

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING  
January 22, 2018 – 7:00 P.M.  
Carl T. Secor Administration Center – Board Room**

**Simultaneously Broadcasted at High School South - Auditorium**

**Minutes**

I. **President** Robert Huffman called the meeting to order at 7:08 p.m. and led those present in the Pledge of Allegiance. **Board Secretary**, Patricia Rosado called the roll.

II. **Board Members present:** George Andrews, Larry Dymond, Robert Huffman, Keith Karkut, Debbie Kulick, Wayne Rohner, Richard Schlameuss, Judy Summers and Lisa VanWhy.

**Student School Board Representatives:** Jessika Gort and Brian Paspuel

III. **School personnel present in the Administration Center-Board Room:** Susan Andrews, Brian D. Baddick, Jeff Bader, Brian Borosh, Anthony Calderone, Joe Formica, Eric Forsyth, Diana Govus, Donald Halker, Scott C. Ihle, Alisa Keiper, Gail Kulick, Phil Lazowski, Patricia Leibig, Jennifer Marmo, Fred P. Mill, William Riker, Patricia Rosado, Catherine Strazzeri and Bob Sutjak. Thomas Dirvonas, Solicitor.

**School personnel present in the High School South - Auditorium:** Louis Carbajal.

IV. **Community members present in the Administration Center-Board Room:** Rebecca Bear, Hala Elkasas, Majed Elkasas, Zany Glades, Aida Lopez, Sharon Maly-Cramer, Luke Orlando, Michal Peterson, John Petrizzo, Hunter Riker and Laura Spinne.

**Community members present in the High School South - Auditorium:** None

Other: Bill Cameron, Pocono Record  
Dale Umbenhauer, Maillie, LLC

V. **ANNOUNCEMENT OF EXECUTIVE SESSION(S)**

A. An executive session was held this evening before this meeting at 6:00 p.m. for the purpose of discussing personnel, litigation and negotiations.

VI. **ADOPTION OF AGENDA**

**ACTION BY THE BOARD:**

Motion was made by Keith Karkut to adopt this agenda for January 22, 2018, as submitted, with the Board of Education reserving the right to add to the agenda, and take further action on any items raised in executive session where immediate action on such items is considered to be in the best interest of the District. Motion was seconded by Debbie Kulick and carried unanimously, 9-0.

VII. **APPROVAL OF MINUTES**

**ACTION BY THE BOARD:**

Motion was made by Richard Schlameuss to approve the minutes of the December 4, 2017 and December 18, 2017 meetings. Motion was seconded by Lisa VanWhy and carried unanimously, 9-0.

## VIII. REPORTS

- A. Mrs. Lisa VanWhy said she has nothing to report about the Monroe Career & Technical Institute JOC meeting.
- B. Mr. Robert Huffman said that Colonial IU 20 is still trying to buy property in the Wind Gap Area in order to expand.
- C. Mr. Wayne Rohner said that the Property/Facilities Committee met on January 11, 2018.  
Items requiring action were as follows:
  - 1. Payment of two invoices in the amount of \$3,277.50 and \$4,197.30 for professional services from October 28 through December 31 for the J.T. Lambert Masonry Repair Project which were received from D'Huy Engineering.
  - 2. The Costar proposal from Mastercraft Sports flooring regarding the H.S. South and J.T. Lambert gymnasium replacement project was tabled. The district was directed to look at local flooring contractors and get estimates. If prices are reasonable, they will be discussed at the February Property/Facilities Committee meeting.
  - 3. The Committee direct Mr. Brian Borosh to pursue a potential proposal for a cellular site at the Resica Elementary School similar to the project that was completed at High School South.
  - 4. Mr. Brian Borosh was directed to check on existing sound systems at H.S. North and Bushkill Elementary cafeterias for future School Board meetings.

Discussion was held about:

- 1. D'Huy Engineering reported on their findings on the campus sinkhole investigation. A video that was taken conveys that there is major failure on our storm water conveying system
  - 2. D'Huy Engineering made a presentation on roof replacement options at High School North
- D. Mrs. Lisa VanWhy said the Finance Committee met on January 18, 2018. Maillie, LLC, our auditing firm presented the June 30, 2017 Audit Report.  
Items requiring action were:
  - 1. Blue Bird propone bus purchase
  - 2. Plan Con K GO Bonds Series AAA 2017
  - 3. Request for bids for Athletic, Custodial, Medical, Food Services, Tech Ed supplies, Custodial and E-Rate eligible technology equipment
  - 4. Request for Deputy Tax Collector Appointments as well
  - 5. Items from the Property/Facilities Committee that Mr. Rohner mentioned.
- E. Mrs. Judy Summers said that the Policy Review Committee did not meet tonight. The next meeting will be on February 26, 2018 at 5:00 p.m.
- F. Miss Jessika Gort, High School South Student School Board Representative said this month due to weather and keystone testing minimal activities occurred. The band concert was very good and memorable. Also the PMEA District Festival was recently held. South is extremely proud of students that represented the school and some students will go on to Region band. This upcoming weekend PMEA District Choir Festival will be held at the Blue Mountain School District. Come out, if you can, to support students that made it to the District Choir. Cheerleaders placed second at the District XI PIAA Competition and will move on to States which will be held in Hershey, PA. South is extremely proud of all of the athletes for their hard work and dedication. The Key Club ended the month by conducting a drive for Camp Papillon Dog Shelter. They are asking for donations to help provide for the animals in the shelter.

Mr. Brian Paspuel, High School North Student School Board Representative said the Dodgeball Tournament was extremely successful and a great way to end the school day before the break. The Girls' Basketball team is doing extremely well. They just about have the most wins from all winter sports. Wrestling won back to back matches. Wrestling Senior night will be held on February 6. Key and Leo Club will be participating in the Special Olympic Polar Plunge on February 14<sup>th</sup>. Come out and support High School North's sports and events.

- G. Mr. Umbenhauer, Senior Auditor of Maillie LLC, reviewed the ESASD Annual Finance Report, Year Ended June 30, 2017. His report included the Independent Auditors' Report which included their opinion. The Auditors' Report included an Unqualified opinion and had no findings.

- H. Mr. Jeff Bader said that he would like to take a look at some items that Mr. Ubenhauer mentioned in the audit report. In the 2016-17 budget our actual revenues were about \$154,611,705 and the actual expenditures were \$142,522,915 with an excess of \$12,088,790. The prior year, there was a deficit of about 2.8 million dollars, which is a significant difference. It is important to examine where these differences come from. On the Local revenue side, the primary source comes from real estate taxes. There was a positive variance in real estate taxes of about \$800,000. One of the reasons for this is that the collection rate has gone up over recent years, so more taxes are collected in the years in which they are levied, reducing delinquent taxes. The total Local revenues were about 1.1 million dollars more than anticipated. On the State side, the large revenue surplus was in the basic education subsidy. It is difficult to predict State revenue because the State has not passed a budget on time in many years. We, therefore, budget conservatively. The total State revenue surplus was about 9 million dollars. The Federal funding sources were also up. These are monies the district receives through grants, aid or subsidy. The total variance was about \$424,000. The sale of buses contributed to extra revenues of about 2 million dollars simply because of the timing of the sale. The sale was completed prior to June 30 and; therefore, had to be counted in the 2016-17 fiscal year. The total Federal variance is about 2 million dollars. The total revenue budgeted was \$148,077,350. The total actual revenue is \$154,611,705. The total excess revenue is \$6,534,355. The total expenditure budgeted was \$148,606,969. Total actual expenditures were \$142,522,915. The total excess expenditures \$6,084,054. Total actual surplus equals revenues \$6,534,355 and expenditures (\$6,084,054), which equals about 12 million dollars of excess funds.
- I. Mr. Bader presented the first draft of the 2018-19 budget. Although there are funds that are not in it yet, such as grants, etc. he created a draft of the budget. The revenues are made up of Local funding 66.9%, State funding 28.5%, Federal funding 2.2% and Other funding 2.5%. Market Value continues to fall in both Monroe and Pike Counties. According to school code, the district must balance between both counties' Relative Market Values. With no tax increase, Monroe's Millage Rate will be 177.86, which is the same as this year. In 2018-19, Pike County's Millage rate will be 123.66 from 122.91 in 2017-18 which is about a .61% increase. An average household would pay a tax increase of about \$21. Taxes have been lowered in a seven-year period. Even with next year's slight tax increase in Pike County, the millage rate for Pike County is still lower than it was 6 years ago. State revenues are budgeted at what we anticipate receiving this year. This is because the State budget has never been approved until after our budget is approved and while we have benefited from the new Budget Formula, it only applies to new money, which is unknown until the budget is approved by the State. The data elements that support the Budget Formula are also not known at this time. He said he budgeted the 2018-19 Basic Education and Special Education subsidies at the 2017-18 actual levels. Federal funds are primarily title programs, which are unknown until after the federal budget is approved. Other funding includes proceeds from the financing and sales of fixed assets (bus buy-back program). The total estimated revenues are about 155.4 million dollars, which is a slight increase from this year.

Expenses include wages and benefits and debt service. About 81% of district's costs are fixed and 20% are variable. Some are not directly controlled by the district such as special education and alternative education. There is a decrease in wages and benefits. Non-wage and benefits are projected to increase only 0.7%. An increase is expected with purchase of new buses and other expenses. Total expenses changed from 2017 to 2018 by 0.7% which is about 1.1 million dollars. For every \$1 spent \$.73 goes to direct or indirect support of student learning. Only \$.04 of every \$1 that is spent goes to administrative activities and \$.12 of every \$1 goes to Debt Service. The maintenance and operations equal \$0.09 of every \$1. The anticipated revenues total \$155,470,706 and the anticipated expenses total \$155,253,669 which equals an excess of \$217,037. Mr. Bader said he will come back periodically to update the Board on next year's budget until the final budget has to be approved by the end of June 2018.

## IX. PUBLIC PARTICIPATION

Limited to comments on this agenda by residents and taxpayers of the school district (3 min. ea.)

- A. Ms. Rebecca Bear congratulated the district for not being in a deficit but being in a good fiscal position. She said, however, the big elephant in the room is what's going on with teachers' negotiations. She sees other school districts going on strike and that is what is going to happen here. Let's sit down and negotiate. Her kids do well in school. They cannot miss being out of schools. She's never had a problem with any teachers. They volunteer and do things for the schools because they care about their jobs and the kids. We need to care about them and give them a contract. I get annual reviews at work and get an increase equal to the cost of living increase. The cost of living goes up and the teachers' salaries are not. Teachers are the ones that are with the kids sometimes more than parents. The other issue she would like the district to look into is the brown water situation at Resica Elementary Schools.

- B. Mr. John Petrizzo said he is the longest standing business owner on Route 209. He welcomed the new Board members and congratulated them. He said good riddance to those Board members who sat there and built the Middle Smithfield Elementary, J. T. Lambert Intermediate School and H.S North projects. He hopes the Board of Education seeks to recoup these funds through a legal system. He hopes that during an Executive Session, they exclude the persons who worked on these projects. If they discover any law has been broken, they should report them. He hopes they bypass the local district attorney's office. He believes there was collusion with the Middle Smithfield Elementary construction. He is not happy about this issue because he gets up each day and works hard for his money just like the teachers do. Those involved should be reported to the State and Federal authorities.
- C. Mr. Rohner said that he often receives phone calls from individuals and this time he received one regarding an article in the Pocono Times on December 27th. It had to do with an ESU Art Contest. The article referenced 40 entries from 40 students from High School South, Stroudsburg, Pocono Mountain East and West. He was asked why no one from High School North had any entries. He hopes the administration is communicating and giving the students opportunities for such a cause. It is a funding mechanism for scholarship for people of color. He didn't have an answer at the time of the phone call but hopes the district is giving these students the opportunity.

X. **OLD BUSINESS**

None

XI. **NEW BUSINESS**

A. **LOCAL BOARD PROCEDURES**

i. **003 – Functions**

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to adopt the Board Policies listed. Motion was seconded by Lisa VanWhy and carried unanimously, 9-0.

- Policy 117 Homebound Instruction
- Policy 302 Employment of Superintendent/Assistant Superintendent
- Policy 907 School Visitors

(See pages 12-26)

ii. **004 – Membership**

1. **Conference Attendance**

1.

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to amend the approval for the attendance of Wayne Rohner, George Andrews and Larry Dymond at the NSBA 2018 Annual Conference in San Antonio, Texas to reflect attendance from April 5, 2018 – April 10, 2018 at an approximate cost of \$2,700.00 each. Motion was seconded by Lisa VanWhy and passed 7-2. Keith Karkut and Judy Summers voted no.

2.

**ACTION BY THE BOARD:**

Motion was made by Wayne Rohner to approve William Riker to attend Pathways to Career Readiness: An Education and Workforce Development Symposium to be held from February 14, 2018 through February 16, 2018, in Hershey, PA, at an approximate cost of \$750.00. Motion was seconded by Richard Schlameuss and carried unanimously, 9-0.

B. **PROGRAMS**

i. **121 – Field Trips**

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to authorize the field trips listed. Motion was seconded by Lisa VanWhy and carried unanimously, 9-0.

Overnight

	<b>Name</b>	<b>Activity</b>	<b>Location</b>	<b>Dates</b>
1.	Bogart, Jenny (#03448)	DECA North and South Students to Districts Competition.	Hershey, PA	2/20/18 – 2/23/18
2.	Lazowski, Phil (#03461)	Lehman Technology Education STEM Club students to TSA Competition	Champion, PA	4/18/18-4/21/18

(See pages 27-30)

75 Miles or More

	<b>Name</b>	<b>Activity</b>	<b>Location</b>	<b>Dates</b>
1.	Bixler, Patricia (#03418)	H.S. South Environmental Science and Bio II students to attend Multiplying Plants and Plant Propagation at Longwood Gardens.	Kennett Square, PA	4/18/18
2.	LaBar Keith/Bakner, Paul (#03399)	H.S. North Choir/Band to MIOSM Performance at the PA State Capitol.	Harrisburg, PA	3/22/18
3.	Lantz, David (#03477)	H.S. South Choir students to perform at Hershey Park.	Hershey, PA	5/19/18
4.	Lazowski, Phil (#03419)	Lehman Stem Club students to Temple University Underwater Robot Competition.	Philadelphia, PA	3/9/18
5.	Reese, Stephanie/Lakatos, Vincent (#03381)	H.S. South students to the Model United Nations 2018 Conference.	Bethlehem, PA	3/16/18
6.	Toth, Terry (#03393)	J. T. Lambert Intermediate students attending their Spring Media trip.	New York, NY	4/4/18

(See pages 31-42)

**C. PUPILS**

**i. 233 – Suspension and Expulsion**

**1.**

**ACTION BY THE BOARD:**

Motion was made by Keith Karkut to approve the Recommendation to Modify Expulsion Requirement/Agreed Upon Expulsion, Waiver of School Board Hearing and Release Agreements for the case listed in substantially the same form as presented at this meeting [contingent upon the receipt of any Manifestation Determinations indicating the infractions were not manifestations of a disability, where applicable], subject to final review by the school district’s administration and legal counsel. Motion was seconded by Wayne Rohner and carried unanimously, 9-0.

a. 138697

(See pages 43-47)

2.

**ACTION BY THE BOARD:**

Motion was made by Lisa VanWhy to approve the adjudication, as presented, with regard to the student expulsion hearing held on December 13, 2017. Motion was seconded by Debbie Kulick and carried unanimously, 9-0.

3.

**ACTION BY THE BOARD:**

Motion was made by Keith Karkut to approve the adjudication, as presented, with regard to the student expulsion hearing held on January 11, 2018. Motion was seconded by Judy Summers and passed 8-1. Wayne Rohner voted no.

**D. PERSONNEL**

**ACTION BY THE BOARD:**

Motion was made by Richard Schlameuss to approve the employment actions listed in accordance with the associated, applicable policies, procedures and contractual agreements. Motion was seconded by Keith Karkut and carried unanimously, 9-0.

*[Subject to proper completion and receipt of all necessary documents and clearances, where applicable.]*

**i. 309/409/509 – Assignments and Transfers**

	<b>Name</b>	<b>Change in Assignment/Transfer</b>	<b>Classification</b>	<b>Compensation</b>	<b>Effective Date(s)</b>
1.	Dailey, Dawn	From: Assistant Principal – High School South To: Interim Principal – Smithfield Elementary Temporarily replaced William Vitulli who was on a leave. Dawn will return to her Assistant Principal position at the conclusion of this temporary reassignment.	Act 93	Current salary plus additional \$26.30/per workday	January 8, 2018 through January 11, 2018
2.	Fuller, Joshua	Assuming responsibilities as Interim Cyber Academy Principal Temporarily replaced William Vitulli was on a leave.	Act 93	Current salary plus additional \$10.05/per workday	January 8, 2018 through January 11, 2018
3.	Polmounter, Amy	From: Dean of Students – High School South To: Interim Assistant Principal – High School South Temporarily replaced Dawn Dailey who was on a temporary reassignment. Amy will return to her Dean of Students position at the conclusion of this temporary reassignment.	Professional	Current salary plus additional \$19.80/per workday	January 8, 2018 through January 11, 2018
4.	Dalia, Teresa	From: Student Aide (7 hour) – High School North To: Student Aide (7.25 hour) – High School North This position was reassigned due to student needs.	Support	No change	August 28, 2017
5.	Duval, Elvira	From: Student Aide (7.25 hour) – High School North To: Student Aide (6.5 hour) – Resica Elementary This position was reassigned due to student needs.	Support	No change	December 18, 2017
6.	Justiniano, Edward	From: Student Aide (7 hour) – J. T. Lambert Intermediate To: Student Aide (6.75 hour) – East Stroudsburg Elementary Replaces Richard Robilotta who resigned.	Support	No change	January 23, 2018
7.	Lopez, Myrna	From: Student Aide (7 hour) – High School North To: Student Aide (6.5 hour) – Bushkill Elementary This position was reassigned due to student needs.	Support	No change	December 18, 2017

8.	Perlaza, Teresita	From: Student Aide (6.5 hour) – Middle Smithfield Elementary To: Student Aide (6.5 hour) – East Stroudsburg Elementary Moved with student.	Support	No change	January 11, 2018
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ii. 334/434/534 – Sick Leave

	Name	Position	Classification	Location	Effective Date(s)
1.	Kuse, Rebecca	Paraprofessional	Support	Middle Smithfield Elementary	January 2, 2018 through January 12, 2018

iii. 335/435/535 – Family and Medical Leaves

	Name	Position	Classification	Location	Effective Date(s)
1.	Vitulli, William	Principal	Act 93	Smithfield Elementary	January 8, 2018 now through January 11, 2018
2.	Fazekas, Autumn	Grade 1 teacher	Professional	J. M. Hill Elementary	Now effective January 16, 2018 through the end of the 2017-2018SY.
3.	Panepinto, Carrie	Math teacher	Professional	J. T. Lambert Intermediate	December 5, 2017 through March 31, 2018 This is an intermittent leave.
4.	Schnatter, Dawn	Health & PE teacher	Professional	High School North	January 8, 2018 through March 12, 2018
5.	Cassidy, Tina	Bus Driver	Support	Transportation	December 4, 2017 through December 10, 2017
6.	Counterman, Boyd	Bus Driver	Support	Transportation	December 4, 2017 through February 15, 2018
7.	DeJesus, Jonathan	Secretary	Support	Pupil Services/Access	February 7, 2018 through March 21, 2018 This is an intermittent leave.
8.	Gonzales, Jesse	Bus Driver	Support	Transportation	December 27, 2017 for sixty workdays
9.	Rosado, John II	Custodian (2 <sup>nd</sup> shift)	Support	East Stroudsburg Elementary	January 9, 2018 through January 31, 2018.
10.	Starkes, Alonzo	Maintenance I Worker	Support	J. T. Lambert Intermediate-Maintenance/Grounds	January 11, 2018 through April 16, 2018

iv. 335/435/535 – Family and Medical Leave and Childrearing Leave

	Name	Position	Classification	Location	Effective Date(s)
1.	Ennico, Melissa	Spanish teacher	Professional	High School North	April 16, 2018 through January 1, 2019
2.	Guerin, Leanne	Special Education teacher	Professional	High School North	August 22, 2017 now through the end of the 2017-2018SY.
3.	Healey, Michael	Social Studies teacher	Professional	High School South	August 22, 2017 now through January 19, 2018

v. 339/439/539 - Uncompensated Leave of Absence

	Name	Position	Classification	Location	Effective Date(s)
1.	Kuse, Rebecca	Paraprofessional	Support	Middle Smithfield Elementary	January 13, 2018 through February 16, 2018
2.	Peters, Kimberlee	Bus Driver	Support	Transportation	September 19, 2017 now through the end of the 2017-2018SY

vi. 303/404/405/504/505 - Employment

a. Resignations

	Name	Position	Classification	Location	Effective Date(s)
1.	Athey, Jerry	Cafeteria Aide	Support	East Stroudsburg Elementary	December 21, 2017 (end of workday)
2.	Lowe, Joshua	School Police Officer	Support	J. T. Lambert Intermediate	January 12, 2018 (end of workday)
3.	Perlaza, Teresita	Student Aide	Support	East Stroudsburg Elementary	January 15, 2018

(See pages 48-50)

b. Retirements

	Name	Position	Classification	Location	Effective Date(s)
1.	Mercuri, Paula	Grade 6 teacher	Professional	J. T. Lambert Intermediate	July 12, 2018
2.	Cestone, Victor	Bus Driver	Support	Transportation	January 2, 2018 (end of workday)

(See pages 51-52)

c. Termination

	Name	Position	Classification	Location	Effective Date(s)
1.	Palaia, Karen	Security Officer	Security	High School South	January 23, 2018

(See page 53)

d. Workday Hour Changes

	Name	Position	Classification	Location	From/To	Effective Date(s)
1.	Carter, Bernadette	Bus Driver	Support	Transportation	From: 6 hour To: 8 hour	October 16, 2017 through the end of the 2017-2018SY
2.	Madera DeJesus, Angel	Bus Driver	Support	Transportation	From: 6 hour To: 8 hour	August 28, 2017 through the end of the 2017-2018SY
3.	Sullivan, Kerry	Bus Driver	Support	Transportation	From: 6 hour To: 7 hour	January 23, 2018 through the end of the 2017-2018SY
4.	Honicker, Nona	Bus Driver	Support	Transportation	From: 7 hour To: 6 hour	January 16, 2018
5.	Gawlik, Irena	Bus Driver	Support	Transportation	From: 6 hour To: 7 hour	December 21, 2017 through the end of the 2017-2018SY

e. Appointments

	Name	Position	Classification	Location	Compensation	Effective Date(s)
1.	Agosto, Michael	Social Studies teacher (LTS) Replaces Michael Healey who is on a leave.	Professional/LTS	High School South	\$42,599.00 (prorated) Step 1 Column 1	August 22, 2017 now through January 19, 2018 (end of workday)
2.	Orlando, Luke	English teacher (TPE) Replaces Stacy Famoso who resigned.	Professional	High School North	\$44,789.00 (prorated) Step 1 Column 6	January 29, 2018
3.	Avelino, Alexander	Cafeteria Aide (part-time, 3.25 hour) Replaces Jerry Athey who resigned.	Support	High School North	\$12.78/hour \$13.28/hour after satisfactory completion of probation period	January 23, 2018



4.	Buncich, Milan	Maintenance II Worker Replaces John Romansky who retired.	Support	Maintenance	\$16.50/hour \$17.00/hour after satisfactory completion of probation period	January 23, 2018
5.	Cabrera, Raymond	Custodian (3 <sup>rd</sup> shift) Replaces Thomas Lapping who was reassigned.	Support	High School South	\$14.98/hour plus \$.50/per hour shift differential \$15.48/hour after satisfactory completion of probation period	January 23, 2018
6.	Goorahoo, Reshma	Cafeteria Aide (part-time, 3 hour) Replaces Judith Foster who resigned.	Support	High School North	\$12.78/hour \$13.28/hour after satisfactory completion of probation period	January 23, 2018
7.	Perez, Julissa	Paraprofessional Replaces Mary Keller who accepted a teaching position.	Support	Lehman Intermediate	\$16.22/hour \$16.72/hour after satisfactory completion of probation period	January 23, 2018
8.	Rosado, Annette	Custodian (2 <sup>nd</sup> shift) (LTS) Annette replaces Robert Goeller.	Support/LTS	J. T. Lambert Intermediate	\$14.98/hour plus \$.40/per hour shift differential \$15.48/base hour after satisfactory completion of probation period	January 29, 2018 through March 28, 2018
9.	Townsend, Johnathan Jr.	Custodian (2 <sup>nd</sup> shift) Replaces Wilma Gatpo who was reassigned.	Support	J. T. Lambert Intermediate	\$14.98/hour plus \$.40/per hour shift differential \$15.48/hour after satisfactory completion of probation period	January 23, 2018
10.	Rodriguez, Lizzette	Health Room Nurse Replaces Dorothylee Leeds who was reassigned.	Support	Lehman Intermediate	\$16.77/hour \$17.27/hour after satisfactory completion of probation period	February 12, 2018

(See page 54)

**f. Building Substitute Teacher Appointment**

	Name	Position(s)	Location	Classification	Effective Date(s)
1.	Agosto, Michael	Building Substitute teacher	High School South	Professional	January 23, 2018 through the last student day of the 2017-2018SY.

**g. Substitute Appointments**

	Name	Position(s)	Classification	Effective Date(s)
1.	Boyer, Madelaine	Substitute teacher (PreK-4)	Professional	2017/2018 School Year
2.	Orlando, Luke	Substitute teacher (English)	Professional	2017/2018 School Year
3.	Perez, Joanne	Substitute teacher (emergency permit)	Professional	2017/2018 School Year
4.	Perez, Julissa	Substitute teacher (NY-special education)	Professional	2017/2018 School Year
5.	Lowe, Joshua	School Police Officer	School Police	2017/2018 Fiscal Year
6.	Athey, Jerry	Cafeteria Aide, Paraprofessional, Student Aide	Support	2017/2018 Fiscal Year
7.	Avelino, Alexander	Custodian, Maintenance	Support	2017/2018 Fiscal Year

8.	Manfredi-Mazur, Stacey	Front Desk Receptionist, Secretary	Support	2017/2018 Fiscal Year
9.	Perlaza, Teresita	Paraprofessional, Student Aide	Support	2017/2018 Fiscal Year

h. **Getting Ready for Kindergarten Fair Appointments.** Getting Ready for Kindergarten Fair to be held at the High School South on February 24, 2018 (inclement weather date is March 10, 2018). These positions are fully funded by Title 1.

	Name	Position	Classification	Compensation	Effective Date
1.	Adams, Sara	Presenter	Professional	\$28.56 per hour, not to exceed 6 hours	2/24/18 (snow date 3/10/18)
2.	Buis, Karen	Presenter	Professional	\$28.56 per hour, not to exceed 6 hours	2/24/18 (snow date 3/10/18)
3.	Casto, Juliana	Presenter	Professional	\$28.56 per hour, not to exceed 6 hour	2/24/18 (snow date 3/10/18)
4.	DeHart, Theresa	Presenter	Professional	\$28.56 per hour, not to exceed 6 hours	2/24/18 (snow date 3/10/18)
5.	Florentino, Dawn	Presenter	Professional	\$28.56 per hour, not to exceed 6 hours	2/24/18 (snow date 3/10/18)
6.	Keiper, Alisa	Presenter	Professional	\$28.56 per hour, not to exceed 6 hour	2/24/18 (snow date 3/10/18)
7.	Leonard, Jacilyn	Co-Coordinator & Presenter	Professional	\$28.56 per hour, not to exceed 15 ours	2/24/18 (snow date 3/10/18)
8.	Longo, Ashley	Presenter	Professional	\$28.56 per hour, not to exceed 6 hours	2/24/18 (snow date 3/10/18)
9.	Munch, Laura	Presenter	Professional	\$28.56 per hour, not to exceed 6 hours	2/24/18 (snow date 3/10/18)
10.	Nicolais, Elizabeth	Registration	Support	\$17.88 per hour, not to exceed 5 hours	2/24/18 (snow date 3/10/18)
11.	Prokop, Taryn	Presenter	Professional	\$28.56 per hour, not to exceed 6 hours	2/24/18 (snow date 3/10/18)
12.	Prusik, Julia	Presenter	Professional	\$28.56 per hour, not to exceed 6 hours	2/24/18 (snow date 3/10/18)
13.	Reyes, Claudia	Presenter	Professional	\$28.56 per hour, not to exceed 6 hours	2/24/18 (snow date 3/10/18)
14.	Rodriguez, Janice	Presenter	Professional	\$28.56 per hour, not to exceed 6 hour	2/24/18 (snow date 3/10/18)
15.	Rogers, Maria	Co-Coordinator & Presenter	Professional	\$28.56 per hour, not to exceed 15 hours	2/24/18 (snow date 3/10/18)
16.	Ruberto, Robin	Presenter	Professional	\$28.56 per hour, not to exceed 6 hours	2/24/18 (snow date 3/10/18)
17.	Seeman, Deziree	Presenter	Professional	\$28.56 per hour, not to exceed 6 hours	2/24/18 (snow date 3/10/18)
18.	Skidmore, Rose	Registration	Support	\$14.56 per hour, not to exceed 5 hours	2/24/18 (snow date 3/10/18)
19.	Yorke-Viney, Sally	Presenter	Professional	\$28.56 per hour, not to exceed 6 hours	2/24/18 (snow date 3/10/18)

i. **Schedule B Position Appointments**

**2017-2018 School Year**

	<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Building</b>	<b>Rate</b>
1.	Yohe	Zahara	Mentor for Sarabeth Dalton Effective 12/18/17	East Stroudsburg Elementary	\$612.06 (prorated)
2.	Camaerei	Albert	Softball Junior Varsity Coach	High School South	\$3,100.08
3.	Fuller	Jennifer	Softball Varsity Assistant Coach	High School North	\$3,560.15
4.	Henritz	Anthony	Girls' Track & Field Head Coach	J. T. Lambert Intermediate	\$2,117.73 (plus \$250.00 longevity stipend)
5.	Kusiappouh	Christopher	Volunteer Boys' Basketball Coach	Lehman Intermediate	not applicable
6.	Moore	Jakeem	Volunteer Boys Tennis Coach	High School South	not applicable
7.	Murphy	Kenneth	Boys' Track and Field Head Coach	J. T. Lambert Intermediate	\$2,117.73 (plus \$250.00 longevity stipend)
8.	Wingerter	Michael	Softball Head Coach	High School North	\$4,879.14

vii. **508 – Employment Contract (Support Employees)**

1.

**ACTION BY THE BOARD:**

Motion was made by Wayne Rohner to waive the stipulation set forth in the Agreement between the East Stroudsburg Area School District and East Stroudsburg Area Education Support Professional Association for the 2015-16 to 2016-2017, as contained in Article XII – Sick Leave – Item F, which requires that “written notice of retirement must be made prior to January 1 of the applicable year”, as authorized “in special cases” by the same Agreement, for the employees listed:

a) Bowman, Leroy – retired October 24, 2017

Motion was seconded by Richard Schlameuss and passed 8-1. Keith Karkut voted no.

(See page 55)

2.

**ACTION BY THE BOARD:**

Motion was made by Wayne Rohner to waive the stipulation set forth in the Agreement between the East Stroudsburg Area School District and East Stroudsburg Area Education Support Professional Association for the 2015-16 to 2016-2017, as contained in Article XII – Sick Leave – Item F, which requires that “written notice of retirement must be made prior to January 1 of the applicable year”, as authorized “in special cases” by the same Agreement, for the employees listed:

b) Dymond, Larry – retired December 4, 2017 upon election to the Board of Education

Motion was seconded by Keith Karkut and carried unanimously, 8-0-1 abstention. Larry Dymond abstained.

(See page 56)

**E. FINANCES**

i. **602 – Budget Planning**

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to approve PlanCon K for GO Bonds Series AAA of 2017, in accordance with the recommendation of the Finance Committee. Motion was seconded by Lisa VanWhy and carried unanimously, 9-0.

(See pages 57-114)

ii. **605 – Tax Levy**

**ACTION BY THE BOARD:**

Motion was made by George Andrews to approve the settlement of the tax assessment appeals indexed to Pike County Court of Common Pleas Nos. 1410-2017, 1380-2017 and 1381-2017, as set forth on the Settlement Stipulations presented, and to authorize the Solicitor to sign the Settlement Stipulation on behalf of the school district. Motion was seconded by Keith Karkut and carried unanimously, 9-0.

(See pages 115-126)

iii. **606 – Tax Collection**

**ACTION BY THE BOARD:**

Motion was made by Richard Schlameuss to approve the appointments of Deputy Tax Collectors set forth on the forms submitted by the respective municipalities' tax collectors, as presented. Motion was seconded by George Andrews and carried unanimously, 9-0.

(See pages 127-132)

iv. **610 – Purchases Subject to Bid**

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to approve seeking bids for Athletic, Custodial, Medical, Food Services and Tech Ed supplies for the 2018-19 fiscal year, in accordance with the recommendation of the Finance Committee. Motion was seconded by Keith Karkut and carried unanimously, 9-0.

v. **613 – Cooperative Purchasing**

1.

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to approve the purchase of Blue Bird propane buses from Brightbill Bodyworks for a total cost of \$4,536,400 pursuant to NJPA #102115-BBB, in accordance with the recommendation of the Finance Committee. Motion was seconded by Richard Schlameuss and carried unanimously, 9-0.

(See pages 133-137)

2.

**ACTION BY THE BOARD:**

Motion was made by George Andrews that the district be authorized to participate in the PEPPM Mini Bid process for the purchase of E-Rate eligible technology equipment, in accordance with the recommendation of the Finance Committee. Motion was seconded by Keith Karkut and carried unanimously, 9-0.

vi. **616 – Payment of Bills**

1.

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to approve the Payment of Bills listed in this agenda for the 2017-2018 fiscal year, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the Auditor General. Motion was seconded by Wayne Rohner and passed 8-1-1 abstention. Keith Karkut voted no. Lisa VanWhy abstained from item 1.

1. Payment of Bills - (See pages 138-149)
2. Payment of Bills for Capital Projects
  - a. D'Huy Engineering Invoice #46955-\$3,277.50 (See pages 150-151)
  - b. D'Huy Engineering Invoice #47083-\$4,197.30 (See pages 152-153)

2.

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to approve the Release and Settlement Agreement with Commonwealth Charter Academy, as presented. Motion was seconded by Lisa VanWhy and carried unanimously, 9-0.

(See pages 154-158)

vii. **619 – District Audit**

**ACTION BY THE BOARD:**

Motion was made by Judy Summers to accept the independent financial audit report by Maillie, LLP for the Fiscal Year ending June 30, 2017, as presented at this meeting, in accordance with the recommendation of the Finance Committee. Motion was seconded by Lisa VanWhy and carried unanimously, 9-0.

F. **OPERATIONS**

i. **818 – Contracted Services**

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to approve the contracts listed for their specific services, rates and effective dates, subject to the review and recommendations of the Solicitor and approval of the Administration regarding the terms and conditions of any final contract, other than price or cost. Motion was seconded by Lisa VanWhy and passed 6-3. George Andrews, Larry Dymond and Keith Karkut voted no.

1. **Contracts Totaling Under \$10,000**

	<b>NAME</b>	<b>SERVICE</b>	<b>RATE</b>	<b>PAYMENT FROM</b>	<b>EFFECTIVE DATE</b>
1.	Behavioral Health Associates (BHA) in Lehighton, PA	Educational and related services offered per the contract. The District will ONLY be charged for services rendered.	Rate is determined by the specific service(s) requested by the district and approved per the contract	Special Ed/ District Funds	1/23/18
2.	Rosa, Elizabeth	Master Classes for the North High School bassoon students.	\$400.00	H.S. North Instrumental Music	2/20/18, 3/23/18, 4/9/18 and 5/8/18
3.	The ReDCo Group Behavioral Health Services	Inter-agency communication and collaboration agreement	No Cost	N/A	1/23/18-5/31/18
4.	Unique Learning Educational Web Based Applications	Five (5) additional Web Based licenses for instructional and educational needs across the district.	\$375.05 per license \$1,875.25 Total cost	District Funds	1/23/18

(See pages 159-172)

2. Contracts Totaling \$10,000 or more

	NAME	SERVICE	RATE	PAYMENT FROM	EFFECTIVE DATE
1.	Colonial IU 20	To provide an associate teacher for direct, one-on-one services for a student from Stroudsburg High School Autistic Support Program to the Colonial Academy Partial Hospitalization Program. (contract was originally approved on August 21, 2017)	Approximately \$40,237.20	Special Ed/ District Funds	Remainder of the 2017-2018 School Year

(See pages 173-174)

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to adjourn. Motion was seconded by Keith Karkut and carried unanimously, 9-0.

XII. **ADJOURNMENT 8:21 P.M.**

Respectfully Submitted,

Patricia L. Rosado  
Board Secretary