

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – February 28, 2011**

Carl T. Secor Administration Center – Board Room

7:00 p.m.

Minutes

- I. President Horace Cole called the meeting to order at 7:07 p.m. and led those present in the Pledge of Allegiance. Secretary, Patricia Rosado called the roll.
- II. **Members present were:** James Brunkard, Horace Cole, Robert Cooke, Douglas Freeman, Robert Gress, Bet Hays, Audrey Hocker and William Searfoss.
- III. **School personnel present:** Andronikki Andrews, Michelle Arnold, Patricia Bader, David A. Baker, Brian Borosh, John Burrus, Mark A. Brown, John Burrus, Anthony Calderone, Wayne Carson, Maria Casciotta, Ann Catrillo, Diane Contino, Sue Czahor, Stacy Dickerson, Robert Dilliplane, Darrin Dobrowolski, Irene Duggins, Larry Dymond, Holly Eich, Sheryl Flatt, Charlene Fonash, Eric Forsyth, Carol Geiges, Jill Greenwood, Sara Hendricks, Erin Hewitt, Kim Holcomb, Lynda Hopkins, Cynthia Ippolito, Alisa D. Keiper, Brian Kimler, Carolyn Krotowski, Gail Kulick, Sharon Laverdure, Phil Lazowski, Donna Leight, Olivia Lesoine, Irene Livingston, Kristin Lord, Amanda McGee, Theresa L. McGovern, Fred Mill, Joseph Minnichbach, Scott Moskovitz, Ann Nicoletti, Judy Oh, Rose Perkins, Joanne Peters, Daniel Phillips, Krystal Pino, Annelle Prefontaine, Samantha Prince, Patricia Rosado, Susan Roth, Dan Rusk, Vicki Sayer, Paul H. Schmid, Pat Sedlak, Cherie Shearouse, Jim Shearouse, Amanda Signorello, Heather Skeldon, Susan Steakin, Linda Stein, Kim Stevens, Robin Walker, Shawn Wescott, Tom Williams, Nadia Worobij, Mary Zajac, Ann Zannella and Louise Zavertnik. Also present were: Tom Dirvonas and Christopher Brown, Solicitors.
- IV. **Community members present:** Ellyse Burnett, Tomara Ellis, Eileen Featherman, Roy Horton, Dan Johnson, Kenneth Koberlein, Michael J. McGovern, Mike Meachem, Verona Meachem, Carol Nevin, David Sedlak, Rachel Siefert and Sara Steimer.
- Hans Balzersen and Charlene Brennan, Colonial IU 20
Jon Cox and Jamie Doyle, Public Financial Management
- Media Guest present: Channel 13
- V. **APPROVAL OF MINUTES AND AGENDA**

ACTION BY THE BOARD:

Motion was made by Douglas Freeman to approve the minutes for the meetings of January 13, 2011, (pages 1-11), January 24, 2011 (pages 1-23) and this agenda for February 28, 2011 (pages 1-16), as submitted, with the Board of Education reserving the right to add to the agenda, and take further action on any items raised in executive session where immediate action on such items is considered to be in the best interest of the District. Motion was seconded by Robert Cooke and carried unanimously, 8-0.

- VI. **ANNOUNCEMENT OF EXECUTIVE SESSION** -- An executive session was held this evening before this meeting at 6:00 p.m. for the purpose of discussing personnel, litigation and negotiations.

VII. ANNOUNCEMENTS BY THE BOARD

- A. Mr. Cole announced that they started having 7:00 p.m. Board meetings in January, 2011.

VIII. SUPERINTENDENT'S REPORT

- A. Mrs. Pat Bader stated that Ms. Jamie Doyle is here tonight to discuss the opportunity that the district has to refinance their 2006 Bond Issue. She stated that, in addition, the district has an opportunity to take out new money for the Resica Elementary Act 77 project to upgrade the mechanics of the building moving it away from electrical use to gas. Mrs. Bader stated that it is all electric now and Act 77 helps the district reduce operating costs. She stated, in addition, we have the J. M. Hill Elementary project that needs mechanical upgrading. Mrs. Bader stated that we do not have to discuss this bond now but can wait until November 2011 when the 2004 Bond Issue is up. She stated that the preliminary budget includes both new money possibilities.
- B. Ms. Jamie Doyle, Senior Managing Consultant of Public Financial Management, stated that Mrs. Bader gave a great introduction to the topics she would like to touch upon this evening. She stated that:

Page 1 of her presentation has the interest rates for the past seven years.

Page 2 has:

Market Update

- Interest rates have increased slightly from their all-time lows in August 2010, but still remain historically low.
- Bank Qualified ("BQ") provisions of the ARRA were allowed to expire on December 31, 2010, reducing BQ limits from \$30 million to \$10 million per calendar year.

*BQ Bonds typically enjoy lower interest rates and shorter call dates.

Series of 2011

- Series of 2006 Bonds Refunding
 - Callable May 15, 2011
 - \$6,835,000 principal outstanding
 - 3.70% average rates
 - Approximately \$135,000 net local effort savings (2.00% of refunded par)
 - Originally Bank Qualified

Series A of 2011

- Resica Elementary/Act 77 New Money
 - Approximately \$2,500,000
 - Economies of scale

Series of 2012

- Series A of 2004 Notes Refunding
 - Callable November 15, 2011
 - \$8,430,000 principal outstanding
 - 3.80% average rates
 - Approximately \$275,000 net local effort savings (3.30% of refunded par)
 - Originally Non-Bank Qualified (BQ refunding limitations)
 - Not advance refundable
 - Settle January 3, 2012

Series A of 2012

- J. M. Hill Elementary New Money
 - Approximately \$2,500,000
 - Economies of scale

Page 3 in columns five and six have the G.O. Notes Series A of 2004 and G.O. Bonds Series of 2006.
Page 5 indicates an interest rate of 3.300 for November 15, 2011.
Page 7 in column 7 has the district's savings of \$136,053.28
Page 9 has the details of the Series A of 2004 Notes.
Page 11 shows a net savings of \$275,650.37.
Page 13 has two options for the New Money for the Resica Elementary Act 77 and J. M. Hill Elementary project.
Page 14 has the two sample motions and the timeline which are included in the agenda.

Ms. Hocker asked how the Resica/Act 77 new money borrowing would affect the budget.

Ms. Doyle and Mr. Dirvonas indicated that Act 77 is designed to be revenue neutral which means the energy savings are supposed to cover the additional debt service payments.

Mr. Gress asked if both refunding and new money could be done at the same time. Ms. Doyle stated that she would not recommend it or they would receive higher non-BQ rates and longer call features. PFM did explore five million dollars of new money as a separate transaction from either of the refundings. Ms. Doyle stated that would have resulted in three transactions but now we only have two which would be the most cost effective way.

Board Comments

- A. Ms. Hocker asked who negotiated this contract for Trane Co. Mr. Dirvonas stated that the Board, back in November or December, 2010 authorized the issuance of RFP. He stated that the Request For Proposal was sent out with specifications of schedules and procedures. Mr. Dirvonas stated that the first step is the proposal and then the second step is to negotiate with Trane Co. a contract. Ms. Hocker stated that perhaps other companies are interested because too many people are paid for these. She stated that if this is the only company who bid, she suggests that we broaden the search area. Ms. Hocker asked where was it advertised. Mrs. Bader stated that we advertised in the Pocono Record. Mr. Shearouse stated that we also advertised in Allentown, Scranton, public websites and Construction News. Ms. Hocker stated that she is curious to know if we could receive additional bids. Mr. Shearouse stated that five companies requested to receive the RFP then it went to the solicitor to review. Ms. Hocker stated that she is very skeptical to review bids and to just go with it. Mr. Dirvonas stated that the initial request is for companies to come forward and give operating experience to show that they are qualified to do the work. He stated that the next step is the negotiation process where the district negotiates with Trane Co. for a final price. Ms. Hocker stated that the district will need money when they do it and we should try to give a lesser amount by comparing it. She stated that this is not good. Mr. Dirvonas stated that comparing is not available over this process. Mr. John Cox, of Rhoads & Sinon, stated that they have been involved in the process. He stated that the Act 77 process has a different bidding process. Mr. Cox stated that they have a more stringent process. He stated that you cannot compare apples to apples because different companies can provide a different service for the project. He stated that they have the opportunity to see where there is maximum savings to the district.

Public Participation

- A. Mr. Larry Dymond stated that when Mrs. Bader read the opening statement, she stated that this project was going to go to gas. He asked if she meant natural gas. Mrs. Bader stated that she meant to say oil or propane. Mr. Dymond asked if they have a long-term contract for the heating. Mrs. Bader said that we don't. She asked Mr. Shearouse if the district received the money for Resica Elementary. Mr. Shearouse stated that Resica Elementary was developed in that they would provide us with \$75,000 back for equipment to maintain an all electric building. Mr. Dymond stated that this proved to be a drop in the bucket for the price we are spending. Mr. Gress stated that they talked about it in the Property/Facilities Committee meeting. Mr. Shearouse stated that the Act 77 project guaranties savings that they predict. He stated that if they do not save the amount in a month, they send us a check for the difference. Mr. Dymond asked if the district has this in a contract form. Mrs. Laverdure stated that they will have it.
- B. Mr. Mike Meachem stated that it disturbs him that the district has one employee working with a vendor. He stated that for all the money that we have out there, we need to stop with the frame of mind that this was a deal that was done then, in light of the fact that the taxpayers are asked to pay more taxes. Mr. Meachem stated that he has a problem with slam dunk dealing and he is speaking to the Board who has a fiduciary responsibility to the people. Mr. Gress stated that with Act 77 there is a clear process on what to do. He stated that we had 5-6 companies that picked up the proposals but found out that the project was too small. Mr. Gress stated that this process is better than when, in the past, they had to pick the lowest bidder. Mr. Gress stated that they have received bids for J. M. Hill Elementary, Resica Elementary and Bushkill Elementary to save money. He stated that he takes offense when people say that they don't care, when they do. Mr. James Brunkard stated that, as

Chair of the Property/Facilities Committee, there have been numbers of meetings and hours that have been spent discussing these issues. He stated that it looks like we have not done footwork but they have. Mr. Brunkard stated that they have had companies like Honeywell, Johnson, etc who have come out to present. He stated that they look for the best thing to do for each project and what will be the best savings for the district. He stated that Board members as well as other people have done a lot of work. Mr. Brunkard stated that it is a job that they do not undertake lightly. Ms. Hocker stated that it is the process that she is objecting to. She stated that they should have gotten more than one company so you can have something to compare it to. Ms. Hocker stated that we do this too often on a major scale and she is very opposed to it.

- C. Mr. Douglas Freeman stated that at the Monroe Career & Technical Institute meeting they started the negotiations process for the Support Staff Contract. Mr. James Brunkard stated that they formed a committee that will be looking into the articles contract.
- D. Ms. Audrey Hocker stated that the Colonial IU 20 meeting, last month, was interesting because they missed January's meeting due to the weather. She stated that she gained a great deal of knowledge by viewing a webinar for school boards, legislators and superintendents. Ms. Hocker said you were able to interject and ask questions. She stated that she was very impressed. She stated that next month they will be going into the history of the IU to gain a broader understanding of their work. Ms. Hocker introduced Dr. Brennan, Colonial IU 20 Executive Director, who will be presenting her budget.
- E. Dr. Charlene Brennan, Executive Director Colonial IU 20, stated that since it is often difficult for Board members to attend conferences, she has arranged for a five-part webinar presentation for their meetings. She stated that they have three more months to view and next month will include a background of how the Colonial IU 20 got started. Dr. Brennan reminded the Board that they also have an IU 20 Newsletter that details month by month information. Dr. Brennan brought a powerpoint presentation on the Colonial IU 20 General Operating Budget Proposal Overview for 2011-2012 school year. She stated:

The General Operating Budget is 1.7% of the budget breakdown.

Sources of Funding equal 2.3% from Federal, 10% from State and 68.7% from Local.

Budget Process Overview is that the total Budgets (\$98.7 Million IU Budgets + \$77.1 Million EBTEP Health Trust) as of June 2010. The General Operating Budget is \$3,002,620 for 2011-2012 school year which is a 0% increase to the school districts.

The General Operating Budget is the support and foundation for the operation of the Intermediate Unit and Direct Service to districts for the following:

- Educational Support Services – Executive Office & Business Office
- Human Resources
- Curriculum
- Instructional Material Services and Educational Technology

The General Operating Budget is the direct services to districts and PDE. It provides for curriculum, technology, business, human resources, administration and other support.

- Revenue Impact
 - Reduction of 19% in the General Operating Subsidy from the State.
 - Down from \$306,673 in 93-94 to an estimated \$105,914 in 2011-2012
 - New Level I Capacity Building Grant - \$50,000 to offset Curriculum Department
- Expenditures—Savings/Reductions
 - A reduction of one position in the Business Office due to not replacing a person who retired
Eliminating this position resulted in a savings of \$59,240 (includes benefit savings)
 - Other salary savings were \$23,060 for Business Office personnel
 - Savings in tuition reimbursement of 5.2% (\$1,200)
 - Cut to Administrative Workshop of 17.8% (\$4,340) from two days to one day

- Budget Increase Drivers
 - Act 93 Salaries budgeted at 3.6% (current agreement); Support Staff salaries budgeted at 4.87% (contractual) and non-union salaries at 3% (average of all school districts).
 - Unemployment Compensation increase of 91.1% (\$1,540) for anticipated payments
 - Movement of the remaining 25% of the Executive Secretary salary and benefits from the Special Services budget to the General Operating budget – increase of approximately \$19,000 (includes benefits) provides a \$19,000 savings to the Special Services budget
 - Health Care budgeted at 4% increase
 - Rental of Equipment increase of 14.1% (\$1,600) to correct an under-budgeting for leased copiers
 - Increase to online videos (direct service to classrooms) of 8.1% (\$2,470) due to increase in Discovery Education subscription cost

The General Operating Budget Expenditures equal salaries, benefits/taxes, purchase professional/technical services, purchase prop. services, other purchasing services, supplies, property, dues & fees and budgetary reserve.

The General Operating Budget Revenue:

State sources

- General Operating Subsidy (\$105,914)
- Capital Subsidy (\$3,180)
- Social Security Payments (\$61,140)
- Retirement Payments (\$89,610)
- Level I Capacity Building Grant (\$50,000)

IU Sources

- Receipts, Other IU Sources (\$2,102,336--0% increase)
 - Organizational Indirect Costs
 - Payment from other IU Budgets
 - Payments from Federal Programs
 - Special Projects
 - Example
 - EBTEP Administration Fee
 - CPE Courses for Credit
 - Workshop Registration Fees, e.g.

Local School District Withholding

- Only **required** School District contribution to IU Operations
 - Total of \$520,440 of \$3,002,620
 - 0% increase over 2010-2011
- Deduction from School District State Subsidy
- Formula Based on
 - Wealth (Market Value)
 - Size (WADM)

- F. Mrs. Laverdure stated that the Red Cross is having a blood drive at the High School South on Tuesday, March 1, 2011, in the Auxiliary Gym from 7: 00 a.m. to 3:30 p.m.

Mrs. Laverdure congratulated Mrs. Kim Holcomb for becoming a certified PASBO administrator. She presented Mrs. Holcomb with a certificate for completing the requirements as part of the professional development program.

IX. PUBLIC PARTICIPATION -- Federal Programs
Title I
Title VI
Other Concerns

A. Mr. Mike Meachem asked if the motion on page 8 of the agenda that states that the Superintendent and Administration can study the professional staffing needs of the district based upon instructional program requirements and student enrollment, and determine the minimum professional staff needs of the district for the upcoming school year, and...does it suggest that it exempts the Act 93 staff. He also asked how many phone companies were considered before one was picked. Mr. Meachem asked since the local school that was used for alternative education will no longer operate, will this have an impact on the contribution to the CIU 20 and how will this impact the budget. Mrs. Laverdure stated that what Dr. Brennan presented was the General Operating Expenses; therefore, it is a fixed cost for the district. She stated that any other service is additional cost. Mr. Meachem asked how will this affect the preliminary budget. Mrs. Laverdure stated that the district pays by current student needs. She stated that the district also sub contracts a psychologist. Mr. Gress stated that the cost could be more or less because it depends on the student needs. Mr. Meachem stated that when the preliminary budget was passed as is, he understood that it was pinnacle that we are working to bring it down. He asked if there is any way, because of the way the district is using the IU20, we can insure that it will not increase but get lower. Mrs. Laverdure stated that every time we look at students, we will maximize their cost. Mr. Meachem stated that the district has a large amount of money that they keep here from the public that is fixed cost. He stated that they are not sure of their intent but there are skeptics. Mrs. Laverdure stated that it is not black and white or cut and dry when we deal with children's needs. She stated that it is the district's obligation to have the funds for them. Mr. Cole stated that in reference to Mr. Meachem's question regarding the motion, it does include the Act 93 Administrators and all staff. Mrs. Laverdure stated that, ultimately, the Board makes the final decision. She stated that this is the first step that the State requires them to do, to give everyone notice that we will look at every aspect of the district. Mrs. Laverdure stated that the professional staff needs to be given 60 days notice from now until the end of school. Mr. Gress stated that all positions are on the table. He stated that we previously did not fill two Assistant Superintendent's positions as well as one Principal position and two Assistant Principals positions. Ms. Hocker stated that she saw three vacant positions that were not filled; therefore, we should be having a savings on them.

X. PERSONNEL ITEMS

A. Support Staff – Uncompensated Leave of Absence

ACTION BY THE BOARD:
Motion was made by William Searfoss to approve the uncompensated leave of absence in accordance with the approved applicable policy, procedures and contractual agreement. Motion was seconded by Robert Cooke and carried unanimously, 8-0.

1. Uncompensated Leaves of Absence – In Accordance with School Board Policy #539

Name	Position Held
a. Graceffa, Tammy	Bus Driver – Transportation Effective Date: February 14, 2011 Length of Leave: the end of the 2010-2011 school year.
(Request received)	

B. Support Staff

ACTION BY THE BOARD:
Motion was made by William Searfoss to approve the resignations, change of status, reassignment, leaves of absence and appointments to the support staff designated, in accordance with the approved applicable policies, procedures [subject to proper completion of all necessary documents and obtaining all necessary positive clearances] and contractual agreement. Motion was seconded by Audrey Hocker and carried unanimously, 8-0.

1. Resignations

Name	Position Held
a. Pesiri, Carmela	Student Helper - High School South Effective Date: February 7, 2011
b. Smith, Melissa	Student Helper - J. M. Hill Elementary Effective Date: February 3, 2011

(See pages 17-18)

2. Change of Status (Temporary)

Name	Appointment
a. Bianco, Ellen	From: Student Helper – J. M. Hill Elementary To: Instructional Aide (Reading) (Step 1) – Bushkill Elementary Hourly Rate: \$13.97 Effective Date: February 28, 2011 through the last teacher day of the 2010-2011 school year. Ellen will return to her student helper position at the conclusion of this temporary reassignment. This temporary new position is fully funded by Title I – School Improvement.

3. Reassignment

Name	Appointment
a. Hutzel, Deborah	From: Student Helper – Lehman Intermediate To: Student Helper – High School South Effective Date: February 28, 2011 This position is being reassigned due to student needs.

4. Leaves of Absence - In accordance with School Board Policy #535

Name	Position Held
a. Camaerei, Albert	Instructional Aide – High School South Effective Date: January 19, 2011 Length of Leave: March 18, 2011
b. Siversten, Robin	Student Helper – East Stroudsburg Elementary Effective Date: January 26, 2011 Length of Leave: eight weeks

(Applications for Leaves of Absence received)

5. Appointments - Temporary

Name	Appointment
a. Bonser, Jeremy	Instructional Aide (Step 1) – East Stroudsburg Elementary Hourly Rate: \$13.97 Effective Date: February 15, 2011 through the last teacher day of the 2010-2011 school year only. Jeremy replaces Siobhan Donegan who was reassigned.

- b. Prevost, Toni-Ann Student Helper (Step 1) – East Stroudsburg Elementary
 Hourly Rate: \$10.71
 Effective Date: January 31, 2011 through the last student day of the
 2010-2011 school year only.
 This is a new position funded by Access.

6. Appointment – Long Term Substitute

- | Name | Appointment |
|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| a. Bellis, Sean | Instructional Aide (Reading) (Step 1) – Bushkill Elementary (LTS)
Hourly Rate: \$13.97
Effective Date: February 3, 2011 through the last teacher day of the
2010-2011 school year only.
Sean replaces Linda Orak who was temporarily reassigned. |

7. Appointments - Regular

- | Name | Appointment |
|--------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| a. Floran, Alexis | Custodian (2 nd shift) (Step 1) – Bushkill Elementary
Hourly Rate: \$12.73 (plus \$.40/per hour shift differential)
Effective Date: February 10, 2011
Alexis replaces Mildred Velez who resigned. |
| b. Hoover, Charles | Bus Driver (6 hour) (Step 1) - Transportation
Hourly Rate: \$13.74
Effective Date: February 10, 2011
Charles replaces George Asplint who resigned. |

8. Substitute Appointments

- | Name | Position(s) |
|-------------------------|-----------------------------------------------------------------------------------------------------|
| a. Bonser, Jeremy | Instructional Aide |
| b. Bussiere, Amber | Cafeteria Aide, Cafeteria Worker, Custodian, Secretary, Student
Hall Monitor, Study Hall Monitor |
| c. Crossan, Alice | Student Helper, Student Hall Monitor, Study Hall Monitor |
| d. Fleenor, Andrea | Health Room Assistant Nurse |
| e. Glynn, Gerardine | Secretary |
| f. Grampp, Nelly | Health Room Assistant Nurse |
| g. Hoffmann, Michele | Health Room Assistant Nurse |
| h. Holler, Robert Jr. | Custodian |
| i. Martinez, Dianne | Secretary |
| j. Mitchell, Roger | Bus Driver |
| k. Moya, Lynn | Instructional Aide, Student Helper, Study Hall Monitor |
| l. Rodriguez, Amy | Bus Driver |
| m. Shamey, Kenneth | Custodian |
| n. Spannagel, Rosemarie | Cafeteria Aide, Instructional Aide, Student Helper, Student Hall
Monitor |
| o. Thiel, Alyssa | Secretary, Student Helper, Student Hall Monitor, Study Hall
Monitor |
| p. VanWhy, Kevin | Maintenance Worker |
| q. Williams, Kenesha | Cafeteria Aide |
| r. Williams, Valerie | Bus Driver |

C. Support Staff

ACTION BY THE BOARD:

Motion was made by James Brunkard to waive the requirement to provide an indication of retirement prior to January 1, 2011 for Peter Archond, custodian (3rd shift) at J. T. Lambert Intermediate School. This waiver relates to payment of unused sick leave at retirement eligibility. Motion was seconded by William Searfoss and carried unanimously, 8-0.

D. Professional Staff

ACTION BY THE BOARD:

Motion was made by James Brunkard to approve the resignation, leaves of absence, appointments and tenure to the professional staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by William Searfoss and carried unanimously, 8-0.

1. Resignation

Name	Position Held
a. Pietryka, Jennifer	Business Education teacher – High School North Effective: at the end of the workday on February 28, 2011.

(See page 19)

2. Leave of Absence –In Accordance with School Board Policy #435

Name	Position Held
a. Zabriskie, Lisa	Kindergarten teacher - Bushkill Elementary Effective Date: May 2, 2011 Length of Leave: six weeks

(Application for Leave of Absence received)

3. Leave of Absence (Date Change) –In Accordance with School Board Policy #435

Name	Position Held
a. Panepinto, Carrie	Math teacher – High School North Effective Date: January 4, 2011 Length of Leave now through: February 11, 2011

(Request received)

4. Appointments - Long Term Substitutes

Name	Appointment
a. Koretski, John	Business Education teacher – High School North (LTS) Salary: \$42,020.00, prorated (Step 1 Column 7) Effective Date: March 1, 2011 Through: the last teacher day of the 2010-2011 school year only. John replaces Jennifer Pietryka who resigned.

- b. Loughren, Ryan Spanish teacher – J. T. Lambert Intermediate (LTS)
Salary: \$41,045.00, prorated (Step 1 Column 6)
Effective Date: March 14, 2011
Through: the last teacher day of the 2010-2011 school year only.
Ryan replaces Teresa James who is on a leave.
- c. Perez, Rosa Guidance Counselor – High School North (LTS)
Salary: \$42,020.00, prorated (Step 1 Column 7)
Effective Date: February 28, 2011
Through: the last teacher day of the 2010-2011 school year only.
Rosa replaces Rosemary Lavelle who is on a leave.

(See pages 20 – 22)

5. Tenure – In Accordance with Article IX, Section 1121 of Pennsylvania School Code

Name	Certification/Location
a. Hartopp, Cynthia	Art/High School North
b. Tchoursine, Katherine	Special Education/High School North

6. Substitute Appointments

Name	Certification
a. Alexander, Todd	Social Studies
b. Bergstresser, Stacey	Elementary
c. Baldino, Kimberly	Elementary, Special Education
d. Crespo, Rosa	em (all areas)
e. Fleenor, Andrea	School Nurse (em)
f. Giaquinto, Lori	Elementary, Special Education
g. Grampp, Nelly	School Nurse (em)
h. Hartmann, Samantha	Health & Physical Education
i. Holden, Christopher	Health & Physical Education
j. Koretski, John	Business Education
k. Loughren, Ryan	Spanish
l. Luthy, David	Health & Physical Education
m. McCausland, Katherine	Elementary
n. Perini, Samantha	Special Education
o. Rothwell, Suzanne	English, Special Education
p. Stiff, Andrea	Music
q. Thiel, Alyssa	Elementary (Maryland)
r. Winslow, Christopher	em (all areas)

7. Homebound Appointment

Name	Certification
a. Perini, Samantha	Special Education

E. Extra Responsibility Positions

ACTION BY THE BOARD:

Motion was made by Robert Gress to approve the rescissions and appointments according to the 2005-2010 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association. Motion was seconded by James Brunkard and carried unanimously, 8-0.

1. **Rescissions**

	Name	Position
a.	Finelli, John	Girls' Track & Field Assistant Coach – High School South
b.	Kennedy, Kevin	Boys' Track & Field Head Coach – High School North
c.	Krupski, David	Boys' Track & Field Assistant Coach – High School North
d.	Martinelli, Sara	Intramural Softball Co-Advisor – High School North
e.	Novotny, Barbara	Intramural Softball Co-Advisor – High School North

(See pages 23 – 27)

2. **Appointments for the 2010-2011 School Year**

	Last Name	First Name	Position	Building	Rate
a.	Andrews	Andronikki	Intramural Homework Advisor 2nd semester (shared position)	East Stroudsburg Elementary	\$23.00/hour (48 hour maximum split between all advisors)
b.	Burlein-Pitz	Carrie	Intramural Homework Advisor 2nd semester (shared position)	Bushkill Elementary	\$23.00/hour (48 hour maximum split between all advisors)
c.	Carito	Trina	Girls' Track & Field Varsity Assistant Coach	High School South	\$3,517.00
d.	Chighizola	Dawn	Intramural Homework Advisor 2nd semester (shared position)	East Stroudsburg Elementary	\$23.00/hour (48 hour maximum split between all advisors)
e.	Dailey	Charles	Intramural Weight Room Supervisor (summer, 1st half)	High School North	\$23.00/hour (48 hour maximum)
f.	Dailey	Charles	Intramural Weight Room Supervisor (summer, 2nd half)	High School North	\$23.00/hour (48 hour maximum)
g.	DeLong	Ryan	Intramural Softball Co-Advisor	High School North	\$23.00/hour (48 hour maximum between 2 advisors)
h.	Finelli, Jr.	John	Girls' Track and Field Head Coach	High School South	\$4,840.00
i.	Gonda	George	Girls' Soccer Varsity Assistant Coach	High School North	\$3,200.00
j.	Heitzman	Joseph	Girls' Soccer Head Coach	High School North	\$4,522.00
k.	Jablonski	Alison	Intramural Homework Advisor 2nd semester (shared position)	Bushkill Elementary	\$23.00/hour (48 hour maximum split between all advisors)
l.	Keesser	Bridget	Intramural Homework Advisor 2nd semester (shared position)	Middle Smithfield Elementary	\$23.00/hour (48 hour maximum split between all advisors)
m.	Krumanocker	James	Intramural Homework Advisor 2nd semester (shared position)	Bushkill Elementary	\$23.00/hour (48 hour maximum split between all advisors)
n.	Krupski	David	Boys' Track and Field Head Coach	High School North	\$4,840.00
o.	Lamoreux	Erica	Intramural Homework Advisor 2nd semester (shared position)	Middle Smithfield Elementary	\$23.00/hour (48 hour maximum split between all advisors)
p.	Lord	Kristin	Mentor for Shawn Welch (effective the 2 nd semester)	High School South	\$600.00 (prorated)
q.	Luchowski	Patrick	Intramural Homework Advisor 2nd semester (shared position)	East Stroudsburg Elementary	\$23.00/hour (48 hour maximum split between all advisors)
r.	Mathew	Ida	Volunteer Boys' Tennis Coach	High School North	not applicable
s.	McMahon	Beverly	Intramural Homework Advisor 2nd semester (shared position)	High School South	\$23.00/hour (48 hour maximum split between all advisors)
t.	Moore	Jakeem	Volunteer Boys' Tennis Coach	High School South	not applicable
u.	Pacheco	Amy	Intramural Homework Advisor 2nd semester (shared position)	Bushkill Elementary	\$23.00/hour (48 hour maximum split between all advisors)
v.	Patrick	Lauren	Intramural Homework Advisor 2nd semester (shared position)	Middle Smithfield Elementary	\$23.00/hour (48 hour maximum split between all advisors)
w.	Peters	Joanne	Intramural Homework Advisor	East Stroudsburg	\$23.00/hour (48 hour maximum)

	Last Name	First Name	Position	Building	Rate
			2nd semester (shared position)	Elementary	split between all advisors)
x.	Preston	Christine	Intramural Homework Advisor 2nd semester (shared position)	High School South	\$23.00/hour (48 hour maximum split between all advisors)
y.	Reichl	Jeffrey	Intramural Softball Co-Advisor	High School North	\$23.00/hour (48 hour maximum between 2 advisors)
z.	Senese	Suzanne	Intramural Field Hockey Co-Advisor	High School South	\$23.00/hour (48 hour maximum between 2 advisors)
aa.	Suarez	Matthew	Volunteer Baseball Coach	Lehman Intermediate	not applicable
bb.	Vitchers	Elyse	Intramural Homework Advisor 2nd semester (shared position)	Bushkill Elementary	\$23.00/hour (48 hour maximum split between all advisors)
cc.	Wilson	Susan	Intramural Homework Advisor 2nd semester (shared position)	High School South	\$23.00/hour (48 hour maximum split between all advisors)
dd.	Wisotsky	Matthew	Boys' Track and Field Varsity Assistant Coach	High School North	\$3,517.00
ee.	Worobij	Nadia	Intramural Homework Advisor 2nd semester (shared position)	Bushkill Elementary	\$23.00/hour (48 hour maximum split between all advisors)

F. Affiliation Agreement

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the agreement between Kutztown University and East Stroudsburg Area School District for use of the District as a student teaching site. Motion was seconded by James Brunkard and carried unanimously, 8-0.

(See page 28 - 32)

G. STAFFING NEEDS OF THE DISTRICT

ACTION BY THE BOARD:

Motion was made by Bet Hays that the Superintendent and Administration:

*Study the professional staffing needs of the District based upon instructional program requirements and student enrollment, and

*determine the minimum professional staff needs of the District for the upcoming school year, and

*make recommendations to the Board based upon the considerations set forth in the Pennsylvania School Code during February and March 2011, concerning whether any professional or temporary professional employee positions should be maintained, added, reduced or eliminated during the 2010-2011 school year, and

*if the recommendation is made to eliminate or reduce positions, implement the established procedures through termination of specific temporary professional employees, suspension of specific professional employees or demotion of specific professional employees, obtaining approvals from the Pennsylvania Department of Education that may be required due to alteration or curtailment of educational programs, and

*notify any temporary professional employees or professional employees affected by recommendations, and

*consult with and work with District legal counsel to ensure correctness and completeness of the process. Motion was seconded by Robert Cooke. A roll call vote was taken and failed 4-4. Horace Cole, Douglas Freeman, Bet Hays and William Searfoss voted yes. James Brunkard, Robert Cooke, Robert Gress and Audrey Hocker voted no.

XI. CONTRACTS

1.

ACTION BY THE BOARD:

Motion was made by Robert Gress to approve the contracts listed for their specific services, rates and effective dates totaling under \$10,000. Motion was seconded by Robert Cooke and carried unanimously, 8-0.

	NAME	SERVICE	RATE	PAYMENT FROM	EFFECTIVE DATE
1.	Byrne, Angela	Critical Thinking: Questioning Strategies	\$150.00	Professional Development	2/1/11
2.	Coddington, Joe	CPR-AED Training for student helpers	\$227.50	ACCESS Funds	3/11/11
3.	Cribbs, Jerry	Clinic/Workshop for Choraliers	\$200.00	Music Dept.	2/3/11
4.	Gouger, William	First-Aid Training for student helpers	\$227.50	ACCESS Funds	3/11/11
5.	Karpe, Michael	Moodle Basic	\$125.00	Professional Development	2/16/11
6.	Karpe, Michael	Progressbook 1	\$125.00	Professional Development	3/2/11
7.	Karpe, Michael	Progressbook 2	\$125.00	Professional Development	4/14/11
8.	Karpe, Michael	iMovie/Flip	\$125.00	Professional Development	5/18/11
9.	Kofi and Sankofa Drum & Dance	Black History Month Assembly	\$1,032.30	H.S. South	2/9/11
10.	Langan, Brooke	Using Activexpressions as an Assessment Tool	\$75.00 (co- presenter)	Professional Development	4/11/11
11.	Lopez, Kaitlin	iPhoto	\$150.00	Professional Development	3/28/11
12.	Lopez, Kaitlin	Progressbook Parent Portal	\$150.00	Professional Development	4/6/11
13.	Martin, Joseph	Using Activexpressions as an Assessment Tool	\$75.00 (co- presenter)	Professional Development	4/11/11
14.	Northampton Community College	Dual Enrollment Program for the 2010-2011 school year, Spring Semester	Not to Exceed \$11,702	Dual Enrollment Grant	1/11-6/11
15.	Prismatic Magic, LLC (Raleigh Ames)	Assembly in celebration of Black History Month	\$895.00	H.S. South	2/1/11
16.	Salmon, Tom	Accompanist for Cavalier Voices Cadets	\$500.00	Music Dept.	2/11/11-6/11/11
17.	Souffrant, Daniel	Translator for IEP Meeting	\$1,600.00	Professional Development	12/16/10-6/30/11
18.	Taylor, Letitia	One-to-One Tutoring for a student	\$23.00/hour Not to exceed \$184.00	District - Special Education	1/24/11, 2/16/11, 2/24/11, 2/28/11, 3/2/11, 3/7/11 plus two dates to be determined
19.	Toth, Terry	Laptop Cart and Progressbook	\$225.00	Professional Development	3/11/11
20.	Toth, Terry	iPod/iMovie	\$225.00	Professional Development	3/11/11
21.	Yorke-Viney, Sally	Kid Writing – Grade 2	\$225.00	Professional Development	10/11/10
22.	Zelinski, Jan	Pages, Publications Part 1	\$150.00	Professional Development	3/14/11
23.	Zelinski, Jan	Pages, Publications Part 2	\$150.00	Professional	3/17/11

				Development	
24.	Zelinski, Jan	Excel, Basic	\$150.00	Professional Development	3/28/11
25.	Zelinski, Jan	Excel, Intermediate	\$150.00	Professional Development	3/31/11
26.	Zelinski, Jan	Powerpoint, Basics	\$150.00	Professional Development	4/11/11
27.	Zelinski, Jan	PowerPoint, Intermediate	\$150.00	Professional Development	4/14/11
28.	Zelinski, Jan	iMovie, Part 1	\$150.00	Professional Development	4/28/11
29.	Zelinski, Jan	iMovie, Part 2	\$150.00	Professional Development	5/9/11
30.	Zelinski, Jan	iMovie, Part 3	\$150.00	Professional Development	5/12/11
		TRANSPORTATION	CONTRACTS		
1.	Bridgeman, Alexandra	Contract Transportation	\$319.67/day	Transportation Dept.	1/4/11
2.	Frascella, Maria	Contract Transportation	\$183.44/day	Transportation Dept.	1/3/11
3.	Frascella, Maria	Contract Transportation	\$174.92/day	Transportation Dept.	1/5/11
4.	Krupski, Diane	Contract Transportation	\$240.51/day	Transportation Dept.	1/3/11
5.	Krupski, Diane	Contract Transportation	\$155.95/day	Transportation Dept.	1/18/11
6.	Lastra, Steve	Contract Transportation	\$171.87/day	Transportation Dept.	1/19/11
7.	Muti, Peter	Contract Transportation	\$116.28/day	Transportation Dept.	1/4/11
8.	Muti, Peter	Contract Transportation	\$100.33/day	Transportation Dept.	1/10/11
9.	Prevost, Barbara	Contract Transportation	\$267.35/day	Transportation Dept.	12/17/10

2.

ACTION BY THE BOARD:

Motion was made by Bet Hays to approve the contracts listed for its specific services, rates and effective dates totaling over \$10,000. Motion was seconded by William Searfoss and carried unanimously, 8-0.

	NAME	SERVICE	RATE	PAYMENT FROM	EFFECTIVE DATE
1.	IU19	Special Education Programming	Not to Exceed \$60,000	District	8/29/11-6/30/12

XII. STUDENT ITEMS

A. Placements

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the agreed upon alternative placements for the students listed for recommended schools and times indicated. Motion was seconded by Robert Gress and passed 7-1. Audrey Hocker voted no.

	Student Number		Student Number
a.	10170908	b.	10171109
c.	10020910	d.	10171011
e.	10020912	f.	10020913
g.	10021214		

(See pages 33 -34)

B. Overnight Field Trips

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the overnight field trips listed. The proposal and itineraries for the field trips meet the required Board Policy #121. Motion was seconded by Douglas Freeman and carried unanimously, 8-0.

	Name	Activity	Location	Dates
1.	Delp, Judy	MCTI students to Leadership and Competition Conference	Lancaster, PA	3/2/11-3/4/11
2.	Moletto, Denise	H.S. South DECA Fashion Club students to Career Development Conference Competition	Orlando, FL	4/29/11-5/3/11

(See pages 35 – 36)

C. Field Trips – 75 Miles or More

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the 75 miles or more field trips listed. The proposal and itineraries for the field trips meet the required Board Policy #121. Motion was seconded by James Brunkard and carried unanimously, 8-0.

	Name	Activity	Location	Dates
1.	Gambill, Geof	Smithfield Elementary 5 th grade students to visit historical sites	Philadelphia, PA	4/5/11
2.	LaBar, Keith	H.S. North Music Department to Music in the Park	Hershey, PA	6/3/11
3.	Libby, Tina	Bushkill Elementary 5 th graders to American Museum of National History	New York, NY	6/2/11
4.	Kane, Mary Alice	Norte Dame Elementary Students perform at the State Capitol	Harrisburg, PA	4/13/11
5.	Moletto, Denise	H. S. South Class of 2011 to Six Flags Great Adventure & Safari	Jackson, NJ	5/31/11
6.	Trauschke, Tom	East Stroudsburg Elementary 5 th grade students to Broadway	New York, NY	5/4/11

(See pages 37 – 42)

D. 2010-2011 School Calendar Amendment

ACTION BY THE BOARD:

Motion was made by Bet Hays to amend the 2010-2011 School Calendar, as presented, to: Motion was seconded by William Searfoss and carried unanimously, 8-0.

- (1) Move the teacher in-service day originally scheduled for Friday, March 11, 2011 to Tuesday, June 14, 2011 (tentatively, to follow the last day of school for students);
- (2) Move the K-12 staff development day (established pursuant to Act 80 of 1969) originally scheduled for Friday, January 21, 2011 to Friday, March 11, 2011;

- (3) Establish up to three Saturdays, specifically May 14, 2011, May 21, 2011 (if needed) and June 4, 2011 (if needed), for graduation preparation under the supervision of certificated school employees as permitted by 22 Pa. Code §11.27; and
- (4) Adjust the tentative last day of school to reflect any days lost thus far due to inclement weather.

(See page 43)

XIII. OLD AND NEW BUSINESS

XIV. REQUEST TO ESTABLISH A STUDENT ACTIVITY

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the request to establish a student activity fund for a Performance Club at High School South. Motion was seconded by Robert Cooke and carried unanimously, 8-0.

(See page 44)

XV. REQUEST TO ESTABLISH A SPECIAL ACTIVITY

ACTION BY THE BOARD:

Motion was made by Robert Cooke to approve the request to establish a special activity fund for Cavalier Softball Team at High School South. Motion was seconded by Douglas Freeman and carried unanimously, 8-0.

(See page 45)

XVI. CONFERENCE ATTENDANCE

A. Superintendent

ACTION BY THE BOARD:

Motion was made by James Brunkard to approve the attendance of Sharon S. Laverdure at the Superintendents' Winter Conference in Harrisburg, PA from March 3, 2011-March 4, 2011 in the approximate amount of \$400.00. Motion was seconded by William Searfoss and carried unanimously, 8-0.

XVII. FISCAL ITEMS

A. Colonial Intermediate Unit

ACTION BY THE BOARD:

Motion was made by Douglas Freeman to approve the Colonial IU #20 General Operating Budget for 2011-2012 school year in the amount of \$3,002,620, as presented and attached. Motion was seconded by Audrey Hocker and carried unanimously, 8-0.

(See pages 46)

B. East Stroudsburg Elementary

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the submission of Plancon J for the East Stroudsburg Elementary Project #3273 as required by the Pennsylvania Department of Education, as presented and attached. Motion was seconded by Robert Gress and carried unanimously, 8-0.

(See pages 47 – 62)

C. High School North Stadium Toilet Facility

ACTION BY THE BOARD:

Motion was made by James Brunkard to approve change order # E-02 for Lombardo & Lipe Electrical Contractors, Inc. for unused Contract Unit Prices in the amount of \$7,930.64 (deduct). Motion was seconded by Douglas Freeman and carried unanimously, 8-0.

(See pages 63)

D. Resica Guaranteed Energy Savings Project

ACTION BY THE BOARD:

Motion was made by Douglas Freeman to authorize the Administration and Solicitor to negotiate a contract with Trane Co. for an Act 77 guaranteed energy savings project for the Resica Elementary facility pursuant to the request for proposals previously issued by the District and the proposal received from Trane Co. The form and content of the contract shall be subject to final approval of the Board. Motion was seconded by Robert Gress. A roll call vote was taken and passed 7-1. James Brunkard, Horace Cole, Robert Cooke, Douglas Freeman, Robert Gress, Bet Hays and William Searfoss voted yes. Audrey Hocker voted no.

E. Refunding

ACTION BY THE BOARD:

Motion was made by William Searfoss to authorize the Administration to work with Public Financial Management, as Financial Advisor, Rhoads & Sinon, as Bond Counsel and the Solicitor in conjunction with the issuance of General Obligation Bonds, Series of 2011, for which a portion of the proceeds will be used towards the refunding the District's General Obligation Bonds, Series of 2006 at a minimum net savings target of \$135,000 (\$135,000 = 2.00%). Motion was seconded by Douglas Freeman. A roll call vote was taken and was carried unanimously, 8-0. James Brunkard, Horace Cole, Robert Cooke, Douglas Freeman, Robert Gress, Bet Hays, Audrey Hocker and William Searfoss voted yes.

(See pages 64 – 78)

F. New Money

ACTION BY THE BOARD:

Motion was made by James Brunkard to authorize the Administration to work with Public Financial Management, as Financial Advisor, Rhoads & Sinon, as Bond Counsel and the Solicitor in conjunction with the issuance of General Obligation Bonds, Series of 2011, for which a portion of the proceeds will be used towards financing the District's Resica Elementary/Act 77 capital projects. Motion was seconded by Robert Gress. A roll call vote was taken and was carried unanimously, 8-0. James Brunkard, Horace Cole, Robert Cooke, Douglas Freeman, Robert Gress, Bet Hays, Audrey Hocker and William Searfoss voted yes.

(See pages 64 – 78)

G. CTSI, LLC

ACTION BY THE BOARD:

Motion was made by Robert Gress to approve the contract between the East Stroudsburg Area School District and CTSI, LLC d/b/a Frontier Communications for local and long distance telephone service in all school district facilities at a proposed monthly cost of \$6,629.20, subject to review by the Solicitor and Administration for modifications or additions to the benefit of the District. This total monthly cost is prior to any e-Rate funding discounts for which the school district may be eligible (estimated to be a discount of 69% for the 2011-2012 fiscal year.) These services have been selected from proposals received by ESASD for local and long distance telephone service in compliance with the USAC's SLD requirements for Federal e-Rate funding. The term of commitment to this contract is for the period beginning July 1, 2011 and ending June 30, 2014. Motion was seconded by Robert Cooke and passed 7-0-1 abstention. Audrey Hocker abstained.

(See pages 79 – 96)

H. Petitions for Rule for Judicial Sale – Pike County/Monroe County

1.

ACTION BY THE BOARD:

Motion was made by Robert Gress that the Board not contest or file objections to the Petition For Rule To Show Cause As To Why Property Should Not Be Sold Free And Clear Of All Encumbrances and/or the Rule To Show Cause entered by the Pike County Court of Common Pleas to No. 2703-2010, Civil with regard to Sale No(s) 11-105 through 11-334 which represent properties remaining unsold from the September 22, 2010 and October 4, 2010 tax upset sales. Motion was seconded by William Searfoss and carried unanimously, 8-0.

(See pages 97 – 103)

(Petition, Rule and Notice are attached for backup. List of properties is not attached, but is available in the Business Office.)

2.

ACTION BY THE BOARD:

Motion was made by Douglas Freeman that the Board not contest or file objections to the Petition For Rule To Sell Properties At Judicial Tax Sale Free And Clear Of All Liens, Claims and Encumbrances and/or the Order and Rule To Show Cause entered by the Monroe County Court of Common Pleas to No. 1020 Civil 2011 with regard to the properties listed therein, which represent properties remaining unsold from the September 15, 2010 tax upset sale. Motion was seconded by William Searfoss and carried unanimously, 8-0.

(See pages 104 - 108)

(Petition and Rule/Order are attached for backup. List of properties is not attached, but is available in the Business Office.)

I. Monroe County Realty Transfer Tax Refund

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve and authorize the issuance of a refund of Pennsylvania Realty Transfer Taxes in the amount of \$1,313.05 to Corelogic, Inc. with regard to Tax Parcel No. 5/97948 as a result of the Order of Court dated November 29, 2010 indexed to No. 6512 Civil 2010, Monroe County as presented to the Board. Motion was seconded by Robert Gress and carried unanimously, 8-0.

(See pages 109 – 118)

J. PILOT Agreement with Shawnee Academy

ACTION BY THE BOARD:

Motion was made by James Brunkard to postpone indefinitely the motion to approve the proposed Agreement to Make Payment in Lieu of Taxes between Shawnee Academy, the East Stroudsburg area School District, Smithfield Township and Monroe County. The agreement shall be substantially in the form as presented to the Board, subject to such revisions as may be approved by the Solicitor. Motion was seconded by Robert Gress and carried unanimously, 8-0 to postpone.

(See pages 119 – 121)

K. Tax Exoneration

ACTION BY THE BOARD:

Motion was made by Robert Gress to exonerate the Marshalls Creek Fire Department from payment of 2011 – 2012 school taxes on the property assessed to Tax Code #14/110156. (The Board exonerated this property from 2010 – 2011 school taxes at its December 20, 2010 regular meeting conditioned upon Monroe County issuing a determination on or before July 1, 2011 that the property qualifies for exemption for future years. That determination has been received, but is not effective until the 2012-2013 school tax year). Motion was seconded by William Searfoss and carried unanimously, 8-0.

(See page 122)

L. Bond Payments

1.

ACTION BY THE BOARD:

Motion was made by James Brunkard to approve the current invoices for construction and related costs associated with the Bond Issue 2008: \$46,113.44. Motion was seconded by Robert Cooke and carried unanimously, 8-0.

(See page 123)

2.

ACTION BY THE BOARD:

Motion was made by James Brunkard to approve the current invoices for construction and related costs associated with the QSCB Issue and Bond Issue 2008: \$610,196.06. Motion was seconded by Robert Gress and carried unanimously, 8-0.

(See page 124)

M. Use of Facilities

1.

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the requests for the use of facilities as listed for Class 1 School Related Use of Facilities (no fees will be assessed as per Board Policy #707). Motion was seconded by Robert Gress and carried unanimously, 8-0.

CLASS 1 – SCHOOL-RELATED USE OF FACILITIES – (Sports Feeder Programs/Student Educational Enrichment Programs)

Board Agenda	BUILDING	DATE from	DATE to	ORGANIZATION	EVENT	Facility Fee Waived
2/28/11	H.S. North	3/1/11	8/21/11	East Stroudsburg North Little League	Baseball & Softball Practice/Games	Y
2/28/11	H.S. South	3/1/11	3/5/11	ESYA	Basketball Games	Y

					& Practice	
2/28/11	H.S. South	3/13/11	6/30/11	East Stroudsburg Little League	Baseball & Softball Practice/Games	Y
2/28/11	J.M. Hill	4/11/11	6/2/11	Pocono Family YMCA	T-ball/Baseball League	Y
2/28/11	J.M. Hill	6/20/11	8/11/11	Pocono Family YMCA	Summer Soccer Practice & Games	Y
2/28/11	J.T. Lambert	3/13/11	6/30/11	East Stroudsburg Little League	Baseball & Softball Practice/Games	Y
2/28/11	Lehman	4/5/11	6/8/11	Pocono Family YMCA	Lifeguard Training	Y
2/28/11	Resica	2/29/11	4/30/11	East Stroudsburg North Little League	Baseball & Softball Practice	Y

(See pages 125 – 132)

2.

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the request for use of facilities as listed for Class 2 Governmental Agency (no facility fees incurred as per Policy #707). Motion was seconded by James Brunkard and carried unanimously, 8-0.

CLASS 2 – GOVERNMENTAL AGENCY USE OF FACILITIES

Board Agenda	BUILDING	DATE from	DATE to	ORGANIZATION	EVENT	Facility Fees Assessed
2/28/11	H.S. South	4/10/11	4/10/11	PA House of Representatives	Family Fair 2011	N*

(See page 133)

***PERSONNEL FEES WILL BE ASSESSED.**

3.

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the request for the use facilities as listed for Class 3 Non-School Related Use of Facilities (facility fees & personnel fees will be assessed). Motion was seconded by Robert Gress and carried unanimously, 8-0.

CLASS 3 – NON-SCHOOL RELATED USE OF FACILITIES

Board Agenda	BUILDING	DATE from	DATE to	ORGANIZATION	EVENT	Requesting Facility Fee Waiver
2/28/11	H.S. South	5/19/11	5/22/11	Notara Dance Theatre, Inc.	Thursday Rehearsal/Sunday Performance	N

(See page 134)

4.

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the request for the use facilities as listed for Class 3 Non-School Related Use of Facilities (facility fees & personnel fees will be assessed). Motion was seconded by Douglas Freeman and carried unanimously, 8-0.

CLASS 3 – NON-SCHOOL RELATED USE OF FACILITIES

Board Agenda	BUILDING	DATE from	DATE to	ORGANIZATION	EVENT	Requesting Facility Fee Waiver
2/28/11	H.S. North	3/27/11	3/27/11	Ticket To Broadway	Dance Competition	N

(See page135)

5.

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the request for the use facilities as listed for Class 3 Non-School Related Use of Facilities (no fees will be assessed for softball fields as per Board Policy #707). Motion was seconded by Robert Gress and carried unanimously, 8-0.

CLASS 3 – NON-SCHOOL RELATED USE OF FACILITIES

Board Agenda	BUILDING	DATE from	DATE to	ORGANIZATION	EVENT	Requesting Facility Fee Waiver
2/28/11	J.T. Lambert	5/4/11	8/31/11	Pocono Mountain Softball	Games/Practice	N/A

(See page 136)

6.

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the request for the use facilities as listed for Class 3 Non-School Related Use of Facilities. Please note: Jersey Surf Drum & Bugle Corp. is requesting a waiver of traditional facility fees as well as personnel fees for their six-day stay. Last year, Jersey Surf paid the District \$200 per day. This year’s total will amount to \$1,800 plus an additional \$500 for security. They are requesting this same arrangement again this year. Special permission by the Board must be granted in order to waive both the facility fees and personnel fees for days when custodial and/or security staff is not on duty in the requested building. A free concert for the community and district band students will be held. Motion was seconded by Robert Gress and carried unanimously, 8-0.

CLASS 3 – NON-SCHOOL RELATED USE OF FACILITIES

Board Agenda	BUILDING	DATE from	DATE to	ORGANIZATION	EVENT	Requesting Facility Fee Waiver
2/28/11	H. S. North	6/18/11	6/26/11	Jersey Surf Drum & Bugle Corp	Practice/Community Performance	Y

(See pages 137 – 138)

N. Budget Transfers, Payment of Bills and Treasurer's Report

ACTION BY THE BOARD:

Motion was made by James Brunkard to approve the Budget Transfers, Payment of Bills and Treasurer's Report listed in this agenda for the 2010-2011 fiscal year, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the Auditor General. Motion was seconded by Robert Cooke and carried unanimously, 8-0.

1. Budget Transfers - (See pages 139 - 154)
2. Payment of Bills - (See pages 155 - 173)
3. Treasurer's Report - (See pages 174 - 186)

XVIII. APPOINTMENT TO FILL BOARD VACANCY

Mr. Dirvonas stated that the Board can follow their usual procedure when nominating candidates. He stated that in the past, the Board has held nominations and then voted on them in the order that they were received. Mr. Dirvonas stated that the first person to receive five votes will be the new Board member to fill the vacancy.

Mr. Cole stated that the following eight members of the public submitted a letter of interest to fill Mr. Donald Mott's vacancy until the Reorganization Meeting in December, 2011.

1. Debbie Kulick
2. Robert Huffman
3. Roy Robert Horton
4. Jason Gullstrand
5. Eileen Featherman
6. Devin Day
7. Antonette Valentino
8. James J. Sagliotti

Nominations:

James Brunkard nominated Robert Huffman seconded by Douglas Freeman.

Bet Hays nominated Eileen Featherman seconded by Robert Cooke

William Searfoss nominated Devin Day seconded by Audrey Hocker

Bet Hays nominated Roy Robert Horton seconded by Horace Cole

Robert Cooke motioned to close the nominations. Motion was seconded by Douglas Freeman and carried unanimously, 8-0.

ACTION BY THE BOARD:

Motion was made by James Brunkard to appoint Robert Huffman to fill the vacancy on the Board of Education resulting from the resignation of Donald Motts for a term to expire on the date of the December 2011 Board Reorganization Meeting at which time a permanent replacement will be installed in office as a result of the November 2011 municipal election. Motion was seconded by Douglas Freeman. A roll call vote was taken and passed 6-1-1abstention. James Brunkard, Horace Cole, Robert Cooke, Douglas Freeman, Robert Gress, Bet Hays voted yes. William Searfoss voted no. Audrey Hocker abstained.

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – February 28, 2011**

**Carl T. Secor Administration Center – Board Room
7:00 P.M.**

ADDENDUM A

XVII. FISCAL ITEMS

Shawnee Academy Tax Exemption

ACTION BY THE BOARD:

Motion was made by William Searfoss to authorize and direct the Solicitor to file an appeal with the Monroe County Court of Common Pleas from the February 2, 2011 determination of the Monroe County Board of Assessment Appeals granting the Shawnee Academy, Ltd. tax-exempt status under the Pennsylvania Charities Act with regard to the payment of real estate taxes. Motion was seconded by Douglas Freeman and carried unanimously, 8-0.

Public Participation

None

XIX. ANNOUNCEMENTS/INFORMATION

None

XX. ADJOURNMENT 9:12 P.M.

Respectfully Submitted,

Patricia L. Rosado
Board Secretary