

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
BOARD OF EDUCATION**

**REGULAR MEETING - April 16, 2012**

**Carl T. Secor Administration Center – Board Room**

**Simultaneous Broadcast – Middle Smithfield Elementary School – Cafeteria**

**7:00 p.m.**

**Minutes**

**I. President, William Searfoss called the meeting to order at 7:05 p.m. and led those present in the Pledge of Allegiance.**

Secretary, Patricia Rosado called the roll.

**Members present were:** Ronald Bradley, Eileen Featherman, Douglas Freeman, Robert Gress, Roy Horton, Marjorie James, Michael Meachem and William Searfoss. Robert Cooke was absent.

**II. School personnel present at the Administration Center Board Room:** Susan Andrews, Michelle Arnold, Pat Bader, Maria Bartolotta, Brian Borosh, M. A. Brown, John Burrus, Anthony Calderone, Maria Casciotta, Ann Catrillo, Mike Catrillo, Katye Clogg, Mary Conklin, Sue Czahor, Theresa DeHart, Irene Duggins, Larry Dymond, Matthew Flicker, Eric Forsyth, Cathy Gallagher, Carol Geiges, Jill Greenwood, Heather Gress, Susan Hegarty, Kim Holcomb, Lynda Hopkins, Constance Kishbaugh, Michael Korb, Sharon Laverdure, Philip Lazowski, Donna Lehmann-Deming, Jacilyn Leonard, Kristin Lord, Suzanne Ludwig, Frederick P. Mill, Carrie Panepinto, Kathleen Parrish, Joanne Peters, Annelle Prefontaine, Carolina Rodriguez, Maria Rogers, Patricia Rosado, Paul H. Schmid, Jim Shearouse, Jennifer Spece, Kim Stevens, Thomas J. Williams and Steve Zall . Also present were: Thomas Dirvonas and Christopher Brown, Solicitors.

**School personnel present at Middle Smithfield Elementary:** David Baker, Robert Dilliplane, Jennifer Husson, Kathy Kroll, Irene Livingston, Stephanie Marshall, J. R. Renna, Linda Wisneiski and Nadia Worobij.

**III. Community members present at the Administration Center Board Room:** Craig Andrews, Pete Begley, David Czahor, Diane Krupski, Sharon Maly Cramer, Marilyn Narey, Michal Peterson, Beth Popis, Nancy Robilotta, Mike Silvoy, Karen Strobel, Wayne Strobel, Gary Summers and Judy Summers.

**Community members present at Middle Smithfield Elementary:** Rob Casella and Erin Gurry.

Charlene Brennan – Colonial IU 20  
Ms. Fulch – WWAB  
Marilyn Meertins - WWAB

**IV. APPROVAL OF MINUTES**

**ACTION BY THE BOARD:**

Motion was made Eileen Featherman to approve the minutes for the meetings of March 12, 2012, (pages 1-18) and March 19, 2012, (pages 1-17). Motion was seconded by Marjorie James and carried unanimously, 8-0.

V. **APPROVAL OF AGENDA**

**ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to approve this agenda for April 16, 2012 (pages 1-12), as submitted, with the Board of Education reserving the right to add to the agenda, and take further action on any items raised in executive session where immediate action on such items is considered to be in the best interest of the District. Motion was seconded by Eileen Featherman and carried unanimously, 8-0.

VI. **ANNOUNCEMENT OF EXECUTIVE SESSION -- An executive session was held this evening at 6:00 p.m. before this meeting for the purpose of discussing personnel, litigation and negotiations.**

VII. **ANNOUNCEMENTS BY THE BOARD**

None

VIII. **SUPERINTENDENT'S REPORT**

- A. Mr. Freeman stated that at the Monroe Career & Technical Institute (MCTI) meeting they discussed negotiations. Mr. Gress said the MCTI presented the revised funding formula to all districts and at the next meeting they will discuss the results as well as the next steps to take.
- B. Ms. Eileen Featherman stated that she handed out the Colonial IU 20 Newsletter and Dr. Brennan, Director is here tonight to discuss the budget.
- C. Mr. Robert Gress stated that they had a Property/Facilities Committee meeting on April 12<sup>th</sup> and the notes of that meeting have been distributed to the Board and has been made available to the public. There are a couple of items on the Board agenda tonight for some of the capital projects that they felt it was important to move forward.
- D. Mr. Tom Dirvonas stated that Christopher Brown represented the district before the Commonwealth Court on March 14 for oral argument regarding the Porter Township Initiative. It could be a couple of months before we get the decision from the Commonwealth Court with regard to Judge Kameen's order.
- E. Dr. Charlene Brennan, Director, Colonial Unit 20, presented the General Operating Budget for the 2012-2013 school year. It has a zero percent increase from the 2011-2012 school year. In her presentation was a Power Point presentation that was given to all Board representatives explaining what the IU 20 is. She explained that the budget that they operate is \$179,000,000 and \$101,000,000 is for local programs and the rest are for healthcare consortium which East Stroudsburg Area School District is part of. She stated that all budgets are managed differently and are distinct. This year they are asking for approval of a general operating budget of 2,973, 200 which is a 1% decrease from the prior year. She spoke about salary freezes, revenues, programs, consortium purchases, etc.

Mr. Meachem asked with references to consortium purchases, what does the IU 20 have available. Dr. Brennan said their consortiums include: life insurance, Colonial Academy, health insurance, CPE tracker, etc.

Mr. Meachem asked about the support services for our IEP students because the district is paying internally for students that are going to the IU 20 and asked why this is not included with the budget. Dr. Brennan said if a student needs a one to one aide this is not included and is billed back to the district but all other services are built into the budget. She said transportation is a separate cost. Mr. Meachem said one to one should be included. Dr. Brennan said this is because they are for that specific child for that specific district. All other aides in the classroom work for all students and is built into the budget.

Mr. Meachem asked about virtual services for training staff instead of having them go out of the district and incur mileage expense. Dr. Brennan said that they have started a new virtual program called Elluminate which is available for all districts. They will be doing more professional development on it. Mr. Meachem asked what reduction in travel can they expect for the next school year. Dr. Brennan said there are so many different groups that travel; therefore, she will not be able to figure out an amount at this time.

Mr. Meachem asked if their drivers' education program can be provided to our students and are they in competition with the districts. Dr. Brennan stated they are never in competition but the instructional part of it is an online course to take at home. They also have cars and drivers and there is a charge for that program that is offered to the parents.

Mr. Gress suggested that all Board members visit the IU 20 to see all of their programs.

- F. Mrs. Laverdure recognized Mrs. Annelle Prefontaine who received a Eugenia S. Eaton award from Pocono Services for Families and Children for work that she does in education for the young children and their families in the community. She also recognized the IU Stars award winner: Mrs. Irene Duggins - Best Supporting Administrator for Technology, J. R. Renna - Teaching Support Person of the year, Yvonne Rispoli, music teacher at Resica Elementary - Best use of Elementary Teacher of the Year and Shawn Wescott - Technology Coach of the Year. Mrs. Laverdure also recognized Mr. Borosh, who is one of three in the State of Pennsylvania and over ten applied, is now a Certified Educational Technology Leader. He took a rigorous exam to get this certification and he is 1 of 36 across the United States who got this certification.
- G. Mrs. Arnold introduced Dr. Marilyn Narey of East Stroudsburg University (ESU), who has helped to partnership a grant with J.M. Hill Elementary for literacy in an economically disadvantaged population. This year only 18 grants were given out and it is a three prong grant between ESU, VISTA and J.M. Hill Elementary. They received the first level of acceptance in December 2011 and in January 2012 they were accepted for the VISTA (Volunteers in Service to America) Grant. Dr. Narey, Professor in Education Department at ESU, brought a one page handout with a brief overview of this grant. This grant deals with at-risk student achievement and the host campus will be at ESU.
- H. Mr. Eric Forsyth said that on Saturday April 21, 2012 from 9:00 a.m. to 6:00 p.m., the Pennsylvania Department of Health will be conducting an alternate care site exercise in cooperation with the Eastern Pennsylvania EMS Council, the Monroe County Office of Emergency Management, Pocono Medical Center and East Stroudsburg Area School District. This is a four-day state wide emergency preparedness initiative and the High School South was selected by the local County and State officials as an alternate care facility for Pocono Medical Center as permitted under the authority of our Board Policy #805. This exercise will be funded entirely by the Pennsylvania Department of Health.

- IX. **PUBLIC PARTICIPATION --**
  - Federal Programs**
  - Title I
  - Title VI
  - Other Concerns

None

X. **PERSONNEL ITEMS**

A. **Support Staff - Uncompensated Leaves of Absence**

**ACTION BY THE BOARD:**

Motion was made by Roy Horton to approve the uncompensated leaves of absence to the support staff designated, in accordance with the approved applicable policies, procedures and contractual agreement. Motion was seconded by Eileen Featherman and carried unanimously, 8-0.

1. **Uncompensated Leaves of Absence – In Accordance with School Board Policy #539**

<b>Name</b>	<b>Position Held</b>
a. Van Why, Susan	Cafeteria worker (part-time) - J. M. Hill Elementary Effective Date: March 7, 2012 Length of Leave: March 25, 2012
b. Montague, Margaret	Cafeteria Aide (part-time) - Lehman Intermediate Effective Date: March 27, 2012 Length of Leave: June 6, 2012

(Requests Received)

**B. Support Staff**

**ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to approve the resignations, retirements, leaves of absence and appointments to the support staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Roy Horton and carried unanimously, 8-0.

**1. Resignations**

- | <b>Name</b>           | <b>Position Held</b>   |
|-----------------------|--|
| a. Mondello, Patricia | Instructional Aide – High School North<br>Effective Date: at the end of the workday on April 10, 2012. |
| b. Perry, Deanna      | Student Helper – High School North<br>Effective Date: at the end of the workday on March 22, 2012.     |

(See pages 13-14)

**2. Retirements**

- | <b>Name</b>           | <b>Position Held</b>   |
|-----------------------|--|
| a. Czajkowski, Joseph | School Police Officer (10 month) (1 <sup>st</sup> shift) - J. T. Lambert Intermediate<br>Effective Date: July 1, 2012    |
| b. Smith, Thomas      | Custodian (2 <sup>nd</sup> shift) - Smithfield Elementary<br>Effective Date: at the end of the workday on June 29, 2012. |

(See pages 15-16)

**3. Leaves of Absence (Change of Dates) - In accordance with School Board Policy #535**

- | <b>Name</b>      | <b>Position Held</b>   |
|------------------|--|
| a. Giove, Miriam | Student Helper - Bushkill Elementary<br>Effective Date: January 16, 2012<br>Length of Leave now through: March 19, 2012  |
| b. Masi, Carol   | Instructional Aide - J M Hill Elementary<br>Effective Date: March 9, 2012<br>Length of Leave now through: April 13, 2012 |

(Requests received)

**4. Leaves of Absence - In accordance with School Board Policy #535**

- | <b>Name</b>          | <b>Position Held</b>   |
|----------------------|--|
| a. Altemose, Dale    | Custodian (1 <sup>st</sup> shift) - High School South<br>Effective Date: April 13, 2012<br>Length of Leave: April 30, 2012 |
| b. Knight, Celestine | Bus Driver - Transportation<br>Effective Date: March 2, 2012<br>Length of Leave: April 24, 2012                            |

(Applications received)

## 5. Appointment – Temporary

Name	Appointment
a. Fister, Sarah	Temporary Student Helper – Bushkill Elementary (Access) Hourly: \$10.71 Effective Date: March 22, 2012 Through: the last student day of the 2011-2012 school year only. This new position is fully funded by ACCESS.

## 6. Substitute Appointments

Name	Position(s)
a. Czajkowski, Joseph	School Police Officer
b. DiSanto, Patricia	Cafeteria Monitor, Secretary, Student Hall Monitor
c. Fister, Sarah	Student Helper
d. Gould, Maria	Instructional Aide
e. Hawley, Lars	Instructional Aide, Student Helper
f. Paciotti, Irene	Health Room Assistant Nurse

## C. Professional Staff

### **ACTION BY THE BOARD:**

Motion was made by Eileen Featherman to approve the retirements, leaves of absence and appointments to the professional staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Marjorie James and carried unanimously, 8-0.

## 1. Retirements

Name	Position Held
a. Daniels, Nancy	Grade 2 teacher – Resica Elementary Effective Date: at the end of the workday on June 6, 2012.
b. Gasda, Lawrence	Social Studies teacher – High School South Effective Date: at the end of the workday on June 6, 2012.
c. Lewis, Jeffrey	Gifted teacher – Lehman Intermediate and High School North Effective Date: at the end of the workday on June 6, 2012.
d. Morris, Debra	Special Education teacher – J. T. Lambert Intermediate Effective Date: at the end of the workday on June 6, 2012.
e. Reed, Elizabeth	Grade 6 Reading teacher – J. T. Lambert Intermediate Effective Date: at the end of the workday on June 6, 2012.
f. Wells, Deborah	Family & Consumer Science teacher – J. T. Lambert Intermediate Effective Date: August 21, 2012

(See pages 17-22)

**2. Leaves of Absence – In Accordance with School Board Policy #435**

<b>Name</b>	<b>Position Held</b>
a. Borrasso, Sandra	Special Education teacher - Bushkill Elementary Effective Date: March 5, 2012 Length of Leave through: the end of the 2011-2012 school year.
b. Johnson, John	Social Studies teacher - High School North Effective Date: March 15, 2012 Length of Leave through: May 30, 2012
c. Kirkwood, Arlene	Grade 5 teacher - Smithfield Elementary Effective Date: February 21, 2012 Length of Leave through: the end of the 2011-2012 school year.
d. Stein, Sarah	Special Education teacher - Resica Elementary Effective Date: May 4, 2012 Length of Leave through: the end of the 2011-2012 school year.

(Applications for Leaves of Absence received)

**3. Leaves of Absence (Date Changes) – In Accordance with School Board Policy #435**

<b>Name</b>	<b>Position Held</b>
a. Jacobsen, Eric	Math teacher - Lehman Intermediate Effective Date: January 23, 2012 Length of Leave now through: April 2, 2012
b. Miller, Beth-Ann	Grade 2 teacher - East Stroudsburg Elementary Effective Date now: March 12, 2012 Length of Leave through: the last teacher day of the 2011-2012 school year.

(Requests received)

**4. Appointments - Long Term Substitutes**

<b>Name</b>	<b>Appointment</b>
a. French, Jessica	Grade 5 teacher – Smithfield Elementary (LTS) Salary: \$39,702.00, prorated (Step 1 Column 1) Effective Date: February 22, 2012 Through: the last teacher day of the 2011-2012 school year only. Jessica replaces Arlene Kirkwood who is on a leave.
b. Perini, Samantha	Special Education teacher – Bushkill Elementary (LTS) Salary: \$39,702.00, prorated (Step 1 Column 1) Effective Date: March 20, 2012 Through: the last teacher day of the 2011-2012 school year only. Samantha replaces Sandra Borrasso who is on a leave.
c. Przybylski, Anna	Math teacher – Lehman Intermediate (LTS) Salary: \$39,702.00, prorated (Step 1 Column 1) Effective Date: January 23, 2012 Through: April 2, 2012 only. Anna replaces Eric Jacobsen who is on a leave.

(See pages 23-25)

**5. Appointment (Date Change) - Long Term Substitute**

Name	Appointment
a. Mauro, Samantha	Grade 2 teacher – East Stroudsburg Elementary (LTS) Salary: \$42,8652.00, prorated (Step 1 Column 7) Effective Date now: March 12, 2012 Through: the last teacher day of the 2011-2012 school year only. Samantha replaces Beth-Ann Miller who is on a leave.

**6. Substitute Appointments**

Name	Certification
a. Paciotti, Irene	(em) School Nurse

**7. Salary Change**

	Name	From:	To:	Effective Date:
a.	Mazzei, Elizabeth	(\$48,214) Step 6, Col. 8	(\$49,897, prorated) Step 6, Col. 11	4/12/12

**D. Extra Responsibility Positions**

**ACTION BY THE BOARD:**  
Motion was made by Douglas Freeman to approve the appointments according to the 2010-2013 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association. Motion was seconded by Eileen Featherman and carried unanimously, 8-0.

**1. Appointments for the 2011-2012 School Year**

	Last Name	First Name	Position	Building	Rate
a.	Andrews	Andronikki	Intramural Grade 3 Homework Club Advisor - 2nd semester (shared position)	East Stroudsburg Elementary	\$23.23/hour (48 hour maximum split between all advisors)
b.	Baran	Keith	Volunteer Tennis Coach	High School South	not applicable
c.	Camilleri-Yip	Marlene	Mentor for Samantha Perini (effective 3/20/12)	Bushkill Elementary	\$606.00 (prorated)
d.	Gallagher	Cori	Volunteer Girls Soccer Coach	High School South	not applicable
e.	Krupski	David	Intramural Track & Field Co-Advisor	High School North	\$23.23/hour (48 hour maximum split between advisors)
f.	Marabell	Wynne	Intramural Grade 3 Peer Math & Reading Advisor - 2nd semester (shared position)	East Stroudsburg Elementary	\$23.23/hour (48 hour maximum split between all advisors)

**E. Act 93 Staff**

**ACTION BY THE BOARD:**  
Motion was made by Douglas Freeman to approve the retirement of the Act 93 staff designated in accordance with the approved applicable policies, procedures and current Administrative Compensation Plan. Motion was seconded by Marjorie James and carried unanimously, 8-0.

**1. Retirement**

**Name**

**Position Held**

a. Prefontaine, Annelle

Director of Grants/Federal Programs and Virtual Academy  
Effective Date: at the end of the workday on September 10, 2012.

(See page 26)

**XI. CONTRACTS**

**ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to approve the contracts listed for their specific services, rates and effective dates totaling under \$10,000, subject to the review and recommendations of the Solicitor and approval of the Administration regarding the terms and conditions of any final contract, other than price or cost. Motion was seconded by Eileen Featherman and carried unanimously, 8-0.

	<b>NAME</b>	<b>SERVICE</b>	<b>RATE</b>	<b>PAYMENT FROM</b>	<b>EFFECTIVE DATE</b>
1.	Carson, Wayne	iMovie Basic	\$125.00	Professional Development	3/20/12
2.	Carson, Wayne	iMovie Advanced	\$125.00	Professional Development	3/21/12
3.	Carson, Wayne	Adobe Photoshop	\$125.00	Professional Development	3/27/12
4.	Carson, Wayne	GarageBand	\$125.00	Professional Development	3/29/12
5.	DeSilva, Aubrey Kraft	Transportation cost for class of 2013 Fundraising Performance	\$250.00	H.S. South Class of 2013	4/21/12
6.	Devereux Pocono Center	To provide transitional daily living opportunities in compliance with IEP.	\$1,890.00	District Office Special Education	4/17/12-6/6/12 or upon graduation
7.	Partington, Betty	Can You Dig It? Geocaching in the Classroom	\$200.00	Professional Development	3/24/12
8.	Sayles, Regina	Music in our Schools celebration	\$500.00	Smithfield Elementary	4/26/12
9.	Smelzer, Jason	Celebration of the Arts	\$200.00	Resica Elementary	5/11/12
10.	Zisa, Jessica	Technology	\$127.26	Title I Grant	4/26/12
		<b>TRANSPORTATION</b>	<b>CONTRACTS</b>		
1.	Caramella, George	Contract Transportation	\$237.64/day	Transportation Dept.	3/5/12
2.	Davis, Christine	Contract Transportation	\$108.33/day	Transportation Dept.	3/8/12
3.	Gilmore, Rosalyn	Contract Transportation	\$89.45/day	Transportation Dept.	2/28/12
4.	Krupski, Diane	Contract Transportation	\$266.15/day	Transportation Dept.	2/23/12

(See pages 27-37)

**XII. STUDENT ITEMS**

**A. Placements**

**ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to approve the agreed upon alternative placements for the students listed for recommended schools and times indicated. Motion was seconded by Eileen Featherman and passed 7-1. Michael Meachem voted no.



	Student Number
a.	11171029
b.	11171030

(See page 38)

### B. Overnight Field Trips

**ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to approve the overnight field trips listed. The proposal and itineraries for the field trips meet the required Board Policy #121. Motion was seconded by Roy Horton and carried unanimously, 8-0.

	Name	Activity	Location	Dates
1.	Gollinge, Lisa	Lehman National Junior Honor Society students to Pocono Plateau	Cresco, PA	5/30/12-5/31/12
2.	Korb, Michael	H.S. North Technology Student Association to State Competition	Seven Springs, PA	4/18/12-4/21/12
3.	Ridner, Fred	H.S. South Science Olympiad State Competition	State College, PA	4/26/12-4/27/12

(See pages 39-41)

### C. Field Trips – 75 Miles or More

**ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to approve the 75 miles or more field trips listed. The proposal and itineraries for the field trips meet the required Board Policy #121. Motion was seconded by Roy Horton and carried unanimously, 8-0.

	Name	Activity	Location	Dates
1.	Gollinge, Lisa	Lehman 8 <sup>th</sup> graders to Ellis Island and Statue of Liberty	Jersey City, NJ	4/20/12
2.	Healey, Michael	Un Aspire South students to UN Headquarters	New York, NJ	5/4/12
3.	Libby, Tina	Bushkill Elementary 5 <sup>th</sup> grade students to the Liberty Science Center	Jersey City, NJ	5/15/12
4.	Mason, Todd	J. T. Lambert Intermediate Cadets to a Choir Competition	Lebanon, PA	5/18/12
5.	Mason, Todd	J. T. Lambert Intermediate Women's Choir to a competition	Ocean Grove, NJ	5/25/12
6.	Toth, Terry	J. T. L./Lehman Webpage Design students to a Computer Fair	Carlisle, PA	5/23/12

(See pages 42-47)

**D. High School North Graduation**

**ACTION BY THE BOARD:**

Motion was made by Roy Horton to approve the date of the East Stroudsburg Area Senior High School – North commencement as Tuesday, June 5, 2012 at the Mountain Laurel Center at 5:00 p.m. Motion was seconded by Eileen Featherman and carried unanimously, 8-0.

**E. High School South Graduation**

**ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to approve the date of the East Stroudsburg Area Senior High School - South commencement as Wednesday, June 6, 2012 at 6:00 p.m. at the Memorial Stadium (rain location H.S. South Gymnasium). Motion was seconded by Eileen Featherman and carried unanimously, 8-0.

**F. Final 2011/2012 School Calendar**

**ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to approve the revised 2011-2012 school calendar, as presented, to reflect changes due to inclement weather and to set the dates for commencement ceremonies of the district's high schools. Motion was seconded by Roy Horton and carried unanimously, 8-0.

(See page 48)

**G. License Agreement**

**ACTION BY THE BOARD:**

Motion was made by Eileen Featherman to approve the License Agreement between the East Stroudsburg Area School District and Mountain Laurel Development Group, LP for the High School North Commencement Ceremony and Related Activities. Motion was seconded by Roy Horton and carried unanimously, 8-0.

(See page 49-52)

**XIII. OLD AND NEW BUSINESS**

**None**

**XIV. FISCAL ITEMS**

**A. Colonial IU 20**

**ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to approve the Colonial IU #20 General Operating Budget for 2012-2013 school year in the amount of \$2,973,200, as presented and attached. Motion was seconded by Eileen Featherman and carried unanimously, 8-0.

(See pages 53-54)

**B. Capital Reserve Transfer**

**ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to approve the Business Manager to transfer from the General Fund \$556,000 of the 2011-2012 refinanced debt savings to the Capital Reserve Fund for use in the 2012-13 Capital Improvements/renovations budget. Motion was seconded by Robert Gress and carried unanimously, 8-0.

### C. Paper and Janitorial Supplies Award

**ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to approve the award of bids for paper and janitorial supplies as per bids received through the Northampton/Monroe/Pike County Joint Purchasing Board in the total amount of \$166,725.40. Motion was seconded by Eileen Featherman and carried unanimously, 8-0.

Bidder	# of low bid items	Award
Contract Paper Group, Inc., Uniontown, OH	12	\$ 17,570.08
Jersey Paper Plus, Carteret, NJ	5	\$ 30,686.61
Paper Mart, Inc. East Hanover, NJ	3	\$ 1,461.85
W.B. Mason Co., Inc. Cranbury, NJ	13	\$ 94,805.92
XPEDX – Harrisburg, Camp Hill, PA	3	\$ 22,203.09
<b>Total</b>	<b>36</b>	<b>\$166,725.40</b>

### D. Charter School Resolution

**ACTION BY THE BOARD:**

Motion was made by Eileen Featherman to approve the formal Resolution Supporting Substantial Charter School Funding and Accountability Reform as presented at this meeting. Motion was seconded by Robert Gress and passed 7-1. Michael Meachem voted no.

(See pages 55-56)

### E. Special Board Meeting

**ACTION BY THE BOARD:**

Motion to table was made by Robert Gress to schedule a Special Board Meeting on Monday, June 4, 2012 to vote on the school closing of either Smithfield Elementary or JM Hill Elementary. Motion failed for lack of a second.

**ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to schedule a Special Board Meeting on Monday, June 4, 2012 to vote on the school closing of either Smithfield Elementary or JM Hill Elementary. Motion was seconded by Roy Horton and passed 7-1. Robert Gress voted no.

### F. Local Audit

**ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to approve the Business Manager to advertise the request for proposals for audit services in substantially the form as presented. Motion was seconded by Eileen Featherman and carried unanimously, 8-0.

(See pages 57-63)

## G. Wolfington Body Company

### **ACTION BY THE BOARD:**

Motion to table was made by Ronald Bradley to authorize the Business Manager to renew the contract with Wolfington Body Company in substantially the same format as the 2011-2012 year contract for the purchase/buyback of twenty one (21) new 72 passenger buses for the 2012-13 school year at a price of \$82,850 per unit (0% increase over 2011-12 price) and an annual net cost of \$9,100 per unit (0% increase over 2011-12 annual net cost) and an annual mileage allowance of 18,000 miles. In addition, nine (9) three year old 29-30 passenger special education buses will be held for a fourth year and sold back on June 30, 2013 for an annual mileage allowance of 20,000 miles. Motion was seconded by Michael Meachem. A roll call vote was taken and failed 4-4. Ronald Bradley, Roy Horton, Marjorie James and Michael Meachem voted yes. Eileen Featherman, Douglas Freeman, Robert Gress and William Searfoss voted no.

Mr. Gress stated that he wants to state for the record that there is no personal gain here because he does not know Wolfington.

### **ACTION BY THE BOARD:**

Motion to was made by Eileen Featherman to authorize the Business Manager to renew the contract with Wolfington Body Company in substantially the same format as the 2011-2012 year contract for the purchase/buyback of twenty one (21) new 72 passenger buses for the 2012-13 school year at a price of \$82,850 per unit (0% increase over 2011-12 price) and an annual net cost of \$9,100 per unit (0% increase over 2011-12 annual net cost) and an annual mileage allowance of 18,000 miles. In addition, nine (9) three year old 29-30 passenger special education buses will be held for a fourth year and sold back on June 30, 2013 for an annual mileage allowance of 20,000 miles. Motion was seconded by Douglas Freeman. A roll call vote was taken and failed 4-4. Eileen Featherman, Douglas Freeman, Robert Gress and William Searfoss voted yes. Ronald Bradley, Roy Horton, Marjorie James and Michael Meachem voted no.

## H. Real Estate Tax Universal Installment

### **ACTION BY THE BOARD:**

Motion was made by Eileen Featherman to approve the formal resolution for Real Estate Tax Universal Installment Payment Plan as presented at this meeting. Motion was seconded by Douglas Freeman and carried unanimously, 8-0.

(See page 64)

## I. Change Order – H.S. South Project

### **ACTION BY THE BOARD:**

Motion was made by Eileen Featherman to approve Change Order # G-64 to the contract with Boro Developers, Inc. D.B.A. Boro Construction for Additions and Alterations to the High School South in the amount of \$52,311.87 (add) as presented to the Board. Motion was seconded by Robert Gress and passed 7-0-1 abstention. Douglas Freeman abstained.

(See page 65)

## J. Application for Final Payment – H.S. South Project

### **ACTION BY THE BOARD:**

Motion was made by Eileen Featherman to approve the Final Application and Certificate for Payment # 43 – Final received from Boro Developers, Inc. D.B.A. Boro Construction for Additions and Alterations to the High School South in the amount of \$272,363.09 as presented to the Board, which amount shall be paid from the appropriate bond fund account(s). Motion was seconded by Roy Horton and passed 7-0-1 abstention. Douglas Freeman abstained.

(See pages 66-75)

**K. Bond Payments**

1.

**ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to approve the current invoices for construction and related costs associated with the Bond Issue 2008: \$19,816.97. Motion was seconded by Eileen Featherman and passed 7-1. Michael Meachem voted no.

(See page 76)

2.

**ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to approve the current invoices for construction and related costs associated with the Bond Issue 2012A: \$1,410.60. Motion was seconded by Eileen Featherman and passed 6-2. Ronald Bradley and Michael Meachem voted no.

(See page 77)

Mr. Gress stated again for the record there is no reason for him to recuse himself from here. There is no conflict and he can vote on any issues.

**L. Use of Facilities**

1.

**ACTION BY THE BOARD:**

Motion was made by Roy Horton to approve the requests for use of facilities as listed for Class 1 school-related activities (no facility fees will be incurred as per Policy #707). Motion was seconded by Douglas Freeman and carried unanimously, 8-0.

**CLASS 1 – SCHOOL-RELATED USE OF FACILITIES – (Sports Feeder Programs/Student Educational Enrichment Programs)**

<b>Board Agenda</b>	<b>BUILDING</b>	<b>DATE from</b>	<b>DATE to</b>	<b>ORGANIZATION</b>	<b>EVENT</b>	<b>Facility Fee Waived</b>
04/16/12	HS South/North	05/01/12	08/01/12	E. S. Senior Babe Ruth Baseball*	Practices/Games	Yes
04/16/12	HS South	05/30/12	07/05/12	E. S. American Legion Baseball*	Rainout, makeup and rescheduled games	Yes
04/16/12	JM Hill	04/14/12	06/01/12	E. S. Youth Association*	Practices/Games	Yes
04/16/12	Lehman	04/17/12	06/29/12	Bushkill Youth Association	Baseball/Softball Practice	Yes
04/16/12	Lehman	04/17/12	06/19/12	Bushkill Youth Association	Cheerleading/Gymnastic Practice	Yes

(See pages 78-84)

**\*Pending receipt of required insurance certificate.**

2.

**ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to approve the request for use of facilities as listed for Class 3 Non-School Related Use of Facilities. Calvary Bible Church is requesting use of the ESE parking lot as overflow parking for their annual conference. Motion was seconded by Roy Horton and carried unanimously, 8-0.

**CLASS 3 – NON-SCHOOL RELATED USE OF FACILITIES**

<b>Board Agenda</b>	<b>BUILDING</b>	<b>DATE from</b>	<b>DATE to</b>	<b>ORGANIZATION</b>	<b>EVENT</b>	<b>Facility Fees Waived</b>
04/16/12	ESE – Parking Lot	04/21/12	04/22/12	Calvary Bible Church	Overflow Parking for Conference	No fees for parking lot per Policy 707.

(See pages 85)

3.

**ACTION BY THE BOARD:**

Motion was made by Roy Horton to approve the request for use of facilities as listed for Class 3 Non-School Related Use of Facilities. Pocono Medical Center is requesting a waiver of facility fees as well as personnel fees for their Spirit Girls program. Spirit Girls is designed to encourage healthy lifestyles and promote self-esteem among local girls. Motion was seconded by Douglas Freeman and carried unanimously, 8-0.

**CLASS 3 – NON-SCHOOL RELATED USE OF FACILITIES**

<b>Board Agenda</b>	<b>BUILDING</b>	<b>DATE from</b>	<b>DATE to</b>	<b>ORGANIZATION</b>	<b>EVENT</b>	<b>Facility Fees Waived</b>
04/16/12	HS-South	06/02/12	05/31/13	Pocono Medical Center	Spirit Girls Monthly Meetings	No

(See pages 86-87)

**M. Budget Transfers, Payment of Bills and Treasurer’s Report**

**ACTION BY THE BOARD:**

Motion was made by Douglas Freeman to approve the Budget Transfers, Payment of Bills and Treasurer’s Report listed in this agenda for the 2011-2012 fiscal year, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the Auditor General. Motion was seconded by Eileen Featherman and passed 7-1. Michael Meachem voted no.

1. Budget Transfers - (See pages 88-94)
2. Payment of Bills - (See pages 95-128)
3. Treasurer’s Report - (See pages 129-136)

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING – April 16, 2012**

**Carl T. Secor Administration Center – Board Room  
7:00 P.M.**

**ADDENDUM A**

**XIV. FISCAL ITEMS**

**N. North Little League Association**

**ACTION BY THE BOARD:**

Motion was made by Roy Horton to authorize the construction of dugouts to be located at the Middle Smithfield Elementary School field. The construction shall be done by, and at the expense of, the North Little League Association and shall be subject to the plans being reviewed by the Administration, the Association paying for and acquiring all permits required by Middle Smithfield Township and providing copies of the permits to the District, and the Association having the District named as an additional insured on the Association's general liability insurance policy, all of which shall be done prior to the beginning of construction. Motion was seconded by Robert Gress and carried unanimously, 8-0.

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING – April 16, 2012**

**Carl T. Secor Administration Center – Board Room  
7:00 P.M.**

**ADDENDUM B**

**XIV. FISCAL ITEMS**

**O. Monroe County Planning Commission – Agreement for Use of Geospatial Data**

**ACTION BY THE BOARD:**

Motion was made by Roy Horton to authorize the Superintendent to execute an agreement with the Monroe County Planning Commission, in the form as presented at this meeting, for the use by the District of geospatial data and hard copy mapping products created and maintained by Monroe County. There is no fee to the District. Motion was seconded by Douglas Freeman and carried unanimously, 8-0.

(See page 2)

**XV. ANNOUNCEMENTS/INFORMATION**

Mr. Searfoss asked the Board members for the date of the next budget meeting to be held in the Administration Center. It was decided that April 30<sup>th</sup> at 7:00 p.m. in the Administration Center would be the next Budget meeting. Mr. Dirvonas said there may be other items on the agenda.

**XVI. ADJOURNMENT 8:32 p.m.**

Respectfully Submitted,

Patricia L. Rosado,  
Board Secretary