

EAST STROUDSBURG AREA SCHOOL DISTRICT
2021-2022
LEA Health and Safety Plan

Initial Effective Date: July 20, 2021

Date of Last Review: November 15, 2021

Date of Last Revision: August 12, 2022

1. How will the LEA, to the greatest extent practicable, support prevention and mitigation policies in line with the most up-to-date guidance from the CDC for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning?

East Stroudsburg Area School District will reopen its classrooms to all students who desire in-person instruction on the first day of school in the **2022-2023** school year. Our district will implement a five (5) days per week schedule as was in place prior to the COVID-19 outbreak. In addition, it is also the intent of our Board of Directors to provide a completely asynchronous cyber **learning** program and a remote synchronous learning program as additional options for parents and students not prepared or not interested in returning to in-person instruction.

~~The Superintendent, along with the Pandemic Coordinator, will continue the current practice of **reporting known positive cases as required by the PA DOE/DOH** of monitoring positive case counts and their origins for the entire district. Building principals, their assistants, and/or other supervisors will assist in gathering all data and contact tracing information needed for each positive case. The Superintendent and Pandemic Coordinator, in cooperation with the Department of Health, will determine if any positive case represents a community spread within the district buildings~~

Building and or district closure (short term/long term) will only be implemented as required by prevailing guidance from the Pennsylvania Department of Health, the CDC, PDE, and/or any other applicable government authorities.

Staff and students are expected to adhere to the prevailing hygiene practices being set forth by the Pennsylvania Department of Health and the CDC. Handwashing stations and hand sanitizer will be readily available for all staff, students, and visitors. Our district will

comply with any universal masking mandates. Students who wish to wear a mask despite the lack of a mandate will be permitted to do so.

~~Staff and students will be required to stay home when exhibiting symptoms of COVID-19.~~
Staff and students will be provided with the current CDC Guidance to follow regarding COVID-19.

District attendance plans and procedures will continue as established pre-pandemic.

2. How will the LEA ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services?

The East Stroudsburg Area School District has a significant number of supports available to all students and staff.

- The district provides various methods in which students can get their education:
 - In-person five (5) days a week
 - Asynchronously via the district learning management cyber academy (ESACA)
 - ~~Synchronously live via our remote learning system (Grades 3-10)~~
- All virtual programs have supporting teachers to provide students with guidance in their studies, including access to our blended learning success coaches for our cyber students.
- All students have access to technology with our district's one-to-one computer plan.
- All students have access to the internet with our district's internet assistance plan.
- All students have access to school counselors, school psychologists, and social workers employed by the district.
- All buildings have SAP teams and MTSS procedures in place to address student needs.
- MTSS is present in all buildings and provided to virtual students as well.
- Student Assistance Program (SAP) provided to all students.
- In district social workers provide support in various capacities.
- Student meals to be provided to all students, both in-person and remote.
- All staff have free access to mental health services as provided through our employee benefits plan.
- All staff and students have access to Monroe and Pike County community services.

3. Use the table below to explain how the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC.

ARP ESSER Requirement	Strategies, Policies, and Procedures
<p>Universal and correct wearing of <u>masks</u>;</p>	<p>The East Stroudsburg Area School District will adhere to prevailing Orders from the Pennsylvania Department of Health (PA DOH) or other authorized State or Federal authority regarding face coverings.</p> <p>In the absence of such an Order, the wearing of face coverings is optional for all students, staff and visitors. However, the Board of Education strongly encourages everyone to continue wearing face coverings, even in the absence of an official Order</p> <p>The only exception to the optional wearing of masks will be when 2.5% of a school building's total population (students and staff) are reported to the district's Pandemic Coordinator as testing positive for COVID-19 during a 14-day rolling average.</p> <p>If 2.5% of a building's population tests positive, masks will be required for all students and staff in that building, and will remain as a requirement for that building until the number of positive COVID-19 cases goes below the 2.5% number. The Pandemic Coordinator or Superintendent will issue the masking Order, as well as the discontinuance of the Order for each school based on this direction from the ESASD Board of Directors.</p> <p>Superintendent will issue the masking Order, as well as the discontinuance of the Order for each school based on this direction from the ESASD Board of Directors.</p> <p>If during this masking requirement a student or staff member wishes to be exempt from wearing a mask, they are required to complete a new mask exemption form (any previously completed form does not apply) and submit the form to the building office. (Forms are available at each building).</p> <p>ESASD will continue the practice of placing posters with proper mask fitting and usage throughout the district buildings.</p> <p>Daily announcements supporting these practices will be provided in the buildings during high levels of community spread.</p>

<p>Modifying facilities to allow for <u>physical distancing</u> (e.g., use of cohorts/podding);</p>	<p>The East Stroudsburg Area School District will adhere to prevailing orders from the Pennsylvania Department of Health (PA DOH) regarding physical distancing.</p> <p>Daily announcements supporting these practices will be provided in the buildings during high levels of community spread.</p> <p>The district will make use of floor signage providing reminders of physical distancing and directional movements in the halls while in a high level of community spread.</p>
---	--

<p><u>Handwashing and respiratory etiquette;</u></p>	<p>Students and staff are expected to follow the hygiene practices set forth by the Pennsylvania Department of Health and the CDC. Adequate supplies of hand soap, paper towels, hand air-dryers, and sanitizer, are available at various locations in every building.</p> <p>Students will be reminded to frequently wash their hands, especially before and after lunch, recess, or school activities.</p> <p>Daily announcements promoting these practices will be provided in the buildings during high levels of community spread.</p> <p>Posting of notifications and recommendations on how to prevent the spread of germs will be placed in highly visible locations throughout the district.</p>
--	---

<p><u>Cleaning and maintaining healthy facilities, including improving ventilation;</u></p>	<p>During moderate, substantial and high levels of community spread, the district will deep clean and sanitize (use of a fogger) all rooms on a nightly basis. Commonly used touchpoints (door handles, light switches, printer/copiers) will receive additional attention with cleanings multiple times a day.</p> <p>All cleaning supplies utilized will be in accordance with local, state, and federal recommendations.</p> <p>During low community spread, all rooms will be cleaned at the pre-pandemic level which includes nightly desk cleaning and cleaning of common touchpoints.</p> <p>All rooms will be cleaned at the pre-pandemic level which includes nightly desk cleaning and cleaning of common touchpoints.</p> <p>Staff will utilize natural opportunities (open windows) to ventilate rooms during days where the temperature is appropriate in moderate to high community spread. Classroom doors will remain closed unless we are in substantial or high county spread.</p> <p>In moderate, substantial, or high community spread, water fountain usage will be eliminated with the exception</p>
---	---

	<p>of water bottle filling stations.</p> <p>Classroom teaching staff will receive appropriate supplies for each room which will include: gloves, sanitizer, and wipes when needed.</p> <p>Classrooms known to have had a COVID infected/symptomatic person in them will be deep cleaned and sanitized.</p>
<p><u>Contact tracing</u> in combination with <u>isolation</u> and <u>quarantine</u>, in collaboration with State and local health departments;</p>	<p>The East Stroudsburg Area School District will adhere to any prevailing orders from the Pennsylvania Department of Health (PA DOH) regarding contact tracing, isolation, and quarantine.</p> <p>The ESASD will require assigned seating in all aspects of school operations to allow for effective and efficient contact tracing of any positive cases of COVID-19.</p> <p>Any student or staff that exhibits symptoms of COVID-19 will be immediately isolated, sent home, and not return to the school setting until meeting proper return protocols as defined by the PA DOH.</p>
<p><u>Diagnostic</u> and screening testing;</p>	<p>The ESASD will continue to direct any individual who is symptomatic with a recommendation to follow up with their medical provider, a local COVID-19 testing facility, or to take an at-home COVID-19 test.</p>
<p>Efforts to provide COVID-19 <u>vaccinations</u> to <u>school communities</u>;</p>	<p>The ESASD will provide additional vaccination opportunities when made available. ESASD will remain open to healthcare providers that wish to utilize the district as a POD.</p>
<p>Appropriate accommodations for children with disabilities with respect to health and safety policies; and</p>	<p>Individualized health and safety plans will be developed with families, as needed, for students requiring additional accommodations regarding health and safety measures.</p>
<p>Coordination with state and local health officials</p>	<p>The East Stroudsburg Area School District will maintain our Pandemic Coordinator, who will continue to coordinate with state and local health officials on an as-needed basis regarding all COVID matters.</p>

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for the East Stroudsburg Area School District reviewed and approved the Health and Safety Plan on July 19, 2021, and the revised plan on March 21, 2022

The plan was approved by a vote of:

_____ Yes

_____ No

Affirmed on: August 15, 2022

By:

(Signature of Board President)*

Richard Schlameuss

(Print Name of Board President)

*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase is needed.

19F

**EAST STROUDSBURG
AREA
SCHOOL DISTRICT**

SECTION: OPERATIONS
TITLE: INFORMATION PROTECTION
ADOPTED: AUGUST 15, 2022
REVISED:

830. INFORMATION PROTECTION POLICY	
1. Purpose	<p>The East Stroudsburg Area School District (“School District”) recognizes the advances in technology, communications, data and information storage, and transmission have afforded the School District vast benefits. They have also generated risks to privacy and security of information that the School District gathers, uses, and holds to perform its educational mission and business responsibilities. Personal identities, privacy, confidential information, communications, and other information are vulnerable to unauthorized disclosures, breaches, loss, or theft. The responsibility to protect such information is complex, intricate, challenging, and necessary. 24 P.S. § 5-510</p> <p>Through this policy, relevant administrative regulations and other requirements the School District is providing guidance in protecting its private and confidential information. The School District will periodically reassess risks and update this policy, and other accompanying and relevant policies, regulations, procedures, standards, rules, as well as its practices.</p>
2. Definitions	<p>Confidential Information includes information that can harm the School District or its employees, students, or others if it is improperly disclosed.</p> <p>Confidential information is information for which unauthorized disclosure or unauthorized modification would result in significant loss to the School District, impair its ability to conduct its educational mission and business, or result in a violation of various rights of students, employees, and others, and federal or state laws or regulations.</p> <p>Examples include: Contractual agreements, intellectual property rights, safety or physical security of a building, public utility, resource, infrastructure, facility, information security system, and technology and computer security systems.</p> <p>Federal or state laws or regulations, include, but are not limited to:</p> <ol style="list-style-type: none"> 1. Family Educational Rights and Privacy Act (“FERPA”). 20 U.S.C. § 1232(g), 34 C.F.R. § 99.1 et seq. 2. Children’s Online Privacy Protection Act (“COPPA”). 15 U.S.C. §§ 6501 et seq., 16 C.F.R. 312.1 et seq. 3. Individuals with Disabilities Education Act (“IDEA”). 20 U.S.C. §§ 1400 et seq.; 34 C.F.R. Parts 300 – 301. 4. Children’s Internet Protection Act (“CIPA”). 47 U.S.C. § 254(h)(5). 5. The Strengthening Career and Technical Education for the 21st Century Act, reauthorized and amended in 2018 (“Perkins V”). 20 U.S.C. § 2301 et seq. 6. Health Insurance Portability and Accountability Act (“HIPAA”)[. Public Law 104-191.

7. Health Information Technology for Economic and Clinical Health (“HITECH Act”). 42 U.S.C. §§ 300jj et seq.; §§ 1790 et seq.

8. Pennsylvania Right-to-Know Law (“RTKL”). 65 P.S. 67.101 et seq.

Confidential Information also includes Personally Identifiable Information (PII) and Sensitive Information (SI).

Examples: PII, SI, and other confidential information, such as but not limited to, student data that is not considered directory information, and information that is protected by a non-disclosure agreement.

Personally Identifiable Information (PII) is defined differently in different laws. School District officials, employees, students, board members, and Guests¹ must be cognizant of the applicable definition of PII and adhere to the applicable legal basis for the data and information they use. Examples include:

COPPA - When the issue involves the COPPA, PII means individually identifiable information about an individual collected online, such as:

1. First and last name;
2. Home or other physical address including street name and name of a city or town;
3. Online contact information;
4. Screen or user name where it functions in the same manner as online contact information;
5. Telephone number;
5. Social Security number;
6. Persistent identifier that can be used to recognize a user over time and across different websites or online services. Persistent identifier includes, but is not limited to:
 - Customer number held in a cookie;
 - Internet Protocol (IP) address;
 - Processor or device serial number, or unique device identifier;
 - Photograph, video, or audio file where such file contains a child’s image or voice;
 - Geolocation information sufficient to identify street name and name of a city or town; or
 - Information concerning the child or the parent(s) of that child that the operator collects online from the child and combines with an identifier described in this definition. 15 U.S.C. §§ 6501 et seq., 16 C.F.R. 312.1 et seq.; 73 P.S. § 2301.

Pennsylvania’s Breach of Personal Notification Act - If Pennsylvania’s Breach of Personal Information Notification Act is at issue, PII includes: an individual’s first name or first initial and

¹ As defined in the School District’s Acceptable Use Policy 815, “Guests include, but are not limited to, visitors, workshop attendees, volunteers, adult education staff and students, board members, independent contractors, and School District consultants and vendors.” Pol. 815.

last name in combination with and linked to any one or more of the following, when not encrypted or redacted:

1. Social Security number;
2. Driver's license number or a State identification card number issued in lieu of a driver's license;
3. Financial account number, credit or debit card number, in combination with any required security code, access code or password that would permit access to an individual's financial account. 73 P.S. § 2301.

FERPA - If FERPA is at issue, PII includes, but is not limited to:

1. Student's name;
2. Name of the student's parent or other family members;
3. Address of the student or student's family;
4. Personal identifier, such as the student's Social Security number, student number, or biometric record;
5. Other indirect identifiers, such as the student's date of birth, place of birth, and mother's maiden name; other information that, alone or in combination, is linked or linkable to a specific student that would allow a reasonable person in the school community, who does not have personal knowledge of the relevant circumstances, to identify the student with reasonable certainty; or

Information requested by a person who the educational agency or institution reasonably believes knows the identity of the student to whom the education record relates. 20 U.S.C. § 1232(g), 34 C.F.R. § 99.1 et seq. See also: 22 Pa. Code § 12.31 - § 12.32

HIPAA - If HIPAA is at issue, protected health information (PHI) includes the definitions of "health information" and "individually identifiable health information" in HIPAA, and "protected health information" in the HITECH Act, except PHI may exclude (1) specifically listed "individually identifiable health information," and (2) "PHI" that meet the de-identified standard and implementation specifications. Public Law 104-191; 42 U.S.C. §§ 300jj et seq.; §§ 1790 et seq.

Sensitive Information (SI) is information for which unauthorized disclosure or unauthorized modification may or may not result in a direct legal, contractual, regulatory, or other violation. SI is generally intended for use within the School District or within a specific, department or group of individuals with a legitimate need-to-know the sensitive information.

Examples: personal cell phone numbers, internal memos, incomplete or unpublished notes of teachers or psychologists, ongoing or active investigation information, information pertaining to active litigation, employee documents such as evaluations, corrective action plans, disciplinary actions, and termination documentation, student psychological, medical, and psychiatric reports, and board of school director executive session documents.

<p>3. Authority</p>	<p>Public Information (PI) is School District information that has been explicitly approved for distribution to the public or through some other valid authority, or complies with Pennsylvania’s Right-to-Know Law.</p> <p>Examples: School District brochures providing information about the School District services, directory information, press releases.</p> <p>Users include students, employees, board members, Guests, vendors, and others who are using the School District’s CIS systems² and cloud computing services.</p> <p>The School District shall take measures to strictly protect its CIS Systems against outside and internal risks and vulnerabilities. Users are important and critical to protecting these School District assets and in lessening the risks that can destroy them. Consequently, the Board establishes that the School District’s CIS Systems must be used in compliance with this Policy, other School District policies, regulations, rules and procedures; Internet service providers, and cloud, fog, and mist providers; website, and App terms (if they are lawful); and local, state and federal laws and procedures.</p> <p>Users are required to fully comply and must immediately report any violations or suspicious activities to the Superintendent, and/or designee(s) who shall report any violations to the Superintendent. Failure to report shall result in actions further described in the Consequences for Inappropriate, Unauthorized and Illegal Use section found at the end of this Policy, and provided in other School District policies, agreements, and local, state and federal regulations and laws. 24 P.S. § 5-510; Pol.815.</p> <p>CIS systems include:</p> <ol style="list-style-type: none">1. School District computers which are located or installed on School District property, at School District events, connected to the School District's network or systems, or when using its mobile commuting equipment, telecommunication facilities in protected and unprotected areas or environments, directly from home, or indirectly through another provider; and/or2. When Users bring and use their own personal computers and devices, and3. When Users bring and use another entity's computers or devices to a School District location, event, or connect it to the School District network(s) or system(s). <p>Access to the School District’s CIS Systems through its resources is a privilege, not a right. The CIS Systems, as well as the User accounts and information are the property of the School District. The School District, further, reserves the right to deny access to prevent unauthorized, inappropriate or illegal activity, and may revoke those privileges and/or administer appropriate disciplinary action. The School District will cooperate with other educational entities, providers, appropriate authorities, and local, state, and federal officials to the extent legally required in any investigation related to the misuse of the CIS Systems, whether criminal or civil. Pol. 815.</p>
----------------------------	---

² CIS systems is defined in the School District’s Acceptable Use Policy as “Computers, networks, Internet, Electronic Communications, information systems, databases, files, software, and media.” Pol. 815.

<p>4. Delegation of Responsibility</p>	<p>The Superintendent, and/or designee(s), is/are granted the authority to create, update, and enforce additional administrative regulations, procedures, and rules to carry out the purpose of this Policy. The administrative regulation(s), procedures, and rules accompanying this Policy must include the National Institute of Standards in Technology (“NIST”) Cybersecurity Framework (“CSF”), which include guidance in Identifying, Protecting, Detecting, Responding and Recovery relevant to cybersecurity concerns. The guidance functions are supported by categories, sub-categories, and information references. NIST CSF (U.S. Department of Commerce); nist.gov.</p> <p>Identify Functions</p> <p>Identify functions require the School District to develop an organizational understanding to manage cybersecurity risks to systems, people, assets, data, and capabilities.</p> <p>Activities in the Identify Function are foundational for effective use of the CSF Framework. Understanding the business and educational context, the resources that support critical functions, and the related cybersecurity risks enables the School District to focus and prioritize its efforts, consistent with its risk management strategy and business and educational needs.</p> <p>Examples of outcome categories within the Identify Function include: Asset Management; Business Environment; Governance; Risk Assessment; and Risk Management Strategy.</p> <p>Protect Functions</p> <p>Protect functions require the School District to develop and implement appropriate safeguards to ensure delivery of critical services.</p> <p>The Protect Function supports the ability to limit or contain the impact of a potential cybersecurity event.</p> <p>Examples of outcome categories within the Protect Function include: Identity Management and Access Control; Awareness and Training; Data Security; Information Protection Processes and Procedures; Maintenance; and Protective Technology.</p> <p>Detect Functions</p> <p>Detect Functions require the School District to develop and implement appropriate activities to identify the occurrence of a cybersecurity event.</p> <p>The Detect Function enables timely discovery of cybersecurity events.</p> <p>Examples of outcome categories within the Detect Function include: Anomalies and Events; Security Continuous Monitoring; and Detection Processes.</p> <p>Respond Functions</p> <p>Respond Functions require the School District to develop and implement appropriate activities to take action regarding a detected cybersecurity incident.</p>
---	--

<p>5. Guidelines</p>	<p>The Respond Function supports the ability to contain the impact of a potential cybersecurity incident.</p> <p>Examples of outcome categories within the Respond Function include: Response Planning; Communications; Analysis; Mitigation; and Improvements.</p> <p>Recover Functions</p> <p>Recover Functions require the School District to develop and implement appropriate activities to maintain plans for resilience and to restore any capabilities or services that were impaired due to a cybersecurity incident.</p> <p>The Recover Function supports timely recovery to normal operations to reduce the impact from a cybersecurity incident.</p> <p>Examples of outcome categories within the Recover Function include: Recovery Planning; Improvements; and Communications.</p> <p>The Superintendent, and/or designee(s) must form an Information Risk Management Team that: (1) meets periodically, (2) that operates under School District Administrative Regulations, Procedures, and Rules, and (3) that is accountable for ensuring that policies, processes, and internal controls are implemented and operating to prevent and address data and information risks. The Team must establish a School District Cyber Security Team to execute the responsibilities essential to assisting with the NIST CSF Functions.</p> <p><u>Guidelines: Protecting Confidential Information</u></p> <p>Information Protection Procedures</p> <p>The Information Risk Management Team and Cyber Security Team are required to create School District Procedures based on the NIST CSF's Identify, Protect, Detect, Respond and Recovery Framework. The Procedures must apply to the NIST CSF's categories and sub-categories functions that are determined by the Teams to apply to the School District. The purposes of the Procedures are to assist in implementing and operating processes and internal controls to prevent and address data and information risks. NIST CSF (U.S. Department of Commerce); nist.gov.</p> <p>Records Retention and Destruction</p> <p>Confidential Information must be retained in accordance with the School District's Records Retention and Destruction Policy and Records Retention and Destruction Schedule.</p> <p>Physical and electronic copies of Confidential Information must be securely destroyed pursuant to methods, technology standards, technology infrastructure, statutes, regulations, and agreements, requirements for specific information, and the School District's Records Retention and Destruction Policy and Records Retention and Destruction Schedule. Records Retention and Destruction Policy and Schedule, Pol. 800.</p>
----------------------	--

Data Disclosure, Breach, Loss or Theft

Security breaches can come from many sources, internal or external, and can occur at any time. The cause may be intentional, negligent, or even from a hardware malfunction. Once a breach occurs, the damage may spread and multiply with incredible speed. To minimize the likelihood of any breach and to mitigate its consequences, employees, students, Guests, board members, and third parties must be vigilant. Careful real-time monitoring of practices can help ensure compliance with the privacy and security policies and better safeguard information both within the School District and in the hands of any employee, student, Guest, board member, or third party.

If an unauthorized disclosure, breach, loss, or theft of private and/or confidential information occurs, employees, students, Guests, board members, and third parties must comply with the School District's Data Breach Notification Policy and Incident Response Procedures.

A potential breach must be reported as soon as possible to the Information Risk Management Team and Cyber Security Team. The Teams shall follow the Incident Response procedure guidelines. 73 P.S. § 2301.

Employees

All employees, Guests, students, board members and other individuals are responsible for understanding the confidentiality and sensitivity of information they encounter during the course of their responsibilities, and for protecting the information as described in this Policy, and any regulation, procedure, or rule.

Employees, Guests, students, board members, and other individuals who require access to Confidential Information to carry out their School District responsibilities must be trained about this Policy and other relevant School District policies, regulations, rules, and procedures.

Training must be provided to all Users. The training must include, among other issues, the identification of data and information categories and the protection relevant to each one, the identification and explanation about applicable state and federal laws, and the identification and explanation relevant to the nature of the data and information privacy and security issues and the employees' obligations applicable to them.

In addition to training that is required for all employees, students, Guests, board members, and other individuals relevant to Confidential Information, the IT employees, and other individuals who are required to access PII and SI to carry out their responsibilities and to update the School District cybersecurity standards, NIST Functions, categories, and sub-categories must be trained, as appropriate and relevant. The training must include: (1) information privacy and security standards, and controls; (2) relevant state and federal statutes and regulations; (3) technology security and privacy standards and controls; (4) and other best practices as they rapidly evolve.

PII shall only be collected when it serves a specific purpose, and only the minimum amount of PII shall be collected to serve the specific purpose.

Employees shall not use Confidential Information for any purpose other than completing School District job functions.

Protecting PII and SI requires all the protections of Confidential Information.

	<p>Any changes to the information systems that store Confidential Information must follow the School District's approved procedures.</p> <p>The Superintendent, and/or designee(s), must maintain an inventory of all PII and SI, and shall be responsible to oversee the protection of each set of PII and SI.</p> <p>Exceptions</p> <p>Any exceptions to this Policy must be approved and recorded by the Information Risk Management Team, presented to the School District's Administrative Team, and when appropriate, presented to the Board of School Directors for ratification or approval.</p> <p>Consequences for Inappropriate, Unauthorized and Illegal Use</p> <p>Disciplinary consequences shall be in accordance with this Policy and other relevant School District policies, regulations, rules, and procedures, including but not limited to Student Discipline (Pol. 218), Conduct/Disciplinary Procedures (Pol. 317), Acceptable Use (Pol. 815), and other relevant policies, regulations, procedures, and local, state, and federal law.</p> <p>Violations of this Policy must be reported to the Superintendent, and/or designee(s).</p>
--	---

SECTION: OPERATIONS
TITLE: DATA BREACH
NOTIFICATION

EAST STROUDSBURG AREA SCHOOL DISTRICT

ADOPTED: July 16, 2007

REVISED: May 16, 2011
September 15, 2014
May 21, 2018

RENUMBERED: August 15, 2022

<p>1. Purpose</p> <p>2. Definitions 73 P.S. § 2302</p>	<p style="text-align: center;"># 830.1. DATA BREACH NOTIFICATION</p> <p>The East Stroudsburg Area School District (“School District”) recognizes that data, information, and records are primary assets of and necessary to the operation, educational programs, and mission of the School District. School District data, information, and records¹ must be protected in all of their forms, on all of their media, and during all of the phases of their life cycle, from unauthorized or inappropriate access, use, modification, disclosure, or destruction.</p> <p>With the increased reliance upon electronic data, and the maintenance of personal information of students, employees, and others in electronic and other formats, the School District is concerned about the risk of a breach in the electronic system’s security and other possible disclosures of personal information.</p> <p>1. Under <i>Pennsylvania’s Breach of Personal Information Notification Act</i> the subsequent words have the following meanings.</p> <p>Breach of the System’s Security² – means unauthorized access and acquisition of computerized data that materially compromises the security or confidentiality of Personal Information³ maintained by the School District as part of the database of Personal Information regarding multiple individuals and that causes or the</p>
---	--

¹ “Records” (with an initial capital letter) refers to the defined terms of Pennsylvania’s *Breach of Personal Information Notification Act*, whereas “records” (without an initial capital letter) refers to records generally.

² *Breach of the System’s Security* relevant to Pennsylvania’s *Breach of Personal Information Notification Act* may also be referred to as “BPINA Breach”.

³ See Definition section for the defined terms generally provided in initial capital letters throughout this Policy and the accompanying administrative regulation(s).

<p>73 P.S. § 2302</p>	<p>School District reasonably believes has caused or will cause loss or injury to any Pennsylvania resident.</p> <p>Good faith acquisition of Personal Information by an employee or agent of the School District for the purposes of the School District is not a Breach of the System’s Security if the Personal Information is not used for a purpose other than the lawful purpose of the School District and is not subject to further unauthorized disclosure.</p> <p>Personal Information – includes an individual’s first name or first initial and last name in combination with and linked to any one or more of the following, when not encrypted or redacted:</p> <ul style="list-style-type: none"> • Social Security number • Driver’s license number or a State identification card number issued in lieu of a driver’s license. • Financial account number, credit or debit card number, in combination with any required security code, access code or password that would permit Access to an individual’s financial account.
<p>73 P.S. § 2302 Policy 801</p>	<p>Personal information does not include publicly available information that is lawfully made available to the general public from federal, state or local government records.</p>
<p>73 P.S. § 2302</p>	<p>Records – pursuant to the <i>Breach of Personal Information Notification Act</i>, Records mean any material, regardless of its physical form, on which information is recorded or preserved by any means, including written or spoken words, graphically depicted, printed or electromagnetically transmitted. The term does not include publicly available directories containing information an individual has voluntarily consented to have publicly disseminated or listed, such as name, address or telephone number.</p> <p>2. The Health Insurance Portability and Accountability Act, as Amended, and its Implementing Regulations</p>
<p>45 C.F.R. Part 164, § 164.402; 45 C.F.R. subpart E If relevant, the School District HIPAA Privacy Policy and HIPAA Manual</p>	<p>The Health Insurance Portability and Accountability Act, as amended, and implementing regulations (collectively “HIPAA”) <i>may or may not apply</i> to the School District. If HIPAA <i>is not</i> applicable to the School District, the following section(s) and the HIPAA requirements in this Policy, and any accompanying, regulation(s), procedure(s) and rule(s) should be disregarded. <i>If HIPAA is</i> applicable to the School District, then the following section(s) and reference to the <i>HIPAA</i> in this Policy, and any accompanying, regulation(s), procedure(s) and rule(s) <i>must be observed</i>. The Superintendent, or designee, will make this</p>

<p>34 C.F.R. §160.103</p> <p>34 C.F.R. § 160.103</p> <p>34 C.F.R. § 160.103</p>	<p>(ii) The unauthorized person who used the PHI or to whom the disclosure was made;</p> <p>(iii) Whether the PHI was actually acquired or viewed; and</p> <p>(iv) The extent to which the risk to the PHI has been mitigated.</p> <p>Health Information – Health information means any information, including genetic information, whether oral or recorded in any form or medium, that:</p> <p>(1) Is created or received by a health care provider, health plan, public health authority, employer, life insurer, school or university, or health care clearinghouse; and</p> <p>(2) Relates to the past, present, or future physical or mental health or condition of an individual; the provision of health care to an individual; or the past, present, or future payment for the provision of health care to an individual.</p> <p>Individually Identifiable Health Information - Individually identifiable health information is information that is a subset of health information, including demographic information collected from an individual, and:</p> <p>(1) Is created or received by a health care provider, health plan, employer, or health care clearinghouse; and</p> <p>(2) Relates to the past, present, or future physical or mental health or condition of an individual; the provision of health care to an individual; or the past, present, or future payment for the provision of health care to an individual; and</p> <p>(i) That identifies the individual; or</p> <p>(ii) With respect to which there is a reasonable basis to believe the information can be used to identify the individual.</p> <p>Protected Health Information (PHI) – means individually identifiable health information:</p> <p>(i) Except as excluded below, that is:</p> <p>(ii) Transmitted by electronic media;</p> <p>(iii) Maintained in electronic media; or</p>
---	--

<p>4. Guidelines</p>	<p>Student Records Plan), and relevant agreements that the School District has entered into with vendors to protect student, employee, and School District data, information, and records from unauthorized disclosure.</p> <p>Employees, agents, guests, vendors, and if applicable, business associates, and students, are required to protect the sensitive, confidential, personally identifiable information about students, employees and others from theft, inadvertent, negligent and willful disclosure or breach⁶ of such data, information, or records when they are under the supervision or control of the School District, and when they are not under the supervision or control of the School District, for example, but not limited to, working at home, on vacation, or elsewhere.</p> <p>School District administrators must provide appropriate notification of any BPINA Breach to any resident whose unencrypted, unredacted, and unsecure Personal Information protected by Pennsylvania’s <i>Breach of Personal Information Notification Act</i> was or is reasonably believed to have been accessed or acquired by unauthorized persons.</p> <p>If HIPAA is applicable to the School District, School District administrators must provide appropriate notification of a HIPAA Breach of PHI in a manner permitted under the HIPAA Privacy Rule</p> <p>The Superintendent, and/or designee, is hereby granted the authority to create and enforce additional administrative regulations, procedures, and rules to carry out the purpose of this Policy. The administrative regulation(s), procedures, and rules accompanying this Policy must include among other items guidance in implementing the Pennsylvania <i>Data Breach Notification for Personal Information Act</i>, if applicable HIPAA and <i>the HITECH Act</i>, the <i>Confidentiality of Social Security Number</i> law, and the destruction of data, information, and records.</p> <p>This Policy, its accompanying administrative regulation(s), procedures and rules apply to all School District environments, whether the data, information, or records are used on School District property, or beyond School District property, in applications, systems, networks that the School District owns or that are operated by School District employees, agents, guests, vendors, business associates, or students.</p> <p>Other than data defined as public, all data, information, and records and processing resources are only accessible on a need to know basis to specifically identified, authenticated, and authorized individuals and entities.</p>
-----------------------------	---

⁶ The word “breach” refers collectively to all breaches whether a *BPINA Breach*, a *HITECH Breach*, or any breach of data, information, or record and/or under any law.

The Superintendent, or designee, must provide training for employees, and if relevant, instructional sessions for students to assist them in knowing the importance of and how to protect sensitive, confidential, and personal data, information, and records, and how to comply with the data, information, and records requirements of this Policy and its accompanying administrative regulation(s), procedures, and rules.

Violations of this Policy, its administrative regulation(s), or other School District policies, administrative regulations, rules, and procedures, as well as statutes, regulations and laws may result in a variety of disciplinary actions, including but not limited to, warnings, usage restrictions, loss of privileges, position reassignment, oral or written reprimands, student suspensions, employee suspensions (with or without pay), dismissals, expulsions, breach of contract, penalties provided in statutes, regulations, and other laws (including but not limited to penalties under Pennsylvania's *Data Breach Notification for Personal Information Act*, and the *HIPAA*, if applicable), and/or legal proceedings on a case-by-case basis. This Policy incorporates all other relevant School District policies, such as, but not limited to, the student and professional employee discipline policies, the Code of Student Conduct, the Acceptable Use Policy, and the Vendor Access Policy.

References:

- American Recovery and Reinvestment Act of 2009 (ARRA)*, §13402(h) (2).
- Breach of Personal Information Notification Act* – 73 P.S. § 2301 et seq.
- Fair Credit Reporting Act* – 15 U.S.C. § 1681a
- Family Educational Rights and Privacy Act* – 20 U.S.C. § 1232g, 34 C.F.R. Part 99
- Health Insurance Portability and Accountability Act of 1996 (HIPAA)* – Pub.L. 104-191; 110 Stat. 1936
- Health Information Technology for Economic and Clinical Health HITECH Act* – 45 C.F.R. Part 160 and 164
- Identity Theft Laws (PA) – 18 Pa.C.S. § 4120; 42 Pa.C.S. § 9720.1
- Pennsylvania Student Records Law – 22 Pa. Code § 12.31 - § 12.32
- Confidentiality of Social Security Number Law* – 74 P.S. § 201
- ESASD Board Policies, Administrative Regulations, Procedures, and Rules
- ESASD Student Records Plan for the Collection, Maintenance, and Dissemination of Student Records*
- ESASD HIPAA Plan*
- ESASD Checklist for Responding to Reported and Suspected Data Security Breaches: Data Breach Notification Laws.*

EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: OPERATIONS

TITLE: ELECTRONIC RECORDS/
SIGNATURES

ADOPTED: MARCH 17, 2014

REVISED: AUGUST 15, 2022

831. ELECTRONIC RECORDS/SIGNATURES	
1. Purpose	Under certain conditions, electronic records and signatures satisfy the requirements of a manual record and/or signature when transacting business. The Board recognizes that the effectiveness of electronic records and signatures depends upon the authenticity and reliability of the signatures and the context in which the electronic records are created, transferred and stored. Therefore, the Board adopts this policy to allow for the use of and acceptance of electronic records and signatures and to establish the guidelines under which electronic signatures may be utilized by the district.[1]
2. Definitions	<p>Electronic record – any record created, generated, sent, communicated, received, or stored by electronic means.[4][5][6]</p> <p>Electronic signature – an electronic sound, symbol or process attached to or logically associated with a record and executed or adopted by a person with the intent to sign the record. More simply, it is a paperless means of committing to a contract or other document in a manner that indicates the signer’s intent to bind themselves and/or the district.[5][6]</p>
3. Authority	<p>The Board authorizes the use of electronic signatures in place of manual signatures to conduct district business unless a manual signature is required by law or regulations.</p> <p>Electronic signatures shall have the full force and effect of a manual signature when used in accordance with this policy and applicable law and regulations.[1]</p> <p>Electronic records filed with or issued by the district shall have the full force and effect of paper records when the requirements of this policy and applicable law and regulations are satisfied.[2][3][4]</p> <p>This policy applies to the use of electronic records and signatures when permitted or required in connection with district programs and operations.</p>
4. Delegation of Responsibility	The Superintendent or designee shall develop administrative regulations to direct staff on the parameters for authorized use of electronic signatures related to district programs and operations.

831. ELECTRONIC RECORDS/SIGNATURES

5. Guidelines	<p>Electronic Recordkeeping</p> <p>The maintenance of electronic records and signatures by the district shall comply with the electronic recordkeeping requirements of state and federal laws and regulations and the district's Records Management Plan.[4][7]</p> <p>Electronic records created or received by the district shall be appropriately attributed to the individual(s) responsible for their creation, authorization and/or approval.</p> <p>The district may specify the type of electronic signature required on an electronic record, the manner and format in which the electronic signature must be affixed to the electronic record, and the criteria that must be met when an individual uses a third party to file a document if electronic records must be signed by electronic means.[8]</p> <p>The district shall implement and maintain electronic recordkeeping systems to securely receive, store, and reproduce electronic records and signatures relating to transactions in their original form.[6][9][10]</p> <p>Such a system shall allow the district to implement:</p> <ol style="list-style-type: none">1. A security procedure for the purposes of verifying that an electronic signature is that of a specific person or for detecting changes or errors in the information in an electronic record.2. Appropriate control processes and procedures to ensure adequate preservation, disposition, integrity, security, confidentiality and auditability of electronic records.[8]3. A consistent manner and format in which the electronic records must be created, generated, sent, communicated, received and stored.[8] <p>Electronic Signatures</p> <p>An electronic signature may be used if the law requires a signature unless there is a specific law, regulation, or order that requires records to be manually signed. The issuance and/or acceptance of an electronic signature by the district shall be permitted in accordance with the provisions of this policy and all applicable state and federal laws and regulations. Such electronic signature shall have the full force and effect of a manual signature only if the electronic signature satisfies all of the following requirements:[1][2][11][12]</p> <ol style="list-style-type: none">1. The signing employee is authorized to manually sign the document on behalf of the district.2. The electronic signature identifies the individual signing the document by their name and position.3. The individual signing with an electronic signature has signed a statement of
---------------	---

831. ELECTRONIC RECORDS/SIGNATURES

exclusive use.

4. The identity of the individual signing with an electronic signature is capable of being validated through the use of an audit trail.
5. The electronic signature and the document to which it is affixed cannot be altered once the electronic signature has been applied.
6. The electronic signature conforms to all other provisions of this policy.

The district shall maintain a secure log of each employee authorized to utilize an electronic signature in connection with district business.[4]

This policy does not require a specific method for executing an electronic signature. The employee signing a particular document is responsible for verifying that the method chosen is appropriate for the nature of the transaction. Employees must consider confidentiality, authentication of signatures, and verification that the document signed is, in all respects, identical to the one to which the signer intends to bind the district.

Any electronic signature that appears to be forged, altered, or otherwise not authentic, or that is not compliant with law or regulation, this policy or related administrative regulation, is not a valid signature. Should an electronic signature be deemed invalid, the Superintendent or designee may require a manual signature.

All other policies that apply to the execution of contracts or other documents on behalf of the district remain in full force and effect.

References:

1. 73 P.S. 2260.101 et seq
2. 15 U.S.C. 7001 et seq
3. 73 P.S. 2260.301 et seq
4. Pol. 800
5. 15 U.S.C. 7006
6. 73 P.S. 2260.103
7. Pol. 815
8. 73 P.S. 2260.502

the employee or school director shall be considered a non-school organization, group or individual for purposes of this policy. Students shall be governed by a separate and distinct Board policy regarding student expression and dissemination of materials.

Nonschool materials shall mean any printed, technological, digital or written materials regardless of form, source or authorship, prepared by nonschool organizations, groups or individuals for posting or general dissemination that are not prepared as a part of the curricular or approved extracurricular programs of the district. This includes such things as fliers, invitations, announcements, pamphlets, posters, Internet bulletin boards, nonschool organization websites and the like.

Dissemination shall mean issuing nonschool written materials to others on school property or during school-sponsored events; placing upon desks, tables, on or in lockers; or engaging in any other manner of delivery of nonschool written materials to others while on school property or during school functions. When email, text messaging or other technological delivery is used as a means of dissemination or accessing nonschool written materials via use of school equipment or while on school property or at school functions, it shall be governed by this policy.

Posting shall mean publicly displaying nonschool written materials on school property or at school-sponsored events, including but not limited to affixing such materials to walls, doors, bulletin boards, easels, the outside of lockers, on district-sponsored websites, through other district-owned technology and the like.

Prohibited activities and materials shall mean activities and materials that:

1. Are libelous, defamatory, obscene, lewd, vulgar, or profane;
2. Violate federal, state or local laws;
3. Violate Board policy or district administrative regulations;
4. Advocate the use or advertise the availability of any substance or material that may reasonably be believed to constitute a direct and serious danger to the health or welfare of students, such as tobacco/vaping products, alcohol or illegal drugs;
5. Incite violence, advocate use of force or threaten serious harm to the school or community;
6. Are likely to or do materially or substantially disrupt or interfere with the educational process, such as school activities, school work, discipline, as well as safety and order on school property or at school functions;
7. Interfere with or advocate interference with the rights of any individual or the

<p>SC 775</p> <p>Pol. 216</p> <p>Pol. 216</p>	<p><u>Nonschool Activities</u></p> <p>Activities sponsored by nonschool organizations, groups or individuals may not occur, and nonschool written materials may not be used, during instructional time or school-sponsored activities.</p> <p>Requests by non-school organizations, groups or individuals to invite or promote student participation in non-school activities shall comply with Board policy and administrative regulations on dissemination and posting of non-school materials.</p> <p><u>Fundraising</u></p> <p>Fundraising by non-school organizations, groups or individuals without authorization by the Superintendent is prohibited on school property. Fundraising using the name of the school without authorization of the Superintendent is prohibited.</p> <p>Where activities or materials otherwise comply with this policy, administrative regulations and written announcements, fundraising activities may be announced.</p> <p>Directory information regarding students or staff may only be released in accordance with law and Board policy.</p> <p><u>Scholarships/Awards</u></p> <p>The Board is appreciative of the generosity of organizations that offer scholarships or awards to deserving students; but, in accepting such offers, the Board directs that established guidelines be observed.</p> <p>No information, either academic or personal, shall be released from a student's record for the purpose of selecting a scholarship or award winner without the permission of the student who is eighteen (18), or the parents of a student who is younger, in accordance with the Board's policy on student records.</p> <p>All pertinent information regarding the proposed scholarship or award shall be submitted for review by the Superintendent and/or designee prior to the date on which it is to be presented.</p> <p>The building principal, together with a committee of staff members designated by the principal, shall be involved in the selection of the recipient of an award or scholarship, pursuant to procedures established for this purpose and consistent with the restrictions applicable to each approved scholarship or award.</p>
---	--

	<p><u>Travel Services/Foreign Trips</u></p> <p>Solicitation and sale of travel services for foreign trips to students may be permitted with the approval of the Superintendent.</p> <p>Sellers of travel services to students must meet the following criteria:</p> <ol style="list-style-type: none">1. Provide proof of insurance.2. Submit references.3. Include in all information provided to students and parents/guardians that use of tobacco/vaping products, alcohol and controlled substances will be prohibited.4. Include in all information provided to students and parents/guardians that the activity is not a school-sponsored event. <p>References:</p> <p>School Code – P.S. Sec. 510, 511, 775, 779 Board Policy – 000, 105, 122, 216, 220, 230, 707, 816, 907</p>
--	--

Transportation Department



Home Students Trips Field Trips Reports Options

Field Trip: 09346

Main Notes Documents History

*-Required Fields

Requested: 05/20/22 22:48 PM By: Healey, Michael

Status: Level 2 - Request Approved

Change To: [Select New Status]

Comments:

* Field Trip Name: International Day of Peace United Nations

* School: E Stroudsburg HS - S / EHS

* Department: HSS

* Activity: HS South

Contact

* Contact: michael Healey

* Phone: 5704248500 *Phone Ext: 20224

* Email: michael-healey@esasd.net

Departure

* Depart Date: 9/16/2022 * Time: 06:00 AM

* Return Date: 9/16/2022 * Time: 04:00 PM

Departure: E Stroudsburg HS - S / EHS

Notes:

Destination

* Destination: United Nations (405 E 42nd Street New York)

* Street: 405 E 42nd Street

* City: New York

* State: NY * Zip: 10017

Contact:

Title:

Phone: 212-963-1234 Phone Ext:

Fax:

Email:

Notes:

Directions

Directions:

43

Trip Details

* Equipment:

East Stroudsburg Area School District

Support Position Description - Bus Aide

Division/Department: Transportation

Location: ESASD Transportation Department

Job Title: Bus Aide

Reports to: Director of Transportation/Transportation Dispatcher

Terms of Employment:

Salary, benefits and work year shall be in accordance with the current Support Association's Collective Bargaining Agreement.

Evaluation:

Performance of this position will be evaluated in accordance with provisions of Board Policy #313.3 Evaluation of Support Employees.

Qualifications:

High school diploma or G.E.D. Certificate

Primary Function:

Assist students in maintaining appropriate behavior/conduct while in transport to and from assigned school; maintain proper records and documentation; assist student loading, unloading and seating arrangements as required.

Essential Functions:

- Assist the bus driver in maintaining discipline on the school bus; monitor and assist students while the bus is in operation.
- Consult with and assist bus drivers in documentation of student information, recordkeeping and completing route surveys.
- Assist drivers in assuring seat belts, harnesses and wheelchair clamps are secured as required. Assist parents and school personnel with safe loading and unloading of students.
- Communicate with classroom aides, teachers, principals, and parents concerning student background, medical problems and behavior as appropriate.
- Maintain current knowledge of Emergency Evacuation procedures.
- Assist handicapped children on and off the bus and escort children across the street upon return home; lift children as required; assure responsible adults meet students leaving the bus.

- Establish positive public relations to the citizens of the community by being courteous and by cooperating with individuals who come in contact with you.
- Maintain the confidentiality of student information and only discuss appropriate student information with appropriate individuals in accordance to HIPPA law.
- Assist in properly maintaining a clean and orderly vehicle.
- Assist in checking the entire inside of the bus at the completion of every student run.
- Assist in maintaining a notebook within the vehicle to document daily changes of assignments.
- Adhere to all driver responsibilities, guidelines and policies as outlined within the Transportation Handbook.
- Must be trained and certified in CPR, Standard First Aid.
- Performs other duties assigned by the Director of Transportation or Transportation Dispatcher.

Position Specifications

Physical Demands:

Able to sit for an extended period of time.
 Able to raise or lower objects from one level to another.
 Able to push or pull objects as needed
 Able to carry objects (up to 50 lbs.) in arms or by other appropriate means
 Able to use hands and arms to reach and pick up objects
 Able to walk moderate distances inside and outside of facilities and able to climb steps

Sensory Abilities:

Able to see clearly with or without corrective lenses
 Able to coordinate eyes, hands and fingers rapidly

Work Environment:

Able to travel inside or outside the District as necessary for work related tasks
 Able to withstand changes in environmental conditions inside and outside of the work facility, and adapt to these changes

Temperament:

Able to work with others in a courteous and cooperative manner
 Able to effectively manage various types of situations and personalities
 Able to effectively respond to deadlines and stressful situations

Specific Skills:

Cognitive Ability:

Able to communicate effectively both orally and in written form
 Able to perform numerical operations accurately and quickly
 Able to perform repetitive tasks
 Able to make appropriate judgments as they pertain to the responsibilities of the position

License:

East Stroudsburg Property And Confidentiality Requirements:

All property, including intellectual property, materials, equipment or actual products and services developed or accrued as part of the job duties and responsibilities listed above, is the property of East Stroudsburg Area School District. It may not be used for personal profit or gain and will be relinquished to the East Stroudsburg Area School District upon termination of employment from the East Stroudsburg Area School District.

The position specifications described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The information contained in this job description is for compliance with the Americans with Disabilities Act (A.D.A) and is not an exhaustive list of the duties performed for the position. Additional duties are performed by the individual currently holding this position and additional duties may be assigned.

Adoptions:

Original adoption by the Board of Directors on :

I, _____, have read and understand the duties and responsibilities as outlined in the above position description.

Employee Signature

Date

East Stroudsburg Area School District is an Equal Opportunity Employment, Educational/Service Organization.



GWYNEDD MERCY UNIVERSITY

SCHOOL OF BUSINESS AND EDUCATION

EDUCATION STUDENT TEACHING AGREEMENT

AGREEMENT is made on this 12th day of September 2022, between GWYNEDD MERCY UNIVERSITY- School of Business and Education, a non-profit Pennsylvania corporation, with its principal address at 1325 Sumneytown Pike, P.O. Box 901, Gwynedd Valley, Pennsylvania 19437 (hereinafter referred to as "UNIVERSITY") and East Stroudsburg Area School District, 50 Vine Street, East Stroudsburg, PA 18301 (hereinafter referred to as "AFFILIATE").

WITNESSETH:

WHEREAS, UNIVERSITY is an educational institution organized and operated under the authority of the Commonwealth of Pennsylvania which provides among its courses the education of students for careers in Teacher Preparation and the intended granting of a Master of Science in Education (hereinafter "Program"); and

WHEREAS, AFFILIATE is an institution specializing in providing services in Education; and

WHEREAS, the purpose of this Agreement is to arrange for the provision of fieldwork in Teacher Education which is consistent with the UNIVERSITY's Program; and

WHEREAS, in the education of students for a career in Teacher Education, fieldwork education is required, and the AFFILIATE has facilities for such fieldwork education and AFFILIATE desires to associate with UNIVERSITY in providing such facilities to the UNIVERSITY and its students in an environment that is conducive to the educational process.

NOW, THEREFORE, the parties hereto intending to be legally bound hereby agree as follows:

I. AFFILIATION. During the term of this Agreement, UNIVERSITY and AFFILIATE will become affiliated with each other for the provision of fieldwork education for UNIVERSITY'S students at AFFILIATE's facilities consistent with the UNIVERSITY'S Program requirements and the terms and conditions of this Agreement.

II. TERM AND TERMINATION. The term of this Agreement shall be from March 9, 2022 and will be automatically renewed on an annual basis unless terminated, in writing, by one of the parties no less than ninety (90) days prior to the commencement of the renewal term. No such non-renewal shall affect any student fieldwork placement then being conducted and with respect to such placement, the terms of this Agreement shall

continue in full force and effect. Notwithstanding anything herein to the contrary, either party may terminate this Agreement prior to the end of any given one year period if the other party has breached any of its obligations under this Agreement and failed to remedy said breach within thirty (30) days of written notice thereof.

III. COOPERATION OF THE PARTIES. All matters of material concern to the AFFILIATE and UNIVERSITY in connection with the Program shall be discussed by the parties as the need to do so arise. In resolving any matter, the parties hereto recognize that, in the performance of this contract, the greatest benefits will be derived by promoting the interests of both parties; and each party, does, therefore, enter into this contract with the intention of cooperating with the other in carrying out the terms of this contract; and each party agrees to interpret its provisions, insofar as it may legally do so, in such manner as will best promote the interest of both and render the highest services to the public.

IV. PRERIODIC EVALUATIONS. This Agreement is to be evaluated and reviewed by both parties, from time to time, and revisions will be made as they are deemed necessary to fulfill the Program goals. Any revisions will be in writing, signed and dated by both parties, and attached to and made a part of the contract.

V. PROGRAM GUIDELINES.

A. JOINT RIGHTS AND RESPONSIBILITIES.

1. Both parties will cooperate in providing the student a proper learning opportunity in Teacher Education fieldwork. UNIVERSITY Instructors and AFFILIATE personnel may meet periodically to review student progress and learning objectives.
2. Both parties shall not discriminate on the basis of race, religion, creed, color, national origin, ancestry, age, marital status, veteran's status, affectional or sexual orientation, gender, pregnancy, disability, domestic partnership or civil union status, gender identity or expression, genetic information or membership in any other class protected by state or federal law.
3. Both parties agree that the number of students receiving fieldwork training at the AFFILIATE will be arranged mutually, with due consideration given to the number of students and to the educational material available.
4. Both parties will communicate consistently to the students those responsibilities of the UNIVERSITY, those of AFFILIATE and those that are shared by the parties.
5. Both parties agree and understand that nothing in this Agreement implies an employee/employer relationship between UNIVERSITY instructors or

students and the AFFILIATE or AFFILIATE personnel and UNIVERSITY. The parties shall be that of independent contractors with respect to each other.

B. RIGHTS AND RESPONSIBILITIES OF THE UNIVERSITY.

1. Appoint and retain, as a full-time faculty member, a Faculty Advisor, meeting all essential criteria of education and experience for such position, whose primary function will be to administer the Teacher Education Program.
2. Appoint and retain, a faculty or staff member, a Teacher Education Fieldwork Coordinator, meeting all essential criteria of education and experience for such position, who will carry out scheduled AFFILIATE site visits to investigate the nature of the student teaching work at AFFILIATE site, including consultation with the AFFILIATE site supervisor prior to the student's student teaching program begins and after the student's completion of all required student teaching hours. The District reserves the right to restrict visitations when necessary for the health and safety of students and staff of the District in light of the COVID-19 guidelines and protocols.
3. Ensure proper placement of UNIVERSITY students within the program by visiting UNIVERSITY students on location during the AFFILIATE program and communicating with UNIVERSITY students on a weekly basis to ensure students continue to meet all student teaching criteria as established in UNIVERSITY'S catalog.
4. Be responsible for the entire educational experience of the students enrolled in the Teacher Education Program. UNIVERSITY retains responsibility for instruction, evaluation, maintaining all proper paperwork including the student teaching application and site contract, as well as the determination and submission of student's grades to the registrar.
5. UNIVERSITY agrees to purchase and provide professional liability coverage with limits of \$1,000,000.00 per claim and \$3,000,000.00 annual aggregate covering the UNIVERSITY, its faculty, and each student enrolled in the Program. UNIVERSITY agrees to provide to AFFILIATE a certificate of insurance evidencing the above coverage. In the event that the policy is in claims form, UNIVERSITY agrees to purchase appropriate tail coverage. In the event of insufficient coverage, AFFILIATE reserves the right to terminate this Agreement.

C. RIGHTS AND RESPONSIBILITIES OF THE AFFILIATE.

1. AFFILIATE agrees to provide to UNIVERSITY students a professional work experience.
2. AFFILIATE agrees to provide to UNIVERSITY students engaged in the internship program and UNIVERSITY faculty advisor a job description and established goals for the course of the student teaching program.
3. AFFILIATE agrees to develop learning objectives, with the support of UNIVERSITY student and UNIVERSITY faculty advisor, to be carried out at the AFFILIATE site which shall fulfill the goals of the student teaching program.
4. AFFILIATE agrees to meet with UNIVERSITY student engaged in the student teaching program on a regular basis to provide feedback on the quality of work UNIVERSITY student has performed.
5. AFFILIATE agrees to keep UNIVERSITY student engaged in the student teaching program informed, in writing, of any ongoing safety hazards and/or confidentiality and legal requirements.
6. AFFILIATE agrees to keep UNIVERSITY faculty advisor informed of UNIVERSITY student's progress and AFFILIATE shall immediately convey any concerns about student's performance to UNIVERSITY faculty advisor.
7. AFFILIATE agrees to complete all required evaluations for the UNIVERSITY student by stated deadlines as determined by UNIVERSITY.
8. AFFILIATE agrees to purchase and provide professional liability coverage with limits of \$1,000,000.00 per claim and \$3,000,000.00 annual aggregate covering the AFFILIATE and all AFFILIATE employees. AFFILIATE agrees to provide a certificate of insurance evidencing the above coverage to UNIVERSITY upon request of UNIVERSITY. In the event that the policy is in claims form, AFFILIATE agrees to purchase appropriate tail coverage. In the event of insufficient coverage, UNIVERSITY reserves the right to terminate this Agreement.

D. RIGHTS AND RESPONSIBILITIES OF THE STUDENT

1. STUDENT agrees to obtain a thorough knowledge of the AFFILIATE organization to which STUDENT has been assigned through the student teaching program.

2. STUDENT agrees to observe all organizational rules and regulations of the AFFILIATE.
3. STUDENT agrees to promptly arrive at AFFILIATE organization each scheduled day at the scheduled start time as determined by AFFILIATE.
4. STUDENT agrees to inform AFFILIATE on-site supervisor prior to STUDENT'S scheduled start time if STUDENT is ill and cannot attend work on a given day.
5. STUDENT agrees to take initiative in assuming his/her responsibilities over the course of the student teaching program at AFFILIATE organization.
6. STUDENT agrees to demonstrate a professional demeanor in behavior and attitude at all times over the course of the student teaching program at AFFILIATE organization.
7. STUDENT agrees to keep an open mind and accept criticism and/or suggestions from the AFFILIATE on-site supervisor and UNIVERSITY faculty advisor.
8. STUDENT agrees to complete all course requirements, including maintaining a log of hours worked, a journal of experience, and weekly communications with UNIVERSITY faculty advisor.

VI. REMUNERATION. AFFILIATE shall not pay STUDENT any remuneration during fieldwork education time. During the designated time of fieldwork education, STUDENT will in no event become or be construed to be employees or agents of the AFFILIATE. Furthermore, AFFILIATE will not assume any responsibility for any compensation, medical, professional, meal, travel or other incidental expenses incurred by STUDENT or UNIVERSITY faculty in connection with the Program.

VII. INDEMNIFICATION AND HOLD HARMLESS.

- A. UNIVERSITY agrees to defend and indemnify and hold harmless the AFFILIATE, its directors, trustees, officers, agents, servants and employees from and against any and all claims and liabilities (including reasonable attorney's fees and expenses incurred in the defense thereof) relating to personal injury or property damage to the extent arising out of the negligent acts or omissions of the UNIVERSITY'S students, faculty members, employees, officers, trustees or agents in connections with their responsibilities under this Agreement.

- B. AFFILIATE agrees to defend and indemnify and hold harmless the UNIVERSITY and its trustees, officers, employees, faculty members, students and agents from and against any and all claims and liabilities (including reasonable attorney's fees and expenses incurred in the defense thereof) relating to personal injury or property damage to the extent arising out of conditions existing at the AFFILIATE and/or the negligent acts or omissions of the AFFILIATE'S directors, trustees, officers, employees, servants or agents in connection with their duties at the AFFILIATE, including without limitation their supervisory duties under this Agreement. If the UNIVERSITY incurs any expenses, including but not limited to attorneys' fees, in connection with enforcing AFFILIATE'S obligation to defend, indemnify and/or hold the UNIVERSITY and/or its students harmless, AFFILIATE agrees to reimburse the UNIVERSITY for any and all such expenses.
- C. Each party agrees that it shall give the other party prompt notice of any claim, threatened or made, or suit instituted against it which could result in a claim for indemnification above.
- D. Both parties agree that in the event that indemnification is sought under this provision, the party seeking indemnification shall furnish the indemnifying party, upon request, all information and assistance available to the indemnified party for defense against any such claim, suit, or demand.

VII. MISCELLANEOUS.

- A. All notices to parties hereunder must be in writing, signed by the party giving it, and shall be served either personally or by certified mail, return receipt requested, addressed as follows:

Gwynedd Mercy University Representative:

Mary L. Sortino, PsyD
Dean, School of Business and Education
Gwynedd Mercy University
1325 Sumneytown Pike, P.O. Box 901
Gwynedd Valley, PA 19437

or to such other address as may be hereinafter designated by addendum hereto. All notices are effective three (3) days after being properly stamped, addressed, and placed in the United States mail by the party giving such notice.

- B. Assignment. The Agreement may not be assigned in whole or in part by either party.



C. Governing Law. This Agreement has been made, executed and delivered in, and is to be governed and construed in accordance with the laws of the Commonwealth of Pennsylvania.

IN WITNESS WHEREOF, the parties cause this Agreement to be executed by their duly authorized representatives, as of the day and year above first written.

GWYNEDD MERCY UNIVERSITY

By: *Mary L. Sortino*

Print Name: ___ Mary L. Sortino, Dean, School of Business and Education

Attest: _____

AFFILIATE

By: _____

Print Name: _____

Attest: _____

GWYNEDD MERCY UNIVERSITY FIELDWORK CONTACT

By: *Cheryl L. Malfi, Ed.D.*

Print Name: _ Cheryl L. Malfi, Coordinator of Field Placements

Attest: _____

AFFILIATE FIELDWORK CONTACT

By: _____

Print Name: _____

Attest: _____

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$5,000.00

The respondent's email (**mary-olszewski@esasd.net**) was recorded on submission of this form.

Untitled Section

Untitled Section

FORM 611

EAST STROUDSBURG AREA SCHOOL DISTRICT

Procurement Form

Name of Requestor *

Mary Olszewski

Untitled Title

Department *

Pupil Services

Building *

Administration

86

What service or item are requesting *

Achieve 3000

Why are you requesting the service or item *

To increase student's literacy growth

Suggested replacement *

N/A

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

Renewal

Cost Estimate: if over \$5,000, were three (3) quotes obtained? If yes, please list the vendor's information and quoted amount. *

N/A Renewal

What is the total cost of the purchase? *

13,027.43

87

Procurement Method: *

Quote Received only one Proposal

Request for Proposal (RFP)

Bid

Other:

Was this purchase budgeted? *

Yes ▼

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

Yes

Pennsylvania State Contract

COSTARS

Keystone Purchasing Network

PEPPM National Contract Program (Technology Bidding and Purchasing)

US Communities

No

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

.....

88

Which Fund will be charged? *

10



What account will be charged? *

Access

Selection of the winning proposal, was the lowest price selected? If not, please explain why and * the process of selecting the vendor.

This is the sole vendor of this product

Any additional information you would like to provide.

This form was created inside of East Stroudsburg Area School District.

Google Forms

89



Quote ID: Q-80975
Contract Period: 08/01/2022 - 06/30/2023
21-22 License Expiration Date: 06/30/2022

Quote Date: 07/28/2022
Valid Until: 08/27/2022

Client Information

Account Name	
East Stroudsburg Area School District	
Address	Client
50 Vine St East Stroudsburg, PA 18301-2150 Phone: (570)424-8500	Mary Olszewski Email: mary-olszewski@esasd.net Phone: (570) 424-8500 x10722

Achieve3000 is pleased to continue partnering with you to accelerate your students' literacy growth throughout the school year. Your custom quote includes the solutions listed below. You can explore all of Achieve3000's research-based solutions by visiting www.achieve3000.com.

Participating Schools	Total Licenses Purchased	
	Program	22-23
East Stroudsburg Sr HS North	Literacy	75
East Stroudsburg Sr HS South	Literacy	40
J T Lambert Intermediate School	Literacy	75
Lehman Intermediate School	Literacy	75

Product	Cost	Qty	Total
Achieve3000 Literacy: includes 1 student license. <i>(LIT-STDT)</i>	\$42.00 per student	265	\$11,130.00
Achieve3000 Site Setup Fee - Annual fee per school for deployment and ongoing support, including rostering, integrations, and customer support. <i>(SITE-SETUP)</i>	\$290.00 per site	4	\$1,160.00
Subtotal			\$12,290.00
Order Total			\$12,290.00

See Next Page for Quote Acceptance

91



Acceptance for Quote ID Q-80975: \$12,290.00

East Stroudsburg Area School District
Account Name

Achieve3000

Signature

Signature

Name / Title

Name / Title

Date

Date

The Complete Signed Quote and Purchase Orders can be sent to:

Achieve3000
331 Newman Springs Road
Suite 304
Red Bank, NJ 07701

Fax: (316) 221-0718
Email: orders@achieve3000.com

For questions, please contact Joe Cribari at (630) 481-0138 or joe.cribari@mheducation.com.

This quote is governed by and subject to the Achieve3000 terms and conditions at <https://achieve3000.com/who-we-are/about-us/terms-of-service/>. By signing this quote, you are agreeing to such terms and conditions.

To explore more renewal options, such as a multi-year quote with LOCKED-IN PRICING for three full years, please contact your Customer Advocacy Manager for an adjusted quote.

About Achieve3000®

Achieve3000 delivers a comprehensive suite of digital solutions that significantly accelerate literacy growth and deepen learning across the content areas. Using personalized and differentiated solutions, Achieve3000 provides equity for remote and on-site instruction, enabling educators to help all students achieve accelerated growth. Our suite of solutions includes: Achieve3000 Literacy, a differentiated learning platform for grades 2-12; Actively Learn, a digital curriculum for grades 3-12; Smarty Ants, a foundational literacy platform for grades PreK-2; and Achieve3000 Math, a digital mathematics solution.

Learn more about Achieve3000's learning solutions at www.achieve3000.com.

9/a

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$5,000.00

The respondent's email (**matthew-krauss@esasd.net**) was recorded on submission of this form.

Untitled Section

Untitled Section

FORM 611

EAST STROUDSBURG AREA SCHOOL DISTRICT
Procurement Form

Name of Requestor *

Brian Baddick

Untitled Title

Department *

Pupil Services

Building *

Secondary

92

What service or item are requesting *

Smart Futures - Career Planning Portfolio

Why are you requesting the service or item *

Online career planning and portfolio platform that helps all students be ready for post-secondary success. Smartfutures.org uses Pennsylvania's Academic Standards for Career Education and work as a blueprint for the software's development. SmartFutures.org is a proven framework to deliver career planning, skill credentialing and eMentoring within classrooms.

Suggested replacement *

Renewal

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

Renewal

Cost Estimate: if over \$5,000, were three (3) quotes obtained? If yes, please list the vendor's information and quoted amount. *

Renewal of current subscription for the 22-23 SY

What is the total cost of the purchase? *

13,200

93

Procurement Method: *

- Quote Received only one Proposal
- Request for Proposal (RFP)
- Bid
- Other: _____

Was this purchase budgeted? *

Yes ▼

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

- Yes
- Pennsylvania State Contract
- COSTARS
- Keystone Purchasing Network
- PEPPM National Contract Program (Technology Bidding and Purchasing)
- US Communities
- No

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

N/A

94

Which Fund will be charged? *

10 ▼

What account will be charged? *

10-2111-650-000-10-000-009-000-0000

10-2111-650-000-20-000-009-000-0000

10-2111-650-000-30-000-009-000-0000

Selection of the winning proposal, was the lowest price selected? If not, please explain why and * the process of selecting the vendor.

Renewal

Any additional information you would like to provide.

This form was created inside of East Stroudsburg Area School District.

Google Forms

95

SMARTFUTURES

Smart Futures

Tax ID : 30-0263715

6401 Penn Avenue, Suite 300

Pittsburgh Pennsylvania 15206

U.S.A

Invoice

SF004203

Balance Due
\$13,200.00

Bill To

East Stroudsburg Area SD

50 Vine St

East Stroudsburg

18301 PA

Monroe

Invoice Date : 05.25.22

Terms : Custom

Due Date : 07.31.22

#	Item & Description	Qty	Rate	Amount
1	22-23 SmartFutures.org District license Unlimited access to SmartFutures.org resources for all student K-12 in the district.	1.00	13,200.00	13,200.00

Sub Total 13,200.00

Total \$13,200.00

Balance Due \$13,200.00

Payment Options



Terms & Conditions

***** Annual licenses will be activated upon payment or PO receipt.

----- If an exception is needed, contact invoices@smartfutures.org.

96

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$5,000.00

The respondent's email (**kristen-long@esasd.net**) was recorded on submission of this form.

Untitled Section

Untitled Section

FORM 611

EAST STROUDSBURG AREA SCHOOL DISTRICT

Procurement Form

Name of Requestor *

Kristen Long- Elementary Supervisor of Special Education

Untitled Title

Department *

Pupil Services/Special Education

97

Building *

Admin- Program to be implemented across all district school buildings for students in the Life Skills and Emotional Support Settings

What service or item are requesting *

TeachTown Social Skills Subscription

Why are you requesting the service or item *

TeachTown Social Skills is a comprehensive, character-based video modeling curriculum that targets a range of social and emotional learning needs in the areas of communication, social interaction, pragmatics, self-management, problem solving and emotional awareness.

TeachTown Social Skills has been designed for students with moderate and severe disabilities who often need extra support when it comes to mastering social skills. This comprehensive curriculum teaches socially-valid skills through animated video-modeling episodes, teacher-delivered lesson plans and student activities. In the primary school domains, students follow the adventures of four fun, relatable, animated characters as they learn to cooperate, listen, respect personal space, express emotions appropriately and more. Each target social skill is introduced and illustrated in a 2- to 3-minute animated episode and is part of a series of six days of lessons that include methods for differentiating instruction, generalization activities and homework assignments.

The secondary school domains of TeachTown Social Skills focuses on increasing emotional intelligence and building self-management skills with modeling done with our elementary characters that have grown into middle schoolers. The program utilizes evidence-based practices such as Peer-Mediated Instruction and Intervention and visual supports to teach appropriate, positive social skills and replacement behaviors. Students practice the appropriate social skills in the school setting along with their peers, use interactive activities to build comprehension, and build their own social comics with the online Comic Strip Builder.

Suggested replacement *

Renewal

9/8

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

\$8,500

Cost Estimate: if over \$5,000, were three (3) quotes obtained? If yes, please list the vendor's information and quoted amount. *

No, this is a renewal

What is the total cost of the purchase? *

\$8,133

Procurement Method: *

- Quote Received only one Proposal
- Request for Proposal (RFP)
- Bid
- Other: _____

Was this purchase budgeted? *

Yes

99

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

- Yes
- Pennsylvania State Contract
- COSTARS
- Keystone Purchasing Network
- PEPPM National Contract Program (Technology Bidding and Purchasing)
- US Communities
- No

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

n/a

Which Fund will be charged? *

10 ▼

100

What account will be charged? *

10-1231-650-891-30-820-310-000-9891-
10-1211-650-891-10-214-310-000-9891-
10-1211-650-891-20-517-310-000-9891-
10-1211-650-891-20-518-310-000-9891-
10-1211-650-891-30-819-310-000-9891-
10-1211-650-891-30-820-310-000-9891-
10-1231-650-891-10-211-310-000-9891-
10-1231-650-891-10-212-310-000-9891-
10-1231-650-891-10-216-310-000-9891-
10-1231-650-891-20-517-310-000-9891-
10-1231-650-891-20-518-310-000-9891-
10-1241-650-891-20-517-310-000-9891-
10-1241-650-891-20-518-310-000-9891-
10-1211-650-891-10-215-310-000-9891-

Selection of the winning proposal, was the lowest price selected? If not, please explain why and * the process of selecting the vendor.

Renewal

Any additional information you would like to provide.

TeachTown is utilized for district Life Skills and Emotional Support Classrooms

This form was created inside of East Stroudsburg Area School District.

Google Forms

101



Company Address 330 West Cummings Park
Woburn, MA 01801
US

Created Date 6/29/2022

Bill To Name East Stroudsburg Area School District
Bill To 50 VINE ST
EAST STROUDSBURG, PA 18301
USA

Quote Number 00002665

Product	Product Code	Sales Price	Quantity	Total Price
Social Skills Teacher Subscription - 1 Year - 15 Students	SSA1172	USD 449.00	17.00	USD 7,633.00
Social Skills Professional Services -Training Webinar	SSA1055	USD 500.00	1.00	USD 500.00
Social Skills Professional Services - Coaching Webinar	SSA1067	USD 250.00	1.00	USD 250.00
Credit	CREDIT	USD -250.00	1.00	USD -250.00
Total Price				USD 8,133.00

Social Skills renewal:

9/30/2022-9/30/2023

17 teachers/15 students per class

one 2 hour training webinar-will need to be scheduled 1 hour per mtg

one coaching webinar follow up for 1.5 hours (complimentary)

For questions on this quote, contact:

Michelle Grimley
mgrimley@teachtown.com

Student licenses provide access for a single student to all products within a package.

Unless separate invoice and payment terms are specified, TeachTown will issue an invoice in full for the quoted amount upon execution of a purchase order. For any physical goods that are backordered, invoices will be issued when physical goods are shipped. All payment terms are Net 30.

Professional Services must be utilized within twelve (12) months from date of purchase. If the term is longer than twelve (12) months and Professional Services are purchased for additional term years, Professional Services must be used within the term defined.

How to place an Order:

Email: orders@teachtown.com

Fax: (877) 295-8238

Mail: TeachTown, Inc.
330 West Cummings Park
Woburn, MA 01801

102

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$5,000.00

The respondent's email (**mary-olszewski@esasd.net**) was recorded on submission of this form.

Untitled Section

Untitled Section

FORM 611

EAST STROUDSBURG AREA SCHOOL DISTRICT
Procurement Form

Name of Requestor *

Mary Olszewski

Untitled Title

Department *

Pupil Services

Building *

Administration

103

What service or item are requesting *

Aimsweb Plus

Why are you requesting the service or item *

For special education teachers to do progress monitoring

Suggested replacement *

RENEWAL

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

RENEWAL

Cost Estimate: if over \$5,000, were three (3) quotes obtained? If yes, please list the vendor's information and quoted amount. *

NA

What is the total cost of the purchase? *

\$8,100.00

104

Procurement Method: *

Quote Received only one Proposal

Request for Proposal (RFP)

Bid

Other: _____

Was this purchase budgeted? *

Yes ▼

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

Yes

Pennsylvania State Contract

COSTARS

Keystone Purchasing Network

PEPPM National Contract Program (Technology Bidding and Purchasing)

US Communities

No

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

105

Which Fund will be charged? *

10 ▼

What account will be charged? *

MA

Selection of the winning proposal, was the lowest price selected? If not, please explain why and * the process of selecting the vendor.

Renewal

Any additional information you would like to provide.

This form was created inside of East Stroudsburg Area School District.

Google Forms

106



Pearson

QUOTE / PROFORMA

Customer Bill-to:

EAST STROUDSBURG AREA SD
BUSINESS OFFICE
50 VINE STREET
PO BOX 298
EAST STROUDSBURG PA, 18301-0298

Customer Ship-to:

EAST STROUDSBURG AREA SD
279 N COURTLAND ST
East Stroudsburg PA, 18301-2122

Attention:

NCS Pearson, Inc.

P.O Box 599700,
San Antonio, TX 78259
Tel: 800-627-7271
Tax ID No:
41-0850527

Quote/Proforma Number : 167345

Date : 29-JUL-2022

Customer Account# : 571538

Sales Order Number : 167345

Customer PO# :

Currency : USD

Shipment Terms : Paid

Customer Tax Number :
Number of Pages : Page 1 of 2

Prices will be honored for 60 days from price quote date.

This price quote does not guarantee stock availability and shipping amount is estimated, standard shipping charges apply.

Total Ordered Quantity (No. Of Items)	:	1200
Other Charges	:	USD \$0.00
Net Amount	:	USD \$8,100.00
Tax Total	:	USD \$0.00
Quote/Proforma Total	:	USD \$8,100.00
Amount Due	:	USD \$8,100.00

REMITTANCE INFORMATION

Make Checks Payable to:

13036 COLLECTION CENTER DRIVE
CHICAGO
60693
NCS Pearson, Inc.

Bank Wire to:

Bank of America N A
071000039
A/C No: 8188105388
SWIFT : 071000039

107



Pearson

Quote/Proforma Number: 167345

Item Number	Item Description	Quantity	Unit Price	Discount	Tax	Line Total
AIMPLSCSUB	AIMSWEBPLUS COMPLETE NEW QTY 1 (DIGITAL)	1200	6.75	NET	0.00	\$8,100.00

Page 2 of 2

*** IMPORTANT CUSTOMER MESSAGES ***

aw+ renewal

Subtotal	Total Other Charges	Total Tax	Total Due
USD \$8,100.00	USD \$0.00	USD \$0.00	USD \$8,100.00

QUOTE/PROFORMA TOTALS

By placing your order, you hereby agree to the Terms and Conditions which govern your purchase:

<https://www.pearson.com/en-us/legal-information/business-purchasers-terms.html>

For questions, please visit our support site at

<https://www.pearsonassessments.com/contact-us.html>

108

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$5,000.00

The respondent's email (**mary-olszewski@esasd.net**) was recorded on submission of this form.

Untitled Section

Untitled Section

FORM 611

EAST STROUDSBURG AREA SCHOOL DISTRICT
Procurement Form

Name of Requestor *

Mary Olszewski

Untitled Title

Department *

Pupil Services

Building *

Administration

109

What service or item are requesting *

System 44/READ 180

Why are you requesting the service or item *

Secondary Reading Program for Special Education

Suggested replacement *

NA

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

Renewal

Cost Estimate: if over \$5,000, were three (3) quotes obtained? If yes, please list the vendor's information and quoted amount. *

NA

What is the total cost of the purchase? *

\$71,279.01

Procurement Method: *

- Quote Received only one Proposal
- Request for Proposal (RFP)
- Bid
- Other: _____

Was this purchase budgeted? *

Yes ▼

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

- Yes
- Pennsylvania State Contract
- COSTARS
- Keystone Purchasing Network
- PEPPM National Contract Program (Technology Bidding and Purchasing)
- US Communities
- No

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

|||

Which Fund will be charged? *

10



What account will be charged? *

MA

Selection of the winning proposal, was the lowest price selected? If not, please explain why and * the process of selecting the vendor.

Renewal

Any additional information you would like to provide.

This form was created inside of East Stroudsburg Area School District.

Google Forms

112



Houghton Mifflin Harcourt

Proposal #008453419

Prepared For

East Stroudsburg Area Sch Dist

50 Vine St
E Stroudsburg PA 18301

Attention:

Mary Olszewski
mary-olszewski@esasd.net

For the Purchase of:

System 44 and Read 180 1YR

Prepared By
Scott Hamilton
scott.hamilton@hnhco.com

Please submit this proposal with your purchase order.

Purchase orders or duly executed service agreements for Professional Services purchased, must be submitted at least 30 days before the service event date.

For greater detail, the complete Terms of Purchases may be reviewed here:

<http://www.hnhco.com/common/terms-conditions>

Coupon Code: ISGHMHISG10PB

Send **Check Payments** to:
Houghton Mifflin Harcourt Publishing Company
14046 Collections Center Drive
Chicago, IL 60693

Attention:
Mary Olszewski
mary-olszewski@esasd.net

HMH Confidential and Proprietary

113

Send **Orders** to:
k12orders@hnhco.com
FAX: 800-269-5232
HMH Orders
9400 Southpark Center Loop
Orlando, FL 32819-8647

Proposal for East Stroudsburg Area Sch Dist

ISBN	Title	Price	Quantity	Value of all Materials	Value of Free Materials	Value of Charged Materials
<u>R180 U Stage B</u>						
Teacher Subscription						
9781328019936	Literacy Intervention License (R180 U Stage B / S44 Secondary) TeacherSubscription	\$299.00	6	\$1,794.00	\$1,794.00	
Total for Teacher Subscription		\$0.00				
Student Digital-Only Package						
6003185 9781328028464	READ 180 Universal Stage B/ System 44 Secondary Literacy License Digital Student Subscription Package, 1 Year Includes Literacy Intervention License (R180U Stage B / S44 Secondary), Reading Inventory, and Phonics Inventory student software subscription. Software to be hosted by HMH.	\$169.00	195	\$32,955.00	\$3,295.50	\$29,659.50
Real Book						
3017262 9780545890106	READ 180 Universal Stage B Real Book	\$29.95	105	\$3,144.75	\$315.00	\$2,829.75
Total for Student Digital-Only Package		\$32,489.25				
Total for R180 U Stage B		\$32,489.25				
<u>R180 U Stage C</u>						
Teacher Subscription						
9781328019967	Literacy Intervention License (R180 U Stage C / S44 Secondary) TeacherSubscription	\$299.00	4	\$1,196.00	\$1,196.00	
Total for Teacher Subscription		\$0.00				
Student Digital-Only Package						
6003186 9781328028471	READ 180 Universal Stage C/ System 44 Secondary Literacy License Digital Student Subscription Package, 1 Year Includes Literacy Intervention License (R180U Stage C / S44 Secondary), Reading Inventory, and Phonics Inventory student software subscription. Software to be hosted by HMH.	\$169.00	140	\$23,660.00	\$2,366.00	\$21,294.00
Real Book						
3012001 9781328003379	READ 180 Universal Stage C Real Book	\$29.95	120	\$3,594.00	\$360.00	\$3,234.00
Total for Student Digital-Only Package		\$24,528.00				
A la Carte Items						
3016492 9781328001375	READ 180 Universal Stage C Blended Learning Handbook	\$475.00	1	\$475.00	\$47.50	\$427.50
3017266 9780545890175	READ 180 Universal Assessment & Analytics Guide	\$100.00	1	\$100.00	\$10.00	\$90.00
3023866 9781328000804	READ 180 Universal Professional Learning Guide	\$75.00	1	\$75.00	\$7.50	\$67.50
Total for A la Carte Items		\$585.00				
Total for R180 U Stage C		\$25,113.00				
<u>System 44</u>						
Materials and Services						
3014556 9780545501224	System 44 Next Generation Secondary 44 Book Student Edition (Standalone)	\$29.95	130	\$3,893.50	\$390.00	\$3,503.50
3021057 9780545501170	System 44 Next Generation Decodable Digest	\$18.95	50	\$947.50	\$95.00	\$852.50
Total for Materials and Services		\$4,356.00				
Total for System 44		\$4,356.00				
<u>Professional Development Services</u>						
Coaching						
3032671 9781328041289	System 44 Follow-Up 6 Hour In Person	\$4,200.00	2	\$8,400.00	\$840.00	\$7,560.00
Total for Coaching		\$7,560.00				
Total for Professional Development Services		\$7,560.00				

Coupon Code: ISGHMHISG10PB

Attention:
Mary Olszewski
mary-olszewski@esasd.net

Send **Orders** to:
k12orders@hnhco.com
FAX: 800-269-5232
HMH Orders
9400 Southpark Center Loop
Orlando, FL 32819-8647

Send **Check Payments** to:
Houghton Mifflin Harcourt Publishing Company
14046 Collections Center Drive
Chicago, IL 60693

HMH Confidential and Proprietary

Proposal for
East Stroudsburg Area Sch Dist

ISBN	Title	Price	Quantity	Value of all Materials	Value of Free Materials	Value of Charged Materials
------	-------	-------	----------	------------------------	-------------------------	----------------------------

<i>Subtotal Purchase Amount:</i>	\$69,518.25
<i>Shipping & Handling:</i>	\$1,760.76
<i>Total Cost of Proposal (PO Amount):</i>	\$71,279.01

Please add proper sales tax to your order

Coupon Code: ISGHMHISG10PB

Send **Check Payments** to:
Houghton Mifflin Harcourt Publishing Company
14046 Collections Center Drive
Chicago, IL 60693

Attention:
Mary Olszewski
mary-olszewski@esasd.net

HMH Confidential and Proprietary

115

Send **Orders** to:
k12orders@hnhco.com
FAX: 800-269-5232
HMH Orders
9400 Southpark Center Loop
Orlando, FL 32819-8647

Proposal for
East Stroudsburg Area Sch Dist

Total Cost of Proposal (PO Amount): \$71,279.01

Thank you for considering HMH as your partner. We are committed to providing an excellent experience and delivering ongoing, high-quality service to our customers. To meet these goals, we want to ensure you are aware of the below Terms of Purchase. These terms help us process your order quickly, efficiently, and accurately, ensuring successful delivery and implementation of our solutions.

- Please return this cost proposal with your signed purchase order that matches product, prices and shipping charges.
- Provide the exact address for *delivery* of print materials. The shipping address may be your district warehouse or individual school sites, but it is essential that this is accurate.
- Please supply the name of each important district point of contact for all aspects of the solution including their direct contact information (email/phone):
 - o Point of Contact for Print materials
 - o Point of Contact for Digital materials
 - o Point of Contact for Scheduling Professional Development
- Please confirm that we have the correct 'Ship to' and 'Sold to' information on the cost proposal.

Ship to: East Stroudsburg Area Schl Dist 50 Vine St East Stroudsburg, PA 18301-2150	Sold to: East Stroudsburg Area Schl Dist 50 Vine St East Stroudsburg, PA 18301-2150
---	---
- Please provide funding start and end dates.
- Please note that all products and services will be billed upon the processing of your purchase order.
- Our payment terms are 30 days from the invoice date.
- Print subscription material quantities may be adjusted across grades for like products, to accommodate enrollment fluctuations, quantities cannot be adjusted between different programs or copyrights.
- Our shipping terms are FOB shipping point. The shipping term for your proposal is Shipping Point.
- Should any of these Terms of Sale conflict with any preprinted terms on your purchase order, the HMH terms of service shall apply.

Thank you in advance for supplying us with the necessary information at time of purchase.

Our goal is to ensure your success throughout the duration of this agreement, which starts with a highly successful delivery of our solution.

For greater detail, the complete Terms of Purchase may be reviewed here: <http://www.hmhco.com/common/terms-conditions>

Date of Proposal: 7/20/2022

Proposal Expiration Date: 9/3/2022



Houghton Mifflin Harcourt

Coupon Code: ISGHMHISG10PB

Send **Check Payments** to:
 Houghton Mifflin Harcourt Publishing Company
 14046 Collections Center Drive
 Chicago, IL 60693

Attention:
 Mary Olszewski
 mary-olszewski@esasd.net

HMH Confidential and Proprietary

116

Send **Orders** to:
 k12orders@hnhco.com
 FAX: 800-269-5232
 HMH Orders
 9400 Southpark Center Loop
 Orlando, FL 32819-8647

008453419 Sold:0000230851 Ship:0000230851

Page 4 of 4

Please submit this form with your purchase order

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$5,000.00

The respondent's email (craig-neiman@esasd.net) was recorded on submission of this form.

Untitled Section

Untitled Section

FORM 611

EAST STROUDSBURG AREA SCHOOL DISTRICT
Procurement Form

Name of Requestor *

Craig Neiman

Untitled Title

Department *

Business Office

Building *

Administration Building

117

What service or item are requesting *

Comparative Analytics subscription renewal

Why are you requesting the service or item *

Comparative Analytics subscription renewal is due

Suggested replacement *

Comparative Analytics

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

Cost Estimate: if over \$5,000, were three (3) quotes obtained? If yes, please list the vendor's information and quoted amount. *

No - unique software product

What is the total cost of the purchase? *

\$10,073.14

118

Procurement Method: *

Quote Received only one Proposal

Request for Proposal (RFP)

Bid

Other: _____

Was this purchase budgeted? *

Yes ▼

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

Yes

Pennsylvania State Contract

COSTARS

Keystone Purchasing Network

PEPPM National Contract Program (Technology Bidding and Purchasing)

US Communities

No

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

119

Which Fund will be charged? *

10



What account will be charged? *

10-2515-650-000-00-000-005-000-0000

Selection of the winning proposal, was the lowest price selected? If not, please explain why and * the process of selecting the vendor.

Software provider

Any additional information you would like to provide.

This form was created inside of East Stroudsburg Area School District.

Google Forms

120



INVOICE

Acct #: 15233
#INVUS163115

EAST STROUDSBURG AREA SCH DIST
50 Vine Street
EAST STROUDSBURG PA 18301-0298

Start Date: 07/1/2022
Due Date: 07/31/2022

PAYMENT INFORMATION

Please send checks to:

Frontline Technologies Group LLC
PO Box 780577
Philadelphia, PA 19178-0577

To make payment via ACH/EFT:

Bank Name: Wells Fargo, N.A.
Account Name: Frontline Technologies Group LLC
ABA/Routing #: 121000248
Account #: 4121566533
Swift Code: WFBIUS6S

Please include the invoice number in the memo of your check or ACH payment to ensure timely processing.

Please send remittance advice to Billing@FrontlineEd.com.

You can find a copy of our W9 at <http://help.frontline12.com/WebNav/Docs/FrontlineEducationW9.pdf>.

Qty	Description	Start	End	End User	Rate	Amount
1	Comparative Analytics Subscription - powered by Forecast5, usage for up to 5 employees	07/1/2022	06/30/2023	15233 East Stroudsburg Area Sch Dist	\$10,073.14	\$10,073.14

As you are aware, Forecast5 has joined the Frontline Education family. You may notice product names look a bit different, but the actual products and services you have contracted through Forecast5 have not changed in any way. Your timely payment is important to maintain a continuous subscription status and allow for delivery of services. Our billing system tracks by contract, not PO#. Therefore, we are unable to address questions based on PO#. If information is needed about your PO#, please contact your organization's financial department.

SUBTOTAL \$10,073.14

TOTAL DUE \$10,073.14
by 07/31/2022

121

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$5,000.00

The respondent's email (**matthew-krauss@esasd.net**) was recorded on submission of this form.

Untitled Section

Untitled Section

FORM 611

EAST STROUDSBURG AREA SCHOOL DISTRICT

Procurement Form

Name of Requestor *

Matthew Krauss/Kristen Long

Untitled Title

Department *

Special Education

Building *

MSE/ESE

122

What service or item are requesting *

Classroom furniture for NEW classrooms

Why are you requesting the service or item *

Brand new classrooms are being opened at MSE for Life Skills and ESE for Emotional Support. New furniture is being purchased to provide a cohesive learning environment for these students. Rooms were designed to provide multiple learning environments and various forms of flexible seating.

Suggested replacement *

NEW

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

\$15,000 per classroom x 2 = \$30,000

123

Cost Estimate: if over \$5,000, were three (3) quotes obtained? If yes, please list the vendor's information and quoted amount. *

QUOTE 1

PEMCO- Multiple Manufacturers \$21,715.73 *Combined total of Project Proposals (listed below)

PEMQ9043 = \$10,511.30 (COSTARS)

PEMQ9048 = \$7059.94 (COSTARS)

PEMQ9045 = \$3552.49 (COSTARS)

PEMQ9044 = \$592 (PA State Contact #4400017037)

QUOTE 2

Worthington Direct

QTE061430 = \$26,417.24

QUOTE 3

Lakeshore Learning

Quote86831 = \$21,997.86

What is the total cost of the purchase? *

Project Total = \$21,715.73

Procurement Method: *

- Quote Received only one Proposal
- Request for Proposal (RFP)
- Bid
- Other: Multiple Quotes

124

Was this purchase budgeted? *

Yes ▼

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

- Yes
- Pennsylvania State Contract
- COSTARS
- Keystone Purchasing Network
- PEPPM National Contract Program (Technology Bidding and Purchasing)
- US Communities
- No

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

PA State Contact #4400017037, COSTARS 035-E22-157

Which Fund will be charged? *

10 ▼

125

What account will be charged? *

10-1211-610-891-10-214-310-000-9891

10-1231-610-891-10-212-310-000-9891

Selection of the winning proposal, was the lowest price selected? If not, please explain why and * the process of selecting the vendor.

Lowest Price was selected

Any additional information you would like to provide.

This project combines the order for classroom furniture for 2 classrooms. Furniture was selected based on the student populations that will be in those rooms. Flexible seating and multiple learning zones will be highly beneficial.

This form was created inside of East Stroudsburg Area School District.

Google Forms

126



Educational & Contract Furniture

1700 N. Highland Road, Suite 107

Pittsburgh, Pa 15241

Phone: 412-831-7601 Fax: 412-831-7662

PROPOSAL

Number PEMQ9043

Date Jul 28, 2022

Proposal Expires on: 8/27/2022

Website: www.pemcofurniture.com

Sold To	Ship To	Your Sales Rep
East Stroudsburg SD Matthew Krauss 50 Vine Street East Stroudsburg, PA 18301 Phone 570-424-8500 Fax	East Stroudsburg SD Matthew Krauss 50 Vine Street East Stroudsburg, PA 18301 Phone 570-424-8500 Email	Bill Lindstrom Office: 412-831-7601 Ext. 119 Cell: 814-553-1640 Email: Bill@pemcofurniture.com

Terms	PO Number

Qty	Mfg	Model #	Description	Unit Price	Ext. Price
20	Smith System	01650	Silhouette Rectangular Student Desk. Adjustable height	\$133.22	\$2,664.40
2	Smith System	26178	<i>Laminate -</i> <i>Edge -</i> <i>Paint -</i> Cascade Double pedestal teacher desk. 24 x 66	\$943.22	\$1,886.44
2	Smith System	EL5S48EC	<i>Laminate -</i> <i>Edge -</i> <i>Paint -</i> Elemental Star Table. Adjustable height.	\$442.30	\$884.60
10	Smith System	OODLE31	<i>Laminate -</i> <i>Edge -</i> <i>Paint -</i> Oodle stool 3 + 1 rocker base.	\$147.43	\$1,474.30
6	Smith System	03011	<i>Plastic -</i> Interchange 3-2-1 Table. Adjustable height.	\$268.82	\$1,612.92
1	Smith System		<i>Laminate -</i> <i>Edge -</i> <i>Paint -</i> Freight	\$1,988.64	\$1,988.64

Product shipping direct. Customer responsible for offload and assembly.

Qty	Mfg	Model #	Description	Unit Price	Ext. Price
-----	-----	---------	-------------	------------	------------

Purchase Order instructions below

PA-CoStars Pricing is Valid for 30 days

Pricing Per: PA Co-Stars 035-E22-157
 Make PO out to: PEMCO
 1700 N. Highland Rd Suite 107
 Pittsburgh, PA 15241

SubTotal	\$10,511.30
Tax	\$0.00
Shipping	0.00
Total	\$10,511.30

Please Sign Proposal and return with PO:
 Email: Bill@pemcofurniture.com
 or Fax: 412-831-7662

Print: _____

Signature: _____

Date: _____

128



Educational & Contract Furniture
1700 N. Highland Road, Suite 107
Pittsburgh, Pa 15241
Phone: 412-831-7601 Fax: 412-831-7662

PROPOSAL

Number PEMQ9048
Date Jul 28, 2022

Proposal Expires on: 8/27/2022

Website: www.pemcofurniture.com

Sold To	Ship To	Your Sales Rep
East Stroudsburg SD Matthew Krauss 50 Vine Street East Stroudsburg, PA 18301 Phone 570-424-8500 Fax	East Stroudsburg SD Matthew Krauss 50 Vine Street East Stroudsburg, PA 18301 Phone 570-424-8500 Email	Bill Lindstrom Office: 412-831-7601 Ext. 119 Cell: 814-553-1640 Email: Bill@pemcofurniture.com

Terms	PO Number

Qty	Mfg	Model #	Description	Unit Price	Ext. Price
4	Fomcore	F110-42x20x30-Z	Anderson XL Chair	\$683.88	\$2,735.52
4	Fomcore	F721-29x15x27.5-Z	Grade 1 Vinyl - Hug Chair	\$439.80	\$1,759.20
20	Fomcore	FK007-18x3-Z	Grade 1 Vinyl - 3" Lily pad	\$92.11	\$1,842.20
2	Fomcore	FK007-CART2	Grade 1 Vinyl - Lily Pad cart	\$193.42	\$386.84
1	Fomcore		Freight	\$336.18	\$336.18

Product shipping direct. Customer responsible for offload and assembly.

Purchase Order instructions below

PA-CoStars Pricing is Valid for 30 days

Pricing Per: PA Co-Stars 035-E22-157
 Make PO out to: PEMCO
 1700 N. Highland Rd Suite 107
 Pittsburgh, PA 15241

SubTotal	\$7,059.94
Tax	\$0.00
Shipping	0.00
Total	\$7,059.94

Please Sign Proposal and return with PO:
 Email: Bill@pemcofurniture.com
 or Fax: 412-831-7662

Print:

Signature:

Date:

129



Educational & Contract Furniture
 1700 N. Highland Road, Suite 107
 Pittsburgh, PA 15241
 Phone: 412-831-7601 Fax: 412-831-7662

PROPOSAL

Number PEMQ9045
 Date Jul 28, 2022

Proposal Expires on: 8/27/2022

Website: www.pemcofurniture.com

Sold To	Ship To	Your Sales Rep
East Stroudsburg SD Matthew Krauss 50 Vine Street East Stroudsburg, PA 18301 Phone 570-424-8500 Fax	East Stroudsburg SD Matthew Krauss 50 Vine Street East Stroudsburg, PA 18301 Phone 570-424-8500 Email	Bill Lindstrom Office: 412-831-7601 Ext. 119 Cell: 814-553-1640 Email: Bill@pemcofurniture.com

Terms	PO Number

Qty	Mfg	Model #	Description	Unit Price	Ext. Price
16	KI	IWC15	Intellect Wave Cantilever chairs, 15" felt glides	\$96.00	\$1,536.00
16	KI	IWC17	<i>Shell -</i> <i>Frame -</i> Intellect Wave Cantilever chairs, 17" felt glides	\$100.80	\$1,612.80
1	KI		<i>Shell -</i> <i>Frame -</i> Freight	\$403.69	\$403.69

Product shipping direct. Customer responsible for offload and assembly.

Purchase Order instructions below:

Pricing per PA COSTARS Contract 035-018
 Make PO out to:
 Corbett c/o PEMCO
 56 Buttonwood Street
 Norristown PA 19401

SubTotal	\$3,552.49
Tax	\$0.00
Shipping	0.00
Total	\$3,552.49

Signature _____

Date: _____



Educational & Contract Furniture
1700 N. Highland Road, Suite 107
Pittsburgh, PA 15241
Phone: 412-831-7601 Fax: 412-831-7662

PROPOSAL

Number PEMQ9044
Date Jul 28, 2022

Proposal Expires on: 8/27/2022

Website: www.pemcofurniture.com

Sold To	Ship To	Your Sales Rep
East Stroudsburg SD Matthew Krauss 50 Vine Street East Stroudsburg, PA 18301 Phone 570-424-8500 Fax	East Stroudsburg SD Matthew Krauss 50 Vine Street East Stroudsburg, PA 18301 Phone 570-424-8500 Email	Bill Lindstrom Office: 412-831-7601 Ext. 119 Cell: 814-553-1640 Email: Bill@pemcofurniture.com

Terms	PO Number

Qty	Mfg	Model #	Description	Unit Price	Ext. Price
2	Sit On It	1203BK1MBMC23USF C1VG2AR4FBT1CH1C S6KD	Hexy Mid Back Task Chair	\$296.00	\$592.00

*Mesh -
Grade 2 Vinyl Seat -*

*Product shipping direct. Customer responsible for
offload and assembly.*

Purchase Order instructions below:

PA State Contract #4400017037
 Make PO out to:
 Exemplis c/o PEMCO
 6415 Katella Avenue
 Cypress CA 90630

Signature _____

Date: _____

SubTotal	\$592.00
Tax	\$0.00
Shipping	0.00
Total	\$592.00

131



Quote #QTE061430

Customer ID: EAS148

Valid 7/29/2022 To 08/12/2022

For assistance, please contact your furniture expert:






Sharon Jefferson
sharon@worthingtondirect.com

P: 800-599-6636

Bill To
EAST STROUDSBURG AREA SCHOOL
DIST
BUSINESS OFFICE
50 VINE ST
EAST STROUDSBURG, PA 18301
P: (570) 424-8500

Ship To
EAST STROUDSBURG AREA SCHOOL
DIST
MATTHEW KRAUSS
50 VINE ST
EAST STROUDSBURG, PA 18301-
2150
P: (570) 424-8500

FREIGHT QUOTED INSIDE DELIVERY, THE DRIVER WILL BRING THE CARTONS INSIDE THE FIRST SET OF DOORS ONLY, HE WILL NOT UN-CARTON OR TAKE INTO ROOMS. A CALL BEFORE DELIVERY WILL BE PROVIDED. WE ACCEPT PURCHASE ORDERS, YOU CAN EMAIL ME A COPY. UPON APPROVAL YOUR ORDER WILL BE PROCESSED AND WE WILL SEND A CONFIRMATION.

Stock No.	Vendor No.	Item Description	Price	Qty	Subtotal
 29A88	43-2310	29"X24", 21"-31"H, BOARDWALK OAK TOP, GRAY EDGE, GRAY FRAME, PREMIER SERIES DOG BONE DESK Estimated Lead Time: 35 days	\$193.95	20	\$3,879.00
			plus 2-5 days for transit		
 16437	MTDP2467	24"X67" LIGHT OAK TOP, CHARCOAL EDGE, MOBILE DOUBLE PEDESTAL TEACHER & ADMINISTRATOR DESK Estimated Lead Time: 14 days - 28 days	\$1163.95	2	\$2,327.90
			plus 2-5 days for transit		
20R40-46	QUO0051690-87846	17"WX17"DX32"H SINGLE DOT CART & DOT WOBBLE FLOOR STOOL PACKAGE, INTERLACE PEACOCK Estimated Lead Time: 14 days	\$636.95	4	\$2,547.80
			plus 2-5 days for transit		
29C08	43-2282-XX-XXX	48" 5-STAR, 21"-30"H, BOARDWALK OAK TOP, BLACK EDGE, BLACK LEG, PREMIER TABLE Estimated Lead Time: 35 days	\$367.95	2	\$735.90
			plus 2-5 days for transit		
 20D91	1633Q1-XXXX	ASIAN NIGHT TOP COLOR, BLUE EDGE, PLATINUM FRAME, RECTANGLE CREATOR TABLE Estimated Lead Time: 14 days - 21 days	\$329.95	6	\$1,979.70
			plus 2-5 days for transit		
 85800-35	5000-35	APPLE GREEN, ERGOERGO ACTIVE STOOL Estimated Lead Time: 7 days - 14 days	\$134.95	10	\$1,349.50
			plus 2-5 days for transit		
 20P25	7000RC	BEELINE ECLIPSE, 26"HX21"WX26.5"D SMALL SOFT SWAY Estimated Lead Time: 28 days - 42 days	\$644.95	4	\$2,579.80
			plus 2-5 days for transit		

132



Quote #QTE061430

Customer ID: EAS148

Valid 7/29/2022 To 08/12/2022

For assistance, please contact your furniture expert:





Sharon Jefferson
sharon@worthingtondirect.com

P: 800-599-6636

Bill To
EAST STROUDSBURG AREA SCHOOL
DIST
BUSINESS OFFICE
50 VINE ST
EAST STROUDSBURG, PA 18301
P: (570) 424-8500

Ship To
EAST STROUDSBURG AREA SCHOOL
DIST
MATTHEW KRAUSS
50 VINE ST
EAST STROUDSBURG, PA 18301-
2150
P: (570) 424-8500

FREIGHT QUOTED INSIDE DELIVERY, THE DRIVER WILL BRING THE CARTONS INSIDE THE FIRST SET OF DOORS ONLY, HE WILL NOT UNCARTON OR TAKE INTO ROOMS. A CALL BEFORE DELIVERY WILL BE PROVIDED. WE ACCEPT PURCHASE ORDERS, YOU CAN EMAIL ME A COPY. UPON APPROVAL YOUR ORDER WILL BE PROCESSED AND WE WILL SEND A CONFIRMATION.

	Stock No.	Vendor No.	Item Description	Price	Qty	Subtotal
	65192	YS78	BALI SOFTSIT GRADE 2 FABRIC, YES SERIES, MESH BACK EXECUTIVE CHAIR W/KR ARMS Estimated Lead Time: 14 days - 21 days plus 2-5 days for transit	\$445.95	2	\$891.90
	91388-BK -F	ZROCK15	15"H, BLACK, ZUMA ROCKER CHAIR W/FELT STRIPS Estimated Lead Time: 56 days - 70 days plus 2-5 days for transit	\$173.95	16	\$2,783.20
	91389-BK -F	ZROCK18FG	18"H, BLACK, ZUMA ROCKER CHAIR W/FELT STRIPS Estimated Lead Time: 28 days - 35 days plus 2-5 days for transit	\$187.95	16	\$3,007.20
	91900-A	SGFLROCK15	15" APPLE SHELL, SAGE FLOOR ROCKER Estimated Lead Time: 56 days - 84 days plus 2-5 days for transit	\$136.95	4	\$547.80



Quote #QTE061430

Customer ID: EAS148

Valid 7/29/2022 To 08/12/2022

For assistance, please contact your furniture expert:

Sharon Jefferson
sharon@worthingtondirect.com

P: 800-599-6636

Bill To
EAST STROUDSBURG AREA SCHOOL
DIST
BUSINESS OFFICE
50 VINE ST
EAST STROUDSBURG, PA 18301
P: (570) 424-8500

Ship To
EAST STROUDSBURG AREA SCHOOL
DIST
MATTHEW KRAUSS
50 VINE ST
EAST STROUDSBURG, PA 18301-
2150
P: (570) 424-8500

FREIGHT QUOTED INSIDE DELIVERY,
THE DRIVER WILL BRING THE CARTONS
INSIDE THE FIRST SET OF DOORS
ONLY, HE WILL NOT UNCARTON OR
TAKE INTO ROOMS. A CALL BEFORE
DELIVERY WILL BE PROVIDED. WE
ACCEPT PURCHASE ORDERS, YOU CAN
EMAIL ME A COPY. UPON APPROVAL
YOUR ORDER WILL BE PROCESSED AND
WE WILL SEND A CONFIRMATION.

Stock No.	Vendor No.	Item Description	Price	Qty	Subtotal
-----------	------------	------------------	-------	-----	----------

Subtotal	\$22,629.70
Shipping	3,787.54
Tax	0.00
Total	\$26,417.24

Shipping Information

This order includes: Liftgate Service Inside Delivery Call Before Delivery (570) 424-8500

Delivery appointments can be made by the freight company to schedule approx delivery time. Please contact your rep to remove or add additional services to your quote, or to learn more about them.

Liftgate service is recommended for facilities that do not have a loading dock or personnel/equipment needed to lower large or heavy freight to the ground. Selecting this service will ensure that your shipment is lowered to the ground.

Inside Delivery service means that a single freight driver will assist in bringing your shipment inside the first set of doors to your facility. The driver will not navigate stairs/elevators and may still require assistance with extremely large or heavy items.

Please contact your rep to have these additional services added to your quote, or to learn more about them.

When you are ready to order, please make sure you have made all color selections and verified shipping and billing details. Feel free to discuss any questions you may have with your representative: Sharon Jefferson at sharon@worthingtondirect.com

Thank you for this opportunity to furnish your space!

134



QUOTE 86831

Lakeshore Learning Materials
 2695 E. Dominguez Street Carson, CA 90895
 (310) 537-8600 (800) 421-5354
 FAX: (310) 900-2189
www.lakeshorelearning.com
 To contact your local representative,
 Daniel Szabo, please call (800) 421-5354

Bill-to: 83721
 EAST STROUDSBURG AREA SCH DIST
 ACCOUNTS PAYABLE
 50 VINE ST
 E STROUDSBURG PA 18301-0298
 (570) 424-8500
Billto Email: MATTHEW-KRAUSS@ESASD.NET

Ship-to: 0

 MATTHEW KRAUSS
Shipto Email:

Entry Date: 07/29/2022

Your Reference No.: QUOTE

Comment

PRICES GOOD FOR 90 DAYS. ITEM
 AVAILABILITY SUBJECT TO CHANGE

FOB DESTINATION:FREE SHIPPING
 CONTINGENT ON A MINIMUM ORDER
 OF \$250 SHIPPING TO ONE
 LOCATION.
 DISCOUNT REFLECTED IN PRICES.

PLEASE REFERENCE QUOTE NUMBER
 86831 ON YOUR PURCHASE ORDER.

MONICA LOZANO - QUOTE AGENT

PLEASE VERIFY SHIPPING ADDRESS
 WHEN PLACING YOUR ORDER.

Line	Item	Out Of Stock Ship By	Qty	Description	Price	Extended
1	LC767GR	10/18/2022	16	<u>FLX-SPC 17.5IN ERGO CHAIR-GR</u>	\$160.55	\$2,568.80
3	LC765GR	08/22/2022	16	<u>FLX-SPC 15.5IN ERGO CHAIR-GR</u>	\$151.05	\$2,416.80
5	LC812GR		4	<u>FLEX-SPC LOUNGE-LRN CHAIR-GR</u>	\$341.05	\$1,364.20
6	DD371GR		20	<u>SOFT SEAT - GREEN</u>	\$18.99	\$379.80
7	LC405GR		4	<u>FLEX-SPACE COMFY FLR SEAT-GR</u>	\$66.49	\$265.96
8	LC641		4	<u>FLX-SPC MOBL TRAPEZD TBL-MAPLE</u>	\$607.05	\$2,428.20
	Which consists of:					
8A	LCZ3060M		4	TABLE, BOX, GUIDE FOR LC641	\$0.00	\$0.00
8B	LCL23344		4	4EA 23-34IN TABLE LEGS-CASTERS	\$0.00	\$0.00
9	LC766GR		10	<u>FLX-SPC 16IN PREM WOB CHR-GR</u>	\$94.99	\$949.90
10	LK414		2	<u>FLEX-SPACE MOBILE CLOVER TABLE</u>	\$692.55	\$1,385.10
	Which consists of:					
10A	LCL23344		2	4EA 23-34IN TABLE LEGS-CASTERS	\$0.00	\$0.00
10B	LKT4848		2	48X48 CLOVER TABLE-LK414	\$0.00	\$0.00
11	LC739		2	<u>FLEX-SPAC MOBL TCHR DESK-MAPLE</u>	\$1,139.05	\$2,278.10
	Which consists of:					
11A	LCTM5724		2	TBLTOP ASSMBLY GUIDE FOR LC739	\$0.00	\$0.00
11B	LCM3112		2	MDSY PNL-TBL LEG LC739, LC259	\$0.00	\$0.00
11C	LCC2326		2	CABINET.CASTERS - LC739, LC259	\$0.00	\$0.00
12	LC788		20	<u>FLEX-SPC MOBL STDNT DESK-MAPLE</u>	\$398.05	\$7,961.00
	Which consists of:					
12A	LCT2620M		20	TABLE, BOX, GUIDE FOR LC788	\$0.00	\$0.00
12B	LCL23344		20	4EA 23-34IN TABLE LEGS-CASTERS	\$0.00	\$0.00

Subtotal: \$21,997.86
0.0% Tax: \$0.00
Freight Amount: \$0.00
Total: \$21,997.86

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$5,000.00

The respondent's email (matthew-krauss@esasd.net) was recorded on submission of this form.

Untitled Section

Untitled Section

FORM 611

EAST STROUDSBURG AREA SCHOOL DISTRICT

Procurement Form

Name of Requestor *

Matthew Krauss

Untitled Title

Department *

Special Education/ACCESS

Building *

North HS

136

What service or item are requesting *

Furniture for Life Skills Classroom

Why are you requesting the service or item *

Part of planned budget to remodel/upgrade classroom furniture for all district Life Skills classrooms during the 22-23 SY. The furniture was selected to meet the needs of the students in this class. This includes: multiple learning zones, flexible seating and storage for Life Skills workboxes/job boxes.

Suggested replacement *

New

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

\$25,000

137

Cost Estimate: if over \$5,000, were three (3) quotes obtained? If yes, please list the vendor's information and quoted amount. *

Quote 1

PEMCO (multiple manufacturers)

PEMQ9004: \$21,879.47 COSTARS

PEMQ9005: \$1,592.15 COSTARS

PEMQ9006: \$1,169.50 PA STATE CONTRACT

PEMQ9007: \$1,222.50 PA STATE CONTRACT

TOTAL: \$25,863.62

Quote 2

Worthington Direct

QTE061455: \$27,731.87

Quote 3

School Specialty

Cart1022104351: \$26,591.66 COSTARS (on applicable products)

What is the total cost of the purchase? *

\$25,863.62

Procurement Method: *

- Quote Received only one Proposal
- Request for Proposal (RFP)
- Bid
- Other: Multiple Quotes

138

Was this purchase budgeted? *

Yes ▼

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

- Yes
- Pennsylvania State Contract
- COSTARS
- Keystone Purchasing Network
- PEPPM National Contract Program (Technology Bidding and Purchasing)
- US Communities
- No

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

COSTARS: 035-E22-157, PA STATE CONTRACT:4400025659 & 4400017037

Which Fund will be charged? *

10 ▼

What account will be charged? *

10-1211-610-891-30-819-310-000-9891

139

Selection of the winning proposal, was the lowest price selected? If not, please explain why and * the process of selecting the vendor.

The lowest priced quote was selected. PEMCO also provided a proposal with furniture that will meet the needs of the students in the room.

Any additional information you would like to provide.

Fully funded through ACCESS.

This form was created inside of East Stroudsburg Area School District.

Google Forms

140



Educational & Contract Furniture
1700 N. Highland Road, Suite 107
Pittsburgh, Pa 15241
Phone: 412-831-7601 Fax: 412-831-7662

PROPOSAL

Number PEMQ9004
Date Jul 19, 2022

Proposal Expires on: 8/18/2022

Website: www.pemcofurniture.com

Sold To	Ship To	Your Sales Rep
East Stroudsburg SD Matthew Krauss 50 Vine Street East Stroudsburg, PA 18301 Phone 570-424-8500 Fax	East Stroudsburg HS North Barbara Wetherhold 279 Timberwolf Drive Dingmans Ferry, PA 18328 Phone 570-588-4420 Email	Bill Lindstrom Office: 412-831-7601 Ext. 119 Cell: 814-553-1640 Email: Bill@pemcofurniture.com
Terms	PO Number	

Qty	Mfg	Model #	Description	Unit Price	Ext. Price
2	Smith System	921000000P	Mega Tower w/Doors - shelves. Mobile	\$1,098.23	\$2,196.46
			<i>Platinum</i>		
2	Smith System	920036000P	Mega Tower w/Doors - (36) 3" totes. Mobile	\$1,752.15	\$3,504.30
			<i>Platinum</i>		
12	Smith System	01650	Silhouette Rectangle Student Desk. 20" x 27", adjustable height.	\$128.16	\$1,537.92
			<i>High Rise/Platinum/Platinum</i>		
12	Smith System	17576	Caster Set. Black	\$55.25	\$663.00
20	Smith System	11879	Flavors 18" Cantilever Chair.	\$122.47	\$2,449.40
			<i>Cerulean Shell/Platinum Frame</i>		
1	Smith System	26159	Cascade Single Pedestal Teacher Desk. Right Hand B/B/F Pedestal. Casters.	\$642.53	\$642.53
			<i>High Rise/Platinum/Platinum</i>		
1	Smith System	111L00000P	Cascade Mini Case Lectern.	\$530.89	\$530.89
			<i>High Rise/Platinum/Platinum</i>		
2	Smith System	612008000P	Cascade Storage unit w/doors. Casters.	\$1,128.42	\$2,256.84
			<i>Platinum</i>		
2	Smith System	01504	36" Round Cafe Top.	\$131.58	\$263.16
			<i>High Rise/Platinum</i>		
2	Smith System	01453	24" Diameter Base	\$220.44	\$440.88
			<i>Platinum</i>		
4	Smith System	33891	Groove Stools	\$108.23	\$432.92

Qty	Mfg	Model #	Description	Unit Price	Ext. Price
3	Smith System	NL2460	<i>Cerulean Shell/Platinum Frame</i> Elemental Flip/Nest Table. 24 x 60. Casters.	\$567.34	\$1,702.02
1	Smith System	210T06020P	<i>High Rise/Platinum/Platinum</i> Spiral Noteboard. Open w/(6) 3" and (2) 6" SW Totes.	\$1,050.38	\$1,050.38
1	Smith System		<i>Platinum</i> Freight	\$4,208.77	\$4,208.77

Product shipping direct. Customer responsible for offload and assembly.

Purchase Order instructions below

PA-CoStars Pricing is Valid for 30 days

Pricing Per: PA Co-Stars 035-E22-157
 Make PO out to: PEMCO
 1700 N. Highland Rd Suite 107
 Pittsburgh, PA 15241

SubTotal	\$21,879.47
Tax	\$0.00
Shipping	0.00
Total	\$21,879.47

Please Sign Proposal and return with PO:
 Email: Bill@pemcofurniture.com
 or Fax: 412-831-7662

Print:

Signature:

Date:

142



PROPOSAL

Educational & Contract Furniture
 1700 N. Highland Road, Suite 107
 Pittsburgh, Pa 15241
 Phone: 412-831-7601 Fax: 412-831-7662

Number PEMQ9005
Date Jul 19, 2022

Proposal Expires on: 8/18/2022

Website: www.pemcofurniture.com

Sold To	Ship To	Your Sales Rep
East Stroudsburg SD Matthew Krauss 50 Vine Street East Stroudsburg, PA 18301 Phone 570-424-8500 Fax	East Stroudsburg HS North Barbara Wetherhold 279 Timberwolf Drive Dingmans Ferry, PA 18328 Phone 570-588-4420 Email	Bill Lindstrom Office: 412-831-7601 Ext. 119 Cell: 814-553-1640 Email: Bill@pemcofurniture.com

Terms	PO Number

Qty	Mfg	Model #	Description	Unit Price	Ext. Price
2	Fomcore	F110-42x20x30-Z	Anderson XL Chairs.	\$657.91	\$1,315.82
1	Fomcore		<i>Nomad Nobel Sides</i> <i>Abbey Nobel Seat/Back</i> Freight	\$276.33	\$276.33

Product shipping direct. Customer responsible for offload and assembly.

Purchase Order instructions below

PA-CoStars Pricing is Valid for 30 days

Pricing Per: PA Co-Stars 035-E22-157
 Make PO out to: PEMCO
 1700 N. Highland Rd Suite 107
 Pittsburgh, PA 15241

SubTotal	\$1,592.15
Tax	\$0.00
Shipping	0.00
Total	\$1,592.15

Please Sign Proposal and return with PO:
 Email: Bill@pemcofurniture.com
 or Fax: 412-831-7662

Print: _____

Signature: _____

Date: _____

143



PROPOSAL

Educational & Contract Furniture
1700 N. Highland Road, Suite 107
Pittsburgh, PA 15241
Phone: 412-831-7601 Fax: 412-831-7662

Number PEMQ9006
Date Jul 19, 2022

Proposal Expires on: 04/30/23

Website: www.pemcofurniture.com

Sold To	Ship To	Your Sales Rep
East Stroudsburg SD Matthew Krauss 50 Vine Street East Stroudsburg, PA 18301 Phone 570-424-8500 Fax	East Stroudsburg HS North Barbara Wetherhold 279 Timberwolf Drive Dingmans Ferry, PA 18328 Phone 570-588-4420 Email	Bill Lindstrom Office: 412-831-7601 Ext. 119 Cell: 814-553-1640 Email: Bill@pemcofurniture.com

Terms	PO Number

Qty	Mfg	Model #	Description	Unit Price	Ext. Price
1	Hon	H885.L.P8T	Brigade Five Drawer Lateral File Cabinet. 36" Wide	\$969.50	\$969.50
1	Hon		<i>Titanium</i> Freight per PA State Contract Rules	\$200.00	\$200.00

Product shipping direct. Customer responsible for offload and assembly.

Purchase Order instructions below

PA 44000 Quotes are Valid until 4/30/23

Pricing Per PA State Contract # 4400025659
Make PO out to: Hon c/o PEMCO
200 Oak Street
Muscatine IA 52761
 Please Sign Proposal and return with PO:
 Email: Bill@pemcofurniture.com
 or Fax: 412-831-7662

SubTotal	\$1,169.50
Tax	\$0.00
Shipping	0.00
Total	\$1,169.50

Print:

Signature:

Date:

144



PROPOSAL

Educational & Contract Furniture
1700 N. Highland Road, Suite 107
Pittsburgh, PA 15241
Phone: 412-831-7601 Fax: 412-831-7662

Number PEMQ9007
Date Jul 19, 2022

Proposal Expires on: 8/18/2022

Website: www.pemcofurniture.com

Sold To	Ship To	Your Sales Rep
---------	---------	----------------

East Stroudsburg SD
 Matthew Krauss
 50 Vine Street
 East Stroudsburg, PA 18301

East Stroudsburg HS North
 Barbara Wetherhold
 279 Timberwolf Drive
 Dingmans Ferry, PA 18328

Bill Lindstrom
Office: 412-831-7601 **Ext.** 119
Cell: 814-553-1640
Email: Bill@pemcofurniture.com

Phone 570-424-8500
Fax

Phone 570-588-4420
Email

Terms	PO Number
-------	-----------

Qty	Mfg	Model #	Description	Unit Price	Ext. Price
3	Sit On It	1203BK1MBMC23USF C1VG2AR4FBT1CH1C S6KD	Hexy Mid Back Task Chair	\$296.00	\$888.00
1	Sit On It	1203BK1MBMC20USF C1VG2AR4BBT1BC1	Hexy High Back Task Stool. <i>Mesh - Fog Grade 2 Vinyl Seat - Element H2O</i>	\$334.50	\$334.50

*Mesh - Fog
Grade 2 Vinyl Seat - Element H2O*

Product shipping direct. Customer responsible for offload and assembly.

Purchase Order instructions below:

PA State Contract #4400017037
Make PO out to:
Exemplis c/o PEMCO
6415 Katella Avenue
Cypress CA 90630

SubTotal	\$1,222.50
Tax	\$0.00
Shipping	0.00
Total	\$1,222.50

Signature _____

Date: _____

For assistance, please contact your furniture expert:

Sharon Jefferson








sharon@worthingtondirect.com

P: 800-599-6636

Bill To
EAST STROUDSBURG AREA SCHOOL
DIST
BUSINESS OFFICE
50 VINE ST
EAST STROUDSBURG, PA 18301
P: (570) 424-8500

Ship To *North HS*
~~LEHMAN INTERMEDIATE SCHOOL~~
MATTHEW KRAUSS
~~257~~ TIMBERWOLF DR *279*
DINGMANS FERRY, PA 18328-7772
P: (570) 588-4410
F: (570) 588-4411

FREIGHT QUOTED INSIDE DELIVERY, THE DRIVER WILL BRING THE CARTONS INSIDE THE FIRST SET OF DOORS ONLY, HE WILL NOT UN-CARTON OR TAKE INTO ROOMS. A CALL BEFORE DELIVERY WILL BE PROVIDED. WE ACCEPT PURCHASE ORDERS, YOU CAN EMAIL ME A COPY. UPON APPROVAL YOUR ORDER WILL BE PROCESSED AND WE WILL SEND A CONFIRMATION.

Stock No.	Vendor No.	Item Description	Price	Qty	Subtotal
	91389-BK ZROCK18	18"H, BLACK, ZUMA ROCKER CHAIR Estimated Lead Time: 14 days - 28 days	\$187.95 plus 2-5 days for transit	20	\$3,759.00
	91543-G 543	30"X48", GRAY NEBULA, CHAR BLACK FRAME, SINGLE PEDESTAL DESK Estimated Lead Time: 56 days - 84 days	\$1069.95 plus 2-5 days for transit	1	\$1,069.95
	96A33 TWPL	TEACHER'S LECTERN Estimated Lead Time: 7 days - 14 days	\$599.95 plus 2-5 days for transit	1	\$599.95
	20G74-BL-PL 53220-HBLU-NA-PL	24"H HIERARCHY 4-LEG STOOL, BLUE SEAT, PLATINUM FRAME Estimated Lead Time: 7 days	\$188.95 plus 2-5 days for transit	4	\$755.80
	22A22 2460REX-AXB-ZZE	24"DX60"W RECTANGLE, ASIAN NIGHT TOP, SKY BLUE EDGE, SYNERGY ACTIVITY TABLE Estimated Lead Time: 56 days	\$219.95 plus 2-5 days for transit	3	\$659.85
	99516	34"WX20"DX70-1/2"H MAKER IDEABOARD, MOBILE MAGNETIC TWO-SIDED DRY ERASE BOARD, COOL GRAY FRAME, BLUE Estimated Lead Time: 49 days - 56 days	\$1039.95 plus 2-5 days for transit	1	\$1,039.95
	29A88 43-2310	29"X24", 21"-31"H, BOARDWALK OAK TOP, BLUE EDGE, GRAY FRAME, PREMIER SERIES DOG BONE DESK Estimated Lead Time: 35 days	\$193.95 plus 2-5 days for transit	12	\$2,327.40

For assistance, please contact your furniture expert:

Valid 8/1/2022 To 08/15/2022

Sharon Jefferson








sharon@worthingtondirect.com

P: 800-599-6636

Bill To
 EAST STROUDSBURG AREA SCHOOL
 DIST
 BUSINESS OFFICE
 50 VINE ST
 EAST STROUDSBURG, PA 18301
 P: (570) 424-8500

Ship To *NORTH HS*
 LEHMAN INTERMEDIATE SCHOOL
 MATTHEW KRAUSS
 257 TIMBERWOLF DR (279)
 DINGMANS FERRY, PA 18328-7772
 P: (570) 588-4410
 F: (570) 588-4411

FREIGHT QUOTED INSIDE DELIVERY, THE DRIVER WILL BRING THE CARTONS INSIDE THE FIRST SET OF DOORS ONLY, HE WILL NOT UN-CARTON OR TAKE INTO ROOMS. A CALL BEFORE DELIVERY WILL BE PROVIDED. WE ACCEPT PURCHASE ORDERS, YOU CAN EMAIL ME A COPY. UPON APPROVAL YOUR ORDER WILL BE PROCESSED AND WE WILL SEND A CONFIRMATION.

Stock No.	Vendor No.	Item Description	Price	Qty	Subtotal
	91556-G ANLAB	GRAPHITE, ANALOGY LABSTOOL W/FOOTRING Estimated Lead Time: 56 days - 84 days	\$344.95 plus 2-5 days for transit	1	\$344.95
	76239-R107 5500D	ANTIMICROBIAL TASK CHAIR, DILLON BLACK Estimated Lead Time: 7 days - 14 days	\$285.95 plus 2-5 days for transit	3	\$857.85
	78558-3 LPL3636L30-3	36"W X 17-15/16"D X 39-3/8"H, BLACK, THREE DRAWER LATERAL FILE CABINET Estimated Lead Time: 112 days	\$1030.95 plus 2-5 days for transit	1	\$1,030.95
	81G49-ION 55000	SOFT ROCKER SEATING, NEW DESIGN TEX ION UPHOLSTERY Estimated Lead Time: 28 days - 42 days	\$549.95 plus 2-5 days for transit	2	\$1,099.90
	16371 MMS60S	PLATINUM, HUTCH MOBILE METAL STORAGE, 60"H STORAGE CABINET WITH SHELVES Estimated Lead Time: 14 days - 28 days	\$1233.95 plus 2-5 days for transit	2	\$2,467.90
	16369 MMS30SD	PLATINUM HUTCH MOBILE METAL STORAGE, 30"H STORAGE CABINET WITH SHELVES & DOORS Estimated Lead Time: 14 days - 28 days	\$954.95 plus 2-5 days for transit	2	\$1,909.90
	16382-PL MMS60TD	HUTCH MOBILE METAL STORAGE, 60"H STORAGE CABINET WITH TOTES & DOORS, PLATINUM Estimated Lead Time: 14 days - 28 days	\$2609.95 plus 2-5 days for transit	2	\$5,219.90



Quote #QTE061455

Customer ID: EAS148

For assistance, please contact your furniture expert:

Valid 8/1/2022 To 08/15/2022

Sharon Jefferson

sharon@worthingtondirect.com

P: 800-599-6636

Bill To

EAST STROUDSBURG AREA SCHOOL
 DIST
 BUSINESS OFFICE
 50 VINE ST
 EAST STROUDSBURG, PA 18301
 P: (570) 424-8500

Ship To *NORTH HS*

LEHMAN INTERMEDIATE SCHOOL
 MATTHEW KRAUSS
 257 TIMBERWOLF DR *279*
 DINGMANS FERRY, PA 18328-7772
 P: (570) 588-4410
 F: (570) 588-4411

FREIGHT QUOTED INSIDE DELIVERY, THE DRIVER WILL BRING THE CARTONS INSIDE THE FIRST SET OF DOORS ONLY, HE WILL NOT UNCARTON OR TAKE INTO ROOMS. A CALL BEFORE DELIVERY WILL BE PROVIDED. WE ACCEPT PURCHASE ORDERS, YOU CAN EMAIL ME A COPY. UPON APPROVAL YOUR ORDER WILL BE PROCESSED AND WE WILL SEND A CONFIRMATION.

Stock No.	Vendor No.	Item Description	Price	Qty	Subtotal
-----------	------------	------------------	-------	-----	----------

Subtotal	\$23,143.25
Shipping	4,588.62
Tax	0.00
Total	\$27,731.87

Shipping Information

This order includes: Liftgate Service Inside Delivery Call Before Delivery (570) 424-8500

Delivery appointments can be made by the freight company to schedule approx delivery time. Please contact your rep to remove or add additional services to your quote, or to learn more about them.

Liftgate service is recommended for facilities that do not have a loading dock or personnel/equipment needed to lower large or heavy freight to the ground. Selecting this service will ensure that your shipment is lowered to the ground.

Inside Delivery service means that a single freight driver will assist in bringing your shipment inside the first set of doors to your facility. The driver will not navigate stairs/elevators and may still require assistance with extremely large or heavy items.

Please contact your rep to have these additional services added to your quote, or to learn more about them.

When you are ready to order, please make sure you have made all color selections and verified shipping and billing details. Feel free to discuss any questions you may have with your representative: Sharon Jefferson at sharon@worthingtondirect.com

Thank you for this opportunity to furnish your space!



Quote - Saved Cart

Created By EAST STROUDSBURG AREA

SCHOOL DIST MATTHEW-

KRAUSS@ESASD.NET

Prices are subject to change

Cart Name Your Shopping

Cart

Cart 1022104351

Last Modified on 08/02/2022

STATUS: Saved Cart

Ship To

EAST STROUDSBURG AREA
SCHOOL DIST
50 VINE ST
EAST STROUDSBURG,
Pennsylvania 18301-2150
United States

Attention : EAST
STROUDSBURG AREA SCHOOL
DIST matthew-krauss@esasd.net

Ships When Ready







Payment

EAST STROUDSBURG AREA
SCHOOL DIST
50 VINE ST
EAST STROUDSBURG,
Pennsylvania 18301-2150
United States

Order Summary

Subtotal	\$23,123.18
+ Estimated Tax	\$0.00
+ Shipping	\$3,468.48
Total:	\$26,591.66

58 Items

Product	Quantity	Unit Price	Total Price
 Classroom Select Single Pedestal Teacher's Desk, 60 x 30 x 30 Inches Item #: 7817002	1	\$1,084.46	\$1,084.46
 Classroom Select Teacher's Podium, 19-3/4 x 20-3/4 x 45 to 49 Inches Item #: 7817492	1	\$564.71	\$564.71
 National Public Seating Cafetorium Bar Stool, Plastic Seat, Black Item #: 2023333	4	\$207.71 \$276.95	\$830.84
 Classroom Select Tilt-N-Nest Computer Table, Rectangle, 60 x 24 Inches, LockEdge, Adjustable Height Item #: 7654073	3	\$460.46	\$1,381.38
 Classroom Select Lateral File Cabinet with Full Pull, 5 Drawers, 30 x 18 x 63 Inches, Various Options Item #: 7036635	1	\$1,042.46	\$1,042.46
 Lorell Task Chair with Lumbar Support, Fabric Seat, Mesh Back, Black Item #: 1602569	3	\$276.71 \$368.95	\$830.13

149

	Classroom Select Katchnet Back Mesh Mid-Back Stool, 26 x 25-5/8 x 53 Inches, Black	1	\$514.21 \$418.95	\$514.21
	Item #: 1506130			
	Classroom Select NeoLounge2 Rocker, 2 Color, 21 x 26-1/2 x 25-1/2 Inches	2	\$515.21	\$1,030.42
	Item #: 7702376			
	Classroom Select Round Top Cafe Table with Round Base, 34 Inches, T-Mold Edge	2	\$374.96	\$749.92
	Item #: 7115150			
	Classroom Select Geode Tall Mobile Cabinet, 2 Doors, 30 Trays, 42 x 19-1/4 x 51 Inches	2	\$1,798.46	\$3,596.92
	Item #: 7139075			
	Classroom Select Geode Tall Cabinet, Double Wide, Doors, Markerboard Back, Casters, 28-1/2 x 19-1/4 x 51 Inches	2	\$1,067.96	\$2,135.92
	Item #: 7138893			
	Classroom Select Geode Mobile Cabinet, Double Doors, 2 Shelves, 42 x 19-1/4 x 36 Inches	2	\$983.96	\$1,967.92
	Item #: 7139639			
	CLASSROOM SELECT - Inspo Rocker, 18 Inch A+ Seat Height, Chrome Frame	20	\$175.46	\$3,509.20
	Item #: 7148287			
	Classroom Select Geode Series Dry Erase Noteboard, Double Wide - Cabinet Sold Separately	1	\$389.21	\$389.21
	Item #: 7543061			
	Classroom Select Geode Short Cabinet, Double Wide w/Totes, Doors, Glides, 28-1/2 x 19-1/4 x 22-1/4 Inches	1	\$752.96	\$752.96
	Item #: 7137068			
	Classroom Select Advocate Pedestal Leg Single Student Desk, 26 x 20 Inch Laminate Top with T-Mold Edge	12	\$245.21	\$2,942.52
	Item #: 7203069			

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$5,000.00

The respondent's email (**matthew-krauss@esasd.net**) was recorded on submission of this form.

Untitled Section

Untitled Section

FORM 611

EAST STROUDSBURG AREA SCHOOL DISTRICT
Procurement Form

Name of Requestor *

Matthew Krauss

Untitled Title

Department *

Special Education

Building *

North HS

151

What service or item are requesting *

Furniture for NEW PAES (Life Skills Job Training) Lab

Why are you requesting the service or item *

Furniture is needed for the space.

Suggested replacement *

New

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

\$25,000

Cost Estimate: if over \$5,000, were three (3) quotes obtained? If yes, please list the vendor's information and quoted amount. *

Quote 1: Worthington Direct: \$25,704.27

Quote 2: PEMCO: PEMQ9060 (Costars) \$21,867.38

Quote 3: Hertz Furniture \$22,256.30 + shipping (quote requested to include shipping charges, but it was not received)

What is the total cost of the purchase? *

\$21,867.38

152

Procurement Method: *

- Quote Received only one Proposal
- Request for Proposal (RFP)
- Bid
- Other: Multiple Quotes

Was this purchase budgeted? *

Yes ▼

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

- Yes
- Pennsylvania State Contract
- COSTARS
- Keystone Purchasing Network
- PEPPM National Contract Program (Technology Bidding and Purchasing)
- US Communities
- No

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

COSTARS 035-018

153

Which Fund will be charged? *

10 ▼

What account will be charged? *

10-1211-610-891-30-819-310-000-9891

Selection of the winning proposal, was the lowest price selected? If not, please explain why and * the process of selecting the vendor.

Lowest Price Selected

Any additional information you would like to provide.

Furniture selected is ideal for a makerspace/worklab. The design includes workstations of various heights that meets the needs of the age range of the students and students in wheelchairs. Furniture requirements were based on the supply list from the PAES lab program.

This form was created inside of East Stroudsburg Area School District.

Google Forms

154



Educational & Contract Furniture
1700 N. Highland Road, Suite 107
Pittsburgh, PA 15241
Phone: 412-831-7601 Fax: 412-831-7662

PROPOSAL

Number PEMQ9060
Date Aug 1, 2022

Proposal Expires on: 8/31/2022

Website: www.pemcofurniture.com

Sold To	Ship To	Your Sales Rep
East Stroudsburg SD Matthew Krauss 50 Vine Street East Stroudsburg, PA 18301 Phone 570-424-8500 Fax	East Stroudsburg SD Matthew Krauss 50 Vine Street East Stroudsburg, PA 18301 Phone 570-424-8500 Email	Bill Lindstrom Office: 412-831-7601 Ext. 119 Cell: 814-553-1640 Email: Bill@pemcofurniture.com

Terms	PO Number

Qty	Mfg	Model #	Description	Unit Price	Ext. Price
4	KI	RCWT305436TOP-74 P	Ruckus Workstation, 30" x 54", Single faced, (6) 6" and (2) 3" totes. Open, 1.25" thick laminate top with 74P edge. 36"H. <i>Laminate - Edge - Paint -</i>	\$985.80	\$3,943.20
8	KI	RCWT305436TOP-74 P S22338704	Modified Ruckus Workstation, 30" x 54", Single faced, (6) 6" and (2) 3" totes. Open, 1.25" thick laminate top with 74P edge. 42"H. <i>Laminate - Edge - Paint -</i>	\$1,152.00	\$9,216.00
1	KI	RCWT305436TOP-WB B	Ruckus Workstation, 30" x 54", Single faced, (6) 6" and (2) 3" totes. Open, 1.75" thick Butcherblock Wood Top. 36"H. <i>Paint -</i>	\$1,699.80	\$1,699.80
8	KI	RK4100H30BR	Ruckus stool, poly, armless, 30"H w/bookrack and glides. <i>Shell - Paint -</i>	\$264.00	\$2,112.00
4	KI	RTEEA2436-74P	Ruckus sit/stand height adjustable activity table (20"-33") rectangle with round corners. 24" x 36". <i>Laminate - Edge - Paint -</i>	\$349.20	\$1,396.80
4	KI	IWC18	Intellect Wave Cantilever Chair, 18". <i>Shell - Paint -</i>	\$94.80	\$379.20
1	KI	RTEEA2460-74P	Ruckus Sit Height Adjustable activity table (20"-33"), rectangle with round corners. 24" x 60" <i>Laminate - Edge - Paint -</i>	\$351.60	\$351.60

Qty	Mfg	Model #	Description	Unit Price	Ext. Price
2	KI	RC4100H18	Ricochet Stool, 18" one color poly	\$116.40	\$232.80
6	KI	13.3115	<i>Poly color -</i> Table Ganger (set of 2 for one table to table gang)	\$9.60	\$57.60
1	KI		Freight	\$2,478.38	\$2,478.38

Product shipping direct. Customer responsible for offload/assembly/placement.

Purchase Order instructions below:

PA COSTARS Contract #035-018
 Make PO out to:
 Corbett c/o PEMCO
 56 Buttonwood Street
 Norristown PA 19401

SubTotal	\$21,867.38
Tax	\$0.00
Shipping	0.00
Total	\$21,867.38

Signature _____
 Date: _____

156

For assistance, please contact your furniture expert:

Valid 8/2/2022 To 08/16/2022

Sharon Jefferson







sharon@worthingtondirect.com

P: 800-599-6636

Bill To
 EAST STROUDSBURG AREA SCHOOL
 DIST
 BUSINESS OFFICE
 50 VINE ST
 EAST STROUDSBURG, PA 18301
 P: (570) 424-8500

Ship To
 EAST STROUDSBURG AREA SCHOOL
 DIST
 MATTHEW KRAUSS
 279 TIMBERWOLF DR
 DINGMANS FERRY, PA 18328-7772
 P: (570) 424-8500

FREIGHT QUOTED INSIDE DELIVERY, THE DRIVER WILL BRING THE CARTONS INSIDE THE FIRST SET OF DOORS ONLY, HE WILL NOT UNCARTON OR TAKE INTO ROOMS. A CALL BEFORE DELIVERY WILL BE PROVIDED. WE ACCEPT PURCHASE ORDERS, YOU CAN EMAIL ME A COPY. UPON APPROVAL YOUR ORDER WILL BE PROCESSED AND WE WILL SEND A CONFIRMATION.

Stock No.	Vendor No.	Item Description	Price	Qty	Subtotal
	81G45 25304F	48"WX48"DX36"H, PEWTER MESH, CASCADE MAKER TABLE W/15 TOTES AND OPEN SHELVES, NO DOORS Estimated Lead Time: 14 days - 56 days plus 2-5 days for transit	\$3063.95	6	\$18,383.70
	81F72-PL 04151	30"DX60"WX22"-34"H, PLATINUM FRAME, BUTCHER BLOCK TOP INTERCHANGE TABLE Estimated Lead Time: 14 days - 28 days plus 2-5 days for transit	\$799.95	1	\$799.95
	81F81-CB-PL 33891	30"H, CERULEAN SEAT, PLATINUM FRAME, GROOVE FIXED HEIGHT STOOL, NYLON GLIDES Estimated Lead Time: 14 days - 28 days plus 2-5 days for transit	\$114.95	8	\$919.60
	81F82-CB-PL 33879	18"H CERULEAN SEAT, PLATINUM FRAME, NYLON GLIDES, GROOVE CANTILEVER CHAIR Estimated Lead Time: 14 days - 28 days plus 2-5 days for transit	\$125.95	4	\$503.80
	81H40 33749	18"H, FOG, PLATINUM FRAME, GROOVE BACKLESS STOOL Estimated Lead Time: 14 days - 28 days plus 2-5 days for transit	\$109.95	2	\$219.90
	81291 25950	36"WX20"DX24"-34"H BOARDWALK OAK TOP, CERULEAN EDGE, PLATINUM FRAME, NON-FOLDING PLANNER SEMINAR TA Estimated Lead Time: 14 days - 56 days plus 2-5 days for transit	\$264.95	4	\$1,059.80
	81330 04102	60"WX24"DX22"-34"H, BOARDWALK OAK TOP, CERULEAN EDGE, PLATINUM FRAME, RECTANGLE INTERCHANGE ACTIVITY Estimated Lead Time: 14 days - 56 days plus 2-5 days for transit	\$368.95	1	\$368.95

157



Quote #QTE061537

Customer ID: EAS148

For assistance, please contact your furniture expert:

Valid 8/2/2022 To 08/16/2022

Sharon Jefferson

sharon@worthingtondirect.com

P: 800-599-6636

Bill To
EAST STROUDSBURG AREA SCHOOL DIST BUSINESS OFFICE 50 VINE ST EAST STROUDSBURG, PA 18301 P: (570) 424-8500

Ship To
EAST STROUDSBURG AREA SCHOOL DIST MATTHEW KRAUSS 279 TIMBERWOLF DR DINGMANS FERRY, PA 18328-7772 P: (570) 424-8500

FREIGHT QUOTED INSIDE DELIVERY, THE DRIVER WILL BRING THE CARTONS INSIDE THE FIRST SET OF DOORS ONLY, HE WILL NOT UNCARTON OR TAKE INTO ROOMS. A CALL BEFORE DELIVERY WILL BE PROVIDED. WE ACCEPT PURCHASE ORDERS, YOU CAN EMAIL ME A COPY. UPON APPROVAL YOUR ORDER WILL BE PROCESSED AND WE WILL SEND A CONFIRMATION.

Stock No.	Vendor No.	Item Description	Price	Qty	Subtotal
-----------	------------	------------------	-------	-----	----------

Subtotal	\$22,255.70
Shipping	3,448.57
Tax	0.00
Total	\$25,704.27

Shipping Information

This order includes: Liftgate Service Inside Delivery Call Before Delivery (570) 424-8500

Delivery appointments can be made by the freight company to schedule approx delivery time. Please contact your rep to remove or add additional services to your quote, or to learn more about them.

Liftgate service is recommended for facilities that do not have a loading dock or personnel/equipment needed to lower large or heavy freight to the ground. Selecting this service will ensure that your shipment is lowered to the ground.

Inside Delivery service means that a single freight driver will assist in bringing your shipment inside the first set of doors to your facility. The driver will not navigate stairs/elevators and may still require assistance with extremely large or heavy items.

Please contact your rep to have these additional services added to your quote, or to learn more about them.

When you are ready to order, please make sure you have made all color selections and verified shipping and billing details. Feel free to discuss any questions you may have with your representative: Sharon Jefferson at sharon@worthingtondirect.com

Thank you for this opportunity to furnish your space!



Hertz Furniture

Experts by Design

800-526-4677

(Vendor)

- Shop

- School Furniture
- Office Furniture
- Church Furniture
- QuickShip Furniture
- Popular Categories
- Specialty Pages
- AV Equipment
- Banquet Furniture
- Boards
- Bookcases
- Cafeteria & Cafe Furniture
- Carts
- Chairs & Seating
- Classroom Furniture
- Classroom Rugs
- Commons Area Furniture
- Computer Furniture
- Daycare Furniture
- Desks
- Drafting & Art Furniture
- Facility Equipment
- File Cabinets
- Gym Equipment
- Health & Safety
- Lab Furniture
- Lecture Hall Furniture
- Library & Media Center Furniture
- Lockers
- Music Furniture
- Outdoor Furniture & Park Equipment
- Partitions & Cubicles
- Podiums & Lecterns
- Portable Stages & Risers
- Preschool Furniture
- Reception Furniture
- Storage
- Tables

- Get To Know Us
[Project Gallery](#) [Reps & Contracts](#) [Reviews](#) [Testimonials](#) [Leadership Team](#) [Sustainability](#) [About Us](#)
- COVID-19
[Stimulus Funding](#) [COVID-19 Guidance](#) [COVID-19 Essentials](#) [Distancing](#) [Layouts](#)



SHOPPING CART

18in Squirrel Active Seating Stool SQR-18



Colors
 Qty Price \$183.90
 Plus Freight

Demonstration STEM Workstation w/ 16 Bins - HPL Top DSW-52368



Colors
 Qty Price \$5,398.00
 Plus Freight

Show this product's accessories

Demonstration STEM Workstation w/ 24 Bins - HPL Top DSW-5242B



Colors
 Qty Price \$12,796.00
 Plus Freight

Show this product's accessories

Adjustable Height Utility Table - Butcher Block UTB-3060



Colors
 Qty Price \$599.00
 Plus Freight

Show this product's accessories

Adjustable Height Utility Table - HPL Top UTH-2460



Colors
 Qty Price \$296.00
 Plus Freight

Show this product's accessories

160

Adjustable Height Utility Table - HPL Top UTH-2448

Colors Qty Price \$1,064.00 Plus Freight

Show this product's accessories

Inspiration Poly Cantilever Classroom Chair INS-688

Colors Qty Price \$399.80 Plus Freight

Zed Bar Stool ZED-7430

Colors Qty Price \$1,519.60 Plus Freight

Show this product's accessories

Note: Sorry, we are unable to provide you with an automated freight quote at this time. You may call us however at 800-526-4677 for an up to date quote.

Tax & Freight are calculated using your zip code: 18328. [Change zip code](#)

Tax Calculation is based on zip code and may change depending on shipping address.

Additional Delivery Services are available, including assisted inside delivery, lift gate and 24-hour notification, as well as full installation. Please call 800-526-4677 for additional information. [Learn more.](#)

Subtotal: \$22,256.30
 Freight: Please call
 Tax: N/A
 Total: N/A

Quote with shipping requested but not received

Continue Shopping

CHECKOUT

✓ Financing as low as...
 \$614 / mo

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$5,000.00

The respondent's email (matthew-krauss@esasd.net) was recorded on submission of this form.

Untitled Section

Untitled Section

FORM 611

EAST STROUDSBURG AREA SCHOOL DISTRICT
Procurement Form

Name of Requestor *

Amy Polmounter

Untitled Title

Department *

Special Education

Building *

South HS

162

What service or item are requesting *

Furniture for Resource Room Furniture & 2 Learning Support Classrooms

Why are you requesting the service or item *

We would like to update our resource room and learning support classrooms. The flexible seating and collaborative design will enhance student learning.

Suggested replacement *

New

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

\$70,000

163

Cost Estimate: if over \$5,000, were three (3) quotes obtained? If yes, please list the vendor's information and quoted amount. *

QUOTE 1

Worthington Direct: \$59,455.15 (quote with shipping requested, but not received)

QUOTE 2

School Outfitters: \$61,786.49 > discount applied= \$53,544.31

QUOTE 3

PEMCO

PEMQ8961 \$35,139.75 (COSTARS)

PEMQ8960 \$1,969.85 (COSTARS)

PEMQ8962 \$15,079.24 (COSTARS)

PEMQ8958 \$1,860 (PA STATE CONTRACT)

PEMQ8959 \$3,087 (PA STATE CONTRACT)

TOTAL: \$57,135.84

What is the total cost of the purchase? *

\$57,135.84

Procurement Method: *

- Quote Received only one Proposal
- Request for Proposal (RFP)
- Bid
- Other: Multiple Quotes

164

Was this purchase budgeted? *

Yes ▼

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

- Yes
- Pennsylvania State Contract
- COSTARS
- Keystone Purchasing Network
- PEPPM National Contract Program (Technology Bidding and Purchasing)
- US Communities
- No

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

COSTARS 035-E22-157, PA STATE CONTRACT4400017037 & 4400016568

Which Fund will be charged? *

10 ▼

What account will be charged? *

10-1241-610-891-30-820-310-000-9891

165

Selection of the winning proposal, was the lowest price selected? If not, please explain why and * the process of selecting the vendor.

No the lowest quote was not selected. Although School Outfitters was able to apply a significant discount and come in with lower pricing, we were not able to find the best furniture for the space being designed. We feel that the PEMCO order offers the best functionality. PEMCO works with multiple manufacturers and was able to design a room for us with our students in mind. (Room designs included)

Any additional information you would like to provide.

This form was created inside of East Stroudsburg Area School District.

Google Forms

1166



Educational & Contract Furniture

1700 N. Highland Road, Suite 107

Pittsburgh, Pa 15241

Phone: 412-831-7601 Fax: 412-831-7662

PROPOSAL

Number PEMQ8961

Date Jul 7, 2022

Proposal Expires on: 8/6/2022

Website: www.pemcofurniture.com

Sold To	Ship To	Your Sales Rep
East Stroudsburg SD Amy Polmounter 50 Vine Street East Stroudsburg, PA 18301 USA Phone 570-424-8500 Fax	East Stroudsburg HS South Amy Polmounter 279 Courtland Street East Stroudsburg, PA 18301 USA Phone 570-424-8471 Email	Bill Lindstrom Office: 412-831-7601 Ext. 119 Cell: 814-553-1640 Email: Bill@pemcofurniture.com
Terms	PO Number	

Qty	Mfg	Model #	Description	Unit Price	Ext. Price
6	Smith System	26178	Cascade Double Pedestal Teacher Desk. <i>Laminate - French Pear Edge - Purple Paint - Platinum (3) Resource Room/(1) each Hess/Biblar/TBD</i>	\$943.22	\$5,659.32
6	Smith System	612008000P	Cascade Storage Unit <i>Paint - Platinum/Purple (3) Resource Room (1) each Hess/Biblar/TBD</i>	\$1,172.96	\$7,037.76
4	Smith System	111L00000P	Cascade Mini Case Lectern <i>Laminate - French Pear Edge - Purple Paint - Platinum (1) each Resource/Hess/Biblar/TBD</i>	\$551.84	\$2,207.36
4	Smith System	EL5S48EC	Star Table <i>Laminate - French Pear Edge - Cerulean Paint - Platinum (1) each Resource Room/Hess/Biblar/TBD</i>	\$442.30	\$1,769.20
4	Smith System	17578	Five pack - colored casters <i>Cerulean (1) set each Resource Room/Hess/Biblar/TBD</i>	\$90.00	\$360.00
20	Smith System	OODLE31	Oodle Stool with rocker base <i>Cerulean (5) Resource Room/Hess/Biblar/TBD</i>	\$147.43	\$2,948.60
8	Smith System	01622	Silhouette Arc Desk with casters <i>Laminate - French Pear Edge - Apple Paint - Platinum (8) Resource Room</i>	\$246.32	\$1,970.56
68	Smith System	11879	Flavors Cantilever Chair <i>Shell - Apple Paint - Platinum (8) Resource Room Shell - Cerulean Paint - Platinum</i>	\$127.30	\$8,656.40

167

Qty	Mfg	Model #	Description	Unit Price	Ext. Price
			(20) each Hess/Biblar/TBD		
1	Smith System	01504	36" Round Cafe Top	\$136.78	\$136.78
			Laminate - French Pear Edge - Cerulean		
1	Smith System	01453	(1) Resource Room 24" Diameter Table Base	\$229.14	\$229.14
			Paint - Platinum		
3	Smith System	33891	(1) Resource Room Groove Stool	\$112.50	\$337.50
			Shell - Cerulean		
1	Smith System		Paint - Platinum (3) Resource Room Freight	\$3,827.13	\$3,827.13
			Product shipping direct. Customer responsible for offload and placement.		

Purchase Order instructions below

PA-CoStars Pricing is Valid for 30 days

Pricing Per: PA Co-Stars 035-E22-157
 Make PO out to: PEMCO
 1700 N. Highland Rd Suite 107
 Pittsburgh, PA 15241

SubTotal	\$35,139.75
Tax	\$0.00
Shipping	0.00
Total	\$35,139.75

Please Sign Proposal and return with PO:
 Email: Bill@pemcofurniture.com
 or Fax: 412-831-7662

Print:

Signature:

Date:

168



Educational & Contract Furniture
1700 N. Highland Road, Suite 107
Pittsburgh, PA 15241
Phone: 412-831-7601 Fax: 412-831-7662

PROPOSAL

Number PEMQ8960
Date Jul 7, 2022

Proposal Expires on: 8/6/2022

Website: www.pemcofurniture.com

Sold To	Ship To	Your Sales Rep
East Stroudsburg SD Amy Polmounter 50 Vine Street East Stroudsburg, PA 18301 USA Phone 570-424-8500 Fax	East Stroudsburg HS South Amy Polmounter 279 Courtland Street East Stroudsburg, PA 18301 USA Phone 570-424-8471 Email	Bill Lindstrom Office: 412-831-7601 Ext. 119 Cell: 814-553-1640 Email: Bill@pemcofurniture.com

Terms	PO Number
-------	-----------

Qty	Mfg	Model #	Description	Unit Price	Ext. Price
15	KI	RC4100H18	Ricochet Stool, 18" one color poly	\$116.40	\$1,746.00
1	KI		Freight	\$223.85	\$223.85

*Standard poly colors TBD.
 Product shipping direct. Customer responsible for offload and placement.*

Purchase Order instructions below:

Pricing per PA COSTARS 035-018
 Make PO out to:
 Corbett c/o PEMCO
 56 Buttonwood Street
 Norristown PA 19401

SubTotal	\$1,969.85
Tax	\$0.00
Shipping	0.00
Total	\$1,969.85

Signature _____
 Date: _____

169



Educational & Contract Furniture

1700 N. Highland Road, Suite 107

Pittsburgh, Pa 15241

Phone: 412-831-7601 Fax: 412-831-7662

PROPOSAL

Number PEMQ8962

Date Jul 7, 2022

Proposal Expires on: 8/6/2022

Website: www.pemcofurniture.com

Sold To East Stroudsburg SD Amy Polmouter 50 Vine Street East Stroudsburg, PA 18301 USA Phone 570-424-8500 Fax	Ship To East Stroudsburg HS South Amy Polmouter 279 Courtland Street East Stroudsburg, PA 18301 USA Phone 570-424-8471 Email	Your Sales Rep Bill Lindstrom Office: 412-831-7601 Ext. 119 Cell: 814-553-1640 Email: Bill@pemcofurniture.com
Terms	PO Number	

Qty	Mfg	Model #	Description	Unit Price	Ext. Price
60	Scholar Craft	SC6200SP	Hard plastic Intersect desk, nylon glides.	\$215.29	\$12,917.40
1			Freight	\$2,161.84	\$2,161.84

Standard hard plastic and powdercoat colors TBD.
Product shipping direct. Customer responsible for offload and placement.

Purchase Order instructions below

PA-CoStars Pricing is Valid for 30 days

Pricing Per: PA Co-Stars 035-E22-157
Make PO out to: PEMCO
1700 N. Highland Rd Suite 107
Pittsburgh, PA 15241

SubTotal	\$15,079.24
Tax	\$0.00
Shipping	0.00
Total	\$15,079.24

Please Sign Proposal and return with PO:
Email: Bill@pemcofurniture.com
or Fax: 412-831-7662

Print: _____

Signature: _____

Date: _____

170



PROPOSAL

Educational & Contract Furniture
1700 N. Highland Road, Suite 107
Pittsburgh, PA 15241
Phone: 412-831-7601 Fax: 412-831-7662

Number PEMQ8958

Date Jul 7, 2022

Proposal Expires on: 8/6/2022

Website: www.pemcofurniture.com

Sold To	Ship To	Your Sales Rep
East Stroudsburg SD Amy Polmouter 50 Vine Street East Stroudsburg, PA 18301 USA Phone 570-424-8500 Fax	East Stroudsburg HS South Amy Polmouter 279 Courtland Street East Stroudsburg, PA 18301 USA Phone 570-424-8471 Email	Bill Lindstrom Office: 412-831-7601 Ext. 119 Cell: 814-553-1640 Email: Bill@pemcofurniture.com

Terms	PO Number
--------------	------------------

Qty	Mfg	Model #	Description	Unit Price	Ext. Price
6	Sit on It	1203BK2	Hexy High Back Task Chair. Mesh back pneumatic height adjustable, synchro tilt mechanism. Adjustable height arms. Element Onyx Vinyl seat. 1203BK2.MB.US.F.FC1.AR4.BT1.BC1.CS6.MC20.V G2.KD Onyx Mesh/Element Onyx Vinyl Seat/Black Frame <i>Product shipping direct. Customer responsible for offload and placement.</i>	\$310.00	\$1,860.00

Purchase Order instructions below:

Pricing Per PA State Contract #4400017037
Make PO out to:
Exemplis c/o PEMCO
6415 Katella Avenue
Cypress CA 90630

SubTotal	\$1,860.00
Tax	\$0.00
Shipping	0.00
Total	\$1,860.00

Signature _____
Date: _____

171



PROPOSAL

Educational & Contract Furniture
1700 N. Highland Road, Suite 107
Pittsburgh, PA 15241
Phone: 412-831-7601 Fax: 412-831-7662

Number PEMQ8959

Date Jul 7, 2022

Proposal Expires on: 07/12/22

Website: www.pemcofurniture.com

Sold To	Ship To	Your Sales Rep
East Stroudsburg SD Amy Polmouter 50 Vine Street East Stroudsburg, PA 18301 USA Phone 570-424-8500 Fax	East Stroudsburg HS South Amy Polmouter 279 Courtland Street East Stroudsburg, PA 18301 USA Phone 570-424-8471 Email	Bill Lindstrom Office: 412-831-7601 Ext. 119 Cell: 814-553-1640 Email: Bill@pemcofurniture.com
Terms	PO Number	

Qty	Mfg	Model #	Description	Unit Price	Ext. Price
3	Hon	H882.L	Brigade 800 Series Lateral File Cabinet. Two drawer, 36"W	\$421.05	\$1,263.15
6	Hon	HS42ABC	Brigade Bookcase, 3 shelf, 12.675"D x 34.5"W x 41"H	\$147.00	\$882.00
3	Hon	H314.P	310 Series Vertical File Cabinet, four drawer letter style with lock.	\$313.95	\$941.85

Standard paint finishes TBD.
Product shipping direct. Customer responsible for offload and placement.

Purchase Order instructions below

PA 44000 Quotes are Valid until 7/12/22

Pricing Per PA State Contract # 4400016568
Make PO out to: Hon c/o PEMCO
200 Oak Street
Muscataine IA 52761
Please Sign Proposal and return with PO:
Email: Bill@pemcofurniture.com
or Fax: 412-831-7662

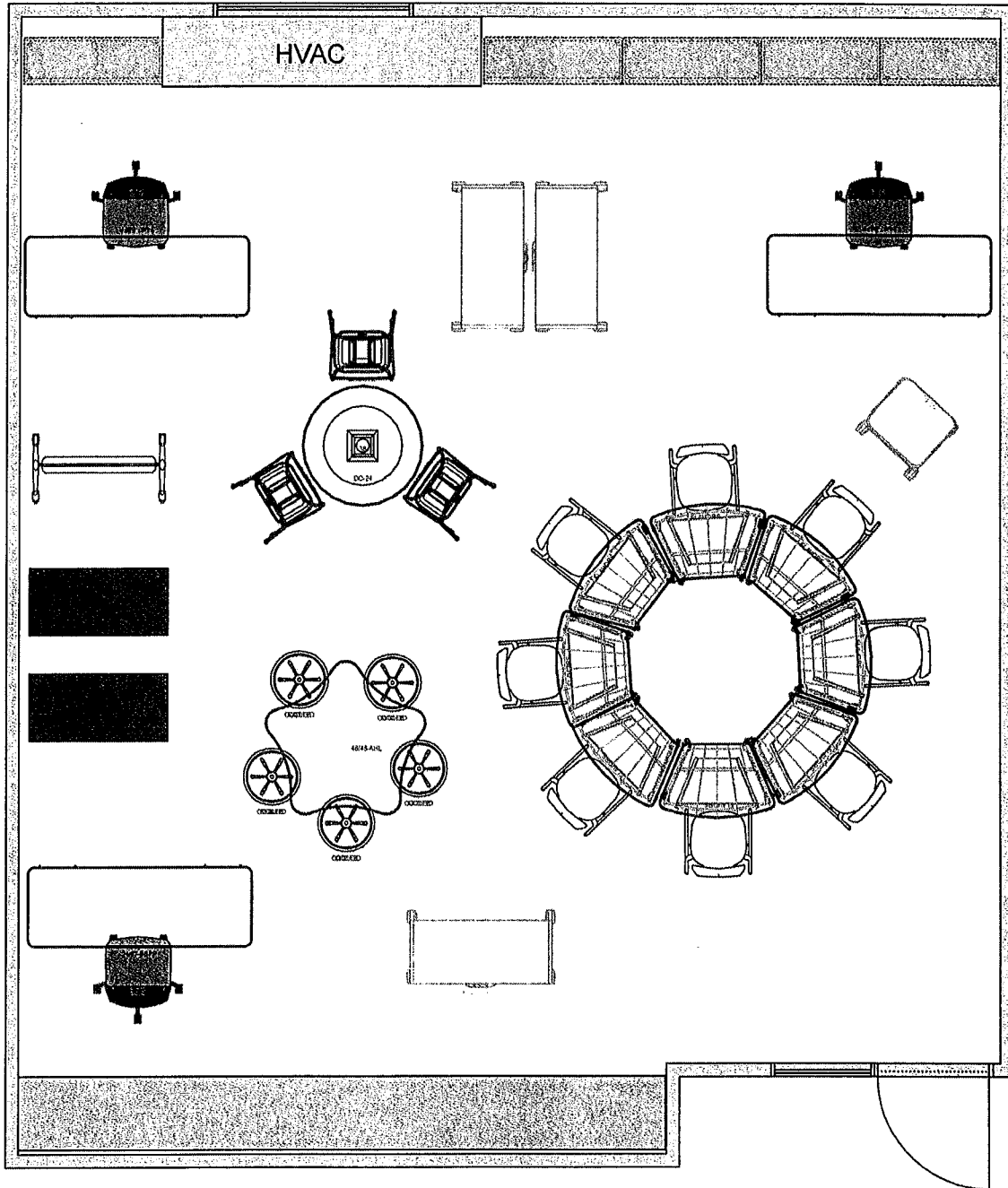
SubTotal	\$3,087.00
Tax	\$0.00
Shipping	0.00
Total	\$3,087.00

Print:

Signature:

Date:

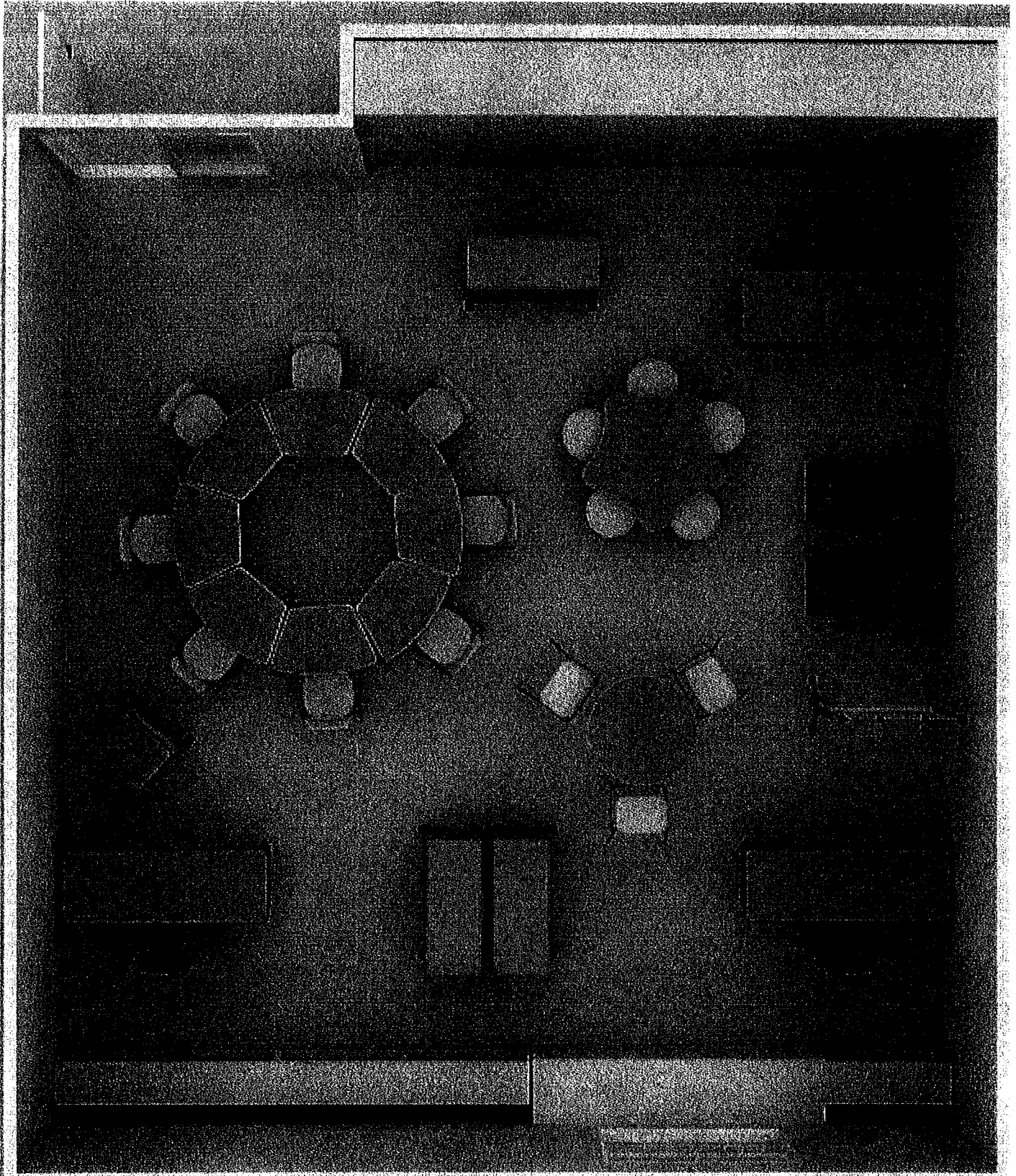
172



East Stroudsburg South HS Resource Room

Salesperson: Bill Lindstrom
 Drawn by: Michelle Silvestre
 7/5/2022



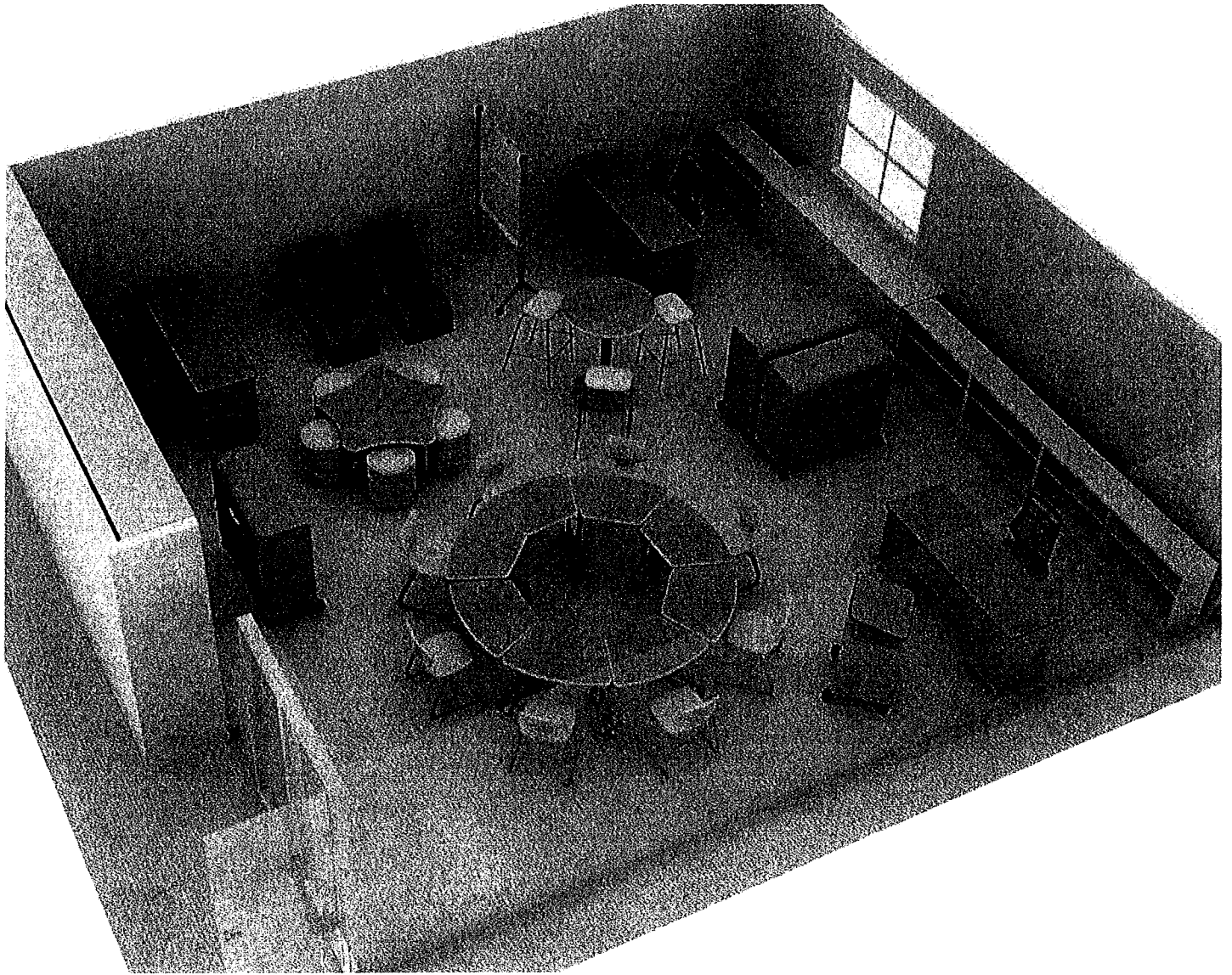


East Stroudsburg South HS Resource
Room

Salesperson:	Bill Lindstrom
Drawn by:	Michelle Silvestre
7/5/2022	



174

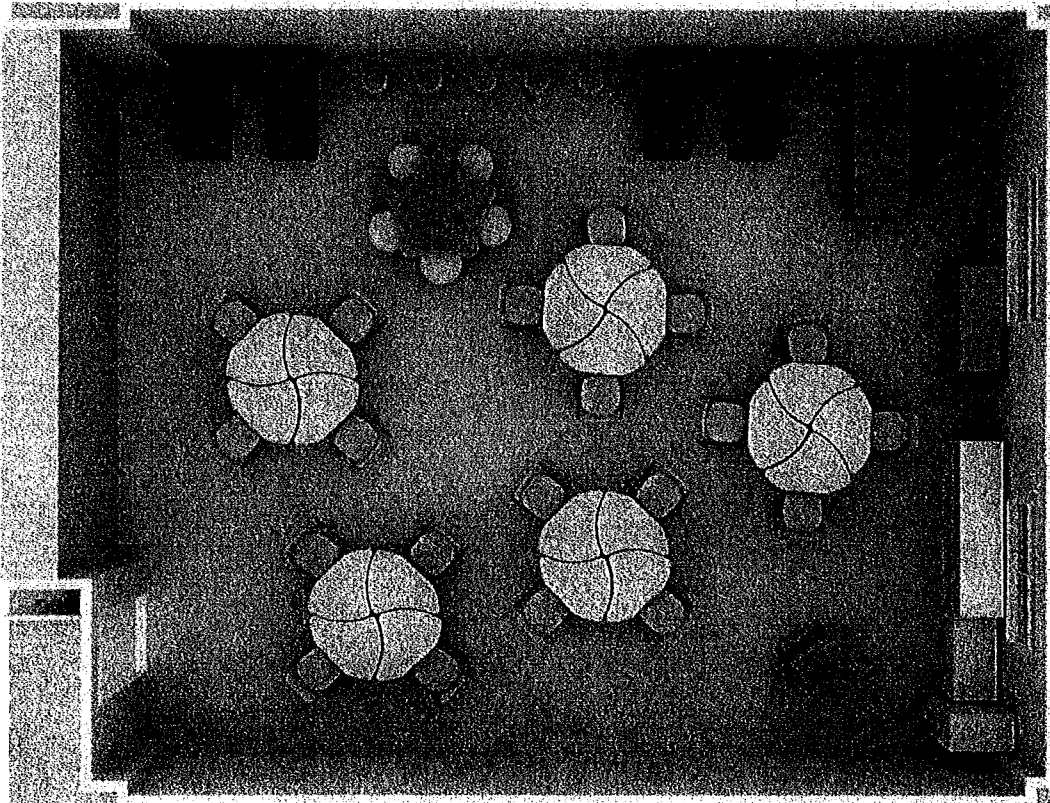
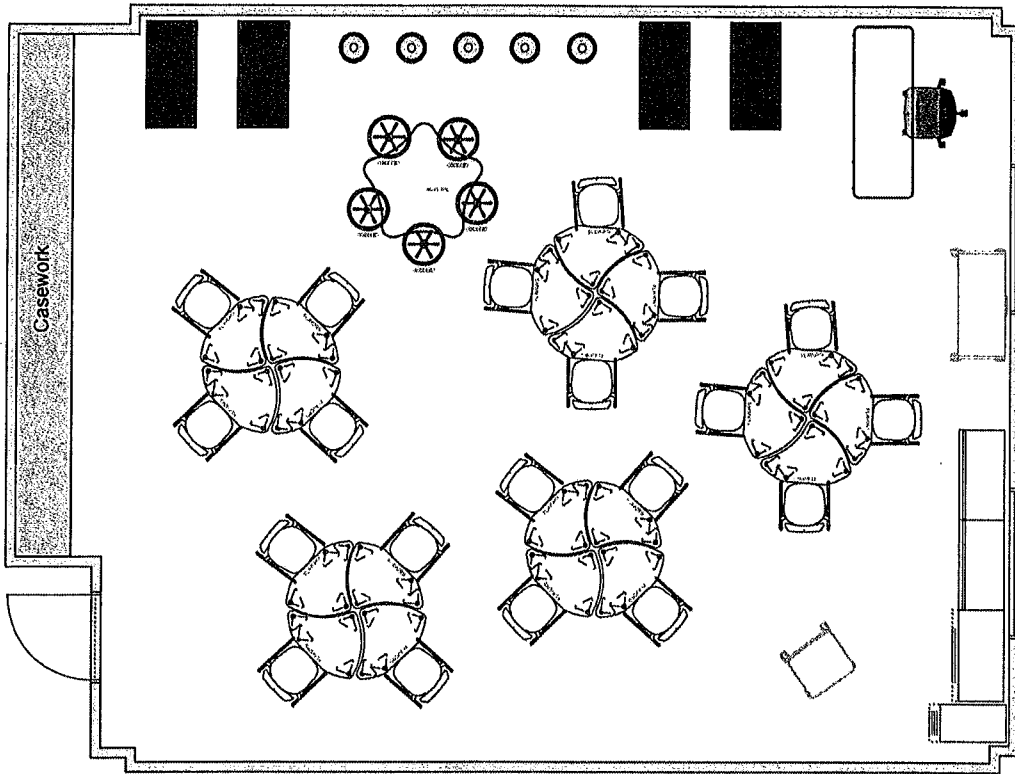


East Stroudsburg South HS Resource
Room

Salesperson:	Bill Lindstrom
Drawn by:	Michelle Silvestre
7/5/2022	



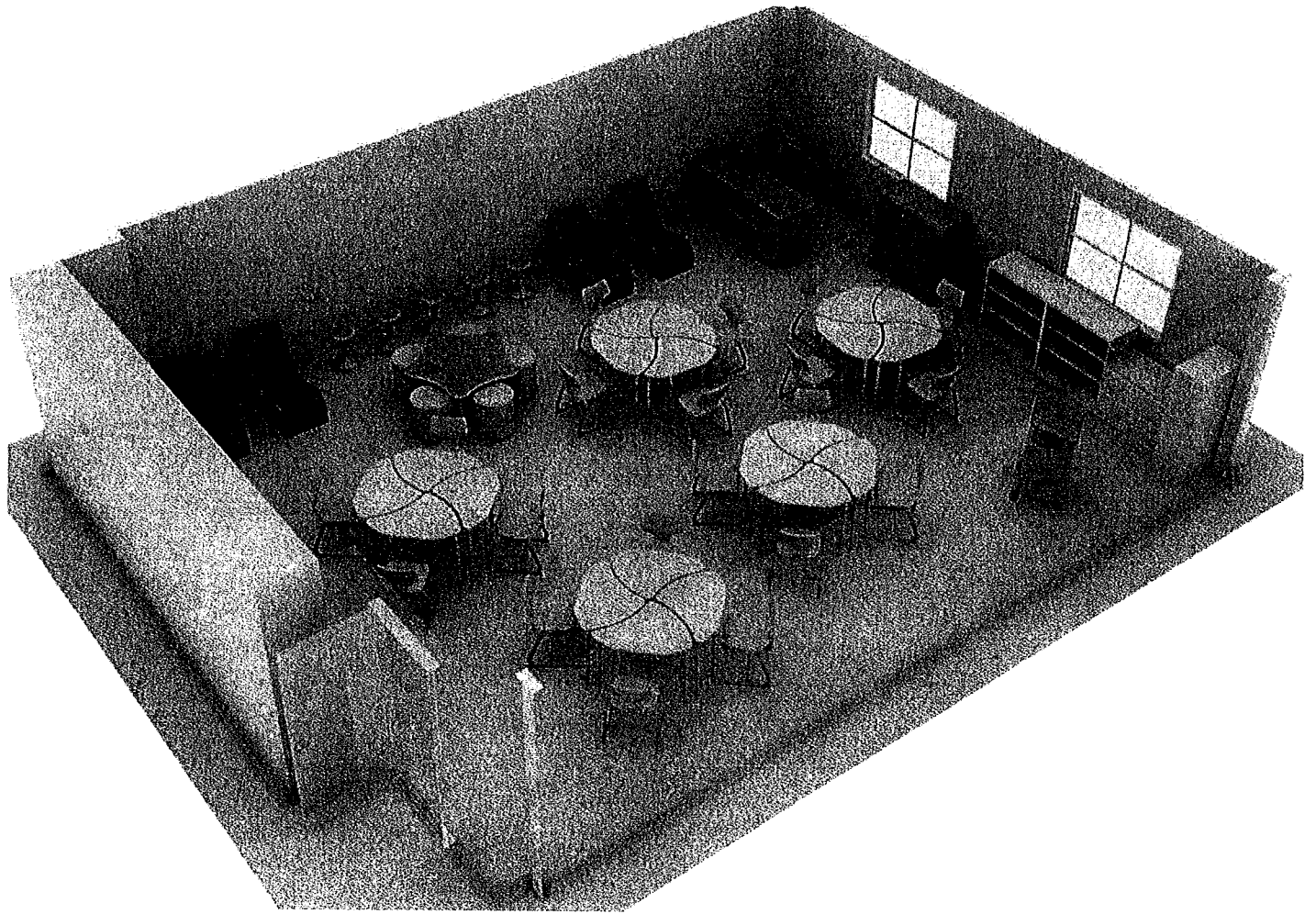
175




East Stroudsburg South HS - Hess & Biblar

Salesperson:	Bill Lindstrom
Drawn by:	Michelle Silvestre
7/5/2022	





East Stroudsburg South HS - Hess &
Biblar

Salesperson:	Bill Lindstrom
Drawn by:	Michelle Silvestre
7/5/2022	
	

177

Worthington Direct: New Quote Request # QTE2002342

1 message

Worthington Direct <marketing@e.worthingtondirect.com>
Reply-To: info@worthingtondirect.com
To: matthew-krauss@esasd.net

Wed, Aug 3, 2022 at 1:37 PM



We Have Received Your Quote Request!

Thanks for your interest in Worthington Direct! Our team is working to provide you with the best possible pricing. Once it's complete you'll receive a separate email with the formal quote.

Submitted on Aug 2, 2022, 10:07:35 AM

Shipping Info

Amy Polmouter
South High School
279 Courtland Street
East Stroudsburg, PA, 18301
matthew-krauss@esasd.net
5704248500

Have loading dock?: Yes

Need liftgate?: Yes

Inside Delivery?: Yes

Are you exempt from state sales tax at the shipping location?: Yes

Item

Description



Cascade Combo Tote Tray Mobile Storage 43-1/3" H w/out Doors (Eight 3" SW Totes & Shelves)

Side Panel Color: Purple Back Panel Option: Standard Back

Est. Lead-time: 8 - 11 weeks

Brand: Smith System

Stock # 81D49-PU Qty: 6 Subtotal: \$7,925.70



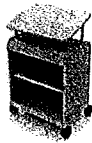
Cascade Teacher Desk w/ Double Metal Pedestal Cabinets

Top Color: Boardwalk Oak Edge Color: Purple Frame Color: Platinum

Est. Lead-time: 8 - 11 weeks

Brand: Smith System

Stock # 81744-BO-PU-PL Qty: 6 Subtotal: \$6,377.70



Cascade Mid-Case Lectern Cart w/o Doors (29" W x 19" D)

Shelf Laminate Color: Boardwalk Oak Shelf Edge Color: Purple Side Panel Color: Purple

Est. Lead-time: 8 - 11 weeks

Brand: Smith System

Stock # 81H38-BO-PU-PU Qty: 4 Subtotal: \$2,471.80



Elemental Table- 5 Star 48" Diameter

Top Color: Boardwalk Oak Edge Color: Purple Leg Color: Platinum Leg Style: Fixed Height for Casters 27" H

Est. Lead-time: 8 - 11 weeks

Brand: Smith System

Stock # 81B94-BO-PU-PLT-EC Qty: 4 Subtotal: \$1,995.80

Item Description

3" Dual Wheel Colorful Casters- Set of 5



Caster Color: Charcoal

Est. Lead-time: 8 - 11 weeks

Brand: Smith System

Stock # 81C76-CGR Qty: 4 Subtotal: \$407.80

Oodle Stool w/ One Movement Disc



Color: Charcoal

Est. Lead-time: 8 - 11 weeks

Brand: Smith System

Stock # 81A92-CGR Qty: 20 Subtotal: \$3,339.00

Silhouette Arc Desk, 29-1/2" Fixed Height w/ Casters



Top Color: Boardwalk Oak Edge Color: Purple Frame Color: Platinum

Est. Lead-time: 8 - 11 weeks

Brand: Smith System

Stock # 81F97-BO-PU-PL Qty: 8 Subtotal: \$2,103.60

Flavors Cantilever Chair (18" H)



Color: Apple Frame: Platinum Glide Option: Nylon

Est. Lead-time: 8 - 11 weeks

Brand: Smith System

Stock # 81F94-A-PL-N Qty: 68 Subtotal: \$9,652.60

Round Cafe Table w/ Circular Base- 36" Round- 29" H



Top Laminate Color: Boardwalk Oak Edge Band Color: Purple Base Color: Platinum

Est. Lead-time: 8 - 11 weeks

Brand: Smith System

Stock # 81A10-BO-PU-PL Qty: 1 Subtotal: \$396.95

Item

Description



Groove Fixed Height Stool (30" H)

Color: Burgundy **Frame:** Platinum **Glide Option:** Standard Nylon

Est. Lead-time: 8 - 11 weeks

Brand: Smith System

Stock # 81F81-BU-PL **Qty:** 3 **Subtotal:** \$359.85



Kaleidoscope Vertebrae Student Desk

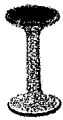
Top Color: Silver Alchemy **Bookbag Hook Option:** Without Bookbag Hook

Frame Color: Platinum

Est. Lead-time: 10 - 12 weeks

Brand: Scholar Craft

Stock # 70800-SA-NO-PL **Qty:** 60 **Subtotal:** \$14,817.00



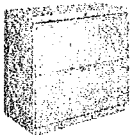
Balancing Stool 18"

Outer Seat Rim Color: JFF Blue **Optional Seat Pad Color:** JFF Burgundy

Est. Lead-time: 2 weeks

Brand: Mien Company

Stock # 19515-P04-BRG **Qty:** 15 **Subtotal:** \$2,279.25



Brigade 800 Series Lateral File Cabinet (2-Drawer 36" W)

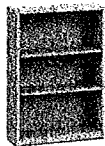
Color: Charcoal

Est. Lead-time: 1 week

Brand: Hon

Stock # 83310-CH **Qty:** 3 **Subtotal:** \$3,002.85

Item Description



Brigade Metal Bookcase w/ 3 Shelves (41" H)

Color: Black

Est. Lead-time: 1 week

Brand: Hon

Stock # 83218-BK Qty: 6 Subtotal: \$2,093.70



Commercial Vertical File Cabinet, 4 Drawer Letter (15" W x 25" D)

Color: Black

Est. Lead-time: 1 week - 2 weeks

Brand: Hirsh Industries

Stock # 94025-6 Qty: 3 Subtotal: \$707.85



Mesh Back Padded Office Chair

Est. Lead-time: 3 - 6 weeks

Brand: NDI Office Furniture

Stock # 82058 Qty: 6 Subtotal: \$1,523.70

Quote Subtotal: \$59,455.15

You'll receive a separate email with your formal quote, typically returned within two business hours. Some quotes may require additional time. If you have questions you may email us at sales@worthingtondirect.com or call us at **800-599-6636**. Our business hours are M-F 8am to 5pm CST.

100% Satisfaction Guarantee on Every Order!

Have Questions? We're Here to Help!

FAQ | 1-800-599-6636 | sales@worthingtondirect.com

182



**SCHOOL
OUTFITTERS**

Furnishing great
places to learn.

For assistance, please contact:

Brennan Croy

Phone: 888-619-6922

Fax: 888-619-6923

www.schooloutfitters.com • PO Box 1367 • Middletown OH 45042-1367

brennan.croy@schooloutfitters.com

Quote Summary

Quote #: QUO11362695


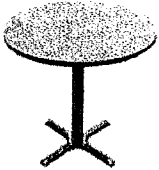

Valid through: 08/24/2022

Bill to:
RESICA ELEMENTARY
Matthew Krauss
1 Gravel Ridge Rd
East Stroudsburg PA 18302-8343 USA

Phone: 1 (570) 223-6911
Fax: 1 (570) 223-2100
Email: marisela.horton@esasd.net

Ship to:
RESICA ELEMENTARY
Matthew Krauss
1 Gravel Ridge Rd
East Stroudsburg PA 18302-8343 USA

Phone: 1 (570) 223-6911
Fax: 1 (570) 223-2100
Email: marisela.horton@esasd.net

Item	SKU#	Description	Qty.	List	% Off	Price Per Item <small>(including options)</small>	Total Price
1.	SPG-12763	<u>Foam Soft Seating Cylinder Accent Set - Four Pieces (12" H)</u> Options: ■ Cylinder Set – Dark Gray (+ \$0.00) Estimated Delivery: 12 business days after order confirmation *Special product pricing based on COSTARS (Contract # 035-026)	20	\$395.76	53%	\$186.01*	\$3,720.20
							
2.	COR-BXT36R	<u>Round Café Table (36" Diameter)</u> Options: ■ Table Top – Medium Oak Table Top Color (+ \$0.00) Estimated Delivery: 19 business days after order confirmation *Special product pricing based on COSTARS (Contract # 035-026)	1	\$533.00	38%	\$328.05*	\$328.05
							
3.	NOR-FEI1063-SO	<u>Heavy-Duty Plastic Café Stool</u> Options: ■ Frame Finish – Black (+ \$0.00) Ships in 24 hours Estimated Delivery: 4 business days after order confirmation *Special product pricing based on COSTARS (Contract # 035-026)	4	\$229.76	53%	\$107.99*	\$431.96
							

183

4. KRI-IWC18 Intellect Wave Cantilever School Chair (18" Seat Height) 68 \$130.00 13% \$113.67* \$7,729.56



Options:
 Frame – Starlight Silver Metallic (SX) Frame (+ \$0.00)
 Chair – Flannel Chair Color (+ \$0.00)
 Glide Style – (NG) Nylon Glide (+ \$0.00)

Estimated Delivery:
 68 business days after order confirmation

*Special product pricing based on COSTARS
 (Contract # 035-026)

5. LNT-INM1033-SO Hex Collaborative Desk w/o Wire Box 8 \$510.80 53% \$241.49* \$1,931.92



Options:
 Desktop – Cosmic Strandz (+ \$0.00)
 Caster – add 4 casters (+ \$34.80)

Ships in 24 hours

Estimated Delivery:
 4 business days after order confirmation

*Special product pricing based on COSTARS
 (Contract # 035-026)

6. LNT-HEX Accent Series Hex Collaborative Table 4 \$909.76 53% \$427.59* \$1,710.36



Options:
 Matching Edgeband & Leg – North Sea (+ \$0.00)
 Table Top – Cosmic Strandz (+ \$0.00)

Estimated Delivery:
 22 business days after order confirmation

*Special product pricing based on COSTARS
 (Contract # 035-026)

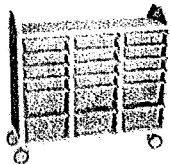
7. OKS-PRC400 PRC400 Presentation Cart 4 \$789.00 51% \$384.45* \$1,537.80



Estimated Delivery:
 5 business days after order confirmation

*Special product pricing based on COSTARS
 (Contract # 035-026)

8. LNT-GNO3042-PKAM-SO Profile Series Triple-Wide Mobile Classroom Storage Cart w/ out Doors - 12 Small & 6 Large Bins (42" W x 35 1/2" D) 6 \$2,431.36 53% \$1,142.74* \$6,856.44



Options:
 6" Bin – Clear (+ \$0.00)
 3" Bin – Clear (+ \$0.00)

Ships in 24 hours

Estimated Delivery:
 4 business days after order confirmation

PLEASE NOTE: BUNDLED ITEMS MAY SHIP SEPARATELY

*Special product pricing based on COSTARS
 (Contract # 035-026)

184

9. NOR-66361-PK Double-Pedestal Teacher Desk 6 \$1,997.74 53% \$938.94* \$5,633.64



Options:

Desk Top – Gray Nebula (+ \$0.00)

Ships in 24 hours

Estimated Delivery:

6 business days after order confirmation

PLEASE NOTE: BUNDLED ITEMS MAY SHIP SEPARATELY

*Special product pricing based on COSTARS
(Contract # 035-026)

10. LNT-NUS450-SO Active Sitting Stool (18" Seat Height) 15 \$199.76 53% \$93.89* \$1,408.35



Options:

Stool – Gray (+ \$0.00)

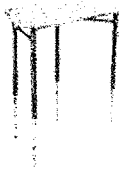
Ships in 24 hours

Estimated Delivery:

4 business days after order confirmation

*Special product pricing based on COSTARS
(Contract # 035-026)

11. LNT-INM1033-SO Hex Collaborative Desk w/o Wire Box 60 \$439.76 53% \$206.69* \$12,401.40



Options:

Desktop – Cosmic Strandz (+ \$0.00)

Ships in 24 hours

Estimated Delivery:

4 business days after order confirmation

*Special product pricing based on COSTARS
(Contract # 035-026)

12. NOR-IAH3040-SO Breathable Mesh Office Chair 6 \$539.76 53% \$253.69* \$1,522.14



Estimated Delivery:

We'll provide you with an estimated date when you call

*Special product pricing based on COSTARS
(Contract # 035-026)

13. NOR-HSR2010BK Vertical File Cabinet w/ Four Drawers - Legal Size (25" D) - Black 3 \$723.76 53% \$340.17* \$1,020.51



Estimated Delivery:

15 business days after order confirmation

*Special product pricing based on COSTARS
(Contract # 035-026)

185

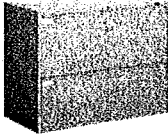
14. NOR-HSR2017BK-3 Metal Bookcase (42" H) - Black 6 \$559.76 53% \$263.09* \$1,578.54



Estimated Delivery:
15 business days after order confirmation

*Special product pricing based on COSTARS
(Contract # 035-026)

15. GLO-9336P-2F1H Lateral File Cabinet w/ Two Drawers (36" W x 18" D x 27" H) 3 \$912.00 34% \$600.99 \$1,802.97



Options:
■ Cabinet – Black Cabinet Color (+ \$0.00)

Estimated Delivery:
49 business days after order confirmation

Shipping & Handling Breakdown

Items Shipping From:	Shipping Via:	Service(s) Included:
Sprogs	XPO LOGISTICS	Lift Gate
Correll	FedEx GROUND	
SO-Goff Distribution	XPO LOGISTICS	Lift Gate
KI	PITT OHIO	Lift Gate
Oklahoma Sound	ABF FREIGHT SYSTEM	Lift Gate
SO-Elite Warehouse	FEDEX FREIGHT PRIORITY	Lift Gate
Norwood Commercial Furniture	XPO LOGISTICS	Lift Gate
Global Industries	A. DUJE PYLE, INC.	Lift Gate

Product SubTotal: \$49,613.84
Shipping & Handling: \$3,930.47
Sales Tax: 0.00
Grand Total: \$53,544.31

Important Shipping Information

Shipping on specified items includes a lift gate on the truck, but does not include inside delivery. The driver will lower items to the ground only. Customer must bring inside. Inside delivery is available for an additional charge.

Please remember to inspect your order at the time of delivery. Do not throw away any of the original packaging until inspection is completed. Any missing parts or damages must be reported to customer service at 1-866-619-1776 within 5 business days of delivery.

All quotations are for tailgate delivery, F.O.B. factory, unless otherwise noted.

Sales Representative Comments

Due to the continuous fluctuation with cost of products, increased shortage of raw materials and increased transportation demands, it is important to finalize your ordering needs soon. Please contact us for any assistance needed to proceed with your order.

Thank you for the opportunity to earn your business.

For Assistance: Brennan Croy • Phone: 888-619-6922 • Fax: 888-619-6923 • brennan.croy@schooloutfitters.com

186

Vendor:
School
Outfitters



Choose shipping address

EAST STROUDSBURG AREA SCHOOL DISTRICT Matthew Krauss 279 Timberwolf Drive Duggans Ferry, PA 18328-7772 Edit	South HS Amy Polmouter 279 Courtland Street East Stroudsburg, PA 18301-2849 Edit
---	--

2 of 2 +Add Address

See all addresses

Are you state sales tax exempt at this location? Yes No

In which county is this address located? ▼

This shipping address is a: ▼

Is this shipping address located in a residential building? Yes No

My shipping address has a loading dock? Yes No

Your order will include 9 freight shipments

For each shipment, below, please look at the individual weights and choose delivery services you'll need from the trucking company. If you don't need either Lift Gate or Inside Delivery, please select "none". You must choose for each shipment listed.

What is Lift Gate Delivery?

What is Inside Delivery?

1. Sprogs

	Product	Quantity	Unit Weight
<input type="text" value="Inside delivery"/> ▼	Foam Soft Seating Cylinder Accent Set - Four Pieces (12" H)	20	12 lbs

Check here to have the trucking company notify you of an approximate delivery time for this shipment.
Note: Delivery notification adds one extra day to delivery time.

2. Learniture

	Product	Quantity	Unit Weight
<input type="text" value="Inside delivery"/> ▼	Accent Series Hex Collaborative Table	4	75 lbs

Check here to have the trucking company notify you of an approximate delivery time for this shipment.
Note: Delivery notification adds one extra day to delivery time.

3. School Outfitters

	Product	Quantity	Unit Weight
<input type="text" value="Inside delivery"/> ▼	Heavy-Duty Plastic Café Stool	4	16.5 lbs
	Hex Collaborative Desk w/o Wire Box	8	34 lbs
	6" Translucent Plastic Bin	48	1.8 lbs
	3" Translucent Plastic Bin	72	1.31 lbs
	Side Panels (J) for Single & Dbl Ped Teacher Desk - Box 3/4 for Single Ped, 4/5 for Dbl Ped	6	26 lbs
	Pedestal (K) & Key #002 for Single & Dbl Ped Teacher Desk - Box 2/4 for Single Ped, 2/5 & 3/5 for Dbl Ped	12	38 lbs
	Active Sitting Stool (18" Seat Height)	15	7.9 lbs
	Hex Collaborative Desk w/o Wire Box	60	34 lbs

Check here to have the trucking company notify you of an approximate delivery time for this shipment.
Note: Delivery notification adds one extra day to delivery time.

4. Learniture

	Product	Quantity	Unit Weight
<input type="text" value="Inside delivery"/> ▼	Profile Series Triple Wide Mobile Classroom Storage Cart (42" W x 17.25" D x 35.5" H) - no bins	6	121 lbs

187

Check here to have the trucking company notify you of an approximate delivery time for this shipment.
Note: Delivery notification adds one extra day to delivery time.

5. School Outfitters

	Product	Quantity	Unit Weight
Inside delivery	Center Drawer (N), Runner Set (M), & Key #003 for Single & Dbl Ped Teacher Desk - Box 4/4 for Single Ped, 5/5 for Dbl Ped	6	12 lbs
	Desktop (I), Back Panel (L), & HW (A-H), & AI for Double Ped Teacher Desk - Box 1/5	6	76 lbs
	Breathable Mesh Office Chair	6	38.58 lbs

Check here to have the trucking company notify you of an approximate delivery time for this shipment.
Note: Delivery notification adds one extra day to delivery time.

6. KI

	Product	Quantity	Unit Weight
Inside delivery	Intellect Wave Cantilever School Chair (18" Seat Height)	68	16 lbs

Check here to have the trucking company notify you of an approximate delivery time for this shipment.
Note: Delivery notification adds one extra day to delivery time.

7. Oklahoma Sound

	Product	Quantity	Unit Weight
Inside delivery	PRC400 Presentation Cart	4	120 lbs

Check here to have the trucking company notify you of an approximate delivery time for this shipment.
Note: Delivery notification adds one extra day to delivery time.

8. Norwood Commercial Furniture

	Product	Quantity	Unit Weight
Inside delivery	Vertical File Cabinet w/ Four Drawers - Legal Size (25" D) - Black	3	89 lbs
	Metal Bookcase (42" H) - Black	6	47 lbs

Check here to have the trucking company notify you of an approximate delivery time for this shipment.
Note: Delivery notification adds one extra day to delivery time.

9. Global Industries

	Product	Quantity	Unit Weight
Inside delivery	Lateral File Cabinet w/ Two Drawers (36" W x 18" D x 27" H)	3	110 lbs

Check here to have the trucking company notify you of an approximate delivery time for this shipment.
Note: Delivery notification adds one extra day to delivery time.

Is the billing address the same as the delivery address? Yes No

Payment type:

Credit Card Purchase Order Check

Required fields*

Note: The credit card billing address must match with this address.

Amy Polmouter
279 Courtland Street
East Stroudsburg, PA 18301-2849
United States

*Name as it appears on card

*Card Number

January / 2022 *CVV

Optional Credit card P.O.#

Items:

188

Qty	Description	SKU	Price	Total Price
Edit 20	Foam Soft Seating Cylinder Accent Set - Four Pieces (12" H) See Selected Options	SPG-12763	\$197.88	\$3,957.60
Edit 1	Round Café Table (36" Diameter) See Selected Options	COR-BXT36R	\$348.99	\$348.99
Edit 4	Heavy-Duty Plastic Café Stool See Selected Options	NOR-FE11063-SO	\$114.88	\$459.52
Edit 68	Intellect Wave Cantilever School Chair (18" Seat Height) See Selected Options	KRI-IWC18	\$115.99	\$7,887.32
Edit 8	Hex Collaborative Desk w/o Wire Box See Selected Options	LNT-INM1033-SO	\$255.40	\$2,043.20
Edit 4	Accent Series Hex Collaborative Table See Selected Options	LNT-HEX	\$454.88	\$1,819.52
Edit 4	PRC400 Presentation Cart	OKS-PRC400	\$408.99	\$1,635.96
Edit 6	Profile Series Triple-Wide Mobile Classroom Storage Cart w/ out Doors - 12 Small & 6 Large Bins (42" W x 35 1/2" D) See Selected Options	LNT-GNO3042-PKAM-SO	\$1,215.68	\$7,294.08
Edit 6	Double-Pedestal Teacher Desk See Selected Options	NOR-66361-PK	\$998.87	\$5,993.22
Edit 15	Active Sitting Stool (18" Seat Height) See Selected Options	LNT-NUS450-SO	\$99.88	\$1,498.20
Edit 60	Hex Collaborative Desk w/o Wire Box See Selected Options	LNT-INM1033-SO	\$219.88	\$13,192.80
Edit 6	Breathable Mesh Office Chair	NOR-IAH3040-SO	\$269.88	\$1,619.28
Edit 3	Vertical File Cabinet w/ Four Drawers - Legal Size (25" D) - Black	NOR-HSR2010BK	\$361.88	\$1,085.64
Edit 6	Metal Bookcase (42" H) - Black	NOR-HSR2017BK-3	\$279.88	\$1,679.28
Edit 3	Lateral File Cabinet w/ Two Drawers (36" W x 18" D x 27" H) See Selected Options	GLO-9336P-2F1H	\$600.99	\$1,802.97

Product Total: \$52,317.58

Enter Coupon Code

Please review your shipping & handling costs.

Manufacturer	Shipping & Handling	Cost
Sprogs	Freight <input type="checkbox"/>	\$684.80
Learniture	Freight <input type="checkbox"/>	\$600.76
Correll	UPS / FedEx	\$138.68
School Outfitters	Freight <input type="checkbox"/>	\$2,502.55
Learniture	Freight <input type="checkbox"/>	\$1,555.95

189

School Outfitters	Freight	\$488.84
KI	Freight	\$1,008.45
Oklahoma Sound	Freight	\$602.47
Norwood Commercial Furniture	Freight	\$1,274.88
Global Industries	Freight	\$300.84
	Accessorial Charges	\$330.69

Shipping & Handling Total: \$9,468.91

Subtotal: \$61,786.49

Sales Tax: \$3,707.19

Total: \$65,493.68

Please let us know if you have any special shipping requests

Maximum 200 characters (200 remaining)

[Return to Cart](#)

[Continue](#)

Testimonials

"Great service! Quick turnaround! School had started and getting our order here quickly was a necessity! Thanks!"

- Melissa W.,
Washington County High School

"Quality product, easy account set up (and purchase order acceptance), extremely fast delivery (ordered six laptop carts on a Tuesday and had them on Thursday)."

- Ray B.,
St. Vincent De Paul

"The chairs look even better in person! We are very happy with them. They seem to be a great quality and look wonderful in the classroom."

- Barbara C.,
Church of the Valley Preschool

[Back to top](#)

Sales

1-800-260-2776

M-F: 8-7 Eastern

Fax: 1-800-494-1036

[Email Sales](#)

[Live Chat](#)

[Search My Quotes](#)

Customer Care

1-866-619-1776

M-F: 8-7 Eastern

[Contact Customer Service](#)

[My Account](#)

[Order History](#)

[Track Order](#)

[Returns Policy](#)

Resources

[Brochures & Catalogs](#)

[Buying Guides](#)

[Co-ops & Contracts](#)

[Frequently Asked Questions](#)

[Site Map](#)

[Blog](#)

Company Info

School Outfitters

3736 Regent Ave.

Cincinnati, OH.

45212-3724

[About Us](#)

[Careers](#)

[Privacy Policy](#)

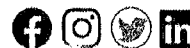
Sign up to receive offers & updates:

[Go](#)

Accepted Payment Types:



Join the Conversation:



Shop with Confidence:



Costars Proposal

Costars Contract # 040-E22-130

To: East Stroudsburg Area School District	Date: 6/27/2022
Address: 50 Vine Street	From: Wayne Becker
East Stroudsburg, PA 18301	Phone: 610-509-9731
Attn: Anthony Calderone	Email: Wayne.Becker@KeystoneFire.com
Phone: 570-994-6467	Proposal #: AAAQ1475
Email: anthony-calderone@esasd.net	Project: High School and Intermediate School Access Control Additions

Dear Anthony,

I appreciate this opportunity to provide recommendations and a COSTARS proposal for Access Control Additions at the High School and Intermediate School as discussed and described herein.

1. PROJECT SUMMARY

This project will provide access control for the interior vestibule door for the Main Entrance at the North High School and the interior vestibule door for the Main Entrance at JT Lambert Intermediate School. The existing access control boards will be used to connect the devices for the doors to the Genetec system.

2. OPERATIONAL SCOPE

The doors will operate like other doors in the system. The doors will be programmed as per the Owner.

3. PROJECT SCOPE

KF&S will	Qty	Description	Location	Notes
Reuse Existing	2	Access Control Board Reader Connection & License	(1) High School North Existing MR52 (1) JT Lambert IS Existing MR52	
Furnish & install	2	Card Reader	(1) High School North (1) JT Lambert IS	
Furnish & install	2	REX Motion	(1) High School North (1) JT Lambert IS	
Furnish & install	2	Door Contact	(1) High School North (1) JT Lambert IS	
Furnish & install	2	Momentary Door Release Button	(1) High School North (1) JT Lambert IS	
Provide	N/A	Final Wire Connections	At head end panels and door hardware	

Provided by others:

Action	Qty	Description	Location
Customer to Provide & Install	2	Electric Door Hardware	(1) High School North Door (1) JT Lambert IS Door
Customer to Provide & Install	2	Composite Access Control Cable	(1) High School North Door (1) JT Lambert IS Door

Customer to Provide & Install	2	18/2 Cable	Desired door release button location to corresponding door access control cabinet for North High School Door and JT Lambert IS Door
Customer responsible for	N/A	Cardholder Credential & Door Schedule Programming	N/A

4. EQUIPMENT LIST

Qty	Manuf.	Item
2	HID	Signo20, Mullion, 13.56MHz & 125kHz, OSDP/Wiegand, Terminal, Mobile Ready
2	Honeywell	IS310 White Request to Exit Sensors
2	GRI	Door Recessed Switch Set, 1NO, 1/2" Standard Gap, 3/4" Diameter, White, For Steel Door
2	USP	Hold Up Button, Momentary, Silent Actuating, SPDT, 125/250 Volt, 10A, Nickel Plated Brass Screw Terminal, Copper Alloy Blade, Impact Resistant Housing

This product is not in stock.
Please indicate if you require special shipping on the return order (additional charges may apply).

5. TRAINING

No training will be provided as this is an extension of an existing system. Additional and ongoing training is available for your system. Training can be customized to your needs and purchased hourly or as part of our Service Level Agreement, available for all systems we provide.

6. DOCUMENTATION AND DELIVERABLES

- a. Includes engineered system documentation for future referral, service and maintenance.

7. PROJECT SCHEDULE

- a. Typical project installation lead time is approximately 4-6 weeks from receipt of signed proposal / PO and mobilization payment. In the event there are any product backorders or unforeseen circumstances that could affect this lead time, you will be notified by the Keystone Fire and Security project manager assigned to your project.

8. WORK BY OTHERS

- a. Work performed by Owner or Others is described in Section 3 "Project Scope".

9. WHAT IS NOT INCLUDED

- a. Materials and services not specifically listed in the equipment list or project scope are not included.
- b. System and CAD drawings, submittals and programming documentation available upon request. Additional charges may apply.
- c. If any of the existing equipment or wiring to be reused is not adequate or defective, additional parts and labor may be required. If this is determined during the installation and testing process, a change order will be required. No additional work will be performed without the written consent of the owner.

10. SYSTEM INVESTMENT

Description	Price
Total Costars Proposal Cost	\$4,295.00

Applicable sales tax will be added to total cost.

11. PAYMENT TERMS

Payment Schedule
Mobilization <i>Invoice for Materials upon Delivery. Due upon receipt.</i>
Installation & Completion – Progressive Invoicing for Remaining Balance <i>Includes Engineering and Project Management, Physical Installation on Client Premise, Testing, Calibration, Demonstration and Training. Due upon receipt.</i>

12. ORDERING AND ACCEPTANCE

The person to whom this Proposal is addressed (the "Client") may accept this Proposal by signing at the space provided below and returning it to Keystone Fire and Security along with an approved purchase order within twenty (20) days of the date of this Proposal. By doing so, the Client acknowledges that they have read and understand this Proposal and that Client is entering into a legally binding contract with Keystone Fire and Security on the terms and conditions set forth in this Proposal, including the Standard Terms and Conditions set forth in the "Terms and Conditions" section found at <https://www.keystonefire.com/terms/> which are an integral part of this contract. If the Client signs this Proposal and returns it to Keystone Fire and Security more than twenty (20) days after the date of this Proposal, Keystone Fire and Security reserves the right to reject the Client's acceptance by written notice to the Client. Each individual signing this Proposal on behalf of an entity represents that he or she is a duly authorized officer or other representative of such entity. This order will be processed upon receipt of payment in full or Mobilization amount and be invoiced as indicated in the "Payment Terms" section above. Past due accounts are subject to interest penalties. Work may be suspended on accounts that are not current. (See credit policy). Please note that the following must be included with your Purchase Order to qualify as a COSTARS purchase.

- The Purchase Order (PO) MUST list Keystone Fire and Security's Costars number 040-E22-130.
- The PO MUST list Keystone Fire and Security's Payment Terms
- The PO MUST be accompanied by a signed copy of Keystone Fire and Security's Proposal

Client Signature

Keystone Fire and Security Signature

Client Print Name

Keystone Fire and Security Print Name

Date

Date

Purchase Order #

Tax Status: Exempt (copy of current certificate required) Non-Exempt

Providing an Authorized Acceptance Signature Indicates that you have read and understand the Terms & Conditions attached to this agreement. This document represents the entire agreement. No conversations or other forms of communication shall be considered part of this agreement.

This proposal was prepared in good faith, exclusively for the individual(s) to whom it is addressed. It contains information that is privileged, confidential and exempt from disclosure under applicable law. The recommendations described herein are based on client consultations, site visits, engineering, and research, computer-aided designs and/or expertise earned through education, training and experience. It is considered an unfair business practice to use this information for competitive negotiations.

13. PREVENTATIVE MAINTENANCE AND SUPPORT

The system described in this proposal has been designed to provide you with many years of reliable service and an excellent return on your investment (ROI). However to uphold the warranties of the equipment and achieve maximum longevity, managed services and ROI, regularly scheduled maintenance is required. Keystone Fire and Security provides managed services and scheduled maintenance programs for your system that will keep it running smooth and reduce the total cost of ownership.

East Stroudsburg Area SD, PA



JOURNAL INQUIRY

YEAR PER JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE		
2022 12	6 BUA	06/01/2022	grad cost	Lynnette-grimaldi	1	N	Hist	2022			
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB

1	10230300	891					Jgrimaldi	EHN GraduationAdminMiscExpense	4,000.00		
2	10003100	610					Jgrimaldi	EHNRegularGen Sup		4,000.00	

** JOURNAL TOTAL 0.00

YEAR PER JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE		
2022 12	54 BUA	06/03/2022	cafe Floor	lorena-rosado	1	N	Hist	2022			
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB

1	10006570	640					JTLguidanceBooks/Period	JTLguidanceBooks/Period		100.00	
2	10009370	640					JTLPrincipalBooks/Period	JTLPrincipalBooks/Period		100.00	
3	10012030	360					Emplyee Training&Development	Emplyee Training&Development		115.00	
4	10002330	610					JTLRegularGen Sup	JTLRegularGen Sup		700.00	
5	10002530	610					JTLScienceGen Sup	JTLScienceGen Sup		700.00	
6	10002550	610					JTLsocstudygen Sup	JTLsocstudygen Sup		500.00	
7	10002470	650					JTLReadingSupplies Tech	JTLReadingSupplies Tech		500.00	
8	10002510	650					JTLmathematicssupplies Tech	JTLmathematicssupplies Tech		500.00	
9	10002550	650					JTLsocstudysupplies Tech	JTLsocstudysupplies Tech		500.00	
10	10002530	650					JTLsciencesupplies Tech	JTLsciencesupplies Tech		500.00	
11	10006570	610					JTLGuidanceGen Sup	JTLGuidanceGen Sup		500.00	
12	10002330	438					JTLRegularMnt/Rpr/Upgrade	JTLRegularMnt/Rpr/Upgrade	4,715.00		

** JOURNAL TOTAL 0.00

195

East Stroudsburg Area SD, PA



JOURNAL INQUIRY

YEAR PER JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT
2022 12	55 BUA	06/02/2022	transfer	debra-wisotsky	N	Hist	2022			
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	DEBIT	CREDIT
1	10011200	761		DW	DW			Transfer to Sec Other Prof		14,398.67
	10-2660-761-000-00-000-091-000-0000-			DW	DW			Security RepEq<\$2,500		
2	10011200	330		DW	DW			Transfer from Sec Rep Equi	14,398.67	
	10-2660-330-000-00-000-091-000-0000-			DW	DW			Security OtherProfSvc		
3	10011200	650		DW	DW			Transfer to Sec Postage		61.01
	10-2660-650-000-00-000-091-000-0000-			DW	DW			Security Supplies Tech		
4	10011200	531		DW	DW			Transfer fr Sec Tech Suppl	61.01	
	10-2660-531-000-00-000-091-000-0000-			DW	DW			Security Postage		
5	10011200	650		DW	DW			Transfer to Sec Gasoline		1,008.25
	10-2660-650-000-00-000-091-000-0000-			DW	DW			Security Supplies Tech		
6	10011200	626		DW	DW			Transfer fr Sec Tech suppl	1,008.25	
	10-2660-626-000-00-000-091-000-0000-			DW	DW			Security Gasoline		
7	10011200	650		DW	DW			Transfer to Sec Gen Suppli		13,405.98
	10-2660-650-000-00-000-091-000-0000-			DW	DW			Security Supplies Tech		
8	10011200	610		DW	DW			Transfer fr Sec Tech Suppl	13,405.98	
	10-2660-610-000-00-000-091-000-0000-			DW	DW			Security Gen Sup		

** JOURNAL TOTAL 0.00 0.00

YEAR PER JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT
2022 12	66 BUA	06/03/2022	acct. overdenise-schaa	I	N	Hist	2022			
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	DEBIT	CREDIT
1	10001250	610						BESRegulargen Sup	300.00	
	10-1110-610-000-10-211-110-000-0000-							BESPrincipaIPostage		
2	10009210	531								300.00
	10-2380-531-000-10-211-000-000-0000-									

** JOURNAL TOTAL 0.00 0.00

YEAR PER JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT
2022 12	79 BUA	06/07/2022	Stamps	susan-cole	I	N	Hist	2022		
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	DEBIT	CREDIT
1	10009990	610		SJC				postage stamps		58.00
	10-2420-610-000-10-214-602-000-0000-							MSEMedicalsvsGen Sup		

196

East Stroudsburg Area SD, PA



JOURNAL INQUIRY

YEAR PER JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022 12	79 BUA	06/07/2022	Stamps	susan-cole	I	N	Hist	2022	

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
2	10009990	531					postage stamps	58.00		
	10-2420	531-000-10-214	602	000	0000		MSEMedi calSVsPostage			

** JOURNAL TOTAL 0.00 0.00

YEAR PER JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022 12	194 BUA	06/09/2022	NOVELS	ke111-oney	I	N	Hist	2022	

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10001440	640					5TH GRADE NOVELS	1,263.00		
	10-1110	640-000-10-212	110	000	0000		ESERegularBooks/Period			
2	10001440	610					5TH GRADE NOVELS	1,263.00		
	10-1110	610-000-10-212	110	000	0000		ESERegularGen Sup			

** JOURNAL TOTAL 0.00 0.00

YEAR PER JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022 12	199 BUA	06/09/2022	REPLACEMT	ke111-oney	I	N	Hist	2022	

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10001540	650					REPLACEMENT ITEMS	300.00		
	10-1110	650-000-10-212	140	000	0000		ESHealthPhysEdSupplTtes Tech			
2	10001440	610					REPLACEMENT ITEMS PHYS ED	10.00		
	10-1110	610-000-10-212	110	000	0000		ESERegularGen Sup			
3	10001540	610					REPLACEMENT ITEMS PHYS ED	310.00		
	10-1110	610-000-10-212	140	000	0000		ESHealthPhysEdGen Sup			

** JOURNAL TOTAL 0.00 0.00

YEAR PER JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022 12	206 BUA	06/10/2022	Honor	choikeith-labar	I	N	Hist	2022	

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
							ACCOUNT DESCRIPTION			

197

East Stroudsburg Area SD, PA



JOURNAL INQUIRY

YEAR PER JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	HIST	2022	2022		

1	10012950	610					EHNVocalStudentActGen Sup			1,029.00		
2	10012950	810					EHNVocalStudentActDues&Fees					

** JOURNAL TOTAL 0.00 0.00

YEAR PER JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	HIST	2022	2022		

1	10003440	330					graduation					
2	10009870	891					EHSRegularOtherProfsvcs			2,000.00		
							EHS GraduationAdminMiscExpense					

** JOURNAL TOTAL 0.00 0.00

YEAR PER JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	HIST	2022	2022		

1	10128340	752					ACCESS - NewEq>\$2,500			8,322.00		
2	10128370	752					ACCESS - NewEq>\$2,500			8,321.00		
3	10128310	752					ACCESS - NewEq>\$2,500			8,317.16		
4	10128400	650					ACCESS Supplies Tech			6,278.00		
5	10128400	329					Procdoth			4,400.00		
6	10128200	650					ACCESS - Supplies Tech			4,398.00		
7	10005050	650					ACCESS SpeechLangSupplies Tech					

198

East Stroudsburg Area SD, PA

JOURNAL INQUIRY



YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC CLERK	LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	JNL DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
										ACCOUNT DESCRIPTION								
2022 12	325	BUA	06/15/2022	06/15/2022	6/15/22					matthew-krauss	I	N	Hist	2022				
8	10128640	610	MK													3,994.50		
	10-1225-610-891-30-000-310-000-9891-																	
	10005050	610	MK													2,940.16		
	10-1225-610-891-10-000-310-000-9891-																	
	10128270	610	MK													2,895.60		
	10-1241-610-891-10-216-310-000-9891-																	
	10128360	610	MK													2,228.01		
	10-1241-610-891-30-819-310-000-9891-																	
	10004800	650	MK													1,571.25		
	10-1211-650-891-10-000-310-000-9891-																	
	10128500	650	MK													1,571.25		
	10-1211-650-891-20-000-310-000-9891-																	
	10004820	650	MK													1,571.25		
	10-1211-650-891-30-000-310-000-9891-																	
	10005230	650	MK													1,571.25		
	10-1231-650-891-10-000-310-000-9891-																	
	10128390	650	MK													1,571.25		
	10-1231-650-891-10-000-310-000-9891-																	
	10005250	650	MK													1,571.25		
	10-1231-650-891-20-000-310-000-9891-																	
	10128070	650	MK													1,571.25		
	10-1241-650-891-10-000-310-000-9891-																	
	10005500	650	MK													1,571.25		
	10-1241-650-891-20-000-310-000-9891-																	
	10005520	650	MK													1,571.25		
	10-1241-650-891-30-000-310-000-9891-																	
	10128370	650	MK													1,522.59		
	10-1211-650-891-30-820-310-000-9891-																	
	10128260	650	MK													1,201.97		
	10-1231-650-891-10-216-310-000-9891-																	
	10128090	330	MK													682.24		
	10-1211-330-891-00-000-310-000-9891-																	
	10128280	610	MK													575.16		
	10-1211-610-891-20-517-310-000-9891-																	
	10128210	650	MK													539.99		
	10-1241-650-891-10-214-310-000-9891-																	
	10128400	323	MK													460.00		
	10-1290-323-891-00-000-310-000-9891-																	
	10005060	650	MK													430.00		
	10-1225-650-891-20-000-310-000-9891-																	
	10128090	610	MK													287.94		
	10-1211-610-891-00-000-310-000-9891-																	

199



East Stroudsburg Area SD, PA

JOURNAL INQUIRY

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	N	HTst	2022				
ACCOUNT													
ACCOUNT DESCRIPTION													
29	10128250	650		MK							247.42		
	10-1211-650-891-10-216-310-000-9891-												
30	10128270	650		MK							189.00		
	10-1241-650-891-10-216-310-000-9891-												
31	10128210	610		MK							93.90		
	10-1241-610-891-10-214-310-000-9891-												
32	10128400	610		MK							76.61		
	10-1290-610-891-00-000-310-000-9891-												
33	10128330	610		MK									
	10-1241-610-891-20-518-310-000-9891-												
34	10128300	610		MK									
	10-1241-610-891-20-517-310-000-9891-												
35	10128350	610		MK									
	10-1231-610-891-30-819-310-000-9891-												
36	10128380	610		MK									
	10-1231-610-891-30-820-310-000-9891-												
37	10278010	610		MK									
	10-2720-610-891-00-000-310-000-9891-												
38	10128340	610		MK									
	10-1211-610-891-30-819-310-000-9891-												
39	10128390	610		MK									
	10-1241-610-891-30-820-310-000-9891-												
40	10128140	610		MK									
	10-1231-610-891-10-212-310-000-9891-												
41	10128320	610		MK									
	10-1231-610-891-20-518-310-000-9891-												
42	10128170	610		MK									
	10-1231-610-891-10-213-310-000-9891-												
43	10128240	610		MK									
	10-1241-610-891-10-215-310-000-9891-												
44	10128150	610		MK									
	10-1241-610-891-10-212-310-000-9891-												
45	10128200	610		MK									
	10-1231-610-891-10-214-310-000-9891-												
46	10128130	610		MK									
	10-1241-610-891-10-211-310-000-9891-												
47	10128180	610		MK									
	10-1241-610-891-10-213-310-000-9891-												
48	10128260	610		MK									
	10-1231-610-891-10-216-310-000-9891-												
49	10128400	330		MK									
	10-1290-330-891-00-000-310-000-9891-												
** JOURNAL TOTAL											0.00	0.00	

200



East Stroudsburg Area SD, PA

JOURNAL INQUIRY

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2022 12	401 BUA	06/15/2022	06/15/2022	E0Y PS	Depmatthew-krauss	I	N	Hist	2022				
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB		
1	10210010	640	MK				To cover end of year costs		214.28				
2	10006370	640	MK				Pupilsrv.Books/Period		57.96				
3	10012010	360	MK				To cover end of year costs			25.66			
4	10006420	531	MK				Spvstuserv Books/Period			55.00			
5	10006370	531	MK				To cover end of year costs			62.04			
6	10006390	531	MK				Pupilsrv Training&development			62.18			
7	10012010	580	MK				To cover end of year costs			67.36			
	10-2834-580-000-20-000-009-000-0000-						othPupilsPerTravel/Conf						
** JOURNAL TOTAL										0.00			0.00

201

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2022 12	417 BUA	06/16/2022	06/16/2022	Deficit	hillary-stevens	I	N	Hist	2022				
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB		
1	10002700	610					LISVocalgen Sup		220.48				
2	10012870	610					LISVocalStudentActgen Sup		126.99				
3	10110040	610					LISVocalgen Sup			220.48			
4	10110040	610					LISVocalgen Sup			126.99			
	10-1110-610-000-10-518-121-000-0000-												
** JOURNAL TOTAL										0.00			0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2022 12	418 BUA	06/16/2022	06/16/2022	Deficit	hillary-stevens	I	N	Hist	2022				
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB		
1	10002700	610					LISVocalgen Sup		220.48				
2	10012870	610					LISVocalStudentActgen Sup		126.99				
3	10110040	610					LISVocalgen Sup			220.48			
4	10110040	610					LISVocalgen Sup			126.99			
	10-1110-610-000-10-518-121-000-0000-												
** JOURNAL TOTAL										0.00			0.00

East Stroudsburg Area SD, PA



JOURNAL INQUIRY

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT OB
LN	ORG	OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	N	Hist	2022			

1	10110040	610				LISVocalGen Sup					423.50	
2	10-1110-610-000-10-518-121-000-0000-					LISVocalRep&Mainteq					423.50	

** JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT OB
LN	ORG	OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	N	Hist	2022			

1	10011820	580				TRANSFER FUNDS TO GEN SUPP						
2	10-2834-580-000-00-000-003-000-0000-					Personnel HR Travel/Conf					399.40	
						COVER DEFICIT						
						Personnel HR Gen Sup						

** JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT OB
LN	ORG	OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	N	Hist	2022			

1	10009510	531				SMIPrincipaPostage					72.43	
2	10-2380-531-000-10-216-000-000-0000-					SMIPrincipaMnt/Rpr/Upgrade						

** JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT OB
LN	ORG	OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	N	Hist	2022			

1	10009510	438				SMIPrincipaBarlotta						
2	10-2380-438-000-10-216-000-000-0000-											

202

East Stroudsburg Area SD, PA



JOURNAL INQUIRY

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022	12	487 BUA	06/21/2022	06/21/2022 JB	Jessica-barlotta	1	N	Hist	2022	

LN	ORG	OBJECT PROJ	REF1	REF2	REF3	JNL	DESC	ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB
1	10012350	348						ITEC SvcsSuppLea 'Stech	817.19		817.19
2	10012350	438						ITEC Mnt/Rpr/Upgrade			

** JOURNAL TOTAL 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022	12	508 BUA	06/23/2022	06/23/2022 JB	Jessica-barlotta	1	N	Hist	2022	

LN	ORG	OBJECT PROJ	REF1	REF2	REF3	JNL	DESC	ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB
1	10012350	348						ITEC SvcsSuppLea 'Stech			1,119.05
2	10012350	438						ITEC Mnt/Rpr/Upgrade	1,119.05		
3	10012350	531						ITEC Postage			216.13
4	10012350	438						ITEC Mnt/Rpr/Upgrade	216.13		
5	10012350	538						ITEC Communications			21.48
6	10012350	438						ITEC Mnt/Rpr/Upgrade	21.48		
7	10012350	610						ITEC Gen Sup			822.05
8	10012350	438						ITEC Mnt/Rpr/Upgrade	822.05		
9	10012350	810						ITEC OperationsVcsDues&Fees			209.54
10	10012350	438						ITEC Mnt/Rpr/Upgrade	209.54		
11	10012350	650						ITEC Suppl'ies Tech			1,594.75
12	10012350	438						ITEC Mnt/Rpr/Upgrade	1,594.75		

** JOURNAL TOTAL 0.00

2013

East Stroudsburg Area SD, PA



JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF	DATE	ENT	DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE	
2022	12	531	BUA	06/27/2022	06/27/2022	stud	suppl	lorena-rosado	1	N	2022	Hist	2022					
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE	DESCRIPTION	DEBIT	CREDIT	OB							
ACCOUNT																		
1	10002330	894																
	10-1110-894-000-20-517-110-000-0000-							JTLEventsstudent Fees		2,000.00								
2	10012850	330						JTLStudentActivityotherProfsvcs		799.81								
3	10012850	810						JTLStudentActivityDues&Fees		1,200.00								
4	10012850	610						JTLStudentActivitygen Sup	3,999.81									
	10-3210-610-000-20-517-510-000-0000-																	

** JOURNAL TOTAL

YEAR	PER	JOURNAL	SRC	EFF	DATE	ENT	DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE	
2022	12	593	BUA	06/29/2022	06/29/2022	Transfer	debra-wisotsky	1	N	2022	Hist	2022						
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE	DESCRIPTION	DEBIT	CREDIT	OB							
ACCOUNT																		
1	10011200	761						Trans to sec gasoline		1,301.33								
	10-2660-761-000-00-000-091-000-0000-							Security RepEq<\$2,500										
2	10011200	626						Trans from repl. equip	1,301.33									
	10-2660-626-000-00-000-091-000-0000-							Security Gasoline										

204

** JOURNAL TOTAL

YEAR	PER	JOURNAL	SRC	EFF	DATE	ENT	DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE	
2022	12	594	BUA	06/29/2022	06/29/2022	transfer	debra-wisotsky	1	N	2022	Hist	2022						
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE	DESCRIPTION	DEBIT	CREDIT	OB							
ACCOUNT																		
1	10011200	433						Trans fr sec vec. repair		228.77								
	10-2660-433-000-00-000-091-000-0000-							Security Rep&MaintVeh										
2	10011200	626						Trans to sec gasoline	228.77									
	10-2660-626-000-00-000-091-000-0000-							Security Gasoline										

East Stroudsburg Area SD, PA



JOURNAL INQUIRY

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT OB
2022	12	595 BUA	06/29/2022	transfer	debra-wisotsky	I	N	Hist	2022			
LN	ORG	OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION					DEBIT	CREDIT OB

1	10011200	433	DW			Transfer to sec postage						.53
10-	2660-433	000-00-000-091-000-0000-				Security Rep&MaintVeh						
2	10011200	531	DW			Trans fr sec veh repair					.53	
10-	2660-531	000-00-000-091-000-0000-				Securitypostage						

** JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT OB
2022	12	596 BUA	06/29/2022	transfer	debra-wisotsky	I	N	Hist	2022			
LN	ORG	OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION					DEBIT	CREDIT OB

1	10011200	650	DW			Trans to general supplies					1,990.76	
10-	2660-650	000-00-000-091-000-0000-				Security supplies tech						
2	10011200	610	DW			Trans fr sec tech supplies					1,990.76	
10-	2660-610	000-00-000-091-000-0000-				Security Gen sup						

** JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT OB
2022	12	597 BUA	06/29/2022	transfer	debra-wisotsky	I	N	Hist	2022			
LN	ORG	OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION					DEBIT	CREDIT OB

1	10011200	751	DW			Trans to sec supplies					879.65	
10-	2660-751	000-00-000-091-000-0000-				Security NewEq<\$2,500						
2	10011200	610	DW			Trans from sec new equip					879.65	
10-	2660-610	000-00-000-091-000-0000-				Security Gen sup						

** JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT OB
2022	12	598 BUA	06/29/2022	transfer	debra-wisotsky	I	N	Hist	2022			
LN	ORG	OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION					DEBIT	CREDIT OB

1	10011200	433	DW			Transfer to sec postage						
10-	2660-433	000-00-000-091-000-0000-				Security Rep&MaintVeh						
2	10011200	531	DW			Trans fr sec veh repair					.53	
10-	2660-531	000-00-000-091-000-0000-				Securitypostage						

** JOURNAL TOTAL 0.00 0.00

205

East Stroudsburg Area SD, PA



JOURNAL INQUIRY

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT OB
2022	12	598 BUA	06/29/2022	transfer	debra-wisotsky	I	N	Hist	2022			
LN	ORG	OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT DESCRIPTION				DEBIT	CREDIT OB

1	10011200	433	DW			Trans to gen supplies						1,008.66
	10-2660-433-000-00-000-091-000-0000-					Security Rep&MaintVeh						
2	10011200	610	DW			Trans fr veh repair			1,008.66			
	10-2660-610-000-00-000-091-000-0000-					Security gen Sup						

** JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT OB
2022	12	600 BUA	06/29/2022	transfer	debra-wisotsky	I	N	Hist	2022			
LN	ORG	OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT DESCRIPTION				DEBIT	CREDIT OB

1	10011510	432	DW			Trans to South Main Eq						4,256.01
	10-2660-432-000-30-819-091-000-0000-					EHNSecurity Rep&MaintEq						
2	10011560	432	DW			Trans from North Main Eq			4,256.01			
	10-2660-432-000-30-820-091-000-0000-					EHSsecurity Rep&MaintEq						

** JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT OB
2022	12	601 BUA	06/29/2022	Transfer	debra-wisotsky	I	N	Hist	2022			
LN	ORG	OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT DESCRIPTION				DEBIT	CREDIT OB

1	10011510	432	DW			Trans to ESE Main Eq						126.96
	10-2660-432-000-30-819-091-000-0000-					EHNSecurity Rep&MaintEq						
2	10260140	431	DW			Trans from North Main Eq			126.96			
	10-2660-431-000-10-212-091-000-0000-					ESESecurityRep&MaintBldgs						

** JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT OB
2022	12	602 BUA	06/29/2022	Transfer	debra-wisotsky	I	N	Hist	2022			
LN	ORG	OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT DESCRIPTION				DEBIT	CREDIT OB

** JOURNAL TOTAL 0.00 0.00

206

East Stroudsburg Area SD, PA



JOURNAL INQUIRY

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
LN	ORG	OBJECT PROJ	REF1	REF2	REF3	LN	DESCRIPTION	HIST	2022				

1	10011510	432	DW			1	Trans to JMH Main Eq				876.26		
	10-2660-432-000-30-819-091-000-0000-						EHNSecurity Rep&MaintEq						
2	10260400	431	DW				Trans from North Main Eq				876.26		
	10-2660-431-000-10-213-091-000-0000-						JMHSecurityRep&MaintBldgs						

** JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
LN	ORG	OBJECT PROJ	REF1	REF2	REF3	LN	DESCRIPTION	HIST	2022				

1	10011510	432	DW			1	Trans to MSE Main Eq				144.96		
	10-2660-432-000-30-819-091-000-0000-						EHNSecurity Rep&MaintEq						
2	10260130	431	DW				Trans from North Main Eq				144.96		
	10-2660-431-000-10-214-091-000-0000-						MSESecurityRep&MaintBldgs						

** JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
LN	ORG	OBJECT PROJ	REF1	REF2	REF3	LN	DESCRIPTION	HIST	2022				

1	10011510	432	DW			1	Trans to Res Maint Eq				422.65		
	10-2660-432-000-30-819-091-000-0000-						EHNSecurity Rep&MaintEq						
2	10260110	431	DW				Trans from North Main Eq				422.65		
	10-2660-431-000-10-215-091-000-0000-						RESecurityRep&MaintBldgs						

** JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
LN	ORG	OBJECT PROJ	REF1	REF2	REF3	LN	DESCRIPTION	HIST	2022				

1	10011510	432	DW			1	Trans to Res Maint Eq				422.65		
	10-2660-432-000-30-819-091-000-0000-						EHNSecurity Rep&MaintEq						
2	10260110	431	DW				Trans from North Main Eq				422.65		
	10-2660-431-000-10-215-091-000-0000-						RESecurityRep&MaintBldgs						

** JOURNAL TOTAL 0.00 0.00

207

East Stroudsburg Area SD, PA



JOURNAL INQUIRY

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
LN	ORG	OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION		Hist	2022				

1	10011510	432	DW			Trans to Smi Maint Equip					534.84		
	10-2660-432-000-30-819-091-000-0000-					EHNSecurity Rep&MaintEq							
2	10260120	431	DW			Trans from NorthMaint Equi					534.84		
	10-2660-431-000-10-216-091-000-0000-					SMEsecurityRep&MaintBldgs							

** JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
LN	ORG	OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION		Hist	2022				

1	10011510	432	DW			Trans to JTL Maint Eq					464.38		
	10-2660-432-000-30-819-091-000-0000-					EHNSecurity Rep&MaintEq							
2	10011410	431	DW			Trans from NorthMaint Eq					464.38		
	10-2660-431-000-20-517-091-000-0000-					JTLSecurityRep&MaintBldgs							

** JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
LN	ORG	OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION		Hist	2022				

1	10011510	432	DW			Trans to North Maint Eq					74.69		
	10-2660-432-000-30-819-091-000-0000-					EHNSecurity Rep&MaintEq							
2	10011510	431	DW			Trans from North Maint Eq					74.69		
	10-2660-431-000-30-819-091-000-0000-					EHNSecurityRep&MaintBldgs							

** JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
LN	ORG	OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION		Hist	2022				

2022	12	613	BUA	06/29/2022	06/29/2022	JB	Jessica-barlotta						

** JOURNAL TOTAL 0.00 0.00

208

East Stroudsburg Area SD, PA



JOURNAL INQUIRY

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022 12	613 BUA	06/29/2022	06/29/2022	06/29/2022	JB	Jessica-barlotta	1	N	Hist	2022	

LN	ORG	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	DEBIT	CREDIT OB
1	10012350	650				ITEC Supplies Tech	122.00	122.00
2	10012350	438				ITEC Mnt/Rpr/Upgrade		

** JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022 12	681 BUA	06/30/2022	07/05/2022	07/05/2022	Transfer	debra-wisotsky	1	N	Hist	2022	

LN	ORG	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	DEBIT	CREDIT OB
1	10260530	431	DW			Trans to Sec Other Prof sv		46.98
2	10011200	330	DW			SewerPlantsSecurirep&maintBldgs	46.98	
						Trans from sewer PI Maint		
						security OtherProfsv		

** JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022 12	718 BUA	06/30/2022	07/06/2022	07/06/2022	deficit	Lisa-vitulli	1	N	Hist	2022	

LN	ORG	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	DEBIT	CREDIT OB
1	10003710	610	LV	Cover 640		Cover deficit 640 account		259.19
2	10003710	640	LV	Cover 640		VARegularGen Sup	259.19	
						Cover deficit 640 account		
						VARegularBooks/Period		

** JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022 12	819 BUA	06/30/2022	07/11/2022	07/11/2022	Transfer	patricia-rosado	1	N	Hist	2022	

LN	ORG	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	DEBIT	CREDIT OB
1	10003710	610	LV	Cover 640		Cover deficit 640 account		259.19
2	10003710	640	LV	Cover 640		VARegularGen Sup	259.19	
						Cover deficit 640 account		
						VARegularBooks/Period		

** JOURNAL TOTAL 0.00 0.00

209

East Stroudsburg Area SD, PA



JOURNAL INQUIRY

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022	12	819 BUA	06/30/2022	07/11/2022 Transfer	patricia-rosado	1	N	Hist	2022	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB
1	10009060	610					From Superintendent Gen Sup		383.00	
2	10-2360-610-000-000-002-000-0000-						To Superintendent Mnt/Rpr/Upgrade	383.00		
3	10009060	438					From Superintendent Print&Bind		220.00	
4	10-2360-438-000-000-002-000-0000-						To Superintendent Food	220.00		
5	10009060	550					From Superintendent Print&Bind		188.00	
6	10-2360-550-000-000-002-000-0000-						To Superintendent Supplies Tech	188.00		
** JOURNAL TOTAL								0.00	0.00	
** GRAND TOTAL								0.00	0.00	

36 Journals printed

** END OF REPORT - generated by Diane Kelly **

210

East Stroudsburg Area School District

* Date Range 6/17/22 through 7/8/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
1764	06/27/2022		JTL FCS CLASSROOM SUPPLIES - M MOLINA	\$ 737.83
1765	06/28/2022	GIANT 6093	HS SOUTH FCS CLASSROOM SUPPLIES - K ECKLEY	\$ 90.88
1766	06/28/2022	PCARD VENDOR	LEHMAN FCS CLASSROOM SUPPLIES - H CARUSO	\$ 106.67
1767	06/28/2022	PCARD VENDOR	LEHMAN FCS CLASSROOM SUPPLIES - H CARUSO	\$ 576.03
1768	06/28/2022	PCARD VENDOR	LEHMAN FCS CLASSROOM SUPPLIES - H CARUSO	\$ 2.83
1769	06/28/2022		LEHMAN FCS CLASSROOM SUPPLIES - H CARUSO	\$ 81.81
1770	06/28/2022	DOLLAR TREE	CAFETERIA SUPPLIES - M COLLEVECHIO	\$ 130.75
1771	06/28/2022	GIANT 6093	CAFETERIA SUPPLIES - M COLLEVECHIO	\$ 785.11
1772	06/28/2022	PCARD VENDOR	CAFETERIA SUPPLIES - M COLLEVECHIO	\$ 139.00
1773	06/28/2022	PCARD VENDOR	CAFETERIA SUPPLIES - M COLLEVECHIO	\$ 114.76
1774	06/30/2022	MIGNOSIS SUPER FOOD	HS NORTH FCS CLASSROOM SUPPLIES - J CURRY	\$ 848.65
1775	06/30/2022	ACUITYSCHEDULING.COM	invoice 24671080 annual acuity scheduling	\$ 209.00
1776	06/30/2022	BEST BUY EDUCATION	iphone power adapter, phone case	\$ 80.99
			magsafe charger for phone	\$ 78.00
			RETURNED IPHONE CASE	\$ (49.99)
1777	06/30/2022	PCARD VENDOR	1 DAY CONFERENCE WITH KING, SPRY - W RIKER&C MILL	\$ 43.00
1778	06/30/2022	PCARD VENDOR	NEW YORK TIMES SUBSCRIPTION	\$ 3.76
1779	06/30/2022	AMERICAN RIBBON MANUFACTURERS, INC.	LEHMAN FCS CLASSROOM SUPPLIES - D MORETTO	\$ 176.00
1780	06/30/2022	WALMART COMMUNITY/GEMB	LEHMAN FCS CLASSROOM SUPPLIES - D MORETTO	\$ 308.47
			LEHMAN FCS CLASSROOM SUPPLIES - D MPRETTO	\$ 42.45
258707	06/23/2022	ACHIEVEMENT HOUSE CHARTER SCHOOL	Tuition / Achievement House / JUN 22 / #791921	\$ 2,491.28
258708	06/23/2022	ALDA CHINTALAN	Reimbursement for Comp Ed Student	\$ 211.20
258709	06/23/2022	AMAZON	Chesla supplies for pinatas	\$ 93.25
			family engagement , melissa jennings	\$ 214.04
			HS South Eng Dept Supplies	\$ 84.58
			ITEM: LORENA-PELON PELON PELO RICO Tamarind Jelly	\$ 65.88
			ITEM: Sax True Flow Heavy Body Acrylic Paint, 1/2	\$ 812.82
			PARENT ENGAGEMENT TITLE 1 - ESE	\$ 1,053.63
			pencils for Keystones	\$ 69.98
			periodicals for district	\$ 214.28
			sewing class supplies	\$ 337.95
			sewing supplies reorder (canceled by Amazon)	\$ 219.00
			Title I - Summer reading baskets	\$ 293.06

21

East Stroudsburg Area SD, PA

PAID CHECK RUN REPORT

CHECK RUN: 220715

* TO FISCAL 2022/12 07/15/2022 TO 07/15/2022



VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION
2265 MESKO GLASS CO., INC	70519	06/30/22	71199		259087	P	07/15/22	10010870 431	JTL OperBldg Repr&MaintB1
INVOICE: 8800010	70520	06/30/22	71200		259087	P	07/15/22	10011000 431	EHN OperBldg Rep&MaintB1d
INVOICE: 53954	70521	06/30/22	71201		259087	P	07/15/22	10010870 431	JTL OperBldg Repr&MaintB1
INVOICE: 53661	70522	06/30/22	71202		259087	P	07/15/22	10011050 431	EHS OperBldg Rep&MaintB1d
INVOICE: 8800360									

VENDOR TOTALS 5,476.86 YTD INVOICED 3,980.00 YTD PAID

REPORT TOTALS

TOTAL PRINTED CHECKS 1 3,980.00

COUNT

AMOUNT

** END OF REPORT - Generated by Sonya Burch **

2-2

East Stroudsburg Area School District

Date Range 7/16/22 through 8/5/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
1781	07/29/2022	HOME DEPOT CREDIT SERVICES	CAFETERIA SUPPLIES - M POSSINGER	\$ 90.76
1782	07/29/2022	THE WEBSTAIRANT STORE	CAFETERIA SUPPLIES - M POSSINGER	\$ 447.59
1783	07/29/2022		CAFETERIA SUPPLIES - M POSSINGER	\$ 62.59
1784	07/29/2022		HS SOUTH FCS CLASSROOM SUPPLIES - R BROTHERTON	\$ 454.58
1785	07/29/2022	WALMART COMMUNITY/GEMB	LEHMAN FCS CLASSROOM SUPPLIES - D MORETTO	\$ 142.69
1786	07/29/2022	AMERICAN RIBBON MANUFACTURERS, INC.	JTL FCS CLASSROOM SUPPLIES - M MOLINA	\$ 55.76
1787	07/29/2022		JTL FCS CLASSROOM SUPPLIES - M MOLINA	\$ 73.74
1788	07/29/2022	CONSORTIUM FOR SCHOOL NETWORKING	COSN membership renewal - already paid by CC	\$ 965.00
1789	07/29/2022	GIANT 6093	HS SOUTH FCS CLASSROOM SUPPLIES - K ECKLEY	\$ 289.68
1790	07/29/2022	PCARD VENDOR	LEHMAN FCS CLASSROOM SUPPLIES - H CARUSO	\$ 148.08
1791	07/29/2022	PCARD VENDOR	LEHMAN FCS CLASSROOM SUPPLIES - H CARUSO	\$ 15.89
1792	07/29/2022		LEHMAN FCS CLASSROOM SUPPLIES - H CARUSO	\$ 14.63
1793	07/29/2022	PASBO	PASBO Renewal PCSBA -Cert for C. Neiman PO22005148	\$ 50.00
1794	07/29/2022		PASBO Renewal PCSBA -Cert for C. Neiman PO22005149	\$ 2,400.00
1795	07/29/2022	DOLLAR TREE	CAFETERIA SUPPLIES - M COLLEVECHIO	\$ 37.25
1796	07/29/2022	GIANT 6093	CAFETERIA SUPPLIES - M COLLEVECHIO	\$ 410.46
1797	07/29/2022	PCARD VENDOR	CAFETERIA SUPPLIES - M COLLEVECHIO	\$ 31.98
1798	07/29/2022	PCARD VENDOR	CAFETERIA SUPPLIES - M COLLEVECHIO	\$ 116.34
1799	07/29/2022	PCARD VENDOR	CAFETERIA SUPPLIES - M COLLEVECHIO	\$ 66.79
1800	07/29/2022	PCARD VENDOR	ADMIN RETREAT REGISTRATION	\$ 160.50
1801	07/29/2022	PCARD VENDOR	STUDENT TRIP BUS DRIVE HOTEL STAY	\$ 150.00
1802	08/01/2022	MIGNOSIS SUPER FOOD	HS NORTH FCS CLASSROOM SUPPLIES - J CURRY	\$ 343.37
1803	08/01/2022	BOVINO'S PIZZA	LUNCH DURING SCHEDULING MEETING	\$ 47.17
1804	08/01/2022	PCARD VENDOR	HR PURCHASE OF LANYARDS FOR NEW HIRES	\$ 398.40
1805	08/01/2022	PCARD VENDOR	NEW YORK TIMES MONTHLY SUBSCRIPTION	\$ 4.00
1806	08/02/2022	TJT INCORPORATED	UNIFIED TRACK TRANSPORTATION TO PSU 6/2/22	\$ 1,396.82
1807	08/02/2022	COMFORT SUITES	HS SOUTH HOTEL ROOM STAY 3 ROOMS	\$ 412.86
1808	08/02/2022	COOPER ELECTRIC SUPPLY CO.	MAINTENANCE ELECTRICAL SUPPLIES	\$ 13,125.90
1809	08/02/2022	CRAMER'S HOME CENTER	crammers open po	\$ 8,232.76
1810	08/02/2022	DOCOVERIFY, INC	ONLINE NOTARY FOR S HARDY CHILD REGISTER	\$ 995.00
1811	08/02/2022	HAJOCA CORPORATION	MAINTENANCE PLUMBING SUPPLIES	\$ 2,411.65
1812	08/02/2022	HELM LLC	TRANSPORTATION DIAGNOSTIC LICENSE RENEWAL	\$ 800.00
		MY ORGANIZED LIFE BY SMEAD	PR COLORBAR LABELS	\$ 173.16

23

East Stroudsburg Area School District

Date Range 7/16/22 through 8/5/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
1813	08/02/2022	NATIONAL ASSOCIATION OF SCHOOL RESOURCE OFFICERS	NASRO Conf. Milford, Taylor, Sanchez	\$ 1,135.00
1814	08/02/2022	SBP CONSULTING, INC	TACT2 TRAINING FOR T MASSEY	\$ 1,295.00
1815	08/02/2022	SHUTTERSTOCK INC	Post card subscription	\$ 29.00
1816	08/02/2022	SOUTHEASTERN EQUIPMENT & SUPPLY, INC	Open PO - Southeastern Supply - Env. Svcs	\$ 797.60
1817	08/02/2022	US COACHWAYS, INC.	BUSES FOR HS NORTH PROM	\$ 1,357.00
1818	08/02/2022	WASTE MANAGEMENT	Waste Management -	\$ 10,805.33
1819	08/02/2022	ZOOM VIDEOS COMMUNICATIONS, INC	Monthly Charge	\$ 59.96
259088	07/21/2022	4IMPRINT, INC	SOUTH ATHLETICS MENTOR APPRECIATION GLASS	\$ 675.09
259089	07/21/2022	ADVANCE AUTO PARTS	OPEN PO FOR ADVANCE AUTO	\$ 38.20
259090	07/21/2022	AGORA CYBER CHARTER SCHOOL	Agora / 20-21 EoY Recon / FINAL	\$ 12,224.81
259091	07/21/2022	AIRGAS, INC	Tuition / Agora / APR 22 / #785096	\$ 51,576.46
			Tuition / Agora / MAY 22 / #787614	\$ 33,315.08
			Inv 9989241442 CO2 Rental - HSN	\$ 64.52
259092	07/21/2022	ALDA CHINTALAN	Inv 9989241660 HSS CO2 Rental invoice	\$ 58.25
			Comp Ed A.C.	\$ 75.00
259093	07/21/2022	ALY ABDELNABY	Reimbursement for Comp Ed Student	\$ 126.63
259094	07/21/2022	AMAZON	2021 SENIOR TAX REBATE - ABDELNABY, ALY	\$ 500.00
			additional supplies for AcadeME summer program	\$ 176.50
			additional supplies for AcadeME supplies	\$ 39.78
			Amazon Order for Transportation	\$ 502.14
			Amazon supplies for security (misplaced order)	\$ 128.99
			Cap.Res EHS Library	\$ 1,518.80
			Cap.Res EHS Library PO 22004682 - 19LD-F9YQ-FTHL	\$ (75.94)
			EITC grant STEAM*R supplies	\$ 462.86
			ESSER III SWPB	\$ (209.94)
			ESSER III SWPB PO 22003662	\$ 209.94
			JM Hill Special Activity Order per J.Reese	\$ 77.77
			JM Hill Special Activity Supplies	\$ 179.99
			JTL Library Furniture	\$ 1,059.98
			JTL Library Furniture PO 22005037 - 1QYX-HJGQ-1CFR	\$ (178.48)
			SCHOOL SUPPLIES - PO 22005061 - 1WTC-1399-1M1W	\$ (42.70)
			supplies for AcadeME Program	\$ 117.50
			supplies for AcadeME summer program	\$ 119.50

2-4

East Stroudsburg Area School District

Date Range 7/16/22 through 8/5/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
259094	07/21/2022	AMAZON	Title I Summer Reading PO 22004502- 194L-PRCG-19CG	\$ (11.80)
259095	07/21/2022	AMPLIFIED IT, LLC	Gopher Pack software from Amplified IT	\$ 2,700.00
259096	07/21/2022	ANASTASIA PAPASTEFANO	2021 SENIOR TAX REBATE - PAPASTEFANOU, ANASTASIA	\$ 500.00
259097	07/21/2022	ANNA GELSA	2021 SENIOR TAX REBATE - GELSA, ANNA	\$ 500.00
259098	07/21/2022	ANTHONY J CALDERONE	Empl Expense claim # 4574.	\$ 88.22
259099	07/21/2022	ASCD STORE	Final Payment for Empl Expense claim # 4656.	\$ 77.75
259100	07/21/2022	WILLIAM H. HEISER	ASCD membership for the 2022-2023 school year- com	\$ 89.00
259101	07/21/2022	BANCROFT NEUROHEALTH	Tuning Ref PO#22004841	\$ 351.00
259102	07/21/2022	BARBARA L EVANS	Jun 22 tuition	\$ 2,145.00
259103	07/21/2022	BLICK ART MATERIALS	2021 SENIOR TAX REBATE - EVANS, BARBARA	\$ 250.00
259104	07/21/2022	BRENDA J ROHNER	dle School Art Supplies	\$ 71.38
259105	07/21/2022	VARSITY BRANDS HOLDING CO., INC	2021 SENIOR TAX REBATE - ROHNER, BRENDA	\$ 500.00
			NORTH FOOTBALL WINDBREAKERS	\$ 663.75
			NORTH HIGH JUMP TOP PAD	\$ 1,650.00
259106	07/21/2022	BUS PARTS WAREHOUSE	SOUTH FOOTBALL PLAYMAKER WRIST COACH	\$ 613.00
259107	07/21/2022	UGI CENTRAL	small Max Vest w/seat mount	\$ 338.00
			JM HILL JUNE NATURAL GAS FEE 411007277063	\$ 1,329.05
			MAINT BLDG JUNE NATURAL GAS FEE 411008050535	\$ 25.99
259108	07/21/2022	UGI CENTRAL	SOUTH STADIUM JUNE NATURAL GAS 411005507123	\$ 45.91
			ESE JUNE NATURAL GAS 411006828957	\$ 325.10
			HS SOUTH JUNE NATURAL GAS 411008006032	\$ 2,081.92
259109	07/21/2022	CHARLES & BARBARA WRAMAGE	JTL JUNE NATURAL GAS 411006894413	\$ 1,012.82
259110	07/21/2022	CM REGENT RESOURCES	2021 SENIOR TAX REBATE - WRAMAGE, CHARLES & BARBAR	\$ 250.00
259111	07/21/2022	CM REGENT RESOURCES	JULY GROUP LIFE INSURANCE	\$ 11,527.89
259112	07/21/2022	COLONIAL INTERMEDIATE UNIT 20	JULY LONG TERM DISABILITY INSURANCE	\$ 9,319.82
			Annual Commodity Internet Service 21/22 SY	\$ 3,635.55
259113	07/21/2022	COMMONWEALTH OF PA	JUNE OPERATING COST	\$ 4,197.91
			Inv1253885 North Campus Waste Water Annual Fee	\$ 100.00
259114	07/21/2022	COMPUTER DISCOUNT WAREHOUSE	Inv1255339 BES Annual Service Fee	\$ 65.00
259115	07/21/2022	DEERE & COMPANY	Additional Open PO for CDW for '21-22	\$ 2,839.96
259116	07/21/2022	DENNIS DOLLEY	New Tractor	\$ 23,428.60
259117	07/21/2022	DENNIS R. GURRY	2021 SENIOR TAX REBATE - DOLLEY, DENNIS	\$ 250.00
			2021 SENIOR TAX REBATE - GURRY, DENNIS & JANICE	\$ 500.00

25

East Stroudsburg Area School District

Date Range 7/16/22 through 8/5/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
259118	07/21/2022	DIRECT ENERGY BUSINESS	JMH JUNE NATURAL GAS 411007277063	\$ 1,706.03
259120	07/21/2022	DOROTHY READ	SOUTH STADIUM JUNE NATURAL GAS 411005507123	\$ 26.09
259121	07/21/2022	E.S.E.A.	2021 SENIOR TAX REBATE - READ, DOROTHY	\$ 300.00
259122	07/21/2022	EAST STROUDSBURG	Payroll Run 1 - Warrant 22721A	\$ 303.20
259123	07/21/2022	EASTBAY INC.	Payroll Run 1 - Warrant 22721A	\$ 2,643.64
259124	07/21/2022	ED FOUNDATION OF ES/GENERAL FUND	SOUTH TRACK CHAMPIONSHIP JACKETS	\$ 226.00
259125	07/21/2022	ELIZABETH A SUMMERS	SOUTH WRESTLING HEADGEAR	\$ 178.00
259126	07/21/2022	ENGLIE HAMBRIGHT & DAVIES, INC.	Payroll Run 1 - Warrant 22721A	\$ 23.00
259127	07/21/2022	EASTERN PENN SUPPLY COMPANY	2021 SENIOR TAX REBATE - SUMMERS, ELIZABETH	\$ 300.00
259128	07/21/2022	ESHS GIRLS SOCCER	D. Kelly Treasurers Bond	\$ 250.00
259129	07/21/2022	EUGENE & CAROL JUE	SOUTH WRESTLING HEADGEAR	\$ 82.51
259130	07/21/2022	EUROSPORT	EHS GIRLS SOCCER 2021 fall concession pay-out	\$ 1,336.36
259131	07/21/2022	EVELYNE LAURENT	2021 SENIOR TAX REBATE - JUE, EUGENE & CAROL	\$ 250.00
259132	07/21/2022	FRANK & GAIL JOEST	NORTH BOYS SOCCER WALL	\$ 484.58
259133	07/21/2022	FRED SHOEMAKER	2021 SENIOR TAX REBATE - LAURENT, EVELYNE	\$ 300.00
259134	07/21/2022	GET MORE MATH	2021 SENIOR TAX REBATE - JOEST, FRANK & GAIL	\$ 250.00
259135	07/21/2022	GLENDA J O'CONNOR	2021 SENIOR TAX REBATE - SHOEMAKER, FRED	\$ 300.00
259136	07/21/2022	HAB-DLT	Get More Math student licenses	\$ 4,375.00
259137	07/21/2022	DAVID R. & AGNES M. HARMAN	2021 SENIOR TAX REBATE - O'CONNOR, GLENDA	\$ 500.00
259138	07/21/2022	HARRY & ANNA WOLBERT	Payroll Run 1 - Warrant 22721A	\$ 289.23
259139	07/21/2022	HELEN TUCKER	2021 SENIOR TAX REBATE - HARMAN, DAVID & AGNES	\$ 300.00
259140	07/21/2022	INTEGRAONE	2021 SENIOR TAX REBATE - WOLBERT, HARRY & ANNA	\$ 250.00
259141	07/21/2022	IXL LEARNING	2021 SENIOR TAX REBATE - TUCKER, HELEN	\$ 650.00
259142	07/21/2022	JAMES MORAN SR	Cisco Duo Tokens	\$ 38,145.00
259143	07/21/2022	JEAN P BELLINI	IXL Learning 1 yr subscription	\$ 20,866.00
259144	07/21/2022	JERRY FISH	2021 SENIOR TAX REBATE - MORAN, JAMES	\$ 250.00
259145	07/21/2022	JOAN JOHNSON	2021 SENIOR TAX REBATE - BELLINI, JEAN	\$ 250.00
259146	07/21/2022	JOHN & SUSIE VANWHY	2021 SENIOR TAX REBATE - FISH, JERRY	\$ 381.68
259147	07/21/2022	JOSE & MARGARITA MOLINA	2021 SENIOR TAX REBATE - JOHNSON, JOAN	\$ 250.00
259148	07/21/2022	JOZEF & ANNA LEPIESZO	2021 SENIOR TAX REBATE - VANWHY, JOHN & SUSIE	\$ 250.00
259149	07/21/2022	KIMBERLY D. ARTIS	2021 SENIOR TAX REBATE - MOLINA, JOSE & MARGARITA	\$ 250.00
			2021 SENIOR TAX REBATE - LEPIESZO, JOZEF	\$ 250.00
			Compensatory Speech & Language Sessions	\$ 680.00

216

East Stroudsburg Area School District

Date Range 7/16/22 through 8/5/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
259150	07/21/2022	LANCE P GIORLANDO	2021 SENIOR TAX REBATE - GIORLANDO, LANCE	\$ 72.70
259151	07/21/2022	LAURA FARINA	2021 SENIOR TAX REBATE - FARINA, LAURA	\$ 250.00
259152	07/21/2022	LINETTE M ZACCARO	2021 SENIOR TAX REBATE - ZACCARO, LINNETTE	\$ 250.00
259153	07/21/2022	LONGSTRETH SPORTING GOODS, LLC	SOUTH FIELD HOCKEY BALLS, SHINGUARDS, CAPT BANDS	\$ 685.53
259154	07/21/2022	MARCIA O'DONNELL	2021 SENIOR TAX REBATE - O'DONNELL, MARCIA	\$ 500.00
259155	07/21/2022	MARGARET GREEN	2021 SENIOR TAX REBATE - GREEN, MARGARET	\$ 500.00
259156	07/21/2022	MARGARET RAMINATH & SAMKHARAN RAGBIR	2021 SENIOR TAX REBATE - RAMINATH, MARGARET & SAMKH	\$ 500.00
259157	07/21/2022	MARIA T VAZQUEZ	2021 SENIOR TAX REBATE - VAZQUEZ, MARIA	\$ 500.00
259158	07/21/2022	MARY VELTRE	2021 SENIOR TAX REBATE - VELTRE, MARY	\$ 250.00
259159	07/21/2022	MCGRAW HILL EDUCATION	McGraw Hill Study Sync subscriptions	\$ 22,340.64
259160	07/21/2022	MET-ED	MIDDLE SMITHFIELD JUNE ELECTRIC 100071509721	\$ 6,547.70
			RESICA JUNE-JULY ELECTRIC (ADJUSTED) 10016949099	\$ 4,003.59
			TRAFFIC LIGHT JUNE ELECTRIC 100031621285	\$ 14.76
			TRAFFIC LIGHT JUNE ELECTRIC 100051981031	\$ 14.82
			TRAFFIC LIGHT JUNE ELECTRIC 100080490897	\$ 25.52
			TRAFFIC LIGHT JUNE ELECTRIC 100141089464	\$ 16.35
259161	07/21/2022	MET-ED	NORTH CAMPUS JUNE ELECTRIC 100018255800	\$ 28,746.46
259162	07/21/2022	MICHAEL SCHIMPF	2021 SENIOR TAX REBATE - SCHIMPF, MICHAEL	\$ 500.00
259163	07/21/2022	SWANK MOTION PICTURES INC	Swank Copyright Licensing and Streaming Licenses	\$ 7,370.00
259164	07/21/2022	NANCY E. IHNEN	2021 SENIOR TAX REBATE - IHNEN, NANCY	\$ 250.00
259165	07/21/2022	NANCY HERR	2021 SENIOR TAX REBATE - HERR, NANCY	\$ 500.00
259166	07/21/2022	NASCO (QOUTE#45950)	ART CLASSROOM SUPPLIES	\$ 40.64
259167	07/21/2022	NATIONAL ASSOCIATION OF SCHOOL RESOURCE OFFICERS	NASRO SRO Supervision & Mgmt Training Pittsburgh	\$ 1,085.00
259168	07/21/2022	NEIL A KIOS MUSIC COMPANY INC	Piano Books	\$ 218.21
259169	07/21/2022	NEVCO SPORTS, LLC	JTL SCOREBOARD UPPER FIELDS-BOARD APPROVED 3/2022	\$ 7,981.65
			NORTH SCORER'S TABLE	\$ 4,692.38
259170	07/21/2022	PENNSYLVANIA PRINCIPALS ASSOCIATION	PAESP & NAESP (Elementary) Membership #500000138	\$ 605.00
259171	07/21/2022	PENNSYLVANIA ONE CALL SYSTEM, INC.	mapped rate	\$ 67.73
259172	07/21/2022	PENTELEDATA	PenTeleData Open PO FY '22-'23	\$ 1,776.93
259173	07/21/2022	QUILL CORPORATION	SOUTH FOOTBALL OFFICE SUPPLIES	\$ 551.62
259174	07/21/2022	RANDAL J. BIGNESS	2021 SENIOR TAX REBATE - BIGNESS, RANDAL	\$ 500.00
259175	07/21/2022	READ TO THEM	Title one	\$ 1,000.00
259176	07/21/2022	RICHARD LEE	2021 SENIOR TAX REBATE - LEE, RICHARD	\$ 500.00

27

East Stroudsburg Area School District

Date Range 7/16/22 through 8/5/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
259177	07/21/2022	ROBIN A. CASPER	2021 SENIOR TAX REBATE - CASPER, ROBIN	\$ 214.00
259178	07/21/2022	RONALD & KAREN MILLER	2021 SENIOR TAX REBATE - MILLER, RONALD & KAREN	\$ 250.00
259179	07/21/2022	SALVATORE POMARA	2021 SENIOR TAX REBATE - POMARA, SALVATORE	\$ 250.00
259180	07/21/2022	SCHOLASTIC	Scholastic Building Order	\$ 2,734.56
259181	07/21/2022	SCHOOL SPECIALTY LLC	EITC grant STEAM*R supplies	\$ 843.92
			Office	\$ 1,154.21
			office supplies	\$ 563.11
259182	07/21/2022	SONIA HENSLEY	2021 SENIOR TAX REBATE - HENSLEY, SONIA	\$ 250.00
259183	07/21/2022	STAPLES CREDIT PLAN	AVERY BUG TAB DIVIDERS	\$ 41.64
			CAN OF AIR	\$ 35.54
259184	07/21/2022	STENGEL BROS. INC.	remove and repair right rear spring	\$ 766.37
259185	07/21/2022	STEVEN R & VERA H FERRARI	2021 SENIOR TAX REBATE - FERRARI, STEVEN & VERA	\$ 250.00
259186	07/21/2022	STOTZ & FATZINGER	PO for Stotz - district paper delivery	\$ 79,380.00
259187	07/21/2022	SWEET, STEVENS, KATZ & WILLIAMS LLP	LEGAL SERVICE FEE	\$ 2,047.50
259188	07/21/2022	THOMAS ANTHONY	2021 SENIOR TAX REBATE - ANTHONY, THOMAS	\$ 300.00
259189	07/21/2022	TODD SCHAFER	NORTH FOOTBALL VIDEOGRAPHY SERVICES	\$ 807.50
259190	07/21/2022	TOOLS4EVER, INC	Tools4Ever Identity Management/Password Portal	\$ 5,784.00
259191	07/21/2022	TRANE U.S. INC.	Open PO MSE Chiller Project - TRANE	\$ 7,955.00
			Open PO-BES Trane 5 yr svc agreement (yr2-2022/23)	\$ 4,510.00
			Open PO-ESE Trane 5 yr svc agreement (yr2/22-23)	\$ 4,297.00
			Open PO-HSS Trane 5 yr svc agreement (yr2/22-23)	\$ 8,163.00
			Open PO-JMH Trane 5 yr svc agreement (yr2/22-23)	\$ 6,517.00
			Open PO-JTL Trane 5 yr svc agreement (yr2/22-23)	\$ 10,217.00
			Open PO-MSE Trane 5 yr svc agreement (yr2/22-23)	\$ 3,382.00
			Open PO-RES Trane 5 yr svc agreement (yr2/22-23)	\$ 5,627.00
			Open PO-SME Trane 5 yr svc agreement (yr2/22-23)	\$ 3,382.00
			PO-LIS/HSN Trane 5 yr svc agreement (yr2/22-23)	\$ 15,872.00
259192	07/21/2022	TWO WAY DIRECT	New communication radios (other order cxd by DK)	\$ 1,300.99
259193	07/21/2022	VERIZON WIRELESS	Verizon Wireless Phone Services 21/22 SY	\$ 5,341.67
259194	07/21/2022	W.B. MASON CO., INC.	EHS PAPER BID	\$ 60.44
259195	07/21/2022	WALMART COMMUNITY/GEMB	HS SOUTH PURPLE PANTRY PURCHASE	\$ 36.90
			HS SOUTH SPRING CONCESSION SUPPLIES	\$ 306.68
			HSS Life Skills Open PO - Curriculum Supplies	\$ 25.50

28

East Stroudsburg Area School District

Date Range 7/16/22 through 8/5/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
259195	07/21/2022	WALMART COMMUNITY/GEMB	HSS Life Skills Open PO - Supplies	\$ 20.02
			JTL STUDENT LEADER WEEK LUNCH	\$ 126.91
			SMITHFIELD BOOK & BINGO SUPPLIES	\$ 73.16
259196	07/21/2022	WILLARD F. SMITH JR	Title 1 Parent Engagement	\$ 23.00
259197	07/21/2022	WOODWIND & BRASSWIND	2021 SENIOR TAX REBATE - SMITH, WILLARD JR	\$ 250.00
259198	07/21/2022	ASL REFRIGERATION, INC	Reed accessories	\$ 54.00
259199	07/21/2022	COPE COMMERCIAL FLOORING & INTERIORS, INC	Bd Approved-7/18/22 HSN Nat. HVAC Replacement ESSE	\$ 58,500.00
259200	07/21/2022	D&M CONSTRUCTION UNLIMITED INC	Bd Approv 7/18 SME Flooring Replacement	\$ 16,650.00
259201	07/21/2022	H&P CONSTRUCTION INC	BdApprov 7/18/22HSN/LIS Window Replacement	\$ 52,699.50
259202	07/21/2022	ORIENTAL TRADING	Bd Approv 7/18-HSN Flooring Replacement-H&P Const	\$ 590,949.12
259203	07/21/2022	SINGING TELEGRAMS BY JEFF, INC.	ESSER III Schoolwide behavior rewards	\$ 285.84
259204	07/21/2022	BRIAN PHILIP BALMAGES	Title IV grant STEAM*R presentation	\$ 3,500.00
259205	07/28/2022	ROBERT C POST	Instrumental Music Commission - HS North	\$ 3,500.00
259206	07/28/2022	ALEX TANGORRA	2021 SENIOR TAX REBATE - POST, ROBERT	\$ 650.00
259207	07/28/2022	ALICE CANDARAS	2021 SENIOR TAX REBATE - TANGORRA, ALEX	\$ 250.00
259208	07/28/2022	ANGEL M JIMENEZ	2021 SENIOR TAX REBATE - CANDARAS, ALICE	\$ 500.00
259209	07/28/2022	BARBARA J HALTERMAN	2021 SENIOR TAX REBATE - JIMENEZ, ANGEL	\$ 500.00
259210	07/28/2022	BEATRICE GENGERKE	2021 SENIOR TAX REBATE - HALTERMAN, BARBARA	\$ 650.00
259211	07/28/2022	BETSEY M HARRIS	2021 SENIOR TAX REBATE - GENGERKE, BEATRICE	\$ 250.00
259212	07/28/2022	BOLLINGER LAW FIRM, LLC	2021 SENIOR TAX REBATE - HARRIS, BETSEY	\$ 250.00
259213	07/28/2022	BRENDA I GUY	LEGAL SERVICE FOR JUNE 2022	\$ 337.50
259214	07/28/2022	BRODHEAD CREEK REGIONAL AUTHORITY	2021 SENIOR TAX REBATE - GUY, BRENDA	\$ 500.00
			BUS GARAGE 2ND QTR 2022 WATER BILL	\$ 365.28
			ESE 2022 2ND QTR WATER FEE	\$ 1,834.06
259215	07/28/2022	BRUCE IBAUGH	JTL 2ND QTR 2022 WATER BILL	\$ 1,186.03
259216	07/28/2022	CATHERINE O'BRIEN	2021 SENIOR TAX REBATE - IBAUGH, BRUCE	\$ 250.00
259217	07/28/2022	CATHERINE WILLIAMS	2021 SENIOR TAX REBATE - O'BRIEN, CATHERINE	\$ 500.00
259218	07/28/2022	COLONIAL INTERMEDIATE UNIT 20	2021 SENIOR TAX REBATE - WILLIAMS, CATHERINE	\$ 250.00
			Annual SAW Conference	\$ 534.00
			Cloud Based DDoS Protection	\$ 2,234.28
			FEEDING EVALUATION SPECIAL ED	\$ 1,200.00
			SPECIAL ED PSYCHIATRIC EVALUATION	\$ 608.96
			Title II Nonpublic Services	\$ 539.13

219

East Stroudsburg Area School District

Date Range 7/16/22 through 8/5/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
259218	07/28/2022	COLONIAL INTERMEDIATE UNIT 20	TRANSPARENT FOR SPECIAL ED	\$ 60.91
259219	07/28/2022	CONCETTA FRIEDFEL	2021 SENIOR TAX REBATE - FRIEDFEL, CONCETTA	\$ 250.00
259220	07/28/2022	DEBORAH A CARBONE	2021 SENIOR TAX REBATE - CARBONE, DEBORAH	\$ 500.00
259221	07/28/2022	DISTRICT COURT 15-2-07	FILING FEE - R.MORAN	\$ 105.53
259222	07/28/2022	FRANCIS BUTTS	2021 SENIOR TAX REBATE - BUTTS, FRANCIS	\$ 300.00
259223	07/28/2022	FRONTIER	Frontier Open PO FY '22-'23	\$ 1,356.76
259224	07/28/2022	GLENN & DOLORES ROBERGE	2021 SENIOR TAX REBATE - ROBERGE, DOLORES	\$ 250.00
259225	07/28/2022	GLORIA LUDWIG	2021 SENIOR TAX REBATE - LUDWIG, GLORIA	\$ 500.00
259226	07/28/2022	GUALBERTO & LYDIA ROSARIO	2021 SENIOR TAX REBATE - ROSARIO, GUALBERTO & LYDI	\$ 300.00
259227	07/28/2022	HELEN S. DECKER	2021 SENIOR TAX REBATE - DECKER, HELEN	\$ 500.00
259228	07/28/2022	JANICE GRISI	2021 SENIOR TAX REBATE - GRISI, JANICE	\$ 500.00
259229	07/28/2022	EUGENIE QUINN	2021 SENIOR TAX REBATE - QUINN, EUGENIE & JEANNE	\$ 500.00
259230	07/28/2022	JOAN E BRUSH	2021 SENIOR TAX REBATE - BRUSH, JOAN	\$ 250.00
259231	07/28/2022	JOAN FISHER	2021 SENIOR TAX REBATE - FISHER, JOAN	\$ 250.00
259232	07/28/2022	JOANNE R. NELSON	2021 SENIOR TAX REBATE - NELSON, JOANNE	\$ 650.00
259233	07/28/2022	JOHN EILENBERGER	2021 SENIOR TAX REBATE - EILENBERGER, JOHN	\$ 300.00
259234	07/28/2022	JONATHAN SICKLES	2021 SENIOR TAX REBATE - SICKLES, JONATHAN	\$ 250.00
259235	07/28/2022	KARL B STEPIEN	2021 SENIOR TAX REBATE - STEPIEN, KARL	\$ 500.00
259236	07/28/2022	KATHY OILER	Empl Expense claim # 4474.	\$ 123.03
			Empl Expense claim # 4475.	\$ 29.66
259237	07/28/2022	KESNER & CARSTELLO JOSEPH	2021 SENIOR TAX REBATE - CARSTELLO & KERSNER	\$ 250.00
259238	07/28/2022	KING, SPRY, HERMAN, FREUND & FAUL, LLC	SPECIAL ED LEGAL SERVICES	\$ 814.00
259239	07/28/2022	LAURA ALICEA	2021 SENIOR TAX REBATE - ALICIA, LAURA	\$ 650.00
259240	07/28/2022	LAUREN DECKER	2021 SENIOR TAX REBATE - DECKER, LAUREN	\$ 241.80
259241	07/28/2022	LINDA M. SHAY	2021 SENIOR TAX REBATE - SHAY, LINDA	\$ 250.00
259242	07/28/2022	LOIS SWISHER	2021 SENIOR TAX REBATE - SWISHER, LOIS	\$ 500.00
259243	07/28/2022	LOUIS DARVALICS	2021 SENIOR TAX REBATE - DARVALICS, LOUIS	\$ 250.00
259244	07/28/2022	LYNN J. AMES	2021 SENIOR TAX REBATE - AMES, LYNN	\$ 250.00
259245	07/28/2022	MLS PARENT HOLDING LLC	LEGAL SERVICE RENDERED TO LYMAN & ASH	\$ 547.40
259246	07/28/2022	MARIANNE MILLER	2021 SENIOR TAX REBATE - MILLER, MARIANNE	\$ 250.00
259247	07/28/2022	MARTHA KIESLING	HS SOUTH PURCHASE OF SASHES FOR CLASS OF 2022	\$ 290.00
259248	07/28/2022	FRANK MARTZ COACH COMPANY	HS SOUTH DEPOSIT TO HOLD BUSES FOR CLASS 2023 PROM	\$ 1,600.00
259249	07/28/2022	MATTHEW & ROSARIA SHEA-ALIOTO	2021 SENIOR TAX REBATE - ALIOTO, MATTHEW & ROSARI	\$ 250.00

220

East Stroudsburg Area School District

Date Range 7/16/22 through 8/5/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
259250	07/28/2022	MET-ED	SMITHFIELD EIEL JUNE 2022 ELECTRIC 100066917749	\$ 4,227.72
			SOUTH CAMPUS JUNE 2022 ELECTRIC 100017327568	\$ 22,696.56
			TRAFFIC LIGHT JULY ELECTRIC 100016944322	\$ 14.76
			TRAFFIC LIGHT JULY ELECTRIC 100017096742	\$ 14.76
			TRAFFIC LIGHT JULY ELECTRIC 100054179492	\$ 26.36
			TRAFFIC LIGHT JULY ELECTRIC 100141089464	\$ 31.05
259251	07/28/2022	MICHAEL HEALEY	TUITION REIMBURSEMENT	\$ 2,859.00
259252	07/28/2022	NINA HERBSTER	2021 SENIOR TAX REBATE - HERBSTER, NINA	\$ 500.00
259253	07/28/2022	ON THE RECORD, LLC	LEGAL SERVICES RENDERED TO LYMAN & ASH	\$ 250.00
259254	07/28/2022	ROBERT MILLER	2021 SENIOR TAX REBATE - MILLER, ROBERT	\$ 250.00
259255	07/28/2022	ROSA GIAKIMAKIS	2021 SENIOR TAX REBATE - GIAKIMAKAS, ROSA	\$ 500.00
259256	07/28/2022	RUSSELL & TERRY CRUEL	2021 SENIOR TAX REBATE - CRUEL, RUSSELL & TERRY	\$ 300.00
259257	07/28/2022	SHIRLEY C LESOINE	2021 SENIOR TAX REBATE - LESOINE, SHIRLY	\$ 500.00
259258	07/28/2022	SOLVEJIE WILLS	2021 SENIOR TAX REBATE - WILLS, SOLVEJG	\$ 250.00
259259	07/28/2022	STEVE REPSHER	2021 SENIOR TAX REBATE - REPSHER, STEVE	\$ 500.00
259260	07/28/2022	STROUD AREA REGIONAL POLICE	HS SOUTH CASUAL FOR A CAUSE OLSEN CHRISTMAS WISH	\$ 99.00
259261	07/28/2022	SUSAN ROTHROCK	2021 SENIOR TAX REBATE - ROTHROCK, SUSAN	\$ 250.00
259262	07/28/2022	THERESA BLOCK	2021 SENIOR TAX REBATE - BLOCK, THERESA	\$ 500.00
259263	07/28/2022	WALMART COMMUNITY/GEMB	BUSHKILL CLASSROOM SUPPLIES	\$ 114.55
			EITC grant STEAM*R supplies	\$ 1,253.96
			Open PO for Walmart for student supplies	\$ 1,305.04
			Set Aside Grant ELO Supplies	\$ 212.73
			SetAside Grant ELO supplies	\$ 195.90
			SUMMER ACADEMY CLASS SUPPLIES	\$ 154.79
			Title IV grant STEAM*R supplies	\$ 1,274.74
			TRACK AND FIELD SUPPLIES	\$ 207.78
259264	07/28/2022	WALTER WESCOTT & CAROL A.	2021 SENIOR TAX REBATE - WESCOTT, WALTER & CAROL	\$ 300.00
259265	07/28/2022	WILFREDO CRESPO	2021 SENIOR TAX REBATE - CRESPO, WILFREDO	\$ 250.00
259266	07/28/2022	WILLIAM J & GAIL BERGEN LARRISON	2021 SENIOR TAX REBATE - LARRISON, WILLIAM & GAIL	\$ 250.00
259267	08/04/2022	MARLENE KIESS	2021 SENIOR TAX REBATE - KIESS, MARLENE	\$ 250.00
259268	08/04/2022	AHMED ABEDELLAL	2021 SENIOR TAX REBATE - ABEDELLAL, AHMED	\$ 650.00
259269	08/04/2022	AIRGAS, INC	Inv 9126481774 HSN CO2 Delivery	\$ 149.21
259270	08/04/2022	ALBERTA DEITER	2021 SENIOR TAX REBATE - DEITER, ALBERTA	\$ 250.00

22

East Stroudsburg Area School District

Date Range 7/16/22 through 8/5/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
259271	08/04/2022	ALDA CHIANTALAN	Reimbursement for Comp Ed Student	\$ 400.23
259272	08/04/2022	ALDEN & LISA WRIGHT	2021 SENIOR TAX REBATE - WRIGHT, ALDEN & LISA	\$ 250.00
259273	08/04/2022	ALL AMERICAN SPORTS CORP.	LEHMAN FOOTBALL RECONDITIONING	\$ 7,273.92
259274	08/04/2022	AMAZON	EITC grant STEAM*R supplies	\$ 782.98
			INV 13T3-RCTM-WL4T SPECIAL OLYMPICS ORDER	\$ (33.00)
			INV 1CCL-DQGV-PF16 CREDIT	\$ (77.45)
			ITEM: BIC Cristal Xtra Smooth Ballpoint Pen Suppl	\$ 748.56
259275	08/04/2022	ANA I FLYNN	LL Set-Aside Grant - Teacher SEL	\$ 991.90
259276	08/04/2022	ANTHONY & JOYCE DITONDO	2021 SENIOR TAX REBATE - FLYNN, ANA	\$ 250.00
259277	08/04/2022	APPLE INC.	2021 SENIOR TAX REBATE - DITONDO, ANTHONY & JOYCE	\$ 300.00
259278	08/04/2022	ASPEN PEST SERVICES, LLC	iPad for Daniel Pena	\$ 299.00
			Aspen Open PO - ESE	\$ 118.18
			Aspen Open PO - SME	\$ 47.04
			Open PO Aspen - RES	\$ 40.00
			Open PO for Aspen - HSS	\$ 20.68
			Open PO for Aspen - JMH	\$ 92.04
			Open PO for Aspen - LIS	\$ 121.36
			Open PO for Aspen - MSE	\$ 65.00
			Open PO for Aspen - SMI	\$ 48.42
			Open PO for Aspen-BUSHKILL	\$ 133.36
			Open PO for HSN - ASPEN PEST SERVICES	\$ 162.72
			Open PO for JTL - ASPEN	\$ 218.78
			Open PO HSS Aspen Pest	\$ 296.75
			Open PO MSE - ASPEN	\$ 65.00
			Open PO RES Aspen Pest	\$ 116.83
259279	08/04/2022	BARBARA M SANDERS	2021 SENIOR TAX REBATE - SANDERS, BARBARA	\$ 500.00
259280	08/04/2022	BARNES & NOBLE BOOKSELLERS (a/c#6672083)	litrs supplies	\$ 157.13
259281	08/04/2022	BENJAMIN & MARYANN HERBERT	2021 SENIOR TAX REBATE - HERBERT, BENJAMIN & MARYA	\$ 250.00
259282	08/04/2022	BRIAN & ANN YOUNG	2021 SENIOR TAX REBATE - YOUNG, BRIAN & ANN	\$ 500.00
259283	08/04/2022	BRIGHTLY SOFTWARE, INC	dude solutions software inv-114807	\$ 23,485.00
259284	08/04/2022	CAROL I DALRYMPLE	2021 SENIOR TAX REBATE - DALRYMPLE, CAROL	\$ 110.77
259285	08/04/2022	CAROLYN A. KLINGER	2021 SENIOR TAX REBATE - KLINGER, CAROLYN	\$ 500.00
259286	08/04/2022	CHAPMAN REFRIGERATION LLC	TO PAY INVOICES FOR 2022-2023 SCHOOL YEAR	\$ 172.00

22
22
22

East Stroudsburg Area School District

Date Range 7/16/22 through 8/5/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
259287	08/04/2022	CLAUS PELZER	2021 SENIOR TAX REBATE - PELZER, CLAUD & JANET	\$ 250.00
259288	08/04/2022	CLIFTON & SOPHIA HAWES	2021 SENIOR TAX REBATE - HAWES, CLIFTON & SOPHIA	\$ 300.00
259289	08/04/2022	COMMONWEALTH OF PA	Inv1253370 MSE Annual Water Testing	\$ 65.00
259290	08/04/2022	COMMONWEALTH OF PA	Inv1253357 RES Annual Water Testing	\$ 100.00
259291	08/04/2022	CONCETTA SEBRING	2021 SENIOR TAX REBATE - SEBRING, CONCETTA	\$ 500.00
259292	08/04/2022	D'HUY ENGINEERING, INC.	Retainer Services Only 6/25/22-7/29/22	\$ 2,000.00
259293	08/04/2022	DALE D. FULLER	2021 SENIOR TAX REBATE - FULLER, DALE	\$ 500.00
259294	08/04/2022	DONNA WAGNER	2021 SENIOR TAX REBATE - WAGNER, DONNA	\$ 500.00
259295	08/04/2022	DOROTHY ELIG	2021 SENIOR TAX REBATE - ELIG, DOROTHY	\$ 250.00
259296	08/04/2022	E.S.E.A.	Payroll Run 1 - Warrant 220804	\$ 404.19
259297	08/04/2022	EAST STROUDSBURG	Payroll Run 1 - Warrant 220804	\$ 2,625.74
259298	08/04/2022	ED FOUNDATION OF ES/GENERAL FUND	Payroll Run 1 - Warrant 220804	\$ 21.00
259299	08/04/2022	EDWARD & PATRICIA FOLCIK	2021 SENIOR TAX REBATE - FOLCIK, EDWARD & PATRICIA	\$ 250.00
259300	08/04/2022	ELAINE MCFADDEN	2021 SENIOR TAX REBATE - MCFADDEN, ELAINE	\$ 250.00
259301	08/04/2022	ELIZABETH BEVERLY JONES	2021 SENIOR TAX REBATE - JONES, ELIZABETH	\$ 650.00
259302	08/04/2022	ELIZABETH RIVERA	2021 SENIOR TAX REBATE - RIVERA, ELIZABETH	\$ 500.00
259303	08/04/2022	FRONTLINE TECHNOLOGIES, INC.	ABSENCE AND TIME SOLUTION INV#US156705	\$ 44,220.80
259304	08/04/2022	GERALDINE WILLIAMS	COMPARATIVE ANALYTICS SUBS INV#US163115	\$ 10,073.14
259305	08/04/2022	GERARD M. & SUN YO REILLY	2021 SENIOR TAX REBATE - WILLIAMS, GERALDINE	\$ 250.00
259306	08/04/2022	GLORIA FREDERICK	2021 SENIOR TAX REBATE - REILLY, GERARD & SUN	\$ 250.00
259307	08/04/2022	GOVERNMENT SOFTWARE SERVICES	2021 SENIOR TAX REBATE - FREDERICK, GLORIA	\$ 500.00
259308	08/04/2022	HAB-DLT	2021-2022 June Tax collector lease	\$ 100.00
259309	08/04/2022	HELEN J PAUL	Payroll Run 1 - Warrant 220804	\$ 444.86
259310	08/04/2022	HELEN WHITTAKER	2021 SENIOR TAX REBATE - PAUL, HELN	\$ 250.00
259311	08/04/2022	ISABEL BOESCH	2021 SENIOR TAX REBATE - WHITTAKER, HELEN	\$ 250.00
259312	08/04/2022	J.W.PEPPER & SONS-ACCT.#36-136400	2021 SENIOR TAX REBATE - BOESCH, ISABEL	\$ 500.00
259313	08/04/2022	JAMES H & DEBRA A FREY	Band Method and Lesson Books	\$ 245.98
259314	08/04/2022	JOHN A BAUM	2021 SENIOR TAX REBATE - FREY, JAMES & DEBRA	\$ 250.00
259315	08/04/2022	JOSEPH T. KANE	2021 SENIOR TAX REBATE - BAUM, JOHN	\$ 250.00
259316	08/04/2022	KAREN DUDLEY	2021 SENIOR TAX REBATE - KANE, JOSEPH	\$ 500.00
259317	08/04/2022	KATHLEEN SCHRECK	2021 SENIOR TAX REBATE - DUDLEY, KAREN	\$ 250.00
259318	08/04/2022	KEVIN CHAMBERS	2021 SENIOR TAX REBATE - SCHRECK, KATHLEEN	\$ 250.00
			2021 SENIOR TAX REBATE - CHAMBERS, KEVIN	\$ 250.00

22
22
22

East Stroudsburg Area School District

Date Range 7/16/22 through 8/5/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
259319	08/04/2022	KIMBERLY D. ARTIS	Compensatory Speech & Language Sessions	\$ 1,060.00
259320	08/04/2022	KING, SPRY, HERMAN, FREUND & FAUL, LLC	Legal Services Sped Student	\$ 1,017.50
259321	08/04/2022	KISTLER PRINTING COMPANY	ATHLETICS LAMINATED SIGNS	\$ 135.00
259322	08/04/2022	L R P PUBLICATIONS	Title I PD resource	\$ 3,150.00
259323	08/04/2022	LILIAN HOVEY	2021 SENIOR TAX REBATE - HOVEY, LILIAN	\$ 300.00
259324	08/04/2022	LISA PICCIRILLI	2021 SENIOR TAX REBATE - PICCIRILLI, LISA	\$ 500.00
259325	08/04/2022	LORRAINE BROWNE	2021 SENIOR TAX REBATE - BROWNE, LORRAINE	\$ 500.00
259326	08/04/2022	LUNCH ACCT REFUND	REFUND TO #135300 & #141325	\$ 2.50
259327	08/04/2022	LUNCH ACCT REFUND	REFUND TO 134918	\$ 45.90
259328	08/04/2022	LUNCH ACCT REFUND	REFUND TO STUDENT #133740	\$ 22.25
259329	08/04/2022	WILLIAM F. PETERSON	Title IV grant STEAM*R presentation	\$ 450.00
259330	08/04/2022	MARGUERITE LASSETER	2021 SENIOR TAX REBATE - LASSETER, MARGUERITE	\$ 250.00
259331	08/04/2022	MARK IHDE	2021 SENIOR TAX REBATE - IHDE, MARK	\$ 650.00
259332	08/04/2022	MARY E. DALEY	2021 SENIOR TAX REBATE - DALEY, MARY	\$ 250.00
259333	08/04/2022	MARY EURICH	2021 SENIOR TAX REBATE - EURICH, MARY	\$ 250.00
259334	08/04/2022	MARYJANE STIGLIANO	2021 SENIOR TAX REBATE - STIGLIANO, MARYJANE	\$ 250.00
259335	08/04/2022	MAUREEN SWATKOWSKI	2021 SENIOR TAX REBATE - SWATKOWSKI, MAUREEN	\$ 250.00
259336	08/04/2022	NANCY BITTNER	2021 SENIOR TAX REBATE - BITTNER, NANCY	\$ 250.00
259337	08/04/2022	OLGA MERCADO	2021 SENIOR TAX REBATE - MERCADO, OLGA	\$ 500.00
259338	08/04/2022	PATRICIA A SCHMIDT	2021 SENIOR TAX REBATE - SCHMIDT, PATRICIA	\$ 250.00
259339	08/04/2022	PATRICIA MURPHY	2021 SENIOR TAX REBATE - MURPHY, PATRICIA	\$ 300.00
259340	08/04/2022	PENN JERSEY PAPER CO	TO PAY FOR PAPER PRODUCTS/SUPPLIES FOR 2022-2023	\$ 77.20
259341	08/04/2022	PERMA-BOUND BOOKS	Classroom books	\$ 1,835.60
259342	08/04/2022	PMEA DISTRICT 10	PMEA dues Meola	\$ 142.00
259343	08/04/2022	POCONO MOUNTAIN DAIRIES	TO PAY INVOICES FOR 2022-2023 SCHOOL YEAR	\$ 4,617.41
259344	08/04/2022	PROSSER LABORATORIES, INC.	employee lounge kitchen	\$ 35.00
			entry point	\$ 80.00
			hand sink test	\$ 180.00
			hand sinks	\$ 240.00
			indoor pool	\$ 280.00
			monitoring	\$ 2,630.00
			samples/test	\$ 240.00
			sinks	\$ 405.00

22
25

East Stroudsburg Area School District

Date Range 7/16/22 through 8/5/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
259344	08/04/2022	PROSSER LABORATORIES, INC.	tanks	\$ 908.00
259345	08/04/2022	RAFAEL & DANAIDES FERREIRA	2021 SENIOR TAX REBATE - FERREIRA, RAFAEL & DANAID	\$ 250.00
259346	08/04/2022	RANDOLFO ASTACIO	2021 SENIOR TAX REBATE - ASTACIO, RANDOLFO	\$ 500.00
259347	08/04/2022	READ TO THEM	Title I miller- reading dept.	\$ 2,858.00
259348	08/04/2022	RICHARD FINNEY	2021 SENIOR TAX REBATE - FINNEY, RICHARD & PAMELA	\$ 250.00
259349	08/04/2022	ROBERT & ROSA GESUMARIA	2021 SENIOR TAX REBATE - GESUMARIA, ROBERT & ROSA	\$ 300.00
259350	08/04/2022	ROBERTA WOLF	2021 SENIOR TAX REBATE - WOLF, ROBERTA	\$ 250.00
259351	08/04/2022	ROCKLAND BAKERY	TO PAY INVOICES FOR 2022-2023 SCHOOL YEAR	\$ 806.40
259352	08/04/2022	ROSEMARIE MILLAS	2021 SENIOR TAX REBATE - MILLAS, ROSEMARIE	\$ 650.00
259353	08/04/2022	ROSEMARY RAMOS	2021 SENIOR TAX REBATE - RAMOS, ROSEMARY	\$ 250.00
259354	08/04/2022	RUDOLPH BEM	2021 SENIOR TAX REBATE - BEM, RUDOLPH	\$ 500.00
259355	08/04/2022	SCHOOL SPECIALTY LLC	Cap.Res. EHS Library Furniture	\$ 1,320.94
			EITC Grant - STEAM*R Supplies	\$ 741.97
			EITC grant STEAM*R supplies	\$ 3,233.96
			ESSER grant ELO supplies	\$ 717.92
			falzone supplies	\$ 452.84
			jennings / miller - reading material	\$ 1,641.10
			jennings/miller-reading material	\$ 278.53
			litts supplies	\$ 325.90
			Office	\$ 935.50
			Office Supply	\$ 123.80
			PARENT ENGAGEMENT TITLE 1	\$ 283.90
			supplies	\$ 581.65
			Supplies for Art	\$ 41.14
			TITLE ONE FAMILY ENGAGEMENT ESE - PARENT NIGHTS	\$ 676.23
			writing journals for ELO program	\$ 76.68
259356	08/04/2022	ANDREW PAUL SCHWEIZER	Legal Services Sped Student	\$ 5,000.00
259357	08/04/2022	SHIRLEY STAPLES	2021 SENIOR TAX REBATE - STAPLES, SHIRLEY	\$ 250.00
259358	08/04/2022	SHUJI & SHIGEKO MATSUSHITA	2021 SENIOR TAX REBATE - MATSUSHITA, SHUJI & SHIGE	\$ 650.00
259359	08/04/2022	SPRINTURF, LLC	EHS Turf Field	\$ 78,919.92
259360	08/04/2022	STOTZ & FATZINGER	8 chairs for students and parents	\$ 1,400.00
259361	08/04/2022	SWEETWATER SOUND HOLDING LLC	wireless handheld microphone	\$ 429.00
259362	08/04/2022	TASC	INVOICE# IN2454883 FSA ADMIN.FEES	\$ 2,163.06

22
25

East Stroudsburg Area School District

Date Range 7/16/22 through 8/5/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
259363	08/04/2022	THE A.G. MAURO COMPANY	Panic Bar Order	\$ 900.00
259364	08/04/2022	THE PENNSYLVANIA STATE UNIVERSITY	inv.20Estroud-22-7	\$ 50.00
259365	08/04/2022	THERESA G MEYERS	2021 SENIOR TAX REBATE - MEYERS, THERESA	\$ 500.00
259366	08/04/2022	THERESA M. ELLIOTT	2021 SENIOR TAX REBATE - ELLIOTT, THERESA	\$ 500.00
259367	08/04/2022	TITUS & MARIA EBERLY	2021 SENIOR TAX REBATE - EBERLY, TITUS & MARIA	\$ 250.00
259368	08/04/2022	TRANE U.S. INC.	Inv 312663735 BES Hvac repair	\$ 1,368.00
259369	08/04/2022	TRITECH SOFTWARE SYSTEMS	Metro Alert Annual Serv. Agreement for Security	\$ 1,672.77
259370	08/04/2022	TWYLA MASTEN	2021 SENIOR TAX REBATE - MASTEN, TWYLA	\$ 250.00
259371	08/04/2022	TYLER TECHNOLOGIES, INC.	MINUS ANNUAL APPLICATION INV#045-385534	\$ 142,870.00
259372	08/04/2022	US FOODS	TO PAY INVOICES FOR 2022-2023 SCHOOL YEAR	\$ 11,391.27
259373	08/04/2022		TO PAY FOR FOOD & SUPPLY PURCHASES 2022-2023	\$ 332.18
259374	08/04/2022	YVONNE M SMITH	2021 SENIOR TAX REBATE - SMITH, YVONNE	\$ 250.00
Grand Total				\$ 1,756,507.64

226

East Stroudsburg Area School District

Date Range 8/6/22 through 8/11/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
259375	08/09/2022	4IMPRINT, INC	NORTH ATHLETICS MENTOR GLASS	\$ 675.09
259376	08/09/2022	C & E ASSOCIATES	Marching Band Dry Cleaning	\$ 662.10
259377	08/09/2022	ADVANCE AUTO PARTS	Advance Auto parts for 2017 police vehicle	\$ 17.96
			Advance Auto Parts for J-5 security vehicle	\$ 945.44
			Advanced Auto Parts air filter/brake pads	\$ 68.43
			frame def. 2.5 gal	\$ 17.29
			Open PO for Advance Auto 22-23 SY'	\$ 78.26
259378	08/09/2022	ALDA CHINTALAN	Reimbursement for Comp Ed Student	\$ 126.63
259379	08/09/2022	ALEXANDRA GALLO	Expense claim # 4775. 2022 TUITION REIMBURSEMENT	\$ 275.00
259380	08/09/2022	ANITA ZASO	Expense claim # 4778. TUITION REIMBURSEMENT	\$ 540.00
259381	08/09/2022	ANNE SEAGRAVES	Title IV STEAM*R presenter	\$ 170.00
259382	08/09/2022	ANTHONY J CALDERONE	Final Payment for Empl Expense claim # 4785.	\$ 118.52
			Final Payment for Empl Expense claim # 4797.	\$ 116.81
259383	08/09/2022	ANTHONY R MASSA	Expense claim # 4773.2022 TUITION REIMBURSEMENT	\$ 1,614.00
259384	08/09/2022	ASCD STORE	M. Olszewski 22.23 Membership	\$ 89.00
259385	08/09/2022	ATHMEDICS	ATHLETIC TRAINER SOUTH TAPE	\$ 4,615.42
			CPR/First Training Supplies Sped	\$ 1,335.00
			SOUTH ATHLETIC TRAINER SUPPLIES	\$ 3,190.59
259386	08/09/2022	B & H PHOTO	additional supplies for AcadME	\$ 74.90
			supplies for GM JTL	\$ 295.00
259387	08/09/2022	H.A. BERKHEIMER INC.	JULY TAX COLLECTION FEE	\$ 29.10
259389	08/09/2022	BRIELLE KESSEL	Expense claim # 4771. 2022 TUITION REIMBURSEMENT	\$ 750.00
259390	08/09/2022	BUS PARTS WAREHOUSE	Open PO for Bus Parts Warehouse 22-23 SY'	\$ 84.51
259391	08/09/2022	CARISSA JOHNSON	Final Payment for Empl Expense claim # 4794.	\$ 145.00
259392	08/09/2022	CARLEY HARTZELL	Expense claim # 4769. 2022 TUITION REIMBURSEMENT	\$ 550.00
259393	08/09/2022	CHARLES W DAILEY	2022 NORTH CONCESSION START-UP	\$ 500.00
259394	08/09/2022	CHRISTOPHER A ROSSI	Expense claim # 4777. 2022 TUITION REIMBURSEMENT	\$ 670.80
259395	08/09/2022	CINTAS CORPORATION #101	Open PO for Cintas - BES	\$ 36.00
			Open PO for Cintas - ESE	\$ 62.57
			Open PO for Cintas - HSS	\$ 1,020.70
			Open PO for Cintas - JTL	\$ 449.76
			Open PO for Cintas - MSE	\$ 104.10
			Open PO for Cintas - RES	\$ 140.07

East Stroudsburg Area School District

Date Range 8/6/22 through 8/11/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
259395	08/09/2022	CINTAS CORPORATION #101	Open PO for Cintas Uniform 22-23 SY'	\$ 305.08
259396	08/09/2022	CINTAS CORPORATION #101	Open PO for Cintas First Aid 22-23 SY'	\$ 163.96
259397	08/09/2022	CLAUDE S. CYPHERS, INC.	Cyphers Invoice #00722891	\$ 86.10
259399	08/09/2022	CM REGENT RESOURCES	AUGUST GROUP LIFE INSURANCE	\$ 11,751.63
259400	08/09/2022	CURRICULUM ASSOCIATES, LLC	Reading	\$ 693.11
259401	08/09/2022	D'HUY ENGINEERING, INC.	BES HVAC Proj287032 5/28/22-6/24/22	\$ 2,950.00
			ESE Sprinkler replace 287035 5/28-6/24/2022	\$ 1,140.00
			North Natatorium 287033 5/28-6/24/2022	\$ 3,030.01
			North roof Natatorium 287030 5/28-6/24/22	\$ 1,192.47
			North Storm Pipe 287034 5/28/22-6/24/22	\$ 6,875.00
			North/LJS Window replace 287025 5/28-6/24/22	\$ 864.00
			North/SMI Flooring 287029 5/28/2022-6/24/2022	\$ 1,120.23
			South Turf Field 287031 5/28-6/24/2022	\$ 1,200.02
259402	08/09/2022	DARYLE J MILLER	Final Payment for Empl Expense claim # 4780.	\$ 111.62
259403	08/09/2022	DEBORAH OSBORNE	Expense claim # 4776. 2022 TUITION REIMBURSEMENT	\$ 2,052.00
259404	08/09/2022	DIANE KRUPSKI	TRANSPORTATION SUMMER CONTRACT DRIVERS	\$ 1,164.89
259405	08/09/2022	EAST STROUDSBURG UNIVERSITY	EMPLOYEE SPRING TUITION	\$ 55,341.00
259406	08/09/2022	EASTERN PENNSYLVANIA CONFERENCE	EPC DUES FOR ATHLETICS	\$ 8,000.00
259407	08/09/2022	EHS NON-EXP.SCHOLARS	W.E. VAN VLIET SCHOLARSHIP FOR A. MIDDAGH	\$ 1,000.00
259408	08/09/2022	ESHN GIRLS TRACK	2022 SPRING GIRLS TRACK CONCESSION PAYOUT	\$ 258.54
259409	08/09/2022	EUROSPORT	NORTH BOYS SOCCER BALL, MINI LADDER	\$ 65.69
259410	08/09/2022	FASTENAL COMPANY	Open PO for Fastenal 22-23 SY'	\$ 352.16
259411	08/09/2022	FIVE STAR INTERNATIONAL LLC	Open PO for Five Star 22-23 SY'	\$ 2,751.17
259412	08/09/2022	FRASER ADVANCED INFORMATION SYSTEMS	Fraser Copier Leases FY 2022-23	\$ 80,640.00
259413	08/09/2022	FRONTIER	Frontier Open PO FY '22-'23	\$ 317.08
259414	08/09/2022	GLORIA SCHULTE	Final Payment for Empl Expense claim # 4779.	\$ 15.21
259415	08/09/2022	GOVERNMENT SOFTWARE SERVICES	INV12746 JULY22 MTHLY LEASE LEHMAN&PORTER TWNSHI	\$ 100.00
259416	08/09/2022	HEATHER A PIPERATO	Final Payment for Empl Expense claim # 4782.	\$ 15.21
			Final Payment for Empl Expense claim # 4792.	\$ 135.25
259417	08/09/2022	HOME DEPOT CREDIT SERVICES	MAINTENANCE SUPPLIES	\$ 629.74
259418	08/09/2022	INSERVCO INSURANCE SERVICES, INC.	JULY 2022 CLAIM FEE BILL REPRICING INV#0421-0722	\$ 1,630.67
259419	08/09/2022	INTEGRAONE	IntegraONE	\$ 44,341.54
259420	08/09/2022	WJD, JR, INC	Interstate Batteries Invoice # 20081129	\$ 386.85

226 b.

East Stroudsburg Area School District

Date Range 8/6/22 through 8/11/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
259421	08/09/2022	INTERSTATE CHEMICAL CO.	Inv 506530 HSS 55 Gal Intercool	\$ 4,219.00
259422	08/09/2022	ITC GLOBAL NETWORKS, LLC	Ironton Open PO FY '22-'23	\$ 1,030.83
259423	08/09/2022	JACQUELINE DEGRAFFENREID	Expense claim # 4768. 2022 TUITION REIMBURSEMENT	\$ 1,548.00
259424	08/09/2022	JATON, LLC	Inv 11503 HSS Water Heater Inspections	\$ 1,536.00
			Inv11501 ESE Inspection Water Tanks	\$ 1,536.00
			Inv11502 JTL Water Heater Inspection	\$ 1,536.00
			Inv11504 RES Water Heater Inspection	\$ 2,282.00
259425	08/09/2022	JOSEPH FUCHS	TRANSPORTATION SUMMER CONTRACT DRIVERS	\$ 5,838.40
259426	08/09/2022	JUDY SOURWINE	Final Payment for Empl Expense claim # 4803.	\$ 35.75
259427	08/09/2022	K12 SYSTEMS	Gradebook training	\$ 1,000.00
259428	08/09/2022	KARLA J LABAR	TRANSPORTATION SUMMER CONTRACT DRIVERS	\$ 5,981.92
259429	08/09/2022	KIMBERLY D. ARTIS	Compensatory Speech & Language Sessions	\$ 1,660.00
259430	08/09/2022	JAMES KIRCHNER	Open PO for Snap-On 22-23 SY	\$ 93.31
259431	08/09/2022	LAWSON PRODUCTS	Lawson Products Invoice #9309749467	\$ 143.94
259432	08/09/2022	LEHIGH VALLEY CENTER FOR INDEPENDENT LIVING	Interpreter	\$ 794.00
259433	08/09/2022	LEON CLAPPER PLUMBING HEATING & WATER CONDITIONING	Inv 31159 HSN water main break	\$ 2,727.00
259434	08/09/2022	LINDENMEYR MUNROE	LIS PAPER BID	\$ 662.80
259435	08/09/2022	ELIZABETH KOLCUN	Final Payment for Empl Expense claim # 4802.	\$ 39.13
259436	08/09/2022	LONGSTRETH SPORTING GOODS, LLC	SOUTH FIELD HOCKEY BALLS, SHINGUARDS, CAPT BANDS	\$ 49.99
259437	08/09/2022	LUNCH ACCT REFUND	REFUND FOR #203793	\$ 97.75
259438	08/09/2022	LUNCH ACCT REFUND	REFUND FOR #132132	\$ 19.90
259439	08/09/2022	LYMAN & ASH	Inv. #3305 for Legal Work Performed	\$ 15,307.50
259440	08/09/2022	M A BRIGHTBILL BODY WORKS INC.	Open PO for BrightBill 22-23 SY	\$ 1,567.59
259441	08/09/2022	WILLIAM F. PETERSON	Title IV grant STEAM*R presentation	\$ 450.00
			Title IV STEAM*R Presentation	\$ 450.00
259442	08/09/2022	MANVEL PAGE	Final Payment for Empl Expense claim # 4786.	\$ 19.66
259443	08/09/2022	MANWALAMINK WATER COMPANY	SMITHFIELD JULY WATER AND SEWER FEE	\$ 323.56
259444	08/09/2022	MARK HENDRICKS	Final Payment for Empl Expense claim # 4799.	\$ 125.50
259445	08/09/2022	MARSHALLS CREEK PLUMB.&ELECT. SUPPLIES	Inv 17522 MSE SS Plug	\$ 1.06
259446	08/09/2022	MARTHA KIESLING	Expense claim # 4772. 2022 TUITION REIMBURSEMENT	\$ 650.00
259447	08/09/2022	MARY E KELLER	Expense claim # 4770. 2022 TUITION REIMBURSEMENT	\$ 540.00
259448	08/09/2022	MARY J. OLSZEWSKI	Board Approved 12/20/21, 08/01/2022	\$ 800.00
259449	08/09/2022	MCCORMICK'S GROUP LLC	Band Color Guard Flags	\$ 467.27

226 c.

East Stroudsburg Area School District

Date Range 8/6/22 through 8/11/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
259450	08/09/2022	MEDCO SUPPLY COMPANY	ATHLETIC TRAINER TAPING STATION, TAPING TABLE	\$ 524.75
259451	08/09/2022	MEDCO SUPPLY COMPANY	ATHLETIC TRAINER TAPING STATION, TAPING TABLE	\$ 638.28
259452	08/09/2022	MEIER SUPPLY CO., INC.	NORTH ATHLETIC TRAINER SUPPLIES	\$ 3,772.13
259453	08/09/2022	MELISSA COLLEVECHIO	Inv 2541270 JMH parts	\$ 68.87
259454	08/09/2022	MET-ED	Final Payment for Empl Expense claim # 4781.	\$ 73.24
			Final Payment for Empl Expense claim # 4800.	\$ 302.38
			ESE JULY ELECTRIC 100065663211	\$ 6,848.88
			JM HILL JULY ELECTRIC 100105710071	\$ 5,765.98
			JTL JULY ELECTRIC 100019615861	\$ 11,922.02
			TRAFFIC LIGHT JULY ELECTRIC	\$ 24.97
259455	08/09/2022	EXECUTIVE PRINT SOLUTION, LLC	TRAFFIC LIGHT JULY ELECTRIC 100019284494	\$ 14.70
			SOUTH CHEER GAME DAY SIGNS	\$ 256.52
			SOUTH CHEER JV SIGNS	\$ 130.00
259456	08/09/2022	MIRIAM NG	Final Payment for Empl Expense claim # 4798.	\$ 44.38
259457	08/09/2022	MONROE CAREER AND TECHNICAL INSTITUTE	August.2022-2023	\$ 171,752.00
259458	08/09/2022	NORTH EAST PARTS GROUP	Napa Auto parts brake hoses & pads for 2013 Ford	\$ 187.67
259459	08/09/2022	NATIONAL ASSOCIATION OF SOCIAL WORKERS, INC	E. Dreisbach 22.23 Membership	\$ 276.00
259460	08/09/2022	NWEA	NWEA renewal 22/23 SY	\$ 33,800.00
259461	08/09/2022	OFFICE DEPOT	FIRST GRADE SUPPLIES	\$ 721.40
			GREEN CLASSROOM SUPPLIES	\$ 151.20
			SECOND GRADE SUPPLIES	\$ 250.42
259462	08/09/2022	ORE, INC.	Inv 463054-2 Lift Rental from ORE for JMH	\$ 2,312.50
259463	08/09/2022	PAR INC	Psychological testing materials	\$ 995.04
259464	08/09/2022	PLM ENTERPRISES	Title IV grant STEAM*R presentation	\$ 600.00
259465	08/09/2022	SONOVA USA INC	fm system sped student	\$ 2,859.98
259466	08/09/2022	C. DAVIS ENTERPRISES, LLC	Frame repair to 2008 Ford Expedition -Security	\$ 3,658.00
259467	08/09/2022	QUADIENT LEASING USA, INC	Lease for the District Postage Machine for 22-23	\$ 706.80
259468	08/09/2022	QUILL CORPORATION	Open PO for Quill - HSS	\$ 72.48
259469	08/09/2022	RAINBOW RESOURCE CENTER, INC	Comprehension Plus level C Student book 023270	\$ 16.45
259470	08/09/2022	RAY PRICE FORD MT POCONO	Ray price 2105 Ford Explorer repair steering	\$ 1,142.47
259471	08/09/2022	REFLECTIVE IMAGE MANUFACTURING CORP.	Reflective Image Invoice# 22410	\$ 4,669.35
259472	08/09/2022	RENEE STEVENS	Expense claim # 4765. 2022 TUITION REIMBURSEMENT	\$ 2,635.00
259473	08/09/2022	RICHARDS TREE FARM	inv.12-095 topsoil blend	\$ 129.60

East Stroudsburg Area School District

Date Range 8/6/22 through 8/11/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
259474	08/09/2022	ROBERT J ROMAGNO	Final Payment for Empl Expense claim # 4784.	\$ 65.40
259475	08/09/2022	SCHNAITMAN'S FLOORING AMERICA	Final Payment for Empl Expense claim # 4796.	\$ 65.75
259476	08/09/2022	SCHOOL SPECIALTY LLC	Inv 10731 JTL light grey flooring	\$ 449.80
			4th Grade	\$ 1,535.75
			5th Grade	\$ 1,698.29
			Art	\$ 958.07
			ART SUPPLIES	\$ 466.00
			Colored Pencils, Assorted Metallic po 22004476	\$ 16.89
			EITC Grant STEAM*R Supplies PO 2205142	\$ 46.78
			Guidance	\$ 258.30
			Jennings / miller - reading material	\$ 2,157.35
			Office	\$ 1,273.75
			Reyes Kindergarten	\$ 125.12
			SCHOOL SUPPLIES	\$ 7,329.78
			Shelving needed for office	\$ 533.12
			Supplies for building	\$ 619.50
			supplies for teachers	\$ 1,425.09
			Title I Quick Start supplies	\$ 306.49
			TITLE ONE FAMILY ENGAGEMENT ESE - PARENT NIGHTS	\$ 46.66
259477	08/09/2022	SCOTT C. IHLE	Final Payment for Empl Expense claim # 4795.	\$ 124.75
259478	08/09/2022	SEAN MCCrackEN	Expense claim # 4774. 2022 TUITION REIMBURSEMENT	\$ 6,060.00
259479	08/09/2022	SHARP ENERGY	Open PO for Sharp Energy: South	\$ 6,653.54
259480	08/09/2022	STACIE A AMMERMAN	Expense claim # 4767. 2022 TUITION REIMBURSEMENT	\$ 290.00
259481	08/09/2022	STAPLES CREDIT PLAN	(8) Calculators Learning Sppt. Math	\$ 104.40
			honors night items	\$ 616.68
			SCHOOL SUPPLIES	\$ 44.97
			Supplies for building	\$ 1,575.37
259482	08/09/2022	STEPHEN ZALL	Expense claim # 4766. 2022 TUITION REIMBURSEMENT	\$ 3,181.14
259483	08/09/2022	STEVE SHANNON TIRE & AUTO CENTER	Open PO for Steve Shannon	\$ 1,040.15
259484	08/09/2022	STRAND POOL SUPPLY, LLP	Open PO for Strand Pool Supply - HSS	\$ 413.11
259485	08/09/2022	SUSAN HEGARTY	Final Payment for Empl Expense claim # 4789.	\$ 99.00
259486	08/09/2022	TEACHER DIRECT	Ruberto Kindergarten	\$ 295.56
259487	08/09/2022	TFH (USA) LTD	HSS Sensory Room	\$ 2,019.00

226 e.

East Stroudsburg Area School District

Date Range 8/6/22 through 8/11/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
259487	08/09/2022	TFH (USA) LTD	MSE Sensory Room	\$ 2,019.00
259488	08/09/2022	THE A.G. MAURO COMPANY	Inv PSI186992 District Key Hardware	\$ 85.00
259489	08/09/2022	THE EC/BCLS TRAINING CENTER	EC/BLS Training Course	\$ 672.00
259490	08/09/2022	THE SENSORY PATH INC	Sp. Ed Sensory Path: SME	\$ 3,650.00
259491	08/09/2022	TIMOTHY VRABEL	Final Payment for Empl Expense claim # 4787.	\$ 119.34
259492	08/09/2022	TODD SCHAFER	SOUTH FOOTBALL VIDEOGRAPHY CONTRACT	\$ 807.50
259493	08/09/2022	VERIZON WIRELESS	Verizon Open PO FY '22-'23	\$ 3,370.52
259494	08/09/2022	VOYAGER SOPRIS LEARNING	Acadience Reading renewal 22/23 SY	\$ 3,849.00
259495	08/09/2022	WARREN HILLS REGIONAL BOARD OF EDUCATION	NORTH VOLLEYBALL WARREN HILLS JV TOURNEY	\$ 400.00
259496	08/09/2022	WESTERN PSYCHOLOGICAL SERVICES (WPS)	Psychological testing materials	\$ 2,222.00
259497	08/09/2022	WILLIAM GOUGER	Final Payment for Empl Expense claim # 4790.	\$ 1,331.65
259498	08/09/2022	WILLIAM VITULLI	Final Payment for Empl Expense claim # 4783.	\$ 21.29
259499	08/09/2022	WOLFINGTON BODY COMPANY, INC.	Final Payment for Empl Expense claim # 4791.	\$ 36.19
259500	08/09/2022	ZANER-BLOSER	\$48.00 Credit CM103898E/\$88.00 CM1001156E	\$ 56.14
259501	08/09/2022	ZONAR CONNECTED	Wolfington Body Company Invoice # 104683E	\$ 399.12
259502	08/10/2022	ALTEC INDUSTRIES INC	3rd Grade	\$ 124.26
259503	08/10/2022	WILLIAM F. PETERSON	ZONAR SERVICE QUOTE FOR 2022-2023 SY'	\$ 51,120.00
259504	08/11/2022	AMAZON	Open PO District Bucket Truck	\$ 173,918.00
			Title IV STEAM*R contract	\$ 450.00
			2nd grade	\$ 620.28
			Amazon supplies for security	\$ 98.74
			Art	\$ 37.65
			Business office Supplies	\$ 154.40
			Desk and supplies for new AP	\$ 929.99
			Em. Spt. Classroom Supplies	\$ 40.65
			Env. Services parts/tools - AMAZON	\$ 843.26
			furniture for sped classroom	\$ 198.48
			HR SUPPLIES JULY	\$ 429.29
			IEP Supplies	\$ 25.21
			INV 1PN6-RPVG-PNGW Press pause room - Smithfield	\$ (226.46)
			ITEM: An Inspirational Colouring Book For Everyone	\$ 83.60
			ITEM: Reynolds Wrap Aluminum Foil, 200 Square Feet	\$ 75.09
			ITEM: uni-ball 207 Retractable Gel Pens Bold Point	\$ 336.10

226 F.

East Stroudsburg Area School District

Date Range 8/6/22 through 8/11/22

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
259504	08/11/2022	AMAZON	Items for the "Just Press Pause Room" Grant Funded	\$ 1,827.43
			kindergarten supplies/ tassinari	\$ 245.78
			LAPTOP RISER FOR TBUSH	\$ 25.97
			Maintenance First Aid - Amazon	\$ 681.60
			NORTH XC SCORE SHEETS, CLIPBOARDS, HURDLES	\$ 335.50
			Office	\$ 1,063.26
			Office Supplies	\$ 51.65
			office supplies pupil ser & sped	\$ 59.35
			OT student Supplies	\$ 83.89
			OT supplies	\$ 95.43
			Press pause room - Smithfield	\$ 1,150.51
			Press pause room- Smithfield	\$ 367.14
			refrigerator for Curriculum office	\$ 289.99
			Replacement walkie batteries	\$ 91.48
			SCHOOL SUPPLIES	\$ 77.13
			SOUTH CHEER CONTAINER	\$ 18.58
			SOUTH CHEER POM CONTAINER/ HOLDER	\$ 35.85
			Sped Resource Book	\$ 24.26
			Supplies for AP	\$ 1,182.74
			Supplies needed for classrooms	\$ 180.95
			whole school	\$ 988.99
259505	08/11/2022	CM REGENT RESOURCES	AUGUST LONG TERM DISABILITY INSURANCE	\$ 9,271.80
Grand Total				\$ 869,447.73

JULY 2022 WIRE PAYMENTS

PAYROLL	\$ 3,020,839.77
ACCOUNTS PAYABLE - BENEFITS	\$ 2,145,822.23
FLEX SPENDING ACCOUNTS - TASC	\$ 18,029.39
WORKER'S COMP - INSERVCO	\$ 55,385.23
PROCUREMENT CARD	\$ 50,004.29
EBTEP	\$ 1,690,985.10
VOLUNTARY LIFE INSURANCE	\$ 2,287.37
NEOPOST POSTAGE	\$ 2,000.00
GOVERNMENT SOFTWARE SERVICES - POSTAGE TO MAIL PIKE COUNTY TAXES	\$ 5,060.46
COMPUTER LEASES	\$ 1,048,043.95
WRIGHT EXPRESS FLEET - GAS CARDS	\$ 6,806.39
	<u>\$ 8,045,264.18</u>

EAST STROUDSBURG AREA SCHOOL DISTRICT
TREASURER'S REPORT AS OF JULY 31, 2022

ESSA TREASURY OPERATING ACCOUNT - ALL FUNDS

7/1/22 Balance	\$ 9,317,747.28
Receipts	\$ 12,561,070.81
Interest/Dividends	\$ 84.10
Disbursements	\$ (13,440,146.43)
7/31/22 Balance	\$ 8,438,755.76

PLGIT - GENERAL FUND

7/1/22 Balance	\$ 7,189,436.66
Receipts	\$ 263,056.81
Interest/Dividends	\$ 7,845.86
Disbursements	
7/31/22 Balance	\$ 7,460,339.33

PSDLAF - GENERAL FUND

7/1/22 Balance	\$ 54,675,424.96
Receipts	\$ 8,537,425.31
Interest/Dividends	\$ 51,231.59
Deferred Interest	
Disbursements	\$ (18,042,699.64)
7/31/22 Balance	\$ 45,221,382.22
Resolved Discrepancy	\$ (246.84)
	\$ 45,221,135.38

ESSA WORKERS COMP SELF INS - GENERAL FUND

7/1/22 Balance	\$ 300,002.47
Receipts	\$ 2.38
Interest/Dividends	
Disbursements	
7/31/22 Balance	\$ 300,004.85

ESSA PAYPAL - GENERAL FUND

7/1/22 Balance	\$ 0.03
Receipts	
Interest/Dividends	\$ -
Disbursements	
7/31/22 Balance	\$ 0.03

ESSA FERNWOOD ESCROW - GENERAL FUND

7/1/22 Balance	\$ 38,570.92
Receipts	
Interest/Dividends	\$ 0.31
Disbursements	
7/31/22 Balance	\$ 38,571.23

ESSA - CAFETERIA FUND

7/1/22 Balance	\$ 211,553.40
Receipts	\$ 47.00
Interest/Dividends	\$ 1.68
Disbursements	\$ (476.35)
7/31/22 Balance	\$ 211,125.73

FIRST KEYSTONE COMMUNITY BANK

7/1/22 Balance	\$ 250,732.48
Receipts	
Interest/Dividends	\$ 63.89
Disbursements	
7/31/22 Balance	\$ 250,796.37

EAST STROUDSBURG AREA SCHOOL DISTRICT
 TREASURER'S REPORT AS OF JULY 31, 2022

PLGIT - CAPITAL RESERVE FUND

7/1/22 Balance	\$ 16,562,433.09
Receipts	
Interest/Dividends	\$ 20,722.69
Disbursements	
7/31/22 Balance	\$ 16,583,155.78

ESSA - CONCESSION STAND

7/1/22 Balance	\$ 27,922.64
Receipts	
Interest/Dividends	\$ 0.22
Disbursements	
7/31/22 Balance	\$ 27,922.86

ESSA - EXPENDABLE TRUST

7/1/22 Balance	\$ 31,859.86
Receipts	
Interest/Dividends	\$ 0.25
Disbursements	\$ (10.00)
7/31/22 Balance	\$ 31,850.11

ESSA - NON-EXPENDABLE TRUST

7/1/22 Balance	\$ 18,759.72
Receipts	
Interest/Dividends	\$ 0.15
Disbursements	
7/31/22 Balance	\$ 18,759.87

ESSA - SPECIAL ACTIVITY

7/1/22 Balance	\$ 243,480.95
Receipts	
Interest/Dividends	\$ 1.93
Disbursements	
7/31/22 Balance	\$ 243,482.88

ESSA CD INVESTMENT - SPECIAL ACTIVITY

7/1/22 Balance	\$ 41,938.98
Receipts	
Interest/Dividends	\$ -
Disbursements	
7/31/22 Balance	\$ 41,938.98

ESSA - STUDENT ACTIVITY

7/1/22 Balance	\$ 74,812.31
Receipts	
Interest/Dividends	\$ 0.59
Disbursements	
7/31/22 Balance	\$ 74,812.90

EAST STROUDSBURG AREA SCHOOL DISTRICT BANK RECONCILIATION

NAME OF ACCOUNT General Fund (Treasury Fund)

BANK ESSA

Prepared by: Sonya Burch 7/21/22 - To Diane Kelly for approval 7/21/22

Approved by: *Diane Kelly* 8/4/22

MONTH: Jun-22

ESSA Checking \$ 9,317,747.28 \$ 9,317,747.28

Less:	Outstanding Checks-Treasury Fund	\$ 2,684,316.28	
	Outstanding Payroll Activity	\$ 409.55	
	Outstanding PA Withholding		
	Outstanding PA Employee Unemployment		
	Outstanding Federal Tax		
	Outstanding Flex Spending Accounts		
	Outstanding TSA (Wire Less than Report)		
	Outstanding Voya	\$ 490.50	\$ 2,685,216.33
			\$ 6,632,530.95

General Ledger 00-0000-010-000-00-000-000-0000 \$ 6,628,550.95

Adjustments:

	Check# 259087 Processed 7/15/22 - Posted to 6/30/22	\$ 3,980.00	
			\$ 3,980.00
			\$ 6,632,530.95

Difference \$ 0.00

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT GENERAL FUND OPERATING
C/O CRAIG NEIMAN
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

- Phone: 855-713-8001
- Hours: 8:00 a.m. - 6:00 p.m. M-F
- Website: essabank.com
- Email: contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$8,438,755.76

Government Checking

Account Summary

Date	Description	Amount
07/01/2022	Beginning Balance	\$9,317,747.28
	12 Credit(s) This Period	\$12,561,154.91
	58 Debit(s) This Period	-\$13,440,146.43
07/29/2022	Ending Balance	\$8,438,755.76

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$84.10
Interest Paid Year-to-Date	\$624.97

Deposits

Date	Description	Amount
07/06/2022	WIRE FROM PSDLAF	\$6,000,000.00
07/08/2022	TRANSFER FROM	\$878.60
07/13/2022	INTEREST FROM ACCT	\$0.02
07/19/2022	TRANSFER FROM	\$1,394.44
07/19/2022	TRANSFER FROM	\$86.27
07/20/2022	TRANSFER FROM	\$813,975.28
07/22/2022	WIRE FROM PSDLAF	\$5,000,000.00
07/25/2022	TRANSFER FROM	\$2,419.29
07/26/2022	TRANSFER FROM	\$410.78
		9 item(s) totaling \$11,819,164.68

Electronic Credits

Date	Description	Amount
07/06/2022	MC Recorder of D SCHOOL DIS PPD	\$122,797.59
07/15/2022	Monroe County - PAY INV PPD	\$619,108.54
		2 item(s) totaling \$741,906.13

Other Credits

Date	Description	Amount
07/29/2022	INTEREST PAID 7/01 THROUGH 7/29	\$84.10
		1 item(s) totaling \$84.10



231



Pennsylvania Local Government Investment Trust

Account Statement - Transaction Summary

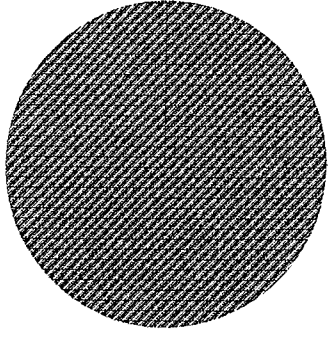
For the Month Ending July 31, 2022

East Stroudsburg Area School District - General Fund

PLGIT-Class	
Opening Market Value	7,189,436.66
Purchases	270,902.67
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00
Closing Market Value	\$7,460,339.33
Cash Dividends and Income	7,845.86

232

Asset Summary		
	July 31, 2022	June 30, 2022
PLGIT-Class	7,460,339.33	7,189,436.66
Total	\$7,460,339.33	\$7,189,436.66
Asset Allocation		



PLGIT-Class
100.00%



PSDLAF Monthly Statement
East Stroudsburg ASD

Please Note:
THE FUND WILL BE CLOSED SEPTEMBER 5TH IN OBSERVANCE OF
THE LABOR DAY HOLIDAY

Activity Summary

General Fund

7/1/2022 - 7/31/2022

Investment Pool Summary

	MAX
Beginning Balance	\$9,373,526.08
Dividends	\$5,034.55
Purchases	\$8,537,925.71
Redemptions	(\$11,050,004.29)
Ending Balance	\$6,866,482.05
Average Monthly Rate	1.133%
Share Price	\$1.000
Total	\$6,866,482.05

Total Fixed Income

\$38,354,653.33

Account Total

\$45,221,135.98

233

East Stroudsburg ASD
Craig Neiman
50 Vine Street
East Stroudsburg, PA 18031



PMA Financial Network
2135 CityGate Lane, 7th Floor
Naperville, IL 60563

Your PMA Representative
Mike Stramara
(717) 519-6009
mstramara@pmanetwork.com



Flex Transaction Activity (71256-101) General Fund

PSDLAF - Full Flex Pool (Vtx) 7/1/2022 - 7/31/2022

Transaction	Date	Deposit	Withdrawals	Interest/Adjust	Balance
258807	07/06/2022	\$0.00	(\$695.35)	\$0.00	\$0.00
259731	07/31/2022	\$0.00	\$0.00	\$0.15	\$0.15
		\$0.00	(\$695.35)	\$0.15	\$0.15

Beginning Balance: \$695.35 | Ending Balance: \$0.15

234



PSDLAF Monthly Statement
East Stroudsburg ASD

Flex Transaction Activity (71256-101) General Fund

PSDLAF - Full Flex Pool (Penfed) 7/1/2022 - 7/31/2022

Transaction	Date	Withdrawal	Deposit	Withdrawals	Interest/Adjust	Balance
258947	07/19/2022	Withdrawal	\$0.00	(\$2,000,000.00)	\$0.00	\$4,003,704.43
259015	07/26/2022	Withdrawal	\$0.00	(\$4,000,000.00)	\$0.00	\$3,704.43
259730	07/31/2022	Interest	\$0.00	\$0.00	\$5,146.49	\$8,850.92
			\$0.00	(\$6,000,000.00)	\$5,146.49	

Beginning Balance: \$6,003,704.43 | Ending Balance: \$8,850.92

235



PSDLAF Monthly Statement
East Stroudsburg ASD

Fixed Income Investments

Maturities 7/1/2022 - 7/31/2022

Type	Holding Id	Trade Date	Settle Date	Maturity Date	Description	Cost	Rate	Face/Par
CD	CD-290606-1	07/11/2022	07/09/2021	07/11/2022	CD-290606-1 ALLEGIANCE BANK TEXAS, TX	\$248,000.00	0.051%	\$248,125.92
CD	CD-290633-1	07/14/2022	07/14/2021	07/14/2022	CD-290633-1 GBC INTERNATIONAL BANK, CA	\$248,000.00	0.051%	\$248,125.24
CD	CD-290633-2	07/14/2022	07/14/2021	07/14/2022	CD-290633-2 FIRST NATIONAL BANK, ME	\$248,000.00	0.050%	\$248,124.00
CD	CD-290687-1	07/21/2022	07/21/2021	07/21/2022	CD-290687-1 NEWBANK, NA, NY	\$248,000.00	0.051%	\$248,125.24
						\$992,000.00		\$992,500.40

236



PSDLAF Monthly Statement
East Stroudsburg ASD

Fixed Income Investments

Interest 7/1/2022 - 7/31/2022

Type	Holding Id	Trade date	Description	Interest
CD	CD-290606-1	07/11/2022	CD-290606-1 ALLEGIANCE BANK TEXAS, TX	\$125.92
CD	CD-290633-1	07/14/2022	CD-290633-1 GBC INTERNATIONAL BANK, CA	\$125.24
CD	CD-290633-2	07/14/2022	CD-290633-2 FIRST NATIONAL BANK, ME	\$124.00
CD	CD-290687-1	07/21/2022	CD-290687-1 NEWBANK, NA, NY	\$125.24
Flex	Flex-259732-1	07/31/2022	Flex-259732-1 GREENSTATE CREDIT UNION - RNT IND, IA	\$12,333.35
Flex	Flex-259729-1	07/31/2022	Flex-259729-1 NEXBANK, TX	\$28,216.65
Flex	Flex-259731-1	07/31/2022	Flex-259731-1 PSDLAF - Full Flex Pool (Vtx)	\$0.15
Flex	Flex-259730-1	07/31/2022	Flex-259730-1 PSDLAF - Full Flex Pool (Perfied)	\$5,146.49
				\$46,197.04

237



200 Palmer Street • PO Box L
Stroudsburg, PA 18360-0160

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT WORKERS COMP SELF INS
C/O CRAIG NEIMAN
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Statement Ending 07/29/2022

Page 1 of 2

Customer Service Contact

-  Phone 855-713-8001
-  Hours 8:00 a.m. - 6:00 p.m. M-F
-  Website essabank.com
-  Email contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$300,004.85

Government Checking

Account Summary

Date	Description	Amount
07/01/2022	Beginning Balance	\$300,002.47
	1 Credit(s) This Period	\$2.38
	0 Debit(s) This Period	\$0.00
07/29/2022	Ending Balance	\$300,004.85

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$2.38
Interest Paid Year-to-Date	\$17.26

Other Credits

Date	Description	Amount
07/29/2022	INTEREST PAID 7/01 THROUGH 7/29	\$2.38
		1 item(s) totaling \$2.38

Daily Balances

Date	Amount
07/29/2022	\$300,004.85



238



200 Palmer Street • PO Box L
 Stroudsburg, PA 18360-0160





RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
 DISTRICT PAYPAL ACCOUNT
 C/O CRAIG NEIMAN
 50 VINE ST
 EAST STROUDSBURG PA 18301-2150

Statement Ending 07/29/2022

Page 1 of 2

Customer Service Contact

-  Phone 855-713-8001
-  Hours 8:00 a.m. - 6:00 p.m. M-F
-  Website essabank.com
-  Email contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$0.03

Government Checking

Account Summary

Date	Description	Amount
07/01/2022	Beginning Balance	\$0.03
	0 Credit(s) This Period	\$0.00
	0 Debit(s) This Period	\$0.00
07/29/2022	Ending Balance	\$0.03

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.00
Interest Paid Year-to-Date	\$0.08

Interest Rate Changes

Interest Rate As Of Date	Interest Rate
07/01/2022	0.0100%



239



200 Palmer Street • PO Box L
Stroudsburg, PA 18360-0160

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT ESCROW ACCT FERNWOOD
C/O CRAIG NEIMAN
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Statement Ending 07/29/2022

Page 1 of 2

Customer Service Contact

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$38,571.23

Government Checking

Account Summary

Date	Description	Amount
07/01/2022	Beginning Balance	\$38,570.92
	1 Credit(s) This Period	\$0.31
	0 Debit(s) This Period	\$0.00
07/29/2022	Ending Balance	\$38,571.23

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.31
Interest Paid Year-to-Date	\$2.24

Other Credits

Date	Description	Amount
07/29/2022	INTEREST PAID 7/01 THROUGH 7/29	\$0.31
		1 item(s) totaling \$0.31

Daily Balances

Date	Amount
07/29/2022	\$38,571.23



240

ESSA Bank & Trust

200 Palmer Street • PO Box L
Stroudsburg, PA 18360-0160





RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT CAFETERIA FUND
C/O CRAIG NEIMAN
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Statement Ending 07/29/2022

Page 1 of 2

Customer Service Contact

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$211,125.73

Government Checking

Account Summary

Date	Description	Amount
07/01/2022	Beginning Balance	\$211,553.40
	3 Credit(s) This Period	\$48.68
	3 Debit(s) This Period	-\$476.35
07/29/2022	Ending Balance	\$211,125.73

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$1.68
Interest Paid Year-to-Date	\$10.67

Electronic Credits

Date	Description	Amount
07/07/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$24.50
07/28/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$22.50
		2 item(s) totaling \$47.00

Other Credits

Date	Description	Amount
07/29/2022	INTEREST PAID 7/01 THROUGH 7/29	\$1.68
		1 item(s) totaling \$1.68

Electronic Debits

Date	Description	Amount
07/05/2022	GLOBAL PAYMENTS GLOBAL STL CCD	\$415.12
07/06/2022	HEARTLAND PAYMEN HEARTLAND CCD	\$0.55
07/06/2022	HEARTLAND PAYMEN HEARTLAND CCD	\$60.68
		3 item(s) totaling \$476.35

Daily Balances

Date	Amount	Date	Amount	Date	Amount
07/05/2022	\$211,138.28	07/07/2022	\$211,101.55	07/29/2022	\$211,125.73
07/06/2022	\$211,077.05	07/28/2022	\$211,124.05		



241



PO BOX 289
BERWICK, PA 18603-0289

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL DISTRICT
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Statement Ending 07/31/2022

Page 1 of 4

Managing Your Accounts

- Customer Service (570)752-3671
(888)759-2266
- Mailing Address 111 W Front Street
PO Box 289
Berwick, PA 18603
- Online Banking www.fkc.bank
- Email info@fkc.bank
- Telephone Banking (570)759-2265
(888)759-2265



www.fkc.bank



Summary of Accounts

Account Type	Account Number	Ending Balance
NOW SPSPD/Government		\$250,796.37

NOW SPSPD/Government

Account Summary

Date	Description	Amount
07/01/2022	Beginning Balance	\$250,732.48
	1 Credit(s) This Period	\$63.89
	0 Debit(s) This Period	\$0.00
07/31/2022	Ending Balance	\$250,796.37

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.30%
Interest Days	31
Interest Earned	\$63.89
Interest Paid This Period	\$63.89
Interest Paid Year-to-Date	\$436.57

Account Activity

Post Date	Description	Debits	Credits	Balance
07/01/2022	Beginning Balance			\$250,732.48
07/29/2022	Eff. 07-31 Credit Interest		\$63.89	\$250,796.37
07/31/2022	Ending Balance			\$250,796.37



242



Pennsylvania Local Government Investment Trust

Account Statement - Transaction Summary

For the Month Ending July 31, 2022

East Stroudsburg Area School District - Capital Reserve

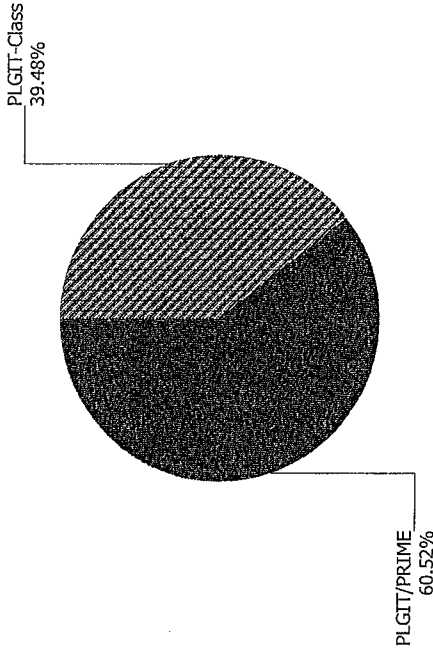
PLGIT-Class	
Opening Market Value	6,699,633.01
Purchases	6,992.21
Redemptions	(159,071.55)
Unsettled Trades	0.00
Change in Value	0.00

Closing Market Value	\$6,547,553.67
Cash Dividends and Income	6,992.21

PLGIT/PRIME	
Opening Market Value	10,021,871.63
Purchases	13,730.48
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00

Closing Market Value	\$10,035,602.11
Cash Dividends and Income	13,730.48

Asset Summary			
	July 31, 2022	June 30, 2022	
PLGIT-Class	6,547,553.67	6,699,633.01	
PLGIT/PRIME	10,035,602.11	10,021,871.63	
Total	\$16,583,155.78	\$16,721,504.64	
Asset Allocation			



243



200 Palmer Street • PO Box L
Stroudsburg, PA 18360-0160

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT CONCESSION STAND FUND
C/O CRAIG NEIMAN
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Statement Ending 07/29/2022

Page 1 of 2

Customer Service Contact

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$27,922.86

Government Checking

Account Summary

Date	Description	Amount
07/01/2022	Beginning Balance	\$27,922.64
	1 Credit(s) This Period	\$0.22
	0 Debit(s) This Period	\$0.00
07/29/2022	Ending Balance	\$27,922.86

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.22
Interest Paid Year-to-Date	\$1.60

Other Credits

Date	Description	Amount
07/29/2022	INTEREST PAID 7/01 THROUGH 7/29	\$0.22
		1 item(s) totaling \$0.22

Daily Balances

Date	Amount
07/29/2022	\$27,922.86



244



200 Palmer Street • PO Box L
Stroudsburg, PA 18360-0160

Statement Ending 07/29/2022

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT EXPENDABLE SCHOLARSHIP
C/O CRAIG NEIMAN
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$31,850.11

Government Checking

Account Summary

Date	Description	Amount
07/01/2022	Beginning Balance	\$31,859.86
	1 Credit(s) This Period	\$0.25
	1 Debit(s) This Period	-\$10.00
07/29/2022	Ending Balance	\$31,850.11
	Service Charges	\$10.00

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.25
Interest Paid Year-to-Date	\$1.82

Other Credits

Date	Description	Amount
07/29/2022	INTEREST PAID 7/01 THROUGH 7/29	\$0.25
		1 item(s) totaling \$0.25

Other Debits

Date	Description	Amount
07/15/2022	ACCOUNT ANALYSIS SERVICE CHARGE	\$10.00
		1 item(s) totaling \$10.00

Daily Balances

Date	Amount	Date	Amount
07/15/2022	\$31,849.86	07/29/2022	\$31,850.11







245

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT NON-EXPENDABLE
C/O CRAIG NEIMAN
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	856-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$18,759.87

Government Checking

Account Summary

Date	Description	Amount
07/01/2022	Beginning Balance	\$18,759.72
	1 Credit(s) This Period	\$0.15
	0 Debit(s) This Period	\$0.00
07/29/2022	Ending Balance	\$18,759.87

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.15
Interest Paid Year-to-Date	\$1.07

Other Credits

Date	Description	Amount
07/29/2022	INTEREST PAID 7/01 THROUGH 7/29	\$0.15
		1 item(s) totaling \$0.15





Daily Balances

Date	Amount
07/29/2022	\$18,759.87

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT SPECIAL ACTIVITY FUND
C/O CRAIG NEIMAN
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$243,482.88

Government Checking

Account Summary

Date	Description	Amount
07/01/2022	Beginning Balance	\$243,480.95
	1 Credit(s) This Period	\$1.93
	0 Debit(s) This Period	\$0.00
07/29/2022	Ending Balance	\$243,482.88

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$1.93
Interest Paid Year-to-Date	\$14.00

Other Credits

Date	Description	Amount
07/29/2022	INTEREST PAID 7/01 THROUGH 7/29	\$1.93
		1 item(s) totaling \$1.93

Daily Balances

Date	Amount
07/29/2022	\$243,482.88

Savings

Account Number

Statement Date

07/01/2022

Page 1

Date	Transaction Description	Amount	Ending Balance
09/29/2021	Interest Deposit - INTEREST PAID 07/01 THROUGH 09/30	73.58	41,781.76
12/30/2021	Interest Deposit - INTEREST PAID 10/01 THROUGH 12/31	73.71	41,855.47
03/16/2022	Interest Deposit - INTEREST PAID 01/01 THROUGH 03/15	59.40	41,914.87
03/30/2022	Interest Deposit - INTEREST PAID 03/16 THROUGH 03/31	3.21	41,918.08
06/29/2022	Interest Deposit - INTEREST PAID 04/01 THROUGH 06/30	20.90	41,938.98

EAST STROUDSBURG AREA
SCHOOL DISTRICT
C/O CRAIG NEIMAN
50 VINE ST
EAST STROUDSBURG PA 18301

248

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT STUDENT ACTIVITY FUND
C/O CRAIG NEIMAN
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

-  Phone 855-713-8001
-  Hours 8:00 a.m. - 6:00 p.m. M-F
-  Website essabank.com
-  Email contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$74,812.90

Government Checking

Account Summary

Date	Description	Amount
07/01/2022	Beginning Balance	\$74,812.31
	1 Credit(s) This Period	\$0.59
	0 Debit(s) This Period	\$0.00
07/29/2022	Ending Balance	\$74,812.90

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.59
Interest Paid Year-to-Date	\$4.30

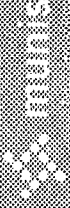
Other Credits

Date	Description	Amount
07/29/2022	INTEREST PAID 7/01 THROUGH 7/29	\$0.59
		1 item(s) totaling \$0.59

Daily Balances

Date	Amount
07/29/2022	\$74,812.90

East Stroudsburg Area SD, PA



NEXT YEAR BALANCE SHEET POSITION

DETAIL TO 07/31/2022

ACCOUNT	ACCOUNT DESCRIPTION	DEBIT BALANCE	CREDIT BALANCE	TOTAL BALANCE
10-0000-010-000-00-000-000-0000-0000-	AP Cash - GENERAL FUND	11,994,564.87	5,556,274.09	908,101.24
10-0000-031-000-00-000-000-0000-0000-	Estimated Revenues	.00	172,788,143.00	.00
10-0000-032-000-00-000-000-0000-0000-	Revenue Control]	1,807,906.31	-168,897,816.04	-1,466,347.60
10-0000-042-000-00-000-000-0000-0000-	Accounts Payable	2,068,647.80	-1,459,857.80	1,402,900.38
10-0000-061-000-00-000-000-0000-0000-	Appropriations Control]	.00	-177,316,960.27	.00
10-0000-062-000-00-000-000-0000-0000-	Expend Control]	8,793,628.87	166,090,382.41	-860,476.68
10-0000-063-000-00-000-000-0000-0000-	Encumbrance Control]	1,877,964.25	306,891.46	11,260,058.09
10-0000-078-000-00-000-000-0000-0000-	Budgetary Fund Bal Unreserved	.00	4,528,817.27	.00
10-0000-086-000-00-000-000-0000-0000-	Budgetary Fund Bal Reserved fo	13,138,022.34	-306,891.46	-11,260,058.09
10-0101-020-000-00-000-000-0019-	Cash ESSA PayPa]	.00	.03	.03
10-0101-020-000-00-000-000-0025-	Cash ESSA W/C Escrow	.00	300,002.47	2.38
10-0101-020-000-00-000-000-0028-	Cash ESSA Fernwood Escrow	.31	38,570.92	.31
10-0101-020-000-00-000-000-0200-	Cash- 1st. Keystone Comm, Bank	.00	250,732.48	63.89
10-0103-020-000-00-000-000-0000-	Cash Petty Cash	.00	350.00	.00
10-0111-011-000-00-000-000-0003-	Investment PLGIT	.00	7,348,508.21	111,831.12
10-0111-011-000-00-000-000-0009-	Investment Liquid Asset PSDI AF	11,050,004.29	54,675,178.12	-9,454,042.74
10-0121-012-000-00-000-000-0013-	Delinquent Taxes Receivable	.00	14,302,160.94	.00
10-0121-012-000-00-000-000-0014-	Delinquent Taxes Interim	.00	192,293.77	.00

25

East Stroudsburg Area SD, PA

YEAR-TO-DATE BUDGET REPORT JULY 2022

FOR 2023 01

ACCOUNTS FOR	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MD ACTUAL	ENGAGEMENTS	AVAILABLE BUDGET	PCT USED/ASD
1110 Regular	63,848,638	63,848,638	-3,538,160.75	-3,538,160.75	383,073.46	67,003,725.77	-4.9%
1190 Federal	2,133,817	2,133,817	-63,832.83	-63,832.83	9,178.00	2,188,471.83	-2.6%
1191 Federal Wages	0	0	367.36	367.36		-367.36	100.0%
1192 Summer Program	236,705	236,705	43,801.99	43,801.99	3,654.44	189,248.57	20.0%
1211 LifeskillSupp	2,807,050	2,807,050	-59,077.41	-59,077.41	115,340.45	2,750,786.96	2.0%
1221 Deaf/Hearing	219,110	219,110			203,000.00	16,110.00	92.6%
1224 Blind/Visually	121,858	121,858			78,000.00	43,858.00	64.0%
1225 SpeechLang	1,469,835	1,469,835	-52,767.16	-52,767.16	652,720.00	869,882.16	40.8%
1231 EmtSupp	4,586,090	4,586,090	-81,675.84	-81,675.84	741,762.70	3,926,003.14	14.4%
1232 Emotional Support PRRI	10,000	10,000				10,000.00	0.0%
1233 AutisticSupp	1,266,685	1,266,685	361.84	361.84	1,823,000.00	-556,676.84	143.9%
1241 LearningSupp	14,808,280	14,808,280	-613,090.24	-613,090.24	43,742.29	15,377,627.77	-3.8%
1243 GiftedSupp	488,760	488,760	-36,040.01	-36,040.01		524,800.01	-7.4%
1260 PhysicalSupp	473,800	473,800			669,000.00	-195,200.00	141.2%
1270 Handicap	636,540	636,540			311,000.00	325,540.00	48.9%
1280 Intervent	271,732	271,732	-20,026.86	-20,026.86		291,758.86	-7.4%
1281 DevelopDelaySupport	2,575	2,575				2,575.00	0.0%
1290 OspecProg	4,159,485	4,159,485	2,268.62	2,268.62	3,095.00	4,154,121.38	1.1%
1360 BusinessEd	1,020,507	1,020,507	-65,473.60	-65,473.60		1,085,980.60	-6.4%
1390 OthVoledProg	2,112,623	2,112,623	223,349.11	223,349.11	1,889,273.21	100.0%	
1410 Drivers'Ed	261,405	261,405	-19,130.17	-19,130.17		280,535.17	-7.3%
1420 SummerProg	158,238	158,238	15,101.59	15,101.59	104.10	143,032.31	9.6%
1430 Homebound Instruction	21,524	21,524				21,524.00	0.0%
1441 Adjudicated Court Place	225,000	225,000				225,000.00	0.0%
1442 Alt Edu Program	457,500	457,500				457,500.00	0.0%
1450 AfterschoolProg	94,352	94,352				94,352.00	0.0%
1500 Nonpublic School Prog	28,194	28,194				28,194.00	0.0%
1801 Pre-K Instruction	27,374	27,374				27,374.00	0.0%
2111 Dir of Pupil Svc	388,933	388,933	15,912.45	15,912.45	1,422.92	23,951.08	5.2%
2119 SpvstuserOther	453,096	453,096	15,972.64	15,972.64	3,442.05	369,578.50	5.0%
2120 Guidance	3,714,755	3,714,755	-109,327.68	-109,327.68	258.30	3,823,824.76	-2.9%
2140 Psychological Services	1,127,846	1,127,846	-41,593.85	-41,593.85	22,942.04	1,146,497.81	-1.7%
2143 Psychological Services	0	0			800.00	-800.00	100.0%
2144 Psychotherapy Service	957,900	957,900			95,000.00	862,900.00	9.9%
2149 Diagnosticians	278,131	278,131	-11,364.35	-11,364.35		289,495.35	-4.1%
2160 Social Work Services	1,006,556	1,006,556	11,152.27	11,152.27	377,156.00	618,247.73	38.6%
2170 Student Acct Services	831,138	831,138	34,184.21	34,184.21		796,954.24	4.1%
2190 Oth Pupil Per	255,098	255,098	-11,657.69	-11,657.69		266,755.69	-4.6%
2250 Library	1,672,742	1,672,742	-75,499.09	-75,499.09	1,682.52	1,746,558.25	-4.4%
2260 Instr&currDev	1,062,533	1,062,533	36,852.36	36,852.36		1,025,075.64	3.5%
2271 StaffDevCert	378,156	378,156	-1,389.51	-1,389.51	34,977.07	344,568.44	8.9%
2280 NonPublicSuppservice	300	300			4,500.00	300.00	0.0%
2310 BoardSvc	139,936	139,936	82,878.23	82,878.23		52,557.77	62.4%
2330 TaxAssess&Collect	344,284	344,284	7,053.98	7,053.98	100.00	337,130.02	2.1%

232

East Stroudsburg Area SD, PA

YEAR-TO-DATE BUDGET REPORT JULY 2022

FOR 2023 01

ACCOUNTS FOR GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	EXCESS/DEF	AVAILABLE BUDGET	PCT USED
2350 Legal Services	440,000	440,000	.00	.00	15,307.50	424,692.50	3.5%
2360 Office Superintendent	1,070,237	1,070,237	40,192.16	40,192.16	7,069.65	1,022,975.19	4.4%
2380 Principal	6,728,200	6,728,200	213,781.08	213,781.08	30,514.60	6,483,904.23	3.6%
2390 Other Admin Svcs	35,674	35,674	1,500.00	1,500.00	669.89	33,503.71	6.1%
2420 Medicalsvs	1,775,772	1,775,772	-79,181.74	-79,181.74	17,554.99	1,837,398.75	-3.5%
2430 DentalSvs	150,971	150,971	-11,298.27	-11,298.27	2,007.67	160,261.60	-6.2%
2450 NonpubHlthsvs	63,909	63,909	-1,589.82	-1,589.82	80.00	65,418.82	-2.4%
2490 Other Health Service	69,602	69,602	3,156.93	3,156.93	.00	66,445.07	4.5%
2511 Supervisor Of Fiscal	218,150	218,150	9,746.58	9,746.58	.00	208,403.42	4.5%
2514 Payroll Services	271,290	271,290	11,635.39	11,635.39	.00	259,654.61	4.3%
2515 Financial Acct Service	940,265	940,265	33,584.41	33,584.41	180,438.77	726,241.82	22.8%
2611 Supervision-Op/Maint	418,925	418,925	18,054.89	18,054.89	.00	400,870.11	4.3%
2620 OperBldg	12,592,791	12,592,791	859,612.96	859,612.96	485,639.19	11,247,538.75	10.7%
2630 Grounds	541,000	541,000	3,269.59	3,269.59	15,964.54	521,765.87	3.6%
2660 Security	3,036,328	3,036,328	84,237.60	84,237.60	8,443.24	2,943,646.87	3.1%
2690 Other Op & Maint	0	0	.00	.00	18,309.00	-18,309.00	100.0%
2711 Adm-Trans -Head	136,272	136,272	6,213.97	6,213.97	.00	130,058.03	4.6%
2719 Spv-Trans -Other	430,331	430,331	10,655.78	10,655.78	.00	419,675.22	2.5%
2720 Vehicle Operation Svc	8,449,302	8,449,302	269,376.30	269,376.30	977,415.21	7,202,510.49	14.8%
2740 Vehicles&Maint	474,473	474,473	15,153.83	15,153.83	103,648.42	355,570.75	25.0%
2750 Nonpublic Trans	478,181	478,181	9,436.90	9,436.90	.00	468,744.10	2.0%
2831 SPV of Staff Services HR	219,528	219,528	9,424.80	9,424.80	.00	210,103.20	4.3%
2832 Recruit & Place	200	200	.00	.00	.00	200.00	0%
2833 StaffAccsry	644,055	644,055	22,463.14	22,463.14	22,534.18	599,057.68	7.0%
2834 SDevNonInstCert	86,550	86,550	.00	.00	761.00	85,789.00	9%
2836 SDEVNONCERT	51,450	51,450	3,585.00	3,585.00	.00	47,865.00	7.0%
2840 DataProcess	263,634	263,634	176,710.27	176,710.27	24,931.53	61,992.54	76.5%
2841 Supervisor Itec	212,632	212,632	9,146.45	9,146.45	.00	203,485.55	4.3%
2844 OperationsVCS	4,060,435	4,060,435	316,226.20	316,226.20	1,717,917.87	2,026,290.96	50.1%
2850 Liaison SVCS	148,892	148,892	6,472.63	6,472.63	110.00	142,309.37	4.4%
2910 UNDEFINED	51,500	51,500	.00	.00	.00	51,500.00	0%
3210 StudentActivity	551,911	551,911	4,331.53	4,331.53	9,894.62	537,684.85	2.6%
3250 Athletics	2,607,083	2,607,083	-8,452.46	-8,452.46	142,083.54	2,473,451.52	5.1%
3310 Commrecreation	145,538	145,538	.00	.00	4,458.61	141,079.39	3.1%
4600 Bldg Imp	5,086,441	5,086,441	.00	.00	.00	5,086,441.00	0%
5110 Debt Service	16,576,468	16,576,468	1,048,043.95	1,048,043.95	.00	15,528,424.14	6.3%
5130 Refund Prior Yr Rev	190,000	190,000	44,183.64	44,183.64	.00	145,816.36	23.3%
5230 CapProjTrans	1,000,000	1,000,000	.00	.00	.00	1,000,000.00	0%
5800 Suspense Account	0	0	320,700.02	320,700.02	1,630.67	-322,330.69	100.0%
5900 Budgetary Reserve	1,000,000	1,000,000	.00	.00	.00	1,000,000.00	0%
6111 Current Real Estate Tax	-90,767,636	-90,767,636	-5,189.38	-5,189.38	.00	-90,762,446.62	.0%
6112 Interim Real Estate Tax	-65,000	-65,000	.00	.00	.00	-65,000.00	0%
6113 PURTA-Public Utility Realty T	-100,000	-100,000	.00	.00	.00	-100,000.00	0%
6114 Pay In Lieu -St/Local	-115,000	-115,000	.00	.00	.00	-115,000.00	0%

253

East Stroudsburg Area SD, PA



YEAR-TO-DATE BUDGET REPORT JULY 2022

FOR 2023 01

ACCOUNTS FOR	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	VARIANCE BUDGET	PERCENT USE %01
6143 Local Service Tax - LST	-75,000	-75,000	-1,161.38	-1,161.38	.00	-73,838.62	1.5%
6151 Current Act 511 EIT	-4,100,000	-4,100,000	-79,297.73	-79,297.73	.00	-4,020,702.27	1.9%
6153 Curr Act 511 Real Est	-1,200,000	-1,200,000	.00	.00	.00	-1,200,000.00	0.0%
6411 Delinquent Real Estate	-10,500,000	-10,500,000	.00	.00	.00	-10,500,000.00	0.0%
6510 Interest on Invest	-250,000	-250,000	-59,228.15	-59,228.15	.00	-190,771.85	23.7%
6710 Admissions	-25,000	-25,000	.00	.00	.00	-25,000.00	0.0%
6740 Fees	-2,000	-2,000	.00	.00	.00	-2,000.00	0.0%
6830 Rev From Intermed-Fed	-5,000	-5,000	.00	.00	.00	-5,000.00	0.0%
6832 Federal Idea Revenue	-1,090,402	-1,090,402	.00	.00	.00	-1,090,402.14	0.0%
6910 Rentals	-45,000	-45,000	-2,348.59	-2,348.59	.00	-42,651.41	5.2%
6941 Regular Sch Tuition	-15,000	-15,000	.00	.00	.00	-15,000.00	0.0%
6942 Summer School Tuition	-12,000	-12,000	.00	.00	.00	-12,000.00	0.0%
6944 Tuition from Other Lea	-40,000	-40,000	.00	.00	.00	-40,000.00	0.0%
6980 Rev from Community Serv	-129,000	-129,000	.00	.00	.00	-129,000.00	0.0%
6991 RefundPriorityReceipt	-20,000	-20,000	.00	.00	.00	-20,000.00	0.0%
6999 Other Revenues Misc	-100,000	-100,000	-313.70	-313.70	.00	-99,686.30	3.3%
7111 Basic Education	-19,804,126	-19,804,126	.00	.00	.00	-19,804,126.00	0.0%
7112 Basic Ed Fund-Social Security	-850,000	-850,000	.00	.00	.00	-3,175,000.00	0.0%
7160 Tuition Orphans & Child	-20,000	-20,000	.00	.00	.00	-20,000.00	0.0%
7240 Driver Ed-Student	-5,617,353	-5,617,353	-850,259.00	-850,259.00	.00	-4,767,094.00	15.1%
7271 Special Ed School Aged	-3,000,000	-3,000,000	.00	.00	.00	-3,000,000.00	0.0%
7311 Pupil Transportation Subsidy	-100,000	-100,000	.00	.00	.00	-100,000.00	0.0%
7312 NonPublic&CharterTransp	-1,307,372	-1,307,372	.00	.00	.00	-1,307,372.00	0.0%
7320 Rent & Sink Fund Pymt	-150,000	-150,000	.00	.00	.00	-150,000.00	0.0%
7330 Health Services/ Act 25	-5,475,081	-5,475,081	.00	.00	.00	-5,475,081.00	0.0%
7340 State Prop Tax Reduction Allo	-45,000	-45,000	.00	.00	.00	-45,000.00	0.0%
7361 School Safety & Security Gran	-1,248,758	-1,248,758	.00	.00	.00	-1,248,758.00	0.0%
7505 Ready To Learn Grant	-14,750,000	-14,750,000	.00	.00	.00	-14,750,000.00	0.0%
7820 State Share Retire Cont	-563,703	-563,703	.00	.00	.00	-563,703.00	0.0%
8110 Payments Fed Impacted	-2,080,787	-2,080,787	-150,279.57	-150,279.57	.00	-1,930,507.43	7.2%
8514 NCLB-Title I	-262,721	-262,721	-18,828.29	-18,828.29	.00	-243,892.71	7.2%
8515 NCLB-Title II	-25,826	-25,826	-1,821.79	-1,821.79	.00	-24,004.21	7.1%
8516 NCLB-Title III	-143,486	-143,486	-10,243.00	-10,243.00	.00	-133,243.00	7.1%
8517 NCLB-Title IV	-55,000	-55,000	.00	.00	.00	-55,000.00	0.0%
8732 Arra-Qscbs	-25,000	-25,000	.00	.00	.00	-25,000.00	0.0%
8733 UNDEFINED	0	0	-3,092.89	-3,092.89	.00	3,092.89	100.0%
8742 GEER-Governor'sEmergency COVI	-6,861,022	-6,861,022	-259,119.31	-259,119.31	.00	-6,601,902.89	3.8%
8744 ARP ESSER III	-361,055	-361,055	-14,385.26	-14,385.26	.00	-346,669.74	4.0%
8751 ARP ESSER Learning Loss	-158,238	-158,238	-2,877.05	-2,877.05	.00	-155,360.95	1.8%
8752 ARP ESSER Summer Programs	-94,352	-94,352	-2,877.07	-2,877.07	.00	-91,474.93	3.0%
8753 ARP ESSER Afterschool Program	0	0	-1,977.59	-1,977.59	.00	1,977.59	100.0%
8754 ARP ESSER Homeless	0	0	-2,633.62	-2,633.62	.00	2,633.62	100.0%
8755 ARP ESSER Other A-TSI	-2,521,358	-2,521,358	.00	.00	.00	-2,521,358.00	0.0%
8810 Med Assist Reimb Access							

254

East Stroudsburg Area SD, PA



YEAR-TO-DATE BUDGET REPORT

JULY 2022

FOR 2023 01

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	YTD ACTUAL	ENGAGEMENTS	AVAILABLE BUDGET	PCT USE/60L
80 General Fund							
8820 Med Assi Reimb Trans	-150,000	-150,000	.00	.00	.00	-150,000.00	.0%
9210 Capital Lease Equipment	-1,949,316	-1,949,316	.00	.00	.00	-1,949,316.00	.0%
9400 Sale Of Fixed Assets	-50,000	-50,000	-414.23	-414.23	.00	-49,585.77	.8%
TOTAL General Fund	6,276,389	6,276,389	-2,326,824.28	-2,326,824.28	11,260,058.09	-2,656,844.96	142.3%
TOTAL REVENUES	-179,500,592	-179,500,592	-1,466,347.60	-1,466,347.60	.00	-178,034,244.54	
TOTAL EXPENSES	185,776,981	185,776,981	-860,476.68	-860,476.68	11,260,058.09	175,377,599.58	

255

East Stroudsburg Area SD, PA

YEAR-TO-DATE BUDGET REPORT

JULY 2022

FOR 2023 01

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENHANCEMENTS	AVAILABLE BUDGET	PCI USE/CDL
--	-----------------	----------------	------------	------------	--------------	------------------	-------------

GRAND TOTAL	6,276,389	6,276,389	-2,326,824.28	-2,326,824.28	11,260,058.09	-2,656,844.96	142.3%
-------------	-----------	-----------	---------------	---------------	---------------	---------------	--------

** END OF REPORT - Generated by Sonya Burch **

254

PAYMENT APPLICATION

TO: D'Huy Engineering, Inc.
 One East Broad Street, Suite 310
 Bethlehem, PA 18018
 Attn: Josh Grice, PE

FROM: Cope Commercial Flooring and Interiors, Inc.
 302 Sumner Avenue
 Allentown, PA 18102

FOR:

PROJECT NAME AND LOCATION: 5529 D'Huy
 ESASD Smithfield Elementary School
 245 River Road East Stroudsburg, PA 18301

APPLICATION # 4
PERIOD THRU: 07/18/2022
PROJECT #s: 287029
DATE OF CONTRACT: 02/14/2022

Distribution to:
 OWNER
 ARCHITECT
 CONTRACTOR

ARCHITECT:

CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below. Continuation Page is attached.

1. CONTRACT AMOUNT	\$358,400.00
2. SUM OF ALL CHANGE ORDERS	\$0.00
3. CURRENT CONTRACT AMOUNT (Line 1 +/- 2)	\$358,400.00
4. TOTAL COMPLETED AND STORED (Column G on Continuation Page)	\$249,785.00
5. RETAINAGE:	
a. 10.00% of Completed Work (Columns D + E on Continuation Page)	\$24,978.50
b. 10.00% of Material Stored (Column F on Continuation Page)	\$0.00
Total Retainage (Line 5a + 5b or Column I on Continuation Page)	\$24,978.50
6. TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 minus Line 5 Total)	\$224,806.50
7. LESS PREVIOUS PAYMENT APPLICATIONS	\$178,906.50
8. PAYMENT DUE	\$45,900.00
9. BALANCE TO COMPLETION (Line 3 minus Line 6)	\$133,593.50

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$0.00	\$0.00
Total approved this month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES	\$0.00	\$0.00

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: Cope Commercial Flooring and Interiors, Inc.

By: *Chris M. Vagstad* **Date:** 7/18/22

State of: PA

County of: Lehigh

Subscribed and sworn to before

me this 19

day of July, 2022

Notary Public: Paula Segan

My Commission Expires: March 5, 2026

Commonwealth of Pennsylvania - Notary Seal
 Paula Segan, Notary Public
 Lehigh County
 My commission expires March 5, 2026
 Commission number 1328263
 Member, Pennsylvania Association of Notaries

ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT: \$45,900.00

(If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that are changed to match the certified amount.)

ARCHITECT: Joshua Grice **Date:** 7/27/22

By:

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

257

CONTINUATION PAGE

PROJECT: 5529 D'Huy
 ESASD Smithfield Elementary School
 APPLICATION #: 4
 DATE OF APPLICATION: 07/18/2022
 PERIOD THRU: 07/18/2022
 PROJECT #s: 287029

Payment Application containing Contractor's signature is attached.

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D + E + F)	H BALANCE TO COMPLETION (C-G)	I RETAINAGE (If Variable)
			E AMOUNT THIS PERIOD	AMOUNT PREVIOUS PERIODS				
1	Carpet	\$31,225.00	\$31,225.00	\$0.00	\$0.00	\$31,225.00	\$0.00	
2	Labor - Carpet	\$14,135.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$9,135.00	
3	LVT	\$122,060.00	\$122,060.00	\$0.00	\$0.00	\$122,060.00	\$0.00	
4	Labor - LVT	\$53,805.00	\$10,000.00	\$20,000.00	\$0.00	\$30,000.00	\$23,805.00	
5	Accessories	\$75,000.00	\$27,000.00	\$28,000.00	\$0.00	\$55,000.00	\$20,000.00	
6	Dumpster	\$6,500.00	\$3,500.00	\$3,000.00	\$0.00	\$6,500.00	\$0.00	
7	Project Allowance	\$55,675.00	\$0.00	\$0.00	\$0.00	\$0.00	\$55,675.00	
	TOTALS	\$358,400.00	\$198,785.00	\$51,000.00	\$0.00	\$249,785.00	\$108,615.00	

238

Progress Estimate

Contractor's Application

For (contract): ESASD High School North- flooring replacement		Application Number: 3											
Application Period: June 18, 2022		Application Date: July 19, 2022											
A		B		C		D		E		F		G	
Specification Section No.	Description	Item	Scheduled Value	Work Completed		Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% Completed (F)	Balance to Finish (B + F)				
				From Previous Application (C + D)	This Period (D)								
1.	Site Management		26,397.00	10,558.00	13,198.50		23,756.50	90	2,640.50				
2.	Bonds/Insurance		10,978.00				9,880.78	90	1,097.22				
3.	Mobilization		12,500.00				12,500.00	100	0				
4.	Disposal		14,000.00		3,500.00		14,000.00	100	0				
5.	LVT Materials		320,000.00				320,000.00	100	0				
6.	Patching Materials		95,000.00				95,000.00	100	0				
7.	Cove Base Materials		25,000.00				25,000.00	100	0				
8.	Walk Off Mat Materials		12,000.00				12,000.00	100	0				
9.	Rubber Tile Materials		7,900.00				7,900.00	100	0				
10.	Carpet Materials		75,000.00				75,000.00	100	0				
11.	Floor Demolition		45,000.00		11,250.00		45,000.00	100	0				
12.	LVT Installation		85,000.00		51,000.00		76,500.00	90	8,500.00				
13.	Carpet Installation		46,000.00		41,400.00		41,400.00	90	4,600.00				
14.	Walk Off Mat Installation		4,000.00		2,000.00		2,000.00	50	2,000.00				
15.	Cove Base/Accessories Installation		26,000.00		14,500.00		14,500.00	56	11,500.00				
16.	Slab Preparation		40,000.00		10,000.00		40,000.00	100	0				
17.	Project Allowance		41,740.00						41,740.00				
Totals			886,515.00	657,703.00	146,848.50		814,437.28		71,807.72				

260

APPLICATION FOR PAYMENT

TO:
95
50 Vine Street
East Stroudsburg, PA 18301

PROJECT
2021-018
ESASD High School North and Lehman
Intermediate School Window
Replacement

FROM CONTRACTOR:
D&M Construction Unlimited Inc
1513 Upper Fords Pond Rd
Clarks Summit, PA 18411

BY ARCHITECT:
D'Huy Engineering, Inc
One East Broad Street, Suite 310
Bethlehem, PA 18018

CONTRACTORS

Contractor's Application for Payment

Application is made for payment as shown below, with attached Continuation Sheet.

1. Original Contract Amount: \$ 560,000.00
2. Net of Change Orders: \$ 0.00
3. Net Amount of Contract: \$ 560,000.00
4. Total Completed & Stored to Date: \$ 546,629.59
5. Retainage Summary:
 - a. 10.00 % of Completed Work \$ 54,662.96
 - b. 10.00 % of Stored Material \$ 0.00

6. Total Completed Less Retainage: \$ 491,966.63
7. ~~Less Previous Applications:~~ \$ 480,678.83

8. Current Payment Due, This Application: \$ 11,287.80

9. Contract Balance (Including Retainage): \$ 68,033.37

CHANGE ORDER ACTIVITY	Additions	Subtractions
Total previously approved:	0.00	0.00
Total approved this Month:	0.00	0.00
Sub Totals:	0.00	0.00
NET of Change Orders	0.00	

To Owner(Signature) _____

Application No:	Application Date:	Period of:	Contract Date:
14	JUL 20, 2022	JUL 20, 2022	MAY 25, 2021
Project No:	Owner	Field	Construction Mgr
	Architect		
	Contractor		

CONTRACTOR'S CERTIFICATION:

The Contractor's signature here certifies that, to the best of their knowledge this document accurately reflects the work completed in this Application for Payment. The Contractor also certifies that all payments have been made for work on previous Applications for Payment and also that the Current Payment is Due.

(Authorizing Signature) DRJ
D&M Construction Unlimited Inc
Date: JUL 20, 2022

Commonwealth of Pennsylvania - Notary Seal
BRITTANY VAN WERT, Notary Public
Lackawanna County
My Commission Expires May 26, 2023
Commission Number 1290956

State Authorized: Pennsylvania
County of: LACKAWANNA
Subscribed and sworn to before
me this 20 day of JULY
Notary Public: Brittany Van Wert
My Commission expires: May 26 2023

ARCHITECT'S CERTIFICATION:

In accordance with the Contract Documents, based on on-site observation and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of Amount Certified

AMOUNT CERTIFIED: \$ 11,287.80
Joshua Grice Date: 7/27/22
(Architect's Signature)

This Certificate is not negotiable. The Amount Certified is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

From Contractor(Signature) DRJ

APPLICATION FOR PAYMENT - CONTINUATION SHEET

From: D&M Construction Unlimited Inc 1513 Upper Fords Pond Rd Clarks Summit, PA 18411	To: 95 50 Vine Street East Stroudsburg, PA 18301
Project: 2021-018 ESASD High School North and Lehman Intermediate School Window Replacement	
Application No: 14 Application Date: 7/20/2022 Period To: 7/20/2022 Contract Date: 5/25/2021 Architect's Project#:	

A Item No	B Description of Work	C Contract Value	D Work Completed From Previous Application (D+E)	E Work Completed This Period	F Materials Presently Stored (Not In D or E)	G Total Completed and Stored To Date (D+E+F)	% (G/C)	H Balance To Finish (G - G)	I Retainage (If Variable Rate)
1	General Conditions & Site Supervision	50,000.00	42,500.00	5,000.00	0.00	47,500.00	95	2,500.00	4,750.00
2	Bonds and Insurance	8,500.00	8,500.00	0.00	0.00	8,500.00	100	0.00	850.00
3	Mobilization/Demobilization	15,000.00	13,500.00	750.00	0.00	14,250.00	95	750.00	1,425.00
4	Demo of Existing System	94,380.00	94,380.00	0.00	0.00	94,380.00	100	0.00	9,438.00
5	Secure Opening	24,800.00	24,800.00	0.00	0.00	24,800.00	100	0.00	2,480.00
6	Storefront Curb Work	10,000.00	9,000.00	500.00	0.00	9,500.00	95	500.00	950.00
7	Storefront, Curtain Wall, & Door Hardware material	157,300.00	157,300.00	0.00	0.00	157,300.00	100	0.00	15,730.00
8	Storefront, Curtain Wall & Door Hardware Installation	62,920.00	53,482.00	6,292.00	0.00	59,774.00	95	3,146.00	5,977.40
9	Storefront Water Test	2,500.00	0.00	0.00	0.00	0.00	0	2,500.00	0.00
10	Masonry Repairs	10,000.00	10,000.00	0.00	0.00	10,000.00	100	0.00	1,000.00
11	Clerestory Roof Work	30,000.00	30,000.00	0.00	0.00	30,000.00	100	0.00	3,000.00
12	Insulation, Drywall, Paint, & Metal Panels	18,000.00	18,000.00	0.00	0.00	18,000.00	100	0.00	1,800.00
13	4" Metal Stud Framing with Plywood	40,000.00	40,000.00	0.00	0.00	40,000.00	100	0.00	4,000.00
14	Wood Blocking	12,000.00	12,000.00	0.00	0.00	12,000.00	100	0.00	1,200.00
15	Project Allowance	24,600.00	20,625.59	0.00	0.00	20,625.59	84	3,974.41	2,062.56
16	CO-001 Through Wall Flashing Allowance Adjustment	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00
17	CO-002 Plywood Openings Allowance Adjustment	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00
		560,000.00	534,087.59	12,542.00	0.00	546,629.59	98	13,370.41	54,662.96

262



D'HUY Engineering, Inc.
 One East Broad Street, Suite 310 Bethlehem, PA 18018
 Phone: 610.865.3000 www.dhuy.com

INVOICE

No. 55449
 06/24/2022

East Stroudsburg Area School District

50 Vine Street
 East Stroudsburg, PA 18301
 Craig Neiman

<p>High School North & Lehman I.S. Window Replacement</p> <p>287025</p> <p>For Services Rendered From May 28, 2022 To June 24, 2022</p> <hr/> <p>DEI Fee: \$4,000 + 7% of \$560,000 = \$43,200</p>
--

00 - Basic Services

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$43,200.00	\$42,336.00	100.00	\$864.00

INVOICE TOTAL \$864.00

263



D'HUY Engineering, Inc.
 One East Broad Street, Suite 310 Bethlehem, PA 18018
 Phone: 610.865.3000 www.dhuy.com

INVOICE

No. 55450
 06/24/2022

East Stroudsburg Area School District

50 Vine Street
 East Stroudsburg, PA 18301
 Craig Neiman

<p>H.S. North & Smithfield E.S. Flooring Replacement 287029 For Services Rendered From May 28, 2022 To June 24, 2022</p>
<p>DEI Fee: 7% of \$1,244,915 = \$87,144.05</p>

00 - Basic Services

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$87,144.05	\$72,952.21	85.00	\$1,120.23

INVOICE TOTAL \$1,120.23

Prior Billing Information

<u>Invoice</u>	<u></u>	<u>0 - 30</u>	<u>31 - 60</u>	<u>61-90</u>	<u>Over 90</u>	<u>Balance</u>
55323	5/27/2022	\$1,384.20	\$0.00	\$0.00	\$0.00	\$1,384.20
Total Prior Billing		\$1,384.20	\$0.00	\$0.00	\$0.00	\$1,384.20

264



D'HUY Engineering, Inc.
 One East Broad Street, Suite 310 Bethlehem, PA 18018
 Phone: 610.865.3000 www.dhuy.com

INVOICE
 No. 55451
 06/24/2022

East Stroudsburg Area School District
 50 Vine Street
 East Stroudsburg, PA 18301
 Craig Nelman

H.S. North Natatorium Roof Replacement
287030
 For Services Rendered From May 28, 2022 To June 24, 2022

DEI Fee: 7% of \$884,400 = \$61,908

00 - Basic Services

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$61,908.00	\$52,430.01	86.62	\$1,192.47

INVOICE TOTAL \$1,192.47

Prior Billing Information

<u>Invoice</u>	<u></u>	<u>0 - 30</u>	<u>31 - 60</u>	<u>61-90</u>	<u>Over 90</u>	<u>Balance</u>
55324	5/27/2022	\$1,328.42	\$0.00	\$0.00	\$0.00	\$1,328.42
Total Prior Billing		\$1,328.42	\$0.00	\$0.00	\$0.00	\$1,328.42

265



D'HUY Engineering, Inc.
 One East Broad Street, Suite 310 Bethlehem, PA 18018
 Phone: 610.865.3000 www.dhuy.com

INVOICE

No. 55452
 06/24/2022

East Stroudsburg Area School District

50 Vine Street
 East Stroudsburg, PA 18301
 Craig Nelman

H.S. South Turf Field Replacement
287031
 For Services Rendered From May 28, 2022 To June 24, 2022

DEI Fee: 7% of \$558,210 = \$39,074.70

00 - Basic Services

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$39,074.70	\$33,592.05	89.04	\$1,200.02

INVOICE TOTAL \$1,200.02

Prior Billing Information

<u>Invoice</u>	<u></u>	<u>0 - 30</u>	<u>31 - 60</u>	<u>61-90</u>	<u>Over 90</u>	<u>Balance</u>
55325	5/27/2022	\$1,252.11	\$0.00	\$0.00	\$0.00	\$1,252.11
Total Prior Billing		\$1,252.11	\$0.00	\$0.00	\$0.00	\$1,252.11

266



D'HUY Engineering, Inc.
 One East Broad Street, Suite 310 Bethlehem, PA 18018
 Phone: 610.865.3000 www.dhuy.com

INVOICE

No. 55453
 06/24/2022

East Stroudsburg Area School District

50 Vine Street
 East Stroudsburg, PA 18301
 Craig Neiman

Bushkill ES HVAC Replacement (Trane)
287032
 For Services Rendered From May 28, 2022 To June 24, 2022

00 - Basic Services

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$29,500.00	\$0.00	10.00	\$2,950.00

INVOICE TOTAL \$2,950.00

247



D'HUY Engineering, Inc.
 One East Broad Street, Suite 310 Bethlehem, PA 18018
 Phone: 610.865.3000 www.dhuy.com

INVOICE

No. 55454
 06/24/2022

East Stroudsburg Area School District

50 Vine Street
 East Stroudsburg, PA 18301
 Craig Neiman

High School North Natatorium HVAC Replacement
287033
 For Services Rendered From May 28, 2022 To June 24, 2022

DEI Fee: 7% of \$460,900 = \$32,263

00 - Basic Services

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$32,263.00	\$27,778.15	95.49	\$3,030.01

INVOICE TOTAL \$3,030.01

Prior Billing Information

<u>Invoice</u>	<u></u>	<u>0 - 30</u>	<u>31 - 60</u>	<u>61-90</u>	<u>Over 90</u>	<u>Balance</u>
55326	5/27/2022	\$2,747.39	\$0.00	\$0.00	\$0.00	\$2,747.39
Total Prior Billing		\$2,747.39	\$0.00	\$0.00	\$0.00	\$2,747.39

268



D'HUY Engineering, Inc.
 One East Broad Street, Suite 310 Bethlehem, PA 18018
 Phone: 610.865.3000 www.dhuy.com

INVOICE

No. 55455
 06/24/2022

East Stroudsburg Area School District

50 Vine Street
 East Stroudsburg, PA 18301
 Craig Nelman

North Campus Storm Pipe Replacement
287034
 For Services Rendered From May 28, 2022 To June 24, 2022

DEI Fee: 7.5% of \$150,000 + \$2,500 = \$13,750

00 - Basic Services

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$13,750.00	\$0.00	50.00	\$6,875.00

INVOICE TOTAL \$6,875.00

269



D'HUY Engineering, Inc.
 One East Broad Street, Suite 310 Bethlehem, PA 18018
 Phone: 610.865.3000 www.dhuy.com

INVOICE

No. 55456
 06/24/2022

East Stroudsburg Area School District

50 Vine Street
 East Stroudsburg, PA 18301
 Craig Neiman

East Stroudsburg ES Sprinkler Replacement
287035
 For Services Rendered From May 28, 2022 To June 24, 2022

00 - Basic Services

Professional Services

	Task	Hours	Rate	Amount
Principal Engineer	Site Visit	2.00	190.00	\$380.00
Principal Engineer	Document Review	2.00	190.00	\$380.00
Principal Engineer	Report Preparation	2.00	190.00	\$380.00
Total Professional Services for 00				\$1,140.00
Total Charges for 00				\$1,140.00

INVOICE TOTAL \$1,140.00

270

EAST STROUDSBURG AREA SCHOOL DISTRICT
East Stroudsburg, Pennsylvania 18301

TRANSPORTATION PERSONNEL

RECEIPT OF INFORMATION RELATIVE TO THE 2022- 2023 SCHOOL TERM

As of the date indicated below, I, the undersigned, have received instruction on how to locate and read all of the following documents online at esasd.net. I understand that it is my responsibility to read and understand the policies listed below and all of the policies listed on the school district website.

School Bus Drivers' Handbook for the 2022- 2023 School Year

1. Policy #104 --- Nondiscrimination in Employment/Contract Practices
2. Policy #204.2 --- Non-School District Sponsored Educational Trip or Tour
3. Policy #207 ----Confidential Communications of Students
4. Policy #218.1 --- Weapons
5. Policy #237 ---- Electronic Communication Devices
6. Policy #511---- Suspensions and Furloughs
7. Policy #512 --- Evaluation of Support Employees
8. Policy #517 --- Conduct/Disciplinary Procedures
9. Policy #520 --- Freedom of Speech in Non-school Settings
10. Policy #523 --- Tobacco Use
11. Policy #525AR -- Administrative Regulations for Dress and Grooming Policy
12. Policy #534 ---- Sick Leave
13. Policy #535 ---- Family and Medical Leaves
14. Policy #536 --- Personal Necessity Leave
15. Policy #536.1 ----Leaves for Short-Term Absences for Extreme Emergencies/Days w/o Pay
16. Policy #548 --- Support Employees Unlawful Harassment
17. Policy #548 Attachment --- Report Form for Complaints of Unlawful Harassment
18. Policy #551 --- Drug and Substance Abuse
19. Policy #705 --- Safety
20. Policy #710 --- Use of Facilities by Staff
21. Policy #803 --- School Calendar
22. Policy #806 --- Child/Student Abuse
23. Policy #810.1 --Drug/Alcohol Testing-Covered Drivers
24. Policy #810.2 --- Eligibility to operate District-Owned Motor Vehicles
25. Policy #815 ---- Acceptable Use for Technology Resources
26. Policy #816 --- Social Media Policy
27. Policy #817 --- Workplace Threats and Violence
28. Policy #824 --- Maintaining Professional Adult-Student Boundaries
29. Policy #826 --- Audio and Video Recording

SIGNATURE: _____ PRINTED NAME: _____

POSITION: School Bus Driver DATE: _____

**ALL PAPERWORK MUST BE TURNED IN BEFORE YOU LEAVE TODAY TO
ASSIGNED PERSON SO YOU'RE NAME CAN BE CHECKED OFF**

27/a.

East Stroudsburg Area School District

Introduction

This booklet contains information regarding procedures to be utilized by ESASD drivers in their daily operation. All drivers are responsible for reading and understanding the contents of this handbook. It is expected that all the rules and regulations listed in this handbook are to be observed in its entirety. This manual is not intended to replace the Pennsylvania C.D.L. manual, it has been drafted to work in conjunction with the C.D.L. manual as well as the policies and procedures the ESASD has in place. Drivers are responsible for upholding the Federal and State rules and regulations covered within your C.D.L. manual. You are expected to possess a valid Pennsylvania commercial driver license, class B with air brakes, School bus and passenger endorsements.

The basic responsibility of a school bus driver is to transport students to and from school safely. However, regardless of the detailed instructions provided in a manual, it can never incorporate all the events that a school bus driver will encounter. Essentially, it is the responsibility of the professional school bus driver to seek the assistance of the provided sources of information to ensure the proper guidance and assistance when unexpected challenges arise. You must notify the district immediately of its occurrence of a conviction or a traffic violation.

This is factual regardless of the vehicle you're driving and if the situation occurs after work hours per district policy 317,818. It is the responsibility of the driver to inform the Director of Transportation immediately. If you fail to notify the Director, the driver is subject to immediate removal from their position at ESASD.

It is the responsibility of the driver to ensure all records (license, physical, fingerprints) are current. The driver must supply HR and the transportation department with a copy. If your credentials are expired, you will not be permitted to drive for the East Stroudsburg Area School District. If you are unsure of your compliance status you may inquire with your Supervisor.

Welcome to the East Stroudsburg Area School District

Welcome to the East Stroudsburg Area School District Transportation Department in Pennsylvania. If you are new to transporting children, you are in for a challenging and most rewarding position. If you are a seasoned driver, you are well versed with the ups and downs of what the position entails. We have a number of drivers that have worked here long enough to see the children they've transported graduate and are currently transporting their children to and from school.

You, the driver, are the most important person on that school bus. You have the lives of all of the passengers entrusted to you. Dedicated and committed school bus drivers are essential to school transportation. It is important for you to conduct yourself in such a manner, understand that your actions are open to criticism on and off duty. As a representative of the school district your conduct and appearance should contribute to the mutual respect and pleasant relations we want to convey with the school community.

Each day you must get up early, get yourself ready, pre-trip the vehicle and pick up the East Stroudsburg district students. You are an integral part of a large team that prides itself in providing an outstanding educational experience. You are, more often than not, the first person they see in the mornings and the last person they interact with in the afternoons. You have an opportunity to make a difference in their lives, and like this large community we are a part of, we want to make it a positive one.

The intentions of this manual is to assist you in performing your job responsibilities. Please familiarize yourself with its contents.

We are all looking forward to working with you, from Administration to drivers alike. We all strive for the same goal, to ensure all of our students make it to school safely to provide them with the best education possible, and back to their loved ones safely.

The Director of Transportation

27/c.

Photo Identification

Non-substitute drivers will be provided a photo identification. Drivers are required to display their photo ID at all times while on duty, especially while on school campuses.

If you have been hired as a regular driver and have not been provided an identification badge, it is your responsibility to inform your direct supervisor in order to schedule you for your picture and have an ID provided to you. Please note: if you lose or misplace your badge you are responsible for purchasing a replacement badge.

DRIVERS' CHILDREN ON BUSES

Drivers who bring their own children with them on their bus routes must be responsible for those children at all times. This means those children are not to be unattended while with the driver during the workday, including the bus lot and lounge areas. While on the bus, all drivers' children are to remain seated and follow the same bus rules as the students assigned to that bus. **All drivers' children must be at least 4 years old but not over the age of 18 years to ride a 72-passenger bus.**

Failure to abide by these guidelines may result in loss of the privilege of drivers' children riding on bus routes with parents.

Required License

In order to work for the East Stroudsburg Area School District as a school bus driver, one must possess a valid commercial driver license. The commercial driver license must be an A or a B classification, with the Passenger, School Bus endorsement, and a removed airbrake restriction.

Drugs

The use of drugs and/or alcohol of any kind is prohibited at any time. If you are ill and are required to take any medication please ensure the medication you are prescribed has your name on the bottle. Please ensure the medication does not reduce alertness, cause drowsiness, or produce unsafe side effects. It is your responsibility to consult with your physician or pharmacist in respect to the medication that has been prescribed and the effects that they might produce. Best practice to follow is to inform your physician of your job responsibilities as they may offer an alternative.

Drug and Alcohol Testing

271 d.

The goal of the drug and alcohol testing program is to help prevent fatalities, injuries, and/or accidents from abuse or misuse of such substances by drivers with a commercial vehicle license. In the East Stroudsburg Area School District this extends to the transportation mechanics and anyone else who maintains a commercial driver's license. The Code of Federal Regulations (CFR) 49, Part 382 contains the requirements for the drug and alcohol testing for commercial drivers.

Pre-Employment Testing

Prior to operating a school bus on public roads, the potential driver is required to undergo a testing for controlled substances. The East Stroudsburg Area School District will not hire or use any person without having them undergo a controlled substance test for a safety sensitive position of such. Although there are some exceptions to pre-employment testing, as stated in the CFR, the ESASD will not waiver on exercising their right to test any persons prior to operating their commercial motor vehicle.

Random Testing

Once an employee has been selected for random testing, they will be notified to immediately report to the location in which the collection will be conducted. Note: Immediately means once you have received the notification. It is important to know that once you leave the building, it is an automatic "positive" test result and the district will proceed with the terms of your employment accordingly.

Post Accident Testing

Post accident, the district obtains the right to test any school bus operator employed by the district. The ESASD will have school bus operators tested if:

- If a fatality occurred due to the accident.
- The operator of the school vehicle received a citation.
- Bodily injury occurred to any person, who as a result of the injury needs any form of medical attention, at the scene or away from the scene.
- Damages to any of the vehicles or property involved exceeds \$500 in repairs.

Post accident, the driver must make themselves available for drug and alcohol testing immediately. The driver may not leave and return. The ESASD driver must stay at the scene until further instruction from the supervisor. Once the process has concluded and the required written statement has been turned in and approved by the supervisor, then will be the conclusion to the driver's shift.

LICENSE UPKEEP

Any expiration of licensing will result in immediate suspension without pay. Further

27/e.

discipline may occur at the discretion of the district, up to and including termination for job abandonment.

It is the responsibility of each driver to keep his/her bus driver's license up-to-date and valid at all times. Remember to carry all licensing documentation with you at all times while driving the bus. This is especially important now with CDL regulations. At the start of each school term, and whenever a **change** in licensing takes place, the Transportation Office **must be notified** and will photocopy all licensing documentation

for each full-time, part-time and substitute school bus driver and will keep this information in a file for State audit purposes for that particular school term. **Each driver will be required to take the annual physical examination from the school appointed "transportation physician," prior to the driver's physical card expiration date. If a driver fails to meet ALL licensing requirements, he/she will not be permitted to drive until said requirements are corrected. Drivers will also be placed on progressive discipline at this time.**

Reminder:

If you have a D.O.T. physical every time you renew you need to self-certify. When dropping a D.O.T. physical you need to self-certify that you do not need a D.O.T. physical any longer.

Reasonable Suspicion Testing

The recommending supervisor must undergo the required training in order to send an employee for reasonable suspicion testing.

The determination of having a reasonable suspicion testing conducted are, but not limited to:

- Displaying behavior that is suspicious to being under the influence of alcohol and/or drugs.
- Appearance to being under the influence of alcohol and/or drugs.
- Odor or body odor related to alcohol or drugs.

Note: The Superintendent or its designee retains the right to supersede the above mentioned list for reasonable suspicion testing at any time.

Profanity

The use of profanity or any vulgar language is prohibited at any student or in the presence of the students, on school property that may be an earshot from any student, or at **any time** while representing the ESASD. It is prohibited towards a parent/guardian and/or community member and stakeholders. Language of such indicates a lack of ability to communicate around impressionable persons and/or a lack of self control which is an issue that would need to be addressed.

Student Information/ Confidentiality

27/f.

As a school district employee you will gain knowledge of information that is sensitive in nature in respect to teachers, other district staff, students, student's conditions as well as information regarding their families. Gossip can bring discord, discredit the department and the district as a whole. If you find it necessary to discuss challenges you may have experienced with a student, the student's behavior, or interactions with other district employees that are sensitive in nature, be sure to discuss it with your Supervisor or Director as they would be the source in directing you to the appropriate entity for assistance. At no time are you permitted to discuss a student, their family, or district employees in the presence of another parent/guardian or other students. Note: It is important to refrain from discussing students with parents/guardians or other students. Currently, there are specific federal laws in place that protect student confidentiality and provide for penalties of such acts.

Personal Appearance

School bus drivers as well as the persons traveling on the bus employed by the district providing a service for the students are in view of the public continually meaning appearance is imperative in this role. A school bus driver and the traveling district employee must look neat and professional at all times. All tops should be opaque at the torso with a minimum of 3/8ths of a sleeve at all times. There should be no gaps between the bottom of the employee's top to the top of the employee's bottom. Shorts and/or skirts that cover the wearer within 2" (short side of the school district ID photo ID card) above the knee. Full length leggings/jeggings may be worn under skirts or dresses that meet the length requirement. Business casual is the required attire for the ESASD.

Acceptable footwear for bus drivers and district employees on property including school buses are: Shoes that cover the complete foot with a rubber sole and fastens securely. Shoes that are prohibited are: open toed shoes, sandals, and shoes that are more than two inch in height. Reasons for shoe restrictions are to maneuver safely through school property and the ability to respond safely during an emergency situation. Certain logos should not be shown. Dressing in a respectful manner shows respect for your job. Dress in a manner that will enable you to provide good student management. You dress in a respectable manner and the students will respect you. If you have any further questions about your attire, please do not hesitate to reach out to your supervisor.

District Administrators

All district administrators are committed to the welfare and safety of our students. Administration has the authority to direct you just as the transportation administration. Please listen to the directions of a Principal, Assistant Principal, or other administration. They will request for you to allow a student, delay a bus, and/or request for you to park the district owned vehicle at a different location in a positive attitude. If the administration is asking you to break a policy via their request, kindly explain to them that it is a violation of a policy. You can discuss it with them to come up with an alternate solution and inform dispatch as soon as possible of the conversation.

Using Aesop

When calling out in advance of 2 hours or more please access the Aesop system using your individual personal pin following the system prompts to schedule your day off. There is no need to call the dispatcher after you have submitted your request off in Aesop.

When calling out from your PM run, call dispatch immediately and then place it in Aesop.

In case of an emergency or late illness that is less than the 2-hour period, please call the Supervisor immediately. You may contact a staff member to connect you with a Supervisor that is working the shift you need to call for. Leaving a message and entering the information into Aesop is prohibited.

Mary Ann Moore, North Transportation Dispatcher 570- 424-8500 x10810 (570) 369-0816

Jennifer Butz, South Transportation Dispatcher 570-424-8500 x 10811(570) 460-6987

Patrick Schantzen, Mechanic Supervisor 570-421-4841 x17850 for mechanics

Angela Nevin, Secretary 570- 424-8500 x10803

Judy Sourwine, Secretary 570- 424-8500 x10802

Vanessa Torres, Secretary x 10801

Damaris Robins, Director of Transportation 570-424-8500 x 10801

Public Relations and You

The school bus driver is mainly the regular contact between the parent/guardian with the school district. Therefore, YOU are the district's primary contact of establishing an effective rapport with the community. It is important for you to always present yourself as a professional with a positive attitude and provide a friendly reaction to the community members, which will be a great contribution to the district's ability to create a positive image. The community is constantly evaluating your driving habits, your abilities to maneuver, appearance, and overall attitude. The school bus you are operating is a moving billboard for the district; treat it as such.

Misunderstandings are common but can be avoided or corrected with a positive attitude and an explanation for your actions. If you are still experiencing some resistance please refer them back to the transportation office, refer them to a Supervisor **(570) 424-8500 Option 1**.

Cell Phones, Music Players, and All streaming/ downloading devices

The use of cellular phones, music players and/or any streaming/downloading devices for texting, phone calls, music playing, audio books, and any form of entertainment is prohibited while operating a vehicle. If you must place a call/text or use the cell phone in any capacity you must pull the bus over in a safe location and inform dispatch. Headphones (including bluetooth earphones) of any kind are prohibited. Earphones/headphones and/or any listening device that

is not built in or provided by the school district is considered to be distracting. They impede on your ability to focus on the road or the happenings on the bus.

Two Way Radio Etiquette and Procedures

It is important to have sensible use of the two way radio when communication is required.

- Be sure to wait 2 seconds after you've deployed the mic in order to speak. Hold the receiver 5 to 10 inches away from your face in order for your message to be transmitted as clearly as possible.
- Listen before transmitting. To avoid interruption of conversation, be sure to listen to the radio before you call in for assistance.
- During an emergency situation do not transmit, stay off the airways until the situation is resolved.

Communication on the radio is acceptable if it assists you or others to perform their job duties as efficiently as possible while out on the roads. Please note: the safety of our students, community members, stakeholders, and yourself is our main priority. Adhering to Federal Communications Commission (FCC) laws and regulations should be strictly followed. Unnecessary comments or profane language is not acceptable communication over the radio and will not be tolerated.

Best practices before/when transmitting would be:

- Arrange your information before transmitting.
- Speak slow, deliberate, and clear when delivering your message
- Use a natural voice. When you raise your voice assuming you are not heard it can translate as if you are screaming which makes the message difficult to understand.

Staging

In the cases when time does not permit for an in district driver to return to base between runs, it is permissible for the driver to stage with the bus on school board property ONLY until it is time for the driver to start the following portion of the run. Route drivers that are servicing in district runs are not permitted to stage outside of ESASD property for longer than 5 minutes at one location at a time. No exceptions.

Bus drivers servicing out of district schools are to consult with dispatch for guidance for acceptable staging locations.

Reporting Requirements

Every authorized school bus driver by ESASD is required to notify the Superintendent or designee, within seventy-two (72) hours of the occurrence, of an arrest or conviction required to be reported by law.

Employees shall also report to the Superintendent or designee, in writing, within seventy-two (72) hours of notification, that the employee has been named as a perpetrator in a founded or

indicated report pursuant to the Statewide database, in accordance with the Child Protection Service Law.

For further information on the proper steps and instructions kindly refer to policy 517.

Abuse and Neglect Disclosure

As a school district employee, you are a mandated reporter.

Below you will find some guidelines to follow when a student discloses information to you, alluding to being a victim of abuse or neglect.

- Listen carefully to the information.
- Remain calm.
- Pay attention to the nonverbals being communicated.
- Believe the student- if the information is not accurate, it is still a cry for help.
- Do not request unnecessary information.
- Make sure the student feels supported by you.
- Inform the child of your role and responsibilities now that you have the information.
- Make sure the student feels comfortable they went to an adult that believes them and supports them.
- Report the information to the Director of Transportation.

FIELD TRIPS

When equipment is to be carried on field trips, it is to be stored in as safe a fashion as possible. Care should be taken to avoid equipment from shifting and/or damaging the bus in any fashion. There may also be instances where equipment and students may have to ride on the same bus; hence, the importance of proper storage. Utilize outside storage bins when available on your trip bus.

Any expense experienced by a driver on a field trip such as tolls, parking, and fuel will be reimbursed after the driver has completed a district Expense Form accompanied with valid receipts. **Ensure to mention we are a taxed exempt organization. If you fail to do so, you will not be reimbursed for taxes charged.** In that case, a check will be written to reimburse the driver on the day after the nearest board meeting. Reimbursement will be authorized according to District guidelines. The Transportation Director MUST give prior approval. No reimbursement

will be made without the appropriate receipts. **All receipts must be itemized. There will be no reimbursement for meals unless it is an overnight trip or extenuating circumstances.**

PAPERWORK

ALL paperwork (trip sheets, Time Sheets, seating charts, rosters, mileage

27/5

information, etc.) must be completed and returned in the time allotted.

Failure to do so will result in disciplinary action.

○ **Trip Sheets –Must be turned in immediately after trip**

○ **Seating Charts/Rosters/Maps/ Turn by Turn Directions – All paperwork must be turned in by August 24, 2022. Copies need to be made and one stays in the bus and one needs to be sent to the Transportation Office. ○ Mandatory updates done at the beginning of every marking period. ○ Please see Judy Sourwine to have your name checked off.**

○ **Change of student from one bus to another as an Administrative decision.**

In this situation, the Principal will provide the driver with a completed and signed form detailing the student's name and the time period the student will be assigned to the bus. This form shall be kept with the roster/seating chart.

○ **Temporary change of student transportation requested by parents or guardians.**

In this situation, notes from parents will not be accepted by drivers in any situation. The driver should request Administrative assistance to determine the action to be taken.

○ **Directive for discharging students**

Students cannot be dropped off at an unassigned bus stop unless the Bus Driver has in his/her possession a "Bus Driver Pass" signed by applicable building principal or designee or unless the Bus Driver has received verbal approval from the Bus Driver's Dispatch Supervisor.

If a Bus Driver does not possess said form or does not have approval from the Bus Driver's Dispatch Supervisor, the Bus Driver must drop the student off at the assigned bus stop or take the student back to applicable school

○ **Breakdown, accident, safety threat.**

In this situation, all drivers follow Administration and/or emergency personnel instructions.

○ **Maps/Directions – Must be completed and turned in before you leave on**

27/K.

Tobacco and Vaping Products

The use of tobacco and vaping products are prohibited on school board property. This includes on the school bus, in the parking lot where the buses are located as well as the location of your parked vehicle. For further information please refer to **Policy 323**.

Parking at the Schools

Each school has a unique approach to drop offs in the mornings and pick ups in the afternoons. When assigned to an unfamiliar route, please check with Dispatch for an accurate location for drop off or pick up for the specific school covering. Assuming that you know where to park can cause chaos with your coworkers, students, and building staff.

Driver Directions and Additional Paperwork

Driver directions are due to the transportation office **three (3) business days prior to the first day of school**. Directions are to be typed or handwritten in print form. Before providing the office with handwritten directions, be sure to request the proper form in which the directions should be handed in. Handwritten directions will not be accepted if they are not produced in this form. The best practice when creating directions is to base them off of left and right turns.

Whenever there are name changes on a road, be sure to indicate such change.

Computer generated directions from sites such as google map, waze, badger maps, mapquest, roadtrippers, my route online, route xl, speedy route, flight map, maps.me, or any other map generated direction site are prohibited to and would not be considered as directions to the route you are covering voiding you from compensation.

When changes have occurred to your route or the route you are covering, updated directions are **due to the transportation office three (3) days from the date you were provided with the change**.

The initial seating chart from the beginning of the school year is **due to the transportation office two weeks after the first day of school**. As changes come in and updates are required, seating charts are no different. Updated seating charts are **due to the transportation office three (3) days after you are provided with changes to your route if it is deemed necessary**.

A copy of your directions, seating chart, proxies, and evacuation plan should be in the assigned bus at all times.

A student's proxy is an integral component to a student's transportation information. Knowing this, it is imperative that the transportation office is provided with this information in order to convey the message to your coworkers in the event you are not in. **Immediately after receiving the form, you are to provide the transportation office with a copy in order for it to be uploaded to the student's file.**

Fueling the Bus

No school bus vehicle is permitted to go out on the road at any time or parked in the parking lots reading less than half of a tank of fuel.

CARE OF EQUIPMENT

You have been issued the following equipment to be kept in your bus

- a) Wrecking Bar
- b) Fire Extinguisher
- c) First Aid Kit
- d) Cleanup Kit
- e) Tire Chains and Expanders where needed
- f) One Spray Bottle per bus

Please keep this equipment in the proper place while operating the bus. If you are missing any of this equipment, report it to the bus mechanic who will get a replacement for you. **CHECK YOUR FIRE EXTINGUISHER ON A REGULAR BASIS.** If it gets near the "CHARGE" area, report it in writing to the bus mechanic and a replacement unit will be issued. ALL buses are to be equipped with chains on an 'early closing' unless otherwise instructed. Drivers are to assume that all roadways are hazardous. Chains are also to be used at any other time a directive is given to do so.

Take care of this equipment the same way that you take care of your bus. Do not let it get away from you or get into such bad shape that you cannot use it when you need it.

Cleanliness of the Bus

Every bus shall be maintained clean and free from litter. Every work day the driver is responsible for sweeping, and wiping down of the bus. Other responsibilities are included such as but not limited to ensuring the windows are secured, doors are locked, seatbelts are wiped clean etc. Pre-announced and surprise bus inspections are conducted periodically to monitor bus cleanliness. If the bus is found to be other than satisfactory, you will be sent back to the yard to clean the bus. Note: this will be an act that will not require additional compensation as cleaning is already built into your time.

LOADING AND UNLOADING AT SCHOOL AREAS

Please wait until the next bus in line is pulled in before opening the door. The Transportation Dispatcher and the Principals at the various schools are charged with developing loading and unloading plans for buses at their respective schools. Specific instructions will be given for each school at the start of the school term. Please cooperate and follow the instructions given to you.

ARRIVAL TIMES:

7:05AM – HIGH SCHOOL NORTH & 7:15AM HIGH SCHOOL SOUTH

27/ m.

7:35AM - NOTRE DAME
7:10AM – INTERMEDIATE
8:45AM – ELEMENTARY FOR BREAKFAST

BUS ROUTES

The routes assigned to drivers have been established under the guidelines and policies set forth by the Board of Education. **Route changes of any proportion are not to be made by the drivers without prior administrative approval.** Special Ed drivers must follow the pick-up and drop off points as per the child's IEP. Drivers are encouraged to make any recommendation(s) for the improvement and safety of a run in total and/or specific stops along the run. Any such suggestions will be welcomed in an effort to improve the overall transportation system. Suggestions such as these should be brought to the attention of the Transportation Dispatcher. Action will be taken on these suggestions when possible and where appropriate.

Pickup times for stops shown on the route descriptions are meant as a "guide" for parents, students, and drivers. After the first few days of school, drivers with consultation of Director/Dispatcher may need to adjust times so that the students are arriving at their respective schools in accordance with the specific time schedules required at the particular school. Always inform students of even a minor time change **before** it is enacted.

In the afternoons, the main areas of concern deal with punctuality and the shuttle system. Shuttle buses must be prompt and ready to receive students at the designated spot and time. Because of these shuttle buses, the regular departure buses must make certain that all these buses have arrived so that no students are missed and left behind.

Layover Time

Your layover time is one of your built in time opportunities you have to ensure bus cleanliness. It is best practice to sweep daily and mop as necessary. These habits would avoid debris built up. Dusting items such as dashboards, visors, switch panel, air vents, dome lights, interior ledges, walls, driver set area, driver seat, etc. regularly would avoid such a timely task when you leave it to do it all at once. Cleaning the mirrors, windshield, windows, headlamps, stop lamps, taillights, turn indicators, and reflectors are vital for the safety aspect of transportation.

- Be sure to sweep garbage, dirt, and debris into a wastebasket.
- District vehicles' exterior may be washed. See mechanic supervisor for further details.
- Student accidents are to be cleaned by the bus driver. Please see the mechanic for supplies.

Bus cleanliness is as important as personal appearance. People judge the state of the district by the appearance of the buses. Due to your diligence, we have the cleanest buses in our area.

Misconduct on the Bus

It is the responsibility of the driver to ensure safety and order on the bus at all times. When you see and/or hear behavior that is inappropriate your duty is to: ensure the safety of the students on the bus, inform dispatch immediately, regain order, document it, submit a copy to the building principal, and a copy to the dispatch office before the end of your shift.

Student Management

When it comes to solving student discipline issues, you are not alone. However, when the disturbance is occurring you are the only adult in that vehicle. Below you will find some tools to assist you maintain or restore some order on the bus.

Student Rules

The East Stroudsburg Area School District has created and provided all of our students with policies and procedures of riding on the school bus.

School bus procedures can be found in the student handbook for your reference.

Student Management Skills

Getting students to behave is no easy task. We need to understand it is not innate in them, it is a learned behavior.

Common Inappropriate Student Behavior

- Changing seats as the bus is in motion.
- Body parts hanging out the window.
- Throwing items out of the window.
- Bullying, including, but not limited to name calling, taking another student' property
- Fighting.
- Refusing to share seats when required.
- Shoving while exiting the bus.
- Unwelcome touching.
- Inappropriate touching
- Technology related inappropriate behavior.

Set the Tone on the Bus

A pertinent tool in student management is learning the students' names that regularly ride the bus. It makes a difference in a student when their bus driver greets them by their name in the mornings. Be the one to teach them to be polite to you by displaying the same behavior towards them. Lastly, be conscious of the body language of the students and yourself. Eye language is important to be aware of while still appreciating cultural differences.

Communicating Clearly and Effectively with the Students

Ensuring clear and concise communication between the student and yourself is one of the most important things you can establish to avoid ambiguity. This action will create a positive environment for the students. When communicating with the students be sure to:

- Praise good behavior
- Provide positive feedback
- Be clear when communicating what your job/ job information conveys.
- Explain the consequences to actions
- Document unwanted behaviors
- Match the consequence to the misbehavior

Remain in Control

As the authority on the bus, it is important to remain in control at all times. The same way you observe your students, they are doing the same with you. Know your "hot buttons" and remain calm when a student is attempting to push them.

- Never argue with a student or their family members
- Do not yell at the students
- Do not use breaks as a management tool
- Do not use sarcasm
- Do not be confrontational

Note: Utilizing brakes as a management tool to control the bus can cause bodily harm to the students and is considered abuse toward a student.

Sexual Harrasment

Sexual harrasment is a repeated behavior that is deliberate and unwelcomed. The person receiving the harassment responsibilities is to ensure the harasser's behavior are unwelcomed. Harassment behavior can be verbal, nonverbal, visual, and physical.

This behavior can cause long lasting effects on the student such as low self esteem, loss of confidence in one's decision, find it hard to concentrate or study, inability to pay attention, rebellious behavior, and dread going to school.

As a school bus driver, you have a legal obligation to protect students from such abuse that can come from another adult or their peers. It is your responsibility to notify your direct supervisor as soon as you know the behavior is happening, the building principal, and produce a written document to both parties before the end of your shift.

Remember, the student can suffer long lasting effects well into adulthood if it goes ignored.

Driver Seat Belt

As the transportation professional, it is your responsibility to ensure you are wearing your seatbelt at all times. Your seatbelt is required to be worn in short distances such as from the

parking space to the fueling area. It is not unlikely for a school bus accident to occur in the parking lot causing the driver to be thrown out from their seat.

Student Seat Belt

School buses are the safest vehicle on the road for transportation. This is due to its designed seating system called compartmentalization. Because of this system, by federal law, school buses are not required to have seatbelts. Compartmentalization consists of the padding on the back of the student' seats as well as the height of the backs of the seats. In order for safety to be effective, students need to be seated facing forward, and legs inward. Some students may require constant reminders on how they must be seated and education on how compartmentalized seating systems work. We know not all students will adhere to your directions the first time they hear it. Therefore, we must ensure to mention it everyday until they understand that their safety is important to you.

Section 504 of the Rehabilitation Act

Federal laws prohibit school districts from discriminating against students with disabilities (such as denying them appropriate transportation) "solely by reason" of their disability.

The objective of Section 504 is to remove barriers-physical, definitional, administrative, psychological, or otherwise-to participation by or service to students with disabilities. Moreover, a school district must make "reasonable accommodation" to transport the student if that is necessary. As an example, a school district cannot avoid charges of discrimination under Section 504 by offering a student with disabilities exactly the same services available to a student without special needs, when it is apparent that the student with special needs will be unable to use the service.

Individuals with Disabilities Education Act - IDEA

The objective of IDEA is broader and more specific than Section 504. First, congress wanted to ensure that schools are, in fact, providing all students with the same access to public education, in much the same educational setting, regardless of any disability. The second congressional objective was to be sure that the educational services being provided are ones targeted to the student's individual needs.

To realize these objectives, IDEA requires that:

- Each qualified student with disabilities is provided a free appropriate public education (FAPE).

27/9

- FAPE consists of any special education programming and related services the student requires. Transportation is a related service.
- Each student's needs are to be determined individually by qualified personnel using methods appropriate for that student's disability.
- The student's present capabilities, anticipated needs and goals, and a method for measuring them should be stated and revised at least annually in an individualized education program. (IEP)
- Based on the IEP, the student must receive those services in the least restrictive environment (LRE). An LRE is a setting as close to the one in which the student would be placed if he or she did not have special needs, differing only to the extent necessary to provide required service. LRE applies to related services as well.
- Parents are consulted about and consent to their child's education program and placement. In the event they disagree with school district proposals, parents have the right to challenge any aspect of the program by invoking procedural safeguards, which include the right to go to hearing.

Under federal law, a school district will generally be required to provide transportation for students with disabilities to special education programs even if it does not provide similar transportation to the general student population. When the student is being provided education under Section 504, special transportation may not be required. Many Section 504 students will be provided transportation on basic education routes. Generally, administrative staff will make the initial decisions.

Transporting Special Education Students

It is always necessary to maintain strict confidentiality with any information regarding a student's medical conditions. State and federal law require confidentiality of medical information. Take particular care when discussing your day with other drivers, such as while on breaks between routes. Maintaining confidence helps ensure that when there is sensitive medical information that you should know as a driver, school district staff and parents feel comfortable that you won't inappropriately share the information.

Drivers of students with disabilities have to be understanding, compassionate, dedicated, and have positive attitudes toward students and parents, as well as school staff and fellow drivers. They should expect and adapt to continuously changing routes.

Special needs drivers must be ready to adapt to changing behavior patterns of the students they transport. Student discipline for special needs routes can be difficult, especially when the student's behavior is directly related to the student's condition. Always follow district procedures for developing a seating chart. Many students will find having a specific assigned seat to be reassuring. When students have a specialized securement system for their needs, it will be especially important to have complete, detailed instructions for a substitute driver.

The school bus driver should inform dispatch about the types of changes that can affect special education routing. Examples of this could be the following:

- Road construction and traffic revisions that may impact arrival time.
- Changes in the environment at the residence or driveway that impacts the loading/unloading location.
- Any changes in a student's equipment, such as wheelchairs that need repair.
- Any additional life support apparatus or other new equipment.
- A change in the ability to safely store life support equipment or additional articles on the bus.
- Missing seatbelts or safety vests that might have been taken or left at home.
- Last minute daycare information given to the driver by the parent/guardian.

Following your school district's procedures, report any serious personality conflicts between students that may require separation. Work with other school district staff to identify how to safely transport all students.

Special Ed Route Emergency Procedures

Drivers should be aware of and understand the abilities and limitations of their special education student passengers and should consider, in an emergency situation, the following:

- Which students are likely to injure themselves or others or may be severely uncooperative during emergency evacuations.
- Which students are able to follow directions and proceed on their own to a safe location outside the bus without risk to themselves? Be aware of any students whose condition may include a tendency to walk or run away.

Drivers should carefully consider their student's needs and abilities and develop a specific plan for an emergency evacuation of the bus. It is recommended that this plan be written and provided with the route material available to any substitute driver. Remember to review and revise the plan any time there is a change in student assignment.

Wheelchairs- Mobility Devices

There are a large number of types of manual and electric wheelchairs available on the market today, well beyond the ability of this handbook to provide specific details on securement. Whenever possible, wheelchairs should be evaluated before transporting. Each design has its own requirements for securement. While the bus is in motion, any brakes on the wheelchairs should be secured with the student facing forward. It is important that you familiarize yourself with the chairs you are transporting to provide optimum safety for the student. If you are unsure of the securement process, make sure to let your supervisor or school bus driver instructor assist you.

While on the bus, electric chairs should be shifted into the neutral or off position, so that the student does not accidentally drive the chair. When loading, be sure that all wheels are on the platform of the lift. Set any brakes to prevent the chair from moving while on the lift. Make sure that the lift is even with the ground or the bus floor before attempting to move the chair, and remember to store any lift control out of the reach of students.

Child Safety Restraint Systems

The use of Child Safety Restraint Systems (CSRS) in passenger cars is widespread and reduces potential injuries to young children. There are many situations where small or very young children are transported on a school bus. School buses are exempt in the state law requiring the installation and use of CSRS, but their use is in line with the best practice in the industry and in the best interest of the child's safety.

There are many situations that could require the use of one or more safety restraint systems. The systems could be lap-shoulder belt systems used in conjunction with child safety seats or safety vests. These situations should be evaluated on a case-by-case basis and discussed between a driver and the driver instructor or supervisor to determine the most appropriate system to use in each situation.

Parental Involvement in Transportation Requirements

It is essential for the parent or caregiver to take part in the discussion of the child's transportation needs as well as educational needs. This discussion often takes place during the IEP process and the IEP may identify specific transportation requirements. School transportation staff are entitled to any information necessary for the safety of the student while being transported, including any medical or behavioral condition of the child and any special care requirements. It is important for parents to provide updates on their child's condition as necessary. The school bus driver must keep all such medical information strictly confidential.



**Agency for Community
EmPOWERment** OF NEPA
Helping People Prosper

East Stroudsburg Area School District
50 Vine Street
East Stroudsburg, PA 18301

ACE of NEPA
Early Learning Program
123 Wyoming Ave. Suite 311
Scranton, PA. 18503

HSSAP Letter of Agreement

This Letter of Agreement is subject to the terms and conditions below and is contingent upon the receipt from the PA Department of Education of the full amount of funding requested in the Grant Application presented by the Agency for Community Empowerment of NEPA Early Learning Program to that Department under the Head Start Supplemental Assistance Program (HSSAP).

It is understood that this funding, and therefore this Agreement, is valid from July 1, 2022 to June 30, 2023.

A new Agreement will be negotiated if there should be any change in funding. In such case, if no Agreement can be reached, the Program will not be implemented.

This Agreement can be deemed void at any time by either party by providing the other party with sixty (60) days written notification.

In such case, that service cannot be provided as deemed in this contract, it is the responsibility of the contractor to contact ACE of NEPA with a written plan of action immediately.

- 1) **Staffing** – Teacher and Teacher Aide hired by ACE of NEPA, Inc. and paid with HSSAP Funds. Teachers are required to have a minimum of a Bachelor’s Degree in Early Childhood Education or a related field from an accredited college or university. Teacher Aides must have a minimum of a Child Development Associate (CDA).
 - a) Staff time includes classroom time, classroom planning for each teacher and aide, collaborating with ACE of NEPA family engagement worker, and in-service training.
 - b) Substitutes are the responsibility of the ACE of NEPA. Class size is sixteen children with a teacher and aide or two teachers.
 - c) Students will receive 6.5 hours of service per day. Group size staffing requirements must be met at all times.
 - d) ACE of NEPA will assure that all staff has appropriate background checks, health appraisal, TB test prior to initial date of service and COVID vaccination requirements set forth by Head Start (1304.52).
- 2) **Curriculum** – The Creative Curriculum will be implemented. Pre-k programs must implement developmentally appropriate research-based early childhood curriculum, including additional curricular enhancements, as appropriate. Curriculum must be fully aligned with the Pennsylvania Early Learning Standards.

- a) Curriculum shall be content-rich to promote measurable progress toward development and learning outlined in the frameworks.
 - b) Programs must support staff to effectively implement curriculum and, at a minimum, monitor curriculum implementation and fidelity to provide support, feedback, and supervision for continuous improvement of its implementation.
- 3) **Outcomes** – Pre-k programs will follow the Head Start standards, specifically 1302.102 (c) titled Using data for continuous improvement, ACE of NEPA policies and procedures (1302.90). Pre-k programs will provide and maintain a supportive learning environment both indoors and outdoors to assure optimal growth and development for future success. Pre-k programs will provide a language rich environment and curriculum to promote language and literacy at school and at home. Pre-k programs will provide opportunities for daily gross motor both indoors and outdoors. Pre-k programs will ensure continuous growth utilizing ongoing documentation of all children in the classroom
- a) Child assessments will be completed three times a year to aid the teaching team in making programmatic, classroom, and instructional changes to ensure continuous optimal individual growth with guidance from the ACE of NEPA Coordinator/Manager.
 - b) If continuous growth does not occur in any of the domains of development, the referral guidelines set forth by ACE of NEPA to refer will be followed.
- 4) **Rating Scales and Assessments** - will be administered by ACE of NEPA staff under the direction of the Head Start Coordinator/Manager. These will include one of the following tools at least two times per year and shared with all involved staff. (ECERS, TPOT, and/or CLASS)
- 5) **Health Services** – All required Head Start Health Services and Screenings will be monitored by the Head Start Health Manager.
- a) Immunization and physical records - Parents have 60 days from the first day of school to produce immunization records and child health assessment. After the 60 days, a child may not be able to return to school until immunization records and/or health assessment are received by the school. If a child is behind on immunizations, s/he will still be able to attend school if acceptable medical documentation is provided explaining the reason for the delay. Parents have 90 days from the first day of school to produce a child dental assessment. Immunization records, dentals and physicals will be kept on file at ACE of NEPA.
 - b) All children ages 2 years and older and all staff working directly with HS children or in a classroom where HS children are present must wear a mask at all times.
 - c) Health component staff and/or consultants will be allowed on site to complete all required screenings (vision, blood lead, dental, hearing).
- 6) **Nutrition** – Breakfasts and lunches will be provided by the school district and billed to the School Lunch Program. Snacks and adult meals will be provided by the school district and billed to ACE of NEPA. The School District will ensure all children funded by HSSAP receive meals and snacks that meet the nutritional needs and accommodate the feeding requirements of each child. ACE of NEPA staff is expected to be sitting with and engaging children in conversation and teaching self- help skills such as set up and clean up. ACE of NEPA Nutrition Consultant and Nutrition Coordinator will provide additional assistance to ensure all requirements are met. The District will notify ACE of NEPA of any changes that involve receiving funding from the School Lunch Program within 24 hours of the change.

- 7) **Special Services**- The program must ensure enrolled children with disabilities and their families receive all applicable services delivered in the least restrictive possible environment and that they fully participate in all program activities. The ACE of NEPA Special Services staff will assist in the coordination for referral and provision of early intervention services.
- 8) **Mental Health** – ACE of NEPA staff agree to promote children’s mental health, social and emotional well-being by providing supports for effective classroom management and a positive learning environment, supportive teaching practices and strategies for supporting children with challenging behaviors and/or other social, emotional and mental health concerns. ACE of NEPA will provide the services of a Mental Health Consultant to staff and families through scheduled classroom observations and consultation, as well as the weekly Helpline.
- 9) **Suspension and Expulsion**- The program must prohibit or severely limit the use of suspension due to a child’s behavior. Such suspensions may only be temporary in nature and used only as a last resort in extraordinary circumstances where there is a serious safety threat that cannot be reduced or eliminated by the provision of reasonable modifications. The program must engage with mental health resources, collaborate with parents, utilize appropriate community resources and develop a written plan to document the action and support needed to help the child return to full participation in all program activities as quickly as possible while ensuring child safety. Ultimately, the program cannot expel a child from the program because of a child’s behavior.
- 10) **Family Engagement** – Recruitment will be the joint responsibility of the School District and ACE of NEPA. Eligibility determination and selection will be the responsibility of the ACE of NEPA ERSEA coordinator
- 11) **Training and Professional Development** – Pre-Service and In-Service Training including, Child Development Associate (CDA) Credential, and college courses for credit are the responsibility of ACE of NEPA. In-service trainings offered by the ACE of NEPA Inc. or the School District will be open to staff of the partnering agency, whenever topics are appropriate.
- 12) **Monitoring**- ACE of NEPA Early Learning Programs monitor the required tasks and requirements of the program in alignment with the HSSAP program and other Federal, State and local regulations. Monitoring protocols are established at the center/site level, coordinator level, management level and administrative level for all service areas.
 - a) Districts will utilize a system of ongoing monitoring for staff and facility safety and maintenance.
 - b) Additional monitoring tools used by ACE of NEPA Early Learning Programs include: Child Outcome Planning and Administration (COPA) data system, Teaching Strategies GOLD Child Assessment, Center Compliance Checklist, Health and Safety Checklist, Family Engagement Checklist, Indoor/Outdoor Safety Checklist, as well as observation tools such as, CLASS, ECERS, and TPOT. Results will be shared with District staff.
 - c) Assigned Preschool Program Specialist will conduct Site Visits and Monitoring using the Program Review Instrument.
- 13) **Data Management** - ACE of NEPA uses the COPA (Child Outcome, Planning & Administration) database designed for Head Start, Early Head Start and Community Actions Agencies and specifically geared to program and data management. COPA is a secure online, 100% web-based program, customizable to the needs of the Agency and is able to aggregate data for reporting needs. It offers real-time data collection,

assessments, monitoring, reporting, referral and organizational work-flow with the ability to be accessed from any location. ACE of NEPA's COPA database has been configured for seamless reporting of:

- a) The National Association for State Community Service Programs (NASCSPP's) Community Service Block Grant (CSBG) Report.
- b) Head Start's Program Information Report (PIR)

14) Data Monitoring - On a monthly basis, data is reviewed by ACE of NEPA's Data and Education Managers for program performance, data captured/reported and progress toward agency goals. Specific data points have been identified for the purposes of monthly monitoring and are necessary for standard program compliance and to identify needed areas of improvement to improve service to children/families. By monitoring these data points monthly, ACE of NEPA is able to accurately assess the needs of the community while internally identifying the status of data collection, data entry and outcomes. Monitoring on a monthly basis also lends for seamless reporting to funding sources. Data that is monitored includes, but is not limited to:

- a) Enrollment Information including daily attendance
- b) Child and Family Demographics
- c) Child and Family Health Demographic Information is collected by program staff at different points in the program enrollment process:
 - i) At time of application
 - ii) Reviewed/updated during orientation
 - iii) Reviewed/updated throughout the program year for goals, referrals for services and case notes.

15) **Age Appropriate Equipment** - (Classroom and Playground) Provided by the district and ACE of NEPA.

16) **Age Appropriate Supplies** - Toothbrushes and toothpaste will be provided by ACE of NEPA for each child. Diapers and/or pull ups will be provided by ACE of NEPA, if necessary. Other supplies provided by the district and ACE of NEPA.

17) **Space** – provided by the district at no cost to ACE of NEPA.

18) **Utilities** – provided by the district and ACE of NEPA.

19) **Maintenance** – Including snow plowing, lawn care and garbage removal provided by the district.

20) **Repairs to Facility and Equipment** - provided by the district and ACE of NEPA.

21) **Classes** - will be provided utilizing a combination of the school district and ACE of NEPA calendars (1020 hours) at 6.5 hours per class day.

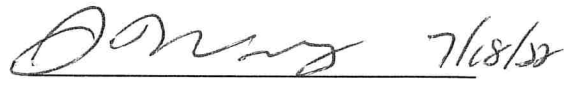
22) **School Closings**- Closings due to inclement weather will be at the discretion of the Superintendent. Sessions will be rescheduled, if needed, in order to meet the 160 day requirement. The School District will inform ACE of NEPA immediately of any unscheduled long term closing. The ACE of NEPA staff will ensure weekly contact is made with all families during unforeseen closures. ACE of NEPA will contact families in accordance with the ACE of NEPA *Home Connections Implementation Plan*. The School District will submit a plan for reopening along with weekly progress updates to ACE of NEPA.

Mr. Richard Schlameuss Date
President, Board of Education

Mr. William Riker Date
Superintendent of Schools



Mr. William E. Cockerill Date
Chairman, Board of Directors



Mr. Jim Wansacz Date
Executive Director



Ms. Linda Prutisto Date
Early Learning Program Director

**MEMORANDUM OF UNDERSTANDING BETWEEN Carbon Monroe Pike
Mental Health and Developmental Services and East Stroudsburg Area
School District**

This is a Memorandum of Understanding between Carbon Monroe Pike Mental Health and Developmental Services (hereinafter referred to as "CMP MH/DS"), and East Stroudsburg Area School District (hereinafter referred to as "ESASD"). CMP MH/DS and ESASD shall be hereinafter jointly referred to as the "parties."

This Memorandum of Understanding (MOU) sets for the terms and understanding between CMP MH/DS, 724 Phillips St # 202, Stroudsburg, PA 18360 and ESASD, 50 Vine Street, East Stroudsburg, PA 18301 to provide Student Assistance Program (SAP) Mental Health Liaison services to children and families in the East Stroudsburg Area School District.

I. Parties

The purpose of this Memorandum of Understanding ("MOU") is to establish a relationship between East Stroudsburg Area School District ("ESASD") and Carbon Monroe Pike Mental Health and Developmental Services[AGENCY].

WHEREAS, the AGENCY's services or program described in this MOU will be provided at no cost to ESASD, the students, or the parents; and

BOTH PARTIES HEREBY enter into this MOU to enable AGENCY to provide said services/program on school(s), site(s) ("Schools") selected in Section II of the MOU.

II. Program Sites

Unless otherwise agreed to in writing by the parties, the School(s) governed by this agreement are the following:

1. Bushkill Elementary
2. East Stroudsburg Elementary

3. J.M. Hill Elementary
4. Middle Smithfield Elementary
5. Resica Elementary
6. Smithfield Elementary
7. J.T. Lambert Intermediate
8. Lehman Intermediate
9. East Stroudsburg High School North
10. East Stroudsburg High School South
11. East Stroudsburg Area Cyber Academy

III. AGENCY Responsibilities/Scope of Services

- A. Provide a description of the services that your program will be providing ESASD. Please be specific by answering all of the following questions
 1. A brief description of the type of services your program generally provides.

The SAP Mental Health Liaison provides mental health screenings for students that have been referred and Student Assistance Program (SAP) team approved. Liaisons attend SAP team meetings, SAP parent conferences, and SAP parent phone calls as needed or requested. SAP liaisons offer guidance to the SAP team, in relation to mental health supports that exist in the community. Liaisons can link families and children to community based services. The SAP Mental Health Liaison works to bridge gaps between the school and community agencies by providing information regarding mental health community resources and services.

2. The relevant experience of the AGENCY personnel that will be providing the services:

Carbon Monroe Pike Mental Health and Developmental Services (CMP MHDS) Student Assistance Program (SAP) liaisons have over 25 years of experience, combined, as CASSP (Child and Adolescent Service System Program) Coordinators for the county joinder. Mental Health Liaisons hold a Bachelor's degree or higher and have experience working in the mental health field.

3. Please check all of the expectations or goals below that are in agreement with your program's services.

- Ensure a high quality instructional core
 - Develop student's social health/skills
 - Develop student's emotional health
 - Develop student's physical health
 - Develop student's cognitive and academic skills
 - Create equitable opportunities for learning
 - Ensure, maintain, or support high quality and effective instruction
 - Prepare students for success in college and careers
 - Help ensure, create, and/or sustain safe, healthy and supportive schools
 - Create accountability for quality
 - Help create full service community schools in ESASD
 - Increase, raise graduation rates
 - Other: _____
-
-

B. Ensure that all AGENCY personnel, including subcontractors, will comply with any policy and systems in place at ESASD and School(s). This includes, but is not limited to the following:

1. **Drug and Smoke Free**—No drugs, alcohol, and/or smoking are allowed at any time in any buildings and/or grounds on ESASD property. No students, staff, visitors, AGENCY, or subcontractors are to use drugs on these School(s).
2. **Family Education Rights and Privacy Act**—AGENCY shall observe District policies and regulations, and state and federal laws, including the

Family Education Rights and Privacy Act of 1974, commonly known as FERPA, related to the confidentiality of pupil and personnel records.

3. **Required Documents**—Ensure that all AGENCY personnel who will be on ESASD premises have: (a) Federal Bureau of Investigation fingerprint base record check; (b) Pennsylvania Access to Criminal History; (c) Pennsylvania Child Abuse History Certification. Please see **Section IV** for the relevant documentation that is required.

- D. **Communication**—Communicate with School(s) and ESASD staff, both formally and informally, to ensure, to the best of the program’s ability, that the AGENCY’S services are aligned with the School(s) and ESASD’s mission and objectives and are adequately meeting student’s needs. At the request of School(s) or ESASD staff, provide reasonable data and information to students participating in the AGENCY ’s program.

- F. **Confidentiality**—AGENCY shall maintain strict confidentiality of all information about individual students received under this MOU and will not disseminate such information without the express written consent of ESASD. AGENCY will comply with FERPA.

IV. Required Documents

AGENCY CANNOT commence the services agreed to in this MOU until it has submitted the following documents:

- A. Agency (Individual):
 - This process will include a check of all of the following:
 - Federal Bureau of Investigation fingerprint base record check —Attach documentation
 - Pennsylvania Access to Criminal History—Attach documentation
 - Pennsylvania Child Abuse History Certification.—Attach documentation

V. Responsibilities of East Stroudsburg Area School District

- A. **Space**—Provide a suitable classroom or space at the participating School(s), to be agreed upon by School(s) and the AGENCY .

- B. **Janitorial Service**—Provide necessary services to maintain this space, including janitorial services, maintenance, utilities, and technology support.

C. **Data**—Ensure that the AGENCY has reasonable access to student assessment and evaluation data necessary to inform instruction.

1. Provide AGENCY with any other student information reasonably necessary to provide its services consistent with the AGENCY's program and to evaluate the impact of its program on students at School(s).

VI. Duration

This MOU is for the July 1, 2022 -- June 30, 2023 school year.

VII. Termination

Either party may terminate this MOU at any time, without cause, with 30 days written notice to the other party. This agreement may be amended by mutual consent of the parties. All amendments must be in writing and signed by both parties.

VIII. Hold Harmless/Indemnity

Each party to this MOU agrees to indemnify and hold harmless the other for and from any claims, causes of action, or any other proceeding of any type or kind that is made against the other where such claim, cause of action or other proceeding arises from the conduct, act, omission, or commission by the other party.

IN WITNESS THERE OF, the parties to this agreement have duly executed it on the day, month and year set forth below.

By: Jennifer Williams Digitally signed by Jennifer Williams
DN: cn=Jennifer Williams, o=CMF MH/DS, ou=Mental Health
Program Director, email=jwilliams@cmfpmhds.org, c=US
Date: 2022.07.28 11:35:40 -04'00' Dated: 07/28/2022 (MM/DD/YYYY)

Carbon Monroe Pike Mental Health and Developmental Services

Approved as to form and procedure

By: _____ Dated: _____ (MM/DD/YYYY)

East Stroudsburg Area School District

LETTER OF AGREEMENT FOR TITLE I SERVICES

This Agreement is made and entered into the 15th day of August, 2022, by and between East Stroudsburg Area School District and Colonial Intermediate Unit 20.

1. TERM

The term of this Agreement shall commence on August 15, 2022 and terminate on June 30, 2023.

2. DESCRIPTION

Upon the terms and conditions set forth herein, East Stroudsburg Area School District requests that Colonial Intermediate Unit 20 provide reading and math instructional services in accordance with the Title I program at Notre Dame Elementary School and Immaculate Conception School. Such services will be secular, neutral and non-ideological.

Colonial Intermediate Unit 20 agrees to comply with all Title I statutory and regulatory requirements.

East Stroudsburg Area School District and Colonial Intermediate Unit 20 agree to pool Title I funds for instruction at any Nonpublic Schools within the boundaries of Colonial Intermediate Unit 20 to provide Title I services to eligible kindergarten through fifth grade students who reside in participating public school attendance areas regardless of the amount of funds generated by the number of children from low-income families attending Colonial Intermediate Unit 20 Nonpublic schools.

East Stroudsburg Area School District requests that Colonial Intermediate Unit 20 provide Parent and Family Engagement in accordance with Title I at Colonial Intermediate Unit 20 Nonpublic schools.

East Stroudsburg Area School District will provide Professional Development for the teachers at Colonial Intermediate Unit 20 Nonpublic schools in accordance with Title I.

3. FEES AND PAYMENT

In consideration of the services mutually agreed upon as described herein, East Stroudsburg Area School District shall pay Colonial Intermediate Unit 20 **\$8,150.00** for instructional services as determined by their per-pupil allocation times the number of low-income nonpublic school students living in eligible attendance areas.

In consideration of the Parent and Family Engagement services mutually agreed upon as described herein, East Stroudsburg Area School District shall pay Colonial Intermediate Unit 20 **\$85.00**.

Colonial Intermediate Unit 20 will charge Administrative Costs in the amount of **3%** of instructional costs for (supervisor salaries, office expenses, travel costs, postage, professional development for employees of Colonial Intermediate Unit 20, etc.)

Colonial Intermediate Unit 20 will provide invoices to East Stroudsburg Area School District on December 15, 2022 and May 15, 2023. East Stroudsburg Area School District may withhold payment if Colonial Intermediate Unit 20 does not comply with all statutory and regulatory requirements of Title I.

Colonial Intermediate Unit 20 acknowledges that the allocations reflected in this agreement are preliminary and that final allocations will be available after November 30, 2022. East Stroudsburg Area School District and Colonial Intermediate Unit 20 acknowledge that an increase or decrease in funds from the preliminary allocation may increase or decrease the services outlined in this Agreement.

4. **RESPONSIBILITIES**

East Stroudsburg Area School District and Colonial Intermediate Unit 20 agree that responsibility for providing the Title I program transfers from East Stroudsburg Area School District to Colonial Intermediate Unit 20 upon the effective date of this Agreement. Such responsibilities include:

Include specific statements regarding:

- a. Statement on required qualifications of Title I personnel
- b. Statement on approximate number of students to be served
- c. Days/hours of delivery of services
- d. Location of delivery of services
- e. Specific services to be provided, i.e. supplemental reading instruction, supplemental math instruction, tutoring, computer-assisted instruction, etc.
- f. Evaluative testing/screening measures to be used
- g. Program assessment instruments to be used
- h. Materials to be purchased
- i. Tagging of any materials equipment purchased with Title I funds as belonging to East Stroudsburg Area School District
- j. Supervision of instruction
- k. Payment of salaries and benefits
- l. Provision of progress reports and parent conferences
- m. Parent and Family Engagement activities
- n. Professional development activities
- o. Summer school activities
- p. Maintenance of records
- q. Provision of data necessary for East Stroudsburg Area School District to complete their Title I responsibilities
- r. Meetings with Nonpublic school officials to review services

East Stroudsburg Area School District maintains responsibility for:

- a. Providing Colonial Intermediate Unit 20 with the names of nonpublic schools identified to participate in Title I
- b. Assisting Colonial Intermediate Unit 20 in identifying addresses of students who reside in Title I attendance areas

- c. Informing Colonial Intermediate Unit 20 of any and all circumstances which may directly or indirectly affect the performance of this Agreement, including changes to the original funding allocation and/or the addition or deletion of nonpublic schools.

East Stroudsburg Area School District assures Colonial Intermediate Unit 20 that all timely and meaningful consultation between East Stroudsburg Area School District and Notre Dame Elementary School and Immaculate Conception School needed to set up this agreement has been completed prior to the effective date of this agreement.

East Stroudsburg Area School District and Colonial Intermediate Unit 20 acknowledge that it may be necessary to modify this Agreement if there is a reauthorization of ESSA during the performance period of the contract.

5. MISCELLANEOUS

Colonial Intermediate Unit 20 maintains and keeps in force such insurance as Workers Compensation, Liability, and Property Damage.

Colonial Intermediate Unit 20 shall indemnify, defend, and hold harmless East Stroudsburg Area School District from any and all losses, damages, claims or costs, including attorney's fees, arising from any act or omission of Colonial Intermediate Unit 20, its officials, agents or employees.

Signatures

Dr. Christopher Wolfel
Executive Director
Colonial Intermediate Unit 20

Richard Schlameuss
President, Board of Education
East Stroudsburg Area School District

COLONIAL INTERMEDIATE UNIT 20
 A Regional Service Agency
 6 Danforth Drive
 Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE
 (REVENUE GENERATING)

This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and East Stroudsburg Area School District, 50 Vine Street, East Stroudsburg, PA 18301, (570) 424-8500.

Colonial Intermediate Unit 20 will provide Child Find evaluations at nonpublic and private schools for the purpose of FAPE as requested by the school district.

The rates for services are as follows:

Adaptive Physical Education	\$85.39/hour
Alternative Augmentative Communication (AAC) Evaluation	\$748.00/evaluation
Educational Audiology Services	\$269.98/hour
Feeding Team Evaluation	\$1,200.00/evaluation
Itinerant Hearing Support	\$180.41/hour
Itinerant Vision Support	\$317.33/hour
Occupational Therapy	\$136.93/hour
Orientation and Mobility Services	\$317.33/hour
Physical Therapy	\$157.39/hour
Psychological Services	\$133.08/hour
Speech and Language Support	\$134.36/hour

The total amount of this contract will be based on the total number of hours requested for each service per student. This contract is in effect for the 2022-2023 school year.

East Stroudsburg Area School District will be billed for services rendered by Colonial Intermediate Unit 20.

The signed contract must be returned to Mr. Jon Wallitsch, Assistant to the Executive Director for Management Services, at the Intermediate Unit Office.


 Mr. Jon Wallitsch
 Assistant to the Executive Director
 for Management Services

7/1/22
 Date

 East Stroudsburg Area School District
 Superintendent

 Date

 Federal ID Number

To comply with Federal laws, State laws, and State Department of Education regulations concerning equal rights and opportunities and to assure these within our Intermediate Unit, the Colonial Intermediate Unit 20 declares itself to be an equal rights and opportunities agency. As an equal rights and opportunities agency, it does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex and disabilities as defined by law. The Intermediate Unit's commitment to non-discrimination extends to students, employees, prospective employees, and the community.

Successful performance and affirmative action program efforts will provide positive benefits to the Intermediate Unit through fuller utilization and development of previously underutilized human resources. Coordinator of Title IX, Section 504 and ADA is The Director of Human Resources and Research Services, Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA 18045, (610) 515-6405, TDD/TTY Hearing Impaired (610) 252-3786.

COLONIAL INTERMEDIATE UNIT 20
A Regional Service Agency
6 Danforth Drive
Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE
(REVENUE GENERATING)

This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and East Stroudsburg Area School District, 50 Vine Street, East Stroudsburg, PA 18301, (570) 424-8500.

East Stroudsburg Area School District and Colonial Intermediate Unit 20 will enter into an agreement with Sweet, Stevens, Katz & Williams, LLC, who will provide proactive strategies, training, and procedures to help stop potential problems or liability that comes with new technology in the digital age.

The rate for this service will be \$600.00. This contract will be in effect from August 26, 2022 through August 25, 2023.

East Stroudsburg Area School District will be billed for services rendered by Colonial Intermediate Unit 20.

The signed contract must be returned to Mr. Jon Wallitsch, Assistant to the Executive Director for Management Services, at the Intermediate Unit Office.



Mr. Jon Wallitsch
Assistant to the Executive Director
for Management Services

7/12/22
Date

East Stroudsburg Area School District
Superintendent

Date

Federal ID Number

To comply with Federal laws, State laws, and State Department of Education regulations concerning equal rights and opportunities and to assure these within our Intermediate Unit, the Colonial Intermediate Unit 20 declares itself to be an equal rights and opportunities agency. As an equal rights and opportunities agency, it does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex and disabilities as defined by law. The Intermediate Unit's commitment to non-discrimination extends to students, employees, prospective employees, and the community.

Successful performance and affirmative action program efforts will provide positive benefits to the Intermediate Unit through fuller utilization and development of previously underutilized human resources. Coordinator of Title IX, Section 504 and ADA is The Director of Human Resources and Research Services, Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA 18045, (610) 515-6405, TDD/TTY Hearing Impaired (610) 252-3786.



D'HUY Engineering, Inc.
 One East Broad Street, Suite 310 Bethlehem, PA 18018
 Phone: 610.865.3000 www.dhuy.com

INVOICE

No. 55456
 06/24/2022

East Stroudsburg Area School District

50 Vine Street
 East Stroudsburg, PA 18301
 Craig Neiman

East Stroudsburg ES Sprinkler Replacement
287035
 For Services Rendered From May 28, 2022 To June 24, 2022

00 - Basic Services

Professional Services

	Task	Hours	Rate	Amount
Principal Engineer	Site Visit	2.00	190.00	\$380.00
Principal Engineer	Document Review	2.00	190.00	\$380.00
Principal Engineer	Report Preparation	2.00	190.00	\$380.00
Total Professional Services for 00				\$1,140.00
Total Charges for 00				\$1,140.00

INVOICE TOTAL \$1,140.00

287

Lyman & Ash Invoices

As of 8/5/2022

Date	Invoice #	Amount
11/21/18	#3108	\$7,875.00
12/21/18	#3114	\$9,367.50
2/6/19	#3119	\$5,707.50
3/29/19	#3125	\$3,335.00
5/17/19	#3136	\$12,820.00
6/24/19	#3142	\$9,947.50
8/2/19	#3152	\$8,452.50
8/30/19	#3157	\$3,937.50
10/4/19	#3162	\$2,034.45
10/29/19	#3167	\$2,580.00
11/25/19	#3175	\$2,512.50
12/20/19	#3178	\$6,440.00
1/24/20	#3181	\$11,995.00
3/26/20	#3188	\$5,760.00
6/5/20	#3196	\$17,377.50
7/21/20	#3202	\$16,350.00
9/2/20	#3205	\$34,047.50
11/6/20	#3217	\$14,842.50
12/17/20	#3220	\$9,402.22
3/11/21	#3232	\$21,162.50
4/28/21	#3233	\$13,130.00
5/28/21	#3238	\$3,787.50
6/30/21	#3245	\$5,747.50
7/30/21	#3246	\$6,547.50
8/31/21	#3250	\$15,970.50
9/30/21	#3254	\$23,591.00
10/29/21	#3260	\$16,413.95
11/30/21	#3265	\$5,990.00
12/31/21	#3269	\$4,355.00
1/31/22	#3275	\$685.00
2/28/22	#3280	\$2,385.00
2/8/22	#10221, #10270, #10273, #10321, #10324 Kaplan Leaman & Wolfe Court Reporters	\$1,386.00
3/31/22	#3285	\$6,582.50
5/2/22	#3291	\$8,692.50
5/11/22	#14795 Kaplan Leaman & Wolfe Court Reporters	\$237.25

6/2/22	#3295	\$9,757.50
6/3/22	#864179 Magna Legal Services	\$715.68
6/23/22	#872075 Magna Legal Services	\$547.40
4/28/22	#33891 On the Record	\$250.00
7/5/22	#3301	\$13,690.00
6/24/22	D'Huy Engineering, Inc. #55456	\$1,140.00
6/20/22	Kaplan Leaman & Wolfe Court Reporters #15871	\$225.00
8/4/22	#3305	\$15,307.50
Total		\$363,080.95

Kaplan Leaman and Wolfe

Invoice

230 South Broad Street
 Suite 1303
 Philadelphia, PA 19102
 Phone: (877) 559-3376

Fax: (215) 922-1850

Invoice Date	Invoice #
Friday, July 8, 2022	15871

Maura Lynch
 Lyman & Ash
 1612 Latimer Street
 Philadelphia, PA 19103

Phone:

Fax:

Witness:	Mark Potteiger
Case:	East Stroudsburg Area School District vs. Triangle Fire Protection, et al
Venue:	
Case #:	
Date:	6/20/2022
Start Time:	10:00 AM
End Time:	: 0
Reporter:	Linda Ricciardi
Claim #:	
File #:	112224dmh

Description	Quan	Total
Minimum Fee - Original and One Copy	1	\$225.00
	Sub Total	\$225.00
	Payments	\$0.00
	Balance Due	\$225.00

We appreciate your business!

Fed. I.D. # 455337944

We appreciate your business!

290

LEHIGH LEARNING ACADEMY
EAST STROUDSBURG AREA SCHOOL DISTRICT
PROGRAM PLACEMENT AGREEMENT

The Parties:

Approved Private Provider - Lehigh Learning Academy Inc. (hereinafter referred to as "LLA"), with its principal office at 113 South Main Street, Nazareth, Pennsylvania.

Public School District – East Stroudsburg Area School District (hereinafter referred to as "School District") with its principal office at 50 Vine Street, East Stroudsburg, Pennsylvania.

The Premises:

WHEREAS, LLA is a private educational organization that, among other things, provides educational services to students with behavioral needs; and

WHEREAS, LLA has developed a specific educational program to educate such children (the "Program"); and

WHEREAS, School District desires to place certain of its students with behavioral needs with LLA to be educated by LLA; and

WHEREAS, LLA and School District have entered into a contractual arrangement, as further described herein, wherein School District will have certain placement rights regarding the students with behavioral needs that School District desires to transfer to LLA for placement in the Program;

The Agreement:

NOW THEREFORE, in consideration of the Premises and for other good and valuable consideration, the receipt and sufficiency of which is acknowledged by each party, LLA and School District, intending to be legally bound, agree as follows:

1. DEFINITIONS. The following definitions apply to the terms this Agreement:
 - a) Term. The Term shall be the 2022-2023 School Year;
 - b) Program. Program is LLA's Program for students with behavioral needs;
 - c) School District shall be defined collectively as the Administration and Senior High Schools of the East Stroudsburg Area School District, acting by and through their authorized employees, agents and representatives;

d) Student. Student shall be defined as a student who resides in School District whom the School District has decided to place at LLA to discharge the School District's responsibility to educate school-age children; and

e) Seat. Seat shall be defined as the cost for one Student to attend the Program for one Term. The cost of each Seat under this Agreement is as follows:

\$150.87 per school day (Based on 173 billable days per year.) An additional fee of \$15.00 per day will be applied for any student enrolled in credit recovery.

2. MATRICULATION RIGHTS. School District shall have the right to matriculate the number of Students that may be agreed upon by LLA and School District during the Term under the following terms and conditions:

a) School District shall provide to LLA all pertinent information reasonably required by LLA regarding the Student; and

b) LLA reserves the absolute right in its sole discretion to reject placement of any Student(s).

3. FEES; PAYMENT. School District shall compensate LLA for the Program services rendered to Students, as follows:

a) LLA will submit a monthly invoice to School District; and

b) School District shall make prompt payment for each invoice received.

4. THIS AGREEMENT will be valid throughout the Term.

5. COMPLIANCE - PDE GUIDELINES. LLA and School District warrant to each other that during the Term they shall both be and remain in compliance with all applicable guidelines, requirements and mandates issued by the Commonwealth of Pennsylvania, Department of Education (the "PDE"), or any other applicable statute or ordinance regarding all aspects of Program, **including Acts 34, 131 and 151.**

a) Upon written request by School District, LLA shall provide to School District, within ten (10) days after LLA's written receipt of such request, duly notarized and true and correct copies of the original permits, licenses and/or approvals issued by PDE; and

b) SPECIAL EDUCATION PROVISIONS – LLA will provide (a) certified Special Education teacher(s) to implement any PDE Special Education requirements, including but not limited to implementation of the IEP for each student with a disability.

6. INSURANCE: LLA shall provide proof of liability and risk insurance in an amount equal to or greater than \$750,000.00 on which the School District is named as an additional insured and is deemed acceptable by the School District. For purposes of this Agreement, a well-rated insurance carrier,

protected by the Pennsylvania Guaranty Fund or otherwise deemed secure and stable by another similar and well-recognized stability index, shall be deemed an acceptable liability insurance carrier. In addition to the liability insurance coverage, LLA agrees to provide and maintain at all times during the term of the Agreement, Worker's Compensation insurance. LLA does not have any volunteer employees, but to the extent any volunteers are utilized by LLA, LLA shall procure mutually acceptable volunteer insurance. LLA further agrees to provide proof of said insurance during the Term, upon receipt of written request therefore.

7. **INSOLVENCY OF School District:** If School District is or becomes insolvent, is declared a Distressed District under applicable Pennsylvania law, or is unable to pay any amounts due hereunder as said payments become due, then this Agreement shall automatically terminate upon the election of LLA and payments required hereunder for the remaining Term shall be accelerated and become automatically due and payable to LLA within (10) days. If said payment is not received, all School District Students shall not be entitled to continue to be matriculated at LLA and each Student's records shall be forwarded by LLA to School District. If said payment is received, the matriculated School District Students shall be entitled to remain for the remainder of the applicable Term.

8. **ACCESS:** LLA agrees that the School District shall have access, at agreeable dates and times, to the records and facilities of LLA to ensure that LLA is in compliance with all applicable Federal, State and Local laws, regulations, provisions, statutes and ordinances. School District agrees that LLA shall have access, at mutually agreeable dates and times, to the records and facilities of School District to ensure that School District is in compliance with all applicable Federal, State and Local laws, regulations, provision, statutes and ordinances.

9. **TERMINATION BY SCHOOL DISTRICT:** School District and LLA agree that the School District retains the right to terminate or not to renew this Agreement, after written notice of default and a thirty (30) day opportunity to cure said default by LLA.

10. **TERMINATION BY LLA:** LLA retains the right to terminate or not to renew this Agreement, after written notice of default and a thirty (30) day opportunity to cure said default by School District, for any of the following reasons:

- a) One or more material violations of this Agreement;
- b) Failure to timely comply with the requests for information regarding any matriculated Students or failure to cooperate with any staff regarding matriculation procedures set forth herein;
- c) Failure to make any payment hereunder or pay any LLA invoice when due;
- d) Violations of any provisions of state or federal law from which School District has not been exempted; and
- e) The School District or the School District Board of School Directors has been indicted for and convicted of fraud.

11. **COMPLIANCE WITH STATE REGULATIONS:** LLA agrees that as a Licensed Private Academic School it must comply with all of the statutory requirements related thereto under Pennsylvania Law. School District and LLA agree that they shall comply with all applicable Special Education requirements in accordance with State and Federal Law.

12. ASSIGNMENT: LLA and School District agree that this Agreement may not be assigned by LLA or School District and that this Agreement shall be binding upon and inure to the benefit of the successors and assigns of the School District.

13. COMPLIANCE: Both parties agree that this Agreement is subject to all applicable Federal, State and local laws and regulations, policies and procedures of the Commonwealth of Pennsylvania, Department of Public Education and the Federal Government.

14. SEPARABILITY: Both parties agree that in the event that any provision of this Agreement shall or become invalid or unenforceable in whole or in part for any reason whatsoever, the remaining provisions shall, nevertheless, be valid and binding as if such invalid or unenforceable provision had not been contained in this Agreement, provided, however that the invalidation of any portion of this agreement that renders either party unable to comply with State and Federal Law shall render the whole invalid and unenforceable.

15. MISCELLANEOUS: This Agreement may be executed in counterparts. Facsimile copies of signatures shall serve as acceptable substitutes for original signatures, and shall be legally binding. By executing this Agreement, each party hereto ratifies that all necessary Board action has been approved and obtained prior to the execution hereof and each party shall be entitled to rely upon the compliance with said rules, regulations and statutes. All notices required under paragraphs 10 or 11 of this Agreement shall be delivered via certified mail, return receipt requested or Federal Express delivery service to the following parties at the addresses set forth on page one (1) of this Agreement. Nothing in this agreement shall be construed to establish a joint venture, partnership, or similar relationship between the parties. The employees, agents, and contractors of each party shall not be deemed or construed as the employees, agents, or contractors of the other for any purpose whatsoever.


16. ENTIRE AGREEMENT: This Agreement contains the entire understanding among the parties hereto with respect to the subject matter hereof, and supersedes all prior and contemporaneous agreements and understandings, inducements or conditions, express or implied, oral or written, except as herein contained. The express terms hereof control and supersede any course of performance and/or usage of the trade inconsistent with any of the terms hereof. This Agreement may not be modified or amended other than by an agreement in writing, duly signed by all parties.

17. NONDISCRIMINATION: LLA agrees that LLA will abide by all federal and state laws prohibiting discrimination in admissions, employment and operation of the basis on disability, race, creed, gender, national origin, religious ancestry, need for special education services, subject to LLA's right to receive waivers from the same or LLA's statutory or regulatory rights of noncompliance.

IN WITNESS WHEREOF, we the undersigned enter into the above written Agreement.

LEHIGH LEARNING ACADEMY

SCHOOL DISTRICT


Dated: 7/28/22

Dated: _____



ATTORNEYS AT LAW
PHONE 215.938.6378

1800 BYBERRY ROAD
1301 MASONS MILL BUSINESS PARK
HUNTINGDON VALLEY, PENNSYLVANIA 19006

SENDER'S EMAIL: pcianci@levinlegalgroup.com

MICHAEL IRA LEVIN
ALLISON S. PETERSEN
PAUL J. CIANCI
DAVID W. BROWN
RICHARD B. GALTMAN
JAMES J. MUSIAL
JULIA A. LEVIN

ANNE E. HENDRICKS
OF COUNSEL

August 5, 2022

Via Email

Dr. William R. Riker, Superintendent
East Stroudsburg Area School District
50 Vine Street
East Stroudsburg, PA 18301

Re: Engagement with the East Stroudsburg Area School District

Dear Dr. Riker:

In response to the email I received from your office, we are pleased to submit this letter that (1) serves as our firm's letter of commitment for the upcoming 2022-2023 school year, and (2) summarizes our relationship with the East Stroudsburg Area School District ("School District") as legal counsel. The following describes our understanding of the terms and objectives of our engagement as legal counsel for the School District and the nature and scope of the services we will provide.

Our Responsibilities and Services.

We will provide those legal services that the School District requests us to provide and that we agree to provide, which may include the following:

1. Attendance at meetings, including executive sessions and committee meetings;
2. Advising the School District administration and school board of material information consistent with our duties representing the School District;
3. Investigation of facts for the purpose of rendering legal advice;
4. Issuance of opinion letters;
5. Preparation of contracts, requests for proposals and invitations to bid;
6. Preparation of legal notices;

7. Preparation of resolutions necessary for the business and affairs of the School District;
8. Preparation of grant applications;
9. Review or preparation of school board policies or administrative guidelines;
10. Representation of the School District in adversarial proceedings;
11. Acting either as advisor to the school board or prosecuting attorney at school board hearings;
12. Providing legal advice and recommendations with respect to issues and matters brought to the our attention, including such matters as governance, finance, property, pupils, employees, liability, construction, litigation, contracts, civil rights, and applicable law, regulations and ordinances;
13. Working with and cooperating with other legal counsel that may be retained by the School District;
14. Working with and cooperating with other professionals retained by the School District, including the architect, financial advisor and construction manager;
15. Negotiating contracts, administrative compensation plans, or collective bargaining agreements;
16. Providing legal seminars or training to the school board, the administration, or staff;
17. Providing summaries of contracts or insurance policies;
18. Reviewing new legislation and reporting on requirements any such legislation may impose upon the School District;
19. Conducting legal audits of one or more of the School District's practices or policies; and
20. Such other services that may be requested or required from time to time by the School District.

For purposes of assignments to us, we may rely upon any request by any "Authorized Representative." For purposes of this letter, "Authorized Representative" means and includes each individual who: (1) is expressly designated orally, electronically or in writing or otherwise by School District to act on behalf of School District with respect to one or more services; (2) actually acts on behalf of School District with respect to any services; or (3) has apparent authority to act for School District, by course of dealing or otherwise with respect to any services.

With respect to adversarial proceedings for which we are requested by you or your insurance carrier to represent you or any of your officials or employees (hereinafter referred to collectively or individually as "you"), we will represent you within ethical and professional standards, and, unless instructed otherwise by you, we will take all action that we believe is necessary and reasonably calculated to advance your interests. We will file such pleadings, motions, applications, petitions and appeals as are necessary to advance or protect the School District's interests, unless instructed otherwise by applicable authority. You agree that we may take such actions.

We will provide the services that you request and that we agree to provide in accordance with the professional standards to advance the interests of the School District, subject to the following understandings:

1. We will not perform services that we have not been asked to perform.
2. When performing our services under this engagement, we will rely on the facts provided to us by you and will not undertake an independent investigation of the facts unless specifically requested to do so by you.
3. We will advise you if a particular service cannot be provided because we do not believe that we have sufficient competency in the applicable area of the law.
4. We will not provide services where we may be prohibited from providing such services in accordance with the Rules of Professional Responsibility due to such things as a conflict of interest that might exist with respect to a particular matter.
5. When negotiating a contract on behalf of the School District, we will always seek to obtain provisions that are commercially reasonable, unless instructed otherwise by the School District.

In all instances, we will comply with the Pennsylvania Rules of Professional Responsibility and other applicable law, and in all instances we will be acting in the capacity as legal counsel for the School District.

The School District's Responsibilities

The School District is responsible for making all records and related information available to us and for the accuracy and completeness of that information. This responsibility includes the establishment and maintenance of adequate records and internal controls, including monitoring ongoing activities, the selection and application of practices and policies, and document retention and retrieval practices. The School District is responsible for correcting any incorrect information that may have been provided to us. The School District agrees to bring to our attention any matters that may reasonably be expected to require further consideration to determine the proper treatment and handling of matters we are handling. The School District also agrees to bring to our attention any changes in the information as originally provided to us as soon as such information becomes available.

The School District is responsible for the design and implementation of programs, practices, policies, protocols and controls to prevent violation of law. In addition, the School District is also responsible for identifying and ensuring that the School District complies with applicable laws and regulations and advises us if it has knowledge of any situation related to our services that does not comply with applicable law. Further, we will assume that the School District has taken action to implement our recommendations unless the School District has advised us differently.

The School District is responsible for notifying us when it decides not to carry out our recommendations or when not carrying out or implementing our recommendations in the way that we advise. Such notification shall be in writing. The School District is also responsible for asking

us if it has any questions about our recommendations, if it desires to explore options for the handling of any matter, or if it wants a description of the pros and cons of proceeding in a particular manner.

Litigation Hold. The School District has certain responsibilities to preserve evidence with respect to administrative and judicial proceedings. In this regard, the School District has a duty to preserve and protect any and all paper and electronic records, documents and other evidence (individually or collectively, “evidence”) that may be relevant to any existing or future litigation once you know or reasonably should know that litigation exists or will be filed. This includes arbitration, administrative proceedings and court proceedings of any nature. Evidence includes paper documents and records and all forms of electronic evidence, including text messaging, IM, emails, social media, etc. The obligation includes keeping and maintaining electronic records and files in their electronic form without change. If the School District fails to keep and safeguard evidence that is or may be relevant or that may lead to relevant evidence, the School District and involved employees and officials may be subject to sanctions, which can be severe.

Engagement Administration

As engagement partners, Michael I. Levin (our firm’s founder) and I will be responsible for supervising the engagement and the work performed by us.

The School District will provide us access to personnel of the School District, as necessary, to enable us to perform our work. We will ask that your personnel, to the extent possible, provide the necessary records and data to enable us to do our work. We may have to have meetings or access to records to perform our services properly and the School District will provide those items to us.

Auditing standards generally accepted in the United States of America require that we communicate certain matters related to the conduct of our services to your auditors. It is understood that our communication with your auditors is part of the services that we are required to provide. In addition, there are certain matters that might require our disclosure of the information to the board of school directors, such as willful violations of legal requirements that are material, serious difficulties that we encountered in dealing with management related to the performance of our services, any disagreements with management, whether or not satisfactorily resolved, about matters that individually or in the aggregate could be significant to the consolidated financial statements or our report, major issues that were discussed with management in connection with our services, and other matters as considered necessary or required to be communicated under professional standards.

Scope of Our Work

With respect to those services that you request us to perform and that we expressly agree to perform, we will consult with you about your objectives, and, when appropriate, the means of achieving them in accordance with applicable law and the ethical rules governing lawyers. We shall endeavor to keep you advised of the status of your matter to the extent necessary to enable

you to make informed decisions. We will provide competent representation of your interests. Expressions on our part concerning the probable outcome of our representation will reflect our best professional judgment, but are not guarantees, as they are limited by our knowledge of the facts and are based on the state of the law at the time that they are expressed. There may be many factors that affect the outcome of any matter and over which we have no control—such as the recollection or testimony of any particular witness.

Our work, opinions and deliverables will be based on our interpretation of applicable federal and state laws, regulations, administrative and judicial pronouncements, and other relevant authorities (“applicable law”), in effect when we provide our work, opinions or other deliverables. All of these authorities are subject to change, and such change may be retroactive or prospective in effect. We assume no responsibility to either advise you or to update our work, conclusions, or deliverables for changes in respect to federal and state laws, regulations, administrative and judicial pronouncements, and other relevant authorities. Stated another way, we assume responsibility for our work when our work is performed, but we assume no responsibility for changes in applicable law after our work is performed.

Aspects of Third Party Payor Engagements

Examples of Third Party Payor engagement include those undertaken pursuant to a policy of insurance or because another company or person has agreed to pay the legal fees and costs on your behalf. In such a situation, the firm will represent you solely with regard to covered claims (that is, claims for which the insurer or other payor has agreed to advance fees and costs) and subject to any reservation of rights letter from the payor. In the event that a dispute arises between you and the payor regarding they payor’s obligations to you or any other matter, we will not be able to represent you in that dispute, nor will we be able to represent the payor in any such dispute. If we become aware of a possible dispute regarding the payor’s obligations to you, we will notify you of that fact so that you may seek separate counsel as to that matter.

You should understand that we may be required to make regular report to the payor concerning the engagement. Such reports may include information regularly developed in the course of the engagement, unless for some reason you specifically instruct us not to forward some confidential information to the payor. Such an instruction may, depending on the terms of the agreement between you and the payor, affect the payor’s obligations to indemnify you or to pay your legal fees and costs.

You waive any privilege so as to allow us to provide the information requested or required to such payors.

Aspects of Multiple Client Engagements

It is unusual that we will be asked to represent multiple clients in a particular matter involving the School District. However, if the situation arises and we are asked to represent a number of clients as a group, including you, we recommend that each client consult separate

counsel to represent that client's individual interests with respect to the client's individual current or potential issues. We particularly urge you to consult separate counsel concerning any matter in which you perceive that your interests may conflict with the interests of other clients. We also expect and encourage you to consult with such individual counsel at any time and on any matter on which you wish to receive specific and individually tailored advice. We will provide information regarding the engagement to such individual counsel as part of our services to the group. We also expect that any such counsel will assist in identifying conflicts that may arise in the course of our work and will inform us appropriately, and we will advise such member of the group of clients with respect to such conflicts. Our work in this type of engagement is to represent all of the members of the group as a group collectively. Consequently, we will not promote or advocate the interests of any one or more members of the group individually. There may be issues related to a group engagement that would affect one or more members of the group differently due to unique circumstances of which we may or may not be aware, and where conflicts or disparate interests arise, it may be necessary or appropriate for certain members of the group to engage separate counsel on an individual basis. While we will try to explain the significance and effect of the material issues to all clients in the group, we may not know facts specific to any one member of the group. And may not realize that such explanations might be warranted in particular circumstances. We will, however, endeavor to keep all clients in the group informed on a regular basis about our work for the entire group of clients.

Document Retention

It is our policy to keep records electronically and that such electronic records related to this engagement will be retained for three (3) years after the completion of a matter. We do not keep any original School District documents. Therefore, if you desire that we return the original records to you, we will be pleased to do so. When records are returned to you, it is your responsibility to retain and protect your records for possible future use, including potential examination by any government or regulatory agencies. You agree that upon the expiration of the three year period, we shall be free to destroy any records related to this engagement.

Engagement Fees

Effective July 1, 2022, our fees are as follows:

<u>Rate</u>	<u>Attorneys</u>
\$200.00/hr.	Michael I. Levin, Allison S. Petersen, and Paul J. Cianci (shareholders)
\$190.00/hr.	David Brown, Richard Galtman, James Musial, and Julia A. Levin

Please note that these fee rates are the same as the rates we have charged during prior years.

In addition to fees, we charge for certain out-of-pocket costs when necessary, such as filing fees, overnight or express mail, witness fees, expert fees, overnight travel, in-house copying at the rate of \$.10 per page, large copying jobs performed outside the firm, courier services, computer-assisted legal research that is not included in our comprehensive basic plan, and court stenographers. We do not charge for secretarial time, computer-assisted legal research that is within our comprehensive basic service, usual office overhead, and regular postage.

We charge fees “portal-to-portal.”

Attorneys newly hired by us will be placed on the appropriate fee tier taking into account their experience level. In addition, attorneys identified above may be increased in their tier assignment.

We are approved defense counsel for a number of insurance carriers that have rate agreements with us that may vary from the rates above. When we work on a matter that is covered by such insurance, we will comply with applicable litigation guidelines and billing arrangements which may differ from those set forth above.

Other Engagement Matters and Limitations

(a) Management Functions

We will not perform management functions or make management decisions on your behalf. However, we will provide advice and recommendations to assist management and/or the board, as may be applicable, in performing their respective functions and making decisions.

(b) E-mail

During the course of our engagement, we or you may need to transmit confidential information electronically to each other and to other entities engaged by either party. E-mail is a fast and convenient way to communicate. However, e-mail is not a secure means of communication, and confidentiality could thus be compromised. You agree to the use of e-mail and other electronic methods to transmit and receive information, including confidential information, between us and outside specialists or other entities engaged by either you or us.

Although e-mail is an efficient method of communication, it is not necessarily a fool-proof method. For a variety of reasons, an e-mail may not be received or posted to an inbox, as opposed to the junk or spam folder, for example. An e-mail may be inadvertently deleted. Therefore, we cannot take assignments exclusively by email. If there is anything that you need us to do, you need to talk directly with a person and ensure that we have notice of what you want us to do for you. Unless we specifically respond to an email, you may not assume that we received the email or will take action pursuant to an email request. The disclaimers in this paragraph are intended for your protection as well as our protection. We want to avoid any possibility that an assignment or request is missed because of the shortcomings of email.

(c) Contract Forms and Recommendations

No contract form or generic contract should be utilized for any particular transaction without the advice of counsel. Changes or modifications may have to be made to address individual circumstances or changes in the law with regard to a particular transaction. A contract prepared by us for a particular transaction shall not be used for another or different transaction without first consulting with counsel and making necessary or appropriate changes or modifications. Renewals of contracts should not be undertaken without first determining whether changes in the law or changed circumstances may require changes or modifications to the contract.

(d) Disputes

You agree that any dispute regarding this engagement will, prior to resorting to litigation, be submitted to mediation upon written request by either party. Both parties agree to try in good faith to settle the dispute in mediation. The American Arbitration Association will administer any such mediation in accordance with its Commercial Mediation Rules. The results of the mediation proceeding shall be binding only if each of us agrees to be bound. We will share any costs of mediation proceedings equally.

(e) Limitations on Damages and Indemnification

Except to the extent finally determined to have resulted from the willful misconduct or fraudulent behavior of Levin Legal Group, P.C., relating to the services it has provided, the School District agrees to indemnify, defend and hold harmless Levin Legal Group, P.C. and its shareholders, employees, and attorneys in its employ from and against any and all liabilities incurred or suffered by or asserted against Levin Legal Group, P.C. or any of its shareholders, employees, or attorneys in its employ in connection with any third party claims to the extent such assertions, claims or liabilities relate to the work or services performed by Levin Legal Group, P.C. for or on behalf of the School District. The terms of this provision shall apply regardless of the nature of any claim asserted (including, but not limited to, contract, tort, or any form of negligence or intentional act), but these terms shall not apply to the extent finally determined to be contrary to applicable law or regulation. These terms shall also continue to apply and shall survive termination of this agreement or termination of the services of Levin Legal Group, P.C. This paragraph does not apply to any claims that the School District may have against the Levin Legal Group, P.C.

(f) Legal Actions

The School District accepts and acknowledges that any legal proceedings by the School District arising from or in connection with the services provided by Levin Legal Group, P.C. under this Agreement or engagement must be commenced within one (1) year from the date the services were performed, without consideration as to the time of discovery of any claim.

(g) Miscellaneous

If any provision of this agreement is declared invalid or unenforceable, no other provision of this agreement is affected, and all other provisions remain in full force and effect.

This engagement letter represents the entire agreement regarding the services described herein and supersedes all prior negotiations, proposals, representations or agreements, written or oral, regarding these services. It shall be binding on heirs, successors, and assigns of you and us. If the foregoing is in accordance with your understanding, please sign the enclosed copy of this letter and return it to us. If you have any questions, please let us know.

We appreciate the opportunity to be your attorneys. We trust that our association will be a long and pleasant one.

Very truly yours,

LEVIN LEGAL GROUP, P.C.

Paul J. Cianci

Paul J. Cianci

This letter correctly sets forth the understanding of the East Stroudsburg Area School District.

ACCEPTED:

By _____

Title _____

Date _____

EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

RECEIVED JUL 29 2022

THIS AGREEMENT is made this 25th day of July, 2022, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Patty McLain (the "Contractor") of **Patty McLain- Plan Be LLC**

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

In person professional development for secondary staff in motivation and social emotional learning.

Location of Services:

High School South Auditorium

Effective Date: August 24, 2022 from 12:30 PM – 2 PM

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ _____
Time (Days/Hour/Other): _____
Total Cost: \$ _____

b) Fixed Rate: \$ 800

c) Are expenses included? YES NO
If no, please itemize:

Budget Code: 10-2111-360-000-00-000-009-000-0000-

Department: Pupil Services

District Initiator: Erin Dreisbach

Authorization for Payment: _____ Date: _____

Purchase Order # _____

**MEMORANDUM OF UNDERSTANDING BETWEEN Preventive Measures
Inc. and East Stroudsburg Area School District**

This is a Memorandum of Understanding between Preventive Measures Inc (hereinafter referred to as Preventive Measures), and East Stroudsburg Area School District (hereinafter referred to as "ESASD"). Preventive Measures and ESASD shall be hereinafter jointly referred to as the "parties."

This Memorandum of Understanding (MOU) sets for the terms and understanding between Preventive Measures, 429 N Courtland St, East Stroudsburg, PA 18301 and ESASD, 50 Vine Street, East Stroudsburg, PA 18301 to provide psychiatric outpatient services.

I. Parties

The purpose of this Memorandum of Understanding ("MOU") is to establish a relationship between East Stroudsburg Area School District ("ESASD") and Preventive Measures Inc. [AGENCY].

WHEREAS, the AGENCY's services or program described in this MOU will be provided at no cost to ESASD, the students, or the parents; and

BOTH PARTIES HEREBY enter into this MOU to enable AGENCY to provide said services/program on school(s), site(s) ("Schools") selected in Section II of the MOU.

II. Program Sites

Unless otherwise agreed to in writing by the parties, the School(s) governed by this agreement are the following:

1. Bushkill Elementary
2. Lehman Intermediate
3. East Stroudsburg High School North

III. AGENCY Responsibilities/Scope of Services

A. Provide a description of the services that your program will be providing ESASD. Please be specific by answering all of the following questions

1. A brief description of the type of services your program generally provides.

Outpatient Mental Health Services that consist of the following modalities:

- Initial psychosocial assessments and treatment recommendations
- Psychiatric evaluation and diagnosis
- Individual/Family/Group psychotherapy
- Provide Psychoeducation
- Medication management
- Community referrals

Services will be provided on school property and on a weekly/biweekly schedule. The client will be identified and referred by appropriate school staff only and with the consent of the parents.

2. The relevant experience of the CONTRACTOR personnel that will be providing the services:

Preventive Measures, will use only Master level licensed mental health clinicians that have current FBI and PA State criminal clearances and a PA Child Abuse Clearance.

Their

concentration and specialization will be with families and children. All clinicians will be supervised by both the Program and Medical Director assuring services are provided in accordance with the State and ESASD policies and standards.

3. Please check all of the expectations or goals below that are in agreement with your program's services.

- Ensure a high quality instructional core
 - Develop student's social health/skills
 - Develop student's emotional health
 - Develop student's physical health
 - Develop student's cognitive and academic skills
 - Create equitable opportunities for learning
 - Ensure, maintain, or support high quality and effective instruction
 - Prepare students for success in college and careers
 - Help ensure, create, and/or sustain safe, healthy and supportive schools
 - Create accountability for quality
 - Help create full service community schools in ESASD
 - Increase, raise graduation rates
 - Other: _____
-
-

B. Ensure that all AGENCY personnel, including subcontractors, will comply with any policy and systems in place at ESASD and School(s). This includes, but is not limited to the following:

1. **Drug and Smoke Free**—No drugs, alcohol, and/or smoking are allowed at any time in any buildings and/or grounds on ESASD property. No students, staff, visitors, AGENCY, or subcontractors are to use drugs on these School(s).
2. **Family Education Rights and Privacy Act**—AGENCY shall observe District policies and regulations, and state and federal laws, including the Family Education Rights and Privacy Act of 1974, commonly known as FERPA, related to the confidentiality of pupil and personnel records.
3. **Required Documents**—Ensure that all AGENCY personnel who will be on ESASD premises have: (a) Federal Bureau of Investigation fingerprint base record check; (b) Pennsylvania Access to Criminal History; (c) Pennsylvania Child Abuse History Certification. Please see **Section IV** for the relevant documentation that is required.

D. **Communication**—Communicate with School(s) and ESASD staff, both formally and informally, to ensure, to the best of the program's ability, that the AGENCY'S services are aligned with the School(s) and ESASD's mission and objectives and are adequately meeting student's needs. At the request of School(s) or ESASD staff, provide reasonable data and information to students participating in the AGENCY's program.

- F. **Confidentiality**—AGENCY shall maintain strict confidentiality of all information about individual students received under this MOU and will not disseminate such information without the express written consent of ESASD. AGENCY will comply with FERPA.

IV. Required Documents

AGENCY CANNOT commence the services agreed to in this MOU until it has submitted the following documents:

A. Agency (Individual):

- This process will include a check of all of the following:
 - Federal Bureau of Investigation fingerprint base record check —Attach documentation
 - Pennsylvania Access to Criminal History—Attach documentation
 - Pennsylvania Child Abuse History Certification.—Attach documentation

V. Responsibilities of East Stroudsburg Area School District

- A. **Space**—Provide a suitable classroom or space at the participating School(s), to be agreed upon by School(s) and the AGENCY .
- B. **Janitorial Service**—Provide necessary services to maintain this space, including janitorial services, maintenance, utilities, and technology support.
- C. **Data**—Ensure that the AGENCY has reasonable access to student assessment and evaluation data necessary to inform instruction.
1. Provide AGENCY with any other student information reasonably necessary to provide its services consistent with the AGENCY 's program and to evaluate the impact of its program on students at School(s).

VI. Duration

This MOU is for the July 1, 2022 -- June 30, 2023 school year.

VII. Termination

Either party may terminate this MOU at any time, without cause, with 30 days written notice to the other party. This agreement may be amended by mutual consent of the parties. All amendments must be in writing and signed by both parties.

VIII. Hold Harmless/Indemnity

Each party to this MOU agrees to indemnify and hold harmless the other for and from any claims, causes of action, or any other proceeding of any type or kind that is made against the other where such claim, cause of action or other proceeding arises from the conduct, act, omission, or commission by the other party.

IN WITNESS THERE OF, the parties to this agreement have duly executed it on the day, month and year set forth below.

By: Anthony Thompson Anthony Thompson, VP Dated: 07/25/2022 (MM/DD/YYYY)

Preventive Measures Inc.

Approved as to form and procedure

By: _____ Dated: _____ (MM/DD/YYYY)

East Stroudsburg Area School District

EAST STROUDSBURG AREA SCHOOL DISTRICT

Phone: (570) 424-8500 – Fax (570) 421-4968

Contract for In-District Services

RECEIVED

Name of Provider: Valerie Rodriguez

AUG 04 2022

Employee # _____

Date(s) of Services: August 24th

Title of Presentation/Service: Bilingual Psychoeducational Evaluations

Purpose of Presentation/Service: To inform staff of the

Total Time Required for Presentation/Service: 1.5 hours

Presentation/Service Facility: Classroom

Maximum Number of Participants: 12

Presentation/Service Rate: \$125.00

Total Estimated Cost of Proposed Presentation/Service: \$125.00

Budget Account Number to be charged: 10-240-121-000-00-000-603-205-0000-

Audio/Visual Equipment Needed: yes projector

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items. If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the provider.

Signature of Initiator: Mary Jones

8/1/2022
DATE

Signature of Provider: Valerie Rodriguez

8/2/22
DATE

Approvals:

Assistant Superintendent
For Curriculum & Instruction: [Signature]
Send to the Superintendent's Office

AUG 04 2022

DATE

After Board Approved

Board Approval Date _____

AUG 05 2022

Superintendent: Dr. On A
Send back to the Initiator

DATE

Upon Completion of Presentation/Service the Initiator will complete.

Comments on services _____

Total due provider _____ Approved for payment AUG 05 2022

Initiator will distribute the copies:

- Business Office (payroll) for payment
- Human Resources – Place in Presenter's File
- Staff Development Secretary
- Initiator
- Provider

**MEMORANDUM OF UNDERSTANDING BETWEEN Victims' Intervention
Program and East Stroudsburg Area School District**

This is a Memorandum of Understanding between Victim's Intervention Program (hereinafter referred to as VIP), and East Stroudsburg Area School District (hereinafter referred to as "ESASD"). VIP and ESASD shall be hereinafter jointly referred to as the "parties."

This Memorandum of Understanding (MOU) sets for the terms and understanding between Victims' Intervention Program, P.O. Box 986, Honesdale, PA 18431 and ESASD, 50 Vine Street, East Stroudsburg, PA 18301 to provide awareness and prevention education, counseling and supportive services.

I. Parties

The purpose of this Memorandum of Understanding ("MOU") is to establish a relationship between East Stroudsburg Area School District ("ESASD") and Victims' Intervention Program [AGENCY].

WHEREAS, the AGENCY's services or program described in this MOU will be provided at no cost to ESASD, the students, or the parents; and

BOTH PARTIES HEREBY enter into this MOU to enable AGENCY to provide said services/program on school(s), site(s) ("Schools") selected in Section II of the MOU.

II. Program Sites

Unless otherwise agreed to in writing by the parties, the School(s) governed by this agreement are the following:

1. Bushkill Elementary
2. Lehman Intermediate
3. East Stroudsburg High School North
4. Middle Smithfield Elementary

III. AGENCY Responsibilities/Scope of Services

A. Provide a description of the services that your program will be providing ESASD. Please be specific by answering all of the following questions

1. A brief description of the type of services your program generally provides.

VIP provides victim-centered, trauma informed services at no cost to the client. All services are completely confidential, except what rises to the level of a child abuse mandated report. We provide services to women, men and children ages five and older. We provide services for domestic violence, sexual assault/abuse, human trafficking and other serious crimes. We work with anyone effected by these issues, excluding the offenders and perpetrators. Our staff have the following degrees: Bachelors, Masters, JDs and PhD pending dissertation.

The following includes our 24-hour services:

- 24-hour crisis hotline
- Crisis intervention Emergency shelter and pet shelter for those in our emergency shelter
- Medical accompaniment
- Legal accompaniment « Law enforcement accompaniment

Services during business hours include, but are not limited to, the following:

All of those above plus --

- Individual counseling
- Group counseling
- Counseling in the prisons Counseling in the schools
- Counseling at the Human Resource Center
- Prevention programming in the schools
- Civil legal representation (divorce, custody, child support)
- Legal advocacy and assistance with PFAS
- Legal representation for PFAs
- Medical Advocacy Project - training to health care professionals
- Rural advocacy project - Outreach and counseling in the rural areas
- Community awareness events
- Economic Empowerment classes
- Relocation assistance

Training for professionals such as:

- Sexual harassment prevention for the workplace
- Mandated reporting
- Human trafficking

All of VIP's services are voluntary,

2. The relevant experience of the AGENCY personnel that will be providing the services:

All of the staff at VIP have a Bachelor's, Master's, JD or PhD. All staff, regardless of their degree will receive our 80-hour training that is supported and approved by the Pennsylvania Coalition Against Domestic Violence, Pennsylvania Coalition Against Rape and the Pennsylvania Commission on Crime and Delinquency.

3. Please check **all** of the expectations or goals below that are in agreement with your program's services.

- Ensure a high quality instructional core
- Develop student's social health/skills
- Develop student's emotional health
- Develop student's physical health
- Develop student's cognitive and academic skills
- Create equitable opportunities for learning
- Ensure, maintain, or support high quality and effective instruction
- Prepare students for success in college and careers
- Help ensure, create, and/or sustain safe, healthy and supportive schools
- Create accountability for quality
- Help create full service community schools in ESASD
- Increase, raise graduation rates
- Other: _____

- B. Ensure that all AGENCY personnel, including subcontractors, will comply with any policy and systems in place at ESASD and School(s). This includes, but is not limited to the following:
1. **Drug and Smoke Free**—No drugs, alcohol, and/or smoking are allowed at any time in any buildings and/or grounds on ESASD property. No students, staff, visitors, AGENCY, or subcontractors are to use drugs on these School(s).
 2. **Family Education Rights and Privacy Act**—AGENCY shall observe District policies and regulations, and state and federal laws, including the Family Education Rights and Privacy Act of 1974, commonly known as FERPA, related to the confidentiality of pupil and personnel records.
 3. **Required Documents**—Ensure that all AGENCY personnel who will be on ESASD premises have: (a) Federal Bureau of Investigation fingerprint base record check; (b) Pennsylvania Access to Criminal History; (c) Pennsylvania Child Abuse History Certification. Please see **Section IV** for the relevant documentation that is required.
- D. **Communication**—Communicate with School(s) and ESASD staff, both formally and informally, to ensure, to the best of the program's ability, that the AGENCY'S services are aligned with the School(s) and ESASD's mission and objectives and are adequately meeting student's needs. At the request of School(s) or ESASD staff, provide reasonable data and information to students participating in the AGENCY's program.
- F. **Confidentiality**—AGENCY shall maintain strict confidentiality of all information about individual students received under this MOU and will not disseminate such information without the express written consent of ESASD. AGENCY will comply with FERPA.

IV. Required Documents

AGENCY CANNOT commence the services agreed to in this MOU until it has submitted the following documents:

A. Agency (Individual):

- This process will include a check of all of the following:
 - Federal Bureau of Investigation fingerprint base record check —Attach documentation
 - Pennsylvania Access to Criminal History—Attach documentation

- Pennsylvania Child Abuse History Certification.—Attach documentation

V. Responsibilities of East Stroudsburg Area School District

- A. **Space**—Provide a suitable classroom or space at the participating School(s), to be agreed upon by School(s) and the AGENCY .
- B. **Janitorial Service**—Provide necessary services to maintain this space, including janitorial services, maintenance, utilities, and technology support.
- C. **Data**—Ensure that the AGENCY has reasonable access to student assessment and evaluation data necessary to inform instruction.
 1. Provide AGENCY with any other student information reasonably necessary to provide its services consistent with the AGENCY 's program and to evaluate the impact of its program on students at School(s).

VI. Duration

This MOU is for the July 1, 2022 -- June 30, 2023 school year.

VII. Termination

Either party may terminate this MOU at any time, without cause, with 30 days written notice to the other party. This agreement may be amended by mutual consent of the parties. All amendments must be in writing and signed by both parties.

VIII. Hold Harmless/Indemnity

Each party to this MOU agrees to indemnify and hold harmless the other for and from any claims, causes of action, or any other proceeding of any type or kind that is made against the other where such claim, cause of action or other proceeding arises from the conduct, act, omission, or commission by the other party.

IN WITNESS THERE OF, the parties to this agreement have duly executed it on the day, month and year set forth below.

By: Michele Minor Wolf

Dated: 07/27/2022 (MM/DD/YYYY)

Victims' Intervention Program
Michele Minor Wolf, Executive Director

Approved as to form and procedure

By: _____

Dated: _____ (MM/DD/YYYY)

East Stroudsburg Area School District

**MEMORANDUM OF UNDERSTANDING BETWEEN Weller Health
Education at Lehigh Valley Reilly Children's Hospital and East Stroudsburg
Area School District**

This is a Memorandum of Understanding between Weller Health Education at Lehigh Valley Reilly Children's Hospital (hereinafter referred to as "Weller"), and East Stroudsburg Area School District (hereinafter referred to as "ESASD"). Weller and ESASD shall be hereinafter jointly referred to as the "parties."

This Memorandum of Understanding (MOU) sets for the terms and understanding between Weller Health Education at Lehigh Valley Reilly Children's Hospital, 1627 Chew Street Allentown, PA 18102 and ESASD, 50 Vine Street, East Stroudsburg, PA 18301 to provide preventive health education for students, parents and/or faculty.

I. Parties

The purpose of this Memorandum of Understanding ("MOU") is to establish a relationship between East Stroudsburg Area School District ("ESASD") and Weller Health Education at Lehigh Valley Reilly Children's Hospital [AGENCY].

WHEREAS, the AGENCY's services or program described in this MOU will be provided at no cost to ESASD, the students, or the parents; and

BOTH PARTIES HEREBY enter into this MOU to enable AGENCY to provide said services/program on school(s), site(s) ("Schools") selected in Section II of the MOU.

II. Program Sites

Unless otherwise agreed to in writing by the parties, the School(s) governed by this agreement are the following:

1. Bushkill Elementary
2. East Stroudsburg Elementary

3. J.M. Hill Elementary
4. Middle Smithfield Elementary
5. Resica Elementary
6. Smithfield Elementary
7. J.T. Lambert Intermediate
8. Lehman Intermediate
9. East Stroudsburg High School North
10. East Stroudsburg High School South
11. East Stroudsburg Area Cyber Academy

III. AGENCY Responsibilities/Scope of Services

- A. Provide a description of the services that your program will be providing ESASD. Please be specific by answering all of the following questions
 1. A brief description of the type of services your program generally provides.

Weller Health Education provides Health Education programs to students in a classroom setting on a variety of health related topics.

2. The relevant experience of the AGENCY personnel that will be providing the services:

Weller staff is made up of specially trained Health Educators who have a background in Public Health, Health Education or related field.

3. Please check all of the expectations or goals below that are in agreement with your program's services.

- Ensure a high quality instructional core
 - Develop student's social health/skills
 - Develop student's emotional health
 - Develop student's physical health
 - Develop student's cognitive and academic skills
 - Create equitable opportunities for learning
 - Ensure, maintain, or support high quality and effective instruction
 - Prepare students for success in college and careers
 - Help ensure, create, and/or sustain safe, healthy and supportive schools
 - Create accountability for quality
 - Help create full service community schools in ESASD
 - Increase, raise graduation rates
 - Other: _____
-
-

- B. Ensure that all AGENCY personnel, including subcontractors, will comply with any policy and systems in place at ESASD and School(s). This includes, but is not limited to the following:
1. **Drug and Smoke Free**—No drugs, alcohol, and/or smoking are allowed at any time in any buildings and/or grounds on ESASD property. No students, staff, visitors, AGENCY, or subcontractors are to use drugs on these School(s).
 2. **Family Education Rights and Privacy Act**—AGENCY shall observe District policies and regulations, and state and federal laws, including the Family Education Rights and Privacy Act of 1974, commonly known as FERPA, related to the confidentiality of pupil and personnel records.
 3. **Required Documents**—Ensure that all AGENCY personnel who will be on ESASD premises have: (a) Federal Bureau of Investigation fingerprint base record check; (b) Pennsylvania Access to Criminal History; (c) Pennsylvania Child Abuse History Certification. Please see **Section IV** for the relevant documentation that is required.
- D. **Communication**—Communicate with School(s) and ESASD staff, both formally and informally, to ensure, to the best of the program's ability, that the AGENCY'S services are aligned with the School(s) and ESASD's mission and objectives and are adequately meeting student's needs. At the request of School(s) or ESASD staff, provide reasonable data and information to students participating in the AGENCY 's program.

- F. **Confidentiality**—AGENCY shall maintain strict confidentiality of all information about individual students received under this MOU and will not disseminate such information without the express written consent of ESASD. AGENCY will comply with FERPA.

IV. Required Documents

AGENCY CANNOT commence the services agreed to in this MOU until it has submitted the following documents:

A. Agency (Individual):

- This process will include a check of all of the following:
 - Federal Bureau of Investigation fingerprint base record check —Attach documentation
 - Pennsylvania Access to Criminal History—Attach documentation
 - Pennsylvania Child Abuse History Certification.—Attach documentation

V. Responsibilities of East Stroudsburg Area School District

- A. **Space**—Provide a suitable classroom or space at the participating School(s), to be agreed upon by School(s) and the AGENCY .
- B. **Janitorial Service**—Provide necessary services to maintain this space, including janitorial services, maintenance, utilities, and technology support.
- C. **Data**—Ensure that the AGENCY has reasonable access to student assessment and evaluation data necessary to inform instruction.
1. Provide AGENCY with any other student information reasonably necessary to provide its services consistent with the AGENCY 's program and to evaluate the impact of its program on students at School(s).

VI. Duration

This MOU is for the July 1, 2022 -- June 30, 2023 school year.

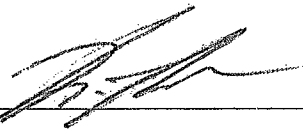
VII. Termination

Either party may terminate this MOU at any time, without cause, with 30 days written notice to the other party. This agreement may be amended by mutual consent of the parties. All amendments must be in writing and signed by both parties.

VIII. Hold Harmless/Indemnity

Each party to this MOU agrees to indemnify and hold harmless the other for and from any claims, causes of action, or any other proceeding of any type or kind that is made against the other where such claim, cause of action or other proceeding arises from the conduct, act, omission, or commission by the other party.

IN WITNESS THERE OF, the parties to this agreement have duly executed it on the day, month and year set forth below.

By:  _____ Dated: 7/28/22 (MM/DD/YYYY)

Weller Health Education at Lehigh Valley Reilly Children's Hospital

Approved as to form and procedure

By: _____ Dated: _____ (MM/DD/YYYY)

East Stroudsburg Area School District



Memorandum of Understanding

Between
Women's Resources of Monroe County
and
East Stroudsburg Area School District

This is a Memorandum of Understanding between the Women's Resources of Monroe County (hereinafter referred to as "WRMC"), and East Stroudsburg Area School District (hereinafter referred to as "ESASD"). WRMC and ESASD shall be hereinafter jointly referred to as the "parties." The duration of this MOU is for the July 1, 2022 -- June 30, 2023 school year.

This Memorandum of Understanding (MOU) sets for the terms and understanding between Women's Resources of Monroe County and the East Stroudsburg Area School District to provide prevention education, counseling and supportive services. These services will be in place in order to prevent intimate partner violence, sexual assault and harassment, enhance safety of students, and provide appropriate support to victims of sexual assault and domestic violence.

Background

This Memorandum of Understanding sets forth the respective roles and responsibilities of Women's Resources of Monroe County and the East Stroudsburg Area School District related to the prevention of and response to sexual assault, domestic violence, and other crimes.

Both parties are mandated child abuse reporters and are required by Pennsylvania's Child Protective Services Law 23 Pa. C.S. § 6301 to make a report of suspected abuse when they have reasonable cause to suspect that a child is a victim of child abuse.

Women's Resources of Monroe County Counselor/Advocates maintain confidentiality when working with clients. If a victim requests that confidential information be released, the Counselor/Advocate must obtain an informed, written, specific and reasonably time-limited consent. The Counselor Advocate should discuss potential unintended consequences of disclosure with the victim so that she or he is fully informed about the possible benefits and consequences of disclosure.

Partners

Women's Resources of Monroe County is a nonprofit tax-exempt [501(c)3], community based agency in Monroe County, Pennsylvania that provides free and confidential comprehensive support services to victims of domestic and/or sexual violence, their families and significant others; prevention and education programs, and training to the professionals who work with the victims of these crimes. Our mission is to provide a safe and caring environment that encourages



healing and empowerment for anyone whose life has been impacted by domestic and sexual violence. We strive to engage our community through awareness, advocacy, and prevention.

East Stroudsburg Area School District is a public-school district located in Monroe and Pike Counties. Their mission is to foster within all students a commitment to excellence, service and life-long learning which prepares students to be creative, productive and responsible citizens with a global perspective.

Purpose

This MOU will certify that Women's Resources of Monroe County is meaningfully involved in a cooperative intervention effort with the East Stroudsburg Area School District to provide counseling and supportive services to enhance safety for students and provide appropriate support to victims of sexual assault and domestic violence.

The above goals will be accomplished by undertaking the following activities:

Women's Resources of Monroe County agrees to:

- Provide prevention and intervention services and activities free of charge to children, youth, young adults, and non-offending caregivers experiencing domestic and/or sexual assault.
- Provide crisis and individual counseling, prevention strategies, crisis intervention, safety planning, mobile advocacy, and information and referrals.
- Provide prevention education and training on domestic violence, sexual assault, dating violence, and/or stalking to students, faculty, staff, and/or parents. Curricula used may include but is not limited to the Healthy Relationships Project developed by Prevent Child Abuse Vermont.
- Collaborate with area agencies when referrals are necessary for quality services.

East Stroudsburg Area School District agrees to:

- Connect students and non-offending caregivers who have experienced domestic violence, sexual assault, and/or dating violence, to Women's Resources of Monroe County Victim Services Counselor Advocates to schedule appointments for services.
- Provide the opportunity for prevention and intervention education to students, faculty, staff and interested parents.
- Permit Women's Resources of Monroe County to provide a confidential setting on-site in their school facility for the provision of victim services in accordance with Women's Resources of Monroe County confidentiality standards and to protect the privacy of the student receiving services whenever possible.

Neither party intends for this Memorandum to alter in any way their respective legal rights or their legal obligations to one another or to any third party.



Service Definitions

For the purpose of this MOU, and understanding of services and terms for both parties, Women's Resources of Monroe County shall provide definitions of the services listed above.

Confidentiality Standard ensures confidential communication exists between the client and a counselor in compliance with the requirements of 42 PA C.S.A. §5945.1, 23 Pa. C.S. § 6116, and 23 Pa. C.S. § 6102

Confidential Communication shall be defined for sexual assault cases as, all oral and written information transmitted between a victim of sexual assault and a sexual assault counselor in the course of their relationship. Confidential Communication includes any advice, reports, statistical data, memoranda, working papers, or records given or made during the sexual assault counselor-victim relationship. The Protection From Abuse (PFA) Act provides that confidential communications exchanged between a victim of domestic violence, and a domestic violence Counselor Advocate are confidential. Confidential communications exchanged in a group counseling session or in the presence of a linguistic interpreter or significant other are also protected.

A signed release is required under both federal and state law, and ensures that the disclosure is limited and protected from future disclosure requests or demands. Without a release, a Counselor Advocate may not release information about the victim – even to an attorney or other individual working on behalf of the victim. To do so would be a breach of the victim's confidentiality.

Crisis Counseling, as defined in the Pennsylvania Coalition Against Rape (PCAR) Organizational Standards for PA Centers, refers to short-term intervention that is action focused, client-centered, trauma-informed, and based in active/reflective listening. Crisis counseling may take place during individual in-person sessions, or while accompanying a client through the legal, medical, or other community system.

Funding

MOU is not a commitment of funds.

Further Understandings

1. This Memorandum of Understanding may be amended at any time by mutual written agreement of the parties. It may also be canceled at any time by any party upon no fewer than five (5) days written notice to the other party.
2. This Memorandum of Understanding should be reviewed on an annual basis.
3. WRMC and ESASD acknowledge and agree that no party shall be responsible for any



Women's Resources of
Monroe County, Inc.

loss, injury or other damage to the person or property of any employee or volunteer participating in this agreement unless such loss, injury or damage results from the negligence or willful misconduct of that party, its agents, officers, or employees.

4. This relationship is intended solely for the mutual benefit of the parties hereto, and there is no intention, express or otherwise, to create any rights or interests for any party or person other than WRMC and ESASD
5. No party is an agent of the others. No party has the right or authority to bind the other parties through its actions or any other contracts or communications.
6. This Memorandum of Understanding shall be governed by, construed, and applied in accordance with the laws of the Commonwealth of Pennsylvania.
7. This Memorandum of Understanding shall supersede any and all previously executed Memoranda of Understanding between the parties concerning the content of the agreement.

We, the undersigned, approve this Memorandum of Understanding and commit our organizations to its contents.

Lauren Peterson
Executive Director
Women's Resources of Monroe County

7/27/2022

Date

Date

East Stroudsburg Area School District

LETTER OF AGREEMENT
Between
THE EAST STROUDSBURG AREA SCHOOL DISTRICT
and
THE COLONIAL INTERMEDIATE UNIT 20

Title IIA Nonpublic Programs and Services

This agreement is made and entered into as of the 15th day of August 2022, by and between the **EAST STROUDSBURG AREA SCHOOL DISTRICT** (hereinafter referred to as the "School District") and the **COLONIAL INTERMEDIATE UNIT 20**.

1. TERM

The Term of this Agreement shall commence on **July 1, 2022 and terminate on September 30, 2023**.

2. DESCRIPTION

Upon the terms and conditions set forth herein, the East Stroudsburg Area School District requests that the Colonial Intermediate Unit 20 provide Title IIA services in accordance with ESSA Nonpublic requirements for Title IIA programs and services at the following nonpublic schools: Notre Dame Elementary School and Notre Dame Jr./Sr. High School.

Such services will be secular, neutral, and non-ideological. The Colonial Intermediate Unit 20 agrees to comply with all Title IIA statutory and regulatory requirements.

3. FEES AND PAYMENT

3.1 In consideration of the services mutually agreed upon as described herein, East Stroudsburg Area School District shall pay the Colonial Intermediate Unit 20 **\$13,092.00** as determined by their allocation.

3.2 The Colonial Intermediate Unit shall invoice the School District **quarterly for services rendered, including 8% indirect cost. The dates the School District shall be invoiced are: October 15th, January 15th, April 15th, & July 15th. Payment must be received by the Colonial Intermediate Unit 20 within 30 days of the invoice date.**

4. COLONIAL INTERMEDIATE UNIT 20 RESPONSIBILITIES:

- 4.1 To contact school districts within own geographical IU area who have a nonpublic school within their geographic boundary
- 4.2 Provide a School District the contact information at Colonial Intermediate Unit 20 Unit for questions
- 4.3 To provide services as outlined in the statement of work
- 4.4 To assure all financial and legal responsibilities involved in providing professional development services
- 4.5 Any other responsibilities necessary to conduct the program as intended
- 4.6 Provide the School District with the data necessary to complete their Title IIA nonpublic responsibilities
- 4.7 Provide the School District access to the program at any time

5. SCHOOL DISTRICT RESPONSIBILITIES

- 5.1 Provide the local IU the names of the participating nonpublic schools and their allocations
- 5.2 Inform the Colonial Intermediate Unit 20 of any and all circumstances which may directly or indirectly affect the performance of this Agreement, including changes in the original funding allocation
- 5.3 Pay the invoice to Colonial Intermediate Unit based on the participating School District's nonpublic allocations

6. MISCELLANEOUS

- 6.1 The Colonial Intermediate Unit 20 maintains and keeps in force such insurance as Workers Compensation, Liability, and Property Damage.
- 6.2 The Colonial Intermediate Unit 20 shall indemnify, defend, and hold harmless the School District from any and all losses, damages, claims or costs, including attorney's fees, arising from any act or omission of the Colonial Intermediate Unit 20, its officials, agents, or employees.
- 6.3 The East Stroudsburg Area School District maintains and keeps in force such insurance as Workers Compensation, Liability, and Property Damage.
- 6.4 The East Stroudsburg Area School District shall indemnify, defend, and hold harmless the Colonial Intermediate Unit 20 from any and all losses, damages, claims or costs, including attorney's fees, arising from any act or omission of the East Stroudsburg Area School District, its officials, agents, or employees.
- 6.5 The East Stroudsburg Area School District assures the Colonial Intermediate Unit 20 that all meaningful consultation between the School District and the nonpublic schools needed to set up this agreement has been completed prior to the effective date of this agreement.
- 6.6 The East Stroudsburg Area School District is responsible for documentation and record keeping of this consultation for any potential future monitoring of the program.
- 6.7 The East Stroudsburg Area School District and the Colonial Intermediate Unit 20 acknowledge that it may be necessary to modify this Agreement if there are updates as a result of ESSA during the performance period of the contract.

The parties have entered into this Agreement as of the Effective Date first above written:

East Stroudsburg Area School District

Colonial Intermediate Unit 20

Signature: _____
Richard Schlameuss

Signature: _____
Dr. Christopher Wolfel

Title: President, Board of Education

Title: Executive Director

Date: _____

Date: _____

EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 2nd day of August, 2022, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

AND

POCONO MOUNTAINS UNITED WAY (the "Contractor").

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or controversy arising

SCHEDULE A

Description of Service to be performed (be specific):

As a partner with ESASD in early childhood education and community support through the Title IV grant, Pocono Mountains United Way will:

- Provide S.M.I.L.E. home mentoring/visit program for families with at-risk children living within the ESASD borders
- Provide 250 free early vision and hearing screenings, as well as overall healthy child screenings for children up to 5 years old (referrals are made to other agencies should concerns arise from screening)

Location of Services: Will vary depending upon client needs/location.

Effective Date: August 15, 2022 to August 15, 2023

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ n/a
 Time (Days/Hour/Other): n/a
 Total Cost: \$ n/a

b) Fixed Rate: **Not to exceed \$ 45,500.00**

c) Are expenses included? YES NO
 If no, please itemize:

Budget Code(s): 10-3310-330-430-10-000-000-000-9184 Department: Grants – Title IV

District Initiator: Angela Byrne Date: 08/02/2022
 Angela Byrne, Coordinator of Federal Programs and Grants

Authorization for Payment: _____ Date: _____

**EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement**

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 2nd day of August, 2022, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

AND

POCONO MOUNTAINS UNITED WAY (the "Contractor").

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or controversy arising

SCHEDULE A

Description of Service to be performed (be specific):

As a partner with ESASD in community support through the Title I grant, Pocono Mountains United Way (PMUW) will provide scholarships to ESASD families with children enrolled in YMCA before/after school care programs in ESASD elementary school buildings, as well as any ESASD student attending at the YMCA's main location in Stroudsburg.

PMUW will accept applications with supporting income documentation, and determine scholarship eligibility based on predetermined income criteria agreed upon with ESASD. Scholarships will be for 50% of weekly tuition per qualifying child for the 2022-23 school year.

ESASD will advertise the availability of these scholarships to aid in students/families being referred to this program. PMUW will invoice ESASD for each child upon successful enrollment. If a student leaves the program, the balance of the scholarship will be offered to another qualifying student.

Location of Services: Currently at Bushkill Elementary, J.M. Hill Elementary, East Stroudsburg Elementary, and Pocono YMCA Stroudsburg. Will be expanding to include Resica Elementary, Smithfield Elementary, and Middle Smithfield Elementary

Effective Date: August 15, 2022 to June 30, 2023

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ n/a
Time (Days/Hour/Other): n/a
Total Cost: \$ n/a

b) Fixed Rate: **Not to exceed \$54,000 (including 7% indirect cost)**

c) Are expenses included? YES NO

If no, please itemize:

Budget Code(s): 10-1450-330-430-10-000-000-000-9192 Department: Grants – Title I

District Initiator: Angela Byrne Date: 08/02/2022
Angela Byrne, Coordinator of Federal Programs and Grants

Authorization for Payment: _____ Date: _____

East Stroudsburg Area School District

Enrollment Count Matrix

Count of all actively enrolled students for the current school year. Note: students with multiple building enrollments (ME) will be counted once. See details for building choice.

BLDG	GRADE HMRM	El	KF	01	02	03	04	05	06	07	08	09	10	11	12	HmRm Total
21CC	All	0	0	0	0	0	0	0	0	0	0	0	2	1	1	4
	21CC Total	0	0	0	0	0	0	0	0	0	0	0	2	1	1	4
AACS	All	0	0	0	0	0	0	0	0	1	0	0	0	0	0	1
	AACS Total	0	0	0	0	0	0	0	0	1	0	0	0	0	0	1
ADM	All	19	0	0	0	0	0	0	0	0	0	0	0	0	0	19
	ADM Total	19	0	0	0	0	0	0	0	0	0	0	0	0	0	19
AGCC	All	0	0	2	4	3	0	3	1	0	2	4	4	1	3	27
	AGCC Total	0	0	2	4	3	0	3	1	0	2	4	4	1	3	27
AHCC	All	0	0	0	0	0	0	0	0	0	0	1	1	0	0	2
	AHCC Total	0	0	0	0	0	0	0	0	0	0	1	1	0	0	2
BES	All	0	37	65	51	57	60	64	0	0	0	0	0	0	0	334
	BES Total	0	37	65	51	57	60	64	0	0	0	0	0	0	0	334
CCAC	All	0	0	9	13	14	12	10	15	9	8	6	6	12	9	123
	CCAC Total	0	0	9	13	14	12	10	15	9	8	6	6	12	9	123
CPDL	All	0	0	0	0	1	1	0	2	0	0	1	0	0	0	5
	CPDL Total	0	0	0	0	1	1	0	2	0	0	1	0	0	0	5
EAAC	All	0	0	0	0	0	0	4	0	0	0	0	0	0	0	4
	EAAC Total	0	0	0	0	0	0	4	0	0	0	0	0	0	0	4
ECCS	All	0	0	0	0	0	0	0	3	4	3	0	1	2	2	15
	ECCS Total	0	0	0	0	0	0	0	3	4	3	0	1	2	2	15
EHN	All	0	0	0	0	0	0	0	0	0	0	236	239	231	239	945
	EHN Total	0	0	0	0	0	0	0	0	0	0	236	239	231	239	945
EHS	All	0	0	0	0	0	0	0	0	0	6	306	332	324	330	1298
	EHS Total	0	0	0	0	0	0	0	0	0	6	306	332	324	330	1298
ESE	All	0	57	84	104	97	103	107	0	0	0	0	0	0	0	552
	ESE Total	0	57	84	104	97	103	107	0	0	0	0	0	0	0	552
HOME	All	0	1	10	16	21	21	17	9	13	8	9	11	3	10	149
	HOME Total	0	1	10	16	21	21	17	9	13	8	9	11	3	10	149
IPCC	All	0	1	1	3	2	1	0	2	4	4	4	3	5	1	31
	IPCC Total	0	1	1	3	2	1	0	2	4	4	4	3	5	1	31
IU20	All	0	0	7	7	9	8	4	6	7	9	6	10	6	12	91
	IU20 Total	0	0	7	7	9	8	4	6	7	9	6	10	6	12	91
JMH	All	0	32	89	59	70	71	59	0	0	0	0	0	0	0	380
	JMH Total	0	32	89	59	70	71	59	0	0	0	0	0	0	0	380
JTL	All	0	0	0	0	0	0	0	320	297	300	1	0	0	0	918
	JTL Total	0	0	0	0	0	0	0	320	297	300	1	0	0	0	918
LIS	All	0	0	0	0	0	0	0	181	208	212	0	0	0	0	601
	LIS Total	0	0	0	0	0	0	0	181	208	212	0	0	0	0	601
LLAC	All	0	0	0	0	0	0	0	0	0	0	1	0	1	2	4
	LLAC Total	0	0	0	0	0	0	0	0	0	0	1	0	1	2	4
LVAR	All	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1
	LVAR Total	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1
LVCS	All	0	0	0	0	0	0	0	0	0	0	0	2	1	3	6
	LVCS Total	0	0	0	0	0	0	0	0	0	0	0	2	1	3	6
MSE	All	0	41	73	59	67	71	81	0	0	0	0	0	0	0	392
	MSE Total	0	41	73	59	67	71	81	0	0	0	0	0	0	0	392

BLDG	GRADE HMRM	EI	KF	01	02	03	04	05	06	07	08	09	10	11	12	HmRm Total
		PACC	All	0	0	1	4	6	1	0	5	2	1	4	6	1
	PACC Total	0	0	1	4	6	1	0	5	2	1	4	6	1	8	39
PADL	All	1	0	2	0	2	0	0	0	2	1	2	1	1	0	12
	PADL Total	1	0	2	0	2	0	0	0	2	1	2	1	1	0	12
PALC	All	0	0	1	4	2	3	2	3	0	7	4	1	2	0	29
	PALC Total	0	0	1	4	2	3	2	3	0	7	4	1	2	0	29
PAVC	All	0	0	3	2	1	2	2	2	0	1	5	2	1	1	22
	PAVC Total	0	0	3	2	1	2	2	2	0	1	5	2	1	1	22
RCCS	All	0	1	6	7	5	6	5	2	5	6	6	8	2	3	62
	RCCS Total	0	1	6	7	5	6	5	2	5	6	6	8	2	3	62
RES	All	0	48	77	54	62	73	82	0	0	0	0	0	0	0	396
	RES Total	0	48	77	54	62	73	82	0	0	0	0	0	0	0	396
SMI	All	0	32	52	46	55	59	57	0	0	0	0	0	0	0	301
	SMI Total	0	32	52	46	55	59	57	0	0	0	0	0	0	0	301
Total All Buildings		20	250	482	433	474	493	497	551	552	568	596	629	594	624	6763

NOTES:

1. {NA} indicates students not assigned to any homeroom.
2. Student homeroom assignments are based on current enrollment.