

## MISSION STATEMENT

The East Stroudsburg Area School District fosters within all students a commitment to excellence, service, and life-long learning, which prepares students to be creative, productive and responsible citizens with a global perspective.

## VISION STATEMENT

The East Stroudsburg Area School District supports all students on their path to success and values their rich diversity. Our dynamic programs are delivered by high-quality educators who utilize all the tools at their disposal, and collaborate with home and community, in order to deepen everyone's passion for lifelong learning.

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING  
February 26, 2024 - 7:00 P.M.  
Carl T. Secor Administration Building,  
High School South – Auditorium  
and Via Zoom**

### Minutes

- I. **President, Michael Catrillo** called the meeting to order at 7:05 p.m. and led those present in the Pledge of Allegiance. Board Secretary, Patricia Rosado called the roll.

**Board Members present at the Administration Center Board Room were:** George Andrews, Rebecca Bear, Ann Catrillo, Michael Catrillo, Jason Gullstrand, Keith Karkut, Debbie Kulick, Wayne Rohner, and Richard Schlameuss.

**Student School Board Representatives at the Administration Center Board Room were:** Yashvi Kopanati, Helen Schlameuss and Neylla Joseph (via Zoom).

- II. **School personnel present in the Board Room:** Jennifer Agolino, Nicole Aho, Katrina Aiello, Brian Baddick, Peter Bard, Elaine Bedell, Jeanne Branigan, Marlene Camilleri-Yip, Wayne Carson, Maria Casciotta, Mary Conklin, Carolyn Cruz, Karla De Leon, Darrin Dobrowolski, Erin Farley-Picciano, Matt Flicker, Joe Formica, Eric Forsyth, Geof Gambill, Kym Gavitt, Ming Li Goldston, Jill Greenwood, Betsy Hargrave, Lydia Hess, Scott Hnasko, Melissa Hughes, Carissa Johnson, Lisa Johnson, Shae Jones, Jeremy Judd, Amanda Kerdzaliev, Paul Kernan, Phillip Kerzner, Barry Krammes, Kate Krammes, Phil Lazowski, Jacilyn Leonard, Kristen Long, Kristin Lord, Tony Massa, Shannon Metzgar, Fred P. Mill, Joe Minnichbach, Lian Mlodzienski, Jennifer Moriarity, Bobbi Nordmark, Deana Ostroski, Debra Padavano, Manvel Page, Danny Phillips, Jason Picciano, Heather Piperato, William Riker, Janice Rodriguez, Patricia Rosado, Jessica Ruhl, Jasmine Sandy, Gloria Schulte, Mercy Shemansky, Amanda Signorello, Kevin Simonds, Lori Soskil, Terry Toth, Amanda Varner, Lisa Vitulli, Jim Ware, Barb Wetherhold, Laura Witcraft, Cheryl Yacuboski, Brett Yeomans, Emily Zabriskie, Steve Zall, Ann Zannella, and Ed Zasada. Christopher Brown, Solicitor.

**School personnel attended via Zoom:** Julia Blades, Regina Brotherton, Mary DeFazio, Kane Furst, Erika Hawk, Diane Kelly, Madison Krajewski, Raelyn Lares, Tara Lewis, Robbi Miller, Jon Osmun, Denise Rogers, Angelic Segond, Melanie Shaffer, Elizabeth Suarez, Snoann Tobin, Timothy Wagner and Mary Winkler.

- III. **Community members present in the Board Room:** Jay Armitage, Elizabeth Donnelly, Heather Hill, Paul Johnson, Brooke Kerzner, Rosie Merrick, Deana Morabito, Michael Morabito, Jacob Morris, and Anna Robert.

**Community members attended via Zoom:** Stephanie Amador, Samantha Armstrong, Eleni Georgeou, Rebecca Holderith, Robert Lovenheim, Laura Massaro, Jenna McElroy, Lucas Moon, Emily Reagan, Ruben Torres and Lisa VanWhy.

**Community members present in the High School South Auditorium:** Numerous members of the public and of the district's professional staff were present for the meeting but declined to identify themselves for these minutes.

**Other Individuals present in the Board Room:** Dennis Virga, Director, Monroe Career & Technical Institute  
Joel Burch, Business Manager, Monroe Career & Technical Institute  
Christopher Wolfel, Executive Director, Colonial IU 20  
Jacquelyn Bartek, Assistant to the Executive Director for Student Services, Colonial IU 20

**IV. WELCOMING OF GUESTS**

Mr. Catrillo said welcome to our guests who are here in person and those who are online. Please be sure, if you are here, that you have signed the guest list that is outside.

**V. ANNOUNCEMENT OF EXECUTIVE SESSION(S)**

- a. An Executive Session was held on January 15, 2024 for the purpose of discussing personnel.
- b. An Executive Session was held on January 18, 2024 for the purpose of discussing personnel.
- c. An Executive Session was held this evening before this meeting at 5:30 p.m. for the purpose of discussing personnel, litigation, and negotiations.

**VI. ADOPTION OF AGENDA**

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to adopt this agenda for February 26, 2024, as submitted, with the Board of Education reserving the right to add to the agenda and take further action on any items raised in executive session where immediate action on such items is considered to be in the best interest of the District. Motion was seconded by Keith Karkut.

Motion was made by Wayne Rohner to add to the agenda a motion to approve a Temporary Science Playground Feasibility Study Committee to include the following members Wayne Rohner, George Andrews, and Jacob Morris. Motion was seconded by George Andrews and carried unanimously, 9-0.

The original motion carried unanimously, 9-0.

**VII. APPROVAL OF MINUTES**

**ACTION BY THE BOARD :**

Motion was made by Rebecca Bear to approve the minutes of the January 22, 2024, Board meeting. Motion was seconded by Ann Catrillo and carried unanimously 9-0.

**VIII. REPORTS**

- a. Monroe Career & Technical Institute Update  
Mr. Jason Gullstrand said the MCTI JOC met on February 5<sup>th</sup>. They discussed that Pocono Township is requiring that MCTI file a variance due the new conference center being too close to the lots that the school owns. The student’s storage building has been inspected and the students will start to sheetrock it. The township’s proposal for the public sewer system hookup has changed from the back of the building to the side of the building. A feasibility study will be conducted by RKR Hess. A review of the 2024-25 budget was given to the JOC members by Mr. Virga, who is here to present the same tonight. The Committee members approved the payment of invoices, vendors for fuel oil, Quality Assurance Plus Commissioning, Testing Services Management and Oversight Agreement for MCTI Conference Center, TRANE Agreement, Preferred EAP for Employee Assistance Program and RKR Hess for the feasibility Study for the sewer collection system. We discussed and approved revisions to Policy #610 Purchases Subject to Bid/Quotation, which was to increase the purchasing power levels. We also approved some field trips to Penn State Hazleton for Kidwind Challenge, Skills USA for Motorcycle Repair Competition, Pocono Mountain for Harley Davidson Competition, Greater Lehigh Valley Auto Dealer Association Competition, PennStarter State College for Prostart Competition. Northampton Community College for PA Media Design Competition. We, unfortunately, had some resignations but we also had some long-term appointments. Our next meeting will be on March 4<sup>th</sup>.
- b. Colonial IU 20 Update  
Mr. Michael Catrillo said we met at the end of January. We also have a presentation tonight on the agenda from the Colonial IU 20. There were a couple of events that happened. Since we were a month behind, they go back to Christmas. They had a Sensitive Santa event, which was a very successful and moving event. We heard some really great things about it. We were even told that the IU Director got a letter from Santa. If you need to know about the letter, you will need to talk to me privately about Santa Claus’ email. It was a great event, and they hope to continue doing that. For safety reasons, the fire alarm system is being updated. One big item is that the Colonial IU is accepting bids for a lobby renovation, which will have a big effect on the flow and security. At some point when you visit you will see the difference. We were treated to a tour of the Café 71, which was a beautiful thing. It is similar to the café at North and South, which are run by the Life Skills Support Classes. The students and teachers presented to us. It was so moving to watch the pride that

they have. We know firsthand that the skills that they will pick up in communication are just remarkable. It was impressive to see the teacher's presentation because you can see their heart in what they do. Since it was Board Appreciation month, in addition to the tour, we received a Café 71 mug to show their appreciation of Board members. We will hear from the IU tonight. I just want to say since many teachers are here tonight, and I have only been a Representative at the IU for the past two months, that the IU continues to impress me with their professionalism and teamwork. It is so obvious when you sit down there and watch them. We are very lucky to have a great IU.

c. Property & Facilities Committee Update

Mr. Wayne Rohner said the Property & Facilities Committee met on February 7<sup>th</sup>. The Committee made the following recommendations for the items that require action:

- District Bottling Filling Stations. The Committee recommended that 32 Bottle fillers kits and 44 push bar stream savers bubbler stations be purchased from EPSCO at a cost of \$99,350.
- Flooring replacement at East Stroudsburg Elementary and Middle Smithfield Elementary by Cope Commercial Flooring in the amount of \$969,321.00.
- North Campus Generator Replacement by Albarell Electric Inc. in the amount of \$114,255.00.
- High School South Stadium bathroom stall walls replacement by Robert Brooke and Associates in the amount of \$11,880.00.
- Replace and Install Kitchen Cylinder tanks at High School North, J. T. Lambert Intermediate, Bushkill Elementary and Middle Smithfield Elementary by Keystone in the amount of \$6,250.00.
- Six-year replacement and hydro testing of Fire Extinguishers at Lehman Intermediate, Bushkill Elementary, High School North, High School South, J. M. Hill Elementary, Middle Smithfield Elementary, Resica Elementary, Smithfield Elementary, and J. T. Lambert Elementary by Keystone in the amount of approximately \$23,592.
- Graduation Chairs for the district by EventStable in the amount of \$9,047.90.

Items of discussion:

- We received an update from D'Huy Engineering regarding the Lehman Intermediate School water leak. Direction was given to find and remove all water damage, saturated material and building materials. Currently the investigation is ongoing. The district is looking to obtain their thirty-year warranty on the new recent roof repair. More information will follow as we receive it.
- We received from First Energy our LED Light Savings a rebate in the amount of \$4,555.26. In 2023, our LED Light Savings was \$78,340.00. So far in 2024, our LED Light Savings is \$1,521.00.
- The Committee did a review of the capital project funding projections, including current construction projects in progress.
- Discussion was had and direction was given to D'Huy Engineering to prepare bid specifications for Stage Two repair of the stormwater single issue at the North Campus. The district is looking to bid out in April. Stage Two includes existing sink holes at the end of Lehman Intermediate School and a segment from Stage One moving through the football area parking lot.
- A discussion was had regarding the Science Playground Feasibility Study. I will be adding that item on the agenda tonight. Dr. Riker has enlisted Rob Romagno to research vendors and designers. The Committee at this moment include George Andrews, Jacob Morris, and me, Wayne Rohner. It is opened to any volunteer that may have any interest.
- We had a discussion regarding the J. T. Lambert Intermediate stage lighting and the completion of that project.

d. Education Programs & Resources Committee Update - [esasd.net/epr](https://esasd.net/epr)

Mrs. Ann Catrillo said the Education Programs & Resources Committee met on February 15<sup>th</sup>. Trenee Lurry, our DEI Coordinator gave a BeAlliance update highlighting all of the diverse holidays and observances in the upcoming months as well as explained the Coffee Chat about Healing Day. On February 29<sup>th</sup>, the topic will be Black Joy. She also stated that the Cultural Competency Refreshers are taking place for the staff. Eric Forsyth, our Director of Communications and Operations, and his staff Rebecca Lopez and Carissa Johnson gave us an update on community outreach explaining programs in our district that are helping students and parents getting ready for kindergarten. The fair took place this past Saturday. Teachers and staff were present to help with the online registration as well as to have fun with the students playing games and assisting with other activities. The parents were given an explanation card either in English or Spanish to help them with the online registration. Ms. Kulick asked if the explanation wasn't enough could the parent/guardian come to the office for additional help. The answer was yes. Tote bags were provided through a grant so that all the goodies that were provided on that day could be taken home. Sapphire's Community Fall portal was explained, demonstrating the differences between the student and parent portal showing how all student information, including announcements and updates are housed. Some of the

highlights of self-service portal, was that for homeschoolers and graduation progress can also be monitored. It was stated that less than 10% of our families do not use the portal. That is excellent because it shows that the parents are really getting involved and knowing what their children are doing. The future plan for Sapphire is to include a Spanish community portal and monetary obligations that can be paid online. Hopefully, it will also include field trips and a translate live from Pupil Services. This will have accessibility to all in any language and, in the future, a section for the Board as well. Mr. Baddick, Assistant Superintendent for Pupil Services, explained the Chapter 339 Plan. He gave an overview of the Guidance Plan for Kindergarten through 12<sup>th</sup> grade. He thanked the K-12 Counselors who put so much time and effort into writing the plan. Some of the highlights include the academic standards for career, education and work, the tiering program in guidance, the role of the school counselor, and program delivery. I obviously read through the whole plan, and this is done by a month to month outline. I add my commendation, as well as for Mr. Baddick, to all the counselors who put that together. It was quite detailed and then of course the benefit of the plan. The EPR Committee has made an advisory recommendation to the Board for this evening for approval of the plan. Mrs. Heather Piperato, Secondary Curriculum Director, presented the Program of Studies for the 2024-25 School Year. She went through the changes that were made from last year to this year. There were just a few of those. The EPR Committee also made an advisory recommendation to the Board this evening for approval. Mrs. Piperato also presented an outline of the middle school curriculum process. If you remember, last month we did the high school curriculum, this month is the middle school and next month we will be looking at elementary. She provided a revision and purchase timeline as well as a summary of the digital programs and resources that are available. She created a one-page curriculum overview document for intermediate parents so that they can look at where the particular subject areas are, and courses are. In the discussion the curriculum and the courses that were offered in the intermediate schools. There were some inconsistencies that we noted with specials. For example, Lehman has Math Edge and J T. Lambert (JTL) does not. JTL offers a sixth grade library course and Lehman does not. The EPR Committee asked Mrs. Piperato to discuss these inconsistencies and numbers in the specials with the Principals so that, hopefully, that can be worked on. World Language was also part of the discussion. Since the textbooks are so old, there really aren't any digital resources available for those teachers at this time. I was totally surprised that the three major textbook companies no longer offer books in world languages. This year is definitely a time that they are looking at other resources, giving the teachers and department chairs time to do this so that they can write the curriculum for next year. Mrs. Piperato also explained the new standards that have been released in the last couple of months and really through 2022 and up to more currently, career, education and work, family consumer science, personal finance and economics. Personal finance will be coming in 2026. The Steel Standards for inquiry-based learning and science is also slated for 2025-26. It is really important for not only us as a Board but for everyone who is watching, parents and community members, to realize that there is so much happening and really so many requirements coming in through the State, at sometimes a very fast pace. A lot has been done but a lot still needs to be done moving forward in the area of curriculum development. I and the other Board members, Rebecca Bear, Jason Gullstrand and Debbie Kulick, would also like to thank all of the teachers who have been participating in these meeting and really offering your words of wisdom and advice as experts in the field as we move forward. Our next meeting, which I already mentioned will concentrate on the elementary curriculum, is scheduled for Monday, March 25<sup>th</sup>, at 5:30 p.m. here in the Board room and via Zoom. You are all welcome to attend.

e. Finance Committee Update

Mrs. Rebecca Bear said we met on February 12<sup>th</sup> and it was a pretty quick agenda this time. You will see on the agenda to accept and approve the vendors for fuel oil for the 2024-25 School Year, as recommended by the Northampton/Monroe/Pike Joint purchasing. The bid will take place on February 28<sup>th</sup> at 11:00 a.m. Hopefully gas prices are low. We gave direction to Administration to prepare specs for a lease replacement of twenty-five to thirty 72-passenger school buses for the 2024-25 School Year. We are going to do a comparison for leasing or purchasing the buses. We are also going to attempt to sell one bus on Munibid to see how it goes and maybe we will place more for sale. We also forwarded to the Board the Verizon backup phone circuit. The cost is \$10,027 annually with a one-time installation cost of \$2,217.67. As Mr. Rohner stated, we discussed the recommendations from the Property & Facilities Committee meeting. Our next meeting is scheduled for March 11<sup>th</sup> at 5:30 p.m., here in the Boardroom and also via Zoom.

f. Policy Review Committee Update

Mr. Keith Karkut said you'll have to forgive me because I am at a disadvantage since the Policy Committee was three hours ago. I didn't have the chance to write a great report like everyone else does, as well as the fact that we did not have as many great people attend our meeting like you all did. For the public, at 4:30 p.m. right before the Regular School Board meeting is the Policy Review Committee. Please come. However, you have the six items that I mentioned that we spoke about last month. The Policy Review

Committee is working on a month-behind schedule. We are reviewing the policies then we put them out for public review. I mentioned them last month so the ones that are on today's agenda, you already heard about them. If you have any questions, it is too late. You should have asked before. Tonight, we discussed Policy 137 Home Education. I am going to be very brief but because all Board members received the policies, and the public has it as a review. Basically what we have done is , we were looking on going through our policies and cleaning them up with some language. That is pretty much what the gist of what we are doing in these particular cases. The one key thing for this one is that we added the word unsworn declaration in addition to notarized and affidavits. We are finding out that people are doing things more online where they used to have to give us a notarized affidavit. Now, the parents when it comes time for home education programs, can submit an unsworn declaration electronically. It makes it easier for them to submit. The Policy 214 – Class Rank we talked about last month was brought up again because they added that the class rank and GPA will be determined at the end of May due to dual enrollment courses. Policy 216 – Student Records had corrections because over the course of the last few years, we have been charging for student records. Now we have a system in place, Parchment, which the Board members approved. Parchment allows us to send all of our records to them. We talked about adding requests for records by third parties, are going to be charged \$30, which is the industry standard. This allows us to pay for our Parchment System as well as not having to charge our students for their records. Our students and our families will get their records with no fee. The last policy we spoke about was Policy 904 – Public Attendance at School Events, where we cleaned up some information about law enforcement people who are coming to our events and what they have to follow when coming to our events. It is very self-explanatory. If anyone has any questions, we can answer them afterwards. The next meeting is on March 18<sup>th</sup> at 4:30 p.m. right here and also online.

Mr. Catrillo said we encourage members of the public to come to the committee meetings, especially Keith's, to fully participate because that is where a lot of the discussions happens. It is good to be there and hear what is presented as well as participate in the discussion.

g. Student School Board Representatives –  
**Yashvi Kopanati, High School North**

Good evening school board members, parents, and so many teachers. It is so nice seeing so many friendly familiar faces. Usually, the Board room is pin drop silence. It is nice having a lot of people to share amazing things with.

Throughout this month we've seen an influx of artistic, athletic, and academic talent that I am so eager to share with you all.

For Black History Month, our school participated in many different activities to celebrate black role models of history and in our communities. In 9th Grade World Civilization Classes, students partook in a biography project where each picked a historical figure that they would like to enlighten the rest of the class to. Two students in particular, M. Ianetti and M. Ortega-Arias Painted a poster for their project to showcase their artistic talent and admiration for the individuals they did their projects on. In 10th Grade English Class with Mrs. DeFazio, students learned about the amazing black leaders who inspired the nation and made slide posters to educate their classmates. Female students interested in the STEM fields were invited to go to ESU for the day and meet with college students who have successfully pursued their science careers. From this opportunity, many of our students were able to explore their collegiate interests more thoroughly and it helped promote women in STEM throughout our community. For the end of our 2nd semester, our school hosted its second PBIS Reward Day for eligible students. We all played bingo for various gift prizes. I was scared how it was going to turn out because usually bingo is associated with the older crowd. Let me tell you, we put grandmas to shame. It was so great. It was so amazing, the teachers who are in the audience right now, they know we wanted those gift cards. It was a great experience for the students and teachers. It was filled with positive energy. It was really nice to see the students just letting loose and going with the flow.

For our athletic program, the Swim team held their Senior Celebration where they recognized Seniors E. Massaro and M. Nadasi, two accomplished swimmers for our girls team. The Boys Basketball team enjoyed their Senior Night game against PM East along with the cheerleaders who are saying goodbye to their home court this year. Likewise, the girls team also had their Senior night game against Notre Dame, and finally, The Wrestling & Rifle teams held Senior Night before Wrestling's match against East Stroudsburg South. R. Bibeau, one of our senior wrestlers placed at the district championships yet again and his sister A. Bibeau placed first at her regional competition, setting a school record. Overall, it was a great month to end our winter sports seasons! As our Boys' basketball team made it to the district championships, our school is

providing a fan bus for students to go and support our boys as they defend the Timberwolf den against Whitehall tomorrow.

On February 26 & 27, The North Instrumental Music Department will welcome composer Adrian B. Sims, to our campus to work with our instrumental music students and conduct his music at the concert beginning at 7:00 p.m. on Tuesday, February 27 in the North High School auditorium. Band students will be able to interact with this composer and learn his pieces under his teachings for two days. N. Yanuzzi, a sophomore, has won a position with the 2024 PMEA Region V Band and will be performing at Eastern York High School with students from the following Pennsylvania Counties: Adams, Berks, Carbon, Cumberland, Dauphin, Franklin, Lancaster, Lebanon, Lehigh, Monroe, Northampton, Perry, Pike, Schuylkill, and York on February 22<sup>nd</sup>, 23<sup>rd</sup>, and 24<sup>th</sup>. Members of the North High School Band Program will travel to Orlando, Florida this Thursday to participate in a program called Disney's SoundTrack Sessions where they will work with professional musicians and record a SoundTrack to one of Disney's many programs. The past week, the following instrumental music students will travel to the South High School to perform with the annual Tri-County band under the direction of Dr. Kate O'Brien (an Eastburg alumni): Neriah A., Jayden B. Tyler B., Joseph C., Diego C., Abigail C., Logan C., Hailey D., Courtney D., Nevaeh F., Richard F., Valentina G., Cesar H., McKenna I., Vanhi K., Jayna L., Lexis M., Taiyo M., Joseph P., Dylan P., Julius R., Hyugo, T., and Nina Y. with many family members, friends, and guests in attendance, the concert was seen by the whole community and was a great success. I watched it and they did amazing. Hats off to all of these young and wonderful musicians.

For our Vocal Department, the members of the North choir that have been selected to be a part of the Regional Choir for the American Choir Directors Association will be going to Providence, Rhode Island this Wednesday and staying until Saturday to be part of this festival. I can't wait to go. The Musical has been practicing throughout the month and is now about halfway done with staging and is fully completed with learning the music. We will be discussing costumes very soon. The North Chorale performed at Moravian University this past week and was a part of their annual Adjudication where our singers were praised for their talents, and our female singers spent the weekend and Penn State University for their annual in high voice festival where we learned college level pieces and saw the amazing music program. It was amazing to meet with a college choir director who really had so much knowledge to show.

High School North Art Students have selected works on display for the month of February at the Central Administration Building on South's campus. The North Mock trial team concluded their season with their two matches against Delaware Valley and Notre Dame, we are very proud of all of our litigators and witnesses but special shoutouts go to juniors N. Eckford, and A. Dina for being awarded best witnesses and myself for best advocate twice. As States approaches for the Technology Student Association, we continue to work on our projects and keep developing them so that we are ready to compete with the other qualified teams.

Now, I would like to talk about our new program, SVI, the Student Voice Initiative that we started at North. It is being headed by myself, Mr. Brenneman and faculty members at the school. The initiative is to raise awareness and make sure that our school is putting its best step forward and really progressing throughout our social, academic, athletic, etc. We really want to make a difference and make that mark on our student body and our community. Now that we have it set up, we are going through thinking of the 20 students who are going to be on our council. We have a council meeting set for Friday, March 22<sup>nd</sup>. We will have a few Board members meeting the 20 students from our school in a round table discussion, where we can talk about what we want to change in our school, what we like about our school and what we want to do to make ourselves better. I am really looking forward to leading this initiative with the help of my faculty members. It is really great to see so many people motivated to make a positive change. Mr. Catrillo said thank you so much.

### **Rese Schlameuss, High School South**

Good evening School Board Members, and good evening to the scary amount of teachers in the room. I am not nervous right now. I have a lot to go over tonight, so let's get right into it.

Slides 1-2: To start off, I would like to highlight some of the amazing accomplishments occurring within our athletics. G. Carroll won a gold medal at the EPC Chess Championships held at Parkland High School. The girls basketball team is seeded 3<sup>rd</sup> and advanced to the District 11 post-season and play Wednesday at Easton Middle School against Bechai at 7:30 p.m. J. Glavich will compete for South at the NEPARL State Championships this week and the South Rifle team has earned a spot to compete in the State Championships Swim District XI Championships will take place this weekend. Our two Unified Bocce Teams took 1st place

with a Gold Medal and 3<sup>rd</sup> place with a Bronze Medal at the District Championship held last week at Salisbury High School. That match was challenging and had to be redone due to bad refs. The 1<sup>st</sup> place Purple Team has qualified to go to Regionals on March 6<sup>th</sup> at Penn State Schuylkill. We wish all those competing good luck in their upcoming events. Lastly, we would like to congratulate J. Chatman for being named to the 1<sup>st</sup> Team EPC All-Star Team.

Slide 3: The South Special Athletes (SSA) team competed in the Skills Competition recently for Floor Hockey at Pocono Mt. East. South Special Athletes (SSA) also competed in the 5 on 5 Basketball Special Olympics Competition on February 7<sup>th</sup> at Freedom High School and won the Championship, bringing home the trophy. I would also like to highlight that the national banner has finally been hung in the main gym at South.

Slide 4: South currently has work on display at the Cure Cafe in Stroudsburg and has work in the Student Art Exhibition at Pocono Arts Council. Keep an eye out at the Central Administration Hallways for March when we will be represented with all the schools for Youth Art Month.

Slide 5: N. Newton won Honorable Mention for a piece submitted at the Student Art Exhibition at Pocono Arts Council. Congrats!

Slide 6: J. Keiter qualified for and attended the PMEA District 10 Orchestra Festival as the only tuba player in the ensemble. She is now moving onto the Regional Orchestra event in March. We wish J. Keiter luck at the Regional Orchestra Event!

Slide 7: The PBIS teachers of the month were Mr. Rade and Mrs. Brotherton. Knowing from first-hand experience, both of these teachers are well-deserving of this award. Congratulations and thank you both for all you do for South students.

Slide 8: Transition initiative students went to our Child Hunger Outreach Partner to volunteer some time and also discuss career opportunities available. The students made over 500 bags of food!

Slide 9: Mrs. Bibler's English 11 classes completed in Two Service Learning Projects for Act 158. The first project consisted of each student knitting a hat, which were then delivered and donated to the Salvation Army. The second project consisted of creating a children's book read-aloud video. These read-aloud videos will be shared with ESASD elementary teachers who are welcome to share with their students.

Slide 10: Our 12+ transition students were introduced to different local companies in our area. Here is a little about where they went and what they learned!

Craig Curry from Blue Ridge Lumber gave their class a demonstration of common hardware items they may see and need to use at home. He then gave a tour of the store and showed students where to find common needed items like duct tape, light bulbs, screwdrivers, and cleaning supplies.

Laura and Dave Mertz gave our students a behind the scenes look at working and operating a donut chain. They own Duck Donuts in Bartonsville. They walked us through ordering, making, and decorating the donuts. It was a great experience for our students.

The 12+ transition students have also been working with Monroe County CareerLink to get set up for a paid work experience. Students went to the CareerLink office to fill out paperwork and complete some work assessments.

Slide 11: Mr. Kernan's Honors Seminar Class is hosting a Science Day at South this upcoming Wednesday. The 5<sup>th</sup> grade classes from J.M. Hill, Resica Elementary, East Stroudsburg Elementary School, and Smithfield will participate in several different science-based stations. The purpose of the event is to inspire a young generation of future scientists and expose students to the different opportunities at South. There will be two sessions that will consist of close to 400 elementary students.

Slide 12: Here is some news pertaining to our Guidance Department. This spring, 41 Juniors and Seniors are taking dual enrollment college courses at either ESU or NCC. Using Smart Futures, Freshmen, Sophomores and Juniors just completed their 4<sup>th</sup> career and college planning lesson this month.

Slide 13: 11th grader, J. Cueva, came in 1<sup>st</sup> place at Districts for Skills USA and will be competing at the State-Level Competition for Computer Networking and Security in Harrisburg. Congrats and Good luck!

Slide 14: This past week around 60 students from South attended DECA States in Hershey. We participated in our events and listened in on workshops being held to teach us valuable lessons and skills when working in the business world.

CLOSING: Per Mr. Catrillo's request, this past month we had a meeting with homeroom representatives from each grade. We split them up into two groups, Freshmen with Sophomores and Juniors with Seniors, and let them speak freely on what they believed South could improve on and what they thought made South outstanding. I took the results and made a sheet that was shared with Dr. Riker this morning. Dr. Riker will send you all the document sometime soon so you guys can have a look at it yourselves. If you have any questions at all, please feel free to email me! That is all I have for this month, thank you, and have a great night!

Mr. Catrillo said all I can say is "Wow" for all you reported. We have one more student report. We are really excited about this. We thank Mr. Gullstrand for the help of recruiting her. We wanted to have MCTI represented as a student group. We have the first time tonight, the student reporting on behalf of MCTI. She is via Zoom.

**Neylla Joseph, Monroe Career & Technical Institute**

Good evening, East Stroudsburg Board members and guests,  
My name is Neylla Joseph. I am an 11th grader at East Stroudsburg South and a 3rd-year student enrolled in MCTI Business and Hospitality program.

I want to first and foremost thank Mr. Gullstrand for giving me the opportunity and for the Board for reaching out to me and giving me this opportunity to represent MCTI at the East Stroudsburg Board Meetings. I look forward to reporting more in the future.

This month Monroe Career and Technical Institute students have been busy within their organizations.

On January 24<sup>th</sup>, MCTI SkillsUSA Students competed in 62<sup>nd</sup> Trade and Leadership Competitions.

The following placed first from our district and will continue to the State Competition in April:

J. Cueva - 11<sup>th</sup> Grade - ES South  
J. Fahl - 11<sup>th</sup> – ES South  
G. Joseph - 12<sup>th</sup> - ES North  
D. Rivera - 11<sup>th</sup> - ES South

The following students Placed 2<sup>nd</sup> and 3<sup>rd</sup>:

V. Jaminson - 11<sup>th</sup> – ES North  
N. Possinger - 12<sup>th</sup> – ES South  
M. Czuma - 11<sup>th</sup> – ES South

MCTI DECA students competed at the Pennsylvania DECA State Conference, on February 21<sup>st</sup> - 23<sup>rd</sup>.

All students placed in the top 10 in their respective competitions. In our District, these students competed:

S. Kaplafka (ES North, 10<sup>th</sup>, AM)  
N. Joseph (ES South, 11<sup>th</sup>, PM)  
T. Carollo (ES South, 11<sup>th</sup>, PM)  
A. Smalls (ES North, 12<sup>th</sup>, PM)

February is Career and Technical Education Month and MCTI has been doing several activities for the students and staff throughout the month. They did a week full of trivia and I won a flashlight by saying when MCTI was first established. That was exciting. This concludes my report.

Mr. Catrillo said thank you and we appreciate you being here. Welcome to being a part of the student reports. On behalf of myself and I know on behalf of Dr. Riker, please know you students are valued. Your opinions matter and we want to continue to hear from you. We look forward to the Student Life Committee meetings that are coming up. Parents and Teachers who are watching the Student Life Committee will



extend to hearing from teachers and parents in May. I know some of you already volunteer. I will be in contact with you to set those up. I will need the time for your meetings. As soon as you have them, let us know and I'll get them out to everybody so that we can get those meetings going. Thank you.

h. 2024-2025 Monroe Career & Technical Institute Budget Presentation

Mr. Dennis Virga, Director, and Joel Burch, Business Manager, were present for the presentation. Mr. Virga said I have one request for next year, please have me follow Mr. Karkut's Policy Review Committee meeting report instead of the students. I am going to try to be quick. I see the room and it looks like you guys have something going on tonight. First, I want to say that everything that I am going to say tonight is good news for East Stroudsburg. Enrollment is sky high and that is due to your people and particularly your guidance offices. I want to give them a special shout out. They knock it out of the park for us. They are at our school all the time. I work with four districts and seven high schools. I would not trade your counselors for anybody. Kudos to them.

Slide 2 – I know you have a few new Board members; therefore, I would like to inform them how we are funded at MCTI. We are a little bit unique. We are not a school district. We serve four school districts in Monroe County, East Stroudsburg, Pleasant Valley, Pocono Mountain and Stroudsburg. How it works is when you take our budget, your share is determined by a formula that we use. It is a four-year rolling average of ADM. That is education jargon for four-year average of enrollment. As I alluded to, your enrollment at MCTI just continues to grow. That is a good thing. Board members, just remember that when your enrollment goes up, so does your bill. Your district is growing faster than any district in the county. Which again, to me is a wonderful thing. As you can see on the slide, five years ago, your district had 213 students and now you have 270. You guys continue to boom. At the very bottom of the slide, you see your actual budget share is 24.77%. This is how we are funded at MCTI.

Slide 3 - The next slide has enrollment. I am going to kind of brag about enrollment. This shows the ten-year enrollment at MCTI. Everyone in this room know that enrollment in the county overall in 10 years has not gone in this direction. It has gone down. We just continue to grow. We are over 1100 students. We are at capacity. We just have no room for new students. We are in the middle of enrollment right now. We are having a tough time, because we always have a waiting list of 300 students and counting. It is a problem. It is something we are continuing to work on. You can see that we continue to grow. I alluded to earlier how fast East Stroudsburg in ten years have grown over 30% in MCTI. That is something that we want to continue to strive for.

Slide 4 – The next slide has a better interpretation of our enrollment. What that percentage shows is if you look at all the tenth through twelfth graders in Monroe County, which is the percentage of the ones who attend MCTI. You can see that the State average between 10 and 12 percent. We are considerably higher than 16%. East Stroudsburg ten years ago was below 7%. You are now almost 13%. The chart gives you a better indicator. The county-wide enrollment has dipped in 10 years in Monroe County. We continue to grow and see more and more students. That means the message is getting out there since the staff is really spreading the word in your high schools and they are excellent to work with. Kudos to that.

Slide 5 has the numbers. I think our budget is pretty simple this year. To be honest with you, in the past I have been here, for those of you who have served on the Board, it seems that I always come here asking for money to do these large projects. That will not be the case, I promise, for this budget. Currently our budget increase is about \$140,000 or 1.4%. That is our overall budget increase. That is not your share. The reason why we are increasing is we are adding a new program starting next year called, Physical Therapy Sports Medicine. It is like a Health Program. You can get a job right out of high school to the point where, if you want to go on and get a doctorate for Physical Therapy, you can do that. There is a need out there. We have a great relationship with St. Luke's who will be working with us on this. That is the bulk of our increase, as you can see. A program for us and this is a cheaper program, is about \$127,000 to start. How have we balanced our budget for this program? It comes down to bad luck because what is happening at MCTI is that staff is retiring. We have the best staff in the county. No offense, guys, I would not trade my staff for anything. Unfortunately, we have staff who have been here 30 years in our school. They are just leaving for retirement. We are begging them to stay but they are not listening. Unfortunately, that trend is going to continue the next couple of years or at least that is what we are anticipating. What that means is we have a hard time finding teachers. For budget purposes, if you're just looking at dollar symbols, what I hope nobody does, newer teachers are cheaper. Our principal, Mr. Brown retired last year so our administration is cheaper, too. They are allowing us to keep the budget at what it is. That is the simplistic view of the overall budget.

Slide 6 – I am not going to go over all of the revenue and all of that boring accounting stuff, but I am just reminding you that 90% of our budget is funded by the districts . We receive your typical social security. The one thing that is not on there that I will talk about in a little bit that I believe is very important that you understand is MCTI is a unique Career & Technical in the State. There should be a line on there in most current tech schools for something called vocational subsidy. What that is when the Governor presents his budget, and our legislators pass a budget whenever there is an increase to the current tech ed, it goes in a vocational subsidy line. Most Career and Technical Schools keep that vocational subsidies and they use that to fund their school or at least partially fund their school. MCTI, we, actually give that money back to the districts. That is in our Articles Agreement. If you recall, those of you who were on the Board in the fall, we asked to keep that money for our addition, and you generously allowed us to do that. Moving forward, that money goes back to you; therefore, it is a revenue for the school district and space on enrollment. Again, the more kids you send, I told you it is a higher bill. It also means more stuff to each district. Let's keep that in mind. It is different for us. We are not the only one, but most current tech schools keep that money at the school. The overall budget number that you guys will be voting on eventually is on the next slide.

Slide 7 - You will see an increase simply because your enrollment keeps increasing. You will be voting on just a little over 2.2 million dollars. This is about a \$49,000 increase compared to last year. The green shaded area capital number means that we are not asking for any money for that. I am going to talk about capital in a minute. We have no need for money for capital.

Slide 8 – Just to conclude the budget portion of the presentation, this is just showing you what I alluded to, and this is good news. Hopefully, I will explain it as best as I can. If you look at the green column, that is your budget share. The gray column that is the vocational subsidy that you guys will be receiving. You will see that there is actually a net decrease, or you can look at it as a revenue. There is a revenue coming back to East Stroudsburg of over \$40,000. When you compare last year's net expense to this year's expense, you will actually be gaining \$40,000 due to increase in vocational subsidy. Hopefully I explained that as best as I could. Before we move onto the capital projects, are there any questions? Dr. Riker asked do you need any more money so that you can provide things other than flashlights to students? Mr. Virga said jokingly, we are in good shape.

Slide 9-14 – Moving on to Capital Improvement. Some of you already know that we are working on an addition at MCTI which is long overdue. Thanks to you, School Board members and your colleagues in other districts, it is happening. We are actually having a meeting tomorrow at the township for a zoning hearing. As long as that goes smoothly, we will be on schedule to break ground in the spring, probably in May. It should take about a year and a half to complete. It is a 17,000 square foot addition. That is going to give us a lot of things that we need. Second on the list and Mr. Gullstrand already mentioned it briefly, is something that is much smaller in scale but to me is more important and that is our student project. Our students are building a 70 foot by 30 foot storage building from the ground up. You'll see that it is pretty impressive when you look at it. I am not getting into future projects because you will hear about them at a later time. Mr. Gullstrand mentioned the public sewage connection issue which we will be hearing about it in months to come. The slide has a picture of the addition. What it does is provides numerous things. I am going to start with probably the most important feature which is safety. It provides safety. For those of you who are not familiar with our school, I invite all of you to visit MCTI. We will serve you lunch. It is \$6 for a sandwich, if you are interested, and \$11 for a full meal. In all seriousness, the addition will help secure our school. The way the building was designed is not up to par. If you walk into our current building, you essentially get into the heart of our building by walking immediately into our cafeteria. This is not ideal. Also keep in mind that when this building was originally built in the 70s, it was not designed for 1,100 students. Our current cafeteria holds 300 students when we have 1,100. If you come at the wrong time, during transition time, which is when our A.M. kids are going back to the schools and the PM students are arriving, we really do not have anywhere to put them. We have students in our foyer and outside. It is not ideal. What this addition will do, since the addition is a 9,000 square foot multipurpose room, is hold the students during the time of transition. The kids can stay inside. They will be secure. I like being with the kids during lunch times, but it is currently a scary situation. Also, the entrance of the building will be secured since you will have to get through a security roundabout in order to get to the reception, which will then get you through a long corridor in order for you to gain access to the building. This will give us time to prepare in case something awful happens. On a better note, I alluded to 9,000 square foot multi-purpose room. We currently have no one building to hold a student assembly where they all can fit, which really limits what we can do. We can now have student assemblies and hopefully have our own graduation or senior awards. Currently, we rotate with the districts, which is great, but it would be nice to have it at MCTI. We can also hold community events at MCTI. For example, Pocono Builders Association holds a home show every year. It would be nice to hold something like that at MCTI. Last but not least, we can open up three additional

programs. I talked about wait lists and needs. This will finally give us space to do so. On the next slide is the MCTI Conference Center. Underneath the red line is the addition. You can see the long corridor and then we will be reshuffling space around for programs. The next slide is a rendering of what the building will look like. The next slide has pictures of what the storage building will look like. Because we keep growing, we have no more storage. It has become a problem with how much equipment we have and how much supplies we need. This project started with an old modular building that was back there that was literally falling apart. We came up with the idea to tear it down and put the storage building up. The students demoed it in about three days. Demoing is probably the most fun that they had. From there, they did everything. I have to give them kudos to local contractors, Possinger, who did the site prep for us at cost, which was a huge help. Our kids put the foundation up as you can see in the photos. They poured the slab, did all the framing and built a truss. The building is very large that we had to have a huge truss, which needed to be installed by a crane. Our students actually worked with a crane operator to install and put those trusses up, which is not typically something that a high school student gets to do in deciding if it is installed correctly. Currently, our Curvature Program is 12 foot sections of drywall. Our Electrical Program did all of our electric. It is a fully functional building. It is temperature controlled. Our HVAC Program will be installing two 3 ton heating pump systems. The next slide shows what the building looks like. This is something that our kids did. Every nail that went into it was done by our students in Monroe County. It is something that we take pride in. It gives us an example of what your students are capable of doing. The next slide shows what Dr. Riker asked about how we are financially. We are in the best shape that we ever have been in. I always forget to say this, but MCTI is debt free. We have no bonds, and it is something we want to continue to strive for. Thanks to the school districts. After the addition is up, we are still just shy of \$1 million in our capital fund for all of the future projects because of better planning. We won't be coming back to the districts and surprising them by asking them for money. It helps the districts and allows us to plan to keep improving MCTI. I will be happy to answer any questions. Mr. Catrillo said thank you for your presentation.

i. 2024-2025 Colonial Intermediate Unit 20 Budget Presentation

Dr. Christopher Wolfel, Executive Director, said thank you for having me come out tonight. I will be a lot more brief than Mr. Virga. I guarantee so. I am here tonight with Ms. Jacquelyn Bartek, Assistant to the Executive Director for Student Services. We are going to keep it moving quickly.

Slide 2 – Our mission and vision statements indicate that we try to focus on certainly our relationships, responsiveness and results.

Slide 3 – You will see how big the IU is. We cover 13 school districts, three Career & Tech Centers. 52 non-public schools and we certainly have a very large Early Intervention Program, where we are servicing, not only our center-based facilities and the facilities in our schools, but also all the daycares and early childhood providers in the region with a quite big budget of \$262 million.

Slide 4 – We are going to talk about what you will be approving in the future, which is our General Operating Budget, and this is the only mandated payment that the Board approves. All of the rest of our services come through services that the school district makes referrals to. The General Operating Budget is one of our 47 budgets. It only comprises 1.6%. Out of the \$262 million, it comprises about \$4 million of that budget but it supports the core base operations of the Intermediate Unit.

Slide 5 – You will see the General Operating Budget of \$4.2 million. For the 2024-25 school year, we are looking at a 6.8% increase, which is a little over \$270,000. The good news is, with some really good budgeting and work by Mr. Jon Wallitsch, our Chief Financial Officer, we are looking at a 0% increase in any cost that is coming from the school district.

Slide 6 – I have provided you the last couple of years of the General Operating Budget and what we have been requesting for the districts, as far as what those increases have looked like. You can see even though this next year is going to be 0%, a little bit over 1% of an increase over the past couple of years when you put it altogether. We try to be very good stewards of our costs back to our school districts.

Slide 7 – Summary of Revenue – This just highlights all the different areas of revenue. One big area that we did bring in as a revenue stream, we want to note, is our transfer from our Health Trust. The Intermediate Unit runs a very large Health Trust, with many of our school districts and CTCs as a way to help support health costs and not all of the districts participate in that. Certainly, our general operating budget supports some of the main people in there. We wanted to make sure that there was money coming in here from the

budget to cover this so it's not other districts supporting the health trusts that aren't part of that . That is why you will see that \$207,000 there, which you probably haven't seen in the past.

Slide 8 – It is our expenditures. It shows the kind of the change from last year to this year. You can see there the increase in the \$271,000 expenditures that is covered by the last slide with our revenue. Everything equals out to show a 0% increase.

Slide 9 – You will see the school district withholding amount, which is \$576,000. That is the contribution we looked from our 13 school districts. That amount differs depending on the size of the school district. It is through a formula that we receive from the State. Again, you can see a 0% increase there.

Slide 10 – You will see the receipts from other, i.e., sources. Those are the indirect costs that support our base operations that is coming from all of our student service and all of our other programs that we actually bill for and that covers quite a good part of the General Operating Budget of \$2.4 million but again 0% increase in those funds.

Slide 11 – You will see the East Stroudsburg District's contribution to the General Operating Budget, which is a little over \$38,000. That is what it was last year, which is the same contribution in 2024-25; therefore, a 0% increase.

Are there any questions on the General Operating Budget?

If you entertain me for just another minute and a half, I just want to share a little bit about our other programs and our programs through our Student Services and Professional Learning. I want to highlight some of those programs.

Slide 12 – Dollars and Relationships = Increased Service

This is a slide that I want to share to show that we continue to receive increases from the State and our State System of Support monies. These are the initiatives that we run on behalf of the Department of Education. We get this money to run initiatives that turns into service back to our school districts and that is service that you are not paying for. That is all covered through these dollars. So that is good news.

Slide 13 – Increase Specific to our programs. So these are the programs that we operate in our Special Education Department, Autistic Support, Emotional Support, and what have you. You could see there that the top line that is trending is Autistic Support. Autistics Support is one of he fastest growing programs in our Intermediate Unit. We have over 100 more kids since 2018-2019. When you think about a program that you can only have eight students in a class because of regulations that equates to a lot of programs at the IU. That is one of our fastest growing programs at the IU.

Slide 14 – Related Services. Again, this is one of the biggest and continues to be the largest referral sources that we have come in is speech and language, therapy and occupational therapy. You can see occupational therapy just continues to rise. Speech has leveled off but certainly a lot of services. I think this shows to the need of the students that we have with disabilities that require this many supports and certainly, from a Board perspective, I think everybody knows that special education costs money. It is certainly something that we need to continue to advocate for with our State to make sure that they are increasing their contribution to support these services. Again, you could see over 1,000 referrals since 2018-19. Again that increase in referrals and need of our students, is the reason we need more money coming from the State to support these services.

Slide 15 – You will see our Early Intervention Program. Many people sometimes do not realize that we operate a program for students aged 3-to 5. These are students that have disabilities. Our goal through this program, which is operated and fully funded by the State, is to support those students and try to prepare them for Kindergarten. Certainly, these students are going to probably come to your district needing special education. Our goal is to try to build up their skills as much as possible, so they do not need as many supports when they come into your program.

Slide 16 – Student Services/Special Education. In the blue area is specifically the number of students from East Stroudsburg that are receiving certain related services. It is also the classroom-based services that you host here in your school district. Many times, we have programs in-house in your district. Some of those certainly have students from East Stroudsburg Area School District but also some of your neighboring school districts that come here. We want to thank the East Stroudsburg Area School District for all the work in

allowing us to host these programs in your district as well as the participation from your administration and faculty. These are not the easiest programs on a day-to-day basis. There are things that happen and when we cannot be there off the bat, we do need support from your staff and your administration. It is fantastic support at all times and great partnership that we have. Thank you to your faculty and your administration for that support.

Slide 17 – Behavioral Health Department - We provide a lot of Behavioral Health Services more at tier 3 services, more individualized and intensive behavioral health services. We also have programs like therapeutics, emotional support and school-based partial hospitalization. You allow and host those programs in your district. Certainly we thank you for the partnership.

Slide 18 – You will see information about our Colonial Academy, which is in Wind Gap. Last year we serviced 425 students. We also want to share with you some of the things that we are doing there to better enhance our services. For example, a literacy program called Rewards, to try to increase those literacy skills for all the students. We also have a program that we just started, Panorama, which interacts with our student information system to really give us individualized ideas and supports of how to provide the best behavioral health, mental health, social emotional learning and behavior management to help those students specifically and individually.

Slide 19 – I am not going to go through all of this. This talks about our professional learning department and all the services that we provide through professional learning that can be done through more of a regional standpoint but also customized to the needs of your school district.

Slide 20 – This talks about our educational technology services. These are things that we are doing to increase Educational Technology. We have quite a library that we are building up at the IU office that teachers can loan out through the IU to try to bring in some engaging new types of innovative activities in your classroom. If you need support and training on that, we have the people at the IU that can help provide that customized support.

Slide 21 – This talks about some of the specific initiatives that you have in your district that we are doing some more kind of individualized training and coaching things, like structured literacy and assistive technology through interactions and trainings. East Stroudsburg is participating in lot of that professional learning. It is a great partnership.

Slide 22 – This talks about technology support and all the different things that we are offering at the IU. i.e., consortium opportunities and things that East Stroudsburg participates in. The biggest thing that our focus is on right now is Cyber Security and making sure that our internet and all the things that go with that are running and moving smoothly.

Slide 23 – Last but not least, we talk a little bit about safety on the school safety overview slide. Again, from a regional standpoint, we have some of your safety staff that come into the IU. They meet as regional teams, and we are sharing best practices and ideas about how do we keep our school safe and secure in the area. We bring in people like the FBI and State Police to help us to try to create good and strong practices in our schools.

Last Slide – A success story. It talks about the mental Health Professionals that East Stroudsburg Area School District contracts with IU 20. These Mental Health Professionals are in your district supporting and supplementing some of the services you already have. We are doing individual group, counseling, social skill training and creating liaison to community supports.

Again, I appreciate the great partnership that East Stroudsburg has with the IU 20 and the great work to continue servicing our students.

Mr. Peter Bard said I want to thank you and your staff. I have been here for a little less than a year and Mr. Wallitsch and your staff at the IU have been a tremendous asset to me as a person and professionally in assisting me in getting up to speed with the Health Trust that we participate in and with everything that the IU offers. I just wanted to pass that along to your staff for all the help that they have offered me.

Dr. Wolfel said you are welcome and again thank you for the Board's support, and for the administration and faculty. You have great people along with Mr. Baddick and the work that we do together especially for all of our students with disabilities. It is a great partnership and great collaboration.

## IX. PUBLIC PARTICIPATION

Limited to comments on this agenda by residents and taxpayers of the school district (3 min. ea.)

- A. Mr. Jacob Morris said this is a wonderful night as far as I am concerned because of the possibility of our district in Monroe County determining the feasibility of our having a science playground in our district. For those of you that do not know what the science playground is, basically the apparatus in a science playground is for children to play and learn scientific and mathematical principles. Last but not least, the apparatus is basically in terms of cost, relatively equivalent to that of a regular playground. For the Board to entertain even determining the feasibility of our having such a wonderful thing for our children, teachers and parents. I want to thank all of the members of the Board and administration for being proactive in assigning a senior staff member to contact manufacturers of playground apparatus that are appropriate to be placed in a science playground. I want to thank Mrs. Bear for her suggestion about where to place the science playground. I am looking forward to all the stakeholders in the community having input into the deliberations of the temporary feasibility study committee. I see on the agenda tonight that more than \$7.5 million for the Trane Turnkey Project, which is basically for three schools to replace chillers on the roof. Approximately, \$5 million is Federal taxpayer money, which is still our money. More than \$2.5 million is taxpayer money. What I am saying is that going forward into the future, I would like the Administration and the Board to mandate that we look at life cycle costs because the life cycle on the very expensive equipment is about 20-25 years. If we had looked at putting heat pumps instead of just replacing the chillers, we could have been saving millions and millions of dollars over the life cycle cost. That is also science and math.
- B. Ms. Elizabeth Donnelly said I have a student at High School South and a student at Smithfield Elementary. I also have a daughter that graduated from H.S. South last year. I also serve on Smithfield Elementary as a PTO member. I have been there for three years. The reason that I am here tonight, and I expected more participation and much less teachers, is to advocate for the safety of the school bus stop in the community that I live in, Shawnee Valley Owner's Association (SVLA) which is across from Shawnee Mountain. Up until the beginning of the school year, the bus stop was inside the community in an empty lot that we refer to as the overflow parking lot. Before the school year began, the SVLA Board requested that the Transportation Department move the school bus stop to outside of the community to the intersection of Shawnee Valley Drive and Hollow Road. This has created a terribly unsafe loading and unloading scenario for students in the elementary school, middle school and high school. In addition, it has created a burden to the bus driver and most recently the congestion that has occurred at the entrance to the community has caused an impasse for an emergency vehicle that was responding to a call inside the community. It was a fire truck. Luckily, the home that the fire truck was responding to was a false alarm of some kind. Therefore, there were no injuries. We are being told from the Shawnee Valley Owners Association Board that they had no say in the fact that the school bus stop was moved, even though at the beginning of the school year, they told us that they requested it moved. The Transportation Department from East Stroudsburg Area School District told us that it was their decision to move it. What we are looking for as a community and as parents who have students in all of the schools is, that the East Stroudsburg Area School District School Board notify the Shawnee Valley Owners Association that it is their decision to request the stop be moved back inside as the Director of Transportation has told us that it is. I don't think that you are allowed to comment on that live now. Mr. Catrillo said we all received a copy of the full report. We were looking at it and discussing it tonight. We also wanted to listen to your input. Ms. Donnelly said thank you very much for your time.
- C. Mr. Robert Loveheim said I am sorry that I cannot be there tonight due to illness. The issue we are talking about, I think you all have some information on. I sent it to the Superintendent's office last Wednesday, so I assume it should have been distributed to you. I had to be like your fifth grade teacher asking you if you have read your homework. I am a Smithfield Township Supervisor, a resident of Shawnee Valley and also the father of a third grader. This issue has been certainly plaguing me as much as the other people that are bothered by it. What it really amounts to, and I hate to say this, is that we are dealing with a rogue board. This was bound to come because the rules for HOA's, PRD's and even condominiums were formed back in 1988 and at that time that the people who built the buildings were the Clarence Rules and the people who lived in them got very few rights. In this case the Township Board back in September did two things. First, they put in speed bumps, which were not the kind approved by PennDot or even recommended by PennDot. Then they moved the school bus loading to the corner of Hollow Road and Shawnee Valley Drive, where it had been in a place called the overflow parking area for about 30 years. Both of these have been pretty disastrous. Our engineer went out and did a study of the speed bumps and found that they were dangerous and should be removed. Our inspector, for health, safety, welfare and zoning, went out and observed the bus loading at 6 a.m. and 7 a.m. and said the same thing. The question became, what to do? We tried to force the HOA to take corrective action. What they did was hire a lawyer and that is where it stands now. There is really no good solution to this until we can get rid of this Board, which will be another year. I think. One thing that I know that the School

Board has some kind of leverage here in this. I took the course in driving a school bus a few years ago, and what I learned was the bus driver is not supposed to leave a bus stop until everyone of the children is paired up with an adult or guardian and if there is someone who isn't paired up, they are to be put back on the bus. In this case, the bus driver cannot even see where these children go, because they disappear around a curve in Shawnee Valley Drive. Parents' cars are parked on both sides of the road and people are trying to get through the road or weave in between them. We had an incident a couple of weeks ago, where a fire engine was stopped for about four minutes because it could not get through. There is nowhere else to park. One way or another how does a bus driver determine that the kids have gotten to their parents? I offer that to you because it is a violation of your own rules. Mr. Catrillo said I just want to let you know that we have gone over our time. I want to assure you that we have the information that you provided. We will definitely be looking over everything that was sent to us. Mr. Lovenheim said as long as you do your homework I am satisfied.

## **X. UNFINISHED BUSINESS**

### **a. Superintendent's Report (see pages 17-23)**

Dr. William Riker said I attached my report for the Board and the community. I am looking to do this every month in order to respond to some of the questions that may be raised at a Board meeting during public participation or from Board members and to make sure that we have factual information on the record. I have nothing to add other than what is on the report.

## **XI. NEW BUSINESS**

### **a. LOCAL BOARD PROCEDURES**

#### **i. 002 – Authority and Powers**

#### **ACTION BY THE BOARD:**

Motion was made by Rebecca Bear to reaffirm the Health and Safety Plan for the East Stroudsburg Area School District, as presented. Motion was seconded by Keith Karkut and carried unanimously, 9-0.

(See pages 24-28)

#### **ii. 003 – Functions**

#### **ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to adopt the Board Policies listed. Motion was seconded by Keith Karkut and carried unanimously, 9-0.

1. Policy 200 – Enrollment in District
2. Policy 202 – Attendance and Eligibility
3. Policy 214 – Class Rank
4. Policy 217 – Graduation Requirements
5. Policy 254 – Educational Opportunity for Military Children
6. Policy 810 – Transportation

(See pages 29-55)

#### **iii. 005 – Organization**

#### **ACTION BY THE BOARD:**

Motion was made by George Andrews to accept the resignation of Keith Karkut as a member of the Monroe Career and Technical Institute Joint Operating Committee and to appoint Wayne Rohner as member for the remainder of Mr. Karkut's term, to end in December 2026. Motion was seconded by Jason Gullstrand and carried unanimously, 9-0.

b. **PROGRAMS**

i. **105 – Curriculum**

**ACTION BY THE BOARD:**

Motion was made by Keith Karkut to approve a Temporary Science Playground Feasibility Study Committee to include the following members Wayne Rohner, George Andrews, and Jacob Morris. Motion was seconded by Wayne Rohner and carried unanimously, 9-0.

**ACTION BY THE BOARD:**

Motion was made by Ann Catrillo to approve the East Stroudsburg Area School District High School Programs of Studies for the 2024-25 School Year, in accordance with the recommendation of the Education Programs & Resources Committee. Motion was seconded by Debbie Kulick and carried unanimously, 9-0.

(See pages 56-77)

ii. **112 – Guidance Program**

**ACTION BY THE BOARD:**

Motion was made by Ann Catrillo to approve the K-12 School Guidance Plan as presented. Motion was seconded by Debbie Kulick and carried unanimously, 9-0.

(See pages 78-165)

iii. **123 – Interscholastic Athletics**

1.

**ACTION BY THE BOARD:**

Motion was made by Wayne Rohner to approve the agreement, as presented at this meeting, between the East Stroudsburg Area School District and Stroud Township for the use of Yetter Park for practices and meets by the High School South Cross Country Team, as set forth in the Memorandum of Understanding, for the 2024-2025 school year. Motion was seconded by Richard Schlameuss and carried unanimously, 9-0.

(See page 166)

2.

**ACTION BY THE BOARD:**

Motion was made by Rebecca Bear to approve the agreement, as presented at this meeting, between the East Stroudsburg Area School District and the Pocono Hill Golf Course at The Villas for the use of its golf course for practices and matches by the High School South Golf Team for the 2024-2025 school year. Motion was seconded by Jason Gullstrand and carried unanimously, 9-0.

(See page 167)



3.

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to authorize the field trips listed. Motion was seconded by George Andrews and carried unanimously, 9-0.

75 Miles or More

	Name	Activity	Location	Dates
1.	Bixler, Patricia #24153	High School South students to Longwood Gardens for the Benefits of Nature Tour.	Kennett Square, PA	04/17/24
2.	DelVechhio, Justin #24120	J.T. Lambert Intermediate 8 <sup>th</sup> Grade Band students to Carnegie Hall, Central Park Zoo and Rockefeller Center.	New York, NY	04/18/24
3.	Dreisbach, Ashley #23294	Smithfield Elementary students to The Franklin Institute.	Philadelphia, PA	05/07/24
4.	Fekula, Nathan #24227	J. T. Lambert Intermediate Science Olympiad students to Regional Competition.	Dallas, PA	03/06/24
5.	Koretski, John #24390	H.S. North Business students to Bloomsburg University.	Bloomsburg, PA	03/21/24
6.	Meola, Rachel #24269	H.S. South for an Adjudication and Hershey Park.	Hershey, PA	05/24/24

(See page 168-188)

Overnight

	Name	Activity	Location	Dates
1.	Lazowski, Phil #24363	High School North and J. T. Lambert Stem Club Students to TSA State Competition at Seven Spring Resort.	Champion, PA	04/17/24-04/20/24

(See pages 189-195)

c. PUPILS

i. 233 – Suspension and Expulsion

**ACTION BY THE BOARD:**

Motion was made by Wayne Rohner to approve the Recommendation to Modify Expulsion Requirement/Agreed Upon Expulsion, Waiver of School Board Hearing and Release Agreements for the cases listed in substantially the same form as presented at this meeting [contingent upon the receipt of any Manifestation Determinations indicating the infractions were not manifestations of a disability, where applicable], subject to final review by the school district’s administration and legal counsel. Motion was seconded by Debbie Kulick and carried unanimously, 9-0.

1. #230764
2. #231091
3. #231499
4. #231581
5. #232224
6. #232880

(See pages 196-215)

d. PERSONNEL

1. 304 – Employment of Professional Employees

**ACTION BY THE BOARD:**

Motion was made by Rebecca Bear to approve the Collective Bargaining Agreement between East Stroudsburg Board of Education and East Stroudsburg Area Education Association for 2024-2025 through 2029-2030. Motion was seconded by Keith Karkut. A roll call vote was taken and carried unanimously, 9-0. George Andrews, Rebecca Bear, Ann Catrillo, Michael Catrillo, Jason Gullstrand, Keith Karkut, Debbie Kulick, Wayne Rohner and Richard Schlameuss voted yes.

(See pages 216-261)

Mr. Keith Karkut said I would like to make a statement. I would like to publicly thank the Board members and the folks from the union that negotiated this contract. I would like to say how proud I am of us that we were able to do this without lawyers. We did it amicably and we discussed as people should. I am proud to say that I am part of this school district with such great staff members and teachers and look forward to working with you all even more in the future. Thank you.

Mr. Catrillo said of course I have to make a statement. We will get to the vote. I promise. I want to thank everyone here tonight. This was a collaborative effort whether we were part of a discussion, debate or anything. In order to reach an agreement, it takes the collective unity and certainly everyone who is sitting here tonight and some that are out there working hard to do that. Tonight, we are taking a bold stand to say that teachers are valued and are the most vital component of the educational program. I just read an article, before I came here, a PSBA article that said that there are 9,587 teachers that have left the teacher profession in 2022-23. That is very scary. We need to attract teachers to our district. We need to maintain exceptional teachers that have been here, and they are our veterans teachers for our students. These are difficult times that require bold movements, which is what we are doing tonight. With the passing of this contract, we say to you, teachers, you are valued. You are important and we need your professional expertise and input to keep our district moving forward. Thank you.

Dr. Riker said I agree with everything that was said but I want to speak to the Board in terms of decisions that Boards make regarding collective bargaining agreements, compensation plans and obviously that is a responsibility that rests with the Board. It is a very difficult and challenging responsibility because oftentimes that requires a financial support behind those decisions. I have often said to the Board when they're involved in negotiation processes, it is not a matter of what you choose to give the groups that deserve the compensation you choose to give them, it is whether you have a plan to pay for that compensation you choose to give them. It is whether you have a plan to pay for that compensation and that is the other part of it. That is the challenge that people deserve to be paid well. That is the challenge that School Boards then have to raise the funds in order to ensure the financial solvency of the district. In the last 13 months, this Board, the majority of this Board and the Board that is here now for tonight's motion, has settled many contractual agreements. This one being the largest, but all of these contractual agreements will result in the 2024-25 budget. I'm talking about First Level Supervisors, the CFO, Support Association, Administrative Assistants, Act 93, Superintendent, Assistant Superintendent and tonight's Professional Association. These are all of the agreements that this Board and the Board before you in the last 13 months have ratified and that is a good thing for the district and for the community moving forward. The next part is how are you going to pay for it. That is the critical component. This motion tonight for the Professional Association, which is the largest group of employees in the district and a critical part of the success of our district, but in this motion in one year will cost the district approximately \$10 million. It is a \$10,000 increase for each teacher. The support contract is \$1.2 million for next year, the Act 93 is about \$300,000, the Administrative Assistants is \$70,000, The CFO, Superintendent and Assistant Superintendent is \$29,000. When added altogether it is an increase in next year's budget of approximately \$12 million. That does not include bus replacement equipment and all those other items that go along with it. I think it is important at least for the community and everyone to understand that there is a two-prong process and one of the things I always look at is the financial solvency in the future of the district. The Board at the advice of our CFO has made it known that they are going to need to increase revenue because when you increase expenditures, you have to increase revenue. The only options that this Board has to increase revenue is to either raise taxes or eliminate programs. That is not increasing revenue, which is decreasing expenditures. I think this is an awesome night for our teachers. I think you deserve what you are getting, and I appreciate the work that you and the Board have put into this. I am just challenging the Board to make sure that they don't lose sight of the second part of this when it comes to putting a budget together. You are going to have to increase revenue and/or eliminate programs. Those are two very difficult decisions because the total cost of this motion is nearly \$26 million over the next six years along with the other obligations that I mentioned. I hope the Board keeps that in mind as we go through our Finance Committee and put together our budgets in the next couple of months and years.

Mr. Karkut said while I cannot answer to previous Board's decisions of any contracts as they did before I arrived in December. I can say that our Negotiations Committee, along with our Chief Financial Officer, carefully reviewed our expenditures and our income. Some of your numbers are different from what we learned and what we went by. Like I said, we took the time and did the specific work to look at how this would affect the district and how we can do it financially. We believe we can do it as we presented to our fellow Board members. I repeat, you cannot hold me responsible for anything previous Board members did prior to my arrival in December. The contracts that were approved, I have no control over, but I can say with honesty and due diligence that me and my fellow Board members took our time to review the numbers with our Chief Financial Officer. We feel confident that we can do this, and I think your numbers are just a little bit different than what we learned.

Dr. Riker said I had those conversations with our CFO, too. His email was clear when he mentioned the need for a 3%, 3.5% and 4% increases over the next five years.

Mr. Schlameuss said as a six-year veteran of being on the Finance Committee and going through this process and seeing what is going on in years past, teachers probably recognize my face a little bit. I think that we will be able to afford this if we approach the budget in the right way. We usually assume costs a little higher and project things a little higher. They come in a little lower for several reasons. I think we will be okay and be able to get through this.

Mrs. Bear said I am just happy that we are going to be competitive with Stroudsburg School District so that people do not rescind after they accept our offer because they got paid higher in Stroudsburg. I am a little concerned because Stroudsburg is currently negotiating their teacher contract and they are going to see what we did. I appreciate our teachers. I have a student that graduated and one that will be graduating next year. Teachers and support staff, who we negotiated a few months ago, are the heart of the district. Without you we do not have a district. We won't have anyone coming in for our students. We won't have families moving into our district if we cannot give our teachers and support staff a quality living.

Mr. Andrews said I want to reiterate what Mr. Karkut said. We worked closely with the numbers. We were told and we believe what the CFO said that there would be no need for a tax increase this year. We are going to move forward and review the budget as we normally do. Mr. Catrillo said we cannot predict the future. Mr. Andrews said I feel that Dr. Riker, and thank you for your information, but you are way off with your numbers. Dr. Riker said I am not way off. I want to be clear. I am not saying that you should not do what you are doing. My position is not about whether the teachers deserve this contract or not. My position to you, and I am speaking to the nine Board members, is that you will have to make decisions. You are charged with the financial solvency of this district now and into the future. So that is what I am saying. If you think you can add \$30 million to the budget, I'm talking about all contractual obligations, I am not singling out the teachers' contract but all of the financial obligations. You can't increase a budget and sit there and say you are not going to have to raise taxes to cover it. It's simple math. If you raise the expenditures, you have to raise the revenue. Mr. Catrillo is right, we do not know what the Federal Government or State is going to give us. Hopefully they are going to give us the Governor's proposal of the \$9 million increase in next year's budget. I hope we get it. Mr. Andrews said we understand, and we have not raised taxes by being very frugal.

Mr. Paul Kernan, President of the Professional Staff Union, said President and Board members, thank you. This historic contract will allow East Stroudsburg to be competitive in the drastic teacher shortage that is out there. We will be able to maintain these excellent educators for years to come. Hopefully, we will be able to recruit the best educators that will want to come to this school district because I firmly believe that all of you, Board members and Administrators, believe that this is the best school district in Pennsylvania. The contract will allow it to continue that way for the next 6 to 7 years to provide the best education to our students. Thank you very much.

## 2. 307 – Student Teachers/Interns/Student Observers – Affiliation Agreement

### **ACTION BY THE BOARD:**

Motion was made by Ann Catrillo to approve the following Affiliation Agreement between the East Stroudsburg Board of Education and Millersville University for use of the District as a student intern site. Motion was seconded by Debbie Kulick and carried unanimously, 9-0.

(See pages 262-266)

**3. 311 - Reduction of Staff**

**ACTION BY THE BOARD:** Motion was made by Debbie Kulick that the Superintendent and Administration:

- \*Study the professional staffing needs of the District based upon instructional program requirements and student enrollment, and
  - \*determine the minimum professional staff needs of the District for the upcoming school year, and
  - \*make recommendations to the Board no later than sixty (60) days prior to the date of adoption of a final budget, based upon the considerations set forth in the Pennsylvania School Code concerning whether any professional or temporary professional employee positions should be maintained, added, reduced or eliminated for economic purposes for the 2024-2025 school year, and
  - \*if the recommendation is made to eliminate or reduce positions, implement the established procedures through termination of specific temporary professional employees, suspension of specific professional employees or demotion of specific professional employees, obtaining approvals from the Pennsylvania Department of Education that may be required due to alteration or curtailment of educational programs, and
  - \*notify any temporary professional employees or professional employees affected by recommendations, and
  - \*consult with and work with District legal counsel to ensure correctness and completeness of the process.
- Motion was seconded by Keith Karkut and carried unanimously, 9-0.

**4. Statement of Charges**

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to approve the Statement of Charges for Employee #10902 having concluded that the charges are sufficient to support termination. Motion was seconded by Jason Gullstrand and carried unanimously, 9-0.

**5. Employment**

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to approve the employment actions listed in accordance with the associated, applicable policies, procedures, and contractual agreements. Motion was seconded by Jason Gullstrand and carried unanimously, 9-0. Richard Schlameuss abstained from iii. 335 – Family and Medical Leaves #4 Krajewski, Madison.

*[Subject to proper completion and receipt of all necessary documents and clearances, where applicable.]*

**i. 309 – Assignments and Transfers**

	Name	Position	Classification	Compensation	Date(s)
1.	Bush, Tabitha	From: Secretary – Human Resources To: Bus Office 1 (Payroll) – Business Office This is a new position.	Support	\$20.19/hour	February 26, 2024
2.	DeNora, Kristina	From: Cafeteria Worker (part-time, 4 hour) – J. T. Lambert Intermediate To: Cafeteria (Cook) Worker (full-time, 7.5 hour) – J. T. Lambert Intermediate Temporarily replaces Barbara Searfoss who is on a leave.	Support	\$15.16/hour (plus \$1.75/hour differential)	January 8, 2024 through April 30, 2024.
3.	Orley, James	From: Cafeteria Aide (3 hour) – High School South To: Cafeteria Aide (3 hour) – Middle Smithfield This is a new position.	Support	No change	November 10, 2023
4.	Reid, Tajmere	From: School Vehicle Driver (CDL) To: Bus Office II (Bookkeeper) – Business Office Replaces Deana Morabito who retired.	Support	\$23.71/hour	February 20, 2024

**ii. 334 - Sick Leave**

	Name	Position	Classification	Location	Effective Date(s)
1.	Haraldsen, Kiomarice	Admin Services II – Bookkeeper	Support	Administrative Services	January 29, 2024 through March 7, 2024.

**iii. 335 – Family and Medical Leaves**

	Name	Position	Classification	Location	Effective Date(s)
1.	Parrish, Amanda	Assistant Principal	Act 93	High School North	January 16, 2024 through February 16, 2024.
2.	Piperato, Heather	Director of Secondary Education	Act 93	J. T. Lambert Intermediate	March 11, 2024 through April 5, 2024.
3.	Dailey, Charles	Athletic Director	Professional	High School North	January 29, 2024 through February 25, 2024.
4.	Krajewski, Madison	Grade 2 teacher	Professional	Resica Elementary	April 27, 2024 through the end of the 2023-2024 school year.
5.	Lenkaitis, Chesla	Spanish teacher	Professional	High School South	January 29, 2024 through February 16, 2024.
6.	Osmun, Laura	School Counselor	Professional	Smithfield Elementary	Now effective January 26, 2024 through April 1, 2024.
7.	Melendez, Dawn	Kindergarten teacher	Professional	East Stroudsburg Elementary	December 27, 2023 through January 28, 2024.
8.	Cramer, Kathaleen	School Vehicle Driver (CDL)	Support	Transportation	December 13, 2023 now through January 29, 2024.
9.	Nevin, Angela	Secretary	Support	Transportation	February 5, 2024 through February 25, 2024.
10.	Searfoss, Barbara	Cafeteria (Cook) Worker	Support	J. T. Lambert Intermediate	October 30, 2023 through February 13, 2024.
11.	Sourwine, Judy	Secretary	Support	Transportation	February 15, 2024 through March 15, 2024.
12.	Wesselius, Kathleen	Personal Care Assistant	Support	High School South	November 28, 2023 now through January 21, 2024.

**iv. 335 - Family and Medical Leave and Child Rearing Leave**

	Name	Position	Classification	Location	Effective Date(s)
1.	Handzo, Andrea	Vocal Music teacher	Professional	J. T. Lambert Intermediate	Now effective February 13, 2024 through the end of the 2023-24SY.

**v. 334 and 335 - Family and Medical Leave and Sick Leave**

	Name	Position	Classification	Location	Effective Date(s)
1.	Vitulli, Dr. William	Assistant Superintendent for District Programs	Central Administration	Central Administration	January 24, 2024 through June 30, 2024.

**vi. Workers' Compensation Leave**

	Name	Position	Classification	Location	Effective Date(s)
1.	Volutza, Erin	School Counselor	Professional	Resica Elementary	December 1, 2023 through February 28, 2024.

**vii. 339 – Uncompensated Leaves**

	Name	Position	Classification	Location	Effective Date(s)
1.	Volutza, Erin	School Counselor	Professional	Resica Elementary	February 29, 2024 through March 11, 2024.
2.	Briggs, Krystal	Personal Care Assistant	Support	Bushkill Elementary	January 24, 2024 through March 15, 2024.

3.	Bybee, Charis	Personal Care Assistant	Support	J. T. Lambert Intermediate	February 5, 2024 through March 18, 2024.
4.	Conti, Michele	Cafeteria Worker	Support	J. T. Lambert Intermediate	February 12, 2024 through May 5, 2024.
5.	Haraldsen, Kiomarice	Admin Services II - Bookkeeper	Support	Administrative Services	March 8, 2024 through June 30, 2024.
6.	McDermott, Shanna	Cafeteria Worker	Support	Resica Elementary	October 30, 2023 through January 29, 2024.
7.	Searfoss, Barbara	Cafeteria (Cook) Worker	Support	J. T. Lambert Intermediate	February 14, 2024 through April 30, 2024.
8.	Suarez, Carmen	Cafeteria Aide	Support	J. T. Lambert Intermediate	March 5, 2024 through March 19, 2024.

**viii. 302/303/304/304.1/304.3/305 - Employment**

**a. Rescission**

	Name	Position	Classification	Location
1.	Silva, Susanna	Unified Track & Field Junior Varsity Coach	Schedule B	High School South

(See page 267)

**b. Resignations**

	Name	Position	Classification	Location	Effective Date(s)
1.	Famularo, Thomas	Social Studies teacher	Professional	High School South	March 27, 2024 (end of the workday).
2.	Holtmaster, Dawn	Dental Hygienist	Professional	District	October 4, 2024 (end of the workday).
3.	Young, Jessica	Building Substitute teacher	Professional/ Building Sub	Bushkill Elementary	February 9, 2024 (end of the workday).
4.	Bednarski, Robert	Maintenance	Support	Maintenance	February 7, 2024 (end of the workday).
5.	Boxer, Jason	Custodian (Itinerant)	Support	District	February 2, 2024 (end of the workday).
6.	Daye, Regine	Custodian	Support	East Stroudsburg Elementary	January 23, 2024 (end of the workday).
7.	Fritz, Andrea	Health Room Nurse	Support	Lehman Intermediate	February 22, 2024
8.	McDermott, Shanna	Cafeteria Worker	Support	Resica Elementary	January 30, 2024
9.	Peltz, Robin	Library Paraprofessional	Support	East Stroudsburg, J. M. Hill & Middle Smithfield Elementary	February 23, 2024 (end of the workday).
10.	Kuang, Jason	Security Officer	Security Officer	Lehman Intermediate	January 18, 2024
11.	Reveron, Evelyn	Mentor for Jaddy Sorge	Schedule B	Lehman Intermediate	September 27, 2023
12.	Handzo, Andrea	Choral Co-Director (Grade 6)	Schedule B	J. T. Lambert Intermediate	January 22, 2024
13.	Grasso, Donna	Intramural Art Advisor	Schedule B	Middle Smithfield Elementary	February 7, 2024
14.	Schulte, Gloria	Mentor for Patricia Battles	Schedule B	High School North	January 31, 2024

(See pages 268-281)

**c. Retirements**

	Name	Position	Classification	Location	Effective Date(s)
1.	Vitulli, Dr. William	Assistant Superintendent for District Programs	Central Administration	Central Administration	June 30, 2024 (end of the workday).
2.	Dunstan, Dolores	Spanish teacher	Professional	Lehman Intermediate	February 1, 2024 (end of the workday).

3.	Bastian, Debra	Paraprofessional	Support	Resica Elementary	The end of the last teacher 2023-2024 workday.
4.	Bentzoni, Kyle	Custodian	Support	Middle Smithfield Elementary	June 21, 2024 (end of the workday).
5.	Leung, Louise	Cafeteria Aide	Support	J. T. Lambert Intermediate	The end of the last student 2023-2024 day.
6.	Matthews, Ann	Paraprofessional	Support	Middle Smithfield Elementary	The end of the last teacher 2023-2024 workday.

(See pages 282-287)

**d. Professional Staff Salary Change**

	Last Name	First Name	From:	To:	Effective Date
1.	Barone	Samantha	\$54,712 (Step 5 Column 4)	\$58,454.00 (Step 5 Column 5)	December 21, 2023

**e. Tenure**

	Last Name	First Name	Position	Location
1.	Scott	Jessica	Grade 1	J. M. Hill Elementary

**f. Appointments**

	Name	Position	Classification	Location	Compensation	Effective Date(s)
1.	Bunn, Crew	Vocal Music teacher (TPE) Replaces Nadia Worobij who will retire.	Professional	Middle Smithfield Elementary	\$52,985.00 Step 1 Column 1	First 2024-2025 Professional workday.
2.	Leight, Jada	Speech & Language Pathologist (TPE)  Replaces Megan Reinert who resigned.	Professional	High School South	\$69,473.00 Step 7 Column 15	First 2024-2025 Professional workday.
3.	Rose, Cassidy	School Nurse (TPE) Replaces Heather Reichl who resigned.	Professional	J. T. Lambert Intermediate	\$55,667.00 Step 7 Column 1	First 2024-2025 Professional workday.
4.	Papa, Eric	Vocal Music teacher (LTS) Replaces Andrea Handzo who is on a leave.	Professional/ LTS	J. T. Lambert Intermediate	\$62,266.00 (prorated) Step 1 Column 7	February 14, 2024 through the last teacher 2023-2024 workday.
5.	Alvarez, Elena	School Vehicle Driver CDL) (6 hour) Replaces an unfilled vacant position.	Support	Transportation	\$23.18/hour	February 20, 2024
6.	Bell, Reba	Cafeteria Aide (4 hour) Replaces James Orley who was reassigned.	Support	High School South	\$15.01/hour	February 12, 2024
7.	Catalano, Alexa	Paraprofessional (Reading) Replaces Kevin Trimble who resigned.	Support	Bushkill Elementary	\$18.73/hour	January 22, 2024
8.	Coquet, Danielle	Paraprofessional (Autistic Support) This is a new position.	Support	Resica Elementary	<u>Salary change:</u> \$18.73 (plus \$.50/hour IEP/504 differential)	November 21, 2023
9.	Downey, Morgan	Secretary (12 month, part-time, 4.25 hour) This is a new position.	Support	Food Services	\$16.40/hour	February 29, 2024
10.	Epps, Robert	School Vehicle Driver (CDL) (6 hour) Replaces an unfilled vacant position.	Support	Transportation	\$23.18/hour	February 5, 2024

11.	Stettler, Michael	Mechanic Replaces Timothy Fleming who retired.	Support	Transportation	\$26.17/hour	January 29, 2024
12.	Winston, Tiffany	Paraprofessional (Reading) (LTS) Replaces Gwendolyn Schoenmakers.	Support/LTS	East Stroudsburg Elementary	\$18.73/hour	February 15, 2024 through May 10, 2024 (end of the workday).

(See pages 288-291)

**g. One on Ones for Unified Sports**

	Name	Position(s)	Classification	Compensation
1.	Cruz, Maryna	Personal Care Assistant	Support	\$19.73/hour
2.	Gizzo, Andrea	Personal Care Assistant	Support	\$19.23/hour
3.	Peters, Karen	Personal Care Assistant	Substitute	\$15.30/hour
4.	Lanese, Rachel	Personal Care Assistant	Support	\$19.73/hour
5.	Reali, Susan	Personal Care Assistant	Substitute	\$15.30/hour
6.	Rojas, Deborah	Personal Care Assistant	Support	\$19.73/hour

7.	Wallace, Jessica	Personal Care Assistant	Support	\$19.33/hour
8.	Walsh, Tammy	Personal Care Assistant	Substitute	\$15.30/hour

**h. Building Substitute Teachers**

	Name	Position(s)	Effective Date (s)
1.	LaRonde, Kimorah	Bushkill Elementary	February 15, 2024 through the last 2023-2024 student day.
2.	Santos, David	High School North	January 29, 2024 through the last 2023-2024 student day.

**i. Prospective Substitute Teacher**

	Name	Position(s)	Effective Date
1.	Andrews, Timothy Jr.	Prospective substitute teacher	2023-2024 School Year

**j. Substitute Appointments**

	Name	Position(s)	Classification	Effective Date
1.	Martinez, Janet	Substitute teacher	Professional	2023-2024 School Year
2.	Stuart, Dawson	Substitute teacher	Professional	2023-2024 School Year
3.	Alvarez, Elena	School Vehicle Driver	Support	2023-2024 Fiscal Year
4.	Borchardt, Sharlene	Front Desk Receptionist, Paraprofessional, Secretary	Support	2023-2024 Fiscal Year
5.	Cherif, Amanda	Health Room Nurse, Paraprofessional	Support	2023-2024 Fiscal Year
6.	Cooper-Sewell, Sheryl	Secretary	Support	2023-2024 Fiscal Year
7.	Fritz, Andrea	Health Room Nurse	Support	2023-2024 Fiscal Year
8.	Johnson, Sean	Front Desk Receptionist, Paraprofessional, Personal Care Assistant, Secretary	Support	2023-2024 Fiscal Year
9.	Leung, Louise	Cafeteria Aide	Support	2024-2025 Fiscal Year
10.	Olsen, Trudell	Paraprofessional	Support	2024-2025 Fiscal Year
11.	Peltz, Robin	Paraprofessional	Support	2024-2025 Fiscal Year
12.	Richterick, Karen	Front Desk Receptionist, Secretary	Support	2023-2024 Fiscal Year
13.	Sad, Nivin	Paraprofessional, Personal Care Assistant	Support	2023-2024 Fiscal Year



- k. Acadience Tool - Approve the following professional staff to facilitate the District's transition to the digital version of the Acadience assessment tool. Effective dates: February 27, 2024 through the end of the first semester of 2024-2025 school year. Compensation for the 2024-2025 school year will be in accordance with Professional Collective Bargaining Agreement. These positions are fully funded by the ARP ESSER III grant.**

	Name	Position	Classification	Compensation for 2023-2024 School Year
1.	Capulish, Mary	Co-Coordinator	Professional	\$31.37/hour (20 hour maximum)
2.	Metaxas, Carolyn	Co-Coordinator	Professional	\$31.37/hour (20 hour maximum)

- l. Early Screeners/ESL Protocols - Approve the following professional staff to generate protocol adaptations for utilizing the district's early screener with English Learners.**

	Name	Position	Classification	Compensation
1.	Lowe, Angelica	ESL Teacher	Professional	\$31.37/hour (5 hour maximum)

- m. ESACA External Virtual Teacher (Schedule B) Appointments for the 2023-2024 School Year – High School. Approve the following professional staff for East Stroudsburg Area Cyber Academy (ESACA) related Schedule B positions for the 2023-2024 school year. In accordance with the Memorandum of Understanding.**

	Last Name	First Name	Cyber Position	Compensation
1.	Schulte	Gloria	ELA 12	\$31.37/hour
2.	Huffman	Carol	Career Explorations (North)	\$31.37/hour

- n. ESACA External Virtual Teacher (Schedule B) Appointments for the 2023-2024 School Year – Elementary. Approve the following professional staff for East Stroudsburg Area Cyber Academy (ESACA) related Schedule B positions for continuing for the remainder of the 2023-2024 school year.**

	Last Name	First Name	Cyber Position	Compensation
1.	Castle	Shaquila	2nd grade elementary	\$31.37/hour (90 hour maximum)

- o. ESL Family Game/Tech Night – Approve the following professional staff to facilitate the ESL Family Game/Tech Night for parents and families to be held on March 14, 2024 at Middle Smithfield Elementary. No appointment is hereby made in the event the respective program is canceled. All positions are fully funded by the Title III grant.**

	Name	Position	Classification	Compensation
1.	Dunlap, Courtney	Facilitator	Professional	\$31.37/hour (4 hour maximum)
2.	Keiper, Alisa	Facilitator	Professional	\$31.37/hour (4 hour maximum)
3.	Lowe, Angelica	Facilitator	Professional	\$31.37/hour (4 hour maximum)
4.	Matheis, Martina	Facilitator	Professional	\$31.37/hour (4 hour maximum)
5.	Reveron, Evelyn	Facilitator	Professional	\$31.37/hour (4 hour maximum)
6.	Rodriguez, Janice	Facilitator	Professional	\$31.37/hour (4 hour maximum)

7.	Sorge, Jaddy	Facilitator	Professional	\$31.37/hour (4 hour maximum)
8.	Weeks, Laura	Facilitator	Professional	\$31.37/hour (4 hour maximum)
9.	Wolff, Susan	Facilitator	Professional	\$31.37/hour (4 hour maximum)
10.	Zimmerman, Lindsey	Facilitator	Professional	\$31.37/hour (4 hour maximum)

**p. John Hopkins University - Approve the following professional staff as the District's liaison with the John Hopkins University for Research Team. Effective dates: February 27, 2024 - June 30, 2024.**

	Name	Position	Classification	Compensation
1.	Niznik, Tosha	Liaison	Professional	\$31.37/hour (10 hour maximum)

**q. Kindersivity/Getting Ready for Kindergarten Fair. Approve the following appointments to support an informational parent and family engagement event for families of children entering ESASD Kindergarten in Fall 2024. Event to be held on February 24, 2024 (inclement weather date March 2, 2024) at High School South cafeteria. No appointment is hereby made in the event the respective program is canceled. These positions are fully funded by the Title I Grant.**

	Name	Position	Classification	Compensation
1.	Banks, Abigail	Presenter	Professional	\$31.37/hour (7 hour maximum)
2.	Borden, Kimberly	Presenter	Professional	\$31.37/hour (7 hour maximum)
3.	Brescancine, Stacey	Presenter	Professional	\$31.37/hour (7 hour maximum)
4.	Cassel, Lauren	Presenter	Professional	\$31.37/hour (7 hour maximum)
5.	Christiansen, Marie	Presenter	Professional	\$31.37/hour (7 hour maximum)
6.	Forbes, Karen	Presenter	Professional	\$31.37/hour (7 hour maximum)
7.	Holtmaster, Dawn	Presenter	Professional	\$31.37/hour (7 hour maximum)
8.	Itkor, Emily	Presenter	Professional	\$31.37/hour (7 hour maximum)
9.	Jean-Charles, Adebisi	Presenter	Professional	\$31.37/hour (7 hour maximum)
10.	Keiper, Alisa	Presenter	Professional	\$31.37/hour (7 hour maximum)
11.	Kutteroff, Catherine	Facilitator	Professional	\$31.37/hour (7 hour maximum)
12.	Leonard, Jacilyn	Facilitator	Professional	\$31.37/hour (12 hour maximum)
13.	Lowe, Angelica	Presenter	Professional	\$31.37/hour (7 hour maximum)
14.	Mapes, Sara	Presenter	Professional	\$31.37/hour (7 hour maximum)
15.	Mastrogiovanni, Nicole	Presenter	Professional	\$31.37/hour (7 hour maximum)
16.	Munch, Laura	Presenter	Professional	\$31.37/hour (7 hour maximum)
17.	Reyes, Claudia	Presenter	Professional	\$31.37/hour (7 hour maximum)
18.	Rogers, Maria	Facilitator	Professional	\$31.37/hour (9 hour maximum)
19.	Ruberto, Robin	Presenter	Professional	\$31.37/hour (7 hour maximum)

20.	Shaffer, Nancy	Presenter	Professional	\$31.37/hour (7 hour maximum)
21.	Spitzel, Tanya	Presenter	Professional	\$31.37/hour (7 hour maximum)
22.	Strain, Nicole	Presenter	Professional	\$31.37/hour (7 hour maximum)
23.	Winkler, Mary	Presenter	Professional	\$31.37/hour (7 hour maximum)
24.	Wood, Kimberly	Presenter	Professional	\$31.37/hour (7 hour maximum)
25.	Yohe, Zahra	Presenter	Professional	\$31.37/hour (7 hour maximum)

**r. Schedule B Position Appointments. Schedule B appointments if and only if the programs occur. No appointment is hereby made in the event the respective programs are canceled.**

	Last Name	First Name	Position	Building	Compensation
1.	Greenwood	Jill	Mentor for Angela Gutierrez (effective 1/22/24)	J. T. Lambert Intermediate	\$702.00 (prorated)
2.	Lowe	Angelica	Mentor for Jaddy Sorge (effective 9/28/23)	J. M. Hill Elementary	\$702.00 (prorated)
3.	Minnichbach	Joseph	Mentor for Lauren Polinski (effective 1/4/24)	High School North	\$702.00 (prorated)
4.	Schulte	Gloria	Mentor for Ritchell Freeman (effective 2/5/24)	High School North	\$702.00 (prorated)
5.	Gonzalez	Kathy	Detention Supervisor	Bushkill Elementary	\$31.37/hour
6.	Scott	Jennifer	Intramural Musical Theatre Co-Advisor	Bushkill Elementary	\$25.96/hour (16 additional hours)
7.	Tassinari	Lori	Intramural Musical Theatre Co-Advisor	Bushkill Elementary	\$25.96/hour (16 additional hours)
8.	Scott	Jennifer	Intramural Ukulele Advisor	Bushkill Elementary	\$25.96/hour (48 hour maximum)
9.	Monica	Lucas	Baseball Varsity Assistant Coach	High School North	\$4,408.00
10.	Massaro	Andrea	Intramural Softball Advisor	High School North	\$25.96/hour (24 hour maximum)
11.	Massaro	Andrea	Softball Head Coach	High School North	\$6,433.00
12.	Santos	David	Softball Junior Varsity Coach	High School North	\$4,322.00
13.	Fetherman	Christopher	Softball Varsity Assistant Coach	High School North	\$4,408.00
14.	Lowris	Joel	Tennis-Boys Head Coach	High School North	\$4,041.00 (plus \$250.00 longevity stipend)
15.	Hashway	Kelly	Track and Field-Boys Varsity Assistant Coach	High School North	\$4,273.00
16.	Krupski	David	Track and Field-Girls Head Coach	High School North	\$6,566.00 (plus \$250.00 longevity stipend)
17.	Schroth	Catherine	Track and Field-Girls Varsity Assistant Coach	High School North	\$4,273.00
18.	Massey	Thomas	Unified Track & Field Junior Varsity Coach	High School North	\$2,370.00
19.	Meola	Rachel	Drama Musical Director	High School South	\$1,621.00
20.	Peters	Karen	Intramural Basketball Study Hall Advisor	High School South	\$25.96/hour (20 additional hours)
21.	Taylor	Raquel	Track and Field-Boys Varsity Assistant Coach	High School South	\$4,273.00
22.	Randall	Lucas	Volunteer Baseball Advisor	High School South	not applicable
23.	Musarra	Amanda	Volunteer Cheerleading Advisor	High School South	not applicable

	Last Name	First Name	Position	Building	Compensation
24.	Pagan	Ariel	Baseball Head Coach	J. T. Lambert Intermediate	\$3,011.00
25.	Mengel	Justin	Choral Co-Director - Grade 6 (effective 1/22/24)	J. T. Lambert Intermediate	\$1,864.00 (prorated)
26.	Pagan	Ariel	Intramural Baseball Co-Advisor	J. T. Lambert Intermediate	\$25.96/hour (12 hour maximum)
27.	Hargrave	Bettsy	Intramural Homework Quad Substitute	J. T. Lambert Intermediate	\$25.96/hour
28.	Alkema	Alexis	Intramural Softball Co-Advisor	J. T. Lambert Intermediate	\$25.96/hour (12 hour maximum)
29.	Lee	Victoria	Intramural Softball Co-Advisor	J. T. Lambert Intermediate	\$25.96/hour (12 hour maximum)
30.	Hargrave	Bettsy	Intramural Homework Substitute	J. T. Lambert Intermediate	\$25.96/hour
31.	Hargrave	Bettsy	Intramural Study Buddy Substitute	J. T. Lambert Intermediate	\$25.96/hour
32.	Mickey	Ariel	Intramural Study Buddy Quad-Advisor	J. T. Lambert Intermediate	\$25.96/hour (30 hour maximum)
33.	Morro	Sherry	Intramural Study Buddy Quad-Advisor	J. T. Lambert Intermediate	\$25.96/hour (30 hour maximum)
34.	Alkema	Alexis	Softball Assistant Coach	J. T. Lambert Intermediate	\$2,451.00
35.	Justiniano	Edward	Baseball Assistant Coach	Lehman Intermediate	\$2,451.00
36.	Johnson	Michael	Baseball Head Coach	Lehman Intermediate	\$3,011.00
37.	Morales	Venus	Intramural Girls Soccer Advisor	Lehman Intermediate	\$25.96/hour (24 hour maximum)
38.	Francis	Gail	Intramural Girls Track & Field Advisor	Lehman Intermediate	\$25.96/hour (24 hour maximum)
39.	Morales	Venus	Soccer-Girls Head Coach	Lehman Intermediate	\$3,011.00
40.	Luna	Bryan	Track and Field-Boys Head Coach	Lehman Intermediate	\$3,011.00
41.	Roberts	Tamika	Track and Field-Girls Head Coach	Lehman Intermediate	\$3,011.00

e. FINANCES

i. 605 – Tax Levy

1.

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to approve the Disabled Veterans Real Property Tax Exemptions as presented. Motion was seconded by Rebecca Bear and carried unanimously, 9-0.

(See pages 292-297)

2.

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to direct the Administration to submit form PDE-2098 to the Pennsylvania Department of Education which is used to apply for appropriations payable in lieu of taxes under the provisions of Section 604 of the Public School Code of 1949. Motion was seconded by Keith Karkut and carried unanimously, 9-0.

(See page 298)

**ii. 610 – Purchases Subject to Bid**

**ACTION BY THE BOARD:**

Motion was made by Rebecca Bear to approve the following items a through e., in accordance with the recommendations of the Finance and Property and Facilities Committees. Motion was seconded by Richard Schlameuss and carried unanimously, 9-0.

- a. Accept and approve the vendor(s) for fuel oil for the 2024-2025 school year as to be recommended by the Northampton/Monroe/Pike County Joint Purchasing Board and to be approved by the Colonial Intermediate Unit 20 Board of Directors at the February 2024 regularly scheduled meeting. (Bid Opening February 28th at 11:00AM)
- b. Verizon Backup Phone Circuit - \$10,027.80 annually. \$2,217.67 installation  
(See pages 299-304)
- c. District-wide Bottle Filling Stations - Eastern Penn Supply Co.(EPSCO) total Cost \$99,350.00 (see breakdown below, paid at Capital Reserve)
  - i. 32 Units in February 2024 at a cost of \$47,600.00
  - ii. 44 Units in July 2024 at a cost of \$51,750.00  
(See page 305)
- d. ESE and MSE Flooring Bid Results - Cope Commercial Flooring - \$969,321.00 (Capital Reserve)  
(See page 306)
- e. North Campus Generator Bid Results - Albarell Electric Inc - \$114,255.00 (Capital Reserve)  
(See page 307)

**iii. 613 – Cooperative Purchasing**

**1.**

**ACTION BY THE BOARD:**

Motion was made by Wayne Rohner to approve the final contracts below (initial agreements were approved at the August 21, 2023 Regular Board Meeting). Motion was seconded by Keith Karkut and carried unanimously, 9-0.

- a. Trane Turnkey Project(OMNIA) - North High School and Lehman MS: \$1,410,877.00  
(See pages 308-322)
- b. Trane Turnkey Project(OMNIA) - Resica HVAC Replacement Project: \$1,770,955.00  
TOTAL cost for Project: \$7,258,717.00 (includes equipment and labor) (\$5 million paid out of ESSER III and \$2,528,717 coming out of Capital Reserve)  
(See pages 323-337)

**2.**

**ACTION BY THE BOARD:**

Motion was made by Rebecca Bear to approve the following section, Items a through d., in accordance with the recommendations of the Finance and Property and Facilities Committees. Motion was seconded by Richard Schlameuss and carried unanimously, 9-0.

- a. HSS Stadium Stall Wall Replacement - Robert Brooke and Associates - \$11,880.00 (Capital Reserve)  
(See pages 338-349)

- b. Replace/Install Kitchen Cylinder Tanks at HSN/JTL/BES/MSE - Keystone - \$6,250.00 (General Fund)  
(See pages 350-371)
- c. 6-Year Maintenance/Hydrotesting/Replace Fire Extinguishers at  
LIS/BES/HSN/HSS/JMH/MSE/RES/SME/JTL - Keystone - \$23,592.95 (General Fund)  
(See pages 372-411)
- d. 500 Graduation Chairs - EventStable - \$9,047.90 (General Fund)  
(See page 412)

iv. **616 – Payment of Bills**

1.

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to approve the Payment of Bills and unaudited Treasurer’s Report listed in this agenda for the 2023-2024 fiscal year, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the Auditor General. Motion was seconded by Richard Schlameuss and passed 8-1. Wayne Rohner voted no.

- 1. Payment of Bills - (See pages 413-443)
- 2. Treasurer’s Report - (See page 444-475)

2.

**ACTION BY THE BOARD:**

Motion was made by Keith Karkut to approve the payment of the following invoices for services rendered. Motion was seconded by Ann Catrillo and carried unanimously, 9-0.

- a. D’Huy Engineering Invoices:
  - i. North Campus Generator Replacement # 60129 - \$474.95
  - ii. Middle Smithfield Elementary and East Stroudsburg Elementary Flooring Replacement #60130 - \$18,900.00  
(See pages 476-477)
- b. Application for Payment:
  - i. Weatherproofing Technologies – Application #5 – Smithfield Elementary Roof Project - \$360,037.19  
(See pages 478-480)

v. **618/618.1 –Student Activity Funds**

1.

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to approve the request to establish the student activity fund for High School South Class of 2027. Motion was seconded by Ann Catrillo and carried unanimously, 9-0.

(See page 481)

2.

**ACTION BY THE BOARD:**

Motion was made by Ann Catrillo to approve the request to establish the special activity fund for the Lehman Intermediate Fan Club. Motion was seconded by Jason Gullstrand and carried unanimously, 9-0.

(See page 482)

f. OPERATIONS

i. 818 – Contracted Services

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to approve the contracts listed for their specific services, rates and effective dates, subject to the review and recommendations of the Solicitor and approval of the Administration regarding the terms and conditions of any final contract, other than price or cost. Motion was seconded by Ann Catrillo and carried unanimously, 9-0.

1. Contracts Totaling Under \$10,000

	NAME	SERVICE	RATE	PAYMENT FROM	EFFECTIVE DATE
1.	Condelli, Stephanie	Accompanist for Concert.	\$150.00	Music Department	03/07/24
2.	Easton Coach Company - Monica Kelly	Transporting students and staff to The Woodlands in Wilkes-Barre for the High School North Prom.	\$6,305.00	H.S. North Class of 2024	05/04/24
3.	Easton Coach Company - Jamie Allen	Transporting High School South students and staff to the American Dream Mall in New Jersey.	\$3,836.00	H.S. South Class of 2026	03/16/24
4.	Lexicon Timing, LLC (Alexis Mercado)	Timing Services for North Track & Field 4 dual meets	\$2,400.00 (\$600 x 4 Dual Meets)	Athletics – North Track & Field	03/04/24-05/31/24
5.	Lexicon Timing, LLC (Alexis Mercado)	Timing Services for South Track & Field 4 dual meets and Cavalier Invitational	\$2,400.00 (\$600 x 4 Dual Meets) and \$1,500.00 for Cavalier Invitational Total - \$3,900.00	Athletics – South Track & Field	03/04/24-05/31/24
6.	Magic Touch Entertainment DBA the Brain Show (Beverly O’Lear)	Brain Show Assembly at Smithfield Elementary School.	\$2,850.00	Smithfield Elementary PTO	04/05/24
7.	Miller, Kathy	Chippy Chipmunk author visit for a multi-media interactive program, two performances and book signings as well as an evening performance at Bushkill Elementary School.	\$800.00	Title I Family Engagement Grant	04/10/24
8.	PLM Enterprises (Pete Mackevich)	Assembly for Bushkill Elementary Students on animals.	\$300.00	BES Schoolwide	03/21/24
9.	Prismatic Magic	Educational Laser Show Assembly at Middle Smithfield Elementary	\$1,498.00	Middle Smithfield School-Wide Behavior Account	03/27/24
10.	Robert Prothro (DJ with a Touch of Class)	DJ for High School North’s Prom	\$1,300.00	High School North Class of 2024	05/04/24
11.	Soliant Health LLC	Addendum to the Contract that was approved on 10/23/23 to Provide Blazeworks Services to the East Stroudsburg Area School District.	No Additional Cost	N/A	2023-2024 School Year

12.	Welgosh, Jennifer School Psychological Services	New independent Psychological contracted services for students and programs as needed.	\$850.00 for evaluations and reporting.	Pupil Services and Special Education funds	02/24-09/24
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(See pages 483-511)

**ACTION BY THE BOARD:**

Motion was made by Keith Karkut to adjourn. Motion was seconded by Debbie Kulick and carried unanimously, 9-0.

**XII. ADJOURNMENT: 9:02 P.M.**

Respectfully submitted,

Patricia L. Rosado  
Board Secretary