EAST STROUDSBURG AREA SCHOOL DISTRICT East Stroudsburg, Pennsylvania 18301

PAYMENTS TO BE MADE THRU THE Bond Issue 2012A

The following payments for construction and related costs associated with the Bond Funds have been approved as authorized for payment as of:

April 15, 2013

Requisition #	Vendor/Address	Description			Amount
2012A-7	Thomas F. Dirvonas	JMH Expanded 30-4500-720-003-08-11			
V# 4805	11 North Eighth Street	January Invoice	\$	1,170.00	
	Stroudsburg, PA 18360-1717	February Invoice	\$	975.00	
		Legal Fees			\$ 2,145.00
2012A-8	The Morning Call	JMH Expanded 30-4500-720-003-07-11			
V# 10402	101 North 6th Street	Invoice# 31626	\$	3,040.12	
i	Allentown, PA 18101		1		
		Vi.			\$ 3,040.12
2012A-9	Pocono Record	JMH Expanded 30-4500-720-003-07-11			
V# 12285	Lockbox #223581	Invoice# 651752	\$	605.60	
	500 Ross Street #154-0455	1	l l		
	Pittsburgh, PA 15251		i i		\$ 605.60
			TOTAL:		\$ 5,790.72

Law Offices V+ 4805

THOMAS F. DIRVONAS

11 North Eighth Street Stroudsburg, PA 18360-1717 (570) 421-5653

March 27, 2013

10-2350-300-000-00-00-99 2916.66

10.2350-300-001-00-00-99 2,843.20 CP \$1,170.00 30-4500-720-003-08-11

ATTN: Business Manager

East Stroudsburg Area School District

50 Vine Street P. O. Box 298

East Stroudsburg, PA 18301

Poste 10-2350-330-000-00-099 1,105.00

FOR PROFESSIONAL SERVICES RENDERED:

RETAINER ITEMS:

Conferences, telephone conferences, legal research, review, fact investigation, emails and correspondence regarding the following:

Agenda items; personnel issues; attendance at regular meeting and executive session; student issues; review and revise proposed agenda, agenda items and minutes; Board issues; bid issues; policies; Board Briefs; contract approvals; building and grounds issues; budget advisory committee; Middle Smithfield MOU; tax exonerations; misc assessment appeals; student records; FERPA issues; Act 93; support staff negotiations; employee subpoena; advertising on school property; right-to-know items; charter school withholding; tax refund requests; budget items; Rogers Scholarship; tax collector compensation; furloughs; child abuse reporting; media relations; MCTI Agreement; admission to kindergarten; school police and other items. The above with Mrs. Rosado, Mr. Forsyth, Mrs. Laverdure, Mr. Bader, Mr. Shearouse, Mrs. Duggins, Ms. Wisotsky, Ms. Kroll, Mrs. Hopkins, Mr. Meachem, Mr. Sauerman, Ms. Meyers, Mr. Searfoss, PDE and others on January 4, 5, 7, 8, 9, 10, 11, 14, 15, 17, 18, 19, 21, 23, 24, 25, 28, 30, and 31 2013.

1/12 (one month) of \$35,000.00 annual retainer (actual time charges for the month of January amounted to \$5,882.50)

2,916.66

CONFIDENTIALITY NOTICE

ATTN: Business Manager East Stroudsburg Area School District March 27, 2013 Page Two

<u>ESU DORM ASSESSMENT APPEAL</u> - Review UPI Answer to appeal petition. The above on January 21, 2013.

65.00

PORTER TOWNSHIP PETITION - E-mails with State Board, opposing counsel and expert witnesses; review of additional expert's report; additional e-mails and conference with State Board and counsel re scheduling issues. The above on January 4, 1, 11, 14, 17 and 29, 2103.

1,105.00

<u>SKYLINE HEIGHTS TAX ASSESSMENT APPEAL</u> - Review file; e-mails with Attorney Love. The above on January 7, 2013.

130.00

ESU BUSINESS BUILDING TAX EXEMPTION APPEAL - Telephone conferences and e-mails with Assessor's Office, Smithfield Township, Mrs. Laverdure; attend assessment hearing; legal research; meeting with ESU and Township representatives; telephone conferences with PSSHA counsel and Attorney Karasek. The above on January 2, 7, 8 and 29, 2013.

1,300.00

MISC. ASSESSMENT APPEALS-Review filings, orders, assessment and Tax Claim Bureau information; telephone conferences with Attorney Beecher and Assessor's Office; review and revise Stipulations; draft Resolutions on Robbins, Houle and Wilson tax assessment appeals. The above on January 3, 7, 8, 10 and 31, 2103.

877.50

MOUNTAIN RESORT TAX ASSESSMENT - Review petition to quash appeal; draft rule to show cause; correspondence to Tom Hill; telephone conference with Tom Hill. The above on January 16 and 17, 2013.

97.50

JM HILL ELECTRICAL/HVAC PROJECT - Review specifications and file; telephone conference with Chris Strunk re revisions to specifications; legal research re Employment Verification Act; revise specifications; e-mails re revisions; e-mails to Rob Thompson and Jeff Bader re insurance, revisions, etc.; review file and research re mandatory pre-bid meeting, The above on January 7, 8, 9 and 31, 2013

1,170.00

CONFIDENTIALITY NOTICE

ATTN: Business Manager East Stroudsburg Area School District March 27, 2013 Page Three

IVY RIDGE ASSESSMENT APPEAL - Review of appraisal proposal; telephone conferences and e-mails with Attorney Love and Tom Hill; prepare resolution re payment for appraisal. The above on January 7, 8, 10 and 25, 2013.

325.00

TOTAL LEGAL FEES:

\$7,986.66

DISBURSEMENTS:

Postage

7.70

162 Photocopies @ 25¢ ea.

40.50

TOTAL DISBURSEMENTS:

<u>48.20</u>

TOTAL LEGAL FEES AND DISBURSEMENTS:

\$8,034.86

FOR INFORMATION ONLY:

Retainer billed to date Retainer charges incurred to date Non-retainer amount billed to date \$20,416.62 \$47.255.00

\$42,770.00

TFD/CSB:Imd

CONFIDENTIALITY NOTICE

Law Offices V*L1805

THOMAS F. DIRVONAS

11 North Eighth Street Stroudsburg, PA 18360-1717 (570) 421-5653

10-2350-300-001-00-00-99 3,452.76

ATTN: Business Manager

East Stroudsburg Area School District

50 Vine Street P. O. Box 298

East Stroudsburg, PA 18301

CP 975.00 30-4500-720-003-08-11

FOR PROFESSIONAL SERVICES RENDERED:

RETAINER ITEMS:

Conferences, telephone conferences, legal research, review, fact investigation, emails and correspondence regarding the following:

Agenda items; personnel issues; attendance at regular meeting and executive session; student issues; review and revise proposed agenda, agenda items and minutes; Board issues; bid issues; policies; Board Briefs; contract approvals; building and grounds issues; right-to-know items; tax collector compensation; distribution of School Code; Superstorm Sandy damage recovery; Senior Citizens Rebate issues; Ohiopyle trademark issue; Horton resignations; Middle Smithfield sign Notice; Berkheimer resolution re access to confidential information; Virtual Academy; recovery for damaged laptops; Daly tax relief request; Westfield Hospital; compulsory school age; teacher arrest; SES transportation; scholarship issues and other items. The above with Mrs. Rosado, Mr. Forsyth, Mrs. Laverdure, Mr. Bader, Mr. Shearouse, Mrs. Duggins, Mr. Meachem, Mr. Searfoss, PDE, Ms. Farmer, Mr. Borosch, Attorney Holzinger and others on February 4, 6, 10, 11, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, and 28 2013.

1/12 (one month) of \$35,000.00 annual retainer (actual time charges for the month of February amounted to \$7,117.50)

2,916.66

CONFIDENTIALITY NOTICE

ATTN: Business Manager East Stroudsburg Area School District March 29, 2013 Page Two

ESU DORM ASSESSMENT APPEAL - Telephone conference with Mr. Nagle re hearing schedule; telephone conference with Attorney Prevoznik re legal research; prepare trial materials to be included in fact stipulation. The above on February 6 and 28, 2013.

585.00

ESU BUSINESS BUILDING TAX EXEMPTION APPEAL - Telephone conferences and e-mails with PSSHE counsel, Attorney Love and Attorney Karasek re continuance; review assessment board agenda. The above on February 5 and 6, 2013.

130.00

MISC. ASSESSMENT APPEALS- Review filings, assessment and Tax Claim Bureau information; telephone conferences with Attorney Beecher, Tom Hill, Patricia Rosado and Mr. Bader re Wilson and PNC Bank appeals and assessment appeal records; e-mails with Attorney Beecher; review and revise Wilson Stipulation; draft Resolution on Wilson tax assessment appeal. The above on February 4, 6, 10, 22, 23, 25 26, 27 and 28, 2103.

520.00

MOUNTAIN RESORT TAX ASSESSMENT - Review Answer and Brief received from Mountain Manor; legal research; draft and revise Brief; telephone conferences and e-mails with Attorney Love. The above on February 11, 12, 19, 20, 25 and 27, 2013.

1,105.00

JM HILL ELECTRICAL/HVAC PROJECT - Review specifications, file and e-mails; re mandatory pre-bid meeting; legal research; telephone conferences with Mr. Bader, Attorney Winfield, Chris Strunk & Jim Shearouse re pre-bid issue and bonds; review bids and telephone conferences with Mrs. Rosado and Mr. Shearouse; draft formal Resolution for awards of contracts. The above on February 4, 5, 6, 11 and 20, 2013.

975.00

CONFIDENTIALITY NOTICE

ATTN: Business Manager

East Stroudsburg Area School District March 29, 2013

Page Three

TAX LIEN SATISFACTIONS- Review of request and information received from Administration; telephone conferences with Mr. Goldfinger, Mr. Bader, Fannie Mae representative, Bank of America representative and Prothonotary re lien status and Satisfaction; review information from Ms. Kroll and Tax Claim Bureau; prepare and forward satisfaction. The above on February 1, 6, 8, and 13, 2013.

422.50

<u>BUS BUY BACK BIDS</u> - Conferences, telephone conferences, e-mails and review of documents. The above on February 14, 15 and 25, 2103.

227.50

ACT 93 - Review and revise Administrative Compensation Plan; review Act 93 salary schedules; telephone conference with Mr. Bader; e-mails with Ms. Farmer, Mrs. Laverdure and Mr. Bader. The above on February 18 and 20, 2013.

422.50

TOTAL LEGAL FEES:

\$7,304,16

DISBURSEMENTS:

Postage 122 Photocopies @ 25¢ ea.

TOTAL DISBURSEMENTS:

40.26

TOTAL LEGAL FEES AND DISBURSEMENTS:

\$7,344.42

FOR INFORMATION ONLY:

Retainer billed to date \$23,333.28
Retainer charges incurred to date \$54,372.50
Non-retainer amount billed to date \$47,157.50

9.76

30.50

TFD/CSB:Imd

CONFIDENTIALITY NOTICE

LO402

HE MORNING CALL

PO Box 415459 Boston, MA 02241-5459 adaccounting@tribune.com 519-820-5679 FEIN: 23-0337560

Legal Advertising Invoice

Billed Account # Client Account #

CU00163006 CU00163006

Statement #

EAST STROUDSBURG AREA SD (LEG Client Name

> Billing Period 02/04/13 - 02/10/13 Billing Date 02/10/13 Payment Term Payable in full upon receipt

TOTAL AMOUNT DUE

3,040.12

EAST STROUDSBURG AREA SD 50 VINE ST EAST STROUDSBURG, PA 18301-2150

30-4500-720-003-07-11

AL)

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Detail							
Date	Advertiser/ Agency PO #	Reference #	Description	Ad Size/ Units	Rate	Gross Amount	Net Amount
01/16/13 01/28/13	13901405 AD#: 6555	61206461 ALT=INV=0031626	Classified Listings, Online ADVERTISEMENT FOR BIDS Project 10010.A@			3,040.12	3,040.12

OK 15/13

TOTAL: 3,040.12

For Information Regarding These Charges Please Call 610-820-6679 or Email adaccounting@tribune.com

Billed Period 02/04/13-02/10/13

Billed Account # CU00163006

Billed Account Name EAST STROUDSBURG AREA SD Client Account # GU00163006

Client Account Name EAST STROUDSBURG AREA SO (LEGAL)











ADVERTISEMENT FOR BIDS

Project #10010.A

HVAC & ELECTRICAL SYSTEM UPGRADES for the J.M. HILL ELEMENTARY SCHOOL EAST STROUDSBURG SCHOOL DISTRICT EAST STROUDSBURG, PA

Notice is hereby given that sealed bids will be received by the East Stroudsburg School District, Carl T. Secon Administration Building, Alth. James Sheatouse – Director of Manierance / Clerk of the Works, 50 Vine Street, East Stroudsburg, PA, 18301, for HVAC and Electrical Ungrades together with all work incidental thereto.

Project Name: HVAC & Electrical System Upgrades.
Project Location: JAL Hill Elementary School, 151 East Broad Street,
East Stroubturg, PA 1830.
Owner: East Stroubsburg School District.
Separate bids will be received on a fump sum basis for the following
Prime Contracts for the Project.

Contract No. 10010.A.1 Mechanical Construction Contract No. 10010.A.2 Electrical Construction Contract No. 10010.A.3 Testing & Balancing

Collectively the project will be known as Project Number 10010.A. Should there be no decimal point and number behind the project designation; that means that this section of the Contract relates to all Prime Contractors.

The bids will be received by the East Stroudsburg School District (Owner) at the Carl T. Secor Administration Building, Afth. Mr. James Shearouse-Director of Maintenance / Clerk of the Works, 50 Vine Street, East Stroudsburg, PA, 1830) until 139 p.m. on February 12, 1913, and will be publicly opened and read out loud at 290 p.m. in the Carl T. Secor Administration Building Board Room. The Owner assumes no responsibility for bits mailed, but not received by the 1.30 p.m. deadline on the above bid date.

Bidding Instructions, Contract Forms, Contract Drawings & Specifications may be obtained and examined at the office of Shurik-Albert Engineering, Consulting Engineers, 804 Seven Bridge, Route 20°, East Stroutsburg, PA, 18301 on or after Wednesday, January 9, 2013, Telephone inouries reparding this Advertisement for Bids may be made to John E. Stevens (Project Manager) at \$70-£21-2025.

Copies of the Contract Documents in digital formal (i.e. PDF files on CD) may be secured by protective prime bilders by applying to the Engineer named above upon providing a non-refundable deposit of \$50.00 per st. Make checks payable to \$15 mix. Abber Engineering, Bilders requesting express delivery of Contract Documents shall include in their check an additional \$3,000 to cover shipping and handling or else bilder shall provide their shipping account charge number.

Proposals must be submitted in sealed envelopes with the project and contract number clearly marked on the envelope. Separate sealed envelopes must be submitted if bids are being submitted for both contracts. Each bidder must decost with the bids, security in an amount not kess than 10% of the amount of the total bid submitted in the form of cash, by a certified check, a bank good faith check or other irrevocable letter of credit drawn upon a bank authorized to business in this Common wellth, or by a bond with corporate surety. A bid laboration the resulted bonding or security will not be considered. All bonds or security deposits must be england documents and properly executed to be accurated. Bid security will be returned to unsuccessful bidders.

The work in connection with this project constitutes a Public Works by a Public Body under the Federal Davis-Bacon Act and the Pernisylvania Prevailing Wage Act, Bidders are advised that prevailing minimum waterates which must be paid to workmen employed on this project are incorporated into the Contract Documents.

A Pre-Bid Conference will be held at the project site on January 29, 2013 at 160 p.m. Bidders shall meet at the J.M. Hill Elementary School, Lobby. 151 East Broad Street, East Stroodsburg, P.A. 1330. All bidders are required to attend the Pre-Bid Conference and Site Visit, Contact Strunk-Albert Engineering (After John E. Stevens) with any questions or direction to the sites 570–471-2025.

The East Stroudsburg School District reserves the right to reject any or all proposals, or parts inered, or items therein and to waive any defects, errors, omissions, mistakes, or irregularities in proposals.

James Shearouse Director of Maintenance / Clerk of the Works East Stroudsburg School District #86555 - 1/16, 1/23, 1/23. Your home. Your neighbors. Your news. V. # 12285

30-4500-720-003-07-11 672151

POCONO RECORD

www.poconorecord.com

511 Lenox St., Stroudsburg, PA 18360

Telephone (570) 421-3000

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LANT STROUDSBURG SCH DIST

ACCOUNTS PAYABLE

PO BOX 298 LAST STROUDSBURG

PA 18301

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Commonwealth of Fannsylveris County of Monros

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PUBLIC NOTICE
PROJECT #10010.A

HVAC & ELECTRICAL SYSTEM UPGRADES for the J.M. HILL ELEMENTARY SCHOOL EAST
STROUDSBURG SCHOOL DISTRICT, EAST STROUDSBURG, PA

Notice is hereby given that
sealed bids will be received by the
East Stroudsburg School District,
Carl T. Secor Administration Building, Attn: Mr. Jernes Shearouse,
Director of Maintenance/Clerk of
the Works, 50 Vine St., East
Stroudsburg, PA 18301 for HVAC
and Electrical Upgrades together
with all work incidental thereto,
Project Name; HVAC & Electrical
System Upgrades
Project Location; J.M. Hill Elementary School, 151 East Broad St.,
East Stroudsburg, PA 18301

Owner, East Stroudsburg School
Digrict

on a lump sum basis for the following Prime Contracts for the Project:

OCCUPATION NO. 10010.A.1

Project:

Contract No. 10010.A.1

Mechanical Construction

Contract No. 10010.A.2

Electrical Construction

Contract No. 10010.A.3

Testing & Balancing

Collectively, the project

Collectively, the project will be known as Project Number 10010.A. Should there be no decimal point and number behind the project designation, that means that this section of the Contract relates to

The bids will be received by the East Stroudsburg School District (Owner) at the Carl T. Secon Administration Building, Attn. Mr. James Shearouse, Director of Maintenance/Clerk of the Works, 50 Vine St. East Stroudsburg, PA 18301 until 1:30 p.m. Feb. 12, 2013, and will be publicly opened and read out loud at 2:00 p.m. in the Carl T. Secon Administration

50 Vine St, East Stroudsburg, PA 18301 until 1:30 p.m. Feb. 12, 2013, and will be publicly opened and read out foud at 2:00 p.m. in the Carl T. Secor Administration Building Board Room. The Owner assumes no responsibility for bids mailed, but not received by the 1:30 p.m. deadline on the above hid date.

Jonord 3040

COMMONWEALTH OF PENNSYLVANIA

Notarial Seal Janene L. Fischer-Snyder, Notary Public Stroudsburg Boro, Monroe County My Commission Expires March 26, 2014

Member, Pennsylvania Association of Notarles

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ENFIRE DATE AN LAFFLUM OF TIMES

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(DEN) DATE 1/28/15

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Your home. Your neighbors. Your news.

POCONO RECORD

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511 Lenox St., Stroudsburg, PA 18360

Telephone (570) 421-3000

Last STHOUDSBURG SCH DIST

ACCOUNTS PAYABLE

PO BOX 278

EAST STROUDSBURG

PA 1930:

Proof of Publication Nutice to the forms Arcana

Commonwealth of Pannsylvania

Bidding Instructions, Contract Forms, Contract Drawings and Specifications may be obtained and examined at the office of Strunk Albert Engineering, Consulting Engineers, 804 Sevel Bridge, Route 209, East Struddiburg, PA 18301 on or after Wednesday, Jan. 9, 2013. Teliphore inquiries regarding this Avertisement for Bids may be mad to John E. Stevens [Project Mailagen at 570-421-2015.

ager at 570-421-2015.

Copies of the Contract Documents in digital format (i.e. PDF files on CD) may be secured by prospective prime bidders by applying to the Engineer named above upon providing a non-refundable deposit of \$50.00 per set. Make checks payable to Strunk-Albert Engineering. Bidders requesting express delivery of Contract Documents shall include in their check an additional \$30.00 to cover shipping and handling or else bidder shall provide

Proposals must be submitted in sealed envelopes with the project and contract number clearly marked on the envelope. Separate sealed envelopes must be submitted if bids are being submitted for both contracts. Each bidder must deposit with the bid, security in an amount not less than 10% of the amount of the total bid submitted in the form of cash, by a certified check, a bank good faith check or other irrevocable letter of credit drawn upon a benk authorized to do business in this Commonwealth, or by a bond with corporate surety. A bid lacking the required bending or security will no be considered. All bonds or security deposits must be original documents and properly executed to becoments and properly executed to be accented. Bid security will be re

The work in connection with this project constitutes a Public Works by a Public Body under the Federal Davis Bacon Act and the Pennsylvania Prevailing Wage Act Bidders are advised that prevailing minimum wage rates which must be paid to workmen employed on this project are incorporated into the Pederate Decements.

A Pre-Bid Conference with beheld at the project site on Jan. 29, 2013 at 3:00 p.m. Bidders shall meet at the J.M. Hill Elementary School, Lobby, 151 East Broad St. East Stroudsburg, PA 18:301. All bidders are required to attend the Pre-Bid Conference and Site Visit. Contact Strunk-Albert Engineering, Attn. John E. Stavens, with any questions or direction to the

The East Stroudsburg School District reserves the right to reject any or all proposals, or parts thereof, or items therein and to waive any defects, errors, omissions, mistakes or irregularities in

James Shearouse
Director of Maintenance/
Clerk of the Works
Fast Stroudsburg School District

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January 3040

COMMONWEALTH OF PENNSYLVANIA

Notarial Seal Janene L. Fischer-Snyder, Notary Public Stroudsburg Boro, Monroe County My Commission Expires March 26, 2014

Member, Pennsylvania Association of Notaries

GCONIO START

ADVERTISING INVOICE/STATE! BILLED ACCOU

EAST STROUDSBURG SCI ACCOUNTS PAYABLE PO BOX 278 EAST STROUDSBURGPA 18301

Pocono Record

FED. I.D.# 511 Lenox St., Stroudsburg, PA 18360 13-3064122 phone (570) 421-3000 fax (570) 421-5936

131	INVOICE NO.	4	BILLING DATE	5	BILLING PERIOD
	651752		3/03/13	01	/28-03/03
6	TERMS	7	ACCOUNTTYPE	8	ACCOUNT NO.
	ON RECEIPT				57151

YOUR SE	RVICE REPRE	SENTATIVE - RETAIL: JOANNE TR	ANSUE	CLASSIFIE LOIS KIRKWOOD-	-CLASSIFIED
DATE	11 REF. NO	12-13-14 CHARGES/CREDITS DESCRIPTION	16 AD 17 BILLED	U 18 O RATE CREDITS M	AMOUNT
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		BEG: 1/16 END: 1/28	3X #626320	Consider The Constitution of the Constitution	
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		PO #BUY BACK			426178.00
2/07	564332		17 7.00 7.00	Š.	148.00
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2/10	584481	PUBLIC NOTICEFA	2X 1.83 3.66	*	66. 50
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2/10	584483	PUBLIC NOTICESS	1X 1.16 1.16	I	24, 60
		BEG: 2/10 END: 2/10 PO #BUDGET	1X #627340		
2/17	585058	PUBLIC NOTICESP	17 1.41 1.41	I	28.80
		BEG: 2/17 END: 2/17	1X #627928	1	
		PO #ADVISORY			
3/03	565134	CAROUSEL	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		7 75 00
		DERDUR TERMS ARE NE 3 DATE. THANK YOU FOR			YOUR

		CONTRAC	T PERFORMANCE		
RODUCT TY	PE COMMITME	NT THIS N	MONTH	YEAR-TO-DATE	EXPIRATION DAT
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			in Montage Aller & Earling		
OVER 120	PAS OVER 90	OVER 60	OVER 30	25 CURRENT	5 TOTAL AMOUNT DUE

♠ PLEASE DETACH AND RETURN LOWER PORTION WITH YOUR REMITTANCE

28 ACCOUNT NO. 27	ACCOUNT NAME	BILL DATE	AMOUNT
57151	EAST STROUDSBURG SCH DIST	3/03/13	1,241.80

POCONO RECORD
LOCKBOX #223581

500 ROSS STREET #154-0455 PITTSBURGH, PA 15251 PAST DUE ACCOUNTS OF 30 DAYS ARE SUBJECT TO 1½% PER MONTH INTEREST (ANNUAL PERCENTAGE RATE 18%)

TERMS: NET 10 DAYS Thank You

AMOUNT ENCLOSED
PLEASE DO NOT STAPLE
REMITTANCE TO STUB