

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING – October 16, 2017  
Carl T. Secor Administration Center – Board Room**

**Simultaneously Broadcasted at High School South - Auditorium**

**7:00 p.m.**

**Minutes**

- I. **President** Gary Summers called the meeting to order at 7:06 p.m. and led those present in the Pledge of Allegiance. **Board Secretary**, Patricia Rosado called the roll.
- II. **Board Members present:** Robert Cooke, Robert Gress, Robert Huffman, Debbie Kulick, Wayne Rohner, Gary Summers, Judy Summers and Lisa VanWhy. Ronald Bradley was absent.

**Student School Board Representatives:** Phillip Byers. Jessika Gort was absent.

- III. **School personnel present in the Administration Center-Board Room:** Jennifer Agolino, Stacie Ammerman, Jenny Andrews, Sue Andrews, Brian Baddick, Jeff Bader, David A. Baker, Terrence Bomar, Brian Borosh, Brian Boyland, Angela Britton, Christine Broderick, Angela Byrne, Anthony Calderone, Mary Capulish, Mike Catrillo, Patricia Chestnut, Stephanie Clark, Susan Cole, Bryan Cramer, Hadiyah Crosswell, Robin Daning, Stacy Dickerson, Robert Dilliplane, Larry Dymond, Eileen Early, Elizabeth English, Taryn Fleck, Laura Follis, Peter Fondness, Joe Formica, Eric Forsyth, Lynn Francis, Kane Furst, Geof Gambill, Kym Gavitt, Carol Geiges, Christine Goida, Diana Govus, Marjory Gullstrand, Donald Halker, Harriet Heath, Scott Hnasko, Gary Homulka, Janis Honadel, Andrea Hower, Erin Hubert, Scott Ihle, Jill Jennings, Phillip Kerzner, Betty Kiesling, Barry Krammes, Nicole Kresge, Lauren Lehman, Kaitlin Lopez, Suzanne Ludwig, Kelly Mark, Jennifer Marmo, Amanda Hendricks McGee, Barbara Miller, Lynda Miller, Joe Minichbach, Bobbi Nordmark, Katherine Nute, Joe Parker, Jim Parton, Brenda Perini, Rose Perkins, Joanne Peters, Danny Phillips, Erin Picciano, Anna Przybylski, Dannielle Rayhon, Barbara Rescigno, Claudia Reyes, William Riker, Patricia Rosado, Robin Ruberto, Trudi Sandri, Deborah Sands, Jasmine Sandy, Vicki Sayer, Paul H. Schmid, Gloria Schulte, Christine Schweppenheiser, Nancy Shaffer, Michelle Siptroth, Susan Smith, Susan Steakin, Miriam Stevens, Catherine Strazzeri, Patricia Tiernan, Gillian Turner, Tim Wagner, Linda Wisneiski, Nadia Worobij, Marlene Yip, Mary Zajac, Steve Zall and Ann Zannella. Christopher Brown, Solicitor.

**School personnel present in the High School South - Auditorium:** Elaine Bedell, John Berryman, Katrina Bullock, Holly Burns, Tara Caplette, Wayne Carson, Ann Catrillo, Katye Clogg, Kellie Fuehrer, Aliya Grindle, Rebecca Halas, Maria Horn, Carol Huffman, Scott Ihle, Paul Kernan, Colleen Koeller, Kate Krammes, Maria Lazowski, Phil Lazowski, Jason Leap, David Majeski, Joseph Martin, Robbi Miller, Matt Mullaney, Kathleen Muniz, Cynthia Pellington, Tom Rogers, Jess Ruhl, Maureen Seidel, Matt Smith, Hillary Stevens, Melissa Stout, Robert Sutjak, Annamaria Wallen, Shawn Wescott and Lisa Zabriskie.

- IV. **Community members present in the Administration Center-Board Room:** George Andrews, Paula Fitzpatrick, Audry Garrett, Carl Garrett, Joy Gilmartin, Debbie Homulka, Tara Juszynski, Brooke Kerzner, Christy Kirkwood, Sharon Maly Cramer, Jansen Picciano, Rich Schlameuss, Chris Shaffer, Elizabeth Suarez, Bev White and Ray White.

**Community members present in the High School South - Auditorium:** Rich Alison, Lee Perkins, Barb Roger, Erin Weiss and Scott Zabriskie.

Other: Channel 13

- V. **ANNOUNCEMENT OF EXECUTIVE SESSION(S)**
- a. An executive session was held this evening before this meeting at 6:00 p.m. for the purpose of discussing personnel and litigation.

## VI. ADOPTION OF AGENDA

### **ACTION BY THE BOARD:**

Motion was made by Robert Cooke to adopt this agenda for October 16, 2017, as submitted, with the Board of Education reserving the right to add to the agenda, and take further action on any items raised in executive session where immediate action on such items is considered to be in the best interest of the District. Motion was seconded by Wayne Rohner and carried unanimously 8-0.

### **ACTION BY THE BOARD:**

Motion was made by Wayne Rohner to add XI (e) (ii) to the agenda. Motion was seconded by Gary Summers and carried unanimously, 8-0.

## VII. APPROVAL OF MINUTES

### **ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to approve the minutes of the September 25, 2017 meeting. Motion was seconded by Robert Huffman and carried unanimously, 8-0.

## VIII. REPORTS

- a. Mrs. Lisa VanWhy said at the Monroe Career & Technical Institute JOC meeting they were informed that the Culinary's roof top HVAC Unit is up and running. The Cosmetology and Horticulture HVAC units should be completed soon. The boiler is also up and running but needs minor corrections. Four out of fourteen vendors submitted bids for the Diesel roof replacement. Pro Con Roofing has been recommended.
- b. Mr. Robert Huffman said that he distributed September's issue of the IU20 Newsletter, "The Twenty". The next IU 20 meeting will be held this coming week, which he plans to attend.
- c. Mr. Wayne Rohner said that the Property/Facilities Committee met on October 9, 2017. Items that were recommended for Board approval were:
  - i. A payment to D'Huy Engineering in the amount of \$22,440.21 for services rendered from July 29, 2017 to August 25, 2017 for the J. T. Lambert masonry investigation project.
  - ii. A proposal from Master Locaters in the amount of \$4,000.00 for geophysical services to be performed for the Lehman Intermediate/North High School project regarding failing storm water conveyances. The purpose of this investigation is to provide an existing conditions assessment of approximately 3,000 linear feet of plastic corrugated pipe in order to determine the cause of the sinkholes. They will mark out all locatable utilities with paint and flags in accordance with standards APWA utility color codes. All other details are on the proposal.
  - iii. A payment in the amount of \$238,442.49 to Jones Masonry Restoration for the J. T. Lambert Intermediate and North masonry repair project.
  - iv. The purchase of a John Deere Z950R Commercial ZTrak mower in the amount of \$11,015.44. It replaces a 2005 mower in need of many repairs.
  - v. Approval for the change order in the amount of \$17,375 to Jones Masonry Restoration for the roof expansion joint at the North High School masonry repair project. They will install Tamko Organic base, Tamko Awaplan Cap and Henry flashing bond cold adhesives/mastics in lieu of the Garland roofing products.

The Committee postponed the recommendations of the following items for further discussion at the Board's Work Session meeting that was held on October 9th at 7:00 p.m.

  - i. The installation of four electric meters by Trane was postponed in order for the district to analyze the specific energy use of the entire North Campus. The proposal is for \$35,958.
  - ii. The proposal in the amount of \$3,280.00 by Northeast Masonry for the J.M. Hill Elementary dumpster pad removal project.
- d. Mr. Robert Gress said that the Finance Committee met on October 9, 2017. The Committee went over the 2018/19 budget timeline, even though the State has not approved their budget and it's almost November. All Board members should have received a copy of the timeline. The 2017/18 bus bid was discussed and there is

going to be a different process for it. The district will not write specs for bids but will piggy back off State contracts to avoid previous problems. A new time and attendance system is being looked into that will allow us to interface with our new financial system. We are looking to equalize the supply lists across all schools. On the agenda, there are several items that Mr. Rohner mentioned this evening. A five-year capital plan is being updated and was provided at the Work Session on October 9th. A meeting with Senator Scavello was being set to discuss his recent attack on the ESASD regarding the use of the district's fund balance. Senator Scavello says that the basic education funding is the problem with our budget. There is a per-student amount in Pennsylvania. Mr. Gress used building blocks to demonstrate how much districts receive compared to ours. One block equals \$100 per student. ESASD receives \$100 per student. We get a total of about \$2,179 per student. Stroudsburg gets \$2,700 per student. Pocono Mountain and Delaware Valley get about \$3,000. Pleasant Valley gets about \$4,700 a student and they have 2,000 less students than our district does. Allentown gets \$6,800 per student. The formula is unequal in Pennsylvania. York gets over \$10,000 and other districts get \$11,000. We are one of the lowest paid districts and have been for about 25 years. We have been arguing this issue and had lawsuits pending but they were dropped. If we get more we can reduce taxes. This Board and previous Boards have been doing a wonderful job. We have plans to continue to do well. We should meet with legislators and ask for another \$2,200. We should not rely on the fund balance. The Board members are meeting with Senator Scavello next week.

e. Mrs. Judy Summers said that the Policy Review Committee met earlier this evening and have recommended that administration post the following policies for public review during the month of October and subsequent Board action in November (pending final review by the district's legal counsel):

- Policy 103 & Attachment – Nondiscrimination in School & Classroom Practice
- Policy 103.1 & Attachment – Nondiscrimination – Qualified Students with Disabilities
- Policy 104 & Attachment – Nondiscrimination in Employment/Contract Practices
- Policy 150 Comparability of Services
- Policy 249 Bullying/Cyberbullying
- Policy 607 Tuition Income
- Policy 707 Use of Facilities & Schedule of Fees
- Policy 819 Suicide Awareness, Prevention and Response

#### REPEAL

- Policies 248, 348, 448, 548 – Unlawful Harassment (now combined with Policies 103 & 104)

Also, on the Agenda for final Board approval this evening are:

- Policy 121 Field Trips
- Policy 210 Medications

f. Phillip Byers, H.S. North Student Board Representative said the work they put in to increase the turnout for after school activities have worked immensely as evidenced at the Homecoming event which had a huge turnout from the student body and community. The Homecoming King Kendell Bowman and Homecoming Queen Leslie Morales were crowned on that evening. The community is becoming a lot stronger in just these past few months. He congratulated the South Soccer Team for making it to Districts. The North Boys' Soccer Team won their first game in three years. Phillip invited everyone to come out to the North vs. South football game on October 27, which will also be North Senior Night.

## IX. PUBLIC PARTICIPATION

a. Limited to comments on this agenda by residents and taxpayers of the school district (3 min. ea.)

1. Ms. Susan Steakin said she is a teacher, taxpayer and parent. She attended East Stroudsburg Area School District (ESASD) from kindergarten through high school. She has three daughters that have gone through this education system. They have had caring educated and knowledgeable teachers. Her three daughters are going into successful careers. As a teacher for the past 13 years, she can attest to the hard work and long hours her colleagues have put in on a daily basis and even on weekends and holidays. If you have teachers in your lives, you know their work hours are not 8:35 a.m. to 3:35 p.m. and with summers off. They are 24 hours a day and 7 days a week. During the day, they are planning, teachers solving disagreements, listening and talking with students, building problem solving skills, self-confidence and self-esteem. They also fix copiers. After hours, they call parents, grade papers, plan and collaborate with each other. They use their own money to buy items to complete projects and think how to help their students succeed. Sometimes they dream about their job. She is

proud to be a teacher and is honored to work with such wonderful colleagues. She is proud of all the teachers in ESASD because they go above and beyond their jobs. As a taxpayer, she hopes she can be proud of her Board in settling a fair contract.

**X. OLD BUSINESS**

Mr. Summers said that at the Board Work Session on Monday, October 9<sup>th</sup>, they reviewed the district's Capital Plan for the next five years. They also looked at the fund balance for next 5-6 years. The highlight of the evening was a discussion they had on a news article that included a summary to a meeting that Senator Mario Scavello attended. Senator Scavello said that Stroudsburg Area School District, Pleasant Valley Area School District and Pocono Mountain Area School District have avoided tax increases through employee attrition, closing buildings, and or controlling spending. As you will notice, the East Stroudsburg Area School District was not mentioned. Senator Scavello also said that in contrast, East Stroudsburg has doubled its high schools and elementary building sizes despite of a student population decrease. Mr. Summers said that the Board members spent quite some time discussing Senator Scavello's comments and could not understand what ESASD has done to cross swords with Senator Scavello. The following morning, Mr. Summers, at the request of the Board members, invited Senator Scavello to meet with them. A meeting has been scheduled for Wednesday, November 1, 2017.

**XI. NEW BUSINESS**

**a. LOCAL BOARD PROCEDURES**

**i. 003 – Functions**

1.

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to adopt the Board Policies listed. Motion was seconded by Lisa VanWhy and carried unanimously, 8-0.

- i. #121 Field Trips
- ii. #210 Pupils Medications

(See pages 12-29)

**ii. 004 – Membership**

**i. Conference Attendance**

1.

**ACTION BY THE BOARD:**

Motion was made by Wayne Rohner to approve the attendance of William Riker at the 2017 Standard Aligned System (SAS) Institute: Innovative Students – Innovative Educators in Hershey, PA from December 2, 2017 through December 6, 2017 in the approximate amount of \$900.00. Motion was seconded by Lisa VanWhy and carried unanimously, 8-0.

**b. PROGRAMS**

**i. 105 – Curriculum**

**ACTION BY THE BOARD:**

Motion was made by Robert Cooke to approve the following curricula in the East Stroudsburg Area School District. Motion was seconded by Wayne Rohner and carried unanimously, 8-0.

Subject
Health/Physical Education Grades K-12
Life Science Grade 8

(Available for review in the Curriculum Office)

ii. **121 – Field Trips**

1.

**ACTION BY THE BOARD:**

Motion was made by Judy Summers to authorize the field trips listed. Motion was seconded by Debbie Kulick and carried unanimously, 8-0.

Over 75 miles

	<b>Name</b>	<b>Activity</b>	<b>Location</b>	<b>Dates</b>
1.	Dahl, Barbara (#02949)	Middle Smithfield Elementary Students to State Capitol.	Harrisburg, PA	4/30/18
2.	Strazzeri, Catherine (#02913)	High School North SADD students to a State Conference	Lancaster, PA	10/31/17

(See pages 30-31)

Overnight

	<b>Name</b>	<b>Activity</b>	<b>Location</b>	<b>Dates</b>
1.	LaBar, Keith (#02960)	High School North Choir to Heinz Hall for the Performing Arts	Pittsburgh, PA	3/7/18-3/10/18

(See page 32)

c. **PUPILS**

i. **233 – Suspension and Expulsion**

**ACTION BY THE BOARD:**

Motion was made by Robert Cooke to approve the Agreed Upon Expulsion, Waiver of School Board Hearing and Release Agreements for the cases listed in substantially the same form as presented at this meeting [contingent upon the receipt of any Manifestation Determinations indicating the infractions were not manifestations of a disability, where applicable], subject to final review by the school district’s administration and legal counsel. Motion was seconded by Lisa VanWhy and carried unanimously, 8-0.

- a. 133785
- b. 133667
- c. 134105

(See pages 33-47)

d. **PERSONNEL**

i. **302 – Employment of Superintendent & Assistant Superintendent**

1.

**ACTION BY THE BOARD:**

Motion was made by Robert Huffman to approve the 2017-2018 Performance Expectations as an addendum to the employment contract of Ryan Moran, in accordance with the requirements of the Public School Code of 1949. Motion was seconded by Debbie Kulick and carried unanimously, 8-0.

(See pages 48-50)

2.

**ACTION BY THE BOARD:**

Motion was made by Robert Cooke to approve the employment actions listed in accordance with the associated, applicable policies, procedures and contractual agreements. Motion was seconded by Debbie Kulick and carried unanimously, 8-0.  
*[Subject to proper completion and receipt of all necessary documents and clearances, where applicable.]*

**ii. 309/409/509 – Assignments and Transfers**

	<b>Name</b>	<b>Change in Assignment/Transfer</b>	<b>Classification</b>	<b>Compensation</b>	<b>Effective Date(s)</b>
1.	Lee, MaryKatherine	From: Special Education teacher – J. T. Lambert Intermediate To: Special Education teacher (Learning & Emotional Support) – High School South This is a new position.	Professional	No change	October 9, 2017
2.	Gatpo, Reynaldo	From: Custodian (3 <sup>rd</sup> shift) – J. T. Lambert Intermediate To: Custodian (2 <sup>nd</sup> shift) – High School South Replaces Charles Gomez who retired.	Support	\$.40/per hour shift differential	October 23, 2017
3.	Lapping, Thomas	From: Custodian (3 <sup>rd</sup> shift) – High School South To: Custodian (1 <sup>st</sup> shift) (Tues - Sat) – High School South Replaces Victor Pollack who was reassigned.	Support	No shift differential	October 10, 2017

**iii. 335/435/535 – Family and Medical Leaves**

	<b>Name</b>	<b>Position</b>	<b>Classification</b>	<b>Location</b>	<b>Effective Date(s)</b>
1.	Contino, Diane	Special Education teacher	Professional	Lehman Intermediate	October 3, 2017 through June 30, 2018 This is an intermittent leave.
2.	Kule, Jay	Guidance Counselor	Professional	High School South	August 28, 2017 through September 19, 2017
3.	Daye, Regine	Custodian	Support	High School South	October 9, 2017 through November 20, 2017
4.	McDermott, Amy	Student Aide	Support	High School South	September 22, 2017 through December 1, 2017 This is an intermittent leave.
5.	Turner, Cory	Bus Driver	Support	Transportation	July 1, 2017 through July 1, 2018 This is an intermittent leave.
6.	Turner, Sandra	Bus Driver	Support	Transportation	July 1, 2017 through July 1, 2018 This is an intermittent leave.

**iv. 335/435/535 – Family and Medical Leave & Child Rearing Leave**

	<b>Name</b>	<b>Position</b>	<b>Classification</b>	<b>Location</b>	<b>Effective Date(s)</b>
1.	Healey, Michael	Social Studies teacher	Professional	High School South	August 22, 2017 now through end of 1 <sup>st</sup> semester of the 2017-2018SY
2.	Pecha, Kaitlin	English teacher	Professional	High School North	November 28, 2017 through April 2, 2018

v. **304/404/405/504/505 – Employment**

a. **Resignation**

	<b>Name</b>	<b>Position</b>	<b>Classification</b>	<b>Location</b>	<b>Effective Date(s)</b>
1.	Francis, Gail	Boys' Soccer Assistant Coach	Schedule B	Lehman Intermediate	October 3, 2017

(See page 51)

b. **Retirements**

	<b>Name</b>	<b>Position</b>	<b>Classification</b>	<b>Location</b>	<b>Effective Date(s)</b>
1.	Romansky, John	Maintenance II Worker	Support	Maintenance	January 5, 2018 (end of workday)
2.	Sarer, Janet	Security Officer (1 <sup>st</sup> shift, 10 month)	Security Officer	Lehman Intermediate	December 31, 2017

(See pages 52-53)

c. **Salary and Workday Hour Changes**

	<b>Name</b>	<b>Position</b>	<b>Classification</b>	<b>Location</b>	<b>From/To</b>	<b>Effective Date(s)</b>
1.	DeRobertis, Michelle	Family & Consumer Science teacher	Professional	J. T. Lambert Intermediate	From: \$42,599 (Step 1 Column 1) To: \$43,630 (Step 2 Column 1)	August 22, 2017
2.	Bompane, Gregory	Custodian	Support/LTS	J. T. Lambert Intermediate	From: \$14.98/base hourly To: \$15.48/base hourly	August 28, 2017
3.	Ortiz, Michelle	Bus Driver	Support	Transportation	From: 6 hour To: 8 hour	September 11, 2017 through end of the 2017-2018 SY only.
4.	Soto, Lourdes	Bus Driver	Support	Transportation	From: 6 hour To: 8 hour	September 5, 2017 through end of the 2017-2018 SY only.

d. **Effective Date Change**

	<b>Name</b>	<b>Position</b>	<b>Classification</b>	<b>Compensation</b>	<b>Effective Date</b>
1.	Baddick, Brian	Assistant Superintendent for Pupil Services	Central Administration	No change	October 16, 2017

e. **Appointments**

	<b>Name</b>	<b>Position</b>	<b>Classification</b>	<b>Location</b>	<b>Compensation</b>	<b>Effective Date(s)</b>
1.	Agosto, Michael	Social Studies teacher (LTS) (extended) Replaces Michael Healey who is on a leave.	Professional/LTS	High School South	\$42,599.00 (prorated) Step 1 Column 1	August 22, 2017 now through the end of the 1 <sup>st</sup> semester of the 2017-2018 SY (end of workday)
2.	Klamerus, Kerilyn	Guidance Counselor (LTS) Replaces Danielle Matisko who is on a leave.	Professional/LTS	J. M. Hill Elementary	\$45,793.00 (prorated) Step 1 Column 7	October 10, 2017 through January 5, 2018 (end of workday)
3.	Bompane, Gregory	Custodian (3 <sup>rd</sup> shift) Replaces Salvatore Vezzosi who was reassigned.	Support	J. T. Lambert Intermediate	\$15.48/hour Plus \$.50/hour shift differential	October 2, 2017
4.	Boyle, John	Bus Driver (6 hour) Replaces Phillip Horne who retired.	Support	Transportation	\$15.99/hour \$16.49/hour after satisfactory	October 10, 2017

					completion of probation period	
5.	Brink, Kristen	Cafeteria Worker (part-time, 4 hour) Replaces Judith Berry who resigned.	Support	High School South	\$12.92/hour \$13.42/hour after satisfactory completion of probation period	October 23, 2017
6.	Catalano, Anthony	Maintenance II Worker (2 <sup>nd</sup> shift) Replaces Robert Romagno who resigned.	Support	Maintenance	\$16.50/hour \$17.00/hour after satisfactory completion of probation period (plus \$.40/hour shift differential)	October 2, 2017
7.	Etienne-Poulis, Marcella	Cafeteria Worker (part-time, 4 hour) Replaces Miriam Ng who was reassigned.	Support	High School South	\$12.92/hour \$13.42/hour after satisfactory completion of probation period	September 29, 2017
8.	Schuler, Patrick	Bus Driver (6 hour) Replaces Victor Galunic.	Support	Transportation	\$15.99/hour \$16.49/hour after satisfactory completion of probation period	September 25, 2017
9.	Smith, Keshia	Bus Driver (6 hour) Replaces Patricia Roeheny who retired.	Support	Transportation	\$15.99/hour \$16.49/hour after satisfactory completion of probation period	September 25, 2017

(See page 54)

**f. Tenure**

	<b>Name</b>	<b>Position(s)</b>	<b>Location</b>
1.	Askins, Kendal	Mathematics	Lehman Intermediate
2.	Aulisio, Lindsay	Library Science	East Stroudsburg Elementary
3.	Bompane, Peggy	School Nurse	J. T. Lambert Intermediate
4.	Koretski, John	Business Education	High School North

**g. Building Substitute Teacher Appointments**

	<b>Name</b>	<b>Position(s)</b>	<b>Location</b>	<b>Classification</b>	<b>Effective Date(s)</b>
1.	Brown, Edward	Building Substitute teacher	Middle Smithfield Elementary	Professional	September 25, 2017 through the last student day of the 2017-2018SY.
2.	Matthy, Stephanie	Building Substitute teacher Replaces Lorin Miller who accepted a temporary teaching assignment.	J. M. Hill Elementary	Professional	September 28, 2017 through end of the first semester of the 2017-2018SY.

**h. Substitute Appointments**

	<b>Name</b>	<b>Position(s)</b>	<b>Classification</b>	<b>Effective Date(s)</b>
1.	Barhite, Dane	Bus Driver	Support	2017/2018 Fiscal Year
2.	Brink, Kristen	Cafeteria Aide, Cafeteria Worker, Front Desk Receptionist, Paraprofessional, Secretary, Student Aide	Support	2017/2018 Fiscal Year
3.	Camara, Trindade	Bus Driver	Support	2017/2018 Fiscal Year



4.	Gooramoo, Reshma	Cafeteria Aide, Cafeteria Worker, Front Desk Receptionist, Paraprofessional, Student Aide	Support	2017/2018 Fiscal Year
5.	Kastner, Justine	Cafeteria Aide, Cafeteria Worker, Front Desk Receptionist, Paraprofessional, Secretary, Student Aide	Support	2017/2018 Fiscal Year
6.	Kofel, John	Custodian	Support	2017/2018 Fiscal Year
7.	Newman, Juwana	Cafeteria Aide, Cafeteria Worker, Front Desk Receptionist, Paraprofessional, Secretary, Student Aide	Support	2017/2018 Fiscal Year
8.	Ogden, Deborah	Cafeteria Aide, Cafeteria Worker, Front Desk Receptionist, Paraprofessional, Secretary, Student Aide	Support	2017/2018 Fiscal Year
9.	Olsen, Danielle	Bus Driver	Support	2017/2018 Fiscal Year
10.	Ragonese, Maria	Front Desk Receptionist, Secretary	Support	2017/2018 Fiscal Year
11.	Ross, Nicholas	School Police Officer	Support	2017/2018 Fiscal Year
12.	Smith, Kesha	Secretary	Support	2017/2018 Fiscal Year
13.	Syfor, Nicole	Cafeteria Aide, Cafeteria Worker, Front Desk Receptionist, Paraprofessional, Secretary, Student Aide	Support	2017/2018 Fiscal Year

**i. Teach Me to Read at Home Series Parent Workshops.** These positions are fully funded by Title 1.

	<b>Name</b>	<b>Position</b>	<b>Classification</b>	<b>Location</b>	<b>Compensation</b>	<b>Effective Date(s)</b>
1.	Bachert, Rebecca	Facilitator Parent/Child Workshops	Support	Middle Smithfield Elementary	\$28.56 per hour, not to exceed 10 hours	10/19/17 through 11/16/17
2.	Clarke, Lisa	Facilitator Parent/Child Workshops	Support	Middle Smithfield Elementary	\$28.56 per hour, not to exceed 12.5 hours	10/19/17 through 11/16/17
3.	Conti, Ronda	Facilitator Parent/Child Workshops	Support	Middle Smithfield Elementary	\$28.56 per hour, not to exceed 5 hours	10/19/17 through 11/16/17
4.	Doyle, Jackie	Facilitator Parent/Child Workshops	Professional	Middle Smithfield Elementary	\$28.56 per hour, not to exceed 7.5 hours	10/19/17 through 11/16/17
5.	Flaherty, Stephanie	Facilitator Parent/Child Workshops	Support	Middle Smithfield Elementary	\$28.56 per hour, not to exceed 12.5 hours	10/19/17 through 11/16/17
6.	Fonash, Charlene	Facilitator Parent/Child Workshops	Support	Middle Smithfield Elementary	\$28.56 per hour, not to exceed 10 hours	10/19/17 through 11/16/17
7.	Hogan, Karin	Facilitator Parent/Child Workshops	Professional	Middle Smithfield Elementary	\$28.56 per hour, not to exceed 10 hours	10/19/17 through 11/16/17
8.	Jablonski, Alison	Facilitator Parent/Child Workshops	Support	Middle Smithfield Elementary	\$28.56 per hour, not to exceed 10 hours	10/19/17 through 11/16/17
9.	Martone-Bunn, Larysa	Facilitator Parent/Child Workshops	Support	Middle Smithfield Elementary	\$28.56 per hour, not to exceed 7.5 hours	10/19/17 through 11/16/17
10.	Miller, Barbara	Program Coordinator	Professional	Middle Smithfield Elementary	\$28.56 per hour, not to exceed 20 hours	10/19/17 through 11/16/17
11.	Munch, Laura	Facilitator Parent/Child Workshops	Professional	Middle Smithfield Elementary	\$28.56 per hour, not to exceed 10 hours	10/19/17 through 11/16/17
12.	Pierce, Mary	Facilitator Parent/Child Workshops	Professional	Middle Smithfield Elementary	\$28.56 per hour, not to exceed 7.5 hours	10/19/17 through 11/16/17
13.	Prokop, Taryn	Facilitator Parent/Child Workshops	Support	Middle Smithfield Elementary	\$28.56 per hour, not to exceed 7.5 hours	10/19/17 through 11/16/17
14.	Rodriguez, Stephanie	Facilitator Parent/Child Workshops	Support	Middle Smithfield Elementary	\$28.56 per hour, not to exceed 10 hours	10/19/17 through 11/16/17
15.	Rourke, Jenny	Facilitator Parent/Child Workshops	Support	Middle Smithfield Elementary	\$28.56 per hour, not to exceed 7.5 hours	10/19/17 through 11/16/17
16.	Sandri, Trudi	Facilitator Parent/Child Workshops	Professional	Middle Smithfield Elementary	\$28.56 per hour, not to exceed 7.5 hours	10/19/17 through 11/16/17
17.	Simonds, Kevin	Facilitator Parent/Child Workshops	Support	Middle Smithfield Elementary	\$28.56 per hour, not to exceed 5 hours	10/19/17 through 11/16/17
18.	Weber, Sara	Facilitator Parent/Child Workshops	Support	Middle Smithfield Elementary	\$28.56 per hour, not to exceed 12.5 hours	10/19/17 through 11/16/17
19.	Yorke-Viney, Sally	Parent Workshop Facilitator	Professional	Middle Smithfield Elementary	\$28.56 per hour, not to exceed 20 hours	10/19/17 through 11/16/17

j. **Cyber Academy Facilitator Appointment for the 2017-2018 School Year – High School**

	Name	Position	Compensation	Effective Date(s)
1.	Rasely-Philipps, Susan	ESL teacher	\$28.56/hour up to 5 hours per week depending on continued ESL student enrollment within the Cyber program, not to exceed \$4,434 for the year.	2017/2018 SY

k. **Schedule B Position Appointments**

**2017-2018 School Year (Mentors)**

	Last Name	First Name	Position	Location	Rate
1.	Kerr	Kira	Mentor for Christine Schweppenheiser (1 <sup>st</sup> semester)	High School North	\$612.06 (prorated)
2.	Krammes	Barry	Mentor for Brett Yeomans	High School South	\$612.06
3.	Lakatos	Vincent	Mentor for Michael Agosto (now through the end of the first semester)	High School South	\$612.06 (prorated)
4.	Mooney	Edward	Mentor for Sara Scott (effective 9/25/17)	High School South	\$612.06 (prorated)
5.	Rovi	Lauren	Mentor for Kerilyn Klamerus (effective 10/10/17 through 1/5/18)	J. M. Hill Elementary	\$612.06 (prorated)
6.	Witcraft	Laura	Mentor for Lorin Miller (effective 9/18/17 through end of 1 <sup>st</sup> semester)	J. T. Lambert Intermediate	\$612.06 (prorated)

**2017-2018 School Year (Athletics/Activities)**

	Last Name	First Name	Position	Building	Rate
1.	Holtzer	Adam	Intramural Boys' Basketball Advisor	High School North	\$23.46/hour (24 hour maximum)
2.	Rode	Kaley	Intramural Boys' Tennis Advisor	High School North	\$23.46/hour (24 hour maximum)
3.	Reith	Daryl	Intramural Boys' Track & Field Advisor	High School North	\$23.46/hour (24 hour maximum)
4.	Gallagher	Carly	Intramural Girls' Basketball Advisor	High School North	\$23.46/hour (24 hour maximum)
5.	Reith	Daryl	Intramural Girls' Track & Field Advisor	High School North	\$23.46/hour (24 hour maximum)
6.	Lashinski	Jennie	Intramural Keystone Bootcamp Algebra Advisor (shared position)	High School North	\$23.46/hour (16 hour maximum split between all Algebra advisors)
7.	Warner	Amberly	Intramural Keystone Bootcamp Algebra Advisor (shared position)	High School North	\$23.46/hour (16 hour maximum split between all Algebra advisors)
8.	Lowris	Joel	Intramural Rifle Advisor	High School North	\$23.46/hour (24 hour maximum)
9.	Posten	P. Douglas	Intramural Swim Team Advisor	High School North	\$23.46/hour (24 hour maximum)
10.	Tirpak	Ronald	Intramural Wrestling Advisor	High School North	\$23.46/hour (24 hour maximum)
11.	Kerr	Kira	Science Olympiad Club Co-Advisor	High School North	\$1,090.49 (prorated)
12.	Soskil	Lori	Science Olympiad Club Co-Advisor	High School North	\$1,090.49 (prorated)
13.	Posten	P. Douglas	Swim Team Head Coach	High School North	\$4,612.89
14.	Briggs-Reichert	Alexandria	Volunteer Creative Crafts Advisor	High School North	not applicable
15.	Brown	Seth	Volunteer Football Coach	High School North	not applicable
16.	Hogan	Matthew	Wrestling Varsity Assistant Coach	High School North	\$4,102.84
17.	Gallagher	Matthew	Boys' Basketball Freshman Coach	High School South	\$3,500.98
18.	Maye	Riley	Boys' Basketball Varsity Assistant Coach	High School South	\$4,102.84 (plus \$250.00 longevity stipend)
19.	Yeomans	Brett	Intramural Homework Advisor	High School South	\$23.46/hour (24 hour maximum)
20.	Boylan	Brian	Intramural Weight Room Co-Advisor (winter season)	High School South	\$23.46/hour (47.25 hour maximum)

	Last Name	First Name	Position	Building	Rate
21.	Ruhl	Steven	Intramural Weight Room Co-Advisor (winter season)	High School South	\$23.46/hour (47.25 hour maximum)
22.	Watts	Carlotta	Volunteer Dance Advisor	High School South	not applicable
23.	LeDuc	Zachary	Volunteer Football Coach	High School South	not applicable
24.	Meglio	Stephen	Intramural Homework Co-Advisor	J. T. Lambert Intermediate	\$23.46/hour (58 hour maximum)
25.	Heller	Layton	Intramural Weightlifting Advisor	J. T. Lambert Intermediate	\$23.46/hour (24 hour maximum)
26.	Fekula	Nathan	Intramural Science Olympiad Co-Advisor	Lehman Intermediate	\$23.46/hour (48 hour maximum split between advisors)
27.	Askins	Kendal	National Honor Society Co-Advisor	Lehman Intermediate	\$946.65 (prorated)
28.	Pellingon	Cynthia	National Honor Society Co-Advisor	Lehman Intermediate	\$946.65 (prorated)
29.	Lucykanish	Devon	Intramural Ski Group Co-Advisor	Smithfield Elementary	\$23.46/hour (24 hour maximum)

e. **FINANCES**

i. **605 – Tax Levy**

**ACTION BY THE BOARD:**

Motion was made by Judy Summers to approve the settlement of the tax assessment appeal indexed to Monroe County Court of Common Pleas No. 8340 CV 2015 as set forth on the Settlement Stipulation presented, and to authorize the Solicitor to sign the Settlement Stipulation on behalf of the school district. Motion was seconded by Robert Huffman and carried unanimously, 8-0.

(See pages 55-59)

ii. **005 - Organization**

**ACTION BY THE BOARD:**

Motion was made by Wayne Rohner to approve the hiring of a special solicitor to pursue a lawsuit against all parties that were involved in the construction of the Middle Smithfield Elementary School addition and for the emergency repairs that were done in 2015/2016 and the board further directs the Property/Facilities Committee to develop the specifics of what the request for proposal will say and have it ready at the completion of their meeting. Motion was seconded by Gary Summers and carried unanimously, 8-0.

Mr. Gress asked if the hiring of a solicitor will be advertised. Ms. Kulick asked do we have a list of who will be involved. Mr. Rohner said it would probably be the project supervisor, general contractor and possibly third party inspection agency. Ms. Kulick said there is a lot of information we don't have. Mr. Rohner said the roof still leaks; therefore, we have yet to solve the problem. Mr. Gress asked if the Board is soliciting proposals or are they picking names out of a hat. Mr. Rohner said he cannot give him an attorney's name but would like the Board to solicit the hiring of an attorney. Ms. Kulick said we need more information. It is too complex because Mr. Rohner is talking about individuals and companies. Mrs. VanWhy said we are just talking about the attorney not necessarily the people that are involved. Ms. Kulick said we need to have more information before we decide. Mr. Gress said we should give it to the Property/Facilities Committee to handle. Mr. Summers said the motion can be amended to request for a proposal for solicitor and ask the attorneys to reply to what is mentioned in the motion with some sort of list of what they think it will take and who will be involved. Mr. Gress suggested that they also look at North brick issue, too. Mrs. Kulick said they should also look at the J. T. Lambert situation. Mr. Rohner said that he wanted to start with Middle Smithfield Elementary first since he is familiar with it. Mr. Brown said that the Property/Facilities Committee should come up with appropriate wording of what type of solicitor they are looking to hire. Mr. Summers said the Board approves the motion, the Property/Facilities will put the wording together. Mr. Brown suggested that they postpone this action pending the review of Property/Facility Committee. Mr. Summers said he would prefer to vote on it tonight and let the Property/Facilities Committee fill in the information and present it back to the Board at the next Board meeting. Mr. Rohner was in agreement with including the additional information to the motion. Mr. Brown said the information will be on the agenda next month.

iii. **607 – Tuition Income**

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to establish the tuition rate for the ESASD Cyber Academy (academic courses only) of \$2,500 per semester for the 2017-2018 school year. Motion was seconded by Lisa VanWhy and carried unanimously, 8-0.

iv. **610 Purchase and Subject to Bid**

**ACTION BY THE BOARD:**

Motion was made by Wayne Rohner to authorize the Administration to prepare specifications and to solicit bids for roofing work at High School North and Lehman Intermediate School. Motion was seconded by Robert Gress. Motion was made by Gary Summers to postpone this action until the next Regular School Board Meeting. Motion to postpone was seconded by Robert Cooke and carried unanimously, 8-0.

v. **616 – Payment of Bills**

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to approve the Budget Transfers, Payment of Bills and Treasurer’s Report listed in this agenda for 2016-2017 and 2017-2018 fiscal years, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the Auditor General. Motion was seconded by Lisa VanWhy and carried unanimously, 8-0.

1. Budget Transfers - (See pages 60-114)
2. Payment of Bills - (See pages 115- 128)
3. Payment of Bills for Capital Projects –
  - a. D’Huy Engineering Invoice #46619 for JTL/LIS Masonry Project – \$22,440.21 (see pages 129-130)
  - b. Jones Masonry Pay App #4 for JTL/LIS Masonry Project - \$238,442.49 (see pages 131-132)
  - c. Jones Masonry Change Order Request #1 for JTL/LIS Masonry Project - \$17,375.00 (see pages 133-134)
  - d. Hilltop Sales & Service Lawnmower Proposal - \$11,015.44 (Costars Contract #4400011369) (see pages 135-137)
  - e. Master Locator Proposal LIS Stormwater Investigation Proposal – \$4,000.00 (see pages 138-140)
  - f. Trane Power Meter Proposal - \$35,958.00 (see pages 141-146)
4. Treasurer’s Report - (See page 147)

vi. **618/618.1 –Student Activity Funds**

1.

**ACTION BY THE BOARD:**

Motion was made by Robert Gress to approve the requests to establish the student and special activity funds listed. Motion was seconded by Debbie Kulick and carried unanimously, 8-0.

Student Activities

- a. H.S. North – Creative Crafts Club
- b. H.S. North – Class of 2021
- c. H.S. South - Class of 2021

Special Activities

- a. H.S. North – Esport League
- b. H.S. South – Dance It Out Dance Club

(See pages 148-152)

2.

**ACTION BY THE BOARD:**

Motion was made by Judy Summers to approve the requests to close the student activity funds as listed. Motion was seconded by Wayne Rohner and carried unanimously, 8-0.

- a. H.S. North Class of 2011
- b. H.S. North Class of 2012
- c. H.S. North Class of 2013
- d. H.S. North Class of 2014
- e. H.S. North Class of 2015
- f. H.S. South Class of 2013
- g. H.S. South Class of 2014
- h. H.S. South Quidditch Team/Club

(See pages 153-160)

**f. OPERATIONS**

**i. 810 – Transportation**

**ACTION BY THE BOARD:**

Motion was made by Robert Huffman that, in accordance with 22 Pa. Code 23.4, the Board approve the establishment of the bus transportation routes, schedules and loading zones as prepared by the Administration, which shall remain in effect until revised or amended by the Board. Motion was seconded by Debbie Kulick and carried unanimously, 8-0.

(Available for review in the Transportation Office)

**ii. 818 – Contracted Services**

**ACTION BY THE BOARD:**

Motion was made by Lisa VanWhy to approve the contracts listed for their specific services, rates and effective dates, subject to the review and recommendations of the Solicitor and approval of the Administration regarding the terms and conditions of any final contract, other than price or cost. Motion was seconded by Robert Gress and carried unanimously, 8-0.

1. Contracts Totaling Under \$10,000

	<b>NAME</b>	<b>SERVICE</b>	<b>RATE</b>	<b>PAYMENT FROM</b>	<b>EFFECTIVE DATE</b>
1.	All Around Sports	Printing of Athletic Posters and Schedules for High School North and High School South	No Fee	N/A	10/17/17
2.	Burdett, Adam	Writing the marching band drill for the North High School marching band for the fall 2017 season.	\$2,500.00	Instrumental Music Department	8/7/17-11/13/17
3.	IU 20	Psychiatric Evaluations	Psychiatric Evaluation \$278.65 Psychiatric Amendment \$111.46 Fee for No Show Appointment \$111.46 Fee for Cancellation –	Special Ed/ District Funds	8/28/17 – 6/30/18

			Less than 48 Hours' Notice \$111.46		
4.	Petterson, Bill and Donna (Mad Science of Lehigh Valley)	Hands-on Assembly for students as part of JM Hill Curriculum Night	\$400	Title I Grant	11/8/17
5.	Viccica, Nicholas	Writing the front ensemble percussion music for the North High School marching band for the fall 2017 season.	\$1,000.00	Instrumental Music Department	8/7/17-11/13/17

(See pages 161-169)

2. Contracts Totaling \$10,000 or more

	NAME	SERVICE	RATE	PAYMENT FROM	EFFECTIVE DATE
1.	95% Group Inc.	Professional Development and Materials to Assist teachers, RTII Staff, reading specialists and reading paraprofessionals in improving reading	\$11,712.00	Title I Grant	10/26/17

(See pages 170-183)

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING  
October 16, 2017 - 7:00 P.M.  
Carl T. Secor Administration Building**

**ADDENDUM A**

d. **PERSONNEL**

2.

**ACTION BY THE BOARD:**

Motion was made by Judy Summers to approve the employment actions listed in accordance with the associated, applicable policies, procedures and contractual agreements. Motion was seconded by Robert Huffman and carried unanimously, 8-0.  
*[Subject to proper completion and receipt of all necessary documents and clearances, where applicable.]*

v. **304/404/405/504/505 – Employment**

a. **Resignations**

	Name	Position	Classification	Location	Effective Date(s)
2.	Crane, Chad	Maintenance II Worker	Support	District	October 13, 2017 (at end of workday)
3.	Valderrama, Peyser	Bus Driver 6 hour	Support	Transportation	October 23, 2017 (at end of workday)
4.	Sedlak, Elizabeth	Head Cheerleading Coach	Schedule B	High School North	October 16, 2017
5.	Francis, Janie	Assistant Cheerleading Coach	Schedule B	High School North	October 16, 2017

(See pages 3-6)

e. **Appointments**

	<b>Name</b>	<b>Position</b>	<b>Classification</b>	<b>Location</b>	<b>Compensation</b>	<b>Effective Date(s)</b>
10.	Kastner, Justine	Cafeteria Worker (part-time, 4 hour) Replaces Susan Stockman who was reassigned to a Cook position.	Support	High School South	\$12.92/hour \$13.42/hour after satisfactory completion of probation period	October 18, 2017

k. **Schedule B Position Appointments**

**2017-2018 School Year (Athletics/Activities)**

	<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Location</b>	<b>Rate</b>
30.	Francis	Janie	Head Cheerleading Coach - Fall	High School North	\$2,324.81 (prorated) Effective 10/17/17
31.	Francis	Janie	Head Cheerleading Coach - Winter	High School North	\$2,324.81 Effective 10/17/17

vi. **339/439/539 – Uncompensated Leave**

	<b>Name</b>	<b>Position</b>	<b>Classification</b>	<b>Location</b>	<b>Effective Date(s)</b>
1.	Pearson, Glenn	Maintenance II Worker	Support	District	October 14, 2017 through October 26, 2017

vii. **516 – School Police Officers/Security Guards**

**ACTION BY THE BOARD:**

Motion was made by Wayne Rohner to approve that the Solicitor and Superintendent of the District be authorized and directed to prepare and file a Petition with the Local Court of Common Pleas for both Monroe and Pike Counties for the purpose of having Nicholas Ross appointed as school police (attendance) officer for the District. Motion was seconded by Debbie Kulick and carried unanimously, 8-0.

g. **OPERATIONS**

ii. **818 – Contracted Services**

**ACTION BY THE BOARD:**

Motion was made by Robert Cooke to approve the contract listed for its specific service, rate and effective date, subject to the review and recommendations of the Solicitor and approval of the Administration regarding the terms and conditions of any final contract, other than price or cost. Motion was seconded by Robert Huffman and carried unanimously, 8-0.

1. Contracts Totaling Under \$10,000

	<b>NAME</b>	<b>SERVICE</b>	<b>RATE</b>	<b>PAYMENT FROM</b>	<b>EFFECTIVE DATE</b>
6.	Campus Life	Campus Life Assembly program by Camfel Productions called "Point of View"	\$525.00	J.T. Lambert Principal Account	10/27/17

(See page 7)

**XII. ADJOURNMENT: 7:51 P.M.**

**ACTION BY THE BOARD:**

Motion was made by Lisa VanWhy to adjourn. Motion was seconded by Debbie Kulick and carried unanimously, 8-0.

Respectfully submitted,

Patricia L. Rosado  
Board Secretary