EAST STROUDSBURG AREA SCHOOL DISTRICT BOARD OF EDUCATION REGULAR MEETING - June 18, 2012

Carl T. Secor Administration Center - Board Room

Simultaneous Broadcast - Middle Smithfield Elementary School - Cafeteria

7:00 P.M.

ADDENDUM A

XIX. FISCAL ITEM

5

RECOMMENDATION: Motion to approve the request for use of facilities as listed for Class 3 Non-School Related Use of Facilities. East Stroudsburg Borough is requesting the H.S. South stadium parking lot for their defensive drivers training for borough employees.

CLASS 3 - NON-SCHOOL RELATED USE OF FACILITIES

Board Agenda	BUILDING	DATE from	DATE to	ORGANIZATION	EVENT	Facility Fees Waived
					Parking Lot for defensive drivers training for borough	No fees for use of parking lot
06/18/12	HS South	07/13/12	07/13/12	East Stroudsburg Borough	employees	as per Policy 707

(See page 2)

June 18, 2012

APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization EAST STROUDSTBURG TOROUGH Today's Date, 6/15/12
Non-Profit? Will an admission fee be charged? Are you requesting a waiver of facilities fees? Tyes one of no lf yes, attach a letter of justification addressed to the Board of Education. This does not include a waiver of fees for scheduled district personnel.
Specific purpose of use: Conduct detensive driving course to Burugh employe
Name of School Requested ESHS South - Studion porking lot
DAY(S) from DATE(S)—to from HOURS—to (meeting, practice, game, rehearsal, performance,) FYCHOY 12.3 DESCRIPTION (meeting, practice, game, rehearsal, performance,)
Facility Required:
Equipment Required: (*must be operated/attended by school personnel)
The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:
S Bodily Injury Liability S Property Damage Liability (each occurrence) (\$500,000 minimum) Tracing receipt of insurance (\$500,000 minimum) Tracing receipt of insurance Certificate Frior to event.
List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.
Name James S Phillips Address 24 Analominh St Phone 421-8300 Name Address Phone
I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities. Phone (day) 570 421 - 8300
Signature—Responsible Organization Official Billing Address 24 Analominh St. Erist Shourish Urg PA 18301
APPROVALS: Principal Date//
Business Administrator Date//
copy to: □stage manager □athletic director □cafeteria manager □head custodian □librarian □a/v coordinator □other Date//
For office use only: Facilities/Equipment used: Class 3 - mo Aco do the Charges: \$ We of John \$ \$ \$
Personnel Employed:
Other (specify): Charges: \$
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