

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION**

REGULAR MEETING – January 28, 2013

Carl T. Secor Administration Center – Board Room

Simultaneous Broadcast – High School North - Library

7:00 p.m.

Minutes

- I. President, William Searfoss called the meeting to order at 7:07 p.m. and led those present in the Pledge of Allegiance. Secretary, Patricia Rosado called the roll.
- II. **Members present at Administration Center Board Room were:** Ronald Bradley (by speakerphone), Eileen Featherman, Robert Gress, Marjorie James and William Searfoss.
- Members present at High School North-Library:** Roy Horton and Michael Meachem.
- Members absent were:** Robert Cooke and Douglas Freeman.
- III. **School personnel present at the Administration Center Board Room:** Jeffrey Bader, Brian Borosh, Ben Brenneman, Anthony Calderone, Maria Casciotta, Mike Catrillo, Irene Duggins, Larry Dymond, Eric Forsyth, Lynda Hopkins, Gail Kulick, Ronald Labar, Sharon Laverdure, Phil Lazowski, Frederick Mill, Patricia Rosado, Paul Schmid, Jim Shearouse, Thomas J. Williams and Steve Zall: Thomas Dirvonas and Christopher Brown, Solicitors.
- School personnel present at High School North-Library:** Oliver Trojak.
- IV. **Community members present at the Administration Center Board Room:** Ana Cohen, Marie Cohen, Robert Cohen, Daniel Donovan, Owen Feeley, Pat Feeley, Noreen Lowris, Judy Summers, Beverly White and Ray White.
- Community members present at High School North-Library:** None
- V. **APPROVAL OF MINUTES**

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the minutes for the meeting of December 3, 2012, (pages 1-5) and December 17, 2012, (pages 1-21). Motion was seconded by Marjorie James and carried unanimously, 7-0.

VI. **APPROVAL OF AGENDA**

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve this agenda for January 28, 2013 (pages 1-17), as submitted, with the Board of Education reserving the right to add to the agenda, and take further action on any items raised in executive session where immediate action on such items is considered to be in the best interest of the District. Motion was seconded by Eileen Featherman and carried unanimously, 7-0.

- VII. **ANNOUNCEMENT OF EXECUTIVE SESSION** -- An executive session was held at 5:15 p.m. this evening before this meeting for the purpose of discussing personnel, litigation and negotiations .

VIII. **ANNOUNCEMENTS BY THE BOARD**

- A. Mr. Meachem commended the ITEC Department because due to the inclement weather, the Board members living near the North campus were able to participate in the meeting at H.S. North through our broadcasting abilities.

B. Mr. Searfoss also thanked the ITEC Department for their assistance.

IX. SUPERINTENDENT'S REPORT

- A. Mr. Gress said that at the Monroe Career & Technical Institute meeting, they discussed the budget for next year that they will present to the Board in March or April. They also spoke about the funding formula and that the business managers will be getting together this week to come up with a formula that hopefully everyone can agree with to help us save money with the overspending that our district has incurred.
- B. Ms. Featherman distributed the Colonial IU 20 Newsletter. She said they appointed Board members to the negotiations team for the teachers as well as the support staff.
- C. Mr. Robert Gress said everyone should have the notes from the Property & Facilities Committee meeting that summarizes the meeting. The next meeting will be on February 21st. They set the meetings for the rest of the year that are right before the Regular Board meetings. The dates will be presented to the Board. At the next meeting, they will discuss the capital improvements for next year so they can bring the recommendations to the entire Board for approval.
- D. Mr. Meachem said that everyone should have received a copy of the Budget Advisory Committee meeting notes. He said to turn to page 5 and look at recommendation #2, where before 2013/14 the word advisory Board recommendation should be inserted. He said one thing they discussed at the meeting was while the meeting is public, we don't want unnecessary speculations spread about the budget. There will be an agenda item on how we want to deal with the budget. He said the budget process is moving forward with the committee's aspirations to financially serve the community and the district.
- E. Mr. Dirvonas said that the State Board of Education Porter Township Initiative Hearing will be held in the High School North Library on May 16th and 17th. We don't have an exact time yet but he will have a conference call with the State Board of Education and their attorneys tomorrow. Mr. Dirvonas should have this information by the end of this week. The information will be advertised and the public will be invited to participate.
- F. Mrs. Laverdure said that due to the snow and inclement weather, the Board Recognition has been postponed until February 25th. The reception will start at 6:00 p.m. in the High School South cafeteria followed by the Regular Board meeting at 7:00 p.m. and the public is invited to attend. She apologized to Mr. & Mrs. Cohen for coming out tonight and not getting the message that their daughter Anna, will be honored at the February Board meeting and not tonight.

X. PUBLIC PARTICIPATION --

- Federal Programs
- Title I
- Title VI
- Other Concerns

- A. Mrs. Judy Summers said she has some concerns:
 - 1. She asked who writes the proposed motions that are placed on the agenda. Mr. Dirvonas said that it is a combination of the administration and his office. Certain motions are drafted by the administrators and some are forwarded to his office for review. Other items, his office makes suggestions and sends them back, while other items that are strictly of the legal nature are drafted by his office to be placed on the agenda. Mrs. Summers said she is very disappointed in him because she, along with other community members who rely on the free press for information, finds it reprehensible that the School Board would even consider an action that would deprive the public current information of the development of the 2013/14 budget.
 - 2. Mrs. Summers said an article in the Pocono Record last Friday was informative which provided good information on the relative cost of keeping open vs. closing a school. Mr. Forsyth was quoted that in September school officials said they would again investigate potential elementary school closings for the 2013/14 school year. He was also quoted that the budget committee after pursuing enrollment figures, decided not to pursue the issue further at least for the 2013/14 school year. Mrs. Summers said she reviewed minutes in the last six months and could not find motions cited by Mr. Forsyth. If this is so, then why were these issues not reflected on the minutes. If this is not true, then who authorized Mr. Forsyth to give this information. Mrs. Laverdure said at the Budget Advisory Committee meeting the committee members were given enrollment figures and facilities utilization and some discussion was held. Mr. Meachem said that the

way this information was represented in the newspaper would suggest that this was an action item for the committee but this was just an item of discussion. This is the reason why items that are discussed in the Budget Advisory Committee meeting are just preliminary and not something that the whole Board has decided. This is why the Pocono Record should not be reporting items when they are just preliminary. Mrs. Laverdure said that as a clarification, administration will need to be advised on what items to bring to the whole Board. Mr. Meachem said we will need to discuss what will need to be recorded on the notes of the Budget Advisory Committee because the Committee is just advisory. Keeping schools closed and open was not on the agenda but a report was presented and briefly discussed. The media did not accurately report it and that is why if they want to report something, they need to attend the meetings because all meetings are open to the public.

Mrs. James said that from time to time the Pocono Record misquote items. She said she remembers they had a discussion and were informed but the way the paper said, it sounded that it was part of our agenda and it wasn't. She asked if there can be a committee that, before something goes to the paper, it can be reviewed by this committee. Mrs. Laverdure asked how do you get a call from the media and ask them to wait until the committee reviews information. She said we are not used to working in committees and its good that we have them but we need a handle on how to work on committees and getting information on where it needs to be. Mrs. Laverdure was not in the office to take the call. Mr. Forsyth took the call but did not respond immediately. Mr. Forsyth said he told a representative from the paper that the committee discussed it but made no recommendations. He said he will call the Pocono record back and let them know the correct information for them to print a retraction. Mr. Gress said that the paper is not here tonight because the paper has cut back but then they put information without investigating it. He said the public should be coming to Regular and Committee meetings. The paper is there to sell papers so they misprint information. We are trying to be open and say what we are doing. He's glad when community members attend and they see we spend hours on meetings and minutes. Mr. Gress said they see some Board members are attending the meeting up north and one is on the phone but we are here to inform and try to do their best in making all decisions.

- B. Ms. Noreen Lowris said that on behalf of the Middle Smithfield Township Economic Development Committee she thanked them for their attention on the presentation they made at last month's meeting. At that time, the Board expressed their desire to meet with the committee to follow up on the suggestions they made on the tax abatement program to encourage growth. She invited them to a meeting on Tuesday, February 26th at 7:00 p.m. in the Municipal Building. She handed each Board member a letter of invitation. Mrs. Laverdure said she will make sure the Board members who are not here tonight get the letter.
- C. Mr. Ray White said that in addition to what Mrs. Summers said, clarity in the motion would be helpful and he does not understand it as it is on the agenda. With regards to dealing with the local press from a legal perspective, our amendment rights do not include misrepresentation. Legal action would bring them into line. The Board should consider this. The Assistant Business Manager resigned and they will be hiring someone tonight. It is my understanding that the individual who left's MBA was paid by the district. He asked if there is policy that if the district pays for their education and upon completing it, they must stay a required number of years or pay the money back. He would ask the Board to consider this if they have not, whether if they are a professional or support staff. Mr. Meachem said the he also made these inquiries. Our Business Office and our Superintendent watch over these types of procedures very carefully. All those who have left and we paid for their education have paid us back. Mrs. Laverdure said that policy is in place and our solicitor assists us when necessary. Mr. Gress said that we do go after them legally if they do not pay.
- D. Mr. Michael Catrillo said that last month he spoke about the Act 93 Compensation Plan and the corrected plan has been placed on Addendum B and he thanked the Board for revising it. Mr. Catrillo said he does not see, however, a statement of retroactivity to July 2012. Mr. Meachem said "Point of order", this is an Executive Session issue. Mr. Dirvonas said this is an addendum item; therefore, he can speak on it. Mr. Catrillo said that the Act 93 Committee began in March 2012 in good faith and was needlessly delayed. After coming off a voluntary pay freeze that they took to assist in a difficult budget year, it is disheartening that the Board is imposing another half year freeze. He asked that the Board amend the motion to include retroactive payment to July 2012 since the money is already in this year's budget. He said the Act 93 is asking that they be treated fairly and thanked them for their time.

XI. **PERSONNEL ITEMS**

A. **Support Staff – Uncompensated Leave of Absence**

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the uncompensated leave of absence in accordance with the approved applicable policy, procedures and contractual agreement. Motion was seconded by Eileen Featherman and carried unanimously, 7-0.

1. **Uncompensated Leave of Absence – In accordance with School Board Policy #539**

Name

Position Held

a. Hagmaier, Nancy

Student Helper – Lehman Intermediate

Effective Date: January 23, 2013

Through: the end of the 2012-2013 school year.

(Request received)

B. **Support Staff**

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the resignations, retirements, leaves of absence, workday hour changes and appointments to the support staff designated, in accordance with the approved applicable policies, procedures [subject to proper completion of all necessary documents and obtaining all necessary positive clearances] and contractual agreement. Motion was seconded by Roy Horton and carried unanimously, 7-0.

1. **Resignations**

Name

Position Held

a. Bartholomew, Kara

Student Helper – Resica Elementary

Effective: January 2, 2013

b. Strunk, Harold Jr.

Bus Driver – Transportation

Effective: at the end of the workday on December 21, 2012.

(See pages 18-19)

2. **Retirements**

Name

Position Held

a. Hoover, Charles

Bus Driver – Transportation

Effective Date: at the end of the workday on March 1, 2013.

b. Trainer, Robin

Purchasing/Inventory Clerk (.6, part-time) - Business Office

Effective Date: February 8, 2013

c. Zacharias, Deborah

Instructional Aide – Smithfield Elementary

Effective Date: at the end of the workday on March 1, 2013.

(See pages 20-22)

3. Leaves of Absence – In Accordance with School Board Policy #535

Name	Position
a. Barrett, Maureen	Student Hall Monitor – Resica Elementary Effective Date: January 22, 2013 Length of Leave: February 15, 2013
b. Graceffa, Tammy	Bus Driver - Transportation Effective Date: January 2, 2013 Length of Leave: January 13, 2013
c. Kishbaugh, Constance	Bus Driver - Transportation Effective Date: December 5, 2012 Length of Leave: January 2, 2013 This is an intermittent leave.
d. Kishbaugh, Constance	Bus Driver - Transportation Effective Date: January 17, 2013 Length of Leave: March 30, 2013 This is an intermittent leave.
e. Lazor, Teresa	Media I Technician - ITEC Effective Date: December 14, 2012 Length of Leave: February 14, 2013 This is an intermittent leave.
f. Montalvo, Eric	Custodian (2 nd shift) - J. T. Lambert Intermediate Effective Date: December 6, 2012 Length of Leave: January 1, 2013

(Requests received)

4. Leaves of Absence (Date Changes) – In Accordance with School Board Policy #535

Name	Position
a. Hagmaier, Nancy	Student Helper - Lehman Intermediate Effective Date: September 26, 2012 Length of Leave now through: January 8, 2013
b. Montalvo, Eric	Custodian (2 nd shift) - J. T. Lambert Intermediate Effective Date: November 5, 2012 Length of Leave now through: December 3, 2012
c. Paflitzko, Thomas	Custodian (2 nd shift) - North Campus Effective Date: November 26, 2012 Length of Leave now through: December 3, 2012

(Applications received)

5. Appointment – Non-Bargaining Unit

Name	Appointment
a. Gangaware, Adam	School Police Officer (1 st shift, 12 month) (Step 1) - High School North Hourly Rate: \$14.45 Effective Date: January 2, 2013 Adam replaces Patrick Harvey who retired.

6. Appointments – Regular

Name	Appointment
a. Aseng, Wilfredo	Cafeteria Aide (part-time, 3 hour) (Step 1) - High School North Hourly Rate: \$10.53 Effective Date: January 22, 2013 Wilfredo replaces Davey O'Connor who was terminated.
b. Donovan, Sharon	Bus Driver (6 hour) (Step 1) - Transportation Hourly Rate: \$13.74 Effective Date: January 7, 2013 Sharon replaces Edwin Ahlum, Sr. who retired.
c. Oney, Kelli	Secretary (full-time, 12 month, 7.5 hour) (Step 1) - Maintenance and Custodial Departments Hourly Rate: \$11.81 Effective Date: February 4, 2013 Kelli replaces Marisela Horton who was reassigned.
d. Trabucco, Richard	Bus Driver (6 hour) (Step 1) - Transportation Hourly Rate: \$13.74 Effective Date: January 7, 2013 Richard replaces Angel Sotomayor who retired.

7. Appointments – Temporary

Name	Appointment
a. Bender, Rodrigo	Temporary Student Helper (Step 1) - High School North Hourly Rate: \$10.71 Effective Date: January 17, 2013 through the last student day of the 2012-2013 school year only. Rodrigo replaces Derick Bortnichak who resigned.
b. Couttien, Leticia	Temporary Instructional Aide (Special Education – Learning Support) (Step 1) – High School North Hourly Rate: \$13.97 Effective Date: January 17, 2013 through the last teacher day of the 2012-2013 school year only. This new position is funded by ACCESS.
c. DeJesus, Bernice	Temporary Instructional (Reading) Aide (Step 1) – Bushkill Elementary Hourly Rate: \$13.97 Effective Date: January 17, 2013 through the end of the workday on April 26, 2013 only. This new position is funded by Title 1 and Accountability Block Grant.
d. Pollack, Tamara	Temporary Cafeteria Worker (part-time, 4 hours) (Step 1) - North Campus Hourly Rate: \$10.67 Effective Date: January 14, 2013 through the last student day of the 2012-2013 school year only. Tamara replaces Domenica Obara who resigned.

- e. Reed, Sara
Temporary Student Helper (Step 1) - Bushkill Elementary
Hourly Rate: \$10.71
Effective Date: January 22, 2013 through the last student day of the 2012-2013 school year only.
This is a new position funded by ACCESS.
- f. Tassinari, Lori
Temporary Student Helper (Step 1) - Resica Elementary
Hourly Rate: \$10.71
Effective Date: January 2, 2013 through the last student day of the 2012-2013 school year only.
Lori replaces Kara Bartholomew who resigned.
This position is funded by ACCESS.

8. Appointment (Date Change) – Long Term Substitute

- | Name | Appointment |
|---------------------|---|
| a. Tayburn, Cynthia | Student Helper (Step 1) - Lehman Intermediate (LTS)
Hourly Rate: \$10.71
Effective Date: September 26, 2012
Now through: the last student day of the 2012-2013 school year only.
Cynthia replaces Nancy Hagmaier who is on a leave. |

9. Workday Hour Changes

Name	Position	From:	To:	Effective
a. Hendel, Marianne	Bus Driver	6 hour	8 hour	3/16/10 through 6/16/10 only
b. Romansky, Patricia	Student Hall Monitor – East Stroudsburg Elementary	7.25 hour	7.50 hour	12/13/12

10. Substitute Appointments

Name	Position(s)
a. Carey, Ronnise	Cafeteria Aide, Cafeteria Worker, Instructional Aide, Secretary, Student Helper, Student Hall Monitor
b. Cohen, Nicole	Instructional Aide, Student Helper
c. Doppler, Richard	Cafeteria Aide, Custodian, Instructional Aide, Student Helper, Student Hall Monitor, Study Hall Monitor
d. Felloni, Michele	Cafeteria Aide, Instructional Aide, Student Hall Monitor, Student Helper, Study Hall Monitor
e. Hull, Frank	Mechanic
f. McNeil, Courtney	Instructional Aide, Student Helper
g. Miller, Ericka	Instructional Aide, Secretary, Student Hall Monitor, Study Hall Monitor
h. Reed, Sara	Instructional Aide, Student Helper
i. Rosado, Ariana	Security Guard
j. Tassinari, Lori	Instructional Aide, Student Helper
k. Walsh, Robert	Bus Driver

C. Professional Staff

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Michael Meachem to approve the resignation, reassignment, leaves of absence, appointments and tenure to the professional staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Roy Horton and carried unanimously, 7-0.

1. Resignation

Name	Position
a. Wunschuh, Beth	English teacher – High School South Effective Date: January 6, 2013

(See page 23)

2. Reassignment

Name	Appointment
a. Rodriguez, Janice	From: ESL teacher - Resica Elementary To: ESL teacher – Resica Elementary and High School South Effective Date: January 28, 2013 Due to student needs.

3. Leave of Absence (Date Change) – In Accordance with School Board Policy #435 and Child Rearing

Name	Position
a. Piccotti, Stacy	Library Science teacher – Bushkill Elementary Effective Date now: January 14, 2013 Length of Leave: the last teacher day of the 2012-2013 school year.

4. Leaves of Absence – In Accordance with School Board Policy #435

Name	Position
a. Bibler, Elizabeth	Special Education teacher – Lehman Intermediate Effective Date: April 26, 2013 Length of Leave: end of the 2012-2013 school year.
b. Lesoine, Olivia	Math teacher – High School South Effective Date: April 11, 2013 Length of Leave: six weeks
c. O'Malley, Letitia	Special Education teacher – J. M. Hill Elementary Effective Date: January 17, 2013 Length of Leave: April 15, 2013

(Requests received)

5. Appointments (Date Changes) – Long Term Substitutes

- | Name | Position |
|-------------------|---|
| a. Farley, Erin | English teacher - High School South (LTS)
Salary: \$41,870.00 (Step 1 Column 6)
Effective Date: August 22, 2012
Now through: the last teacher day of the 2012-2013 school year only.
Erin replaces Beth Winschuh who resigned. |
| b. Reilly, Sandra | Library Science teacher – Bushkill Elementary (LTS)
Salary: \$42,865.00, prorated (Step 1 Column 7)
Effective Date now: January 14, 2013
Through: the last teacher day of the 2012-2013 school year only.
Sandra replaces Stacy Piccotti who is on a leave. |

6. Appointments – Long Term Substitutes

- | Name | Position |
|---------------------|---|
| a. Lurry, Trene | Special Education teacher - J. M. Hill Elementary (LTS)
Salary: \$39,702.00, prorated (Step 1 Column 7)
Effective Date: January 23, 2013 through the end of the workday on April 15, 2013 only.
Trene replaces Letitia O'Malley who is on a leave. |
| b. Reese, Stephanie | Social Studies teacher - High School South (LTS)
Salary: \$42,865.00, prorated (Step 1 Column 7)
Effective Date: January 29, 2013 through the last teacher day of the 2012-2013 school year only.
Stephanie replaces Maria Geffers who retired. |

(See pages 24-25)

7. Tenure in accordance with Article IX, Section 1121 of Pennsylvania School Code

- | Name | Certification/School |
|----------------------|---------------------------|
| a. Sinkaus, Stefanie | Biology/High School South |

8. Homebound

- | Name | Certification(s) |
|--------------------|--|
| a. Musto, Koryn | English |
| b. Ostroski, Deana | English, Elementary, Special Education |

9. Substitute Appointments

- | Name | Certification(s) |
|------------------------|--------------------------------------|
| a. Bayer, Kyle | Social Studies |
| b. Dunlap, Courtney | Elementary |
| c. Laverdure, Richard | Biology, Health & Physical Education |
| d. Lurry, Trene | Elementary, Special Education |
| e. Malvagno, Destiny | Elementary |
| f. McNeil, Courtney | Elementary, Early Childhood |
| g. Musto, Koryn | English |
| h. Turturro, Francesca | Elementary, Social Studies |

	Last Name	First Name	Position	Building	Rate
			(effective 1/9/13)		
h.	Kerzner	Phillip	Intramural Softball Tri-Advisor	High School South	\$23.23/hour (48 hour maximum between all advisors)
i.	Kizer	Ann Marie	Intramural Study Group Co-Advisor (2nd semester)	Middle Smithfield Elementary	\$23.23/hour (48 hour maximum between all advisors)
j.	Mason-Caiazzo	Laura	Girls' Track and Field Varsity Assistant Coach	High School South	\$3,552.17
k.	Menio	Gregory	Volunteer Track & Field Coach	High School South	not applicable
l.	Miller	Donald-Paul	Volunteer Wrestling Coach	High School South	not applicable
m.	Nigro	Christopher	Boys' Track and Field Varsity Assistant Coach	High School North	\$3,552.17
n.	Nordmark	Barbara	Mentor for Sandra Reilly (effective 1/14/13)	Bushkill Elementary	\$606.00 (prorated)
o.	Signorello	Amanda	Mentor for Erin Farley (effective 2 nd semester)	High School South	\$606.00 (prorated)
p.	Suarez	Christine	Assistant Director of School Productions (spring)	High School North	\$1,404.91

F. Affiliation Agreement

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the affiliation agreement between the University of Scranton and East Stroudsburg Area School District for use of the District for student clinical experiences. Motion was seconded by Marjorie James and carried unanimously, 7-0.

(See pages 27-32)

G. Act 93 Staff

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the appointment of the designated Act 93 staff member in accordance with the approved applicable policies and procedures. Motion was seconded by Marjorie James. A roll call vote was taken and passed 6-1. Ronald Bradley, Eileen Featherman, Roy Horton, Marjorie James, Michael Meachem and William Searfoss voted yes. Robert Gress voted no.

1. Appointment

Name

- a. McIntyre, Thomas Assistant Business Manager – District
Effective Date: February 11, 2013
Salary: \$56,000.00 (prorated)
Thomas replaces Carolina Rodriguez who resigned.

(See page 33)

H. Staffing Needs of the District

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Eileen Featherman that the Superintendent and Administration:

- *Study the professional staffing needs of the District based upon instructional program requirements and student enrollment, and
- *determine the minimum professional staff needs of the District for the upcoming school year, and
- *make recommendations to the Board based upon the considerations set forth in the Pennsylvania School Code during February and March 2013, concerning whether any professional or temporary professional employee positions should be maintained, added, reduced or eliminated for the 2013-2014 school year, and
- *if the recommendation is made to eliminate or reduce positions, implement the established procedures through termination of specific temporary professional employees, suspension of specific professional employees or demotion of specific professional employees, obtaining approvals from the Pennsylvania Department of Education that may be required due to alteration or curtailment of educational programs, and
- *notify any temporary professional employees or professional employees affected by recommendations, and
- *consult with and work with District legal counsel to ensure correctness and completeness of the process.

Motion was seconded by Marjorie James. A roll call vote was taken and failed 3-4. Ronald Bradley, Eileen Featherman and Roy Horton voted yes. Robert Gress, Marjorie James, Michael Meachem and William Searfoss voted no.

XII. CONTRACTS

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

1.

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the contracts listed for their specific services, rates and effective dates totaling under \$10,000, subject to the review and recommendations of the Solicitor and approval of the Administration regarding the terms and conditions of any final contract, other than price or cost. Motion was seconded by Roy Horton and carried unanimously, 7-0.

	NAME	SERVICE	RATE	PAYMENT FROM	EFFECTIVE DATE
1.	Abdelall, Mohamed Diao	Translator at Parent/Teacher Conference-JTL	\$15.45	Title III Parent Grant	11/20/12
2.	Abdelall, Mohamed Diao	Translator at Parent/Teacher Conference-JM Hill	\$57.12	JM Hill Elementary	11/20/12
3.	Deen, Todd	Accompanist for Cavalier Voices and CV Cadets	\$600.00	JTL - Music Dept.	1/10/13-3/31/13
4.	Devereux Pocono Center	Transitional Programming	\$146.40/6 hour day, not to exceed \$4,831.20	District Special Education	2/4/13-5/31/13 or upon graduation 2013
5.	Gouger, William	First-Aid, Blood Path Training	\$227.50	ACCESS	3/8/13
6.	Gouger, William	CPR/AED Training	\$227.50	ACCESS	3/8/13
7.	Griseto, Vincent, Jr.	ESL Outreach –Parent	Not to exceed	Title III Grant	1/28/13, 2/4/13,

		Academics	\$1,166.55		2/11/13, 2/25/13, 3/3/13, 3/11/13, 3/18/13, 3/25/13, 4/8/13, 4/15/13, 4/22/13, 4/29/13, 5/6/13, 5/13/13 and 5/20/13
8.	Jennings, Eugene	Evaluation	\$350.00 per hour, up to 10 hours, for a total of \$3,500.00	Pupil Services/Special Education	12/18/12 through March 1, 2013
9.	Lehmann-Deming-Donna	Love & Logic Workshops for Parents	\$593.88	Title I Parent Grant	2/6/13, 2/13/13, 2/20/13, 2/27/13, 3/6/13 and 3/13/13. 3/20/13 (snow date)
10.	Lopez, Kaitlin	iMovie and Green Screening	\$150.00	Professional Development	12/18/12
11.	Patel, Prapti	Translator for an IEP and Agreement to waive evaluation and to explain free and reduced lunch form.	\$35.71	J. M. Hill Elementary	10/10/12 & 11/6/12
	Silver, Joshua	Accompanist for Winter Concert	\$250.00	Music Dept. – H.S. North	12/13/12
		TRANSPORTATION	CONTRACTS		
1.	Bellinger, Tania	Contract Transportation	\$57.10/day	Transportation Dept.	11/6/12
2.	Bellinger, Tania	Contract Transportation	\$108.51/day	Transportation Dept.	1/2/13
3.	Davis, Christine	Contract Transportation	\$136.63/day	Transportation Dept.	11/8/12
4.	Davis, Christine	Contract Transportation	\$136.99/day	Transportation Dept.	11/12/12
5.	Frascella, Maria	Contract Transportation	\$54.82/day	Transportation Dept.	1/9/13
6.	Frascella, Maria	Contract Transportation	\$132.85/day	Transportation Dept.	1/10/13
7.	Holmes, Deborah	Contract Transportation	\$137.64/day	Transportation Dept.	1/14/13
8.	Holmes, Katharine	Contract Transportation	\$161.09/day	Transportation Dept.	1/2/13
9.	LaBadie, Gina	Contract Transportation	\$201.64/day	Transportation Dept.	1/9/13
10.	Lastra, Steve	Contract Transportation	\$203.98/day	Transportation Dept.	11/12/12
11.	Lastra, Steve	Contract Transportation	\$221.28/day	Transportation Dept.	11/28/12
12.	Muti, Peter	Contract Transportation	\$163.92/day	Transportation Dept.	12/19/12

(See pages 34-46)

XIII. CURRICULUM

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Robert Gress to approve the curriculum for use in the Grade 10 Civics and US Government class and to approve use of the following textbook. This curriculum will be implemented in a pilot class for the Spring 2013 and be implemented in full for the 2013-2014 school year. Students shall receive one required Social Studies credit for successfully completing this course. Motion was seconded by Marjorie James and carried unanimously, 7-0.

Title	Publisher	Copyright
Building Citizenship: Civics and Economics	McGraw-Hill	2013

XIV. STUDENT ITEMS

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

A. Placements

ACTION BY THE BOARD:
 Motion was made by Eileen Featherman to approve the agreed upon alternative placements for the students listed for recommended schools and times indicated. Motion was seconded by Marjorie James and passed 6-1. Michael Meachem voted no.

	Student Number
a.	12021104
b.	12171005
c.	12170906

(See pages 47-48)

B. Overnight Field Trips

ACTION BY THE BOARD:
 Motion was made Roy Horton to approve the overnight field trips listed. The proposal and itineraries for the field trips meet the required Board Policy #121. Motion was seconded by Marjorie James and carried unanimously, 7-0.

	Name	Activity	Location	Dates
1.	Bove, Sheila (Trip #2697)	J. T. Lambert Science Olympiad students to State Competition	Huntingdon, PA	4/26/13 – 4/27/13
2.	Delp, Judy	MCTI DECA Marketing Students to State Conference & Competition.	Hershey, PA	2/27/13-3/1/13
3.	Peters, Karen (Trip #2871)	H.S. South DECA Club students to State Competition.	Hershey, PA	2/27/13-3/1/13
4.	Polmounter, Amy	H.S. South FBLA students to State Leadership Conference.	Hershey, PA	4/14/13-4/17/13
5.	Sanker, Donald	H.S. South Key Club students to a convention.	Hershey, PA	3/8/13-3/10/13
6.	Sanker, Donald	H.S. South Key Club students to Leadership Camp.	Wernersville, PA	4/19/13-4/21/13

(See pages 49-54)

C. Field Trips – 75 Miles or More

ACTION BY THE BOARD:
 Motion was made by Eileen Featherman to approve the 75 miles or more field trips listed. The proposal and itineraries for the field trips meet the required Board Policy #121. Motion was seconded by Marjorie James and carried unanimously, 7-0.

	Name	Activity	Location	Dates
1.	Bakner, Paul (Trip #2868)	H.S. North & H.S. South Band students to Regional Band festival.	Robesonia, PA	1/23/13

2.	Bove, Sheila (Trip #2694)	J. T. Lambert PACE Academic Competition Club students to Future City Competition	Philadelphia, PA	1/26/13
3.	Clogg, Katye (Trip #2948)	H.S. South Band students to Music in the Parks.	Jackson, NJ	5/31/13
4.	Follis, Laura	Middle Smithfield Elementary 3 rd grade students to Adventure Aquarium.	Camden, NJ	5/16/13
5.	Husson, Jen (Trip #2685)	J. M. Hill 4 th Grade students to State Capitol Building & Hershey Zoo America.	Harrisburg/Hershey, PA	3/19/13
6.	Kane, Mary Alice	Notre Dame Elementary Students to State Capitol Building	Harrisburg, PA	4/10/13
7.	Mark, Kelly (Trip #2946)	Resica Elementary 4 th Grade students to State Capitol Building and Museum	Harrisburg, PA	4/18/13
8.	Partington, Kara (Trip #2905)	East Stroudsburg Elementary students to Lion King on Broadway	New York, NY	4/24/13
9.	Partington, Kara (Trip #2906)	East Stroudsburg Elementary students to Museum of Natural History	New York, NY	5/10/13
10.	Peeke, Lachlan (Trip #2693)	J. T. Lambert Science Olympiad students to Rustin Invitational.	West Chester, PA	1/26/13
11.	Schaller, Linda (Trip #2617)	H.S. South Chorus students to District X Chorus Festivals	Reading, PA	2/7/13
12.	Shumbris, Robyn	H.S. South Science students to Longwood Gardens	Kennett Square, PA	4/16/13

(See pages 55-66)

XV. OLD AND NEW BUSINESS

None

XVI. BOARD POLICY

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the board policy listed for use in the East Stroudsburg Area School District.
Motion was seconded by Marjorie James and carried unanimously, 7-0.

810.2 – Eligibility to Operate District-Owned Motor Vehicles

(See pages 67-69)

XVII. CONFERENCE ATTENDANCE

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

A. Superintendent

1.

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the attendance of Sharon Laverdure at the IU20 Superintendent's Winter Conference in Harrisburg, PA from February 20, 2013 – February 21, 2013 in the approximate amount of \$355.00. Motion was seconded by Marjorie James and carried unanimously, 7-0.

2.

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the participation of Sharon Laverdure in the PSU/PAIUnet School Leadership Series entitled "New Fiscal Reality". This five session course will be offered at the IU20 from 4:00 p.m. to 6:00 p.m. on the following dates: February 28, 2013, March 14, 2013, March 28, 2013, April 11, 2013 and April 25, 2013 in the approximate amount of \$768.00 (course fee is \$615 plus mileage for five days is approximately \$153). This course will earn the Superintendent ninety (90) Act 45 credit hours as mandated by PDE and covered under the current Superintendent's contract. Motion was seconded by Robert Gress and carried unanimously, 7-0.

XVIII. MEMORANDA OF UNDERSTANDING

A. The Road to Excellence Childcare Learning Center

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the Memorandum of Understanding between The Road to Excellence Childcare Learning Center and the East Stroudsburg Area School District to use Middle Smithfield Elementary School for an emergency evacuation site. Motion was seconded by Eileen Featherman and carried unanimously, 7-0.

(See page 70)

B. Winsome Child Daycare

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the Memorandum of Understanding between Winsome Child Daycare and the East Stroudsburg Area School District to use the High School South School for an emergency evacuation site. Motion was seconded by Marjorie James and carried unanimously, 7-0.

(See page 71)

XIX. STROUD REGION OPEN SPACE & RECREATION COMMISSION

1.

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve Dr. John Burrus as a member of the Stroud Region Open Space and Recreation Commission from January 2013 – December 2015. Motion was seconded by Marjorie James and carried unanimously, 7-0.

2.

ACTION BY THE BOARD:

Motion was made by Marjorie James to approve Mr. Steven Bybee as an alternate member of the Stroud Region Open Space and Recreation Commission from January 2013 – December 2015. Motion was seconded by Eileen Featherman and carried unanimously, 7-0.

XX. FISCAL ITEMS

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

A. Food Services Cargo Vans

ACTION BY THE BOARD:

Motion was made by Robert Gress to authorize the purchase of two (2) 2013 Fleet/Non-Retail GMC Savana 1500 all-wheel-drive cargo vans under the provisions of COSTARS contract 025-106 at a total cost of \$24,069.00 per vehicle from the Food Services Enterprise Fund. These vans shall replace two (2) similar vehicles, which shall be reassigned to the maintenance department. Motion was seconded by Eileen Featherman and carried unanimously, 7-0.

(See pages 72-77)

B. Ivy Ridge Tax Appeal

ACTION BY THE BOARD:

Motion was made by Michael Meachem that the Board approve payment of the District's pro-rata share of the \$5,000 appraisal fee necessary to contest the tax assessment appeal filed on behalf of the Ivy Ridge Development as presented at this meeting. Motion was seconded by Roy Horton and carried unanimously, 7-0.

(See pages 78-79)

C. Pike County Tax Assessment Appeals

ACTION BY THE BOARD:

Motion was made by Roy Horton that the Board approve the proposed stipulations as recommended by the Pike County Assessor's Office and presented at this meeting and authorize and direct the Solicitor to execute the same with regard to the tax assessment appeals which have been filed regarding Tax Parcels No(s) 196.04-07-51 (No. 2184-CV-2012) and 193.04-02-6 (No. 2211-CV-2012). Motion was seconded by Michael Meachem and carried unanimously, 7-0.

(See pages 80-83)

D. Pike County Judicial Sale

ACTION BY THE BOARD:

Motion was made by Eileen Featherman that the Board not contest or file objections to the Petition for Rule to Show Cause as to why properties should not be sold at Judicial Sale free and clear of all encumbrances and Rule to Show Cause received from the Pike County Court Indexed to No. 2178 Civil 2011 with regard to Sale No.(s) 13-247 through 13-397 which represent properties remaining unsold from the September 19 and October 2, 2012 tax upset sale, provided that the Judicial Sale is held on or before June 30, 2013. Motion was seconded by Robert Gress and carried unanimously, 7-0.

(See pages 84-88)

E. Tax Collector Compensation

ACTION BY THE BOARD:

Motion was made by Michael Meachem to adopt the formal resolution as presented to the Board at this meeting regarding the establishment of compensation rates for the District tax collectors for the 2014-2015 through 2017-2018 tax years at a \$1.69 per bill subject to annual percentage increase equal to the Statewide index, which may vary year to year. These rates must be approved and filed with the Monroe and Pike County Boards of Election on or before February 15th in the year of each municipal election in which tax collectors are to be elected. Motion was seconded by Roy Horton and carried unanimously, 7-0.

(See pages 89-90)
January 28, 2013

F. Act 1 Budget Resolution

ACTION BY THE BOARD:

Motion was made by Michael Meachem to adopt the formal resolution as presented to the Board at this meeting which serves to certify that the District will not raise taxes in an amount that exceeds the Act 1 Index (2.3%) for the 2013-2014 tax year. Adoption of this resolution will permit the District to forego the preliminary budget requirements of Act 1 of Special Session 2006. Motion was seconded by Roy Horton and carried unanimously, 7-0.

(See pages 91-92)

G. Refund Overpayment of Taxes

ACTION BY THE BOARD:

Motion was made by Roy Horton to authorize the refund of school taxes to Anthony Nostro and Franca Gaglio-Nostro for tax parcel 09/97575 for tax years 2007-2008 through 2012-2013 in the total amount of \$750.98. This is a refund for overpayment of taxes due to a clerical error made by the Monroe County Assessment Office. Motion was seconded by Marjorie James and carried unanimously, 7-0.

(See pages 93-96)

H. June 30, 2012 Audit Report

ACTION BY THE BOARD:

Motion was made by Ronald Bradley to accept the Financial Statements Audit Report for the year ending June 30, 2012 performed by Mr. Todd Bushta of Gneiding, Desanctis, Blizzard & Co. as presented to the Board at the December 17, 2012 Regular Meeting. Motion was seconded by Michael Meachem and carried unanimously, 7-0.

I. Use of Facilities

1.

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the requests for use of facilities as listed for Class 1 school-related activities (no facility fees will be incurred as per Policy #707). Motion was seconded by Roy Horton and carried unanimously, 7-0.

CLASS 1 – SCHOOL-RELATED USE OF FACILITIES – (Sports Feeder Programs/Student Educational Enrichment Programs)

Board Agenda	BUILDING	DATE from	DATE to	ORGANIZATION	EVENT	Facility Fee Waived
1/28/13	Bushkill	1/31/13	4/13/13	Bushkill Youth Association	Basketball/Cheerleading & Dodgeball	Yes
1/28/13	ESE	6/17/13	8/7/13	Pocono Family YMCA	Summer Soccer League	Yes
1/28/13	HS North	2/1/13	10/31/13	E.S. North Little League	Baseball/Softball Practices & Games	Yes
1/28/13	JTLambert	2/11/13	5/13/13	Joe Carmella PIAA Softball Umpiring Chapter	PIAA High School Softball Mtgs. (to review rules & regulations)	Yes
1/28/13	M. Smithfield	2/1/13	10/31/13	E.S. North Little League	Baseball/Softball Practices & Games	Yes

(See pages 97-101)

2.

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the requests for use of facilities as listed for Class 1 school-related activities (no facility fees will be incurred as per Policy #707). The East Stroudsburg Little League is requesting a waiver of personnel fees for their Saturday events. Motion was seconded by Eileen Featherman and carried unanimously, 7-0.

CLASS 1 – SCHOOL-RELATED USE OF FACILITIES – (Sports Feeder Programs/Student Educational Enrichment Programs)

Board Agenda	BUILDING	DATE from	DATE to	ORGANIZATION	EVENT	Facility Fee Waived
1/28/13	J.T. Lambert	2/16, 2/23 3/2, 3/9	2/16, 2/23 3/2, 3/9	E.S. Little League	Conditioning & training for baseball/softball	Yes

(See pages 101b)

J. Budget Transfers, Payment of Bills and Treasurer’s Report

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the Budget Transfers, Payment of Bills and Treasurer’s Report listed in this agenda for the 2012-2013 fiscal year, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the Auditor General. Motion was seconded by Eileen Featherman and carried unanimously, 7-0.

1. Budget Transfers - (See pages 102-115)
2. Payment of Bills - (See pages 116-142)
3. Treasurer’s Report - (See pages 143-174)

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – January 28, 2013**

Carl T. Secor Administration Center – Board Room

Simultaneous Broadcast – High School North School - Library

7:00 P.M.

ADDENDUM A

XI. PERSONNEL ITEMS

I. Professional Staff – Dean of Students (Kristin Lord)

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve Kristin Lord, English teacher assigned to High School South as Dean of Students under the direction of Mr. Michael Catrillo, Principal of High School South. This temporary assignment is effective January 29, 2013 through the last teacher day of the 2012-2013 school year only. Mrs. Lord will receive a \$30.00 daily stipend for this temporary assignment and will return to an English teaching assignment at the High School South commencing the 2013-2014 school year. Motion was seconded by Marjorie James and carried unanimously, 7-0.

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – January 28, 2013**

Carl T. Secor Administration Center – Board Room

Simultaneous Broadcast – High School North School - Library

7:00 P.M.

ADDENDUM B

XI. PERSONNEL ITEMS

J. Act 93 Compensation Plan

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Michael Meachem to approve the Act 93 Compensation Plan for the period January 1, 2013 through June 30, 2015. The plan includes a 1.5% wage increase and a 2.5% employee health insurance premium share for 2012-13 effective January 1, 2013, a 2.3% wage increase and a 5% employee health insurance premium share for 2013-14, and a 2.3% wage increase and a 10% employee health insurance premium share for 2014-15. Those individuals whose net wage (gross wage – employee premium share) declines as a result of the increased employee premium share will be additionally compensated so that their net wage increase equals the average net wage increase of the Act 93 group. The Act 93 Compensation Plan language will be modified to reflect health insurance coverage as provided by current plans and providers. Motion was seconded by Eileen Featherman and carried unanimously, 7-0.

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – January 28, 2013**

Carl T. Secor Administration Center – Board Room

Simultaneous Broadcast – High School North School - Library

7:00 P.M.

ADDENDUM C

XI. PERSONNEL ITEMS

K. Salary Adjustment

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to adjust Dr. John Burrus' salary to reflect a \$3,000.00 salary increase effective as of July 1, 2012. This action will bring him in line with the Intermediate Level principal scale. Motion was seconded by Roy Horton and carried unanimously, 7-0.

XXI. ANNOUNCEMENTS/INFORMATION

None

XXII. ADJOURNMENT 8:35 PM

Respectfully Submitted,

Patricia L. Rosado
Board Secretary