#### AFFILIATION AGREEMENT FOR AN STUDENT TEACHING SITE

# 1. DUTIES AND RESPONSIBILITIES OF Misericardia UNIVERSITY

- a. Selection of Students. The University shall be responsible for the selection of qualified student (hereinafter "student") to participate in the practicum or student teaching experience. The selected students must have the appropriate Educational experience offered by the School District.
- b. Education of Students. The University shall assume full responsibility for the classroom education of the students. The University shall be responsible for the administration of the program, the curriculum content, the requirements of matriculation, grading and graduation.
- c. Submission of Candidates. The University shall submit the names of the students to the School District or a designated representative prior to the practicum assignment or student teaching.
- d. Advising Students of Rights and Responsibilities. The University will be responsible for advising the student of his or her own responsibilities under this Agreement. The student shall be advised of his or her obligations to abide by the policies and procedures of the School District, and should any student fail to abide by any policy/or procedure, he or she may be expelled from the program.
- e. Professional Liability Insurance. Students shall be responsible for procuring professional liability insurance at their own expense. The limits of the policy shall be a minimum of \$1,000,000.00 per claim and an aggregate of \$3,000,000.00 per occurrence. This policy must remain in full force and effect for the duration of the practicum or student teaching assignment.
- f. Advising Student of Rights and Responsibilities. The University will be responsible for advising the student of his or her individual responsibilities under this Agreement. The student shall be advised of his or her obligations to abide by the policies and procedures of the Agency and, should the student fail to abide by any policy and/or procedure, that he or she may be expelled from the internship program. If necessary, the termination of the student from the internship program will be done according to the policies and procedures of the University.

- g. Professional Liability Insurance. The student shall be responsible for procuring professional liability insurance at his/her own expense. The limits of the policy shall be a minimum of \$1,000,000.00 per claim and an aggregate of \$3,000,000.00 per occurrence. This policy must remain in full force and effect for the duration of the internship.
- h. Clearances and Records. Prior to the rendering of services by the student pursuant to this agreement, the student shall obtain and provide to the Agency all criminal and child abuse and FBI clearances and/or other records required by the Pennsylvania School Code and/or other applicable statutes.

# II. <u>DUTIES AND RESPONSIBILITIES OF EAST STROUDSBURG AREA SCHOOL DISTICT</u>

- a. Establishment of Internship. The Agency authorizes the use of its site, as may be agreed upon by the Agency and the University, as an internship. This internship is for a student enrolled in a undergraduate degree program in education at University.
- b. Policies of the Agency. The Agency will provide the University with all applicable information regarding its policies at least two (2) weeks in advance of the student's participation. The University will review with each student, prior to the assignment, any and all applicable policies, codes or confidentiality issues related to the experience.
- c. Designation of Agency Representative. The Agency shall designate a qualified staff member to function as an on-site supervisor for the student. The supervising counselor will be responsible, with the approval of the Superintendent or his/her designee, for providing opportunities for the student to engage in a variety of counseling activities under supervision, for evaluating the student's performance, and for meeting periodically with representatives of the University in order to discuss, plan and evaluate the internship experience of the student. The on-site supervisor, or his/her designee, shall provide the student with an orientation to the Agency's specific services necessary for the implementation of the internship experience.
- d. Administration. The Agency will have the sole authority and control over all aspects of the delivery of pupil services. The Agency will be responsible for and retain control over the organization and operation of its programs.
- e. Removal of Noncompliant Student. The Agency shall have the authority to immediately remove a student who fails to comply with its policies and procedures. If such a removal occurs, the Agency shall immediately contact the designated University representative.

- f. Reporting of Student Progress. The Agency shall provide all reasonable information requested by the University on a student's work performance. If there are any student evaluations, they will be completed and returned according to any reasonable schedule agreed to by the University and the Agency.
- g. Student Records. The Agency shall protect the confidentiality of student records as dictated by the Family Educational Rights and Privacy Act (FERPA) and shall release no information absent written consent of the student unless required to do so by law or as dictated by the terms of the Agreement.

### III. MUTUAL TERMS AND CONDITIONS

- a. Number of Participating Students. The parties mutually agree that one student shall be assigned to East Stroudsburg Area School District for this student teaching experience.
- b. Term of Agreement. The term of this Agreement shall be one (1) year from the date of execution. This Agreement may not exceed a period of five (5) years.
- c. Termination of Agreement. The University or the Agency may terminate this Agreement for any reason with ninety (90) days' notice. Either party may terminate this Agreement in the event of a substantial breach. However, should the Agency terminate this Agreement prior to the completion of an academic semester for other than a substantial breach, the student enrolled at that time may continue his/her educational experience until it would have been concluded absent the termination.
- d. Nondiscrimination. The parties agree to continue their respective policies of nondiscrimination based on Title VI of the Civil Rights Act of 1964 with regard to sex, age, race, color, creed, and national origin, Title IX of the Education Amendments of 1972, and other applicable laws, as well as the provisions of the Americans with Disabilities Act.
- e. *Interpretation of Agreement*. The laws of the Commonwealth of Pennsylvania shall govern this Agreement.
- f. *Modification of Agreement*. This Agreement shall only be modified in writing with the same formality as the original Agreement.
- g. Relationship of Parties. The relationship between the parties to this Agreement to each other is that of independent contractors. The relationship of the parties to this contract to each other shall not be construed to constitute a partnership, joint venture, employment or any other relationship, other than that of independent contractors.

- h. Liability. Neither of the parties shall assume any liabilities to each other, except as specifically stated in this Agreement. As to liability for damage, injuries or death to persons, or damages to property, the parties do not waive any defense as a result of entering into this Agreement unless such a waiver is expressly and clearly written into a part of this Agreement.
- i. Entire Agreement. This Agreement represents the entire understanding between the parties. No other oral understandings or promises exist with regard to this relationship.

IN WITNESS WHEREOF, the authorized representatives of the parties have executed this Agreement as of the date previously indicated.

East Stroudsburg Area School District:	
Authorized Signature	Date
Printed Name	Title
University:	
Authorized Signature	5/22/2012 Date
K・BANYA Printed Name	Professor + Chair Title

SECTION: PROFESSIONAL EMPLOYEES

**EAST** STROUDSBURG AREA SCHOOL DISTRICT

TITLE:

STUDENT TEACHERS/INTERNS/STUDENT

OBSERVERS

ADOPTED: August 19, 2002

REVISED: April 24, 2006

November 19, 2007

#### 407. STUDENT TEACHERS/INTERNS/STUDENT OBSERVERS 1. Purpose The Board encourages cooperation with PA accredited colleges and universities within the state in the training of student teachers and interns. The Board establishes that district schools shall accept qualified student teachers, student 2. Authority observers and administrative interns from PA accredited institutions with which the district has a cooperative agreement approved by the Board. Student teachers and interns shall not be accepted into district schools until they have complied with the mandatory background check requirements for criminal history, child abuse, FBI Criminal History Check, TB tine test and the district has evaluated the results of those screening processes. The Superintendent or designee shall be responsible to assign student teachers/student 3. Delegation of observers and administrative interns in training to the schools. Responsibility Recommendations for selection of cooperating teachers/principals for administrative interns shall be made by the Assistant Superintendent for Personnel or designee with the agreement of the college or university supervisor. The Superintendent or designee shall ensure distribution of student teachers/interns/student observers throughout the district so that no single group of students or teachers will be subject to excessive student teacher classroom hours. Student Teachers Student teachers shall be assigned only to those persons designated as their cooperating 4. Guidelines Title 28 teachers. Sec. 23.43 All requests for student teacher placement by colleges or universities must be processed SC 111,1418 through the office of the Assistant Superintendent for Personnel or designee. Pol. 414 It shall be the responsibility of the school principal to see that the student teaching program functions in the best interests of the students, teachers, student teachers, and the 23 Pa. C.S.A. institution providing the student teachers. 6301 et seq

#### 407. STUDENT TEACHERS/INTERNS/STUDENT OBSERVERS - Page 2

Student teachers and prospective educators in training shall comply with the health examination requirements and clearances of the state and Board policy applicable to professional personnel. The sending institution shall certify that student teachers have obtained current Act 34, Act 151 Clearances, FBI Criminal History Check and a TB tine test for the duration of the student teaching experience.

An orientation program shall be planned by the building principal or designee for all student teachers. The orientation program should include information concerning a description of the district, its philosophy of education, staff organization, educational programs and special services.

While serving in district schools, student teachers shall be responsible for their conduct to the cooperating teacher and school principal.

#### Administrative Interns

The Superintendent or designee shall ensure distribution of Administrative Interns throughout the district so that no single principal will be subject to excessive hours devoted to an intern.

Administrative Interns shall be assigned only to those persons designated as their intern assignment.

All requests for an administrative intern placement by colleges or universities must be processed through the office of the Assistant Superintendent for Personnel or designee.

It shall be the responsibility of the school principal to see that the administrative intern program functions in the best interests of the students, teachers, student teachers, and the institution providing the student teachers.

While serving in a district school, an administrative intern shall be responsible for their conduct to the school principal.

All assigned administrative projects shall be approved, supervised and assessed by the school principal.

#### Pol. 907

#### Student Observers

#### School Code 1418

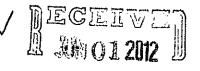
Student observers, interns and faculty of other educational institutions shall be offered the opportunity to visit district schools and observe classes. Such observers must be treated as any other visitor and shall be under the direct supervision of the principal.

#### PA Code Title 28 Sec. 23.43

"Short term" college student observers, assigned two (2) weeks or less, should make arrangements through the school principal. Clearances and TB tine are not required in these cases. An introductory letter from the sending college naming the student, the type of experience requested, and the length of time at the building shall be presented to the principal and a copy shall be forwarded to personnel prior to the first day of school. The college student will also be required to present a photo ID to the school principal, who shall approve such requests.

Board Policies 414, 907

Page 2 of 2



Contract For In-District Personnel Presentation
Name of Presenter Mary ann Calpin
Date(s) of Presentation
Presentation Title Online Curriculum Development - Readine 7 ren
Purpose of Presentation Online Curriculum Development - Intermedia
Total Time Required for Presentation
Presentation Facility
Maximum Number of Participants
Total Estimated Cost of Proposed Presentation <u>not to exceed # 848.40</u>
Budget Account Number to be Charged 10 - 1100 - 126 - 000 - 30 - 00 - 53
Audio/Visual Equipment Needed
Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.
Initiator Signature    Date   Date
Assistant Superintendent for Curriculum and Instruction
Superintendent DateSend all copies to the Initiator.
Upon Completion of Presentation the Initiator will complete.
Comments on services
Total due presenter Approved for payment
Initiator will distribute the copies:
White – Business Office (payroll) for payment Green – Human Resources – Place in Presenter's File Canary – Staff Development Secretary Pink – Initiator

#### 2012-2013 FISCAL YEAR AGREEMENT BETWEEN

#### EAST STROUDSBURG AREA SCHOOL DISTRICT 50 Vine Street, P.O. Box 298 East Stroudsburg Pennsylvania 18301

#### AND

#### DR. BRUCE DAVIS 1803 West Main Street Stroudsburg, Pennsylvania 18360

Whereas the School District recognizes Part 3, Article IX (Food Handling Establishments) of the East Stroudsburg Borough Code, said District desires to enter into an agreement for the physical examination of cafeteria monitors as follows:

- 6. Dr. Bruce Davis agrees to serve as the Employee Physician for the purpose of giving the required annual physical examination to District cafeteria monitors during the 2012-2013 fiscal year.
- 7. Dr. Bruce Davis agrees to administer a mantoux text for each District Cafeteria monitors located in the Borough of East Stroudsburg
- 8. Upon completion of each physical, the doctor agrees to complete the Examination Card of the Board of Health, Borough of East Stroudsburg.
- The doctor will provide the original approved card to the cafeteria monitor after the completion of the physical examination and the mantoux test results are documented.
- 10. The doctor agrees to perform the above referenced examinations at a time and place mutually satisfactory to both the doctor and the district.

For these services, the District agrees to pay the doctor a fee of sixty (\$60.00) dollars per employee examined. Payment will be made after a bill is submitted indicating the names of employees examined.

The Doctor's status shall be that of an independent contractor.

Date	Accepted By:  Bruce Davis. M.D.
Attest:	EAST STROUDSBURG AREA SCHOOL DISTRICT
Secretary, Board of Education  Dr.DavisAgreement.doc	President, Board of Education

#### 2012-2013 FISCAL YEAR AGREEMENT BETWEEN

#### EAST STROUDSBURG AREA SCHOOL DISTRICT 50 Vine Street, P.O. Box 298 East Stroudsburg Pennsylvania 18301

#### AND

#### DR. BRUCE DAVIS 1803 West Main Street Stroudsburg, Pennsylvania 18360

Whereas the School District recognizes Part 3, Article IX (Food Handling Establishments) of the East Stroudsburg Borough Code, said District desires to enter into an agreement for the physical examination of cafeteria workers as follows:

- 1. Dr. Bruce Davis agrees to serve as the Employee Physician for the purpose of giving the required annual physical examination to District cafeteria workers during the 2012-2013 fiscal year.
- 2. Dr. Bruce Davis agrees to administer a mantoux text for each District Cafeteria worker located in the Borough of East Stroudsburg
- 3. Upon completion of each physical, the doctor agrees to complete the Examination Card of the Board of Health, Borough of East Stroudsburg.
- 4. The doctor will provide the original approved card to the cafeteria worker after the completion of the physical examination and the mantoux test results are documented.
- 5. The doctor agrees to perform the above referenced examinations at a time and place mutually satisfactory to both the doctor and the district.

For these services, the District agrees to pay the doctor a fee of sixty (\$60.00) dollars per employee examined. Payment will be made after a bill is submitted indicating the names of employees examined.

The Doctor's status shall be that of an independent contractor.

Date	Accepted By:  Bruce Davis. M.D.
Attest:	EAST STROUDSBURG AREA SCHOOL DISTRICT
Secretary, Board of Education  Dr.DavisAgreement.doc	President, Board of Education

PO Box 298, 321 North Courtland Street East Stroudsburg, PA 18301 (570) 424-8500



# REQUEST FOR CONSULTANT/CONTRACTED SERVICES

1. Initiator: Complete this section.
Name of Consultant: Todd Deen #
Address: 805 Orchard Rd. Mount Bethel PA
Function or purpose of service (be specific): accompanist for Spotlight Awards
rehearsal + ceremony
Location of service: Sherman Theater
Time period - from $\frac{5/10}{17}, \frac{5/17}{12}$ to:
(begin date) (end date)
Total days/hours/other daily/hourly/other rate Total Contract   Jyes Ino    Special Activity Fund- H.S. South Musical    Charge to Account Number:
Signatures - Initiator: Linda Schaller Date: 6/4/12
Signatures — Initiator:
2. Consultant/Contractor: Complete this section, return all copies along with a completed W-9 form to the office of the Assistant Superintendent for Curriculum.  I agree to satisfactorily complete the function noted above according to the criteria stipulated above. I understand that work not completed by the completion date will not be paid for under this agreement. Should circumstances occur beyond the control of the district/contractor which prevents the service from taking place, the district is not obligated to pay the consultant/contractor.  TODD C DEFEMBLE QUEEN Date  NOTE: Upon completion of service send an Invoice to the Business Office for payment.
STEPS NUMBERS 1 and 2 MUST BE COMPLETED BEFORE PROCEEDING TO 3 - 5.
3. Assistant Superintendent for Curriculum: Date: 6/5/12
4. APPROVALS: Board of Education — Date:/ Purchase Order #
Superintendent:Date:/
5. Initiator: Comments on Services:
The Business Office is hereby authorized to pay \$ for services rendered.
Initiator: Date://

The East Stroudsburg Area School District provides equal opportunity in all of its educational programs, activities and employment. In compliance with Title VI, Title IX and Section 504, no person will be subject to discrimination based on age, race, color, gender, religion, national origin, creed, handicap or marital status.

PO Box 298, 321 North Courtland Street East Stroudsburg, PA 18301 (570) 424-8500



# REQUEST FOR CONSULTANT/CONTRACTED SERVICES

1. Initiator: Complete this section.
Name of Consultant:
Address: 13 ELDRIDGE ROAD, NEWTOWN PA 18940
Function or purpose of service (be specific): PRIVATE, INDEPENDENT IEP FACILITATION
Location of service: EAST STROUDSBURG AREA SCHOOL DISTRICT
Time period - from5/31/12 to:5/31/12
(begin date) (end date)
Total days/hours/other daily/hourly/other rate Total Contract ⊠ yes □ no
Charge to Account Number: 1 - 2290 - 300 - 000 - 15 - 00 - 50
Signatures — Initiator: Date:
2. Consultant/Contractor: Complete this section, return all copies along with a completed W-9 form to the office of the Assistant Superintendent for Curriculum.  I agree to satisfactorily complete the function noted above according to the criteria stipulated above. I understand that work not completed by the completion date will not be paid for under this agreement. Should circumstances occur beyond the control of the district/contractor which prevents the service from taking place, the district is not obligated to pay the consultant/contractor.  Solvential Consultant/Contractor Signature  Federal ID# or Social Security # Date  NOTE: Upon completion of service send an Invoice to the Business Office for payment.
STEPS NUMBERS 1 and 2 MUST BE COMPLETED BEFORE PROCEEDING TO 3 - 5.
3. Assistant Superintendent for Curriculum: Diac Duc Date: 6 / 13/12
4. APPROVALS: Board of Education — Date:// Purchase Order #
Superintendent:Date:
5. Initiator: Comments on Services:
The Business Office is hereby authorized to pay \$for services rendered.
Initiator: Date:

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1 Kronny

# East Stroudsburg Area School District Phone: (570) 424-8500 – Fax (570) 421-4968

/ JUN 05 2012

**Contract For In-District Personnel Presentation** 

Name of Presenter Jill Greenwood
Date(s) of Presentation June 2012 - August 2012.
Presentation Title Online Curriculum Devolopment - English 7 rev
Purpose of Presentation Online Corriculo no Development - listermed
Total Time Required for Presentation
Presentation Facility
Maximum Number of Participants
Total Estimated Cost of Proposed Presentation not be exceed \$ 848.40.
Budget Account Number to be Charged 10-1100-126-000-30-00-33
Audio/Visual Equipment Needed
Attach supply requisitions for suggested materials. Purchase Orders will be Issued for approved items.
If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the presenter.  Initiator Signature June 12 Jan 20/12
Initiator sends to Presenter to sign.
Presenter Signature Date O-A-12  Presenter sends to Assistant Superintendent for Curriculum and Instruction Office.
Assistant Superintendent for Curriculum and Instruction Date Date Send all copies to the Superintendent's Office.
After Board Approved
Superintendent Date Send all copies to the Initiator.
Upon Completion of Presentation the Initiator will complete.
Comments on services
Total due presenter Approved for payment
Initiator will distribute the copies:
White – Business Office (payroll) for payment Green – Human Resources – Place in Presenter's File Canary – Staff Development Secretary Pink – Initiator Goldenrod - Presenter

TREGILM DA 2012

# **Contract For In-District Personnel Presentation**

Name of Presenter Brooks Langar
Date(s) of Presentation August 5, 2012.
Presentation Title elech Boot camp.
Purpose of Presentation Intensive lechirain La for atech Academy Parking
Total Time Required for Presentation
Presentation Facility
Maximum Number of Participants
Total Estimated Cost of Proposed Presentation <u> </u>
Budget Account Number to be Charged $10-30-126-600-30-00-9$
Audio/Visual Equipment Needed
Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.
If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the presenter.
Initiator Signature  Initiator Signature  Date  Date
Presenter sends to Assistant Superintendent for Curriculum and Instruction Office.
Assistant Superintendent for Curriculum and Instruction Date Copies to the Superintendent's Office.
After Board Approved
Superintendent Date Send all copies to the Initiator.
Upon Completion of Presentation the Initiator will complete.
Comments on services
Total due presenter Approved for payment
Initiator will distribute the copies:
White – Business Office (payroll) for payment Green – Human Resources – Place in Presenter's File Canary – Staff Development Secretary Pink – Initiator

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TEGETTO 1 2012

**Contract For In-District Personnel Presentation** 

Name of Presenter Broke Langan 6/present
Q/I = I = I
Purpose of Presentation Professional Devalopment
Total Time Required for Presentation 3 hrs [am - 12 noon]
Presentation Facility
Maximum Number of Participants
Total Estimated Cost of Proposed Presentation
Budget Account Number to be Charged 10 - 2271 - 120 - 600 - 10 - 00
Audio/Visual Equipment Needed
Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.
If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the presenter.
Initiator Signature Date Date Date
Presenter Signature 3/10000 Date
Assistant Superintendent for Curriculum and Instruction Date Date
After Board Approved
Superintendent Date
Upon Completion of Presentation the Initiator will complete.
Comments on services
Total due presenter Approved for payment
Initiator will distribute the copies:
White – Business Office (payroll) for payment Green – Human Resources – Place in Presenter's File Canary – Staff Development Secretary Pink – Initiator



**Contract For In-District Personnel Presentation** 

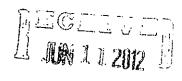
BY:
Name of Presenter Brooke Langan Coppresent.
Date(s) of Presentation 8/13/12.
Presentation Title Moving Upto Moodle 2.3: An Overvie
Purpose of Presentation Professional Development.
Total Time Required for Presentation 3WS (9am-12non)
Presentation Facility
Maximum Number of Participants
Total Estimated Cost of Proposed Presentation
Budget Account Number to be Charged 10-227/ 120-000-10-00-0
Audio/Visual Equipment Needed
Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.
If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the presenter.
Initiator Signature Date Date Date
Presenter Signature Date Date Date Presenter sends to Assistant Superintendent for Curriculum and Instruction Office.
Assistant Superintendent for Curriculum and Instruction Date
After Board Approved
Superintendent Date Send all copies to the Initiator.
Upon Completion of Presentation the Initiator will complete.
Comments on services
Total due presenter Approved for payment
Initiator will distribute the copies:
White – Business Office (payroll) for payment Green – Human Resources – Place in Presenter's File Canary – Staff Development Secretary Pink – Initiator



Contract For In-District Personnel Presentation BY: 1
Name of Presentation  Date(s) of Presentation  Standard Presentation  Standard Presentation
Presentation Title Wowing Up to Moralle J.3: An Duervieu
Purpose of Presentation Professional Davidopment:  Total Time Required for Presentation 3WS (9am-12non)
Total Time Required for Presentation 3\ws (9an-12non)
Presentation Facility
Maximum Number of Participants
Total Estimated Cost of Proposed Presentation # 1/2.50.
Budget Account Number to be Charged 10 - 2271 - 120 - 000 - 10 - 00
Audio/Visual Equipment Needed
Attach supply requisitions for suggested materials. Purchase Orders will be Issued for approved items.
Initiator Signature
Comments on services
Total due presenter Approved for payment
Initiator will distribute the copies:
White – Business Office (payroll) for payment Green – Human Resources – Place in Presenter's File Canary – Staff Development Secretary Pink – Initiator

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PO Box 298, 321 North Courtland Street East Stroudsburg, PA 18301 (570) 424-8500



BY

# REQUEST FOR CONSULTANT/CONTRACTED SERVICES

1. Initiator: Complete this section.
Name of Consultant: DR. LETITIA M. LIADOC, Ph. D. #
Address: 194 Mourain View Drive STROUSBURG, Par 18360
Function or purpose of service (be specific): Keywore Spanier For our zoiz Contobine -
MAINTENANCE IN-SERVICE. THE TALK WILL RELATE TO WERRALHEE DIVERSITY.
Location of service: CARLT. SECOR ADMINISTRATION - BOARD ROOM
Time period - from 6/15/2012 @ 10:30 to: 6/15/2012 @ 12:00 NOON
(begin date) (end date)
$1/2 \text{ Hours} \qquad @\$ 100.00 \text{ Hour} = \$ 150.00 \qquad \text{plus expenses}$
Total days/hours/other daily/hourly/other rate Total Contract □ yes □ no
Charge to Account Number: 10 - 2600 - 300 - 000 - 00 - 24
Signatures - Initiator: Chomes J. Williams Date: 6 15 12012
2. Consultant/Contractor: Complete this section, return all copies along with a completed W-9 form to the office of the Assistant Superintendent for Curriculum.  I agree to satisfactorily complete the function noted above according to the criteria stipulated above. I understand that work not completed by the completion date will not be paid for under this agreement. Should circumstances occur beyond the control of the district/contractor which prevents the service from taking place, the district is not obligated to pay the consultant/contractor.  Consultant/Contractor Signature  Federal ID# or Social Security # Date  NOTE: Upon completion of service send an Invoice to the Business Office for payment.
STEPS NUMBERS 1 and 2 MUST BE COMPLETED BEFORE PROCEEDING TO 3 - 5.
3. Assistant Superintendent for Curriculum: Date: Date:
4. APPROVALS: Board of Education — Date:/ Purchase Order #
Superintendent:Date://
5. Initiator: Comments on Services:
The Business Office is hereby authorized to pay \$for services rendered.
Initiator: Date://

The East Stroudsburg Area School District provides equal opportunity in all of its educational programs, activities and employment. In compliance with Title VI, Title IX and Section 504, no person will be subject to discrimination based on age, race, color, gender, religion, national origin, creed, handicap or marital status.

/ IM O 4 2012

Contract For in-District Personnel Presentation
Name of Presenter bsoph Martin
Date(s) of Presentation August 9, 2012.
Presentation Title ofech Bootcama
Purpose of Presentation/ tensive Techirain, ne ForeTech Academ, Parka parts.
Total Time Required for Presentation 6 h 25
Presentation Facility
Maximum Number of Participants
Total Estimated Cost of Proposed Presentation
Budget Account Number to be Charged 10-2271-120-000-30-00-9
Audio/Visual Equipment Needed
Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.
If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the presenter.
Initiator Signature Date Date
Presenter Signature Date Date Date Presenter sends to Assistant Superintendent for Curriculum and Instruction Office.
Assistant Superintendent for Curriculum and Instruction Date 6 5 Send all copies to the Superintendent office.
After Board Approved
Superintendent Date Send all copies to the Initiator.
Upon Completion of Presentation the Initiator will complete.
Comments on services
Total due presenter Approved for payment
Initiator will distribute the copies:
White – Business Office (payroll) for payment Green – Human Resources – Place in Presenter's File Canary – Staff Development Secretary Pink – Initiator

)	IN	11	2012	
EJ.		= '		

11

**Contract For In-District Personnel Presentation** 

$\langle n \rangle = \langle n $
Name of Presenter Joseph Martin Col present.
Date(s) of Presentation 8/10/12.
Presentation Title Marine Up to Moodle 2.3: An Drawiew
Purpose of Presentation Professional Devalopment.
Total Time Required for Presentation 3/15 (9am-12 100n)
Presentation Facility
Maximum Number of Participants
Total Estimated Cost of Proposed Presentation
Budget Account Number to be Charged
Audio/Visual Equipment Needed
Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.
If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the presenter.
Initiator Signature Dum Dum Date GIII
Presenter Signature Date 6/5/17  Presenter sends to Assistant Superintendent for Curriculum and Instruction Office.
Assistant Superintendent for Curriculum and Instruction Send all copies to the Superintendent's Office.
After Board Approved
Superintendent Date Send all copies to the Initiator.
Upon Completion of Presentation the Initiator will complete.
Comments on services
Total due presenter Approved for payment
Initiator will distribute the copies:
White – Business Office (payroll) for payment Green – Human Resources – Place in Presenter's File Canary – Staff Development Secretary Pink – Initiator



Contract For In-District Personnel Presentation
Name of Presenter been Martin. Copresent.
Date(s) of Presentation 81312.
Presentation Title Moving Jato Moodle 2.3 in Warview"
Purpose of Presentation
Total Time Required for Presentation 3WS (9am-12nps)
Presentation Facility
Maximum Number of Participants
Total Estimated Cost of Proposed Presentation
Budget Account Number to be Charged 10 2271 -126-600-30 -00-
Audio/Visual Equipment Needed
Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.
If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the presenter. $Q = Q = Q$
Initiator Signature Date Date Date
Presenter Signature Joseph O Market Date 6/5/12  Presenter sends to Assistant Superintendent for Curriculum and Instruction Office.
Assistant Superintendent for Curriculum and Instruction Date Curriculum and Instruction Send all copies to the Superintendent's Office.
After Board Approved
Superintendent Date Send all copies to the Initiator.
Upon Completion of Presentation the Initiator will complete.
Comments on services
Total due presenter Approved for payment
Initiator will distribute the copies:
White – Business Office (payroll) for payment Green – Human Resources – Place in Presenter's File Canary – Staff Development Secretary Pink – Initiator

1 1 2012

Li

Contract For In-District Personnel Presentation
Name of Presenter beech Martin @/present.
Date(s) of Presentation 8/20/12.
Presentation Title Maring Doto Modle 2.3: An Werriew
Purpose of Presentation Professional Davelopment
Total Time Required for Presentation 36 (9am-12nm)
Presentation Facility
Maximum Number of Participants
Total Estimated Cost of Proposed Presentation
Budget Account Number to be Charged 15-23-1-120-00-30-00-0
Audio/Visual Equipment Needed
Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.
Initiator Signature Date Date Date Date Date Date Date Dat
Presenter Signature
Assistant Superintendent for Curriculum and Instruction Date Date Date Approved.
After Board Approved
Superintendent Date
Upon Completion of Presentation the Initiator will complete.
Comments on services
Total due presenter Approved for payment
Initiator will distribute the copies:
White Business Office (payroll) for payment Green Human Resources Place in Presenter's File Canapy Staff Development Secretary

Pink - Initiator

JUN U & 2012

# **Contract For In-District Personnel Presentation**

Name of Presenter Ann Nicolett
Date(s) of Presentation April 19, 2012
Presentation Title Differentiated Supervision Recert.
Purpose of Presentation Staff Development
Total Time Required for Presentation 1.5 hours
Presentation Facility
Maximum Number of Participants
Total Estimated Cost of Proposed Presentation
Budget Account Number to be Charged 10-2271- 126-000-30-00-04
Audio/Visual Equipment Needed
Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.
If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the presenter.
Initiator Signature Jan Summ Date 4/7/17
Presenter Signature Date C/5//2 Presenter sends to Assistant Superintendent for Curriculum and Instruction Office.
Assistant Superintendent for Curriculum and Instruction Send all copies to the Superintendent's Office.
After Board Approved
Superintendent Date Date
Upon Completion of Presentation the Initiator will complete.
Comments on services
Total due presenter Approved for payment
Initiator will distribute the copies:
White – Business Office (payroll) for payment Green – Human Resources – Place in Presenter's File Canary – Staff Development Secretary Pink – Initiator Goldonrod - Presenter

PO Box 298, 321 North Courtland Street East Stroudsburg, PA 18301 (570) 424-8500

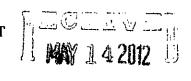
DECEIVED

REQUEST FOR CONSULTANT/CONTRACT OF SERVICES
1. Initiator: Complete this section.
Name of Consultant: PMC/Pocono Occupational Medicine #
Address: 100 Community Dr. Suite 104, Tobyhanna, PA 18466
Function or purpose of service (be specific): <u>Pre-employment D-A testing</u> , sost-
accident testing, reasonable suspicion.
Location of service: Borton sville PA
Time period - from 7-1-12 to: 6-30-13
(begin date) (end date)
@ \$ = \$ \( \text{Dot to execut \$3.500.}^{\infty} \text{ plus expenses?}
Total days/hours/other daily/hourly/other rate Total Contract □ yes ☒ no
Charge to Account Number: 10 - 2700 - 300 - 00 - 00 - 00 - 07
Signatures - Initiator: Lill Q, Holcondr Date: 4/17/12
2. Consultant/Contractor: Complete this section, return all copies along with a completed W-9 form to the office of the Assistant Superintendent for Curriculum.  I agree to satisfactorily complete the function noted above according to the criteria stipulated above. I understand that work not completed by the completion date will not be paid for under this agreement. Should circumstances occur beyond the control of the district/contractor which prevents the service from taking place, the district is not obligated to pay the consultant/contractor.  Consultant/Contractor Signature  Federal ID# or Social Security # Date  NOTE: Upon completion of service send an Invoice to the Business Office for payment.
STEPS NUMBERS 1 and 2 MUST BE COMPLETED BEFORE PROCEEDING TO 3 - 5.
3. Assistant Superintendent for Curriculum: Date: 6/12/12
4. APPROVALS: Board of Education — Date:/ Purchase Order #
Superintendent:
5. Initiator: Comments on Services:
The Business Office is hereby authorized to pay \$ for services rendered.
Initiator: Date:/

The East Stroudsburg Area School District provides equal opportunity in all of its educational programs, activities and employment. In compliance with Title VI, Title IX and Section 504, no person will be subject to discrimination based on age, race, color, gender, religion, national origin, creed, handicap or marital status.

Reid 5/17/12pge

# PO Box 298, 321 North Courtland Street East Stroudsburg, PA 18301 (570) 424-8500



# REQUEST FOR CONSULTANT/CONTRACTED SERVICES

1. Initiator: Complete this section.	
Name of Consultant: Regina Sayles #	
Address: 740 ANN ST. MANNESTERS St. St. Day PA 18360	_
Function or purpose of service (be specific): Character Education Assembly	_
	_
Location of service: M Hell	_
Time period - from $5/16/12$ to: $5/16/12$	
(begin date) (end date)	
	şs?
Total days/hours/other daily/hourly/other rate Total Contract	10
Charge to Account Number:	_
Signatures — Initiator: Catherial a - Symembath Date: 4/26/12	<b>)</b>
2. Consultant/Contractor: Complete this section, return all copies along with a completed W-9 form to the office of the Assistant Superintendent for Curriculum.  I agree to satisfactorily complete the function noted above according to the criteria stipulated above. I understand that work n completed by the completion date will not be paid for under this agreement. Should circumstances occur beyond the control of the district/contractor which preventy the service from taking place, the district is not obligated to pay the consultant/contractor.    Since   Since	iot he
STEPS NUMBERS 1 and 2 MUST BE COMPLETED BEFORE PROCEEDING TO 3 - 5.	
3. Assistant Superintendent for Curriculum:	<u>-</u>
4. APPROVALS: Board of Education — Date:// Purchase Order #	
Superintendent: Date://	_
5. Initiator: Comments on Services:	_
The Business Office is hereby authorized to pay \$for services rendered	– i.
Initiator: Date:	

The East Stroudsburg Area School District provides equal opportunity in all of its educational programs, activities and employment. In compliance with 1ttle VI, Title IX and Section 504, no person will be subject to discrimination based on age, race, color, gender, religion, national origin, creed, handicap or marital status.

/	·	ECEIVE	j
/	1	MN O 4 2012	

Contract For In-District Personnel Presentation

Name of Presenter Maureen Soidel.
Traine of Fresenter
Date(s) of Presentation
Presentation Title <u>Olech Boot camp.</u>
Purpose of Presentation/ Mensive Tech Training For Erech Academy Particip
Total Time Required for Presentation
Presentation Facility
Maximum Number of Participants
Total Estimated Cost of Proposed Presentation
Budget Account Number to be Charged 10- 271 - 120-660-10-00-
Audio/Visual Equipment Needed
Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.
If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the presenter.
Initiator Signature Date 5 2 Initiator sends to Presenter to sign.
Presenter Signature Mauriew Stick Date 5/31/12  Presenter sends to Assistant Superintendent for Curriculum and Instruction Office.
Assistant Superintendent for Curriculum and Instruction Send all copies to the Superintendent's Office.
After Board Approved
Superintendent Date Send all copies to the Initiator.
Upon Completion of Presentation the Initiator will complete.
Comments on services
Total due presenter Approved for payment
Initiator will distribute the copies:
White – Business Office (payroll) for payment Green – Human Resources – Place in Presenter's File Canary – Staff Development Secretary Pink – Initiator

48



Contract For In-District Personnel Presentation

Name of Presenter Shawn Wescott
Date(s) of Presentation August 6, 2012.
Presentation Title P. Tech Boot Cana.
Purpose of Presentation Intensive Tech Training for etech Academy to
Total Time Required for Presentation
Presentation Facility
Maximum Number of Participants
Total Estimated Cost of Proposed Presentation
Budget Account Number to be Charged 10-3271-120-006-10-00
Audio/Visual Equipment Needed
Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.
If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the presenter.  Initiator Signature
Upon Completion of Presentation the Initiator will complete.
Comments on services
Total due presenter Approved for payment
Initiator will distribute the copies:
White – Business Office (payroll) for payment Green – Human Resources – Place in Presenter's File Canary – Staff Development Secretary Pink – Initiator Goldenrod - Presenter

Bellinger, Tania	Contract Transportation	\$160.51/day	Transportation Dept	4/26/2012
Domingor, Turnu	Consuct Transportation	ψ100.017day	· ·	4/20/2012
Vitanza, Katharine	Contract Transportation	\$153.44/day	Transportation Dept	4/24/2012
				-
		· 		
<del>- ,</del>			June, 2012	

# REQUEST TO ESTABLISH A SPECIAL ACTIVITY

1. NAME OF C	RGANIZATION:	<u>CHETRIE</u> ADING I	BOOSTER CLUB	
2. PURPOSE O	R OBJECTIVE: (Bri	efly describe why this org	anization is being formed	i.)
A PANO	SP DETER COS	75 OF CAMP, SK	EAKERS , CAMPA	nent of this
3. BENEFIT: (F	Briefly describe how	the students/district will b	enefit from the establish	ment of this
70	- SUPPRMENT - DOWNNO	HE TEAM WI BY SCHOOL	171) YNINGS NO X 18770107	
4. LEADERSHI	IP: (Briefly describe)	how this activity will be o	ranized how it will be t	າເກ ຈກd
whether the o	officers will be elected	d or appointed.)	ELECTET OFF	CALS
VOTES	01 440111	EMBERS -		
	= -	raise funds? (Yes) No		
h If	"ves" briefly describ	re typical fund raising act	ivities and who will be in	volved.
	KENIOUSLY WE	- HAVE DONE CH	LER CLIVES, ST	とし スヘトドくさい ペン
6. USE OF FUN	<i>MNEO, GERILA</i> DS: (Briefly describ	e how these funds will be	<i>TEM CINCINGET TH</i>	CDAYS, TRKKYTEN
district.)			used to behem the stude	us of the
	SAME AS AL	BOVE .		
7. FINANCIAL	DEPENDENCE:			
a. W	ill this organization	require any financial assis	stance or facilities and eq	uipment to
	be provide	d		•
	the General Fund? "ves" briefly describ	e the assistance needed at	nd whather it is a continu	ing wear to
<b>v</b> . <b>–</b>	year need.	WLY FACILITY D	USE FOR MEET	WES,
	_ CHER C	CLINICS, OR TRKI	CYTRAY TYPE &	VENTS
8. FINANCIAL	RESPONSIBILITY:	(Briefly describe who wil	ll be responsible for these	e funds and
how fund-raising,				Aller Wash
expenditure a	nd/or transfer decision	ons will be made)	SDOWS IBLE FOR I	DEPOSITING FRANDS
		WILL VOTE ON H	low maries	DEPOSITING FUNDS TRANSFERING
/O 0/4	ed: <u>6/12/12</u>	<u>.</u>	,	
Date Submitte	:a: <u>cojiz</u> ji2	Submitted by:		
		Signature:	X. Weller.	
		Principal: Lau	100 Day 0.	lial
BOARD OF EDUCA	TION ACTION	Nem	vii viille	4 6/13/12
			(	<i>)</i>
This request y	was (Approved Di	sapproved $\Box$ ) by the Boar	d of Education at their n	reeting held

Reasons for disapproval or qualifications or approval, if applicable, were as follows:

on





#### **UNITED STATES FIRE INSURANCE COMPANY**

Administrative Office: 5 Christopher Way, Eatontown, NJ 07724

#### **BLANKET APPLICATION**

This is an application for ACCIDENT ONLY INSURANCE on policy form GAC26932. It is based on the following

	ents, and representations.	010 110 0 0 n p	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		
GROUP	POLICY NO: AH-GA26932-002	NEW:	☐ RE	VISION: 🔳	
DADTIC	CIPATING ORGANIZATION NO:	Interscholastic Sp	orts Accident	U\$001257	
PARTIC	DIFATING ORGANIZATION NO.	Voluntary Student		US001256	
		F-4 Otdah.us-	Cabaal District	<del></del>	
1.	PARTICIPATING ORGANIZATION:	East Stroudsburg PO Box 298 321	·		
	Address:	East Stroudsburg			
	Type of business or organization:	K-12 School I	District		
	Coverage for subsidiaries: NO: YES;	attach list.			
	Persons who qualify within the Plans and	classes describ	ed below are	eligible to be insu	red under the Policy.
2.	REQUESTED EFFECTIVE DATE:	Interscholastic Sp Voluntary Student		3/12/12 3/12/12	
	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	Voluntary Student	Accident	0/12/12	
		DACEDI	A N1		
3. A.	DESCRIPTION	BASE PL	AN		NUMBER ELIGIBLE
CLASS				· · · · · · · · · · · · · · · · · · ·	
2	Student Athletes Plan 1 Primary Excess \$100 Voluntary Student Accident PA-B Primary				
B. C CLASS	will be: The date the event of the first day of the of the control	occurs.			s for Base Plan coverages
1	Interscholastic Sports, Band, Cheerleading				
2	Students purchasing the voluntary student ac	cident coverage ex	cluding sports		
				<del></del> .—————————————————————————————————	
D CLASS	DESCRIPTION OF BENEFITS.				
1	Accident Medical Benefits - Sports - Medical M	laximum \$1,000,00	0, Benefit Period	d 2 years	
2	Accident Medical Benefits - Voluntary - Medical	al Maximum \$250,0	00, Benefit Perio	od 1 year	
E CLASS	PRINCIPAL SUM				
1	Interscholastic Sports \$10,000 Death / \$20,000				
2	Voluntary Student Accident \$2,500 Death / \$2	O,000 Double Disit	iemberment		
AGGRE	GATE LIMIT OF LIABILITY: AD & D Sports	\$500,000			
Class	☐ Monthly ☐ Other Rate	Rates per \$	per person, C	by Class: lass	Rate
1	Interscholastic Sports Annual Premium \$35,964.00				
2	School Time \$22.50 per student / 24 Hour \$9	0.00 per student			

#### **ADDITIONAL BENEFITS**

4.

A. CLASS	DESCRIPTION		NUMBER ELIGIBLE
			-
В.	Referenced dates applicable to Effective Dates will be: The date the event occurs. The first day of the day of the model of them.		
C.	DESCRIPTION OF HAZARDS		
CLASS			
<u> </u>			
D. CLASS	DESCRIPTION OF BENEFITS		
E.	AGGREGATE LIMIT OF LIABILITY: \$ PE	R per person, by Class:	
Class	Rate	Class	Rate
6. PRE due 6 7. OPE 8. TRA Fraud Warning: statement of cla thereto, commit		es applicable to the specified P by of each subsequent NA and As Shown: voluntary studen None	are paid by the Policyholder.  t accident as received  on files an application for insurance or  formation concerning any fact material
SIGNED FOR	THE POLICYHOLDER PARTICIPATING ORGANIZ	ATION THIS DAY OF	, .
Signature: _	444		
Name:		·	
<del></del>			
FOR COMPA	ANY USE ONLY:		
SALES OFF	ICE:	D 1 21 D1 10001	
BROKER / A	SENT: Engle Hambright & Davies 3355 Route 611, Suite	Bartonsville, PA 18321	
ADMINISTR	ATOR:		



AG Administrators, Inc. P.O. Box 979 Vailey Forge, PA 19482

Phone: 610-933-0800 Fax: 610-933-4122 www.agadministrators.com

# Summer Food Program Schedule

# JM Hill Elementary School:

#### Breakfast & Lunch

Monday – Friday	6/11/2012 – 8/10/2012

# **High School South:**

## **Breakfast Only**

Monday Friday	6/11/2012 - 6/29/2012 7/30/2012 - 8/10/2012
Monday & Tuesday	7/2/2012 & 7/3/2012
Monday - Thursday	7/9/2012 — 7/27/2012

### **Bushkill Elementary:**

#### Breakfast & Lunch

Monday - Friday	6/11/2012 - 7/6/2012
Monday - Thursday	7/9/2012 – 8/17/2012

\*Please Note: Wednesday, July 4, 2012 is a Holiday, food services will not be provided.

#### Recommended School Breakfast and Lunch Prices for 2012-2013 School Year

#### **Breakfast**

Α.	Elementary	\$1.35
В.	Intermediate	\$1.35
C.	Secondary	\$1.35
D.	Adult	\$1.75
E.	A la Carte Milk	\$.50
F.	Reduced Price Meal	\$.30

It is the recommendation that <u>breakfast prices</u> remain the same and that there be no price increases for school year 2012-2013 <u>except for adult breakfast price</u> which must be raised by USDA regulation.

#### Lunch

G.	Elementary	\$2.15
Н.	Intermediate	\$2.25
l.	Secondary	\$2.25
J.	Adult	\$3.50
K.	A la Carte Milk	\$.50
L.	Reduced Price Meal	\$.40

It is the recommendation that <u>lunch prices</u> remain the same and that there be no price increases for school year 2012-2013.

ESASD is in adherence with 2010 USDA rule "Equity in School Meal Pricing." Option 2 of the rule allows ESASD to use "state reimbursement received for paid lunches to offset required revenue increase."

# East Stroudsburg Area School District Food Services Division Price List 2012-2013

<u>Breakfast</u>		<u>Lunch</u>	
Elementary	\$1.35	Elementary	\$2.15
Intermediate	\$1.35	Intermediate	\$2.25
High School	\$1.35	High School	\$2.25
Reduced Price	\$0.30	Reduced Price	\$0.40
Adult	\$1.75	Adult	\$3.50
Menu Selection	A la carte	Menu Selection	A la carte
Menu Ociconon	A la Garte		-
<u>Beverages</u>		<u>Vegetables</u>	
Milk, assorted flavors	\$0.50	Pierogies (3)	\$1.00
Canned drinks, 12 oz	\$1.00	Potatoes, fries, whipped, tots	\$0.60
Canned drinks, 20 oz	\$1.75	Vegetables, steamed	\$0.50
Juice, 6 oz cup	\$0.75	Vegetables/dip, fresh	\$0.50
Juice, 4 oz cup	\$0.50		
Juice, 10 oz bottle	\$1.25	<u>Salads</u>	40.75
Sunny Delight	\$0.75	Salad bar (cup soup included)	\$2.75
Water12 oz	\$1.00	Salad bowl, vegetables only	\$2.50
Water20 oz	\$1.25	Salad bowl, meat and cheese	\$2.75 \$3.25
Water, flavored	\$1.25	Salad platter, egg or tuna or chicken	*
Water, Life	\$1.75	Salad, side (small) (4 oz)	\$0.50
Water, Propel	\$1.75	Pizza	
		All types, individual slice or serving	\$1.75
<u>Breads</u>	40.05	All types, individual since of serving	Ψιιτο
Bagel, cream cheese	\$0.85	745	
Crackers/bread sticks	\$0.15	Other (5)	\$1.75
Poptart	\$0.60	Mozerrella Sticks w sauce (5)	\$0.60
Roll, dinner	\$0.40	Chips, all types, bag	\$0.60
Roll, French or Italian	\$0.40	Chips, tortilla, small boat	\$1.00
Soft Pretzel	\$0.60	Chips, tortilla, large boat	\$0.25
Ultimate Breakfast Round	\$0.60	Sauce, cheese, 1 oz Sauce, cheese, 2 oz	\$0.50
E-Aug -		Sauce, cheese, 2 02 Sauce, marinara	\$0.25
<u>Entrees</u>	04.75	•	\$0.60
Beef-a-Roni	\$1.75 \$1.75	String cheese	\$1.25
Burrito/tacos/fajitas	\$1.75 \$2.00	Soup, cup Soup, bowi	\$1.50
Chicken, fries	•	•	\$1.75
Chicken, nuggets	\$2,00 \$2,00	Wings, chicken (5) Yogurt, 4 oz	\$0.65
Chicken, tenders Chili, bowl	\$1.75	Yogurt, 8 oz	\$1.00
	\$2.00	rogart, o oz	*****
Italian Dunkers, sauce Spaghetti w meat sauce	\$1.75	Desserts	
All other entrees	\$2.00	Cookies, fresh baked (1)	\$0.35
All other ethices	φ2.00	Fresh fruit	\$0.50
Sandwiches, Cold		Fruit snacks, packaged	\$0.60
Deli, Kaiser roll	\$2.00	Fruit parfait	\$1.25
Hoagie/Sub	\$2.00	Jello, cup	\$0.60
Peanut Butter and Jelly	\$1.50	Pudding, cup	\$0.60
All other cold sandwiches	\$1.50	Sherbet/frozen desserts	\$0.75
t at the core occurrence	Ţ-12-		
Sandwiches, Hot		Miscellaneous	<b>#</b> 0.40
Bagel, egg and cheese	\$1.75	Cups, bbq, syrup, honey mustard	\$0.40
Hot Dog	\$1.50	Dressings, individual, small	\$0.20
All other hot sandwiches	<b>\$1.75</b>	Dressings, individual, large	\$0.75 \$0.05
		Plastic utensil	φυ.υυ

5/26/12 revised

V#-6020

Fisher Fron Exton BA

Acre Unit Price 22.50 18.75 79.80 23.50 22.95 18.75 29.50 28.75 \$ 189.00 \$ 433.50 ጭ ٠Ç ٠Դ Ś ፈን Bags/ 3,5 ന 4 ന 4 4 4 ന 랟 30 lb 50 lb Total Size Rate/M Fertilizer plus Insect Control, grub, tick & flea | 3.5 lbs/M 4 lbs/M 4 lbs/M 4 lbs/M 5 lbs/M Regenerating Perrenial Rye Grass, Sports Turf 3 lbs/M 3 lbs/M 4 lbs/M 5 lbs/M Treated, very aggressive, wear resistant and Lebanon Stabilized Nitrogen Fall Fertilizer Lebanon Slow Release Dormant Fertilizer Fertilizer plus Crabgrass Control, 50% NSN Lebanon Stabilized Nitrogen Fall Fertilizer Sports Turf Elite Bluegrass, Yellow Jacket Lebanon Slow Release Summer Fertilizer Fertilizer & Grass Seed Bld #90-1213 Broadleaf Weed Control and Fertilizer East Stroudsburg School District Vendor Specifications quick establishment Item Description Fertilizer 18-0-6 Allectus 60% SCU Barenbrug HGT Turf Blue 12-0-5 .164% Dimension 25-0-5 51%MESA 2%Fe 24-0-10 100%LSN 24-0-10 100%LSN 32-0-5 30%MESA 18-0-5 w/Lockup Barenbrug RPR Product Item# | Month | Week 44 m m ന ~ 7 4 13-May 12-Jun 12-Sep 13-Apr 13-Apr 13-Jun Year & 12-Nov 12-Nov 12-Nov ന 2 S ~ œ Н 4 യ Q)

#### **CATEGORY 2 DISCOUNT SUMMARY**

	MILY & CONSUMER SCIENCE SUPPLIES BI	
NASCO	HEALTH EDCO	S.A.N.E
10%	8%	6%

	PHYSICAL EDUCATION SUPPLIES BID FY	12-13
SCHOOL SPECIALTY	US GAMES (BSN SPORTS & PASSON'S SPORTS)	LONGSTRETH SPORTING GOODS, LLC
List Price Less 36% on all 9/8 prefix items	10%	10%
List price Less 12% on all 6/7 prefix Items		

	ART SUPPLIES BID FY 12-13	
CASCADE SCHOOL SUPPLIES	KURTZ BROS	DICK BLICK
28%	25%	20%
QUILL	S & S EDUCATION	DISCOUNT SCHOOL SUPPLY
20%	16%	12%
PYRAMID SCHOOL PRODUCTS	SCHOOL SPECIALTY	STANDARD STATIONARY
10%	List Price Less 36% on all 9/8 prefix items	5%
	List price Less 12% on all 6/7 prefix Items	
LAKESHORE LEARNING	NASCO	
5%	20% off stockk Items	
	5% off Items with "Z" Prefix	

CUSTODIAL SUPPLIES BID FY 12-13		
INTERBORO	ALL AMERICAN POLLY	LAGASSE SWEET JANITORIAL FOOD SERVICE PAPER
50%	20%	20%
UNIPAK	LJC FULLER BRUSH	
10%	10%	

ATHLETIC SUPPLIES BID FY 12-13			
PLAK SMACKER	AAE KEEPING QUALITY IN PLAY	RIDDELL	
2-50%	15%	10%	
MF ATHLETIC	US GAMES (BSN SPORTS & PASSON'S SPORTS)	LONGSTRETH SPORTING GOODS LLC	
10%	10%	8%	
ROGERS ATHLETIC FOOTBALL			
5%			

MEDCIAL SUPPLIES BID FY 12-13			
PŁAK SMACKER	MOORE MEDICAL LLC	MEDCO SPORTS MEDICINE	
2-50%	18%	12-18%	
HENRY SCHEIN INC	COLLINS SPORTS MEDICINE	SCHOOL HEALTH	
15%	9-12%	10%	
MACGILL	SCHOOL NURSE SUPPLY INC		
5-10%	5%		

Carl T. Secor Administration Center 50 Vine Street East Stroudsburg, Pennsylvania 18301



#### Thomas J. Williams

Director of Custodial Services 50 Vine Street East Stroudsburg, Pennsylvania 18301 570-424-8500 x 1810



THE EAST STROUDSBURG AREA SCHOOL DISTRICT IS ISSUING A REQUEST FOR QUOTES TO SWEEP AND REMOVE ALL CINDERS AND DEBRIS FROM THEIR PARKING LOTS, ENTRANCES, EXITS AND ROADWAYS AT THE FOLLOWING LOCATIONS:

- EAST STROUDSBURG ELEMENTARY SCHOOL
- MIDDLE SMITHFIELD ELEMENTARY SCHOOL
- RESICA ELEMENTARY SCHOOL
- THE NORTH CAMPUS, WHICH INCLUDES: BUSHKILL ELEMENTARY SCHOOL, LEHMAN INTERMEDIATE SCHOOL AND HIGH SCHOOL NORTH
- 1. The Contractor shall provide to the District, a cost to perform the above mentioned services which will include a per hour rate for a street sweeping vehicle. This vehicle shall have a water sprayer system to control dust.
- 2. The operation shall include one person on the ground with a backpack blower and street broom to clear any materials in "tight areas" and against any inside curb areas that cannot be accessed by the street sweeping vehicle. The contractor shall clean off any materials blown onto sidewalks during the process.
- 3. The contractor shall conduct these services at night or on weekends around all activities and events. The Director of Custodial Services will coordinate this for the contractor.
- 4. All precautionary measures must be taken to keep dust levels at a minimum.
- 5. All contractors must be registered to do business in the State of Pennsylvania and shall also provide proof of liability insurance.
- 6. All quotes are to be submitted on the Contractors Letterhead with each location listed separately and submitted no later than Friday, June 8, 2012 at 1:00 pm.
- 7. Should a contractor need to visit any of the above listed sites for estimating purposes, they are to contact the Director of Custodial Services first for security reasons.

The East Stroudsburg Area School District hires only individuals legally authorized to work in the United States and does not discriminate on the basis of race, color, national origin, gender, religion, age or disability in the admission of access to, or in the provision of services, programs or employment. 9/19/07



Laura Castner
Project Director

1100 1st Street, NE, 12th Floor Washington, DC 20002-4221 Telephone (202) 484-9220 Fax (202) 863-1763 www.mathematica-mpr.com

May 22, 2012

Mr. Paul Schmid, SFA Director East Stroudsburg Area School District 50 Vine St, PO Box 298 East Stroudsburg, PA 18301-0298

Dear Mr. Schmid:

The U.S. Department of Agriculture (USDA), Food and Nutrition Service (FNS), has contracted with Mathematica Policy Research and its research partners, Westat, Inc. and Decision Information Resources, to conduct the National School Lunch and School Breakfast Access, Participation, Eligibility, and Certification (APEC-II) study for school year (SY) 2012-2013. Your school district has been selected to participate.

APEC-II is a follow-up study to the original APEC study conducted in 2005-06. APEC provided the first reliable national estimates of National School Lunch Program (NSLP) and the School Breakfast Program (SBP) certification and administrative processes, including accuracy and error rates and led to important improvements in the programs. APEC-II will include nationally representative samples of school districts and schools and students within those sampled districts. It will examine participation, eligibility, and certification in the NSLP and the SBP to derive amounts and sources of erroneous reimbursements due to certification error (administrative errors versus household misreporting) and meal counting and claiming errors. APEC-II will also include the recently introduced provision, the Community Eligibility Option (CEO), in its national estimates.

The study requires the collection of data from several sources: school records; school and school district officials responsible for collection, certification, and verification of school meal applications; cashier transactions; and student households. The study's researchers will visit your district and several sampled schools during a target week in the school year to observe and collect information on how school meals are counted and claimed for reimbursement from the USDA. For the sampled schools in your district who are not participating in the Community Eligibility Option, we will select samples of students who were approved for free or reduced-price meals or had their applications denied. We plan to conduct interviews with those students' parents or guardians on their participation in the school food program during SY 2012-2013. For sampled schools in your district that are participating in the CEO or a Provision 2/3 school in a non-base year, we will select a sample from among all students in those schools, but will only collect information from school and school district records for those students; we will not need to conduct an interview.

LETTER TO: Paul Schmid, SFA Director

FROM: Laura Castner

DATE: Date

PAGE: 2

The information collected by the study will be aggregated to form national and state estimates and are for research purposes only. Results will never be used to identify any individual student or household, school, or school food authority, or to alter any student's current benefit status or the meal reimbursements paid to school food authorities.

This study is authorized under the 2002 Improper Payments Information Act, which requires all Federal agencies that administer large programs to identify and reduce erroneous payments and report their findings to the Office of Management and Budget. Participation of selected districts and schools is required under Section 305 of the Healthy, Hunger-Free Kids Act of 2010. To verify your state's support of the study and to address any questions you have, you may contact your state's liaison for this study, the Child Nutrition Director, Vonda Cooke. USDA contacts include: James Harmon and Reneé Arroyo-Lee Sing (USDA, Office of Analysis, Nutrition, and Evaluation), the FNS project officer, at (703) 305-2126 or by e-mail at renee.arroyo-leesing@fns.usda.gov.

A member of the study team will be following up directly with your office to provide more information and to coordinate your district's participation in the study. Feel free to contact me toll free at (855) 723-4300 or e-mail me at <a href="mailto:leastner@mathematica-mpr.com">leastner@mathematica-mpr.com</a> if you have any questions about the study. Thank you in advance for your help and cooperation. We look forward to working with you to conduct this important study.

Sincerely,

Lana a. Out

cc: Ms. Sharon Laverdure, Superintendent

Attachments: Study Overview

MATHEMATICA Policy Research

Laura Castner
Project Director

1100 1st Street, NE, 12th Floor Washington, DC 20002-4221 Telephone (202) 484-9220 Fax (202) 863-1763 www.mathematica-mpr.com

May 22, 2012

Ms. Sharon Laverdure, Superintendent East Stroudsburg Area School District 50 Vine St, PO Box 298 East Stroudsburg, PA 18301-0298

Dear Ms. Laverdure:

The U.S. Department of Agriculture (USDA), Food and Nutrition Service (FNS), has contracted with Mathematica Policy Research and its research partners, Westat, Inc. and Decision Information Resources, to conduct the National School Lunch and School Breakfast Access, Participation, Eligibility, and Certification (APEC-II) study for school year (SY) 2012-2013. Your school district has been selected to participate.

APEC-II is a follow-up study to the original APEC study conducted in 2005-06. APEC provided the first reliable national estimates of National School Lunch Program (NSLP) and the School Breakfast Program (SBP) certification and administrative processes, including accuracy and error rates and led to important improvements in the programs. APEC-II will include nationally representative samples of school districts and schools and students within those sampled districts. It will examine participation, eligibility, and certification in the NSLP and the SBP to derive amounts and sources of erroneous reimbursements due to certification error (administrative errors versus household misreporting) and meal counting and claiming errors. APEC-II will also include the recently introduced provision, the Community Eligibility Option (CEO), in its national estimates.

The study requires the collection of data from several sources: school records; school and school district officials responsible for collection, certification, and verification of school meal applications; cashier transactions; and student households. The study's researchers will visit your district and several sampled schools during a target week in the school year to observe and collect information on how school meals are counted and claimed for reimbursement from the USDA. For the sampled schools in your district who are not participating in the Community Eligibility Option, we will select samples of students who were approved for free or reduced-price meals or had their applications denied. We plan to conduct interviews with those students' parents or guardians on their participation in the school food program during SY 2012-2013. For sampled schools in your district that are participating in the CEO or a Provision 2/3 school in a non-base year, we will select a sample from among all students in those schools, but will only collect information from school and school district records for those students; we will not need to conduct an interview.

The information collected by the study will be aggregated to form national and state estimates and are for research purposes only. Results will never be used to identify any individual student or household,

LETTER TO: Ms. Sharon Laverdure

FROM:

Laura Castner May 22, 2012

DATE: PAGE:

2

school, or school food authority, or to alter any student's current benefit status or the meal reimbursements paid to school food authorities.

This study is authorized under the 2002 Improper Payments Information Act, which requires all Federal agencies that administer large programs to identify and reduce erroneous payments and report their findings to the Office of Management and Budget. Participation of selected districts and schools is required under Section 305 of the Healthy, Hunger-Free Kids Act of 2010. To verify your state's support of the study and to address any questions you have, you may contact your state's liaison for this study, the Child Nutrition Director, Vonda Cooke. USDA contacts include: James Harmon and Reneé Arroyo-Lee Sing (USDA, Office of Analysis, Nutrition, and Evaluation), the FNS project officer, at (703) 305-2126 or by email at renee.arroyo-leesing@fns.usda.gov.

A member of the study team will be following up directly with your office to provide more information and to coordinate your district's participation in the study. Feel free to contact me toll free at (855) 723-4300 or e-mail me at lcastner@mathematica-mpr.com if you have any questions about the study. Thank you in advance for your help and cooperation. We look forward to working with you to conduct this important study.

Sincerely,

Laure a Cast

cc: Mr. Paul Schmid, SFA Director

Attachments: Study Overview



## MATHEMATICA Policy Research

# The National School Lunch and School Breakfast Programs: Access, Participation, Eligibility, and Certification Study (APEC-II)

#### About the Study

The National School Lunch Program (NSLP) and School Breakfast Program (SBP) play a critical role in America's strategy to ensure that children have access to nutritious meals. These programs, which provide free and reduced-price meals for students from low-income families, must balance competing objectives: (1) ensuring that children and families who receive benefits are eligible; (2) maintaining ease of access for those who are eligible; and (3) keeping the costs and burden of determining eligibility reasonable both for Local Education Agencies (LEAs) and families. Meeting the first objective can sometimes increase administrative costs and make it more difficult for eligible children to participate. Simplifying access or streamlining procedures, however, can sometimes result in more benefits going to people who do not qualify, increasing costs of the program.

The U.S. Department of Agriculture, Food and Nutrition Service, has contracted with Mathematica Policy Research and its research partners Westat, Inc. and Decision Information Resources, to conduct the APEC-II Study (also known as the National School Meals Study) for SY 2012-2013. The study is authorized by the Improper Payments Information Act of 2002, and participation by selected states, districts, and schools is required under Section 305 of the Healthy, Hunger-Free Kids Act of 2010.

The study will include nationally representative samples of school districts, schools, and students within sampled schools. It is designed to provide information about children's access, participation, eligibility, and certification in the NSLP and SBP to help Congress and the U.S. Department of Agriculture improve the programs and ensure that intended recipients have access to them. The study will look at families certified for free and reduced-price meals and those whose applications were denied. It will estimate amounts and sources of erroneous reimbursements due to certification errors (administrative error versus household misreporting) and meal counting and claiming errors. The findings will help the Food and Nutrition Service provide guidance to school districts and schools on how to enhance program administration and target benefits effectively.

#### Participating in the Study

Mathematica is selecting a nationally representative sample of 175 school districts nationwide and about 3 to 6 schools per district. School district offices and schools will be requested to provide us with a minimal amount of data and assistance. During SY 2012-2013, SFAs and schools will be asked to:

- Complete an SFA survey. The survey will collect information about the district's
  participation in school nutrition programs.
- Help field interviewers collect data on meal counting and claiming activities. Field interviewers will visit each sampled school once to collect information on meal counts for a target week and month. SFAs will be asked to provide information on meal counts submitted by sampled schools and the claims SFAs submit to their state agency for reimbursement. Field staff will also observe a random sample of breakfast and lunch cashier transactions. Field staff will be specially trained to ensure they observe breakfast and lunch transactions without being intrusive to school food service personnel or students.



## MATHEMATICA Policy Research

• Provide access to sampled students' applications and other data. SFAs and/or schools, as appropriate, will be asked to provide field interviewers with access to applicant information, including directly certified students. This information will be used to select representative samples of students certified for free or reduced-price meals and denied applicants. After selecting the student samples, we will abstract information from sampled students' applications or direct certification documents. We will send a letter to sampled households asking to interview parents on their participation in the school food program during SY 2012-2013. In addition, we will ask SFAs for the sampled students' meal participation records and for information on any changes during the school year in certification status or enrollment.

Information from Other Sources

Information on district characteristics. At the end of SY 2012-2013 Mathematica will contact each State Child Nutrition Agency to request the following information for each sampled district in the state: the number of reimbursable lunches and breakfasts claimed, and number of schools and enrolled students by Provision 2 and 3 status and Community Eligibility Option. This information will be used to enhance models that FNS uses to produce annual estimates of certification errors and amounts of erroneous payments in the NSLP and SBP to meet federal reporting requirements to Congress.

**Protecting Privacy** 

All information gathered from school districts, schools, and households is for research purposes only and is private to the full extent allowed by law. Your responses will be grouped with those of other participants, and no individual schools, districts, or students will be identified. We will inform parents of the study and our privacy procedures. We are not conducting audits or monitoring visits. Participation in the study will not affect meal benefits received by participating students or household, nor alter meal reimbursements made to participating districts or schools.

Disseminating the Findings

A final report on the research findings will be produced in Fall 2014.

About the APEC-II Research Team Mathematica, Westat, and Decision Information Resources are among the nation's leading research organizations. Each firm has over 25 years of experience conducting research for government agencies and studying child nutrition programs.

For More Information

For more information about the study, please contact:

Renee Arroyo-Lee Sing

Office of Analysis, Nutrition, and Evaluation

Federal Project Officer Food and Nutrition Service, U.S. Department of Agriculture

Renee.Arroyo-LeeSing@fns.usda.gov

(703) 305-2126

Laura Castner Project Director Mathematica Policy Research LCastner@mathematica-mpr.com

(202) 484-3282

#### Memorandum of Understanding Regarding Participation in the APEC-II Study

May 22, 2012

Ms. Sharon Laverdure, Superintendent East Stroudsburg Area School District 50 Vine St, PO Box 298 East Stroudsburg, PA 18301-0298

Mr. Paul Schmid, SFA Director East Stroudsburg Area School District 50 Vine St, PO Box 298 East Stroudsburg, PA 18301-0298

#### Dear Mr. Schmid:

Thank you again for speaking with Raquel af Ursin and agreeing to participate in the National School Lunch Program (NSLP) and School Breakfast Program (SBP) Access, Participation, Eligibility, and Certification (APEC-II) Study. The purpose of this memorandum of understanding (MOU) is to summarize the requirements concerning the logistics of your district's participation in the study and to describe the responsibilities and roles of the Mathematica study team and of your district and participating schools over the course of the study.

#### BACKGROUND

APEC-II is a follow-up study of the original APEC study conducted in 2005-06 by the U.S. Department of Agriculture (USDA) Food and Nutrition Services (FNS). USDA/FNS has contracted with Mathematica to conduct the APEC-II study for school year 2012-2013. APEC-II will examine participation, eligibility, and certification in the NSLP and the SBP to derive amounts and sources of erroneous reimbursements due to certification error (administrative errors versus household misreporting) and meal counting and claiming errors and will also include the recently introduced provision, the Community Eligibility Option (CEO), where applicable.

The Mathematica study team consists of Mathematica Policy Research, Inc. (Mathematica) and its subcontractors, Westat and Decision Information Resources (DIR).

#### UNDERSTANDING

Entities participating in the APEC-II study from the East Stroudsburg Area School District, include the school food authority (SFA) and the following schools: (1) SEHOOL NAMES, (2) SEHOOL NAMES, and (3) SEHOOL NAMES,

About the Study Process and Information Needed to Conduct the Study

APEC-II is a one year study that will occur during the 2012-2013 school year. Members of the Mathematica study team will visit the district and participating schools once or twice in a target week, agreed in advance with you, at some point during the school year. Depending on when these visits are scheduled, we may have to schedule one other short visit earlier in the school year to get the study started.

During the visits, we will need access to school breakfast and lunch records that you already have readily available. For example, we will need access to lists of meal program applicants. During the first visit, we will use the lists of applicants to the school meal programs to select a sample for the study. We will need contact information for the sampled students so that we can ask parents to complete a survey for the study.

The Mathematica study team will also need access to sampled students' applications so we can abstract some information from the forms. Our researchers have been specially trained to abstract the data themselves, so your school and district staff does not have to take time to do so.

If schools in your SFA are participating in the Community Eligibility Option, we will also request lists of all enrolled students, but we will not be contacting those students' households to complete a survey.

We will need access to records of meal counts and claims to the SFA for sampled schools and SFA's claims to the state child nutrition agency for a target week and month. Finally, sometime between January and March 2013, we will ask each SFA food service director to complete a self administered survey.

The study does not include any classroom visits, it does not include any teacher interviews or student interviews, and it does not impact your curriculum.

#### **Legal Authority to Collect Information**

Under the Improper Payment Information Act of 2002 (Public Law 107-300), the USDA is required to identify and reduce erroneous payments including overpayments and underpayments in various programs including the NSLP and the SBP. The APEC-II study is part of the administrative compliance program required by the Improper Payments Information Act's designation of the NSLP and SBP as high priority programs.

Under 42 U.S.C.A. § 1769(i)(6) of the National School Lunch Act, Mathematica is authorized to access information from NSLP and SBP applications without parental consent as Mathematica and its subcontractors are directly connected to the USDA's administrative compliance requirements under the NSLP and SBP through USDA contract no. AG-3198-D-12-0010.

The Mathematica study team will also require additional information not found on the applications, including meal information of paying students at Community Eligibility Option schools and directory information or similar directory-type education records. Authority for access to these additional records may be found at 42 U.S.C. Section 1785, which requires States, State educational agencies, schools, and nonprofit institutions participating in the NSLP

and SBP to keep such accounts and records necessary to enable the USDA to determine whether there has been compliance with the requirements of the Child Nutrition Act and its regulations and to make such accounts and records available for inspection by representatives of the USDA. Further support for your disclosure of this information to Mathematica without parental consent may also be found at 34 C.F.R. 99.31(a), implementing the Family Education Rights and Privacy Act (FERPA).

#### **Privacy Protection Provisions**

The privacy of the information collected will be protected in accordance Exhibit A to this Memorandum of Understanding, which is an integral part hereof. The provisions of Exhibit A meet or exceed the privacy protection requirements and other required terms of nondisclosure agreements under FERPA and the Privacy Act.

#### OMB and IRB Approval

The collection of information for APEC-II will have approval by the Office of Management and the Budget (OMB) and an Institutional Review Board (IRB) as required by research regulations that apply to federally funded research that qualifies as human subject research. Additional information regarding receipt of these approvals will be made available to you upon your request.

#### **Availability of Final Report**

The USDA will make the study's final report available on its website. At this time the estimated time of release is November 2014.

#### Responsibilities of the Study Team

For the study, Laura Castner will be your main contact person representing the study team. Ms. Castner's contact information is provided below. Feel free to contact Ms. Castner if you need more information about the study or have any concerns in conducting study activities.

Laura Castner

Mathematica Policy Research 1100 1st Street NE, 12th Floor

Washington, DC 20002

Phone: (202) 484-3282 Fax: (202) 863-1763

Email: LCastner@mathematica-mpr.com

Eric Zeidman, the study's survey director from Mathematica, will be responsible for overseeing field teams, scheduling onsite visits, and coordinating data collection with you and participating schools. His contact information is:

Eric Zeidman

Mathematica Policy Research

P.O. Box 2393

Princeton, NJ 08543-2393

Phone: (609) 936-2784 Fax: (609) 799-0005

Email: EZeidman@mathematica-mpr.com

If the plan described in this memorandum of understanding is acceptable and consistent with your understanding of our plan, please sign at the bottom and return a signed copy to Mathematica by email at KKadlec@mathematica-mpr.com or by fax to (202) 863-1763.

Page 3 of 7 Mathematica Ref # 40030X\_\_\_

Within a few weeks of receiving a signed copy of this memorandum of understanding from you, a member of Mathematica's study team will be calling you to ask you for some additional information (such as where applications are stored, procedures for counting and claiming reimbursements) to help us plan for the logistics of the visits to your district. We will also consult with you at this time about a schedule for these visits.

We appreciate your assistance with this important study, and we look forward to working with you.

Sincerely,

Laura Castner,

APEC-II Project Director

Lana a last

For signature by the participating SFA and School District.

This plan described in this MOU, including Exhibit A, accurately describes the plan for including East Stroudsburg Area School District in the APEC-II Study

Signature;

SFA Contact Name: Mr. Paul Schmid

Title: SFA Director

District Name: East Stroudsburg Area School District

Signature:

District Contact Name: Ms. Sharon Laverdure

Title: Superintendent

District Name: East Stroudsburg Area School District

Address for Notifications to the District: 50 Vine St, PO Box 298

East Stroudsburg, PA 18301-0298

#### Exhibit A

#### **APEC-II Memorandum of Understanding**

#### Privacy Provisions and Other Terms and Conditions

This Exhibit A is an integral part of the Memorandum of Understanding (MOU) to which it is attached, entered into by the District and Mathematica Policy Research, Inc. (Mathematica) for the purpose of the Mathematica study team to obtain access to the information required to complete the APEC-II study as summarized in the Memorandum of Understanding.

To obtain access to the student meal applications, directory information type records and other personally identifiable information (Student Information) described in the MOU, Mathematica and the District agree to the following.

- 1. Mathematica agrees to in all respects comply with all relevant provisions of law, including the provisions of the Family Education Rights and Privacy Act (FERPA). For purposes of this agreement, FERPA includes any amendments or other relevant provisions of federal law, as well as all requirements of Chapter 99 of Title 34 of the Code of Federal Regulations. Nothing in this agreement may be construed to allow any party to maintain, use, disclose or share Student Information in a manner not allowed by federal law or regulation.
- 2. Mathematica agrees to use the Student Information obtained under the MOU for no purpose other than for the purpose described therein. Mathematica further agrees that access to Student Information provided under this MOU will be shared within the APEC-II study team on a "need to know" basis.
- 3. Mathematica agrees to require all employees, contractors and agents of any kind working on or providing services relating to the APEC-II study to comply with all applicable provisions of FERPA and other federal and state laws with respect to the Student Information shared pursuant to the MOU.
- 4. Mathematica agrees to require and maintain an appropriate confidentiality agreement from each Mathematica study team employee, contractor or agent with access to Student Information.
- 5. Mathematica agrees to maintain all Student Information in a secure physical or digital environment and not copy, reproduce or transmit Student Information except as necessary. All copies of data of any type, including any modifications or additions to data from any source that contains Student Information, are subject to the provisions of the MOU in the same manner as the original information.
- Mathematica agrees to not disclose any Student Information in a manner that could
  identify an individual student to any other entity in published results of the APEC-II
  study.

- 7. Mathematica agrees to destroy all Student Information when it is no longer needed for the purpose of the study, which date is anticipated to be December 31, 2014. Upon the District's request, Mathematica will promptly certify in writing that this destruction has occurred. Nothing in the MOU authorizes Mathematica to maintain Student Information beyond this time period without the consent of the District.
- 8. Mathematica understands that the District may cancel the MOU upon discovery of non-compliance with any applicable federal or state laws, rules or regulations or upon determination that Student Information has been released in a manner inconsistent with the MOU or has not been maintained in a secure manner.
- 9. The MOU may be modified or amended provided that any such modification or amendment is in writing and is signed by all parties. It is agreed, however, that any amendments to laws, rules, or regulations cited herein will result in the correlative modification of this agreement, without the necessity for executing written amendment.
- 10. Neither this agreement, nor any rights, duties or obligations described herein shall be assigned by Mathematica without the prior express written consent of the District.
- 11. All terms and conditions of this agreement are embodied herein. No other terms and conditions will be considered a part of this agreement unless expressly agreed upon in writing and signed by all parties.
- 12. In the unlikely event that Mathematica is required by subpoena or other court order to disclose any Student Information, Mathematica will provide immediate notice of the request to the District and will use reasonable efforts to resist disclosure until an appropriate protective order may be sought, or a waiver of compliance with the relevant provisions of the MOU granted.
  - The District shall not have any liability or responsibility for errors or omissions in, or any decisions made by Mathematica in reliance upon any information provided by the District.
- 13. Mathematica agrees that the Student Information is of a special character, such that money damages would not be sufficient to avoid or compensate the District, its employees, agents and students for any unauthorized use or disclosure thereof, and that injunctive and other equitable relief would be appropriate to prevent any actual or threatened unauthorized use or disclosure. This remedy may be pursued in addition to any other remedies available at law or in equity, and Mathematica agrees to waive any requirement for the securing or posting of any bond.
- 14. Mathematica agrees to indemnify and hold harmless the District, its officials and employees, agents and subcontractors, from, and defend the District against, any liability or expenses (including reasonable attorneys' fees and costs) arising out of or relating to (a) any unauthorized or unlawful disclosure of Student Information obtained hereunder; or (b) any breach of the MOU by Mathematica or any member of the APEC-II study team.

- 15. Mathematica shall notify the District promptly upon discovery of any unauthorized use or disclosure of Student Information and will cooperate with the District in every reasonable way to regain control of such Student Information and mitigate the consequences of its disclosure, and preventing its further unauthorized use.
- 16. The law of the State in which the District is located will govern the interpretation of this MOU without reference to rules regarding conflicts of law.
- 17. All notices required or permitted to be given hereunder shall be in writing and shall be deemed given when delivered by hand, sent by courier or other express mail service, postage prepaid, or transmitted by facsimile, addressed to a party at the address identified in the MOU.
- 18. If any provision of this MOU is determined by any court of competent jurisdiction to be invalid or unenforceable, such provision shall be interpreted to the maximum extent to which it is valid and enforceable, all as determined by such court in such action, and the remaining provisions of MOU will continue in full force and effect without being impaired or invalidated in any way.
- 19. This MOU constitutes the parties' entire agreement with respect to the subject matter hereof and supersedes any and all prior statements or agreements, both written and oral.

#### IN THE COURT OF COMMON PLEAS OF MONROE COUNTY, PENNSYLVANIA **CIVIL ACTION - LAW**

**HICKEY MARTIN & BRIDGET THERESA** HICKEY, MARY CATHERINE

NO. 9993 CV 2011

Petitioner,

٧.

**BOARD OF ASSESSMENT APPEALS** 

Respondent.

#### STIPULATIONS OF SETTLEMENT

AND NOW, comes the parties to the above-captioned action, who hereby stipulate and agree that an Order be entered as follows:

1. That the assessment for the premises known as Property No. 09/97584, Middle Smithfield Township, Pennsylvania for the 2012 tax year is fixed as follows:

Tax Year

Assessment

2012

\$77,000

- 2. If it is determined that a refund is due to the owner of record for this property, any such refund which may be due will be issued to the Petitioner within sixty (60) days of the entry of the Order.
- 3. This appeal shall be marked settled, discontinued and ended, each party to pay their own respective costs.

GREGORY G. LOTZ, ESQ.

Gafippa, Lotz & Giannuario

66 Park Street P.O. Box 1584

Montclair, New Jersey 07042

(973) 744-1688

Attorney for Petitioner

Attorney ID No. 43603

MARK LOVE, ESQ.

Solicitor for Board of Assessment Appeals

P.O. Box 349

Tannersville, PA 18372

JOHN DUNN, ESQ. Solicitor for Monroe County 919 Main Street Stroudsburg, PA 18360 MICHAEL A. GAUL, ESQ. Solicitor for Middle Smithfield Twp. One West Broad Street, Suite 700 Bethlehem, PA 18018-5717

THOMAS F. DIRVONAS, ESQ.
Solicitor for East Stroudsburg Area
School District
11 N. 8<sup>th</sup> Street
Stroudsburg, PA 18360

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# IN THE COURT OF COMMON PLEAS OF MONROE COUNTY, PENNSYLVANIA CIVIL ACTION - LAW

HICKEY MARTIN & BRIDGET THERESA HICKEY, MARY CATHERINE	:: NO. 9993 CV 2011					
Petitioner,	••					
V.	::					
BOARD OF ASSESSMENT APPEAL	•• •• ••					
Respondent.	:: :: ::					
ORE	<u>DER</u>					
AND NOW, this day	of, 2012, upon					
consideration of the Stipulation entered into by the parties to this appeal, IT IS ORDERED:						
1. That the assessment for the premises k	nown as Property No. 09/97584, Middle Smithfield					
Township, Pennsylvania for the 2012 tax year is fixed as follows:						
<u>Tax Year</u>	<u>Assessment</u>					
2012	\$77,000					
2. If it is determined that a refund is due to the	ne owner of record for this property, any such refund					
which may be due will be issued to the Petitioner with	nin sixty (60) days of the entry of this Order.					
3. This appeal shall be marked settled, dis-	continued and ended, each party to pay their own					
respective costs.						
	BY THE COURT:					
·						
19107/ORDER	J.					

#### IN THE COURT OF COMMON PLEAS OF MONROE COUNTY, PENNSYLVANIA **CIVIL ACTION - LAW**

PAPIAH, BIBI MAHMUDA NO. 10009 CV 2011 Petitioner, :: ٧. :: **BOARD OF ASSESSMENT APPEALS** Respondent.

#### STIPULATIONS OF SETTLEMENT

AND NOW, comes the parties to the above-captioned action, who hereby stipulate and agree that an Order be entered as follows:

1. That the assessment for the premises known as Property No. 09/97781, Middle Smithfield Township, Pennsylvania for the 2012 tax year is fixed as follows:

Tax Year

Assessment

2012

\$79,650

- 2. If it is determined that a refund is due to the owner of record for this property, any such refund which may be due will be issued to the Petitioner within sixty (60) days of the entry of the Order.
- 3. This appeal shall be marked settled, discontinued and ended, each party to pay their own respective costs.

GREGÓRY G. LOTZ, ESQ.

Garippa, Lotz & Giannuario

66 Park Street

P.O. Box 1584

Montclair, New Jersey 07042

(973) 744-1688

Attorney for Petitioner Attorney ID No. 43603 MARK LOVE, ESQ.

Solicitor for Board of Assessment Appeals P.O. Box 349

Tannersville, PA 18372

JOHN DUNN, ESQ. Solicitor for Monroe County 919 Main Street Stroudsburg, PA 18360

MICHAEL A. GAUL, ESQ. Solicitor for Middle Smithfield Twp. One West Broad Street, Suite 700 Bethlehem, PA 18018-5717

THOMAS F. DIRVONAS, ESQ.
Solicitor for East Stroudsburg Area
School District
11 N. 8<sup>th</sup> Street
Stroudsburg, PA 18360

**19106/s**Up

# IN THE COURT OF COMMON PLEAS OF MONROE COUNTY, PENNSYLVANIA CIVIL ACTION - LAW

PAPIAH, BIBI MAHMUDA		:: NO. 10009 CV 2011					
Petitioner,		  					
V.		•• •• ••					
BOARD OF ASSESSMENT APPEALS							
Respondent.							
	······································	··					
	ORDER						
AND NOW, this	day of	, 2012, upon					
consideration of the Stipulation entered into by the parties to this appeal, IT IS ORDERED:							
1. That the assessment for the premises known as Property No. 09/97781, Middle Smithfield							
Township, Pennsylvania for the 2012 tax year is fixed as follows:							
<u>Tax Year</u>	4	<u>Assessment</u>					
2012	Ş	\$79,650					
2. If it is determined that a refund is due to the owner of record for this property, any such refund							
which may be due will be issued to the Petition	er within sixty	(60) days of the entry of this Order.					
3. This appeal shall be marked settle	ed, discontinu	ued and ended, each party to pay their own					
respective costs.							
	I	BY THE COURT:					
1							
1810GORDER		J.					



# THE SCRANTON - LACKAWANNA HUMAN DEVELOPMENT AGENCY, INC.

321 SPRUCE STREET 1ST FLOOR, SCRANTON, PENNSYLVANIA 18503

Phone: (570) 963-6836 Fax: (570) 496-7713

#### **Letter of Agreement**

East Stroudsburg Area School District

Scranton-Lackawanna Human Development Agency, Inc. Head Start Program

Effective Date: July 1, 2012 to June 30, 2013

This Letter of Agreement is subject to the terms and conditions below and is contingent upon the receipt from the PA Department of Education of the full amount of funding requested in the Grant Application presented by the Scranton Lackawanna Human Development Agency, Inc. Head Start Program to that Department under the Head Start Supplemental Assistance Program.

Grant funds are contingent upon the passage of the 2012-2013 State budget by the General Assembly. Failure to receive total funding voids this Agreement.

A new Agreement will be negotiated upon receipt of partial funding. If no Agreement can be reached in such case, the Program will not be implemented.

This Agreement can also be voided at any time by either party by providing the other party with thirty (30) days written notification.

#### **Terms and Conditions**

- 1. Staffing Teacher and Teacher Aide hired by Head Start and paid with PDE Funds. There will be a p.m. class with a maximum of 17 Head Start Students.
- 2. Curriculum Creative Curriculum for Young Children
- 3. Assessments Work Sampling System. The cost of the online assessment will be paid by Head Start utilizing PDE funds.
- 4. Health All required Head Start Health Services and Screenings will be provided by Head Start Health Coordinator.
- 5. Nutrition Lunches provided by the School District and billed to the School Lunch Program. Snack will also be provided by the School District, paid for by Head Start and then billed to the Child & Adult Care Food Program (CACFP) for reimbursement. Head Start Nutrition Consultant and Nutrition Coordinator will provide additional oversight. Adult meals are billed directly to Head Start and paid for with PDE Funds.

- 6. Special Needs Will be provided by Head Start Special Needs Coordinators in conjunction with Colonial Intermediate Unit #20 and the School District. Head Start Mental Health Consultants will also provide services.
- 7. Social Services Recruitment will be the joint responsibility of School District and Head Start. Eligibility determination and selection will be the responsibility of Head Start.
- 8. Parent Involvement Will be solely the responsibility of Head Start Staff. Parents will be cleared for entry into School District Property by the School District to volunteer and for Parent Visits. If background checks are required it will be the responsibility of Head Start at Head Start expense. (PDE funds)
- 9. Career Development Pre-Service and In-Service Training including Child Development Association (CDA) Credential and college courses for credits are the responsibility of Head Start utilizing PDE Funds.
- 10. Equipment (Classroom) Provided by the School District and Head Start. (Playground) Provided by the School District at no cost to Head Start.
- 11. Supplies Provided by Head Start utilizing PDE Funds.
- 12. Space Provided by the School District at no cost to Head Start.
- 13. Utilities Utilities are provided by the School District at no cost to Head Start.
- 14. Maintenance Including snow plowing and garbage removal provided by School District at no cost to Head Start.
- 15. Repairs to Facility and Equipment Provided by School District at no cost to Head Start.
- 16. Classes will be provided utilizing the Head Start Calendar (160-173 days) at 3.5 hours per class.
- 17. School Closings due to inclement weather will be at the discretion of the Superintendent of Schools.

		Led Clave 4/13/12
Mr. William Searfoss	date	Mr. William E. Cockerill date
President, Board of Education		Chairman, Board of Directors
Ms. Sharon Laverdure School Superintendent	date	Mr. Fred F. Lettieri date
School Superintendent		Executive Director
Mr. Richard Carty Principal	date	Mr. Sam Ceccacci date Project Director



#### Change Order

Onungo Oraoi		
PROJECT (Name and address):	CHANGE ORDER NUMBER: P-35	OWNER: □
A&A to ESASHS-South	DATE: May 30, 2012	ARCHITECT: □
Phase 2- Buildings & Site School & Site Project		CONTRACTOR:
TO CONTRACTOR (Name and address):	ARCHITECT'S PROJECT NUMBER: 27-00-R.2	FIELD: ☐
Jim Lagana Plumbing & Heating, Inc. 146 Airport Road, Suite 3 Hazleton, PA 18202-9324	CONTRACT DATE: July 06, 2006 CONTRACT FOR: Plumbing Construction	OTHER:
Adjust the Contract for Unit Price Contract the anached Unit Price Materials Summary previous backgharges, proposed change or	S:  I amount attributable to previously executed Co t Materials not used as part of the construction to the dated May 21, 2012, and to address all cla ders, constructive change directives, proposed e ing to the Work under this Contract for a total of	and additional credits as indicated on ims and open issues associated with equitable adjustments, unused unit
The original Contract Sum was The net change by previously authorized C The Contract Sum prior to this Change Ort The Contract Sum will be decreased by thi The new Contract Sum including this Chan	der was s Change Order in the amount of	\$ 3,688,500.00 \$ -252,358.99 \$ 3,436,141.01 \$ -18,717.89 \$ 3,417,423.12
The Contract Time will be unchanged by The date of Substantial Completion as of t	(0) days. he date of this Change Order therefore is uncha	nged.
have been authorized by Construction Cha	e changes in the Contract Sum, Contract Time or inge Directive until the cost and time have been is executed to supersede the Construction Chan	agreed upon by both the Owner and
NOT VALID UNTIL SIGNED BY THE AR	CHITECT, CONTRACTOR AND OWNER.	
The Architectural Studio	Jim Lagana Plumbing & Heating, Inc.	East Stroudsburg Area School District
ARCHITECT (Firm name)	CONTRACTOR (Firm name)	OWNER (Firm name)
732 Turner Street	146 Airport Road, Suite 3	50 Vine Street  East Stroudsburg, PA 18301
Allentown PA 18102	Hazletön, PA 18202-9324 ADDRESS	ADDRESS
BY (Signature)	BY (Sighlifure)	BY (Signature)
John R. Howard, AIA (Typed name)	(Typed ndine)	(Typed name)
May 30, 2012 DATE	DATE S /21 / 201	DATE
UAIL	P111E	•

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User Notes: (1917335406)

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#### UNIT PRICE CONTRACT MATERIAL SUMMARY #4

East Stroudsburg Area Senior High School - South Phase 2 - Buildings & Site School and Site Project Project:

East Stroudsburg Area School District 27-00-R.2 The Architectural Studio

Architect: Plumbing Construction May 21, 2012 Contract:

Date:

Unit	Prices and Quantities in Contract	Line	Item	Amount
500	lin.ft.2" copper water pipe w/insul. installed @ \$96.55/lin.ft.		A	\$ 48,275.00
500	lin.ft.4 in.cast iron soil piping installed @ \$25.00/lin.ft.		B	12,500.00
500	lin.ft.4 in. PVC soil piping w/ insul.installed @ \$58.75/lin.ft.		C	29,375.00
50	cu.yd. trench rock excav. and disposal @ \$165.00/cu.yd.		מ	8,250.00
50	cu.yd. bulk rock excav. + disposal @ \$189.00/cm.yd.		E	9,450.00
5	lavatories including trim, cast iron waste pipe, hot + cold water			
	piping, and vent piping, installed 0 \$1,278.00 each		F	6,390.00
20	1-1/2 inch bronze ball valves, installed @ \$125.00 each		G	2,500.00
20	2 inch bronze ball valves, installed @ \$135.00 each		H	2,700.00
3	inch butterfly valves, installed @ \$301.50 each		I	3,015.00
100	lin.ft.3" abovegrd.acid waste pipe, installed @ \$48.00/lin.ft.		J	4,800.00
100	lin.ft.3" underslab acid waste pipe installed @ \$102.00/lin.ft.		K	10,200.00
250	lin.ft.2" gas pipe installed @ \$51.00/lin.ft.		L	12,750.00
3	55 gal.drums haz.waste(lead-based paint waste)disposal			
	@ \$1,300.00/drum		M	3,900.00
	Miscellaneous		N	0.00

\$154,105.00 TOTAL

Contract charges used from above amounts	Line	Item		Amount	Initiat	ed By	Y *
1. Relocation of exist. gas line, N. Courtland Bldg. (CO#2)		L	-	5,566.62		F	
<ol> <li>Relocation of exist. gas line, N. Courtland Bldg. (CO#2)</li> <li>Pool side drains per RP-003 for area F (CO#1 Revision 2)</li> </ol>		C	-	18,075.13		A	
3. Extend The Bunnell Building F.D.C. (CO#19)		A	-	393.05		0	
4. Building permit resolution		N	4	8,488.50	Credit	A	
5. Reroute piping for 9 locations (CO#9)		J	-	5,035.54		F	
6. Move sanitary lines in tunnel for wall saw-cut in F crawl space (CO#	3)	E	_	1,708.92		P	
7. Add gas to Prep F-206 (CO#4)		L	_	1,571.73		A	
8. Core drilling tunnel for wall (CO#14)		D		302.40		F	
9. Special order mop basin for Kitchen Janitor Closet (CO#12)		F	-	1,909.78		A	
10. Relocate air compressor to floor drain area (CO#20)		N	-	1,256.56		0	
11. Change piping rough in Boiler Room (CO#21)		A	-	575.24		Ā	
12. Install by pass at water meter water entry per Borough request (CO#1)	0)	A	_	4,330.34		a	
13. Add roof drain at column lines G1 & G3 (CO#18)		В	-	2,222.09		A	
14. Install hot and cold water mains to area R-3 Corridor G-149 (CO#36)		A	_	2,222.09 4,356.76		F	
15. Relocate rain leader Office D-146(CO#31)		В		2,296.08		F	
16. Relocate sanitary main Phase R-3 (CO#26) delete B+I correction 3-18	-09	С	-	13,692.93		F	
17. Cut out/repair piping hub R4 Lower Level Corridor (CO#30)		C	-	471.34		F	
18. Temp. re-route for health suite roof drain line (CO#28)		C	-	677.52		F	
19. Remove piping and install valves R3 Trainer F-035 & K-047 (CO#29)		A	-	2,070.50		F	
20. Extra saw cutting/jack hammering for CO #1 (CO#44)		E		3,180.78		F	
21. Heat trace & insulate 4" exposed main Unit K (CO#43)		A		10,024.55		F/O	
22. D-005 & F-042, proper invert to tie into piping (CO  32)		Α	~	27,000.00		F	
23, Install hot water return Lower "F" (CO#48)		F	-	3,887.30		F	
24. Phase chage, for sprklr instltn & testing of team lokr rooms (CO#47	)	C	-	5,960.36		A/O	
25. 2nd shift differential for sprklrs in boys & girls lckr rooms (CO 46	i)	A	-	4,735.42		0	
26. Install sink in H-144 (CO#52)		F		6,447.97		M	
27. Relocate carrier under slab + water lines increase hc stall K-044 (	CO#45	N	-	3,400.97		F	
28. Temp. roof drain in Lobby (CO#54)		G	-	1,387,26		F	
29. Relocating sprklr heads at fabric duct in gym. (CO#57)		N	-	3,318.28		F	
30. Increased costs for HEC2 water cooler Corridor K-050 (CO#42)		N	-	2,799.07		М	
31. Installation of additional cleanouts per J. Blick (CO#37)		N	-	9,752.09		P	
32. Relocate + Extend pipe + drops F-024 (CO#58)		N	-	1,593.10		M	
33. Delivery + rental of hydro pump (invoice #10371)		N	4	194.88	Credit	М	
34. Access panel installation (RFP 225)		N	+	444.17		F	
35. Masonry repair K-038 (RFP 203)		N			Credit	F	
36. Clean up for R3, R4, R5, R6 (RFP 133)		N	+	2,965.64		CM	
37. Dugan and Marcon CO's (RFP 200)		N	+	177.79	Credit	F	

# AGREEMENT MADE BETWEEN EAST STROUDSBURG AREA SCHOOL DISTRICT AND THOMAS F. DIRVONAS, 11 NORTH EIGHTH STREET STROUDSBURG, PENNSYLVANIA SOLICITOR

AGRE	EEMENT MA	ADE THIS		day of		2011, betweer
THOMAS F. DIRVO	NAS, an at	torney lice	nsed to p	oractice	law in the Cor	nmonwealth o
Pennsylvania, with	offices at	11 North	Eighth	Street,	Stroudsburg,	Pennsylvania
hereinafter called "S	olicitor"; and	the EAST	STROUI	OSBURG	AREA SCHO	OL DISTRICT
with offices at North	Courtland S	treet, East	Stroudsl	ourg, Pe	nnsylvania (he	reinafter called
"School District").						

WHEREAS, Thomas F. Dirvonas is currently the appointed Solicitor for the School District; and

WHEREAS, the School District wishes to retain the services of said Thomas

F. Dirvonas as Solicitor for the 2011-2012 school year.

#### NOW, THEREFORE, it is agreed that:

- 1. The above-named Solicitor will perform routine legal services for the sum of THIRTY-FIVE THOUSAND (\$35,000.00) DOLLARS, as retainer for the school year 2011-2012, which begins July 1, 2011 and ends June 30, 2012.
- 2. Said retainer services shall include attending school board meetings, routine legal advice and opinions, attending routine conferences and meetings as required, preparation or review of routine contracts and resolutions and other routine services.
- 3. Said retainer services shall not include required time for the following work: preparation for arbitrations, hearings and litigation and/or conducting said arbitrations, hearings and litigation, as well as trials and appeals; title searches; bond issues and other financing; construction matters and Authority work; conveyancing; teacher and service personnel negotiations and related labor matters and substantial work for

preparation for same; preparation of tax resolutions; other legal services requiring a substantial amount of time over and above routine items. Separate billings will be made for these items as non-retainer items.

- 4. The Solicitor shall make monthly billings for retainer and non-retainer services and for reimbursement of out-of-pocket expenses. Non-retainer items shall be billed at the hourly rate of \$130.00 per hour or as otherwise agreed upon. In this regard:
  - A. It is acknowledged that the District has engaged, and shall continue to engage additional attorneys or law firms specializing in specific or particular areas of legal practice upon terms to be agreed upon. Examples of such areas of specialization include, but are not limited to, collective bargaining, construction issues and litigation, special education and workers compensation. In such instances, the District will be expected to retain independent counsel, provided that the Solicitor declines to represent the District, and that the District agrees to pay the fees for such counsel.
  - B. With regard to future bond issues, the parties agree that the fee to be paid to the Solicitor shall be a minimum of \$5,000.00 and shall not exceed a maximum of one-half (1/2) or fifty (50%) percent of the fee charged by bond counsel for the issue. The District and Solicitor shall consider the nature and amount of the particular bond issue and the final determination of the Board as to the amount of the fee shall be controlling.
- 5. It is agreed that Thomas F. Dirvonas shall be primarily responsible for the performance of the legal services required, but that he may utilize the assistance of other attorneys with whom he may become associated in properly serving the School District. At least one additional attorney shall be employed by the Solicitor's law firm to assist the Solicitor in providing legal services to the District.

INWITNESS WHEREOF, Thomas F. Dirvonas has executed this Agreement and the School District has caused this Agreement to be signed by its President and attested by its Secretary the day and year first above written.

	Thomas F. Dirvonas, Solicitor
ATTEST:	EAST STROUDSBURG AREA SCHOOL DISTRICT
:	
Patricia Posado, Secretary	By: William Searfoss Board President

# EAST STROUDSBURG AREA SCHOOL DISTRICT

### REQUEST FOR PROPOSALS

### Legal Services

#### 1. INTENT

The EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") is soliciting proposals from qualified licensed full service law firms to represent the district in basic legal matters and litigation, excluding litigation handled by attorneys selected by school district insurance carriers. The term of the engagement is for one (1) year.

#### 2. OUALIFICATION REQUIREMENTS

Respondents to this RFP must meet the following minimum requirements:

- a) Member in good standing of the Bar Association of the Commonwealth of Pennsylvania.
- b) Must have experience with Federal and State education laws and have a minimum of five (5) years working with or for a Pennsylvania school district in all areas of services required herein.
- c) Ability to provide same day response.
- d) Assignment of a lead attorney with appropriate experience.
- e) A minimum of two attorneys with experience in education law.

#### 3. SCOPE OF SERVICES

#### a) Background Information

The EAST STROUDSBURG AREA SCHOOL DISTRICT has an enrollment of approximately 8,200 students and maintains ten (10) school buildings: 2 high school (9-12), 2 intermediate schools (grades 6-8), 6 elementary schools (grades K-5). The District employs approximately 1,300 full and part-time employees, represented by two collective bargaining units.

The District currently retains and will continue to retain special counsel for various matters including but not limited to labor relations, personnel, special education and construction and capital financing, which are not included as a service to be provided in this RFP.

#### b) Specific Tasks

The successful legal firm will provide services including, but not limited to:

- i. Represent and advise the District and individual staff on detailed requirements of educational law.
- ii. Representations at meetings and before the Board of Education on all school law matters.
- iii. Contract analysis and interpretation.
- iv. When appropriate, review of student records, and other matters as requested by the Board of Education and the Administration. When necessary, represent the District at due process hearings or other legal proceedings.
- v. In-service meetings with district's administrators and/or staff as requested.
- vi. Periodic advisory communications on school law matters.

- vii. Review and drafting of correspondence and policies on school matters.
- viii. Provide legal advice and representation on various matters as requested by the Board of Education and the Administration.

#### 4.

The successful legal firm will be expected to commence the provision of services on September 1, 2012 and will continue through June 30, 2013.

#### PROJECT MANAGEMENT 5.

The Superintendent of Schools shall be the primary contact person with the successful legal firm. However, this responsibility may be delegated by the Superintendent to other School District Administrators, employees or representative as appropriate.

#### 6.

Respondents to this RFP are hereby notified that all proposals submitted and information contained therein and attached **PROPOSALS** thereto will not become public information until selection of the successful respondent.

#### a) Submission and Deadline

All proposals must be received by 2:00 PM, Wednesday, July 18, 2012. One original and nine (9) copies shall be submitted to:

#### Sharon Laverdure, Superintendent EAST STROUDSBURG AREA SCHOOL DISTRICT 50 Vine Street PO Box 298 East Stroudsburg, PA 18301

Questions about this RFP may be directed to Sharon Laverdure, Superintendent 570-424-8500 Ext.1101.

All firms who are furnished a copy of this RFP, but who decide not to offer a Proposal to the District, are asked to submit a negative reply. Specific comments and observations are encouraged.

## LATE PROPOSALS WILL NOT BE CONSIDERED

b) Submittal Letter Respondents shall submit a cover letter, addressed to the Business Manager, signed by an authorized principal or agent of the law firm, which provides an overview of the respondent's offer, as well as the name, title and phone number of the person to whom the District may direct questions concerning the proposal. The letter should also include a statement by the respondent accepting all terms and conditions contained in this RFP, signed by an officer or other individual with authority to bind the firm.

Legal firms must have a minimum of five years experience in all areas of law specified in the Scope of Services. Respondents are to provide a summary of the firm's experience on similar types and sizes of engagements with emphasis on school districts in Pennsylvania, and detail on experience with public sector employment law, and education law. This summary must include the firm's experience in the areas of services described in Section 3, Scope of Services. Provide detailed resumes of the persons proposed to work directly with the District and indicate the level of responsibility of each person (professional staff only). Resumes are to include educational qualifications and previous work assignments that relate to this RFP.

A minimum of five (5) client references which encompass the areas outlined in this RFP, especially other local school districts and governmental agencies, must be identified. The client references must include the name of the organization,

address, telephone number, individual contact person, the dates services were performed and a description of the services provided.

All respondents are required to complete and submit a detailed itemized fee schedule and expected schedule of payment to perform all services. The Board/District requests that the fee be in the form of an annual retainer. As part of the proposal, each response must provide the following: (a) a single hourly rate for all partners and a separate single hourly rate for all associates; (b) an hourly rate for clerical, paralegal or other professional; and (c) a schedule of all out-of-pocket disbursements which are anticipated to result in a charge to the Board/District, and the rate for each for any work not within the scope of this RFP. Note that the Board/District expects that these reimbursable charges will be charged at the firm's actual cost, without additional mark-up. The District is exempt from the payment of excise taxes, transportation and sales taxes imposed by the Federal Government and/or the Commonwealth of Pennsylvania. Such taxes must not be included.

The Board reserves the right to negotiate fees and payment schedules with the selected respondent. The Board/District will not pay broker's fees or commission, nor will the Board contract with an intermediary entity.

The Board intends to negotiate and enter into a contract with the most responsible respondent whose proposal is determined to be in the best interest of the Board/District. The form of contract for any award made as a result of this proposal will be a District purchase order, referencing this RFP, which shall be considered as part of the contract. The amount will be based on the fees shown in this proposal, as modified if necessary during negotiations. If respondent will require the Board to sign an additional or separate contract, a copy of the proposed contract must be included with the proposal.

#### **EVALUATION AND AWARD** 7.

#### Selection Criteria

The following criteria will be used, without limitation, in evaluating proposals and determining the most responsive legal firm:

- i. The legal firm's technical understanding of the scope of services and proposed professional services as evidenced by the proposal submitted.
- ii. The background and experience of the legal firm in providing similar services as well as the specific background, education, qualifications and relevant experience of key personnel to be assigned to this contract.
- iii. Location of Firm's office.
- iv. Proposed fees and costs, although the Board/District is not bound to select the legal firm who proposes the lowest fees. The Board/District reserves the right to negotiate fees with the selected legal firm.
- v. Information obtained by the Board/District from firm's references or other clients.
- vi. Best interests of the Board/District.

#### b) Selection Procedures

The Board/District intends to enter into a contract with the most responsible responsive legal firm whose proposal is determined to be in the best interest of the Board/District.

- i. The Board/District reserves the right to reject any or all proposals or parts thereof for any reason, to negotiate changes to proposal terms, to waive minor inconsistencies with the RFP, and to negotiate a contract with the successful legal firm.
- ii. The Board/District will initially review all proposals to determine responsiveness. Any proposal that does not address all requested requirements or is incomplete will not be considered.
- iii. The Board/District will evaluate all responsive and responsible proposals based on the criteria enumerated in Section 7a, as referenced above. The Board/District may afford firms the opportunity to clarify proposals for the purpose of assuring a full understanding of their responsiveness to the RFP.
- iv. The Board/District may conduct interviews of the legal firms it judges to be the most qualified to perform the services required, based upon the criteria in this RFP. If so, legal firms will be notified in advance of the

proposed interview date. If conducted, interviews may be conducted in person or by conference call. Respondents are advised that the Board/District reserves the right to award this contract solely on the basis of the submitted proposals.

#### 8. GENERAL REQUIREMENTS AND CONDITIONS

#### a) Insurance

The selected provider shall be required to furnish proof of the following insurance coverage within ten (10) days of receipt of Notice of Selection. Insurance shall be issued by an insurance company licensed to conduct business in the Commonwealth of Pennsylvania with a Best's Key Rating of A-, VIII or better. Any and all exceptions must be approved by the Business Manager. Insurance coverage shall remain in full force for the duration of the Contract term including any and all extensions or renewals thereof. Each insurance certificate shall contain a (30) day notice of cancellation. All renewal certificates shall be furnished at least thirty (30) days prior to policy expiration.

- i. Commercial General Liability, including Contractual Liability Insurance, with limits not less than \$1,000,000 per occurrence, \$2,000,000 aggregate. All, if any, deductibles are the sole responsibility of the selected Provider to pay and/or indemnify.
- ii. Workers' Compensation in accordance with Pennsylvania Statutes.
- iii. Professional Liability Insurance including errors and omissions with a limit of not less than \$1,000,000 per occurrence and \$1,000,000 aggregate. Any changes to the legal firm's policy or carrier from year to year will include "Full Prior Acts" coverage.
- iv. The EAST STROUDSBURG AREA SCHOOL DISTRICT is named as Additional Insured, under the Commercial General Liability and Employer's Liability insurance policies. THE UNDERLINED WORDING MUST BE SHOWN IN THE SPACE PROVIDED FOR "COMMENTS" ON THE INSURANCE CERTIFICATE. (Additional Insured requirement is expressly waived for Workers' Compensation and Professional Liability coverages.)
- v. Each insurance coverage named above shall provide not less than a 30-day notice of cancellation to the District. Any and all exceptions shall be reviewed by the Business Manager.
- vi. It is further agreed that the amount of insurance required herein does not, in any way, limit the liability of the legal firm by virtue of its promise to hold the District harmless so that in the event that any claim results in a settlement or judgment in any amount above the limits set in Paragraph 8.1 herein, the legal firm shall be liable to, or for the benefit of, the District for the excess.
- vii. Insurance requirements and coverages may be reviewed from time to time during the term of this Contract and all extensions and renewals thereof. The legal firm agrees to comply with any and all reasonable insurance requirements or modifications made by the Business Manager.
- viii. Cancellation or other termination of insurance policies required by this Agreement without immediate replacement thereof may be considered a default in the terms and conditions of this Agreement. The legal firm agrees that such default may be cured by procurement of insurance on behalf of legal firm, at the legal firm's expense, at District's option.

#### b) Hold Harmless Agreement:

In addition to its obligation to provide insurance as specified above, the legal firm, their Consultants, agents and assigns shall indemnify and hold harmless the EAST STROUDSBURG AREA SCHOOL DISTRICT, including but not limited to, its elected officials, its officers, employees, and agents, from any and all claims made against the District, including but not limited to, damages, awards, costs and reasonable attorneys fees, to the extent any such claim directly and approximately results from the wrongful, willful or negligent performance of services by the legal firm during the firm's performance of its Agreement. The District agrees to give the legal firm prompt notice of any such claim and absent a conflict of interest, an opportunity to control the defense thereof.

#### c) Conditions:

Respondents to this RFP will be expected to adhere to the following conditions and must make a positive statement to that effect in the proposal submitted:

- i. The selected legal firm must have an office or facility in Pennsylvania. The specific location of the facility must be identified in the proposal submitted.
- ii. Have a personnel/resources reserve sufficient to assure service continuity, and agree to maintain an adequate level of qualified personnel for the term of the Agreement.
- iii. Agree to maintain and preserve confidentiality in all matters relating to the resultant contract and services provided under it.
- iv. Agree that the District and the legal firm may terminate the contract at any time with ninety (90) days written notice. In the event of termination, the District shall pay the legal firm for any services rendered prior to termination. However, if the selected legal firm has damaged the District in any way, such payment may be withheld until the District determines whether or by how much such payment should be reduced.
- v. Agree to accept and follow management direction from the District and specifically, the District's designated personnel.
- vi. Agree to conform to all applicable laws and ordinances and statutes of the Federal Government and the State of Pennsylvania.
- vii. Agree that if the District cannot in good faith negotiate a written contract within a reasonable time with the selected legal firm, the District may unilaterally cancel its selection of that legal firm.
- viii. Agree that periodic payments to the legal firm will be made as agreed upon in the contract with the District.
- ix. Agree that the contract between the District and the legal firm shall be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania.

#### PRINCIPALS/COLLUSION 9.

By submission of a proposal, the legal firm does declare that the only person or persons interested in this proposal as principal or principals is/or, are named therein and that no other person other than therein mentioned has any interest in this proposal or contract to be entered into; that this proposal is made without connection with any person, company or parties making a proposal, and that it is in all respects fair and in good faith without collusion or fraud.

#### CONFLICT OF INTEREST 10.

Respondents shall provide a statement of any potential conflict of interest that may exist in rendering service to and in representing the EAST STROUDSBURG AREA SCHOOL DISTRICT.

#### 11.

Respondents shall provide a statement that no attorney affiliated with respondent has, within five years from the date of submission, been disciplined by the Grievance Committees of the State or Federal Bar.

#### AFFIRMATIVE ACTION STATEMENT 12.

As a condition of doing business with the District, the legal firm must comply with all Federal laws, State statutes and executive orders pertaining to non-discrimination. All respondents, as part of their submission, must complete and submit the enclosed Affirmative Action Statement.

#### TAXPAYER'S IDENTIFICATION NUMBER 13.

The selected respondent whether an individual, proprietor, partnership or a non-profit corporation or organization must fill out and submit the Internal Revenue Service Form W-9, Payers Request for Taxpayer Identification Number.

#### 14.

ALTERNATIVES AND EXCEPTIONS Only slight additions or changes would be expected to be negotiated with the successful legal firm in order to resolve any variances between the proposal and the final contract. Legal firms may submit alternate proposals which deviate from the RFP or take exceptions to this RFP; however, alternates and exceptions shall be clearly identified as such, and shall include a discussion of the purpose and benefits to such alternate/exception, and the District is not bound to accept them if it determines that they are not in the best interest of the District.

#### ADDITIONAL INFORMATION AND REVISIONS TO PROPOSALS 15.

## **Affirmative Action**

### STATEMENT OF POLICY

t is the employment policy of	that equal employment opportunities will be provided to all on, demotion and termination without regard to race, color, religious e, or physical disability.
This firm is in full compliance with the letter and intent of the statutes.	various federal and state equal employment opportunity and civil rights
Any written policy statements may be affixed to this signed do	ocument if so desired.)
Date	Signed (Name/Title of Company Officer)
Telephone	Street Address
	City/State

#### EAST STROUDSBURG AREA SCHOOL DISTRICT

East Stroudsburg, Pennsylvania 18301

#### PAYMENTS TO BE MADE THRU THE Bond Issue 2008

The following payments for construction and related costs associated with the Bond Funds have been approved as authorized for payment as of:

#### June 18, 2012

Requisition #	Vendor/Address	Description	128		Amount
2008-350	Architectural Studio	HSS 30-4200-450-080-07-31			
V# 1369	732 Turner Street	Proj# 27-00 R Invoice# 12-78	\$	4,925.00	
	Allentown, PA 18102	Proj# 27-00 R Invoice# 12-94	\$	2,815.00	
Maria Maria					\$ 7,740.00
2008-351	BMC Desks ETC.	HSS 30-4500-750-080-08-31	-	- Contracted	
V# 2138	320 East Gibson Street	PO# CP120004			
	Scranton, PA 18509	Invoice# 64157	\$	2,903.45	
					\$ 2,903.45
		TOTAL:			\$ 10,643.45

#### EAST STROUDSBURG AREA SCHOOL DISTRICT

East Stroudsburg, Pennsylvania 18301

#### PAYMENTS TO BE MADE THRU THE Bond Issue 2011A

The following payments for construction and related costs associated with the Bond Funds have been approved as authorized for payment as of:

#### June 18, 2012

Requisition #	Vendor/Address	Description		Amount
2011A-7	Trane U.S. Inc.	RES 30-4500-720-004-02-10		
V# 15067	PO Box 406469 Atlanta, GA 30384-6469	Invoice# 3565936, App 7	\$ 35,212.00	
		HVAC		\$ 35,212.00
		TOTAL		\$ 35,212.00

#### APPLICATION FOR USE OF SCHOOL FACILITIES Today's Date 5 123 112 Name of Organization (1) Will an admission fee be charged? Are you requesting a waiver of facilities fees? \( \square\$ yes \square\$ no Non-Profit? If ves, attach a letter of justification addressed to the Board of Education. □ yes 🕅 no yes □ no This does not include a waiver of fees for scheduled district personnel. If yes, amount \$ Specific purpose of use:\_ Name of School Requested DESCRIPTION DAY(S) (meeting, practice, game, rehearsal, performance,...) from — HOURS — to from $\longrightarrow$ DATE(S) $\longrightarrow$ to X Cafeteria Auditorium Gymnasium Facility Required: Kitchen/Preparation Kitchen/Serving Stadium All-Purpose Room Fields (specify) Swimming Pool (requires Stage proof of certified lifeguard) Classrooms # Other (specify) Equipment Required: (\*must be operated/attended by school personnel) Piano Kitchen Equipment\* Record Player/Stereo Equip. Folding Stands Sound System Overhead Projector/Screen Tables and/or Chairs Motion Picture Projector Stage Lighting\* Athletic Equipment Other (specify) Scoreboard\* The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows: Bodily Injury Liability Property Damage Liability (each occurrence) (\$500,000 minimum) (\$500,000 minimum) List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance. Name Werd Walker Address 1030 Big Field & Stock of Phone 333 1894 Name John Woods Address 320 Habthory Village of Phone 333-7612 I certify that I have read, understand, and agree to adhere to Policy #707 of the East Strondsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities. Signature — Responsible Organization Official Billing Address APPROVALS: Principal nuture copy to: □stage manager □athletic director □cafeteria manager □head custodian □librarian □a/v coordinator □other Date FACILITIES USE INVOICE For office use only: Facilities/Equipment used: ( Personnel Employed: Charges: \$ (attach time sheets) Charges: \$ Other (specify):

## APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization CRADLE OF LISERTY COUNTY	ICIL - RESIGN FALLS CLAP Today's Date 4 1/9 1/2
Nor-Profit? Will an admission fee be charged?  ☐ yes ☐ no ☐ yes ☑ no ☐ types ☐ mo	Are you requesting a waiver of facilities fees?  yes  no  If yes, attach a letter of justification addressed to the Board of Education.  This does not include a waiver of fees for scheduled district personnel.
Specific purpose of use: USE OF YOUR PARICING LOT	TO SMOE THE ARRIVAL OF OUR CAMPORS
Name of School Requested RESICA FALLS ELEME	ENTARY Scitod
from — DAY(S) to from — H	DESCRIPTION  [OURS — to (meeting, practice, game, rehearsal, performance,)
July 1,8, 15, 22, 29  August 5	
Facility Required: All-Purpose RoomSwimming Pool (requires Stage	CafeteriaGymnasiumKitchen/PreparationKitchen/ServingFields (specify)
proof of certified lifeguard)Classrooms #	X Other (specify) Parking Lot ONLY
Equipment Required: (*must be operated/attended by scho  Kitchen Equipment* Stage Lighting* Scoreboard*  Sound System Motion Picture Project Athletic Equipment	Record Player/Stereo EquipPolding Stands
The District Land Security an	nd other personnel as needed. Your organization will be subject to fees ertificate of Insurance listing the ESASD as co-insured as follows:
\$ <u>ໄປປະດີບັດ</u> Bodily Injury Liability \$	Property Damage Liability (each occurrence)  500,000 minimum)  Or File
heing used, and who will accept full responsibility for adher-	your organization who will be present at the time facilities requested are rence to School District regulations by all persons in attendance.
Name CHRISTIAN BRENNER Add Name STEVEN RANDO Add	dress 1200 Resiet Faces Rs Etter smoots hone 570-223-8312 dress PA 18302 Phone 11
Use of School Facilities. Further, my organization forever School Authority, their directors, agents, employees and ser event(s) conducted on the above-mentioned date(s) for which suits, complaints, or legal proceedings of any kind brought employees and further will hold harmless and indemnify the any expenses and judgments or degrees recovered against to	to Policy #707 of the East Stroudsburg Area School District concerning releases the East Stroudsburg Area School District, the East Stroudsburg releases the East Stroudsburg Area School District, the East Stroudsburg releases the East Stroudsburg and charges whatsoever arising out of the chitis application is submitted. My organization will defend all actions, against the Board of Education and any of its agents, servants or e suid School Directors, School District, and School Authority from them as a result of said use of these facilities.  CEO- CANNEA-LIMENT BA Phone (day) 6/0-688-6900 (eve.)
	Date / /
APPROVALS: Principal	
L CODY IO:	ead custodian  librarian  la/v coordinator  lother Date//
For office use only: FACIL  Facilities/Equipment used: (1985)	Charges: \$
Personnel Employed:(attach time sheets)	
Other (specify):	140 Charges: \$
white-business office pink-accounts receivable canary-scho	nool secretary gold⇒requesting organization reference policy #707 (8/02)



East Stroudsburg Area School District 321 North Courtland Street East Stroudsburg, PA 18301

May 18, 2012

Dears Sirs.

Resica Falls Scout Reservation requests permission for the use of your parking lot at the Resica Elementary School on Route 402 on 7 Sunday afternoons this summer. We are a large Boy Scout Resident Camp located two miles north of the school on Route 402. Each Sunday a new group of campers arrives for their one week stay at our facility. We would like to have arriving groups first stop at the parking lot at Resica Elementary so as to wait for all vehicles in their caravan to arrive. This way the entire group can approach and arrive at camp together thus making the check in process move much more efficiently. Last year with groups arriving in clusters and to far spread out, a back-up occasionally developed at our entrance which affected the flow of traffic on 402.

With the traffic pattern through Marshalls Creek it is hard for the arriving groups to time their arrival and stay together. The use of your facility would greatly improve our check in and would keep things moving. We would request using the parking lot on Sunday afternoons from approximately 12 noon until 5 pm on the following dates – June 24, July 1, July 8, July 15, July 22, July 29, and August 5, 2012.

Attached are your Application for Use of School Facilities and a certificate of insurance from our carrier listing the East Stroudsburg Area School District as a co-insured party.

If you have any questions please feel free to contact at 215-400-0804 which is my cell phone. Thank you for your consideration in this matter.

Sincerely,

Christian F. Brenner

Director

Resica Falls Scout Reservation

Chinto 7 Brun

	L																	

Name of Organiz	ation <u>ELZ</u>	uisz's Speed A	rdvantage Tra	ining Inc Tod	ay's Date 6 / 02 / 12
Non-Profit? □ yes ☑ no	Will an admiss  ✓ yes □ no  If yes, amount	sion fee be charged?	Are you requesting If yes, attach a lette This does not include	a waiver of facilities r of justification addr de a waiver of fees fo	fees? Degree on no essed to the Board of Education. r scheduled district personnel.
Specific purpose	of use: <u>Spe</u>	ed and Agili	ty Training !	for East Stron	elsbury South Athlete
		st Strandsburg	South High	n School	
	<u>/z</u>	<u>3:000~</u>	10URS—to	DESCRIPTIO	me, rehearsal, performance,)
Facility Required All-Purpose Ro Swimming Poo proof of certifi	oom ol (requires	AuditoriumStadiumStageClassrooms #	Cafeterio Kitchen/ Fields (s Other (s	Preparation pecify)	Gymnasium Kitchen/Serving
Kitchen Equipr Stage Lighting Scoreboard*	nent*	operated/attended by sche Sound System Motion Picture Projec Athletic Equipment			PianoFolding StandsTables and/or Chairs
The District has to for these services	the right to assi . Your organiz	gn additional security at ation must provide a Ce	nd other personnel as i rtificate of Insurance	needed. Your organ listing the ESASD as	ization will be subject to fees s co-insured as follows:
\$ <u>OOO,ooO</u> (\$500,000 min	0.00 Bodily imum) <b>3,000</b> ,0	Injury Liability \$(\$:	<u>S0,000.00</u> Pr 500,000 minimum)る,00	operty Damage Liabili ೮೦,೦೦೦.೦೮ 👡	ty (each occurrence)
List at least one, b	ut preferably tw	o, responsible officials of all responsibility for adher	your organization who ence to School District	will be present at the	time facilities requested are
Name Eric M.					
Name	, , , , , , , , , , , , , , , , , , ,	Add	ress	14	<u>0005</u> Phone <u>60 390 7005</u> 18036 Phone
Use of School Factority, event(s) conducted suits, complaints, employees and fur	cilities. Further, their directors, d on the above-r or legal proceed ther will hold h	, my organization forever agents, employees and sei	releases the East Strouvants from all claims, a ch this application is su against the Board of Ea said School Directors.	dsburg Area School I actions, and charges bmitted. My organiz ducation and any of i School District, and	School Authority from
9/10				Phone (	(day) <u>6103907005</u>
Signature — Rest Billing Address	oonsible Organ 3057 F		Riegelsvill	(	eve.)
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copy to:	usiness Adminis	strator Show	Associated and custodian librarian	□a/v coordinator □	Date / / / Date 6 / 124 12 other Date / /
For office use or	niy: 🔻 🗀 🗀	FACIL	ITIES USE INVOICE		
Facilities/Equipr	-	*		Charge	es: \$ \$
Personnel E (attach tim				Chargo	\$ es: \$ \$
Other	(specify):		142	Charge	s: \$



To whom it may concern,

This letter is in regards to Ed Ruisz's Speed Advantage Training Inc using the turf field at East Stroudsburg South High School this summer to train East Stroudsburg South athletes in speed and agility. It is our request to waive any field fees in order to keep overhead low. This allows us to pass on a lower price to the athletes. Our goal is to make this specialized training affordable for all of your athletes.

Thank you for your time, Eric Markovcy

Vice President Speed Advantage Training Inc Head Strength Coach Lehigh University

eric@speedadvantagetraining.com (610)390-7005

www.speedadvantagetraining.com

# Board meeting 6/18/12 EAST STROUDSBURG AREA SCHOOL DISTRICT

(valid for one year from date of application)

reference nolicy #707 (8/02)

	APPLICATION FOR USE OF SCHOOL	
		EMENTAL Today's Date 06 / 04 / 12
	Non-Profit? Will an admission fee be charged? Are you requesting a war lifyes, amount \$ 3 20.00 This does not include a second to the charged? Are you requesting a war lifyes, attach a letter of this does not include a second to the charged? Are you requesting a war lifyes, attach a letter of this does not include a second to the charged?	aiver of facilities fees?
	Specific purpose of use:   Specific purpose of u	CHOOL - SOUTH
	Traine of School Requirements	DESCRIPTION
ę	DAY(S)  from — DATE(S)—to from — HOURS—to (mo Saturdays From 09/1/18/17-04/17/13 91:30 2:30	eeting, practice, game, rehearsal, performance,)
	Facility Required:  All-Purpose Room Stadium Swimming Pool (requires proof of certified lifeguard)  Cafeteria  Kitchen/Prep Stage Fields (specion of certified lifeguard)  Classrooms # 8  Other (specion of certified lifeguard)	ify)
	Stage Lighting* Motion Picture Projector Overhead Projector Scoreboard* Athletic Equipment Other (speci	
	The District has the right to assign additional security and other personnel as need for these services. Your organization must provide a Certificate of Insurance listi	ing the ESASD as co-insured as follows:
	(\$500,000 minimum) (\$500,000 minimum)	erty Damage Liability (each occurrence)
	List at least one, but preferably two, responsible officials of your organization who will being used, and who will accept full responsibility for adherence to School District reg  Name MARTA SMERTELNY Address 315 AUTUMN Name AUNA WOODAR (21K Address 247 Loke of the	II be present at the time facilities requested are gulations by all persons in attendance.  LN STROYDSBURG Phone 516 906 1865 DEPINES E. Stroydstruphone 570 588 7248
	I certify that I have read, understand, and agree to adhere to Policy #707 of the East Use of School Facilities. Further, my organization forever releases the East Stroudsh School Authority, their directors, agents, employees and servants from all claims, active event(s) conducted on the above-mentioned date(s) for which this application is subm suits, complaints, or legal proceedings of any kind brought against the Board of Educemployees and further will hold harmless and indemnify the said School Directors, Scany expenses and judgments or decrees recovered against them as a result of said use	burg Area School District, the East Strouasourg ions, and charges whatsoever arising out of the hitted. My organization will defend all actions, cation and any of its agents, servants or chool District, and School Authority from e of these facilities.
ı	the transfer of the transfer o	Phone (day) 516 906 1865
ı	Signature — Responsible Organization Official	(eve.) <u>576 906 1865</u>
	Billing Address P.O. BOX 952, East Stroudsburg,	PA 18301
	APPROVALS: Principal	Date / /
	copy to: □stage manager □athletic director □cafeteria manager □head custodian □librarian □	
	For office use only:  Facilities/Equipment used: Class 3	<b>-</b> • •
	Personnel Employed:(attach time sheets)	Charges: \$
	Other (specify):	
	1	Ψ



# Nicolaus Copernicus Polish Supplementary School

Location address: Community Center, 15 Day St, East Stroudsburg, PA 18301

Mail address: P.O.Box 952, East Stroudsburg, PA 18301

Email address: polishschool@usa.com

Web address: www.polishschoolpocono.com and www.poconopolishschool.com

June 10th, 2012

East Stroudsburg School District Administration Attention: Board of Education

## Dear Board of Education:

We, the board of the Nicolaus Copernicus Polish Supplementary School (NCPSS), are interested in renting eight (8) classrooms for educational purposes. Our classroom activities are held Saturdays from 10am to 2pm. We start the school year in September and continue for 30 weeks till the end of April. As indicated on the application, we would like to request a waiver of facilities fees.

The NCPSS is a proud non-profit, community-minded organization which plays a vital role in the lives of our students and their families. Our dedicated and motivated bilingual teachers provide students the opportunity to learn the Polish language, its history and culture. As Polish is primarily our student's second language, emphasis on reading and writing provides a foundation for conversational Polish and is a joy to witness our students interact and have conversations with one another.

In addition to learning Polish language skills, inspiring our youth by introducing them to Poland and its history, geography and culture also fulfills the schools charter of ensuring the Polish culture endures among the young generation. NCPSS strives to provide foundational basics of teaching and educating our youth in the spirit of Poland.

In addition to the aforementioned, NCPSS offers many other activities throughout the school year such as field trips, Kangaroo Math Club, English as a second language – ESL and Polish as second language – PSL and opportunity to take the regent's exam in Polish.

Thank you in advance for your consideration and your help. As a non-profit school, our funding is accomplished through charitable events and donations from parents. We appreciate consideration of waiving fees as decision would reduce additional hardship. Please do not hesitate to contact us if you have any questions. Thank you.

The Board of Directors of Nicolaus Copernicus Polish Supplementary School:

Director: ANNA WLODARCZYK tel. 570-588-7248
President: MARTA SMIERTELNY tel. 516-906-1865

NICOLAUS COPERNICUS POLISH SUPPLEMENTARY SCHOOL CALENDAR FOR SCHOOL YEAR 2012/2013 Classes will be held saturdays between 10am and 2pm.

Day	29							
Day	22	27			26	23	23	27
Day	15	20	17	15	19	16	16	20
Day	8	13	10	8	12	6	6	13
Day		9	33	1	ro	2	2	9
Month	September	October	November	December	January	February	March	April

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001 East Stroudsburg Area School District BUDGET TRANSFERS EDIT

Jun 01, 2012

BATCH INFORMATION Batch number: 22583 Date of Batch: 6/01/2012 <u>ы</u> ONE ----- RND

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Page: ID: A	(continued	Amount	22,500.00 CR 22,500.00 CR 22,500.00 CR 22,500.00 CR 241,4425.00 CR 330.40 CR 241,464.90 CR 241,464.90 CR 241,464.90 CR 241,464.90 CR 241,464.90 CR 241,464.90 CR 241,464.90 CR 241,464.90 CR 241,464.90 CR 2550.00 CR 268.33 CR 277,417.72 CR 285,557.28 CR 330,557.28 CR 330,557.28 CR	611,185.85 611,185.85
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001 East Stroudsburg Area School District BUDGET TRANSFERS EDIT

BATCH INFORMATION

Batch number: 22643 Date of Batch: 6/18/2012

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Stroudsburg Area School District BUDGET TRANSFERS EDIT

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001 East Stroudsburg Area School District BUDGET TRANSFERS EDIT

BUDGET TRANSFERS

INFORMATION ....... ----- BATCH

22643 Date of Batch: 6/18/2012 -User ID:
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Re-entry User ID:

Batch number:

Jun 13, 2012

Debit Credit 26,038.03

Closing date: 6/30/2012

# DK Budget Transfer for 6/18/12 Meet June 18, 2012

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Amount	28.00 CR 533.00 CR 177.23 CR 177.23 CR 4,000.00 CR 46.67 CR 1,573.88 CR
Description	TO 615 FROM 810-540-01 FROM 2360-610-001-02 FROM 300 TO 640 FROM 300 TO 640 FROM 300 TO 610 TO 610 TO 500 TO 550 TO 550 T
Account title	BOARD SERVICE, DUES & FEES BOARD SERVICE, IN-HOUSE MTG.EXP SUPT., SPECIAL PROJECTS BOARD SERVICE, IN-HOUSE MTG.EXP SUPT., SPECIAL PROJECTS BOARD SERVICE, ADVERTISING PERSONNEL, CONTRACT SERVICE PERSONNEL, CONTRACT SERVICE CURRICULUM, SELEN SUPPLIES CURRICULUM, BLEM, BOOKS/PERIOD BUSINESS OFFICE, PROF. CONTR.SVC BUSINESS OFFICE, PROF. CONTR.SVC BUSINESS OFFICE, PRINTING BUSINESS OFFICE, CONFERENCES TRANSPORTATION, GASOLINE/OIL TRANSPORTATION, CONT. MAINT. TRANSPORTATION, CONT. DRIVER TRANSPORTATION, CONT. DRIVER
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001 East Stroudsburg Area School District BUDGET TRANSFERS EDIT

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001 East Stroudsburg Area School District BUDGET TRANSFERS EDIT

Jun 13, 2012

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	<b>gr</b> Description	TO 400 FROM 442 TO 610 FROM 442 TO 610 FROM 610-010-06 FROM 610-010-10 Total: Debits:
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22646 Date of Batch: 6/18/201 User ID: RUK Re-entry User ID: Re-entry User ID:	Refer -ence Account number	6/18/2012 INNTR 10-1100-442-000-10-52-19 6/18/2012 INNTR 10-1100-400-000-10-52-19 6/18/2012 INNTR 10-1100-442-000-10-52-19 6/18/2012 INNTR 10-1100-610-000-10-52-19 6/18/2012 INNTR 10-1100-610-010-52-19 6/18/2012 INNTR 10-1100-610-010-06-52-19
	ch number: 22646 Date of Batch: 6/18/2012 Batch Totals RJK Debit Credit Re-entry date: RJK 26,581.08 26,581.08 Closing date: 6/30/2012	22646 Date of Batch: 6/18/2012

East Stroudsburg Area School District BUDGET TRANSFERS EDIT 001

BATCH INFORMATION Date of Batch: 6/18/2012 O F ----- B N D Batch number: 22646

Number of Journals
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LIST OF PAYMENTS ID: AC0462

# Bank: 11 PNC Bank (Concentration)

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Check no.	Check Date	Vendor name and comment	Amount
193890	5/03/2012	CYNTHIA J. ALLEN SPEC.ED.ADMIN., PROF.CONTRACT	140.00
193891	5/03/2012	ASPEN PEST SERVICES, LLC EHN, CUST., EXTERMINATION SERV.	603.48
193892	5/03/2012	BANKS' VACUUM SALES AND SERVICE ESE, CUST., SUPPLIES	80.97
193893	5/03/2012	DR. JOHN BART D.O. PUPIL SVCS, MILEAGE	259.74
193894	5/03/2012	MARY BERGER REFUND OF PRIOR YEAR REVENUE	925.00
193895	5/03/2012	GEORGE BIDDULPH ADMIN.SYS., IN-DIST.MILEAGE	26.64
193896	5/03/2012	EILEEN M. BLACKMORE REFUND OF PRIOR YEAR REVENUE	925.00
	5/03/2012	BRODHEAD CREEK REGIONAL AUTHORITY ESE, CUST., WATER/SEWER	1,548.21
4	5/03/2012	KAREN L. BUIS DENTAL, DISTRICT, IN-DISTR.MILES	6.66
	5/03/2012 	CANFIELD'S PET AND FARM GEN.MAINT.,SEC.,SUPPLIES	115.00
	5/03/2012	BWP CARQUEST AUTO PARTS TRANSPORTATION, REPAIRS & PARTS	207.01
	5/03/2012	CHESTER COUNTY INTERMEDIATE UNIT  3RD.PART/EMOT.SUP/PUBLIC/TUITI	4,795.20
193902	5/03/2012	CYNTHIA C. CHRISTIAN GUIDANCE, JTL, MILEAGE	4.44
193903	5/03/2012	DORIS CHRISTMAN  REFUND OF PRIOR YEAR REVENUE	496.27
193904	5/03/2012	COLONIAL INTERMEDIATE UNIT 20 COL.IU20/ALT.ED/SPEC.ED.SEC.	116,153.56
193905	5/03/2012 5/03/2012	MICHAEL J. COPPOLA  ENGLISH, EHN, MILEAGE	19.98
	5/03/2012	CENTRAL PENNSYLVANIA DIGITAL CHARTER/CYBER SCHOOL-SPEC.ED. CRAFT OIL CORPORATION	2,806.56 735.71
193907	5/03/2012	TRANSPORTATION, GASOLINE/OIL CRAMER'S HOME CENTER	623.59
193909	5/03/2012	EHN, CUST., SUPPLIES CRAMER'S HOME CENTER	507.01
193910	5/03/2012	GEN.MAINT., SEC., SUPPLIES CRAMER'S HOME CENTER	543.73
-	5/03/2012	TECH.ED., EHS, SUPPLIES CRAMER'S HOME CENTER	542.42
	5/03/2012	TECH.ED., LIS, SUPPLIES CRAMER'S HOME CENTER	60.69
		GEN.MAINT., ELEM., SUPPLIES COMMUNICATIONS SYSTEMS, INC. MAINT., ESE, PROPERTY SERVICE	5,230.95

Jun 01, 2012 001 East Stroudsburg Area School District Page: 2
LIST OF PAYMENTS ID: AC0462

Check no.	Check Date	Vendor name and comment	Amount
193914	5/03/2012	IRENE DUGGINS CURRICULUM, IN-DISTR.MILEAGE	259.74
193915	5/03/2012	EAST STROUDSBURG CAFETERIA F&CS, EHS, SUPPLIES	959.41
193916	5/03/2012	EDWARDS BUSINESS SYSTEMS FUEL UP TO PLAY 60, SUPPLIES	120.79
193917	5/03/2012	ENGLE-HAMBRIGHT & DAVIES, INC. BOARD SERVICE, BOND INS.	400.00
193918	5/03/2012	EXELON ENERGY COMPANY JTL, CUST., ELECTRIC	17,468.32
193919	5/03/2012	ROBERTA C FLOWERS REFUND OF PRIOR YEAR REVENUE	129.68
193920	5/03/2012	FRIEDMAN ELECTRIC SUPPLY CO. INC. EHN, CUST., SUPPLIES	2,602.78
193921	5/03/2012	FRIEDMAN ELECTRIC SUPPLY CO. INC. JTL, CUST., SUPPLIES	<sub></sub> 2,133.57
193922	5/03/2012	FRIEDMAN ELECTRIC SUPPLY CO. INC. GEN.MAINT., SEC., SUPPLIES	1,754.45
	5/03/2012	FRIEDMAN ELECTRIC SUPPLY CO. INC. GEN.MAINT., SEC., SUPPLIES	2,959.08
193924	5/03/2012 5/03/2012	HAJOCA CORPORATION  GEN.MAINT., SEC., SUPPLIES	2,237.51
193925 193926	5/03/2012	HAJOCA CORPORATION GEN.MAINT., SEC., SUPPLIES DONALD J. HALKER	15.74
193927	5/03/2012	MISC.REVENUE-JURY DUTY HANSON AGGREGATES INC	17.16 925.87
193928		GEN.MAINT., EHS, SUPPLIES HEATHER HENRITZY	106.56
193929	5/03/2012	SPEECH/LANGUAGE-INSTR/CERT.CON HERFF JONES INC.	199.70
193930	5/03/2012	EHS, PRIN., GENERAL SUPPLIES HILLTOP SALES & SERVICE	238.86
193931	5/03/2012	GEN.MAINT., EHN, SUPPLIES KIMBERLY A. HOLCOMB	294.15
	5/03/2012	TRANSP., N. CERT/N. INSTR. CONF. LYNDA HOPKINS	386.84
193933	5/03/2012	SPEC.ED.SUPV.,SEC.,MILEAGE BROOKE HUFFMAN	25.53
193934	5/03/2012	SECURITY, EHS, IN-DIST.MILEAGE INTERSTATE TAX SERVICE INC.	849.00
193935	5/03/2012	BUSINESS OFFICE, PROF. CONTR. SVC IPS LASER EXPRESS	158.60
193936	5/03/2012	SUPT., TECH SUPPLIES KAR BILL ENTERPRISES, INC.	11,451.73
193937	5/03/2012	TRANSPORTATION, GASOLINE/OIL BRIAN T. KOLCUN GEN.ATHL., EHS, MILEAGE	119.33

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Check no.	Check Date	Vendor name and comment	Amount
193938	5/03/2012	DOROTHY KOPASZ  REFUND OF PRIOR YEAR REVENUE	925.00
193939	5/03/2012	SCOTT KRUEGERS SHEET METAL GEN.MAINT., RES, SUPPLIES	467.44
193940	5/03/2012	RONALD LABAR'S LOCK SERVICE GEN.MAINT., EHN, SUPPLIES	100.48
193941	5/03/2012	ROSE M. LEE REFUND OF PRIOR YEAR REVENUE	925.00
193942	5/03/2012	LEVIN LEGAL GROUP LEGAL SVCS., SPECIAL EDUCATION	1,419.50
193943	5/03/2012	MARSHALLS CREEK PLUMB.&ELECT. SUPPLIES GEN.MAINT., SEC., SUPPLIES	119.11
193944	5/03/2012	JOSEPH P. MARTIN ITEC, DISTRICT, INSTR/CERT.CONF.	231.74
193945	5/03/2012	MESKO GLASS & MIRROR CO. GEN.MAINT., EHN, SUPPLIES	57.00
193946	5/03/2012	MET-ED JTL, CUST., ELECTRIC	6,612.02
	5/03/2012	PATRICIA S. MILENKOWIC LIBRARY, DIST., STAFF DEV. CONF.	442.47
193948	5/03/2012	DARYLE MILLER GEN.MAINT., IN-DISTRICT MILEAGE	154.85
	5/03/2012	MONROE COUNTY PROTHONOTARY  Delinquent Taxes, Monroe	7.00
193950	5/03/2012	SHERRY MORRO SPEC.ED.SUPV., SEC., MILEAGE	133.76
193951	5/03/2012	NAZARETH MUSIC CENTER  MUSIC, INSTR, EHN, PROPERTY SVC	55.00
193952 193953	5/03/2012 5/03/2012	NCTE CONVENTION REGISTRATION CURRICULUM, DUES & FEES	50.00
193954	5/03/2012	JESSICA NEWBERRY SMI, PRIN., IN-DISTRICT MILEAGE NORTHEASTERN EDUCATIONAL I.U.19 DISTRICT	9.95 8,607.20
193955	5/03/2012	COL.IU-AUTISTIC, CONTR.SRV. ROBERTA ONEY	440.45
193956	5/03/2012	REFUND OF PRIOR YEAR REVENUE PA TREATMENT & HEALING	51,118.90
193957	5/03/2012	3RD, PART, ALT/SPEC ED.SEC.TUIT. JAMES PARTON	3.33
193958	5/03/2012	ESE, INSTR, IN-DISTRICT MILEAGE NADJA PETRIZZO	428.73
193959	5/03/2012	REFUND OF PRIOR YEAR REVENUE PICKEREL INN	134.12
193960	5/03/2012	DRIVER ED., EHN, SUPPLIES PITNEY BOWES INC.	271.00
193961	5/03/2012	EHN, PRIN., EQUIPMENT RENTAL PSERS	411.27
		SMI, INST, RETIREMENT	

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Check no.	Check Date	Vendor name and comment	Amount
193962	5/03/2012	J.M.HILL ELEMENTARY SCHOOL P.T.O. TL.I, PARENT SUPPLIES	15.75
193963	5/03/2012	QUILL CORPORATION GEN.ATHL., EHS, SUPPLIES	338.46
193964	5/03/2012	RESERVE ACCOUNT BUSINESS OFFICE, POSTAGE	2,000.00
193965	5/03/2012	RESERVE ACCOUNT EHS, PRIN., POSTAGE/TELEPHONE	2,000.00
193966	5/03/2012	CAROLINA RODRIGUEZ BUSINESS OFFICE, IN-DISTR.MILES	94.46
193967	5/03/2012	JOHN S ROMANSKY GEN.MAINT., IN-DISTRICT MILEAGE	21.09
193968	5/03/2012	SAW SALES AND MACHINERY CO. TECH.ED., EHN, PROPERTY SERVICE	277.11
193969	5/03/2012	SCHOOL CLAIMS-ASSURANT SUSPENSE ACCT., LIFE INSURANCE	12,020.51
193970	5/03/2012	SCHOOL CLAIMS-ASSURANT SUSPENSE ACCT.,LTD INSURANCE	8,567.06
193971	,5/03/2012	SCIENTIFIC LEARNING W9 Received: Y 10/30/2011 12/8, 12/9 & 4/3	6,450.00
193972	5/03/2012	POCONO SEW & VAC F&CS,EHS,SUPPLIES	165.55
193973	5/03/2012	JAMES F. SHEAROUSE GEN.MAINT., IN-DISTRICT MILEAGE	146.52
193974	5/03/2012	GABRIELLE SHIMP LIBRARY, DIST., STAFF DEV.CONF.	410.98
193975	5/03/2012	CHRISTOPHER SOLLIDAY MUSIC, VOCAL, EHS, PROPERTY SVC	138.50
193976	5/03/2012	SPORT SUPPLY GROUP, INC. MEDICAL, JTL, BID SUPPLIES	163.14
193977	5/03/2012	SRI MARUTI ENTERPRISES LLC LIS, CUST., GASOLINE	119.25
193978	5/03/2012	KIM STEVENS SPEC.ED.SUPV.INT.MILEAGE	150.96
193979	5/03/2012	STRAND POOL SUPPLY, LLP SEWER PLANT, SUPPLIES	2,825.40
193980	5/03/2012	SWOREN'S TRANSMISSION & AUTO GEN.MAINT., PROPERTY SERVICES	718.73
193981	5/03/2012	TRANE U.S. INC. GEN.MAINT., LIS, PROPERTY SVC.	1,470.10
193982	5/03/2012	WEIS MARKET, INC. F&CS,LIS,SUPPLIES	841.76
193983	5/03/2012	WEST PAYMENT CENTER PUPIL SVCS, SEC., DUES & FEES	68.98
193984	5/03/2012	WHITMORE'S GARAGE TRANSPORTATION, GEN. SUPPLIES	896.00
193985	5/03/2012	NADIA WOROBIJ MUSIC, VOCAL, BES, CERT. CONFERENC	130.00

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Check no.	Date	Vendor name and comment	Amount		
193986	5/03/2012	XEROX CORPORATION UHG36959	373.07		
193987	5/03/2012	YOUTH SERVICES AGENCY 3RD, PART, ALT/SPEC ED.SEC.TUIT.	1,072.06		
193988	5/03/2012	ZEP SALES & SERVICE TRANSPORTATION, GEN. SUPPLIES	341.08		
193989	5/03/2012	21ST CENTURY CYBER CHARTER SCHOOL CHARTER/CYBER SCHOOLS- REG.ED.	3,941.55		
193990	5/10/2012	ACHIEVEMENT HOUSE CYBER CHARTER SCHOOL CHARTER/CYBER SCHOOLS- REG.ED.	2,711.71		
193991	5/10/2012	CYNTHIA J. ALLEN SPEC.ED.ADMIN., PROF.CONTRACT	120.00		
193992	5/10/2012	AMERICAN RED CROSS ACCESS, DISTRICT, SUPPLIES	342.00		
193993	,5/10/2012	ATHMEDICS ATHL.TRAINER,LIS,SUPPLIES	<sub>e</sub> 1,112.75		
193994	5/10/2012	B & H PHOTO-VIDEO TECH.ED., EHN, SUPPLIES	55.00		
193995	5/10/2012	LORI J. BARRY TITLE III, CONFERENCES	75.00		
193996	5/10/2012	BRIAN J. BOROSH ITEC, IN-DISTRICT MILEAGE	19.98		
193997	5/10/2012	KAREN L. BUIS DENTAL, DISTRICT, IN-DISTR.MILES	24.42		
193998	5/10/2012	MARY L. BURKE OUT-OF-DIST-PLACEMENT, MILEAGE	372.94		
193999	5/10/2012	ANGELA M. BYRNE ACCOUNTABALITY, MILEAGE	74.37		
194000	5/10/2012	CAPSTONE W9 Received: Y 10/12/2011 LIBRARY, RES, BOOKS/PERIODICALS	299.88		
194001	5/10/2012	VIRGINIA M. CARMELLA REFUND OF PRIOR YEAR REVENUE	327.36		
194002	5/10/2012	BWP CARQUEST AUTO PARTS GEN.MAINT., ELEM., SUPPLIES	48.44		
194003	5/10/2012	JOYCE CASEY Accounts Payable-Donations	887.25		
194004	5/10/2012	CENTER CITY PLUMBING SUPPLIES GEN.MAINT., EHS, SUPPLIES	18.15		
194005	5/10/2012	CENTRAL PENN GAS, INC. EHS, CUST., NATURAL GAS	3,964.67		
194006	5/10/2012	CERTIFIED CHEMICAL CO. EHS, CUST., SUPPLIES	1,257.98		
194007	5/10/2012	DAWN CHIGHIZOLA SMI,INSTR,IN-DISTRICT MILEAGE	19.98		
194008	5/10/2012	CITIZENS' VOICE BOARD SERVICE, ADVERTISING	247.50		
194009	5/10/2012	KATYE N CLOGG MUSIC, INSTR, EHS, INST/CERT.CONF	134.07		

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Check no.	Date	Vendor name and comment	Amount			
194010	5/10/2012	COLONIAL INTERMEDIATE UNIT 20 SUPT. , CERT/N.INSTR.CONFERENCE	260.64			
194011	5/10/2012	COMPUTER DISCOUNT WAREHOUSE ITEC, GENERAL SUPPLIES	176.60			
194012	5/10/2012	DAVID COOPER ITEC, IN-DISTRICT MILEAGE	32.19			
194013	5/10/2012	CREST/GOOD MFG. COMPANY GEN.MAINT., ELEM., SUPPLIES	356.52			
194014	5/10/2012	COMMUNICATIONS SYSTEMS, INC. MAINT., EHN, PROPERTY SERVICE	624.53			
194015	5/10/2012	DEEP SURPLUS ITEC, GENERAL SUPPLIES	1,493.35			
194016	5/10/2012	DEVELOPMENTAL EDUCATION SERVICES EHS, CUST., DISPOSAL SERVICE	500.00			
194017	5/10/2012	CATHERINE DRISCELL REFUND OF PRIOR YEAR REVENUE	925.00			
194018	5/10/2012	EAST RIVER ENERGY BES, CUST., HEATING OIL	39,216.18			
194019	5/10/2012 ن	EMBROIDERY EXPRESS GEN.ATHL., EHN, SUPPLIES	1,160.00			
194020	5/10/2012	EAST STROUDSBURG AREA SCHOOL DISTRICT TRANSFER TO SPECIAL ACT.FUND	14,000.00			
194021	5/10/2012	MARILYN ESPINOZA ACCT BLOCK, CERT/INSTR. CONF.	1,815.73			
194022	5/10/2012	FASTENAL COMPANY GEN.MAINT., SEC., SUPPLIES	21.45			
194023	5/10/2012	SUSAN J FELKER REFUNDS, PRIOR YEAR, ES BORO	209.36			
194024	5/10/2012	FOLLETT LIBRARY RESOURCES TITLE III, LIBRARY, BES, BOOKS	28.31			
194025	5/10/2012	CAROL GEIGES BES, INST., IN-DISTRICT MILEAGE	5.83			
194026	5/10/2012	GMRS OUTLET MSE, PRIN., GENERAL SUPPLIES	340.95			
194027	5/10/2012	GTS-WELCO EHN, CUST., CONTR. PROPERTY SERV.	8.66			
194028	5/10/2012	RACHEL M. HAZEN ESE, INSTR, SUPPLIES	31.52			
194029	5/10/2012	HERFF JONES INC. EHS,OTHER ADMIN SERV.GRADUATE	3,859.94			
194030	5/10/2012	HESS CORPORATION EHS, CUST., NATURAL GAS	4,358.27			
194031	5/10/2012	HEWLETT PACKARD-REMIT RES, PRIN., TECH SUPPLIES	351.00			
194032	5/10/2012	MARIAN B. HICKS REFUND OF PRIOR YEAR REVENUE	925.00			
194033	5/10/2012	HOME DEPOT CREDIT SERVICE GEN.MAINT., SEC., SUPPLIES	953.86			

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Bank: 11 PNC Bank (Concentration) Check					
Check no.		Vendor name and comment	Amount		
194034	5/10/2012	HOME DEPOT CREDIT SERVICE GEN.MAINT., SEC., SUPPLIES	553.01		
194035	5/10/2012		472.30		
194036	5/10/2012		893.04		
194037	5/10/2012	INDUSTRIAL CONTROLS DISTRIBUTORS LLC GEN.MAINT., MSE, SUPPLIES	168.69		
194038	5/10/2012	THE INSTRUMENTALIST CHORUS, EHS, SUPPLIES	129.00		
194039	5/10/2012	INTEGRAONE ITEC, MAINTAIN/UPGRADE INFOSYS	446.50		
194040	5/10/2012	IPS LASER EXPRESS EHS, ADMIN, TECH SUPPLIES	305.00		
194041	5/10/2012		862.80		
194042	5/10/2012	MARILYN D JONGEBLOED REFUND OF PRIOR YEAR REVENUE	534.52		
194043	<sub>3</sub> 5/10/2012		22.20		
194044	5/10/2012		14.00		
194045	5/10/2012	ERIC KERSTETTER SMI, PRIN., IN-DISTRICT MILEAGE	14.99		
194046	5/10/2012		1,045.66		
194047	5/10/2012	KATHY KROLL BUSINESS OFFICE, IN-DISTR.MILES	14.15		
194048	5/10/2012		925.00		
194049	5/10/2012		1,747.32		
194050	5/10/2012	BROOKE K LANGAN ITEC, IN-DISTRICT MILEAGE	9.99		
194051	5/10/2012		1,000.50		
194052	5/10/2012	SHARON LAVERDURE SUPT., MILEAGE	57.98		
194053	5/10/2012		204.44		
194054	5/10/2012		384.50		
194055	5/10/2012	LUNIS LOGAN REFUND OF PRIOR YEAR REVENUE	925.00		
194056	5/10/2012		405.61		
194057	5/10/2012		667.18		

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Check n		Vendor name and comment	Amount
1940	58 5/10/2012	JOSEPH P. MARTIN ITEC, IN-DISTRICT MILEAGE	198.69
1940	59 5/10/2012	THE A.G. MAURO COMPANY GEN.MAINT., BES, SUPPLIES	2,145.00
1940	60 5/10/2012	MCM ELECTRONICS INC. TECH.ED., EHS, SUPPLIES	79.98
1940	61 5/10/2012	MET-ED EHN, CUST., ELECTRIC	9,449.95
1940	62 5/10/2012	LORIANN MEYERS GUIDANCE, BES, MILEAGE	20.26
1940	63 5/10/2012	KRISTINE MICHAELS Accounts Payable-Donations	480.00
1940	64 5/10/2012	MIGNOSI'S FOODTOWN F&CS,EHN,SUPPLIES	1,692.12
1940	65 5/10/2012	MIGNOSI'S FOODTOWN F&CS,EHN,SUPPLIES	105.38
1940	. ,	KAREN MARIE MOCHAN ACCT BLOCK, CERT/INSTR. CONF.	1,537.13
1940		MORNING CALL BOARD SERVICE, ADVERTISING	331.08
1940	• •	NATIONAL MIDDLE SCHOOL ASSOCIATION JTL, PRIN., DUES & FEES	75.00
1940	•	OFFICE DEPOT BUSINESS OFFICE, GEN. SUPPLIES	116.60
1940		OFFICE MAX INCORPORATED CHILD ACCT., SUPPLIES	41.95
1940		OPDYKE'S SALES & SERVICE TRANSPORTATION, REPAIRS & PARTS	34.94
1940	, ,	PENNSYLVANIA LEADERSHIP CHARTER SCHOOL CHARTER/CYBER SCHOOL-SPEC.ED.	6,409.48
1940		PENNSYLVANIA VIRTUAL CHARTER SCHOOL CHARTER/CYBER SCHOOLS- REG.ED.	17,790.74
1940		PAXTON/PATTERSON LLC TECH.ED., EHS, SUPPLIES	300.00
1940		J.W.PEPPER & SONS-ACCT.#36-136400  MUSIC, VOCAL, ESE, SUPPLIES	206.99 900.00
1940 1940	· · · · · · · · · · · · · · · · · · ·	PERRYMAN KEGLOVITS FOUNDATION Accounts Payable-Donations PERSONAL TOUCH CLEANERS	330.00
1940		BAND, EHS, PROPERTY SERVICE PETROLEUM TRADERS CORP.	52,174.12
1940	•	TRANSPORTATION, NORTH, DIESEL P.F. PETTIBONE & CO.	308.95
1940		BOARD SERVICE, SUPPLIES PETTY CASH HUMAN RESOURCES	59.31
1940	,	PERSONNEL, GENERAL SUPPLIES PIKE COUNTY PROTHONOTARY Delinquent Taxes, Pike	27.50

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Check no.	Check Date	Vendor name and comment	Amount
194082	5/10/2012	POCONO ALLIANCE TL.I, READING, SUPPLIES	2,000.00
194083	5/10/2012	POCONO RECORD BOARD SERVICE, ADVERTISING	329.40
194084	5/10/2012	POSTMASTER RES, PRIN., POSTAGE/TELEPHONE	90.00
194085	5/10/2012	PP&L EHS, CUST., ELECTRIC	42.88
194086	5/10/2012	QUILL CORPORATION TRANSPORTATION, GEN. SUPPLIES	386.87
194087	5/10/2012	JULIE L RUBINO ACCTABILITY, MILEAGE	36.08
	5/10/2012	JAMIE L. RYNO JMH, INST, IN-DISTRICT MILEAGE	4.44
194089	5/10/2012	JOAN SADOWSKI REFUND OF PRIOR YEAR REVENUE	597.40
	5/10/2012	SAFEGUARD BUSINESS SYSTEMS BUSINESS OFFICE, PRINTING	1,846.67
	5/10/2012	THE SANDONE TIRE & BATTERY TRANSPORTATION, TIRES	7,436.72
194092	5/10/2012	SCHOOL SPECIALTY W9 Received: Y 1/01/2010 LIS,INSTR,SUPPLIES	1,614.94
194093	5/10/2012	MR. & MRS. NORMAN SCHRATT Accounts Payable-Donations	915.00
194094	5/10/2012	MAUREEN G. SEIDEL ITEC, IN-DISTRICT MILEAGE	35.52
194095	5/10/2012	JOSEFINE SENGBUSCH REFUND OF PRIOR YEAR REVENUE	287.08
194096	5/10/2012	JOHN M. SKONIER, ESQUIRE W9 Received: Y 5/07/2012 LEGAL SVCS.,SPECIAL EDUCATION	7,696.00
194097	5/10/2012	JAYMIE L. SORRENTINO GIFTED, ELEM, MILEAGE	54.39
194098	•	STROUDSBURG ELECTRIC MOTOR SERVICE GEN.MAINT., EHN, SUPPLIES	441.24
	5/10/2012	TEXTHELP SYSTEMS INC. ITEC, TECH BOOKS & PERIODICALS	7,486.00
	5/10/2012	DAWN THORNTON REFUND OF PRIOR YEAR REVENUE	680.55
E	5/10/2012	TOPP BUSINESS SOLUTIONS EHS, PRIN., GENERAL SUPPLIES	242.56
194102	5/10/2012	TRI-STATE INDUSTRIAL LAUNDRIES INC. EHS, CUST., UNIFORM RENTAL	594.85
	5/10/2012	TRI-STATE INDUSTRIAL LAUNDRIES INC. EHS, CUST., UNIFORM RENTAL	558.73
194104	5/10/2012	TRI-STATE INDUSTRIAL LAUNDRIES INC. EHS,CUST.,UNIFORM RENTAL	545.54

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Check no.	Check Date	Vendor name and comment	Amount
194105	5/10/2012	TRI-STATE INDUSTRIAL LAUNDRIES INC. MSE, CUST., UNIFORM RENTAL	30.71
194106	5/10/2012	TSA CONSULTING GROUP, INC. BUSINESS OFFICE, PROF. CONTR. SVC	632.00
194107	5/10/2012	TU-WAY COMMUNICATIONS TRANSPORTATION, REPAIRS & PARTS	20.50
194108	5/10/2012	DALE VIERNSTEIN MEDICAL, IN-DISTRICT MILEAGE	52.17
194109	5/10/2012	WILLIAM VITULLI JR ITEC,IN-DISTRICT MILEAGE	29.97
194110	5/10/2012	WEIS MARKET, INC. F&CS,EHS,SUPPLIES	348.03
194111	5/10/2012	SHAWN WESCOTT ITEC, IN-DISTRICT MILEAGE	88.25
	5/10/2012	CORINNE WESELOH TITLE III, CONFERENCES	75.00
194113	5/10/2012	SUSAN WOLFF BES, INST., IN-DISTRICT MILEAGE WOLVERINE SPORTS	5.83 462.84
194115	5/10/2012	TRACK, EHS, BOYS, SUPPLIES XEROX CORPORATION	3,913.06
	5/10/2012	WTM772679 XEROX CORPORATION	10,915.53
194117	5/10/2012	WEW101444 XEROX CORPORATION	4,366.48
194118	5/10/2012	UTU160739 FREDA YOUNG	121.10
194119	5/10/2012	REFUND OF PRIOR YEAR REVENUE STEPHEN ZALL	739.59
194120	5/10/2012	EHN, PRIN., CERT/N-INSTR.CONF. ZESWITZ MUSIC COMPANY	158.00
194121	5/10/2012	MUSIC, INSTR, LIS, 6TH, PROP.SVC. EAST STROUDSBURG	715.31
194122	5/10/2012	School Service Personnel Dues CHAPTER 13 TRUSTEE	629.60
194123	5/10/2012	Miscellaneous Deductions ED FOUNDATION OF ES/GENERAL FUND EDUC. FOUNDATION DEDUCTIONS	40.00
194124	5/10/2012	EDUC: FOUNDATION DEDUCTIONS EDUC: FOUNDATION DEDUCTIONS EDUC: FOUNDATION DEDUCTIONS	13.00
194125	5/10/2012	E.S.E.A. ESEA Dues	28,100.96
194126	5/10/2012	EDUCATIONAL CREDIT MANAGEMENT CORP Miscellaneous Deductions	157.69
194127	5/10/2012	HAB-DLT (ER) Miscellaneous Deductions	217.48
194128	5/10/2012	STATE OF NEW JERSEY GROSS INC TAX-NJ 500 NJ State Taxes	746.93

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Check	no.		Vendor name and comment	Amount
194	4129	5/10/2012	NYSCSPC (NEW YORK STATE CHILD SUPPORT Miscellaneous Deductions	514.97
194	4130	5/10/2012	PENNSYLVANIA HIGHER EDUCATION AGENCY Miscellaneous Deductions	251.99
194	4133	5/10/2012	SOCIAL SECURITY ADMINISTRATION W9 Received: Y Miscellaneous Deductions	137.28
194	4132	2 5/10/2012	U.S. DEPARTMENT OF EDUCATION Miscellaneous Deductions	435.77
194	4133	5/10/2012	UNITED STATES TREASURY  Miscellaneous Deductions	200.00
194	4134	5/17/2012	ABC TROPHIES, INC. CURRICULUM, HONORS BANQUET	288.00
194	4135	5 5/17/2012	A.C. MOORE, INC. F&CS, EHN, SUPPLIES	138.32
194	4136	5 5/17/2012	ACADEMIC THERAPY PUBLICATIONS  JMH, INSTR, BOOKS/PERIODICALS	108.90
194	4137	7 5/17/2012	ANGELA M NEVIN TRANSPORTATION, IN-DIST.MILEAGE	24.42
194	4138	3 5/17/2012	APPLE COMPUTER, INC. NEA GRANT, HS-S, ESL, TECH SUPPLY	2,895.95
194	4139	5/17/2012	BAUDVILLE Prepayments	472.12
194	414(	5/17/2012	TANIA BELLINGER W9 Received: Y 1/26/2012 TRANSP,CONTR DRIVER,SPEC EDUC	1,148.26
194	414:	1 5/17/2012	H.A. BERKHEIMER INC. TAX COLLECTION, PROF. CONTR. SVCS	353.97
194	4142	2 5/17/2012	BLENDEDSCHOOLS.NET DIST.INSTR.TECH.SOFTWARE/LICEN	850.00
194	1143	3 5/17/2012	LISA LEE BLOISE W9 Received: Y 8/29/2011 TRANSP, CONTR DRIVER, SPEC EDUC	3,740.34
194	4144	5/17/2012	BOUND TO STAY BOUND TITLE III, BOOKS, JMHILL	83.07
194	4145	5 5/17/2012	ALEXANDRA BRIDGMAN W9 Received: Y 1/18/2012 TRANSP,CONTR DRIVER,SPEC EDUC	1,860.50
194	4146	5 5/17/2012	CAPSTONE W9 Received: Y 10/12/2011 TITLE III, BOOKS	874.65
194	4141	75/17/2012	GEORGE CARAMELLA W9 Received: Y 8/27/2011 TRANSP, CONTR DRIVER, SPEC EDUC	4,752.80
194	4148	5/17/2012	BWP CARQUEST AUTO PARTS TRANSPORTATION, REPAIRS & PARTS	424.86
194	4149	9 5/17/2012	MARIALENA CASCIOTTA SPEC.ED.SUPV., ELEM., MILEAGE	400.76

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Datty:	T.T.	Check	incentraction)	
Check	no.		Vendor name and comment	Amount
194	4150	5/17/2012	CENTRAL PENN GAS, INC. STADIUM, CUST., NATURAL GAS	1,189.36
194	1151	5/17/2012	CENTRAL SUSQUEHANNA INTERMEDIATE UNIT 3RD, PART, ALT/SPEC ED.SEC.TUIT.	3,750.00
194	1152	5/17/2012	CHILDREN'S SERVICE CENTER 3RD.PART/EMOT.SUP/PUBLIC/TUITI	4,650.00
194	1153	5/17/2012	TARA COLLINS TRANSPORTATION, PARENT TRANSPOR	754.80
194	1154	5/17/2012	COLONIAL INTERMEDIATE UNIT 20 COL.IU20/PHYSICAL SUPPORT, SEC.	291,092.06
194	1155	5/17/2012	COMPUTER DISCOUNT WAREHOUSE ITEC, GENERAL SUPPLIES	77.39
194	1156	5/17/2012	CONCORDE, INC. TRANSPORTATION, PROF. CONT. SERV	554.50
194	1157	5/17/2012	JOSEPH CZAJKOWSKI SECURITY, JTL, IN-DIST.MILEAGE	24.98
194	1158	5/17/2012	CHRISTINE DAVIS W9 Received: Y 8/31/2011 TRANSP, CONTR DRIVER, SPEC EDUC	2,166.60
194	1159	5/17/2012	DEEP SURPLUS ITEC,GENERAL SUPPLIES	537.24
194	1160	5/17/2012	JACK DICKISON EXECUTOR ESTATE OF FREDA REFUND OF PRIOR YEAR REVENUE	925.00
194	1161	. 5/17/2012	DYNAMITE CASTROL PREMIUM LUBE EXPRESS SECURITY, EHS, CONTR.MAINT.	28.30
194	1162	5/17/2012	EAST STROUDSBURG CAFETERIA TITLE I, REFRESHMENTS	124.99
194	1163	5/17/2012	EAST STROUDSBURG AREA SCHOOL DISTRICT DUE TO CAPITAL RESERVE	231.65
194	1164	5/17/2012	MARILYN ESPINOZA ACCOUNTABALITY, MILEAGE	74.37
194	1165	5/17/2012	BARBARA L EVANS REFUND OF PRIOR YEAR REVENUE	338.02
194	1166	5/17/2012	EXELON ENERGY COMPANY MSE, CUST., ELECTRIC	11.09
194	1167	5/17/2012	EXELON ENERGY COMPANY EHN, CUST., ELECTRIC	32,106.83
194	1168	5/17/2012	FASTENAL COMPANY GEN.MAINT., SEC., SUPPLIES	669.06
194	1169	5/17/2012	FEDEX CURRICULUM, ELEM., SUPPLIES	421.20
194	1170	5/17/2012	MARIA V. FERREIRA REFUND OF PRIOR YEAR REVENUE	925.00
194	1171	5/17/2012	CARLEEN FINK W9 Received: Y 9/01/2011 TRANSP, CONTR DRIVER, SPEC EDUC	3,751.60
194	1172	5/17/2012	NORMAN L. FISH EXCAVATING MSE,CUST.,SNOW REMOVAL SERVICE	2,360.00

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Check no.	Check Date	Vendor name and comment	Amount
194173	5/17/2012	FOLGER LIBRARY SHOP ENGLISH, EHS, BOOKS/PERIODICALS	82.50
194174	5/17/2012	FOLLETT LIBRARY RESOURCES LIBRARY, MSE, BOOKS/PERIODICALS	164.26
194175	5/17/2012	MARIA FRASCELLA W9 Received: Y 9/06/2011 TRANSP, CONTR DRIVER, SPEC EDUC	3,574.60
194176	5/17/2012	FRONTIER ESE, CUST., TELEPHONE	3,070.49
194177	5/17/2012	FRONTIER EHS, CUST., TELEPHONE	5,050.39
194178	5/17/2012	JENNY GALUNIC W9 Received: Y 9/07/2011 TRANSP, CONTR DRIVER, SPEC EDUC	4,195.60
194179	5/17/2012	JULIUS & DOLORES GAMBINO REFUND OF PRIOR YEAR REVENUE	925.00
	5/17/2012	LISA GERST TRANSP, CONTR DRIVER, SPEC EDUC	1,870.60
194181	5/17/2012	ROSALYN R. GILMORE TRANSPORTATION, CONT. DRIVER	1,789.00
194182	5/17/2012	GREATER NANTICOKE AREA SCHOOL DISTRICT 3RD.PART/EMOT.SUP/PUBLIC/TUITI	1,460.37
194183	5/17/2012	GROVE CITY AREA SCHOOL DISTRICT 3RD.PART/PUBLIC/REG.ED.TUITION	1,530.00
194184	5/17/2012	GTS-WELCO GEN.MAINT., SUPPLIES	72.17
194185	5/17/2012	HAAN CRAFTS F&CS,EHS,SUPPLIES	165.00
194186	5/17/2012	HERFF JONES INC. EHS,OTHER ADMIN SERV.GRADUATE	1,798.40
194187	5/17/2012	HESS CORPORATION STADIUM, CUST., NATURAL GAS	1,134.86
194188	5/17/2012	HEWLETT-PACKARD COMPANY ITEC, TECH SUPPLIES	1,662.99
194189	5/17/2012	HILLTOP ENTERPRISES GEN.MAINT., SUPPLIES	279.39
194190	5/17/2012		162.80
194191	5/17/2012	DEBORAH HOLMES W9 Received: Y 9/01/2011 TRANSP, CONTR DRIVER, SPEC EDUC	2,457.20
194192	5/17/2012	ANDREA MARIE HOWER ESL, ESE, MILEAGE	9.93
194193	5/17/2012	IPS LASER EXPRESS EHS,ADMIN,TECH SUPPLIES	273.50
194194	5/17/2012	JIFFY LUBE GEN.MAINT., PROPERTY SERVICES	95.99
194195	5/17/2012	ALISA DALE KEIPER TITLE III, CONFERENCES	131.94

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Check no.	Check Date	Vendor name and comment	Amount
194196	,5/17/2012	KIRK, SUMMA & CO., LLP W9 Received: Y 12/16/2010 BUSINESS OFFICE, PROF. CONTR. SVC	1,000.00
194197	5/17/2012	KISTLER PRINTING COMPANY ENGLISH, EHS, PRINTING SERVICES	900.00
194198	5/17/2012	DIANE KRUPSKI W9 Received: Y 9/16/2011	6,350.20
194199	5/17/2012	TRANSP, CONTR DRIVER, SPEC EDUC GINA D. LABADIE W9 Received: Y 9/11/2011 TRANSP, CONTR DRIVER, SPEC EDUC	4,182.80
194200	5/17/2012	KARLA J LABAR W9 Received: Y 9/12/2011 TRANSPORTATION, CONT. DRIVER	7,944.60
	5/17/2012	CHRISTOPHER LASTRA W9 Received: Y 9/13/2011 TRANSP,CONTR DRIVER,SPEC EDUC	5,271.60
	5/17/2012	STEVEN LASTRA W9 Received: Y 9/12/2011 TRANSP,CONTR DRIVER,SPEC EDUC	3,494.40
	5/17/2012	LEHIGH LEARNING ACADEMY 3RD, PART, ALT/SPEC ED.SEC.TUIT.	14,062.50
194204	5/17/2012	LERNER PUBLISHING GROUP TITLE III, BOOKS	838.90
194205	5/17/2012	LEVIN LEGAL GROUP LEGAL SVCS., SPECIAL EDUCATION	17.00
194206	5/17/2012	M-F ATHLETIC COMPANY TRACK, EHN, GIRLS, SUPPLIES	1,185.00
194207	5/17/2012	GARY MACMAHON ITEC, IN-DISTRICT MILEAGE	44.31
194208	5/17/2012	JENNIFER MALSCH TITLE III, CONFERENCES	75.00
194209	5/17/2012		15,894.08
194210	5/17/2012	MARIA MASLO REFUND OF PRIOR YEAR REVENUE	559.73
194211	5/17/2012	MASTER CHEMICAL PRODUCTS, INC. EHS, CUST., SUPPLIES	721.00
194212	5/17/2012	TESHA MCDONALD TRANSPORTATION, PARENT TRANSPOR	442.89
194213	5/17/2012	MET-ED	4,061.01
194214	5/17/2012	MSE, CUST., ELECTRIC LORIANN MEYERS GUIDANCE, BES, MILEAGE	25.53
194215	5/17/2012	MM4CORP ENGLISH, EHS, PRINTING SERVICES	1,776.00
194216	5/17/2012	MOUSER ELECTRONICS TECH.ED., EHS, SUPPLIES	90.45

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Bank: 11 PNC Bank (Concentration) Check Check no. Date Vendor name and comment Amount 194217 5/17/2012 PETER MUTI 1,499.00 W9 Received: Y 8/29/2011 TRANSP, CONTR DRIVER, SPEC EDUC 194218 5/17/2012 NATIONAL BUSINESS FURNITURE 146.95 JMH, INSTR, SUPPLIES 194219 5/17/2012 NAZARETH MUSIC CENTER 90.00 MUSIC, INSTR, EHN, PROPERTY SVC 194220 5/17/2012 3,352.20 JOHN O'ROURKE, JR. W9 Received: Y 9/15/2011 TRANSP, CONTR DRIVER, SPEC EDUC 194221 5/17/2012 OFFICE DEPOT 113.76 SPEC.ED.SUPV., ELEM., SUPPLIES 194222 5/17/2012 33.94 OFFICE MAX INCORPORATED PERSONNEL, TECH SUPPLIES 194223 5/17/2012 OPDYKE'S SALES & SERVICE 57.96 TRANSPORTATION, REPAIRS & PARTS 194224 5/17/2012 PENNSYLVANIA ONE CALL SYSTEM, INC. 60.90 GEN.MAINT., PROPERTY SERVICES 194225 5/17/2012 11.10 MANVEL R PAGE ITEC, IN-DISTRICT MILEAGE 194226 5/17/2012 JAMES PARTON 9.99 ESE, INSTR, IN-DISTRICT MILEAGE 194227 5/17/2012 **PASBO** 65.00 BUSINESS OFF, CERT/N-INST.CONF. 194228 5/17/2012 51,952.75 PETROLEUM TRADERS CORP. TRANSPORTATION, NORTH, DIESEL 194229 5/17/2012 829.18 PITNEY BOWES JTL, PRIN., PROPERTY SERVICE 194230 5/17/2012 280.00 **PMEA** MUSIC, INSTR, LIS, DUES/FEES 194231 5/17/2012 POCONO ARTS COUNCIL 1,550.00 RES, INST, PROF CONTRACT SERVICE 50.29 194232 5/17/2012 PP&L EHS, CUST., ELECTRIC 3,284.80 194233 5/17/2012 BARBARA PREVOST 9/15/2011 W9 Received: Y TRANSP, CONTR DRIVER, SPEC EDUC 2,800.00 194234 5/17/2012 READING SCHOOL DISTRICT 3RD.PART/EMOT.SUP/PUBLIC/TUITI 194235 5/17/2012 16.00 JOHN RENNA ITEC, DIST, N-INSTR/N-CERT.CONF. 1,476.30 194236 5/17/2012 LISANDRA SANTIAGO TRANSPORTATION, PARENT TRANSPOR 194237 5/17/2012 204.68 SAW SALES AND MACHINERY CO. TECH.ED., EHN, PROPERTY SERVICE 146.97 194238 5/17/2012 SCHOLASTIC INC. JMH, INSTR, BOOKS/PERIODICALS 172.82 194239 5/17/2012 SCHOOL HEALTH CORPORATION SPEC.ED.SUPV., ELEM., SUPPLIES

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	Check	Mecheracion,	75 ma ann a 1-
cneck no.	Date	Vendor name and comment	Amount
194240	5/17/2012	SCHOOL SPECIALTY W9 Received: Y 1/01/2010 ESE,INSTR,SUPPLIES	180.90
194241	5/17/2012	DESIREE SELINSKI TRANSPORTATION, PARENT TRANSPOR	1,891.77
194242	5/17/2012	SHERWOOD L. KANE REFUND OF PRIOR YEAR REVENUE	925.00
194243	5/17/2012	DOUGLAS L. SISKA W9 Received: Y 8/31/2011 TRANSP, CONTR DRIVER, SPEC EDUC	5,010.00
194244	5/17/2012	DUSTIN SISKA W9 Received: Y 8/31/2011 TRANSP, CONTR DRIVER, SPEC EDUC	4,296.60
194245	5/17/2012	DOROTHY A SOCHINSKY SECURITY, EHS, IN-DIST.MILEAGE	15.54
194246	5/17/2012	SOUNDTREE MUSIC, VOCAL, EHS, SOFTWARE/VIDEO	435.29
194247	5/17/2012	SHARON STOFIK W9 Received: Y 9/15/2011 TRANSP,CONTR DRIVER,SPEC EDUC	4,426.00
194248	5/17/2012		1,638.50
194249	5/17/2012	SUBURBAN EMS, INC. W9 Received: Y FOOTBALL, EHS, CONTRACT SERVICE	2,070.00
194250	5/17/2012	AMIE SZUMSKI BES,INST.,IN-DISTRICT MILEAGE	23.31
194251	5/17/2012	JOYCELYN THOMAS TRANSPORTATION, PARENT TRANSPOR	310.80
194252	5/17/2012	LISA TIRJAN ACCT BLOCK, CERT/INSTR. CONF.	145.55
194253	5/17/2012	KATHLEEN VARKADOS TRANSPORTATION, PARENT TRANSPOR	1,132.20
194254	5/17/2012	KATHARINE VITANZA TRANSP, CONTR DRIVER, SPEC EDUC	2,385.20
194255	5/17/2012	WEIS MARKET, INC. F&CS,LIS,SUPPLIES	456.51
194256	5/17/2012	CORINNE WESELOH  JMH, PRIN., IN-DISTRICT MILEAGE	13.04
194257	5/17/2012	WEST END EQUIPMENT EHN, CUST., BOTTLED PROPANE	56.55
194258	5/17/2012	SUSAN WOLFF BES, INST., IN-DISTRICT MILEAGE	8.88
194259	5/17/2012	MARY ZAJAC MATH, EHN, CERT/INSTR. CONF.	489.39
194260	5/24/2012	ABC TROPHIES, INC. GIFTED, ELEM, SUPPLIES	50.30
194261	5/24/2012	ACCESS OFFICE TECHNOLOGIES SUPT., CONTRACT MAINTENANCE	45.00

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Check no.	Date	Vendor name and comment	Amount	
194262	5/24/2012	GE MONEY BANK/AMAZON LIBRARY, EHN, BOOKS/PERIODICALS	206.96	
194263	5/24/2012	AMERICAN HOMECARE SUPPLY W9 Received: Y 2/24/2011	15.00	
194264	5/24/2012	MEDICAL, SMI, SUPPLIES / FIRST AID JOANNE M. BOHRMAN LIS, PRIN., TUITION REIMB.	1,110.00	
194265	5/24/2012	KRISTEN A BUEKI BES, INST., IN-DISTRICT MILEAGE	26.36	
194266	5/24/2012	BUS PARTS WAREHOUSE TRANSPORTATION, GEN. SUPPLIES	104.96	
194267	5/24/2012	DEBRA CAAMANO LEARN.SUP.,SEC.,TUITION REIMB.	2,496.00	
194268	5/24/2012	MARYANN CAPRIOLI LEARN.SUP., ELEM, MILEAGE	10.82	
194269	'5/24/2012	CAPSTONE W9 Received: Y 10/12/2011 TITLE III, BOOKS	374.85	
194270	5/24/2012	MICHAEL CATRILLO EHS, PRIN., IN-DISTRICT MILEAGE	83.46	
194271	5/24/2012	CENTRAL PENN GAS, INC. ESE, CUST., PROPANE (HEAT & A/C)	531.23	
	5/24/2012	CERTIFIED CHEMICAL CO. JTL, CUST., SUPPLIES	793.00	
194273	5/24/2012	COMMONWEALTH CONNECTIONS ACADEMY CHARTER/CYBER SCHOOLS- REG.ED.	47,549.76	
194274	5/24/2012	COMPUTER DISCOUNT WAREHOUSE BUSINESS ED., EHN, SUPPLIES	356.99	
194275	5/24/2012	COSI SCIENCE, EHN, INSTR/CERTIF.CONF.	230.00	
194276	5/24/2012	DAWN S. DAILEY EHS, PRIN., IN-DISTRICT MILEAGE	143.18	
194277	5/24/2012	DEVEREUX POCONO CENTER  3RD.PART/ALT.SPEC.ED SEC.	299.25	
194278	5/24/2012	LEONARD DISANTO REFUND OF PRIOR YEAR REVENUE	810.40	
194279	5/24/2012	DOWNES & READER HARDWOOD CO. TECH.ED., EHS, BID SUPPLIES	204.00	
194280	5/24/2012	HEATHER A DUNN BES, INST., IN-DISTRICT MILEAGE	26.36	
194281	5/24/2012	EAST STROUDSBURG CAFETERIA TL 1 PARENT AWARENESS, FOOD	535.78	
194282	5/24/2012	EAST STROUDSBURG UNIVERSITY ATHL.TRAINER, LIS, CONTRACT SVCS	22,250.00	
194283	5/24/2012	SUSAN EDEN GIFTED, ELEM, MILEAGE	12.21	
194284	5/24/2012	EDWARDS BUSINESS SYSTEMS LIS, PRIN., GENERAL SUPPLIES	246.36	

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Bank: II I	PNC Bank (Co Check	ncentration)	
Check no.		Vendor name and comment	Amount
194285	5/24/2012	EVERGREEN COMMUNITY CHARTER SCHOOL CHARTER/CYBER SCHOOLS- REG.ED.	7,883.10
194286	5/24/2012		37,113.17
194287	5/24/2012	PEARL FIELD REFUND OF PRIOR YEAR REVENUE	751.21
194288	5/24/2012	MARIA ANN GEFFERS GIFTED, INT., CERT/INSTR CONFER.	63.90
194289	5/24/2012	PATRICIA MARIE GREENWALD VIRTUAL ACADEMY, TECH.SUP/SOFTW	30.00
194290	5/24/2012	GTS-WELCO EHN, CUST., CONTR. PROPERTY SERV.	238.04
194291		NANCY E. HEALY REFUND OF PRIOR YEAR REVENUE	278.00
194292	5/24/2012	HERFF JONES INC. CURRICULUM, HONORS BANQUET	662.75
	5/24/2012	ERIN HEWITT  MID.SMITH., INST., TUITION REIM.	300.00
	5/24/2012 5/24/2012	IPS LASER EXPRESS  MEDICAL, EHS, TECH SUPPLIES  K-MART	236.00 343.20
	5/24/2012	F&CS, EHS, SUPPLIES KELVIN ELECTRONICS	131.45
	5/24/2012	TECH.ED., EHS, SUPPLIES LAERDAL	1,278.37
194298		STAFF DEV., SEC., SUPPLIES LERNER PUBLISHING GROUP	559.30
194299	5/24/2012	TITLE III, BOOKS LEVIN LEGAL GROUP	289.00
	5/24/2012	LEGAL SVCS., SPECIAL EDUCATION LVPA	1,576.63
194301	5/24/2012	CHARTER/CYBER SCHOOLS- REG.ED. WILLIAM V. MACGILL & CO.	44.45
194302	5/24/2012	FUEL UP TO PLAY-HS-S, SUPPLIES DAVID MAJESKI	300.00
194303	5/24/2012		173.50
194304	5/24/2012	Accounts Payable-Donations CHECK VOIDED	
	5/24/2012	MET-ED EHS, CUST., ELECTRIC	6,562.16
	5/24/2012	BRANDI MITCHELL BES, INST., TUITION REIMBURSE.	305.83
194307	5/24/2012	MM4CORP ENGLISH, EHS, PRINTING SERVICES	769.00
194308	5/24/2012	MONROE FAMILY PRACTICE TRANSPORTATION, PROF. CONT. SERV	660.00
194309	5/24/2012	NAFME - THE NATIONAL ASSOCIATION MUSIC, VOCAL, JMH, SUPPLIES	65.25

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Check no.	Check Date	Vendor name and comment	Amount
194310	5/24/2012	RHONDA NICHOLLS MEDICAL, EHS, IN-DISTR.MILEAGE	139.86
194311	5/24/2012	PENNSYLVANIA CYBER CHARTER SCHOOL CHARTER/CYBER SCHOOLS- REG.ED.	63,996.86
194312	5/24/2012	PENNSYLVANIA FIRST SETTLEMENT Misc.Revenues-Bank Adj.Taxes	2.00
194313	5/24/2012	THE PACKAGING PLACE ESE, INSTR, BOOKS/PERIODICALS	178.10
194314	5/24/2012	PASBO Prepayments	349.40
194315	5/24/2012	PETTY CASH RESICA ELEMENTARY RES,INSTR,SUPPLIES	38.68
	5/24/2012	PITNEY BOWES INC. SPEC.ED.ADMIN, SUPPLIES	122.38
	5/24/2012	BUSINESS CARD RENAISSANCE HTL PSERS	1,658.35
	5/24/2012	MSE, INST, RETIREMENT BRENDA J ROHNER	2,688.81
	5/24/2012 5/24/2012	REFUND OF PRIOR YEAR REVENUE SCHOOL HEALTH CORPORATION	585.25 54.16
	5/24/2012	FUEL UP TO PLAY-HS-S, SUPPLIES SCHOOL SPECIALTY	159.02
131021	1 37 2 17 2012	W9 Received: Y 1/01/2010 FUEL UP TO PLAY-HS-S, SUPPLIES	133.02
194322	5/24/2012	JULIE SLACK RES, INSTR, TUITION REIMBURSE.	1,248.00
194323	5/24/2012	JOHN SMITH Tuition And Other Receipts	10.00
194324	5/24/2012	BARBARA SOUSA REFUND OF PRIOR YEAR REVENUE	925.00
194325	5/24/2012	LINDA STEIN SCIENCE, LIS, TUITION REIMBURSE.	980.00
194326	5/24/2012	SUPER HEAT, INC. MSI, MAINT.OPERATION BLDG.SRVS.	2,878.34
	5/24/2012	PATRICIA A. TURNER SPEC.ED.SUPV., SEC., MILEAGE	180.15
	5/24/2012	DIJUANTAY WALKER MISC.REVENUE	5.50
194329	5/24/2012	ANNAMARIA WALLEN FOR.LANGUAGE, EHS, TUITION REIMB	980.00 773.96
194331	5/24/2012 5/24/2012	WALMART COMMUNITY/GEMB  Due From Special Activity Fund WEIS MARKET, INC.	700.69
	5/24/2012	F&CS, EHS, SUPPLIES WEIS MARKET, INC.	335.01
194333	5/24/2012	F&CS, EHS, SUPPLIES THOMAS WILLIAMS CUSTODIAL SVCS, MILEAGE	47.73

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Check					
Check no.	Date	Vendor name and comment	Amount		
194334	5/24/2012	DIANA WOITSKY Misc.Revenues-Bank Adj.Taxes	33.04		
194335	5/24/2012		232.20		
194336	5/24/2012	XEROX CORPORATION WEW101444	8,199.76		
194337	5/24/2012	EAST STROUDSBURG School Service Personnel Dues	16,091.84		
194338	5/24/2012	CHAPTER 13 TRUSTEE  Miscellaneous Deductions	629.60		
194339	5/24/2012		40.00		
194340	5/24/2012	ED FOUNDATION OF ES/SCHOLARSHIP FUND EDUC. FOUNDATION DEDUCTIONS	13.00		
194341	5/24/2012	E.S.E.A. ESEA Dues	1,089.00		
194342	5/24/2012	E.S.E.A. ESEA Dues	397.76		
194343	5/24/2012	E.S.E.A. ESEA Dues	2,023.00		
194344	5/24/2012	EDUCATIONAL CREDIT MANAGEMENT CORP Miscellaneous Deductions	147.25		
194345	5/24/2012	HAB-DLT (ER) Miscellaneous Deductions	206.71		
194346	5/24/2012	NYSCSPC (NEW YORK STATE CHILD SUPPORT Miscellaneous Deductions	514.97		
194347	5/24/2012	PENNSYLVANIA HIGHER EDUCATION AGENCY Miscellaneous Deductions	277.36		
194348	5/24/2012	SOCIAL SECURITY ADMINISTRATION W9 Received: Y Miscellaneous Deductions	137.28		
194349	5/24/2012	U.S. DEPARTMENT OF EDUCATION Miscellaneous Deductions	435.77		
194350	5/24/2012	UNITED STATES TREASURY Miscellaneous Deductions	200.00		
194351	5/24/2012	SHARON J GERBERICH SMITHFIELD TAX SUSPENSE (ZBA)	9,610.29		
194352	5/31/2012	ACAR LEASING INC. MUSIC, VOCAL, EHS, INST/CERT.CONF	206.85		
194353	5/31/2012	AMERICAN RIBBON MANUFACTURERS, INC. F&CS, LIS, SUPPLIES	36.82		
194354	5/31/2012	ANGELA M NEVIN TRANSPORTATION, IN-DIST.MILEAGE	44.40		
194355	5/31/2012	ASPEN PEST SERVICES, LLC EHN, CUST., EXTERMINATION SERV.	673.79		
194356	5/31/2012	GEORGE R. ASPLINT TRANSPORTATION, IN-DIST.MILEAGE	16.15		
194357	5/31/2012	KYLE BENTZONI MSE, PRIN., IN-DISTRICT MILEAGE	14.10		

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Check no.	Check Date	Vendor name and comment	Amount
194358	5/31/2012	NANCY BRADFORD REFUND OF PRIOR YEAR REVENUE	324.88
194359	5/31/2012	ANGELA M. BYRNE ACCOUNTABILITY-CERT.INSTR.CONF	246.80
194360	5/31/2012	JOSEPH M CATALFAMO REFUND OF PRIOR YEAR REVENUE	925.00
194361	5/31/2012	CENGAGE LEARNING DRIVER ED., EHS, BOOKS/PERIODIC.	6,270.19
194362	5/31/2012	CENTRAL SUSQUEHANNA INTERMEDIATE UNIT STAFF DEV., INSERVICE, PROF.CTR.	561.78
194363	5/31/2012	CERTIFIED CHEMICAL CO. JTL.CUST., REPAIR/MAINT.EQUIP.	997.25
	5/31/2012	JAMES CHIARELLO GEN.MAINT., IN-DISTRICT MILEAGE	128.21
	5/31/2012	CENTRAL PENNSYLVANIA DIGITAL CHARTER/CYBER SCHOOL-SPEC.ED.	2,553.52
	5/31/2012	CRAFT OIL CORPORATION TRANSPORTATION, GASOLINE/OIL	1,218.52
	5/31/2012 5/31/2012	SUSAN DREIBELBIS TITLE III, CONFERENCES IRENE DUGGINS	133.60 152.44
	5/31/2012	ACCOUNTABALITY, MILEAGE EAST STROUDSBURG AREA SCHOOL DISTRICT	10,000.00
194370	5/31/2012	DUE FROM ATHLETIC FUND-NORTH EAST STROUDSBURG AREA SCHOOL DISTRICT	10,000.00
194371	5/31/2012	DUE FROM ATHLETIC FUND-SOUTH EDWARDS BUSINESS SYSTEMS	437.09
194372	5/31/2012	BES, PRIN., EQUIPMENT RENTAL EXELON ENERGY COMPANY	10.12
194373	5/31/2012	BUS GARAGE, ELECTRIC FASTENAL COMPANY	52.36
194374	5/31/2012	GEN.MAINT.,SEC.,SUPPLIES CAROL GEIGES	8.88
194375	5/31/2012	BES, INST., IN-DISTRICT MILEAGE EDWARD A. HUDAK	185.00
194376	5/31/2012	MUSIC, VOCAL, EHS, PROPERTY SVC  JACK WILLIAMS TIRE COMPANY	19.95
194377	5/31/2012	SECURITY, EHS, SUPPLIES GAIL JOHNSON GEN.ATHL., EHN, MILEAGE	44.40
194378	5/31/2012	MARYANN KELLY REFUND OF PRIOR YEAR REVENUE	925.00
194379	5/31/2012	SHARON LAVERDURE SPECIAL PROJECTS, CERT/N-I.CONF	180.93
194380	5/31/2012	MARYWOOD UNIVERSITY NAFME COLLEGIATE BAND, EHN, DUES & FEES	720.00
194381	5/31/2012	ELIZABETH MAZZEI GUIDANCE, EHN, TUITION REIMB.	780.00

Jun 01, 2012 001 East Stroudsburg Area School District Page: 22 LIST OF PAYMENTS ID: AC0462

Check no.	Check Date	Vendor name and comment	Amount
194382	5/31/2012	MICHAEL MEACHEM BOARD SERV, N-CERT/N.INST.CONF.	18.23
194383	5/31/2012	MET-ED  JMH, CUST., ELECTRIC	1,057.82
194384	5/31/2012	FREDERICK MILL SECURITY, EHS, CONFERENCE	247.98
194385	5/31/2012	DENISE MOLETTO TARGET GRANT, HS-S, SUPPLIES	460.00
194386	5/31/2012	SHERRY MORRO SPEC.ED.SUPV., SEC., MILEAGE	176.60
194387	5/31/2012	MOUNTAIN LAUREL DEVELOPMENT GROUP LP EHN-OTHER ADM.SERV.GRADUATION	7,500.00
194388	5/31/2012	MR. JOHN, INC. GEN.ATHL., EHN, PROPERTY SERVICE	998.62
194389	5/31/2012	CHERYL L. MURPHY SPEC.ED.SUPV., ELEM., MILEAGE	50.23
194390	5/31/2012	OFFICE DEPOT ITEC,GENERAL SUPPLIES	34.52
194391	<sub>5</sub> 5/31/2012	PA TREATMENT & HEALING 3RD.PART.ALT.ED.REG.SEC.TUITIO	48,018.60
194392	5/31/2012	KATHLEEN PARRISH MEDICAL, JTL, IN-DISTR.MILEAGE	32.19
194393	5/31/2012	PASBO Prepayments	403.00
194394	5/31/2012	PETTY CASH SPEC ED ELEM SPEC.ED.SUPV., ELEM., SUPPLIES	13.78
194395	5/31/2012	PETTY CASH ESE ELEMENTARY ESE, PRIN., GENERAL SUPPLIES	36.51
194396	5/31/2012	PETTY CASH JT LAMBERT JTL,6TH,SUPPLIES	12.71
194397	5/31/2012	PHONAK, LLC ACCESS, INSTR. TECH SUPPLY/SOFTW	593.39
194398	5/31/2012	ANNELLE PREFONTAINE ACCT BLOCK, CONFERENCES	369.17
194399	5/31/2012	PRO-ED SPEC.ED.SUPV., ELEM., SUPPLIES	316.80
194400	5/31/2012	PROSSER LABORATORIES, INC. MAINT., EHN, PROPERTY SERVICE	988.00
194401	5/31/2012	PA SCHOOL BOARDS ASSOCIATION (PSBA) ADMIN.SYS., N-CERT/N-INSTR.CONF	219.00
194402	5/31/2012	DOMENICK W. RENNA EHS, CUST., N-INSTR/N-CERT.CONF	2.52
194403	5/31/2012	JOHN RENNA ITEC, IN-DISTRICT MILEAGE	93.80
194404	5/31/2012	BARBARA A. RESCIGNO SMI,INSTR,IN-DISTRICT MILEAGE	31.08
194405	5/31/2012	JULIE L RUBINO ACCOUNTABILITY-CERT.INSTR.CONF	77.58

Jun 01, 2012 001 East Stroudsburg Area School District Page: 23 LIST OF PAYMENTS ID: AC0462

Daux.	11	Check	incentration,	
Check	no.	Date	Vendor name and comment	Amount
194	406	5/31/2012	SCHOOL CLAIMS-ASSURANT SUSPENSE ACCT., LTD INSURANCE	8,571.87
194	407	5/31/2012		12,070.01
194	408	5/31/2012	SCHOOL PRIDE GEN.ATHL., EHS, SUPPLIES	430.00
194	409	5/31/2012	SCHOOL SPECIALTY W9 Received: Y 1/01/2010	803.81
194	410	5/31/2012	SPEC.ED., ACCESS, ELEM, SUPPLIES SEVEN GENERATIONS CHARTER SCHOOL CHARTER/CYBER SCHOOLS- REG.ED.	1,576.62
194	411	5/31/2012	SHRED-IT USA - NEWARK ESE.CUST., DISPOSAL SERVICE	70.20
194	412	5/31/2012	DOROTHY A SOCHINSKY SECURITY, EHS, IN-DIST.MILEAGE	13.32
194	413	5/31/2012	CHRISTOPHER SOLLIDAY MUSIC, VOCAL, EHS, PROPERTY SVC	120.00
194	1414	5/31/2012	JAYMIE L. SORRENTINO GIFTED, ELEM, MILEAGE	61.88
194	415	5 5/31/2012	LORI L. SOSKIL HSN, SCIENCE, MILEAGE	153.18
194	416	5/31/2012	KIM STEVENS GIFTED INT.CERTIF/INSTR.CONF.	470.69
194	417	5/31/2012	STROUDSBURG ELECTRIC MOTOR SERVICE GEN.MAINT., SEC., SUPPLIES	53.32
194	418	5/31/2012	SWEET, STEVENS, KATZ & WILLIAMS LLP W9 Received: Y 1/06/2011 LEGAL SVCS., NON-RETAINER	5,306.77
194	419	5/31/2012	TOPP BUSINESS SOLUTIONS SUPT., GEN. SUPPLIES	127.43
194	420	5/31/2012	PATRICIA A. TURNER SPEC.ED.SUPV., SEC., MILEAGE	180.15
194	421	5/31/2012	TU-WAY COMMUNICATIONS TRANSPORTATION, GEN. SUPPLIES	6,136.00
194	1422	5/31/2012	WEIS MARKET, INC. F&CS,JTL,SUPPLIES	223.82
194	1423	5/31/2012	CORINNE WESELOH  JMH, PRIN., IN-DISTRICT MILEAGE	27.20
194	1424	5/31/2012	ROBERT WILSON GEN.ATHL., EHS, MILEAGE	91.02
194	1425	5/31/2012	XEROX CORPORATION WRR558597	1,403.96
194	1426	5/31/2012	ZESWITZ MUSIC COMPANY MUSIC, INSTR, EHN, PROPERTY SVC	75.00

# EAST STROUDSBURG AREA SCHOOL DISTRICT CAPITAL PROJECTS - BOND FUND - 2011-2012

			May-12			
DATE	PNC CONST	2008 PLGIT	2011A	2011D (QZAB)	2012A	TOTAL
*InterestRates	.15% APYE	.02% MDY	.02% MDY	.02% MDY	.02% MDY	
Beg Bal	\$ 68,315.77	\$ 332,916.15	\$ 654,666.30	\$ 456,722.10 \$	\$ 2,331,540.90	\$ 3,844,161.22
ADJ TO BEG BAL						- \$
Deposit	4-1					•
Transfers	\$ 2,923.94	\$ (2,923.94)				- \$
Interest	t \$ 6.80	\$ 4.65	\$ 9.15 \$	6.38	\$ 32.58	\$ 59.56
Expense	\$ (2,941.94)					\$ (2,941.94)
End Bal	\$ 68,304.57	\$ 329,996.86	\$ 654,675.45	\$ 456,728.48 \$	\$ 2,331,573.48	\$ 3,841,278.84

\*APYE Annual Percentage Yield Earned MDY Monthly Distribution Yield

### EAST STROUDSBURG AREA SCHOOL DISTRICT STATEMENT OF CASH / CAPITAL RESERVE FUND 2011-2012

		2011 2012	-				
	Ma	ay 31, 2012	July 1, :	2011 May 31, 2012	Prior Year Jul	y 1, 2010 to June	
Beginning Balance: Adjustment to Beginning Balance		\$ 2,644,713.71		\$ 2,964,118.89		\$	557,791.32
Deposit:							
	556231.65 \$	556,231.65	\$ 561,780.17		\$ 2,655,364.59		
Recoverable Bus Purchase: Reimbursement to/from G.F.			\$ -		0.00		
Reimbursement to/from PLGIT			\$ -		0.00		
Wolfington Bus Buy Back		-	<del>·</del>	561,780.17		2,655,364.59	
Interest:							
PLGIT .02% *MDY	\$ 42.22	42.22	704.62	704.62	420.50	420.50	
TOTAL RECEIPTS		\$556,273.87 \$ 3,200,987.58		562,484.79 \$ 3,526,603.68	-		2,655,785.09 3,213,576,41
TOTAL RESOURCES		\$ 3,200,367.38		\$ 3,020,003.00	=		7,2 10,010,41
Disbursements:			•		0,00		
Transportation - New Buses Due to General Fund			\$ -		19,759.99		
Due to PLGIT					0.00		
Land Acquisition Costs			-		0.00		
Architect/Engineer-JTL	7,797.00		7,797.00		0.00 0.00		
District Security - JTL			•		0.00		
District Security - HSN District Security - JM Hill			-		0.00		
District Security - Resica			-		0.00		
District Security - Bushkill			-		0.00		
District Security			•		32,197.66 0.00		
District Software District Tech Equipment			-		4,004.99		
Cust Supplies - Bushkill			231.65		7,620.00		
Land Imp JMH			-		2,961.21		
Maint BES			-		21,806.43 12,478.70		
Maint RES Maint JMH			12,700.00 28,994.55		44,549.02		
Maint Jimin Maint MSE			20,004.00		0.00		
Maint SME			-		0.00		
Maint HSN			-		0,00 13,700.00		
Maint HSS			184,913.07 2,430.02		13,700.00		
Maint JTL Maint LEH			2,430.02		0.00		
Bldg Imp BSE			-		0.00		
Bidg Imp HSN			626.51		369.00		
Bldg Imp HSS			-		0.00 4,000.00		
Bidg Imp JMH			•		0.00		
Bidg Imp JTL Bidg Imp LIS					3,988.27		
Bldg Imp ESE			-		0.00		
Bldg Imp MSE			-		0.00		
Bidg Imp RES			-		2,558.81 0.00		
Site Imp Trans Site Imp District			-		0.00		
Site Imp BES			-		5,002.00		
Site Imp, - HSN			•		1,203.32		
Site Imp HSS			-		0,00 29,780.11		
Site Imp JMH			95,720.30		13,392.00		
Site Imp JTL Site ImpSME			-		0.00		
Site Imp RES			-		0.00		
Site Imp LIS			-		00.0		
Site Imp ESE		7,797.00	<u>-</u>	333,413.10	0.00 30,086.01		249,457.52
Site Imp MSE		<u></u>				- <del></del>	
Ending Balance		\$ 3,193,190.58	=	\$ 3,193,190.58	<u>=</u>	\$	2,964,118.89
Cash Summary:			n n 405 455 55		2,964,118.89		
PLGIT	3,193,190.58	\$ 3,193,190.58	\$ 3,193,190.58	\$ 3,193,190.58		\$	2,964,118.89
Ending Balance		3 3,193,190.30	=	<u> </u>	=		

\*Interest Rate

MDY (Monthly Distribution Yield)

Jun 01, 2012 001 East Stroudsburg Area School District LIST OF PAYMENTS

Page: 1

ID: AC0462

Bank: 21 PLGIT - Capital Reserve

Check Check no. Date Vendor name and comment Amount 1181 5/25/2012 DAVID HORNUNG, ARCHITECT 7,797.00 ARCHIT/ENGINE, JTL, RFP PROF.SRV

7,797.00

End of Report - 9.08.40

ž.,

### EAST STROUDSBURG AREA SCHOOL DISTRICT STATEMENT OF CASH / GENERAL FUND (FUNDS 10 & 19) May 31, 2012

				May 31, 2012						
		May 31, 2012		July 1	, 2011 to May 3	1, 2012		Prior Year J	luly 1, 2010 to Jun	e 30, 2011
Beginning Balance: Adjustment to Beginning Balance		\$	61,498,851.05			\$ 41,565,145.23 \$ (231.27)			\$	32,967,161.48
Receipts: Earned Income Tax Occupational Privilege Tax	\$ 448,470.29 16,553.70	\$ 465,023.99		2,643,987.26 62,599.26	2,706,588,52		\$	3,054,957.42 72,373.48	3,127,340.90	
Real Estate Transfer Tax; Monroe Pike	\$ 26,063.67 3,998.01	30,061.68		425,253.44 90,261.56	515,515.00		<b>s</b>	410,415.09 152,288.18	562,703.27	
<u>Delinquent Taxes</u> Monroe Pike		•		6,079,344,83 1,876,583,19	7,955,928,02		\$	5,457,623.62 1,958,302.63	7,416,126.45	
Real Estate Taxes; East Stroudsburg Middle Smithfield Price Smithfield Lehman Porter	(35,25) 12,780.41	12,745.16		11,385,710.12 32,739,305.27 6,139,818.16 16,617,934.30 20,445,313.72 1,819,719.13	89,247,800.70		\$	11,069,838.21 34,375,395.52 5,943,973.44 16,302,431.11 19,586,383.71 1,833,950.96	89,111,972.95	
Interest: PNC - ATHLETICS CITIZENS - ATHLETICS PLGIT .02% "*MDY PLGIT/PLUS .04% "*MDY PLGIT/CD'S "Multiple Rates PSDLAF .2% PNC NOW .15% "*APYE PNC MMA	\$ \$ 164.09  5,050.62 769.41	5,984,12		12.43 2,817.67 1,739.90 10,388.92 47,675.92 19,272.80	81,907.84		\$ \$ \$	15.67 5.96 4,036.10 10,231.48 62,064.06 15,528.30 1.20	91,882.75	
ACH State Transfers: Basic Ed Alt Ed for Disr Yth Charter School Tr DEP DCED Anti Gang Initiative Drivers Ed Duat Enrollment				8,225,606.04 - - - - - (1,490.72)			\$	10,603,382.22 485,669.40 - - 5,851.00		
Education Assistance Grant Health Reimb Homebound Incarcerated Ed Lieu of Taxes Colonial IU20 Refund NP Transportation NSLP Sub	21,492.43			164,847.33 73,644.42 60,485.31 1,596,361.24				616,646.75 171,307.00 50,987,31 153,574.69 1,835,642.13		
08/10 Excess Revenue - MCTI PA Accountability Grant Perf Incentives Property Tax Rellef PURTA Rental Subsidy Retirement SD Special Ed Funding SD Transportation Section 1305/1308 Social Security Tuitton Transfer Vocational Ed-PDE	46,754.89 213,182.00			504,703.00 4,341,827.75 133,733.60 2,664,872.99 1,829,219.31 2,749,379.89 2,271,257.00 2,289,005.68				153,177.35 1,284,600.00 4,345,729.94 123,686.27 890,159.80 1,927,054.97 3,212,976.22 3,379,597.75 594,614.81 2,752,674.37		
Vocational Ed-MCTI Ward of State WIA Summer Youth		281,429,32		191,952.87 18,267,51	27,113,783,22			27,562.12 14,991.00	32,686,836.10	
Federal Revenue: Access Academic Achievement ARRA - Fiscal Stabilization-Basic Ed ARRA -IDEA ARRA -Title I Part A Grant ARRA -Title I School Improvement Grant Impact Ald IU 20 IDEA	371,395,04 			942,058.01 253,508.30 203,109.37 - - 429,254.00 1,363,831.64				554,001,50 5,400,00 1,514,206,50 1,179,394,00 134,360,00 62,210,82 15,000,00 455,815,00 1,607,411,37		
Pregnant & Parent Program Improvement-Set Aside Title I Title II Title III Title V Title V	15,572.44 234,258,99 35,032.34 52,683.95	_ 724,504,7 <del>6</del>		139,201,32 892,698,72 177,124.19 85,314.00	4,485,095.55		_	76,728.74 978,386.92 285,373.70 75,632.94	6,943,921.49	
Other Revenue; Athletic Events Transfer from General Fund to Athletics Refunds Miscellaneous Jury Duty Reimb Local Grants	6,327.99 117,60			78,818.66 20,000.00 56,149.19 104,998.96 3,478,07 21,940.00			\$ \$	145,952.86 5,750.22 100,080.10		
Bus Reimbursement-Outside ESASD Donations Federal Subsidy Payment for 2010A Federal Subsidy Payment for 2011D	350.00			1,025.00 1,000.00 29,463.00 9,890.64				1,000.00		
Parking Permils/Smoking Fines/Locker Fees/ID's Cell Tower Online Summer School Credit Recovery Program	370.00 1,194.05 278.00			3,692.72 13,315.30 18,459.00 2,684.00				2,394.75 13,176.28 15,540.00 185.00		
Use of Facilities Use of Facilities Deposit QSCB Federal Subsidy Restitutions Settlement Proceeds	6,702.97 123.09			23,204.37 783.00 29,463.15 1,828.85 55.19				61,159.80 - 26,025.65 16,018.64 11,613.86	4 570 052	
Shawnee Academy		15,463.70		6,432.49	424,681.59		_	1,177,935.19	1,576,832.35	

### EAST STROUDSBURG AREA SCHOOL DISTRICT STATEMENT OF CASH / GENERAL FUND (FUNDS 10 & 19) May 31, 2012

		May 31, 2012	_ July 1, 2	011 to May 31, 2012	Prior Year Ju	ly 1, 2010 to June 30, 2011
Credit to Expense: Wage/Tuition Relmb			23,949.45		\$ 21,477.99	
Misc. Expense			93.83 150.00		64.00	
Cafeteria Reimb Misc. Reimb/Refunds	4,567.14		297,525,56		234,011,34	
Insurance Reimbursements	324,66		37,150.22		•	
Bus Reimbursement-Inside ESASD			8,300.00			
Custodian/Security Fees			-			
Donations					100.00	
Obligations	1,289.32		6,039.77		5,582.79 1,790.00	
Bond/Const. Fund to GF			3,087.50		19,274.99	
Capital Reserve to GF Concession Stand to GF			•		1,200.00	
Special/Student Activity to GF	2,027.08		5,688.26		12,220.17	
Sub Teacher Permits	2,021.00		535.00		535.00	
PayPal to GF			-			
Partnoff Fees			1,515.36		45,676,72	
MCTI	27,081.00		203,521.08			
Bus Buy-Back (Wolfington)			•		2,330,800.00	
Shawnee Reconciliation	40 407 00	45,476.86	186,502.11	774,056,14	238,159.33	2,911,892.33
Blue Cross Pymt/COBRA	10,187.66	45,476,05	100,302.11	174,030,14		
TOTAL RECEIPTS		\$ 1,580,689.59		133,306,354.38		144,429,508.59
TOTAL RESOURCES		\$ 63,079,540.64		174,871,268.34		177,396,670.07
Disbursements:						
Accounts Payable - Athletics (South)	• .		64,833.10		76,093.52	
Accounts Payable - Athletics (North)	•		47,466.85		52,725.05	
Accounts Payable	3,337,479.21		47,593,202.19		55,093,278.33 42,147,229.36	
Payroll	3,440,259.00		37,904,709.81 4,427,47		1,256.43	
Investment Fees			(286,00)		1,200.40	
Prior Months Voids/Adj - Athletics Prior Months Voids/Adj	(11,798,26)		(34,604.19)		(12,792.03)	
Accrued Interest	(11,100,20)				-	
2004A GON Principal & Int	13,125.00		393,025.00		568,475.00	
2006 GOB Principal & Int			•		2,178,437,02 7,355,210.00	
2007 GON Principal & Int			3,632,553.75		2,300,000.00	
2007A GOB Principal & Int			3,665,000.00 1,617,582.50		1,617,782.50	
2008 GOB Principal & Int 2009 GOB Principal & Int			67,937.50		68,025.00	
2009 GOB Principal & Int	157,937,50		879,112.50		528,400.00	
2009 GON Principal & Int	189,668.75		379,337,50		379,337.50	
2010 GOB Principal & Int	150,400,00		2,987,400.00		1,556,382.08 320,176.85	
2010A GOB Principal & Int	122,031.25		895,512.50 65,999.66		26,941,67	
2010A QSCB Principal & Int	24 222 52		493,176,73		20,041,01	
2011 GOB Principal & Int	81,297,50 42,877,50		77,417.72			
2011A GOB Principal & Int 2011D QZAB Principal & Int	42,077.50		9,890.64			
2012 GOB Principal & Int	54,963.34		54,963,34			
2012A GOB Principal & Int	28,088,33		28,068.33			
GOB CP \$37.5M			45 270 050 64		14,500,126.36	
Blue Cross Payment (EBTEP)	1,396,384.85		15,372,058.61		14/402/12000	
Due to/from Capital Projects Due to/from Capital Reserves	556,000.00		556,000,00		2,602,240.00	
96 VRLP \$7M Principal, Int & Annual Trust Fee	4,415.74		437,629.24		444,931.37	
98 VRLP \$10M Principal, Int & Annual Trust Fee	5,951.34		657,784.00		664,308.83	
T.R.A.N. & Interest				121,360,788.75	3,362,960,00	135,831,524.84_
Bus Buy-Back (Wolfington)		s 9,569,061.05	3,510,590.00	53,510,479.59	3,302,800,00	41,565,145.23
Balance:		\$ 53,510,4 <u>79.59</u>		53,510,479.39	=	
OACH CHIMMADY (FIRITE 16 9 10):						
PNC - Athletics (Fund 19)	\$ 6,134.24		6,134.24		\$ 14,449.21	
CITIZENS - Athletics (Fund 19)	\$ 6,264.96		6,264.96		\$ 13,132,85	
PNC Bank - NOW (Fund 10)	\$ 5,255,038.72		5,255,038.72		\$ 4,519,583,22	
PSDLAF (Fund 10)	30,755,703.28		30,755,703.28		19,708,027.36 11,275,101.73	
PLGIT (Fund 10)	9,471,487.53		9,471,487.53 5,042,850.88		5,042,850.86	
PLGIT/PLUS (Fund 10)	5,042,850.88 2,973,000.00		2,973,000.00		992,000.00	
PLGIT/CD (Fund 10) Balance (Funds 10 & 19):	2,810,000,00	\$ 53,510,479.59		53,510,479.59		41,565,145.23
Property is price to a sale					=	

\*PLGIT CD's Interest Rates

First Place Bank .6%
Mid Penn Bank .6%
Privatebank & Trust Co. .65%
National Republic Bank Of Chicago .7%
Bank of the West .7%
Gbc International Bank .45%

Tristate Capital Bank .55%
Sterling National Bank .46%
Sonabank .5%
Fifth Third Bank .62%
Southside Bank .66%
Bridgewater Bank .85%

\*\*Interest Rates

APYE (Annual Percentage Yield Earned)
MDY (Monthly Distribution Yield)

East Stroudsburg Area SD BUILDING ENROLLMENT LIST

Date: Jun 01, 2012

IU OAP 01 02 04 05 06 12 14 16 17 19 211 212 214 221 222 223 227 241 258 267 28 347	Intermediate Unit 20 OOD Awaiting Place E Stroudsburg Elemen E Stroudsburg HS - S JM Hill Elementary Smithfield Elem Middle Smithfield El Lambert Intermediate Bushkill Elementary Lehman Intermediate ES Senior High North Resica Elementary Bucks Cty IU 22 Mainstay North Lehigh Cty Det Ctr Jefferson Center DTA Firely Home for Kids Cornell Abraxas Devereux-Mapleton Susquehanna House Devereux Kanner Ctr Children's Home/Read Pike Co Corrections La Sa Quik Altern Rehab Com	81 77 735 1,458 391 337 534 977 517 815 1,220 550
_ ·		1
349	N Central Treatment	1
358 364	Northwestern Academy Youth Services Agenc	4 4
304 67	GeorgeJr Repub Grove	2
89	Glen Mills School	1
990	Cyber Charter School	217
	Total	7,866

End of Report- 8:18:11