

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REORGANIZATION MEETING - DECEMBER 4, 2017**

**Carl T. Secor Administration Center – Board Room
5:30 p.m.**

Minutes

- I. **The Board Secretary**, Patricia Rosado, called the meeting to order at 5:35 p.m. and led those present in the Pledge of Allegiance.
- II. **Presentation of Certificates of Election** – Mr. Christopher Brown, Solicitor, stated that earlier this evening he presented the new Board members with their certificates of election, which were provided from the Monroe County Board of Elections Office in the usual form. Mr. Brown stated that he invited The Honorable Judge Jennifer Harlacher Sibum of the Court of Common Pleas of Monroe County who agreed to come tonight to administer the Oath of Office to the new Board members.

The Honorable Judge Jennifer Harlacher Sibum asked the elected Board members to stand; Mr. Andrews, Mr. Dymond and Mr. Schlameuss. She asked them to raise their right hand and repeat after her as follows:

I _____ do solemnly swear or affirm that I will support, obey and defend the Constitution of the United States and the Constitution of this Commonwealth and that I will discharge the duties of my office with fidelity. She congratulated them and thanked them for their service. The oath was signed by each Board member and the Honorable Judge Sibum.

- III. **The Board Secretary**, Patricia Rosado called the roll. Members present were: George Andrews, Larry Dymond, Robert Huffman, Debbie Kulick, Wayne Rohner, Richard Schlameuss, Judy Summers and Lisa VanWhy. Ronald Bradley was absent. Also present was Christopher Brown, Solicitor.
- IV. **School Personnel Present:** Susan Andrews, Jeff Bader, Ann Catrillo, Pat Dymond, Joe Formica, Paul Kernan, Fred Mill, Patricia Rosado, Rick Stine and Steve Zall.

Community member presents: Deborah Huffman, Jay E. Huffman and Keith Karkut.

Other: Bill Cameron – Pocono Record

Mr. Brown asked Mr. Robert Huffman, as a senior Board member, to preside over the meeting until a temporary President is appointed.

V. **PUBLIC PARTICIPATION – Limited to Agenda Items**

None

VI. **LIST OF ELECTED AND CERTIFIED SCHOOL BOARD MEMBERS**

ACTION BY THE BOARD:

Motion was made by Debbie Kulick to approve the list of elected and certified School Board members. Motion was seconded by Wayne Rohner and carried unanimously, 8-0.

<u>NAME</u>	<u>TERM ENDS</u>
George Andrews	2021
Ronald Bradley	2021
Larry Dymond	2021
Robert Huffman	2019
Deborah Kulick	2019
Wayne Rohner	2019
Richard Schlameuss	2021
Judy Summers	2019
Lisa VanWhy	2019

VII. APPROVAL OF AGENDA

ACTION BY THE BOARD:

Motion was made by Lisa VanWhy to adopt this agenda for December 4, 2017, as submitted. Motion was seconded by Richard Schlameuss and carried unanimously, 8-0.

VIII. ELECTION OF TEMPORARY PRESIDENT

ACTION BY THE BOARD:

Motion was made by George Andrews to appoint Robert Huffman as Temporary President of the East Stroudsburg Area School District Board of Education to preside over the election of officers. Motion was seconded by Debbie Kulick and carried unanimously, 8-0.

IX. ELECTION -- PRESIDENT OF THE BOARD OF EDUCATION

Nominations:

Debbie Kulick nominated Robert Huffman as President. Nomination was seconded by Richard Schlameuss.

Debbie Kulick motioned to close the nominations. Motion was seconded by Lisa VanWhy and carried unanimously, 8-0.

ACTION BY THE BOARD:

Motion was made by Debbie Kulick to appoint Robert Huffman as President of the East Stroudsburg Area School District Board of Education for a one year term ending with the next reorganization meeting of the School Board in December 2018. Motion was seconded by Lisa VanWhy and carried unanimously, 8-0.

X. ELECTION -- VICE PRESIDENT OF THE BOARD OF EDUCATION

Nominations:

Richard Schlameuss nominated Debbie Kulick as Vice President. Nomination was seconded by George Andrews.

Judy Summers motioned to close the nominations. Motion was seconded by Debbie Kulick and carried unanimously, 8-0.

ACTION BY THE BOARD:

Motion was made by Judy Summers to appoint Debbie Kulick as Vice President of the East Stroudsburg Area School District Board of Education for a one year term ending with the next reorganization meeting of the School Board in December 2018. Motion was seconded by Richard Schlameuss and carried unanimously, 8-0.

XI. SCHEDULE OF DATES, TIMES & PLACES - 2018 REGULAR MEETINGS OF THE BOARD OF EDUCATION

ACTION BY THE BOARD:

Motion was made by Wayne Rohner to approve the dates and times of the regular meetings of the East Stroudsburg Area School District Board of Education, all to be held in the Carl T. Secor Administration Center Board Room. Motion was seconded by Lisa VanWhy,

Mr. Schlameuss suggested that at least three meetings be held at the North Campus in order to provide a different demographics of where the meetings are held. Mr. Huffman said we tried before and they were poorly attended. Ms. Kulick said it's probably worth to try again. Ms. Kulick suggested that the April, July and October Regular School Board meetings be held at H.S. North. Mr. Schlameuss would like to amend the motion to state that the April, July and October Regular School Board meetings be held at the North Campus. Mrs. VanWhy asked where will they be held. Mr. Huffman said that the meetings were previously held in the auditorium. Mr. Zall said that the meetings were held in the auditorium and the Executive Sessions were held in the faculty room on the second floor.

ACTION BY THE BOARD:

Motion was made by Richard Schlameuss to approve the dates and times of the regular meetings of the East Stroudsburg Area School District Board of Education, as amended. Motion was seconded by Wayne Rohner and carried unanimously, 8-0

January	22,	2018	--	7:00 PM in the Carl T. Secor Administration Center Board Room
February	26,	2018	--	7:00 PM in the Carl T. Secor Administration Center Board Room
March	19,	2018	--	7:00 PM in the Carl T. Secor Administration Center Board Room
April	16,	2018	--	7:00 PM in the High School North Auditorium
May	21,	2018	--	7:00 PM in the Carl T. Secor Administration Center Board Room
June	18,	2018	--	7:00 PM in the Carl T. Secor Administration Center Board Room
July	16,	2018	--	7:00 PM in the High School North Auditorium
August	20,	2018	--	7:00 PM in the Carl T. Secor Administration Center Board Room
September	17,	2018	--	7:00 PM in the Carl T. Secor Administration Center Board Room
October	15,	2018	--	7:00 PM in the High School North Auditorium
November	19,	2018	--	7:00 PM in the Carl T. Secor Administration Center Board Room
December	3,	2018	--	5:30 PM (Reorganization – in the Carl T. Secor Administration Center Board Room – 1 st Monday in December)
December	17,	2018	--	7:00 PM in the Carl T. Secor Administration Center Board Room

XII. ELECTION -- MONROE CAREER AND TECHNICAL INSTITUTE JOINT OPERATING COMMITTEE

ACTION BY THE BOARD:

Motion was made by George Andrews to appoint Larry Dymond to complete Gary Summers’ term on the Monroe Career & Technical Institute Joint Operating Committee for the term of December 2017 through December 2019. Motion was seconded by Debbie Kulick and carried unanimously, 8-0.

ACTION BY THE BOARD:

Motion was made by Lisa VanWhy to appoint Robert Huffman as a member on the Monroe Career and Technical Institute Joint Operating Committee for the term of December 2017 through December 2020. Motion was seconded by Debbie Kulick and carried unanimously, 8-0.

Present Members: Robert Huffman..... Current Term Expires December 2017
Lisa VanWhy..... Current Term Expires December 2018
Gary Summers..... Current Term Expires December 2019

XIII. ELECTION -- MONROE CAREER AND TECHNICAL INSTITUTE JOINT OPERATING COMMITTEE ALTERNATES

ACTION BY THE BOARD:

Motion was made by Richard Schlameuss to appoint Judy Summers and George Andrews as alternate members to serve on the Monroe Career and Technical Institute Joint Operating Committee for a one-year term ending with the next reorganization meeting of the School Board in December 2018. Motion was seconded by Debbie Kulick and carried unanimously, 8-0.

Present Members: Robert Gress and Judy Summers

XIV. APPOINTMENT -- PSBA LIAISON

ACTION BY THE BOARD:

Motion was made by Debbie Kulick to appoint Judy Summers as the 2018 Pennsylvania School Boards Association Liaison for a one-year term ending with the next reorganization meeting of the School Board in December 2018. Motion was seconded by Larry Dymond and carried unanimously, 8-0.

Present Liaison: Judy Summers

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XV. COMMITTEES

1a.

ACTION BY THE BOARD:

Motion was made by Wayne Rohner to appoint/reappoint Lisa VanWhy, Larry Dymond, Richard Schlameuss and George Andrews as members of the Finance Committee for a one-year term ending with the next reorganization meeting of the School Board in December 2018. Motion was seconded by Debbie Kulick and carried unanimously, 8-0.

Present Members: Ronald Bradley, Robert Gress, Gary Summers and Lisa VanWhy

1b.

ACTION BY THE BOARD:

Motion was made by Richard Schlameuss to appoint Lisa VanWhy as the Chairperson for the Finance Committee for a one-year term ending with the next reorganization meeting of the School Board in December 2018. Motion was seconded by Debbie Kulick and carried unanimously, 8-0.

Present Chairperson: Robert Gress

2a.

ACTION BY THE BOARD:

Motion was made by Wayne Rohner to appoint/reappoint Wayne Rohner, Larry Dymond, George Andrews and Lisa VanWhy as members of the Property/Facilities Committee for a one-year term ending with the next reorganization meeting of the School Board in December 2018. Motion was seconded by Debbie Kulick and carried unanimously, 8-0.

Present Members: Ronald Bradley, Robert Cooke and Wayne Rohner

2b.

ACTION BY THE BOARD:

Motion was made by Lisa VanWhy to appoint Wayne Rohner as the Chairperson for the Property/Facilities Committee for a one-year term ending with the next reorganization meeting of the School Board in December 2018. Motion was seconded by Debbie Kulick and carried unanimously, 8-0.

Present Chairperson: Wayne Rohner

3a.

ACTION BY THE BOARD:

Motion was made by Wayne Rohner to appoint/reappoint Judy Summers, Wayne Rohner, Robert Huffman and George Andrews as members of the Policy Review Committee for a one-year term ending with the next reorganization meeting of the School Board in December 2018. Motion was seconded by Debbie Kulick and carried unanimously, 8-0.

Present Members: Robert Cooke, Robert Huffman, Wayne Rohner and Judy Summers

3b.

ACTION BY THE BOARD:

Motion was made by Debbie Kulick to appoint Judy Summers as the Chairperson for the Policy Review Committee for a one-year term ending with the next reorganization meeting of the School Board in December 2018. Motion was seconded by Lisa VanWhy and carried unanimously, 8-0.

Present Chairperson: Judy Summers

4a.

ACTION BY THE BOARD:

Motion was made by Debbie Kulick to appoint/reappoint Debbie Kulick, Lisa VanWhy, Larry Dymond and Richard Schlameuss as members of the Negotiations Committee – Professional Staff for a one-year term ending with the next reorganization meeting of the School Board in December 2018. Motion was seconded by George Andrews and carried unanimously, 8-0.

Present Members: Ronald Bradley, Debbie Kulick, Lisa VanWhy and Gary Summers

4b.

ACTION BY THE BOARD:

Motion was made by Wayne Rohner to appoint Lisa VanWhy as the Chairperson for the Negotiations Committee – Professional Staff for a one-year term ending with the next reorganization meeting of the School Board in December 2018. Motion was seconded by Debbie Kulick and carried unanimously, 8-0.

Present Chairperson: Gary Summers

5a.

ACTION BY THE BOARD:

Motion was made by Lisa VanWhy to appoint/reappoint Debbie Kulick, Richard Schlameuss and Judy Summers as members of the Negotiations Committee – Support Staff for a one-year term ending with the next reorganization meeting of the School Board in December 2018. Motion was seconded by Wayne Rohner and carried unanimously, 8-0.

Present Members: Debbie Kulick and Gary Summers

5b.

ACTION BY THE BOARD:

Motion was made by Lisa VanWhy to appoint Debbie Kulick as the Chairperson for the Negotiations Committee – Support Staff for a one-year term ending with the next reorganization meeting of the School Board in December 2018. Motion was seconded by Wayne Rohner and carried unanimously, 8-0.

Present Chairperson: Debbie Kulick

6a.

ACTION BY THE BOARD:

Motion was made by Debbie Kulick to appoint Richard Schlameuss as Board Representative to the Tax Incremental Financing Committee for the proposed Smithfield Gateway project, to replace Gary Summers who was appointed on March 20, 2017. Motion was seconded by Lisa VanWhy and carried unanimously, 8-0.

XVI. EBTEP Trustee

ACTION BY THE BOARD:

Motion was made by George Andrews to appoint Larry Dymond as Board Representative to the EBTEP Trust, to replace Gary Summers. Motion was seconded by Debbie Kulick and carried unanimously, 8-0.

XVII. Discussion by the Board: Potential Vacancy of Mr. Bradley's Seat.

Mr. Brown said Mr. Bradley is quite ill and we do not anticipate that he will take his seat. By law, he has ten days to take his oath of office which is until 11:59 pm on December 14th. If he has not taken his oath, at that point, the Board can declare his seat vacant. Once the Board declares his seat vacant, they need to find a replacement. The point of this discussion is for the Board to determine how they would like to find a replacement. Once the seat is declared vacant, the Board has only 30 days to appoint someone. If the Board intends to declare Mr. Bradley's seat vacant at the December 18th meeting, then they should appoint someone on that night as well, because the January meeting is on the 22nd. January 22nd is more than 30 days; therefore, the Board loses their right to reappoint. Ms. Kulick said that when she was a Supervisor, they had a vacancy so they advertised the position, received letters, interviewed and then chose the top four individuals. Is this how the Board should proceed? Mr. Brown said, traditionally, a Board position has been advertised and it has been posted on the website asking for letters of interest. You can interview but it would be odd since it has to be done in public. Mr. Andrews said we have people who are interested such as Jason Gullstrand, who was a write-in but was not elected. Mr. Andrews asked if he should give Mr. Gullstrand's interest to Patricia. Mr. Brown said we need to decide what the Board wants to do because Patricia also received an interest from another individual. Mrs. VanWhy said we need to, by December's meeting have candidates to vote on. Mr. Brown said ideally, yes. We will not have names but will need to have a motion on the agenda to appoint someone on the Board. Mrs. VanWhy said the agenda will need to allow time for the Board to review the individual's information. Mr. Andrews said perhaps they can review it in Executive Session. Mr. Brown said they cannot review or discuss this issue in Executive Session. The Board will have the information to review before the Board meeting. Discussion on letters and candidates can be done at the December 18th Regular School Board meeting. Ms. Kulick asked if they need to set a deadline to submit all letters such as the Friday before the meeting. Mr. Brown said it needs to be before Friday in order to include with their packets. Ms. Kulick said then they should be submitted by Wednesday. Mr. Brown said he is not sure how quick the Pocono Record can get this information out. Mr. Rohner said the Pocono Record is here tonight. Mr. Bill Cameron, Pocono Record, said he was going to place a story in the paper about this vacancy. Mr. Brown said that Mr. Cameron just saved the district some money in advertisement. Mr. Schlameuss asked if the Board vacancy has to be legally advertised. Mr. Brown said it does not. Mr. Schlameuss said between the website and the paper, we can get the word out. So the process would be for letters of interest to be sent where? Mr. Brown said all letters should be sent to the Superintendent's Office. Mrs. Kulick said they should be addressed to 50 Vine Street, East Stroudsburg, PA 18301. Mr. Brown said all letter should be received by Tuesday, December 12th. Dr. Riker and Patricia can work out the details for the website. Mr. George asked if they are accepting letters and emails. Ms. Kulick, Mrs. VanWhy, and Mrs. Summers suggested that all interested individuals send letters. Mr. Schlameuss said mail may take longer to arrive. Mrs. Summers said letters can be hand delivered or mailed. Mrs. Kulick asked if they need to formally take action on this issue. Mr. Brown said a motion is not needed since no cost is being spent on advertisement.

Ms. Kulick asked if committee meetings need to be scheduled. Mr. Brown said some committees have already set their first meeting. The Property/Facilities Committee is meeting this Thursday, December 7th at 5:30 p.m. and the Policy Committee is meeting on December 18th at 5:00 p.m. because they meet on the same nights as the Board meetings. Mr. Rohner said the committees determine the dates that they will meet. Mrs. VanWhy said the Finance Committee would need to meet on December 12th at 5:30 p.m. They normally meet on Mondays except when MCTI has their meeting. When this occurs, the Finance Committee has to meet on Tuesday. Mr. Bader said the Finance Committee also needs to meet after the Property/Facilities Committee meeting in order to approve their items. Mr. Schlameuss said he has a conflict with December 12th. Mrs. VanWhy said we do not have any other option. Mr. Schlameuss said he has a conflict with every second Tuesday of the month. Mrs. VanWhy said this causes an issue only this month. MCTI normally meets every first Monday.

ACTION BY THE BOARD:

Motion was made by Wayne Rohner to adjourn. Motion was seconded by Debbie Kulick and carried unanimously, 8-0.

XVIII. **ADJOURNMENT: 6:17 P.M.**

Respectfully Submitted,

Patricia L. Rosado
Board Secretary