

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION**

REGULAR SCHOOL BOARD MEETING

November 21, 2011

Carl T. Secor Administration Center – Board Room

7:00 p.m.

Minutes

- I. President Horace Cole called the meeting to order at 7:00 p.m. and led those present in the Pledge of Allegiance.
- II. **Members present were:** James Brunkard, Horace Cole, Robert Cooke, Douglas Freeman, Robert Gress, Bet Hays, Robert Huffman and William Searfoss. Audrey Hocker was absent.
- III. **School personnel present:** Michelle Arnold, Patricia Bader, David A. Baker, Brian Borosh, Mark A. Brown, John Burrus, Rick Carty, Maria Casciotta, Mike Catrillo, Katye Clogg, Robert Dilliplane, Irene Duggins, Larry Dymond, Kim Holcomb, Lynda Hopkins, Erin Hubert, James Johnston, Jay Kule, Gail Kulick, Ron Labar, Joe Lalli, Sharon Laverdure, Phil Lazowski, Irene Livingston, Frederick Mill, Maury Molin, Mary Ann Moore, Manvel Page, Amy Polmouter, Annelle Prefontaine, Carolina Rodriguez, Denise Rogers, Patricia Rosado, Paul H. Schmid, Jim Shearouse, Billie Trauschke, Matt Whitney, Thomas J. Williams and Nadia Worobij. Also present were: Thomas Dirvonas and Christopher Brown, Solicitors.
- IV. **Community members present:** Ronald Bradley, Marie Cohen, Robert Cohen, Leticia Coultren, Devin Day, Eileen Featherman, Glusiec Family, Hal Harris, Roy Horton, Marjory James, Bonnie Martinez, Brandon Martinez, Dan Martinez, Mike Meachem, Verona Meachem and Scott Schure.

Jamie Doyle, Public Financial Management
Jonathan Cox, Rhoads & Sinon

V. APPROVAL OF MINUTES AND AGENDA

ACTION BY THE BOARD:

Motion was made by Douglas Freeman to approve the minutes for the meeting of October 17, 2011, (pages 1-19), and this agenda for November 21, 2011 (pages 1-19), as submitted, with the Board of Education reserving the right to add to the agenda, and take further action on any items raised in executive session where immediate action on such items is considered to be in the best interest of the District. Motion was seconded by Robert Cooke and carried unanimously, 8-0.

VI. **ANNOUNCEMENT OF EXECUTIVE SESSION** -- An executive session was held this evening at 6:00 p.m. before this meeting for the purpose of discussing personnel, litigation and negotiations.

VII. ANNOUNCEMENTS BY THE BOARD

- A. Mr. Cole stated that the reorganization meeting of the new Board, which will be five new members who will be taking their seats, will be held on December 5, 2011 at 5:00 p.m. in the Board room.

VIII. SUPERINTENDENT'S REPORT

- A. Mr. Brunkard stated that at the Monroe Career & Technical Institute (MCTI) meeting he received an award for his years of services and past that, he did not follow too much. He stated that the meeting before that they received the unwelcomed news that their attempt to reorganize the way in which the school districts pay for stuff had failed to pass the Pleasant Valley Board. Mr. Brunkard stated that we sort of continue along with further discussions of that and the possibility of reopening, that he does not know to what purpose. He stated that he guesses that she has the update about this week that there was some difficulty at the MCTI and Mrs. Laverdure should apprise them of that.

Mrs. Laverdure stated that there was a broken pipe outside the MCTI building, which is a pump area, but it looks like they will be in full operation tomorrow. She stated that as of this afternoon, they were able to bypass what needed to be done, which will buy some time to get them to the Thanksgiving vacation where they can test everything fully. Mrs. Laverdure stated to the principals of the secondary level that she is anticipating a smooth start tomorrow. Mr. Freeman stated that he was at the MCTI, although Mrs. Laverdure did not see him. Mrs. Laverdure apologized for the confusion. Mr. Freeman stated that there will be reorganization at MCTI because a lot of the previous Board members were not elected. He stated that they will be going through some changes at MCTI also. Mr. Cooke stated that the MCTI National Honor Society held an induction ceremony on Wednesday. He stated that of the five new members, two were East Stroudsburg Area School District students. Mr. Cooke stated that we should be very proud of those students. Mrs. Laverdure stated that some students that were inducted last year were also present. Mrs. Duggins stated that about seven students were inducted last year. Mr. Cooke said, "Good job kids". Mr. Freeman stated that MCTI will soon be making presentations to all schools.

- B. There was no Colonial IU 20 Update.
- C. Mr. Brunkard thanked the Property/Facilities Committee members for all of their suggestions. He asked Mr. Williams, committee secretary, if anything was handed out. Mrs. Laverdure stated that they submitted notes to every Board member and made copies available for the public. Mr. Williams stated that the next Property & Facilities Committee meeting is on Thursday, December 8th at 5:30 p.m. in the East Stroudsburg Elementary School library. Mr. Gress stated that at the meeting in December, they will be reviewing all the capital lists and then get them to the Board for the next budget meeting.
- D. Mr. Christopher Brown stated that there have been no significant moves in the last month with the Porter Township Initiative. He stated that our brief to the Commonwealth Court regarding the financial matter is due two weeks from today. Mr. Brown stated that Wallenpaupack School District and Porter Township's will be due ten days thereafter and then the Commonwealth Court will schedule the remainder of it. He stated that with regard to the State Board portion of it, there has been no movement at all.
- E. Mrs. Irene Duggins stated that she would like to introduce Ms. Amy Polmounter and Mrs. Denise Rogers who had the pleasure, this year, of participating in the PSBA Excellence in Education Awards. Mrs. Duggins stated that their Concession Stand Project was selected for this award. She stated that they would like to thank the Board for supporting them in this endeavor and talk a little bit of their experience in Hershey. Ms. Amy Polmounter, teacher at High School South, turned the floor over to her two students, Frank Ems, last year's Concession Stand Director and Steven Tejada, this year's Concession Stand Director, for fall, winter and spring seasons.

Frank Ems thanked Mr. Brown, Mrs. Laverdure and the Board for giving them the opportunity to manage the concession stand. He stated that this business venture was very successful in that they raised well over \$15,000 for the participating school organizations. Frank stated that, also, through the PA FBLA State competition, they placed third in their business plan and with that, they had to write a management, marketing and executive summary for the concession stand and won third place. Frank stated that they won second place in the American Enterprise Chapter Project. He stated that this project was to promote the American Enterprise System throughout the school district as well as the community and from that, they took that project to the National level and competed there and got very good remarks. Frank stated that before this all started last spring, they were approached by Mrs. Duggins, who helped them apply and present at the PSBA Conference and the Administrators in Excellence Education Fair.

Steven Tejada stated that they had the honor of being accepted into the PA Excellence in Education Fair where they presented their project entitled Promoting Youth Entrepreneurship through South Concessions. He stated that while at the Excellence Fair, they had the opportunity to speak with many vendors who incorporate their businesses through schools. Steven stated that they also had the opportunity to speak to many school representatives. He stated that Chambersburg and Dallas were very interested in their project and wanted to use it as an example for opportunities that they wanted to open up in their schools. Steven stated that aside from working the booths and when speaking with the representatives, they were extremely impressed with how our school is in different areas of public education. He stated that, basically, when the representatives told them that their school does not have what our school has or that our FBLA has what their school's FBLA doesn't and some schools don't have FBLA in their schools, it felt good to see that our FBLA students were doing things right.

Frank Ems stated that the project that was accepted into the PA Education in Excellence Fair, it was called the American Enterprise Project. He stated that what they did with this project was that they had to write a 30-page, almost like a business plan, describing exactly how we brought the American Enterprise into the concession stands. Two examples we said is that they brought the community members through as workers and team representatives.

He stated, for example, there were kids there from the soccer team and if parents could not fill in, they showed them how real businesses could be run. Frank stated that they got a lot of feedback from the parents that were really impressed to see how professional they were and how they actually took it very seriously. He stated that this project took 2nd place in State which qualified them to go to the National level for FBLA. Frank stated that there, he and Ralph Jean-Noel, H.S. South graduate, presented the project. He stated that the judges were very impressed and honored them for their Youth Entrepreneurship venture at High School South. Frank thanked the Board for their support and many opportunities.

- F. Mrs. Duggins stated that they would like to honor our National Merit Semi-finalists and Commended Students. She stated that, this year, we are fortunate to honor four High School South seniors for their outstanding accomplishment as juniors on their 2010 PSAT (Preliminary Scholastic Achievement Test). Mrs. Duggins stated that they are one of 34,000 students nationwide being recognized as a Commended Student or advancing to semi finalist and eventually as the highest honor of finalist status. She stated that we have not received finalist status. Mrs. Duggins stated that approximately 1.6 million students in 20,000 high schools across the United States participate in the National Merit Program. She stated that based on their scores, students who scored in the top 34,000 scores reached commended status. Mrs. Duggins stated that those who advanced to the semi finalist status scored amongst the top 1% of students in the Nation. She stated that this year, we recognize four students from High School South for their outstanding accomplishment. Mr. Michael Catrillo, High School South Principal, and Mr. Jay Kule, H.S. South Guidance Counselor, were at the meeting tonight to help with the acknowledgement of the following students:

Andrew Glusiec-Commended Student with parents, Joan and Peter Glusiec

Brandon Martinez -Commended Student with parents, Daniel & Bonnie Martinez

Joshua Cohen-Semi-Finalist Student with parents, Robert & Maria Cohen

Jason Saied -Semi-Finalist Student (not in attendance)

Mrs. Duggins stated that Commended students are among the top 34,000 students in the United States and the semi-finalist are among the top 1% on the PSATs. She stated that it is a very coveted prize and we are very proud of all of these students and their parents who are supporting them to do their best.

- G. Mrs. Duggins stated that in order to receive a Keystone Award, the school must make AYP (Annual Yearly Progress) for two consecutive years. Mrs. Duggins presented the following schools with a Keystone Award for making AYP for two consecutive years:

J. M. Hill Elementary- Principal, Michelle Arnold

Smithfield Elementary-Principal, John Burrus

Resica Elementary-Principal, Gail Kulick

Lehman Intermediate-Principal, Robert Dilliplane

Mrs. Duggins stated that Lehman Intermediate School has made AYP for about six consecutive years. She stated that schools that have received Title 1 funding that have made AYP for two consecutive years, qualify for what the Pennsylvania Department of Education (PDE) awards as Title I Distinguished School. Mrs. Duggins stated that in order to get this, they need to also show that they are making outstanding growth achievement and in other majors. She stated that she is proud to announce that Lehman Intermediate School has been named by PDE as a Title I Distinguished School for 2011. Mrs. Duggins presented Mr. Dilliplane with a trophy for his trophy case. She stated, again, this is a very coveted award and Lehman Intermediate School qualified for a National Title I Distinguished School. She stated that they selected only three schools for this award but just qualifying as a Title I Distinguished School is quite an accomplishment. Mrs. Duggins stated that they are very proud of our district and she congratulated everyone.

- H. Mrs. Bader stated that this evening Ms. Jamie Doyle and Jonathan Cox are here to discuss the refinancing of some of our debt that concluded today.

Ms. Jamie Doyle, Public Financial Management (PFM), stated that the Board received a copy of a blue cover handout which contains the results from the competitive internet auction that was held today at 11:00 a.m. for \$9,995,000 that was broken into two pieces; \$7,495,000 was for refunding bonds and \$2,500,000 was new money to finish up our project. She stated that page 1, has the interest rates. Ms. Doyle stated that the bottom half of the page has the long-term fixed interest rates that we borrowed at, as a municipality, still overall time lows which worked

out well today for the financing. She stated that on page 2, we see that we maintained our underline A1 credit rating which is an excellent credit rating. Ms. Doyle stated that based on the State's rating, we get bumped up to Aa3, which is one notch better than our underline rating. She stated that on the bottom of page 2, it has that Moody's continues to be impressed. Ms. Doyle stated that Moody's lists as our strength our improving reserve levels and stable tax base. She stated that on page 6, we see that we received 46 different bids this morning from five different underwriting syndicates. Ms. Doyle stated that the winning bid came from Janney Montgomery Scott. She stated that they bid a true interest of just over 2.5% and they bid 8 different times in order to have that ultimate winning bid. Ms. Doyle stated that in the middle of page 6, it has that the winning bid from Janney Montgomery Scott included an insurance policy from AGM. She stated that the 2nd, 3rd and 4th bid winners did not include insurance in their bids. Ms. Doyle stated that the last place included insurance. Ms. Doyle stated that this is all factored into the true interest cost we see in column 2. She stated that on the bottom of page 6, has the call date which is five years, May 15, 2017. Ms. Doyle stated that on page 7 is the chronology of those same 46 bids. She stated that although our option was supposed to end at 11:15 a.m., there were actually 8 activations of the 2 minute rule which means they were really "duking it out", competing and someone knew they were assuming their first place position which automatically adds two more minutes to the clock. Ms. Doyle stated that the action did not end until 11:23 a.m. and 17 seconds. She stated that on page 8 it has the Series A of 2004 Notes. Ms. Doyle stated that if we did nothing, we would continue making the payments that we see on this page. She stated that on page 9 there is the portion of the 2004A Notes that we are going to refund with this transaction so we are refunding the long end of these bonds. Ms. Doyle stated that on page 10 is the piece that we are not going to refund because we wanted to keep this overall issue at \$9,995,000 so that we can take advantage of the lower bank qualified interest rates. She stated that we will need to continue to make the payments on the unrefunded portion as seen on page 10. Ms. Doyle stated that page 12 is the important page. She stated that they have inserted Janney Montgomery Scott's winning coupons in column 3 and yields in column 4. Ms. Doyle stated that this is simply replacing higher interest rates with lower interest rates just like we would on our home mortgage. She stated that we are not extending the debt at all because it still pays off at exactly the same point and time. Ms. Doyle stated that those lower interest rates that we see are what generate the savings in column 11 which are net to the school district in amount of \$650,135.14. She stated that if we look at the top of column 11, we will recognize these savings over five different fiscal years at about \$80,000 in the current year, about \$120,000 each next three years and finally about \$205,000 in the 2015/2016 school year. Ms. Doyle stated that then the payments go back to what they otherwise would have been give or take about a couple of thousand dollars. She stated that the \$650,000 that she mentioned is a net savings, meaning after the State gets their share of the savings and after the cost of issuance, we will see on the next page. Ms. Doyle stated that just a reminder, the historical benchmark is that we do a refunding if your net savings are at least 2% of the principal amount that we are refunding. She stated that our net savings are 8.74% of the principal amount that we are refunding, so they are more than 4 times that historic benchmark; therefore, it was a very attractive bid today. Ms. Doyle stated that just for comparison purposes, when she was here on September 19th when we authorized them to proceed with the transaction, the savings at that time, they were only estimated to be about \$385,000. She stated that we very much exceeded the expectations that were set forth in September. Ms. Doyle stated that this is a one time savings, so she would encourage you to use them towards one time types of expenditures and not in your regular operating budget.

She stated that on page 13, this is new money series of the 2.5 million dollar transaction. Ms. Doyle stated that we will see Janney Montgomery Scott's coupons and yields in column 3 & 4. She stated that in column 9, we will see that we have partial payment in the current year and then the year after it is about \$170,000 a year in debt service. Ms. Doyle stated that, again for comparison, when she was here in September, we estimated that to be about \$185,000 a year so we are about \$15,000 under budget which equate to .02 mils. She stated that this is good news as well. Ms. Doyle stated that page 14 has the breakdown of sources and uses of funds. She stated that in the middle of the page it has the settlement which is expected to occur on January 3, should we chose to accept the winning bid. Ms. Doyle stated that the box labeled "Yield of the Issue", we should effectively be accomplishing the refunding and the new money at an arbitrage yield of about 2.3%. She stated that this is the rate they will report to the IRS which is a very attractive interest rate.

Ms. Doyle stated that on page 15 it has the update of our summary of outstanding debt. She stated that we have removed the 2004A Notes that we would be refunding and added columns 18 & 19 to reflect the two new series of bonds that we are voting on this evening. Ms. Doyle stated that on page 16 it has a comparison to another school district that went out in the market late last week with very similar credit ratings to ours. She stated that we can see that our interest rates are significantly better than theirs are in every maturity. Ms. Doyle stated that PFM was very pleased with the results of the action today. She stated that they would like to recommend that we accept the Janney Montgomery Scott proposal. Ms. Doyle thanked Mrs. Bader and administration for all of their help in getting them to this point as well as their local solicitor and bond counsel who will be speaking in a minute. She stated that it certainly takes a lot of collaborative efforts to work together and deliver results that are this favorable.

Mr. Jonathan Cox, Rhoads, & Sinon, stated that he is here tonight on our behalf as our bond counsel. He stated that he handed out two resolutions that have been advertised as required by the Debt Act and reviewed by our Solicitor. Mr. Cox stated that he handed out the final versions of the two resolutions with all the blanks filled in as a result of today's sale and winning bid from Janney Montgomery Scott. He stated that even though it is a single bond issue, there are two series; Series of 2012, for the refunding of the 2004A Notes and the Series A 2012 for the capital projects of the school district reference in that resolution. Mr. Cox stated that this makes it easier for PDE's reimbursement and Plan Con paperwork to keep these issues separate. He stated that this is what they have done. Mr. Cox stated that although the bid from Janney Montgomery Scott was for the entire issue, the two resolutions are substantially similar. He stated that, obviously, the refunding resolution has all the mechanics for the issuance of the bonds and the retirement and redemption of the 2004A Notes whereas the second resolution has the mechanics for the deposit and use of the funds and establishment of the construction account. Mr. Cox stated that aside from that, the resolutions should be familiar to us. He stated that the resolutions contain all the provisions required for us to issue tax exempt obligations under the Local Government Unit Debt Act and to satisfy all the requirements under the Internal Revenue Code and Federal Securities Laws. Mr. Cox stated that we will see Exhibit A in each resolution which contains the final interest rates and maturities and Exhibit B contains the form of the bonds. He stated that these are the resolutions in a nutshell.

- I. Mrs. Pat Bader stated that tonight we are doing a quick review of revenues for the Board members. She stated that they have a tab in the back of the book that is entitled revenues with detailed information. Mrs. Bader stated that, in front of them, they have a colored diagram which is also being displayed on the screens. She said that she wanted to remind the Board exactly where we are standing in the 2011/2012 and with the 2012/2013 budget. Mrs. Bader stated that we currently have expenditures in excess of revenues. She stated that this is called an operating deficit and this amount is \$1,656,000. Mrs. Bader stated that this is not a one time spike in expenditures but it is sustained expenditures. She stated that they will have to continue to cover them next year unless we come up with a cost savings plan. Mrs. Bader stated that some assumptions she made is that we can legally raise our taxes in 2012/2013 years by 2.3% which is our adjusted index. She stated that if she applies that amount of tax increase to the lower assessed values than the current year, and this has to be the first time in Eastburg history that our assessed values are less than the prior year, we can legally raise our taxes by approximately 1.5 million dollars. Mrs. Bader stated that we have some commercial and individual property assessment items that are pending and we are going to do a small reserve for that. She stated that, in addition, other local revenues are fairly flat. Mrs. Bader stated that we don't see any increase in our earned income tax, transfer tax or other taxes. She stated that we will have to monitor our delinquent tax collections based on the collection season this year. Mrs. Bader stated that she does not have any estimate of where the current collections are coming yet. She stated that, as far as State revenue, the word we are getting from the Governor is that State revenues will be flat for next year. Mrs. Bader stated that she is taking that to mean that Basic Education Funding will remain flat and we will be funded fully at the 2011/2012 level of grants. She stated that last year for the preliminary budget, she put in our grant revenue and then it was cut fully but then 50% of it was returned to us. Mrs. Duggins stated that the first look, as she is titling it, has the same level of revenues in it as 2011/2012. She stated that the only reason you see an increase of 2.1 million dollars is because the State refunds us 50% of our PSERS contribution, our retirement contribution and that rate is increasing significantly from 8.65% to 12.19%. Mrs. Bader stated that the increase means that the State has to give us back more money. She stated that using that scenario, State revenues actually increase to us. Mrs. Bader stated that she does not go along with what the Governor is telling us, that revenues are to remain flat and this is still an outstanding issue to be resolved sometime in the future. She stated that for this budget, federal revenues were thought to remain flat although we are hearing there are 1% decreases that are being passed down in IDEA and other Federal Programs. Mrs. Bader stated that what this means is, when we take a first look at our 2012/2013 revenues, we are under what we currently budgeted for the 2011/2012 school year. She stated that the analysis over time of our assessed values, while it is not startling to look at the graphs, there is a slight decline where assessed values are starting to go down. Mrs. Bader stated that she does not think it is any indication that it will stop too soon but she thinks it will continue for one year, if not two. She stated that at the December meeting, she will be marrying revenues with expenditures fully. Mrs. Bader stated that the Board may care to leave their books for next time in the carts or at their place and we will bring them out again next time.

Mr. Brunkard stated that Mrs. Bader said that we don't have any real analysis of the money coming in at this point. He stated that he wonders why that is because year to year money comes in. Mr. Brunkard asked is there a different timing of when she totals all that up. Mrs. Bader stated that it is because the discount period ends on September 30th, the base period ends November 30th and the penalty period ends December 31st. She stated that if people delay their payments to us and don't go delinquent but go to tax claims, we actually receive more revenue because we either receive base or penalty. Mrs. Bader stated that our collections can look better if taxpayers delay their payments to us. Mr. Brunkard stated that he is wondering why she does not have her finger on the pulse. He asked

do we have it year to year instead of the end of it or is there a lag in time. Mrs. Bader said, "No", it is because if the same amount of people pay in discount, it does not mean they won't pay in base. She stated that, for our collection, it is better. Mrs. Bader stated that December 31st is really when we know how we are doing. She stated that, today, we sent out just under 8,000 reminders to taxpayers that they still owe their taxes. Mrs. Bader stated that there could be installment payments in there. Mr. Brunkard asked how many reminders were sent out last year. Mrs. Bader stated that we sent out just about the same.

Mrs. Bader stated that she does not have a handout of the transportation budget. She stated that for the 2012/2013 year, we are going to go out to bid for the school bus purchases. Mrs. Bader stated that beyond that, the bus buyback transaction has been a historical transaction at East Stroudsburg Area School District, so this is a new experience for a lot of us. Mrs. Bader stated that approximately 1/3 of the fleet is purchased every year. She stated that this means that 72 passengers as well as the small specialty buses are purchased. Mrs. Bader stated that at the end of the third year of use, we resell that bus back to Wolfington at an established resale rate. Mrs. Bader stated that the price is based on a fixed annual cost of the bus and that rate can vary each year. She stated that on June 30, we sell back a three-year old bus and we replace it on July 1st with a brand new bus. Mrs. Bader stated that every June, we are selling buses, 1/3 of the fleet. She stated that 1/3 of the fleet is one year old and 1/3 of the fleet is two years old. Mrs. Bader stated that while the overall net, the difference between the purchase price and the sale price, can be different because of the makeup of the specialty and the 72 passengers buses, it is predictable. She stated that we do know what it is going to be but some of the issues with the bus buyback transaction is financial but not financial in the pure sense. She stated that she asked Ronnie LaBar and Kim Holcomb to attend tonight to answer any questions. Mrs. Bader stated that parts inventory, because we have just a single vendor or two and two manufacturers, we are able to maintain a very small parts inventory. She stated, in addition, we have effectively trained mechanics trained on the buses that we own; Internationally BE and Fort. Mrs. Bader stated that the current repair area is very small for the size fleet we have. She stated that the reason this transaction has historically been in place and the reason why those facilities are small is because the buses that are less than three years old are under warranty so there are no repairs. Mrs. Bader stated that if there are repairs, they are minor, like oil changes. She stated that if there is something significance, they are returned as a warranty to Wolfington or to an authorized dealer less than 35 miles away. Mrs. Bader stated that, in addition, Wolfington provides us with loaner buses when repairs are considered to be extensive. She stated for your information, administration plans on duplicating the current transaction when going out to bid as much as possible. Mrs. Bader stated that both the purchase and bus buyback will go out to bid. She stated that she wanted to open up the floor to the Board to ask questions about this transaction because we are going to ask them to go out to bid in, probably, January. Mrs. Bader stated that when the bids come back, we want you to be fully satisfied that this is the transaction that the Board wants to have.

Mr. Freeman asked if we ever bid out outsourcing the whole bus operations. Mrs. Bader stated not in her tenure. Mrs. Laverdure stated that we did some preliminary work at one point and we have not chosen to go that route. Mr. Freeman asked if we can revisit it just for figures. Mrs. Laverdure stated that, typically, that is done before negotiations and we are in the middle of negotiations. She stated that it would be difficult at this point; however, it can be done.

Mr. Gress stated that he has suggested a four-year lease cycle. He stated that he understands the cost for the parts inventory and some buses were shifted around so we don't put that much mileage on it or make sure runs are different yearly. Mr. Gress stated that he knows we said that we will talk about it in the future but if we are going to put the bid out, we should see what the cost difference is between the three or four year leases. He stated that he understands that the cost of extra trained mechanics because of extra work they would have to do but he believes we did delay the buses before. Mrs. Bader stated that we did try it. She asked Mr. LaBar to discuss his experience with the four year buses. Mrs. Bader stated that they kept five buses back. Mr. Labar stated that they kept five buses back out of that and he kept one spare and the other four went out on runs. He stated that they incurred more costs such as cracked frames support on the buses and he had to weld and do more repairs on the buses. Mr. LaBar stated that we also had to stock more parts. He stated that it would be something you can entertain. Mr. Gress stated that he understands either pay now or pay later. He stated that it is just one of those things because of the revenues and expenditures. Mr. LaBar stated that wear and tear really showed up on those buses. Mr. Gress stated that he understands and at least we have the history of trying it. Mrs. Bader stated that they did try it one year when they had a large amount of 72's compared to the small specialty buses so they decided to give it a try. She stated that they did it one year and it was mildly successful. Mr. Gress stated that maybe we can't do it but we should look at all options. Mr. LaBar stated that he did kind of handpick those buses and he kept the five best. Mr. Gress stated that due to the revenue and expenditures of things where revenues are flat and expenditures are going up, if there is anything we can look at, we should.

Mrs. Holcomb stated that she understands that they want her to reduce the size of fleet and she is trying but there comes a time where she has to decide between busing students and going out on field trips. She stated that if she sends back two or three more spares then, she will need to cut back on the amount of field trips she can run, then we end up going outside so it will cost us more. Mrs. Holcomb stated that there are a lot of factors that go in. She stated that most, if not all, of our 72s are maxed out with 60 riders and up. Mrs. Holcomb stated that with high schools that is not an easy feat. She stated that it will be like putting three Board members in a seat and say, make it work. Mrs. Holcomb stated that sometimes you can't but we would like to but it does not always work out. Mr. Brunkard asked when she says that they are maxed at 60 and up does that mean that 60 students are scheduled for it. He stated that what happens is that he knows as a parent, when his kids were going to school, he transported children but they were assigned a seat on a bus. Mr. Brunkard stated that once the other people in the neighborhood found out that he was giving his kids a ride to school half an hour later, then everyone showed up for a ride. He stated that sometimes when he sees the buses pull in, he sees them half empty even if you have 60 kids scheduled on a 72 bus run. Mr. Brunkard asked how many actually ride. Mrs. Holcomb stated that they roster at 72 and 60 ride. Mr. Brunkard stated so you roster at 72 and get about 80% of those who show up. Mrs. Holcomb said, "Yes". Mr. Brunkard asked how many walking students do we have in the district. He stated that we have close to 8,000 students but how many do we transport. Mrs. Holcomb stated that she cannot remember but she can get that information for him and they do take that into consideration. She stated that they have cut back five buses. Mrs. Holcomb stated that it they want her to cut more, then they should realize that we are also cutting back on what she can do with field trips. Mr. Gress stated that he does not know about cutting back but we will look at it during budget time. He stated that when it comes back to deciding a program or putting more kids back on the bus and if the State says to put three on a seat, then we can. Mr. Gress stated that this is what the law says and we are trying to make it comfortable within reason. He stated that during his daughters' years in the high school, they probably took the bus about three times. Mr. Gress stated that it is just something that we are short half a million dollars in revenues over expenditures, then where do we cut. He stated that sometimes you have to deal with the extra discomfort. Mrs. Holcomb stated that they will do whatever directive is given to her to do. Mr. Gress stated that he is looking at possibilities of where we can save.

- J. Mrs. Laverdure stated that she will save the School Directors Recognition of Service until the end of the meeting. She stated that she hopes everyone will stay to participate tonight. Mrs. Laverdure stated that they will be formally inducting into the PSBA honor roll of service, Horace Cole, William Searfoss and Bet Hays, as well as honoring the years of services of James Brunkard, Horace Cole, Bet Hays, Audrey Hocker and Robert Huffman. She asked everyone to stay and have some cake.
- K. Mrs. Laverdure stated that it was brought to her attention and she thinks it is important that when honoring students, it is also wonderful to get feedback from the students who go on to college. She stated that it was brought to her attention that on November 11, 2011, one of our graduates by the name of Evan Wichman, who is in Syracuse University and was one of 35 students to receive the 2011/2012 Remembrance Scholar which entitles him to a small stipend of a scholarship. Mrs. Laverdure stated that it is quite a prestigious award when you think about the number of students that go to Syracuse. She stated that the 2011 Remembrance Scholars were honored at the Hendricks Chapel on November 11, 2011. Mrs. Laverdure stated that this scholarship presentation comes from Pan Am Flight #103 that crashed in Lockerbie, Scotland and there were 35 students from Syracuse University. She stated that from that point on, the University has chosen to honor 35 students and what an honor for Evan to receive it this year.
- L. Mr. Gress stated that last Tuesday night, they held North and South competition games at the South School. He stated that they had games from dodgeball to tug a war. Mr. Gress stated that the best thing possible was the principals from North and South shooting from half course. He stated that it is on film and we should probably put it on the website. Mr. Gress stated that he witnessed Mr. Zall make a shot from half court which was unbelievable. He stated that Mr. Catrillo came close because he almost hit the foul line. Mr. Gress stated that he and Mrs. Laverdure were present and the students had a great time from dance offs, to dodgeball, sack races, etc. He stated that it was a fun event for everyone. Mrs. Laverdure stated that next year, we should have a sing off and let Mr. Zall go against Mr. Catrillo and we will then see who will win at that.

❖ Board Policies to be considered for approval at the December 19, 2011, Board Meeting are available for review in the Superintendent's Office on any District business day from 7:45 a.m. to 3:45 p.m.

- # 210 Use of Medications

(See pages A1-A6)

IX. PUBLIC PARTICIPATION --

Federal Programs
Title I
Title VI
Other Concerns

- A. Ms. Billie Trauschke, East Stroudsburg Area School District teacher, stated that she recently became Chairperson for Relay for Life. She stated that she wanted to thank the Board. Ms. Trauschke stated that this past year, Relay for Life was her second year as Chair. She stated that their relay was dedicated to a High School North graduate, Robert Buonacore and a former teacher, Dottie Conway, both who lost their battle to cancer this year. Ms. Trauschke stated that they had 170 participants and a total of 17 teams, 9 from school affiliations, including a team from Bushkill Elementary, Middle Smithfield Elementary, East Stroudsburg Elementary, bus drivers, student teams of High School North and Lehman Intermediate School. She stated the 8 teams were from the community which included students from our schools. Ms. Trauschke stated that their opening ceremony included the boy scouts from our schools who helped lead the Pledge of Allegiance. She stated that their Mayor of Hopetown was a former High School South graduate and survivor, Caitlyn Vauter. Ms. Trauschke stated that the National Junior Honor Society helped at the survivor dinner where they honored 59 survivors. She stated that the Lehman Intermediate Jazz band, led by Mr. Flicker, played for the survivors at the dinner. Ms. Trauschke stated that they honored and remembered survivors at their luminary ceremony. She stated that the principals of Middle Smithfield Elementary, Resica Elementary and High School North, all helped to read 180 names along with our Superintendent and a few other teachers. Ms. Trauschke stated that she is pleased to announce that they were the 2nd highest grossing Relay in Monroe County. She stated that even though High School North is in Pike County, our cancer control partner, Lisa Hoey, is from the Monroe County office. Ms. Trauschke stated that their Relay, that is mostly made up of students and faculty raised \$43,824. She stated that in the nine years that the district has been supporting them, they have raised a total of \$457,194.00. Ms. Trauschke stated that she is also pleased to announce that the money raised mostly stays in Monroe County. She stated that out of every dollar raised, only 11 cents goes to overhead, 40 cents goes to research and 49 cents stays in Monroe County to help our local cancer patients. Ms. Trauschke stated that the local American Cancer Society provides many programs to patients all for free, due to our efforts. She stated that she is truly proud to be part of the East Stroudsburg Area School District as a graduate and now as a teacher. Ms. Trauschke stated that we are a district that lives out our Creative Service Learning and creates future service leaders. She stated that she is pleased to tell us that Mary Ann Moore is our new chairperson this year. Ms. Trauschke stated that she will continue to serve as a mission and advocacy chair. She stated that as a token of her thanks, she brought a small gift for each Board member. Ms. Trauschke stated that she has a small gift for Mr. Baker, too, and she is not sucking up to him because he is her principal, but because he has been very accommodating in allowing them to hold their meetings at Middle Smithfield Elementary. Ms. Trauschke thanked everyone.
- B. Mr. Hal Harris stated that he is a parent of a child at High School North. He stated that he wanted to take the opportunity to thank the Board members for their service over the years and especially those who are leaving and welcomed those who are coming on Board. Mr. Harris stated that he has attended a few meetings and it always refers to pages that are not included. He wondered how he can see those pages so he can read them because the agenda says see pages. Mrs. Laverdure stated that anything that we can show you that are not personnel items, are posted on the website. She stated that the items are posted prior to this meeting which is Friday afternoon between 4:30 p.m. and 5:00 p.m. Mrs. Laverdure stated that the items are posted the Friday before the Regular School Board meeting. Mr. Harris stated that it was just a general question and thanked the Board again for their many years of service.

X. PERSONNEL ITEMS

A. Support Staff - Uncompensated Leaves

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve the uncompensated leaves for the support staff designated in accordance with the approved applicable policies, procedures and contractual agreement. Motion was seconded by William Searfoss and carried unanimously, 8-0.

1. **Uncompensated Leaves – In accordance with School Board Policy #539**

Name	Position Held
a. Hoover, Jere	Bus Driver – Transportation Effective Date: May 14, 2011 Length of Leave now through: February 9, 2012
b. Radick, Kirk	Bus Driver – Transportation Effective Date: October 20, 2011 Length of Leave: October 27, 2011
c. Safin, Sheri	Cafeteria Worker (full-time) – J. M. Hill Elementary Effective Date: October 24, 2011 Length of Leave: November 10, 2011
d. Wetklow, Tracy	Cafeteria Aide – Bushkill Elementary Effective Date: October 3, 2011 Length of Leave now through: November 4, 2011

(Requests received)

B. Support Staff

ACTION BY THE BOARD:

Motion was made by James Brunkard to approve the resignations, retirements, leaves of absence, change of status, reassignments and appointments to the support staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Robert Huffman and carried unanimously, 8-0.

1. **Resignations**

Name	Position Held
a. Prevost, Toni-Ann	Temporary Student Helper – Smithfield Elementary Effective Date: at the end of the workday on November 23, 2011.
b. Webb, Joseph	Student Helper – Lehman Intermediate Effective Date: at the end of the workday on November 30, 2011.

(See pages 20-21)

2. **Retirements**

Name	Position Held
a. Picciotti, Theodore	Custodian (1 st shift) – Smithfield Elementary Effective Date: at the end of the workday on January 4, 2012.
b. Whittaker, Dora	Bus Driver – Transportation Effective Date: November 21, 2011

3. Leaves of Absence (Date Changes) - In accordance with School Board Policy #535

Name	Position Held
a. Camara, Trindade	Bus Driver - Transportation Effective Date: August 31, 2011 Length of Leave now through: November 8, 2011
b. Rambone, Kelly	Instructional Aide - High School North Effective Date: October 6, 2011 Length of Leave now through: November 4, 2011
c. Vitulli, Susan	Payroll Clerk - Business Office Effective Date: July 18, 2011 Length of Leave now through: January 17, 2012 This leave is intermittent.

(Requests received)

4. Leaves of Absence - In accordance with School Board Policy #535

Name	Position Held
a. Ambrose, Joanne	Instructional Aide - Lehman Intermediate Effective Date: October 12, 2011 Length of Leave: November 28, 2011
b. Bryfogle, Linda	Security Guard (1 st shift) – High School South Effective Date: November 2, 2011 Length of Leave: December 2, 2011
c. Fahl, Sharon	Bus Driver – Transportation Effective Date: October 12, 2011 Length of Leave: December 2, 2011
d. Garris, Randy	Custodian (1 st shift) – Smithfield Elementary Effective Date: November 9, 2011 Length of Leave: twelve weeks
e. Knitter, Jefferey	Bus Driver – Transportation Effective Date: October 21, 2011 Length of Leave: November 28, 2011
f. Parke, Tina	Bus Driver – Transportation Effective Date: October 27, 2011 Length of Leave: November 11, 2011
g. Radick, Kirk	Bus Driver – Transportation Effective Date: September 8, 2011 Length of Leave: October 19, 2011
h. Wright, Patricia	Secretary - High School North Effective Date: December 14, 2011 Length of Leave: January 6, 2012

(Applications received)

5. Change of Status

Name	Appointment
a. Schubert, Edwin	From: Custodian (3 rd shift) (Step 1) – North Campus (LTS) To: Custodian (3 rd shift) (Step 1) – J. T. Lambert Intermediate (regular) Hourly Rate: \$12.73 (plus \$.50/per hour shift differential) Effective Date: November 22, 2011 Edwin replaces Carl Olson who retired.

6. Reassignments

Name	Appointment
a. Bartholomew, Kara	From: Student Helper – Smithfield Elementary To: Student Helper – Middle Smithfield Elementary Effective Date: October 26, 2011 This position was reassigned due to student needs. This position is fully funded by ACCESS.
b. Brown, Tyeace	From: Student Helper – High School South To: Student Helper – Resica Elementary Effective Date: October 31, 2011 This position was reassigned due to student needs.
c. Cruz, Lisa	From: Student Helper – High School North To: Student Helper – High School South Effective Date: October 28, 2011 Lisa replaces Tyeace Brown who was reassigned. This position is fully funded by ACCESS.
d. Orenstein, Carol	From: Student Helper – East Stroudsburg Elementary To: Student Helper – J. M. Hill Elementary Effective Date: November 3, 2011 This position was reassigned due to student needs.

7. Appointments - Regular

Name	Appointment
a. Bowman, LeRoy	Custodian (2 nd shift) (Step 1) - J. M. Hill Elementary Hourly Rate: \$12.73 (plus \$.40/per hour shift differential) Effective Date: November 21, 2011 LeRoy replaces Mark Circelli.
b. DeJesus, Jonathan	Secretary (full-time, 7.5 hour) (Step 1) - Access Office Hourly Rate: \$11.81 Effective Date: December 5, 2011 Jonathan replaces Tracy Bush who resigned. This position is fully funded by ACCESS.
c. Rios-Ortega, Diane	Cafeteria Worker (part-time, 4 hours) (Step 1) - North Campus Hourly Rate: \$10.67 Effective Date: October 18, 2011 Diane replaces Renee Marx who resigned.

8. Substitute Appointments

Name	Position(s)
a. Clarke, Marcia	Cafeteria Aide, Instructional Aide, Student Helper, Student Hall Monitor, Study Hall Monitor
b. Columbia, Peter	Custodian
c. Dillard, Marquis	Cafeteria Aide, Cafeteria Worker, Custodian, Study Hall Monitor
d. Gonsky, Jolene	Health Room Assistant Nurse
e. Hampton, Cheryl	Instructional Aide
f. Hanson, Jennifer	Cafeteria Aide, Instructional Aide, Student Helper, Student Hall Monitor
g. Hill, Jo Lynn	Instructional Aide, Student Helper, Student Hall Monitor, Study Hall Monitor
h. Lopez, Myrna	Secretary, Student Hall Monitor
i. Mitchell, Robert Sr.	Instructional Aide
j. Modugno, Lynne	Cafeteria Aide, Secretary, Student Hall Monitor
k. Pollack, Victor	Cafeteria Aide, Cafeteria Worker, Instructional Aide, Student Helper, Student Hall Monitor, Study Hall Monitor
l. Sanchez, Jaclyn	Cafeteria Aide, Instructional Aide, Student Helper, Student Hall Monitor
m. Schupp, Barbara	Health Room Assistant Nurse
n. Williams, Sean	Custodian

C. Professional Staff - Uncompensated Leave of Absence

ACTION BY THE BOARD:

Motion was made by Bet Hays to approve the change of end date of the uncompensated leave of absence for the professional staff designated, in accordance with the approved applicable policies, procedures and contractual agreement. Motion was seconded by Robert Huffman and carried unanimously, 8-0.

1. Uncompensated Leave of Absence – In accordance with School Board Policy #439

Name	Position Held
a. Oakes, Heather	Library Science teacher - East Stroudsburg Elementary Effective Date: October 3, 2011 Length of Leave now through: January 2, 2012

(Request received)

D. Professional Staff

ACTION BY THE BOARD:

Motion was made by Douglas Freeman to approve the leaves of absence and appointments to the professional staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Robert Cooke and carried unanimously, 8-0.

1. Leaves of Absence - In Accordance with School Board Policy #435

Name	Position Held
a. Karpe, Michael	Grade 5 teacher – Middle Smithfield Elementary Effective: January 3, 2012 Length of Leave: January 18, 2012

- b. Leonard, Joyce Grade 3 teacher – Smithfield Elementary
Effective: October 31, 2011
Length of Leave: eight weeks
- c. McGee, Amanda Math teacher – High School South
Effective: November 29, 2011
Length of Leave: January 19, 2012
- d. Schultz, Cathleen Guidance Counselor – Resica Elementary
Effective: November 18, 2011
Length of Leave: January 12, 2012

(Applications received)

2. Leave of Absence – In Accordance with School Board Policy #435 and Child Rearing

- | Name | Position Held |
|-----------------|---|
| a. Burns, Holly | Gifted teacher – Smithfield and Bushkill Elementary
Effective: January 18, 2012
Length of Leave: May 15, 2012 |

(Request received)

3. Appointment (Date Change) - Long Term Substitute

- | Name | Appointment |
|--------------------|---|
| a. Mauro, Samantha | Library Science teacher – East Stroudsburg Elementary (LTS)
Effective Date: October 14, 2011
Now through: the end of the workday on December 22, 2011 only.
Samantha replaces Heather Oakes who is on a leave. |

4. Substitute Appointments

- | Name | Certification |
|-----------------------|-----------------------------------|
| a. Bowman, Jamie | Elementary, English |
| b. Brathwaite, Mearcy | (em) all areas |
| c. Gonsky, Jolene | (em) School Nurse |
| d. Haug, Barbara | Spanish |
| e. Hill, Jo Lynn | English (North Carolina) |
| f. Jackson, Elizabeth | Elementary |
| g. Loedel, Denise | (em) all areas |
| h. Patrick, Agatha | Elementary |
| i. Reed, Sara | English, Special Education (Ohio) |
| j. Roberts, Richard | (em) all areas |
| k. Schupp, Barbara | (em) School Nurse |

E. Salary Changes

ACTION BY THE BOARD:
Motion was made by Douglas Freeman to approve the following salary changes according to the 2010-2013 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association. All salaries are prorated and effective December 22, 2011. Motion was seconded by William Searfoss and carried unanimously, 8-0.

	Name	From:	To:
a.	Bowen, Karleigh	(\$44,975) Step 5, Col. 2	(\$45,409) Step 5, Col. 3
b.	Breiner, Robert	(\$55,112) Step 9, Col. 9	(\$55,673) Step 9, Col. 10
c.	Calandra, June	(\$66,203) Step 14, Col. 4	(\$66,637) Step 14, Col. 5
d.	Chestnut, Patricia	(\$54,576) Step 9, Col. 8	(\$55,112) Step 9, Col. 9
e.	Cox, Leslie	(\$52,638) Step 9, Col. 5	(\$53,072) Step 9, Col. 6
f.	Daniels, Nancy	(\$79,022) Step 16, Col. 11	(\$79,634) Step 16, Col. 12
g.	Daning, Robin	(\$61,547) Step 10, Col. 5	(\$62,975) Step 10, Col. 7
h.	Davis, Lauren	(\$52,638) Step 7, Col. 5	(\$53,072) Step 7, Col. 6
i.	Early, Eileen	(\$61,980) Step 12, Col. 6	(\$62,975) Step 12, Col. 7
j.	Edelbaum, Jacqueline	(\$53,072) Step 7, Col. 6	(\$54,066) Step 7, Col. 7
k.	Falbo, David	(\$50,509) Step 6, Col. 12	(\$51,147) Step 6, Col. 13
l.	Freed, Nicole	(\$44,542) Step 4, Col. 1	(\$45,409) Step 4, Col. 3
m.	Frick, Samantha	(\$44,975) Step 4, Col. 2	(\$45,842) Step 4, Col. 4
n.	Griseto, Vincent	(\$40,722) Step 2, Col. 1	(\$41,156) Step 2, Col. 2
o.	Heiss, Margaret	(\$58,172) Step 8, Col. 14	(\$58,861) Step 8, Col. 15
p.	Hewitt, Erin	(\$54,066) Step 7, Col. 7	(\$54,576) Step 7, Col. 8
q.	Huffman, Carol	(\$76,829) Step 16, Col. 7	(\$77,339) Step 16, Col. 8
r.	Homulka, Gary	(\$77,874) Step 16, Col. 9	(\$78,435) Step 16, Col. 10
s.	Kean, Ashley	(\$42,023) Step 2, Col. 4	(\$42,457) Step 2, Col. 5
t.	Korb, Michael	(\$44,542) Step 6, Col. 1	(\$45,409) Step 6, Col. 3
u.	Leonard, Joyce	(\$77,339) Step 16, Col. 8	(\$77,874) Step 16, Col. 9
v.	Libecap, Charles	(\$52,205) Step 9, Col. 4	(\$52,638) Step 9, Col. 5
w.	Lopez, Kaitlin	(\$45,842) Step 5, Col. 4	(\$46,276) Step 5, Col. 5
x.	Luchowski, Kara	(\$45,409) Step 5, Col. 3	(\$47,704) Step 5, Col. 7
y.	Lupinacci, Tina	(\$77,339) Step 16, Col. 8	(\$77,874) Step 16, Col. 9
z.	Mazzei, Elizabeth	(\$47,704) Step 6, Col. 7	(\$48,214) Step 6, Col. 8
aa.	McHugh, Bonnie	(\$46,709) Step 6, Col. 6	(\$47,704) Step 6, Col. 7
bb.	Milasch-McIntyre, Jennifer	(\$44,975) Step 6, Col. 2	(\$45,409) Step 6, Col. 3
cc.	Naser, Paul	(\$45,842) Step 5, Col. 4	(\$46,276) Step 5, Col. 5
dd.	Newman, Julianne	(\$61,980) Step 11, Col. 6	(\$62,975) Step 11, Col. 7
ee.	O'Malley, Letitia	(\$65,168) Step 11, Col. 11	(\$65,780) Step 11, Col. 12
ff.	Osmun, Jonathan	(\$48,214) Step 4, Col. 8	(\$48,750) Step 4, Col. 9
gg.	Perkins, Rose	(\$45,509) Step 5, Col. 3	(\$46,276) Step 5, Col. 5
hh.	Pino, Krystal	(\$44,542) Step 4, Col. 1	(\$44,975) Step 4, Col. 2
ii.	Reyes, Claudia	(\$45,409) Step 5, Col. 3	(\$45,842) Step 5, Col. 4
jj.	Rispoli, Yvonne	(\$79,022) Step 16, Col. 11	(\$79,634) Step 16, Col. 12
kk.	Rogers, Denise	(\$76,829) Step 16, Col. 7	(\$77,339) Step 16, Col. 8
ll.	Smith, Jennifer L.	(\$45,409) Step 6, Col. 3	(\$45,842) Step 6, Col. 4
mm.	Spece, Jennifer	(\$80,272) Step 16, Col.13	(\$81,623) Step 16, Col. 15
nn.	Stricker, Stephanie	(\$54,066) Step 8, Col. 7	(\$54,576) Step 8, Col. 8
oo.	Tobin, Snoann	(\$46,709) Step 5, Col. 6	(\$47,704) Step 5, Col. 7
pp.	Wallen, Annamarie	(\$70,870) Step 15, Col. 12	(\$71,508) Step 15, Col. 13
qq.	Ward, Clarissa	(\$69,672) Step 14, Col. 10	(\$70,870) Step 14, Col. 12
rr.	Widger, Stephanie	(\$44,975) Step 5, Col. 2	(\$45,842) Step 5, Col. 4

F. Extra Responsibility Positions

ACTION BY THE BOARD:

Motion was made by Robert Cooke to approve the rescissions and appointments according to the 2010-2013 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association. Motion was seconded by James Brunkard and carried unanimously, 8-0.

1. **Rescissions**

Name	Position
a. DeHart, Theresa	Environmental Club Co-Advisor – J. M. Hill Elementary
b. Foley, Kelly	Director of School Productions (spring) – High School South
c. Wilson, Robert	Intramural Ski Group Advisor - Smithfield Elementary

(See pages 23-25)

2. **Appointments for the 2011-2012 School Year**

	Last Name	First Name	Position	Building	Rate
a.	Aponte	Betty	Intramural After School Grade 7/8 Study Group Advisor	Lehman Intermediate	\$23.23/hour (48 hour maximum)
b.	Aseng	Wilfredo	Girls' Soccer Assistant Coach	Lehman Intermediate	\$1,464.50
c.	Bartlett	Carol	Girls' Soccer Assistant Coach	J. T. Lambert Intermediate	\$1,464.50
d.	Clouse	Denise	Girls' Basketball Head Coach	Lehman Intermediate	\$2,956.27
e.	Cox	Leslie	Intramural "Let's Exercise Together" Advisor	Lehman Intermediate	\$23.23/hour (48 hour maximum)
f.	De Leon	Karla	Intramural Math Homework Co-Advisor	High School North	\$23.23/hour (48 hour maximum split between advisors)
g.	DeFazio	Mary	Intramural Reading Homework Advisor	High School North	\$23.23/hour (48 hour maximum)
h.	DeHart	Theresa	Environmental Club Advisor	J. M. Hill Elementary	\$1,079.69
i.	Deibler	Sharon	Intramural Ski Advisor (Grade 7)	Lehman Intermediate	\$23.23/hour (48 hour maximum)
j.	DeLong	Jennifer	Intramural Science Homework Advisor	High School North	\$23.23/hour (48 hour maximum)
k.	Fetherman	Patrick	Volunteer Wrestling Coach	High School South	not applicable
l.	Hopstetter	Jessica	Mentor for John Koretski (through 2/29/12)	High School North	\$606.00 (prorated)
m.	Jordan	Susan	Director of School Productions (spring)	High School South	\$2,001.82 (plus \$250.00 longevity stipend)
n.	Kerzner	Phillip	Detention Supervisor	High School South	\$28.28/hour
o.	Koretski	John	FBLA Club Advisor	High School North	\$1,079.69
p.	Leight	Donna	Director of School Productions	Lehman Intermediate	\$2,001.82 (plus \$250.00 longevity stipend)
q.	Leitch	Ryan	Volunteer Boys' Basketball Coach	High School South	not applicable
r.	Lehman-Deming	Donna	Intramural Homework Advisor	J. M. Hill Elementary	\$23.23/hour (48 hour maximum)
s.	McIlvaine	Stephanie	Art Department Chairperson (Grades 6-12)	J. T. Lambert Intermediate & High School South	\$3,409.76
t.	Monica	Robert	Volunteer Wrestling Coach	High School South	not applicable
u.	Pilz	David	Intramural Cross Country Advisor	High School North	\$23.23/hour (48 hour maximum)
v.	Remsnyder	Devon	Intramural Ski Group Co-Advisor	Smithfield Elementary	\$23.23/hour (48 hour maximum between 2 advisors)
w.	Scott	David	Intramural Reach-HEI Advisor	High School South	\$23.23/hour (48 hour maximum)
x.	Suarez	Christine	Intramural Math Homework Co-Advisor	High School North	\$23.23/hour (48 hour maximum split between advisors)
y.	Tirado	Brenda	Intramural Math Lab Co-Advisor	Lehman Intermediate	\$23.23/hour (48 hour maximum between advisors)
z.	Tscheschlog	Helene	Intramural Reach-HEI Advisor	High School North	\$23.23/hour (48 hour maximum)
aa.	Wilson	Robert	Intramural Ski Group Co-Advisor	Smithfield Elementary	\$23.23/hour (48 hour maximum split between 2 advisors)

G. Act 93 Staff - Leave of Absence

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve the leave of absence for the designated Act 93 staff in accordance with the approved applicable policies and procedures. Motion was seconded by Douglas Freeman and carried unanimously, 8-0.

1. Leave of Absence - In Accordance with School Board Policy #335

Name	Position Held
a. Evans, David	Assistant Principal – High School South Effective: August 2, 2011 Length of Leave: October 7, 2011 This leave will be intermittent.

(Request received)

XI. ESASD POLICE DEPARTMENT

ACTION BY THE BOARD:

Motion was made by William Searfoss to confirm that the school police officers of the District, duly appointed by the Courts of Common Pleas of Monroe and Pike Counties, are collectively known and shall be referred to as the "East Stroudsburg Area School District Police Department." Motion was seconded by Douglas Freeman and carried unanimously, 8-0.

XII. CONTRACTS

1.

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the contracts listed for their specific services, rates and effective dates totaling under \$10,000, subject to the review and recommendations of the Solicitor and approval of the Administration regarding the terms and conditions of any final contract, other than price or cost. Motion was seconded by Robert Huffman and carried unanimously, 8-0.

	NAME	SERVICE	RATE	PAYMENT FROM	EFFECTIVE DATE
1.	Bryn Mawr Child Study/Roberta Krause	Evaluation, Observation, Assessment and Psycho-educational Evaluation	\$4,600.00	District	10/25/11-12/31/11
2.	Calpin, MaryAnn	Glogster EDU	\$75.00 (Co-presenting)	Professional Development	12/13/11
3.	Carbon , Monroe, Pike Drug and Alcohol Commission	To provide Group Sessions for SAP Program (Student Assistance Program)	\$1,500.00	J. T. Lambert	12/5/11-6/1/12
4.	Dollar-Krell, Beverly	Understanding IEP's for Regular Education Teachers	\$150.00	Professional Development	12/06/11
5.	Dollar-Krell, Beverly	Understanding IEP's for Regular Education Teachers	\$150.00	Professional Development	12/13/11
6.	Husson, Jenn	Virtual Field Trips & Instructional Reso	\$150.00	Professional Development	12/07/11
7.	Husson, Jenn	Read, Write 4 Gold & Bookmarks	\$150.00	Professional Development	12/12/11
8.	Langan, Brooke	Voicethread: A Collaborative	\$75.00	Professional	12/01/11

		Tool		Development	
9.	Langan, Brooke	Voicethread: A Collaborative Tool	\$75.00	Professional Development	12/06/11
10.	Langan, Brooke	Glogster EDU	\$75.00 (Co-presenting)	Professional Development	12/13/11
11.	Ludwig, Suzanne	Compass Learning	\$150.00	Professional Development	12/01/11
12.	Ludwig, Suzanne	iMovie	\$150.00	Professional Development	12/06/11
13.	Martin, Joseph	Voicethread: A Collaborative Tool	\$75.00 (Co-presenting)	Professional Development	12/01/11
14.	Martin, Joseph	Voicethread: A Collaborative Tool	\$75.00 (Co-presenting)	Professional Development	12/06/11
15.	Mikula, Rick	Butterfly Presentation	\$150.00	Resica Elementary	10/31/11
16.	Monroe County Conservation District	7 th Graders- Water Quality Study Day @Monroe County Environmental Education Center	\$363.00	J. T. Lambert Intermediate	10/07/11
17.	Patel, Prapti	Translator for IEP Meeting	\$54.00	J. M. Hill Elementary	10/21/11-10/24/11
18.	*PATH	Alternative Education	\$72.10 (Daily Rate)	District	7/1/11-6/30/12

* Addendum (Attachment A) to original agreement approved September 19, 2011 at a rate of \$70.51. This addendum is a result of adjusting payment calculations to exclude days students are not in membership in accordance with proper child accounting practices. This addendum results in a net change of zero dollars (\$0) per student seat per school year.

19.	Straka, Mike & Roberta	Rocks, Mineral & Fossil Show	\$350.00	Middle Smithfield Elementary	01/06/12
20.	Waggle Dancer Media, Inc.	Scholarship coach-educating, staff, students & families on college scholarships, financial aid, student financial literacy and youth-oriented personal finance topics. Also, academic preparation necessary to obtain their personal goals.	\$2,500 speaking fees \$500 travel costs Total=\$3,000	Title IIA Grant	1/5/12
21.	Whitney, Nicole	Assists with Rehearsals and Performances	\$1,840.00	Music Dept.	07/01/11-11/25/11
		TRANSPORTATION	CONTRACTS		
1.	Galunic, Jenny	Contract Transportation	\$209.78/day	Transportation Dept.	10/06/11
2.	Gerst, Lisa	Contract Transportation	\$26.76/day	Transportation Dept.	10/04/11
3.	Gerst, Lisa	Contract Transportation	\$78.23/day	Transportation Dept.	10/06/11
4.	Gilmore, Rosalyn	Contract Transportation	\$39.64/day	Transportation Dept.	09/26/11
5.	Muti, Peter	Contract Transportation	\$147.66/day	Transportation Dept.	09/19/11
6.	Muti, Peter	Contract Transportation	\$59.79/day	Transportation Dept.	10/03/11

2.

ACTION BY THE BOARD:

Motion was made by James Brunkard to approve the contract listed for its specific services, rates and effective dates totaling over \$10,000, subject to the review and recommendations of the Solicitor and approval of the Administration regarding the terms and conditions of any final contract, other than price or cost. Motion was seconded by Robert Huffman and carried unanimously, 8-0.

XIII. STUDENT ITEMS

A. Placement

ACTION BY THE BOARD:

Motion was made by Robert Cooke to approve the agreed upon alternative placement for the student listed for recommended school and time indicated. Motion was seconded by William Searfoss and carried unanimously, 8-0.

	Student Number
a.	11020903

(See page 26)

B. Overnight Field Trips

ACTION BY THE BOARD:

Motion was made by James Brunkard to approve the overnight field trips listed. The proposal and itineraries for the field trips meet the required Board Policy #121. Motion was seconded by William Searfoss and carried unanimously, 8-0.

	Name	Activity	Location	Dates
1.	LaBar, Keith	H.S. North Choirs to ACDA Conference	Providence, RI	02/15/12-02/18/12
2.	Peters, Karen	H.S. South DECA Club students to State Competition	Hershey, PA	02/21/12-02/24/12

(See pages 27-28)

C. Field Trips – 75 Miles or More

ACTION BY THE BOARD:

Motion was made by James Brunkard to approve the 75 miles or more field trips listed. The proposal and itineraries for the field trips meet the required Board Policy #121. Motion was seconded by William Searfoss and carried unanimously, 8-0.

	Name	Activity	Location	Dates
1.	Healey, Michael	H.S. South UN Aspire students to the United Nations Academic Impact Seminar	New York, NY	11/17/11
2.	Moletto, Denise	H.S. South Fashion Marketing Class to King of Prussia Mall	King of Prussia, PA	11/18/11
3.	Peters, Karen	H.S. South DECA Club students to Hershey Park	Hershey, PA	12/16/11
4.	Shumbris, Robyn	H.S. South Science Classes to Longwood Gardens	Kennett Square, PA	04/11/12

(See pages 29-32)

D. Revised 2011-2012 School Calendar

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve the 2011-2012 School Calendar as revised to reflect emergency school closings. Motion was seconded by Robert Cooke and carried unanimously, 8-0.

(See page 33)

XIV. OLD AND NEW BUSINESS

None

XV. NOVELS

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve the novels listed for use in the East Stroudsburg Area School District. Motion was seconded by Robert Cooke and carried unanimously, 8-0.

Title of Book	Author
A Bat Named Pat	Betsy Franco
A Book with a Pig	Maria Fleming
A Groundhog Named Grady	Teddy Slater
A House for Mouse	Maria Fleming
A Mule Named Sugar Cube	Maria Fleming
A Nap for Zap	Kama Einhorn
A New Home	Time Bowers
A New Skin	Jo Windsor
A Snack for Mack	Cass Hollander
A Verb for Herb	Maria Fleming
Abraham Lincoln: A Great President, A Great American	Violet Findley
Alexander Graham Bell: A Famous Inventor	Justin McCory Martin
All Kinds of Change	Brenda Parks
All Puffins Just Love Muffins	Jane Quinn
Animal Tails	Ruth Welch
Animals in Danger	Melvin Berger
At Home with Mole and Toad	Maria Fleming
Barney Bear's Party	Margaret Allen
Bert's Super Circus	Lisa Charlesworth
Beth's Job	Carole Roberts
Betsy Ross: The Story of Our Flag	Pamela Chanko
Billy the Bug's New Jug	Wendy CheyetteLewison
Bop, Bob at the Bunny Hop	Robin C. Fitzsimmons
Building Lady Liberty	Elena Park
Can We Get a Pet	Maria Fleming
Cat and Dog at the Circus	Margaret Allen
Cesar Chavez: A Leader for Change	Eric Charleworth
Chicken in the City	Maria Fleming
Chicken Soup with Rice and Mice	Maria Fleming
Chimp and Chick's Lunch	Lisa Charlesworth
Cinderella	Violet Findley
Clark and Cleo's Clouds	Elizabeth Bennett
Click, Click	Margaret Allen
Cloudy Day, Sunny Day	Donald Crews
Colorful Animals	RatuMataira
Come to the Zany Zoo	Jane Quinn
Dave and Jane's Band	Margaret Allen
Dexter the Tough	Margaret Peterson Haddix
Dine with Nine Messy Monsters	Liza Charlesworth
Does Polly Want a Cracker?	Jane Quinn
Dogku	Andrew Clements
Don't Be Afraid, Monster	Maria Fleming
Dooby, Dooby Moo	Doreen Cronin and Betsy Levin
Draw and Share	Margaret Allen

Earth Above and Below	George Capaccio
Flat Stanley's Worldwide Adventure	Josh Green Hut
Fingers and Thumbs	Jo Windsor
Fire at the Triangle Factory	Holly Littlefield
Flora Flamingo Learns to Fly	Maria Fleming
Francine Fribble, Proofreading Policewoman	Justin McCory Martin
George Washington: America's First President	Justin McCory Martin
Go Fly a Kite, Ben Franklin!	Peter and Connie Roop
Goldilocks and the Three Bears	Violet Findley
Goo, Goo!	Teddy Slater
Good Vibrations	Renee Rogers
Hank's Bank	Maxwell Higgins
Hap and Cap	Margaret Allen
Harriet Tubman: Follow the North Star	Violet Findley
Have You Seen Jelly Bean?	Maria Fleming
Helen Keller: An Inspiring Life	Carol Chiglieri
Here Comes McBroom	Sid Fleishman
Hot Wheels: Race the World	Ace Landers
How Do You Make a Giraffe Laugh?	Catherine Bittner
I Spy	Margaret Allen
Ike and Mike	Maria Fleming
Jake and Jane's Great Race	Pamela Chanko
Jake's Cake Mistake	Betsy Franco
Jamall's City Garden	Linda Washington
Jan and Stan	Samantha Berger
Jet It, Get It	Margaret Allen
Jo Jo in Outer Space	Margaret Allen
Johnny Appleseed: An American Who Made a Difference	Alyse Sweeney
Journal to a New Land	Joelle Murphy
Jumping Jill Went Down the Hill	Maria Fleming
Just Clowning Around Two Stories	Steven MacDonald
Key on the Collar	Elizabeth Van Steenwyk
Let's Drive, Henry Ford!	Peter and Connie Roop
Let's Make Soup Together	Mickey Daniels
Let's Ride, Paul Revere!	Peter and Connie Roop
Lin and Min Are Twins	Pamela Chanko
Little Bo-Peep's Lost and Found Sheep	Maria Fleming
Lizards and Snakes	Rod Theodorou
Look at That Cat!	Maria Fleming
Look at the Sky	Reginald Lewis
Lucky Duck	Teddy Slater
Marley's Big Adventure	Susan Hill
Martin Luther King, Jr. A Man with a Dream	Alyse Sweeney
Martina the Cockroach	Kama Einhorn
McBroom Tells a Lie	Sid Fleishman
McBroom Tells the Truth	Sid Fleishman
McBroom's Wonderful One-Acre Farm	Sid Fleishman
Mudshark	Gary Paulsen
Mouse in My House!	Violet Findley
Mr. Noisy at the Dude Ranch	Margaret Allen
My Dragon and I	Maria Fleming
OggieCooder: Party Animal	Sarah Weeks
Once upon a Planet	Mickey Daniels
One by One	Mickey Daniels
Oodles of Noodles	Mickey Daniels
Our Earth	Lisa Trumbauer
Out to Gumball Pond	Margaret Allen

Owls	Susan Ring
Party Time	Jan Pritchett
Pedal Power	Carol Kureger
Pete's Street Beat	Margaret Allen
Please Don't Tell about Mom's Bell	Samantha Berger
Please Stop Monkeying Around!	Maria Fleming
PomPom's Big Win	Margaret Allen
Porcupine Pete	Maria Fleming
Pug's Hugs	Margaret Allen
Queen Bee's Scream	Lisa Charlesworth
Rabbit and Turtle Go to School	Lucy Floyd
Rainbows	Carol Kureger
Riddle and Rhyme with Apron Annie	Margaret Allen
Ride and Slide	Samantha Berger
Rip's Secret Spot	Kristi Butler
Rose Park: Bus Ride to Freedom	Pamela Chanko
Sad Sam and Blue Sue	Margaret Allen
Saving the Prairie	Heather Miller
Scot and Dot	Maxwell Higgins
Sew What, Betty Ross!	Peter and Connie Roop
Shelly's New Shoes	Pamela Chanko
Sid's Surprise	Candace Carter
Sing Song Sid	Margaret Allen
Skippy Skunk	Maria Fleming
Sleepyhead Sloth	Violet Findley
Snail Mail	Maria Fleming
So Many Kinds of Shoes	Maria Fleming
Some Dogs Are Very Good	Mickey Daniels
Sometimes	Keith Baker
Spend a Day in Backwards Bay	Samantha Berger
Splish, Splash	Margaret Allen
Spring in the Kingdom of Ying	Lisa Charlesworth
Squanto: A Friend to the Pilgrims	Carol Ghiglieri
Squirrel Monkeys	Jo Windsor
Stan the Pest	Pamela Chanko
Starry, Starry Night	Wade Cooper
Stone Soup	Kama Einhorn
Super Animals	Euthia Smith
Susan B. Anthony: Fighter for Women's Rights	Carol Ghiglieri
Take a Giant Leap, Neil Armstrong!	Peter and Connie Roop
Take a Stand, Rose Parks!	Peter and Connie Roop
Take a Trip to Planet Blip	Kama Einhorn
The ABC Bags	Margaret Allen
The Applachian Trail	Frances Anaya
The Awesome Apostrophe Show	Justin McCory Martin
The Best Nest	Lisa Charlesworth
The Big, Big Wall	Reginald Howard
The Bug Book	Maria Fleming
The Cat Max	Lisa Charlesworth
The City Mouse and The Country Mouse	Ann Iosa
The Clock Who Could Not Tock	Pamela Chanko
The Day Duck's Truck Got Stuck	Maria Fletcher
The Day Mr. Gump Helped Katie Krump	Gale Clifford
The Elves and the Shoemaker	Violet Findley
The Family under the Bridge	Natalie Savage Carlson
The Fix-It-Up Fairy	Catherine Bittner
The Gingerbread Man	Violet Findley
The Little Green Man Visits Pine Cone Cove	Margaret Allen

The Little Pink Pig	Lisa Charlesworth
The Little Red Hen	Violet Findley
The Mega-Deluxe Capitalization Machine	Justin McCory Martin
The Mystery of the Missing Socks	Justin McCory Martin
The Nightingale	Violet Findley
The No-Good, Rotten, Run-On Sentence	Liza Charlesworth
The Octopus	Brylee Gibson
The Penguins Are Going on Vacation	Catherine Bittner
The Pest in the Nest	Lisa Eve Huberman
The Planet without Pronouns	Justin McCory Martin
The Princess and the Pea	Violet Findley
The Princess and the Pretzel	Violet Findley
The Reading Day Bank	Margaret Allen
The Spider and the BeeHive	Kama Einhorn
The Statue of Liberty	Max Winter
The Tapping Tale	Judy Giglio
The Thing That Went Thump	Maria Fleming
The Three Billy Goats Gruff	Violet Findley
The Three Little Pigs	Violet Findley
The Tortoise and the Hare	Jackie Snider
The Trolls Take a Trip	Maria Fleming
Tillie's Tuba	Maria Fleming
To Sleep Count Sheep	Samantha Berger
Today Is So Boring!	Catherine Bittner
Todd's Odd Day	Maria Fleming
Top Job, Mom!	Margaret Allen
Truck Tricks	Margaret Allen
Try Again, Hen!	Jane Quinn
Twice as Nice	Margaret Allen
Underwater with Jacques Cousteau	Alix Franklin
Wayside School Gets a Little Stranger	Louis Sachar
Wetlands	Adele Richardson
What Is an Amphibian	Lola Schaefer
What Shall I Bring the King?	Marie Fleming
When Comma Came to Town	Samantha Berger
When Zelda Zink Spilled the Purple Ink	Lisa Charlesworth
Who Made These Tracks?	TammiSalzano
Who Would Buy These Clothes?	Catherine Bittner
Wonderfully Weird Animals	Susan Ring

XVI. CONFERENCE ATTENDANCE

A. Superintendent

ACTION BY THE BOARD:

Motion was made by Douglas Freeman to approve the attendance of Sharon Laverdure at the PASA New Superintendents' Academy Part 3 of 3 Conference in Harrisburg, PA from January 18 through January 19, 2012, in the approximate amount of \$450.00. (Conference was approved for January 2011 but canceled due to inclement weather.) Motion was seconded by James Brunkard and carried unanimously, 8-0.

XVII. FISCAL ITEMS

A. 2011-2012 Musical Instrument Bids

1.

ACTION BY THE BOARD:

Motion was made by William Searfoss to award a bid for music department instruments set forth in the summary of bids to Chuck Levin Washington Music in the amount not to exceed \$37,018.00 as presented to the Board. Motion was seconded by James Brunkard and carried unanimously, 8-0.

(See pages 34-35)

2.

ACTION BY THE BOARD:

Motion was made by William Searfoss to award a bid for music department instruments set forth in the summary of bids to Sam Ash Mega Store in the amount not to exceed \$5,010.00 as presented to the Board. Motion was seconded by Douglas Freeman and carried unanimously, 8-0.

(See pages 34-35)

B. Art Bid

ACTION BY THE BOARD:

Motion was made by Robert Huffman to authorize the Business Manager to solicit bids for 2012-2013 district art supplies. Motion was seconded by William Searfoss and carried unanimously, 8-0.

C. Family Consumer Science Bid

ACTION BY THE BOARD:

Motion was made by Robert Huffman to authorize the Business Manager to solicit bids for 2012-2013 district family consumer science supplies. Motion was seconded by William Searfoss and carried unanimously, 8-0.

D. Health/Physical Education Bid

ACTION BY THE BOARD:

Motion was made by James Brunkard to authorize the Business Manager to solicit bids for 2012-2013 district health and physical education supplies. Motion was seconded by Douglas Freeman and carried unanimously, 8-0.

E. General Obligation Bond Issues

1.

ACTION BY THE BOARD:

Motion was made by Douglas Freeman that the Board authorize the issuance of General Obligation Bonds, Series of 2012, in the Aggregate Principal Amount of \$7,495,000 as is more particularly set forth in the formal Resolution as presented by Bond Counsel at this meeting, which formal Resolution is incorporated herein by reference. Motion was seconded by Bet Hays.

A roll call vote was taken and carried unanimously, 8-0. James Brunkard, Horace Cole, Robert Cooke, Douglas Freeman, Robert Gress, Bet Hays, Robert Huffman and William Searfoss voted yes.

(See pages 36-77)

2.

ACTION BY THE BOARD:

Motion was made by Douglas Freeman that the Board authorize the issuance of General Obligation Bonds, Series A of 2012, in the Aggregate Principal Amount of \$2,500,000 as is more particularly set forth in the formal Resolution as presented by Bond Counsel at this meeting, which formal Resolution is incorporated herein by reference. Motion was seconded by James Brunkard. A roll call vote was taken and carried unanimously, 8-0. James Brunkard, Horace Cole, Robert Cooke, Douglas Freeman, Robert Gress, Bet Hays, Robert Huffman and William Searfoss voted yes.

(See pages 78-117)

F. Natural Gas Contracts

ACTION BY THE BOARD:

Motion was made by Douglas Freeman that the Board ratify and affirm the authority of the Business Manager to enter into contracts with Hess Corporation for the providing of natural gas for the period January 1, 2012 through December 31, 2013 at the locked in basis charge of \$0.928 per DTH for CPG DS for the High School South, JTL Intermediate School and JM Hill Elementary School and at the locked in basis charge of \$1.129 per DTH for CPG NT for the High School South Stadium and the High School South Maintenance Building in the form as presented at this meeting. These contracts are the result of quotes received by the Colonial IU 20 with the assistance of Provident Energy Consulting, LLC. Motion was seconded by William Searfoss and carried unanimously, 8-0.

(See pages 118-125)

G. Maintenance Service Agreement

ACTION BY THE BOARD:

Motion was made by Robert Cooke that the Board approve the execution of a Maintenance Service Agreement with S&W Technologies, Inc. with respect to S&W Technologies Site-Wise System Software in the form as presented at this meeting for the period January 1, 2012 through December 31, 2012 at a fee of \$437.00. Motion was seconded by Robert Huffman and carried unanimously, 8-0.

(See pages 126-129)

H. Lehigh Learning Academy Program Placement Agreement

ACTION BY THE BOARD:

Motion was made by William Searfoss that the Board approve the execution of a Program Placement Agreement with Lehigh Learning Academy for the 2011-2012 School Year with respect to Disruptive Youths in substantially the same form as presented at this meeting, subject to such revisions as shall be acceptable to the Solicitor and Administration. The cost shall be \$102.27 per school day for regular education students and \$112.50 per school day for special education students. Motion was seconded by Robert Huffman and carried unanimously, 8-0.

(See pages 130-134)

I. NCLB Services Providers Contract

ACTION BY THE BOARD:

Motion was made by Douglas Freeman to approve supplemental educational services contract with the following provider for services to eligible Bushkill Elementary students in order to comply with certain provisions of No Child Left Behind and the Elementary and Secondary Education Act of 2001. The provider has been approved by the Pennsylvania Department of Education. Motion was seconded by William Searfoss and carried unanimously, 7-0. (Robert Huffman stepped out temporarily).

- Stay on Top Tutoring Service

(See pages 135-141)

J. Designation of Agent Resolution

ACTION BY THE BOARD:

Motion was made by William Searfoss to adopt the Designation of Agent Resolution, as presented, designating Eric Forsyth, Director of Administrative Services, as the Applicant Agent for all required forms and documents for the purpose of obtaining financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act for Hurricane Irene (Federal disaster declaration DR-4025). Motion was seconded by James Brunkard and carried unanimously, 7-0. (Robert Huffman stepped out temporarily).

(See page 142)

K. Bond Payments

1.

ACTION BY THE BOARD:

Motion was made by Douglas Freeman to approve the current invoices for construction and related costs associated with the Bond Issue 2008: \$17,425.26. Motion was seconded by Robert Huffman and carried unanimously, 8-0.

(See page 143)

2.

ACTION BY THE BOARD:

Motion was made by Douglas Freeman to approve the current invoices for construction and related costs associated with the Bond Issue 2011A: \$97.50. Motion was seconded by Robert Huffman and carried unanimously, 8-0.

(See page 144)

L. Use of Facilities

1.

ACTION BY THE BOARD:

Motion was made by James Brunkard to approve the requests for use of facilities as listed for Class 1 School-Related Use of Facilities (no facility fees will be incurred as per Policy #707). Motion was seconded by Robert Huffman and carried unanimously, 8-0.

CLASS 1 – SCHOOL-RELATED USE OF FACILITIES – (Sports Feeder Programs/Student Educational Enrichment Programs)

Board Agenda	BUILDING	DATE from	DATE to	ORGANIZATION	EVENT	Facility Fees Waived
11/21/11	H.S. South	02/03/12	02/04/12	Cavalier Wrestling Booster Club/ESYA	Youth Wrestling Tournament	Policy
11/21/11	J.T. Lambert	02/13/12	05/14/12	Joe Carmella PIAA Softball Umpiring Chapter	Meetings	Policy
11/21/11	Lehman	12/10/11 1/21/12 2/11/12	12/10/11 1/21/12 2/11/12	Pocono Family YMCA*	Swim Meets	Policy
11/21/11	M. Smithfield	11/04/11	6/8/12	Girls Scouts	Meetings	Policy
11/21/11	M. Smithfield	04/01/12	09/01/12	FC Pocono	Soccer Training	Policy
11/21/11	Smithfield	01/03/12	03/29/12	FC Pocono	Soccer Practice	Policy

*Personnel fees will be assessed.

(See pages 145-150)

2.

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve the request for use of facilities as listed for Class 3 Non-School Related Use of Facilities. Camp Invention is requesting a waiver of facility fees as well as personnel fees. Last year, Camp Invention donated a stipend in the amount of \$1,000 to the district based on their student enrollment in the program. Motion was seconded by Robert Cooke and carried unanimously, 8-0.

CLASS 3 – NON-SCHOOL RELATED USE OF FACILITIES

Board Agenda	BUILDING	DATE from	DATE to	ORGANIZATION	EVENT	Facility/ Personnel Fees Waived
11/21/11	Resica	06/25/12	07/13/12	Camp Invention	Science Camp	Yes

(See pages 151-152)

3.

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve the request for use of facilities as listed for Class 3 Non-School Related Use of Facilities. The American Cancer Society is requesting a waiver of facility fees as well as personnel fees for their annual community event. Motion was seconded by William Searfoss and carried unanimously, 8-0.

CLASS 3 – NON-SCHOOL RELATED USE OF FACILITIES

Board Agenda	BUILDING	DATE from	DATE to	ORGANIZATION	EVENT	Facility/ Personnel Fees Waived
11/21/11	H.S. North	05/31/12	05/31/12	American Cancer Society	Walk Thru before Event	Yes
11/21/11	H.S. North	06/08/12	06/09/12	American Cancer Society	Relay for Life	Yes
11/21/11	M. Smithfield	01/19/12	05/17/12	American Cancer Society	Monthly Relay for Life Meetings	Yes

(See pages 153-156)

M. Budget Transfers, Payment of Bills and Treasurer’s Report

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve the Budget Transfers, Payment of Bills and Treasurer’s Report listed in this agenda for the 2011-2012 fiscal year, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the Auditor General. Motion was seconded by William Searfoss and carried unanimously, 8-0.

1. Budget Transfers - (See pages 157-169)
2. Payment of Bills - (See pages 170-195)
3. Treasurer’s Report - (See pages 196-203)

XVIII. ANNOUNCEMENTS/INFORMATION

- A. Mrs. Laverdure stated that before Mr. Cole adjourns the meeting, she would like everyone to stay for her presentation. She stated that as well as our Board members who will be leaving, she would like to talk about the history of the honor for school Board service. She stated that she thinks it is really important to mention tonight that the NSBA (National School Boards Association) as well as the PSBA (Pennsylvania School Boards Association) has a certificate of appreciation for Mr. Cole who has been with us 16 years, 2 years as a vice president and as president since 2003. Mrs. Laverdure stated that Ms. Hays made 12 years and Mr. Searfoss made 8 years. Mrs. Laverdure stated that having served a lot of time with these folks and with Mr. Brunkard and Ms. Hocker, she welcomes those who are coming on board, and it is nice to see them all here tonight, it is important to say that it is a volunteer job. She stated that she thinks it is significant for our community to understand that it is a volunteer job when they take this job. Mrs. Laverdure stated that she compares it to being an official. She stated that you don’t put striped shirts on and think you are going to have a nice time every time you walk out on the field hockey field. Mrs. Laverdure stated that it is a tough job volunteering and servicing the community but it is something that it is extremely rewarding. She stated that she knows that each and every one of these men and women understand that and she appreciates the service they have given to us. Mrs. Laverdure asked everyone to please stay for some cake and celebration for the efforts that have been accomplished.
- B. Mr. Gress stated that he wants to thank Bob Huffman, Horace Cole, Bet Hays, Jim Brunkard and Audrey Hocker for their years of service on the Board, especially the long term serving ones. He stated that today, we saw some various things from the schools and the success of them like the merit scholars and the awards that we got. Mr. Gress stated that this is because of their long-term dedication of making the right choices in funding education, hiring staff like the administrators, funding programs and everything else. He stated that when you look in the mirror, you made difference in tens of thousands of students’ lives and the future of this country. Mr. Gress stated that he personally what to thank them because about 14 years ago, he started to attend the Board meetings and they made tough decisions to build schools and fund programs.
- C. Mr. Cole thanked Mr. Gress, and said that he can only speak for himself as an individual Board member, but he thinks he can speak for all of them completing their service because it is a labor of love. He stated that it is something you have to enjoy. Mr. Cole stated that he can’t tell you that after every meeting you go necessarily home with a bag of joy but it is a mixed bag at times. He stated that he thinks, in general, you are doing it for the young men and women who go through our schools. Mr. Cole stated that he is especially proud of the facilities that we built

in our district. He stated that we don't think we have to take a backseat to any other school district in the State. Mr. Cole stated that he thinks our programs are quality programs. He stated that we continue year after year to graduate a lot of fine young people. Mr. Cole stated that, "Believe It or Not", some of them come back to the community which is kind of nice. He stated that others, for whatever reason or profession calls them, move on to other communities. Mr. Cole stated that they make us all proud and he enjoyed working with everyone. He thanked everyone.

- D. Mr. Huffman stated that he would like to thank Mr. Cole and he has been on the Board a long time because Mr. Cole came on and led us for the past 6 or 7 years as president and has done a good job. He stated that it is a thankless job so he would like to say, "Thank you very much."
- E. Mr. Cooke stated that he has known these "guys" as an employee, as his mentors and bosses but most of all as his friends. He stated that he appreciates the time and effort they have put into education for our kids in East Stroudsburg and he thanked them very much.

XIX. ADJOURNMENT: 8:36 p.m.

Respectfully Submitted,

Patricia L. Rosado
Board Secretary