

AGREEMENT

BETWEEN

EAST STROUDSBURG  
BOARD OF EDUCATION

AND

EAST STROUDSBURG EDUCATION  
ASSOCIATION

**2014-2015**

to

**2015-2016**

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## AGREEMENT

This agreement is entered into on this 27<sup>th</sup> day of January, 2014, by and between the Board of School Directors, East Stroudsburg Area School District, hereinafter called the "Board", and the East Stroudsburg Education Association, hereinafter called the "Association".

### ARTICLE I – RECOGNITION

The Board hereby recognizes the Association as the exclusive representative of its employees in an appropriate bargaining unit, as hereinafter defined, for the purpose of collective bargaining with respect to wages, hours and other terms and conditions of employment in accordance with the provisions of Act 195 of 1970 and Act 88 of 1992.

### ARTICLE II – BARGAINING UNIT

The unit deemed appropriate for the purpose of collective bargaining shall consist of all regular full-time professional employees employed by the Board as teachers, nurses, guidance counselors, librarians, dental hygienists, literacy/math coaches, instructional technology specialists and special education consultants excluding, however, all managerial, supervisory, confidential, and non-certified employees. Schedule "B" positions and salaries will remain within the Bargaining Unit. Whenever the term "teacher" is used in this Agreement, it shall also mean "bargaining unit member" unless the context of the article/section clearly indicates otherwise.

### ARTICLE III – SALARY SCALES

The salaries of all employees covered by this Agreement are set forth in Schedules "A" and "B", which are attached hereto and made a part hereof.

### ARTICLE IV – WAIVERS

This Agreement incorporates the entire understanding of the parties on all negotiable matters and no additional negotiations will be conducted on any matters, whether contained herein or not, during the period of this Agreement, except by mutual agreement in writing.

### ARTICLE V – STATUTORY SAVINGS CLAUSE

Nothing contained herein shall be construed to deny or restrict to any teacher such rights as he/she may have under the Pennsylvania School Code or other applicable laws and regulations.

## ARTICLE VI – NO STRIKE/NO LOCKOUT

Neither the Association nor any of its members shall take part in any strike, as that term is defined in Act 195 of 1970 and Act 88 of 1992, during the term of this Agreement. The Board will not lock-out the employees covered by this Agreement.

## ARTICLE VII – MANAGEMENT RIGHTS CLAUSE

The parties recognize the right of the District to manage. Anything to the contrary notwithstanding, nothing in this Agreement shall be deemed to constitute a waiver by the Board, or to deny or restrict the Board in the exercise of, the rights, responsibilities or authority granted to it under applicable statutes.

## ARTICLE VIII – JUST CAUSE

No employee shall be disciplined or discharged except for just cause. Any employee asked to attend a meeting with a management representative which the employee reasonably believes may result in discipline or discharge shall be entitled to have an Association representative present at such meeting in accordance with applicable law. An employee who is subject to discipline and/or discharge may elect a hearing as provided by law or may file a grievance, but not both. In the event a grievance is filed, the employee will be required to sign a written waiver of a hearing before the Board. In the event the employee refuses to sign the waiver, the grievance shall be deemed withdrawn without the right to re-file and not be processed.

## ARTICLE IX – GRIEVANCE PROCEDURE

A. In the event a grievance arises between the parties, or between the Board and any employee covered by this Agreement, as to the interpretation of any of the provisions of this Agreement, the grievance shall be handled in accordance with the following procedure:

1. Any Bargaining Unit Member that has a grievance shall discuss it first with the administrator directly responsible for the matter being grieved in an attempt to resolve the matter informally at that level. A grievance to be considered under this procedure must be initiated by the grievant within ten (10) business days from the time when the grievant knew or should have known of its occurrence.
2. If, as a result of the discussion, the matter is not resolved to the satisfaction of the grievant within ten (10) business days, he/she shall set forth his/her grievance in writing to the administrator directly responsible for the matter being grieved on a form provided by the Board, a copy of which is attached. The administrator shall communicate his/her decision to the grievant in writing within ten (10) business days of the receipt of the written grievance.
3. If the grievance is not resolved satisfactorily in the foregoing step, the grievant may appeal the decision, within ten (10) business days of its receipt, to the Superintendent of Schools. The appeal to the Superintendent must be made in writing and specify the grievant's dissatisfaction with the decision previously rendered. The Superintendent shall attempt to

resolve the matter within ten (10) business days, if practical. The Superintendent shall communicate his/her decision in writing to the grievant.

4. If the grievance is not resolved satisfactorily in the foregoing step, the grievant may request a review by the Board of the Superintendent's decision. The request must be made ten (10) business days of receipt of the decision in the foregoing step and shall be submitted in writing through the Superintendent of Schools, who shall attach all related papers and forward same to the Board. The Board, or a committee thereof, shall review the grievance and render a decision to the grievant in writing within thirty (30) business days of its receipt of the grievance. Copies of the Board's response will also be provided to the Association.

A grievant may be represented at any stage of the grievance procedure by himself/herself, or at his/her option, by a representative selected or approved by the Association.

- B. Disputes or grievances arising out of the interpretation of the provisions of this Agreement which have not been resolved satisfactorily in the foregoing steps of the grievance procedure may be submitted to arbitration by the Association. If arbitration is requested, the Association shall notify the Board within ten (10) business days of receipt of the Board's decision in Step 4 of the grievance procedure. Grievances concerning any matter not specifically part of this Agreement, or any matter for which a specific method of review is prescribed by law or any regulation of the State Secretary of Education, or any matter which according to law is either beyond the scope of Board authority or limited to action by the Board alone, shall not be deemed to be arbitrable.

The following procedure shall be used to secure the services of an arbitrator:

1. A joint request by the parties will be made to the Bureau of Mediation requesting a list of persons qualified to function as an impartial arbitrator in the dispute in question;
2. If the parties are unable to agree upon a mutually satisfactory arbitrator from the submitted list, they will request the Bureau of Mediation submit a second list of names; and,
3. If the parties are unable to agree upon a mutually satisfactory arbitrator after exhausting the second list, either party may request, within ten (10) calendar days of receipt of such list, the Bureau of Mediation to designate an impartial arbitrator.

The arbitrator shall limit himself/herself to the interpretation of the Agreement and shall not add to, nor subtract anything from, the Agreement between the parties. The decision of the arbitrator shall be final and binding.

The cost for the services of the arbitrator, including per diem expenses, if any, and actual and necessary travel and subsistence expenses and the cost of the hearing room, shall be borne equally by the Board and the Association. Any other expenses incurred shall be paid by the party incurring same.

## ARTICLE X – SALARIES

### **A. Salary Notification**

Prior to the start of a new school term, the Board agrees to notify each professional employee of his/her salary for that year and the number of total accumulated sick and personal leave days he/she has accrued.

### **B. Salary Scale: Vertical Step Movement**

During the 2014-2015 school year, there will be no vertical step movement on the salary schedule (Schedule A) for any bargaining unit member. During the 2015-2016 school year, each eligible bargaining unit member (i.e. bargaining unit members who have worked half a school year or more during the previous school year) shall advance one step on the salary schedule (Schedule A).

### **C. Salary Scale: Horizontal Movement Beyond Bachelor's Degree**

Horizontal movement on the salary schedule shall be granted for each six (6) credits earned beyond the Bachelor's Degree to a maximum of thirty (30) credits. Credits may be either undergraduate or graduate level credits and require no prior administrative approval. However, a "Notice of Course Work" form must be submitted to the personnel office at the time of enrollment to insure proper accounting for credits and timely salary adjustments.

### **D. Salary Scale: Horizontal Movement Beyond Master Equivalency/Masters Degree**

All employees who have attained by August 31, 1994, a Master's Equivalency Degree issued by the fall of 1994 based on course work completed prior to August 31, 1994, shall be granted horizontal movement to and beyond the Master's column. After August 31, 1994, employees attaining a Master's Equivalency Degree shall be granted horizontal movement to but not beyond the Master's column. During the term of this Agreement, employees attaining a Master's Equivalency Degree will follow this policy as long as PDE recognized said Degree. Only those employees who have attained a Master's Degree from an accredited college or university shall be granted horizontal movement beyond the Master's column after the aforementioned date. Credits earned after the Master's Degree will be recognized for horizontal movement on the salary schedule only if properly defined and approved by the Superintendent in advance as being relative to the employee's subject area and teaching assignment. Credits will not be recognized if the employee fails to maintain a "B" average. It is the intent of this paragraph that "C" grades will count only if balanced by an "A" in another course.

Horizontal movement on the salary schedule shall be granted for each six (6) graduate credits earned after the Master's Degree to a maximum of forty-eight (48) graduate credits. Horizontal movement shall also be granted for the earned Doctorate as indicated in the detailed salary schedule. These credits must have prior administrative approval.

### **E. Tuition Reimbursement**

The Board agrees to pay tuition reimbursement for graduate credits under the following conditions:

1. Only graduate credits taken beyond those required for permanent certification will be eligible for reimbursement. As of September 1, 2000, the only exception will be those bargaining unit members who are taking credits toward permanent certification (i.e. 24 credits) and who are enrolled in a bona fide masters graduate program may receive tuition reimbursement for up to twelve (12) of those twenty-four credits as provided below in item 3.
2. Credits will be recognized for tuition reimbursement only if properly defined and approved by the Superintendent in advance as being relative to the employee's subject area and teaching assignment. Credits will not be recognized if the employee fails to maintain a "B" average. It is the intent of this paragraph the "C" grades will count only if balanced by an "A" grade in other courses.
3. Effective September 1, 2000, tuition reimbursement for courses taken beyond the first twenty-four (24) credits shall be reimbursed at actual cost not to exceed the cost per credit rate at East Stroudsburg University. Effective September 1, 2010, the annual amount will be based on a maximum of twelve (12) credits annually for credits taken. Those persons on sabbatical leave for the purpose of professional development shall have an annual reimbursable amount based on a maximum of 24 credits taken during the period of the leave. It is understood that if a bargaining unit member takes the above credits elsewhere, the same annual dollar amount allowable will also apply to them.
4. For the duration of this contract, a maximum of nine (9) I.U. credits shall be eligible for tuition reimbursement in a given school year.
5. Requests for reimbursement may be made only by those employees who are in regular, full-time employment at the time the reimbursement request is made.
6. Request for reimbursement must be accompanied by an official transcript and a receipt of payment.
7. Tuition reimbursement for completed coursework will be made within thirty (30) calendar days after the second Board of Education meeting following the submission of documentation listed above in #6 to the personnel office.
8. The employee agrees to repay tuition reimbursement under the following conditions:
  - a. Any employee, between zero (0) and less than five (5) years of experience in the East Stroudsburg Area School District, who resigns from the District within four (4) years after receiving tuition reimbursement shall return part or all of the reimbursement received according to the following schedule:

Reimbursement received during  
the prior number of months:

Percentage of Reimbursement  
owed back to the District



12	100%
24	100%
36	100%
48	50%

Prior to their effective resignation date, a promissory note with a payment plan will be signed by the employee. The first payment will be within fifteen (15) days of the effective resignation date and full payment will be within six (6) months of the effective resignation date. At the request of the employee, payments may be deducted from payroll checks subsequent to a schedule agreeable to the District and the employee.

- b. Any employee, between five (5) and ten (10) years of experience in the East Stroudsburg Area School District, who resigns from the District within three (3) years after receiving tuition reimbursement shall return part or all of the reimbursement received according to the following schedule:

<u>Reimbursement received during the prior number of months:</u>	<u>Percentage of Reimbursement owed back to the District</u>
12	100%
24	100%
36	50%

Prior to their effective resignation date, a promissory note with a payment plan will be signed by the employee. The first payment will be within fifteen (15) days of the effective resignation date and full payment will be within six (6) months of the effective resignation date. At the request of the employee, payments may be deducted from payroll checks subsequent to a schedule agreeable to the District and the employee.

- c. Any employee, with more than ten (10) years of experience in the East Stroudsburg Area School District, who resigns from the District within two (2) years after receiving tuition reimbursement shall return part or all of the reimbursement received according to the following schedule:

<u>Reimbursement received during the prior number of months:</u>	<u>Percentage of Reimbursement owed back to the District</u>
12	100%
24	50%

Prior to their effective resignation date, a promissory note with a payment plan will be signed by the employee. The first payment will be within fifteen (15) days of the effective resignation date and full payment will be within six (6) months of the effective resignation

date. At the request of the employee, payments may be deducted from payroll checks subsequent to a schedule agreeable to the District and the employee.

- d. Any employee who retires from full-time public education will not be required to reimburse the District for credits taken no matter when the credits were taken.

#### **F. Horizontal Movement Effective Date**

Horizontal movement on the salary schedule shall become effective on the date of the first (1<sup>st</sup>), ninth (9<sup>th</sup>) and seventeenth (17<sup>th</sup>) pay. In order to have the salary adjustment become effective on those dates, all required documentation must be submitted to the Personnel Office forty-five (45) calendar days prior to either the first (1<sup>st</sup>), ninth (9<sup>th</sup>) and seventeenth (17<sup>th</sup>).

#### **G. Transcripts**

Any and all credits submitted for horizontal movement on the salary schedule must be documented by official transcripts.

#### **H. Pay Periods**

Pay for all personnel covered by this Agreement shall be distributed in twenty-six (26) bi-weekly periods throughout the calendar year. The pay periods shall be periodically adjusted to account for the odd day (s) encountered each year so that the periods will align with the school year beginning dates. It is intended that these periodic adjustments will be made at approximately five (5) year intervals by adding a one (1) week pay period in December or January of the affected year. The School District shall have the discretion to pay by direct deposit. Effective August 1, 2000, all new bargaining unit members will be on direct deposit. Effective September 1, 2001 and at the discretion of the Board, all current bargaining unit members will receive their pays by direct deposit.

#### **I. Guidance Counselors/Pay Increases**

It is agreed that the salary year for existing guidance counselors continue to be on July 1 through June 30 basis with the contractual increases being granted in the first pay of July. The salary for existing guidance counselors will be based on the salary scale that will begin effective in the following September. All newly hired guidance counselors beginning employment after July 1, 2000 will have their salary year in accordance with all other bargaining unit members and have their salaries adjusted with the beginning of each new contract year.

#### **J. Travel Expense**

The Board agrees to reimburse teachers who are required to drive their personal automobiles on approved school business at the IRS-established rate. If the IRS establishes a new rate, that rate will become the approved rate for reimbursement following the rate change which payments will be paid prospectively. Mileage is subject to approval by the School Superintendent or his designee.

#### **K. Mentor Teachers**

Teacher mentors are to be paid in accordance with salary appearing in Schedule "B" for a full year of participation with a pro-rata amount for less than a full year. Participating teacher-mentors are not expected to serve as supervisors.

## **L. Class Coverage**

The Board and Association will cooperate in forming a pool of teachers willing to provide coverage for another teacher's class. The compensation for performing these duties shall be as shown under class coverage in Schedule "B". Teachers performing such coverage shall only be paid for actual coverage time. Such class coverage shall apply to coaching responsibilities, advisor duties, illness and other valid reasons as approved by the Superintendent.

## **ARTICLE XI – HOURS OF WORK – EMPLOYEES**

### **A. Work Day**

The normal workday for employees shall be seven and one-half (7½) hours, including a duty-free thirty (30) minute lunch period. However, employees shall devote to their assignments the time necessary to meet their professional responsibilities.

### **B. Report In – Out Times**

The Superintendent shall establish the reporting and leaving times of employees covered by this Agreement within their normal workday. The parties recognize, however, that such times are subject to change to meet the needs of the District. If a change is necessary, the Association will be notified. Also, periodically, teachers may be obliged to extend their teaching day to assist with the supervision of transported pupils and abnormal transportation difficulties or any other unforeseen emergency.

### **C. Faculty Meetings**

Teachers may be required to remain after the end of the regular workday, without additional compensation, for the purpose of attending general faculty or departmental meetings. Such meeting shall not exceed three (3) per month, shall begin promptly, and shall run for no more than one (1) hour. So far as practical, such meetings shall not be called on Fridays, on a day preceding a school holiday, or any day following the regular scheduled monthly Board meeting, or on any day upon which teacher attendance is not required.

### **D. School Year/School Calendar**

The school calendar shall consist of one hundred and eighty (180) instructional days for pupils and teachers. Four (4) teacher days are to be added to be used for in-service and/or orientation. The times of these four (4) days are to be established as 8:30 a.m. to 2:00 p.m. with two (2) fifteen (15) minute breaks or equivalent thereof. All newly hired bargaining unit members will have one additional in-service day in the first year of their employment which will be scheduled at the discretion of the Administration. In the event, the four (4) additional "snow days" are added to the school calendar with the understanding that if they are not used for inclement weather, they will be deducted from the school term prior to ending the year.

After adoption of the school calendar by the Board and prior to the close of the school term, a copy of said calendar shall be provided to the President of the Association. In the event a new school year begins prior to September 1 of each contract, said bargaining unit members required to work will receive the new rate of pay of the upcoming contract period.

### **E. IEP Preparation**

Pending pre-approval from both the special education supervisor and building principal, release time during the school year in planned, one-half (1/2) day blocks for special education teachers for Individual Educational Program (IEP), re-evaluation preparation, or concomitant conferencing shall be given as follows:

1. A case manager shall receive four (4) work days, or the equivalent of four (4) work days, during the course of the school year;
2. Upon a case manager's request, he/she shall receive one (1) work day, or the equivalent of one (1) work day, during the summer recess. This day shall be paid at the per diem rate.

### **F. Attending Graduation**

Administration and Association will encourage attendance of faculty at graduation.

### **G. Student/Teacher Ratios**

In the interest of promoting good teaching, the Board, recognizing its responsibility concerning optimal student/teacher ratios, will consider faculty suggestions and continue to monitor class size on a regular basis.

### **H. Instructional Periods**

The Board shall make every effort to maintain the scheduling of instructional periods existing in 1994-1995.

### **I. Cafeteria Aides**

The Board agrees to provide cafeteria aides at all district schools for the student lunch periods.

### **J. Reduction of Staff**

The Board and Association realize that with the contemplated changes caused by school construction, organizational design, etc., that a concern exists regarding a potential layoff of staff.

There is every intent of maintaining the number of full-time staff that are currently employed in the District. If, for some unforeseen reason, it would be necessary to implement the procedures enumerated in the School Code and interpreted by case law for suspension/furlough, the Association shall be notified prior to the implementation of the suspension/furlough.

### **K. Dress**

Members of the bargaining unit will dress professionally in business casual or better as per District policy unless other dress is warranted due to duties as determined by the building principal or Central Administration.

## **L. Teacher Training**

The District agrees to provide adequate training to all professional staff affected by the implementation of a new federal, state, district-wide, or school or department specific initiative. All training shall occur in a reasonable time period prior to the implementation of the initiative.

## **ARTICLE XII – EMPLOYEE BENEFITS**

### **A. Healthcare Benefits**

The Board agrees to provide healthcare benefits for bargaining unit members and their eligible dependents through the Employees Benefit Trust of Eastern Pennsylvania (EBTEP). Medical insurance and prescription coverage for bargaining unit employees and their eligible dependents will be provided by First Priority Life Insurance Company, Inc. (dba First Priority Life) through Preferred Provider Organization (PPO) Comprehensive Major Medical Plan, as delineated in the plan documents published by EBTEP on its website as of the date of signing of this agreement by both parties. The District shall not make changes to the benefit levels provided to employees. However, the District shall not be responsible for changes to the plan if made unilaterally by EBTEP except for changes that EBTEP is required to make due to applicable federal and/or state laws and regulations. The maximum benefit from all sources for each employee covered by this Agreement and for his/her eligible dependents covered under the PPO Plan shall be \$2,000,000 annually with a \$1,000,000 lifetime maximum for non-preferred providers and a \$5,000,000 lifetime maximum for preferred providers. Should either the annual or the lifetime maximum benefit from all sources be increased by the Employee Benefit Trust of Eastern Pennsylvania (EBTEP) (as standard) during the term of this Agreement, the Board agrees to increase the annual or lifetime maximum benefit from all sources to the EBTEP level. Should recent Federal laws be repealed the District may revert to the standard noted above if advised to do so by the EBTEP.

Employees hired on or after March 8, 2011 will only be eligible for the First Priority Life Insurance Company/Blue Care PPO Plan. Effective June 30, 2014, the Traditional Plan shall be eliminated and all employees shall move to the First Priority Life Insurance Company/Blue Care PPO Plan. Employees who are on the traditional plan at the time of transition and are taking medications will not be required to undergo new Step Therapy period when they move to the PPO Plan. All medications will be considered “grandfathered” and will be covered.

Employees shall contribute the following amounts toward healthcare:

2014-15:	fifty dollars (\$50) per pay period
2015-16:	fifty dollars (\$50) per pay period

Beginning the 2011-2012 school year, the District will offer a \$2,500 hearing aid benefit to active teachers once every two (2) years.

The District shall adopt a 125 plan prior to any employee contribution towards benefits so that the employee contribution may be paid before taxes are deducted from the gross pay.

Retirees shall not be made to contribute towards the purchase of their healthcare.

### **B. Dental Insurance**

The Board agrees to pay the monthly premiums for equal to or better than dental coverage for each employee covered by this Agreement and his/her eligible dependents as set by the standard as provided by United Concordia, or an equivalent plan except that payment under the program shall be limited to a maximum of \$1,250 per person for all services rendered in any calendar year, except for orthodontics which specifies a \$1,500 lifetime maximum. There will be fifty (50%) percent coverage for periodontics and orthodontics riders including adult non-cosmetic orthodontic care.

### **C. Vision Insurance**

The Board agrees to pay the monthly premiums for equal to or better than vision care coverage for each employee covered by this Agreement and his/her eligible dependents as set by the standards as provided by Vision Benefits of America.

1. Each member or eligible dependent will be able to receive reimbursement from the District once every two (2) years for the twenty-five dollar (\$25) co-payment.
2. The member will submit to the District's Business Office, either the original vision provider's receipt or original Vision Benefits of America's (VBA's) explanation of benefits if the vision service or corrective eyewear paid for was applicable to the co-payment.
3. Reimbursement for the member or eligible dependent co-pay will be made within thirty (30) calendar days after the second Board of Education meeting following submission of the documentation listed above in #2 to the business office.
4. The member will have six (6) calendar months after the date of service/purchase to submit the eligible receipts(s) or explanation of benefits as outlined above to the business office.
5. The total allowance for contacts under the VBA Managed Vision Care Option I Program will be increased to \$150 per member and per his/her eligible dependents.

### **D. Disability Insurance**

The Board agrees to pay the monthly premiums for the PSBA III Long-Term Disability Insurance plan that provides for a payment of 60% salary with an elimination period of the greater of an employee's accumulated sick time or 90 days with a maximum of \$5,000 per month for each employee covered by this Agreement. The standard as set for in this plan will be as provided by Assurant Employee Benefits.

### **E. Group Term Life Insurance**

The Board agrees to pay the premium cost of group life insurance and accidental death and dismemberment insurance in an amount equal to fifty thousand dollars (\$50,000). The Board will permit payroll deductions for additional life insurance coverage beyond the \$50,000 level contingent upon the rates and terms and conditions of the underwriter being used by the district.

### **F. Health Insurance/Retirees**

The Board agrees to pay the monthly premiums for health insurance for any employee who retires from the District through the Public School Employees Retirement System after July 1, 1983 (except as modified below), and who meets the following conditions:

1. Is age 60 or older with at least 25 years of service (of which at least 15 must have been with the East Stroudsburg Area School District); or,
2. Whose age plus years of service exceeds the sum of 83 while the retirement system 53/30 window is in effect, or 84 under the basic retirement system plan (of which at least 15 years of service must be in the East Stroudsburg Area School District).

This coverage shall be provided for the employee only until the end of the month when said employee reaches the normal age of Medicare eligibility. It shall be provided at the same level of coverage that is in effect for other employees covered by this agreement. The employee will be required to pay the difference between this individual coverage and any dependent coverage that he/she elects to carry in accordance with Board Policy #449.

### **G. Payment for Unused Sick Leave at Retirement Eligibility**

Unused sick leave at retirement shall be paid at the rate of eighty dollars (\$80) per day during the term of this agreement. This money shall be added to the final salary payment, but shall not be construed to apply to the final average salary for purposes of retirement. Only those employees who are eligible for retirement either by years of service, or by attaining the age of sixty-two (62) or more years of age are eligible. Indications of retirement must be made prior to March 1 of the applicable year. However, the Board may waive this requirement in special cases. Payment for unused sick days, as identified above, shall be subject to the following limitations:

- A. In order to be eligible for said payment, an employee must have twenty (20) years of service in the East Stroudsburg Area School District upon retirement.
- B. Days transferred from another governmental entity will not be eligible for reimbursement but may be used for sick leave for illness.
- C. Eligible bargaining unit members who qualify based on the above provisions shall be paid for each day of unused sick leave but not to exceed a maximum of two hundred twenty (220) sick days. The only exception will be for those employees who have, prior to June 30, 1995, have accumulated more than two hundred twenty (220) days. Those employees will be paid the new rate for all such accumulated sick days as of June 30, 1995.

- e. In the event a bargaining unit member is involuntarily transferred for reasons other than disciplinary reasons from one building to another, said bargaining unit member will have the right to transfer back to their former building if and when a position becomes available in his/her area of certification. Such right to return is rendered void once bargaining unit members exerts that right and is returned to their former building from which they were transferred. In the event that two (2) or more Bargaining Unit Members have been involuntarily transferred as listed above and only one (1) vacancy occurs, the Bargaining Unit Member with the greatest seniority in that area of certification will be awarded the position. The remaining such Bargaining Unit Members will retain their right to transfer as positions become available.

Elementary school professional staff (Employee A) who have been involuntary transferred due to necessary staff restructuring will be offered the first available position in their previous building up to and including the first teacher day of the new school year. Should a position become available after the first teacher day, the District will hire a new employee (Employee B) to fill that vacancy with the understanding that Employee A will be allowed the right to transfer to that position for the next school year. The District shall notify all professional staff (Employee A's) of any such available positions and the date of their availability (upcoming school year or next school year) as soon as possible.

Should Employee B successfully complete the school year and be invited to return he/she will be reassigned based on the anticipated need of the District. Employee A will be allowed to return to his/her previous school should a vacancy arise, however, the District does not guarantee that a desired grade level will be offered

- f. In the event a bargaining unit member is involuntarily transferred for reasons other than disciplinary reasons, said bargaining unit member shall have the right to bump any properly certified bargaining unit member with less seniority within the District. If the bargaining unit member exercises this bumping right, the bargaining unit employee who is then involuntarily transferred shall retain all contractual rights afforded him/her. This language is not applicable in the event that the District must staff a new building.
- g. It is understood that the reasons for transfers, except as noted in section "e" above, will not be subject to the grievance procedure.

## **B. Leaves of Absence**

### **1. Sick Leave**

Full time professional employees covered by this Agreement shall be credited with ten (10) days' sick leave at the beginning of each new school year. The District may account for sick leave in hours equivalent to the days accumulated for each employee. Any unused days of sick leave remaining at the end of a given year shall be credited as additional days of sick leave for the following year and shall be cumulative from year to year. Sick leave and personal leave will be prorated for employees working part time or for less than a full year.

Employee sick days may be used for illness of spouse, parent, child, and an immediate family member as defined in Bereavement Leave below.



## H. Activity Passes

Activity passes shall be granted to each member of this bargaining unit and one (1) guest.

## ARTICLE XIII – TRANSFERS & LEAVES OF ABSENCE

### A. Transfers

#### 1. Posting of Positions

The School District will post notices of all professional vacancies which it desires to fill; and teachers who desire to apply for such vacancies shall submit an application in writing to the Superintendent, or his designee, within the time limit specified in the notice. The District agrees to e-mail postings of all professional vacancies to all bargaining unit members as they occur.

#### 2. Teaching Assignments

Tentative assignments will be given to teachers by the end of the school year, i.e., grade level to elementary teachers and specific courses within subject areas to secondary teachers. If there is any change in such assignment during the summer recess, or after the beginning of the school year, the teacher will be notified of the change and given the opportunity to discuss same with the Administration

#### 3. Involuntary Transfers

If the Administration initiates a transfer without following the procedures enumerated in the preceding paragraph, the following procedures will be followed:

- a. At the request of the employee, a conference will be held between the employee, building principal, the Assistant Superintendent for Personnel and, if requested, a member of the Association.
- b. Reasons for the transfer will be discussed and, if requested, reduced to writing and given to the employee within three (3) working days after the conclusion of the conference.
- c. Should the employee disagree with the reasons enumerated in letter b. above, he/she may respond specifically to those reasons and request that both the reasons, and the response, be placed in his/her personnel file.
- d. When the District opens a new school and staffs positions at that school from current employees, consideration shall be given to:
  1. the overall needs of the District,
  2. credentials held,
  3. the desire of the employee to transfer,
  4. the years of experience in the District; and
  5. whether or not the transfer was involuntary for other than disciplinary reasons.

## 5. Child Rearing Leave

Childrearing Leave without pay shall be equally available to the natural or adoptive parent of a newborn child, or an infant to the age of forty-eight (48) months, in the event of adoption. Childrearing leave shall be for a maximum period of one calendar year, and the employee shall return at the beginning of a semester, unless otherwise approved by the Superintendent or designee at his discretion. A return at the beginning of a quarter may be requested and would be approved by the Superintendent or designee. Whenever possible written application for leave must be made at least sixty (60) days prior to the proposed effective date of leave. The Board must approve all leaves of absence.

Return to service prior to the originally approved dates requires a written request sixty (60) days before the requested date of return, unless such period is waived at the discretion of the Administration in extenuating circumstances.

Payment of premiums for life and health insurance may be made at employee expense or, at the employee's option, by the Board to the same extent that such premium payments are made for current active employees, provided that such benefit payments must be repaid to the District if the employee fails to return to full time service for a period of at least equal to the length of leave.

Sick leave for disabilities caused or contributed to by pregnancy prior to the date of the unpaid childrearing leave may be utilized on the same basis as sick leave for any other disabilities.

Upon return from Child Rearing Leave, the bargaining unit member will be returned to his/her previous teaching assignment which includes building, grade level and subject areas, where applicable.

## 6. Personal Leave

Three (3) days of personal leave of absence for all professional employees shall be provided per school year. Bargaining unit members will be allowed to carry over a maximum to two (2) personal leave days into a subsequent school year for a total of up to five (5) days cumulative with reasons unnecessary. Reasonable notice must be given. Leave will not be granted on an in-service day or at the start of or at the end of the school term.

At the end of the school year, any unused personal leave days exceeding two (2) days, which can be carried over into a subsequent year as explained above, will be added to the employee's sick leave accumulation in a subsequent school year.

Use of personal leave to extend a regularly scheduled school holiday shall be limited to five percent (5%) of the district faculty on any given day before or after school holiday.

In all other cases, teachers' absence for personal reasons will be limited to no more than 10% of the District's teachers on any one day. Approvals will be made in the order of receipt of leave requests.

When a professional employee's sick leave is gone, he/she will be paid the difference between his/her daily salary and the substitute's daily wage for five (5) days for each year of service. The lifetime maximum number of days for such payment shall not exceed ninety (90).

The Board may require the employee to furnish a certificate from a physician or other practitioner certifying that said employee was unable to perform his/her duties during the period of absence claimed as sick leave.

## 2. Bereavement Leave

### Death of Spouse, Parent, Child

Up to five (5) consecutive work days leave of absence will be allowed by this agreement for a husband, wife, mother, father, son, daughter, step-father, step-mother, step-son, or step-daughter.

### Death of Immediate Family

Up to three (3) consecutive work days leave of absence will be allowed by this Agreement. Members of the immediate family shall be defined as brother, sister, parent-in-law, son-in-law, daughter-in-law, grandchild, grandfather, grandmother or near relative who resides in the same household, or any person with whom the employee has made his/her home. This leave can only be used to attend the funeral and/or attend to the affairs of the deceased.

### Death of Near Relative

One (1) days leave of absence will be allowed in the event of the death of a near relative by this Agreement. A near relative shall be defined as first cousin, aunt, uncle, niece, nephew, brother-in-law, or sister-in-law. This leave can only be used to attend the funeral and/or attend to the affairs of the deceased.

## 3. Sabbatical and Military Leave

The provisions of the Pennsylvania School Code, as amended, shall be deemed to apply in the case of sabbatical leaves, leaves for professional study, and leaves of absence for military service.

For the Purpose of Study, determination of full-time requirements shall be based on a statement of acceptance for full-time study from the institution offering the program.

## 4. Leave without Pay

May be granted to teachers, for the purposes of full-time study in his/her field of specialization, who have served the District for a minimum of three (3) years. This leave will be limited to one (1) full-year period: the first day of the school year through the last day of the school year.

Members of the bargaining unit may be granted unpaid leave upon the approval of the Superintendent or designee. Such leave shall not be approved in an arbitrary or capricious manner.

## 7. Jury Duty

Employees who are required to serve on jury duty shall be paid their regular pay and shall pay over to the School District any compensation received for such jury duty.

## 8. Appearance in Court

An employee subpoenaed or otherwise required to appear in court as a witness on behalf of the East Stroudsburg Area School District during a regular work day will be paid their regular pay without loss of sick leave or personal leave. If such court appearance on behalf of the District occurs during times when school is not in session, the employee will be paid the curriculum rate.

## 9. Injury on the Job

An employee who is absent due to injury on the job incurred in the course of an employee's employment and who receives worker's compensation payments shall have the option to continue on the payroll just as if he/she were reporting for his/her regular work assignment and be paid the difference by the Board between any benefits received under Worker's Compensation and his/her salary. In such case, sick leave will be deducted on a pro rata basis. Alternatively, the employee may elect to utilize sick leave and return all worker's compensation payments to the District. Sick leave under this option will also be deducted on a pro rata basis. The injury must be reported to the school nurse or, in the absence of the school nurse, to the immediate supervisor or building administrator, within the timeframes outlined in the worker's compensation law. The employee has the duty to obtain treatment for work-related injuries and illnesses from one or more of the designated health care providers for ninety (90) days from the date of first visit to a designated provider. A list of such designated health care providers will be supplied to each employee.

# ARTICLE XIV - MEMBER/ASSOCIATION RIGHTS

## **A. Use of Facilities**

The Association may have, in each school building, the use of a bulletin board in the faculty lounge for the posting of information of professional interest.

The Association may use school mailboxes for correspondence with the teachers.

## **B. Payroll Deductions**

The Board will permit payroll deductions for tax-sheltered annuities for employees covered by this Agreement. All companies presently approved by the Board shall be permitted to solicit the employees with one (1) company distributing all deductions to the balance of the participating companies. Additional companies shall be authorized to solicit employees only upon petition from the Association and approval by the Board. The Association agrees to save the Board harmless from any claim, loss or damage which may arise in connection with this Agreement.

The Board agrees to make payroll deductions available for those employees who desire to participate in any federal credit union. The Association agrees to save the Board harmless from any claim which may arise in connection with this Agreement.

**C. Dues Deduction**

The Board agrees to make payroll deductions of professional dues in the East Stroudsburg Education Association with the written authorization of each employee and to forward amounts deducted to the treasurer of the Association.

**D. Personnel File**

No derogatory material will be placed in a teacher's file unless the employee has been given the opportunity to read same and file an answer. The teacher shall sign the material to indicate that he/she has seen it, but such signature shall not signify agreement with the contents thereof.

**E. Contents Available**

A teacher will be afforded the opportunity, upon request, of inspecting his/her personnel file in the presence of the Superintendent or his/her designee, except for confidential material such as pre-employment information. The teacher may make reproductions of non-confidential file materials at his/her own expense. The amount charged will be minimal and not the same charged to non-employees.

**F. Bomb Threat**

In the event of a bomb scare or threat, teachers who participate in a bomb search shall do so on a voluntary basis.

**ARTICLE XV - FAIR SHARE**

Each nonmember in the bargaining unit represented by the Association shall be required to pay a fair share fee as provided by law (Act. No. 1988-84).

The School District and the Association agree to comply with all provisions of said law.

If any legal action is brought against the School District as a result of any actions it is requested to perform by the Association pursuant this Article the Association agrees to provide for the defense of the School District at the Association's expense and through counsel selected the Association. The School District agrees to give the Association immediate notice of any such legal action brought against it, and agrees to cooperate fully with the Association in the defense of the case. If the School District does not fully cooperate with the Association, any obligation of the Association to provide a defense under this Article shall cease.

Notwithstanding anything herein to the contrary, full cooperation shall not be deemed to include the furnishing of any confidential, privileged or other records or information, the release or furnishing of which is prohibited or precluded by law.

The Association agrees in any action so defended to indemnify and hold the School District harmless for any monetary damages the School District might be liable for as a consequence of its compliance with this Article; except that it is expressly understood that this save harmless provision will not apply to any legal action which may arise as a result of any willful misconduct by the School District or as a result of the School District's failure to properly perform its obligations under this Article.

**ARTICLE XVI - SEVERABILITY CLAUSE**

If any provision of this Agreement, or any application of this Agreement to any employee or group of employees, is held to be contrary to law, then such provision or application shall not be deemed valid and subsisting, except to the extent permitted by law; but all other provisions or applications shall continue in full force and effect.

**ARTICLE XVII - DURATION OF AGREEMENT**

This Agreement shall become effective as of September 1, 2014 and shall continue in full force and effect until midnight, August 31, 2016.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their proper officers on this the 27<sup>th</sup> day of January, 2014.

ATTEST: \_\_\_\_\_

BY: \_\_\_\_\_  
William Searfoss  
President, Board of Education

ATTEST: \_\_\_\_\_

BY: \_\_\_\_\_  
Ann Catrillo  
President, East Stroudsburg Education Association

## SCHEDULE "A" - SALARY SCHEDULES

### East Stroudsburg Area School District 2014-2015 Salaries

2014-2015:

Step	B	B+6	B+12	B+18	B+24	B+30	M	M+6	M+12	M+18	M+24	M+30	M+36	M+42	M+48	DR.
1	41,599	42,037	42,475	42,913	43,351	43,789	44,793	45,308	45,849	46,416	47,008	47,627	48,271	48,940	49,636	50,357
2	42,630	43,067	43,505	43,943	44,381	44,819	45,824	46,339	46,880	47,446	48,039	48,657	49,301	49,971	50,666	51,387
3	42,630	43,067	43,505	43,943	44,381	44,819	45,824	46,339	46,880	47,446	48,039	48,657	49,301	49,971	50,666	51,387
4	46,487	46,925	47,363	47,801	48,239	48,676	49,681	50,196	50,737	51,304	51,896	52,514	53,158	53,828	54,523	55,245
5	46,487	46,925	47,363	47,801	48,239	48,676	49,681	50,196	50,737	51,304	51,896	52,514	53,158	53,828	54,523	55,245
6	46,487	46,925	47,363	47,801	48,239	48,676	49,681	50,196	50,737	51,304	51,896	52,514	53,158	53,828	54,523	55,245
7	52,913	53,351	53,789	54,227	54,665	55,102	56,107	56,622	57,163	57,730	58,322	58,940	59,584	60,254	60,949	61,671
8	52,913	53,351	53,789	54,227	54,665	55,102	56,107	56,622	57,163	57,730	58,322	58,940	59,584	60,254	60,949	61,671
9	52,913	53,351	53,789	54,227	54,665	55,102	56,107	56,622	57,163	57,730	58,322	58,940	59,584	60,254	60,949	61,671
10	61,911	62,349	62,786	63,224	63,662	64,100	65,105	65,620	66,161	66,727	67,320	67,938	68,582	69,252	69,947	70,668
11	61,911	62,349	62,786	63,224	63,662	64,100	65,105	65,620	66,161	66,727	67,320	67,938	68,582	69,252	69,947	70,668
12	61,911	62,349	62,786	63,224	63,662	64,100	65,105	65,620	66,161	66,727	67,320	67,938	68,582	69,252	69,947	70,668
13	67,052	67,490	67,928	68,366	68,803	69,241	70,246	70,761	71,302	71,869	72,461	73,079	73,723	74,393	75,088	75,809
14	67,052	67,490	67,928	68,366	68,803	69,241	70,246	70,761	71,302	71,869	72,461	73,079	73,723	74,393	75,088	75,809
15	67,052	67,490	67,928	68,366	68,803	69,241	70,246	70,761	71,302	71,869	72,461	73,079	73,723	74,393	75,088	75,809
16	75,903	76,341	76,779	77,217	77,655	78,093	79,097	79,612	80,153	80,720	81,312	81,930	82,574	83,244	83,940	84,661

East Stroudsburg Area School District 2015-2016 Salaries

2015-2016:

Step	B	B+6	B+12	B+18	B+24	B+30	M	M+6	M+12	M+18	M+24	M+30	M+36	M+42	M+48	DR.
1	42,599	43,037	43,475	43,913	44,351	44,789	45,793	46,308	46,849	47,416	48,008	48,627	49,271	49,940	50,636	51,357
2	43,630	44,067	44,505	44,943	45,381	45,819	46,824	47,339	47,880	48,446	49,039	49,657	50,301	50,971	51,666	52,387
3	43,630	44,067	44,505	44,943	45,381	45,819	46,824	47,339	47,880	48,446	49,039	49,657	50,301	50,971	51,666	52,387
4	47,487	47,925	48,363	48,801	49,239	49,676	50,681	51,196	51,737	52,304	52,896	53,514	54,158	54,828	55,523	56,245
5	47,487	47,925	48,363	48,801	49,239	49,676	50,681	51,196	51,737	52,304	52,896	53,514	54,158	54,828	55,523	56,245
6	47,487	47,925	48,363	48,801	49,239	49,676	50,681	51,196	51,737	52,304	52,896	53,514	54,158	54,828	55,523	56,245
7	53,913	54,351	54,789	55,227	55,665	56,102	57,107	57,622	58,163	58,730	59,322	59,940	60,584	61,254	61,949	62,671
8	53,913	54,351	54,789	55,227	55,665	56,102	57,107	57,622	58,163	58,730	59,322	59,940	60,584	61,254	61,949	62,671
9	53,913	54,351	54,789	55,227	55,665	56,102	57,107	57,622	58,163	58,730	59,322	59,940	60,584	61,254	61,949	62,671
10	62,911	63,349	63,786	64,224	64,662	65,100	66,105	66,620	67,161	67,727	68,320	68,938	69,582	70,252	70,947	71,668
11	62,911	63,349	63,786	64,224	64,662	65,100	66,105	66,620	67,161	67,727	68,320	68,938	69,582	70,252	70,947	71,668
12	62,911	63,349	63,786	64,224	64,662	65,100	66,105	66,620	67,161	67,727	68,320	68,938	69,582	70,252	70,947	71,668
13	68,052	68,490	68,928	69,366	69,803	70,241	71,246	71,761	72,302	72,869	73,461	74,079	74,723	75,393	76,088	76,809
14	68,052	68,490	68,928	69,366	69,803	70,241	71,246	71,761	72,302	72,869	73,461	74,079	74,723	75,393	76,088	76,809
15	68,052	68,490	68,928	69,366	69,803	70,241	71,246	71,761	72,302	72,869	73,461	74,079	74,723	75,393	76,088	76,809
16	76,903	77,341	77,779	78,217	78,655	79,093	80,097	80,612	81,153	81,720	82,312	82,930	83,574	84,244	84,940	85,661

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**SCHEDULE "B" - EXTRA-RESPONSIBILITY PAY SCHEDULE**

**Athletics Category**

<b>POSITION</b>	<b>2014-15 &amp; 2015-2016 SY</b>
<b>"Level I" Positions – High School</b>	
(Associate) Athletic Director*	7,214.15
Athletic Trainer*	11,826.02
Assistant Athletic Trainer*	7,095.82
<b>Football</b>	
-Head Coach (0-10 yrs. experience)	6,974.42
-Head Coach (11 or more yrs. exp.)	7,750.72
-Varsity Assistant*	5,137.22
-Varsity Assistant*	5,137.22
-Varsity Assistant*	5,137.22
-Varsity Assistant*	5,137.22
-Freshman Head Coach*	4,679.20
-Freshman Assistant*	3,839.66
<b>Basketball – Boys</b>	
-Head Coach*	5,842.11
-Varsity Assistant*	4,102.84
-Varsity Assistant*	4,102.84
-Freshman Coach*	3,500.98
<b>Basketball – Girls</b>	
-Head Coach*	5,842.11
-Varsity Assistant*	4,102.84
-Varsity Assistant*	4,102.84
-Freshman Coach*	3,500.98
<b>Wrestling</b>	
-Head Coach*	5,842.11
-Varsity Assistant*	4,102.84
-Varsity Assistant*	4,102.84
<b>"Level II" Positions – High School</b>	
<b>Baseball</b>	
-Head Coach*	4,879.14
-Varsity Assistant*	3,560.15
-Junior Varsity*	3,100.08
<b>Softball</b>	
-Head Coach*	4,879.14
-Varsity Assistant*	3,560.15
-Junior Varsity*	3,100.08
<i>*longevity eligible</i>	

POSITION	2014-15 & 2015-2016 SY
<b>“Level II” Positions – High School</b>	
Soccer - Boys	
-Head Coach*	4,612.89
-Varsity Assistant*	3,264.32
-Junior Varsity*	3,264.32
Soccer - Girls	
-Head Coach*	4,612.89
-Varsity Assistant*	3,264.32
Field Hockey	
-Head Coach*	4,612.89
-Varsity Assistant*	3,264.32
Track and Field - Boys	
-Head Coach*	4,937.28
-Varsity Assistant*	3,587.69
-Varsity Assistant*	3,587.69
Track and Field - Girls	
-Head Coach*	4,937.28
-Varsity Assistant*	3,587.69
-Varsity Assistant*	3,587.69
Swimming	
-Head Coach*	4,612.89
-Varsity Assistant*	3,264.32
Volleyball – Girls	
-Head Coach*	4,612.89
-Varsity Assistant*	3,264.32
Volleyball – Boys	
-Head Coach*	4,612.89
-Varsity Assistant*	3,264.32
<b>Level III Positions - High School</b>	
Cheerleading – Fall	
-Head Coach*	2,324.81
-Varsity Assistant*	1,259.82
Cheerleading – Winter	
-Head Coach*	2,324.81
-Varsity Assistant*	1,259.82
<i>*longevity eligible</i>	

POSITION	2014-15 & 2015-16 SY
<b>“Level IV” Positions – High School</b>	
Rifle	
-Head Coach*	3,110.28
-Varsity Assistant*	2,175.87
Cross Country	
-Head Coach*	3,416.31
-Varsity Assistant*	2,390.09
Golf	
-Head Coach*	2,738.97
Tennis - Boys	
-Head Coach*	2,738.97
Tennis - Girls	
-Head Coach*	2,738.97
-Junior Varsity*	1,773.95
<b>“Level V” Positions – Intermediate School</b>	
(Associate) Athletic Director*	5,477.94
Basketball – Boys	
-Intermediate School Head Coach*	2,985.83
-Intermediate School Assistant Coach*	2,069.78
Basketball – Girls	
-Intermediate School Head Coach*	2,985.83
-Intermediate School Assistant Coach*	2,069.78
Wrestling	
-Intermediate School Assistant*	2,985.83
<b>“Level VI” Positions – Intermediate School</b>	
Field Hockey	
-Intermediate School Head Coach*	2,117.73
-Intermediate School Assistant*	1,479.15
Football	
-Intermediate School Head Coach*	2,117.73
-Intermediate School Assistant*	1,479.15
<i>*longevity eligible</i>	

POSITION	2014-15 & 2015-16 SY
<b>“Level VI” Positions – Intermediate School</b>	
Football	
- Intermediate School Assistant*	1,479.15
- Intermediate School Assistant*	1,479.15
Soccer – Boys	
-Intermediate School Head Coach*	2,117.73
-Intermediate School Assistant*	1,479.15
Soccer – Girls	
-Intermediate School Head Coach*	2,117.73
-Intermediate School Assistant*	1,479.15
Baseball	
-Intermediate School Head Coach*	2,117.73
Cross Country	
-Intermediate School Head Coach*	2,117.73
Softball	
-Intermediate School Head Coach*	2,117.73
Track & Field - Boys	
-Intermediate School Head Coach*	2,117.73
Track & Field - Girls	
-Intermediate School Head Coach*	2,117.73
Volleyball - Girls	
-Intermediate School Head Coach*	2,117.73
<i>*longevity eligible</i>	

## Activities Category

POSITION	2014-15 & 2015-16 SY
AV Coordinator (South HS, North Campus, JTL)	1,608.70
Band Advisor (Summer) -- per hour	28.56
Chess Team Coach*	1,619.92
Class Coverage -- per hour	28.56
Club Advisors	1,090.49
Class Advisors	
-Freshman	1,183.32
-Sophomore	1,183.32
-Junior	1,275.13
-Senior	1,393.46
Computer Assistant	918.09
Department Heads (Elementary/Secondary)	
-3 or less	3,253.10
-4 to 6	3,443.86
-7 or more	3,847.82
Detention Supervisor -- per hour	28.56
Intramural Advisors -- per hour	23.46
Mentors	612.06
National Honor Society Advisor	946.65
Newspaper Advisor High School	2,353.27
Newspaper Advisor Intermediate	1,555.65
Stage Manager High School*	3,784.57
Stage Manager Intermediate*	2,862.40
Student Council Advisor High School	1,608.70
Student Council Advisor Intermediate	1,608.70
Band Director High School*	6,543.94
-Assistant*	3,962.07
Band Director Intermediate*	2,235.04
<i>*longevity eligible</i>	

POSITION	2014-15 & 2015-16 SY
Band Front Advisor*	3,042.96
Band Jazz Director High School*	1,492.41
Band Jazz Director Intermediate*	1,492.41
Band Majorette Advisor*	1,862.70
Band Advisor (Summer) -- per hour	28.56
Choral Directors	3,616.25
-High School*	2,411.52
-Intermediate*	1,721.93
-Elementary*	
Director of School Productions High School (Fall)*	2,021.84
-Assistant*	1,418.96
Director of School Productions High School (Spring)*	2,021.84
-Assistant*	1,418.96
Director of School Productions Intermediate*	2,021.84
-Assistant*	1,418.96
Drama Musical Director High School*	1,496.49
Drama Musical Director Intermediate*	1,459.76
Mock Trial Head Coach*	2,483.94
Scholastic Scrimmage Head Coach*	1,738.25
Speech/Debate Team Advisor -- High School	1,496.49
Summer Curriculum Writing, Planning -- per hour	28.56
Development and Research Night	
School, Summer School, and	
Homebound (includes mileage)	
Summer Weight Training Coach	1,738.25
Yearbook Advisors	
Editor Advisor High School	2,601.26
-Assistant	1,496.49
-Business Advisor	1,715.81
Editor Advisor Intermediate	1,862.70
-Assistant	1,372.03
<i>*longevity eligible</i>	

- A. Beginning with the 2005-06 contractual year, any individual who has held one of the qualifying schedule B positions listed above with an asterisk (\*) for 5 or more years shall receive a \$250 longevity stipend above his/her base salary. In addition, the individual must have held the same schedule B position for the stated number of years (years served in that position do not have to be consecutive) to qualify for the longevity stipend.
- B. Individuals starting their fifth year will be eligible for the stipend. This longevity stipend does not apply to the high school football head coaches since longevity is already factored into their salaries.
- C. The District agrees to begin keeping annual records of all individuals serving schedule B positions for the purposes of awarding longevity stipends.

**MEMORANDUM OF UNDERSTANDING**

**BETWEEN**

**THE EAST STROUDSBURG AREA SCHOOL DISTRICT**

**AND**

**THE EAST STROUDSBURG AREA EDUCATION ASSOCIATION, PSEA/NEA**

**(VIRTUAL ON-LINE COURSES, MOU #1)**

**Whereas**, the East Stroudsburg Area School District (“District”) and the East Stroudsburg Area Education Association, PSEA/NEA (“Association”) are parties to a Collective Bargaining Agreement (“CBA”), in effect from September 1, 2005 through August 31, 2010 and

**Whereas**, the District wishes to supplement its current curriculum with virtual/on-line courses for the District’s students on a one-year, trial basis and

**Whereas**, the District proposes to offer the virtual/on-line courses through the use of a facilitator. Association’s bargaining unit members will have the right of first refusal before the District can use any instructor or vendor outside the bargaining unit for virtual/on-line courses.

**Whereas**, it is the Association’s position that both the instruction and the newly created duty of facilitating the virtual/on-line instruction will always be offered to the bargaining unit before any outside instructor/vendor is utilized for these services.

**Whereas**, the Association agrees not to file any grievances and/or unfair labor practices regarding the virtual/on-line courses during the one-year trial period and

**Whereas**, the Parties agree to wave all time lines in regard to “Demand to Bargain” terms and conditions related to the virtual/on-line courses and/or policies and

**Whereas**, at the conclusion of the 2008-2009 school year the District and the Association will meet for a year end review to assess the success of the virtual/on-line program, its effect on the bargaining unit and the District’s plans for the reduction or expansion of the program and

**Whereas**, the Association reserves its right to file an unfair labor practice regarding this matter after the 2008-2009 school year if the Association believes that the virtual/on-line program is being used to divert work away from the bargaining unit or that the District refuses to bargain the terms and conditions related to the program and



**Whereas**, both parties agree that the timeline for the filing of any grievance and/or unfair labor practice shall begin to run the day after the parties meet for their year end review and that the District shall not use the Association's failure to file a grievance and/or unfair labor practice previously as an argument to defeat such a claim and

**Whereas**, the Association recognizes that the District reserves the right to defend any grievance or unfair labor practice that may be filed and

**Now therefore**, the parties agree that during the 2008-2009 school year the District shall offer virtual/on-line the course(s) to supplement its current program on a one-year trial basis. The Association will not file any grievances and/or unfair labor practices regarding this issue during the 2008-2009 school year. If such action is deemed necessary by the Association, the Association will only take such action after the parties have meet to assess the success of the program at the conclusion of the 2008-2009 school year.

By affixing their signatures hereto, the parties agree to the above-specified amendment to the Collective Bargaining Agreement and represent that they are duly authorized to execute the same.

**East Stroudsburg Board of  
Education**

**East Stroudsburg Education  
Association**

\_\_\_\_\_  
Horace Cole, President

Date: December 15, 2008

\_\_\_\_\_  
Heather Gress, President

Date: December 15, 2008

**GRIEVANCE REPORT FORM**

Page One of Four

Grievance #: \_\_\_\_\_

Date: \_\_\_\_\_

Grievance Initiated By: \_\_\_\_\_

Grievant's Work Place: \_\_\_\_\_

Date the Alleged Grievance Occurred: \_\_\_\_\_

Statement of Grievance: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Relief Sought: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Signature of Grievant

Date: \_\_\_\_\_

Received By: \_\_\_\_\_

Date: \_\_\_\_\_

**GRIEVANCE REPORT FORM**

Page Two of Four

Grievance #: \_\_\_\_\_

**LEVEL ONE:** Informational discussion with immediate supervisor:

\_\_\_\_\_ on \_\_\_\_\_  
Supervisor's name

**LEVEL TWO:** Immediate Supervisor's Response: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Supervisor Signature Date: \_\_\_\_\_

**LEVEL THREE:** Superintendent's Response: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Superintendent Signature Date: \_\_\_\_\_

**GRIEVANCE REPORT FORM**

**Page Three of Four**

**Grievance #:** \_\_\_\_\_

**Position of Grievant and/or Association:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Date:** \_\_\_\_\_

**SIGNATURE**

**LEVEL FOUR: Board of Education Response:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Date:** \_\_\_\_\_

**President ESASD Board of Education**

**GRIEVANCE REPORT FORM**

**Page Four of Four**

**Grievance #:** \_\_\_\_\_

**Position of Grievant and/or Association:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Date:** \_\_\_\_\_

**SIGNATURE**

**Position of the Association:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Date:** \_\_\_\_\_

**PRESIDENT ESEA**

**ARBITRATION**

**East Stroudsburg Area School District**  
**East Stroudsburg, PA 18301**



**FIRST LEVEL SUPERVISOR**  
**COMPENSATION**  
**PLAN**

**for**

**2012-2013 through 2014-2015**

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## **Adoption**

To comply with Pennsylvania law and to provide for a management team philosophy, the Board of Education of the East Stroudsburg Area School District, hereinafter referred to as the "Board" after Meeting and Discussing with First Level Supervisors hereinafter referred to as the "employee", adopts the following Compensation Plan for 2012-13 through 2014-2015.

Approved by the East Stroudsburg Area School District Board of Education at its regularly scheduled meeting of November 18, 2013.

Revision approved by the East Stroudsburg Area School District Board of Education at its regularly scheduled meeting of January 27, 2014.

### **East Stroudsburg Area School District Board of Education**

---

William Searfoss, President

---

Patricia Rosado, Secretary



## Definitions

The term "First Level Supervisors" shall include the following positions for the purpose of this Plan:

### First Level Supervisors

Assistant Food Services Directors (10 month positions)  
Chief of School Police  
Custodial (Working) Supervisors  
Mechanic (Working) Supervisor  
Grounds Maintenance (Working) Supervisor  
Maintenance (Working) Supervisor  
Transportation Dispatchers

## Term of Plan

From July 1, 2012 until June 30, 2015 with salaries and benefits established by the Board of Education as set forth herein.

If a new Compensation Plan for any fiscal year beyond this Plan has not been developed and approved prior to the end of this Plan, all salaries and fringe benefits will continue in force without reduction or loss of coverage until such time as a new Compensation Plan is developed and approved.

Any references to "salary", "benefits", "year", "annual work year" or the like, and any calculations to be made in connection therewith, are to be based upon the District's fiscal year which begins July 1 and ends June 30.

## Workdays

Chief of School Police, Custodial (Working) Supervisors, Mechanic (Working) Supervisor, Grounds Maintenance (Working) Supervisor, Maintenance (Working) Supervisor and Transportation Dispatchers shall be twelve (12) month employees with a regular workweek of forty (40) hours, consisting of five (5) consecutive days per week of eight (8) hours duration each, Monday through Friday.

Chief of School Police, Custodial (Working) Supervisors, Mechanic (Working) Supervisor, Grounds Maintenance (Working) Supervisor, Maintenance (Working) Supervisor and Transportation Dispatchers shall work District authorized severe weather/emergency school cancellations. In addition, they shall work holidays in accordance with the School Calendar, including winter and spring recess.

Assistant Food Services Directors shall be ten (10) month employees with a regular workweek of forty (40) hours, consisting of five (5) consecutive days per week of eight (8) hours duration each, Monday through Friday.

Holidays, including winter and spring recess, for Assistant Food Services Directors shall be in accordance with the School Calendar, without pay. In addition, they shall follow the School Calendar with respect to District authorized severe weather/emergency school cancellations, without pay.

Time and one-half (1.5x) of the appropriate straight time hourly rates will be paid for all hours worked in excess of forty (40) hours in the regular workweek or eight (8) hours in the regular workday.

### **Holidays**

The recognized thirteen (13) paid holidays for all full-time twelve (12) month employees are as follows:

Labor Day	New Year's Eve
Thanksgiving Day	New Year's Day
*Friday after Thanksgiving Day	*Martin Luther King Jr. Day
*Monday after Thanksgiving Day	*Presidents' Day
Last Regular Workday Before Christmas Day	*Good Friday
Christmas Day	Memorial Day
	Fourth of July

\*An alternate day will be provided by the District if pupils are in attendance on these days. Such an alternate day will be provided prior to the last day of the academic year.

Ten month employees shall receive holiday pay at their regularly worked hours for each of the above named holidays that fall between the beginning and the end of the school year.

Employees who have received proper authorization from the District, who work on any of the paid holidays except Labor Day, shall be paid at straight time plus double time (3x). Labor Day shall be paid at straight time plus time and one-half (2.5x). Employees, who have received proper authorization from the District, who work on Sundays shall be paid a total of two (2) times their regular pay.

### **Vacation**

All full-time twelve (12) month employees are entitled to vacation with pay on the following basis: one (1) week of vacation after one (1) year of service; two (2) weeks of vacation after (2) years of service; three (3) weeks of vacation after six (6) or more years of service; seventeen (17) days of vacation after (10) or more years of service. Effective July 1, 2013, twenty (20) days of vacation after ten (10) or more years of service in the school district.

Newly hired twelve (12) month employees, working less than a full year (July 1 to June 30), shall be entitled (according to the following schedule) after July 1 to paid vacation which shall be taken after the close of the then current fiscal year.

If 12 month employment begins between these dates: the employee shall be entitled to the following workday vacations:

March 1 through April 30	1 day
January 1 through February 28 or 29	2 days
November 1 through December 31	3 days
September 1 through October 31	4 days
July 1 through August 31	5 days

Full-time ten (10) month employees are entitled to vacation with pay at the rate of eight (8) hours for every year of service, with a maximum of one hundred sixty (160) hours vacation in any one (1) year.

Vacation earned must be taken between July 1 and June 30 of each fiscal year, and may not be accumulated from year to year. Requests for an extension to use earned vacation days past the June 30 cut-off must be in writing and must be submitted to the Superintendent for approval. Should the request for the extension be granted, the approved unused vacation days must be taken no later than October 31 of each year. Pay for earned vacation that is not used will not be authorized.

Upon separation from the District, each employee shall be compensated for any unused vacation days at his/her respective rate of pay.

## **Compensation (Benefits)**

### Extension of Benefits

The Board shall provide the employee benefits provided in the existing Act 93 Compensation Plan.

The following benefits are provided:

### Sick Leave

Sick leave for twelve-month employees shall be twelve (12) days per year, ten month employees shall be ten (10) days per year, and will be accumulative without ceiling.

### Term Life Insurance

Term life insurance policy equal in value to 2-1/2 times the annual salary shall be provided. This policy will be maintained on all retired First Level Supervisors with at least 10 years of First Level Supervisor service in the East Stroudsburg Area School District until age 65, but not

exceed the number of years accrued in First Level Supervisor service within the District and will be based upon the annual salary in effect at the time of retirement.

Retired employees over the age of 65 will have the option of maintaining their policy by paying the premium to the District. Active employees will have the option of increasing their coverage by paying the premium to the district.

### Healthcare Insurance

The Board agrees to provide a group healthcare (medical & prescription) plan for each employee and his/her eligible dependents covered by this Plan equal to or better than the current medical/prescription coverage. Subsequent to Board approval, healthcare carriers may be changed provided there is no diminution of the current benefit levels. However, the Board shall not be responsible for changes made unilaterally by the current carrier or changes mandated by applicable federal and/or state laws and regulations.

### Healthcare Premium Share

Employees shall contribute the following premium share amounts for their selected medical/prescription coverage:

2013-2014 fiscal year: Effective December 22, 2013, 5.0% of the annual premium actuarially determined COBRA rates (less the 2% administrative fee) for medical/prescription coverage.

2014-2015 fiscal year: 10.0% of the annual premium actuarially determined COBRA rates (less the 2% administrative fee) for medical/prescription coverage.

The annual healthcare premium share will be divided by the number of pay periods to determine the per pay deduction. In the event an employee continues District medical/prescription coverage while on unpaid leave, the employee will be required to pay the District their respective premium share.

### Health Insurance After Retirement

All eligible retired employees shall receive single coverage health insurance at the level provided for all other staff or until an individual becomes eligible for Medicare, with premiums paid by the District. A retired employee will be required to pay for any eligible dependent coverage that he/she elects.

Retirees eligible for continued District paid health insurance shall not be required to pay the healthcare premium share.

In order to be eligible for health insurance coverage after retirement, an employee must have either twenty (20) years of total service in the East Stroudsburg Area School District or ten (10)

years of service as a First Level Supervisor in the East Stroudsburg Area School District upon retirement.

#### Dental Insurance

The Board agrees that the District shall pay the monthly premiums for dental benefits equal to or better than the current dental coverage for each employee covered by this Plan and his/her eligible dependents.

#### Vision Insurance

The Board agrees that the District shall pay the monthly premiums for vision benefits equal to or better than the current vision care coverage for each employee covered by this Plan and his/her eligible dependents.

#### Married Couples Employed By District

Duplication of healthcare coverage will not be permitted. If the District employs an employee's spouse, the couple may elect medical/prescription, dental and/or vision insurance under one employee, but not both.

#### Extended Sick Leave Benefit

After sick leave is depleted, payment will be made for additional days lost due to illness or injury at the rate of \$105 per day for a total amount of additional days not to exceed ten (10) days for each full year of First Level Supervisor service to the District. The lifetime maximum number of days for such payment shall not exceed 180. This shall apply unless the illness/injury is qualified for compensation through the Long-Term Disability Plan.

#### Long-Term Disability Plan

The Board agrees that the District shall pay the premium for employees covered by this Plan for a long-term disability insurance plan that provides (subject to insurer's approval) for a payment of 66 2/3 % of the employee's annual salary, with an elimination period of the greater of an employee's accumulated sick time or 60 days, and a \$5,000 per month maximum.

#### Unused Sick Leave at Retirement

The rate paid for unused sick leave at retirement for the length of this Plan shall be \$105 per day. This rate shall increase by the same percentage as the teachers' unused sick leave rate increases in each subsequent year during which this Plan may continue in effect. This benefit is subject to the following limitations:

- A. No additional sick days may be accumulated for the purpose of retirement reimbursement above 261 days.

- B. In order to be eligible for said payment, an employee must have either twenty (20) years of total service in the East Stroudsburg Area School District or ten (10) years of service as a First Level Supervisor in the East Stroudsburg Area School District upon retirement.

Reimbursement for Graduate Course Expense

1. Tuition for graduate course credits and fees relevant to present job responsibilities shall be reimbursed at the actual cost of the course and fees but shall not exceed the cost of graduate course and fees at Lehigh University.

All courses must have the prior approval of the Superintendent. Approval by the Superintendent will be based on relevance to position responsibilities of employee and on potential benefits to the East Stroudsburg Area School District. A grade of "B" or better is required to qualify for this reimbursement. An employee shall be permitted a total of twenty-four (24) credits per year.

2. Reimbursement for graduate credits shall be subject to the employee remaining as an employee in the District for at least two years after completion of the course for which reimbursement is paid. Any employee leaving the District sooner than three (3) years after completion of the course will be required to repay the District part of the reimbursement, as follows:

Remains less than one year	100% of the amount of the reimbursement paid to the employee
Remains one year, than two years	70% of the amount of the reimbursement paid to but less the employee
Remains two years, but less than three years	40% of the amount of the reimbursement paid to the employee
Remains three years, but less than four years	10% of the amount of the reimbursement paid to the employee

Repayment shall be made through a deduction in final payroll checks or shall be directly reimbursable by the employee with a personal check prior to terminating employment with the District.

Reimbursement for Undergraduate Course Expense

An employee enrolled in approved undergraduate credit courses leading to a degree relevant to present job responsibilities shall be reimbursed at the actual cost of the course and fees, but not to exceed \$4,000 per year. All courses must have the prior approval of the Superintendent. Approval by the Superintendent will be based on relevance to position responsibilities of employee and on potential benefits to the East Stroudsburg Area School District. A grade of "B" or better is required to qualify for this reimbursement.

Reimbursement for undergraduate credits shall be subject to the employee remaining as an employee in the District for at least two years after completion of the course for which reimbursement is paid. Any employee leaving the District sooner than three (3) years after completion of the course will be required to repay the District part of the reimbursement, as follows:

Remains less than one year	100% of the amount of the reimbursement paid to the employee
Remains one year, but less than two years	70% of the amount of the reimbursement paid to the employee
Remains two years, but less than three years	40% of the amount of the reimbursement paid to the employee
Remains three years, but less than four years	10% of the amount of the reimbursement paid to the employee

Repayment shall be made through a deduction in final payroll checks or shall be directly reimbursable by the employee with a personal check prior to terminating employment with the District.

#### Personal Days

Each employee will receive three personal days per year. Unused personal days will be converted to vacation days on July 1 of the following year.

### **Evaluation Technique**

The Superintendent, or his/her designee, will complete an annual appraisal of the employee using the established East Stroudsburg Area School District Support Staff Evaluation Form #512.

A summary of the appraisal will be provided to the employee prior to July 1 of any year covered by this Plan, rating his/her performance as either satisfactory, not satisfactory or in need of improvement.

### **Compensation Methodology**

2012-2013 fiscal year hourly rates will be increased by \$.65 over those established in the 2011-2012 fiscal year.

2013-2014 fiscal year hourly rates will be increased by \$.65 over those established in the 2012-2013 fiscal year.

2014-2015 fiscal year hourly rates will be increased by \$1.00 over those established in the 2013-2014 fiscal year.

Those employees whose net wage (gross wage *minus* the employee premium contribution) declines as a result of the increased employee premium contribution, will be additionally compensated so that their net wage increase equals the average net wage increase of the group.

All matters involving Compensation shall be established and determined by official action of the Board of Education.

### **Deferred and Severance Compensation**

The Board shall make a non-elective employer contribution to the employee's 403(b) retirement program in an amount equal to unused sick and vacation time up to the allowable IRS limit.



## AFFILIATION AGREEMENT FOR AN STUDENT TEACHING SITE

THIS AGREEMENT is made the 1st day of January 2014, by CEDAR CREST COLLEGE (hereinafter referred to as "the College"), a non-profit institution incorporated under the laws of the Commonwealth of Pennsylvania, and EAST STROUDSBURG AREA SCHOOL DISTRICT (hereinafter referred to as "the Agency"). The parties intend to be legally bound by the following terms:

### I. DUTIES AND RESPONSIBILITIES OF CEDAR CREST COLLEGE

- a. *Selection of Students.* The College shall be responsible for the selection of qualified student (hereinafter "student") to participate in the practicum or student teaching experience. The selected students must have the appropriate Educational experience offered by the School District.
- b. *Education of Students.* The College shall assume full responsibility for the classroom education of the students. The College shall be responsible for the administration of the program, the curriculum content, the requirements of matriculation, grading and graduation.
- c. *Submission of Candidates.* The College shall submit the names of the students to the School District or a designated representative prior to the practicum assignment or student teaching.
- d. *Advising Students of Rights and Responsibilities.* The College will be responsible for advising the student of his or her own responsibilities under this Agreement. The student shall be advised of his or her obligations to abide by the policies and procedures of the School District, and should any student fail to abide by any policy/or procedure, he or she may be expelled from the program.
- e. *Professional Liability Insurance.* Students shall be responsible for procuring professional liability insurance at their own expense. The limits of the policy shall be a minimum of \$1,000,000.00 per claim and an aggregate of \$3,000,000.00 per occurrence. This policy must remain in full force and effect for the duration of the practicum or student teaching assignment. East Stroudsburg Area School District shall be named additional insured under the general liability policy.
- f. *Advising Student of Rights and Responsibilities.* The College will be responsible for advising the student of his or her individual responsibilities under this Agreement. The student shall be advised of his or her obligations to abide by the policies and procedures of the Agency and, should the student fail to abide by any policy and/or procedure, that he or she may be expelled from the internship program. If necessary, the termination of the student from the internship program will be done according to the policies and procedures of the University

- g. *Clearances and Records.* Prior to the rendering of services by the student pursuant to this agreement, the student shall obtain and provide to the Agency all criminal and child abuse and FBI clearances and/or other records required by the Pennsylvania School Code and/or other applicable statutes.

II. DUTIES AND RESPONSIBILITIES OF EAST STROUDSBURG AREA SCHOOL DISTRICT

- a. *Establishment of Internship.* The Agency authorizes the use of its site, as may be agreed upon by the Agency and the College, as an internship. This internship is for a student enrolled in a undergraduate degree program in education at Cedar Crest College.
- b. *Policies of the Agency.* The Agency will provide the College with all applicable information regarding its policies at least two (2) weeks in advance of the student's participation. The College will review with each student, prior to the assignment, any and all applicable policies, codes or confidentiality issues related to the experience.
- c. *Designation of Agency Representative.* The Agency shall designate a qualified staff member to function as an on-site supervisor for the student. The supervising counselor will be responsible, with the approval of the Superintendent or his/her designee, for providing opportunities for the student to engage in a variety of counseling activities under supervision, for evaluating the student's performance, and for meeting periodically with representatives of the University in order to discuss, plan and evaluate the internship experience of the student. The on-site supervisor, or his/her designee, shall provide the student with an orientation to the Agency's specific services necessary for the implementation of the internship experience.
- d. *Administration.* The Agency will have the sole authority and control over all aspects of the delivery of pupil services. The Agency will be responsible for and retain control over the organization and operation of its programs.
- e. *Removal of Noncompliant Student.* The Agency shall have the authority to immediately remove a student who fails to comply with its policies and procedures. If such a removal occurs, the Agency shall immediately contact the designated University representative.
- f. *Reporting of Student Progress.* The Agency shall provide all reasonable information requested by the College on a student's work performance. If there are any student evaluations, they will be completed and returned according to any reasonable schedule agreed to by the University and the Agency.

- g. *Student Records.* The Agency shall protect the confidentiality of student records as dictated by the Family Educational Rights and Privacy Act (FERPA) and shall release no information absent written consent of the student unless required to do so by law or as dictated by the terms of the Agreement.
- h. The Agency shall confirm professional and general liability insurance with minimum limits of liabilities as follow: CGL: \$1,000,000 each occurrence/\$2,000,000 aggregate: Professional: \$2,000,000 per incident or occurrence/\$4,000,000 aggregate to protect itself and its personnel (including those who may also have clinical appointments at the College) from the consequences of negligence, malpractice, error, or mistake in the rendering or failure to render of any professional service, which includes the program covered in this contract.
- i. The Agency agrees to indemnify and hold harmless the COLLEGE, its Trustees, employees, student and agents from any losses, claims, damages, liabilities, expenses and costs resulting from any negligent act, error or omission of the District hereunder

### III. MUTUAL TERMS AND CONDITIONS

- a. *Number of Participating Students.* The parties mutually agree that one student shall be assigned to East Stroudsburg Area School District for this student teaching experience.
- b. *Term of Agreement.* The term of this Agreement shall be one (1) year from the date of execution. This Agreement may not exceed a period of five (5) years.
- c. *Termination of Agreement.* The College or the Agency may terminate this Agreement for any reason with ninety (90) days' notice. Either party may terminate this Agreement in the event of a substantial breach. However, should the Agency terminate this Agreement prior to the completion of an academic semester for other than a substantial breach, the student enrolled at that time may continue his/her educational experience until it would have been concluded absent the termination.
- d. *Nondiscrimination.* The parties agree to continue their respective policies of nondiscrimination based on Title VI of the Civil Rights Act of 1964 with regard to sex, age, race, color, creed, and national origin, Title IX of the Education Amendments of 1972, and other applicable laws, as well as the provisions of the Americans with Disabilities Act.
- e. *Interpretation of Agreement.* The laws of the Commonwealth of Pennsylvania shall govern this Agreement.

- f. *Modification of Agreement.* This Agreement shall only be modified in writing with the same formality as the original Agreement.
- g. *Relationship of Parties.* The relationship between the parties to this Agreement to each other is that of independent contractors. The relationship of the parties to this contract to each other shall not be construed to constitute a partnership, joint venture, employment or any other relationship, other than that of independent contractors.
- h. *Liability.* Neither of the parties shall assume any liabilities to each other, except as specifically stated in this Agreement. As to liability for damage, injuries or death to persons, or damages to property, the parties do not waive any defense as a result of entering into this Agreement unless such a waiver is expressly and clearly written into a part of this Agreement.
- i. *Entire Agreement.* This Agreement represents the entire understanding between the parties. No other oral understandings or promises exist with regard to this relationship.

IN WITNESS WHEREOF, the authorized representatives of the parties have executed this Agreement as of the date previously indicated.

East Stroudsburg Area School District:

\_\_\_\_\_

Authorized Signature

\_\_\_\_\_

Date

\_\_\_\_\_

Printed Name

\_\_\_\_\_

Title

University:

\_\_\_\_\_

Authorized Signature

\_\_\_\_\_

Date

\_\_\_\_\_

Printed Name

\_\_\_\_\_

Title

**Contract For In-District Personnel Presentation**

Name of Presenter Diana Allison & Co-presenting  
Date(s) of Presentation March 2014 snow day April 5, 2014  
Presentation Title Wiki Spaces  
Purpose of Presentation Spring into Technology  
Total Time Required for Presentation 2.5 hrs (2 1/2 = 1.25 hrs)  
Presentation Facility High School - South  
Maximum Number of Participants \_\_\_\_\_  
Total Estimated Cost of Proposed Presentation \$200.00 (2 1/2 = \$100.00)  
Budget Account Number to be Charged 10-2271-120-000-30-00-04  
Audio/Visual Equipment Needed \_\_\_\_\_

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.

If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the presenter.

Initiator Signature B<sup>L</sup> Date 1/6/14  
Initiator sends to Presenter to sign.

Presenter Signature Diana Allison Date 12-20-2013  
Presenter sends to Assistant Superintendent for Curriculum and Instruction Office.

Assistant Superintendent for Curriculum and Instruction [Signature] Date 1/6/14  
Send all copies to the Superintendent's Office.

**After Board Approved**

Superintendent \_\_\_\_\_ Date \_\_\_\_\_  
Send all copies to the Initiator.

**Upon Completion of Presentation the Initiator will complete.**

Comments on services \_\_\_\_\_

Total due presenter \_\_\_\_\_ Approved for payment \_\_\_\_\_

Initiator will distribute the copies:

- White – Business Office (payroll) for payment
- Green – Human Resources – Place in Presenter's File
- Canary – Staff Development Secretary
- Pink – Initiator
- Goldenrod - Presenter

title III  
Grant

East Stroudsburg Area School District  
Phone: (570) 424-8500 - Fax (570) 421-4968

JAN 16 2014

Contract For In-District Personnel Presentation

Name of Presenter Lori Barry

Date(s) of Presentation Feb. 3, 10, 24 Apr. 7, 14, 28  
Mar. 3, 10, 17, 24, 31 May 5, 12

Presentation Title Adult ESL Class

Purpose of Presentation educate parents

Total Time Required for Presentation 26 hours

Presentation Facility Resica Elementary School

Maximum Number of Participants 25

Total Estimated Cost of Proposed Presentation \$1102.92

Budget Account Number to be Charged 10-3300-120-440-00-00-97

Audio/Visual Equipment Needed whiteboard, computer

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.

If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the presenter.

Initiator Signature [Signature] Date 1/16/14  
Initiator sends to Presenter to sign

Presenter Signature [Signature] Date 1/13/14  
Presenter sends to Assistant Superintendent for Curriculum and Instruction Office.

Assistant Superintendent for Curriculum and Instruction [Signature] Date 1/13/14  
Send all copies to the Superintendent's Office.

After Board Approved

Superintendent \_\_\_\_\_ Date \_\_\_\_\_  
Send all copies to the Initiator.

Upon Completion of Presentation the Initiator will complete.

Comments on services \_\_\_\_\_

Total due presenter \_\_\_\_\_ Approved for payment \_\_\_\_\_

Initiator will distribute the copies:

- White - Business Office (payroll) for payment
- Green - Human Resources - Place in Presenter's File
- Canary - Staff Development Secretary
- Pink - Initiator
- Goldenrod - Presenter

Contract For In-District Personnel Presentation

Name of Presenter Hillary Beal  
Date(s) of Presentation March 29, 2014 snowday April 5, 2014  
Presentation Title Garageband  
Purpose of Presentation Spring into Technology  
Total Time Required for Presentation 2.5 hrs  
Presentation Facility High School - South  
Maximum Number of Participants \_\_\_\_\_  
Total Estimated Cost of Proposed Presentation \$200.00  
Budget Account Number to be Charged 10-2271-120-000-30-00-04  
Audio/Visual Equipment Needed \_\_\_\_\_

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.

If numbers of participants do not warrant the participation or If there is inclement weather, no fee will be paid to the presenter.

Initiator Signature B<sup>2</sup> Date 1/6/14  
Initiator sends to Presenter to sign.

Presenter Signature Hillary Beal Date 12/20/13  
Presenter sends to Assistant Superintendent for Curriculum and Instruction Office.

Assistant Superintendent for Curriculum and Instruction [Signature] Date 1/6/14  
Send all copies to the Superintendent's Office.

After Board Approved

Superintendent \_\_\_\_\_ Date \_\_\_\_\_  
Send all copies to the Initiator.

Upon Completion of Presentation the Initiator will complete.

Comments on services \_\_\_\_\_

Total due presenter \_\_\_\_\_ Approved for payment \_\_\_\_\_

Initiator will distribute the copies:

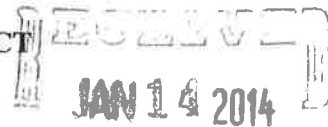
- White - Business Office (payroll) for payment
- Green - Human Resources - Place in Presenter's File
- Canary - Staff Development Secretary
- Pink - Initiator
- Goldenrod - Presenter

EAST STROUDSBURG AREA SCHOOL DISTRICT

PO Box 298, 321 North Courtland Street

East Stroudsburg, PA 18301

(570) 424-8500



REQUEST FOR CONSULTANT/CONTRACTED SERVICES

1. Initiator: Complete this section.

Name of Consultant: Todd G. Deen # 4524

Address: 805 Orchard Road Mt. Bethel, PA 18343

Function or purpose of service (be specific): Cavalier Voices Accompanist

Location of service: J.T. Lambert

Time period - from January 2014 (begin date) to March 2014 (end date)

3 Months @ \$ 350 = \$ 350 plus expenses?

Total days/hours/other daily/hourly/other rate Total Contract [ ] yes [x] no

Charge to Account Number: 19-3200-300-000-30-32-45

Signatures - Initiator: [Signature] John Madas Date: 1/10/14

2. Consultant/Contractor: Complete this section, return all copies along with a completed W-9 form to the office of the Assistant Superintendent for Curriculum.

I agree to satisfactorily complete the function noted above according to the criteria stipulated above. I understand that work not completed by the completion date will not be paid for under this agreement. Should circumstances occur beyond the control of the district/contractor which prevents the service from taking place, the district is not obligated to pay the consultant/contractor.

[Signature] Todd G. Deen Federal ID# or Social Security # Date: 1/10/14

NOTE: Upon completion of service send an Invoice to the Business Office for payment.

STEPS NUMBERS 1 and 2 MUST BE COMPLETED BEFORE PROCEEDING TO 3 - 5.

3. Assistant Superintendent for Curriculum: [Signature] Date: 1/16/14

4. APPROVALS: Board of Education - Date: \_\_\_/\_\_\_/\_\_\_ Purchase Order #

Superintendent: Date: \_\_\_/\_\_\_/\_\_\_

5. Initiator: Comments on Services:

The Business Office is hereby authorized to pay \$ \_\_\_ for services rendered.

Initiator: Date: \_\_\_/\_\_\_/\_\_\_

The East Stroudsburg Area School District provides equal opportunity in all of its educational programs, activities and employment. In compliance with Title VI, Title IX and Section 504, no person will be subject to discrimination based on age, race, color, gender, religion, national origin, creed, handicap or marital status.





**Contract For In-District Personnel Presentation**

Name of Presenter Jill Greenwood  
Date(s) of Presentation March 29, 2014 snowday April 5, 2014  
Presentation Title Google Docs Basics  
Purpose of Presentation Spring into Technology  
Total Time Required for Presentation 2.5 hrs  
Presentation Facility High School - South  
Maximum Number of Participants \_\_\_\_\_  
Total Estimated Cost of Proposed Presentation \$ 200.00  
Budget Account Number to be Charged 10-2271-120-000-30-00-04  
Audio/Visual Equipment Needed \_\_\_\_\_

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.

If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the presenter.

Initiator Signature B<sup>2</sup> Date 1/16/14  
Initiator sends to Presenter to sign.

Presenter Signature Jill Greenwood Date 12.20.13  
Presenter sends to Assistant Superintendent for Curriculum and Instruction Office.

Assistant Superintendent for Curriculum and Instruction [Signature] Date 1/16/14  
Send all copies to the Superintendent's Office.

**After Board Approved**

Superintendent \_\_\_\_\_ Date \_\_\_\_\_  
Send all copies to the Initiator.

**Upon Completion of Presentation the Initiator will complete.**

Comments on services \_\_\_\_\_

Total due presenter \_\_\_\_\_ Approved for payment \_\_\_\_\_

Initiator will distribute the copies:

- White – Business Office (payroll) for payment
- Green – Human Resources – Place in Presenter's File
- Canary – Staff Development Secretary
- Pink – Initiator
- Goldenrod - Presenter

**Contract For In-District Personnel Presentation**

Name of Presenter Jill Greenwood  
Date(s) of Presentation March 29, 2014 snow day April 5, 2014  
Presentation Title Smartphone Apps  
Purpose of Presentation Spring into Technology  
Total Time Required for Presentation 75 mins  
Presentation Facility High School - South  
Maximum Number of Participants \_\_\_\_\_  
Total Estimated Cost of Proposed Presentation \$ 137.50  
Budget Account Number to be Charged 10-22-71-120-000-30-00-04  
Audio/Visual Equipment Needed \_\_\_\_\_

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.

If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the presenter.

Initiator Signature B<sup>2</sup> Date 1/6/14  
Initiator sends to Presenter to sign.

Presenter Signature Jill Greenwood Date 12.20.13  
Presenter sends to Assistant Superintendent for Curriculum and Instruction Office.

Assistant Superintendent for Curriculum and Instruction [Signature] Date 1/6/14  
Send all copies to the Superintendent's Office.

**After Board Approved**

Superintendent \_\_\_\_\_ Date \_\_\_\_\_  
Send all copies to the Initiator.

**Upon Completion of Presentation the Initiator will complete.**

Comments on services \_\_\_\_\_

Total due presenter \_\_\_\_\_ Approved for payment \_\_\_\_\_

Initiator will distribute the copies:

- White – Business Office (payroll) for payment
- Green – Human Resources – Place in Presenter's File
- Canary – Staff Development Secretary
- Pink – Initiator
- Goldenrod - Presenter



**Contract For In-District Personnel Presentation**

Name of Presenter Aliya Grundle; Co-presenting  
Date(s) of Presentation March 29, 2014 snow day April 5, 2014  
Presentation Title Wiki! Spaces  
Purpose of Presentation Spring into Technology  
Total Time Required for Presentation 2.5 hrs (1 1/2 = 1.25 hrs)  
Presentation Facility High School - South  
Maximum Number of Participants \_\_\_\_\_  
Total Estimated Cost of Proposed Presentation \$200.00 (1 1/2 = \$100.00)  
Budget Account Number to be Charged 10-2271-120-000-30-00-04  
Audio/Visual Equipment Needed \_\_\_\_\_

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.  
If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the presenter.

Initiator Signature B<sup>+</sup> Date 1/6/14  
Initiator sends to Presenter to sign.

Presenter Signature Aliya Grundle Date 12/20/2013  
Presenter sends to Assistant Superintendent for Curriculum and Instruction Office.

Assistant Superintendent for Curriculum and Instruction [Signature] Date 1/6/14  
Send all copies to the Superintendent's Office.

**After Board Approved**  
Superintendent \_\_\_\_\_ Date \_\_\_\_\_  
Send all copies to the Initiator.

**Upon Completion of Presentation the Initiator will complete.**  
Comments on services \_\_\_\_\_  
Total due presenter \_\_\_\_\_ Approved for payment \_\_\_\_\_

- Initiator will distribute the copies:
- White – Business Office (payroll) for payment
  - Green – Human Resources – Place in Presenter's File
  - Canary – Staff Development Secretary
  - Pink – Initiator
  - Goldenrod - Presenter

**Contract For In-District Personnel Presentation**

Name of Presenter Marjorie Gullstrand  
Date(s) of Presentation March 19, 2014, now day, April 5, 2014  
Presentation Title Borrowing e Books  
Purpose of Presentation Spring into Technology  
Total Time Required for Presentation 75 min  
Presentation Facility High School - South  
Maximum Number of Participants \_\_\_\_\_  
Total Estimated Cost of Proposed Presentation \$ 137.50  
Budget Account Number to be Charged 10-2271-120-000-30-00-04  
Audio/Visual Equipment Needed \_\_\_\_\_

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.

If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the presenter.

Initiator Signature B<sup>L</sup> Date 1/6/14  
Initiator sends to Presenter to sign.

Presenter Signature marjorie Gullstrand Date 12/20/14  
Presenter sends to Assistant Superintendent for Curriculum and Instruction Office.

Assistant Superintendent for Curriculum and Instruction [Signature] Date 1/6/14  
Send all copies to the Superintendent's Office.

**After Board Approved**

Superintendent \_\_\_\_\_ Date \_\_\_\_\_  
Send all copies to the Initiator.

**Upon Completion of Presentation the Initiator will complete.**

Comments on services \_\_\_\_\_

Total due presenter \_\_\_\_\_ Approved for payment \_\_\_\_\_

Initiator will distribute the copies:

- White – Business Office (payroll) for payment
- Green – Human Resources – Place in Presenter's File
- Canary – Staff Development Secretary
- Pink – Initiator
- Goldenrod - Presenter

JAN 09 2014

## REQUEST FOR CONSULTANT/CONTRACTED SERVICES

### 1. Initiator: Complete this section.

Name of Consultant: Deborah Harris # 9 0 1 7 7  
Address: 2134 Steele Rd., Bushkill, PA 18324  
Function or purpose of service (be specific): PA Core English Language Arts curriculum alignment and assessments  
Location of service: Board Room, Administration  
Time period - from Feb 19, 2014 to: \_\_\_\_\_  
(begin date) (end date)  
3 days @ \$ 250.00 = \$ 750.00 plus expenses?  
Total days/hours/other daily/hourly/other rate ABG Total Contract GRANT  yes  no  
Charge to Account Number: 10 - 2271 - 300 - 220 - 10 - 00 - 91  
Signatures — Initiator: Irene Duggis Date: 1 / 6 / 14

### 2. Consultant/Contractor: Complete this section, return all copies along with a completed W-9 form to the office of the Assistant Superintendent for Curriculum.

I agree to satisfactorily complete the function noted above according to the criteria stipulated above. I understand that work not completed by the completion date will not be paid for under this agreement. Should circumstances occur beyond the control of the district/contractor which prevents the service from taking place, the district is not obligated to pay the consultant/contractor.

Deborah J. Harris Consultant/Contractor Signature Federal ID# or Social Security # \_\_\_\_\_ Date 01 / 08 / 14

NOTE: Upon completion of service send an Invoice to the Business Office for payment.

### STEPS NUMBERS 1 and 2 MUST BE COMPLETED BEFORE PROCEEDING TO 3 - 5.

3. Assistant Superintendent for Curriculum: Irene Duggis Date: 1 / 19 / 14

4. APPROVALS: Board of Education — Date: \_\_\_ / \_\_\_ / \_\_\_ Purchase Order # \_\_\_\_\_  
Superintendent: \_\_\_\_\_ Date: \_\_\_ / \_\_\_ / \_\_\_

### 5. Initiator:

Comments on Services: \_\_\_\_\_

The Business Office is hereby authorized to pay \$ \_\_\_\_\_ for services rendered.

Initiator: \_\_\_\_\_ Date: \_\_\_ / \_\_\_ / \_\_\_

Contract For In-District Personnel Presentation

Name of Presenter Scott Hrasko

Date(s) of Presentation March 29, 2014 snowday April 5, 2014

Presentation Title Junior Great Books

Purpose of Presentation Spring into Technology

Total Time Required for Presentation 2.5 hrs

Presentation Facility High School - South

Maximum Number of Participants \_\_\_\_\_

Total Estimated Cost of Proposed Presentation \$ 200.00

Budget Account Number to be Charged 10-2271-120-000-10-004

Audio/Visual Equipment Needed \_\_\_\_\_

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.

If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the presenter.

Initiator Signature B<sup>2</sup> Date 1/6/14

Initiator sends to Presenter to sign.

Presenter Signature SR [Signature] Date 12/26/13

Presenter sends to Assistant Superintendent for Curriculum and Instruction Office.

Assistant Superintendent for Curriculum and Instruction [Signature] Date 1/6/14  
Send all copies to the Superintendent's Office.

After Board Approved

Superintendent \_\_\_\_\_ Date \_\_\_\_\_  
Send all copies to the Initiator.

Upon Completion of Presentation the Initiator will complete.

Comments on services \_\_\_\_\_

Total due presenter \_\_\_\_\_ Approved for payment \_\_\_\_\_

Initiator will distribute the copies:

- White – Business Office (payroll) for payment
- Green – Human Resources – Place in Presenter's File
- Canary – Staff Development Secretary
- Pink – Initiator
- Goldenrod - Presenter

**Contract For In-District Personnel Presentation**

Name of Presenter Scott Hnasko  
Date(s) of Presentation March 29, 2014 snow day April 5, 2014  
Presentation Title Tracts of Writing  
Purpose of Presentation Spring into Technology  
Total Time Required for Presentation 2.5 hrs.  
Presentation Facility High School - South  
Maximum Number of Participants \_\_\_\_\_  
Total Estimated Cost of Proposed Presentation \$200.00.  
Budget Account Number to be Charged 10-2271-120-000-10-00-04  
Audio/Visual Equipment Needed \_\_\_\_\_

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.

If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the presenter.

Initiator Signature B<sup>2</sup> Date 1/6/14  
Initiator sends to Presenter to sign.

Presenter Signature BR Hnasko Date 12/20/13  
Presenter sends to Assistant Superintendent for Curriculum and Instruction Office.

Assistant Superintendent for Curriculum and Instruction [Signature] Date 1/6/14  
Send all copies to the Superintendent's Office.

**After Board Approved**

Superintendent \_\_\_\_\_ Date \_\_\_\_\_  
Send all copies to the Initiator.

**Upon Completion of Presentation the Initiator will complete.**

Comments on services \_\_\_\_\_

Total due presenter \_\_\_\_\_ Approved for payment \_\_\_\_\_

Initiator will distribute the copies:

- White – Business Office (payroll) for payment
- Green – Human Resources – Place in Presenter's File
- Canary – Staff Development Secretary
- Pink – Initiator
- Goldenrod - Presenter



✓

**East Stroudsburg Area School District**  
Phone: (570) 424-8500 – Fax (570) 421-4968

**Contract For In-District Personnel Presentation**

Name of Presenter BROOKE K. LANGAN  
Date(s) of Presentation 3/29/14 (SNOW DAY - 4/5/13)  
Presentation Title SPRING INTO TECHNOLOGY  
Purpose of Presentation PROF. DEVELOPMENT  
Total Time Required for Presentation 9 HLS  
Presentation Facility ES. HIGH SCHOOL SOUTH  
Maximum Number of Participants 200+  
Total Estimated Cost of Proposed Presentation 350.00  
Budget Account Number to be Charged 10-2271-120-000-30-00-04  
Audio/Visual Equipment Needed \_\_\_\_\_

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.

If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the presenter.

Initiator Signature B<sup>2</sup> Date 1/6/14  
Initiator sends to Presenter to sign.

Presenter Signature Brooke K Langan Date 12-20-13  
Presenter sends to Assistant Superintendent for Curriculum and Instruction Office.

Assistant Superintendent for Curriculum and Instruction [Signature] Date 1/6/14  
Send all copies to the Superintendent's Office.

**After Board Approved**

Superintendent \_\_\_\_\_ Date \_\_\_\_\_  
Send all copies to the Initiator.

**Upon Completion of Presentation the Initiator will complete.**

Comments on services \_\_\_\_\_

Total due presenter \_\_\_\_\_ Approved for payment \_\_\_\_\_

Initiator will distribute the copies:

- White – Business Office (payroll) for payment
- Green – Human Resources – Place in Presenter's File
- Canary – Staff Development Secretary
- Pink – Initiator
- Goldenrod - Presenter

**Contract For In-District Personnel Presentation**

Name of Presenter DONNA LEIGHT  
Date(s) of Presentation MARCH 29, 2014 (SNOW DAY) APRIL 5, 2014  
Presentation Title THE DOOR SCENE PART: EFFECTIVE MOVIE MAKING IN THE CLASSROOM  
Purpose of Presentation SPRING INTO TECHNOLOGY  
Total Time Required for Presentation 2.5 hrs  
Presentation Facility High School - South  
Maximum Number of Participants \_\_\_\_\_  
Total Estimated Cost of Proposed Presentation \$200.00  
Budget Account Number to be Charged 10-2271-120-000-30-00-04  
Audio/Visual Equipment Needed \_\_\_\_\_

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.

If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the presenter.

Initiator Signature B<sup>2</sup> Date 1/6/13  
Initiator sends to Presenter to sign.

Presenter Signature Donna Leight Date 12-20-13  
Presenter sends to Assistant Superintendent for Curriculum and Instruction Office.

Assistant Superintendent for Curriculum and Instruction [Signature] Date 1/6/14  
Send all copies to the Superintendent's Office.

**After Board Approved**

Superintendent \_\_\_\_\_ Date \_\_\_\_\_  
Send all copies to the Initiator.

**Upon Completion of Presentation the Initiator will complete.**

Comments on services \_\_\_\_\_

Total due presenter \_\_\_\_\_ Approved for payment \_\_\_\_\_

Initiator will distribute the copies:

- White – Business Office (payroll) for payment
- Green – Human Resources – Place in Presenter's File
- Canary – Staff Development Secretary
- Pink – Initiator
- Goldenrod - Presenter

**Contract For In-District Personnel Presentation**

Name of Presenter Gary Mac Mahon: co-presenting  
Date(s) of Presentation March 29, 2014 snow day April 5, 2014  
Presentation Title Chrome Apps.  
Purpose of Presentation Spring into Technology  
Total Time Required for Presentation 75 mins x .5 = 37.5 mins  
Presentation Facility High School - South.  
Maximum Number of Participants \_\_\_\_\_  
Total Estimated Cost of Proposed Presentation \$68.75 (\$137.<sup>00</sup> x .5)  
Budget Account Number to be Charged 10-2271-120-000-30-00-04  
Audio/Visual Equipment Needed \_\_\_\_\_

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.

If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the presenter.

Initiator Signature B<sup>2</sup> Date 1/6/14  
Initiator sends to Presenter to sign.

Presenter Signature Gary Mac Mahon Date 12/19/13  
Presenter sends to Assistant Superintendent for Curriculum and Instruction Office.

Assistant Superintendent for Curriculum and Instruction [Signature] Date 1/6/14  
Send all copies to the Superintendent's Office.

**After Board Approved**

Superintendent \_\_\_\_\_ Date \_\_\_\_\_  
Send all copies to the Initiator.

**Upon Completion of Presentation the Initiator will complete.**

Comments on services \_\_\_\_\_

Total due presenter \_\_\_\_\_ Approved for payment \_\_\_\_\_

Initiator will distribute the copies:

- White – Business Office (payroll) for payment
- Green – Human Resources – Place in Presenter's File
- Canary – Staff Development Secretary
- Pink – Initiator
- Goldenrod - Presenter

✓  
**East Stroudsburg Area School District**  
Phone: (570) 424-8500 – Fax (570) 421-4968

**Contract For In-District Personnel Presentation**

Name of Presenter Gary MacMahon  
Date(s) of Presentation March 29, 2014 snow day April 5, 2014  
Presentation Title Digital Portfolios  
Purpose of Presentation Spring into Technology  
Total Time Required for Presentation 2.5 hrs  
Presentation Facility High School - South  
Maximum Number of Participants \_\_\_\_\_  
Total Estimated Cost of Proposed Presentation \$200.00  
Budget Account Number to be Charged 10-2271-120-000-30-00-04  
Audio/Visual Equipment Needed \_\_\_\_\_

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.

If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the presenter.

Initiator Signature B<sup>2</sup> Date 1/6/14  
Initiator sends to Presenter to sign.

Presenter Signature Gary MacMahon Date 12/19/13  
Presenter sends to Assistant Superintendent for Curriculum and Instruction Office.

Assistant Superintendent for Curriculum and Instruction [Signature] Date 1/6/14  
Send all copies to the Superintendent's Office.

**After Board Approved**

Superintendent \_\_\_\_\_ Date \_\_\_\_\_  
Send all copies to the Initiator.

**Upon Completion of Presentation the Initiator will complete.**

Comments on services \_\_\_\_\_

Total due presenter \_\_\_\_\_ Approved for payment \_\_\_\_\_

Initiator will distribute the copies:

- White – Business Office (payroll) for payment
- Green – Human Resources – Place in Presenter's File
- Canary – Staff Development Secretary
- Pink – Initiator
- Goldenrod - Presenter

**Contract For In-District Personnel Presentation**

Name of Presenter JOSEPH P. MARTIN

Date(s) of Presentation MARCH 29, 2014 SNOW DAY APRIL 5, 2014

Presentation Title SPRING INTO TECHNOLOGY

Purpose of Presentation PROFESSIONAL DEVELOPMENT

Total Time Required for Presentation 9 HRS

Presentation Facility EHS

Maximum Number of Participants 200+

Total Estimated Cost of Proposed Presentation 350.00

Budget Account Number to be Charged 10-2271-120-000-30-00-04

Audio/Visual Equipment Needed \_\_\_\_\_

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.

If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the presenter.

Initiator Signature B<sup>2</sup> Date 1/6/14  
Initiator sends to Presenter to sign.

Presenter Signature Joseph P. Martin Date 12-20-13  
Presenter sends to Assistant Superintendent for Curriculum and Instruction Office.

Assistant Superintendent for Curriculum and Instruction Aimee D. [Signature] Date 1/6/14  
Send all copies to the Superintendent's Office.

**After Board Approved**

Superintendent \_\_\_\_\_ Date \_\_\_\_\_  
Send all copies to the Initiator.

**Upon Completion of Presentation the Initiator will complete.**

Comments on services \_\_\_\_\_

Total due presenter \_\_\_\_\_ Approved for payment \_\_\_\_\_

Initiator will distribute the copies:

- White – Business Office (payroll) for payment
- Green – Human Resources – Place in Presenter's File
- Canary – Staff Development Secretary
- Pink – Initiator
- Goldenrod - Presenter

DEC 18 2013

**REQUEST FOR CONSULTANT/CONTRACTED SERVICES**

**1. Initiator: Complete this section.**

Name of Consultant: Brian McNulty # \_\_\_\_\_  
 Address: 3405 E. B Longview Ave, Apt 2, Bloomington IN  
 Function or purpose of service (be specific): drum line assistance 47408  
during summer band camp  
 Location of service: ES HS-South  
 Time period - from August 5, 2013 to: August 16, 2013  
 (begin date) (end date)  
12.5 hours @ \$ 20.- = \$ 250.- plus expenses?  
 Total days/hours/other daily/hourly/other rate Total Contract  yes  no  
 Charge to Account Number: 10 - 3200 - 300 - 000 - 30 - 31 - 44  
 Signatures — Initiator: Katya N. Clopp Date: 11/22/13

**2. Consultant/Contractor: Complete this section, return all copies along with a completed W-9 form to the office of the Assistant Superintendent for Curriculum.**

*I agree to satisfactorily complete the function noted above according to the criteria stipulated above. I understand that work not completed by the completion date will not be paid for under this agreement. Should circumstances occur beyond the control of the district/contractor which prevents the service from taking place, the district is not obligated to pay the consultant/contractor.*

Brian McNulty Federal ID# or Social Security # \_\_\_\_\_ Date \_\_\_\_\_  
 Consultant/Contractor Signature

**NOTE: Upon completion of service send an Invoice to the Business Office for payment.**

**STEPS NUMBERS 1 and 2 MUST BE COMPLETED BEFORE PROCEEDING TO 3 - 5.**

3. Assistant Superintendent for Curriculum: [Signature] Date: 12/18/13

4. APPROVALS: Board of Education — Date: \_\_\_/\_\_\_/\_\_\_ Purchase Order # \_\_\_\_\_  
 Superintendent: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

**5. Initiator:**

Comments on Services: \_\_\_\_\_

The Business Office is hereby authorized to pay \$ \_\_\_\_\_ for services rendered.

Initiator: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

*The East Stroudsburg Area School District provides equal opportunity in all of its educational programs, activities and employment. In compliance with Title VI, Title IX and Section 504, no person will be subject to discrimination based on age, race, color, gender, religion, national origin, creed, handicap or marital status.* 113

**Contract For In-District Personnel Presentation**

Name of Presenter Carrie Panepinto  
Date(s) of Presentation March 29, 2014 snowday April 5, 2014  
Presentation Title Active Inspire  
Purpose of Presentation Spring into Technology  
Total Time Required for Presentation 2.5 hrs  
Presentation Facility High School - South  
Maximum Number of Participants \_\_\_\_\_  
Total Estimated Cost of Proposed Presentation \$ 200.00  
Budget Account Number to be Charged 10-2271-120-000-32-00-04  
Audio/Visual Equipment Needed \_\_\_\_\_

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.

If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the presenter.

Initiator Signature B<sup>2</sup> Date 1/6/14  
Initiator sends to Presenter to sign.

Presenter Signature Panepinto Date 12/20/13  
Presenter sends to Assistant Superintendent for Curriculum and Instruction Office.

Assistant Superintendent for Curriculum and Instruction [Signature] Date 1/6/14  
Send all copies to the Superintendent's Office.

**After Board Approved**

Superintendent \_\_\_\_\_ Date \_\_\_\_\_  
Send all copies to the Initiator.

**Upon Completion of Presentation the Initiator will complete.**

Comments on services \_\_\_\_\_

Total due presenter \_\_\_\_\_ Approved for payment \_\_\_\_\_

Initiator will distribute the copies:

- White – Business Office (payroll) for payment
- Green – Human Resources – Place in Presenter's File
- Canary – Staff Development Secretary
- Pink – Initiator
- Goldenrod - Presenter

**Contract For In-District Personnel Presentation**

Name of Presenter Cindy Pellington & Co-presenting  
Date(s) of Presentation March 29, 2014 snow day April 5, 2014  
Presentation Title Outdoor Classroom  
Purpose of Presentation Spring into Technology  
Total Time Required for Presentation 75 mins (1/2 = 37.5 mins)  
Presentation Facility High School - South  
Maximum Number of Participants \_\_\_\_\_  
Total Estimated Cost of Proposed Presentation \$ 137.50 (1/2 = \$68.75)  
Budget Account Number to be Charged 10-2271-120-000-30-00-04  
Audio/Visual Equipment Needed \_\_\_\_\_

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.

If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the presenter.

Initiator Signature B<sup>2</sup> Date 1/6/14  
Initiator sends to Presenter to sign.

Presenter Signature Cynthia Pellington Date 12/20/13  
Presenter sends to Assistant Superintendent for Curriculum and Instruction Office.

Assistant Superintendent for Curriculum and Instruction [Signature] Date 1/6/14  
Send all copies to the Superintendent's Office.

**After Board Approved**

Superintendent \_\_\_\_\_ Date \_\_\_\_\_  
Send all copies to the Initiator.

**Upon Completion of Presentation the Initiator will complete.**

Comments on services \_\_\_\_\_

Total due presenter \_\_\_\_\_ Approved for payment \_\_\_\_\_

Initiator will distribute the copies:

- White - Business Office (payroll) for payment
- Green - Human Resources - Place in Presenter's File
- Canary - Staff Development Secretary
- Pink - Initiator
- Goldenrod - Presenter



**Contract For In-District Personnel Presentation**

Name of Presenter Cindy Pellington  
Date(s) of Presentation March 29, 2014 snow day April 5, 2014  
Presentation Title CPS  
Purpose of Presentation Spring into Technology  
Total Time Required for Presentation 2.5 hrs.  
Presentation Facility High School - South  
Maximum Number of Participants \_\_\_\_\_  
Total Estimated Cost of Proposed Presentation \$200.00  
Budget Account Number to be Charged 10-2271-120-000-30-00-04  
Audio/Visual Equipment Needed \_\_\_\_\_

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.

If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the presenter.

Initiator Signature B<sup>2</sup> Date 1/6/14  
Initiator sends to Presenter to sign.

Presenter Signature Cynthia S. Pellyton Date 12/20/13  
Presenter sends to Assistant Superintendent for Curriculum and Instruction Office.

Assistant Superintendent for Curriculum and Instruction [Signature] Date 1/6/14  
Send all copies to the Superintendent's Office.

**After Board Approved**

Superintendent \_\_\_\_\_ Date \_\_\_\_\_  
Send all copies to the Initiator.

**Upon Completion of Presentation the Initiator will complete.**

Comments on services \_\_\_\_\_

Total due presenter \_\_\_\_\_ Approved for payment \_\_\_\_\_

Initiator will distribute the copies:

- White – Business Office (payroll) for payment
- Green – Human Resources – Place in Presenter's File
- Canary – Staff Development Secretary
- Pink – Initiator
- Goldenrod - Presenter

**Contract For In-District Personnel Presentation**

Name of Presenter Amy Polmoenter  
Date(s) of Presentation March 29, 2014 saturday April 5, 2014  
Presentation Title Green Screening  
Purpose of Presentation Spring into Technology  
Total Time Required for Presentation 2.5 hrs.  
Presentation Facility High School - South  
Maximum Number of Participants \_\_\_\_\_  
Total Estimated Cost of Proposed Presentation \$200.00  
Budget Account Number to be Charged 10-2271-120-000-30-00-04  
Audio/Visual Equipment Needed \_\_\_\_\_

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.

If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the presenter.

Initiator Signature B<sup>L</sup> Date 1/6/14  
Initiator sends to Presenter to sign.

Presenter Signature Amy Polmoenter Date December 20, 13  
Presenter sends to Assistant Superintendent for Curriculum and Instruction Office.

Assistant Superintendent for Curriculum and Instruction [Signature] Date 1/6/14  
Send all copies to the Superintendent's Office.

**After Board Approved**

Superintendent \_\_\_\_\_ Date \_\_\_\_\_  
Send all copies to the Initiator.

**Upon Completion of Presentation the Initiator will complete.**

Comments on services \_\_\_\_\_

Total due presenter \_\_\_\_\_ Approved for payment \_\_\_\_\_

Initiator will distribute the copies:

- White – Business Office (payroll) for payment
- Green – Human Resources – Place in Presenter's File
- Canary – Staff Development Secretary
- Pink – Initiator
- Goldenrod - Presenter

title III  
Grant

East Stroudsburg Area School District  
Phone: (570) 424-8500 - Fax (570) 421-4968

ESL  
JAN 16 2014

Contract For In-District Personnel Presentation

Name of Presenter Janice Rodriguez

Date(s) of Presentation Feb. 3, 10, 24 Apr. 7, 14, 28  
Mar. 3, 10, 17, 24, 31 May 5, 12

Presentation Title Adult ESL Class - Parent Academies

Purpose of Presentation ESL Outreach to aid parents + extended family

Total Time Required for Presentation 26 hrs. of instruction + 13 hrs. planning  
in R, W, S + L skills

Presentation Facility Resica Elementary School

Maximum Number of Participants 25

Total Estimated Cost of Proposed Presentation 26 hrs. - instruction x 28.28 = \$735.28  
13 hrs. - planning x 28.28 = 367.64  
1102.92

Budget Account Number to be Charged 10-3300-120-440-00-00-97

Audio/Visual Equipment Needed a whiteboard + computers

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.

If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the presenter.

Initiator Signature [Signature] Date 1/16/14  
Initiator sends to Presenter to sign.

Presenter Signature [Signature] Date 1/13/14  
Presenter sends to Assistant Superintendent for Curriculum and Instruction Office.

Assistant Superintendent for Curriculum and Instruction [Signature] Date 1/13/14  
Send all copies to the Superintendent's Office.

After Board Approved

Superintendent \_\_\_\_\_ Date \_\_\_\_\_  
Send all copies to the Initiator.

Upon Completion of Presentation the Initiator will complete.

Comments on services \_\_\_\_\_

Total due presenter \_\_\_\_\_ Approved for payment \_\_\_\_\_

Initiator will distribute the copies:

- White - Business Office (payroll) for payment
- Green - Human Resources - Place in Presenter's File
- Canary - Staff Development Secretary
- Pink - Initiator
- Goldenrod - Presenter

# Saoco Entertainment

## DJ PERFORMANCE CONTRACT

This AGREEMENT (hereinafter referred to as the "Agreement") is made effective this 16 day of JAN., 2014 by and between, Karen Kirschbaum located at F.S. Th. S. Smith (hereinafter referred to as the "Purchaser") and **DAVID PABON - SAOCO ENTERTAINMENT** (hereinafter referred to as the "Talent").

### WITNESSETH:

In consideration of the respective covenants contained herein, the parties hereto, intending to legally bind hereby, agree as follows:

- 1. Performance.** The entertainment to be provided by Talent is generally described as the playback of musical recordings through sound equipment with occasional "DJ narration (hereinafter referred to as the "Performance").
- 2. Venue.** The place of the performance is located at: Adventure Aquarium (hereinafter referred to as the "Venue").
- 3. Date and Time of the Performance.** The date of the Performance shall be on SAT MAY 17 2014 and the time of the Performance shall be 5 ( ) Hours, from 6 to 11.
- 4. Agreement to Perform:** Talent agrees to provide the Performance in accordance with the terms of this Agreement and any addendums or riders hereto.
- 5. Talent Fee:** Purchaser agrees to pay Talent a flat fee of Eight Hundred Dollars (\$ 800.00) for the Performance. Talent fee shall be paid in cash, money order or cashier's check, made payable to: **David Pabon**. An initial 50% deposit is due upon execution of this contract. The remaining 50% payment must be made prior to Performance. Deposits are made to save the specific date of the event once-date is saved deposits are **Non Refundable**. Any OT requested from the purchaser shall have to be spoken and agreed with talent from the beginning of event. Overtime is (\$200.00) an hour.

6. **Excuse of Obligations.** Talent shall be excused from their obligations hereunder in the event of proven sickness, accident, riot, strike, epidemic, act of God or any other legitimate condition or occurrence beyond their respective control. In the event of any such illness Saoco Entertainment will still be able to perform they're duties with the rest of the personnel from beginning to the end of the event.
7. **Parking.** Purchaser agrees to provide two (2) secure parking spaces for Talent's vehicles for a period commencing two (2) hours prior to the performance and continuing for one (1) hour following the performance.
8. **Security.** Purchaser shall provide adequate security for the Talent and their property before, during and after the Performance. Purchaser agrees to indemnify and hold harmless Talent from any liability, which might occur as a result to a breach of any security with respect to the occasion or damages to the premises where the services of Talent are to be performed. Purchaser further agrees to pay and reimburse Talent for any damage which may occur to Talent's equipment due to the actions of the Purchaser or Purchaser's guests at the occasion. Purchaser is responsible for the conduct of their guests. Talent will not tolerate verbally or physically abusive behavior. If Purchaser is unable to control the conduct of their guest, resulting in an unacceptable degree of misconduct, or if the conduct of any of their guests damages the equipment of Talent, it will result in the early or immediate departure of the Talent. The Purchaser understands that in such an event, no refunds will be granted and full payment is expected.
9. **Special Request Policy.** The Purchaser may submit a list of requested songs, but there is **No guarantee** the Talent will have the songs available. Any "**must-play**" music must be provided by the Purchaser on CD format, clearly labeled.
10. **Sound and Lighting.** The Talent shall furnish all sound and lighting equipment, microphone, power strips necessary for the Performance. Purchaser agrees to provide access to at least two grounded wall plugs. The Talent agrees to provide all personnel required to assist the setup for and conduct of the Performance and take down after the Performance.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

AGREED TO AND ACCEPTED:

By: Talent

X [Signature] 1-16-14  
(Date)

By: Purchaser

X Karen B. Hunt Karen Kirschner  
(Sign) (Print)  
1-16-14  
(Date)

\*NOTE: Any cancellation by the Purchaser will result in forfeit of deposit.  
The above signature confirms that the parties have read and approve each and all of the additional terms and conditions\*.

Contract For In-District Personnel Presentation

Name of Presenter Maureen G. Seidel  
Date(s) of Presentation March 29, 2014 Snow Day April 5, 2014  
Presentation Title Spring Into Technology  
Purpose of Presentation Professional Development  
Total Time Required for Presentation 9 hrs  
Presentation Facility EHS  
Maximum Number of Participants 200+  
Total Estimated Cost of Proposed Presentation 350<sup>00</sup>  
Budget Account Number to be Charged ~~305~~ 10-2271-120-000-30-00-04  
Audio/Visual Equipment Needed \_\_\_\_\_

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.

If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the presenter.

Initiator Signature B<sup>2</sup> Date 1/6/14  
Initiator sends to Presenter to sign.

Presenter Signature Maureen G. Seidel Date 12/20/13  
Presenter sends to Assistant Superintendent for Curriculum and Instruction Office.

Assistant Superintendent for Curriculum and Instruction [Signature] Date 1/6/14  
Send all copies to the Superintendent's Office.

After Board Approved

Superintendent \_\_\_\_\_ Date \_\_\_\_\_  
Send all copies to the Initiator.

Upon Completion of Presentation the Initiator will complete.

Comments on services \_\_\_\_\_

Total due presenter \_\_\_\_\_ Approved for payment \_\_\_\_\_

Initiator will distribute the copies:

- White – Business Office (payroll) for payment
- Green – Human Resources – Place in Presenter's File
- Canary – Staff Development Secretary
- Pink – Initiator
- Goldenrod - Presenter

**Contract For In-District Personnel Presentation**

Name of Presenter Linda Stein & co-presenting  
Date(s) of Presentation March 29, 2014 snowday April 5, 2014  
Presentation Title Outdoor Classroom  
Purpose of Presentation Spring into Technology  
Total Time Required for Presentation 75 mins (÷ 1/2 = 37.5 mins)  
Presentation Facility High School - South  
Maximum Number of Participants \_\_\_\_\_  
Total Estimated Cost of Proposed Presentation \$137.50 (÷ 1/2 = \$68.75)  
Budget Account Number to be Charged 10-2271-120-000-30-00-04  
Audio/Visual Equipment Needed \_\_\_\_\_

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.

If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the presenter.

Initiator Signature B<sup>2</sup> Date 1/6/14  
Initiator sends to Presenter to sign.

Presenter Signature Linda Stein Date 12/20/13  
Presenter sends to Assistant Superintendent for Curriculum and Instruction Office.

Assistant Superintendent for Curriculum and Instruction [Signature] Date 1/6/14  
Send all copies to the Superintendent's Office.

**After Board Approved**

Superintendent \_\_\_\_\_ Date \_\_\_\_\_  
Send all copies to the Initiator.

**Upon Completion of Presentation the Initiator will complete.**

Comments on services \_\_\_\_\_

Total due presenter \_\_\_\_\_ Approved for payment \_\_\_\_\_

Initiator will distribute the copies:

- White – Business Office (payroll) for payment
- Green – Human Resources – Place in Presenter's File
- Canary – Staff Development Secretary
- Pink – Initiator
- Goldenrod - Presenter



**Contract For In-District Personnel Presentation**

Name of Presenter Stephanie Stricker  
Date(s) of Presentation March 29, 2014 Sunday April 5, 2014  
Presentation Title Online Student Response Systems  
Purpose of Presentation Spring into Technology  
Total Time Required for Presentation 75 mins.  
Presentation Facility High School - South  
Maximum Number of Participants \_\_\_\_\_  
Total Estimated Cost of Proposed Presentation \$137.50  
Budget Account Number to be Charged 10-2271-120-000-10-00-04.  
Audio/Visual Equipment Needed \_\_\_\_\_

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.

If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the presenter.

Initiator Signature B<sup>L</sup> Date 1/6/17  
Initiator sends to Presenter to sign.

Presenter Signature S. Stricker Date 12/20/13  
Presenter sends to Assistant Superintendent for Curriculum and Instruction Office.

Assistant Superintendent for Curriculum and Instruction [Signature] Date 1/6/14  
Send all copies to the Superintendent's Office.

After Board Approved  
Superintendent \_\_\_\_\_ Date \_\_\_\_\_  
Send all copies to the Initiator.

**Upon Completion of Presentation the Initiator will complete.**

Comments on services \_\_\_\_\_  
Total due presenter \_\_\_\_\_ Approved for payment \_\_\_\_\_

- Initiator will distribute the copies:
- White – Business Office (payroll) for payment
  - Green – Human Resources – Place in Presenter's File
  - Canary – Staff Development Secretary
  - Pink – Initiator
  - Goldenrod - Presenter



**Contract For In-District Personnel Presentation**

Name of Presenter Donald Toth  
Date(s) of Presentation March 29, 2014 snowday April 5, 2014  
Presentation Title School Wires  
Purpose of Presentation Spring into Technology  
Total Time Required for Presentation 1.5 hrs  
Presentation Facility High School - South  
Maximum Number of Participants \_\_\_\_\_  
Total Estimated Cost of Proposed Presentation \$ 200.00  
Budget Account Number to be Charged 10-2271-120-000-30-04  
Audio/Visual Equipment Needed \_\_\_\_\_

Attach supply requisitions for suggested materials. Purchase Orders will be Issued for approved items.

If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the presenter.

Initiator Signature B<sup>2</sup> Date 1/6/14  
Initiator sends to Presenter to sign.

Presenter Signature [Signature] Date 12/20  
Presenter sends to Assistant Superintendent for Curriculum and Instruction Office.

Assistant Superintendent for Curriculum and Instruction [Signature] Date 1/6/14  
Send all copies to the Superintendent's Office.

After Board Approved  
Superintendent \_\_\_\_\_ Date \_\_\_\_\_  
Send all copies to the Initiator.

**Upon Completion of Presentation the Initiator will complete.**

Comments on services \_\_\_\_\_  
Total due presenter \_\_\_\_\_ Approved for payment \_\_\_\_\_

- Initiator will distribute the copies:
- White - Business Office (payroll) for payment
  - Green - Human Resources - Place in Presenter's File
  - Canary - Staff Development Secretary
  - Pink - Initiator
  - Goldenrod - Presenter



**Contract For In-District Personnel Presentation**

Name of Presenter Billie Traushke  
Date(s) of Presentation March 29, 2014 snowday Apr. 15, 2014  
Presentation Title Digital Book Reports  
Purpose of Presentation Spring into Technology  
Total Time Required for Presentation 2.5 hrs.  
Presentation Facility High School - South  
Maximum Number of Participants \_\_\_\_\_  
Total Estimated Cost of Proposed Presentation \$200.00  
Budget Account Number to be Charged 10-2271-120-000-10-00-04  
Audio/Visual Equipment Needed \_\_\_\_\_

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.

If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the presenter.

Initiator Signature B<sup>2</sup> Date 1/6/14  
Initiator sends to Presenter to sign.

Presenter Signature Billie Traushke Date 12/20/13  
Presenter sends to Assistant Superintendent for Curriculum and Instruction Office.

Assistant Superintendent for Curriculum and Instruction [Signature] Date 1/6/14  
Send all copies to the Superintendent's Office.

After Board Approved  
Superintendent \_\_\_\_\_ Date \_\_\_\_\_  
Send all copies to the Initiator.

**Upon Completion of Presentation the Initiator will complete.**

Comments on services \_\_\_\_\_

Total due presenter \_\_\_\_\_ Approved for payment \_\_\_\_\_

- Initiator will distribute the copies:
- White – Business Office (payroll) for payment
  - Green – Human Resources – Place in Presenter's File
  - Canary – Staff Development Secretary
  - Pink – Initiator
  - Goldenrod - Presenter

**Contract For In-District Personnel Presentation**

Name of Presenter Trish Turner  
Date(s) of Presentation March 29, 2014 snowday April 5, 2014  
Presentation Title Blogging  
Purpose of Presentation Spring into Technology  
Total Time Required for Presentation 2.5 hrs  
Presentation Facility High School - South  
Maximum Number of Participants \_\_\_\_\_  
Total Estimated Cost of Proposed Presentation \$200.00  
Budget Account Number to be Charged 10-2271-120-000-30-00-04  
Audio/Visual Equipment Needed \_\_\_\_\_

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.

If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the presenter.

Initiator Signature B<sup>2</sup> Date 1/6/14  
Initiator sends to Presenter to sign.

Presenter Signature T. Turner Date 12/20/13  
Presenter sends to Assistant Superintendent for Curriculum and Instruction Office.

Assistant Superintendent for Curriculum and Instruction [Signature] Date 1/6/14  
Send all copies to the Superintendent's Office.

**After Board Approved**

Superintendent \_\_\_\_\_ Date \_\_\_\_\_  
Send all copies to the Initiator.

**Upon Completion of Presentation the Initiator will complete.**

Comments on services \_\_\_\_\_

Total due presenter \_\_\_\_\_ Approved for payment \_\_\_\_\_

Initiator will distribute the copies:

- White – Business Office (payroll) for payment
- Green – Human Resources – Place in Presenter's File
- Canary – Staff Development Secretary
- Pink – Initiator
- Goldenrod - Presenter

**Contract For In-District Personnel Presentation**

Name of Presenter LISA Vitulli  
Date(s) of Presentation MARCH 29, 2014 (SNOW DAY April 5, 2014)  
Presentation Title THE DOOR SCENE PART 2: EFFECTIVE MOBILE MAKING IN THE CLASSROOM  
Purpose of Presentation Spring into Technology  
Total Time Required for Presentation 2.5 hrs  
Presentation Facility High school - South  
Maximum Number of Participants \_\_\_\_\_  
Total Estimated Cost of Proposed Presentation \$200.00  
Budget Account Number to be Charged 10-2271-120-000-30-00-04  
Audio/Visual Equipment Needed \_\_\_\_\_

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.

If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the presenter.

Initiator Signature B<sup>2</sup> Date 1/6/14  
Initiator sends to Presenter to sign.

Presenter Signature Lisa Vitulli Date 12-20-13  
Presenter sends to Assistant Superintendent for Curriculum and Instruction Office.

Assistant Superintendent for Curriculum and Instruction [Signature] Date 1/6/14  
Send all copies to the Superintendent's Office.

**After Board Approved**

Superintendent \_\_\_\_\_ Date \_\_\_\_\_  
Send all copies to the Initiator.

**Upon Completion of Presentation the Initiator will complete.**

Comments on services \_\_\_\_\_

Total due presenter \_\_\_\_\_ Approved for payment \_\_\_\_\_

Initiator will distribute the copies:

- White – Business Office (payroll) for payment
- Green – Human Resources – Place in Presenter's File
- Canary – Staff Development Secretary
- Pink – Initiator
- Goldenrod - Presenter

**Contract For In-District Personnel Presentation**

Name of Presenter Will Vitullia co-presenting  
Date(s) of Presentation March 29, 2014 snow day April 5, 2014  
Presentation Title Chrome Apps  
Purpose of Presentation Spring into Technology  
Total Time Required for Presentation 75 mins x .5 = 37.5 mins  
Presentation Facility High School - South  
Maximum Number of Participants \_\_\_\_\_  
Total Estimated Cost of Proposed Presentation \$68.75 (\$137.50 x .5)  
Budget Account Number to be Charged 10-2271-120-000-30-00-04  
Audio/Visual Equipment Needed \_\_\_\_\_

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.

If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the presenter.

Initiator Signature B<sup>2</sup> Date 1/6/14  
Initiator sends to Presenter to sign.

Presenter Signature Will Vitullia Date 12/20/13  
Presenter sends to Assistant Superintendent for Curriculum and Instruction Office.

Assistant Superintendent for Curriculum and Instruction [Signature] Date 1/6/14  
Send all copies to the Superintendent's Office.

**After Board Approved**

Superintendent \_\_\_\_\_ Date \_\_\_\_\_  
Send all copies to the Initiator.

**Upon Completion of Presentation the Initiator will complete.**

Comments on services \_\_\_\_\_

Total due presenter \_\_\_\_\_ Approved for payment \_\_\_\_\_

Initiator will distribute the copies:

- White – Business Office (payroll) for payment
- Green – Human Resources – Place in Presenter's File
- Canary – Staff Development Secretary
- Pink – Initiator
- Goldenrod - Presenter



**Contract For In-District Personnel Presentation**

Name of Presenter Shawn Wescott  
Date(s) of Presentation 3/29/14 (Snow date 4/5/14)  
Presentation Title Spring Into Technology  
Purpose of Presentation Professional Development  
Total Time Required for Presentation 9 hours  
Presentation Facility H.S. South  
Maximum Number of Participants 200 +  
Total Estimated Cost of Proposed Presentation \$350<sup>00</sup>  
Budget Account Number to be Charged 10-2271-120-000-30-00-04  
Audio/Visual Equipment Needed \_\_\_\_\_

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.

If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the presenter.

Initiator Signature B<sup>2</sup> Date 1/6/14  
Initiator sends to Presenter to sign.

Presenter Signature Shawn Wescott Date 12/20/13  
Presenter sends to Assistant Superintendent for Curriculum and Instruction Office.

Assistant Superintendent for Curriculum and Instruction [Signature] Date 1/6/14  
Send all copies to the Superintendent's Office.

**After Board Approved**

Superintendent \_\_\_\_\_ Date \_\_\_\_\_  
Send all copies to the Initiator.

**Upon Completion of Presentation the Initiator will complete.**

Comments on services \_\_\_\_\_

Total due presenter \_\_\_\_\_ Approved for payment \_\_\_\_\_

Initiator will distribute the copies:

- White – Business Office (payroll) for payment
- Green – Human Resources – Place in Presenter's File
- Canary – Staff Development Secretary
- Pink – Initiator
- Goldenrod - Presenter

OEC 11/2013

**REQUEST FOR CONSULTANT/CONTRACTED SERVICES**

**1. Initiator: Complete this section.**

Name of Consultant: Nicole Whitney # \_\_\_\_\_

Address: 164 Grand Street East Stroudsburg, PA 18301

Function or purpose of service (be specific): Marching Band Staff  
of 2013 EBHS-S summer instruction

Location of service: EB HS-South

Time period - from July 2013 to: November 28, 2013  
(begin date) (end date)

NA @ \$ NA = \$ 600.00 plus expenses?  yes  no

Total days/hours/other \_\_\_\_\_ daily/hourly/other rate \_\_\_\_\_ Total Contract \_\_\_\_\_

Charge to Account Number: 10 - 3200 - 300 - 000 - 30 - 31 - 44

Signatures — Initiator: Kathy M. Cleary Date: 11/22/13

**2. Consultant/Contractor: Complete this section, return all copies along with a completed W-9 form to the office of the Assistant Superintendent for Curriculum.**

*I agree to satisfactorily complete the function noted above according to the criteria stipulated above. I understand that work not completed by the completion date will not be paid for under this agreement. Should circumstances occur beyond the control of the district/contractor which prevents the service from taking place, the district is not obligated to pay the consultant/contractor.*

Nicole Whitney \_\_\_\_\_ Date: 11/28/13  
 Consultant/Contractor Signature Federal ID# or Social Security # \_\_\_\_\_ Date

**NOTE: Upon completion of service send an Invoice to the Business Office for payment.**

**STEPS NUMBERS 1 and 2 MUST BE COMPLETED BEFORE PROCEEDING TO 3 - 5.**

3. Assistant Superintendent for Curriculum: \_\_\_\_\_ Date: 12/18/13

4. APPROVALS: Board of Education — Date: \_\_\_/\_\_\_/\_\_\_ Purchase Order # \_\_\_\_\_  
 Superintendent: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

5. Initiator:  
 Comments on Services: \_\_\_\_\_

The Business Office is hereby authorized to pay \$ \_\_\_\_\_ for services rendered.  
 Initiator: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

*The East Stroudsburg Area School District provides equal opportunity in all of its educational programs, activities and employment. In compliance with Title VI, Title IX and Section 504, no person will be subject to discrimination based on age, race, color, gender, religion, national origin, creed, handicap or marital status.*





K10  
Grant

**REQUEST FOR CONSULTANT/CONTRACTED SERVICES**

**1. Initiator: Complete this section.**

JAN 09 2014

Name of Consultant: Pocono Alliance # 12085  
 Address: 912 Main Street, Stroudsburg, PA 18360  
 Function or purpose of service (be specific): Partner in Early Childhood Keystones to Opportunity grant for Healthy Start screenings, BRIDGES program Head Start scholarship and data collection/management.  
 Location of service: Pocono Alliance and various screening locations  
 Time period - from February 1, 2014 (begin date) to August 31, 2014 (end date)  
 @ \$ Not to Exceed 19,000.00 plus expenses?  
 Total days/hours/other \_\_\_\_\_ daily/hourly/other rate \_\_\_\_\_ Total Contract  yes  no  
 Charge to Account Number: 10 - 1801 - 300 - 415 - 10 - 00 - 85  
 Signatures — Initiator: [Signature] Date: 12/19/13

**2. Consultant/Contractor: Complete this section, return all copies along with a completed W-9 form to the office of the Assistant Superintendent for Curriculum.**

*I agree to satisfactorily complete the function noted above according to the criteria stipulated above. I understand that work not completed by the completion date will not be paid for under this agreement. Should circumstances occur beyond the control of the district/contractor which prevents the service from taking place, the district is not obligated to pay the consultant/contractor.*

[Signature] Federal ID# or Social Security # 12 126 113  
 Consultant/Contractor Signature \_\_\_\_\_ Date \_\_\_\_\_

**NOTE: Upon completion of service send an Invoice to the Business Office for payment.**

**STEPS NUMBERS 1 and 2 MUST BE COMPLETED BEFORE PROCEEDING TO 3 - 5.**

3. Assistant Superintendent for Curriculum: [Signature] Date: 1/24/14

4. APPROVALS: Board of Education — Date: \_\_\_/\_\_\_/\_\_\_ Purchase Order # \_\_\_\_\_  
 Superintendent: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

5. Initiator:  
 Comments on Services: \_\_\_\_\_

The Business Office is hereby authorized to pay \$ \_\_\_\_\_ for services rendered.  
 Initiator: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

*The East Stroudsburg Area School District provides equal opportunity in all of its educational programs, activities and employment. In compliance with Title VI, Title IX and Section 504, no person will be subject to discrimination based on age, race, color, gender, religion, national origin, creed, handicap or marital status.* 133

Print Trip Report

**Trip ID 4215**

**Booked By**

**Booked By** peters, Karen  
**Email** karen-peters@esasd.net  
**Phone** 570-424-8500

**Pager**  
**Cellular** 570-856-1613

**Booking Details**

**Trip Name** DECA State Competition @ Hershey Lodge  
**Status** Approved  
**Trip State** Inactive  
**Created Date** 12/20/2013 8:50:00 AM

**Location** ES High School-South  
**Organization** High School South  
**Trip Destination** Hershey Lodge Hershey PA  
**Trip Type** Round Trip

**Trip Package**

**Trip Departure Date Time** 2/25/2014 3:00:00 PM

**Trip Return Date Time** 2/28/2014 3:30:00 PM

**Driver Departure Time**

**Driver Return Time**

**Participant Drop Off Time**

**Participant Pick Up Time**

**Destination Arrival Date Time**

**Destination Departure Date Time**

**Driver Start Location**

**Driver End Location**

**Participant Drop Off Location**

**Participant Pick Up Location**

**Estimated Round Trip Mileage** 0

**Trip Contact**

**Name** Peters, Karen  
**Email** karen-peters@esasd.net  
**Phone** 570-856-1613

**Pager**  
**Cellular** 570-856-1613

**Attendees**

**Faculty**

**Supervising Adults**

**Number of students** 40

**Cost per student** \$0.00

**Number of adults** 0

**Cost per adult** \$0.00

**Totals Attendees** 40

**Categorization**

**Budget Code**

**Budget Code Description**

**Recommended Min Age** 0

**Recommended Max Age** 0

**Educational Objective** Please Pick us up at the front lobby of the South High School.

**Notes**

**Special Needs and/or Trip Requirements** If I get phone of driver picking us up we can tell them where at the hotel to pick us up.

**Trip Requirements**

**Driving Directions**

**Required Services**

**Transportation Type** School Bus

**Trip ID 4275**

**Booked By**

**Booked By** Sanker, Rick

**Email** Donald-Sanker@esasd.net

**Phone** 2105

**Pager**

**Cellular**

**Booking Details**

**Trip Name** HS South

**Status** Approved

**Trip State** Inactive

**Created Date** 1/15/2014 4:01:00 PM

**Location** ES High School-South

**Organization** High School South

**Trip Destination** Harrisburg Hilton and Towers

**Trip Type** Round Trip

**Trip Package**

**Trip Departure Date Time** 3/14/2014 8:00:00 AM

**Trip Return Date Time** 3/16/2014 12:15:00 PM

**Driver Departure Time**

**Driver Return Time**

**Participant Drop Off Time**

**Participant Pick Up Time**

**Destination Arrival Date Time**

**Destination Departure Date Time**

**Driver Start Location**

**Driver End Location**

**Participant Drop Off Location**

**Participant Pick Up Location**

**Estimated Round Trip Mileage** 0

**Trip Contact**

**Name** Sanker, Rick

**Email** Donald-Sanker@esasd.net

**Phone** 2105

**Pager**

**Cellular** 412-303-0513

**Attendees**

**Faculty** Rick Sanker

**Supervising Adults** Tom Bordignon

**Number of students** 28

**Cost per student** \$120.00

**Number of adults** 3

**Cost per adult** \$0.00

**Totals Attendees** 31

**Categorization**

**Budget Code**

**Budget Code Description**

**Recommended Min Age** 0

**Recommended Max Age** 0

**Educational Objective** Service learning, social development, and competition. Students will learn to grow and further Key Club service

**Notes**

**Special Needs and/or Trip Requirements** We will stop for breakfast on the way down. And Lunch on the way back.

**Driving Directions**

**Required Services**

**Transportation Type** School Bus

Dispatch Order #: \_\_\_\_\_

RECEIVED  
JAN 13 2014

BY: \_\_\_\_\_

EAST STROUDSBURG AREA SCHOOL DISTRICT

FIELD TRIP REQUEST FORM

Please Check One:  
 Regular Day Trip  
 Extended Day Trip  
 Overnight Trip

Board

The top section of this form is to be completed by the staff member seeking permission to make the trip. It should be submitted to the building principal for approval at least thirty (30) days prior to the desired day trip date or sixty (60) days prior to an overnight trip. Buses and trips will be approved on a first-come, first-served basis. All field trips made during regular school days should be scheduled between 8:30 A.M. and 1:45 P.M. Drivers will be assigned by the Transportation Office. Do not request specific drivers.

SCHOOL High School North GROUP TSA/Seabrook REQUESTOR Paul O'Donnell

DESTINATION Drexel University Philadelphia GRADE(S)/LEVEL(S) 9-12<sup>th</sup>

DIRECTIONS TO DESTINATION OBTAINED (Please check)  YES  NO

DATE 4-26-2014 PLACE OF DEPARTURE (Be Specific) High School North Lobby

NUMBER OF STUDENTS MAKING TRIP 20 NUMBER OF SCHOOL BUSES NEEDED 0

BUS ARRIVAL TIME (For pre-departure preparation) 5:00 am

BUS DEPARTURE TIME (After all pre-trip preparation is complete) 5:30 am

RETURN TIME (When bus(es) arrive back at school for other duties) 6:30 am

PURPOSE OF TRIP (Include relationship to present curriculum area being covered) 2014 Philadelphia SeaRoch Challenge (The Heist) STEM Competition  
Build and Design Underwater Remotely Operated Vehicles. Compete with other schools

NUMBER OF CHAPERONES REQUIRED (See Board Policy No. 121) 4 \* Schools

\* List must be submitted to the building principal at least two (2) weeks prior to the date of the trip.

PROJECTED COST OF TRIP:	# of Substitutes <u>0</u>	X # of Days <u>0</u>	= \$
<u>See Attachment</u>	Transportation Costs (as is applicable)		\$ <u>887.50</u>
	Admission/Registration Fees		\$ _____
	Miscellaneous (Please list)		\$ _____
	Grand Total		\$ <u>887.50</u>

PROCEDURAL PLAN/RAIN DATE IN CASE OF POSTPONEMENT/CANCELLATION: \_\_\_\_\_

SIGNATURE -- Staff Member Making Request [Signature] DATE 1-9-2014

SIGNATURE/APPROVAL -- Building Principal [Signature] DATE 1/10/14

SIGNATURE/APPROVAL -- Director of Athletics and Activities\* \_\_\_\_\_ DATE \_\_\_\_\_  
\* As is applicable

BUS AVAILABILITY -- Transportation Office \_\_\_\_\_ DATE \_\_\_\_\_

SIGNATURE -- Asst. Supt./Curriculum & Instruction [Signature] DATE 1/21/14

SIGNATURE -- Superintendent [Signature] DATE 1-21-14

**Please Check One:**  
 Regular Day Trip  
 ~~Extended Day Trip~~  
 Overnight Trip

*Board Approval*

JAN 10 2014



Dispatch Order #: \_\_\_\_\_

EAST STROUDSBURG AREA SCHOOL DISTRICT

FIELD TRIP REQUEST FORM

JAN 14 2014

The top section of this form is to be completed by the staff member seeking permission to make the trip. It should be submitted to the building principal for approval at least thirty (30) days prior to the desired day trip date or sixty (60) days prior to an overnight trip. Buses and trips will be approved on a first-come, first-served basis. All field trips made during regular school days should be scheduled between 8:30 A.M. and 1:45 P.M. Drivers will be assigned by the Transportation Office. Do not request specific drivers.

SCHOOL H.S. South GROUP Choir REQUESTOR LINDA Schaller

DESTINATION Chambersburg H.S. GRADE(S)/LEVEL(S) 9-12

DIRECTIONS TO DESTINATION OBTAINED (Please check)  YES  NO

DATE Feb. 13, 2014 PLACE OF DEPARTURE (Be Specific) H.S.S. Auditorium

NUMBER OF STUDENTS MAKING TRIP 6 NUMBER OF SCHOOL BUSES NEEDED N/A

BUS ARRIVAL TIME (For pre-departure preparation) ~~10:00 AM~~

BUS DEPARTURE TIME (After all pre-trip preparation is complete) ~~10:00 AM~~ one way

RETURN TIME (When bus(es) arrive back at school for other duties) ~~10:00 AM~~

PURPOSE OF TRIP (Include relationship to present curriculum area being covered) Region Chorus festival  
No Bus needed - Van rented

NUMBER OF CHAPERONES REQUIRED (See Board Policy No. 121) 1\*

\* List must be submitted to the building principal at least two (2) weeks prior to the date of the trip.

PROJECTED COST OF TRIP:	# of Substitutes <u>2</u> X # of Days <u>1</u> =	\$ <u>160.00</u>
	Transportation Costs (as is applicable)	\$ <del>160.00</del>
	Admission/Registration Fees	\$ _____
	Miscellaneous (Please list) <u>van + student fees</u>	\$ <u>400.</u>
	Grand Total	\$ <u>560.</u>

*Returned for Formal 121C @ 1/10/14*

PROCEDURAL PLAN/RAIN DATE IN CASE OF POSTPONEMENT/CANCELLATION: \_\_\_\_\_

SIGNATURE -- Staff Member Making Request Linda Schaller DATE 1/10/14

SIGNATURE/APPROVAL -- Building Principal [Signature] DATE 1/10/14

SIGNATURE/APPROVAL -- Director of Athletics and Activities\* \_\_\_\_\_ DATE \_\_\_\_\_

BUS AVAILABILITY -- Transportation Office \_\_\_\_\_ DATE \_\_\_\_\_

SIGNATURE -- Asst. Supt./Curriculum & Instruction [Signature] DATE 1/16/14

SIGNATURE -- Superintendent \_\_\_\_\_ DATE \_\_\_\_\_

# EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: LOCAL BOARD PROCEDURES

TITLE: NAME AND CLASSIFICATION

ADOPTED: August 19, 2002

REVISED: February 25, 2008  
January 27, 2014

001. NAME AND CLASSIFICATION	
SC 201	<p>Section 1. <u>Name</u></p> <p>The Board of School Directors shall be known officially as the Board of School Directors of East Stroudsburg Area School District, hereinafter sometimes referred to as the "Board".</p> <p>Section 2. <u>Composition</u></p> <p>East Stroudsburg Area School District is comprised of all lands that lie within the municipal boundaries of East Stroudsburg Borough, Lehman Township (Pike County), Middle Smithfield Township, Porter Township (Pike County), Price Township and Smithfield Township.</p> <p>Section 3. <u>Purpose</u></p> <p>East Stroudsburg Area School District is organized for the purpose of providing a program of public education to serve the needs of the students of the Commonwealth.</p> <p>Section 4. <u>Intermediate Unit</u></p> <p>East Stroudsburg Area School District is assigned to Colonial Intermediate Unit No. 20.</p> <p>Section 5. <u>Classification</u></p> <p>East Stroudsburg Area School District is classified as a school district of the second class.</p> <p>Section 6. <u>Address</u></p> <p>The official address of the Board of School Directors of East Stroudsburg Area School District shall be 50 Vine Street, East Stroudsburg, PA 18301-02980.</p>
Pa. Const. Art. III, Sec. 14 SC 501, 502, 503	
SC 951, 952	
SC 202	

**EAST  
STROUDSBURG  
AREA  
SCHOOL DISTRICT**

SECTION: LOCAL BOARD PROCEDURES

TITLE: ORGANIZATION

ADOPTED: August 19, 2002

REVISED: February 25, 2008  
April 21, 2008  
January 27, 2014

	<p style="text-align: center;">005. ORGANIZATION</p> <p>Section 1. <u>Organization Meeting</u></p> <p>SC 401 The Board shall meet and organize annually during the first week in December. Notice of the time and place of the organization meeting shall be given to all members of the Board members by mail at least five (5) days before the proposed meeting by the Board Secretary. The organization meeting shall be a regular meeting.</p> <p>Section 2. <u>Order</u></p> <p>SC 426 The organization meeting shall be called to order by the past president of the Board who shall preside over the election of a temporary President from among the hold-over members of the Board. The Board Secretary shall be secretary of the meeting. The certificates of the election or appointment of all new Board members shall be read, and a list of the legally elected or appointed and qualified Board members prepared by the Board Secretary.</p> <p>SC 402 The temporary president shall administer the following oath of office to such Board members as have not previously taken and subscribed the same:</p> <p style="padding-left: 40px;">"I do solemnly swear that I will support, obey, and defend the Constitution of the United States and the Constitution of this Commonwealth and that I will discharge the duties of my office with fidelity."</p> <p>Section 3. <u>Officers</u></p> <p>Election of officers shall be by a majority of those present and voting. Where no such majority is achieved on the first voice vote, a second voice vote shall be cast for the two candidates who received the greatest number of votes.</p> <p>a. The school directors shall annually, during the first week in December, elect from their members a President and Vice President who shall serve for one (1) year.</p>
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SC 427	b. The President of the Board shall preside at all meetings of the Board and shall have a vote on motions placed before the Board for action. S/He shall sign such documents on behalf of the Board as may require his/her signature. S/He shall represent the Board in deliberations with other boards, districts, or agencies, unless another member of the Board is so designated.
SC 428	c. The Vice-President shall perform the duties of the President in his/her absence.
SC 404	d. The school directors shall annually, during the month of May, elect a Treasurer who shall serve for one (1) year beginning the first day of July after such election. The Treasurer may be a corporation duly qualified and legally authorized to transact a fiduciary business in the Commonwealth, and shall not be a member of the Board.
SC 436, 438	e. The Treasurer shall not enter upon his/her duties until s/he has furnished bond in accordance with law and with the approval of the Board. The treasurer shall be compensated in such a manner and at a rate as the Board shall determine.
	f. The school directors shall, during the month of May in every fourth year, elect a Secretary who shall serve a term of four (4) years beginning the first day of July following such election, and shall not be a member of the Board.
	The Secretary or his/her designee shall:
SC 433	a. Perform all the specific duties of the secretary enumerated in the Pennsylvania State School Code. b. Prepare invoices and payrolls for approval and payment. c. Prepare all school orders for the signature of proper school officials. d. Keep accurate and complete records of the receipts, expenditures, inventories, insurance and capital assets. e. Receive and prepare for deposit all rentals, fees, and tuition monies paid to the school district. f. Make monthly reports on the financial condition of the district. g. Record the minutes of all Board meetings, and prepare and distribute duplicate copies to all Board members.

<p>SC 404, 405, 514</p>	<p>Vacancies in any office shall be filled by the school directors and such appointed officers shall serve for the remainder of the unexpired term.</p> <p>The same school director may not hold more than one (1) office of the Board. No commissioned officer or professional employee of the Board shall serve, temporarily or permanently, as an officer of the Board. Officers of the Board may be removed from office for incompetency, intemperance, neglect of duty, violation of the school laws of the Commonwealth, or other improper conduct, provided that the officer charged shall have been given due notice of the reasons therefor and an opportunity for a hearing and provided that said removal has been approved by the affirmative vote of a majority of the full number of school directors.</p> <p>Section 4. <u>Appointments</u></p> <p>The Board shall appoint:</p> <p>a. A tax collector, where a tax collector is not elected to collect taxes, or where there is a vacancy or where an elected tax collector refuses to qualify.</p> <p>b. School physician.</p> <p>c. School dentist.</p> <p>d. An independent auditor.</p> <p>e. Assistant Secretary.</p> <p>f. Delegates to a State convention or association of school directors.</p> <p>g. Such other assistants, clerks and employees as the Board deems proper.</p> <p>The Board may, at its discretion, appoint an attorney to perform desired legal services. The attorney shall serve at the Board's pleasure and be compensated at a mutually agreeable rate.</p> <p>Appointees of the Board may be removed for incompetency, intemperance, neglect of duty, violation of the school laws of the Commonwealth, or other improper conduct, provided that the appointee charged shall have been given due notice of the reasons therefor and an opportunity for a hearing and provided that said removal has been approved by the affirmative vote of a majority of the full number of school directors.</p>
<p>SC 683</p>	<p>a. A tax collector, where a tax collector is not elected to collect taxes, or where there is a vacancy or where an elected tax collector refuses to qualify.</p>
<p>SC 1410</p>	<p>b. School physician.</p>
<p>SC 1410</p>	<p>c. School dentist.</p>
<p>SC 406</p>	<p>d. An independent auditor.</p>
<p>SC 434</p>	<p>e. Assistant Secretary.</p>
<p>SC 516</p>	<p>f. Delegates to a State convention or association of school directors.</p>
<p>SC 406</p>	<p>g. Such other assistants, clerks and employees as the Board deems proper.</p>
<p>SC 324, 406</p>	<p>The Board may, at its discretion, appoint an attorney to perform desired legal services. The attorney shall serve at the Board's pleasure and be compensated at a mutually agreeable rate.</p>
<p>SC 514 Pol. 006</p>	<p>Appointees of the Board may be removed for incompetency, intemperance, neglect of duty, violation of the school laws of the Commonwealth, or other improper conduct, provided that the appointee charged shall have been given due notice of the reasons therefor and an opportunity for a hearing and provided that said removal has been approved by the affirmative vote of a majority of the full number of school directors.</p>

<p>SC 621</p> <p>SC 106</p> <p>SC 421</p>	<p>Section 5. <u>Resolutions</u></p> <p>The Board may at the organization meeting but shall prior to July 1 next following:</p> <ul style="list-style-type: none"><li>a. Designate a depository for school funds.</li><li>b. Designate a newspaper of general circulation as defined in accordance with law.</li><li>c. Designate a normal day, place and time for regular meetings.</li><li>d. Designate a normal day, place and time for open committee meetings.</li></ul> <p>Section 6. <u>Committees</u></p> <p>Temporary committees shall be appointed by the President of the Board, appointed for specific tasks of seeking information, and shall report back to the Board for its consideration and action. Committee action shall be advisory and not executive. The Superintendent shall be an ex officio member of all temporary committees except for committees involving his/her employment status.</p> <p>Members of committees shall serve until the committee is discharged.</p> <p>The Board shall have a Finance, Property/Facilities Committee and Policy Review Committee who shall serve until the committee is discharged.</p> <p>Committees serve to acquire information and to report back to the Board for its consideration and action. Committees are advisory and not executive.</p> <p>Appointments shall be made by the Board President after consultation with the Board and the Superintendent. Appointments shall require approval of the School Board.</p>
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# Program of Studies Changes 2014-2015

## ADDED

### **Credit Recovery Program**

The Virtual Credit Recovery Program for the East Stroudsburg Area School District is available for juniors and seniors who need to “catch up” on their academic work from previous high school years. No student may take a course to “get ahead.” Only students taking a full course load may apply for credit recovery. In grades 9 and 10 only elective credits are available for Credit Recovery.

## Science

### **Courses Removed**

#### **Honors Anatomy & Physiology II**

**Grades 11 & 12**

**1 credit**

**Prerequisite:** Completion of Anatomy and Physiology I with an 80% or better.

This course is a continuation of Anatomy and Physiology I with an emphasis on completion of the remaining body systems and their physiological mechanisms. Topics will be explored through dissection.

#### **General Science II**

**Grade 11, 12**

**1 credit**

**Prerequisites:** General Science I and Biology I.

This course is designed for those students in need of additional reading support and will fulfill graduation requirements. This course explores the processes of the earth and the impacts of its dynamics on human populations (ex: natural disasters). Other topics for consideration may include but are not limited to oceanography, meteorology, astronomy.

### **Name Change:**

**Human Biology is now: Anatomy & Physiology**

### **New Course:**

**Advanced Placement Physics I**

**Grade 12**

**1 credit**

**Prerequisite:** Completion of Honors Pre-Calculus with Trig with an 85% or better and completion of Honors Chemistry with an 80% or better.

This course is equivalent to a first semester college level course in algebra-based physics. The course covers Newtonian mechanics (including rotational dynamics and angular momentum); work, energy, and power; mechanical waves and sound. It will also introduce electric circuits. Successful completion of this course with completed classwork and an AP exam grade of 3 or higher may provide the student with college credits.

**Enrollment in AP Physics 1 requires teacher recommendation**

## **Biology Edge 12**

### **Grade 12**

#### **0.5 credit**

This course is for seniors only. Students who did not meet proficiency on the Biology Keystone will be scheduled for this course in addition to their required science class. Students who qualify for this course will complete an individualized tutorial program in order to satisfy the state and district proficiency requirements in Biology. Biology Edge 12 will count towards graduation credit if needed, but will not count toward the required science credits.

## **Business Education**

### **North only**

**MS Office Suite I**

**MS Publisher**

### **Removed from P of S**

#### **Microsoft Office Suite II Honors**

**Grades 10, 11, 12**

**1 Computer literacy credit**

Take your computer skills to new heights in this honors-level course. Advanced concepts of Microsoft Word, Excel, Access and PowerPoint will be learned. You will be prepared to tackle the projects in both college and the workforce with the complex capabilities of this powerful software. Students that have taken any of the 45 minute courses for Excel, Word, Access or PowerPoint should NOT sign up for this class.

#### **Fashion/Retail Marketing**

**Grades 10, 11, 12**

**.5 Computer literacy credit**

Fashion/Retail Marketing is designed to help students develop skills and knowledge about marketing. Focusing on fashion and retail trends, students will develop an understanding of the terminology and concepts used by marketing professionals through a combination of theoretical study, projects, and various simulations. Students will learn how consumer metrics are used to create new trends in fashion and retail around the world.

#### **Fashion/Retail Management**

**Grades 10, 11, 12**

**.5 credit**

**Prerequisite: Fashion/Retail Marketing**

In this exciting business course, students will learn fundamental business concepts necessary for managing people and work. This course will expose students to concepts such as leadership, merchandising, human resources, retail operations, financial reporting, and time-management. This course is a great compliment to the other business classes and is a practical course for anyone considering a career in business.

#### **Microsoft Office - Access**

**Grades 9, 10, 11, 12**

**.5 Computer literacy credit**

Information is the key to success. Learn how to manage large volumes of information by creating databases, performing queries and maintaining accurate data. Learn how to generate reports and forms, how to write macros and set-up switchboard interfaces. Pivot tables and pivot charts round out the priceless resume skills that you will gain in this course.

## Social Studies

### **NEW COURSE to replace American Studies II Global Citizenship**

Replaces American Studies II

#### Basic/CP Version

This course will emphasize American history from 1945- present with increasing emphasis on world events and America's role in the Global Community. The objective is to prepare students for engaged living in a culturally diverse and rapidly changing world. Students learn and develop their own sense of personal and social responsibility to the United States and the world.

#### Honors

This course will emphasize American history from 1945- present with increasing emphasis on world events and America's role in the Global Community. The objective is to prepare students for engaged living in a culturally diverse and rapidly changing world. Students learn and develop their own sense of personal and social responsibility to the United States and the world. Students will engage in critical analysis and value reflection, through which students learn and develop their own sense of personal and social responsibility to the United States and global community.

## **Art**

**These courses now will count toward the Computer Literacy Requirement**

Digital Art & Photography I, II, III

## **Foreign Language**

Spanish one: please add: This course is intended for students who have no prior experience with Spanish "at the high school level". Please also remove the sentence: "It is not recommended for Heritage/native Spanish speaking students."

AP French, German, and Spanish V should remain as they are, **but levels 6 and 7 may no longer be called AP**, according to College Board. The courses will continue to be weighted as AP courses on transcripts, as the newly revised AP curriculum continues to be taught through levels 5,6,7.

# MATH Department

## Removed

### **Computer Methods & Programming I**

**Grades 11, 12**

**1 Computer Literacy Credit**

This course is for students who are interested in pursuing a career in computers. Students will learn to program a virtual robot, program in a 3D Graphical user interface, build a robot, and learn the fundamentals of computer and game programming.

Prerequisites for this course are successful completion of Algebra I, experience using various computer applications, and a desire to explore and invent computer software.

This course will be useful for students interested in the following fields and career paths; game programming, graphic design, computer security, training simulations, robotics, mathematics, bioengineering, electrical engineering, computer networking, and other related fields.

### **Computer Methods & Programming I-Honors**

**Grades 11, 12**

**1 Computer Literacy Credit**

The Honors Computer Methods & Programming course is a good choice for students in any discipline because it provides a solid foundation for computer related careers: such as computer programming, mathematics, engineering, business, and the natural sciences. This course should be essential for all students interested in all fields of engineering, computer science, computer information systems, web design, mathematics, physics, and natural sciences.

This course is an introductory course in computer science. The goal of the Computer Methods & Programming course is to impart valuable problem-solving skills; for the most part, this is supported by constructs within the programming language itself. Students use these skills to write real solutions to problems used as a context for introducing other important concepts in computer science. **Prerequisite:** Student must complete Honors Algebra II with an 85% or higher

## ADDED/Renaming of above courses

### **Computer Programming /Pre-AP Computer Science (Honors/CP)**

Students will learn to program a virtual robot, program in a graphical user interface, build a robot, and learn the fundamentals of computer and game programming.

This course will be useful for students interested in the following fields and career paths; game programming, graphic design, computer security, training simulations, robotics, mathematics, bioengineering, electrical engineering, computer networking, web design, physics and other related fields. The goal of this course is to impart valuable problem-solving skills, which students can use to write real solutions to problems. The prerequisite for this course is successful completion of Algebra II or above.

## AP Computer Science

The pre-requisite for this course is successful completion of Honors Computer Programming or teacher recommendation.

This course is a continuation of Computer Programming/ Pre-AP Computer Science, and is a first-year college level course using JAVA. Students develop the kind of knowledge required to produce professional computer software. This course prepares the student for the Computer Science AP Exam.

The course is ideal for students who plan to attend a 4-year university majoring in Computer Science, Mathematics, Physics, Chemistry, Electrical and Civil Engineering, Bioengineering, or other related fields.

The AP Computer Science course develops students' abilities to use computers in powerful, intelligent, and responsible ways. Students will work to gain mastery of programming methodology, algorithms, and data structures in order to write programs that solve real world problems.

The pre-requisite for this course is successful completion of Honors Computer Programming or teacher recommendation.





**The PFM Group**

Plan, Program, Management, Inc.  
Professional Management LLC  
1997-2008

One Keystone Plaza  
Suite 300  
North Front & Market Streets  
Harrisburg, PA 17101-2044

717-232-2723  
717-233-6073 fax  
www.pfm.com

December 23, 2013

Mr. Jeff Bader  
East Stroudsburg Area School District  
50 Vine Street  
East Stroudsburg, PA 18301

Dear Jeff,

The Department of Education has requested that PlanCon K be completed for the School District's General Obligation Bonds, Series of 2013. Enclosed are the PlanCon K documents which need to be submitted to PDE. Prior to submitting, Page K-1 must be executed. PDE requests that you do not submit double-sided copies. The fully executed packet of documents can be sent to the following address for processing:

Mr. James Grant  
Division of School Facilities  
Pennsylvania Dept. of Education  
333 Market Street, 4th Floor  
Harrisburg, PA 17126-0333

Please fax or email a copy of the fully executed page K01 to my attention for my records. If you have any questions, please do not hesitate to call.

Sincerely,

Jamie L. Doyle  
Director

JLD/gw

Enclosures

**PART K: PROJECT REFINANCING  
BOARD TRANSMITTAL**

DISTRICT/CTC: East Stroudsburg Area School District COUNTY: Monroe and Pike  
 FINANCING NAME: General Obligation Bonds, Series of 2013

<u>ALL REF</u>	<u>PAGE #</u>	
<u>X</u>	K02	Refinancing Transaction Explanation
<u>X</u>	K03	Summary of Sources and Uses of Funds
<u>X</u>		Signed Board Resolution Authorizing Financing Transaction (including the form of the Bond/Note)
<u>X</u>		Signed Bond/Note Purchase Contract <u>or</u> Completed and Signed Bid Form from Successful Bidder
<u>NA</u>		Signed Lease Agreement <u>or</u> Loan Agreement
<u>NA</u>		Signed Swap Transaction Confirmation, if applicable
<u>NA</u>		Unallocated Funds
<u>X</u>		Signed Verification Report for Advance Refunding/ Certification for Current Refunding from Paying Agent/Trustee
<u>NA</u>		Cash Flow Statement for Current Refunding Call Requirement (if call requirement <u>not</u> gross funded at settlement)
<u>X</u>		Payment Schedule for New Issue/Note
<u>X</u>		Payment Schedule for Original Issue/Note Refinanced
<u>X</u>		Payment Schedule for Issue/Note Not Refinanced

The financial consultant for this refinancing is: Public Financial Management, Inc.  
Name of Firm/Company

The person to be contacted if there are any questions about Series of 2013 is:  
Jamie L. Doyle, Director (717) 232-2723 (717) 232-8610  
Financial Consultant's Name and Position Phone Number Fax Number

The financial consultant's address is: 1 Keystone Plaza, Suite 300, N. Front & Market, Harrisburg, PA 17101

The financial consultant's e-mail address is: doylej@pfm.com

The school administrator to be contacted if there are any questions about Part K is:  
Jeff Bader, Business Manager (570) 424-8500 x1520 (570) 420-8384  
District/CTC Administrator's Name and Position Phone Number Fax Number

The school administrator's e-mail address is: jeffrey-bader@esasd.net

This certifies that the attached materials were approved for submission to the Pennsylvania Department of Education by board action.

BOARD ACTION DATE: \_\_\_\_\_

VOTING: AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSTENTIONS \_\_\_\_\_ ABSENT \_\_\_\_\_

\_\_\_\_\_  
Signature, Board Secretary Board Secretary's Name Printed or Typed

50 Vine Street, East Stroudsburg, PA 18301 \_\_\_\_\_  
District/CTC Address Date

**REFINANCING TRANSACTION EXPLANATION**

District/CTC:

East Stroudsburg Area School District

Financing Name:

General Obligation Bonds, Series of 2013

**Complete a separate information block for each bond series included in this PlanCon Part K submission. Enter "Not Applicable" or "N/A" if the information doesn't apply.**

Refunding Issues/Notes/Loans (ex. GOB, Refunding Series of 2005)	Issues/Notes Refunded, Refinanced or Restructured (ex. GOB, Series A of 2000)	PDE Lease Number	Partial or Full Refunding	Current or Advance Refunding	New Money ≥ \$10,000 (Indicate Yes or No)	PDE Project Number and Building Name Funded by New Money
GOB, Series of 2013	GOB, Series A of 2007		Partial	Advance	No	N/A
NOTES:						
NOTES:						

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**SUMMARY OF SOURCES AND USES OF FUNDS**

District/CTC: East Stroudsburg Area School District	Financing Name: General Obligation Bonds, Series of 2013	Closing Date: 12/19/2013
<b>REPORT TO THE PENNY - DO NOT ROUND</b>		
	<b>SERIES 2013</b>	<b>SERIES _____</b>
<b>SOURCES:</b>		
Bond Issue (Par)	\$7,900,000.00	
Original Issue Discount/Premium		
Accrued Interest		
Cash Contribution by District		
Unallocated Funds from Bond Issues Being Refunded		
Other Sources of Funds (Specify)		
1. _____		
2. _____		
3. _____		
4. _____		
<b>TOTAL - Sources of Available Funds</b>	<b>\$7,900,000.00</b>	
<b>USES:</b>		
Purchase of Investments/Escrow	\$7,789,777.65	
Cash for Current Refunding		
Issuance Costs:		
1. Underwriter Fees		
2. Bond Insurance		
3. Bond Counsel	24,488.22	
4. School Solicitor	5,000.00	
5. Financial Advisor	31,594.34	
5. Paying Agent/Trustee Fees and Expenses		
7. Printing		
8. Rating Fee		
9. Verification Report	2,500.00	
10. Computer Fees		
11. CUSIP	178.00	
12. Internet Auction Fee		
13. Escrow Agent	1,250.00	
14. <u>Bank Fee</u>	5,000.00	
15. <u>Bank Counsel Fee</u>	3,750.00	
Total - Issuance Costs	\$73,760.56	
Accrued Interest		
Capitalized Interest		
Surplus Monies or Cash to School District		
Other Uses of Funds (Specify)		
1. <u>Sinking Fund Deposit</u>	21,461.79	
2. <u>Escrow Structuring</u>	15,000.00	
<b>TOTAL - USES OF AVAILABLE FUNDS</b>	<b>\$7,900,000.00</b>	

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<b>EAST STROUDSBURG AREA SCHOOL DISTRICT</b>  <b>\$7,900,000 BANK LOAN,</b> <b>SERIES OF 2013</b>  <u><b>DISPOSITION OF FUNDS 12/19/2013</b></u>
---

Memo Sent n/a  
Draft Sent x  
Invoices Se x  
Verify Amts x  
#s Match x  
Drop FA Prj n/a

**RECEIPTS AT CLOSING**

Par Amount 7,900,000.00

**TOTAL RECEIPTS** 7,900,000.00

**DISBURSEMENTS AT CLOSING**

Rhoads & Sinon LLP Bond Counsel Fee Expenses	23,500.00 988.22	24,488.22	<input checked="" type="checkbox"/>
Law office of Thomas Dirvonas Solicitor Fee	5,000.00	5,000.00	<input checked="" type="checkbox"/>
Public Financial Management, Inc. Financial Advisory Fee Expenses	30,000.00 1,594.34	31,594.34	<input type="checkbox"/>
Manufacturers and Traders Trust Company Escrow Agent Fee	1,250.00	1,250.00	<input checked="" type="checkbox"/>
Bond Resource Partners Verification Agent	2,500.00	2,500.00	<input checked="" type="checkbox"/>
PFM Asset Management Escrow Structuring	15,000.00	15,000.00	<input checked="" type="checkbox"/>
Newman Williams Mishkin Wolfe & Fareri, P.C. Bank Counsel Fee	3,750.00	3,750.00	<input checked="" type="checkbox"/>
ESSA Bank & Trust Bank Fee	5,000.00	5,000.00	<input type="checkbox"/>
Standard & Poor's Corporation Standard & Poor's - CUSIP	178.00	<u>178.00</u>	<input checked="" type="checkbox"/>

**TOTAL EXPENSES PAID AT CLOSING** **88,760.56**

Cost of the Escrow 7,789,777.65

Sinking Fund 21,461.79

**TOTAL DISBURSEMENTS AT CLOSING** 7,900,000.00

client # 01288.014

District/AVTS		East Stroudsburg Area School District			PDE LEASE # (PDE Use Only)		
Financing Name:		General Obligation Bonds, Series of 2013			Total Bond Issue: 7,900,000		
Dated Date:		12/19/2013			Original Issue Premium: 0.00		
Settlement Date:		12/19/2013					
PAYMENT DATE	PRINCIPAL OUTSTANDING	PRINCIPAL	RATE	INTEREST	PERIOD TOTAL	STATE FISCAL YR TOTAL (7/1 - 6/30)	
	7,900,000.00						
3/1/2014	7,900,000.00			49,138.00	49,138.00	49,138.00	
9/1/2014	7,670,000.00	230,000.00	3.110	122,845.00	352,845.00		
3/1/2015	7,670,000.00			119,268.50	119,268.50	472,113.50	
9/1/2015	7,435,000.00	235,000.00	3.110	119,268.50	354,268.50		
3/1/2016	7,435,000.00			115,614.25	115,614.25	469,882.75	
9/1/2016	7,240,000.00	195,000.00	3.110	115,614.25	310,614.25		
3/1/2017	7,240,000.00			112,582.00	112,582.00	423,196.25	
9/1/2017	6,990,000.00	250,000.00	3.110	112,582.00	362,582.00		
3/1/2018	6,990,000.00			108,694.50	108,694.50	471,276.50	
9/1/2018	6,840,000.00	150,000.00	3.110	108,694.50	258,694.50		
3/1/2019	6,840,000.00			106,362.00	106,362.00	365,056.50	
9/1/2019	6,835,000.00	5,000.00	3.110	106,362.00	111,362.00		
3/1/2020	6,835,000.00			106,284.25	106,284.25	217,646.25	
9/1/2020	6,795,000.00	40,000.00	3.110	106,284.25	146,284.25		
3/1/2021	6,795,000.00			105,662.25	105,662.25	251,946.50	
9/1/2021	6,760,000.00	35,000.00	3.110	105,662.25	140,662.25		
3/1/2022	6,760,000.00			105,118.00	105,118.00	245,780.25	
9/1/2022	6,660,000.00	100,000.00	3.110	105,118.00	205,118.00		
3/1/2023	6,660,000.00			103,563.00	103,563.00	308,681.00	
9/1/2023	6,550,000.00	110,000.00	3.110	103,563.00	213,563.00		
3/1/2024	6,550,000.00			101,852.50	101,852.50	315,415.50	
9/1/2024	6,435,000.00	115,000.00	3.110	101,852.50	216,852.50		
3/1/2025	6,435,000.00			100,064.25	100,064.25	316,916.75	
9/1/2025	5,710,000.00	725,000.00	3.110	100,064.25	825,064.25		
3/1/2026	5,710,000.00			88,790.50	88,790.50	913,854.75	
9/1/2026	2,860,000.00	2,850,000.00	3.110	88,790.50	2,938,790.50		
3/1/2027	2,860,000.00			44,473.00	44,473.00	2,983,263.50	
9/1/2027	0.00	2,860,000.00	3.110	44,473.00	2,904,473.00		
3/1/2028	0.00			0.00	0.00	2,904,473.00	
TOTAL		7,900,000.00		2,808,641.00	10,708,641.00	10,708,641.00	

District/AVTS East Stroudsburg Area School District					PDE LEASE # (PDE Use Only)	
Financing Name: General Obligation Bonds, Series A of 2007 (Refunded)					Total Bond Issue: 6,120,000	
PAYMENT DATE	PRINCIPAL OUTSTANDING	PRINCIPAL	RATE	INTEREST	PERIOD TOTAL	STATE FISCAL YR TOTAL (7/1 - 6/30)
	6,120,000.00					
3/1/2014	6,120,000.00			237,150.00	237,150.00	237,150.00
9/1/2014	6,120,000.00			237,150.00	237,150.00	
3/1/2015	6,120,000.00			237,150.00	237,150.00	474,300.00
9/1/2015	6,120,000.00			237,150.00	237,150.00	
3/1/2016	6,120,000.00			237,150.00	237,150.00	474,300.00
9/1/2016	6,120,000.00			237,150.00	237,150.00	
3/1/2017	6,120,000.00			237,150.00	237,150.00	474,300.00
9/1/2017	6,120,000.00			237,150.00	237,150.00	
3/1/2018	6,120,000.00			237,150.00	237,150.00	474,300.00
9/1/2018	6,120,000.00			237,150.00	237,150.00	
3/1/2019	6,120,000.00			237,150.00	237,150.00	474,300.00
9/1/2019	6,120,000.00			237,150.00	237,150.00	
3/1/2020	6,120,000.00			237,150.00	237,150.00	474,300.00
9/1/2020	6,120,000.00			237,150.00	237,150.00	
3/1/2021	6,120,000.00			237,150.00	237,150.00	474,300.00
9/1/2021	6,120,000.00			237,150.00	237,150.00	
3/1/2022	6,120,000.00			237,150.00	237,150.00	474,300.00
9/1/2022	6,120,000.00			237,150.00	237,150.00	
3/1/2023	6,120,000.00			237,150.00	237,150.00	474,300.00
9/1/2023	6,120,000.00			237,150.00	237,150.00	
3/1/2024	6,120,000.00			237,150.00	237,150.00	474,300.00
9/1/2024	6,120,000.00			237,150.00	237,150.00	
3/1/2025	6,120,000.00			237,150.00	237,150.00	474,300.00
9/1/2025	5,500,000.00	620,000.00	7.750	237,150.00	857,150.00	
3/1/2026	5,500,000.00			213,125.00	213,125.00	1,070,275.00
9/1/2026	2,800,000.00	2,700,000.00	7.750	213,125.00	2,913,125.00	
3/1/2027	2,800,000.00			108,500.00	108,500.00	3,021,625.00
9/1/2027	0.00	2,800,000.00	7.750	108,500.00	2,908,500.00	
3/1/2028	0.00			0.00	0.00	2,908,500.00
TOTAL		6,120,000.00		6,334,850.00	12,454,850.00	12,454,850.00

District/AVTS East Stroudsburg Area School District					PDE LEASE # (PDE Use Only)	
Financing Name: General Obligation Bonds, Series A of 2007 (Remaining)					Total Bond Issue: 23,180,000	
PAYMENT DATE	PRINCIPAL OUTSTANDING	PRINCIPAL	RATE	INTEREST	PERIOD TOTAL	STATE FISCAL YR TOTAL (7/1 - 6/30)
	23,180,000.00					
3/1/2014	23,180,000.00			805,350.00	805,350.00	805,350.00
9/1/2014	21,630,000.00	1,550,000.00	5.250	805,350.00	2,355,350.00	
3/1/2015	21,630,000.00			764,662.50	764,662.50	3,120,012.50
9/1/2015	20,030,000.00	1,600,000.00	5.500	764,662.50	2,364,662.50	
3/1/2016	20,030,000.00			720,662.50	720,662.50	3,085,325.00
9/1/2016	18,380,000.00	1,650,000.00	5.750	720,662.50	2,370,662.50	
3/1/2017	18,380,000.00			673,225.00	673,225.00	3,043,887.50
9/1/2017	16,630,000.00	1,750,000.00	5.750	673,225.00	2,423,225.00	
3/1/2018	16,630,000.00			622,912.50	622,912.50	3,046,137.50
9/1/2018	14,830,000.00	1,800,000.00	6.500	622,912.50	2,422,912.50	
3/1/2019	14,830,000.00			564,412.50	564,412.50	2,987,325.00
9/1/2019	12,930,000.00	1,900,000.00	7.500	564,412.50	2,464,412.50	
3/1/2020	12,930,000.00			493,162.50	493,162.50	2,957,575.00
9/1/2020	10,930,000.00	2,000,000.00	7.500	493,162.50	2,493,162.50	
3/1/2021	10,930,000.00			418,162.50	418,162.50	2,911,325.00
9/1/2021	8,830,000.00	2,100,000.00	7.500	418,162.50	2,518,162.50	
3/1/2022	8,830,000.00			339,412.50	339,412.50	2,857,575.00
9/1/2022	6,630,000.00	2,200,000.00	7.500	339,412.50	2,539,412.50	
3/1/2023	6,630,000.00			256,912.50	256,912.50	2,796,325.00
9/1/2023	4,330,000.00	2,300,000.00	7.750	256,912.50	2,556,912.50	
3/1/2024	4,330,000.00			167,787.50	167,787.50	2,724,700.00
9/1/2024	1,930,000.00	2,400,000.00	7.750	167,787.50	2,567,787.50	
3/1/2025	1,930,000.00			74,787.50	74,787.50	2,642,575.00
9/1/2025	0.00	1,930,000.00	7.750	74,787.50	2,004,787.50	
3/1/2026	0.00			0.00	0.00	2,004,787.50
TOTAL		23,180,000.00		11,802,900.00	34,982,900.00	34,982,900.00



Two Logan Square Suite 1600  
18th & Arch Streets  
Philadelphia, PA 19103-2270  
866.499.8835

One Keystone Plaza Suite 300  
North Front & Market Streets  
Harrisburg, PA 17101-2044  
800.937.2736

[www.bondresourcepartners.com](http://www.bondresourcepartners.com)

December 19, 2013

East Stroudsburg Area School District  
East Stroudsburg, Pennsylvania

Newman Williams Mishkin Wolfe & Fareri P.C.  
Stroudsburg, Pennsylvania

Rhoads & Sinon LLP  
Harrisburg, Pennsylvania

Public Financial Management, Inc.  
Harrisburg, Pennsylvania

Law Office of Thomas Dirvonas  
Stroudsburg, Pennsylvania

Manufacturers and Traders Trust Company  
Buffalo, New York

ESSA Bank & Trust  
Stroudsburg, Pennsylvania

\$7,900,000

East Stroudsburg Area School District  
Monroe and Pike Counties, Pennsylvania  
General Obligation Bond, Series of 2013

Ladies and Gentlemen:

We understand that the above-referenced bonds (the "Bonds") are to be issued by East Stroudsburg Area School District (the "Issuer") on December 19, 2013. We also understand that a portion of the proceeds of the Bonds to be held by Manufacturers and Traders Trust Company (the "Escrow Agent") will be used to advance refund \$6,120,000 principal amount representing a portion of the outstanding principal of the Issuer's General Obligation Bonds, Series A of 2007 (the "Refunded Bonds"). Furthermore, we understand that in the interim the moneys are to be used to purchase certain U.S. Government Obligations (the "Government Securities").

We have been requested to verify the mathematical correctness of certain computations relating to the aforementioned transactions. We have performed the procedures enumerated

below solely to assist you in evaluating the computations in connection with the proposed transaction. The sufficiency of the procedures is solely the responsibility of the specified users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described below for any purpose.

Principal amounts, maturity dates and coupon rates for the Bonds, Government Securities and Refunded Bonds are shown on accompanying pages 3, 5 and 7. We compiled our schedules based on data provided to us by Public Financial Management, Inc. (the "Financial Advisor") and by PFM Asset Management LLC (the "Escrow Advisor").

We agreed the principal amounts, maturity dates, redemption dates, redemption prices and coupon rates for the Refunded Bonds to a copy of the Official Statement for the Refunded Bonds provided by the Financial Advisor, selected pages of which are provided in Exhibit IV. We agreed the principal amounts, maturity dates, prices and coupon rates for the Government Securities to purchase confirmations and a copy of the Subscription for Purchase and Issue of U.S. Treasury Securities - State and Local Government Series ("SLGS") as shown in Exhibit III. Also, we compared the interest rate on each of the SLGS to the corresponding maximum interest rate set forth in Form PD 4262 (Department of the Treasury, Bureau of the Public Debt), effective for November 19, 2013, and determined that the interest rate on each of the SLGS did not exceed the corresponding maximum interest rate set forth on said Form PD 4262. We agreed the principal amounts, maturity dates and coupon rates for the Bonds to the Commitment Letter and draft of the Bond.

We have verified the computations of the payments of principal and interest on the Bonds, Government Securities and Refunded Bonds, as shown on pages 3, 6, 7 and 8. We have also verified the computations of the cash flow shown on page 6 and the yields of the Bonds and Government Securities shown on pages 2 and 4. Furthermore, we are under no obligation to determine or disclose the fair market value of the securities referred to above and we are not acting as a fiduciary on your behalf. In performing these calculations, we have relied solely on the data set forth in pages 1 through 8, inclusive, and the data furnished by the Financial Advisor and Escrow Advisor.

In our opinion, the computations of the payments of principal and interest to be made on the Bonds, the payments of principal and interest to be made on the Refunded Bonds, the amount of the payments of maturing principal and interest to be received from the Government Securities to meet the debt service requirements of the Refunded Bonds, and the yields on the Bonds and Government Securities, all as set forth on pages 1 through 8, inclusive, are mathematically correct.

In addition, the data presented in page 6 indicate that the interest and principal to be received on the Government Securities together with the beginning cash will equal or exceed the

amount needed to pay the principal and interest on the Refunded Bonds when due through and including their redemption date of September 1, 2017. Further, the results indicate that the yield on the Government Securities (0.878849%) does not exceed the yield on the Bonds (3.110304%).

We make no representation regarding the questions of legal interpretation or provide any assurance as to the Issuer's solvency or ability to pay its debts. Furthermore, the agreed-upon procedures should not be taken to supplant the additional inquiries and procedures that the above named addressees should undertake in their consideration of the transaction.

We express no opinions except as expressly stated herein. Had we been engaged to perform additional procedures, other matters might have come to our attention that would have been reported to you.

This letter is solely for the information of, and assistance to, the Issuer, ESSA Bank & Trust, Bond Counsel and the other above-named addressees in connection with the sale of the Bonds covered by the Commitment Letter, and is not to be used, circulated, quoted or otherwise referred to within or without this group for any other purpose, including, but not limited to, the registration, purchase or sale of securities. This letter is not to be filed with or referred to in whole or in part in any document, except that reference may be made to it in the Commitment Letter or Bond Retirement Agreement or in any list of closing documents pertaining to the sale of the Bonds covered by the Commitment Letter or Bond Retirement Agreement.

We have no obligation to update this letter because of events occurring, or data or information that comes to our attention, subsequent to the date of this letter.

*Bond Resource Partners, LP*

**East Stroudsburg Area School District  
General Obligation Bonds, Series of 2013**

**SOURCES AND USES**

<b><u>Sources of Funds:</u></b>	<b><u>Bond Proceeds</u></b>	<b><u>Prior Bond Proceeds</u></b>	<b><u>Other Sources</u></b>	<b><u>Total</u></b>
Par Amount of Bonds	7,900,000.00			7,900,000.00
Net Original Issue Premium/(Discount)	0.00			0.00
Accrued Interest	0.00			0.00
<b>Total Sources</b>	<b>7,900,000.00</b>	<b>-</b>	<b>-</b>	<b>7,900,000.00</b>

<b><u>Uses of Funds:</u></b>				
Escrow Deposit	7,789,776.17			7,789,776.17
Escrow Deposit - Uninvested Cash	1.48			1.48
Costs of Issuance	89,750.00			89,750.00
Contingency / Rounding	20,472.35			20,472.35
<b>Total Uses</b>	<b>7,900,000.00</b>	<b>-</b>	<b>-</b>	<b>7,900,000.00</b>

**East Stroudsburg Area School District  
General Obligation Bonds, Series of 2013**

**CALCULATION OF BOND YIELD**

Date	Redemption Value	Interest	Adjustments	Adjusted Debt Service	DAYS FROM 12/19/13	PV Factor	Present Value @ 3.110304%
03/01/14		49,138.00		49,138.00	72	0.993846	48,835.62
09/01/14	230,000.00	122,845.00		352,845.00	252	0.978627	345,303.69
03/01/15		119,268.50		119,268.50	432	0.963641	114,932.02
09/01/15	235,000.00	119,268.50		354,268.50	612	0.948884	336,159.87
03/01/16		115,614.25		115,614.25	792	0.934354	108,024.62
09/01/16	195,000.00	115,614.25		310,614.25	972	0.920046	285,779.31
03/01/17		112,582.00		112,582.00	1,152	0.905957	101,994.42
09/01/17	250,000.00	112,582.00		362,582.00	1,332	0.892083	323,453.41
03/01/18		108,694.50		108,694.50	1,512	0.878423	95,479.71
09/01/18	150,000.00	108,694.50		258,694.50	1,692	0.864971	223,763.25
03/01/19		106,362.00		106,362.00	1,872	0.851725	90,591.22
09/01/19	5,000.00	106,362.00		111,362.00	2,052	0.838683	93,397.37
03/01/20		106,284.25		106,284.25	2,232	0.825840	87,773.74
09/01/20	40,000.00	106,284.25		146,284.25	2,412	0.813193	118,957.35
03/01/21		105,662.25		105,662.25	2,592	0.800740	84,608.04
09/01/21	35,000.00	105,662.25		140,662.25	2,772	0.788478	110,909.15
03/01/22		105,118.00		105,118.00	2,952	0.776404	81,614.05
09/01/22	100,000.00	105,118.00		205,118.00	3,132	0.764515	156,815.74
03/01/23		103,563.00		103,563.00	3,312	0.752807	77,963.00
09/01/23	110,000.00	103,563.00		213,563.00	3,492	0.741279	158,309.86
03/01/24		101,852.50		101,852.50	3,672	0.729928	74,344.99
09/01/24	115,000.00	101,852.50		216,852.50	3,852	0.718750	155,862.80
03/01/25		100,064.25		100,064.25	4,032	0.707744	70,819.85
09/01/25	725,000.00	100,064.25		825,064.25	4,212	0.696906	574,992.10
03/01/26		88,790.50		88,790.50	4,392	0.686234	60,931.05
09/01/26	2,850,000.00	88,790.50		2,938,790.50	4,572	0.675725	1,985,815.13
03/01/27		44,473.00		44,473.00	4,752	0.665378	29,591.34
09/01/27	2,860,000.00	44,473.00		2,904,473.00	4,932	0.655188	1,902,977.31
<hr/>							
	7,900,000.00	2,808,641.00	0.00	10,708,641.00			7,900,000.00
<hr/>							
				Par			7,900,000.00
				Plus: Accrued Interest			0.00
				Plus: Original Issue Premium/(Discount)			0.00
				Less: Credit Enhancement			0.00
<hr/>							
				Target for Bond Yield			7,900,000.00
<hr/>							

**East Stroudsburg Area School District  
General Obligation Bonds, Series of 2013**

**PRODUCTION AND SEMI-ANNUAL DEBT SERVICE**

Dated Date 12/19/13  
Delivery Date 12/19/13

DATE	Principal	Coupon	Semi-Annual Interest	Scheduled Semi-Annual Debt Service	Price	Production	Yield to Maturity	Premium/ (Discount)
12/19/13								
03/01/14			49,138.00	49,138.00				
09/01/14	230,000.00	3.1100%	122,845.00	352,845.00	100.000	230,000.00	3.110%	
03/01/15			119,268.50	119,268.50				
09/01/15	235,000.00	3.1100%	119,268.50	354,268.50	100.000	235,000.00	3.110%	
03/01/16			115,614.25	115,614.25				
09/01/16	195,000.00	3.1100%	115,614.25	310,614.25	100.000	195,000.00	3.110%	
03/01/17			112,582.00	112,582.00				
09/01/17	250,000.00	3.1100%	112,582.00	362,582.00	100.000	250,000.00	3.110%	
03/01/18			108,694.50	108,694.50				
09/01/18	150,000.00	3.1100%	108,694.50	258,694.50	100.000	150,000.00	3.110%	
03/01/19			106,362.00	106,362.00				
09/01/19	5,000.00	3.1100%	106,362.00	111,362.00	100.000	5,000.00	3.110%	
03/01/20			106,284.25	106,284.25				
09/01/20	40,000.00	3.1100%	106,284.25	146,284.25	100.000	40,000.00	3.110%	
03/01/21			105,662.25	105,662.25				
09/01/21	35,000.00	3.1100%	105,662.25	140,662.25	100.000	35,000.00	3.110%	
03/01/22			105,118.00	105,118.00				
09/01/22	100,000.00	3.1100%	105,118.00	205,118.00	100.000	100,000.00	3.110%	
03/01/23			103,563.00	103,563.00				
09/01/23	110,000.00	3.1100%	103,563.00	213,563.00	100.000	110,000.00	3.110%	
03/01/24			101,852.50	101,852.50				
09/01/24	115,000.00	3.1100%	101,852.50	216,852.50	100.000	115,000.00	3.110%	
03/01/25			100,064.25	100,064.25				
09/01/25	725,000.00	3.1100%	100,064.25	825,064.25	100.000	725,000.00	3.110%	
03/01/26			88,790.50	88,790.50				
09/01/26	2,850,000.00	3.1100%	88,790.50	2,938,790.50	100.000	2,850,000.00	3.110%	
03/01/27			44,473.00	44,473.00				
09/01/27	2,860,000.00	3.1100%	44,473.00	2,904,473.00	100.000	2,860,000.00	3.110%	
	<u>7,900,000.00</u>		<u>2,808,641.00</u>	<u>10,708,641.00</u>		<u>7,900,000.00</u>		<u>-</u>

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**East Stroudsburg Area School District  
General Obligation Bonds, Series of 2013**

**CALCULATION OF COMPOSITE ESCROW YIELD**

<b>Date</b>	<b>Combined Escrow Receipts</b>	<b>DAYS FROM 12/19/13</b>	<b>PV Factor</b>	<b>Present Value @ 0.878849%</b>
12/19/13		0	1.000000	0.00
02/28/14	62,543.75	69	0.998321	62,438.72
03/01/14	174,606.37	72	0.998248	174,300.40
08/31/14	62,543.75	252	0.993880	62,161.00
09/01/14	174,606.55	252	0.993880	173,538.02
02/28/15	62,543.75	429	0.989604	61,893.57
03/01/15	174,605.59	432	0.989532	172,777.83
08/31/15	62,543.75	612	0.985203	61,618.28
09/01/15	174,606.78	612	0.985203	172,023.10
02/29/16	62,543.75	790	0.980940	61,351.69
03/01/16	174,799.23	792	0.980893	171,459.27
08/31/16	237,543.75	972	0.976601	231,985.50
02/28/17	236,668.75	1,149	0.972400	230,136.59
08/31/17	6,357,043.75	1,332	0.968075	6,154,092.21
	<u>8,017,199.52</u>			<u>7,789,776.17</u>
				<u>Target Escrow Cost</u>
				<u>7,789,776.17</u>

**East Stroudsburg Area School District  
General Obligation Bonds, Series of 2013**

**ESCROW PORTFOLIO COST**

<u>Type of Security</u>	<u>Maturity Date</u>	<u>First Interest Date</u>	<u>Par Amount</u>	<u>Coupon</u>	<u>Purchase Price</u>	<u>Purchase Cost</u>	<u>Accrued Interest</u>	<u>Total Purchase Cost</u>
SLGS - Cert	3/1/2014	3/1/2014	174,350.00	0.060%	100.00000000	174,350.00	0.00	174,350.00
SLGS - Cert	9/1/2014	9/1/2014	173,892.00	0.100%	100.00000000	173,892.00	0.00	173,892.00
SLGS - Note	3/1/2015	3/1/2014	174,013.00	0.140%	100.00000000	174,013.00	0.00	174,013.00
SLGS - Note	9/1/2015	3/1/2014	174,136.00	0.220%	100.00000000	174,136.00	0.00	174,136.00
SLGS - Note	3/1/2016	3/1/2014	174,520.00	0.320%	100.00000000	174,520.00	0.00	174,520.00
T-Note	8/31/2016	2/28/2014	175,000.00	1.000%	101.273458000	177,228.55	531.77	177,760.32
T-Note	2/28/2017	2/28/2014	175,000.00	3.000%	107.215432000	187,627.01	1,595.30	189,222.31
T-Note	8/31/2017	2/28/2014	6,298,000.00	1.875%	103.461410000	6,515,999.60	35,882.94	6,551,882.54
			<u>7,518,911.00</u>			<u>7,751,766.16</u>	<u>38,010.01</u>	<u>7,789,776.17</u>

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Uninvested Cash Deposit 1.48  
 Total Escrow Deposit 7,789,777.65  
 SLGS Rate Table Date 11/19/2013



**East Stroudsburg Area School District  
General Obligation Bonds, Series of 2013**

**ESCROW CASH FLOWS & SUFFICIENCY**

<u>Date</u>	<u>Begin Cash Balance</u>	<u>Cash Deposit</u>	<u>Escrow Receipts</u>	<u>Escrow Requirements</u>	<u>End Cash Balance</u>
12/19/13	-	1.48	-	-	1.48
02/28/14	1.48		62,543.75	-	62,545.23
03/01/14	62,545.23		174,606.37	237,150.00	1.60
08/31/14	1.60		62,543.75	-	62,545.35
09/01/14	62,545.35		174,606.55	237,150.00	1.90
02/28/15	1.90		62,543.75	-	62,545.65
03/01/15	62,545.65		174,605.59	237,150.00	1.24
08/31/15	1.24		62,543.75	-	62,544.99
09/01/15	62,544.99		174,606.78	237,150.00	1.77
02/29/16	1.77		62,543.75	-	62,545.52
03/01/16	62,545.52		174,799.23	237,150.00	194.75
08/31/16	194.75		237,543.75	-	237,738.50
09/01/16	237,738.50		-	237,150.00	588.50
02/28/17	588.50		236,668.75	-	237,257.25
03/01/17	237,257.25		-	237,150.00	107.25
08/31/17	107.25		6,357,043.75	-	6,357,151.00
09/01/17	6,357,151.00		-	6,357,150.00	1.00
		<u>1.48</u>	<u>8,017,199.52</u>	<u>8,017,200.00</u>	

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**East Stroudsburg Area School District  
General Obligation Bonds, Series of 2013**

**REFUNDED DEBT SERVICE TO MATURITY  
Series A of 2007**

<u>Date</u>	<u>Principal</u>	<u>Coupon</u>	<u>Interest</u>	<u>Total Debt Service</u>
12/19/13			-	-
03/01/14			237,150.00	237,150.00
09/01/14			237,150.00	237,150.00
03/01/15			237,150.00	237,150.00
09/01/15			237,150.00	237,150.00
03/01/16			237,150.00	237,150.00
09/01/16			237,150.00	237,150.00
03/01/17			237,150.00	237,150.00
09/01/17			237,150.00	237,150.00
03/01/18			237,150.00	237,150.00
09/01/18			237,150.00	237,150.00
03/01/19			237,150.00	237,150.00
09/01/19			237,150.00	237,150.00
03/01/20			237,150.00	237,150.00
09/01/20			237,150.00	237,150.00
03/01/21			237,150.00	237,150.00
09/01/21			237,150.00	237,150.00
03/01/22			237,150.00	237,150.00
09/01/22			237,150.00	237,150.00
03/01/23			237,150.00	237,150.00
09/01/23			237,150.00	237,150.00
03/01/24			237,150.00	237,150.00
09/01/24			237,150.00	237,150.00
03/01/25			237,150.00	237,150.00
09/01/25	620,000.00	7.750%	237,150.00	857,150.00
03/01/26			213,125.00	213,125.00
09/01/26	2,700,000.00	7.750%	213,125.00	2,913,125.00
03/01/27			108,500.00	108,500.00
09/01/27	2,800,000.00	7.750%	108,500.00	2,908,500.00
	<u>6,120,000.00</u>		<u>6,334,850.00</u>	<u>12,454,850.00</u>

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**East Stroudsburg Area School District  
General Obligation Bonds, Series of 2013**

**ESCROW REQUIREMENTS - REFUNDED DEBT SERVICE TO CALL  
Series A of 2007**

<u>Date</u>	<u>Principal</u>	<u>Coupon</u>	<u>Interest</u>	<u>Redemption Price</u>	<u>Total Debt Service</u>
12/19/13					-
03/01/14			237,150.00		237,150.00
09/01/14			237,150.00		237,150.00
03/01/15			237,150.00		237,150.00
09/01/15			237,150.00		237,150.00
03/01/16			237,150.00		237,150.00
09/01/16			237,150.00		237,150.00
03/01/17			237,150.00		237,150.00
09/01/17	6,120,000.00	Multiple	237,150.00	100.000%	6,357,150.00
	<u>6,120,000.00</u>		<u>1,897,200.00</u>		<u>8,017,200.00</u>

**Exhibit I**

**Schedules Provided by  
Public Financial Management, Inc.**

**EAST STROUDSBURG AREA SCHOOL DISTRICT**  
**SERIES A OF 2007**

*Optional Redemption: September 1, 2017*

1	2	3	4	5	6	7	8
<u>Date</u>	<u>Principal</u>	<u>Rate</u>	<u>Interest</u>	<u>Semi-Annual Debt Service</u>	<u>Fiscal Year Debt Service</u>	<u>State Aid</u>	<u>Local Effort</u>
3/1/2014			1,042,500.00	1,042,500.00	1,042,500.00	83,196.25	959,303.75
9/1/2014	1,550,000	5.250	1,042,500.00	2,592,500.00			
3/1/2015			1,001,812.50	1,001,812.50	3,594,312.50	286,842.53	3,307,469.97
9/1/2015	1,600,000	5.500	1,001,812.50	2,601,812.50			
3/1/2016			957,812.50	957,812.50	3,559,625.00	284,074.31	3,275,550.69
9/1/2016	1,650,000	5.750	957,812.50	2,607,812.50			
3/1/2017			910,375.00	910,375.00	3,518,187.50	280,767.41	3,237,420.09
9/1/2017	1,750,000	5.750	910,375.00	2,660,375.00			
3/1/2018			860,062.50	860,062.50	3,520,437.50	280,946.97	3,239,490.53
9/1/2018	1,800,000	6.500	860,062.50	2,660,062.50			
3/1/2019			801,562.50	801,562.50	3,461,625.00	276,253.46	3,185,371.54
9/1/2019	1,900,000	7.500	801,562.50	2,701,562.50			
3/1/2020			730,312.50	730,312.50	3,431,875.00	273,879.27	3,157,995.73
9/1/2020	2,000,000	7.500	730,312.50	2,730,312.50			
3/1/2021			655,312.50	655,312.50	3,385,625.00	270,188.31	3,115,436.69
9/1/2021	2,100,000	7.500	655,312.50	2,755,312.50			
3/1/2022			576,562.50	576,562.50	3,331,875.00	265,898.82	3,065,976.18
9/1/2022	2,200,000	7.500	576,562.50	2,776,562.50			
3/1/2023			494,062.50	494,062.50	3,270,625.00	261,010.79	3,009,614.21
9/1/2023	2,300,000	7.750	494,062.50	2,794,062.50			
3/1/2024			404,937.50	404,937.50	3,199,000.00	255,294.79	2,943,705.21
9/1/2024	2,400,000	7.750	404,937.50	2,804,937.50			
3/1/2025			311,937.50	311,937.50	3,116,875.00	248,740.84	2,868,134.16
9/1/2025	2,550,000	7.750	311,937.50	2,861,937.50			
3/1/2026			213,125.00	213,125.00	3,075,062.50	245,404.01	2,829,658.49
9/1/2026	2,700,000	7.750	213,125.00	2,913,125.00			
3/1/2027			108,500.00	108,500.00	3,021,625.00	241,139.45	2,780,485.55
9/1/2027	2,800,000	7.750	108,500.00	2,908,500.00			
3/1/2028					2,908,500.00	232,111.56	2,676,388.44
<b>TOTALS</b>	<b>29,300,000</b>		<b>18,137,750.00</b>	<b>47,437,750.00</b>	<b>47,437,750.00</b>	<b>3,785,748.77</b>	<b>43,652,001.23</b>
PE%	16.34%	<i>(Temporary)</i>					
AR%	48.84%	<i>(2013-2014)</i>					
Net	7.98%	<i>Effective Reimbursement</i>					

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**EAST STROUDSBURG AREA SCHOOL DISTRICT**

SERIES A OF 2007

Bonds to be Refunded

*Optional Redemption: September 1, 2017*

<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
<u>Date</u>	<u>Principal</u>	<u>Rate</u>	<u>Interest</u>	<u>Semi-Annual Debt Service</u>	<u>Fiscal Year Debt Service</u>	<u>State Aid</u>	<u>Local Effort</u>
3/1/2014			237,150.00	237,150.00	237,150.00	18,925.65	218,224.35
9/1/2014			237,150.00	237,150.00			
3/1/2015			237,150.00	237,150.00	474,300.00	37,851.30	436,448.70
9/1/2015			237,150.00	237,150.00			
3/1/2016			237,150.00	237,150.00	474,300.00	37,851.30	436,448.70
9/1/2016			237,150.00	237,150.00			
3/1/2017			237,150.00	237,150.00	474,300.00	37,851.30	436,448.70
9/1/2017			237,150.00	237,150.00			
3/1/2018			237,150.00	237,150.00	474,300.00	37,851.30	436,448.70
9/1/2018			237,150.00	237,150.00			
3/1/2019			237,150.00	237,150.00	474,300.00	37,851.30	436,448.70
9/1/2019			237,150.00	237,150.00			
3/1/2020			237,150.00	237,150.00	474,300.00	37,851.30	436,448.70
9/1/2020			237,150.00	237,150.00			
3/1/2021			237,150.00	237,150.00	474,300.00	37,851.30	436,448.70
9/1/2021			237,150.00	237,150.00			
3/1/2022			237,150.00	237,150.00	474,300.00	37,851.30	436,448.70
9/1/2022			237,150.00	237,150.00			
3/1/2023			237,150.00	237,150.00	474,300.00	37,851.30	436,448.70
9/1/2023			237,150.00	237,150.00			
3/1/2024			237,150.00	237,150.00	474,300.00	37,851.30	436,448.70
9/1/2024			237,150.00	237,150.00			
3/1/2025			237,150.00	237,150.00	474,300.00	37,851.30	436,448.70
9/1/2025	620,000	7.750	237,150.00	857,150.00			
3/1/2026			213,125.00	213,125.00	1,070,275.00	85,412.83	984,862.17
9/1/2026	2,700,000	7.750	213,125.00	2,913,125.00			
3/1/2027			108,500.00	108,500.00	3,021,625.00	241,139.45	2,780,485.55
9/1/2027	2,800,000	7.750	108,500.00	2,908,500.00			
3/1/2028					2,908,500.00	232,111.56	2,676,388.44
<b>TOTALS</b>	<b>6,120,000</b>		<b>6,334,850.00</b>	<b>12,454,850.00</b>	<b>12,454,850.00</b>	<b>993,953.82</b>	<b>11,460,896.18</b>
PE%	16.34%	<i>(Temporary)</i>					
AR%	48.84%	<i>(2013-2014)</i>					
<b>Net</b>	<b>7.98%</b>	<b>Effective Reimbursement</b>					

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**EAST STROUDSBURG AREA SCHOOL DISTRICT**

SERIES A OF 2007

Bonds Remaining After Refunding

Optional Redemption: September 1, 2017

1	2	3	4	5	6	7	8
<u>Date</u>	<u>Principal</u>	<u>Rate</u>	<u>Interest</u>	<u>Semi-Annual Debt Service</u>	<u>Fiscal Year Debt Service</u>	<u>State Aid</u>	<u>Local Effort</u>
3/1/2014			805,350.00	805,350.00	805,350.00	64,270.60	741,079.40
9/1/2014	1,550,000	5.250	805,350.00	2,355,350.00			
3/1/2015			764,662.50	764,662.50	3,120,012.50	248,991.22	2,871,021.28
9/1/2015	1,600,000	5.500	764,662.50	2,364,662.50			
3/1/2016			720,662.50	720,662.50	3,085,325.00	246,223.00	2,839,102.00
9/1/2016	1,650,000	5.750	720,662.50	2,370,662.50			
3/1/2017			673,225.00	673,225.00	3,043,887.50	242,916.10	2,800,971.40
9/1/2017	1,750,000	5.750	673,225.00	2,423,225.00			
3/1/2018			622,912.50	622,912.50	3,046,137.50	243,095.66	2,803,041.84
9/1/2018	1,800,000	6.500	622,912.50	2,422,912.50			
3/1/2019			564,412.50	564,412.50	2,987,325.00	238,402.16	2,748,922.84
9/1/2019	1,900,000	7.500	564,412.50	2,464,412.50			
3/1/2020			493,162.50	493,162.50	2,957,575.00	236,027.97	2,721,547.03
9/1/2020	2,000,000	7.500	493,162.50	2,493,162.50			
3/1/2021			418,162.50	418,162.50	2,911,325.00	232,337.01	2,678,987.99
9/1/2021	2,100,000	7.500	418,162.50	2,518,162.50			
3/1/2022			339,412.50	339,412.50	2,857,575.00	228,047.52	2,629,527.48
9/1/2022	2,200,000	7.500	339,412.50	2,539,412.50			
3/1/2023			256,912.50	256,912.50	2,796,325.00	223,159.49	2,573,165.51
9/1/2023	2,300,000	7.750	256,912.50	2,556,912.50			
3/1/2024			167,787.50	167,787.50	2,724,700.00	217,443.48	2,507,256.52
9/1/2024	2,400,000	7.750	167,787.50	2,567,787.50			
3/1/2025			74,787.50	74,787.50	2,642,575.00	210,889.54	2,431,685.46
9/1/2025	1,930,000	7.750	74,787.50	2,004,787.50			
3/1/2026					2,004,787.50	159,991.18	1,844,796.32
9/1/2026							
3/1/2027							
9/1/2027							
3/1/2028							
<b>TOTALS</b>	<b>23,180,000</b>		<b>11,802,900.00</b>	<b>34,982,900.00</b>	<b>34,982,900.00</b>	<b>2,791,794.94</b>	<b>32,191,105.06</b>
PE%	16.34%	<i>(Temporary)</i>					
AR%	48.84%	<i>(2013-2014)</i>					
Net	7.98%	<i>Effective Reimbursement</i>					

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**EAST STROUDSBURG AREA SCHOOL DISTRICT  
RESTRICTED YIELD ESCROW**

1 2 3 4 5 6 7 8 9 10 11

**SERIES A OF 2007**

**Optional Redemption Date: September 1, 2017**

Date	ESCROW REQUIREMENTS				ESCROW EARNINGS				SETTLE 12/19/2013	
	Principal	Interest	Escrow Agent	Required	Par	Total Purchase Price	Rate/Yield	Earnings	Cash Flow	Balance
2/28/2014								62,543.75	62,543.75	62,545.23
3/1/2014		237,150.00		237,150.00	174,350.00	174,350.00	0.060	256.37	174,606.37	1.60
8/31/2014								62,543.75	62,543.75	62,545.35
9/1/2014		237,150.00		237,150.00	173,892.00	173,892.00	0.100	714.55	174,606.55	1.90
2/28/2015								62,543.75	62,543.75	62,545.65
3/1/2015		237,150.00		237,150.00	174,013.00	174,013.00	0.140	592.59	174,605.59	1.24
8/31/2015								62,543.75	62,543.75	62,544.99
9/1/2015		237,150.00		237,150.00	174,136.00	174,136.00	0.220	470.78	174,606.78	1.77
2/29/2016								62,543.75	62,543.75	62,545.52
3/1/2016		237,150.00		237,150.00	174,520.00	174,520.00	0.320	279.23	174,799.23	194.75
8/31/2016					175,000.00	177,760.32	0.524	62,543.75	237,543.75	237,738.50
9/1/2016		237,150.00		237,150.00					0.00	588.50
2/28/2017					175,000.00	189,222.31	0.712	61,668.75	236,668.75	237,257.25
3/1/2017		237,150.00		237,150.00					0.00	107.25
8/31/2017					6,298,000.00	6,551,882.54	0.920	59,043.75	6,357,043.75	6,357,151.00
9/1/2017	6,120,000.00	237,150.00		6,357,150.00					0.00	1.00
<b>TOTALS</b>	<b>6,120,000.00</b>	<b>1,897,200.00</b>	<b>0.00</b>	<b>8,017,200.00</b>	<b>7,518,911.00</b>	<b>7,789,776.17</b>		<b>498,288.52</b>	<b>8,017,199.52</b>	

**Actual Escrow Yield 0.878849**

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**EAST STROUDSBURG AREA SCHOOL DISTRICT**  
**SERIES OF 2013**  
**REFUNDS THE SERIES A OF 2007**

*Settle* 12/19/2013  
*Dated* 12/19/2013

1	2	3	4	5	6	7	8	9	10
<u>Date</u>	<u>Principal</u>	<u>Rate</u>	<u>Interest</u>	<u>Semi-Annual Debt Service</u>	<u>Fiscal Year Debt Service</u>	<u>State Aid</u>	<u>Proposed Local Effort</u>	<u>Existing Local Effort</u>	<u>Savings</u>
3/1/2014			49,138.00	49,138.00	49,138.00	3,921.44	45,216.56	218,224.35	173,007.79
9/1/2014	230,000	3.110	122,845.00	352,845.00					
3/1/2015			119,268.50	119,268.50	472,113.50	37,676.81	434,436.69	436,448.70	2,012.01
9/1/2015	235,000	3.110	119,268.50	354,268.50					
3/1/2016			115,614.25	115,614.25	469,882.75	37,498.79	432,383.96	436,448.70	4,064.73
9/1/2016	195,000	3.110	115,614.25	310,614.25					
3/1/2017			112,582.00	112,582.00	423,196.25	33,772.99	389,423.26	436,448.70	47,025.44
9/1/2017	250,000	3.110	112,582.00	362,582.00					
3/1/2018			108,694.50	108,694.50	471,276.50	37,610.01	433,666.49	436,448.70	2,782.21
9/1/2018	150,000	3.110	108,694.50	258,694.50					
3/1/2019			106,362.00	106,362.00	365,056.50	29,133.17	335,923.33	436,448.70	100,525.37
9/1/2019	5,000	3.110	106,362.00	111,362.00					
3/1/2020			106,284.25	106,284.25	217,646.25	17,369.16	200,277.09	436,448.70	236,171.61
9/1/2020	40,000	3.110	106,284.25	146,284.25					
3/1/2021			105,662.25	105,662.25	251,946.50	20,106.48	231,840.02	436,448.70	204,608.68
9/1/2021	35,000	3.110	105,662.25	140,662.25					
3/1/2022			105,118.00	105,118.00	245,780.25	19,614.38	226,165.87	436,448.70	210,282.83
9/1/2022	100,000	3.110	105,118.00	205,118.00					
3/1/2023			103,563.00	103,563.00	308,681.00	24,634.15	284,046.85	436,448.70	152,401.85
9/1/2023	110,000	3.110	103,563.00	213,563.00					
3/1/2024			101,852.50	101,852.50	315,415.50	25,171.60	290,243.90	436,448.70	146,204.79
9/1/2024	115,000	3.110	101,852.50	216,852.50					
3/1/2025			100,064.25	100,064.25	316,916.75	25,291.40	291,625.35	436,448.70	144,823.35
9/1/2025	725,000	3.110	100,064.25	825,064.25					
3/1/2026			88,790.50	88,790.50	913,854.75	72,929.78	840,924.97	984,862.17	143,937.20
9/1/2026	2,850,000	3.110	88,790.50	2,938,790.50					
3/1/2027			44,473.00	44,473.00	2,983,263.50	238,078.03	2,745,185.47	2,780,485.55	35,300.08
9/1/2027	2,860,000	3.110	44,473.00	2,904,473.00					
3/1/2028					2,904,473.00	231,790.19	2,672,682.81	2,676,388.44	3,705.63
TOTALS	7,900,000		2,808,641.00	10,708,641.00	10,708,641.00	854,598.38	9,854,042.62	11,460,896.18	<b>1,606,853.56</b>

PE% 16.34% (Estimated)  
 AR% 48.84% (2013-2014)

Net 7.98% Effective Reimbursement

**Present Value Local Effort Savings 1,277,640.39**

Savings Allocation	Amount	Percentage
School District's Share	1,606,853.56	26.26%
State's Share	139,355.44	2.28%
Total Savings	1,746,209.00	28.53%

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**EAST STROUDSBURG AREA SCHOOL DISTRICT**  
**SERIES OF 2013**  
**Composition of the Issue**

**SOURCES:**

Bonds		7,900,000.00
Accrued Interest		0.00
	Total	<u>7,900,000.00</u>

**USES:**

Cost of the Escrow		7,789,777.65
Costs of Issuance		89,750.00
Roundup/Sinking Fund Deposit		20,472.35
	Total	<u>7,900,000.00</u>

Dated Date 12/19/2013

Settlement Date 12/19/2013

**Yield of the Issue 3.110304**

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## **Exhibit II**

**Schedules Provided by  
PFM Asset Management LLC**

**PORTFOLIO COST**

East Stroudsburg Area School District  
 General Obligation Bonds, Series of 2013  
 Executed Escrow Structure  
 November 19, 2013

Type of Security	Maturity Date	Par Amount	Rate	Yield	Price	Purchase Cost	Accrued Interest	Total Purchase Cost
SLG	03/01/2014	174,350	0.060%			174,350.00		174,350.00
SLG	09/01/2014	173,892	0.100%			173,892.00		173,892.00
SLG	03/01/2015	174,013	0.140%			174,013.00		174,013.00
SLG	09/01/2015	174,136	0.220%			174,136.00		174,136.00
SLG	03/01/2016	174,520	0.320%			174,520.00		174,520.00
TNote	08/31/2016	175,000	1.000%	0.523654%	101.273458	177,228.55	531.77	177,760.32
TNote	02/28/2017	175,000	3.000%	0.712429%	107.215432	187,627.01	1,595.30	189,222.31
TNote	08/31/2017	6,298,000	1.875%	0.920195%	103.461410	6,515,999.60	35,882.94	6,551,882.54
		7,518,911				7,751,766.16	38,010.01	7,789,776.17

Transaction Date	Cost of Securities Purchased	Cash Deposit	Total Portfolio Cost
12/19/2013	7,789,776.17	1.48	7,789,777.65
	7,789,776.17	1.48	7,789,777.65



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**PORTFOLIO SECURITIES**

East Stroudsburg Area School District  
 General Obligation Bonds, Series of 2013  
 Executed Escrow Structure  
 November 19, 2013

Type of Security	CUSIP or ID	Type of SLGS	Purchase Date	Maturity Date	First Int Pmt Date	Par Amount	Rate	Max Rate	Purchase Yield	Purchase Price	Dated Date
SLG		Certificate	12/19/2013	03/01/2014	03/01/2014	174,350	0.060%	0.060%			
SLG		Certificate	12/19/2013	09/01/2014	09/01/2014	173,892	0.100%	0.100%			
SLG		Note	12/19/2013	03/01/2015	03/01/2014	174,013	0.140%	0.140%			
SLG		Note	12/19/2013	09/01/2015	03/01/2014	174,136	0.220%	0.220%			
SLG		Note	12/19/2013	03/01/2016	03/01/2014	174,520	0.320%	0.320%			
TNote	912828RF9		12/19/2013	08/31/2016		175,000	1.000%		0.524%	101.273458	08/31/2011
TNote	912828MS6		12/19/2013	02/28/2017		175,000	3.000%		0.712%	107.215432	02/28/2010
TNote	912828NW6		12/19/2013	08/31/2017		6,298,000	1.875%		0.920%	103.461410	08/31/2010

SLGS Summary

Purchase date	12/19/2013
SLGS Rates File	19NOV13
Total Certificates of Indebtedness	348,242.00
Total Notes	522,669.00
<b>Total Purchased SLGS</b>	<b>870,911.00</b>

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**PORTFOLIO CASH FLOW**

East Stroudsburg Area School District  
General Obligation Bonds, Series of 2013  
Executed Escrow Structure  
November 19, 2013

Date	Principal	Interest	Net Cashflow
02/28/2014		62,543.75	62,543.75
03/01/2014	174,350.00	256.37	174,606.37
08/31/2014		62,543.75	62,543.75
09/01/2014	173,892.00	714.55	174,606.55
02/28/2015		62,543.75	62,543.75
03/01/2015	174,013.00	592.59	174,605.59
08/31/2015		62,543.75	62,543.75
09/01/2015	174,136.00	470.78	174,606.78
02/29/2016		62,543.75	62,543.75
03/01/2016	174,520.00	279.23	174,799.23
08/31/2016	175,000.00	62,543.75	237,543.75
02/28/2017	175,000.00	61,668.75	236,668.75
08/31/2017	6,298,000.00	59,043.75	6,357,043.75
	7,518,911.00	498,288.52	8,017,199.52

Purchase date 12/19/2013  
Purchase cost of securities 7,789,776.17



**PORTFOLIO SUFFICIENCY**

East Stroudsburg Area School District  
 General Obligation Bonds, Series of 2013  
 Executed Escrow Structure  
 November 19, 2013

Date	Draw Requirements	Net Cashflow	Cash	Excess Receipts	Excess Balance
12/19/2013			1.48	1.48	1.48
02/28/2014		62,543.75		62,543.75	62,545.23
03/01/2014	237,150.00	174,606.37		-62,543.63	1.60
08/31/2014		62,543.75		62,543.75	62,545.35
09/01/2014	237,150.00	174,606.55		-62,543.45	1.90
02/28/2015		62,543.75		62,543.75	62,545.65
03/01/2015	237,150.00	174,605.59		-62,544.41	1.24
08/31/2015		62,543.75		62,543.75	62,544.99
09/01/2015	237,150.00	174,606.78		-62,543.22	1.77
02/29/2016		62,543.75		62,543.75	62,545.52
03/01/2016	237,150.00	174,799.23		-62,350.77	194.75
08/31/2016		237,543.75		237,543.75	237,738.50
09/01/2016	237,150.00			-237,150.00	588.50
02/28/2017		236,668.75		236,668.75	237,257.25
03/01/2017	237,150.00			-237,150.00	107.25
08/31/2017		6,357,043.75		6,357,043.75	6,357,151.00
09/01/2017	6,357,150.00			-6,357,150.00	1.00
	8,017,200.00	8,017,199.52	1.48	1.00	



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**PROOF OF PORTFOLIO YIELD**

East Stroudsburg Area School District  
 General Obligation Bonds, Series of 2013  
 Executed Escrow Structure  
 November 19, 2013

Bond Proceeds

<u>Date</u>	<u>Security Receipts</u>	<u>Net Receipts</u>	<u>Present Value to 12/19/2013 @ 0.8788494%</u>
02/28/2014	62,543.75	62,543.75	62,438.72
03/01/2014	174,606.37	174,606.37	174,300.41
08/31/2014	62,543.75	62,543.75	62,161.00
09/01/2014	174,606.55	174,606.55	173,538.02
02/28/2015	62,543.75	62,543.75	61,893.57
03/01/2015	174,605.59	174,605.59	172,777.83
08/31/2015	62,543.75	62,543.75	61,618.28
09/01/2015	174,606.78	174,606.78	172,023.10
02/29/2016	62,543.75	62,543.75	61,351.69
03/01/2016	174,799.23	174,799.23	171,459.27
08/31/2016	237,543.75	237,543.75	231,985.50
02/28/2017	236,668.75	236,668.75	230,136.59
08/31/2017	6,357,043.75	6,357,043.75	6,154,092.20
	<b>8,017,199.52</b>	<b>8,017,199.52</b>	<b>7,789,776.17</b>

Purchase date	12/19/2013
Purchase cost of securities	7,789,776.17
Target for yield calculation	7,789,776.17





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**PORTFOLIO STATISTICS**

East Stroudsburg Area School District  
General Obligation Bonds, Series of 2013  
Executed Escrow Structure  
November 19, 2013

Portfolio	Total Portfolio Cost	Modified Duration (yrs)	Yield to Receipt Date	Yield to Disbursement Date	Cost of Dead time
Bond Proceeds: 2007A	7,789,777.65	3.263	0.878849%	0.878721%	33.70
	7,789,777.65				33.70

Purchase date 12/19/2013



Jamie Doyle  
Public Financial Management, Inc.  
One Keystone Plaza, Suite 300  
North Front & Market Streets  
Harrisburg, Pa. 17101-2044

November 15, 2013

**PROPOSAL**  
**General Obligation Bond, Series of 2013**  
**East Stroudsburg Area School District**  
**East Stroudsburg, Pa. 18301**

The undersigned ESSA Bank & Trust (the "Bank") hereby agrees to purchase the General Obligation Bond Series 2013, in the proposed principal amount of \$7,900,000.00 (the "Bond"), to be issued by the East Stroudsburg Area School District, East Stroudsburg, Pa, Monroe County, Pennsylvania (the "District"), subject to the terms and conditions set forth in the Request for Proposals, dated November 1, 2013, issued by or on behalf of the District. The Bank agrees to be legally bound to the terms of this Proposal from the date of acceptance of this Proposal by the District to the closing.

**Borrower:** East Stroudsburg Area School District

**Principal Amount:** \$7,900,000.00

**Tax Status:** Tax-Exempt, Bank Qualified

**Debt Type:** General Obligation Bond, Series 2013

**Rate:** The interest rate will be a fixed rate of 3.11% until the 9-1-2027 maturity date.

**Payment of Interest:** Interest will be calculated based on a 30/360 days. Interest payments will be made semi-annually on March 1 and September 1 beginning March 1, 2014.

**Payment of Principal:** Principal payable annually on September 1, amortizing annually, as shown in Appendix A.

**Commitment fee:** ESSA Bank requests a commitment fee of \$5,000.

**Prepayment:** There will be no prepayment fee.

**Purpose:** For the partial refunding of the 2007A Bond issue and to pay cost of issuance.

**Security:** The Bond will be a general obligation of the School District, payable from its tax and other general revenues. The School District has, subject to statutory restrictions and limitations, covenanted that it will provide in its budget for each year, and will appropriate from its general revenues in each such year, the amount of the debt service on the Note for such year, and will duly and punctually pay or cause to be paid from its Sinking Fund, or any other of its revenues or funds, the principal of each of the Bonds and the interest thereon at the dates and place and in the manner stated on the Note, and for such budgeting, appropriation and payment the School District has subject to statutory restrictions and limitations, irrevocably has pledged its full faith, credit and available taxing power.

**Professional Fees:** The costs of the Districts professional (Financial Advisor, Note Counsel and Solicitor) shall be paid by the District out of loan proceeds.  
The costs of the Bank's counsel to review the Loan Documents, if necessary, will be paid by the District out of loan proceeds at a cost of \$270 per hour for services rendered on behalf of the Bank which is estimated to be \$5,000 or less.

**Settlement:** On or around December 16, 2013 but not later than 12-31-2013.

**Expiration of ESSA Bank Proposal:** December 6, 2013.

**Documentation:** The District's Bond Counsel will draft all loan documents as well as provide the tax exempt opinion for the Bond.

The Bank acknowledges that the District reserves the right to reject any and all proposals to waive and Informality, mistake, error of omission in any bid, and to enter into individual negotiation concerning any proposal.

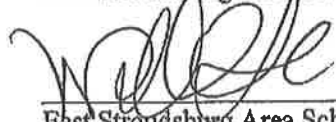
ESSA Bank & Trust  
Name of Bank

570-421-3773 extension 50312  
570-476-5490 fax number  
Phone and Fax number

  
Authorized Officer  
Tony Kohn  
tkohn@essabank.com

November 15, 2013  
Date

The forgoing Proposal is hereby Accepted:  
East Stroudsburg Area School District

  
East Stroudsburg Area School District  
Authorized Officer

11/18/13  
Date

Number 1

\$7,900,000

UNITED STATES OF AMERICA  
 COMMONWEALTH OF PENNSYLVANIA  
 COUNTIES OF MONROE AND PIKE  
 EAST STROUDSBURG AREA SCHOOL DISTRICT  
 GENERAL OBLIGATION BOND, SERIES OF 2013

<u>INTEREST RATE</u>	<u>MATURITY DATE</u>	<u>DATED DATE OF SERIES</u>
3.11%	September 1, 2027	December 19, 2013

REGISTERED OWNER: ESSA BANK & TRUST, a Pennsylvania Banking Institution

PRINCIPAL SUM: SEVEN MILLION NINE HUNDRED THOUSAND DOLLARS  
(\$7,900,000)

EAST STROUDSBURG AREA SCHOOL DISTRICT, Monroe and Pike Counties, Pennsylvania (the "Issuer"), a school district existing under laws of the Commonwealth of Pennsylvania (the "Commonwealth"), for value received, promises to pay to the order of the registered owner named hereon, or registered assigns, on the maturity date stated hereon, upon presentation and surrender hereof, the principal sum stated hereon, unless this General Obligation Bond, Series of 2013 (the "Bond"), shall be redeemable and duly shall have been called for earlier redemption and payment of the redemption price shall have been made or provided for, and to pay semiannually on March 1 and September 1 of each year, beginning March 1, 2014, to the registered owner hereof, interest on said principal sum, at the rate per annum stated hereon, until said principal sum has been paid or provision for payment thereof duly has been made. Interest on this Bond shall be payable from December 19, 2013, or as shown by the records of the ESSA Bank & Trust, a Pennsylvania Banking Institution (the "Bank"), interest on this Bond shall be in default, in which event this Bond shall bear interest from the date to which interest was last paid on this Bond. The principal of and premium, if any, on this Bond, when due, are payable upon surrender hereof at the designated office of the Bank. Payment of the interest hereon shall be made to the registered owner hereof whose name and address shall appear, at the close of business on the fifteenth (15th) day next preceding each interest payment date (the "Record Date"), on the registration books maintained by the Bank, irrespective of any transfer or exchange of this Bond subsequent to such Record Date and prior to such interest payment date, unless the Issuer shall be in default in payment of interest due on such interest payment date. In the event of any such default, such defaulted interest shall be payable to the person in whose name this Bond is registered at the close of business on a special record date for the payment of such defaulted interest established by notice mailed by the Bank to the registered owner of this Bond not less than fifteen (15) days preceding such special record date. Such notice shall be mailed to the person in whose name this Bond is registered at the close of business on the fifth (5th) day preceding the date of mailing. Principal, premium, if any,

and interest with respect to this Bond are payable in lawful money of the United States of America. Interest shall be calculated on a 30/360 day annual basis.

The principal and interest with respect to this Bond shall be payable, when due, at the principal office of the Bank in Stroudsburg, Pennsylvania, in lawful money of the United States of America.

The Issuer shall provide to the Bank, within 30 days of filing or completion, its PDE 2057 Annual Financial Report, final budget, and its audited financial statements for each fiscal year the Bond remains outstanding.

This Bond shall be subject to redemption prior to maturity, at the option of the Issuer, as a whole or in part, on any date, upon payment of the principal amount to be redeemed, together with accrued interest thereon to the date fixed for redemption, without payment of premium or penalty.

Any optional redemption shall be upon written notice deposited, postage prepaid, in the United States mail not less than five (5) days prior to the date selected for redemption and addressed to the person in whose name this Bond is registered on the business day next preceding the date of mailing of the notice on the registration book of the Issuer kept by the Bank, acting as bond registrar on behalf of the Issuer, at the address of such owner as shown on such registration book; provided, however, that if the registered owner of this Bond shall file written waiver of notice with the Issuer, this Bond may be redeemed on the redemption date without necessity of such notice by mail. On the date designated for redemption, money for payment of the principal and accrued interest due upon such redemption being held by the Bank, acting as paying agent, interest on this Bond or the portion of the principal of this Bond selected for redemption, as applicable, shall cease to accrue and, if this Bond shall have been called for redemption in full, it shall cease to be entitled to any benefit or security under the Resolution (hereinafter defined), and the registered owner hereof shall have no further rights with respect to this Bond, except to receive payment of the principal of and accrued interest on this Bond to the redemption date.

The Bond shall be subject to mandatory redemption prior to maturity, in the amounts and on September 1 of the years set forth in the following schedule:

<u>Year</u>	<u>Amount</u>
2014	\$ 230,000
2015	\$ 235,000
2016	\$ 195,000
2017	\$ 250,000
2018	\$ 150,000
2019	\$ 5,000
2020	\$ 40,000
2021	\$ 35,000
2022	\$ 100,000

2023	\$ 110,000
2024	\$ 115,000
2025	\$ 725,000
2026	\$2,850,000; and
2027	\$2,860,000*.

This Bond is the bond of the Issuer, known generally as the "General Obligation Bond, Series of 2013," in the principal amount of Seven Million Nine Hundred Thousand Dollars (\$7,900,000).

This Bond is issued in accordance with provisions of the Local Government Unit Debt Act, 53 Pa.C.S. Chs. 80-82 (the "Act") of the Commonwealth, and by virtue of a duly adopted resolution (the "Resolution") of the Board of the Issuer. The Act, as such shall have been in effect when this Bond was authorized, and the Resolution shall constitute a contract between the Issuer and the holder, from time to time, of this Bond.

It hereby is certified that: (i) all acts, conditions, and things required to be done, to happen or to be performed as conditions precedent to and in issuance of this Bond or in creation of the debt of which this Bond is evidence have been done, have happened or have been performed in due and regular form and manner, as required by law; and (ii) the debt represented by this Bond, together with any other indebtedness of the Issuer, is not in excess of any applicable limitation imposed by the Act upon the incurring of the debt of the Issuer which is evidenced by this Bond.

The Issuer has covenanted, in the Resolution, to and with the registered owner, from time to time, of this Bond, that the Issuer shall: (i) include the amount of the debt service for this Bond, for each fiscal year of the Issuer in which the sums are payable, in its budget for that year, (ii) appropriate those amounts from its general revenues for the payment of the debt service, and (iii) duly and punctually pay or cause to be paid from the sinking fund established under the Resolution or any other of its revenues or funds the principal of and interest on this Bond at the dates and places and in the manner stated herein, according to the true intent and meaning hereof; and, for such budgeting, appropriation, and payment, the Issuer has pledged and does pledge, irrevocably, its full faith, credit, and taxing power. The Act provides that the foregoing covenant of the Issuer shall be enforceable specifically.

The Issuer, in the Resolution, has established a sinking fund with the Bank, as the sinking fund depository, into which funds for the payment of the principal of and the interest on this Bond shall be deposited not later than the date fixed for the disbursement thereof. The Issuer has covenanted, in the Resolution, to make payments out of such sinking fund or out of any other of its revenues or funds, at such times in such annual amounts, as shall be sufficient for prompt and full payment of all obligations of this Bond.

This Bond is transferable by the Bank, or by any subsequent registered owner, in person or by such owner's attorney duly authorized, in writing, at the principal office of the Bank, but only upon notation of such registration hereon and on the records of the Issuer to be

kept for that purpose at the principal office of the Bank by a duly authorized representative of the Bank acting on behalf of the Issuer. The Issuer and the Bank may deem and treat the person, from time to time, in whose name this Bond shall be registered as the absolute owner hereof for the purpose of receiving payment hereof and of interest due hereon, for the purpose of redemption hereof prior to maturity and for all other purposes.

*This Bond has been designated by the Issuer as a "qualified tax-exempt obligation", as defined in Section 265(b)(3)(B) of the Internal Revenue Code of 1986, as amended (the "Code"), for purposes and effect contemplated by Section 265 of the Code (relating to expenses and interest relating to tax-exempt income of certain financial institutions).*

**EAST STROUDSBURG AREA SCHOOL DISTRICT,  
Monroe and Pike Counties, Pennsylvania**

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**RESOLUTION**

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**INCURRING NONELECTORAL DEBT TO BE EVIDENCED BY ONE OR MORE SERIES OF GENERAL OBLIGATION BONDS IN THE MAXIMUM COMBINED AGGREGATE PRINCIPAL AMOUNT OF TEN MILLION DOLLARS (\$10,000,000), TO PROVIDE FUNDS TO ADVANCE REFUND A PORTION OF THE SCHOOL DISTRICT'S OUTSTANDING GENERAL OBLIGATION BONDS, SERIES A OF 2007, AND PAY RELATED COSTS; ACCEPTING A PROPOSAL FOR PURCHASE OF THE BONDS; SETTING FORTH THE PARAMETERS, SUBSTANTIAL FORM OF, AND CONDITIONS TO, ISSUING THE BONDS; PLEDGING THE FULL FAITH, CREDIT AND TAXING POWER OF THIS SCHOOL DISTRICT TO SECURE THE BONDS; PROVIDING FOR REDEMPTION AND RETIREMENT OF SAID PORTION OF GENERAL OBLIGATION BONDS, SERIES A OF 2007; APPOINTING A PAYING AGENT AND SINKING FUND DEPOSITORY; AND APPROVING RELATED DOCUMENTS AND ACTIONS.**

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**WHEREAS**, East Stroudsburg Area School District, in Monroe and Pike Counties, Pennsylvania (the "School District"), is a school district of the Commonwealth of Pennsylvania (the "Commonwealth"), a "Local Government Unit" within the meaning of the Local Government Unit Debt Act, 53 Pa.C.S. Chs. 80-82 (the "Debt Act"), and is governed by its Board of School Directors (the "School Board"); and

**WHEREAS**, The School Board, by its resolution adopted on August 31, 2004 and as amended by a resolution adopted on October 15, 2007 (the "2007 A Bonds Enabling Resolution"), authorized and secured the issuance of its General Obligation Bonds, Series A of 2007, dated as of November 1, 2007, in the original aggregate principal amount of \$37,500,000 (the "2007 A Bonds"), for purposes described in the 2007 A Bonds Enabling Resolution; and

**WHEREAS**, The Department of Community and Economic Development (the "Department") of the Commonwealth approved the proceedings of this School District related to the increase of nonelectoral indebtedness evidenced in part by the 2007 A Bonds, which approval of the Department was evidenced by Certificate of Approval No. GOB-15706, dated October 12, 2004; and

**WHEREAS**, The School Board has determined to advance refund and retire all or a portion of the outstanding aggregate principal amounts of the 2007 A Bonds (the "Refunded Bonds"), as described in a refunding report (the "Refunding Report") prepared for this School



District by Public Financial Management, Inc. (the "Financial Advisor"), at such time as the present value of the debt service savings to this School District resulting from refunding the Refunded Bonds, after using proceeds of the Bonds to pay the costs of issuing the Bonds, and accounting for reduced state reimbursement as a result of retiring the Refunded Bonds, equals at least 3.0% of the aggregate principal amount of the Refunded Bonds being retired (the "Required Savings"); and

**WHEREAS**, The School Board contemplates the authorization, sale, issuance and delivery of one or more series of general obligation bonds, from time to time, in the maximum combined aggregate principal amount of Ten Million Dollars (\$10,000,000) (the "Bonds"), to undertake the advance refunding of the Refunded Bonds, and to pay the costs and expenses of issuance of the Bonds (the "Project"), all in accordance with the Debt Act; and

**WHEREAS**, The School Board has considered the possible manners of selling the Bonds, provided for in the Debt Act, at public sale or private sale, by negotiation; and

**WHEREAS**, The School Board has determined that the Bonds: (a) shall be offered at private sale by negotiation; and (b) shall be offered for sale at a net purchase price of not less than 95.0% nor more than 110% of the aggregate principal amount of the Bonds issued (including underwriting discount and original issue discount and/or premium), plus accrued interest (the "Purchase Price"); and

**WHEREAS**, A "Proposal for the Purchase of Bonds", dated November 18, 2013 (the "Proposal"), has been received from the Financial Advisor, containing the financial parameters for, and conditions to, the underwriting and issuance of the Bonds (the "Bond Parameters"), which will be supplemented by an addendum to the Proposal (the "Addendum") containing the final terms and identify the purchaser of the Bonds (the "Purchaser"), consistent with the Bond Parameters; and

**WHEREAS**, The School Board desires to accept the Proposal, to award the sale of the Bonds, to authorize the issuance of nonelectoral debt, and to take appropriate action and to authorize proper things, all in connection with the Project, and all in accordance with the Debt Act; and

**WHEREAS**, The School Board shall select one or more banks or trust companies (the "Paying Agent"), having a corporate trust office in Pennsylvania, to serve as the paying agent, sinking fund depository, and registrar for the Bonds.

**NOW, THEREFORE, BE IT RESOLVED**, by the School Board, as follows:

**SECTION 1.** The School Board hereby authorizes the issuance of the Bonds pursuant to this Resolution, in accordance with the Debt Act, to undertake the Project. Rhoads & Sinon LLP is retained by this School District as its bond counsel in connection with the issuance of the Bonds.

**SECTION 2.** The School Board finds that it is in the best financial interests of this School District to sell the Bonds at private sale by negotiation and determines that the debt to be incurred pursuant to this Resolution shall be nonelectoral debt.

**SECTION 3.** The Project is authorized under Section 8241(b)(1) (reduction in total debt service over the life of the issue) of the Debt Act. The projects originally financed or refinanced by the 2007 A Bonds have a useful life of at least 14 years. The first maturity of principal of the Bonds will not be deferred beyond two years from the issue date of the Bonds.

**SECTION 4.** The Bonds shall be awarded to the Purchaser in accordance with terms and conditions of the Proposal, including the Purchase Price. The School District's Business Manager or Superintendent is hereby authorized to approve the final terms and conditions of the Bonds, and the Addendum to be presented by the Financial Advisor, within the Bond Parameters. The Addendum so approved shall be executed and delivered by the President or Vice President of the School Board and included as a part of the Proposal accepted by this Resolution.

**SECTION 5.** The Bonds, when issued, will be general obligation bonds of this School District.

**SECTION 6.** The Bonds shall be issuable, from time to time, as one or more series, as fully registered bonds, in denominations of \$5,000 principal amount or any integral multiple thereof.

Each of the Bonds shall bear interest from the interest payment date next preceding the date of registration and authentication of such bond, unless: (a) such bond is registered and authenticated as of an interest payment date, in which event such bond shall bear interest from said interest payment date; or (b) such bond is registered and authenticated after a Record Date (hereinafter defined) and before the next succeeding interest payment date, in which event such bond shall bear interest from such interest payment date; or (c) such bond is registered and authenticated on or prior to the Record Date next preceding the first interest payment date, in which event such bond shall bear interest from the dated date of the Bonds; or (d) as shown by the records of the Paying Agent, interest on such bond shall be in default, in which event such bond shall bear interest from the date to which interest was last paid on such bond. Interest on each of the Bonds shall be payable initially on a date selected by the School District, and thereafter, semiannually, until the principal sum thereof is paid or provision for payment thereof duly has been made. Except as to distinguishing series or subseries, numbers, denominations, interest rates and maturity dates, the Bonds and the Paying Agent's certificates of authentication shall be substantially in the forms and shall be of the tenor and purport hereinafter set forth, with insertions and variations (including CUSIP numbers) approved by this School District, the Purchaser and the Paying Agent, as may be appropriate for different series, subseries, denominations and maturity dates.

Principal, premium, if any, and interest with respect to the Bonds shall be payable in lawful money of the United States of America.

The principal of and premium, if any, on the Bonds shall be payable to the registered owners thereof or their transferees, upon presentation and surrender of the Bonds at the place or places set forth in the Bonds. Payment of interest on the Bonds shall be made by check mailed to the registered owners thereof whose names and addresses appear at the close of business on the fifteenth (15th) day next preceding each interest payment date (the "Record Date") on the registration books maintained by the Paying Agent on behalf of this School

District, irrespective of any transfer or exchange of any Bonds subsequent to the Record Date and prior to such interest payment date, unless this School District shall be in default in payment of interest due on such interest payment date. In the event of any such default, such defaulted interest shall be payable to the persons in whose names the Bonds are registered at the close of business on a special record date for the payment of such defaulted interest established by notice mailed by the Paying Agent on behalf of this School District to the registered owners of the Bonds not less than fifteen (15) days preceding such special record date. Such notice shall be mailed to the persons in whose names the Bonds are registered at the close of business on the fifth (5th) day preceding the date of mailing.

If the date for payment of the principal of or interest on any Bonds shall be a Saturday, Sunday, legal holiday or a day on which banking institutions in the Commonwealth are authorized or required by law or executive order to close, then the date for payment of such principal or interest shall be the next succeeding day that is not a Saturday, Sunday, legal holiday or a day on which such banking institutions are authorized or required to close, and payment on such date shall have the same force and effect as if made on the nominal date established for such payment.

**SECTION 7.** Registration of the transfer of ownership of Bonds shall be made upon surrender of any of the Bonds to the Paying Agent, accompanied by a written instrument or instruments in form, with instructions, and with guaranty of signature satisfactory to the Paying Agent, duly executed by the registered owner thereof or his attorney-in-fact or legal representative. The Paying Agent shall enter any transfer of ownership of any of the Bonds in the registration books and shall authenticate and deliver, at the earliest practicable time, in the name of the transferee or transferees, a new fully registered bond or bonds of authorized denominations of the same series, maturity and interest rate for the aggregate principal amount that the registered owner is entitled to receive. Bonds may be exchanged for a like aggregate principal amount of Bonds of other authorized denominations of the same series, maturity and interest rate.

**SECTION 8.** This School District and the Paying Agent shall not be required to register the transfer of or exchange any of the Bonds then considered for redemption during the period beginning at the close of business on the fifteenth (15<sup>th</sup>) day next preceding any date of selection of such Bonds to be redeemed and ending at the close of business on the day of mailing of the notice of redemption, as hereinafter provided, or to register the transfer of or exchange any portion of any of the Bonds selected for redemption in whole or in part until after the redemption date.

**SECTION 9.** This School District and the Paying Agent may deem and treat the persons in whose names the Bonds shall be registered as the absolute owners thereof for all purposes, whether such Bonds shall be overdue or not, and payment of the principal of, premium, if any, and interest on the Bonds shall be made only to or upon the order of the registered owners thereof or their legal representatives, but registration of a transfer of ownership may be made as herein provided. All such payments shall be valid and effectual to satisfy and discharge the liability upon the Bonds, to the extent of the sum or sums so paid, and neither this School District nor the Paying Agent shall be affected by any notice to the contrary.

**SECTION 10.** This School District shall cause to be kept, and the Paying Agent shall keep, books for the registration, exchange and transfer of Bonds in the manner provided herein and therein so long as Bonds shall remain outstanding. Such registrations, exchanges and transfers shall be made without charge to bondholders, except for actual costs, including postage, insurance and any taxes or other governmental charges required to be paid with respect to the same.

**SECTION 11.** The Bonds shall bear interest, and a Purchase Price resulting in yield(s) to maturity, and principal shall mature or be payable upon mandatory sinking fund redemptions, in the maximum annual amounts, and in the fiscal years set forth in **Exhibit A** attached hereto and made a part hereof.

**SECTION 12.** The Bonds may be subject to optional redemption by this School District prior to maturity, on such date or dates and under such terms as may be determined in the manner described in Section 4 hereof. The Bonds may be subject to mandatory redemption prior to maturity, determined in the manner described in Section 4 hereof, not in excess of any of the annual principal payment amounts set forth in **Exhibit A** hereof.

**SECTION 13.** This School District appoints the Paying Agent as the paying agent with respect to the Bonds and directs that the principal of, premium, if any, and interest on the Bonds shall be payable at a designated corporate trust office of the Paying Agent, in lawful money of the United States of America.

**SECTION 14.** The form of the Bonds, including the form of Assignment and the form of the Paying Agent's Certificate, shall be substantially as set forth in **Exhibit B**, which is attached hereto and made part hereof, with appropriate insertions, omissions and variations.

**SECTION 15.** The Bonds shall be executed in the name of and on behalf of this School District by the manual or facsimile signature of the President or Vice President of the School Board, and the official seal or a facsimile of the official seal of this School District shall be affixed thereto and the manual or facsimile signature of the Secretary or Assistant Secretary of the School Board shall be affixed thereto in attestation thereof; and said officers are authorized to execute and to attest the Bonds.

**SECTION 16.** No bond constituting one of the Bonds shall be entitled to any benefit under this Resolution nor shall it be valid, obligatory or enforceable for any purpose until such bond shall have been registered and authenticated by the Certificate of Authentication endorsed thereon duly signed by the Paying Agent; and the Paying Agent is authorized to register and authenticate the Bonds in accordance with the provisions hereof.

**SECTION 17.** This School District covenants to and with registered owners, from time to time, of the Bonds that shall be outstanding, from time to time, pursuant to this Resolution, that this School District shall: (i) include the amount of the debt service on the Bonds, for each fiscal year of this School District in which the sums are payable, in its budget for that year, (ii) appropriate those amounts from its general revenues for the payment of the debt service, and (iii) duly and punctually pay or cause to be paid from the Sinking Fund (hereinafter identified) or any other of its revenues or funds the principal of and interest on each of the Bonds at the dates and places and in the manner stated therein, according to the true intent and meaning

thereof; and, for such budgeting, appropriation and payment, this School District shall and does pledge, irrevocably, its full faith, credit and taxing power. As provided in the Debt Act, the foregoing covenant of this School District shall be specifically enforceable.

**SECTION 18.** There is created, pursuant to the requirements of the Debt Act, a sinking fund for the Bonds (the "Sinking Fund") including, if applicable, multiple series, or a mandatory sinking fund. The Sinking Fund shall be administered in accordance with applicable provisions of the Debt Act.

**SECTION 19.** This School District appoints the Paying Agent as the sinking fund depository with respect to the Sinking Fund.

**SECTION 20.** This School District covenants to make payments out of the Sinking Fund, or out of any other of its revenues or funds, at such times and in such annual amounts, as shall be sufficient for prompt and full payment of all obligations of the Bonds when due.

**SECTION 21.** The School Board hereby authorizes the preparation of a Preliminary Official Statement for use in the marketing of the Bonds and authorizes the Superintendent of the School District to approve the form of such Preliminary Official Statement and a final Official Statement with respect to the Bonds of the School District, with such insertions and amendments as shall be necessary or appropriate to reflect the final terms and provisions of the Bonds, the accepted Proposal and this Resolution. The President of the School Board shall affix his or her signature to the Official Statement, as such officer, and such execution of the Official Statement shall constitute conclusive evidence of the approval of the Official Statement by the School Board.

**SECTION 22.** The President or Vice President and the Secretary or Assistant Secretary, respectively, of the School Board are authorized and directed, as required, necessary and/or appropriate: (a) to prepare, to certify and to file with the Department the debt statement required by the Debt Act; (b) to prepare and to file with the Department any statements required by the Debt Act that are necessary to qualify all or any portion of the debt of this School District that is subject to exclusion as self-liquidating or subsidized debt for exclusion from the appropriate debt limit of this School District as self-liquidating or subsidized debt; (c) to prepare and to file the application with the Department, together with a complete and accurate transcript of the proceedings for the required approval relating to the debt, of which debt the Bonds, upon issue, will be evidence, as required by the Debt Act; (d) to pay or to cause to be paid to the Department all proper filing fees required in connection with the foregoing; and (e) to take other required, necessary and/or appropriate action.

The School Board authorizes and directs that an appropriate borrowing base certificate be prepared for filing with the Department as required by the Debt Act. The President or Vice President and the Secretary or Assistant Secretary, respectively, of the School Board are hereby authorized to prepare and to execute, or to authorize the auditors of this School District to prepare and to execute, such borrowing base certificate.

**SECTION 23.** If applicable, as determined from the Proposal, the School Board authorizes and directs the purchase of municipal bond insurance with respect to the

Bonds. The officers and agents of this School District are authorized and directed to take all required, necessary and/or appropriate action with respect to such insurance, as contemplated in the Proposal, including the payment of the premium for such insurance.

**SECTION 24.** The President or Vice President and the Secretary or Assistant Secretary, respectively, of the School Board are authorized and directed to contract with the Paying Agent for its services as paying agent for the Bonds and as sinking fund depository in connection with the Sinking Fund established for the Bonds.

**SECTION 25.** It is declared that the debt to be incurred hereby, together with any other indebtedness of this School District, is not in excess of any limitation imposed by the Debt Act upon the incurring of debt by this School District.

**SECTION 26.** The officers and agents of this School District are authorized to deliver the Bonds and to authorize payment of all costs and expenses associated with issuance of the Bonds as provided for in the Proposal, but only after the Department has certified its approval pursuant to the provisions of the Debt Act or at such time when the filing authorized to be submitted to the Department pursuant to the Debt Act shall be deemed to have been approved pursuant to applicable provisions of the Debt Act.

**SECTION 27.** This School District covenants to and with the Purchaser (or any portion thereof intended to be exempt from federal taxation) that it will make no use of the proceeds of such Bonds, or of any other obligations deemed to be part of the same "issue" as any portion of such Bonds under applicable federal tax regulations, that will cause such Bonds to be or become "arbitrage bonds" within the meaning of Section 103(b)(2) and Section 148 of the Internal Revenue Code of 1986, as amended (the "Code"), and the regulations implementing said Sections that duly have been published in the Federal Register or any other regulations implementing said Sections, and this School District further covenants to comply with all other requirements of the Code if and to the extent applicable to maintain continuously the Federal income tax exemption of interest on such Bonds.

This School District further covenants to and with the Purchaser that it will make no use of the proceeds of the Bonds, of the proceeds of any other obligations deemed to be part of the same "issue" as the Bonds under applicable federal tax regulations, or of any property or facilities financed with the proceeds of the Bonds or of any such other obligations deemed to be part of the same "issue" as the Bonds, that will cause the Bonds to be or become "private activity bonds" within the meaning of Section 141 of the Code and the regulations implementing said Sections that duly have been published in the Federal Register, and this School District further covenants to comply with all other requirements of the Code if and to the extent applicable to maintain continuously the Federal income tax exemption of interest on the Bonds.

The President or Vice President of the School Board is authorized to represent in a certificate delivered when the Bonds are issued, if appropriate, that this School District does not then reasonably expect to issue tax-exempt obligations that, together with all tax-exempt obligations reasonably expected to be issued by all entities that issue bonds on behalf of this School District and all "subordinate entities" (within the meaning of Section 265(b)(3)(E) of the Code) of this School District, in the aggregate, will exceed Ten Million Dollars (\$10,000,000) (excluding obligations issued to refund (other than to advance refund) any obligation to the

extent that the amount of the refunding obligation does not exceed the outstanding amount of the refunded obligation) in the calendar year of issuance and, accordingly, thereby designate the Bonds (to the extent they are not "deemed designated" under Section 265(b)(3)(D)(ii) of the Code), on behalf of this School District, as "qualified tax-exempt obligations," as defined in Section 265(b)(3)(B) of the Code, for the purposes and effect contemplated by Section 265 of the Code.

**SECTION 28.** This School District does hereby authorize the optional redemption of the Refunded Bonds to be refunded, on the earliest date authorized by the 2007 A Bonds (the "Redemption Date"), in accordance with the rights and privileges reserved to this School District in the Refunded Bonds, and as described in the Addendum.

Proper officers of the School Board are hereby authorized and directed to give irrevocable instructions to the paying agent and bond registrar for the Refunded Bonds to redeem the Refunded Bonds in accordance with this election of the School Board, following the acceptance of the final terms and conditions of the Bonds and Addendum as described in section 4 hereof.

This School District, simultaneously with delivery of the Bonds to the Purchaser, shall enter into a bond retirement agreement or an escrow agreement (the "Bond Retirement Agreement") with the paying agent of the applicable Refunded Bonds (each an "Escrow Agent"), acting as escrow agent for such Refunded Bonds. The Bond Retirement Agreement shall provide for a deposit of Bond proceeds into one or more escrow accounts with the Escrow Agent sufficient to pay the debt service due on such Refunded Bonds through the applicable Redemption Date. The President or Vice President and the Secretary or Assistant Secretary, respectively, of the School Board are authorized and directed to execute, to attest, and to seal, as appropriate, and to deliver such Bond Retirement Agreement simultaneously with such delivery of the Bonds. The School District approves the Bond Retirement Agreement in form satisfactory to the Solicitor and Bond Counsel for this School District and as shall be approved by the officers of the School Board executing the same. Such approval of such officers shall be conclusively presumed to have been given by their execution of the Bond Retirement Agreement.

The President, Vice President or Treasurer of the School Board, or the Superintendent or Business Manager, respectively, of this School District is each hereby authorized and directed to execute and deliver agreements, orders or subscriptions for purchase of United States Treasury Certificates of Indebtedness, Notes or Bonds, State and Local Government Series ("SLGS"), other securities of the United States of America, collateralized certificates of deposit or other investments satisfying the requirements of 53 Pa.C.S. §8250, as described in the Refunding Report, from proceeds of the Bonds and, if applicable, other funds to be deposited under the Bond Retirement Agreement, and to do, to take and to authorize such other acts as shall be necessary or appropriate to provide for retirement of the payment of principal and interest on the Refunded Bonds, as described in the Refunding Report and this Resolution.

The officers and agents of this School District are hereby authorized and directed to take all such actions as may be necessary and appropriate to accomplish the redemption and retirement of the Refunded Bonds.

**SECTION 29.** The Secretary of the School Board of this School District is hereby authorized and directed to execute and to submit to the Pennsylvania Department of Education, promptly following settlement for the Bonds, the appropriate application and other documents and information necessary to obtain state reimbursement with respect to the debt service on the Bonds (including the filing of the appropriate PLANCON Parts, as applicable).

**SECTION 30.** This School District shall enter into, and hereby authorizes and directs the President or Vice President of the School Board to execute, a Continuing Disclosure Certificate (the "Certificate") on behalf of this School District on or before the date of issuance and delivery of the Bonds. Such Certificate shall be executed and delivered to satisfy the terms and conditions of the accepted Proposal for sale of the Bonds and Securities and Exchange Commission Rule 15c2-12, and shall be substantially in the form presented to this meeting, which is hereby approved, together with any changes therein made and approved by the executing officer of the School Board, whose execution and delivery thereof shall constitute conclusive evidence of such approval. A copy of the Certificate shall be filed with the Secretary of the School Board and shall be and hereby is made part of this Resolution.

This School District hereby covenants and agrees that it will comply with and carry out all of the provisions of the Certificate. Notwithstanding any other provision of this Resolution, failure of this School District to comply with the Certificate shall not be considered an event of default with respect to the Bonds; however, any registered owner of the Bonds may take such actions as may be necessary and appropriate, including seeking mandamus or specific performance by court order, to cause this School District to comply with its obligations under this Section and such Certificate.

**SECTION 31.** The Bonds shall be made available for purchase under a book-entry only system available through The Depository Trust Company, a New York corporation ("DTC"). If applicable, at or prior to settlement for the Bonds, this School District and the Paying Agent shall execute or signify their approval of a Representation Letter in substantially the form on file with DTC (the "Representation Letter"). The appropriate officers of this School District and the Paying Agent shall take such action as may be necessary from time to time to comply with the terms and provisions of the Representation Letter, and any successor paying agent for the Bonds, in its written acceptance of its duties under this Resolution, shall agree to take any actions necessary from time to time to comply with the requirements of the Representation Letter.

**SECTION 32.** Notwithstanding the foregoing provisions of this Resolution, the Bonds shall initially be issued in the form of one fully-registered bond for the aggregate principal amount of the Bonds of each maturity, and the following provisions shall apply with respect to the registration, transfer and payment of the Bonds:

(a) Except as provided in subparagraph (g) below, all of the Bonds shall be registered in the name of Cede & Co., as nominee of DTC; provided that if DTC shall request that the Bonds be registered in the name of a different nominee, the Paying Agent shall exchange all or any portion of the Bonds for an equal aggregate principal amount of Bonds of the same series, interest rate and maturity registered in the name of such nominee or nominees of DTC.



(b) No person other than DTC or its nominee shall be entitled to receive from this School District or the Paying Agent either a Bond or any other evidence of ownership of the Bonds, or any right to receive any payment in respect thereof, unless DTC or its nominee shall transfer record ownership of all or any portion of the Bonds on the registration books (the "Register") maintained by the Paying Agent in connection with discontinuing the book-entry system as provided in subparagraph (g) below or otherwise.

(c) So long as any Bonds are registered in the name of DTC or any nominee thereof, all payments of the principal or redemption price of or interest on such Bonds shall be made to DTC or its nominee in accordance with the Representation Letter on the dates provided for such payments under this Resolution. Each such payment to DTC or its nominee shall be valid and effective to fully discharge all liability of this School District or the Paying Agent with respect to the principal or redemption price of or interest on the Bonds to the extent of the sum or sums so paid. In the event of the redemption of less than all of the Bonds outstanding of any maturity, the Paying Agent shall not require surrender by DTC or its nominee of the Bonds so redeemed, but DTC (or its nominee) may retain such Bonds and make an appropriate notation on the Bond certificate as to the amount of such partial redemption; provided that DTC shall deliver to the Paying Agent, upon request, a written confirmation of such partial redemption and thereafter the records maintained by the Paying Agent shall be conclusive as to the amount of the Bonds of such maturity which have been redeemed.

(d) This School District and the Paying Agent may treat DTC (or its nominee) as the sole and exclusive owner of the Bonds registered in its name for the purposes of payment of the principal or redemption price of or interest on the Bonds, selecting the Bonds or portions thereof to be redeemed, giving any notice permitted or required to be given to holders of Bonds under this Resolution, registering the transfer of Bonds, obtaining any consent or other action to be taken by holders of Bonds and for all other purposes whatsoever; and neither this School District nor the Paying Agent shall be affected by any notice to the contrary. Neither this School District nor the Paying Agent shall have any responsibility or obligation to any participant in DTC, any person claiming a beneficial ownership interest in the Bonds under or through DTC or any such participant, or any other person which is not shown on the Register as being a registered owner of Bonds, with respect to (1) the Bonds, (2) the accuracy of any records maintained by DTC or any such participant, (3) the payment by DTC or any such participant of any amount in respect of the principal or redemption price of or interest on the Bonds, (4) any notice which is permitted or required to be given to holders of the Bonds under this Resolution, (5) the selection by DTC or any such participant of any person to receive payment in the event of a partial redemption of the Bonds, and (6) any consent given or other action taken by DTC as holder of the Bonds.

(e) So long as the Bonds or any portion thereof are registered in the name of DTC or any nominee thereof, all notices required or permitted to be given to the holders of such Bonds under this Resolution shall be given to DTC as provided in the Representation Letter.

(f) In connection with any notice or other communication to be provided to holders of Bonds pursuant to this Resolution by this School District or the Paying Agent with respect to any consent or other action to be taken by holders of Bonds, DTC shall consider the date of receipt of notice requesting such consent or other action as the record date for such consent or other action, provided that this School District or the Paying Agent may establish a special record date for such consent or other action. This School District or the Paying Agent shall give DTC notice of such special record date not less than 15 calendar days in advance of such special record date to the extent possible.

(g) The book-entry only system for registration of the ownership of the Bonds may be discontinued at any time if either (1) after notice to this School District and the Paying Agent, DTC determines to resign as securities depository for the Bonds, or (2) after notice to DTC and the Paying Agent, this School District determines that continuation of the system of book-entry transfers through DTC (or through a successor securities depository) is not in the best interests of this School District. In either of such events (unless in the case described in clause (2) above, this School District appoints a successor securities depository), the Bonds shall be delivered in registered certificate form to such persons, and in such maturities and principal amounts, as may be designated by DTC, but without any liability on the part of this School District or the Paying Agent for the accuracy of such designation. Whenever DTC requests this School District and the Paying Agent to do so, this School District and the Paying Agent shall cooperate with DTC in taking appropriate action after reasonable notice to arrange for another securities depository to maintain custody of certificates evidencing the Bonds.

**SECTION 33.** The President or Vice President and the Secretary or Assistant Secretary, respectively, of the Board of the School District are authorized and directed to perform such acts as may be necessary to facilitate the settlement for the Bonds and redemption of the Refunded Bonds.

**SECTION 34.** Any reference in this Resolution to an officer or member of the School Board shall be deemed to refer to his or her duly qualified successor in office, or other authorized representative, if applicable.

**SECTION 35.** In the event any provision, section, sentence, clause or part of this Resolution shall be held to be invalid, such invalidity shall not affect or impair any remaining provision, section, sentence, clause or part of this Resolution, it being the intent of this School District that such remainder shall be and shall remain in full force and effect.

**SECTION 36.** All resolutions or parts of resolutions, insofar as the same shall be inconsistent herewith, shall be and the same expressly are repealed.

Act. SECTION 37. This Resolution shall be effective in accordance with the Debt



**EXHIBIT A**

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
Monroe and Pike Counties, Pennsylvania  
\$10,000,000 Maximum Aggregate Principal Amount  
General Obligation Bonds  
Maximum Annual Principal Payment Schedule\***

[SEE ATTACHED PAGE]

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\*Includes principal maturities and mandatory sinking fund redemptions.

EAST STROUDSBURG AREA SCHOOL DISTRICT SERIES OF 2013 MAXIMUM PARAMETERS
---

1	2	3	4	5	6
Date	Max Principal	Max Rate	Interest	Semi-Annual Debt Service	Fiscal Year Debt Service
3/1/2014			126,066.67	126,666.67	126,666.67
9/1/2014	345,000	6.000	300,000.00	645,000.00	
3/1/2015			289,650.00	289,650.00	934,650.00
9/1/2015	350,000	6.000	289,650.00	630,650.00	
3/1/2016			279,150.00	279,150.00	918,800.00
9/1/2016	350,000	6.000	279,150.00	629,150.00	
3/1/2017			268,650.00	268,650.00	897,800.00
9/1/2017	355,000	6.000	268,650.00	623,650.00	
3/1/2018			258,000.00	258,000.00	881,650.00
9/1/2018	345,000	6.000	258,000.00	603,000.00	
3/1/2019			247,650.00	247,650.00	850,650.00
9/1/2019	155,000	6.000	247,650.00	402,650.00	
3/1/2020			243,000.00	243,000.00	645,650.00
9/1/2020	210,000	6.000	243,000.00	453,000.00	
3/1/2021			236,700.00	236,700.00	689,700.00
9/1/2021	205,000	6.000	236,700.00	441,700.00	
3/1/2022			230,550.00	230,550.00	672,250.00
9/1/2022	270,000	6.000	230,550.00	500,550.00	
3/1/2023			222,450.00	222,450.00	723,000.00
9/1/2023	280,000	6.000	222,450.00	502,450.00	
3/1/2024			214,050.00	214,050.00	716,500.00
9/1/2024	290,000	6.000	214,050.00	504,050.00	
3/1/2025			205,350.00	205,350.00	709,400.00
9/1/2025	840,000	6.000	205,350.00	1,045,350.00	
3/1/2026			180,150.00	180,150.00	1,225,500.00
9/1/2026	3,005,000	6.000	180,150.00	3,185,150.00	
3/1/2027			90,000.00	90,000.00	3,275,150.00
9/1/2027	3,000,000	6.000	90,000.00	3,090,000.00	
3/1/2028					3,090,000.00
TOTALS	10,000,000		6,357,366.67	16,357,366.67	16,357,366.67

EXHIBIT B

(FORM OF BOND)

[The following Legend is to be printed on any Bonds registered in the name of The Depository Trust Company or Cede & Co., its nominee: "Unless this certificate is presented by an authorized representative of The Depository Trust Company, a New York corporation ("DTC"), to the Issuer or its agent for registration of transfer, exchange or payment, and any certificate issued is registered in the name of Cede & Co. or in such other name as is requested by an authorized representative of DTC (and any payment is made to Cede & Co. or to such other entity as is requested by an authorized representative of DTC), ANY TRANSFER, PLEDGE, OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL in as much as the registered owner hereof, Cede & Co., has an interest herein."]

Number

\$

UNITED STATES OF AMERICA  
COMMONWEALTH OF PENNSYLVANIA  
COUNTIES OF MONROE AND PIKE  
EAST STROUDSBURG AREA SCHOOL DISTRICT  
GENERAL OBLIGATION BOND, SERIES OF 20\_

INTEREST RATE	MATURITY DATE	DATED DATE OF THE SERIES	CUSIP
%		December 19, 2013	

REGISTERED OWNER: CEDE&CO.

PRINCIPAL SUM: \_\_\_\_\_ DOLLARS(\$\_\_\_\_\_)

EAST STROUDSBURG AREA SCHOOL DISTRICT, in Monroe and Pike Counties, Pennsylvania (the "Issuer"), a school district existing under laws of the Commonwealth of Pennsylvania (the "Commonwealth"), for value received, promises to pay to the order of the registered owner named hereon, or registered assigns, on the maturity date stated hereon, upon presentation and surrender hereof, the principal sum stated hereon, unless this General Obligation Bond, Series \_\_ of 20\_ (the "Bond"), shall be redeemable and duly shall have been called for earlier redemption and payment of the redemption price shall have been made or provided for, and to pay initially on \_\_\_\_\_, \_\_\_\_\_, and thereafter semiannually on \_\_\_\_\_ and \_\_\_\_\_ of each year, to the registered owner hereof, interest on said principal sum, at the rate per annum stated hereon, until said principal sum has been paid or provision for payment thereof duly has been made. Interest on this Bond shall be payable from the interest payment date next preceding the date of registration and authentication of this Bond, unless:

(a) this Bond is registered and authenticated as of an interest payment date, in which event this Bond shall bear interest from such interest payment date; or (b) this Bond is registered and authenticated after a Record Date (hereinafter defined) and before the next succeeding interest payment date, in which event this Bond shall bear interest from such interest payment date; or (c) this Bond is registered and authenticated on or prior to the Record Date next preceding \_\_\_\_\_, \_\_\_\_\_, in which event this Bond shall bear interest from \_\_\_\_\_, \_\_\_\_\_; or (d) as shown by the records of the Paying Agent (hereinafter defined), interest on this Bond shall be in default, in which event this Bond shall bear interest from the date to which interest was last paid on this Bond. The interest on this Bond is payable by check drawn on \_\_\_\_\_ (the "Paying Agent"), or its successor. The principal of and premium, if any, on this Bond, when due, are payable upon surrender hereof at the designated corporate trust office of the Paying Agent. Payment of the interest hereon shall be made to the registered owner hereof whose name and address shall appear, at the close of business on the fifteenth (15th) day next preceding each interest payment date (the "Record Date"), on the registration books maintained by the Paying Agent, irrespective of any transfer or exchange of this Bond subsequent to such Record Date and prior to such interest payment date, unless the Issuer shall be in default in payment of interest due on such interest payment date. In the event of any such default, such defaulted interest shall be payable to the person in whose name this Bond is registered at the close of business on a special record date for the payment of such defaulted interest established by notice mailed by the Paying Agent to the registered owner of this Bond not less than fifteen (15) days preceding such special record date. Such notice shall be mailed to the person in whose name this Bond is registered at the close of business on the fifth (5th) day preceding the date of mailing. Principal, premium, if any, and interest with respect to this Bond are payable in lawful money of the United States of America.

This Bond is one of a series of bonds of the Issuer, known generally as "General Obligation Bonds, Series \_\_\_ of 20\_\_" (the "Bonds"), all of like date and tenor, except as to numbers, denominations, dates of maturity, rates of interest, and provisions for redemption, in the maximum aggregate principal amount of \_\_\_\_\_ Dollars (\$\_\_\_\_\_).

The Bonds have been authorized for issuance in accordance with provisions of the Local Government Unit Debt Act, 53 Pa.C.S. Chs. 80-82 (the "Debt Act"), of the Commonwealth, and by virtue of a duly adopted resolution (the "Resolution") of the Issuer. The Debt Act, as such shall have been in effect when the Bonds were authorized, and the Resolution shall constitute a contract between the Issuer and registered owners, from time to time, of the Bonds.

The Issuer has covenanted, in the Resolution, to and with registered owners, from time to time, of the Bonds that shall be outstanding, from time to time, pursuant to the Resolution, that the Issuer shall: (i) include the amount of the debt service for the Bonds, for each fiscal year of the Issuer in which such sums are payable, in its budget for that year, (ii) appropriate such amounts from its general revenues for the payment of such debt service, and (iii) duly and punctually pay or cause to be paid, from the sinking fund established under the Resolution or any other of its revenues or funds, the principal of and interest on each of the Bonds at the dates and place and in the manner stated therein, according to the true intent and



meaning thereof; and, for such budgeting, appropriation and payment, the Issuer has pledged and does pledge, irrevocably, its full faith, credit and taxing power.

This Bond shall not be entitled to any benefit under the Resolution, nor shall it be valid, obligatory or enforceable for any purpose, until this Bond shall have been authenticated by the Paying Agent.

The Bonds are issuable only in the form of registered bonds, without coupons, in the denominations of \$5,000 principal amount or any integral multiple thereof. Bonds may be exchanged for a like aggregate principal amount of Bonds of other authorized denominations of the same maturity and interest rate upon surrender of such Bonds to the Paying Agent, with written instructions satisfactory to the Paying Agent.

The Issuer and the Paying Agent may deem and treat the registered owner hereof as the absolute owner hereof (whether or not this Bond shall be overdue) for the purpose of receiving payment of or on account of principal hereof, premium, if any, and interest due hereon and for all other purposes, and the Issuer and the Paying Agent shall not be affected by any notice to the contrary.

This Bond may be transferred by the registered owner hereof upon surrender of this Bond to the Paying Agent, accompanied by a written instrument or instruments in form, with instructions, and with guaranty of signature satisfactory to the Paying Agent, duly executed by the registered owner of this Bond or his attorney-in-fact or legal representative. The Paying Agent shall enter any transfer of ownership of this Bond in the registration books and shall authenticate and deliver at the earliest practicable time in the name of the transferee or transferees a new fully registered bond or bonds of authorized denominations of the same series, maturity and interest rate for the aggregate principal amount which the registered owner is entitled to receive.

The Issuer and the Paying Agent shall not be required to issue or to register the transfer of or exchange any Bonds then considered for redemption during a period beginning at the close of business on the fifteenth (15th) day next preceding any date of selection of Bonds to be redeemed and ending at the close of business on the day of mailing of the applicable notice of redemption, as hereinafter provided, or to register the transfer of or exchange any portion of any bond selected for redemption until after the redemption date.

The Bonds stated to mature on or after \_\_\_\_\_, \_\_\_\_\_, are subject to redemption prior to maturity, at the option of the Issuer, as a whole, on \_\_\_\_\_, \_\_\_\_\_, or on any date thereafter, upon payment of the principal amount thereof, together with accrued interest to the date fixed for redemption.

The Bonds stated to mature on or after \_\_\_\_\_, \_\_\_\_\_, are subject to redemption prior to maturity, at the option of the Issuer, from time to time, in part, in any order of maturity selected by the Issuer, on \_\_\_\_\_, \_\_\_\_\_, or on any date thereafter. If less than all Bonds of any particular maturity are to be redeemed, the Bonds of such maturity to be redeemed shall be drawn by lot by the Paying Agent. Any such redemption shall be upon payment of the principal amount to be redeemed, together with accrued interest thereon to the date fixed for redemption.

The Bonds stated to mature on \_\_\_\_\_, \_\_\_\_\_, and on \_\_\_\_\_, \_\_\_\_\_, are subject to mandatory redemption prior to maturity, in the amounts and on \_\_\_\_\_ of the years set forth in the following schedules as drawn by lot by the Paying Agent in behalf of the Issuer:

Bonds Maturing on \_\_\_\_\_, \_\_\_\_\_ :

<u>Year</u>	<u>Amount</u>
	\$ _____ ; and

Bonds Maturing on \_\_\_\_\_, \_\_\_\_\_ :

<u>Year</u>	<u>Amount</u>
	\$ _____ .

Any such redemption shall be upon application of money available for the purpose in the Mandatory Sinking Fund established under the Resolution and shall be upon payment of the principal amount to be redeemed, together with accrued interest thereon to the date fixed for redemption. In lieu of such mandatory redemption, the Paying Agent, as sinking fund depository, in behalf of the Issuer, may purchase, from money available for the purpose in the Sinking Fund established under the Resolution, at a price not to exceed the principal amount plus accrued interest, or the Issuer may tender to the Paying Agent, all or part of the Bonds subject to being drawn for redemption in any such year.

In the case of any partial redemption of Bonds of any maturity that is subject to mandatory sinking fund redemption, the Issuer shall be entitled to designate whether the amount to be redeemed shall be credited against the principal amount of such Bonds due at maturity or credited against the principal amount of such Bonds scheduled to be called for mandatory sinking fund redemption on any particular date or dates, in each case in an integral multiple of \$5,000 principal amount.

If this Bond is of a denomination larger than \$5,000, a portion of this Bond may be redeemed. For the purposes of redemption, this Bond shall be treated as representing the number of Bonds that is equal to the principal amount hereof divided by \$5,000, each \$5,000 portion of this Bond being subject to redemption. In the case of partial redemption of this Bond, payment of the redemption price shall be made only upon surrender of this Bond in exchange for Bonds of authorized denominations of the same maturity and interest rate and in aggregate principal amount equal to the unredeemed portion of the principal amount hereof; Provided, however, that should this Bond be registered in the name of The Depository Trust Company ("DTC") or Cede & Co., as nominee for DTC, or any other nominee of DTC, or any other successor securities depository or its nominee, this Bond need not be surrendered for payment and exchange in the event of a partial redemption hereof and the records of the Paying Agent shall be conclusive as to the amount of this Bond which shall have been redeemed.

Notice of redemption shall be deposited in first class mail not less than 30 days prior to the date fixed for redemption and shall be addressed to the registered owners of the Bonds to be redeemed at their addresses shown on the registration books kept by the Paying Agent as of the day such Bonds are selected for redemption. Failure to mail any notice of redemption or any defect therein or in the mailing thereof shall not affect the validity of any proceeding for redemption of other Bonds so called for redemption as to which proper notice has been given.

On the date designated for redemption, notice having been provided as aforesaid, and money for payment of the principal, premium, if any, and accrued interest being held by the Paying Agent, interest on the Bonds or portions thereof so called for redemption shall cease to accrue and such Bonds or portions thereof so called for redemption shall cease to be entitled to any benefit or security under the Resolution, and registered owners of such Bonds or portions thereof so called for redemption shall have no rights with respect thereto, except to receive payment of the principal to be redeemed and accrued interest thereon to the date fixed for redemption, together with the redemption premium, if any.

The Issuer, in the Resolution, has established a sinking fund with the Paying Agent, as the sinking fund depository, into which funds for the payment of the principal of and the interest on the Bonds shall be deposited not later than the date fixed for the disbursement thereof. The Issuer has covenanted, in the Resolution, to make payments from such sinking fund or from any other of its revenues or funds, at such times and in such annual amounts as shall be sufficient for prompt and full payment of all obligations of this Bond.

It hereby is certified that: (i) all acts, conditions and things required to be done, to happen or to be performed as conditions precedent to and in issuance of this Bond or in creation of the debt of which this Bond is evidence have been done, have happened or have been performed in due and regular form and manner, as required by law; and (ii) the debt represented by this Bond, together with any other indebtedness of the Issuer, is not in excess of any limitation imposed by the Debt Act upon the incurring of debt by the Issuer.

*[This Bond has been designated or "deemed designated" by the Issuer as a "qualified tax-exempt obligation", as defined in Section 265(b)(3)(B) of the Internal Revenue Code of 1986, as amended (the "Code"), for purposes and effect contemplated by Section 265 of the Code (relating to expenses and interest relating to tax-exempt income of certain financial institutions).]*

CERTIFICATE

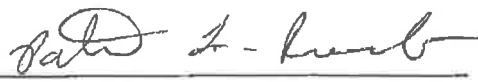
I, the undersigned, (~~Assistant~~) Secretary of the Board of School Directors of EAST STROUDSBURG AREA SCHOOL DISTRICT, in Monroe and Pike Counties, Pennsylvania (the "School District"), certify that: the foregoing is a true and correct copy of a Resolution that duly was adopted by affirmative vote of a majority of all members of the Board of School Directors of the School District at a meeting duly held on November 18, 2013; said Resolution duly has been recorded in the minute book of the Board of School Directors of the School District; a notice with respect to the intent to adopt said Resolution has been published as required by law; said Resolution was available for inspection by any interested citizen requesting the same in accordance with the requirements of the Local Government Unit Debt Act of the Commonwealth of Pennsylvania and such notice; and said Resolution has not been amended, altered, modified or repealed as of the date of this Certificate.

I further certify that the Board of School Directors of the School District met the advance notice and public comment requirements of the Sunshine Act, 65 Pa.C.S. §701 *et seq.*, by advertising the time and place of said meeting, by posting prominently a notice of said meeting at the principal office of the School District or at the public building in which said meeting was held, and by providing a reasonable opportunity for public comment prior to adoption of said Resolution, all as required by such Act.

I further certify that: the total number of members of the Board of School Directors of the School District is nine (9); the vote of members of the Board of School Directors of the School District upon said Resolution was called and duly was recorded upon the minutes of said meeting; and members of the Board of School Directors of the School District voted upon said Resolution in the following manner:

William Searfoss	- Aye
Robert Cooke	- Aye
Ronald D. Bradley	- Aye
Eileen Featherman	- Aye
Douglas Freeman	- Aye
Robert Gress	- Aye
Roy Horton	- Absent
Marjorie James	- Aye
Michael Meachem	- Aye
	8-0

IN WITNESS WHEREOF, I set my hand and affix the official seal of the School District, this 18<sup>th</sup> day of November, 2013.

  
\_\_\_\_\_  
(~~Assistant~~) Secretary of the Board of  
School Directors

(SEAL)

**CERTIFICATE**

I, the undersigned, (~~Assistant~~) Secretary of the Board of School Directors of EAST STROUDSBURG AREA SCHOOL DISTRICT, Monroe and Pike Counties, Pennsylvania (the "School District"), certify that attached hereto and made part hereof is a true and correct copy of the proposal for the purchase of bonds that was submitted to and accepted by the Board of School Directors of the School District, at a meeting duly called and held on November 18, 2013, with respect to the sale by the School District of a proposed issue of general obligation bonds of the School District, at private sale by negotiation.

IN WITNESS WHEREOF, I set my hand and affix the official seal of the School District, as the (~~Assistant~~) Secretary of the Board of School Directors of the School District, this 18<sup>th</sup> day of November, 2013.



~~(Assistant)~~ Secretary of the Board  
of School Directors

(SEAL)

**PROPOSAL FOR THE PURCHASE OF BONDS**

In respect of  
\$10,000,000  
Maximum Aggregate Principal Amount  
General Obligation Bonds

November 18, 2013

East Stroudsburg Area School District  
50 Vine Street  
East Stroudsburg, PA 18301

To: The Honorable Members of the Board of School Directors:

**Public Financial Management, Inc.**, further to the financial advice, consultation and professional services which it customarily renders to the East Stroudsburg Area School District (the "School District") in connection with the timing, terms, sale and/or purchase of municipal bonds and other debt and investment instruments, **acting as an advisor and agent on behalf of the School District** (the "Financial Advisor"), **and not as an underwriter** (within the meaning of SEC Rule 15c2-12(f)(8)), investment banker or other person seeking to own, or acquire ownership rights in, the hereinafter-described Bonds, either for its own account or for the account of its customers, **does hereby commit, undertake and agree**, employing all its best professional efforts and capabilities, **to cause, arrange for and otherwise complete the full sale, issuance and delivery of the School District's General Obligation Bonds, Series of 2013** (or other appropriate series designation) -- **in an aggregate principal amount not to exceed \$10,000,000**, maturing, or subject to mandatory redemption, at least annually in such individual principal amounts as shall not exceed the principal amounts set out at the respective maturity, or mandatory redemption, dates (final maturity not later than September 1, 2027), bearing interest (or having yields) at one or several rates, not to exceed the individual and respective rates, at a price or prices (inclusive of original issue discount/premium and underwriters' discount) not less than the value, subject to optional redemption, if at all, and having all the other terms and characteristics as are set out and contained within Schedule I, attached hereto and incorporated as a part hereof (as so further described in Schedule I, the "Bonds") -- **to and by a qualified purchaser** (generally understood as a person possessing full legal competency and financial capacity to enter into, execute and perform its duties under, a binding contract for the purchase of the Bonds and likely constituting a registered broker-dealer, or syndicate or selling compact of such firms (the "Purchaser"), **as soon as** (subject to sound financial practices), **and so long as** (but only in the event that), **such sale by the School District and purchase by the Purchaser will enable the School District to achieve and effectuate, in all substantial and necessary aspects, the Project** authorized and defined in its Formal Action Constituting a Debt Ordinance fully

and finally adopted by this Honorable Board on even date (the "Resolution"), **including**, without fail, **its objective to accomplish debt service savings** over the life of the Prior Bonds defined therein by an amount (calculated on a present value basis, net to the School District after allowance for costs of issuance and adjustments for capital reimbursements expected from the Pennsylvania Department of Education) **not less than 3.00% of Refunded Par.**

**The final terms for the purchase of the Bonds** (consistent with the objective of the Project and the terms of the Resolution and Schedule I hereto) **shall be set forth in a written contract or bid form** (the "Winning Bid"), to be executed and presented by the Purchaser who has been identified and proposed by the Financial Advisor, and also to be executed and accepted by the Designated Officer(s) of the School District pursuant to the directives and authority of the Resolution. Upon said bilateral execution of the Winning Bid, the specific duties of the Financial Advisor under this Proposal for the Purchase of the Bonds (but not necessarily pursuant to the terms of its regular engagement) shall be deemed complete, fulfilled and discharged, and the terms and conditions of the Winning Bid, as between the Purchaser and the School District, shall govern all further aspects of the sale, purchase, issuance and delivery of the Bonds.

**The Purchaser and its Winning Bid shall be proposed by the Financial Advisor following** identification of the same under either one of two methods, as selected by the Financial Advisor in its sole discretion, employing its best professional judgment regarding prevailing conditions and opportunities in the financial markets: (1) through a **direct negotiation** of terms with a single, or limited number of, persons qualified to act as Purchaser; or (2) through an **evaluation of bids (to determine lowest true interest cost)** received from such qualified persons following release of an invitation to bid under a sealed bidding or auction process, such as that process regularly conducted by the Financial Advisor in its ordinary course of business at the PFM auction internet site.

The Designated Officer(s) may accept and execute the Winning Bid only after its full and final text, as embodied in either a bond purchase agreement, term sheet or proposal letter, in the case of method (1) above, or an invitation to bid, notice and terms of sale or bond bid specifications, with accompanying bid form, in the case of method (2) above, have been completely reviewed and approved, as to form, by the School District's regular counsel and by Rhoads & Sinon LLP, the School District's bond counsel, it being understood that said Winning Bid may contain or specify additional duties and/or liabilities of the School District relative to, among others, the sale of securities in the public markets. The Winning Bid shall also specify necessary terms and conditions of the closing and settlement of the purchase of the Bonds, including the date therefor.

This Proposal for the Purchase of Bonds may be cancelled and terminated by the School District at any time, upon payment of fair compensation to the Financial Advisor for its services rendered through the date of written notification of such termination.

This Proposal for the Purchase of Bonds has been made and entered into by the parties with the intent and purpose to comply with the terms and provisions of the Pennsylvania Local Government Unit Debt Act, 53 Pa.C.S.A. §8001 et seq. (the "Debt Act"), and its terms and provisions shall be read and interpreted in light of, and in a manner consistent with, the Debt Act and administrative and judicial rulings and determinations thereunder. In particular, it is agreed and

understood that the primary right and correlative duty granted to or imposed on the Financial Advisor by the School District hereunder shall be the right to determine all the final terms of the Bonds (consistent with the objective of the Project and the terms of the Resolution and Schedule I hereto) and the duty to arrange their final purchase, it being the intention of the parties that the conveyance of such right and the assumption of such duty constitute the essential components of an acceptable proposal for the purchase of bonds, as such term and phraseology is used and understood under the Debt Act, particularly §8107 thereof.

Capitalized terms and phrases used herein and not defined shall have the meanings ascribed to such terms in the Resolution.

If any provision of this Proposal shall be held or deemed to be or shall, in fact, be invalid, inoperative or unenforceable as applied in any particular case, or in any particular jurisdiction, such provision shall be deemed severed and removed from the text of this Proposal, in order that the remainder of this Proposal shall be deemed to survive and to remain operative and in full force and effect.

This Proposal may be executed in several counterparts, each of which shall be regarded as an original (with the same effect as if the signatures thereto and hereto were placed upon the same document) and all of which shall constitute but one and the same document.

IN WITNESS WHEREOF, this Proposal has been executed and delivered by the Financial Advisor, as of the date first above written.

Very truly yours,

PUBLIC FINANCIAL  
MANAGEMENT, INC.,  
As Financial Advisor


By: Jamie S. Doyle  
Title: Director



ACCEPTED AND AGREED TO, this 18<sup>th</sup> day of November, 2013.

DISTRICT

EAST STROUDSBURG AREA SCHOOL

By:   
Title: Board President

**SCHEDULE I**  
**TO**  
**PROPOSAL FOR THE PURCHASE OF BONDS**  
 In respect of  
 \$10,000,000  
 Maximum Aggregate Principal Amount  
 General Obligation Bonds

<b>Fiscal Year (Ending June 30)</b>	<b>Maximum Interest Rate and Yield to Maturity (%)</b>	<b>Principal Maturity or Mandatory Sinking Fund Payment Amount (\$)</b>
2015	6.00%	345,000
2016	6.00%	350,000
2017	6.00%	350,000
2018	6.00%	355,000
2019	6.00%	345,000
2020	6.00%	155,000
2021	6.00%	210,000
2022	6.00%	205,000
2023	6.00%	270,000
2024	6.00%	280,000
2025	6.00%	290,000
2026	6.00%	840,000
2027	6.00%	3,005,000
2028	6.00%	3,000,000

ESASD BID for one Stacked (2) Boilerless Steamer

Evaluation form Jan 10, 2014

Specification Required	Cost	Outside Measurement	Cavity Measurement	18 gauge Stainless	Operating Controls	Door Hinges	Spray Condensor	Comply with PA license	Equivalent to Groen (2)	Delivered completely assembled	warranty 5 years parts and labor
		65 inch high	17 inches high		Front Panel	Field	to cool	Inspections	SSB-5G		
		36 inches deep	26 inches deep			Reversible	water		w/stand		
		22 inches wide	13 1/2 in wide								
<b>Singer</b>	<b>\$ 15,519.41</b>	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes
Groen (2) SSB-5gf boilerless Steamer		Singer is awarded this bid: price and warranty key elements on this decision									
<b>Douglas</b>	<b>\$ 16,678.35</b>	yes	yes	yes	yes	yes	yes	yes	yes	yes	2 yr labor 5 year cavity
Groen (2) SSB-5gf boilerless Steamer											
<b>Calico</b>	<b>\$ 9,477.54</b>	no	yes	yes	yes	yes	yes	yes	no	yes	2 yr labor 5 year cavity
Groen SSB-5g smart steam 100 boilerless steamer		single unit bid only disqualified									
<b>US Foods</b>	<b>\$ 21,725.00</b>	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes
Groen (2) SSB-5gf boilerless Steamer											
<b>US Foods</b>	<b>\$ 16,986.00</b>	yes	19.9 inches high 27.8 inches deep 17 in wide	14 gauge	yes	yes	yes	yes	yes	yes	yes
Cleveland 24-GGA10.2											

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<b>Johnnies</b>	\$ 15,926.00	yes	yes	yes	yes	yes	no	no	yes	yes	1 year warranty	
Blodgett												
25g-SBC												
Boiler free												
Steamer												
<b>Clark</b>	\$ 15,896.45	74 inch high	yes	14 gauge	yes	no	?	yes	no	no	yes	
Cleveland		39 inches deep				left hinge						
226G T66.1		26 inches wide										
Steam Chef												
<b>Great Lakes</b>	\$ 24,995.00	yes	yes	yes	yes	yes	yes	yes	yes	yes	3 yr part and labor	
<b>Hotel Supply</b>											5 yr cavity warranty	
Groen												
(2) SSB-5gf												
boilerless												
Steamer												

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**EAST STROUDSBURG AREA SCHOOL DISTRICT  
CAPITAL IMPROVEMENT REQUESTS  
Years: 2014-2018**

<b>ALL BUILDINGS</b>	<b>2014-15</b>	<b>2015-16</b>	<b>2016-17</b>	<b>2017-18</b>
Resica Elementary	\$81,300.00	\$34,500.00	\$2,500.00	\$0.00
JM Hill Elementary	\$54,588.00	\$2,500.00	\$2,500.00	\$0.00
Smithfield Elementary	\$4,000.00	\$0.00	\$0.00	\$0.00
Middle Smithfield Elementary	\$3,400.00	\$0.00	\$0.00	\$0.00
Bushkill Elementary	\$56,550.00	\$8,500.00	\$2,500.00	\$0.00
East Stroudsburg Elementary	\$4,200.00	\$0.00	\$0.00	\$0.00
J.T.Lambert Intermediate	\$234,900.00	\$45,595.00	\$46,300.00	\$40,000.00
Lehman Intermediate	\$44,957.00	\$60,644.00	\$32,644.00	\$0.00
High School South	\$59,500.00	\$2,500.00	\$2,500.00	\$0.00
High School North	\$103,750.00	\$16,250.00	\$2,500.00	\$0.00
Athletics	\$234,815.00	\$0.00	\$0.00	\$0.00
Overall District	\$50,000.00	\$110,000.00	\$50,000.00	\$0.00
<b>TOTAL YEARLY PROJECTIONS</b>	<b>\$493,022.00</b>	<b>\$234,989.00</b>	<b>\$141,444.00</b>	<b>\$40,000.00</b>

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**EAST STROUDSBURG AREA SCHOOL DISTRICT  
CAPITAL IMPROVEMENT REQUESTS  
Years: 2014-2018**

<b>RESICA ELEMENTARY</b>	<b>2014-15</b>	<b>2015-16</b>	<b>2016-17</b>	<b>2017-18</b>
Paint 10 rooms each year	\$2,500.00	\$2,500.00	\$2,500.00	
Repair and seal driveway	\$12,000.00			
Paint water tower	\$60,000.00			
Refinish gym floor		\$32,000.00		
Add card access to two doors	\$6,800.00			
<b>TOTAL YEARLY PROJECTIONS</b>	<b>\$81,300.00</b>	<b>\$34,500.00</b>	<b>\$2,500.00</b>	

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**EAST STROUDSBURG AREA SCHOOL DISTRICT  
CAPITAL IMPROVEMENT REQUESTS  
Years: 2014-2018**

<b>J M HILL ELEMENTARY</b>	<b>2014-15</b>	<b>2015-16</b>	<b>2016-17</b>	<b>2017-18</b>
Strip and refinish second floor classroom floors, Principal's office floor	\$35,000.00			
New carpet in third grade wing hallway, main office, Principal's office	\$6,288.00			
Remodel 3 basement bathrooms	\$4,000.00			
Paint boiler room floor with cement paint - prevent peeling/chipping	\$1,800.00			
Fix front walkway cement	\$5,000.00			
Paint 10 classrooms each year	\$2,500.00	\$2,500.00	\$2,500.00	
<b>TOTAL YEARLY PROJECTIONS</b>	<b>\$54,588.00</b>	<b>\$2,500.00</b>	<b>\$2,500.00</b>	<b>\$0.00</b>

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**EAST STROUDSBURG AREA SCHOOL DISTRICT  
CAPITAL IMPROVEMENT REQUESTS  
Years: 2014-2018**

<b>SMITHFIELD ELEMENTARY SCHOOL</b>	<b>2014-15</b>	<b>2015-16</b>	<b>2016-17</b>	<b>2017-18</b>
Repair sink hole in front parking lot - french drain needed	\$3,500.00			
Construct storage racks in orginial boiler room area	\$500.00			
<b>TOTAL YEARLY PROJECTIONS</b>	<b>\$4,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

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**EAST STROUDSBURG AREA SCHOOL DISTRICT  
 CAPTIAL IMPROVEMENT REQUESTS  
 Years: 2014-2018**

<b>MIDDLE SMITHFIELD ELEMENTARY</b>	<b>2014-15</b>	<b>2015-16</b>	<b>2016-17</b>	<b>2017-18</b>
Add card access to one doors	\$3,400.00			
<b>TOTAL YEARLY PROJECTIONS</b>	<b>\$3,400.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

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**EAST STROUDSBURG AREA SCHOOL DISTRICT  
CAPITAL IMPROVEMENT REQUESTS  
Years: 2014-2018**

<b>BUSHKILL ELEMENTARY SCHOOL</b>	<b>2014-15</b>	<b>2015-16</b>	<b>2016-17</b>	<b>2017-18</b>
Replace missing gutters on the building	\$22,000.00			
Repair cracked pavement near the playground at basketball hoops	\$3,000.00	\$3,000.00		
Repair cracks in the pavement new play yard		\$3,000.00		
Replace missing snow guards	\$9,000.00			
Install ID swipe pad at main lobby entrance	\$3,400.00			
Replace ripped stage curtains	\$4,800.00			
Replace carpet in rooms 24,28,32,33,39,45-48	\$11,350.00			
Replace stained lobby ceiling tiles	\$500.00			
Paint 10 classroom each year	\$2,500.00	\$2,500.00	\$2,500.00	
<b>TOTAL YEARLY PROJECTIONS</b>	<b>\$56,550.00</b>	<b>\$8,500.00</b>	<b>\$2,500.00</b>	<b>\$0.00</b>

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**EAST STROUDSBURG AREA SCHOOL DISTRICT  
 CAPTIAL IMPROVEMENT REQUESTS  
 Years: 2014-2018**

<b>EAST STROUDSBURG ELEMENTARY</b>	<b>2014-15</b>	<b>2015-16</b>	<b>2016-17</b>	<b>2017-18</b>
Refinish Gym Floor (in house)	\$4,200.00			
<b>TOTAL YEARLY PROJECTIONS</b>	<b>\$4,200.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

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**EAST STROUDSBURG AREA SCHOOL DISTRICT  
CAPITAL IMPROVEMENT REQUESTS  
Years: 2014-2018**

<b>J.T. LAMBERT INTERMEDIATE</b>	<b>2014-15</b>	<b>2015-16</b>	<b>2016-17</b>	<b>2017-18</b>
Repair and refinish stage floor	\$5,000.00			
Replace damaged stage curtains	\$9,000.00			
Replace key alarm to touch pad system	\$3,000.00			
Install drainage and re-grade along roadway leading to bus garage	\$2,000.00			
Replace carpeting 1st floor rooms 102,103,108,109,115, auditorium	\$9,300.00			
Replace carpeting 2nd floor rooms 206,216,217,218, library		\$12,595.00		
Replace carpeting 3rd floor rooms 308-317. 320,322,326			\$6,300.00	
Repaint all exterior doors, staircase handrails, hallway doors	\$3,000.00			
Repair windows in rooms 102,103,104,105,124,216	\$1,600.00			
Replace concrete near exit door 4 and 10	\$3,000.00			
Replace concrete walk/steps from gym to fields and main field steps	\$86,700.00			
Replace concrete steps to boiler room	\$18,800.00			
Replace curbs and walks (as needed)			\$40,000.00	\$40,000.00
Overhaul all movable divider walls	\$15,000.00	\$15,000.00		
Repair and refinish main gym floor	\$45,000.00			
Refinish auxiliary gym floor		\$18,000.00		
Replace plumbing fixtures in rooms 104,105,107,207,302,305,307, labs	\$3,500.00			
Update camera and security system	\$30,000.00			
<b>TOTAL YEARLY PROJECTIONS</b>	<b>\$234,900.00</b>	<b>\$45,595.00</b>	<b>\$46,300.00</b>	<b>\$40,000.00</b>

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**EAST STROUDSBURG AREA SCHOOL DISTRICT  
CAPITAL IMPROVEMENT REQUESTS  
Years: 2014-2018**

<b>LEHMAN INTERMEDIATE</b>	<b>2014-15</b>	<b>2015-16</b>	<b>2016-17</b>	<b>2017-18</b>
Replace carpet in 16 rooms, library and main office	\$28,957.00			
Replace carpet in 16 rooms		\$20,144.00	\$20,144.00	
Paint 10 rooms each year	\$2,500.00	\$2,500.00	\$2,500.00	
Refinish gym floor		\$28,000.00		
Repair walks	\$10,000.00	\$10,000.00	\$10,000.00	
New lighting in stair towers	\$3,500.00			
<b>TOTAL YEARLY PROJECTIONS</b>	<b>\$44,957.00</b>	<b>\$60,644.00</b>	<b>\$32,644.00</b>	<b>\$0.00</b>

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**EAST STROUDSBURG AREA SCHOOL DISTRICT  
 CAPTIAL IMPROVEMENT REQUESTS  
 Years: 2014-2018**

<b>HIGH SCHOOL SOUTH</b>	<b>2014-15</b>	<b>2015-16</b>	<b>2016-17</b>	<b>2017-18</b>
Refinish old gym and auxiliary gym floors	\$42,000.00			
Replace exterior doors at stadium	\$15,000.00			
Paint 10 rooms each year	\$2,500.00	\$2,500.00	\$2,500.00	
<b>TOTAL YEARLY PROJECTIONS</b>	<b>\$59,500.00</b>	<b>\$2,500.00</b>	<b>\$2,500.00</b>	<b>\$0.00</b>

2010

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
CAPITAL IMPROVEMENT REQUESTS  
Years: 2014-2018**

<b>HIGH SCHOOL NORTH</b>	<b>2014-15</b>	<b>2015-16</b>	<b>2016-17</b>	<b>2017-18</b>
Repair black top	\$19,000.00			
Paint 10 rooms each year	\$2,500.00	\$2,500.00	\$2,500.00	
New lighting in stair towers	\$3,500.00			
Replace stairs at gym doors	\$65,000.00			
Replace 65 hall lockers	\$13,750.00	\$13,750.00		
<b>TOTAL YEARLY PROJECTIONS</b>	<b>\$103,750.00</b>	<b>\$16,250.00</b>	<b>\$2,500.00</b>	<b>\$0.00</b>

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**EAST STROUDSBURG AREA SCHOOL DISTRICT  
CAPTIAL IMPROVEMENT REQUESTS  
Years: 2014-2018**

<b>DISTRICT-WIDE ATHLETICS</b>	<b>2014-15</b>	<b>2015-16</b>	<b>2016-17</b>	<b>2017-18</b>
Outfield fence at Lehman baseball	\$9,815.00			
Visitors bleachers at High School North	\$194,000.00			
Run water for fountain at High School South baseball field	\$3,000.00			
Repair softball dugouts at High School South	\$8,000.00			
Replace football locker room lockers at High School South	\$17,000.00			
Replace windows in ticket booth at High School South	\$500.00			
Football storage sheds at High School South	\$2,500.00			
<b>TOTAL YEARLY PROJECTIONS</b>	<b>\$234,815.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

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**EAST STROUDSBURG AREA SCHOOL DISTRICT  
 CAPTIAL IMPROVEMENT REQUESTS  
 Years: 2014-2018**

<b>DISTRICT IMPROVEMENTS</b>	<b>2014-15</b>	<b>2015-16</b>	<b>2016-17</b>	<b>2017-18</b>
Security System upgrades/repairs each year	\$50,000.00	\$50,000.00	\$50,000.00	
Paint water tower north site		\$60,000.00		
<b>TOTAL YEARLY PROJECTIONS</b>	<b>\$50,000.00</b>	<b>\$110,000.00</b>	<b>\$50,000.00</b>	<b>\$0.00</b>

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**AFFILIATION AGREEMENT FOR CLINICAL PRACTICE INTERNSHIP  
AND USE OF A FACILITY AS AN EXERCISE SCIENCE INTERNSHIP SITE**

**THIS AGREEMENT**, is made this \_\_ day of\_\_\_\_, 2014, by and between EAST STROUDSBURG UNIVERSITY OF PENNSYLVANIA, (hereinafter referred to as "University"), an educational institution of the State System of Higher Education, Commonwealth of Pennsylvania and East Stroudsburg Area School District (hereinafter "Internship Site").

**BACKGROUND**

**WHEREAS**, Internship Site is equipped with the facilities and appropriate supervision necessary to provide an educational experience to the University's students in the area of Exercise Science; and

**WHEREAS**, the University is an educational institution that provides a degree in the area of Exercise Science; and

**WHEREAS**, the University is desirous of providing an educational experience to its students limited to participation through supervision in a practical internship setting; and

**WHEREAS**, the Site is desirous of establishing a relationship with the University, whereby University students may receive practical experience in their area of matriculation subject to the provisions of this Agreement.

**NOW THEREFORE**, intending to be legally bound, the parties agree as follows:

**I. DUTIES AND RESPONSIBILITIES OF THE UNIVERSITY**

- a. *Selection of Students.* The University shall be responsible for the selection of a qualified clinical practice intern or resident (hereinafter "student") to participate in the practicum. The selected student must have the appropriate educational background and skills consistent with the contemplated educational experience offered by Internship Site. The individual will work with the athletic program at Internship Site. The Graduate Coordinator at ESU will select the student to be recommended to the Dean of the Graduate College for placement with the Internship Site.
- b. *Education of Student.* The University shall assume responsibility for the classroom education of the student. The University shall be responsible for the administration of the program, the curriculum content, the requirements of matriculation, grading, and graduation.

- c. *Term of Placement.* The student will work for Internship Site 10 hours per week during the term of this placement. The placement will include spring semester and summer session for the Internship Site.
- d. *Submission of Name of Candidate.* The University shall submit the name of the student to Internship Site or a designated representative at least 2 weeks prior to the practicum assignment.
- e. *Designation of Representative.* University shall designate a person to serve as a liaison between the parties who will meet periodically with representatives of the Internship Site in order to discuss, plan and evaluate experience of the student.
- f. *Advising Student of Rights and Responsibilities.* The University will be responsible for advising the student of his or her own responsibilities under this Agreement. The student shall be advised of his or her obligations to abide by the policies and procedures of Internship Site and should the student fail to abide by any policy/or procedure, he or she may be expelled from the Internship Site program. If necessary, the termination of the student from the clinical practice intern program will be done according to the policies and procedures of the University. It is understood and agreed that while the student is providing exercise science services to the Internship Site, the student shall be under the direct supervision of the Internship Site, including the Athletic Director employed by Internship Site.
- g. *Professional Liability Insurance.* The student shall be responsible for procuring professional liability insurance at his/her own expense. The limits of the policy shall be a minimum of \$1,000,000.00 per claim and an aggregate of \$3,000,000.00 per occurrence. This policy must remain in full force and effect for the duration of the assistantship or residency. The Graduate Student will work within the scope of their job description.
- h. Internship Site understands that, as an Agency of the Commonwealth, the University is prohibited from purchasing insurance. As a public university and state instrumentality there is no statutory authority to purchase insurance and it does not possess insurance documentation. Instead, it participates in the Commonwealth's Tort Claims Self-Insurance program administered by the Bureau of Risk and Insurance Management of the Pennsylvania Department of General Services. This program covers the scope of their employment, and claims arising out of the University's performance under this Agreement, subject to the provisions of the Tort claims Act, 42 Pa C.S.A. §§8521, *et seq.* For purposes of this Agreement, it is understood and agreed that the student, while providing Exercise Science services to the Internship Site, is under the supervision of the Internship Site.
- h. Prior to the rendering of services by the graduate student pursuant to this agreement, the student shall obtain and provide to the Internship Site all criminal and child abuse

clearances and/or other records required by the Pennsylvania School code and/or other applicable statutes.

## II. DUTIES AND RESPONSIBILITIES OF INTERNSHIP SITE

- a. *Establishment of Assistantship or Residency.* Internship Site authorizes the use of its facilities as may be agreed upon by the Internship Site and the University as a practicum. This practicum is for a student enrolled in a graduate degree program at East Stroudsburg University. A description of the duties and responsibilities of the student will be developed by the appropriate individuals at the Internship Site, with a copy provided to the Graduate Coordinator from ESU.
- b. *Policies of Internship Site.* The Internship Site will review with each student, prior to the assignment any and all applicable policies, codes or confidentiality issues related to the experience. Internship Site will provide the University all the applicable information at least 2 weeks in advance of the student's participation.
- c. *Administration.* Internship Site will have sole authority and control over all aspects of student services, including appropriate supervision of the student. Internship Site will be responsible for and retain control over the organization, and operation of its programs.
- d. *Removal of Noncompliant Student.* Internship Site shall have the authority to immediately remove a student who fails to comply with its policies and procedures. If such a removal occurs, Internship Site should immediately contact the responsible University contact.
- e. *Designation of Representative.* Internship Site shall designate a person to serve as a liaison between the parties who will meet periodically with representatives of the University in order to discuss, plan and evaluate experience of the student.
- f. *Supervision of Students.* Internship Site shall provide a practicum site supervisor who will supervise student activities during the practicum. The student will be supervised by the Athletic Director of the Internship Site for the provision of all exercise science services. Internship Site agrees to indemnify and hold harmless the University, the State System of Higher Education and the Commonwealth and its officers, employees, representatives and agents, harmless from any and all liability, claims, demands and actions based upon and arising out of any activities performed by the student while under the supervision of the Internship Site under this Agreement. Upon receipt of written notice of any matter for which indemnification might be claimed by the University or its officers, employees, representatives and agents, the Internship Site shall promptly defend, contest or otherwise protect against any such suit, action, investigation, claim or proceeding at its own cost and expense. The University may, but will not be obligated to, participate at its own expense in the proceeding, with counsel of its own choosing. Representation of the University shall be in compliance with the Commonwealth Attorneys Act.

- g. *Reporting of Student Progress.* Internship Site shall provide all reasonable information requested by the University on a student's work performance. If there are any student evaluations, they will be completed and returned according to any reasonable schedule agreed to by the University and Internship Site.
- h. *Student Records.* Internship Site shall protect the confidentiality of student records as dictated by the Family Educational Rights and Privacy Act (FERPA) and shall release no information absent written consent of the student unless required to do so by law or as dictated by the terms of the Agreement.

### III. MUTUAL TERMS AND CONDITIONS

- a. *Number of Participating Students.* The parties mutually agree that one student shall be assigned to the Internship Site for this assistantship or residency.
- b. *Payment.* The Internship Site shall pay the University \$6650.00 in two equal payments on the first day of the Spring and Summer Semesters which shall be for part of the student's tuition at the prevailing rate (Spring, and Summer I), all of the graduate student stipend, reimbursement of social security and worker's compensation costs to the University. The stipend is calculated based on the student providing Exercise Science services to the Internship Site as follows: Spring (150 hours), and summer I (60 hours). If Internship Site removes a student who fails to comply with its policies and procedures or terminates this Agreement, it is understood and agreed that there shall be reimbursement a proration of amounts due or payments made under this Agreement only for the time the student worked. If the student quits the program at the Internship Site, the University shall not be responsible for reimbursing any amounts paid under this Agreement.
- c. *Term of Agreement.* The term of this Agreement shall be one year(s) from the date of execution.
- d. *Termination of Agreement.* The University or the Internship Site may terminate this Agreement for any reason with ninety (90) days' notice. Either party may immediately terminate this Agreement in the event of a breach. However, should the Internship Site terminate this Agreement prior to the completion of an academic semester for other than a breach of the terms of this agreement or student's failure to follow applicable policy, the student enrolled at that time may continue his/her educational experience until it would have been concluded absent the termination.
- e. *Nondiscrimination.* The parties agree to continue their respective policies of nondiscrimination based on title VI of the Civil Rights Act of 1964 in regard to sex, age, race, color, creed, and national origin, Title IX of the Education Amendments of 1972

and other applicable laws, as well as the provisions of the Americans with Disabilities Act.

- f. *Interpretation of Agreement.* The laws of the Commonwealth of Pennsylvania shall govern this Agreement.
- g. *Modification of Agreement.* This Agreement shall only be modified in writing with the same formality as the original Agreement.
- h. *Relationship of Parties.* The relationship between the parties to this Agreement to each other in that of independent contractors. The relationship of the parties to this contract to each other shall not be construed to constitute a partnership, joint venture, employment or any other relationship, other than that of independent contractors.
- i. *Liability.* Neither of the parties shall assume any liabilities to each other, except as specifically provided in this Agreement. As to liability to each other or death to persons, or damages to property, the parties do not waive any defense as a result of entering into this contract. This provision shall not be construed to limit the Commonwealth of Pennsylvania's rights, claims or defenses which arise as a matter of law pursuant to any provisions of this contract. This provision shall not be construed to limit the sovereign immunity of the Commonwealth of Pennsylvania or of the State System of Higher Education or the University.
- i. *Entire Agreement.* This Agreement represents the entire understanding between the parties. No other oral understandings or promises exist in regards to this relationship.

**[Remainder of page intentionally left blank]**

**IN WITNESS WHEREOF**, the authorized representatives of the parties have executed this Agreement as of the date previously indicated.

Authorized Signature:

\_\_\_\_\_  
William Searfoss  
President, Board of School Directors

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dr. Van A. Reidhead  
Provost and Vice President for Academic Affairs, ESU

\_\_\_\_\_  
Date

**Approved as to form and legality:**

\_\_\_\_\_  
University Legal Counsel (ESU)

\_\_\_\_\_  
Date

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
INDEPENDENT CONTRACTOR/CONSULTANT AGREEMENT**

**THIS AGREEMENT** is made this 21st day of August, 2013, by and between:

**EAST STROUDSBURG AREA SCHOOL DISTRICT** (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

**AND**

**Kevin Horne** (the "Contractor") of the ES HS-South Cavalier Marching Band

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

**1. Nature of Position**

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

**2. Scope of Duties**

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

**3. Breach of Agreement**

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43<sup>rd</sup> Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or controversy arising out of or relating to any interpretation, construction, performance or breach of this Agreement



4. Notices

Any notice, request, demand or other communication required or permitted to be given under this Agreement will be sufficient if in writing and if delivered personally, or sent by certified or registered mail as follows (or to such other addressee as will be set forth in a notice given in the same manner):

If to District:

Jeff Bader, Business Manager  
East Stroudsburg Area School District  
50 Vine Street  
East Stroudsburg, PA 18301

If to Contractor:

Kevin Horne  
41 Old Mill Drive  
Denville, NJ 07834

Any such notice will be deemed to be given on the date personally delivered or on the date mailed in the manner provided above.

5. Validity

If for any reason any provision of this Agreement will be determined to be invalid or unenforceable, the validity and effect of the other provisions will not be affected.

6. Waiver of Breach

The waiver by District or by Contractor of a breach of any particular provision of this Agreement by the other party will not operate, or be construed, as a waiver of any other breach of any other particular provision(s) by such other party.

7. Termination

This Agreement may be terminated by either party upon fifteen (15) days written notice from one party to the other party which written notice shall be given in the manner provided for in Paragraph 4 above.

8. Assignment

This Agreement will not be assignable by Contractor nor may the obligations of Contractor be delegated to another.

9. Entire Agreement

This Agreement represents the entire understanding of the parties.

9. Applicable Law

The parties agree that this Agreement will be construed and enforced pursuant to the laws of the Commonwealth of Pennsylvania.

IN WITNESS WHEREOF, the parties have set their hands as of the day and year first above written.

ATTEST:

EAST STROUDSBURG AREA SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS

\_\_\_\_\_  
Patricia Rosado, Secretary

BY: \_\_\_\_\_  
William Searfoss, President

WITNESS;

\_\_\_\_\_

  
\_\_\_\_\_  
[Contractor]

SCHEDULE A

Description of Service to be performed (be specific):

Teaching Duties:

1. Teaching basic marching and maneuvering technique
2. Instruction of music with both small groups and the full ensemble
3. Teaching individual drill spots to students and how to achieve consistency in making their dot (arriving at these drill spots at precisely the right time)
4. Leading marching sectionals so formations can be cleaner and safer
5. Encouraging students as they discover the role they play as individuals in the larger ensemble
6. Demonstrating and encouraging musical excellence for the students during the field show, as well as during stands tunes performances
7. Being available as an additional conductor as needed on the field and in the stands

Administrative and Management Duties:

1. Chaperone band trips for both away football games and other marching band performances
2. Assist with student discipline, health, and safety issues that arise in rehearsals, field performances, and in the stands
3. Provide suggestions and feedback as a member of the design team for the marching program
4. Assist with the selection and training of the student leader

Location of Services:

East Stroudsburg High School -South

Effective Date: July 25, 2013

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ \_\_\_\_\_  
 Time (Days/Hour/Other): \_\_\_\_\_  
 Total Cost: \$ \_\_\_\_\_

b) Fixed Rate: \$ 900.00

c) Are expenses included?  YES  NO  
 If no, please itemize:

Budget Code: 10-3200-300-000-30-31-44 Department: Instrumental Music

District Initiator: Katye N. Clogg. (Paul Bakner, Department Chair)

Authorization for Payment: Katye N. Clogg Date: 12/6/13

GENERAL FUND  
CHECK REQUEST

Date of Request: 12/6/13

Requested by (Your Name): Katye N Clogg

Make Check Payable to: Kevin Horne Vendor #: \_\_\_\_\_

Address: 41 Old Mill Drive  
Denville, NJ 07834

Reason for Check Request (attach supporting invoices and other **original** documentation):

ES HS-South Marching Band Staff

Date Check Needed: \_\_\_\_\_

Check Amount: \$900.00


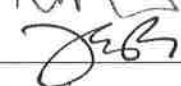

- Check should be:
- held in Business Office for pick up
  - sent by interoffice mail to: Kevin Horne, JTL
  - mailed to payee

Charge to:

Account Name: Band, EHS, Contract Services

Account Number: 10-3200-300-000-30-31-44

Signature of Requestor:  12/6/13  
DATE

<b>Approvals:</b>	
Advisor/Principal: <u></u>	DATE _____
Business Administrator: <u></u>	<u>12/13/13</u> DATE
Superintendent: <u></u>	<u>12/13/13</u> DATE

<b>Office Use Only:</b>	
Amount: \$ _____	Account No.: _____
Date Paid: _____ / _____ / _____	Check No. _____ By: _____

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
INDEPENDENT CONTRACTOR/CONSULTANT AGREEMENT**

**THIS AGREEMENT** is made this 21st day of August, 2013, by and between:

**EAST STROUDSBURG AREA SCHOOL DISTRICT** (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

**AND**

Rose Perkins (the "Contractor") of the ES HS-South Cavalier Marching Band

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

**1. Nature of Position**

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

**2. Scope of Duties**

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

**3. Breach of Agreement**

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43<sup>rd</sup> Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or controversy arising out of or relating to any interpretation, construction, performance or breach of this Agreement

**4. Notices**

Any notice, request, demand or other communication required or permitted to be given under this Agreement will be sufficient if in writing and if delivered personally, or sent by certified or registered mail as follows (or to such other addressee as will be set forth in a notice given in the same manner):

If to District:

Jeff Bader, Business Manager  
East Stroudsburg Area School District  
50 Vine Street  
East Stroudsburg, PA 18301

If to Contractor:

Rose Perkins  
1268 Lace Dr.  
East Stroudsburg, PA 18302

Any such notice will be deemed to be given on the date personally delivered or on the date mailed in the manner provided above.

**5. Validity**

If for any reason any provision of this Agreement will be determined to be invalid or unenforceable, the validity and effect of the other provisions will not be affected.

**6. Waiver of Breach**

The waiver by District or by Contractor of a breach of any particular provision of this Agreement by the other party will not operate, or be construed, as a waiver of any other breach of any other particular provision(s) by such other party.

**7. Termination**

This Agreement may be terminated by either party upon fifteen (15) days written notice from one party to the other party which written notice shall be given in the manner provided for in Paragraph 4 above.

**8. Assignment**

This Agreement will not be assignable by Contractor nor may the obligations of Contractor be delegated to another.

9. Entire Agreement

This Agreement represents the entire understanding of the parties.

9. Applicable Law

The parties agree that this Agreement will be construed and enforced pursuant to the laws of the Commonwealth of Pennsylvania.

IN WITNESS WHEREOF, the parties have set their hands as of the day and year first above written.

ATTEST:

EAST STROUDSBURG AREA SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS

\_\_\_\_\_  
Patricia Rosado, Secretary

BY: \_\_\_\_\_  
William Searfoss, President

WITNESS:

\_\_\_\_\_ Rose Pekin  
[Contractor]

## SCHEDULE A

Description of Service to be performed (be specific):

Teaching Duties:

1. Teaching basic marching and maneuvering technique
2. Instruction of music with both small groups and the full ensemble
3. Teaching individual drill spots to students and how to achieve consistency in making their dot (arriving at these drill spots at precisely the right time)
4. Leading marching sectionals so formations can be cleaner and safer
5. Encouraging students as they discover the role they play as individuals in the larger ensemble
6. Demonstrating and encouraging musical excellence for the students during the field show, as well as during stands tunes performances
7. Being available as an additional conductor as needed on the field and in the stands

Administrative and Management Duties:

1. Chaperone band trips for both away football games and other marching band performances
2. Assist with student discipline, health, and safety issues that arise in rehearsals, field performances, and in the stands
3. Provide suggestions and feedback as a member of the design team for the marching program
4. Assist with the selection and training of the student leader

Location of Services:

East Stroudsburg High School -South

Effective Date: July 11, 2013

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ \_\_\_\_\_  
Time (Days/Hour/Other): \_\_\_\_\_  
Total Cost: \$ \_\_\_\_\_

b) Fixed Rate: \$ 850.00

c) Are expenses included?  YES  NO  
If no, please itemize:

Budget Code: 10-3200-301-000-30-31-44

Department: Instrumental Music

District Initiator: Katie N. Clogg. (Paul Bakner, Department Chair)

Authorization for Payment: \_\_\_\_\_

*Katie N. Clogg*

Date: 12/6/13



GENERAL FUND

CHECK REQUEST

Date of Request: 12/6/13

Requested by (Your Name): Katye N Clogg

Make Check Payable to: Rose Perkins Vendor #: \_\_\_\_\_

Address: 1268 Lace Drive

East Stroudsburg, PA 18302

Reason for Check Request (attach supporting invoices and other **original** documentation):

ES HS-South Marching Band Staff

Date Check Needed: \_\_\_\_\_

Check Amount: \$850.00

- Check should be:
- held in Business Office for pick up
  - sent by interoffice mail to: Rose Perkins, J.M. Hill
  - mailed to payee

Charge to:

Account Name: Band, EHS, Contract Services

Account Number: 10-3200-300-000-30-31-44

Signature of Requestor: *Katye N. Clogg* 12/6/13  
DATE

<b>Approvals:</b>	
Advisor/Principal: <u><i>[Signature]</i></u>	DATE _____
Business Administrator: <u><i>[Signature]</i></u>	DATE <u>12/13/13</u>
Superintendent: <u><i>[Signature]</i></u>	DATE <u>DEC 16 2013</u>

<b>Office Use Only:</b>	
Amount: \$ _____	Account No.: _____
Date Paid: _____ / _____ / _____	Check No. _____ By: _____

CONSENT TO ASSIGNMENT OF CONTRACT

East Stroudsburg Area School District has been notified in writing by blendedschools.net, Inc. (“blendedschools”) of blendedschools’ intent to assign any and all written contracts currently in effect between East Stroudsburg Area School District and blendedschools, and all rights, responsibilities and obligations thereunder (the “Contracts”), to BLSCH Acquisition, LLC (“BLSCH Acquisition”). It is understood that blendedschools.net, Inc. has entered into an Asset Purchase Agreement with BLSCH Acquisition, LLC and that BLSCH Acquisition, LLC intends to purchase all operating assets of blendedschools.net, Inc. and will carry on the current business of blendedschools after the completion of the asset purchase.

For good and valuable consideration and intending to be legally bound, East Stroudsburg Area School District agrees to the assignment of any and all Contracts to BLSCH Acquisition and releases blendedschools.net, Inc from all rights, responsibilities and obligations under the Contracts.

IN WITNESS WHEREOF, this Consent to Assignment was executed on the date set forth below.

(NAME OF ENTITY)

Date: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Print Name

Title: \_\_\_\_\_

Print Title

**EAST STROUDSBURG AREA SCHOOL DISTRICT**

East Stroudsburg, Pennsylvania 18301

**PAYMENTS TO BE MADE THRU THE CAPITAL RESERVE FUND**

The following payments for construction and related costs associated with the Bond Funds have been approved as authorized for payment as of:

**January 27, 2014**

Requisition #	Vendor/Address	Description		Amount
<b>CR-4</b> <b>V# 15535</b>	Waste Management 107 Silvia St. Ewing, NJ 08628	JMH Expanded 32-4600-610-000-10-11-08 Invoice# 2813809-0821-6  Roll Off	\$ 482.00	
		<b>TOTAL:</b>	\$	482.00

**EAST STROUDSBURG AREA SCHOOL DISTRICT**  
 East Stroudsburg, Pennsylvania 18301

**PAYMENTS TO BE MADE THRU THE GENERAL FUND - FUND BALANCE**

The following payments for construction and related costs associated with the Bond Funds have been approved as authorized for payment as of:  
**January 27, 2014**

Requisition #	Vendor/Address	Description		Amount
GF FB-2 V# 8337	JBM Mechanical, Inc 3273 Gun Club Road Nazareth, PA 18064	JMH Expanded 30-4500-450-003-02-11		
		Application# 9	\$	5,006.50
		Application# 10 HVAC	\$	15,437.50
			\$	20,444.00
GF FB-3 V# 15692	Wind Gap Electric, Inc. 125 West Seventh Street Wind Gap, PA 18091	JMH Expanded 30-4500-450-003-04-11		
		Application# 7	\$	48,630.50
		Electric		
		<b>TOTAL:</b>	\$	69,074.50

**APPLICATION FOR USE OF SCHOOL FACILITIES**

Name of Organization BOY SCOUTS Today's Date 12 / 18 / 13

Non-Profit? Will an admission fee be charged? Are you requesting a waiver of facilities fees?  yes  no  
 yes  no  yes  no If yes, attach a letter of justification addressed to the Board of Education.  
 If yes, amount \$ This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: BOY SCOUT PACK MEETING

Name of School Requested BUSHKILL ELEMENTARY

DAY(S) from — DATE(S) — to	from — HOURS — to	DESCRIPTION (meeting, practice, game, rehearsal, performance,...)
<u>January 2014</u> <u>May 2014</u>	<u>3:20</u> <u>4:20</u>	<u>meeting</u>
<u>Tues.</u>		

Facility Required:

<input type="checkbox"/> All-Purpose Room	<input type="checkbox"/> Auditorium	<input type="checkbox"/> Cafeteria	<input type="checkbox"/> Gymnasium
<input type="checkbox"/> Swimming Pool (requires proof of certified lifeguard)	<input type="checkbox"/> Stadium	<input type="checkbox"/> Kitchen/Preparation	<input type="checkbox"/> Kitchen/Serving
	<input type="checkbox"/> Stage	<input type="checkbox"/> Fields (specify)	
	<input checked="" type="checkbox"/> Classrooms # <u>34</u>	<input type="checkbox"/> Other (specify)	

Equipment Required: (\*must be operated/attended by school personnel)

<input type="checkbox"/> Kitchen Equipment*	<input type="checkbox"/> Sound System	<input type="checkbox"/> Record Player/Stereo Equip.	<input type="checkbox"/> Piano
<input type="checkbox"/> Stage Lighting*	<input type="checkbox"/> Motion Picture Projector	<input type="checkbox"/> Overhead Projector/Screen	<input type="checkbox"/> Folding Stands
<input type="checkbox"/> Scoreboard*	<input type="checkbox"/> Athletic Equipment	<input type="checkbox"/> Other (specify)	<input type="checkbox"/> Tables and/or Chairs

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ \_\_\_\_\_ Bodily Injury Liability (\$500,000 minimum)      \$ \_\_\_\_\_ Property Damage Liability (each occurrence) (\$500,000 minimum)

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name James Krumanocker Address 4937 Pine Ridge Dr. Bushkill PA Phone 570-468-3221  
 Name \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

Signature — Responsible Organization Official [Signature] Phone (day) 570-588-4400  
 (eve.) \_\_\_\_\_

Billing Address \_\_\_\_\_

APPROVALS: Principal [Signature] Date 12 / 19 / 13

Business Administrator [Signature] Date 1 / 21 / 14

copy to:  stage manager  athletic director  cafeteria manager  head custodian  librarian  a/v coordinator  other Date 1 / 1 /

**For office use only: FACILITIES USE INVOICE**

Facilities/Equipment used: <u>Class 1 - no fees</u>	Charges: \$ _____
_____	\$ _____
_____	\$ _____
Personnel Employed: _____	Charges: \$ _____
(attach time sheets) _____	\$ _____
_____	\$ _____
Other (specify): <u>249</u>	Charges: \$ _____
_____	\$ _____

**APPLICATION FOR USE OF SCHOOL FACILITIES**

Name of Organization Girl Scouts Today's Date 1/15/2014

Non-Profit?  yes  no Will an admission fee be charged?  yes  no Are you requesting a waiver of facilities fees?  yes  no  
 If yes, amount \$ \_\_\_\_\_ If yes, attach a letter of justification addressed to the Board of Education. This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: Girl Scout meetings  
 Name of School Requested Im Hill Elementary

DAY(S) from — DATE(S) — to	from — HOURS — to	DESCRIPTION (meeting, practice, game, rehearsal, performance,...)
<u>1/2014</u> — <u>12/2014</u> <u>Tuesdays when</u> <u>Schools in session</u>	<u>6<sup>00</sup> — 8:30</u>	<u>meeting</u>

- Facility Required:**
- All-Purpose Room
  - Swimming Pool (requires proof of certified lifeguard)
  - Auditorium
  - Stadium
  - Stage
  - Classrooms # \_\_\_\_\_
  - Cafeteria
  - Kitchen/Preparation
  - Fields (specify) \_\_\_\_\_
  - Other (specify) \_\_\_\_\_
  - Gymnasium
  - Kitchen/Serving
- Equipment Required: (\*must be operated/attended by school personnel)**
- Kitchen Equipment\*
  - Stage Lighting\*
  - Scoreboard\*
  - Sound System
  - Motion Picture Projector
  - Athletic Equipment
  - Record Player/Stereo Equip.
  - Overhead Projector/Screen
  - Other (specify) \_\_\_\_\_
  - Piano
  - Folding Stands
  - Tables and/or Chairs

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ 4,000,000 Bodily Injury Liability (\$500,000 minimum)      \$ 1,000,000 Property Damage Liability (each occurrence) (\$500,000 minimum) (on record)

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name Carrie Panepinto Address 244 Braeside Ave Phone 656-2488  
 Name \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

Signature — Responsible Organization Official [Signature] Phone (day) 656-2488 (eve.) \_\_\_\_\_  
 Billing Address \_\_\_\_\_

**APPROVALS:** Principal Michelle Arnes Date 1/16/14  
 Business Administrator [Signature] Date 1/21/14  
 stage manager  athletic director  cafeteria manager  head custodian  librarian  a/v coordinator  other Date 1/1/14

For office use only:		FACILITIES USE INVOICE	
Facilities/Equipment used:	<u>Class 1 - no fees</u>	Charges:	\$ _____
			\$ _____
			\$ _____
Personnel Employed: (attach time sheets)		Charges:	\$ _____
			\$ _____
			\$ _____
Other (specify):	<u>250</u>	Charges:	\$ _____
			\$ _____

APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization Girls on the Run Pocono Today's Date 1 19 14

Non-Profit?  yes  no Will an admission fee be charged?  yes  no Are you requesting a waiver of facilities fees?  yes  no  
501(c)3 Scholarships Corp of Pocono If yes, attach a letter of justification addressed to the Board of Education.  
If yes, amount \$ 0-125 This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: running, self-esteem building program for girls in 3-6 grade  
Name of School Requested Jon Hill

DAY(S) from — DATE(S) — to from — HOURS — to DESCRIPTION (meeting, practice, game, rehearsal, performance,...)  
March 10 2014 - May 20 2014 7:30AM - 8:40AM Tues + Thurs  
discussion, running walking  
Same as previous years

Facility Required:  Auditorium  Cafeteria  Gymnasium  
 All-Purpose Room  Stadium  Kitchen/Preparation  Kitchen/Serving  
 Swimming Pool (requires proof of certified lifeguard)  Stage  Fields (specify) outside area for running/walking  
 Classrooms #  Other (specify)

Equipment Required: (\*must be operated/attended by school personnel)  
 Kitchen Equipment\*  Sound System  Record Player/Stereo Equip.  Piano  
 Stage Lighting\*  Motion Picture Projector  Overhead Projector/Screen  Folding Stands  
 Scoreboard\*  Athletic Equipment  Other (specify)

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ \_\_\_\_\_ Bodily Injury Liability (\$500,000 minimum) on file \$ \_\_\_\_\_ Property Damage Liability (each occurrence) (\$500,000 minimum) on file

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name Agnes Brand Address \_\_\_\_\_ Phone 570-807-5120  
Name Donna Dolores Everett Address 1312 Seneca Trl Strbg PA Phone 570-807-8184

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

Signature — Responsible Organization Official Debra Eutr Phone (day) 570-807-8184 (eve.) \_\_\_\_\_

Billing Address 1312 Seneca Trl Strbg PA 18360

APPROVALS: Principal Michelle Arnold Date 1 13 14  
Business Administrator Shod Anderson Date 1 21 14  
copy to:  stage manager  athletic director  cafeteria manager  head custodian  librarian  a/v coordinator  other Date 1 1 14

For office use only: FACILITIES USE INVOICE  
Facilities/Equipment used: Class 1 - no fees. Charges: \$ \_\_\_\_\_  
Personnel Employed: \_\_\_\_\_ Charges: \$ \_\_\_\_\_  
(attach time sheets) \_\_\_\_\_ Charges: \$ \_\_\_\_\_  
Other (specify): 251 Charges: \$ \_\_\_\_\_

### APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization Joe Carmella Chapter PIAA Softball Officials Today's Date 1 19 14

Non-Profit?  yes  no Will an admission fee be charged?  yes  no Are you requesting a waiver of facilities fees?  yes  no  
If yes, attach a letter of justification addressed to the Board of Education. This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: PIAA Umpire meetings for officials + coaches

Name of School Requested JTL Lambert

DAY(S) from — DATE(S) — to	from — HOURS — to	DESCRIPTION (meeting, practice, game, rehearsal, performance,...)
<u>2/10 2/24</u>		
<u>3/13 3/10 3/24</u>	<u>7pm 9pm</u>	<u>MEETINGS</u>
<u>3/31 4/14</u>		
<u>4/28 5/12</u>		

**Facility Required:**  
 All-Purpose Room  Auditorium  Cafeteria  Gymnasium  
 Swimming Pool (requires proof of certified lifeguard)  Stadium  Kitchen/Preparation  Kitchen/Serving  
 Stage  Fields (specify)  Other (specify)  
 Classrooms # \_\_\_\_\_

**Equipment Required: (\*must be operated/attended by school personnel)**  
 Kitchen Equipment\*  Sound System  Record Player/Stereo Equip.  Piano  
 Stage Lighting\*  Motion Picture Projector  Overhead Projector/Screen  Folding Stands  
 Scoreboard\*  Athletic Equipment  Other (specify) \_\_\_\_\_

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ 1,000,000 Bodily Injury Liability (\$500,000 minimum) \$ 1,000,000 Property Damage Liability (each occurrence) (\$500,000 minimum) on file

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name ALAN DUTTEN Address 789 Hallett Rd East Stroudsburg PA 18301 Phone 570-977-2328  
Name James Van Brock Address 30 Danwing Ridge Rd East Stroudsburg PA 18302 Phone 570-460-6285

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

Signature — Responsible Organization Official James Van Brock Phone (day) 570-460-6285  
(eve.) 570-424-6377

Billing Address \_\_\_\_\_

APPROVALS: Principal John Burman Date 1 17 14  
 Business Administrator Shan L. Anderson Date 1 21 14  
 copy to:  stage manager  athletic director  cafeteria manager  head custodian  librarian  a/v coordinator  other Date 1 1

For office use only: FACILITIES USE INVOICE	
Facilities/Equipment used: <u>Class 1</u>	Charges: \$ _____
_____	\$ _____
_____	\$ _____
Personnel Employed: _____	Charges: \$ _____
(attach time sheets)	\$ _____
_____	\$ _____
Other (specify): <u>252</u>	Charges: \$ _____
_____	\$ _____



APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization Camp Invention (Invent Now, Inc) Today's Date 11 / 22 / 13

Non-Profit? Will an admission fee be charged? Are you requesting a waiver of facilities fees?  yes  no
 yes  no \$220 (mail) If yes, attach a letter of justification addressed to the Board of Education.
 yes  no \$215 (online) This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: Science Camp called Camp Invention
Name of School Requested Resica Elementary School

Table with columns: DAY(S) from DATE(S) to, HOURS from to, DESCRIPTION (meeting, practice, game, rehearsal, performance,...)
Row 1: July 7, 2014 to July 11, 2014, 8:00 AM - 4:00 PM, Science Camp (Classes / Lunches)

- Facility Required: Auditorium, Stadium, Cafeteria, Gymnasium, Swimming Pool, Stage, Kitchen/Preparation, Kitchen/Serving, proof of certified lifeguard, Classrooms # 8, Fields (specify), Other (specify)
Equipment Required: (\*must be operated/attended by school personnel) Piano, Kitchen Equipment\*, Sound System, Record Player/Stereo Equip., Folding Stands, Stage Lighting\*, Motion Picture Projector, Overhead Projector/Screen, Tables and/or Chairs, Scoreboard\*, Athletic Equipment, Other (specify)

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:
\$ Bodily Injury Liability (\$500,000 minimum) \$ Property Damage Liability (each occurrence) (\$500,000 minimum) See attached

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name Erin Hubert Address Resica Elementary School Phone 570-223-6911
Name Address Phone

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

Signature Erin M. Hubert Phone (day) 570-223-6911
Responsible Organization Official (eve.)

Billing Address

APPROVALS: Principal [Signature] Date 11/27/13
Business Administrator [Signature] Date 11/21/14
copy to:  stage manager  athletic director  cafeteria manager  head custodian  librarian  a/v coordinator  other Date 1/1

For office use only: FACILITIES USE INVOICE
Facilities/Equipment used: Class 3 Charges: \$
Personnel Employed: Charges: \$
Other (specify): 253 Charges: \$

November 27, 2013

Gail Kulick  
Resica Elementary School  
1 Gravel Ridge Road  
East Stroudsburg, PA 18302

PROGRAM CODE: C-PA46-15895-14

Dear Gail,

I am looking forward to the Camp Invention program at Resica Elementary School, beginning July 7, 2014. I would like to take this opportunity to confirm our intentions and further explain each of our roles to ensure that your program is a success.

Invent Now, Inc. (IN) will provide the administrative and curriculum manuals, materials, T-shirts, staff training, marketing flyers, media exposure, and centralized registration for the program. The administrative and curriculum manuals and materials are the intellectual property of IN and must be returned at the close of the program. All curriculum manuals and training materials should be treated as confidential. Resica Elementary School will use these manuals and materials exclusively for the Camp Invention program and shall not alter, copy, or distribute the manuals and materials in any format.

IN will determine the number of staff positions based on the number of participants registered and will run a program with as few as 35 participants and as many as 110. IN will compensate the Director, Instructors, Counselors, and Leadership Interns as independent contractors.

IN will provide general liability insurance covering program activities that protects IN and Resica Elementary School against claims for bodily injury, personal injury, and property damage based upon or arising from the

Resica Elementary School will provide the physical space, including five classrooms; a large multi-purpose or cafeteria space that can accommodate up to 200 people; access to restrooms, phone, and water; and use of outside play areas between 8:00am to 4:00pm during the week of the program. Before the program starts, you will receive the materials for setting up and organization. The District will assist in marketing the program within the student population, including, but not limited to, the dissemination of flyers in accordance with district

If enrollment in the program exceeds 100 participants, IN will pay the hosting location \$100 per child for the number of participants exceeding 100, subject to a \$1000 maximum.

Again, I am excited about your decision to bring the Camp Invention program to Resica Elementary School, and I look forward to working closely with you and your staff to make it a success. If this letter does not accurately reflect your understanding in any way, please let me know.

Sincerely,

Susan Z. Clarke

BATCH INFORMATION

Batch number: 26051 Date of Batch: 1/08/2014 Batch Totals  
 User ID: KJK Debit Credit  
 Re-entry date: 89,553.69 89,553.69  
 Re-entry User ID:  
 Closing date: 12/31/2013

DK BUDGET TRANSFERS FOR 12/31/2013  
December 31, 2013

Date	Refer-ence	Account number	Account title	Description	Amount	Refer-ence
12/31/2013	00001	10-2360-610-001-00-00-02	SUPT., SPECIAL PROJECTS	CONF.PASA BOARD GOVERNORS	65.00CR	
12/31/2013	00001	10-2834-580-000-00-00-02	SUPT., CERT/N-INSTR.CONFERENCE	CONF.PASA BOARD GOVERNORS	65.00	
12/31/2013	00002	10-2271-580-000-10-00-04	STAFF DEV.,ELEM,CONF(Teachers)	MOVE \$ TO COVER REGISTRAT	435.00CR	00001
12/31/2013	00002	10-2271-324-000-10-00-04	STAFF DEV.ELEM(Teacher) TRAININ	MOVE \$ TO COVER REGISTRAT	435.00	
12/31/2013	00003	10-2834-580-000-00-00-04	CURR/FED.,CERTIF/CONF.TRAVEL	COVER REGISTRATION CONF.	250.00CR	00002
12/31/2013	00003	10-2834-324-000-00-00-04	CURR./FED.CONFERENCE TRAINING	COVER REGISTRATION CONF.	250.00	
12/31/2013	00004	10-2834-580-000-00-00-04	CURR/FED.,CERTIF/CONF.TRAVEL	COVER REGISTRATION CONF.	299.00CR	00003
12/31/2013	00004	10-2834-324-000-10-00-04	CURR/FED.CERT/NON.CONF.TRAININ	COVER REGISTRATION CONF.	299.00	
12/31/2013	00005	10-1100-650-000-30-00-04	CURRICULUM,EDUC.TECH.SUPPLIES	PURCHASE OF TI GRAPH CALC	12,753.99CR	00004
12/31/2013	00005	10-1100-751-000-30-00-04	CURR.,NON CAP.NEW EQUIP.>2500	PURCHASE OF TI GRAPH CALC	12,753.99	
12/31/2013	00006	10-2500-761-000-00-00-05	BUSINESS OFFICE,REPL.EQU>2500	20 CHAIRS REPL.SAFTY-RES	2,286.00CR	00005
12/31/2013	00006	10-1100-761-000-10-10-10	RES.INSTR.REPL.EQUIPMENT>2500	20 CHAIRS REPL.SAFTY-RES	2,286.00	
12/31/2013	00007	10-2500-761-000-00-00-05	BUSINESS OFFICE,REPL.EQU>2500	PURCHASE MONOEY COUNTER	275.00CR	00006
12/31/2013	00007	10-2500-751-000-00-00-05	BUSINESS OFF.,NON.CAP.NEW EQUI	PURCHASE MONOEY COUNTER	275.00	
12/31/2013	00008	10-2500-761-000-00-00-05	BUSINESS OFFICE,REPL.EQU>2500	PRINTING/PAYROLL STMTS	3,502.00CR	00007
12/31/2013	00008	10-2500-550-000-00-00-05	BUSINESS OFFICE,PRINTING	PRINTING/PAYROLL STMTS	3,502.00	
12/31/2013	00009	10-2840-610-000-00-00-06	ITEC,GENERAL SUPPLIES	REPAIR ITEC VAN/SWOREN'S	698.80CR	00008
12/31/2013	00009	10-2840-433-000-00-00-06	ITEC,REPAIR/MAINT OF VEHICLES	REPAIR ITEC VAN/SWOREN'S	698.80	
12/31/2013	00010	10-2834-324-000-00-00-06	ITEC,CONFERENCE TRAINING	PETE & C CONF.REGISTRATIO	1,143.00CR	00009
12/31/2013	00010	10-2271-324-000-00-00-06	ITEC,DISTRICT,INSTR.TRAINING	PETE & C CONF.REGISTRATIO	1,143.00	
12/31/2013	00011	10-2834-324-000-00-00-06	ITEC,CONFERENCE TRAINING	PETE & C CONF.REG/BOROSH	676.94CR	00010
12/31/2013	00011	10-2834-580-000-00-00-06	ITEC,DIST,N-INST/CERT.TRAVEL	PETE & C CONF.REG/BOROSH	676.94	
12/31/2013	00012	10-2834-324-000-00-00-06	ITEC,CONFERENCE TRAINING	COVER CONF.EXPENSE PETE/C	2,098.65CR	00011
12/31/2013	00012	10-2271-580-000-00-00-06	ITEC,DISTRICT,INSTR/CERT.CONF.	COVER CONF.EXPENSE PETE/C	2,098.65	

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DK BUDGET TRANSFERS FOR 12/31/2013  
December 31, 2013

(continued)

Date	Refer- -ence	Account number	Account title	Description	Amount	Refer- -ence
12/31/2013	00013	10-2700-610-000-00-00-07	TRANSPORTATION,GEN.SUPPLIES	COVER BUS REPAIRS	.00	00012
12/31/2013	00013	10-2700-610-001-00-00-07	TRANSPORTATION,REPAIRS & PARTS	COVER BUS REPAIRS	12,000.00	
					.00	00013
12/31/2013	00014	10-2700-810-000-00-00-07	TRANSPORTATION,DUES & FEES	INSURANCE ON DIESEL TANK	1,650.00	
12/31/2013	00014	10-2700-524-000-00-00-07	TRANSPORTATION,INSURANCE-TANKS	INSURANCE ON DIESEL TANK	1,650.00	
					.00	00014
12/31/2013	00015	10-2700-610-000-00-00-07	TRANSPORTATION,GEN.SUPPLIES	BUS TOLL/MILEAGE	1,000.00	
12/31/2013	00015	10-2700-581-000-00-00-07	TRANSPORTATION,IN-DIST.MILEAGE	BUS TOLL/MILEAGE	1,000.00	
					.00	00015
12/31/2013	00016	10-2700-626-000-00-00-07	TRANSPORTATION,GASOLINE/OIL	TRANSFER TO NEW OIL ACCT.	20,420.30	
12/31/2013	00016	10-2700-624-000-00-00-07	TRANSPORTATION, OIL	TRANSFER TO NEW OIL ACCT.	20,420.30	
					.00	00016
12/31/2013	00017	10-2700-610-000-00-00-07	TRANSPORTATION,GEN.SUPPLIES	ROUND UP \$ ON BUDGET	.01	
12/31/2013	00017	10-2700-640-000-00-00-07	TRANSPORTATION,BOOKS/PERIOD.	ROUND UP \$ ON BUDGET	.01	
					.00	00017
12/31/2013	00018	10-2600-400-000-00-00-08	GEN.MAINT.,PROPERTY SERVICES	ENVIROMENTAL SERVICES	18,000.00	
12/31/2013	00018	10-2600-300-000-00-00-08	GEN.MAINT.,PROF.CONTR.SERVICES	ENVIROMENTAL SERVICES	18,000.00	
					.00	00018
12/31/2013	00019	10-2600-400-000-00-00-08	GEN.MAINT.,PROPERTY SERVICES	COVER DISTRICT SUPPLIES	6,000.00	
12/31/2013	00019	10-2600-610-000-00-00-08	GEN.MAINT.,SUPPLIES	COVER DISTRICT SUPPLIES	6,000.00	
					.00	00019
12/31/2013	00020	10-2600-610-000-10-14-08	GEN.MAINT.,MSE,SUPPLIES	ADDITIONAL MSE SERVICES	3,000.00	
12/31/2013	00020	10-2600-400-000-10-14-08	MAINT.,MSE,PROPERTY SERVICE	ADDITIONAL MSE SERVICES	3,000.00	
					.00	00020
12/31/2013	00021	10-2600-761-000-00-00-08	GEN.MAINT.,REPL.EQUIP.>\$2500	ADDITIONAL EHS SERVICES	3,000.00	
12/31/2013	00021	10-2600-400-000-30-31-08	MAINT.,EHS,PROPERTY SERVICE	ADDITIONAL EHS SERVICES	3,000.00	
					.00	00021
Total:					.00	
42 Transactions					Debits:	89,553.69
0 Unbalanced references					Credits:	89,553.69

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Jan 08, 2014

001 East Stroudsburg Area School District  
BUDGET TRANSFERS EDIT

Page: 3  
ID: AC1290

----- E N D O F B A T C H I N F O R M A T I O N -----

Batch number: 26051 Date of Batch: 1/08/2014

Number of Journals

-----  
With errors: 0  
Without errors: 1  
-----  
Total: 1

Number of Transactions: 42

F U N D T O T A L S

Fund	Description	Debit	Credit
00010	GENERAL FUND	89,553.69	89,553.69
		89,553.69	89,553.69

257

Jan 08, 2014

001 East Stroudsburg Area School District  
BUDGET TRANSFERS EDIT

----- END OF JOB INFORMATION -----

Number of Journals

With errors:	0
Without errors:	1
Total:	1

Number of Transactions: 42

FUND TOTALS

Fund	Description	Debit	Credit
00010	GENERAL FUND	89,553.69	89,553.69
		89,553.69	89,553.69

End of Report - 15.16.28

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BATCH INFORMATION

<b>Batch number:</b> 26052	Date of Batch:	1/09/2014	----- Batch Totals -----
	User ID:	KJK	Debit                      Credit
	Re-entry date:		36,270.79                  36,270.79
	Re-entry User ID:		
	Closing date:	12/31/2013	

DK BUDGET TRANSFERS FOR 12/31/2013  
December 31, 2013

Date	Refer-ence	Account number	Account title	Description	Amount	Refer-ence
12/31/2013	00022	10-2600-761-000-00-00-08	GEN.MAINT., REPL.EQUIP.>\$2500	COMPRESSOR -AJ SMITH	4,947.00CR	
12/31/2013	00022	10-2600-761-000-30-51-08	GEN.MAINT., EHN, REPL.EQUIP>2500	COMPRESSOR -AJ SMITH	4,947.00	
					.00	00022
12/31/2013	00023	10-2600-761-000-00-00-08	GEN.MAINT., REPL.EQUIP.>\$2500	NEW REPL.VALVE FOR POOL	4,599.00CR	
12/31/2013	00023	10-2600-761-000-30-31-08	GEN.MAINT., EHS, REPL.EQUIP>2500	NEW REPL.VALVE FOR POOL	4,599.00	
					.00	00023
12/31/2013	00024	10-2600-751-000-00-00-08	GEN.MAINT., NEW EQUIPMENT>\$2500	PARTS FOR DOORS/EQUIP.	10,000.00CR	
12/31/2013	00024	10-2600-610-000-00-00-08	GEN.MAINT., SUPPLIES	PARTS FOR DOORS/EQUIP.	10,000.00	
					.00	00024
12/31/2013	00025	10-1100-610-000-10-11-11	JMH, INSTR, SUPPLIES	FINELLI/GYM SUPPLIES	85.39CR	
12/31/2013	00025	10-1100-610-000-10-11-46	PHYS. ED., JMH, SUPPLIES	FINELLI/GYM SUPPLIES	85.39	
					.00	00025
12/31/2013	00026	10-2380-300-000-10-16-16	BES, PRIN., PROF.CONTRACT SVCS.	NORTHEAST PA CENTER	166.89CR	
12/31/2013	00026	10-1100-300-000-10-16-16	BES, INST., PROF.CONTRACT SERVIC	NORTHEAST PA CENTER	166.89	
					.00	00026
12/31/2013	00027	10-2840-581-000-00-00-22	ADMIN.SYS., IN-DIST.MILEAGE	ADDITIONAL \$ FOR POSTAGE	500.00CR	
12/31/2013	00027	10-2840-530-000-00-00-22	ADMIN.SYS., POSTAGE/TELEPHONE	ADDITIONAL \$ FOR POSTAGE	500.00	
					.00	00027
12/31/2013	00028	10-2840-581-000-00-00-22	ADMIN.SYS., IN-DIST.MILEAGE	COVER COPIER LEASE	133.60CR	
12/31/2013	00028	10-2170-442-000-00-00-22	CHILD ACCT., COPIER LEASE	COVER COPIER LEASE	133.60	
					.00	00028
12/31/2013	00029	10-2620-610-000-30-51-24	EHN, CUST., SUPPLIES	PRUCHASE OF DISTRICT SUPP	710.50CR	
12/31/2013	00029	10-2620-610-000-00-00-24	CUSTODIAL SVCS, SUPPLIES	PRUCHASE OF DISTRICT SUPP	710.50	
					.00	00029
12/31/2013	00030	10-2620-610-000-30-52-24	LIS, CUST., SUPPLIES	PURCHASE OF DISTRICT SUPP	710.50CR	
12/31/2013	00030	10-2620-610-000-00-00-24	CUSTODIAL SVCS, SUPPLIES	PURCHASE OF DISTRICT SUPP	710.50	
					.00	00030
12/31/2013	00031	10-2120-618-000-30-51-38	GUIDANCE, EHN, TECH SUPPLIES	SAP PROF.DEV.DUES	500.00CR	
12/31/2013	00031	10-2120-810-000-30-51-38	GUIDANCE, EHN, DUES & FEES	SAP PROF.DEV.DUES	500.00	
					.00	00031
12/31/2013	00032	10-2120-618-000-30-51-38	GUIDANCE, EHN, TECH SUPPLIES	PRUCHASE OF SOFTWARE	1,000.00CR	
12/31/2013	00032	10-2120-610-000-30-51-38	GUIDANCE, EHN, SUPPLIES	PRCHASE OF SOFTWARE	1,000.00	
					.00	00032
12/31/2013	00033	10-2420-810-000-30-52-39	MEDICAL, LIS, DUES & FEES	1ST AID SUPPLIES	107.44CR	
12/31/2013	00033	10-2420-610-000-30-52-39	MEDICAL, LIS, SUPPLIES/FIRST AID	1ST AID SUPPLIES	107.44	

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DK BUDGET TRANSFERS FOR 12/31/2013  
December 31, 2013

(continued)

Date	Refer- -ence	Account number	Account title	Description	Amount	Refer- -ence
12/31/2013	00034	10-2420-810-000-30-52-39	MEDICAL,LIS,DUES & FEES	SUPPLIES NEEDED	.00	00033
12/31/2013	00034	10-2420-400-000-30-52-39	MEDICAL,LIS,PROPERTY SERVICE	SUPPLIES NEEDED	6.21CR	
					6.21	
					.00	00034
12/31/2013	00035	10-2834-580-000-30-52-39	MEDICAL,LIS,CERT/N-INSTR.CONF	POSTAGE NEEDED/MEDICAL	200.00CR	
12/31/2013	00035	10-2420-530-000-30-52-39	MEDICAL,LIS,POSTAGE/TELEPHONE	POSTAGE NEEDED/MEDICAL	200.00	
					.00	00035
12/31/2013	00036	10-2420-580-000-10-11-39	MEDICAL,JMH,CONFERENCE	OTOSCOPE/PULSE OXIMETER	100.00CR	
12/31/2013	00036	10-2420-610-000-10-11-39	MEDICAL,JMH,SUPPLIES/FIRST AID	OTOSCOPE/PULSE OXIMETER	100.00	
					.00	00036
12/31/2013	00038	10-2430-530-000-10-00-39	DENTAL,DISTRICT,POSTAGE	MEMBERSHIP INCREASE	4.00CR	
12/31/2013	00038	10-2430-810-000-10-00-39	DENTAL,DISTRICT,DUES & FEES	MEMBERSHIP INCREASE	4.00	
					.00	00038
12/31/2013	00039	10-2420-610-000-10-10-39	MEDICAL,RES,SUPPLIES/FIRST AID	PRECISSION SOLUTION INCRE	4.54CR	
12/31/2013	00039	10-2420-400-000-10-10-39	MEDICAL,RES,PROPERTY SERVICE	PRECISSION SOLUTION INCRE	4.54	
					.00	00039
12/31/2013	00040	10-2420-610-000-10-14-39	MEDICAL,MSE,SUPPLIES/FIRST AID	NASN DUES	125.00CR	
12/31/2013	00040	10-2420-810-000-10-14-39	MEDICAL,MSE,DUES & FEES	NASN DUES	125.00	
					.00	00040
12/31/2013	00041	10-2430-400-000-10-00-39	DENTAL,DISTRICT,CONTR.MAINT.	DENTAL SUPPLIES INCREASE	2.77CR	
12/31/2013	00041	10-2430-610-000-10-00-39	DENTAL,DISTRICT,SUPPLIES	DENTAL SUPPLIES INCREASE	2.77	
					.00	00041
12/31/2013	00042	10-2250-810-000-30-31-42	LIBRARY,EHS,DUES&FEES	POCONO RECORD INCREASE	46.00CR	
12/31/2013	00042	10-2250-640-000-30-31-42	LIBRARY,EHS,BOOKS/PERIODICALS	POCONO RECORD INCREASE	46.00	
					.00	00042
12/31/2013	00043	10-2271-580-000-30-31-43	MATH,EHS, INSTR/CERT.CONFERENCE	TI SMARTVIEW EMULATOR SW	600.00CR	
12/31/2013	00043	10-1100-650-000-30-31-43	MATH,EHS, EDUC.TECH.SUPPLIES	TI SMARTVIEW EMULATOR SW	600.00	
					.00	00043
12/31/2013	00044	10-1100-810-000-10-32-44	MUSIC, INSTR,JTL,6TH,DUES/FEES	REPAIRING INSTRUMENT	100.00CR	
12/31/2013	00044	10-1100-400-000-10-32-44	MUSIC, INSTR,JTL,6TH,PROP.SVC.	REPAIRING INSTRUMENT	100.00	
					.00	00044
12/31/2013	00045	10-1100-610-000-10-32-44	MUSIC, INSTR,JTL,6TH,SUPPLIES	REPAIRING INSTRUMENTS	75.00CR	
12/31/2013	00045	10-1100-400-000-10-32-44	MUSIC, INSTR,JTL,6TH,PROP.SVC.	REPAIRING INSTRUMENTS	75.00	
					.00	00045
12/31/2013	00046	10-1100-513-000-30-52-44	MUSIC, INSTR,LIS, CONTR.TRANSP.	MUSIC SUPPLIES/MUSIC	500.00CR	
12/31/2013	00046	10-1100-610-000-30-52-44	MUSIC, INSTR,LIS, SUPPLIES	MUSIC SUPPLIES/MUSIC	500.00	
					.00	00046
12/31/2013	00047	10-3200-810-000-30-52-44	BAND,LIS,DUES & FEES	BAND MUSIC/SUPPLIES	125.00CR	
12/31/2013	00047	10-1100-610-000-30-52-44	MUSIC, INSTR,LIS, SUPPLIES	BAND MUSIC/SUPPLIES	125.00	
					.00	00047
12/31/2013	00048	10-1100-400-000-10-52-44	MUSIC, INSTR,LIS,6TH,PROP.SVC.	BAND MUSIC/SUPPLIES	455.00CR	
12/31/2013	00048	10-1100-610-000-30-52-44	MUSIC, INSTR,LIS, SUPPLIES	BAND MUSIC/SUPPLIES	455.00	
					.00	00048
12/31/2013	00049	10-3200-400-000-30-52-44	BAND,LIS,PROPERTY SERVICE	BAND MUSIC / SUPPLIES	219.74CR	
12/31/2013	00049	10-1100-610-000-30-52-44	MUSIC, INSTR,LIS, SUPPLIES	BAND MUSIC / SUPPLIES	219.74	
					.00	00049

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DK BUDGET TRANSFERS FOR 12/31/2013  
December 31, 2013

(continued)

Date	Refer- -ence	Account number	Account title	Description	Amount	Refer- -ence
12/31/2013	00050	10-1100-750-000-30-51-44	MUSIC, INSTR, EHN, NEW EQUIPMENT	PURCHASE SAXOPHONE CASE	200.00CR	
12/31/2013	00050	10-1100-610-000-30-51-44	MUSIC, INSTR, EHN, SUPPLIES	PURCHASE SAXOPHONE CASE	200.00	
12/31/2013	00051	10-1100-750-000-30-51-44	MUSIC, INSTR, EHN, NEW EQUIPMENT	PURCHASE BASS DRUM HOOPS	564.40CR	
12/31/2013	00051	10-1100-610-000-30-51-44	MUSIC, INSTR, EHN, SUPPLIES	PURCHASE BASS DRUM HOOPS	564.40	00050
12/31/2013	00052	10-1100-618-000-30-31-46	PHYS. ED., EHS, TECH SUPPLIES	INK FOR PRINTER	173.13CR	
12/31/2013	00052	10-1100-650-000-30-31-46	PHYS. ED., EHS, ED. TECH. SUPPLIES	INK FOR PRINTER	173.13	00051
12/31/2013	00053	10-1100-810-000-30-31-46	PHYS. ED., EHS, DUES/FEES	BOOK NEED FOR CLASS	35.00CR	
12/31/2013	00053	10-1100-640-000-30-31-46	PHYS. ED., EHS, BOOKS/PERIODICALS	BOOK NEED FOR CLASS	35.00	00052
12/31/2013	00054	10-2380-442-000-30-51-51	EHN, PRIN., EQUIPMENT RENTAL	BUYOUT RICOH COPIER	605.00CR	
12/31/2013	00054	10-2380-400-000-30-51-51	EHN, PRIN., PROPERTY SERVICE	BUYOUT RICOH COPIER	605.00	00053
12/31/2013	00055	10-1100-618-000-30-51-51	EHN, INSTR, TECH SUPPLIES	ADDITIONAL NEW COPIER	1,511.55CR	
12/31/2013	00055	10-1100-400-000-30-51-51	EHN, INSTR, PROPERTY SERVICE	ADDITIONAL NEW COPIER	1,511.55	00054
12/31/2013	00056	10-2380-442-000-30-51-51	EHN, PRIN., EQUIPMENT RENTAL	ADDITIONAL NEW COPIER	1,363.77CR	
12/31/2013	00056	10-1100-400-000-30-51-51	EHN, INSTR, PROPERTY SERVICE	ADDITIONAL NEW COPIER	1,363.77	00055
12/31/2013	00057	10-1100-610-000-30-52-52	LIS, INSTR, SUPPLIES	IPS BROTHER TONER	387.00CR	
12/31/2013	00057	10-1100-650-000-30-52-52	LIS, INSTR, EDUC. TECH. SUPPLIES	IPS BROTHER TONER	387.00	00056
12/31/2013	00058	10-2380-810-000-30-52-52	LIS, PRIN., DUES & FEES	ASSOC. FOR MIDDLE SCHOOL	494.00CR	
12/31/2013	00058	10-2380-810-000-30-52-52	LIS, PRIN., DUES & FEES	ASSOC. FOR MIDDLE SCHOOL	494.00	00057
12/31/2013	00059	10-1100-610-000-30-52-52	LIS, INSTR, SUPPLIES	COVER CONFERENCE DILLIPLA	431.00CR	
12/31/2013	00059	10-2834-324-000-30-52-52	LIS, PRINC. EMPLOYEE EDUC. TRAIN.	COVER CONFERENCE DILLIPLA	431.00	00058
12/31/2013	00060	10-1100-650-000-30-00-54	VIRTUAL ACADEMY, TECH SUPPLY	REPL. TEXTBOOK/VIRTUAL	172.96CR	
12/31/2013	00060	10-1100-640-000-30-00-54	VIRTUAL ACADEMY, BOOK/PERIODICA	REPL. TEXTBOOK/VIRTUAL	172.96	00059
12/31/2013	00061	10-3200-400-000-30-51-61	GEN. ATHL., EHN, PROPERTY SERVICE	CALIBRATION WRESTL SCALES	152.40CR	
12/31/2013	00061	10-3200-400-000-30-31-61	GEN. ATHL., EHS, PROPERTY SERVICE	CALIBRATION WRESTL SCALES	152.40	00060
12/31/2013	00062	10-3200-610-000-30-51-61	GEN. ATHL., EHN, SUPPLIES	ROUTINELY NEEDED CHANGES	2,356.00CR	
12/31/2013	00062	10-3200-610-000-30-51-62	BASEBALL, EHN, SUPPLIES	ROUTINELY NEEDED CHANGES	2,356.00	00061
12/31/2013	00063	10-2271-580-000-30-31-61	GEN. ATHL. EHS, INSTR/CERT. CONF.	MARTINELLI CONFERENCE	371.00CR	
12/31/2013	00063	10-2271-580-000-30-31-78	ATH. TRAIN, EHS, CERT/INSTR. CONF.	MARTINELLI CONFERENCE	371.00	00062
12/31/2013	00064	10-3200-610-000-30-52-76	WRESTLING, LIS, SUPPLIES	SCREEN PRINT ON SHIRTS	775.00CR	
12/31/2013	00064	10-3200-610-000-30-32-76	WRESTLING, JTL, SUPPLIES	SCREEN PRINT ON SHIRTS	775.00	00063
12/31/2013	00065	10-2660-610-000-30-31-91	SECURITY, EHS, SUPPLIES	GRAPHIC ART SECURITY CAR	655.00CR	00064

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BUDGET TRANSFERS EDIT

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DK BUDGET TRANSFERS FOR 12/31/2013  
December 31, 2013

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Date	Refer-ence	Account number	Account title	Description	Amount	Refer-ence
12/31/2013	00065	10-2660-340-000-00-00-91	SECURITY,DIST.TECH.SERVICE	GRAPHIC ART SECURITY CAR	655.00 .00	00065
			86 Transactions	Total:	.00	
			0 Unbalanced references	Debits:	36,270.79	
				Credits:	36,270.79	

end

Jan 09, 2014

001 East Stroudsburg Area School District  
BUDGET TRANSFERS EDIT

Page: 5  
ID: AC1290

----- END OF BATCH INFORMATION -----

Batch number: 26052 Date of Batch: 1/09/2014

Number of Journals

With errors:	0
Without errors:	1
Total:	1

Number of Transactions: 86

FUND TOTALS

Fund	Description	Debit	Credit
00010	GENERAL FUND	36,270.79	36,270.79
		36,270.79	36,270.79

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Jan 09, 2014

001 East Stroudsburg Area School District  
BUDGET TRANSFERS EDIT

Page: 6  
ID: AC1290

----- END OF JOB INFORMATION -----

Number of Journals

With errors:	0
Without errors:	1
Total:	1

Number of Transactions: 86

FUND TOTALS

Fund	Description	Debit	Credit
00010	GENERAL FUND	36,270.79	36,270.79
		36,270.79	36,270.79

End of Report - 8.14.36

for

**Bank: 11 PNC Bank (Concentration)**

Check no.	Check Date	Vendor name and comment	Amount
203603	12/05/2013	ADVANCE AUTO PARTS TRANSPORTATION, REPAIRS & PARTS	53.44
203604	12/05/2013	AMERICAN BAND ACCESSORIES, LLC BAND, EHN, SUPPLIES	1,517.23
203605	12/05/2013	AMERICAN HEART ASSOCIATION Accounts Payable-Donations	202.00
203606	12/05/2013	AMERICAN HEART ASSOC./GO RED PROMOTION Accounts Payable-Donations	200.00
203607	12/05/2013	AMERICAN HEART ASSOCIATION Accounts Payable-Donations	78.00
203608	12/05/2013	APPLE COMPUTER, INC. ITEC, ED.TECH SUPPLIES/SOFTWARE	2,100.00
203609	12/05/2013	MICHELLE ARNOLD JMH, PRIN., IN-DISTRICT MILEAGE	129.95
203610	12/05/2013	THE BANK OF NEW YORK MELLON AUTHORITY EXP., PAYING AGENT	600.00
203611	12/05/2013	BIG BUG MUSIC BAND, EHN, PROPERTY SERVICE	109.99
203612	12/05/2013	BENJAMIN BRENNEMAN GEN.ATHL., EHS, MILEAGE	298.32
203613	12/05/2013	MARY L. BURKE OUT-OF-DIST-PLACEMENT, MILEAGE	312.61
203614	12/05/2013	HOLLY BURNS GIFTED, ELEM, MILEAGE	84.16
203615	12/05/2013	BUS PARTS WAREHOUSE TRANSPORTATION, GEN.SUPPLIES	499.23
203616	12/05/2013	CASCIO INTERSTATE MUSIC BAND, EHN, SUPPLIES	126.57
203617	12/05/2013	CENTER FOR EDUCATION & EMPLOYMENT LAW SPECIAL PROJECTS, BOOKS/PERIOD.	179.00
203618	12/05/2013	CENTRAL SUSQUEHANNA INTERMEDIATE UNIT LEGAL SVCS., SPECIAL EDUCATION	668.60
203619	12/05/2013	CHC MOTORS TRANSPORTATION, REPAIRS & PARTS	3,567.30
203620	12/05/2013	COLONIAL INTERMEDIATE UNIT 20 COL.IU20/ALT.ED/SPEC.ED.SEC.	5,360.24
203621	12/05/2013	COLONIAL INTERMEDIATE UNIT 20 COL.IU/SP.ED/PSYCH SERVICES	289,496.16
203622	12/05/2013	CONCORDE, INC. TRANSPORTATION, PROF.CONT.SERV	870.15
203623	12/05/2013	CONSTELLATION NEWENERGY, INC. EHS, CUST., ELECTRIC	23,507.60
203624	12/05/2013	CPI STAFF DEV., SEC., REF. BOOKS	1,096.70
203625	12/05/2013	PETROCHOICE TRANSPORTATION, OIL	367.02
203626	12/05/2013	CRAMER'S HOME CENTER RES, CUST., SUPPLIES	759.04

**Bank: 11 PNC Bank (Concentration)**

Check no.	Check Date	Vendor name and comment	Amount
203627	12/05/2013	CRAMER'S HOME CENTER GEN.MAINT., SUPPLIES	683.57
203628	12/05/2013	CRAMER'S HOME CENTER MSE, CUST., SUPPLIES	533.64
203629	12/05/2013	CRAMER'S HOME CENTER GEN.MAINT., SUPPLIES	33.34
203630	12/05/2013	ROBERT & SUSAN CRONK REFUNDS, PRIOR YEAR, SMITHF.	1,122.95
203631	12/05/2013	COMMUNICATIONS SYSTEMS, INC. GEN.MAINT., RES, CONTRACT SVCS	99.00
203632	12/05/2013	CARLOS & REBECCA CUBAS REFUNDS, PRIOR YEAR, SMITHF.	2,988.99
203633	12/05/2013	IRENE DUGGINS CURRICULUM, IN-DISTR.MILEAGE	55.99
203634	12/05/2013	EDMENTUM ACCOUNTABILTY-SOFTWARE LICENSE	8,774.77
203635	12/05/2013	EPLUS TECHNOLOGY, INC. JMH, INSTR.CAPITAL, NEW EQUIP.	2,494.00
203636	12/05/2013	FEDEX BOARD SERVICE, POSTAGE	23.43
203637	12/05/2013	GERHARD FENZEL Real Estate Taxes, Lehman	32.24
203638	12/05/2013	FIRST TO THE FINISH CROSS COUNTRY, EHN, SUPPLIES	81.00
203639	12/05/2013	FLAGHOUSE INC. SPEC.ED.SUPV., ELEM., SUPPLIES	275.70
203640	12/05/2013	FLINN SCIENTIFIC INC. SCIENCE, EHS, SUPPLIES	362.11
203641	12/05/2013	FRIEDMAN ELECTRIC SUPPLY CO. INC. SMI, CUST., SUPPLIES	471.82
203642	12/05/2013	FRIEDMAN ELECTRIC SUPPLY CO. INC. GEN.MAINT., SUPPLIES	483.02
203643	12/05/2013	GOPHER PHYS.ED., EHN, SUPPLIES	769.22
203644	12/05/2013	GOVERNMENT SOFTWARE SERVICES TAX COLLECTION, PRINTING/BIND.	706.32
203645	12/05/2013	GREAT BOOKS FOUNDATION TL.1, STAFF DEV.CONF.TRAINING	50.00
203646	12/05/2013	GTM SPORTSWEAR-REMT BASKETBALL, JTL, BOYS, SUPPLIES	159.00
203647	12/05/2013	HAJOCA CORPORATION GEN.MAINT., SUPPLIES	2,830.84
203648	12/05/2013	THE HIGHSMITH CO., INC. JMH, INSTR, BOOKS/PERIODICALS	169.40
203649	12/05/2013	HSLC - ACCESS PA LIBRARY, LIS, DUES&FEES	230.00
203650	12/05/2013	HUMANWARE LIFE SKILLS, ELEM, SOFTWARE/LICE	116.00

Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
203651	12/05/2013	JAY & D COPY CENTER SMI, INST., PROPERTY SERVICE	934.13
203652	12/05/2013	KAR BILL ENTERPRISES, INC. TRANSPORTATION, GASOLINE/OIL	8,633.51
203653	12/05/2013	KREMPASKY EQUIPMENT CO. LIS, CUST., REPAIR/MAINT. EQUIP.	2,560.74
203654	12/05/2013	PHILIP LAZOWSKI TECH. ED., LIS, CERT/INSTR. CONF.	371.64
203655	12/05/2013	LEHIGH VALLEY CHARTER HIGH SCHOOL CHARTER/CYBER SCHOOLS- REG. ED.	3,456.32
203656	12/05/2013	LEVIN LEGAL GROUP LEGAL SVCS., SPECIAL EDUCATION	15,373.50
203657	12/05/2013	LOSER'S MUSIC, INC. MUSIC, VOCAL, JMH, SUPPLIES	75.15
203658	12/05/2013	CHARLES N. LYMAN REFUNDS, PRIOR YEAR, MID. SM.	1,373.32
203659	12/05/2013	MCGRAW HILL EDUCATION LEARN. SUP., INT., BOOKS/PERIOD.	641.33
203660	12/05/2013	CHECK VOIDED	
203661	12/05/2013	MET-ED JMH, CUST., ELECTRIC	7,571.83
203662	12/05/2013	METCO TECH. ED., JTL, SUPPLIES	26.64
203663	12/05/2013	MICRON CONSUMER PRODUCT TAX COLLECTION, TECH SUPPLIES	65.99
203664	12/05/2013	MM4CORP ENGLISH, EHS, PRINTING SERVICES	773.00
203665	12/05/2013	MONROE FAMILY PRACTICE TRANSPORTATION, PROF. CONT. SERV	390.00
203666	12/05/2013	MR. JOHN, INC. GEN. ATHL., EHN, PROPERTY SERVICE	842.58
203667	12/05/2013	MUSICIAN'S FRIEND MUSIC, VOCAL, LIS, 6TH, SUPPLIES	132.94
203668	12/05/2013	NASCO (QUOTE#45950) MATH, EHS, SUPPLIES	122.55
203669	12/05/2013	NASCO (QUOTE#45950) F&CS, LIS, SUPPLIES	562.25
203670	12/05/2013	NATIONAL ASSOC. SCHOOL NURSES MEMBERSHIP MEDICAL, MSE, DUES & FEES	125.00
203671	12/05/2013	NCS PEARSON INC. ACCT BLOCK, STAFF DEV CONT SERV	7,000.00
203672	12/05/2013	NCS PEARSON, INC. LEARN. SUP., ELEM, SUPPLIES	303.16
203673	12/05/2013	NEPA COMMUNITY FCU FOUNDATION Accounts Payable-Donations	85.00
203674	12/05/2013	HUGH O'BRIAN YOUTH LEADERSHIP GUIDANCE, EHS, DUES & FEES	500.00
203675	12/05/2013	OFFICE DEPOT KTO GRANT, SUPPLIES	419.59

**Bank: 11 PNC Bank (Concentration)**

Check no.	Check Date	Vendor name and comment	Amount
203676	12/05/2013	PEARSON EDUCATION, INC. JMH, INSTR, BOOKS/PERIODICALS	2,037.85
203677	12/05/2013	PITNEY BOWES OTHER ADMN.SER., EQUIP.RENTAL	642.00
203678	12/05/2013	POCONO PROFOODS TECH.ED., EHN, SUPPLIES	234.20
203679	12/05/2013	RAY PRICE STROUD FORD GEN.MAINT., SUPPLIES	300.00
203680	12/05/2013	GEORGE PRIMIANO, M.D. PHYSICIAN, EHS, FOOTBALL EXAMS	3,000.00
203681	12/05/2013	PSERS ENGLISH, EHS, RETIREMENT	6,355.70
203682	12/05/2013	IXL LEARNING BUSINESS ED., EHN, DUES/FEES	196.00
203683	12/05/2013	QUILL CORPORATION GUIDANCE, EHN, SUPPLIES	41.21
203684	12/05/2013	KELLY RAMBONE EHN, PRIN., IN-DISTRICT MILEAGE	27.12
203685	12/05/2013	RESERVE ACCOUNT BUSINESS OFFICE, POSTAGE	2,500.00
203686	12/05/2013	PHILIP ROSENAU CO., INC. EHN, CUST., SUPPLIES	1,705.26
203687	12/05/2013	JAMIE L. RYNO JMH, INST, IN-DISTRICT MILEAGE	12.88
203688	12/05/2013	THE SALVATION ARMY Accounts Payable-Donations	527.00
203689	12/05/2013	SCHAF'S VIDEO PRODUCTION GEN.ATHL EHS, PROF.CONT.SVCS	600.00
203690	12/05/2013	SCHOOL SPECIALTY EHS, INSTR, SUPPLIES	567.58
203691	12/05/2013	SCHOOLMART MATH, JTL, SUPPLIES	624.00
203692	12/05/2013	SCOTT ELECTRIC A/V, EHN, GENERAL SUPPLIES	748.34
203693	12/05/2013	SEVEN GENERATIONS CHARTER SCHOOL CHARTER/CYBER SCHOOL-SPEC.ED.	3,859.13
203694	12/05/2013	CHRISTOPHER SOLLIDAY MUSIC, VOCAL, RES, PROP.SERVICE	118.00
203695	12/05/2013	SPRING HILL LASER BUSINESS OFFICE, PRINTING	3,502.44
203696	12/05/2013	CHECK VOIDED	
203697	12/05/2013	KIM STEVENS SPEC.ED.SUPV.INT.MILEAGE	195.60
203698	12/05/2013	STRAND POOL SUPPLY, LLP EHS, CUST., SUPPLIES	461.70
203699	12/05/2013	TALLEY PETROLEUM EHN, CUST., OIL	23,432.30
203700	12/05/2013	TOSHIBA BUSINESS SOLUTIONS EHS, PRIN., REPL.TECH.EQUIPMENT	3,015.00



Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
203701	12/05/2013	RUFUS TURNER REFUNDS, PRIOR YEAR, MID. SM.	2,006.54
203702	12/05/2013	UNITED WAY OF MONROE COUNTY Accounts Payable-Donations	442.55
203703	12/05/2013	USA TESTPREP, INC. MATH, EHS, EDUC. TECH. SUPPLIES	650.00
203704	12/05/2013	VLN PARTNERS LLP VIRTUAL LEARNING NET, TECH. SUPPL	600.00
203705	12/05/2013	WEST END EQUIPMENT GEN. MAINT., PROPERTY SERVICES	110.00
203706	12/05/2013	RICHARD & HEMM JOAN WOISIN REFUNDS, PRIOR YEAR, MID. SM.	4,523.14
203707	12/05/2013	ZESWITZ MUSIC COMPANY MUSIC, INSTR, EHN, SUPPLIES	149.75
203708	12/05/2013	CHAPTER 13 TRUSTEE Miscellaneous Deductions	340.50
203709	12/05/2013	ED FOUNDATION OF ES/GENERAL FUND EDUC. FOUNDATION DEDUCTIONS	25.00
203710	12/05/2013	ED FOUNDATION OF ES/SCHOLARSHIP FUND EDUC. FOUNDATION DEDUCTIONS	13.00
203711	12/05/2013	E.S.E.A. Group Insurance Deductions	29,028.57
203712	12/05/2013	E.S.E.A. ESEA Dues	24.00
203713	12/05/2013	FLORIDA STATE DISBURSEMENT UNIT Miscellaneous Deductions	291.63
203714	12/05/2013	HAB-DLT (ER) Miscellaneous Deductions	152.70
203715	12/05/2013	STATE OF NEW JERSEY GROSS INC TAX-NJ 500 NJ State Taxes	404.97
203716	12/05/2013	NYSCSPC (NEW YORK STATE CHILD SUPPORT Miscellaneous Deductions	402.81
203717	12/05/2013	PA. DEPT. OF REVENUE Miscellaneous Deductions	186.26
203718	12/05/2013	PENNSYLVANIA HIGHER EDUCATION AGENCY Miscellaneous Deductions	985.91
203719	12/05/2013	SOCIAL SECURITY ADMINISTRATION Miscellaneous Deductions	147.58
203720	12/05/2013	U.S. DEPARTMENT OF EDUCATION Miscellaneous Deductions	267.49
203721	12/05/2013	UNITED STATES TREASURY Miscellaneous Deductions	8.21
203722	12/05/2013	UNITED STATES TREASURY Miscellaneous Deductions	25.00
203723	12/11/2013	BIG BUG MUSIC MUSIC, INSTR, EHS, SUPPLIES	580.68
203724	12/11/2013	KRISTEN A BUEKI BES, INST., IN-DISTRICT MILEAGE	17.57

**Bank: 11 PNC Bank (Concentration)**

Check no.	Check Date	Vendor name and comment	Amount
203725	12/11/2013	KAREN L. BUIS DENTAL, DISTRICT, IN-DISTR. MILES	12.14
203726	12/11/2013	HOLLY BURNS GIFTED, ELEM, MILEAGE	78.70
203727	12/11/2013	ANGELA M. BYRNE KTO GRANT, CONFERENCE	483.12
203728	12/11/2013	ANTHONY CALDERONE ITEC, IN-DISTRICT MILEAGE	31.08
203729	12/11/2013	MARIALENA CASCIOTTA SPEC. ED. SUPV., ELEM., MILEAGE	143.79
203730	12/11/2013	EDWARD CHRISTIAN GEN. ATHL., EHS, MILEAGE	219.45
203731	12/11/2013	COLONIAL INTERMEDIATE UNIT 20 OOD TUITION PAYABLE	48,979.70
203732	12/11/2013	COMPUTER DISCOUNT WAREHOUSE ITEC, GENERAL SUPPLIES	8.26
203733	12/11/2013	CONSTELLATION NEWENERGY, INC. JTL, CUST., ELECTRIC	13,594.73
203734	12/11/2013	SAMUEL JOHN DAVIDGE READING, LIS, IN-DISTRICT MILES	10.17
203735	12/11/2013	SUSAN EDEN GIFTED, ELEM, MILEAGE	19.83
203736	12/11/2013	MARILYN ESPINOZA ACCT. BLOCK, MIEAGE	218.88
203737	12/11/2013	KEVIN L. HATCHER JMH, PRIN., IN-DISTRICT MILEAGE	129.95
203738	12/11/2013	HOME DEPOT CREDIT SERVICE TECH. ED., EHN, SUPPLIES	1,194.88
203739	12/11/2013	JAY & D COPY CENTER TRANSPORTATION, CONT. MAINT.	18.47
203740	12/11/2013	BROOKE K LANGAN ITEC, IN-DISTRICT MILEAGE	62.04
203741	12/11/2013	LEVIN LEGAL GROUP LEGAL SVCS., SPECIAL EDUCATION	1,016.80
203742	12/11/2013	MAKE MUSIC, INC. MUSIC, INSTR. EHS. TECH SUPPLIES	220.00
203743	12/11/2013	MANWALAMINK WATER COMPANY SMI, CUST., WATER/SEWER	526.38
203744	12/11/2013	JOSEPH P. MARTIN ITEC, IN-DISTRICT MILEAGE	99.44
203745	12/11/2013	MARY ANN MOORE TRANSPORTATION, IN-DIST. MILEAGE	28.25
203746	12/11/2013	THE MUSIC STORE, INC. MUSIC, INSTR, JTL, SUPPLIES	27.95
203747	12/11/2013	NAZARETH MUSIC CENTER MUSIC, INSTR, EHS, PROPERTY SVC	959.60
203748	12/11/2013	NEVCO INC. GEN. ATHL., EHS, SUPPLIES	73.34

Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
203749	12/11/2013	NORTH POCONO BUS COMPANY, INC. FOOTBALL, JTL, CONTR. TRANSP.	27,777.00
203750	12/11/2013	NORTH POCONO BUS COMPANY, INC. GOLF, EHN, CONTR. TRANSPORTATION	19,615.50
203751	12/11/2013	NORTH POCONO BUS COMPANY, INC. TENNIS, EHS, GIRLS, CONTR. TRANSP.	13,820.90
203752	12/11/2013	NORTH POCONO BUS COMPANY, INC. TRANSP, CONTRACT, SEC, FIELD TRIP	16,768.70
203753	12/11/2013	NORTH POCONO BUS COMPANY, INC. CHORUS, EHS, CONTRACT TRANSP.	460.00
203754	12/11/2013	PENNSYLVANIA BAR ASSOCIATION GEN.ATHL., EHS, DUES & FEES	100.00
203755	12/11/2013	THE PACKAGING PLACE GEN.ATHL., EHS, POSTAGE	16.50
203756	12/11/2013	MANVEL R PAGE ITEC, IN-DISTRICT MILEAGE	34.69
203757	12/11/2013	PEARSON EDUCATION, INC. SCIENCE, EHS, BOOKS/PERIODICALS	2,104.70
203758	12/11/2013	PLAQUES & SUCH GEN.ATHL., EHS, SUPPLIES	771.09
203759	12/11/2013	POCONO RECORD BOARD SERVICE, ADVERTISING	1,089.00
203760	12/11/2013	MIDDLE SMITHFIELD ELEMENTARY PTO TITLE 1 PARENT SUPPLIES	96.00
203761	12/11/2013	ALL AMERICAN/RIDDELL, INC. FOOTBALL, JTL, PROPERTY SERVICE	20,840.11
203762	12/11/2013	JANICE RODRIGUEZ ESL, TITLE III, ELEM., MILEAGE	47.46
203763	12/11/2013	ROBINSON RODRIGUEZ JR. ITEC, IN-DISTRICT MILEAGE	14.29
203764	12/11/2013	SAW SALES AND MACHINERY CO. TECH.ED., EHN, BID SUPPLIES	5,490.45
203765	12/11/2013	SCHOOL CLAIMS-ASSURANT SUSPENSE ACCT., LIFE INSURANCE	19,810.53
203766	12/11/2013	SCHOOL SPECIALTY JTL, INSTR, SUPPLIES	330.66
203767	12/11/2013	SCHUYLKILL VALLEY SPORTING GOODS CROSS COUNTRY, EHS, SUPPLIES	344.00
203768	12/11/2013	SCRANTON PRINTING CO. GEN.ATHL., EHS, ADVERTISING	37.00
203769	12/11/2013	MAUREEN G. SEIDEL ITEC, IN-DISTRICT MILEAGE	93.39
203770	12/11/2013	MICHAEL SLESINSKI SPEC.ED.SUPV., ELEM., MILEAGE	38.19
203771	12/11/2013	SPEECH CORNER SPEECH/LANG., ELEM, SUPPLIES	194.74
203772	12/11/2013	STAFF DEVELOPMENT FOR EDUCATORS ACCT BLOCK, STAFF DEV CONT SERV	7,935.00

**Bank: 11 PNC Bank (Concentration)**

Check no.	Check Date	Vendor name and comment	Amount
203773	12/11/2013	US FOODS F&CS, EHS, SUPPLIES	617.14
203774	12/11/2013	ELYSE M. VITCHERS BES, INST., IN-DISTRICT MILEAGE	14.80
203775	12/11/2013	SHAWN WESCOTT ITEC, IN-DISTRICT MILEAGE	21.02
203776	12/11/2013	ZESWITZ MUSIC COMPANY MUSIC, INSTR, LIS, 6TH, PROP. SVC.	45.00
203777	12/13/2013	JAY & D COPY CENTER EHN, INSTR. PROPERTY SERVICE	1,090.79
203778	12/13/2013	TOPP BUSINESS SOLUTIONS GEN.ATHL., EHS, PROPERTY SERVICE	154.52
203779	12/13/2013	JAY & D COPY CENTER MSE, INST., PROPERTY SERVICE	345.04
203780	12/19/2013	DONAA ASSAAD AHMED VIRTUAL ACADEMY, ED. TECH. SUPPLI	30.00
203781	12/19/2013	AFCA MEMBERSHIP SERCIVE FOOTBALL, EHS, DUES & FEES	60.00
203782	12/19/2013	ANGELA M NEVIN TRANSPORTATION, IN-DIST. MILEAGE	22.71
203783	12/19/2013	ASSOCIATION FOR SUPERVISION AND JMH, PRIN., DUES & FEES	49.00
203784	12/19/2013	ASPEN PEST SERVICES, LLC EHN, CUST., EXTERMINATION SERV.	576.96
203785	12/19/2013	ATHMEDICS GEN.ATHL., EHS, SUPPLIES	1,174.75
203786	12/19/2013	B AND H MUSIC PIANO SERVICE MUSIC, VOCAL, JTL, PROPERTY SVC	90.00
203787	12/19/2013	JEFFREY BADER BUSINESS OFF, N-CERT/N-INST. CON	122.06
203788	12/19/2013	BARNES & NOBLE TL 1, PARENT BOOKS	126.71
203789	12/19/2013	BAYARD RUSTIN HIGH SCHOOL JTL, ACTIVITIES, DUES & FEES	100.00
203790	12/19/2013	RICHARD A BEASLEY VIRTUAL LEARNING NET, TECH. SUPPL	30.00
203791	12/19/2013	TANIA BELLINGER TRANSP, CONTR DRIVER, SPEC EDUC	1,154.64
203792	12/19/2013	H.A. BERKHEIMER INC. TAX COLLECTION, PROF. CONTR. SVCS	280.55
203793	12/19/2013	BIG BUG MUSIC MUSIC, INSTR, JTL, 6TH, SUPPLIES	38.00
203794	12/19/2013	BLICK ART MATERIALS ART, EHN, SUPPLIES	253.51
203795	12/19/2013	LISA LEE BLOISE TRANSP, CONTR DRIVER, SPEC EDUC	2,956.32
203796	12/19/2013	BRIAN J. BOROSH ITEC, IN-DISTRICT MILEAGE	61.36

Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
203797	12/19/2013	BRAIN POP SMI, INSTR, ED. TECH. SUPPLIES	1,725.00
203798	12/19/2013	ALEXANDRA BRIDGMAN TRANSP, CONTR DRIVER, SPEC EDUC	1,855.97
203799	12/19/2013	BUCKS COUNTY INTERMEDIATE UNIT 3RD. PART/PUBLIC/REG. ED. TUITION	1,967.28
203800	12/19/2013	BUS PARTS WAREHOUSE LEARN. SUP., INT., SUPPLIES	262.63
203801	12/19/2013	CABELA'S JTL, INSTR, SUPPLIES	196.87
203802	12/19/2013	GEORGE CARAMELLA TRANSP, CONTR DRIVER, SPEC EDUC	4,242.83
203803	12/19/2013	CENTRAL PENN GAS, INC. EHS, CUST., NATURAL GAS	11,252.99
203804	12/19/2013	CENTRAL SUSQUEHANNA INTERMEDIATE UNIT LEGAL SVCS., SPECIAL EDUCATION	552.60
203805	12/19/2013	COLONIAL INTERMEDIATE UNIT 20 COL. IU20/ALT. ED./SPEC. ED. ELEM	3,131.64
203806	12/19/2013	COMPETITIVE ACTION SPORTS FOOTBALL, EHS, SUPPLIES	290.00
203807	12/19/2013	COMPUTER DISCOUNT WAREHOUSE CURRICULUM, ELEM, ED. TECH. SUPPLI	5,938.18
203808	12/19/2013	CONSTELLATION NEWENERGY, INC. EHN, CUST., ELECTRIC	28,866.68
203809	12/19/2013	PETROCHOICE TRANSPORTATION, OIL	3,331.12
203810	12/19/2013	ERIK CRAVOTTA SPECIAL PROJECTS, GEN. SUPPLIES	30.00
203811	12/19/2013	BARBARA DAHL MID. SMITH., INST., TUITION REIM.	300.00
203812	12/19/2013	LYNN DALLING-FRANCIS BES, INST., IN-DISTRICT MILEAGE	7.40
203813	12/19/2013	DANIEL BOONE HIGH SCHOOL CHORUS, EHN, DUES & FEES	160.00
203814	12/19/2013	CHRISTINE DAVIS TRANSP, CONTR DRIVER, SPEC EDUC	2,820.90
203815	12/19/2013	BLICK ART, EHS, SUPPLIES	120.19
203816	12/19/2013	BARBARA DUNNING VIRTUAL ACADEMY, TECH SUPPLY	30.00
203817	12/19/2013	SUSAN EDEN GIFTED, ELEM, MILEAGE	33.05
203818	12/19/2013	EMBROIDERY EXPRESS GEN. ATHL., EHS, SUPPLIES	2,160.00
203819	12/19/2013	EPLUS TECHNOLOGY, INC. GEN. ATHL. JTL. TECH SUPPLIES	281.15
203820	12/19/2013	TINA FALBO READING, JTL, TUITION REIMBURSE.	617.00

Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
203821	12/19/2013	CARLEEN FINK TRANSP, CONTR DRIVER, SPEC EDUC	4,082.43
203822	12/19/2013	TAMMY FISH VIRTUAL ACADEMY, TECH SUPPLY	30.00
203823	12/19/2013	BRENDA FORTHUBER Real Estate Taxes, Mid Smith	172.54
203824	12/19/2013	MARIA FRASCELLA TRANSP, CONTR DRIVER, SPEC EDUC	2,084.08
203825	12/19/2013	FRONTIER ITEC.TRANS./TELECOMMUNICATION	2,488.94
203826	12/19/2013	JENNY GALUNIC TRANSPORTATION, CONT.DRIVER	2,794.53
203827	12/19/2013	GENERAL SUPPLY COMPANY GEN.MAINT., REPL.EQUIP.>\$2500	3,465.00
203828	12/19/2013	LISA GERST TRANSP, CONTR DRIVER, SPEC EDUC	4,683.33
203829	12/19/2013	ROSALYN R. GILMORE TRANSPORTATION, CONT.DRIVER	1,334.71
203830	12/19/2013	TONYA M. GOSHOW VIRTUAL ACADEMY, TECH SUPPLY	30.00
203831	12/19/2013	TAMMY GRACEFFA VIRTUAL ACADEMY, TECH SUPPLY	30.00
203832	12/19/2013	HESS CORPORATION EHS, CUST., NATURAL GAS	15,972.72
203833	12/19/2013	ERIN HEWITT MID.SMITH., INST., TUITION REIM.	900.00
203834	12/19/2013	KIMBERLY A. HOLCOMB TRANSPORTATION, IN-DIST.MILEAGE	142.32
203835	12/19/2013	DEBORAH HOLMES TRANSP, CONTR DRIVER, SPEC EDUC	2,338.81
203836	12/19/2013	KATHARINE HOLMES TRANSP, CONTR DRIVER, SPEC EDUC	1,763.42
203837	12/19/2013	ASHLEY E KEAN LEARN.SUP., SEC., TUITION REIMB.	309.00
203838	12/19/2013	PAUL JOHN KERNAN SOC.STUDIES, EHS, TUITION REIMB.	1,233.00
203839	12/19/2013	DIANE KRUPSKI TRANSP, CONTR DRIVER, SPEC EDUC	1,946.95
203840	12/19/2013	MICHAEL KURKOWSKI SPECIAL PROJECTS, DUES & FEES	60.00
203841	12/19/2013	GINA D. LABADIE TRANSP, CONTR DRIVER, SPEC EDUC	2,551.14
203842	12/19/2013	KARLA J LABAR TRANSPORTATION, CONT.DRIVER	4,845.92
203843	12/19/2013	SHAWN M. LANDON VIRTUAL ACADEMY, TECH SUPPLY	30.00
203844	12/19/2013	SUZANNE LAPIN TRANSPORTATION, PARENT TRANSPOR	491.55

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Check no.	Check Date	Vendor name and comment	Amount
203845	12/19/2013	STEVEN LASTRA TRANSP, CONTR DRIVER, SPEC EDUC	3,553.58
203846	12/19/2013	SHARON LAVERDURE SUPT., MILEAGE	96.04
203847	12/19/2013	E.R. LINDE CONSTRUCTION CORP. EHN, CUST., SNOW REMOVAL SERVICE	10,715.02
203848	12/19/2013	LEE MCCLOUD VIRTUAL ACADEMY, ED. TECH. SUPPLI	60.00
203849	12/19/2013	MET-ED MSE, CUST., ELECTRIC	1,463.24
203850	12/19/2013	MET-ED EHN, CUST., ELECTRIC	4,105.80
203851	12/19/2013	MIGNOSI'S FOODTOWN F&CS, EHN, SUPPLIES	719.00
203852	12/19/2013	BRANDI MITCHELL BES, INST., IN-DISTRICT MILEAGE	40.62
203853	12/19/2013	PETER MUTI TRANSP, CONTR DRIVER, SPEC EDUC	2,549.63
203854	12/19/2013	NASN MEDICAL, BES, DUES & FEES	125.00
203855	12/19/2013	VICTORIA O'ROURKE TRANSP, CONTR DRIVER, SPEC EDUC	4,319.05
203856	12/19/2013	LINDA D ORAK LEARN.SUP., SEC., TECH SUPPLIES	54.99
203857	12/19/2013	PENNSYLVANIA ONE CALL SYSTEM, INC. GEN.MAINT., PROPERTY SERVICES	62.90
203858	12/19/2013	PA RURAL WATER ASSOCIATION GEN.MAINT., DUES & FEES	117.00
203859	12/19/2013	PARKLAND SCHOOL DISTRICT OOD TUITION PAYABLE	775.54
203860	12/19/2013	SUSAN LIN PASKIET VIRTUAL ACADEMY, TECH SUPPLY	30.00
203861	12/19/2013	LISA G.PAVOLICK VIRTUAL ACADEMY, TECH SUPPLY	30.00
203862	12/19/2013	VANESSA PEREZ VIRTUAL ACADEMY, TECH SUPPLY	30.00
203863	12/19/2013	PETTY CASH MIDDLE SMITHFIELD MSE, PRIN., GENERAL SUPPLIES	36.96
203864	12/19/2013	PICKEREL INN DRIVER ED., EHN, GASOLINE	79.84
203865	12/19/2013	PITSCO INC NASA SUMMER INNOVATION GRANT	459.05
203866	12/19/2013	POCONO ALLIANCE KTO, PRE-K, CONTRACT SERVICES	4,724.00
203867	12/19/2013	CHERYL M POPP VIRTUAL ACADEMY, TECH SUPPLY	30.00
203868	12/19/2013	PP&L EHS, CUST., ELECTRIC	106.29

**Bank: 11 PNC Bank (Concentration)**

Check no.	Check Date	Vendor name and comment	Amount
203869	12/19/2013	PRECISION SOLUTIONS INC. WRESTLING, EHS, PROPERTY SERVICE	652.40
203870	12/19/2013	BARBARA PREVOST TRANSP, CONTR DRIVER, SPEC EDUC	3,710.39
203871	12/19/2013	BRENDA PRICE VIRTUAL ACADEMY, TECH SUPPLY	30.00
203872	12/19/2013	PROSSER LABORATORIES, INC. SEWER PLANT, OPERATION SERVICE	480.00
203873	12/19/2013	REMEDIA PUBLICATIONS, INC. LIFE SKILLS, SEC., SUPPLIES	136.18
203874	12/19/2013	RESERVE ACCOUNT EHN, PRIN., POSTAGE/TELEPHONE	2,000.00
203875	12/19/2013	ANNA MARIE ROHNER VIRTUAL ACADEMY, ED. TECH. SUPPLI	60.00
203876	12/19/2013	PHILIP ROSENAU CO., INC. EHS, CUST., SUPPLIES	2.06
203877	12/19/2013	JULIE L RUBINO KTO GRANT, CONFERENCE	282.05
203878	12/19/2013	SAFEGUARD BUSINESS SYSTEMS BUSINESS OFFICE, PRINTING	596.44
203879	12/19/2013	GIUSEPPE SAGGIO VIRTUAL ACADEMY, TECH SUPPLY	30.00
203880	12/19/2013	ELVIN SANCHEZ VIRTUAL ACADEMY, TECH SUPPLY	30.00
203881	12/19/2013	BRIAN SANDERS VIRTUAL LEANING NET, TECH. SUPPL	30.00
203882	12/19/2013	DEBORAH SANDS BES, INST., TUITION REIMBURSE.	255.00
203883	12/19/2013	SCHOOL SPECIALTY RES, INSTR, SUPPLIES	1,987.07
203884	12/19/2013	SCHOOLMART CURR., NON CAP. NEW EQUIP. >2500	12,753.99
203885	12/19/2013	GLORIA SCHULTE SPEC. ED. SUPV., SEC., MILEAGE	9.04
203886	12/19/2013	SCHUYLKILL VALLEY SPORTING GOODS BASKETBALL, EHS, BOYS, SUPPLIES	1,566.50
203887	12/19/2013	SIBUM'S AUTO PARTS INC DRIVER ED., EHS, SUPPLIES	100.00
203888	12/19/2013	SIMPLEX GRINNELL MAINT., EHN, PROPERTY SERVICE	1,056.00
203889	12/19/2013	DOUGLAS L. SISKA TRANSPORTATION, CONT. DRIVER	5,039.83
203890	12/19/2013	DUSTIN SISKA TRANSP, CONTR DRIVER, SPEC EDUC	4,960.22
203891	12/19/2013	CHRISTOPHER SOLLIDAY MUSIC, VOCAL, BES, PROP. SERVICE	128.00
203892	12/19/2013	LORI L. SOSKIL SCIENCE, EHN, TUITION REIMBURSE.	300.00



Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
203893	12/19/2013	STAPLES CREDIT PLAN JMH, INSTR, SUPPLIES	112.98
203894	12/19/2013	TALLEY PETROLEUM TRANSPORTATION, SOUTH, DIESEL	100,138.36
203895	12/19/2013	LISA TIRJAN REMEDIAL MATH, TUITION	255.00
203896	12/19/2013	SNOANN TOBIN MID.SMITH., INST., TUITION REIM.	300.00
203897	12/19/2013	ROSEANN E VAN WHY TAX COLLECTION, POSTAGE	213.70
203898	12/19/2013	WASTE MANAGEMENT OF NEW JERSEY, INC. Due from Cafeteria-General Exp	8,654.31
203899	12/19/2013	WEIS MARKET, INC. F&CS, EHS, SUPPLIES	544.26
203900	12/19/2013	WELLSBORO AREA SCHOOL DISTRICT OOD TUITION PAYABLE	11,099.17
203901	12/19/2013	SHAWN WESCOTT CURR.DEV.TUITION REIMB.ELEM.	300.00
203902	12/19/2013	WEX BANK BAND,EHN,GASOLINE (AUTO)	255.78
203903	12/19/2013	WILLIAMSPORT AREA SCHOOL DISTRICT OOD TUITION PAYABLE	3,347.13
203904	12/19/2013	YOUNG'S MUSIC STORE CHORUS, EHS, SUPPLIES	159.85
203905	12/19/2013	LISA ZABRISKIE BES, INST., IN-DISTRICT MILEAGE	10.45
203906	12/19/2013	EAST STROUDSBURG School Service Personnel Dues	15,577.08
203907	12/19/2013	CHAPTER 13 TRUSTEE Miscellaneous Deductions	340.50
203908	12/19/2013	ED FOUNDATION OF ES/GENERAL FUND EDUC. FOUNDATION DEDUCTIONS	25.00
203909	12/19/2013	ED FOUNDATION OF ES/SCHOLARSHIP FUND EDUC. FOUNDATION DEDUCTIONS	13.00
203910	12/19/2013	E.S.E.A. ESEA Dues	29,077.65
203911	12/19/2013	FLORIDA STATE DISBURSEMENT UNIT Miscellaneous Deductions	242.88
203912	12/19/2013	HAB-DLT (ER) Miscellaneous Deductions	59.29
203913	12/19/2013	STATE OF NEW JERSEY GROSS INC TAX-NJ 500 NJ State Taxes	428.68
203914	12/19/2013	NYSCSPC (NEW YORK STATE CHILD SUPPORT Miscellaneous Deductions	402.81
203915	12/19/2013	PA. DEPT. OF REVENUE Miscellaneous Deductions	217.88
203916	12/19/2013	PENNSYLVANIA HIGHER EDUCATION AGENCY Miscellaneous Deductions	1,002.32

Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
203917	12/19/2013	SOCIAL SECURITY ADMINISTRATION Miscellaneous Deductions	142.43
203918	12/19/2013	U.S. DEPARTMENT OF EDUCATION Miscellaneous Deductions	267.49
203919	12/19/2013	UNITED STATES TREASURY Miscellaneous Deductions	25.00
203920	12/19/2013	DAWN M. ARNST TAX COLLECTOR Delinquent Taxes, Monroe	24,661.23
203921	12/19/2013	SHARON J GERBERICH Delinquent Taxes, Monroe	5,569.20
203922	12/19/2013	LUZ & JOSEPH MEDINA REFUND OF PRIOR YEAR REVENUE	380.27
203923	12/19/2013	ALBERTA TALLADA Delinquent Taxes, Monroe	616.64
			1,118,431.66

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Bank: 42 PNC BANK - ATHLETIC FUND SOUTH

Check no.	Check Date	Vendor name and comment	Amount
1308	12/06/2013	CHECK VOIDED	
1309	12/06/2013	EASTON AREA SCHOOL DISTRICT JTL WRESTLING ENTRY FEE	100.00
1310	12/06/2013	DANA LEWIS-EBERZ V GIRLS' B-BALL OFFICIAL tri-scrimmage	128.00
1311	12/06/2013	DANA LEWIS-EBERZ JTL GIRLS B-BALL OFFICIAL w/SALISBU	55.00
1312	12/06/2013	VINCENT FORD V GIRLS B-BALL OFFICIAL scrimmage	128.00
1313	12/06/2013	GREGORY T. HAAS JH/JV BOYS' B-BALL OFFICIAL w/EMMAU	92.00
1314	12/06/2013	CHECK VOIDED	
1315	12/06/2013	STEVE HOULOUSE V GIRLS BASKETBALL OFFICIAL scrim	128.00
1316	12/06/2013	KEVIN LEWIS JTL GIRLS B-BALL OFFICIAL w/SALISBU	55.00
1317	12/06/2013	CHECK VOIDED	
1318	12/06/2013	CHECK VOIDED	
1319	12/06/2013	PETTY CASH ATHLETIC SOUTH WINTER START UP \$\$\$	400.00
1320	12/06/2013	CHECK VOIDED	
1321	12/06/2013	WILLIAM T. REESE V GIRLS' B-BALL tri-scrimmage w/	128.00
1322	12/11/2013	KEVIN BOYLAN V BOYS B-BALL OFFICIAL w/DEL VAL	72.00
1323	12/11/2013	PERRY NARDELLA V BOYS' B-BALL OFFICIAL w/DEL VAL	72.00
1324	12/11/2013	GLENN M. SIPEL JH/JV BOYS B-BALL OFFICIAL w/DEL VA	92.00
1325	12/11/2013	KEVIN VOUGH JH/JV BOYS B-BALL OFFICIAL w/DEL VA	92.00
1326	12/12/2013	CHECK VOIDED	
1327	12/12/2013	DANIEL C. BOBACK JH/JV GIRLS B-BALL OFFICIAL w/BERWI	92.00
1328	12/12/2013	MICHAEL J. BOYLAN JH/JV GIRLS B-BALL OFFICIAL w/BERWI	92.00
1329	12/12/2013	JOHN CASCIOTTA JTL BOYS B-BALL OFFICIAL w/BANGOR	62.00
1330	12/12/2013	JOHN CASCIOTTA JV BOYS B-BALL OFFICIAL w/PAUPACK	56.00
1331	12/12/2013	JOSEPH DIORIO V GIRLS B-BALL OFFICIAL w/BERWICK	72.00
1332	12/12/2013	ANDREW C. DONATELLI V BOYS B-BALL OFFICIAL w/PAUPACK	72.00
1333	12/12/2013	VINCENT FORD JTL BOYS B-BALL OFFICIAL w/BANGOR	62.00
1334	12/12/2013	CHECK VOIDED	
1335	12/12/2013	CHECK VOIDED	

Bank: 42 PNC BANK - ATHLETIC FUND SOUTH

Check no.	Check Date	Vendor name and comment	Amount
1336	12/12/2013	CHECK VOIDED	
1337	12/12/2013	CHECK VOIDED	
1338	12/12/2013	CHECK VOIDED	
1339	12/12/2013	CHECK VOIDED	
1340	12/12/2013	KEVIN LEWIS JV BOYS B-BALL OFFICIAL w/PAUPACK	63.00
1341	12/12/2013	CHECK VOIDED	
1342	12/12/2013	DENNIS MCWHITE V BOYS B-BALL OFFICIAL w/PAUPACK	72.00
1343	12/12/2013	CHECK VOIDED	
1344	12/12/2013	WILLIAM J. SCHOEN V GIRLS' B-BALL OFFICIAL w/BERWICK	72.00
1345	12/12/2013	CHECK VOIDED	
1346	12/16/2013	JOHN C. FLEMING JTL BOYS B-BALL OFFICIAL w/DVMS	62.00
1347	12/16/2013	ARNOLD S. YOUNG JTL BOYS B-BALL OFFICIAL w/DVMS	62.00
1348	12/18/2013	FRANCIS R FELCHOCK V BOYS B-BALL OFFICIAL w/EMMAUS	72.00
1349	12/18/2013	VINCENT FORD JTL GIRLS B-BALL OFFICIAL w/PV	62.00
1350	12/18/2013	ROBERT HUFFSTUTLER JH/JV BOYS B-BALL OFFICIAL w/EMMAUS	92.00
1351	12/18/2013	FRANK MANHART or RIFLE SCOREKEEPER w/STROUDSBURG	42.00
1352	12/18/2013	RODNEY STROBL II V BOYS B-BALL OFFICIAL w/EMMAUS	72.00
1353	12/18/2013	KEVIN VOUGH JTL GIRLS B BALL OFFICIAL w/PV	62.00
1354	12/20/2013	JOSEPH BRANDON V GIRLS B-BALL OFFICIAL w/PV	72.00
1355	12/20/2013	LAURANCE HARRIS V GIRLS B-BALL OFFICIAL w/PV	72.00
1356	12/20/2013	WILLIAM KORHAMMER SWIM OFFICIAL w/TAMAQUA	70.00
1357	12/20/2013	LARRIE LANDINO JH/JV GIRLS B-BALL OFFICIAL w/PV	92.00
1358	12/20/2013	PETTY CASH ATHLETIC SOUTH cups	56.55
1359	12/20/2013	MARYANN H. SEAGREAVES SWIM OFFICIAL w/TAMAQUA	70.00
1360	12/20/2013	JAN SOLT SWIM OFFICIAL w/TAMAQUA	70.00
1361	12/20/2013	ROBERT T. STOUT JH/JV G B-BALL OFFICIAL w/PV	92.00
1362	12/20/2013	RONALD J. WABERSKI JTL BOYS B-BALL OFFICIAL w/PMW	62.00
1363	12/20/2013	WILLIAM ALLEN ATHLETIC DEPARTMENT B TRACK & FIELD ENTRY FEE, 4-25-14	275.00

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**Bank: 42 PNC BANK - ATHLETIC FUND SOUTH**

Check no.	Date	Vendor name and comment	Amount
1364	12/20/2013	BRADLEY A. WISE JTL BOYS B-BALL OFFICIAL w/PMW	62.00
			----- 3,776.55

End of Report - 13.02.03

Jan 16, 2014

001 East Stroudsburg Area School District  
LIST OF PAYMENTS

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Bank: 41 PNC BANK-ATHLETIC FUND NORTH

Check no.	Check Date	Vendor name and comment	Amount
9337	11/14/2013	BETHLEHEM CATHOLIC HIGH SCHOOL CHEER ENTRY FEE, 1-4-14	150.00
9338	11/14/2013	JOSEPH DIORIO LEHMAN FOOTBALL OFFICIAL w/JTL	51.00
9339	11/14/2013	ERIC J. STRIBA LEHMAN FOOTBALL OFFICIAL w/JTL	51.00
9340	11/14/2013	STROUDSBURG HIGH SCHOOL CHEER TEAM CHEER ENTRY FEE, 2-9-14	100.00
9341	11/14/2013	RAYMOND WRIGHT, JR. LEHMAN FOOTBALL OFFICIAL w/JTL	51.00
9342	11/14/2013	BLUE MOUNTAIN ATHLETICS LEH WREST ENTRY FEE, 12-14-13	225.00
9343	11/22/2013	RICHARD BAKER, SR. V G B-BALL scrim officialw/WM ALLEN	128.00
9344	11/22/2013	CHRISTOPHER DOTY V GIRLS B-BALL OFFICIAL scrim W/Wm	128.00
9345	11/22/2013	BRADLEY A. WISE V GIRLS BASKETBALL OFFI, scrim W/Wm	128.00
			----- 1,012.00

End of Report - 13.00.40

Bank: 42 PNC BANK - ATHLETIC FUND SOUTH

Check no.	Date	Vendor name and comment	Amount
1268	11/01/2013	JOHN DALESSANDRO JH/JV FOOTBALL OFFICIAL w/NORTH	93.00
1269	11/01/2013	STEPHEN T. GERKOVICH JH/JV FOOTBALL OFFICIAL w/NORTH	93.00
1270	11/01/2013	ADDAM LITTS JH/JV FOOTBALL OFFICIAL w/NORTH	93.00
1271	11/01/2013	JAMES LITTS JH/JV FOOTBALL OFFICIAL w/NORTH	93.00
1272	11/07/2013	ROBERT ANDREWS JTL FOOTBALL OFFICIAL w/LEHMAN	51.00
1273	11/07/2013	JAMES L. HANEY JTL FOOTBALL OFFICIAL w/LEHMAN	51.00
1274	11/07/2013	RICK G. LEAMON JTL FOOTBALL OFFICIAL w/LEHMAN	51.00
1275	11/07/2013	PETTY CASH ATHLETIC SOUTH START UP \$\$, V FOOTBALL w/SCRANTON	2,300.00
1276	11/11/2013	CHECK VOIDED	
1277	11/11/2013	JAMES L. HANEY JH/JV FOOTBALL OFFICIAL w/NORTHAMPT	93.00
1278	11/11/2013	CHECK VOIDED	
1279	11/11/2013	CHECK VOIDED	
1280	11/14/2013	CHECK VOIDED	
1281	11/14/2013	MICHAEL J. BOYLAN JH FOOTBALL OFFICIAL w/NORTHAMPTON	56.00
1282	11/14/2013	EASTON CHEERLEADING BOOSTERS CHEER ENTRY FEE, 12-15-13	120.00
1283	11/14/2013	LOUIS J. FANTASIA JV FOOTBALL OFFICIAL w/NORTHAMPTON	57.00
1284	11/14/2013	SHAWN HOADLEY JH FOOTBALL OFFICIAL w/NORTHAMPTON	56.00
1285	11/14/2013	PATRICIA LORENZO JV VOLLEYBALL OFFICIAL w/NORTH	47.00
1286	11/14/2013	STEVEN L. MCNEW JV FOOTBALL OFFICIAL w/NORTHAMPTON	57.00
1287	11/14/2013	PETTY CASH ATHLETIC SOUTH START UP \$\$, V FB w/EASTON	2,300.00
1288	11/14/2013	JOHN SCHAFFER JH FOOTBALL OFFICIAL w/NORTHAMPTON	56.00
1289	11/14/2013	SIMON SIKORA JV FOOTBALL OFFICIAL w/NORTHAMPTON	57.00
1290	11/14/2013	STROUDSBURG HIGH SCHOOL CHEER TEAM CHEER ENTRY FEE,	100.00
1291	11/14/2013	CHECK VOIDED	
1292	11/14/2013	CHECK VOIDED	
1293	11/22/2013	BLUE MOUNTAIN ATHLETICS JTL WRESTLING OFFICIAL w/12-14-13	225.00
1294	11/22/2013	DANIEL C. BOBACK JV B B-BALL OFFICIAL scrim w/NDES	56.00

Bank: 42 PNC BANK - ATHLETIC FUND SOUTH

Check no.	Check Date	Vendor name and comment	Amount
1295	11/22/2013	KEVIN BOYLAN V GIRLS B-BALL OFFICIAL scrim w/NDE	72.00
1296	11/22/2013	BRENT BRUGLER JV B B-BALL OFFICIAL scrim w/NDES	56.00
1297	11/22/2013	CONESTOGA HIGH SCHOOL ENTRY FEE, 1-11-14	100.00
1298	11/22/2013	JOHN HYMANS V BOYS BASKETBALL scrim w/NDES	72.00
1299	11/22/2013	L.V.S.S.A.F. G SOCCER SCHOLAR TKTS (FINN)	120.00
1300	11/25/2013	LARRY EICHLIN V FOOTBALL OFFICIAL w/STROUDSBURG	73.00
1301	11/25/2013	BILL C ENGLER V FOOTBALL OFFICIAL w/STROUDSBURG	73.00
1302	11/25/2013	STEPHEN T. GERKOVICH V FOOTBALL OFFICIAL w/STROUDSBURG	73.00
1303	11/25/2013	JOSEPH F. LALLI V FOOTBALL OFFICIAL w/STROUDSBURG	73.00
1304	11/25/2013	L.V.S.S.A.F. LV SCHOLAR ATHLETE TKTS, DYKIERT	120.00
1305	11/25/2013	PETTY CASH ATHLETIC SOUTH START UP \$ w/STBG	2,300.00
1306	11/25/2013	WILLIAM J. SCHOEN V FOOTBALL OFFICIAL w/STROUDSBURG	73.00
1307	11/25/2013	ERIC J. STRIBA V FOOTBALL OFFICIAL w/STROUDSBURG	73.00
			9,383.00

End of Report - 13.01.04



Bank: 41 PNC BANK-ATHLETIC FUND NORTH

Check no.	Date	Vendor name and comment	Amount
9346	12/06/2013	CHECK VOIDED	
9347	12/06/2013	CHECK VOIDED	
9348	12/06/2013	EASTON AREA SCHOOL DISTRICT LEH WRESTLING ENTRY FEE	100.00
9349	12/06/2013	CHECK VOIDED	
9350	12/06/2013	CHECK VOIDED	
9351	12/06/2013	MILFORD MATAMORAS ROTARY CLUB V GIRLS' B-BALL ENTRY FEE	150.00
9352	12/06/2013	CHECK VOIDED	
9353	12/06/2013	PETTY CASH-ATHLETIC NORTH WINTER start-up \$\$\$	200.00
9354	12/06/2013	CHECK VOIDED	
9355	12/11/2013	BRANDON MIHALKO V WRESTLING OFFICIAL w/PV	165.00
9356	12/12/2013	GERARD A. BYRON JR. V BOYS B-BALL OFFICIAL w/PV	72.00
9357	12/12/2013	JOHN C. FLEMING JH/JV BOYS B-BALL OFFICIAL w/PV	92.00
9358	12/12/2013	JAMES P GROSS V BOYS B-BALL OFFICIAL w/PV	72.00
9359	12/12/2013	LAWRENCE V. KING JH/JV BOYS B-BALL OFFICIAL w/PV	92.00
9360	12/16/2013	ROBERT HUFFSTUTLER V GIRLS' B-BALL OFFICIAL w/BANGOR	72.00
9361	12/16/2013	LARRIE LANDINO JH/JV GIRLS B-BALL OFFICIAL w/BANGO	92.00
9362	12/16/2013	JAMES MILLETS V GIRLS' B-BALL OFFICIAL w/BANGOR	72.00
9363	12/16/2013	ALL AMERICAN/RIDDELL, INC. INVOICE #96139562, WEEKLY LAUNDRY	2,244.55
9364	12/16/2013	MICHAEL A. SNYDER JH/JV GIRLS B-BALL OFFICIAL w/BANGO	92.00
9365	12/18/2013	JOHN CASCIOTTA LEH GIRLS B-BALL OFFICIAL w/DVMS	62.00
9366	12/18/2013	JOSEPH DIORIO V GIRLS' B-BALL OFFICIAL w/PMW	72.00
9367	12/18/2013	VINCENT FORD JH/JV BOYS B-BALL OFFICIAL w/LEHIGH	92.00
9368	12/18/2013	RICHARD C. GABLE V GIRLS' B-BALL OFFICIAL w/PMW	72.00
9369	12/18/2013	HARRISON L. KOHLER V BOYS B-BALL OFFICIAL w/LEHIGHTON	72.00
9370	12/18/2013	WALTER E. OLENICK LEH GIRLS B-BALL OFFICIAL w/PMW	62.00
9371	12/18/2013	WILLIAM T. REESE LEH GIRLS B-BALL OFFICIAL w/PMW	62.00
9372	12/18/2013	BILL SCHLECHTER V BOYS B-BALL OFFICIAL w/LEHIGHTON	72.00

Bank: 41 PNC BANK-ATHLETIC FUND NORTH

Check no.	Date	Vendor name and comment	Amount
9373	12/18/2013	MICHAEL A. VINCOVITCH, JR. JH/JV GIRLS B-BALL OFFICIAL w/PMW	92.00
9374	12/18/2013	JAMES W. VON BROOCK LEH GIRLS' B-BALL OFFICIAL w/DVMS	62.00
9375	12/18/2013	JAMES W. VON BROOCK JH/JV GIRLS B-BALL OFFICIAL w/PMW	92.00
9376	12/18/2013	ARNOLD S. YOUNG JH/JV BOYS B-BALL OFFICIAL w/LEHIGH	92.00
9377	12/20/2013	JOELLE FAIR SWIM OFFICIAL w/PAUPACK	70.00
9378	12/20/2013	DEBORAH L. FREEBORN SWIM OFFICIAL w/PAUPACK	70.00
9379	12/20/2013	JAMES A. HALL SWIM OFFICIAL w/PAUPACK	70.00
9380	12/20/2013	WILLIAM C. KIERNAN LEH BOYS B-BALL OFFICIAL w/PV	62.00
9381	12/20/2013	JAMES W. VON BROOCK LEH BOYS B-BALL OFFICIAL w/PV	62.00
9382	12/20/2013	WILLIAM ALLEN ATHLETIC DEPARTMENT B TRACK & FIELD ENTRY FEE, 4-25-14	275.00
			5,028.55

End of Report - 13.01.46

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
CAPITAL PROJECTS - BOND FUND - 2013-2014**

**Dec-13**

DATE	PNC CONST	2008 PLGIT	2011A	2011D (QZAB)	2012A	TOTAL
<i>*InterestRates</i>	<i>.00% APYE</i>	<i>.01% MDY</i>	<i>.01% MDY</i>	<i>.01% MDY</i>	<i>.01% MDY</i>	
Beg Bal	\$ 10,005.42	\$ 1.12	\$ 3.39	\$ 2,800.24	\$ 3,238.77	\$ 16,048.94
ADJ TO BEG BAL						\$ -
Deposit						\$ -
Transfers	\$ 3,238.77			\$ (2,800.00)	\$ (3,238.77)	\$ (2,800.00)
Transfers in Transit	\$ 2,800.00					\$ 2,800.00
Interest				\$ 0.01	\$ 0.02	\$ 0.03
Expense	\$ (6,300.00)					\$ (6,300.00)
End Bal	\$ 9,744.19	\$ 1.12	\$ 3.39	\$ 0.25	\$ 0.02	\$ 9,748.97

*\*APYE Annual Percentage Yield Earned  
MDY Monthly Distribution Yield*

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**EAST STROUDSBURG AREA SCHOOL DISTRICT  
STATEMENT OF CASH / CAPITAL RESERVE FUND  
2013-2014**

	<u>December 31, 2013</u>		<u>July 1, 2013 December 31, 2013</u>		<u>Prior Year July 1, 2012 to June 30, 2013</u>	
<b>Beginning Balance:</b>		\$ 2,296,722.58		\$ 3,089,167.25		\$ 3,943,239.57
<b>Adjustment to Beginning Balance</b>						
<b>Deposit:</b>						
	\$	-	\$	-	\$	9,521.06
<b>Recoverable Bus Purchase:</b>						
Reimbursement to/from G.F.			\$	-	\$	0.00
Reimbursement to/from PLGIT			\$	-	\$	0.00
Wolflington Bus Buy Back					\$	9,521.06
<b>Interest:</b>						
PLGIT .01% *MDY	\$	26.84	\$	284.70	\$	987.97
		26.84		284.70		987.97
<b>TOTAL RECEIPTS</b>		26.84		284.70		10,509.03
<b>TOTAL RESOURCES</b>		<u>\$ 2,296,749.42</u>		<u>\$ 3,089,451.95</u>		<u>\$ 3,953,748.60</u>
<b>Disbursements:</b>						
Prior Months' Voids/Adjustments			\$	-	\$	(3,108.28)
Due to Cafeteria			\$	205,058.13	\$	16,686.61
Due to General Fund					\$	7,207.01
Due to PLGIT					\$	0.00
Construction Projects			\$	39,099.62	\$	0.00
Land Acquisition Costs					\$	0.00
Architect/Engineer-JTL			\$	2,602.00	\$	15,594.00
District Security - JTL					\$	0.00
District Security - HSN					\$	0.00
District Security - JM Hill					\$	0.00
District Security - Resica					\$	0.00
District Security - Bushkill					\$	0.00
District Security					\$	7,916.90
District Software					\$	0.00
District Tech Equipment					\$	0.00
District Maintenance Supplies					\$	4,518.00
Capital Equipment-HSN			\$	3,900.00	\$	4,518.00
Cust Supplies - Bushkill					\$	690.00
Land Imp. - JMH					\$	0.00
Maint. - BES					\$	0.00
Maint. - RES					\$	31,041.46
Maint. - JMH					\$	0.00
Maint. - MSE					\$	0.00
Maint. - SME					\$	0.00
Maint. - HSN			\$	29,750.00	\$	40,412.00
Maint. - HSS					\$	0.00
Maint. - JTL					\$	0.00
Maint. - LEH					\$	0.00
Bldg Imp. - BSE					\$	0.00
Bldg Imp. - HSN			\$	6,581.37	\$	0.00
Bldg Imp. - HSS			\$	138,740.19	\$	0.00
Bldg Imp. - JMH			\$	22,111.87	\$	216,153.52
Bldg Imp. - JTL					\$	0.00
Bldg Imp. - LIS					\$	0.00
Bldg Imp. - ESE					\$	0.00
Bldg Imp. - MSE					\$	0.00
Bldg Imp. - RES			\$	3,550.00	\$	0.00
Site Imp. - Trans					\$	0.00
Site Imp. - District			\$	50,441.62	\$	438,153.38
Site Imp. - BES					\$	0.00
Site Imp. - HSN					\$	0.00
Site Imp. - HSS			\$	5,745.36	\$	0.00
Site Imp. - JMH			\$	285,122.17	\$	89,316.75
Site Imp. - JTL					\$	0.00
Site Imp. - SME					\$	0.00
Site Imp. - RES					\$	0.00
Site Imp. - LIS					\$	0.00
Site Imp. - ESE					\$	0.00
Site Imp. - MSE					\$	0.00
<b>Ending Balance</b>		<u>\$ 2,296,749.42</u>		<u>\$ 2,296,749.42</u>		<u>\$ 3,089,167.25</u>
<b>Cash Summary:</b>						
PLGIT	2,296,749.42		\$ 2,296,749.42		\$ 3,089,167.25	
<b>Ending Balance</b>		<u>\$ 2,296,749.42</u>		<u>\$ 2,296,749.42</u>		<u>\$ 3,089,167.25</u>

\*Interest Rate  
MDY (Monthly Distribution Yield)

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
STATEMENT OF CASH / GENERAL FUND (FUNDS 10 & 19)**

**December 31, 2013**

	<u>December 31, 2013</u>		<u>July 1, 2013 to December 31, 2013</u>		<u>Prior Year July 1, 2012 to June 30, 2013</u>	
Beginning Balance:		\$ 109,062,591.58		\$ 64,362,988.17		\$ 50,744,381.53
Adjustment to Beginning Balance						
<b>Receipts:</b>						
Earned Income Tax	\$ 295,610.62		1,472,490.68		\$ 3,194,690.42	
Occupational Privilege Tax	5,001.34	\$ 300,611.96	39,312.60	1,511,803.28	72,670.92	3,267,361.34
<b>Real Estate Transfer Tax:</b>						
Monroe	\$ 38,292.95		268,480.14		\$ 2,247,791.47	
Pike	10,700.83	48,993.78	75,391.16	343,871.30	114,310.07	2,362,101.54
<b>Delinquent Taxes</b>						
Monroe	\$ 103,359.85		5,804,383.82		\$ 7,885,678.51	
Pike		103,359.85	1,148,578.31	6,952,962.13	1,849,750.62	9,735,429.13
<b>Real Estate Taxes:</b>						
East Stroudsburg	\$ 713,907.79		11,303,817.64		\$ 11,312,385.97	
Middle Smithfield	1,753,007.30		33,433,305.62		32,913,133.31	
Price	496,975.91		5,997,177.03		6,218,281.40	
Smithfield	1,558,468.24		17,352,858.07		17,083,855.25	
Lehman	1,251,721.67		19,728,809.68		20,138,722.47	
Porter	143,909.66	5,917,990.57	1,843,915.17	89,659,883.21	1,924,178.63	89,590,557.03
<b>Interest:</b>						
PNC - ATHLETICS - South 05% **APYE	\$ 0.82		3.08		\$ -	
PNC - ATHLETICS - North 05% **APYE	\$ 0.41		2.94		\$ 9.80	
PLGIT 01% **MDY	\$ 180.36		801.83		\$ 3,333.67	
PLGIT/PLUS 02% **MDY	95.29		399.03		1,667.62	
PLGIT/CLASS 05%	813.37		1,717.40		1,282.77	
PLGIT/CD's *Multiple Rates	4,679.18		11,738.68		25,398.57	
PSDLAF 10%	4,779.60		28,266.74		55,594.76	
PNC NOW 05% **APYE	1,754.02		6,824.95		22,005.53	
PNC ESCROW 20% **APYE	0.22		0.22		-	
		12,303.27	-	49,754.87	-	109,282.72
<b>ACH State Transfers:</b>						
Access			34,600.78		227,511.13	
Basic Ed	\$ 1,665,887.53		5,190,717.58		\$ 11,352,179.79	
Alt Ed for Disr Yth			-		-	
DEP			-		-	
DCEd Anti Gang Initiative			-		-	
Drivers Ed			-		14,000.00	
Dual Enrollment			-		-	
Education Assistance			-		-	
Grant			-		14,988.00	
Health Reimb			158,117.66		159,177.54	
Homebound			-		-	
Incarcerated Ed			-		-	
Lieu of Taxes			39,999.66		73,967.41	
Colonial IU20 Refund			-		-	
NP Transportation	48,125.00		48,125.00		103,950.00	
10/11 Pupil Transportation Shortfall I			-		6,068.99	
10/11 Nonpublic Transportation Shortfall			-		649.25	
NSLP Sub			677,466.90		2,306,675.46	
PA Accountability Grants			504,703.00		504,703.00	
Property Tax Relief			4,342,268.13		4,341,640.38	
PURTA			128,411.60		137,258.98	
Rental Subsidy			241,791.46		1,322,592.11	
Retirement	1,163,945.46		2,184,552.64		3,683,826.86	
SD Special Ed Funding			1,621,572.00		3,655,184.14	
SD Transportation	590,657.00		1,299,445.00		2,567,774.88	
10/11 PRRI Deduct Adjustment			17,585.95		4,471.22	
Section 1305/1306			-		516,502.47	
Social Security	213,460.66		1,200,055.02		2,426,031.15	
Tuition Transfer			-		-	
Vocational Ed-PDE			-		-	
Vocational Ed-MCTI			-		38,502.84	
Ward of State			-		-	
WIA Summer Youth		3,682,075.65	-	17,689,412.98	-	33,457,655.60
<b>Federal Revenue:</b>						
Access			402,928.70		214,893.04	
Academic Achievement			-		-	
ARRA - Education Jobs			-		13,965.00	
ARRA - Fiscal Stabilization-Basic Ed			-		-	
ARRA - IDEA			-		1,233,895.06	
ARRA - Title I Part A Grant			-		-	
ARRA - Title I School Improvement			-		-	
Comprehensive Literacy Grant	20,154.00		91,657.72		249,565.28	
Grant			-		-	
Impact Aid			-		1,285,071.00	
IU 20 IDEA			37,057.04		-	
Pregnant & Parent			-		-	
Program Improvement-Set Aside	7,200.43		31,492.59		53,530.37	
Title I	89,815.94		853,551.37		1,211,579.94	
Title II	13,189.93		81,159.80		225,859.90	
Title III			15,424.01		19,192.00	
Title V			-		-	
Title VI		130,360.30	-	1,513,271.23	-	4,467,491.59
<b>Other Revenue:</b>						
Athletic Events-South	9,409.00		45,462.18		\$ 48,204.60	
Athletic Events-North	1,280.00		13,297.85		\$ 17,657.19	
Transfer from General Fund to Athletics - South			16,322.00		\$ 30,000.00	
Transfer from General Fund to Athletics - North			14,752.00		\$ 35,000.00	
Refunds			3,600.00		\$ 29,165.10	
Miscellaneous	2,351.96		304,708.24		\$ 72,552.48	
Jury Duty Reimb	45.00		348.01		\$ 1,353.86	
Local Grants	3,000.00		20,000.00		\$ 7,773.63	
Bus Reimbursement-Outside ESASD			-		\$ 5,600.00	
Donations			-		-	
Early Intervention Amendment A			-		16,071.00	
Early Intervention Amendment B			-		20,182.00	
Federal Subsidy Payment for 2010A			-		29,463.00	
Federal Subsidy Payment for 2011D			-		13,487.25	
Parking Permits/Smoking Fines/Locker Fees/ID's	45.00		2,560.00		4,643.00	
Cell Tower			10,899.00		18,029.77	
Online Summer School			10,175.00		11,285.00	
Credit Recovery Program			927.00		1,481.00	
Use of Facilities			2,547.54		30,512.60	
Use of Facilities Deposit			-		-	
QSCB Federal Subsidy			26,899.72		29,463.00	
QZAB Federal Subsidy			25,801.11		-	
Restitutions	29.04		892.74		2,014.01	
Settlement Proceeds			103,805.00		-	
Shawnee Academy		16,160.00	-	602,997.39	4,474.15	428,412.64

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**EAST STROUDSBURG AREA SCHOOL DISTRICT  
STATEMENT OF CASH / GENERAL FUND (FUNDS 10 & 19)  
December 31, 2013**

	<u>December 31, 2013</u>	<u>July 1, 2013 to December 31, 2013</u>	<u>Prior Year July 1, 2012 to June 30, 2013</u>
<b>Credit to Expense:</b>			
Wage/Tuition Reimb	\$ 50.00	10,591.23	\$ 26,620.06
Cafeteria Reimb		156.00	
Misc. Reimb/Refunds	4,059.66	83,264.20	80,815.22
Insurance Reimbursements		4,454.77	15,089.03
Bus Reimbursement-Inside ESASD	1,525.00	5,100.00	13,299.29
Custodian/Security Fees		-	-
Donations		-	-
Obligations	22.40	70.35	5,346.50
Bond/Const. Fund to GF		-	877.50
Capital Reserve to GF		-	7,207.01
Concession Stand to GF		-	633.00
Special/Student Activity to GF		305.09	2,437.59
Sub Teacher Permits	10.00	220.00	275.00
PayPal to GF		-	-
MCTI	29,675.91	59,113.43	344,576.84
Bus Buy-Back (Wolflington)		-	2,429,410.00
Blue Cross Pymt/COBRA	22,031.74	57,374.71	119,496.45
		282,771.52	195,071.78
			3,121,658.82
<b>TOTAL RECEIPTS</b>	\$ 10,269,230.09	\$ 118,606,727.31	\$ 146,559,960.41
<b>TOTAL RESOURCES</b>	\$ 119,331,821.67	\$ 182,969,715.48	\$ 197,304,341.94
<b>Disbursements:</b>			
Accounts Payable - Athletics (South)	3,776.55	50,748.73	76,458.29
Accounts Payable - Athletics (North)	5,028.55	26,710.55	52,796.67
Accounts Payable	4,981,037.24	31,955,361.57	56,614,270.52
Payroll	3,044,515.53	19,181,518.77	39,570,483.39
Bank Fees	135.42	135.42	-
Investment Fees	1,671.46	3,536.96	8,442.84
Prior Months Voids/Adj - Athletics (South)		-	(340.00)
Prior Months Voids/Adj - Athletics (North)		-	(642.00)
Prior Months Voids/Adj	(3,437.46)	(11,870.91)	(218,880.16)
Accrued Interest		-	-
2004A GON Principal & Int		239,525.00	247,650.00
2006 GOB Principal & Int		-	-
2007 GON Principal & Int		1,988,636.25	3,632,366.25
2007A GOB Principal & Int		2,580,000.00	3,595,000.00
2008 GOB Principal & Int		811,141.25	1,617,362.50
2009 GOB Principal & Int		63,562.50	292,725.00
2009A GOB Principal & Int		907,850.00	978,875.00
2009 GON Principal & Int		189,668.75	379,337.50
2010 GOB Principal & Int		2,623,800.00	3,074,200.00
2010A GOB Principal & Int		1,068,738.58	961,812.50
2010A QSCB Principal & Int		-	136,648.94
2011 GOB Principal & Int		748,022.50	814,320.00
2011A GOB Principal & Int		142,377.50	185,255.00
2011D QZAB Principal & Int		41,739.24	55,853.05
2012 GOB Principal & Int		79,900.00	154,850.00
2012A GOB Principal & Int		137,325.00	170,600.00
GOB CP \$37.5M		-	-
Blue Cross Payment (EBTEP)	1,814,483.00	10,608,428.00	17,680,998.97
Due to/from Capital Projects		-	-
Due to/from Capital Reserves		-	-
96 VRLP \$7M Principal, Int & Annual Trust Fee	3,919.52	24,722.82	442,412.29
96 VRLP \$10M Principal, Int & Annual Trust Fee	5,170.90	32,616.04	678,576.22
T R A N & Interest		-	-
Bus Buy-Back (Wolflington)		-	-
<b>Balance:</b>	\$ 9,856,300.71	\$ 73,494,194.52	\$ 1,739,850.00
	\$ 109,475,520.96	\$ 109,475,520.96	\$ 64,363,038.17
<b>CASH SUMMARY (FUNDS 10 &amp; 19):</b>			
PNC - Athletics (Fund 19) - South	\$ 17,385.61	17,385.61	\$ -
PNC - Athletics (Fund 19) - North	\$ 6,310.21	6,310.21	\$ 4,967.97
CITIZENS - Athletics (Fund 19) - South	\$ 500.00	500.00	\$ 6,847.08
PNC Bank - NOW (Fund 10)	\$ 38,128,280.84	38,128,280.84	\$ 4,459,161.95
PNC Bank - Escrow (Fund 10)	\$ 1,500.22	1,500.22	-
PSDLAF (Fund 10)	38,844,676.74	38,844,676.74	40,816,410.00
PLGIT (Fund 10)	17,713,596.43	17,713,596.43	4,314,097.66
PLGIT/PLUS (Fund 10)	49,270.74	49,270.74	4,049,270.74
PLGIT/TERM (Fund 10)	4,000,000.00	4,000,000.00	-
PLGIT I-CLASS (Fund 10)	6,003,000.17	6,003,000.17	6,001,282.77
PLGIT/CD (Fund 10)	4,711,000.00	4,711,000.00	4,711,000.00
<b>Balance (Funds 10 &amp; 19):</b>	\$ 109,475,520.96	\$ 109,475,520.96	\$ 64,363,038.17

**\*PLGIT CD's Interest Rates**

Pacific Trust Bank .45%	Bank of China .50%
Plainscapital Bank .45%	Stearns Bank .43%
Sonabank .51%	Bank of East Asia .60%
Safra National Bank .45%	Gbc International Bank .40%
East Boston Savings Bank .45%	Far East National Bank .45%
Bank Leumi USA .65%	Bridgewater Bank .50%
Pan American Bank .55%	Stearns Bank .30%
Privatebank & Trust Co .45%	Onb Bank .45%
Onewest Bank .56%	Virginia Heritage Bank .40%
Israel Discount Bank of NY .55%	Seaside National Bank .44%
Valley Green Bank .60%	United Texas Bank .50%

**\*\*Interest Rates**

APYE (Annual Percentage Yield Earned)  
MDY (Monthly Distribution Yield)

Date: Jan 02, 2014

East Stroudsburg Area SD  
BUILDING ENROLLMENT LIST

ID: SR0380

IU	Intermediate Unit 20	56
OAP	OOD Awaiting Place	4
01	E Stroudsburg Elemen	672
02	E Stroudsburg HS - S	1,394
04	JM Hill Elementary	413
05	Smithfield Elem	331
06	Middle Smithfield El	540
12	Lambert Intermediate	1,006
14	Bushkill Elementary	456
16	Lehman Intermediate	748
17	ES Senior High North	1,114
19	Resica Elementary	534
209	Northampton Cty Det	1
211	Bucks Cty IU 22	1
214	Lehigh Cty Det Ctr	1
215	SilverSprings/Martin	1
222	DTA	1
231	Fitzmaurice CS	1
240	Devereux - PA	1
242	Summit Quest Academy	1
266	BLAST 17 WELLSBORO	1
28	La Sa Quik	2
349	N Central Treatment	1
358	Northwestern Academy	3
364	Youth Services Agenc	2
63	Vision Quest (Waynes)	2
67	GeorgeJr Repub Grove	3
89	Glen Mills School	1
990	Cyber/Charter School	238
	Total	7,529

End of Report- 13:26:05