

SECTION: LOCAL BOARD PROCEDURES

TITLE: MEMBERSHIP

ADOPTED: August 19, 2002

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 August 17, 2015
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 March 21, 2016
 May 15, 2017
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EAST STROUDSBURG AREA SCHOOL DISTRICT

	004. MEMBERSHIP
	Section 1. <u>Number</u>
SC 302, 303	The Board does consist of nine (9) members.
SC 1081	The Superintendent shall have a seat on the Board and the right to speak on all matters, but not the right to vote.
	Section 2. <u>Qualifications</u>
	Each school director shall meet the following qualifications:
SC 322	a. Be of good moral character, be eighteen (18) years of age, shall have been a resident of the district for at least one (1) year prior to the date of his/her election or appointment, and shall not be a holder of any office or position as specified in Section 322 of the School Code; nor shall the individual be a member of the municipal council.
SC 323	b. Shall not have been removed from any office of trust under federal, state or local laws for any malfeasance in such office.
SC 324 65 Pa. C.S.A. Sec. 1101 et seq	c. Shall not be engaged in a business transaction with the school district, be employed by the school district, or receive pay for services from the school district, except as provided by law.
SC 321	d. Shall take and subscribe to the oath or affirmation prescribed by statute before entering the duties of the office.
65 Pa. C.S.A. Sec. 1102, 1104, 1105 Title 51 Sec. 15.2, 15.3	e. Shall file a statement of financial interests with the Board Secretary or designee. <ol style="list-style-type: none"> 1. Before taking the oath of office or entering upon his/her duties. 2. Annually by May 1 while serving on the Board. 3. By May 1 of the year after leaving the Board.

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<p>SC 301 et seq</p>	<p>Section 3. <u>Election</u></p> <p>Election of members of the Board shall be in accordance with law.</p>
<p>SC 315, 319 65 P.S. 701 et seq SC 315 et seq</p>	<p>Section 4. <u>Vacancies</u></p> <p>A vacancy shall occur by reason of death, resignation, removal from a district or region, or otherwise. Such vacancy shall be filled in accordance with the School Code and Sunshine Act and by appointment by a majority vote of the remaining members of the Board within thirty (30) days of the occurrence of the vacancy. If a vacancy occurs during the last two (2) years of the former school director's term, the individual appointed to fill that vacancy shall serve for the remainder of the term. If a vacancy occurs during the first two (2) years of the term, the new appointee shall serve until the first Monday in December after the first municipal election occurring more than sixty (60) days following his/her appointment.</p> <p>When a majority of the memberships are vacant, such vacancies shall be filled by the Court of Common Pleas of Monroe County.</p>
<p>SC 315, 407 65 Pa. C.S.A. Sec. 701 et seq</p>	<p><i>Temporary Vacancy – Active Military Service –</i></p> <p>A temporary vacancy shall be declared when a school director is ordered to active duty in the military forces of the United States for a period of more than thirty (30) days. The temporary vacancy shall be filled in accordance with the School Code and Sunshine Act and by appointment by a majority vote of the remaining members of the Board within thirty (30) days of the occurrence of the temporary vacancy. The school director so appointed shall serve either until the school director returns from active duty or until expiration of the term for which s/he was elected, whichever occurs first.</p>
<p>SC 303, 315</p>	<p>Section 5. <u>Term</u></p> <p>The term of office of each school director shall be four (4) years and shall expire on the first Monday of December, except for a school director appointed or elected to fill a vacancy. A school director appointed to fill a vacancy shall serve for the remainder of the unexpired term or, if earlier, until the first Monday of December after the municipal election occurring more than sixty (60) days after his/her appointment. The term of a school director elected to an unexpired term shall expire at the termination of that term.</p>
<p>SC 315 65 P.S. Sec. 91</p>	<p>Section 6. <u>Removal</u></p> <p>Whenever a school director is no longer a resident of East Stroudsburg Area School District, his/her membership on the Board shall cease.</p>

<p>SC 319 Pol. 006</p>	<p>A school director who neglects or refuses to attend two (2) successive regular meetings of the Board, unless detained by sickness or prevented by necessary absence from the district, or if in attendance at any meeting neglects or refuses to act in his/her official capacity as a school director, may be removed from his/her office on the affirmative vote of a majority of the remaining members of the Board.</p>
<p>SC 319 Pol. 006</p>	<p>If a person elected or appointed as a school director, having been notified, shall refuse or neglect to qualify as such director, the remaining members may, within ten (10) days following the beginning of his/her term of office, declare said office vacant on the affirmative vote of a majority of the remaining members of the Board.</p>
<p>SC 516, 516.1, 517</p>	<p>Section 7. <u>Expenses</u></p> <p>In accordance with the Public School Code of Pennsylvania, the Board establishes the following regulations governing the attendance of members at state conventions, associations, and reimbursement of expenses incurred while participating in official school business:</p> <ol style="list-style-type: none"> a. The Superintendent shall arrange for the payment of membership dues annually for all school directors, the Chief Financial Officer and Superintendent. Such expenses shall be paid, in the usual manner, out of school district funds. b. School directors, the Board Secretary and the Solicitor are authorized to attend a maximum of two (2) educational meetings (or conventions) in any one school year and be fully reimbursed for all necessarily incurred costs. <ol style="list-style-type: none"> 1. Each person so authorized to attend and attending shall be reimbursed for all expenses actually and necessarily incurred in going to, attending and returning from the place of such meetings, including travel, travel insurance, lodging, meals, registration fees and other incidental expenses necessarily incurred. Such expenses for school directors will include an itemized statement and signed verification by the school director, which shall be presented to the Board at a public Board meeting along with a written report as described in Section 10 prior to approval for reimbursement. 2. The Board may authorize certain expenses in excess of \$100, such as registration, airfare and hotel fees to be paid in advance and that such arrangements be handled by the Board Secretary. 3. Travel expenses for attendance at school district meetings shall be reimbursed for mileage at a rate not to exceed the I.R.S. standard mileage deduction.

- c. The Superintendent and Chief Financial Officer may attend such conferences and meetings deemed conducive to the best interests of the district and necessary to carry out their duties. All expenses incurred shall be reimbursed. Travel expenses shall be reimbursed at a rate not to exceed the I.R.S. standard mileage deduction plus such other expenses as incurred (tolls, parking, etc.).

Section 8. Orientation

The Board believes that the preparation of each school director for the performance of duties is essential to the effectiveness of the Board's functioning. The Board shall encourage each new school director to understand the functions of the Board, acquire knowledge of matters related to the operation of the schools, and review Board procedures and policies.

Accordingly, the Board shall give to each new school director for use during his/her term on the Board the location on the district website for the following items:

SC 519

- a. The School Code.
- b. The Board Policy Manual.
- c. The current budget statement, audit report and related fiscal materials.
- d. District information on comprehensive Planning, curriculum, assessments, facilities planning and district programs.
- e. The Board's adopted Principles for Governance and Leadership.

Pol. 011

Individual Board members shall be provided a hard copy of the Board Policy Manual upon request.

Each new school director shall be invited to meet with the Board President Superintendent and Board Secretary to discuss Board functions, policy and procedures.

Section 9. School Director Education/Training

The Board places a high priority on the importance of a planned and continuing program of in-service education and training for its members. The purpose of the planned program shall be to enhance the quality and effectiveness of the Board's governance and leadership by providing both in-service educational opportunities and required school director training by an approved provider.

The Board, in conjunction with the Superintendent, shall plan specific in-service education programs and activities designed to assist school directors in their efforts

<p>Pol. 901</p>	<p>to improve their skills as policy-making leaders; expand their knowledge about issues, programs, and initiatives affecting the district's educational programs and student achievement; and deepen their insights into the nature of leadership, governance and community engagement.</p> <p>The school community shall be kept informed about the Board's continuing in-service education and training and the anticipated short and long-term benefits to the district and its schools.</p> <p>The Board shall annually budget funds to support its planned program of in-service education and training.</p> <p>The Board establishes the following activities as the basis for its planned program of in-service education and training:</p> <ul style="list-style-type: none">a. Participation in School Board conferences, workshops and conventions.b. District-sponsored in-service education and training programs designed to meet Board needs.c. Subscriptions to publications addressed to school director's concerns.d. Maintenance of current resources and reference materials accessible to school directors.
<p>SC 516, 516.1</p>	<p>Section 10. <u>Conference Attendance</u></p> <p>In keeping with its stated priority on the importance of continuing in-service education and training for its members, the Board may, from time to time, appoint one or more school directors and its Solicitor as delegates to any state convention or Association of School Directors held within the Commonwealth pursuant to Section 516 of the School Code. Likewise, the Board may, from time to time, authorize the attendance of one or more of its members and its Solicitor at any meeting held within the Commonwealth, other than annual state conventions of School Directors or at the annual convention of the National School Boards Association or at any other educational convention pursuant to Section 516.1 of the School Code, and any State and/or Federal Regulations where applicable.</p> <p>In order to control both the investment of time and expenditure of funds necessary to implement this planned program, the Board establishes the following guidelines:</p> <ul style="list-style-type: none">1. A calendar of school management conferences, conventions, and workshops of interest to the Board shall be maintained by the Board Secretary.2. Each school director shall receive Board approval prior to attending a

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- conference, workshop or convention at Board expense.
3. Funds for conference attendance shall be budgeted on an annual basis.
 4. All travel arrangements shall be handled by the Board Secretary.

When a conference, convention, or workshop is not attended by the full Board, those who do participate shall share information by presenting a written report with recommendations and materials acquired at the event at a public meeting with the full Board

1. Reimbursement to school directors for their travel expenses shall be in accordance with Section 7 of Policy 004.
2. Reimbursement shall be limited to actual expenses incurred, and shall not include or be construed to include compensation to individual school directors.

Required Training Program: Newly Elected or Appointed School Directors

Each newly elected or appointed school director shall complete a training program consisting of at least five (5) hours of instruction, including, at a minimum, information regarding:

1. Instruction and academic programs, to include, but not be limited to, a minimum of one (1) hour of instruction on best practices related to trauma-informed approaches.
2. Personnel.
3. Fiscal management.
4. Operations.
5. Governance.
6. Ethics and open meetings, to include accountability requirements.

Required Training Program: Re-elected or Re-appointed School Directors

Each re-elected or re-appointed school director shall, within one (1) year after such re-election or re-appointment, complete an advanced training program consisting of at least three (3) hours of instruction, including:

1. Information on relevant changes to federal and state public school law and regulations.
2. Fiscal management.

3. Trauma-informed approaches.
4. Other information deemed appropriate by the PA Department of Education to enable school directors to serve effectively.

Section 11. Student Representation

The Board authorizes student representation on the Board in order to facilitate effective communication and to provide an opportunity for students to participate in school governance. (See Policy 004.1-Student School Board Representative.)

References:

School Code – 24 P.S. Sec. 301, 303, 315, 316, 317, 318, 319, 321, 322, 323, 324, 328, 407, 516, 516.1, 519, 1081

Sunshine Act – 65 Pa. C.S.A. Sec. 301 et seq., 701 et seq.

Public Officials and Employee Ethics Act – 65 Pa. C.S.A. Sec. 1101 et seq., 1102, 1104, 1105

Removal of Residence; Forfeiture of Office – 65 P.S. Sec. 91

State Ethics Commission Regulations – 51 PA Code Sec. 15.2, 15.3

Board Policy – 004.1, 006, 011, 331, 901

SECTION: PUPILS
 TITLE: HEALTH EXAMINATIONS

ADOPTED: August 19, 2002

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 November 20, 2006
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 June 20, 2011
 August 20, 2018
 September 16, 2019

**EAST
 STROUDSBURG
 AREA
 SCHOOL DISTRICT**

209. HEALTH EXAMINATIONS

1. Authority
 SC 1401, 1402,
 1403
 Title 22
 Sec.12.41

In compliance with the School Code, the Board shall require that district students submit to health and dental examinations in order to protect the school community from the spread of communicable disease, to ensure that the student's participation in health, safety and physical education courses meets his/her individual needs, and to ensure that the learning potential of each student is not lessened by a remediable physical disability.

2. Guidelines
 SC 1402, 1407
 Title 22
 Sec. 12.41

Each student shall receive a comprehensive medical examination upon original entry into school in Pennsylvania, while in sixth grade, and while in eleventh grade. These examinations will be conducted by the designated school physician, except as may be otherwise provided for herein. Every school physician shall be assisted by a school nurse who shall be present during each examination.

SC 1403, 1407
 Title 22
 Sec. 12.41

The school district shall provide a program of dental hygiene services for children of school age. This program shall be approved by the Secretary of Health or designee. Dental screenings will be conducted by the school dental hygienist for students upon original entry in kindergarten or grade one, in grade three, in grade seven, and for new students in the district whose health records do not contain an adequate dental record. Fifth grade students, who have appropriate parent/guardian permission on file, may receive dental screenings at times as a follow-up to the dental program.

SC 1407

In lieu of the medical examinations and/or dental screenings and/or evaluations required as set forth above, any child of school age, or his/her parent/guardian, may furnish a medical or dental report examination made at the expense of the child/parent/guardian by a licensed physician or licensed dentist, and which report shall be on a form approved by the Secretary of Health and provided by the school district for this purpose. The in-lieu examinations shall be made and the report shall be furnished prior to the date fixed for the regularly scheduled examination or screening, but no earlier than twelve (12) months prior to the student's entry into the grade in which the regular examination or screening is required.

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<p>SC1402 Title 22 Sec. 12.41</p> <p>SC 1402 Title 22 Sec. 12.41 Title 28 Sec. 23.1 et seq</p> <p>SC 1402 Title 22 Sec. 12.41 Title 28 Sec. 23.1 et seq</p> <p>SC 1402 Title 22 Sec. 12.41 Title 28 Sec. 23.1 et seq</p> <p>SC 1405 Title 28 Sec. 23.2 20 U.S.C. Sec. 1232h</p> <p>SC 1419 Title 28 Sec. 23.45</p>	<p>Parents/guardians have until November 1 of the applicable school year to provide a private dental report as set forth above. If a private dental report is not received by November 1, the parent/guardian will be notified in writing that their child will be scheduled to receive a dental screening at school at no cost to the parent(s).</p> <p>Each student will be given a vision test and will be measured for height and weight upon original entry into school and annually through grade twelve (12). Each student shall be measured, weighed and vision tested. Height and weight measurements shall be used to calculate the student's weight-for-height ratio.</p> <p>Each student shall be tested for tuberculosis upon original entry into school and in grade nine (9); exceptions will be made if a waiver is granted by the Pennsylvania Department of Health.</p> <p>Each student will receive a hearing screening upon original entry into school and in grades one (1), two (2), three (3), seven (7) and eleven (11). Children in special ungraded classes will be given a hearing screening yearly.</p> <p>School district nurses shall conduct scoliosis screenings for students in grades six (6) and seven (7) and for those children who are eleven (11) and twelve (12) years of age and are in special ungraded classes.</p> <p>Parents/Guardians of students who are to receive physical and dental examinations shall be notified. The notice shall include the date and location of the examination and notice that the parent/guardian may attend. The notice shall encourage the parent/guardian to have the examination or screening conducted by the student's private physician or dentist at the parent's/guardian's expense to promote continuity of care. Such statement may also include notification that the student may be exempted from such examination if it is contrary to the parent's/guardian's religious beliefs.</p> <p>A student who presents a statement signed by the parent or guardian that a medical examination is contrary to his/her religious beliefs shall be examined only when the Secretary of Health determines that the student would present a substantial menace to the health of others in contact with the student if the student is not examined.</p>
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<p>Title 22 Sec.12.41 SC 1402, 1406</p>	<p>Where it appears to school health officials or teachers that a student deviates from normal growth and development, or where school examinations reveal conditions requiring health or dental care, the parent/guardian shall be notified of the apparent need for a special examination by the student's private physician or dentist. The parent/guardian shall report to the school whether a special examination occurred. If the parent/guardian fails to report whether the examination occurred within a reasonable time after being notified of the apparent need and the abnormal condition persists, appropriate school health personnel shall arrange a special medical examination for the student.</p> <p>In the event that the parent/guardian objects to or refuses to obtain a regular or special medical or dental examination or refuses to permit the child to be examined as arranged by the school nurse or school physician, the school nurse, in consultation with the school physician, shall determine whether the student appears to have unaddressed health conditions such that under the circumstances the refusal should be reported to the Pennsylvania Department of Health or other appropriate authorities.</p>
<p>23 PA C.S.A. 6311 Pol. 806</p>	<p>Where school health officials or staff have reasonable cause to suspect that a student may be the victim of child abuse, the school employee shall make a report of suspected child abuse in accordance with law and Board policy.</p> <p>Students who fail to complete and/or submit acceptable evidence of required medical examination or dental screening by <u>APRIL 30 of the current academic year</u> will be excluded from all extra-curricular activities including class trips beginning MAY 1 until acceptable proof of compliance is received, in writing, by the district, or until such students are exempted from such examination requirements for religious reasons by submission of an acceptable parental documented note.</p> <p><u>Health Records</u></p>
<p>SC 1402</p>	<p>The district shall maintain for each student a comprehensive health record which includes a record of immunizations and the results of tests, measurements, regularly scheduled examinations and special examinations.</p>
<p>SC 1409 Pol. 113.4, 216</p>	<p>All health records shall be confidential and shall be disclosed only when necessary for the health of the student or when requested by the parent/guardian, in accordance with law and Board policy.</p>
<p>SC 1409 20 U.S.C. 1232g 34 CFR Part 99 Pol. 113.4, 216, 805</p>	<p>The district may disclose information from health records to appropriate parties in connection with an emergency when necessary to protect the health or safety of the student or other individuals, in accordance with applicable law and Board policy.</p>

SC 1409	Designated district staff shall request from the transferring school the health records of students transferring into district schools. Staff shall respond to such requests for the health records of students transferring from district schools to other schools.
SC 1409 Pol. 800	The district shall destroy student health records only after the student has not been enrolled in district schools for at least two (2) years.
3. Delegation of Responsibility SC 1402	The Superintendent or designee shall instruct all staff members to continually observe students for conditions that indicate health problems or disability and to promptly report such conditions to the school nurse.
SC 1406	The Superintendent or designee shall ensure that notice is provided to all parents/guardians regarding the existence of and eligibility for the Children's Health Insurance Program (CHIP). References: 22 PA Code 12.41, 403.1 23 Pa. C.S.A. 6301, et seq, 6311 24 P.S. 1401, 1402, 1403, 1405, 1407, 1409, 1419 28 PA Code 23.1 et seq., 23.2, 23.45 20 U.S.C. , 1232g, 1232h 34 CFR Part 99 Pol. 113.4, 216, 800, 805, 806

**EAST
STROUDSBURG
AREA
SCHOOL DISTRICT**

SECTION: EMPLOYEES
TITLE: FAMILY AND MEDICAL LEAVES
ADOPTED: August 19, 2002
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February 27, 2007
November 17, 2008
September 16, 2019

335. FAMILY AND MEDICAL LEAVES	
1. Purpose 29 U.S.C.A. Sec. 2601 et seq	The purpose of this policy is to address specific leave of absence issues and to ensure the school district's compliance with the Family Medical Leave Act of 1993, hereinafter referred to as FMLA.
2. Delegation of Responsibility	The Superintendent or designee shall develop any administrative guidelines required for regulating FMLA leaves and ensuring the school district's compliance with FMLA. All such guidelines must adhere to the basic principles of the law.
3. Eligibility	<p>Eligibility for an FMLA leave shall be based entirely on the eligibility criteria established by the FMLA. This policy shall not be construed to expand eligibility for an FMLA leave beyond what is required by the law.</p> <p>This policy shall be applicable to employees who have been employed by the school district for at least twelve (12) months and have worked at least 1,250 hours with the school district during the previous twelve (12) month period.</p> <p><u>Leave Entitlement</u></p> <p>The school district will grant employees up to a total of twelve (12) workweeks of FMLA leave during any twelve (12) month period for the following reasons:</p> <ol style="list-style-type: none"> 1. For the birth and care of a newborn child of the employee. 2. For the placement and care with the employee of a child for adoption or foster care. 3. To care for a spouse, child or parent (but not a "parent-in-law") with a serious health condition. 4. To take medical leave for a serious health condition which makes the employee unable to perform the functions of his/her position. <p>FMLA leave for the birth and care of a newborn child or for a newly placed child must conclude within twelve (12) months of the birth or placement.</p>

	<p>Such provisions shall be governed by consideration for the health of the employee, as well as, the need for continuity in school district operations and the maintenance of a qualified school district staff.</p> <p>When both spouses are employed by the school district, the combined amount of FMLA leave for the birth and care of an employee's child, for the placement with the employee of a child for adoption or foster care and care of the newly placed child, or for the care of an immediate family member (spouse or child) with a serious health condition, may be limited to twelve (12) weeks of combined leave.</p>
<p>4. Definitions</p>	<p>Serious Health Condition is defined as an illness, injury, impairment or mental condition involving either in-patient care or continuing treatment by a health care provider for a chronic or long-term condition.</p> <p>Health Care Providers include doctors of medicine, osteopathy or any other person determined by the Secretary of Labor to be capable of providing health care services.</p> <p>Employment Benefits include all fringe benefits provided or made available by the school district, including group life insurance, health insurance and sick leave.</p> <p>Parent means the biological parent or an individual who stood in loco parentis to an employee when the employee was a child.</p> <p>Child means a biological, adopted or foster child, a stepchild, a legal ward or a child of a person standing in loco parentis who is under eighteen (18) years of age or eighteen (18) years of age or older and incapable of self-care because of a mental or physical disability.</p> <p>Spouse means husband or wife.</p> <p>Twelve (12) Month Period means a rolling twelve (12) month period measured backwards from the date leave is first used.</p> <p>Return to Service means that the employee is able to return to active employment and shall be returned to the same or an equivalent position with equivalent employee benefits and compensation and other conditions of employment.</p> <p>Equivalent means substantially the same, but not exactly equal.</p>
<p>5. Guidelines 29 U.S.C. Sec 2612</p>	<p>Eligible employees shall be provided up to twelve (12) weeks of unpaid leave in a twelve-month period, except that employees on leave to care for a covered service member shall be provided up to twenty-six (26) weeks of leave in a twelve-month period.</p>

FMLA permits a "spouse, son, daughter, parent or next of kin" to take up to twenty-six (26) weeks of unpaid leave in one (1) year to care for a "member of the Armed Forces, including a member of the National Guard or Reserves, who is undergoing medical treatment, recuperation or therapy, is otherwise in outpatient status, or is otherwise on the temporary disability retired list for a serious injury or illness."

FMLA provides up to twelve (12) weeks of unpaid, job-protected leave per year because of a "qualifying exigency arising from the fact that the spouse, son, daughter or parent of an employee is on active duty or has been notified of an impending call or order to active duty." The District will require that a request for such leave be supported by certification that the service member is serving or has been called to active duty.

Required notices shall be posted by the school district.

Guidelines advising employees of their rights and responsibilities shall be developed and posted. Guidelines shall be given to employees upon request, whenever an employee requests an FMLA leave, and/or whenever the school district designates a leave as an FMLA leave.

All requests for leave, both FMLA leave and non-FMLA leave, shall be made verbally and confirmed in writing on approved school district forms thirty (30) days in advance or as soon as practicable. Those forms (Attachments A & B) shall request sufficient information to determine whether the leave qualifies as an FMLA leave. All applicable forms will be available in the Central Administration Office.

FMLA leave will run concurrently with any personal leave, sick leave, vacation and other paid leaves. Upon the employee's exhaustion of all paid leave, any remaining time during FMLA leave will be unpaid.

FMLA leave will run concurrently with Worker's Compensation leave for an employee who is out due to an occupational injury that qualifies as a serious health condition under the FMLA.

Medical certification forms shall be required whenever allowed or authorized by provisions of the FMLA.

For purposes of determining whether an eligible employee under the FMLA has exhausted the twelve (12) weeks of leave in any twelve (12) month period, the school district shall utilize a rolling twelve (12) month period, measured backwards from the date leave is first used, to avoid stacking of back-to-back leave entitlements.

Eligibility for an FMLA leave shall be based entirely on the eligibility criteria established by the FMLA. This policy shall not be construed to expand eligibility for an FMLA leave beyond what is required by law.

<p>6. Requirements</p>	<p>The school district will require medical certification to support a claim for FMLA leave for an employee's own serious health condition or to care for a seriously ill child, spouse, or parent. For an employee's own medical leave, the certification must include a statement that the employee is unable to perform the functions of his/her position. For FMLA leave to care for a seriously ill child, spouse or parent, the certification must include an estimate of the amount of time the employee is needed to provide care.</p> <p>At its discretion, the school district may require a second medical opinion and periodic re-certifications at its own expense. If the first and second opinions differ, the school district, at its own expense, may require the binding opinion of a third health care provider.</p> <p>The FMLA leave shall commence as soon as the employee has proven his/her eligibility based on the qualifying event. The Board requires that the employee must use all earned sick and personal days during the twelve (12) weeks of FMLA leave.</p> <p>The employee shall make a reasonable effort to schedule the medical treatment related to FMLA leave so as not to unduly disrupt the operations of the school district, subject to the approval of the health care provider of the employee or the health care provider of the child, spouse, or parent of the employee, as appropriate. A thirty (30) day notice before the date the leave is to begin shall be provided where practicable.</p> <p>FMLA leave may be taken on an intermittent schedule, if medically necessary, for a serious health condition to the employee or his/her spouse, child, or parent. If FMLA leave is requested on this basis, however, the school district may require the employee to transfer temporarily to an alternate position which better accommodates recurring periods of absence or a part-time schedule, provided that the position has equivalent pay and benefits, but not equivalent duties.</p> <p>Spouses who are both employed by the school district are entitled to a combined total of twelve (12) weeks of FMLA leave [rather than twelve (12) weeks each] for the birth and care of the employee's child, for the placement with the employee of a child for adoption or foster care and care of the newly placed child, or for the care of an immediate family member (spouse or child) with a serious health condition, may be limited to twelve (12) weeks of combined leave.</p> <p>The school district will maintain the employee's health coverage under any group health plan during the FMLA leave on the same terms as if the employee continued to work.</p>
<p>7. Recovery of Costs</p>	<p>In the event the employee fails to return to work after the FMLA leave has expired for a reason other than the continuation, recurrence or onset of a serious health condition of the employee or immediate family member, the employee shall reimburse the school district for all costs incurred with respect to the continuation of the employee's</p>

	<p>health, vision, dental, life insurance and/or disability benefits. If the employee is unable to return to work due to the continuation, recurrence or onset of a serious health condition of the employee or immediate family member, the school district will require that the employee provide medical certification of this condition.</p> <p>In the event that an employee elects not to return to work (excluding retirement) upon completion of an approved FMLA leave, the school district may terminate their employment and recover from the employee the cost of any school district payments made to maintain the employee's coverage during any unpaid portion of the FMLA leave, unless the failure to return to work was for reasons beyond the employee's control. Benefit entitlements based upon length of service will be calculated as of the last paid workday prior to the start of the FMLA leave.</p>
<p>8. Healthcare Benefits – Premium Contribution Payments</p>	<p>The school district shall continue to pay monthly premiums during any paid portion of an approved FMLA leave with respect to the continuation of the employee's health, vision, dental, life insurance and/or disability benefits. If an employee chooses to continue his/her healthcare benefits during any unpaid portion of an approved FMLA leave, the employee shall pay the school district their healthcare premium contribution, if applicable, as set forth in their current contract. These payments must be made on a timely basis. In the event the employee's healthcare premium contribution is more than thirty (30) days late, the school district may terminate the employee's healthcare benefits.</p>
<p>9. Instructional Employees</p>	<p>The school district may require the instructional employee to continue his/her leave to the end of the term if:</p> <ol style="list-style-type: none"> 1. The FMLA leave begins more than five (5) weeks before the term's end, will last at least three (3) weeks, and the employee would return to work within three (3) weeks of the end of the term. 2. The FMLA leave is for a purpose other than the employee's serious health condition, begins during the five (5) week period before semester's end, will last more than two (2) weeks, and the employee would return during the two (2) week period before the end of the term. 3. The FMLA leave is for a purpose other than the employee's own serious health condition, begins during the three (3) week period before the end of the term, and will last more than five (5) days. <p>The entire period of leave taken counts as FMLA leave. However, if the annual FMLA leave entitlement of an employee who is required to take leave until the end of an academic term ends before the leave is completed, the school district will still maintain health benefits, reinstate the employee and provide other FMLA entitlements when the FMLA leave ends.</p>

<p>10. Procedure</p>	<p>Any employee requesting a FMLA leave under this policy must properly complete forms requesting a Family and Medical Leave of Absence (Attachments A and B) and submit them to the Human Resources Office.</p> <p>The forms should be submitted thirty (30) days in advance, when the need is foreseeable, before the effective date of the leave. All requests for FMLA leave shall include the following sufficient medical certification contained in a properly completed Request for Family and Medical Leave of Absence Form (Attachment B) stating:</p> <ol style="list-style-type: none"> 1. The date on which the serious health condition commenced. 2. The probable duration of the condition. 3. The appropriate medical facts within the knowledge of the health care provider regarding the condition. 4. For purposes of FMLA leave to care for a child, spouse, or parent, the form should give an estimate of the amount of time that the employee needs to provide such care. 5. For purposes of FMLA leave for an employee's illness, the form must state that the employee is unable to perform the functions of his/her position. 6. In the case of certification for intermittent FMLA leave for planned medical treatment, the dates on which such treatment is expected to be given and the duration of such treatment must be stated. <p>Employees shall be required to provide a fitness-for-duty certificate upon returning from an FMLA leave when the leave was taken because of the employee's own serious health condition, except where such a requirement would be in violation of a collective bargaining agreement or where the employee has taken a paid leave concurrent with the FMLA leave and school district policy and practice has not required a fitness-for-duty certificate to be provided.</p> <p>Seniority shall accrue for all purposes during FMLA leaves, and credit shall be given during FMLA leaves for accruals for other leaves.</p>
<p>11. Intermittent Leave Denial</p>	<p>The employee may not take such FMLA leave intermittently or on a reduced hours basis in connection with the birth and care, adoption or foster placement and care of a child.</p> <p>An employee will be denied intermittent FMLA leave or FMLA leave on a reduced schedule to care for an immediate family member (spouse, child, parent) with a serious health condition, or if the employee has a serious health condition when:</p>

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	<ol style="list-style-type: none">1. The employee fails to establish, through medical certification, that there is a medical need for such a FMLA leave (as distinguished from voluntary treatments and procedures).2. The employee has failed to establish, through medical certification, that it is medically necessary for the FMLA leave to be taken intermittently on a reduced leave schedule.
	<p>References:</p> <p>29 U.S.C. 2601 et seq, 2611, 2612, 2619</p> <p>29 CFR Part 825, 825.00</p> <p>Pol. 813</p>

**EAST
STROUDSBURG
AREA
SCHOOL DISTRICT**

SECTION: EMPLOYEES

TITLE: HEALTH INSURANCE
BENEFITS FOR RETIREES

ADOPTED: December 19, 2005

REVISED: August 15, 2016
June 24, 2019
September 16, 2019

<p>1. Purpose SC 513</p> <p>2. Authority</p> <p>3. Delegation of Responsibility</p> <p>4. Guidelines</p>	<p style="text-align: center;">349. Health Insurance Benefits for Retirees</p> <p>The Board considers a basic program of insurance protection for its retired employees to be of prime importance. This program shall be made available to all eligible employees at the time of retirement from the school district.</p> <p>Appropriate direction and guidelines are provided in this policy so that the Superintendent can make timely decisions that permit continuity of insurance coverage with a minimum amount of interruption and Board involvement.</p> <p>It is the Board's intention that, in any situation or circumstance whenever there is conflict or inconsistency between a provision in this policy and a provision in the applicable Administrative Compensation Plan, individual contract, or applicable Collective Bargaining Agreement, the provision of the Administrative Compensation Plan, individual contract, or applicable Collective Bargaining Agreement shall control and prevail.</p> <p>The Superintendent shall be responsible for the general supervision and administration of the program. The Superintendent shall have the authority to supervise the services involved in the program, either directly or indirectly through delegation to other members of the staff. The Superintendent is authorized to establish such rules and regulations as s/he deems necessary to implement Board policy. In establishing rules, regulations, and operational procedures the Superintendent should take the following guidelines into consideration.</p> <p><u>Eligibility</u></p> <p>Any employee who retires from the East Stroudsburg Area School District through the Public School Employees Retirement System after July 1, 1983 and who meets the provisions set forth in the most recent Administrative Compensation Plan, individual contract, or applicable Collective Bargaining Agreement in effect at employees' retirement date, shall have the premiums in effect for individual coverage with the group carrier of the school district paid by said school district until the end of the month when said employee reaches Medicare eligibility age. During this period, it will be the responsibility of the retired employee to pay to the school district the difference between this individual coverage and any dependent coverage that he/she elects to</p>
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carry under the payment provisions and conditions described below. Failure to pay this differential cost will result in termination of all dependent health insurance benefits.

Any employee who does not meet the qualification for payment of premiums by the school district as stated above, who retires from the East Stroudsburg Area School District through the Public School Employees Retirement System shall be entitled to remain on the appropriate existing group health insurance plan at the same benefit level he/she enjoyed as an employee until the end of the month when said employee reaches Medicare eligibility age, providing, however, that said employees shall pay the total premiums for such group health insurance on or before the first day, of each month when the insurance is to be in effect. Such payments are to be made to the Business Office of the school district, and shall be at the current valid rates for the coverage desired. The school district will notify all such employees of any change in premiums for this coverage within thirty (30) days after receipt of notification by the insurance carrier. However, if such procedure has an adverse effect on the rate structure of the group health plans maintained for active employees, the Board may, in its sole discretion, elect to terminate coverage for such retired employees' dependents upon ninety (90) days' written notice to such retirees.

When the retired employee reaches Medicare eligibility age, the retiree, his/her spouse, and/or dependents will no longer be permitted to remain on the school district group health plan, he/she will be required to obtain coverage from Highmark Blue Cross/Blue Shield or other similar plan at the discretion of the retiree.

**EAST
STROUDSBURG
AREA
SCHOOL DISTRICT**

SECTION: OPERATIONS

TITLE: FOOD SERVICES

ADOPTED: August 19, 2002

REVISED: April 14, 2014
July 18, 2016
March 19, 2018
September 17, 2018
September 16, 2019

808. FOOD SERVICES	
<p>1. Purpose</p>	<p>The Board recognizes that students require adequate, nourishing food and beverages in order to grow, learn and maintain good health. The Board directs that students shall be provided with adequate space and time to eat meals during the school day.</p>
<p>2. Authority SC 504, 807.1, 1335, 1337 42 U.S.C. Sec. 1751 et seq, 1773 2 CFR Part 200 7 CFR Parts 210, 215, 220</p>	<p>The food service program shall be operated in compliance with all applicable state and federal laws and regulations, as well as federal guidelines established by the Child Nutrition Division of the United States Department of Agriculture (USDA).</p>
<p>FNS Instruction 113-1</p>	<p>The district shall ensure that, in the operation of the food service program, no student, staff member, or other individual shall be discriminated against on the basis of race, color, national origin, age, sex, or disability.</p> <p>The Board shall provide food service for breakfast and for lunch in all district schools that meets the standards required by state and federal school breakfast and lunch programs.</p>
<p>SC 504 42 U.S.C. Sec. 1760</p>	<p>Food sold by the school may be purchased by students and district employees but only for consumption on school premises. The price charged to students shall be established annually by the district in compliance with state and federal laws.</p>
<p>42 U.S.C. Sec. 1760</p>	<p>Non-program food shall be priced to generate sufficient revenues to cover the cost of such items. A nonprogram food shall be defined as a food or beverage, other than a reimbursable meal or snack, which is sold at the school and is purchased using funds from the child nutrition account. Non-program foods include but are not limited to adult meals and a-la-carte items. All revenue from the sale of non-program food shall accrue to the child nutrition program account.</p>

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	<p>Unless they have been excused by the principal, all students are expected to remain in school for lunch.</p> <p>Students on in-school suspension (ISS) or other form of disciplinary action may be limited in their opportunity in this regard. School food authorities are to make a reimbursable meal or milk available to any student attending school who, for disciplinary reasons, is not allowed to eat in the cafeteria. This does not necessarily mean that all choices must be made available.</p>
<p>3. Delegation of Responsibility</p>	<p>The operation and supervision of the food services program shall be the responsibility of the Director of Food Services.</p>
<p>SC 504</p>	<p>The individual responsible for the operation and supervision of the food service program shall present to the Board each month for its approval a statement of receipts and expenditures for cafeteria funds.</p>
<p>SC 504, 1337</p>	<p>Cafeterias shall be operated on a nonprofit basis. A periodic review of the cafeteria accounts shall be made by the auditor.</p>
<p>SC 504, 1335, 1337 42 U.S.C. Sec. 1751 et seq, 1773 7 CFR Parts 210, 215, 220</p>	<p>The individual responsible for the operation and supervision of the food service program shall ensure that school meals meet the standards required by the School Breakfast Program, the National School Lunch Program and the Special Milk Program.</p>
<p>3 Pa. C.S.A. Sec. 5713 42 U.S.C. Sec. 1758(h) 7 CFR Sec. 210.13 210.30</p>	<p>The Superintendent or designee shall comply with state and federal requirements for conducting cafeteria health and safety inspections and ensuring employee participation in appropriate inspection services and training programs.</p>
	<p>The Superintendent or designee shall prepare guidelines for the implementation of a food service program including:</p>
<p>SC 504</p>	<p>1. The maintenance of facilities free from fire or health hazards.</p> <p>2. The purchase of perishable foodstuffs, seasonal commodities and other supplies.</p>
<p>SC 504, 1337</p>	<p>3. Accounting and depositing procedures for cafeteria funds.</p>

<p>4. Definitions</p>	<ol style="list-style-type: none"> 4. Control, safekeeping and storage of food and food equipment. 5. Compliance with all state and federal regulations regarding the National School Lunch Program and/or National School Breakfast Program and Special Program and Special Milk Program. <p>Ticket—The term ticket refers to any and all forms of exchange that pertain to paid, free, or reduced price meals and are used in the food service collection program, including computer-based accounts.</p> <p>PIN Number—A person identification number assigned by the school district that allows a student to purchase a meal through a computer-based account.</p> <p>Ticket Misuse—The misuse of a ticket which includes, but is not limited to misrepresentation of identity, attempt to purchase more than one lunch or breakfast in a day through ticket use, stealing a PIN Number, and/or sharing a PIN Number with another student with the intent of making a meal purchase.</p> <p>Charge—A record as a debt to be paid. All meal charges are expected to be paid within two (2) weeks of the charge. Any charge not paid within two (2) weeks shall be considered “Outstanding”.</p> <p>It is a violation of this policy to lend or steal a Personal Identification Number (PIN). Students caught doing so are subjected to disciplinary consequences consistent with Board Policy and the Code of Student Conduct.</p>
<p>5. Guidelines Pol. 246</p> <p>SC 504</p>	<p>To reinforce the district's commitment to nutrition and student wellness, foods served in school cafeterias shall:</p> <ol style="list-style-type: none"> 1. Be carefully selected to contribute to students' nutritional well-being and health. 2. Meet the nutrition standards specified in law and regulations and approved by the Board. 3. Be prepared by methods that will retain nutritive quality, appeal to students, and foster lifelong healthy eating habits. 4. Be served in age-appropriate quantities, at reasonable prices. 5. The district shall use USDA Foods for school menus available under the Child Nutrition USDA Food Programs. <p>Surplus accounts shall be used only for the improvement and maintenance of the food service program.</p>

<p>SC 504</p>	<p>All funds derived from the operation, maintenance or sponsorship of the food service program shall be deposited in a separate cafeteria fund, in the same manner as other district funds. Such funds shall be expended in the manner approved and directed by the Board, but no amount shall be transferred from the cafeteria fund to any other account or fund, except that district advances to the food service program may be returned to the district's general fund from any surplus resulting from its operation.</p>
<p>Pol. 610, 626</p>	<p><u>Procurement</u></p> <p>Procurement of goods or services for the food service program shall meet the requirements of applicable law, regulations and Board policy and procedures.</p>
<p>42 U.S.C. Sec. 1758 7 CFR Part 245</p>	<p><u>Free/Reduced-Price Meals And Free Milk</u></p> <p>The district shall provide free and reduced-price meals and/or free milk to students in accordance with the terms and conditions of the National School Lunch Program the School Breakfast Program, and the Special Milk Program. Applications for Free/Reduced Price School Meals are handled through the Office of Administrative Services.</p> <p>The district shall conduct direct certification a minimum of three (3) times per year using the Pennsylvania Student Eligibility System (PA-SES) to identify students who are eligible for free school meal benefits without the need for submission of a household application.</p>
<p>7 CFR Sec. 15b.40 Pol. 103.1, 113, 209.1</p>	<p><u>Accommodating Students With Special Dietary Needs</u></p> <p>The district shall make appropriate food service and/or meal accommodations to students with special dietary needs in accordance with applicable law, regulations and Board policy.</p>
<p>42 U.S.C. Sec. 1758(h) 7 CFR Sec. 210.13, 220.7</p>	<p><u>School Food Safety and Sanitation Inspections</u></p> <p>The district shall obtain two (2) safety and sanitation inspections (Retail Food Facility Inspection Report) per year in accordance with all local, state, and federal laws and regulations.</p> <p>The district shall post in the cafeteria the most recent inspection report and release a copy of the report to members of the public, upon request.</p>

<p>42 U.S.C. Sec. 1758(h) 7 CFR Part 210, Part 220</p> <p>7 CFR Sec. 210.9, 210.13, 220.7</p> <p>42 U.S.C. Sec. 1751 et seq, 1773 7 CFR Sec. 210.30</p>	<p><u>School Food Safety Program</u></p> <p>The district shall comply with federal requirements in developing a food safety program that enables district schools to take systematic action to prevent or minimize the risk of foodborne illness among students.</p> <p>The district shall maintain proper sanitation and health standards in food storage, preparation and service, in accordance with all applicable state and local laws and regulations and federal food safety requirements.</p> <p><u>Professional Standards For Food Service Personnel</u></p> <p>The district shall comply with the professional standards for school food service personnel who manage and operate the National School Lunch and School Breakfast Programs. For purposes of this policy, professional standards include hiring standards for new food service program directors and annual continuing education/training for all individuals involved in the operation and administration of school meal programs. Such professional standards shall apply to both district-operated food service programs and contracted food service programs.</p> <p><u>School Meal Service and Accounts</u></p> <p>To ensure the effective operation of the district's food service program and delivery of school food program meals to students, the district shall:</p> <ol style="list-style-type: none">1. Assign individual school meal accounts to each student for the purchase of meals served in school cafeterias, which ensure that the identity of each student is protected.2. Notify parents/guardians when the student's school meal account reaches a low balance.3. Notify parents/guardians when the student's school meal account reaches a negative balance. The notice shall include information on payment options and how to apply for Free/Reduced-Price School Meals.4. Provide a school food program meal to each student who does not have the money to pay for the school food program meal or who has a negative balance in his/her school meal account, except as provided below or when the student's parent/guardian has specifically provided written notice to the district to withhold a school food program meal.
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If a student is not eligible for free or reduced-price school meals under federal school meal programs and the student's school meal account reaches a negative balance of more than fifty dollars (\$50) in a school year, the district may provide the student with alternative meals instead of school food program meals until the paid balance in the student's school meal account is paid or a payment plan has been established with the district to reduce the unpaid balance.

5. Students with a negative balance in their school meal account will not be allowed to charge a la carte items.

When a student owes money for five (5) or more school food program meals, the district shall make at least two (2) attempts to contact the student's parent/guardian and shall provide the application for free/reduced-price school meal benefits to the parent/guardian to apply for benefits under federal school meal programs. The district will offer assistance to parents/guardians with applying for free/reduced-price school meal benefits.

Communications regarding a low balance or money owed by a student for school meals shall be made to the student's parent/guardian, not the student, unless the student is an emancipated minor.

District schools shall be prohibited from:

1. Publicly identifying or stigmatizing a student who cannot pay for a school food program meal or who has a negative school meal account balance. It shall not constitute public identification or stigmatization of a student for a school to restrict privileges and activities of students who owe money for school meals if those same restrictions apply to students who owe money for other school-related purposes, or to provide a student with an alternative meal as provided above.
2. Requiring a student who cannot pay for a school food program meal to perform chores or other work to pay for the meal, unless chores or other work are required of all students regardless of their ability or inability to pay for a school food program meal.
3. Requiring a student to discard a school food program meal after it was served to the student due to the student's inability to pay for the meal or due to a negative school meal account balance.

This policy and any applicable procedures or administrative regulations regarding school meal charges and school meal accounts shall be communicated annually to school administrators, school food service personnel, other appropriate school staff, and contracted food service personnel.

The district shall provide parents/guardians with a written copy of this policy and any applicable procedures or administrative regulations at the start of each school year, when a student enrolls in school after the start of the school year, and when a parent/guardian is notified of a negative school meal account balance.

Collection of Unpaid Meal Charges

Reasonable efforts shall be made by the district to collect unpaid meal charges from parents/guardians. Efforts taken in the collection shall not have a negative impact on the student involved, but shall focus primarily on the parents/guardians responsible for providing funds for meal purchases.

Donations

The District will accept donations from individuals or organizations who wish to pay off negative balances in student meal accounts. Donations will be used in accordance with the expressed desire of the donor to pay off individual student balances or student balances at a specific school(s). If there are insufficient funds provided to meet the expressed desire of donor, funds will be utilized in an equal manner until they are fully utilized. If funds donated without an expressed purpose, they will be allocated in an equal manner to all student meal accounts with negative balances.

References:

School Code – 24 P.S. Sec. 504, 807.1, 1335, 1337

Food Protection – 3 Pa. C.S.A. Sec. 5713

National School Lunch Program – 42 U.S.C. Sec. 1751 et seq., 1758, 1758(h), 1760

School Breakfast Program – 42 U.S.C. Sec. 1773

Healthy, Hunger-Free Kids Act of 2010 – P.L. 111-296

Uniform Administrative Requirements for Federal Awards, Title 2, Code of Federal Regulations – 2 CFR Part 200

Nondiscrimination on the Basis of Handicap in Programs or Activities Receiving Federal Financial Assistance, Title 7, Code of Federal Regulations – 7 CFR Part 15

National Food Service Programs, Title 7, Code of Federal Regulations – 7 CFR 15b.40, 210.9, 210.13, 210.14, 210.15, 210.23, 210.30, 220.7
7 CFR Part 15, Part 210, Part 215, Part 220, Part 245

	<p>U.S. Department of Agriculture Food and Nutrition Service (FNS) Instruction 113-1</p> <p>Board Policy – 000, 103, 103.1, 113, 209.1, 246, 610, 626, 827</p> <p>Summer Food Service – 42 U.S.C. Sec. 1751 et seq.</p>
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EAST
STROUDSBURG
AREA
SCHOOL DISTRICT

SECTION: COMMUNITY

TITLE: NONSCHOOL
ORGANIZATIONS/
GROUPS/INDIVIDUALS

ADOPTED: August 19, 2002

REVISED: December 15, 2014
September 16, 2019

913. NONSCHOOL ORGANIZATIONS/GROUPS/INDIVIDUALS	
<p>1. Purpose</p>	<p>Any requests from nonschool organizations, groups or individuals seeking to have students participate in or be informed of the opportunity to participate in nonschool-sponsored activities such as patriotic functions, contests, exhibits, sales of products to or by students, scholarships or awards, fundraising, or disseminating literature/materials shall be governed by this policy and must be examined to ensure that such activities primarily promote student interests, rather than the special interests of any particular group.</p>
<p>2. Definitions Pol. 220</p>	<p>Nonschool organizations, groups or individuals shall mean those entities that are not part of the school program, school-sponsored activities, or organized pursuant to the Pennsylvania School Code or Board policy. When employees or Board members act on behalf of a nonschool organization or group, or on their own behalf, this policy applies to them. Students are governed by a separate and distinct Board policy regarding student expression and distribution and posting of materials.</p> <p>Nonschool materials shall mean any printed, technological or written materials prepared by nonschool organizations, groups or individuals for posting or general distributions that are not prepared as a part of the curricular or approved extracurricular programs of the district. This includes such things as fliers, invitations, announcements, pamphlets, posters, Internet bulletin boards, nonschool organization websites and the like.</p> <p>Distribution shall mean issuing nonschool written materials to others on school property or during school-sponsored events; placing upon desks, tables, on or in lockers; or engaging in any other manner of delivery of nonschool written materials to others while on school property or during school functions. When email, text messaging or other technological delivery is used as a means of distributing or accessing nonschool written materials via use of school equipment or while on school property or at school functions, it shall be governed by this policy.</p> <p>Posting shall mean publicly displaying nonschool written materials on school property or at school-sponsored events, including but not limited to affixing such materials to walls, doors, bulletin boards, easels, the outside of lockers, on district-sponsored websites, through other district-owned technology and the like.</p>

<p>3. Authority Pol. 707 SC 510, 511</p>	<p>Prohibited activities and materials shall mean activities and materials that:</p> <ol style="list-style-type: none">1. Are libelous, defamatory, obscene, lewd, vulgar, or profane.2. Violate federal, state or local laws.3. Violate Board policy or district administrative regulations.4. Advocate the use or advertise the availability of any substance or material that may reasonably be believed to constitute a direct and serious danger to the health or welfare of students, such as tobacco/nicotine, alcohol or illegal drugs.5. Incite violence, advocate use of force or threaten serious harm to the school or community.6. Are likely to or do materially or substantially interfere with the educational process, such as school activities, school work, or discipline, as well as safety and order on school property or at school functions.7. Interfere with or advocate interference with the rights of any individual or the orderly operation of the schools and their programs.8. Violate written district administrative regulations or procedures on time, place and manner for posting and distribution of otherwise protected expression. <p>It is the policy of the Board that school district facilities be used in accordance with the guidelines established in Board policy.</p> <p>The Board recognizes that the school community may benefit from receiving information from nonschool organizations, groups and individuals, provided the distribution and posting of such information does not interfere with the educational program of the schools. The district's primary responsibility shall be to maintain a safe and orderly school environment and to protect the rights of all members of the school community.</p> <p>The Board prohibits the use of students and staff members for advertising or promoting nonschool organizations, groups or individuals during instructional time or at school-sponsored locations or events not otherwise open to non-school organizations, groups or individuals.</p> <p>The Board directs that the review and consideration of any activities or nonschool materials requested under this policy shall not discriminate on the basis of content or viewpoint.</p>
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<p>4. Delegation of Responsibility</p>	<p>All materials or activities proposed by outside sources for use by, participation in, or distribution to students or staff members shall be subject to prior review by the Superintendent on the basis of educational value to the school program, appropriateness and potential benefit to students, and factual accuracy.</p>
<p>5. Guidelines</p>	<p><u>Nonschool Activities/Materials</u></p> <p>The Board recognizes the social and educational values that may be derived from student participation in various activities sponsored by nonschool organizations, groups or individuals, but specifies that unreasonable demands on the time and energies of students and staff by such entities during school hours, or at school-sponsored activities be prevented.</p> <p>Requests for student participation in nonschool organizations, groups or individually sponsored activities must be made in writing to the Superintendent or designee in accordance with administrative regulations, written announcements and this policy.</p> <p>Activities sponsored by nonschool organizations, groups or individuals may not occur, and nonschool written materials may not be used, during instructional time or school-sponsored activities unless they are of educational value to the school program, they benefit district students or the school community, and they are factually accurate. Prohibited activities or materials may never be used.</p> <p>Where the nonschool entity is a for-profit entity that will benefit commercially from an activity or distribution of its material during instructional time, other factors must outweigh the commercial benefit to the nonschool entity; and the Board must approve proposals that would commercially benefit a for-profit entity.</p> <p>A review of any activities or nonschool written materials under this policy shall not discriminate on the basis of content or viewpoint, except that prohibited activities or materials will be rejected, as will any activities or materials that do not comply with Board policy, administrative regulations, or written announcements relating to the proposed nonschool-sponsored activity or materials.</p>
<p>Pol. 121</p>	<p>Participating students may not leave the school district unless the Board policy for field trips has been followed or the Board has granted special permission.</p>
<p>SC 775</p>	<p><u>Fundraising</u></p> <p>Fundraising by non-school organizations, groups or individuals without authorization by the Superintendent is prohibited on school property. Fundraising using the name of the school without authorization of the Superintendent is prohibited.</p>

<p>Pol. 216</p>	<p>Where activities or materials otherwise comply with this policy, administrative regulations and written announcements, fundraising activities may be announced.</p> <p>Directory information regarding students or staff may only be released in accordance with law and Board policy. Directory information for students or staff members will not be released to non-school organizations, groups or individuals that seek this information for the purpose of fundraising</p> <p><u>Scholarships/Awards</u></p> <p>The Board is appreciative of the generosity of organizations that offer scholarships or awards to deserving students; but, in accepting such offers, the Board directs that established guidelines be observed.</p> <p>No information, either academic or personal, shall be released from a student's record for the purpose of selecting a scholarship or award winner without the permission of the student who is eighteen (18), or the parents of a student who is younger, in accordance with the Board's policy on student records.</p> <p>All pertinent information regarding the proposed scholarship or award shall be submitted for review by the Superintendent and/or designee prior to the date on which it is to be presented.</p> <p>The building principal, together with a committee of staff members designated by the principal, shall be involved in the selection of the recipient of an award or scholarship, pursuant to procedures established for this purpose and consistent with the restrictions applicable to each approved scholarship or award.</p> <p><u>Travel Services/Foreign Trips</u></p> <p>Solicitation and sale of travel services for foreign trips to students may be permitted with the approval of the Superintendent.</p> <p>Sellers of travel services to students must meet the following criteria:</p> <ul style="list-style-type: none">Provide proof of insurance.Submit references.Include in all information provided to students and parents/guardians that use of tobacco, alcohol and controlled substances will be prohibited.Include in all information provided to students and parents/guardians that the activity is not a school-sponsored event.
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	<p>References:</p> <p>School Code – P.S. Sec. 510, 511, 775, 779</p> <p>Board Policy – 000, 121, 216, 220, 707</p> <p>NOTE: When a <i>student</i> requests to personally distribute or post materials or originates other activities described in this policy, Board Policy 220 Student Expression/Distribution And Posting Of Materials will be used to regulate district decisions and actions.</p>
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EAST
STROUDSBURG
AREA
SCHOOL DISTRICT

SECTION: COMMUNITY
TITLE: TITLE I PARENT AND FAMILY ENGAGEMENT
ADOPTED: DECEMBER 15, 2014
OCTOBER 19, 2015
DECEMBER 18, 2017
SEPTEMBER 16, 2019

<p>1. Purpose 20 U.S.C. Sec. 6318 Pol. 102</p> <p>2. Definition</p> <p>3. Authority 20 U.S.C. Sec. 6318 20 U.S.C. Sec. 6312 24 P.S. 510.2</p> <p>4. Accessibility 20 U.S.C. Sec. 6318</p>	<p style="text-align: center;">918. TITLE I PARENT AND FAMILY ENGAGEMENT</p> <p>The Board recognizes that parent and family engagement contributes to the achievement of academic standards by students participating in Title I programs: The Board views the education of students as a cooperative effort among the school, parents/guardians and community.</p> <p>Parent and Family (Family Member) - these terms are used interchangeably and shall include caregivers, a legal guardian or other person standing in loco parentis such as a grandparent or stepparent with whom the child lives, a person who is legally responsible for the child's welfare, or a legally appointed Education Decision Maker of a child participating in a Title I program.</p> <p>The Board directs the district and each of its schools with a Title I program to:</p> <ol style="list-style-type: none"> 1. Conduct outreach to all parents and family members. 2. Include parents and family members in the development of the district's overall Title I plan and process for school review and improvement. 3. Include parents and family members in the development of the Title I Parent and Family Engagement Policy. Following adoption of the policy by the Board, the policy shall be: <ol style="list-style-type: none"> a. Distributed in writing to all parents and family members. b. Incorporated into the district's Title I Plan. c. Posted to the district's publicly accessible website. d. Evaluated annually with parent and family involvement. 4. Provide opportunities and conduct meaningful collaborations with parents and family members in the planning and implementation of Title I programs, activities and procedures. <p>The district and each of its schools with a Title I program shall provide communications, information and school reports to parents and family members who are migrants or who have limited English proficiency, a disability, limited literacy,</p>
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<p>Pol. 138</p> <p>5. Delegation of Responsibility</p> <p>20 U.S.C. Sec. 6318 20 U.S.C. Sec. 6312</p>	<p>or racial and ethnic minority backgrounds, in a language they can understand.</p> <p>The Superintendent or designee shall ensure that the district's Title I parent and family engagement policy, plan and programs comply with the requirements of federal law.</p> <p>The Superintendent or designee shall ensure that the district and its schools with Title I programs provide opportunities for the informed participation of parents and family members by providing resources, information and school reports in an understandable and uniform format or, upon request, in another format. Such efforts shall include:</p> <ol style="list-style-type: none"> 1. Providing communications in clear and simple language. 2. Posting information for parents and family members on the district's website. 3. Including a telephone number for parents and family members to call with questions. 4. Partnering with community agencies, which may include libraries, recreation centers, community-based organizations and faith-based organizations to assist in sharing information. 5. Provide language access services to families with limited English proficiency through on-site or telephonic translation and interpretation services, as appropriate.
<p>Pol. 138</p> <p>6. Guidelines</p> <p>20 U.S.C. Sec. 6318</p>	<p>Each district school operating a Title I program shall hold an annual meeting of parents and family members at a convenient time, to explain the goals and purposes of Title I programs and to inform them of their right to be involved. Parents and family members shall be given the opportunity to participate in the design, development, operation and evaluation of the program. Parents and family members shall be encouraged to participate in planning activities, to offer suggestions, and to ask questions regarding policies and programs.</p>
<p>20 U.S.C. Sec. 6318</p>	<p>The schools with Title I programs shall offer a flexible number of meetings which shall be held at various times of the morning and evening. Title I funds may be used to enable parent and family member attendance at meetings through payment of transportation, child care costs or home visits.</p>
<p>20 U.S.C. Sec. 6318 20 U.S.C. Sec. 6312</p>	<p>The schools shall involve parents and family members in an organized, ongoing and timely way, in the planning, review and improvement of Title I programs, the Title I Parent and Family Engagement Policy and the joint development of the Title I Plan.</p>

20 U.S.C.
Sec. 6318

At these meetings, parents and family members shall be provided:

1. Timely information about programs provided under Title I.
2. Description and explanation of the curriculum in use, the forms of academic assessment used to measure student progress, and the achievement levels of the academic standards.
3. Opportunities to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children.

To ensure the continuous engagement of parents and family members in the joint development of the Title I Plan and with the school support and improvement process, the district shall:

1. Establish meaningful, ongoing two-way communication between the district, staff and parents and family members.
2. Communicate with parents and family members about the plan and seek their input and participation through the use of newsletters, the district website, email, telephone, and parent and teacher conferences.
3. Train personnel on how to collaborate effectively with parents and family members with diverse backgrounds that may impede their participation, such as limited literacy or language difficulty.
4. Analyze and share the results of the Title I Parent/Family Survey.
5. Post school performance data on the district's website.
6. Distribute and discuss the School-Parent and Family Compact.
7. Host various parent and family nights at each school building with a Title I program.
8. Actively recruit parents and family members to participate in school review and improvement planning.
9. Invite participation of parents and family members at the regular comprehensive planning committee meetings and school improvement plan meetings to obtain input and propose school improvement initiatives.

If the Title I Plan is not satisfactory to parents and family members, the district shall submit any parent or family member comments with the plan when the school makes the plan available to the Board.

<p>20 U.S.C. Sec. 6318 20 U.S.C. Sec. 6312</p> <p>20 U.S.C. Sec. 6318</p> <p>Pol. 102 Pol. 127</p> <p>Pol. 814</p> <p>20 U.S.C. Sec. 6318 Pol. 138 29 U.S.C. 7845 29 U.S.C. 3271 29 U.S.C. 701 42 U.S.C. 11301 42 U.S.C. 9831 Pol. 212</p>	<p><u>Building Capacity for Parent and Family Engagement</u></p> <p>The district shall provide the coordination, technical assistance, and other support necessary to assist and build the capacity of all participating schools in planning and implementing effective parent and family involvement activities to improve academic achievement and school performance through:</p> <ol style="list-style-type: none"> 1. Providing assistance to parents and family members in understanding such topics as the academic standards, state and local academic assessments, the requirements of parent and family involvement, how to monitor a child's progress and work with teachers to improve the achievement of their children. 2. Providing material and training to help parents and family members work with their children to improve academic achievement and to foster parent and family engagement, such as: <ol style="list-style-type: none"> a. Scheduling trainings in different locations on a variety of topics including how to support their child in school, literacy, school safety, cultural diversity and conflict resolution. b. Using technology, including education about the harms of copyright piracy, as appropriate. c. Providing information, resources and materials in a user-friendly format. d. Providing, as requested by a parent or family member, other reasonable support for parent and family engagement activities. e. Training on how to use the Sapphire Community Portal as a tool to monitor grades and achievement. 3. Educating teachers, specialized instructional support personnel, principals and other school leaders and staff, with the assistance of parents and family members, on the value and usefulness of contributions of parents and family members and in how to reach out to, communicate with, and work with them as equal partners, implement and coordinate parent and family programs, and build ties between parents and family members and the school.[9] 4. To the extent feasible and appropriate, coordinating and integrating Title I parent and family involvement efforts and activities with other federal, state and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents and family members in more fully participating in the education of their children. 5. Engage community-based organizations and businesses in parent and family
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<p>20 U.S.C. Sec. 6318 Pol. 138 29 U.S.C. 7845 29 U.S.C. 3271 29 U.S.C. 701 42 U.S.C. 11301 42 U.S.C. 9831 Pol. 212</p>	<p>engagement activities.</p> <p><u>Coordinating Parent and Family Engagement Strategies</u></p> <p>The district shall coordinate and integrate Title I parent and family engagement strategies with other parent and family engagement strategies required by federal, state, and local laws by:</p> <ol style="list-style-type: none"> 1. Involving district and program representatives to assist in identifying specific parent and family member needs. 2. Sharing data from other programs to assist in developing initiatives to advance academic achievement and school improvement.
<p>20 U.S.C. Sec. 6318</p>	<p><u>Annual Parent and Family Engagement Policy Evaluation</u></p> <p>The district shall conduct, with meaningful participation of parents and family members, an annual evaluation of the content and effectiveness of this policy in improving the academic quality of all district schools with a Title I program.</p>
<p>20 U.S.C. Sec. 6318</p>	<p>The evaluation shall identify:</p> <ol style="list-style-type: none"> 1. Barriers to parent and family member participation, with particular attention to those who are migrants, are economically disadvantaged, have a disability, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority. 2. The needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers. 3. Strategies to support successful school and parent and family interactions.
<p>20 U.S.C. Sec. 6318</p>	<p>The district shall use the findings of the annual evaluation to design evidence-based strategies for more effective parent and family engagement, and to revise, if necessary, the district's Title I Parent and Family Engagement Policy.</p>
<p>20 U.S.C. Sec. 6318 Pol. 102</p>	<p><u>School-Parent and Family Compact</u></p> <p>Each school in the district receiving Title I funds shall jointly develop with parents and family members a School-Parent and Family Compact outlining the manner in which parents and family members, the entire school staff and students will share responsibility for improved student academic achievement and the means by which the school and parents and family members will build and develop partnerships to help children achieve the state's academic standards. The compact shall:</p> <ol style="list-style-type: none"> 1. Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment, enabling students

<p>Pol. 916</p>	<p>in Title I programs to meet the academic standards.</p> <p>2. Describe the ways in which parents and family members will be responsible for supporting their child's learning; volunteering in the classroom; and participating, as appropriate, in decisions related to their child's education and positive use of extracurricular time.</p>
<p>Pol. 916</p>	<p>3. Address the importance of ongoing two-way, meaningful communication between parents/family members and teachers through, at a minimum, parent-teacher conferences at the elementary level, frequent reports to parents and family members on their child's progress, reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities.</p>
<p>20 U.S.C. Sec. 6318</p>	<p><u>Title I Funds</u></p> <p>Unless exempt by law, the district shall reserve at least one percent (1%) of its Title I funds to assist schools in conducting parent and family engagement activities. Parents and family members shall be involved in the decisions regarding how the Title I reserved funds are used for parent and family engagement activities.</p>
<p>20 U.S.C. Sec. 6318</p>	<p>Not less than ninety percent (90%) of the reserved funds shall be distributed to district schools with a Title I program, with priority given to high need schools. The district shall use the Title I reserved funds to conduct activities and strategies consistent with this policy, including:</p> <ol style="list-style-type: none"> 1. Supporting programs that reach parents and family members at home, in the community, and at school. 2. Disseminating information on best practices focused on parent and family engagement, especially best practices for increasing the engagement of economically disadvantaged parents and family members. 3. Engaging in any other activities and strategies that the district determines are appropriate and consistent with this policy. <p>References:</p> <p>United States Code - Title 20 Section 6312, 6318, 7845, Title 29 Section 701 et seq, 3271 et seq, Title 42 Section 9831 et seq, 11301 et seq State Board of Education Regulations – 22 PA Code Sec. 403.1, 24 P.S. 510.2 Every Student Succeeds Act – Section 1116, 8108 Board Policy – 102, 127, 138, 212, 333, 814, 916, 918 Attachment</p>

East Stroudsburg Area School District

Parent and Family Engagement Policy

Policy 918-Attachment
2019-2020

Revised August 2019

50 Vine Street

East Stroudsburg, PA 18301

www.esasd.net

What is Family Engagement?



Family Engagement means the participation of parents and family members in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- (A) That parents play an integral role in assisting their child's learning.
- (B) That parents are encouraged to be actively involved in their child's education.
- (C) That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.
- (D) The carrying out of other activities, such as those described in Section 1116 of the ESSA.

About the Parent and Family Engagement Policy

In support of strengthening student academic achievement, the East Stroudsburg Area School District (ESASD) has developed this parent and family engagement policy that establishes the district's expectations and objectives for meaningful family engagement and guides the strategies and resources that strengthen school and parent partnerships in the district's Title I schools. This plan will describe ESASD's commitment to engage families in the education of their children and to build the capacity in its Title I schools to implement family engagement strategies and activities designed to achieve the district and student academic achievement goals.

When schools, families, and communities work together to support learning, children tend to do better in school,

stay in school longer and enjoy school more. Title I, Part A provides for substantive family engagement at every level of the program, such as in the development and implementation of the district and school plans, and programs, activities and procedures for involvement of parents in all of our schools. Section 1116 of the Every Student Succeeds Act (ESSA) contains the primary Title I, Part A requirements for schools and school systems to involve parents and family members in their children's education. Consistent with Section 1116, the ESASD will work with its Title I schools to ensure that the required school-level parent and family engagement policies meet the requirements of Section 1116(b) and each include, as a component, a school-parent compact consistent with Section 1116(d) of the ESSA.

Jointly Developed

During the annual District Title I Parent Meeting, all parents are invited to participate and provide suggestions and ideas to improve this district parent and family engagement policy for the upcoming school year. Parents/stakeholders are invited to provide feedback via the district's annual parent survey and the annual meeting for the purposes of reviewing and updating the district's existing parent and family engagement policy. The district and schools communicate these opportunities in a variety of ways including posts on district website, flyers sent home, phone calls, and emails. At this meeting parents review and give input for the district parent and family engagement policy. Recommendations from parents included the following:

- Enlist building Parent Teacher Organizations in information sharing, growing membership, increasing communication.
- Offer alternative ways to participate in annual review of this policy (not just in person, i.e. surveys, email, Skype).
- Form a committee to meet at least once per year to review this policy.
- Increase diversity of the committee (gender, ethnicity, disability, language) through increased outreach.
- Include a more personal invitation to parents, in multiple forms.

Parents are welcome to submit comments and feedback regarding the policy at any time. Any feedback received by July 1st will be included with the policy for the next school year.

The district parent and family engagement policy is posted on district and school websites and made available in the schools' parent resource centers.



Strengthening Our School

The district Coordinator of Federal Programs/Grants (CFP) will provide assistance and support to all Title I schools to ensure family engagement requirements are being satisfied and that family engagement strategies and activities are being implemented. Title I schools will receive notifications and resources from the district and the CFP to help them improve and strengthen family engagement. In addition to frequent communication and school visits, the district and the CFP will hold annual meetings and trainings with its Title I schools' principals and school staff to review family engagement plans and activities.

Additionally, the CFP will assist schools in developing, reviewing, and updating, with the assistance of parents, their school-level parent engagement policy and school-parent compacts. ESASD will also ensure that parents are informed about available resources at Open House, Parent-Teacher conferences, parent workshops, and family nights.

Reservation of Funds

The ESASD will reserve 1 percent from the total amount of Title I funds it receives each year to carry out the parent and family engagement requirements listed in this policy and as described in Section 1116 of the ESSA. Furthermore, the ESASD will distribute 90 percent of the amount reserved to Title I schools to support their local-level family engagement programs and activities. The district will provide clear guidance and communication to assist each Title I school in developing an adequate family engagement budget that addresses their needs assessment and parent recommendations.

Annual surveys, parent meetings, and School Comprehensive Planning Team meetings, as well as postings on district and school websites will allow parents to view the family engagement budget and to provide suggestions on how family engagement funds will be used in the upcoming year at the district and school levels. Further information will also be available in the district's annual budget, which is made available to the public.

Opportunities for Meaningful Parent Consultation

Input and suggestions from parents and family members are an essential component of the district and school level plans that are developed each year. All parents are invited to attend the meetings and/or participate in the opportunities described in this section to share their ideas and suggestions to help the district, schools, and students to reach our academic achievement goals.

In carrying out the Title I, Part A parent and family engagement requirements to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format including alternative formats upon request and, to the extent practicable, in a language parents understand.

Annual District Parent and Family Engagement Meeting ~ Summer

All parents are welcome to learn more about the Title I program in the East Stroudsburg Area School District, as well as review and provide input into the district parent and family engagement policy for the 2018-19 school year. Notices regarding this meeting will be emailed to all parents in advance of the meeting. The district will also communicate information regarding this meeting on the school district website.

Monthly School Board Meetings

ESASD School Board of Directors' meetings are held at 7:00 p.m. on the third Monday of each month at the district Central Administration Building. Title I public participation is on every agenda. Parents are encouraged to attend meetings and provide input regarding the Title I program.

Annual District Parent and Family Engagement Survey ~ Spring

Parent input on the effectiveness of the Title I program, and use of Title I funds to support family engagement programs, may also be provided through the annual district survey. The survey will contain questions related to the family engagement budget as well as a section for parents to provide their comments.

Unable to attend these meetings? Please visit www.esasd.net to review the meeting documents.



*Scan the code with your smartphone
or tablet to access Title I
information from the ESASD
website.*



Building Capacity

The East Stroudsburg Area School District will build the schools' and parents' capacity for strong family engagement, in order to ensure effective involvement of parents and family members and to support a partnership among the Title I schools, parents, and the community to improve student academic achievement through the following districtwide activities and programs.

Of Parents - The East Stroudsburg Area School District will, with the assistance of its Title I schools, build parents' capacity for strong parent and family engagement by providing materials and training on such topics as literacy training and using technology, to help parents work with their children to improve their children's academic achievement. Assistance will also be provided to parents in understanding the following topics:

- The State's academic content standards
- The State's student academic achievement standards
- The State and local academic assessments including alternate assessments
- The requirements of Title I, Part A
- How to monitor their child's progress
- How to work with educators

ESASD will build further capacity by sharing information through the district and school websites and school newsletters, and offer workshops/activities at various times and locations to accommodate parents' differing schedules. The district will also utilize local media and social media to share information and successes.

The district will provide parents with a glossary of educational acronyms.

ESASD will maximize parental involvement and participation in their children's education, arranging school meetings at a variety of times or conducting phone conferences between teachers or other educators who work directly with participating children, with parents who are unable to attend those conferences at school.

Parents will be encouraged to attend a state conference on family engagement, paid for by Title I parental involvement funds. ESASD will pay reasonable and necessary expenses associated with parent and family engagement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions.

ESASD will provide necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training.

The East Stroudsburg Area School District will coordinate and integrate parent and family engagement strategies, to the extent feasible and appropriate, with other relevant Federal, State, and local programs, i.e. Head Start, Pocono Alliance, local preschools, local health organizations, etc., that encourage and support parents in more fully participating in the education of their children by planning activities that address identified needs based on parent surveys.

Of School Staff - The East Stroudsburg Area School District will, with the assistance of its schools and parents, educate its teachers, pupil services personnel, principals, and other staff in the value and utility of contributions of parents, and how to reach out to, communicate, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools by:

- Offering workshops and trainings, and opportunities to learn to utilize social media tools for parent engagement
- Including all staff, paraprofessionals, and substitute teachers (to the extent possible) in professional development
- Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training

Parent and Family Engagement Evaluation

Each year the district will conduct an evaluation of the content and effectiveness of the Parent and Family Engagement Policy through an annual parent survey. Each spring the district will post its online annual survey, with hard copies available to be sent home at parents' request. Parents will be notified of the availability of the survey via the district website, flyers sent home, and phone calls and/or emails. This survey will solicit valuable feedback from stakeholders. The district will use this feedback to design strategies to improve effective family engagement and train staff in effective communication with families.

The evaluation will include identifying barriers to greater participation by parents in parent and family engagement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The evaluation will also include identifying the needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers, and strategies to support successful school and family interactions. ESASD will use the findings of the evaluation about its parent and family engagement

policy to design strategies for more effective parent and family engagement and to revise, if necessary (and with the involvement of parents) its parent and family engagement policies.

Beginning in April, each Title I school will send home a survey and email a link to the survey for parents to provide valuable feedback regarding the parent and family engagement activities and programs. These surveys will also be posted on the district and school websites for parents to complete. In addition to the annual survey, ESASD conducts individual surveys following specific district family engagement events (i.e. Literacy Night, Teach Me to Read at Home, Kinderversity, Quick Start to Kindergarten, etc.).

ESASD will enlist Title I buildings' Parent Teacher Organizations in information sharing, growing membership, and increasing communication, and utilize different media formats to present information.

Adoption

This district parent and family engagement policy is developed jointly and agreed on with parents of children participating in Title I, Part A programs, as evidenced by meeting minutes and signature sheets from the annual parent meeting, email reviews of revisions, and results of the annual parent survey. Any necessary revisions will be made following the sharing of this document at a meeting of the ESASD School Board of Directors Policy Review Committee.

This policy was originally adopted by the East Stroudsburg Area School District on December 18, 2017 and is reviewed annually. The school district will publish this policy on its district Title I webpage for all parents of participating Title I, Part A.



**EAST
STROUDSBURG
AREA
SCHOOL DISTRICT**

SECTION: PROFESSIONAL EMPLOYEES

TITLE: FAMILY AND MEDICAL LEAVES

ADOPTED: August 19, 2002

REVISED: April 19, 2004
February 27, 2007
November 17, 2008
September 16, 2019

435. FAMILY AND MEDICAL LEAVES	
1. Purpose 29 U.S.C.A. Sec. 2601 et seq	The purpose of this policy is to address specific leave of absence issues and to ensure the school district's compliance with the Family Medical Leave Act of 1993, hereinafter referred to as FMLA.
2. Delegation of Responsibility	The Superintendent or designee shall develop any administrative guidelines required for regulating FMLA leaves and ensuring the school district's compliance with FMLA. All such guidelines must adhere to the basic principles of the law.
3. Eligibility	<p>Eligibility for an FMLA leave shall be based entirely on the eligibility criteria established by the FMLA. This policy shall not be construed to expand eligibility for an FMLA leave beyond what is required by the law.</p> <p>This policy shall be applicable to employees who have been employed by the school district for at least twelve (12) months and have worked at least 1,250 hours with the school district during the previous twelve (12) month period.</p> <p><u>Leave Entitlement</u></p> <p>The school district will grant employees up to a total of twelve (12) workweeks of FMLA leave during any twelve (12) month period for the following reasons:</p> <ol style="list-style-type: none"> 1. For the birth and care of a newborn child of the employee. 2. For the placement and care with the employee of a child for adoption or foster care. 3. To care for a spouse, child or parent (but not a "parent in law") with a serious health condition. 4. To take medical leave for a serious health condition which makes the employee unable to perform the functions of his/her position. <p>FMLA leave for the birth and care of a newborn child or for a newly placed child must conclude within twelve (12) months of the birth or placement.</p>

	<p>Such provisions shall be governed by consideration for the health of the employee, as well as, the need for continuity in school district operations and the maintenance of a qualified school district staff.</p> <p>When both spouses are employed by the school district, the combined amount of FMLA leave for birth or adoption and care of a new child or the care of an immediate family member (spouse, child or parent) with a serious health condition, may be limited to twelve (12) weeks.</p>
<p>4. Definitions</p>	<p>Serious Health Condition is defined as an illness, injury, impairment or mental condition involving either in-patient care or continuing treatment by a health care provider for a chronic or long-term condition.</p> <p>Health Care Providers include doctors of medicine, osteopathy or any other person determined by the Secretary of Labor to be capable of providing health care services.</p> <p>Employment Benefits include all fringe benefits provided or made available by the school district, including group life insurance, health insurance and sick leave.</p> <p>Parent means the biological parent or an individual who stood in loco parentis to an employee when the employee was a child.</p> <p>Child means a biological, adopted or foster child, a stepchild, a legal ward or a child of a person standing in loco parentis who is under eighteen (18) years of age or eighteen (18) years of age or older and incapable of self-care because of a mental or physical disability.</p> <p>Spouse means husband or wife.</p> <p>Twelve-Month Period means a rolling twelve (12) month period measured backwards from the date leave is first used.</p> <p>Return to Service means that the employee is able to return to active employment and shall be returned to the same or an equivalent position with equivalent employee benefits and compensation and other conditions of employment.</p> <p>Equivalent means substantially the same, but not exactly equal.</p>
<p>5. Guidelines 29 U.S.C. Sec 2612</p>	<p>Eligible employees shall be provided up to twelve (12) weeks of unpaid leave in a twelve-month period, except that employees on leave to care for a covered service member shall be provided up to twenty-six (26) weeks of leave in a twelve-month period.</p> <p>FMLA permits a "spouse, son, daughter, parent or next of kin" to take up to twenty-six (26) weeks of unpaid leave in one (1) year to care for a "member of</p>

the Armed Forces, including a member of the National Guard or Reserves, who is undergoing medical treatment, recuperation or therapy, is otherwise in outpatient status, or is otherwise on the temporary disability retired list for a serious injury or illness.”

FMLA provides up to twelve (12) weeks of unpaid, job-protected leave per year because of a “qualifying exigency arising from the fact that the spouse, son, daughter or parent of an employee is on active duty or has been notified of an impending call or order to active duty.” The District will require that a request for such leave be supported by certification that the service member is serving or has been called to active duty.

Required notices shall be posted by the school district.

Guides advising employees of their rights and responsibilities shall be developed and posted. The guides shall be given to employees upon request whenever an employee requests an FMLA leave, and/or whenever the school district designates a leave as an FMLA leave.

All requests for leave, both FMLA leave and non-FMLA leave, shall be made verbally and confirmed in writing on approved school district forms thirty (30) days in advance or as soon as practicable. The forms (Attachments A & B) shall request sufficient information to determine whether the leave qualifies as an FMLA leave. Applicable forms will be available in the central administration office.

FMLA leave will run concurrently with any personal leave, sick leave and other paid leaves that the employee elects to utilize. Upon the employee’s exhaustion of all paid leave, or election not to utilize paid leave, any remaining time during FMLA leave will be unpaid.

FMLA leave will run concurrently with Worker’s Compensation leave for an employee who is out due to an occupational injury that qualifies as a serious health condition under the FMLA.

Medical certification forms shall be required whenever allowed or authorized by provisions of the FMLA.

For purposes of determining whether an eligible employee under the FMLA has exhausted the twelve (12) weeks of leave in any twelve (12) month period, the school district shall utilize a rolling twelve (12) month period measured backwards from the date leave is first used, to avoid stacking of back-to-back leave entitlements.

Eligibility for an FMLA leave shall be based entirely on the eligibility criteria established by the FMLA. This policy shall not be construed to expand eligibility for an FMLA leave beyond what is required by law.

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<p>6. Requirements</p>	<p>The school district will require medical certification to support a claim for FMLA leave for an employee's own serious health condition or to care for a seriously ill child, spouse, or parent. For an employee's own medical leave, the certification must include a statement that the employee is unable to perform the functions of his/her position. For FMLA leave to care for a seriously ill child, spouse or parent, the certification must include an estimate of the amount of time the employee is needed to provide care.</p> <p>At its discretion, the school district may require a second medical opinion and periodic re-certifications at its own expense. If the first and second opinions differ, the school district, at its own expense, may require the binding opinion of a third health care provider.</p> <p>The FMLA leave shall commence as soon as the employee has proven his/her eligibility based on the qualifying event. If the employee requesting an FMLA leave qualifies for and is entitled to any paid leave under a collective bargaining agreement, school district policy, or statutory mandate, the employee may utilize such leave during the FMLA leave at his/her discretion.</p> <p>The employee shall make a reasonable effort to schedule the medical treatment related to FMLA leave so as not to disrupt unduly the operations of the school district, subject to the approval of the health care provider of the employee or the health care provider of the child, spouse, or parent of the employee, as appropriate. A thirty (30) day notice before the date the leave is to begin shall be provided where practicable.</p> <p>FMLA leave may be taken on an intermittent schedule, if medically necessary, for a serious health condition to the employee or his/her spouse, child, or parent. If FMLA leave is requested on this basis, however, the school district may require the employee to transfer temporarily to an alternate position which better accommodates recurring periods of absence or a part-time schedule, provided that the position has equivalent pay and benefits, but not equivalent duties.</p> <p>Spouses who are both employed by the school district are entitled to a combined total of twelve (12) weeks of FMLA leave [rather than twelve (12) weeks each] for the birth and care or adoption and care of a new child.</p> <p>The school district will maintain the employee's health coverage under any group health plan during the FMLA leave on the same terms as if the employee continued to work.</p>
<p>7. Recovery of Costs</p>	<p>In the event the employee fails to return to work after the FMLA leave has expired for a reason other than the continuation, recurrence or onset of a serious health condition of the employee or immediate family member, the employee shall reimburse the school district for all costs incurred with respect to the continuation of the employee's</p>

	<p>health, vision, dental, life insurance and/or disability benefits. If the employee is unable to return to work due to the continuation, recurrence or onset of a serious health condition of the employee or immediate family member, the school district will require that the employee provide medical certification of this condition.</p> <p>In the event that an employee elects not to return to work (excluding retirement) upon completion of an approved FMLA leave, the school district may terminate their employment and recover from the employee the cost of any school district payments made to maintain the employee's coverage during any unpaid portion of the FMLA leave, unless the failure to return to work was for reasons beyond the employee's control. Benefit entitlements based upon length of service will be calculated as of the last paid workday prior to the start of the FMLA leave.</p>
<p>8. Healthcare Benefits – Payments</p>	<p>The school district shall continue to pay monthly premiums during any paid portion of an approved FMLA leave with respect to the continuation of the employee's health, vision, dental, life insurance and/or disability benefits. If an employee chooses to continue his/her healthcare benefits during any unpaid portion of an approved FMLA leave, the employee shall pay the school district their healthcare premium contribution as set forth in the current collective bargaining agreement. These payments must be made on a timely basis. In the event the employee's healthcare premium contribution is more than thirty (30) days late, the school district may terminate the employee's healthcare benefits.</p>
<p>9. Instructional Employees</p>	<p>The school district may require the instructional employee to continue his/her leave to the end of the term if:</p> <ol style="list-style-type: none"> 1. The FMLA leave begins more than five (5) weeks before the term's end, will last at least three (3) weeks, and the employee would return to work within three (3) weeks of the end of the term. 2. The FMLA leave is for a purpose other than the employee's serious health condition, begins during the five (5) week period before semester's end, will last more than two (2) weeks, and the employee would return during the two (2) week period before the end of the term. 3. The FMLA leave is for a purpose other than the employee's own serious health condition, begins during the three (3) week period before the end of the term, and will last more than five (5) days. <p>The entire period of leave taken counts as FMLA leave. However, if the annual FMLA leave entitlement of an employee who is required to take leave until the end of an academic term ends before the leave is completed, the school district will still maintain health benefits, reinstate the employee and provide other FMLA entitlements when the FMLA leave ends.</p>

<p>10. Procedure</p>	<p>Any employee requesting a FMLA leave under this policy must properly complete forms requesting a Family and Medical Leave of Absence (Attachments A and B) and submit them to the Personnel Office.</p> <p>The forms should be submitted thirty (30) days in advance, when the need is foreseeable, before the effective date of the leave. All requests for FMLA leave shall include the following sufficient medical certification contained in a properly completed Request for Family and Medical Leave of Absence Form (Attachment B) stating:</p> <ol style="list-style-type: none"> 1. The date on which the serious health condition commenced. 2. The probable duration of the condition. 3. The appropriate medical facts within the knowledge of the health care provider regarding the condition. 4. For purposes of FMLA leave to care for a child, spouse, or parent, the form should give an estimate of the amount of time that the employee needs to provide such care. 5. For purposes of FMLA leave for an employee's illness, the medical form must state that the employee is unable to perform the functions of his/her position. 6. In the case of certification for intermittent FMLA leave for planned medical treatment, the dates on which such treatment is expected to be given and the duration of such treatment must be stated. <p>Employees shall be required to provide a fitness-for-duty certificate upon returning from an FMLA leave when the leave was taken because of the employee's own serious health condition, except where such a requirement would be in violation of a collective bargaining agreement or where the employee has taken a paid leave concurrent with the FMLA leave and school district policy and practice has not required a fitness-for-duty certificate to be provided.</p> <p>Seniority shall accrue for all purposes during FMLA leaves, and credit shall be given during FMLA leaves for accruals for other leaves.</p>
<p>11. Intermittent Leave Denial</p>	<p>The employee may not take such FMLA leave intermittently or on a reduced hours basis in connection with the birth and care, adoption or foster placement and care of a child.</p> <p>An employee will be denied intermittent FMLA leave or FMLA leave on a reduced schedule to care for an immediate family member (spouse, child, parent) with a serious health condition, or if the employee has a serious health condition when:</p>

- | | |
|--|--|
| | <ol style="list-style-type: none">1. The employee fails to establish, through medical certification, that there is a medical need for such a FMLA leave (as distinguished from voluntary treatments and procedures).2. The employee has failed to establish, through medical certification, that it is medically necessary for the FMLA leave to be taken intermittently on a reduced leave schedule. |
|--|--|

REPEATED

**EAST
STROUDSBURG
AREA
SCHOOL DISTRICT**

SECTION: SUPPORT STAFF EMPLOYEES

TITLE: FAMILY AND MEDICAL LEAVES

ADOPTED: August 19, 2002

REVISED: April 19, 2004
February 27, 2007
November 17, 2008
September 16, 2019

535. FAMILY AND MEDICAL LEAVES	
1. Purpose 29 U.S.C.A. Sec. 2601 et seq	The purpose of this policy is to address specific leave of absence issues and to ensure the school district's compliance with the Family Medical Leave Act of 1993, hereinafter referred to as FMLA.
2. Delegation of Responsibility	The Superintendent or designee shall develop any administrative guidelines required for regulating FMLA leaves and ensuring the school district's compliance with FMLA. All such guidelines must adhere to the basic principles of the law.
3. Eligibility	<p>Eligibility for an FMLA leave shall be based entirely on the eligibility criteria established by the FMLA. This policy shall not be construed to expand eligibility for an FMLA leave beyond what is required by the law.</p> <p>This policy shall be applicable to employees who have been employed by the school district for at least twelve (12) months and have worked at least 1,250 hours with the school district during the previous twelve (12) month period.</p> <p><u>Leave Entitlement</u></p> <p>The school district will grant employees up to a total of twelve (12) workweeks of FMLA leave during any twelve (12) month period for the following reasons:</p> <ol style="list-style-type: none"> 1. For the birth and care of a newborn child of the employee. 2. For the placement and care with the employee of a child for adoption or foster care. 3. To care for a spouse, child or parent (but not a "parent in law") with a serious health condition. 4. To take medical leave for a serious health condition which makes the employee unable to perform the functions of his/her position. <p>FMLA leave for the birth and care of a newborn child or for a newly placed child must conclude within twelve (12) months of the birth or placement.</p>

	<p>Such provisions shall be governed by consideration for the health of the employee, as well as, the need for continuity in school district operations and the maintenance of a qualified school district staff.</p> <p>When both spouses are employed by the school district, the combined amount of FMLA leave for birth or adoption and care of a new child, or the care of an immediate family member (spouse, child or parent) with a serious health condition, may be limited to twelve (12) weeks.</p>
<p>4. Definitions</p>	<p>Serious Health Condition is defined as an illness, injury, impairment or mental condition involving either in-patient care or continuing treatment by a health care provider for a chronic or long-term condition.</p> <p>Health Care Providers include doctors of medicine, osteopathy or any other person determined by the Secretary of Labor to be capable of providing health care services.</p> <p>Employment Benefits include all fringe benefits provided or made available by the school district, including group life insurance, health insurance and sick leave.</p> <p>Parent means the biological parent or an individual who stood in loco parentis to an employee when the employee was a child.</p> <p>Child means a biological, adopted or foster child, a stepchild, a legal ward or a child of a person standing in loco parentis who is under eighteen (18) years of age or eighteen (18) years of age or older and incapable of self-care because of a mental or physical disability.</p> <p>Spouse means husband or wife.</p> <p>Twelve-Month Period means a rolling twelve (12) month period measured backwards from the date leave is first used.</p> <p>Return to Service means that the employee is able to return to active employment and shall be returned to the same or an equivalent position with equivalent employee benefits and compensation and other conditions of employment.</p> <p>Equivalent means substantially the same, but not exactly equal.</p>
<p>5. Guidelines 29 U.S.C. Sec 2612</p>	<p>Eligible employees shall be provided up to twelve (12) weeks of unpaid leave in a twelve-month period, except that employees on leave to care for a covered service member shall be provided up to twenty-six (26) weeks of leave in a twelve-month period.</p> <p>FMLA permits a "spouse, son, daughter, parent or next of kin" to take up to twenty-six (26) weeks of unpaid leave in one (1) year to care for a "member of</p>

the Armed Forces, including a member of the National Guard or Reserves, who is undergoing medical treatment, recuperation or therapy, is otherwise in outpatient status, or is otherwise on the temporary disability retired list for a serious injury or illness.”

FMLA provides up to twelve (12) weeks of unpaid, job-protected leave per year because of a “qualifying exigency arising from the fact that the spouse, son, daughter or parent of an employee is on active duty or has been notified of an impending call or order to active duty.” The District will require that a request for such leave be supported by certification that the service member is serving or has been called to active duty.

Required notices shall be posted by the school district.

Guides advising employees of their rights and responsibilities shall be developed and posted. The guides shall be given to employees upon request whenever an employee requests an FMLA leave, and/or whenever the school district designates a leave as an FMLA leave.

All requests for leave, both FMLA leave and non-FMLA leave, shall be made verbally and confirmed in writing on approved school district forms thirty (30) days in advance or as soon as practicable. The forms (Attachments A & B) shall request sufficient information to determine whether the leave qualifies as an FMLA leave. Applicable forms will be available in the central administration office.

FMLA leave will run concurrently with any personal leave, sick leave, vacation and other paid leaves that the employee elects to utilize. Upon the employee's exhaustion of all paid leave, or election not to utilize paid leave, any remaining time during FMLA leave will be unpaid.

FMLA leave will run concurrently with Worker's Compensation leave for an employee who is out due to an occupational injury that qualifies as a serious health condition under the FMLA.

Medical certification forms shall be required whenever allowed or authorized by provisions of the FMLA.

For purposes of determining whether an eligible employee under the FMLA has exhausted the twelve (12) weeks of leave in any twelve (12) month period, the school district shall utilize a rolling twelve (12) month period measured backwards from the date leave is first used, to avoid stacking of back-to-back leave entitlements.

Eligibility for an FMLA leave shall be based entirely on the eligibility criteria established by the FMLA. This policy shall not be construed to expand eligibility for

	<p>an FMLA leave beyond what is required by law.</p>
<p>6. Requirements</p>	<p>The school district will require medical certification to support a claim for FMLA leave for an employee's own serious health condition or to care for a seriously ill child, spouse, or parent. For an employee's own medical leave, the certification must include a statement that the employee is unable to perform the functions of his/her position. For FMLA leave to care for a seriously ill child, spouse or parent, the certification must include an estimate of the amount of time the employee is needed to provide care.</p> <p>At its discretion, the school district may require a second medical opinion and periodic re-certifications at its own expense. If the first and second opinions differ, the school district, at its own expense, may require the binding opinion of a third health care provider.</p> <p>The FMLA leave shall commence as soon as the employee has proven his/her eligibility based on the qualifying event. If the employee requesting an FMLA leave qualifies for and is entitled to any paid leave under a collective bargaining agreement, school district policy, or statutory mandate, the employee may utilize such leave during the FMLA leave at his/her discretion.</p> <p>The employee shall make a reasonable effort to schedule the medical treatment related to FMLA leave so as not to disrupt unduly the operations of the school district, subject to the approval of the health care provider of the employee or the health care provider of the child, spouse, or parent of the employee, as appropriate. A thirty (30) day notice before the date the leave is to begin shall be provided where practicable.</p> <p>FMLA leave may be taken on an intermittent schedule, if medically necessary, for a serious health condition to the employee or his/her spouse, child, or parent. If FMLA leave is requested on this basis, however, the school district may require the employee to transfer temporarily to an alternate position which better accommodates recurring periods of absence or a part-time schedule, provided that the position has equivalent pay and benefits, but not equivalent duties.</p> <p>Spouses who are both employed by the school district are entitled to a combined total of twelve (12) weeks of FMLA leave [rather than twelve (12) weeks each] for the birth and care or adoption and care of a new child.</p> <p>The school district will maintain the employee's health coverage under any group health plan during the FMLA leave on the same terms as if the employee continued to work.</p>
<p>7. Recovery of Costs</p>	<p>In the event the employee fails to return to work after the FMLA leave has expired for a reason other than the continuation, recurrence or onset of a serious health condition of the employee or immediate family member, the employee shall reimburse the school district for all costs incurred with respect to the continuation of the employee's</p>

	<p>health, vision, dental, life insurance and/or disability benefits. If the employee is unable to return to work due to the continuation, recurrence or onset of a serious health condition of the employee or immediate family member, the school district will require that the employee provide medical certification of this condition.</p> <p>In the event that an employee elects not to return to work (excluding retirement) upon completion of an approved FMLA leave, the school district may terminate their employment and recover from the employee the cost of any school district payments made to maintain the employee's coverage during any unpaid portion of the FMLA leave, unless the failure to return to work was for reasons beyond the employee's control. Benefit entitlements based upon length of service will be calculated as of the last paid workday prior to the start of the FMLA leave.</p>
<p>8. Healthcare Benefits – Payments</p>	<p>The school district shall continue to pay monthly premiums during any paid portion of an approved FMLA leave with respect to the continuation of the employee's health, vision, dental, life insurance and/or disability benefits. If an employee chooses to continue his/her healthcare benefits during any unpaid portion of an approved FMLA leave, the employee shall pay the school district their healthcare premium contribution, if applicable, as set forth in the current collective bargaining agreement. These payments must be made on a timely basis. In the event the employee's healthcare premium contribution is more than thirty (30) days late, the school district may terminate the employee's healthcare benefits.</p>
<p>10. Procedure</p>	<p>Any employee requesting a FMLA leave under this policy must properly complete forms requesting a Family and Medical Leave of Absence (Attachments A and B) and submit them to the Personnel Office.</p> <p>The forms should be submitted thirty (30) days in advance, when the need is foreseeable, before the effective date of the leave. All requests for FMLA leave shall include the following sufficient medical certification contained in a properly completed Request for Family and Medical Leave of Absence Form (Attachment B) stating:</p> <ol style="list-style-type: none"> 1. The date on which the serious health condition commenced. 2. The probable duration of the condition. 3. The appropriate medical facts within the knowledge of the health care provider regarding the condition. 4. For purposes of FMLA leave to care for a child, spouse, or parent, the form should give an estimate of the amount of time that the employee needs to provide such care. 5. For purposes of FMLA leave for an employee's illness, the form must state that the employee is unable to perform the functions of his/her position.

6. In the case of certification for intermittent FMLA leave for planned medical treatment, the dates on which such treatment is expected to be given and the duration of such treatment must be stated.

Employees shall be required to provide a fitness-for-duty certificate upon returning from an FMLA leave when the leave was taken because of the employee's own serious health condition, except where such a requirement would be in violation of a collective bargaining agreement or where the employee has taken a paid leave concurrent with the FMLA leave and school district policy and practice has not required a fitness-for-duty certificate to be provided.

Seniority shall accrue for all purposes during FMLA leaves, and credit shall be given during FMLA leaves for accruals for other leaves.

11. Intermittent
Leave Denial

The employee may not take such FMLA leave intermittently or on a reduced hours basis in connection with the birth and care, adoption or foster placement and care of a child.

An employee will be denied intermittent FMLA leave or FMLA leave on a reduced schedule to care for an immediate family member (spouse, child, parent) with a serious health condition, or if the employee has a serious health condition when:

1. The employee fails to establish, through medical certification, that there is a medical need for such a FMLA leave (as distinguished from voluntary treatments and procedures).
2. The employee has failed to establish, through medical certification, that it is medically necessary for the FMLA leave to be taken intermittently on a reduced leave schedule.



PSBA Slate of Candidates

This slate is provided for informational purposes only. All voting takes place online. Each member entity's board secretary has received additional information on the voting procedures. Visit www.psba.org/elections for more details on each candidate, including photos and videos.

* The Leadership Development Committee may, by majority vote, determine that one or more candidates for any elected position will be designated on the ballot as a candidate the Leadership Development Committee considers to be highly qualified. (PSBA Bylaws, Section 5 C – Nominations). *Please note, this designation does not apply to individuals running for PSBA Insurance Trust positions.*

President Elect (one-year term)

- Art Levinowitz*, Upper Dublin School District (Montgomery Co.)

Biography/Statement

Art Levinowitz has been involved in education for his entire professional life. He was a teacher for eight years, employed as an administrator for more than 25 years for the New Jersey State Department of Education, and has served on Upper Dublin School Board for 20 years, including five as president. For the past 10 years he also has served as the president of the joint operating committee of the Eastern Center for the Arts and Technology. He has experience serving PSBA as both a regional director and Section 8 advisor. Last year Art was elected PSBA vice president. In addition to that role, he currently serves on the PSBA Finance Committee and as a director for the Pennsylvania Public Education Foundation. In 2017, he participated and completed the Pennsylvania Education Policy Fellowship Program.

Vice President (one-year term)

- David Hein*, Parkland School District (Lehigh Co.)

Biography/Statement

David Hein is a two-term member of the Parkland School Board and its current vice-president. He also chairs the Personnel and Finance Committee and has served on the Academics, Arts and Athletics Committee. He serves on the joint operating committee of the Lehigh Career and Technical Institute and is its most recent treasurer. He has been an active member of PSBA since being elected to the Parkland School Board. He serves on the PSBA Audit Committee and the PSBA Legislative Advisory Committee. He is the legislative liaison for his school board and served on the PSBA Leadership Development Committee last year. David enjoys attending the annual PSBA conference and Delegate Assembly and has participated in several webinars and live training sessions.



PSBA Insurance Trust

Member entities also are asked to vote for open trustee positions on the PSBA Insurance Trust board. There are currently five seats open and five candidates. A school entity can vote for up to five individuals.

Trustee (term ends Dec. 31, 2023)

- Kathy K. Swope (Lewisburg School District)

Kathy K. Swope is a PSBA past president in her 21st year of service as a school director in the Lewisburg Area School District, serving the last 12 years as board president. She is the current board chair of the PSBA Insurance Trust and a member of the PA Public Education Foundation board. She is a trustee of the Pennsylvania School District Liquid Asset Fund and board director of the CM Regent Insurance Company. As a member of the Early Learning Investment Committee of the Susquehanna River Valley, she chairs the Champions of Early Childhood Education Initiative. In addition, she is a member of the Union County Historical Society board of directors. She holds a degree in Elementary Education from Susquehanna University and is a freelance writer and photographer by profession.

Trustee (term ends Dec. 31, 2023)

- Mark B. Miller (Centennial School District)

Mark B. Miller is completing his third term as an elected school director of the Centennial School District in Bucks County, PA. He is completing his first term as a trustee and has contributed more than a decade of service to PSBA. Mark has served as a member or officer of PSBA's Governing Board for seven years, during which time he's been a staunch public education advocate. His efforts earned numerous awards and acknowledgments, including citations from the PA House, PA Senate, and Congress. Among his most prized recognition are the Allwein Society Legislative Advocacy Award (2014) and PSBA CEO's Distinguished Service Award (2018). Among Mark's other service, he is vice-chair of Middle Bucks Institute of Technology, co-chair of Keystone State Education Coalition and on the Easy Procure Board of Managers. Mark was the founding chairperson of EdPAC and a director of the Network for Public Education. His service also includes service to NSBA. Mark is a delegate to the Federal Relations Network since 2008 and has been a member or chair of several NSBA committees and task forces. Mark believes there is no higher service to Public Education than that of being an elected school director in the community in which you reside.



School Board Secretaries Forum Steering Committee

Member entities also are asked to vote for open trustee positions on the School Board Secretaries Forum Steering Committee. All voting takes place online as part of the PSBA Officers Elections ballot; it is a two part ballot. Please choose up to three incumbents for a 2-year term.

Trustees (term ends Dec. 31, 2021)

- Crystal Mance (Cheltenham Township School District)
- Jamie Lynn Zimerofsky (Schuylkill Intermediate Unit 29 and Schuylkill Technology Center)
- Bethanne Zeigler (Shikellany School District)
- Jennifer Davidson (Manheim Township School District)

Click on any **view details** link to view more information.

Bethanne Zeigler [\[hide details\]](#)

Beth currently serves as Chairman to PSBA Board Secretaries Forum Steering Committee. She works in the Shikellamy School District as the Board Secretary, as well as the Secretary to the Superintendent/Supervisor of Educational Secretaries. Beth has been an active member of the executive committee since 2007. She served as President in 2013 and as Vice President in 2012 & 2017. Beth has presented at State conferences on various topics related to Board meetings, minutes, as well as organization, time management, and health and wellness. In addition to her duties at Shikellamy, she is a Board Member of Sunbury Revitalization, Inc. Beth is active in her community. She is married and is the mother of three children.

Crystal Mance

Jaime Lynn Zimerofsky

Jennifer Davidson [\[hide details\]](#)

Jennifer Davidson has been a School Board Secretary and Executive Assistant to the Superintendent for a combined 12 years. Seven years at Manheim Central School District and currently five years at Manheim Township School District in Lancaster County with a student population of 5800. Career highlights include a focus in event planning, governance, and employee relations training, in addition to Executive Assistant/School Board Secretary responsibilities.

Abstain

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Transportation Department



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Field Trip: 06116

[Main](#)
[Notes](#)
[Documents](#)
[History](#)

* - Required Fields
* - All trips must be requested at least 20 full school day(s) in advance. (Next valid date 10/9/2019)

Requested: **09/06/19 11:23 AM By: Labar, Keith**

Status: **Level 4 - Request Approved**

Change To: [Select New Status]

Comments:

* Field Trip Name: Penn State Men of Song
 * School: E Stroudsburg HS - N / EHN
 * Department: HSN
 * Activity: N Choir

Contact

* Contact: Keith LaBar
 * Phone: 570-350-1451 *Phone Ext: 19106
 * Email: keith-labar@esasd.net

Departure

* Depart Date: 10/12/2019 * Time: 06:30 AM
 * Return Date: 10/12/2019 * Time: 07:00 PM

Departure: [Select One]

Notes: We will be departing from Middle Smithfield Elementary. Mr. Labar will be chaperoning
 On this trip students from the North Choir are selected for this Honors Choir. They will travel to Penn State University and rehearse with other students from PA and NY as well as members of the Penn State College Choir and Glee Club. The students will then put on an

Destination

* Destination: Penn State University (201 Old Main University Park)
 * Street: 201 Old Main
 * City: University Park
 * State: Pa * Zip: 16802

Contact:

Title:

Phone: 814-865-4700 Phone Ext:

Fax:

Email:

Notes:

Directions

Directions:

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Trip Details

* Equipment:	SCHOOL BUS		
Classification:	[Select One]		
* Number of Students:	<input type="text" value="35"/>	* Number of Adults:	<input type="text" value="2"/>
* Number of Wheel Chairs:	<input type="text" value="0"/>	* Number of Vehicles:	<input type="text" value="1"/>
* Estimated Miles:	<input type="text" value="179"/>	* Estimated Cost:	478
* Estimated Hours:	<input type="text" value="12"/>		

Invoicing Information:

* Code (Department/Activity)	Amount (\$)	PO	Invoice Date	Payment Date
10-3210-513-000-30-819-121-000-0000 (/)	<input type="text" value="478.00"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
[Select One]	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Rows: 1	Total: 478.00			

Delete Request

*Map It!

Cancel/Return to List

Save

*Map It! is a service provided by Google.com. Transfinder is not responsible for the information returned by Google.com or its mapping services.

▶ 2019-2020

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Transportation Department



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Field Trip: 06063

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[History](#)

***-Required Fields**

Requested: **08/26/19 09:48 AM By: Rhoadhouse, Andrea**

Status: Level 3 - Request Approved

Change To: [Select New Status]

Comments:

* Field Trip Name: Sweet Soundsation

* School: J T Lambert Int / JTL

* Department: JTL

* Activity: JT Lambert

Contact

* Contact: Andrea Rhoadhouse

* Phone: (570) 424-8430 *Phone Ext: 17102

* Email: andrea-rhoadhouse@esasd.net

Departure

* Depart Date: * Time:

* Return Date: * Time:

Departure: J T Lambert Int / JTL

Notes: We will be taking 9 girls to Central Dauphin East Middle School for a middle school womens festival with over 300 singers. I, the choir director will be the only chaperone for my students.

Destination

* Destination: Central Dauphin HS (437 Piketown Road Harrisburg)

* Street: 437 Piketown Road

* City: Harrisburg

* State: Pa * Zip: 17112

Contact: Amanda Wilson

Title: Choir Direcot

Phone: 717-545-4709 Phone Ext: 300

Fax:

Email: ajwilson@cdschools.org

Notes: Maybe on the same bus as Lehman

Directions

Directions:

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Trip Details

* Equipment:

SCHOOL BUS

Classification:

JTL

* Number of Students:

* Number of Adults:

* Number of Wheel Chairs:

* Number of Vehicles:

* Estimated Miles:

* Estimated Cost:

0

* Estimated Hours:

Invoicing Information:

* Code (Department/Activity)	Amount (\$)	PO	Invoice Date	Payment Date
10-1110-513-000-20-517-121-000-0000 (JTL/)	0.00			
[Select One]				
Rows: 1	Total: 0.00			

Delete Request

*Map It!

Cancel/Return to List

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2019-2020

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Transportation Department



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Field Trip: 06029

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[History](#)

***-Required Fields**

Requested: **07/31/19 12:27 PM By: Stevens, Hillary**

Status: Level 3 - Request Approved

Change To: [Select New Status]

Comments:

* Field Trip Name: Sweet Soundsations

* School: Lehman Int / LIS

* Department: ACAD

* Activity: Lehman

Contact

* Contact: Hillary Stevens

* Phone: 570-588-4410 *Phone Ext: 34426

* Email: hillary-stevens@esasd.net

Departure

* Depart Date: * Time: 06:00 AM

* Return Date: * Time: 09:00 PM

Departure: Lehman Int / LIS

Notes: We will go down to Central Dauphin High School and then stop for dinner on the way home around Cabela's and then come back to the Lehman Circle.

Destination

* Destination: Central Dauphin High School

* Street: 437 Piketown Road

* City: Harrisburg

* State: PA * Zip: 17112

Contact: Amanda Wilson

Title: Choir Director

Phone: 717-545-4709 Phone Ext: 300

Fax:

Email: ajwilson@cdschools.org

Notes: The students will sing in the Sweet Soundsations Festival and sing with 100 other students from across PA through the ACDA organization.

We will be sharing a bus with JTL and their choir department and Andrea Rhoadhouse.

Directions

Directions: Lehman Intermediate School
257 Timberwolf Ct, Dingmans Ferry, PA 18328

Get on I-80 W in Smithfield Township from Bushkill Falls Rd and US-209 S
28 min (17.7 mi)

Trip Details

* Equipment: 101

SCHOOL BUS

Classification:

LEH

* Number of Students:

* Number of Adults:

* Number of Wheel Chairs:

* Number of Vehicles:

* Estimated Miles:

* Estimated Cost:

0

* Estimated Hours:

Invoicing Information:

* Code (Department/Activity)	Amount (\$)	PO	Invoice Date	Payment Date
LIS SPECIAL ACTIVITY FUND (LEH/Lehman)	0.00			
[Select One]				
Rows: 1	Total: 0.00			

Delete Request

*Map It!

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Transportation Department



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Field Trip: 06030

Main Notes Documents History

*-Required Fields

Requested: **07/31/19 12:35 PM By: Stevens, Hillary**

Status: Level 3 - Request Approved

Change To: [Select New Status]

Comments:

* Field Trip Name: Mansfield Men's Choir Festival

* School: Lehman Int / LIS

* Department: ACAD

* Activity: ACAD

Contact

* Contact: Hillary Stevens

* Phone: 570-588-4410 *Phone Ext: 34426

* Email: hillary-stevens@esasd.net

Departure

* Depart Date: 10/25/2019 * Time: 05:30 AM

* Return Date: 10/25/2019 * Time: 09:30 PM

Departure: E Stroudsburg HS - N / EHN

Notes: We will share a bus with JTL and North High School for this event.

DEPARTURE MAY CHANGE depending on Mr. LaBar's plans.

Destination

* Destination: Mansfield University (South Academy Street Mansfield)

* Street: South Academy Street

* City: Mansfield

* State: Pa * Zip: 16933

Contact: Dr. Peggy Dettwiler

Title: Director of Choral Activities, Mansfield University

Phone: 570-662-4721 Phone Ext:

Fax:

Email: pdettwil@mansfield.edu

Notes: Students are asked to sing in this Men's Honors Choir Festival. They will sing with over 100 other students from across PA. ACDA is the organization sponsoring the event.

Directions

Directions: Lehman Intermediate School
257 Timberwolf Ct, Dingmans Ferry, PA 18328

Get on I-84 in Blooming Grove Township from Bushkill Falls Rd and PA-402 N
21 min (16.3 mi)

Trip Details

* Equipment:

103

SCHOOL BUS

Classification:

LEH

* Number of Students:

* Number of Adults:

* Number of Wheel Chairs:

* Number of Vehicles:

* Estimated Miles:

* Estimated Cost:

0

* Estimated Hours:

Invoicing Information:

* Code (Department/Activity)	Amount (\$)	PO	Invoice Date	Payment Date
LIS SPECIAL ACTIVITY FUND (LEH/Lehman)	0.00			
[Select One]				

Rows: 1 Total: 0.00

Delete Request

*Map It!

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Transportation Department



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Field Trip: 06061

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[History](#)

***-Required Fields**

Requested: **08/23/19 13:39 PM By: Stevens, Hillary**

Status: Level 3 - Request Approved

Change To: [Select New Status]

Comments:

* Field Trip Name: Harrisburg Crew Trip

* School: Lehman Int / LIS

* Department: ACAD

* Activity: Lehman

Contact

* Contact: Hillary Stevens

* Phone: 570-588-4410 *Phone Ext: 34426

* Email: hillary-stevens@esasd.net

Departure

* Depart Date: 12/9/2019 * Time: 06:30 AM

* Return Date: 12/9/2019 * Time: 05:30 PM

Departure: Lehman Int / LIS

Notes: We will depart before school in the Lehman circle.

Destination

* Destination: Capitol Building

* Street: 214 Locust St

* City: Harrisburg

* State: PA * Zip: 17101

Contact: Courtnay McKeal

Title: Secretary to Rosemary Brown

Phone: 4844311896 Phone Ext:

Fax:

Email: Cmckeal@pahousegop.com

Notes: We will be visiting the PA capitol building, getting a tour, singing in the Rotunda, and going to get a view of the PA senate floor in session. The students will be accompanied by Mrs. Stevens and 2-3 other chaperones.

They will be singing carols, and their concert repertoire, and they will be missing all of

Directions

Directions: Lehman Intermediate School
Head east toward Timberwolf Dr
344 ft
Continue onto Timberwolf Dr
171 ft

Trip Details

* Equipment:

105

SCHOOL BUS

Classification:

LEH

* Number of Students:

* Number of Adults:

* Number of Wheel Chairs:

* Number of Vehicles:

* Estimated Miles:

* Estimated Cost:

0

* Estimated Hours:

Invoicing Information:

* Code (Department/Activity)	Amount (\$)	PO	Invoice Date	Payment Date
LIS SPECIAL ACTIVITY FUND (LEH/Lehman)	0.00			
[Select One]				
Rows: 1	Total: 0.00			

Delete Request

*Map It!

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Save

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AFFILIATION AGREEMENT

New York University Steinhardt School of Culture, Education, and Human Development

THIS AGREEMENT is made as of the 23rd day of August, 2019 by and between:

New York University, on behalf of its Steinhardt School of Culture, Education, and Human Development, located at 82 Washington Square East, 5th Floor, New York, NY 10003 (hereinafter, the "University"), and
East Stroudsburg Area School District, located at 50 Vine Street, East Stroudsburg, PA 18301 (hereinafter, the "Facility" and, together with the University, the "Parties").

WHEREAS, the University's Steinhardt School of Culture, Education, and Human Development has various educational programs for students in the fields of health and human development (each, a "Program"); and

WHEREAS, the Facility has the facilities to provide relevant clinical training to students in one or more Programs as set forth on Schedule 1 hereto, which Schedule 1 may be amended from time to time in writing signed by the Parties; and

WHEREAS, the Facility and the University desire to affiliate for the purpose of providing clinical training for students enrolled in a Program of the University,

NOW, THEREFORE, the Parties agree as follows:

A. The University agrees:

1. To assume full responsibility for the planning and implementation of the entirety of each Program, including the portion of such Program that involves clinical training. The Facility has the right to approve the portion of each Program to be conducted on its premises in advance of its implementation.
2. To be responsible for scheduling student placements at the Facility and informing the Facility of the number of students to be assigned placement. The number of students and placement schedule shall be subject to the approval of the Facility.
3. To provide a clinical education coordinator who will act as liaison between the University and the Facility and will correlate the academic and clinical levels of experience of the students.

4. To instruct all students placed at the Facility of their responsibility for complying with all pertinent rules and regulations of the Facility of which they are advised.

5. a. To instruct all students and faculty to maintain the confidential nature of all patient medical records and protected health information ("PHI") to which they are exposed in accordance with the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and any other applicable privacy laws; and

b. to instruct all students to maintain the confidentiality of HIV-related patient information in accordance with Article 27-f of the New York State Public Health Law.

6. To keep all Program-related records and reports pertinent to the student's clinical experience while at the Facility (excluding patient identifiable protected health information).

7. To inform each student assigned to the Facility that such student is required, upon request, to meet all Facility requirements for approval to participate in this clinical experience. All costs related to requirements for clearance and approval to participate in this clinical experience are the responsibility of the student. These requirements include the ability: (i) to provide the Facility with evidence that he/she is in good general health, as determined by a physical examination, and that he/she is free from a health impairment which is of potential risk to a patient or which might interfere with the performance of his/her duties, including any habituation or addiction to depressants, stimulants, narcotics, alcohol or other drugs or substances which may alter his/her behavior; (ii) to provide the Facility with evidence of the following:

(a) an immunization for rubella, consistent with good medical practice, except that a woman of child-bearing age shall have a screening test to be followed by immunization as appropriate;

(b) a ppd (Mantoux) skin test for tuberculosis prior to participation in the Practicum. Positive findings shall require appropriate clinical follow-up but no repeat skin test;

(c) if born on or after January 1, 1957,

(1) diagnosis by a physician as having had measles disease (rubeola);

(2) demonstration of serologic evidence of measles antibodies; or

(3) two doses of live virus measles vaccine with the first dose administered on or after the age of 12 months and the second dose administered more than thirty (30) days after the first dose but after 15 months of age;

(d) a positive varicella (chicken pox) antibody titer or a history of varicella by parent, guardian, physician or school record;

(e) proof of vaccination against Hepatitis B, proof of immunity to Hepatitis B, or a letter from the student which states that the student has either commenced the Hepatitis B vaccination protocol or has declined to be vaccinated against Hepatitis B.

8. That students placed in the Facility shall be required to maintain health insurance coverage. Prior to placement in the Facility, students may be required to send proof of such coverage to the Facility upon the request of the Facility.

B. The Facility agrees:

1. To provide clinical experience to students meeting the standards agreed with the University in respect of the relevant Program, of recognized accrediting agencies, and of State agencies.

2. To provide supervision of the clinical training of each student by a qualified Facility staff member whose responsibilities will include orientation of the student to the Facility, planning of clinical experiences, and the evaluation of student performance.

3. To make available to the students the space, facilities, equipment, and supplies necessary as pertinent to the students' clinical experience, to the extent that this will not interfere with the care and treatment being rendered to patients.

4. To acknowledge that University students and faculty may have access to the Facility's protected health information during clinical experiences.

5. To permit students to use the Facility cafeteria during its normal operating hours, if feasible. Students may be required to pay for their own meals.

6. To provide emergency medical care to students who become ill or injured while on the Facility's premises, if feasible. The students shall arrange for medical care beyond that of an emergency nature. A student shall be responsible for the cost of any emergency care and for the cost of any additional medical care beyond that of an emergency nature.

C. The University and the Facility agree:

1. That the University shall provide each student with general instruction in the infection control procedures used in health care facility settings, including a review of the Occupational Health and Safety Act ("OSHA") Bloodborne Pathogens Regulations. The Facility agrees that, as part of each student's orientation to the rules, regulations, policies and procedures of the Facility, it shall instruct each student on infection control procedures, including the OSHA Bloodborne Pathogens Regulations, as they have been implemented at the Facility. The Facility shall comply fully with the OSHA Bloodborne Pathogens Regulations with respect to any student

who sustains a percutaneous, mucosal, or broken skin exposure to blood or other potentially infectious bodily fluids. If the Facility requires that students undergo a respiratory fit test in advance of placement, the Facility will perform such fit tests with the student's prior consent.

2. In connection with its performance under this Agreement, Facility may create and maintain on behalf of University "educational records" of students, and University may disclose "personally identifiable information" from education records to Facility under the "school official" exception, as such terms are defined in the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g; 34 CFR Part 99 ("FERPA"). Facility agrees to use, maintain, and make available such education records in accordance with the requirements of FERPA and in accordance with University's FERPA Guidelines, which are available at www.nyu.edu/apr/ferpa.htm. In particular, Facility agrees to (i) not disclose personally identifiable information from education records to any other party without prior written consent of University; (ii) use such information other than for the purpose of performing its obligations under this Agreement; and (iii) fully cooperate with University in connection with any request by a student to review and/or amend his or her education records.

3. That at no time will they discriminate against any employee, applicant, patient, or student because of race, color, religion, sex, sexual orientation, gender identity or expression, national origin, age, disability, marital or parental status, veteran or disabled veteran status or citizenship status.

4. That no student placed in the Facility under this Agreement shall in any way be considered an employee or agent of the Facility or the University, nor shall any student be entitled to any fringe benefits, worker's compensation, disability benefits, or other rights or benefits normally afforded to employees or agents of the Facility or the University.

5. That the Facility reserves the right to screen students in advance of their placement at the Facility in connection with the Program.

6. That the Facility retains the right to remove any student from the Facility who: (i) endangers patient health, welfare or safety; (ii) disrupts the business or operations of the Facility; (iii) fails to comply with the direction of the Facility staff; (iv) fails to abide by the rules, regulations, policies and procedures of the Facility; or (v) is not suited to the clinical training in the Facility's reasonable opinion. The University retains the right to remove any student from the Facility who: (i) fails to maintain successful student status as outlined in the University's policies; (ii) violates the University's honor code; or (iii) any other reason deemed appropriate by University personnel. Each Party agrees to notify the other Party promptly and in any case within one (1) business day of such removal.

7. That, notwithstanding any other provision of this Agreement, the Facility retains ultimate responsibility for the care of its patients at all times.

8. Each Party shall maintain in respect of its employees, volunteers, and agents and, in the case of the University, its students, (i) professional liability insurance coverage in an amount not less than \$1,000,000 per occurrence and \$3,000,000 in the annual aggregate and (ii) commercial general liability insurance coverage in an amount not less than \$1,000,000 per occurrence and \$3,000,000 in the annual aggregate. When requested, (iii) follow form excess/umbrella liability insurance with limits not less than \$1,000,000 per occurrence/aggregate. Each Party's insurance coverage shall be maintained with a nationally recognized and reputable carrier or self-insurance reasonably satisfactory to the other Party. Each Party will provide to the other Party, upon such other Party's request and at least annually, a certificate of insurance evidencing the required insurance coverage. In addition, upon renewal or replacement of any required insurance coverage, each Party will provide replacement certificates to the other Party. The certificate of insurance shall include a statement that the notice of cancellation shall be given pursuant to the terms and conditions of the policy. If the School is an institution operated by a municipality or government agency or municipal or government employees, the School may fulfill the requirements of this Section 8 through insurance provided by or through such municipality or government agency covering the School's activities and personnel and otherwise meeting the requirements of this Section 8.

9. That each party (each an "Indemnifying Party") will defend and indemnify the other party, its affiliated entities and their respective trustees, directors, officers, employees, and representatives (each an "Indemnified Party") from and against all claims, demands, suits, proceedings, investigations, losses, liabilities, damages, settlements, judgments, interest, penalties, and expenses of any kind, including court costs and reasonable attorneys' fees, relating to both direct claims and third party claims resulting from or arising out of (i) the negligence or willful misconduct of the Indemnifying Party in connection with this Agreement or (ii) breach by the Indemnifying Party of any of the terms of this Agreement or any applicable law or regulation. The Indemnified Party will provide the Indemnifying Party with prompt written notice of any claim for which it seeks indemnification under this Agreement, provided that any failure or delay in providing such notice will not relieve the Indemnifying Party of any obligations under this provision except to the extent such failure or delay prejudices the defense of any such claim. The Indemnifying Party will have the right to control the defense of any such claim with counsel that is reasonably acceptable to the Indemnified Party. In defending such claim, the Indemnifying Party will keep the Indemnified Party informed of all material matters relating to the defense of such claim and will not agree to any compromise or settlement of such claim without the Indemnified Party's prior written consent, which shall not be unreasonably withheld. The Indemnified Party will provide reasonable cooperation to the Indemnifying Party in the defense of such claim. The Indemnified Party may participate in the defense or settlement of such claim at its own expense and with counsel of its own choice. This provision shall survive the termination or expiration of the Agreement.

10. That at an appropriate time in the application process, the University shall require each student who wishes to participate in the clinical experience to allow a third party vendor engaged by the University to, with the consent of such student, perform a background check and provide the results thereof directly to the Facility prior to such student beginning the clinical experience. The Facility reserves the right to deny participation in the clinical experience to any student applicant for any lawful reason and will follow all applicable laws when exercising this

right; and the student shall have no right of appeal to the Facility except as permitted by law. Any excluded individuals are expressly prohibited from participating in the clinical experience.

11. That this Agreement becomes effective as of the date first written above and will continue in full force and effect until termination. This Agreement may be terminated by mutual written agreement at any time or by either Party giving sixty (60) days' prior written notice to the other Party; provided that, any student placed at the Facility for clinical training up to and including the date of termination shall be permitted to complete his/her assignment.

12. That neither this Agreement nor any obligation or right thereunder may be assigned to any third party without the prior written consent of the other Party. Any purported assignment without such consent shall be null and void.

13. That all notices required hereunder shall be in writing and shall be delivered by messenger or by certified first-class mail, or transmitted by facsimile, and in accordance with the return receipt requested:

to the University:

Global Affairs & Experiential Learning
Steinhardt School of Culture, Education, and Human Development
New York University
82 Washington Square East, 5th Floor
New York, NY 10003

to the Facility:
50 Vine Street
East Stroudsburg, PA 18301

14. That this Agreement is not for the benefit of any third party.

15. That each of the parties shall perform its obligations hereunder as an independent contractor. Nothing contained in this Agreement shall create any agency, partnership, association or joint venture between the parties hereto. Neither party shall have the right or authority to create any obligation or responsibility, express or implied, on behalf of or in the name of the other party, or to bind the other party contractually in any manner whatsoever. Under no circumstances, as a result of this Agreement, shall any officer, agent, employee or representative of one party be considered an officer, agent, employee or representative of the other party.

16. That this Agreement may be modified only by mutual written and signed agreement of the authorized representatives of the Parties thereto. This Agreement supersedes all other prior similar agreements between the Parties in respect of the subject matter hereof.

17. That this Agreement shall be interpreted in accordance with the laws of the State

of New York without regard to its conflicts of laws principles.

18. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument. A signed copy of the Agreement that has been transmitted via electronic mail, facsimile, or as a hard copy, can operate as the executed original copy.

IN WITNESS WHEREOF, authorized representatives of the Parties have signed this Agreement as of the day and year first written above.

FOR AND ON BEHALF OF

EAST STROUDSBURG AREA SCHOOL DISTRICT

Signature: _____

Printed Name: Stephen Zall

Title: _____

Date: _____

NEW YORK UNIVERSITY

Signature: _____

Printed Name: ZACHARY KLIM

Title: Executive Director, GLOBAL AFFAIRS & EXPERIENTIAL LEARNING

STEINHEARDT SCHOOL OF CULTURE, EDUCATION, AND HUMAN DEVELOPMENT

Date: _____

Schedule 1
to Affiliation Agreement between New York University and East Stroudsburg Area School
District

Programs

Communicative Sciences and Disorders
Mental Health & Wellness
Counseling and Guidance

FOR AND ON BEHALF OF

EAST STROUDSBURG AREA SCHOOL DISTRICT

Signature: _____

Printed Name: Stephen Zall

Title: _____ Date: _____

NEW YORK UNIVERSITY

Signature: _____

Printed Name: ZACHARY KLIM

Title: Executive Director, GLOBAL AFFAIRS & EXPERIENTIAL LEARNING

STEINHARDT SCHOOL OF CULTURE, EDUCATION, AND HUMAN DEVELOPMENT

Date: _____



Western Governors University

4001 South 700 East, Suite 700, SLC, UT 84107

STUDENT TEACHING LETTER OF AGREEMENT

Tier 1: Primary Partner

This Student Teaching Letter of Agreement (Agreement) is made between Western Governors University, a Utah nonprofit corporation (WGU), and East Stroudsburg Area School District ("District"), and is effective as of the date of the last signature below ("Effective Date").

Thank you for working with Western Governors University (WGU) for the placement of student teachers. Our goal is to establish a relationship of collaboration that benefits your district/school and WGU Teacher Candidates, and that allows us to work together for continuous improvement. We look forward to working together for the benefit of your future educators.

WGU is regionally accredited by the Northwest Commission on Colleges and Universities (NWCCU), and the WGU Teacher Education programs are further accredited by the Council for the Accreditation of Educator Preparation (CAEP). WGU represents that each Teacher Candidate assigned to the District for Student Teaching is validly enrolled in an approved WGU credentialing program and meets the District's background requirements.

A. Mutual Expectations

A Primary Partner is a district/school where WGU places Teacher Candidates for a Field Experience with Cooperating Teachers, with an aim to co-construct a mutually beneficial arrangement for clinical preparation and the continuous improvement of Teacher Candidates, and to share accountability for Teacher Candidate outcomes. The school administrator and Cooperating Teacher will have the opportunity to provide critical feedback to inform program improvement through surveys at the end of each cohort and will receive an invitation to participate in an annual focus group.

B. Cooperating Teacher Standards

District, with the input of WGU, will provide the Teacher Candidate with a Student Teaching assignment in a school and classes of District under the direct supervision and instruction of a Cooperating Teacher that meets the following minimum requirements:

- Holds a teaching credential or license for the subject area and/or grade level being taught;
- Has a minimum of 3 years of teaching experience with strong evaluations;
- Demonstrates a positive impact on student learning in the classroom;
- Demonstrates ability to serve as a positive role model and mentor;
- Demonstrates actions related to leadership qualities and collaborating with others;
- Successfully and with positive impact mentored teacher candidates, colleagues, and/or adults;
- Uses a computer to correspond with WGU staff and complete online evaluation forms; and
- Consistently models the dispositions and ethical considerations expected of WGU Teacher Candidates:
 - caring and considerate
 - affirming of diversity and cross-culturally competent
 - reflective practitioner
 - equitable and fair
 - committed to the belief that all students can learn
 - collaborative
 - technologically proficient

- o professional leadership

C. WGU Responsibilities

WGU will:

- Select qualified Teacher Candidates who have been prepared with the appropriate educational background, knowledge, skills, and professional disposition to participate in Field Experiences.
- Pay an honorarium per Teacher Candidate, either directly to the Cooperating Teacher or to the District, for the Cooperating Teacher's services. The Cooperating Teacher may also receive professional development hours connected to the successful completion of WGU Cooperating Teacher training.
- Require Teacher Candidates to have completed a background check acceptable to District prior to participating in Field Experience activities.
- Provide opportunities for feedback regarding improvement of WGU Teacher Candidate preparation.
- Provide professional development training to Cooperating Teachers regarding WGU processes and procedures.
- Maintain an online site for support, resources, and training for Cooperating Teachers.
- Facilitate a Cohort Seminar in which Teacher Candidates will participate with a community of peers to receive support during Student Teaching and the final performance assessment.

D. District Responsibilities

District, or school administrator, will:

- Nominate one or more qualified Cooperating Teacher(s) by providing a completed copy of the Student Teacher Acceptance Form to the WGU Field Placement Team.
- Allow the Clinical Supervisor access to the host school and classroom for the specific purpose of observing Teacher Candidates.
- Provide Teacher Candidates with any District policies and procedures to which they are expected to adhere to during the Field Experience and while on District premises.
- Through the involvement of the Cooperating Teacher, participate with the Clinical Supervisor and Teacher Candidates in two evaluations: one mid-way through Student Teaching, and a Final Evaluation at the end of Student Teaching. WGU shall be responsible for the format of the evaluations.
- Provide Teacher Candidates opportunities to observe, assist, tutor, instruct, implement effective teaching strategies, and conduct research, as appropriate, during the Field Experience.
- Provide, when possible, opportunities for Teacher Candidates to use technology to enhance student learning and monitor student progress and growth.
- Provide, when possible, opportunities for Teacher Candidates to experience working with diverse student populations including English Language Learners and Students with Exceptional Learning Needs.
- Encourage Cooperating Teachers to participate in WGU's training, held for each cohort (Fall or Spring) when a new Teacher Candidate is assigned, to understand WGU's policies, processes, procedures, and how to mentor adult learners.
- Encourage Cooperating Teachers to participate annually in WGU's Evaluation Form Calibration.
- Encourage administrators and Cooperating Teachers to participate in WGU's Feedback Surveys (offered at the end of the Spring and Fall Cohorts) to report on Teacher Candidate quality and preparation and to provide program feedback to WGU for continuous improvement.

E. Additional Terms

- **Term.** This Agreement shall commence on the Effective Date and shall continue for three (3) years from the Effective Date, or until such time as either party gives the other party thirty (30) days advance written

notice of its intent to terminate the Agreement; provided, however, that all Teacher Candidates at District as of the date of such notice shall be permitted to complete their Student Teaching.

- **Designation of Representative.** Each party shall designate a representative to serve as a point of contact between the parties for communication and coordination of Student Teaching.
- **Education Records.**
 - District acknowledges that the education records of assigned Teacher Candidates are protected by the Family Educational Rights and Privacy Act (FERPA), and agrees to comply with FERPA and limit access to those employees or agents with a need to know. Pursuant to FERPA, and for the purposes of this Agreement, WGU hereby designates District as a “school official” with a legitimate educational interest in such records.
- **Video Recordings.** During Student Teaching, Teacher Candidates may be required to submit video recordings of their classroom teaching performance (recordings). Such recordings are designed to assist Teacher Candidates in improving their instruction and allow WGU to evaluate Teacher Candidate performance. Although student images may appear in the recordings, the primary focus is on the instruction and not the students or other adults in the classroom. The recordings will not be made public and will be uploaded to a secure site to be scored by WGU evaluators. WGU will instruct Teacher Candidates: (i) on appropriate protocol to submit recordings for evaluation; (ii) that no part of the recordings should be used for any personal or professional purposes outside of performance evaluation; and (iii) that recordings be destroyed once the evaluation is completed. District understands that Teacher Candidates are not employees or agents of WGU and that any further precautions regarding the privacy of District’s students should be agreed directly between the District and Teacher Candidates.
- **Right to Accept or Terminate a Placement.** District may refuse to accept for placement, or may terminate the placement, of any Teacher Candidate based upon its good faith determination that the Teacher Candidate is not meeting performance standards or is otherwise deemed unacceptable to District. In such cases, District shall notify WGU in writing and shall state the reasons for such decision.
- **WGU Insurance.** WGU warrants and represents that it provides and maintains general liability insurance with limits of at least \$1,000,000 per occurrence and \$2,000,000 annual aggregate and, upon District’s request, shall provide a certificate of insurance as evidence of coverage. WGU shall maintain, at its sole expense, workers’ compensation insurance as required by law.
- **Professional Liability Insurance.** Teacher Candidates will be responsible for procuring and maintaining, at their own expense, professional liability insurance for the duration of the Field Experience with limits of at least \$1,000,000 per occurrence and \$3,000,000 annual aggregate.
- **Status of Parties.** Nothing in this Agreement is intended to or shall be construed to constitute an agency, employer/employee, partnership, or fiduciary relationship between the parties.
- **Non-Discrimination.** Both parties agree to fully comply with all applicable non-discrimination laws of District’s state and municipality, and of the United States. Both parties will accept, assign, supervise and evaluate qualified Teacher Candidates regardless of race, sex, sexual orientation, creed, national origin, age, disability, Vietnam-era veteran status, or any other basis protected by law.
- **Entire Agreement.** This Agreement represents the entire understanding between the parties and supersedes all prior oral or written agreements, and no modification shall be valid unless in writing and signed by both parties. No Teacher Candidate or other third party shall be a beneficiary of, or have any right to enforce the terms of this Agreement.

F. Definitions

For the purposes of this Agreement, capitalized terms will have the following meanings:

- **Teacher Candidate** refers to a student enrolled in a WGU program leading to an education credential.
- **Cooperating Teacher (or host teacher)** refers to a district employee who is the teacher-of-record in the classroom where the Teacher Candidate is assigned. A Cooperating Teacher may or may not be a Clinical Supervisor.

- Clinical Supervisor refers to a present or former employee of District, retired educator, or any other individual meeting the criteria of "supervisor" established by WGU for this position, and engaged by WGU or District, to supervise a Teacher Candidate's progress during a minimum of six observations. WGU shall be responsible for the selection, assignment, training, and compensation of Clinical Supervisors. WGU welcomes nominations of Clinical Supervisors by the district/school.
- Preclinical Experience refers to the active participation by a Teacher Candidate in a wide range of in-classroom experiences in order to develop the skills and confidence necessary to be an effective teacher and prepare for Student Teaching. Students reflect on and document at least 75 hours of in-classroom observations (15 hours of which must involve direct engagement with students in a classroom) leading up to Student Teaching.
- Student Teaching (or demonstration teaching) refers to the greater of the WGU full-time and continuous requirement of 12 weeks (16 weeks for special education) or the State's and/or District's minimum requirement for Student Teaching. Student Teaching shall satisfy all applicable WGU and State requirements.
- Field Experience refers collectively to the Preclinical Experience and Student Teaching.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date.

WGU

DISTRICT

By: _____
 Title: Director, Teachers College Field Experience
 Date: _____

By: _____
 Title: _____
 Date: _____

For notice purposes, contact:
 Terry Miller
 Project Manager, Field Experience Outreach
 Western Governors University
 4001 South 700 East, Suite 700
 Salt Lake City, UT 84107-2533
 Phone: (385) 428-5217
 Fax: (801) 401-7961
fieldplacement@wgu.edu

For notice purposes, contact:
 Name: _____
 Title: _____
 District: _____
 Street: _____
 City/State/Zip: _____
 Phone: _____
 Fax: _____
 Email: _____



PROPOSAL

In Response to:

**East Stroudsburg Area School District Meraki
Security Cameras & Related Equipment
J.M. Hill Elementary School RFQ**

Due: August 21st, 2019 11:00am

Submitted by: IntegraONE

Allentown, PA Headquarters
7248 Tilghman Street, Suite 120
Allentown PA 18106

Central, PA Office
4 Lemoyne Drive, Suite 104
Lemoyne PA 17043

Cranberry Twsp, PA Office:
100 Northpointe Circle, Suite 201
Seven Fields PA 16046

Philadelphia, PA Metro Office:
1300 Virginia Drive, Suite 305
Ft. Washington PA 19034

Luzerne County, PA Office:
451 Third Avenue
Kingston PA 18704

800-582-6399
www.integra1.net

integraONE
www.integra1.net

APPENDIX A

For more information please call 800-582-6399 or visit www.integraone.com

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NON-COLLUSION AFFIDAVIT

The undersigned proposer having fully reviewed the Meraki Security Cameras and Related Equipment RFQ and determined the accuracy of the statements made herein certifies that:

1. I am authorized to make this affidavit on behalf of my firm, and its owners, directors, and officers, as the case may be.
2. This proposal was developed independently and submitted without collusion with, and without any agreement, understanding, or planned common course of action with any other entity designed to limit independent bidding or competition.
3. The contents of this proposal have not been communicated by me or by any employees or agents of my firm to any person not an employee or agent of this firm and I/we will not communicate any information concerning this proposal to any such person prior to the official opening of the RFP.
4. No attempt has been made or will be made to induce any firm or person to refrain from submitting a proposal for this project or to submit a price higher than this price, or to submit an intentionally high or noncompetitive price.
5. My firm, its affiliates, subsidiaries, officers, directors, employees are not currently under investigation by any governmental agency and have not in the last three years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract.
6. I acknowledge that the above representations are material and important, and will be relied upon by the East Stroudsburg Area School District when recommending an award for the services for which this proposal is submitted.

IntegraONE

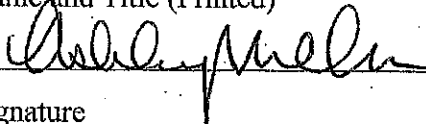
Firm Name

August 19th, 2019

Date

Ashley Miller Account Manager

Name and Title (Printed)



Signature

For more information please call 800-582-6399 or visit www.integraone.com

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APPENDIX B

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Cisco Meraki Cameras & Mounts *All Pricing per the Costars contract # 003-085*

DATA PROVIDED BY DISTRICT				DATA PROVIDED BY VENDOR	
Equipment Description	Manufacturer	Part #	Estimated Quantity	Unit Cost	Extended Cost
Cisco Meraki Wide Angle MV12 Mini Dome HD Network Surveillance Cameras. Dome, color (Day & Night), 4MP, 2688x1520, 1080p, fixed focal, WiFi Gbe, H.264, PoE	Cisco Meraki	MV12W-HW	Forty-four (48)	\$472	\$22,656
Cisco Meraki MV72 Network Surveillance Cameras. Dome, outdoor, vandal/weatherproof, color (Day & Night), 1920x1080, 1080p, 256GB Solid State Storage	Cisco Meraki	MV72-HW	Twenty (20)	\$668	\$13,360
Cisco Meraki Camera Dome Wall-mounting Arm for Cisco Meraki MV72	Cisco Meraki	MA-MNT-MV-10	Twenty (20)	\$98	\$1,960
Cisco Meraki Enterprise 10 Year Subscription License + 10 Year Enterprise Support	Cisco Meraki	LIC-MV-10YR	Sixty-four (68)	\$708	\$48,144
TOTALS				\$1,946	\$86,120

For more information please call 800-582-6399 or visit www.integraone.com

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Allentown

7248 Tilghman Street
Suite 120
Allentown, PA 18106
1-800-582-6399
www.integra1.net



Meraki Cameras - JM Hill ES

Quote # 020664 Version 2

August 20, 2019

Prepared for:

East Stroudsburg Area School District

Prepared by:

Ashley Miller, Account Manager
Joe Strubeck, Inside Support Representative

Cisco

Description		Price	Qty	Ext. Price
MV12W-HW	Wide Angle MV12 Mini Dome HD Camera With 256GB Storage	\$472.00	48	\$22,656.00
MV72-HW	Varifocal MV72 Outdoor HD Dome Camera With 256GB Storage	\$668.00	20	\$13,360.00
MA-MNT-MV-10	Wall Mount Arm for MV72	\$98.00	20	\$1,960.00
LIC-MV-10YR	Meraki MV Enterprise License and Support, 10YR	\$708.00	68	\$48,144.00
Subtotal:				\$86,120.00

per COSTARS contract # HW 003-085 & SW #006-040

Estimate ID: CC94494912FF, 4008420101

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Meraki Cameras - JM Hill ES

Prepared by:

Allentown

Ashley Miller
 amiller@integra1.net
 484-223-3480 x1115

Joe Strubeck
 jstrubeck@integra1.net
 570-714-5005 x5203

Prepared for:

East Stroudsburg Area School District

Accounts Payable
 East Stroudsburg, PA 18301
 Brian Borosh
 (570) 424-8060
 brian-borosh@esasd.net

Quote Information:

Quote #: 020664

Version: 2
 Delivery Date: 08/20/2019
 Expiration Date: 09/19/2019

Quote Summary

Description	Amount
Cisco	\$86,120.00
Total: \$86,120.00	

Payment Options

Description	Payments	Interval	Amount
Lease Options			
3 Year Estimate	36	Monthly	\$2,393.22
4 Year Estimate	48	Monthly	\$1,794.96

Summary of Selected Payment Options

Description	Amount
Lease Options: 3 Year Estimate	
Selected Payment	\$2,393.22
Total of Payments	\$86,155.92

Pricing subject to change without advanced notice from the manufacturer. Leasing rates are subject to final configuration, pricing, and credit approval. Restock fees will apply for any items returned. Returns must be made within 21 days of receipt of items unopened. Shipping fees not included. The information provided to you in this communication is regarded by integraONE to be Confidential and Proprietary Information. This includes the description of the materials/products for sale, the prices quoted, and any description of consulting services to be performed by integraONE. This information shall not be disclosed or made available to any party unrelated to this agreement without our express written consent. You must also exercise reasonable care to protect this information from the unauthorized disclosure by others.

Ship to Address:

Additional Information:

Allentown

East Stroudsburg Area School District

Signature: Ashley Miller

Signature: _____

Name: Ashley Miller

Name: Brian Borosh

Title: Account Manager

Date: _____

Date: 08/20/2019

J.M. Hill Cisco Meraki Camera Pricing

Item	Manufacturer	Part#	Equipment Description	Quantity	MSRP	En-Net Serv.	ePlus	Staples	IntegraOne
Inside Camera	Cisco Meraki	MV12W-HW	Cisco Meraki Wide Angle MV12 Mini Dome HD Network Surveillance Cameras. Dome, color (Day & Night), 4MP, 2688 x1520, 1080p, fixed focal, WiFi, Gbe, H.264, PoE	48	\$47,952.00	\$30,192.00	\$27,600.00	\$26,568.00	\$22,656.00
Outside Camera	Cisco Meraki	MV72-HW	Cisco Meraki MV72 Network Surveillance Cameras. Dome, outdoor, vandal/weatherproof, color (Day & Night), 1920 x 1080, 1080p, 256GB Solid State Storage	20	\$29,980.00	\$17,826.00	\$16,300.00	\$15,686.20	\$13,360.00
Wall Mount	Cisco Meraki	MA-MNT-MV-1	Cisco Meraki Camera Dome Wall Mounting Arm for Cisco Meraki MV71	20	\$3,180.00	\$2,612.60	\$2,380.00	\$2,373.20	\$1,960.00
Software License	Cisco Meraki	LIC-MV-10YR	Cisco Meraki Enterprise 10 Year Subscription License + 10 Year Enterprise Support	68	\$48,960.00	\$64,211.04	\$68,752.00	\$68,327.00	\$48,144.00
TOTAL					\$130,072.00	\$114,841.64	\$105,032.00	\$102,954.40	\$86,120.00

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Cisco Meraki Cameras

A. Why are you requesting the service/needs?

Why: We are requesting SIXTY-EIGHT (68) Cisco Meraki cameras to replace 36 older Honeywell cameras and add 32 additional cameras for increased security at J.M. Hill Elementary School.

Need: To provide increased security and be able to monitor events at the school.

Suggested replacement: Cisco Meraki as indicated on the attached quote.

B. Cost Estimate: if over \$5,000, were 3 quotes obtained? If yes, please list the vendors and the amounts. Yes.

- IntegraOne / Cisco Meraki - \$86,120 (COSTARS-3 IT Contract # HW 003-085 & SW #006-040
- Staples / Cisco Meraki - \$102,954.40 – no contract listed
- ePlus / Cisco Meraki - \$105,032.00 – PEPPM Contract
- En-Net Services / Cisco Meraki - \$114,841.64 - COSTARS-003-486

C. Procurement Method:

- An RFQ was issued on August 1, 2019 for Cisco Meraki Cameras at the Middle Smithfield Elementary School and sent to approximately twenty vendors as well as published on the PA School Bids website. The due date was August 21, 2019.

D. Funds account to be charged for Procurement (Was this purchase budgeted?)

- Yes
- Fund 10
- Account #10-2844-650-000-00-000-006-000-0600
 - Technology Services Initiatives Account

E. Selection of winning proposal

- IntegraOne – lowest priced vendor.

F. Other

N/A

UA HIGHLIGHT ATHLETIC AGREEMENT



AGREEMENT COVER PAGE

EAST STROUDSBURG SOUTH / NORTH HS

East Stroudsburg, PA

SCHOOL KEY INFO

Name of School: **EAST STROUDSBURG SOUTH / NORTH HS** Total HS Students: **2332**
Street Address: **279 Courtland Street** Football (Y/N): **Y**
City, State Zip: **East Stroudsburg, PA**

Primary Contact Name: **Denise Rogers** Girls Sports: **22**
Primary Contact Title: **Athletic Director** Boys Sports: **22**
Primary Contact Email: **denise-rogers@esasd.net**

Mascot: **Cavaliers**
School Colors: **Purple** **White**

DEALER KEY INFO

Dealer: **EASTBAY TEAM SALES**
Start Date: **9/1/2019** End Date: **8/31/2024**
Term (Years): **5**
Inline Apparel Discount: **40** Inline Footwear Discount: **35**
Uniform Discount: **40** Inline Accessory Discount: **40**



UA HIGHLIGHT ATHLETIC AGREEMENT

ATHLETIC AGREEMENT ("Agreement") AMONG:

UNDER ARMOUR, EAST STROUDSBURG SOUTH / NORTH HS, AND EASTBAY TEAM SALES

CUSTOMER Obligations to UNDER ARMOUR and its Authorized Servicing Team Dealer ("Team Dealer")

- The term of this Agreement commences on 9/1/2019 and ends on 8/31/2024 ("Term") for a term of 5 Years.
- During the Term, EAST STROUDSBURG SOUTH / NORTH HS shall exclusively purchase UNDER ARMOUR products for its athletic teams, coaches, staff and fans. (collectively, "Teams") from the Team Dealer set forth below.
- All Teams shall exclusively wear and use head-to-toe Under Armour products, including without limitation footwear, socks, uniforms, and headwear, commencing with the third year that Customer provides UNDER ARMOUR products to the teams. Customer shall use best efforts to exclusively use UNDER ARMOUR headwear and inflatables for the teams. In the event Teams require products that UNDER ARMOUR does not produce, Customer will secure such products from brands other than Nike, Adidas, Reebok, Russell, New Balance and Puma
- EAST STROUDSBURG SOUTH / NORTH HS shall place orders with Team Dealers for custom and stock uniforms by:
 - (i) February 1 for Fall Sports
 - (ii) May 31 for Winter Sports
 - (iii) November 15 for Spring Sports
- UNDER ARMOUR and/or Team Dealer shall receive placement of two (2) banners for display on-field and on-court for each EAST STROUDSBURG SOUTH / NORTH HS team upon UNDER ARMOUR request. Aside from UNDER ARMOUR and Team Dealer, no other manufacturer, distributor, marketer or seller of athletic goods shall have the right to place signage at Customer's team's facilities.
- All Customer activities will be given access to UNDER ARMOUR products when applicable, via webstore or traditional format.
- EAST STROUDSBURG SOUTH / NORTH HS hereby grants to UNDER ARMOUR the right to reproduce, display and otherwise use game photographs and/or audiovisual footage of each Team's games subject to applicable NCAA, NFHS, or applicable high school or governing body rules. (collectively, "Rules").

UNDER ARMOUR and EASTBAY TEAM SALES Obligations to EAST STROUDSBURG SOUTH / NORTH HS

UNDER ARMOUR shall provide EAST STROUDSBURG SOUTH / NORTH HS with a product allotment valued at UNDER ARMOUR's then-current retail pricing as follows below. Such free products shall be fulfilled after all products for all Teams have been shipped in each year. (Licensee products (including but not limited to inflatable balls, socks, sport-specific bags, team headwear, eyewear, etc.) cannot be purchased with the promotional product credit. Only 7 digit numeric catalog item numbers are eligible for promo)

- Under Armour shall provide School with a one-time product allotment of \$5000 in year one of the agreement. Valued at Under Armour's then-current retail pricing.
- Under Armour shall provide School with a product allotment valued at Under Armour's then-current retail pricing as follows:
 - (i) \$12,000 in each year of the agreement. Such free products shall be fulfilled after all products for all sports have been shipped in each year. Licensee products (including but not limited to inflatable balls, socks, sport-specific bags, team headwear and eyewear) cannot be purchased with the promotional product credit.
 - Under Armour shall provide School with 15% of free coaches products valued at Under Armour's then-current retail pricing based on School's total purchases of Under Armour products through Team Dealer after initial \$100,000 spend per year.. Such free products shall be fulfilled after all products for all sports have been shipped in each year. Licensee products (including but not limited to inflatable balls, socks, sport-specific bags, team headwear and eyewear) cannot be purchased with the promotional product credit.
 - Under Armour shall provide school with a \$2000 branding package in year 1 of the agreement.
- Team Dealers shall maintain appropriate levels of UNDER ARMOUR inventory to satisfy Customer's requirement on a timely basis; and provide sales data as requested.
- Team Dealer shall set-up/manage either traditional player pack/fanwear order forms or webstore for any & all affiliated Customer activities' accounts. (Including but not limited to activities, organizations and clubs' parents, students, alumni, faculty, staff, etc.)
- UNDER ARMOUR reserves the right to review this Agreement with Team Dealer on an annual basis and in the event UNDER ARMOUR determines, in its sole but reasonable discretion, that the then-current circumstances are materially different from the information supplied by Customer on its prospect form (e.g., actual annual purchases of UNDER ARMOUR products are significantly lower than originally anticipated, etc.), UNDER ARMOUR may either (1) modify the terms of this Agreement via an amendment signed by the parties; or (2) terminate this Agreement by providing Customer and Team Dealer with thirty (30) days prior written notice.
- **Termination.** UNDER ARMOUR or Customer may terminate this agreement in the event of a material breach of any term or condition of this Agreement by the other party and failure by the breaching party to cure the breach within ten (10) days following receipt of notice from the non-breaching party. In addition, Under Armour may change a Team Dealer upon thirty (30) days written notice to Team Dealer(s) and Customer. Further, UNDER ARMOUR shall have the right to terminate this Agreement if: (a) a Team is required to wear and/or use athletic products that are not supplied by Under Armour; or (b) Team members or Customer staff commit any act or are involved in any occurrence which in the sole but reasonable discretion of Under Armour reflects unfavorably upon Under Armour or its products.
- **Right of First Negotiation; Matching Right.** During the Term, Customer shall meet exclusively with UNDER ARMOUR to negotiate in good faith the terms of a renewal of this Agreement, and shall not engage in meetings or negotiations with any third party regarding Product supply, sponsorship, endorsement, or promotion with respect to Products. Notwithstanding the foregoing, the parties shall not be obligated to enter into a renewal of this Agreement if they cannot mutually agree, upon the terms of such renewal, subject to UNDER ARMOUR's matching rights set forth herein. Further, for a period of one hundred eighty (180) days after the

UA HIGHLIGHT ATHLETIC AGREEMENT



expiration of the Term ("Matching Period"), UNDER ARMOUR shall have the right to match any third party offer the Customer receives with respect to Products of such third party that Customer intends to accept ("Third Party Offer"). If Customer receives a Third Party Offer during the Matching Period, then Customer shall submit to UNDER ARMOUR the material terms contained in the Third Party Offer ("Third Party Terms"), in an unredacted writing from such third party on its letterhead and signed by such third party. UNDER ARMOUR shall have thirty (30) days from the date it receives the Third Party Terms to notify Customer whether UNDER ARMOUR will renew this Agreement on terms at least equal to the material, measurable, and matchable Third Party Terms. If UNDER ARMOUR notifies Customer that it will renew the Agreement on such Third Party Terms, then Customer and UNDER ARMOUR shall renew this Agreement on such Third Party Terms. Customer shall in form all third parties of its requirements under this provision and this provision will survive the expiration or termination of this Agreement during the Matching Period.

- **Wear Testing.** Subject to the Rules, Customer shall ensure that Teams make themselves reasonably available to UNDER ARMOUR with respect to wear testing UNDER ARMOUR products in development. Teams shall report to UNDER ARMOUR on the UNDER ARMOUR products tested, and such reports shall address fit, design, wear characteristics, function, materials and construction techniques. The actual UNDER ARMOUR products in development and any information regarding such UNDER ARMOUR products is confidential. UNDER ARMOUR is the owner of all right, title, and interest in and to any and all rights in and to all intellectual property rights in connection with such UNDER ARMOUR products. Customer and Teams hereby assign and convey to UNDER ARMOUR all such intellectual property.
- **Miscellaneous.** Maryland law shall govern this agreement, without regard to principles of conflicts of laws thereunder. The parties agree that the terms of this agreement are confidential and except as required by applicable law, the parties shall not disclose in any way or to any third party any terms of this agreement. School shall not assign its rights or obligations under this agreement without prior written consent of Under Armour. The relationship among Under Armour, Team Dealers, and School shall be that of independent contractors. This agreement may be executed in two (2) counterparts, each of which shall be deemed an original but both of which together shall constitute one and the same agreement. The signatures of the parties may be delivered by facsimile or imaged document, in PDF, TIFF, or JPEG format, and if delivered by facsimile or imaged document, said executed documents may be considered originals for all purposes.

IN WITNESS WHEREOF, each party acknowledges that a duly authorized representative of such party has executed this agreement as of the date set forth below, and acknowledges that such party has read, understands and agrees to the terms and conditions of this agreement.

EAST STROUDSBURG SOUTH/NORTH HS

UNDER ARMOUR, INC.

Signature

Signature

Printed Name

Printed Name

Title

Title

Date

Date

By signing below, Team Dealer agrees that Customer will purchase Under Armour products from the Team Dealer at its discounts of:

- 40% off of UNDER ARMOUR retail price for apparel (does not include decoration costs).
- 40% off of UNDER ARMOUR retail price for accessories (does not include decoration costs).
- 40% off of UNDER ARMOUR retail price for Uniforms & Uniform Decoration.
- 35% off of UNDER ARMOUR retail price on all team footwear.

EASTBAY TEAM SALES

Signature

Printed Name

Title

Date



Eastbay
TEAM SALES



**East Stroudsburg School District
Partnership Terms Sheet**

Term Source Code:

- **5 year agreement**
- **Agreement begins on 09/01/19** (annual term ends one calendar year from start date)
- Purchase totals are compiled within each term period and can not be carried over into remaining years.

Product Rebate – "Comp Product" Source Code:

- **5% Product Rebate of the total each contract years purchases of non-Under Armour team apparel, footwear and equipment**
OR
- **2.) Four Pixelot cameras. (one outdoor and one indoor for both North and South East Stroudsburg High Schools). A \$40,000 value.**
- **\$5,000 in Hyped UP marketing products (media backdrops, banners, ect) to brand the East Stroudsburg School District campus's over the term of the 5 year agreement.**
- **Complimentary Style Guide of all campus logos and approved usage.**
- **Product rebate amounts are valued at the manufacturer's original list/retail price.**
- **Excludes purchased totals of reconditioning, decoration, freight and sales tax.**
- **"Comp product" is strictly limited to "stock" styles represented in vendor "TEAM" catalogs.**
- **Products represented at eastbay.com, eastbayteamsales.com or in any East bay catalogs are **not** implied as goods that qualify as "Comp product".**
- **Online Team Stores are included in purchase totals**

Pricing Levels

- **40% off retail price on stock UA "TEAM" apparel and accessories**
- **35% off retail price on stock UA, "TEAM" footwear**
- **40% off retail price on custom UA, "TEAM" uniforms** (*applicable only if placed before first discount cut off date)
- All discountable "TEAM" products are defined as "stock" styles represented in vendor "TEAM" catalogs.
- The retail price is the original retail price, as shown in vendor "TEAM" catalogs.
- Equipment, decoration, freight and non-team (retail) product prices to be quoted on demand and are **not** subject to fixed discounts.
- Products represented at eastbay.com, eastbayteamsales.com or in any East bay catalogs are **not** implied as goods that qualify for fixed discounts.

Terms and Conditions

1. All earned "comp product" rebate amounts must be used **within 60 days** of each year program end date and can not be carried over.
2. Customer will actively co-market Eastbay as an "exclusive supplier of all athletic gear" and agrees to allow Eastbay to execute additional co-branding or other marketing opportunities including, but not limited to onsite activation, banner placement, product promotions, PA announcements, etc.
3. At Eastbay's discretion may feature school athletic staff profiles in future catalogs.
4. No "comp product" will be approved unless the account is "current" on amounts owed for delivered goods. Current is defined as having no amounts owed over 30 days from the date of invoice.
5. Any violation of these terms and conditions will nullify "comp product" rebate commitment by Eastbay.
6. Pricing levels/discounts are subject to review/change at the end of each year during the length of partnership term, dependent upon vendor discount changes that may affect Eastbay's cost of goods.
7. Either party can terminate with 30 days' notice. If terminated early, all earned comps will be forfeited.
8. If account terminates agreement prior to final term period, any/all previously provided comp product within the current term period will be invoiced to the account at full retail price and are to be paid in full at time of partnership termination.

Account _____

Name _____

Title _____

Date _____

Eastbay

DJ VanGorder

Sales Manager Name _____

Anthony Bozzuto

Rep Name _____

9/5/2019

Date _____

East Stroudsburg Area School District

Date Range 8/17/19 through 9/6/19

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
699	09/06/2019	B & H PHOTO	MASTER MONITOR STATION WITH PICTURE MEMORY	\$ 369.95
700	09/06/2019	COSN MEMBERSHIP	institutional school district membership	\$ 965.00
701	09/06/2019	PA PRINCIPALS ASSOCIATION	SCHOOL LEADERSHIP CONFERENCE - W RIKER	\$ 299.00
702	09/06/2019	PA SCHOOL BOARDS ASSOCIATION (PSBA)	PASA-PSBA CONF FEE OCT 15-18 - W. RIKER & L VANWHY	\$ 806.00
703	09/06/2019	KATOM RESTA	360 RECTANGULAR TRAY 6 COMPARTMENTS	\$ 1,598.35
704	09/06/2019	WEIS MARKET, INC.	CAFETERIA SUPPLIES - M POSSINGER	\$ 6.92
242542	08/22/2019	A.J. SMITH ELECTRIC MOTOR SERVICE	hsn/fls motor parts	\$ 966.00
			hss motor parts	\$ 1,615.00
242543	08/22/2019	ADVANCE AUTO PARTS	Advance Auto Parts for securit	\$ 132.54
242544	08/22/2019	AGF COMPANY	MEDICAL SUPPLIES RESICA	\$ 63.30
242545	08/22/2019	ALL AMERICAN SPORTS CORP.	SOUTH FOOTBALL GIRDLES	\$ 907.67
			SOUTH FOOTBALL RECONDITIONING	\$ 257.92
242546	08/22/2019	AMERICAN RED CROSS	LIFEGUARDING COURSE	\$ 3,091.88
242547	08/22/2019	BEHAVIORAL HEALTH ASSOCIATES	Cost Savings Program 1/5 payme	\$ 4,275.00
242548	08/22/2019	UGI CENTRAL	HS SOUTH STADIUM GAS LINE CHARGE	\$ 73.36
			JMH JUNE GAS LINE	\$ 1,136.72
			MAINTENANCE BLDG GAS LINE CHARGE	\$ 30.65
242549	08/22/2019	UGI CENTRAL	ESE NATURAL GAS	\$ 230.90
			HS SOUTH NATURAL GAS	\$ 1,919.19
			JTL NATURAL GAS	\$ 1,217.48
242550	08/22/2019	CHAPTER 13 TRUSTEE	Payroll Run 1 - Warrant 190822	\$ 245.00
242551	08/22/2019	CHARLES W DAILEY	FALL, WINTER & SPRING CONCESSION START UP	\$ 300.00
			START-UP MONEY FOR TICKET BOOTH	\$ 600.00
242552	08/22/2019	CHC MOTORS	OPEN ORDER FOR TOWING SERVICES	\$ 2,666.50
242553	08/22/2019	CHRISTOPHER S. BROWN LAW OFFICES	CHRIS BROWN INVOICE JULY	\$ 4,662.50
242554	08/22/2019	CLAUDE S. CYPHERS, INC.	truck & battery	\$ 238.15
242555	08/22/2019	CODE HS INC.	CODE HS RENEWAL FOR HIGH SCHOO	\$ 10,950.00
			RENEWAL OF CODE HS FOR HIGH SC	\$ 7,200.00
242556	08/22/2019	COLONIAL INTERMEDIATE UNIT 20	NURSE FOR SCHOOL FIELD TRIPS	\$ 6,507.33
			PARTIAL HOSPITAL INSTALLMENT	\$ 68,243.24
			PSYCHIATRIC EVALUATION	\$ 3,220.66

East Stroudsburg Area School District

Date Range 8/17/19 through 9/6/19

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
242556	08/22/2019	COLONIAL INTERMEDIATE UNIT 20	TRANSPERFECT	\$ 15.96
242557	08/22/2019	COLT PLUMBING SPECIALTIES	hsn door strike	\$ 590.56
242558	08/22/2019	COMMONWEALTH OF PA	FEE FOR PUBLIC PESTICIDE APPLICATOR	\$ 10.00
242559	08/22/2019	COMPUTER DISCOUNT WAREHOUSE	OPEN PURCHASE ORDER FOR TECH S	\$ 1,013.44
242560	08/22/2019	CRE BUSHKILL GROUP	NORTH GOLF BALLS, TEES, GLOVES	\$ 730.00
242561	08/22/2019	TIMOTHY R. TOLIVER	Hall pass refill	\$ 115.60
242562	08/22/2019	DATA RECOGNITION CORPORATION	Title III - ESL Assessment sco	\$ 968.75
242563	08/22/2019	DEBRA A PADAVANO	TEACHERS FOOD & SUPPLIES	\$ 35.30
242564	08/22/2019	DENISE S ROGERS	FALL, WINTER & SPRING CONCESSION START UP	\$ 600.00
			START-UP MONEY FOR TICKET BOOTH	\$ 1,500.00
242565	08/22/2019	DES-CPR, INC.	district shred	\$ 685.00
242566	08/22/2019	DM SUPPLY SOURCE, LLC	ese actuator	\$ 1,870.89
242567	08/22/2019	DUCKS & LIONS TRAUMA SENSITIVE RESOURCES LLC	PCCD Grant Trauma Books for PD	\$ 2,545.00
			Safety Grant Prof Dev - Trauma	\$ 10,000.00
242568	08/22/2019	EAST STROUDSBURG	Payroll Run 1 - Warrant 190822	\$ 2,764.08
242569	08/22/2019	EAST STROUDSBURG UNIVERSITY	Andrea Hower Spring Tuition Reimbursement	\$ 2,786.40
			Barry Krammes Spring Tuition Reimbursement	\$ 1,393.20
			Brian Boylan Spring Tuition Reimbursement	\$ 2,786.40
			Cara Ridner Spring Tuition Reimbursement	\$ 1,393.20
			Dannelle Rayhon Spring Tuition Reimbursement	\$ 1,393.20
			Diana Allison July 2019 Tuition Reimbursement	\$ 1,393.20
			Elizabeth Bock Spring Tuition Reimbursement	\$ 2,786.40
			Evan Stokes Spring Tuition Reimbursement	\$ 1,393.20
			fred Ridner Spring Tuition Reimbursement	\$ 1,393.20
			Jennifer Fuller Spring Tuition Reimbursement	\$ 1,393.20
			Jennifer Romagno Spring Tuition Reimbursement	\$ 1,393.20
			Joseph Parker Spring Tuition Reimbursement	\$ 1,393.20
			Katherine Nute Spring Tuition Reimbursement	\$ 1,393.20
			Kenneth Murphy Spring Tuition Reimbursement	\$ 1,393.20
			Kym Gavitt Spring Tuition Reimbursement	\$ 1,393.20
			Mary Winkler Spring Tuition Reimbursement	\$ 2,786.40

East Stroudsburg Area School District

Date Range 8/17/19 through 9/6/19

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Check Number	Date	Vendor Name	Invoice Description	Check Amount
242569	08/22/2019	EAST STROUDSBURG UNIVERSITY	Priscilla Altorfer July 2019 Tuition Reimbursement	\$ 1,393.20
242570	08/22/2019	EAST STROUDSBURG UNIVERSITY	Stephanie Stricker Spring Tuition Reimbursement	\$ 1,393.20
242571	08/22/2019	GREATER PHILADELPHIA CLEAN CITIES, INC	STEAM Summer Program	\$ 270.00
242572	08/22/2019	ED FOUNDATION OF ES/GENERAL FUND	E PA ALLIANCE FOR CLEAN TRANSP	\$ 5,000.00
242573	08/22/2019	EDWARD A. HUDAK	Payroll Run 1 - Warrant 190822	\$ 28.00
242574	08/22/2019	ESHN WRESTLING	Piano Tuning and Pitch Lowerin	\$ 115.00
242575	08/22/2019	ESHS GIRLS BASKETBALL	WINTER ADDITIONAL CONCESSION 2018/2019	\$ 46.87
242576	08/22/2019	ESHS SWIMMING TEAM	WINTER ADDITIONAL CONCESSION 2018/2019	\$ 26.44
242577	08/22/2019	ESHS WRESTLING	WINTER ADDITIONAL CONCESSION 2018/2019	\$ 21.15
242578	08/22/2019	EUROFINS QC, LLC	WINTER ADDITIONAL CONCESSION 2018/2019	\$ 21.15
242579	08/22/2019	EVERASE CORPORATION	mse lead water test	\$ 220.00
242580	08/22/2019	FASTENAL COMPANY	Evarse dry erase boards	\$ 7,129.08
242581	08/22/2019	FIRST BOOK	fasteners stock	\$ 99.76
242582	08/22/2019	FISHER & SON CO INC	Title I Quick Start Supplies	\$ 152.50
242583	08/22/2019	THE GOODYEAR TIRE & RUBBER COMPANY	HERBICIDE	\$ 710.97
242584	08/22/2019	GOVERNMENT SOFTWARE SERVICES	Tires GY 11R22.5 Endurance RSA 16	\$ 656.64
242585	08/22/2019	GREEN POND NURSERY, INC	Real Estate Tax Duplicate 2017	\$ 300.00
242586	08/22/2019	HAB-DLT	PLAYGROUND MULCH - RESICA	\$ 195.00
242587	08/22/2019	HILLTOP SALES & SERVICE	Payroll Run 1 - Warrant 190822	\$ 366.86
242588	08/22/2019	HOME DEPOT CREDIT SERVICES	ALTERNATOR	\$ 345.67
			FUEL FILTERS - HILLTOP SALES &	\$ 48.99
			GROUPS OPEN ORDER FOR SUPPLIES - HOME	\$ 1,510.12
			GROUPS SUPPLIES	\$ 308.20
			GROUPS SUPPLIES RETURN	\$ (32.18)
			GROUPS SUPPLY RETURN	\$ (42.37)
			JTL ATHLETICS WATER WAGONS	\$ 394.00
			MAINTENANCE home depot po	\$ 1,789.55
			NORTH ATHLETICS FREEZER	\$ 648.00
242589	08/22/2019	INSERVO INSURANCE SERVICES, INC.	INSERVO-CLAIM FEE/REPRICING-J	\$ 1,498.58
242590	08/22/2019	INTERBORO PACKAGING CORP	CUSTODIAL SUPPLIES BUSHKILL	\$ 317.00
			CUSTODIAL SUPPLIES MSF	\$ 126.80

East Stroudsburg Area School District

Date Range 8/17/19 through 9/6/19

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
242591	08/22/2019	LAKESHORE LEARNING MATERIALS	kindergarten learning centers	\$ 103.47
			Quote #51196 Sensory Room equi	\$ 1,789.77
242592	08/22/2019	LAMINATION DEPOT INC	lamination paper	\$ 122.94
242593	08/22/2019	LANCASTER-LEBANON I.U.#13	MICROSOFT EES AGREEMENT	\$ 68,543.45
242594	08/22/2019	LEON CLAPPER, INC.	backflow test jtl	\$ 2,000.00
			sme backflow test	\$ 7,289.24
242595	08/22/2019	LETICIA LLADOC, Ph.D.	NTI: DiversityMulticultural T	\$ 100.00
242596	08/22/2019	LEVIN LEGAL GROUP	SPECIAL ED LEGAL FEES	\$ 1,417.00
242597	08/22/2019	LONGSTRETH SPORTING GOODS, LLC	JTL FIELD HOCKEY BALLS, BAGS,	\$ 535.90
			LEHMAN FIELD HOCKEY GOOGLES, S	\$ 239.92
242598	08/22/2019	LYMAN & ASH	Invoice #3152 for Special Cons	\$ 8,452.50
242599	08/22/2019	MEDCO SUPPLY COMPANY	MEDICAL SUPPLIES RESICA	\$ 309.28
242600	08/22/2019	MEDCO SUPPLY COMPANY	MEDICAL SUPPLIES LEHMAN	\$ 345.93
			MEDICAL SUPPLIES SOUTH HS	\$ 605.78
242601	08/22/2019	MEDCO SUPPLY COMPANY	MEDICAL SUPPLIES SOUTH HS	\$ 9.42
242602	08/22/2019	MEIER SUPPLY CO., INC.	DISTRICT FILTERS	\$ 5,601.76
			jtl gripbelt	\$ 31.51
			stadium blade	\$ 60.59
			stock gripbelt	\$ 33.26
			truck stock	\$ 642.59
242603	08/22/2019	MESKO GLASS CO., INC	jtl pane	\$ 159.00
242604	08/22/2019	MET-ED	MIDDLE SMITHFIELD ELEM ELECTRIC 100071509721	\$ 7,824.04
			NORTH CAMPUS ELECTRIC 100018255800	\$ 28,902.10
			RESICA ELEM ELECTRIC 100016949099	\$ 5,517.19
			SMITHFIELD ELEM ELECTRIC 100066917749	\$ 6,762.34
			TRAFFIC LIGHT ELECTRIC 100031621285	\$ 19.42
			TRAFFIC LIGHT ELECTRIC 100051981031	\$ 19.54
			TRAFFIC LIGHT ELECTRIC 100052611207	\$ 19.38
			TRAFFIC LIGHT ELECTRIC 100080490897	\$ 30.15
242605	08/22/2019	MIDWEST VOLLYBALL WAREHOUSE	JTL VOLLEYBALL BALL HAMMOCK, S	\$ 417.08
242606	08/22/2019	NAPA AUTO PARTS	BLOWER MOTOR RESISTOR - GROUND	\$ 33.49

East Stroudsburg Area School District

Date Range 8/17/19 through 9/6/19

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Check Number	Date	Vendor Name	Invoice Description	Check Amount
242607	08/22/2019	NASCO (QUOTE#45950)	ART SUPPLIES	\$ 1,594.84
242608	08/22/2019	NATIONAL BULB RECYCLING CORP.	ese light recycle	\$ 102.39
			hss light recycle	\$ 1,105.69
			jm hill light recycle	\$ 421.40
			jtl light recycle	\$ 271.70
			mse light recycle	\$ 145.60
			resica light recycle	\$ 425.00
			sme light recycle	\$ 402.39
242609	08/22/2019	PASBO	PASBO Membership renewal 19-20	\$ 230.00
242610	08/22/2019	PENNSYLVANIA HIGHER EDUCATION AGENCY	Payroll Run 1 - Warrant 190822	\$ 772.33
242611	08/22/2019	PENNSYLVANIA PAPER & SUPPLY CO.	CUSTODIAL SUPPLIES FOOD SERVICE	\$ 89.10
			CUSTODIAL SUPPLIES BUSHKILL	\$ 1,083.26
			CUSTODIAL SUPPLIES HSNORTH	\$ 455.94
			CUSTODIAL SUPPLIES HSSOUTH	\$ 968.25
			CUSTODIAL SUPPLIES LEHMAN	\$ 455.94
			CUSTODIAL SUPPLIES MSF	\$ 579.59
242612	08/22/2019	PENTELEDATA	OPEN PURCHASE ORDER FOR DISTRI	\$ 4,072.50
242613	08/22/2019	PHILIP ROSENAU CO., INC.	philip rosenau open po	\$ 945.00
242614	08/22/2019	PHILIP ROSENAU CO., INC.	philip rosenau open po	\$ 997.10
242615	08/22/2019	PLAQUES & SUCH	NORTH LETTER CERTIFICATES	\$ 365.45
242616	08/22/2019	PMEA DISTRICT 10	PMEA DUES	\$ 140.00
242617	08/22/2019	POCONO 4 WHEEL DRIVE CENTER	TRAILER HITCH ASSEMBLY	\$ 110.00
242618	08/22/2019	POCONO RECORD	Open Purchase Order for Advert	\$ 29.99
242619	08/22/2019	PORTA PHONE	ATHLETICS WIRELESS HEAD SETS F	\$ 9,139.32
242620	08/22/2019	PP&L	HS SOUTH ELECTRIC 67841-29000	\$ 28.81
			HS SOUTH ELECTRIC 92422-54001	\$ 28.81
			HS SOUTH ELECTRIC 95041-29005	\$ 28.81
			HS SOUTH ELECTRIC 98641-29009	\$ 27.45
242621	08/22/2019	PRAXAIR DISTRIBUTION MID-ATLANTIC	praxair open po pool	\$ 54.80
242622	08/22/2019	PRO ED, INC.	Quote #2783805 Testing mat'l f	\$ 5,410.90
242623	08/22/2019	PRO-VISION	WINDSHIELD/DECK CAMERA KIT	\$ 295.10

East Stroudsburg Area School District

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Check Number	Date	Vendor Name	Invoice Description	Check Amount
242624	08/22/2019	PROSSER LABORATORIES, INC.	lagoon test	\$ 93.00
			lead testing	\$ 60.00
			mse water test	\$ 115.00
			north campus water test	\$ 515.00
			north effluent test july	\$ 864.00
			north water test	\$ 68.00
			prosser po	\$ 150.00
			prosser pool testing	\$ 120.00
			resica water test	\$ 365.00
242625	08/22/2019	RAY PRICE FORD MT POCONO	bucket truck pedal	\$ 291.76
242626	08/22/2019	REGINA FARMS	OPEN ORDER FOR SUPPLIES - REGI	\$ 278.80
242627	08/22/2019	RESTROOM DIRECT	north dryer model	\$ 2,418.08
242628	08/22/2019	SALEM PRESS/H.W. WILSON	HS-S Salem Press Book Order-P.O.#19002630	\$ 250.75
242629	08/22/2019	SCHOOL NURSE SUPPLY INC.	MEDICAL SUPPLIES LEHMAN	\$ 59.54
			MEDICAL SUPPLIES RESICA	\$ 177.41
			MEDICAL SUPPLIES SOUTH HS	\$ 112.57
242630	08/22/2019	SCHUYLKILL VALLEY SPORTING GOODS	JTL FOOTBALL GIRDLES	\$ 721.00
			JTL FOOTBALL HELMET DECALS	\$ 306.00
			LEHMAN CROSS COUNTRY UNIFORMS	\$ 667.50
			NORTH FOOTBALL BALLS	\$ 1,934.00
			NORTH GIRLS SOCCER CONES, GOALS	\$ 710.00
			NORTH GOLF POLOS, HATS	\$ 652.50
242631	08/22/2019	SOCIAL THINKING	PCCD Grant Zones of Regulation	\$ 4,519.34
242632	08/22/2019	ST LUKES HOSPITAL	OPEN ORDER FOR DRIVER PHYSICAL Statement 7/18/19	\$ 1,756.00
242633	08/22/2019	STAPLES CREDIT PLAN	24328573- Model 53249- Marrett	\$ 119.99
			8 ft Folding table for school	\$ 1,021.72
			ADMINISTRATIVE TRAINING MATERI	\$ 208.16
			Blended school supplies, new s	\$ 420.96
			Office chair for principal	\$ 129.99
			Supplies for building	\$ 352.66
			Supplies from staples	\$ 97.39

East Stroudsburg Area School District

Date Range 8/17/19 through 9/6/19

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Check Number	Date	Vendor Name	Invoice Description	Check Amount
242633	08/22/2019	STAPLES CREDIT PLAN	Table	\$ 162.99
242634	08/22/2019	STARFALL EDUCATION	writing journals	\$ 53.00
242635	08/22/2019	SWEET, STEVENS, KATZ & WILLIAMS LLP	SPECIAL ED LEGAL FEES	\$ 3,615.60
242636	08/22/2019	THE BANK OF NEW YORK MELLON	INVOICE#252-2217807 GOB 2016	\$ 750.00
			INVOICE#252-2217808 GOB 2016A	\$ 750.00
			INVOICE#252-221-7809 GOB 2017A	\$ 750.00
			INVOICE#252-221-7810 GOB 2017A	\$ 750.00
			INVOICE#252-2217811 PAYING AGE	\$ 750.00
242637	08/22/2019	THE PACKAGING PLACE	POSTAGE	\$ 15.43
242638	08/22/2019	TRANE U.S. INC.	jm hill sensors	\$ 178.94
242639	08/22/2019	U.S. DEPARTMENT OF EDUCATION	Payroll Run 1 - Warrant 190822	\$ 267.49
242640	08/22/2019	UNITED WAY OF MONROE COUNTY	Payroll Run 1 - Warrant 190822	\$ 32.00
242641	08/22/2019	UNIVERSITY MUSIC SERVICE	Ngothando - Mbuso Ndlovu - SAT	\$ 1,020.92
242642	08/22/2019	US DEPT OF EDUCATION AWG	Payroll Run 1 - Warrant 190822	\$ 119.19
242643	08/22/2019	US FOODS	North HS Family Consumer Science Groceries	\$ 1,661.36
242645	08/22/2019	WATER GAP MANAGEMENT PARTNERS	SOUTH GOLF SUPPLIES	\$ 895.00
			SOUTH GOLF TEES,GLOVES, BALLS	\$ 50.00
242646	08/22/2019	ZONAR CONNECTED	black asset tags	\$ 108.85
242647	08/23/2019	C & D WATERPROOFING CORP.	res. roof app 1. project# 19-292	\$ 8,685.00
			res. roof app. 2 project# 19-292	\$ 55,401.75
			res. roof. app. 3 Project# 19-292	\$ 207,513.90
242648	08/23/2019	D'HUY ENGINEERING, INC.	hsn roof replacement	\$ 40,000.90
			hsn roof replacement FORENSIC	\$ 1,200.01
			hsn/leh water heater replaceme	\$ 1,820.00
			resica roof replacement	\$ 7,011.00
			trane controls oversight	\$ 9,189.25
242649	08/23/2019	JOTTAN, INC	hsn roof replacement Project# 11910	\$ 1,606,698.90
242650	08/23/2019	TRANE U.S. INC.	hsn atc upgrade Contract#CID00068098	\$ 625,771.38
242651	08/26/2019	CAROLINE DOHRMAN	TRANSPORTATION PARENT DRIVE FOR JULY 2019 ESY	\$ 1,707.52
242652	08/26/2019	GLORIA & GUILLERMO GIRALDO	Comp Ed reimbursement for educ	\$ 4,645.95
242653	08/28/2019	ADVANCE AUTO PARTS	REPAIRS CAFE VAN 1998 FORD E-3	\$ 4.49

East Stroudsburg Area School District

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Check Number	Date	Vendor Name	Invoice Description	Check Amount
242654	08/28/2019	ADVANCE AUTO PARTS	cafeteria van repairs	\$ 24.81
242655	08/28/2019	ADVANCE AUTO PARTS	CAFE VAN REPAIRS 1998 FORD E-3	\$ 143.48
242656	08/28/2019	ADVANCE AUTO PARTS	cafeteria van repairs	\$ 148.63
242657	08/28/2019	ALL AMERICAN SPORTS CORP.	SOUTH FOOTBALL SPEED S-PADS	\$ 225.75
242658	08/28/2019	ALL AMERICAN SPORTS CORP.	SOUTH FOOTBALL HELMET PARTS	\$ 266.21
242659	08/28/2019	ANNAMARIE T ROBERTONE	Notary work for Child Registration	\$ 3,320.00
242660	08/28/2019	BIBLIOTHECA, LLC	HS-S Bibliotheca Security Gate	\$ 1,662.49
242661	08/28/2019	BILLIE K TRAUSCHKE	Final Payment for Empl Expense claim # 2986.	\$ 12.00
242662	08/28/2019	BONNIE WARGO	TAX COLLECTOR ORDER OF US POSTAL STAMPS	\$ 165.00
242663	08/28/2019	BOVINO'S PIZZA	STAFF LUNCHEON PIZZA	\$ 255.00
242664	08/28/2019	BRIAN T KOLCUN	Final Payment for Empl Expense claim # 2973.	\$ 29.93
242665	08/28/2019	CARSON DELLOSA EDUCAITON	Title I Quick Start Supplies	\$ 191.70
242666	08/28/2019	CATHERINE TYNEMOUTH	Final Payment for Empl Expense claim # 2980.	\$ 29.19
242667	08/28/2019	CHAMPION'S CHOICE	SOUTH RIFLE AMMO, TARGETS, SAF	\$ 3,718.50
242668	08/28/2019	CHAPMAN REFRIGERATION LLC	to pay refrigeration invoices	\$ 77.50
242669	08/28/2019	COLONIAL INTERMEDIATE UNIT 20	SPECIAL ED PROGRAMS AND SERVICE 2019/2020	\$ 384,366.55
242670	08/28/2019	COMMONWEALTH OF PA	2019 NOTICE OF ASSESSMENT SELF Account#6892	\$ 501.00
242671	08/28/2019	TIMOTHY R. TOLIVER	Hall Pass Holders	\$ 254.39
242672	08/28/2019	DEBRA A PADAVANO	TEACHERS FUND FOOD AND SUPPLIES	\$ 44.90
242673	08/28/2019	EAST PENN	SUMMER SCHOOL TUITION FEE	\$ 250.00
242674	08/28/2019	EHN NON-EXP.SCHOLARSHIPS	W.E. VAN VLIET 2019 SCHOLARSHIP - CASSIDY ROSE	\$ 1,000.00
242675	08/28/2019	EHN-EXPENDABLE SCHOLARSHIPS	PEPSI BOTTLING 2019 SCHOLARSHIP-CASSIDY ROSE	\$ 1,500.00
242676	08/28/2019	ELIZABETH ENGLISH	Final Payment for Empl Expense claim # 2991.	\$ 69.47
242677	08/28/2019	EDWARD SPANNAGEL	SOUTH GIRLS SOCCER SHIRTS	\$ 239.00
242678	08/28/2019	EPIC SPORTS	NORTH VOLLEYBALL VOLLEYBALLS,	\$ 685.76
242679	08/28/2019	EPLUS TECHNOLOGY	CISCO SWITCHES	\$ 31,182.25
242680	08/28/2019	FRONTIER	ORDER FOR PHONE POTS LINE	\$ 2,283.09
242681	08/28/2019	GAIL KULICK	Final Payment for Empl Expense claim # 2989.	\$ 21.28
242682	08/28/2019	GOVERNMENT SOFTWARE SERVICES	GSS INV 10134	\$ 5,108.00
			GSS INV 10174	\$ 350.00
			GSS INV 10208	\$ 3,462.67

East Stroudsburg Area School District

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Check Number	Date	Vendor Name	Invoice Description	Check Amount
242683	08/28/2019	HERTZ FURNITURE SYSTEMS LLC	furniture for blended school	\$ 4,113.50
242684	08/28/2019	INFORMS	NORTH ATHLETICS MENTOR ORNAMEN	\$ 504.60
242685	08/28/2019	J.W.PEPPER & SONS-ACCT.#36-136400	Fall Band Music	\$ 225.99
242686	08/28/2019	JENNIFER FULLER	SWPBIS-NORTH TEACHERS INCENTIVES	\$ 47.42
242687	08/28/2019	JULIE RUBINO	Final Payment for Empl Expense claim # 2983.	\$ 112.96
242688	08/28/2019	KARIN A HOGAN	Final Payment for Empl Expense claim # 2981.	\$ 217.36
242689	08/28/2019	KEYSTONE FIRE PROTECTION CO.	Keystone Fire Annual Extinguis	\$ 76.30
			Keystone Fire Bushkill Kitchen	\$ 109.50
			Keystone Fire Co. repair to JT	\$ 271.00
			Keystone Fire extinguisher rep	\$ 827.03
			Keystone Fire Wet Sprinklers a	\$ 336.00
242690	08/28/2019	KEYSTONE REALTY ADVISORS	KEYSTONE INV 1097	\$ 21,128.00
242691	08/28/2019	LAKESHORE LEARNING MATERIALS	work boxes/ pencil boxes for k	\$ 110.02
242692	08/28/2019	LIFETOUCH NSS ACCOUNTS RECEIVABLES	LAST PAYMENT FOR YEARBOOK 2018/2019	\$ 1,191.03
242693	08/28/2019	LINDA L WISNEISKI	Final Payment for Empl Expense claim # 2987.	\$ 141.63
			Final Payment for Empl Expense claim # 2992.	\$ 65.19
242694	08/28/2019	LUNCH ACCT REFUND	DAWN FOY ACCT REFUND 135000	\$ 50.00
242695	08/28/2019	MAGDELENE BIOH	Final Payment for Empl Expense claim # 2978.	\$ 44.97
242696	08/28/2019	MARIE L CHRISTIANSEN	Final Payment for Empl Expense claim # 2985.	\$ 12.00
			Final Payment for Empl Expense claim # 2990.	\$ 5.00
242697	08/28/2019	MARY A PIERCE	Final Payment for Empl Expense claim # 2972.	\$ 45.24
242698	08/28/2019	MET-ED	TRAFFIC LIGHT ELECTRIC 100016944322	\$ 19.42
			TRAFFIC LIGHT ELECTRIC 100016991349	\$ 19.35
			TRAFFIC LIGHT ELECTRIC 100017096742	\$ 19.42
			TRAFFIC LIGHT ELECTRIC 100031621210	\$ 19.42
242699	08/28/2019	METRO TECHNOLOGY INC	Metro Alert Client Software An	\$ 1,370.71
242700	08/28/2019	MULLEN MARKETING, LLC	to pay invoices for chicken pr	\$ 4,632.75
242701	08/28/2019	NANCY E. IHNEN	Nancy E. Ihnen 2018 Senior Tax Rebate	\$ 575.00
242702	08/28/2019	PATRICIA J HEETER	Final Payment for Empl Expense claim # 2988.	\$ 245.74
242703	08/28/2019	PAUL KERNAN	Final Payment for Empl Expense claim # 2976.	\$ 743.73
242704	08/28/2019	PIZZARO'S PIZZA	TEACHERS FUND FOOD	\$ 591.05

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Check Number	Date	Vendor Name	Invoice Description	Check Amount
242705	08/28/2019	RYAN MORAN	Final Payment for Empl Expense claim # 2975.	\$ 64.61
242706	08/28/2019	STACIE A AMMERMAN	Final Payment for Empl Expense claim # 2982.	\$ 31.92
			Final Payment for Empl Expense claim # 2984.	\$ 31.81
242707	08/28/2019	STEPHAN MALARSKEY	Double Reed Repair	\$ 370.00
242708	08/28/2019	SUSAN M STEAKIN	Final Payment for Empl Expense claim # 2993.	\$ 9.34
242709	08/28/2019	THE EC/BCLS TRAINING CENTER	ATHLETICS HEARTSAVER CERTIFICA	\$ 68.00
242710	08/28/2019	TYLER W DOLPH	Final Payment for Empl Expense claim # 2974.	\$ 50.69
242711	08/28/2019	WALMART COMMUNITY/GEMB	MaryLouise Neyhart - Walmart p	\$ 121.52
			Open PO for STEAM-R supplies	\$ 326.11
			SUMMER SCHOOL SUPPLIES	\$ 95.42
			SUPPLIES PURCHASE P HEETER	\$ 186.04
242712	08/28/2019	WESTMORELAND INTERMEDIATE UNIT	FRAUD CHECK APPLICATION SUBSCRIPTION	\$ 500.00
242713	08/28/2019	WEX BANK	DISTRICTS VEHICLE FLEET GAS	\$ 4,164.91
242714	09/05/2019	AL ELECTRICAL CORP	TAX REFUND OVERPAID 09/14B/4-6/8	\$ 5.03
242715	09/05/2019	ALAN & LINDA NEBEL	NEBEL, ALAN & LINDA 2018 SENIOR REBATE	\$ 575.00
242716	09/05/2019	ALBERTA CRAMER	CRAMER, ALBERTA 2018 SENIOR REBATE	\$ 575.00
242717	09/05/2019	ALL AMERICAN SPORTS CORP.	SOUTH FOOTBALL HELMET DECALS	\$ 939.73
242718	09/05/2019	AMAZON.COM	Amazon alternative seating	\$ 508.40
			Amazon Open PO - Supplies	\$ 231.21
			amazon supplies betty kiesling	\$ 87.98
			AMERICAN SUPPLY CART	\$ 69.90
			APPLE USB ADAPTER -	\$ 99.00
			Books for Elem Dir. & Supervis	\$ 26.18
			Boss Cleaning Equipment B01001	\$ 403.13
			Brother P-touch Label Maker	\$ 48.70
			cameras for photography class	\$ 1,191.92
			CLEANING SUPPLIES FOR COMPUTER	\$ 27.93
			DOCKING STATION	\$ 74.95
			Fire in My Heart, Ice in My Ve	\$ 99.50
			Guidance school supplies	\$ 253.67
			HPE supplies	\$ 1,076.49

East Stroudsburg Area School District

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Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
242718	09/05/2019	AMAZON.COM	karen Buis dental supplies 201	\$ 956.09
			Multi Bin Toy Organizer	\$ 45.99
			Musical Theater supplies	\$ 98.95
			PARALLEL PRINTER ADAPTER - FRE	\$ 61.78
			PE supplies	\$ 530.90
			Pencil Boxes for 1st grade	\$ 202.35
			RCA to HDMI converter adapter	\$ 20.98
			SCREEN PROTECTOR FOR RYAN MORA	\$ 22.96
			SUPPLY NEEDED FOR GUIDANCE	\$ 16.98
			TAPE FOR LABELING CHROMEBOOKS	\$ 129.90
			WIPES FOR CLEANING CHROMEBOOKS	\$ 116.25
242719	09/05/2019	AMPLIFIED IT, LLC	GOPHER PACK DOMAIN RENEWAL	\$ 2,129.50
242720	09/05/2019	ANDREW & LAURA ZASO	ZASO, ANDREW & LAURA 2018 SENIOR REBATE	\$ 575.00
242721	09/05/2019	ANGELA M BYRNE	Final Payment for Empl Expense claim # 3025.	\$ 25.40
242722	09/05/2019	ANNE DICKSON	DICKSON, ANNE 2018 SENIOR REBATE	\$ 498.32
242723	09/05/2019	ANNICE J BLOUNT	BLOUNT, ANNICE 2018 SENIOR REBATE	\$ 1,150.00
242724	09/05/2019	ANTHONY DIBELLO	TAX REFUND OVERPAID VARIOUS 92796,89930,93264,9329	\$ 6.10
242725	09/05/2019	ANTHONY J CALDERONE	Final Payment for Empl Expense claim # 3020.	\$ 181.08
242726	09/05/2019	ARAMARK SERVICES, INC.	ADMINISTRATORS SUMMER RETREAT BREAKFAST & LUNCH	\$ 380.67
			ADMINISTRATORS SUMMER RETREAT BREAKFAST & LUNCH	\$ 428.67
242727	09/05/2019	AUDREY N. DOMAN	DOMAN, AUDREY 2018 SENIOR REBATE	\$ 575.00
242728	09/05/2019	BADGER GRAPHIC SALES, INC.	GRAPHIC ARTS 52 SOUTH HS	\$ 1,312.00
242729	09/05/2019	BASAMTIE ALLI	Comp ed. reimbursement for books	\$ 118.65
242730	09/05/2019	BENJAMIN & MARYANN HERBERT	HERBERT, BENJAMIN & MARYANN 2018 SENIOR REBATE	\$ 700.00
242731	09/05/2019	BETTY J D'IMPERIO	D'IMPERIO, BETTY 2018 SENIOR REBATE	\$ 1,150.00
242732	09/05/2019	BEVERLY & ROBERT SMALE	SMALE, BEVERLY 2018 SENIOR REBATE	\$ 575.00
242733	09/05/2019	BLICK ART MATERIALS	art supplies for cyber art cla	\$ 502.01
242734	09/05/2019	BONNIE & THOMAS RUDESKI	RUDESKI, THOMAS & BONNIE 2018 SENIOR REBATE	\$ 575.00
242735	09/05/2019	BRENDAN GLYNN	TAX REFUND OVERPAID 09/4A/1/145	\$ 2.00
242736	09/05/2019	CARDIAC SCIENCE CORPORATION	AED Adult Pads	\$ 1,171.44
242737	09/05/2019	CARMEN P MCSWEENEY	MCSWEENEY, CARMEN 2018 SENIOR REBATE	\$ 700.00

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242738	09/05/2019	CAROL I DALRYMPLE	DALRYMPLE, CAROL 2018 SENIOR REBATE	\$ 596.88
242739	09/05/2019	CAROL TRUGLIO	TRUGLIO, CAROL 2018 SENIOR REBATE	\$ 693.22
242740	09/05/2019	CHAPTER 13 TRUSTEE	Payroll Run 1 - Warrant 190905	\$ 245.00
242741	09/05/2019	CHARLES W DAILEY	Final Payment for Empl Expense claim # 3018.	\$ 163.56
242742	09/05/2019	CM REGENT RESOURCES	AUGUST 2019 LIFE INSURANCE PAYMENT	\$ 11,769.45
242743	09/05/2019	CM REGENT RESOURCES	AUGUST 2019 LONG TERM DISABILITY PAYMENT	\$ 9,068.81
242744	09/05/2019	COLONIAL INTERMEDIATE UNIT 20	CHAPTER 15 2018/2019	\$ 79,307.11
			CPR TRAINING 2018/2019	\$ 311.88
			DETENTION HOME COST 2018/2019	\$ 2,963.07
			DIRECT ONE-ON-ONE SERVICES FINAL 2018/2019 BILLING	\$ 373,653.50
			FAPE EVALUATIONS 2018/2019	\$ 1,661.18
242745	09/05/2019	DARRIN & ANA TAYLOR	TAYLOR, DARRIN & ANA 2018 SENIOR REBATE	\$ 700.00
242746	09/05/2019	DAWN ANDERSON	Final Payment for Empl Expense claim # 3005.	\$ 15.08
242747	09/05/2019	DAWN M CARMECI	Final Payment for Empl Expense claim # 3022.	\$ 83.40
242748	09/05/2019	DAWN MILLER	MILLER, DAWN 2018 SENIOR REBATE	\$ 700.00
242749	09/05/2019	DIANE KELLY	Final Payment for Empl Expense claim # 3001.	\$ 30.80
			Final Payment for Empl Expense claim # 3017.	\$ 357.44
242750	09/05/2019	DIANE M RIOS-ORTEGA	Final Payment for Empl Expense claim # 3007.	\$ 9.28
242751	09/05/2019	DIANE PRESBURY	PRESBURY, DIANE 2018 SENIOR REBATE	\$ 1,150.00
242752	09/05/2019	DINN BROTHERS	Student of the month trophy	\$ 400.00
242753	09/05/2019	DONALD J. HALKER	Final Payment for Empl Expense claim # 3012.	\$ 10.00
242754	09/05/2019	DONNA G. DIBERNARD	DIBERNARD, DONNA 2018 SENIOR REBATE	\$ 575.00
242755	09/05/2019	EAST STROUDSBURG	Payroll Run 1 - Warrant 190905	\$ 2,729.05
242756	09/05/2019	EAT AROUND TOWN SAFELY, LLC	serv safe training class for 1	\$ 1,450.00
242757	09/05/2019	ED FOUNDATION OF ES/GENERAL FUND	Payroll Run 1 - Warrant 190905	\$ 28.00
242758	09/05/2019	EDITH TRANSUE	TRANSUE, EDITH 2018 SENIOR REBATE	\$ 575.00
242759	09/05/2019	EDWARD A. HUDAK	Piano Tuning	\$ 115.00
242760	09/05/2019	ELEANOR LOVELY	LOVELY, ELEANOR 2018 SENIOR REBATE	\$ 1,150.00
242761	09/05/2019	ELIZABETH A SUMMERS	SUMMERS, ELIZABETH 2018 SENIOR REBATE	\$ 700.00
242762	09/05/2019	EPLUS TECHNOLOGY	PROJECTORS FOR HSS	\$ 5,604.00
242763	09/05/2019	ERIN DREISBACH	Final Payment for Empl Expense claim # 3011.	\$ 302.15

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242764	09/05/2019	EUGENE GRODZKI	GRODZKI, EUGENE 2018 SENIOR REBATE	\$ 575.00
242765	09/05/2019	EUGENE ROSADO	ROSADO, EUGENE 2018 SENIOR REBATE	\$ 575.00
242766	09/05/2019	EUROSPORT	SOUTH GIRLS SOCCER BALLS, GLOV	\$ 328.92
242767	09/05/2019	FELIX VURRO	VURRO, FELIX & JEAN 2018 SENIOR REBATE	\$ 1,150.00
242768	09/05/2019	FILINGSUPPLIES.COM	Hanging Music File Folders	\$ 102.09
242769	09/05/2019	FORMAL FASHIONS, INC.	STYLE 4885NP-E VALUE KNIT DRES	\$ 1,169.64
242770	09/05/2019	FRANCISZEK & BOZENIA NIESTEPSKI	NIESTEPSKI, FRANCISZEK & BOZENA 2018 SENIOR REBATE	\$ 575.00
242771	09/05/2019	FRANK MANHART	MANHART, FRANK & ALICE 2018 SENIOR REBATE	\$ 1,150.00
242772	09/05/2019	FREDA BOGART	BOGART, GHESTEN & FREDA 2018 SENIOR REBATE	\$ 575.00
242773	09/05/2019	FREDERICK P MILL	Expense claim # 3000. NASRO CRIME PREVENTION CONF	\$ 30.45
			Final Payment for Empl Expense claim # 3002.	\$ 191.26
242774	09/05/2019	GASPER FIORINO	FIORONO, GASPER 2018 SENIOR REBATE	\$ 575.00
242775	09/05/2019	GERALD MILLER	MILLER, GERALD & MARY 2018 SENIOR REBATE	\$ 1,150.00
242776	09/05/2019	THE GOODYEAR TIRE & RUBBER COMPANY	OPEN ORDER FOR TIRES - GOODYEA	\$ 1,953.40
242777	09/05/2019	THE PROPHET CORP	PE supplies	\$ 1,997.54
242778	09/05/2019	GOULD'S PRODUCE AND FARM MARKET	to pay fresh produce invoices	\$ 577.00
242779	09/05/2019	GREGORY A MILFORD JR	Expense claim # 2997. NASRO CRIME PREVENTION CONF	\$ 22.14
242780	09/05/2019	HAB-DLT	Payroll Run 1 - Warrant 190905	\$ 473.30
242781	09/05/2019	HAROLD & NORMA LITTS	LITTS, HAROLD & NORMA 2018 SENIOR REBATE	\$ 575.00
242782	09/05/2019	HAROLD GOLDSTEIN	GOLDSTEIN, HAROLD 2018 SENIOR REBATE	\$ 1,150.00
242783	09/05/2019	HELENA A VLCEK	VLCEK, HELENA 2018 SENIOR REBATE	\$ 749.53
242784	09/05/2019	HELGA FRUCK	FRUCK, HELGA 2018 SENIOR REBATE	\$ 1,150.00
242785	09/05/2019	INTERBORO PACKAGING CORP	CUSTODIAL SUPPLIES HSNORTH	\$ 494.00
			CUSTODIAL SUPPLIES LEHMAN	\$ 494.00
242786	09/05/2019	JACQUELINE GARGES	GARGES, JACQUELINE 2018 SENIOR REBATE	\$ 575.00
242787	09/05/2019	JANICE POLINSKI	POLINSKI, JANICE 2018 SENIOR REBATE	\$ 575.00
242788	09/05/2019	JEANNE & EUGENIE QUINN	QUINN, EUGENIE & JEANNE	\$ 993.56
242789	09/05/2019	JERRY HUGHES	Expense claim # 2998. NASRO CRIME PREVENTION CONF	\$ 28.68
242790	09/05/2019	TEACHTOWN	Social Skills education progra	\$ 4,872.82
242791	09/05/2019	JOAN MCGRATH	MCGRATH, JOAN & JAMES KOWALSKI 2018 SENIOR REBATE	\$ 575.00
242792	09/05/2019	JOHN & SUSIE VANWHY	VANWHY, JOHN & SUSIE 2018 SENIOR REBATE	\$ 700.00

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242793	09/05/2019	JONATHAN DEJESUS	Final Payment for Empl Expense claim # 3032.	\$ 36.25
242794	09/05/2019	JOSEPH & JEANNE KOLCUN	KOLCUN, JOSEPH & JEANNE 2018 SENIOR REBATE	\$ 700.00
242795	09/05/2019	JOSEPH SCHIRALDI	SCHIRALDI, JOSEPH 2018 SENIOR REBATE	\$ 575.00
242796	09/05/2019	ESTATE OF JOYCE BONSER	BONSER, JOYCE 2018 SENIOR REBATE	\$ 479.20
242797	09/05/2019	MT LIBRARY SERVICES	HS-S JLG Renewal	\$ 3,056.90
242798	09/05/2019	KENNETH MARLIN	TAX REFUND OVERPAID VARIOUS 96950,96906,96976,9697	\$ 36.00
242799	09/05/2019	KEYSTONE FIRE PROTECTION CO.	Keyston annual extinguisher/re	\$ 134.25
			Keystone Fire at MSE extinguis	\$ 262.95
			Keystone Fire kitchen/extingui	\$ 110.00
242800	09/05/2019	LISA DIEMER	STEAM R program - wisneiski	\$ 40.00
242801	09/05/2019	LAURA ALICEA	ALICEA, LAURA 2018 SENIOR REBATE	\$ 1,500.00
242802	09/05/2019	LEVIN LEGAL GROUP	Professional legal services -	\$ 279.00
			Professional legal services 20	\$ 10,613.00
242803	09/05/2019	LINDA L BACHERT	BACHERT, LINDA 2018 SENIOR REBATE	\$ 1,072.82
242804	09/05/2019	LIS FIELD TRIP REFUND	FIELD TRIP REFUND	\$ 25.00
242805	09/05/2019	LISA A TIRJAN	Final Payment for Empl Expense claim # 3033.	\$ 1,177.82
242806	09/05/2019	LLOYDS & HANDSON TITLE AGENCY	TAX REFUND OVERPAID 060061078	\$ 373.49
			TAX REFUND OVERPAID 060065262	\$ 319.36
242807	09/05/2019	ZNK PARTNERS LLC	Vibraphone Cart	\$ 476.25
242808	09/05/2019	LOSER'S MUSIC, INC.	Rhythm Books	\$ 222.60
242809	09/05/2019	LUNCH ACCT REFUND	133912 DEZIL	\$ 62.50
242810	09/05/2019	LURLINE HARRIS	HARRIS, LURLINE 2018 SENIOR REBATE	\$ 575.00
242811	09/05/2019	MAHMOUND & EBTESAM SOLIMAN	SOLIMAN, MAHMOUND & EBTESAM 2018 SENIOR REBATE	\$ 575.00
242812	09/05/2019	MARGARET A. VILLACORTA	VILLACORTA, MARGARET 2018 SENIOR REBATE	\$ 733.84
242813	09/05/2019	MARIAN A. CRAMER	CRAMER, MARIAN 2018 SENIOR REBATE	\$ 728.55
242814	09/05/2019	MARY CRISCI	CRISCI, MARY 2018 SENIOR REBATE	\$ 575.00
242815	09/05/2019	MATHEMATICS LEAGUE INC.	PAML math competition	\$ 90.00
242816	09/05/2019	MATTHEW & ROSARIA SHEA-ALIOTO	ALIOTO, MATTHEW & ROSARIO 2018 SENIOR REBATE	\$ 575.00
242817	09/05/2019	MCGRAW HILL EDUCATION	2nd Grade	\$ 751.68
			3rd grade	\$ 938.95
			5th Grade	\$ 2,581.73

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242817	09/05/2019	MCGRAW HILL EDUCATION	First Grade	\$ 886.78
242818	09/05/2019	MEDCO SUPPLY COMPANY	Reading MEDICAL SUPPLIES JIMHILL	\$ 5,241.67
242819	09/05/2019	MICHAEL & CAROLINE SPOON	MEDICAL SUPPLIES SF	\$ 283.42
242820	09/05/2019	MICHAEL M. PIERCE	SPOON, MICHAEL & CAROLINE 2018 SENIOR REBATE	\$ 268.74
242821	09/05/2019	MIRIAM MARSACH	PIERCE, MICHAEL 2018 SENIOR REBATE	\$ 575.00
242822	09/05/2019	MIRIAM NG	Final Payment for Empl Expense claim # 3004.	\$ 1,150.00
242823	09/05/2019	MITCHEL & CECILIA SANTIAGO	Final Payment for Empl Expense claim # 3006.	\$ 9.28
242824	09/05/2019	MONA ALTENOR	SANTIAGO, MITCHEL & CECILIA	\$ 40.60
242825	09/05/2019	MORAVIAN ACADEMY ATHLETICS	TENOR, MONA 2018 SENIOR REBATE	\$ 575.00
242826	09/05/2019	MULLEN MARKETING, LLC	NORTH & SOUTH FIELD HOCKEY ENT	\$ 1,500.00
242827	09/05/2019	N GERALDINE CRAMER	to pay invoices for chicken pr	\$ 260.00
242828	09/05/2019	N.G.E INC	CRAMER, GERALDINE 2018 SENIOR REBATE	\$ 4,676.10
242829	09/05/2019	NANCY VANWHY	JTL MAT HOIST FOR WRESTLING MA	\$ 575.00
242830	09/05/2019	NAZARETH MUSIC CENTER	VANWHY, NANCY 2018 SENIOR REBATE	\$ 1,310.00
242831	09/05/2019	NORMA SHAFFER	JTL Instrument Cleaning & Repa	\$ 348.81
242832	09/05/2019	NORTHAMPTON HS GIRLS VOLLEYBALL BOOSTER	Trumpet Repair	\$ 2,123.00
242833	09/05/2019	NOT JUST TEE SHIRTS	SHAFFER, NORMA 2018 SENIOR REBATE	\$ 25.00
242834	09/05/2019	NYSCSPC (NEW YORK STATE CHILD SUPPORT	NORTH VOLLEYBALL ENTRY FEE KON	\$ 575.00
242835	09/05/2019	OFFICE DEPOT	SOUTH SCIENCE OLYMPIAD T SHIRT	\$ 400.00
242836	09/05/2019	OFFICE TECHNOLOGY, LLC	Payroll Run 1 - Warrant 190905	\$ 191.75
242837	09/05/2019	OFFICE TECHNOLOGY, LLC	folders for office	\$ 48.73
242838	09/05/2019	OLGA MERCADO	PENDAFLEX END TAB FILE POCKETS	\$ 29.40
242839	09/05/2019	AVENUE 365 LENDER SERVICES LLC	Teacher supplies	\$ 70.53
242840	09/05/2019	PATRICIA A GARRISON	Q5949XX-C Hp Laser Jet Toner C	\$ 42.23
242841	09/05/2019	PATRIOT WORKWEAR	printer cartridge for Resica c	\$ 436.00
242842	09/05/2019	PAUL H SCHMID	MERCADO, OLGA 2018 SENIOR REBATE	\$ 48.00
			TAX REFUND OVERPAID 060041107	\$ 1,150.00
			GARRISON, PATRICIA 2018 SENIOR REBATE	\$ 20.55
			Patriot Workwear pants for W.	\$ 744.29
			Final Payment for Empl Expense claim # 3013.	\$ 57.00

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242842	09/05/2019	PAUL H SCHMID	Final Payment for Empl Expense claim # 3015.	\$ 13.00
242843	09/05/2019	PAUL KENNEDY	KENNEDY, PAUL 2018 SENIOR REBATE	\$ 575.00
242844	09/05/2019	PENNSYLVANIA DEPARTMENT OF REVENUE	Payroll Run 1 - Warrant 190905	\$ 10.69
242845	09/05/2019	PENNSYLVANIA HIGHER EDUCATION AGENCY	Payroll Run 1 - Warrant 190905	\$ 772.33
242846	09/05/2019	PENNSYLVANIA PAPER & SUPPLY CO.	CUSTODIAL SUPPLIES RESICA	\$ 669.32
242847	09/05/2019	PEPSI-COLA	TO PAY INVOICES FOR 2019-2020	\$ 3,004.52
242848	09/05/2019	PLM ENTERPRISES	STEAM R program - wisneiski	\$ 300.00
242849	09/05/2019	PETROLEUM TRADERS CORPORATION	HEATING FUIL SY 20192020	\$ 14,487.58
242850	09/05/2019	PLAQUES & SUCH	SOUTH ATHLETICS CHENILLE LETTE	\$ 1,029.00
242851	09/05/2019	PMEA DISTRICT 10	PMEA Membership	\$ 140.00
242852	09/05/2019	POCONO MOUNTAIN DAIRIES	TO PAY 2019-2020 INVOICES	\$ 10,877.34
242853	09/05/2019	POCONO RECORD	Open Purchase Order for Advert	\$ 24.11
242854	09/05/2019	POSTAGE PRO PLUS, INC	SUPPLY FOR ADMIN BUILDING	\$ 102.32
242855	09/05/2019	PROQUEST INFORMATION & LEARNING	K-12 Library ProQuest Renewal	\$ 7,313.04
242856	09/05/2019	QUESTIONS UNLIMITED/ NATIONAL ACADEMIC ASSN	NORTH SCHOLASTIC SCRIMMAGE PRA	\$ 150.00
242857	09/05/2019	QUILL CORPORATION	SOUTH SCHOLASTIC SCRIMMAGE PRA	\$ 150.00
			2 drawer black filing cabinets	\$ 280.96
			Guidance Office Supplies	\$ 707.44
			LEHMAN ATHLETICS KEY BOX, CHAI	\$ 533.14
			Printer toner	\$ 78.29
			PRIVACY SCREENS FOR DEB NIETZ	\$ 189.98
			QUILL ORDER BOXES , CHAIR MAT	\$ 116.31
			QUILL ORDER JULY 29 BO	\$ 47.40
			supplies for C.Yacabuski (Guid	\$ 604.35
242858	09/05/2019	RANDAL J. BIGNESS	BIGNESS, RANDAL 2018 SENIOR REBATE	\$ 1,150.00
242859	09/05/2019	REALLY GOOD STUFF	1st Grade	\$ 86.94
242860	09/05/2019	REINHART FOOD SERVICE	TO PAY INVOICES FOR 2019-2020	\$ 35,894.71
242861	09/05/2019	RICHARD & GLORIA STERNBACH	STERNBACH, RICHARD & GLORIA 2018 SENIOR REBATE	\$ 575.00
242862	09/05/2019	RICHARD BOOTS	BOOTS, RICHARD 2018 SENIOR REBATE	\$ 1,150.00
242863	09/05/2019	RICHARD C VOLLMER	TAX REFUND PD INSTALLMENT ERROR 060043823	\$ 1,226.46
242864	09/05/2019	RICHARD FINNEY	FINNEY, RICHARD & PAMELA 2018 SENIOR REBATE	\$ 575.00

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242865	09/05/2019	RICHARD W. BUBKA	BUBKA, RICHARD 2018 SENIOR REBATE	\$ 1,150.00
242866	09/05/2019	ROBERT & MARGARET VARENKAMP	VARENKAMP, ROBERT & MARGARET 2018 SENIOR REBATE	\$ 575.00
242867	09/05/2019	ROBERT & ROSA GESUMARIA	GESUMARIA, ROBERT & ROSE 2018 SENIOR REBATE	\$ 575.00
242868	09/05/2019	ROBERT KLINE	KLINE, ROBERT 2018 SENIOR REBATE	\$ 575.00
242869	09/05/2019	ROBERT M. SIDES FAMILY MUSIC CENTERS	Instrument Repairs	\$ 282.25
242870	09/05/2019	ROCKLAND BAKERY	TO PAY 2019-2020 INVOICES	\$ 2,684.98
242871	09/05/2019	RONALD D. STEINMETZ	STEINMETZ, RONALD 2018 SENIOR REBATE	\$ 1,150.00
242872	09/05/2019	RONALD R. & BARBARA M. SWARTZ	SWARTZ, RONALD & BARBARA 2018 SENIOR REBATE	\$ 575.00
242873	09/05/2019	RYAN MORAN	Final Payment for Empl Expense claim # 3034.	\$ 158.22
			Final Payment for Empl Expense claim # 3035.	\$ 108.58
242874	09/05/2019	SARGENT'S COURT REPORTING SERVICE, INC	Legal Fees	\$ 1,387.35
242875	09/05/2019	SCHOOL NURSE SUPPLY INC.	MEDICAL SUPPLIES JMHILL	\$ 218.48
242876	09/05/2019	SCHOOL NUTRITION ASSOCIATION	TO PAY INVOICES FOR 2019-2020	\$ 17.00
242877	09/05/2019	SCOTT C. IHLE	Final Payment for Empl Expense claim # 3031.	\$ 85.26
242878	09/05/2019	SHAHIDA JONES	Final Payment for Empl Expense claim # 3009.	\$ 294.52
242879	09/05/2019	SONIA RICARDO	RICARDO, SONIA 2018 SENIOR REBATE	\$ 575.00
242880	09/05/2019	STACY HARRISON	Expense claim # 2999. NASRO CRIME PREVENTION CONF	\$ 30.45
242881	09/05/2019	STEPHEN FYLSTRA	Final Payment for Empl Expense claim # 3008.	\$ 64.32
			Final Payment for Empl Expense claim # 3023.	\$ 67.45
242882	09/05/2019	STEPHEN OTCHERE	OVERPAID 060041550 TAX REFUND	\$ 6.73
242883	09/05/2019	STEVE WEISS MUSIC	Percussion Equipment	\$ 291.22
242884	09/05/2019	SUN LITHO-PRINT, INC.	2019/2020 School Calendar	\$ 4,325.00
			Code of Student Conduct for Bu	\$ 8,310.00
242885	09/05/2019	SUSAN STOCKMAN	Final Payment for Empl Expense claim # 3021.	\$ 151.96
			Final Payment for Empl Expense claim # 3028.	\$ 15.08
242886	09/05/2019	SWEET, STEVENS, KATZ & WILLIAMS LLP	A.M. TERMINATION	\$ 585.00
			GRIEVANCE/ARBITRATION	\$ 1,248.00
			LABOR MATTERS	\$ 624.00
			Prof Svc for Sp Ed student	\$ 7,924.50
			Prof Svc through 7/31/19	\$ 39.00
			Prof. Svc through 7/31/19 for	\$ 39.00

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242886	09/05/2019	SWEET, STEVENS, KATZ & WILLIAMS LLP	Professional Serv 6/30/19 Grie	\$ 2,847.00
			Termination	\$ 2,242.50
			ULP'S CHARGES	\$ 2,310.00
242887	09/05/2019	THE AMERICAN BOTTLING CO	TO PAY INVOICES FOR 2019 -2020	\$ 330.00
242888	09/05/2019	THE MUSIC STORE	Repair Samson Expedition Escap	\$ 18.00
242889	09/05/2019	THE PARENT INSTITUTE	TITLE I Parents Make the Diffe	\$ 791.10
242890	09/05/2019	THEODORE SZCZESNIAK	SZCZESNIAK, THEODORE 2018 SENIOR REBATE	\$ 575.00
242891	09/05/2019	THERESA BLOCK	BLOCK, THERESA 2018 SENIOR REBATE	\$ 929.06
242892	09/05/2019	THOMAS BRENNER	BRENNER, THOMAS 2018 SENIOR REBATE	\$ 700.00
242893	09/05/2019	THOMAS HAMM	HAMM, THOMAS 2018 SENIOR REBATE	\$ 575.00
242894	09/05/2019	TRIDENT LAND TRANSFER	TAX REFUND 14/5A/1/25 BILL 01129	\$ 77.76
242895	09/05/2019	TROY A BARTRON	Final Payment for Empl Expense claim # 3014.	\$ 25.00
242896	09/05/2019	U.S. DEPARTMENT OF EDUCATION	Payroll Run 1 - Warrant 190905	\$ 267.49
242897	09/05/2019	UNITED WAY OF MONROE COUNTY	Payroll Run 1 - Warrant 190905	\$ 32.00
242898	09/05/2019	US DEPT OF EDUCATION AWG	Payroll Run 1 - Warrant 190905	\$ 116.48
242899	09/05/2019	VINNY DS DELI	KINDERGARTEN BOOHOO BREAKFAST	\$ 299.50
242900	09/05/2019	VOILEYHUT.COM	SOUTH VOLLEYBALL - BALLS, NEED	\$ 519.00
242901	09/05/2019	WALTER & SHARON HOFFNER	HOFFNER, WALTER & SHARON 2018 SENIOR REBATE	\$ 575.00
242902	09/05/2019	WILLIAM & SUSAN BOURN	BOURN, WILLIAM & SUSAN 2018 SENIOR REBATE	\$ 575.00
242903	09/05/2019	WILLIAM GOUGER	Final Payment for Empl Expense claim # 3036.	\$ 143.53
242904	09/05/2019	WILLIAM RIKER	Final Payment for Empl Expense claim # 3024.	\$ 30.39
			Final Payment for Empl Expense claim # 3027.	\$ 9.63
			Final Payment for Empl Expense claim # 3029.	\$ 37.12
242905	09/05/2019	WILLIAM VITULLI	Final Payment for Empl Expense claim # 3026.	\$ 59.62
242906	09/05/2019	WINIFRED A. HANDEL	HANDEL, WINIFRED 2018 SENIOR REBATE	\$ 575.00
242907	09/05/2019	YVETTE GREENBAUM	GREENBAUM, YVETTE & EDWARD APICELLA 2018 SENIOR RE	\$ 575.00
Grand Total				\$ 4,196,560.50

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705	09/09/2019	CLASSROOM DIRECT/SCHOOL SPECIALTY INC.	Reading	\$ 105.37
706	09/09/2019	OFFICE DEPOT	Chair for Assistant principal	\$ 105.99
707	09/09/2019	OVERSTOCK.COM	Faculty Room	\$ 2,686.43
708	09/09/2019	PASBO	MEMBERSHIP FOR SUTJAK, HENDEL & MILLER	\$ 610.65
709	09/09/2019	QUILL CORPORATION	2 KELBURN BLACK CHAIR FOR BUSINESS OFF & ATHLETICS	\$ 198.00
710	09/09/2019	WRISTBANDEXPRESS.COM	Wristbands for Casual for a Ca	\$ 32.60
242908	09/12/2019	A.J. SMITH ELECTRIC MOTOR SERVICE	hsn motor part	\$ 1,155.00
242909	09/12/2019	A/CAPA	A/Capa Membership FORSYTH, DEJESUS, BAUER & LOHMAN	\$ 185.00
242910	09/12/2019	ADAM BURDETT	Marching Band Drill Writer	\$ 1,500.00
242911	09/12/2019	AGUSTIN & DORIS RODRIGUEZ	RODRIGUEZ, AUGSTINE & DORIS 2018 SENIOR REBATE	\$ 575.00
242912	09/12/2019	AMANDA HENDRICKS MCGEE	Empl Expense claim # 3057. August 2019	\$ 52.43
242913	09/12/2019	ANDREW KMAN	KMAN, ANDREW 2018 SENIOR REBATE	\$ 635.23
242914	09/12/2019	ANGELA M BYRNE	Empl Expense claim # 3047. August 2019	\$ 17.96
242915	09/12/2019	ANGELICA ANN LOWE	Expense claim # 3072. SUMMER 2019 TUITION REIMBURS	\$ 1,548.00
242916	09/12/2019	ANTHONY & LUZ FLORES	FLORES, ANTHONY & LUZ 2018 SENIOR REBATE	\$ 575.00
242917	09/12/2019	ANTHONY & MARIA H. GONZALEZ	GONZALEZ, ANTHONY & MARIA 2018 SENIOR REBATE	\$ 1,150.00
242918	09/12/2019	ANTHONY J CALDERONE	June Mileage Empl Expense claim # 3064.	\$ 189.54
			Empl Expense claim # 3042. August 2019	\$ 77.08
242919	09/12/2019	ANTHONY J. & GERALDINE L. PITONYAK	PITONYAK, ANTHONY & GERALDINE 2018 SENIOR REBATE	\$ 575.00
242920	09/12/2019	BARBARA PREVOST	TRANSPORTATION CONTRACT DRIVER + INSERVICE	\$ 3,088.73
242921	09/12/2019	BEATRICE CAHILL	CAHILL, BEATRICE 2018 SENIOR REBATE	\$ 620.39
242922	09/12/2019	H.A. BERKHEIMER INC.	TAX COLLECTION FEE	\$ 306.05
242923	09/12/2019	BRENDA ROAN	ROAN, BRENDA 2018 SENIOR REBATE	\$ 1,150.00
242924	09/12/2019	BUS PARTS WAREHOUSE	OPEN ORDER FOR SUPPLIES - BUS	\$ 669.85
242925	09/12/2019	CAMILLE R. SHERIDAN	SHERIDAN , CAMILLE 2018 SENIOR REBATE	\$ 575.00
242926	09/12/2019	CARLEEN FINK	TRANSPORTATION CONTRACT DRIVER + INSERVICE	\$ 1,211.33
242927	09/12/2019	CAROLINA BIOLOGICAL SUPPLY CO.	Item # 746415 Diffusion & O	\$ 347.80
			HSS Carolina	\$ 2,305.81
242928	09/12/2019	CAROLINE DOHRMAN	TRANSPORTATION PARENT DRIVER	\$ 981.36

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Check Number	Date	Vendor Name	Invoice Description	Check Amount
242929	09/12/2019	CARSON DELLOSA EDUCATION	Title I Supplies for Teach Me	\$ 123.74
242930	09/12/2019	CECILIA FUSCO	FUSCO, CECILA 2018 SENIOR REBATE	\$ 1,150.00
242931	09/12/2019	UGI CENTRAL	ESE AUGUST NATURAL GAS LINE CHARGE	\$ 482.33
			HS SOUTH AUGUST NATURAL GAS LINE CHARGE	\$ 2,054.50
			JM HILL AUGUST NATURAL GAS LINE CHARGE	\$ 775.14
			JM HILL JULY NATURAL GAS LINE CHARGE	\$ (102.08)
			JTL AUGUST NATURAL GAS LINE CHARGE	\$ 1,260.79
242932	09/12/2019	UGI CENTRAL	ESE AUGUST NATURAL GAS	\$ 299.87
			HS SOUTH AUGUST NATURAL GAS	\$ 2,183.08
			JTL AUGUST NATURAL GAS	\$ 1,250.47
242933	09/12/2019	CENTRAL POLY CORP.	CUSTODIAL SUPPLIES JTL	\$ 188.00
242934	09/12/2019	CHAPMAN REFRIGERATION LLC	to pay refrigeration invoices	\$ 159.33
242935	09/12/2019	CHARLES W DAILEY	Empl Expense claim # 3049. August 2019	\$ 208.80
242936	09/12/2019	CHERYL KUTZMAN	TRANSPORTATION CONTRACT DRIVER + INSERVICE	\$ 1,750.15
242937	09/12/2019	CHRISTINE A GARRETT	GARRETT, CHRISTINE 2018 SENIOR REBATE	\$ 1,150.00
242938	09/12/2019	CHRISTOPHER FETHERMAN	Empl Expense claim # 3061. EPC meeting	\$ 62.64
242939	09/12/2019	CHRISTOPHER S. BROWN LAW OFFICES	CHRIS BROWN INVOICE AUGUST 201	\$ 6,842.00
242940	09/12/2019	CI SOLUTIONS	PCCD Grant - Student Bus ID Ca	\$ 3,380.00
242941	09/12/2019	CINDY LANGLOIS-SOSA	Empl Expense claim # 3058.	\$ 6.96
242942	09/12/2019	CINTAS CORPORATION #101	bes uniforms RENTAL	\$ 76.18
			ESE uniform rentals	\$ 87.28
			FOUND UNIFORM RENTAL	\$ 208.89
			HS NORTH uniform rentals	\$ 584.52
			HS SOUTH uniform rentals	\$ 395.16
			JM HILL uniform rentals	\$ 161.89
			MAINTENANCE uniform rentals	\$ 211.46
			MECHANIC UNIFORM RENTAL	\$ 238.58
			RESICA uniform rentals	\$ 64.30
			SMITHFIELD uniform rentals	\$ 48.38

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242943	09/12/2019	CITY CENTER WHOLESAL, LLC	HS NORTH CONCESSION STAND SUPPLIES	\$ 1,248.75
242944	09/12/2019	CLASSROOM DIRECT/SCHOOL SPECIALTY INC.	HS SOUTH SCHOOL SUPPLIES	\$ 54.82
			SCHOOL SUPPLIES 308103385605-54025377	\$ 14,089.25
			SCHOOL SUPPLIES 7789015458-54343576	\$ 398.84
			SCHOOL SUPPLIES 7790336202-53978782	\$ 12,602.55
			SCHOOL SUPPLIES 7790494199-53895428	\$ 32.36
			SCHOOL SUPPLIES 7790535175-53954587	\$ 170.07
			SCHOOL SUPPLIES 7790562279-54032799	\$ 360.20
			SCHOOL SUPPLIES 7790595199-80683269	\$ (25.90)
			SCHOOL SUPPLIES 7790600170-54032802	\$ 21.50
			SCHOOL SUPPLIES 7790611512-54057924	\$ 381.00
			SCHOOL SUPPLIES 7790634783-54150277	\$ 258.53
			SCHOOL SUPPLIES 7790642487-54243492	\$ 1,427.91
			SCHOOL SUPPLIES 7790644786-54166748	\$ 1,275.00
			SCHOOL SUPPLIES 7790661869-54183808	\$ 46.71
			SCHOOL SUPPLIES 7790664541-54243487	\$ 507.53
			SCHOOL SUPPLIES 7790669092-54241773	\$ 59.83
			SCHOOL SUPPLIES 7790682417-54244507	\$ 164.14
			SCHOOL SUPPLIES 7790693128-54247758	\$ 1,572.24
			SCHOOL SUPPLIES 7790698021-54261628	\$ 163.73
			SCHOOL SUPPLIES 7790698297-54261657	\$ 272.47
			SCHOOL SUPPLIES 7790704808-54316165	\$ 667.90
			SCHOOL SUPPLIES 7790716886-54316430	\$ 294.58
			SCHOOL SUPPLIES 7790757373-54381653	\$ 317.40
			SCHOOL SUPPLIES 7790772053-54384057	\$ 216.44
			SCHOOL SUPPLIES 7790780380-54400781	\$ 17.48
242945	09/12/2019	CLAUDE S. CYPHERS, INC.	OPEN ORDER FOR TRUCK PARTS - C	\$ 56.91
242946	09/12/2019	COMPUTER DISCOUNT WAREHOUSE	projector bulb classroom use	\$ 79.00
			projector bulb for classroom	\$ 79.00

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242946	09/12/2019	COMPUTER DISCOUNT WAREHOUSE	Projector lamps	\$ 185.40
242947			Projector VGA cord	\$ 93.90
242948	09/12/2019	CONSTANCE MORRELL	MORRELL, CONSTANCE 2018 SENIOR REBATE	\$ 575.00
242949	09/12/2019	CREST GOOD MFG CO INC	hsn sensors	\$ 7,046.74
242950	09/12/2019	DAILEY RESOURCES	OPEN ORDER FOR WELDING GAS - D	\$ 185.88
242951	09/12/2019	DALE D. FULLER	FULLER, DALE 2018 SENIOR REBATE	\$ 1,150.00
242952	09/12/2019	DAVID J LANTZ III	Expense claim # 3069. SUMMER 2019 TUITION REIMBURS	\$ 1,539.00
242953	09/12/2019	DAVID J SCOTT	Expense claim # 3073. SUMMER 2019 TUITION REIMBURS	\$ 1,548.00
242954	09/12/2019	DEBORAH HOLMES	TRANSPORTATION CONTRACT DRIVER + INSERVICE	\$ 2,104.68
242955	09/12/2019	DEBORAH SANDS	Empl Expense claim # 3062. STEAM Program	\$ 45.00
242956	09/12/2019	DEERE & COMPANY	NORTH ATHLETICS GATOR	\$ 11,747.14
242957	09/12/2019	DEMCO INC	LIBRARY	\$ 219.77
242958	09/12/2019	DIANE KRUPSKI	TRANSPORTATION CONTRACT DRIVER + INSERVICE	\$ 1,598.34
242959	09/12/2019	DIRECT ENERGY BUSINESS	HS SOUTH STADIUM NATURAL GAS	\$ 42.66
242960	09/12/2019	DISTRICT COURT 43-2-02	CIVIL COMPLAINT FOOD SVC DEBT - WALKER	\$ 124.75
242961	09/12/2019	DISTRICT COURT 43-2-02	CIVIL COMPLAINT FOOD SVC DEBT - WALKER	\$ 124.75
		DM SUPPLY SOURCE, LLC	actuator	\$ 1,087.92
			hss fan coil	\$ 439.72
			hss pump	\$ 642.85
			mse akrx 24	\$ 3,495.42
			mse valve	\$ 717.00
			res spring	\$ 752.64
			sme valve	\$ 400.24
242962	09/12/2019	DONAL & GAIL NASE	NASE, DONALD & GAIL 2018 SENIOR REBATE	\$ 1,150.00
242963	09/12/2019	DORIAN BUSINESS SYSTEMS, INC	Charms Office Assistant subscr	\$ 349.00
242964	09/12/2019	DR. NADIA WOROBJI	Empl Expense claim # 3019. PMEA membership	\$ 140.00
242965	09/12/2019	EARL PALMER DR	PALMER, EARL 2018 SENIOR REBATE	\$ 913.37
242966	09/12/2019	ELEANOR A DELLA-CALC	Expense claim # 3067. SUMMER 2019 TUITION REIMBURS	\$ 690.00
242967	09/12/2019	ELIZABETH RIVERA	RIVERA, ELIZABETH 2018 SENIOR REBATE	\$ 938.62

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242968	09/12/2019	EMMANUELA AZIKIWE	Expense claim # 3066. SUMMER 2019 TUITION REIMBURS	\$ 1,548.00
242969	09/12/2019	ENGLE HAMBRIGHT & DAVIES, INC.	GSS INV 12004 20192020 ACCIDEN	\$ 49,722.00
242970	09/12/2019	ERIC BUKSA	Empl Expense claim # 3043.August 2019	\$ 62.64
242971	09/12/2019	FACE/SCHOLASTIC INC.	Title I - P&FE Books	\$ 1,100.00
			Title I Books for P&FE	\$ 1,750.00
242972	09/12/2019	FIVE STAR INTERNATIONAL LLC	OPEN ORDER FOR SUPPLIES - FIVE	\$ 579.00
242973	09/12/2019	FLINN SCIENTIFIC INC.	HSS20	\$ 9,033.20
242974	09/12/2019	FRASER ADVANCED INFORMATION SYSTEMS	DISTRICT COPIERS CONTRACT	\$ 90,703.59
242975	09/12/2019	FRONTIER	OPEN PURCHASE ORDER FOR POTS L	\$ 361.88
242976	09/12/2019	GEORGE CAMELLA	TRANSPORTATION CONTRACT DRIVER + INSERVICE	\$ 727.60
242977	09/12/2019	GEORGE MORRIS	MORRIS, GEORGE 2018 SENIOR REBATE	\$ 700.00
242978	09/12/2019	GERALDINE WILLIAMS	WILLIAMS, GERALDINE 2018 SENIOR REBATE	\$ 575.00
242979	09/12/2019	GINA D. LABADIE	TRANSPORTATION CONTRACT DRIVER + INSERVICE	\$ 1,951.68
242980	09/12/2019	GLADYS N WALKER	TRANSPORTATION CONTRACT DRIVER + INSERVICE	\$ 1,516.31
242981	09/12/2019	GOT SPECIAL KIDS	Supplies for Special Ed class	\$ 751.68
242982	09/12/2019	GOULD'S PRODUCE AND FARM MARKET	to pay fresh produce invoices	\$ 1,032.00
242983	09/12/2019	GOVCONNECTION, INC	RENEWAL OF ADOBE CREATIVE CLOU	\$ 22,675.00
242984	09/12/2019	HARRIET EITZENBERGER	EIRZENBERGER, HARRIET 2018 SENIOR REBATE	\$ 1,150.00
242985	09/12/2019	HEARTLAND PAYMENT SYSTEM	software support Cafe Enterpr	\$ 12,258.38
242986	09/12/2019	HEATHER A PIPERATO	Expense claim # 3065. SUMMER 2019 TUITION REIMBURS	\$ 7,062.00
242987	09/12/2019	HUMAN KINETICS, INC.	ATHLETICS PIAA COACHING EDUCAT	\$ 2,355.87
242988	09/12/2019	INFORMS	SOUTH ATHLETICS MENTOR NIGHT O	\$ 504.60
242989	09/12/2019	INTERBORO PACKAGING CORP	CUSTODIAL SUPPLIES ESE	\$ 620.80
242990	09/12/2019	IONIE SINCLAIR	TRANSPORTATION CONTRACT DRIVER + INSERVICE	\$ 649.48
242991	09/12/2019	J.W.PEPPER & SONS-ACCT.#36-136400	Balance never billed 19004052 Da Coconut Nut	\$ 6.60
			Band Books and Music	\$ 257.82
			Folders & Music	\$ 448.50
			LIS Mansfield	\$ 181.24
			Music	\$ 90.97

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242991	09/12/2019	J.W.PEPPER & SONS-ACCT.#36-136400	Sheet Music	\$ 377.88
			Stevens-LIS Choral Music	\$ 775.74
			Toccat & Fugue balance never billed 19004004	\$ 55.00
242992	09/12/2019	JAMF HOLDINGS, INC. & SUBSIDIARIES	RENEWAL JAMF	\$ 13,200.00
242993	09/12/2019	JANIE BONSER	Empl Expense claim # 3050. August 2019	\$ 153.12
242994	09/12/2019	JENNIFER HUFFMAN	Empl Expense claim # 3030. June/July	\$ 7.13
242995	09/12/2019	JENNY GALUNIC	TRANSPORTATION CONTRACT DRIVER + INSERVICE	\$ 1,131.61
242996	09/12/2019	JEREMY JUDD	Empl Expense claim # 3053. July 2019	\$ 19.04
242997	09/12/2019	JOAN M FARRELL	FARRELL, JOAN 2018 SENIOR REBATE	\$ 1,150.00
242998	09/12/2019	JOEL D LOWRIS	Empl Expense claim # 3037 July 2019	\$ 1,280.11
242999	09/12/2019	JOHN & JOAN FOSTER	FOSTER, JOHN & JOAN 2018 SENIOR REBATE	\$ 700.00
243000	09/12/2019	JOHN SHANLEY	SHANLEY, JOHN 2018 SENIOR REBATE	\$ 575.00
243001	09/12/2019	JOSEPH & LUZ MEDINA	MEDINA, JOSEPH & LUZ 2018 SENIOR REBATE	\$ 575.00
243002	09/12/2019	JOSEPH FUCHS	TRANSPORTATION CONTRACT DRIVER + INSERVICE	\$ 3,387.50
243003	09/12/2019	JOSEPHINE COUNTERMAN	COUNTERMAN, JOSEPHINE 2018 SENIOR REBATE	\$ 1,150.00
243004	09/12/2019	JUDITH BERRY	Empl Expense claim # 3056. July 2019	\$ 23.20
243005	09/12/2019	KARLA J LABAR	TRANSPORTATION CONTRACT DRIVER + INSERVICE	\$ 2,633.41
243006	09/12/2019	KARLDON PEDONE	PEDONE, KARLDON 2018 SENIOR REBATE	\$ 575.00
243007	09/12/2019	KATHARINE HOLMES	TRANSPORTATION CONTRACT DRIVER + INSERVICE	\$ 1,458.51
243008	09/12/2019	KENMARK INC	Drop for the musical "Groovy"	\$ 554.00
243009	09/12/2019	KENMARK INC	SECURITY DEPOSIT FOR THE MUSICAL "GROOVY" DROP	\$ 300.00
243010	09/12/2019	KENNETH & NANCY GOUCHER	GOUCHER, KENNETH & NANCY 2018 SENIOR REBATE	\$ 575.00
243011	09/12/2019	LAILA MOUSTAFA	MOUSTAFA, LAILA 2018 SENIOR REBATE	\$ 1,110.33
243012	09/12/2019	LAURIE SUMMERVILLE	Empl Expense claim # 3054 July 2019	\$ 16.00
243013	09/12/2019	LAUREN M LEHMAN	Expense claim # 3070. SUMMER 2019 TUITION REIMBURS	\$ 1,100.00
			Expense claim # 3076. MEMBERSHIP PAYMENT	\$ 140.00
243014	09/12/2019	LEHIGH VALLEY ASBO	ASBO MEMBERSHIP DUES - T.MCINT	\$ 50.00
243015	09/12/2019	LEOCADIO & MARIA D. SANDOZ	SANDOZ, LEOCADIO & MARIA 2018 SENIOR REBATE	\$ 1,150.00
243016	09/12/2019	LEONARD DISANTO	DISANTO, LEONARD 2018 SENIOR REBATE	\$ 1,150.00

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Check Number	Date	Vendor Name	Invoice Description	Check Amount
243017	09/12/2019	LISA GERST	TRANSPORTATION CONTRACT DRIVER + INSERVICE	\$ 2,062.89
243018	09/12/2019	LORRAINE BROWNE	BROWNE, LORRAINE 2018 SENIOR REBATE	\$ 700.00
243019	09/12/2019	LUBA & CHARLES ROSE	ROSE, LUBA & CHARLES 2018 SENIOR REBATE	\$ 575.00
243020	09/12/2019	LUNCH ACCT REFUND	REFUND 143019	\$ 53.45
243021	09/12/2019	LYNETTE M ROY	ROY, LYNETTE 2018 SENIOR REBATE	\$ 575.00
243022	09/12/2019	MANVEL PAGE	Empl Expense claim # 3048. August 2019	\$ 58.64
243023	09/12/2019	MANWALAMINK WATER COMPANY	SMITHFIELD AUGUST WATER AND SEWER	\$ 506.82
243024	09/12/2019	MARIA FRASCELLA	TRANSPORTATION CONTRACT DRIVER + INSERVICE	\$ 603.09
243025	09/12/2019	MARIAN B. HICKS	HICKS, MARIAN 2018 SENIOR REBATE	\$ 575.00
243026	09/12/2019	MARK IHDE	IHDE, MARK 2018 SENIOR REBATE	\$ 930.65
243027	09/12/2019	MARSHALLS CREEK PLUMB.&ELECT. SUPPLIES	mse valve	\$ 93.12
243028	09/12/2019	MARTIN & BEATRICE GENGERKE	GENGERKE, MARTIN & BEATRICE 2018 SENIOR REBATE	\$ 575.00
243029	09/12/2019	MARYANN REILLY	REILLY, MARYANN 2018 SENIOR REBATE	\$ 1,150.00
243030	09/12/2019	MATHILDE DEMARINIS	DEMARINIS, MATHILDE 2018 SENIOR REBATE	\$ 575.00
243031	09/12/2019	MATILDA & JAMES CHAPMAN	CHAPMAN, JAMES AND MATILDA 2018 SENIOR REBATE	\$ 575.00
243032	09/12/2019	MATTHEW KRAUSS	Empl Expense claim # 3003.August 2019	\$ 72.79
			Empl Expense claim # 3016.August 2019	\$ 237.29
			Empl Expense claim # 3051.August Balance owed	\$ 30.52
243033	09/12/2019	MCGRAW HILL EDUCATION	BOOKS	\$ 803.72
243034	09/12/2019	MEIER SUPPLY CO., INC.	DISTRICT FILTERS	\$ 298.75
			hss filter	\$ 2.74
			hss filters	\$ 32.93
243035	09/12/2019	MELODY SEVERUD	TRANSPORTATION CONTRACT DRIVER + INSERVICE	\$ 2,703.93
243036	09/12/2019	MET-ED	ESE ELECTRIC 100065663211	\$ 7,434.95
			HS SOUTH ELECTRIC 100017327568	\$ 28,415.54
			JM HILL ELECTRIC 100105710071	\$ 5,538.19
			JTL ELECTRIC 100019615861	\$ 10,580.60
			TRAFFIC LIGHT ELECTRIC 100019284494	\$ 19.40
			TRAFFIC LIGHT ELECTRIC 100054179492	\$ 32.73

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243036	09/12/2019	MET-ED	TRAFFIC LIGHT ELECTRIC 100075377489	\$ 29.99
243037	09/12/2019	MIC GREAVES	Empl Expense claim # 3055. July 2019	\$ 21.86
243038	09/12/2019	MICHAEL HEALEY	Expense claim # 3068. SUMMER 2019 TUITION REIMBURS	\$ 1,500.00
243039	09/12/2019	MIGUEL DEJESUS	TRANSPORTATION CONTRACT DRIVER + INSERVICE	\$ 1,854.77
243040	09/12/2019	MINNIE BATCHLER	BATCHLER, MINNIE 2018 SENIOR REBATE	\$ 1,150.00
243041	09/12/2019	MODERN GAS SALES, INC.	LEHMAN PROPAIN FOR THE POOL	\$ 226.57
			modern gas po	\$ 89.21
			RESICA PROPAIN FOR HEAT	\$ 35.90
243042	09/12/2019	MONROE CAREER AND TECHNICAL INSTITUTE	2019-2020 CAPITAL IMPROVEMENT	\$ 12,487.17
243043	09/12/2019	MONROE CAREER AND TECHNICAL INSTITUTE	2019-2020 operating payments	\$ 156,066.00
243044	09/12/2019	RUSSELL REID WASTE HAULING & DISPOSAL	JTL ATHLETICS TEMPORARY RESTRO	\$ 147.00
			NORTH ATHLETICS TEMPORARY REST	\$ 384.00
			SOUTH ATHLETICS TEMPORARY REST	\$ 373.00
243045	09/12/2019	NASCO (QOUTE#45950)	Nasco art supplies	\$ 669.58
			Nasco Musical Theater	\$ 361.76
243046	09/12/2019	NATIONAL BULB RECYCLING CORP.	bushkill bulb recycle	\$ 420.70
			north bulb recycle	\$ 1,308.50
243047	09/12/2019	NAZARETH MUSIC CENTER	Bass Clarinet Repair	\$ 85.00
243048	09/12/2019	NIMCO INC	HSS20 NIMCO	\$ 582.95
243049	09/12/2019	O'SHEA LUMBER COMPANY	LUMBER BID 57 JTL	\$ 170.00
			LUMBER BID 57 LIS	\$ 925.00
			LUMBER BID 57 NORTH HS	\$ 2,262.50
			LUMBER BID 57 SOUTH HS	\$ 4,432.20
243050	09/12/2019	PAFPC	Title I - PAFPC renewal	\$ 100.00
243051	09/12/2019	PAPER MART, INC.	IU 20 JOINT PURCHASE PAPER JAN	\$ 528.35
243052	09/12/2019	PATRICIA OEST	OEST, PATRICIA 2018 SENIOR REBATE	\$ 575.00
243053	09/12/2019	PATRICIA WILSON	WILSON, PATRICIA & THOMAS GUIFFIE 2018 SENIOR REBA	\$ 1,150.00
243054	09/12/2019	PATRIOT WORKWEAR	Patriot Reflective Patch SPO	\$ 14.00
			Patriot uniforms for SPO AI Sm	\$ 59.00

East Stroudsburg Area School District

Date Range 9/7/19 through 9/12/19

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
243055	09/12/2019	PAUL H SCHMID	Expense claim # 3077. AUGUST 2019 MILEAGE	\$ 143.90
243056	09/12/2019	PAULA SCHWARTZMAN	SCHWARTZMAN, PAULA 2018 SENIOR REBATE	\$ 1,500.00
243057	09/12/2019	PENN VALLEY CHEMICAL CO., INC.	IU 20 JOINT PURCHASE PAPER JAN	\$ 469.40
			IU 20 JOINT PURCHASING PAPER J	\$ 375.52
			IU20 NMPJC JANITORIALS SUPPLIE	\$ 70.41
243058	09/12/2019	PENNSYLVANIA ONE CALL SYSTEM, INC.	pa one call	\$ 159.18
243059	09/12/2019	PENNSYLVANIA PAPER & SUPPLY CO.	CUSTODIAL SUPPLIES ESE	\$ 730.67
243060	09/12/2019	PEPSI-COLA	HS NORTH ATHLETICS CONCESSION STAND	\$ 1,513.32
			HS SOUTH CONCESSION STAND	\$ 1,060.37
243061	09/12/2019	PETROCHOICE	OPEN ORDER FOR FLUIDS - PETROC	\$ 4,656.84
243062	09/12/2019	PETTY CASH HS SOUTH	HS SOUTH PETTY CASH 07/22/2019 TO 08/20/2019	\$ 48.83
243063	09/12/2019	PIZZARO'S PIZZA	TEACHERS LUNCH HS NORTH	\$ 1,352.20
243064	09/12/2019	POCONO PROFOODS	TO PAY 2019-2020 INVOICES	\$ 17,706.39
243065	09/12/2019	PP&L	HS SOUTH TRAFFIC LIGHT	\$ 28.81
			HS SOUTH TRAFFIC LIGHT 92422-54001	\$ 28.95
			HS SOUTH TRAFFIC LIGHT 95041-29005	\$ 28.87
			HS SOUTH TRAFFIC LIGHT 98641-29009	\$ 27.45
243066	09/12/2019	PYRAMID SCHOOL PRODUCTS	CUSTODIAL SUPPLIES BUSHKILL	\$ 446.39
			CUSTODIAL SUPPLIES JTL	\$ 194.95
			CUSTODIAL SUPPLIES MSF	\$ 739.20
243067	09/12/2019	QUILL CORPORATION	ATHLETICS OFFICE SUPPLIES - QU	\$ 235.48
			SOUTH SUPPLIES FOR GAMES	\$ 176.27
243068	09/12/2019	RC FINE FOODS	to pay for chicken and beef ba	\$ 359.40
243069	09/12/2019	REGINA E DICKERSON	DICKERSON, REGINA 2018 SENIOR REBATE	\$ 700.00
243070	09/12/2019	REGINA FARMS	OPEN ORDER FOR SUPPLIES - REGI	\$ 380.80
243071	09/12/2019	RESILITE SPORTS PRODUCTS, INC	JMH Sensory Room Pole Wrap	\$ 349.00
243072	09/12/2019	ROBERT J ROMAGNO	Empl Expense claim # 3041. August 2019	\$ 64.09
243073	09/12/2019	ROBERT M. SIDES FAMILY MUSIC CENTERS	PRIVIA PAC2BK Casio Privia Pa	\$ 1,168.00
			Tuba Repair	\$ 98.00

East Stroudsburg Area School District

Date Range 9/7/19 through 9/12/19

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
243074	09/12/2019	RONALD LABAR'S LOCK SERVICE	labar po	\$ 119.34
243075	09/12/2019	RUTH GLATT	GLATT, RUTH 2018 SENIOR REBATE	\$ 1,150.00
243076	09/12/2019	RYAN MORAN	Empl Expense claim # 3044. August 2019	\$ 156.54
			Empl Expense claim # 3059.	\$ 8.00
243077	09/12/2019	SANTO & ROSEANN ALBANESE	ALBANESE, SANTO & ROSEANN 2018 SENIOR REBATE	\$ 575.00
243078	09/12/2019	SARGENT'S COURT REPORTING SERVICE, INC	Certified Transcript	\$ 1,451.75
243079	09/12/2019	SCANTRON CORPORATION	Restock Fee PO#19000380 was duplicate of 19000598	\$ 54.80
243080	09/12/2019	SCHOLASTIC	PCCD Grant - MindUp Curriculum	\$ 694.57
243081	09/12/2019	SCHUYLKILL VALLEY SPORTING GOODS	HS NORTH SOFTBALL TEAM EQUIPMENT	\$ 43.90
243082	09/12/2019	SCHUYLKILL VALLEY SPORTING GOODS	HS NORTH SOFTBALL TEAM EQUIPMENT	\$ 140.00
243083	09/12/2019	SCHUYLKILL VALLEY SPORTING GOODS	HS NORTH SOFTBALL TEAM SUN VISORS	\$ 200.00
243084	09/12/2019	SCHUYLKILL VALLEY SPORTING GOODS	HS NORTH SOFTBALL TEAM SUPPLIES	\$ 266.00
243085	09/12/2019	SCHUYLKILL VALLEY SPORTING GOODS	JTL FOOTBALL BALLS, BELTS, CAP	\$ 535.00
			LEHMAN BOYS SOCCER BALLS, SOCK	\$ 446.05
			NORTH BOYS SOCCER GOALIE JERSE	\$ 466.00
			NORTH CROSS COUNTRY SPIKES AND	\$ 100.00
			NORTH VOLLEYBALL SCOREBOOKS	\$ 12.00
			SOUTH FOOTBALL FOOTBALLS, BELT	\$ 2,315.45
			SOUTH FOOTBALL KICKING TEES	\$ 56.00
			SOUTH GIRLS TENNIS SHIRTS, VIS	\$ 477.50
			SOUTH GOLF POLOS AND 1/4 ZIPS	\$ 1,170.00
243086	09/12/2019	SCOTT C. IHLE	Empl Expense claim # 3040. August 2019	\$ 105.79
243087	09/12/2019	SHAWNEE INN & GOLF RESORT	HS SOUTH CANOE TRIP	\$ 440.00
243088	09/12/2019	SHUJI & SHIGEKO MATSUSHITA	MATSUSHITA, SHUJI & SHIGEKO 2018 SENIOR REBATE	\$ 1,500.00
243089	09/12/2019	SIMCO LOGISTICS, INC	TO PAY ICE CREAM INVOICES FOR	\$ 684.22
243090	09/12/2019	ST. LUKES FAMILY PRACTICE	OPEN ORDER FOR DRIVER PHYSICAL	\$ 2,431.00
243091	09/12/2019	STEFANIE STRICKER	Empl Expense claim # 3045. August 2019	\$ 19.26
243092	09/12/2019	STEPHEN LASTRA	TRANSPORTATION CONTRACT DRIVER + INSERVICE	\$ 2,140.81
243093	09/12/2019	STEVE SHANNON TIRE & AUTO CENTER	OPEN ORDER FOR TIRES - STEVE S	\$ 1,359.20

East Stroudsburg Area School District

Date Range 9/7/19 through 9/12/19

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
243094	09/12/2019	STROUDSBURG ELECTRIC MOTOR SERVICE	hsn v belt	\$ 136.47
			mse p pump	\$ 3,350.00
			SME motor	\$ 1,225.86
243095	09/12/2019	SUPER HEAT, INC.	bush. boiler maintenance	\$ 3,500.00
			hsn boiler maintenance	\$ 5,300.00
243096	09/12/2019	SUSAN COLE	Expense claim # 3078. ALBUTEROL FOR NURSE OFFICE	\$ 41.09
243097	09/12/2019	TAIWO AFOLABI	TRANSPORTATION CONTRACT DRIVER + INSERVICE	\$ 1,248.39
243098	09/12/2019	TARA A LEWIS	Expense claim # 3071. SUMMER 2019 TUITION REIMBURS	\$ 1,500.00
243099	09/12/2019	TEACHERS CREATED RESOURCES	2nd Grade	\$ 175.12
243100	09/12/2019	TEAM CONNECTION	SOUTH FOOTBALL POLOS, RAIN JAC	\$ 1,565.04
243101	09/12/2019	THOMAS ANTHONY	ANTHONY, THOMAS 2018 SENIOR REBATE	\$ 700.00
243102	09/12/2019	TONI AMOROSI	AMOROSI, TONI 2018 SENIOR REBATE	\$ 700.00
243103	09/12/2019	TRANE U.S. INC.	jm chiller compressor	\$ 14,272.00
243104	09/12/2019	UNITED SALES USA, CORP	IU 20 JOINT PURCHASE PAPER JAN	\$ 6,154.50
243105	09/12/2019	UNIVERSITY MUSIC SERVICE	Dance Your Dance-P.O.#20000862	\$ 192.89
243106	09/12/2019	US FOODS	open PO for online orders from	\$ 302.03
243107	09/12/2019	VEX ROBOTICS INC	Stem Supplies	\$ 1,143.02
243108	09/12/2019	VICTOR POLLACK	Empl Expense claim # 3060. Pool Certification	\$ 60.00
243109	09/12/2019	WEST END EQUIPMENT	WEST END EQUIPMENT BACKHOE REN	\$ 700.00
243110	09/12/2019	WILLIAM RIKER	Empl Expense claim # 3039. August 2019	\$ 82.65
243111	09/12/2019	WILLIAM VITULLI	Empl Expense claim # 3046. August 2019	\$ 15.78
243112	09/12/2019	ZEPHYR MAT CLUB	JTL WRESTLING ENTRY FEE FOR ZE	\$ 350.00
243113	09/12/2019	ZESWITZ MUSIC COMPANY	Baritone Repair Invoice 112064	\$ 108.00
			Music Books (Zeswitz)	\$ 219.39
Grand Total				\$ 721,935.26

AUGUST 2019 WIRE PAYMENTS

Payroll	\$ 2,846,433.59
Accounts Payable - Benefits	\$ 1,657,331.89
Flex Spending Accounts TASC	\$ 12,967.98
Payments to Inservco Insurance for Workers' Comp	\$ 21,278.97
Procurement Card	\$ 24,061.42
EBTEP	\$ 1,754,076.80
NEOPOST POSTAGE	\$ 3,300.00
PA STATE SALES TAX	\$ 96.30
2014A GOB CCD	\$ 119,461.25
2014AA GOB CCD	\$ 232,570.00
2015 GOB CCD	\$ 1,202,735.00
2016 GOB CCD	\$ 246,076.25
2016A GOB CCD	\$ 910,962.50
2017 GOB CCD	\$ 174,081.25
2017A GOB CCD	\$ 139,825.00
2017AA GOB CCD	\$ 6,053,237.50
2017AAA GOB CCD	\$ 295,945.00
East Stroudsburg QSCB 2010A CCD	\$ 91,053.51
East Stroudsburg QZAB 2011D CCD	\$ 36,423.96
	<u>\$ 15,821,918.17</u>

**EAST STROUDSBURG AREA SCHOOL DISTRICT
TREASURER'S REPORT AS OF AUGUST 31, 2019**

ESSA TREASURY OPERATING ACCOUNT - ALL FUNDS

8/1/19 Balance	\$ 9,691,106.45
Receipts	\$ 16,541,177.90
Interest/Dividends	\$ 6,922.34
Disbursements	\$ (19,427,906.90)
8/31/19 Balance	\$ 6,811,299.79

PLGIT - GENERAL FUND

8/1/19 Balance	\$ 13,749,052.72
Receipts	\$ 669,286.14
Interest/Dividends	\$ 24,325.30
Disbursements	
8/31/19 Balance	\$ 14,442,664.16

PSDLAF - GENERAL FUND

8/1/19 Balance	\$ 27,137,880.73
Receipts	\$ 69,637,383.90
Interest/Dividends	\$ 66,182.68
Deferred Interest	\$ 57,300.00
Disbursements	\$ (68,746,761.42)
8/31/19 Balance	\$ 28,151,985.89

ESSA WORKERS COMP SELF INS - GENERAL FUND

8/1/19 Balance	\$ 200,268.19
Receipts	
Interest/Dividends	\$ 131.68
Disbursements	
8/31/19 Balance	\$ 200,399.87

ESSA PAYPAL - GENERAL FUND

8/1/19 Balance	\$ 3,050.21
Receipts	
Interest/Dividends	\$ 2.01
Disbursements	
8/31/19 Balance	\$ 3,052.22

ESSA FERNWOOD ESCROW - GENERAL FUND

8/1/19 Balance	\$ 38,213.49
Receipts	
Interest/Dividends	\$ 25.13
Disbursements	
8/31/19 Balance	\$ 38,238.62

ESSA - CAFETERIA FUND

8/1/19 Balance	\$ 223,503.67
Receipts	\$ 25,359.05
Interest/Dividends	\$ 149.42
Disbursements	\$ (413.25)
8/31/19 Balance	\$ 248,598.89

PLGIT - CAFETERIA FUND

8/1/19 Balance	\$	41,168.80
Receipts		
Interest/Dividends	\$	71.44
Disbursements		
8/31/19 Balance	\$	41,240.24

PLGIT - CAPITAL RESERVE FUND

8/1/19 Balance	\$	22,618,120.39
Receipts		
Interest/Dividends	\$	39,249.81
Disbursements		
8/31/19 Balance	\$	22,657,370.20

ESSA - CONCESSION STAND

8/1/19 Balance	\$	27,663.92
Receipts		
Interest/Dividends	\$	18.19
Disbursements		
8/31/19 Balance	\$	27,682.11

ESSA - EXPENDABLE TRUST

8/1/19 Balance	\$	31,564.66
Receipts		
Interest/Dividends	\$	20.75
Disbursements	\$	(3.00)
8/31/19 Balance	\$	31,582.41

ESSA - NON-EXPENDABLE TRUST

8/1/19 Balance	\$	18,585.92
Receipts		
Interest/Dividends	\$	12.22
Disbursements	\$	(3.00)
8/31/19 Balance	\$	18,595.14

ESSA - SPECIAL ACTIVITY

8/1/19 Balance	\$	241,224.81
Receipts		
Interest/Dividends	\$	158.61
Disbursements		
8/31/19 Balance	\$	241,383.42

ESSA CD INVESTMENT - SPECIAL ACTIVITY

8/1/19 Balance	\$	40,823.84
Receipts		
Interest/Dividends		
Disbursements		
8/31/19 Balance	\$	40,823.84

ESSA - STUDENT ACTIVITY

8/1/19 Balance	\$	74,165.88
Receipts		
Interest/Dividends	\$	48.77
Disbursements		
8/31/19 Balance	\$	74,214.65

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BANK RECONCILIATION

NAME OF ACCOUNT General Fund

BANK ESSA

Prepared by: Sonya Burch

Approved by: Deane Kelly

MONTH: Jul-19

ESSA Checking \$ 9,691,106.45 \$ 9,691,106.45

Less:	Outstanding Checks-General Fund	\$ 744,524.22	
	Outstanding Payroll Activity	\$ 545.67	
	Outstanding PA Withholding		
	Outstanding PA Employee Unemployment		
	Outstanding Federal Tax		
	Outstanding Flex Spending Accounts		
			\$ 745,069.89
			\$ 8,946,036.56

General Ledger 00-0000-010-000-00-000-000-000-0000 \$ 8,945,668.74

Adjustments:	Payroll 8/5/19 Misc. Vendor Posted to June, JE to July	\$ 367.82	
			\$ 367.82
			\$ 8,946,036.56

Difference \$ -

10-0101-020-000-00-000-000-000-0001-	\$ 8,844,489.52	Account Balance <i>OP</i>
00-0000-010-000-00-000-000-000-0000-	\$ 101,179.22	Account Balance <i>OL</i>
00-0000-010-000-00-000-000-000-0000-		Outstanding Interest
00-0000-010-000-00-000-000-000-0000-	<u>\$ 8,945,668.74</u>	Bank Reconciliation

200 Palmer Street • PO Box L
Stroudsburg, PA 18360-0160

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT GENERAL FUND OPERATING
C/O THOMAS J MCINTYRE
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	IBank@essabank.com

Summary of Accounts		
Account Type	Account Number	Ending Balance
Government Checking		\$6,811,299.79

Government Checking

Account Summary			Interest Summary	
Date	Description	Amount	Description	Amount
08/01/2019	Beginning Balance	\$9,691,106.45	Annual Percentage Yield Earned	0.00%
	78 Credit(s) This Period	\$16,548,100.24	Interest Days	0
	60 Debit(s) This Period	-\$19,427,906.90	Interest Earned	\$0.00
08/30/2019	Ending Balance	\$6,811,299.79	Interest Paid This Period	\$6,922.34
			Interest Paid Year-to-Date	\$91,477.82

Deposits		Amount
Date	Description	
08/02/2019	TRANSFER FROM	\$70,861.04
08/02/2019	TRANSFER FROM	\$32,246.61
08/05/2019	TRANSFER FROM	\$138,093.70
08/05/2019	TRANSFER FROM	\$69,498.06
08/06/2019	TRANSFER FROM	\$80,664.45
08/06/2019	TRANSFER FROM	\$37,996.35
08/06/2019	TRANSFER FROM	\$155,247.97
08/06/2019	INTEREST FROM ACCT	\$8.00
08/07/2019	TRANSFER FROM	\$94,826.34
08/07/2019	TRANSFER FROM	\$265,010.32
08/08/2019	TRANSFER FROM	\$171,538.98
08/08/2019	TRANSFER FROM	\$11,976.87
08/08/2019	TRANSFER FROM	\$63,780.16
08/08/2019	TRANSFER FROM	\$226,319.95
08/09/2019	TRANSFER FROM	\$154,306.99
08/09/2019	TRANSFER FROM	\$183,353.56
08/09/2019	TRANSFER FROM	\$9,460.74
08/09/2019	TRANSFER FROM	\$39,355.02
08/12/2019	TRANSFER FROM	\$124,875.27
08/12/2019	TRANSFER FROM	\$148,691.12
08/12/2019	TRANSFER FROM	\$277,808.97
08/12/2019	TRANSFER FROM	\$337,324.78
08/13/2019	TRANSFER FROM	\$85,497.58
08/13/2019	TRANSFER FROM	\$42,226.39
08/13/2019	TRANSFER FROM	\$143,320.60

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Pennsylvania Local Government Investment Trust

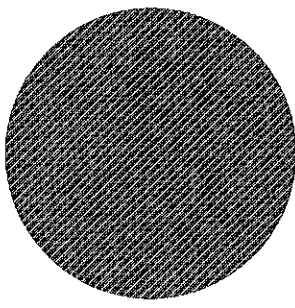
Account Statement - Transaction Summary

For the Month Ending **August 31, 2019**

East Stroudsburg Area School District - GENERAL FUND -

PLGIT - Class	
Opening Market Value	13,749,052.72
Purchases	693,611.44
Redemptions	0.00
Unsettled Trades	0.00
Change In Value	0.00
Closing Market Value	\$14,442,664.16
Cash Dividends and Income	24,325.30

Asset Summary		
	August 31, 2019	July 31, 2019
PLGIT - Class	14,442,664.16	13,749,052.72
Total	\$14,442,664.16	\$13,749,052.72
Asset Allocation		



PLGIT - Class
100.00%

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PSDLAF Monthly Statement

(71256-101) GENERAL FUND Statement Period
Aug 1, 2019 to Aug 31, 2019

Statement for the Account of:
EAST STROUDSBURG ASD

ACTIVITY SUMMARY

INVESTMENT POOL SUMMARY	MAX
Beginning Balance	\$4,897,880.73
Dividends	\$12,556.03
Credits	\$40,988,310.55
Checks Paid	\$0.00
Other Debits	(\$34,726,761.42)
Ending Balance	\$11,171,985.89
Average Monthly Rate	1.88%

TOTAL MAX \$11,171,985.89

TOTAL FIXED INCOME \$16,980,000.00

ACCOUNT TOTAL \$28,151,985.89

PLEASE NOTE: THE FUND WILL BE CLOSED
OCTOBER 14TH IN OBSERVANCE OF THE COLUMBUS
DAY HOLIDAY

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EAST STROUDSBURG ASD
Jeff Bader
50 Vine Street
East Stroudsburg, PA 18031



EAST STROUDSBURG ASD

Statement Period
Aug 1, 2019 to Aug 31, 2019

FIXED INCOME INVESTMENTS

PURCHASES

Type	Holding ID	Trade	Settle	Maturity	Description	Cost	Projected Interest	Rate	Face/Par
FLEX	91621	08/01/19	08/01/19	09/20/19	Full Flex Pool (NEX ICS)	\$10,000,000.00	\$29,452.05	2.150%	\$10,000,000.00
FLEX	91619	08/01/19	08/01/19	09/20/19	Full Flex Pool (CNB)	\$7,500,000.00	\$21,575.34	2.100%	\$7,500,000.00
FLEX	91617	08/01/19	08/01/19	09/20/19	Full Flex Pool (CB)	\$4,260,000.00	\$11,671.23	2.000%	\$4,260,000.00
FLEX	92349	08/13/19	08/13/19	09/20/19	Full Flex Pool (OZK)	\$2,000,000.00	\$4,164.38	2.000%	\$2,000,000.00
SEC		08/22/19	08/22/19	05/21/20	US Treasury Bill	\$4,942,700.00		1.550%	\$5,000,000.00
Totals for Period:						\$28,702,700.00	\$66,863.01		\$28,760,000.00

5,000,000.00*+
 4,942,700.00 -
 57,300.00*
 Deferred Interest

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EAST STROUDSBURG ASD

Statement Period
Aug 1, 2019 to Aug 31, 2019

FIXED INCOME INVESTMENTS

MATURITIES

Type	M	Holding ID	Settle Date	Transaction Date	Maturity Date	Description	Cost	Projected Interest	Face/Par
FLEX	M	90897	08/01/19	08/01/19	08/01/19	Full Flex Pool (NEX ICS)	\$10,000,000.00		\$10,000,000.00
FLEX	M	90807	08/01/19	08/01/19	08/01/19	Full Flex Pool (CNB)	\$7,500,000.00		\$7,500,000.00
FLEX	M	90808	08/01/19	08/01/19	08/01/19	Full Flex Pool (CB)	\$4,260,000.00		\$4,260,000.00

SALES

Type	S	Holding ID	Settle Date	Transaction Date	Maturity Date	Description	Settlement	Projected Interest	Face/Par
FLEX	S	91617	08/06/19	08/06/19	09/20/19	Full Flex Pool (CB)	\$3,000,000.00	\$7,397.26	\$3,000,000.00
FLEX	S	91619	08/20/19	08/20/19	09/20/19	Full Flex Pool (CNB)	\$3,000,000.00	\$5,350.68	\$3,000,000.00
FLEX	S	92349	08/20/19	08/20/19	09/20/19	Full Flex Pool (OZK)	\$2,000,000.00	\$3,397.26	\$2,000,000.00
FLEX	S	91617	08/27/19	08/27/19	09/20/19	Full Flex Pool (CB)	\$1,260,000.00	\$1,656.99	\$1,260,000.00
FLEX	S	91619	08/27/19	08/27/19	09/20/19	Full Flex Pool (CNB)	\$3,000,000.00	\$4,142.47	\$3,000,000.00

Totals for Period: \$34,020,000.00 \$21,944.66 \$34,020,000.00

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EAST STROUDSBURG ASD

FIXED INCOME INVESTMENTS

Statement Period
Aug 1, 2019 to Aug 31, 2019

INTEREST		Transaction	Description	Interest
Type	Holding ID	Date		
Flex	1135134	08/20/19	CD Interest- Full Flex	\$11,106.16
Flex	1135136	08/20/19	CD Interest- Full Flex	\$20,383.56
Flex	1135136	08/20/19	CD Interest- Full Flex	\$12,228.93
Flex	1135137	08/20/19	CD Interest- Full Flex	\$2,503.89
Flex	1135138	08/20/19	CD Interest- Full Flex	\$2,575.34
Flex	1135139	08/20/19	CD Interest- Full Flex	\$4,828.77
Totals for Period:				\$53,626.65

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200 Palmer Street • PO Box L
Stroudsburg, PA 18360-0160

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT WORKERS COMP SELF INS
C/O THOMAS J MCINTYRE
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	ibank@essabank.com

Summary of Accounts		
Account Type	Account Number	Ending Balance
Government Checking		\$200,399.87

Government Checking

Account Summary

Date	Description	Amount
08/01/2019	Beginning Balance	\$200,268.19
	1 Credit(s) This Period	\$131.68
	0 Debit(s) This Period	\$0.00
08/30/2019	Ending Balance	\$200,399.87

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$131.68
Interest Paid Year-to-Date	\$1,065.79

Other Credits

Date	Description	Amount
08/30/2019	INTEREST PAID 8/01 THROUGH 8/30	\$131.68
		1 item(s) totaling \$131.68

Daily Balances

Date	Amount
08/30/2019	\$200,399.87

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT PAYPAL ACCOUNT
C/O THOMAS J MCINTYRE
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

-  Phone 855-713-8001
-  Hours 8:00 a.m. - 6:00 p.m. M-F
-  Website essabank.com
-  Email iBank@essabank.com

Summary of Accounts		
Account Type	Account Number	Ending Balance
Government Checking		\$3,052.22

Government Checking-

Account Summary

Date	Description	Amount
08/01/2019	Beginning Balance	\$3,050.21
	1 Credit(s) This Period	\$2.01
	0 Debit(s) This Period	\$0.00
08/30/2019	Ending Balance	\$3,052.22

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$2.01
Interest Paid Year-to-Date	\$38.44

Other Credits

Date	Description	Amount
08/30/2019	INTEREST PAID 8/01 THROUGH 8/30	\$2.01
		1 item(s) totaling \$2.01

Daily Balances

Date	Amount
08/30/2019	\$3,052.22

200 Palmer Street • PO Box L
Stroudsburg, PA 18360-0160

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT ESCROW ACCT FERNWOOD
C/O THOMAS J MCINTYRE
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	Bank@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$38,238.62

Government Checking-

Account Summary

Date	Description	Amount
08/01/2019	Beginning Balance	\$38,213.49
	1 Credit(s) This Period	\$25.13
	0 Debit(s) This Period	\$0.00
08/30/2019	Ending Balance	\$38,238.62

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$25.13
Interest Paid Year-to-Date	\$202.22

Other Credits

Date	Description	Amount
08/30/2019	INTEREST PAID 8/01 THROUGH 8/30	\$25.13
		1 item(s) totaling \$25.13

Daily Balances




Date	Amount
08/30/2019	\$38,238.62

200 Palmer Street • PO Box L
Stroudsburg, PA 18360-0160

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT CAFETERIA FUND
C/O THOMAS J MCINTYRE
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	lBank@essabank.com

Summary of Accounts		
Account Type	Account Number	Ending Balance
Government Checking		\$248,598.89

Government Checking

Account Summary

Date	Description	Amount
08/01/2019	Beginning Balance	\$223,503.67
	27 Credit(s) This Period	\$25,508.47
	3 Debit(s) This Period	-\$413.25
08/30/2019	Ending Balance	\$248,598.89

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$149.42
Interest Paid Year-to-Date	\$2,620.89

Electronic Credits

Date	Description	Amount
08/01/2019	GLOBAL PAY GLOBAL DEP CCD	\$65.00
08/05/2019	GLOBAL PAY GLOBAL DEP CCD	\$12.50
08/05/2019	GLOBAL PAY GLOBAL DEP CCD	\$42.50
08/06/2019	GLOBAL PAY GLOBAL DEP CCD	\$100.00
08/09/2019	GLOBAL PAY GLOBAL DEP CCD	\$22.50
08/12/2019	GLOBAL PAY GLOBAL DEP CCD	\$107.50
08/12/2019	GLOBAL PAY GLOBAL DEP CCD	\$110.00
08/12/2019	GLOBAL PAY GLOBAL DEP CCD	\$130.00
08/13/2019	GLOBAL PAY GLOBAL DEP CCD	\$77.50
08/14/2019	GLOBAL PAY GLOBAL DEP CCD	\$382.50
08/15/2019	GLOBAL PAY GLOBAL DEP CCD	\$77.50
08/16/2019	GLOBAL PAY GLOBAL DEP CCD	\$317.50
08/19/2019	GLOBAL PAY GLOBAL DEP CCD	\$281.00
08/19/2019	GLOBAL PAY GLOBAL DEP CCD	\$637.65
08/19/2019	GLOBAL PAY GLOBAL DEP CCD	\$325.55
08/20/2019	GLOBAL PAY GLOBAL DEP CCD	\$285.00
08/21/2019	GLOBAL PAY GLOBAL DEP CCD	\$796.90
08/22/2019	GLOBAL PAY GLOBAL DEP CCD	\$550.00
08/23/2019	GLOBAL PAY GLOBAL DEP CCD	\$626.40
08/26/2019	GLOBAL PAY GLOBAL DEP CCD	\$565.20
08/26/2019	GLOBAL PAY GLOBAL DEP CCD	\$1,181.85
08/26/2019	GLOBAL PAY GLOBAL DEP CCD	\$755.00
08/27/2019	GLOBAL PAY GLOBAL DEP CCD	\$5,159.55
08/28/2019	GLOBAL PAY GLOBAL DEP CCD	\$5,802.30
08/29/2019	GLOBAL PAY GLOBAL DEP CCD	\$3,448.40



Pennsylvania Local Government Investment Trust

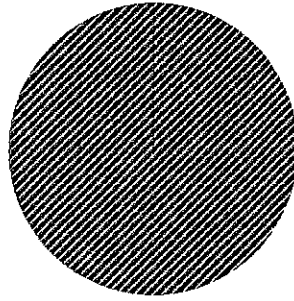
Account Statement - Transaction Summary

For the Month Ending August 31, 2019

East Stroudsburg Area School District - CAFETERIA

PLGIT - Class	
Opening Market Value	41,168.80
Purchases	71.44
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00
Closing Market Value	\$41,240.24
Cash Dividends and Income	71.44

Asset Summary		
	August 31, 2019	July 31, 2019
PLGIT - Class	41,240.24	41,168.80
Total	\$41,240.24	\$41,168.80
Asset Allocation		



PLGIT - Class
100.000%

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Pennsylvania Local Government Investment Trust

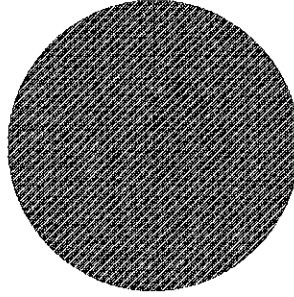
Account Statement - Transaction Summary

For the Month Ending August 31, 2019

East Stroudsburg Area School District - CAPITAL RESERVE -

PLGIT - Class	
Opening Market Value	22,618,120.39
Purchases	39,249.81
Redemptions	0.00
Unsettled Trades	0.00
Change In Value	0.00
Closing Market Value	\$22,657,370.20
Cash Dividends and Income	39,249.81

Asset Summary		
	August 31, 2019	July 31, 2019
PLGIT - Class	22,657,370.20	22,618,120.39
Total	\$22,657,370.20	\$22,618,120.39
Asset Allocation		



PLGIT - Class
100.00%

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200 Palmer Street • PO Box L
Stroudsburg, PA 18360-0160

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT CONCESSION STAND FUND
C/O THOMAS J MCINTYRE
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

 Phone 855-713-8001

 Hours 8:00 a.m. - 6:00 p.m. M-F

 Website essabank.com

 Email iBank@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$27,682.11

Government Checking

Account Summary

Date	Description	Amount
08/01/2019	Beginning Balance	\$27,663.92
	1 Credit(s) This Period	\$18.19
	0 Debit(s) This Period	\$0.00
08/30/2019	Ending Balance	\$27,682.11

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$18.19
Interest Paid Year-to-Date	\$146.38

Other Credits

Date	Description	Amount
08/30/2019	INTEREST PAID 8/01 THROUGH 8/30	\$18.19
		1 item(s) totaling \$18.19

Daily Balances

Date	Amount
08/30/2019	\$27,682.11

200 Palmer Street • PO Box L
Stroudsburg, PA 18360-0160

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT EXPENDABLE SCHOLARSHIP
C/O THOMAS J MCINTYRE
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	lBank@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$31,582.41

Government Checking

Account Summary

Date	Description	Amount
08/01/2019	Beginning Balance	\$31,564.66
	1 Credit(s) This Period	\$20.75
	1 Debit(s) This Period	-\$3.00
08/30/2019	Ending Balance	\$31,582.41
	Service Charges	\$3.00

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$20.75
Interest Paid Year-to-Date	\$167.03

Other Credits

Date	Description	Amount
08/30/2019	INTEREST PAID 8/01 THROUGH 8/30	\$20.75
		1 item(s) totaling \$20.75

Other Debits

Date	Description	Amount
08/30/2019	CHARGE FOR DORMANCY	\$3.00
		1 item(s) totaling \$3.00

Daily Balances

Date	Amount
08/30/2019	\$31,582.41

189

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT NON-EXPENDABLE
C/O THOMAS J MCINTYRE
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

 Phone 855-713-8001

 Hours 8:00 a.m. - 6:00 p.m. M-F

 Website essabank.com

 Email Bank@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$18,595.14

Government Checking-

Account Summary

Date	Description	Amount
08/01/2019	Beginning Balance	\$18,585.92
	1 Credit(s) This Period	\$12.22
	1 Debit(s) This Period	-\$3.00
08/30/2019	Ending Balance	\$18,595.14
	Service Charges	\$3.00

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$12.22
Interest Paid Year-to-Date	\$98.34

Other Credits

Date	Description	Amount
08/30/2019	INTEREST PAID 8/01 THROUGH 8/30	\$12.22
		1 item(s) totaling \$12.22

Other Debits

Date	Description	Amount
08/30/2019	CHARGE FOR DORMANCY	\$3.00
		1 item(s) totaling \$3.00

Daily Balances

Date	Amount
08/30/2019	\$18,595.14

190

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT SPECIAL ACTIVITY FUND
C/O THOMAS J MCINTYRE
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	iBank@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$241,383.42

Government Checking

Account Summary

Date	Description	Amount
08/01/2019	Beginning Balance	\$241,224.81
	1 Credit(s) This Period	\$158.61
	0 Debit(s) This Period	\$0.00
08/30/2019	Ending Balance	\$241,383.42

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$158.61
Interest Paid Year-to-Date	\$1,274.43

Other Credits

Date	Description	Amount
08/30/2019	INTEREST PAID 8/01 THROUGH 8/30	\$158.61
		1 item(s) totaling \$158.61

Daily Balances


Date	Amount
08/30/2019	\$241,383.42

200 Palmer Street • PO Box L
Stroudsburg, PA 18360-0160

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT STUDENT ACTIVITY FUND
C/O THOMAS J MCINTYRE
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

 Phone 855-713-8001

 Hours 8:00 a.m. - 6:00 p.m. M-F

 Website essabank.com

 Email iBank@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$74,214.65

Government Checking

Account Summary

Date	Description	Amount
08/01/2019	Beginning Balance	\$74,165.88
	1 Credit(s) This Period	\$48.77
	0 Debit(s) This Period	\$0.00
08/30/2019	Ending Balance	\$74,214.65

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$48.77
Interest Paid Year-to-Date	\$392.47

Other Credits

Date	Description	Amount
08/30/2019	INTEREST PAID 8/01 THROUGH 8/30	\$48.77
		1 item(s) totaling \$48.77

Daily Balances

Date	Amount
08/30/2019	\$74,214.65

Balance Sheet Report for 2020 Period 2



Account Number	Description	Period Net Change	Account Balance
Assets			
00-0000-010-000-00-000-000-0000-0000-	AP Cash - TREASURY FUND	(3,672,898.30)	(3,571,719.08)
Liabilities			
00-0000-001-000-00-000-000-0000-0000-	Due To/Due From General Fund	(3,672,898.30)	(3,571,719.08)
00-0000-002-000-00-000-000-0000-0000-	Due To/Due From Special Activi	3,672,898.30	3,571,719.08
00-0000-003-000-00-000-000-0000-0000-	Due To/Due From Capital Reserv	1,088,322.38	(892,788.91)
00-0000-004-000-00-000-000-0000-0000-	Due To/Due From Cafeteria Fun	2,118.52	13,898.63
00-0000-005-000-00-000-000-0000-0000-	Due To/Due From Student Activi	2,563,292.09	4,439,687.70
00-0000-006-000-00-000-000-0000-0000-	Due To/Due From Concession Sta	21,144.99	28,025.94
00-0000-007-000-00-000-000-0000-0000-	Due To/Due From Private - Purp	908.21	(17,870.53)
00-0000-008-000-00-000-000-0000-0000-	Due To/Due From Investment Tru	(5,196.39)	(8,310.24)
00-0000-038-000-00-000-000-0000-0000-	PNC-Procurement Card Liability	949.25	6,144.57
		1,395.22	2,967.89
		(35.97)	(35.97)
	Total Liabilities + Fund Balance	3,672,898.30	3,571,719.08

3,571,719.08 * -
 3,672,898.30 +
 101,179.22

Total Liabilities

194

Balance Sheet Report for 2020 Period 2



Account Number	Description	Period Net Change	Account Balance
10 General Fund			
Assets			
10-0000-010-000-00-000-000-0000-0000-	AP Cash - GENERAL FUND	492,231.20	64,684,803.29
10-0101-020-000-00-000-000-0000-0001-	Cash ESSA General Fund	(1,088,322.38)	892,788.91
10-0103-020-000-00-000-000-0000-0000-	Cash Petty Cash	0.00	8,844,489.52
10-0111-011-000-00-000-000-0000-0003-	Investment PLGIT	2,075.00	2,775.00
10-0111-011-000-00-000-000-0000-0009-	Investment Liquid Asset PSDLAF	693,611.44	14,442,664.16 ✓
10-0121-012-000-00-000-000-0000-0013-	Delinquent Taxes Receivable	1,014,105.16	28,151,985.89 ✓
10-0121-012-000-00-000-000-0000-0014-	Delinquent Taxes Interim	0.00	8,715,414.47
10-0121-012-000-00-000-000-0000-0015-	Taxes Receivable Tax Claim Dif	0.00	99,375.51
10-0121-012-000-00-000-000-0000-0016-	Taxes Receivable 60 Day Rule	0.00	(2,202,561.08)
10-0142-014-000-00-000-000-0000-0023-	State Subsidies Receivable	(102,627.08)	0.00
10-0143-014-000-00-000-000-0000-0026-	Federal Subsidies Receivable	0.00	3,108,883.31
10-0154-015-000-00-000-000-0000-0027-	Allowance Uncollected Receivab	0.00	1,809,463.01
10-0155-015-000-00-000-000-0000-0034-	Due from Employees	0.00	(17,620.58)
10-0155-015-000-00-000-000-0000-0035-	Due from Use of Facility	(5,171.03)	97,062.58
10-0155-015-000-00-000-000-0000-0036-	Due from Students & Misc	0.00	2,596.64
10-0181-018-000-00-000-000-0000-0040-	Prepaid Expenses	(21,598.73)	52,388.43
10-0181-018-000-00-000-000-0000-0041-	Prepaid Expenses Arbitrpay	0.00	440,832.21
10-0101-020-000-00-000-000-0000-0019-	Cash ESSA PayPal	0.00	2,574.60
10-0101-020-000-00-000-000-0000-0025-	Cash ESSA W/C Escrow	2.01	3,052.22 ✓
10-0101-020-000-00-000-000-0000-0028-	Cash ESSA Fernwood Escrow	131.68	200,399.87 ✓
Liabilities			
10-0000-042-000-00-000-000-0000-0000-	Accounts Payable	25.13	38,238.62 ✓
10-0421-039-000-00-000-000-0000-0043-	Account Payable CDL class	(899,826.55)	(17,645,382.73)
10-0421-039-000-00-000-000-0000-0044-	Account Payable Donation	708,422.35	(464,145.87)
10-0462-046-000-00-000-000-0000-0082-	Federal Withholding	0.00	(14,160.00)
		0.00	(2,376.69)
		(129.10)	193.07
	Total Liabilities	(899,826.55)	(17,645,382.73)

55



East Stroudsburg Area SD, PA
YEAR-TO-DATE BUDGET REPORT
AUGUST 2019

09/10/2019 08:40
sonya-burch

FOR 2020 02

ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1110 Regular	55,516,410	55,516,410	375,026.12	3,807,452.29	460,645.59	54,680,737.99	1.5%
1190 Federal	2,408,859	2,408,859	24,972.78	164,241.39	4,491.57	2,379,394.65	1.2%
1192 Summer Program	136,665	136,665	205,498.72	106,160.02	689.87	-69,523.59	150.9%
1200 Special	268,115	268,115	503.60	503.60	305.72	267,305.52	3%
1211 LifeskillSupp	2,524,929	2,524,929	94,011.35	119,313.87	10,062.00	2,420,855.65	4.1%
1221 Deaf/Hearing	225,000	225,000	16,296.24	16,296.24	.00	208,703.76	7.2%
1224 Blind/Visually	152,692	152,692	7,697.78	7,697.78	.00	144,994.22	5.0%
1225 SpeechLang	1,185,269	1,185,269	65,351.22	88,173.73	.00	1,119,917.78	5.5%
1231 EmtSupp	4,338,223	4,338,223	139,290.23	215,780.28	792.77	4,198,140.00	3.2%
1233 AutisticSupp	1,150,000	1,150,000	84,127.71	84,127.71	.00	1,065,872.29	7.3%
1241 LearningSupp	13,134,508	13,134,508	270,380.59	726,440.44	3,936.88	12,860,190.94	2.1%
1243 GiftedSupp	466,810	466,810	300.74	35,595.77	.00	466,509.26	1%
1260 PhysicalSupp	500,000	500,000	40,056.25	40,056.25	.00	459,943.75	8.0%
1270 Handicap	483,000	483,000	38,628.51	38,628.51	.00	444,371.49	8.0%
1290 OSpecProg	2,175,000	2,175,000	.00	.00	.00	2,175,000.00	0%
1360 BusinessEd	957,388	957,388	257.38	65,058.93	.00	957,130.62	0%
1390 OthVoEdProg	1,921,938	1,921,938	337,106.26	164,457.67	1,734,676.82	-149,845.08	107.8%
1410 Drivers'Ed	229,620	229,620	73.02	16,934.21	.00	229,546.98	0%
1430 Homebound Instruction	49,829	49,829	.00	.00	.00	49,829.00	0%
1441 Adjudicated Court Place	210,000	210,000	.00	.00	.00	210,000.00	0%
1442 Alt Edu Program	765,000	765,000	4,275.00	4,275.00	.00	760,725.00	.6%
1500 Nonpublic School Prog	42,004	42,004	.00	.00	35,422.00	6,582.00	84.3%
1801 Pre-K Instruction	35,176	35,176	23,153.58	22,494.55	130.00	11,892.42	66.2%
2111 Dir of Pupil Svc	330,414	330,414	46,988.31	24,860.50	101.94	283,323.75	14.3%
2119 SpvstuserOther	505,698	505,698	38,398.94	25,481.50	7,031.82	461,267.24	9.0%
2120 Guidance	3,475,678	3,475,678	234,958.94	293,744.82	2,754.32	3,237,964.55	6.8%
2140 Psychological Services	930,679	930,679	24,462.31	20,968.70	.00	906,216.69	2.6%
2144 Psychotherapy Service	100,000	100,000	69,949.37	69,949.37	.00	30,050.63	69.9%
2170 Social Work Services	223,110	223,110	27,512.29	17,207.48	.00	195,597.71	12.3%
2190 Oth Pupil Per	569,031	569,031	68,951.25	43,968.61	.00	500,079.75	12.1%
2250 Library	257,439	257,439	6,079.54	17,137.77	.00	251,359.46	2.4%
2260 Instr&CurrDev	1,568,516	1,568,516	19,190.57	91,933.17	61,917.97	1,487,407.46	5.2%
2271 StaffDevCert	838,755	838,755	97,937.10	64,097.65	1,917.65	738,900.25	11.9%
2280 NonPublicSuppService	192,505	192,505	51,584.84	24,847.64	2,563.00	138,357.16	28.1%
2290 OthInstrStaffSvc	700	700	.00	.00	519.12	180.88	74.2%
2310 BoardSvc	2,200	2,200	-50.00	-15.00	.00	2,250.00	-2.3%
2330 TaxAssess&Collect	131,025	131,025	73,037.80	1,137.03	6,970.01	51,017.19	61.1%
2350 Legal Services	394,572	394,572	47,892.82	39,578.23	.00	346,679.18	12.1%
2360 Office Superintendent	345,000	345,000	29,767.25	13,115.00	32,381.10	282,851.65	18.0%
2380 Principal	1,035,873	1,035,873	137,503.53	80,579.83	5,761.51	892,607.96	13.8%
2390 Other Admin Svs	5,908,350	5,908,350	632,732.15	412,857.14	16,026.54	5,259,591.34	11.0%
2420 MedicalSvs	18,100	18,100	3,750.00	3,750.00	.00	14,350.00	20.7%
2430 DentalSvs	1,640,837	1,640,837	55,245.33	110,285.73	20,585.34	1,565,006.33	4.6%
2430 DentalSvs	144,614	144,614	46.55	10,756.45	3,572.63	140,994.82	2.5%

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East Stroudsburg Area SD, PA
YEAR-TO-DATE BUDGET REPORT

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AUGUST 2019

FOR 2020 02

ACCOUNTS FOR: I/O General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
2450 NonpubHlthSvs	81,735	81,735	26.36	6,250.25	365.96	81,342.68	5%
2490 Other Health Service	110,628	110,628	13,913.32	8,699.94	.00	96,714.68	12.6%
2511 Supervisor Of Fiscal	179,915	179,915	20,868.07	13,873.11	.00	159,046.93	11.6%
2514 Payroll Services	237,283	237,283	21,595.74	13,223.42	.00	215,687.26	9.1%
2515 Financial Acct Service	1,154,885	1,154,885	112,493.52	66,867.38	742.01	1,041,649.47	9.8%
2611 Supervision-Op/Maint	152,534	152,534	18,793.65	11,957.95	.00	133,740.35	12.3%
2620 OperBldg	11,816,989	11,816,989	1,316,094.15	762,070.20	550,585.80	9,950,308.61	15.8%
2630 Grounds	599,222	599,222	7,160.74	7,160.74	29,179.07	562,882.19	6.1%
2660 Security	2,824,401	2,824,401	208,038.32	98,507.59	6,941.44	2,609,421.59	7.6%
2711 Adm-Trans -Head	152,027	152,027	18,864.96	11,994.60	.00	133,162.04	12.4%
2719 Spv-Trans -Other	443,806	443,806	49,057.72	32,818.07	.00	394,748.28	11.1%
2720 Vehicle Operation Svc	9,538,853	9,538,853	2,932,406.76	186,612.18	-1,614,177.64	8,220,623.88	13.8%
2740 VehicleSvc&Maint	368,289	368,289	44,874.40	28,443.56	6,611.42	316,803.18	14.0%
2750 Nonpublic Trans	562,127	562,127	35,945.30	15,026.63	.00	526,181.70	6.4%
2790 Other Student Trans	1,500	1,500	.00	.00	.00	1,500.00	0%
2831 SPV of Staff Services HR	198,783	198,783	24,153.51	15,526.68	.00	174,629.49	12.2%
2833 StaffAccServ	344,940	344,940	55,130.51	24,229.71	2,268.75	287,540.74	16.6%
2834 SDevNonInstCert	72,965	72,965	2,234.61	2,234.61	458.00	70,272.39	3.7%
2836 SDevNonInstCert	45,050	45,050	1,976.32	1,750.00	1,860.56	41,213.12	8.5%
2840 DataProcess	257,450	257,450	200,921.05	3,769.10	-8,482.24	65,011.19	74.7%
2841 Supervisor Itec	185,824	185,824	22,647.71	14,524.08	.00	163,176.29	12.2%
2844 OperationSvs	3,310,643	3,310,643	608,639.29	255,775.36	13,839.51	2,688,163.83	18.8%
2850 Liaison Svcs	132,233	132,233	16,150.13	10,197.75	.00	116,082.87	12.2%
2910 UNDEFINED	43,000	43,000	.00	.00	.00	43,000.00	0%
3210 StudentActivity	753,098	753,098	17,512.87	13,775.89	58,175.55	677,409.94	10.1%
3250 Athletics	2,399,579	2,399,579	90,065.64	79,145.92	128,197.26	2,181,315.89	9.1%
3310 CommRecreation	107,997	107,997	5,672.92	5,672.92	49,815.68	52,508.40	51.4%
5110 Debt Service	17,332,674	17,332,674	10,240,091.01	9,502,434.17	.00	7,092,583.06	59.1%
5130 Refund Prior Yr Rev	465,000	465,000	249,358.37	76,502.46	.00	215,641.63	53.6%
5800 Suspense Account	0	0	379,621.64	122,388.81	.00	-379,621.64	100.0%
5900 Budgetary Reserve	350,000	350,000	.00	.00	.00	350,000.00	0%
6111 Current Real Estate Tax	-92,576,144	-92,576,144	-9,698,104.55	-9,675,193.62	.00	-82,878,039.45	10.5%
6112 Interim Real Estate Tax	-130,000	-130,000	.00	.00	.00	-130,000.00	0%
6113 Public Utility Reality	-125,000	-125,000	.00	.00	.00	-125,000.00	0%
6114 Pay In Lieu -St/Local	-85,000	-85,000	-3,411.69	.00	.00	-81,588.31	4.0%
6143 Local Service Tax - LST	-85,000	-85,000	-16,870.41	-14,263.28	.00	-68,129.59	19.8%
6151 Current Act 511 EIT	-3,800,000	-3,800,000	-762,005.13	-663,902.06	.00	-3,037,994.87	20.1%
6153 Curr Act 511 Real Est	-1,050,000	-1,050,000	-141,682.32	-141,682.32	.00	-908,317.68	13.5%
6411 Delinquent Real Estate	-9,000,000	-9,000,000	.00	.00	.00	-9,000,000.00	0%
6510 Interest on Invest	-500,000	-500,000	-194,157.58	-97,589.14	.00	-305,842.42	38.8%
6710 Admissions	-35,000	-35,000	-1,825.00	-1,825.00	.00	-33,175.00	5.2%
6830 Rev From Intermed-Fed	-5,684	-5,684	.00	.00	.00	-5,684.00	0%
6832 Federal Idea Revenue	-1,072,895	-1,072,895	-632,015.82	-632,015.82	.00	-440,879.18	58.9%
6910 Rentals	-75,000	-75,000	-4,298.58	-2,149.29	.00	-70,701.42	5.7%

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East Stroudsburg Area SD, PA
YEAR-TO-DATE BUDGET REPORT

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AUGUST 2019

FOR 2020 02

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10 General Fund							
6941 Regular Sch Tuition	-20,000	-20,000	.00	.00	.00	-20,000.00	.0%
6942 Summer School Tuition	-12,000	-12,000	-16,113.00	-2,233.00	.00	4,113.00	134.3%
6944 Tuition from Other Lea	-8,500	-8,500	.00	.00	.00	-8,500.00	.0%
6991 RefundPriOrYrReceipt	-20,000	-20,000	-91.00	-91.00	.00	-19,909.00	.5%
6999 Other Revenues Misc	-100,000	-100,000	-2,783.94	-1,243.21	.00	-97,216.06	2.8%
7110 Basic Education	-15,676,499	-15,676,499	-134,025.81	-55.07	.00	-15,542,473.19	.9%
7111 Basic Education	0	0	-2,447,902.00	-2,447,902.00	.00	2,447,902.00	100.0%
7160 Tuition Orphans & Child	-800,000	-800,000	.00	.00	.00	-800,000.00	.0%
7240 Driver Ed-Student	-20,000	-20,000	.00	.00	.00	-20,000.00	.0%
7271 Special Ed School Aged	-4,109,882	-4,109,882	-682,149.00	.00	.00	-3,427,733.00	16.6%
7311 Pupil Transportation Subsidy	-2,900,000	-2,900,000	-865,390.13	-865,390.13	.00	-2,034,609.87	29.8%
7320 Rent & Sink Fund Pymt	-1,375,500	-1,375,500	.00	.00	.00	-1,375,500.00	.0%
7330 Health Services/ Act 25	-155,000	-155,000	.00	.00	.00	-155,000.00	.0%
7340 State Prop Tax Reduction Allo	-4,347,524	-4,347,524	-2,173,762.00	-2,173,762.00	.00	-2,173,762.00	50.0%
7361 School Safety & Security Gran	0	0	-150,725.00	.00	.00	150,725.00	100.0%
7505 Ready To Learn Grant	-1,248,758	-1,248,758	.00	.00	.00	-1,248,758.00	.0%
7810 State Share Ss & Med	-2,721,054	-2,721,054	-944,801.13	-944,801.13	.00	-1,776,252.87	34.7%
8110 State Share Retire Cont	-12,443,622	-12,443,622	.00	.00	.00	-12,443,622.00	.0%
8514 Payments Fed Impacted	-625,000	-625,000	.00	.00	.00	-625,000.00	.0%
8515 NCLB-Title I	-2,117,619	-2,117,619	-456,810.06	-304,540.04	.00	-1,660,808.94	21.6%
8516 NCLB-Title II	-250,288	-250,288	-110,341.07	-88,272.85	.00	-139,946.93	44.1%
8517 NCLB-Title III	-25,465	-25,465	-7,275.72	-5,456.79	.00	-18,189.28	28.6%
8517 NCLB-Title IV	-161,275	-161,275	-19,091.42	-9,545.71	.00	-142,183.58	11.8%
8732 Arra-Oscbs	-54,900	-54,900	-48.25	-48.25	.00	-54,851.75	.1%
8733 UNDEFINED	-25,100	-25,100	-22.08	-22.08	.00	-25,077.92	.1%
8810 Med Assist Reimb Access	-1,544,606	-1,544,606	.00	.00	.00	-1,544,606.00	.0%
8820 Med Assi Reimb Trans	-80,000	-80,000	-39,608.61	.00	.00	-40,391.39	49.5%
9210 Capital Lease Equipment	-1,325,426	-1,325,426	.00	.00	.00	-1,325,426.00	.0%
9400 Sale Of Fixed Assets	-1,500,000	-1,500,000	-1,258,286.00	-208.80	.00	-241,714.00	83.9%
TOTAL General Fund	-493,780	-493,780	-656,342.74	407,595.35	1,639,637.30	-1,477,075.01	-199.1%
TOTAL REVENUES	-162,207,741	-162,207,741	-20,763,597.30	-18,072,192.59	.00	-141,444,143.70	
TOTAL EXPENSES	161,713,961	161,713,961	20,107,254.56	18,479,787.94	1,639,637.30	139,967,068.69	

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East Stroudsburg Area SD, PA
YEAR-TO-DATE BUDGET REPORT
AUGUST 2019

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FOR 2020 02

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	-493,780	-493,780	-656,342.74	407,595.35	1,639,637.30	-1,477,075.01	-199.1%

** END OF REPORT - Generated by Sonya Burch **

Contractor's Application for Payment

Owner: <u>East Stroudsburg Area School District</u>	Owner's Project No.: _____
Engineer: <u>D'Huy Engineering, Inc.</u>	Engineer's Project No.: <u>28715</u>
Contractor: <u>CRCS, Inc.</u>	Contractor's Project No.: <u>N/A</u>
Project: <u>High School South Surveillance Camera Installation</u>	
Contract: <u>N/A</u>	
Application No.: <u>1</u>	Application Date: <u>8/28/2019</u>
Application Period: From <u>7/9/2019</u> to <u>8/28/2019</u>	

1. Original Contract Price	\$ 303,182.32
2. Net change by Change Orders	\$ -
3. Current Contract Price (Line 1 + Line 2)	\$ 303,182.32
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 190,759.74
5. Retainage	
a. <u>5%</u> X \$ <u>190,759.74</u> Work Completed	\$ 9,537.99
b. _____ X \$ - Stored Materials	\$ -
c. Total Retainage (Line 5.a + Line 5.b)	\$ 9,537.99
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 181,221.75
7. Less previous payments (Line 6 from prior application)	_____
8. Amount due this application	\$ 181,221.75
9. Balance to finish, including retainage (Line 3 - Line 4)	\$ 112,422.58

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: CRCS, Inc.
Signature: _____ **Date:** 8/28/2019

<p>Recommended by Engineer</p> <p>By: _____</p> <p>Title: <u>Senior Project Manager</u></p> <p>Date: <u>August 28, 2019</u></p> <p>Approved by Funding Agency</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>Approved by Owner</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
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Progress Estimate - Unit Price Work

Owner: East Stroudsburg Area School District
 Engineer: D'Huy Engineering, Inc.
 Contractor: CRCS, Inc.
 Project: High School South Surveillance Camera Installation
 Contract: N/A

Contractor's Application for Payment

Owner's Project No.: 28715
 Engineer's Project No.: N/A
 Contractor's Project No.:

A Bid Item No.	B Description	C Item Quantity		D Contract Information		E Unit Price (\$)	F Value of Bid Item (C X E) (\$)	G Estimated Quantity Incorporated in the Work	H Value of Work Completed (E X G) (\$)	I Materials Currently Stored (not in G) (\$)	J Work Completed and Materials Stored to Date (H + I) (\$)	K % of Item (J / F) (%)	L Balance to Finish (F - J) (\$)	
		From	To	From	To									
Application No.: 1 Application Period: 07/09/19 to 08/28/19 Application Date: 08/28/19														
Original Contract														
Base Bid	Installation and Testing of CAT6A drops	278.00		741.69		206,189.82	227.00	168,363.63	168,363.63		168,363.63	82%	37,826.19	
Base Bid	Installation of Customer Supplied Cameras	278.00		116.64		32,425.92	192.00	22,394.88	22,394.88		22,394.88	69%	10,031.04	
Base Bid	Removal of Existing Cameras	80.00		116.64		9,331.20	-	-	-		-	0%	9,331.20	
Base Bid Misc.	Misc. to equal Original Contract Amount	1.00		1.23		1.23	1.00	1.23	1.23		1.23	100%	-	
Quality Allowance	50-ft. increments at Unit Price 1	100.00		159.80		15,980.00						0%	15,980.00	
Quality Allowance	Units at Unit Price 2	25.00		621.59		15,539.75						0%	15,539.75	
Quality Allowance	Hours at Unit Price 3	240.00		98.81		23,714.40						0%	23,714.40	
							Original Contract Totals			\$	305,182.32			
							Original Contract Totals			\$	190,759.74		63%	\$ 112,422.58

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APPLICATION AND CERTIFICATION FOR PAYMENT

To (Owner): East Stroudsburg Area School District
 50 Vine Street, East Stroudsburg, PA 18301

From (Contractor): Guyette Communications Industries
 90 Narrows Road, Plymouth, PA 18651

Contract For: General Construction Services / Design Build

Project: North Campus Camera Installation

Via Architect: D'Huy Engineering, Inc

Period to: 07/30/2019

Start date: 04/18/2019

Architect: Project No. 287012

Contract Date:

Distribution to:
 Owner:
 Architect
 Contractor:

Contractor's Application for Payment

C.O. Authorized	Date Approved	Description	Additions
Authorization 1	Date Approved		\$0.00
Authorization 2	Date Approved		\$0.00
Authorization 3	Date Approved		\$0.00
Authorization 4	Date Approved		\$0.00
Authorization 5	Date Approved		\$0.00
Authorization 6	Date Approved		\$0.00
Authorization 7	Date Approved		\$0.00
Authorization 8	Date Approved		\$0.00
Totals			\$0.00
Total Change Order amount			\$0.00

Application is made for Payment, as shown below, in connection with the Contract Continuation sheet AIA Document G703 is attached.

1. Original Contract Sum	\$342,736.00
2. Net Change by Change orders	\$0.00
3. Contract Sum to date	\$342,736.00
4. Total Complete & Stored to date	\$261,918.00
Column G on G703	
5. Retainage:	
a. 10 %	\$26,191.80
b. 10 %	\$0.00
10 % of Stored Material (Column F on G703)	\$0.00
10 % of completed work (Column D&E on G703)	\$26,161.80
Total Retainage (line 5a + 5b or Total in Column I of G703)	\$26,161.80
6. Total Earned Less Retainage	\$235,456.20
(Line 4 less Line 5 total)	
7. Less Previous Certificates for Payments (line 6 from Prior Certificate)	\$212,989.50
8. Current Payment Due	\$22,466.70
9. Balance to Finish, Plus Retainage	\$107,279.80
(Line 3 less Line 6)	

The undersigned Contractor certifies that to the best of the Contractor's knowledge information and the belief he Work covered by this application for Payment has been complete in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous certificates for Payment were issued and payments received from the Owner, that current payment shown herein is now due.

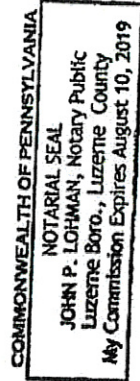
Contractor:

Guyette Communications Industries

By: *Mary Beth Guyette* Pres Date: 7/29/19

8/28/19 Recommended for Payment
Josha Aguin
Josh Grice
 D'Huy Engineering, Inc.

State of PA County of LUZERNE
 Subscribed and sworn to before me this 29th Day of July, 2019
 Notary Public: *JOHN P. LOHMAN, NOTARY PUBLIC - LUZERNE*
 My Commission expires: AUGUST 10, 2019



CONTINUATION SHEET

Document 6703

Document 6702 APPLICATION AND CERTIFICATION FOR PAYMENT, containing:

Contractor's Signed, Certification is attached

In Tabulations below, amounts are stated to the nearest dollar.

Use Column 1 on Contracts where variable retainage for line items may apply

APPLICATION NUMBER:

PERIOD TO:

ARCHITECT'S PROJECT NO:

July 29, 2019

July 30, 2019

287012

A Line No.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK FROM PREVIOUS APPLICATION (D+E)	E COMPLETED THIS PERIOD	F MATERIAL PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C-G)	I Retainer amounts
1	Bonds and Submittals	\$6,500.00	\$6,500.00	\$0.00	\$0.00	\$6,500.00	\$0.00	\$650.00
2	Delivery of Car6A cable	\$49,600.00	\$49,600.00	\$0.00	\$0.00	\$49,600.00	\$0.00	\$4,960.00
3	Run cable at Bushkill (48 cameras)	\$17,510.00	\$17,510.00	\$0.00	\$0.00	\$17,510.00	\$0.00	\$1,751.00
4	Install sleeve, patch panel, jacks, test, camera, aim	\$7,008.00	\$7,008.00	\$0.00	\$0.00	\$7,008.00	\$0.00	\$700.80
5	Run cable at High School (152 cameras)	\$57,760.00	\$57,760.00	\$0.00	\$0.00	\$57,760.00	\$0.00	\$5,776.00
6	Install sleeve, patch panel, jacks, test, camera, aim	\$23,256.00	\$23,256.00	\$0.00	\$0.00	\$23,256.00	\$0.00	\$2,325.60
7	Run cable at Lehman (130 cameras)	\$49,400.00	\$49,400.00	\$0.00	\$0.00	\$49,400.00	\$0.00	\$4,940.00
8	Install sleeve, patch panel, jacks, test, camera, aim	\$19,890.00	\$19,890.00	\$9,420.00	\$0.00	\$19,130.00	\$760.00	\$1,913.00
9	Run cable at Bus Garage and Services	\$8,460.00	\$8,460.00	\$0.00	\$0.00	\$8,460.00	\$0.00	\$846.00
10	Install sleeve, patch panel, jacks, test, camera, aim	\$2,601.00	\$2,601.00	\$0.00	\$0.00	\$2,601.00	\$0.00	\$260.10
11	Remove old cameras	\$16,800.00	\$3,000.00	\$12,000.00	\$0.00	\$15,000.00	\$1,800.00	\$1,500.00
12	Excavation, Dual 4' conduits and Quasite boxes	\$23,806.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	\$21,806.00	\$2,000.00
13	Fiber, Install, Trim and Test	\$5,900.00	\$2,850.00	\$0.00	\$0.00	\$2,850.00	\$3,050.00	\$285.00
14	Q.Allowance #1 100 each Unit Price 1 Cable Install	\$11,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,400.00	\$0.00
15	Q.Allowance #2 25 each Unit Price 2 Camera Install	\$13,325.00	\$0.00	\$1,569.00	\$0.00	\$1,569.00	\$11,756.00	\$1,569.00
16	Q.Allowance #3 240 hours Unit Price 3 Journeyman labor	\$28,320.00	\$0.00	\$944.00	\$0.00	\$944.00	\$27,376.00	\$944.00
17	Closeout	\$5,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,200.00	\$0.00
18								
19								
	Additional Items	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Original Contract sum	\$342,736.00	\$236,655.00	\$24,963.00	\$0.00	\$261,618.00	\$81,118.00	\$26,161.80
	Add-ons	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Change order amount total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Grand Totals	\$342,736.00	\$236,655.00	\$24,963.00	\$0.00	\$261,618.00	\$81,118.00	\$26,161.80
	Current Payment request minus retainer amount					\$24,963.00	Minus Retainer =	\$22,466.70
	Total of original contract and change orders	\$342,736.00				\$22,466.70		\$320,269.30

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APPLICATION AND CERTIFICATION FOR PAYMENT

To (Owner): East Stroudsburg Area School District
 50 Vine Street, East Stroudsburg, PA 18301

From (Contractor): Guyette Communications Industries
 90 Narrows Road, Plymouth, PA 18651

Contract For: General Construction Services / Design Build

Project: North Campus Camera Installation

Via Architect: D'Huy Engineering, Inc

Start date: 04/18/2019

Architect: 8/20/2019

Project No. 287012

Contract Date:

Distribution to: Owner: 8/20/2019 Architect: Contractor:

Contractor's Application for Payment

Change Order Summary		
C.O. Authorized	Date Approved	Additions
Authorization 1	Date Approved	\$0.00
Authorization 2	Date Approved	\$0.00
Authorization 3	Date Approved	\$0.00
Authorization 4	Date Approved	\$0.00
Authorization 5	Date Approved	\$0.00
Authorization 6	Date Approved	\$0.00
Authorization 7	Date Approved	\$0.00
Authorization 8	Date Approved	\$0.00
Totals		\$0.00
Net change by Change Orders		Total Change Order amount ==>>
		\$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge information and the belief he Work covered by this application for Payment has been complete in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous certificates for Payment were issued and payments received from the Owner, that current payment shown herein is now due.

Contractor:

Guyette Communications Industries

By:

Mary Beth Guay Date: 8/20/19
 8/28/19 Recommended for Payment
 Joshua Miller Josh Grice
 D'Huy Engineering, Inc.

Application is made for Payment, as shown below, in connection with the Contract Continuation sheet AIA Document G703 is attached.

1. Original Contract Sum	\$342,736.00
2. Net Change by Change orders	\$0.00
3. Contract Sum to date	\$342,736.00
4. Total Complete & Stored to date	\$289,034.00
Column G on G703	
5. Retainage:	\$28,903.40
a. 10 %	\$289,034.00
10 % of completed work (Column D&E on G703)	
b. 10 %	\$0.00
10 % of Stored Material (Column F on G703)	
Total Retainage (line 5a + 5b or	
Total in Column I of G703)	\$28,903.40
6. Total Earned Less Retainage	\$260,130.60
(Line 4 less Line 5 total)	
7. Less Previous Certificates for	\$235,456.20
Payments (line 6 from Prior Certificate)	\$24,674.40
8. Current Payment Due	\$82,605.40
9. Balance to Finish, Plus Retainage	
(Line 3 less Line 6)	

State of PA County of

Subscribed and sworn to before me this 20th Day of August, 2019.

Notary Public: *John P. Lohman*

My Commission expires: AUGUST 10, 2023

Commonwealth of Pennsylvania - Notary Seal
 JOHN P. LOHMAN, Notary Public
 Luzerne County
 My Commission Expires August 10, 2023
 Commission Number 1239900

CONTINUATION SHEET

Document G703

Document G702 APPLICATION AND CERTIFICATION FOR PAYMENT, containing, Contractor's Signed, Certification is attached In Tabulations below, amounts are stated to the nearest dollar. Use Column 1 on Contracts where variable retainage for line items may apply

APPLICATION NUMBER: **5**
 APPLICATION DATE: August 20, 2019
 PERIOD TO: August 20, 2019
 ARCHITECT'S PROJECT NO: 287012

A Line No.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK FROM PREVIOUS APPLICATION (D+E)		E COMPLETED THIS PERIOD	F MATERIAL PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	PERCENT (G/C)	H BALANCE TO FINISH (C-G)	I Retainer amounts
			D	E						
1	Bonds and Submittals	\$6,500.00	\$6,500.00	\$0.00	\$0.00	\$0.00	\$6,500.00	100.00%	\$0.00	\$650.00
2	Delivery of Cat6A cable	\$49,600.00	\$49,600.00	\$0.00	\$0.00	\$0.00	\$49,600.00	100.00%	\$0.00	\$4,960.00
3	Run cable at Bushkill (46 cameras)	\$17,510.00	\$17,510.00	\$0.00	\$0.00	\$0.00	\$17,510.00	100.00%	\$0.00	\$1,751.00
4	Install sleeve, patch panel, jacks, test, camera, aim	\$7,008.00	\$7,008.00	\$0.00	\$0.00	\$0.00	\$7,008.00	100.00%	\$0.00	\$700.80
5	Run cable at High School (152 cameras)	\$57,760.00	\$57,760.00	\$0.00	\$0.00	\$0.00	\$57,760.00	100.00%	\$0.00	\$5,776.00
6	Install sleeve, patch panel, jacks, test, camera, aim	\$23,256.00	\$23,256.00	\$0.00	\$0.00	\$0.00	\$23,256.00	100.00%	\$0.00	\$2,325.60
7	Run cable at Lehman (130 cameras)	\$49,400.00	\$49,400.00	\$0.00	\$0.00	\$0.00	\$49,400.00	100.00%	\$0.00	\$4,940.00
8	Install sleeve, patch panel, jacks, test, camera, aim	\$19,890.00	\$19,890.00	\$760.00	\$0.00	\$0.00	\$19,890.00	100.00%	\$0.00	\$1,989.00
9	Run cable at Bus Garage and Services	\$6,460.00	\$6,460.00	\$0.00	\$0.00	\$0.00	\$6,460.00	100.00%	\$0.00	\$646.00
10	Install sleeve, patch panel, jacks, test, camera, aim	\$2,601.00	\$2,601.00	\$0.00	\$0.00	\$0.00	\$2,601.00	100.00%	\$0.00	\$260.10
11	Remove old cameras	\$16,800.00	\$15,000.00	\$1,800.00	\$0.00	\$0.00	\$16,800.00	100.00%	\$0.00	\$1,680.00
12	Excavation, Dual 4" conduits and Quasite boxes	\$23,806.00	\$2,000.00	\$21,806.00	\$0.00	\$0.00	\$23,806.00	100.00%	\$0.00	\$2,380.60
13	Fiber, Install, Term and Test	\$5,900.00	\$2,850.00	\$3,050.00	\$0.00	\$0.00	\$5,900.00	100.00%	\$0.00	\$590.00
14	Q.Allowance #1 100 each Unit Price 1 Cable Install	\$11,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$11,400.00	\$0.00
15	Q.Allowance #2 25 each Unit Price 2 Camera install	\$13,325.00	\$1,599.00	\$0.00	\$0.00	\$0.00	\$1,599.00	12.00%	\$11,726.00	\$159.90
16	Q.Allowance #3 240 hours Unit Price 3 Journeyman labor	\$28,320.00	\$944.00	\$0.00	\$0.00	\$0.00	\$944.00	3.33%	\$27,376.00	\$94.40
17	Closeout	\$3,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$3,200.00	\$0.00
18										
19										
	Additional items	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
	Total Original Contract sum		\$261,618.00	\$27,416.00	\$27,416.00	\$0.00	\$289,034.00	84.33%	\$53,702.00	\$28,903.40
	Add-ons	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
	Change order amount total		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
	Grand Totals		\$342,736.00	\$27,416.00	\$27,416.00	\$0.00	\$289,034.00	84.33%	\$53,702.00	\$28,903.40
	Current Payment request minus retainer amount						\$27,416.00	Minus Retainer =	\$24,674.40	\$24,674.40
	Total of original contract and change orders		\$342,736.00				\$24,674.40		7.20%	\$318,061.60

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Contractor's Application For Payment No. 4

Applicatin Period:	8/31/2019	Application Date:	8/22/2019
From (Contractor):	C&D Waterproofing Corp	Via (Engineer):	D'Huy Engineering, Inc.
Contract:			
Contractor's Project No.:	19-292	Engineer's Project No.:	DEI# 287011

APPLICATION FOR PAYMENT

Change Order Summary

Approved Change Orders Number	Additions	Deductions	
			1. ORIGINAL CONTRACT PRICE..... \$ 667,715.00
			2. Net Change by Change Orders..... \$ 0.00
			3. CURRENT CONTRACT PRICES(Line 1+2)..... \$ 667,715.00
			4. TOTAL COMPLETED AND STORED TO DATE..... \$ 498,017.50
			(Column F on Progress Estimate)
			5. RETAINAGE:
	a. 10% X	\$211,492.50	Work Completed \$ 21,149.25
	b. 10% X	\$286,525.00	Stored Material \$ 28,652.50
	c. Total Retainage (Line 5a + Line 5b)		\$ 49,801.75
			6 AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)..... \$ 448,215.75
			7. LESS PREVIOUS PAYMENTS(Line 6 - prior Application)..... \$ 271,600.65
			8. AMOUNT DUE THIS APPLICATION..... \$ 176,615.10
			9. BALANCE TO FINISH,PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above)..... \$ 219,499.25
Totals			
			Net Change By Change Orders

CONTRACTOR'S CERTIFICATION

The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Application for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Payment of: \$ 176,615.10
 (Line 8 or other - attach explanation of other amount)

is recommended by *[Signature]*
 (Engineer) August 28, 2019
 (Date)

Payment of: _____
 (Line 8 or other - attach explanation of other amount)

is approved by _____
 (Owner) _____
 (Date)

Approved by _____
 Funding Agency (if applicable) _____
 (Date)

Notary

[Signature]
 By Michael E Coombs Date 8-28-19

Commonwealth of Pennsylvania - Notary Seal
 Lisa A. Witchey, Notary Public
 Columbia County
 My commission expires December 9, 2022
 Commission number 1195475

Progress Estimate

Contractor's Application

For(contract): Resica Elementary School - Roof Replacement		Application Number		8/22/2019		4									
Application Period: 8/31/2019		Application Date:		8/22/2019											
Specification Section No.	Description	A		B		C		D		E		F		G	
		Item	Scheduled Value	From Previous Application (C+D)	Work Completed	This Period	Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C+D+E)	% (F) B	Balance to Finish (B-F)					
1	PAYMENT & PERFORMANCE BONDS		9,650.00	9,650.00	0.00	0.00	0.00	9,650.00	100%	0.00					
2	MOBILIZATION / SITE SET-UP		18,000.00	18,000.00	0.00	0.00	0.00	18,000.00	100%	0.00					
3	SHINGLE ROOF - STORED MATERIAL		123,115.00	0.00	0.00	123,115.00	123,115.00	123,115.00	100%	0.00					
4	SHINGLE ROOF - LABOR		126,535.00	75,921.00	50,614.00	0.00	126,535.00	126,535.00	100%	0.00					
5	SHINGLE ROOF - METAL - STORED MATERIAL		69,000.00	0.00	0.00	69,000.00	69,000.00	69,000.00	100%	0.00					
6	SHINGLE ROOF - METAL - LABOR		79,850.00	3,992.50	35,932.50	0.00	39,925.00	39,925.00	50%	39,925.00					
7	BUILT-UP ROOF - MATERIAL		95,200.00	0.00	0.00	85,680.00	85,680.00	85,680.00	90%	9,520.00					
8	BUILT-UP ROOF - LABOR		70,000.00	0.00	0.00	0.00	0.00	0.00	0%	70,000.00					
9	EQUIPMENT RENTAL		15,000.00	9,000.00	3,000.00	0.00	12,000.00	12,000.00	80%	3,000.00					
10	DEMOLITION/SITE CLEAN-UP		4,500.00	0.00	0.00	0.00	0.00	0.00	0%	4,500.00					
11	WARRANTIES/PROJECT CLOSEOUTS		4,000.00	0.00	0.00	0.00	0.00	0.00	0%	4,000.00					
12	ALTERNATE #1 - 30 YEAR		9,700.00	0.00	0.00	8,730.00	8,730.00	8,730.00	90%	970.00					
13	ALTERNATE #2 - SKYLIGHT INFILL		10,765.00	0.00	5,382.50	0.00	5,382.50	5,382.50	50%	5,382.50					
14	ALLOWANCE #1 - NAILABLE ROOF ISO		9,600.00	0.00	0.00	0.00	0.00	0.00	0%	9,600.00					
15	ALLOWANCE #2 - STEEL DECKING		3,500.00	0.00	0.00	0.00	0.00	0.00	0%	3,500.00					
16	ALLOWANCE #3 - 1 X 8 PLYWOOD		2,500.00	0.00	0.00	0.00	0.00	0.00	0%	2,500.00					
17	ALLOWANCE #4 - ROOFER - (SHINGLE)		16,800.00	0.00	0.00	0.00	0.00	0.00	0%	16,800.00					
Totals			667,715.00	116,563.50	94,929.00	286,525.00	486,017.50	75%	169,697.50						

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APPLICATION FOR PAYMENT

CAP702
Page: 1 of 3

To:

East Stroudsburg Area SD
50 Vine Street
East Stroudsburg, PA 18301

PROJECT:

119010
INVOICE 119010-003
North HS and Lehman Intermediate
Dingmans Ferry, PA 18328

From Contractor:

Jottan, Inc.
PO Box 166
Florence, NJ 08518

VIA ARCHITECT:

D'Huy Engineering
One East Broad St., Suite 310
Bethlehem, PA 18018

Application No.: Application Date: Period To: Contract Date:
3 AUG 23, 2019 AUG 31, 2019 MAR 19, 2019

Project Nos:

Distribution List: Owner Construction Mgr
 Architect Field
 Contractor Other

CONTRACT FOR:

Contractor's Application for Payment

Application is made for payment as shown below, with attached Continuation Sheet.

1. Original Contract Amount: \$ 7,008,635.00
2. Net of Change Orders: \$ 0.00
3. Net Amount of Contract: \$ 7,008,635.00
4. Total Completed & Stored to Date: \$ 3,292,433.00
5. Retainage Summary:
 - a. 10.00 % of Completed Work \$ 218,277.10
 - b. 0.00 % of Stored Material \$ 0.00

Total Retainage: \$ 218,277.10
6. Total Completed Less Retainage: \$ 3,074,155.90
7. Less Previous Applications: \$ 2,822,560.90
8. Current Payment Due, This Application: \$ 251,595.00
9. Contract Balance (Including Retainage): \$ 3,934,479.10

CHANGE ORDER Activity	Additions	Subtractions
Total previously approved:	0.00	0.00
Total approved this Month:	0.00	0.00
Sub Totals:	0.00	0.00
NET of Change Orders:	0.00	

CONTRACTOR'S CERTIFICATION:

The Contractor's signature here certifies that, to the best of their knowledge, this document accurately reflects the work completed in this Application for Payment. The Contractor also certifies that all payments have been made for work on previous Applications for Payment and also that the Current Payment is Due.

(Authorizing Signature) Jottan, Inc.
Date: AUG 23, 2019
State Authorized: New Jersey
County of: BURLINGTON
Subscribed and sworn to before me this _____ day of _____
Notary Public: _____
My Commission expires: _____

ARCHITECT'S CERTIFICATION:

The Architect's signature here certifies that, based on their own observations, the Contract Documents and the information contained herein, this document accurately reflects the work completed in this Application for Payment. The Architect also certifies the Contractor is entitled to the amount certified for payment.

AMOUNT CERTIFIED: \$ 251,595.00 Date: 8/28/19
(Architect's Signature) [Signature]

APPLICATION FOR PAYMENT - CONTINUATION SHEET

From:		To:		Project:		Application No: 3		
Jottan, Inc. PO Box 166 Florence, NJ 08518		East Stroudsburg Area SD 50 Vine Street East Stroudsburg, PA 18301		119010 INVOICE 119010-003 North HS and Lehman Intermediate Dingmans Ferry, PA 18328		Application Date: 8/23/2019 Period To: 8/31/2019 Contract Date: 3/19/2019 Architects Project#:		
A Item No	B Description of Work	C Contract Value	D Work Completed From Previous Application (D+E)	E Work Completed This Period	F Materials Presently Stored (Not In D or E)	G Total Completed and Stored To Date (D+E+F)	H Balance To Finish (C-G)	I Retainage (If Variable Rate)
1	BONDS	82,000.00	82,000.00	0.00	0.00	82,000.00	0.00	8,200.00
2	PHASE I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3	MOBILIZATION	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00	5,000.00
4	EQUIPMENT	110,000.00	110,000.00	0.00	0.00	110,000.00	0.00	11,000.00
5	ROOF VACUUM	36,000.00	36,000.00	0.00	0.00	36,000.00	0.00	3,600.00
6	ROOF DEMO	160,000.00	72,000.00	56,000.00	0.00	128,000.00	32,000.00	12,800.00
7	ROOFING - MATERIALS	2,219,105.00	2,219,105.00	0.00	0.00	2,219,105.00	0.00	110,944.30
8	ROOFING - LABOR	517,000.00	232,650.00	180,950.00	0.00	413,600.00	103,400.00	41,360.00
9	SHEET METAL - MATERIALS	551,640.00	0.00	0.00	0.00	0.00	551,640.00	0.00
10	SHEET METAL - LABOR	129,000.00	0.00	0.00	0.00	0.00	129,000.00	0.00
11	MASONRY - THRU WALL	225,540.00	157,878.00	0.00	0.00	157,878.00	67,662.00	15,787.80
12	PLUMBING- DRAINS	106,500.00	53,250.00	42,600.00	0.00	95,850.00	10,650.00	9,585.00
13	PUNCHLIST	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
14	PHASE II	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15	MOBILIZATION	45,000.00	0.00	0.00	0.00	0.00	45,000.00	0.00
16	EQUIPMENT	75,000.00	0.00	0.00	0.00	0.00	75,000.00	0.00
17	ROOF VACUUM	25,000.00	0.00	0.00	0.00	0.00	25,000.00	0.00
18	ROOF DEMO	105,000.00	0.00	0.00	0.00	0.00	105,000.00	0.00
19	ROOFING - MATERIALS	1,225,555.00	0.00	0.00	0.00	0.00	1,225,555.00	0.00
20	ROOFING - LABOR	321,800.00	0.00	0.00	0.00	0.00	321,800.00	0.00
21	SHEET METAL - MATERIAL	364,080.00	0.00	0.00	0.00	0.00	364,080.00	0.00
22	SHEET METAL - LABOR	80,000.00	0.00	0.00	0.00	0.00	80,000.00	0.00
23	MASON-THRU WALL	196,000.00	0.00	0.00	0.00	0.00	196,000.00	0.00
24	PLUMBING - DRAINS	56,000.00	0.00	0.00	0.00	0.00	56,000.00	0.00
25	PUNCHLIST	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
		6,690,220.00	3,012,883.00	279,550.00	0.00	3,292,433.00	3,397,787.00	218,277.10

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APPLICATION FOR PAYMENT - CONTINUATION SHEET

CAP703

Page 3 of 3 Pages

Application No: 3
 Application Date: 8/23/2019
 Period To: 8/31/2019
 Contract Date: 3/19/2019
 Architects Project#:

Project:
 119010
 INVOICE 119010-003
 North HS and Lehman Intermediate
 Dingmans Ferry, PA 18328

To:
 East Stroudsburg Area SD
 50 Vine Street
 East Stroudsburg, PA 18301

From:
 Joffan, Inc.
 PO Box 166
 Florence, NJ 08518

A Item No	B Description of Work	C Contract Value	D Work Completed		F Materials Presently Stored (Not In D or E)	G Total Completed and Stored To Date (D+E+F)	% (G/C)	H Balances To Finish (C-G)	I Retainage (If Variable Rate)
			From Previous Application (D+E)	This Period					
26	CLOSEOUTS	10,000.00	0.00	0.00	0.00	0.00	0	10,000.00	0.00
27	ALLOWANCES	308,415.00	0.00	0.00	0.00	0.00	0	308,415.00	0.00
		7,008,635.00	3,012,883.00	279,550.00	0.00	3,292,433.00	47	3,716,202.00	218,277.10

APPLICATION AND CERTIFICATION FOR PAYMENT (SUMMARY SHEET)

INV NBR: 310156312

TO: EAST STROUDSBURG SCHOOL DIST CONTRACT NAME: East Stroudsburg SD North LI/H

CONTRACT NO: 04

APPLICATION DATE: 14-AUG-19

PERIOD TO: 14-AUG-19

CUST PROJECT NO: Signed Proposal

FROM: Trane 1185 NORTH WASHINGTON STREET

CONTRACT LOCATION:

WILKES BARRE, PA 18705

See applicable Tax Detail page(s)

CONTRACT DATE: 27-NOV-18

CONTRACT NUMBER: CID00068098

CUST PO NO: Signed Proposal

APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.

The undersigned Company Certifies that to the best of the Company's knowledge, information and belief, the work covered by this Application For Payment has been completed in accordance with the Contract Documents, and that current payment shown herein is now due

- 1. ORIGINAL CONTRACT SUM: \$2,838,638.00
- 2. Net Change by Change Orders: \$0.00
- 3. CONTRACT SUM TO DATE: (Line 1 +/- 2) \$2,838,638.00
- 4. TOTAL COMPLETED & STORED TO DATE: (Column G on Detail Sheet) \$2,122,089.07

- 5. RETAINAGE:
 - a. 10.00% of Completed Work: \$212,208.90 (Columns D + E on Detail Sheet)
 - b. 0.00% of Stored Material: \$0.00 (Column F on Detail Sheet)

6. TOTAL EARNED LESS RETAINAGE: \$212,208.90
 (Line 4 less Line 5 Total) \$1,909,880.17

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT: \$1,462,342.28
 (Line 6 from prior Certificate)

8. CURRENT PAYMENT DUE: \$447,537.89
 Before applicable Sales Tax

9. BALANCE TO FINISH, INCLUDING RETAINAGE: \$928,757.83
 (Line 3 less line 6)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the undersigned company Certifies that to the best of their knowledge, information and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the company indicated above is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$447,537.89

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Detail Sheet that are changed to conform to the amount certified.)

CERTIFIER: *Justin Spier* Date: 8/19/19

ACCEPTANCE: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the company named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the party under this Contract.

DETAIL SHEET

INV NBR: 310156312

APPLICATION AND CERTIFICATE FOR PAYMENT,
containing Certification, is attached.

APPLICATION NO: 04
APPLICATION DATE: 14-AUG-19
PERIOD TO: 14-AUG-19

CUST PO NUMBER: Signed Proposal
CONTRACT DATE: 27-NOV-18
CONTRACT NUMBER: CID000068098

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	H BALANCE TO FINISH (C - G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1	Engineering	33,050.22	29,745.20	0.00	0.00	0.00	29,745.20	3,305.02	2,974.52
2	Mechanical Installation	634,094.00	0.00	317,047.00	0.00	0.00	317,047.00	317,047.00	31,704.70
3	Programming/Commissioning	248,096.12	124,048.06	0.00	0.00	0.00	124,048.06	124,048.06	12,404.80
4	Project Management	83,652.03	41,826.02	8,365.20	0.00	0.00	50,191.22	33,460.81	5,019.12
5	Material	933,131.83	839,818.65	93,313.18	0.00	0.00	933,131.83	0.00	93,313.18
6	Valves	110,880.00	110,880.00	0.00	0.00	0.00	110,880.00	0.00	11,088.00
7	ATC Installation	795,733.80	478,506.83	78,538.93	0.00	0.00	557,045.76	238,688.04	55,704.58
TOTAL		2,898,638.00	1,624,824.76	497,264.31	0.00	0.00	2,122,089.07	716,548.93	212,208.90

TAX DETAIL SHEET

INV NBR: 310156312

APPLICATION AND CERTIFICATE FOR PAYMENT,
containing Certification, is attached.

APPLICATION NO:
APPLICATION DATE:
PERIOD TO:

04
14-AUG-19
14-AUG-19

CUST PO NUMBER:
CONTRACT DATE:
CONTRACT NUMBER:

Signed Proposal
27-NOV-18
CID00068098

Billing this period less retainage: \$447,537.89
Applicable Sales Taxes:
Tax State @ 0.00% \$0.00
Tax County @ 0.00% \$0.00
Tax City @ 0.00% \$0.00
Tax District @ 0.00% \$0.00

Location: EAST STROUDSBURG SCHOOL DIST
257 TIMBERWOLF DRIVE

DINGMANS FERRY, PA 18328

213



TRANE

Trane U.S. Inc.

3600 PAMMEL CREEK ROAD
LA CROSSE, WI 546017599

PAYMENT REQUISITION

Remit To: Trane U.S. Inc.
PO BOX 408489
ATLANTA, GA 30384-6489

TYPE	INVOICE
*** NUMBER	310156312
DATE	14-AUG-19
PAGE	1
PURCHASE ORDER NUMBER	Signed Proposal
CONTRACT NAME	East Stroudsburg SD North LI/H
CUSTOMER ACCOUNT #	3644415
PREVIOUS #	

Bill To: EAST STROUDSBURG SCHOOL DIST
50 VINE STREET
EAST STROUDSBURG, PA 18301

Contract Name and Location: See applicable Tax Detail page(s)

Payment Terms	Due Date	Credit Job #	Contract #
N30	13-SEP-19	D424674	CID00068098

Application No. 04 for work completed thru 14-AUG-19

1. ORIGINAL CONTRACT SUM:	\$2,838,638.00	4. TOTAL COMPLETED & STORED TO DATE:	\$2,122,089.07
2. Net Change by Change Orders:	\$0.00	a. Percentage Completed:	<u>74.76%</u>
3. CONTRACT SUM TO DATE:	\$2,838,638.00	5. RETAINAGE:	
		a. <u>10.00%</u> of Completed Work:	\$212,208.90
		b. <u>0.00%</u> of Stored Material:	\$0.00
		Total Retainage	\$212,208.90
		6. TOTAL EARNED LESS RETAINAGE:	\$1,909,880.17
		7. LESS PREVIOUS REQUESTS FOR PAYMENT:	\$1,462,342.28

8. CURRENT PROJECT PAYMENT DUE: (Before Applicable Sales Taxes)	\$447,537.89
9. Applicable Sales Taxes: See applicable Tax Detail page(s)	\$0.00
10. Amount Due This Requisition: Currency: USD	\$447,537.89
*** PLEASE REFERENCE NUMBER 310156312 WITH YOUR PAYMENT	

Sections Included: Summary Sheet, Detail Sheet(s) and Tax Detail Sheet(s)

SPECIAL INSTRUCTIONS:

Federal Tax ID: 25-0900465

Form 0815/1005

0.5% Discount:
*Payment within 10 days of invoice date
*Account must be current

214



TRANE

Trane U.S. Inc.

3600 FARMEL CREEK ROAD
LA CROSSE, WI 546017599

PAYMENT REQUISITION

Remit To: Trane U.S. Inc.
PO BOX 408469
ATLANTA, GA 30384-6469

TYPE	INVOICE
*** NUMBER	310156312
DATE	14-AUG-19
PAGE	1
PURCHASE ORDER NUMBER	Signed Proposal
CONTRACT NAME	East Stroudsburg SD North LI/H
CUSTOMER ACCOUNT #	3644415
PREVIOUS #	

Bill To: EAST STROUDSBURG SCHOOL DIST
50 VINE STREET
EAST STROUDSBURG, PA 18301

Contract Name and Location: See applicable Tax Detail page(s)

Payment Terms	Due Date	Credit Job #	Contract #
N30	13-SEP-19	D424674	CID00068098

Application No. 04 for work completed thru 14-AUG-19

1. ORIGINAL CONTRACT SUM:	\$2,838,638.00	4. TOTAL COMPLETED & STORED TO DATE:	\$2,122,089.07
2. Net Change by Change Orders:	\$0.00	a. Percentage Completed:	<u>74.76%</u>
3. CONTRACT SUM TO DATE:	\$2,838,638.00	5. RETAINAGE:	
		a. <u>10.00%</u> of Completed Work:	\$212,208.90
		b. <u>0.00%</u> of Stored Material:	\$0.00
		Total Retainage	\$212,208.90
		6. TOTAL EARNED LESS RETAINAGE:	\$1,909,880.17
		7. LESS PREVIOUS REQUESTS FOR PAYMENT:	\$1,462,342.28

8. CURRENT PROJECT PAYMENT DUE: (Before Applicable Sales Taxes)	\$447,537.89
9. Applicable Sales Taxes: See applicable Tax Detail page(s)	\$0.00
10. Amount Due This Requisition: Currency: USD	\$447,537.89
*** PLEASE REFERENCE NUMBER 310156312 WITH YOUR PAYMENT	

Sections Included: Summary Sheet, Detail Sheet(s) and Tax Detail Sheet(s)

SPECIAL INSTRUCTIONS:

Federal Tax ID: 25-0900465

Form: 001619/05

215

0.5% Discount:
*Payment within 10 days of invoice date
*Account must be current

APPLICATION AND CERTIFICATION FOR PAYMENT (SUMMARY SHEET)

INV NBR: 310156312

TO: EAST STROUDSBURG SCHOOL DIST
 CONTRACT NAME: East Stroudsburg SD North LI/H
 FROM: Trane
 1185 NORTH WASHINGTON STREET
 WILKES BARRE, PA 18705

CONTRACT NO: 04
 APPLICATION NO: 04
 APPLICATION DATE: 14-AUG-19
 PERIOD TO: 14-AUG-19
 CUST PROJECT NO: Signed Proposal
 CONTRACT DATE: 27-NOV-18
 CONTRACT NUMBER: CID00068098
 CUST PO NO: Signed Proposal

See applicable Tax Detail page(s)

CONTRACT LOCATION:

APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.

The undersigned Company Certifies that to the best of the Company's knowledge, information and belief, the work covered by this Application For Payment has been completed in accordance with the Contract Documents, and that current payment shown herein is now due

- 1. ORIGINAL CONTRACT SUM: \$2,838,638.00
- 2. Net Change by Change Orders: \$0.00
- 3. CONTRACT SUM TO DATE: (Line 1 + 2) \$2,838,638.00
- 4. TOTAL COMPLETED & STORED TO DATE: (Column G on Detail Sheet) \$2,122,089.07

- 5. RETAINAGE:
 - a. 10.00% of Completed Work: \$212,208.90 (Columns D + E on Detail Sheet)
 - b. 0.00% of Stored Material: \$0.00 (Column F on Detail Sheet)

216

- 6. TOTAL EARNED LESS RETAINAGE: (Line 4 less Line 5 Total) \$1,909,880.17
- 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT: (Line 6 from prior Certificate) \$1,462,342.28
- 8. CURRENT PAYMENT DUE: Before applicable Sales Tax \$447,537.89
- 9. BALANCE TO FINISH, INCLUDING RETAINAGE: (Line 3 less line 6) \$928,757.83

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the undersigned company Certifies that to the best of their knowledge, information and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the company indicated above is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$447,537.89

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Detail Sheet that are changed to conform to the amount certified.)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	\$0.00

CERTIFIER: _____ Date: _____
 BY: _____ Date: _____
 ACCEPTANCE: _____ Date: _____
 BY: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the company named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the party under this Contract.

DETAIL SHEET

INV NBR: 310156312

APPLICATION AND CERTIFICATE FOR PAYMENT,
containing Certification, is attached.

APPLICATION NO: 04
APPLICATION DATE: 14-AUG-19
PERIOD TO: 14-AUG-19

CUST PO NUMBER: Signed Proposal
CONTRACT DATE: 27-NOV-18
CONTRACT NUMBER: CID000068098

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	H BALANCE TO FINISH (C - G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1	Engineering	33,050.22	29,745.20	0.00	0.00	0.00	29,745.20	3,305.02	2,974.52
2	Mechanical Installation	634,094.00	0.00	317,047.00	317,047.00	0.00	317,047.00	317,047.00	31,704.70
3	Programming/Commissioning	248,096.12	124,048.06	0.00	0.00	0.00	124,048.06	124,048.06	12,404.80
4	Project Management	83,652.03	41,826.02	8,365.20	8,365.20	0.00	50,191.22	33,460.81	5,019.12
5	Material	933,131.83	839,818.65	93,313.18	93,313.18	0.00	933,131.83	0.00	93,313.18
6	Valves	110,880.00	110,880.00	0.00	0.00	0.00	110,880.00	0.00	11,088.00
7	ATC Installation	795,733.80	478,506.83	78,538.93	78,538.93	0.00	557,045.76	238,688.04	55,704.58
TOTAL		2,838,638.00	1,624,824.76	497,264.31	497,264.31	0.00	2,122,089.07	716,548.93	212,208.90

TAX DETAIL SHEET

INV NBR: 310156312

APPLICATION AND CERTIFICATE FOR PAYMENT,
containing Certification, is attached.

APPLICATION NO: 04
APPLICATION DATE: 14-AUG-19
PERIOD TO: 14-AUG-19

CUST PO NUMBER: Signed Proposal
CONTRACT DATE: 27-NOV-18
CONTRACT NUMBER: CID00068098

Location: EAST STROUDSBURG SCHOOL DIST
257 TIMBERWOLF DRIVE

DINGMANS FERRY, PA 18328

Billing this period less retainage: \$447,537.89
Applicable Sales Taxes:
Tax State @ 0.00% \$0.00
Tax County @ 0.00% \$0.00
Tax City @ 0.00% \$0.00
Tax District @ 0.00% \$0.00

218



TRANE

Trane U.S. Inc.
3600 Pammel Creek Road
La Crosse WI 54601-7599

For questions concerning this invoice,
please call 888-832-5266.

SHIP TO:

TRANE US INC.
PO BOX 406469
ATLANTA, GA 30384-0469

SHIP TO:

EAST STROUDSBURG SCHOOL DIST
ATTN: ACCOUNTS PAYABLE
50 VINE STREET
EAST STROUDSBURG, PA 18301

SHIP TO/SERVICE LOCATION:

EAST STROUDSBURG SCHOOL DIST
50 VINE STREET
EAST STROUDSBURG, PA 18301

TYPE INVOICE		
* NUMBER 310187182		
DATE 27-AUG-19	PAGE 1 of 1	
PURCHASE ORDER NUMBER 17000104		
PROJECT/JOB NAME MASTER CONTRACT #202576		
ORIGINAL SYSTEM NUMBER		
CUSTOMER ACCOUNT # 3644415		
PREVIOUS #		
ORDERING LOCATION	CREDIT JOB/PROJECT # 2025769	SALES ORDER/CALL#/CONTRACT # 2025769

PAYMENT TERMS	DOB DATE	FOB	FREIGHT TERMS	SHIP/CLOSE DATE	SHIP VIA	SHIPPING REFERENCE
N30	26-SEP-19			27-AUG-19		
ITEM	DESCRIPTION	UOM / MULT	QUANTITY	UNIT PRICE	EXTENDED AMOUNT	
	PAYMENT TERM 3% NET 15 DAYS SUPERSEDES ALL OTHER OFFERS AND IS NOT AN ADDITIVE. ANNUAL AMOUNT MUST BE PAID IN ORDER TO QUALIFY FOR DISCOUNT. DISCOUNT IS NOT APPLICABLE TO TAX OR PAYMENTS BY CREDIT CARD. ACCOUNT MUST BE CURRENT					
1	RESICA ELEMENTARY Line Note: Contract Type is Scheduled Maintenance Inspection; Billing Frequency is ANNUAL; Billing Period Begins on 07/01/2019		1.00			
2	RESICA ELEMENTARY Line Note: Contract Type is BAS Scheduled Maintenance; Billing Frequency is ANNUAL; Billing Period Begins on 07/01/2019		1.00			
* PLEASE REFERENCE NUMBER WITH YOUR PAYMENT 310187182 ** PAY IN 10 DAYS FOR 0.5% DISCOUNT ACCOUNT MUST BE CURRENT						
SPECIAL INSTRUCTIONS:						

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**TOTAL	TAX	FREIGHT	TOTAL
5,335.00	0.00	0.00	5,335.00

Residential Tax ID: 25-0900465

Currency: USD

0.5% Discount
*Payment within 10 days of invoice date
*Account must be current

V.I.F.I



TRANE

Trane U.S. Inc.
3600 Summit Creek Road
La Grange, PA 15601-7599

For questions concerning this invoice,
please call 888-832-5266.

REMIT TO:
TRANE US INC.
PO BOX 406469
ATLANTA, GA 30384-6469

SOLD TO:
EAST STROUDSBURG SCHOOL DIST
ATTN: ACCOUNTS PAYABLE
50 VINE STREET
EAST STROUDSBURG, PA 18301

SHIP TO/SERVICE LOCATION:
EAST STROUDSBURG SCHOOL DIST
50 VINE STREET
EAST STROUDSBURG, PA 18301

TYPE INVOICE	
* NUMBER 310187190	
DATE 27-AUG-19	PAGE 1 of 1
PURCHASE ORDER NUMBER 17000104	
PROJECT/JOB NAME MASTER CONTRACT #20832	
ORIGINAL SYSTEM NUMBER	
CUSTOMER ACCOUNT # 3644415	
PREVIOUS #	
ORDERING LOCATION	CREDIT JON/PROJECT # 2083210
SALES ORDER/CALL#/CONTRACT# 2083210	

ORDERING LOCATION	CREDIT JON/PROJECT # 2083210	SALES ORDER/CALL#/CONTRACT# 2083210
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PAYMENT TERMS	DUPLICATE	FOB	FREIGHT TERMS	SHIP/CLOSE DATE	SHIP VIA	SHIPPING REFERENCE
N30	26-SEP-19			27-AUG-19		
ITEM	DESCRIPTION	UOM / MULT	QUANTITY	UNIT PRICE	EXTENDED AMOUNT	
	PAYMENT TERM 3% NET 15 DAYS SUPERSEDES ALL OTHER OFFERS AND IS NOT AN ADDITIVE. ANNUAL AMOUNT MUST BE PAID IN ORDER TO QUALIFY FOR DISCOUNT. DISCOUNT IS NOT APPLICABLE TO TAX OR PAYMENTS BY CREDIT CARD, ACCOUNT MUST BE CURRENT.					
1	MIDDLE SMITHFIELD ELEMENTARY Line Note: Contract Type is Scheduled Maintenance Inspection; Billing Frequency is ANNUAL; Billing Period Begins on 07/01/2019		1.00			
2	MIDDLE SMITHFIELD ELEMENTARY Line Note: Contract Type is BAS Scheduled Maintenance; Billing Frequency is ANNUAL; Billing Period Begins on 07/01/2019		1.00			
* PLEASE REFERENCE NUMBER WITH YOUR PAYMENT 310187190 ** PAY IN 10 DAYS FOR 0.5% DISCOUNT ACCOUNT MUST BE CURRENT						
SPECIAL INSTRUCTIONS:						

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** TOTAL	TAX	PRIORITY	TOTAL
3,207.00	0.00	0.00	3,207.00

Federal Tax ID: 25-0700465
Form 06/01/2002

Currency: USD
0.5% Discount!
*Payment within 10 days of invoice date
*Account must be current

220



TRANE

Trane U.S. Inc.
3699 Pammel Creek Road
La Crosse WI 54601-7399

For questions concerning this invoice,
please call 888-832-5266.

SHIP TO:
TRANE US INC.
PO BOX 406469
ATLANTA, GA 30384-6469

SOLD TO:
EAST STROUDSBURG SCHOOL DIST
ATTN: ACCOUNTS PAYABLE
50 VINE STREET
EAST STROUDSBURG, PA 18301

SHIP TO/SERVICE LOCATION:
EAST STROUDSBURG SCHOOL DIST
50 VINE STREET
EAST STROUDSBURG, PA 18301

TYPE INVOICE	
* NUMBER 310187191	
DATE 27-AUG-19	PAGE 1 of 1
PURCHASE ORDER NUMBER 17000104	
PROJECT/JOB NAME MASTER CONTRACT #20832	
ORIGINAL SYSTEM NUMBER	
CUSTOMER ACCOUNT # 3644415	
PREVIOUS #	
ORDERING LOCATION	CREDIT JOB/PROJECT # 2083214
SALES ORDER/CALL/CONTRACT # 2083214	

ORDERING LOCATION	CREDIT JOB/PROJECT # 2083214	SALES ORDER/CALL/CONTRACT # 2083214
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PAYMENT TERMS	DUPLICATE	FOR	FRIGHT TERMS	SHIP/CLOSE DATE	SHIP VIA	SHIPPING REFERENCE
N30	26-SEP-19			27-AUG-19		
ITEM	DESCRIPTION	QTY / UNIT	QUANTITY	UNIT PRICE	EXTENDED AMOUNT	
	PAYMENT TERM 3% NET 15 DAYS SUPERSEDES ALL OTHER OFFERS AND IS NOT AN ADDITIVE. ANNUAL AMOUNT MUST BE PAID IN ORDER TO QUALIFY FOR DISCOUNT. DISCOUNT IS NOT APPLICABLE TO TAX OR PAYMENTS BY CREDIT CARD. ACCOUNT MUST BE CURRENT.					
1	SMITHFIELD ELEMENTARY Line Note: Contract Type is BAS Scheduled Maintenance; Billing Frequency is ANNUAL; Billing Period Begins on 07/01/2019		1.00			
2	SMITHFIELD ELEMENTARY Line Note: Contract Type is Scheduled Maintenance Inspection; Billing Frequency is ANNUAL; Billing Period Begins on 07/01/2019		1.00			
* PLEASE REFERENCE NUMBER WITH YOUR PAYMENT 310187191 ** PAY IN 10 DAYS FOR 0.5% DISCOUNT ACCOUNT MUST BE CURRENT						
SPECIAL INSTRUCTIONS:						

To view or pay your invoice online
Visit www.trane.com
New users sign up at www.trane.com/invoices.

** TOTAL	TAX	FRIGHT	TOTAL
3,207.00	0.00	0.00	3,207.00

Federal Tax ID: 25-0960465

0.5% Discount
*Payment within 10 days of invoice date
*Account must be current

Currency: USD

221



TRANE

Trane U.S. Inc.
3600 Pannell Creek Road
La Crosse WI 54601-7599

For questions concerning this invoice,
please call 888-832-5266.

REMIT TO:
TRANE US INC,
PO BOX 404469
ATLANTA, GA 30384-6469

SOLD TO:
EAST STROUDSBURG SCHOOL DIST
ATTN: ACCOUNTS PAYABLE
50 VINE STREET
EAST STROUDSBURG, PA 18301

SHIP TO/SERVICE LOCATION:
EAST STROUDSBURG SCHOOL DIST
50 VINE STREET
EAST STROUDSBURG, PA 18301

TYPE INVOICE	
* NUMBER 310187185	
DATE 27-AUG-19	PAGE 1 of 1
PURCHASE ORDER NUMBER 17000104	
PROJECT/JOB NAME MASTER CONTRACT #2083173	
ORIGINAL SYSTEM NUMBER	
CUSTOMER ACCOUNT # 3644415	
PREVIOUS #	
ORDERING LOCATION	CREDIT JOB/PROJECT # 2083173
SALES ORDER/CALL#CONTRACT# 2083173	

ORDERING LOCATION	CREDIT JOB/PROJECT # 2083173	SALES ORDER/CALL#CONTRACT# 2083173
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PAYMENT TERMS	DUE DATE	FOR	FREIGHT TERMS	SHIP/CLOSE DATE	SHIP VIA	SHIPPING REFERENCE
N30	26-SEP-19			27-AUG-19		
ITEM	DESCRIPTION	UOM / MULT	QUANTITY	UNIT PRICE	EXTENDED AMOUNT	
	PAYMENT TERM 3% NET 15 DAYS SUPERSEDES ALL OTHER OFFERS AND IS NOT AN ADDITIVE. ANNUAL AMOUNT MUST BE PAID IN ORDER TO QUALIFY FOR DISCOUNT. DISCOUNT IS NOT APPLICABLE TO TAX OR PAYMENTS BY CREDIT CARD. ACCOUNT MUST BE CURRENT.		0.00			
1	EAST STROUDSBURG ELEMENTARY Line Note: Contract Type is BAS Scheduled Maintenance; Billing Frequency is ANNUAL; Billing Period Begins on 07/01/2019		1.00			
2	EAST STROUDSBURG ELEMENTARY Line Note: Contract Type is Scheduled Maintenance Inspection; Billing Frequency is ANNUAL; Billing Period Begins on 07/01/2019		1.00			
* PLEASE REFERENCE NUMBER WITH YOUR PAYMENT 310187185 ** PAY IN 10 DAYS FOR 0.5% DISCOUNT ACCOUNT MUST BE CURRENT						
SPECIAL INSTRUCTIONS:						

TOTAL	TAX	FREIGHT	TOTAL
4,074.00	0.00	0.00	4,074.00

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Visit www.comfortsolutions.com
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Federal Tax ID: 25-0900465

0.5% Discount
*Payment within 10 days of invoice date
*Account must be current

Currency: USD

222



TRANE

Trane U.S. Inc.
3600 Summit Creek Road
La Crosse WI 54601-7599

REMIT TO:

TRANE US INC.
PO BOX 406469
ATLANTA, GA 30384-6469

For questions concerning this invoice,
please call 888-832-5266.

SOLD TO:

EAST STROUDSBURG SCHOOL DIST
ATTN: ACCOUNTS PAYABLE
50 VINE STREET
EAST STROUDSBURG, PA 18301

SHIP TO/SERVICE LOCATION:

EAST STROUDSBURG SCHOOL DIST
50 VINE STREET
EAST STROUDSBURG, PA 18301

TYPE INVOICE	
* NUMBER 310187184	
DATE 27-AUG-19	PAGE 1 of 1
PURCHASE ORDER NUMBER 17000104	
PROJECT/POD NAME MASTER CONTRACT #208316	
ORIGINAL SYSTEM NUMBER	
CUSTOMER ACCOUNT # 3644415	
PREVIOUS #	
ORDERING LOCATION	CREDIT JOB/PROJECT # 2083167
SALES ORDER#CALL#CONTRACT# 2083167	

PAYMENT TERMS N30	DUE DATE 26-SEP-19	FOB	FREIGHT TERMS	SHIP/CLOSE DATE 27-AUG-19	SHIP VIA	SHIPPING REFERENCE
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ITEM	DESCRIPTION	UOM / MULT	QUANTITY	UNIT PRICE	EXTENDED AMOUNT
	PAYMENT TERM 3% NET 15 DAYS SUPERSEDES ALL OTHER OFFERS AND IS NOT AN ADDITIVE. ANNUAL AMOUNT MUST BE PAID IN ORDER TO QUALIFY FOR DISCOUNT. DISCOUNT IS NOT APPLICABLE TO TAX OR PAYMENTS BY CREDIT CARD. ACCOUNT MUST BE CURRENT.				
1	BUSHKILL ELEMENTARY Line Note: Contract Type is Scheduled Maintenance Inspection; Billing Frequency is ANNUAL; Billing Period Begins on 07/01/2019		1.00		
2	BUSHKILL ELEMENTARY Line Note: Contract Type is HAS Scheduled Maintenance; Billing Frequency is ANNUAL; Billing Period Begins on 07/01/2019		1.00		

* PLEASE REFERENCE NUMBER WITH YOUR PAYMENT 310187184 ** PAY IN 10 DAYS FOR 0.5% DISCOUNT ACCOUNT MUST BE CURRENT

SPECIAL INSTRUCTIONS

To view or pay your invoice online Visit www.ponteforist.com New users sign up at www.trane.com/invoices .	TOTAL	TAX	FREIGHT	TOTAL
4,276.00	0.00	0.00	4,276.00	

Federal Tax ID: 25-0900465

Currency: USD

0.5% Discount
*Payment within 10 days of invoice date
*Account must be current

Form 00210803

223



TRANE

Trane U.S. Inc.
3000 Pammel Creek Road
La Crosse WI 54601-7599

REMIT TO:

TRANE US INC.
PO BOX 406469
ATLANTA, GA 30384-6469

For questions concerning this invoice,
please call 888-832-5266.

SOLD TO:

EAST STROUDSBURG SCHOOL DIST
ATTN: ACCOUNTS PAYABLE
50 VINE STREET
EAST STROUDSBURG, PA 18301

SHIP TO/SERVICE LOCATION:

EAST STROUDSBURG SCHOOL DIST
50 VINE STREET
EAST STROUDSBURG, PA 18301

TYPE INVOICE	
* NUMBER 310187187	
DATE 27-AUG-19	PAGE 1 of 1
PURCHASE ORDER NUMBER SIGNED AGREEMENT GARY	
PROJECT/JOB NAME MASTER CONTRACT #208318	
ORIGINAL SYSTEM NUMBER	
CUSTOMER ACCOUNT # 3644415	
PREVIOUS #	
ORDERING LOCATION	CREDIT JOB/PROJECT # 2083189
SALES ORDER/CALL/CONTRACT # 2083189	

PAYMENT TERMS N30	DUE DATE 26-SEP-19	POB	FREIGHT TERMS	SHIP/CLOSE DATE 27-AUG-19	SHIP VIA	SHIPPING REFERENCE
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ITEM	DESCRIPTION	UOM / MULT	QUANTITY	UNIT PRICE	EXTENDED AMOUNT
	PAYMENT TERM 3% NET 15 DAYS SUPERSEDES ALL OTHER OFFERS AND IS NOT AN ADDITIVE. ANNUAL AMOUNT MUST BE PAID IN ORDER TO QUALIFY FOR DISCOUNT. DISCOUNT IS NOT APPLICABLE TO TAX OR PAYMENTS BY CREDIT CARD. ACCOUNT MUST BE CURRENT.		0.00		
1	JM HILL BLEMBTARY Line Note: Contract Type is Scheduled Maintenance Inspection; Billing Frequency is ANNUAL; Billing Period Begins on 07/01/2019		1.00		
2	JM HILL BLEMBTARY Line Note: Contract Type is BAS Scheduled Maintenance; Billing Frequency is ANNUAL; Billing Period Begins on 07/01/2019		1.00		

* PLEASE REFERENCE NUMBER WITH YOUR PAYMENT 310187187 ** PAY IN 10 DAYS FOR 0.5% DISCOUNT! ACCOUNT MUST BE CURRENT

SPECIAL INSTRUCTIONS:

*** TOTAL	TAX	FREIGHT	TOTAL
6,179.00	0.00	0.00	6,179.00

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Visit www.comfortsite.com
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Federal Tax ID: 25-090465

Form 01810101

Currency: USD
0.5% Discount
*Payment within 10 days of invoice date
*Account must be current

224



TRANE

Trane U.S. Inc.
3600 Paines Creek Road
La Grange, TX 76041-7499

For questions concerning this invoice,
please call 888-832-5266.

REMIT TO:

TRANE US INC.
PO BOX 406469
ATLANTA, GA 30384-6469

SOLED TO:

EAST STROUDSBURG SCHOOL DIST
ATTN: ACCOUNTS PAYABLE
50 VINE STREET
EAST STROUDSBURG, PA 18301

SHIP TO/SERVICE LOCATION:

EAST STROUDSBURG SCHOOL DIST
50 VINE STREET
EAST STROUDSBURG, PA 18301

TYPE INVOICE	
* NUMBER 310187188	
DATE 27-AUG-19	PAGE 1 of 1
PURCHASE ORDER NUMBER 17000104	
PROJECT/JOB NAME MASTER CONTRACT #208319	
ORIGINAL SYSTEM NUMBER	
CUSTOMER ACCOUNT # 3644415	
PREVIOUS #	
ORDERING LOCATION	CREDIT JOB/PROJECT # 2083196
SALES ORDER/CALL#CONTRACT# 2083196	

ORDERING LOCATION

CREDIT JOB/PROJECT #
2083196

SALES ORDER/CALL#CONTRACT#
2083196

ITEM	DESCRIPTION	UOM / MULT	QUANTITY	UNIT PRICE	EXTENDED AMOUNT
	PAYMENT TERM 3% NET 15 DAYS SUPERSEDES ALL OTHER OFFERS AND IS NOT AN ADDITIVE, ANNUAL AMOUNT MUST BE PAID IN ORDER TO QUALIFY FOR DISCOUNT. DISCOUNT IS NOT APPLICABLE TO TAX OR PAYMENTS BY CREDIT CARD. ACCOUNT MUST BE CURRENT.		0.00		
1	JT LAMBERT INTERMEDIATE Line Note: Contract Type is BAS Scheduled Maintenance; Billing Frequency is ANNUAL; Billing Period Begins on 07/01/2019		1.00		
2	JT LAMBERT INTERMEDIATE Line Note: Contract Type is Scheduled Maintenance Inspection; Billing Frequency is ANNUAL; Billing Period Begins on 07/01/2019		1.00		

* PLEASE REFERENCE NUMBER WITH YOUR PAYMENT 310187188

** PAY IN 10 DAYS FOR 0.5% DISCOUNT ACCOUNT MUST BE CURRENT

SPECIAL INSTRUCTIONS:

To view or pay your invoice online
Visit www.comfortsite.com
New users sign up at www.trane.com/invoices.

** TOTAL	TAX	FREIGHT	TOTAL
9,686.00	0.00	0.00	9,686.00

Federal Tax ID: 25-0900465

Currency: USD

0.5% Discount
*Payment within 10 days of invoice date
*Account must be current

Form 01/19/04

225



TRANE

Trane U.S. Inc.
3600 Rammed Creek Road
La Crosse WI 54601-7599

REMIT TO:

TRANE US INC.
PO BOX 406469
ATLANTA, GA 30384-6469

For questions concerning this invoice,
please call 888-432-5266.

SOLD TO:

EAST STROUDSBURG SCHOOL DIST
ATTN: ACCOUNTS PAYABLE
50 VINE STREET
EAST STROUDSBURG, PA 18301

SHIP TO/SERVICE LOCATION:

EAST STROUDSBURG SCHOOL DIST
50 VINE STREET
EAST STROUDSBURG, PA 18301

TYPE INVOICE	
* NUMBER 310187189	
DATE 27-AUG-19	PAGE 1 of 1
PURCHASE ORDER NUMBER 17000104	
PROJECT/JOB NAME MASTER CONTRACT #208320	
ORIGINAL SYSTEM NUMBER	
CUSTOMER ACCOUNT # 3644415	
PREVIOUS #	
ORDERING LOCATION	CREDIT JOB/PROJECT # 2083204
SALES ORDER/CALL#/CONTRACT# 2083204	

ORDERING LOCATION

CREDIT JOB/PROJECT #
2083204

SALES ORDER/CALL#/CONTRACT#
2083204

PAYMENT TERMS	DUE DATE	FOB	FREIGHT TERMS	SHIP/CLOSE DATE	SHIP VIA	SHIPPING REFERENCE
N30	26-SEP-19			27-AUG-19		
ITEM	DESCRIPTION	UOM / MULT	QUANTITY	UNIT PRICE	EXTENDED AMOUNT	
	PAYMENT TERM 3% NET 15 DAYS SUPERSEDES ALL OTHER OFFERS AND IS NOT AN ADDITIVE. ANNUAL AMOUNT MUST BE PAID IN ORDER TO QUALIFY FOR DISCOUNT. DISCOUNT IS NOT APPLICABLE TO TAX OR PAYMENTS BY CREDIT CARD. ACCOUNT MUST BE CURRENT.					
1	LEHMAN INTERMEDIATE AND HIGH S Line Note: Contract Type is Scheduled Maintenance Inspection; Billing Frequency is ANNUAL; Billing Period Begins on 07/01/2019		1.00			
2	LEHMAN INTERMEDIATE AND HIGH S Line Note: Contract Type is BAS Scheduled Maintenance; Billing Frequency is ANNUAL; Billing Period Begins on 07/01/2019		1.00			
* PLEASE REFERENCE NUMBER WITH YOUR PAYMENT 310187189 ** PAY IN 10 DAYS FOR 0.5% DISCOUNT ACCOUNT MUST BE CURRENT						
SPECIAL INSTRUCTIONS:						

To view or pay your invoice online
Visit www.comfortstats.com
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TOTAL	TAX	FREIGHT	TOTAL
14,344.00	0.00	0.00	14,344.00

Federal Tax ID: 25-0900465

Currency: USD
0.5% Discount
*Payment within 10 days of invoice date
*Account must be current

226



TRANE

Trane U.S. Inc.
3699 Pammel Creek Road
La Crosse WI 54601-7399

REMIT TO:

TRANE US INC.
PO BOX 406469
ATLANTA, GA 30384-6469

For questions concerning this invoice,
please call 888-832-5266.

SOLD TO:

EAST STROUDSBURG SCHOOL DIST
ATTN: ACCOUNTS PAYABLE
50 VINE STREET
EAST STROUDSBURG, PA 18301

SHIP TO/SERVICE LOCATION:

EAST STROUDSBURG SCHOOL DIST
50 VINE STREET
EAST STROUDSBURG, PA 18301

TYPE INVOICE	
* NUMBER 310187186	
DATE 27-AUG-19	PAGE 1 of 1
PURCHASE ORDER NUMBER 17000104	
PROJECT/JOB NAME MASTER CONTRACT #2083185	
ORIGINAL SYSTEM NUMBER	
CUSTOMER ACCOUNT # 3644413	
PREVIOUS #	
ORDERING LOCATION	CREDIT JOB/PROJECT # 2083185
SALES ORDER/CAL.#/CONTRACT# 2083185	

ORDERING LOCATION

CREDIT JOB/PROJECT #
2083185

SALES ORDER/CAL.#/CONTRACT#
2083185

PAYMENT TERMS	DUE DATE	PO#	FREIGHT TERMS	SHIP/CLOSE DATE	SHIP VIA	SHIPPING REFERENCE
N30	26-SEP-19			27-AUG-19		
ITEM	DESCRIPTION	UOM / MULT	QUANTITY	UNIT PRICE	EXTENDED AMOUNT	
	PAYMENT TERM 3% NET 15 DAYS SUPERSEDES ALL OTHER OFFERS AND IS NOT AN ADDITIVE. ANNUAL AMOUNT MUST BE PAID IN ORDER TO QUALIFY FOR DISCOUNT. DISCOUNT IS NOT APPLICABLE TO TAX OR PAYMENTS BY CREDIT CARD. ACCOUNT MUST BE CURRENT.					
1	EAST STROUDSBURG HIGH SCHOOL S Line Note: Contract Type is BAS Scheduled Maintenance; Billing Frequency is ANNUAL; Billing Period Begins on 07/01/2019		1.00			
2	EAST STROUDSBURG HIGH SCHOOL S Line Note: Contract Type is Scheduled Maintenance Inspection; Billing Frequency is ANNUAL; Billing Period Begins on 07/01/2019		1.00			
* PLEASE REFERENCE NUMBER WITH YOUR PAYMENT 310187186 ** PAY IN 15 DAYS FOR 0.5% DISCOUNT; ACCOUNT MUST BE CURRENT						
SPECIAL INSTRUCTIONS:						

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**TOTAL	TAX	FREIGHT	TOTAL
7,739.00	0.00	0.00	7,739.00

Federal Tax ID: 25-0900465

Currency: USD

0.5% Discount
*Payment within 10 days of invoice date
*Account must be current

227

Lyman & Ash

1612 Latimer Street
Philadelphia, PA 19103
(215) 732-7040

Client Invoice

DATE	INVOICE #
8/30/2019	3157

BILL TO
East Stroudsburg Area School District 50 Vine Street East Stroudsburg, PA 18301-0298

Case/Matter
Special Construction Counsel

DATE	ATTY/EXP	DESCRIPTION	TIME	RATE	AMOUNT
8/1/2019	CPL	Conference with MTS.	0.33	250.00	82.50
8/2/2019	CPL	Review draft letter.	0.08	250.00	20.00
8/13/2019	CPL	Conference with MTS.	0.17	250.00	42.50
		Total for Cletus P. Lyman, Esq.			145.00
7/30/2019	MTS	Review of documents from D'Huy Engineering re: Roof.	2.25	250.00	562.50
8/1/2019	MTS	Prep of Email to J. Grice and ESASD. Review of documents. Conf. with CPL.	1.5	250.00	375.00
8/2/2019	MTS	Email from L. VanWhy. Emails to D'Huy and ESASD re: all pending matters. Email with Wendy Bennett, Esq.	0.75	250.00	187.50
8/7/2019	MTS	Email with J. Grice. Tel. conf. with counsel re: Status.	0.33	250.00	82.50
8/11/2019	MTS	Email with counsel.. Emails with J. Grice. Review of emails and documents from North Inspection.	0.25	250.00	62.50
8/12/2019	MTS	Review of client documents/D'Huy documents. Letter/Emails with clients.	0.67	250.00	167.50
8/13/2019	MTS	Email with D'Huy. Emails with counsel. Letters/email to Adjusters.	2.25	250.00	562.50
8/14/2019	MTS	Email with Adjusters. Tel. conf. with L. Dymond.	0.75	250.00	187.50
8/15/2019	MTS	Emails with client. Tel. conf. with counsel re: Inspection. Review of documents.	0.25	250.00	62.50
8/16/2019	MTS	Review of documents/Prep. Appear for Inspection. Conf. with L. Dymond. Conf. with D'Huy.	3.5	250.00	875.00

Total

228

Lyman & Ash

1612 Latimer Street
 Philadelphia, PA 19103
 (215) 732-7040

Client Invoice

DATE	INVOICE #
8/30/2019	3157

BILL TO
East Stroudsburg Area School District 50 Vine Street East Stroudsburg, PA 18301-0298

Case/Matter
Special Construction Counsel

DATE	ATTY/EXP	DESCRIPTION	TIME	RATE	AMOUNT
8/19/2019	MTS	Emails with L. VanWhy. Email to D"Huy.	0.17	250.00	42.50
8/20/2019	MTS	Review of documents from ESASD and D"Huy re: HS North and Elementary School.	0.67	250.00	167.50
8/21/2019	MTS	Email with L. VanWhy. Email to Adjuster.	0.08	250.00	20.00
8/23/2019	MTS	Review of documents from L Dymond with Photos re: Elementary School.	1.75	250.00	437.50
		Total for Michael T. Sweeney, Esq.			3,792.50

RECEIVED
 SEP 09 2019

BY: _____

Total	\$3,937.50
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Attorneys:
 CPL - Cletus P. Lyman, Esq. MSF - Michael S. Fettner, Esq. MTS - Michael T. Sweeney, Esq.
 PVT - Pearlette Toussant, Esq., of Counsel MJL - Maura J. Lynch, Esq., of Counsel
 Legal Staff:
 RDE - R. Dave Eldridge, SRB - Stephen R. Betts
 PRA - Peter R. Abraldes

EAST STROUDSBURG AREA SCHOOL DISTRICT

REQUEST TO ESTABLISH A STUDENT ACTIVITY - 2019-2020

1. NAME OF ORGANIZATION: Class of 2023 High School - North

2. CHOOSE FROM ONE (1) OF THE FOLLOWING:

Renewal of a Previously-Approved Student Activity Account Establish a New Student Activity Account
Account # _____ Account # (TBD) TBD

3. PURPOSE OR OBJECTIVE: (Briefly describe why this organization is being formed.)
To create bonding activities for the class of 2023 and raise funds to support senior activities ex. Sr trip, Prom, etc.

4. BENEFIT: (Briefly describe how the students/district will benefit from the establishment of this organization.)
Students gain leadership experience by running activities. Bonding + unity opps. will be used to build a cohesive student class.

5. LEADERSHIP: (Briefly describe how this activity will be organized, how it will be run and whether the officers will be elected or appointed.) Class officers are elected + help run meetings + to plan activities.

6. FUND RAISING:
a. Will this organization raise funds? Yes No
b. If "yes", briefly describe typical fund-raising activities and who will be involved.
trips, food sales, t-shirt sales, homecoming activities, etc.

7. USE OF FUNDS: (Briefly describe how these funds will be used to benefit the students or the district.)
To plan for Sr. activities (class trip, prom, etc.)

8. FINANCIAL DEPENDENCE:
a. Will this organization require any financial assistance or facilities and equipment to be provided by the General Fund? Yes No
b. If "yes", briefly describe the assistance needed and whether it is a continuing, year-to-year need.

9. FINANCIAL RESPONSIBILITY: (Briefly describe who will be responsible for these funds and how fund-raising, expenditure and/or transfer decisions will be made)
Advisors + class officers will determine how funds are raised + utilized. Advisors will handle book keeping w/assistance of the class treasurer.

Date Submitted: 9/6/19

Submitted by: Lian Mlodziencki

Advisor's Signature: Lian Mlodziencki

Print Name: Lian Mlodziencki

Co-Advisor's Signature: _____

Print Name: Samantha Prince

Principal: [Signature]

Date: 9/6/19

EAST STROUDSBURG AREA SCHOOL DISTRICT

REQUEST TO ESTABLISH A STUDENT ACTIVITY - 2019-2020

1. NAME OF ORGANIZATION: Class of 2023 - South

2. CHOOSE FROM ONE (1) OF THE FOLLOWING:

Renewal of a Previously-Approved Student Activity Account
Account # _____

Establish a New Student Activity Account
Account # (TBD) _____

3. PURPOSE OR OBJECTIVE: (Briefly describe why this organization is being formed.)

To raise funds + to facilitate community for class of 2023

4. BENEFIT: (Briefly describe how the students/district will benefit from the establishment of this organization.)

The funds will offset costs for senior year

5. LEADERSHIP: (Briefly describe how this activity will be organized, how it will be run and whether the officers will be elected or appointed.)

There are (5) elected officers + (2) advisors

6. FUND RAISING:

we will meet on a monthly basis

a. Will this organization raise funds? Yes No

b. If "yes", briefly describe typical fund-raising activities and who will be involved.

Selling products, shirts

7. USE OF FUNDS: (Briefly describe how these funds will be used to benefit the students or the district.)

organized after-school events

the funds will be used for senior yr. events: graduation, prom, sr. trip

8. FINANCIAL DEPENDENCE:

a. Will this organization require any financial assistance or facilities and equipment to be provided by the General Fund? Yes No

b. If "yes", briefly describe the assistance needed and whether it is a continuing, year-to-year need.

9. FINANCIAL RESPONSIBILITY: (Briefly describe who will be responsible for these funds and how fund-raising, expenditure and/or transfer decisions will be made)

Treasurer (student) will be assisted by 2 advisors

Date Submitted: 8/28/19 Submitted by: G. Turner

Advisor's Signature: G. Turner

Print Name: Gillian Turner

Co-Advisor's Signature: Lucianna Coke

Print Name: Lucianna Coke

Principal: [Signature]
Date: 9-3-19

EAST STROUDSBURG AREA SCHOOL DISTRICT

REQUEST TO ESTABLISH A SPECIAL ACTIVITY -- 2019-2020

1. NAME OF ORGANIZATION: ESACA - Cyber Program

2. CHOOSE FROM ONE (1) OF THE FOLLOWING:

Renewal of a Previously-Approved Special Activity Account Establish a New Special Activity Account

Account # _____ Account # (TBD) _____

3. PURPOSE OR OBJECTIVE: (Briefly describe why this organization is being formed.)

East Stroudsburg Cyber Academy

4. BENEFIT: (Briefly describe how the students/district will benefit from the establishment of this organization.)

Money to be used to provide cyber student activities

5. LEADERSHIP: (Briefly describe how this activity will be organized, how it will be run and whether the officers will be elected or appointed.)

THERE WILL NOT BE A CLUB

6. FUND RAISING:

a. Will this organization raise funds? Yes No IT MAYBE

b. If "yes", briefly describe typical fund-raising activities and who will be involved.

PARTNERS CAR WASH / SK

7. USE OF FUNDS: (Briefly describe how these funds will be used to benefit the students or the district.)

PROVIDE CYBER TRIPS & ACTIVITIES

8. FINANCIAL DEPENDENCE:

a. Will this organization require any financial assistance or facilities and equipment to be provided by the General Fund? Yes No

b. If "yes", briefly describe the assistance needed and whether it is a continuing, year-to-year need.

9. FINANCIAL RESPONSIBILITY: (Briefly describe who will be responsible for these funds and how fund-raising, expenditure and/or transfer decisions will be made)

WILLIAM VITULLI

Date Submitted: 9/14/19

Submitted by: DLWAT

Advisor's Signature: DLWAT

Print Name: DR WILLIAM VITULLI

Co-Advisor's Signature: Jessica Newberry

Print Name: Jessica Newberry

Principal's Signature: DLWAT

Date: 9/14/19

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EAST STROUDSBURG AREA SCHOOL DISTRICT

9 20

REQUEST TO ESTABLISH A SPECIAL ACTIVITY -- 2018-2019

1. NAME OF ORGANIZATION: Smithfield SWPBS

2. CHOOSE FROM ONE (1) OF THE FOLLOWING:

Renewal of a Previously-Approved Special Activity Account Establish a New Special Activity Account

3. PURPOSE OR OBJECTIVE: (Briefly describe why this organization is being formed.)

4. BENEFIT: (Briefly describe how the students/district will benefit from the establishment of this organization.)
Hems will be purchased for students as a positive behavior incentive

5. LEADERSHIP: (Briefly describe how this activity will be organized, how it will be run and whether the officers will be elected or appointed.)

6. FUND RAISING:

a. Will this organization raise funds? Yes No

b. If "yes", briefly describe typical fund-raising activities and who will be involved.

Casual for a cause, Penny Wars, donations

7. USE OF FUNDS: (Briefly describe how these funds will be used to benefit the students or the district.)

Purchase Hems for students as behavior incentives

8. FINANCIAL DEPENDENCE:

a. Will this organization require any financial assistance or facilities and equipment to be provided by the General Fund? Yes No

b. If "yes", briefly describe the assistance needed and whether it is a continuing, year-to-year need.

9. FINANCIAL RESPONSIBILITY: (Briefly describe who will be responsible for these funds and how fund-raising, expenditure and/or transfer decisions will be made)

The committee will decide how funds are used with help from the principal

Date Submitted: _____

Submitted by: _____

Advisor's Signature: Sarah Campbell

Print Name: Sarah Campbell

Co-Advisor's Signature: Lauren Kovi

Print Name: Lauren Kovi

Principal's Signature: Gene C. Longstre

Date: 6/18/19

EAST STROUDSBURG AREA SCHOOL DISTRICT

REQUEST TO ESTABLISH A SPECIAL ACTIVITY -- 2019-2020

1. NAME OF ORGANIZATION: JTL Choir

2. CHOOSE FROM ONE (1) OF THE FOLLOWING:

Renewal of a Previously-Approved Special Activity Account

Establish a New Special Activity Account

Account # _____

Account # (TBD) _____

3. PURPOSE OR OBJECTIVE: (Briefly describe why this organization is being formed.)

To provide a vocal music ensemble for students to perform in, to share their love of music with each other, and share their performances with their community.

4. BENEFIT: (Briefly describe how the students/district will benefit from the establishment of this organization.)

It is an activity for students to partake in and explore and provides an outlet for the students of the district to share their abilities with the community.

5. LEADERSHIP: (Briefly describe how this activity will be organized, how it will be run and whether the officers will be elected or appointed.)

This activity will be organized during E/I and run by the directors. There are some student leaders who will be elected by their peers.

6. FUND RAISING:

a. Will this organization raise funds? Yes No

b. If "yes", briefly describe typical fund-raising activities and who will be involved.

Students will be able to sell items such as popcorn, chocolate, and holiday flowers.

7. USE OF FUNDS: (Briefly describe how these funds will be used to benefit the students or the district.)

Funds are used to help students attend trips for adjudications and to pay for transportation to trips. Funds are also used to purchase music for performance.

8. FINANCIAL DEPENDENCE:

a. Will this organization require any financial assistance or facilities and equipment to be provided by the General Fund? Yes No

b. If "yes", briefly describe the assistance needed and whether it is a continuing, year-to-year need.

9. FINANCIAL RESPONSIBILITY: (Briefly describe who will be responsible for these funds and how fund-raising, expenditure and/or transfer decisions will be made)

Financial decisions will be made jointly by the directors.

Date Submitted: 9/5/2019 Submitted by: Justin Mengel

Advisor's Signature: Justin Mengel Andrea Rhoadhouse

Print Name: Justin Mengel Andrea Rhoadhouse

Co-Advisor's Signature: _____

Print Name: _____

Principal's Signature: _____

Date: _____

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EAST STROUDSBURG AREA SCHOOL DISTRICT

REQUEST TO ESTABLISH A SPECIAL ACTIVITY -- 2019-2020

1. NAME OF ORGANIZATION: Field Hockey - LEHMAN
2. CHOOSE FROM ONE (1) OF THE FOLLOWING:
Renewal of a Previously-Approved Special Activity Account Establish a New Special Activity Account
Account # _____ Account # (TBD) _____
3. PURPOSE OR OBJECTIVE: (Briefly describe why this organization is being formed.)
to raise money for equipment
4. BENEFIT: (Briefly describe how the students/district will benefit from the establishment of this organization.)
the field hockey sport will have new hockey sticks
5. LEADERSHIP: (Briefly describe how this activity will be organized, how it will be run and whether the officers will be elected or appointed.) we have Captains & two coaches
6. FUND RAISING:
a. Will this organization raise funds? Yes No
b. If "yes", briefly describe typical fund-raising activities and who will be involved.
Drinks & Snacks will be sold @ games
7. USE OF FUNDS: (Briefly describe how these funds will be used to benefit the students or the district.)
to purchase sticks and other equipment
8. FINANCIAL DEPENDENCE:
a. Will this organization require any financial assistance or facilities and equipment to be provided by the General Fund? Yes No
b. If "yes", briefly describe the assistance needed and whether it is a continuing, year-to-year need.

9. FINANCIAL RESPONSIBILITY: (Briefly describe who will be responsible for these funds and how fund-raising, expenditure and/or transfer decisions will be made).
M. Capuano & C. Firth decisions will be made equally

Date Submitted: _____ Submitted by: _____
Advisor's Signature: M. Capuano
Print Name: Meredith Capuano
Co-Advisor's Signature: C. Firth
Print Name: Christy Hochman-Firth
Principal's Signature: _____
Date: 9/16/19

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EAST STROUDSBURG AREA SCHOOL DISTRICT

REQUEST TO ESTABLISH A SPECIAL ACTIVITY -- 2019-2020

1. NAME OF ORGANIZATION: Dance Club - EAN

2. CHOOSE FROM ONE (1) OF THE FOLLOWING:

Renewal of a Previously-Approved Special Activity Account

Establish a New Special Activity Account

Account # _____

Account # (TBD) TBD

3. PURPOSE OR OBJECTIVE: (Briefly describe why this organization is being formed.)

To accommodate students who have an interest in dancing

4. BENEFIT: (Briefly describe how the students/district will benefit from the establishment of this organization.)

To enhance the ability / health of students participate in sports and assemblies

5. LEADERSHIP: (Briefly describe how this activity will be organized, how it will be run and whether the officers will be elected or appointed.)

Students will meet in the Cafeteria at the school on Monday's & Wednesday's

6. FUND RAISING:

a. Will this organization raise funds? Yes No

b. If "yes", briefly describe typical fund-raising activities and who will be involved.

Sell t-shirts, step show

7. USE OF FUNDS: (Briefly describe how these funds will be used to benefit the students or the district.)

Support - Competitions - T-shirts, uniforms

8. FINANCIAL DEPENDENCE:

a. Will this organization require any financial assistance or facilities and equipment to be provided by the General Fund? Yes No

b. If "yes", briefly describe the assistance needed and whether it is a continuing, year-to-year need.

Gym Cafeteria

9. FINANCIAL RESPONSIBILITY: (Briefly describe who will be responsible for these funds and how fund-raising, expenditure and/or transfer decisions will be made)

Hasana / Student

Date Submitted: 9/11/19

Submitted by: _____

Advisor's Signature: _____

Hasana Palhan

Print Name: _____

Hasana Palhan

Co-Advisor's Signature: _____

Print Name: _____

Principal's Signature: _____

[Signature]

Date: _____

9/10/19

EAST STROUDSBURG AREA SCHOOL DISTRICT

SPECIAL

2019-2020

REQUEST TO ESTABLISH A ~~STUDENT~~ ACTIVITY - ~~2018-2019~~

1. NAME OF ORGANIZATION: NORTH HEALTH AND FITNESS CLUB - EHN

2. CHOOSE FROM ONE (1) OF THE FOLLOWING:

Renewal of a Previously-Approved Student Activity Account Establish a New ~~Student~~ ^{SPECIAL} Activity Account

TBD

3. PURPOSE OR OBJECTIVE: (Briefly describe why this organization is being formed.)
THE NORTH HEALTH AND FITNESS CLUB WILL BE AN AFTER SCHOOL CLUB FOR STUDENTS TO LEARN HOW TO LIVE A HEALTHY LIFE. BOTH CO-ADVISORS ARE HEALTH COACHES THAT WILL HELP STUDENTS FIND BALANCE IN HEALTHY NUTRITION, PHYSICAL ACTIVITY, POSITIVE LIFE BALANCE, SETTING GOALS, LIVING WITH INTENTION AND OVERALL WELLNESS.

4. BENEFIT: (Briefly describe how the students/district will benefit from the establishment of this organization.)
THE ESTABLISHMENT OF THIS AFTER SCHOOL CLUB WILL BENEFIT THE STUDENTS AND THEIR OUTLOOK ON LIFE, SOCIAL AND EMOTIONAL DEVELOPMENT AND SUCCESS IN LIFE. STUDENTS WILL LEARN HOW TO MANAGE STRESS, SET ATTAINABLE GOALS AND FEEL GOOD ABOUT THEMSELVES. THIS WILL ALSO BENEFIT THE TEACHERS AND STAFF WHO WORK WITH THE STUDENTS.

5. LEADERSHIP: (Briefly describe how this activity will be organized, how it will be run and whether the officers will be elected or appointed.) THIS CLUB WILL MEET ON A WEEKLY OR BI-WEEKLY BASIS DURING THE SCHOOL YEAR BEGINNING IN THE FALL 2019. STUDENT OFFICERS WILL BE ELECTED. EACH MONTH THE CLUB WILL FOCUS ON A DIFFERENT ASPECT OF A HEALTHY LIFESTYLE, STUDENTS WILL SET ATTAINABLE GOALS AND THE ADVISORS WILL GUIDE THEM ALONG THE WAY WITH THE END GOAL BEING THE STUDENTS LEARN TO LIVE THEIR BEST LIFE.

6. FUND RAISING:
a. Will this organization raise funds? Yes No
b. If "yes", briefly describe typical fund-raising activities and who will be involved.
STUDENTS WILL HAVE THE OPPORTUNITY TO FUNDRAISE TO HELP DEFRAY THE COST OF VARIOUS ACTIVITIES THROUGHOUT THE SCHOOL YEAR.

7. USE OF FUNDS: (Briefly describe how these funds will be used to benefit the students or the district.)
THE FUNDS WILL BE USED FOR ATTENDANCE AT VARIOUS EVENTS OR VENUES IN SUPPORT OF THE GOALS OF THE CLUB.

8. FINANCIAL DEPENDENCE:
a. Will this organization require any financial assistance or facilities and equipment to be provided by the General Fund? Yes No
b. If "yes", briefly describe the assistance needed and whether it is a continuing, year-to-year need.
THE CLUB WILL ONLY NEED THE USE OF FACILITY OF A CLASSROOM AT THE NORTH HIGH SCHOOL.

9. FINANCIAL RESPONSIBILITY: (Briefly describe who will be responsible for these funds and how fund-raising, expenditure and/or transfer decisions will be made)
THE FUNDS WILL ULTIMATELY BE THE RESPONSIBILITY OF THE ADVISORS. A STUDENT TREASURER WILL BE ELECTED TO ASSIST IN THE MANAGEMENT OF ANY FUNDS RAISED.

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Date Submitted: 6/4/19

Submitted by: TRICIA LEIBIG & KALEY RODE

Advisor's Signature: Tricia Leibig

Print Name: TRICIA LEIBIG

Co-Advisor's Signature: Kaley Rode

Print Name: KALEY RODE

Principal's Signature: ^{DJB} ~~Kaley Rode~~ Ben J. Brennan

Print Name: BENJAMIN BRENNAMAN

Date: 6/10/19

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EAST STROUDSBURG AREA SCHOOL DISTRICT

REQUEST TO ESTABLISH A SPECIAL ACTIVITY -- 2019-2020

1. NAME OF ORGANIZATION: HS North "IF"
2. CHOOSE FROM ONE (1) OF THE FOLLOWING:
Renewal of a Previously-Approved Special Activity Account Establish a New Special Activity Account
Account # _____ Account # (TBD) NEW
3. PURPOSE OR OBJECTIVE: (Briefly describe why this organization is being formed.)
Funds will be used to run field trip activities and programs voted on democratically by the gifted high school students; as well as utilized to help fulfill individual student goals which involve travel in Gifted IEPs.
4. BENEFIT: (Briefly describe how the students/district will benefit from the establishment of this organization.)
Students will gain unique practical experiences and district will benefit from the positive exposure the gifted students' accolades will provide for the district. Also, students will develop entrepreneurial skills and gain autonomy over learning decisions.
5. LEADERSHIP: (Briefly describe how this activity will be organized, how it will be run and whether the officers will be elected or appointed.) Activity will be organized by Ms. Nute, gifted instructor at North HS.
6. FUND RAISING:
 - a. Will this organization raise funds? Yes No
 - b. If "yes", briefly describe typical fund-raising activities and who will be involved.
Students will sell pre-packaged snacks and beverages to fundraise the necessary funds for field trips.
7. USE OF FUNDS: (Briefly describe how these funds will be used to benefit the students or the district.)
funds will be used to take students on field trip activities in coordination with their Gifted Educational programming.
8. FINANCIAL DEPENDENCE:
 - a. Will this organization require any financial assistance or facilities and equipment to be provided by the General Fund? Yes No
 - b. If "yes", briefly describe the assistance needed and whether it is a continuing, year-to-year need.
It would be nice, but it is not necessary.
9. FINANCIAL RESPONSIBILITY: (Briefly describe who will be responsible for these funds and how fund-raising, expenditure and/or transfer decisions will be made)
Ms. Nute will be responsible for these funds and their deposit into the account.

Date Submitted: 9/5/2019 Submitted by: Katherine Nute

Advisor's Signature: Katherine Nute

Print Name: Katherine Nute

Principal: Dyan J. Brennan
Date: 9/16/19
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EAST STROUDSBURG AREA SCHOOL DISTRICT

2019-2020

REQUEST TO ESTABLISH A SPECIAL ACTIVITY -- 2018-2019

1. NAME OF ORGANIZATION: Shanti Students After School Yoga **ESHS S**

2. CHOOSE FROM ONE (1) OF THE FOLLOWING: **TBD**

Renewal of a Previously-Approved Special Activity Account Establish a New Special Activity Account

3. PURPOSE OR OBJECTIVE: (Briefly describe why this organization is being formed.)
To provide yoga and meditation to students after school

4. BENEFIT: (Briefly describe how the students/district will benefit from the establishment of this organization.)
Yoga has been found to reduce impulsivity, increase patience, and improve the ability to regulate attention. Yoga and mindfulness provide teens with skills to navigate challenges and build a core foundation that benefits both the mind and body well beyond teenage years.

5. LEADERSHIP: (Briefly describe how this activity will be organized, how it will be run and whether the officers will be elected or appointed.) There are no officers. Students come to yoga after school on Mondays and the certified yoga instructor leads them in a yoga class for 45 to 60 minutes.

6. FUND RAISING:

a. Will this organization raise funds? Yes No
b. If "yes", briefly describe typical fund-raising activities and who will be involved.
Any staff members that wish to attend Shanti Students Yoga after school are asked to donate 10.00.

7. USE OF FUNDS: (Briefly describe how these funds will be used to benefit the students or the district.)
Supplies for yoga class (mats, blankets, etc.)

8. FINANCIAL DEPENDENCE:

a. Will this organization require any financial assistance or facilities and equipment to be provided by the General Fund? Yes No
b. If "yes", briefly describe the assistance needed and whether it is a continuing, year-to-year need.

9. FINANCIAL RESPONSIBILITY: (Briefly describe who will be responsible for these funds and how fund-raising, expenditure and/or transfer decisions will be made)
Patricia Tiernan

Date Submitted: 9/4/19

Submitted by: Patricia Tiernan

Advisor's Signature: Patricia Tiernan

Print Name: Patricia Tiernan

Co-Advisor's Signature: _____

Print Name: _____

Principal's Signature: _____

Date: 9-3-19

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REQUEST TO CLOSE A STUDENT ACTIVITY

- 1. NAME OF CLUB: ETHN Class of 2016
- 2. CLUB ACCOUNT #: 30-819-8088
- 3. CLUB ADVISOR: Jeff Reich & Jess Curry
- 4. REASON FOR CLOSING: (Briefly describe why this organization is being disband)
class of 2016 has graduated & is no longer a piece of ETHN student body.
- 5. DISPOSITION OF FUNDS:

- a. Does this organization have any funds? YES NO
If yes, what is the present balance? \$2064.85
Balance as of (date): 9-2019

- b. What disposition will be made of these funds?
it is the request of the advisors to gift the balance to the Student Govt. of ESTSN

6. REQUEST SUBMISSION:

Date submitted: 9-10-19 Anticipated board approval date: _____

Approval of Sponsoring Principal: *[Signature]*

This request was (Approved _____ Disapproved _____) by the Board of Education at their meeting held on _____.

Reasons for disapproval or qualifications of approval, if applicable, were as follows:

Date: _____ Secretary: _____

****SUBMIT ORIGINAL PLUS ONE (1) COPY TO SPONSORING PRINCIPAL****

REQUEST TO CLOSE SPECIAL ACTIVITY

- 1. NAME OF CLUB/TEAM: Pink Ribbon
- 2. CLUB/TEAM ACCOUNT #: 2903
- 3. CLUB/TEAM ADVISOR: Michelle Arnold
- 4. REASON FOR CLOSING: (Briefly describe why this organization is being disband) No Longer Using
- 5. DISPOSITION OF FUNDS:

- a. Does this organization have any funds? No
 If yes, what is the present balance? _____
 Balance as of (date): 7/1/19
- b. What disposition will be made of these funds?

6. REQUEST SUBMISSION:

Date submitted: 9/10/19 Anticipated board approval date: 9/16/19

Approval of Sponsoring Principal: Michelle Arnold

This request was (Approved _____ Disapproved _____) by the Board of Education at their meeting held on _____.

Reasons for disapproval or qualifications of approval, if applicable, were as follows:

Date: _____ Secretary: _____

****SUBMIT ORIGINAL PLUS ONE (1) COPY TO SPONSORING PRINCIPAL****

Revised 5/8/2019

EAST STROUDSBURG AREA SCHOOL DISTRICT

REQUEST TO CLOSE SPECIAL ACTIVITY

- 1. NAME OF CLUB/TEAM: JTL Cheerleading
- 2. CLUB/TEAM ACCOUNT #: 5030
- 3. CLUB/TEAM ADVISOR:
- 4. REASON FOR CLOSING: (Briefly describe why this organization is being disband) No Longer Using
- 5. DISPOSITION OF FUNDS:

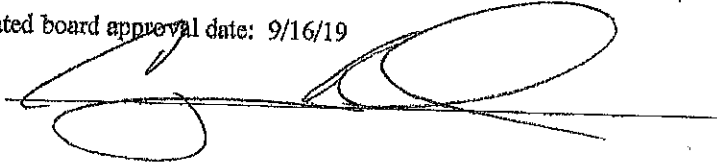
- a. Does this organization have any funds? Yes
 - If yes, what is the present balance? \$403.18
 - Balance as of (date): 7/1/19

- b. What disposition will be made of these funds? They will be transferred into the Principal's Special Account

6. REQUEST SUBMISSION:

Date submitted: 9/10/19 Anticipated board approval date: 9/16/19

Approval of Sponsoring Principal:



This request was (Approved _____ Disapproved _____) by the Board of Education at their meeting held on _____.

Reasons for disapproval or qualifications of approval, if applicable, were as follows:

Date: _____ Secretary: _____

****SUBMIT ORIGINAL PLUS ONE (1) COPY TO SPONSORING PRINCIPAL****

Revised 5/8/2019

EAST STROUDSBURG AREA SCHOOL DISTRICT

REQUEST TO CLOSE SPECIAL ACTIVITY

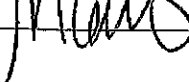
- 1. NAME OF CLUB/TEAM: HSS Dance It Out
- 2. CLUB/TEAM ACCOUNT #: 2942
- 3. CLUB/TEAM ADVISOR: Carlotta Watts
- 4. REASON FOR CLOSING: (Briefly describe why this organization is being disband) No Longer Using
- 5. DISPOSITION OF FUNDS:

- a. Does this organization have any funds? Yes
- If yes, what is the present balance? \$140.56
- Balance as of (date): 7/1/19

- b. What disposition will be made of these funds? They will be transferred into the Principal's Special Account

6. REQUEST SUBMISSION:

Date submitted: 9/10/19 Anticipated board approval date: 9/16/19

Approval of Sponsoring Principal: 

This request was (Approved _____ Disapproved _____) by the Board of Education at their meeting held on _____.

Reasons for disapproval or qualifications of approval, if applicable, were as follows:

Date: _____ Secretary: _____

****SUBMIT ORIGINAL PLUS ONE (1) COPY TO SPONSORING PRINCIPAL****

Revised 5/8/2019

EAST STROUDSBURG AREA SCHOOL DISTRICT

REQUEST TO CLOSE SPECIAL ACTIVITY

1. NAME OF CLUB/TEAM: HSS Chess Club
2. CLUB/TEAM ACCOUNT #: 5040
3. CLUB/TEAM ADVISOR: Joseph Jacobs
4. REASON FOR CLOSING: (Briefly describe why this organization is being disband) No Longer Using
5. DISPOSITION OF FUNDS:

- a. Does this organization have any funds? Yes
- If yes, what is the present balance? \$1,272.72
- Balance as of (date): 7/1/19

- b. What disposition will be made of these funds? They will be transferred into the Principal's Special Account

6. REQUEST SUBMISSION:

Date submitted: 9/10/19 Anticipated board approval date: 9/16/19

Approval of Sponsoring Principal: MBM

This request was (Approved _____ Disapproved _____) by the Board of Education at their meeting held on _____.

Reasons for disapproval or qualifications of approval, if applicable, were as follows:

Date: _____ Secretary: _____

****SUBMIT ORIGINAL PLUS ONE (1) COPY TO SPONSORING PRINCIPAL****

Revised 5/8/2019

EAST STROUDSBURG AREA SCHOOL DISTRICT

REQUEST TO CLOSE SPECIAL ACTIVITY

1. NAME OF CLUB/TEAM: HSS Drama Club
2. CLUB/TEAM ACCOUNT #: 2937
3. CLUB/TEAM ADVISOR: Cynthia Ippolito
4. REASON FOR CLOSING: (Briefly describe why this organization is being disband) No Longer Using
5. DISPOSITION OF FUNDS:
 - a. Does this organization have any funds? Yes
If yes, what is the present balance? \$375.70
Balance as of (date): 7/1/19
 - b. What disposition will be made of these funds? They will be transferred into the Principal's Special Account

6. REQUEST SUBMISSION:

Date submitted: 9/10/19 Anticipated board approval date: 9/16/19

Approval of Sponsoring Principal: MAW

This request was (Approved ____ Disapproved ____) by the Board of Education at their meeting held on _____

Reasons for disapproval or qualifications of approval, if applicable, were as follows:

Date: _____ Secretary: _____

****SUBMIT ORIGINAL PLUS ONE (1) COPY TO SPONSORING PRINCIPAL****

Revised 5/8/2019



Flexible Instructional Days

Online Application

IMPORTANT: To avoid losing your work, please save or submit the application within 10 minutes. You can't save or submit the application unless the required information (Public School Entity, Contact, Email, Phone) is entered correctly and the assurances are selected. You can't submit the application unless the narratives are completed.

Public School Entity 120452003 East Stroudsburg Area SD
Choose your public school entity.

Contact Ryan Moran
Enter the first and last name of a primary contact familiar with your program.

Email ryan-moran@esasd.net
Enter the email address of the primary contact.

Phone (570) 424-8500
Enter the phone number of the primary contact.

Assurances

Select each box below to indicate your assurance that:

- Staff, students, and parents shall be made aware of notification procedures prior to the institution of a flexible instructional day and the means of notification shall be fully accessible.
- Responsibilities shall be agreed upon and expectations shall be communicated to all staff, students, and parents prior to the institution of a flexible instructional day.
- Attendance shall be strictly enforced in compliance with Article XIII during flexible instructional days.
- Students shall be provided health services during a flexible instructional day in compliance with Article XIV.
- Free Appropriate Public Education (FAPE) shall be afforded all students during a flexible instructional day in compliance with the Individuals with Disabilities Education Act (IDEA).
- Should technology ever be employed during a flexible instructional day, policies and measures are in place to ensure the cyber-safety and security of students accessing online school services and digital resources.
- Should technology ever be employed during a flexible instructional day, technical assistance and support shall be provided, as appropriate, to ensure access to instruction and resources.

Narratives

Describe the procedure for notifying all students, parents, and professional staff that a flexible instructional day is instituted.

The ESASD will notify students, parents, and staff that a flexible instructional day is/will be instituted through the following means:

1. Mass telephone notification: "The East Stroudsburg Area School District's offices will be CLOSED [DATE] due to inclement weather. Students and staff are to proceed with their Flexible Instructional Day (1-5) assignment(s)."
2. Mass email notification: "The East Stroudsburg Area School District's offices will be CLOSED [DATE] due to inclement weather. Students and staff are to proceed with their Flexible Instructional Day (1-5) assignment(s)."
3. Television: "East Stroudsburg Area SD - FLEXIBLE INSTRUCTIONAL DAY (1-5)"
4. Radio: "East Stroudsburg Area SD - FLEXIBLE INSTRUCTIONAL DAY (1-5)"

Describe the procedure for instituting a flexible instructional day, including (if applicable) the use of technology and equitable accommodations for students and professional staff lacking sufficient home access to devices and/or the internet.

Students enrolled in courses that can be delivered virtually will participate using their district issued devices. Where circumstances prohibit such participation, prepared assignments will be issued to students prior to the use of a flexible instructional day for students to independently complete offline. Students unable to participate in a flexible instructional day shall make up and receive credit for work later completed pursuant to district Policy.

Prior to the implementation of a flexible instructional day, the individualized Education Plan (IEP) team shall convene to determine how to best meet a student's needs and determine what supports/alternate means may be employed to meet the participation requirement.

Parents/guardians will be provided explicit directions on accessing the necessary resources (both online and offline) in order to support their child's completion of the assignments.

Describe the responsibilities of professional staff for a flexible instructional day.

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Professional staff members shall be available to assist and promptly respond to students virtually between the hours of 9:00 a.m.-12:00 p.m. and 1:00-3:30 p.m. Staff members unable to provide such support for good reason shall provide any necessary support to students upon return to school and shall extend any assignment due dates accordingly

Describe the responsibilities of students for a flexible instructional day.

Students are required to complete the prescribed assignments. Students completing assignments virtually will submit the completed work through the online portal. Students completing assignments offline will submit the completed work directly to the teacher(s) on the next school day. Students unable to participate in a flexible instructional day shall make up and receive credit for work later completed pursuant to district Policy.

Describe the procedure for identifying student participation (i.e., attendance) during a flexible instructional day.

Instructors will measure student participation by evaluating student assignments (both online and offline) for completion.

File Upload


Upload as *six separate* PDF files named "Appendix [LETTER]_FID19" exemplars designed to progress the learning for all students in support of course objectives and representative of instruction on a flexible instructional day.

- Appendix A: English Language Arts exemplar (any level within grades K-8)
- Appendix B: English Language Arts exemplar (any level within grades 9-12)
- Appendix C: Mathematics exemplar (any level within grades K-8)
- Appendix D: Mathematics exemplar (any level within grades 9-12)
- Appendix E: Science exemplar (any level within grades 9-12)
- Appendix F: Social Studies exemplar (any level within grades 9-12)

Exemplars must include the following design elements: reference standards and sequence, establish expectations for instructional outcomes, identify opportunities for accommodations, list resources to be utilized, delineate student participation, and define evidence of learning.

Upload as a *single* PDF file named "Board_FID19" the official Board minutes evidencing approval of the FID program as submitted to PDE. No later than September 30, 2019, upload a copy of the official minutes or a copy of the resolution presented to the Board for approval with a signed letter from the Board president verifying the date the resolution was presented and detailing the results of the vote. If submitting a letter and copy of the resolution, the official minutes must be uploaded as soon as possible after Board approval and no later than October 31, 2019.

Print, sign, and upload as a *single* PDF file named "[Public School Entity]_Signature_FID19" this completed online application. The signature must be that of the Chief Administrative Officer (e.g., Superintendent) authorized to provide assurance of compliance with statutory requirement on behalf of the public school entity.

 Click here to attach a file

- Appendix A_FID19.pdf
- Appendix B_FID19.pdf
- Appendix C_FID19.pdf
- Appendix D_FID19.pdf
- Appendix E_FID19.pdf
- Appendix F_FID19.pdf

Chief Administrative Officer Signature

The signature must be that of the Chief Administrative Officer (e.g., Superintendent) authorized to provide assurance of compliance with statutory requirement on behalf of the public school entity.



William Riker

Superintendent

8/30/19

Signature

Printed Name

Title

Date

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EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement

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To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 9th day of August, 2019, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Marianne Anderson-Santilli (the "Contractor") of 438 Log Tavern Road, Milford, PA 18337

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or controversy arising out of or relating to any interpretation, construction, performance or breach of this Agreement

4. Notices

Any notice, request, demand or other communication required or permitted to be given under this Agreement will be sufficient if in writing and if delivered personally, or sent by certified or registered mail as follows (or to such other addressee as will be set forth in a notice given in the same manner):

SCHEDULE A

Description of Service to be performed (be specific):

Providing dance instruction and choreography for Lehman Intermediates School's Spring production of Groovy

Location of Services:

Lehman Intermediate School classrooms, hallways, lobby, and auditorium

Effective Date:

9/17/19-11/17/19

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ _____
Time (Days/Hour/Other): _____
Total Cost: \$ _____

b) Fixed Rate: \$ 1200.00

c) Are expenses included? YES NO
If no, please itemize:

Budget Code: Lehman Spring Production Department: Vocal Music

District Initiator: Hillary A Stevens

Authorization for Payment: _____ Date: _____

Purchase Order # _____

81 EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 5 day of September, 2019, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Cathy Wargo (the "Contractor") of Avery Transportation

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

SCHEDULE A

Description of Service to be performed (be specific):
Charter buses to supply transportation from High School North to Camelback Resort and back for prom on
Saturday 5/2/2020

Location of Services: High School North / Camelback Resort

Effective Date:

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ \$750 per bus (x6)
Time (Days/Hour/Other): _____
Total Cost: \$ \$4,500.00

b) Fixed Rate: \$ _____

c) Are expenses included? YES NO
If no, please itemize:

Budget Code: _____ Department: _____

District Initiator: _____

Authorization for Payment: _____ Date: _____

Purchase Order # _____

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Acceptance

Avery Transportation Inc.

Client ID Client Company Client Ref 1 Client Ref 2	EStr HS No Carolyn Cruz East Stroudsburg HS North	Charter ID Movement ID Status Passengers Distance	3571 5062 Firm 139.4
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First Pick-up Pick-up Date Single Journey Vehicle To Stay	East Stroudsburg High School North Sat 5/2/2020 Time 16:00 No Yes	Destination Arrival Date Leave Date Back Date	Camelback Mountain Resort Sat 5/2/2020 Time 17:00 Sat 5/2/2020 Time 22:15 Sat 5/2/2020 Time 23:15
--	--	--	--

First Pick-up Instructions	Destination Instructions
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Located at 279 Timberwolf Drive
off Bushkill Falls Road towards Bushkill
not to be confused with mailing address of Dingmans Ferry

Located in Tannersville, PA
at 309 Resort Drive

Seats	Vehicle Description	Vehicle No	Price	Tax %	Tax	Total
47	Motorcoach	1	\$750.00	0	\$0.00	\$750.00
47	Motorcoach	2	\$750.00	0	\$0.00	\$750.00
47	Motorcoach	3	\$750.00	0	\$0.00	\$750.00
47	Motorcoach	4	\$750.00	0	\$0.00	\$750.00
47	Motorcoach	5	\$750.00	0	\$0.00	\$750.00
47	Motorcoach	6	\$750.00	0	\$0.00	\$750.00
Movement Totals			\$4,500.00		\$0.00	\$4,500.00

Driver Description	Vehicle No	Driver Description	Vehicle No
Driver	1	Driver	2
Driver	3	Driver	4
Driver	5	Driver	6

I have checked all the details above and agree that they are correct. I confirm that I would like to make a firm booking and I accept the above price and understand the payment is due in full two weeks prior to the date of this trip.

Signature	Print Name	Date
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EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 3 day of September, 2019, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Quetcy Dueno (the "Contractor") of Camelback Lodge

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

North High School Senior Prom, including dinner, dessert and dance time.
(Pre-function Area, Breakout 1 & 2 and Grand Ball Room)

Location of Services: Camelback Lodge, Tannersville, PA

Effective Date: 5/2/2020

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ 1,000 deposit
Time (Days/Hour/Other): _____
Total Cost: \$ Approximately - 8,397.60

b) Fixed Rate: \$ 34.99 per guest (240)

c) Are expenses included? YES NO

If no, please itemize:

See attached copy of vendor contract

Budget Code: _____

Department: _____

District Initiator: _____

Authorization for Payment: _____ Date: _____

Purchase Order # _____

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CAMELBACK LODGE

AQUATOPIA INDOOR WATERPARK

Event Name: East Stroudsburg North Senior Prom	Booking ID #: 7581
Contact Name: Carolyn Cruz	
Address: 279 Timberwolf Drive	
City: Dingmans Ferry	State: PA Zip Code: 18328
Phone: (570) 588-4420	Email Address: carolyn-cruz@esasd.net
(Day/Date): Saturday, May 02, 2020	
Event Coordinator: Quetcy Dueno	

DESCRIPTION OF GROUP AND EVENT

The following represents an agreement between **CBK Lodge, LP dba Camelback Lodge**, Hereinafter referred to as "Hotel" and **East Stroudsburg North Senior Prom** hereinafter referred to as "Client" and outlines specific conditions and services to be provided.

SIGNED CONTRACT AND DEPOSIT

The arrangements described in this agreement are being tentatively held until **Monday, September 23rd, 2019**. If we do not receive a signed copy of this agreement and deposit of **\$1,000.00** by this date, all guest rooms and function space tentatively being held will be released and neither party will have any obligation to the other. An extension of this date must be agreed to in writing.

AGENDA

The agenda outlines the function space currently reserved for your event. You agree to provide the Hotel, at least 21 days prior to your event, all pertinent information we need to prepare the Banquet Event Orders (BEOs) for each function. BEOs containing further details for each function will need to be established between you and our Event Coordinator and must be signed at least 14 days before your event with final guarantees due 7 business days before your event. If you require additional function space, please contact us to check availability and pricing.

From	To	Function Name	Function Room	Covers
Sat 05/02/2020 05:00PM	Sat 05/02/2020 06:00PM	Registration	Prefunction Area	240
Sat 05/02/2020 05:00PM	Sat 05/02/2020 10:00PM	Activity	Breakout 1 & 2	20
Sat 05/02/2020 06:00PM	Sat 05/02/2020 10:00PM	Dinner	Camelback Grand Ballroom	240

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Special Instructions

- Camelback Lodge Prom Menu @ \$34.99 per person (plus tax & service charge)
 - Cocktail Hour/ Registration to include cheese & crudité displays
 - Salad & Bread served with 3 entrée dinner buffet (chicken arrobiata, beef bourguignon & impastata ricotta tortellini's). Roasted potatoes & chef's choice of seasonal vegetable included.
 - Dessert to include mini cupcakes, assorted cookies & brownies
- Choice of white or ivory tablecloth and napkin color included
- Optional Exclusive Security @ \$30.00 per guard, per hour
- Room rental & dance floor rental waived
- Final headcount and final payment are due by April 20th, 2020

Policies and Procedures

Security

- Camelback Lodge and staff will not assume any responsibility for lost, stolen, or damaged items or equipment left in the resort following your event.
- Camelback Lodge may require the hiring of bonded security personnel for certain events as needed and at the discretion of Camelback Lodge.
- All music events must conclude at 12:00am (midnight).
- All events must end by contracted end time, unless prior approval has been granted. Approval may result in additional labor charges.

Damages

- Patrons agree to be responsible for any damage done to the premises, resort equipment, or other guest's property or equipment during the period of time which they are under your control, or an independent contractor which may be hired by you or your organization.
- In the event that legal council is required by Camelback Lodge to receive payment, booking party will be responsible for all attorneys' fees and any other legal expenses incurred.

Force Majeure

Neither party shall be liable in damages for any default in performing hereunder if such default is caused by conditions beyond its control including, but not limited to Acts of God, acts of terrorism that directly prevent travel to Hotel, Government restrictions (including the denial or cancellation of any export or other necessary license), wars, insurrections and/or any other cause beyond the reasonable control of the party whose performance is affected.

Responsibility

Performance of this contract is contingent upon the ability of the hotel management to complete the same, and is subject to the following: accidents: Governmental (federal, state or municipal) requisitions, restrictions upon travel, transportation, food beverages or supplies: and other causes whether enumerated herein or not that are beyond the control of management which prevents or interferes with contract performance and/or compliance. In no

event shall the hotel be liable for loss of profit or other similar or dissimilar collateral or consequential damages, whether based on breach of contract, warranty or otherwise.

Terms and Conditions

This event is subject to the cancellation policy printed on the hotel's contract. Room rental (or lack thereof) is based on planned attendance and may, at the sole discretion of the hotel, be adjusted due to changes in final guarantee. All food and beverage is subject to a 21% service charge and 6% tax, all other charges, including A/V, are subject to a 6% sales tax. Guestrooms are subject to 9% tax.

The above information is an agreement between Camelback Lodge and Client. I have read the attached Contract, along with the hotel's Policies and Procedures printed above, and agree to the terms and conditions as well as any terms and conditions on any contract addendums which I may sign.

Client Approval:

Hotel Approval:

Name (printed)

Quetcy Dueno

Name (printed)

Title

Special Events Coordinator

Title

Signature

Signature

Date

Date

**MEMORANDUM OF UNDERSTANDING BETWEEN Cancer Support
Community of the Greater Lehigh Valley and East Stroudsburg Area School
District**

This is a Memorandum of Understanding between Cancer Support Community of the Greater Lehigh Valley, 944 Marcon Blvd, Suite 110 Allentown, PA 18109 (hereinafter referred to as CSC GLV), and East Stroudsburg Area School District, 50 Vine Street, East Stroudsburg, PA 18301 (hereinafter referred to as "ESASD"). CSC GLV and ESASD shall be hereinafter jointly referred to as the "parties."

This Memorandum of Understanding (MOU) sets for the terms and understanding between CSC GLV and ESASD to provide group counseling and resources to students who have a loved one experiencing cancer.

I. Parties

The purpose of this Memorandum of Understanding ("MOU") is to establish a relationship between East Stroudsburg Area School District ("ESASD") and Cancer Support Community of the Greater Lehigh Valley [AGENCY].

WHEREAS, the AGENCY's services or program described in this MOU will be provided at no cost to ESASD, the students, or the parents; and

BOTH PARTIES HEREBY enter into this MOU to enable AGENCY to provide said services/program on school(s), site(s) ("Schools") selected in Section II of the MOU.

II. Program Sites

Unless otherwise agreed to in writing by the parties, the School(s) governed by this agreement are the following:

1. Bushkill Elementary
2. East Stroudsburg Elementary

3. J.M. Hill Elementary
4. Middle Smithfield Elementary
5. Resica Elementary
6. Smithfield Elementary
7. J.T. Lambert Intermediate
8. Lehman Intermediate
9. East Stroudsburg High School North
10. East Stroudsburg High School South
11. East Stroudsburg Area Cyber Academy

III. AGENCY Responsibilities/Scope of Services

- A. Provide a description of the services that your program will be providing ESASD. Please be specific by answering all of the following questions
 1. A brief description of the type of services your program generally provides.

Psychoeducational activities related to cancer terminology, coping strategies, and side effect management Role plays to practice communication skills Creative arts activities and games to help students express feelings about their experience with cancer in the family.

2. The relevant experience of the AGENCY personnel that will be providing the services:

- Master's degree in Counseling Psychology
- Employed as a group facilitator from 2004-2009; Program Director from 2009 to present
- SAP counselor through Valley Youth House from 2004-2008

- Developed and implemented a Kid Support TM series at our center from 2011-2015
- Planned numerous children/teen/family programming (including retreat days, mindfulness activities, and other expressive arts)
- Implemented a Kid Support TM series at JT Lambert school in 2018

3. Please check all of the expectations or goals below that are in agreement with your program's services.

- Ensure a high quality instructional core
- Develop student's social health/skills
- Develop student's emotional health
- Develop student's physical health
- Develop student's cognitive and academic skills
- Create equitable opportunities for learning
- Ensure, maintain, or support high quality and effective instruction
- Prepare students for success in college and careers
- Help ensure, create, and/or sustain safe, healthy and supportive schools
- Create accountability for quality
- Help create full service community schools in ESASD
- Increase, raise graduation rates
- Other: _____

B. Ensure that all AGENCY personnel, including subcontractors, will comply with any policy and systems in place at ESASD and School(s). This includes, but is not limited to the following:

1. **Drug and Smoke Free**—No drugs, alcohol, and/or smoking are allowed at any time in any buildings and/or grounds on ESASD property. No students, staff, visitors, AGENCY, or subcontractors are to use drugs on these School(s).
2. **Family Education Rights and Privacy Act**— AGENCY shall observe District policies and regulations, and state and federal laws, including the Family Education Rights and Privacy Act of 1974, commonly known as FERPA, related to the confidentiality of pupil and personnel records.
3. **Required Documents**—Ensure that all AGENCY personnel who will be on ESASD premises have: (a) Federal Bureau of Investigation fingerprint

base record check; (b) Pennsylvania Child Abuse History Certification. Please see **Section IV** for the relevant documentation that is required.

- D. **Communication**—Communicate with School(s) and ESASD staff, both formally and informally, to ensure, to the best of the program's ability, that the AGENCY'S services are aligned with the School(s) and ESASD's mission and objectives and are adequately meeting student's needs. At the request of School(s) or ESASD staff, provide reasonable data and information to students participating in the AGENCY's program.
- F. **Confidentiality**— AGENCY shall maintain strict confidentiality of all information about individual students received under this MOU and will not disseminate such information without the express written consent of ESASD. AGENCY will comply with FERPA.

IV. Required Documents

AGENCY CANNOT commence the services agreed to in this MOU until it has submitted the following documents:

A. AGENCY (Individual):

- This process will include a check of all of the following:
 - Federal Bureau of Investigation fingerprint base record check —Attach documentation
 - Pennsylvania Child Abuse History Certification. —Attach documentation

V. Responsibilities of East Stroudsburg Area School District

- A. **Space**—Provide a suitable classroom or space at the participating School(s), to be agreed upon by School(s) and the AGENCY.
- B. **Janitorial Service**—Provide necessary services to maintain this space, including janitorial services, maintenance, utilities, and technology support.
- C. **Data**—Ensure that the AGENCY has reasonable access to student assessment and evaluation data necessary to inform instruction.
 - 1. Provide AGENCY with any other student information reasonably necessary to provide its services consistent with the AGENCY's program and to evaluate the impact of its program on students at School(s).

VI. Duration

This MOU is for the 7/1/2019 -- 6/30/2020 school year.

VII. Termination

Either party may terminate this MOU at any time, without cause, with 30 days written notice to the other party. This agreement may be amended by mutual consent of the parties. All amendments must be in writing and signed by both parties.

VIII. Hold Harmless/Indemnity

Each party to this MOU agrees to indemnify and hold harmless the other for and from any claims, causes of action, or any other proceeding of any type or kind that is made against the other where such claim, cause of action or other proceeding arises from the conduct, act, omission, or commission by the other party.

IN WITNESS THERE OF, the parties to this agreement have duly executed it on the day, month and year set forth below.

By: *J. R. Sucki* Dated: 08/09/2019 (MM/DD/YYYY)

Cancer Support Community of the Greater Lehigh Valley

Approved as to form and procedure

By: _____ Dated: _____ (MM/DD/YYYY)

East Stroudsburg Area School District

COLONIAL INTERMEDIATE UNIT 20
A Regional Service Agency
6 Danforth Drive
Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE
(REVENUE GENERATING)

This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and East Stroudsburg Area School District, 50 Vine Street, East Stroudsburg, PA 18301, (570) 424-8500.

East Stroudsburg Area School District and Colonial Intermediate Unit 20 will enter into an agreement with Sweet, Stevens, Katz & Williams, LLC, who will provide proactive strategies, training, and procedures to help stop potential problems or liability that comes with new technology in the digital age.

The rate for this service will be \$600.00. This contract will be in effect from August 26, 2019 through August 25, 2020.

East Stroudsburg Area School District will be billed for services rendered by Colonial Intermediate Unit 20.

The signed contract must be returned to Mr. Jon Wallitsch, Director of Fiscal Affairs, at the Intermediate Unit Office.



Mr. Jon Wallitsch
Director of Fiscal Affairs

9/6/19

Date

East Stroudsburg Area School District
Superintendent

Date

Federal ID Number

To comply with Federal laws, State laws, and State Department of Education regulations concerning equal rights and opportunities and to assure these within our Intermediate Unit, the Colonial Intermediate Unit 20 declares itself to be an equal rights and opportunities agency. As an equal rights and opportunities agency, it does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex and disabilities as defined by law. The Intermediate Unit's commitment to non-discrimination extends to students, employees, prospective employees, and the community.

Successful performance and affirmative action program efforts will provide positive benefits to the Intermediate Unit through fuller utilization and development of previously underutilized human resources. Coordinator of Title IX, Section 504 and ADA is The Director of Human Resources and Research Services, Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA 18045, (610) 515-6405, TDD/TTY Hearing Impaired (610) 252-3786.

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COLONIAL INTERMEDIATE UNIT 20
 A Regional Service Agency
 6 Danforth Drive
 Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE
 (REVENUE GENERATING)

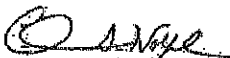
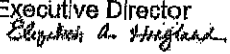
This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and East Stroudsburg Area School District, 50 Vine Street, East Stroudsburg, PA 18301, (570) 424-8500.

Ms. Alyssa Ruggiero, a Speech and Language Therapist at the Colonial Intermediate Unit 20, will participate in a witness preparation session for an East Stroudsburg Area School District student on August 13, 2019 to prepare for a Due Process hearing scheduled for August 19, 2019.

The cost for said services is \$37.85 per hour. The total amount of this contract will be based on the total number of hours needed for preparation and the hearing.

East Stroudsburg Area School District will be billed for services rendered by Colonial Intermediate Unit 20.

The signed contract must be returned to Mr. Jon Wallitsch, Director of Fiscal Affairs, at the Intermediate Unit Office.

	08/28/2019		
Dr. Christopher S. Wolfel Executive Director	Date	East Stroudsburg Area School District Superintendent	Date
	08/21/2019		
Mrs. Elizabeth A. Hoagland Secretary to the Board	Date	Federal ID Number	

To comply with Federal laws, State laws, and State Department of Education regulations concerning equal rights and opportunities and to assure these within our Intermediate Unit, the Colonial Intermediate Unit 20 declares itself to be an equal rights and opportunities agency. As an equal rights and opportunities agency, it does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex and disabilities as defined by law. The Intermediate Unit's commitment to non-discrimination extends to students, employees, prospective employees, and the community.

Successful performance and affirmative action program efforts will provide positive benefits to the Intermediate Unit through fuller utilization and development of previously underutilized human resources. Coordinator of Title IX, Section 504 and ADA is The Director of Human Resources and Research Services, Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA 18045, (610) 515-6405, TDD/TTY Hearing Impaired (610) 262-3786.

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COLONIAL INTERMEDIATE UNIT 20
A Regional Service Agency
6 Danforth Drive
Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE
(REVENUE GENERATING)

This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and East Stroudsburg Area School District, 50 Vine Street, East Stroudsburg, PA 18301, (570) 424-8500.

Colonial Intermediate Unit 20 will provide sign language interpreting services for students at the East Stroudsburg Area School District.

The cost for said services is \$53.08 per hour. The total amount of this contract will be based on the total number of hours requested for each service per student. This contract is in effect for the 2019-2020 school year.

East Stroudsburg Area School District will be billed for services rendered by Colonial Intermediate Unit 20.

The signed contract must be returned to Mr. Jon Wallitsch, Director of Fiscal Affairs, at the Intermediate Unit Office.


Mr. Jon Wallitsch
Director of Fiscal Affairs


Date

East Stroudsburg Area School District
Superintendent

Date

Federal ID Number

To comply with Federal laws, State laws, and State Department of Education regulations concerning equal rights and opportunities and to assure these within our Intermediate Unit, the Colonial Intermediate Unit 20 declares itself to be an equal rights and opportunities agency. As an equal rights and opportunities agency, it does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex and disabilities as defined by law. The Intermediate Unit's commitment to non-discrimination extends to students, employees, prospective employees, and the community.

Successful performance and affirmative action program efforts will provide positive benefits to the Intermediate Unit through fuller utilization and development of previously underutilized human resources. Coordinator of Title IX, Section 504 and ADA is The Director of Human Resources and Research Services, Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA 18045, (610) 515-6405, TDD/TTY Hearing Impaired (610) 252-3786.

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811 EAST STROUDSBURG AREA SCHOOL DISTRICT Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this day of 28, 2019, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Jordon
Ellison (the "Contractor") of DJ Jelli

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

SCHEDULE A

Description of Service to be performed (be specific):

DJ for Homecoming Dance 9/28/19

Location of Services:

HSS Cafeteria

Effective Date: 9/28/19

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ _____
Time (Days/Hour/Other): _____
Total Cost: \$ _____

b) Fixed Rate: \$ 350.00

c) Are expenses included? YES NO
If no, please itemize:

Budget Code: 80-0496-049-000-30-820-510-000-8025 Department: EHS-Student Gov't.
Student Act.

District Initiator: _____

Authorization for Payment: _____ Date: _____

Purchase Order # _____

Acceptance

Frank Martz Coach Company

Client ID Client	ESHSSouth	Charter ID	62762
Company	East Stroudsburg High School South	Movement ID	80135
Client Ref 1	Debra Ecenbarger	Status	Firm
Client Ref 2	Prom 2020	Passengers	

First Pick-up	East Stroudsburg, PA	Destination	Allentown, PA
Pick-up Date	Sat 5/16/2020 Time 15:00	Arrival Date	Sat 5/16/2020 Time
Single Journey	No	Leave Date	Sat 5/16/2020 Time
Vehicle To Stay	Yes	Back Date	Sat 5/16/2020 Time 23:30

First Pick-up Instructions	Destination Instructions
----------------------------	--------------------------

East Stroudsburg High School South
 Front of School
 279 North Courtland Street
 East Stroudsburg, PA 18301

The Palace Center
 623 Hanover Street, Allentown, PA 18109

5pm to 10pm

Group Leader: Debra Ecenbarger
 cell - 570-807-0489
 ecenbarger2@hotmail.com
 debra-ecenbarger@esasd.net

10:15 depart for return

changes to times or locations could alter price

Seats	Vehicle Description	Vehicle No
55	Deluxe Motorcoach	1
55	Deluxe Motorcoach	2
55	Deluxe Motorcoach	3
55	Deluxe Motorcoach	4
55	Deluxe Motorcoach	5
55	Deluxe Motorcoach	6

Movement Totals

\$7,734.00

Driver Description	Vehicle No	Driver Description	Vehicle No
Driver	1	Driver	2
Driver	3	Driver	4
Driver	5	Driver	6



Martz Group General Terms and Conditions

- **Equipment** – Charters are based on the vehicles being furnished with sufficient seating capacity to accommodate the chartering party. Martz Group reserves the right when operating conditions so require, to furnish vehicles of greater capacity or of a different classification or type or model.
- **Baggage** - Personal Baggage, Musical Instruments, Athletic Equipment or any other paraphernalia necessary for the purpose of the charter trip, and limited to the chartered vehicle, will be transported in custody of the chartering party at no additional charge. Martz Group assumes no responsibility or liability for such personal baggage and/or property transported.
- **Detailed Itineraries** - All application of charges are based on customer-provided itineraries. Final itineraries are to be provided 14 days prior to scheduled departure. Final charges are subject to change if the final itinerary differs from the itinerary provided for original quoted charges.
- **Application of Charges** – Rates and charges named herein apply over first class roads, such as paved, oiled macadam or roads over which equipment can be operated throughout the duration of the Charter. If during the trip, the chartering party desires to change routing of the trip, make extra side trips or extend originally scheduled trip, additional charges will be assessed and collected based on the availability at the time of charge.
- **Liability for Delays** - Martz Group will not be liable for delays caused by accidents, breakdown, bad road conditions, inclement weather or other conditions beyond its control. If, in the opinion of Martz Group, conditions make it inadvisable to operate charter service from point or origin or at any point along the route, Martz Group will not be held liable therefore, or be caused to be held for damage for any reason whatsoever. Additional costs such as meals, lodging and transportation will in this respect be the responsibility of the chartering party.
- **Objectionable Persons** – Martz Group reserves the right to refuse to transport any person or persons under the influence of alcohol or drugs, or whose conduct is such as to make him/her objectionable to other passengers, driver, or the safe operation of the chartered vehicle.
- **Payment Policy** – A \$200 deposit per bus of 10% deposit for multi-day day trips is due within 7 days of booking. Final payment is due 14 days prior to the scheduled departure. Schools may submit Purchase Order Numbers to hold the reservation. Customers with approved credit may submit payment upon receipt of invoice after the trip. Pricing will remain valid 60 days from the original quote date.
- **Cancellation Policy** – A forfeit of deposit will apply to any trip cancelled less than 30 days prior to the scheduled departure. Charters cancelled less than 72 hours from the scheduled departure will receive a fee of 50% of the total booking amount. Charters cancelled on site will receive a cancellation fee of 100% of the total contract price.
- **Damage to Equipment** - Any damage to seats, windows or other equipment or part of the chartered vehicle which is caused by any member of the chartering party, shall be the responsibility of the chartering party, and the cost to Martz Group for repair and/or loss of service due to such damage will be paid by the chartering party.
- **Charter Price Inclusions** – Items such as driver gratuity, driver hotel accommodations for multi-day trips, parking fees, etc. should be discussed with your Charter Sales Agent as they are not typically included in the total price of the charter. There are no additional taxes that will be added to your total.
- **Price Adjustment Clause** - Due to uncontrollable energy market variables, it may become necessary to adjust prices on the total cost of this contract. Advanced notification of this price adjustment will be sent when possible, however this adjustment may appear on your final invoice once the trip has occurred. Please understand many service contracts are booked months in advanced, making it impossible to forecast the variables which would impact our operations.

239 Old River Road
Wilkes-Barre, PA 18702

570-821-3838 P
570-821-3811 F

MARTZGROUP.COM



407 Davls Street
 Clarks Summit, PA 18411
 P: 570-587-2740 • F: 570-586-7189
 www.FrankieCarl.com
 fcprod@frankiecarl.com

"Your One-Stop-Shop for Entertainment, Videography, & Photography"

It is hereby agreed by and between the undersigned that Frankie Carl Productions, Inc. will provide a service for your engagement as listed below:

- 1. TYPE OF SERVICE - TEAM ODYSSEY
- 2. DATE OF EVENT - Saturday, May 16, 2020
- 3. LOCATION OF EVENT - The Palace Center
- EXACT ADDRESS - 623 Hanover Avenue Allentown, Pa. 18109
- 4. HOURS OF EVENT - 5 Hours eve
- 5. TYPE OF EVENT - Prom

6. SERVICES PROVIDED - Ultimate DJ Team Prom Package including Props,
Monitor Screens (Omitted Storybook)

7. FULL PRICE AGREED UPON - \$2,000.00

DEPOSIT - \$750.00

FINAL BALANCE OF - \$1,250.00 DUE AT FINAL APPOINTMENT BEFORE ENGAGEMENT

In the event the purchaser cancels this agreement for any reason whatsoever, the amount on deposit will be retained as liquidated damages. Frankie Carl Productions takes the utmost care with regards to providing entertainment, shooting, editing, duplicating and delivering the photography and video services offered. Agreement of our services is subject to proven detention by sickness, accidents, or accidents to means of transportation, riots, strikes, epidemics, acts of God, technical failures, or any other legitimate conditions beyond their control.

- 1. It is understood that Frankie Carl Productions is the Exclusive DJ, Photographer or Videographer.
- 2. Frankie Carl Productions reserves the right to use the Original Images or footage for display or other purposes.
- 3. Original Images Video Footage remain the exclusive property of Frankie Carl Productions.
- 4. No Photography albums, Images or videos, either in progress or completed may be taken off the studio premises unless balance for the above service is paid in full.

SERVICE - TEAM ODYSSEY

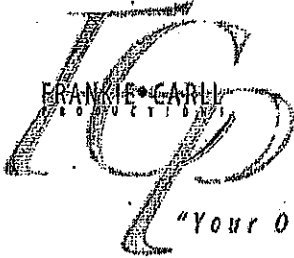
BY [Signature]
 PURCHASER - Debra East Stroudsburg High School South

BY [Signature]
 ADDRESS 279 North Courtland St
East Stroudsburg PA 18301

PHONE - (570) 424-8500

DATED - 9/10/2019

REMEMBER - CONTACT OUR OFFICE FOUR (4) WEEKS PRIOR TO YOUR PARTY.
 Please sign both copies of the contract and return one copy with your deposit.



407 Davis Street
 Clarks Summit, PA 18411
 P: 570-587-2740 * F: 570-586-7189
 www.FrankleCaril.com
 fcprod@franklecaril.com

"Your One-Stop-Shop for Entertainment, Videography, & Photography"

It is hereby agreed by and between the undersigned that Frankle Caril Productions, Inc. will provide a service for your engagement as listed below:

- 1. TYPE OF SERVICE - ENTERPRISE PHOTO BOOTH
- 2. DATE OF EVENT - Saturday, May 16, 2020
- 3. LOCATION OF EVENT - The Palace Center
 EXACT ADDRESS - 623 Hanover Avenue Allentown, Pa. 18109
- 4. HOURS OF EVENT - 5 Hours eve
- 5. TYPE OF EVENT - Prom
- 6. SERVICES PROVIDED - Enterprise Photo Booth for 5 Hours
INCLUDED WITH ULTIMATE DJ PROM PACKAGE @ NO CHARGE
- 7. FULL PRICE AGREED UPON - \$0.00

DEPOSIT - \$0.00

FINAL BALANCE OF - \$0.00

DUE AT FINAL APPOINTMENT BEFORE ENGAGEMENT

In the event the purchaser cancels this agreement for any reason whatsoever, the amount on deposit will be retained as liquidated damages. Frankle Caril Productions takes the utmost care with regards to providing entertainment, shopping, editing, duplicating and delivering the photography and video services offered. Agreement of our services is subject to proven detention by sickness, accidents, or accidents to means of transportation, riots, strikes, epidemics, acts of God, technical failures, or any other legitimate conditions beyond their control.

SERVICE ENTERPRISE PHOTO BOOTH

BY [Signature]
 PURCHASER - Debra East Stroudsburg High School South

BY [Signature]
 ADDRESS 279 North Courtland St
East Stroudsburg PA 18301

PHONE (570) 424-8500

DATED 9/10/2019

- 1. It is understood that Frankle Caril Productions is the Exclusive DJ, Photographer or Videographer.
- 2. Frankle Caril Productions reserves the right to use the Original Images or footage for display or other purposes.
- 3. Original Images Video Footage remain the exclusive property of Frankle Caril Productions.
- 4. No Photography albums, Images or videos, either in progress or completed may be taken off the studio premises unless balance for the above services is paid in full.

REMEMBER -- CONTACT OUR OFFICE FOUR (4) WEEKS PRIOR TO YOUR PARTY.
 Please sign both copies of the contract and return one copy with your deposit.

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LEHIGH LEARNING ACADEMY
EAST STROUDSBURG AREA SCHOOL DISTRICT
PROGRAM PLACEMENT AGREEMENT

The Parties:

Approved Private Provider - Lehigh Learning Academy Inc. (hereinafter referred to as "LLA"), with its principal office at 113 South Main Street, Nazareth, Pennsylvania.

Public School District – East Stroudsburg Area School District (hereinafter referred to as "School District") with its principal office at 50 Vine Street, East Stroudsburg, Pennsylvania.

The Premises:

WHEREAS, LLA is a private educational organization that, among other things, provides educational services to students with behavioral needs; and

WHEREAS, LLA has developed a specific educational program to educate such children (the "Program"); and

WHEREAS, School District desires to place certain of its students with behavioral needs with LLA to be educated by LLA; and

WHEREAS, LLA and School District have entered into a contractual arrangement, as further described herein, wherein School District will have certain placement rights regarding the students with behavioral needs that School District desires to transfer to LLA for placement in the Program;

The Agreement:

NOW THEREFORE, in consideration of the Premises and for other good and valuable consideration, the receipt and sufficiency of which is acknowledged by each party, LLA and School District, intending to be legally bound, agree as follows:

1. DEFINITIONS. The following definitions apply to the terms this Agreement:
 - a) Term. The Term shall be the 2019-2020 School Year;
 - b) Program. Program is LLA's Program for students with behavioral needs;
 - c) School District shall be defined collectively as the Administration and Senior High Schools of the Pocono Mountain School District, acting by and through their authorized employees, agents and representatives;

d) Student. Student shall be defined as a student who resides in School District whom the School District has decided to place at LLA to discharge the School District's responsibility to educate school-age children; and

e) Seat. Seat shall be defined as the cost for one Student to attend the Program for one Term. The cost of each Seat under this Agreement is as follows:

\$123.00 per school day (Based on 173 billable days per year.) An additional fee of \$5.00 per day will be applied for any student enrolled in credit recovery and \$5.00 per day for any student who receives a free/reduced lunch provided by LLA.

2. MATRICULATION RIGHTS. School District shall have the right to matriculate the number of Students that may be agreed upon by LLA and School District during the Term under the following terms and conditions:

a) School District shall provide to LLA all pertinent information reasonably required by LLA regarding the Student; and

b) LLA reserves the absolute right in its sole discretion to reject placement of any Student(s).

3. FEES; PAYMENT. School District shall compensate LLA for the Program services rendered to Students, as follows:

a) LLA will submit a monthly invoice to School District; and

b) School District shall make prompt payment for each invoice received.

4. THIS AGREEMENT will be valid throughout the Term.

5. COMPLIANCE - PDE GUIDELINES. LLA and School District warrant to each other that during the Term they shall both be and remain in compliance with all applicable guidelines, requirements and mandates issued by the Commonwealth of Pennsylvania, Department of Education (the "PDE"), or any other applicable statute or ordinance regarding all aspects of Program, **including Acts 34, 131 and 151.**

a) Upon written request by School District, LLA shall provide to School District, within ten (10) days after LLA's written receipt of such request, duly notarized and true and correct copies of the original permits, licenses and/or approvals issued by PDE; and

b) SPECIAL EDUCATION PROVISIONS – LLA will provide (a) certified Special Education teacher(s) to implement any PDE Special Education requirements, including but not limited to implementation of the IEP for each student with a disability.

6. INSURANCE: LLA shall provide proof of liability and risk insurance in an amount equal to or greater than \$750,000.00 on which the School District is named as an additional insured and is deemed acceptable by the School District. For purposes of this Agreement, a well-rated insurance carrier,

protected by the Pennsylvania Guaranty Fund or otherwise deemed secure and stable by another similar and well-recognized stability index, shall be deemed an acceptable liability insurance carrier. In addition to the liability insurance coverage, LLA agrees to provide and maintain at all times during the term of the Agreement, Worker's Compensation insurance. LLA does not have any volunteer employees, but to the extent any volunteers are utilized by LLA, LLA shall procure mutually acceptable volunteer insurance. LLA further agrees to provide proof of said insurance during the Term, upon receipt of written request therefore.

7. **INSOLVENCY OF School District:** If School District is or becomes insolvent, is declared a Distressed District under applicable Pennsylvania law, or is unable to pay any amounts due hereunder as said payments become due, then this Agreement shall automatically terminate upon the election of LLA and payments required hereunder for the remaining Term shall be accelerated and become automatically due and payable to LLA within (10) days. If said payment is not received, all School District Students shall not be entitled to continue to be matriculated at LLA and each Student's records shall be forwarded by LLA to School District. If said payment is received, the matriculated School District Students shall be entitled to remain for the remainder of the applicable Term.

8. **ACCESS:** LLA agrees that the School District shall have access, at agreeable dates and times, to the records and facilities of LLA to ensure that LLA is in compliance with all applicable Federal, State and Local laws, regulations, provisions, statutes and ordinances. School District agrees that LLA shall have access, at mutually agreeable dates and times, to the records and facilities of School District to ensure that School District is in compliance with all applicable Federal, State and Local laws, regulations, provision, statutes and ordinances.

9. **TERMINATION BY SCHOOL DISTRICT:** School District and LLA agree that the School District retains the right to terminate or not to renew this Agreement, after written notice of default and a thirty (30) day opportunity to cure said default by LLA.

10. **TERMINATION BY LLA:** LLA retains the right to terminate or not to renew this Agreement, after written notice of default and a thirty (30) day opportunity to cure said default by School District, for any of the following reasons:

- a) One or more material violations of this Agreement;
- b) Failure to timely comply with the requests for information regarding any matriculated Students or failure to cooperate with any staff regarding matriculation procedures set forth herein;
- c) Failure to make any payment hereunder or pay any LLA invoice when due;
- d) Violations of any provisions of state or federal law from which School District has not been exempted; and
- e) The School District or the School District Board of School Directors has been indicted for and convicted of fraud.

11. **COMPLIANCE WITH STATE REGULATIONS:** LLA agrees that as a Licensed Private Academic School it must comply with all of the statutory requirements related thereto under Pennsylvania Law. School District and LLA agree that they shall comply with all applicable Special Education requirements in accordance with State and Federal Law.

12. ASSIGNMENT: LLA and School District agree that this Agreement may not be assigned by LLA or School District and that this Agreement shall be binding upon and inure to the benefit of the successors and assigns of the School District.

13. COMPLIANCE: Both parties agree that this Agreement is subject to all applicable Federal, State and local laws and regulations, policies and procedures of the Commonwealth of Pennsylvania, Department of Public Education and the Federal Government.

14. SEPARABILITY: Both parties agree that in the event that any provision of this Agreement shall or become invalid or unenforceable in whole or in part for any reason whatsoever, the remaining provisions shall, nevertheless, be valid and binding as if such invalid or unenforceable provision had not been contained in this Agreement, provided, however that the invalidation of any portion of this agreement that renders either party unable to comply with State and Federal Law shall render the whole invalid and unenforceable.

15. MISCELLANEOUS: This Agreement may be executed in counterparts. Facsimile copies of signatures shall serve as acceptable substitutes for original signatures, and shall be legally binding. By executing this Agreement, each party hereto ratifies that all necessary Board action has been approved and obtained prior to the execution hereof and each party shall be entitled to rely upon the compliance with said rules, regulations and statutes. All notices required under paragraphs 10 or 11 of this Agreement shall be delivered via certified mail, return receipt requested or Federal Express delivery service to the following parties at the addresses set forth on page one (1) of this Agreement. Nothing in this agreement shall be construed to establish a joint venture, partnership, or similar relationship between the parties. The employees, agents, and contractors of each party shall not be deemed or construed as the employees, agents, or contractors of the other for any purpose whatsoever.

16. ENTIRE AGREEMENT: This Agreement contains the entire understanding among the parties hereto with respect to the subject matter hereof, and supersedes all prior and contemporaneous agreements and understandings, inducements or conditions, express or implied, oral or written, except as herein contained. The express terms hereof control and supersede any course of performance and/or usage of the trade inconsistent with any of the terms hereof. This Agreement may not be modified or amended other than by an agreement in writing, duly signed by all parties.

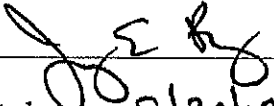
17. NONDISCRIMINATION: LLA agrees that LLA will abide by all federal and state laws prohibiting discrimination in admissions, employment and operation of the basis on disability, race, creed, gender, national origin, religious ancestry, need for special education services, subject to LLA's right to receive waivers from the same or LLA's statutory or regulatory rights of noncompliance.

IN WITNESS WHEREOF, we the undersigned enter into the above written Agreement.

LEHIGH LEARNING ACADEMY

SCHOOL DISTRICT

Dated: _____


8/30/19

Dated: _____

**MEMORANDUM OF UNDERSTANDING BETWEEN Preventive Measures
LLC and East Stroudsburg Area School District**

This is a Memorandum of Understanding between Preventive Measures LLC (hereinafter referred to as Preventive Measures), and East Stroudsburg Area School District (hereinafter referred to as "ESASD"). Preventive Measures and ESASD shall be hereinafter jointly referred to as the "parties."

This Memorandum of Understanding (MOU) sets for the terms and understanding between Preventive Measures, 429 N Courtland St, East Stroudsburg, PA 18301 and ESASD, 50 Vine Street, East Stroudsburg, PA 18301 to provide psychiatric outpatient services.

I. Parties

The purpose of this Memorandum of Understanding ("MOU") is to establish a relationship between East Stroudsburg Area School District ("ESASD") and Preventive Measures Inc. [AGENCY].

WHEREAS, the AGENCY's services or program described in this MOU will be provided at no cost to ESASD, the students, or the parents; and

BOTH PARTIES HEREBY enter into this MOU to enable AGENCY to provide said services/program on school(s), site(s) ("Schools") selected in Section II of the MOU.

II. Program Sites

Unless otherwise agreed to in writing by the parties, the School(s) governed by this agreement are the following:

1. Bushkill Elementary
2. Lehman Intermediate
3. East Stroudsburg High School North

III. AGENCY Responsibilities/Scope of Services

A. Provide a description of the services that your program will be providing ESASD. Please be specific by answering all of the following questions

1. A brief description of the type of services your program generally provides.

Outpatient Mental Health Services that consist of the following modalities:

- Initial psychosocial assessments and treatment recommendations
- Psychiatric evaluation and diagnosis
- Individual/Family/Group psychotherapy
- Provide Psychoeducation
- Medication management
- Community referrals

Services will be provided on school property and on a weekly/biweekly schedule. The client will be identified and referred by appropriate school staff only and with the consent of the parents.

2. The relevant experience of the AGENCY personnel that will be providing the services:

Preventive Measures, will use only Master level licensed mental health clinicians that have current FBI and PA State criminal clearances and a PA Child Abuse Clearance. Their concentration and specialization will be with families and children. All clinicians will be supervised by both the Program and Medical Director assuring services are provided in accordance with the State and ESASD policies and standards.

3. Please check all of the expectations or goals below that are in agreement with your program's services.

- Ensure a high quality instructional core
- Develop student's social health/skills
- Develop student's emotional health
- Develop student's physical health
- Develop student's cognitive and academic skills
- Create equitable opportunities for learning
- Ensure, maintain, or support high quality and effective instruction

- Prepare students for success in college and careers
 - Help ensure, create, and/or sustain safe, healthy and supportive schools
 - Create accountability for quality
 - Help create full service community schools in ESASD
 - Increase, raise graduation rates
 - Other: _____
-
-

B. Ensure that all AGENCY personnel, including subcontractors, will comply with any policy and systems in place at ESASD and School(s). This includes, but is not limited to the following:

1. **Drug and Smoke Free**—No drugs, alcohol, and/or smoking are allowed at any time in any buildings and/or grounds on ESASD property. No students, staff, visitors, AGENCY, or subcontractors are to use drugs on these School(s).
2. **Family Education Rights and Privacy Act**—AGENCY shall observe District policies and regulations, and state and federal laws, including the Family Education Rights and Privacy Act of 1974, commonly known as FERPA, related to the confidentiality of pupil and personnel records.
3. **Required Documents**—Ensure that all AGENCY personnel who will be on ESASD premises have: (a) Federal Bureau of Investigation fingerprint base record check; (b) Pennsylvania Access to Criminal History; (c) Pennsylvania Child Abuse History Certification. Please see **Section IV** for the relevant documentation that is required.

D. **Communication**—Communicate with School(s) and ESASD staff, both formally and informally, to ensure, to the best of the program's ability, that the AGENCY'S services are aligned with the School(s) and ESASD's mission and objectives and are adequately meeting student's needs. At the request of School(s) or ESASD staff, provide reasonable data and information to students participating in the AGENCY 's program.

F. **Confidentiality**—AGENCY shall maintain strict confidentiality of all information about individual students received under this MOU and will not disseminate such information without the express written consent of ESASD. AGENCY will comply with FERPA.

IV. Required Documents

AGENCY CANNOT commence the services agreed to in this MOU until it has submitted the following documents:

A. Agency (Individual):

- This process will include a check of all of the following:
 - Federal Bureau of Investigation fingerprint base record check —Attach documentation
 - Pennsylvania Access to Criminal History—Attach documentation
 - Pennsylvania Child Abuse History Certification. —Attach documentation

V. **Responsibilities of East Stroudsburg Area School District**

- A. **Space**—Provide a suitable classroom or space at the participating School(s), to be agreed upon by School(s) and the AGENCY.
- B. **Janitorial Service**—Provide necessary services to maintain this space, including janitorial services, maintenance, utilities, and technology support.
- C. **Data**—Ensure that the AGENCY has reasonable access to student assessment and evaluation data necessary to inform instruction.
 - 1. Provide AGENCY with any other student information reasonably necessary to provide its services consistent with the AGENCY 's program and to evaluate the impact of its program on students at School(s).

VI. **Duration**

This MOU is for the July 1, 2019 -- June 30, 2020 school year.

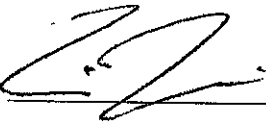
VII. **Termination**

Either party may terminate this MOU at any time, without cause, with 30 days written notice to the other party. This agreement may be amended by mutual consent of the parties. All amendments must be in writing and signed by both parties.

VIII. Hold Harmless/Indemnity

Each party to this MOU agrees to indemnify and hold harmless the other for and from any claims, causes of action, or any other proceeding of any type or kind that is made against the other where such claim, cause of action or other proceeding arises from the conduct, act, omission, or commission by the other party.

IN WITNESS THERE OF, the parties to this agreement have duly executed it on the day, month and year set forth below.

By:  _____ Dated: 8/19/19 _____ (MM/DD/YYYY)

Preventive Measures Inc.
ERIN HARRIS
VP PROGRAMS AND SERVICES

Approved as to form and procedure

By: _____ Dated: _____ (MM/DD/YYYY)

East Stroudsburg Area School District

EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 23 day of August, 2019, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Robert Prothro (the "Contractor") of Prothro Productions

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific): DJ

Location of Services: ESNH

Effective Date: 9/28/19

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ _____
Time (Days/Hour/Other): _____
Total Cost: \$ 356.00

b) Fixed Rate: \$ _____

c) Are expenses included? YES NO
If no, please itemize:

Budget Code: _____

Department: _____

District Initiator: _____

Authorization for Payment: _____ Date: _____

Purchase Order # _____

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RP PRODUCTIONS

Robert Prothro
rpprod@ptd.net
570-242-4019

Client: ESASD HS North Homecoming
Address: 279 Timberwolf Drive
City Dingmans Ferry State PA Zip 18328
Phone (570) 588-4420 Date Contracted 8/26/19
Total Hours Contracted 3 Start Time 6:30 End Time 9:30
Number of Guest 100 Age Range 14-18
For the fee of \$350.00
Non-Refundable Deposit Ø
Balance Due Upon Arrival \$350.00
Overtime Rate N/A

IF THIS AGREEMENT IS BREACHED, DAMAGES SHALL NOT EXCEED THE AMOUNT DUE UNDER THIS AGREEMENT. ROBERT PROTHRO SHALL NOT BE HELD LIABLE FOR ANY DAMAGE OR FAILURES TO PREFORM DUE TO "ACTS OF GOD" OR ANY EVENT OUTSIDE OF HIS CONTROL. CLIENTS SHALL WAIVE ANY CLAIMS AGAINST ROBERT PROTHRO FOR ANY PERSONAL INJURY OR PROPERTY DAMAGES SUFFERED IN CONNECTION WITH ROBERT PROTHRO, HEREUNDER.

CLIENT SIGNATURE Catherine Van Winkle
ROBERT PROTHRO Robert Prothro

MAKE CHECKS PAYABLE TO: ROBERT PROTHRO

*** Worksheets must be submitted at least three (3) weeks prior to the function or we cannot guarantee "Special Music Requests." ***

**MEMORANDUM OF UNDERSTANDING BETWEEN Weller Health
Education at Lehigh Valley Reilly Children's Hospital and East Stroudsburg
Area School District**

This is a Memorandum of Understanding between Weller Health Education at Lehigh Valley Reilly Children's Hospital (hereinafter referred to as "Weller"), and East Stroudsburg Area School District (hereinafter referred to as "ESASD"). Weller and ESASD shall be hereinafter jointly referred to as the "parties."

This Memorandum of Understanding (MOU) sets for the terms and understanding between Weller and ESASD to provide preventive health education for students, parents and/or faculty.

I. Parties

The purpose of this Memorandum of Understanding ("MOU") is to establish a relationship between East Stroudsburg Area School District ("ESASD") and Weller Health Education at Lehigh Valley Reilly Children's Hospital [CONTRACTOR].

WHEREAS, the CONTRACTOR's services or program described in this MOU will be provided at no cost to ESASD, the students, or the parents; and

BOTH PARTIES HEREBY enter into this MOU to enable CONTRACTOR to provide said services/program on school(s), site(s) ("Schools") selected in Section II of the MOU based on the availability of Weller staff.

II. Program Sites

Unless otherwise agreed to in writing by the parties, the School(s) governed by this agreement are the following:

1. Bushkill Elementary
2. East Stroudsburg Elementary
3. J.M. Hill Elementary
4. Middle Smithfield Elementary

5. Resica Elementary
6. Smithfield Elementary
7. J.T. Lambert Intermediate
8. Lehman Intermediate
9. East Stroudsburg High School North
10. East Stroudsburg High School South
11. East Stroudsburg Area Cyber Academy

III. CONTRACTOR Responsibilities/Scope of Services

A. Provide a description of the services that your program will be providing ESASD. Please be specific by answering all of the following questions

1. A brief description of the type of services your program generally provides: Weller Health Education provides Health Education programs to students in a classroom setting on a variety of health related topics.
2. The relevant experience of the CONTRACTOR personnel that will be providing the services: Weller staff is made up of specially trained Health Educators who have a background in Public Health, Health Education or related field.
3. Please check all of the expectations or goals below that are in agreement with your program's services.

- Ensure a high quality instructional core
- Develop student's social health/skills
- Develop student's emotional health
- Develop student's physical health
- Develop student's cognitive and academic skills
- Create equitable opportunities for learning
- Ensure, maintain, or support high quality and effective instruction
- Prepare students for success in college and careers
- Help ensure, create, and/or sustain safe, healthy and supportive schools
- Create accountability for quality
- Help create full service community schools in ESASD
- Increase, raise graduation rates
- Other: _____

-
-
- B. Ensure that all CONTRACTOR personnel, including subcontractors, will comply with any policy and systems in place at ESASD and School(s). This includes, but is not limited to the following:
1. **Drug and Smoke Free**—No drugs, alcohol, and/or smoking are allowed at any time in any buildings and/or grounds on ESASD property. No students, staff, visitors, CONTRACTORS, or subcontractors are to use drugs on these School(s).
 2. **Family Education Rights and Privacy Act**—CONTRACTOR shall observe District policies and regulations, and state and federal laws, including the Family Education Rights and Privacy Act of 1974, commonly known as FERPA, related to the confidentiality of pupil and personnel records.
 3. **Required Documents**—Ensure that all CONTRACTOR personnel who will be on ESASD premises have: (a) Federal Bureau of Investigation fingerprint base record check; (b) Pennsylvania Child Abuse History Certification. Please see **Section IV** for the relevant documentation that is required.
- D. **Communication**—Communicate with School(s) and ESASD staff, both formally and informally, to ensure, to the best of the program's ability, that the CONTRACTOR'S services are aligned with the School(s) and ESASD's mission and objectives and are adequately meeting student's needs. At the request of School(s) or ESASD staff, provide reasonable data and information to students participating in the CONTRACTOR's program.
- F. **Confidentiality**—CONTRACTOR shall maintain strict confidentiality of all information about individual students received under this MOU and will not disseminate such information without the express written consent of ESASD. CONTRACTOR will comply with FERPA.

IV. Required Documents

CONTRACTOR CANNOT commence the services agreed to in this MOU until it has submitted the following documents:

A. Contractor (Individual):

- This process will include a check of all of the following:

- Federal Bureau of Investigation fingerprint base record check —Attach documentation
- Pennsylvania Child Abuse History Certification.—Attach documentation

V. Responsibilities of East Stroudsburg Area School District

- A. **Space**—Provide a suitable classroom or space at the participating School(s), to be agreed upon by School(s) and the CONTRACTOR.
- B. **Janitorial Service**—Provide necessary services to maintain this space, including janitorial services, maintenance, utilities, and technology support.
- C. **Data**—Ensure that the CONTRACTOR has reasonable access to student assessment and evaluation data necessary to inform instruction.
 1. Provide CONTRACTOR with any other student information reasonably necessary to provide its services consistent with the CONTRACTOR's program and to evaluate the impact of its program on students at School(s).

VI. Duration

This MOU is for the 2019 -- 6/30 | 2020 school year.

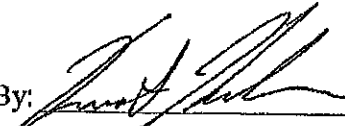
VII. Termination

Either party may terminate this MOU at any time, without cause, with 30 days written notice to the other party. This agreement may be amended by mutual consent of the parties. All amendments must be in writing and signed by both parties.

VIII. Hold Harmless/Indemnity

Each party to this MOU agrees to indemnify and hold harmless the other for and from any claims, causes of action, or any other proceeding of any type or kind that is made against the other where such claim, cause of action or other proceeding arises from the conduct, act, omission, or commission by the other party.

IN WITNESS THERE OF, the parties to this agreement have duly executed it on the day, month and year set forth below.

By:  _____ Dated: 7/31/19 _____ (MM/DD/YYYY)

Weller Health Education at Lehigh Valley Reilly Children's Hospital

Approved as to form and procedure

By: _____ Dated: _____ (MM/DD/YYYY)

East Stroudsburg Area School District



COLONIAL

Intermediate Unit 20

Dedicated to your children and the people who serve them

6 Danforth Drive
 Easton PA 18045-7899
 p 610-252-5550
 f 610-252-5740
 www.clu20.org

2019-2020 Special Education Contract

This agreement is made this 28th day of August, 2019 by and between the Colonial Intermediate Unit 20 (hereinafter the "Intermediate Unit") at 6 Danforth Drive, Easton, PA 18045 and the East Stroudsburg Area School District (hereinafter the "School District") at 50 Vine Street, East Stroudsburg, PA 18301.

WHEREAS, the Intermediate Unit is willing to provide Special Education services to school districts within its service area; and

WHEREAS, the School District desires to engage the service of the Intermediate Unit for its Special Education Program for the 2019-2020 school year.

NOW, THEREFORE, in consideration of the mutual promises contained herein and intended to be legally bound hereby the parties hereto agree as follows:

1. The Intermediate Unit will provide special education instructional and non-instructional support and related services for the 2019-2020 school year. **The student data used for this contract is the data sent to you on your 2018-2019 final cost per student. The data used for this estimate does not account for new programs, students first coming into our programs or for those leaving our programs.**
2. Assignments along with the 2019-2020 rates are as follows:


Service	Program Cost	EFT	Total Cost
Adaptive Physical Education	\$ 615,575	0.0435	\$ 26,779
Audiology Services	\$ 255,658	0.0483	\$ 12,347
Autistic Support (Center Based)	\$ 281,104	0.0705	\$ 19,811
Autistic Support (Elementary)	\$ 7,834,830	0.0887	\$ 694,816
Autistic Support (Secondary)	\$ 4,303,622	0.0701	\$ 301,473
Emotional Support	\$ 6,483,127	0.0887	\$ 575,039
Hearing Support	\$ 677,957	0.0705	\$ 47,777
Itinerant Hearing Support	\$ 726,785	0.1442	\$ 104,798
Itinerant Speech and Language Support	\$ 3,780,504	0.2282	\$ 862,562
Itinerant Vision Support	\$ 756,970	0.0890	\$ 67,375
Learning Support	\$ 192,726		\$ -
Life Skills Support (Elementary)	\$ 1,991,303		\$ -
Life Skills Support (Secondary)	\$ 1,248,984	0.0217	\$ 27,145
Multi-Disabilities Support	\$ 1,616,063	0.2084	\$ 336,807
Occupational Therapy	\$ 3,024,129	0.0995	\$ 301,030
Physical Support	\$ 1,013,661	0.0316	\$ 32,004
Physical Therapy Team	\$ 712,743	0.2061	\$ 146,898
Project SEARCH	\$ 190,837	0.3349	\$ 63,912
Psychological Services	\$ 886,239	0.0740	\$ 65,559

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*Dedicated to Your Children and the People Who Serve Them.
 Relationships - Responsiveness - Results*

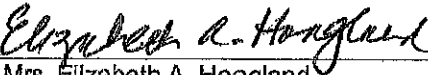
**2019-2020 Special Education Contract
East Stroudsburg Area School District
Page 2**

3. The instructional, non-instructional support and related services shall be as defined and limited in the regulations and standards of the United States of America and Commonwealth of Pennsylvania and by the Intermediate Unit Special Education Budget, as well as by any understanding of limitations reached between the Director of Special Education of the Intermediate Unit and the School District.
4. It is further understood that the School District may request additional services and costs for such additional services over and above those provided for in the base agreement and will be assessed according to a plan acceptable to the Superintendent of the District and the Executive Director of the Intermediate Unit.
5. The School District will be responsible for unemployment costs if a Psychologist is hired specifically for your district and the Psychologist is not needed in the 2020-2021 school year.
6. For the services under this 2019-2020 Special Education Contract, the School District will pay an **estimated** amount of \$3,686,131 to the Intermediate Unit.
7. The Intermediate Unit will invoice the School District in eleven installments.
8. The Intermediate Unit will provide the School District with **estimated** costs by November 2019 and March 2020, as well as the final costs by August 2020.



Dr. Christopher S. Wolfel Date 8-21-19
Executive Director

Superintendent Date



Mrs. Elizabeth A. Hoagland Date 8-29-19
Board Secretary

CONTRACT FOR SERVICES AGREEMENT
TERMS AND CONDITIONS

Services.

CIU20 will perform the Services in accordance with the Contract for Service as well as these Terms and Conditions.

Breach.

The Parties agree that a breach of any of the provisions of these Terms and Conditions shall also constitute a breach of the Contract for Service between the Parties.

Termination.

The School Entity may terminate a Student Services Agreement for any reason upon one (1) business day written notice to the CIU20. In the event of termination, the School Entity will be responsible for payment for services rendered on a per diem basis. The CIU20 may terminate this agreement with thirty (30) days' written notice to the School Entity if invoices remain unpaid for one hundred (100) days.

Independent Contractor.

It is agreed by the Parties that the CIU20 and its officers, employees, agents, and/or assigns, while engaged in carrying out Services, are independent contractors and are not the officers, employees, agents or assigns of the District. Accordingly, the CIU20, its officers, employees, agents, and/or assigns, are not entitled to benefits provided by the District to its employees, including, but not limited to, group insurance, pension plan enrollment, vacation, leaves of absence, workers' compensation, unemployment compensation, or insurance and any potential claim thereto is hereby specifically waived and forever released. The CIU20 agrees, however, to comply with all laws and regulation which apply to the District (or to the services to be performed by the CIU20), as well as any internal policies and procedures of the District, enacted to comply with laws and regulations.

Background Checks.

The CIU20 agrees that it has performed background checks sufficient to satisfy the requirements of the Pennsylvania Public School Code and the Pennsylvania Child Protective Services Law, specifically, 24 P.S. §§ 1-111 and 1-111.1 and 23 Pa.C.S.A. §§ 8344, 8344.2, and 8344.4, each as amended. The CIU20 further agrees that it will immediately notify the District if it knows or has reasonable reason to know that one of its employees / agents / assigns is the subject of a criminal or civil investigation, action, or charges.

Confidentiality.

The CIU20 agrees that any information that it receives pursuant to the Contract for Service, and which is subject to the "Family Educational and Privacy Rights Act," shall remain confidential as required by the Act. See Act of Aug. 21, 1974, Pub. L. No. 93-380, 88 Stat 484 (codified as amended 20 U.S.C. § 1232g). This provision shall continue in perpetuity after the expiration of these Terms and Conditions.

The CIU20 agrees that any information that it receives pursuant to the Contract for Service, and which is subject to the Health Insurance Portability and Accountability Act of 1996 (HIPAA), shall remain confidential as required by the Act. See Health Insurance Portability and Accountability Act of 1996, Pub. L. No. 104-191, 110 Stat. 1835-2103. This provision shall continue in perpetuity after the expiration of these Terms and Conditions.

Indemnification.

The CIU20 and School Entity agree to indemnify and hold harmless each other, their employees and directors from liability for monetary damages where such liability is based on the exclusive control and/or affirmative act of the indemnitor. Where a claim against either party is based in tort, the obligation to indemnify shall not exceed the limit or scope of liability for which the party could be liable under Pennsylvania Political Subdivision Tort Act.

No Indemnification for Violation of FAPE

As the School Entity has a non-delegable legal duty to provide a Free Appropriate Public Education under Federal and State Law, CIU20 shall have no obligation for indemnification under this Contract for Services for compensatory education or prevailing attorneys' fees associated therewith, arising out of violation of FAPE whether based upon violation of the IDEA or Section 504 of the Rehabilitation Act.

School Entity's Obligations

The School Entity, as LEA, while CIU20 provides services under this Contract for Services, shall have a continuing obligation to monitor the progress of its students. School Entity shall regularly attend through qualified representatives all meetings, conferences and reviews required of an LEA by law. Failure by the School Entity to perform its obligations as LEA shall negate any obligation on the part of CIU20 for indemnification under its contract for services agreement.

Cooperation in Defense of Claim

In the event of a claim or claims brought against the CIU20 and a district receiving services under a Contract for Services, the District and CIU20 shall before answering such claim or complaint consult with each other and cooperation shall be a condition precedent to any claim for indemnification by either party. Where School Entity claims the right to indemnification, CIU20 shall have the right to control the claim, including the right to choose counsel and to proceed to defend the claim with the same counsel subject to waiver of conflict and agreement by participants' insurers.

Immunity

Nothing in these Terms and Conditions or any Contract for Service between the Parties shall be construed to expand the liability of the District, either in tort, contract, or otherwise, beyond the limits of liability imposed by the "Political Subdivisions Tort Claims Act" if the District were alone liable. See Act of Oct. 5, 1980, Pub. L. No. 1980-142, sec. 221(f), Ch. 85, Subchs. A & C, 1980 Pa. Laws 739-51 (codified as amended 42 Pa. Cons. Stat. §§ 8501-8564 (West)). These Terms and Conditions shall not be construed to waive or reduce the immunities from civil liability granted by or enlarge the limitations on immunity imposed by said Act. This provision shall take precedence over any conflicting provision within these Terms and Conditions or the Contract for Service between the Parties.

Insurance.

Both Parties agree that maintenance of insurance coverage as required hereunder was and is a material consideration bargained for in the inducement of Services and agreed to in these Terms and Conditions and the Contract for Service. Accordingly, the failure of the CIU20 to maintain an insurance policy as specified in this section constitutes a material breach. The CIU20 agrees that it will maintain general liability and educator's errors and omissions insurance through the Term of the Contract for Service with a value of not less than \$2,000,000 per occurrence and \$3,000,000 in the aggregate. School Entity further agrees that it will provide proof of the insurance policy at any time that the CIU20 requests proof of coverage.

Non-waiver for Failure to Enforce.

The failure to enforce or require the performance at any time of the provisions of these Terms and Conditions or the Contract for Service between the Parties shall in no way be construed to be a waiver of such provisions and shall not affect either the validity of these Terms and Conditions or any part hereof, or the right of any party hereafter to enforce each and every provision in accordance with these Terms and Conditions.

Force Majeure.

Neither Party will be liable for any breach or failure to perform under these Terms and Conditions or any other documents incorporated by reference herein if such breach or failure to perform is due to acts beyond the reasonable control of such Party, which include by way of illustration, but not limitation, acts of God or public enemy, acts of Federal, state or local government, either in its sovereign or contractual capacity, fire, floods, civil disobedience, strikes, lock-outs, freight embargoes, inclement weather, or any other cause or condition beyond such Party's reasonable control; provided, however, that the Party which has been so affected will (i) promptly give written notice to the other of the fact that it is unable to so perform and the cause(s) therefore; and (ii) resume its performance under these Terms and Conditions immediately upon the cessation of such cause(s).

Severability.

The Parties hereto agree that if any clause of these Terms and Conditions or Contract for Service between the Parties is held unconscionable, the balance of the Terms and Conditions and Contract for Service shall remain in full force and effect.

Conflict of Laws.

These Terms and Conditions and Contract for Service between the Parties shall be interpreted under the laws of the Commonwealth of Pennsylvania in effect as the date of the Contract for Service (or as otherwise indicated). The Parties agree to submit to the jurisdiction of the Northampton County Court of Common Pleas or the United States Court for the Eastern District of Pennsylvania for any action to interpret, enforce, or defend a breach of these Terms and Conditions or Contract for Service between the parties or to seek a declaratory judgment related to these Terms and Conditions or Contract for Service between the Parties.

Assignment.

The Parties agree that a material condition of these Terms and Conditions and Contract for Service between the Parties is that they cannot be assigned. Any language to the contrary should be ignored and is unenforceable.

Notice.

All notices required shall be in writing. Delivery of Notice shall be made either by (a) hand delivery or (b) certified or registered mail, postage pre-paid, overnight courier addressed as follows, or email with confirmed receipt and copies to their solicitor of record:

If to East Stroudsburg Area School Entity
East Stroudsburg Area School Entity
50 Vine Street
East Stroudsburg, PA 18301

If to CIU20
Colonial Intermediate Unit 20
6 Danforth Drive
Easton, Pennsylvania 18045

If the address of either Party should change, notice shall immediately be made upon the other Party.



COLONIAL

Intermediate Unit 20

Dedicated to your children and the people who serve them

6 Danforth Drive
 Easton PA 18045-7899
 p 610-252-5550
 f 610-252-5740
 www.ciu20.org

IDEA – Part B Use of Funds Agreement

This sub-grant agreement entered into this 28th day of August, 2019 by and between Colonial Intermediate Unit 20 (hereinafter called "IU") and **East Stroudsburg Area School District** (hereinafter called "School District") for the following:

Grant Name:	Individuals with Disabilities Education Act of 2004-Part B
Award Number:	H027A190093
CFDA Title and Number:	Special Education-Grants to States – 84.027
Federal Agency:	U.S. Department of Education
Project Number:	RA 062-20-0020
Project Year:	7/1/19 – 9/30/20

Parties to this agreement hereby agree as assure that:

- A. As the primary recipient for the project, the IU is responsible to administer the funds in accordance with IDEA guidelines issued by the USDE; guidelines and directives issued by the PDE; provisions of the State IDEA Plan applicable to the period of this agreement; terms of this agreement; the Governmental Accounting Standards Board; Office of Management and Budget Circular A-133.
- B. As the sub-recipient for the project, the School District is responsible to administer the funds in accordance with IDEA guidelines issued by the USDE; guidelines and directives issued by the PDE; provisions of the State IDEA Plan applicable to the period of this agreement; terms of this agreement; the Governmental Accounting Standards Board; Office of Management and Budget Circular A-133; and to ensure that maintenance of effort requirements in accordance with Code of Federal Regulations Title 34 Section 300.203 (34 CFR §300.203 are met).
- C. **PDE Rights Pursuant to 20 U.S.C. §1413(g)**; the Department may at any time, and within its sole discretion, withhold or redirect any of the funding awarded hereunder in order for the Department to fund any actual or anticipated special education or related services the department determines are appropriate for any students of any grantee or subgrantee, including, without limitation any entitlement to compensatory education ordered by a tribunal of competent jurisdiction or agreed to in any settlement agreement enter into by any subgrantee.
- D. Funds will be used to support appropriate services to school age children eligible for services through these funds. The use of IDEA funds is governed by principles outlined in **Attachment A** and must be accounted for in accordance with the PDE Accounting Bulletin #1998-01, as most recently revised.
- E. School District must submit to the IU a preliminary budget **Attachments B-1, B-2 and B-3** detailing the School District's planned use of IDEA direct pass-thru funds. Any changes in use of IDEA funds must be submitted to the IU by April 30, 2020.
- F. IDEA Funds must be obligated by September 30, 2020.

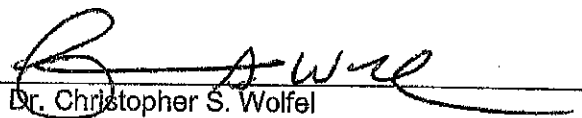
Relationships, Responsiveness, Results

- G. The School District is required to provide supporting documentation for expenditures of IDEA direct pass-thru funds. Requests for reimbursement may be submitted monthly or periodically for payment.
- H. The School District will maintain complete cost records of all expenditures made in association with this agreement, as well as employee, programmatic, statistical records, and supporting documents, those records to be available for inspection by a representative and/or auditor of the IU or the PDE.

Payments will be contingent upon receipt of funds from the PDE.

The IDEA allocation for your school district is listed below.

\$ 1,053,806.25
Total Funds (Attachments A & B-1, B-2 & B-3)


Dr. Christopher S. Wolfel
Colonial Intermediate Unit 20, Executive Director

District

0-21-19
Date

Superintendent Signature

Date

Special Education Administrator

Date

Business Administrator

Date

Please return this agreement and Attachments B-1, B-2 and B-3 to Jon Wallitsch by October 31, 2019.

IDEA Funds

Intent

To supplement programs and services for students with disabilities.

General Principles

- Supplement and increase expenditures for children with disabilities
 - May not supplant (34 CFR 300.230)
 - "Comparability" requirement
- Subject to the Single Audit Act
 - Clear audit trail for all expenditures
 - Waivers for disallowances are prohibited (34 CFR § 76.900)
- Distributed by a formula based on (December 1) Child Count
 - (34 CFR § 300.754)
- Local Education Agency Application required

Costs which are allowed (can include, but may not be limited to):

- Extended school year programs including ESY Transportation and ESY for students with disabilities placed out of state through the Special Education Plan Revision Process (SEPRN)
- Supplemental education costs to support the implementation of the Cordero court decision
- Training programs for parents, teachers and professionals/paraprofessionals who work with students with disabilities
- Occupational and physical therapy
- Hearing Impaired Services
- Vision Impaired Services
- Physically Impaired Services
- Audiology
- AT Specialist
- Orientation and Mobility Specialists
- Psychiatrists (MD certified for SED)
- Adaptive Physical Education
- Work Experience Coordinator and Job Coaches
- Speech therapy
- Special Education Teachers
- Clerical staff directly working with allowable professional staff
- Teacher's Aides
- Bus Aides
- Assistive devices
- Psychological Services
- Social Worker
- IEP Specified Nursing Functions
- Program Monitoring and Evaluation
- Early Intervention Services (optional-available to school districts and public charter schools)

Costs which are not allowed (can include, but may not be limited to):

- Any expenditure made before the beginning date or after the ending date of an approved project (July 1, 2019 – June 30, 2020)

Attachment A

- School Transportation (except for field trips, ESY Transportation; etc.)
- Operational costs for school owned property (rent, heat, telephones)
- School administrators
- Construction
- Business costs
- Membership in organizations for individuals
- Travel expenses (except for IDEA paid staff or attendance at IDEA funded activities)
- Rental costs for IU programs housed in school district operated buildings
- Costs related to Legal Counsel and/or Attorney's Fees

COLONIAL INTERMEDIATE UNIT 20
A Regional Service Agency
6 Danforth Drive
Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE
(REVENUE GENERATING)

This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and East Stroudsburg Area School District, 50 Vine Street, East Stroudsburg, PA 18301, (570) 424-8500. East Stroudsburg Area School District will utilize Colonial Intermediate Unit 20 to provide an associate teacher for direct, one-on-one services at the following location:

Swiftwater Intermediate - Life Skills Support

The total cost for said services shall not exceed \$42,688.80. This contract will be in effect for the 2019-2020 school year.

East Stroudsburg Area School District will be billed for services rendered by Colonial Intermediate Unit 20.

Unemployment cost will be charged to the School District if Colonial Intermediate Unit 20 is unable to reassign the position.

The signed contract must be returned to Mr. Jon Wallitsch, Director of Fiscal Affairs, at the Intermediate Unit Office.


Mr. Jon Wallitsch
Director of Fiscal Affairs

8/15/19
Date

East Stroudsburg Area School District
Superintendent

Date

Federal ID Number

To comply with Federal laws, State laws, and State Department of Education regulations concerning equal rights and opportunities and to assure these within our Intermediate Unit, the Colonial Intermediate Unit 20 declares itself to be an equal rights and opportunities agency. As an equal rights and opportunities agency, it does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex and disabilities as defined by law. The Intermediate Unit's commitment to non-discrimination extends to students, employees, prospective employees, and the community.

Successful performance and affirmative action program efforts will provide positive benefits to the Intermediate Unit through fuller utilization and development of previously underutilized human resources. Coordinator of Title IX, Section 504 and ADA is The Director of Human Resources and Research Services, Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA. 18045, (610) 515-6405, TDD/TTY Hearing Impaired (610) 252-3786.

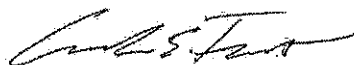
Legal Services Consultation Agreement

For the retainer stated below, Sweet, Stevens, Katz & Williams LLP ("SSKW") will provide the following services to the East Stroudsburg Area School District ("District") during the 2019-2020 school year:

1. Andrew E. Faust ("Faust"), Mark Cheramie Walz ("Walz"), Jane M Williams ("Williams") or such other members of the SSKW attorney staff as are available and are acceptable to the District, will provide telephone and electronic mail advice and opinions concerning special education, ESSA compliance, student services, and student civil rights issues to the administrator or administrators designated by the District as the contact. When appropriate and as often as possible, in accordance with current practice, electronic mail opinions and advice, policies, guidelines, forms and worksheets, handouts and outlines, and other material of universal applicability or interest will be shared with the SSKW pool counsel community, as well as members-only access to our pool counsel "resource room" library of past opinions at www.sweetstevens.com.
2. Faust, Walz, Williams or such other members of the SSKW attorney staff as are available and are acceptable to the District, will provide up to six (6) days of face-to-face consultations and file reviews with District special education and student services administrators; the consultations/file reviews are anticipated to be on an every other month basis. Scheduling of consultations and file reviews will be on a first come, first served basis.
3. Faust, Walz, Williams or such other members of the SSKW attorney staff as are available and are acceptable to the District, will provide two (2) administrator, staff, board, or parent training sessions or in-services concerning special education, ESSA compliance, student services, and student civil rights issues, with the specific topics and nature, size and participants of each such training, in-service or meeting to be determined solely by the District. Scheduling of training, in-services and meetings will be on a first come, first served basis.

The substitution of any attorney for Faust, Walz or Williams in the performance of any of the foregoing duties shall occur only with the prior approval of the District. This arrangement does not include representation in administrative or judicial proceedings. Arrangements for such representation must be made separately with SSKW.

In consideration of the foregoing services and commitments, the District shall pay to SSKW the sum of twenty thousand dollars (\$20,000.00), payable in a single lump sum or ten equal monthly installments, as the District shall designate in writing.



7/15/2019

Andrew E. Faust
Sweet, Stevens, Katz & Williams LLP

Date

Authorized Agent
East Stroudsburg Area School District

Date

SERVICE AGREEMENT BETWEEN
YOUTH ADVOCATE PROGRAMS, INC.
AND
EAST STROUDSBURG AREA SCHOOL DISTRICT
FOR SERVICES RELATED TO THE SCHOOL BASED BEHAVIORAL HEALTH
SERVICES
AGREEMENT

_____ This Agreement (hereinafter "Agreement") between Youth Advocate Programs, Inc. (hereinafter "YAP"), of 2007 North Third Street, Harrisburg, PA 17102, and the East Stroudsburg Area School district (hereinafter "the School District"), of 50 Vine Street, East Stroudsburg, PA 18301, is effective as of August 20, 2019 and ends June 19, 2020.

IN CONSIDERATION of the following mutual promises, and intending to be legally bound hereby, the parties agree as follows:

1.0 YAP's Responsibilities

YAP will provide services as agreed to by both parties for a program at the School District related to the School Based Behavioral Health Grant and the Family Advocacy for Mental Health and Education Program.. Specifically, YAP will provide individuals to the school district as described in Attachment "A" - Description of Services, attached hereto and incorporated herein. The parties agree that the individuals described in Attachment "A" will complete all necessary paperwork related to ACCESS to enable the school district to accurately bill for services to obtain grant funds. Further responsibilities of YAP and employees of YAP will be as the parties agree based upon needs under the SBBH grant and FAME program.

2.0 School District's Responsibilities

YAP shall bill, on a monthly basis, the School District, and the School District shall pay, \$19,945.90 for each month in which services are performed as stated in Paragraph 1.0 and Attachment A. Payments shall be made payable to Youth Advocate Programs, Inc., at P.O. Box 950, Harrisburg, PA 17108. The total payments under this Agreement to the School District for the current term shall not exceed \$199,459.00.

3.0 General Terms and Conditions

3.01 Insurance. YAP will maintain all necessary and appropriate liability insurance which is ordinarily maintained in the course of business in which YAP participates. Proof of coverage will be provided to the School District upon request.

3.02 Independent Contractor Status of YAP. In fulfilling its obligations under this Agreement, YAP shall be an independent contractor for all purposes and not an

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employee or agent of the School District. YAP hereby certifies that it is a private, independent corporation that will exercise the discretion and judgment of an independent contractor in the performance and exercise of its rights and obligations under this Agreement. YAP shall use its own judgment in determining the method, means and manner of performing this Agreement and shall be responsible for the proper performance of this Agreement in accordance with all applicable federal, state and municipal laws, regulations and orders. By this Agreement, YAP intends to be an independent contractor in relationship to the School District. Consequently, neither YAP nor any employee, volunteer, contractor or agent of YAP will be considered an employee, volunteer, contractor or agent of the School District at any time, under

any circumstances, or for any purpose. Neither the School District nor YAP is the agent of the other, and nor shall have the right to bind the other by contract, or otherwise, except as specifically set forth in this Agreement.

3.03 Indemnity. YAP shall indemnify, hold harmless and defend the School District, its board members, officials, employees, volunteers, agents and attorneys from any and all claims, complaints, demands, costs, suits, actions, penalties, withheld subsidy, and costs (including, by way of example and not limitation, attorneys fees and litigation costs and expenses) with respect to or arising out of YAP's operations, any activity under the control or sponsorship of YAP and/or any action or inaction by YAP, its officials, employees, agents, contractors or volunteers in connection to any of its obligations under this Agreement or any of the students or relatives of students being served by YAP and/or arising out of the School District's enforcement of any term and condition of this Agreement, including costs and attorneys fees incurred by the School District in enforcing this indemnity, hold harmless and defense provision. It is intended that this indemnity, defense and hold harmless provision is to be given its broadest possible meaning and that the School District's board members, officials, employees, volunteers, agents, insurers and employees are expressly considered to be third party beneficiaries with respect to this provision. YAP shall be granted a credit for any amounts paid to or on behalf of the School District, its board members, officials, employees, volunteers, agents or attorneys by any insurer of YAP.

3.04 Termination and Renewal. This Agreement may be terminated as follows:

- (A) At any time by mutual agreement of the School District and YAP;
- (B) By the School District or YAP if the other party breaches this Agreement or otherwise fails to perform the contractual obligations;
- (C) By either party upon thirty days written notice to the other party, for any legitimate reason; or
- (D) By the School District in the event:
 - (la) that YAP ceases to do business, or
 - (lb) YAP seeks protection of any nature from creditors;

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This agreement will not automatically renew at the termination date. The agreement may be renewed on an annual basis upon mutual written agreement of both parties.

3.05 Remedies, Waiver of Rights. All remedies of the parties hereto shall be cumulative. No party hereto shall be deemed to have waived any of its rights, powers, or remedies hereunder unless such waiver is in writing and signed by the parties hereto.

3.06 Severability. All agreements and covenants herein contained are severable. In the event that any provision of this Agreement should be held to be unenforceable, the validity and enforceability of the remaining provisions hereof shall not be affected thereby. Any court (or arbitrator) construing this Agreement is expressly granted the authority to revise any invalid or unenforceable provision hereof in order to render same enforceable.

3.07 No Assignment. This agreement may not be assigned or delegated in any way to any third party, and no rights or duties may be assigned or delegated to any third party, without the written consent of both parties.

3.08 Force Majeure. The Parties shall not be liable for any failure to perform under this Agreement if such failure is due to causes beyond their reasonable control, including, but not limited to, acts

of God or the public enemy, fire, floods, labor disputes, or the judgment or order of any court or government agency.

3.09 Counterparts. In the event that two or more counterparts of this Agreement are executed all such counterparts shall collectively constitute the same instrument.

3.10 Notices. All notices, requests and approvals required by this Agreement shall be: (A) given in writing; (B) addressed to the parties as indicated in this Agreement unless either party notifies the other of a change of address; and (C) deemed to have been given upon delivery thereof. Any notice sent by mail shall be sent postage prepaid and by registered or certified mail, with return receipt requested.

3.11 Benefit. Except as herein otherwise provided, this Agreement shall inure to the benefit of and shall be binding upon all parties as specifically and expressly identified herein. No other person, party, or organization shall be intended to be a third party beneficiary of this Agreement.

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3.12 Waiver. One or more waivers of any representation, covenant, term or condition contained herein shall not be construed as a waiver of a subsequent breach of the same representation, covenant, term or condition. The consent or approval by any party to or any act by any other party requiring such consent or approval shall not be deemed to waive or render unnecessary consent or approval of any subsequent similar act.

3.13 Governing Law and Venue. This Agreement shall be governed by the laws of the Commonwealth of Pennsylvania without regard to conflict of law rules. Venue for any legal proceedings under this Agreement shall be in Monroe County, Pennsylvania.

3.14 Survival. All indemnity, hold harmless and defense provisions of this Agreement shall survive termination of the Agreement.

3.15 Resources. The school district will be responsible for providing YAP staff with a room in each school building that adheres to confidentiality requirements as per HIPAA. The district will also provide YAP staff with a computer, desk, phone and secure file cabinets.

IN WITNESS WHEREOF, the parties hereto, with the intention of being legally bound hereby, have caused this Agreement to be signed and sealed the day and year set forth below.

For the School District:

_____ East Stroudsburg Area School District

_____ Print Name and Title Date

_____ For YAP.

_____ Youth Advocate Program, Inc.

_____ Print

Name and Title Date

ATTACHMENT A DESCRIPTION OF SERVICES

Program Coordinator: This Licensed Social Worker will train and supervise the therapists and oversee the Tier III interventions. The PC will help coordinate and staff the services being offered in the school, offer current materials on social skills interventions to be utilized in the groups and individually. The PC will guide the therapists in gathering data for pre/post interventions. The PC will provide Professional Development Mental Health trainings to school staff. The PC will act as a consultant and, or liaison between YAP and the ESASD as it pertains to the grant requirements.

Therapist: This Master's Level Therapist will coordinate all behavioral health services being offered in the school for Tier III interventions, The therapist will provide individual and group therapy, provide intakes, implement truancy assessments as well as other MI-I assessments as they arise. Gather data for pre/post interventions. Partner with parents as per Family check-up Component, participate and link children and their families to community links as per community Links component, aide the district in transitioning students back to the district from Alternative Education Placements and provide professional development to all school staff as needed.

School Based Behavioral Health Services Budget Items

East Stroudsburg Area School District – 2019/2020

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Wages/Training/Supervision	151,340
Benefits (FICA, Unemployment, Worker's comp., etc.)	18,161
Gas Stipends	3,440
Training/Materials	500
Administrative Overhead (15%)	26,018
Total	199,459

East Stroudsburg Area School District

Enrollment Count Matrix

Count of all actively enrolled students for the current school year. Note: students with multiple building enrollments (ME) will be counted once. See details for building choice.

BLDG	GRADE HMRM	KF	01	02	03	04	05	06	07	08	09	10	11	12	Enroll Total
		AACS	All	0	0	0	0	0	0	0	1	2	1	0	0
	AACS Total	0	0	0	0	0	0	0	1	2	1	0	0	0	4
AGCC	All	0	0	1	0	1	0	1	2	0	1	4	3	5	18
	AGCC Total	0	0	1	0	1	0	1	2	0	1	4	3	5	18
AHCC	All	0	0	0	0	0	0	0	0	1	0	1	0	1	3
	AHCC Total	0	0	0	0	0	0	0	0	1	0	1	0	1	3
BES	All	48	54	51	64	63	74	0	0	0	0	0	0	0	354
	BES Total	48	54	51	64	63	74	0	0	0	0	0	0	0	354
CCAC	All	1	7	1	2	1	2	3	2	6	5	4	5	5	44
	CCAC Total	1	7	1	2	1	2	3	2	6	5	4	5	5	44
EAAC	All	1	3	2	1	2	0	0	0	0	0	0	0	0	9
	EAAC Total	1	3	2	1	2	0	0	0	0	0	0	0	0	9
ECCS	All	0	0	0	0	0	0	0	2	2	1	3	1	2	11
	ECCS Total	0	0	0	0	0	0	0	2	2	1	3	1	2	11
EEAC	All	0	0	0	0	0	0	0	0	0	0	0	0	1	1
	EEAC Total	0	0	0	0	0	0	0	0	0	0	0	0	1	1
EHN	All	0	0	0	0	0	0	0	0	0	236	253	260	250	999
	EHN Total	0	0	0	0	0	0	0	0	0	236	253	260	250	999
EHS	All	0	0	0	0	0	0	0	0	0	325	334	349	314	1322
	EHS Total	0	0	0	0	0	0	0	0	0	325	334	349	314	1322
ESE	All	86	93	112	122	102	110	0	0	0	0	0	0	0	625
	ESE Total	86	93	112	122	102	110	0	0	0	0	0	0	0	625
IPCC	All	0	2	2	2	3	2	4	1	3	2	1	1	1	24
	IPCC Total	0	2	2	2	3	2	4	1	3	2	1	1	1	24
IU20	All	6	7	12	13	16	6	12	5	13	11	9	13	14	137
	IU20 Total	6	7	12	13	16	6	12	5	13	11	9	13	14	137
JMH	All	75	72	73	88	77	77	0	0	0	0	0	0	0	462
	JMH Total	75	72	73	88	77	77	0	0	0	0	0	0	0	462
JTL	All	0	0	0	0	0	0	313	318	319	0	0	0	0	950
	JTL Total	0	0	0	0	0	0	313	318	319	0	0	0	0	950
LIS	All	0	0	0	0	0	0	212	251	220	0	0	0	0	683
	LIS Total	0	0	0	0	0	0	212	251	220	0	0	0	0	683
LLAC	All	0	1	0	0	2	0	2	1	2	2	1	0	1	12
	LLAC Total	0	1	0	0	2	0	2	1	2	2	1	0	1	12
LVAR	All	0	1	0	0	0	0	0	0	0	0	0	0	0	1
	LVAR Total	0	1	0	0	0	0	0	0	0	0	0	0	0	1
LVCS	All	0	0	0	0	0	0	0	0	0	0	2	1	1	4
	LVCS Total	0	0	0	0	0	0	0	0	0	0	2	1	1	4
MSE	All	47	58	67	80	68	93	0	0	0	0	0	0	0	406
	MSE Total	47	58	67	80	68	93	0	0	0	0	0	0	0	406
OOD	All	0	1	0	0	0	0	0	0	0	0	0	0	0	1
	OOD Total	0	1	0	0	0	0	0	0	0	0	0	0	0	1
PACC	All	0	1	2	1	2	2	2	6	3	8	4	2	9	42
	PACC Total	0	1	2	1	2	2	2	6	3	8	4	2	9	42
PADL	All	0	0	0	0	2	0	1	0	0	1	0	1	0	5
	PADL Total	0	0	0	0	2	0	1	0	0	1	0	1	0	5

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BLDG	GRADE HMRM	KF	01	02	03	04	05	06	07	08	09	10	11	12	HMRM Total
		PALC	All	0	0	0	0	0	0	2	0	0	0	1	1
	PALC Total	0	0	0	0	0	0	2	0	0	0	1	1	0	4
PAVC	All	1	1	0	0	0	0	0	2	0	1	0	3	1	9
	PAVC Total	1	1	0	0	0	0	0	2	0	1	0	3	1	9
RCCS	All	0	0	0	2	3	2	5	4	3	2	3	4	2	30
	RCCS Total	0	0	0	2	3	2	5	4	3	2	3	4	2	30
RES	All	59	81	80	65	85	86	0	0	0	0	0	0	0	456
	RES Total	59	81	80	65	85	86	0	0	0	0	0	0	0	456
SMI	All	43	59	58	61	74	67	0	0	0	0	0	0	0	362
	SMI Total	43	59	58	61	74	67	0	0	0	0	0	0	0	362
Total All Buildings		367	441	461	301	501	521	557	595	574	596	620	644	607	6985

- NOTES:
1. (NA) indicates students not assigned to any homeroom.
2. Student homeroom assignments are based on current enrollment.