

**EAST  
STROUDSBURG  
AREA  
SCHOOL DISTRICT**

SECTION: LOCAL BOARD PROCEDURES  
 TITLE: MEETINGS  
 ADOPTED: August 19, 2002  
 REVISED: April 16 2007  
 November 16, 2015  
 August 21, 2017  
 October 18, 2021

006. MEETINGS

**Section 1. Role and Function**

The meetings of the Board are basic to the operation of the Board. All official action of the Board shall be taken only when the Board is in formal session.

Since members of the Board may not function officially as individuals, the Board meeting presents an opportunity for the school program to be discussed and appraised and for individual biases and opinions to be aired as the Board works toward consensus decisions on specific instances. In addition, the meeting provides an appropriate place for items of interest or concern to individual citizens or groups of the school community to be heard and considered.

**Section 2. Parliamentary Authority**

All Board meetings shall be conducted in an orderly and business-like manner. Robert's Rules of Order, Newly Revised, including group rules shall govern the Board in its deliberations in all cases in which it is not inconsistent with statute, regulations of State Board, or Board procedures.

**Section 3. Quorum**

A quorum shall be five (5) school directors present at a meeting. No business shall be transacted at a meeting without a quorum, but the school directors present at such a meeting may adjourn to another time. A school director shall be considered as being present for the purpose of determining a quorum and may participate in a public Board meeting via speakerphone or other remote means provided the following conditions are satisfied: (1) the absent member can hear the comments of those speaking at the meeting; (2) the absent member can speak to all those present at the meeting; and (3) the absent member is able to interact contemporaneously as if he or she were present in person. Such remote participation will be allowed if it has been approved by the Board President at least twelve (12) hours prior to the scheduled start of the meeting. The Board President shall, at the start of the meeting, inform all

SC 407  
65 P.S.  
701 et seq

SC 422

	<p>present of the Board member's remote participation.</p>
	<p><b>Section 4. <u>Presiding Officer</u></b></p>
<p>SC 405, 426, 427, 428</p>	<p>The President shall preside at all Board meetings. In the absence, disability or disqualification of the President, the Vice-President shall act instead. If neither person is present, a school director shall be elected President pro tempore by a majority of those present and voting to preside at that meeting only. Where no such majority is achieved on the first vote, a second vote shall be cast for two (2) candidates who received the greatest number of votes.</p>
	<p><b>Section 5. <u>Meeting Notifications</u></b></p>
<p>65 P.S. 703, 709</p>	<p>Notice of all public Board meetings, including committee meetings and work sessions, shall be given by publication of the date, place, and time of such meetings in the newspaper(s) of general circulation designated by the Board and the posting of such notice at the administrative offices of the Board, at all school buildings, and on the district website.</p>
<p>65 P.S. 703, 709</p>	<p>a. Notice of regular meetings shall be given by publication and posting of a schedule showing the date, place and time of all regular meetings for the calendar year at least three (3) days prior to the time of the first regular meeting.</p>
<p>65 P.S. 703, 709</p>	<p>b. Notice of all special meetings shall be given by publication and posting of notice at least twenty-four (24) hours prior to the time of the meeting, except that such notice shall be waived when a special meeting is called to deal with an actual emergency involving a clear and present danger to life or property.</p>
<p>65 P.S. 703, 709</p>	<p>c. Notice of all rescheduled meetings shall be given by publication and posting of notice at least twenty-four (24) hours prior to the time of the meeting.</p>
<p>65 P.S. 703</p>	<p>d. Notice of all recessed or reconvened meetings shall be given by posting a notice of the place, date and time of meeting and sending copies of such notice to interested parties.</p>
<p>65 P.S. 709</p>	<p>e. Notice of all public meetings shall be given to any newspaper(s) circulating in Monroe County and a radio or television station which so requests. Notice of all public meetings shall be given to any individual who so requests and provides a stamped, addressed envelope for such notification.</p>
<p>SC 423 65 P.S. 709</p>	<p>Notice of all rescheduled meetings and special meetings shall be given to each school director no later than twenty-four (24) hours prior to the time of the meeting.</p>

<p>65 P.S. 709</p>	<p><b><u>Section 6. Agenda Notifications</u></b></p> <p>The agenda, together with all relevant reports, shall be provided to each school director at least 3 days before the meeting.</p> <p>The district shall publicly post the agenda for all public meetings of the Board or Board committees at which deliberation or official action may take place no later than twenty-four (24) hours prior to the time of the meeting, as follows:</p> <ol style="list-style-type: none"><li>1. On the district's website.</li><li>2. At the location of the meeting.</li><li>3. At the district's administrative office.</li></ol> <p>The posted agenda shall list each matter of agency business that will or may be the subject of deliberation or official action at the meeting.</p>
<p>65 P.S. 701 et seq SC 421</p>	<p><b><u>Section 7. Agenda Preparation</u></b></p> <p>It shall be the responsibility of the Superintendent and Board President, in cooperation with the Board Secretary, to prepare an agenda of the items of business anticipated to come before the Board at each public meeting. The agenda, together with all such reports as can be completed, shall be provided each school director at least three (3) days before the meeting.</p> <p><b><u>Section 8. Regular Meetings</u></b></p> <p>At the organization meeting of the Board held annually in December, the Board shall establish the dates, times and places of its regular meetings, which shall be published.</p> <p>The meetings for organization and the stated meeting provided for by these rules and adjournment thereof shall be "regular meetings."</p> <p><b><u>Section 9. Order of Business</u></b></p> <p>The order of business shall be as follows, unless altered by the President or a majority of those present and voting:</p> <ol style="list-style-type: none"><li>1. Opening Exercises<ol style="list-style-type: none"><li>a. Call to Order</li><li>b. Pledge of Allegiance</li></ol></li></ol>

	<ul style="list-style-type: none"> <li>c. Roll Call</li> <li>d. Welcoming of Guests</li> </ul> <ol style="list-style-type: none"> <li>2. Announcement of Executive Session(s)</li> <li>3. Adoption of Agenda</li> <li>4. Approval of Minutes</li> <li>5. Reports</li> <li>6. Public Participation</li> <li>7. Unfinished Business</li> <li>8. New Business             <ul style="list-style-type: none"> <li>a. Local Board Procedures</li> <li>b. Programs</li> <li>c. Pupils</li> <li>d. Personnel</li> <li>e. Finances</li> <li>f. Property</li> <li>g. Operations</li> <li>h. Community</li> </ul> </li> <li>9. Adjournment.</li> </ol>
	<p><b><u>Section 10. Additions to the Agenda</u></b></p> <p>63 Pa. C.S.A. 712.1      The Board may deliberate or take official action on matters not included in a posted agenda only under the following circumstances:</p> <p>63 Pa. C.S.A. 703, 712.1      <i>Emergencies</i> – The matter of business relates to a real or potential emergency involving a clear and present danger to life or property.</p> <p>63 Pa. C.S.A. 712.1      <i>Business Arising Within Twenty-Four (24) Hours Prior to the Meeting</i> – The matter of business has arisen within twenty-four (24) hours prior to the meeting, is de minimis (minor) in nature, and does not involve the expenditure of funds or entering into a contract or agreement.</p> <p>63 Pa. C.S.A. 712.1      <i>Majority Vote</i> – During a meeting, the Board may add a matter of business to the posted agenda by a majority vote of the school directors present and voting. The reason for adding an item to the posted agenda must be announced at the meeting before conducting the vote. Once announced and approved by majority vote, the Board may take official action on the item of business. The agenda shall be amended to reflect the new item of business and the amended agenda shall be posted to the</p>

<p>63 Pa. C.S.A., 707, 709, 712.1</p>	<p>district’s website and at the administrative office no later than the first business day following the meeting at which the agenda was amended. The unanimous consent procedure may not be used in place of majority vote for this purpose.</p> <p>The public posting of agenda requirements and rules for adding items to a posted agenda apply to both regular and special public meetings of the Board. These requirements and rules do not apply to:</p> <ol style="list-style-type: none"> <li>1. Conference sessions.</li> <li>2. Executive sessions.</li> </ol> <p>In a situation where an effective date or similar information is not available at the time of the Regular Board meeting and the agenda contains a blank or notation such as “to be determined”, such information may be inserted into draft minutes by the Board Secretary, prior to approval of the official minutes.</p>
<p>SC 423, 425, 426 65 Pa. C.S.A. Sec. 701 et seq</p>	<p><b><u>Section 11. Special Meetings</u></b></p> <p>Special meetings may be called for special or general purposes and shall be public except when conducted as an executive session for purposes authorized by the Sunshine Act.</p>
<p>SC 426</p>	<p>The President may call a special meeting at any time and shall call a special meeting upon presentation of the written requests of three (3) school directors. Upon the President's failure or refusal to call a special meeting, such meeting may be called at any time by a majority of the school directors.</p>
<p>SC 423</p>	<p>No business shall be transacted at any special meeting except that named in the call sent to school directors for such special meeting.</p>
<p>Pol. 903 65 P.S. 701 et seq</p>	<p><b><u>Section 12. Public Participation</u></b></p> <p>At each public Board meeting, prior to official action by the Board, an opportunity shall be provided for public comment in accordance with law and Board policy and procedures.</p>
	<p><b><u>Section 13. Voting</u></b></p> <p>All motions shall require for adoption a majority vote of those school directors present and voting, except as provided by statute or Board procedures.</p> <p>All votes on motions and resolutions shall be by voice vote unless an oral roll call vote is requested by the President or another school director.</p>

<p>SC 324, 508</p>	<p>a. The following actions require the recorded unanimous affirmative vote of all members of the Board remaining in office:</p> <ol style="list-style-type: none"> <li>1. Appointing as Board Secretary a former school director who has resigned, before the expiration of the term for which the director was elected.</li> </ol>
<p>SC 324, 508</p>	<ol style="list-style-type: none"> <li>2. Appointing as solicitor a former school director who has resigned, before the expiration of the term for which the director was elected.</li> </ol>
	<p>b. The following actions require the recorded affirmative votes of two-thirds of the full membership of the Board:</p>
<p>SC 508, 609, 687</p>	<ol style="list-style-type: none"> <li>1. Transferring, during the first three (3) months of the fiscal year, budgeted funds set apart or appropriated to a particular item of expenditure.</li> </ol>
<p>SC 508, 687</p>	<ol style="list-style-type: none"> <li>2. Adding or increasing appropriations to meet an emergency or catastrophe.</li> </ol>
<p>SC 634</p>	<ol style="list-style-type: none"> <li>3. Incurring a temporary debt (non-emergency).</li> </ol>
<p>SC 324, 508</p>	<ol style="list-style-type: none"> <li>4. Hiring as a teacher a former school director who has resigned, before the expiration of the term for which the director was elected.</li> </ol>
<p>SC 508, 707</p>	<ol style="list-style-type: none"> <li>5. Conveying land or buildings to certain charities or other public agencies without following prescribed valuation procedures or with more favorable financing.</li> </ol>
<p>SC 508, 1129</p>	<ol style="list-style-type: none"> <li>6.</li> <li>7. Dismissing, after a hearing, a tenured professional employee.</li> </ol>
<p>Pol. 508, 640</p>	<ol style="list-style-type: none"> <li>8. Borrowing in anticipation of current revenue.</li> </ol>
	<p>c. The following actions require the recorded affirmative votes of two-thirds of those voting in the presence of a quorum:</p>
<p>SC 508, 687</p>	<ol style="list-style-type: none"> <li>1. Incurring a temporary debt to meet an emergency or catastrophe.</li> </ol>
<p>SC 508, 803</p>	<ol style="list-style-type: none"> <li>2. Adopting or change textbooks without the recommendation of the Superintendent.</li> </ol>
	<p>d. The following actions require the recorded affirmative votes of a majority of the full membership of the Board:</p>

SC 508	1. Fixing the length of school term.
SC 508 Pol. 108 SC 508, 1071, 1076	2. Adopting textbooks recommended by the Superintendent.
SC 508	3. Appointing the district Superintendent and Assistant Superintendent(s).
SC 508 Pol. 604	4. Appointing teachers and principals.
SC 508 Pol. 005, 606 SC 508 Pol. 605	5. Adopting the annual budget.
SC 508	6. Appointing tax collectors and other appointees.
SC 508	7. Levying and assessing taxes.
SC 508	8. Purchasing, selling, or condemning land.
SC 508	9. Locating new buildings or changing the location of old ones.
SC 508	10. Creating or increasing any indebtedness.
SC 508 Pol. 107	11. Adopting planned instruction.
SC 508	12. Establishing additional schools or departments.
SC 508, 621 Pol 608	13. Designating depositories for school funds.
SC 508, 687	14. Authorizing the transfer of any unencumbered balance, or portion thereof, from one appropriation to another, or from one spending agency to another during the last nine months of the fiscal year.
SC 508 Pol. 610	15. Entering into contracts of any kind, including contracts for the purchase of fuel or any supplies where the amount involved exceeds \$100 (including items subject to bid requirements).
SC 508	16. Fixing salaries or compensation of officers, teachers, or other appointees of the Board.
SC 224	17. Combining or reorganizing into a larger school district.
SC 508	18. Entering into contracts with and making appropriations to the

<p>SC 508, 514, 1080</p>	<p>intermediate unit for the district's proportionate share of the cost of services provided or to be provided by the intermediate unit.</p> <p>19. Dismissing, after a hearing, a Superintendent, Assistant Superintendent, or a nontenured employee.</p>
<p>SC 212</p>	<p>20. Adopting a corporate seal for the district.</p>
<p>SC 508, 702</p>	<p>21. Determining the location and amount of any real estate required by the school district for school purposes.</p>
<p>SC 508, 708</p>	<p>22. Vacating and abandoning property to which the Board has title.</p>
<p>SC 1503</p>	<p>23. Determining the holidays, other than those provided by statute, to be observed by special exercises and those on which the schools shall be closed for the whole day.</p>
<p>SC 315, 508</p>	<p>24. Appointing a school director to fill a vacancy on the Board.</p>
<p>SC 426</p>	<p>25. Calling a special meeting when the President has failed to do so after written request of three (3) members of the Board.</p>
<p>Pol. 004</p>	<p>26. Declaring that a vacancy exists on the Board by reason of the failure or neglect of a school director to qualify.</p>
<p>Pol. 003</p>	<p>27. Adopting, amending or repealing Board procedures and policy.</p>
	<p><b><u>Section 14. Abstention from Voting</u></b></p> <p>A school director shall be required to abstain from voting when the issue involves either one of the following:</p>
<p>65 Pa. C.S.A. 1102, 1103 Pol. 827</p>	<p><b><u>Conflict of interest under the Ethics Act.</u></b></p> <p>Prior to the vote being taken, the school director shall verbally disclose the nature of the conflict in public, and shall also provide the Board Secretary with a written memorandum stating the nature of the conflict, which shall be attached to the Board minutes as a public record.</p>
<p>65 Pa. C.S.A. 1102</p>	<p><b><u>Conflict of interest</u></b> – use by a public official of the authority of his/her or any confidential information received through his/her holding public office for the private pecuniary benefit of the public official, a member of their immediate family or a business with which the public official or a member of their immediate family is associated. The term does not include an action having a de minimis economic</p>



<p>65 Pa. C.S.A. 1102</p>	<p>impact or which affects to the same degree a class consisting of the general public or a subclass consisting of an industry, occupation or other group which includes the public official, a member of their immediate family or a business with which the public official or a member of their immediate family is associated.</p> <p><b><u>De minimis economic impact</u></b> – an economic consequence which has an insignificant effect.</p>
<p>65 Pa. C.S.A. 1102</p>	<p><b><u>Immediate family</u></b> – parent, spouse, child, brother or sister.</p>
<p>65 Pa. C.S.A. 1102</p>	<p><b><u>Business with which associated</u></b> – any business in which the person or a member of the person’s immediate family is a director, officer, owner, employee or has a financial interest.</p>
<p>SC 671, 1111</p>	<p><b><u>Relative recommended for appointment to or dismissal from a teaching position.</u></b></p> <p><b><u>Relative</u></b>– father, mother, brother, sister, husband, wife, son, daughter, stepson, stepdaughter, grandchild, nephew, niece, first cousin, sister-in-law, brother-in-law, uncle, or aunt.</p>
<p>62 Pa. C.S.A. 1103 Pol. 827</p>	<p>The Board is encouraged to seek the guidance of the district solicitor or the State Ethics Commission for questions related to conflict of interest.</p>
<p>65 P.S. 706 SC 518</p>	<p><b><u>Section 15. Minutes</u></b></p> <p>The Board shall cause to be made, and shall retain as a permanent record of the district, minutes of all public Board meetings. Said minutes shall be comprehensible and complete and shall show:</p> <ol style="list-style-type: none"> <li>a. The date, place, and time of the meeting.</li> <li>b. The names of school directors present.</li> <li>c. The presiding officer.</li> <li>d. The substance of all official actions.</li> <li>e. Actions taken.</li> </ol>
<p>65 P.S. 705</p>	<ol style="list-style-type: none"> <li>f. Recorded votes and a record by individual members of all roll call votes taken.</li> </ol>

<p>65 P.S. 709, 712.1</p>	<p>g. The names of all residents who appeared officially and the subject of their testimony.</p> <p>h. Any matter added to a posted agenda, including the substance of the matter, the announced reason and the recorded vote, where applicable.</p> <p>In a situation where an effective date or similar information is not available at the time of the Regular Board meeting and the agenda contains a blank or notation such as "to be determined", such information may be inserted into draft minutes by the Board Secretary, prior to approval of the official minutes.</p>
<p>SC 433</p>	<p>The Board Secretary shall provide each school director with a copy of the proposed minutes of the last meeting no later than three (3) days before the next regular meeting.</p>
<p>SC 407</p>	<p>The minutes of Board meetings shall be approved at the next succeeding meeting and signed by the Board Secretary.</p> <p>The minutes shall be permanently filed and indexed for reference purposes.</p> <p>All reports requiring Board action, resolutions, agreements, and other written documents may be made a part of the minutes by reference and, if so, shall be placed in the system as a permanent record.</p>
<p>SC 407 Pol. 800, 801</p>	<p>Notations and any tape or audiovisual recordings shall not be the official record of a public Board meeting and shall be destroyed once the minutes of the recorded meeting have been approved by the Board.</p>
<p>Pol. 006 65 P.S. 703, 709</p>	<p><b><u>Section 16. Recess/Reconvene</u></b></p> <p>The Board may at any time recess or reconvene to a reconvened meeting at a specified date and place, upon the majority vote of those present. The reconvened meeting shall immediately take up its business at the point in the agenda where the motion to recess was acted upon. Notice of the reconvened meeting shall be given as provided in Board policy.</p>
<p>SC 425 65 P.S. 707, 708</p>	<p><b><u>Section 17. Executive Session</u></b></p> <p>The Board may hold an executive session, which is not an open public meeting, before, during, at the conclusion of a public meeting, or at some other time. The presiding officer shall announce the reason for holding the executive session; the announcement can be made at the public meeting prior to or after the executive session.</p>

<p>SC 425</p>	<p>The Board may discuss the following matters in executive session:</p> <ul style="list-style-type: none"><li>a. Employment issues.</li><li>b. Labor relations.</li><li>c. Purchase or lease of real estate.</li><li>d. Consultation with an attorney or other professional advisor regarding potential litigation or identifiable complaints that may lead to litigation.</li><li>e. Matters that must be conducted in private to protect a lawful privilege or confidentiality.</li><li>f. School safety and security, of a nature that if conducted in public, would:<ul style="list-style-type: none"><li>• Be reasonably likely to impair the effectiveness of school safety measures,</li><li>• Create a reasonable likelihood of jeopardizing the safety or security of an individual or a school, including a building, public utility, resource, infrastructure, facility or information storage system.</li></ul></li></ul> <p>Official actions based on discussions held in executive session shall be taken at a public meeting.</p>
<p>65 P.S. 701 et seq Pol. 006</p>	<p><b><u>Section 18. Work Sessions</u></b></p> <p>The Board may meet as a Committee of the Whole in a public meeting to vote on or to discuss issues. Public notice of such meetings shall be made in accordance with Board Procedures.</p>
<p>65 Pa. C.S.A. 703, 709 Pol. 006</p>	<p><b><u>Section 19. Committee Meetings</u></b></p> <p>Standing committee meetings may be called at any time by the committee chairperson, with proper public notice, or when requested to do so by a majority of the standing committee.</p> <p>A majority of the total membership of a committee shall constitute a quorum.</p>
<p>62 Pa. C.S.A. 701 et seq</p>	<p>Unless held as an executive session, standing committee meetings shall be open to the public, other school directors, and the Superintendent.</p> <p>A majority of the committee or the chairperson may invite Board employees, consultants or other persons who have special knowledge of any area under discussion by the committee.</p>

	<p>References:</p> <p>School Code – 24 P.S. Sec. 212, 224, 315, 324, 405, 407, 408, 421, 422, 423, 425, 426, 427, 428, 433, 508, 514, 518, 609, 612, 621, 634, 640,671, 687, 702, 707, 708, 803, 1071, 1075, 1076, 1077, 1080, 1111, 1129, 1503</p> <p>Sunshine Act – 65 Pa. C.S.A. Sec. 701 et seq., 703, 705, 706, 707, 708, 709, 712.1, 1101 et seq.,1102, 1103</p> <p>Board Policy – 003, 004, 005, 006, 107, 108, 604, 605, 606, 608, 610, 612, 800, 801, 827, 903</p>
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# EAST STROUDSBURG AREA SCHOOL DISTRICT

NO.: 826  
SECTION: OPERATIONS  
TITLE: AUDIO AND VIDEO  
RECORDING  
ADOPTED: DECEMBER 15, 2014  
NOVEMBER 21, 2016  
OCTOBER 18, 2021

## 826. AUDIO AND VIDEO RECORDING

### 1. Purpose

The Board is deeply concerned with maintaining the safety, security and well-being of those within the school setting.

### 2. Authority

24 P.S. § 5-510

The Board has determined that the use of audio and/or video surveillance can help to discourage misconduct, assist in the maintenance of safety and order on School Property, School District-owned, operated, or contracted School Buses and School Vehicles<sup>1</sup> and aid in the identification, apprehension and possible prosecution or punishment of persons violating applicable laws and School District rules, regulations and policies.

### 3. Definitions

24 P.S. § 13-1301-A

*School Property* – any public school grounds, any school-sponsored activity or any conveyance providing transportation to/from a school entity or school-sponsored activity.

75 Pa. C.S.A. §102

*School Bus* – a motor vehicle that is designed to carry eleven (11) passengers or more, including the driver, and is used for the transportation of preprimary, primary, or secondary school students to or from public, private or parochial schools or events related to such schools or school-related activities.

75 Pa. C.S.A. §102

*School Vehicles* – a motor vehicle, except a motorcycle, designed for carrying no more than ten (10) passengers, including the driver, and used for the transportation of preprimary, primary or secondary school students while registered by or under contract to the School District. The term includes vehicles having chartered, group and party rights under the Pennsylvania Public Utility Commission and used for the transportation of school children.

<sup>1</sup> See Definition section for the defined terms generally provided in initial capital letters throughout this Policy.

826. AUDIO AND VIDEO RECORDING

4. Delegation of Responsibility

The use of surveillance systems shall be under the direction of the Superintendent.  
The Superintendent, and/or designee(s) must enforce the appropriate discipline policy, as required.

18 Pa. C.S.A. §5704 (18)

Based on the evidence collected, the building principal must determine the appropriate discipline for violations of the School District's discipline policy(ies), Code of Student Conduct, other School District policies, regulations, rules, and procedures.

School Buses/School Vehicles—The driver is responsible for the health, safety, and welfare of passengers while in transit, and for carrying out his/her duties assigned by the School District. The driver may review the audio and video recordings to assist in writing a conduct referral, incident report, or other required writing but he/she must conduct his review in the presence of the School District's Director of Transportation, and/or designee.

If needed, the Superintendent is granted the authority to create and enforce an administrative regulation to accompany this Policy.

18 Pa. C.S.A. §5704(18)

As an exception to Pennsylvania's *Wiretapping and Electronic Surveillance Act*, the School District is authorized to intercept oral communications for disciplinary or security purposes, or both, on a School Bus or a School Vehicle, without prior court approval, if all of the following conditions listed below are met:

- The Board has adopted this policy that authorizes audio interception on School Buses or School Vehicles for disciplinary or security purposes.
- This policy is posted on the district's publicly accessible website.
- Each school year, notice of this policy shall be included in the Code of Student Conduct.
- The Board posts a clearly visible notice on each School Bus or School Vehicle that is furnished with audio-recording equipment informing drivers and passengers (including students) that they may be audiotaped.

This authorization will not apply when a School Bus or School Vehicle is used for a purpose that is not school related.

## 826. AUDIO AND VIDEO RECORDING

### 5. Guidelines

Tape or other recordings from surveillance equipment shall become and remains the property of the School District and shall be maintained, used and/or destroyed under the supervision, direction, and control of school officials. Recordings shall be subject to other applicable policies, regulations, rules and procedures of the School District, including policies concerning confidentiality of student and personnel records, and shall be subject to applicable requirements of local, state and federal law.

Audio and video recording systems placed on School Property and School District owned, operated, or contracted School Buses and School Vehicles are the property of the School District and/or the contractor.

The School District shall provide proper notice that audio and/or video surveillance may occur on any School Property, in School Buses and in School Vehicles at any time. The School District shall post written notice and provide notice in the Code of Student Conduct and on the School District's website and as required by law.

Audio and/or video surveillance shall be used only to promote the order, safety, security, and property of students, staff, contractors and others being transported on district-owned, operated, or contracted school buses or school vehicles. Recordings may be used for review of any incidents, staff and others, as evidence of disciplinary action and may be released to law enforcement officials and/or legal counsel for the School District for use in criminal or civil proceedings.

Students, employees or guests on School Property, School Buses and School Vehicles should have no expectation of privacy in their oral communication and their actions.

All electronic video recordings shall be maintained for a minimum of 15 days and/or at the conclusion of disciplinary or criminal proceedings.

#### **Use and Disclosure of Recordings**

1) The audio and video recordings must be used to supplement the disciplinary and/or incident reports, i.e., the recording may not take the place of written reports by the driver or other employee.

2) Only authorized individuals may have access to the audio and video recordings. The audio and video recordings may be accessed by School District administrators (for example, superintendent, building principal, assistant principal,

## 826. AUDIO AND VIDEO RECORDING

School Police, Director of Transportation, and Director of Technology) who need to be involved in determining whether disciplinary consequences are appropriate.

3) All individuals, authorized and unauthorized, are prohibited from tampering with, disabling, or otherwise interfering with the audio and video devices and recordings. Violations, whether students, employees, or guests, will be subject to disciplinary actions, including up to expulsion, termination, termination of a contract, or legal action.

4) Recordings that captured inappropriate behavior may be used at conferences with parents, students, bus contractors, drivers, and employees.

5) Audio and video recordings that are considered educational records must be collected, maintained, secured, disseminated, and retained in compliance with the School District's *Plan for the Collection, Maintenance, and Dissemination of Student Records*, the *Family Educational Rights and Privacy Act* ("FERPA"), its accompanying regulations, and numerous other federal and state privacy laws that protect records.

6) A parent(s)/guardian(s) of a student subject to discipline may request access to the audio and video recording(s) by contacting the student's building principal within a reasonable period of time for a scheduled time to meet.

- ◆ "Access to" means review of the recording(s); no copies may be made.
- ◆ The parent may review the portion of the recording(s) relevant to his/her child's misconduct.
- ◆ If reviewing the recording infringes on the privacy or confidentiality rights of another student(s), the administration will need to determine whether there is a way to protect the student(s) privacy or confidentiality rights. If not, the request for review may need to be denied.
- ◆ Access to the recording(s) must occur in the presence of the building principal, and/or designee(s).

7) Audio and video recordings must be preserved until the disciplinary action, and any subsequent litigation is concluded. The School District's Records Retention and Records Destruction Policy and Schedule must be adhered to.

22 Pa. Code §§  
12.31 & 12.32  
20 U.S.C.  
§1232g, 34  
C.F.R. Part 99



## 826. AUDIO AND VIDEO RECORDING

Electronic devices that have the capability to record audio and/or video shall not be used for such purposes by students unless granted permission to do so in writing by the principal or his/her designee. Students are prohibited from recording audio and/or video in violation of any applicable law or Board Policy #815--Acceptable Use of the Computers, Network, Internet, Electronic Communications, Information, and Technology.

In addition to applicable discipline, failure to adhere to these rules will result in confiscation of the electronic device by school staff and a conference with the student prior to returning the electronic device. Return of the device may be delayed in accordance with the rules stated in the Code of Student Conduct. Such conferences could include a parent, and parents may be required to personally retrieve the confiscated device from the school. A student's refusal to turn over the device to staff shall be considered an act of insubordination, with the student receiving applicable and additional disciplinary consequences as per the Code of Student Conduct.

### **References:**

PA. School Code – 24 P.S. 510, 511, 1317, 1318.

PA. State Board of Education Regulations – 22 Pa. Code §§ 12.31 & 12.32.

PA. *Wiretapping and Electronic Surveillance Act* – 18 Pa. C.S.A. 5704(18).

PA. Vehicle Code – 75 Pa. C.S.A. § 102.

*Family Educational Rights and Privacy Act* – 20 U.S.C. § 1232g, 34 C.F.R. Part 99.

School District Board Policies, including but not limited to 113.1, 216, 218, 805, 810, 815, Regulations, Rules, and Procedures

**EAST  
STROUDSBURG  
AREA  
SCHOOL DISTRICT**

SECTION: COMMUNITY

TITLE: PUBLIC PARTICIPATION IN BOARD MEETINGS

ADOPTED: August 19, 2002

REVISED: October 18, 2021

903. PUBLIC PARTICIPATION IN BOARD MEETINGS	
<p>1. Purpose 65 P.S. 701 et seq</p>	<p>The Board welcomes the attendance of the public at its meetings. The Board encourages public participation and recognizes the value to school governance of public comment on educational issues and the importance of involving members of the public in Board meetings. The Board also recognizes its responsibility for proper governance of the school district and the need for orderly meetings at which to conduct its business in an efficient manner.</p>
<p>2. Authority 65 P.S. 710  65 P.S. 710.1, 712.1  65 P.S. 710.1</p>	<p>The Board shall establish guidelines to govern public participation in Board meetings necessary to conduct its meeting and to maintain order.</p> <p>In order to permit fair and orderly expression of public comment, the Board shall provide an opportunity at each public meeting of the Board for residents and taxpayers to comment on matters of concern, official action or deliberation which are or may be before the Board prior to official action by the Board.</p> <p>If the Board determines there is not sufficient time at a meeting for public comments, the comment period may be deferred to the next regular meeting or to a special meeting occurring before the next regular meeting.</p> <p>When an item is added to the agenda after the public comment period has ended, the Board shall offer a further public comment opportunity limited to the added item.</p>
<p>3. Delegation of Responsibility SC 407 Pol. 006</p>	<p>The presiding officer is responsible for the orderly and efficient conduct of the meeting and will rule on the time and suitability of presentations to the School Board.</p> <p>The presiding officer at each public Board meeting shall follow Board policy for the conduct of public meetings. Where the presiding officer's ruling is disputed, it may be overruled by a majority of those school directors present and voting.</p>
<p>4. Guidelines</p>	<p>When public participation is identified during the meeting agenda, the presiding officer will invite comments from residents or taxpayers of the district.</p> <p>Public participation is invited early in the meeting. Comments about agenda items or matters that the School Board may consider are limited to approximately three (3)</p>

	<p>minutes.</p> <p>All meetings of the East Stroudsburg Area School District are, by law, open to the public. A single exception to this is when the Board meets in executive session to consider collective bargaining negotiations, personnel considerations, confidential student matters, items involving real estate property and legal issues.</p> <p>The Board requires that public participants be residents or taxpayers of this school district or a representative of a firm eligible to bid on materials or services solicited by the Board.</p> <p>All statements shall be directed to the presiding officer, no participant may address or question school directors individually.</p> <p>The public participation segment of the meeting is for citizen comments – not for question-answer discussion or debate. The Board is not obligated to respond, comment or vote on issues arising from public participation. Groups should identify a single spokesperson so that repetition is avoided. Citizens should state their name, township, organization, if any, and present their concerns or statements.</p> <p>The presiding officer may interrupt or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant, request any individual to leave the meeting when that person does not observe reasonable decorum, request the assistance of law enforcement officers to remove a disorderly person when his/her conduct interferes with the orderly progress of the meeting, call a recess or adjourn to another time when the lack of public decorum interferes with the orderly conduct of the meeting, and/or waive these rules with the approval of the Board.</p>
65 Pa. C.S.A. 711	<p>Electronic recording devices and cameras, in addition to those used as official recording devices, shall be permitted at public meetings under guidelines established by the Board.</p> <p>No placards or banners will be permitted within the meeting room.</p>
65 Pa. C.S.A. 709	<p>The meeting agenda shall be available to the press and public at the public meetings. All pertinent accompanying documents will be posted on the district website.</p> <p><u>Public Concern</u></p> <p>Members of the public should first consider whether their problem deserves the attention of the entire Board, administrative staff members, and the assembled public. A contact to a school administrator can usually satisfy most concerns.</p>

46

Appeals to the Board are appropriate if the Superintendent has been unable to resolve a problem. Not all issues may be deemed appropriate for public discussion. The Board may request written correspondence or a private session.

References:

24 P.S. 407

65 Pa. C.S.A. 701 et seq., 710, 710.1 712.1, 709, 711

Pol. 006, 906

# Transportation Department



Home > Students > Trips > Field Trips > Reports > Options

## Field Trip: 08346

Main Notes Documents History

### \*-Required Fields

Requested: **10/01/21 02:07 AM By: Ellison, Aimee**

Status: **Level 3 - Request Approved**

Change To: [Select New Status]

Comments:

\* Field Trip Name: SPECIAL OLYMPICS(S) - (2) Youth Summit Unified

\* School: E Stroudsburg HS - S / EHS

\* Department: HSS

\* Activity: S O

### Contact

\* Contact: Aimee Ellison

\* Phone: 5706562347 \*Phone Ext: 18360

\* Email: aimee-ellison@esasd.net

### Departure

\* Depart Date: 10/19/2021 \* Time: 07:00 AM

\* Return Date: 10/19/2021 \* Time: 03:00 PM

Departure: E Stroudsburg HS - S / EHS

Notes: Daniel Boone HS

### Destination

\* Destination: Daniel Boone High School

\* Street: 501 Chestnut St

\* City: Birdsboro

\* State: Pa \* Zip: 18360

Contact: aimee ellison

Title: HPE

Phone: 5706562347 Phone Ext:

Fax:

48

Email: aimee19ellison@gmail.com

Notes: daniel boone HS

**Directions**

Directions: 33S to I78 west toward allentown take exit 55, cedar crest blvd left on S cedar toward PA 29 south, 3.1 and 6.5 on chestnut merge on US 422 west toward reading 3.8 to Benjamin franklin HW river rd to e main to chestnut 5

**Trip Details**

\* Equipment: SCHOOL BUS

Classification: EHS

\* Number of Students:

\* Number of Adults:

\* Number of Wheel Chairs:

\* Number of Vehicles:

\* Estimated Miles:

\* Estimated Cost: 375

\* Estimated Hours:

**Invoicing Information:**

* Code (Department/Activity)	Amount (\$)	PO	Invoice Date	Payment Date
EHS SPECIAL EDUCATION (HSS/HS South )	<input type="text" value="0.00"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
[Select One]	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Rows: 1		Total: 0.00		

Delete Request

\*Map It!

Cancel/Return to List

Save

\*Map It! is a service provided by Google.com. Transfinder is not responsible for the information returned by Google.com or its mapping services.

▶ 2021-2022 SQL

Logged In: Wisotsky, Debra  
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 v12.8.30394

49

**East Stroudsburg Area School District**  
Diagnostician

**Division/Department:** Central Administration

**Location:** East Stroudsburg Area School District

**Job Title:** Diagnostician

**Reports to:** Director of Special Education

**Terms of Employment:** Professional position for 184 day/ten-month school year. Salary and benefits shall be in accordance with the current professional negotiated agreement.

**Evaluation:** Performance of this job will be evaluated in accordance with provisions of Board Policy #412 evaluation of professional personnel.

**Qualifications:**

1. A working understanding of state and federal regulations for special education programs is required
2. A degree in special education is required for this position with a minimum of 8 years experience
3. Applicants must also have an extensive knowledge of literacy in reading and math and have experience dealing with students with behavior issues.

**Primary Function:**

Educational Diagnosticians must possess an analytical understanding of students. They must be detail oriented, creative and innovative thinkers. They will spend a lot of time explaining test results, resources, and educational plans so they must have great interpersonal skills. They will closely work with others as a member of an educational assessment team. They must be open to receiving feedback, and taking others' recommendations into consideration. They will create and maintain case documentation, so they must have adequate written and great organizational skills. Many of their cases deal with severely disabled children so they must have great patience and be able to handle emotional stress. Specific skill based competencies required to satisfactorily perform the functions of the job include: analyzing data; effective listening; facilitating meetings; monitoring activities; planning; problem solving; record keeping; training; and office practices.

**Essential Functions:**

1. Administer diagnostic and educational tests for ER and RR
2. Score and interpret tests administered
3. Develop written reports of test results and make recommendations
4. Coordinate, attend, and participate in IEP team meetings
5. Confer with parents, administrators and teachers regarding student test results and recommendations
6. Consult with outside agencies regarding students
7. Conduct classroom observations and generate a report on observation
8. Review and interpret student's cumulative folder to assist in student placement
9. Conduct initial FBAs and consult in the development of write Positive Behavior Support Plans
10. Coordinate, attend, and participate in Child Study meetings
11. Coordinate, attend, and participate in Section 504 Plan meetings. Draft 504 Plan based on combined findings of ER and input shared by the team during the meeting
12. Performs other related duties as assigned by the Director of Special Education and/or her designee for the purpose of ensuring the efficient and effective functioning of the work unit
13. Participate in weekly Team Review meetings with supervisors. Meetings will be scheduled for 1:30pm at Admin Bldg location

## Position Specifications

<p><b><u>Physical Demands:</u></b></p> <ol style="list-style-type: none"> <li>1. Able to sit for an extended period of time.</li> <li>2. Able to raise or lower objects from one level to another.</li> <li>3. Able to push or pull objects as needed.</li> <li>4. Able to carry objects (up to 50 lbs.) in arms or by other appropriate means.</li> <li>5. Able to use hands and arms to reach and pick up objects.</li> <li>6. Able to walk moderate distances inside and outside of facilities and able to climb steps.</li> </ol> <p><b><u>Sensory Abilities:</u></b></p> <p>Able to see clearly with or without corrective lenses</p> <p>Able to coordinate eyes, hands and fingers rapidly</p>	<p><b><u>Work Environment:</u></b></p> <p>Able to travel inside or outside the District as necessary for work related tasks</p> <p>Able to withstand changes in environmental conditions inside and outside of the work facility, and adapt to these changes</p> <p><b><u>Temperament:</u></b></p> <p>Able to work with others in a courteous and cooperative manner</p> <p>Able to effectively manage various types of situations and personalities</p> <p>Able to effectively respond to deadlines and stressful situations</p> <p><b><u>Specific Skills:</u></b></p>	<p><b><u>Cognitive Ability:</u></b></p> <p>Able to communicate effectively both orally and in written form</p> <p>Able to perform numerical operations accurately and quickly</p> <p>Able to perform repetitive tasks</p> <p>Able to make appropriate judgments as they pertain to the responsibilities of the position</p> <p><b><u>License:</u></b></p>
--	---	---

**East Stroudsburg Property And Confidentiality Requirements:**

All property, including intellectual property, materials, equipment or actual products and services developed or accrued as part of the job duties and responsibilities listed above, is the property of East Stroudsburg Area School District. It may not be used for personal profit or gain and will be relinquished to the East Stroudsburg Area School District upon termination of employment from the East Stroudsburg Area School District.

*The position specifications described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

*The information contained in this job description is for compliance with the Americans with Disabilities Act (A.D.A) and is not an exhaustive list of the duties performed for the position. Additional duties are performed by the individual currently holding this position and additional duties may be assigned.*

**Adoptions:**

Original adoption by the Board of Directors on :

I, \_\_\_\_\_, have read and understand the duties and responsibilities as outlined in the above position description.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

*East Stroudsburg Area School District is an Equal Opportunity Employment, Educational/Service Organization.*

60



**Memorandum of Understanding**  
**(External Virtual Teachers – Schedule B)**  
**2021-2022 School Year**

The Parties to this agreement, the East Stroudsburg Area Education Association (hereinafter called the “Association”) and the East Stroudsburg Area School District (hereinafter called the “District) agree to the following:

1) The district will utilize the following compensation schedule for external virtual (schedule B) teachers. This pay/hour schedule will be based on student enrollment within each specific course. The pay/hour schedule is as follows for Full Credit Courses:

- Course enrollment 1-3 students – 25 hours
- Course enrollment 4-7 students – 40 hours
- Course enrollment 8-12 students – 55 hours
- Course enrollment 13- 30 students – 70 hours
- Course enrollment 31 + students - 90 hours

The pay/hour schedule is as follows for ½ Credit Courses:

- Course enrollment 1-3 students – 15 hours
- Course enrollment 4-7 students – 22 hours
- Course enrollment 8-12 students – 30 hours
- Course enrollment 13- 30 students – 38 hours
- Course enrollment 31 + students - 50 hours

The pay/hour schedule is as follows for Elementary classes:

- 360 hours for the year with a maximum of 20 students

Additional provisions apply:

Hours are on a per course per semester basis.

Curriculum wage applies. Currently, \$29.56.

Pay schedule is based on enrollment at 3 specific points in the semester as follows:

- First day of school/class per semester
- 30 days of school/ class per semester
- 60 days of school/ class per semester

Teachers will be notified of changes to enrollment and pay schedules via email.

Hours provided in the payment schedule can only be adjusted upward and any student withdraws from courses will not cause a downward adjustment.

2) Virtual Teacher timesheet submissions and dialogue will continue to be used to determine if the previous pay/hour schedule for external virtual teachers is reasonable. The pay/hour schedule shall be evaluated mutually by the District and Association as to whether it

should continue as constructed, continue with alterations, or be discontinued, on an annual basis.

3) The District and the Association agree to continue discussions on creating some guidelines related to the evaluation of teachers for external virtual positions for the purposes of future evaluation and program accountability.

4) Teachers will keep an activity log via supplied google forms of their time spent working with cyber students. This document will be utilized to calculate cyber compensation once every 2 weeks. Time submissions should be completed as close to the actual service provided as possible. Generic copy and paste submissions will not be accepted.

5) This practice will continue unless there is a mutual agreement between the association and administration calling for it to cease.

6) This agreement shall neither constitute a new past practice nor nullify an existing past practice.

EAST STROUDSBURG AREA SCHOOL DISTRICT

*Stephen C. Zall*

*10/4/21*

\_\_\_\_\_  
Date: \_\_\_\_\_

EAST STROUDSBURG AREA EDUCATION ASSOCIATION

*Paul A. Kim*

\_\_\_\_\_  
Date: 10-4-2021

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
and  
EAST STROUDSBURG EDUCATION ASSOCIATION**

**Memorandum of Understanding**

**Hours of Service for School Nurses Outside of their Contractual Day**

The parties to this Agreement, the East Stroudsburg Area School District (hereinafter called the "District") and the East Stroudsburg Education Association (hereinafter called the "Association") recognize our district is currently experiencing a staff shortage in our health rooms and has increased work responsibilities/demands for School Nurses attributed to COVID; agree to the following:

- A) School Nurses may volunteer and be approved for additional hours of service paid at that employees hourly rate based on their per diem salary
- B) Hours of service must be pre-approved by their principal or the Assistant Superintendent of Pupil Services and can only be completed at a school outside of their contractual day
- C) This agreement will extend to the last student day of the 2021-2022 school year
- D) The District will continue to post and search for viable, certificated School Nurses and Health Room Assistants as necessary.
- E) This Agreement shall neither constitute a new practice nor nullify an existing past practice.

**EAST STROUDSBURG SCHOOL DISTRICT**

*Stephen C. Zall*

*9/28/21*

Date: \_\_\_\_\_

Stephen C. Zall, Director of Human Resources

**EAST STROUDSBURG EDUCATION ASSOCIATION**

*Paul A. Kim*

Date: 10-4-2021

President

106

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
and  
EAST STROUDSBURG EDUCATION ASSOCIATION**

**Memorandum of Understanding**

**Hours of Service for School Psychologists Outside of their Contractual Day**

The parties to this Agreement, the East Stroudsburg Area School District (hereinafter called the "District) and the East Stroudsburg Education Association (hereinafter called the "Association") recognize our district; is currently without two(2) School Psychologists causing a staff shortage, is in Corrective Action with PDE and wants to maintain compliance requirements for our students evaluation needs, agree to the following:

- A) School Psychologists may volunteer and be approved for additional hours of service paid at that employees hourly rate based on their per diem salary
- B) Hours of service must be pre-approved by their Director and can only be completed at the school outside of their contractual day
- C) This agreement will extend to the last student day of the 2021-2022 school year
- D) The District will continue to post and search for viable, certificated School Psychologists.
- E) This Agreement shall neither constitute a new practice nor nullify an existing past practice.

**EAST STROUDSBURG SCHOOL DISTRICT**

*Stephen C. Zall*

*9/23/21*

Date: \_\_\_\_\_

Stephen C. Zall, Director of Human Resources

**EAST STROUDSBURG EDUCATION ASSOCIATION**

*Paul A. Kim*

Date: 10-4-2021

President

107

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
and  
EAST STROUDSBURG EDUCATION ASSOCIATION**

**Memorandum of Understanding**

**Hours of Service for Speech and Language Pathologists Outside of their Contractual Day**

The parties to this Agreement, the East Stroudsburg Area School District (hereinafter called the "District") and the East Stroudsburg Education Association (hereinafter called the "Association") recognize our district is currently experiencing a staff shortage in our district and with increased work responsibilities/demands for speech and language services; agree to the following:

- A) Speech and Language Pathologists may volunteer and be approved for additional hours of service paid at that employees hourly rate based on their per diem salary
- B) Hours of service must be pre-approved by their immediate supervisor and can only be completed at the school outside of their contractual day
- C) This agreement will extend to the last student day of the 2021-2022 school year
- D) The District will continue to post and search for viable, certificated Speech and Language Pathologists as necessary.
- E) This Agreement shall neither constitute a new practice nor nullify an existing past practice.

**EAST STROUDSBURG SCHOOL DISTRICT**

*Stephen C. Zall*

*9/23/21*

Date: \_\_\_\_\_

Stephen C. Zall, Director of Human Resources

**EAST STROUDSBURG EDUCATION ASSOCIATION**

*Paul A. Km*

Date: 10-4-2021

President

108



# East Stroudsburg Area School District

*Creating the Future!*



Carl T. Secor Administration Center  
56 Vine Street  
East Stroudsburg, PA 18301  
Phone: (570) 424-5500 - Fax (570) 424-5646  
www.esasd.net

Dr. William Vitulli  
Assistant Superintendent for District Programs

Mr. Brian D. Baddick  
Assistant Superintendent for Pupil Services

Dr. William R. Riker  
Superintendent

Mr. Craig D. Neiman  
Chief Financial Officer

## Memorandum of Understanding Diagnostician - Temporary Assignment 2021-2024 Professional - Teacher On Special Assignment (TOSA) Position

The Parties to this agreement, the East Stroudsburg Area Education Association (hereinafter called the "Association") and the East Stroudsburg Area School District (hereinafter called the "District") agree to the following:

- A) For any current professional employee who is selected to serve in the Diagnostician position, they will be classified as a Teacher On Special Assignment (TOSA) for the 2021/2022 through 2023/2024 school years.
- B) Salary will be based on a staff member's current step/column for the contractual year and in accordance with the Association's current bargaining agreement.
- C) The term of service for this grant funded position is 10 months for up to three (3) years. (2021/2022, 2022/2023 and 2023/2024 school years). Based on availability of funds.
- D) Should the Diagnostician wish to return to the classroom setting during the term they shall apply for an open position for which they are certified.
- E) Should the Diagnostician position be dissolved, they would shift back into their previous assignment.
- F) The district reserves the right to reassign that employee back into their previous assignment at any time.
- G) This agreement shall neither constitute a new past practice nor nullify an existing past practice.

EAST STROUDSBURG AREA SCHOOL DISTRICT

*Stephen C. Gall*

*10/8/21*

Date: \_\_\_\_\_

EAST STROUDSBURG AREA EDUCATION ASSOCIATION

*[Signature]*

Date: *12/8/21*

# Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$5,000.00

The respondent's email (**craig-neiman@esasd.net**) was recorded on submission of this form.

Untitled Section

Untitled Section

**FORM 611**

**EAST STROUDSBURG AREA SCHOOL DISTRICT**

**Procurement Form**

Name of Requestor \*

Craig Neiman

Untitled Title

Department \*

Athletics

Building \*

South and North High School

110

What service or item are requesting \*

Digital Ticketing and Event Management Software

Why are you requesting the service or item \*

Attendee convenience

Suggested replacement \*

New solution

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

N/A

Cost Estimate: if over \$5,000, were three (3) quotes obtained? If yes, please list the vendor's information and quoted amount. \*

Will need to determine who absorbs the cost - the District or the ticket buyer

What is the total cost of the purchase? \*

\$1.30 per ticket plus 2.9%



Procurement Method: \*

Quote Received only one Proposal

Request for Proposal (RFP)

Bid

Other: .....

Was this purchase budgeted? \*

No ▼

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

Yes

Pennsylvania State Contract

COSTARS

Keystone Purchasing Network

PEPPM National Contract Program (Technology Bidding and Purchasing)

US Communities

No

112

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

---

Which Fund will be charged? \*

10 ▼

What account will be charged? \*

Will need to determine who absorbs the cost - the District or the ticket buyer

---

Selection of the winning proposal, was the lowest price selected? If not, please explain why and the process of selecting the vendor. \*

Specialized software provider

---

Any additional information you would like to provide.

---

This form was created inside of East Stroudsburg Area School District.

Google Forms

113

East Stroudsburg Area School District  
Hometown Ticketing

Football Game Revenue Analysis

	<u>South</u>	<u>North</u>
Average Tickets Sold per game in 2021:	617	313
Average Gate Revenue per game in 2021:	\$1,872	\$1,092
Average Ticket Price per game in 2021:	\$3.03	\$3.49

Football Ticket Prices:

Adult - \$4.00

Students, Senior Citizen, Military - \$2.00

	Hometown Ticketing		Stripe Fee	Stripe 2.9% Fee	Total Cost	Total % Markup
Adult	<u>List Price</u> \$4.00	<u>Fee</u> \$1.00	\$0.30	\$0.15	\$5.45	36%
Student	\$2.00	\$1.00	\$0.30	\$0.10	\$3.40	70%

Hometown Ticketing Cost per Game	<u>South</u>	<u>North</u>	<u>Total</u>
100% Conversion to online Tickets	\$897	\$454	\$1,352
75% Conversion to online Tickets	\$673	\$341	\$1,014
50% Conversion to online Tickets	\$449	\$227	\$676
25% Conversion to online Tickets	\$224	\$114	\$338
10% Conversion to online Tickets	\$90	\$45	\$135
5% Conversion to online Tickets	\$45	\$23	\$68



### DIGITAL TICKETING AND EVENT MANAGEMENT SOFTWARE SERVICE AGREEMENT

This Service Agreement (“Agreement”) is made and entered into on the latest date under signatures herein (“Effective Date”) between HomeTown Ticketing, Inc. (hereinafter “HOMETOWN”) and \_\_\_\_\_ (“Client”). For good and valuable consideration, the receipt and sufficiency are hereby acknowledged, the parties hereto agree as follows:

#### 1) TERM

The term of this Agreement will commence on the Effective Date and will continue for a period of one (1) year thereafter and will automatically renew for successive one (1) year terms, unless either Party provides written notice of its desire not to renew at least thirty (30) days prior to the expiration of the then-current term (the initial term, together with any renewal terms, collectively, the “Term”). Either party may terminate this Agreement without cause upon thirty (30) days prior written notice to the other party.

#### 2) HOMETOWN DESCRIPTION OF SERVICES

- a) HomeTown will provide a platform to allow Client to make online ticket sales to its customers (“Customers”).
- b) HOMETOWN agrees to provide an online dedicated “box-office” software platform for Client and Client’s departments or teams to access at any time, from any compatible, web-capable device, which will allow relevant personnel to create, manage, and monitor their event ticketing needs. System will enable customers/fans of Client to purchase digital tickets to listed events via Client’s website.
- c) HOMETOWN will provide an online ticketing platform along with cloud hosting, technical services, and support for Clients. HOMETOWN will also provide customer (fan) support if Client’s customers contact HOMETOWN directly.
- d) The current features of HOMETOWN’s platform may be upgraded, altered, amended, revised, or eliminated at HOMETOWN’s reasonable discretion.
- e) HOMETOWN warrants that its online ticketing system will bill customers for ticket sales as directed by the event configuration in the online box office. HOMETOWN shall ensure that the organization receives the full value of all tickets sold for events through its online ticketing system.
- f) HOMETOWN will charge the ticket face value, and the following service and credit card (“CC”) processing fees for online transactions (collectively, the “Fee”): \$1 per-ticket fee + CC fees (currently 2.9% + \$0.30 per-order) directly to the Fan at time of transaction. Point of Sale orders will charge customer the ticket face value + CC fees of 5% per transaction. HomeTown Ticketing does not charge fees on zero-value tickets.
- g) Season Tickets and Passes are personalized and available in both digital format and professionally produced physical cards. The cost of a digital season pass is \$3 (per pass) and professionally printed passes are \$5. Fees for Season Tickets and Passes are passed on to the consumer unless otherwise noted by the Client.

#### 3) STRIPE UTILIZATION

- a) For the term of this agreement, Client agrees to utilize HomeTown’s exclusive payment processing company, Stripe, Inc. in order to provide Client direct access to face value ticket revenue, reporting and PCI compliant financial transaction. Client will set up an account directly with Stripe and hold an independent business relationship with Stripe through independent Terms of Service found at <https://stripe.com/legal>.

**4) RELATIONSHIP OF PARTIES**

At all times under this Agreement, HOMETOWN shall be considered an independent contractor. Nothing contained herein, nor any course of action or failure to act, shall be construed to create a partnership, joint venture, common business association, or any other similar entity; nor shall any such action or failure to act be deemed to create an employer-employee or agent-servant relationship between the parties. HOMETOWN and those within its employ shall not be considered employees of the Client for any purpose whatsoever, nor shall the Client act as, or be held out by the HOMETOWN to be, a "common paymaster" for the employees of the HOMETOWN within the meaning of United States Treasury Regulation §31.3121(s)-1 (Title 26 C.F.R. §31.3121(s)-1).

**5) CLIENT RESPONSIBILITIES**

- a) Client is responsible for the general operations of their events.
- b) Client is responsible for any refunds and for implementing a refund policy and any event or other policies. These policies must be visible on Client's website and conveyed to any customers who purchase tickets through the HOMETOWN platform. HOMETOWN does not provide refunds of any fees, except in the case of full cancellation of an event by the Client due to unforeseen circumstances including natural disaster or COVID-19 protocols. Any other full refunds Client may choose to make to customers will cause the fee to be deducted from Client's account balance to cover the cost of said fees.
- c) Client will be responsible for payment of all such taxes (other than taxes based on HOMETOWN's income), fees, duties and charges, and any related penalties and interest, arising from the payment of any fees hereunder, the grant of license rights hereunder, or the delivery of services.

**6) DATA OWNERSHIP**

- a) HOMETOWN and Client jointly retain the rights to the ticket sales data in Client's box office and can use this to market to Customers or aggregate the data for statistical purposes during the term of this Agreement.
- b) Upon termination of this Agreement, Client shall receive full rights to all data, including event, customer, and sales records, after the time of termination.
- c) Client grants HOMETOWN limited rights to utilize aggregated (anonymized) data for statistical purposes (including website traffic, total ticket sales and revenue, volume of participating schools and their names, and other aggregate data of similar nature) in its marketing & reporting efforts and to monitor system operations & reliability, which shall survive termination of this Agreement.

**7) LIMITATION OF LIABILITY**

- a) Client agrees to indemnify, defend and hold harmless HOMETOWN and its affiliates and their respective directors, officers, employees, successors and agents from and against any and all claims, damages, proceedings, costs and expenses made by third parties resulting from or in connection with: (a) any failure to comply with applicable law or data privacy standards, or any gross negligence, willful misconduct, or other false, misleading or deceptive business practices or advertising; or (b) infringement of copyrights, patents, trademarks or theft of trade secrets related to any Client furnished materials.
- b) HOMETOWN agrees to indemnify, defend and hold harmless Client and its affiliates and their respective directors, officers, employees and agents from and against any and all claims, damages, proceedings, costs and expenses made by third parties resulting from or in connection with: (a) any failure to comply with applicable law or data privacy standards, or any gross negligence, willful misconduct, or other false, misleading or deceptive business practices or advertising; or (b) infringement of copyrights, patents, trademarks or theft of trade secrets related to the license or use of the HOMETOWN technology by Client in accordance with this Agreement.

**8) INSURANCE**

For as long as HOMETOWN's obligation to indemnify remains in effect, HOMETOWN will maintain comprehensive liability insurance, including product liability coverage, in minimum amounts of One Million Dollars (\$1,000,000) U.S. currency per occurrence and Three Million Dollars (\$3,000,000) U.S. currency in the aggregate, One Million Dollars (\$1,000,000) U.S. currency per occurrence for damage and/or injury to property and Worker's Compensation Insurance as required by law. Such coverage shall be on a date of occurrence form. The insurance coverage required shall be provided by an insurance company or companies with a rating of at least "A" or greater in Bests' Insurance Guide. Upon Company's reasonable request, and annually thereafter, upon reasonable request, HOMETOWN shall provide Company with certificates of insurance evidencing such coverage.

**9) CONFIDENTIALITY**

- a) **Ownership of Confidential Information.** The Parties acknowledge that during the performance of this Agreement, each Party will have access to certain of the other Party's Confidential Information or Confidential Information of third parties that the disclosing Party is required to maintain as confidential. Both Parties agree that all items of Confidential Information are proprietary to the disclosing Party or such third party, as applicable, and shall remain the sole property of the disclosing Party or such third party.
- b) **Mutual Confidentiality Obligations.** Each Party agrees as follows: (i) to use the Confidential Information only for the purposes described herein; (ii) that such Party will not reproduce the Confidential Information and will hold in confidence and protect the Confidential Information from dissemination to, and use by, any third party; (iii) that, except as required in performance of a Party's obligations under this Agreement, neither Party will create any derivative work from Confidential Information disclosed to such Party by the other Party; (iv) to restrict access to the Confidential Information to such of its personnel, agents, and/or consultants, if any, who have a need to have access and who have been advised of and have agreed in writing or are otherwise bound to treat such information in accordance with the terms of this Agreement; and (v) to return or destroy all Confidential Information of the other Party in its possession upon termination or expiration of this Agreement.

**10) MISCELLANEOUS**

- a) **Applicable Law.** Unless stated otherwise, this agreement and the rights and obligations of the parties hereunder shall be construed in accordance with, and shall be governed by, the laws of the State of Ohio, without giving effect to its rules regarding conflicts of laws. Client agrees that any and all causes of action between the parties arising from or in relation to this agreement shall be brought exclusively in the state and federal courts located within the State of Ohio.
- b) **Force Majeure.** HOMETOWN shall be excused from performance of its obligations under this Agreement if such a failure to perform results from compliance with any requirement of applicable law, acts of god, fire, strike, embargo, terrorist attack, war, pandemic, insurrection or riot or other causes beyond the reasonable control of HOMETOWN. Any delay resulting from any of such causes shall extend performance accordingly or excuse performance, in whole or in part, as may be reasonable under the circumstances.
- c) **Severability** Each party shall perform hereunder in accordance with applicable laws, rules, and regulations now or hereafter in effect. If any provision of this Agreement shall be found to be illegal or unenforceable, then the remaining provisions of this Agreement shall remain in full force and effect, and such term or provision shall be deemed waived for as long as it remains illegal or unenforceable.

**11) ENTIRE AGREEMENT; WAIVER**

The four-corners of this document, the Agreement, including any Amendment(s) and/or Schedule(s) attached hereto, represents the entire agreement between Client and HOMETOWN. Any waivers, modifications or amendments hereto must be made in writing and signed by the duly authorized representative of both parties before they become effective. Any previous or contemporaneous oral representations, negotiations or other oral representations are expressly excluded, disclaimed, superseded and abandoned from this Agreement unless they are contained in writing within this Agreement. Any failure to enforce any provision of this Agreement shall not be deemed a waiver of any provision of this Agreement. No term or provision hereof shall be deemed waived and no breach excused, unless such waiver or consent shall be in writing. Any consent by any party to, or waiver of, any breach by the other, whether express or implied, shall not constitute a consent to, waiver of, or excuse for, any other different or subsequent breach.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed as of the date first written above.

**HomeTown Ticketing, Inc.**

Sign: \_\_\_\_\_

By: Lorien Parry Luehrs

Title: President & COO

Date: \_\_\_\_\_

**[CLIENT]**

Sign: \_\_\_\_\_

By: Craig Neiman

Title: \_\_\_\_\_

Date: \_\_\_\_\_

# Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$5,000.00

The respondent's email (**craig-neiman@esasd.net**) was recorded on submission of this form.

Untitled Section

Untitled Section

**FORM 611**

**EAST STROUDSBURG AREA SCHOOL DISTRICT**  
**Procurement Form**

Name of Requestor \*

Craig Neiman

Untitled Title

Department \*

Athletics

Building \*

Administration

119



What service or item are requesting \*

Swim Timing System for High School North

Why are you requesting the service or item \*

Current system does not work

Suggested replacement \*

Replace with new system

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

N/A

Cost Estimate: if over \$5,000, were three (3) quotes obtained? If yes, please list the vendor's information and quoted amount. \*

International Sports Timing

What is the total cost of the purchase? \*

\$36,358.00

120

Procurement Method: \*

Quote Received only one Proposal

Request for Proposal (RFP)

Bid

Other: .....

Was this purchase budgeted? \*

No ▼

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

Yes

Pennsylvania State Contract

COSTARS

Keystone Purchasing Network

PEPPM National Contract Program (Technology Bidding and Purchasing)

US Communities

No

121

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

N/A

Which Fund will be charged? \*

32

What account will be charged? \*

Capital Reserve

Selection of the winning proposal, was the lowest price selected? If not, please explain why and the process of selecting the vendor. \*

Yes

Any additional information you would like to provide.

Two responses received to formal bid process

This form was created inside of East Stroudsburg Area School District.

Google Forms

122

High School North  
Swim Time System  
Formal Bids due October 11, 2021 at 10am  
Bid Opening October 11, 2021 at 10am

Industrial Service Technology / International Sports Timing  
Mainline Commercial Pools

Formal Bid  
Date Received  
1-Oct-21  
8-Oct-21

Formal Bid  
36,358.00  
78,734.00



September 28, 2021

East Stroudsburg Area School District  
Attn: Mr. Craig Neiman  
50 Vine Street  
East Stroudsburg, PA 18301

Re: Proposal Number ESASD-ATHLETICS

Mr. Neiman,

Thank you for the opportunity to bid on this proposal. International Sports Timing offers several options for LED Scoreboards, so our submission includes 3 different quotations so you can select the option that works best for your pool. Note that other than the scoreboard, the rest of the 3 quotes are identical.

If you have any questions, please call me at 800/835-2611 or email to [jane.farnsworth@istime.com](mailto:jane.farnsworth@istime.com). If I am not available, please ask for Eve Julian. She will be happy to help you.

Best regards,

A handwritten signature in black ink that reads "Jennifer J. Farnsworth". The signature is written in a cursive style.

Jennifer J. Farnsworth  
Treasurer

International Sports Timing  
(Division of Industrial Service Technology, Inc.)  
3286 Kentland Ct. S.E.  
Grand Rapids, MI 49548-2310  
Ph: 800/835-2611 Fx: 616/247-0086

**Proposal for High School North  
Swim Timing System**

from

**International Sports Timing**

(Division of Industrial Service Technology, Inc.)

3286 Kentland Ct. SE

Grand Rapids, MI 49548-2310

800-835-2611 or 616-247-1033

Submitted by Jane Farnsworth

[jane.farnsworth@istime.com](mailto:jane.farnsworth@istime.com)

Submitted on September 28, 2021



125

126

## Table of Contents

Company Profile	5
Summary of Qualifications & References	6
Appendix A-1 Quote 17780	7
Appendix A-2 Quote 17781	11
Appendix A-3 Quote 17782	15
Appendix A-4 Optional Quote Deduction & Installation Agreement	20
Appendix A-5 Computer Requirements	22
Appendix B Non-Collusion Affidavit	23
Appendix C W-9	24



128

## Company Profile

Industrial Service Technology, Inc. was incorporated in the State of Michigan in 1982, to provide custom software, industrial electronic devices and support to manufacturing and warehouse facilities.

In 1987, IST built a new facility at 3286 Kentland Ct. SE, Grand Rapids, to meet the growing needs of the expanding business. Thirty four years later, we are still enjoying this location.

In 1992, the division International Sports Timing was created to provide software based timing systems for swim teams. In addition to timing software, the company manufactures LED Scoreboards, Starting Systems, Touchpads, Diving Judges Consoles, Pace and Game Clocks, and all the peripheral cables to connect these devices. We have partnered with a supplier of graphic scoreboards to complete our suite of products for aquatics facilities.

Industrial Service Technology, Inc. and its division International Sports Timing have never filed for bankruptcy, never operated under any other name, and has never defaulted on a public bid contract or engaged in legal action over the fulfillment of a contract.

## Summary of Qualifications

In our 29 years of serving the aquatics community we have developed a deep understanding of the needs our users and the various types of construction found in aquatics facilities. We currently support 150+ teams from Saudi Arabia to Hong Kong, along with most states in the US. We are committed to not only installing the equipment and training users, but supporting our products for their full useful life.

We have wide experience installing scoreboards and in-deck wiring, and training those who will set up the timing system and operate the timing software. Training is not a one-time thing as volunteers come and go, so we provide a Demo version of our software and training videos to get everyone up to speed. In addition, our phone support is available 24/7, not just from 9AM to 5PM.

Following are references for our pool timing system:

Winsted YMCA, Winsted, NY since 2020

Contact Tina Olsen, [olsen.tina@hotmail.com](mailto:olsen.tina@hotmail.com), 860-303-0925

YMCA of Kingston & Ulster County, Kingston, NY since 2019

Contact Naisha Scott, [nscott@ymcaulster.org](mailto:nscott@ymcaulster.org), 845-338-3810 ext, 114

John Burroughs High School, St. Louis, MO since 2013

Contact Leslie Kehr, [lkehr@gmail.com](mailto:lkehr@gmail.com), 314-565-7346

Archbishop Woods High School, Mount Laurel, NY since 2001

Contact Charles Stilwell, [charlie@stillwell.com](mailto:charlie@stillwell.com), 215-317-3044

Stagg High School, Oakland Park, IL since 1999

Contact Jason Carr, [jcarr@d230.org](mailto:jcarr@d230.org), 708-655-1294

Jenison High School, Jenison, MI since 1998

Contact Jennifer Coffey, [jcoffey@jpsonline.org](mailto:jcoffey@jpsonline.org), 616-667-3367

## Appendix A-1 Quote 17780

Our Contact
EVE JULIAN 800/836-2611 sales@istime.com



**Industrial Service Technology**  
OR International Sports Timing  
3286 Kentland Ct. SE  
Grand Rapids, MI 49548

Ship To
EAST STROUDSBURG NORTH HIGH SCHOOL CHARLES DAILEY 270 TIMBERWOLF DRIVE DINGMANS FERRY PA 18328 570-588-4420 X19500 charles-dalley@esasd.net

Quote	
Quote	Customer
Q17780	10659
Quote Date	Quote Valid Until
9/22/2021	12/22/2021

Your Reference	Account Manager	Payment Terms
	Jane - 800-836-2611	NET 30
Sales Terms	Freight Terms	Lead Time
FOB DESTINATION	Billed	6-8 WEEKS

Item	Description	Quantity	% Disc	Unit Price	Amount
PRICES INCLUDE 10% SYSTEM PURCHASE DISCOUNT.					
SWN061S04	6 LANE INDOOR NUMERIC SCOREBOARD WITH ALPHANUMERIC SCROLL LINE & TEAM LOGO PANEL. COMBINES AFFORDABILITY OF NUMERIC WITH FLEXIBILITY OF ALPHA.	1.00	10	\$11,943.00	\$11,943.00
MOUNTINGKIT	MOUNTING KIT FOR SCBD TO BE DETERMINED	1.00	0	\$0.00	\$0.00
SBCABLE-XX	SCOREBOARD CABLE - LENGTH TO BE DETERMINED	1.00	0	\$0.00	\$0.00
TIMEWARE3	TIMEWARE3 SWIM TIMING SOFTWARE. TURNS YOUR LAPTOP INTO A TIMING CONSOLE (LAPTOP NOT INCLUDED).	1.00	10	\$540.00	\$540.00
TMW-S	ADD SCOREBOARD INTERFACE TO SEND DATA TO IST SCOREBOARDS. HY-TEK'S ALPHA SCOREBOARD INTERFACE REQUIRED TO SHOW NAMES	1.00	10	\$180.00	\$180.00
TMW-R	ADD RESULTS INTERFACE TO HY-TEK MEET MANAGER. HY-TEK'S TIMING CONSOLE INTERFACE ALSO REQUIRED.	1.00	10	\$180.00	\$180.00
CTI11-L-I	COMPUTER TIMING INTERFACE - 20 INPUTS FOR 1 DECK CABLE, DKLT PADS, IST SCBD	1.00	10	\$765.00	\$765.00
<b>Total:</b>					

131

**Our Contact**  
 EVE JULIAN  
 800/835-2611  
 sales@istime.com



**Industrial Service Technology**  
 OR International Sports Timing  
 3286 Kentland Ct. SE  
 Grand Rapids, MI 49548

**Ship To**  
 EAST STROUDSBURG NORTH HIGH SCHOOL  
 CHARLES DAILEY  
 270 TIMBERWOLF DRIVE  
 DINGMANS FERRY PA 18328  
 670-588-4420 X19500  
 charles-dalley@esasd.net

Quote	
Quote	Customer
Q17780	10859
Quote Date	Quote Valid Until
9/22/2021	12/22/2021

Your Reference	Account Manager	Payment Terms
	Jane - 800-835-2611	NET 30
Sales Terms	Freight Terms	Lead Time
FOB DESTINATION	Billed	6-8 WEEKS

Item	Description	Quantity	% Disc	Unit Price	Amount
SWMSTART	ELECTRONIC STARTING SYSTEM WITH WIRED MICROPHONE.	1.00	10	\$801.00	\$801.00
SWDKLTST-25	DECKLIGHT START CABLE 25' (BANANA PLUG ON 1 END) FOR USE WITH DECKLIGHT CABLES OR INDECK. 2 YEAR WARRANTY	1.00	10	\$126.00	\$126.00
INDKLT-8LANE	DECKLIGHT IN-DECK WITH 6-DECK PLATES & 1 WALL PLATE FOR 1 PAD & 1 BUTTON OR 2 BUTTONS PER LANE. 2 YEAR WARRANTY	1.00	10	\$2,700.00	\$2,700.00
SWDKLTBU-10	BACKUP BUTTON FOR DECKLIGHT WITH 10' WIRE FOR USE WITH DECKLIGHT CABLES OR INDECK/2 YEAR WARRANTY	6.00	10	\$99.00	\$594.00
TP6022-DKLT	SEALED TOUCHPAD 60 X 22 WITH DECKLIGHT CONNECTOR INCLUDES CUSTOM BRACKETS (FOR 78 PADS ADD \$279 PER PAD)	6.00	10	\$882.00	\$5,292.00
BR0445-X	GENERIC BRACKET, CHOOSE YOUR BRACKET FROM IST BRACKET SELECTOR	6.00	0	\$0.00	\$0.00
TPCART	TOUCHPAD CART FOR 6-10 60" OR 78" TOUCHPADS	1.00	10	\$1,251.00	\$1,251.00
<b>Total:</b>					

132

**Our Contact**  
 EVE JULIAN  
 800/835-2611  
 sales@lstime.com



**Industrial Service Technology**  
 OR International Sports Timing  
 3286 Kentland Ct SE  
 Grand Rapids, MI 49548

**Ship To**  
 EAST STROUDSBURG NORTH HIGH SCHOOL  
 CHARLES DAILEY  
 270 TIMBERWOLF DRIVE  
 DINGMANS FERRY PA 18328  
 670-688-4420 X19500  
 charles-dailey@esaed.net

**Quote**

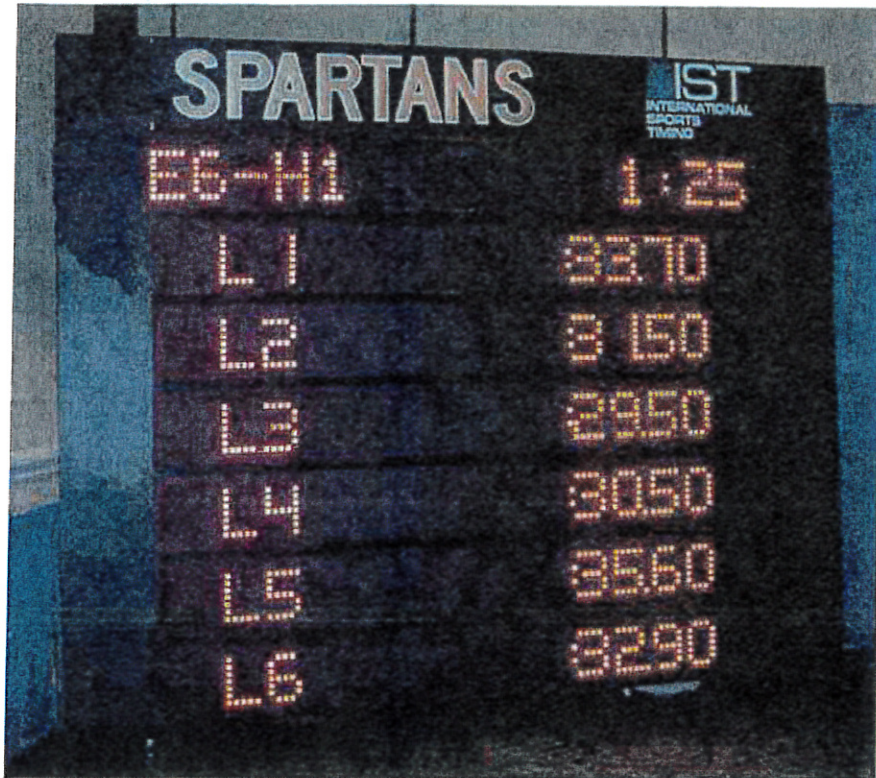
Quote	Customer
Q17780	10859
Quote Date	Quote Valid Until
9/22/2021	12/22/2021

Your Reference	Account Manager	Payment Terms
	Jane - 800-835-2611	NET 30
Sales Terms	Freight Terms	Lead Time
FOB DESTINATION	Billed	6-8 WEEKS

Item	Description	Quantity	% Disc	Unit Price	Amount
INSTALLATION	OPTIONAL - IST PERSONNEL TO INSTALL EQUIPMENT PER INSTALLATION AGREEMENT. INCLUDES TRAINING SESSION. INCL TRAVEL & EXPENSES	1.00	0	\$4,950.00	\$4,950.00
<b>Sub-Total:</b>					\$29,322.00
<b>Estimated Freight: TRUCK SWM</b>					\$1,285.00
<b>Total:</b>					\$30,607.00

133

Photo of scoreboard on Quote 17780



This photo shows the display during a race. Before the start, the top line scrolls the Event name and number. After the start, the top line shows Event & Heat number on left and running clock on the right. Lane lines show the most recent split. At the end of the race, the final time will be displayed for each lane. Side panels cover the mounting hardware.

When not used for timing, the top line can scroll 1000 character messages.

This scoreboard can be expanded in the future by upgrading lane lines to alphanumeric.

Mock-up of proposed team logo panel. Team and IST logos will not have white background. Text and logo can be changed to meet your requirements.



## Appendix A-2 Quote 17781

Our Contact
EVE JULIAN 800/835-2611 sales@istime.com



**Industrial Service Technology**  
 OR International Sports Timing  
 3286 Kentland Ct. SE  
 Grand Rapids, MI 49548

Ship To
EAST STROUDSBURG NORTH HIGH SCHOOL, CHARLES DAILEY 270 TIMBERWOLF DRIVE DINGMANS FERRY PA 18328 570-688-4420 x19500 charles-dailey@esasd.net

### Quote

Quote	Customer
Q17781	10659
Quote Date	Quote Valid Until
9/22/2021	10/22/2021

Your Reference	Account Manager	Payment Terms
	Jane - 800-835-2611	NET 30
Sales Terms	Freight Terms	Lead Time
FOB DESTINATION	Billed	6-8 WEEKS

Item	Description	Quantity	% Disc	Unit Price	Amount
PRICES INCLUDE 10% SYSTEM PURCHASE DISCOUNT.					
SWN06	6 LANE NUMERIC ONLY INDOOR LED DISPLAY OF LANE, PLACE & TIME (CAN BE UPGRADED TO ALPHA)	1.00	10	\$8,208.00	\$8,208.00
MOUNTINGKIT	MOUNTING KIT FOR SCBD TO BE DETERMINED	1.00	0	\$0.00	\$0.00
SBCABLE-XX	SCOREBOARD CABLE - LENGTH TO BE DETERMINED	1.00	0	\$0.00	\$0.00
TIMEWARE3	TIMEWARE3 SWIM TIMING SOFTWARE. TURNS YOUR LAPTOP INTO A TIMING CONSOLE (LAPTOP NOT INCLUDED).	1.00	10	\$540.00	\$540.00
TMW-S	ADD SCOREBOARD INTERFACE TO SEND DATA TO IST SCOREBOARDS. HY-TEK'S ALPHA SCOREBOARD INTERFACE REQUIRED TO SHOW NAMES	1.00	10	\$180.00	\$180.00
TMW-R	ADD RESULTS INTERFACE TO HY-TEK MEET MANAGER. HY-TEK'S TIMING CONSOLE INTERFACE ALSO REQUIRED.	1.00	10	\$180.00	\$180.00
CTI11-L-I	COMPUTER TIMING INTERFACE - 20 INPUTS FOR 1 DECK CABLE, DKLT PADS, IST SCBD	1.00	10	\$765.00	\$765.00
SWIMSTART	ELECTRONIC STARTING SYSTEM WITH WIRED MICROPHONE.	1.00	10	\$801.00	\$801.00
<b>Total:</b>					

135



**Our Contact**  
 EVE JULIAN  
 800/835-2611  
 sales@isttme.com



**Industrial Service Technology**  
 OR International Sports Timing  
 3286 Kentland Ct. SE  
 Grand Rapids, MI 49548

**Ship To**  
 EAST STROUDSBURG NORTH HIGH SCHOOL  
 CHARLES DAILEY  
 270 TIMBERWOLF DRIVE  
 DINGMANS FERRY PA 18328  
 570-688-4420 x19600  
 charles-dalley@asasd.net

**Quote**

Quote	Customer
Q17781	10859
Quote Date	Quote Valid Until
9/22/2021	10/22/2021

Your Reference	Account Manager	Payment Terms
	Jane - 800-835-2611	NET 30
Sales Terms	Freight Terms	Lead Time
FOB DESTINATION	Billed	6-8 WEEKS

Item	Description	Quantity	% Disc	Unit Price	Amount
SWDKLTST-25	DECKLIGHT START CABLE 25' (BANANA PLUG ON 1 END) FOR USE WITH DECKLIGHT CABLES OR INDECK. 2 YEAR WARRANTY	1.00	10	\$126.00	\$126.00
INDKLT-6LANE	DECKLIGHT IN-DECK WITH 6-DECK PLATES & 1 WALL PLATE FOR 1 PAD & 1 BUTTON OR 2 BUTTONS PER LANE. 2 YEAR WARRANTY	1.00	10	\$2,700.00	\$2,700.00
SWDKLTBU-10	BACKUP BUTTON FOR DECKLIGHT WITH 10' WIRE FOR USE WITH DECKLIGHT CABLES OR INDECK/2 YEAR WARRANTY	6.00	10	\$99.00	\$594.00
TP6022-DKLT	SEALED TOUCHPAD 60 X 22 WITH DECKLIGHT CONNECTOR INCLUDES CUSTOM BRACKETS (FOR 78 PADS ADD \$279 PER PAD)	6.00	10	\$882.00	\$5,292.00
BR0445-X	GENERIC BRACKET, CHOOSE YOUR BRACKET FROM IST BRACKET SELECTOR	6.00	0	\$0.00	\$0.00
TPCART	TOUCHPAD CART FOR 6-10 60" OR 78" TOUCHPADS	1.00	10	\$1,251.00	\$1,251.00
INSTALLATION	OPTIONAL - IST PERSONNEL TO INSTALL EQUIPMENT PER INSTALLATION AGREEMENT. INCLUDES TRAINING SESSION. INCL TRAVEL & EXPENSES	1.00	0	\$4,950.00	\$4,950.00
<b>Total:</b>					

136

**Our Contact**  
 EVE JULIAN  
 800/835-2811  
 sales@istime.com



**Industrial Service Technology**  
 OR International Sports Timing  
 3286 Kentland Ct. SE  
 Grand Rapids, MI 49548

**Ship To**  
 EAST STROUDSBURG NORTH HIGH SCHOOL  
 CHARLES DAILEY  
 270 TIMBERWOLF DRIVE  
 DINGMANS FERRY PA 18328  
 670-588-4420 x19500  
 charles-dailey@esasd.net

Quote	
Quote	Customer
Q17781	10859
Quote Date	Quote Valid Until
9/22/2021	10/22/2021

Your Reference	Account Manager	Payment Terms
	Jane - 800-835-2611	NET 30
Sales Terms	Freight Terms	Lead Time
FOB DESTINATION	Billed	6-8 WEEKS

Item	Description	Quantity	% Disc	Unit Price	Amount
<b>Sub-Total:</b>					\$25,587.00
<b>Estimated Freight: TRUCK SWM</b>					\$1,285.00
<b>Total:</b>					<b>\$26,872.00</b>

137

### Photo of scoreboard on Quote 17781



Photo of scoreboard on Quote 17781 showing display during a race. Top line shows running clock on the left, then briefly shows Lane 1 split when a pad is touched. Remaining Lane lines show the most recent split. At the end of the race, the place and final time will be displayed for each lane. Team logo panel and scrolling line are not included with this board. Side panels cover mounting hardware.

This basic scoreboard can be expanded in the future by adding a scrolling message line, adding a logo panel and upgrading lane lines to alphanumeric.

Appendix A-3 Quote 17782

**Our Contact**  
 EVE JULIAN  
 800/835-2611  
 sales@istime.com



**Industrial Service Technology**  
 OR International Sports Timing  
 3286 Kentland Ct. SE  
 Grand Rapids, MI 49548

**Ship To**  
 EAST STROUDSBURG NORTH HIGH SCHOOL  
 CHARLES DAILEY  
 270 TIMBERWOLF DRIVE  
 DINGMANS FERRY PA 18328  
 570-688-4420 x19500  
 charles-dalley@esasd.net

**Quote**

Quote	Customer
Q17782	10659
Quote Date	Quote Valid Until
9/22/2021	10/22/2021

Your Reference	Account Manager	Payment Terms
	Jane - 800-835-2611	NET 30
Sales Terms	Freight Terms	Lead Time
FOB DESTINATION	Billed	6-8 WEEKS

Item	Description	Quantity	% Disc	Unit Price	Amount
PRICES INCLUDE 10% SYSTEM PURCHASE DISCOUNT.					
SW061S04	6 LANE ALPHANUMERIC SCOREBOARD WITH ONE SCROLLING LINE INCLUDES 2 COLOR TEAM/SPONSOR LOGO OF YOUR DESIGN	1.00	10	\$17,694.00	\$17,694.00
MOUNTINGKIT	MOUNTING KIT FOR SCBD TO BE DETERMINED	1.00	0	\$0.00	\$0.00
SBCABLE-XX	SCOREBOARD CABLE - LENGTH TO BE DETERMINED	1.00	0	\$0.00	\$0.00
TIMEWARE3	TIMEWARE3 SWIM TIMING SOFTWARE. TURNS YOUR LAPTOP INTO A TIMING CONSOLE (LAPTOP NOT INCLUDED).	1.00	10	\$540.00	\$540.00
TMW-S	ADD SCOREBOARD INTERFACE TO SEND DATA TO IST SCOREBOARDS. HY-TEK'S ALPHA SCOREBOARD INTERFACE REQUIRED TO SHOW NAMES	1.00	10	\$180.00	\$180.00
TMW-R	ADD RESULTS INTERFACE TO HY-TEK MEET MANAGER. HY-TEK'S TIMING CONSOLE INTERFACE ALSO REQUIRED.	1.00	10	\$180.00	\$180.00
CTI11-L-I	COMPUTER TIMING INTERFACE - 20 INPUTS FOR 1 DECK CABLE, DKLT PADS, IST SCBD	1.00	10	\$765.00	\$765.00
<b>Total:</b>					

139

**Our Contact**  
 EVE JULIAN  
 800/835-2611  
 sales@istime.com



**Industrial Service Technology**  
 OR International Sports Timing  
 3288 Kentland Ct. SE  
 Grand Rapids, MI 49548

**Ship To**  
 EAST STROUDSBURG NORTH HIGH SCHOOL  
 CHARLES DAILEY  
 270 TIMBERWOLF DRIVE  
 DINGMANS FERRY PA 18328  
 670-588-4420 x19600  
 charles-dalley@esasd.net

**Quote**

Quote	Customer
Q17782	10659
Quote Date	Quote Valid Until
9/22/2021	10/22/2021

Your Reference	Account Manager	Payment Terms
	Jane - 800-835-2611	NET 30
Sales Terms	Freight Terms	Lead Time
FOB DESTINATION	Billed	6-8 WEEKS

Item	Description	Quantity	% Disc	Unit Price	Amount
SWIMSTART	ELECTRONIC STARTING SYSTEM WITH WIRED MICROPHONE.	1.00	10	\$801.00	\$801.00
SWDKLTST-25	DECKLIGHT START CABLE 25' (BANANA PLUG ON 1 END) FOR USE WITH DECKLIGHT CABLES OR INDECK. 2 YEAR WARRANTY	1.00	10	\$126.00	\$126.00
INDKLT-SLANE	DECKLIGHT IN-DECK WITH 6-DECK PLATES & 1 WALL PLATE FOR 1 PAD & 1 BUTTON OR 2 BUTTONS PER LANE. 2 YEAR WARRANTY	1.00	10	\$2,700.00	\$2,700.00
SWDKLTBU-10	BACKUP BUTTON FOR DECKLIGHT WITH 10' WIRE FOR USE WITH DECKLIGHT CABLES OR INDECK/2 YEAR WARRANTY	6.00	10	\$99.00	\$594.00
TP6022-DKLT	SEALED TOUCHPAD 60 X 22 WITH DECKLIGHT CONNECTOR INCLUDES CUSTOM BRACKETS (FOR 78 PADS ADD \$279 PER PAD)	6.00	10	\$882.00	\$5,292.00
BR0445-X	GENERIC BRACKET, CHOOSE YOUR BRACKET FROM IST BRACKET SELECTOR	6.00	0	\$0.00	\$0.00
TPCART	TOUCHPAD CART FOR 6-10 60" OR 78" TOUCHPADS	1.00	10	\$1,251.00	\$1,251.00
<b>Total:</b>					

140

**Our Contact**  
 EVE JULIAN  
 800/835-2611  
 sales@istime.com



**Industrial Service Technology**  
 OR International Sports Timing  
 3286 Kentland Ct. SE  
 Grand Rapids, MI 49548

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 EAST STROUDSBURG NORTH HIGH SCHOOL  
 CHARLES DAILEY  
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Quote	
Quote	Customer
Q17782	10659
Quote Date	Quote Valid Until
9/22/2021	10/22/2021

Your Reference	Account Manager	Payment Terms
	Jane - 800-835-2611	NET 30
Sales Terms	Freight Terms	Lead Time
FOB DESTINATION	Billed	6-8 WEEKS

Item	Description	Quantity	% Disc	Unit Price	Amount
INSTALLATION	OPTIONAL - IST PERSONNEL TO INSTALL EQUIPMENT PER INSTALLATION AGREEMENT. INCLUDES TRAINING SESSION, INCL TRAVEL & EXPENSES	1.00	0	\$4,950.00	\$4,950.00
<b>Sub-Total:</b>					\$35,073.00
<b>Estimated Freight: TRUCK SWM</b>					\$1,285.00
<b>Total:</b>					\$36,358.00

141

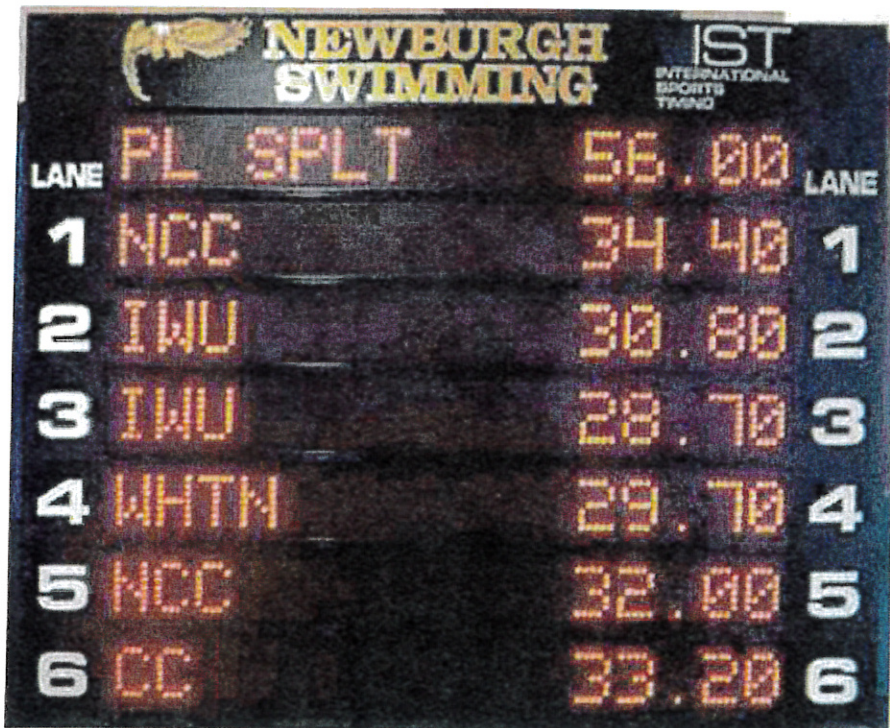
Photos of scoreboard on Quote 17782



Before the race, the top line scrolls the Event name and number, and the Heat number. Lane lines show the team code, first initial and last name of swimmer.

This photo shows display as the system is armed. Top line shows Event & Heat number on left and QUIET on the right, to signal the race is about to start.

**NOTE:** You must have Active/Hy-Tek Meet Manager's Alpha Scoreboard Interface to display names.



After the clock starts, the running time is shown on the top lane. When the first split comes in, it is displayed on the right of each lane line. The split times on each lane line remain until the next split time or finish time is recorded.

142

LANE	PL	SPLT	1:30.00	LANE
1	NCC41.10	1:15.50		1
2	IWU41.50	1:12.30		2
3	IWU41.30	1:10.00		3
4	WHT41.40	1:11.10		4
5	MCC41.10	1:13.10		5
6	CC 41.10	1:14.30		6

The second split shows in the middle of the board, with the cumulative time on the right. This continues through each heat of the event.

LANE	3	4	2	5	6	1	LANE
1	6	30.70	2:17.00				1
2	3	32.20	2:14.00				2
3	1	33.80	2:12.50				3
4	2	33.00	2:13.30				4
5	4	31.60	2:14.90				5
6	5	30.90	2:15.90				6

At the end of the race, each lane line shows the place, last split and final time. The top line shows the order of finish for official verification.

When not used for timing, the scoreboard can be used as a message center. The top line scrolls 1000 character messages. The lane lines show fixed or alternating messages. The alternate time is selectable from 7 to 20 seconds.

**Note:** This board will also have a custom logo panel, as shown with Quote 17780.



## Appendix A-4 Optional Quote Reduction

Each of the quotes included in this proposal includes \$4,950.00 for the installation of the scoreboard and in-deck wiring. This fee is optional. IST can provide detailed instructions and unlimited phone support to your installation team. Nearly all of our customers install their own systems with great success. While we are happy to do the installation, we want you to have the choice to do it yourselves.

If you decide to have IST do the installation, the following agreement applies (terms are negotiable):

### International Sports Timing Installation Agreement

**Scheduling Installation and Training:** Installation and training are normally done on the same day, on a date mutually agreeable to both the Buyer and IST. Installation and training dates should be scheduled for a firm date at least two (2) weeks in advance. Typical installation takes between four (4) and eight (8) hours. If circumstances beyond IST's control extend installation past eight hours, additional charges may apply. A typical training session takes three (3) to four (4) hours. If training cannot be scheduled on the same day as installation, additional charges may apply. No more than six (6) persons can be trained at any one session. If additional training sessions must be scheduled, additional charges may apply.

**Manpower Provided by IST:** IST will provide one trained technician to supervise the installation, provide final connections to IST cables, and conduct the training.

**Manpower Provided by Buyer:** The buyer must provide one general laborer to assist the IST technician in mounting the scoreboard and pulling wires (if required). If adequate assistance is not provided by the Buyer, additional charges may apply.

**Equipment Provided by IST:** IST will provide all hardware and software as ordered, scoreboard mounting brackets, standard cables and connectors. If installation requires non-standard mounting brackets, cables and connectors, or additional hardware, additional charges may apply.

**Equipment Provided by Buyer:** Buyer must provide installed wall anchors suitable for the construction at the installation site. Drawings indicating the location of wall anchors will be provided by IST. If a suitable wall is not available, the Buyer is responsible for any necessary supporting structure. Conduit between the scoreboard, timing computer location and touchpad connections and all junction boxes (if required) are the responsibility of the Buyer. Buyer must also provide scaffolding or hydraulic lift for use during the installation, a

144

Ground Fault Interrupt (GFI) outlet located within six (6) feet of the upper right corner of the scoreboard installation site, and Ground Fault Interrupt (GFI) outlets for all other IST equipment to be installed or for computers running IST software. If the computer(s) to run the IST Software is (are) provided by the Buyer, they must meet the minimum requirements listed on the back of this agreement. If such equipment (including computer(s), if provided by Buyer) is not available or complete on the scheduled date of installation, additional charges may apply.

Date of Installation: TBD \_\_\_\_\_ Start Time: TBD \_\_\_\_\_

We agree on the above date of installation and training, under the terms set forth above:

For International Sports Timing: For \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

145

## Appendix A-5 Computer Requirements

This quote does not include the computer required to run the IST software. Normally the customer has an existing computer. The computer can be one that the team uses for other purposes. It should meet the requirements below. If a computer is not available, IST will purchase a computer and add it to the quote at our cost.

### TIMING COMPUTER

1. Windows 7, 8 or 10 laptop or desktop. Windows PRO version is recommended for networking
2. 64 MB of RAM minimum recommended
3. 20 MB hard disk space available
4. VGA or Super VGA monitor
5. USB drives (2 minimum)
6. Mouse and/or touchpad
7. For Polo Interfaces and older Computer Timing Interfaces that use serial cables, a 9 pin serial port is required. If no serial port is available, a USB to Serial adapter cable can be purchased. The adapter cable will come with driver software that must be installed per the manufacturer's instructions.

If linking to Hy-Tek's MEET MANAGER via network connection, both the timing computer and MEET MANAGER computers must have the appropriate network hardware, along with the required cables or wireless network to connect the two computers.

### PRINTER

Any printer that is compatible with the Windows version in use. *Note that some ink-jet printer ink will smear if it gets wet.*

### POWER REQUIREMENTS

All timing devices, scoreboards and all computers running IST's software **must** be connected to **GFI (Ground Fault Interrupt) 110V 15 amp (min.) outlets.**

### RECOMMENDED EQUIPMENT

We strongly recommend that the computers, printers and the Computer Timing Interface be connected to power through an uninterruptible power supply (UPS). This protects against accidental loss of data during a power failure.

The addition of an internet connection to your computer will enable you to download updates from or email backups to IST with minimum effort. We can also connect directly to the computer over the internet to provide online assistance.

If the above equipment is not readily available, IST will be happy to help you put together a package that will suit your needs. For more information, email [info@istime.com](mailto:info@istime.com), call 800/835-2611 or fax 616/247-0086.

146

## Appendix B Non-Collusion Affidavit

### NON-COLLUSION AFFIDAVIT

The undersigned proposer having fully reviewed the RFP for High School North Swim Timing System and determined the accuracy of the statements made herein certifies that:

I am authorized to make this affidavit on behalf of my firm, and its owners, directors, and officers, as the case may be.

This proposal was developed independently and submitted without collusion with, and without any agreement, understanding, or planned common course of action with any other entity designed to limit independent bidding or competition.

The contents of this proposal have not been communicated by me or by any employees or agents of my firm to any person not an employee or agent of this firm and I/we will not communicate any information concerning this proposal to any such person prior to the official opening of the RFP.

No attempt has been made or will be made to induce any firm or person to refrain from submitting a proposal for this project or to submit a price higher than this price, or to submit an intentionally high or noncompetitive price.

My firm, its affiliates, subsidiaries, officers, directors, employees are not currently under investigation by any governmental agency and have not in the last three years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract.

I acknowledge that the above representations are material and important, and will be relied upon by the East Stroudsburg Area School District when recommending an award for the services for which this proposal is submitted.

International Sports Timing, division of Industrial Service Technology, Inc.  
Firm Name

September 28, 2021  
Date

Jennifer Jane Farnsworth, Treasurer  
Name and Title (Printed)

  
Signature

147

# Appendix C W-9 Form

**Form W-9**  
(Rev. October 2018)  
Department of the Treasury  
Internal Revenue Service

## Request for Taxpayer Identification Number and Certification

Give Form to the  
requester. Do not  
send to the IRS.

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type.  
See specific instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <b>Industrial Service Technology, Inc., DBA International Sports Timing</b>	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual sole proprietor or single-member LLC <input checked="" type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ <small>Notes: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</small> <input type="checkbox"/> Other (see instructions) ▶ _____	
4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts held by trusts outside the US.)</small>	
5 Address (number, street, and apt. or suite no.) See instructions. <b>3286 Kentland Ct. SE</b>	Requester's name and address (optional)
6 City, state, and ZIP code <b>Grand Rapids, MI 49548-2310</b>	
7 List account number(s) here (optional)	

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Notes: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number													
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or													
Employer identification number													
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3	8	-	2										
4	2	2	7										
0													

### Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	Signature of U.S. person ▶ <i>James J. ...</i>	Date ▶ <i>9/28/2021</i>
------------------	--	-------------------------

### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN); to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)  
Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*



## ESASD Proposal Form

Main Line will provide the following scope of work for lump sum of \$78,734.00. Seventy-eight thousand seven hundred thirist four.

### Supply Scope

Supply the following CTS Timing System components:

1. In-Deck
  - a. Six Titanium deck plates
2. Wall Plate
  - a. Basic aluminum all plate kit including near end timing components and mounting hardware
3. Timing System
  - a. System six sports timer
    - i. Hardware: Multi-sport computer console, swim keyboard insert and swimming and diving software, backlit full-color 10.4" LCD display, USB drive for software upgrades; unlimited race storage, external mouse and keyboard port, back-up rechargeable system, and built in start input.
    - ii. Software: Swimming and diving software, stored lap and cumulative splits, display of lap and cumulative splits to matrix displays, 12 lane competitive timing, back-up timing (software only), unlimited "meet memory", relay judging software, ad direct scoreboard use.
4. Touchpads
  - a. Aquagrip gutter hung touchpads
5. Touchpad Caddy
6. Start System
  - a. Infinity series start systems with one internal, moisture and corrosion resistant 40-watt speaker, wired microphone with 25ft of data cable, internal battery with charger, and external 360-degree strobe. Tabletop or desk mounting options.
7. Scoreboard
  - a. Six lane LED Scoreboard
8. Deck wiring harness

### Installation Scope

1. Demo and remove of existing scoreboard.
2. Installation of new scoreboard on existing hangers and supports
3. Supply wiring harness which will be draped across deck during swim meets.
4. Start up and training

### Exclusions:

149

1. Electric to power scoreboard
2. Supply or install of new conduit for timing system
3. Repairs or renovations to existing pool or pool decks
4. Removal and discard of existing touchpads, caddies and scoring table
5. Lead time for timing system is 4 to 6 weeks from approved shop drawings

## NON-COLLUSION AFFIDAVIT

The undersigned proposer having fully reviewed the RFP for Snow Plowing Services and determined the accuracy of the statements made herein certifies that:

1. I am authorized to make this affidavit on behalf of my firm, and its owners, directors, and officers, as the case may be.
2. This proposal was developed independently and submitted without collusion with, and without any agreement, understanding, or planned common course of action with any other entity designed to limit independent bidding or competition.
3. The contents of this proposal have not been communicated by me or by any employees or agents of my firm to any person not an employee or agent of this firm and I/we will not communicate any information concerning this proposal to any such person prior to the official opening of the RFP.
4. No attempt has been made or will be made to induce any firm or person to refrain from submitting a proposal for this project or to submit a price higher than this price, or to submit an intentionally high or noncompetitive price.
5. My firm, its affiliates, subsidiaries, officers, directors, employees are not currently under investigation by any governmental agency and have not in the last three years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract.
6. I acknowledge that the above representations are material and important, and will be relied upon by the East Stroudsburg Area School District when recommending an award for the services for which this proposal is submitted.

Main Line Commercial Pools, Inc.

Firm Name

10-6-21

Date

Gavin Grimes VP

Name and Title (Printed)



Signature





# AIA Document A310 -2010

**CONTRACTOR:**

Main Line Commercial Pools, Inc.  
441 Feheley Drive  
King of Prussia, PA 19406

**SURETY:**

Western Surety Company  
151 N. Franklin Street  
Chicago, IL 60606

**OWNER:**

East Stroudsburg Area School District  
50 Vine Street  
East Stroudsburg, PA 18301

**BOND AMOUNT:** One thousand dollars (\$1,000.00)

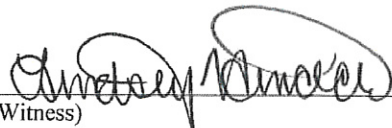
**PROJECT:** High School North Swim Timing System

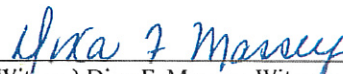
The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a Surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain Surety's consent for an extension beyond sixty (60) days.

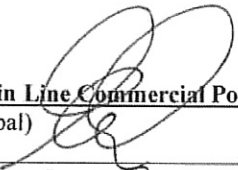
If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in his Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

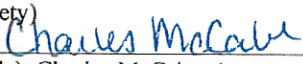
When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 11th day of October, 2021.

  
\_\_\_\_\_  
(Witness)

  
\_\_\_\_\_  
(Witness) Dina F. Massey, Witness

  
\_\_\_\_\_  
Main Line Commercial Pools, Inc.  
(Principal)  
\_\_\_\_\_  
(Title) Gavin Collins V.P.

\_\_\_\_\_  
Western Surety Company  
(Surety)  
  
\_\_\_\_\_  
(Title) Charles McCabe, Attorney-in-Fact

# Western Surety Company

## POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

**Kevin Mc Cabe, Charles Mc Cabe, Dina F Massey, Individually**

of Mullica Hill, NJ, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

**- In Unlimited Amounts -**

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 24th day of June, 2021.



WESTERN SURETY COMPANY

*Paul T. Bruflat*

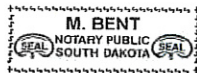
Paul T. Bruflat, Vice President

State of South Dakota }  
County of Minnehaha } ss

On this 24th day of June, 2021, before me personally came Paul T. Bruflat, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is the Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

March 2, 2026



*M. Bent*

M. Bent, Notary Public

### CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 11th day of October, 2021.



WESTERN SURETY COMPANY

*L. Nelson*

L. Nelson, Assistant Secretary

Form F4280-7-2012

Go to [www.cnasurety.com](http://www.cnasurety.com) > Owner / Oblige Services > Validate Bond Coverage, if you want to verify bond authenticity.

153

**Authorizing By-Law**

**ADOPTED BY THE SHAREHOLDERS OF WESTERN SURETY COMPANY**

This Power of Attorney is made and executed pursuant to and by authority of the following By-Law duly adopted by the shareholders of the Company.

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, and Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

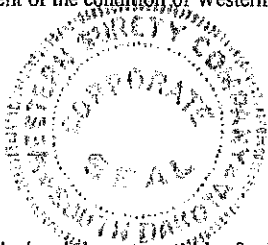
**WESTERN SURETY COMPANY**  
**Sioux Falls, South Dakota**  
**Statement of Net Admitted Assets and Liabilities**  
**December 31, 2020**

<u>ASSETS</u>	
Bonds	\$ 1,912,532,179
Stocks	25,319,501
Cash, cash equivalents, and short-term investments	40,409,249
Receivables for securities	-
Investment income due and accrued	17,596,947
Premiums and considerations	66,346,899
Amounts recoverable from reinsurers	3,171,900
Current federal and foreign income tax recoverable and interest thereon	2,464,571
Net deferred tax asset	14,052,177
Receivable from parent, subsidiaries, and affiliates	12,599,707
Other assets	-
<b>Total Assets</b>	<b>\$ 2,094,493,130</b>

<u>LIABILITIES AND SURPLUS</u>	
Losses	\$ 215,792,050
Loss adjustment expense	51,323,326
Commissions payable, contingent commissions and other similar charges	10,245,562
Other expenses (excluding taxes, license and fees)	-
Taxes, License and fees (excluding federal and foreign income taxes)	3,169,742
Federal and foreign income taxes payable	-
Unearned premiums	256,859,522
Advance premiums	5,954,577
Ceded reinsurance premiums payable (net of ceding commissions)	977,849
Amounts withheld or retained by company for account of other	9,740,338
Provision for reinsurance	420,825
Payable to parent, subsidiaries and affiliates	2,297
Payable on security transactions	-
Other liabilities	31,467
<b>Total Liabilities</b>	<b>\$ 554,517,555</b>

Surplus Account:	
Common stock	\$ 4,000,000
Gross paid in and contributed surplus	280,071,837
Unassigned funds	1,255,903,739
Surplus as regards policyholders	\$ 1,539,975,575
<b>Total Liabilities and Capital</b>	<b>\$ 2,094,493,130</b>

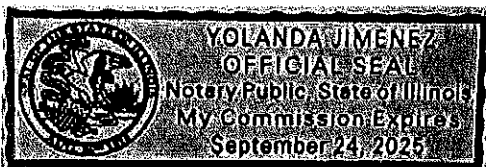
I, Julie Lee, Assistant Vice President of Western Surety Company hereby certify that the above is an accurate representation of the financial statement of the Company dated December 31, 2020, as filed with the various Insurance Departments and is a true and correct statement of the condition of Western Surety Company as of that date.



WESTERN SURETY COMPANY

By Julie Lee  
Assistant Vice President, External Reporting

Subscribed and sworn to me this 9 day of April 2021  
My commission expires:



By Yolanda Jimenez  
Notary Public

# Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.  
**Main Line Commercial Pools Inc**

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

Individual/sole proprietor or single-member LLC     C Corporation     S Corporation     Partnership     Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ \_\_\_\_\_

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶ \_\_\_\_\_

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  
 Exempt payee code (if any) \_\_\_\_\_  
 Exemption from FATCA reporting code (if any) \_\_\_\_\_  
*(Applies to accounts maintained outside the U.S.)*

5 Address (number, street, and apt. or suite no.) See instructions.  
**441 Fehleley Drive**

6 City, state, and ZIP code  
**King of Prussia, PA 19406**

7 List account number(s) here (optional)

Requester's name and address (optional)

Print or type. See specific instructions on page 3.

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Social security number

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Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

OR

Employer identification number

2	3	-	2	1	0	4	2	9	7
---	---	---	---	---	---	---	---	---	---

### Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here    Signature of U.S. person ▶    Date ▶ **9/7/21**

### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
  - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
  - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
  - Form 1099-S (proceeds from real estate transactions)
  - Form 1099-K (merchant card and third party network transactions)
  - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
  - Form 1099-C (canceled debt)
  - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.

156

**East Stroudsburg Area School District  
Emergency Connectivity Fund filings for ECF Window 2 Year 2021 (7.1.2021 – 6.30.2022)  
Proposal for Professional Legal and Consulting Services**

The **Emergency Connectivity Fund (ECF)** was established in the spring of 2021 as a one-time Congressional appropriation of \$7.17 billion to fund remote learning Internet access and computers for students and teachers. The fund will pay 100% of costs of laptops and tablets (up to \$400 per device), hotspots/air cards (up to \$250 per device) plus the hotspot monthly service fees, plus wireline Internet to students' and teachers' homes where needed. The equipment and service are for students and teachers to be able to participate in remote learning for the upcoming 12 months beginning July 1, 2021. Remote learning includes virtual classroom learning and after school hours for homework, classwork, etc. The application cycle is very quick – applications began to be submitted on June 29 and the deadline is August 13, 2021.

After the first ECF window closed on August 13, the FCC determined there was \$2 billion of funds remaining. A second window will open on September 29 and close on October 13. The District has analyzed results of a statewide needs survey that was completed by more than 500 families. There are 65 families that indicated their home does not have adequate internet connectivity for their students to engage in remote learning. The District already have leveraged federal COVID relief funding to purchase wireless internet hotspots for student learners but these hotspots may not work in certain areas of the District. For these students, the District wants to leverage ECF money to ensure that all students have adequate internet connectivity at home for remote learning. Please note that remote learning includes hybrid classroom learning as well as after school learning such as homework.

The District has identified various leases of "Connected Devices" that have annual charges that would otherwise be paid from the existing budget. These lease costs will be computed and the eligible costs will be submitted for ECF reimbursement.

**Proposed Scope of Services (Immediate)**

Identify eligible purchases for FY 2021-2022.

- Prepare Internet availability survey document for District to send to all wireless and wireline Internet service providers to request price quotes.
- Work with District to develop "Unmet Needs" explanation to explain the District's process for identifying homes that need wireline Internet service to be installed.
- Review all District computer leases and identify eligible costs to be requested for reimbursement from ECF.
- If District wants to have Vendor submit the reimbursement form, obtain Vendor consent documentation to upload to the ECF application.
- Review CIPA requirements with District and ensure compliance for remote devices.
- Obtain Vendor SPIN or Vendor contact information if Vendor does not have an E-rate SPIN.
- File ECF Form 471 by October 13, 2021 deadline and respond to PIA inquiries.
- Prepare Purchase Order language upon receipt of funding commitment decision letter or when District wants to place orders.
- Obtain Vendor invoice and proof of payment from District.
- Work with District to set up ECF required asset inventory with specific data fields.
- Work with District to ensure ECF documentation retention requirements are met.
- Assist District with any post-commitment reviews such as a Payment Quality Assurance Review or Audit.

---

1300 Bent Creek Blvd, Suite 102, Mechanicsburg, PA 17050

• Voice 717 232 0222 • Email [dmkriete@comcast.net](mailto:dmkriete@comcast.net) • Fax 717 256 0098

157

**Proposal Price for ECF Filings and Above Scope of Work:**

\$5,000 plus 3% of requested reimbursement, capped at \$15,000.

Authorized by East Stroudsburg Area School District

Signature: \_\_\_\_\_

Name and Date: \_\_\_\_\_

Authorized by Debra M. Kriete, Esq.

Signature: Debra M. Kriete

Name and Date: Debra M. Kriete, 9/24/2021

Lease Description	Underlying Vendor	Make	Lease Period	Unit Price	Unit Price - Annual Cost Actual	Unit Price - ECF Eligible	Students	Teachers & Classroom Aides	Total Teachers, aides + students	Extended Price - ECF Request
Apple	Apple	MacBook Air 13.3	2018 - 2022	\$780.00	\$195.00	\$100.00	0	72	72	\$7,200.00
1st American	WB Mason	HP Elitebook 1040 G3	2018 - 2022	\$1,260.45	\$315.11	\$100.00	0	114	114	\$11,400.00
1st American	Staples	Lenovo Chromebook	2018 - 2022	\$369.30	\$92.33	\$92.33	1139	45	1184	\$109,318.72
American Capital	SHI	Lenovo Chromebook	2019 - 2023	\$361.00	\$90.25	\$90.25	1091	0	1091	\$98,462.75
Apple	Apple	MacBook Air 13.3	2020 - 2024	\$1,159.00	\$289.75	\$100.00	0	153	153	\$15,300.00
CN Financing - Ameri	Riverside	Lenovo Chromebook	2020 - 2024	\$255.85	\$63.96	\$63.96	1440	45	1485	\$94,984.31
Apple	Apple	MacBook Air 13.3	2021 - 2025	\$1,239.00	\$309.75	\$100.00	0	255	255	\$25,500.00
American Capital	SHI	Lenovo Chromebook	2021 - 2025	\$255.00	\$63.75	\$63.75	1420	67	1487	\$94,796.25
Totals - ECF Computer Lease Requests for Reimbursement										
									5841	\$456,962.03
Cable Internet Costs for Service to 18 Student Homes				MRC	# Months	Annual MRC	One Time Charges	Cost per Location	# Locations	Extended Cost-ECF Request
Blue Ridge Monthly Recurring Charges for Cable Modem Service (Service already available)				\$60.95	8	\$487.60	\$55.95	\$543.55	10	\$5,435.50
Blue Ridge Cable Build-out Construction Costs (Construction of new facilities to extend service to these homes)				\$0.00	0	\$0.00	\$265,340.00	n/a	8	\$265,340.00
									<b>Grand Total ECF Request</b>	<b>\$727,737.53</b>



# Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$5,000.00

The respondent's email (**craig-neiman@esasd.net**) was recorded on submission of this form.

Untitled Section

Untitled Section

**FORM 611**

**EAST STROUDSBURG AREA SCHOOL DISTRICT**

**Procurement Form**

Name of Requestor \*

Craig Neiman

Untitled Title

Department \*

Business Office

Building \*

Administration Building

160

What service or item are requesting \*

Printing of the Homestead/Farmstead Applications

Why are you requesting the service or item \*

This is a Commonwealth Act 1 mandate

Suggested replacement \*

Berkone Option B at \$0.3264 per application

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

N/A

Cost Estimate: if over \$5,000, were three (3) quotes obtained? If yes, please list the vendor's information and quoted amount. \*

The total cost will be approximately \$3,225.

What is the total cost of the purchase? \*

\$0.3264 per application

161

Procurement Method: \*

Quote Received only one Proposal

Request for Proposal (RFP)

Bid

Other: \_\_\_\_\_

Was this purchase budgeted? \*

Yes ▼

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

Yes

Pennsylvania State Contract

COSTARS

Keystone Purchasing Network

PEPPM National Contract Program (Technology Bidding and Purchasing)

US Communities

No

142

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

n/a

Which Fund will be charged? \*

10

What account will be charged? \*

10-2330-330000-00-00-005-000-0000

Selection of the winning proposal, was the lowest price selected? If not, please explain why and the process of selecting the vendor. \*

This vendor has had the contract for several years. No other vendor has provided us with a quote the last 3 three years. This is an increase of \$0.0064 from last year and amounts to a total cost increase of approximately \$63.00.

Any additional information you would like to provide.

This form was created inside of East Stroudsburg Area School District.

Google Forms

163

We have prepared a quote for you



## Print Services

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Quote # 002021

PREPARED FOR

Monroe County School Districts – Homestead/Farmstead Application  
Mailing

164

## Service Agreement

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### Client Requirements

- Client agrees to hire BerkOne to provide the BerkOne Services as specified in this Services Agreement ("Agreement").
- All Act 1 input files submitted to BerkOne must be received in the same format consistent with format provided in the past. Additional programming fees will apply if the file layout is different than the immediately previous year.
- Correct and verified record counts must accompany all file submissions.

### BerkOne Services

- BerkOne agrees to process the Client supplied input file(s) "as is" and to print the Act 1 Homestead/Farmstead applications in time to mail them to the Client-supplied addresses on the date mutually agreed to by the Client and BerkOne.
- BerkOne agrees to notify Client and/or county of any record count discrepancies and blank lines.
- With the exception of record counts, BerkOne will neither validate for accuracy nor alter the Client-supplied file(s). Corrections must be provided by the Client in the form of replacement Client-supplied files in the appropriate format.

### Terms

- The Act 1 application, letter and instructions are standard forms used among multiple school districts. Any changes to the form, letter and instructions will result in an additional programming fee and an increased per application fee.
- This estimate reflects current understanding of the requirements and estimated volume for this assignment. Additional requirements, variation in volume, or changes to this assignment may require a change in pricing as currently quoted and a change order executed by both parties.
- Reprocessing of input file(s) due to problems with the Client-provided file(s) will be billed at the professional services rate.
- Upon completion of BerkOne services, Client will receive an invoice with terms of Net 30 days. Client agrees to compensate and reimburse BerkOne for BerkOne's Services according to the pricing for the Service Option selected. All PO Box, Postage, and Shipping Costs will be a direct pass through to the Client. Sales Tax will be applied where applicable.
- Should Client fail to pay BerkOne's invoice when due, BerkOne shall have the right to add and Client shall be liable for interest at the rate of one and one-half percent (1½%) per month on any amount due and outstanding from Client.
- Client shall hold harmless and indemnify BerkOne from and against any and all loss, damage or claim arising from incorrect, illegal or improper record information, data or other documentation of any kind submitted by Client to BerkOne, and / or the withholding of correct, legal or proper information by Client from BerkOne.

145

- BerkOne does not make any express or implied warranty of any kind. Specifically, there is no express or implied warranty of merchantability or fitness for a particular purpose for the services to be provided hereunder. Additionally, so long as BerkOne mails to the Client-supplied addresses in accordance with mutually agreed to schedule, then BerkOne is not liable for any tax reduction(s) disallowed or not received due to non-receipt or late receipt of the application by the property owner(s).
- BerkOne shall not be liable to Client for any damage arising from any event that is out of the control of BerkOne. Neither shall BerkOne be liable to Client for indirect, special, incidental, exemplary, consequential, or any other form of monetary damages, including without limitation, lost revenue, or for the loss of data or information of any kind, however caused, and arising out of or in connection with the performance of BerkOne, or the provision of services or performance hereunder, whether based in contract, tort or any other legal theory, and whether or not BerkOne has been aware of the possibility of such damages. Any damages not excluded by this provision shall be limited to the total service fees invoiced by BerkOne.
- BerkOne shall not be responsible for delay or default in performance under this Agreement in whole or in part if occasioned by strikes, war, riot, or revolutions, or for any delay in transportation due to demands or embargoes of the United States Government, or any other government, or nonperformance or delays through fires, floods, droughts, accidents, insurrections, lockouts, breakdown of machinery, severe weather, resulting directly or indirectly from an act of God, or by refusal of any necessary license or government restrictions considered as "Force Majeure," or by any other unavoidable cause at any stage beyond the parties' control.
- BerkOne and/or its agents/sub-contractors covenant and agree that it will at all times keep confidential any proprietary information of Client, or any of its affiliated companies including, without limitation, technical "know-how," processes, summaries, the identities of Clients, and any other documents or information, obtained from Client or its affiliates during the course of this Agreement or as a result of this Agreement. Any such trade secrets or confidential or proprietary information of Client, or any of its affiliated companies shall be used by BerkOne and/or its agents strictly in the performance of this Agreement.
- Any dispute, controversy or claim arising out of or under this Agreement or its performance shall first be negotiated by the parties, and if an acceptable resolution does not result shall be submitted to arbitration which shall be exclusive, final, binding and conducted in accordance with the Pennsylvania's Uniform Arbitration Act, 42 Pa.C.S.A. §7301 et seq., and shall not be appealable except in accordance with such act.
- This Agreement shall be deemed to have been made under and shall be governed by the laws of the Commonwealth of Pennsylvania.
- This Agreement represents the entire Agreement between parties and any modification of same must be in writing to be valid.

166

Printing Services

Description	Price	Qty	Ext. Price
<b>Option A: Printing, mailing, forms, and envelopes: includes generic letter, pre-populated data on application (including SD name and property owner information), #9 single window return envelope and #10 double window outside envelope</b>	\$0.3774	TBD	\$0.00
<b>Option B: Printing, mailing, forms, and envelopes: includes generic letter, pre-populated data on application (including SD name and property owner information) and #10 double window outside envelope</b>	\$0.3264	TBD	\$0.00
<b>Yellow 1/3 Page Insert</b>	\$0.02754	TBD	\$0.00
<b>Additional Programming: Per Hour</b>	\$130.6875	TBD	\$0.00

Comments

- Pricing may be subject to an annual cost of living increase.
- All PO Box, Postage, and Shipping Costs will be a direct pass through Sales Tax will be applied where applicable.
- This estimate reflects current understanding of requirements and uses the previous year's volume for this assignment. Additional requirements, variation in volume, or changes to this assignment may require a change in pricing as currently quoted. Total extended costs are based on actual volume processed. Programming fees will apply if the county file layout is different from previous year.
- The Act 1 application, letter and instructions are standard forms used among multiple school districts. By keeping the form standard for all, we are able to maintain our low cost pricing. Any changes to the form, letter and instructions will result in an additional programming fee and an increased per application fee.
- The data file submitted must meet the expected requirements listed on the quote. Any files that must be reprocessed due to a problem with the file will be charged for additional programming.

167





P: 866.396.8194 E: ttripodi@berkone.com W: www.BerkOne.com

## Print Services

Prepared by:

**BerkOne**

Tom Tripodi

610.588.0965

ttripodi@berkone.com

Prepared for:

**Monroe County School Districts**

Quote Information:

**Quote #: 002021**

Delivery Date: 9/20/2021

Expiration Date: 12/10/2021

This is not an invoice. An invoice will follow with terms of Net 30. Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

## Monroe County School Districts – Homestead/Farmstead Application Mailing

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

PO Number \_\_\_\_\_

168

We have prepared a quote for you



## Print Services

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Quote # 002021

PREPARED FOR

Pike County School Districts – Homestead/Farmstead Application Mailing

169

## Service Agreement

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### Client Requirements

- Client agrees to hire BerkOne to provide the BerkOne Services as specified in this Services Agreement ("Agreement").
- All Act 1 input files submitted to BerkOne must be received in the same format consistent with format provided in the past. Additional programming fees will apply if the file layout is different than the immediately previous year.
- Correct and verified record counts must accompany all file submissions.

### BerkOne Services

- BerkOne agrees to process the Client supplied input file(s) "as is" and to print the Act 1 Homestead/Farmstead applications in time to mail them to the Client-supplied addresses on the date mutually agreed to by the Client and BerkOne.
- BerkOne agrees to notify Client and/or county of any record count discrepancies and blank lines.
- With the exception of record counts, BerkOne will neither validate for accuracy nor alter the Client-supplied file(s). Corrections must be provided by the Client in the form of replacement Client-supplied files in the appropriate format.

### Terms

- The Act 1 application, letter and instructions are standard forms used among multiple school districts. Any changes to the form, letter and instructions will result in an additional programming fee and an increased per application fee.
- This estimate reflects current understanding of the requirements and estimated volume for this assignment. Additional requirements, variation in volume, or changes to this assignment may require a change in pricing as currently quoted and a change order executed by both parties.
- Reprocessing of input file(s) due to problems with the Client-provided file(s) will be billed at the professional services rate.
- Upon completion of BerkOne services, Client will receive an invoice with terms of Net 30 days. Client agrees to compensate and reimburse BerkOne for BerkOne's Services according the pricing for the Service Option selected. All PO Box, Postage, and Shipping Costs will be a direct pass through to the Client. Sales Tax will be applied where applicable.
- Should Client fail to pay BerkOne's invoice when due, BerkOne shall have the right to add and Client shall be liable for interest at the rate of one and one-half percent (1½%) per month on any amount due and outstanding from Client.
- Client shall hold harmless and indemnify BerkOne from and against any and all loss, damage or claim arising from incorrect, illegal or improper record information, data or other documentation of any kind submitted by Client to BerkOne, and / or the withholding of correct, legal or proper information by Client from BerkOne.

170

- BerkOne does not make any express or implied warranty of any kind. Specifically, there is no express or implied warranty of merchantability or fitness for a particular purpose for the services to be provided hereunder. Additionally, so long as BerkOne mails to the Client-supplied addresses in accordance with mutually agreed to schedule, then BerkOne is not liable for any tax reduction(s) disallowed or not received due to non-receipt or late receipt of the application by the property owner(s).
- BerkOne shall not be liable to Client for any damage arising from any event that is out of the control of BerkOne. Neither shall BerkOne be liable to Client for indirect, special, incidental, exemplary, consequential, or any other form of monetary damages, including without limitation, lost revenue, or for the loss of data or information of any kind, however caused, and arising out of or in connection with the performance of BerkOne, or the provision of services or performance hereunder, whether based in contract, tort or any other legal theory, and whether or not BerkOne has been aware of the possibility of such damages. Any damages not excluded by this provision shall be limited to the total service fees invoiced by BerkOne.
- BerkOne shall not be responsible for delay or default in performance under this Agreement in whole or in part if occasioned by strikes, war, riot, or revolutions, or for any delay in transportation due to demands or embargoes of the United States Government, or any other government, or nonperformance or delays through fires, floods, droughts, accidents, insurrections, lockouts, breakdown of machinery, severe weather, resulting directly or indirectly from an act of God, or by refusal of any necessary license or government restrictions considered as "Force Majeure," or by any other unavoidable cause at any stage beyond the parties' control.
- BerkOne and/or its agents/sub-contractors covenant and agree that it will at all times keep confidential any proprietary information of Client, or any of its affiliated companies including, without limitation, technical "know-how," processes, summaries, the identities of Clients, and any other documents or information, obtained from Client or its affiliates during the course of this Agreement or as a result of this Agreement. Any such trade secrets or confidential or proprietary information of Client, or any of its affiliated companies shall be used by BerkOne and/or its agents strictly in the performance of this Agreement.
- Any dispute, controversy or claim arising out of or under this Agreement or its performance shall first be negotiated by the parties, and if an acceptable resolution does not result shall be submitted to arbitration which shall be exclusive, final, binding and conducted in accordance with the Pennsylvania's Uniform Arbitration Act, 42 Pa.C.S.A. §7301 et seq., and shall not be appealable except in accordance with such act.
- This Agreement shall be deemed to have been made under and shall be governed by the laws of the Commonwealth of Pennsylvania.
- This Agreement represents the entire Agreement between parties and any modification of same must be in writing to be valid.

171

Printing Services

Description	Price	Qty	Ext. Price
<b>Option A: Printing, mailing, forms, and envelopes: includes generic letter, pre-populated data on application (including SD name and property owner information), #9 single window return envelope and #10 double window outside envelope</b>	\$0.3774	TBD	\$0.00
<b>Option B: Printing, mailing, forms, and envelopes: includes generic letter, pre-populated data on application (including SD name and property owner information) and #10 double window outside envelope</b>	\$0.3264	TBD	\$0.00
<b>Additional Programming: Per Hour</b>	\$130.6875	TBD	\$0.00

Comments

- Pricing may be subject to an annual cost of living increase.
- All PO Box, Postage, and Shipping Costs will be a direct pass through Sales Tax will be applied where applicable.
- This estimate reflects current understanding of requirements and uses the previous year's volume for this assignment. Additional requirements, variation in volume, or changes to this assignment may require a change in pricing as currently quoted. Total extended costs are based on actual volume processed. Programming fees will apply if the county file layout is different from previous year.
- The Act 1 application, letter and instructions are standard forms used among multiple school districts. By keeping the form standard for all, we are able to maintain our low cost pricing. Any changes to the form, letter and instructions will result in an additional programming fee and an increased per application fee.
- The data file submitted must meet the expected requirements listed on the quote. Any files that must be reprocessed due to a problem with the file will be charged for additional programming.

172



P: 866.396.8194 E: ttripodi@berkone.com W: www.BerkOne.com

## Print Services

Prepared by:

**BerkOne**

Tom Tripodi

610.588.0965

ttripodi@berkone.com

Prepared for:

**Pike County School Districts**

Quote Information:

**Quote #: 002021**

Delivery Date: 9/20/2021

Expiration Date: 12/10/2021

This is not an invoice. An invoice will follow with terms of Net 30. Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

## Pike County School Districts – Homestead/Farmstead Application Mailing

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

PO Number \_\_\_\_\_

173

# Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$5,000.00

The respondent's email (**craig-neiman@esasd.net**) was recorded on submission of this form.

Untitled Section

Untitled Section

**FORM 611**

**EAST STROUDSBURG AREA SCHOOL DISTRICT**

**Procurement Form**

Name of Requestor \*

Craig Neiman

Untitled Title

Department \*

Administrative Services

Building \*

Admin Building

174

What service or item are requesting \*

K12 Systems Inc., Sapphire Suite Software Subscription License for 2021-22 including Support Services and Data Mining License

Why are you requesting the service or item \*

SIS Contract expired as of June 30, 2021 and this is a one year renewal

Suggested replacement \*

Old contract

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

Cost increase for renewal is in line with prior contract cost escalators

Cost Estimate: if over \$5,000, were three (3) quotes obtained? If yes, please list the vendor's information and quoted amount. \*

No

What is the total cost of the purchase? \*

\$161,242

175



Procurement Method: \*

Quote Received only one Proposal

Request for Proposal (RFP)

Bid

Other: \_\_\_\_\_

Was this purchase budgeted? \*

Yes ▼

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

Yes

Pennsylvania State Contract

COSTARS

Keystone Purchasing Network

PEPPM National Contract Program (Technology Bidding and Purchasing)

US Communities

No

176

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

N/A

Which Fund will be charged? \*

10

What account will be charged? \*

10-2840-650-000-00-000-022-000-0000

Selection of the winning proposal, was the lowest price selected? If not, please explain why and the process of selecting the vendor. \*

SIS is imbedded in multiple work processes and replacement is not recommend.

Any additional information you would like to provide.

This form was created inside of East Stroudsburg Area School District.

Google Forms

177

K12 Systems, Inc  
 Allentown, PA 18195  
 7540 Windsor Drive

# Invoice



Phone: (610) 366-9540

<b>Bill To</b>
East Stroudsburg Area School District Business Office/Eric D. Forsyth 50 Vine Stret East Stroudsburg, PA 18301

PLEASE MAKE CHECKS PAYABLE TO "K12 SYSTEMS, INC."

PURCHASE ORDERS CAN BE EMAILED TO  
 VANJURA.J@SAPPHIREK12.COM" OR FAXED TO:  
 (610) 366-9017

<b>Date</b>	<b>Invoice #</b>
7/1/2021	2684
<b>P.O. No.</b>	<b>Terms</b>
	Net 30

Description	Rate	Qty	Amount
Sapphire Suite Software Subscription License 2021/2022	126,771.00	1	126,771.00
Sapphire Support Services 2021/2022	7,257.00	1	7,257.00
Sapphire Data Mining License 2021/2022	27,214.00	1	27,214.00
We appreciate your business. If you have any questions please contact vanjuraj@sapphirek12.com			
			<b>Total</b>
			\$161,242.00

178

# Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$5,000.00

The respondent's email (**craig-neiman@esasd.net**) was recorded on submission of this form.

Untitled Section

Untitled Section

**FORM 611**

**EAST STROUDSBURG AREA SCHOOL DISTRICT**

**Procurement Form**

Name of Requestor \*

Craig Neiman

Untitled Title

Department \*

Transportation

Building \*

Administration

179

What service or item are requesting \*

Zonar Systems Inc Annual contract renewal

Why are you requesting the service or item \*

Contract has expired

Suggested replacement \*

Existing system used by transportation

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

N/A

Cost Estimate: if over \$5,000, were three (3) quotes obtained? If yes, please list the vendor's information and quoted amount. \*

\$51,120

What is the total cost of the purchase? \*

\$51,120

180

Procurement Method: \*

Quote Received only one Proposal

Request for Proposal (RFP)

Bid

Other: \_\_\_\_\_

Was this purchase budgeted? \*

Yes ▼

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

Yes

Pennsylvania State Contract

COSTARS

Keystone Purchasing Network

PEPPM National Contract Program (Technology Bidding and Purchasing)

US Communities

No

181

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

N/A

Which Fund will be charged? \*

10 ▼

What account will be charged? \*

10-2720-348-000-00-000-007-000-0000

Selection of the winning proposal, was the lowest price selected? If not, please explain why and the process of selecting the vendor. \*

Renewal of current software program

Any additional information you would like to provide.

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182



18200 Cascade Ave S  
 Seattle, WA 98188  
 www.zonarsystems.com  
 Voice: 206.878.2459  
 Fax: 206.878.3032

NEW  
 Remit To:  
 Zonar Systems Inc.  
 P.O. Box 841580  
 Dallas, TX 75284-1580

# SALES INVOICE

Sales Invoice Number: ST517491  
 Recurring Document: SC004837  
 Invoice Date: 08/03/21  
 Page: 1

East Stroudsburg Area SD  
 Attn: Accounts Payable  
 50 Vine St  
 East Stroudsburg, PA 18301-2150  
 USA

East Stroudsburg School Dist.  
 Attn: Robert Sufjak  
 Transportation Dept  
 279 N Courtland St  
 East Stroudsburg, PA 18301-2122

Customer ID: EAS3376  
 Address: 21002930  
 Shipping Method: UPS GROUND  
 Net 30 Days  
 Ship Date: 09/02/21

Qty	Item	Unit Price	Amount	Service From	Service To
126	PAX005 Parkway Renewal	276.00	34,776.00	08/01/21	07/31/22
6	PAX000 Street Service Renewal	204.00	1,224.00	08/01/21	07/31/22
126	ZPASS001-S ZPASS Service Renewal	120.00	15,120.00	08/01/21	07/31/22

Subtotal	51,120.00
Total Sales Tax	0.00

If you have a question about your bill, you can email: acct@zonarsystems.com  
 Interested in Receiving your Invoices and Statements via Email?  
 Take the first step by visiting <https://zonarsystems.com/ebill> to update your contact information.

### Bank Info For Electronic Payment

**Bank of America**  
 100 North Tryon Street  
 Charlotte, NC 28225  
 Account # 4451831227  
 Routing / ABA Wire - 081000012  
 ACH - 111000012  
 Swift - BOFAUS33

**Overnight Lockbox Address**  
 Bank Of America Lockbox Services  
 Lockbox 841580  
 1950 N. Stemmons Freeway  
 Suite 5010  
 Dallas, TX 75207

Rec# 20001756  
 Vendor# 3350

183



# Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$5,000.00

The respondent's email ([william-vitulli@esasd.net](mailto:william-vitulli@esasd.net)) was recorded on submission of this form.

Untitled Section

Untitled Section

**FORM 611**

**EAST STROUDSBURG AREA SCHOOL DISTRICT**  
Procurement Form

Name of Requestor \*

Vitulli

Untitled Title

Department \*

C&I

Building \*

Central

184

What service or item are requesting \*

REading Eggs

Why are you requesting the service or item \*

Reading support for K-1 & ESL students,...usage reports show tremendous use

Suggested replacement \*

none

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

n/a sole provider

Cost Estimate: if over \$5,000, were three (3) quotes obtained? If yes, please list the vendor's information and quoted amount. \*

n/a

What is the total cost of the purchase? \*

\$6954.80

185

Procurement Method: \*

Quote Received only one Proposal

Request for Proposal (RFP)

Bid

Other: \_\_\_\_\_

Was this purchase budgeted? \*

Yes ▼

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

Yes

Pennsylvania State Contract

COSTARS

Keystone Purchasing Network

PEPPM National Contract Program (Technology Bidding and Purchasing)

US Communities

No

186

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

n/a

Which Fund will be charged? \*

10

What account will be charged? \*

ESSERs or C&I - will determine

Selection of the winning proposal, was the lowest price selected? If not, please explain why and the process of selecting the vendor. \*

n/a

Any additional information you would like to provide.

This form was created inside of East Stroudsburg Area School District.

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187



Date: 9/16/2021  
 Order Number: Q-376155  
 Revision: 1  
 Order Form Expiration Date: 9/24/2021

ORDER FORM Please fax all pages to 1.877.519.9555 or email to orders@edmentum.com Orders Under \$25,000.00 may pay by Credit Card:  
 Call 214.294.9901 or e-mail creditcardprocessing@edmentum.com

Customer and Billing Address

Customer No.: 180763  
 Customer Name: East Stroudsburg Area Sch Dist  
 Billing Address: 50 Vine St  
 E Stroudsburg, PA 18301-2150

Products and Services

SMITHFIELD ELEMENTARY SCHOOL

Products	Qty	License Start Date	License End Date	License Term (Months)
Reading Eggs - Program License	123	9/25/2021	9/24/2022	12
3rd Party SIS Integration - Reading Eggs	1	9/25/2021	9/24/2022	12

J M HILL ELEMENTARY SCHOOL

Products	Qty	License Start Date	License End Date	License Term (Months)
Reading Eggs - Program License	183	9/25/2021	9/24/2022	12
3rd Party SIS Integration - Reading Eggs	1	9/25/2021	9/24/2022	12

EAST STROUDSBURG ELEM SCHOOL

Products	Qty	License Start Date	License End Date	License Term (Months)
Reading Eggs - Program License	238	9/25/2021	9/24/2022	12
3rd Party SIS Integration - Reading Eggs	1	9/25/2021	9/24/2022	12

MIDDLE SMITHFIELD ELEM SCHOOL

Products	Qty	License Start Date	License End Date	License Term
----------	-----	--------------------	------------------	--------------

				(Months)
Reading Eggs - Program License	159	9/25/2021	9/24/2022	12
3rd Party SIS Integration - Reading Eggs	1	9/25/2021	9/24/2022	12



Date: 9/16/2021  
Order Number: Q-376155  
Revision: 1  
Order Form Expiration Date: 9/24/2021

ORDER FORM Please fax all pages to 1.877.519.9555 or email to orders@edmentum.com Orders Under \$25,000.00 may pay by Credit Card:  
Call 214.294.9901 or e-mail creditcardprocessing@edmentum.com

BUSHKILL ELEMENTARY SCHOOL

Products	Qty	License Start Date	License End Date	License Term (Months)
Reading Eggs - Program License	154	9/25/2021	9/24/2022	12
3rd Party SIS Integration - Reading Eggs	1	9/25/2021	9/24/2022	12

RESICA ELEMENTARY SCHOOL

Products	Qty	License Start Date	License End Date	License Term (Months)
Reading Eggs - Program License	173	9/25/2021	9/24/2022	12
3rd Party SIS Integration - Reading Eggs	1	9/25/2021	9/24/2022	12

Subtotal:

USD 6,954.80
USD 0.00
USD 6,954.80

Estimated Tax:  
Total US Funds:

\*\* Unless otherwise specified in this Order Form, the Start Date for your license(s) will be one of the following: (a) the day immediately following the expiration date of the prior license term or (b) the date in which we have accepted your order and have issued log-in credentials for your software license.

**Invoicing and Payment Terms**

The full amount of Your Order will be invoiced when accepted by Us. Payment is due 15 days after invoice date.

**Terms and Conditions**

For the purposes of this Order Form, "you" and "your" refer to Customer, and "we", "us" and "our" refer to edmentum Inc. and affiliates. This Order Form and any documents it incorporates (including the Standard Purchase and License Terms located at <http://www.edmentum.com/standardterms> and the documents it references) form the entire agreement between you and us ("Agreement"). You acknowledge that any terms and conditions in your purchase order or any other documents you provide that enhance our obligations or restrictions or contradict the Agreement do not have force and effect.

**Purchase Order**

You acknowledge that this Agreement is non-cancellable and you will submit a purchase order for the full amount of this Order Form. Your order will not be scheduled for delivery until you have submitted a purchase order referencing and conforming to this Order Form.

**Acceptance**

This offer will expire on the Order Form Expiration Date noted above unless we earlier withdraw or extend the offer in writing. I represent that I have read the terms and conditions included in this Agreement, that I am authorized to accept this offer and the Agreement's terms and conditions on behalf of the customer identified above and that I do accept this offer on behalf of the customer who agrees to adhere to the Agreement's terms and conditions. To the extent that either parties process does not require that I execute this Order Form, I accept, acknowledge and agree to the terms and conditions identified in and referenced in this Agreement as signified by my receipt, use or access of the products and/or services identified. Please fax all pages to 1.877.519.9555 or email to [orders@edmentum.com](mailto:orders@edmentum.com).



Date: 9/16/2021  
Order Number: Q-376155  
Revision: 1  
Order Form Expiration Date: 9/24/2021

ORDER FORM Please fax all pages to 1.877.519.9555 or email to [orders@edmentum.com](mailto:orders@edmentum.com) Orders Under \$25,000.00 may pay by Credit Card:  
Call 214.294.9901 or e-mail [creditcardprocessing@edmentum.com](mailto:creditcardprocessing@edmentum.com)

Customer Signature:  
Name (Printed or Typed):  
Title:  
Date:

190





# Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$5,000.00

The respondent's email (**william-vitulli@esasd.net**) was recorded on submission of this form.

Untitled Section

Untitled Section

**FORM 611**

**EAST STROUDSBURG AREA SCHOOL DISTRICT**

**Procurement Form**

Name of Requestor \*

Vitulli

Untitled Title

Department \*

C&I

Building \*

C&I

192

What service or item are requesting \*

Reading Wonders digital Subscriptions

Why are you requesting the service or item \*

For special education and esl students

Suggested replacement \*

sole provider

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

n/a

Cost Estimate: if over \$5,000, were three (3) quotes obtained? If yes, please list the vendor's information and quoted amount. \*

n/a

What is the total cost of the purchase? \*

\$9,104.01

193

Procurement Method: \*

Quote Received only one Proposal

Request for Proposal (RFP)

Bid

Other: .....

Was this purchase budgeted? \*

Yes ▼

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

Yes

Pennsylvania State Contract

COSTARS

Keystone Purchasing Network

PEPPM National Contract Program (Technology Bidding and Purchasing)

US Communities

No

194

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

n/a

Which Fund will be charged? \*

10

What account will be charged? \*

10-1110-650-000-00-000-004-000-0000

Selection of the winning proposal, was the lowest price selected? If not, please explain why and the process of selecting the vendor. \*

n/a

Any additional information you would like to provide.

This form was created inside of East Stroudsburg Area School District.

Google Forms

195



Because learning changes everything.®

**QUOTE PREPARED FOR: SUBSCRIPTION/DIGITAL CONTACT:** East Stroudsburg Area Sch Dist

50 VINE ST  
 EAST STROUDSBURG, PA 18301-2150  
 ACCOUNT NUMBER: 410936

**CONTACT: SALES REP INFORMATION:**

Eleanore Bradley  
 eleanore.bradley@mheducation.com

Section Summary		Value of All Materials	Free Materials	Product Subtotal
Wonderworks		\$0.00	\$0.00	\$0.00
Teacher Digital Subscriptions		\$4,059.27	\$0.00	\$4,059.27
Student Digital Subscriptions		\$5,044.74	\$0.00	\$5,044.74
<b>PRODUCT TOTAL*</b>		<b>\$9,104.01</b>	<b>\$0.00</b>	<b>\$9,104.01</b>
				\$0.00
				TBD
<b>ESTIMATED S&amp;H**</b>				
<b>ESTIMATED TAX**</b>				
<b>GRAND TOTAL*</b>				<b>\$9,104.01</b>

\* Price firm for 45 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

\*\*Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes are not included in the quote total. If applicable, actual tax charges will be applied at time of order.

Comments:

194

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO: McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605

Email: orders\_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 09/24/2021 ACCOUNT NAME: East Stroudsburg Area Sch Dist EXPIRATION DATE: 11/08/2021 QUOTE NUMBER: EBRAD-06042021-001

ACCOUNT #: 410936 PAGE #: 1



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Wonderworks					

Wonderworks Subtotal: \$0.00 \$0.00

197

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO: McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605 Email:  
orders\_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 09/24/2021 ACCOUNT NAME: East Stroudsburg Area Sch Dist EXPIRATION DATE: 11/08/2021 QUOTE NUMBER: EBRAD-06042021-001  
ACCOUNT #: 410936 PAGE #: 2



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<b>Teacher Digital Subscriptions</b>					
READING WONDERWORKS TEACHER WORKSPACE 1 YEAR SUBSCRIPTION GRADE K	978-0-02-129429-9	16	\$36.57	\$0.00	\$585.12
READING WONDERWORKS TEACHER WORKSPACE 1 YEAR SUBSCRIPTION GRADE 1	978-0-02-129430-5	22	\$36.57	\$0.00	\$804.54
READING WONDERWORKS TEACHER WORKSPACE 1 YEAR SUBSCRIPTION GRADE 2	978-0-02-129431-2	12	\$36.57	\$0.00	\$438.84
READING WONDERWORKS TEACHER WORKSPACE 1 YEAR SUBSCRIPTION GRADE 3	978-0-02-129432-9	21	\$36.57	\$0.00	\$767.97
READING WONDERWORKS TEACHER WORKSPACE 1 YEAR SUBSCRIPTION GRADE 4	978-0-02-129433-6	15	\$36.57	\$0.00	\$548.55
READING WONDERWORKS TEACHER WORKSPACE 1 YEAR SUBSCRIPTION GRADE 5	978-0-02-129434-3	12	\$36.57	\$0.00	\$438.84
READING WONDERWORKS TEACHER WORKSPACE 1 YEAR SUBSCRIPTION GRADE 6	978-0-02-129435-0	13	\$36.57	\$0.00	\$475.41

Teacher Digital Subscriptions Subtotal: \$0.00 \$4,069.27

**PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER**

**SEND ORDER TO:** McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605 Email:  
orders\_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 09/24/2021 ACCOUNT NAME: East Stroudsburg Area Sch Dist EXPIRATION DATE: 11/08/2021 QUOTE NUMBER: EBRAD-06042021-001  
ACCOUNT #: 410936 PAGE #: 3

199





Because learning changes everything.®

<b>Student Digital Subscriptions</b>					
READING WONDERWORKS STUDENT WORKSPACE 1 YEAR SUBSCRIPTION GRADE K	978-0-02-129436-7	6	\$17.97	\$0.00	\$107.82
READING WONDERWORKS STUDENT WORKSPACE 1 YEAR SUBSCRIPTION GRADE 1	978-0-02-129437-4	22	\$17.43	\$0.00	\$383.46
READING WONDERWORKS STUDENT WORKSPACE 1 YEAR SUBSCRIPTION GRADE 2	978-0-02-129438-1	46	\$18.51	\$0.00	\$851.46
READING WONDERWORKS STUDENT WORKSPACE 1 YEAR SUBSCRIPTION GRADE 3	978-0-02-129439-8	91	\$18.51	\$0.00	\$1,684.41
READING WONDERWORKS STUDENT WORKSPACE 1 YEAR SUBSCRIPTION GRADE 4	978-0-02-129452-7	26	\$18.51	\$0.00	\$481.26
READING WONDERWORKS STUDENT WORKSPACE 1 YEAR SUBSCRIPTION GRADE 5	978-0-02-129453-4	18	\$18.51	\$0.00	\$333.18
READING WONDERWORKS STUDENT WORKSPACE 1 YEAR SUBSCRIPTION GRADE 6	978-0-02-129455-8	65	\$18.51	\$0.00	\$1,203.15

Student Digital Subscriptions Subtotal: \$0.00 \$5,044.74

200

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO: McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605 Email:  
orders\_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 09/24/2021 ACCOUNT NAME: East Stroudsburg Area Sch Dist EXPIRATION DATE: 11/08/2021 QUOTE NUMBER: EBRAD-06042021-001  
ACCOUNT #: 410936 PAGE #: 4



Because learning changes everything.®

**QUOTE PREPARED FOR:**

East Stroudsburg Area Sch Dist  
50 VINE ST  
EAST STROUDSBURG, PA 18301-2150

VALUE OF ALL MATERIALS	\$9,104.01
FREE MATERIALS	\$0.00
<b>PRODUCT TOTAL*</b>	<b>\$9,104.01</b>
ESTIMATED SHIPPING & HANDLING**	\$0.00
ESTIMATED TAX**	TBD
<b>GRAND TOTAL</b>	<b>\$9,104.01</b>

ACCOUNT NUMBER: 410936

201

**CONTACT:**

**SUBSCRIPTION/DIGITAL CONTACT:**

Comments:

\* Price firm for 45 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

\*\*Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes are not included in the quote total. If applicable, actual tax charges will be applied at time of order.

**Terms of Service:**

By placing an order for digital products (the 'Subscribed Materials'), the entity that this price quote has been prepared for ('Subscriber') agrees to be bound by the Terms of Service and any specific provisions required by Subscriber's state law, each located in the applicable links below. Subject to Subscriber's payment of the fees set out above, McGraw Hill LLC hereby grants to Subscriber a non-exclusive, non-transferable license to allow only the number of Authorized Users that corresponds to the quantity of Subscribed Materials set forth above to access and use the Subscribed Materials under the terms described in the Terms of Service and any specific provisions required by Subscriber's state law, each located in the applicable links below. The subscription term for the Subscribed Materials shall be as set forth in the Product Description above. If no subscription term is specified, the initial term shall be one (1) year from the date of this price quote (the 'Initial Subscription Term'), and thereafter the Subscriber shall renew for additional one (1) year terms (each a 'Subscription Renewal Term'), provided MHE has chosen to renew the subscription and has sent an invoice for such Subscription Renewal Term to Subscriber.

[Terms Of Service](#)

[Provisions required by Subscriber State law](#)

ATTENTION: In our effort to protect our customer's data, we will no longer store credit card data in any manner within in our system. Therefore, as of April 30, 2016 we will no longer accept credit card orders via email, fax, or mail/package delivery. Credit card orders may be placed over the phone by calling the number listed above or via our websites by visiting [www.mheducation.com](http://www.mheducation.com) (or [www.mhecoast2coast.com](http://www.mhecoast2coast.com)).

**School Purchase Order Number:**

Name of School Official (Please Print) Signature of School Official

**PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER**

**SEND ORDER TO:** McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605

Email: [orders\\_mhe@mheducation.com](mailto:orders_mhe@mheducation.com) | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 09/24/2021 ACCOUNT NAME: East Stroudsburg Area Sch Dist EXPIRATION DATE: 11/08/2021 QUOTE NUMBER: EBRAD-06042021-001

ACCOUNT #: 410936 PAGE #: 5

202

# Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$5,000.00

The respondent's email ([angela-byrne@esasd.net](mailto:angela-byrne@esasd.net)) was recorded on submission of this form.

Untitled Section

Untitled Section

**FORM 611**

**EAST STROUDSBURG AREA SCHOOL DISTRICT**

**Procurement Form**

Name of Requestor \*

Angela Byrne

Untitled Title

Department \*

Federal Programs and Grants

Building \*

District

203

What service or item are requesting \*

Title I Crate

Why are you requesting the service or item \*

This web-based service will streamline and ensure Title I compliance among all elementary buildings.

Suggested replacement \*

n/a

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

Approx \$5,000 in year one, \$3.500 per year thereafter

Cost Estimate: if over \$5,000, were three (3) quotes obtained? If yes, please list the vendor's information and quoted amount. \*

No, this is a sole source item.

What is the total cost of the purchase? \*

\$5,000

204

Procurement Method: \*

- Quote Received only one Proposal
- Request for Proposal (RFP)
- Bid
- Other: \_\_\_\_\_

Was this purchase budgeted? \*

No ▼

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

- Yes
- Pennsylvania State Contract
- COSTARS
- Keystone Purchasing Network
- PEPPM National Contract Program (Technology Bidding and Purchasing)
- US Communities
- No

205

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

n/a

Which Fund will be charged? \*

10 ▼

What account will be charged? \*

Title I 10-2850-650-412-000-000-9192

Selection of the winning proposal, was the lowest price selected? If not, please explain why and the process of selecting the vendor. \*

Sole source

Any additional information you would like to provide.

<https://drive.google.com/file/d/1hn8l9n5Qfplr7g6DrRs7JYl0liMpziBE/view?usp=sharing>  
<https://www.806technologies.com/title1crate/> Quote

This form was created inside of East Stroudsburg Area School District.

Google Forms

204

806 Technologies, Inc.  
5760 Legacy Drive  
Suite B3-176  
Plano, TX 75024  
(877) 331-6160x3  
accounting@806technologies.com

# 806 | Technologies

## QUOTE

### ADDRESS

Account Name      East Stroudsburg Area School District      Quote Number      00002286  
Billing Address      50 Vine St  
                                 East Stroudsburg, Pennsylvania 18301-2150  
                                 United States

Product	Description	Quantity	Sales Price	Total Price
Campus Crate	For the 21-22 School Year	6.00	\$500.00	\$3,000.00
District Crate	For the 21-22 School Year	1.00	\$500.00	\$500.00
Professional Development	Three Part with a Certified Educator	1.00	\$1,500.00	\$1,500.00
Grand Total				\$5,000.00

This estimate is for the 2021 - 2022 school year.

207



VI.B.1

**PROPOSED ESSERS 2023 SUMMER PROJECTS**

- HSN/Lehman - Rooftop HVAC Units Replacement \$4,000,000  
(18 Air Handler Units)
  
- Resica Elementary - Univents Replacement \$1,500,000  
(Replace 37 Individual Univents with New Univents  
equipped with dehumidification components)

Summer 2023 Essers Projects total	\$5,500,000
Summer 2022 Essers Projects (approved) total	\$4,579,500
	<hr/>
	\$10,079,500

9/27/21

208

# Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$5,000.00

The respondent's email (**elizabeth-kolcun@esasd.net**) was recorded on submission of this form.

Untitled Section

Untitled Section

**FORM 611**

**EAST STROUDSBURG AREA SCHOOL DISTRICT**

**Procurement Form**

Name of Requestor \*

Christopher Rossi

Untitled Title

Department \*

Athletics

Building \*

J. T. Lambert Intermediate

209

What service or item are requesting \*

John Deere Gator

Why are you requesting the service or item \*

Gator will be used for transport of hydration materials, medical supplies and transporting injured athletes in an expedited fashion (especially emergencies)

Suggested replacement \*

They have nothing at the school now

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

Cost Estimate: if over \$5,000, were three (3) quotes obtained? If yes, please list the vendor's information and quoted amount. \*

Deere & Company, (#4376) PA Ag and Grounds keeping type power equip 4400020085 (pg 61 cg 22)

What is the total cost of the purchase? \*

10,199.47

Procurement Method: \*

- Quote Received only one Proposal
- Request for Proposal (RFP)
- Bid
- Other: .....

Was this purchase budgeted? \*

No ▼

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

- Yes
- Pennsylvania State Contract
- COSTARS
- Keystone Purchasing Network
- PEPPM National Contract Program (Technology Bidding and Purchasing)
- US Communities
- No

211

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

PA Ag and Grounds keeping type power equip 4400020085 (pg 61 cg 22)FED ID#36-2382580, DUNS # 60-7690989

Which Fund will be charged? \*

10 ▼

What account will be charged? \*

10-3250-762-000-20-517-550-000-5000

Selection of the winning proposal, was the lowest price selected? If not, please explain why and the process of selecting the vendor. \*

Deere & Company sold us the North Gator and are a government contractor PA Ag and Grounds keeping type power equip 4400020085 (pg 61 cg 22)

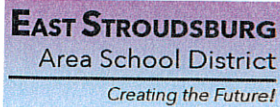
Any additional information you would like to provide.

Possibly apply St Luke's money to purchase

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212



Craig Neiman &lt;craig-neiman@esasd.net&gt;

**Re: Finance Committee Follow up**

1 message

Christopher Rossi &lt;christopher-rossi@esasd.net&gt;

Wed, Sep 15, 2021 at 4:36 PM

To: Craig Neiman &lt;craig-neiman@esasd.net&gt;

Cc: William Riker &lt;william-riker@esasd.net&gt;

Craig,

Thank you for the email. I just got off of the phone with Jorge Perez at St. Luke's regarding possible funding for the Gator through them. There is \$10,000.00 of St. Luke's money for athletic training supplies as per the contract. He stated that we have to send a generic invoice to St. Luke's to [stephenie.snyder@sluhn.org](mailto:stephenie.snyder@sluhn.org) (please cc [jorge.perez@sluhn.org](mailto:jorge.perez@sluhn.org)) requesting the \$10,000.00 specifically for this earmarked money. This \$10,000.00 would apply to the Gator for JTL. There is a \$199.47 difference which can be covered by the JTL athletic training budget. So in review, the total is \$10,199.47 with \$10,000.00 coming from St. Luke's and \$199.47 coming from the already allocated JTL athletic training budget. Please see the attached quote.

Also, to address the board's question as to why it is being ordered now. The Gator has to be built and the lead time is 4-6 months. The pandemic is causing a parts shortage. The earlier an order goes in the better as per Hilltop. I checked into golf carts as an option as well. However, they are about \$1000.00 more expensive and are sold out (new or used). I appreciate your time and attention in this matter. Stay safe.

Christopher A. Rossi, MS, LAT, ATC  
 Director of Athletic Training  
 East Stroudsburg Area School District  
 PATS Secondary School Committee  
 AHA CPR/AED/First Aid Instructor  
 Stop The Bleed Instructor  
 ConcussionWise Instructor

On Wed, Sep 15, 2021 at 11:04 AM Craig Neiman <craig-neiman@esasd.net> wrote:

Chris,

I'm writing to let you know that the Finance Committee denied moving the Lehman ice machine and the JT Lambert Gator forward for vote at the September 20th School Board meeting.

As I understood their rationale, they questioned if the ice could be supplied from the North HS rather than purchasing an additional machine. If this is not feasible, they seemed open to re entertaining the ice machine proposal in October. As for the Gator, they seemed to be questioning the timing based on the fall season already being underway. They also seemed concerned that this was not a budgeted item and questioned if this would be a good item to have funded with the monies we are entitled to from our partnership St. Luke's.

Let me know if you have any questions or if I can be of any assistance if you decide to present either of these items to the committee in the future.

Regards,  
 Craig

--  
 Craig Neiman  
 Chief Financial Officer  
 East Stroudsburg Area School District  
 50 Vine Street  
 East Stroudsburg, PA 18301  
 570.424.8500 ext.10120

213

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9/29/21, 10:56 AM

East Stroudsburg Area School District Mail - Re: Finance Committee Follow up

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 **ESASD TS GATOR 8-23-21.pdf**  
340K

214

**A Purchase Order or Letter of Intent is required for all orders.**

To expedite the delivery of equipment, the below information must be included on your Purchase Order or Letter of Intent.

**For any questions, please contact:**

**Michael Labarre**

Hilltop Sales & Service, Inc  
158 Falcone Road  
Bangor, PA 18013

Tel: 610-588-4088

Fax: 610-599-1098

Email: [mlabarre@hilltopsales.com](mailto:mlabarre@hilltopsales.com)

- Vendor: Deere & Company
- 2000 John Deere Run  
Cary, NC 27513
  - Contract name and number
  - Signature
  - Shipping address
  - Billing address
  - Membership number (if applicable)
  - Tax exempt certificate (if applicable). Must be made out to Deere & Company.

**If information is not included, the Purchase Order or Letter of Intent will be returned.**





Quote Id: 25101624

---

**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**

Deere & Company  
2000 John Deere Run  
Cary, NC 27513  
FED ID: 36-2382580; DUNS#: 60-7690989

**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**

Hilltop Sales & Service, Inc  
158 Falcone Road  
Bangor, PA 18013  
610-588-4088  
dfalcone@hilltopsales.com

---

Prepared For:  
**Christopher Rossi**  
**EAST STROUDSBURG AREA SCHOOL DISTRICT**

**Proposal For:**  
**Christopher Rossi**

**Delivering Dealer:**

Michael Labarre

Hilltop Sales & Service, Inc  
158 Falcone Road  
Bangor, PA 18013

dfalcone@hilltopsales.com

**Quote Prepared By:**

Michael Labarre  
mlabarre@hilltopsales.com

216

Date: 23 August 2021

Offer Expires: 22 September 2021

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*Confidential*



**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**

Deere & Company  
2000 John Deere Run  
Cary, NC 27513  
FED ID: 36-2382580; DUNS#: 60-7690989

**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**

Hilltop Sales & Service, Inc  
158 Falcone Road  
Bangor, PA 18013  
610-588-4088  
dfalcone@hilltopsales.com

**Quote Summary**

**Prepared For:**

Christopher Rossi  
EAST STROUDSBURG AREA SCHOOL DISTRICT  
Christopher Rossi  
50 VINE ST  
EAST STROUDSBURG, PA 18301  
Mobile: 570-620-8313  
christopher-rossi@esasd.net

**Delivering Dealer:**

Hilltop Sales & Service, Inc  
Michael Labarre  
158 Falcone Road  
Bangor, PA 18013  
Phone: 610-588-4088  
mlabarre@hilltopsales.com

**Quote ID:** 25101624  
**Created On:** 23 August 2021  
**Last Modified On:** 23 August 2021  
**Expiration Date:** 22 September 2021

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE GATOR™ TS (Model Year 2022)	\$ 12,288.52	\$ 10,199.47 X	1 =	\$ 10,199.47
<b>Contract:</b> PA Ag and Grounds Keeping Type Power Equip 4400020085 (PG 61 CG 22)				
<b>Price Effective Date:</b> August 22, 2021				
<b>Equipment Total</b>				<b>\$ 10,199.47</b>

\* Includes Fees and Non-contract items

**Quote Summary**

Equipment Total	\$ 10,199.47
Trade In	
SubTotal	<b>\$ 10,199.47</b>
Est. Service Agreement Tax	\$ 0.00
Total	\$ 10,199.47
Down Payment	(0.00)
Rental Applied	(0.00)
<b>Balance Due</b>	<b>\$ 10,199.47</b>

217

Salesperson : X \_\_\_\_\_

Accepted By : X \_\_\_\_\_



JOHN DEERE



# Selling Equipment

Quote Id: 25101624

Customer Name: EAST STROUDSBURG AREA SCHOOL DISTRICT

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company  
2000 John Deere Run  
Cary, NC 27513  
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Hilltop Sales & Service, Inc  
158 Falcone Road  
Bangor, PA 18013  
610-588-4088  
dfalcone@hilltopsales.com

## JOHN DEERE GATOR™ TS (Model Year 2022)

Hours:

Suggested List \*

Stock Number:

\$ 12,288.52

Contract: PA Ag and Grounds Keeping Type Power Equip  
4400020085 (PG 61 CG 22)

Selling Price \*

\$ 10,199.47

Price Effective Date: August 22, 2021

\* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
56B2M	GATOR™ TS (Model Year 2022)	1	\$ 7,649.00	17.00	\$ 1,300.33	\$ 6,348.67	\$ 6,348.67
<b>Standard Options - Per Unit</b>							
001A	US/Canada	1	\$ 0.00	17.00	\$ 0.00	\$ 0.00	\$ 0.00
0501	PR - Base	1	\$ 0.00	17.00	\$ 0.00	\$ 0.00	\$ 0.00
1015	Turf Tires	1	\$ 0.00	17.00	\$ 0.00	\$ 0.00	\$ 0.00
2016	Non Adjustable Seat	1	\$ 0.00	17.00	\$ 0.00	\$ 0.00	\$ 0.00
3100	Cargo Box Manual Lift	1	\$ 0.00	17.00	\$ 0.00	\$ 0.00	\$ 0.00
4099	Less Front Protection Package	1	\$ 0.00	17.00	\$ 0.00	\$ 0.00	\$ 0.00
4199	Less Rear Protection Package	1	\$ 0.00	17.00	\$ 0.00	\$ 0.00	\$ 0.00
6018	Less Rear Receiver Hitch	1	\$ 0.00	17.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>Standard Options Total</b>			<b>\$ 0.00</b>		<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>Dealer Attachments/Non-Contract/Open Market</b>							
BM22600	Deluxe Glass Cab	1	\$ 4,443.71	17.00	\$ 755.43	\$ 3,688.28	\$ 3,688.28
BM20414	Heavy-Duty Suspension Kit	1	\$ 195.81	17.00	\$ 33.29	\$ 162.52	\$ 162.52
<b>Dealer Attachments Total</b>			<b>\$ 4,639.52</b>		<b>\$ 788.72</b>	<b>\$ 3,850.80</b>	<b>\$ 3,850.80</b>
<b>Value Added Services Total</b>			<b>\$ 0.00</b>			<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>Total Selling Price</b>			<b>\$ 12,288.52</b>		<b>\$ 2,089.05</b>	<b>\$ 10,199.47</b>	<b>\$ 10,199.47</b>

218



# Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$5,000.00

The respondent's email (**elizabeth-kolcun@esasd.net**) was recorded on submission of this form.

Untitled Section

Untitled Section

**FORM 611**

**EAST STROUDSBURG AREA SCHOOL DISTRICT**  
**Procurement Form**

Name of Requestor \*

Christopher Rossi

Untitled Title

Department \*

Lehman Athletics

Building \*

Lehman

220

What service or item are you requesting \*

Ice Machine for Lehman Athletics

Why are you requesting the service or item \*

The current machine is broke and not able to be repaired

Suggested replacement \*

Manitowoc iYT 1200W-261 water-cooled, 230V, 1ph and Manitowoc D-570 storage bin

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

Cost Estimate: If over \$5,000, were three (3) quotes obtained? If yes, Please list the vendor's information and quoted amount. \*

Commercial Refrigeration #5228

What is the total cost of the purchase? \*

\$7047.00

221

Procurement Method: \*

Quote

Request for Proposal (RFP)

Bid

Other: \_\_\_\_\_

Was this purchase budgeted? \*

No ▼

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

Yes

Pennsylvania State Contract

COSTARS

Keystone Purchasing Network

PEPPM National Contract Program (Technology Bidding and Purchasing)

US Communities

NO

222

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

PAOAGHIC REG #004313 PENNA COSTARS 36-11

Which Fund will be charged? \*

10

What account will be charged \*

10-3250-762-000-20-518-550-000-5000

Selection of the winning proposal, was the lowest price selected? If not, please explain why and the process of selecting the vendor. \*

Commercial Refrigeration is COSTARS and we ordered the North ice machine from them

Any additional information you would like to provide.

We maybe could get reimbursed from St. Luke's since this is for the athletic trainers to use

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Google Forms

223



**SALES AGREEMENT**  
**COMMERCIAL REFRIGERATION OF HARRISBURG, INC.**  
 7841 Witmer Drive Harrisburg, Pennsylvania 17111  
**Phone (717) 564-2034 Fax (717) 564-4540**  
 PAOAGHIC Reg. # 004313 PENNA. COSTARS 36-11  
 www.crhinc.com



PROPOSAL SUBMITTED TO Lisa Kolcun, District Athletic Secretary	PHONE (570) 424-8500 X 10501	EMAIL Elizabeth-kolcun@esasd.net	DATE 8/20/2021	Page 1 of 1
---	---------------------------------	-------------------------------------	-------------------	-------------

JOB INFORMATION: EAST STROUDSBURG NORTH HIGH SCHOOL – ATHLETIC DEPARTMENT  
 ADDRESS: Bushkill Falls Road Bushkill, PA 18324

Commercial Refrigeration of Harrisburg, Inc. will provide the following equipment:

- (1) MANITOWOC iYT 1200W-261 water-cooled, 230v, 1ph (up to 1200# of ice per 24 hours)
- (1) MANITOWOC D-570 STORAGE BIN

**PRICE \$7,047.00 TOTAL, DROPPED OFF IN CARTONS**

**EQUIPMENT WARRANTY:**

**3-YEARS MANITOWOC PARTS AND LABOR, PLUS 5 YEAR COMPRESSOR PART**

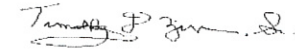
LEAD TIME: MANITOWOC ESTIMATING 1 MONTH TO FILL BACKORDERS.

By others: Permits, inspections, applications and any associated fees.

PRICES GOOD FOR 15 DAYS FROM DATE OF QUOTATION. PRICES SUBJECT TO CHANGE AFTER THAT DATE DUE TO MARKET VOLATILITY. A SIGNED AGREEMENT WILL LOCK YOU INTO CURRENT PRICING.

**TERMS: SIGNED AGREEMENT. UPON RECEIPT OF INVOICE**

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance. **NOTICE: You, the buyer, may cancel this transaction at any time prior to midnight of the third business day after the date of this transaction. Cancellation must be done in writing.**

Authorized Signature   
 Timothy D. Zimmerman, Sr.  
 Sales Manager/Maintenance Coordinator  
 Note: This proposal may be  
 Withdrawn by us if not accepted within 15 days.

**Acceptance of Proposal** – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. **Date of Acceptance** \_\_\_\_\_

Signature \_\_\_\_\_

Signature \_\_\_\_\_

224

# Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$5,000.00

The respondent's email ([craig-neiman@esasd.net](mailto:craig-neiman@esasd.net)) was recorded on submission of this form.

Untitled Section

Untitled Section

FORM **611**

**EAST STROUDSBURG AREA SCHOOL DISTRICT**

**Procurement Form**

Name of Requestor \*

Craig Neiman

Untitled Title

Department \*

Administrative Services

Building \*

Admin Building

225

What service or item are requesting \*

Dude Solutions Inventory Direct and Technology Essentials - Incident

Why are you requesting the service or item \*

Annual contract renewal

Suggested replacement \*

Old contract

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

Current software

Cost Estimate: if over \$5,000, were three (3) quotes obtained? If yes, please list the vendor's information and quoted amount. \*

No - Current software renewal

What is the total cost of the purchase? \*

\$7,946.56 for fiscal 2021-22

224

Procurement Method: \*

Quote Received only one Proposal

Request for Proposal (RFP)

Bid

Other: \_\_\_\_\_

Was this purchase budgeted? \*

Yes ▼

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

Yes

Pennsylvania State Contract

COSTARS

Keystone Purchasing Network

PEPPM National Contract Program (Technology Bidding and Purchasing)

US Communities

No

227

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

KPN-A-201912-06

Which Fund will be charged? \*

10 ▼

What account will be charged? \*

10-2840-650-000-00-000-022-000-0000

Selection of the winning proposal, was the lowest price selected? If not, please explain why and the process of selecting the vendor. \*

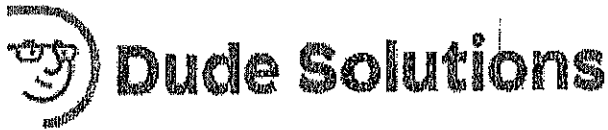
Current software provider

Any additional information you would like to provide.

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228



**Invoice**

Tax ID: 56-2174429  
Phone: 877-639-3833 (DUDE)  
Email: accountsreceivable@dudesolutions.com

Invoice #: INV-90677  
Invoice Currency: USD  
Invoice Date: 05/07/2021  
Terms: Net 30  
Due Date: 06/06/2021  
Client ID: 3370

**Please note our new Remittance Address below.**

**Bill To:**  
East Stroudsburg Area School District  
Eric Forsyth  
50 Vine Street  
East Stroudsburg, PA 18301  
US

**Ship To:**  
East Stroudsburg Area School District  
Eric Forsyth  
50 Vine Street  
East Stroudsburg, PA 18301  
US

PO #:  
Reference: KPN Contract # KPN-A-201912-06

Description	Start Date	End Date	Qty	Unit Price	Amount
InventoryDirect East Stroudsburg Area School District	07/01/2021	06/30/2022	1	\$3,707.87	\$3,707.87
TechnologyEssentials - Incident East Stroudsburg Area School District	07/01/2021	06/30/2022	1	\$4,238.69	\$4,238.69
SUBTOTAL					\$7,946.56
Sales Tax					\$0.00
TOTAL					\$7,946.56
TOTAL APPLIED					\$0.00
TOTAL DUE					\$7,946.56

[Need a copy of our W-9? Click here to get a copy from our SharePoint site.](#)

[Have questions regarding your invoice? Click here to see our video.](#)

**TO PAY BY CHECK**  
Dude Solutions, Inc  
P.O. Box 936580  
Atlanta, GA 31193-6580

**TO PAY BY ACH/WIRE**  
Wells Fargo Bank, N.A.  
420 Montgomery St.  
San Francisco, CA 94104  
Account #: 4490322294  
Routing #: 121000248  
Swift: WFBIUS6S

**TO PAY BY CREDIT CARD**  
Call 877-639-3833 (DUDE)

This Invoice and its Services are governed by the terms of the Dude Solutions, Inc. Subscription Agreement found at <https://www.dudesolutions.com/terms> ("Terms"), unless Subscriber has a separate written agreement executed by Dude Solutions, Inc. ("DSI") for the Services, in which case the separate written agreement will govern. Acceptance is expressly limited to these Terms. Any additional or different terms proposed by Subscriber (including, without limitation, any terms contained in any Subscriber purchase order) are objected to and rejected and will be deemed a material alteration hereof.

229

HoverCam Document Cameras

**A. Why are you requesting the service/needs?**

**Why:** We surveyed all elementary school teachers regarding the HoverCams we have deployed. Twenty-Nine (29) have older HoverCams that will not work with the new Macs. Thirty-two (32) do not have HoverCams. We also want to purchase twelve (12) spares – 2 per elementary school.

**Need:** HoverCams all students in person or remotely to see what the teacher is displaying. They will be used to guide instruction for both brick/mortar and remote/ESACA students.

**Suggested replacement:** HoverCam Solo 8 Plus as specified.

**B. Cost Estimate: if over \$5,000, were 3 quotes obtained? If yes, please list the vendors and the amounts.** No. CDW-G, SHI, and Visual Sound were contacted for quotes and we received only responses from CDW-G and Visual Sound.

- Visual Sound - \$25,112.00
- CDW-G - \$28,178.00

**C. Procurement Method:**

- Three vendors were solicited to provide quotes as per the specs of the document camera.

**D. Funds account to be charged for Procurement (Was this purchase budgeted?)**

- ESSERS III Grant
- Fund 10
- Account #10-1110-650-990-00-000-000-8744

**E. Selection of winning proposal**

- Visual Sound
- \$25,112.00
- Pricing per COSTARS contract #003-034-023



The Source for Audio Visual Solutions!®

Attention: Brian Borosh  
Company: East Stroudsburg Area Sch Dist  
Address: 50 Vine Street  
East Stroudsburg, PA 18301

Proposal #: 21-2705  
Description: HoverCam Solo8 Plus Doc Cams  
Prepared By: Dana Whitsel  
Date: 9/29/2021

Phone: (570) 424-8500  
Email: brian-borosh@esasd.net

Itm	Manufacturer	Qty	Model	Description	Contract #	MSRP	% Disc	Unit Price	Extension
1	HoverCam	73	HCS8+	Solo 8 Plus (PC & Mac Only) - 13 MP, true 4K output, USB 3.0, 120 fps, slow motion & time-lapse recording	Non-Contract	\$493.00		\$344.00	\$25,112.00

Equipment Total \$25,112.00  
Plus Applicable Taxes

**Notes:**

**Terms & Conditions**

**Payment Terms:** Net 45  
**Contract:** COSTARS-034-023  
**Delivery:** 5-15 Working Days ARO  
**FOB Point:** Destination  
**Freight Terms:** Free Freight per COSTARS-034-023 Contract  
**Prices:** Valid 30 Days  
**Taxes:** Subject to sales tax if applicable, tax exempt form must be on file.  
**Credit Card:** If Payment is made by credit card, then a 3% surcharge will be added at the time of processing per COSTARS-034-023 Contract  
**Terms Return Policy:** All product returns are subject to a restock fee. All returns must include a Return Authorization (RA) number provided by Visual Sound. All items must be returned in original factory sealed cartons with all original packing materials and accessories. Shipping and handling charges will be added to the restock fee. Custom assembled or manufactured items are non-refundable, non-returnable. Consumables such as projection lamps, cables, connectors, and software are non-refundable, non-returnable.

Dana Whitsel  
(P) 717-516-1417  
[dwhitsel@visualsound.com](mailto:dwhitsel@visualsound.com)

The above quotation is accepted on the prices, terms and conditions set forth herein. Please return signed agreement with your Purchase Order via fax or email. For credit card orders please contact your Account Manager.

Customer's Corporate Name

Purchase Order Number

Authorized Signature

Date Signed

231



A black HoverCam Solo 8 Plus document camera is positioned on a white desk. The camera has a long, adjustable arm with a red circular accent at the joint. The base of the camera features a control panel with several buttons and the text "SOLO8". The background is a blurred classroom with students at desks.

# HoverCam<sup>®</sup> Solo 8Plus

Simply the Best  
USB Document Camera  
for in-classroom or distance teaching



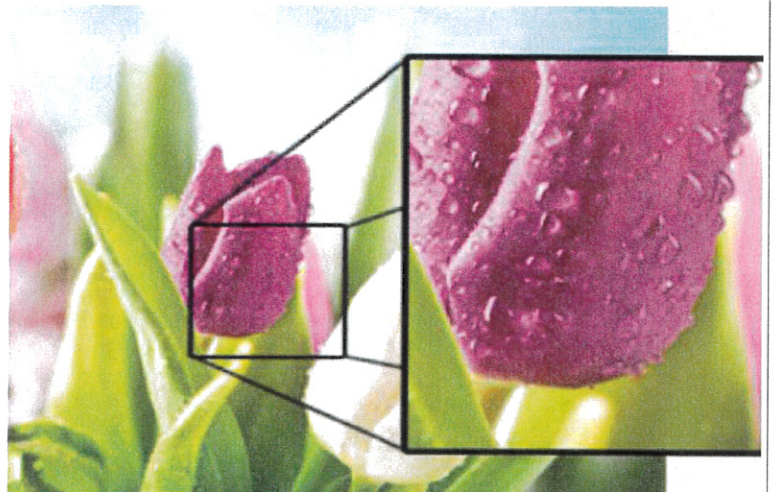
**Record HD video at 30 fps without lag or delay** saving it directly to the computer, which is easy for teachers to share with students (just drag and drop the video file into Google Classroom, your LMS, etc). It's a video and lesson recorder that includes a microphone to capture sound.

**Screen recording, including picture-in-picture** (if you want to show your talking head which many K-6 teachers appreciate) while narrating a lesson with camera video images, websites, PowerPoint Slides, voice recording and annotation. It's a lesson recorder.



**Works with leading interactive whiteboard packages**, such as SMART Notebook or Promethean. "Slingshot" the camera image into any whiteboard software, email, document, any program with just one click without leaving the program.

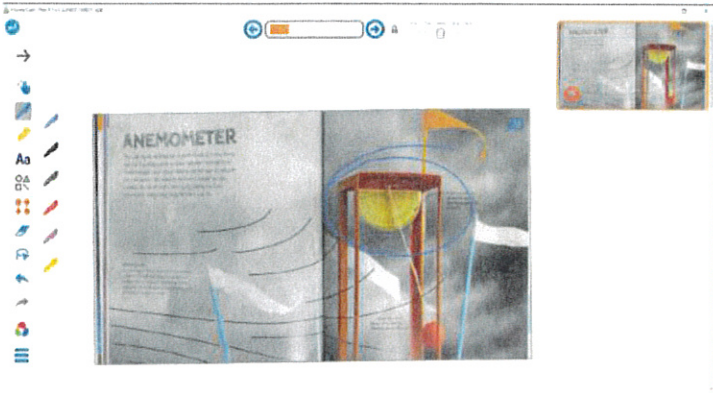
**Lossless zoom using our ASR (Adaptive Sensor Resolution)** image processing techniques to zoom without loss of quality. HoverCam pioneered and patented ASR Zoom to achieve the equivalent of lossless optical zoom. This eliminates the need for expensive and bulky lenses while making the zooming and panning operation highly responsive and easy to use.



**Scan multiple pages into a single PDF file.** (It's a scanner). Motion sensor scanning; motion sensor photography.

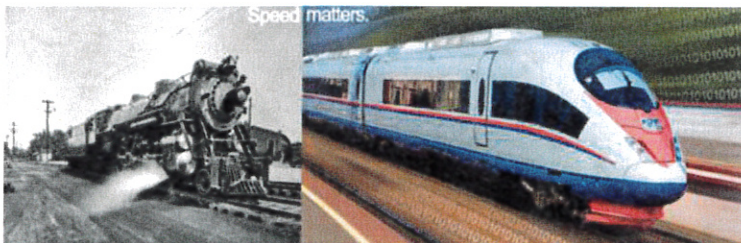


**Includes "time-lapse" and "slow motion"** video recording useful for science classes.



Includes “whiteboard software” for common whiteboard functions, and “annotation software” to annotate over any image, live video, or recording you make.

**A perfect distance learning tool** that’s compatible with video conferencing programs like Zoom, Skype, Google Hangouts, and more. It has better image quality and versatility than a webcam. Learn more at [hovercam.com/distancelearning](https://www.hovercam.com/distancelearning)



**True 4K resolution @ 30 fps**, 1080p @ 60 fps, or “Warp Speed” mode (720p @ 120 fps). Achieves image clarity over USB 3.0 that’s better than most traditional document cameras over HDMI.



**MSI install package available** for district wide software deployment.



**Small footprint.**

**Sturdy, metal construction.**

**Pivoting camera head to capture almost any direction.**

**Just one USB cable** from document camera to computer. No power cable or extra cable for loop-through required. Easily switch between camera image and computer image with a mouse.

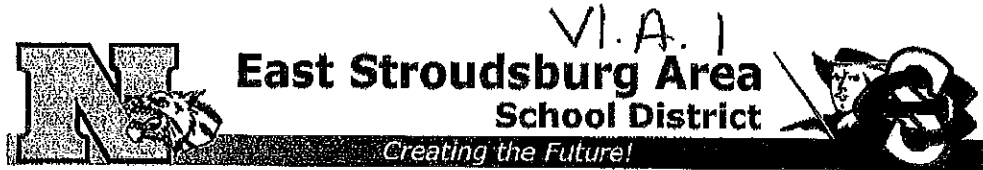
**And free software upgrades.**

For more information, please visit [www.hovercam.com](http://www.hovercam.com)

or

Contact HoverCam Sales: [sales@hovercam.com](mailto:sales@hovercam.com)

234



**Carl T. Secor Administration Center**  
50 Vine Street  
East Stroudsburg, PA 18301  
Phone: (570) 424-8500 - Fax (570) 424-5646  
www.esasd.net

Dr. William Vitulli  
Assistant Superintendent for  
District Programs

Mr. Brian D. Baddick  
Assistant Superintendent for  
Pupil Services

**Dr. William R. Riker**  
**Superintendent**

Mr. Craig D. Neiman  
Chief Financial Officer

Mr. Tim Sample  
Vice President and General Manager  
Mid-Atlantic Region  
Trane U.S. Inc.  
3909 Tecport drive  
Harrisburg, PA 17111

Dear Mr. Sample:

In order to facilitate the District's requested installation schedule for a Trane Comprehensive Solution, the District requests Trane to complete the Engineering design process for the HVAC system replacement project. The project will incorporate various improvement measures as identified and discussed with District leadership, including the replacement of the existing system with a modern heating, air conditioning and ventilation system with Indoor Environmental Quality (IEQ) Improvements at Bushkill Elementary School. Consequently, upon Trane's written acceptance below, this letter serves as the authorization by the District for Trane to start the evaluation at Bushkill Elementary School. The scope of services is listed in the Attachment 1 - Pre-Authorization Scope of Work.

The District and Trane will enter into a Contract Agreement within thirty (30) days of delivery of the entire Agreement by Trane to the District for the scope of work described above. However, in the event the district does not enter into the Agreement within the thirty (30) days day period, the district agrees to pay Trane the price of the engineering and related services performed by Trane in the amount of **\$19,771.00**. All amounts payable hereunder shall be paid net 10 days date from the date of invoice.

The district agrees that, except as modified herein, the services performed by Trane pursuant to this letter will be performed in accordance with the terms and conditions of the Agreement.

Sincerely,  
East Stroudsburg Area School District

Acceptance by Trane

By: \_\_\_\_\_  
Customer Representative Name  
Its: Title of Customer Representative

By: \_\_\_\_\_  
Mr. Tim Sample  
Vice President and General Manager,  
Mid-Atlantic Region

Dated: \_\_\_\_\_ Dated: \_\_\_\_\_

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**ATTACHMENT 1 - Pre-Authorization Scope of Work:**

**Mechanical, Electrical and Structural Engineering**

In general terms the proposed project entails replacing and upgrading the building HVAC systems as well as associated utilities for East Stroudsburg Area School District's Bushkill Elementary School. The initial focus for engineering Bushkill ES in preparation of a summer 2022 project.

During the Engineering Review Phase, we will provide the services as listed below.

1. Meet with you and your client to establish study criteria for the project.
2. Review of existing HVAC system documentation.
3. Evaluate unit ventilators and air handling units for the following IEQ Improvements.
  - a. Ability to provide optimal filtration minimum MERV 13 to adhere to ASHRAE guidance
  - b. Ability to provide active dehumidification adhere to ASHRAE guidance
  - c. Ability to provide code required ventilation rates adhere to ASHRAE guidance
  - d. Ability to provide UV in the air handling units adhere to ASHRAE guidance
4. Review of replacement building management system/sequences proposed by you for code compliance.
5. Prepare a final letter report outlining our findings and recommendations.
6. Review the report with you and others you may designate

COVID-19 NATIONAL EMERGENCY CLAUSE

The parties agree that they are entering into this Agreement while the nation is in the midst of a national emergency due to the Covid-19 pandemic ("Covid-19 Pandemic"). With the continued existence of Covid-19 Pandemic and the evolving guidelines and executive orders, It is difficult to determine the impact of the Covid-19 Pandemic on Trane's performance under this Agreement. Consequently, the parties agree as follows:

1. Each party shall use commercially reasonable efforts to perform its obligations under the Agreement and to meet the schedule and completion dates, subject to provisions below.
2. Each party will abide by any federal, state (US), provincial (Canada) or local orders, directives, or advisories regarding the Covid-19 Pandemic with respect to its performance of its obligations under this Agreement and each shall have the sole discretion in determining the appropriate and responsible actions such party shall undertake to so abide or to safeguard its employees, subcontractors, agents and suppliers.
3. Each party shall use commercially reasonable efforts to keep the other party informed of pertinent updates or developments regarding its obligations as the Covid-19 Pandemic situation evolves; and
4. If Trane's performance is delayed or suspended as a result of the Covid-19 Pandemic, Trane shall be entitled to an equitable adjustment to the project schedule and/or the contract price.

**TERMS AND CONDITIONS – COMMERCIAL INSTALLATION**

"Company" shall mean Trane U.S. Inc..

1. **Acceptance; Agreement.** These terms and conditions are an integral part of Company's offer and form the basis of any agreement (the "Agreement") resulting from Company's proposal (the "Proposal") for the commercial goods and/or services described (the "Work"). COMPANY'S TERMS AND CONDITIONS ARE SUBJECT TO PERIODIC CHANGE OR AMENDMENT. The Proposal is subject to acceptance in writing by the party to whom this offer is made or an authorized agent ("Customer") delivered to Company within 30 days from the date of the Proposal. If Customer accepts the Proposal by placing an order, without the addition of any other terms and conditions of sale or any other modification, Customer's order shall be deemed acceptance of the Proposal subject to Company's terms and conditions. If Customer's order is expressly conditioned upon Company's acceptance or assent to terms and/or conditions other than those expressed herein, return of such order by Company with Company's terms and conditions attached or referenced serves as Company's notice of objection to Customer's terms and as Company's counter-offer to provide Work in accordance with the Proposal and the Company terms and conditions. If Customer does not reject or object in writing to Company within 10 days, Company's counter-offer will be deemed accepted. Customer's acceptance of the Work by Company will in any event constitute an acceptance by Customer of Company's terms and conditions. This Agreement is subject to credit approval by Company. Upon disapproval of credit, Company may delay or suspend performance or, at its option, renegotiate prices and/or terms and conditions with Customer. If Company and Customer are unable to agree on such revisions, this Agreement shall be cancelled without any liability, other than Customer's obligation to pay for Work rendered by Company to the date of cancellation.

2. **Connected Services.** In addition to these terms and conditions, the Connected Services Terms of Service ("Connected Services Terms"), available at <https://www.trane.com/TraneConnectedServicesTerms>, as updated from time to time, are incorporated herein by reference and shall apply to the extent that Company provides Customer with Connected Services, as defined in the Connected Services Terms.

3. **Pricing and Taxes.** Unless otherwise noted, the price in the Proposal includes standard ground transportation and, if required by law, all sales, consumer, use and similar taxes legally enacted as of the date hereof for equipment and material installed by Company. Tax exemption is contingent upon Customer furnishing appropriate certificates evidencing Customer's tax exempt status. Company shall charge Customer additional costs for bonds agreed to be provided. Equipment sold on an uninstalled basis and any taxable labor/labour do not include sales tax and taxes will be added. Following acceptance without addition of any other terms and condition of sale or any other modification by Customer, the prices stated are firm provided that notification of release for immediate production and shipment is received at the factory not later than 3 months from order receipt. If such release is received later than 3 months from order receipt date, prices will be increased a straight 1% (not compounded) for each one-month period (or part thereof) beyond the 3 month firm price period up to the date of receipt of such release. If such release is not received within 6 months after date of order receipt, the prices are subject to renegotiation, or at Company's option, the order will be cancelled. Any delay in shipment caused by Customer's actions will subject prices to increase equal to the percentage increase in list prices during that period of delay and Company may charge Customer with incurred storage fees.

4. **Exclusions from Work.** Company's obligation is limited to the Work as defined and does not include any modifications to the Work site under the Americans With Disabilities Act or any other law or building code(s). In no event shall Company be required to perform work Company reasonably believes is outside of the defined Work without a written change order signed by Customer and Company.

5. **Performance.** Company shall perform the Work in accordance with industry standards generally applicable in the area under similar circumstances as of the time Company performs the Work. Company may refuse to perform any Work where working conditions could endanger property or put at risk the safety of persons. Unless otherwise agreed to by Customer and Company, at Customer's expense and before the Work begins, Customer will provide any necessary access platforms, catwalks to safely perform the Work in compliance with OSHA or state industrial safety regulations.

6. **Payment.** Customer shall pay Company's invoices within net 30 days of invoice date. Company may invoice Customer for all equipment or material furnished, whether delivered to the installation site or to an off-site storage facility and for all Work performed on-site or off-site. No retention shall be withheld from any payments except as expressly agreed in writing by Company, in which case retention shall be reduced per the contract documents and released no later than the date of substantial completion. Under no circumstances shall any retention be withheld for the equipment portion of the order. If payment is not received as required, Company may suspend performance and the time for completion shall be extended for a reasonable period of time not less than the period of suspension. Customer shall be liable to Company for all reasonable shutdown, standby and start-up costs as a result of the suspension. Company reserves the right to add to any account outstanding for more than 30 days a service charge equal to 1.5% of the principal amount due at the end of each month. Customer shall pay all costs (including attorneys' fees) incurred by Company in attempting to collect amounts due and otherwise enforcing these terms and conditions. If requested, Company will provide appropriate lien waivers upon receipt of payment. Customer agrees that, unless Customer makes payment in advance, Company will have a purchase money security interest in all equipment from Company to secure payment in full of all amounts due Company and its order for the equipment, together with these terms and conditions, form a security agreement. Customer shall keep the equipment free of all taxes and encumbrances, shall not remove the equipment from its original installation point and shall not assign or transfer any interest in the equipment until all payments due Company have been made.

7. **Time for Completion.** Except to the extent otherwise expressly agreed in writing signed by an authorized representative of Company, all dates provided by Company or its representatives for commencement, progress or completion are estimates only. While Company shall use commercially reasonable efforts to meet such estimated dates, Company shall not be responsible for any damages for its failure to do so.

8. **Access.** Company and its subcontractors shall be provided access to the Work site during regular business hours, or such other hours as may be requested by Company and acceptable to the Work site owner or tenant for the performance of the Work, including sufficient areas for staging, mobilization, and storage. Company's access to correct any emergency condition shall not be restricted. Customer grants to Company the right to remotely connect (via phone modem, internet or other agreed upon means) to Customer's building automation system (BAS) and/or HVAC equipment to view, extract, or otherwise collect and retain data from the BAS, HVAC equipment, or other building systems, and to diagnose and remotely make repairs at Customer's request.

9. **Completion.** Notwithstanding any other term or condition herein, when Company informs Customer that the Work has been completed, Customer shall inspect the Work in the presence of Company's representative, and Customer shall either (a) accept the Work in its entirety in writing, or (b) accept the Work in part and specifically identify, in writing, any exception items. Customer agrees to re-inspect any and all excepted items as soon as Company informs Customer that all such excepted items have been completed. The initial acceptance inspection shall take place within ten (10) days from the date when Company informs Customer that the Work has been completed. Any subsequent re-inspection of excepted items shall take place within five (5) days from the date when Company informs Customer that

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238

the excepted items have been completed. Customer's failure to cooperate and complete any of said inspections within the required time limits shall constitute complete acceptance of the Work as of ten (10) days from date when Company informs Customer that the Work, or the excepted items, if applicable, has/have been completed.

**10. Permits and Governmental Fees.** Company shall secure (with Customer's assistance) and pay for building and other permits and governmental fees, licenses, and inspections necessary for proper performance and completion of the Work which are legally required when bids from Company's subcontractors are received, negotiations thereon concluded, or the effective date of a relevant Change Order, whichever is later. Customer is responsible for necessary approvals, easements, assessments and charges for construction, use or occupancy of permanent structures or for permanent changes to existing facilities. If the cost of such permits, fees, licenses and inspections are not included in the Proposal, Company will invoice Customer for such costs.

**11. Utilities During Construction.** Customer shall provide without charge to Company all water, heat, and utilities required for performance of the Work.

**12. Concealed or Unknown Conditions.** In the performance of the Work, if Company encounters conditions at the Work site that are (i) subsurface or otherwise concealed physical conditions that differ materially from those indicated on drawings expressly incorporated herein or (ii) unknown physical conditions of an unusual nature that differ materially from those conditions ordinarily found to exist and generally recognized as inherent in construction activities of the type and character as the Work, Company shall notify Customer of such conditions promptly, prior to significantly disturbing same. If such conditions differ materially and cause an increase in Company's cost of, or time required for, performance of any part of the Work, Company shall be entitled to, and Customer shall consent by Change Order to, an equitable adjustment in the Contract Price, contract time, or both.

**13. Pre-Existing Conditions.** Company is not liable for any claims, damages, losses, or expenses, arising from or related to conditions that existed in, on, or upon the Work site before the Commencement Date of this Agreement ("Pre-Existing Conditions"), including, without limitation, damages, losses, or expenses involving Pre-Existing Conditions of building envelope issues, mechanical issues, plumbing issues, and/or indoor air quality issues involving mold/mould and/or fungi. Company also is not liable for any claims, damages, losses, or expenses, arising from or related to work done by or services provided by individuals or entities that are not employed by or hired by Company.

**14. Asbestos and Hazardous Materials.** Company's Work and other services in connection with this Agreement expressly excludes any identification, abatement, cleanup, control, disposal, removal or other work connected with asbestos, polychlorinated biphenyl ("PCB"), or other hazardous materials (hereinafter, collectively, "Hazardous Materials"). Customer warrants and represents that, except as set forth in a writing signed by Company, there are no Hazardous Materials on the Work site that will in any way affect Company's Work and Customer has disclosed to Company the existence and location of any Hazardous Materials in all areas within which Company will be performing the Work. Should Company become aware of or suspect the presence of Hazardous Materials, Company may immediately stop work in the affected area and shall notify Customer. Customer will be exclusively responsible for taking any and all action necessary to correct the condition in accordance with all applicable laws and regulations. Customer shall be exclusively responsible for and, to the fullest extent permitted by law, shall indemnify and hold harmless Company (including its employees, agents and subcontractors) from and against any loss, claim, liability, fees, penalties, injury (including death) or liability of any nature, and the payment thereof arising out of or relating to any Hazardous Materials on or about the Work site, not brought onto the Work site by Company. Company shall be required to resume performance of the Work in the affected area only in the absence of Hazardous Materials or when the affected area has been rendered harmless. In no event shall Company be obligated to transport or handle Hazardous Materials, provide any notices to any governmental agency, or examine the Work site for the presence of Hazardous Materials.

**15. Force Majeure.** Company's duty to perform under this Agreement is contingent upon the non-occurrence of an Event of Force Majeure. If Company shall be unable to carry out any material obligation under this Agreement due to an Event of Force Majeure, this Agreement shall at Company's election (i) remain in effect but Company's obligations shall be suspended until the uncontrollable event terminates or (ii) be terminated upon 10 days notice to Customer, in which event Customer shall pay Company for all parts of the Work furnished to the date of termination. An "Event of Force Majeure" shall mean any cause or event beyond the control of Company. Without limiting the foregoing, "Event of Force Majeure" includes: acts of God; acts of terrorism, war or the public enemy; flood; earthquake; tornado; storm; fire; civil disobedience; pandemic insurrections; riots; labor/labour disputes; labor/labour or material shortages; sabotage; restraint by court order or public authority (whether valid or invalid), and action or non-action by or inability to obtain or keep in force the necessary governmental authorizations, permits, licenses, certificates or approvals if not caused by Company; and the requirements of any applicable government in any manner that diverts either the material or the finished product to the direct or indirect benefit of the government.

**16. Customer's Breach.** Each of the following events or conditions shall constitute a breach by Customer and shall give Company the right, without an election of remedies, to terminate this Agreement or suspend performance by delivery of written notice: (1) Any failure by Customer to pay amounts when due; or (2) any general assignment by Customer for the benefit of its creditors, or if Customer becomes bankrupt or insolvent or takes the benefit of any statute for bankrupt or insolvent debtors, or makes or proposes to make any proposal or arrangement with creditors, or if any steps are taken for the winding up or other termination of Customer or the liquidation of its assets, or if a trustee, receiver, or similar person is appointed over any of the assets or interests of Customer; (3) Any representation or warranty furnished by Customer in this Agreement is false or misleading in any material respect when made; or (4) Any failure by Customer to perform or comply with any material provision of this Agreement. Customer shall be liable to Company for all Work furnished to date and all damages sustained by Company (including lost profit and overhead).

**17. Indemnity.** To the fullest extent permitted by law, Company and Customer shall indemnify, defend and hold harmless each other from any and all claims, actions, costs, expenses, damages and liabilities, including reasonable attorneys' fees, resulting from death or bodily injury or damage to real or tangible personal property, to the extent caused by the negligence or misconduct of their respective employees or other authorized agents in connection with their activities within the scope of this Agreement. Neither party shall indemnify the other against claims, damages, expenses or liabilities to the extent attributable to the acts or omissions of the other party. If the parties are both at fault, the obligation to indemnify shall be proportional to their relative fault. The duty to indemnify will continue in full force and effect, notwithstanding the expiration or early termination hereof, with respect to any claims based on facts or conditions that occurred prior to expiration or termination.

**18. Limitation of Liability.** NOTWITHSTANDING ANYTHING TO THE CONTRARY, IN NO EVENT SHALL COMPANY BE LIABLE FOR ANY SPECIAL, INCIDENTAL, INDIRECT CONSEQUENTIAL, OR PUNITIVE OR EXEMPLARY DAMAGES (INCLUDING WITHOUT LIMITATION BUSINESS INTERRUPTION, LOST DATA, LOST REVENUE, LOST PROFITS, LOST DOLLAR SAVINGS, OR LOST ENERGY USE SAVINGS, EVEN IF A PARTY HAS BEEN ADVISED OF SUCH POSSIBLE DAMAGES OR IF SAME WERE REASONABLY FORESEEABLE AND REGARDLESS OF WHETHER THE CAUSE OF ACTION IS FRAMED IN CONTRACT, NEGLIGENCE, ANY OTHER TORT, WARRANTY, STRICT LIABILITY, OR PRODUCT LIABILITY). In no event will Company's liability in connection with the provision of products or services or otherwise under this Agreement exceed the entire amount paid to Company by Customer under this Agreement.

**19. COVID-19 LIMITATION ON LIABILITY**

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239



The transmission of COVID-19 may occur in a variety of ways and circumstances, many of the aspects of which are currently not known. HVAC systems, products, services and other offerings have not been tested for their effectiveness in reducing the spread of COVID-19, including through the air in closed environments. **IN NO EVENT WILL TRANE BE LIABLE UNDER THIS AGREEMENT OR OTHERWISE FOR ANY ACTION OR CLAIM, WHETHER BASED ON WARRANTY, CONTRACT, TORT OR OTHERWISE, FOR ANY BODILY INJURY (INCLUDING DEATH) OR ANY OTHER LIABILITIES, DAMAGES OR COSTS RELATED TO COVID-19 (INCLUDING THE SPREAD, TRANSMISSION OR CONTAMINATION THEREOF) (COLLECTIVELY, "COVID-19 LIABILITIES") AND CUSTOMER HEREBY EXPRESSLY RELEASES TRANE FROM ANY SUCH COVID-19 LIABILITIES.**

**20. Patent Indemnity.** Company shall protect and indemnify Customer from and against all claims, damages, judgments and loss arising from infringement or alleged infringement of any United States patent by any of the goods manufactured by Company and delivered hereunder, provided that in the event of suit or threat of suit for patent infringement, Company shall promptly be notified and given full opportunity to negotiate a settlement. Company does not warrant against infringement by reason of Customer's design of the articles or the use thereof in combination with other materials or in the operation of any process. In the event of litigation, Customer agrees to reasonably cooperate with Company. In connection with any proceeding under the provisions of this Section, all parties concerned shall be entitled to be represented by counsel at their own expense.

**21. Limited Warranty.** Company warrants for a period of 12 months from the date of substantial completion ("Warranty Period") commercial equipment manufactured and installed by Company against failure due to defects in material and manufacture and that the labor/labour furnished is warranted to have been properly performed (the "Limited Warranty"). Trane equipment sold on an uninstalled basis is warranted in accordance with Company's standard warranty for supplied equipment. **Product manufactured by Company that includes required startup and is sold in North America will not be warranted by Company unless Company performs the product start-up.** Substantial completion shall be the earlier of the date that the Work is sufficiently complete so that the Work can be utilized for its intended use or the date that Customer receives beneficial use of the Work. If such defect is discovered within the Warranty Period, Company will correct the defect or furnish replacement equipment (or, at its option, parts therefor) and, if said equipment was installed pursuant hereto, labor/labour associated with the replacement of parts or equipment not conforming to this Limited Warranty. Defects must be reported to Company within the Warranty Period. Exclusions from this Limited Warranty include damage or failure arising from: wear and tear; corrosion, erosion, deterioration; Customer's failure to follow the Company-provided maintenance plan; refrigerant not supplied by Trane; and modifications made by others to Company's equipment. Company shall not be obligated to pay for the cost of lost refrigerant. Notwithstanding the foregoing, all warranties provided herein terminate upon termination or cancellation of this Agreement. No warranty liability whatsoever shall attach to Company until the Work has been paid for in full and then said liability shall be limited to the lesser of Company's cost to correct the defective Work and/or the purchase price of the equipment shown to be defective. Equipment, material and/or parts that are not manufactured by Company are not warranted by Company and have such warranties as may be extended by the respective manufacturer. **THE WARRANTY AND LIABILITY SET FORTH IN THIS AGREEMENT ARE IN LIEU OF ALL OTHER WARRANTIES AND LIABILITIES, WHETHER IN CONTRACT OR IN NEGLIGENCE, EXPRESS OR IMPLIED, IN LAW OR IN FACT, INCLUDING IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE AND/OR OTHERS ARISING FROM COURSE OF DEALING OR TRADE. COMPANY MAKES NO REPRESENTATION OR WARRANTY OF ANY KIND, INCLUDING WARRANTY OF MERCHANTABILITY OR FITNESS FOR PARTICULAR PURPOSE, IS MADE REGARDING PREVENTING, ELIMINATING, REDUCING OR INHIBITING ANY MOLD, FUNGUS, BACTERIA, VIRUS, MICROBIAL GROWTH, OR ANY OTHER CONTAMINANTS (INCLUDING COVID-19 OR ANY SIMILAR VIRUS) (COLLECTIVELY, "CONTAMINANTS"), WHETHER INVOLVING OR IN CONNECTION WITH EQUIPMENT, ANY COMPONENT THEREOF, SERVICES OR OTHERWISE. IN NO EVENT SHALL TRANE HAVE ANY LIABILITY FOR THE PREVENTION, ELIMINATION, REDUCTION OR INHIBITION OF THE GROWTH OR SPREAD OF SUCH CONTAMINANTS INVOLVING OR IN CONNECTION WITH ANY EQUIPMENT, ANY COMPONENT THEREOF, SERVICES OR OTHERWISE AND CUSTOMER HEREBY SPECIFICALLY ACKNOWLEDGES AND AGREES THERETO.**

**22. Insurance.** Company agrees to maintain the following insurance while the Work is being performed with limits not less than shown below and will, upon request from Customer, provide a Certificate of evidencing the following coverage:

Commercial General Liability	\$2,000,000 per occurrence
Automobile Liability	\$2,000,000 CSL
Workers Compensation	Statutory Limits

If Customer has requested to be named as an additional insured under Company's insurance policy, Company will do so but only subject to Company's manuscript additional insured endorsement under its primary Commercial General Liability policies. In no event does Company waive its right of subrogation.

**23. Commencement of Statutory Limitation Period.** Except as to warranty claims, as may be applicable, any applicable statutes of limitation for acts or failures to act shall commence to run, and any alleged cause of action stemming therefrom shall be deemed to have accrued, in any and all events not later than the last date that Company or its subcontractors physically performed work on the project site.

**24. General.** Except as provided below, to the maximum extent provided by law, this Agreement is made and shall be interpreted and enforced in accordance with the laws of the state or province in which the Work is performed, without regard to choice of law principles which might otherwise call for the application of a different state's or province's law. Any dispute arising under or relating to this Agreement that is not disposed of by agreement shall be decided by litigation in a court of competent jurisdiction located in the state or province in which the Work is performed. Any action or suit arising out of or related to this Agreement must be commenced within one year after the cause of action has accrued. To the extent the Work site is owned and/or operated by any agency of the Federal Government, determination of any substantive issue of law shall be according to the Federal common law of Government contracts as enunciated and applied by Federal judicial bodies and boards of contract appeals of the Federal Government. This Agreement contains all of the agreements, representations and understandings of the parties and supersedes all previous understandings, commitments or agreements, oral or written, related to the subject matter hereof. This Agreement may not be amended, modified or terminated except by a writing signed by the parties hereto. No documents shall be incorporated herein by reference except to the extent Company is a signatory thereon. If any term or condition of this Agreement is invalid, illegal or incapable of being enforced by any rule of law, all other terms and conditions of this Agreement will nevertheless remain in full force and effect as long as the economic or legal substance of the transaction contemplated hereby is not affected in a manner adverse to any party hereto. Customer may not assign, transfer, or convey this Agreement, or any part hereof, or its right, title or interest herein, without the written consent of the Company. Subject to the foregoing, this Agreement shall be binding upon and inure to the benefit of Customer's permitted successors and assigns. This Agreement may be executed in several counterparts, each of which when executed shall be deemed to be an original, but all together shall constitute but one and the same Agreement. A fully executed facsimile copy hereof or the several counterparts shall suffice as an original.

**25. Equal Employment Opportunity/Affirmative Action Clause.** Company is a federal contractor that complies fully with Executive Order 11246, as amended, and the applicable regulations contained in 41 C.F.R. Parts 60-1 through 60-60, 29 U.S.C. Section 793 and the applicable regulations contained in 41 C.F.R. Part 60-741; and 38 U.S.C. Section 4212 and the applicable regulations contained in 41 C.F.R. Part 60-250 Executive Order 13496 and Section 29 CFR 471, appendix A to subpart A,

regarding the notice of employee rights in the United States and with Canadian Charter of Rights and Freedoms Schedule B to the Canada Act 1982 [U.K.] 1982, c. 11 and applicable Provincial Human Rights Codes and employment law in Canada.

**26. U.S. Government Work.**

The following provision applies only to direct sales by Company to the US Government. The Parties acknowledge that all items or services ordered and delivered under this Agreement are Commercial Items as defined under Part 12 of the Federal Acquisition Regulation (FAR). In particular, Company agrees to be bound only by those Federal contracting clauses that apply to "commercial" suppliers and that are contained in FAR 52.212-5(e)(1). Company complies with 52.219-8 or 52.219-9 in its service and installation contracting business.

The following provision applies only to indirect sales by Company to the US Government. As a Commercial Item Subcontractor, Company accepts only the following mandatory flow down provisions in effect as of the date of this subcontract: 52.203-19; 52.204-21; 52.204-23; 52.219-8; 52.222-21; 52.222-26; 52.222-35; 52.222-36; 52.222-50; 52.225-26; 52.247-64. If the Work is in connection with a U.S. Government contract, Customer certifies that it has provided and will provide current, accurate, and complete information, representations and certifications to all government officials, including but not limited to the contracting officer and officials of the Small Business Administration, on all matters related to the prime contract, including but not limited to all aspects of its ownership, eligibility, and performance. Anything herein notwithstanding, Company will have no obligations to Customer unless and until Customer provides Company with a true, correct and complete executed copy of the prime contract. Upon request, Customer will provide copies to Company of all requested written communications with any government official related to the prime contract prior to or concurrent with the execution thereof, including but not limited to any communications related to Customer's ownership, eligibility or performance of the prime contract. Customer will obtain written authorization and approval from Company prior to providing any government official any information about Company's performance of the work that is the subject of the Proposal or this Agreement, other than the Proposal or this Agreement.

**27. Limited Waiver of Sovereign Immunity.** If Customer is an Indian tribe (in the U.S.) or a First Nation or Band Council (in Canada), Customer, whether acting in its capacity as a government, governmental entity, a duly organized corporate entity or otherwise, for itself and for its agents, successors, and assigns: (1) hereby provides this limited waiver of its sovereign immunity as to any damages, claims, lawsuit, or cause of action (herein "Action") brought against Customer by Company and arising or alleged to arise out of the furnishing by Company of any product or service under this Agreement, whether such Action is based in contract, tort, strict liability, civil liability or any other legal theory; (2) agrees that jurisdiction and venue for any such Action shall be proper and valid [a] if Customer is in the U.S., in any state or United States court located in the state in which Company is performing this Agreement or [b] if Customer is in Canada, in the superior court of the province or territory in which the work was performed; (3) expressly consents to such Action, and waives any objection to jurisdiction or venue; (4) waives any requirement of exhaustion of tribal court or administrative remedies for any Action arising out of or related to this Agreement; and (5) expressly acknowledges and agrees that Company is not subject to the jurisdiction of Customer's tribal court or any similar tribal forum, that Customer will not bring any action against Company in tribal court, and that Customer will not avail itself of any ruling or direction of the tribal court permitting or directing it to suspend its payment or other obligations under this Agreement. The individual signing on behalf of Customer warrants and represents that such individual is duly authorized to provide this waiver and enter into this Agreement and that this Agreement constitutes the valid and legally binding obligation of Customer, enforceable in accordance with its terms.

1-26.251-10(0720)

Supersedes 1-26.251-10(0620)

# East Stroudsburg Area School District

## Date Range 8/13/21 through 9/10/21

\*  
check # 254137 voided

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
1375	08/20/2021	BOVINO'S PIZZA	LUNCH FOR INTERVIEW COMMITTEE - ADMINISTRATORS	\$ 46.48
1376	08/20/2021	NATIONAL SCHOOL BOARDS ASSOCIATION	2021-22 NSBA Board Membership	\$ 75.00
1377	08/20/2021	NATIONAL SCHOOL BOARDS ASSOCIATION	2021-22 NSBA Board Membership	\$ 4,165.00
1378	08/20/2021	PA SCHOOL BOARDS ASSOCIATION (PSBA)	5 BOARD MEMBERS CONFERENCE FEE	\$ 2,015.00
1379	08/20/2021	PCARD VENDOR	WELCOME LUNCH WITH NEW PRINCIPAL, M. TRILO	\$ 23.46
1380	08/20/2021	HOME DEPOT CREDIT SERVICES	CAFETERIA SUPPLIES - M POSSINGER	\$ 57.88
1381	08/20/2021	WALMART COMMUNITY/GEMB	CAFETERIA SUPPLIES - M POSSINGER	\$ 31.25
254138	08/16/2021	COPE COMMERCIAL FLOORING & INTERIORS, INC	Bushkill Flooring by Cope Commercial	\$ 46,500.00
254139	08/19/2021	MARLENE KIESS	2020 SENIOR REBATE - KIESS, MARLENE	\$ 250.00
254140	08/19/2021	4IMPRIINT, INC	ATHLETICS MENTOR NIGHT KEYCHAINS	\$ 541.95
254141	08/19/2021	ALBERT J WILSON JR	2020 SENIOR REBATE - WILSON, ALBERT	\$ 250.00
254142	08/19/2021	ALBERTA CRAMER	2020 SENIOR REBATE - CRAMER, ALBERTA	\$ 250.00
254143	08/19/2021	AMAZON	3rd grade	\$ 98.37
			4th Grade	\$ 129.58
			Adapted PE Supplies JTL/North/Southern	\$ 4,878.24
			Art	\$ 10.19
			ATHLETICS WINDOW COVERING CLUNG	\$ 56.21
			CREDIT ON PO 22000512	\$ (255.06)
			HSS Life Skills Transition Apartment 101	\$ 466.85
			Retractable Badge Holders for Admin Center Emp	\$ 71.92
			RETURN CREDIT ON PO 22000530	\$ (6.24)
			RETURNED ITEM CREDIT PO 22000530	\$ (6.54)
254144	08/19/2021	ANA M SANCHEZ	Title 1 items - Karin Hogan	\$ 226.20
254145	08/19/2021	BARRY BALDWIN	2020 SENIOR REBATE - SANCHEZ, ANA	\$ 650.00
254146	08/19/2021	BRENDA ROAN	2020 SENIOR REBATE - BALDWIN, BARRY	\$ 500.00
254147	08/19/2021	VARSITY BRANDS HOLDING CO., INC	2020 SENIOR REBATE - ROAN, BRENDA	\$ 500.00
254148	08/19/2021	CATHERINE MILLER	SOUTH CROSS COUNTRY CINCH PACKS	\$ 198.00
254149	08/19/2021	UGI CENTRAL	SOUTH GIRLS TENNIS SUPPLIES	\$ 615.00
			2020 SENIOR REBATE - MILLER, CATHERINE	\$ 500.00
			JM HILL JULY NATURAL GAS LINE 411007277063	\$ 2,113.23
			MAINTENANCE BLDG JULY NATURAL GAS LINE 41100805053	\$ 23.55
254150	08/19/2021	CINTAS CORPORATION #101	SOUTH STADIUM JULY NATURAL GAS LINE 411005507123	\$ 45.34
			CINTAS OPEN ORDER FOR UNIFORMS	\$ 289.92
			Open PO for Cintas - Bushkill	\$ 98.34

242

# East Stroudsburg Area School District

## \* Date Range 9/11/21 through 9/16/21

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
254606	09/16/2021	TRANE U.S. INC.	Inv311908540 HSS Chillers	\$ 629.00
254607	09/16/2021	TREVDAN BUILDING SUPPLY	Inv 285419-001 JMH Principals Office	\$ 200.14
254608	09/16/2021	UNIVERSITY MUSIC SERVICE	SATB Stuart Chapman Hill -Used disc before 9/30 p	\$ 843.32
254609	09/16/2021	US FOODS	US FOODS 2021-2022 INVOICES	\$ 20,306.12
254610	09/16/2021	VEX ROBOTICS INC	vex robotics student supplies	\$ 841.92
254611	09/16/2021	WARREN HILLS REGIONAL BOARD OF EDUCATION	NORTH WRESTLING ENTRY FEE JOHN GOLES INVITATIONAL	\$ 550.00
254612	09/16/2021	WILLIAM VITULLI	Empl Expense claim # 4236.	\$ 106.29
254613	09/16/2021	ZACHARY COLE	Expense claim # 4214.SUMMER 2021 TUITION REIMBURSE	\$ 1,548.00
254614	09/16/2021	ZEPHYR MAT CLUB	JTL WRESTLING ZEPHYR CHRISTMAS CLASSIC	\$ 350.00
254615	09/16/2021	ZESWITZ MUSIC COMPANY	Mellophone Repair	\$ 57.60
254616	09/16/2021	D&M CONSTRUCTION UNLIMITED INC	Open PO for HSN/LIS Window Replacement	\$ 97,979.73
<b>Grand Total</b>				<b>\$ 981,640.84</b>

243

# East Stroudsburg Area School District

## Date Range 9/17/21 through 10/8/21

Listing of Bills

Check # 254617  
Voided

Check Number	Date	Vendor Name	Invoice Description	Check Amount
1382	09/27/2021	BOVINO'S PIZZA	CELEBRATION OF STUDENTS COMPLETION OF PRE-HIGH	\$ 78.90
1383	09/27/2021	COOPER ELECTRIC SUPPLY CO.	JULY MAINTENANCE SUPPLIES	\$ 17,010.23
1384	09/27/2021	CRAMER'S HOME CENTER	GROUNDS JULY SUPPLIES	\$ 106.89
1385	09/27/2021	HAJOCA CORPORATION	Open PO for Cramers Home Center	\$ 1,639.04
1386	09/27/2021	ICOM NORTH AMERICA LLC	Open PO for Hajoca	\$ 3,716.27
1387	09/27/2021	SOAPSTONE MEDIA, INC	ICOM Inv # ES050421 & 7/22/2021 Quote	\$ 497.96
1388	09/27/2021	P.I.A., INC.	supplies for students JTL COLORSCAPE BLOW UP ARCH	\$ 1,530.00
1389	09/27/2021	SHUTTERSTOCK INC	ATHLETICS PIAA RULE BOOKS	\$ 1,097.00
1390	09/27/2021	SOMASTREAM INTERACTIVE	Post card subscription	\$ 30.74
1391	09/27/2021	SOUTHEASTERN EQUIPMENT & SUPPLY, INC	75 SEATS FOR ONLINE DRIVERS ED	\$ 1,500.00
1392	09/27/2021	VISTAPRINT USA	PO for Southeastern Equip and Supply	\$ 325.00
1393	09/27/2021	WASTE MANAGEMENT	Post Card printing and mailing app. by Board	\$ 9,333.07
1394	09/27/2021	ZOOM VIDEOS COMMUNICATIONS, INC	Open PO for Waste Management - HSS	\$ 11,679.33
1395	09/28/2021	CAIT NISHIMURA	Monthly Charge AUGUST	\$ 59.96
1396	09/28/2021	CS ODESSA LLC	Band Music	\$ 40.45
1397	09/28/2021	PASBO	Drawing Software	\$ 104.94
1398	09/28/2021	THE WEBSTAIRANT STORE	PASBO MEMBERSHIP FOR MATTHEW HIRSCH 2021-2022 SY	\$ 800.00
1399	09/28/2021	WRISTBANDEXPRESSCOM	Transition Cafe	\$ 4,057.19
1400	09/28/2021	ASSOCIATION OF SCHOOL BUSINESS OFFICIALS INTER.	STUDENT SUPPLIES	\$ 225.00
1401	09/28/2021	ASCD STORE	membership renewal BRIAN BOROSH	\$ 240.00
1402	09/28/2021	HERSHEY LODGE	ASCD Membership for Superintendent	\$ 304.00
1403	09/28/2021	PA SCHOOL BOARDS ASSOCIATION (PSBA)	RESERVATION FOR W. RIKER PASCD CONFERENCE	\$ 168.72
1404	09/28/2021	PA ASSOCIATION OF SCHOOL ADMINSTRATORS	PASA-PSBA CONFERENCE FEE FOR LISA VANWHY	\$ 403.00
1405	09/28/2021	PCARD VENDOR	PASA-PSBA CONFERENCE FEE FOR W RIKER	\$ 403.00
1406	09/28/2021	GIANT 6093	PASA Membership for Superintendent	\$ 1,995.00
1407	09/28/2021	WALMART COMMUNITY/GEMB	COFFEE FOR START OF SCHOOL YEAR MEETING	\$ 18.33
1408	09/28/2021	WEIS MARKET, INC.	CAFETERIA SUPPLIES - M POSSINGER	\$ 13.49
254618	09/23/2021	ACTION LIFT INC	CAFETERIA SUPPLIES - M POSSINGER	\$ 39.18
254619	09/23/2021	ADVANTAGE TITLE, LLC	Inv SI188689 Repair to Lift	\$ 263.65
254620	09/23/2021	AL ROBINSON	TAX REFUND PARCEL 060066645 #5442	\$ 120.50
			2020 SENIOR REBATE - ROBINSON, AL & CALLIE	\$ 350.76
				\$ 300.00

# East Stroudsburg Area School District

## Date Range 9/17/21 through 10/8/21

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
254621	09/23/2021	ALL AMERICAN SPORTS CORP.	NORTH FOOTBALL HELMET DECALS	\$ 1,166.50
254622	09/23/2021	ALL STATE TECHNOLOGY, INC	Open PO HSS Pool Upgrade and Rep- All State Tech	\$ 121,500.00
254623	09/23/2021	ALYCE REHWALDT	TAX REFUND PARCEL #038948	\$ 65.06
254624	09/23/2021	ALYCE REHWALDT	TAX REFUND PARCEL 060038012 #4541	\$ 7.40
254625	09/23/2021	AMAZON	Amazon Order 8/5/2021 CREDIT ON PO 22000676	\$ (61.99)
			AVERY 61524 LABELS	\$ 33.71
			BARCODE SCANNERS	\$ 82.74
			Batteries needed for school year	\$ 34.33
			Book for Turner's class	\$ 15.88
			HSN Transition Cafe Supplies	\$ 717.45
			iPhone case	\$ 29.88
			ITEM: Environmental Science: Earth as a Living Pl	\$ 762.95
			ITEM: USB-C to VGA Adapter, Bincolo USB 3.1 Type	\$ 73.38
			JTL Sensory Room/Sensory Bags	\$ 1,292.39
			office	\$ 20.98
			Office Supplies binding combs/chair mat	\$ 124.19
			Office Supply	\$ 70.98
			Piano Accessories	\$ 153.46
			Reorder of cancelled Adapted PE Supplies	\$ 831.97
			Resource books for MCP course	\$ 220.87
			Resource mat'l for School Counselors - ESE	\$ 231.73
			Resource mat'l for School Counselors - MSE	\$ 387.35
			SOUTH ATHLETICS MENTOR BAGS	\$ 25.98
			SOUTH GIRLS SOCCER SOCKS CREDIT ON PO 22000516	\$ (147.10)
			Supplies	\$ 635.98
			SUPPLIES NEEDED FOR GUIDANCE AND CAFETERIA	\$ 208.59
			Title I One District One Book - books	\$ 101.92
			Title I One District One Book supplies	\$ 470.97
			Title I One District One Book supplies/books	\$ 355.19
			Homecoming Crowns	\$ 125.97
254626	09/23/2021	ANDERSON'S	TAX REFUND PARCEL 060038883 #5177	\$ 380.24
254627	09/23/2021	ANNE CACCIOLA	TAX REFUND PARCEL 060038883 #5177	\$ 72.37
254628	09/23/2021	AVANT GARDE CONTRACTING CO	TAX REFUND PARCEL 060039251 #996 CAMPBELL CONTRA	\$

# East Stroudsburg Area School District

## Date Range 9/17/21 through 10/8/21

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
254629	09/23/2021	AVENUE 365 LENDER SERVICES	TAX REFUND PARCEL 060039621 #1871	\$ 497.72
254630	09/23/2021	BAND SHOPPE	Color Guard Equipment	\$ 107.85
254631	09/23/2021	BENJAMIN & MARYANN HERBERT	2020 SENIOR REBATE - HERBERT, BENJAMIN & MARYANN	\$ 250.00
254632	09/23/2021	BETA AMP REPAIR CENTER	TAX REFUND PARCEL 060072175 #29	\$ 73.54
254633	09/23/2021	BEVERLY POST	2020 SENIOR REBATE - POST, BEVERLY	\$ 650.00
254634	09/23/2021	BRIDGET HALL-PAYNE	TAX REFUND PARCEL 09.935250.75T #108752	\$ 19.57
254635	09/23/2021	BROOKLYN TRUCKING LLC	TAX REFUND PARCEL 060039457 #3425	\$ 4.69
254636	09/23/2021	VARSITY BRANDS HOLDING CO., JNC	JTL FOOTBALL SUPPLIES BALLS, WHISTLES	\$ 1,060.03
254637	09/23/2021	CAPSTONE SETTLEMENT	NORTH ATHLETICS MOUTHGUARDS	\$ 74.00
254638	09/23/2021	CAPSTONE SETTLEMENT	TAX REFUND PARCEL 060044134 #5615	\$ 222.76
254639	09/23/2021	CAPSTONE SETTLEMENT	TAX REFUND PARCEL 060041481 #7227	\$ 82.17
254640	09/23/2021	CAPSTONE SETTLEMENT	TAX REFUND PARCEL 060105475 #3442	\$ 942.76
254641	09/23/2021	CAROLINA BIOLOGICAL SUPPLY CO.	TAX REFUND PARCEL 060040449 #3534	\$ 597.74
254642	09/23/2021	CLAUDE S. CYPHERS, INC.	HS-S	\$ 853.91
254643	09/23/2021	COLONIAL INTERMEDIATE UNIT 20	Inv00711881 Truck M2 Tool Box Parts	\$ 247.55
			1 to 1 services for a sp ed student	\$ 2,931.24
			CPE Tracker Billing	\$ 2,914.97
			We-based Curriculum Program Licenses	\$ 7,607.16
254644	09/23/2021	COMPUTER DISCOUNT WAREHOUSE	Epson Bilbs	\$ 309.00
254645	09/23/2021	CRITICAL SYSTEM, LLC	Inv24325 SME Generator parts	\$ 241.00
254646	09/23/2021	D'HUY ENGINEERING, INC.	Inv53335 Additional Retainer Tasks	\$ 243.10
			Inv53336 RES/MES Water Filtration	\$ 2,300.00
			Inv53337 HSS Pool Repairs	\$ 1,457.63
			Inv53338 HSN/LIS Window Replacement	\$ 2,160.00
			Inv53339 LIS/BES Flooring	\$ 6,112.25
			Inv53340 JMH Vestibule	\$ 643.55
254647	09/23/2021	DEBORAH GRANER	TAX REFUND PARCEL 060042454 #2776	\$ 90.00
254648	09/23/2021	DEBRA A PADAVANO	LEHMAN PEP RALLY PRIZES (SWPBS)	\$ 41.02
254649	09/23/2021	DIRECT ENERGY BUSINESS	AUGUST JM HILL NATURAL GAS 411007277063	\$ 1,072.16
254650	09/23/2021	DONNA WAGNER	AUGUST MAINTENANCE BLDG NATURAL GAS 411005507123	\$ 2.77
254651	09/23/2021	DTN, LLC	2020 SENIOR REBATE - WAGNER, DONNA	\$ 300.00
			Weather Service period of 10/8/2021-1/7/2022	\$ 1,098.00

# East Stroudsburg Area School District

## Date Range 9/17/21 through 10/8/21

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
254652	09/23/2021	E & E SETTLEMENT INC	TAX REFUND PARCEL 14-6A.1.6 #142738	\$ 6.37
254653	09/23/2021	E & E SETTLEMENT INC	TAX REFUND PARCEL 060104122 #1158	\$ 6.53
254654	09/23/2021	EBSCO INFORMATION SERVICES	EBSCO Magazine Renewal HS-S	\$ 492.23
254655	09/23/2021	EDVOTEK, INC	HS - S	\$ 452.88
254656	09/23/2021	EHN-EXPENDABLE SCHOLARSHIPS	DOROTHY MERVINE LANTZ SCHOLARSHIP- TRAVIS WILLIAMS	\$ 500.00
254657	09/23/2021	ELECTRIC CITY ROASTING CO.	HS SOUTH CORE CAFE SUPPLIES	\$ 237.94
254658	09/23/2021	ELIZABETH ARRIGALI	JM HILL STAFF WEDDING CELEBRATION CUPCAKES	\$ 25.00
254659	09/23/2021	EPLUS TECHNOLOGY	JTL Interactive Projector Sensory Room	\$ 74.00
254660	09/23/2021	EASTERN PENN SUPPLY COMPANY	InvS027307974.001 District Parts	\$ 772.38
			InvS027820487.001 HSS Stadium push button part	\$ 224.89
			InvS027836976.001 RES part	\$ 24.08
			InvS027864502.001 SME parts	\$ 410.54
254661	09/23/2021	EXACT ABSTRACT	InvS027871999.001 M7 Truck Stock	\$ 698.29
254662	09/23/2021	FRONTIER	TAX REFUND PARCEL 06003614 #2627	\$ 3.87
254663	09/23/2021	GERARD M. & SUN YO REILLY	Frontier Phone Service 21/22 SY	\$ 778.00
254664	09/23/2021	GLASSLAND AMERICA INC	2020 SENIOR REBATE - REILLY, GERARD & SUN YO	\$ 250.00
254665	09/23/2021	GOULD'S PRODUCE AND FARM MARKET	TAX REFUND PARCEL 14.3.1.67 #141072	\$ 84.45
254666	09/23/2021	GOVERNMENT SOFTWARE SERVICES	to pay invoices for 2021-2022 school year	\$ 565.00
254667	09/23/2021	GRAINGER	GSS INV 11903	\$ 2,785.92
254668	09/23/2021	HOME DEPOT CREDIT SERVICES	Inv9022767728 HSN first aid kit	\$ 7.44
			Admin Paint	\$ 81.43
			ATHLETIC TRAINER SHELVES FOR SOUTH AND LEHMAN	\$ 597.00
			FOUNDATIONS RETURNED ITEMS PO 22000759	\$ (29.40)
			Open PO - Home Depot - CUSTODIAN CEILING TILE	\$ 296.76
			Open PO - Home Depot - Rob Romagno Card	\$ 216.75
			Open PO for Home Depot MAINTENANCE	\$ 1,836.10
			PAINT	\$ 572.16
			paint supplies	\$ 41.98
			Painting Supplies	\$ 237.80
			Stadium paint	\$ 112.60
254669	09/23/2021	HOUGHTON MIFFLIN HARCOURT PUBLISHING COMPANY	System44/Read & Read 180	\$ 28,806.58
254670	09/23/2021	INSERVCO INSURANCE SERVICES, INC.	INSERVCO INS AUGUST 2021	\$ 1,351.10



# East Stroudsburg Area School District

## Date Range 9/17/21 through 10/8/21

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
254671	09/23/2021	INTEGRAONE	VMWARE VCENTER SERVER STANDARD FOR VSPHERE	\$ 4,881.94
254672	09/23/2021	IXL LEARNING	Learning Support Math/Language Arts Subscription	\$ 449.00
254673	09/23/2021	J.M.HILL ELEMENTARY SCHOOL P.T.O.	PTO SUMMER READING CERTIFICATES FOR INCENTIVES	\$ 60.00
254674	09/23/2021	J.M.HILL REFUND TRIP-SPECIAL ACT.COVID-19	JM HILL TURTLE BACK ZOO TRIP REFUND AALIYAH R	\$ 5.00
254675	09/23/2021	J.W.PEPPER & SONS-ACCT.#36-136400	Choral Music-Fall 2021	\$ 1,029.84
254676	09/23/2021	JAMES & JESSIE BOYD	TAX REFUND PARCEL 14.6A32.2 #142858	\$ 527.65
254677	09/23/2021	JAMES & SUSAN GRAVES	TAX REFUND PARCEL 14.6.1.12-52 #227817	\$ 7.90
254678	09/23/2021	JANET STRAUSS	2020 SENIOR REBATE - STRAUSS, JANET	\$ 250.00
254679	09/23/2021	JEAN M. RIDGE	2020 SENIOR REBATE - RIDGE, JEAN	\$ 650.00
254680	09/23/2021	JL ABSTRACT	TAX REFUND PARCEL 060100864 #834	\$ 4.10
254681	09/23/2021	JOAN JOHNSON	2020 SENIOR REBATE - JOHNSON, JOAN	\$ 250.00
254682	09/23/2021	JOAN LUFF	TAX REFUND PARCEL 09.10C1.29 #89760	\$ 8.10
254683	09/23/2021	JONATHAN SICKLES	2020 SENIOR REBATE - SICKLES, JONATHAN	\$ 250.00
254684	09/23/2021	JUAN & MARIA DIAZ	2020 SENIOR REBATE - DIAZ, JUAN & MARIA	\$ 300.00
254685	09/23/2021	KATHARINE HOLMES	Open PO for Katharine Holmes CONTRACT DRIVER	\$ 1,401.20
254686	09/23/2021	KATHLEEN RICHARDS	2020 SENIOR REBATE - RICHARDS, KATHLEEN	\$ 250.00
254687	09/23/2021	KEYSTONE PREMIER SETTLEMENT SERVICES	TAX REFUND PARCEL 060043030 #4082	\$ 6.23
254688	09/23/2021	ADOLPH KIEFER & ASSOCIATES, LLC	LG North Kiefer	\$ 127.30
254689	09/23/2021	LAKESHORE LEARNING MATERIALS	Em. Sppt. Addt. Chairs (due to high caseload)	\$ 1,504.70
254690	09/23/2021	LINDA L BACHERT	Learning Support Floor Desk	\$ 255.55
254691	09/23/2021	LINDA LAING	Wobble Stools for Em. Sppt. BES	\$ 284.97
254692	09/23/2021	LOIS FREDRICK	2020 SENIOR REBATE - BACHERT, LINDA	\$ 500.00
254693	09/23/2021	LORI HILL	2020 SENIOR REBATE - LAING, LINDA	\$ 250.00
254694	09/23/2021	LOTTIE DARDEN	2020 SENIOR REBATE - FREDRICK, LOIS	\$ 500.00
254695	09/23/2021	LUNCH ACCT REFUND	2020 SENIOR REBATE - HILL, LORI	\$ 250.00
254696	09/23/2021	LUNCH ACCT REFUND	2020 SENIOR REBATE - DARDEN, LOTTIE	\$ 650.00
254697	09/23/2021	M A BRIGHTBILL BODY WORKS INC.	REFUNDS FOR #205058 & #142723	\$ 19.60
254698	09/23/2021	MADELINE MCCARRON	REFUND FOR #142724	\$ 35.15
254699	09/23/2021	MAE J. GRAMBERT	MA BRIGHTBILL OPEN ORDER FOR PARTS & SUPPLIES	\$ 1,621.38
254700	09/23/2021	MARCIA O'DONNELL	2020 SENIOR REBATE - MCCARRON, MADELINE	\$ 250.00
			2020 SENIOR REBATE - GRAMBERT, MAE	\$ 500.00
			2020 SENIOR REBATE - O'DONNELL-MRAKOVICICH, MARCIA	\$ 500.00

# East Stroudsburg Area School District

## Date Range 9/17/21 through 10/8/21

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
254701	09/23/2021	MARIA THERESA RAMOS	TAX REFUND PARCEL 060038474 #5720	\$ 600.00
254702	09/23/2021	MARK IHDE	2020 SENIOR REBATE - IHDE, MARK	\$ 650.00
254703	09/23/2021	MARSHALLS CREEK PLUMB.&ELECT. SUPPLIES	Inv 16587 BES oil line parts	\$ 225.60
254704	09/23/2021	MARY SUE ARDITO	2020 SENIOR REBATE - ARDITO, MARY SUE	\$ 250.00
254705	09/23/2021	MARY VELTRE	2020 SENIOR REBATE - VELTRE, MARY	\$ 250.00
254706	09/23/2021	MAUREEN SWATKOWSKI	2020 SENIOR REBATE - SWATKOWSKI, MAUREEN	\$ 250.00
254707	09/23/2021	MCGRAW HILL EDUCATION	978-0-07-678513-1-4TH GRADE PRACTICE BOOKS	\$ 1,090.73
254708	09/23/2021	MEIER SUPPLY CO., INC.	Inv 2364674evap coils SME	\$ 46.04
254709	09/23/2021	MET-ED	Inv2397709 District Wide Air Filters	\$ 47,511.93
			AUGUST TRAFFIC LIGHT ELECTRIC 100051981031	\$ 20.06
			AUGUST TRAFFIC LIGHT ELECTRIC 100080490897	\$ 31.57
			HS SOUTH AUGUST ELECTRIC 100017327568	\$ 28,158.29
			MIDDLE SMITHFIELD AUGUST ELECTRIC 100071509721	\$ 7,490.71
			RESICA SEPTEMBER ELECTRIC 100016949099	\$ 5,291.89
			SEPTEMBER TRAFFIC LIGHT 100141089464	\$ 19.88
			SEPTEMBER TRAFFIC LIGHT ELECTRIC 100016944322	\$ 19.90
			SEPTEMBER TRAFFIC LIGHT ELECTRIC 100017096742	\$ 19.99
254710	09/23/2021	MICHAEL STORY	SMITHFIELD AUG ELECTRIC 100066917749	\$ 5,717.55
254711	09/23/2021	MOELLER WELDING	North Guest Composer 2022	\$ 1,000.00
254712	09/23/2021	MONROE ABSTRACT CO	Inv 307 JTL Sawdust Collector	\$ 4,945.00
254713	09/23/2021	MONROE ABSTRACT CO	TAX REFUND PARCEL 060062007 #7218	\$ 94.94
254714	09/23/2021	MONROE CAREER AND TECHNICAL INSTITUTE	TAX REFUND PARCEL 060075193 #388	\$ 80.47
254715	09/23/2021	MONROE COUNTY INFO. SERVICES	Daniel Pena MCTI HVAC TUITION	\$ 1,340.00
			SCHOOLS BILLS INTERIM A	\$ 40.52
254716	09/23/2021	MTI ENTERPRISES, INC.	SCHOOL BILLS INV	\$ 20,403.48
254717	09/23/2021	NANCY E. IHNEN	LEHMAN Play materials	\$ 1,031.40
254718	09/23/2021	NATIONAL SEATING & MOBILITY, INC	2020 SENIOR REBATE - IHNEN, NANCY	\$ 250.00
254719	09/23/2021	NATIONAL TITLE AGENCY, LLC	Car seat for a special ed student	\$ 1,920.95
254720	09/23/2021	NESTLE WATERS NORTH AMERICA	TAX REFUND PARCEL 060038423 #7031	\$ 79.22
254721	09/23/2021	OFFICE DEPOT	Inv01H0448132985 RES water delivery	\$ 329.35
254722	09/23/2021	OFFICE TECHNOLOGY, LLC	OFFICE SUPPLIES	\$ 81.37
			Supplies for Comp class	\$ 1,850.00

# East Stroudsburg Area School District

## Date Range 9/17/21 through 10/8/21

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
254722	09/23/2021	OFFICE TECHNOLOGY, LLC	toner for Dr. Vitulli's office printer	\$ 100.00
			Toner for Office - new replacement color printer	\$ 415.00
			TONER-DKELLY	\$ 70.00
254723	09/23/2021	PARKLAND ABSTRACT	TAX REFUND PARCEL 060043005 #1977	\$ 57.25
254724	09/23/2021	PATRICIA CASEY	TAX REFUND PARCEL 060038489 #1101	\$ 7.40
254725	09/23/2021	RADIAN SETTLEMENT SERVICES	TAX REFUND PARCEL 060061258 #929	\$ 209.77
254726	09/23/2021	RAFAEL & DANAIDES FERREIRA	2020 SENIOR REBATE - FERREIRA, RAFAEL & DANAIDES	\$ 250.00
254727	09/23/2021	RAY E. LENHART	MIDDLE SMITHFIELD SCHOOL WIDE BEHEAVEAL REWARDS	\$ 26.75
254728	09/23/2021	RICHARD SWARTZ	2020 SENIOR REBATE - SWARTZ, RICHARD & VIRGINIA	\$ 250.00
254729	09/23/2021	SARA SCOTT	HS SOUTH REIMBURSEMENT FOR SUPPLIES	\$ 165.21
254730	09/23/2021	SCHOOL SPECIALTY LLC	2nd Grade	\$ 60.56
			2ND GRADE SUPPLIES FOR START OF SCHOL	\$ 345.44
			5th Grade	\$ 451.35
			Classroom Supplies - Angel Lowe and Erin Ilch	\$ 1,653.82
			Classroom Supplies - Emily Itkor	\$ 171.06
			Classroom Supplies - Julia Iannazzo	\$ 82.12
			OFFICE SUPPLIES	\$ 531.45
			Student/teacher supplies	\$ 203.40
			Supplies for Students	\$ 2,049.48
254731	09/23/2021	SERVICELINK NLS-ESCROW TRUST	TAX REFUND PARCEL 060041249 #3014	\$ 53.92
254732	09/23/2021	SHUJI & SHIGEKO MATSUSHITA	2020 SENIOR REBATE - MATSUSHITA, SHUJI & SHIGEKO	\$ 650.00
254733	09/23/2021	SOPHIA SAVIN	2020 SENIOR REBATE - SAVIN, SOPHIA	\$ 650.00
254734	09/23/2021	STEFANO BRACCINI	TAX REFUND PARCEL 09.6C.1.83 #103654	\$ 2.00
254735	09/23/2021	STEVE REPSHER	2020 SENIOR REBATE - REPSHER, STEVE	\$ 650.00
254736	09/23/2021	SUNRISE ABSTRACT & SETTLEMENT, LLC	TAX REFUND PARCEL 060044030 #5308	\$ 73.06
254737	09/23/2021	TALLEY PETROLEUM	HEATING FUJIL SY 20202021	\$ 16,363.50
254738	09/23/2021	THERESA BLOCK	2020 SENIOR REBATE - BLOCK, THERESA	\$ 500.00
254739	09/23/2021	THERESA G MEYERS	2020 SENIOR REBATE - MEYERS, THERESA	\$ 500.00
254740	09/23/2021	TITLE 365 COMPANY	TAX REFUND PARCEL 060043161 #6179	\$ 7.82
254741	09/23/2021	US FOODS	US FOODS 2021-2022 INVOICES	\$ 7,903.92
254742	09/23/2021	VIRGINIA M. BRODERICK	2020 SENIOR REBATE - BRODERICK	\$ 500.00
254743	09/23/2021	WASTE MANAGEMENT	Inv357168302036 HSN 30 yd dumpster	\$ 482.10

# East Stroudsburg Area School District

## Date Range 9/17/21 through 10/8/21

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
254744	09/23/2021	WESTMORELAND INTERMEDIATE UNIT	Access Fraud Check Subscription	\$ 500.00
254745	09/23/2021	WILMINGTON TRUST FEE COLLECTIONS	WILMINGTON TRUST ESASD 2019 SINK	\$ 780.00
254746	09/30/2021	21ST CENTURY CYBER CHARTER SCHOOL	20/21_EoY Reconciliation / 21st Century	\$ 26,344.84
254747	09/30/2021	3 POINT CLUB OF EHS	SOUTH GIRLS BASKETBALL ENTRY FEE	\$ 200.00
254748	09/30/2021	A F BOYER HARDWARE LLC	NORTH RIFLE ELEY SUBSONIC 22LR	\$ 1,198.00
254749	09/30/2021	AMAZON	homecoming 2021 king queen court	\$ 167.25
254750	09/30/2021	ANA I FLYNN	2020 SENIOR REBATE - FLYNN, ANA	\$ 250.00
254751	09/30/2021	ANDRE & EVELYNE LAURENT	2020 SENIOR REBATE - LAURENT, EVELYNE	\$ 300.00
254752	09/30/2021	ANN ZANNELLA	Empl Expense claim # 4256.	\$ 7.95
254753	09/30/2021	ANTHONY TUMMINIA	2020 SENIOR REBATE - TUMMINIA, ANTHONY	\$ 500.00
254754	09/30/2021	ANTONIO LOPEZ	2020 SENIOR REBATE - LOPEZ, ANTONIO & MYRNA	\$ 250.00
254755	09/30/2021	ASPEN PEST SERVICES, LLC	Open PO Aspen - ESE	\$ 50.00
			Open PO Aspen - ESE EXTRAT VISIT	\$ 32.04
			Open PO Aspen - RES	\$ 48.00
			Open PO for Aspen - HSN	\$ 70.33
			Open PO for Aspen - HSN BUS GARAGE	\$ 20.00
			Open PO for Aspen - HSN CONCESSION	\$ 24.00
			Open PO for Aspen - HSN EXTRA VISIT	\$ 42.31
			Open PO for Aspen - HSN SEWER PLANT	\$ 20.00
			Open PO for Aspen - HSS	\$ 114.14
			Open PO for Aspen - HSS EXTRA VISIT	\$ 94.00
			Open PO for Aspen - HSS STADIUM CONCESSION	\$ 25.00
			Open PO for Aspen - JMH	\$ 40.00
			Open PO for Aspen - JTL	\$ 53.00
			Open PO for Aspen - JTL BUS GARAGE	\$ 27.00
			Open PO for Aspen - LIS	\$ 64.00
			Open PO for Aspen - MSE	\$ 60.00
			Open PO for Aspen - SMI	\$ 46.18
254756	09/30/2021	BOROUGH OF EAST STROUDSBURG	Open PO for Aspen-BUSHKILL	\$ 60.00
			HS SOUTH 3RD QTR WATER & SEWER FEE	\$ 4,400.70
			J M HILL 3RD QTR WATER & SEWER FEE	\$ 418.82
			MAINTENANCE BLDG 3RD QTR WATER & SEWER FEE	\$ 128.33

# East Stroudsburg Area School District

## Date Range 9/17/21 through 10/8/21

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
254756	09/30/2021	BOROUGH OF EAST STROUDSBURG	SOUTH STADIUM 3RD QTR WATER & SEWER FEE	\$ 858.52
254757	09/30/2021	CARISSA JOHNSON	Empl Expense claim # 4248.	\$ 8.40
254758	09/30/2021	CATHERINE DRISCOLL	2020 SENIOR REBATE - DRISCOLL, CATHERINE	\$ 500.00
254759	09/30/2021	CENTER FOR EDUCATION & EMPLOYMENT LAW	Subscription to School Safety & Security Alert	\$ 149.00
254760	09/30/2021	CHAPMAN REFRIGERATION LLC	to pay invoices for 2021-2022 school year	\$ 433.68
254761	09/30/2021	CHARLES ALONZO	Empl Expense claim # 4245.	\$ 11.42
254762	09/30/2021	CHESCO SETTLEMENT SERVICES	TAX REFUND - OVERPAID 060041395	\$ 515.70
254763	09/30/2021	CHLOE PUZIO	2020 SENIOR REBATE - PUZIO, CHLOE	\$ 500.00
254764	09/30/2021	CHARLES R THOMAS III	ChuckWalks Mindful Experience	\$ 500.00
254765	09/30/2021	CM REGENT RESOURCES	SEPTEMBER 2021 LIFE INSURANCE PAYMENT	\$ 11,701.31
254766	09/30/2021	CM REGENT RESOURCES	SEPTEMBER 2021 LONG TERM DISABILITY INSURANCE	\$ 9,386.47
254767	09/30/2021	COMMONWEALTH CHARTER ACADEMY SCHOOL	20/21_EoY Reconciliation / Commonwealth	\$ 247,676.66
254768	09/30/2021	COMMONWEALTH OF PA	TO SEND OLD UNCASHED CHECKS TO UNCLAIMED PROPERTY	\$ 752.02
254769	09/30/2021	CURDY & JEANNE ANGRANO	2020 SENIOR REBATE - ANGRAND, CURDY & JEANNE	\$ 300.00
254770	09/30/2021	DARRIN & ANA TAYLOR	2020 SENIOR REBATE - TAYLOR, DARRIN & ANA	\$ 500.00
254771	09/30/2021	DENISE S ROGERS	Empl Expense claim # 4253.	\$ 64.96
254772	09/30/2021	DOLORES IRVINE	2020 SENIOR REBATE - IRVINE, DOLORES	\$ 500.00
254773	09/30/2021	DONALD F. & GRACE A. PAUL	2020 SENIOR REBATE - PAUL, DONALD & GRACE	\$ 250.00
254774	09/30/2021	EAST STROUDSBURG	Payroll Run 1 - Warrant 210930	\$ 7,020.53
254775	09/30/2021	EASTBAY INC.	NORTH GIRLS SOCCER PINNIES	\$ 177.48
254776	09/30/2021	ED FOUNDATION OF ES/GENERAL FUND	Payroll Run 1 - Warrant 210930	\$ 23.00
254777	09/30/2021	EDWARD MOONEY	Empl Expense claim # 4254.	\$ 3.98
254778	09/30/2021	ELAINE MCFADDEN	2020 SENIOR REBATE - MCFADDEN, ELAINE	\$ 250.00
254779	09/30/2021	EPIC SPORTS	LEHMAN VOLLEYBALL EQUIPMENT	\$ 310.23
254780	09/30/2021	EXPERIA USA, INC	Replacement Power Supply	\$ 39.00
254781	09/30/2021	FASTENAL COMPANY	FASTENAL OPEN ORDER FOR PARTS & TOOLS	\$ 469.44
			Inv PASTR111240 JMG parts for basketball nets	\$ 56.48
			Inv PASTR111426 parts for District	\$ 16.88
254782	09/30/2021	FLAGHOUSE	Inv PASTR111428 District Tool	\$ 256.96
			Re-order of ESE sensory cart	\$ 1,998.00
254783	09/30/2021	FRONTIER	Re-order of Sensory Cart for Resica	\$ 699.92
			Frontier Phone Service 21/22 SY	\$ 1,410.59

# East Stroudsburg Area School District

## Date Range 9/17/21 through 10/8/21

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
254784	09/30/2021	THE GOODYEAR TIRE & RUBBER COMPANY	GOODYEAR TIRE & RUBBER OPEN ORDER FOR TIRES	\$ 254.76
254785	09/30/2021	THE PROPHET CORP	Adapted P.E.	\$ 165.10
254786	09/30/2021	GOVERNMENT SOFTWARE SERVICES	DO NOT ORDER - Item already shipped - JTL Adap PE	\$ 131.59
254787	09/30/2021	GREGORY GRAHAM PIANO SERVICE	GSS INV 12025	\$ 100.00
254788	09/30/2021	HAB-DLT	Piano Tunings for Grand Piano, and Piano Lab	\$ 95.00
254789	09/30/2021	HAROLD GOLDSTEIN	Payroll Run 1 - Warrant 210930	\$ 23.40
254790	09/30/2021	HELEN J PAUL	Payroll Run 1 - Warrant 21930C	\$ 185.85
254791	09/30/2021	HERCULES ACHIEVEMENT INC.	2020 SENIOR REBATE - GOLDSTEIN, HAROLD	\$ 250.00
254792	09/30/2021	HILLTOP SALES & SERVICE	2020 SENIOR REBATE - PAUL, HELEN	\$ 250.00
254793	09/30/2021	HOUGHTON MIFFLIN HARCOURT PUBLISHING COMPANY	NHS Gold Tassels 2021	\$ 921.80
254794	09/30/2021	INTEGRAONE	Open PO for Hilltop - HSS	\$ 55.59
254795	09/30/2021	J.W.PEPPER & SONS-ACCT.#36-136400	INTO READING GR3-5 LEVELED LIBRARIES	\$ 11,050.00
254796	09/30/2021	JANE OPLINGER	INTEGRAONE APC MBRS SERVICE	\$ 6,122.00
254797	09/30/2021	JANE ROSENAU	Music/Sound Innovations	\$ 1,153.50
254798	09/30/2021	JENNIFER ANDREWS	Empl Expense claim # 4242.	\$ 9.99
254799	09/30/2021	JENNY L BOGART	2020 SENIOR REBATE - ROSENAU, JANE	\$ 500.00
254800	09/30/2021	JERRY HUGHES	Empl Expense claim # 4252.	\$ 7.95
254801	09/30/2021	JORDON ELLISON	HOMECOMING SUPPLIES REIMBURSEMENT	\$ 15.98
254802	09/30/2021	JOSTENS	Empl Expense claim # 4251.	\$ 233.96
254803	09/30/2021	MT LIBRARY SERVICES	HS SOUTH DJ FOR DANCE	\$ 400.00
254804	09/30/2021	KATHLEEN RYAN	HS SOUTH YEARBOOK ACCT 1045273	\$ 84.50
254805	09/30/2021	KATHRYN P. TAYLOR	JLG HS-S Subscription Renewal	\$ 3,056.90
254806	09/30/2021	KESNER & CARSTELLO JOSEPH	2020 SENIOR REBATE - RYAN, KATHLEEN	\$ 250.00
254807	09/30/2021	KEYSTONE FIRE PROTECTION CO.	2020 SENIOR REBATE - TAYLOR, KATHRYN	\$ 281.00
254808	09/30/2021	LEHIGH VALLEY CHARTER HIGH SCHOOL FOR	2020 SENIOR REBATE - KESNER, JOSEPH & CARSTELLO	\$ 250.00
254809	09/30/2021	LINETTE M ZACCARO	Keystone repair to replace power supply at JTL	\$ 516.00
254810	09/30/2021	LISA PICCIRILLI	20/21_EoY Reconciliation / Lehigh Valley	\$ 5,966.12
254811	09/30/2021	LJC DISTRIBUTORS OF FULLER BRUSH	2020 SENIOR REBATE - ZACCARO, LINNETTE	\$ 250.00
254812	09/30/2021	LYNN J. AMES	2020 SENIOR REBATE - PICCIRILLI, LISA	\$ 500.00
254813	09/30/2021	MARILYN M POSSINGER	Open PO for HSS	\$ 401.20
			2020 SENIOR REBATE - AMES, LYNN	\$ 500.00
			Empl Expense claim # 4246.	\$ 20.38

# East Stroudsburg Area School District

## Date Range 9/17/21 through 10/8/21

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
254813	09/30/2021	MARILYN M POSSINGER	Empl Expense claim # 4247.	\$ 47.30
254814	09/30/2021	MARTHA KIESLING	DEPOSIT FOR 2 BUSES TO DORNEY PARK	\$ 200.00
254815	09/30/2021	MARTIN MCEVILLY	2020 SENIOR REBATE - MCEVILLY, MARTIN	\$ 250.00
254816	09/30/2021	MCGRW HILL EDUCATION	classroom books/ sadowsky	\$ 273.80
254817	09/30/2021	MELISSA HUGHES	Empl Expense claim # 4257.	\$ 3.98
254818	09/30/2021	MET-ED	JM HILL SEPTEMBER ELECTRIC 100105710071	\$ 5,406.38
			JTL SEPTEMBER ELECTRIC 100019615861	\$ 13,416.41
			TRAFFIC LIGHT SEPTEMBER ELECTRIC 100019284494	\$ 20.28
254819	09/30/2021	MONROE CAREER AND TECHNICAL INSTITUTE	TRAFFIC LIGHT SEPTEMBER ELECTRIC 100054179492	\$ 32.50
254820	09/30/2021	MONROE COUNTY CONSERVATION DISTRICT	MONROE CAREER & TECHNICAL INSTITUTE 2021-2022	\$ 164,528.00
254821	09/30/2021	MOTAWORD, LLC	Interpretive Canoe Trip on the Delaware / Bixler	\$ 450.00
254822	09/30/2021	MOTVATING SYSTEM, LLC	Translation services	\$ 38.50
254823	09/30/2021	MTI ENTERPRISES, INC.	A-TSI grant - PBIS Rewards Service	\$ 6,265.00
254824	09/30/2021	NANCY RIBANDO	LEHMAN MUSICAL THEATRE INTERNATIONAL	\$ 25.00
254825	09/30/2021	NASSP/NHS/NIHS	2020 SENIOR REBATE - RIBANDO, NANCY	\$ 250.00
254826	09/30/2021	NATIONAL ASSOC. SCHOOL NURSES MEMBERSHIP	National Honor Society Dues	\$ 385.00
254827	09/30/2021	NOREEN ADAIR	Leslie Cox NASN, PASNAP renewal	\$ 130.00
254828	09/30/2021	NYSCSPC (NEW YORK STATE CHILD SUPPORT	OVERPAID TAXES	\$ 39.65
254829	09/30/2021	OFFICE DEPOT	Payroll Run 1 - Warrant 210930	\$ 193.50
			OFFICE SUPPLIES	\$ 5.89
254830	09/30/2021	OLVIA LESOINE	replace broken whiteboard in the gym	\$ 175.62
254831	09/30/2021	VICTORY TEAM APPAREL	Empl Expense claim # 4255.	\$ 3.42
			NORTH CHEER TEAM BOWS, BRIEFS, SOCKS	\$ 558.23
254832	09/30/2021	ORAZIO SARACENO	SOUTH CHEER BACKPACKS	\$ 524.75
254833	09/30/2021	PACAC	Empl Expense claim # 4249.	\$ 46.48
254834	09/30/2021	PASCO SCIENTIFIC	Membership to PACAC J FORMICA	\$ 25.00
254835	09/30/2021	PATRIOT WORKWEAR	HS - S	\$ 159.00
			Patriot body armor for T. Cullen	\$ 979.00
			Patriot uniform shirts for S. Harrison	\$ 110.00
			Patriot uniform trousers for Off Cullen	\$ 65.00
			Patriot uniform/lockout tool kit for Off. Gouger	\$ 126.00
254836	09/30/2021	PEMCO	Adaptive "Flex Seating" for Lehman	\$ 2,415.80

# East Stroudsburg Area School District

## Date Range 9/17/21 through 10/8/21

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
254837	09/30/2021	PENNSYLVANIA ONE CALL SYSTEM, INC.	Open PO for PA One Call System	\$ 15.95
254838	09/30/2021	PENNSYLVANIA VIRTUAL CHARTER SCHOOL	20/21_EoY Reconciliation / PA Virtual	\$ 20,967.39
254839	09/30/2021	PEPSI-COLA	HS SOUTH FALL CONCESSION	\$ 869.44
254840	09/30/2021	PESI, INC.	School counselor trainings	\$ 321.88
254841	09/30/2021	POCONO 4 WHEEL DRIVE CENTER	Inv230191 Truck M2 tool box	\$ 725.00
254842	09/30/2021	POCONO RECORD	Inv230204 car parts for M-2 Truck	\$ 625.50
254843	09/30/2021	PRAXAIR DISTRIBUTION MID-ATLANTIC	Open Purchase Order for Board Advertisements	\$ 72.56
254844	09/30/2021	QUILL CORPORATION	Open PO for Praxair - LIS	\$ 1,977.27
			2022 graduation and honors envelopes	\$ 76.07
			ATHLETICS OFFICE SUPPLIES CALCULATOR RIBBON,	\$ 39.78
			Office Supplies for JTL Bands	\$ 708.95
254845	09/30/2021	RICHARD BOOTS	SOUTH ATHLETICS MARKERS	\$ 77.16
254846	09/30/2021	RICHARD W. DANSEN SR.	2020 SENIOR REBATE - BOOTS, RICHARD	\$ 300.00
254847	09/30/2021	ROSEMARY RAMOS	2020 SENIOR REBATE - DANSEN, RICHARD	\$ 500.00
254848	09/30/2021	SARA SCOTT	2020 SENIOR REBATE - RAMOS, ROSEMARY	\$ 250.00
254849	09/30/2021	SCHOLASTIC	HS SOUTH CORE CAFE SUPPLIES	\$ 77.16
254850	09/30/2021	SERAFINA SALERNO	Title I Create a Reader supplies	\$ 163.56
254851	09/30/2021	SHARP ENERGY	2020 SENIOR REBATE - SALERNO, SERAFINA	\$ 650.00
			SHARP ENERGY OPEN ORDER FOR PROPANE - NORTH	\$ 6,529.60
254852	09/30/2021	ST LUKES PHYSICIAN GROUP	SHARP ENERGY OPEN ORDER FOR PROPANE-SOUTH	\$ 6,334.57
254853	09/30/2021	STEELE'S HARWARE INC	ST LUKES OPEN PO DRIVERS PHYSICALS	\$ 635.00
			Inv 1121298 Saw Rental	\$ 101.20
254854	09/30/2021	STEVE SHANNON TIRE & AUTO CENTER	Inv472936 BES Saw Rental	\$ 201.19
254855	09/30/2021	STOTZ & FATZINGER	STEVEN SHANNON OPEN ORDER FOR TIRES	\$ 2,875.02
254856	09/30/2021	STRATIX SYSTEMS, INC.	OFFICE CHAIR	\$ 212.00
254857	09/30/2021	STROUDSBURG ELECTRIC MOTOR SERVICE	RISOGRAPH	\$ 615.00
			Inv 6216312 HSS tools	\$ 65.97
			Inv 6216319 JMH tools	\$ 163.93
254858	09/30/2021	SUSAN REALI	Inv 6217725 RES sheave	\$ 67.00
254859	09/30/2021	SUSSETTE FONTANEZ	Empl Expense claim # 4250.	\$ 63.84
254860	09/30/2021	TASC	2020 SENIOR REBATE - FONTANEZ, SUSSETTE	\$ 650.00
			COMPLIANCE FEE ASSESSMENT INV IN2115845	\$ 250.00



# East Stroudsburg Area School District

## Date Range 9/17/21 through 10/8/21

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
254861	09/30/2021	THE A.G. MAURO COMPANY	Inv PSI179352 door hardware for JTL	\$ 655.00
254862	09/30/2021	TOPP BUSINESS SOLUTIONS	Equipment contract for specialty printer	\$ 1,455.00
254863	09/30/2021	TREND ENTERPRISES, INC.	1st Grade	\$ 25.97
254864	09/30/2021	TWO WAY DIRECT	UHF 450-512MHz, 128 CH, LCD Display, 4-key Limited	\$ 482.26
254865	09/30/2021	VERIZON WIRELESS	Verizon Wireless Phone Services 21/22 SY	\$ 3,285.15
254866	09/30/2021	VERNIER SOFTWARE & TECHNOLOGY LLC	HS - S	\$ 631.46
254867	09/30/2021	VEX ROBOTICS INC	ROBOTICS SUPPLIES	\$ 145.24
254868	09/30/2021	VOCABULARY.COM	Title III ESL Resource	\$ 159.00
254869	09/30/2021	WALMART COMMUNITY/GEMB	MSE Life Skills Open PO - Curriculum Supplies	\$ 240.16
254870	09/30/2021	WILLIAM THOMAS GOUGER	WALMART PURCHASES FROM 08/20 TO 09/19	\$ 1,316.57
254871	09/30/2021	ZESWITZ MUSIC COMPANY	Ammunition for school police dept.	\$ 1,400.00
254872	10/06/2021	ADVANCE AUTO PARTS	French Horn Repairs	\$ 144.00
			Advance Auto - Open Order for Parts	\$ 2,039.40
			ADVANCE AUTO - OPEN ORDER FOR PARTS BALANCE	\$ 2.12
			band clamp returned	\$ (36.36)
			Inv6952123345984 North Site Cooling Tower Part	\$ 29.89
			Inv6952123718380 District Items	\$ 32.37
254873	10/06/2021	BRIAN & JENNIFER ROZANSKI	MECHANICS SUPPLIES	\$ 48.21
254874	10/06/2021	ALICE CANDARAS	Advanced Oil Recovery- Used Oil	\$ 60.00
254875	10/06/2021	AMAZON	2020 SENIOR REBATE - CANDARAS, ALICE	\$ 500.00
			ATSI Intervention Manuals	\$ 106.78
			Adapter Order	\$ 83.70
			Adapter order part 2	\$ 68.40
			ATSI Items	\$ 1,644.93
			ATSI Items	\$ 202.87
			belt for drill press	\$ 15.99
			Emotions/Growth Mindset Books for Life Skills	\$ 86.10
			External Hard Drive for Chief Mill	\$ 406.52
			HDMI KVM USB Extender	\$ 93.99
			homecoming sashes 2021	\$ 15.98
			ITEM: Macally Ultra-Slim USB Wired Keyboard with	\$ 491.90
			ITEM: PRANG Oval-8 Pan Watercolor Paint Set Waste	\$ 343.36

# East Stroudsburg Area School District

## Date Range 9/17/21 through 10/8/21

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
254875	10/06/2021	AMAZON	ITEM: SUDUCAL Mobile Standing Desk, Rolling Stand	\$ 84.98
			Lanyards for students for barcodes/id	\$ 357.97
			Nonpublic Covid grant purchase	\$ 4,697.10
			OFFICE SUPPLIES	\$ 76.43
			Office Supplies for Facilities Dept	\$ 63.27
			OFFICE/SCHOOL SUPPLIES	\$ 560.78
			PO 22001167 ITEMS RETURNED	\$ (83.25)
			PRINTING CALCULATOR FOR BENEFITS	\$ 57.46
			school wide behavior REWARD	\$ 58.00
			Sp. Ed. Classroom Resources Various Schools	\$ 2,709.22
			Supplies needed for guidance and office	\$ 178.91
			Title I One District One Book supplies/books	\$ 170.90
			Wood shop materials	\$ 210.97
254876	10/06/2021	AMY POLMOUNTER	Freshman Seminar Workshop Breakfast	\$ 100.96
254877	10/06/2021	ANGELA ASSIMAKOPILOS	2020 SENIOR REBATE - ASSIMAKOPILOS, ANGELA	\$ 250.00
254878	10/06/2021	ANTHONY DAVIS	2020 SENIOR REBATE - DAVIS, ANTHONY	\$ 250.00
254879	10/06/2021	ARTS ACADEMY CHARTER SCHOOL	20/21_EoY Reconciliation / Arts Academy	\$ 7,565.33
254880	10/06/2021	AVENUE 365 LENDER SERVICES	TAX REFUND - OVERPAID	\$ 325.73
254881	10/06/2021	BASAMTIE ALLI	Reimbursement for comp ed purchase	\$ 272.01
254882	10/06/2021	BATTERY WAREHOUSE	Inv 500 District Batteries	\$ 69.12
254883	10/06/2021	BRENDA J ROHNER	Inv453 Batteries for Sinks	\$ 149.10
254884	10/06/2021	CHAMPION'S CHOICE	2020 SENIOR REBATE - ROHNER, BRENDA	\$ 500.00
254885	10/06/2021	CHARLES & BARBARA WRAMAGE	NORTH RIFLE TEAM SLINGS, SHOOTING COAT	\$ 1,118.00
254886	10/06/2021	CHESTER COUNTY INTERMEDIATE UNIT	2020 SENIOR REBATE - WRAMAGE, CHARLES & BARBARA	\$ 300.00
			Services provided for a sp ed student	\$ 1,304.23
254887	10/06/2021	CINTAS CORPORATION #101	Tuition and services for a sp ed student	\$ 3,563.51
			CINTAS OPEN ORDER FOR UNIFORMS MECHANICS	\$ 507.40
			Open PO for Cintas - Bushkill	\$ 163.90
			Open PO for Cintas - ESE	\$ 270.50
			Open PO for Cintas - HSN	\$ 998.23
			Open PO for Cintas - HSS	\$ 979.35
			Open PO for Cintas - JMH	\$ 210.00

# East Stroudsburg Area School District

## Date Range 9/17/21 through 10/8/21

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
254887	10/06/2021	CINTAS CORPORATION #101	Open PO for Cintas - JTL	\$ 732.27
			Open PO for Cintas - MISE	\$ 297.06
			Open PO for Cintas - RES	\$ 265.44
			Open PO for Cintas - SMI	\$ 238.14
254888	10/06/2021	CINTAS CORPORATION #101	Open PO for Cintas MAINTENANCE & GROUNDS	\$ 1,066.94
			Cintas annual fire extinguisher insp North Bus	\$ 432.65
			Cintas Annual Fire Extinguisher Insp South	\$ 2,188.93
			Cintas annual fire extinguisher insp South Bus	\$ 1,460.95
			Cintas Annual Smoke/duct alarms at ESE	\$ 839.45
			Cintas insp duct/smoke at Central Off	\$ 575.63
254889	10/06/2021	CINTAS CORPORATION #101	Cintas Invoice annual extinguisher insp JMH	\$ 284.88
254890	10/06/2021	CLAUDE S. CYPHERS, INC.	OPEN ORDER FOR FIRST AID CABINETS	\$ 182.66
254891	10/06/2021	D'HUY ENGINEERING, INC.	Inv712054 HSN Generator parts	\$ 99.50
254892	10/06/2021	DEBRA A PADAVANO	Open PO for D'HUY Retainer Services Only	\$ 2,000.00
254893	10/06/2021	DES-CPR, INC.	TEACHERS FUND BAGELS	\$ 71.40
			Inv 63848 District Shredding	\$ 620.00
254894	10/06/2021	DM SUPPLY SOURCE, LLC	Inv63849 District Shredding	\$ 105.00
			Inv 8408 hose fittings RES	\$ 215.00
			Inv 8414 District Parts M2 Truck	\$ 670.20
254895	10/06/2021	DR. ROBERT KETTERER CHARTER SCHOOL, INC	Inv 8439 SME Hvac part	\$ 485.55
254896	10/06/2021	EASTBAY INC.	20/21_EoY Reconciliation / Adelphoi	\$ 2,908.38
			NORTH ATHLETICS EMBROIDERY	\$ 236.00
254897	10/06/2021	EDGENUITY INC.	NORTH ATHLETICS MASKS FOR ATHLETES	\$ 3,050.00
254898	10/06/2021	ELIZABETH Z COLES	SOUTH ATHLETICS MASKS FOR ATHLETES	\$ 3,950.00
254899	10/06/2021	EPLUS TECHNOLOGY	Edgenuity	\$ 800.00
			2020 SENIOR REBATE - COLES, ELIZABETH	\$ 250.00
254900	10/06/2021	EASTERN PENN SUPPLY COMPANY	Epson Projector-HS North	\$ 88.00
			Projector	\$ 222.00
			Inv5027836874.001 snake head for district	\$ 20.18
			Inv5027878674.001 SME water spray head	\$ 71.04
			Inv5027911175.001 MSE/RES parts	\$ 538.93
			Inv5027927263.001 Truck Stock	\$ 23.60

# East Stroudsburg Area School District

## Date Range 9/17/21 through 10/8/21

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
254900	10/06/2021	EASTERN PENN SUPPLY COMPANY	InvS027942882.001 M7 Truck Stock	\$ 850.26
254901	10/06/2021	EUROFINS QC, LLC	Inv 6300015700 SME water sampling	\$ 475.00
			Inv6300015680 ESE water sampling	\$ 225.00
			Inv6300015692 BES Water Sample	\$ 475.00
			Inv6300015697 ESE water sampling	\$ 145.00
			Inv6300015712 ESE Water Sampling	\$ 685.00
254902	10/06/2021	EVERGREEN COMMUNITY CHARTER SCHOOL	Inv6300015824 MSE Water Sampling	\$ 825.00
			20/21_EoY Reconciliation / Evergreen	\$ 14,805.85
			REIMBURSE ATHLETES THAT DID NOT PARTICIPATE FALL	\$ 1,245.69
254903	10/06/2021	FISHER & SON CO INC	Herbicide for lawn	\$ 5,666.08
254904	10/06/2021	FIVE STAR INTERNATIONAL LLC	FIVE STAR OPEN ORDER FOR PARTS	\$ 36.85
			Open Purchase Order for parts	\$ 1,380.64
254905	10/06/2021	FLAGHOUSE	Re-order of BES Sensory Cart	\$ 1,998.00
			Re-order of Sensory Cart for Resica	\$ 1,945.08
254906	10/06/2021	FORMAL FASHIONS, INC.	Choral Uniform Parts to update sizes needed	\$ 396.36
254907	10/06/2021	GANTER SOUTH SERVICES	Inv 2834 BES roof repairs	\$ 548.45
			Inv 2835 MSE roof repairs	\$ 1,067.09
254908	10/06/2021	GLECO PAINTS, INC.	Inv 2836 ESE roof repairs	\$ 2,008.01
254909	10/06/2021	GOTTA GO	Parking Lot Paint	\$ 1,233.86
254910	10/06/2021	GRAINGER	ATHLETICS PORTABLE RESTROOMS JULY-NOV, MARCH-JUNE	\$ 960.00
			Inv9019953059 Rim and Nets JMH	\$ 1,118.14
254911	10/06/2021	HANSON AGGREGATES INC	Inv9031422091 Basketball Rim JMH	\$ 171.19
254912	10/06/2021	HEARTLAND PAYMENT SYSTEM	Gravel Delivery/Supplies	\$ 574.64
254913	10/06/2021	HILLTOP SALES & SERVICE	annual software support/subscription renewal	\$ 9,997.88
			Maint. Parts	\$ 532.15
254914	10/06/2021	SFI LLC	Maint. Supplies	\$ 291.64
254915	10/06/2021	INSIGHT PA CYBER CHARTER SCHOOL	Tuition per a comp ed agreement	\$ 1,116.00
254916	10/06/2021	ITC GLOBAL NETWORKS, LLC	20/21_EoY Reconciliation / Insight PA	\$ 117,203.45
254917	10/06/2021	JEFFREY HELMS	Ironton Global 21/22 SY	\$ 1,138.70
254918	10/06/2021	JOHN MOORE	2020 SENIOR REBATE - HELMS, JEFFREY	\$ 250.00
254919	10/06/2021	KELLEY BROS., LLC	2020 SENIOR REBATE - MOORE, JOHN	\$ 250.00
			Inv 76-760541 Admin door parts	\$ 645.00

# East Stroudsburg Area School District

## Date Range 9/17/21 through 10/8/21

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
254920	10/06/2021	KENNETH & DARLENE MILLER	2020 SENIOR REBATE - MILLER, KENNETH & DARLENE	\$ 250.00
254921	10/06/2021	KRUEGER SHEET METAL	Inv 23088 MSE Gutter Repairs	\$ 125.00
254922	10/06/2021	LAKESHORE LEARNING MATERIALS	ITEM: LC1401 - Flex-Space Write Wipe Collaboratio	\$ 2,146.05
254923	10/06/2021	LINDA M. SHAY	2020 SENIOR REBATE - SHAY, LINDA	\$ 300.00
254924	10/06/2021	CHRISTINA HARGADEN	E-Lit for Martha Kiesling	\$ 180.00
254925	10/06/2021	LJC DISTRIBUTORS OF FULLER BRUSH	Open PO for LJC - SMI	\$ 255.00
254926	10/06/2021	M A BRIGHTBILL BODY WORKS INC.	MA BRIGHTBILL OPEN ORDER FOR PARTS & SUPPLIES	\$ 30.35
254927	10/06/2021	MANWALAMINK WATER COMPANY	SMITHFIELD SEPTEMBER WATER AND SEWER FEE	\$ 606.90
254928	10/06/2021	MARGARET A CLARE	2020 SENIOR REBATE - CLARE, MARGARET	\$ 500.00
254929	10/06/2021	MARSHALLS CREEK PLUMB.&ELECT. SUPPLIES	Inv16616 parts for BES Pump	\$ 13.75
254930	10/06/2021	MARY ALYCE MCDONALD	2020 SENIOR REBATE - MCDONALD, MARY ALYCE	\$ 250.00
254931	10/06/2021	MEIER SUPPLY CO., INC.	Inv 2374927 UV Bulbs for MSE	\$ 4,166.67
			Inv2418501 evap foam/no rinse RES	\$ 35.02
			INV2420278 HSN maintenance supplies	\$ 197.16
			Inv2421391 SME HVAC Leaks	\$ 254.07
254932	10/06/2021	MET-ED	ESE SEPTEMBER ELECTRIC 100065663211	\$ 7,806.25
			TRAFFIC LIGHT SEPTEMBER ELECTRIC 100075377489	\$ 30.79
254933	10/06/2021	MICRO CONNECTORS, INC	Micro Connectors-Adapters	\$ 52.98
254934	10/06/2021	MODERN GAS SALES, INC.	LEHMAN POOL PROPANE	\$ 436.28
			RESICA EMERGENCY GENERATOR PROPANE	\$ 340.03
			RESICA PROPANE FOR HEAT	\$ 3,165.17
254935	10/06/2021	MONROE CAREER AND TECHNICAL INSTITUTE	MONROE CAREER & TECHNICAL INSTITUTE 2021-2022	\$ 164,528.00
254936	10/06/2021	NANCY HELMS	2020 SENIOR REBATE - HELMS, NANCY	\$ 650.00
254937	10/06/2021	NASCO (QOUTE#45950)	HS - S	\$ 32.71
254938	10/06/2021	NORTHEAST CHEMICAL & SUPPLY CO & INC	Open PO for Ice Melt - LIS	\$ 2,329.95
			Open PO for Ice Melt - MSE	\$ 374.85
			Open PO for Ice Melt-HSN	\$ 2,655.80
254939	10/06/2021	NOTABLE INCORPORATED	Kami renewal	\$ 10,800.00
254940	10/06/2021	NOVA EQUIPMENT & SUPPLIES CO, INC.	Nova equipment & supplies -Insinger Dishwasher	\$ 34,534.75
254941	10/06/2021	OFFICE DEPOT	Title IV STEAM*R program supplies	\$ 272.23
254942	10/06/2021	OFFICE TECHNOLOGY, LLC	TONER NEEDED FOR SCHOOL YEAR	\$ 220.00
254943	10/06/2021	OFFICE TECHNOLOGY, LLC	Toner for SMF Cafe HP LaserJet Pro M401 CF280XXJ-C	\$ 105.00

# East Stroudsburg Area School District

## Date Range 9/17/21 through 10/8/21

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
254944	10/06/2021	PASBO	PO for PASBO Conference-Matt Hirsch	\$ 220.00
254945	10/06/2021	PATRIOT WORKWEAR	Patriot uniforms for Lap Tran	\$ 121.00
254946	10/06/2021	PENNSYLVANIA CYBER CHARTER SCHOOL	Patriot uniforms order for Officer Brapham	\$ 104.00
254947	10/06/2021	PENNSYLVANIA LEADERSHIP CHARTER SCHOOL	20/21_EoY Reconciliation / PA Cyber	\$ 125,525.91
254948	10/06/2021	PEPSI-COLA	20/21_EoY Reconciliation / PA Leadership	\$ 28,850.19
254949	10/06/2021	PIONEER MFG. CO/PIONEER ATHLETICS	HS SOUTH CONCESSION BEVERAGES	\$ 872.66
254950	10/06/2021	POSTMASTER	Paint for Stadium field	\$ 2,418.17
254951	10/06/2021	PROSSER LABORATORIES, INC.	STAMPS FOR SMITHFIELD	\$ 58.00
			Inv 516315 HSN/LIS water testing	\$ 225.00
			Inv 516316 North Campus water testing	\$ 30.00
			Inv 516317 MSE water testing	\$ 170.00
			Inv 516318 North Campus Water Testing	\$ 400.00
			Inv 516319 North Campus Aeration and Effluent Test	\$ 498.00
			Inv 516320 RES water tresting	\$ 485.00
			Inv 516321 HSS Pool Water Test	\$ 92.00
			Inv 519277 North Bus Garage	\$ 30.00
			Inv 519278 MSE water testing	\$ 125.00
			Inv 519279 North Campus Water Testing	\$ 307.00
			Inv 519280 North Campus Aeration and Effluent Test	\$ 150.00
			Inv 519281 RES water testing	\$ 330.00
254952	10/06/2021	PUNDOCK CONSTRUCTION	Replaced Monitor TLS Tank Monitor Battery	\$ 404.98
254953	10/06/2021	QUAKERTOWN WRESTLING, INC	SOUTH WRESTLING ENTRY FEE	\$ 400.00
254954	10/06/2021	RICHARD KLINGENSMITH	2020 SENIOR REBATE - KLINGENSMITH, RICHARD	\$ 300.00
254955	10/06/2021	RIVER VALLEY ORGANICS	Carpet	\$ 6,871.20
254956	10/06/2021	ROBERT & VIRGINIA CHAMBERS	2020 SENIOR REBATE - CHAMBERS, ROBERT & VIRGINIA	\$ 500.00
254957	10/06/2021	RONALD LABAR'S LOCK SERVICE	Open PO for Ronald Labar's Lock Service	\$ 323.30
254958	10/06/2021	SCHNAITMAN'S FLOORING AMERICA	Inv 10289 HSN Carpet Adhesive	\$ 82.60
254959	10/06/2021	SCHOOL HEALTH CORPORATION	Mechanical lift for sp ed student22000521	\$ 157.45
254960	10/06/2021	SCHOOL SPECIALTY LLC	1st grade supplies - Krajewski	\$ 160.03
			4th & 5th grade markers	\$ 299.36
			BULLETIN BOARD PAPER	\$ 387.22
			Classroom Supplies - Catherine Kutteroff	\$ 176.85

# East Stroudsburg Area School District

## Date Range 9/17/21 through 10/8/21

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
254960	10/06/2021	SCHOOL SPECIALTY LLC	Supplies for Art	\$ 20.34
			Supplies for Students	\$ 535.02
254961	10/06/2021	SCHOOLDUDE	white board cleaner	\$ 236.50
254962	10/06/2021	STAPLES CREDIT PLAN	Software Inventory/technology	\$ 7,946.56
254963	10/06/2021	STEVE SHANNON TIRE & AUTO CENTER	fire drill folders	\$ 131.31
254964	10/06/2021	STROUDSBURG ELECTRIC MOTOR SERVICE	STEVEN SHANNON OPEN ORDER FOR TIRES	\$ 142.00
254965	10/06/2021	SUPER BAKERY INC.	Inv 6223184 HSS tools	\$ 44.98
254966	10/06/2021	SUSAN HENDRICKS	To pay invoices for the 2021-2022 school year	\$ 4,587.40
254967	10/06/2021	THE A.G. MAURO COMPANY	2020 SENIOR REBATE - HENDRICKS, SUSAN	\$ 250.00
254968	10/06/2021	THE PACKAGING PLACE	Inv PSI179492 JMH Principal's Office Door Hinges	\$ 110.00
254969	10/06/2021	TRANE U.S. INC.	Inv 69228 Return to Supplier	\$ 12.60
254970	10/06/2021	TREASURE BAY INC	Inv 312031336 MSE HVAC parts/repair	\$ 1,942.72
254971	10/06/2021	WASTE MANAGEMENT	Title I Create a Reader supplies	\$ 1,356.14
254972	10/06/2021	WASTE MANAGEMENT OF NEW JERSEY, INC.	Inv 3574741-0203-9 30 Yd Roll Off - HSN	\$ 1,973.26
254973	10/06/2021	WEST MUSIC COMPANY	Inv 3580781-0203-7 HSN Roll Off Dumpster	\$ 1,258.03
254974	10/06/2021	WILLIAM THOMAS GOUGER	Classroom Set of Whiteboards with music staves	\$ 396.00
254975	10/06/2021	ZESWITZ MUSIC COMPANY	Ammo order for School Police	\$ 190.00
			Bell Covers	\$ 235.00
<b>Grand Total</b>				<b>\$ 1,721,843.53</b>

# East Stroudsburg Area School District

## Date Range 10/9/21 through 10/14/21

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
254976	10/14/2021	21ST CENTURY CYBER CHARTER SCHOOL	Final Reimbursement EoYR / 21st Century	\$ 7,468.84
254977	10/14/2021	ACHIEVEMENT HOUSE CHARTER SCHOOL	Final Reimbursement EoYR / Achievement House	\$ 2,896.37
254978	10/14/2021	AGORA CYBER CHARTER SCHOOL	20/21_EoY Reconciliation / Agora	\$ 34,832.13
254979	10/14/2021	AGORA CYBER CHARTER SCHOOL	Final Reimbursement EoYR / Agora	\$ 23,907.21
254980	10/14/2021	ALL AMERICAN SPORTS CORP.	NORTH BASEBALL RECONDITIONING	\$ 614.41
254981	10/14/2021	AMAZON	SOUTH BASEBALL RECONDITIONING	\$ 895.54
			ATSI Pre Referral Intervention Manuals	\$ 4,778.48
			Card Holder	\$ 32.99
			Chargers for HP (6 South & 6 North)	\$ 443.88
			Computer connection parts	\$ 28.88
			HS South Eng Dept Supplies Fall 2021	\$ 175.19
			HS-S	\$ 345.43
			In One Person Book	\$ 8.95
			ITEM: Arteza Mixed Media Paper Foldable Canvas Pa	\$ 813.53
			library books for IU Spring Challenge 2022	\$ 147.55
			NORTH ATHLETICS FOOTBALL AND SOCCER SUPPLIES	\$ 901.29
			PO 22001113	\$ 248.03
			PO 22001113	\$ 1,829.78
			Special Ed. Resources for Students	\$ 3,731.27
			Title III ESL supplies	\$ 63.54
254982	10/14/2021	ANTHONY J CALDERONE	Empl Expense claim # 4273.	\$ 42.78
254983	10/14/2021	ARTS ACADEMY CHARTER SCHOOL	Final Reimbursement EoYR / Arts Academy	\$ 2,971.55
254984	10/14/2021	ASPEN PEST SERVICES, LLC	Open PO Aspen - ESE	\$ 56.67
			Open PO Aspen - RES	\$ 59.70
			Open PO Aspen - RES EXTRA VISIT	\$ 38.00
			Open PO for Aspen - HSN	\$ 73.42
			Open PO for Aspen - HSN BUS GARAGE	\$ 25.00
			Open PO for Aspen - HSN SEWER BUILDING	\$ 20.00
			Open PO for Aspen - HSN STADIUM	\$ 28.33
			Open PO for Aspen - HSN STADIUM EXTRA SERVICE	\$ 44.00
			Open PO for Aspen - HSS	\$ 62.89
			Open PO for Aspen - HSS ADMIN	\$ 45.33
			Open PO for Aspen - HSS EXTRA VISIT	\$ 40.00

262a.



# East Stroudsburg Area School District

## Date Range 10/9/21 through 10/14/21

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
254984	10/14/2021	ASPEN PEST SERVICES, LLC	Open PO for Aspen - HSS MAINTENANCE BLDG	\$ 20.00
			Open PO for Aspen - HSS STADIUM	\$ 28.09
			Open PO for Aspen - JMH	\$ 46.71
			Open PO for Aspen - JTL	\$ 89.45
			Open PO for Aspen - JTL TLC BLDG	\$ 20.66
			Open PO for Aspen - LIS	\$ 60.66
			Open PO for Aspen - MSE	\$ 66.01
			Open PO for Aspen - SMI	\$ 47.04
			Open PO for Aspen - SMI EXTRA VISIT	\$ 76.71
			Open PO for Aspen-BUSHKILL	\$ 72.13
			Open PO for Aspen-BUSHKILL EXTRA VISIT	\$ 40.00
254985	10/14/2021	WILLIAM H. HEISER	Piano tunings	\$ 351.00
254986	10/14/2021	BARBARA PREVOST	Open PO for Barbara Prevost contract driver	\$ 5,061.60
254987	10/14/2021	BARBARA RESCIGNO	Empl Expense claim # 4258.	\$ 50.57
254988	10/14/2021	BAYADA HOME HEALTH CARE	Additional Nurses to cover our bldgs	\$ 406.88
254989	10/14/2021	BENCO DENTAL CO.	Karen Buis - supplies for 2021-2022 school year	\$ 1,565.67
254990	10/14/2021	H.A. BERKHEIMER INC.	SEPTEMBER TAX COLLECTION FEE	\$ 51.21
254991	10/14/2021	BEVERLY MCMAHON	HS South purchase of incentives for yearbook	\$ 375.34
254992	10/14/2021	BRIAN & ANN YOUNG	2020 SENIOR REBATE - YOUNG, BRIAN & ANN	\$ 300.00
254993	10/14/2021	BUSHKILL ELEMENTARY PTO	TITLE I SUMMER READING CERTIFICATE	\$ 22.00
254994	10/14/2021	CARBON MONROE PIKE DRUG & ALCOHOL COMM	Student Assistance Program	\$ 11,666.67
254995	10/14/2021	CARLEEN FINK	Open PO for Carleen Jane Fink contract driver	\$ 3,110.60
254996	10/14/2021	CAROLE MCGARRY	2020 SENIOR REBATE - MCGARRY, CAROL	\$ 300.00
254997	10/14/2021	CAROLINA BIOLOGICAL SUPPLY CO.	Item # 746415 Diffusion and Osmosis 8 Station Rep	\$ 569.19
254998	10/14/2021	CAROLINE DOHRMAN	TRANSPORTATION PARENT DRIVER 09/12/2021-09/21/2021	\$ 407.68
			TRANSPORTATION PARENT DRIVER 09/21/2021-09/29/2021	\$ 407.68
			TRANSPORTATION PARENT DRIVER 09/30 TO 10/08	\$ 407.68
			TRANSPORTATION PARENT DRIVER 10/08/2021	\$ 31.36
254999	10/14/2021	CATHERINE MCCUE	Empl Expense claim # 4266.	\$ 48.61
255000	10/14/2021	CATHERINE O'BRIEN	2020 SENIOR REBATE - O'BRIEN, CATHERINE	\$ 500.00
255006	10/14/2021	CHARLES W DAILEY	Empl Expense claim # 4263.	\$ 168.00
255007	10/14/2021	CHERYL KUTZMAN	Open PO for Cheryl Kutzman CONTRACT DRIVER	\$ 4,517.80
255008	10/14/2021	CHRISTOPHER S. BROWN LAW OFFICES	CHRIS BROWN INVOICE 2207 SEPT DUES	\$ 4,592.50

2026.

# East Stroudsburg Area School District

## Date Range 10/9/21 through 10/14/21

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
255009	10/14/2021	CITY CENTER WHOLESAL, LLC	HS NORTH FALL CONCESSION	\$ 440.35
255010	10/14/2021	CLAUDE S. CYPHERS, INC.	CHYPHERS TRUCK PARTS OPEN ORDER FOR PARTS & SUPPLY	\$ 19.21
255011	10/14/2021	CLIFFORD & DEBRA SISCO	TAX REFUND PARCEL 09.14A.1-2.36 & 09.14A.1-117	\$ 255.05
255012	10/14/2021	COLONIAL INTERMEDIATE UNIT 20	Colonial Acad installment per contract	\$ 96,729.37
			Colonial Academy Operating Costs for July	\$ 5,047.04
			Partial Hosp Payment	\$ 53,792.45
255013	10/14/2021	COMMONWEALTH CHARTER ACADEMY SCHOOL	Final Reimbursement EoYR / Commonwealth	\$ 110,691.06
255014	10/14/2021	CORELOGIC CENTRALIZED REFUNDS	TAX REFUND PARCEL 16.7A.1.145 - ARNOLD SHARDA	\$ 566.92
255015	10/14/2021	CORELOGIC CENTRALIZED REFUNDS	TAX REFUND PARCEL 16.10B.1.65 - MAYRA ORTIZ	\$ 3,200.23
255016	10/14/2021	CORELOGIC CENTRALIZED REFUNDS	TAX REFUND PARCEL 16.6A.1.78 - MATTHEW MCNEILL	\$ 200.12
255017	10/14/2021	CORELOGIC CENTRALIZED REFUNDS	TAX REFUND PARCEL 16.7.2.37 - DERIC HOCH	\$ 4,671.18
255018	10/14/2021	CORELOGIC CENTRALIZED REFUNDS	TAX REFUND PARCEL 16.119416 - JASON BRELAND	\$ 7,048.25
255019	10/14/2021	CORELOGIC CENTRALIZED REFUNDS	TAX REFUND PARCEL 16.85959 - ANDREW STARRUP	\$ 6,442.71
255020	10/14/2021	CORELOGIC CENTRALIZED REFUNDS	TAX REFUND PARCEL 16.119441 - DARREN MARAJ	\$ 8,597.65
255021	10/14/2021	CORELOGIC CENTRALIZED REFUNDS	TAX REFUND PARCEL 16.90592 - RICHARD CARSWELL	\$ 5,499.81
255022	10/14/2021	CORELOGIC CENTRALIZED REFUNDS	TAX REFUND PARCEL 16.94253 - STANISLAV MANOVKI	\$ 761.22
255023	10/14/2021	CORELOGIC CENTRALIZED REFUNDS	TAX REFUND PARCEL 16.36.2.10 - KENNETH KRATTIGER	\$ 2,760.50
255024	10/14/2021	CORELOGIC CENTRALIZED REFUNDS	TAX REFUND PARCEL 16.119366 - EILEEN MARY LYONS	\$ 7,622.84
255025	10/14/2021	CORELOGIC CENTRALIZED REFUNDS	TAX REFUND PARCEL 16.119395 - AKILA TENNAKON	\$ 5,359.74
255026	10/14/2021	CORELOGIC CENTRALIZED REFUNDS	TAX REFUND PARCEL 14.9E.1.57 JEFF WICKLIFFE	\$ 3,679.81
255027	10/14/2021	CORELOGIC CENTRALIZED REFUNDS	TAX REFUND PARCEL 14.8A.1.10 ROMILDA DAVIS	\$ 3,563.70
255028	10/14/2021	CORELOGIC CENTRALIZED REFUNDS	TAX REFUND PARCEL 14.6C.1.44 SUSAN HEGARTY	\$ 1,381.76
255029	10/14/2021	CORELOGIC CENTRALIZED REFUNDS	TAX REFUND PARCEL 14.3C.1.78 JUSTIN MACNAIR	\$ 4,817.65
255030	10/14/2021	CORELOGIC CENTRALIZED REFUNDS	TAX REFUND PARCEL 14.8B.1.132 JANE DUNN	\$ 1,733.57
255031	10/14/2021	CORELOGIC CENTRALIZED REFUNDS	TAX REFUND PARCEL 09.96775.53D - KATHLEEN LOMONACO	\$ 3,143.22
255032	10/14/2021	CORELOGIC CENTRALIZED REFUNDS	TAX REFUND PARCEL 09.98349.UB RONALD LYLES	\$ 4,567.61
255033	10/14/2021	CORELOGIC CENTRALIZED REFUNDS	TAX REFUND PARCEL 09.4B.1.38 MICHAEL EATON	\$ 1,734.84
255034	10/14/2021	CORELOGIC CENTRALIZED REFUNDS	TAX REFUND PARCEL 09.97013 ABDOLAYE BARRIE	\$ 2,110.80
255035	10/14/2021	CORELOGIC CENTRALIZED REFUNDS	TAX REFUND PARCEL 09-97013 JOHNNY GREENE	\$ 6,189.02
255036	10/14/2021	CORELOGIC CENTRALIZED REFUNDS	TAX REFUND PARCEL 09.97593 JOSHI BHAVESH	\$ 13,502.92
255037	10/14/2021	CORELOGIC CENTRALIZED REFUNDS	TAX REFUND PARCEL 09.97031 NIRAJAN NEUPANE	\$ 9,282.59
255038	10/14/2021	CORELOGIC CENTRALIZED REFUNDS	TAX REFUND PARCEL 09.6C.2.57 & 9.9.1.64-1 VINCENT	\$ 7,334.82
255039	10/14/2021	CORELOGIC CENTRALIZED REFUNDS	REFUND PARCEL 9.5A.2.32 & 9.7.1.2-1 & 9.17B.1.52	\$ 10,000.00

# East Stroudsburg Area School District

## Date Range 10/9/21 through 10/14/21

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
255040	10/14/2021	CORELOGIC CENTRALIZED REFUNDS	TAX REFUND PARCEL 09.13B.1.190 CRAIG GUASTAVINO	\$ 2,478.54
255041	10/14/2021	CORELOGIC CENTRALIZED REFUNDS	TAX REFUND PARCEL 9.10.1.88-3 RICHARD HALLETT	\$ 4,196.19
255042	10/14/2021	CORELOGIC CENTRALIZED REFUNDS	TAX REFUND PARCEL 9.5A.3.70 SEAN TONG	\$ 2,356.57
255043	10/14/2021	CORELOGIC CENTRALIZED REFUNDS	REFUND PARCEL 9.18A.1.117&9.13A.1.102&9.13A.1.119	\$ 4,641.79
255044	10/14/2021	CORELOGIC CENTRALIZED REFUNDS	TAX REFUND PARCEL 9.97582 & 9.4C.2.79	\$ 14,955.84
255045	10/14/2021	CORELOGIC CENTRALIZED REFUNDS	TAX REFUND PARCEL 09.89042 JANICE RODRIGUEZ	\$ 3,978.02
255046	10/14/2021	CORELOGIC CENTRALIZED REFUNDS	REFUND PARCEL 9.8A.2.17-1A&09.7.2.9&09.992.48	\$ 8,504.25
255047	10/14/2021	CORELOGIC CENTRALIZED REFUNDS	TAX REFUND PARCEL 09.110315 DANUTA SMIECHOWSKI	\$ 5,746.17
255048	10/14/2021	CORELOGIC CENTRALIZED REFUNDS	TAX REFUND PARCEL 09.5A.4.3 & 9.85675	\$ 4,454.22
255049	10/14/2021	CORELOGIC CENTRALIZED REFUNDS	TAX REFUND PARCEL 09.6B.1.136 YOLANDA BEST	\$ 24.51
255050	10/14/2021	CORELOGIC CENTRALIZED REFUNDS	TAX REFUND PARCEL 09.18A.1.69 & 09.13A.1.8	\$ 5,694.42
255051	10/14/2021	CORELOGIC CENTRALIZED REFUNDS	TAX REFUND PARCEL 09.13A.1.16 & 09.13A.1.35	\$ 3,097.84
255052	10/14/2021	DAMARIS ROBINS	Empl Expense claim # 4279.	\$ 239.68
255053	10/14/2021	DAVID E MAJESKI	Empl Expense claim # 4269.	\$ 6.61
255054	10/14/2021	DAWN M ARNST	Empl Expense claim # 4277.	\$ 205.23
255055	10/14/2021	DENISE S ROGERS	Empl Expense claim # 4262.	\$ 141.57
255056	10/14/2021	DIANA ALLISON	Empl Expense claim # 4271.	\$ 29.79
255057	10/14/2021	DIANE KRUPSKI	Open PO for Diane Krupski contract driver	\$ 3,132.00
255058	10/14/2021	DIANE M GEORGE	2020 SENIOR REBATE - GEORGE, DIANE	\$ 300.00
255059	10/14/2021	DISTRICT COURT 43-2-02	CIVIL COMPLAINT TUITION C MCORMICK	\$ 129.75
255060	10/14/2021	DISTRICT COURT 43-3-01	CIVIL COMPLAINT HEALTHCARE A FAZEKAS	\$ 174.75
255061	10/14/2021	DM SUPPLY SOURCE, LLC	Inv8348 LIS bonding solution	\$ 209.39
			Inv8365 JMH Springs	\$ 527.39
			Inv8367 MSE spring	\$ 527.39
			Inv8369 HSN monitors	\$ 148.88
			Inv8443 JTL washer/dryer parts	\$ 66.50
			Inv8444 MSE circuit breakers	\$ 978.55
			Inv8445 BES air valves	\$ 4,066.61
			Inv8446 Drive AC HSN	\$ 4,636.32
255062	10/14/2021	DONNA TORTORICI	2020 SENIOR REBATE - TORTORICI, DONNA	\$ 250.00
255063	10/14/2021	DOUBLE M PRODUCTIONS	tshirts for 8 grade	\$ 953.16
255064	10/14/2021	DR. ROBERT KETTERER CHARTER SCHOOL, INC	Final Reimbursement EoYR / Adelphoi	\$ 2,115.89
255065	10/14/2021	DUSTIN SISKA	Open PO for Dustin Siska contract driver	\$ 5,040.80

# East Stroudsburg Area School District

## Date Range 10/9/21 through 10/14/21

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
255066	10/14/2021	E.R. LINDE CONSTRUCTION CORPORATION	December 2020 Snow Plowing North Campus	\$ 14,092.00
255067	10/14/2021	E.S.E.A.	Payroll Run 1 - Warrant 211014	\$ 28,367.82
255068	10/14/2021	EAST STROUDSBURG	Payroll Run 1 - Warrant 211014	\$ 6,972.85
255069	10/14/2021	EASTON ARTS ACADEMY CHARTER SCHOOL	Final Reimbursement EoYR / Easton Arts	\$ 5,439.18
255070	10/14/2021	ED FOUNDATION OF ES/GENERAL FUND	Payroll Run 1 - Warrant 211014	\$ 23.00
255071	10/14/2021	ELECTRIC CITY ROASTING CO.	A-TSI Grant PBIS Supplies	\$ 1,639.99
255072	10/14/2021	ELECTRIC CITY ROASTING CO.	HS SOUTH CORE CAFE	\$ 198.94
255073	10/14/2021	ELLEN M CLARKE	2020 SENIOR REBATE - CLARKE, ELLEN	\$ 500.00
255074	10/14/2021	ENGLE HAMBRIGHT & DAVIES, INC.	TECH SERVICE FEE	\$ 9,980.00
255075	10/14/2021	ENVIRONMENTAL ABATEMENTS ASSOC., INC.	Inv 21-08-RI AHERA Reinspection and Plan Update	\$ 1,800.00
255076	10/14/2021	EPLUS TECHNOLOGY	eplus-projector accessories	\$ 439.00
255077	10/14/2021	EASTERN PENN SUPPLY COMPANY	Part #-BE550G- Back-UPS ES^ 550VA 120V 5-15 8OUT 5	\$ 629.37
			Inv S027953887.001 SME tools/parts	\$ 1,285.57
			Inv S027990251.001 HSS lav faucet	\$ 329.43
			Inv S027996762.001 HSS Pool parts	\$ 69.08
			Inv S028005186.001 Shop Stock	\$ 609.63
255078	10/14/2021	ESE PTO	ESE TITLE I SUMMER READING CERTIFICATES	\$ 160.00
255079	10/14/2021	EUROSPORT	LEHMAN BOYS SOCCER SUPPLIES	\$ 397.94
255080	10/14/2021	EVERGREEN COMMUNITY CHARTER SCHOOL	Final Reimbursement EoYR / Evergreen	\$ 5,959.40
255081	10/14/2021	FEDEX	Fed EX cost fee for PRUSA PO 21003693	\$ 56.79
255082	10/14/2021	FERENC HORVATH	TAX REFUND PARCEL 09.14A.2-7.2 #92992	\$ 11.58
255083	10/14/2021	FIST SOURCE TITLE AGENCY	TAX REFUND PARCEL 09.14E.1.171 #95860	\$ 399.84
255084	10/14/2021	FIVE STAR INTERNATIONAL LLC	Open Purchase Order for parts	\$ 209.60
255085	10/14/2021	FRANK VANCEK	TAX REFUND PARCEL 09.3F.1.35 #98582 -FRANK VANCEK	\$ 30.32
255086	10/14/2021	FRASER ADVANCED INFORMATION SYSTEMS	2021/2021 COPIER LEASE 1ST QTR	\$ 619.68
			21-22 copier cost 1ST QTR	\$ 5,382.69
255087	10/14/2021	FRONTIER	Frontier Phone Service 21/22 SY	\$ 826.65
255088	10/14/2021	GLOBAL DATA CONSULTANTS, LLC	Nonpublic schools Covid grant purchase	\$ 658.78
255089	10/14/2021	GEORGE CARAMELLA	Open PO for George Caramella CONTRACT DRIVER	\$ 5,073.40
255090	10/14/2021	GEORGIA J DILEO	2020 SENIOR REBATE - DILEO, GEORGIA	\$ 300.00
255091	10/14/2021	GERALDINE WILLIAMS	2020 SENIOR REBATE - WILLIAMS, GERALDINE	\$ 250.00
255092	10/14/2021	GERTRUDE HAWK CHOCOLATES	HS NORTH FUNDRAISER	\$ 648.00
255093	10/14/2021	GOLD STAR FOODS, INC	Pay for food purchases for 2021-2022 school year	\$ 1,089.92

# East Stroudsburg Area School District

## Date Range 10/9/21 through 10/14/21

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
255094	10/14/2021	THE GOODYEAR TIRE & RUBBER COMPANY	GOODYEAR TIRE & RUBBER OPEN ORDER FOR TIRES	\$ 6,219.08
255095	10/14/2021	GRAINGER	Inv9052266708 hex shape chisels BES	\$ 76.94
255096	10/14/2021	HAB-DLT	Payroll Run 1 - Warrant 211014	\$ 358.04
255097	10/14/2021	HADLEY RADLOWSKI	Empl Expense claim # 4267.	\$ 4.03
255098	10/14/2021	HOME DEPOT CREDIT SERVICES	ATHLETIC TRAINER SHELF UNIT FOR JTL	\$ 94.80
255099	10/14/2021	IAN FLINT	Open PO for District - Home Depot MAINTENANCE SUPP	\$ 568.72
255100	10/14/2021	INSERVCO INSURANCE SERVICES, INC.	Open PO for Home Depot MAINTENANCE SUPPLIES	\$ 572.40
255101	10/14/2021	INSIGHT PA CYBER CHARTER SCHOOL	Marching Band Drill Writer	\$ 1,750.00
255102	10/14/2021	INTERSTATE TAX SERVICE BUREAU	SEPTEMBER 2021 INSERVCO	\$ 1,390.51
255103	10/14/2021	IONIE SINCLAIR	Final Reimbursement EoYR / Insight PA	\$ 34,654.29
255104	10/14/2021	JANE DUNN	INTERSTATE TAX SERVICE INV 26258	\$ 922.14
255105	10/14/2021	JENNIFER L MARMO	Open PO for Ionie Sinclair CONTRACT DRIVER	\$ 4,470.40
255106	10/14/2021	JENNY GALUNIC	TAX REFUND PARCEL 14.8B.1.132 143886 JANE DUNN	\$ 10.36
255107	10/14/2021	JOANNE R. NELSON	Empl Expense claim # 4265.	\$ 6.16
255108	10/14/2021	JOSEPH CUSUMANO	Open PO for Jenny Galunic contract driver	\$ 5,061.60
255109	10/14/2021	JOSEPH FUCHS	2020 SENIOR REBATE - NELSON, JOANNE	\$ 650.00
255110	10/14/2021	JOSEPH L KELLERMANN	TAX REFUND PARCEL 09.4.1.53 #99208 JOSEPH CUSUMANO	\$ 31.77
255111	10/14/2021	JOSEPH P MARTIN	Open PO for Joe Fuchs contract driver	\$ 6,810.80
255112	10/14/2021	KARLA J LABAR	2020 SENIOR REBATE - KILLERMANN, JOSEPH & SUSAN	\$ 650.00
255113	10/14/2021	KASA'S FOODS DIST CO INC.	Empl Expense claim # 4276.	\$ 67.31
255114	10/14/2021	KATHARINE HOLMES	Open PO for Karla LaBar contract driver	\$ 7,477.40
255115	10/14/2021	KATHY MITCHELL	to pay invoices for 2021-2022 school year	\$ 25,747.50
255116	10/14/2021	KELLEY BROS., LLC	Open PO for Katharine Holmes contract driver	\$ 3,752.00
255117	10/14/2021	KELLY YOUNKEN	2020 SENIOR REBATE - MITCHELL, KATHY	\$ 250.00
255118	10/14/2021	ADOLPH KIEFER & ASSOCIATES, LLC	Inv 76-760542 HSS Hinges	\$ 342.00
255119	10/14/2021	KING, SPRY, HERMAN, FREUND & FAUL, LLC	Empl Expense claim # 4278.	\$ 7.84
255120	10/14/2021	LAW SOUND & LIGHTING INC	LG south Kiefer	\$ 325.00
255121	10/14/2021	LEHIGH VALLEY CHARTER HIGH SCHOOL FOR	Services provided regarding a special ed student	\$ 3,037.00
255122	10/14/2021	LEHIGH VALLEY ZOO	LEHMAN PAYMENT FOR MICROPHONE & LIGHT RENTALS	\$ 1,065.00
255123	10/14/2021	LEON CLAPPER PLUMBING HEATING & WATER CONDITIONING	Final Reimbursement EoYR / Lehigh Valley	\$ 1,781.45
255124	10/14/2021	LERETA	Title I One District One Book supplies	\$ 125.00
			Inv29844 SME Camera and line help	\$ 520.00
			TAX REFUND PARCEL 16.119363 - TRAN LAP	\$ 6,134.13

262 F.

# East Stroudsburg Area School District

## Date Range 10/9/21 through 10/14/21

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
255125	10/14/2021	LERETA	TAX REFUND PARCEL 14-6.1-30 MARGARET VILLACORTA	\$ 1,477.11
255126	10/14/2021	LERETA	TAX REFUND PARCEL 09.13A.1.135 ROGER LECUYER	\$ 1,272.38
255127	10/14/2021	LERETA	TAX REFUND PARCEL 9.14E.1.137 PATRICK GRAMLING	\$ 4,629.78
255128	10/14/2021	LERETA	TAX REFUND PARCEL 09.87045.U46 & 09.10.1.16-82	\$ 5,522.77
255129	10/14/2021	LINCOLN LEADERSHIP CHARTER SCHOOL	Final Reimbursement EoYR / Lincoln Leadership	\$ 7,217.90
255130	10/14/2021	LISA ROSEN-GERST	Open PO for Lisa Gerst contract driver	\$ 4,219.40
255131	10/14/2021	LYMAN & ASH	Invoice #3254 Special Construction Counsel	\$ 23,591.00
255132	10/14/2021	M A BRIGHTBILL BODY WORKS INC.	Bus #48 accident-1BAKGCBA3LF360838	\$ 3,170.77
255133	10/14/2021	MAUREEN SEIDEL	MA BRIGHTBILL OPEN ORDER FOR PARTS & SUPPLIES	\$ 503.96
255134	10/14/2021	MCGRAW HILL EDUCATION	Empl Expense claim # 4274.	\$ 49.78
255135	10/14/2021	MEIER SUPPLY CO., INC.	Reading	\$ 1,361.98
255136	10/14/2021	MELODY SEVERUD	READING WONDERS K-5	\$ 46,707.00
255137	10/14/2021	MESKO GLASS CO., INC	Inv2424885 swoosh gun and cartridges Truck Stock	\$ 94.38
255138	10/14/2021	MET-ED	Inv2426050 HSN parts/tools	\$ 356.21
255139	10/14/2021	MIDDLE SMITHFIELD TOWNSHIP	Inv2426052 supplies for LIS	\$ 33.61
255140	10/14/2021	MIGUEL DEJESUS	Open PO for Melody Severud CONTRACT DRIVER	\$ 3,426.40
255141	10/14/2021	MODERN GAS SALES, INC.	Inv53417 HSN strybuac 45054	\$ 14.90
255142	10/14/2021	MODERNFOLD OF READING, INC.	NORTH CAMPUS AUGUST ELECTRIC 100018255800	\$ 29,566.20
255143	10/14/2021	MOTAWORD, LLC	NORTH CAMPUS SEPTEMBER ELECTRIC 100018255800	\$ 27,474.89
255144	10/14/2021	MOTE TECHNOLOGIES, INC	MIDDLE SMITHFIELD 4TH QTR SEWER MS-0013-0	\$ 4,725.00
255145	10/14/2021	NORTH EAST PARTS GROUP	RESICA 4TH QTR SEWER CHARGE MS-0020-0	\$ 4,200.00
255146	10/14/2021	NESTLE WATERS NORTH AMERICA	Open PO for Miguel DeJesus contract driver	\$ 4,061.80
255147	10/14/2021	NYSCSPC (NEW YORK STATE CHILD SUPPORT	LEHMAN POOL PROPANE	\$ 693.20
255148	10/14/2021	ORAZIO SARACENO	Inv 510.21 SME Basketball Inspections and Services	\$ 2,000.00
255149	10/14/2021	PA DISTANCE LEARNING CHARTER SCHOOL	Translation services	\$ 707.90
			ESSER III Mote renewal	\$ 38,812.50
			Auto Parts	\$ 68.48
			Inv2717-105160 Truck Stock	\$ 63.48
			Inv2717-105466 Truck Stock	\$ 33.49
			Inv0116700180061 MSE Bottled Water	\$ 776.98
			Payroll Run 1 - Warrant 211014	\$ 193.50
			Empl Expense claim # 4275.	\$ 23.02
			Final Reimbursement EoYR / PA Distance	\$ 11,416.51

2629.

# East Stroudsburg Area School District

## Date Range 10/9/21 through 10/14/21

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
255150	10/14/2021	PAMELA SIERRA	Empl Expense claim # 4261.	\$ 25.98
255151	10/14/2021	PENNSYLVANIA CYBER CHARTER SCHOOL	Final Reimbursement EoYR / PA Cyber	\$ 46,070.74
255152	10/14/2021	PENNSYLVANIA ONE CALL SYSTEM, INC.	Open PO for PA One Call System	\$ 15.05
255153	10/14/2021	PENNSYLVANIA VIRTUAL CHARTER SCHOOL	Final Reimbursement EoYR / PA Virtual	\$ 8,464.37
255154	10/14/2021	PEPSI-COLA	HS NORTH FALL CONCESSION	\$ 401.78
255155	10/14/2021	POCONO MOUNTAIN DAIRIES	TO PAY DAIRY INVOICES FOR 2021-2022	\$ 25,250.90
255156	10/14/2021	PP&L	SOUTH CAMPUS SEPTEMBER ELECTRIC 67841-29000	\$ 29.11
			SOUTH CAMPUS SEPTEMBER ELECTRIC 92422-54001	\$ 29.26
			SOUTH CAMPUS SEPTEMBER ELECTRIC 95041-29005	\$ 29.26
255157	10/14/2021	PROSSER LABORATORIES, INC.	SOUTH CAMPUS SEPTEMBER ELECTRIC 98641-29009	\$ 27.36
			Inv522834 North Bus Garage	\$ 30.00
			Inv522835 MSE water testing 7/19/21	\$ 525.00
			Inv522836 MSE water testing 8/18-9/29	\$ 370.00
			Inv522837 North Campus Water Testing 8/17-9/28	\$ 591.00
			Inv522838 North Campus Effluent and Aeration	\$ 378.00
			Inv522839 RES water testing 8/2-9/27	\$ 527.00
255158	10/14/2021	QUILL CORPORATION	Inv19563393 Office Supplies	\$ 90.01
			NORTH ATHLETICS OFFICE SUPPLIES	\$ 67.24
255159	10/14/2021	RAY PRICE FORD MT POCONO	Parts/Repair	\$ 82.15
255160	10/14/2021	REACH CYBER CHARTER SCHOOL	Final Reimbursement EoYR / Reach	\$ 58,105.77
255161	10/14/2021	REALLY GOOD STUFF	Classroom Supplies - Sarah Walsh	\$ 41.99
255162	10/14/2021	RICHARD ADELMAN	TAX REFUND PARCEL 09.14D.8-1.33,37,41	\$ 14.67
255163	10/14/2021	ROBERT PROTHRO	HS NORTH DJ FOR HOMECOMING DANCE	\$ 350.00
255164	10/14/2021	ROBERTS DISTRIBUTORS, LP	Camera lenses for photography classes	\$ 200.12
255165	10/14/2021	ROBYN J SHUMBRIS	Empl Expense claim # 4268.	\$ 7.95
255166	10/14/2021	ROCKLAND BAKERY	TO PAY INVOICES FOR 2021-2022 YEAR	\$ 2,149.65
255167	10/14/2021	RONAD & JOY FISH	2020 SENIOR REBATE - FISH, RONALD & JOY	\$ 250.00
255168	10/14/2021	RONALD LESH	TAX REFUND PARCEL 09.119241.22T #89380	\$ 13.24
255169	10/14/2021	SCOTT C. IHLE	Empl Expense claim # 4264.	\$ 66.25
255170	10/14/2021	SHARP ENERGY	SHARP ENERGY OPEN ORDER FOR PROPANE - NORTH	\$ 6,123.23
			SHARP ENERGY OPEN ORDER FOR PROPANE-SOUTH	\$ 6,308.33
255171	10/14/2021	SHAWN A WESCOTT	Empl Expense claim # 4272.	\$ 21.34
255172	10/14/2021	SHEVAUN SHOMO	Empl Expense claim # 4280.	\$ 122.30

262h.

# East Stroudsburg Area School District

## Date Range 10/9/21 through 10/14/21

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
255173	10/14/2021	SIMCO LOGISTICS, INC	to pay invoices for 2021-2022 school year	\$ 1,232.84
255174	10/14/2021	STAPLES CREDIT PLAN	Staples Order	\$ 316.34
255175	10/14/2021	STEELE'S HARDWARE INC	Inv472138 Saw Rental - BES	\$ 101.20
			Inv473024 BES saw rental	\$ 101.20
255176	10/14/2021	STEVE SHANNON TIRE & AUTO CENTER	STEVEN SHANNON OPEN ORDER FOR TIRES	\$ 163.00
255177	10/14/2021	STROUDSBURG ELECTRIC MOTOR SERVICE	Inv6109560 District Motor and parts	\$ 646.00
			Inv6118948 Insert for ESE	\$ 50.00
			Inv6125157 District Motor	\$ 120.00
			Inv6158701 repair work at HSS	\$ 700.00
			Inv6185689 Pump for Kitchen BES	\$ 1,864.36
			Inv6208501 stock for van M-5	\$ 22.00
			Inv6208511 Bearing Assembly RES	\$ 571.85
255178	10/14/2021	COLORADO EVENT SALES & MARKETING INC.	Replacement driver ed car topper	\$ 59.00
255179	10/14/2021	SWEET, STEVENS, KATZ & WILLIAMS LLP	2020 Teacher Negotiations INV 140421	\$ 195.00
			Grievance/Arbitration Inv 140705	\$ 78.00
			Labor Matters Invoice 140419	\$ 487.50
			Prof services for a sp ed student	\$ 390.00
			Prof svc for a sp ed student	\$ 1,969.50
			Profes. Services through 8/31/21	\$ 1,209.00
			Professional Services 8/31/21	\$ 2,193.00
			Professional services for sp ed student	\$ 78.00
			Professional Services through 7/31/21	\$ 2,691.00
			ULP's Charges Inv 140420	\$ 175.50
255180	10/14/2021	TAIWO AFOLABI	Open PO for Taiwo Afolabi contract driver	\$ 5,126.40
255181	10/14/2021	TALLEY PETROLEUM	HEATING FUJIL SY 20202021 middle smithfield	\$ 16,363.50
255182	10/14/2021	TAMARA CYKOSKY	Empl Expense claim # 4270.	\$ 71.18
255183	10/14/2021	TERP CONSULTING	Invoices #8741 & 8915 for Expert Witness	\$ 2,000.00
255184	10/14/2021	THE A.G. MAURO COMPANY	Inv PSI179895 One Bitted Rim Cylinder	\$ 75.00
			Inv PSI179897 Deadbolt RES	\$ 225.00
255185	10/14/2021	THE AMERICAN BOTTLING CO	to pay invoices for 2021-2022 school year	\$ 1,325.00
255186	10/14/2021	TINA M FALBO	Empl Expense claim # 4259.	\$ 30.63
255187	10/14/2021	TRANE U.S. INC.	Inv 312058900 HSS Chiller Repair	\$ 3,019.77
255188	10/14/2021	UNIVERSITY MUSIC SERVICE	"Harriett Tubman" - disc-26.25 pay by 11/5	\$ 119.87

2621



# East Stroudsburg Area School District

## Date Range 10/9/21 through 10/14/21

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
255189	10/14/2021	US FOODS	open PO US FOODS orders	\$ 403.63
255190	10/14/2021	US FOODS	US FOODS 2021-2022 INVOICES	\$ 52,585.59
255191	10/14/2021	VINCENT & JOAN COSTA	2020 SENIOR REBATE - COSTA, VINCENT & JOANN	\$ 250.00
255192	10/14/2021	W.B. MASON CO., INC.	NORTHAMPTON IU20 WBMASON	\$ 797.16
255193	10/14/2021	WEIS MARKET, INC.	JTL STAFF BREAKFAST	\$ 155.19
255194	10/14/2021	WELLS FARGO R/E TAX SERVICE	TAX REFUND PARCEL 14.8B.1.64 #144070 STEPHEN WYATT	\$ 3,159.47
255195	10/14/2021	WELLS FARGO R/E TAX SERVICE	TAX PARCEL 09.8A.1.8-30 #106794 ELIZABETH RIVERA	\$ 1,706.29
255196	10/14/2021	WILLIAM D PENE	TAX REFUND PARCEL 14.6A.1.7-1 #001603 WILLIAM PENE	\$ 2.00
255197	10/14/2021	WILLIAM JONES	TAX REFUND PARCEL 09.4C.1.67 09.4D.2.63	\$ 30.00
255198	10/14/2021	WILLIAM VITULLI	Empl Expense claim # 4260.	\$ 10.75
255199	10/14/2021	WILLIAMSPORT AREA SCHOOL DISTRICT	NORTH WRESTLING ENTRY FEE WILLIAMSPORT	\$ 250.00
255200	10/14/2021	ZELENKOFKSKE AXELROD LLC	AUDIT 2021	\$ 13,000.00
255201	10/14/2021	ZESWITZ MUSIC COMPANY	Euphonium Repair	\$ 43.20
			French Horns/Trumpet Repairs	\$ 180.00
			Winning Rhythms Books	\$ 180.00
255202	10/14/2021	ZONAR CONNECTED	ZONAR CARDS 8/20/2021	\$ 400.59
			ZONAR PARKWAY RENEWAL; STREET SRVC RENEWAL; ZPASS	\$ 51,120.00
255203	10/14/2021	CECILIA SANTIAGO	2020 SENIOR REBATE - SANTIAGO, CECILIA	\$ 650.00
255204	10/14/2021	UGI CENTRAL	ESE SEPTEMBER NATURAL GAS LINE 411006828957	\$ 1,404.33
			HS SOUTH SEPTEMBER NATURAL GAS LINE 411008006032	\$ 4,518.45
			JM HILL SEPTEMBER NATURAL GAS LINE 411007277063	\$ 906.18
			JTL SEPTEMBER NATURAL GAS LINE 411006894413	\$ 2,463.48
			MAINT BLDG SEPTEMBER NATURAL GAS LINE 411008050535	\$ 24.77
			SOUTH STADIUM SEPT NATURAL GAS LINE 411005507123	\$ 84.76
255205	10/14/2021	UGI CENTRAL	ESE SEPTEMBER NATURAL GAS 411006828957	\$ 484.53
			HS SOUTH SEPTEMBER NATURAL GAS 411008006032	\$ 2,488.30
			JTL SEPTEMBER NATURAL GAS 411006894413	\$ 1,147.24
255206	10/14/2021	CENTRAL PENNSYLVANIA DIGITAL LEARNING FOUNDATION	20/21_EoY Reconciliation / Central PA	\$ 16,257.74
			Final Reimbursement EoYR / Central PA	\$ 6,445.16
255207	10/14/2021	CHAPMAN REFRIGERATION LLC	to pay invoices for 2021-2022 school year	\$ 10,202.63
<b>Grand Total</b>				<b>\$ 1,409,658.62</b>

## AUGUST 2021 WIRE PAYMENTS

WRIGHT EXPRESS FLEET - GAS CARDS

\$	8,580.25
\$	<u>8,580.25</u>

## SEPTEMBER 2021 WIRE PAYMENTS

PAYROLL	\$ 5,008,795.92
ACCOUNTS PAYABLE - BENEFITS	\$ 9,030,007.57
FLEX SPENDING ACCOUNTS - TASC	\$ 18,574.04
WORKER'S COMP - INSERVCO	\$ 22,746.32
PROCUREMENT CARD	\$ 57,677.38
EBTEP	\$ 1,770,733.32
VOLUNTARY LIFE INSURANCE	\$ 4,962.61
COMPUTER LEASES	\$ 535,049.26
2020 GON CCD	\$ 1,438,750.00
2021 GON-Savings-First Keystone Community	\$ 78,969.33
	<u>\$ 17,966,265.75</u>

263

EAST STROUDSBURG AREA SCHOOL DISTRICT  
 TREASURER'S REPORT AS OF SEPTEMBER 30, 2021

ESSA TREASURY OPERATING ACCOUNT - ALL FUNDS

9/1/21 Balance	\$ 9,245,331.12
Receipts	\$ 65,312,196.51
Interest/Dividends	\$ 180.62
Disbursements	\$ (20,228,804.15)
9/30/21 Balance	\$ 54,328,904.10

PLGIT - GENERAL FUND

9/1/21 Balance	\$ 3,199,677.88
Receipts	\$ 238,492.65
Interest/Dividends	\$ 29.29
Disbursements	
9/30/21 Balance	\$ 3,438,199.82

PSDLAF - GENERAL FUND

9/1/21 Balance	\$ 48,809,076.00
Receipts	\$ 9,178,071.98
Interest/Dividends	\$ 2,553.84
Deferred Interest	
Disbursements	\$ (553,677.38)
9/30/21 Balance	\$ 57,436,024.44

ESSA WORKERS COMP SELF INS - GENERAL FUND

9/1/21 Balance	\$ 300,066.20
Receipts	
Interest/Dividends	\$ 2.47
Disbursements	
9/30/21 Balance	\$ 300,068.67

ESSA PAYPAL - GENERAL FUND

9/1/21 Balance	\$ 375.09
Receipts	
Interest/Dividends	\$ -
Disbursements	
9/30/21 Balance	\$ 375.09

ESSA FERNWOOD ESCROW - GENERAL FUND

9/1/21 Balance	\$ 38,567.69
Receipts	
Interest/Dividends	\$ 0.32
Disbursements	
9/30/21 Balance	\$ 38,568.01

ESSA - CAFETERIA FUND

9/1/21 Balance	\$ 95,273.25
Receipts	\$ 10,273.70
Interest/Dividends	\$ 0.82
Disbursements	\$ (350.62)
9/30/21 Balance	\$ 105,197.15

FIRST KEYSTONE COMMUNITY BANK

9/1/21 Balance	\$ 250,108.92
Receipts	
Interest/Dividends	\$ 61.67
Disbursements	
9/30/21 Balance	\$ 250,170.59

264

EAST STROUDSBURG AREA SCHOOL DISTRICT  
 TREASURER'S REPORT AS OF SEPTEMBER 30, 2021

PLGIT - CAPITAL RESERVE FUND

9/1/21 Balance	\$ 9,752,047.26
Receipts	
Interest/Dividends	\$ 84.96
Disbursements	
9/30/21 Balance	\$ 9,752,132.22

ESSA - CONCESSION STAND

9/1/21 Balance	\$ 27,920.33
Receipts	
Interest/Dividends	\$ 0.23
Disbursements	
9/30/21 Balance	\$ 27,920.56

ESSA - EXPENDABLE TRUST

9/1/21 Balance	\$ 31,857.23
Receipts	
Interest/Dividends	\$ 0.26
Disbursements	\$ (3.00)
9/30/21 Balance	\$ 31,854.49

ESSA - NON-EXPENDABLE TRUST

9/1/21 Balance	\$ 18,758.18
Receipts	
Interest/Dividends	\$ 0.15
Disbursements	\$ (3.00)
9/30/21 Balance	\$ 18,755.33

ESSA - SPECIAL ACTIVITY

9/1/21 Balance	\$ 243,460.75
Receipts	
Interest/Dividends	\$ 2.00
Disbursements	
9/30/21 Balance	\$ 243,462.75

ESSA CD INVESTMENT - SPECIAL ACTIVITY

9/1/21 Balance	\$ 41,708.18
Receipts	
Interest/Dividends	\$ 73.58
Disbursements	
9/30/21 Balance	\$ 41,781.76

ESSA - STUDENT ACTIVITY

9/1/21 Balance	\$ 74,806.10
Receipts	
Interest/Dividends	\$ 0.61
Disbursements	
9/30/21 Balance	\$ 74,806.71

# EAST STROUDSBURG AREA SCHOOL DISTRICT BANK RECONCILIATION

NAME OF ACCOUNT General Fund

BANK ESSA

Prepared by: Sonya Burch 9/20/21 - To Diane Kelly for approval 9/21/21

Approved by: Diane Kelly 9/27/21

MONTH: Aug-21

ESSA Checking

\$ 9,245,331.12 \$ 9,245,331.12

- Less:
- Outstanding Checks-General Fund
  - Outstanding Payroll Activity
  - Outstanding PA Withholding
  - Outstanding PA Employee Unemployment
  - Outstanding Federal Tax
  - Outstanding Flex Spending Accounts
  - Outstanding TSA
  - Outstanding Voya Retirement

	\$ 720,112.25
	\$ 96.75
	\$ 720,209.00
	\$ 8,525,122.12

General Ledger 00-0000-010-000-00-000-000-0000

\$ 8,525,122.39

Adjustments:

E.Stbg Boro 8/31/21 Interest Transferred to Treasury Acct 9/1/21

	\$ (0.27)
	\$ (0.27)
	\$ 8,525,122.12

Difference

\$ -

# ESSA Bank & Trust

200 Palmer Street • PO Box L  
Stroudsburg, PA 18360-0160





RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL  
DISTRICT GENERAL FUND OPERATING  
C/O CRAIG NEIMAN  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150

## Statement Ending 09/30/2021

Page 1 of 4

### Customer Service Contact

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	contactcenter@essabank.com

### Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$54,328,904.10

### Government Checking

#### Account Summary

Date	Description	Amount
09/01/2021	Beginning Balance	\$9,245,331.12
	107 Credit(s) This Period	\$65,312,377.13
	59 Debit(s) This Period	-\$20,228,804.15
09/30/2021	Ending Balance	\$54,328,904.10

#### Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$180.62
Interest Paid Year-to-Date	\$10,765.23

#### Deposits

Date	Description	Amount
09/01/2021	TRANSFER FROM	\$230,166.14
09/01/2021	TRANSFER FROM	\$67,875.93
09/01/2021	TRANSFER FROM	\$80,711.18
09/01/2021	TRANSFER FROM	\$0.27
09/02/2021	TRANSFER FROM	\$253,565.75
09/02/2021	TRANSFER FROM	\$203,062.71
09/02/2021	TRANSFER FROM	\$146,053.56
09/02/2021	TRANSFER FROM	\$42,351.37
09/02/2021	TRANSFER FROM	\$102,327.92
09/03/2021	TRANSFER FROM	\$73,250.07
09/03/2021	TRANSFER FROM	\$29,055.04
09/03/2021	TRANSFER FROM	\$123,046.26
09/03/2021	TRANSFER FROM	\$87,800.36
09/07/2021	TRANSFER FROM	\$151,150.42
09/07/2021	TRANSFER FROM	\$419,711.27
09/07/2021	TRANSFER FROM	\$78,201.67
09/07/2021	TRANSFER FROM	\$372,352.89
09/08/2021	TRANSFER FROM	\$74,825.33
09/08/2021	TRANSFER FROM	\$6,285.25
09/08/2021	TRANSFER FROM	\$314,770.98
09/08/2021	TRANSFER FROM	\$62,417.79
09/08/2021	TRANSFER FROM	\$503,521.49
09/09/2021	TRANSFER FROM	\$195,154.63
09/09/2021	TRANSFER FROM	\$239,748.33
09/09/2021	TRANSFER FROM	\$650,675.26



267

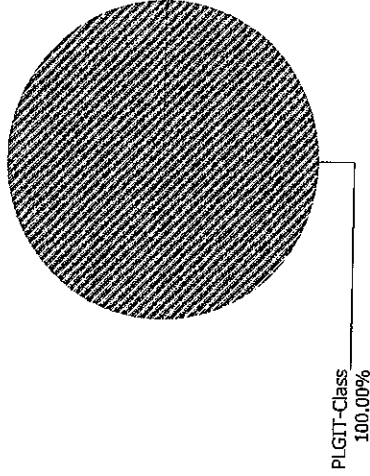
**Account Statement - Transaction Summary**

For the Month Ending September 30, 2021

East Stroudsburg Area School District - GENERAL FUND

PLGIT-Class	
Opening Market Value	3,199,677.88
Purchases	238,521.94
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00
<b>Closing Market Value</b>	<b>\$3,438,199.82</b>
Cash Dividends and Income	29.29

Asset Summary		
	September 30, 2021	August 31, 2021
PLGIT-Class	3,438,199.82	3,199,677.88
<b>Total</b>	<b>\$3,438,199.82</b>	<b>\$3,199,677.88</b>
Asset Allocation		



268



**PSDLAF Monthly Statement**  
East Stroudsburg ASD

Please Note:  
THE FUND WILL BE CLOSED OCTOBER 11TH IN OBSERVANCE OF THE  
COLUMBUS DAY HOLIDAY

**Activity Summary**      **General Fund**

Investment Pool Summary	9/1/2021 - 9/30/2021	MAX
Beginning Balance		
Dividends	\$12,578,067.31	
Purchases	\$61.44	
Redemptions	\$8,682,071.98	
Ending Balance	(\$53,677.38)	
Average Monthly Rate	\$20,706,523.35	
Share Price	0.005%	
Total	\$1,000	
Total Fixed Income	\$20,706,523.35	
Account Total	\$36,729,501.09	
	\$57,436,024.44	

269

**East Stroudsburg ASD**  
Craig Neiman  
50 Vine Street  
East Stroudsburg, PA 18031



**PMA Financial Network**  
2135 CityGate Lane, 7th Floor  
Naperville, IL 60563

Your PMA Representative  
Andy Orr  
(717) 519-5960  
aorr@pmanetwork.com





**PSDLAF Monthly Statement**  
East Stroudsburg ASD

**Fixed Income Investments**

Purchases 9/1/2021 - 9/30/2021

Type	Holding Id	Trade Date	Settle Date	Maturity Date	Description	Cost	Rate	Face/Par
CD		09/15/2021	09/15/2021	09/15/2022	CD-291496-1 VERITEX COMMUNITY BANK, TX	\$248,000.00	0.043%	\$248,105.40
CD		09/17/2021	09/17/2021	03/01/2022	CD-291536-1 CITY NATIONAL BANK CA, CA	\$248,000.00	0.030%	\$248,033.63
						\$496,000.00		\$496,139.03

270



**PSDLAF Monthly Statement**  
East Stroudsburg ASD

**Fixed Income Investments**

Type	Holding Id	Trade date	Description	Interest 9/1/2021 - 9/30/2021
Flex		09/30/2021	NEXBANK, NJ	\$2,361.00
Flex		09/30/2021	PSDLAF - Full Flex Pool (Vbx)	\$49.20
Flex		09/30/2021	PSDLAF - Full Flex Pool (Penfed)	\$82.20
				<b>\$2,492.40</b>

271

# ESSA Bank & Trust

200 Palmer Street • PO Box L  
Stroudsburg, PA 18360-0160





RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL  
DISTRICT WORKERS COMP SELF INS  
C/O CRAIG NEIMAN  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150

## Statement Ending 09/30/2021

Page 1 of 2

### Customer Service Contact

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	contactcenter@essabank.com

### Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$300,068.67

### Government Checking

#### Account Summary

Date	Description	Amount
09/01/2021	Beginning Balance	\$300,066.20
	1 Credit(s) This Period	\$2.47
	0 Debit(s) This Period	\$0.00
09/30/2021	Ending Balance	\$300,068.67

#### Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$2.47
Interest Paid Year-to-Date	\$263.02

#### Other Credits

Date	Description	Amount
09/30/2021	INTEREST PAID 9/01 THROUGH 9/30	\$2.47
		1 item(s) totaling \$2.47

#### Daily Balances

Date	Amount
09/30/2021	\$300,068.67







272

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL  
DISTRICT PAYPAL ACCOUNT  
C/O CRAIG NEIMAN  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150

**Customer Service Contact**

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	contactcenter@essabank.com

**Summary of Accounts**

Account Type	Account Number	Ending Balance
Government Checking		\$375.09

**Government Checking**

**Account Summary**

Date	Description	Amount
09/01/2021	Beginning Balance	\$375.09
	0 Credit(s) This Period	\$0.00
	0 Debit(s) This Period	\$0.00
09/30/2021	Ending Balance	\$375.09





**Interest Summary**

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.00
Interest Paid Year-to-Date	\$0.29

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL  
DISTRICT ESCROW ACCT FERNWOOD  
C/O CRAIG NEIMAN  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150

**Customer Service Contact**

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	contactcenter@essabank.com

**Summary of Accounts**

Account Type	Account Number	Ending Balance
Government Checking		\$38,568.01

**Government Checking**

**Account Summary**

Date	Description	Amount
09/01/2021	Beginning Balance	\$38,567.69
	1 Credit(s) This Period	\$0.32
	0 Debit(s) This Period	\$0.00
09/30/2021	Ending Balance	\$38,568.01

**Interest Summary**

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.32
Interest Paid Year-to-Date	\$33.74

**Other Credits**

Date	Description	Amount
09/30/2021	INTEREST PAID 9/01 THROUGH 9/30	\$0.32
		1 item(s) totaling \$0.32





**Daily Balances**

Date	Amount
09/30/2021	\$38,568.01

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL  
DISTRICT CAFETERIA FUND  
C/O CRAIG NEIMAN  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150

**Customer Service Contact**

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	contactcenter@essabank.com

**Summary of Accounts**

Account Type	Account Number	Ending Balance
Government Checking		\$105,197.15

**Government Checking**

**Account Summary**

Date	Description	Amount
09/01/2021	Beginning Balance	\$95,273.25
	29 Credit(s) This Period	\$10,274.52
	3 Debit(s) This Period	-\$350.62
09/30/2021	Ending Balance	\$105,197.15

**Interest Summary**

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.82
Interest Paid Year-to-Date	\$164.54

**Electronic Credits**

Date	Description	Amount
09/01/2021	GLOBAL PAYMENTS GLOBAL DEP CCD	\$1,247.50
09/02/2021	GLOBAL PAYMENTS GLOBAL DEP CCD	\$500.00
09/03/2021	GLOBAL PAYMENTS GLOBAL DEP CCD	\$424.80
09/07/2021	GLOBAL PAYMENTS GLOBAL DEP CCD	\$65.00
09/07/2021	GLOBAL PAYMENTS GLOBAL DEP CCD	\$55.00
09/08/2021	GLOBAL PAYMENTS GLOBAL DEP CCD	\$55.00
09/09/2021	GLOBAL PAYMENTS GLOBAL DEP CCD	\$77.50
09/10/2021	GLOBAL PAYMENTS GLOBAL DEP CCD	\$347.75
09/13/2021	GLOBAL PAYMENTS GLOBAL DEP CCD	\$360.00
09/13/2021	GLOBAL PAYMENTS GLOBAL DEP CCD	\$330.00
09/13/2021	GLOBAL PAYMENTS GLOBAL DEP CCD	\$335.00
09/14/2021	GLOBAL PAYMENTS GLOBAL DEP CCD	\$65.00
09/15/2021	GLOBAL PAYMENTS GLOBAL DEP CCD	\$55.00
09/16/2021	GLOBAL PAYMENTS GLOBAL DEP CCD	\$617.50
09/17/2021	GLOBAL PAYMENTS GLOBAL DEP CCD	\$327.50
09/20/2021	GLOBAL PAYMENTS GLOBAL DEP CCD	\$471.50
09/20/2021	GLOBAL PAYMENTS GLOBAL DEP CCD	\$302.50
09/21/2021	GLOBAL PAYMENTS GLOBAL DEP CCD	\$594.50
09/22/2021	GLOBAL PAYMENTS GLOBAL DEP CCD	\$309.25
09/23/2021	GLOBAL PAYMENTS GLOBAL DEP CCD	\$515.00
09/24/2021	GLOBAL PAYMENTS GLOBAL DEP CCD	\$455.00
09/27/2021	GLOBAL PAYMENTS GLOBAL DEP CCD	\$738.40
09/27/2021	GLOBAL PAYMENTS GLOBAL DEP CCD	\$480.00
09/27/2021	GLOBAL PAYMENTS GLOBAL DEP CCD	\$72.50
09/27/2021	GLOBAL PAYMENTS GLOBAL DEP CCD	\$320.00



PO BOX 289  
BERWICK, PA 18603-0289

RETURN SERVICE REQUESTED

>002733 3983594 0001 092733 10Z 211

93779666 EAST STROUDSBURG AREA SCHOOL DISTRICT  
NSP 592 50 VINE ST  
EAST STROUDSBURG PA 18301-2150



**Statement Ending 09/30/2021**

**Managing Your Accounts**

- Customer Service (570)752-3671  
(888)759-2266
- Mailing Address 111 W Front Street  
PO Box 289  
Berwick, PA 18603
- Online Banking [www.fkc.bank](http://www.fkc.bank)
- Email [info@fkc.bank](mailto:info@fkc.bank)
- Telephone Banking (570)759-2265  
(888)759-2265



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**Summary of Accounts**

Account Type	Account Number	Ending Balance
NOW SPSD/Government		\$250,170.59

**NOW SPSD/Government**

**Account Summary**

Date	Description	Amount
09/01/2021	Beginning Balance	\$250,108.92
	1 Credit(s) This Period	\$61.67
	0 Debit(s) This Period	\$0.00
09/30/2021	Ending Balance	\$250,170.59

**Interest Summary**

Description	Amount
Annual Percentage Yield Earned	0.30%
Interest Days	30
Interest Earned	\$61.67
Interest Paid This Period	\$61.67
Interest Paid Year-to-Date	\$170.59

**Account Activity**

Post Date	Description	Debits	Credits	Balance
09/01/2021	Beginning Balance			\$250,108.92
09/30/2021	Credit Interest		\$61.67	\$250,170.59
09/30/2021	Ending Balance			\$250,170.59



276

**Account Statement - Transaction Summary**

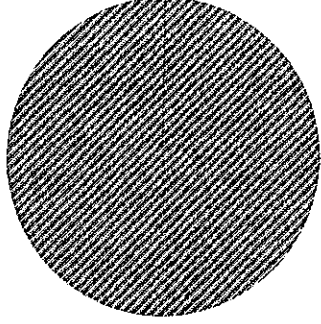
For the Month Ending September 30, 2021

**East Stroudsburg Area School District - CAPITAL RESERVE**

<b>PLGIT-Class</b>	
Opening Market Value	9,752,047.26
Purchases	84.96
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00
<b>Closing Market Value</b>	<b>\$9,752,132.22</b>
Cash Dividends and Income	84.96

<b>Asset Summary</b>		
	<b>September 30, 2021</b>	<b>August 31, 2021</b>
<b>PLGIT-Class</b>	9,752,132.22	9,752,047.26
<b>Total</b>	<b>\$9,752,132.22</b>	<b>\$9,752,047.26</b>
<b>Asset Allocation</b>		

277







PLGIT-Class  
100.00%



RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL  
DISTRICT CONCESSION STAND FUND  
C/O CRAIG NEIMAN  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150

**Customer Service Contact**

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	contactcenter@essabank.com

**Summary of Accounts**

Account Type	Account Number	Ending Balance
Government Checking		\$27,920.56

**Government Checking**

**Account Summary**

Date	Description	Amount
09/01/2021	Beginning Balance	\$27,920.33
	1 Credit(s) This Period	\$0.23
	0 Debit(s) This Period	\$0.00
09/30/2021	Ending Balance	\$27,920.56

**Interest Summary**

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.23
Interest Paid Year-to-Date	\$24.42

**Other Credits**

Date	Description	Amount
09/30/2021	INTEREST PAID 9/01 THROUGH 9/30	\$0.23
		1 item(s) totaling \$0.23

**Daily Balances**

Date	Amount
09/30/2021	\$27,920.56

# ESSA Bank & Trust

200 Palmer Street • PO Box L  
Stroudsburg, PA 18360-0160





**Statement Ending 09/30/2021**

Page 1 of 2

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL  
DISTRICT EXPENDABLE SCHOLARSHIP  
C/O CRAIG NEIMAN  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150

### Customer Service Contact

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	contactcenter@essabank.com

### Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$31,854.49

### Government Checking

#### Account Summary

Account Summary			Interest Summary		
Date	Description	Amount	Description	Amount	
09/01/2021	Beginning Balance	\$31,857.23	Annual Percentage Yield Earned	0.00%	
	1 Credit(s) This Period	\$0.26	Interest Days	0	
	1 Debit(s) This Period	-\$3.00	Interest Earned	\$0.00	
09/30/2021	Ending Balance	\$31,854.49	Interest Paid This Period	\$0.26	
	Service Charges	\$3.00	Interest Paid Year-to-Date	\$27.87	

#### Other Credits

Date	Description	Amount
09/30/2021	INTEREST PAID 9/01 THROUGH 9/30	\$0.26
		1 item(s) totaling \$0.26

#### Other Debits

Date	Description	Amount
09/30/2021	CHARGE FOR DORMANCY	\$3.00
		1 item(s) totaling \$3.00

#### Daily Balances

Date	Amount
09/30/2021	\$31,854.49



279

# ESSA Bank & Trust

200 Palmer Street • PO Box L  
Stroudsburg, PA 18360-0160





**Statement Ending 09/30/2021**

Page 1 of 2

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL  
DISTRICT NON-EXPENDABLE  
C/O CRAIG NEIMAN  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150

### Customer Service Contact

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	contactcenter@essabank.com

### Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$18,755.33

### Government Checking

#### Account Summary

Date	Description	Amount	Interest Summary Description	Amount
09/01/2021	<b>Beginning Balance</b>	\$18,758.18	Annual Percentage Yield Earned	0.00%
	1 Credit(s) This Period	\$0.15	Interest Days	0
	1 Debit(s) This Period	-\$3.00	Interest Earned	\$0.00
09/30/2021	<b>Ending Balance</b>	\$18,755.33	Interest Paid This Period	\$0.15
	Service Charges	\$3.00	Interest Paid Year-to-Date	\$16.40

#### Other Credits

Date	Description	Amount
09/30/2021	INTEREST PAID 9/01 THROUGH 9/30	\$0.15
		1 item(s) totaling \$0.15

#### Other Debits

Date	Description	Amount
09/30/2021	CHARGE FOR DORMANCY	\$3.00
		1 item(s) totaling \$3.00

#### Daily Balances

Date	Amount
09/30/2021	\$18,755.33



280

# ESSA Bank & Trust

200 Palmer Street • PO Box L  
Stroudsburg, PA 18360-0160





RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL  
DISTRICT SPECIAL ACTIVITY FUND  
C/O CRAIG NEIMAN  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150

**Statement Ending 09/30/2021**

Page 1 of 2

### Customer Service Contact

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	contactcenter@essabank.com

### Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$243,462.75

### Government Checking

#### Account Summary

Date	Description	Amount
09/01/2021	Beginning Balance	\$243,460.75
	1 Credit(s) This Period	\$2.00
	0 Debit(s) This Period	\$0.00
09/30/2021	Ending Balance	\$243,462.75

#### Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$2.00
Interest Paid Year-to-Date	\$213.01

#### Other Credits

Date	Description	Amount
09/30/2021	INTEREST PAID 9/01 THROUGH 9/30	\$2.00
		1 item(s) totaling \$2.00

#### Daily Balances

Date	Amount
09/30/2021	\$243,462.75



281

Savings

Account Number

Statement Date

10/05/2021

Page 1

Date	Transaction Description	Amount	Ending Balance
09/29/2021	Interest Deposit - INTEREST PAID 07/01 THROUGH 09/30	73.58	41,781.76

EAST STROUDSBURG AREA  
SCHOOL DISTRICT  
C/O CRAIG NEIMAN  
50 VINE ST  
EAST STROUDSBURG PA 18301

282

# ESSA Bank & Trust

200 Palmer Street • PO Box L  
Stroudsburg, PA 18360-0160





RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL  
DISTRICT STUDENT ACTIVITY FUND  
C/O CRAIG NEIMAN  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150

**Statement Ending 09/30/2021**

Page 1 of 2

### Customer Service Contact

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	contactcenter@essabank.com

### Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$74,806.71

### Government Checking

#### Account Summary

Date	Description	Amount
09/01/2021	Beginning Balance	\$74,806.10
	1 Credit(s) This Period	\$0.61
	0 Debit(s) This Period	\$0.00
09/30/2021	Ending Balance	\$74,806.71

#### Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.61
Interest Paid Year-to-Date	\$65.45

#### Other Credits

Date	Description	Amount
09/30/2021	INTEREST PAID 9/01 THROUGH 9/30	\$0.61
		1 item(s) totaling \$0.61

#### Daily Balances

Date	Amount
09/30/2021	\$74,806.71



283

STATEMENT OF INCOME  
For the Period Ending August 31, 2021  
CAFETERIA FUND

STATEMENT OF INCOME  
For the Period Ending August 31, 2021  
CAFETERIA FUND

Munis Account Number	Current Period	Year-to-Date
<b>REVENUE FROM LOCAL SOURCES:</b>		
INTEREST ON INVESTMENTS		
REVENUE FROM OPERATIONS:	1.03	4.89
SALES, LUNCH - PAID		
SALES, BREAKFAST - PAID	(132.25)	(27.25)
SUMMER SALES - B-FAST & LUNCH		-
SALES, A LA CARTE LUNCH		-
SALES, SPECIAL FUNCTIONS	2,204.80	3,087.95
MISC. PEPSI COMMISSION & REBATES	276.75	1,022.59
NO KID HUNGRY GRANT	195.00	406.69
TOTAL SALES	21,849.17	21,849.17
	24,393.47	26,339.15
<b>TOTAL LOCAL REVENUE</b>	<b>24,394.50</b>	<b>26,344.04</b>
<b>REVENUE FROM STATE SOURCES</b>		
STATE SUBSIDY - SOCIAL SECURITY	2,786.08	3,499.62
STATE SUBSIDY - LUNCH	4,631.62	9,495.18
STATE SUBSIDY - BREAKFAST	3,023.80	6,428.00
STATE SUBSIDY - RETIREMENT	11,251.82	14,594.40
<b>TOTAL STATE REVENUE</b>	<b>21,693.32</b>	<b>34,017.20</b>
<b>REVENUE FROM FEDERAL SOURCES</b>		
FEDERAL SUBSIDY - LUNCH	148,254.31	299,474.74
FEDERAL SUBSIDY - BREAKFAST	74,461.07	158,289.49
FEDERAL ESSER 1	-	-
FEDERAL FARM TO SCHOOL	-	-
FEDERAL DONATED COMMODITY	-	-
<b>TOTAL FEDERAL REVENUE</b>	<b>222,715.38</b>	<b>457,764.23</b>
<b>TOTAL CAFETERIA REVENUE</b>	<b>\$268,803.20</b>	<b>\$518,125.47</b>
<b>EXPENSES OF OPERATIONS</b>		
NoKidHungryOperativeRegSalary	12,295.48	13,989.11
NoKidHungry SS OASDI	865.93	970.98
NoKidHungry SS HI	202.47	226.98
NoKidHungry PSERS	4,880.16	5,522.25
NoKidHungry WorkComp	89.38	123.45
Salary, Cafeteria SPV	3,309.64	4,512.37
Salary, Cafeteria ADM	6,306.84	9,460.26
Salary, OT Supervisors	-	-
Salary, Cafeteria Secretary	14,160.07	15,988.43
Salary, OT Secretary	-	-
Salary Operative Labor	57.08	57.08
Salary Substitute Workers	-	-
Salary Summer Feed	23,529.00	30,631.50
ELO ProgramESSER3SummerFeed	1,400.75	1,615.25
Salary, Cafeteria Custodian	10,629.60	14,348.76
Salary, OT Custodian	-	-
Life Insurance	571.41	1,042.66
Disability Insurance	73.02	98.49
Social Security - OASDI	3,563.21	4,601.47
ELO ProgramESSER3 SS OASDI	86.86	100.15
Social Security- HI	833.37	1,076.22
ELO ProgramESSER3 SS HI	20.31	23.42
Retirement	17,113.65	23,156.25
ELO ProgramESSER3 PSERS	475.01	457.05
VOYA Contribution Plan	20.41	36.79
ARP ESSER III VOYA Contrib	14.40	16.45
Unemployment	-	1.25
Workers Compensation	371.15	523.38
ELO ProgramESSER3 WorkComp	8.97	13.88
Health Insurance	38,133.60	72,899.38
Contract Maintenance	-	-
Maintenance & Repairs	1,499.33	1,499.33
Postage	5.61	16.41
Travel/Mileage	100.40	100.40
Supplies -Non Food	3,290.10	3,290.10
NoKidHungry Gen Sup	1,016.40	1,016.40
ESSER Caf Gen Sup	-	5,527.60
Electricity	5,320.10	5,692.44
Fuel/Gasoline	881.46	881.46
Food Purchases	97,960.41	98,046.41
Farm to School -Food purchases	-	-
Milk Purchases	15,946.80	15,946.80
Technology Supplies	-	-
Depreciation Expense	2,716.26	5,432.53
ESSER III RepEq>\$2,500	-	-
Dues & Fees	68.45	154.66
<b>TOTAL FOOD SERVICE EXPENSES</b>	<b>\$267,817.09</b>	<b>\$339,097.80</b>
<b>NET INCOME (LOSS)</b>	<b>\$986.11</b>	<b>\$179,027.67</b>

284

STATEMENT OF INCOME  
For the Period Ending July 31, 2021  
CAFETERIA FUND

STATEMENT OF INCOME  
For the Period Ending July 31, 2021  
CAFETERIA FUND

Munis Account Number	Current Period	Year-to-Date
<b>REVENUE FROM LOCAL SOURCES:</b>		
INTEREST ON INVESTMENTS		
REVENUE FROM OPERATIONS:	3.86	3.86
SALES, LUNCH - PAID		
SALES, BREAKFAST - PAID	105.00	105.00
SUMMER SALES - B-FAST & LUNCH		-
SALES, A LA CARTE LUNCH		-
SALES, SPECIAL FUNCTIONS	883.15	883.15
MISC. PEPSI COMMISSION & REBATES	745.84	745.84
TOTAL SALES	211.69	211.69
	<u>1,945.68</u>	<u>1,945.68</u>
<b>TOTAL LOCAL REVENUE</b>	<u>1,949.54</u>	<u>1,949.54</u>
<b>REVENUE FROM STATE SOURCES</b>		
STATE SUBSIDY - SOCIAL SECURITY	713.54	713.54
STATE SUBSIDY - LUNCH	4,863.56	4,863.56
STATE SUBSIDY - BREAKFAST	3,404.20	3,404.20
STATE SUBSIDY - RETIREMENT	3,342.58	3,342.58
<b>TOTAL STATE REVENUE</b>	<u>12,323.88</u>	<u>12,323.88</u>
<b>REVENUE FROM FEDERAL SOURCES</b>		
FEDERAL SUBSIDY - LUNCH	151,220.43	151,220.43
FEDERAL SUBSIDY - BREAKFAST	83,828.42	83,828.42
FEDERAL ESSER 1		
FEDERAL FARM TO SCHOOL		
FEDERAL DONATED COMMODITY		
<b>TOTAL FEDERAL REVENUE</b>	<u>235,048.85</u>	<u>235,048.85</u>
<b>TOTAL CAFETERIA REVENUE</b>	<u>\$249,322.27</u>	<u>\$249,322.27</u>
<b>EXPENSES OF OPERATIONS</b>		
NoKidHungryOperativeRegSalary	1,693.63	1,693.63
NoKidHungry SS OASDI	105.05	105.05
NoKidHungry SS HI	24.51	24.51
NoKidHungry PSERS	642.09	642.09
NoKidHungry WorkComp	34.07	34.07
Salary, Cafeteria SPV	1,202.73	1,202.73
Salary, Cafeteria ADM	3,153.42	3,153.42
Salary, OT Supervisors	-	-
Salary, Cafeteria Secretary	1,828.36	1,828.36
Salary, OT Secretary	-	-
Salary Operative Labor	-	-
Salary Substitute Workers	-	-
Salary Summer Feed	7,102.50	7,102.50
ELO ProgramESSER3SummerFeed	214.50	214.50
Salary, Cafeteria Custodian	3,719.16	3,719.16
Salary, OT Custodian	-	-
Life Insurance	471.25	471.25
Disability Insurance	25.47	25.47
Social Security - OASDI	1,038.26	1,038.26
ELO ProgramESSER3 SS OASDI	13.29	13.29
Social Security- HI	242.85	242.85
ELO ProgramESSER3 SS HI	3.11	3.11
Retirement	6,042.60	6,042.60
ELO ProgramESSER3 PSERS	(17.96)	(17.96)
VOYA Contribution Plan	16.38	16.38
ARP ESSER III VOYA Contrib	2.05	2.05
Unemployment	1.25	1.25
Workers Compensation	152.23	152.23
ELO ProgramESSER3 WorkComp	4.91	4.91
Health Insurance	34,765.78	34,765.78
Contract Maintenance	-	-
Maintenance & Repairs	-	-
Postage	10.80	10.80
Travel/Mileage	-	-
Supplies -Non Food	-	-
NoKidHungry Gen Sup	-	-
ESSER Caf Gen Sup	5,527.60	5,527.60
Electricity	372.34	372.34
Fuel/Gasoline	-	-
Food Purchases	86.00	86.00
Farm to School - Food purchases	-	-
Milk Purchases	-	-
Technology Supplies	-	-
Depreciation Expense	2,716.27	2,716.27
ESSER III RepEq>\$2,500	-	-
Dues & Fees	86.21	86.21
<b>TOTAL FOOD SERVICE EXPENSES</b>	<u>\$71,280.71</u>	<u>\$71,280.71</u>
<b>NET INCOME (LOSS)</b>	<u>\$178,041.56</u>	<u>\$178,041.56</u>

285



# Balance Sheet Report for 2022 Period 3



Account Number	Description	Period Net Change	Account Balance
<b>Assets</b>			
00-0000-010-000-00-000-000-000-0000-	AP Cash - TREASURY FUND	44,841,270.70	53,366,393.09
Total Assets		44,841,270.70	53,366,393.09
<b>Liabilities</b>			
00-0000-001-000-00-000-000-000-0000-	Due To/Due From General Fund	44,841,270.70	53,366,393.09
00-0000-002-000-00-000-000-000-0000-	Due To/Due From Special Activi	(44,841,270.70)	(53,366,393.09)
00-0000-003-000-00-000-000-000-0000-	Due To/Due From Capital Reserv	(45,536,523.19)	(55,054,439.96)
00-0000-004-000-00-000-000-000-0000-	Due To/Due From Cafeteria Fun	1,378.98	8,984.64
00-0000-005-000-00-000-000-000-0000-	Due To/Due From Student Activi	426,719.96	1,442,733.31
00-0000-006-000-00-000-000-000-0000-	Due To/Due From Concession Sta	272,672.14	329,401.36
00-0000-007-000-00-000-000-000-0000-	Due To/Due From Private - Purp	246.28	(21,651.50)
00-0000-008-000-00-000-000-000-0000-	Due To/Due From Investment Tru	(5,672.48)	(15,609.20)
Total Liabilities		(45,536,523.19)	(55,054,439.96)
Total Liabilities + Fund Balance		(44,841,270.70)	(53,366,393.09)

286

# Balance Sheet Report for 2022 Period 3



Account Number	Description	Period Net Change	Account Balance
<b>Assets</b>			
10-0000-010-000-00-000-000-000-0000-	AP Cash - GENERAL FUND	54,135,001.03	141,096,832.74
10-0103-020-000-00-000-000-0000-0000-	Cash Petty Cash	45,536,523.19	55,054,439.96
10-0111-011-000-00-000-000-0000-0003-	Investment PLGIT	0.00	350.00
10-0111-011-000-00-000-000-0000-0009-	Investment Liquid Asset PSDLAF	238,521.94	3,438,199.82
10-0121-012-000-00-000-000-0000-0013-	Delinquent Taxes Receivable	8,626,948.44	57,436,024.44
10-0121-012-000-00-000-000-0000-0014-	Delinquent Taxes Interim	0.00	14,302,160.94
10-0121-012-000-00-000-000-0000-0015-	Taxes Receivable Tax Claim Dif	0.00	192,293.77
10-0132-271-000-00-000-000-0000-0050-	CAF-Self Ins Medical Benefits	0.00	(3,046,644.57)
10-0142-014-000-00-000-000-0000-0023-	State Subsidies Receivable	0.00	868.77
10-0143-014-000-00-000-000-0000-0026-	Federal Subsidies Receivable	0.00	2,423,624.72
10-0155-015-000-00-000-000-0000-0034-	Due from Employees	0.00	8,961,085.58
10-0155-015-000-00-000-000-0000-0036-	Due from Students & Misc	(1,000.00)	36,325.79
10-0181-018-000-00-000-000-0000-0041-	Prepaid Expenses Arbitrpay	(266,056.90)	15,021.52
10-0101-020-000-00-000-000-0000-0019-	Cash ESSA PayPal	0.00	33,969.70
10-0101-020-000-00-000-000-0000-0025-	Cash ESSA W/C Escrow	0.00	375.09
10-0101-020-000-00-000-000-0000-0028-	Cash ESSA Fernwood Escrow	2.47	300,068.67
10-0101-020-000-00-000-000-0000-0200-	Cash- 1st. Keystone Comm. Bank	0.32	38,568.01
10-0121-012-000-00-000-000-0001-0013-	Assessed Appeal Taxes Rec	61.57	250,170.49
<b>Liabilities</b>		<b>3,935,988.26</b>	<b>(20,657,611.48)</b>
10-0000-042-000-00-000-000-0000-0000-	Accounts Payable	370,096.03	(611,541.58)
10-0421-039-000-00-000-000-0000-0043-	Account Payable CDL class	0.00	(7,440.00)
10-0421-039-000-00-000-000-0000-0044-	Account Payable Donation	(148.00)	(148.00)
10-0462-046-000-00-000-000-0000-0083-	Federal Withholding Contracts	0.00	(5,362.50)
10-0462-046-000-00-000-000-0000-0086-	PA State Withholding	0.00	0.31
10-0462-046-000-00-000-000-0000-0087-	PA Unemployment WH	(4,518.14)	(9,926.70)
10-0462-046-000-00-000-000-0000-0089-	EIT WH	(79,750.02)	(176,027.76)

287

# Balance Sheet Report for 2022 Period 3



Account Number	Description	Period Net Change	Account Balance
29-0000-010-000-00-000-000-000-2999-	AP Cash	73.58	3,995.87
29-0000-010-000-00-000-000-000-5011-	AP Cash	0.00	5,404.37
29-0000-010-000-00-000-000-000-5012-	AP Cash	(200.00)	6,506.81
29-0000-010-000-00-000-000-000-5021-	EHN Baseball AP Cash	0.00	3,099.40
29-0000-010-000-00-000-000-000-5030-	AP Cash	0.00	1,387.51
29-0000-010-000-00-000-000-000-5050-	AP Cash	0.00	258.10
29-0000-010-000-00-000-000-000-5062-	AP Cash	0.00	2,333.19
29-0000-010-000-00-000-000-000-5071-	AP Cash	0.00	4,120.44
29-0000-010-000-00-000-000-000-5080-	AP Cash	0.00	871.66
29-0000-010-000-00-000-000-000-5100-	AP Cash	12.00	8,371.45
29-0000-010-000-00-000-000-000-5132-	AP Cash	0.00	2,709.26
29-0000-010-000-00-000-000-000-5142-	AP Cash	0.00	(452.78)
29-0000-010-000-00-000-000-000-5172-	AP Cash	0.00	1,853.79
29-0000-010-000-00-000-000-000-5192-	Cash Control	0.00	959.10
29-0101-020-000-00-000-000-000-0001-	Cash ESSA Special Activity	2.00	243,462.75
29-0111-011-000-00-000-000-000-0002-	Investment Special Act CD	73.58	41,781.76
<b>Liabilities</b>			
29-0000-042-000-00-000-000-000-2914-	Accounts Payable Control	6.00	(771.21)
29-0499-049-000-00-000-000-000-0139-	Other Current Liab Outstanding	6.00	0.00
<b>Fund Balance</b>			
29-0000-032-000-00-000-000-000-0000-	Revenue Control	1,297.40	(275,481.81)
29-0000-032-000-00-000-000-000-5181-	Revenue Control	(2.00)	(14.67)
29-0000-062-000-00-000-000-000-5181-	Expend Control	0.00	(502.25)
29-0000-032-000-00-000-000-000-2949-	Revenue Control	0.00	129.00
29-0000-032-000-00-000-000-000-2959-	Revenue Control	0.00	(124.15)
29-0000-032-000-00-000-000-000-2955-	Revenue Control	(113.05)	(113.05)
29-0000-062-000-00-000-000-000-2957-	Expend Control	0.00	(93.82)
		25.00	61.00
<b>Total Liabilities</b>			
<b>Total Fund Balance</b>			

288

# Balance Sheet Report for 2022 Period 3

Account Number	Description	Period Net Change	Account Balance
<b>Assets</b>			
32-0000-010-000-00-000-000-000-0000-	AP Cash	(426,635.00)	8,309,398.91
32-0101-020-000-00-000-000-000-0003-	Cash PL/Git Capital Reserve	(426,719.96)	(1,442,733.31)
<b>Liabilities</b>			
32-0000-042-000-00-000-000-000-0000-	Accounts Payable	84.96	9,752,132.22
<b>Fund Balance</b>			
32-0000-032-000-00-000-000-000-0000-	Revenue Control	1,445.25	0.00
32-0000-062-000-00-000-000-000-0000-	Expend Control	1,445.25	0.00
32-0000-063-000-00-000-000-000-0000-	Encumbrance Control	425,189.75	(8,309,398.91)
32-0000-080-000-00-000-000-000-0000-	Fund Balance Unreserved	(84.96)	(274.05)
32-0000-086-000-00-000-000-000-0000-	Budgetary Fund Bal Reserved fo	425,274.71	1,368,399.60
32-0840-084-000-00-000-000-000-0166-	Assigned Fund Balance	117,823.05	1,721,195.13
<b>Total Assets</b>		<b>426,635.00</b>	<b>8,309,398.91</b>
<b>Total Liabilities</b>		<b>1,445.25</b>	<b>9,752,132.22</b>
<b>Total Fund Balance</b>		<b>425,189.75</b>	<b>(8,309,398.91)</b>
<b>Total Liabilities + Fund Balance</b>		<b>426,635.00</b>	<b>(8,309,398.91)</b>

289

# Balance Sheet Report for 2022 Period 3



Account Number	Description	Period Net Change	Account Balance
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Assets

50-0000-010-000-000-000-0000-0000-	AP Cash	(266,137.00)	380,789.59
50-0101-020-000-00-000-000-000-0001-	Cash ESSA Cafeteria Fund	(272,672.14)	(329,401.36)
50-0103-020-000-00-000-000-000-0000-	Cash Petty Cash	9,251.40	106,772.15
50-0142-014-000-00-000-000-000-0023-	State Subsidies Receivable	0.00	1,255.00
50-0142-014-000-00-000-000-000-0024-	State Subsidies Comp Absences	0.00	7,655.42
50-0143-014-000-00-000-000-000-0026-	Federal Subsidies Receivable	0.00	36,414.77
50-0155-015-000-00-000-000-000-0000-	Other Receivables	0.00	222,715.38
50-0172-017-000-00-000-000-000-0000-	Inventory Supplies & Materials	0.00	55,829.00
50-0172-017-000-00-000-000-000-0038-	Inventory Purchased Food	0.00	26,474.15
50-0231-023-000-00-000-000-000-0000-	Machinery, Equip, & Furniture	0.00	97,221.38
50-0244-024-000-00-000-000-000-0000-	Accum Depr Machinery & Equip	0.00	590,405.45
50-0143-000-761-00-000-000-000-0026-	Farm to School Grant	(2,716.26)	(438,609.50)
<b>Total Assets</b>		<b>(266,137.00)</b>	<b>380,789.59</b>

290

Liabilities

50-0000-042-000-00-000-000-000-0000-	Accounts Payable	3,174.71	(6,340,110.29)
50-0421-039-000-00-000-000-000-0036-	Due to Students	3,080.96	0.00
50-0421-039-000-00-000-000-000-0045-	Net Pension Liability	93.75	(48,426.00)
50-0540-050-000-00-000-000-000-0000-	Accumulated Comp Abs Payable	0.00	(5,296,176.00)
50-0560-050-000-00-000-000-000-0000-	OPEB Payable	0.00	(245,575.12)
50-0480-048-000-00-000-000-000-0120-	Deferred Revenue Cafeteria	0.00	(728,084.00)
<b>Total Liabilities</b>		<b>3,174.71</b>	<b>(6,340,110.29)</b>
<b>Total Fund Balance</b>		<b>262,962.29</b>	<b>5,959,320.70</b>
50-0000-032-000-00-000-000-000-0000-	Revenue Control	(35,153.52)	(536,022.82)
50-0000-062-000-00-000-000-000-0000-	Expend Control	298,115.81	637,213.61
50-0000-063-000-00-000-000-000-0000-	Encumbrance Control	(34,692.32)	984,802.37
50-0000-080-000-00-000-000-000-0000-	Fund Balance Unreserved	0.00	(24,232.24)
50-0000-086-000-00-000-000-000-0000-	Budgetary Fund Bal Reserved fo	34,692.32	(984,802.37)
50-0790-079-000-00-000-000-000-0156-	Net Position	0.00	5,393,953.15

# Balance Sheet Report for 2022 Period 3



Account Number	Description	Period Net Change	Account Balance
<b>Assets</b>			
<u>58-0000-010-000-00-000-000-000-0000-</u>	AP Cash	5,672.71	44,129.76
<u>58-0101-020-000-30-819-000-000-00011-</u>	Cash ESSA ConcessionStand Noit	5,672.48	15,609.20
<u>58-0101-020-000-30-820-000-000-0012-</u>	Cash ESSA ConcessionStand Sout	0.12	12,313.06
<u>58-0103-020-000-30-820-551-000-0000-</u>	Cash EHS Petty Cash Winter	0.11	15,607.50
	<b>Total Assets</b>	<b>504.30</b>	<b>(40,381.38)</b>
<b>Liabilities</b>			
<u>58-0000-042-000-00-000-000-000-0000-</u>	Accounts Payable	504.30	0.00
<u>58-0421-039-000-30-000-000-000-0042-</u>	A/P ATHLETIC DEPT	0.00	(43,873.18)
<u>58-0421-039-000-30-819-551-000-5030-</u>	A/P EHN Cheerleading Fall	0.00	(5.30)
<u>58-0421-039-000-30-819-551-000-5062-</u>	A/P EHN Field Hockey Fall	0.00	(5.30)
<u>58-0421-039-000-30-819-551-000-5071-</u>	A/P EHN Football Fall	0.00	(3.20)
<u>58-0421-039-000-30-819-551-000-5131-</u>	A/P EHN B Soccer Fall	0.00	(5.30)
<u>58-0421-039-000-30-819-551-000-5132-</u>	A/P EHN G Soccer Fall	0.00	(5.30)
<u>58-0421-039-000-30-819-551-000-5172-</u>	A/P EHN G Tennis Fall	0.00	(5.31)
<u>58-0421-039-000-30-819-551-000-5201-</u>	A/P EHN Wrestling Fall	0.00	(7.22)
<u>58-0421-039-000-30-819-551-000-8001-</u>	A/P EHN Band Club Fall	0.00	46.87
<u>58-0421-039-000-30-819-552-000-5011-</u>	A/P EHN B Basketball Winter	0.00	(8.51)
<u>58-0421-039-000-30-819-552-000-5012-</u>	A/P EHN G Basketball Winter	0.00	155.00
<u>58-0421-039-000-30-819-552-000-5030-</u>	A/P EHN Cheerleading Winter	0.00	310.53
<u>58-0421-039-000-30-819-552-000-5201-</u>	A/P EHN Wrestling Winter	0.00	(0.30)
<u>58-0421-039-000-30-819-553-000-5182-</u>	A/P EHN G Track Spring	0.00	(8.16)
<u>58-0421-039-000-30-820-000-000-5000-</u>	A/P EHS Athletic Fall	0.00	140.95
<u>58-0421-039-000-30-820-551-000-5011-</u>	A/P EHS B Basketball Fall	0.00	341.26
<u>58-0421-039-000-30-820-551-000-5012-</u>	A/P EHS G Basketball Fall	0.00	1,301.40
<u>58-0421-039-000-30-820-551-000-5030-</u>	A/P EHS Cheerleading Fall	0.00	1,348.72
<u>58-0421-039-000-30-820-551-000-5050-</u>	A/P EHS Cross Country Fall	0.00	(1.69)
<u>58-0421-039-000-30-820-551-000-5062-</u>	A/P EHS Field Hockey Fall	0.00	(7.72)
	<b>Total Liabilities</b>	<b>0.00</b>	<b>1,428.52</b>

# Balance Sheet Report for 2022 Period 3



Account Number	Description	Period Net Change	Account Balance
<b>Assets</b>			
71-0000-010-000-00-000-000-000-0000-	AP Cash	27.19	46,166.35
71-0000-010-000-00-000-000-000-7190-	AP Cash	(3.00)	(3.00)
71-0000-010-000-00-000-000-000-7191-	AP Cash	1.96	855.81
71-0000-010-000-00-000-000-000-7193-	AP Cash	8.67	101.74
71-0000-010-000-00-000-000-000-7194-	AP Cash	0.78	101.77
71-0000-010-000-00-000-000-000-7197-	AP Cash	11.61	10,159.47
71-0101-010-000-00-000-000-000-0001-	AP Cash	7.17	391.70
71-0101-020-000-00-000-000-000-0001-	CASH ESSA Bank Non-Expenda	2.85	(18,755.33)
71-0111-011-000-00-000-000-000-7190-	Investment Reid CD	(2.85)	18,755.33
71-0111-011-000-00-000-000-000-7191-	Investment Kulick CD	0.00	2,500.00
71-0111-011-000-00-000-000-000-7193-	Investment Davis CD	0.00	6,052.77
71-0111-011-000-00-000-000-000-7194-	Investment VanVliet CD	0.00	1,000.00
71-0111-011-000-00-000-000-000-7197-	Investment Walter CD	0.00	20,006.09
<b>Fund Balance</b>		<b>0.00</b>	<b>5,000.00</b>
71-0000-032-000-00-000-000-000-0000-	Revenue Control	(27.19)	(46,166.35)
71-0000-032-000-00-000-000-000-7190-	Revenue Control	3.00	3.00
71-0000-032-000-00-000-000-000-7191-	Revenue Control	(1.96)	(6.05)
71-0000-032-000-00-000-000-000-7193-	Revenue Control	(8.67)	(26.68)
71-0000-032-000-00-000-000-000-7194-	Revenue Control	(0.78)	(2.40)
71-0000-032-000-00-000-000-000-7197-	Revenue Control	(11.61)	(36.04)
71-0795-079-000-00-000-100-000-7190-	Net Position Reid	(7.17)	(22.04)
71-0795-079-000-00-000-100-000-7191-	Net Position Kulick	0.00	(2,530.66)
71-0795-079-000-00-000-100-000-7193-	Net Position Davis	0.00	(6,300.84)
71-0795-079-000-00-000-100-000-7194-	Net Position VanVliet	0.00	(954.33)
71-0795-079-000-00-000-100-000-7197-	Net Position Walter	0.00	(24,849.57)
71-0795-079-000-00-000-101-000-7190-	Net Position Reid	0.00	(4,185.13)
<b>Total Assets</b>		<b>27.19</b>	<b>46,166.35</b>
<b>Total Fund Balance</b>		<b>(27.19)</b>	<b>(46,166.35)</b>

202

# Balance Sheet Report for 2022 Period 3



Account Number	Description	Period Net Change	Account Balance
72-0000-010-000-00-000-000-7224-	AP Cash	0.00	504.28
72-0000-010-000-00-000-000-7225-	AP Cash	0.00	(397.44)
72-0000-010-000-00-000-000-7226-	AP Cash	0.00	2.95
72-0000-010-000-00-000-000-7227-	AP Cash	0.00	0.12
72-0000-010-000-00-000-000-7228-	AP Cash	0.00	3.96
72-0000-010-000-00-000-000-7229-	AP Cash	0.00	0.46
72-0000-010-000-00-000-000-7230-	AP Cash	0.00	3.81
72-0101-020-000-00-000-000-7231-	AP Cash	0.00	0.20
72-0111-011-000-00-000-000-0001-	Cash ESSA Bank Expendable Trus	0.00	0.00
72-0111-011-000-00-000-000-7201-	Investment Venwey	(2.74)	31,854.49
72-0111-011-000-00-000-000-7202-	Investment Maynard	0.00	1,462.71
72-0111-011-000-00-000-000-7203-	Investment Lantz	0.00	4,665.00
72-0000-010-000-00-000-000-0001-	Cash Control	0.00	50,000.00
	<b>Fund Balance</b>	2.74	(31,854.49)
	<b>Total Fund Balance</b>	<b>(59.61)</b>	<b>(150,941.78)</b>
72-0000-032-000-00-000-000-0000-	Revenue Control	3.00	3.00
72-0000-032-000-00-000-000-7232-	Revenue Control	(0.14)	(1.03)
72-0000-032-000-00-000-000-7238-	Revenue Control	(0.01)	(0.04)
72-0000-032-000-00-000-000-7201-	Revenue Control	(0.56)	(0.56)
72-0000-032-000-00-000-000-7202-	Revenue Control	(0.57)	(1.78)
72-0000-032-000-00-000-000-7203-	Revenue Control	(61.30)	(188.33)
72-0000-032-000-00-000-000-7204-	Revenue Control	(0.01)	(0.06)
72-0000-032-000-00-000-000-7209-	Revenue Control	0.00	(0.01)
72-0000-032-000-00-000-000-7211-	Revenue Control	0.00	(0.01)
72-0000-032-000-00-000-000-7213-	Revenue Control	(0.02)	(0.15)
72-0000-032-000-00-000-000-7218-	Revenue Control	0.00	(0.02)
72-0000-032-000-00-000-000-7219-	Revenue Control	0.00	(3,000.00)
72-0794-079-000-00-000-000-7201-	Net Position Verwey	0.00	35.73

203



# Balance Sheet Report for 2022 Period 3



Account Number	Description	Period Net Change	Account Balance
<b>80 Student Activity</b>			
80-0000-010-000-00-000-000-8089-	Cash Control	0.00	2,012.26
80-0000-010-000-00-000-000-8090-	AP Cash	0.00	23.34
80-0000-010-000-00-000-000-8091-	AP Cash	0.00	319.36
80-0000-010-000-00-000-000-8095-	Cash Control	0.00	314.15
80-0000-010-000-00-000-000-8995-	AP Cash	0.61	4.50
80-0101-020-000-00-000-000-0001-	Cash ESSA Student Activity Fun	0.61	74,806.71
<b>Liabilities</b>			
80-0000-042-000-00-000-000-8023-	Accounts Payable	27.29	(4.50)
80-0496-049-000-00-000-000-8995-	Due Student Activity/NSF Inter	27.90	0.00
<b>Fund Balance</b>			
80-0000-032-000-00-000-000-8094-	Revenue Control	(0.61)	(4.50)
80-0000-062-000-00-000-000-8094-	Expend Control	218.38	(96,453.71)
80-0000-080-000-00-000-000-8046-	JTL STUDENT COUNCIL-FdBalCtH	0.00	(494.50)
80-0000-032-000-00-000-000-8020-	Revenue Control	200.00	200.00
80-0000-062-000-00-000-000-8020-	Expend Control	0.00	(151.19)
80-0000-062-000-00-000-000-8023-	Expend Control	(775.32)	(775.32)
80-0000-080-000-00-000-000-8023-	Fund Bal	84.50	854.38
80-0000-062-000-00-000-000-8025-	Expend Control	0.00	797.90
80-0000-063-000-00-000-000-8025-	Expend Control	0.00	151.19
80-0000-086-000-00-000-000-8025-	Encumbrances	709.20	709.20
80-0799-079-000-20-517-510-000-8009-	Budgetary FB Reserved for Enc	(293.22)	9.99
80-0799-079-000-20-517-510-000-8023-	JTL Builders Club URNet Positi	293.22	(9.99)
80-0799-079-000-20-517-510-000-8046-	JTL Nat'l Honor URNet Position	0.00	(1,728.96)
80-0799-079-000-30-820-510-000-8020-	JTL Stud Coun URNet Position	0.00	(4,266.78)
80-0799-079-000-30-820-510-000-8022-	EHS Yearbook URNet Position	0.00	(3,741.64)
80-0799-079-000-30-820-510-000-8023-	EHS Newspaper URNet Position	0.00	(21,505.65)
80-0799-079-000-30-820-510-000-8025-	EHS Nat'l Honor URNet Position	0.00	(35.49)
	EHS SGA URNet Position	0.00	(2,053.65)
		0.00	(911.78)
	<b>Total Liabilities</b>		74,806.71
	<b>Total Fund Balance</b>		(96,453.71)

294

# East Stroudsburg Area SD, PA

## YEAR-TO-DATE BUDGET REPORT SEPTEMBER 2021

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL APPROP.	REVISED BUDGET	MTD ACTUAL	MTD ACTUAL	MID ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COI
General Fund								
1110 Regular	57,291,316	57,291,316	6,440,606.73	5,735,622.62	798,763.67	50,051,946.01	12.6%	
1190 Federal	2,280,155	2,280,155	283,433.14	264,050.65	18.49	1,996,703.37	12.4%	
1191 Federal Wages	0	0	19,084.77	9,123.40	0.00	-19,084.77	100.0%	
1192 Summer Program	0	0	222,255.52	28,124.81	206.76	-222,462.28	100.0%	
1200 Special	71,823	71,823	125,159.88	97,797.30	32,126.33	-85,463.41	219.0%	
1211 LifeSkillsSupp	2,745,534	2,745,534	338,030.31	220,773.94	39,146.09	2,368,357.60	13.7%	
1221 Deaf/Hearing	187,000	187,000	55,257.72	18,419.24	0.00	131,742.28	29.5%	
1224 Blind/Visually	117,402	117,402	28,182.32	10,764.58	0.00	89,219.68	24.0%	
1225 SpeechLang	1,114,452	1,114,452	253,096.38	114,119.78	0.00	861,355.62	22.7%	
1231 EntSupp	4,248,903	4,248,903	557,876.62	336,841.08	7,987.97	3,683,038.41	13.3%	
1233 AutisticSupp	1,108,000	1,108,000	288,632.21	98,457.15	4,867.74	814,500.05	26.5%	
1241 LearningSupp	13,774,533	13,774,533	1,528,492.89	1,268,678.73	36,193.53	12,209,846.58	11.4%	
1243 GiftedSupp	349,007	349,007	49,881.09	45,274.63	1,712.51	297,413.40	14.8%	
1260 PhysicalSupp	460,000	460,000	135,823.89	45,274.63	0.00	324,176.11	29.5%	
1270 Handicap	618,000	618,000	130,982.64	43,660.88	0.00	487,017.56	21.2%	
1280 Intervent	88,708	88,708	15,814.53	15,679.70	0.00	72,893.47	17.8%	
1281 DeveloDelaysSupport	2,500	2,500	0.00	0.00	0.00	2,500.00	0.0%	
1290 Ospeccprog	5,502,000	5,502,000	86,040.48	86,040.48	159,916.29	5,256,043.23	4.5%	
1360 BusinessEd	933,122	933,122	95,615.52	91,781.05	477.75	837,028.73	10.3%	
1390 OthVoedProg	2,000,000	2,000,000	490,314.00	275,876.00	1,480,752.00	28,934.00	98.6%	
1410 Drivers'Ed	249,184	249,184	25,450.94	25,821.68	59.99	223,673.07	10.2%	
1430 Homebound Instruction	35,314	35,314	0.00	0.00	0.00	35,313.51	-0.0%	
1441 Adjudicated Court Place	275,000	275,000	-4,382.49	-4,382.49	0.00	275,000.00	0.0%	
1442 Alt Edu Program	600,000	600,000	0.00	0.00	101,776.41	502,606.08	16.2%	
1500 Nonpublic School Prog	18,000	18,000	0.00	0.00	7,093.88	10,906.12	39.4%	
1801 Pre-K Instruction	3,278	3,278	24,352.35	12,223.59	0.00	-21,074.35	742.9%	
2111 Dir of Pupil Svc	365,329	365,329	97,116.96	46,529.50	934.04	267,278.00	26.8%	
2119 SpvstuservOther	431,854	431,854	81,947.14	42,245.34	7,615.31	342,291.55	20.7%	
2120 Guidance	3,629,020	3,629,020	667,627.12	457,271.14	1,738.97	2,959,653.86	18.4%	
2140 Psychological Services	933,701	933,701	117,821.49	94,529.95	0.00	815,879.51	12.6%	
2143 Psychotherapy Services	0	0	1,400.00	0.00	0.00	-1,400.00	100.0%	
2144 Psychotherapy Services	930,000	930,000	46,565.31	15,521.77	0.00	883,434.69	5.0%	
2160 Social Work Services	613,069	613,069	54,602.18	25,596.57	0.00	558,466.82	8.9%	
2170 Student Acct Services	646,936	646,936	142,279.04	69,928.53	0.00	504,657.41	22.0%	
2190 Oth Pupil Per	252,920	252,920	26,594.78	19,790.53	0.00	226,325.22	10.5%	
2230 Library	1,659,751	1,659,751	238,732.89	169,242.16	31,896.41	1,389,111.50	16.3%	
2260 Instr&CurrDev	941,858	941,858	175,495.29	100,627.40	474.00	1,765,890.71	18.7%	
2271 StaffDevCert	179,918	179,918	25,254.13	5,609.89	1,700.00	152,963.87	15.0%	
2280 NonpublicSuppservice	300	300	0.00	0.00	52.14	-52.14	17.4%	
2310 BoardSvc	132,016	132,016	91,328.05	12,350.54	157,975.56	-117,287.61	188.8%	
2330 TaxAssess&Collect	471,013	471,013	37,645.68	13,380.75	0.00	433,567.32	8.0%	
2350 Legal Services	480,000	480,000	44,959.75	30,662.50	10,310.50	424,229.75	11.5%	
2360 Office Superintendent	1,069,727	1,069,727	235,041.43	118,277.09	988.80	833,696.77	22.1%	
2370 Community Relations Svc	127,403	127,403	0.00	0.00	0.00	127,403.00	0.0%	

295

# East Stroudsburg Area SD, PA

## YEAR-TO-DATE BUDGET REPORT

SEPTEMBER 2021

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10 General Fund							
2380 Principal	6,303,481	6,303,481	1,352,558.02	658,550.97	25,354.08	4,925,569.07	21.9%
2390 Other Admin Svcs	40,000	40,000	5,915.87	4,777.87	.00	34,084.13	14.8%
2420 Medicalsvs	1,739,654	1,739,654	218,128.74	171,573.51	32,262.98	1,489,262.28	14.4%
2430 DentalSvs	150,976	150,976	16,656.81	15,904.99	2,374.52	131,544.67	12.6%
2490 NonpublHlthsvs	56,389	56,389	5,782.32	4,744.02	18.71	50,587.97	10.3%
2511 Other Health Service	117,747	117,747	27,697.86	12,985.70	.00	90,049.14	23.5%
2514 Supervisor Of Fiscal	198,732	198,732	48,879.70	23,688.37	.00	149,852.30	24.6%
2515 Payroll Services	238,653	238,653	53,481.41	25,288.99	.00	185,171.59	22.4%
2515 Financial Acct Service	1,240,843	1,240,843	407,260.12	120,001.76	3,783.35	829,799.53	33.1%
2611 Supervision-Op/Maint	407,079	407,079	94,517.76	45,566.46	.00	312,561.24	23.2%
2620 OperSldg	11,540,843	11,540,843	2,904,021.07	1,073,304.00	609,043.20	8,027,778.29	30.4%
2630 Grounds	414,500	414,500	10,479.02	1,187.30	27,293.05	376,727.93	9.1%
2660 Security	2,814,894	2,814,894	429,583.71	246,420.47	756.52	2,384,553.48	15.3%
2711 Adm-Trans -Head	133,912	133,912	30,767.38	14,562.21	.00	103,144.62	23.0%
2719 Spv-Trans -Other	426,853	426,853	95,524.88	58,493.93	.00	331,328.12	22.4%
2720 Vehicle Operation SVC	8,360,856	8,360,856	1,029,918.63	531,881.57	802,349.17	6,528,588.20	21.9%
2740 VehcIesvc&Maint	427,947	427,947	117,298.93	58,441.95	92,203.04	218,445.03	49.0%
2750 Nonpublhc Trans	465,200	465,200	56,908.45	39,852.64	.00	408,291.55	12.2%
2831 SPV of Staff Services. HR	214,238	214,238	53,781.85	28,558.29	.00	160,456.15	25.1%
2832 Recruit & Place	200	200	.00	.00	.00	200.00	.0%
2833 StaffAccServ	365,249	365,249	123,438.60	40,549.58	589.25	241,221.15	34.0%
2834 SDevNonInstCert	71,050	71,050	8,944.72	168.72	.00	62,105.28	12.6%
2836 SDevNonInstCert	51,230	51,230	7,902.00	3,757.00	720.00	42,608.00	16.8%
2840 DataProcess	263,634	263,634	198,116.87	1,358.70	9,218.54	56,298.93	78.6%
2841 Supervisor Itec	234,547	234,547	52,993.73	28,111.90	.00	181,553.27	22.6%
2844 OperationSvcs	3,685,536	3,685,536	1,075,220.77	161,442.63	263,010.38	2,347,304.38	36.3%
2850 Laison Svcs	141,492	141,492	32,034.34	15,195.69	.00	109,457.66	22.6%
2910 UNDEFINED	50,000	50,000	.00	.00	.00	50,000.00	.0%
3210 StudentActivity	489,976	489,976	42,688.29	20,777.17	2,404.52	444,873.19	9.2%
3250 Athletics	2,539,977	2,539,977	385,787.55	319,411.33	170,812.99	1,983,326.86	21.9%
3310 Commrecreation	87,097	87,097	12,295.60	3,958.56	64,004.67	10,796.73	87.6%
5110 Debt Service	15,846,179	15,846,179	11,260,795.34	2,052,768.59	.00	4,585,383.61	71.1%
5130 Refund Prior Yr Rev	260,000	260,000	132,942.30	39,582.00	.00	127,057.70	51.1%
5800 Suspense Account	0	0	411,729.38	-2,272.91	10,000.00	-421,729.38	100.0%
5900 Budgetary Reserve	11,000,000	11,000,000	-75,917,793.90	-64,574,774.41	.00	11,000,000.00	.0%
6111 Current Real Estate Tax	-90,744,021	-90,744,021	-30,935.81	.00	.00	-14,826,227.10	83.7%
6112 Interim Real Estate Tax	-65,000	-65,000	-71,257.47	.00	.00	-34,064.19	47.6%
6113 Public Utility Reality	-125,000	-125,000	-71,257.47	.00	.00	-125,000.00	.0%
6114 Pay In Lieu -St/Local	-100,000	-100,000	-75,000.00	.00	.00	-28,742.53	71.3%
6143 Local Service Tax - LST	75,000	75,000	-15,154.26	-6,019.16	.00	-59,845.74	20.2%
6151 Current Act 511 EIT	-3,800,000	-3,800,000	-856,328.92	-234,390.81	.00	-2,943,671.08	22.5%
6153 Curr Act 511 Real Est	-1,000,000	-1,000,000	-332,442.03	-158,104.55	.00	-667,557.97	33.2%
6411 Delinquent Real Estate	-9,000,000	-9,000,000	-704,205.08	-8,011.99	.00	-8,295,794.92	7.8%
6510 Interest on Invest	-100,000	-100,000	-8,639.96	-2,828.11	.00	-91,360.04	8.6%

296

# East Stroudsburg Area SD, PA

## YEAR-TO-DATE BUDGET REPORT SEPTEMBER 2021

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COI
10 General Fund							
6710 Admissions	-35,000	-35,000	-11,503.69	-6,097.00	.00	-23,496.31	32.9%
6740 Fees	-2,000	-2,000	.00	.00	.00	-2,000.00	.0%
6832 Rev From Intermed-Fed	-5,000	-5,000	.00	.00	.00	-5,000.00	.0%
6832 Federal Idea Revenue	-1,053,806	-1,053,806	-680,231.00	.00	.00	-373,575.00	64.5%
6910 Rentals	-55,000	-55,000	-6,840.57	-2,280.19	.00	-48,159.43	12.4%
6941 Regular Sch Tuition	-15,000	-15,000	.00	.00	.00	-15,000.00	.0%
6942 Summer School Tuition	-12,000	-12,000	.00	.00	.00	-12,000.00	.0%
6944 Tuition From Other Lea	-40,000	-40,000	.00	.00	.00	-40,000.00	.0%
6990 MiscRevenue	0	0	-12.55	.00	.00	12.55	100.0%
6991 RefundPriorityReceipt	-20,000	-20,000	-8,495.74	-88.20	.00	-11,504.26	42.5%
6999 Other Revenues Misc	-100,000	-100,000	-12,645.53	-934.27	.00	-87,354.47	12.6%
7111 Basic Education	-18,274,681	-18,274,681	-2,568,749.00	.00	.00	-15,705,932.00	14.6%
7112 Basic Ed Fund-Social Security	-2,798,677	-2,798,677	-706,289.12	.00	.00	-2,092,387.88	25.2%
7160 Tuition Orphans & Child	-900,000	-900,000	.00	.00	.00	-900,000.00	.0%
7240 Driver Ed-Student	-20,000	-20,000	.00	.00	.00	-20,000.00	.0%
7271 Special Ed School Aged	-4,993,638	-4,993,638	-1,495,780.00	-747,890.00	.00	-3,497,858.00	30.0%
7311 Pupil Transportation Subsidy	-2,900,000	-2,900,000	-343,315.00	.00	.00	-2,556,685.00	11.8%
7312 NonPublicChartertransp	-100,000	-100,000	.00	.00	.00	-100,000.00	.0%
7320 Rent & Sink Fund Pymt	-1,375,500	-1,375,500	-864,679.43	-864,679.43	.00	-510,820.57	62.9%
7330 Health Services/ Act 25	-155,000	-155,000	.00	.00	.00	-155,000.00	.0%
7340 State Prop Tax Reduction Allo	-4,345,813	-4,345,813	-2,172,907.00	.00	.00	-2,172,906.00	50.0%
7361 School Safety & Security Gran	0	0	-227,573.91	-225,996.00	.00	227,573.91	100.0%
7505 Ready To Learn Grant	-1,248,758	-1,248,758	-1,248,758.00	-1,248,758.00	.00	0.00	100.0%
7820 State Share Retire Cont	-12,790,467	-12,790,467	-4,225,703.11	-4,240,297.51	.00	-8,564,763.89	33.0%
8110 Payments Fed Impacted	-625,000	-625,000	-537,086.00	-134,271.50	.00	-8,564,763.89	85.1%
8514 NCLB-Title I	-2,103,914	-2,103,914	-48,111.67	.00	.00	-2,151,825.67	13.1%
8515 NCLB-Title II	-263,596	-263,596	-1,826.77	.00	.00	-261,769.23	18.3%
8516 NCLB-Title III	-25,574	-25,574	-1,470.21	-11,470.21	.00	-24,103.79	7.1%
8517 NCLB-Title IV	-143,402	-143,402	-27,783.97	-27,783.61	.00	-115,618.39	8.0%
8732 Arra-Qscbs	-54,900	-54,900	-12,718.58	-12,718.48	.00	-42,181.42	50.6%
8733 UNDEFINED	-25,100	-25,100	-91,533.00	.00	.00	66,433.00	50.7%
8741 ESSER - COVID-19	-10,000,000	-10,000,000	-491,563.63	-163,855.21	.00	-9,508,436.79	.9%
8743 ESSER II	0	0	-14,871.00	-14,871.00	.00	14,871.00	100.0%
8749 Other CARES Act Funding	-1,563,694	-1,563,694	-1,270,850.12	-1,270,850.12	.00	-292,843.88	81.3%
8810 Med Assst Reimb Access	-80,000	-80,000	-101,423.56	.00	.00	21,423.56	126.8%
8820 Med Assst Reimb Trans	-1,528,602	-1,528,602	-125,000.00	.00	.00	-1,403,602.00	.0%
9210 Capital Lease Equipment	-125,000	-125,000	-130.32	.00	.00	-124,869.68	.1%
9400 Sale Of Fixed Assets							
TOTAL General Fund	4,528,817	4,528,817	-61,323,292.72	-58,070,684.40	5,000,984.31	60,851,125.68	1243.6%
TOTAL REVENUES	-172,788,143	-172,788,143	-95,301,765.91	-73,956,969.76	.00	-77,486,377.09	
TOTAL EXPENSES	177,316,960	177,316,960	33,978,473.19	15,886,285.36	5,000,984.31	138,337,502.77	

297

# East Stroudsburg Area SD, PA

## YEAR-TO-DATE BUDGET REPORT

SEPTEMBER 2021

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
29 Special Activity							
3210 StudentActivity	0	0	4,515.02	2,890.92	408.69	-4,923.71	100.0%
3250 Athletics	0	0	3,735.81	200.00	.00	-5,735.81	100.0%
6510 Interest on Invest	0	0	-88.25	-75.58	.00	88.25	100.0%
6750 StudentsSpecialEvent	0	0	-2,390.44	-1,403.89	.00	2,390.44	100.0%
6790 Other Stu Act Income	0	0	-12.00	-12.00	.00	12.00	100.0%
6990 MiscRevenue	0	0	-738.88	-300.05	.00	738.88	100.0%
TOTAL Special Activity	0	0	7,021.26	1,297.40	408.69	-7,429.95	100.0%
TOTAL REVENUES	0	0	-3,229.57	-1,793.52	.00	3,229.57	
TOTAL EXPENSES	0	0	10,250.83	3,090.92	408.69	-10,659.52	

298

# East Stroudsburg Area SD, PA

## YEAR-TO-DATE BUDGET REPORT SEPTEMBER 2021

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
32 Capital Reserve	0	0	5,160.00	5,160.00	.00	-5,160.00	100.0%
2620 OperBldg	0	0	261,000.00	.00	411,833.60	-672,833.60	100.0%
4200 SiteImprove	0	0	1,102,239.60	420,114.71	1,309,361.53	-2,411,601.13	100.0%
4600 Bldg Imp	0	0	-274.05	-84.96	.00	274.05	100.0%
6510 Interest on Invest	0	0	1,368,125.55	425,189.75	1,721,195.13	-3,089,320.68	100.0%
TOTAL Capital Reserve	0	0	1,368,125.55	425,189.75	1,721,195.13	-3,089,320.68	100.0%
TOTAL REVENUES	0	0	-274.05	-84.96	.00	274.05	
TOTAL EXPENSES	0	0	1,368,399.60	425,274.71	1,721,195.13	-3,089,594.73	

299

# East Stroudsburg Area SD, PA

## YEAR-TO-DATE BUDGET REPORT

SEPTEMBER 2021

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
50 Cafeteria Fund							
2720 Vehicle Operation SVC	0	0	20,832.77	.00	.00	-20,832.77	100.0%
3100 Foodservices	0	0	616,380.84	298,115.81	984,802.37	-1,601,183.21	100.0%
6510 Interest on Invest	0	0	-5.71	-.82	.00	5.71	100.0%
6611 Daily Sales-Sch Lunch	0	0	-31,370.65	-31,397.90	.00	31,370.65	100.0%
6620 Daily Sales-Non-Retimb	0	0	-3,087.95	-3,087.95	.00	3,087.95	100.0%
6630 Special Functions	0	0	-3,847.39	-3,847.39	.00	3,847.39	100.0%
6920 Contribution & Donation	0	0	-1,204.19	-2,824.80	.00	1,204.19	100.0%
6999 Other Revenues Misc	0	0	-21,849.17	-797.50	.00	21,849.17	100.0%
7112 Basic Ed Fund-Social Security	0	0	-3,499.62	.00	.00	3,499.62	100.0%
7600 Milk/Lunch/Breakfast	0	0	-15,923.18	.00	.00	15,923.18	100.0%
7820 State Share Retire Cont	0	0	-14,594.40	.00	.00	14,594.40	100.0%
8531 Substudies Milk/ Lunch	0	0	-457,764.23	.00	.00	457,764.23	100.0%
TOTAL Cafeteria Fund	0	0	84,067.12	263,094.79	984,802.37	-1,068,869.49	100.0%
TOTAL REVENUES	0	0	-553,146.49	-35,021.02	.00	553,146.49	
TOTAL EXPENSES	0	0	637,213.61	298,115.81	984,802.37	-1,622,015.98	

300

# East Stroudsburg Area SD, PA

## YEAR-TO-DATE BUDGET REPORT

SEPTEMBER 2021

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT. USE/COL
58 Concession Stand	0	0	7,144.36	2,385.27	.00	-7,144.36	100.0%
3210 Student Activity	0	0	-1.69	-.23	.00	1.69	100.0%
6510 Interest on Invest	0	0	-10,891.05	-8,562.05	.00	10,891.05	100.0%
6630 Special Functions	0	0	-3,748.38	-6,177.01	.00	3,748.38	100.0%
TOTAL CONCESSION STAND	0	0	-10,892.74	-8,562.28	.00	10,892.74	
TOTAL REVENUES	0	0	7,144.36	2,385.27	.00	-7,144.36	
TOTAL EXPENSES	0	0					

301



# East Stroudsburg Area SD, PA

## YEAR-TO-DATE BUDGET REPORT

SEPTEMBER 2021

FOR 2022 03

ACCOUNTS FOR	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
71 Private - Purpose Trust Fund	0	0	-90.21	-27.19	.00	90.21	100.0%
6510 Interest on Invest	0	0	-90.21	-27.19	.00	90.21	100.0%
TOTAL Private - Purpose Trust Fund	0	0	-90.21	-27.19	.00	90.21	100.0%
TOTAL REVENUES	0	0	-90.21	-27.19	.00	90.21	100.0%

302

# East Stroudsburg Area SD, PA

## YEAR-TO-DATE BUDGET REPORT

SEPTEMBER 2021

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/GOI
72 Investment Trust Fund	0	0	-188.99	-59.61	.00	188.99	100.0%
6510 Interest on Invest	0	0	-3,000.00	.00	.00	3,000.00	100.0%
6920 Contribution & Donation	0	0	-3,188.99	-59.61	.00	3,188.99	100.0%
TOTAL INVESTMENT TRUST FUND	0	0	-3,188.99	-59.61	.00	3,188.99	
TOTAL REVENUES	0	0	-3,188.99	-59.61	.00	3,188.99	

303

# East Stroudsburg Area SD, PA



## YEAR-TO-DATE BUDGET REPORT SEPTEMBER 2021

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL APPROP.	REVISED BUDGET	YTD. ACTUAL	MTD. ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT. USE/COL.
80 Student Activity	0	0	2,561.48	993.70	9.99	-2,571.47	100.0%
3210 StudentActivity	0	0	-1,269.82	-775.32	.00	1,269.82	100.0%
6750 StudentSpecialEvent	0	0	1,291.66	218.38	9.99	-1,301.65	100.0%
TOTAL Student Activity	0	0	-1,269.82	-775.32	.00	1,269.82	
TOTAL REVENUES	0	0	2,561.48	993.70	9.99	-2,571.47	
TOTAL EXPENSES	0	0					

304

# East Stroudsburg Area SD, PA

## YEAR-TO-DATE BUDGET REPORT

SEPTEMBER 2021

FOR 2022 03

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	4,528,817	4,528,817	-59,869,814.71	-57,387,147.89	7,707,400.49	56,691,231.49	-1151.8%

\*\* END OF REPORT - Generated by Sonya Burch \*\*

305

V.I.C.1



**D'HUY Engineering, Inc.**  
One East Broad Street, Suite 310 Bethlehem, PA 18018  
Phone: 610.865.3000 Fax: 610.861.0181

**INVOICE**  
No. 53602  
08/27/2021

**East Stroudsburg Area School District**  
50 Vine Street  
East Stroudsburg, PA 18301  
Mr. Tom McIntyre

**High School North Roof Replacement - Forensic Investigation**  
**287010.1**  
For Services Rendered From July 31, 2021 To August 27, 2021

**01 - Basic Services**

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$12,600.00	\$8,012.82	66.81	\$405.00

**02 - Contingency Fee**

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$10,000.00	\$0.00	0.00	\$0.00

**INVOICE TOTAL** \$405.00

306

V.I.C. 2



**D'HUY Engineering, Inc.**  
One East Broad Street, Suite 310 Bethlehem, PA 18018  
Phone: 610.866.3000 Fax: 610.861.0181

**INVOICE**

No. 53603  
08/27/2021

**East Stroudsburg Area School District**

50 Vine Street  
East Stroudsburg, PA 18301  
Mr. Tom McIntyre

**Resica E.S. & Middle Smithfield E.S. Water Filtration**  
**287016**  
For Services Rendered From July 31, 2021 To August 27, 2021  
DEI Fee = \$17,500 (7.5% of Estimated Construction Cost \$200,000 + \$2,500)

**00 - Basic Services**

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$17,500.00	\$17,500.00	100.00	\$0.00

**01 - DEP Application for Public Water Service**

**Professional Services**

	Task	Hours	Rate	Amount
Engineer In Training	Meetings	47.00	90.00	\$4,230.00
Senior Principal	Project Administration	2.00	190.00	\$380.00
<b>Total Professional Services for 01</b>				<b>\$4,610.00</b>
<b>Total Charges for 01</b>				<b>\$4,610.00</b>

**INVOICE TOTAL \$4,610.00**

**Prior Billing Information**

Invoice		0 - 30	31 - 60	61-90	Over 90	Balance
53336	7/30/2021	\$2,300.00	\$0.00	\$0.00	\$0.00	\$2,300.00
<b>Total Prior Billing</b>		<b>\$2,300.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,300.00</b>

307

V.I.C. 3



**D'HUY Engineering, Inc.**  
One East Broad Street, Suite 310 Bethlehem, PA 18018  
Phone: 610.865.3000 Fax: 610.861.0181

**INVOICE**

No. 53604  
08/27/2021

**East Stroudsburg Area School District**

50 Vine Street  
East Stroudsburg, PA 18301  
Mr. Tom McIntyre

**High School North Sanitary Liner Replacement**  
**287017**  
For Services Rendered From July 31, 2021 To August 27, 2021  
DEI Fee = \$38,488.35 (7% of Construction Cost \$549,833.60)

**00 - Basic Services**

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$38,488.35	\$38,475.31	100.00	\$13.04

**01 - DEP Application for Public Water Service**

**Professional Services**

Task	Hours	Rate	Amount
Engineer In Training Meetings	6.50	90.00	\$585.00
<b>Total Professional Services for 01</b>			<b>\$585.00</b>
<b>Total Charges for 01</b>			<b>\$585.00</b>

**Reimb. Reimbursable Submission Fees**

**INVOICE TOTAL \$598.04**

308

V.I.C.4



**D'HUY Engineering, Inc.**  
One East Broad Street, Suite 310 Bethlehem, PA 18018  
Phone: 610.865.3000 Fax: 610.861.0181

**INVOICE**

No. 53605  
08/27/2021

**East Stroudsburg Area School District**

60 Vine Street  
East Stroudsburg, PA 18301  
Mr. Tom McIntyre

**High School South Pool Repairs**  
**287024**  
For Services Rendered From July 31, 2021 To August 27, 2021  
DEI Fee: \$2,500 + 7% of \$380,750 = \$29,152.50

**00 - Basic Services**

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$29,152.50	\$24,779.63	90.00	\$1,457.62

**INVOICE TOTAL \$1,457.62**

**Prior Billing Information**

Invoice		0 - 30	31 - 60	61-90	Over 90	Balance
53337	7/30/2021	\$1,457.63	\$0.00	\$0.00	\$0.00	\$1,457.63
<b>Total Prior Billing</b>		<b>\$1,457.63</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,457.63</b>

309



V.I.C. 5



**D'HUY Engineering, Inc.**  
One East Broad Street, Suite 310 Bethlehem, PA 18018  
Phone: 610.865.3000 Fax: 610.861.0181

**INVOICE**

No. 53606  
08/27/2021

**East Stroudsburg Area School District**  
50 Vine Street  
East Stroudsburg, PA 18301  
Mr. Tom McIntyre

**High School North & Lehman I.S. Window Replacement**  
**287025**  
For Services Rendered From July 31, 2021 To August 27, 2021  
DEI Fee: \$4,000 + 7% of \$560,000 = \$43,200

**00 - Basic Services**

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$43,200.00	\$28,080.00	75.00	\$4,320.00

**INVOICE TOTAL \$4,320.00**

**Prior Billing Information**

Invoice		0 - 30	31 - 60	61-90	Over 90	Balance
53338	7/30/2021	\$2,160.00	\$0.00	\$0.00	\$0.00	\$2,160.00
<b>Total Prior Billing</b>		<b>\$2,160.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,160.00</b>

310

V.I.C. 6



**D'HUY Engineering, Inc.**  
One East Broad Street, Suite 310 Bethlehem, PA 18018  
Phone: 610.865.3000 Fax: 610.861.0181

**INVOICE**

No. 53607  
08/27/2021

**East Stroudsburg Area School District**

50 Vine Street  
East Stroudsburg, PA 18301  
Mr. Tom McIntyre

**Lehman I.S. & Bushkill E.S. Flooring Replacement  
287026**

For Services Rendered From July 31, 2021 To August 27, 2021

DEI Fee: 7% of \$873,178 = \$61,122.46

**00 - Basic Services**

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$61,122.46	\$48,897.97	90.00	\$6,112.24

**INVOICE TOTAL \$6,112.24**

**Prior Billing Information**

Invoice		0 - 30	31 - 60	61-90	Over 90	Balance
53339	7/30/2021	\$6,112.25	\$0.00	\$0.00	\$0.00	\$6,112.25
<b>Total Prior Billing</b>		<b>\$6,112.25</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$6,112.25</b>

311

V.I.C.7



**D'HUY Engineering, Inc.**  
One East Broad Street, Suite 310 Bethlehem, PA 18018  
Phone: 610.865.3000 Fax: 610.861.0181

**INVOICE**

No. 53608  
08/27/2021

**East Stroudsburg Area School District**

50 Vine Street  
East Stroudsburg, PA 18301  
Mr. Tom McIntyre

**J.M. Hill Entrance Vestibule Renovation**  
**287028**  
For Services Rendered From July 31, 2021 To August 27, 2021  
DEI Fee: \$2,500 + 7.5% of \$138,286 = \$12,871

**00 - Basic Services**

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$12,871.00	\$11,583.90	95.00	\$643.55

**INVOICE TOTAL**      **\$643.55**

**Prior Billing Information**

<u>Invoice</u>	<u>0 - 30</u>	<u>31 - 60</u>	<u>61-90</u>	<u>Over 90</u>	<u>Balance</u>
53340      7/30/2021	\$643.55	\$0.00	\$0.00	\$0.00	\$643.55
<b>Total Prior Billing</b>	<b>\$643.55</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$643.55</b>

312

V.I.C. 8 (1 of 2)



**D'HUY Engineering, Inc.**  
One East Broad Street, Suite 310 Bethlehem, PA 18018  
Phone: 610.865.3000 Fax: 610.861.0181

**INVOICE**

No. 53667  
08/31/2021

**East Stroudsburg Area School District**

50 Vine Street  
East Stroudsburg, PA 18301  
Mr. Tom McIntyre

**East Stroudsburg Area School District - Additional Retainer Tasks**  
**287001.01**  
For Services Rendered From August 28, 2021 To August 31, 2021

**02 - Wetland Delineation at Resica Elementary School**

**Outside Services**

	<u>Date</u>	<u>Unit Rate</u>	<u>Qty</u>	<u>Markup</u>	<u>Amount</u>
Valley Environmental Services, Inc	8/13/2021	1,195.00	1.00	1.10	\$1,314.50
VES Inv #2256 - \$1195.00					
<b>Total Outside for 02</b>					<b>\$1,314.50</b>
<b>Total Charges for 02</b>					<b>\$1,314.50</b>

**INVOICE TOTAL \$1,314.50**

313

V.I.C.8 (2 of 2)

Valley Environmental Services, Inc.  
3282 Hope Drive  
Emmaus, PA 18049  
jason@valenv.com / jeff@valenv.com  
www.valenv.com



**VALLEY**  
ENVIRONMENTAL SERVICES, INC.

# INVOICE

**BILL TO**  
D'Huy Engineering, Inc.  
One East Broad Street, Suite  
310  
Bethlehem, PA 18018

INVOICE # 2256  
DATE 08/12/2021  
DUE DATE 09/11/2021  
TERMS Net 30

DESCRIPTION	QTY	RATE	AMOUNT
<b>Wetlands</b> 8/12/21 - Detailed Wetland Evaluation (Delineation) in Area of Proposed Public Water Service Connection. Prepare & Submit Field Markup for Survey.	1	1,195.00	1,195.00

East Stroudsburg Area School District - Resica E.S.  
1 Gravel Ridge Road, East Stroudsburg  
Middle Smithfield Twp., Monroe Co., PA  
VES Job No. 21-260

**BALANCE DUE**

**\$1,195.00**

314

# APPLICATION and CERTIFICATE for PAYMENT

V.I.D.)

To: ESASD

Project: High School South Pool Repair

Application No: 2

Distribution to:

From: All State Technology, Inc.

App. Date: September 21, 2021

Period to:

Project Nos: DEI 287024

Contract Date:

- OWNER
- CONSTRUCTION MGR.
- ARCHITECT
- CONTRACTOR
- OTHER

Contract For:

Via Architect:

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, G703, is attached.

1. ORIGINAL CONTRACT SUM 380,750.00
2. Net Change By Change Orders 29,850.00
3. CONTRACT SUM TO DATE 410,600.00
4. TOTAL COMPLETED AND STORED TO DATE 281,700.00

### 5. RETAINAGE:

- a. of Completed Work 24,185.00
- b. of Stored Material 1,000.00

### TOTAL RETAINAGE

6. TOTAL EARNED LESS RETAINAGE 25,185.00

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT 256,515.00

8. CURRENT PAYMENT DUE 121,500.00

9. BALANCE TO FINISH, INCLUDING RETAINAGE 135,015.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	29,850.00	
Total approval this Month	0.00	0.00
<b>TOTALS</b>	<b>\$ 29,850.00</b>	<b>\$ 0.00</b>
NET CHANGES by Change Order	<b>\$ 29,850.00</b>	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: All State Technology, Inc.

By: Luanne Adams Date: 9/27/2021

State of: New Jersey County of: Morris

Subscribed and sworn before me this 22 day of Sept 2021

Luanne Adams personally appeared before me, the undersigned notary public, and provided satisfactory evidence of identification to be the person who signed this document in my presence and swore or affirmed to me that the contents of this document are truthful and accurate to the best of his/her knowledge and belief.

Notary Public: [Signature] My Commission expires: 12.15.21

## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 135,015.00

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: [Signature] Date: 9/28/21

MARSHALL H. JOHNSON  
Notary Public of New Jersey

My Commission Expires December 15, 2021

CAUTION: You should use an original document which has this caution printed in red. An original assures that changes will not be obscured as may occur when documents are reproduced.

CONTINUATION SHEET G703

PROJECT: High School South Pool Repair

All State Technology, Inc.

Page 1 of 1

Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.

APPLICATION NUMBER: 2

APPLICATION DATE: September 21, 2021

Use Column I on Contracts where variable retainage for line items may apply.

PERIOD TO:

PROJECT NUMBER: DEI 287024

A Item #	B Description of Work	C Scheduled Value	D Work Completed		E Work Completed This Period	F Materials Stored & Used Prior + Current	G Total Completed and Stored To Date	H Balance to Finish	I Retainage
			From Previous Application(s)						
1	Mobilization	18,000.00		18,000.00	0.00		18,000.00	0.00	0.00
2	Demo of pool floor	30,000.00	22,500.00		7,500.00		30,000.00	0.00	1,800.00
3	Demo of tile	20,000.00	18,000.00		2,000.00		20,000.00	0.00	3,000.00
4	demo of gutter firings and pipes	25,000.00	22,500.00		2,500.00		25,000.00	0.00	2,000.00
5	install new pool floor	75,000.00		67,500.00			67,500.00	7,500.00	2,500.00
6	install new tile	20,000.00		0.00		10,000.00	10,000.00	10,000.00	6,750.00
7	replace gutter pipes	55,000.00	41,250.00		13,750.00		55,000.00	0.00	1,000.00
8	repair cracks	10,000.00		0.00			0.00	10,000.00	5,500.00
9	new gutter bullnose and grates	55,000.00		0.00			0.00	55,000.00	0.00
10	new pool ladders & main drains	17,000.00		13,600.00			13,600.00	3,400.00	0.00
11	new filter room controls	18,000.00		0.00			0.00	18,000.00	1,360.00
12	new pool finish	25,000.00		0.00			0.00	25,000.00	0.00
13	allowance	12,750.00	12,750.00		0.00		12,750.00	0.00	1,275.00
14	start up	0.00		0.00			0.00	0.00	0.00
15	CO 1-4	29,850.00		29,850.00			29,850.00	0.00	0.00
GRAND TOTAL:		410,600.00	135,000.00	136,700.00		10,000.00	281,700.00	128,900.00	25,185.00

WIG

A=Line Item Number Application

B=Brief Item Description

C=Total Value of Item

D=Total of D and E From Previous Application(s) (if Any)

E=Total Work Completed For This

F=Materials Purchased and Stored for Project

G=Total of All Work Completed and Materials Stored for Project

H=Remaining Balance of Amount to Finish

I=Amount Withheld from G

J=Amount Withheld from G

K=Amount Withheld from G

L=Amount Withheld from G

M=Amount Withheld from G

N=Amount Withheld from G

V.I.D. 2

Invoice: 311982187

APPLICATION AND CERTIFICATION FOR PAYMENT (SUMMARY SHEET)-1

To: EAST STROUDSBURG SCHOOL DIST ESASD JT LAMBERT POD  
 From: Trane 2000 MILFORD ROAD EAST STROUDSBURG, PA 18301  
 1185 NORTH WASHINGTON STREE WILKES BARRE, PA 18705

APPLICATION NO: 02  
 APPLICATION DATE: 27-AUG-2021  
 PERIOD TO: 31-AUG-2021  
 CUST PO NO: Signed proposal

CONTRACT NAME: ESASD JT LAMBERT POD  
 CONTRACT LOCATION: EAST STROUDSBURG, PA 18301

CONTRACT DATE: 21-DEC-2020  
 CONTRACT NO: CID00087504

APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.

The undersigned Company Certifies that to the best of the Company's knowledge, information and belief, the work covered by this Application For Payment has been completed in accordance with the Contract Documents, and that current payment shown herein is now due

1 ORIGINAL CONTRACT SUM: \$31,969.00  
 2 NET CHANGE BY CHANGE ORDERS: \$0.00  
 3 CONTRACT SUM TO DATE (Line 1 +/- 2) \$31,969.00  
 4 TOTAL COMPLETED & STORED TO DATE: (Column G on Detail Sheet) \$31,969.00  
 5 RETAINAGE:  
 a. 0.00% of Completed Work: \$0.00  
 (Column D + E on Detail Sheet)  
 b. 0.00% of Stored Material: \$0.00  
 (Column F on Detail Sheet)  
 Total Retainage: \$0.00  
 (Line 5a+5b or Total in Column I of Detail Sheet)

6 TOTAL EARNED LESS RETAINAGE: \$31,969.00  
 (Line 4 less Line 5 Total)  
 LESS PREVIOUS CERTIFICATES FOR PAYMENT: \$12,000.00  
 (Line 6 from prior Certificate)  
 8 CURRENT PAYMENT DUE: \$19,969.00  
 (Before Applicable Sales Taxes)

9 BALANCE TO FINISH, INCLUDING RETAINAGE: \$0.00  
 (Line 3 less line 6)

CERTIFICATE FOR PAYMENT

in accordance with the Contract Documents, based on on-site observations and the data comprising this application, the undersigned company Certifies that to the best of their knowledge, information and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the company indicated above is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$19,969.00  
 (Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Detail Sheet that are changed to conform to the amount certified.)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGE BY CHANGE ORDERS:	\$0.00	\$0.00

CERTIFIER: BY: \_\_\_\_\_ Date: \_\_\_\_\_

ACCEPTANCE: BY: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the company named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the party under this Contract.

317



**DETAIL SHEET**

APPLICATION AND CERTIFICATE FOR PAYMENT,  
Containing Certification is attached

Invoice: 311982187

APPLICATION NO: 02  
APPLICATION DATE: 27-AUG-2021  
PERIOD TO: 31-AUG-2021

CUST PO NO:  
CONTRACT DATE:  
CONTRACT NO:

Signed proposal  
21-DEC-2020  
CID00087504

A No.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C-G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D +E)						
1	Stored Material and Equipment	12,000.00	12,000.00	0.00	0.00	0.00	12,000.00	0.00	0.00
2	Installation	19,969.00	0.00	19,969.00	0.00	0.00	19,969.00	0.00	0.00
	<b>TOTAL</b>	<b>31,969.00</b>	<b>12,000.00</b>	<b>19,969.00</b>	<b>0.00</b>	<b>0.00</b>	<b>31,969.00</b>	<b>0.00</b>	<b>0.00</b>

EAST STROUDSBURG AREA SCHOOL DISTRICT

**REQUEST TO CLOSE A STUDENT ACTIVITY**

1. NAME OF CLUB: 2 Class 2021 North  
 2. CLUB ACCOUNT #: 30-819-8093  
 3. CLUB ADVISOR: Dawn Donald / Catherine VanWinkle  
 4. REASON FOR CLOSING: (Briefly describe why this organization is being disband)  
Class graduated

5. DISPOSITION OF FUNDS:

a. Does this organization have any funds? YES X NO \_\_\_\_\_  
 If yes, what is the present balance? \$ 2477.16  
 Balance as of (date): 9/13/21

b. What disposition will be made of these funds?  
Please transfer to SGA #30-819-8025

6. REQUEST SUBMISSION:

Date submitted: \_\_\_\_\_ Anticipated board approval date: \_\_\_\_\_  
 Approval of Sponsoring Principal: [Signature]

\*\*\*\*\*

This request was (Approved \_\_\_\_\_ Disapproved \_\_\_\_\_) by the Board of Education at their meeting held on \_\_\_\_\_.

Reasons for disapproval or qualifications of approval, if applicable, were as follows:

\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_ Secretary: \_\_\_\_\_

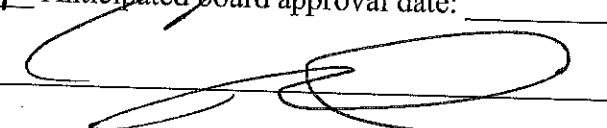
**\*\*SUBMIT ORIGINAL PLUS ONE (1) COPY TO SPONSORING PRINCIPAL\*\***

**REQUEST TO CLOSE SPECIAL ACTIVITY**

1. NAME OF CLUB/TEAM: DIY Club  
2. CLUB/TEAM ACCOUNT #: 2965  
3. CLUB/TEAM ADVISOR: Sara Kern

4. REASON FOR CLOSING: (Briefly describe why this organization is being disband)  
Advisor is no longer advising this Club.

5. DISPOSITION OF FUNDS:  
a. Does this organization have any funds? YES  NO   
If yes, what is the present balance? \$ ~~500~~ 195.36  
Balance as of (date): 9-24-21  
b. What disposition will be made of these funds?  
Funds should go to Special Activity Account 2917

6. REQUEST SUBMISSION:  
Date submitted: 9-24-21 Anticipated board approval date: \_\_\_\_\_  
Approval of Sponsoring Principal: 

\*\*\*\*\*

This request was (Approved \_\_\_\_\_ Disapproved \_\_\_\_\_) by the Board of Education at their meeting held on \_\_\_\_\_.

Reasons for disapproval or qualifications of approval, if applicable, were as follows:  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_ Secretary: \_\_\_\_\_

**\*\*SUBMIT ORIGINAL PLUS ONE (1) COPY TO SPONSORING PRINCIPAL\*\***

**REQUEST TO CLOSE SPECIAL ACTIVITY**

1. NAME OF CLUB/TEAM: EHN Environmental Club  
 2. CLUB/TEAM ACCOUNT #: 2984  
 3. CLUB/TEAM ADVISOR: Ryan DeLong  
 4. REASON FOR CLOSING: (Briefly describe why this organization is being disband)  
No longer being run

5. DISPOSITION OF FUNDS:  
 a. Does this organization have any funds? YES  NO   
 If yes, what is the present balance? \$ 1080.56  
 Balance as of (date): 9-28-2021  
 b. What disposition will be made of these funds?  
SGA # 8025

6. REQUEST SUBMISSION:  
 Date submitted: 10/1/21 Anticipated board approval date: \_\_\_\_\_  
 Approval of Sponsoring Principal: [Signature]

\*\*\*\*\*

This request was (Approved \_\_\_\_\_ Disapproved \_\_\_\_\_) by the Board of Education at their meeting held on \_\_\_\_\_.

Reasons for disapproval or qualifications of approval, if applicable, were as follows:  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_ Secretary: \_\_\_\_\_

**\*\*SUBMIT ORIGINAL PLUS ONE (1) COPY TO SPONSORING PRINCIPAL\*\***

## **ROBERT F. ZELLNER MEMORIAL SCHOLARSHIP CRITERIA**

Robert Zellner was a band director at ESASD. The family wishes to establish a \$500 annual scholarship in honor his life's work & his love of music. They desire for the scholarship funds to be held by the school district and if needed, the family will supplement funds to meet the stated award amount if donations do not fully cover the scholarship in a given year or until the family decides to conclude the scholarship. The funds are to be disbursed directly to the award recipient in the form of a check issued by the school district. Award recipient is to be chosen by the ESHS-South music department from applicants who return a completed application to the Guidance Office by the stated deadline.

**Eligibility:** An East Stroudsburg HS South graduating senior who is pursuing post-secondary education in the Fall and is intending to major in a music related field.

**Criteria:** Musicianship, Scholarship, & Financial Need

**Award Amount:** \$500 (To be awarded at the annual spring concert by the East Stroudsburg HS South Band Director).

# ROBERT F. ZELLNER MEMORIAL SCHOLARSHIP



Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone Number: \_\_\_\_\_

Parent's/Guardian's Names: \_\_\_\_\_

## **MUSICIANSHIP:**

List Years of Participation in East Stroudsburg HS South Band: \_\_\_\_\_

Instrument Played: \_\_\_\_\_

List Other Music Related School & Community Activities & Accomplishments (student can attach a resume):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**SCHOLARSHIP:**

Overall GPA: \_\_\_\_\_ Class Rank: \_\_\_\_\_

\*Attach Unofficial Copy of Your Transcript

Intended College Major: \_\_\_\_\_  
(Must be related to the field of Music to be eligible to apply)

**FINANCIAL NEED:**

Mother's/Guardian's Occupation & Annual Income, if applicable:

\_\_\_\_\_

Father's/Guardian's Occupation & Annual Income, if applicable:

\_\_\_\_\_

Student's Job & Annual Income, if applicable:

\_\_\_\_\_

**\*ATTACH A COPY OF PARENT'S/GUARDIANS 2020 TAX RETURN  
OR COPY OF 2022-23 FAFSA FORM\***

Name of College or University You Are Planning to Attend (if unknown please list your leading choice at this time): \_\_\_\_\_

Total Annual Cost of College listed above: \_\_\_\_\_

Total Amount of Financial Aid You Have Received to Date (include all grants, scholarships awarded):

\_\_\_\_\_

**RETURN COMPLETED APPLICATION & ALL ATTACHMENTS TO THE  
GUIDANCE OFFICE BY MARCH 1, 2022**

324

**AGREEMENT BETWEEN  
POCONO FAMILY YMCA  
AND  
EAST STROUDSBURG AREA SCHOOL DISTRICT**

**FOR BEFORE AND AFTER SCHOOL STUDENT ENRICHMENT PROGRAMS**

**AGREEMENT**

This Agreement between Pocono Family YMCA (hereinafter "PFYMCA") and the East Stroudsburg Area School district (hereinafter "the School District") will be effective as of July 1, 2021 and extend through June 30, 2022 and addresses the Agreement between the parties for the provision of a before and after school student enrichment program (hereinafter "the Program"):

WHEREAS, PFYMCA desires to provide a safe, secure and educational before and after school program for students in the East Stroudsburg area; and

WHEREAS, the School District is able to provide classroom and additional space adequate to address the needs of the Program; and

WHEREAS, the Program will provide a service which is beneficial to the students and parents of the School District;

NOW, THEREFORE, in consideration of the foregoing premises, and for good and valuable consideration as set forth below, and intending to be legally bound hereby, the parties agree as follows:

**1. Use of School District Facilities**

The School District hereby grants to PFYMCA a non-exclusive license to enter upon the following school buildings of the School District solely for the purpose of providing a before and after school student enrichment program for student-aged children of the East Stroudsburg Area, and PFYMCA hereby agrees to operate the Program in each of the following school buildings:

- (a) Bushkill Elementary School
- (b) East Stroudsburg Elementary School
- (c) J.M. Hill Elementary School

The parties agree PFYMCA will be provided classroom space by the School District in each of the aforementioned school buildings as designated by the School District and that the space provided will be appropriate to the needs of the Program. The Program will be operated in correlation with the School District's calendar and will be operational on scheduled school days. The program will start at approximately 6:00 a.m. each school day at each school building, and will continue after school ends until 6:30 p.m.

Under special scheduling circumstances, such as weather related delays in the beginning of a school day or cancellation of a school day, PFYMCA is solely responsible for



transporting and relocating the program and all its participants to an alternate location and shall not make use of the school buildings. In the event of a delay in the beginning of a school day, PFYMCA is solely responsible for transporting participants in the program to their respective school buildings at the start of school. In the event of an early dismissal of school, PFYMCA shall be allowed to remain in the school buildings until such time as all students in the program have left, or the normal 6:30 p.m. end time, whichever is earlier.

The parties agree that the curriculum for the Program will include, but not necessarily be limited to, fitness, nutrition, and tutoring and mentoring of Program participants. PFYMCA is solely responsible for providing professional, caretaking, supervisory and any other staffing needs of the program.

## 2. General Terms and Conditions

No Further Relationship Implied. PFYMCA hereby certifies that it is a private, independent not-for-profit corporation. PFYMCA shall use its own judgment in determining the method, means and manner of administering the Program and shall be responsible for the administration of the program in accordance with all applicable federal, state and municipal laws, regulations and orders. No relationship other than that which is explicitly set forth in this Agreement is engaged in by either party. Consequently, neither PFYMCA nor any employee, volunteer, contractor or agent of PFYMCA will be considered an employee, volunteer, contractor or agent of the School District at any time, under any circumstances, or for any purpose. Neither the School District nor PFYMCA is the agent of the other, and nor shall have the right to bind the other by contract, or otherwise, except as specifically set forth in this Agreement.

Insurance. PFYMCA shall provide to the School District, within five (5) days of the commencement of this Agreement, proof of General Commercial Liability Insurance in an amount not less than One Million Dollars (\$1,000,000.00) per occurrence and Two Million Dollars (\$2,000,000.00) in aggregate, listing the School District as an additional insured.

Indemnity. PFYMCA shall indemnify, hold harmless and defend the School District, its board members, officials, employees, volunteers, agents and attorneys from any and all claims, complaints, demands, costs, suits, actions, penalties, withheld subsidy, and costs (including, by way of example and not limitation, attorneys fees and litigation costs and expenses) with respect to or arising out of the Program and this Agreement, any activity under the control or PFYMCA and/or any action or inaction by PFYMCA, its officials, employees, agents, contractors or volunteers in connection with this Agreement or any of the students or relatives of students being served by PFYMCA and/or arising out of the School District's enforcement of any term and condition of this Agreement, including costs and attorneys fees incurred by the School District in enforcing this indemnity, hold harmless and defense provision. It is intended that this indemnity, defense and hold harmless provision is to be given its broadest possible meaning and that the School District's board members, officials, employees, volunteers, agents, insurers and employees are expressly considered to be third party beneficiaries with respect to this provision.

Renewal and Termination. This agreement will automatically renew on an annual basis unless the School District or PFYMCA gives written notice to the other party not less than sixty (60) days prior to the expiration of this Agreement that this Agreement shall not be renewed upon its expiration.

This Agreement may be terminated as follows:

- (A) At any time by mutual agreement of the School District or PFYMCA;
- (B) By the School District or PFYMCA if the other party breaches this Agreement or otherwise fails to perform contractual obligations. Thirty (30) days written notice shall be provided upon a breach of this Agreement, during which time the breaching party may cure the breach and continue this Agreement.
- (C) By the School District upon one hundred eighty (180) days written notice to PFYMCA,

Remedies. Waiver of Rights. All remedies of the parties hereto shall be cumulative. No party hereto shall be deemed to have waived any of its rights, powers, or remedies hereunder unless such waiver is in writing and signed by the parties hereto. A failure to enforce any provision of this Agreement shall not be interpreted as a waiver of that provision going forward.

Severability. All agreements and covenants herein contained are severable. In the event that any provision of this Agreement should be held to be unenforceable, the validity and enforceability of the remaining provisions hereof shall not be affected thereby. Any court (or arbitrator) construing this Agreement is expressly granted the authority to revise any invalid or unenforceable provision hereof in order to render same enforceable.

Integration. This Agreement constitutes the entire agreement of the Parties and supersedes any negotiations or prior agreement or understanding of the Parties with respect to the school year 2021-2022. This Agreement may not be modified or amended by any oral statement or alleged course of conduct, but only by a written agreement signed by all Parties. There are no representations, promises, agreements, warranties, covenants or undertakings of the Parties other than those contained herein or in the Exhibits expressly referenced herein.

Force Majeure. The Parties shall not be liable for any failure to perform under this Agreement if such failure is due to causes beyond their reasonable control, including, but not limited to, acts of God or the public enemy, fire, floods, labor disputes, or the judgment or order of any court or government agency.

Governing Law. This Agreement shall be governed by the laws of the Commonwealth of Pennsylvania without regard to conflict of law rules.

Survival. All indemnity, hold harmless and defense provisions of this Agreement shall survive termination of the Agreement.

IN WITNESS WHEREOF, the parties hereto, with the intention of being legally bound hereby, have caused this Agreement to be signed and sealed the day and year set forth below.

For the School District:

\_\_\_\_\_  
East Stroudsburg Area School District

\_\_\_\_\_  
Print Name and Title

Date \_\_\_\_\_

For the PFYMCA:

\_\_\_\_\_  
Pocono Family YMCA

\_\_\_\_\_  
Print Name and Title

Date \_\_\_\_\_

EAST STROUDSBURG AREA SCHOOL DISTRICT  
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 7th day of Oct, 2021, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Kirsten Larick (the "Contractor") of Pocono Environmental Education Ctr

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43<sup>rd</sup> Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

QTY (2) 2021 Smithfield ES- Seasonal Survivor 1 @ 9:15 am  
1 @ 11:25 am

Location of Services:

Smithfield Elementary

Effective Date:

10/28/21

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ \_\_\_\_\_  
Time (Days/Hour/Other): \_\_\_\_\_  
Total Cost: \$ \_\_\_\_\_

b) Fixed Rate: \$ 0 Covered by Staff Salary and Benefits for Grant  
Fulfillment

c) Are expenses included?  YES  NO  
If no, please itemize:

Budget Code: \_\_\_\_\_

Department: \_\_\_\_\_

District Initiator: Kristin Lord

Authorization for Payment: \_\_\_\_\_ Date: \_\_\_\_\_

Purchase Order # \_\_\_\_\_

# Pocono Environmental Education Center



538 Emery Road  
Dingmans Ferry, PA 18328  
Phone (570) 828-2319 Fax (570) 828-9695

OFFICE USE ONLY:  
GRANT # \_\_\_\_\_  
GRANT NAME \_\_\_\_\_  
GRANTOR \_\_\_\_\_

## 2021 GRANT FUNDED CONTRACT

# 2021

NAME OF ORGANIZATION:  
PEEC INTO THE CLASSROOM

GROUP #: 12012  
CONTRACT #: 13153

DATE CREATED: 10/5/2021  
DATE REVISED:

Customer Fax  
Customer Phone  
E-mail ZACHARY-MARTIN@ESASD.NET

Start Date TIME	2021 10/28/21 THURS 9:15AM
	2021 10/28/21 THURS 11:25 AM

CABINS: NA  
MEALS: NA

**Total \$0.00**

Qty	Description	Rate	Total
2	2021 10/28/21 SMITHFIELD ES - SEASONAL SURVIVOR	100.00	200.00
2	STAFF SALARY AND BENEFITS FOR GRANT FULFILLMENT	-100.00	-200.00

**FULLY FUNDED PROGRAMS - - PLEASE SIGN AND RETURN CONTRACT.**

**Directions:** 1: Review, complete and SIGN the contract. 2: Return one copy to PEEC with your initial deposit.

- Contract Terms:
- 1: A signed contract and, if applicable, non-refundable deposit of 20% are required immediately to hold reservation.
  - 2: The second non-refundable deposit (30%) is due 60 days after the date of the contract. If your scheduled arrival date is less than 90 days from the date of the contract, an initial deposit of 50% is required.
  - 3: The total number of participants can be decreased by up to 10% without penalty prior to twenty-one calendar days before your scheduled arrival. Decreases in excess of 10% will be subject to forfeiture of the deposit for those participants.
  - 4: The number of participants may be increased, if accommodations permit, by calling PEEC prior to twenty-one calendar days prior to scheduled visit. Groups are required to confirm guaranteed number of participants twenty-one calendar day prior to scheduled arrival. If the actual number of participants falls below this number, a 50% penalty will be assessed on all no-shows.
  - 5: Your bill will be based on services for which you contract, plus any additional costs agreed upon by all parties.
  - 6: All accompanying adults will comply with the "PEEC Policies for Schools and Groups" as set forth in the current Program Planning Packet.

Signing Officer Name: (Please print) <i>Kristin L. Lord</i>	Signature <i>Kristin L. Lord</i>	Date <i>10/7/21</i>
Executive Director Pocono Environmental Education Center <i>Jeffrey Rowlesky</i>		Please Make Checks Payable to PEEC

EAST STROUDSBURG AREA SCHOOL DISTRICT  
Independent Contractor Agreement

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To be used when contracting with an out of District consultant or contractor for professional services

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THIS AGREEMENT is made this 12 day of October, 2021, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Aaron Sepkowski (the "Contractor") of Pocono Transportation

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43<sup>rd</sup> Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

# Pocono Transportation Inc.

657 Drinker Turnpike

Covington Twp. PA 18424

Fax Number 570-842-1815

Email: Asepkowski@poconotransportation.com

Phone Number

Prepared By: Aaron J Sepkowski - President

Date Prepared: 15-Sep-21

Prepared For: East Stroudsburg Area School District

## Contracted Transportation Services

<u>Option No. 1 (Hourly Rate)</u>			
	2021-22	2022-23	2023-24
<b>Big Bus (72-77Pass)</b>			
Driving Rate	\$110.25 per Hour	\$115.75 per Hour	\$121.55 per Hour
Layover Rate	\$24.40 per hour	\$25.63 per hour	\$26.91 per hour
Mileage Rate	NA	NA	NA
<b>Mini Bus (24-33 Pass)</b>			
Driving Rate	\$95.50 Per hour	\$99.22 Per hour	\$104.19 Per hour
Layover Rate	\$24.40 per hour	\$25.63 per hour	\$26.91 per hour
Mileage Rate	NA	NA	NA
<b>School Van (7-10 Pass)</b>			
Driving Rate	\$73.50 per hour	\$77.18 per hour	\$81.03 per hour
Layover Rate	\$19.00 per hour	\$19.50 per hour	\$20.00 per hour
Mileage Rate	NA	NA	NA
<b>Sanitizing (Cleaning)</b>	\$75.00 Ea unit Ea trip	\$75.00 Ea unit Ea trip	\$75.00 Ea unit Ea trip
General		Y	N
Are buses equipped with cameras and DVRs ?		Yes	
Are buses equipped with GPS ?		Yes	

jeffrey-bader@esasd.net



EAST STROUDSBURG AREA SCHOOL DISTRICT  
Independent Contractor Agreement

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To be used when contracting with an out of District consultant or contractor for professional services

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THIS AGREEMENT is made this 10th day of 09, 2021, by and between:

**EAST STROUDSBURG AREA SCHOOL DISTRICT** (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

**Robert Prothro** (the "Contractor") of Prothro Productions

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. **Nature of Position**

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. **Scope of Duties**

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. **Breach of Agreement**

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43<sup>rd</sup> Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

**SCHEDULE A**

Description of Service to be performed (be specific):

DJ services for Homecoming 2021

Location of Services:

East Stroudsburg High School North

Effective Date:

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ n/a  
Time (Days/Hour/Other): n/a  
Total Cost: \$ 350.00

b) Fixed Rate: \$ \_\_\_\_\_

c) Are expenses included?  YES  NO  
If no, please itemize:

Budget Code: \_\_\_\_\_

Department: \_\_\_\_\_

District Initiator: \_\_\_\_\_

Authorization for Payment: \_\_\_\_\_ Date: \_\_\_\_\_

Purchase Order # \_\_\_\_\_

# Robert Prothro

**(570)242-4019**

Client East Stroudsburg High School North  
Address 279 Timberwolf Dr  
Location HSN Cafe  
Location Address \_\_\_\_\_  
Date of Affair Oct. 2 2021  
Total Hours Contracted 6  
Start Time 4 End Time 10  
Contact Person Catherine VanWinkle  
Contact's Email catherine-vanwinkle@esasd.net  
Contact's Phone number 570.588.4420  
Estimated Number of Guests 200-280  
Services Provided Include DS - entertainment svcs.  
For the Fee of: \$ 350.00  
Non-Refundable Deposit: \$ \_\_\_\_\_  
Balance Due Upon Arrival or Earlier: \$ \_\_\_\_\_

IF THIS AGREEMENT IS BREACHED, DAMAGES SHALL NOT EXCEED THE AMOUNT DUE UNDER THIS AGREEMENT. ROBERT PROTHRO SHALL NOT BE HELD LIABLE FOR ANY DAMAGES OR FAILURE TO PERFORM DUE TO "ACTS OF GOD" OR ANY EVENT OUTSIDE HIS CONTROL. CLIENTS SHALL WAIVE ANY CLAIMS AGAINST ROBERT PROTHRO FOR ANY PERSONAL INJURY OR PROPERTY DAMAGE SUFFERED IN CONNECTION WITH ROBERT PROTHRO, HEREUNDER.

CLIENT SIGNATURE Catherine VanWinkle

ROBERT PROTHRO Robert Prothro

MAKE CHECKS PAYABLE TO ROBERT PROTHRO  
4561 PINE RIDGE DRIVE WEST, BUSHKILL, PA 18324

\*\*\*WORKSHEETS MUST BE SUBMITTED AT LEAST THREE (3) WEEKS PRIOR TO THE FUNCTION OR WE CANNOT GUARANTEE "SPECIAL MUSIC REQUEST".\*\*\*

# East Stroudsburg Area School District

## Enrollment Count Matrix

Count of all actively enrolled students for the current school year. Note: students with multiple building enrollments (ME) will be counted once. See details for building choice.

BLDG	GRADE HMRM	EI	KF	01	02	03	04	05	06	07	08	09	10	11	12	HmRm Total
		21CC	All	0	0	0	0	0	0	0	0	0	2	1	1	3
	21CC Total	0	0	0	0	0	0	0	0	0	2	1	1	3	2	9
AACS	All	0	0	0	0	0	0	0	1	0	1	1	0	0	0	3
	AACS Total	0	0	0	0	0	0	0	1	0	1	1	0	0	0	3
ADM	All	5	0	0	0	0	0	0	0	0	0	0	0	0	0	5
	ADM Total	5	0	0	0	0	0	0	0	0	0	0	0	0	0	5
AGCC	All	0	0	1	3	0	3	0	1	1	2	2	2	3	5	23
	AGCC Total	0	0	1	3	0	3	0	1	1	2	2	2	3	5	23
AHCC	All	0	0	0	0	0	0	0	0	0	0	1	0	0	1	2
	AHCC Total	0	0	0	0	0	0	0	0	0	0	1	0	0	1	2
BES	All	0	66	50	61	57	65	74	0	0	0	0	0	0	0	373
	BES Total	0	66	50	61	57	65	74	0	0	0	0	0	0	0	373
CCAC	All	0	3	11	9	13	7	13	5	7	4	8	8	6	4	98
	CCAC Total	0	3	11	9	13	7	13	5	7	4	8	8	6	4	98
CPDL	All	0	0	0	1	1	0	2	0	0	1	0	0	0	0	5
	CPDL Total	0	0	0	1	1	0	2	0	0	1	0	0	0	0	5
EAAC	All	0	0	0	0	0	4	1	1	0	0	0	0	0	0	6
	EAAC Total	0	0	0	0	0	4	1	1	0	0	0	0	0	0	6
ECCS	All	0	0	0	0	0	0	0	4	2	0	1	2	2	3	14
	ECCS Total	0	0	0	0	0	0	0	4	2	0	1	2	2	3	14
EHN	All	0	0	0	0	0	0	0	0	0	0	247	221	245	245	958
	EHN Total	0	0	0	0	0	0	0	0	0	0	247	221	245	245	958
EHS	All	0	0	0	0	0	0	0	0	0	0	343	321	332	347	1343
	EHS Total	0	0	0	0	0	0	0	0	0	0	343	321	332	347	1343
ESE	All	0	80	103	95	97	110	129	0	0	0	0	0	0	0	614
	ESE Total	0	80	103	95	97	110	129	0	0	0	0	0	0	0	614
HOME	All	0	4	14	21	21	15	10	11	8	7	11	3	9	5	139
	HOME Total	0	4	14	21	21	15	10	11	8	7	11	3	9	5	139
IPCC	All	0	0	4	3	0	1	2	3	6	5	2	7	2	1	36
	IPCC Total	0	0	4	3	0	1	2	3	6	5	2	7	2	1	36
IU20	All	0	7	4	12	13	6	10	14	8	8	9	6	9	15	121
	IU20 Total	0	7	4	12	13	6	10	14	8	8	9	6	9	15	121
JMH	All	0	87	60	72	69	61	86	0	0	0	0	0	0	0	435
	JMH Total	0	87	60	72	69	61	86	0	0	0	0	0	0	0	435
JTL	All	0	0	0	0	0	0	0	288	306	316	0	0	0	0	910
	JTL Total	0	0	0	0	0	0	0	288	306	316	0	0	0	0	910
LIS	All	0	0	0	0	0	0	0	197	207	234	0	0	0	0	638
	LIS Total	0	0	0	0	0	0	0	197	207	234	0	0	0	0	638
LLAC	All	0	0	0	0	0	0	0	0	0	2	1	1	1	1	6
	LLAC Total	0	0	0	0	0	0	0	0	0	2	1	1	1	1	6
LVAR	All	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1
	LVAR Total	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1
LVCS	All	0	0	0	0	0	0	0	0	0	0	0	1	1	2	4
	LVCS Total	0	0	0	0	0	0	0	0	0	0	0	1	1	2	4
MSE	All	0	70	53	62	70	82	77	0	0	0	0	0	0	0	414
	MSE Total	0	70	53	62	70	82	77	0	0	0	0	0	0	0	414

337

BLDG	GRADE HMRM	El	KF	01	02	03	04	05	06	07	08	09	10	11	12	HmRm Total
		PACC	All	0	0	1	3	3	1	3	1	1	2	4	1	4
	PACC Total	0	0	1	3	3	1	3	1	1	2	4	1	4	0	24
PADL	All	0	1	0	2	1	0	1	2	1	2	1	1	1	0	13
	PADL Total	0	1	0	2	1	0	1	2	1	2	1	1	1	0	13
PALC	All	0	0	4	2	3	2	4	1	11	5	2	2	0	5	41
	PALC Total	0	0	4	2	3	2	4	1	11	5	2	2	0	5	41
PAVC	All	0	1	2	1	2	2	0	0	0	3	2	0	1	0	14
	PAVC Total	0	1	2	1	2	2	0	0	0	3	2	0	1	0	14
RCCS	All	0	3	4	2	4	2	2	6	4	7	8	3	1	8	54
	RCCS Total	0	3	4	2	4	2	2	6	4	7	8	3	1	8	54
RES	All	0	77	60	63	71	84	62	0	0	0	0	0	0	0	417
	RES Total	0	77	60	63	71	84	62	0	0	0	0	0	0	0	417
SMI	All	0	48	51	57	61	57	70	0	0	0	0	0	0	0	344
	SMI Total	0	48	51	57	61	57	70	0	0	0	0	0	0	0	344
Total All Buildings		5	447	422	469	487	502	546	535	562	601	644	580	620	644	7064

NOTES:

1. {NA} indicates students not assigned to any homeroom.
2. Student homeroom assignments are based on current enrollment.