

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION**

REGULAR MEETING – February 25, 2013

Carl T. Secor Administration Center – Board Room

Simultaneous Broadcast – High School North - Library

7:00 p.m.

Minutes

- I. President, William Searfoss called the meeting to order at 7:15 p.m. and led those present in the Pledge of Allegiance. Secretary, Patricia Rosado called the roll.
- II. **Members present at Administration Center Board Room were:** Ronald Bradley, Robert Cooke, Eileen Featherman, Douglas Freeman, Robert Gress, Roy Horton, Marjorie James, Michael Meachem and William Searfoss.
- III. **School personnel present at the Administration Center Board Room:** Susan Andrews, Michelle Arnold, Jeff Bader, David A. Baker, Paul M. Bakner, Maria Bartolotta, Brian Borosh, Ben Brenneman, John Burrus, Anthony Calderone, Maria Casciotta, Michael Catrillo, Sue Czahor, Robert Dilliplane, Irene Duggins, Larry Dymond, Eric Forsyth, Kim Holcomb, Jay Kule, Gail Kulick, Ron Labar, Sharon Laverdure, Philip Lazowski, Irene Livingston, Tom McIntyre, Frederick Mill, Maury Molin, Debra Padavano, Kathy Parrish, Patricia Rosado, Paul H. Schmid, Jim Shearouse, Gloria Stinger, Maggie Vitale, Thomas Williams and Nadia Worobij. Also present were: Thomas Dirvonas and Christopher Brown, Solicitors.
- School personnel present at High School North-Library:** Oliver Trojak and Steve Zall.
- IV. **Community members present at the Administration Center Board Room:** Richard Berkowitz, Joyce Billeck, Ana Cohen, Maria Cohen, Robert Cohen, John Cramer, David Czahor, Tyler Day, James Glovach, Susan Jorstad, Anna Long, Ann-Marie Long, Robert Long, Sharon Maly-Cramer, Verona Meachem, Gail Rosalsky, Jeffrey Rosalsky, Ryan Stevens, Jennifer Stillmayer, David Strunk, Judy Summers and Carl Wilgus.
- Community members present at High School North-Library:** None

V. **APPROVAL OF MINUTES**

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the minutes for the meeting of January 28, 2013, (pages 1-21). Motion was seconded by Marjorie James and passed 8-0-1 Abstention. Robert Cooke abstained.

VI. **APPROVAL OF AGENDA**

ACTION BY THE BOARD:

Motion was made by Douglas Freeman to approve this agenda for February 25, 2013 (pages 1- 17), as submitted, with the Board of Education reserving the right to add to the agenda, and take further action on any items raised in executive session where immediate action on such items is considered to be in the best interest of the District. Motion was seconded by Robert Cooke and carried unanimously, 9-0.

- VII. **ANNOUNCEMENT OF EXECUTIVE SESSION** -- An executive session was held this evening at 5:15 p.m. before this meeting for the purpose of discussing personnel, litigation and negotiations.

VIII. ANNOUNCEMENTS BY THE BOARD

Mr. Searfoss apologized for starting 15 minutes late due to the Board appreciation program that took place at H.S. South tonight.

IX. SUPERINTENDENT'S REPORT

- A. Mr. Freeman said that at the Monroe Career & Technical Institute (MCTI) they are currently negotiating support, professional and Act 93 contracts and will advise the Board when he has any updates. Mr. Cooke said that East Stroudsburg Area School District was very well represented through our MCTI North and South students at a State competition. The students took 1st, 2nd and 3rd place in their division. Mr. Meachem asked where do we stand on the funding formula. Mr. Freeman said three other districts have to vote on it although one district is not in favor of it. Mrs. Laverdure said that we have a motion on tonight's agenda to take action on the revised funding formula and can be discussed at that time.
- B. Mrs. Featherman said she has nothing new to report on the Colonial IU 20 because the next meeting is on this Wednesday, February 27th.
- C. Mr. Gress said that the Property/Facilities Committee met last week and the biggest item discussed was the capital projects budget. The Committee will probably present their recommendations to the Board next month. The J. T. Lambert project is moving along and there is a motion on tonight's agenda regarding the approval of the J. M. Hill project, which can be discussed at that time.
- D. Mr. Meachem said that at the Budget Advisory Committee some recommendations were suggested to be placed on tonight's agenda for consideration by the entire Board. The committee asked Mr. Bader to explain to the public details that he presented to the committee regarding the budget.
- E. Mr. Jeff Bader gave out a handout regarding the 2013/2014 budget which included:
 - Revenues (local/state/federal/other)
 - Expenses (building allocations/wages & benefits)
 - Where does the money go? (Direct instruction of students/Instructional support/Debt service/Maintenance & Operations/Transportation)
 - Net budget position - Anticipated Revenues - \$143,324,969
Anticipated Expenses - \$149,651,609
Expenses > Revenues – (\$6,326,640)

Mr. Horton said with the PSERS increase of 40%, has there been discussions as to what part of our funds will go to cover the PSERS cost. Mr. Meachem said that we are examining and analyzing the budget because this is an issue we need to explore. If we are forced to take from the Fund Balance, we need to make sure that it is the most prudent and well thought out decision. We are not there yet but have asked administrators, Act 93 staff and other staff to make concessions where we could; therefore, taking from the Fund Balance should be our last alternative. Mr. Bader said the impact on our district for us to reach that peak of the PSERS rate would be in 2019-2020 school year which would be over \$33,000,000 to cover that cost. From now to then, we have a gap of what we need to budget for. We may have opportunities to use Fund Balance but it needs to be made up. Mr. Meachem said one item they are looking at with the Budget Advisory Committee is the insurance cost, where in some areas we need to look at especially in the manner we are directing our employees to use their health care. Our vendor is not forced to be competitive and we are looking on how to be. One thing we asked the Safety Committee is to share with us our workers compensation claims. The Safety Committee is doing a good job but we need to take a look at that since they are driving the budget up. Mr. Meachem said there are two ways to reduce taxes; by getting people into vacant houses or cutting expenses. If we cut expenses as drastically as we can to bring the budget to a 0% tax increase, it will affect our education even more. We are underfunded by the State and we are looking at how to best structure a plan to at least make our message more clear to our legislators. Our expenses are being spent as we should but insurance and retirement expenses are an issue. If we improve academically, we can encourage people to move in the area. We are in the process of doing things differently. Mr. Gress said there will be a cost savings with the bus contract. He said that some issues caused the budget deficit like when we took a funding holiday. The reassessments of properties and the funds from the State staying flat also contribute to the budget shortfall. We are looking at different things at the Budget Advisory Committee and working with individuals to make it happen.

- F. Mr. Dirvonas said that the State Board of Education hearings for the Porter Township Initiative will be held beginning May 16 at 1:00 pm. continuing to Friday morning on May 17 at the H.S. North Library. The public is invited to attend. Mr. Meachem had concerns on how this will impact the education in this building and asked if we are projecting for a large turnout. Mr. Dirvonas said we don't know how many they are expecting and the date, time and place have been arranged through administration. Mrs. Laverdure said they worked with the State Board of Education to check where would be the best place to hold this meeting and they felt the library would be the best location to have it. Mr. Meachem said they don't know the dynamics of running the building. He said his concerns were with the buses, traffic flow issues and how this is going to affect the education in the building. Mrs. Padavano said they have security present at the door to direct the visitors. Mrs. Laverdure said we can accommodate his concerns and will update him as they get closer to the date.
- G. Mrs. Irene Duggins honored the following students and their parents:
1. Alexa Rosalsky - H.S. North- Commended Student
 2. Anna Long – H.S. South – Commended Students
 3. Kayla Fish – H.S. South – Commended Student (not present)
 4. Ana Cohen – H.S. South – Originally Semi-Finalist Student but advanced to Finalist Status
- Mrs. Duggins said that the students and their parents will be receiving an invitation from the IU 20 who will honor the Merit Scholars in May 2013.
- H. Mrs. Laverdure said that they received a public notice regarding the Billboard – Adams Outdoor Advertising and put it on the agenda in case the Board wanted to discuss this issue or have any questions. Mr. Gress said that we were notified because it's next to our school. Mr. Freeman asked if the district will receive an increase in taxes as a result of the update. Mr. Dirvonas said this would be up to the assessor's office but he will check on it.
- I. Mrs. Laverdure acknowledged and thanked Mr. Shearouse and his crew for their work in making Resica Elementary energy efficient. The district received a check from First Energy in the amount of \$10,000.
- J. Mrs. Laverdure said that Mr. Paul Schmid was featured in the PSBA Bulletin Magazine on page 23 for our healthy food initiatives because healthy eating is a priority in the East Stroudsburg Area School District.
- K. Mrs. Laverdure said that at 9:00 a.m. tomorrow morning she will view the Commonwealth Budget seminar webcast, which is the latest information from the State regarding the Governor's budget. Mrs. Laverdure invited the Board members to attend. She will send them any information she gets with their Board briefs.

X. PUBLIC PARTICIPATION -- Federal Programs
 Title I
 Title VI
 Other Concerns

- A. Mrs. Judy Summers asked for clarification from comments made by Mr. Shearouse reported in today's Pocono Record.
1. Is the 4.195 million dollar J. M. Hill project that is on the Board agenda tonight being funded by the Qualified Zoned Academy Bonds (QZAB)?
 Mr. Bader said this project is funded through QZAB.
 2. Has this program been reauthorized?
 Mr. Bader said that the district participation was in 2011 and, at that time, the district received notification that we were funded under the QZAB program. Mrs. Laverdure said we were authorized then and no new money was applied for.
 3. Mrs. Summers asked what did Mr. Shearouse mean when he said that at the end of the cycle this project will be cost neutral?
 Mr. Shearouse said that the previous Business Manager explained that the QZAB is cost neutral; because, the way the bond works is that they invest some of the money and then the interest gained can be used to pay back the loan. Mr. Bader said that the QZAB is part of the Build America Bond under the Recovery Act. The reinvestment of principle and reimbursement from the Federal Government makes them interest neutral and there is still principal payments but we are borrowing money at zero cost.
 4. Mrs. Summers asked what will be the total cost of the principle to the school district.
 Mr. Bader said he does not have that figure but all expenses were already covered.

5. Mrs. Summers asked will that amount incurred by the district increase as a result of this project. Mr. Bader said there is no new money anticipated. Mr. Meachem asked if we incurred that debt, where is it in the budget. Mr. Bader said it is part of debt service. Mr. Meachem asked Mr. Bader for this item to be included in the next Budget Advisory Committee Meeting agenda.

B. Mr. Maury Molin said that it came to his attention that the school calendar which was Board approved last year with the added snow days at the end of the year, was going to be discussed today. He saw that someone proposed that Holy Thursday and Easter Monday would be taken away if we get two more snow days. Mr. Molin said we still have other snow days to be considered. This was decided long ago and many people made plans already and this is short notice. He said right now as it stands, the last day is June 12. Mr. Meachem said there will be much discussion on this item before voting on it. Mr. Gress said Mr. Molin is retiring and thanked him for his many years of services with the district. He also said that he is opposed to this motion to take away these two days due to snow days. He recommended that this be placed ahead of time on the calendar. Mr. Horton also expressed his concerns with canceling these days with no advanced notice.

XI. PERSONNEL ITEMS

A. Support Staff – Uncompensated Leaves of Absence

ACTION BY THE BOARD:
Motion was made by Douglas Freeman to approve the uncompensated leaves of absence in accordance with the approved applicable policy, procedures and contractual agreement. Motion was seconded by Robert Cooke and carried unanimously, 9-0.

1. Uncompensated Leaves of Absence – In accordance with School Board Policy #539

Name	Position Held
a. Lapping, Eileen	Cafeteria Worker (part-time) - High School South Effective Date: November 8, 2012 Through: March 26, 2013
b. Monke, Marion	Cafeteria Aide (part-time) - High School South Effective Date: December 4, 2012 Through: February 18, 2013
c. Osoria, Aurea	Cafeteria Aide (part-time) - Lehman Intermediate Effective Date: November 27, 2012 Now Through: February 19, 2013

(Requests received)

B. Support Staff

ACTION BY THE BOARD:
Motion was made by Roy Horton to approve the leaves of absence and appointments to the support staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Eileen Featherman and carried unanimously, 9-0.

1. Leaves of Absence (Date Changes) – In Accordance with School Board Policy #535

Name	Position
a. Lapping, Sarah	Cafeteria Worker (full-time) - J. T. Lambert Intermediate Effective Date: December 3, 2012 Length of Leave now through: March 11, 2013
b. Lazor, Teresa	Media I Technician - ITEC Effective Date: December 14, 2012 Length of Leave now through: March 27, 2013 This is an intermittent leave.

(Requests received)

2. Leaves of Absence – In Accordance with School Board Policy #535

Name	Position
a. Altemose, Dale	Custodian (1 st shift) - High School South Effective Date: February 28, 2013 Length of Leave: April 15, 2013
b. Berardi, Ann Marie	Instructional Aide - Middle Smithfield Elementary Effective Date: January 10, 2013 Length of Leave: February 19, 2013
c. Camara, Trindade	Bus Driver – Transportation Effective Date: November 12, 2012 Length of Leave: January 1, 2013
d. Graver, Melinda	Bus Driver - Transportation Effective Date: January 8, 2013 Length of Leave: March 1, 2013
e. Nannery, William	Custodian (2 nd shift) - Middle Smithfield Elementary Effective Date: December 10, 2012 Length of Leave: twelve weeks
f. Parkes, Jo	Instructional Aide - Middle Smithfield Elementary Effective Date: January 10, 2013 Length of Leave: end of the 2012-2013 school year This is an intermittent leave.
g. Prendergast, Frances	Instructional (ISS) Aide – Lehman Intermediate Effective Date: January 17, 2013 Length of Leave: end of the 2012-2013 school year This leave will be intermittent commencing March 4, 2013.
h. Stocker, Harold	Mechanic – Transportation Effective Date: December 19, 2012 Length of Leave: February 18, 2013
i. Watkins, Virginia	Bus Driver – Transportation Effective Date: December 3, 2012 Length of Leave: December 19, 2012

(Applications received)

3. Appointment – Regular

Name	Appointment
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- | | | |
|----|--------------|--|
| a. | Lewis, Baron | Bus Driver (8 hour) (Step 1) - Transportation
Hourly Rate: \$13.74
Effective Date: January 30, 2013
Baron replaces Harold Strunk, Jr. who resigned. |
|----|--------------|--|

4. Appointments – Temporary

Name	Appointment
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- | | | |
|----|------------------|--|
| a. | Bioh, Magdalene | Temporary Student Helper (Step 1) – Resica Elementary
Hourly Rate: \$10.71
Effective Date: February 4, 2013 through the last student day of the 2012-2013 school year only.
This new position will be funded by ACCESS. |
| b. | Hanson, Jennifer | Temporary Student Helper (Step 1) – Middle Smithfield Elementary
Hourly Rate: \$10.71
Effective Date: February 20, 2013 through the last student day of the 2012-2013 school year only.
This new position will be funded by ACCESS. |

5. Substitute Appointments

Name	Position(s)
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- | | | |
|----|-----------------------------|---|
| a. | Belcastro, Robert | Bus Driver |
| b. | Bioh, Magdalene | Student Helper |
| c. | Caiazzo-Carvalho,
LouAnn | Secretary |
| d. | Gould, Richard | Custodian |
| e. | Grant, Cheryl | Cafeteria Aide, Instructional Aide, Student Helper, Student Hall Monitor |
| f. | Hoover, Charles | Bus Driver |
| g. | Malvagno, Destiny | Instructional Aide, Student Helper |
| h. | Martinez, Rafael | School Police Officer |
| i. | Oney, David | Custodian |
| j. | Petrosino, Peter | School Police Officer |
| k. | Uszal, JoAnn | Cafeteria Worker |
| l. | Walker-Footman, Rhonda | Cafeteria Aide, Instructional Aide, Secretary, Student Helper, Student Hall Monitor, Study Hall Monitor |
| m. | Wickham, Edgar | Custodian |

C. Professional Staff – Uncompensated Leave of Absence

ACTION BY THE BOARD:

Motion was made by Douglas Freeman to approve an uncompensated leave of absence in accordance with the approved applicable policy, procedures and contractual agreement. Motion was seconded by Roy Horton and carried unanimously, 9-0.

1. Uncompensated Leave of Absence – In accordance with School Board Policy #439

Name	Position Held
a. Fuller, Jennifer	Special Education teacher – Middle Smithfield Elementary Effective Date: January 3, 2013 Through: January 17, 2013

(Request received)

D. Professional Staff

ACTION BY THE BOARD:

Motion was made by Michael Meachem to approve the retirements, leaves of absence and appointments to the professional staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Roy Horton and carried unanimously, 9-0.

1. Retirements

Name	Position
a. Chighizola, Dawn	Library Science teacher - J. T. Lambert Intermediate Effective Date: at the end of the last teacher workday of the 2012-2013 school year.
b. Molin, Maurice	Social Studies teacher - High School South Effective Date: the day following the last teaching day of the spring semester 2013.
c. Siegfried, Brenda	Special Education teacher - J. T. Lambert Intermediate Effective Date: at the end of the last teacher workday of the 2012-2013 school year.

(See pages 18-20)

2. Leaves of Absence – In Accordance with School Board Policy #435

Name	Position
a. Doran, Amanda	Special Education teacher - J. T. Lambert Intermediate Effective Date: April 16, 2013 Length of Leave: end of the 2012-2013 school year.
b. Fuller, Jennifer	Special Education teacher - Middle Smithfield Elementary Effective Date: December 11, 2012 Length of Leave: January 2, 2013

- c. Goida, Christine Biology teacher - High School South
Effective Date: May 17, 2013
Length of Leave: end of the 2012-2013 school year.
- d. Klock, Danae Guidance Counselor - Lehman Intermediate
Effective Date: April 29, 2013
Length of Leave: six weeks
- e. Ludka, Shannon Health & Physical Education teacher - J. T. Lambert Intermediate
Effective Date: April 2, 2013
Length of Leave: end of the 2012-2013 school year.
- f. Villa, Priscilla Special Education teacher - East Stroudsburg Elementary
Effective Date: December 18, 2012
Length of Leave: March 15, 2013

(Requests received)

3. Appointments – Long Term Substitutes

- | Name | Position |
|------------------|--|
| a. James, Marcel | Special Education (Emotional Support) teacher - East Stroudsburg Elementary (LTS)
Salary: \$39,702.00, prorated (Step 1 Column 1)
Effective Date: February 19, 2013 through the end of the workday on April 11, 2013 only.
Marcel replaces Priscilla Villa who is on a leave. |
| b. Musto, Koryn | English teacher - High School South (LTS)
Salary: \$39,702.00, prorated (Step 1 Column 1)
Effective Date: January 30, 2013 through the end of the last teacher workday of the 2012-2013 school year only.
Koryn replaces Kristin Lord who is on a temporary reassignment. |

(See pages 21-22)

4. Substitute Appointments

- | Name | Certification(s) |
|---------------------------|-------------------------|
| a. Cody, Barbara | Elementary |
| b. Cortes, Tabatha | Elementary |
| c. Grant, Cheryl | Elementary (NY) |
| d. Karas, Jillian | Elementary |
| e. Walker-Footman, Rhonda | Elementary |

E. Extended Day PSSA Tutors for the 2012-2013 School Year

ACTION BY THE BOARD:
Motion was made by Douglas Freeman to approve the appointment in accordance with approved applicable policies and procedures. This after-school tutorial teaching position is fully funded through Lehman's Title I Grant Funds. Motion was seconded by Roy Horton and carried unanimously, 9-0.

	Last Name	First Name	Position	Building	Rate
a.	Bomar	Terrence	PSSA Tutoring	Lehman Intermediate	\$23.23/per hour (not to exceed 13 total sessions)

	Last Name	First Name	Position	Building	Rate
			Math and/or Reading Advisor (all grades-2nd semester)		split between advisors)
d.	Borer	Meghan	Intramural Math (Grades 3, 4 and 5) Advisor	Bushkill Elementary	\$23.23/hour (48 hour maximum)
e.	Boylan	Brian	Intramural Baseball Tri-Advisor	High School South	\$23.23/hour (48 hour maximum split between advisors)
f.	Conklin	Donna	Intramural Grade 2 Peer Tutoring Math and/or Reading Co-Advisor (2nd semester)	East Stroudsburg Elementary	\$23.23/hour (48 hour maximum split between advisors)
g.	Conklin	Donna	Intramural Grade 4 Peer Tutoring Math and/or Reading Co-Advisor (2nd semester)	East Stroudsburg Elementary	\$23.23/hour (48 hour maximum split between advisors)
h.	Dailey	Charles	Intramural Weight Room Supervisor (summer, 1st half)	High School North	\$23.23/hour (48 hour maximum)
i.	Dailey	Charles	Intramural Weight Room Supervisor (summer, 2nd half)	High School North	\$23.23/hour (48 hour maximum)
j.	Furst	Kane	Intramural Baseball Tri-Advisor	High School South	\$23.23/hour (48 hour maximum split between advisors)
k.	Keeser	Bridget	Intramural Substitute Intramural Homework Advisor (all grades, 2nd semester)	East Stroudsburg Elementary	\$23.23/hour (48 hour maximum split between advisors)
l.	Mead	Thomas	Volunteer Baseball Coach	Lehman Intermediate	not applicable
m.	Mitchell	Sarah	Intramural Grade 4 Homework Co-Advisor (2nd semester)	East Stroudsburg Elementary	\$23.23/hour (48 hour maximum split between advisors)
n.	Naser	Paul	Intramural Weight Room Supervisor (spring)	Lehman Intermediate	\$23.23/hour (48 hour maximum)
o.	Riley	Kimberly	Intramural Grade 4 Peer Tutoring Math and/or Reading Co-Advisor (2nd semester)	East Stroudsburg Elementary	\$23.23/hour (48 hour maximum split between advisors)
p.	Saeger	Blaec	Intramural Weight Room Supervisor (spring, 1st half)	High School North	\$23.23/hour (48 hour maximum)
q.	Saeger	Blaec	Intramural Weight Room Supervisor (spring, 2nd half)	High School North	\$23.23/hour (48 hour maximum)
r.	Shadle	Mary	Intramural Substitute Peer Tutoring Math and/or Reading Advisor (all grades, 2nd semester)	East Stroudsburg Elementary	\$23.23/hour (48 hour maximum split between advisors)
s.	Shimp	Gabrielle	Intramural Grade 3 Homework Club Co-Advisor (2nd semester)	East Stroudsburg Elementary	\$23.23/hour (48 hour maximum split between advisors)
t.	Souffrant	Fabiola	Intramural Grade 5 Peer Tutoring Math and/or Reading Co-Advisor (2nd semester)	East Stroudsburg Elementary	\$23.23/hour (48 hour maximum split between advisors)
u.	Steakin	Susan	Intramural Grade 1 Peer Tutoring Math and/or Reading Advisor (2nd semester)	East Stroudsburg Elementary	\$23.23/hour (48 hour maximum)
v.	Tasick	Denise	Intramural Ski Advisor (Grade 8)	Lehman Intermediate	\$23.23/hour (48 hour maximum)
w.	Wilson	Robert	Volunteer Track & Field Coach	High School South	not applicable
x.	Winkler	Mary	Intramural Grade 5 Peer Tutoring Math and/or Reading Co-Advisor (2nd semester)	East Stroudsburg Elementary	\$23.23/hour (48 hour maximum split between advisors)
y.	Winkler	Mary	Intramural Grade 4 Homework Club Co-Advisor (2nd semester)	East Stroudsburg Elementary	\$23.23/hour (48 hour maximum split between advisors)
z.	Yohe	Zahra	Intramural Grade 3 Peer Tutoring Math and/or Reading Co-Advisor	East Stroudsburg Elementary	\$23.23/hour (48 hour maximum split between advisors)

	Last Name	First Name	Position	Building	Rate
			(2nd semester)		
aa.	Zisa	Jessica	Intramural Grade 3 Homework Club Co-Advisor (2nd semester)	East Stroudsburg Elementary	\$23.23/hour (48 hour maximum split between advisors)
bb.	Zisa	Jessica	Intramural Substitute Peer Tutoring and Homework Advisor (all grades-2nd semester)	East Stroudsburg Elementary	\$23.23/hour (48 hour maximum split between advisors)

I. Act 93 Administrative Staff – Administrative Compensation Plan for 2012 - 2015

ACTION BY THE BOARD:

Motion was made by Douglas Freeman to approve the Administrative Compensation Plan for 2012 - 2015 as presented at this meeting. Motion was seconded by Michael Meachem and carried unanimously, 9-0.

(See pages 24-36)

J. Act 93 Administrative Staff – 2012-2013 Fiscal Year Salary Compensations

ACTION BY THE BOARD:

Motion was made by Douglas Freeman to approve the salary compensations for the Act 93 Administrative staff designated for the 2012-2013 fiscal year as follows. All salaries are to be prorated for the effective periods as noted. Motion was seconded by Roy Horton and carried unanimously, 9-0.

	Last Name	First Name	Position	2012-13 Salary (through 12/31/12)	2012-13 Salary (effective 1/1/13)
a.	Arnold	Michelle	Elementary Principal	\$91,450	\$92,821.75
b.	Baker	David	Elementary Principal	\$86,842	\$88,144.63
c.	Bohrman	Joanne	Intermediate Assistant Principal	\$72,000	\$73,080.00
d.	Borosh	Brian	Director of Instructional Technology	\$94,159	\$95,571.39
e.	Brenneman	Benjamin	Director of Athletics & Activities (effective 8/6/12)	\$78,000	\$79,170.00
f.	Burrus	John	Intermediate and Elementary Principal and Coordinator of Staff Development K-5	\$100,238	\$101,741.57
g.	Casciotta	Marialena	Director of Pupil Services K-5	\$93,765	\$95,171.48
h.	Catrillo	Michael	High School Principal	\$113,457	\$115,158.86
i.	Dailey	Dawn	High School Assistant Principal	\$79,874	\$81,072.11
j.	Dilliplane	Robert	Intermediate Principal	\$90,293	\$91,647.40
k.	Evans	David	High School Assistant Principal	\$73,500	\$74,602.50
l.	Forsyth	Eric	Director of Administrative Services	\$75,452	\$76,583.78
m.	Holcomb	Kimberly	Director of Transportation	\$76,118	\$77,259.77
n.	Hopkins	Lynda	Director of Pupil Services 9-12	\$96,121	\$97,562.82
o.	Kerstetter	Eric	Intermediate and Elementary Assistant Principal	\$75,823	\$76,960.35
p.	Krotowski	Carolyn	High School Assistant Principal	\$78,485	\$79,662.28
q.	Kulick	Gail	Elementary Principal	\$99,475	\$100,967.13
r.	Lalli	Joseph	High School Assistant Principal	\$73,500	\$74,602.50
s.	Livingston	Irene	Elementary Principal	\$93,660	\$95,064.90
t.	Maynard-Freed	Araina	Access Coordinator	\$53,250	\$54,048.75
u.	McIntyre	Thomas	Assistant Business Manager		\$56,196.92

			(effective 2/11/13)		
v.	Padavano	Debra	Interim High School Assistant Principal (effective 7/17/12)	\$75,000	\$76,125.00
w.	Schmid	Paul	Director of Food Services	\$73,850	\$74,957.75
x.	Shearouse	James	Director of Maintenance	\$83,063	\$84,308.95
y.	Stevens	Kim	Director of Pupil Services 6-8	\$94,231	\$95,644.47
z.	Vitale	Margaret	Intermediate and Elementary Assistant Principal	\$72,929	\$74,022.93
aa.	Williams	Thomas	Director of Custodial Services	\$68,048	\$69,068.72
bb.	Zall	Stephen	High School Principal and Coordinator of Staff Development 6-12	\$101,527	\$103,049.91

XII. PETITION

ACTION BY THE BOARD:

Motion was made by Douglas Freeman to approve that the Solicitor and Superintendent of the District be authorized and directed to prepare and file a Petition with the Local Court of Common Pleas for the purpose of having Rafael Martinez and Peter Petrosino appointed as substitute school police (attendance) officers for the District. Motion was seconded by Roy Horton and carried unanimously, 9-0.

XIII. CONTRACTS

ACTION BY THE BOARD:

Motion was made by Douglas Freeman to approve the contracts listed for their specific services, rates and effective dates totaling under \$10,000, subject to the review and recommendations of the Solicitor and approval of the Administration regarding the terms and conditions of any final contract, other than price or cost. Motion was seconded by Michael Meachem and carried unanimously, 9-0.

	NAME	SERVICE	RATE	PAYMENT FROM	EFFECTIVE DATE
1.	Agolino, Jennifer	Teach Me to Read At Home Family Workshop	Not to Exceed 9 hours @ \$28.28 p/h for a total of \$254.52	KTO Grant - Parent Presentations	2/7/13, (snow date 2/13/13), 3/7/13 & 4/11/13
2.	American Red Cross	CPR/AED/First Aid Training	\$1,900.00	Professional Development	3/8/13
3.	Beal, Hillary	Podcasting Basics	\$200.00	Professional Development	3/23/13 (snow date 4/6/13)
4.	Bohrman, Jenny	Teach students about Bat Education	No Cost	N/A	3/22/13
5.	Joy Brewster and Associates, Inc.	Functional Behavior Assessment/Analysis of a student in the ESASD.	\$3,695.00	District Special Education	1/22/13-6/30/13
6.	Burlein-Pitz, Carrie	Teach Me to Read At Home Family Workshop	Not to Exceed 9 hours @ \$28.28 p/h for a total of \$254.52	KTO Grant - Parent Presentations	2/7/13, (snow date 2/13/13), 3/7/13 & 4/11/13
7.	Chighizola, Dawn	Screencasting for MAC	\$137.50	Professional Development	3/23/13 (snow date 4/6/13)
8.	CIU #20	Homebound Instruction	\$44.00/hour for 10 hours, plus mileage. Not to Exceed \$527.00	District Special Education	2/26/13 – 6/7/13 or until the 10 hours are completed prior to graduation 2013.
9.	Conti, Rhonda	Teach Me to Read At Home Family Workshop	Not to Exceed 9 hours @ \$28.28	KTO Grant - Parent Presentations	2/7/13, (snow date 2/13/13), 3/7/13 &

			p/h for a total of \$254.52		4/11/13
10.	Devereux Pocono Center	Transitional Programming	\$146.40/ 6 hour Day, Not to Exceed \$3,952.80	District Special Education	2/26/13-6/7/13 or upon graduation 2013
11.	Devereux Pocono Center	Transitional Programming	\$96.60/ 6 hour Day, Not to Exceed \$2,527.20	District Special Education	2/26/13-6/7/13 or upon graduation 2013
12.	Doyle, Jacqueline	Teach Me to Read At Home Family Workshop	Not to Exceed 13.5 hours @ \$28.28 p/h for a total of \$381.78	KTO Grant - Parent Presentations	2/7/13, (snow date 2/13/13), 3/7/13 & 4/11/13
13.	Easton Coach Company	Charter Buses to transport H.S. South students and chaperones to prom.	\$8,085.00	H.S. South	5/18/13
14.	Gonda, Claudia	Teach Me to Read At Home Family Workshop	Not to Exceed 9 hours @ \$28.28 p/h for a total of \$254.52	KTO Grant - Parent Presentations	2/7/13, (snow date 2/13/13), 3/7/13 & 4/11/13
15.	Greenwood, Jill	Educational Social Networking	\$200.00	Professional Development	3/23/13 (snow date 4/6/13)
16.	Gullstrand, Majory	Understanding Copyright	\$137.50	Professional Development	3/23/13 (snow date 4/6/13)
17.	Harris, Deborah	Common Core Math Assessment Development Training and Consultation	\$1,500.00	ABG Grant	4/8/13, 4/9/13, 5/2/13, 5/3/13, 5/9/13 & 5/10/13
18.	Heeter, Pat	Teach Me to Read At Home Family Workshop	Not to Exceed 9 hours @ \$28.28 p/h for a total of \$254.52	KTO Grant - Parent Presentations	2/7/13, (snow date 2/13/13), 3/7/13 & 4/11/13
19.	Hogan, Karin	Teach Me to Read At Home Family Workshop	Not to Exceed 9 hours @ \$28.28 p/h for a total of \$254.52	KTO Grant - Parent Presentations	2/7/13, (snow date 2/13/13), 3/7/13 & 4/11/13
20.	Hnasko, Scott	Using Technology to Tech the Traits of Writing	\$200.00	Professional Development	3/23/13 (snow date 4/6/13)
21.	Hnasko, Scott	Using Technology to Enhance Jr. Great Books lessons	\$200.00	Professional Development	3/23/13 (snow date 4/6/13)
22.	Kresge, Nicole	Tech. Integration in the Elementary Classroom	\$137.50	Professional Development	3/23/13 (snow date 4/6/13)
23.	Langan, Brooke	Spring Into Technology	350.00	Professional Development	3/23/13 (snow date 4/7/13)
24.	Leight, Donna	The Door Scene Part 1: Effective Moviemaking in the classroom.	\$200.00	Professional Development	3/23/13 (snow date 4/6/13)
25.	Madas, John	Google Docs	\$137.50	Professional Development	3/23/13 (snow date 4/6/13)
26.	Martin, Joseph	Spring Into Technology	350.00	Professional Development	3/23/13 (snow date 4/7/13)
27.	Miller, Barbara	Teach Me to Read At Home Family Workshop	Not to Exceed 9 hours @ \$28.28 p/h for a total of \$254.52	KTO Grant - Parent Presentations	2/7/13, (snow date 2/13/13), 3/7/13 & 4/11/13
28.	Monroe County	Third grade virtual field	\$120.00	Curriculum	4/24/13

	Conservation District	trip, pond and forest habitats			
29.	Northeast Pennsylvania Center for Independent Living	Sign Language Interpreter for meetings.	\$145.00	Bushkill Elementary	1/9/13
30.	Panepinto, Carrie	Getting Interactive with your IWB	\$200.00	Professional Development	3/23/13 (snow date 4/6/13)
31.	Partington, Betty	Collaborative Wikis	\$200.00	Professional Development	3/23/13 (snow date 4/6/13)
32.	Partington, Betty	Greenscreening with MAC	\$200.00	Professional Development	3/23/13 (snow date 4/6/13)
33.	Pierce, Mary	Teach Me to Read At Home Family Workshop	Not to Exceed 9 hours @ \$28.28 p/h for a total of \$254.52	KTO Grant - Parent Presentations	2/7/13, (snow date 2/13/13), 3/7/13 & 4/11/13
34.	Riley, Kim	Teach Me to Read At Home Family Workshop	Not to Exceed 9 hours @ \$28.28 p/h for a total of \$254.52	KTO Grant - Parent Presentations	2/7/13, (snow date 2/13/13), 3/7/13 & 4/11/13
35.	Rogers, Maria	Collaboration Through Voice Thread	\$200.00	Professional Development	3/23/13 (snow date 4/6/13)
36.	Ruhl, Jessica	Effective Technology for Content Area Research	\$200.00	Professional Development	3/23/13 (snow date 4/6/13)
37.	Sandri, Trudi	Teach Me to Read At Home Family Workshop	Not to Exceed 9 hours @ \$28.28 p/h for a total of \$254.52	KTO Grant - Parent Presentations	2/7/13, (snow date 2/13/13), 3/7/13 & 4/11/13
38.	Seidel, Maureen	Spring Into Technology	350.00	Professional Development	3/23/13 (snow date 4/7/13)
39.	Senior, Caren	Teach Me to Read At Home Family Workshop	Not to Exceed 9 hours @ \$28.28 p/h for a total of \$254.52	KTO Grant - Parent Presentations	2/7/13, (snow date 2/13/13), 3/7/13 & 4/11/13
40.	Slack, Julie	Teach Me to Read At Home Family Workshop	Not to Exceed 9 hours @ \$28.28 p/h for a total of \$254.52	KTO Grant - Parent Presentations	2/7/13, (snow date 2/13/13), 3/7/13 & 4/11/13
41.	Stricker, Stefanie	Socrative	\$137.50	Professional Development	3/23/13 (snow date 4/6/13)
42.	Tiernan, Patricia	Service Learning & Documentary Filmmaking	\$200.00	Professional Development	3/23/13 (snow date 4/6/13)
43.	Toth, Terry	Using School Wires to Build Your Webpage	\$200.00	Professional Development	3/23/13 (snow date 4/6/13)
44.	Trauschke, Billie	Digital Book Reports	\$200.00	Professional Development	3/23/13 (snow date 4/6/13)
45.	Turner, Patricia	Blogging in the Classroom	\$137.50	Professional Development	3/23/13 (snow date 4/6/13)
46.	Vitulli, Lisa	The Door Scene Part 2: Effective Moviemaking in the Classroom	\$200.00	Professional Development	3/23/13 (snow date 4/6/13)
47.	Werth, John	STEM & Technology Education	\$137.50	Professional Development	3/23/13 (snow date 4/6/13)
48.	Wescott, Shawn	Spring Into Technology	350.00	Professional Development	3/23/13 (snow date 4/7/13)
49.	Zelinski, Jan	Data Analysis Across the Content Areas Using Excel	\$200.00	Professional Development	3/23/13 (snow date 4/6/13)
		TRANSPORTATION	CONTRACTS		
1.	Davis, Christine	Contract Transportation	\$169.96/day	Transportation Dept.	1/24/13
2.	Holmes, Deborah	Contract Transportation	\$149.13/day	Transportation Dept.	2/11/13

3.	Krupski, Diane	Contract Transportation	\$282.77/day	Transportation Dept.	1/28/13
4.	Krupski, Diane	Contract Transportation	\$276.34/day	Transportation Dept.	1/30/13
5.	Muti, Peter	Contract Transportation	\$152.91/day	Transportation Dept.	1/28/13
6.	Muti, Peter	Contract Transportation	\$240.88/day	Transportation Dept.	2/4/13
7.	Bellinger, Tania	Contract Transportation	\$109.75/day	Transportation Dept.	1/22/13

(See pages 37-86)

XIV. STUDENT ITEMS

A. Placements

ACTION BY THE BOARD:

Motion was made by Douglas Freeman to approve the agreed upon alternative placements for the students listed for recommended schools and times indicated. Motion was seconded by Robert Cooke and passed 8-1. Michael Meachem voted no.

	Student Number
a.	12170907
b.	12171208
c.	12021209
d.	12020910
e.	12021011
f.	12171012
g.	12170913

(See pages 87-89)

B. Overnight Field Trips

ACTION BY THE BOARD:

Motion was made by Douglas Freeman to approve the overnight field trips listed. The proposal and itineraries for the field trips meet the required Board Policy #121. Motion was seconded by Robert Cooke and carried unanimously, 9-0.

	Name	Activity	Location	Dates
1.	Madas, John (Trip #3094)	Cavalier Voices Spring Tour	Jersey Shore, NYC and Boston, MA	6/10/13 – 6/14/13
2.	Peters, Karen	H.S. South DECA students to State Career Development Competition.	Anaheim, CA	4/23/13 – 4/28/13

(See pages 90-91)

C. Field Trips – 75 Miles or More

ACTION BY THE BOARD:

Motion was made by Douglas Freeman to approve the 75 miles or more field trips listed. The proposal and itineraries for the field trips meet the required Board Policy #121. Motion was seconded by Robert Cooke and carried unanimously, 9-0.

	Name	Activity	Location	Dates
1.	Emile, Guida	Middle Smithfield students to Liberty Science Center	Jersey City, NJ	5/30/13
2.	Healey, Michael (Trip #3011)	High School South students to United Nations Global Youth Conference	New York, NY	3/27/13
3.	Hnasko, Scott (Trip #3016)	Resica Elementary 5 th Grade students to Junior Achievement BizTown	Pittston, PA	5/17/13

4.	Keyes, Lisa (Trip #3079)	East Stroudsburg Elementary 3 rd grade students to Liberty Science Center	Jersey City, NJ	5/16/13
5.	LaBar, Keith	H.S. North Chorale students to sing at the Capitol Building.	Harrisburg, PA	3/14/13
6.	Mason, Todd (Trip #3010)	Women's Choir & Cavalier Voices Cadets to a Competition.	Middletown, PA	5/31/13
7.	Muniz, Kathleen (Trip #3115)	7 th Grade Lehman Intermediate students to Adventure Aquarium	Camden, NJ	5/29/13
8.	O'Donnell, Paul	H.S. North students to STEM Competition	Philadelphia, PA	4/27/13
9.	Toth, Donald (Trip #2959)	Good Morning JTL students & Media Design Class to Central Park Zoo	New York, NY	4/24/13
10.	Zavertnik, Louise (Trip #3092)	Lehman Intermediate 8 th grade students to Citi Field- Mets Game	Flushing, NY	5/22/13

(See pages 92-101)

D. School Calendar – Additional Cancellations

ACTION BY THE BOARD:

Motion was made by Roy Horton to provisionally revise the 2012-2013 School Calendar to provide that, in the event of a single additional cancellation day, the Spring Recess closure scheduled for March 28, 2013 shall be eliminated and the schools shall be open, and in the event of two (2) additional cancellation days, the Spring Recess closures scheduled for both March 28 and April 1, 2013 shall be eliminated and the schools shall be open on both dates. Motion was seconded by Robert Gress and failed, 0-9.

(See page 102)

XV. OLD AND NEW BUSINESS

- A. MCTI Funding Formula
- B. 2013-14 Bus Buy-Back Bids

XVI. CONFERENCE ATTENDANCE

A. Board Member

ACTION BY THE BOARD:

Motion was made by Robert Gress to approve the attendance of Michael Meachem at the SkillsPath Social Media Marketing Conference in Allentown, PA on April 18, 2013 in the approximate amount of \$266.00. Motion was seconded by Roy Horton and carried unanimously, 9-0.

XVII. APPOINTMENT TO THE COLONIAL I.U. #20 BOARD

ACTION BY THE BOARD:

Motion was made by Douglas Freeman to appoint Eileen Featherman to serve a three-year term, from July 1, 2013 through June 30, 2016, on the Colonial I.U. #20 Board. Motion was seconded by Robert Gress and carried unanimously, 9-0.

Current Member: Eileen Featherman

(See page 103)

XVIII. COMMITTEE RESIGNATIONS

ACTION BY THE BOARD:

Motion was made by Douglas Freeman to accept the resignation(s) of Roy Horton as a member of the Budget Advisory Committee, the Property/Facilities Committee, the Policy Review Committee and the Act 93 Meet and Discuss Committee due to professional and family responsibilities. Motion was seconded by Michael Meachem and carried unanimously, 9-0.

(See page 104)

XIX. COMMITTEE APPOINTMENTS

1.

NO ACTION WAS TAKEN BY THE BOARD: Motion to appoint _____ as a member of the Budget Advisory Committee to replace Roy Horton, who has resigned as a member of that committee (Ronald Bradley, Robert Gress, Marjorie James and Michael Meachem are the current remaining members).

2.

ACTION BY THE BOARD:

Motion was made by Robert Gress to appoint Eileen Featherman as a member of the Property/Facilities Committee to replace Roy Horton, who has resigned as a member of that committee (Ronald Bradley, Robert Gress and Robert Cooke are the current remaining members). Motion was seconded by Marjorie James and carried unanimously, 9-0.

3.

ACTION BY THE BOARD:

Motion was made by Robert Cooke to appoint Eileen Featherman as a member of the Act 93 Meet and Discuss Committee to replace Roy Horton, who has resigned as a member of that committee (Robert Gress and Michael Meachem are the current remaining members). Motion was seconded by Marjorie James and carried unanimously, 9-0.

4.

ACTION BY THE BOARD:

Motion was made by Robert Cooke to appoint Marjorie James as a member of the Policy Review Committee to replace Roy Horton, who has resigned as a member of that committee (Michael Meachem and William Searfoss are the current remaining members). Motion was seconded by Douglas Freeman and carried unanimously, 9-0.

5.

ACTION BY THE BOARD:

Motion was made by Roy Horton to appoint William Searfoss as the Chairperson for the Policy Review Committee to replace Roy Horton, who has resigned as a member of that committee. Motion was seconded by Robert Gress and carried unanimously, 9-0.

XX. FISCAL ITEMS

A. Designation of Agent Resolution

ACTION BY THE BOARD:

Motion was made by Douglas Freema to adopt the Designation of Agent Resolution, as presented and attached to this agenda, designating Jeffrey S. Bader, Business Manager, or Eric Forsyth, Director of Administrative Services, as the Applicant Agent of the District for the execution of all required forms and documents for the purpose of obtaining financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act for Hurricane Sandy (Federal disaster declaration DR-4009). Motion was seconded by Roy Horton and carried unanimously, 9-0.

(See page 105)

B. Berkheimer Associates

ACTION BY THE BOARD:

Motion was made by Douglas Freeman to approve the formal resolution in substantially the form as presented at this meeting appointing Jeffrey S. Bader, Thomas McIntyre and Sonya Burch as authorized representatives of the District for the purpose of obtaining confidential information from Berkheimer Associates relative to the collection of taxes for the District. Motion was seconded by Roy Horton and carried unanimously, 9-0.

(See page 106)

C. Bids

ACTION BY THE BOARD:

Motion was made by Michael Meachem to request Board approval to seek bids for Industrial Technology and Athletic equipment and supplies for the 2013-14 school year. Motion was seconded by Douglas Freeman and carried unanimously, 9-0.

D. Tax Relief Request

ACTION BY THE BOARD:

Motion was made by Michael Meachem to deny the request for a waiver of penalties and interest and for a grant of an extension for payment with regard to 2012-2013 school taxes due on Monroe County Tax Code Parcel No. 09/9C/1/79. Motion was seconded by Douglas Freeman and passed 7-2. Ronald Bradley and Michael Meachem voted no.

(See page 107)

E. JM Hill HVAC & Electrical Project

ACTION BY THE BOARD:

Motion was made by Douglas Freeman to accept the bid of Wind Gap Electric, Inc. in the total amount of \$1,204,113.00 and to accept the low bid of JBM Mechanical, Inc. in the amount of \$2,991,000.00 for electrical and HVAC upgrades to the JM Hill Elementary School as are more particularly set forth in the formal resolution presented at this meeting. Motion was seconded by Robert Gress and carried unanimously, 9-0.

(See pages 108-112)

F. Use of Facilities

1.

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the requests for use of facilities as listed for Class 1 school-related activities (no facility fees will be incurred as per Policy #707). Motion was seconded by Douglas Freeman and passed 8-1. Michael Meachem voted no.

CLASS 1 – SCHOOL-RELATED USE OF FACILITIES – (Sports Feeder Programs/Student Educational Enrichment Programs)

Board Agenda	BUILDING	DATE from	DATE to	ORGANIZATION	EVENT	Facility Fee Waived
2/25/13	H.S. South	3/2/13	3/2/13	E.S. Little League	Conditioning/hitting/throwing	Yes
2/25/13	H.S. South	5/21/13	8/21/13	E.S. Mustangs & Sr. Babe Ruth	Baseball Practices & Games	Yes
2/25/13	Lehman	3/26/13	6/4/13	Bushkill Youth Association	Wrestling Practices & Baseball Practices	Yes
2/25/13	Resica	3/24/13	6/21/13	FC Pocono	Soccer Practice	Yes

(See pages 113-116)

2.

ACTION BY THE BOARD:

Motion was made by Doug Freeman to approve the request for use of facilities as listed for Class 1 school-related activities. (Facility fees and personnel fees will be paid by District XI as per the attached fee schedule). Motion was seconded by Roy Horton and carried unanimously, 9-0.

CLASS 1 – SCHOOL-RELATED USE OF FACILITIES – (Sports Feeder Programs/Student Educational Enrichment Programs)

Board Agenda	BUILDING	DATE from	DATE to	ORGANIZATION	EVENT	Facility Fee Waived
2/25/13	H.S. South	2/14/13	2/16/13	District XI	District JV Wrestling Tournament	No

(See pages 117-118)

3.

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the requests for use of facilities as listed for Class 2 Governmental Agency (no facility fees will be incurred as per Policy #707). Motion was seconded by Robert Gress and carried unanimously, 9-0.

CLASS 2 – GOVERNMENTAL AGENCY USE OF FACILITIES

Board Agenda	BUILDING	DATE from	DATE to	ORGANIZATION	EVENT	Facility Fee Waived
2/25/13	H.S. North	5/16/13	5/17/13	Pennsylvania State Board of Education	Porter Township Hearing	Yes
2/25/13	H.S. South	4/28/13	4/28/13	State Representative Rosemary M. Brown*	Family Expo	Yes
2/25/13	M. Smithfield	11/9/13	11/9/13	State Representative Rosemary M. Brown*	2 nd Annual Veterans' Expo	Yes
2/25/13	Resica	3/23/13 (rain date 3/24/13)	3/23/13 (rain date 3/24/13)	Middle Smithfield Twp Park & Recreation	Easter Egg Hunt	Yes

(See pages 119-122)

***PERSONNEL FEES WILL BE ASSESSED.**

4.

ACTION BY THE BOARD:

Motion was made by Michael Meachem to approve the request for use of facilities as listed for Class 3 Non-School Related Use of Facilities. (No fees will be assessed for practice fields as per Policy #707). Motion was seconded by Robert Gress. Motion to table was made by Robert Cooke and seconded by Roy Horton. Motion to table passed 8-1. Ronald Bradley voted no.

Board Agenda	BUILDING	DATE from	DATE to	ORGANIZATION	EVENT	Facility Fee Waived
2/25/13	H.S. South	6/4/13	7/30/13	Ed Ruisz's Speed Advantage Training Inc.	Speed & Agility Training	Yes

(See page 123)

G. Budget Transfers, Payment of Bills and Treasurer's Report

ACTION BY THE BOARD:

Motion was made by Robert Cooke to approve the Budget Transfers, Payment of Bills and Treasurer's Report listed in this agenda for the 2012-2013 fiscal year, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the Auditor General. Motion was seconded by Douglas Freeman and carried unanimously, 9-0.

1. Budget Transfers - (See pages 124-132)
2. Payment of Bills - (See pages 133-166)
3. Treasurer's Report - (See pages 167-185)

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – February 25, 2013**

Carl T. Secor Administration Center – Board Room

Simultaneous Broadcast – High School North - Library

7:00 P.M.

ADDENDUM A

XX. FISCAL ITEMS

F. Use of Facilities

3. (continued)

ACTION BY THE BOARD:

Motion was made by Michael Meachem to approve the requests for use of facilities as listed for Class 2 Governmental Agency (no facility fees will be incurred as per Policy #707). Motion was seconded by Douglas Freeman and carried unanimously, 9-0.

CLASS 2 – GOVERNMENTAL AGENCY USE OF FACILITIES

Board Agenda	BUILDING	DATE from	DATE to	ORGANIZATION	EVENT	Facility Fee Waived
2/25/13	M. Smithfield	4/27/13	4/27/13	State Representative Rosemary M. Brown	Best Practices Seminar	Yes*

(See page 3)

***PERSONNEL FEES WILL BE ASSESSED.**

H. 2013-14 Bus-Back Bids

ACTION BY THE BOARD:

Motion was made by Michael Meachem to accept the low bids submitted by Rohrer Bus Sales for the purchase and buy back of thirty-six (36) 72 passenger, twelve (12) 28-30 passenger, and four (4) 18+2 passenger wheelchair vans during the 2013-14 school year at a net cost to the district of \$1,480,252. The acceptance is for a four (4) year buy-back with the buses to be returned on or before June 30, 2017. All buses are to be diesel. Motion was seconded by Ronald Bradley and carried unanimously, 9-0.

(See page 4)

I. MCTI Funding Formula

ACTION BY THE BOARD:

Motion was made by Douglas Freeman to approve the proposed revised funding formula for the Monroe Career & Technical Institute (MCTI). Under this formula, each school district's share of the general operating budget will be determined by each district's four (4) year average daily membership at MCTI as a percentage of the total four (4) year average daily membership of MCTI. In the first year, the new funding formula will be phased in with half of the allocation being determined under the old funding formula and half under the new funding formula, with the revised funding formula to be used in subsequent years. The first year of the funding formula change shall be 2014-15, although the East Stroudsburg Area School Board encourages an adoption for the 2013-14 school year. Motion was seconded by Robert Gress and carried unanimously, 9-0.

(See page 5-7)

J. WAN Optimization Appliance

ACTION BY THE BOARD:

Motion was made by Michael Meachem to approve the purchase of a Blue Coat SG900-45 Mach 5 WAN Optimization Appliance for the H.S. South District Data Center, in the amount of \$48,731.00, from IntegraOne per the CO-STARS State Contract #003-085. Motion was seconded by Douglas Freeman and carried unanimously, 9-0.

(See page 8)

K. Pike County Tax Assessment Appeal

ACTION BY THE BOARD:

Motion was made by Roy Horton that the Board approve the proposed settlement as recommended by the Pike County Assessor's Office establishing a fair market value of \$45,000.00 as evidenced by appraisal and authorize and direct the Solicitor to execute a stipulation regarding the same with regard to the tax assessment appeal which has been filed regarding Tax Parcel No. 197.03-04-48 (No. 2179-CV-2012). Motion was seconded by Douglas Freeman and carried unanimously, 9-0.

Public Participation on Item K.

None

XXI. ANNOUNCEMENTS/INFORMATION

- A. Mr. Gress said that a letter was discussed with regard to reassessment but was never acted upon. Mrs. Laverdure said this item was discussed but was never brought to the whole Board for discussion or to take any action upon. Mr. Searfoss asked for the letter and recommendation be placed on the March 18th Board agenda.
- B. Mr. Horton suggested that any further Board recommendations be written in a positive manner not to sway the Board members one way or another.
- C. Mr. Searfoss announced that an Executive Session will be held right after this meeting for the purpose of discussing personnel and negotiations.

XXII. ADJOURNMENT 9:39 P.M.

Respectfully Submitted,

Patricia L. Rosado
Board Secretary