Prepared by: Sonya Burch 5/10/22 - To Diane Kelly for approval 5/10/22

Approved by: Diane Kelly 5/11/22

MONTH: Apr-22

ESSA Checking \$ 9,292,413.60 | \$ 9,292,413.60

Less: Outstanding Checks-Treasury Fund	<u>\$ 2,748,958.82</u>	
Outstanding Payroll Activity	\$ 282.01	
Outstanding PA Withholding	<u>\$ 78,262.96</u>	
Outstanding PA Withholding		
Outstanding PA Withholding		
Outstanding PA Employee Unemployment		
Outstanding Federal Tax		
Outstanding Flex Spending Accounts		
Outstanding TSA (Wire Less than Report)		
Outstanding Voya Retirement	<u>\$ 51.96</u>	
		<u>\$ 2,827,555.75</u>
		\$ 6,464,857.85

General Ledger 00-0000-010-000-00-000-000-000-0000 \$ 6,470,266.27

Adjustments:		
Unemployment Paid 2X - Waiting for Refund	\$ (11,307.88)	
Interest Added, Saturday, 4/30/22 Online - Not on Statement	\$ (69.24)	
Check# 257739 Cleared, Saturday, 4/30/22 Online - Not on Statement	\$ 5,968.70	
		<u>\$ (5,408.42)</u>
		\$ 6,464,857.85

Difference \$ 0.00

ESSA Bank & Trust

200 Palmer Street • PO Box L
Stroudsburg, PA 18360-0160





Statement Ending 05/31/2022

Page 1 of 4

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT GENERAL FUND OPERATING
C/O CRAIG NEIMAN
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$8,597,354.36

Government Checking

Account Summary

Date	Description	Amount
04/30/2022	Beginning Balance	\$9,292,413.60
	27 Credit(s) This Period	\$11,896,566.67
	57 Debit(s) This Period	-\$12,591,625.91
05/31/2022	Ending Balance	\$8,597,354.36

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$100.99
Interest Paid Year-to-Date	\$439.67

Deposits

Date	Description	Amount
04/30/2022	INTEREST FROM ACCT	\$0.78
04/30/2022	INTEREST FROM ACCT	\$1.95
04/30/2022	INTEREST FROM ACCT	\$0.19
04/30/2022	INTEREST FROM ACCT	\$61.23
04/30/2022	INTEREST FROM ACCT	\$0.82
04/30/2022	INTEREST FROM ACCT	\$0.99
04/30/2022	INTEREST FROM ACCT	\$3.28
05/03/2022	WIRE FROM PSDLAF	\$6,000,000.00
05/04/2022	TRANSFER FROM	\$21,653.80
05/10/2022	TRANSFER FROM	\$88,641.61
05/10/2022	WIRE FROM PENNSYLVANIA LOCAL GOVE	\$41,279.24
05/13/2022	TRANSFER FROM	\$851.40
05/17/2022	TRANSFER FROM	\$4,375.55
05/20/2022	WIRE FROM PSDLAF	\$5,000,000.00
05/23/2022	TRANSFER FROM	\$1,776.82
05/31/2022	INTEREST FROM ACCT	\$0.80
05/31/2022	INTEREST FROM ACCT	\$2.01
05/31/2022	INTEREST FROM ACCT	\$0.19
05/31/2022	INTEREST FROM ACCT	\$63.27
05/31/2022	INTEREST FROM ACCT	\$0.84
05/31/2022	INTEREST FROM ACCT	\$1.02
05/31/2022	INTEREST FROM ACCT	\$3.39
05/31/2022	WIRE FROM PENNSYLVANIA LOCAL GOVE	\$82,845.97
		23 item(s) totaling \$11,241,565.15



371



Pennsylvania Local Government Investment Trust

Account Statement - Transaction Summary

For the Month Ending May 31, 2022

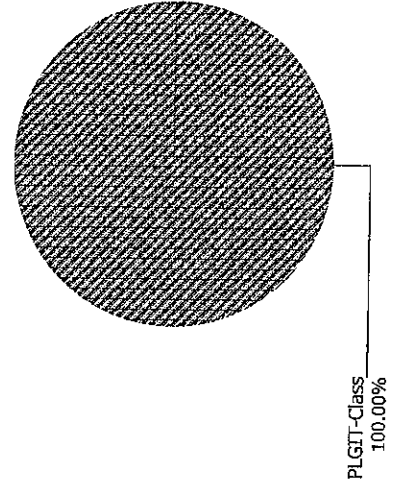
East Stroudsburg Area School District - General Fund

PLGIT-Class	
Opening Market Value	6,269,638.52
Purchases	780,275.43
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00
Closing Market Value	\$7,049,913.95
Cash Dividends and Income	2,772.28

Asset Summary

	May 31, 2022	April 30, 2022
PLGIT-Class	7,049,913.95	6,269,638.52
Total	\$7,049,913.95	\$6,269,638.52

Asset Allocation



372



PSDLAF Monthly Statement
East Stroudsburg ASD

Please Note:

THE FUND WILL BE CLOSED JUNE 20TH IN OBSERVANCE OF THE
JUNETEENTH HOLIDAY AND JULY 4TH IN OBSERVANCE OF THE
INDEPENDENCE DAY HOLIDAY

Activity Summary

General Fund

5/1/2022 - 5/31/2022

Investment Pool Summary

	MAX
Beginning Balance	\$13,185,505.04
Dividends	\$2,070.92
Purchases	\$9,169,012.49
Redemptions	(\$13,055,993.55)
Ending Balance	\$9,300,594.90
Average Monthly Rate	0.377%
Share Price	\$1.000
Total	\$9,300,594.90

Total Fixed Income

\$50,780,210.17

Account Total

\$60,080,805.07

373

East Stroudsburg ASD
Craig Neiman
50 Vine Street
East Stroudsburg, PA 18031



PMA Financial Network
2135 CityGate Lane, 7th Floor
Naperville, IL 60563

Your PMA Representative
Mike Stramara
(717) 519-6009
mstramara@pmanetwork.com



PSDLAF Monthly Statement
East Stroudsburg ASD

Flex Transaction Activity (71256-101) General Fund

PSDLAF - Full Flex Pool (Perfed) 5/1/2022 - 5/31/2022

Transaction	Date	Description	Deposit	Withdrawals	Interest/Adjust	Balance
254786	05/03/2022	Deposit	\$2,000,000.00	\$0.00	\$0.00	\$2,000,711.03
255764	05/31/2022	Interest	\$0.00	\$0.00	\$927.39	\$2,001,638.42
			\$2,000,000.00	\$0.00	\$927.39	

Beginning Balance: \$711.03 | Ending Balance: \$2,001,638.42

374



PSDLAF Monthly Statement
East Stroudsburg ASD

Fixed Income Investments

Type	Holding Id	Trade Date	Settle Date	Maturity Date	Description	Cost	Rate	Face/Par
TS	TS-290937-1	05/12/2022	08/12/2021	05/12/2022	TS-290937-1 PSDLAF - COLLATERALIZED POOL, PA	\$1,000,000.00	0.050%	\$1,000,373.98
CD	CD-292365-1	05/17/2022	11/18/2021	05/17/2022	CD-292365-1 THIRD COAST BANK, SSB, TX	\$248,000.00	0.050%	\$248,061.15
SEC	SEC-50111-1	05/19/2022	01/06/2022	05/19/2022	SEC - 50111 - TREASURY BILL	\$2,999,456.92	0.050%	\$3,000,000.00
SEC	SEC-50227-1	05/26/2022	01/13/2022	05/26/2022	SEC - 50227 - TREASURY BILL	\$1,999,416.28	0.080%	\$2,000,000.00
CD	CD-289997-1	05/31/2022	05/28/2021	05/31/2022	CD-289997-1 GREENSTATE CREDIT UNION, IA	\$248,000.00	0.100%	\$248,250.04
CD	CD-289997-2	05/31/2022	05/28/2021	05/31/2022	CD-289997-2 CUSTOMERS BANK, NY	\$248,000.00	0.050%	\$248,125.02
CD	CD-289997-3	05/31/2022	05/28/2021	05/31/2022	CD-289997-3 FIRST INTERNET BANK OF INDIANA, IN	\$248,000.00	0.050%	\$248,125.02
						\$6,990,873.20		\$6,992,935.21

Maturities 5/1/2022 - 5/31/2022

375



PSDLAF Monthly Statement
East Stroudsburg ASD

Fixed Income Investments

Type	Holding Id	Trade date	Description	Interest
SEC	SEC-50111-1	05/19/2022	TREASURY BILL	\$543.08
SEC	SEC-50227-1	05/26/2022	TREASURY BILL	\$583.72
TS	TS-290937-1	05/12/2022	TS-290937-1 PSDLAF - COLLATERALIZED POOL, PA	\$373.98
CD	CD-292365-1	05/17/2022	CD-292365-1 THIRD COAST BANK, SSB, TX	\$61.15
CD	CD-289997-1	05/31/2022	CD-289997-1 GREENSTATE CREDIT UNION, IA	\$250.04
CD	CD-289997-2	05/31/2022	CD-289997-2 CUSTOMERS BANK, NY	\$125.02
CD	CD-289997-3	05/31/2022	CD-289997-3 FIRST INTERNET BANK OF INDIANA, IN	\$125.02
Flex	Flex-255766-1	05/31/2022	Flex-255766-1 GREENSTATE CREDIT UNION - RNT IND, IA	\$4,850.34
Flex	Flex-255763-1	05/31/2022	Flex-255763-1 NEXBANK, NJ	\$11,197.49
Flex	Flex-255765-1	05/31/2022	Flex-255765-1 PSDLAF - Full Flex Pool (Vtx)	\$0.26
Flex	Flex-255764-1	05/31/2022	Flex-255764-1 PSDLAF - Full Flex Pool (Perfed)	\$927.39
				\$19,037.49

376

Interest 5/1/2022 - 5/31/2022

ESSA Bank & Trust

200 Palmer Street • PO Box L
Stroudsburg, PA 18360-0160





Statement Ending 05/31/2022

Page 1 of 2

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT WORKERS COMP SELF INS
C/O CRAIG NEIMAN
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$300,088.64

Government Checking

Account Summary

Date	Description	Amount
04/30/2022	Beginning Balance	\$300,086.01
	1 Credit(s) This Period	\$2.63
	0 Debit(s) This Period	\$0.00
05/31/2022	Ending Balance	\$300,088.64

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$2.63
Interest Paid Year-to-Date	\$12.41

Other Credits

Date	Description	Amount
05/31/2022	INTEREST PAID 4/30 THROUGH 5/31	\$2.63
		1 item(s) totaling \$2.63

Daily Balances

Date	Amount
05/31/2022	\$300,088.64



377

ESSA Bank & Trust

200 Palmer Street • PO Box L
Stroudsburg, PA 18360-0160





Statement Ending 05/31/2022

Page 1 of 2

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT PAYPAL ACCOUNT
C/O CRAIG NEIMAN
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$3,295.50

Government Checking

Account Summary

Date	Description	Amount
04/30/2022	Beginning Balance	\$1,022.41
	2 Credit(s) This Period	\$2,273.09
	0 Debit(s) This Period	\$0.00
05/31/2022	Ending Balance	\$3,295.50

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.01
Interest Paid Year-to-Date	\$0.05

Electronic Credits

Date	Description	Amount
05/23/2022	PAYPAL TRANSFER PPD	\$2,273.08
		1 item(s) totaling \$2,273.08

Other Credits

Date	Description	Amount
05/31/2022	INTEREST PAID 4/30 THROUGH 5/31	\$0.01
		1 item(s) totaling \$0.01

Daily Balances

Date	Amount	Date	Amount
05/23/2022	\$3,295.49	05/31/2022	\$3,295.50







378

200 Palmer Street • PO Box L
Stroudsburg, PA 18360-0160

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT ESCROW ACCT FERNWOOD
C/O CRAIG NEIMAN
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$38,570.60

Government Checking

Account Summary

Date	Description	Amount
04/30/2022	Beginning Balance	\$38,570.26
	1 Credit(s) This Period	\$0.34
	0 Debit(s) This Period	\$0.00
05/31/2022	Ending Balance	\$38,570.60

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.34
Interest Paid Year-to-Date	\$1.61

Other Credits

Date	Description	Amount
05/31/2022	INTEREST PAID 4/30 THROUGH 5/31	\$0.34
		1 item(s) totaling \$0.34

Daily Balances

Date	Amount
05/31/2022	\$38,570.60







379

200 Palmer Street • PO Box L
Stroudsburg, PA 18360-0160

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT CAFETERIA FUND
C/O CRAIG NEIMAN
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$209,745.26

Government Checking

Account Summary

Date	Description	Amount
04/30/2022	Beginning Balance	\$195,467.14
	33 Credit(s) This Period	\$16,188.83
	3 Debit(s) This Period	-\$1,910.71
05/31/2022	Ending Balance	\$209,745.26

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$1.78
Interest Paid Year-to-Date	\$7.26

Electronic Credits

Date	Description	Amount
05/02/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$65.00
05/02/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$765.00
05/02/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$1,087.30
05/03/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$107.50
05/04/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$1,102.50
05/05/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$1,061.50
05/06/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$460.00
05/09/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$374.50
05/09/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$665.00
05/09/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$100.00
05/10/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$137.00
05/11/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$894.00
05/12/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$570.25
05/13/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$472.50
05/16/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$340.50
05/16/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$767.50
05/16/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$517.50
05/17/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$275.00
05/18/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$777.50
05/19/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$1,005.00
05/20/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$487.50
05/23/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$675.00
05/23/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$415.00
05/23/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$245.00
05/24/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$163.00



380



PO BOX 289
BERWICK, PA 18603-0289

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL DISTRICT
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Statement Ending 05/31/2022

Page 1 of 4

Managing Your Accounts

-  Customer Service (570)752-3671
(888)759-2266
-  Mailing Address 111 W Front Street
PO Box 289
Berwick, PA 18603
-  Online Banking www.fkc.bank
-  Email info@fkc.bank
-  Telephone Banking (570)759-2265
(888)759-2265



Summary of Accounts

Account Type	Account Number	Ending Balance
NOW SPSPD/Government		\$250,670.67

NOW SPSPD/Government

Account Summary

Date	Description	Amount
05/01/2022	Beginning Balance	\$250,606.82
	1 Credit(s) This Period	\$63.85
	0 Debit(s) This Period	\$0.00
05/31/2022	Ending Balance	\$250,670.67

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.30%
Interest Days	31
Interest Earned	\$63.85
Interest Paid This Period	\$63.85
Interest Paid Year-to-Date	\$310.87

Account Activity

Post Date	Description	Debits	Credits	Balance
05/01/2022	Beginning Balance			\$250,606.82
05/31/2022	Credit Interest		\$63.85	\$250,670.67
05/31/2022	Ending Balance			\$250,670.67



381



Pennsylvania Local Government Investment Trust

Account Statement - Transaction Summary

For the Month Ending May 31, 2022

East Stroudsburg Area School District - Capital Reserve

PLGIT-Class	
Opening Market Value	6,816,430.49
Purchases	2,818.70
Redemptions	(124,125.21)
Unsettled Trades	0.00
Change in Value	0.00

Closing Market Value	\$6,695,123.98
Cash Dividends and Income	2,818.70

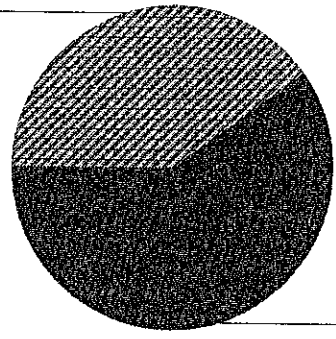
PLGIT/PRIME	
Opening Market Value	10,005,968.17
Purchases	6,679.75
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00

Closing Market Value	\$10,012,647.92
Cash Dividends and Income	6,679.75

382

Asset Summary			
	May 31, 2022	April 30, 2022	
PLGIT-Class	6,695,123.98	6,816,430.49	
PLGIT/PRIME	10,012,647.92	10,005,968.17	
Total	\$16,707,771.90	\$16,822,398.66	





Asset Allocation	
PLGIT/PRIME	59.93%
PLGIT-Class	40.07%



RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT CONCESSION STAND FUND
C/O CRAIG NEIMAN
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$27,922.41

Government Checking

Account Summary

Date	Description	Amount
04/30/2022	Beginning Balance	\$27,922.17
	1 Credit(s) This Period	\$0.24
	0 Debit(s) This Period	\$0.00
05/31/2022	Ending Balance	\$27,922.41

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.24
Interest Paid Year-to-Date	\$1.15

Other Credits

Date	Description	Amount
05/31/2022	INTEREST PAID 4/30 THROUGH 5/31	\$0.24
		1 item(s) totaling \$0.24

Daily Balances





Date	Amount
05/31/2022	\$27,922.41

200 Palmer Street • PO Box L
Stroudsburg, PA 18360-0160

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT EXPENDABLE SCHOLARSHIP
C/O CRAIG NEIMAN
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

-  Phone 855-713-8001
-  Hours 8:00 a.m. - 6:00 p.m. M-F
-  Website essabank.com
-  Email contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$31,859.60

Government Checking

Account Summary			Interest Summary		
Date	Description	Amount	Description	Amount	
04/30/2022	Beginning Balance	\$31,859.32	Annual Percentage Yield Earned	0.00%	
	2 Credit(s) This Period	\$10.28	Interest Days	0	
	1 Debit(s) This Period	-\$10.00	Interest Earned	\$0.00	
05/31/2022	Ending Balance	\$31,859.60	Interest Paid This Period	\$0.28	
			Interest Paid Year-to-Date	\$1.31	

Other Credits

Date	Description	Amount
05/31/2022	INTEREST PAID 4/30 THROUGH 5/31	\$0.28
		1 item(s) totaling \$0.28

Other Debits

Date	Description	Amount
05/10/2022	ACCOUNT ANALYSIS SERVICE CHARGE	\$10.00
05/12/2022	REFUND FEE OF 05.10.2022 CORRECTION	\$10.00
		2 item(s) totaling \$20.00

Daily Balances

Date	Amount	Date	Amount	Date	Amount
05/10/2022	\$31,849.32	05/12/2022	\$31,859.32	05/31/2022	\$31,859.60







384

200 Palmer Street • PO Box L
Stroudsburg, PA 18360-0160

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT NON-EXPENDABLE
C/O CRAIG NEIMAN
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$18,759.57

Government Checking

Account Summary

Date	Description	Amount
04/30/2022	Beginning Balance	\$18,759.41
	1 Credit(s) This Period	\$0.16
	0 Debit(s) This Period	\$0.00
05/31/2022	Ending Balance	\$18,759.57

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.16
Interest Paid Year-to-Date	\$0.77

Other Credits

Date	Description	Amount
05/31/2022	INTEREST PAID 4/30 THROUGH 5/31	\$0.16
		1 item(s) totaling \$0.16

Daily Balances





Date	Amount
05/31/2022	\$18,759.57

200 Palmer Street • PO Box L
Stroudsburg, PA 18360-0160

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT SPECIAL ACTIVITY FUND
C/O CRAIG NEIMAN
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$243,478.95

Government Checking

Account Summary

Date	Description	Amount
04/30/2022	Beginning Balance	\$243,476.82
	1 Credit(s) This Period	\$2.13
	0 Debit(s) This Period	\$0.00
05/31/2022	Ending Balance	\$243,478.95

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$2.13
Interest Paid Year-to-Date	\$10.07

Other Credits

Date	Description	Amount
05/31/2022	INTEREST PAID 4/30 THROUGH 5/31	\$2.13
		1 Item(s) totaling \$2.13

Daily Balances

Date	Amount
05/31/2022	\$243,478.95



Savings

Account Number

Statement Date

04/04/2022

Page 1

Date	Transaction Description	Amount	Ending Balance
03/16/2022	Interest Deposit - INTEREST PAID 01/01 THROUGH 03/15	59.40	41,914.87
03/30/2022	Interest Deposit - INTEREST PAID 03/16 THROUGH 03/31	3.21	41,918.08

EAST STROUDSBURG AREA
SCHOOL DISTRICT
C/O CRAIG NEIMAN
50 VINE ST
EAST STROUDSBURG PA 18301





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0401 04/04/22

387

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT STUDENT ACTIVITY FUND
C/O CRAIG NEIMAN
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$74,811.70

Government Checking

Account Summary

Date	Description	Amount
04/30/2022	Beginning Balance	\$74,811.04
	1 Credit(s) This Period	\$0.66
	0 Debit(s) This Period	\$0.00
05/31/2022	Ending Balance	\$74,811.70

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.66
Interest Paid Year-to-Date	\$3.10

Other Credits

Date	Description	Amount
05/31/2022	INTEREST PAID 4/30 THROUGH 5/31	\$0.66
		1 Item(s) totaling \$0.66

Daily Balances

Date	Amount
05/31/2022	\$74,811.70

Balance Sheet Report for 2022 Period 11

Account Number	Description	Period Net Change	Account Balance
Assets			
00-0000-010-000-00-000-000-0000-0000-	AP Cash - TREASURY FUND	830,221.60	7,300,487.87
Total Assets			7,300,487.87
Liabilities			
00-0000-001-000-00-000-000-0000-0000-	Due To/Due From General Fund	830,221.60	7,300,487.87
00-0000-002-000-00-000-000-0000-0000-	Due To/Due From Special Acti	(830,221.60)	(7,300,487.87)
00-0000-003-000-00-000-000-0000-0000-	Due To/Due From Capital Reserv	(548,174.81)	(6,325,065.73)
00-0000-004-000-00-000-000-0000-0000-	Due To/Due From Cafeteria Fun	(6,438.03)	1,517.10
00-0000-005-000-00-000-000-0000-0000-	Due To/Due From Student Acti	(41,279.24)	0.00
00-0000-006-000-00-000-000-0000-0000-	Due To/Due From Concession Sta	(275,113.98)	(845,023.87)
00-0000-007-000-00-000-000-0000-0000-	Due To/Due From Private - Purp	16,033.28	(52,117.36)
00-0000-008-000-00-000-000-0000-0000-	Due To/Due From Investment Tru	4,204.50	(20,953.06)
00-0000-038-000-00-000-000-0000-0000-	PNC-Procurement Card Liability	1,516.94	8,480.21
Total Liabilities + Fund Balance		18,036.54	(67,325.16)
Total Liabilities		993.20	0.00
Total Assets		(830,221.60)	(7,300,487.87)

389

Balance Sheet Report for 2022 Period 11



Account Number	Description	Period	Net Change	Account Balance
Assets				
10-0000-010-000-00-000-000-000-0000-	AP Cash - GENERAL FUND			98,645,975.93
10-0103-020-000-00-000-000-000-0000-	Cash Petty Cash		548,174.81	6,325,065.73
10-0111-011-000-00-000-000-000-0003-	Investment PLGIT		0.00	350.00
10-0111-011-000-00-000-000-000-0009-	Investment Liquid Asset PSDLAF		780,275.43	7,049,913.95
10-0121-012-000-00-000-000-000-0013-	Delinquent Taxes Receivable		(8,858,807.86)	60,080,805.07
10-0121-012-000-00-000-000-000-0014-	Delinquent Taxes Interim		0.00	14,302,160.94
10-0121-012-000-00-000-000-000-0015-	Taxes Receivable Tax Claim Dif		0.00	192,293.77
10-0142-014-000-00-000-000-000-0023-	State Subsidies Receivable		0.00	(3,046,644.57)
10-0143-014-000-00-000-000-000-0026-	Federal Subsidies Receivable		0.00	2,423,624.72
10-0155-015-000-00-000-000-000-0034-	Due from Employees		0.00	8,961,085.58
10-0155-015-000-00-000-000-000-0035-	Due from Use of Facility		(444.51)	21,874.77
10-0155-015-000-00-000-000-000-0036-	Due from Students & Misc		0.00	9.79
10-0181-018-000-00-000-000-000-0040-	Prepaid Expenses		(5,840.27)	15,334.73
10-0181-018-000-00-000-000-000-0041-	Prepaid Expenses Arbitrpay		2,362.50	2,362.50
10-0101-020-000-00-000-000-000-0019-	Cash ESSA PayPal		6,600.00	65,183.50
10-0101-020-000-00-000-000-000-0025-	Cash ESSA W/C Escrow		2,273.09	3,295.50
10-0101-020-000-00-000-000-000-0028-	Cash ESSA Fernwood Escrow		2.63	300,088.64
10-0101-020-000-00-000-000-000-0028-	Cash ESSA Keystone Comm. Bank		0.34	38,570.60
10-0101-020-000-00-000-000-000-0200-	Assessed Appeal Taxes Rec		63.85	250,670.67
10-0121-012-000-00-000-000-001-0013-	Account Payable		0.00	1,659,930.04
10-0000-042-000-00-000-000-000-0000-	Account Payable CDL class		(2,064,000.42)	(25,282,476.84)
10-0421-039-000-00-000-000-000-0043-	Account Payable Donation		(36,938.94)	(932,428.55)
10-0421-039-000-00-000-000-000-0044-	PA State Withholding		0.00	(7,620.00)
10-0462-046-000-00-000-000-000-0086-	PA Unemployment WH		(878.28)	(1,574.28)
10-0462-046-000-00-000-000-000-0087-	EIT WH		0.00	0.31
10-0462-046-000-00-000-000-000-0089-			(3,376.78)	(6,567.10)
			(59,202.15)	(115,637.22)
Total Assets			(7,525,339.99)	
Total Liabilities			(2,064,000.42)	

390

East Stroudsburg Area SD, PA

YEAR-TO-DATE BUDGET REPORT

MAY 2022

FOR 2022 11

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COI
10 General Fund							
1110 Regular	57,291,316	57,277,267	46,450,869.52	4,915,376.14	1,757,400.22	9,068,936.99	84.2%
1190 Federal	2,280,155	2,280,155	1,707,558.13	1,168,342.82	898.15	571,698.72	74.9%
1191 Federal wages	0	0	19,205.21	0.00	0.00	-19,205.21	100.0%
1192 Summer Program	0	0	225,223.17	2,415.22	65.40	-225,288.57	100.0%
1193 PreEntryPlan ESSER III	0	0	29,473.30	0.00	0.00	-29,473.30	100.0%
1211 LifeSkillsSupp	2,745,534	2,664,360	1,895,668.62	195,732.43	6,177.29	762,514.02	71.4%
1221 Deaf/Hearing	187,000	187,220	201,490.90	42,405.54	13,275.96	-27,546.86	114.7%
1224 Blind/Visually	117,402	117,402	104,839.62	8,935.00	4,811.59	7,750.79	93.4%
1225 SpeechLang	1,114,452	1,122,272	1,335,315.90	126,511.88	54,737.05	-67,780.52	106.0%
1231 EntSupp	4,248,903	4,241,184	3,154,608.38	323,049.51	53,384.68	1,033,191.04	75.6%
1232 Emotional Support PRRI	0	0	38,932.10	4,290.00	0.00	-38,932.10	100.0%
1233 Autisticsupp	1,108,000	1,108,000	1,437,017.38	167,655.91	170,675.72	-499,693.10	145.1%
1241 Learningsupp	13,774,533	13,691,635	10,237,777.09	1,045,097.95	7,392.37	3,446,535.36	74.8%
1243 Giftedsupp	349,007	357,041	361,483.10	37,519.23	428.00	-4,870.28	101.4%
1260 PhysicalSupp	460,000	460,000	516,393.82	60,912.30	47,322.41	-103,716.23	122.5%
1270 Handicap	618,000	618,000	357,164.14	28,292.35	21,980.16	238,835.70	61.4%
1280 Intervent	88,708	88,708	112,505.49	11,164.67	0.00	-23,797.49	126.8%
1281 DeveloppelaySupport	2,500	2,500	997.05	0.00	0.00	1,502.95	39.9%
1290 Ospecprog	5,573,823	5,624,388	4,128,589.94	631,394.67	40,576.01	1,455,222.09	74.1%
1360 BusinessEd	933,122	934,010	715,995.58	70,041.34	668.80	217,345.62	76.7%
1390 OthvoEdprog	2,000,000	2,000,000	1,759,460.00	273,179.00	0.00	240,540.00	88.0%
1410 Drivers'Ed	249,184	249,184	189,039.26	19,350.32	0.00	60,124.74	75.9%
1430 Homebound Instruction	35,314	35,314	8,466.27	2,922.41	0.00	26,847.73	24.0%
1441 Adjudicated Court Place	275,000	275,000	51,387.70	-50.00	0.00	223,612.30	18.7%
1442 Alt Edu Program	600,000	600,000	880,130.37	34,496.22	68,710.26	-348,840.63	158.1%
1450 Afterschoolprog	0	0	62,313.00	4,388.19	0.00	-62,313.00	100.0%
1500 Nonpublic School Prog	18,000	18,000	26,068.41	3,887.53	4,268.73	-12,337.14	168.5%
1801 Pre-K Instruction	3,278	3,278	24,398.83	0.00	0.00	-21,120.83	744.3%
2111 Dir of Pupil SVC	365,329	381,229	330,858.62	26,525.24	1,990.20	48,380.48	87.3%
2119 SpvstuserOther	431,854	414,356	344,193.26	3,163.15	4,846.60	65,296.24	84.2%
2120 Guidance	3,629,020	3,629,165	2,813,744.48	255,872.92	9,291.22	806,129.25	77.8%
2140 Psychological Services	933,701	915,881	570,576.54	52,446.67	0.00	345,304.47	62.3%
2143 Psychological Services	930,000	930,000	21,900.00	10,550.00	0.00	-12,600.00	235.5%
2144 Psychotherapy Service	0	0	140,893.73	8,628.87	6,703.73	782,492.54	15.9%
2149 Diagnosticians	0	0	31,269.72	13,207.61	0.00	-31,269.72	100.0%
2160 Social Work Services	613,069	610,757	205,930.71	17,427.27	0.00	404,826.43	33.7%
2170 Student Acct Services	646,936	646,936	648,230.76	64,409.56	250.00	-1,544.31	100.2%
2190 Oth Pupil Per	252,920	252,920	124,435.29	11,590.65	0.00	128,484.71	49.2%
2250 Library	1,659,751	1,668,282	1,325,336.80	140,972.55	17,077.71	325,867.20	80.5%
2260 Instr&CurrDev	941,858	940,358	756,936.06	68,572.37	0.00	183,421.94	80.5%
2271 StaffDevCert	179,918	175,779	279,899.77	1,952.83	62,188.43	-166,299.20	194.6%
2280 NonPublicSuppservice	300	300	0.00	0.00	32.14	-168,509.82	17.4%
2310 BoardSvc	132,016	132,016	297,003.37	2,499.42	3,522.45	-168,509.82	227.6%
2330 TaxAssess&Collect	471,013	471,013	497,513.06	13,248.04	255.65	-21,795.71	104.6%

391

East Stroudsburg Area SD, PA

YEAR-TO-DATE BUDGET REPORT MAY 2022

FOR 2022 11

ACCOUNTS 10	FOR:		REVISD BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	ORIGINAL APPROP	General Fund						
2350 Legal Services	480,000		480,000	274,657.58	22,327.70	12,557.50	192,784.92	59.8%
2360 Office Superintendent	1,069,727		1,070,727	901,895.81	79,658.54	769.70	168,061.49	84.3%
2370 Community Relations Svc	127,403		127,403	.00	.00	.00	177,403.00	0%
2380 Principal	6,303,481		6,300,932	5,384,663.56	476,147.94	15,943.63	900,324.43	85.7%
2390 Other Admin Svs	1,739,654		1,739,451	1,338,458.26	4,410.29	13,312.07	7,608.14	82.3%
2420 Medicalsvs	150,976		150,976	113,635.25	11,206.57	19,222.24	381,770.81	78.1%
2430 DentalSvs	56,389		56,389	38,548.34	1,571.46	16.15	37,324.60	75.3%
2450 NonpubHlthsvs	117,747		117,747	89,184.00	5,262.63	18.71	17,821.95	68.4%
2490 Other Health Service	198,732		198,732	186,668.28	16,316.74	.00	28,563.00	73.7%
2511 Payroll Services	238,653		238,653	213,883.29	20,250.13	.00	12,063.72	93.9%
2514 Financial Acct Service	1,240,091		1,241,091	933,281.15	46,877.49	972.64	24,769.71	89.6%
2515 Supervision-Op/Maint	407,079		407,079	360,748.15	31,524.10	.00	306,837.38	75.3%
2620 OperBldg	11,540,843		11,543,552	10,482,863.23	912,526.07	244,684.46	46,330.85	88.6%
2630 Grounds	414,500		407,500	339,767.82	9,509.96	38,411.35	816,044.80	92.9%
2660 Security	2,814,894		2,814,894	2,534,493.46	254,490.67	3,339.07	29,320.83	92.8%
2690 Other Op & Maint	0		0	.00	.00	18,309.00	277,119.18	90.2%
2711 Adm-Trans -Head	133,912		133,912	116,914.16	10,209.52	.00	16,309.00	100.0%
2719 SPV-Trans -Other	426,833		426,833	399,045.12	38,202.27	.00	16,997.84	87.3%
2720 Vehicle Operation Svc	8,360,856		8,344,446	6,140,497.58	641,715.00	137,038.45	27,807.88	93.5%
2740 Vehicles&Maint	427,947		427,947	484,922.75	42,699.60	18,290.23	2,066,910.44	75.2%
2750 Nonpublic Trans	465,200		465,200	426,908.76	44,856.83	.00	82,651.55	88.9%
2831 SPV of Staff Services HR	214,238		214,238	192,468.99	16,430.12	.00	38,291.24	91.8%
2832 Recruit & Place	200		200	.00	.00	.00	21,769.01	89.8%
2833 StaffAccServ	365,249		361,554	449,887.26	57,555.66	407.93	-88,741.64	124.5%
2834 SDevNonInstCert	71,050		68,308	56,968.40	2,835.62	115.00	51,224.16	54.3%
2836 SDevNonCert	51,230		53,802	31,795.81	6,593.53	2,545.00	19,461.15	63.8%
2840 DataProcess	263,634		268,634	226,312.50	3,202.22	15,788.58	26,533.26	90.1%
2841 Supervisor Itec	234,547		234,547	188,249.53	16,023.22	.00	46,297.47	80.3%
2844 Operationsvcs	3,685,536		3,823,685	3,074,792.67	115,362.97	408,732.84	340,168.99	91.1%
2850 Liaison Svcs	141,492		141,492	125,809.25	10,816.46	.00	15,682.75	88.9%
2910 UNDEFINED	50,000		50,000	39,765.60	.00	.00	10,234.40	79.5%
3210 StudentActivity	489,976		495,031	498,680.26	158,658.90	5,224.13	-8,873.73	101.8%
3250 Athletics	2,539,977		2,539,927	2,002,431.25	254,906.71	145,106.03	392,390.10	84.6%
3310 CommRecreation	87,097		87,097	116,569.53	7,101.07	19,918.36	-49,390.89	156.7%
4600 Bldg Imp	0		0	1,062,032.78	452,329.78	4,477,931.22	-5,539,964.00	100.0%
5110 Debt Service	15,846,179		15,713,418	15,623,809.78	3,456.00	37,480.71	52,127.98	99.7%
5130 Refund Prior Yr Rev	260,000		260,000	779,045.90	26,670.30	10,000.00	-789,045.90	88.9%
5800 Suspense Account	0		0	.00	.00	.00	10,997,365.00	100.0%
5900 Budgetary Reserve	11,000,000		10,997,365	688,419.43	-77,425.13	.00	-55,601.57	99.9%
6111 Current Real Estate Tax	-90,744,021		-90,744,021	-213,672.04	-23,430.62	.00	148,672.04	328.7%
6112 Interim Real Estate Tax	-65,000		-65,000	-100,347.01	.00	.00	-24,652.99	80.3%
6113 PURTA-Public Utility Realty T	-125,000		-125,000	-82,901.91	.00	.00	-17,098.09	82.9%
6114 Pay In Lieu -St/Local	-100,000		-100,000	.00	.00	.00	.00	.0%

392

East Stroudsburg Area SD, PA

YEAR-TO-DATE BUDGET REPORT

MAY 2022

FOR 2022 11

ACCOUNTS FOR:	ORIGINAL	REVISED	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
10. General Fund	APPROP	BUDGET				BUDGET	USE/COI
6143 Local service Tax - LST	-75,000	-75,000	-68,267.64	-21,281.38	.00	-6,732.36	91.0%
6151 Current Act 511 EIT	-3,800,000	-3,800,000	-3,951,485.70	-768,958.46	.00	151,485.70	104.0%
6153 Curr Act 511 Real Est	-1,000,000	-1,000,000	-1,747,565.72	-213,348.31	.00	747,565.72	174.8%
6411 Delinquent Real Estate	-9,000,000	-9,000,000	-10,983,579.89	-523,706.38	.00	1,983,529.89	122.0%
6510 Interest on Invest	-100,000	-100,000	-60,917.34	-24,048.51	.00	-39,082.66	60.9%
6710 Admissions	-35,000	-35,000	-33,080.90	.00	.00	-1,919.10	94.5%
6740 Fees	-2,000	-2,000	-1,665.00	-237.00	.00	-335.00	83.3%
6830 Rev From Intermed-Fed	-5,000	-5,000	-2,580.00	.00	.00	-2,420.00	51.6%
6832 Federal Idea Revenue	-1,053,806	-1,053,806	-1,395,973.42	.00	.00	342,167.42	132.5%
6910 Rentals	-55,000	-55,000	-44,747.03	-2,348.59	.00	-10,252.97	81.4%
6941 Regular Sch Tuition	-12,000	-12,000	.00	.00	.00	-15,000.00	.0%
6942 Summer School Tuition	-40,000	-40,000	-13,523.13	-1,742.00	.00	-12,000.00	.0%
6944 Tuition from Other Lea	0	0	-241,000.00	.00	.00	241,000.00	100.0%
6980 Rev from Community Serv	0	0	-49.17	.00	.00	49.17	100.0%
6990 Misc Revenue	-20,000	-20,000	-14,782.86	.00	.00	-5,217.14	73.9%
6991 RefundPriorityReceipt	-100,000	-100,000	-38,546.20	-3,720.88	.00	-61,453.80	38.5%
6999 Other Revenues Misc	-18,274,681	-18,274,681	-13,343,725.00	-870,723.43	.00	-4,930,956.00	73.0%
7111 Basic Education	-2,798,677	-2,798,677	-3,038,352.64	.00	.00	239,675.64	108.6%
7112 Basic Ed Fund-Social Security	-900,000	-900,000	.00	.00	.00	-900,000.00	.0%
7160 Tuition Orphans & Child	-20,000	-20,000	.00	.00	.00	-20,000.00	.0%
7240 Driver Ed-Student	-4,993,638	-4,993,638	-3,739,035.00	.00	.00	-1,254,603.00	74.9%
7271 Special Ed School Aged	-2,900,000	-2,900,000	-2,746,517.00	.00	.00	-153,483.00	94.7%
7311 Pupil Transportation Subsidy	-100,000	-100,000	-53,323.00	.00	.00	-46,677.00	53.3%
7312 NonPublicCharterTransp	-1,375,500	-1,375,500	-1,067,165.19	-195,878.86	.00	-308,334.81	77.6%
7320 Rent & Sink Fund Pymt	-155,000	-155,000	-136,249.54	.00	.00	-18,750.46	87.8%
7330 Health Services/ Act 25	-4,345,813	-4,345,813	-4,345,813.20	.00	.00	.00	100.0%
7340 State Prop Tax Reduction Allo	0	0	-227,573.91	.00	.00	227,573.91	100.0%
7361 School Safety & Security Gran	-1,248,758	-1,248,758	-1,248,758.00	.00	.00	.00	100.0%
7505 Ready To Learn Grant	-12,790,467	-12,790,467	-10,186,414.41	21,839.91	.00	-2,604,052.59	79.6%
7820 State Share Retire Cont	-625,000	-625,000	-589,487.00	.00	.00	-35,513.00	94.3%
8110 Payments Fed Impacted	-2,103,914	-2,103,914	-1,889,602.13	-150,279.57	.00	-214,311.87	89.8%
8514 NCLB-Title I	-263,596	-263,596	-255,222.86	-37,656.58	.00	-8,373.14	96.8%
8515 NCLB-Title II	-25,574	-25,574	-31,568.95	-3,643.58	.00	5,994.95	123.4%
8516 NCLB-Title III	-143,402	-143,402	-135,674.16	.00	.00	12,727.16	108.6%
8517 NCLB-Title IV	-54,900	-54,900	-55,568.11	.00	.00	668.11	101.2%
8732 Arpa-Qscbs	-25,100	-25,100	-25,472.73	.00	.00	372.73	101.5%
8733 UNDEFINED	-10,000,000	-10,000,000	-896,119.21	-39,243.90	.00	-9,103,880.79	9.0%
8741 ESSER - COVID-19	0	0	-242,631.79	.00	.00	242,631.79	100.0%
8742 GEER-Governor's Emergency COVI	0	0	-6,881,918.79	.00	.00	6,881,918.79	100.0%
8743 ESSER II	0	0	-782,625.17	-264,386.55	.00	782,625.17	100.0%
8744 ARP ESSER III	0	0	-15,977.87	.00	.00	15,977.87	100.0%
8749 Other CARES Act Funding	0	0	-57,541.04	-14,385.26	.00	57,541.04	100.0%
8751 ARP ESSER Learning Loss	0	0	.00	.00	.00	.00	100.0%
8752 ARP ESSER Summer Programs	0	0	-11,508.20	-2,877.05	.00	11,508.20	100.0%

393

East Stroudsburg Area SD, PA

YEAR-TO-DATE BUDGET REPORT

MAY 2022

FOR 2022 11

ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COI
8753 ARP ESSER Afterschool Program	0	0	-11,508.28	-2,877.07	.00	11,508.28	100.0%
8810 Med Assist Reimb Access	-1,563,694	-1,563,694	-1,270,850.12	.00	.00	-292,843.88	81.3%
8820 Med Assi Reimb Trans	-80,000	-80,000	-146,388.85	.00	.00	66,388.85	183.0%
9210 Capital Lease Equipment	-1,528,602	-1,528,602	-1,138,924.10	.00	.00	-389,677.90	74.5%
9400 Sale Of Fixed Assets	-125,000	-125,000	-22,671.81	.00	.00	-102,328.19	18.1%
TOTAL General Fund	4,528,817	4,528,817	-24,618,313.26	9,589,340.41	8,005,085.95	21,142,044.58	-366.8%
TOTAL REVENUES	-172,788,143	-172,788,143	-164,297,142.45	-3,220,359.20	.00	-8,491,000.55	
TOTAL EXPENSES	177,316,960	177,316,960	139,678,829.19	12,809,699.61	8,005,085.95	29,633,045.13	

394

East Stroudsburg Area SD, PA

YEAR-TO-DATE BUDGET REPORT

MAY 2022

FOR 2022 11

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	4,528,817	4,528,817	-24,618,313.26	9,589,340.41	8,005,085.95	21,142,044.58	-366.8%

** END OF REPORT - Generated by Sonya Burch **

395

STATEMENT OF INCOME
For the Period Ending April 30, 2022
CAFETERIA FUND

STATEMENT OF INCOME
For the Period Ending April 30, 2022
CAFETERIA FUND

Munis Account Number	Current Period	Year-to-Date
REVENUE FROM LOCAL SOURCES:		
INTEREST ON INVESTMENTS	1.50	14.37
REVENUE FROM OPERATIONS:		
SALES, LUNCH - PAID	(123.25)	204.18
SALES, BREAKFAST - PAID	-	27.85
SUMMER SALES - B-FAST & LUNCH	-	-
SALES, A LA CARTE LUNCH	35,587.50	288,611.20
SALES, SPECIAL FUNCTIONS	6,355.05	22,745.05
MISC. PEPSI COMMISSION & REBATES	1,916.26	19,563.64
NO KID HUNGRY GRANT	-	21,849.17
TOTAL SALES	43,735.56	353,001.09
TOTAL LOCAL REVENUE	43,737.06	353,015.46
REVENUE FROM STATE SOURCES		
STATE SUBSIDY -SOCIAL SECURITY	4,821.40	43,884.49
STATE SUBSIDY - LUNCH	9,856.42	83,654.94
STATE SUBSIDY - BREAKFAST	4,926.20	40,010.00
STATE SUBSIDY -RETIREMENT	21,655.47	194,471.95
TOTAL STATE REVENUE	41,259.49	362,021.38
REVENUE FROM FEDERAL SOURCES		
FEDERAL SUBSIDY - P-EBT	0	3,063.00
FEDERAL SUBSIDY - LUNCH	321,213.68	2,712,771.58
FEDERAL SUBSIDY - BREAKFAST	128,327.50	1,012,016.24
FEDERAL ESSER 1	-	-
FEDERAL FARM TO SCHOOL	-	-
FEDERAL DONATED COMMODITY	-	-
TOTAL FEDERAL REVENUE	449,541.18	3,727,850.82
TOTAL CAFETERIA REVENUE	\$534,537.73	\$4,442,887.66
EXPENSES OF OPERATIONS		
NoKidHungryOperativeRegSalary	-	13,989.11
NoKidHungry SS OASDI	-	970.98
NoKidHungry SS HI	-	226.98
NoKidHungry PSERS	-	5,522.25
NoKidHungry WorkComp	-	123.45
Salary, Cafeteria SPV	10,372.48	95,237.45
Salary, Cafeteria ADM	6,306.84	66,221.82
Salary, OT Supervisors	563.00	1,970.55
Salary, Cafeteria Secretary	2,426.29	37,765.36
Salary, OT Secretary	65.62	280.42
Salary Operative Labor	97,156.22	804,981.94
Salary Substitute Workers	1,140.00	4,791.86
Salary OT Workers	510.22	784.59
Salary Summer Feed	-	40,693.75
ELO ProgramESSER3SummerFeed	-	2,301.00
Salary, Cafeteria Custodian	9,778.57	103,632.42
Salary, Sub Custodian	360.00	360.00
Salary, OT Custodian	139.70	552.33
Life Insurance	639.22	6,491.22
Disability Insurance	239.16	2,127.04
Social Security - OASDI	7,815.05	70,278.51
ELO ProgramESSER3 SS OASDI	-	142.67
Social Security- HI	1,827.74	16,436.11
ELO ProgramESSER3 SS HI	-	33.37
Retirement	43,236.95	386,410.88
ELO ProgramESSER3 PSERS	-	689.44
VOYA Contribution Plan	73.98	701.35
ARP ESSER III VOYA Contrib	-	23.69
Unemployment	-	1.25
Workers Compensation	824.42	7,450.09
ELO ProgramESSER3 WorkComp	-	18.27
Health Insurance	44,890.10	427,943.72
Contract Maintenance	7,030.58	25,056.97
Maintenance & Repairs	200.00	17,822.83
Vehicles-Repair/Maintenance	-	2,736.17
Upgrade of Information System	10.83	46.33
Postage	10.07	102.76
Travel/Mileage	64.64	984.31
Supplies -Non Food	(644.65)	16,221.89
NoKidHungry Gen Sup	-	1,016.40
ESSER Caf Gen Sup	-	5,589.80
ESSER III CAF -Gen Sup	-	3,150.37
SuppliesNonFD Paper Bid Supply	-	797.16
Electricity	2,765.41	35,814.41
Fuel/Gasoline	506.89	3,623.43
Food Purchases	72,997.24	663,899.03
Farm to School -Food purchases	-	212.25
Milk Purchases	37,462.06	223,533.68
Technology Supplies	-	9,997.88
Depreciation Expense	2,716.26	27,162.61
NewEq<\$2,500	990.37	990.37
HSS Grant NewEq>\$2,500	11,436.22	11,436.22
ESSER III RepEq>\$2,500	-	34,534.75
Dues & Fees	2,344.33	12,964.80
TOTAL FOOD SERVICE EXPENSES	\$366,255.81	\$3,196,848.26
NET INCOME (LOSS)	\$168,281.92	\$1,246,039.40

396

STATEMENT OF INCOME
For the Period Ending May 31, 2022
CAFETERIA FUND

STATEMENT OF INCOME
For the Period Ending May 31, 2022
CAFETERIA FUND

Munis Account Number	Current Period	Year-to-Date
REVENUE FROM LOCAL SOURCES:		
INTEREST ON INVESTMENTS	1.78	16.15
REVENUE FROM OPERATIONS:		
SALES, LUNCH - PAID	53.75	257.93
SALES, BREAKFAST - PAID	8.70	36.55
SUMMER SALES - B-FAST & LUNCH	-	-
SALES, A LA CARTE LUNCH	36,959.35	325,570.55
SALES, SPECIAL FUNCTIONS	8,930.22	31,675.27
MISC. PEPSI COMMISSION & REBATES	1,688.50	21,252.14
NO KID HUNGRY GRANT	-	21,849.17
TOTAL SALES	47,640.52	400,641.61
TOTAL LOCAL REVENUE	47,642.30	400,657.76
REVENUE FROM STATE SOURCES		
STATE SUBSIDY -SOCIAL SECURITY	4,763.14	48,647.63
STATE SUBSIDY - LUNCH	10,940.02	94,594.96
STATE SUBSIDY - BREAKFAST	5,570.00	45,580.00
STATE SUBSIDY -RETIREMENT	21,839.91	216,311.86
TOTAL STATE REVENUE	43,113.07	405,134.45
REVENUE FROM FEDERAL SOURCES		
FEDERAL SUBSIDY - P-EBT	0	3,063.00
FEDERAL SUBSIDY - LUNCH	356,527.43	3,069,299.01
FEDERAL SUBSIDY - BREAKFAST	145,098.49	1,157,114.73
FEDERAL ESSER 1	-	-
FEDERAL FARM TO SCHOOL	212.25	212.25
FEDERAL DONATED COMMODITY	-	-
TOTAL FEDERAL REVENUE	501,838.17	4,229,688.99
TOTAL CAFETERIA REVENUE	\$592,593.54	\$5,035,481.20
EXPENSES OF OPERATIONS		
NoKidHungryOperativeRegSalary	-	13,989.11
NoKidHungry SS OASDI	-	970.98
NoKidHungry SS HI	-	226.98
NoKidHungry PSERS	-	5,522.25
NoKidHungry WorkComp	-	123.45
Salary, Cafeteria SPV	11,269.44	106,506.89
Salary, Cafeteria ADM	6,306.84	72,528.66
Salary, Admin OT pay	198.64	198.64
Salary, OT Supervisors	358.27	2,328.82
Salary, Cafeteria Secretary	2,450.15	40,215.51
Salary, OT Secretary	65.63	346.05
Salary Operative Labor	94,664.88	893,646.82
Salary Substitute Workers	1,650.00	6,441.86
Salary OT Workers	124.63	909.22
Salary Summer Feed	-	40,693.75
ELO ProgramESSER3 SummerFeed	-	2,301.00
Salary, Cafeteria Custodian	9,778.56	113,410.98
Salary, Sub Custodian	120.00	480.00
Salary, OT Custodian	236.51	788.84
Life Insurance	653.41	7,144.63
Disability Insurance	237.95	2,364.99
Social Security - OASDI	7,720.64	77,999.15
ELO ProgramESSER3 SS OASDI	-	142.67
Social Security- HI	1,805.63	18,241.74
ELO ProgramESSER3 SS HI	-	33.37
Retirement	43,602.19	430,013.07
ELO ProgramESSER3 PSERS	-	689.41
VOYA Contribution Plan	77.62	778.97
ARP ESSER III VOYA Contrib	-	23.69
Unemployment	-	1.25
Workers Compensation	814.20	8,264.29
ELO ProgramESSER3 WorkComp	-	18.27
Health Insurance	43,225.22	471,168.94
Contract Maintenance	3,567.42	28,624.39
Maintenance & Repairs	10,593.54	28,516.37
Vehicles-Repair/Maintenance	689.00	3,425.17
Upgrade of Information System	-	463.33
Postage	10.27	113.03
Travel/Mileage	105.78	1,090.09
Supplies -Non Food	14,101.76	30,323.65
NoKidHungry Gen Sup	-	1,016.40
ESSER Caf Gen Sup	-	5,589.80
ESSER III CAF -Gen Sup	-	3,150.37
SuppliesNonFD Paper Bid Supply	-	797.16
Electricity	3,010.89	38,825.30
Fuel/Gasoline	412.29	4,035.72
Food Purchases	93,121.11	757,020.14
Farm to School -Food purchases	-	212.25
Milk Purchases	29,521.44	253,055.12
Technology Supplies	-	9,997.88
Depreciation Expense	2,716.26	29,878.87
NewEq<\$2,500	-	990.37
HSS Grant NewEq>\$2,500	0.01	11,436.23
ESSER III RepEq>\$2,500	-	34,534.75
Dues & Fees	1,910.71	14,875.51
TOTAL FOOD SERVICE EXPENSES	\$385,220.89	3,582,069.15
NET INCOME (LOSS)	\$207,372.65	\$1,453,412.05

397

Progress Estimate

Contractor's Application

For (contract):		Smithfield Elementary School		Application Number: 2											
Application Period:		May, 2022		Application Date: 5/25/2022											
Specification Section No.	Description	A		B		C		D		E		F		G	
		Item		Scheduled Value		From Previous Application (C + D)		This Period		Materials Presently Stored (not in C or D)		Total Completed and Stored to Date (C + D + E)		% Balance to Finish (B - F)	
	Carpet (Material)		\$31,225	13,000		18,225	31,225	100	0			0			0
	Carpet (Labor)		\$14,135												14,135
	LVT (Material)		\$122,060	85,000		37,060	122,060	100	0			0			0
	LVT (Labor)		\$53,805												53,805
	Accessories		\$75,000	7,000		20,000	27,000	36	0			0			48,000
	Dumpster		\$6,500												6,500
	Project Allowance		\$55,675												55,675
Totals			\$358,400	105,000		75,285	180,285	50				50			178,115

399

V1.6.2

APPLICATION FOR PAYMENT

PROJECT

2021-018
ESASD High School North and Lehman
Intermediate School Window
Replacement

OWNER

ESASD
50 Vine Street
East Stroudsburg, PA 18301

CONTRACTOR

D&M Construction Unlimited Inc
1513 Upper Ford's Bend Rd
Clarks Summit, PA 18411

ARCHITECT

D'Arcy Engineering, Inc
One East Broad Street, Suite 310
Bethlehem, PA 18018

12 MAY 16, 2022 MAY 16, 2022 MAY 25, 2021

Application Date
Contract Start Date
Contract End Date

Owner Architect Contractor Field Other

Construction Mgr

Contractor's Application for Payment

Application is made for payment as shown below, with attached Continuation Sheet.

- 1. Original Contract Amount: \$ 560,000.00
- 2. Net of Change Orders: \$ 0.00
- 3. Net Amount of Contract: \$ 560,000.00
- 4. Total Completed & Stored to Date: \$ 475,532.59
- 5. Retainage Summary:
 - a. 10.00 % of Completed Work \$ 47,553.26
 - b. 10.00 % of Stored Material \$ 0.00

700

- 6. Total Completed Less Retainage: \$ 427,979.33
- 7. Less Previous Applications: \$ 423,263.33
- 8. Current Payment Due, This Application: \$ 4,716.00

9. Contract Balance (including Retainage): \$ 132,020.67

CHANGE ORDER NO.	Amount	Substitutions
Total previously approved:	0.00	0.00
Total approved this Month:	0.00	0.00
Sub Totals:	0.00	0.00
NET CHANGE ORDERS:	0.00	0.00

CONTRACTOR'S CERTIFICATION:

The Contractor's signature here certifies that, to the best of their knowledge this document accurately reflects the work completed in this Application for Payment. The Contractor also certifies that all payments have been made for work on previous Applications for Payment and also that the Current Payment is Due.

(Authorizing Signature) DPJ
 Date: MAY 16, 2022
 State Authorized: Pennsylvania
 County of: Lackawanna
 Subscribed and sworn to before me this 16 day of MAY
 Notary Public: Brittany Van Wert
 My Commission expires: MAY 28, 2022

Commonwealth of Pennsylvania - Notary Seal
 BRITTANY VAN WERT, Notary Public
 Lackawanna County
 My Commission Expires May 28, 2022
 Commission Number 1291956

ARCHITECT'S CERTIFICATION:

In accordance with the Contract Documents, based on on-site observation and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of Amount Certified

AMOUNT CERTIFIED: \$4,716.00
 (Architect's Signature) Joshua Grice Date: 5/25/22

This Certificate is not negotiable. The Amount Certified is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

To Owner(Signature) _____

From Contractor(Signature) DPJ

APPLICATION FOR PAYMENT - CONTINUATION SHEET

From:

D&M Construction Unlimited Inc
1513 Upper Fords Pond Rd
Clarks Summit, PA 18411

To:

ESASD
50 Vine Street
East Stroudsburg, PA 18301

Project:

2021-018
ESASD High School North and Lehman
Intermediate School Window
Replacement

Application No:

12
Application Date: 5/16/2022
Period To: 5/16/2022
Contract Date: 5/25/2021
Architect's Project#:

A Item No	B Description of Work	C Contract Value	D Work Completed		E This Period	F Materials Presently Stored (Not in Store)	G Total Completed and Stored to Date (D+E+F)	H Balance To Finish (G-I)	I Retainage (If Variable Rate)
			(D+E)	(F or E)					
1	General Conditions & Site Supervision	50,000.00	37,500.00	2,500.00	0.00	40,000.00	10,000.00	4,000.00	
2	Bonds and Insurance	8,500.00	8,500.00	0.00	0.00	8,500.00	0.00	850.00	
3	Mobilization/Demobilization	15,000.00	12,000.00	1,500.00	0.00	13,500.00	1,500.00	1,350.00	
4	Demo of Existing System	94,380.00	80,223.00	0.00	0.00	80,223.00	14,157.00	8,022.30	
5	Secure Opening	24,800.00	23,560.00	1,240.00	0.00	24,800.00	0.00	2,480.00	
6	Storefront Curb Work	10,000.00	8,000.00	0.00	0.00	8,000.00	2,000.00	800.00	
7	Storefront, Curtain Wall, & Door Hardware material	157,300.00	125,840.00	0.00	0.00	125,840.00	31,460.00	12,584.00	
8	Storefront, Curtain Wall & Door Hardware Installation	62,920.00	44,044.00	0.00	0.00	44,044.00	18,876.00	4,404.40	
9	Storefront Water Test	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0.00	
10	Masonry Repairs	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00	1,000.00	
11	Clerestory Roof Work	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00	3,000.00	
12	Insulation, Drywall, Paint, & Metal Panels	18,000.00	18,000.00	0.00	0.00	18,000.00	0.00	1,800.00	
13	4" Metal Stud Framing with Plywood	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00	4,000.00	
14	Wood Blocking	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00	1,200.00	
15	Project Allowance	24,600.00	20,625.59	0.00	0.00	20,625.59	3,974.41	2,062.56	
16	CO-001 Through Wall Flashing Allowance Adjustment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
17	CO-002 Plywood Openings Allowance Adjustment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
		560,000.00	470,292.59	5,240.00	0.00	475,532.59	84,467.41	47,553.26	

701

V. G. 3

Contractor's Application for Payment

Owner:	East Stroudsburg Area School District	Owner's Project No.:	
Engineer:	D'Huy Eng.	Engineer's Project No.:	287033
Contractor:	ASL Refrigeration, Inc.	Contractor's Project No.:	
Project:	High School North Natatorium HVAC Replacement		
Contract:	HVAC		
Application No.:	2	Application Date:	5/19/2022
Application Period:	From 5/1/2022	to	5/31/2022

1. Original Contract Price	\$	460,990.00
2. Net change by Change Orders	\$	-
3. Current Contract Price (Line 1 + Line 2)	\$	460,990.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	15,700.00
5. Retainage		
a. 10% X \$ 15,700.00 Work Completed =	\$	1,570.00
b. X \$ - Stored Materials =	\$	-
c. Total Retainage (Line 5.a + Line 5.b)	\$	1,570.00
6. Amount eligible to date (Line 4 - Line 5.c)	\$	14,130.00
7. Less previous payments (Line 6 from prior application)	\$	8,550.00
8. Amount due this application	\$	5,580.00
9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)	\$	446,860.00

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: ASL REFRIGERATION, INC.

Signature: *[Signature]* Date: 5/24/2022

Recommended by Engineer	Approved by Owner
By: <u>Joshua Grice</u>	By: _____
Title: <u>Principal</u>	Title: _____
Date: <u>5/25/22</u>	Date: _____
Approved by Funding Agency	
By: _____	By: _____
Title: _____	Title: _____
Date: _____	Date: _____

Subscribed and sworn to before me this 24 MAY 2022

Dolores M Breitfeld

Commonwealth of Pennsylvania - Notary Seal
Dolores M. Breitfeld, Notary Public
Lehigh County
My commission expires April 27, 2024
Commission number 1016684

402

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner: East Stroudsburg Area School District
 Engineer: D'Italy Eng.
 Contractor: ASI Refrigeration, Inc.
 Project: High School North Auditorium HVAC Replacement
 Contract: HVAC
 Owner's Project No.: 287083
 Engineer's Project No.:
 Contractor's Project No.:

Application No.: 2 Application Period: From 05/01/22 to 05/31/22 Application Date: 05/19/22

Item No.	Description	C Scheduled Value (\$)	D Work Completed (D + E) From Previous Application (\$)		E This Period (\$)	F Materials Currently Stored (not in D or E) (\$)	G Work Completed and Materials Stored to Date (D + E + F) (\$)	H % of Scheduled Value (G / C) (%)	I Balance to Finish (C - G) (\$)
			D	E					
Original Contract									
1	Desert Aire Equipment-Base Bid	135,000.00						0%	135,000.00
2	Trane Controls-Base Bid	32,000.00			3,100.00		3,100.00	10%	28,900.00
3	Ductwork-Base Bid	5,000.00						0%	5,000.00
4	High Voltage Wiring-Base Bid	3,000.00						0%	3,000.00
5	Roofing-Base Bid	3,000.00						0%	3,000.00
6	Piping Materials-Base Bid	11,500.00						0%	11,500.00
7	ASI Labor-Total Project	97,165.00						0%	97,165.00
8	Crane-Base Bid	2,500.00						0%	2,500.00
9	Allowances	10,425.00						0%	10,425.00
10	Greenheck Equipment-Alt Bid	69,000.00						0%	69,000.00
11	Trane Controls-Alt Bid	37,000.00			3,100.00		3,100.00	8%	33,900.00
12	High Voltage Wiring-Alt Bid	2,000.00						0%	2,000.00
13	Piping Materials-Alt Bid	6,000.00						0%	6,000.00
14	Insulation-Total Project	12,000.00						0%	12,000.00
15	Balancing-Total Project	4,500.00						0%	4,500.00
16	Project Management-Total Project	8,000.00						0%	8,000.00
17	Board & Ins	8,000.00				8,000.00	8,000.00	100%	-
18	Submittals & Closeout Paperwork	3,000.00				1,500.00	1,500.00	50%	1,500.00
19	Punchlist	4,000.00						0%	4,000.00
20	Trucking & Lifts	8,000.00						0%	8,000.00
		Original Contract Totals \$	482,990.80 \$	9,508.00 \$	6,200.00 \$	- \$	15,700.00 \$	3%	445,290.00 \$

403

N.L.G.4

Contractor's Application for Payment No. 08

Application Period: May-22	Application Date: 5/25/2022
Contractor: Regent, Inc. PO Box 266 Hazleton, PA	D'Elly Engineering, Inc. 1 East Road St., Suite 310 Bechtel, PA 18018
Contract: General Trades Construction	Engineer's Project No.: 287028
Contract's Project No.: C21-704	

Application For Payment
Change Order Summary

Approved Change Order's Number	Additions	Deductions
1	\$7,954.41	
TOTALS		
NET CHANGE BY CHANGE ORDERS		

1. ORIGINAL CONTRACT PRICE \$ 138,266.00
2. Net change by Change Order \$ (7,954.41)
3. Current Contract Price (Line 1 ± 2) \$ 130,311.59
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate) \$
5. RETAINAGE
 - a. 5% Work Completed \$
 - b. 5% Stored Material \$
 - c. Total Retainage (Line 5a + Line 5b) \$
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c) \$ 130,311.59
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application) \$ 120,718.91
8. AMOUNT DUE THIS APPLICATION \$ 9,592.68
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 8 above) \$

Contractor's Certification
The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a bond transmissible to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: [Signature] Date: 5/25/22
 Donald Sheldhammer - Project Manager / Estimator

Payment of \$9,556.58
 is recommended by Joshua Grice 5/25/22 (Date)
 Joshua Grice
 Josh Grice PE, CEM, CCS, CCCA

Payment of _____ (Date)
 is approved by _____ (Date)

Submitted to and Sworn to before me this 25th Day of May 2022
 Notary Public: [Signature]
 My Commission Expires: _____

Commonwealth of Pennsylvania - Notary Seal
 Paulette M. Daza, Notary Public
 Luzerne County
 My Commission Expires October 6, 2024
 Commission Number 102225K

404

V.I.F.I



D'HUY Engineering, Inc.
 One East Broad Street, Suite 310 Bethlehem, PA 18018
 Phone: 610.865.3000 www.dhuy.com

INVOICE
 No. 55055
 04/29/2022

East Stroudsburg Area School District
 50 Vine Street
 East Stroudsburg, PA 18301
 Craig Nelman

Resica E.S. & Middle Smithfield E.S. Water Filtration
287016
 For Services Rendered From March 26, 2022 To April 29, 2022
 DEI Fee = \$15,250 (7.5% of Construction Cost \$170,000 + \$2,500)

00 - Basic Services

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$15,250.00	\$15,250.00	100.00	\$0.00

01 - DEP Application for Public Water Service

Professional Services

	Task	Hours	Rate	Amount
Engineer In Training	Sample Review	21.00	90.00	\$1,890.00
Project Manager	Site Visit	13.50	130.00	\$1,755.00
Project Manager	Project Administration	8.00	130.00	\$1,040.00
Total Professional Services for 01				\$4,685.00

Reimbursables

	Unit Rate	Qty	Markup	Amount
Federal Express	24.24	1.00	1.00	\$24.24
Mileage	0.59	273.00	1.00	\$159.72
Reimbursable Fees	50.00	2.00	1.00	\$100.00
PADEP Northeast Region - Resica ES Certificate of Construction Inspection				
Total Reimbursables for 01				\$283.96
Total Charges for 01				\$4,968.96

INVOICE TOTAL \$4,968.96

Prior Billing Information

Invoice		0 - 30	31 - 60	61-90	Over 90	Balance
54856	3/25/2022	\$1,067.55	\$0.00	\$0.00	\$0.00	\$1,067.55

404

Total Prior Billing	\$1,067.55	\$0.00	\$0.00	\$0.00	\$1,067.55
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407

29671

Re. Certificate of Construction Inspection

Check Total: \$50.00

04/12/2022

Pay To Commonwealth of Pennsylvania

Invoice No.	Invoice Date	Invoice Amount	Amount Due	Discount	Apply	Balance
287016 - Resica ES Certific	04/07/2022	50.00	50.00	0.00	50.00	0.00

29671

D'HUY ENGINEERING, INC.
ONE EAST BROAD ST., SUITE# 310
BETHLEHEM, PA 18018

Fulton Bank

60-142/313

Fifty and 00/100 Dollars

DATE

AMOUNT

4/12/2022

\$50.00

PAY
TO THE
ORDER
OF

Commonwealth of Pennsylvania
Attn: Philip Amico
DEP Northeast Regional Office
2 Public Square
Wilkes-Barre, PA 18701-1915

VOID AFTER 180 DAYS



Details on back

⑈029671⑈

408

29670

Re. Certificate of Construction Inspection

Check Total: \$50.00

04/12/2022

Pay To Commonwealth of Pennsylvania

Invoice No.	Invoice Date	Invoice Amount	Amount Due	Discount	Apply	Balance
287016 - Middle Smithfield	04/11/2022	50.00	50.00	0.00	50.00	0.00

29670

D'HUY ENGINEERING, INC.
ONE EAST BROAD ST., SUITE# 310
BETHLEHEM, PA 18018

Fulton Bank

60-142/313

Fifty and 00/100 Dollars

DATE

AMOUNT

4/12/2022

\$50.00

VOID AFTER 180 DAYS

PAY
TO THE
ORDER
OF

Commonwealth of Pennsylvania
Attn: Phillip Amico
DEP Northeast Regional Office
2 Public Square
Wilkes-Barre, PA 18701-1916



Details on back



⑈0 296 70⑈

409

V.I.F.2



D'HUY Engineering, Inc.
One East Broad Street, Suite 310 Bethlehem, PA 18018
Phone: 610.865.3000 www.dhuy.com

INVOICE

No. 55056
04/29/2022

East Stroudsburg Area School District

50 Vine Street
East Stroudsburg, PA 18301
Craig Neiman

<p>H.S. North & Smithfield E.S. Flooring Replacement</p> <p>287029</p> <p>For Services Rendered From March 26, 2022 To April 29, 2022</p> <hr/> <p>DEI Fee: 7% of \$1,244,915 = \$87,144.05</p>

00 - Basic Services

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$87,144.05	\$69,715.24	82.13	\$1,852.77

INVOICE TOTAL \$1,852.77

Prior Billing Information

<u>Invoice</u>	<u></u>	<u>0 - 30</u>	<u>31 - 60</u>	<u>61-90</u>	<u>Over 90</u>	<u>Balance</u>
54858	3/25/2022	\$4,357.20	\$0.00	\$0.00	\$0.00	\$4,357.20
Total Prior Billing		\$4,357.20	\$0.00	\$0.00	\$0.00	\$4,357.20

410

V.I.F. 3



D'HUY Engineering, Inc.
One East Broad Street, Suite 310 Bethlehem, PA 18018
Phone: 610.865.3000 www.dhuy.com

INVOICE

No. 55057
04/29/2022

East Stroudsburg Area School District

50 Vine Street
East Stroudsburg, PA 18301
Craig Nelman

H.S. North Natatorium Roof Replacement
287030
For Services Rendered From March 26, 2022 To April 29, 2022
DEI Fee: 7% of \$884,400 = \$61,908

00 - Basic Services

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$61,908.00	\$49,526.40	82.54	\$1,575.19

INVOICE TOTAL \$1,575.19

Prior Billing Information

<u>Invoice</u>	<u>0 - 30</u>	<u>31 - 60</u>	<u>61-90</u>	<u>Over 90</u>	<u>Balance</u>
54859 3/25/2022	\$6,190.80	\$0.00	\$0.00	\$0.00	\$6,190.80
Total Prior Billing	\$6,190.80	\$0.00	\$0.00	\$0.00	\$6,190.80

411

V.I.F.Y



D'HUY Engineering, Inc.
One East Broad Street, Suite 310 Bethlehem, PA 18018
Phone: 610.865.3000 www.dhuy.com

INVOICE

No. 55058
04/29/2022

East Stroudsburg Area School District

50 Vine Street
East Stroudsburg, PA 18301
Craig Nelman

<p>H.S. South Turf Field Replacement</p> <p>287031</p> <p>For Services Rendered From March 26, 2022 To April 29, 2022</p>
<p>DEI Fee: 7% of \$558,210 = \$39,074.70</p>

00 - Basic Services

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$39,074.70	\$31,259.76	82.76	\$1,080.18

INVOICE TOTAL \$1,080.18

Prior Billing Information

<u>Invoice</u>		<u>0 - 30</u>	<u>31 - 60</u>	<u>61-90</u>	<u>Over 90</u>	<u>Balance</u>
54860	3/25/2022	\$1,251.88	\$0.00	\$0.00	\$0.00	\$1,251.88
Total Prior Billing		\$1,251.88	\$0.00	\$0.00	\$0.00	\$1,251.88

412

V.I.F.5



D'HUY Engineering, Inc.
One East Broad Street, Suite 310 Bethlehem, PA 18018
Phone: 610.865.3000 www.dhuy.com

INVOICE

No. 55059
04/29/2022

East Stroudsburg Area School District

50 Vine Street
East Stroudsburg, PA 18301
Craig Neiman

<p>High School North Natatorium HVAC Replacement</p> <p>287033</p> <p>For Services Rendered From March 26, 2022 To April 29, 2022</p> <p>DEI Fee: 7% of \$460,900 = \$32,263</p>
--

00 - Basic Services

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$32,263.00	\$24,197.25	77.58	\$833.51

INVOICE TOTAL \$833.51

Prior Billing Information

<u>Invoice</u>	<u></u>	<u>0 - 30</u>	<u>31 - 60</u>	<u>61-90</u>	<u>Over 90</u>	<u>Balance</u>
54861	3/25/2022	\$3,226.30	\$0.00	\$0.00	\$0.00	\$3,226.30
Total Prior Billing		\$3,226.30	\$0.00	\$0.00	\$0.00	\$3,226.30

413

VI. H.1

Change Order

No. 1

Date of Issuance: May 24, 2022 Effective Date: _____

Project: <u>J.M. Hill Vestibule Renovation</u>	Owner: <u>East Stroudsburg Area S.D.</u>	Owner's Contract No.:
Contract: <u>General Construction</u>		Date of Contract:
Contractor: <u>Bognet, Inc.</u>		Engineer's Project No.: <u>287028</u>

The Contract Documents are modified as follows upon execution of this Change Order:

Description: Credit change order for unused project allowance.

Attachments: (List documents supporting change):

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
----------------------------------	----------------------------------

Original Contract Price: \$ <u>138,286.00</u>	Original Contract Times: <input type="checkbox"/> Working days <input type="checkbox"/> Calendar days Substantial completion (days or date): _____ Ready for final payment (days or date): _____
--	--

[Increase] [Decrease] from previously approved Change Orders No. _____ to No. _____ \$ <u>N/A</u>	[Increase] [Decrease] from previously approved Change Orders No. _____ to No. _____ Substantial completion (days): _____ Ready for final payment (days): _____
--	--

Contract Price prior to this Change Order: \$ <u>138,286.00</u>	Contract Times prior to this Change Order: Substantial completion (days or date): _____ Ready for final payment (days or date): _____
--	---

[Increase] [Decrease] of this Change Order: \$ <u>7,954.41</u>	[Increase] [Decrease] of this Change Order: Substantial completion (days or date): _____ Ready for final payment (days or date): _____
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Contract Price incorporating this Change Order: \$ <u>130,331.59</u>	Contract Times with all approved Change Orders: Substantial completion (days or date): _____ Ready for final payment (days or date): _____
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RECOMMENDED: By: <u>Josh Grice</u> Engineer (Authorized Signature)	ACCEPTED: By: _____ Owner (Authorized Signature)	ACCEPTED: By: _____ Contractor (Authorized Signature)
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Date: <u>5/24/22</u>	Date: _____	Date: _____
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Approved by Funding Agency (if applicable): _____ Date: _____

414



May 25, 2022

Attention: Scott C Ihle
Director of Facilities
East Stroudsburg Area School District
Carl T Secor Administration Center
10 Vine Street
East Stroudsburg, PA, 18301

Change order #1

Project Name: ESASD Bushkill Elementary School
Trane Proposal number (the "Proposal"): 3145424
Proposal Execution Date: 12/20/21
Cooperative Contract Number: Omnia Contract 15-JLP-023

Scope of Service for Change:

Due to supply chain constraints and other circumstances beyond Trane's reasonable control, the parties agree to execute this Change Order #1 in accordance with the terms and conditions of the Proposal. Consequently, the following shall be amended pursuant to this Change Order #1:

1. Amend the existing Project Completion date per the following construction plan. This plan is based on the existing delivery schedule for equipment for the Project.
 - a. Summer of 2022- Implement the installation of the air handler units (AHU) #1 thru #7, the installation of the VAV boxes 1 through 10, Installation of the BAS ATC controls scope for the chilled water plant and boiler plant along with the controls for the air handlers and vav boxes.
 - b. Winter break 12/24/22-1/3/23 – Implementation of the installation of air handler (AHU) #8, and the installation of the air-cooled chiller.
 - c. Summer of 2023 - Implement the installation of the classroom unit ventilators (UV) and any remaining scope required to complete the project.
 - d. The expected completion date for the Project will be 10/01/2023.
2. Amend the existing Payment Schedule to reflect the following:

415

Date	Payment
1/1/2022	\$ 442,449.00
2/1/2022	\$ 58,993.00
3/1/2022	\$ 88,490.00
4/1/2022	\$ 442,449.00
5/1/2022	\$ -
6/1/2022	\$ 32,460.00
7/1/2022	\$ 125,980.00
8/1/2022	\$ -
9/1/2022	\$ -
10/1/2022	\$ -
11/1/2022	\$ -
12/1/2022	\$ -
1/1/2023	\$ 264,800.00
2/1/2023	\$ -
3/1/2023	\$ -
4/1/2023	\$ -
5/1/2023	\$ 369,692.00
6/1/2023	\$ 486,932.00
7/1/2023	\$ 294,966.00
8/1/2023	\$ 194,966.00
9/1/2023	\$ 117,986.00
10/1/2023	\$ 29,496.00
total	\$ 2,949,659.00

Thanks again for executing this Change Order #1 in accordance with the terms and conditions of the Proposal. If you have any questions or concerns, please call me at (717)773-5883.

Sincerely,

Dennis Rumsey
Maryland-Pennsylvania Trane
Sr. Complex Solutions Manager
Cell: (570) 332-1880
1185 N Washington St
Wilkes Barre, PA 18705

This Change Order is executed as of the date first written above and is subject to the Proposal Terms and Conditions.

4/1/23

CUSTOMER ACCEPTANCE Authorized
Representative

Title

Acceptance Date

TRANE Authorized Representative

Title

Signature Date

417

EAST STROUDSBURG AREA SCHOOL DISTRICT

REQUEST TO ESTABLISH A SPECIAL ACTIVITY -- 2021-2022

1. NAME OF ORGANIZATION: ESE Chorus

2. CHOOSE FROM ONE (1) OF THE FOLLOWING:

Renewal of a Previously-Approved Special Activity Account Establish a New Special Activity Account

Account # _____

Account # (TBD) _____

3. PURPOSE OR OBJECTIVE: (Briefly describe why this organization is being formed.)
To support choral activities for students at East Stroudsburg Elementary School.

4. BENEFIT: (Briefly describe how the students/district will benefit from the establishment of this organization.)
Students develop skills in music and performance through participation in the school choir.

5. LEADERSHIP: (Briefly describe how this activity will be organized, how it will be run and whether the officers will be elected or appointed.)
Following sign-up, students participate in choir rehearsals and performances, directed by appointed vocal music faculty

6. FUND RAISING:

a. Will this organization raise funds? Yes No

b. If "yes", briefly describe typical fund-raising activities and who will be involved.

Performance opportunities are an example of a typical fund-raising activity.

7. USE OF FUNDS: (Briefly describe how these funds will be used to benefit the students or the district.)
These funds can be applied to future choral experiences (i.e. performance activities) and supporting materials.

8. FINANCIAL DEPENDENCE:

a. Will this organization require any financial assistance or facilities and equipment to be provided by the General Fund? Yes No

b. If "yes", briefly describe the assistance needed and whether it is a continuing, year-to-year need.

9. FINANCIAL RESPONSIBILITY: (Briefly describe who will be responsible for these funds and how fund-raising, expenditure and/or transfer decisions will be made)

The choral director(s) will be responsible for decisions related to fund-raising, expenditures and/or transfer decisions.

Date Submitted: 4/21/22 Submitted by: _____

Advisor's Signature: Lynn Antolick

Print Name: Lynn Antolick

Co-Advisor's Signature: Raymond Uy

Print Name: Raymond Uy

Principal's Signature: [Signature]

Date: 4/21/22

418

MEMORANDUM OF UNDERSTANDING

between

JULIA'S CHILDREN LEARNING & DAYCARE CENTER, LLC

and

EAST STROUDSBURG AREA SCHOOL DISTRICT

This Memorandum of Understanding ("MOU") is made this 20th day of June 2022, by and between JULIA'S CHILDREN LEARNING & DAYCARE CENTER, LLC and the EAST STROUDSBURG AREA SCHOOL DISTRICT ("ESASD").

1. Both JULIA'S CHILDREN LEARNING & DAYCARE CENTER, LLC and ESASD recognize the need and desirability of JULIA'S CHILDREN LEARNING & DAYCARE CENTER, LLC to have an off-campus emergency evacuation site and wish to enter into this MOU to create such an emergency evacuation site.
2. The School District having a location, at Smithfield Elementary School, 245 River Road, Pennsylvania 18301, which is both convenient and accessible to and from JULIA'S CHILDREN LEARNING & DAYCARE CENTER, LLC, and ESASD agree that such location shall serve as an emergency evacuation site for JULIA'S CHILDREN LEARNING & DAYCARE CENTER, LLC. JULIA'S CHILDREN LEARNING & DAYCARE CENTER, LLC shall use the property of the ESASD at Smithfield Elementary School, 245 River Road, East Stroudsburg, Pennsylvania 18301 solely as an emergency evacuation site, and shall use the property of the Smithfield Elementary School, 245 River Road, East Stroudsburg, Pennsylvania 18301 for no further purpose whatsoever.
4. The JULIA'S CHILDREN LEARNING & DAYCARE CENTER, LLC and School District agree that as part of the JULIA'S CHILDREN LEARNING & DAYCARE CENTER, LLC use of Smithfield Elementary School's property as an emergency evacuation site, JULIA'S CHILDREN LEARNING & DAYCARE CENTER, LLC may, from time to time, with prior notice to and consent from Smithfield Elementary School, make use of the emergency evacuation site for practice evacuations, drills, and other activities designed to prepare for an emergency evacuation.
5. The JULIA'S CHILDREN LEARNING & DAYCARE CENTER, LLC and ESASD agree that by this MOU neither the JULIA'S CHILDREN LEARNING & DAYCARE CENTER, LLC nor ESASD gains any interest in any property, be it real or personal, of the other party beyond that explicitly granted by the terms of this MOU.
6. The JULIA'S CHILDREN LEARNING & DAYCARE CENTER, LLC, in consideration for the promises made in this MOU, waives any and all liability claims, of any kind whatsoever, against the ESASD, and agrees to indemnify and hold the ESASD

harmless for any liability which arise on the part of the ESASD to any party as a result of the ESASD entering into this MOU.

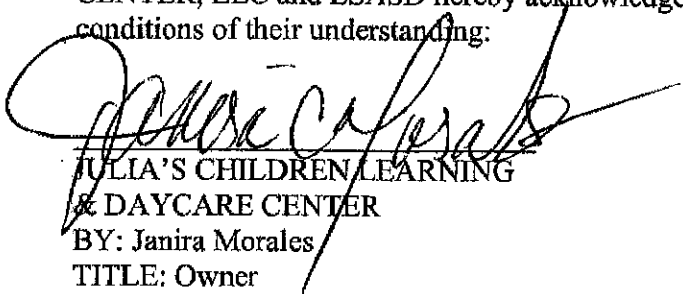
7. Either the JULIA'S CHILDREN LEARNING & DAYCARE CENTER, LLC or ESASD may terminate this MOU at any time and for any reason by delivering to the other party 60 days written notice of termination.

Contact information for each party for the above notice of termination, or any other correspondence related to this MOU, are as follows:

East Stroudsburg Area School District
ATTN: William Riker
50 Vine Street
East Stroudsburg, PA 18301

Julia's Children Learning & Daycare Center
ATTN: Janira Morales
102 Music Center Drive
East Stroudsburg, PA 18301

8. By signature below, the JULIA'S CHILDREN LEARNING & DAYCARE CENTER, LLC and ESASD hereby acknowledge the foregoing as the terms and conditions of their understanding:


JULIA'S CHILDREN LEARNING
& DAYCARE CENTER
BY: Janira Morales
TITLE: Owner

EAST STROUDSBURG AREA
SCHOOL DISTRICT
BY: Richard Schlameuss
TITLE: Board President

Model Memorandum of Understanding

**Memorandum of Understanding
Between**

PENNSYLVANIA STATE POLICE-STROUDSBURG

(Law Enforcement Authority)

and

EAST STROUDSBURG AREA SCHOOL DISTRICT

(School Entity)

July 1, 2022-June 30, 2024

(Date)

I. Introduction

A. Parties

The following Law Enforcement Authority or Authorities agree to follow the policies and procedures contained in this Memorandum of Understanding (hereinafter – Memorandum):

PENNSYLVANIA STATE POLICE - STROUDSBURG

The following School Entity or Entities agree to follow the policies and procedures contained in this Memorandum:

EAST STROUDSBURG AREA SCHOOL DISTRICT

- B. This Memorandum establishes procedures to be followed when certain incidents – described in Section II below – occur on school property, at any sponsored activity, or on a conveyance as described in the Safe Schools Act (such as a school bus) providing transportation to or from a school or school sponsored activity. This Memorandum does not cover incidents that are outside of those school settings and create no substantial disruption to the learning

421

environment.

C. The parties seek to foster a relationship of cooperation and mutual support and to maintain a safe school environment.

D. Legal Authority

1. The parties make this agreement as required by Article XIII-A of the Public School Code of 1949, popularly known as the – Safe Schools Act, as amended, 24 P.S. §§ 13-1301-A – 13-1313-A.

2. In so recognizing this legal authority, the parties acknowledge their respective duties pursuant to the Safe Schools Act and hereby agree to support and cooperate with one another in carrying out their joint and several responsibilities thereunder.

3. Information from Student Records

a. The Law Enforcement Authority shall be governed by the following reporting and information exchange guidelines:

i. Criminal History Record Information Act, 18 Pa C.S. § 1901 *et seq.*

ii. The prohibition against disclosures, specified in section IV (C)(5) of this Memorandum.

b. When sharing information and evidence necessary for the Law Enforcement Authority to complete its investigation, the School Entity shall:

i. Comply with the Family Educational Rights and Privacy Act (hereinafter -FERPA), 20 U.S.C. § 1232g, and its implementing regulations at 34 C.F.R. § 99.1 *et seq.*, and 22 Pa. Code §§ 12.31-12.33, including any amendments thereto.

ii. Comply with the requirements of the Safe Schools Act, 24 P.S. §§ 13-1303-A and 13-1313-A, and any amendments thereto.

iii. Complete reports as required by section 13-303-A of the Safe Schools Act, 24 P.S. § 13-1303-A, and any amendments thereto.

c. The School Entity may disclose personally identifiable information from an educational record of a student to the Law Enforcement Authority if a health or safety emergency exists and knowledge of that information is necessary to protect the health or safety of the student or other individuals. In determining whether a health or safety emergency exists, the School Entity may take into account the totality of the circumstances pertaining to a threat to the health or safety of a student or other individuals. If the School Entity determines that there is an articulable and significant threat to the health or safety of a student or other individuals, it may disclose information from education records to the Law Enforcement Authority, if knowledge of that information is necessary for the Law Enforcement Authority to protect the health or safety of the student or other individuals. The School Entity must record the articulable and significant threat to the health or safety of a student or other

individuals so that it can demonstrate to parents, students and the Family Policy Compliance Office¹ – what circumstance led it to determine that a health or safety emergency existed and why the disclosure was justified.

E. Priorities of the Law Enforcement Authority

1. Help the School Entity prevent delinquent acts through preventive measures, including referrals to support services, diversionary programs, restorative practices, school-wide positive behavior supports, education and deterrence.
2. Investigate as appropriate all incidents reported to have occurred on school property, at any school sponsored activity, or on a conveyance as described in the Safe Schools Act (including a school bus) providing transportation to or from a school or school sponsored activity. The investigation of all reported incidents shall be conducted in the manner that the Law Enforcement Authority, in its sole discretion, deems appropriate; but any investigation shall be conducted so as to involve as little disruption to the school environment as is practicable.
3. Identify those responsible for the commission of the reported incident and, where appropriate, apprehend and prosecute those individuals. Identification and apprehension procedures shall involve as little disruption to the school environment as is practicable.
4. Establish and maintain a cooperative relationship with the School Entity in the reporting and resolution of all incidents described in Section II of this document.

F. Priorities of the School Entity

1. Help law enforcement prevent delinquent acts through preventive measures, including referrals to support services, diversionary programs, restorative practices, school-wide positive behavior supports, education and deterrence.
2. Create a safe learning environment.
3. Establish and maintain a cooperative relationship with the Law Enforcement Authority in the reporting and resolution of all incidents described in Section II of this document.
4. Provide the Law Enforcement Authority with all relevant information and required assistance in the event of a reported incident.
5. The School Entity shall give the Law Enforcement Authority a copy of the School Entity's behavior support services procedures and invite Law Enforcement Authority representatives to behavior support trainings.

¹ Questions related to FERPA should be directed to the Family Policy Compliance Office within the U.S. Department of Education.

II. Notification of Incidents to Law Enforcement

The School Entity is required to notify law enforcement in specific situations listed in subsection A of this section, and has discretion over whether to notify law enforcement about incidents listed in subsection B of this section. Law enforcement's decision to investigate and file charged may be made in consultation with school administrators.

A. Mandatory Notification

1. The School Entity shall immediately notify the Law Enforcement Authority having jurisdiction where the offense occurred by the most expeditious means practicable of any of the following incidents occurring on school property, at any school sponsored activity, or on a conveyance as described in the Safe Schools Act (including a school bus) providing transportation to or from a school or school sponsored activity:

a. The following offenses under 18 Pa.C.S. (relating to crimes and offenses):

i. Section 908 (relating to prohibited offensive weapons).

a. The term offensive weapon is defined by section 908 of the Crimes Code as any bomb, grenade, machine gun, sawed-off shotgun with a barrel less than 18 inches, firearm specially made or specially adapted for concealment or silent discharge, any blackjack, sandbag, metal knuckles, dagger, knife, razor or cutting instrument, the blade of which is exposed in an automatic way by switch, push-button, spring mechanism, or otherwise, any stun gun, stun baton, taser or other electronic or electric weapon or other implement for the infliction of serious bodily injury which serves no common lawful purpose. See 18 Pa.C.S. § 908 (c) (relating to definitions).

b. Consistent with section 908(b) of the Crimes Code (relating to exceptions), this reporting requirement does not apply to one who possessed or dealt with an offensive weapon solely as a curio or in a dramatic performance, or to one who possessed an offensive weapon briefly in consequence of having found it taken it from an aggressor, or under circumstances similarly negating any intent or likelihood that the weapon would be used unlawfully.

ii. Section 912 (relating to possession of weapon on school property).

a. The term weapon is defined by section 912 of the Crimes Code to include but is not limited to, a knife, cutting instrument, cutting tool, nunchuck stick, firearm, shotgun, rifle and any other tool, instrument or implement capable of inflicting serious bodily injury.

b. Consistent with section 912(c) of the Crimes Code (relating to defense), this reporting requirement does not apply to a weapon that is: (a) possessed and used in conjunction with a lawful supervised school activity or course; or (b) is possessed for other lawful purpose.

- iii. Chapter 25 (relating to criminal homicide).
 - iv. Section 2702 (relating to aggravated assault).
 - v. Section 2709.1 (relating to stalking).
 - vi. Section 2901 (relating to kidnapping).
 - vii. Section 2902 (relating to unlawful restraint).
 - viii. Section 3121 (relating to rape).
 - ix. Section 3122.1 (relating to statutory sexual assault).
 - x. Section 3123 (relating to involuntary deviate sexual intercourse).
 - xi. Section 3124.1 (relating to sexual assault).
 - xii. Section 3124.2 (relating to institutional sexual assault).
 - xiii. Section 3125 (relating to aggravated indecent assault).
 - xiv. Section 3126 (relating to indecent assault).
 - xv. Section 3301 (relating to arson and related offenses)
 - xvi. Section 3307 (relating to institutional vandalism), when the penalty is a felony of the third degree.
 - xvii. Section 3502 (relating to burglary).
 - xviii. Section 3503(a) and (b)(1)(v)(relating to criminal trespass).
 - xix. Section 5501 (relating to riot).
 - xx. Section 6110.1 (relating to possession of firearm by minor).
- b. The possession, use or sale of a controlled substance, designer drug or drug paraphernalia as defined in The Controlled Substance, Drug, Device and Cosmetic Act, *as amended*, 35 P.S. §§ 780-101 – 780-144, popularly known as the Drug Act. For purposes of the Memorandum, the terms controlled substance, designer drug and drug paraphernalia shall be defined as they are in Section 102 of the Drug Act. See 35 P.S. § 780-102 (relating to definitions).
- c. Attempt, solicitation or conspiracy to commit any of the offenses listed in paragraphs 1 and 2 of this subsection.
- d. An offense for which registration is required under 42 Pa.C.S. § 9795.1 (relating to registration).

2. In responding to student who commit an incident listed under section 1303-A(b)(4.1) of the Safe Schools Act (24 P.S. § 13-1303-A(b)(4.1)), a school entity may consider the propriety of utilizing available school-based program, such as school-wide positive behavior supports, to address the student's behavior. Nothing in this provision shall be read to limit law enforcement's discretion.

B. Discretionary Notification

1. The School Entity may notify the Law Enforcement Authority having jurisdiction where the incident occurred of any of the following incidents occurring on school property, at any school sponsored activity, or on a conveyance as described in the Safe Schools Act (including a school bus) providing transportation to or from a school or school sponsored activity:
 - a. The following offenses under 18 Pa.C.S. (relating to crimes and offenses):
 - i. Section 2701 (relating to simple assault)
 - ii. Section 2705 (relating to recklessly endangering another person).
 - iii. Section 2706 (relating to terroristic threats).
 - iv. Section 2709 (relating to harassment).
 - v. Section 3127 (relating to indecent exposure)
 - vi. Section 3307 (relating to institutional vandalism), when the penalty is a misdemeanor of the second degree.
 - vii. Section 3503(b)(1)(i), (ii), (iii), and (iv), (b.1) and (b.2) (relating to criminal trespass).
 - viii. Chapter 39 (relating to theft and related offenses).
 - ix. Section 5502 (relating to failure of disorderly persons to disperse upon official order).
 - x. Section 5503 (relating to disorderly conduct).
 - xi. Section 6305 (relating to sale of tobacco).
 - xii. Section 6306.1 (relating to use of tobacco in schools prohibited).
 - xiii. Section 6308 (relating to purchase, consumption, possession, or transportation of liquor or malt or brewed beverages by a person under 21 years of age).
 - b. Attempt, solicitation or conspiracy to commit any of the offenses listed in subsection (a).
2. In exercising its discretion to determine whether to notify law enforcement of such incidents, the School Entity may consider the following factors: the seriousness of the situation, the school's ability to defuse or resolve the situation, the child's intent, the child's

age, whether the student has a disability and, if so, the type of disability and its impact on the student's behavior, and other factors believed to be relevant.

C. Law Enforcement Response to Notification

1. When notified of an incident listed in subsections A or B, law enforcement's decision to investigate and file charges, at the sole discretion of the Law Enforcement Authority, may be made in consultation with school administrators.
2. In determining whether to file charges, the Law Enforcement Authority is encouraged to consult with the District Attorney. Where appropriate under the law, part of this consultation may include a discussion about the availability or propriety of utilizing a diversionary program as an alternative to filing charges.

D. Notification of the Law Enforcement Authority when incident involves children with disabilities

1. If a child with a disability commits an incident of misconduct, school administrators and the Law Enforcement Authority should take into consideration that the child's behavior may be a manifestation of the disability and there may be no intent to commit an unlawful act. A child with a disability under this subsection shall mean a student with an IEP, a protected handicapped student with a service agreement that includes a behavior support plan, or such student for whom an evaluation is pending under 22 Pa. Code §§ 14.123 (relating to evaluation), 15.5 (relating to school district initiated evaluation and provision of services), 15.6 (relating to parent initiated evaluation and provision of services), or Chapter 711 (relating to charter school and cyber charter school services and programs for children with disabilities).
2. In the event a child with a disability commits a mandatory notification offense under Subsection A, the School Entity must provide immediate notification to the Law Enforcement Authority regardless of the disability. Such notification will state that the child has an IEP or a service agreement that includes a behavior support plan and may include the School Entity's recommendation that police intervention may not be required and advisement that the School Entity will address the student's behavior need as required by applicable federal and state law and regulations, including 22 Pa. Code §§ 14.133 (relating to positive behavior support), 15.3 (relating to protected handicapped students general) or 711.46 (relating to positive behavior support). The Law Enforcement Authority may take the recommendation under advisement but reserves the right to investigate and file charges.
3. In the event a child with a disability commits a discretionary offense under Subsection B and the School Entity does not believe that police intervention is necessary, the School Entity will address the student's behavior need as required by applicable federal and state law and regulations, including 22 Pa. Code §§ 14.133, 15.3 or 711.46.
4. In accordance with 34 CFR 300.535 (relating to referral to and action by law enforcement and judicial authorities), nothing will prohibit the School Entity from reporting an offense committed by a child with a disability to the Law Enforcement Authority, and nothing will prevent State law enforcement and judicial authorities from exercising their responsibilities with regard to the application of Federal and State law to crimes committed by a child with a

disability.

5. The School Entity, when reporting an offense committed by a child with a disability, should ensure that copies of the special education and disciplinary records of the child are transmitted for consideration by the appropriate authorities to the Law Enforcement Authority to whom the incident was reported.
6. The School Entity, when reporting an incident under this section, may transmit copies of the child's special education and disciplinary records only to the extent that the transmission is permitted by FERPA.

[Describe any specific procedures to be followed for incidents involving a student with a disability having an IEP as required by 22 Pa. Code § 14.104 (relating to special education plans) or 22 Pa. Code Chapter 711 (relating to charter school and cyber charter school services and programs for children with disabilities)]

All incidents involving a student with disabilities the East Stroudsburg School District Police will consult with the East Stroudsburg Area School District Office of Special Education and building principal to determine if intervention by the School Police or outside agency is necessary, or if the incident can be handled by school discipline. If the East Stroudsburg Area School District Police or outside agencies after review of the offending students' disability determine that law enforcement interaction is necessary, can take appropriate action required by statute.

- E. Upon notification of the incident to the Law Enforcement Authority, the School Entity shall provide as much of the following information as is available at the time of notification. In no event shall the gathering of information unnecessarily delay notification:
 1. Whether the incident is in-progress or has concluded.
 2. Nature of the incident.
 3. Exact location of the incident.
 4. Number of persons involved in the incident.
 5. Names and ages of the individuals involved.
 6. Weapons, if any, involved in the incident.
 7. Whether the weapons, if any, have been secured and, if so, the custodian of the weapons.
 8. Injuries involved.
 9. Whether EMS or the Fire Department have been notified.
 10. Identity of the school contact person.
 11. Identity of the witnesses to the incident, if any.
 12. Whether the incident involves a student with a disability and, if so, the type of disability and its impact on the student's behavior.
 13. Other such information as is known to the school entity and believed to be relevant to the incident.
- F. No later than September 30 of each year, the School Entity shall assemble and make ready for immediate deployment to its Incident Command Post the following information for the purpose of assisting the Law Enforcement Authority in responding to an emergency:

1. Blueprints or floor plans of the school buildings.
2. Aerial photo, map or layout of the school campus, adjacent properties and surrounding streets or roads.
3. Location(s) of predetermined or prospective command posts.
4. Current teacher/employee roster.
5. Current student roster.
6. Most recent school yearbook.
7. School fire-alarm shutoff location and procedures.
8. School sprinkler system shutoff location and procedures.
9. Gas/utility line layouts and shutoff valve locations.
10. Cable/satellite television shutoff location and procedures.
11. Other information the School Entity deems pertinent to assist local police departments in responding to an emergency.

III. Law Enforcement Authority Response

- A. Depending on the totality of the circumstances, initial response by the Law Enforcement Authority may include:
 1. For incidents in progress:
 - a. Meet with contact person and locate scene of incident.
 - b. Stabilize incident.
 - c. Provide/arrange for emergency medical treatment, if necessary.
 - d. Control the scene of the incident.
 - i. Secure any physical evidence at the scene.
 - ii. Identify involved persons and witnesses.
 - e. Conduct investigation.
 - f. Exchange information.
 - g. Confer with school officials to determine the extent of law enforcement involvement required by the situation.
 2. Incidents not in progress:
 - a. Meet with contact person.
 - b. Recover any physical evidence.
 - c. Conduct investigation.
 - d. Exchange information.
 - e. Confer with school officials to determine the extent of law enforcement involvement required by the situation.
 3. Incidents initially reported to the Law Enforcement Authority

If any incident described in sections IIA or IIB is initially reported to the Law Enforcement Authority, the Law Enforcement Authority shall proceed directly with its investigation, shall immediately notify the School Entity of the incident, and shall proceed as outlined in sections IIA through IIE.

B. Custody of Actors

1. Students identified as actors in reported incidents may be taken into custody at the discretion of the investigating law enforcement officer under any of the following circumstances:
 - a. The student has been placed under arrest.
 - b. The student is being placed under investigative detention
 - c. The student is being taken into custody for the protection of the student.
 - d. The student's parent or guardian consents to the release of the student to law enforcement custody.
2. The investigating law enforcement officer shall take all appropriate steps to protect the legal and constitutional rights of those students being taken into custody.

IV. Assistance of School Entities

A. *In Loco Parentis*

1. Teachers, Guidance Counselors, Vice Principals and Principals in the public schools have the right to exercise the same authority as a parent, guardian or person in parental relation to such pupil concerning conduct and behavior over the pupils attending a school during the time they are in attendance, including the time required in going to and from their homes.
2. School authorities' ability to stand *in loco parentis* over children does not extend to matters beyond conduct and discipline during school, school activities, or on a conveyance as described in the Safe Schools Act providing transportation to or from school or a school sponsored activity.

B. Notification of Parent or Guardian

1. Parents or guardians of all victims and suspects directly involved in an incident listed under Section IIA or IIB shall be immediately notified of the involvement, and they shall be informed about any notification regarding the incident that has been, or may be, made to the Law Enforcement Authority.
2. The School Entity shall document attempts made to reach the parents or guardians of all victims and suspects directly involved in incident listed under Section IIA or IIB.

C. Scope of School Entity's Involvement

1. General principles: Once the Law Enforcement Authority assume primary responsibility for a matter, the legal conduct of interviews, interrogations, searches, seizures of property, and arrests are within the purview of the Law Enforcement Authority. The School Entity shall defer to the Law Enforcement Authority on matters of criminal and juvenile law procedure, except as is necessary to protect the interests of the School Entity. The Law Enforcement

Authority will keep the chief school administrator, or his designees, informed of the status of pending investigations.

2. Victims

- a. The School Entity shall promptly notify the parent or guardian of a victim when the Law Enforcement Authority interviews that victim. The Law Enforcement Authority shall follow its policies and procedures when interviewing a victim to ensure the protection of the victim's legal and constitutional rights.
- b. In the event a victim is interviewed by Law Enforcement Authority on school property, a guidance counselor or similar designated personnel may be present during the interview.

3. Witness

- a. The School Entity shall promptly notify the parent or guardian of a witness when the Law Enforcement Authority interviews that witness. The Law Enforcement Authority shall follow its policies and procedures when interviewing a witness to ensure the protection of the witness's legal and constitutional rights.
- b. In the event a witness is interviewed by the Law Enforcement Authority on school property, a guidance counselor or similar designated personnel should be present during the interview.

4. Suspects and Custodial Interrogation

- a. The School Entity shall help the Law Enforcement Authority to secure the permission and presence of at least one parent or guardian of a student suspect before that student is interrogated by law enforcement authorities.
- b. When a parent or guardian is not present, school authorities shall not stand *in loco parentis* (in the place of the parent/guardian) during an interview.
- c. If an interested adult cannot be contacted, the School Entity shall defer to the investigating Law Enforcement Authority, which will protect the student suspect's legal and constitutional rights as required by law.

5. Conflicts of Interest

- a. The parties to this Memorandum recognize that if a School Entity employee, contractor, or agent of the School Entity is the subject of an investigation, a conflict of interest may exist between the School Entity and the adult suspect.
- b. Neither the individual that is the subject of the investigation, nor any person acting as his/her subordinate or direct supervisor, shall be present during Law Enforcement Authority's interviews of student co-suspects, victims or witnesses by the Law Enforcement Authority.
- c. Neither the individual who is the subject of the investigation, nor his/her subordinate(s) and/or direct supervisor(s), shall be informed of the contents of the statements made by

student co-suspects, victims or witnesses, except at the discretion of the Law Enforcement Authority or as otherwise required by law.

D. Reporting Requirements

All school entities are required to submit an annual report, which will include violence statistics and reports, to the Department of Education's Office for Safe Schools. This annual report must include all new incidents described in Sections IIA and IIB. Before submitting the required annual report, each chief school administrator and each police department having jurisdiction over school property of the School Entity shall do the following:

- a. No later than thirty days prior to the deadline for submitting the annual report, the chief school administrator shall submit the report to the police department with jurisdiction over the relevant school property. The police department shall review the report and compare the data regarding criminal offenses and notification of law enforcement to determine its accuracy.
- b. No later than fifteen days prior to the deadline for submitting the annual report, the police department shall notify the chief school administrator, in writing, whether the report accurately reflects police incident data. Where the police department determines that the report accurately reflects police incident data, the chief of police shall sign the report. Where the police department determines that the report does not accurately reflect police incident data, the police department shall notify the chief school administrator and the office in writing.
- c. Prior to submitting the annual report, the chief school administrator and the police department shall attempt to resolve discrepancies between the report and police incident data. Where a discrepancy remains unresolved, the police department shall notify the chief school administrator and the office in writing.
- d. Where a police department fails to take action as required under clause a or b, the chief school administrator shall submit the annual report and indicate that the police department failed to take action as required under clause a or b.
- e. Where there are discrepancies between the School Entity's incident data and the police incident data, the following shall occur:

[Describe procedure to be followed for the resolution of school violence data discrepancies prior to filing the annual report]

- a. *Thirty days prior to deadline for submitting the Safe School violence statistics, the Chief of School Police/Safety and Security Coordinator shall review for accuracy the reports from the Superintendent's Office for incidents handled by the Pennsylvania State Police – Stroudsburg's records.*
- b. *Fifteen days prior to submission of the Safe School violence statistics, the Chief of School Police/Safety and Security Coordinator will notify the Superintendent if the report is accurate. If the report is not accurate, the Chief of School Police/Safety and Security Officer will indicate such.*

c. If any discrepancies are found in the report, the Chief of School Police/Safety and Security Coordinator will attempt to resolve any discrepancies found. If the discrepancy cannot be resolved, a report to the Superintendent will be forwarded.

V. General Provisions

- A. This Memorandum does not create any contractual rights or obligations between the signatory Law Enforcement Authority, the signatory School Entity, any other signatory authorities or entities, or their respective officers, employees, agents or representatives.
- B. This Memorandum may be amended, expanded or modified at any time upon the written consent of the parties. It must be reviewed and re-executed within two years of the date of its original execution and every two years thereafter. Describe what modifications have been made to this Memorandum of Understanding. If you have not made any modifications or amended it in any way, please enter "Not Applicable" in the space provided.
- C. If changes in state or federal law require changes to the Memorandum, the parties shall amend this Memorandum.
- D. All parties to this Memorandum will communicate fully and openly with each other in order to resolve any problems that may arise in the fulfillment of the terms of this Memorandum.

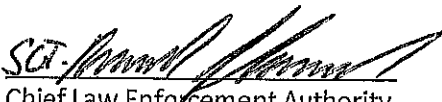


Chief School Administrator

William R. Riker, Superintendent

East Stroudsburg Area School District

School Entity



Chief Law Enforcement Authority
SERGEANT MICHAEL J. BOLOSH

Pennsylvania State Police - Stroudsburg

Law Enforcement Authority

Model Memorandum of Understanding

**Memorandum of Understanding
Between**

PENNSYLVANIA STATE POLICE- BLOOMING GROVE

(Law Enforcement Authority)

and

EAST STROUDSBURG AREA SCHOOL DISTRICT

(School Entity)

July 1, 2022-June 30, 2024

(Date)

I. Introduction

A. Parties

The following Law Enforcement Authority or Authorities agree to follow the policies and procedures contained in this Memorandum of Understanding (hereinafter – Memorandum):

PENNSYLVANIA STATE POLICE – BLOOMING GROVE

The following School Entity or Entities agree to follow the policies and procedures contained in this Memorandum:

EAST STROUDSBURG AREA SCHOOL DISTRICT

- B. This Memorandum establishes procedures to be followed when certain incidents – described in Section II below – occur on school property, at any sponsored activity, or on a conveyance as described in the Safe Schools Act (such as a school bus) providing transportation to or from a school or school sponsored activity. This Memorandum does not cover incidents that are outside of those school settings and create no substantial disruption to the learning

environment.

C. The parties seek to foster a relationship of cooperation and mutual support and to maintain a safe school environment.

D. Legal Authority

1. The parties make this agreement as required by Article XIII-A of the Public School Code of 1949, popularly known as the – Safe Schools Act, as amended, 24 P.S. §§ 13-1301-A – 13-1313-A.

2. In so recognizing this legal authority, the parties acknowledge their respective duties pursuant to the Safe Schools Act and hereby agree to support and cooperate with one another in carrying out their joint and several responsibilities thereunder.

3. Information from Student Records

a. The Law Enforcement Authority shall be governed by the following reporting and information exchange guidelines:

i. Criminal History Record Information Act, 18 Pa C.S. § 1901 *et seq.*

ii. The prohibition against disclosures, specified in section IV (C)(5) of this Memorandum.

b. When sharing information and evidence necessary for the Law Enforcement Authority to complete its investigation, the School Entity shall:

i. Comply with the Family Educational Rights and Privacy Act (hereinafter -FERPA), 20 U.S.C. § 1232g, and its implementing regulations at 34 C.F.R. § 99.1 *et seq.*, and 22 Pa. Code §§ 12.31-12.33, including any amendments thereto.

ii. Comply with the requirements of the Safe Schools Act, 24 P.S. §§ 13-1303-A and 13-1313-A, and any amendments thereto.

iii. Complete reports as required by section 13-303-A of the Safe Schools Act, 24 P.S. § 13-1303-A, and any amendments thereto.

c. The School Entity may disclose personally identifiable information from an educational record of a student to the Law Enforcement Authority if a health or safety emergency exists and knowledge of that information is necessary to protect the health or safety of the student or other individuals. In determining whether a health or safety emergency exists, the School Entity may take into account the totality of the circumstances pertaining to a threat to the health or safety of a student or other individuals. If the School Entity determines that there is an articulable and significant threat to the health or safety of a student or other individuals, it may disclose information from education records to the Law Enforcement Authority, if knowledge of that information is necessary for the Law Enforcement Authority to protect the health or safety of the student or other individuals. The School Entity must record the articulable and significant threat to the health or safety of a student or other

individuals so that it can demonstrate to parents, students and the Family Policy Compliance Office¹ – what circumstance led it to determine that a health or safety emergency existed and why the disclosure was justified.

E. Priorities of the Law Enforcement Authority

1. Help the School Entity prevent delinquent acts through preventive measures, including referrals to support services, diversionary programs, restorative practices, school-wide positive behavior supports, education and deterrence.
2. Investigate as appropriate all incidents reported to have occurred on school property, at any school sponsored activity, or on a conveyance as described in the Safe Schools Act (including a school bus) providing transportation to or from a school or school sponsored activity. The investigation of all reported incidents shall be conducted in the manner that the Law Enforcement Authority, in its sole discretion, deems appropriate; but any investigation shall be conducted so as to involve as little disruption to the school environment as is practicable.
3. Identify those responsible for the commission of the reported incident and, where appropriate, apprehend and prosecute those individuals. Identification and apprehension procedures shall involve as little disruption to the school environment as is practicable.
4. Establish and maintain a cooperative relationship with the School Entity in the reporting and resolution of all incidents described in Section II of this document.

F. Priorities of the School Entity

1. Help law enforcement prevent delinquent acts through preventive measures, including referrals to support services, diversionary programs, restorative practices, school-wide positive behavior supports, education and deterrence.
2. Create a safe learning environment.
3. Establish and maintain a cooperative relationship with the Law Enforcement Authority in the reporting and resolution of all incidents described in Section II of this document.
4. Provide the Law Enforcement Authority with all relevant information and required assistance in the event of a reported incident.
5. The School Entity shall give the Law Enforcement Authority a copy of the School Entity's behavior support services procedures and invite Law Enforcement Authority representatives to behavior support trainings.

¹ Questions related to FERPA should be directed to the Family Policy Compliance Office within the U.S. Department of Education.

II. Notification of Incidents to Law Enforcement

The School Entity is required to notify law enforcement in specific situations listed in subsection A of this section, and has discretion over whether to notify law enforcement about incidents listed in subsection B of this section. Law enforcement's decision to investigate and file charges may be made in consultation with school administrators.

A. Mandatory Notification

1. The School Entity shall immediately notify the Law Enforcement Authority having jurisdiction where the offense occurred by the most expeditious means practicable of any of the following incidents occurring on school property, at any school sponsored activity, or on a conveyance as described in the Safe Schools Act (including a school bus) providing transportation to or from a school or school sponsored activity:

a. The following offenses under 18 Pa.C.S. (relating to crimes and offenses):

i. Section 908 (relating to prohibited offensive weapons).

a. The term offensive weapon is defined by section 908 of the Crimes Code as any bomb, grenade, machine gun, sawed-off shotgun with a barrel less than 18 inches, firearm specially made or specially adapted for concealment or silent discharge, any blackjack, sandbag, metal knuckles, dagger, knife, razor or cutting instrument, the blade of which is exposed in an automatic way by switch, push-button, spring mechanism, or otherwise, any stun gun, stun baton, taser or other electronic or electric weapon or other implement for the infliction of serious bodily injury which serves no common lawful purpose. See 18 Pa.C.S. § 908 (c) (relating to definitions).

b. Consistent with section 908(b) of the Crimes Code (relating to exceptions), this reporting requirement does not apply to one who possessed or dealt with an offensive weapon solely as a curio or in a dramatic performance, or to one who possessed an offensive weapon briefly in consequence of having found it taken it from an aggressor, or under circumstances similarly negating any intent or likelihood that the weapon would be used unlawfully.

ii. Section 912 (relating to possession of weapon on school property).

a. The term weapon is defined by section 912 of the Crimes Code to include but is not limited to, a knife, cutting instrument, cutting tool, nunchuck stick, firearm, shotgun, rifle and any other tool, instrument or implement capable of inflicting serious bodily injury.

b. Consistent with section 912(c) of the Crimes Code (relating to defense), this reporting requirement does not apply to a weapon that is: (a) possessed and used in conjunction with a lawful supervised school activity or course; or (b) is possessed for other lawful purpose.

- iii. Chapter 25 (relating to criminal homicide).
 - iv. Section 2702 (relating to aggravated assault).
 - v. Section 2709.1 (relating to stalking).
 - vi. Section 2901 (relating to kidnapping).
 - vii. Section 2902 (relating to unlawful restraint).
 - viii. Section 3121 (relating to rape).
 - ix. Section 3122.1 (relating to statutory sexual assault).
 - x. Section 3123 (relating to involuntary deviate sexual intercourse).
 - xi. Section 3124.1 (relating to sexual assault).
 - xii. Section 3124.2 (relating to institutional sexual assault).
 - xiii. Section 3125 (relating to aggravated indecent assault).
 - xiv. Section 3126 (relating to indecent assault).
 - xv. Section 3301 (relating to arson and related offenses)
 - xvi. Section 3307 (relating to institutional vandalism), when the penalty is a felony of the third degree.
 - xvii. Section 3502 (relating to burglary).
 - xviii. Section 3503(a) and (b)(1)(v)(relating to criminal trespass).
 - xix. Section 5501 (relating to riot).
 - xx. Section 6110.1 (relating to possession of firearm by minor).
- b. The possession, use or sale of a controlled substance, designer drug or drug paraphernalia as defined in The Controlled Substance, Drug, Device and Cosmetic Act, *as amended*, 35 P.S. §§ 780-101 – 780-144, popularly known as the Drug Act. For purposes of the Memorandum, the terms controlled substance, designer drug and drug paraphernalia shall be defined as they are in Section 102 of the Drug Act. See 35 P.S. § 780-102 (relating to definitions).
- c. Attempt, solicitation or conspiracy to commit any of the offenses listed in paragraphs 1 and 2 of this subsection.
- d. An offense for which registration is required under 42 Pa.C.S. § 9795.1 (relating to registration).

2. In responding to student who commit an incident listed under section 1303-A(b)(4.1) of the Safe Schools Act (24 P.S. § 13-1303-A(b)(4.1)), a school entity may consider the propriety of utilizing available school-based program, such as school-wide positive behavior supports, to address the student's behavior. Nothing in this provision shall be read to limit law enforcement's discretion.

B. Discretionary Notification

1. The School Entity may notify the Law Enforcement Authority having jurisdiction where the incident occurred of any of the following incidents occurring on school property, at any school sponsored activity, or on a conveyance as described in the Safe Schools Act (including a school bus) providing transportation to or from a school or school sponsored activity:
 - a. The following offenses under 18 Pa.C.S. (relating to crimes and offenses):
 - i. Section 2701 (relating to simple assault)
 - ii. Section 2705 (relating to recklessly endangering another person).
 - iii. Section 2706 (relating to terroristic threats).
 - iv. Section 2709 (relating to harassment).
 - v. Section 3127 (relating to indecent exposure)
 - vi. Section 3307 (relating to institutional vandalism), when the penalty is a misdemeanor of the second degree.
 - vii. Section 3503(b)(1)(i), (ii), (iii), and (iv), (b.1) and (b.2) (relating to criminal trespass).
 - viii. Chapter 39 (relating to theft and related offenses).
 - ix. Section 5502 (relating to failure of disorderly persons to disperse upon official order).
 - x. Section 5503 (relating to disorderly conduct).
 - xi. Section 6305 (relating to sale of tobacco).
 - xii. Section 6306.1 (relating to use of tobacco in schools prohibited).
 - xiii. Section 6308 (relating to purchase, consumption, possession, or transportation of liquor or malt or brewed beverages by a person under 21 years of age).
 - b. Attempt, solicitation or conspiracy to commit any of the offenses listed in subsection (a).
2. In exercising its discretion to determine whether to notify law enforcement of such incidents, the School Entity may consider the following factors: the seriousness of the situation, the school's ability to defuse or resolve the situation, the child's intent, the child's

age, whether the student has a disability and, if so, the type of disability and its impact on the student's behavior, and other factors believed to be relevant.

C. Law Enforcement Response to Notification

1. When notified of an incident listed in subsections A or B, law enforcement's decision to investigate and file charges, at the sole discretion of the Law Enforcement Authority, may be made in consultation with school administrators.
2. In determining whether to file charges, the Law Enforcement Authority is encouraged to consult with the District Attorney. Where appropriate under the law, part of this consultation may include a discussion about the availability or propriety of utilizing a diversionary program as an alternative to filing charges.

D. Notification of the Law Enforcement Authority when incident involves children with disabilities

1. If a child with a disability commits an incident of misconduct, school administrators and the Law Enforcement Authority should take into consideration that the child's behavior may be a manifestation of the disability and there may be no intent to commit an unlawful act. A child with a disability under this subsection shall mean a student with an IEP, a protected handicapped student with a service agreement that includes a behavior support plan, or such student for whom an evaluation is pending under 22 Pa. Code §§ 14.123 (relating to evaluation), 15.5 (relating to school district initiated evaluation and provision of services), 15.6 (relating to parent initiated evaluation and provision of services), or Chapter 711 (relating to charter school and cyber charter school services and programs for children with disabilities).
2. In the event a child with a disability commits a mandatory notification offense under Subsection A, the School Entity must provide immediate notification to the Law Enforcement Authority regardless of the disability. Such notification will state that the child has an IEP or a service agreement that includes a behavior support plan and may include the School Entity's recommendation that police intervention may not be required and advisement that the School Entity will address the student's behavior need as required by applicable federal and state law and regulations, including 22 Pa. Code §§ 14.133 (relating to positive behavior support), 15.3 (relating to protected handicapped students general) or 711.46 (relating to positive behavior support). The Law Enforcement Authority may take the recommendation under advisement but reserves the right to investigate and file charges.
3. In the event a child with a disability commits a discretionary offense under Subsection B and the School Entity does not believe that police intervention is necessary, the School Entity will address the student's behavior need as required by applicable federal and state law and regulations, including 22 Pa. Code §§ 14.133, 15.3 or 711.46.
4. In accordance with 34 CFR 300.535 (relating to referral to and action by law enforcement and judicial authorities), nothing will prohibit the School Entity from reporting an offense committed by a child with a disability to the Law Enforcement Authority, and nothing will prevent State law enforcement and judicial authorities from exercising their responsibilities with regard to the application of Federal and State law to crimes committed by a child with a

disability.

5. The School Entity, when reporting an offense committed by a child with a disability, should ensure that copies of the special education and disciplinary records of the child are transmitted for consideration by the appropriate authorities to the Law Enforcement Authority to whom the incident was reported.
6. The School Entity, when reporting an incident under this section, may transmit copies of the child's special education and disciplinary records only to the extent that the transmission is permitted by FERPA.

[Describe any specific procedures to be followed for incidents involving a student with a disability having an IEP as required by 22 Pa. Code § 14.104 (relating to special education plans) or 22 Pa. Code Chapter 711 (relating to charter school and cyber charter school services and programs for children with disabilities)]

All incidents involving a student with disabilities the East Stroudsburg School District Police will consult with the East Stroudsburg Area School District Office of Special Education and building principal to determine if intervention by the School Police or outside agency is necessary, or if the incident can be handled by school discipline. If the East Stroudsburg Area School District Police or outside agencies after review of the offending students' disability determine that law enforcement interaction is necessary, can take appropriate action required by statute.

- E. Upon notification of the incident to the Law Enforcement Authority, the School Entity shall provide as much of the following information as is available at the time of notification. In no event shall the gathering of information unnecessarily delay notification:
 1. Whether the incident is in-progress or has concluded.
 2. Nature of the incident.
 3. Exact location of the incident.
 4. Number of persons involved in the incident.
 5. Names and ages of the individuals involved.
 6. Weapons, if any, involved in the incident.
 7. Whether the weapons, if any, have been secured and, if so, the custodian of the weapons.
 8. Injuries involved.
 9. Whether EMS or the Fire Department have been notified.
 10. Identity of the school contact person.
 11. Identity of the witnesses to the incident, if any.
 12. Whether the incident involves a student with a disability and, if so, the type of disability and its impact on the student's behavior.
 13. Other such information as is known to the school entity and believed to be relevant to the incident.
- F. No later than September 30 of each year, the School Entity shall assemble and make ready for immediate deployment to its Incident Command Post the following information for the purpose of assisting the Law Enforcement Authority in responding to an emergency:

1. Blueprints or floor plans of the school buildings.
2. Aerial photo, map or layout of the school campus, adjacent properties and surrounding streets or roads.
3. Location(s) of predetermined or prospective command posts.
4. Current teacher/employee roster.
5. Current student roster.
6. Most recent school yearbook.
7. School fire-alarm shutoff location and procedures.
8. School sprinkler system shutoff location and procedures.
9. Gas/utility line layouts and shutoff valve locations.
10. Cable/satellite television shutoff location and procedures.
11. Other information the School Entity deems pertinent to assist local police departments in responding to an emergency.

III. Law Enforcement Authority Response

- A. Depending on the totality of the circumstances, initial response by the Law Enforcement Authority may include:
 1. For incidents in progress:
 - a. Meet with contact person and locate scene of incident.
 - b. Stabilize incident.
 - c. Provide/arrange for emergency medical treatment, if necessary.
 - d. Control the scene of the incident.
 - i. Secure any physical evidence at the scene.
 - ii. Identify involved persons and witnesses.
 - e. Conduct investigation.
 - f. Exchange information.
 - g. Confer with school officials to determine the extent of law enforcement involvement required by the situation.
 2. Incidents not in progress:
 - a. Meet with contact person.
 - b. Recover any physical evidence.
 - c. Conduct investigation.
 - d. Exchange information.
 - e. Confer with school officials to determine the extent of law enforcement involvement required by the situation.
 3. Incidents initially reported to the Law Enforcement Authority

If any incident described in sections IIA or IIB is initially reported to the Law Enforcement Authority, the Law Enforcement Authority shall proceed directly with its investigation, shall immediately notify the School Entity of the incident, and shall proceed as outlined in sections IIA through IIE.

B. Custody of Actors

1. Students identified as actors in reported incidents may be taken into custody at the discretion of the investigating law enforcement officer under any of the following circumstances:
 - a. The student has been placed under arrest.
 - b. The student is being placed under investigative detention
 - c. The student is being taken into custody for the protection of the student.
 - d. The student's parent or guardian consents to the release of the student to law enforcement custody.
2. The investigating law enforcement officer shall take all appropriate steps to protect the legal and constitutional rights of those students being taken into custody.

IV. Assistance of School Entities

A. *In Loco Parentis*

1. Teachers, Guidance Counselors, Vice Principals and Principals in the public schools have the right to exercise the same authority as a parent, guardian or person in parental relation to such pupil concerning conduct and behavior over the pupils attending a school during the time they are in attendance, including the time required in going to and from their homes.
2. School authorities' ability to stand *in loco parentis* over children does not extend to matters beyond conduct and discipline during school, school activities, or on a conveyance as described in the Safe Schools Act providing transportation to or from school or a school sponsored activity.

B. Notification of Parent or Guardian

1. Parents or guardians of all victims and suspects directly involved in an incident listed under Section IIA or IIB shall be immediately notified of the involvement, and they shall be informed about any notification regarding the incident that has been, or may be, made to the Law Enforcement Authority.
2. The School Entity shall document attempts made to reach the parents or guardians of all victims and suspects directly involved in incident listed under Section IIA or IIB.

C. Scope of School Entity's Involvement

1. General principles: Once the Law Enforcement Authority assume primary responsibility for a matter, the legal conduct of interviews, interrogations, searches, seizures of property, and arrests are within the purview of the Law Enforcement Authority. The School Entity shall defer to the Law Enforcement Authority on matters of criminal and juvenile law procedure, except as is necessary to protect the interests of the School Entity. The Law Enforcement

Authority will keep the chief school administrator, or his designees, informed of the status of pending investigations.

2. Victims

- a. The School Entity shall promptly notify the parent or guardian of a victim when the Law Enforcement Authority interviews that victim. The Law Enforcement Authority shall follow its policies and procedures when interviewing a victim to ensure the protection of the victim's legal and constitutional rights.
- b. In the event a victim is interviewed by Law Enforcement Authority on school property, a guidance counselor or similar designated personnel may be present during the interview.

3. Witness

- a. The School Entity shall promptly notify the parent or guardian of a witness when the Law Enforcement Authority interviews that witness. The Law Enforcement Authority shall follow its policies and procedures when interviewing a witness to ensure the protection of the witness's legal and constitutional rights.
- b. In the event a witness is interviewed by the Law Enforcement Authority on school property, a guidance counselor or similar designated personnel should be present during the interview.

4. Suspects and Custodial Interrogation

- a. The School Entity shall help the Law Enforcement Authority to secure the permission and presence of at least one parent or guardian of a student suspect before that student is interrogated by law enforcement authorities.
- b. When a parent or guardian is not present, school authorities shall not stand *in loco parentis* (in the place of the parent/guardian) during an interview.
- c. If an interested adult cannot be contacted, the School Entity shall defer to the investigating Law Enforcement Authority, which will protect the student suspect's legal and constitutional rights as required by law.

5. Conflicts of Interest

- a. The parties to this Memorandum recognize that if a School Entity employee, contractor, or agent of the School Entity is the subject of an investigation, a conflict of interest may exist between the School Entity and the adult suspect.
- b. Neither the individual that is the subject of the investigation, nor any person acting as his/her subordinate or direct supervisor, shall be present during Law Enforcement Authority's interviews of student co-suspects, victims or witnesses by the Law Enforcement Authority.
- c. Neither the individual who is the subject of the investigation, nor his/her subordinate(s) and/or direct supervisor(s), shall be informed of the contents of the statements made by

student co-suspects, victims or witnesses, except at the discretion of the Law Enforcement Authority or as otherwise required by law.

D. Reporting Requirements

All school entities are required to submit an annual report, which will include violence statistics and reports, to the Department of Education's Office for Safe Schools. This annual report must include all new incidents described in Sections IIA and IIB. Before submitting the required annual report, each chief school administrator and each police department having jurisdiction over school property of the School Entity shall do the following:

- a. No that than thirty days prior to the deadline for submitting the annual report, the chief school administrator shall submit the report to the police department with jurisdiction over the relevant school property. The police department shall review the report and compare the data regarding criminal offenses and notification of law enforcement to determine its accuracy.
- b. No later than fifteen days prior to the deadline for submitting the annual report, the police department shall notify the chief school administrator, in writing, whether the report accurately reflects police incident data. Where the police department determines that the report accurately reflects police incident data, the chief of police shall sign the report. Where the police department determines that the report does not accurately reflect police incident data, the police department shall notify the chief school administrator and the office in writing.
- c. Prior to submitting the annual report, the chief school administrator and the police department shall attempt to resolve discrepancies between the report and police incident data. Where a discrepancy remains unresolved, the police department shall notify the chief school administrator and the office in writing.
- d. Where a police department fails to take action as required under clause a or b, the chief school administrator shall submit the annual report and indicate that the police department failed to take action as required under clause a or b.
- e. Where there are discrepancies between the School Entity's incident data and the police indicate data, the following shall occur:

[Describe procedure to be followed for the resolution of school violence data discrepancies prior to filing the annual report]

- a. *Thirty days prior to deadline for submitting the Safe School violence statistics, the Chief of School Police/Safety and Security Coordinator shall review for accuracy the reports from the Superintendent's Office for incidents handled by the Pennsylvania State Police – Blooming Grove's records.*
- b. *Fifteen days prior to submission of the Safe School violence statistics, the Chief of School Police/Safety and Security Coordinator will notify the Superintendent if the report is accurate. If the report is not accurate, the Chief of School Police/Safety and Security Officer will indicate such.*

c. If any discrepancies are found in the report, the Chief of School Police/Safety and Security Coordinator will attempt to resolve any discrepancies found. If the discrepancy cannot be resolved, a report to the Superintendent will be forwarded.

V. General Provisions

- A. This Memorandum does not create any contractual rights or obligations between the signatory Law Enforcement Authority, the signatory School Entity, any other signatory authorities or entities, or their respective officers, employees, agents or representatives.
- B. This Memorandum may be amended, expanded or modified at any time upon the written consent of the parties. It must be reviewed and re-executed within two years of the date of its original execution and every two years thereafter. Describe what modifications have been made to this Memorandum of Understanding. If you have not made any modifications or amended it in any way, please enter "Not Applicable" in the space provided.
- C. If changes in state or federal law require changes to the Memorandum, the parties shall amend this Memorandum.
- D. All parties to this Memorandum will communicate fully and openly with each other in order to resolve any problems that may arise in the fulfillment of the terms of this Memorandum.



Chief School Administrator

William R. Riker, Superintendent

East Stroudsburg Area School District

School Entity



Chief Law Enforcement Authority

Pennsylvania State Police – Blooming Grove

Law Enforcement Authority

East Stroudsburg Area School District
 Commercial Insurance Proposal
 2022-23 School Year

Premium Summary / Payment Terms

Premium Summary:		
Line of Coverage	Expiring Premium	Renewal Premium
Property (Including Inland Marine)	\$339,897.00	\$361,647.00
Equipment Breakdown	\$19,463.00	\$19,901.00
General Liability (Including Law Enforcement)	\$43,980.00	\$52,099.00
Crime	\$3,485.00	\$4,831.00
Automobile	\$146,018.00	\$147,958.00
School Leaders' Legal Liability	\$56,416.00	\$66,870.00
Cyber Liability	\$7,879.00	\$11,323.00
Excess Workers' Compensation	\$101,668.00	\$106,821.00
Excess Liability	\$23,064.00	\$27,274.00
Pollution Liability	N/A	\$27,767.00
Deadly Weapon Protection	N/A	\$21,650.00
Student / Sports Accident	\$62,152.00	\$62,152.00
Workers' Compensation Admin. Service Fee	\$55,000.00	\$55,000.00
Technical Services Fee	\$10,000.00	\$10,000.00
Total Estimated Annual Premium	\$859,027.00	\$975,292.00

Payment Terms:			
Policy	Carrier	Agency or Direct Bill	Plan
Property, GL, Crime, Auto, SLL, & Excess	CM Regent	Agency Bill	Annual Pay
Excess Workers' Compensation	Safety National	Agency Bill	Annual Pay
Student / Sports Accident	A-G Administrators	Agency Bill	Annual Pay
Fees	BHD	Agency Bill	Annual Pay

447

EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 24th day of May, 2022, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Eric Dasher (the "Contractor") of Brain Wash Game Shows

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

Description of Service to be performed (be specific):

Eric Dasher from Brain Wash Game Shows will perform a game show for grades k-5 on June 6, 2022

Location of Services:

Bushkill Elementary
131 North School Dr
Dingmans Ferry, PA

Effective Date:

June 6, 2022

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ _____

Time (Days/Hour/Other): _____

Total Cost: \$ _____

b) Fixed Rate: \$ 1800.00

c) Are expenses included? YES NO

If no, please itemize:

Budget Code: PTO

Department: Bushkill Elementary PTO

District Initiator: *[Signature]*

Authorization for Payment: 1800.00 Date: 5/25/22

Purchase Order # _____

**EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement**

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this day of June 20, 2022, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Bushkill Emergency Corps (the "Contractor") of P.O. Box 174, Bushkill PA 18324

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific): Provide standby ambulance coverage for designated East Stroudsburg North Varsity, Junior Varsity and Freshman football games at specified locations and times listed below. Ambulance should arrive 15-30 minutes prior to the game start time. We have attached a game schedule with start times. Schedule is subject to change. Appropriate notification will be made related to schedule changes.

Location of Services:

East Stroudsburg North Football Stadium, 279 Timberwolf Drive – Football Field

Varsity Games - 7:00p.m. start on Fridays 8/26/22, 9/9/22, 9/23/22, 10/14/22, 10/21/22

Freshman/JV Games - 9:00a.m. start on Saturday 9/3/22
4:00p.m. start on Mondays - 9/19/22, 10/3/22, 10/10/22, 10/31/22

Effective Date: 8/26/2022

Professional Fee:

- a) Rate (Daily/Hourly/Other): \$120.00 per game
- b) Time (Days/Hour/Other): 15 games
- c) Total Cost: \$1800.00 (this rate could increase if Varsity football participates in post season play)

d) Fixed Rate: \$ _____

e) Are expenses included? YES NO
If no, please itemize:

Budget Code:10-3250-330-000-30-819-550-000-5071 Department: Athletics

District Initiator: Charles Dailey

Authorization for Payment: _____ Date: _____

Purchase Order # _____

451

**EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement**

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this day of June 22, 2022 by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Bushkill Emergency Corps (the "Contractor") of P.O. Box 174, Bushkill PA 18324

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific): Provide standby ambulance coverage for designated Lehman Intermediate games at specified location and times listed below. Ambulance should arrive 15-30 minutes prior to the game start time. We have attached a game schedule with start times. Schedule is subject to change. Appropriate notification will be made related to schedule changes.

Location of Services:

Lehman Intermediate Football Field, 257 Timberwolf Drive – Football Field

4:00p.m. on 9/8/22, 9/14/22, 9/21/22, 9/29/22, 10/6/22, 10/13/22, 10/20/22

Effective Date: 9/8/2022

Professional Fee:

- a) Rate (Daily/Hourly/Other): \$120.00 per game
- b) Time (Days/Hour/Other): 7 games
- c) Total Cost: \$840.00

d) Fixed Rate: \$ _____

e) Are expenses included? YES NO
If no, please itemize:

Budget Code:10-3250-330-000-20-518-550-000-5071 Department: Athletics

District Initiator: Charles Dailey

Authorization for Payment: _____ Date: _____

Purchase Order # _____

EAST STROUDSBURG AREA SCHOOL DISTRICT

Phone: (570) 424-8500 – Fax (570) 421-4968

Contract for In-District Services

Name of Provider: Tamara Cykosky

Employee # 5534

Date(s) of Services: 7/19/2022 (9:00 - 10:30)

Title of Presentation/Service: Tools vs Games - Integrating Technology Effectively During Math Instruction

Purpose of Presentation/Service: Tuesday Takeaways

Total Time Required for Presentation/Service: 1.5 hours

Presentation/Service Facility: Virtual

Maximum Number of Participants: 250

Presentation/Service Rate: \$150.00

Total Estimated Cost of Proposed Presentation/Service: \$150.00

Budget Account Number to be charged: 10-1110-330-000-30-000-004-000-0600

Audio/Visual Equipment Needed: N/A

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items. If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the provider.

Signature of Initiator: [Signature] MAY 23 2022
Initiator sends to Provider to sign _____ DATE

Signature of Provider: [Signature] 5/13/22
Provider sends to Assistant Superintendent for Curriculum & Instruction _____ DATE

Approvals:	
Assistant Superintendent For Curriculum & Instruction: <u>[Signature]</u>	<u>MAY 23 2022</u> DATE
Send to the Superintendent's Office	
After Board Approved	Board Approval Date _____
Superintendent: _____	DATE
Send back to the Initiator	

Upon Completion of Presentation/Service the Initiator will complete.

Comments on services _____

Total due provider _____ Approved for payment _____

Initiator will distribute the copies:

- Business Office (payroll) for payment
- Human Resources – Place in Presenter's File
- Staff Development Secretary
- Initiator
- Provider

EAST STROUDSBURG AREA SCHOOL DISTRICT

Phone: (570) 424-8500 – Fax (570) 421-4968

Contract for In-District Services

Name of Provider: Robin Daning

Employee # _____

Date(s) of Services: 8/2/2022 (9:00 - 10:30)

Title of Presentation/Service: Classroom Public Relations

Purpose of Presentation/Service: Tuesday Takeaways

Total Time Required for Presentation/Service: 1.5 hours

Presentation/Service Facility: Virtual

Maximum Number of Participants: 250

Presentation/Service Rate: \$150.00

Total Estimated Cost of Proposed Presentation/Service: \$150.00

Budget Account Number to be charged: 10-1110-330-000-30-000-004-000-0600

Audio/Visual Equipment Needed: N/A

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items. If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the provider.

Signature of Initiator: _____

Initiator sends to Provider to sign

MAY 23 2022

DATE

Signature of Provider: _____

Provider sends to Assistant Superintendent for Curriculum & Instruction

5/18/22

DATE

Approvals:

Assistant Superintendent

For Curriculum & Instruction: _____

Send to the Superintendent's Office

MAY 23 2022

DATE

After Board Approved

Superintendent: _____

Send back to the Initiator

Board Approval Date _____

DATE

Upon Completion of Presentation/Service the Initiator will complete.

Comments on services _____

Total due provider _____ Approved for payment _____

Initiator will distribute the copies:

- Business Office (payroll) for payment
- Human Resources – Place in Presenter's File
- Staff Development Secretary
- Initiator
- Provider

455

EAST STROUDSBURG AREA SCHOOL DISTRICT

Phone: (570) 424-8500 – Fax (570) 421-4968

Contract for In-District Services

Name of Provider: David Falbo

Employee # 1212

Date(s) of Services: 8/2/2022 (1:00 - 2:30)

Title of Presentation/Service: Understanding SEL....What is it?

Purpose of Presentation/Service: Tuesday Takeaways

Total Time Required for Presentation/Service: 1.5 hours

Presentation/Service Facility: Virtual

Maximum Number of Participants: 250

Presentation/Service Rate: \$150.00

Total Estimated Cost of Proposed Presentation/Service: \$150.00

Budget Account Number to be charged: 10-1110-330-000-30-000-004-000-0600

Audio/Visual Equipment Needed: N/A

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items. If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the provider.

Signature of Initiator: [Signature] MAY 23 2022
Initiator sends to Provider to sign DATE

Signature of Provider: David Falbo 5/13/22
Provider sends to Assistant Superintendent for Curriculum & Instruction DATE

Approvals: Assistant Superintendent For Curriculum & Instruction: <u>[Signature]</u> Send to the Superintendent's Office	<u>MAY 23 2022</u> DATE
After Board Approved Superintendent: _____ Send back to the Initiator	Board Approval Date _____ DATE

Upon Completion of Presentation/Service the Initiator will complete.
Comments on services _____

Total due provider _____ Approved for payment _____

- Initiator will distribute the copies:
- Business Office (payroll) for payment
 - Human Resources – Place in Presenter's File
 - Staff Development Secretary
 - Initiator
 - Provider

456

EAST STROUDSBURG AREA SCHOOL DISTRICT

Phone: (570) 424-8500 – Fax (570) 421-4968

Contract for In-District Services

Name of Provider: Geoffrey Gambill

Employee # 7204

Date(s) of Services: 6/28/2022 (9:00 - 10:30)

Title of Presentation/Service: Board Games in the Classroom - Sneaking in the Curriculum!

Purpose of Presentation/Service: Tuesday Takeaways

Total Time Required for Presentation/Service: 1.5 hours

Presentation/Service Facility: Virtual

Maximum Number of Participants: 250

Presentation/Service Rate: \$150.00

Total Estimated Cost of Proposed Presentation/Service: \$150.00

Budget Account Number to be charged: 10-1110-330-000-30-000-004-000-0600

Audio/Visual Equipment Needed: N/A

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items. If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the provider.

Signature of Initiator: [Signature] **MAY 23 2022**
Initiator sends to Provider to sign DATE

Signature of Provider: [Signature] **5/20/22**
Provider sends to Assistant Superintendent for Curriculum & Instruction DATE

Approvals:
Assistant Superintendent
For Curriculum & Instruction: [Signature]
MAY 23 2022 Send to the Superintendent's Office DATE

After Board Approved Board Approval Date Superintendent: _____
DATE _____ Send back to the Initiator

Upon Completion of Presentation/Service the Initiator will complete.
Comments on services

- Total due provider Approved for payment
Initiator will distribute the copies:
- Business Office (payroll) for payment
 - Human Resources – Place in Presenter's File
 - Staff Development Secretary

EAST STROUDSBURG AREA SCHOOL DISTRICT

Phone: (570) 424-8500 – Fax (570) 421-4968

Contract for In-District Services

Name of Provider: Katie Greiner

Employee # _____

Date(s) of Services: 7/19/2022 (1:00 - 2:30)

Title of Presentation/Service: Effective Strategies to Boost Family Communication

Purpose of Presentation/Service: Tuesday Takeaways

Total Time Required for Presentation/Service: 1.5 hours

Presentation/Service Facility: Virtual

Maximum Number of Participants: 250

Presentation/Service Rate: \$150.00

Total Estimated Cost of Proposed Presentation/Service: \$150.00

Budget Account Number to be charged: 10-1110-330-000-30-000-004-000-0600

Audio/Visual Equipment Needed: N/A

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items. If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the provider.

Signature of Initiator: _____

Initiator sends to Provider to sign

MAY 23 2022

DATE

Signature of Provider: _____

Provider sends to Assistant Superintendent for Curriculum & Instruction

5/16/22

DATE

Approvals:

Assistant Superintendent

For Curriculum & Instruction: _____

Send to the Superintendent's Office

MAY 23 2022

DATE

After Board Approved

Superintendent: _____

Send back to the Initiator

Board Approval Date _____

DATE

Upon Completion of Presentation/Service the Initiator will complete.

Comments on services _____

Total due provider _____ Approved for payment _____

Initiator will distribute the copies:

- Business Office (payroll) for payment
- Human Resources -- Place in Presenter's File
- Staff Development Secretary
- Initiator
- Provider

EAST STROUDSBURG AREA SCHOOL DISTRICT

Phone: (570) 424-8500 – Fax (570) 421-4968

Contract for In-District Services

Name of Provider: Sandra Hartman

Employee # _____

Date(s) of Services: 6/28/2022 (1:00 - 2:30)

Title of Presentation/Service: Project-based Learning with AI: Artificial Intelligence

Purpose of Presentation/Service: Tuesday Takeaways

Total Time Required for Presentation/Service: 1.5 hours

Presentation/Service Facility: Virtual

Maximum Number of Participants: 250

Presentation/Service Rate: \$150.00

Total Estimated Cost of Proposed Presentation/Service: \$150.00

Budget Account Number to be charged: 10-1110-330-000-30-000-004-000-0600

Audio/Visual Equipment Needed: N/A

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items. If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the provider.

Signature of Initiator: [Signature] MAY 23 2022
Initiator sends to Provider to sign _____ DATE

Signature of Provider: [Signature] 05/13/22
Provider sends to Assistant Superintendent for Curriculum & Instruction _____ DATE

Approvals:	
Assistant Superintendent For Curriculum & Instruction: <u>[Signature]</u>	<u>MAY 23 2022</u>
Send to the Superintendent's Office	DATE
After Board Approved	Board Approval Date _____
Superintendent: _____	DATE
Send back to the Initiator	DATE

Upon Completion of Presentation/Service the Initiator will complete.

Comments on services _____

Total due provider _____ Approved for payment _____

Initiator will distribute the copies:

- Business Office (payroll) for payment
- Human Resources – Place in Presenter's File
- Staff Development Secretary
- Initiator
- Provider

459

EAST STROUDSBURG AREA SCHOOL DISTRICT

Phone: (570) 424-8500 – Fax (570) 421-4968

Contract for In-District Services

Name of Provider: Scott Hnasko

Employee # _____

Date(s) of Services: 6/21/2022 (9:00 - 10:30)

Title of Presentation/Service: Communicating Effectively with Parents/Guardians (K-12)

Purpose of Presentation/Service: Tuesday Takeaways

Total Time Required for Presentation/Service: 1.5 hours

Presentation/Service Facility: Virtual

Maximum Number of Participants: 250

Presentation/Service Rate: \$150.00

Total Estimated Cost of Proposed Presentation/Service: \$150.00

Budget Account Number to be charged: 10-1110-330-000-30-000-004-000-0600

Audio/Visual Equipment Needed: N/A

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items. If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the provider.

Signature of Initiator: [Signature] MAY 23 2022
Initiator sends to Provider to sign _____ DATE

Signature of Provider: [Signature] 5/13/22
Provider sends to Assistant Superintendent for Curriculum & Instruction _____ DATE

Approvals: Assistant Superintendent For Curriculum & Instruction: <u>[Signature]</u> Send to the Superintendent's Office _____ DATE	<u>MAY 23 2022</u> DATE
After Board Approved Superintendent: _____ Send back to the Initiator _____ DATE	Board Approval Date _____ DATE

Upon Completion of Presentation/Service the Initiator will complete.

Comments on services _____

Total due provider _____ Approved for payment _____

Initiator will distribute the copies:

- Business Office (payroll) for payment
- Human Resources – Place in Presenter's File
- Staff Development Secretary
- Initiator
- Provider

4600

EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 31st day of May, 2022, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Bill and Donna Peppers (the "Contractor") of Mad Science of Lehigh Valley, PA

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

1 hour Fire and Ice Special Event program

Location of Services:

Middle Smithfield Elementary School
5180 Milford Road
East Stroudsburg, PA 18302

Effective Date: July 28, 2022

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ _____
Time (Days/Hour/Other): _____
Total Cost: \$ _____

b) Fixed Rate: \$ 450.00

c) Are expenses included? YES NO
If no, please itemize:

Budget Code: 10-1192-330-100-10-214-000 - ⁰⁰⁰⁻⁹¹⁵⁰ Department: EITC Grant
District Initiator: Jennifer Morrey *Angela Byrns* 6/5/22
Authorization for Payment: _____ Date: _____
Purchase Order # _____

INVOICE

1 of 1

Magna Legal Services
Seven Penn Center
1635 Market Street -8th Floor
Philadelphia, PA 19103
T: 866-624-6221 F: 215-207-2322

Invoice No.	Invoice Date	Job No.
864179	6/3/2022	830597
Job Date	Case No.	
5/16/2022		
Case Name		
East Stroudsburg Area School District v. Triangle Fire Protection and Bognet Inc		
Payment Terms		
Due upon receipt		

Maura Lynch
Lyman & Ash
1612 Latimer Street
Philadelphia, PA 19103

1 CERTIFIED COPY OF TRANSCRIPT OF:

Curtis Beam	78.00	Pages	@	3.885	303.03
VC/Zoom pages (complimentary)	78.00	Pages	@	0.000	0.00
GoGreenScripts Lit Package	1.00		@	45.000	45.00
MLV Connect	1.00	Access	@	25.000	25.00

1 CERTIFIED COPY OF TRANSCRIPT OF:

Larry Dymond	89.00	Pages	@	3.850	342.65
VC/Zoom pages (complimentary)	89.00	Pages	@	0.000	0.00

TOTAL DUE >>> \$715.68

Location of Job : VIRTUAL, PA

Thank you, we appreciate your business!

Balances unpaid in excess of 30 days shall bear interest at a rate of 18% simple interest per annum.

WE ACCEPT VISA, MASTERCARD

(-) Payments/Credits:	0.00
(+) Finance Charges/Debits:	0.00
(=) New Balance:	\$715.68

Tax ID: 83-2616308




Please detach bottom portion and return with payment.

Maura Lynch
Lyman & Ash
1612 Latimer Street
Philadelphia, PA 19103

Job No. : 830597 BU ID : PHILA
Case No. :
Case Name : East Stroudsburg Area School District v. Triangle Fire Protection and Bognet Inc
Invoice No. : 864179 Invoice Date : 6/3/2022
Total Due : \$715.68

Remit To: **Magna Legal Services LLC**
P.O. Box 822804
Philadelphia, PA 19182-2804

HL65

PAYMENT WITH CREDIT CARD				
Cardholder's Name: _____				
Card Number: _____				
Exp. Date: _____		Phone#: _____		
Billing Address: _____				
Zip: _____		Card Security Code: _____		
Amount to Charge: _____				
Cardholder's Signature: _____				
Email: _____				

EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 8th day of June, 2022, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Barbara Miller (the "Contractor") of n/a

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

466

SCHEDULE A

Description of Service to be performed (be specific):

To assist in the New Course Plans for curriculum presentation. Determine which assesments to give for grades, for teaching samples, stories to skip, etc. Assist with reviewing the scope of the work for summer and to have consistent grading across the district (report cards)

Location of Services:

Elementary buildings

Effective Date:

June 21, 2022

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ 30.15
Time (Days/Hour/Other): 20 hours
Total Cost: \$ 603.00

b) Fixed Rate: \$ _____

c) Are expenses included? YES NO
If no, please itemize:

Budget Code: 10-1191-330-412-10-000-000-000-9192 Department: Curriculum & Instruction

District Initiator: Dr. Tabitha Bradley

Authorization for Payment: _____ Date: _____

Purchase Order # _____

EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 24th day of May, 2022, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Monroe County Conservation District (the "Contractor")

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

By designing a one week Biology through Ecology Unit to complement all levels of existing Biology I courses on the high school level, we hope to support the education of all Biology students prior to the Pennsylvania Biology Keystone Exam by providing an opportunity to experience enrichment activities both inside and outside the classroom environment. The target audience for this program includes all levels of students enrolled in Biology I course and their teachers.

Location of Services:

Students will participate in academic instruction that will be split between their Biology teacher and a conservation district educator arranged within the ESHS-S building (classroom/board room). Students will then participate in a field experience day where they will apply their knowledge of skills and understanding of concepts acquired during the academic instruction day conducted by the Conservation district in the school library on a scheduled day which proceeds the field day. This field day will take place along the athletic fields at the rear of the school.

Effective Date:

Two different experiences will take place, one in the fall semester of the 2022-2023 school year. The second will take place during the spring semester of the 2022-2023 school year.

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ _____
Time (Days/Hour/Other): _____
Total Cost: \$ _____

b) Fixed Rate: \$ 4,130 (half paid by MCCD, half by ESASD)

c) Are expenses included? YES NO
If no, please itemize:

Budget Code: 10-1110-330-000-30-820-180-000-0000 Department: Science - South

District Initiator: Melissa Hughes

Authorization for Payment: _____ Date: _____

Purchase Order # _____

East Stroudsburg South High School 10th grade "Biology Through Ecology" Proposal.

(2022-2023 school year)

Cost Breakdown

Classroom Instruction (60 students per class maximum)

Fall	\$128.75 per class x 4 classes	= \$515.00
Spring	\$128.75 per class x4 classes	= <u>\$515.00</u>
	Year Total	\$1030.00

Field Instruction (110 students per class maximum)

Fall	\$775.00 per class x 2 classes	= \$1,550.00
Spring	\$775.00 per class x 2 classes	= <u>\$1,550.00</u>
	Year Total	\$3,100.00

Total per School Year **\$4,130.00**

2022-2023 School Year We Propose the Following:

Monroe County Conservation District commitment	\$2,065.00
East Stroudsburg School District	\$2,065.00

**EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement**

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 20th day of June, 2022, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Northampton Community College (the "Contractor") of College Success Courses

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

Northampton Community College (NCC) will provide select students a ten (10) week (one block, one day a week) college success course which, upon completion, will provide each successful student one (1) college credit at Northampton Community College. Each course will be led by an NCC staff member. This course is provided for the purposes of completing ACT 158 graduation requirements for identified students for the school year of 2022-2023. This is a year to year contract.

Billing will be done quarterly.

Location of Services: Services will be provided at ES- South and ES- North high schools during pre-determined classes.

Effective Date: For the school year of 2022-2023

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ 95.00 / per student _____
Time (Days/Hour/Other): _____
Total Cost: \$ _____

b) Fixed Rate: \$ _____

c) Are expenses included? YES NO
If no, please itemize:

Budget Code: _____

Department: C&I

District Initiator: Dr. William Vitulli

Authorization for Payment: _____ Date: _____

Purchase Order # _____

472

EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 1st day of June, 2022, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

George Johnson
Director of Group and Grant Coordination (the "Contractor") of Pocono Environmental Education Center (PEEC)

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

PEEC Into The Classroom: Outside & In Person Curriculum
Bird Bonanza
Seasonal Survival
Native Plant Life

Location of Services:

Middle Smithfield Elementary
2180 Milford Road
East Stroudsburg, PA 18302

Effective Date: July 13
July 19
July 26

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ _____
Time (Days/Hour/Other): _____
Total Cost: \$ _____

b) Fixed Rate: \$ Free - Classroom Outreach Program

c) Are expenses included? YES NO
If no, please itemize:

Budget Code: 10-1192-330-100-10-214-000-000 - 9150 Department: EITC Grant
Angela Byrns
6/5/22

District Initiator: Jennifer Mowery

Authorization for Payment: _____ Date: _____

Purchase Order # _____

MEMORANDUM OF UNDERSTANDING

Between

EAST STROUDSBURG AREA SCHOOL DISTRICT

And

POCONO SERVICES FOR FAMILIES AND CHILDREN HEAD START PROGRAM

This Memorandum of Understanding is for the purpose of coordinating mutually beneficial activities of the parties involved to provide effective services for children and families served. This agreement shall be in affect from July 1, 2022 through June 30, 2023 and will be reviewed annually for necessary updates.

PURPOSE

The purpose of this agreement is to describe the responsibilities of each agency and to provide guidance for coordination and cooperation between local education agencies and Head Start. In order to meet new requirements of the Elementary and Secondary Education Act (ESEA), as amended by Every Student Succeeds Act (ESSA), requiring local educational agencies (LEAs) receiving Title I funds to:

1. Establish channels of communication between school staff and Head Start staff;
2. Receive and transfer children's records, enrollment, parent communication;
3. Conduct parent meetings with Head Start teachers and kindergarten or elementary school teachers;
4. Organize and participate in joint transition-related training of Head Start staff, school staff, and early childhood education staff, as appropriate; and
5. Link LEA educational services with Head Start agency services.

Required Activities

Activity 1: Establish channels of communication between school staff and their counterparts.

Communications will occur between Assistant Superintendent for District Programs or designee, ESASD and Maranda Hammerstone, PSFC/Head Start on a quarterly basis to discuss issues of activity implementation.

Specifics of local communications between ESASD school building staff and the respective PSFC/Head Start program sending students to each specific school building is detailed in our coordinated transition plan (attached).

Activity 2: Develop and implement a systematic procedure for receiving records regarding children who will attend the schools of LEA.

PSFC/Head Start will assure the program compiles records of children transitioning into ESASD and seek parent consent to transfer these records. Records will be shared with ESASD no later than the 10th day of June. ESASD, Department of Administrative Services will receive, file, and utilize the files shared with them. ESASD will assure the kindergarten teacher who will be responsible for a transferring child has access and utilizes the information shared with them from PSFC/Head Start.

ESASD will provide information to PSFC/Head Start with information related to former PSFC/Head Start students' growth and progress through third grade. PSFC/Head Start will provide parent written consent to track progress with ESASD.

Activity 3: Conduct and attend meetings involving parents, kindergarten or elementary school teachers, and Head Start teachers, or, if appropriate, teachers from other early childhood education programs, to discuss the developmental and other needs of individual children.

425

ESASD and PSFC/Head Start will coordinate an annual meeting with families and receiving school staff to discuss the developmental and other needs of individual children. A district wide event will occur annually and local meetings between ESASD school building staff and the respective PSFC/Head Start program sending students to each specific school building will occur as detailed in our coordinated transition plan (attached).

Activity 4: Joint transition-related training will occur between LEA and Head Start on a biannual basis.

ESASD Kindergarten staff will meet twice a year with PSFC/Head Start staff during Kindergarten Grade level meetings for the purpose of networking and communication of curriculum practices and child expectations. Planning for these meetings will be under the guidance of the ESASD Kindergarten Chairperson and Maranda Hammerstone, PSFC/Head Start.

ESASD and PSFC/Head Start will participate in school visits and professional development opportunities as scheduled with School Principals of ESASD and Maranda Hammerstone, PSFC/Head Start.

Activity 5: LEA will link the educational services provided by such LEA with the services provided by the local Head Start agencies.

ESASD will continue to provide classroom space at Middle Smithfield Elementary (1 classroom) and Smithfield Elementary (2 Classrooms).

ESASD and PSFC/Head Start will coordinate efforts to ensure that families have the necessary information to access high-quality early childhood care and education. PSFC/Head Start will collaborate and coordinate with public and private entities to improve the availability of quality services to Head Start children and their families. In addition, ESASD will continue to offer school spaces for PSFC/Head Start family events, and, if feasible, to expand PSFC/Head Start services into specific school buildings.

Signatures indicating agreement:

School District (Center) Representative(s):

Date:

Monroe County Head Start (Program) Representative(s):

Date:

Andy Shay
Program Director

6/13/2022

476

**EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement**

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 31 day of ^{MAY} ~~31~~, 2022, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

REGINA SAYLES (the "Contractor") of REGINA SAYLES LLC

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

REGINA SAYLES - SINGER/SONGWRITER - WILL PERFORM
A MUSICAL SCHOOL ASSEMBLY FOCUSED ON POSITIVE SCHOOL
WIDE BEHAVIOR

Location of Services:

SMITHFIELD ELEMENTARY

Effective Date: 5/19/22

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ _____
Time (Days/Hour/Other): _____
Total Cost: \$ _____

b) Fixed Rate: \$ 700.00

c) Are expenses included? YES NO
If no, please itemize:

Budget Code: 29-3210-810-000-10-216-000-000-2916 Department: SPA-2916

District Initiator: _____

Authorization for Payment: Kristen [Signature] Date: 5/31/22

Purchase Order # _____

**EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement**

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this ___ day of June 2022, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Kim Artis (the "Contractor") of Speech and Language Services

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

The contractor, Kim Artis, will provide compensatory speech and language sessions to students in the ESASD school district. Ms. Artis will keep session logs for each student.

Location of Services:

District schools as needed

Effective Date: June 21st 2022- June 10th 2023

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ **80.00 per hour**

b) Time (Days/Hour/Other): _____

Total Cost: \$ _____

c) Fixed Rate:

d) Are expenses included? YES NO

If no, please itemize:

*mileage

Budget Code: _____

Department: Pupil Services

District Initiator: Mary Olszewski

Authorization for Payment: _____ Date: _____

Purchase Order # _____

480

EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this ... day of June 2022, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Jamie Atherton (the "Contractor") of Speech and Language Services

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

The contractor, Jamie Atherton, will provide compensatory speech and language sessions to students in the ESASD school district. Miss Atherton will keep session logs for each student.

Location of Services:

District schools as needed

Effective Date: June 21st 2022- June 10th 2023

Professional Fee:

- a) Rate (Daily/Hourly/Other): \$ **80.00 per hour**
- b) Time (Days/Hour/Other): _____
- Total Cost: \$ _____

c) Fixed Rate:

- d) Are expenses included? YES NO
- If no, please itemize:
- *mileage

Budget Code: _____ Department: Pupil Services

District Initiator: Mary Olszewski

Authorization for Payment: _____ Date: _____

Purchase Order # _____

482

**EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement**

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this day of June 2022, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Kathy Bilicic (the "Contractor") of Speech and Language Services

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

The contractor, Kathy Bilicic, will provide compensatory speech and language sessions to students in the ESASD school district. Ms. Bilicic will keep session logs for each student.

Location of Services:

District schools as needed

Effective Date: June 21st 2022- June 10th 2023

Professional Fee:

a) Rate (Daily/Hourly/Other): **\$ 80.00 per hour**

b) Time (Days/Hour/Other): _____

Total Cost: \$ _____

c) Fixed Rate:

d) Are expenses included? YES NO

If no, please itemize:

*mileage

Budget Code: _____

Department: Pupil Services

District Initiator: Mary Olszewski

Authorization for Payment: _____ Date: _____

Purchase Order # _____

484

EAST STROUDSBURG AREA SCHOOL DISTRICT

Phone: (570) 424-8500 – Fax (570) 421-4968

Contract for In-District Services

Name of Provider: Hillary Stevens

Employee # 4426

Date(s) of Services: 6/21/2022 (1:00 - 2:30)

Title of Presentation/Service: Formative Assessment Tools

Purpose of Presentation/Service: Tuesday Takeaways

Total Time Required for Presentation/Service: 1.5 hours

Presentation/Service Facility: Virtual

Maximum Number of Participants: 250

Presentation/Service Rate: \$150.00

Total Estimated Cost of Proposed Presentation/Service: \$150.00

Budget Account Number to be charged: 10-1110-330-000-30-000-004-000-0600

Audio/Visual Equipment Needed: N/A

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items. If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the provider.

Signature of Initiator: _____

Initiator sends to Provider to sign

MAY 23 2022

DATE

Signature of Provider: _____

Provider sends to Assistant Superintendent for Curriculum & Instruction

5/13/2022

DATE

Approvals:

Assistant Superintendent

For Curriculum & Instruction: _____

Send to the Superintendent's Office

MAY 23 2022

DATE

After Board Approved

Superintendent: _____

Send back to the Initiator

Board Approval Date _____

DATE

Upon Completion of Presentation/Service the Initiator will complete.

Comments on services _____

Total due provider _____ Approved for payment _____

Initiator will distribute the copies:

- Business Office (payroll) for payment
- Human Resources – Place in Presenter's File
- Staff Development Secretary
- Initiator
- Provider

485

EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this day of June 20, 2022, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Suburban EMS (the "Contractor") of P.O. Box 3339, Palmer PA 18045-3339

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific): Provide standby ambulance coverage for designated East Stroudsburg South Varsity, Junior Varsity and Freshman football games at specified locations and times listed below. Ambulance should arrive 15-30 minutes prior to the game start time. We have attached a game schedule with start times. Schedule is subject to change. Appropriate notification will be made related to schedule changes.

Location of Services:

East Stroudsburg South Football Stadium, 200 Elizabeth Street, East Stroudsburg PA 18301 -- Football Field

Varsity

10:00a.m. start on 8/20/22 (scrimmage)

7:00p.m. start on 8/26/22, 9/2/22, 9/23/22, 10/14/22, 10/28/22 and with a possible post season game - date 11/4/22 (Varsity only)

Jr High/Jr Varsity

5:30p.m./7:00p.m. start on 9/12/22 and 10/10/22 (2 games each date)

5:00p.m./6:30p.m. start on 9/19/22 (2 games on this date)

4:00p.m./5:30p.m. start on 10/3/22 and 10/24/22 (2 games each date)

Effective Date: 8/20/2022

Professional Fee:

- a) Rate (Daily/Hourly/Other): \$65 per hour
- b) Time (Days/Hour/Other): approx. 45 hours
- c) Total Cost: \$ 2925.00 (since time is approximate this rate could increase)

d) Fixed Rate: \$ _____

e) Are expenses included? YES NO
If no, please itemize:

Budget Code:10-3250-330-100-30-820-550-000-5001

Department: Athletics

District Initiator: Denise Rogers

Authorization for Payment: _____ Date: _____

Purchase Order # _____

487

EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this day of June 20, 2022, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Suburban EMS (the "Contractor") of P.O. Box 3339, Palmer PA 18045-3339

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific): Provide standby ambulance coverage for designated J. T. Lambert Intermediate football games at specified location and times listed below. Ambulance should arrive 15-30 minutes prior to the game start time. We have attached a game schedule with start times. Schedule is subject to change. Appropriate notification will be made related to schedule changes.

Location of Services:

J. T. Lambert Intermediate School, 2000 Milford Road, East Stroudsburg PA 18301 --
Football Field
3:30p.m. - 5:45p.m. on 9/7/2022, 9/15/2022, 9/21/2022, 9/29/2022, 10/6/2022,
10/12/2022, 10/19/2022

Effective Date: 9/7/2022

Professional Fee:

- a) Rate (Daily/Hourly/Other): \$65 per hour
- b) Time (Days/Hour/Other): 21 hours – time is approximate for the games and could increase/decrease
- Total Cost: \$ 1365.00 (since time is approximate this rate could increase)

c) Fixed Rate: \$ _____

d) Are expenses included? YES NO
If no, please itemize:

Budget Code:10-3250-330-100-20-517-550-000-5001 Department: Athletics

District Initiator: Denise Rogers

Authorization for Payment: _____ Date: _____

Purchase Order # _____

489



Making Kids Safer™

The School Bus Safety Company
 5611 Hudson Dr. Suite 200
 Hudson, OH 44236
 Tax I.D. # 26-4232260

QUOTE

Contact Name	Lorraine Cavanaugh	Date	6/13/2022
Account Name	East Stroudsburg Area School Dist.	Expiration Date	7/13/2022
Mailing Address	114 BLUEBELL DR EAST STROUDSBURG, Pennsylvania 18301 United States		
Email	lorraine-cavanaugh@esasd.net		

Product	Line Item Description	Sales Price	Quantity	Total Price
Online Driver Training Course and ELDT Bundle	Access to the Driver Training Course including the MAP 21 Supplement for a 1 year subscription. 25 Subjects Plus Final Exam, 15 large posters, Classroom Trainers Guide, BTW Trainers Guide, Driver Study Guide, Guide on How to Get the Most out of the Cours	\$150.00	10.00	\$1,500.00
Online Transporting Students with Special Needs	Online access to Transporting Students with Special Needs for 1 year.	\$45.00	10.00	\$450.00

Discount	0.00%
Grand Total	\$1,950.00

If you have any questions, call 866 275 7272 and speak to Kelly Turner.

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490

EAST STROUDSBURG AREA SCHOOL DISTRICT

Phone: (570) 424-8500 – Fax (570) 421-4968

Contract for In-District Services

Name of Provider: Tanya Twombly

Employee # 10680

Date(s) of Services: 7/12/2022 (1:00 - 2:30)

Title of Presentation/Service: News and Media Literacy in the Digital Age

Purpose of Presentation/Service: Tuesday Takeaways

Total Time Required for Presentation/Service: 1.5 hours

Presentation/Service Facility: Virtual

Maximum Number of Participants: 250

Presentation/Service Rate: \$150.00

Total Estimated Cost of Proposed Presentation/Service: \$150.00

Budget Account Number to be charged: 10-1110-330-000-30-000-004-000-0600

Audio/Visual Equipment Needed: N/A

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.
If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the provider.

Signature of Initiator: _____

Initiator sends to Provider to sign _____

MAY 23 2022

DATE

Signature of Provider: _____

Provider sends to Assistant Superintendent for Curriculum & Instruction _____

5/17/22

DATE

Approvals:

Assistant Superintendent

For Curriculum & Instruction: _____

Send to the Superintendent's Office _____

MAY 23 2022

DATE

After Board Approved _____

Superintendent: _____

Send back to the Initiator _____

Board Approval Date _____

DATE

Upon Completion of Presentation/Service the Initiator will complete.

Comments on services _____

Total due provider _____ Approved for payment _____

Initiator will distribute the copies:

- Business Office (payroll) for payment
- Human Resources – Place in Presenter's File
- Staff Development Secretary
- Initiator
- Provider

491



May 9, 2022

East Stroudsburg School District
50 Vine Street
East Stroudsburg, PA 18301
Attn: Jill Quinn

For Re: [redacted]

Dear Ms. Quinn;

Bancroft, a New Jersey Non-Profit Corporation greatly appreciates the trust you have shown to us in placing your member in our care.

We are happy to continue providing care for your member and are providing a renewal agreement for their care. A new agreement, effective July 1, 2022 through June 30, 2023, is attached.

In continuing to provide the highest level of care, rates for services will increase beginning July 1 for the year ending June 30, 2023. Rate increases are directly related to increases in general costs, including the increase in minimum wage in the State of New Jersey.

Again, this year, the agreement includes a description of each service so that you know what is included. For our residential programs, changes in an individual's rate may be due to a change in level of service and support needed (Tier) and/or a change in the price for that Tier.

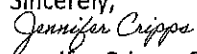
Please review the attached agreement, sign and return it to:

Bancroft, a New Jersey Non-Profit Corporation
1255 Caldwell Road
Cherry Hill, NJ 08034
Attn: Ana Holloway

Please keep a copy for your records. You may also return the signed document by fax to 856-375-8358, or by email to ana.holloway@bancroft.org.

If you have any questions or wish to discuss this agreement, please contact Ana Holloway at 856-942-1139. Please contact us as well if you would like to arrange for payment by credit card or Automatic Clearinghouse (ACH) transaction through your bank.

Thank you for the opportunity to continue to care for your member.

Sincerely,

Jennifer Cripps, CPA
Chief Financial Officer

492



FEE AGREEMENT

This FEE AGREEMENT ("Agreement") is by and between East Stroudsburg School District (the "Payor") and Bancroft, a New Jersey Non-Profit Corporation, on its own behalf and on behalf of its subsidiary and affiliated entities (collectively, "Bancroft"). Intending to be legally bound hereby, the parties agree as follows:

Effective Date: July 1, 2022 through June 30, 2023

Name of Person Served: _____ ("Person Served") DOB: _____
Billing Address:
50 Vine Street
East Stroudsburg, PA 18301
Attn: Jill Quinn

Program(s) and Address:
Lindens Intensive 311 Walton Avenue Mount Laurel, NJ 08054

Service Description:	Rate (includes unit definition):
School Tuition School Days only, per school day	Rate: \$205.00
Additional 1:1 Staffing in School. Preauthorization of service by Payor is required.	Rate: \$32.00 per hour

- Services.** Payor shall pay Bancroft for the services provided above to the Person Served. All services except for those listed above are excluded from this Agreement including, without limitation, medical services, primary care, medical specialists, laboratory, emergency room, hospital services, radiology, telehealth, urgent care centers, same day surgery centers and pharmacy. Payor shall be solely responsible for the cost of services not covered by this Agreement.
- Payment.** Payor shall pay to Bancroft the amounts specified above for all services provided by Bancroft to the Person Served within thirty (30) days of receipt of invoice. If Payor fails to remit payment within such thirty (30) day period, then interest at one and one-half percent (1.5%) per month shall be added to the amount owed. Interest shall be calculated beginning the day after the required payment due date and ending on the date the outstanding amount is fully paid.
- Deposit.** If Payor is a new admission to Bancroft, then Payor shall provide a deposit in the amount of \$0.00 to Bancroft upon the execution of this Agreement by Payor.
- Remittance.** Payor shall submit payment to Bancroft via wire transfer, credit cards, ACH, or check. Payment by check shall be submitted by Payor to Bancroft at the following address:
Bancroft, a New Jersey Non-Profit Corporation
P.O. Box 7478

493

Lancaster, PA 17604

Bancroft may change billing instructions, at any time, upon written notification to Payor.

5. **Pre-Authorization.** Payor may not retroactively deny payment or audit for any item or service that was pre-authorized by Payor; except in cases of fraud by Bancroft or where the information provided by Payor at the time of claim submission substantially differs from the information submitted at the time of pre-certification.
6. **Entire Agreement.** This Agreement constitutes the entire understanding and agreement between the parties concerning the subject matter hereof. This Agreement supersedes all prior written or oral agreements or understandings existing between the parties concerning the subject matter hereof. No amendment to any provision of this Agreement shall be effective unless in writing and signed by each party.
7. **Suspension.** Lack of payment will result in the suspension of the services provided under this Agreement, and the Person Served will be discharged and transferred back to the Payor. All expenses incurred by Bancroft for such transfer will be the sole responsibility of the Payor.
8. **Change in Care.** The parties acknowledge and agree that a change in the services, residence, or level of care for the Person served may result in a change in fees. In such an event, Bancroft will notify the Payor in writing of any change in fees. The Payor shall remit such additional fees to Bancroft within thirty (30) days of receipt of invoice.
9. **Term and Termination.** This Agreement shall be effective for a period of one (1) year from the effective date above. Bancroft may terminate this Agreement, at any time, for any reason including, without limitation, non-payment of fees by Payor.
10. **Assignment.** This Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective successors, guarantors, and permitted assigns. Neither this Agreement nor any of the rights hereunder may be assigned, sold, delegated, or otherwise transferred by a party without the prior written consent of the other party which consent shall not be unreasonably withheld, conditioned, or delayed.

Please confirm your acceptance of this Agreement by signing where indicated below and returning one copy of this Agreement via email, fax, or mail to:

Bancroft, a New Jersey Non-Profit Corporation
1255 Caldwell Road
Cherry Hill NJ, 08034
Attn: Ana Holloway, Contract Specialist
Email: ana.holloway@bancroft.org
Fax: (856) 375-8358

Accepted and Agreed on behalf of Bancroft


Jennifer Cripps, CPA
Chief Financial Officer

5/10/2022

Date

Accepted and Agreed on behalf of Payor:

Payor (Signature)

Date

Payor (Print Name)

Title (print)



"A Non-Profit Health Care Foundation"

5/18/2022

East Stroudsburg Area School District

Att: AnnaMarie Bauer
Mary Burke
50 Vine Street
East Stroudsburg, PA 18301

Dear AnnaMarie & Mary,

As the 2021 - 2022 school year comes to a close, Behavioral Health Associates would like to thank you for allowing us to serve the students of your district. Looking forward to the upcoming school year, we would like to offer you the opportunity to take advantage of participating in our popular "Cost Savings Program" and elect reduced rates.

If you choose to participate in this program, BHA will bill your district in July for 20% of the previous year's usage (January 2021 through December 2021). This 20% down payment of \$ 32,595 would be due on Friday, July 1st and credited back to your district in five equal installments on your tuition bills from October 2022 through February 2023.

We remain committed to providing the optimum services to help your students achieve success and look forward to once again serving your district for the 2022 - 2023 school year. We hope you will choose to take advantage of our advanced payment plan option this year to receive reduced tuition rates. Please check the appropriate box which corresponds to your participation and return a copy of this letter with your signature by Friday, June 10th. If you have additional questions, please feel free to contact me at 610-577-0048 or twilson@bhaservices.com.

Please mail this form back to Willow Academy, 200 Beaver Run Rd, Lehighton, PA 18235, or scan and email the signed document to twilson@bhaservices.com.

Yours in education,

Thomas Wilson
Chief Administrative Officer
BHA

Yes – Enroll us in the "Cost Savings Program"

Signature: _____ Date: _____

No – We are not interested in the "Cost Savings Program"

Signature: _____ Date: _____

496

LETTER OF AGREEMENT

Between **CARBON-MONROE-PIKE DRUG AND ALCOHOL COMMISSION, INC.**

And the **EAST STROUDSBURG AREA SCHOOL DISTRICT**

FOR DRUG AND ALCOHOL

PRIMARY PREVENTION AND STUDENT ASSISTANCE PROGRAM (SAP) INTERVENTION SERVICES

1. **Frequency of Services Provided:** The Commission will assign a Drug & Alcohol Prevention Specialist (DAPS) to the School District, who will provide in-school drug and alcohol PRIMARY prevention and SAP/Intervention services five days per week over 38 weeks of the school year.
2. **The Designated Contacts for this Agreement:**
 - a. The Commission's Assistant Administrator, Rob Mikulski, shall be the designated contact person for this agreement. Mr. Mikulski can be reached at (570) 421-1960, Extension 2720 or by e-mailing him at: rmikulski@cmpda.cog.pa.us
 - b. **The School District's designated contact person shall be: (Please Complete)**

Name (please print)	Erin Dreibach
Phone Number & Extension	570-424-8500 ext. 10726
E-mail Address:	erin-dreibach@esadl.net

3. **DAPS Prevention/SAP Responsibilities:** The assigned DAPS shall provide the following services in accordance with guidelines set by the Pennsylvania Department of Drug and Alcohol Programs (DDAP):
 - a. In-school consultation services on the District's prevention and intervention plans
 - b. Consultation to SAP Core Teams, families and students regarding the need for referral to community or school-based services and supports or referral for D&A Assessment to determine the need for treatment
 - c. Participate in parent/teacher and consultation meetings as necessary and maintain data for required reporting as determined by DDAP
 - d. Facilitate school-based D&A individual and/or group primary prevention/education services
 - e. Facilitate school-based D&A prevention programming
 - f. In-school consultation services for the District's Student Assistance Program (SAP) team. It is the Commission's expectation that the designated DAPS will attend SAP Core Team meetings
 - g. Participate in SAP Core Team Maintenance
 - h. D&A screening for students and when necessary facilitate referral to drug and alcohol treatment or other appropriate student/family support services
 - i. Facilitate and support the school-based aftercare plan for students who may be returning to school from treatment and collaborate with other agency providers
4. **District Responsibilities:** It shall be the responsibility of the District to supply the assigned DAPS with a detailed description of the District's prevention/intervention plans as well as a specific description of the policy & procedure to be followed in delivering these prevention/intervention services. It is herein understood that it shall be the responsibility of the District to:
 - a. Coordinate primary prevention program activities with the DAPS
 - b. Refer at-risk students to the DAPS through the SAP team process. This shall include referral for individual or group intervention activities, screenings or any other requested services.
 - c. Coordinate the identified student's schedules for screening and intervention services
 - d. Provide adequate office space for the DAPS assigned to the District
5. **Conflict Resolution:** It is assumed that, if and when appropriate, the DAPS and the SAP team members themselves shall make a good faith effort to resolve any conflict that may arise between them during the provision of these services. In the event that the DAPS or SAP team fails in their effort to resolve their differences, or if the matter is deemed to be inappropriate for discussion between these two parties then the following procedure will be followed:

- a. The SAP team members or DAPS shall inform the designated "Contacts" for this agreement of their unresolved conflict.
 - b. The designated Contacts shall attempt to facilitate an agreeable mediation of the conflict between the DAPS and SAP team within five (5) business days of the notification.
 - c. If the problem cannot be resolved within the prescribed time frame, then it shall be referred to the Commission's Executive Director and/or corresponding school district administration for final disposition.
6. **Confidentiality Requirements:** State and Federal law prohibits the disclosure and re-disclosure of confidential information gathered as a result of the screening, assessment or intervention activities conducted by any of the Commission's DAPS, without the specific written consent of the person to whom it pertains. A release of information from the Commission, signed by the service Consumer, is necessary to facilitate the exchange of any and all information:
- a. The District acknowledges that in receiving, storing, processing, or otherwise dealing with any information from the DAPS about the students in the Program is fully bound by the provisions of the federal regulations governing Confidentiality of Alcohol and Drug Abuse Patient Records, 42 CFR Part 2.
 - b. The District undertakes to resist in judicial proceedings any effort to obtain access to information pertaining to patients otherwise than as expressly provided for in the federal confidentiality regulations, 42 C.F.R. Part 2.
7. **Communication & Technology Use:** All of the DAPS have Commission based e-mail and voice mail at their disposal. It is the Commission's expectation that the District and the DAPS will use these resources to augment face-to-face or written communications. To the extent that computer/telephone equipment is available and where District policy allows, the Commission herein requests that the DAPS be granted access to a telephone and/or the Internet from a computer station at the assigned District in order that he/she be able to access these communication resources. The Commission would prefer that the District not assign the DAPS a district based e-mail address.
8. **Interruption of Service due to DAPS Family or Medical Leave of Absence or Other Unforeseen Circumstance:** The total amount of days lost to the school district after two-weeks or ten (10) school days of consecutive absence shall be subtracted from the school district's payment, unless another acceptable coverage arrangement can be negotiated between the designated contacts.
9. **Annual Reimbursement:** The School District agrees to reimburse the Commission the maximum amount of **\$35,000.00** for provision of the services described herein. The Commission will generate an invoice for these services three times during the school year (October, December and March).
10. **Term of this Agreement:** This agreement shall be in effect from **September 6, 2022 to May 26, 2023**.

The above-enumerated conditions will constitute the basis of this Agreement. Should any area be in need of negotiation, it will be the responsibility of both parties to reach an agreement. In the event that the School District is unable to provide funding for these services or, if the Commission is unable to provide the described services, this Agreement may be terminated in thirty days.

Authorized School Personnel Signature and Title	Date
Print Name	

Jamie Drake, Executive Director CMP D&A Commission, Inc.	Date

COLONIAL INTERMEDIATE UNIT 20
A Regional Service Agency
6 Danforth Drive
Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE
(REVENUE GENERATING)

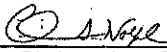
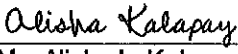
This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and East Stroudsburg Area School District, 50 Vine Street, East Stroudsburg, PA 18301, (570) 424-8500.

The Colonial Intermediate Unit 20 will provide four Licensed Social Workers and/or Licensed Professional Counselors to provide mental health supportive services to students in the East Stroudsburg Area School District. Services to include but are not limited to, individual counseling, group counseling, family counseling, mental health case management, IEP participation, and mental health assessment.

This contract shall not exceed \$376,880.00 and is in effect for the 2022-2023 school year.

East Stroudsburg Area School District will be billed for services rendered by Colonial Intermediate Unit 20.

The signed contract must be returned to Mr. Jon Wallitsch, Director of Fiscal Affairs, at the Intermediate Unit Office.

<small>DocuSigned by:</small>			
	05/25/2022	_____	_____
Dr. Christopher S. Wolfel	Date	East Stroudsburg Area School District	Date
Executive Director		Superintendent	
	5/26/2022	_____	_____
Ms. Alisha Kalapay	Date	Federal ID Number	
Secretary to the Board			

To comply with Federal laws, State laws, and State Department of Education regulations concerning equal rights and opportunities and to assure these within our Intermediate Unit, the Colonial Intermediate Unit 20 declares itself to be an equal rights and opportunities agency. As an equal rights and opportunities agency, it does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex and disabilities as defined by law. The Intermediate Unit's commitment to non-discrimination extends to students, employees, prospective employees, and the community.

Successful performance and affirmative action program efforts will provide positive benefits to the Intermediate Unit through fuller utilization and development of previously underutilized human resources. Coordinator of Title IX, Section 504 and ADA is The Director of Human Resources and Research Services, Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA 18045, (610) 515-6405, TDD/TTY Hearing Impaired (610) 252-3786.

499

COLONIAL INTERMEDIATE UNIT 20
A Regional Service Agency
6 Danforth Drive
Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE
(REVENUE GENERATING)

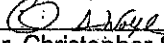

This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and East Stroudsburg Area School District, 50 Vine Street, East Stroudsburg, PA 18301, (570) 424-8500.

Colonial Intermediate Unit 20 will provide three (3) Mental Health Workers in East Stroudsburg Area School District Emotional Support classes located at Bushkill Elementary School, JT Lambert Intermediate School and East Stroudsburg High School – South. Their responsibilities include, but are not limited to, the delivery of social and emotional curriculum, individual counseling support, mental health case management, behavioral data gathering, delivery of the Positive Behavioral Support Plan, regular parent contacts, partnering with classrooms and mainstream teachers and participation in IEP meetings when requested.

The total cost for said services shall not exceed \$191,022.00. This contract is in effect for the 2022-2023 school year.

East Stroudsburg Area School District will be billed for services rendered by Colonial Intermediate Unit 20.

The signed contract must be returned to Mr. Jon Wallitsch, Director of Fiscal Affairs, at the Intermediate Unit Office.

DocuSigned by:			
	05/25/2022		
Dr. Christopher S. Wolfel	Date	East Stroudsburg Area School District	Date
Executive Director		Superintendent	
DocuSigned by:			
	5/26/2022		
Ms. Alisha Kalapay	Date	Federal ID Number	
Secretary to the Board			

To comply with Federal laws, State laws, and State Department of Education regulations concerning equal rights and opportunities and to assure these within our Intermediate Unit, the Colonial Intermediate Unit 20 declares itself to be an equal rights and opportunities agency. As an equal rights and opportunities agency, it does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex and disabilities as defined by law. The Intermediate Unit's commitment to non-discrimination extends to students, employees, prospective employees, and the community.

Successful performance and affirmative action program efforts will provide positive benefits to the Intermediate Unit through fuller utilization and development of previously underutilized human resources. Coordinator of Title IX, Section 504 and ADA is The Director of Human Resources and Research Services, Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA 18045, (610) 515-6405, TDD/TTY Hearing Impaired (610) 252-3786.

**East Stroudsburg Area School District
Emergency Connectivity Fund filings for ECF Window 3 (7.1.2022 – 12.31.2023)
Proposal for Professional Legal and Consulting Services**

The Emergency Connectivity Fund (ECF) was established in the spring of 2021 as a one-time Congressional appropriation of \$7.17 billion to fund remote learning Internet access and computers for students and teachers. The fund will pay 100% of costs of laptops and tablets (up to \$400 per device), hotspots/air cards (up to \$250 per device) plus the hotspot monthly service fees, plus wireline Internet to students' and teachers' homes where needed. The equipment and service are for students and teachers to be able to participate in remote learning for the upcoming 18 months beginning July 1, 2022. The monthly services reimbursement are limited to 12 of the 18 months in the service period and cannot overlap with funding approved in Windows 1 or 2. Remote learning includes virtual classroom learning and after school hours for homework, classwork, etc. The Window 3 application cycle is a 15-day period ending May 13, 2022.

The District has identified various leases of "Connected Devices" that have annual charges that would otherwise be paid from the existing budget. These lease costs will be computed and the eligible costs will be submitted for ECF reimbursement. Additionally, there are annual broadband charges for nine families to receive cable broadband service.

Proposed Scope of Services (Immediate)

Identify eligible purchases

- Review all District computer leases and identify eligible costs to be requested for reimbursement from ECF.
- If District wants to have Vendor submit the reimbursement form, obtain Vendor consent documentation to upload to the ECF application.
- File ECF Form 471 by May 13, 2022 deadline and respond to PIA inquiries.
- Prepare Purchase Order language upon receipt of funding commitment decision letter or when District wants to place orders.
- Obtain Vendor invoice and proof of payment from District.
- Work with District to set up ECF required asset inventory with specific data fields.
- Work with District to ensure ECF documentation retention requirements are met.
- Assist District with any post-commitment reviews such as a Payment Quality Assurance Review or Audit.

Proposal Price for ECF Filings and Above Scope of Work:

\$5,000 plus 3% of requested reimbursement, capped at \$15,000.

Authorized by East Stroudsburg Area School District

Signature: _____

Name and Date: _____

Authorized by Debra M. Kriete, Esq.

Signature: Debra M. Kriete

Name and Date: Debra M. Kriete, 5/13/2022



Scranton Printing Co.

1225 Penn Avenue, Scranton, PA 18509

Phone: 570-347-9474 • 1-800-290-5283 • Fax: 570-347-0406

Email: spco@scrantonprinting.com

6/13/2022

East Stroudsburg Area School District
50 Vine Street
East Stroudsburg PA 18301
Attn: Patricia Rosado

Phone: 570-424-8500 x1101

Email: patricia-rosado@esasd.net
Quote # 61322-2JF

We are pleased to submit the following price quote(s) for your review.

ITEM: Calendars

QTY: 8,000

STOCK: Text: 50# White Offset
Cover: 100# c2s Cover

PAGES: 16 page + cover

GRAPHICS: includes graphics by SPC

PROOF: yes email or hard proof

COLOR: Text: 1/1- Black Ink
Cover: 4/1

SIZE: 8.5 x 11

BINDERY: Collate, Trim, Saddle Stitch
1-hole drill

PACKING: convenient carton pack

PRICE: 8,000 @ \$.585 each = \$4,680

FOB: Includes delivery to East Stroudsburg, PA to multiple locations

* Quote is valid for 60 days or when paper price changes
No Overs will be accepted!

Accepted by: _____ Date: _____
Proposed by: Jeffrey A. Franks (y) Date: 6/13/2022

502

SUN LITHO-PRINT INC.

421 North Courtland Street

East Stroudsburg, Pennsylvania 18301



Telephone: 570-421-3250

Fax: 570-424-2544

www.sunlithoprint.com

2022 /2023 SCHOOL CALENDAR

Size: finished size: 8.5 x 11 (folded 11x17 sheets)

Pages: 16 pages plus cover

Stock: Cover: Coated 1 side white cover

Text: 60# regular white offset

Ink: Cover: p/4/1 – color front cover – inside back cover, black

Text: Black ink all sides

Finishing: Fold, collate, 2 staples on fold, one hole drill at center

Top of pages

Art: Digital PDF files furnished complete. Printout Proof

Prior to printing.

Deliver to each school

Quantity: 8000

Price: \$7598.00

503



Scranton Printing Co.

1225 Penn Avenue, Scranton, PA 18509

Phone: 570-347-9474 • 1-800-290-5283 • Fax: 570-347-0406

Email: spco@scrantonprinting.com

6/13/2022

East Stroudsburg Area School District
50 Vine Street
East Stroudsburg PA 18301
Attn: Debra Wisotsky

Phone: 570-424-8500

Email: debra-wisotsky@esasd.net
Quote # 61321-5JF

We are pleased to submit the following price quote(s) for your review.

ITEM: Code of Student Conduct Catalogs

QTY: 7,000

PAGES: 84 page + Cover

STOCK: Text: 50# White Offset
Cover: 80# c2s Cover

GRAPHICS: files supplied

PROOF: yes hard proof

COLOR: Text: 1/1- Black Ink
Cover: 4/1

SIZE: 8.5 x 11

BINDERY: Collate, Trim, Saddle Stitch

PACKING: convenient carton pack

PRICE: 7,000 @ \$1.69 each = \$11,830

FOB: Includes delivery to East Stroudsburg, PA Multiple schools

* Quote is valid for 60 days or when paper price changes.
No Overs will be accepted!

Accepted by: _____ Date: _____
Proposed by: Jeffrey A. Franks (y) Date: 6/13/2022

504

SUN LITHO-PRINT INC.
421 North Courtland Street
East Stroudsburg, Pennsylvania 18301



Telephone: 570-421-3250
Fax: 570-424-2544
www.sunlithoprint.com

QUOTE

East Stroudsburg School District

June 14, 2022

Attn: Debra Wisotsky

2022 - 2023 Code of Student Conduct booklets:

Qty: 7000

Pages: 80 page + Cover

Stock: Text: 60# White Offset
Cover 80# c2s Cover

Graphics: Files supplied

Proof: Yes hard proof

Color: Text: 1/1-Black Ink Cover: 4/1

Size: 8.5 x 11

Bindery: Collate, Trim, Saddle Stitch

Packing: Convenient carton pack

FOB: Includes Delivery to East Stroudsburg, PA multiple schools

Quantity: 7000
Price: \$15,953.00

505

East Stroudsburg Area School District

Enrollment Count Matrix

Count of all actively enrolled students for the current school year. Note: students with multiple building enrollments (ME) will be counted once. See details for building choice.

BLDG	GRADE HMRM	El	KF	01	02	03	04	05	06	07	08	09	10	11	12	HmRm Total
21CC	All	0	0	0	0	0	0	0	1	0	1	2	1	1	1	7
	21CC Total	0	0	0	0	0	0	0	1	0	1	2	1	1	1	7
AACS	All	0	0	0	0	0	0	0	1	0	1	0	0	0	0	2
	AACS Total	0	0	0	0	0	0	0	1	0	1	0	0	0	0	2
ADM	All	15	0	0	0	0	0	0	0	0	0	0	0	0	0	15
	ADM Total	15	0	0	0	0	0	0	0	0	0	0	0	0	0	15
AGCC	All	0	2	4	3	0	3	1	0	2	4	4	0	3	4	30
	AGCC Total	0	2	4	3	0	3	1	0	2	4	4	0	3	4	30
AHCC	All	0	0	0	0	0	0	0	0	0	1	1	0	0	0	2
	AHCC Total	0	0	0	0	0	0	0	0	0	1	1	0	0	0	2
BES	All	0	62	51	59	59	68	73	0	0	0	0	0	0	0	372
	BES Total	0	62	51	59	59	68	73	0	0	0	0	0	0	0	372
CCAC	All	0	10	13	14	12	12	15	10	9	6	10	14	10	6	141
	CCAC Total	0	10	13	14	12	12	15	10	9	6	10	14	10	6	141
CPDL	All	0	0	0	1	1	0	2	0	0	1	0	0	0	0	5
	CPDL Total	0	0	0	1	1	0	2	0	0	1	0	0	0	0	5
EAAC	All	0	0	0	0	0	4	0	0	0	0	0	0	0	0	4
	EAAC Total	0	0	0	0	0	4	0	0	0	0	0	0	0	0	4
ECCS	All	0	0	0	0	0	0	0	4	2	0	1	2	2	3	14
	ECCS Total	0	0	0	0	0	0	0	4	2	0	1	2	2	3	14
EHN	All	0	0	0	0	0	0	0	0	0	0	238	221	244	228	931
	EHN Total	0	0	0	0	0	0	0	0	0	0	238	221	244	228	931
EHS	All	0	0	0	0	0	0	0	0	0	0	330	325	318	341	1314
	EHS Total	0	0	0	0	0	0	0	0	0	0	330	325	318	341	1314
ESE	All	0	82	104	95	98	105	134	0	0	0	0	0	0	0	618
	ESE Total	0	82	104	95	98	105	134	0	0	0	0	0	0	0	618
HOME	All	0	4	15	22	21	17	9	11	8	8	11	2	9	5	142
	HOME Total	0	4	15	22	21	17	9	11	8	8	11	2	9	5	142
IPCC	All	0	1	3	2	0	1	2	4	4	5	3	5	1	1	32
	IPCC Total	0	1	3	2	0	1	2	4	4	5	3	5	1	1	32
IU20	All	0	16	9	15	12	7	10	12	14	13	14	8	13	18	161
	IU20 Total	0	16	9	15	12	7	10	12	14	13	14	8	13	18	161
JMH	All	0	91	58	66	74	58	90	0	0	0	0	0	0	0	437
	JMH Total	0	91	58	66	74	58	90	0	0	0	0	0	0	0	437
JTL	All	0	0	0	0	0	0	0	294	310	316	0	0	0	0	920
	JTL Total	0	0	0	0	0	0	0	294	310	316	0	0	0	0	920
LIS	All	0	0	0	0	0	0	0	208	215	219	0	0	0	0	642
	LIS Total	0	0	0	0	0	0	0	208	215	219	0	0	0	0	642
LLAC	All	0	0	0	0	0	0	0	0	0	1	0	1	2	1	5
	LLAC Total	0	0	0	0	0	0	0	0	0	1	0	1	2	1	5
LVAR	All	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1
	LVAR Total	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1
LVCS	All	0	0	0	0	0	0	0	0	0	0	2	1	3	2	8
	LVCS Total	0	0	0	0	0	0	0	0	0	0	2	1	3	2	8
MSE	All	0	71	56	69	71	84	77	0	0	0	0	0	0	0	428
	MSE Total	0	71	56	69	71	84	77	0	0	0	0	0	0	0	428

504

BLDG	GRADE HMRM	EI	KF	01	02	03	04	05	06	07	08	09	10	11	12	HmRm Total
		PACC	All	0	1	4	6	1	0	6	2	1	4	6	1	8
	PACC Total	0	1	4	6	1	0	6	2	1	4	6	1	8	2	42
PADL	All	0	2	0	2	1	0	0	2	1	2	1	1	0	0	12
	PADL Total	0	2	0	2	1	0	0	2	1	2	1	1	0	0	12
PALC	All	0	1	4	2	3	2	3	0	11	5	2	2	0	1	36
	PALC Total	0	1	4	2	3	2	3	0	11	5	2	2	0	1	36
PAVC	All	0	3	3	1	2	2	2	0	1	5	2	1	1	0	23
	PAVC Total	0	3	3	1	2	2	2	0	1	5	2	1	1	0	23
RCCS	All	0	7	8	6	5	4	2	5	7	6	8	2	2	5	67
	RCCS Total	0	7	8	6	5	4	2	5	7	6	8	2	2	5	67
RES	All	0	81	56	64	75	82	62	0	0	0	0	0	0	0	420
	RES Total	0	81	56	64	75	82	62	0	0	0	0	0	0	0	420
SMI	All	0	49	48	55	62	58	71	0	0	0	0	0	0	0	343
	SMI Total	0	49	48	55	62	58	71	0	0	0	0	0	0	0	343
Total All Buildings		15	483	436	482	498	507	559	554	585	598	635	587	617	618	7174

NOTES:

1. {NA} indicates students not assigned to any homeroom.
2. Student homeroom assignments are based on current enrollment.