

EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: LOCAL BOARD PROCEDURES
TITLE: MEETINGS

ADOPTED: August 19, 2002

REVISED: April 16, 2007
November 16, 2015
August 21, 2017
October 18, 2021
September 18, 2023
June 17, 2024

006. MEETINGS

Section 1. Role and Function

The meetings of the Board are basic to the operation of the Board. All official action of the Board shall be taken only when the Board is in formal session.

Since members of the Board may not function officially as individuals, the Board meeting presents an opportunity for the school program to be discussed and appraised and for individual biases and opinions to be aired as the Board works toward consensus decisions on specific instances. In addition, the meeting provides an appropriate place for items of interest or concern to individual citizens or groups of the school community to be heard and considered.

Section 2. Parliamentary Authority

All Board meetings shall be conducted in an orderly and business-like manner. Robert's Rules of Order, Newly Revised, including group rules shall govern the Board in its deliberations in all cases in which it is not inconsistent with statute, regulations of State Board, or Board procedures.

[1][2]

Section 3. Quorum

A quorum shall be five (5) school directors present at a meeting. No business shall be transacted at a meeting without a quorum, but the school directors present at such a meeting may adjourn to another time. A school director shall be considered as being present for the purpose of determining a quorum and may participate in a public Board meeting via speakerphone or other remote means provided the following conditions are satisfied: (1) the absent member can hear the comments of those speaking at the meeting; (2) the absent member can speak to all those present at the meeting; and (3) the absent member is able to interact contemporaneously as if he or she were present in person. Such remote participation will be allowed if it has been approved by the Board President at least twelve (12) hours prior to the scheduled start of the meeting. The Board President shall, at the start of the meeting, inform all present of the Board member's remote participation. [3]

Section 4. Presiding Officer

The President shall preside at all Board meetings. In the absence, disability or disqualification of the President, the Vice-President shall act instead. If neither person is present, a school director shall be elected President pro tempore by a majority of those present and voting to preside at that meeting only. Where no such majority is achieved on the first vote, a second vote shall be cast for two (2) candidates who received the greatest number of votes. [4][5][6][7]

Section 5. Meeting Notifications

Notice of all public Board meetings, including committee meetings and work sessions, shall be given by publication of the date, place, and time of such meetings in the newspaper(s) of general circulation designated by the Board and the posting of such notice at the administrative offices of the Board, at all school buildings, and on the district website. [8][9]

- a. Notice of regular meetings shall be given by publication and posting of a schedule showing the date, place and time of all regular meetings for the calendar year at least three (3) days prior to the time of the first regular meeting. [8][9]
- b. Notice of all special meetings shall be given by publication and posting of notice at least twenty-four (24) hours prior to the time of the meeting, except that such notice shall be waived when a special meeting is called to deal with an actual emergency involving a clear and present danger to life or property. [8][9]
- c. Notice of all rescheduled meetings shall be given by publication and posting of notice at least twenty-four (24) hours prior to the time of the meeting. [8][9]
- d. Notice of all recessed or reconvened meetings shall be given by posting a notice of the place, date and time of meeting and sending copies of such notice to interested parties. [8]
- e. Notice of all public meetings shall be given to any newspaper(s) circulating in Monroe County and a radio or television station which so requests. Notice of all public meetings shall be given to any individual who so requests and provides a stamped, addressed envelope for such notification. [9]

Notice of all rescheduled meetings and special meetings shall be given to each school director no later than twenty-four (24) hours prior to the time of the meeting. [9][10]

Section 6. Agenda Notifications

The agenda, together with all relevant reports, shall be provided to each school director at least 3 days before the meeting.

The district shall publicly post the agenda for all public meetings of the Board or Board committees at which deliberation or official action may take place no later than twenty-four (24) hours prior to the time of the meeting, as follows: [9]

006. MEETINGS

1. On the district's website.
2. At the location of the meeting.
3. At the district's administrative office.

The posted agenda shall list each matter of agency business that will or may be the subject of deliberation or official action at the meeting. [9]

Section 7. Agenda Preparation

It shall be the responsibility of the Superintendent and Board President, in cooperation with the Board Secretary, to prepare an agenda of the items of business anticipated to come before the Board at each public meeting. The agenda, together with all such reports as can be completed, shall be provided each school director at least three (3) days before the meeting.

Section 8. Regular Meetings

At the organization meeting of the Board held annually in December, the Board shall establish the dates, times and places of its regular meetings, which shall be published. [2][14]

The meetings for organization and the stated meeting provided for by these rules and adjournment thereof shall be "regular meetings."

Section 9. Order of Business

The order of business shall be as follows, unless altered by the President or a majority of those present and voting:

1. Opening Exercises
 - a. Call to Order
 - b. Pledge of Allegiance
 - c. Roll Call
 - d. Welcoming of Guests
2. Announcement of Executive Session(s)
3. Adoption of Agenda
4. Approval of Minutes
5. Reports
6. Public Participation
7. Unfinished Business
8. New Business
 - a. Local Board Procedures
 - b. Programs
 - c. Pupils
 - d. Personnel
 - e. Finances

- f. Property
 - g. Operations
 - h. Community
9. Adjournment

Section 10. Additions to the Agenda

The Board may deliberate or take official action on matters not included in a posted agenda only under the following circumstances:

Emergencies – The matter of business relates to a real or potential emergency involving a clear and present danger to life or property. [11]

Business Arising Within Twenty-Four (24) Hours Prior to the Meeting – The matter of business has arisen within twenty-four (24) hours prior to the meeting, is de minimis (minor) in nature, and does not involve the expenditure of funds or entering into a contract or agreement. [11]

Majority Vote – During a meeting, the Board may add a matter of business to the posted agenda by a majority vote of the school directors present and voting. The reason for adding an item to the posted agenda must be announced at the meeting before conducting the vote. Once announced and approved by majority vote, the Board may take official action on the item of business. The agenda shall be amended to reflect the new item of business and the amended agenda shall be posted to the district’s website and at the administrative office no later than the first business day following the meeting at which the agenda was amended. The unanimous consent procedure may not be used in place of majority vote for this purpose. [11]

The public posting of agenda requirements and rules for adding items to a posted agenda apply to both regular and special public meetings of the Board. These requirements and rules do not apply to: [9][11][13]

1. Conference sessions.
2. Executive sessions.

In a situation where an effective date or similar information is not available at the time of the Regular Board meeting and the agenda contains a blank or notation such as “to be determined”, such information may be inserted into draft minutes by the Board Secretary, prior to approval of the official minutes.

Section 11. Special Meetings

Special meetings may be called for special or general purposes and shall be public except when conducted as an executive session for purposes authorized by the Sunshine Act. [2][5][10][15]

The President may call a special meeting at any time and shall call a special meeting upon

presentation of the written requests of three (3) school directors. Upon the President's failure or refusal to call a special meeting, such meeting may be called at any time by a majority of the school directors. [5]

No business shall be transacted at any special meeting except that named in the call sent to school directors for such special meeting. [10]

Section 12. Public Participation

At each public Board meeting, prior to official action by the Board, an opportunity shall be provided for public comment in accordance with law and Board policy and procedures. [2][12]

Section 13. Voting

All motions shall require for adoption a majority vote of those school directors present and voting, except as provided by statute or Board procedures.

All votes on motions and resolutions shall be by voice vote unless an oral roll call vote is requested by the President or another school director. [11]

- a. The following actions require the recorded unanimous affirmative vote of all members of the Board remaining in office:
 1. Appointing as Board Secretary a former school director who has resigned, before the expiration of the term for which the director was elected. [16][17]
 2. Appointing as solicitor a former school director who has resigned, before the expiration of the term for which the director was elected.
- b. The following actions require the recorded affirmative votes of two-thirds of the full membership of the Board:
 1. Transferring, during the first three (3) months of the fiscal year, budgeted funds set apart or appropriated to a particular item of expenditure. [17][18][19]
 2. Adding or increasing appropriations to meet an emergency or catastrophe. [17][19]
 3. Incurring a temporary debt. [17][19][22]
 4. Hiring as a teacher a former school director who has resigned, before the expiration of the term for which the director was elected. [16][17]
 5. Conveying land or buildings to certain charities or other public agencies without following prescribed valuation procedures or with more favorable financing. [17][20]
 6. Dismissing, after a hearing, a tenured professional employee. [17][23]
 7. Borrowing in anticipation of current revenue. [17][24]
 8. Adopting or change textbooks without the recommendation of the Superintendent. [17][25]
- c. The following actions require the recorded affirmative votes of a majority of the full membership of the Board:
 1. Fixing the length of school term. [17]
 2. Adopting textbooks recommended by the Superintendent. [17][26]
 3. Appointing the district Superintendent and Assistant Superintendent(s). [17][27][28]

006. MEETINGS

4. Appointing teachers and principals. [17]
5. Adopting the annual budget. [17][29]
6. Appointing tax collectors and other appointees. [17][30][31]
7. Levying and assessing taxes. [17][32]
8. Purchasing, selling, or condemning land. [17]
9. Locating new buildings or changing the location of old ones. [17]
10. Creating or increasing any indebtedness. [17]
11. Adopting planned instruction. [17][33]
12. Establishing additional schools or departments. [17]
13. Designating depositories for school funds. [17][34][35]
14. Authorizing the transfer of any unencumbered balance, or portion thereof, from one appropriation to another, or from one spending agency to another during the last nine months of the fiscal year. [17][19]
15. Entering into contracts of any kind, including contracts for the purchase of fuel or any supplies where the amount involved exceeds \$100 (including items subject to bid requirements). [17][36]
16. Fixing salaries or compensation of officers, teachers, or other appointees of the Board. [17]
17. Entering into contracts with and making appropriations to the intermediate unit for the district's proportionate share of the cost of services provided or to be provided by the intermediate unit. [17]
18. Dismissing, after a hearing, a Superintendent, Assistant Superintendent, or a nontenured employee. [17][37][38]
19. Adopting a corporate seal for the district.
20. Determining the location and amount of any real estate required by the school district for school purposes. [17][39]
21. Vacating and abandoning property to which the Board has title. [17][40]
22. Determining the holidays, other than those provided by statute, to be observed by special exercises and those on which the schools shall be closed for the whole day.
23. Appointing a school director to fill a vacancy on the Board. [17][41]
24. Calling a special meeting when the President has failed to do so after written request of three (3) members of the Board. [5]
25. Declaring that a vacancy exists on the Board by reason of the failure or neglect of a school director to qualify. [42]
26. Adopting, amending or repealing Board procedures and policy. [43]
27. Approving or denying a charter school application. [44]
28. Approving or denying a multiple charter school organization application. [45]
29. Establishing joint schools or departments. [46]

Section 14. Abstention from Voting

A school director shall be required to abstain from voting when the issue involves either one of the following:

Conflict of interest under the Ethics Act. [47][48][49]

Prior to the vote being taken, the school director shall verbally disclose the nature of the conflict in public, and shall also provide the Board Secretary with a written memorandum stating the nature of the conflict, which shall be attached to the Board minutes as a public record.

Conflict of interest – use by a public official of the authority of his/her or any confidential information received through his/her holding public office for the private pecuniary benefit of the public official, a member of their immediate family or a business with which the public official or a member of their immediate family is associated. The term does not include an action having a de minimis economic impact or which affects to the same degree a class consisting of the general public or a subclass consisting of an industry, occupation or other group which includes the public official, a member of their immediate family or a business with which the public official or a member of their immediate family is associated. [47]

De minimis economic impact – an economic consequence which has an insignificant effect. [47]

Immediate family – parent, spouse, child, brother or sister. [47]

Business with which associated – any business in which the person or a member of the person's immediate family is a director, officer, owner, employee or has a financial interest.

Relative recommended for appointment to or dismissal from a teaching position. [23][50]

Relative– father, mother, brother, sister, husband, wife, son, daughter, stepson, stepdaughter, grandchild, nephew, niece, first cousin, sister-in-law, brother-in-law, uncle, or aunt.

The Board is encouraged to seek the guidance of the district solicitor or the State Ethics Commission for questions related to conflict of interest. [48][49]

Section 15. Minutes

The Board shall cause to be made, and shall retain as a permanent record of the district, minutes of all public Board meetings. Said minutes shall be comprehensible and complete and shall show: [51][52]

- a. The date, place, and time of the meeting.
- b. The names of school directors present.
- c. The presiding officer.
- d. The substance of all official actions.
- e. Actions taken.
- f. Recorded votes and a record by individual members of all roll call votes taken. [53]
- g. The names of all residents who appeared officially and the subject of their testimony.
- h. Any matter added to a posted agenda, including the substance of the matter, the announced reason and the recorded vote, where applicable. [9][11]

006. MEETINGS

In a situation where an effective date or similar information is not available at the time of the Regular Board meeting and the agenda contains a blank or notation such as “to be determined”, such information may be inserted into draft minutes by the Board Secretary, prior to approval of the official minutes.

The Board Secretary shall provide each school director with a copy of the proposed minutes of the last meeting no later than three (3) days before the next regular meeting. [1]

The minutes of Board meetings shall be approved at the next succeeding meeting and signed by the Board Secretary [54]

The minutes shall be permanently filed and indexed for reference purposes.

All reports requiring Board action, resolutions, agreements, and other written documents may be made a part of the minutes by reference and, if so, shall be placed in the system as a permanent record.

Notations and any tape or audiovisual recordings shall not be the official record of a public Board meeting. Any notations and/or audiovisual recordings of a Board meeting shall be retained for one year from the date of the meeting and disposed of in accordance with the district's records retention schedule. [1][55][56]

Section 16. Recess/Reconvene

The Board may at any time recess or reconvene to a reconvened meeting at a specified date and place, upon the majority vote of those present. The reconvened meeting shall immediately take up its business at the point in the agenda where the motion to recess was acted upon. Notice of the reconvened meeting shall be given as provided in Board policy. [8][9][57]

Section 17. Executive Session

The Board may hold an executive session, which is not an open public meeting, before, during, at the conclusion of a public meeting, or at some other time. The presiding officer shall announce the reason for holding the executive session; the announcement can be made at the public meeting prior to or after the executive session. [13][15][58]

The Board may discuss the following matters in executive session:

- a. Employment issues.
- b. Labor relations.
- c. Purchase or lease of real estate.
- d. Consultation with an attorney or other professional advisor regarding potential litigation or identifiable complaints that may lead to litigation.
- e. Matters that must be conducted in private to protect a lawful privilege or confidentiality.

006. MEETINGS

f. School safety and security, of a nature that if conducted in public, would: [15]

- Be reasonably likely to impair the effectiveness of school safety measures.
- Create a reasonable likelihood of jeopardizing the safety or security of an individual or a school, including a building, public utility, resource, infrastructure, facility or information storage system.

Official actions based on discussions held in executive session shall be taken at a public meeting.

Section 18. Work Sessions

The Board may meet as a Committee of the Whole in a public meeting to vote on or to discuss issues. Public notice of such meetings shall be made in accordance with Board Procedures.

[2][57]

Section 19. Committee Meetings

Standing committee meetings may be called at any time by the committee chairperson, with proper public notice, or when requested to do so by a majority of the standing committee.

[8][9][57]

A majority of the total membership of a committee shall constitute a quorum.

Unless held as an executive session, standing committee meetings shall be open to the public, other school directors, and the Superintendent. [2]

A majority of the committee or the chairperson may invite Board employees, consultants or other persons who have special knowledge of any area under discussion by the committee.

Legal References

1. 24 P.S. 407
2. 65 Pa. C.S.A. 701 et seq
3. 24 P.S. 422
4. 24 P.S. 405
5. 24 P.S. 426
6. 24 P.S. 427
7. 24 P.S. 428
8. 65 Pa. C.S.A. 703
9. 65 Pa. C.S.A. 709
10. 24 P.S. 423
11. 65 Pa. C.S.A. 712.1
12. Pol. 903
13. 65 Pa. C.S.A. 707
14. 24 P.S. 421
15. 24 P.S. 425
16. 24 P.S. 324
17. 24 P.S. 508
18. 24 P.S. 609
19. 24 P.S. 687
20. 24 P.S. 707

006. MEETINGS

21. 24 P.S. 671
22. 24 P.S. 634
23. 24 P.S. 1129
24. 24 P.S. 640
25. 24 P.S. 803
26. Pol. 108
27. 24 P.S. 1071
28. 24 P.S. 1076
29. Pol. 604
30. Pol. 005
31. Pol. 606
32. Pol. 605
33. Pol. 107
34. 24 P.S. 621
35. Pol. 608
36. Pol. 610
37. 24 P.S. 1080
38. 24 P.S. 514
39. 24 P.S. 702
40. 24 P.S. 708
41. 24 P.S. 315
42. Pol. 004
43. Pol. 003
44. 24 P.S. 1717-A
45. 24 P.S. 1729.1-A
46. 24 P.S. 1701
47. 65 Pa. C.S.A. 1102
48. 65 Pa. C.S.A. 1103
49. Pol. 827
50. 24 P.S. 1111
51. 24 P.S. 518
52. 65 Pa. C.S.A. 706
53. 65 Pa. C.S.A. 705
54. 24 P.S. 433
55. Pol. 800
56. Pol. 801
57. Pol. 006
58. 65 Pa. C.S.A. 708
24 P.S. 224
24 P.S. 408
24 P.S. 1075
24 P.S. 1077
65 Pa. C.S.A. 1101 et seq
Pol. 612

SECTION: LOCAL BOARD PROCEDURES

TITLE: LIVE STREAMING OF MEETINGS

ADOPTED: JUNE 17, 2024

REVISED:

EAST
STROUDSBURG
AREA
SCHOOL DISTRICT

006.2. LIVE STREAMING OF MEETINGS

1. Purpose

The Board recognizes the value of public awareness and transparency regarding School District issues and discussions, as well as the usefulness of broadcasting the proceedings for the benefit of the public who are unable to attend a meeting in person.

2. Authority

The Board directs it shall be the policy of the East Stroudsburg Area School District to live stream audiovisual recordings of its publicly convened meetings of the Board, which include but are not limited to Board of School Director regular, special, Committee of the Whole, committee meetings, etc. The public meetings will be broadcast at the time of the public meeting via Zoom and YouTube. The recording of the meeting will be published on the District's website within two (2) business days of the conclusion of the public meeting.

The audiovisual recording of any District public meeting created and/or produced by the District is the exclusive property of the District. The District shall retain the audiovisual recordings for one (1) year from the date of the public meeting, after which time the audiovisual recording will be purged by the District in accordance with its records retention policy.

The audiovisual recording of any public meeting produced by the District or a member of the public is not the official record of the public meeting. The Board or committee approved-written minutes will continue to be the exclusive official record of the public Board meeting.

Nothing in this policy shall be construed to permit the audiovisual recording of executive sessions, conferences, or other non-public meetings of the Board when discussing personnel, litigation, or negotiations.

3. Notification

The published agenda available at the public meetings and on the District's website will state the public meeting is being live streamed and recorded for the purpose of public broadcast and posting on the District website.

The following notification will be posted on the district's website and at the entrance to the Board meeting room:

006.2. LIVESTREAMING OF MEETINGS

“The purpose of audiovisual recording of this meeting is for public information. Attendees appearing in person and those participating via Zoom do not have any expectation of privacy during a public meeting. Attendance will be considered consent to audiovisual recording by the District. The opinions or statements expressed by any member of the public during the meeting are those of the individual speaker. The District does not necessarily endorse or support the views, opinions, standards or information contained in the live streaming/recording of the public meetings. The District hereby expressly disclaims any and all responsibility or liability for any false, defamatory or slanderous statements expressed by the individual speaker.”

Legal References:

65 Pa. C.S.A. 701 et seq
Pol. 006, 006.1

EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: PUPILS
 TITLE: ATTENDANCE ELIGIBILITY
 ADOPTED: August 19, 2002
 REVISED: April 11, 2005
 July 17, 2006
 August 18, 2008
 October 15, 2012
 June 20, 2016
 March 19, 2018
 April 25, 2022
 June 20, 2022
 December 19, 2022
 February 27, 2023
 February 26, 2024
 June 17, 2024

202. ATTENDANCE ELIGIBILITY

1. Purpose

The Board shall operate the schools of the school district for the benefit of the children residing in the school district. Children residing in the school district are eligible to attend the schools of the school district.[1][2][3]

The Pennsylvania School Code states that a child shall be considered a resident of the school district in which the student's parent(s)/guardian(s) resides. When the parents reside in different school districts due to separation, divorce or other reason, the child may attend school in the school district of residence of the parent with whom the child lives for a majority of the time, unless a court order or court approved custody agreement specifies otherwise. If the parents have joint custody and time is evenly divided, the parents may choose which of the two school districts the child will enroll for the school year. If the child is an emancipated minor, the resident school district is the one in which the child is then living. For purposes of this section, an emancipated minor is a person under 21 years of age who has chosen to establish a domicile apart from the continued control and support of parents or guardians. A minor living with a spouse is deemed emancipated.

To ascertain if a student is, in fact, emancipated and has a right to attend school in the school district the student shall:

1. sever most "filial ties" and must be substantially free from parental "domination and control"; and
2. live apart from the parent; and
3. be financially independent of the parent; and be responsible for one's own welfare and behavior.

202. ATTENDANCE ELIGIBILITY

The parent or guardian shall place on file a sworn statement attesting to the fact that the four previous conditions exist. Every reasonable effort should be made to secure this documentation directly from the parent or guardian in order to confirm that the child is not a runaway or under the control of juvenile authorities or some other agency. Where the parent or guardian cannot be contacted or does not provide the statement, verification can be made by having the student provide evidence that the four tests have been satisfactorily met. In instances whereby a parent has submitted the required evidence of emancipation, the school district reserves the right to request additional evidence substantiating the veracity of any such claims. In instances where the school cannot verify emancipation, the student shall be referred to an appropriate childcare agency.

Note: Students who are married and living with a spouse are also considered to be emancipated. This is usually the case no matter what the age of either partner.

Federal installations/land are considered a part of the school district or districts in which they are situated and the children residing on such installations shall be counted as resident students of the school district. This policy pertains to all students registering in all grades (K-12) including original entries, re-entries, and new entries in the school district.

2. Authority

It shall be the responsibility of the administration to determine the residency status of each student at the time of application for enrollment and to obtain the necessary affidavit and supporting documents as required.

3. Guidelines

The child will be enrolled in the building which s/he would normally attend in accordance with established school district attendance areas. The school district shall normally enroll a child the next business day, but no later than five (5) business days, after the date of application. The school district has no obligation to enroll a child until the parent, guardian or other person having control or charge of the student making the application has been supplied proof of the child's age, residence, immunizations, and other documentation as required by law and this policy. This applies equally to nonresident children who are children living in facilities or institutions as defined in 22 Pa. Code § 11.8 (relating to nonresident children living in facilities or institutions), or foster homes, or with a school district resident who is supporting the child without personal compensation as defined in 22 Pa. Code § 11.9 (relating to nonresident children living with a school district resident), provided that the person making the application has supplied the documentation required by law.

The District shall not be responsible for transportation to or from school for any student residing outside school district boundaries, unless required by the McKinney Homeless Act.[11]

202. ATTENDANCE ELIGIBILITY

Eligibility of Non-Resident Students

The Board recognizes that there may be occasions when nonresident students may be required or permitted to attend the schools of the school district. This policy addresses such occasions.[4][5][6][7][8][9]

The Board shall require that appropriate legal documentation showing dependency or guardianship or a sworn statement of residential support be filed with the Board Secretary before an eligible nonresident student may be accepted as a student in the schools of the school district, as provided in this policy. The Board may require a resident to submit additional reasonable information to substantiate a sworn statement, in accordance with guidelines issued by the Pennsylvania Department of Education, and as provided in this policy.

The Board reserves the right to verify claims of residency, dependency and guardianship and to remove from school attendance a nonresident student whose claim is invalid. [10]

A resident whose student is to be disenrolled from the District may request a Board hearing to determine the student's eligibility to attend the District's schools. The District's administration shall adopt procedures for the notification of the resident and the student of the disenrollment and the right to request a hearing, including adopting a reasonable deadline for making a request. A resident who requests a Board hearing to determine the student's enrollment eligibility under this policy shall remain enrolled in the District's schools pending the Board's decision.

Where applicable, tuition rates shall be determined in accordance with statute.[9][12][13]

Court-Ordered Guardianship

A resident of the District who has a court order granting guardianship of a child may enroll the child in the District's schools without the payment of tuition. A court order granting custody of the child will not, in and of itself, substantiate the right of a non-parent to enroll the child.

Other Nonresident Students Under Section 1302(a)(2) of the Public School Code

A non-resident student may be admitted to the school district where attendance is justified on the grounds that the student lives full-time and not just for the school year with a school district resident who has assumed the responsibility to keep and support the student in line with applicable state law and the provisions of the School Code or is visiting this country as an exchange student and lives in the school district.

A resident seeking enrollment of a non-resident student under this policy provision must provide a Sworn Statement of Support Under Section 1302. A resident who knowingly provides false information in the sworn statement shall be subject to the penalties provided by law.[10][23]

As substantiation of the sworn statement that the child is being supported gratis, the resident shall, in addition to the sworn statement, furnish at least one of the following documents at the

202. ATTENDANCE ELIGIBILITY

time of the enrollment application:

- Copy of Federal or State tax form which lists child as a dependent of resident, or
- Copy of insurance policy/insurance card/insurance statement listing residential address and the child as a dependent of the resident, or
- Copy of State form notifying resident of child's eligibility for Pennsylvania public benefits listing residential address, or
- Copy of marriage certificate listing the child's parent as a spouse of the resident, or
- Documentation that the child's parent(s) has been deployed for active military duty.

In lieu of providing one of the aforementioned four (4) acceptable substantiating documents, resident(s) who seek enrollment of student(s) pursuant to this policy must, as a further condition of enrollment, sign an agreement that if they fail to provide one of the aforementioned acceptable substantiating documents within sixty (60) days of their application for the student's enrollment, they shall be responsible for the payment of tuition on a prorated daily basis for the number of days the student(s) attended school in the District.

The failure to provide such proof of residency within sixty (60) days of the application for the student's enrollment pursuant to this policy provision shall result in the disenrollment of the student from the District. The District administration shall establish procedures for the notification of parent(s)/guardian(s) of the student's disenrollment. A student who is disenrolled for failure to establish residency in the District under this policy provision shall have the right to request a Board hearing to determine the student's residency status. If a Board hearing is requested, the student shall remain enrolled in the District's schools pending the outcome of the hearing.

Nonresident Children Placed By a Court or Appropriate Government Agency In The School District

Any child placed in the home of a resident of the school district by a court or an agency of the government shall receive the same benefits and be subject to the same duties as resident children. The resident shall provide to the District administration appropriate documentation to substantiate the residential placement of the child by the court or government agency. A child custody order does not constitute court-ordered residential placement for the purposes of this policy provision.[6][14]

Residents of Institutions

A child who resides in an institution for the care or training of children located within the school district is not a legal resident of the school district by such placement, but shall be admitted to the schools of the school district and a charge shall be made for tuition in accordance with the school district's established tuition rates and the School Code. [7][12][14][15][16][17][18][19][20]

202. ATTENDANCE ELIGIBILITY

Children of Active Duty Military Families

Children of active duty military families shall be eligible for enrollment in this district in accordance with the Interstate Compact on Educational Opportunity for Military Children, state law and Board policy.[5][8][10][21]

Immigration Status

A child's right to be admitted to school may not be conditioned on the child's immigration status. A school may not inquire regarding the immigration status of a student as part of the admission process. This provision does not relieve a student who has obtained an F-1 visa from the student's obligation to pay tuition under Federal law.

Future Residents

Students whose parent(s)/guardian(s) have purchased a domicile or are building a primary residence in the school district, but face delayed occupancy, may start school in a given school year provided that the delay in occupying that residence is reasonably anticipated to be no more than ninety (90) days.[9]

Parent(s)/guardian(s) who seek enrollment of students pursuant to this policy provision must, as a further condition of enrollment, sign an agreement that if they fail to establish residency in the District within ninety (90) days of their application for the student's enrollment, they are responsible for the payment of tuition on a pro-rated daily basis for the number of days the student attended school in the District.

The failure to establish residency within ninety (90) days of the application for the student's enrollment pursuant to this policy provision shall result in the disenrollment of the student from the District. The District administration shall establish procedures for the notification of parent(s)/guardian(s) of the student's disenrollment. A student who is disenrolled for failure to establish residency in the District under this policy provision shall have the right to request a Board hearing to determine the student's residency status. If a Board hearing is timely requested, the student shall remain enrolled in the District's schools pending the outcome of the hearing.

The school district reserves the right to require proof of the anticipated residency, to verify the representations as to the purchase/construction of a residence, and to deny admission to or to remove from school any non-resident student whose request for enrollment is not considered by the school district as having been substantiated. The Board is not responsible for the transportation of non-resident students.

Former Residents

Regularly enrolled children whose parent(s)/guardian(s) have moved out of the school district may be permitted to finish the school year without payment of tuition provided that:[9]

202. ATTENDANCE ELIGIBILITY

1. The student is in twelfth grade when the parent(s)/guardian(s) have moved from the school district.
2. The student is not in the 12th grade but there is less than one full marking period remaining in the school year.
3. Parent(s)/guardian(s) must agree to provide all necessary transportation.
4. The student displays acceptable behavior and academic progress, as determined by the administration. In the event there is a violation of the Code of Student Conduct during the school year that results in an expellable offense, this permission will be rescinded, and any future request will be denied.
5. The administration has made a recommendation for the student to remain in the school district.

In all cases, application must be made to the Superintendent through the school principal.

In all cases, a resident student whose family is displaced from the school district for a total time period not to exceed six (6) weeks may continue enrollment in the school district. However, the parent(s)/guardian(s) is required to provide or arrange for the necessary transportation. If the students' family is still residing outside the school district at the end of the six (6) week interval, the student's enrollment in the school district will be ended and s/he will be removed from the school district rolls.

Registration Process

Parents/guardians of all students registering in the school district must present acceptable proof of residency before a student is permitted to register and attend school. The following are proofs of residency which may be accepted by the school district:

List A

1. Current lease agreement, indicating the term of lease, address of leased property, names and signatures of property owner(s) and lessee(s).
2. Mortgage settlement document(s) indicating address of residence, and name(s) of property owner(s).
3. Recorded deed indicating address of residence, and name(s) of property owner(s).
4. School property tax bill in the resident's name for the current or immediately preceding tax year.

In addition to providing one of the aforementioned documents, a Landlord/Tenant Affidavit shall be made available to residents residing in a property not owned/leased by resident.

List B

1. Valid Pennsylvania driver's license indicating physical address of residence.

202. ATTENDANCE ELIGIBILITY

2. Valid Pennsylvania identification card indicating physical address of residence.
3. Valid Pennsylvania automobile registration indicating physical address of residence.
4. Signed income tax return filed for the current or immediately preceding tax year indicating physical address of residence.
5. Documentation from wages, public assistance, or social security issued within the past thirty (30) days indicating physical address of residence.
6. Current Pennsylvania Local Earned Income Tax Residency Certification Form
7. Federal or state documentation demonstrating exemption from above six (6) requirements.
8. In lieu of providing any of the aforementioned seven (7) acceptable proofs of residency from List 'B', parent(s)/guardian(s) who seek enrollment of student(s) pursuant to this policy must, as a further condition of enrollment, sign an agreement that if they fail to provide one of the aforementioned acceptable proofs of residency within sixty (60) days of their application for the student's enrollment, they shall be responsible for the payment of tuition on a prorated daily basis for the number of days the student(s) attended school in the District.

The failure to provide such proof of residency within sixty (60) days of the application for the student's enrollment pursuant to this policy provision shall result in the disenrollment of the student from the District. The District administration shall establish procedures for the notification of parent(s)/guardian(s) of the student's disenrollment. A student who is disenrolled for failure to establish residency in the District under this policy provision shall have the right to request a Board hearing to determine the student's residency status. If a Board hearing is requested, the student shall remain enrolled in the District's schools pending the outcome of the hearing.

The school district may require more than one (1) type of proof of residency from List A and/or List B (above) either at the time of initial application or at any subsequent time should the legitimacy of residency become an issue.

At the time of registration, the parent/guardian must present a positive form of identification, which shall include government issued photo identification.

Tuition Students

The school district provides for attendance on a prepaid monthly tuition basis for non-resident students, including F-1 Visa students where space is available and on an annual tuition basis for students educated in accord with the Fair Share Policy agreement entered into with Colonial Intermediate Unit #20 and/or any other similar inter-district special education placement agreement.

ESASD School Personnel Exception

In an effort to recruit, attract, and retain new personnel within the district, the Board has authorized that all non-resident school personnel will have the option of requesting that their child(ren) attend school in the East Stroudsburg Area School District tuition free.

202. ATTENDANCE ELIGIBILITY

Enrollment is contingent upon the following:

1. Parent/Guardian shall be responsible for the transportation of their child(ren) to/from school each day. Transportation of their child(ren) shall not conflict with the parent(s)/guardian(s)'s scheduled work hours within the district.
2. Attendance is an important factor regarding your child(ren)'s education. In the event there is excessive absenteeism or tardiness during the school year, this permission can be rescinded, and any future requests may be denied.
3. The child(ren) displays acceptable behavior and academic progress, as determined by the administration. In the event there is a violation of the Code of Student Conduct during the school year that results in an expellable offense, this permission will be rescinded, and any future request will be denied.
4. Policy shall not prevent reassignment of administrative, professional and/or support staff members within the district during the school year. Upon separation from the district, the employee's child(ren) will automatically be returned to their zoned school district.
5. The district reserves the right to make a final determination regarding each student's assignment within the district based upon existing available space and each student's educational program requirements.

Home Language Survey

The school district shall administer a home language survey to all students seeking first time enrollment in its schools in accordance with requirements of the United States Department of Education's Office for Civil Rights.

Withdrawal Process

When the school district receives a request for educational records from another school district or charter school, it shall forward the records within ten (10) business days of receipt of the request.

Penalties And Enforcement

Children of violators of this policy and/or of those submitting a falsified affidavit and/or who are otherwise not in legal compliance with residency regulations shall be dropped from the rolls of the school district, and such violators may be prosecuted under applicable law.

The school district reserves the right to request proof of residency of any resident with school-age children at any time. The school district also reserves the right to make home visits to verify residency/occupancy or to authorize its agent(s) to make such home visits.

Exclusions

This policy does not pertain to the education of homeless children placed in residential institutions within school district boundaries. The admission and education of those students are covered through appropriate Pennsylvania legislation.

407

202. ATTENDANCE ELIGIBILITY

The District administration shall develop procedures for the enrollment of nonresident children which:

1. Admit such students only on proper application and submission of required documentation by the parent or guardian.
2. Verify claims of residency.
3. Do not exclude any eligible student on the basis of race, creed, color, gender, sexual orientation, national origin, ancestry, or handicap/disability.
4. Deny admission where the educational facilities or program maintained for school district students is inadequate to meet the needs of the applicant.
5. Make continued enrollment of any nonresident student contingent upon maintaining established standards of attendance, discipline and academics.

Legal References

1. 24 P.S. 501
2. 24 P.S. 502
3. 24 P.S. 503
4. 24 P.S. 1301
5. Pol. 200
6. 24 P.S. 1305
7. 24 P.S. 1306
8. 24 P.S. 1302.1
9. 24 P.S. 1316
10. 24 P.S. 1302
11. Pol. 251
12. 24 P.S. 2561
13. Pol. 607
14. 24 P.S. 1331.1
15. 24 P.S. 1307
16. 24 P.S. 1308
17. 24 P.S. 1309

Delegate Assembly

The PSBA Delegate Assembly is our annual association-wide business meeting including legislative platform and bylaws consideration, financial updates, and leadership election results. The 2024 Delegate Assembly will occur as a hybrid event on Saturday, November 2, 2024, at 9:00 a.m. at PSBA headquarters in Mechanicsburg, PA, and via Zoom.

Delegate Assembly delegates

The governing body of your school entity is invited to appoint voting delegates(s) who will represent your entity and vote on your behalf. We will offer access for in-person attendance at the PSBA offices to the first 120 delegates to register, and all remaining delegates will be able to join us in a fully participatory manner via Zoom. All registered delegates will be able to engage in the debates and vote.

Please be sure that the selection of voting delegate(s) is on the agenda of your board's next meeting. Certification of your delegates must be submitted via this webform no later than Friday, August 30, 2024, by 5:00 p.m. Only delegates specifically appointed by their appropriate board for the purpose of serving as a delegate and certified by their board secretary before the deadline are permitted to participate.

PSBA will email the final materials in early October to the appointed delegates(s), the board president and board secretary.

Delegate responsibilities

Voting delegates officially represent the entire entity in the following ways:

- Receive reports from the PSBA president, chief executive officer and treasurer.
- Receive the election results for PSBA leadership, including PSBA Governing Board officers, Zone Representatives and Sectional Advisors.
- Consider proposals recommended by the PSBA Platform Committee and adopt the legislative platform for the coming year.
- Consider and act upon any proposed changes to the PSBA Bylaws.

Eligibility of delegates

Each PSBA-member entity is entitled to have at least one voting delegate at the meeting. Only school directors, school board secretaries, and members and secretaries of the governing body of other PSBA-member entities are eligible to serve as delegates. Assistant and recording secretaries, superintendents, or other administrators are not eligible by virtue of such positions.

The bylaws require that all entities submitting voting delegates must have paid their current-year dues to the association. Under the association's bylaws, appointment of delegate(s) permitted by district class are as follows:

- First Class school districts may appoint up to four delegates.
- Second Class school districts may appoint up to three delegates.
- Third Class school districts may appoint up to two delegates.
- Fourth Class districts, intermediate units, career and technical education centers, and other PSBA-member entities may appoint one delegate.

No representative may be appointed by or represent more than one member entity. For example, a delegate cannot represent or vote on behalf of both the board of a school district and the board of an intermediate unit.

Cost and non-delegate observation area

There is no registration fee to participate in the Delegate Assembly. Travel and other expenses related to attendance are the responsibility of the entity or delegate. An online observation area will be open to any member who is not a voting delegate. Those attendees in the observation area are not able to vote or participate in any discussions or debates.

Questions?

If you have any questions about the Delegate Assembly or appointment of delegates, please contact Fawn McClure at (717) 560-2450, ext. 3321 or fawn.mcclure@psba.org.

**AGREEMENT BETWEEN
THE EAST STROUDSBURG AREA SCHOOL DISTRICT
AND
CHRISTOPHER S. BROWN
SOLICITOR**

THIS AGREEMENT IS MADE THIS 17th day of June, 2024, between CHRISTOPHER S. BROWN, an attorney licensed to practice law in the Commonwealth of Pennsylvania, with offices at 11 North Eighth Street, Stroudsburg, Pennsylvania (hereinafter called "Solicitor"); and the EAST STROUDSBURG AREA SCHOOL DISTRICT, with offices at 50 Vine Street, East Stroudsburg, Pennsylvania (hereinafter called "School District").

WHEREAS, the School District wishes to retain the services of Christopher S. Brown as Solicitor for a period of three years, commencing on July 1, 2024 and ending on June 30, 2027.

NOW, THEREFORE, it is agreed that:

1. The above-named Solicitor will perform routine legal services for the sum of FIFTY-EIGHT THOUSAND EIGHT HUNDRED DOLLARS (\$58,800), as annual retainer for the three-year term of this Agreement.

2. Said retainer services shall include attending school board meetings, routine legal advice and opinions, attending routine conferences and meetings as required, preparation or review of routine contracts and resolutions and other routine services.

3. Said retainer services shall not include required time for the following work: preparation for arbitrations, hearings and litigation and/or conducting said arbitrations, hearings and litigation, as well as trials and appeals; title searches; bond issues and other financing; construction matters and Authority work; conveyancing; teacher and service personnel negotiations and related labor matters and substantial work for preparation for same; preparation of tax resolutions; other legal services requiring a substantial amount

of time over and above routine items. Separate billings will be made for these items as non-retainer items.

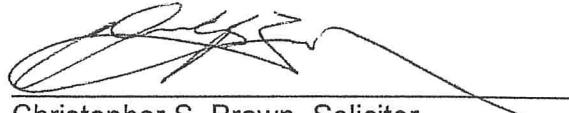
4. The Solicitor shall make monthly billings for retainer and non-retainer services and for reimbursement of out-of-pocket expenses. Out-of-pocket expenses shall be billed at the actual cost to the Solicitor, without markup. Typical out-of-pocket expenses, by way of example, include photocopying (\$0.25 per page), court and administrative filing fees, stenographic fees, witness fees, and title search fees. Non-retainer items shall be billed at the hourly rate of \$210.00 per hour or as otherwise agreed upon. In this regard:

A. It is acknowledged that the District has engaged, and shall continue to engage, additional attorneys or law firms specializing in specific or particular areas of legal practice upon terms to be agreed upon. Examples of such areas of specialization include, but are not limited to, collective bargaining, construction issues and litigation, special education and workers compensation. In such instances, the District will be expected to retain independent counsel, provided that the Solicitor declines to represent the District, and that the District agrees to pay the fees for such counsel.

B. With regard to bond issues, the parties agree that the fee to be paid to the Solicitor shall be a minimum of \$7,500.00 and shall not exceed a maximum of one-half (1/2) or fifty (50%) percent of the fee charged by bond counsel for the issue. The District and Solicitor shall consider the nature and amount of the particular bond issue and the final determination of the Board as to the amount of the fee shall be controlling.

5. It is agreed that Christopher S. Brown shall be primarily responsible for the performance of the legal services required, but that he may utilize the assistance of other attorneys with whom he may become associated in properly serving the School District.

IN WITNESS WHEREOF, Christopher S. Brown has executed this Agreement and the School District has caused this Agreement to be signed by its President and attested by its Secretary the day and year first above written.



Christopher S. Brown, Solicitor

ATTEST:

EAST STROUDSBURG AREA SCHOOL DISTRICT

Patricia Rosado, Secretary

By: _____
Michael Catrillo, President



Followup to the ESASD Education Committee Meeting (May 22)
**Responses for Finance Committee in regards to Future Educator Cohort
and Dual Credit/Enrollment**

Question1: *Future Educator Cohort*

What classification is the Future Educators Cohort -Schedule B position for North and South High School?

Answer:

MOU - regarding position guide

Question 2: *Dual Credit/Enrollment Courses*

What impact does dual credit/enrollment have on child accounting?

Answer:

Governor Josh Shapiro signed into law the following house bill that modifies Child Accounting business rules. The Act is:

House Bill 1258 (Act 52)

“House Bill 1258 (now known as Act 52) Allows school entities to include students enrolled in dual credit courses through institutions of higher education and who leave their school entity during the school day to attend the dual credit course in their average daily membership. This changes the prior requirement to adjust ADMS for students who do not leave the SD to attend a dual credit course.”

While there is NO longer any impact on ADMs, whether a takes a dual credit or dual enrollment course at the district or at the college, a school district still may NOT count as instructional time "any activity for which admission is charged to students." [See Basic Education Circular, Section 15-1504, Instructional Time.] Therefore, we have refunded any payments for such courses and intend to cover future courses in their entirety.

Followup to the ESASD Education Committee Meeting (May 22)
Motions for Finance Committee agenda regarding Educational Committee motion.

D. Funding of two (2) Future Educator Program Coordinator Schedule B positions - positions have been included in the 24/25 General Fund budget.

F. Funding of 2024/2025 dual credit/enrollment courses other than FEC - ESU and NCC - \$34,770 - funds have been included in the 24/25 General Fund budget.

Yearbook Camp at Gettysburg College

07/28/2024 07:00 AM #24850

NAME *	SCHOOL *	DEPARTMENT *	ACTIVITY *
Yearbook Camp at Gettysburg College	E Stroudsburg HS - S (EHS)	HSS	ACAD
CONTACT *			DEPT./ACTIVITY
Patricia Tiernan			HSS/ACAD

DESTINATION CONTACT	DEPARTURE *	DESTINATION *	DESTINATION STATE *
Jonathan Hopkins	E Stroudsburg HS - S (EHS)	Gettysburg College	PA

DESTINATION PHONE	DEPART DATE/TIME *	DESTINATION STREET *	DESTINATION POSTAL CODE *
(717) 586-3546	07/28/2024 07:00 AM	300 North Washington Street	17321

DESTINATION EXT	DEPARTURE NOTES	DESTINATION CITY	DESTINATION NOTES
None	Front of school-bus loop by main office	Gettysburg	None

DIRECTIONS *	RETURN DATE/TIME *	DESTINATION TITLE *	EQUIPMENT *
300 N Washington St, Gettysburg, PA 17325 2 hr 44 min (160 miles) Get on I-80 W/US-209 S in Stroudsburg from N Courtland St, Washington St and McConnell St 5 min (1.7 mi) Take PA-33 S, US-22 W, I-78 W and I-81 S to US-15 S in Camp Hill. Take the US-15 S exit from PA-581 W 1 hr 59 min (126 mi)	07/30/2024 04:00 PM	Jostens Yearbook Representative	SCHOOL BUS

54

Continue on US-15
S. Drive to N
Washington St in
Gettysburg
38 min (33.0 mi)

NOTES

We will stop halfway
for a bathroom
break if necessary.

BILLING NOTES

None

INVOICING INFORMATION

Account Name: .EHS STUDENT ACTIVITY FUND (HSS/HS South) / Amount: \$ 313.00 // Invoice Date: /
Payment Date:

FIELD TRIP INVOICE GRID *

Add

Account Code	Amount	Purchase Order	Invoice Date	Payment Da
.EHS STUDENT ACT...	313			

1 of 1

#VEHICLES *

1

#STUDENTS *

6

#ADULTS *

1

#WHEEL CHAIRS *

0

FIELD TRIP RESOURCE GRID

Add

Vehicle	Bus Aide	Driver	Total Cost
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0 of 0

51



FIELD TRIP HISTORY GRID

Status	Notes	Updated Date Time	Updated User Name
Level 1 - Request S...		05/23/2024 11:23 AM	Tiernan, Patricia
Level 2 - Request A...		05/23/2024 01:06 PM	Triolo, Matthew
Level 3 - Request A...		06/06/2024 08:01 AM	Wisotsky, Debra

58

East Stroudsburg Area School District
Student-Athlete Expectations &
Guidelines 2024-2025



TIMBERWOLVES



CAVALIERS

SCHOOL AND SPORT

A Message from the Athletic Department

To the Parents:

Your son/daughter has expressed an interest in participating in interscholastic athletics with your approval. It is very important to read, review, and sign off on the information included in this document with your child. Additionally, it is recommended that you familiarize yourself with the *East Stroudsburg Area School District 2024-2025 Athletic Handbook* and the *Code of Student Conduct*. It is equally important to understand that **participation in athletics is a privilege, not a right**. Interscholastic athletics offered at the East Stroudsburg Area School District (ESASD) serve as an integral part of the educational process for students grades 7-12. Our athletic philosophy is based on developing the person, the student, the teammate, and the athlete. As a compliment to the academic component, our athletic program is structured to foster physical, social, emotional/intellectual, and moral development in all participants. Additionally, the ESASD athletic program emphasizes teamwork, good sportsmanship, leadership, and competitive spirit. We are hopeful that the experiences and opportunities gained by participation in interscholastic athletics will help your son or daughter develop lifelong skills, making them more productive citizens within the community upon graduation. Lastly, we ask for your cooperation in being a positive role model by demonstrating respectful behaviors at all times with coaches, other parents, officials, administrators, spectators, and all student-athletes.

To the Student-Athletes:

Being a member of an East Stroudsburg Athletic Team is a privilege, not a right. It is our expectation:

- That you embrace this opportunity to make yourself a better person, a better student, a better teammate, and a better athlete.
- That you will follow school rules at all times.
- That when you have questions or concerns, you will ask for help.
- That you will give 100% effort at all times regarding academics and athletics.
- That you take pride in yourself, your team, your school, and your community.
- That you are respectful at all times to teammates, classmates, administrators, teachers, coaches, opponents, spectators, officials, and parents/guardians.
- That you develop a sense of professionalism whereas you always do the best you can, use appropriate language, dress appropriately, and play with sportsmanship.
- That you will become leaders within athletics, within the school, and within the community.

Meeting these expectations will help in laying the foundation for success upon graduation from the East Stroudsburg Area School District. We are proud to have you representing our school and will support you throughout your journey. Failure to meet these expectations can result in suspension from games, practices, and possible removal from a team. With that said, we wish you the best of luck and look forward to watching you compete.

Academic Eligibility

As per Board Policy #123 – *Interscholastic Athletics*: The Board directs that no student may participate in the program of interscholastic athletics if he/she has not maintained a record of academic proficiency that satisfies guidelines set forth by the PIAA and the East Stroudsburg Area School District and is sufficient to ensure that participation in interscholastic athletic activities will not interfere with his/her instructional program.

For the purpose of determining *Academic Eligibility*, an average of 65% or greater is considered PASSING; an average below 65% is considered FAILING. Academic Eligibility will be determined by the following two criteria:

1. In accordance with Article X Sections 3 and 5 of the PIAA Constitution and By-Laws, a **high school student-athlete** must PASS at least 2 full blocks worth of classes or its equivalent that meet daily or he/she will be considered *Academically Ineligible* for participation. For eligibility purposes, a full block is defined as a class that meets for two periods daily; an equivalent would be a class that meets for one period daily. An **intermediate student-athlete** must PASS at least 4 periods worth of classes that meet daily, or he/she will be considered *Academically Ineligible* for participation.
2. The East Stroudsburg Area School District further requires that no high school or intermediate student-athlete can be failing any two or more classes at the same time, or he/she will be considered *Academically Ineligible* for participation. For the purposes of academic eligibility: 1) A class is defined as any course that meets daily and 2) Programs at the Monroe County Technical Institute are equivalent to TWO classes.
 - **Academically Ineligible** means that a student-athlete may not participate in any team-oriented work, in skill work, in performances, in scrimmages, or in competitions during the period of ineligibility that will go into effect the immediately following Sunday through the next Saturday. He/she can be at practice for the sole purpose of maintaining proper conditioning or the like. Additionally, an academically ineligible student-athlete cannot be dismissed early from school for athletic purposes. For purposes related to trying out for a team, an academically ineligible student-athlete will fully participate in scheduled tryouts as determined by the coaching staff and approved by the Athletic Office. Throughout the ineligible week, the student-athlete will be required to cooperate in academic remediation as determined by building administration and the athletic department. If the student-athlete meets eligibility requirements the following Friday, he/she will become eligible the immediate following Sunday.
 - If a student-athlete is failing one class that meets daily, he/she will be on “**academic warning.**” **Academic Warning** requires a student-athlete to participate in academic remediation as determined by building administration and the athletic department. If the student-athlete is passing the course as of the following Friday, he/she will no longer be on academic warning. Throughout the week, the student-athlete will be required to cooperate in academic remediation as determined by building administration and the athletic department.

Academic Eligibility will go into effect once the roster is established. It will be monitored on a weekly basis and checked every Friday by combined efforts of the athletic department and the building administrative team. Grades of student-athletes will be reviewed as reported by classroom teachers

through Sapphire. Student-athletes and coaches will be notified of any cases of Academic Ineligibility or Academic Warning through the building Athletic Director. A letter will be mailed to parents of students who are Academically Ineligible.

At the conclusion of a marking period, if a student-athlete has failed to meet academic eligibility requirements, he/she will be ineligible for a period lasting for 15 days beginning on the first day reports cards are issued. The 15 day ineligibility period, when applied to the end of the school year, uses final averages and not 4th marking period averages to determine eligibility for the next grading period and begins on the first day of school the next year; the only exception being any deficiencies that have been corrected over the summer which make a student-athlete eligible for participation.

Attendance in School for Eligibility to Participate

In order for a student-athlete to be eligible to participate in any contest, he/she must be enrolled in school and attend school regularly in accordance with applicable law. Additionally, student-athlete participation in scheduled activities or athletic contests is contingent upon the following:

- A student-athlete who is absent from school for the entire day may not participate in or attend a scheduled activity or athletic contest unless pre-approved by administration.
- A student-athlete who arrives AFTER 10:30 a.m. may not participate in a scheduled activity or athletic contest for that day unless pre-approved by administration.
- A student-athlete who leaves early from school without pre-approval by administration or because of illness may not participate in a scheduled activity or athletic event for that day.
- A student-athlete who is suspended from school may not participate in a scheduled activity or athletic contest for the duration of the suspension. If a suspension ends on Friday, the student-athlete cannot participate in any weekend practices, contests, or events.

Infractions of the Code of Student Conduct

Student-athletes are held accountable to all school rules, policies, and disciplinary measures: 1) in school, 2) at school activities, 3) during time spent in travel to and from school and school activities, and 4) at such other times as allowed by applicable law; this could include but is not limited to at home, on the internet, or other places where conduct affects school operations. Misconduct on behalf of a student-athlete at any time should be immediately reported to the Building Principal and Director of Athletics and Activities. He/she may be subject to discipline according to the *Code of Student Conduct* and possible suspension and/or removal from the team. Refer to Board Policy #218 – *Student Discipline* and Board Policy #227 – *Controlled Substances* for additional information. There is an expectation that student-athletes within the ESASD are to be role models to others within the district.

An accumulation of three athletic demerits during the course of a season will result in an automatic suspension from the team and all team related activities to include practices, games, and ceremonies. The student-athlete shall be suspended from participation in athletics and activities for 15 days or the remainder of the season, whichever occurs first. A season is recognized as the first official day of practice as defined by the PIAA until the last team or individual competition. If an ESASD student-athlete is suspended for an infraction of the *Code of Student Conduct*, he/she will be subject to demerits as follows:

- Any single disciplinary infraction resulting in **In School Suspension (ISS)** will result in **ONE ATHLETIC DEMERIT**. In addition to the one athletic demerit, the student-athlete shall be suspended from participation in athletics on the day(s) the ISS is served.
- Any single disciplinary infraction resulting in **Out of School Suspension (OSS)** less than five days will result in **TWO ATHLETIC DEMERITS**. In addition to the two athletic demerits, the student-athlete shall be suspended from participation in athletics on the day(s) of the OSS. Sports with 15 or more competitions will carry a minimum two game suspension for in-season student-athletes; a one- or two-day tournament will be equivalent to 2 competitions. Sports with less than 15 competitions will carry a minimum one game suspension for athletes.
- Any single disciplinary infraction resulting in **Out of School Suspension (OSS)** five days or greater will result in **THREE ATHLETIC DEMERITS**. In addition to the three athletic demerits, the student-athlete shall be suspended from participation in athletics and activities for 15 days or the remainder of the season, whichever occurs first.
- Upon returning from a 15-day suspension, a student-athlete may return to the team if the season has not culminated. If he/she accumulates any additional athletic demerit(s) for any reason, he/she will be suspended for the remainder of that season.

Athletic Demerits will be assigned as per any single disciplinary infraction resulting in suspension. Days of suspension do not equal number of demerits assigned. Example: A student-athlete receives three days of ISS for a single disciplinary infraction; this will be considered one athletic demerit.

If a student-athlete is not demonstrating appropriate behavior as defined by the *Code of Student Conduct* at any time in season or out of season, a meeting may be held by building administration and the athletic department which may result in a suspension from participation of in season and/or out of season practices or events. **Please remember that participation in athletics is a privilege, not a right.** Student-athletes are expected to model appropriate behaviors at all times.

For the purpose of athletic demerits, suspensions assigned to student-athletes attending MCTI will count towards demerit totals.

Lastly, students who are placed in an alternative education setting or who are currently placed in an alternative education setting are not permitted to participate in interscholastic athletic programs.

Hazing and Bullying/Cyber Bullying

In accordance with Board Policies #247 *Hazing* and #249 *Bullying/Cyberbullying*, the ESASD Athletic Department strives to maintain a safe, positive, and welcoming environment for student-athletes, coaches, parents, spectators, and game personnel. Any action or situation that recklessly or intentionally endangers the mental or physical health or safety will not be tolerated.

Student-athletes, coaches, and parents are strongly encouraged to promptly report incidents related to hazing and/or bullying/cyberbullying to athletic and school administration. A thorough investigation will follow; a founded charge will be subject to disciplinary action according to the *Code of Student Conduct*. There is no place for Hazing and Bullying/Cyberbullying in the ESASD Athletic Department.

63

Disqualification from a PIAA Athletic Competition

If a student-athlete is ejected from a PIAA athletic competition, he or she will serve a suspension as rendered by the PIAA. Additionally, the student-athlete shall be subject to administrative review.

NCAA Clearinghouse

We are very hopeful that many of our student-athletes will continue their athletic careers beyond high school by competing at the collegiate level. The NCAA Clearinghouse regulates athletic participation at the division I and II levels based upon **specific academic requirements beginning in 9th grade**. It is strongly recommended for both parents and student-athletes to express their desires to compete in college athletics to the athletic department, coaches, and especially to the guidance counselors. The counselors will help educate parents and student-athletes on NCAA eligibility requirements and assist with proper course selections and academic requirements. It is never too early to start asking these questions! Attached at the end of this document is a copy of the [NCAA Eligibility Center Quick Reference Guide](#).

Transportation

The athletic department recognizes the right of the parent(s)/guardian(s) to decide how and by whom their child is transported. However, the privilege to compete in interscholastic athletics for ESASD is based on student-athletes following the policies, guidelines, and procedures as established by the ESASD.

Teams, which include coaches and student-athletes, are expected to travel together using whatever transportation is provided to them by the *ESASD*; this includes both to and from athletic competitions and scrimmages. This expectation is presented to build team camaraderie and to protect all student-athletes.

A coach should always be present on a bus when one of his/her teams is being transported by bus. It is preferred that the head coach accompany the bus at all times. If the head coach cannot, for some valid reason, accompany the bus, the Associate Athletic Director will be made aware of the situation in advance to assure appropriate supervision of student-athletes is secured.

It is recognized that there will be times when extenuating circumstances may make it necessary for a student-athlete to travel to or from an event separately from the team. In the event that a student-athlete needs to travel separately from the team, a parent/guardian must communicate with the head coach and complete the ESASD Parental Transportation Request Form in advance (*see attached*). The head coach will keep the original. Student-Athletes will only be permitted to ride with their own parent/guardian. In case of emergency, the head coach may use his/her discretion and will contact the Associate Athletic Director or Director of Athletics and Activities. The Parental Transportation Request Form is still required.

64

Equipment/Uniforms

Once a student-athlete is identified as a member of the team, he/she may be distributed equipment and/or uniforms. Uniforms issued by the athletic department are intended to be worn for competition. Wearing uniforms for purposes outside of competition including during school must be pre-approved by the coach, building administration, and Director of Athletics and Activities. At the completion of the season, the student-athlete must return all equipment and/or uniforms issued by the District as determined by the head coach before being eligible to participate in any interscholastic activity in the future. The student-athlete is responsible to return such equipment or make monetary restitution. Failure to do so may result in non-participation of High School graduation activities and/or in charges being filed with the appropriate District Magistrate.

Expected Behaviors During Competition

During athletic competitions, it is expected that our student-athletes will compete in the true essence of good sportsmanship. This includes no disrespectful/inappropriate gestures, actions, or comments to officials, teammates, coaches, opponents, and/or spectators. We will be gracious in both victory and in defeat.

Social Media

Student-athletes are reminded that they must comply with the School District's Social Media Policy (#816) and Social Media Student Administrative Regulation (#816-AR-S), the Acceptable Use Policy (#815), and other relevant School District policies, regulations, rules, and procedures. Student-athletes should use good judgment in their use of social media both in and out of school. Examples of what students should not do include: bully/cyberbully others; use defamatory or discriminatory statements/images; engage in terroristic threats; and promote illegal items and activities (such as, illegal drugs, violence, and unlawful drinking). The applicable legal due process procedures will be used when violations are reported or discovered. If applicable, discipline may result in athletic department sanctions up to and including removal from the team, any suitable disciplinary consequences listed in the Code of Student Conduct, and disciplinary consequences provided in the School District's policies. Social Media can include, but is not limited to, blogs, microblogs (such as Twitter); social networking websites (such as Facebook); media sharing (such as Instagram, Snapchat, and YouTube); wikis (such as Wikipedia); virtual worlds (such as World of Warcraft and Second Life) when using text messages, e-mail messages, Internet websites, and other communications.

ESASD Athletic Concussion Management Protocol

This protocol follows the recommendations and guidelines from the East Stroudsburg Area School District Board Policy 123.1 and the 6th International Conference on Concussion in Sport held in Amsterdam, 2022. The Consensus Statement on Concussion in Sport, which resulted from the 6th international conference on concussion in sport, defines sport-related concussion as follows:

Sport-related concussion is a traumatic brain injury caused by a direct blow to the head, neck or body resulting in an impulsive force being transmitted to the brain that occurs in sports and exercise-related activities. This initiates a neurotransmitter and metabolic cascade, with possible axonal injury, blood flow change and inflammation affecting the brain. Symptoms and signs may present immediately, or evolve over minutes or hours, and commonly resolve within days, but may be prolonged.

No abnormality is seen on standard structural neuroimaging studies (computed tomography or magnetic resonance imaging T1- and T2-weighted images), but in the research setting, abnormalities may be present on functional, blood flow or metabolic imaging studies. Sport-related concussion results in a range of clinical symptoms and signs that may or may not involve loss of consciousness. The clinical symptoms and signs of concussion cannot be explained solely by (but may occur concomitantly with) drug, alcohol, or medication use, other injuries (such as cervical injuries, peripheral vestibular dysfunction) or other comorbidities (such as psychological factors or coexisting medical conditions).

It is important to recognize that many sports related concussions (SRC) DO NOT result in loss of consciousness and, therefore, all suspected head injuries should be taken seriously. Since a concussed athlete may be trying to hide or may not be aware of their condition, coaches, parents, and fellow teammates can be helpful in identifying those who may potentially have a concussion.

The East Stroudsburg Area School District Athletic Concussion Protocol is as follows:

1. All East Stroudsburg Area School District (ESASD) student-athletes and their parent(s)/guardian(s) must read and sign off on the following documents each school year related to the Risk of Concussion and Traumatic Brain Injury:
 - a. Section 3 of the PIAA CIPPE form
 - b. ESASD Concussion Management Protocol
2. All ESASD coaches (head, assistant, and volunteer) must do the following each year prior to the start of their sports season:
 - a. Complete the ConcussionWise educational video presented by Sports Safety International (www.sportsafetyinternational.org/coaches). A certificate of completion must be printed out and submitted to the athletic office prior to the start of the athletic season.
 - b. Review the ESASD Concussion Management Protocol.
3. ESASD student-athletes will take an Impact baseline test prior to the first competition date of their sport. Student-athletes in grades 7 and 8 will take the baseline annually. Student-athletes, beginning in grade 9, will take the baseline bi-annually. Any new athlete, being a transfer or first time playing, will take the baseline as appropriate.

66

4. ImPact baseline testing may be done in person or asynchronously at home. ESASD and/or the St. Luke's athletic trainers will provide instructions for taking the ImPact test asynchronously via email and handouts.
5. Student-athletes who return a failed ImPact test will retake the baseline test under an athletic trainer's direct supervision.
6. A student athlete with a suspected concussion will be removed from athletic activity for the remainder of that practice/event and will be encouraged to seek medical attention.
7. A student-athlete suspected of a concussion will be evaluated by medical personnel trained in acute concussion management (i.e. ESASD and/or St. Luke's athletic trainer) using a sideline assessment tool such as the SCAT 6. If a St. Luke's University Health Network team physician is present, the student athlete will be evaluated by the physician.
8. Parents and or guardians of the student athlete must be called as soon as possible. Athletes presenting concussion signs and symptoms will be referred to a physician. Parents and/or guardians will be informed of the signs and symptoms of a concussion (refer to CDC fact sheet for parents) and any other guidance that may be associated with acute concussion care.
9. Parents and/or guardians as well as coaches are not expected to be able to "diagnose" a concussion. Only appropriate health care professionals that are trained in recognition and management of concussions may do so. Parents and coaches must BE AWARE of signs, symptoms, and behaviors of a possible concussion. WHEN IN DOUBT, SIT THEM OUT!
10. If it is suspected that an athlete has sustained a concussion, the "Heads-Up" four step action plan will be followed. This includes all in-season PIAA sports as well as if any off-season concussions that are brought to the ESASD and St. Luke's medical staffs' attention:
 - a. Remove athlete from play.
 - b. Inform the athlete's parents and/or guardians about the possible concussion and give them the necessary information on the concussion, ie. CDC Heads Up Fact Sheet for Parents (2).
 - c. The athlete is to be encouraged to be evaluated by an appropriate health care professional.
 - d. Keep the athlete out of play the day of the injury and until clearance is given by an appropriate health care professional.
11. The student-athletes parent(s)/guardians(s) will be contacted regarding their student-athlete's potential concussion. ESASD athletic trainer(s) and St. Luke's athletic trainer(s) will contact the student athlete's parents if the potential concussion occurs at an ESASD facility. If a potential concussion occurs at an away event, the coach should request the host school's athletic trainer contact the student-athletes parent(s)/guardian(s) regarding the injury.
12. If it is suspected that a student-athlete has sustained a concussion, the student-athlete will not be allowed to drive themselves home. This is due to the potential for further neuro-cognitive symptoms worsening or developing while traveling.
13. Return to learn for the student-athlete will be guided by one or more of the following, the student athlete's building nurse, guidance department, teachers, and attending physician (MD/DO).

- a. Academic accommodations may be necessary until the concussion has been resolved.
14. As put forth for the 6th International Conference in Concussion in Sport, the Return to Sport (RTS) protocol is as follows. This RTS may begin at Step 1 within 24 hours of injury with each subsequent step progressing 24 hours at a minimum. Steps 4-6 may not begin until symptom resolution and a full clearance for athletics has been obtained from the student athlete's attending physician (MD/DO) and/or a concussion care specialist center.

Return-to-sport (RTS) strategy—each step typically takes a minimum of 24 hours

Step	Exercise strategy	Activity at each step	Goal
1	Symptom-limited activity	Daily activities that do not exacerbate symptoms (e.g., walking)	Gradual reintroduction of work/school
2	Aerobic exercise 2A- Light (up to approximately 55% max HR) then 2B-Moderate (up to approximately 70% max HR)	Stationary cycling or walking at slow to medium pace. May start light resistance training that does not result in more than mild and brief exacerbation* of concussion symptoms.	Increase heart rate
3	Individual sport-specific exercise Note: If sport-specific training involves any risk of inadvertent head impact, medical clearance should occur prior to Step 3	Sport-specific training away from the team environment (e.g., running, change of direction and/or individual training drills away from the team environment). No activities at risk of head impact.	Add movement, change of direction
Step 4-6 should begin after the resolution of any symptoms, abnormalities in cognitive function and any other clinical findings related to the current concussion, including with and after physical exertion			
4	Non-contact training drills	Exercise to high intensity including more challenging training drills (e.g. passing drills, multiplayer training) can integrate into a team environment.	Resume usual intensity of exercise, coordination, and increased thinking
5	Full contact practice	Participate in normal training activities	Restore confidence and assess functional skills by coaching staff
6	Return to sport	Normal game play.	

*Mild and brief exacerbation of symptoms (i.e., an increase of no more than 2 points on a 0–10-point scale for less than an hour when compared with the baseline value reported prior to physical activity). Athletes may begin Step 1 (i.e., symptom-limited activity) within 24 hours if injury, with progression through each subsequent step typically taking a minimum of 24 hours. If more than mild exacerbation

symptoms (i.e., more than 2 points on a 0-10 scale) occurs during Steps 1-3, the athlete should stop and attempt to exercise the next day. Athletes experiencing concussion-related symptoms during steps 4-6 should return to Step 3 to establish full resolution of symptoms with exertion before engaging in at-risk activities.

68

Coaching Staff Information

List the names and positions of each coach, the head coach's email address, and at least a school phone number to contact the head coach; it is your discretion about cell phone numbers. Include your building Associate AD and a school contact number and email for him/her as well. **IT IS HIGHLY RECOMMENDED TO USE THE REMIND APP (TO BE DISCUSSED AT COACH'S MEETING)**

A Message from the Head Coach Team Rules and Expectations

Delete the highlighted yellow information and insert your message and team rules here. Remember that no rules should supersede or conflict with the rules already stated.

Attendance Policy

Include your practice attendance policy here or in your team rules. Be sure to reference school attendance for eligibility to participate as mentioned above in the document.

Practice/Game Schedule

Whether in this section, or as a separate attachment, be sure to provide a practice schedule and game schedule to student-athletes and parents. Include the words SUBJECT TO CHANGE on each page. You are encouraged to maintain a school district website for your sport where you can refer parents for updates. If you need assistance with that, ASK FOR HELP.

Delete this section if your practice/game schedule is a separate document.

Game Day/Travel Dress Code

Define your game day/travel dress code for your sport. For away trips, either travel in uniform or business casual. No jeans, short dresses, or skirts.

Varsity Level Criteria

FOR HIGH SCHOOL VARSITY COACHES ONLY - Spell out your varsity letter criteria. SUB VARSITY COACHES DELETE THIS SECTION.

East Stroudsburg Area School District Parental Transportation Request

The East Stroudsburg Area School District provides transportation to athletic contests for those student-athletes participating in scheduled athletic events. All participating student-athletes shall use the transportation so provided.

Provisions are available, however, to have student-athletes excused from school-provided transportation for a scheduled event. Under these provisions, student-athletes may be excused from the provided transportation only with the permission of the coach responsible for the scheduled activity and only with the written permission of the parent(s)/guardian(s). Such students shall only be released to their own PARENT(s) or GUARDIAN(s).

I assume the responsibility for transporting my daughter/son home and release the East Stroudsburg Area School District of all liability and legal responsibility associated with the transportation which I, as a parent/guardian, provide.

(Location of Venue)

(Print Student-Athlete's Name)

(Date)

(Print Name of Student-Athlete's Parent/Guardian)

(Signature of Student-Athlete's Parent/Guardian)

70

East Stroudsburg Area School District Athletic Department Expectations, Guidelines, and Team Rules Verification Form

We acknowledge that we have received and understand the *Student-Athlete Expectations & Guidelines* for East Stroudsburg Area School District student-athletes participating in the School District's athletic program and the coach's team rules and regulations for the sport of _____ for the _____ athletic season. Additionally, we
(Name of Sport) (Year)
understand that we are responsible for all rules and policies as explained in the *Student-Athlete Handbook* and *Code of Student Conduct* and board policies relating to athletics. We also understand that the *Student-Athlete Handbook*, the *Code of Student Conduct*, and board policies can be accessed from the school district website: www.esasd.net or upon request from the school district athletic offices.

[Print Name of Parent(s)/Guardian(s)]

(Date)

[Signature of Parent(s)/Guardian(s)]

(Date)

[Print Name of Student –Athlete]

(Date)

[Signature of Student-Athlete]

(Date)

(Coach's Initials)

71



**Pennsylvania School-Based ACCESS Program (SBAP)
Local Education Agency Agreement to Participate
FY 2024 – 2025**

The School-Based ACCESS Program (SBAP) is administered by the Department of Human Services (DHS) and its contractor, Sivic Solutions Group (SSG).

The East Stroudsburg Area SD (LEA name) agrees to participate in the SBAP by signature of its authorized representative below, and acknowledges that it will:

- **Comply** with all applicable State and Federal statutes and regulations, and policies which pertain to participation in the SBAP and the Pennsylvania Medical Assistance (MA) Program; **and**
- **Assign** a representative of the LEA to participate in SBAP training designated as mandatory; **and**
- **Participate** in the Random Moment Time Study (RMTS); **and**
- **Submit** compensable direct service claims; **and**
- **Complete** annual cost reconciliation/cost settlement of direct service claiming.

Direct Service Claiming Process and Fees:

All claims paid under the SBAP will be deposited into a restricted receipt account managed by the Commonwealth’s Comptroller Operations.

Monthly processing fees will be deducted from the LEA’s restricted receipt account and remitted to SSG.

Dates of Service 7/1/24 to 6/30/25	
Direct Service	\$0.29/claim
Transportation	\$0.16/claim

Funds can be withdrawn by submitting PDE Form 352 (School Age) or 352 M (for EI programs) to the Pennsylvania Department of Education, Bureau of Special Education along with a brief description of the intended use of the funds. Funds must be used to enhance and supplement the special education program within the LEA.



Medicaid Administrative Claim (MAC) Process and Fees:

The LEA must receive direct service claiming reimbursement in order to receive and retain MAC reimbursement.

The LEA will provide the information and data to SSG which is needed to conduct the three (3) quarterly time studies.

The LEA will receive 25% of documented and approved administrative costs less SSG's processing fee associated with administrative claiming.

SSG's processing fee for each billable administrative claim unit submitted under the program is 50% of the LEA share, up to a maximum of \$450, per quarter. (For example, if the LEA share is \$600.00, the processing fee will be \$300.00)

DHS will receive 25% of the documented and approved administrative costs.

MAC payments are issued via direct deposit to the bank account identified by the LEA and not deposited in its restricted receipt account.

Signature of LEA Representative: _____

Printed Name: Michael Catrillo

Title: Board President Date: _____

**RETURN COMPLETED FORM TO DHS VIA
EMAIL to rdrouillar@pa.gov**

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EAST STROUDSBURG
AREA SCHOOL DISTRICT

CODE OF STUDENT CONDUCT
2024 - 2025

Glossary of Disciplinary Infractions

Disciplinary Action/Demerits -- (See accompanying footnote page for Level 1* Action Tier along with additional disciplinary action steps -- Grades K-12)

<p>Abuse of Pass/Loitering - A person not arriving and/or returning from a designated location in a timely fashion or one making purposeless stops, veering off course from a destination or errand.</p>	<p>Grades K-5 -- See Level 1* Grades 6-12 -- 1 Detention (1 Demerit)</p>
<p>Aggravated Assault on Staff/Student - An unlawful attack by one person upon another in which the offender uses a weapon or displays it in a threatening manner, or the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe lacerations, or loss of consciousness. This also includes assault with disease (as in cases when the offender is aware that he/she is infected with a deadly disease) by biting, spitting, etc.</p>	<p>Grades K-5 -- 10 Day OSS ▼ Grades 6-12 -- 10 Day OSS (45 Demerits) ◆ ▼</p>
<p>Aggravated Indecent Assault - Refer to associated Crimes Code Citation for specific details -- §312.5 Aggravated Indecent Assault.</p>	<p>Grades K-5 -- 10 Day OSS ▼ Grades 6-12 -- 10 Day OSS (45 Demerits) ◆ ▼</p>
<p>All Other Forms of Harassment/Intimidation - Repeatedly commits acts with intent to harass, annoy or alarm another person.</p>	<p>Grades K-5 -- 1 Day ISS Grades 6-8 -- 5 Day OSS (15 Demerits) Grades 9-12 -- 5 Day OSS (20 Demerits)</p>
<p>Arson - The unlawful and intentional damage or attempt to damage any real or personal property by fire or incendiary device. Setting a fire (by match, lighter, fireworks, firecrackers, trashcan fires, Molotov cocktails, or any other incendiary device) providing aid, counsel or pay toward same. This category does not include a simple act of lighting a match.</p>	<p>Grades K-5 -- 10 Day OSS ▼ Grades 6-12 -- 10 Day OSS (45 Demerits) ◆ ▼</p>
<p>Attempt/Commit Murder/Manslaughter - When a person intentionally, knowingly, recklessly, or negligently attempts to cause the death of a human being.</p>	<p>Grades K-5 -- 10 Day OSS ▼ Grades 6-12 -- 10 Day OSS (45 Demerits) ◆ ▼</p>
<p>Bomb Threat - A person who communicates, either directly or indirectly, a bomb threat to: (1) commit any crime of violence with intent to terrorize another; (2) cause evacuation of a building, place of assembly or facility of public transportation; or (3) otherwise cause serious public inconvenience, or cause terror or serious public inconvenience with reckless disregard of the risk of causing such terror or inconvenience. The term "communicates" means, conveys in person or by written or electronic means, including telephone, electronic mail, Internet, facsimile, telex and similar transmissions.</p>	<p>Grades K-5 -- 10 Day OSS ▼ Grades 6-12 -- 10 Day OSS (45 Demerits) ◆ ▼</p>
<p>Brazen Insubordination - Bold, shameless and continual defiance of authority; refusal to obey orders. Any student who refuses a search will be disciplined for brazen insubordination.</p>	<p>Grades K-5 -- 1st Offense -- 1 Day ISS 2nd Offense -- 1 Day OSS Grades 3-5 -- 1 Day After-School Detention Grades 6-8 -- 1st Offense -- 2 Day ISS (3 Demerits) 2nd Offense -- 2 Day OSS (8 Demerits) 3rd Offense -- 3 Day OSS (10 Demerits)</p>

756.

EAST STROUDSBURG AREA SCHOOL DISTRICT-GLOSSARY OF DISCIPLINARY INFRACTIONS/ACTION

<p>Bullying/Cyberbullying – By law, “bullying” shall mean an intentional electronic, written, verbal or physical act, or a series of acts: (1) directed at another student or students; (2) which occurs in a school setting; (3) that is severe, persistent or pervasive; and (4) that has the effect of doing any of the following: (i.) substantially interfering with a student’s education; (ii.) creating a threatening environment; or (iii.) substantially disrupting the orderly operation of the school; and “school setting” shall mean in the school, on school grounds, in school vehicles, at a designated bus stop or at any activity sponsored, supervised or sanctioned by the school. The behavior can be either overt or covert in nature utilizing various methods of communication. For example, the term cyberbullying is being used to describe bullying behavior which occurs on the Internet or via Social Media. The term bullying should not be used when there is a mutual confrontation between two students or groups of students. Behavior is clearly bullying when: (1) there is intent to harm – the perpetrator appears to find pleasure in taunting and continues even when the target’s distress is obvious. Mutual “teasing” should not be confused with bullying behavior and (2) there is intensity and duration – the taunting continues over a period of time, and is not welcomed by the target.</p>	<p>Grades 9-12 – 1st Offense – 3 Day OSS (15 Demerits) 2nd Offense – 5 Day OSS (20 Demerits)</p> <p>Grades K-2 – See Level 1* Grades 3-5 – 1 Day OSS Grades 6-8 – 3 Day OSS (10 Demerits) Grades 9-12 – 5 Day OSS (20 Demerits)</p>
<p>Burglary - The unlawful entry into a building or other structure with the intent to commit a felony or theft. It is not necessary that force be used in gaining entry, neither is it necessary that property loss occur. Attempts to unlawfully enter a structure without expressed permission are also counted in this category.</p>	<p>Grades K-5 – 5 Day OSS Grades 6-8 – 5 Day OSS (15 Demerits) Grades 9-12 – 5 Day OSS (20 Demerits)</p>
<p>Cheating - Obtaining or attempting to obtain, or aiding another to obtain credit for work, or any improvement in evaluation of performance, by any dishonest or deceptive means.</p>	<p>Grades K-5 – See Level 1* Grades 6-8 – 1st Offense – 0% on grade 2nd Offense: 0% grade/1 Detention (1 Demerit) 3rd Offense: 0% grade/1 Day ISS (2 Demerits) Grades 9-12 – 1st Offense – 0% grade 2nd Offense – 0% grade/1 Day ISS (5 Demerits)</p>
<p>Class Cut - Absent oneself from a class or other, mandatory event.</p>	<p>Grades K-5 – See Level 1* Grades 6-8 – 1st Offense – 1 Detention (1 Demerit) 2nd Offense – 1/2 Day ISS (1 Demerit) 3rd Offense – 1 Day ISS (2 Demerits) Grades 9-12 – 1 Day ISS (5 Demerits)</p>

75c.

EAST STROUDSBURG AREA SCHOOL DISTRICT-GLOSSARY OF DISCIPLINARY INFRACTIONS/ACTION

<p>Classroom Disruption - Is generally regarded as a behavior a reasonable person would view as being likely to substantially or repeatedly interfere with the conduct of a class.</p>	<p>Grades K-2 – See Level 1* Grades 3-5 – 1 Detention Grades 6-8 – 1st Offense – 1 Detention ▲ (1 Demerit) 2nd Offense – 1/2 Day ISS (1 Demerit) 3rd Offense – 1 Day ISS (2 Demerits) Grades 9-12 – 1 Detention ▲ (1 Demerit)</p>
<p>Criminal Trespass - Intentionally entering or remaining unlawfully on school property, without authorization.</p>	<p>Grades K-5 – 5 Day OSS Grades 6-8 – 5 Day OSS (15 Demerits) Grades 9-12 – 5 Day OSS (20 Demerits)</p>
<p>Cyber Harassment of a Child – Actions that harass, annoy or alarm, the person engages in a continuing course of conduct by electronic means directly to a child or by publication through an electronic social media service, use of school issued technology and/or has a proven nexus to school.</p>	<p>Grades K-5 – 1 Day ISS Grades 6-8 – 2 Day OSS (8 Demerits) Grades 9-12 – 5 Day OSS (20 Demerits)</p>
<p>Detention Cut - Not reporting to assigned after-school detention nor securing prior permission to reschedule.</p>	<p>Grades 3-8 – 1 Day ISS (Excludes K-2nd Grade) Grades 9-12 – 1st Offense – warning/reschedule 2nd Offense – reschedule detention/add 1 (2 detentions) (1 Demerit) 3rd Offense – 1 Day ISS (5 Demerits) 4th Offense – 1 Day OSS (5 Demerits) 5th Offense – Brazen Insubordination</p>
<p>Dishonesty – Characterized by lack of truth, honesty, or trustworthiness.</p>	<p>Grades K-5 – See Level 1* Grades 6-8 – 1st Offense – 1 Detention ▲ (1 Demerit) 2nd Offense – ½ Day ISS (1 Demerit) 3rd Offense – 1 Day ISS (2 Demerits) Grades 9-12 – 1 Day ISS (5 Demerits)</p>
<p>Disobedience - Not following direction of school official or someone in authority.</p>	<p>Grades K-2 – See Level 1* Grades 3-5 – 1 Detention Grades 6-12 – 1st Offense-1 Day ISS (2 Demerits/Gr. 6-8) 5th Demerits/ Gr. 9-12) 2nd Offense-1 Day OSS (5 Demerits)</p>
<p>Disorderly Conduct - Intent to cause public inconvenience, annoyance or alarm, or recklessly creating a risk thereof, he/she: (1) engages in fighting or threatening, or in violent or tumultuous behavior; (2) makes unreasonable noise; (3) uses obscene language, or makes an obscene gesture; or (4) creates a hazardous or physically offensive condition by any act which serves no legitimate purpose of the actor.</p>	<p>Grades K-5 – 1 Day OSS Grades 6-8 – 5 Day OSS (15 Demerits) Grades 9-12 – 5 Day OSS (20 Demerits)</p>

75d.

EAST STROUDSBURG AREA SCHOOL DISTRICT-GLOSSARY OF DISCIPLINARY INFRACTIONS/ACTION

<p>Failure to Produce and/or Display ID Badge (K-5) – Not producing an ID upon request of a school official. ID Badge required to be worn during school time (Grades 6-12).</p>	<p>Grades K-5 – See Level 1* Grades 6-12 – 1 Detention (1 Demerit)</p>
<p>Fighting (Mutual Altercation) - A student confrontation with another student in which the altercation is mutual, requiring physical restraint or resulting in injury or property damage. Mutual participation in a fight involving physical violence, where there is no one main offender and no major injury. This does not include verbal confrontations, physical aggression or other minor altercations.</p>	<p>Grades K-2 – See Level 1* ▼ Grades 3-5 – 2 Day OSS ▼ Grades 6-8 – 5 Day OSS/ Citation (15 Demerits) ▼ Grades 9-12 – 10 Day OSS/Citation (45 Demerits)◆ ▼</p>
<p>Forgery - Falsely making, completing, signing or altering a written document.</p>	<p>Grades K-2 – See Level 1* Grades 3-5 – 1 Detention Grades 6-8 – 1 Day ISS (2 Demerits) Grades 9-12 – 1 Day ISS (5 Demerits)</p>
<p>Gambling - The activity or practice of playing at a game of chance for money or other stakes.</p>	<p>Grades K-5 – See Level 1* Grades 6-8 – 1 Day ISS (2 Demerits) Grades 9-12 – 1 Day ISS (5 Demerits)</p>
<p>Gang Membership Activities - The use of hand signals, written or oral comments, stances, stares, graffiti or the presence or use of any apparel, jewelry, accessory or manner of grooming which, by virtue of its color, arrangement, trademark, symbol or any other attribute indicates or implies membership or affiliation with a gang, whether real or implied, and/or which has, through past experience in the District, been shown to be a danger to the school environment, its staff and students, and to substantially disrupt the District’s educational programs.</p>	<p>Grades K-5 – 10 Day OSS ▼ Grades 6-12 – 10 Day OSS (45 Demerits)◆ ▼</p>
<p>Gang Membership Claimed for the Purpose of Intimidation - Claiming association with a group of three (3) or more persons, whether formal or informal, having as one of its primary activities the commission of one or more criminal acts or acts in violation of school rules, which has an identifiable name or identifiable sign or symbol, and whose members individually or collectively engage in, or have engaged in, a pattern of criminal gang activity or activity relating to the violation of school rules.</p>	<p>Grades K-5 – 10 Day OSS ▼ Grades 6-12 – 10 Day OSS (45 Demerits)◆ ▼</p>
<p>Gang Policy Violation - Using hand signals, written or oral comments, stances, stares, graffiti or the presence or use of any apparel, jewelry, accessory or manner of grooming which, by virtue of its color, arrangement, trademark, symbol or any other attribute indicates or implies membership or affiliation which means any ongoing organization, association, or group of three (3) or more persons, whether formal or informal, having as one of its primary activities the commission of one or more criminal acts</p>	<p>Grades K-5 – 5 Day OSS ▼ Grades 6-8 – 5 Day OSS (15 Demerits) ▼ Grades 9-12 – 5 Day OSS (20 Demerits) ▼</p>

75f.

EAST STROUDSBURG AREA SCHOOL DISTRICT-GLOSSARY OF DISCIPLINARY INFRACTIONS/ACTION

<p>or acts in violation of school rules, whether real or implied, which threaten the safety or well-being of persons or property, which substantially disrupt, or are likely to substantially disrupt, the school environment and the educational process, or which substantially interfere with, or are likely to substantially interfere with, the rights of other students.</p>	
<p>Homicide (Murder or Manslaughter): Occurs when a person intentionally, knowingly, recklessly, or negligently causes the death of a human being. Homicide is classified as murder, voluntary manslaughter, or involuntary manslaughter.</p> <p>Inappropriate Article - Items not directly associated with the educational program and reasonably necessary for the student's participation in the school program shall NOT to be brought to school or to any school activity or program.</p>	<p>Grades K-5 – 10 Day OSS ▼ Grades 6-12 – 10 Day OSS (45 Demerits) ♦ ▼</p> <p>Grades K-5 – See Level 1* Grades 6-12 -- 1 Detention ▲ (1 Demerit)</p>
<p>Inappropriate Conduct - Engaging in behavior that a reasonable and sensible person would not do, thereby violating the Code of Student Conduct, including but not limited to inappropriate care of school property, inappropriate expression/action, and/or profanity, including in hallways and cafeteria.</p>	<p>Grades K-2 – See Level 1* Grades 3-5 – 1st Offense -- 1 Lunch Detention 2nd Offense – 1 Detention 3rd Offense – 1 Day ISS Grades 6-8 – 1 Day ISS (2 Demerits) Grades 9-12 – 1 Day ISS (5 Demerits)</p>
<p>Inappropriate Use of Electronic Communications Devices – Devices that are visible, used or turned on during the school day without prior permission being granted by the building principal (or designee), this includes students talking, emailing, texting and/or airdropping, or watching inappropriate videos on any device during the day.</p>	<p>Grades K-5 – See Level 1* Grades 6-8 – 1st Offense – 1 Day ISS (2 Demerits) 2nd Offense – 2 Day ISS (3 Demerits) 3rd Offense – Brazen Insubordination Grades 9-12– 1st Offense – 1 Day ISS (5 Demerits) 2nd Offense – 3 Day ISS (5 Demerits) 3rd Offense – Brazen Insubordination</p>
<p>Indecent Assault - Refer to associated Crimes Code Citation for specific details -- §3126 Indecent Assault.</p>	<p>Grades K-5 – 10 Day OSS ▼ Grades 6-12 – 10 Day OSS (45 Demerits) ♦ ▼</p>
<p>Indecent Exposure - A person that exposes his or her genitals in any public place or in any place where there are present other persons under circumstances in which he or she knows or should know that this conduct is likely to offend, affront or alarm.</p>	<p>Grades K-2 – N/A Grades 3-5 – 5 Day OSS Grades 6-12 – 10 Day OSS (45 Demerits) ♦</p>
<p>Insubordination – Continued refusal to comply with school rules and regulations or refusal to obey directions or instructions of school personnel.</p>	<p>Grades K-2 – See Level 1* Grades 3-5 – 1 Day ISS Grades 6-8 – 1 Day OSS (5 Demerits) Grades 9-12 – 2 Day OSS (8 Demerits)</p>
<p>Involuntary Deviate Sexual Intercourse - Refer to associated Crimes Code Citation for specific details §3123 Involuntary Deviate Sexual Intercourse.</p>	<p>Grades K-5 – 10 Day OSS ▼ Grades 6-12 – 10 Day OSS (45 Demerits) ♦ ▼</p>

759.

EAST STROUDSBURG AREA SCHOOL DISTRICT-GLOSSARY OF DISCIPLINARY INFRACTIONS/ACTION

<p>Kidnapping/Interference with Custody of Child - The removal, restraining or confinement of an individual by another through force, threat, or deception or (if person is under 14 years) without consent of a parent, guardian or school. Kidnapping/abduction includes hostage taking.</p>	<p>Grades K-8 – 5 Day OSS (15 Demerits) ▼ Grades 9-12 – 5 Day OSS (20 Demerits) ▼</p>
<p>Minor Altercation - An incident which involves a single offender who commits a minor violent act against another individual and the other individual does not respond and the incident does not elevate to a more severe type of incident such as a fight or assault (e.g., “Student A” strikes “Student B” resulting in little injury and “Student B” does not retaliate).</p>	<p>Grades K-2 – 1 Lunch Detention Grades 3-5 – 1 Day ISS Grades 6-8 – 5 Day OSS (15 Demerits) Grades 9-12 – 10 Day OSS (45 Demerits)◆</p>
<p>Obscene & Other Sexual Materials and Performance - A motion picture show or other presentation or performance which, in whole or in part, depicts nudity, sexual conduct, or sadomasochistic abuse.</p>	<p>Grades K-2 – See Level 1* Grades 3-5 – 1st Offense – 1 Day ISS 2nd Offense – 2 Day OSS Grades 6-8 – 5 Day OSS (15 Demerits) Grades 9-12 – 5 Day OSS (20 Demerits)</p>
<p>Open Lewdness - Any lewd act which he/she knows is likely to be observed by others who would be affronted or alarmed.</p>	<p>Grades K-2 – See Level 1* Grades 3-5 – 1st Offense – 1 Day OSS 2nd Offense – 3 Day OSS Grades 6-8 – 5 Day OSS (15 Demerits) Grades 9-12 – 5 Day OSS (20 Demerits)</p>
<p>Physical Aggression/Altercation – Any physical act intended to cause harm to another person or a group of people.</p>	<p>Grades K-2 – See Level 1* Grades 3-5 – 1 Day OSS Grades 6-8 – 3 Day OSS (10 Demerits) Grades 9-12 – 3 Day OSS (15 Demerits)</p>
<p>Plagiarism - The practice of taking someone else’s work or ideas and passing them off as one’s own.</p>	<p>Grades K-5 – See Level 1* Grades 6-8 – 1st Offense – 0% grade 2nd Offense – 0% grade/1 Day Detention 3rd Offense – 0% grade/1 Day ISS (2 Demerits) Grades 9-12 – 1 Day ISS (5 Demerits)</p>
<p>Positive Behavior/Merit Earned - Any exemplary act of community or school service of at least 10 hours, evidenced by the written recommendation of the administration or faculty, for which a student makes proper application. Merit may also be earned for a record of exemplary conduct without disciplinary referral for a period of 45 consecutive school days.</p>	<p>Grades K-5 – N/A Grades 6-12 – See Principal for specific guidelines.</p>

75 h.

EAST STROUDSBURG AREA SCHOOL DISTRICT-GLOSSARY OF DISCIPLINARY INFRACTIONS/ACTION

<p>Possession of Alcohol - Any alcohol or malt beverage. Examples include, but are not limited to, beer, wine, and liquor. <u>Includes:</u> Possession of Alcohol Using/Sale/Distribution or Acting Under the Influence of Alcohol</p>	<p>Grades K-5 – 10 Day OSS ▼ Grades 6-12 – 10 Day OSS (45 Demerits) ◆ ▼</p>
<p>Possession of a Controlled Substance - Any drug listed in the Controlled Substance, Drug, Device and Cosmetic Act or the Comprehensive Drug Abuse Prevention and Control Act or PA Drug Device and Cosmetic Act, as a controlled substance, chemical abused substance or medication for which a prescription is required under law and/or any substance which is intended to alter mood. Examples include but are not limited to, marijuana, hashish, chemical solvents, glue, “look alike” substances, and any capsule or pill not registered with the school nurse, annotated within the student’s health record and then given in accordance with the District’s Policy for the administration of medication to students in school. <u>Includes:</u> Possession of a Controlled Substance; Using/Sale/Distribution or Acting Under the Influence of a Controlled Substance</p>	<p>Grades K-2 – 1 Day ISS ▼ Grades 3-5 – 5 Day OSS ▼ Grades 6-12 – 10 Day OSS (45 Demerits) ◆ ▼</p>
<p>Possession of A Weapon - Possesses a weapon in the buildings of, on the grounds of, or in any conveyance providing transportation to and from any elementary or secondary publicly-funded educational institution. A weapon is defined as: Any firearm or explosive device; force-impacting device; knife or sharp-edged or sharp-pointed utensil, device or tool; or any article, instrument or substance which can or is likely to produce death or great bodily harm. <u>Include but are not limited to Possession of:</u> BB/Pellet Gun Rifle/Shotgun Cutting Instrument (Razor, box cutter, etc.) Other Firearm or Weapon Replica Explosive (Bomb, Missile, etc.) Knife Handgun Other Weapon</p>	<p>Grades K-5 – 10 Day OSS ▼ Grades 6-12 – 10 Day OSS (45 Demerits) ◆ ▼</p>
<p>Possession/Use of OTC THC Product - Includes THC and all other naturally produced cannabinol derivatives, whether produced directly or indirectly by extraction, including, delta-7 THC, delta-8 THC, delta-9 THC or any structural, optical or geometric isomers of tetrahydrocannabinol, cannabis flower, concentrate and cannabis-infused edible and nonedible products.</p>	<p>Grades K-2 – 1 Day ISS Grades 3-5 – 3 Day OSS Grades 6-12 – 1st Offense –Up to 5 Day OSS (15 Demerits) & referred to School Police for Disposition (Return sooner upon completion of vaping course) 2nd Offense – 5 Day OSS (20 Demerits) 3rd Offense – 10 Day OSS (45 Demerits)</p>

751

EAST STROUDSBURG AREA SCHOOL DISTRICT-GLOSSARY OF DISCIPLINARY INFRACTIONS/ACTION

<p>Possession, Use, or Sale of Tobacco or Other Nicotine/Drug Delivery Service - Tobacco includes a lighted or unlighted cigarette, cigar, pipe, or other smoking/vaping product or materials; and smokeless tobacco in any form (snuff, chewing tobacco, etc.). Drug Paraphernalia – Any utensil or item which, in the school’s reasonable judgment, is commonly associated with the use of drugs, alcohol or mood-altering substances. Examples include, but are not limited to, roach clips, pipes, and bowls.</p> <p>Prohibited Item of a Dangerous Nature - Items, devices, materials which are considered hazards to the safety of other or which could interfere with the educational process are prohibited in school. Items not directly associated with the educational program and reasonably necessary for the student’s participation in the school program shall NOT to be brought to school or to any school activity or program.</p>	<p>Grades K-2 – 1 Day ISS Grades 3-5 – 3 Day ISS Grades 6-12 – 5 Day ISS (15 Demerits) & \$50 Citation/Fine as per 18 Pa. C.S.A. 6306.1 if applicable (Return sooner upon completion of vaping course-Grades 6-12.)</p> <p>Grades K-2 – See Level 1* Grades 3- 5 – 1 Detention Grades 6—12 – 1 Day OSS (5 Demerits)</p>
<p>Propelling a Projectile - A fired, thrown, or otherwise propelled object.</p>	<p>Grades K-2 – See Level 1* Grades 3-5 – 1 Day Lunch Detention Grades 6-8 – 1 Day ISS (2 Demerits) Grades 9-12 – 1 Day ISS (5 Demerits)</p>
<p>Racial/Ethnic Intimidation - Students commit the offense of ethnic intimidation toward the actual or perceived race, color, religion, national origin, ancestry, mental or physical disability, sexual orientation, gender or gender identity of another individual or group of individuals.</p>	<p>Grades K-2 – See Level 1* Grades 3-5 – 1st Offense – 1 Day ISS ▼ 2nd Offense – 1 Day OSS ▼ Grades 6-8 – 5 Day OSS (15 Demerits) ▼ Grades 9-12 – 5 Day OSS (20 Demerits) ▼</p>
<p>Rape - Refer to associated Crimes Code Citation for specific details -- §3121 Rape.</p>	<p>Grades K-5 – 10 Day OSS ▼ Grades 6-12 – 10 Day OSS (45 Demerits) ◆ ▼</p>
<p>Reckless Endangering - Conduct which places or may place another person in danger of death or serious bodily injury.</p>	<p>Grades K-5 – 5 Day OSS Grades 6-8 – 5 Day OSS (15 Demerits) Grades 9-12 – 5 Day OSS (20 Demerits)</p>
<p>Rioting - Taking part in a violent public disturbance.</p>	<p>Grades K-5 – 5 Day OSS Grades 6-8 – 5 Day OSS (15 Demerits) Grades 9-12 – 5 Day OSS (20 Demerits)</p>
<p>Robbery - The taking, or attempting to take, anything of value under confrontational circumstances from the control, custody or care of another person by force or threat of force or violence and/or by putting the victim in fear of immediate harm.</p>	<p>Grades K-5 – 10 Day OSS ▼ Grades 6-12 – 10 Day OSS (45 Demerits) ◆ ▼</p>

75J

EAST STROUDSBURG AREA SCHOOL DISTRICT-GLOSSARY OF DISCIPLINARY INFRACTIONS/ACTION

<p>Sexual Assault - Refer to associated Crimes Code Citation for specific details -- §3124.1 Sexual Assault.</p>	<p>Grades K-5 – 10 Day OSS ▼ Grades 6-12 – 10 Day OSS (45 Demerits) ♦ ▼</p>
<p>Sexual Harassment-Title IX - Discrimination against a student based on the student’s submission or rejection of sexual advances and/or requests or creating an atmosphere of harassment based on sexual issues/activity. The unwelcome sexual advances, requests for sexual favors, other physical or verbal conduct or communication of a sexual nature, and any other gender based harassment which has the purpose or effect to interfere with the individual performance, work environment, or participation in school sponsored activities, or creates an intimidating, hostile, or offensive educational environment.</p>	<p>Grades K-5 – 5 Day OSS Grades 6-8 – 5 Day OSS (15 Demerits) Grades 9-12 – 5 Day OSS (20 Demerits)</p>
<p>Sexual Activity – Students engaging in sexual activity on school grounds, in school vehicles or any activity sponsored, supervised, or sanctioned by the school district.</p>	<p>Grades 6-12 – 10 Day OSS (45 Demerits) ♦ ▼</p>
<p>Simple Assault on Staff/Student - The unlawful physical attack by one student upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.</p>	<p>Grades K-5 – 3 Day OSS ▼ Grades 6-12 – 10 Day OSS (45 Demerits) ♦ ▼</p>
<p>Stalking - A person engages in a course of conduct or repeatedly commits acts towards another person, including following the person without proper authority, with the intent to place such person in reasonable fear of bodily injury or to cause substantial emotional distress.</p>	<p>Grades K-5 – 5 Day OSS Grades 6-8 – 5 Day OSS (15 Demerits) Grades 9-12 – 5 Day OSS (20 Demerits)</p>
<p>Statutory Sexual Assault - Refer to associated Crimes Code Citation for specific details -- §3122.1 Statutory Sexual Assault.</p>	<p>Grades K-5 – 10 Day OSS ▼ Grades 6-12 – 10 Day OSS (45 Demerits) ♦ ▼</p>
<p>Tardy to Class - Arriving after the bell to class without a pass from previous teacher.</p>	<p>Grades K-5 – See Level 1* Grades 6-8 – 1st Offense – 1 Detention ▲ (1 Demerit) 2nd Offense – ½ Day ISS (1 Demerit) 3rd Offense – 1 Day ISS (2 Demerits) Grades 9-12 – 1 Detention ▲ (1 Demerit)</p>
<p>Terroristic Threat (excluding bomb threat) - A person communicates a threat to: (1) commit any crime of violence with intent to terrorize another; (2) cause evacuation of a building, place of assembly or facility of public transportation; or (3) otherwise cause serious public inconvenience, or cause terror or serious public inconvenience with reckless disregard of the risk of causing such terror or inconvenience. The term “communicates” means, conveys in person or by written or electronic means, including telephone, electronic mail, Internet, facsimile, telex and similar transmissions.</p>	<p>Grades K-5 – 10 Day OSS ▼ Grades 6-12 – 10 Day OSS (45 Demerits) ♦ ▼</p>

75K.

EAST STROUDSBURG AREA SCHOOL DISTRICT-GLOSSARY OF DISCIPLINARY INFRACTIONS/ACTION

<p>Theft - A person unlawfully takes, or exercises unlawful control over, property of another with intent to deprive him thereof.</p>	<p>Grades K-2 – See Level 1* Grades 3-5 – 1 Day Lunch Detention Grades 6-8 – 5 Day OSS (15 Demerits) Grades 9-12 – 5 Day OSS (20 Demerits)</p>
<p>Threatening School Staff/Student - To unlawfully place another person in fear of bodily harm through verbal threats or intimidation (physical, verbal, written, or electronic (e.g., internet) threat or intimidation) without displaying a weapon or subjecting the person to actual physical attack; stalking (i.e., secretly or stealthily pursuing another, spying on or watching another person, with or without the intent to harm, frighten, or coerce) should be included. <u>Includes:</u> <i>Threatening School Staff</i> <i>Threatening a Student</i></p> <p>A THREAT ASSESSMENT MUST ALSO BE COMPLETED IN ADDITION TO THE DISCIPLINARY ACTION</p>	<p>Grades K-2 – 5 Day OSS Grades 3-5 – 10 Day OSS Grades 6-12 – 10 Day OSS (45 Demerits)♦</p> <p>Grades K-2 – 2 Day OSS Grades 3-5 – 5 Day OSS Grades 6-8 – 5 Day OSS (15 Demerits) Grades 9-12 – 5 Day OSS (20 Demerits)</p>
<p>Unauthorized Solicitation - Any request or appeal, either oral or written, or any endeavor to obtain, seek or plead for funds, property, financial assistance or other thing of value, including the promise or grant of any money or property of any kind or value.</p>	<p>Grades K-5 – See Level 1* Grades 6-12 – 1 Day OSS (5 Demerits)</p>
<p>Unexcused Tardy to School - Arriving after the start of the school day.</p>	<p>Grades K-5 – See Level 1* Grades 6-8 – See Level 1* Grades 9-12 – 1 Detention▲ (1 Demerit)</p>
<p>Unlawful Restraint - When one person knowingly and intentionally restrains another person without that person's consent and without legal justification.</p>	<p>Grades K-5 – See Level 1* Grades 6-8 – 5 Day OSS (15 Demerits) Grades 9-12 – 5 Day OSS (20 Demerits)</p>
<p>Unprepared For Class - Not having the proper instructional materials including but not limited to: books, supplies, and/or charged Chromebook needed so as to participate fully in class.</p>	<p>Grades K-5 – See Level 1* Grades 6-8 – See Level 1* Grades 9-12 – 1 Detention▲ (1 Demerit)</p>
<p>Vandalism - The unlawful desecration of a building or other structure with the intent to commit damage.</p>	<p>Grades K-2 – 1 Day OSS/Restitution Grades 3-5 – 1 Day OSS/Restitution Grades 6-12 – 5 Day OSS/Restitution (45 Demerits)</p>
<p>Verbal Aggression/Altercation - Any verbal act intended to cause harm to another person or a group of people.</p>	<p>Grades K-2 – See Level 1* Grades 3-5 – 1 Day ISS Grades 6-12 – 1 Day OSS (5 Demerits)</p>

751.

EAST STROUDSBURG AREA SCHOOL DISTRICT-GLOSSARY OF DISCIPLINARY INFRACTIONS/ACTION

<p>Violation of Audio & Video Recording on School Property and School District Buses/Vehicles – Electronic devices that have the capability to record audio and/or video being used by students in violation of applicable law and Board Policy #815; including the misuse of devices that negatively impacts other people, or defames their reputation to include inappropriate recording and/or posting of staff and students within the school environment.</p>	<p>Grades K-5 – 1st Offense – Verbal Warning 2nd Offense – 1 Day ISS 3rd Offense – 1 Day OSS Grades 6-8 – 1st Offense – 3 Day OSS (10 Demerits) 2nd Offense – 5 Day OSS (15 Demerits) ♦ 3rd Offense – 10 Day OSS (45 Demerits) ♦ Grades 9-12 – 1st Offense – 3 Day OSS (15 Demerits) 2nd Offense – 5 Day OSS (20 Demerits) 3rd Offense – 10 Day OSS (45 Demerits) ♦</p>
<p>Violation of Student Expression/Dissemination of Non-School Materials - Publicly disseminating non-school materials on school property or at school sponsored events, including, but not limited to, affixing such materials to walls, doors, bulletin boards, easels, the outside of lockers; on district-sponsored or student websites, through other school district-owned technology and the like without receiving prior permission from the building Principal.</p>	<p>Grades K-2 – See Level 1* Grades 3-5 – 1 Detention Grades 6-12 – 1 Day OSS (5 Demerits)</p>
<p>Violation of Bus Rules & Regulations – Any behavior deemed inappropriate, distracting, or unsafe in a moving environment. Any bus suspension connected to an OSS infraction is to start at the completion of the OSS. Any absence related to a student not being bused into school will be considered unlawful.</p>	<p>Grades K-12 -- 1st Offense – written warning 2nd Offense – 1 Day bus suspension 3rd Offense – 3 Day bus suspension 4th Offense & up – 5 Day bus suspension</p>

PLEASE NOTE: DISCIPLINARY ACTIONS ASSIGNED TO STUDENT WITH DISABILITIES MAY VARY BASED UPON THEIR SPECIFIC IEP AS PER 22 PA. CODE CHAPTERS 14.143, 711.61 AND IDEA 2004.

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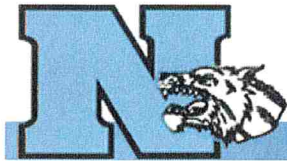
EAST STROUDSBURG AREA SCHOOL DISTRICT-GLOSSARY OF DISCIPLINARY
INFRACTIONS/ACTION FOOTNOTE PAGE

Level 1* Action Tier -- Grades K-8 (when noted as the Disciplinary Action on pages 70-80??-??):

- **1st Offense** – Documented warning/discussion of inappropriate behavior and parent contact within 24 hours, in addition to parent notification form.
- **2nd Offense** – Documented warning and teacher interventions including, but not limited to, conference with student, parent contact within 24 hours and/or conference with parent, in addition to parent notification form, conference with guidance staff, student lunch detention, modified instructional programming, specially designed assignment, behavior plan, denial of privileges.
- **3rd Offense** – Referral to administrator for parent contact and three lunch detentions.
- **4th Offense** – 1 Day **After-School Detention/SAP Referral**

Additional Disciplinary Action Steps for Grades K-12:

- Detention at the elementary level shall include lunch and/or after-school detention. Detention at the secondary level shall be after-school.
- Bus suspension shall be in addition to any disciplinary action taken if the incident occurred on a school bus or school vehicle.
- Students who receive any type of suspension will be prohibited from attending and/or participating in activities both during and after school for the duration of the suspension. However, students receiving an internal suspension will be required to attend any scheduled after-school detentions. No student, during the time of an external suspension will be permitted on school grounds.
- For all offenses governed by the provisions of The Pennsylvania Public School Code, Article XIX-C, Disruptive Student Programs and/or the Pennsylvania Safe Schools and Possession of Weapons Act 26 of 1995, as amended the following actions shall apply: Ten-day external suspension; Assignment to an alternative educational setting; Police referral/action for all unlawful offenses; and Expulsion.
- ▲ – Following a documented warning/parent contact.
- ▼ – **SUBJECT TO EXPULSION PROCEEDINGS.**
- PLEASE NOTE: ANY STUDENT GRADES 6-12 WHO RECEIVES 25 DEMERITS IN A SCHOOL YEAR MAY BE EXCLUDED FROM SOCIAL EVENTS SUCH AS PROM AND CLASS TRIPS.
- ♦ - **ACCUMULATION OF 45 DEMERITS OR MORE MAY RESULT IN AN ADDITIONAL 45/90/365-DAY OR PERMANENT EXPULSION BASED ON THE INFRACTION.**



Schedule B Position (New for the 2024-2025 school year)

Job Title: Future Educator Program Coordinator (2 positions - 1 North and 1 South)

Location: North and South High Schools

Reports to: The building principal or their designee

Primary Function:

The primary function of the Future Educator Program Coordinator is to assist the building principal with the administration of the Future Education Program. The Future Educator Program will run in conjunction with the East Stroudsburg University's [Aspiring Educator Pathway Project \(AEPP\)](#).

This position will oversee the programming for a student cohort pursuing a potential education career post-high school. It will include planning, organizing, and implementing field experiences and seminars for the students.

Google classroom link: <https://classroom.google.com/c/NjYxMDU4MjI3NTc4?cjc=gujvufz>

Code: gujvufz

Essential Functions:

Include, but are not limited to, any or all of the following:

1. Participate in AEPP meetings and events
2. Plan a marketing strategy to promote the club to incoming 11th and 12th-grade students.
[Application](#)
3. Review student applicants and conduct interviews for entrance into the cohort
4. Plan and implement a kick-off event for the students.
[Sample Agenda | Program](#)
5. Host a round table orientation to prepare students for their upcoming field experiences.
[Sample program](#)
6. Plan field experiences in elementary, intermediate, and high school
 - a. Communicate with the building principal to coordinate the date and time.
 - b. Complete all field trip forms.
 - c. Provide information to students on expectations for their job shadow experience.
 - d. Ensure students are adhering to the ESASD Future Educator Code of Conduct.
 - e. Conduct a reflection after the job shadow experience.[Elementary](#), [Intermediate](#), and High School Field Experience
7. Coordinate a mentorship experience within the building
8. Organize a wrap-up/end-of-the-year review for students to complete a survey and share their experience
[Survey](#)

9. Establish and maintain an effective working rapport with other staff and maintain a positive relationship with the school district's internal and external contacts.
10. Perform other projects and tasks as directed.

This job description for the Schedule B position does not state or imply that these are the only duties to be performed by the employee. The employee in this position will be required to follow any other instructions and to perform any other duties requested by his or her administrator(s) and/or supervisor(s).

ESASD Future Educator Cohort OVERVIEW



<p>Sophomore (Spring)</p>	<p>Market the Future Educator Cohort Program to current 10th-grade students in the Spring semester. <i>The building administrator will oversee this essential job function of the program in collaboration with the future educator coordinator.</i></p> <ol style="list-style-type: none"> 1. Hand out applications to interested applicants 2. Conduct Interviews 3. Select students to participate in the cohort.
<p>Year 1 - Junior</p>	<p>Students will be able to gain exposure to the field of education through hands-on learning experiences. Our student's experiences will include but not limited to:</p> <ol style="list-style-type: none"> 1. Kickoff Event 2. Round Table Orientation 3. Three Field Experience (Elementary, Intermediate, and High School) 4. Mentorship Experience 5. Wrap-Up/End-of-the-Year Review 4. Attend the Aspiring Educator Pathway Project (AEPP) event with other local high school and college students. <p><i>This experience will be led by a teacher hired as a schedule B position in collaboration with the building administrator.</i></p>
<p>Year 2 -Senior</p>	<p>ESASD recommends that the board of education approve the administration's recommendation to partner with Northampton Community College to offer two education courses at North and South High School for the 2024-2025 school year.</p> <p>The courses: EDUC115 - Education to All Students -FALL and SPEC160 Introduction to Special Education -Spring</p> <p>The students will have an ESASD professional staff member and an NCC professor facilitating the class. Both individuals will have different roles and responsibilities that will be outlined before the start of the semester.</p> <ol style="list-style-type: none"> 1. NCC will be the primary teacher of record and will deliver in person course work at both high schools 2. ESASD professional staff will supplement the curriculum with hands-on field experiences. This individual must be in the room with the NCC professor at the HS.

	(We used the same format when partnering with NCC for EMR in 2018 and 2019.)
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East Stroudsburg Area School District

Position Description

Division/Department: Technology Services

Location: Administration Center

Job Title: Supervisor of Technology Services

Reports to: Director of Technology

Terms of Employment:

Twelve-month work year. Salary and work year are concurrent with the District's fiscal calendar. Salary and benefits shall be in accordance with the current Act 93 agreement.

Evaluation:

Performance of this position will be evaluated in accordance with provisions of Board Policy #313 Evaluation of Administrative Employees.

Qualifications:

1. Associate's or bachelor's degree in business, computer science, technology, related field or degree from technical school (preferred).
2. Network+, Security+, CySA, CISSP, CCNA, Microsoft Server, certifications (preferred).
3. Three to five years experience in a network or administration and/or network security position, preferably in education.
4. Experience with security products including, firewalls, network access control, EDR/MDR, & SIEM.
5. Experience using Microsoft Server.
6. Experience with technology that is compatible with district-wide systems, including a Student and Financial Information System, Microsoft Active Directory, as well as a work order system, and other relevant data management systems.
7. Advanced knowledge of computer networking including TCP/IP, DNS/DHCP, QoS, OSPF and related protocols.
8. Advanced knowledge of networking, wireless, voice and camera solutions.
9. Advanced knowledge of macOS and Windows operating systems.
10. Advanced knowledge of computer technology used in school settings, including data gathering, export and analysis.
11. Basic knowledge of Linux/Unix operating systems.
12. Basic knowledge of VMware vSphere.
13. A working knowledge of each application included in the Microsoft Office suite, as well as Google Workspaces including, but not limited to Gmail, Google Calendar, Google Docs and Google Sheets.
14. Current Act 34, Act 151 and FBI clearances as required by the laws of Pennsylvania; any other clearances that may be required by law.

Primary Function:

The Supervisor of Technology Services will serve as a point-of-contact and provider of district-level technology services for cybersecurity matters, including safeguarding information system assets, supervising protective systems, assessing current and future threats, and coordinating responses to actual threats. The Supervisor of Technology Services will provide, update, and deploy plans for the implementation of cyber security systems, procedures, training, and updates. The position provides current information on possible and future threats, along with recommendations for responses as directed by the Director of Technology. In addition, the Supervisor of Technology Services will provide general oversight

for the technology services department support staff, as needed.

Essential Functions:

1. Manages the implementation, troubleshooting, and resolution of cyber security systems and events for the school district.
2. Supervises the implementation of cyber security monitoring services.
3. Documents all cyber security applications, procedures, security settings, update schedules, critical events, breaches, and threat resolutions. Stores copies of documentation in multiple online and offline locations as approved by the Director of Technology.
4. Prepares comprehensive, confidential cybersecurity status reports no less than twice a year for the Director of Technology and other reports as requested.
5. Prepares weekly reports and updates on cyber security for meetings with the Director of Technology.
6. Monitors cybersecurity conditions worldwide and includes them in the weekly report.
7. Reports emergency or critical threats forthwith to the Director of Technology along with a preliminary action plan.
8. Supervises the Network Analysts in the performance of their job functions.
9. Leads Network Analysts and Systems Analysts to develop recommendations for security settings for Active Directory, Cisco, Fortinet and other district systems and after obtaining all pertinent input from staff, and presents recommendations to the Director of Technology.
10. Maintains skills and knowledge levels on the latest cybersecurity products and threat prevention, resolution, and monitoring systems.
11. Coordinates the work of the Network Analysts, Server Analysts, Operations and Telecommunication Analyst for troubleshooting and resolving network-related server, voice, and video issues.
12. Assists the Director of Technology and Technology Coaches with cybersecurity training and awareness.
13. Creates and ensures the maintenance of systems standards.
14. Provides general oversight of the district technology asset inventory.
15. Directly supervises building-level information technologists.
16. Provides general oversight for the technology services department support staff employees.
17. Serves on the Information Risk Management Team, the District Safety Committee, and other various ESASD councils and committees that are necessary for the effective operation of the organization.
18. Maintains confidentiality of all security plans, along with student and staff information.
19. Serves as a liaison to appropriate groups outside ESASD as assigned.
20. Participates in professional associations and organizations as they relate to the position.
21. Assists the Director of Technology in developing, implementing, and maintaining policies and procedures in the management of the school district's technology.
22. Proposes and evaluates new technologies based on the analysis of the District's technology requirements.
23. Maintains an awareness of current trends in technology and technological skills through continuous professional development.
24. Completes performance evaluations for assigned support staff.
25. Performs other related duties and responsibilities as assigned by the Director of Technology and/or designee.

Position Specifications

<p><u>Physical Demands:</u></p> <ol style="list-style-type: none"> 1. The employee frequently is required to stand, walk and sit. 2. The employee is occasionally required to reach with hands and arms. 3. Able to push or pull objects as needed. 4. Able to carry objects (up to 50 lbs.) in arms or by other appropriate means. 5. Able to travel inside or outside the District as necessary for work related tasks. 6. Able to walk moderate distances inside and outside of facilities and able to climb steps. <p><u>Sensory Abilities:</u></p> <ol style="list-style-type: none"> 1. While performing the duties of this job, the employee is regularly required to talk or hear. 2. Specific vision abilities required by this job include close vision and depth perception. 	<p><u>Work Environment:</u></p> <ol style="list-style-type: none"> 1. Indoor/outdoor with travel <p><u>Temperament:</u></p> <ol style="list-style-type: none"> 1. Ability to deal courteously and tactfully with school personnel and the public. 2. Able to communicate clearly, concisely and effectively, both orally and in writing, with administrative, professional and support staff, as well as students, parents and the community. 3. Able to effectively deal with many types of situations and personalities. 4. Able to effectively deal with deadlines and stressful situations. 5. Able to perform repetitive tasks. 6. Able to make appropriate judgments as they pertain to the responsibilities of the position. 7. Ensures the highest degree of confidentiality appropriate to the position. <p><u>Specific Skills:</u></p> <ol style="list-style-type: none"> 1. A working knowledge of each application included in the Microsoft Office suite, as well as Google productivity applications including, but not limited to Gmail, Google Calendar, Google Docs and Google Sheets. 2. Excellent organizational skills and abilities. 3. Demonstrate the ability to present highly effective presentations. 4. Demonstrate proficient skills in social networking, social media marketing, video development and creating brand awareness online. 	<p><u>Cognitive Ability:</u></p> <ol style="list-style-type: none"> 1. Ability to perceive abstract patterns and connections in data and to generates new information from existing data. 2. Ability to judge the validity of data logically through collection and analysis based on rules and criteria. 3. Ability to analyze, organize and prioritize competing demands, projects and tasks 4. Able to perform numerical operations accurately and quickly. <p><u>License:</u></p> <ol style="list-style-type: none"> 1. Valid PA Driver's License
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East Stroudsburg Property And Confidentiality Requirements:
All property, including intellectual property, materials, equipment or actual products and services developed or accrued as part of the job duties and responsibilities listed above, is the property of East Stroudsburg Area School District. It may not be used for personal profit or gain and will be relinquished to the East Stroudsburg Area School District upon termination of employment from the East Stroudsburg Area School District.

The position specifications described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The information contained in this job description is for compliance with the Americans with Disabilities Act (A.D.A) and is not an exhaustive list of the duties performed for the position. Additional duties are performed by the individual currently holding this position and additional duties may be assigned.

Adoptions:

Original adoption by the Board of Directors on :

I, _____, have read and understand the duties and responsibilities as outlined in the above position description.

Employee Signature

Date

East Stroudsburg Area School District is an Equal Opportunity Employment, Educational/Service Organization.

**AFFILIATION AGREEMENT FOR A STUDENT TEACHING SITE
WITH EAST STROUDSBURG AREA SCHOOL DISTRICT**

THIS AGREEMENT is made the 17th day of JUNE, 2024, by **WESTERN GOVERNORS UNIVERSITY** (hereinafter referred to as "*The University*"), a non-profit institution incorporated under the laws of the Commonwealth of Pennsylvania, and **EAST STROUDSBURG AREA SCHOOL DISTRICT** (hereinafter referred to as the *School District*"). The parties intend to be legally bound by the following terms:

I. **DUTIES AND RESPONSIBILITIES OF THE UNIVERSITY**

- a. ***Selection of Students.*** *The University* shall be responsible for the selection of qualified student(s) (hereinafter "*Student*") to participate in the practicum or student teaching experience. The *Student* must have an appropriate educational background to participate in the program offered by the *School District*.
- b. ***Education of Student.*** *The University* shall assume full responsibility for the classroom education of the student. *The University* shall be responsible for the administration of the program, the curriculum content, the requirements of matriculation, grading and graduation.
- c. ***Submission of Candidates.*** *The University* shall submit the name of the *Student* to the *School District* or a designated representative prior to the practicum assignment or student teaching.
- d. ***Advising Student of Rights and Responsibilities.*** *The University* will be responsible for advising the *Student* of his or her own responsibilities under this Agreement. The student shall be advised of his or her obligations to abide by the policies and procedures of the *School District*, and should any student fail to abide by any policy/or procedure, he or she may be expelled from the program.
- e. ***Professional Liability Insurance.*** *The Student* shall be responsible for procuring Professional Liability Insurance at his/her own expense. The limits of the policy shall be a minimum of \$1,000,000.00 per claim and an aggregate of \$3,000,000.00 per occurrence. This policy must remain in full force and effect for the duration of the practicum or student teaching assignment.
- f. ***Clearances and Records.*** *The University* shall require the *Student* to provide to the *School District* necessary clearances as required by law of individuals working in the *School District*, including but not limited to a TB test, state and federal criminal history reports, and a Pennsylvania child abuse clearance.

II. **DUTIES AND RESPONSIBILITIES OF THE SCHOOL DISTRICT**

- a. **Establishment of Internship.** The *School District* authorizes the use of its site, as the location for the practicum or student teaching experience herein contemplated. This practicum/student teaching experience is for a student enrolled in an undergraduate degree program in education at *The University*.
- b. **Policies of the School District.** The *School District* will provide *the University* with all applicable information regarding its policies at least two (2) weeks in advance of the Student's participation. *The University* will review with the *Student*, prior to the assignment, any and all applicable policies, codes or confidentiality issues related to the experience.
- c. **Designation of School District Representative.** The *School District* shall designate a qualified staff member to function as an on-site supervisor for the student. The supervising staff member will be responsible, with the approval of the Superintendent of the *School District* or his/her designee, for providing opportunities for the student to engage in a variety of counseling activities under supervision, for evaluating the student's performance, and for meeting periodically with representatives of *The University* in order to discuss, plan and evaluate the internship experience of the *Student*. The on-site supervisor, or his/her designee, shall provide the *Student* with an orientation to the *School District's* specific services necessary for the implementation of the student teaching experience.
- d. **Administration.** The *School District* will have the sole authority and control over all aspects of the delivery of pupil services. The *School District* will be responsible for and retain control over the organization and operation of its programs.
- e. **Removal of Noncompliant Student.** The *School District* shall have the authority to immediately remove a student who fails to comply with its policies and procedures. If such a removal occurs, the *School District* shall immediately contact the designated University representative.
- f. **Reporting of Student Progress.** The *School District* shall provide all reasonable information requested by *The University* on a student's work performance. If there are any student evaluations, they will be completed and returned according to a reasonable schedule agreed to by *The University* and the *School District*.
- g. **Student Records.** The *School District* shall protect the confidentiality of student records as dictated by the Family Educational Rights and Privacy Act (FERPA) and shall release no information absent written consent of the student unless required to do so by law or as dictated by the terms of this Agreement.
- h. **Insurance.** The *School District* will maintain general commercial insurance coverage in scope amounts customary for a Pennsylvania public school district at all times for

the duration of the agreement.

III. MUTUAL TERMS AND CONDITIONS

- a. **Number of Participating Students.** The parties mutually agree that one *Student* shall be assigned to East Stroudsburg Area School District for this student teaching experience.
- b. **Term of Agreement.** The term of this Agreement shall be one (1) year from the date of execution. This agreement may not exceed a period of five (5) years.
- c. **Termination of Agreement.** *The University* or the *School District* may terminate this Agreement for any reason with ninety (90) days' notice. Either party may terminate this Agreement in the event of a substantial breach. However, should the *School District* terminate this Agreement prior to the completion of an academic semester for other than a substantial breach, *The student* enrolled at that time may continue his/her educational experience until it would have been concluded absent the termination.
- d. **Nondiscrimination.** The parties agree to continue their respective policies of nondiscrimination based on Title VI of the Civil Rights Act of 1964 with regard to sex, age, race, color, creed, and national origin, Title IX of the Education Amendments of 1972, and other applicable laws, as well as the provisions of the Americans with Disabilities Act.
- e. **Interpretation of Agreement.** The laws of the Commonwealth of Pennsylvania shall govern this Agreement.
- f. **Modification of Agreement.** This Agreement shall only be modified in writing with the same formality as the original Agreement.
- g. **Relationship of Parties.** The relationship between the parties to this Agreement to each other is that of independent contractors. The relationship of the parties to this contract to each other shall not be construed to constitute a partnership, joint venture, employment or any other relationship, other than that of independent contractors.
- h. **Liability.** Neither of the parties shall assume any liabilities to each other, except as specifically stated in this Agreement. As to liability for damage, injuries or death to persons, or damages to property, the parties do not waive any defense as a result of entering into this Agreement unless such a waiver is expressly and clearly written into a part of this Agreement.
- i. **Entire Agreement.** This Agreement represents the entire understanding between the parties. No other oral understandings or promises exist with regard to this relationship.

IN WITNESS WHEREOF, the authorized representatives of the parties have executed this Agreement as of the date previously indicated.

East Stroudsburg Area School District:

Authorized Signature

Date

Printed Name

Title

Western Governors University:


Jennifer Doshier (Jun 3, 2024 10:46 CDT)

Authorized Signature

Jun 3, 2024

Date

Jennifer Doshier

Printed Name

Director, Field Experience, School of Education

Title

STUDENT TEACHING ADDENDUM

This Addendum ("Addendum") to the agreement for student teaching ("Agreement") between East Stroudsburg Area School District ("District") and Western Governors University ("University"), is effective as of the date of University's signature below ("Addendum Effective Date"). For the purposes of this addendum, a "Candidate" shall refer to a University student enrolled in a University program leading to an education credential.

1. Recordings.

- a. Teacher Performance Assessment. District acknowledges that Candidates must complete a teacher performance assessment, which includes the submission of video recordings of themselves teaching in the classroom and of real artifacts (such as lesson plans, video, and student work samples). Recordings provide an avenue to evaluate performance and determine competency.
- b. Clinical observation / Evaluation. University utilizes a secure, interactive, online, cloud-based platform to accommodate for the changing classroom environment and protect the health and safety of participants. Candidates upload recorded video submissions or participate in livestreams for feedback, scoring, and critiquing of video assignments, and Clinical Supervisors leave time-stamped feedback.
- c. Guidelines. The following guidelines are provided to Candidates. District understands that Candidates are not employees or agents of University and that any further precautions regarding the privacy of District students should be agreed directly between the District and Candidates.

Teacher Candidate Guidelines

- o Secure appropriate permission from the parents/guardians of your students and from adults who appear in the video recording.
- o To protect confidentiality, remove your name and use pseudonyms or general references (e.g., "the district") for your state, school, district, and Mentor Teacher. Mask or remove all names on any typed or written material (e.g., commentaries, lesson plans, student work samples) that could identify individuals or educator preparation programs. During video recording, use only the first names of students.
- o You must follow appropriate protocol to submit recordings to University.
- o You may not display the video publicly (i.e., personal websites, YouTube, Facebook).
- o You may not use any part of the recordings for any personal or professional purposes outside of performance evaluation.
- o You must destroy all video recordings once the evaluation is complete.

This Addendum is entered into as of the Addendum Effective Date.

DISTRICT


Signature

Name

Title

Date

UNIVERSITY



Jennifer Doshier, Jun 3, 2024 10:46 CDT

Signature

Jennifer Doshier

Name

Name

Director, Field Experience, School of Education

Title

Title

Jun 3, 2024

Date

Date

93



**Compensation Adjustment - Student Safety Compensation Plan
Memorandum of Understanding**

The EAST STROUDSBURG AREA SCHOOL DISTRICT BOARD OF EDUCATION agree to the following as part of the Meet/Discuss Process with the representative(s) of the Student Safety Compensation Plan Committee:

- A) This MOU is in regards to the following employees that are part of the Student Safety Compensation Plan:

Russell Bear, Frederick Davis, Chauna Hamilton, Ivan Morales, Anthony Quiroz and Jailene Ramos

- B) Existing language of the Student Safety Compensation Plan; Wages And Hours. 2. Security Officers: Effective July 1, 2023, employees' salaries will be increased by \$2.00, over those established in the 2022-2023 fiscal year.
- C) The six (6) employees identified above will also have their salaries increased by \$2.00.
- D) This adjustment of compensation will be processed to the effective date of August 15, 2023 based on their appointment by the school board as Security personnel.
- E) This agreement shall neither constitute a new practice nor nullify an existing past practice.

EAST STROUDSBURG AREA SCHOOL BOARD REPRESENTATIVE

School Board Representative

Date: _____

5/23/24



East Stroudsburg Area School District
 Carl T. Secor Administration Center
 50 Vine Street
 East Stroudsburg, PA 18301
 Phone: (570) 424-8500 Fax (570) 421-4968
 www.esasd.net

Dr. William R. Riker, Superintendent

Dr. William Vitulli, Assistant
 Superintendent for District Programs

Mr. Brian Baddick, Assistant
 Superintendent for Pupil Services

Mr. Peter Bard, Chief Financial Officer

Mr. Stephen C. Zall
Director of Human Resources

East Stroudsburg Area School District
Supplemental Days - Professional Association Membership
Memorandum of Understanding

Whereas, the East Stroudsburg Area School District (herein "District") and the East Stroudsburg Area Education Association (herein "Association") are parties to a Collective Bargaining Agreement (CBA) beginning July 1, 2024 and ending June 30, 2030 and;

Whereas, the District entered dialogue with the Association regarding the addition of the following position(s) entitled "Science Olympiad Advisor" and "Future Educator Advisor" and;

Whereas, the District and Association agree that these positions would be part of the Schedule "B" - Extra-Responsibility Pay Schedule as represented in the collective bargaining agreement (CBA), and;

Now, therefore, the District and Association agree:

1. That the recently created positions are part of the Professional Association CBA;
2. That the positions shall be included within the Schedule "B" - Extra Responsibility Pay Schedule of the CBA;
3. Science Olympiad Advisor will be compensated in accordance with the Speech and Debate Advisor (\$2,208) rate as outlined in the Pay Schedule of the CBA;
4. Future Educator Advisor will be compensated in accordance with the Mock Trial Advisor (\$2,823) rate as outlined in the Pay Schedule of the CBA;
5. That this Memorandum shall not set a precedent, serve as a past practice, or constitute a waiver of any Association rights or privileges except as expressed herein.

EAST STROUDSBURG AREA SCHOOL DISTRICT

Stephen C. Zall

6/4/24

Date: _____

EAST STROUDSBURG AREA EDUCATION ASSOCIATION

Paul N. Riker

Date: 6/10/2024

6/4/24

95



East Stroudsburg Area School District
 Carl T. Secor Administration Center
 50 Vine Street
 East Stroudsburg, PA 18301
 Phone: (570) 424-8500 Fax (570) 421-4968
 www.esasd.net

Dr. William R. Riker, Superintendent
 Dr. William Vitulli, Assistant Superintendent for District Programs
 Mr. Brian Baddick, Assistant Superintendent for Pupil Services
 Mr. Peter Bard, Chief Financial Officer

Mr. Stephen C. Zall
 Director of Human Resources

**East Stroudsburg Area School District
 Supplemental Days - Professional Association Membership
 Memorandum of Understanding**

The Parties to this agreement, the East Stroudsburg Area Education Association (hereinafter called the "Association") and the East Stroudsburg Area School District (hereinafter called the "District") agree to the following:

A) The following Supplemental days will be assigned to Curriculum Specialists and MTSS staff. Days to be worked in the summer months will be scheduled by their immediate supervisor.

Curriculum Specialists - 0 - 15 days for the months of June, July and August 2024 only

MTSS Staff - in addition to the new CBA (July 1, 2024) allotment of up to 5 days, the following days will be provided for the current 24/25 school year only.

Elementary - Up to 8 Days; Intermediate - Up to 11 Days; High School - Up to 15 Days

The MTSS allotment will be further reviewed at the close of the 2024/2025 school year for the determination of the number of "up to" days to be afforded.

B) Supplemental days will be paid at the employees per diem rate

C) This agreement shall neither constitute a new practice nor nullify an existing past practice.

EAST STROUDSBURG AREA SCHOOL DISTRICT

Stephen C. Zall

6/11/24

Date: _____

EAST STROUDSBURG AREA EDUCATION ASSOCIATION

Date: 6-11-24

6/11/24

The East Stroudsburg Area School District hires only individuals legally authorized to work in the United States and does not discriminate on the basis of race, color, national origin, gender, religion, age or disability in the admission of, access to, or in the provision of services, programs or employment. 9/19/07

95a.

RESOLUTION

BE IT RESOLVED, by authority of the **Board of Education** of the **East Stroudsburg Area School District**, and it is hereby resolved by authority of the same, that **Mr. Brian Baddick**, who is the **Assistant Superintendent** of the above named body is authorized and directed to sign any and all contracts, agreements, grants and/or licenses (hereinafter collectively referred to as contract(s)) with the Pennsylvania Department of Education (Department); and

BE IT FURTHER RESOLVED, that the body consents to the use of electronic signatures by the above named individual and that no handwritten signature from the above named individual shall be required in order for any contract with the Department to be legally enforceable and that by affixing his/her electronic signature to an electronic file of the contract via the Department's e-grants system, the above designated authorized individual shall have effectively executed and delivered the contract, binding the **Board of Education** to comply with the terms of said contract; and

BE IT FURTHER RESOLVED, that no writing shall be required in order to make the contract valid and legally binding, provided that the Department and all other necessary Commonwealth approvers affix their signatures electronically and an electronically-printed copy of the Contract is e-mailed or is otherwise made available to the body by electronic means; and

BE IT FURTHER RESOLVED, that the body will not contest the due authorization, execution, delivery, validity or enforceability of the electronic Contract under the provisions of a statute of frauds or any other applicable law. The Contract, if introduced as evidence on paper in any judicial, arbitration, mediation, or administrative proceedings, will be admissible as between the parties to the same extent and under the same conditions as other business records originated and maintained in documentary form and the admissibility thereof shall not be contested under either the business records exception to the hearsay rule or the best evidence rule; and

BE IT FURTHER RESOLVED, that the body will notify the Department's Bureau of Management Services promptly in the event that the above named individual is no longer authorized to execute agreements on behalf of the body electronically and that the Department shall be entitled to rely upon the above named officer's authority to execute agreements electronically on behalf of the body until such notice is received by the Department's Office of Chief Counsel.

ATTEST

(individual receiving signatory authority may not attest on behalf of himself/herself)

Signature (President/Chair)

Michael Catrillo

Board President

Print/type Name

Title

Signature (Secretary)

Patricia L. Rosado

Board Secretary

Print/type Name

Title

TO BE EXECUTED BY SECRETARY OF THE GOVERNING BODY:

I, Patricia L. Rosado, Secretary, of the East Stroudsburg Area School District Board of Education, Do certify that the foregoing is a true and correct copy of the Resolution adopted at a Regular meeting of the Board of Education, held the 17th day of June, 2024.

Dated: June 17, 2024

Signature (Secretary)

Patricia L. Rosado Board Secretary

Print/type Name Title

TO BE EXECUTED BY AUTHORIZED OFFICER:

As the person authorized to sign on behalf of the above named body, I agree that I shall not provide any other person with my e-grants password or otherwise authorize any other individual to affix my electronic signature to any agreement with the Department.

Dated: June 17, 2024

Signature (authorized signatory)

Mr. Brian Baddick Assistant Superintendent

Print/type Name Title

120

FINAL GENERAL FUND BUDGET

Fiscal Year 2024-2025

General Fund Budget Approval

Date of Adoption of the General Fund Budget:

President of the Board - Original Signature Required

Date

Secretary of the Board - Original Signature Required

Date

Chief School Administrator - Original Signature Required

Date

Peter T Bard

(570)424-8500 Extn : 10120

Contact Person

Telephone

Extension

peter-bard@esasd.net

Email Address

121

**CERTIFICATION OF ESTIMATED ENDING FUND BALANCE
FROM 2024-2025 GENERAL FUND BUDGET**

24 PS 6-688

(10/2010)

SCHOOL DISTRICT : East Stroudsburg Area SD	COUNTY : Monroe	AUN : 120452003
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No school district shall approve an increase in real property taxes unless it has adopted a budget that includes an estimated, ending unreserved undesignated fund balance (unassigned) less than the specified percentage of its total budgeted expenditures:

Total Budgeted Expenditures	Fund Balance % Limit (less than)
Less Than or Equal to \$11,999,999	12.0%
Between \$12,000,000 and \$12,999,999	11.5%
Between \$13,000,000 and \$13,999,999	11.0%
Between \$14,000,000 and \$14,999,999	10.5%
Between \$15,000,000 and \$15,999,999	10.0%
Between \$16,000,000 and \$16,999,999	9.5%
Between \$17,000,000 and \$17,999,999	9.0%
Between \$18,000,000 and \$18,999,999	8.5%
Greater Than or Equal to \$19,000,000	8.0%

Did you raise property taxes in SY 2024-2025 (compared to 2023-2024)?

Yes
No

If yes, see information below, taken from the 2024-2025 General Fund Budget.

Total Budgeted Expenditures	\$203840637
Ending Unassigned Fund Balance	\$4538666
Ending Unassigned Fund Balance as a percentage (%) of Total Budgeted Expenditures	2.22%

The Estimated Ending Unassigned Fund Balance is within the allowable limits.

Yes
No

I hereby certify that the above information is accurate and complete.

SIGNATURE OF SUPERINTENDENT	DATE
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DUE DATE: AUGUST 15, 2024

122

**CERTIFICATION OF USE OF PDE-2028
FOR PUBLIC INSPECTION OF 2024-2025 PROPOSED BUDGET**

24 PS 6-687(a)(1)

(03/2006)

School District Name: East Stroudsburg Area SD	County: Monroe	AUN Number: 120452003
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Section 687(a)(1) of the School Code requires the president of the board of school directors of each school district to certify to the Department of Education that the proposed budget was prepared, presented and will be made available for public inspection using the uniform form prepared and furnished by the Department of Education.

I hereby certify that the above information is accurate and complete.

SIGNATURE OF SCHOOL BOARD PRESIDENT Michael Catrillo	DATE May 20, 2024
--	----------------------

123

DUE DATE: IMMEDIATELY FOLLOWING
ADOPTION OF PROPOSED
FINAL GENERAL FUND BUDGET

Val Number Description Justification

1010	Budget Approval Date is required before submission on Contact Screen and cannot be a future date.	
8060	Ending Fund Balance Entry and Budgetary Reserve: If 5900 Budgetary Reserve is not equal to 0, a justification must be entered below.	Budgetary reserve is set for potential expenditures that exist in particular for special education.
8080	Ending Fund Balance Entry and Budgetary Reserve: If 0850 Estimated Ending Unassigned Fund Balance is not equal to 0, a justification must be entered below.	Budgetary reserves are set for future expenses that may arise that the board may offset tax increases with their fund balance.
8150	Ending Fund Balance Entry and Budgetary Reserve: If 0830 Committed Fund Balance is not equal to 0, a justification must be entered below.	Budgetary reserves are set for future expenses that may arise that the board may offset tax increases with their fund balance.
8160	Ending Fund Balance Entry and Budgetary Reserve: If 0840 Assigned Fund Balance is not equal to 0, a justification must be entered below.	Budgetary reserves are set for future expenses that may arise that the board may offset tax increases with their fund balance.

124

<u>ITEM</u>	<u>AMOUNTS</u>
Estimated Beginning Unreserved Fund Balance Available for Appropriation and Reserves Scheduled For Liquidation During The Fiscal Year	
0810 Nonspendable Fund Balance	783,115
0820 Restricted Fund Balance	
0830 Committed Fund Balance	24,000,000
0840 Assigned Fund Balance	23,498,602
0850 Unassigned Fund Balance	2,985,911
Total Estimated Beginning Unreserved Fund Balance Available for Appropriation and Reserves Scheduled For Liquidation During The Fiscal Year	<u>\$50,484,513</u>
Estimated Revenues And Other Financing Sources	
6000 Revenue from Local Sources	107,392,902
7000 Revenue from State Sources	69,153,441
8000 Revenue from Federal Sources	9,811,853
9000 Other Financing Sources	50,000
Total Estimated Revenues And Other Financing Sources	<u>\$186,408,196</u>
Total Estimated Fund Balance, Revenues, and Other Financing Sources Available for Appropriation	<u>\$236,892,709</u>

125

	<u>Amount</u>
REVENUE FROM LOCAL SOURCES	
6111 Current Real Estate Taxes	88,499,395
6112 Interim Real Estate Taxes	64,000
6113 Public Utility Realty Taxes	100,000
6114 Payments in Lieu of Current Taxes - State / Local	115,000
6140 Current Act 511 Taxes - Flat Rate Assessments	75,000
6150 Current Act 511 Taxes - Proportional Assessments	5,500,000
6400 Delinquencies on Taxes Levied / Assessed by the LEA	10,000,000
6500 Earnings on Investments	1,500,000
6700 Revenues from LEA Activities	27,000
6800 Revenues from Intermediary Sources / Pass-Through Funds	1,227,507
6910 Rentals	35,000
6940 Tuition from Patrons	15,000
6980 Revenue from Community Services Activities	130,000
6990 Refunds and Other Miscellaneous Revenue	105,000
	\$107,392,902
REVENUE FROM STATE SOURCES	
7111 Basic Education Funding-Formula	28,807,621
7112 Basic Education Funding-Social Security	3,256,739
7160 Tuition for Orphans Subsidy	800,000
7271 Special Education funds for School-Aged Pupils	6,249,090
7311 Pupil Transportation Subsidy	2,500,000
7312 Nonpublic and Charter School Pupil Transportation Subsidy	100,000
7320 Rental and Sinking Fund Payments / Building Reimbursement Subsidy	1,462,055
7330 Health Services (Medical, Dental, Nurse, Act 25)	150,000
7340 State Property Tax Reduction Allocation	6,579,178
7505 Ready to Learn Block Grant	1,248,758
7820 State Share of Retirement Contributions	18,000,000
	\$69,153,441
REVENUE FROM FEDERAL SOURCES	
8110 Payments for Federally Impacted Areas	625,000
8514 Title I - Improving the Academic Achievement of the Disadvantaged	2,133,405
8515 Title II - Preparing, Training, and Recruiting High Quality Teachers and Principals	259,770
8516 Title III - Language Instruction for English Learners and Immigrant Students	38,637

Amount

REVENUE FROM FEDERAL SOURCES		
8517 Title IV - 21st Century Schools		162,541
8732 ARRA - Qualified School Construction Bonds (QSCB)		55,000
8733 ARRA - Qualified Zone Academy Bonds (QZAB)		12,500
8744 ARP ESSER - Elementary and Secondary School Emergency Relief Fund		5,000,000
8751 ARP ESSER Learning Loss		100,000
8753 ARP ESSER Afterschool Programs		50,000
8810 School-Based Access Medicaid Reimbursement Program (SBAP) Reimbursements (Access)		1,250,000
8820 Medical Assistance Reimbursement for Administrative Claiming (Quarterly) Program		125,000
REVENUE FROM FEDERAL SOURCES		\$9,811,853
OTHER FINANCING SOURCES		
9400 Sale of or Compensation for Loss of Fixed Assets		50,000
OTHER FINANCING SOURCES		\$50,000
TOTAL ESTIMATED REVENUES AND OTHER SOURCES		186,408,196

127

Act 1 Index (current): 7.6%

Calculation Method:

Number of Decimals For Tax Rate Calculation: 2

Approx. Tax Revenue from RE Taxes: \$88,518,038

Amount of Tax Relief for Homestead Exclusions \$6,579,178

Total Approx. Tax Revenue: \$95,097,216

Approx. Tax Levy for Tax Rate Calculation: \$104,166,977

Section 672.1 Method Choice: (a)(1)

Revenue
 \$88,518,038
 \$6,579,178
 \$95,097,216
 \$104,166,977

Monroe Pike Total

2023-24 Data

a. Assessed Value \$2,608,545,206
 b. Real Estate Mills 30.7900
 \$194,696,490
 128.5200
 \$2,803,241,696

I. 2024-25 Data

c. 2022 STEB Market Value \$2,589,671,375
 d. Assessed Value \$2,564,605,970
 e. Assessed Value of New Constr/ Renov \$0
 \$797,076,234
 \$194,489,560
 \$0
 \$3,386,747,609
 \$2,759,095,530
 \$0

2023-24 Calculations

f. 2023-24 Tax Levy (a * b) \$80,317,107
 \$25,022,393
 \$105,339,500

2024-25 Calculations

g. Percent of Total Market Value 76.46485%
 h. Rebalanced 2023-24 Tax Levy (f Total * g) \$80,547,691
 i. Base Mills Subject to Index 30.8783
 (h / a * 1000) if no reassessment 23.53515%
 (h / (d-e) * 1000) if reassessment 128.5200
 \$24,791,809
 100.00000%
 \$105,339,500

Calculation of Tax Rates and Levies Generated

j. Weighted Avg. Collection Percentage 90.000000%
 k. Tax Levy Needed (Approx. Tax Levy * g) \$79,651,123
 93.000000%
 \$24,515,854
 \$104,166,977

I. 2024-25 Real Estate Tax Rate

31.0500
 126.0500
 \$104,146,424

III.

m. Tax Levy Generated by Mills (k / d * 1000) \$79,631,015
 (l / 1000 * d) \$24,515,409
 n. Tax Levy minus Tax Relief for Homestead Exclusions \$97,567,246
 (m - Amount of Tax Relief for Homestead Exclusions)
 o. Net Tax Revenue Generated By Mills \$88,499,395
 (n * Est. Pct. Collection)

Act 1 Index (current): 7.6%

Calculation Method:

Number of Decimals For Tax Rate Calculation: 2

Approx. Tax Revenue from RE Taxes: \$88,518,038

Amount of Tax Relief for Homestead Exclusions \$6,579,178

Total Approx. Tax Revenue: \$95,097,216

Approx. Tax Levy for Tax Rate Calculation: \$104,166,977

Section 672.1 Method Choice: (a)(1)

	Monroe	Pike	Total
Index Maximums			
p. Maximum Mills Based On Index (i * (1 + Index))	33.2250	138.2875	
q. Mills In Excess of Index (if l > p), (l - p))	0.0000	0.0000	
r. Maximum Tax Levy Based On Index (p / 1000 * d)	\$85,209,033	\$26,895,475	\$112,104,508
IV. s. Millage Rate within Index? (if l > p Then No)	Yes	Yes	
t. Tax Levy In Excess of Index (if (m > r), (m - r))	\$0	\$0	\$0
u. Tax Revenue In Excess of Index (t * Est. Pct. Collection)	\$0	\$0	\$0

129

Information Related to Property Tax Relief

V. Assessed Value Exclusion per Homestead	\$21,894.00	\$5,393.00	
Number of Homestead/Farmstead Properties	6877	2801	9678
Median Assessed Value of Homestead Properties			\$138,110

Act 1 Index (current): 7.6%

Calculation Method:

Number of Decimals For Tax Rate Calculation: 2

Approx. Tax Revenue from RE Taxes: \$88,518,038

Amount of Tax Relief for Homestead Exclusions \$6,579,178

Total Approx. Tax Revenue: \$95,097,216

Approx. Tax Levy for Tax Rate Calculation: \$104,166,977

State Property Tax Reduction Allocation used for: Homestead Exclusions

Prior Year State Property Tax Reduction Allocation used for: Homestead Exclusions

Amount of Tax Relief from State/Local Sources

Section 672.1 Method Choice: (a)(1)

Revenue
2
\$88,518,038
\$6,579,178
\$95,097,216
\$104,166,977

Total

Pike

Monroe

\$6,579,178

\$0

Lowering RE Tax Rate

\$0

\$6,579,178

\$0

\$6,579,178

130

CODE

6111	Current Real Estate Taxes	County Name	Taxable Assessed Value	Real Estate Mills	Tax Levy Generated by Mills	Amount of Tax Relief for Homestead Exclusions	Tax Levy Minus Homestead Exclusions	Percent Collected	Net Tax Revenue Generated By Mills
Monroe			2,564,605,970	31.0500	79,631,015			90.000000%	
Pike			194,489,560	126.0500	24,515,409			93.000000%	
Totals:			2,759,095,530		104,146,424	6,579,178	97,567,246	90.70605%	88,499,395

	Rate	Add'l Rate (if appl.)	Tax Levy	Estimated Revenue
6120	\$0.00			0
6140				
6141	\$0.00	\$0.00	0	0
6142	\$0.00	\$0.00	0	0
6143	\$10.00	\$0.00	75,000	75,000
6144	\$0.00	\$0.00	0	0
6145	\$0.00	\$0.00	0	0
6146	\$0.00	\$0.00	0	0
6149	\$0.00	\$0.00	0	0

	Rate	Add'l Rate (if appl.)	Tax Levy	Estimated Revenue
6150			75,000	75,000
6151	0.500%	0.000%	4,300,000	4,300,000
6152	0.000	0.000	0	0
6153	0.500%	0.000%	1,200,000	1,200,000
6154	0.000%	0.000%	0	0
6155	0.000	0.000	0	0
6156	0.000%	0.000%	0	0
6157	0.000	0.000	0	0
6159	0	0	0	0

Total Current Act 511 Taxes – Flat Rate Assessments			5,500,000	5,500,000
Total Act 511 Taxes – Proportional Assessments			5,575,000	5,575,000
Act 511 Tax Limit	-->	3,386,747,609	12	40,640,971
		Market Value	Mills	(511 Limit)

Tax Function	Description	Tax Rate Charged in:		Percent Change in Rate	Less than or equal to Index	Index	Additional Tax Rate Charged in:		Percent Change in Rate	Less than or equal to Index
		2023-24 (Rebalanced)	2024-25				2023-24 (Rebalanced)	2024-25		
6111	<u>Current Real Estate Taxes</u>									
	Monroe	30.8783	31.0500	0.56%	Yes	7.6%				
	Pike	128.5200	126.0500	-1.91%	Yes	7.6%				
	<u>Current Act 511 Taxes -- Flat Rate Assessments</u>									
6143	Current Act 511 Local Services Taxes	\$10.00	\$10.00	0.00%	Yes	7.6%				
	<u>Current Act 511 Taxes -- Proportional Assessments</u>									
6151	Current Act 511 Earned Income Taxes	0.500%	0.500%	0.00%	Yes	7.6%				
6153	Current Act 511 Real Estate Transfer Taxes	0.500%	0.500%	0.00%	Yes	7.6%				

132

Description	Amount
1000 Instruction	
1100 Regular Programs - Elementary / Secondary	73,112,241
1200 Special Programs - Elementary / Secondary	39,208,135
1300 Vocational Education	3,349,778
1400 Other Instructional Programs - Elementary / Secondary	1,650,369
1500 Nonpublic School Programs	31,478
1800 Pre-Kindergarten	30,065
Total Instruction	\$117,382,066
2000 Support Services	
2100 Support Services - Students	9,551,295
2200 Support Services - Instructional Staff	3,810,882
2300 Support Services - Administration	9,143,990
2400 Support Services - Pupil Health	2,381,003
2500 Support Services - Business	1,585,653
2600 Operation and Maintenance of Plant Services	19,284,203
2700 Student Transportation Services	11,454,729
2800 Support Services - Central	6,181,306
Total Support Services	\$63,393,061
3000 Operation of Non-Instructional Services	
3200 Student Activities	3,621,579
3300 Community Services	137,954
Total Operation of Non-Instructional Services	\$3,759,533
5000 Other Expenditures and Financing Uses	
5100 Debt Service / Other Expenditures and Financing Uses	18,305,977
5900 Budgetary Reserve	1,000,000
Total Other Expenditures and Financing Uses	\$19,305,977
Total Estimated Expenditures and Other Financing Uses	\$203,840,637

133

<u>Description</u>	<u>Amount</u>
1000 Instruction	
1100 Regular Programs - Elementary / Secondary	
100 Personnel Services - Salaries	39,950,342
200 Personnel Services - Employee Benefits	25,899,763
300 Purchased Professional and Technical Services	59,765
400 Purchased Property Services	163,374
500 Other Purchased Services	4,714,246
600 Supplies	2,305,853
700 Property	1,000
800 Other Objects	17,898
Total Regular Programs - Elementary / Secondary	\$73,112,241
1200 Special Programs - Elementary / Secondary	
100 Personnel Services - Salaries	15,830,978
200 Personnel Services - Employee Benefits	11,968,207
300 Purchased Professional and Technical Services	6,097,700
500 Other Purchased Services	4,451,700
600 Supplies	829,460
700 Property	20,000
800 Other Objects	10,090
Total Special Programs - Elementary / Secondary	\$39,208,135
1300 Vocational Education	
100 Personnel Services - Salaries	638,577
200 Personnel Services - Employee Benefits	403,501
500 Other Purchased Services	2,295,700
600 Supplies	11,000
800 Other Objects	1,000
Total Vocational Education	\$3,349,778
1400 Other Instructional Programs - Elementary / Secondary	
100 Personnel Services - Salaries	189,884
200 Personnel Services - Employee Benefits	124,585
300 Purchased Professional and Technical Services	954,000
400 Purchased Property Services	3,000
500 Other Purchased Services	375,000
600 Supplies	3,900
Total Other Instructional Programs - Elementary / Secondary	\$1,650,369
1500 Nonpublic School Programs	
300 Purchased Professional and Technical Services	30,678
600 Supplies	800
Total Nonpublic School Programs	\$31,478
1800 Pre-Kindergarten	
100 Personnel Services - Salaries	19,145
200 Personnel Services - Employee Benefits	8,180
600 Supplies	2,740

134

Description	Amount
Total Pre-Kindergarten	\$30,065
Total Instruction	\$117,382,066
2000 Support Services	
2100 Support Services - Students	
100 Personnel Services - Salaries	5,288,315
200 Personnel Services - Employee Benefits	3,428,251
300 Purchased Professional and Technical Services	743,500
400 Purchased Property Services	1,400
500 Other Purchased Services	8,150
600 Supplies	76,724
800 Other Objects	4,955
Total Support Services - Students	\$9,551,295
2200 Support Services - Instructional Staff	
100 Personnel Services - Salaries	2,010,399
200 Personnel Services - Employee Benefits	1,622,159
300 Purchased Professional and Technical Services	74,312
500 Other Purchased Services	43,475
600 Supplies	58,937
800 Other Objects	1,600
Total Support Services - Instructional Staff	\$3,810,882
2300 Support Services - Administration	
100 Personnel Services - Salaries	4,789,542
200 Personnel Services - Employee Benefits	3,097,607
300 Purchased Professional and Technical Services	907,000
400 Purchased Property Services	34,813
500 Other Purchased Services	175,591
600 Supplies	65,697
800 Other Objects	73,740
Total Support Services - Administration	\$9,143,990
2400 Support Services - Pupil Health	
100 Personnel Services - Salaries	1,401,998
200 Personnel Services - Employee Benefits	900,668
300 Purchased Professional and Technical Services	43,965
400 Purchased Property Services	1,750
500 Other Purchased Services	1,662
600 Supplies	29,200
800 Other Objects	1,760
Total Support Services - Pupil Health	\$2,381,003
2500 Support Services - Business	
100 Personnel Services - Salaries	798,300
200 Personnel Services - Employee Benefits	560,853
300 Purchased Professional and Technical Services	66,000
400 Purchased Property Services	5,000

<u>Description</u>	<u>Amount</u>
500 Other Purchased Services	19,500
600 Supplies	111,000
800 Other Objects	25,000
Total Support Services - Business	\$1,585,653

<u>2600 Operation and Maintenance of Plant Services</u>	
100 Personnel Services - Salaries	7,032,996
200 Personnel Services - Employee Benefits	5,784,116
300 Purchased Professional and Technical Services	299,200
400 Purchased Property Services	1,773,526
500 Other Purchased Services	628,250
600 Supplies	3,515,115
700 Property	248,000
800 Other Objects	3,000
Total Operation and Maintenance of Plant Services	\$19,284,203

<u>2700 Student Transportation Services</u>	
100 Personnel Services - Salaries	4,815,434
200 Personnel Services - Employee Benefits	4,083,045
300 Purchased Professional and Technical Services	20,500
400 Purchased Property Services	23,600
500 Other Purchased Services	1,463,500
600 Supplies	1,047,150
800 Other Objects	1,500
Total Student Transportation Services	\$11,454,729

<u>2800 Support Services - Central</u>	
100 Personnel Services - Salaries	1,537,875
200 Personnel Services - Employee Benefits	1,101,915
300 Purchased Professional and Technical Services	157,890
400 Purchased Property Services	102,492
500 Other Purchased Services	272,999
600 Supplies	821,280
700 Property	2,181,930
800 Other Objects	4,925
Total Support Services - Central	\$6,181,306
Total Support Services	\$63,393,061

<u>3000 Operation of Non-Instructional Services</u>	
<u>3200 Student Activities</u>	
100 Personnel Services - Salaries	1,825,105
200 Personnel Services - Employee Benefits	888,323
300 Purchased Professional and Technical Services	122,172
400 Purchased Property Services	113,380
500 Other Purchased Services	324,465
600 Supplies	239,330
700 Property	50,000
800 Other Objects	58,804
Total Student Activities	\$3,621,579

Description	Amount
3300 Community Services	
100 Personnel Services - Salaries	19,320
200 Personnel Services - Employee Benefits	8,254
300 Purchased Professional and Technical Services	49,655
500 Other Purchased Services	1,690
600 Supplies	59,035
Total Community Services	\$137,954
Total Operation of Non-Instructional Services	\$3,759,533
5000 Other Expenditures and Financing Uses	
5100 Debt Service / Other Expenditures and Financing Uses	
800 Other Objects	3,236,689
900 Other Uses of Funds	15,069,288
Total Debt Service / Other Expenditures and Financing Uses	\$18,305,977
5900 Budgetary Reserve	
800 Other Objects	1,000,000
Total Budgetary Reserve	\$1,000,000
Total Other Expenditures and Financing Uses	\$19,305,977
TOTAL EXPENDITURES	\$203,840,637

137

Cash and Short-Term Investments

	<u>06/30/2024 Estimate</u>	<u>06/30/2025 Projection</u>
General Fund	8,500,000	8,500,000

- Public Purpose (Expendable) Trust Fund
- Other Comptroller-Approved Special Revenue Funds
- Athletic / School-Sponsored Extra Curricular Activities Fund
- Capital Reserve Fund - \$ 690, \$1850
- Capital Reserve Fund - \$ 1431
- Other Capital Projects Fund
- Debt Service Fund
- Food Service / Cafeteria Operations Fund
- Child Care Operations Fund
- Other Enterprise Funds
- Internal Service Fund
- Private Purpose Trust Fund
- Investment Trust Fund
- Pension Trust Fund
- Activity Fund
- Other Agency Fund
- Permanent Fund

Total Cash and Short-Term Investments

	\$8,500,000	\$8,500,000
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Long-Term Investments

- General Fund
- Public Purpose (Expendable) Trust Fund
- Other Comptroller-Approved Special Revenue Funds
- Athletic / School-Sponsored Extra Curricular Activities Fund
- Capital Reserve Fund - \$ 690, \$1850
- Capital Reserve Fund - \$ 1431
- Other Capital Projects Fund
- Debt Service Fund
- Food Service / Cafeteria Operations Fund
- Child Care Operations Fund
- Other Enterprise Funds
- Internal Service Fund
- Private Purpose Trust Fund
- Investment Trust Fund
- Pension Trust Fund
- Activity Fund
- Other Agency Fund

	<u>06/30/2024 Estimate</u>	<u>06/30/2025 Projection</u>
	65,000,000	52,000,000

	15,131,634	11,454,314
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	<u>06/30/2024 Estimate</u>	<u>06/30/2025 Projection</u>
<u>Long-Term Investments</u>		
Permanent Fund		
Total Long-Term Investments	\$80,131,634	\$63,454,314
TOTAL CASH AND INVESTMENTS	\$88,631,634	\$71,954,314

139

Long-Term Indebtedness

General Fund

0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable	121,588,932	110,487,843
0530 Lease and Other Right-To-Use Obligations	1,941,741	3,216,474
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		

Total General Fund

\$123,530,673

\$113,704,317

Public Purpose (Expendable) Trust Fund

0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease and Other Right-To-Use Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		

Total Public Purpose (Expendable) Trust Fund

Other Comptroller-Approved Special Revenue Funds

0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease and Other Right-To-Use Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		

Total Other Comptroller-Approved Special Revenue Funds

Athletic / School-Sponsored Extra Curricular Activities Fund

0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease and Other Right-To-Use Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		

Total Athletic / School-Sponsored Extra Curricular Activities Fund

Long-Term Indebtedness

06/30/2024 Estimate

06/30/2025 Projection

Capital Reserve Fund - \$ 690, \$1850

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease and Other Right-To-Use Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Capital Reserve Fund - \$ 690, \$1850

Capital Reserve Fund - \$ 1431

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease and Other Right-To-Use Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Capital Reserve Fund - \$ 1431

Other Capital Projects Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease and Other Right-To-Use Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Other Capital Projects Fund

Debt Service Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease and Other Right-To-Use Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Debt Service Fund

Long-Term Indebtedness

06/30/2024 Estimate

06/30/2025 Projection

Food Service / Cafeteria Operations Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease and Other Right-To-Use Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Food Service / Cafeteria Operations Fund

Child Care Operations Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease and Other Right-To-Use Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Child Care Operations Fund

Other Enterprise Funds

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease and Other Right-To-Use Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Other Enterprise Funds

Internal Service Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease and Other Right-To-Use Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Internal Service Fund

Long-Term Indebtedness

06/30/2024 Estimate 06/30/2025 Projection

Private Purpose Trust Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease and Other Right-To-Use Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Private Purpose Trust Fund

Investment Trust Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease and Other Right-To-Use Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Investment Trust Fund

Pension Trust Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease and Other Right-To-Use Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Pension Trust Fund

Activity Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease and Other Right-To-Use Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Activity Fund

Long-Term Indebtedness

06/30/2024 Estimate

06/30/2025 Projection

Other Agency Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease and Other Right-To-Use Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Other Agency Fund

Permanent Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease and Other Right-To-Use Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Permanent Fund

Total Long-Term Indebtedness

\$123,530,673

\$113,704,317

144

	<u>06/30/2024 Estimate</u>	<u>06/30/2025 Projection</u>
<u>Short-Term Payables</u>		
General Fund	8,500,000	7,500,000
Public Purpose (Expendable) Trust Fund		
Other Comptroller-Approved Special Revenue Funds		
Athletic / School-Sponsored Extra Curricular Activities Fund		
Capital Reserve Fund - \$ 690, \$1850	1,500,000	1,000,000
Capital Reserve Fund - \$ 1431		
Other Capital Projects Fund		
Debt Service Fund		
Food Service / Cafeteria Operations Fund		
Child Care Operations Fund		
Other Enterprise Funds		
Internal Service Fund		
Private Purpose Trust Fund		
Investment Trust Fund		
Pension Trust Fund		
Activity Fund		
Other Agency Fund		
Permanent Fund		
Total Short-Term Payables	\$10,000,000	\$8,500,000
TOTAL INDEBTEDNESS	\$133,530,673	\$122,204,317

145

Account Description	Amounts
0810 Nonspendable Fund Balance	783,115
0820 Restricted Fund Balance	
0830 Committed Fund Balance	13,513,406
0840 Assigned Fund Balance	15,000,000
0850 Unassigned Fund Balance	4,538,666
Total Ending Fund Balance - Committed, Assigned, and Unassigned	\$33,052,072

5900 Budgetary Reserve 1,000,000

Total Estimated Ending Committed, Assigned, and Unassigned Fund Balance and Budgetary Reserve \$34,835,187

146

EAST STROUDSBURG AREA SCHOOL DISTRICT

2024-2025 Homestead and Farmstead Exclusion Resolution

RESOLVED, by the Board of Education of the East Stroudsburg Area School District, that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2024, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as follows:

1. Aggregate amount available for homestead and farmstead real estate tax reduction.

The following amounts are available for homestead and farmstead real estate tax reduction for the school year beginning July 1, 2024

a. **Gambling tax funds.** The Pennsylvania Department of Education (PDE) has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.505(b), as property tax reduction allocation funded by gambling tax funds, the amount of \$6,567,266.59.

b. **Philadelphia tax credit reimbursement funds.** PDE has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P. S. § 6926.324(3), as reimbursement for Philadelphia tax credits claimed against the School District earned income tax by School District resident taxpayers, the amount of \$11,911.66.

c. **Aggregate amount available.** Adding these amounts, the aggregate amount Available during the school year for real estate tax reduction is \$6,579,178.25.

2. **Homestead/farmstead number.** Pursuant to Act 50, 54 Pa. C.S. § 8584(i), and Act 1, 53 P.S. § 6926.341 (g)(3), Monroe and Pike Counties have provided the School District with certified reports listing approved homesteads and approved farmsteads as follows:

a. **Homestead property number.** The number of approved homesteads within the School District is 6,873 in Monroe County, and 2,801 in Pike County, totaling 9,674.

b. **Farmstead property number.** The number of approved farmsteads within the School District is 4 in Monroe County and zero in Pike County, totaling 4.

c. **Homestead/farmstead combined number.** Adding these numbers, the aggregate number of approved homesteads and approved farmsteads is 9,678.

3. **Real estate tax reduction calculation.** The School Board has decided that the homestead exclusion amount and the farmstead exclusion amount shall be equal. Dividing the paragraph 1(c) aggregate amount available during the school year for real estate tax reduction of \$6,579,178.25 by the paragraph 2(c) aggregate number of approved homesteads and approved farmsteads of 9,678 the calculation of the maximum real estate

tax reduction amount applicable to each approved homestead and to each approved farmstead is a maximum \$679.81.

4. Homestead exclusion calculation. Dividing the paragraph 3 maximum real estate tax reduction amount of \$679.81 by the School District real estate tax rate in Monroe County of 31.05 mills (.310500) and in Pike County of 126.05 mills (.126050), the maximum real estate assessed value reduction to be reflected on tax notices as a homestead exclusion for each approved homestead is \$21,894 in Monroe County and \$5,393 in Pike County, and the maximum real estate assessed value reduction to be reflected on tax notices as a farmstead exclusion for each approved farmstead is \$21,894 in Monroe County and \$5,393 in Pike County.

5. Homestead/farmstead exclusion authorization – July 1 tax bills. The tax notice issued to the owner of each approved homestead within the School District shall reflect a homestead exclusion real estate assessed value reduction equal to the lesser of: (a) the County established assessed value of the homestead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$21,894 in Monroe County and \$5,393 in Pike County. The tax notice issued to the owner of each approved farmstead within the School District shall reflect an additional farmstead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the farmstead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$21,894 in Monroe County and \$5,393 in Pike County. For purposes of this Resolution, “approved homestead” and “approved farmstead” shall mean homesteads and farmsteads listed in the report referred to in paragraph 2 above and received by the School District from the County Assessment Office on or before May 1 pursuant to Act 1, 53 P.S. § 6926.341 (g) (3), based on homestead/farmstead applications filed with the County Assessment Office on or before March 1. This paragraph 5 will apply to tax notices issued based on the initial tax duplicate used in issuing initial real estate tax notices for the school year, which will be issued on or promptly after July 1, and will not apply to interim real estate tax bills.

RESOLVED this 17th day of June 2024.

ATTEST:

BOARD OF SCHOOL DIRECTORS OF THE EAST STROUDSBURG AREA SCHOOL DISTRICT

By _____

Patricia L. Rosado, Board Secretary

By _____

Michael Catrillo, Board President



EAST STROUDSBURG AREA SCHOOL DISTRICT
 SOUTH FIELD HOUSE
 EQUIPMENT REPLACEMENT
 DEI PROJECT NO. 287042

MAY 31, 2024

	ASL Refrigeration Inc.	Bognet Inc.	JBM Mechanical, Inc.	KC Mechanical	Mohawk Contracting and Development	Myco Mechanical	Serrano Electric Heating & Cooling
BASE BID	505,250	395,000	363,000	X	X	412,000	351,507
TOTAL	\$ 505,250	\$ 395,000	\$ 363,000	-	-	\$ 412,000	\$ 351,507

VIII. A. 1.
 14.111
 149



EAST STROUDSBURG AREA SCHOOL DISTRICT
 NORTH CAMPUS
 STORM PIPE REPLACEMENT
 DEI PROJECT NO. 287043

MAY 31, 2024

	E. F. Possinger & Sons	Mohawk Contracting and Development	Northeast Site Contractors	Papillon & Moyer Excavating & Paving	Rutledge Excavating Inc.	Wayco, Inc.
BASE BID	X	356,000	399,000	581,430.55	286,351	
TOTAL \$	-	\$ 356,000	\$ 399,000	\$ 581,430.55	\$ 286,351	\$ -

VIII. A. 2

150



VIII.F.2

Amy Strunk <amy-strunk@esasd.net>

Form 611

1 message

Google Forms <forms-receipts-noreply@google.com>
To: amy-strunk@esasd.net

Fri, May 31, 2024 at 9:29 AM

Thanks for filling out Form 611

Here's what was received.

[Edit response](#)

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$10,000.00 - OR ANY PURCHASE THAT WAS NOT BUDGETED

Note: When referring to a purchase, you must consider the aggregate amount, not individual items.

Your email (amy-strunk@esasd.net) was recorded when you submitted this form.

Untitled Section

FORM 611 **EAST STROUDSBURG AREA SCHOOL DISTRICT**
Procurement Form

Name of Requestor *

Amy Strunk

151

Department *

Facilities

Building *

Admin

What service or item are requesting *

parking lot sweeping

Why are you requesting the service or item *

renewal contract

Suggested replacement *

n/a

Independent Cost Analysis (Pre-determine costs prior to contacting a vendor.)

What did you estimate the costs would be?

\$21,979.00

What is the total cost of the purchase? *

\$21,979.00

Select the Procurement Method utilized: *

152

- Aggregate purchase is less than \$10,000 - no action needed
- Small Purchase procedures (minimum of 3 quotes) - required for any purchase \$10,000-\$23,199
- Sealed Bids (Formal Advertising) – required for goods/supplies exceeding \$23,200
- Competitive Proposals – Formal Request for Proposal (Advertised RFP) – required for services with cost of \$250,000 or more
- Non-competitive proposals (i.e. sole source) – MUST justify below

If you chose the **non-competitive** method above, please select the appropriate circumstance and include your justification in the space below. *Note: These are the **only** permissible circumstances under which you can use non-competitive procurement.*

*

- N/A (not applicable) - Competitive Procurement was utilized
- N/A (not applicable) The acquisition of property or services, the aggregate dollar amount of which does not exceed the thresholds outlined above for quotes, bids, or RFPs (purchase is less than \$10,000)
- The item is available only from a single source; (must demonstrate in justification below that only one company can provide the type of product or perform the services)
- The public exigency or emergency for the requirement will not permit a delay resulting from publicizing a competitive solicitation; (explain below how a declared disaster or public emergency doesn't allow time for competitive procurement.) Administrative delays or lack of adequate advanced planning do not justify an emergency.)
- The Federal awarding agency or pass-through entity expressly authorizes a noncompetitive procurement in response to a written request from the non-Federal entity; (must have written pre-approval to use sole-source procurement)
- After solicitation of a number of sources, competition is determined inadequate (explain below the steps you took to attempt to go through a competitive process, but no vendors or only one vendor responded, and why you think there is inadequate competition)

153

Provide justification of sole source (non-competitive) procurement (based on your choice above):

*

ABE already sweeps for district and other vendors wouldn't provide quote

If aggregate purchase is \$10,000 or more, were three (3) quotes obtained (required)? If yes, please list the vendor's information and quoted amount. *

yes

Was this purchase budgeted? *

Yes

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

- Yes
- Pennsylvania State Contract
- COSTARS
- Keystone Purchasing Network
- PEPPM National Contract Program (Technology Bidding and Purchasing)
- US Communities
- No

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

154

.....

Which Fund will be charged? *

10 ▼

What account will be charged? *

10-2630-414-000-00-000-013-000-0000

Selection of the winning proposal, was the lowest price selected? If not, please explain why and the process of selecting the vendor. *

yes

Any additional information you would like to provide.

.....

[Create your own Google Form](#)
[Report Abuse](#)

CONFIDENTIALITY NOTICE: This email message, including any attachments, is for the sole use of the intended recipient(s) and contains confidential and privileged information. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply email, and destroy all copies of the original message.

155

* Renewal Contract *

Page No. _____ of _____ Pages

A.B.E. PAVING, LLC

P.O. BOX 134, PHILLIPSBURG, NJ 08865
610-252-1547 • 908-730-8554

www.abepaving.com • Email: abepaving@rcn.com
NJ Reg. #13VH03893700 • PA Reg. #PA069116

VIII.F.1

Proposal

PROPOSAL SUBMITTED TO:		DESCRIPTION OF JOB:	
East Stroudsburg Area School District		Job	
All schools on list		Address	
ATTN: Daryle		City	State
daryle-miller@esasd.net		Phone	Date 05/10/24

We Hereby Submit specifications and estimates for sweeping school parking lots on list as job completed.

School district is to supply water, dump site & disposal from dump sites.

Laborers to clean areas are included in price for areas not accessible to the sweepers. We will "NOT" clean any areas near/ around "ANY" vehicles left in designated lots to be done on scheduled days.

***SWEEPING IS DONE ON FIRST COME BASIS.

***Any return trips due to vehicles left in areas to be cleaned, will have additional charges of \$650.00/ vehicle left in designated work areas on said days.

We Hereby Propose to furnish labor and materials complete in accordance with the above specifications, for the sum of \$ 21,979.00

With payment to be made as follows: "UPON RECEIPT OF INVOICE."

NOTICE TO CONSUMER: YOU MAY CANCEL THIS CONTRACT AT ANY TIME BEFORE MIDNIGHT OF THE THIRD BUSINESS DAY AFTER RECEIVING A COPY OF THIS CONTRACT. IF YOU WISH TO CANCEL THIS CONTRACT, YOU MUST SEND A SIGNED AND DATED WRITTEN NOTICE OF CANCELLATION BY REGISTERED OR CERTIFIED MAIL. RETURN RECEIPT REQUESTED.
A.B.E. Paving, LLC, P.O. Box 134, Phillipsburg, N.J. 08865 • 610-730-8554
If you cancel this contract within the three day period, you are entitled to a full refund of your money. Refunds must be made within 30 days of the contractor's receipt of the cancellation notice.
All applicable fees and taxes are not included in bid price and will be an additional fee if applicable. Buyer agrees to pay all expenses associated with any collection proceeding, including A.B.E. Paving and Sealcoating Co., A.B.E. Parking Lot Striping Co. and A.B.E. Paving, LLC attorney fees.

Authorized Signature Brandi Mercie Note: This proposal may be withdrawn by us if not accepted within 10 days.

Acceptance of Proposal -The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.
Date Accepted _____

Signature _____
Signature _____
S.S. or Fed. ID# _____

156

A.B.E. PAVING, LLC

P.O. BOX 134, PHILLIPSBURG, NJ 08865

610-252-1547 • 908-730-8554

www.abepaving.com • Email: abepaving@rcn.com

NJ Reg. #13VH03893700 • PA Reg. #PA069116

Proposal

PROPOSAL SUBMITTED TO:	DESCRIPTION OF JOB:	
ESASD	Job	
	Address	
	City	State
	Phone	Date 05/10/24

We Hereby Submit specifications and estimates for list of schools that are included in street sweeping bid.

1. Bushkill Elementary school
2. E. Stroudsburg Elementary school
3. Middle Smithfield Elementary school
4. Recessica Elementary school
5. E. Stroudsburg area High school North
6. E. Stroudsburg area High school South except admission lot
7. J.T. Lambert Intermediate school
8. Lehman Intermediate school

We Hereby Propose to furnish labor and materials complete in accordance with the above specifications, for the sum of \$ _____

With payment to be made as follows: _____

NOTICE TO CONSUMER YOU MAY CANCEL THIS CONTRACT AT ANY TIME BEFORE MIDNIGHT OF THE THIRD BUSINESS DAY AFTER RECEIVING A COPY OF THIS CONTRACT IF YOU WISH TO CANCEL THIS CONTRACT YOU MUST:

1. SEND A SIGNED AND DATED WRITTEN NOTICE OF CANCELLATION BY REGISTERED OR CERTIFIED MAIL. RETURN RECEIPT REQUESTED.

A.B.E. PAVING, LLC, P.O. Box 134, Phillipsburg, NJ 08865 • 908-730-8554

If you cancel this contract within the three day period, you are entitled to a refund of your money. Refunds must be made within 30 days of the contractor's receipt of the cancellation notice. At applicable fees and taxes are not included in bid price and will be an additional fee. Applicant/Buyer agrees to pay all expenses associated with any correction proceeding including A.B.E. Paving and Sealcoating Co., A.B.E. Paving Jet Sealing Co. and A.B.E. Paving LLC attorney fees.

Authorized Signature Brenda Harris Note: This proposal may be withdrawn by us if not accepted within 10 days.

Acceptance of Proposal -The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date Accepted _____

Signature _____

Signature _____

S.S. or Fed. ID# _____

Form 611

Google Forms <forms-receipts-noreply@google.com>
To: devyn-kolcun@esasd.net

Mon, Jun 10, 2024 at 12:52 PM

Google Forms

Thanks for filling out

Form 611

Here's what was received.

Edit response

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$10,000.00 - OR ANY PURCHASE THAT WAS NOT BUDGETED

Note: When referring to a purchase, you must consider the aggregate amount, not individual items.

Your email (devyn-kolcun@esasd.net) was recorded when you submitted this form.

Untitled Section

FORM **611**

EAST STROUDSBURG AREA SCHOOL DISTRICT
Procurement Form

Name of Requestor *

Tabitha Bradley

158

Department *

C&I

Building *

Admin

What service or item are requesting *

Zaner Bloser

Why are you requesting the service or item *

Curriculum Resource

Suggested replacement *

n/a

Independent Cost Analysis (Pre-determine costs prior to contacting a vendor.)

What did you estimate the costs would be?

n/a

What is the total cost of the purchase? *

91,388.65

Select the Procurement Method utilized: *

159

- Aggregate purchase is less than \$10,000 - no action needed
- Small Purchase procedures (minimum of 3 quotes) - required for any purchase \$10,000-\$23,199
- Sealed Bids (Formal Advertising) – required for goods/supplies exceeding \$23,200
- Competitive Proposals – Formal Request for Proposal (Advertised RFP) – required for services with cost of \$250,000 or more
- Non-competitive proposals (i.e. sole source) – MUST justify below

If you chose the **non-competitive** method above, please select the appropriate circumstance and include your justification in the space below. *Note: These are the **only permissible circumstances under which you can use non-competitive procurement.***

*

- N/A (not applicable) - Competitive Procurement was utilized
- N/A (not applicable) The acquisition of property or services, the aggregate dollar amount of which does not exceed the thresholds outlined above for quotes, bids, or RFPs (purchase is less than \$10,000)
- The item is available only from a single source; (must demonstrate in justification below that only one company can provide the type of product or perform the services)
- The public exigency or emergency for the requirement will not permit a delay resulting from publicizing a competitive solicitation; (explain below how a declared disaster or public emergency doesn't allow time for competitive procurement.) Administrative delays or lack of adequate advanced planning do not justify an emergency.)
- The Federal awarding agency or pass-through entity expressly authorizes a noncompetitive procurement in response to a written request from the non-Federal entity; (must have written pre-approval to use sole-source procurement)
- After solicitation of a number of sources, competition is determined inadequate (explain below the steps you took to attempt to go through a competitive process, but no vendors or only one vendor responded, and why you think there is inadequate competition)

Provide justification of sole source (non-competitive) procurement (based on your choice above):

*

Renewal Resource

If aggregate purchase is \$10,000 or more, were three (3) quotes obtained (required)? If yes, please list the vendor's information and quoted amount. *

n/a renewal curriculum

Was this purchase budgeted? *

Yes

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

- Yes
- Pennsylvania State Contract
- COSTARS
- Keystone Purchasing Network
- PEPPM National Contract Program (Technology Bidding and Purchasing)
- US Communities
- No

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

161

n/a

Which Fund will be charged? *

10

What account will be charged? *

Curriculum Books

Selection of the winning proposal, was the lowest price selected? If not, please explain why and the process of selecting the vendor. *

Zaner Bloser - Renewal Resource

Any additional information you would like to provide.

N/a

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[Report Abuse](#)

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QUOTE SUMMARY FOR

East Stroudsburg Area Sch Dist

East Stroudsburg, PA

Devyn Kolcun

(570) 424-8500

devyn-kolcun@esasd.net

Quote # 00055751

Issued on May 2, 2024

Expires on August 30, 2024

PREPARED BY

Angie Eckerle

Account Manager

(800) 248-2568 ext. 2807

angie.eckerle@zaner-bloser.com

THE MATERIALS ON THIS FORM HAVE NOT BEEN ORDERED.

To place your order, complete the Order Information page and scan/email it with this quote to our Customer Experience department at CustomerExperience@zaner-bloser.com. If you have questions, please call our Customer Experience department at 800.421.3018.

May 2, 2024

East Stroudsburg Area Sch Dist • East Stroudsburg, PA

Dear Devyn:

Thank you for all you do to inspire "aha" moments—moments of discovery, accomplishment, pride, surprise, and delight—in your classrooms and for considering Zaner-Bloser as your partner in helping students build foundational skills.

The enclosed quote includes an Order Information page, which should be filled out completely and returned with your order. **If information is missing on this page, processing your order may be delayed.** Be sure to fill out parts A, B, and C of the Digital Product Information section if online access is included with your order.

We look forward to providing you with the best research- and evidence-based resources, meaningful professional development opportunities, and top-notch customer service possible.

Thank you,

Angie Eckerle
Account Manager

164

QUOTE SUMMARY

East Stroudsburg Area Sch Dist • East Stroudsburg, PA

PROGRAM	GRADE	SAVINGS	COST
<i>Zaner-Bloser Handwriting</i>	Grade 3	\$2,070.00	\$30,853.80
<i>Zaner-Bloser Handwriting</i>	Grade 4	\$1,966.50	\$26,695.00
<i>Zaner-Bloser Handwriting</i>	Grade 5	\$3,648.75	\$27,861.15
TOTAL SAVINGS		\$7,685.25	
SUBTOTAL COST			\$85,409.95
SHIPPING/PROCESSING (7%)			\$5,978.70
AMOUNT TO BE INVOICED			\$91,388.65

Includes materials, shipping, and processing. May not include applicable local and state taxes.

165

Zaner-Bloser Handwriting: Grade 3

ISBN	DESCRIPTION	ITEM PRICE	QTY	TOTAL COST
9781453142455	Handwriting 2025 Grade 3 Student Edition	\$14.05	2196	\$30,853.80
9781453142547	Handwriting 2025 Grade 3 Teacher Edition	\$103.50	20	<i>Complimentary</i>
SUBTOTAL COST				\$30,853.80

Zaner-Bloser Handwriting: Grade 4

ISBN	DESCRIPTION	ITEM PRICE	QTY	TOTAL COST
9781453142462	Handwriting 2025 Grade 4 Student Edition	\$14.05	1900	\$26,695.00
9781453142554	Handwriting 2025 Grade 4 Teacher Edition	\$103.50	19	<i>Complimentary</i>
SUBTOTAL COST				\$26,695.00

Zaner-Bloser Handwriting: Grade 5

ISBN	DESCRIPTION	ITEM PRICE	QTY	TOTAL COST
9781453142479	Handwriting 2025 Grade 5 Student Edition	\$14.05	1983	\$27,861.15
9781453142479	Handwriting 2025 Grade 5 Student Edition	\$14.05	105	<i>Complimentary</i>
9781453142561	Handwriting 2025 Grade 5 Teacher Edition	\$103.50	21	<i>Complimentary</i>
SUBTOTAL COST				\$27,861.15

166

ORDER INFORMATION

AMOUNT TO BE INVOICED (including shipping)*

\$91,388.65

* Add state and local taxes to the total amount of your order, if applicable. If tax exempt, please include your tax exemption number or a copy of your tax exemption certificate to qualify for zero sales tax.

IMPORTANT Please fill out this page completely. Missing information may result in delayed order processing.

Invoice – P.O. # _____

Check # _____

Make Checks Payable to: Zaner-Bloser

Authorized Signature: _____

Phone: _____

Please do not submit credit card information with this form. To prepay with a credit card, call our Customer Experience dept at 800.421.3018, Mon-Fri, 8:00 am-6:00 pm ET.

SCHOOL INFORMATION

For use in school year: 20____ to 20____ First day of school: _____ Summer phone number: _____

Institution Type: District School

DIGITAL PRODUCT INFORMATION Complete parts A, B, and C of the Digital Product Information section to ensure online access to digital product(s).

A. Online access is controlled by a school or district *Digital Administrator*. This individual is responsible for adding and removing users throughout the school year. Additionally, this user can access important information such as parent contact information and student assessment data. Please provide the name and email of your school- or district-selected Digital Administrator below.

Name: Tabitha Bradley Email: tabitha-bradley@esasd.net

B. If this order is being submitted by a school district, diocese, or third-party ordering service, please provide a list of the school(s) that require online access. By default, your school- or district-selected Digital Administrator will manage all schools listed below. (If you have more than six schools, please attach a complete list to your order.)

C. Online access is assigned annually. Please enter the start date of the school year you will begin using the digital product. _____

BILL TO School/District Name: East Stroudsburg Area Sch Dist

Contact Name: Devyn Kolcun Contact Email: _____

Street Address: 50 VINE ST City: East Stroudsburg State: PA Zip: 18301

DELIVERY INSTRUCTIONS — IMPORTANT

All available materials will ship at the time the order is processed unless otherwise specified. Order processing and delivery times vary depending on volumes and customer location. If there are dates you are unable to accept deliveries, please note below. If there aren't any special delivery date requirements, please check the box labeled "No Delivery Date Restrictions".

Do Not Deliver Dates: _____ No Delivery Date Restrictions

SHIP TO Same as BILL TO School/District Name: East Stroudsburg Area Sch Dist

Contact Name: Drop Shipped To Schools For Year 1 Contact Email: _____

Street Address: _____ City: _____ State: _____ Zip: _____

RETURNS Returns will only be processed with prior authorization by Zaner-Bloser Customer Experience. Materials must have been purchased within 90 days and be in resalable condition. To make arrangements for a return and to ensure that you receive credit, contact Zaner-Bloser's Customer Experience department at 800.421.3018. Please do not return materials to the PO Box address. Return to: Zaner-Bloser, Returns Department, 10650 Toebben Dr, Independence, KY 41051.

Please sign below to confirm your order and provide authorization for any applicable shipping charges and sales tax, if not sales tax exempt. Shipping is added at our standard rate of 10% or \$5.00, whichever is greater.

Signature: _____ Title: _____ Date: _____

Contact our Customer Experience Department to place your order.
Mailing Address: Zaner-Bloser, PO Box 16764, Columbus, OH 43216-6764
Email: CustomerExperience@zaner-bloser.com • Phone: 800.421.3018 • Fax: 800.992.6087

167

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$10,000.00 - OR ANY PURCHASE THAT WAS NOT BUDGETED

Note: When referring to a purchase, you must consider the aggregate amount, not individual items.

The respondent's email (**heather-piperato@esasd.net**) was recorded on submission of this form.

Untitled Section

FORM 611

EAST STROUDSBURG AREA SCHOOL DISTRICT

Procurement Form

Name of Requestor *

Heather A. Piperato

Department *

C&I

Building *

Central Office

168

What service or item are requesting *

High School Precalculus Books, physical and digital

Why are you requesting the service or item *

The High School Mathematics department is in its revision year. The updated curriculum necessitates newer materials.

Suggested replacement *

Cengage Precalculus

Independent Cost Analysis (Pre-determine costs prior to contacting a vendor.) What did you estimate the costs would be?

38,000

What is the total cost of the purchase? *

\$37,132.70

169

Select the Procurement Method utilized: *

- Aggregate purchase is less than \$10,000 - no action needed
- Small Purchase procedures (minimum of 3 quotes) - required for any purchase \$10,000-\$23,199
- Sealed Bids (Formal Advertising) – required for goods/supplies exceeding \$23,200
- Competitive Proposals – Formal Request for Proposal (Advertised RFP) – required for services with cost of \$250,000 or more
- Non-competitive proposals (i.e. sole source) – MUST justify below

If you chose the **non-competitive** method above, please select the appropriate circumstance and include your justification in the space below. *Note: These are the **only permissible circumstances under which you can use non-competitive procurement.*** *

- N/A (not applicable) - Competitive Procurement was utilized
- N/A (not applicable) The acquisition of property or services, the aggregate dollar amount of which does not exceed the thresholds outlined above for quotes, bids, or RFPs (purchase is less than \$10,000)
- The item is available only from a single source; (must demonstrate in justification below that only one company can provide the type of product or perform the services)
- The public exigency or emergency for the requirement will not permit a delay resulting from publicizing a competitive solicitation; (explain below how a declared disaster or public emergency doesn't allow time for competitive procurement.) Administrative delays or lack of adequate advanced planning do not justify an emergency.)
- The Federal awarding agency or pass-through entity expressly authorizes a noncompetitive procurement in response to a written request from the non-Federal entity; (must have written pre-approval to use sole-source procurement)
- After solicitation of a number of sources, competition is determined inadequate (explain below the steps you took to attempt to go through a competitive process, but no vendors or only one vendor responded, and why you think there is inadequate competition)

170

Provide justification of sole source (non-competitive) procurement (based on your choice above): *

Cengage was the publisher whose content matched our updated curriculum

If aggregate purchase is \$10,000 or more, were three (3) quotes obtained (required)? If yes, please list the vendor's information and quoted amount. *

No because this is a single source provider.

Was this purchase budgeted? *

Yes



Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

- Yes
- Pennsylvania State Contract
- COSTARS
- Keystone Purchasing Network
- PEPPM National Contract Program (Technology Bidding and Purchasing)
- US Communities
- No

171

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

.....

Which Fund will be charged? *

10 ▼

What account will be charged? *

10-1110-640-000-30-000-004-000-0000

Selection of the winning proposal, was the lowest price selected? If not, please explain why and * the process of selecting the vendor.

N/A

Any additional information you would like to provide.

This replaces the Precalculus request submitted two months ago. This new quote has both physical and digital Precalculus materials. New quote will be emailed to CFO.

This form was created inside of East Stroudsburg Area School District.



172



To place your order: select Submit Customer Purchase Order Here

Confidential Price Quote (6574929)

[Submit Customer Purchase Order Here](#)

5/1/2024

Pricing on this Proposal Guaranteed: **10/5/2024**

Presented To: Heather Piperato, heather-piperato@esasd.net

Prepared By: Dominic Salinetto, (717) 649-5314, dominic.salinetto@cengage.com

SHIP TO: East Stroudsburg Area School District	SHIP TO: East Stroudsburg Area School District	Cengage Learning
Heather Piperato	Heather Piperato	ATTN: Order Fulfillment
Accts Payable	Accts Payable	10650 Toebben Drive
EAST STROUDSBURG, PA 18301	EAST STROUDSBURG, PA 18301	Independence, KY 41051
USA	USA	(800) 354-9706
		http://NGL.Cengage.com/CustomerSupport

[View Quote in CAD](#)

Quoted Products: 9-12 Math AP/AE_PreCalc

Qty	Update Qty	Product	Price	Quoted Price	Total
160		Bundle: Precalculus with Limits: A Graphing Approach, 8th Student Edition + WebAssign (6-year access) Larson/Battaglia 8th Edition [K12, 2020] 9780357078624 / 0357078624	\$205.50	\$205.50	\$32,880.00
4		Precalculus with Limits: A Graphing Approach 8th, Teacher's Edition Larson/Battaglia 8th Edition [K12, 2020] 9780357021996 / 0357021991	\$219.25	\$219.25	\$877.00
5		Precalculus with Limits: A Graphing Approach 8th, Teacher's Edition Larson/Battaglia 8th Edition [K12, 2020] 9780357021996 / 0357021991	\$219.25	\$0.00	FREE

Sub-Total: \$33,757.00
 + Estimated Shipping and/or Process Fee: \$3,375.70

TOTAL: \$37,132.70
Total Savings: \$1,096.25

[Submit Customer Purchase Order Here](#)

Thank you for your interest in Cengage Learning products.

173

All information embodied in this document is strictly confidential and may not be duplicated or

disclosed to third parties outside recipient's organization without prior written consent of Cengage Learning.

174

EAST STROUDSBURG AREA SCHOOL DISTRICT
MONROE COUNTY, PENNSYLVANIA

IN RE: NATURAL GAS PROCUREMENT: AUTHORIZING RESOLUTION:

A RESOLUTION

OF THE BOARD OF SCHOOL DIRECTORS OF EAST STROUDSBURG AREA SCHOOL DISTRICT, MONROE COUNTY, PENNSYLVANIA, AUTHORIZING AND DIRECTING ACTION NECESSARY FOR THE PROCUREMENT OF NATURAL GAS DESIGNATING THE CHIEF FINANCIAL OFFICE FOR PURPOSES OF PROCURING NATURAL GAS; DESIGNATING INDEPENDENT THIRD-PARTY CONSULTANT.

WHEREAS, the EAST STROUDSBURG School District, MONROE County, Pennsylvania (the "School District") has a need to purchase natural gas in support of its operations; and

WHEREAS, the Board has previously determined it to be in its best interest to make necessary natural gas purchases for the ongoing operation of its facilities by the authorization, use, and execution of purchases in consultation with its independent third-party consultant, Provident Energy Consulting ("Provident"); and

WHEREAS, the School District has determined that combining purchase requirements with other like governmental units and school districts to be in its best interest.

□1□

175

NOW THEREFORE, BE IT RESOLVED, by the Board of this School District, as follows:

Section 1. The Board does hereby authorize and direct the CHIEF FINANCIAL OFFICER, Peter Bard, to contract for the strategic purchase of natural gas based on market conditions and the advice of Provident.

Section 2. The Board does hereby authorize and direct the CHIEF FINANCIAL OFFICER to purchase natural gas amounts up to estimated allocations in the District's natural gas budget.

Section 3. The Board does hereby authorize and direct a full accounting of all purchases under this resolution on a quarterly basis.

DULY ADOPTED this 17th day of June, 2024, by the Board of School Directors of the East Stroudsburg Area School District, Monroe County, Pennsylvania, in lawful session duly assembled.

DISTRICT

BOARD OF SCHOOL DIRECTORS OF
EAST STROUDSBURG AREA SCHOOL

BY: _____
(Vice) President

ATTEST:

Secretary

(SEAL)

□2□

176

Microsoft Licensing Agreement

A. Why are you requesting the service/needs?

Why: ESASD's current 5 year Microsoft licensing agreement expires June 30th, 2024

Need: The school district needs A3 Microsoft Licenses for all staff for Active Directory/Azure, to utilize Office applications, and to license its servers.

Suggested replacement: Microsoft Licensing as indicated on the attached quote.

B. Cost Estimate: if over \$5,000, were 3 quotes obtained? If yes, please list the vendors and the amounts. No. Software is exempt.

- Lancaster Lebanon IU #13 - \$95,923.40

C. Procurement Method:

This is the school district's fourth agreement with Lancaster Lebanon IU#13 for Microsoft Licensing. IU13 offers statewide pricing for all Microsoft Licenses for K-12 entities.

D. Funds account to be charged for Procurement (Was this purchase budgeted?)

- Yes – 2024-2025 Fiscal Year
- Fund 10
- Account #10-2844-650-000-00-000-006-000-0000
 - Technology Services Software Account

E. Selection of winning proposal

- The recommendation is to approve the attached Microsoft Licensing quote and 5-year agreement with Lancaster Lebanon IU#13 for \$95,923.40 (annually).

F. Other

N/A

Statewide Software Sales | **iu13**

Account: C0345	Enrollment Number:
Customer: East Stroudsburg Area	Order# 7554
School District	
Technology Services	Teachers FT: 787
East Stroudsburg, PA 18301	Teachers PT: 0
brian-borosh@esasd.net	Admin FT: 913
Renewal Group: August - Year: 1	Admin PT: 0
Status: Quote	Students: 6673
PO Number:	
Date: 04/19/2024	Total Users: 1700

SKU	Description	Qty	Unit Price	Ext Price
AAD-38391	M365 A3 Unified Subscription	1700	\$54.85	\$93,245.00
9EA-00039	Win Server Datacenter 2-Core License	72	\$37.20	\$2,678.40
Order Total:				\$95,923.40

To process your order, please send a purchase order (po) to softwaresales@iu13.org.

178

Participation Agreement for Enrollment for Education Solutions (EES) – IU13 Consortium

Undersigned Participant acknowledges that Microsoft Licensing, Microsoft Corporation, Microsoft Ireland Operations Limited or Microsoft Operations Pte Ltd (each, "Microsoft") and Lancaster Lebanon Intermediate Unit 13 ("Organization") have entered into the Microsoft Campus and School Agreement identified above and the Enrollment for Education Solutions (as amended, modified and supplemented to the date hereof, collectively, the "Agreement") under which Participant desires to sublicense Licenses to Products from and through Organization. All capitalized terms used but not defined herein will have the meanings assigned in the Agreement.

EES Agreement School District Name	
Street Address	
City, State/Province, Zip	
Contact Name	
Contact e-mail	
Telephone	
Microsoft EES Agreement Number (Organization to complete)	TBD

Education Qualified User Organization-wide Count for Participant identified above	
Student Count based on State Year of Enrollment for Participant identified above)	

1. **Acknowledgment.** Participant hereby acknowledges that it may request and review a copy of the Agreement, which incorporates the Product Terms applicable to the Products acquired under the Agreement, which are located at <http://www.microsoft.com/licensing/default.aspx> and that it has read and understood the terms and conditions of the foregoing documents.

2. **Agreement.** Participant agrees to be bound by all Agreement terms and conditions (including without limitation terms relating to Product use, compliance verification, notifications to users, LIMITED Warranty and DISCLAIMERS, limitation of liability, no liability for certain damages) just as if it had executed the Agreement itself as a sole, original licensee of the Products; EXCEPT, however, Participant --
 - a. will submit orders using the enrollment number assigned for such purpose;
 - b. will not have the right to submit enrollments under Organization's Campus and School Agreement;
 - c. Each enrollment under this Agreement is required to have a minimum of 5 Education Qualified Users to qualify for entry.
 - d. The initial order must include Subscription Licenses for at least:

- (i) Microsoft 365 Education A3 for an Organization-wide Count of at least 5
- (ii) Microsoft 365 Education A5 for an Organization-wide Count of at least 5; OR
- (iii) A mix of Microsoft 365 Education A3 and Microsoft 365 Education A5 as described in the Product Terms for an Organization-wide Count of at least 5; OR
- (iv) One Education Platform Product for a Student Count of at least 5

- e. will be subject to the chosen Enrollment Licensed Period, August 1, 2024, through July 31, 2029.
- f. will have its Product use based on the Agreement and this Participation Agreement and any expiration or termination thereof;
- g. will notify its Users of the terms of the Agreement and this Participation Agreement;
- h. will not have its own "Participants" as defined in the Agreement nor in any other way act as a sub-licensor under the Agreement;
- i. will not have the right to amend, renew, extend, or terminate the Agreement; and
- j. will not be liable to Microsoft based solely on the acts or omissions of any other Participants or of the Organization under the Agreement.

3. Additional Notification. Participant will notify Microsoft immediately if and when it becomes aware of any actual or potential violation of the Agreement or this Participation Agreement.

4. Survival. All sections above except for those providing for use rights shall survive termination or expiration of the Agreement and/or this Participation Agreement. This Participation Agreement shall not survive any termination or expiration of the Agreement.

Participant's violation of the above-referenced terms and conditions shall be deemed to be a breach of this Participation Agreement and shall be grounds for immediate termination of all rights granted hereunder.

<i>Participant</i>
Name of Entity
Signature
Printed name
Printed title
Signature date

VIII.C-1



441 Feheley Drive
King of Prussia, PA 19406
(610) 279-9285
(610) 277-4276 fax

QUOTE

ORDER NUMBER: 0110077
ORDER DATE: 5/13/2024
SHIP DATE: 6/12/2024
SALESPERSON: Brian Grimes
CUSTOMER NO.: 20-EAS8500
CUSTOMER PHONE: 570-424-8500

SOLD TO:
East Stroudsburg Area School District
Attn: Accounts Payable
50 Vine St.
East Stroudsburg, PA 18301

SHIP TO:
East Stroudsburg Area School District
Attn: Facilities Department
50 Vine St.
East Stroudsburg, PA 18301

CUSTOMER P.O.			SHIP VIA	TERMS	COMMENTS:		
				Net 30 Days	South HS Acid Wash		
ITEM NO.	UNIT	ORDERED	SHIPPED	BACKORDER	PRICE	AMOUNT	
/SERVICECALL SERVICE CALL Acid Wash Pool - owner to drain/fill/balance. MLCP to clean pool decking and clean SS rails.	EACH	1.000	0.000	0.000	4,320.00	4,320.00	
USA/128 ACID MAGIC (4x1 gal case)	EACH	7.000	0.000	0.000	61.78	432.46	
WONDERGEL-1G WONDERGEL - 1 GALLONS	EACH	2.000	0.000	0.000	252.38	504.76	

PLEASE SIGN BELOW AND RETURN TO SALES@MAINLINEPOOLS.COM

SIGNATURE: _____ DATE: _____

PRINT NAME: _____ PO#: _____

POOL OPERATORS - VISIT OUR WEBSITE FOR AFO COURSE INFORMATION: -
www.mainlinepools.com

NET ORDER: 5,257.22
LESS DISCOUNT: 0.00
FREIGHT: 0.00
SALES TAX: 0.00
ORDER TOTAL: 5,257.22

A 3% of convenience fee will be charged for any transaction over \$2,000 paid via credit card.

181

* Renewal Contract *

Facilities Solutions Agreement



Location #: 0101
 Contract #: 210482142
 Customer #: 15525155

VIII-E.1

Main Corporate Code → New CC 13218

Customer/Participating Agency: East Stroudsburg School District

Date:

Phone: 5704248500

Address: 50 Vine Street

City: East Stroudsburg

State: PA

Zip: 18301

UNIFORM PRODUCT RENTAL PRICING:

ITEM #	DESCRIPTION	UNIT PRICE
-	See Page 4 For Pricing	-

Space for additional entries provided on page 4

This agreement is effective as of the date of execution for a term of 60 months from the date of installation or renewal.				
Standard Name Emblem	\$ 1.250	ea	Standard Agency Emblem	\$ 1.250 ea
Custom Agency Emblem	\$ -	ea	Embroidery	\$ - ea
Uniform Advantage	Item: All			\$ 0.060 ea per week
Premium Uniform Advantage	Item: -			\$ - ea per week
Emblem Advantage	Item: All Tops			\$ 0.030 ea per week
Prep Advantage	Item: All			\$ 0.030 ea per week
Minimum Charge	50% starting volume @ each site 18			
Make-up Charge	\$ 1.450	per garment		
Non-Standard/Special Cut Garment (i.e., non-standard, non-stocked unusually small or large sizes; unusually short or long sleeve or length, etc.) premium			\$ 0.100	per garment
Seasonal Sleeve Change	\$ N/A	per garment		
Under no circumstances will the Company accept textiles bearing free liquid. Shop towels may not be used to clean up oil or solvent spills.				
Artwork Charge for Logo Mat	\$ 0.00			
Payment Terms: 2% Discount Net 15, Standard terms are Net 30				
Size Change	Customer agrees to have employees measured by a Cintas representative using garment "size samples". A charge of \$ 0.000 per garment will be assessed for employee's size changed within 4 weeks of installation.			
Other	See Additional / Optional Products, Services, Pricing on Page 4			

FACILITY SERVICES PRODUCT PRICING:

ITEM #	DESCRIPTION	RENTAL FREQ.	INVENTORY	UNIT PRICE
X2161	White Shop Towel	1	100	0.110

Space for additional entries provided on page 4

Automatic Lost Replacement Charge	Item: x2161	% of inventory 10%	\$ 0.350	ea
Automatic Lost Replacement Charge	Item:	% of inventory	\$	ea

	CHECKBOX	INITIALS	DATE
Initial and check box if Unilease. All Garments will be cleaned by customer.	<input type="checkbox"/>		
Initial and check box if receiving Linen Service. Company will take periodic physical inventories of items in possession or under control.	<input type="checkbox"/>		
Initial and check box if receiving direct embroidery. If service is discontinued for any employee or Customer deletes any of the garments direct embroidery for any reason, or terminates this agreement for any reason or fails to renew this agreement, Customer will purchase all direct embroidered garments at the time they are removed from service at the then current replacement values.	<input type="checkbox"/>		

Cintas Representative Initials: CZ

Customer Initials: _____

182

OMNIA PARTICIPATING PUBLIC AGENCIES TERMS

- Participating Public Agencies: Supplier agrees to extend the same terms, covenants agreed to under the Master Agreement with Lead Public Agency Prince William County Public Schools to other government agencies ("Participating Public Agencies") that, in their discretion, desire to access the Master Agreement in accordance with all terms and conditions contained herein or attached hereto. Each participating Public Agency will be exclusively responsible and deal directly with Supplier on matters relating to length of agreement, ordering, delivery, inspection, acceptance, invoicing, and payment for products and services in accordance with the terms and conditions of the Master Agreement. Any disputes between a Participating Public Agency and Supplier will be resolved directly between them in accordance with and governed by the laws of the State in which the Participating Public Agency exists.
- Master Agreement available at <https://www.omniapartners.com/publicsector>

SUPPLIER GENERAL SERVICE TERMS SECTION

- Prices. Customer agrees to rent from Company, and Company agrees to provide to Customer, the Merchandise, inventory and services described on Exhibit A, "Merchandise & Pricing" at the prices set forth in Exhibit A. There will be a minimum charge of thirty-five dollars (\$35.00) per week for each Customer location required to purchase its rental services from Company as set forth in this Agreement.
- Buyback of Non-Standard Garments. Customer has ordered from Company a garment rental service requiring embroidered garments that may not be standard to Company's normal rental product line. Those non-standard products will be designated as such under Garment Description in Exhibit C. In the event Customer deletes a non-standard product, alters the design of the non-standard product, fails to renew the Agreement, or terminates the Agreement for any reason other than documented quality of service reasons which are not cured, Customer agrees to buy back all remaining non-standard products allocated to Customer that the Company has in service and out of service at the then current Loss/Damage Replacement Values.
- Logo Mats. In the event that Customer decides to delete any mat bearing the Customer's logo (Logo Mat) from the rental program, changes the design of the Logo Mats, terminates this agreement for any reason or fails to renew this Agreement, the Customer will purchase at the time of deletion, design change or termination, all remaining Logo mats that the Company has in service and out of service held in inventory at the then current Loss/Damage Replacement Value.
- Adding Employees. Additional employees and Merchandise may be added to this Agreement at any time upon written or oral request by the Customer to the Company. Any such additional employees or Merchandise shall automatically become a part of and subject to the terms of this Agreement. If such employees are employed at a Customer location that is then participating under this Agreement, the Customer shall pay Company the one time preparation fee indicated on Exhibit A. Customer shall not pay Company any one time preparation fee for garments for employees included in the initial installation of a Customer location. There will be a one-time charge for name and/or company emblems when employees are added to the program in garments requiring emblems.
- Emblem Guarantee. Customer has requested that Company supply emblems designed exclusively for Customer featuring Customer's logo or other specific identification (hereinafter "Customer Emblems"). Company will maintain a sufficient quantity of Customer Emblems in inventory to provide for Customer's needs and maintain a low cost per emblem through quantity purchases.
- FRC Warranty. Customer agrees it bears sole responsibility for selecting the flame resistant clothing and fabrics ("FRC") under this Agreement determining whether such items are appropriate for use by its employees and agents in their applicable work environment(s). CUSTOMER ACKNOWLEDGES THAT COMPANY HAS MADE NO REPRESENTATION, WARRANTY, OR COVENANT WITH RESPECT TO THE FLAME-RESISTANT QUALITIES OR OTHER CHARACTERISTICS OF THE FRC OR WITH RESPECT TO THEIR FITNESS OR SUITABILITY FOR THIS OR ANY OTHER PURPOSE. COMPANY MAKES NO REPRESENTATION WHETHER THE FRC CONSTITUTES APPROPRIATE PERSONAL PROTECTIVE EQUIPMENT FOR THE ENVIRONMENT(S) TO WHICH CUSTOMER'S EMPLOYEES OR AGENTS MAY BE EXPOSED OR AS TO THE FRC'S ABILITY TO PROTECT USERS FROM INJURY OR DEATH. Customer agrees to notify all employees and other agents of Customer who may wear or will be wearing the FRC that it is not designed for substantial heat exposure or for use around open flames. Customer acknowledges that compliance with any and all OSHA or other similar regulations or requirements relating to personal protective equipment is the sole responsibility of Customer. Further, Customer releases Company from any and all liability that results or may result from the use of the garments, including but not limited to any alleged failure of the FRC to function as flame-resistant or provide protection against fire and/or heat. Customer hereby agrees to defend, indemnify and hold harmless Company from any claims and damages arising out of or associated with this Agreement or resulting from Customer's or its employees' use of the FRC.
- High Visibility Garments. For high visibility garments, Customer bears sole responsibility for: (a) determining the level of visibility needed by wearers of the garments for their specific work conditions or uses; (b) identifying and selecting which garments meet the required level of visibility for any particular work conditions or uses; and (c) determining when garments require repair or replacement to meet the required level of visibility. If garment needs to be replaced outside of normal wear and tear, the customer will be charged the then current replacement value. Customer acknowledges and understands that the garments alone do not ensure visibility of the wearer. Customer further acknowledges that Company is relying upon Customer to determine whether any garments need repair or replacement to maintain the required level of visibility. Company represents only that the garments supplied satisfy certain ANSI/ISEA standards to the extent the garments are so labeled. Customer acknowledges that Company has made no other representations, covenants or warranties whether express or implied, related to the garments.
- In the event Customer decides to discontinue the use of Customer Emblems, changes the design of the Customer Emblems, terminates this Agreement for any reason or fails to renew this Agreement, the Customer will purchase at the time of deletion, design change, termination or expiration, all remaining Customer Emblems that the Company allocated to Customer at the price indicated on Exhibit A of this Agreement. In no event shall the number of Customer Emblems allocated to Customer exceed the greater of (a) twelve (12) months' volume for each unique Customer Emblem or (b) a quantity agreed to by Company and Customer and noted on Exhibit A.
- Terminating Employees. Subject to the provisions of this Agreement, the weekly rental charge attributable to any individual leaving the employ of the Customer, or on a temporary leave of absence of three (3) weeks or more, shall be terminated upon oral or written notice by the Customer to the Company but only after all garments issued to that individual, or value of same at the then current Loss/Damage Replacement Values, are returned to Company.
- Replacement. In the event any Merchandise is lost, stolen or is not returned to Company, or is destroyed or damaged by fire, welding damage, acid, paint, ink, chemicals, neglect or otherwise, the Customer agrees to pay for said Merchandise at the then current Loss/Damage Replacement Values.
- Indemnification. To the fullest extent permitted by law, Company agrees to defend, indemnify, pay on behalf of and save harmless the Participating Public Agency, its elected and appointed officials, agents, employees and authorized volunteers against any and all claims, liability, demands, suits or loss, including reasonable attorneys' fees and all other costs connected therewith, arising out of or connected to the services provided by Company under this Contract, but only to the extent of Company's negligence.
- Additional Items. Additional customer employees, products and services may be added to this agreement and shall automatically become a part of and subject to the terms hereof and all of its provisions. If this agreement is terminated early for convenience, the parties agree that the damages sustained by Company will be substantial and difficult to ascertain. Therefore, if this agreement is terminated by Customer prior to the applicable expiration date for any reason other than documented quality of service reasons which are not cured, or terminated by Company for non-payment by Customer at any time Customer will pay to Company, as termination charges and not as a penalty based upon the following schedule:
 If this agreement is cancelled for convenience in the first twelve months of the term, Customer shall pay as termination charges equal to 50 weeks of rental service.
 If this agreement is cancelled for convenience in months thirteen (13) through eighteen (18) of the term, Customer shall pay as termination charges equal to 36 weeks of rental service.
 If this agreement is cancelled for convenience in months nineteen (19) through twenty-four (24) of the term, Customer shall pay as termination charges equal to 23 weeks of rental service.
 If this agreement is cancelled for convenience after 24 months of service, Customer shall pay as termination charges of 10 weeks of rental service.
 Customer shall also be responsible to return all of the Merchandise allocated to such Customer locations terminating this Agreement at the then current Loss/Damage Replacement Values and for any unpaid charges on Customer's account prior to termination.

Cintas Location #: 0101

By: Chris Zawadzki

Title: Account Manager

Accepted-GM:

Cintas Enterprise Account Yes No

Cintas MAM Partners:

Customer Signature: _____

Print Name: _____

Print Title: _____

Email: _____

Customer Contact: _____

Customer Contact Email: _____

Cintas Representative Initials: CZ Customer Initials: _____

183

Accounts Payable Contact Billing Information



How should the Business Name read on the invoice? _____

Do you have other sites/locations within your company that are set up for billing with Cintas? YES NO UNSURE

Are you Tax Exempt? YES NO If Yes, where can I get a copy of your tax-exempt form? ON FILE

PAYER INFORMATION: This section covers the address where the person who pays the bills is and their contact information.

Account Payable Contact Name: _____

Account Payable Contact Phone #: _____

Account Payable Email: _____

Payer Street Address: _____

City: _____

ST/PROV: _____

ZIP/PC: _____

We will use the Payer address above as the address that is used for credit reference/credit check if it is different from service address.

BILL-TO INFORMATION: This section covers where the bill will be mailed/sent to.

Same as Payer OR Same as Sold-To OR Portal/Third Party

Bill-To Street Address: _____

City: _____

ST/PROV: _____

ZIP/PC: _____

WE CAN CUSTOMIZE HOW YOU RECEIVE YOUR BILL FOR PAYMENT PROCESSING

Invoice Delivery (choose one): Leave at Site and Email Email Only Physically Mail Leave at site after service

Do invoices require a purchase order? YES NO If yes, please provide PO# _____

Will the same PO need to appear on each invoice? YES NO Is there an expiration date? _____

Payment Terms: 2% Discount Net 15, Standard terms are Net 30

PAYMENT OPTIONS

Check

ACH/EFT - We will have our ACH/EFT team contact the AP contact above with ACH/EFT payment details

Credit Card - We will have our Payment Center contact the AP Contact above for credit card details

Unless noted below, your AP contact above will be automatically registered to manage your Cintas account online with myCintas Billing. myCintas allows you to conveniently access your account anytime using your computer, tablet, or mobile device!

Cintas Representative Initials: CZ

Customer Initials: _____

184

LOCATION LISTING

15525170
279 Timberwolf Drive,
Dingmans Ferry, PA 18328

15525187
2000 Milford Road,
East Stroudsburg, PA 18301

15525241
5180 Milford Road,
East Stroudsburg, PA 18302

15525082
131 North School Drive,
Dingmans Ferry, PA 18328

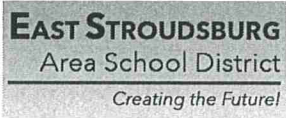
15525081
93 Independence Road,
East Stroudsburg, PA 18301

15525236
245 River Road,
East Stroudsburg, PA, 18301

15525142
151 East Broad Street,
East Stroudsburg, PA 18301

15525208
1 Gravel Ridge Road,
East Stroudsburg, PA 18302

186



Patricia Rosado <patricia-rosado@esasd.net>

Fwd: Form 611

1 message

Dr. Heather A. Piperato <heather-piperato@esasd.net>

Mon, Jun 10, 2024 at 11:29 AM

To: Patricia Rosado <patricia-rosado@esasd.net>, Peter Bard <peter-bard@esasd.net>

Here is the No Red Ink 611 form. Thank you!

----- Forwarded message -----

From: **Google Forms** <forms-receipts-noreply@google.com>

Date: Mon, Jun 10, 2024 at 9:50 AM

Subject: Form 611

To: <heather-piperato@esasd.net>

Thanks for filling out

Form 611

Here's what was received.

[Edit response](#)

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$10,000.00 - OR ANY PURCHASE THAT WAS NOT BUDGETED

Note: When referring to a purchase, you must consider the aggregate amount, not individual items.

Your email (heather-piperato@esasd.net) was recorded when you submitted this form.

Untitled Section

FORM 611

EAST STROUDSBURG AREA SCHOOL DISTRICT

Procurement Form

187

Name of Requestor *

Heather A. Piperato

Department *

C&I

Building *

Central

What service or item are requesting *

Digital grammar tool for Intermediary English

Why are you requesting the service or item *

The English department's new resource does not contain needed grammar practice tools. This tool provides the content needed to fulfill the department's curricular goals

Suggested replacement *

No Red Ink

Independent Cost Analysis (Pre-determine costs prior to contacting a vendor.)

What did you estimate the costs would be?

\$20,000

188

What is the total cost of the purchase? *

\$19,750.00

Select the Procurement Method utilized: *

- Aggregate purchase is less than \$10,000 - no action needed
- Small Purchase procedures (minimum of 3 quotes) - required for any purchase \$10,000-\$23,199
- Sealed Bids (Formal Advertising) – required for goods/supplies exceeding \$23,200
- Competitive Proposals – Formal Request for Proposal (Advertised RFP) – required for services with cost of \$250,000 or more
- Non-competitive proposals (i.e. sole source) – MUST justify below

If you chose the **non-competitive** method above, please select the appropriate circumstance and include your justification in the space below. *Note: These are the **only** permissible circumstances under which you can use non-competitive procurement.*

*

- N/A (not applicable) - Competitive Procurement was utilized
- N/A (not applicable) The acquisition of property or services, the aggregate dollar amount of which does not exceed the thresholds outlined above for quotes, bids, or RFPs (purchase is less than \$10,000)
- The item is available only from a single source; (must demonstrate in justification below that only one company can provide the type of product or perform the services)
- The public exigency or emergency for the requirement will not permit a delay resulting from publicizing a competitive solicitation; (explain below how a declared disaster or public emergency doesn't allow time for competitive procurement.) Administrative delays or lack of adequate advanced planning do not justify an emergency.)

189

The Federal awarding agency or pass-through entity expressly authorizes a noncompetitive procurement in response to a written request from the non-Federal entity; (must have written pre-approval to use sole-source procurement)

After solicitation of a number of sources, competition is determined inadequate (explain below the steps you took to attempt to go through a competitive process, but no vendors or only one vendor responded, and why you think there is inadequate competition)

Provide justification of sole source (non-competitive) procurement (based on your choice above):

*

Searched for similar software applications - one was found (GramerFlip) but it is a limited product and does not contain the components necessary to meet our needs

If aggregate purchase is \$10,000 or more, were three (3) quotes obtained (required)? If yes, please list the vendor's information and quoted amount. *

N/A

Was this purchase budgeted? *

No ▼

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

- Yes
- Pennsylvania State Contract
- COSTARS
- Keystone Purchasing Network
- PEPPM National Contract Program (Technology Bidding and Purchasing)

190

US Communities

No

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

N/A

Which Fund will be charged? *

10 ▼

What account will be charged? *

For Professional Development =10-2271-330-990-30-000-920-000-8744

For the Program Content =10-1110-650-990-20-000-920-000-8744

Selection of the winning proposal, was the lowest price selected? If not, please explain why and the process of selecting the vendor. *

N/A

Any additional information you would like to provide.

Vendor quote has been emailed to CFO. Thank you!

Create your own Google Form

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191



Heather A. Piperato, Ed.D.
Director of Secondary Education
East Stroudsburg Area School District
50 Vine Street
East Stroudsburg, PA 18301
570-424-8500

"The proof that one truly believes is in action" Bayard T. Rustin



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192

Customer name: East Stroudsburg Area School District

Primary contact name: Heather Piperato

Primary contact email: heather-piperato@esasd.net

NoRedInk Remittance Address for Checks:
 NoRedInk Corp
 PO Box 92507
 Las Vegas, NV 89193-2507

Billing address:
 50 Vine St
 E Stroudsburg, Pennsylvania 18301
 United States

Will a PO be required? (If Yes, please provide form)

Tax exempt? (If Yes, please provide certificate)

Billing email:

Billing contact name:

Service start date: 09-01-2024

Service end date: 08-31-2025

Payment terms: Upfront

Billing terms: Net 30

SUMMARY

PRODUCT	SCHOOL	DESCRIPTION	SALES PRICE	QTY	TOTAL PRICE
Live Virtual Training	East Stroudsburg Area School District	Each virtual training session can have up to 20 teachers.	\$550.00	1	\$550.00
NoRedInk Premium	Lehman Intermediate School	NoRedInk Premium for designated students.	\$12.80	600	\$7,680.00
NoRedInk Premium	J T Lambert Intermediate School	NoRedInk Premium for designated students.	\$12.80	900	\$11,520.00
TOTAL:					\$19,750.00

- Start date will be as stated or later pending receipt of signatures and any required documents (PO and tax exempt certificates, as applicable).
- End date will be as stated or later to maintain the term length.
- If applicable, all unused Premium training services will expire annually on the service end date.
- Training dates can only be confirmed after order forms are signed by both parties.
- NoRedInk Premium may be unavailable for some portion of July for updates and data archives.
- If applicable, state sales tax will be added to your invoice unless proof of exemption has been received by NoRedInk prior to invoicing.

Please sign and return to: stephanie.misko@noredink.com

Contract terms: This Order Form incorporates and is subject to the Master Services Terms — collectively the “Agreement” — and constitutes a binding contract entered into by and between NoRedInk Corp. (“NoRedInk”), a Delaware corporation with its principal place of business at 548 Market Street, PMB 66984, San Francisco, CA 94105, and the entity listed below as client (“Client”). The Master Services Terms are available at: [NoRedInk Master Services Agreement](#). The Data Protection Addendum is available at: [NoRedInk Data Protection](#)

193

Addendum

NoRedInk Corp. Signature	East Stroudsburg Area School District Signature
<p>Signature:</p> <p>Name:</p> <p>Title: Head of Customer Success</p> <p>Date:</p>	<p>Signature:</p> <p>Name:</p> <p>Title:</p> <p>Email:</p> <p>Date:</p>

BUDGETARY TRANSACTIONS

Year: 2023-2024 From: 05/01/2024 to 05/31/2024
 Funds: 10 Sort: Account Code
 Batch: ALL

Amend/Transfer ID / Trans #	Type	Account Code / Description	ASN	Trans Date	Amount
Curr5-16-2024	BT	10-1110-330-000-30-000-004-000-0000		05/16/2024	9,637.64
		\$ from Printing to Contr.Srv.			
Curr5-16-2024	BT	10-1110-550-000-10-000-004-000-0000		05/16/2024	(9,637.64)
		Cover Deficits			
Curr5-16-2024	BT	10-1110-550-000-10-000-004-000-0000		05/16/2024	(1,718.07)
		Cover Deficits			
Curr5-16-2024	BT	10-1110-550-000-10-000-004-000-0000		05/16/2024	(222.99)
		Cover Deficits			
Curr5-16-2024	BT	10-1110-581-000-10-000-004-000-0000		05/16/2024	1,718.07
		\$ from Printing to In-Dist.Mile			
Curr5-17-2024	BT	10-1110-581-000-10-000-004-000-0000		05/17/2024	900.00
		\$ currm supply sec to in-dist mile			
Curr5-16-2024	BT	10-1110-581-000-30-000-004-000-0000		05/16/2024	(40.00)
		Cover Deficits			
Curr5-16-2024	BT	10-1110-581-000-30-000-004-000-0000		05/16/2024	(194.00)
		Cover Deficits			
Curr5-16-2024	BT	10-1110-581-000-30-000-004-000-0000		05/16/2024	(112.00)
		Cover Deficits			
Curr5-16-2024	BT	10-1110-610-000-10-000-004-000-0000		05/16/2024	(2,050.00)
		Cover Deficits			
Curr5-17-2024	BT	10-1110-610-000-10-000-004-000-0000		05/17/2024	(760.00)
		Cover Deficits			
Curr5-17-2024	BT	10-1110-610-000-30-000-004-000-0000		05/17/2024	(900.00)
		Cover Deficits			
Curr5-16-2024	BT	10-1110-640-000-10-000-004-000-0000		05/16/2024	100,000.00
		\$ from Tech sup to Books			
Curr5-16-2024	BT	10-1110-640-000-10-000-004-000-0000		05/16/2024	25,592.52
		\$ from book int.to elem book			

196

BUDGETARY TRANSACTIONS

Year: 2023-2024 From: 05/01/2024 to 05/31/2024
 Funds: 10 Sort: Account Code
 Batch: ALL

Amend/Transfer ID / Trans #	Type	Account Code / Description	ASN	Trans Date	Amount
Curr5-17-2024	BT	10-1110-640-000-10-000-004-000-0000		05/17/2024	(45,674.06)
		Cover Deficits			
Curr5-16-2024	BT	10-1110-640-000-10-000-004-000-0600		05/16/2024	(25,592.52)
		Cover Deficits			
Curr5-16-2024	BT	10-1110-640-000-10-000-004-000-0600		05/16/2024	(30,113.35)
		Cover Deficits			
Curr5-16-2024	BT	10-1110-640-000-30-000-004-000-0000		05/16/2024	30,113.35
		\$ book int. to sec book			
Curr5-17-2024	BT	10-1110-640-000-30-000-004-000-0000		05/17/2024	4,150.04
		\$ from Tech curr to sec.books			
Curr5-16-2024	BT	10-1110-650-000-00-000-004-000-0000		05/16/2024	(100,000.00)
		Cover Deficits			
Curr5-16-2024	BT	10-1110-650-000-00-000-004-000-0000		05/16/2024	(7,644.28)
		Cover Deficits			
Curr5-16-2024	BT	10-1110-650-000-00-000-004-000-0000		05/16/2024	(239.00)
		Cover Deficits			
Curr5-16-2024	BT	10-1110-650-000-00-000-004-000-0000		05/16/2024	(600.00)
		Cover Deficits			
Curr5-17-2024	BT	10-1110-650-000-00-000-004-000-0000		05/17/2024	(4,150.04)
		Cover Deficits			
Tech 5-6-2024	BT	10-1110-650-000-00-000-006-000-0000		05/06/2024	(856.38)
		Cover Deficits			
Tech 5-6-2024	BT	10-1110-650-000-00-000-006-000-0000		05/06/2024	(2,057.00)
		Cover Deficits			
Tech 5-6-2024	BT	10-1110-650-000-00-000-006-000-0000		05/06/2024	(206.95)
		Cover Deficits			
Tech 5-6-2024	BT	10-1110-650-000-00-000-006-000-0000		05/06/2024	(711.71)
		Cover Deficits			

197

BUDGETARY TRANSACTIONS

Year: 2023-2024 From: 05/01/2024 to 05/31/2024

Funds: 10 Sort: Account Code

Batch: ALL

Amend/Transfer ID / Trans #	Type	Account Code / Description	ASN	Trans Date	Amount
Curr5-17-2024	BT	10-1110-650-000-10-000-004-000-0000		05/17/2024	45,674.06
BT1305700002		\$ book emem. to elem tech			
Curr5-16-2024	BT	10-1110-650-000-20-517-004-000-0000		05/16/2024	7,644.28
BT1305500012		\$ tech to JTL Tech			
Curr5-16-2024	BT	10-1110-650-000-20-518-004-000-0000		05/16/2024	40.00
BT1305500014		\$ in dist.Mile to LIS Tech			
Curr5-16-2024	BT	10-1110-650-000-30-000-004-000-0000		05/16/2024	2,050.00
BT1305500016		\$ elem supply to sec. Tech			
Curr5-16-2024	BT	10-1110-810-000-10-000-004-000-0000		05/16/2024	194.00
BT1305500018		\$ Sec.In-Dist Mile to Elem Dues			
Curr5-16-2024	BT	10-1110-810-000-30-000-004-000-0000		05/16/2024	112.00
BT1305500020		\$ in-dist mile to Sec Dues			
Curr5-16-2024	BT	10-2260-610-000-30-000-004-000-0000		05/16/2024	397.08
BT1305500022		\$ Curr in-dist mile to Curr sec supply			
Curr5-16-2024	BT	10-2260-640-000-10-000-004-000-0000		05/16/2024	1,908.06
BT1305500024		\$ Conf travel to Curr Books elem			
Curr5-16-2024	BT	10-2260-810-000-10-000-004-000-0000		05/16/2024	222.99
BT1305500026		\$ print elem to curr dues elem			
Curr5-16-2024	BT	10-2260-810-000-30-000-004-000-0000		05/16/2024	239.00
BT1305500028		\$ tech to curr dues sec			
Curr5-17-2024	BT	10-2270-635-000-10-000-004-000-0000		05/17/2024	760.00
BT1305700008		\$ elem supply to elem food			
Tech 5-6-2024	BT	10-2271-360-000-00-000-006-000-0000		05/06/2024	(800.00)
BT1218500001		Cover Deficits			
Tech 5-6-2024	BT	10-2271-580-000-00-000-006-000-0000		05/06/2024	800.00
BT1218500002		Registration to cover travel			
Tech 5-6-2024	BT	10-2271-580-000-00-000-006-000-0000		05/06/2024	1,500.00
BT1218500004		Registration to cover travel			

198

BUDGETARY TRANSACTIONS

Year: 2023-2024 From: 05/01/2024 to 05/31/2024

Funds: 10 Sort: Account Code

Batch: ALL

Amend/Transfer ID / Trans #	Type	Account Code / Description	ASN	Trans Date	Amount
Tech 5-6-2024	BT	10-2271-580-000-00-000-006-000-0000		05/06/2024	856.38
BT1218500006		Registration to cover travel			
SECURITY 5-30-24	BT	10-2660-330-000-00-000-091-000-0000		05/30/2024	(6,507.48)
BT1362600001		Cover Deficits			
SECURITY 5-30-24	BT	10-2660-433-000-00-000-091-000-0000		05/30/2024	(1,524.57)
BT1362600003		Cover Deficits			
SECURITY 5-30-24	BT	10-2660-433-000-00-000-091-000-0000		05/30/2024	(233.00)
BT1362600005		Cover Deficits			
SECURITY 5-30-24	BT	10-2660-433-000-00-000-091-000-0000		05/30/2024	(5,276.62)
BT1362600007		Cover Deficits			
SECURITY 5-30-24	BT	10-2660-433-000-00-000-091-000-0000		05/30/2024	(35.88)
BT1362600009		Cover Deficits			
SECURITY 5-30-24	BT	10-2660-610-000-00-000-091-000-0000		05/30/2024	6,507.48
BT1362600002		\$ from Contr.Serv cover supplies			
SECURITY 5-30-24	BT	10-2660-610-000-00-000-091-000-0000		05/30/2024	1,524.57
BT1362600004		\$ from Repair/Maint cover supplies			
SECURITY 5-30-24	BT	10-2660-650-000-00-000-091-000-0000		05/30/2024	233.00
BT1362600006		\$ from Repair/Maint cover tech supplies			
SECURITY 5-30-24	BT	10-2660-756-000-00-000-091-000-0000		05/30/2024	5,276.62
BT1362600008		\$ from Repair/Maint cover cap tech supplies			
Transp5-16-24	BT	10-2720-432-000-00-000-007-000-0000		05/16/2024	(16,864.00)
BT1305400001		Cover Deficits in Transportation			
Transp5-16-24	BT	10-2720-433-000-00-000-007-000-0000		05/16/2024	7,000.00
BT1305400002		cover repairs on buses/maint repair			
Transp5-16-24	BT	10-2720-438-000-00-000-007-000-0000		05/16/2024	200.00
BT1305400003		cover Maint./oper maint repair			
Transp5-16-24	BT	10-2720-531-000-00-000-007-000-0000		05/16/2024	15.00
BT1305400004		\$ from oper maint. & Repair			

199

BUDGETARY TRANSACTIONS

Year: 2023-2024 From: 05/01/2024 to 05/31/2024
 Funds: 10 Sort: Account Code
 Batch: ALL

Amend/Transfer ID / Trans #	Type	Account Code / Description	ASN	Trans Date	Amount
Transp5-16-24	BT	10-2720-581-000-00-000-007-000-0000		05/16/2024	1,500.00
BT1305400005		\$ from oper maint. & Repair			
Transp5-16-24	BT	10-2720-610-000-00-000-007-000-0000		05/16/2024	5,000.00
BT1305400006		\$ from oper maint. & Repair			
Transp5-16-24	BT	10-2720-627-000-00-000-007-000-0000		05/16/2024	1,650.00
BT1305400007		\$ from oper maint. & Repair			
Transp5-16-24	BT	10-2720-650-000-00-000-007-000-0000		05/16/2024	1,499.00
BT1305400008		\$ from oper maint. & Repair			
Transp5-16-24	BT	10-2740-581-000-00-000-007-000-0000		05/16/2024	(121.28)
BT1305400009		Cover Deficits in Garage			
Transp5-16-24	BT	10-2740-626-000-00-000-007-000-0000		05/16/2024	121.28
BT1305400010		\$ from in-district mileage			
Tech 5-6-2024	BT	10-2834-360-000-00-000-006-000-0000		05/06/2024	(706.90)
BT1218500013		Cover Deficits			
Curr5-16-2024	BT	10-2834-360-000-30-000-004-000-0000		05/16/2024	600.00
BT1305500030		\$tech to conf reg.			
Curr5-16-2024	BT	10-2834-580-000-00-000-004-000-0000		05/16/2024	(397.08)
BT1305500021		Cover Deficits			
Curr5-16-2024	BT	10-2834-580-000-00-000-004-000-0000		05/16/2024	(1,908.06)
BT1305500023		Cover Deficits			
Tech 5-6-2024	BT	10-2836-360-000-00-000-006-000-0000		05/06/2024	2,057.00
BT1218500008		Tech Sup to cover non instr Reg.			
Tech 5-6-2024	BT	10-2836-580-000-00-000-006-000-0000		05/06/2024	(1,500.00)
BT1218500003		Cover Deficits			
SECURITY 5-30-24	BT	10-2836-580-000-00-000-091-000-0000		05/30/2024	35.88
BT1362600010		\$ from Repair/Maint cover conf.travel			
Tech 5-6-2024	BT	10-2844-348-000-00-000-006-000-0000		05/06/2024	206.95
BT1218500010		From Tech sup. to Tech Serv.			

200

BUDGETARY TRANSACTIONS

Year: 2023-2024 From: 05/01/2024 to 05/31/2024

Funds: 10

Sort: Account Code

Batch: ALL

Amend/Transfer ID / Trans #	Type	Account Code / Description	ASN	Trans Date	Amount
Tech 5-6-2024	BT	10-2844-610-000-00-000-006-000-0000		05/06/2024	711.71
		Tech to Supplies			
		BT1218500012			
Tech 5-6-2024	BT	10-2844-610-000-00-000-006-000-0000		05/06/2024	706.90
		Conf. Certif Regr.			
		BT1218500014			
Tech 5-6-2024	BT	10-2844-650-000-00-000-006-000-0000		05/06/2024	43,611.99
		Comp.Lease HP to Cover Tech Init Supplies			
		BT1218500016			
Tech 5-6-2024	BT	10-2844-650-000-00-000-006-000-0600		05/06/2024	183,051.75
		Comp Lease Hp to Cover Tech Init Supp			
		BT1218500018			
Tech 5-6-2024	BT	10-2844-650-000-00-000-006-000-0600		05/06/2024	162,809.64
		Comp Lease Hp to Cover Tech Init Supp			
		BT1218500020			
Tech 5-6-2024	BT	10-2844-650-000-00-000-006-000-0600		05/06/2024	18,900.21
		Comp lease Hp to C over Tech Init supply			
		BT1218500022			
Tech 5-6-2024	BT	10-2844-650-000-00-000-006-000-0600		05/06/2024	1,900.00
		Comp lease Hp to C over Tech Init			
		BT1218500024			
Tech 5-6-2024	BT	10-5140-830-000-00-000-101-909-9096		05/06/2024	(18,900.21)
		Cover Deficits			
		BT1218500021			
Tech 5-6-2024	BT	10-5140-910-000-00-000-100-909-9090		05/06/2024	(1,900.00)
		Cover Deficits			
		BT1218500023			
Tech 5-6-2024	BT	10-5140-910-000-00-000-100-909-9091		05/06/2024	(43,611.99)
		Cover Deficits			
		BT1218500015			
Tech 5-6-2024	BT	10-5140-910-000-00-000-100-909-9091		05/06/2024	(183,051.75)
		Cover Deficits			
		BT1218500017			
Tech 5-6-2024	BT	10-5140-910-000-00-000-100-909-9091		05/06/2024	(123,943.23)
		Cover Deficits			
		BT1218500025			
Tech 5-6-2024	BT	10-5140-910-000-00-000-100-909-9095		05/06/2024	(162,809.64)
		Cover Deficits			
		BT1218500019			
Tech 5-6-2024	BT	10-5140-910-000-00-000-100-909-9095		05/06/2024	123,943.23
		Cover Deficits			

201

BUDGETARY TRANSACTIONS

Year: 2023-2024 From: 05/01/2024 to 05/31/2024
 Funds: 10 Sort: Account Code
 Batch: ALL

Amend/Transfer ID / Trans #	Type	Account Code / Description	ASN	Trans Date	Amount
BT1218500026		HP Lease to cover new Cap-American			
Fund 10 Total Debits: 803,571.68				Total Credits: (803,571.68)	0.00
Grand Total Debits: 803,571.68				Total Credits: (803,571.68)	0.00

202

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 05/18/2024 - 06/07/2024

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000005281	05/23/2024	EAST STROUDSBURG	DED: Dues 10M - Full Payroll Pay Date: 5/23/2024	DED: Dues 12M - Full Payroll Pay Date: 5/23/2024	6,896.40
0000005282	05/23/2024	EASTERN PENN SUPPLY COMPANY	FAUCET, BRAID LAV	bes	743.84
0000005283	05/23/2024	EASTON ARTS ACADEMY CHARTER SCHOOL	Tuition Easton Arts MAY 24 RegEd		1,343.31
0000005284	05/23/2024	ED FOUNDATION OF ES/GENERAL FUND	DED: Educ Found - Full Payroll Pay Date: 5/23/2024	DED: ES Scholarship - Full Payroll Pay Date: 5/23/2024	11.00
0000005285	05/23/2024	EPLUS TECHNOLOGY	V11HA80020 EPSON BRIGHTLINK 760WI LASER PROJECTOR, 4100 LUMEN	V12H007A23 EPSON INTERACTIVE TOUCH MODULE FOR BRIGHTLINK	6,326.69
0000005286	05/23/2024	ESASD CAFETERIA	TRANSPORTATION BREAKFAST		600.00
0000005287	05/23/2024	ESASD EXPENDABLE SCHOLARSHIP	SCHOLARSHIP MONEY		3,000.00
0000005288	05/23/2024	EVERGREEN COMMUNITY CHARTER SCHOOL	Tuition Evergreen MAY 24 RegEd	Tuition Evergreen MAY 24 SpEd	20,150.81
0000005289	05/23/2024	EVOLUTION CONSULTING SOUTH LLC	Screening of monthly records uploaded by client, April 2024.		332.31
0000005290	05/23/2024	EXPRESS BUSINESS CENTER	East Stroudsburg North - Ceramic Tile Wall Graphics	Design Services	5,895.00
0000005291	05/23/2024	FLINN SCIENTIFIC INC	AP7646 Goggle Straps, Latex-Free, Pkg. of 10		71.09
0000005292	05/23/2024	GREGORY GRAHAM PIANO SERVICE	Piano Tuning service - Resica Music		110.00
0000005293	05/23/2024	GUITAR CENTER STORES INC	DEG A16-HC225 Flutist's Friend Flute/Piccolo Lyre	SKU 47372200000000 Grover Trophy 10 Window Flip Folio Folders	778.03
0000005294	05/23/2024	HAB-DLT	DED: Berkheimer - Full Payroll Pay Date: 5/23/2024		843.75
0000005295	05/23/2024	HARBORCREEK YOUTH SERVICES	Jakob Mirenda		1,642.03
0000005296	05/23/2024	HERCULES ACHIEVEMENT INC	Honors awards for HSN 2024 Honors Ceremony		564.03
0000005297	05/23/2024	HILLTOP SALES & SERVICE	PARTS FOR EQUIPMENT		363.44

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 05/18/2024 - 06/07/2024

Payment Categories: Regular Checks

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000005298	05/23/2024	HOME DEPOT CREDIT SERVICES	Open PO for supplies for Wood Construction & Fund. Home Repair classes	CUSTODIAL SUPPLIES	3,774.99
0000005299	05/23/2024	INSIGHT PA CYBER CHARTER SCHOOL	Tuition Insight PA MAY 24 RegEd	Tuition Insight PA MAY 24 SpEd	53,734.67
0000005300	05/23/2024	INTEGRAONE	Invoice CW77146 - Asset 104884 - 5B11B36312 - Lenovo Chromebook 300 G3 B...		108.00
0000005301	05/23/2024	JENNIFER E WELGOSH	3 Psychoeducational Evaluations		2,550.00
0000005302	05/23/2024	JWPEPPER & SONS-ACCT#36-136400	No color - SATB stacey gibbs and shann lirchner 11173011	when I hear music - SATB - Michael Martin	1,563.02
0000005303	05/23/2024	KISTLER PRINTING COMPANY	SPORTS PHYSICAL SIGNS (36 x 24)		49.00
0000005304	05/23/2024	KOCH33AUTOCOM	RO# 413684		262.49
0000005305	05/23/2024	LEHIGH VALLEY CHARTER HIGH SCHOOL FOR THE ARTS	Tuition Lehigh Valley APR 24 RegEd	Tuition Lehigh Valley APR 24 SpEd	10,075.41
0000005306	05/23/2024	LEON CLAPPER PLUMBING HEATING & WATER CONDI	LIS	HSN	370.00
0000005307	05/23/2024	LINCOLN LEADERSHIP CHARTER SCHOOL	Tuition Lincoln APR 24 SpEd	Tuition Lincoln MAY 24 SpEd	12,090.98
0000005308	05/23/2024	MEDCO SUPPLY COMPANY	/shipping	Game Ready Unit & Accessories/Cold Therapy/	1,308.66
0000005309	05/23/2024	MET-ED	SOUTH CAMPUS ELECTRIC	MIDDLE SMITHFIELD ELECTRIC	55,606.38
0000005310	05/23/2024	MODERN GAS SALES INC	RESICA BOILERS PROPANE		12,075.55
0000005311	05/23/2024	NANCY REED	celebration of the arts		350.00
0000005312	05/23/2024	NEW STORY LLC	Dubai Saunders		5,358.00
0000005313	05/23/2024	NRG BUSINESS MARKETING LLC	JM HILL NATURAL GAS	SOUTH STADIUM NATURAL GAS	1,541.07
0000005314	05/23/2024	NYSCSPC (NEW YORK STATE CHILD SUPPORT	DED: NY Support - Full Payroll Pay Date: 5/23/2024		270.00

265

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 05/18/2024 - 06/07/2024

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000005315	05/23/2024	OFFICE TECHNOLOGY LLC	HP LaserJet P4015X & 4515 CC364X-C 35000		256.00
0000005316	05/23/2024	OPTOMETRIC EXTENSION PROGRAM DOUNDATION	Costars #003-398 XAP735-1 Letter Tracking-Reproducible	Shipping	34.00
0000005317	05/23/2024	PA DISTANCE LEARNING CHARTER SCHOOL	Tuition PA Distance MAY 24 SpEd	Tuition PA Distance MAY 24 RegEd	14,106.56
0000005318	05/23/2024	PA SCHOOL BOARDS ASSOCIATION	Board Docs LT Plus Pro-Rated 3.50 Months through 06/30/24. Invoice #661...		1,720.84
0000005319	05/23/2024	PENNSYLVANIA CYBER CHARTER SCHOOL	Tuition PA Cyber MAY 24 SpEd	Tuition PA Cyber MAY 24 RegEd	92,875.80
0000005320	05/23/2024	PENNSYLVANIA LEADERSHIP CHARTER SCHOOL	Tuition PA Leadership MAY 24 SpEd	Tuition PA Leadership MAY 24 RegEd	40,976.37
0000005321	05/23/2024	PENTELEDATA	PO Import		740.39
0000005322	05/23/2024	PF PETTIBONE & CO	PFB512-Black Minute Book with Paged Filler 1-500 11x8.5	Shipping Charges	405.95
0000005323	05/23/2024	POCONO CINEMA & CULTURAL CENTER	PO Import		1,300.00
0000005324	05/23/2024	PROSSER LABORATORIES INC	undefined	MSE march operations	11,159.00
0000005325	05/23/2024	Rachel M Becker	Title 1 Event prenatal involv. supplies		56.25
0000005326	05/23/2024	REACH CYBER CHARTER SCHOOL	Tuition Reach MAY 24 SpEd	Tuition Reach MAY 24 RegEd	120,102.64
0000005327	05/23/2024	REBECCA LYNN COLLETT	Compensatory Ed 135934		592.09
0000005328	05/23/2024	ROHRER BUS SERVICE	INV# 01W21610 / Labor		8,774.08
0000005329	05/23/2024	SCRANTON PRINTING CO	Spring Programs for 90th Annual Spring Concert		850.00
0000005330	05/23/2024	SERVICE TIRE TRUCK CENTER INC	INV# 24-05555943-26		3,387.00
0000005331	05/23/2024	SHARP ENERGY	Transportation North/OPEN PO 2023- 2024 SY		5,642.39

206

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 05/18/2024 - 06/07/2024

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000005332	05/23/2024	SHIPPENSBURG UNIVERSITY FOUNDATION	HS SOUTH TRACK & FIELD CHAMPIONSHIP		560.00
0000005333	05/23/2024	STRAND POOL SUPPLY LLP	hss pool		495.95
0000005334	05/23/2024	THE GOODYEAR TIRE & RUBBER COMPANY	Transportation Open PO 23-24 SY'		11,328.88
0000005335	05/23/2024	TRANE US INC	RTU1 NOT RUNNING		1,077.00
0000005336	05/23/2024	TU-WAY COMMUNICATIONS	Two replacement Unigy 1 sealed lead acid 12VDC repeater batteries, with ...		2,585.00
0000005337	05/23/2024	UGI CENTRAL	JM HILL NATURAL GAS	SOUTH STADIUM NATURAL GAS	1,218.97
0000005338	05/23/2024	VARSITY BRANDS HOLDING CO INC	Item #NKDJ6526 060 - ANTHRAXT - Nike Down Fill Parka (1MED, 1 XLG)	Item # 1301793 Quick Release Leash	1,585.75
0000005339	05/23/2024	VINCENT BIANCHI	Jazz Juice- Celebration of the arts		500.00
0000005340	05/23/2024	WORLD FUEL SERVICES INC	EHN HEATING FUEL 2023-2024	LEHMAN HEATING FUEL 2023-2024	20,760.91
0000005341	05/23/2024	KEYSTONE FIRE PROTECTION CO	2N Intercom Systems (Additional units for ESE)		2,210.00
0000005342	05/23/2024	ESHS WRESTLING	9-16" cheese pizzas	Hoagies from Bovino's (10-10" x \$6.50 each)	137.00
0000005343	05/30/2024	JWPEPPER & SONS-ACCT#36-136400	Shipping & Handling		22.99
0000005344	05/30/2024	21ST CENTURY CYBER CHARTER SCHOOL	Tuition 21st Century MAY 24 RegEd	Tuition 21st Century MAY 24 SpEd	16,791.93
0000005345	05/30/2024	95 PERCENT GROUP INC	balance due	freight charge 2400001726	1,945.60
0000005346	05/30/2024	ACAR LEASING INC	SOUTH State Track Rental Car (Nwigwe) 2024		221.90
0000005347	05/30/2024	ADAMS OUTDOOR ADVERTISING	Job Fair Digital Advertisement		1,200.00
0000005348	05/30/2024	AGORA CYBER CHARTER SCHOOL	Tuition Agora MAY 24 SpEd	Tuition Agora MAY 24 RegEd	47,020.63
0000005349	05/30/2024	ALL AMERICAN SPORTS CORP	POWER SPX SK2024 SHOULDER PAD M-5 L-5	FREIGHT	2,439.95

207

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 05/18/2024 - 06/07/2024

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Payment Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000005350	05/30/2024	AMERICAN RED CROSS	item #755740 American red cross life guarding manual	Item # 755742 Lifeguarding instructor manual	890.83
0000005351	05/30/2024	AUDRY L SUNSHINE GARRETT	2024 graduate yard signs		3,400.00
0000005352	05/30/2024	BANCROFT NEUROHEALTH	Daniel DeMarinis		3,740.00
0000005353	05/30/2024	BARRY S KRAMMES	Mileage Blue Mountain HS 2024		106.66
0000005354	05/30/2024	BAYADA HOME HEALTH CARE	K. Slattery Notre Dame		825.00
0000005355	05/30/2024	BETHLEHEM AREA SCHOOL DISTRICT	Jai Griffin		6,264.23
0000005356	05/30/2024	BLACK KNIGHT INFOSERVLLC	Invoice 10297020 Annual fee DocVerify Online notary 9/20/23-9/20/24		6,272.70
0000005357	05/30/2024	BOLLINGER LAW FIRM LLC	Invoice #24046 dated May 10, 2024 for legal services rendered.	Invoice #24047 dated May 10, 2024 for legal services rendered.	1,912.50
0000005358	05/30/2024	BRIGHT STAR CARE OF STROUDSBURG	nursing services 05/06, 5/08, 05/09 & 05/10/24		2,520.00
0000005359	05/30/2024	BRODHEAD CREEK REGIONAL AUTHORITY	JTL WATER FEE	ES ELEM WATER FEE	1,668.73
0000005360	05/30/2024	BUXMONT ACADEMY	7 RegEd Tuition x 19 Billable Days @ \$179.72	Guaranteed RegEd Tuition Tatamy Creek	56,971.24
0000005361	05/30/2024	CAPITAL ONE	OPEN PO 23.24 K. Oiler, Walmart	OPEN PO 23.24 S. Annunziata, Walmart	559.08
0000005362	05/30/2024	CATHERINE A SCHROTH	PSLA registration conference		275.00
0000005363	05/30/2024	CENTRAL PENNSYLVANIA DIGITAL LEARNING FOUNDATION	Tuition Central PA APR 24 RegEd		5,373.22
0000005364	05/30/2024	CHARLES W DAILEY	May 2024 mileage		710.20
0000005365	05/30/2024	CINTAS CORPORATION #101	UNIFORM RENTAL		7,187.68
0000005366	05/30/2024	CM REGENT RESOURCES	LONG TERM DISABILITY INSURANCE		10,536.57
0000005367	05/30/2024	CM REGENT RESOURCES	GROUP LIFE INSURANCE		12,468.06
0000005368	05/30/2024	COLLEGE BOARD	Spring AP Exams		7,677.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 05/18/2024 - 06/07/2024

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000005369	05/30/2024	COLONIAL INTERMEDIATE UNIT 20	Truancy Prevention Assistance for all North schools/Pike County students...	Title I PROGRAM FINAL BILLING	20,805.52
0000005370	05/30/2024	CREST GOOD MFG CO INC	undefined		42.96
0000005371	05/30/2024	DAWN ENTERPRISES LLC	Planters: 36" x 30" tall concrete cylinder planter with toe kick. Color:...	Shipping and Handling (w/lappt & liftgate service)	4,890.00
0000005372	05/30/2024	DINN BROTHERS	READING OVAL RISER TROPHY 5 3/4" - BLACK BASE Item #: TR69BLKRD-P Engravi...	ACHIEVEMENT TROPHY OVAL RISER TROPHY - 5 3/4" - BLACK BASE Item #: TR69BL...	2,168.30
0000005373	05/30/2024	DTN LLC	Inv #210-00013973		1,392.46
0000005374	05/30/2024	EASTERN PENN SUPPLY COMPANY	04-08-24_07-07-24 Weather Fee Service S033362513.001	*removed tax* filters for kitchen at HSS	637.77
0000005375	05/30/2024	ENVIRONMENTAL ABATEMENTS ASSOC INC	Double Billed - Didn't receive April's bill -		2,400.00
0000005376	05/30/2024	EPLUS TECHNOLOGY	U042-036 TRIPP LITE 36FT USB HIGH SPEED CABLE M/M USB 2.0 ACTIVE REPEAT...		141.00
0000005377	05/30/2024	FASTENAL COMPANY	LIS stock	HSN stock	121.00
0000005378	05/30/2024	GLOBAL ONLINE LANGUAGE SERVICES INC	District License Lim 99 for 1 year	Customer Discount	1,999.00
0000005379	05/30/2024	GOTTA GO	PO Import		960.00
0000005380	05/30/2024	Grace M Martini	Feb mileage Northampton HS 2024		46.10
0000005381	05/30/2024	GRAINGER	vac. breaker kit		50.14
0000005382	05/30/2024	HALOGEN SUPPLY COMPANY	pool part		1,891.27
0000005383	05/30/2024	HARBORCREEK YOUTH SERVICES	Jakob Miranda	Jakob Miranda	3,090.88
0000005384	05/30/2024	HILLTOP SALES & SERVICE	inv 01-71307	inv 01-71439	193.37
0000005385	05/30/2024	KANE J FURST	EPC Easton HS mileage		42.75
0000005386	05/30/2024	KEYSTONE FIRE PROTECTION CO	Part # CDJ4x1200 4x1200 Power Amplifier	OLD PO 22004496 - Technician Services	8,169.00

209

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 05/18/2024 - 06/07/2024

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000005387	05/30/2024	KISTLER PRINTING COMPANY	14 T Shirts for Math 24 Comp		145.70
0000005388	05/30/2024	KRAMER SHEDS	LIS storage garage	HSN storage garage	14,616.00
0000005389	05/30/2024	Kristen M Long	Mar/Apr/apr May 2024 mileage	May 2024 mileagw	348.33
0000005390	05/30/2024	LAMINATING & BINDING SOLUTIONS INC	Item # 006252 ? 1.5 mil - 25" x 500' Clear PREMIUM School Roll Laminati...		412.38
0000005391	05/30/2024	LAMINATION DEPOT INC	std 1.5 mil clear 25 mil clear 25 in x 500 ft x 1 in. core roll laminati...		230.34
0000005392	05/30/2024	LEHIGH LEARNING ACADEMY	Anthony Cangelosi	Mark Schneider Jr.	14,082.02
0000005393	05/30/2024	LEXICON TIMING LLC	Timing System for ES North Track Meets		2,400.00
0000005394	05/30/2024	LJC DISTRIBUTORS OF FULLER BRUSH	GLOVES		180.00
0000005395	05/30/2024	M A BRIGHTBILL BODY WORKS INC	Transportation Open PO 23-24 SY'		139.96
0000005396	05/30/2024	MARSHALLS CREEK PLUMB&ELECT SUPPLIES	Inv 19467 M2 truck stock	4 in DWV plug	39.42
0000005397	05/30/2024	MCGRAW HILL EDUCATION	Algebra 1 Student Bundle	Algebra 2 Student Bundle	86,766.35
0000005398	05/30/2024	MCGRAW HILL EDUCATION	Subscription for Student, Teacher and Professional Development		189,493.20
0000005399	05/30/2024	MEIER SUPPLY CO INC	HSS Acid Test Kit		13.09
0000005400	05/30/2024	MET-ED	NORTH CAMPUS ELECTRIC		38,309.34
0000005401	05/30/2024	MODERN GAS SALES INC	LEHMAN PROPANE		501.41
0000005402	05/30/2024	NEXT LEVEL DIRECT LLC	windmaster v4 mini portable sidewalk sign	shipping and handling	1,460.20
0000005403	05/30/2024	OFFICE TECHNOLOGY LLC	CE401X-C Cyan Ink	CE402X-C Yellow Ink	550.00
0000005404	05/30/2024	ORIENTAL TRADING	3rd gr tassinari	5th gr swpbs / galdieri (free	465.12
0000005405	05/30/2024	PAPSA	CONFERENCE FEE- M OLSZEWSKI		325.00

210

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 05/18/2024 - 06/07/2024

Payment Categories: Regular Checks

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000005406	05/30/2024	POCONO WILDLIFE REHABILITATION	2400003684-Pocono Wildlife		325.00
0000005407	05/30/2024	RAYMOND UY	2023 sept/oct mileage		17.29
0000005408	05/30/2024	RICHARDS TREE FARM	mulch		210.60
0000005409	05/30/2024	SALISBURY TOWNSHIP SCHOOL DISTRICT	Serenity Reiss		3,530.40
0000005410	05/30/2024	SAY IT WITH SCREENPRINTING	FD Logo Patch - Applied to Baseball Team Hats		150.00
0000005411	05/30/2024	SHI INTERNATIONAL CORP	MAXCases Extreme Shell F - Notebook shell case - rugged - gray, clear - ...	MAXCases Extreme Shell-L - Notebook shell case - 13.3" - black,clear MAX...	49,682.00
0000005412	05/30/2024	SPECIALIZED EDUCATION OF PENNSYLVANIA INC	Tuition	Behavior Intervention Program	10,959.25
0000005413	05/30/2024	SPIRALEDGE INC	Item #7539012 - SPECTRUM SHERIDAN REEL	Shipping	4,542.99
0000005414	05/30/2024	STROUDSBURG ELECTRIC MOTOR SERVICE	pillow block		80.00
0000005415	05/30/2024	SUPER HEAT INC	pool heater not heating		2,383.17
0000005416	05/30/2024	SUZANNE LUDWIG	Jan-May 2024 mileage		74.98
0000005417	05/30/2024	VEX ROBOTICS INC	SKU: 228-7423 Pin Tool (10 Pack)	Shipping and Handling	72.24
0000005418	05/30/2024	ZANER-BLOSER	9781614365365 Superkids 2017 Grade 2, Semester 2, The Superkids Take Off...	9781614365334 Superkids 2017 Grade 1, Semester 2, More Adventures of the...	9,291.70
0000005419	06/06/2024	ABC TROPHY STROUDSURG LLC	FORM# 811-3/W21CS000139	Jack Kist Award 2024	86.00
0000005420	06/06/2024	AIRGAS INC	co2		208.18
0000005421	06/06/2024	ALL TRAFFIC SOLUTIONS INC	All Traffic Invoice SJN040857 includes the \$48.96 for the 4 keys and \$18...		67.62
0000005422	06/06/2024	AMAZON	Item No: B0BJLJ2ZP. Aux Item ID: 135 -2851163-9724158,16. Apple iPad ...	Order ID(s): 142-1183507-87922	22,188.86
0000005423	06/06/2024	AMERICAN RED CROSS	Lifeguarding -Jason Kirkpatrick		579.60

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 05/18/2024 - 06/07/2024

Payment Categories: Regular Checks
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Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000005424	06/06/2024	AMERICAN SCHOOL COUNSELOR ASSN	School Counseling/MTSS Alignment workshop to be held on April 19, 2024 a...		3,750.00
0000005425	06/06/2024	ANTHONY J CALDERONE	MAY 2024 mileage		98.69
0000005426	06/06/2024	ASCENDANCE TRUCKS PENNSYLVANIA LLC	XA105014978:01	DRUM,BRAKE DRUM REAR	1,170.98
0000005427	06/06/2024	BRIGHT STAR CARE OF STROUDSBURG	nursing services 05/13, 05/16 & 05/17/2024	nursing services 05/13 & 05/15/2024	3,167.50
0000005428	06/06/2024	BUXMONT ACADEMY	Guaranteed Special Education Tuition Tatamy Creek (10% Disc) - 11 Guaran...	10 RegEd Tuition x 21 Billable Days @ \$179.72	148,818.24
0000005429	06/06/2024	CI SOLUTIONS	Proximity ID 201 (1386) Isoprox II Format H10301 Facility Code 243/par C...	One (1) YMCKO Color Ribbon #R5F208A100	518.00
0000005430	06/06/2024	CLAUDE S CYPHERS INC	Transportation / Open PO 23-24		128.06
0000005431	06/06/2024	CREST GOOD MFG CO INC	undefined		1,462.56
0000005432	06/06/2024	DARYLE J MILLER	May 2024 mileage		231.49
0000005433	06/06/2024	DECKER EQUIPMENT	PS64SC portable base and post with custom 12 in x 18 in aluminum sign		772.75
0000005434	06/06/2024	DENISE S ROGERS	May mileage 2024		430.27
0000005435	06/06/2024	DIANA ALLISON	May 2024 mileage		47.03
0000005436	06/06/2024	DM SUPPLY SOURCE LLC	Inv# 10627 MSE seal kit	inv#10629 district use lower mounts	2,211.66
0000005437	06/06/2024	EAST STROUDSBURG	DED: Dues 10M - Full Payroll Pay Date: 6/6/2024	DED: Dues 12M - Full Payroll Pay Date: 6/6/2024	6,378.26
0000005438	06/06/2024	EASTERN PENN SUPPLY COMPANY	filters for bottle filling stations - removed tax	*removed tax* Truck Stock Inv#S0335262349.001	3,741.70
0000005439	06/06/2024	ED FOUNDATION OF ES/GENERAL FUND	DED: Educ Found - Full Payroll Pay Date: 6/6/2024	DED: ES Scholarship - Full Payroll Pay Date: 6/6/2024	11.00
0000005440	06/06/2024	EPLUS TECHNOLOGY	See attached ePlus Quote No 23066312 dated 11/17/23		3,793.70
0000005441	06/06/2024	ESEA	DED: Prof Union Dues - Full Payroll Pay Date: 6/6/2024		472.02

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 05/18/2024 - 06/07/2024

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Payment #	Payment Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000005442	06/06/2024	FASTENAL COMPANY	Transportation / Open PO 23-24 SY'		83.75
0000005443	06/06/2024	HAB-DLT	DED: Berkheimer - Full Payroll Pay Date: 6/6/2024		951.58
0000005444	06/06/2024	HEATHER HILL	May 2024 mileage		110.04
0000005445	06/06/2024	HERCULES ACHIEVEMENT INC	S&H	HSN vocational awards SY 23/24	88.70
0000005446	06/06/2024	HILLTOP SALES & SERVICE	undefined		1,054.80
0000005447	06/06/2024	HOBY	Invoice#193400 - Allyson Mayor		345.00
0000005448	06/06/2024	INTEGRITEC INC	undefined		1,255.00
0000005449	06/06/2024	INTERSTATE CHEMICAL CO	glycol		4,286.33
0000005450	06/06/2024	ITC GLOBAL NETWORKS LLC	DISTRICT PHONES		1,054.29
0000005451	06/06/2024	Jamie L Bayard	May mileage 2024		37.92
0000005452	06/06/2024	JENNIFER ANDREWS	May 2024 mileage		105.32
0000005453	06/06/2024	JOSEPH A D'ALESSANDRO	scott piano tuning		280.00
0000005454	06/06/2024	JOSEPH P MARTIN	May 2024 mileage		46.77
0000005455	06/06/2024	KEYSTONE FIRE PROTECTION CO	Keystone Invoice 368739 dated 4/24/24 for HS South Intrusion Panel		1,927.97
0000005456	06/06/2024	KING SPRY HERMAN FREUND & FAUL LLC	INV # 188306	INV # 188307	234.00
0000005457	06/06/2024	LAUREL ICE LLC	Italian Ice		1,050.00
0000005458	06/06/2024	LEHIGH VALLEY CHARTER HIGH SCHOOL FOR THE ARTS	Tuition Lehigh Valley MAY 24 RegEd	Tuition Lehigh Valley MAY 24 SpEd	10,075.41
0000005459	06/06/2024	LEXICON TIMING LLC	Cavallier Invitational paid\$2400 on check#4833 invoice202408		1,500.00
0000005460	06/06/2024	M A BRIGHTBILL BODY WORKS INC	Transportation Open PO 23-24 SY'		2,592.72
0000005461	06/06/2024	MANVEL PAGE	April mileage 2024		22.51

FUND ACCOUNTING PAYMENT SUMMARY

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Payment Categories: Regular Checks

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000005462	06/06/2024	Marisa Kehr	May 2024 mileage	meals Instructional Coach Conference 2024	193.15
0000005463	06/06/2024	Mary Culcasi	ASHA 2024 membership		225.00
0000005464	06/06/2024	MARY L BURKE	May 2024 mileage		130.38
0000005465	06/06/2024	MAUREEN SEIDEL	May 2024 mileage		95.88
0000005466	06/06/2024	MEIER SUPPLY CO INC	belimo Afb24 mft	towels and filters	578.89
0000005467	06/06/2024	MERCY A SHEMANSKY	student awards 2024		40.70
0000005468	06/06/2024	MET-ED	JT LAMBER ELECTRIC	ES ELEM ELECTRIC	29,696.41
0000005469	06/06/2024	MIGNOSIS SUPER FOOD	Gift Cards cust#701 ARP HCY per A.Byrne		2,500.00
0000005470	06/06/2024	Miriam Stevens	Mileage May 20 2024		35.51
0000005471	06/06/2024	Nicole C Ballard	Jan-May 2024 mileage		19.30
0000005472	06/06/2024	NYSCSPC (NEW YORK STATE CHILD SUPPORT	DED: NY Support - Full Payroll Pay Date: 6/6/2024		270.00
0000005473	06/06/2024	OPEN TEXT INC	DISTRICT FAXES		600.49
0000005474	06/06/2024	ORIENTAL TRADING	AS PER ATTACHED QUOTE /ORDER NUMBER 731085917-01	2nd gr. jusinski	497.38
0000005475	06/06/2024	P&D AUTO LLC	Invoice 24-000147 dated 5/17/24 Install of Computer/Tablet in 2023 Ford ...		162.50
0000005476	06/06/2024	PAR INC	10993-II BRIEF2 PARENT/TEACHER INTERPRETIVE REPORT	10992-IC BRIEF2 PARENT/TEACHER ADMIN	1,026.50
0000005477	06/06/2024	PARCHMENT LLC	K12 District Records Services - Annual Subscription (Pro-Rate 3 Months) ...		439.16
0000005478	06/06/2024	PENNSYLVANIA LEADERSHIP CHARTER SCHOOL	Tuition PA Leadership JUN 24 SpEd	Tuition PA Leadership JUN 24 RegEd	40,976.37
0000005479	06/06/2024	PENNSYLVANIA VIRTUAL CHARTER SCHOOL	Tuition PA Virtual MAY 24 RegEd	Tuition PA Virtual MAY 24 SpEd	40,972.66
0000005480	06/06/2024	PETROCHOICE	Transportation / Open PO 23-24 SY'		3,477.62

21

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 05/18/2024 - 06/07/2024

Payment Categories: Regular Checks

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000005481	06/06/2024	PREMIER PRINTING SOLUTIONS	INV# 16316		420.00
0000005482	06/06/2024	Rachel Kozich	May 2024 mileage		42.08
0000005483	06/06/2024	RAY E LENHART	reimbursemnt student activity 2024		157.16
0000005484	06/06/2024	SCANTRON CORPORATION	#77121 and .17 invoice91590		44.28
0000005485	06/06/2024	SHAHIDA JONES	Mar-Apr 2024 mileage	Jan -Feb mileage 2024	293.39
0000005486	06/06/2024	SHARP ENERGY	Transportation South/OPEN PO 2023-2024 SY'	Transportation North/OPEN PO 2023-2024 SY'	11,845.43
0000005487	06/06/2024	Shawn A Wescott	May 2024 mileage		111.49
0000005488	06/06/2024	SHERMAN THEATER	2024 Graduation Stage	Premium Seating	10,055.00
0000005489	06/06/2024	SOLIANT HEALTH LLC	2024-04-14 - Marks, Cierra - School SLP - Regular Rate	2024-04-21 - Marks, Cierra - School SLP - Regular Rate	15,187.50
0000005490	06/06/2024	SUN LITHO-PRINT INC	HSN Grad program (750 fixed price) 8 pgs plus cover	2024 Graduation Programs	4,305.00
0000005491	06/06/2024	SWEET STEVENS KATZ & WILLIAMS LLP	Pool Council 045.0117	Invoice # 167010	2,939.77
0000005492	06/06/2024	TABITHA BRADLEY	May 2024 mileage		70.35
0000005493	06/06/2024	THE EC/BCLS TRAINING CENTER	K-12 Heartsaver CPR AED First Aid Cert. Sped Para	Roster Fee	242.00
0000005494	06/06/2024	TRANE US INC	replace and reprogram vav controller for vav-H06	MSE dectron work	2,749.02
0000005495	06/06/2024	TRANSFINDER CORPORATION	INV# 57238 / Transfinder Maintenance	INV# 57238 / Hosting	24,050.00
0000005496	06/06/2024	VERIZON WIRELESS	DISTRICT CELL PHONES		3,612.58
0000005497	06/06/2024	VIR CONSTRUCTION	SENT WRONG AMOUNT		36.05
0000005498	06/06/2024	WIESER EDUCATIONAL INC	WL3391WB	WL3396WB	308.99
0000005499	06/06/2024	WILLIAM V MACGILL & CO	79201 COLOR GROTTO (NB)(SHIP FROM MFG) LINDSAY REC COUCH W/WOOD LEGS TH...	79101 COLOR CROCUS (NB)(SHIP FROM MFG) JUSTIN REC COUCH W/WOODEN LEGS TH...	3,016.00

275

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 05/18/2024 - 06/07/2024

Payment Categories: Regular Checks

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000005500	06/06/2024	ZANER-BLOSER	9781598339789 Superkids Ice Cream Paper, 500 sheets	9781598336344 Superkids Second-Grade Ice Cream Paper, 500 Sheets	872.00
0000005501	06/06/2024	ZESWITZ MUSIC COMPANY	Repair Wintson Flute #819988	Repair Jupiter Flute #540336	1,375.20
0000005502	06/06/2024	ZONAR CONNECTED	INV# INV630530		42,382.27
0000005503	06/06/2024	Holly Burns	Mar-Apr 24 exp		117.78
0000005504	06/06/2024	ELEMENT ENVIRONMENTAL SOLUTIONS INC	undefined		995.00
10 - GENERAL FUND					2,880,109.04
29 - SPECIAL ACTIVITY FUND					771.67
32 - CAPITAL RESERVE/PROJECT					8,169.00
50 - CAFETERIA FUND					5,619.96
80 - STUDENT ACTIVITY FUND					1,330.38
Grand Total All Funds					2,896,000.05
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					2,896,000.05
Grand Total Virtual Payments					0.00
Grand Total All Payments					2,896,000.05

216

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CONC - Concession Stand Payment Dates: 05/18/2024 - 06/07/2024

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000001037	05/30/2024	EAST STROUDSBURG AREA SCHOOL DISTRICT	CONCESSION DUE TO GENERAL FUND		345.74
0000001038	06/06/2024	ESASD CAFETERIA	HS NORTH WINTER CONCESSION FOOD		1,149.00
21 - CONCESSION STAND FUND					1,494.74
Grand Total All Funds					1,494.74
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					1,494.74
Grand Total Virtual Payments					0.00
Grand Total All Payments					1,494.74

217

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: SPEC - Special Activity Payment Dates: 05/18/2024 - 06/07/2024

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000001315	06/06/2024	AMAZON	Item No: B00CWTYZZS, Aux Item ID: 139-0996958-9986601,7, Torani Syrup...	Item No: B00CWTY9FY, Aux Item ID: 139-0996958-9986601,5, Torani Syrup...	970.44
0000001316	06/06/2024	MTI ENTERPRISES INC	PERUSAL SCRIPTS AND VIDEO LICENSE		95.00
0000001317	06/06/2024	SHAWN N MUNFORD	HS SOUTH BANQUET FOOD		422.79
0000001318	06/06/2024	BARRY S KRAMMES	HS SOUTH NATIONAL ENTRY FEE		55.50
0000001319	06/06/2024	CENTER STAGE LIGHTING & RIGGING INC	JTL PROJECTOR RENTAL SPING PRODUCTION	JTL LIGHTING CYCLORAMO	4,115.00
0000001320	06/06/2024	CHILL ON WHEELS 2 LLC	SMITHFIELD ELEM ICE CREAM FOR SWPBS		1,105.00
0000001321	06/06/2024	CHRISTOPHER COTTO	TRANSPORTING DREAMS SCHOLARSHIP		250.00
0000001322	06/06/2024	AMERICAN HEART ASSOCIATION INC	BUSHKILL ELEM CASUAL FOR A CAUSE DONATION		157.00
0000001323	06/06/2024	PIKE AUTISM SUPPORT SERVICES OF NEPA INC	BUSHKILL ELEM CASUAL FOR A CAUSE		83.00
0000001324	06/06/2024	ESASD TRANSPORTATION	LEHMAN BUS FOR BETHEL WOODS	BUSHKILL ELEM RAILRIDER BUS	908.70
0000001325	06/06/2024	LACAWAC SANCTUARY FOUNDATION INC	BUSHKILL ELEM 3RD GRADE TRIP		150.00
0000001326	06/06/2024	Catherine Hennings	JTL STUDENT LUNCHEON FRENCH CUISINE		218.00

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: SPEC - Special Activity Payment Dates: 05/18/2024 - 06/07/2024

Payment Categories: Regular Checks
Sort: Payment Number

29 - SPECIAL ACTIVITY FUND	22,390.47
Grand Total All Funds	22,390.47
Grand Total Credit Cards	0.00
Grand Total Direct Deposits	0.00
Grand Total Manual Checks	0.00
Grand Total Other Disbursement Non-negotiables	0.00
Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
Grand Total Regular Checks	22,390.47
Grand Total Virtual Payments	0.00
Grand Total All Payments	22,390.47

220

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: STUD - Student Activity Payment Dates: 05/18/2024 - 06/07/2024

Payment Categories: Regular Checks

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000001079	05/23/2024	CATHERINE A SCHROTH	MEALS ON COMPETITION DAYS	HS NORTH MEAL ON COMPETITION DAY	398.88
0000001080	05/23/2024	PATRICIA A TIERNAN	HS SOUTH LUNCH FOR YEARBOOK STAFF		216.11
0000001081	05/23/2024	BRENDA HERBERT	JTL MISSED FIELD TRIP		60.00
0000001082	05/23/2024	MULVEY MOMENTS CREATIONS	HS NORTH GRADUATION GIFTS		1,375.00
0000001083	05/23/2024	JIMMY'S ICE CREAM	HS SOUTH SENIOR CELEBRATION		960.00
0000001084	05/30/2024	MARTHA KIESLING	JM HILL COMUNITY DAY		31.43
0000001085	05/30/2024	Mildred Duran	JM HILL COMUNITY SUPPLIES		5.00
0000001086	06/06/2024	MID-ATLANTIC YEARBOOK WORKSHOPS LLC	HS SOUTH SUMMER YEAR BOOK WORKSHOP		2,370.00
0000001087	06/06/2024	CATHERINE A SCHROTH	MEALS ON COMPETITION DAYS		199.44
0000001088	06/06/2024	TIMOTHY PELLIGRIN	HS SOUTH PARTIAL REIMBURSEMENT		277.00
0000001089	06/06/2024	CHARISSE CURIEL	TRIP PAYMENT REIMBURSEMENT		91.00
0000001090	06/06/2024	PATRICIA A TIERNAN	HS SOUTH END OF YEAR CELEBRATION		160.32
0000001091	06/06/2024	DANNIELLE COMUNALE	HS SOUTH SUPPLIES	HS SOUTH CLUB PARTY PIZZA	184.52
0000001092	06/06/2024	ESASD TRANSPORTATION	SENIOR BUS TRIP 23653		764.00
0000001093	06/06/2024	BENTLEY UNIVERSITY	KAYLIE KIMLER SCHOLARSHIP		250.00

221

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: STUD - Student Activity Payment Dates: 05/18/2024 - 06/07/2024

Payment Categories: Regular Checks
Sort: Payment Number

80 - STUDENT ACTIVITY FUND	
Grand Total All Funds	7,342.70
Grand Total Credit Cards	0.00
Grand Total Direct Deposits	0.00
Grand Total Manual Checks	0.00
Grand Total Other Disbursement Non-negotiables	0.00
Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
Grand Total Regular Checks	7,342.70
Grand Total Virtual Payments	0.00
Grand Total All Payments	7,342.70

222

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 06/08/2024 - 06/13/2024

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Payment Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000005505	06/13/2024	Adam C Bruck	SPR24 EDUC 572-80 TEACHING LANGUAGE ARTS		2,403.00
0000005506	06/13/2024	AIRGAS INC	9150364548 HSN	5508021142,	835.90
0000005507	06/13/2024	ALLISON WHITFIELD	DUAL ENROLL BOOK CREDIT FALL 2024		57.00
0000005508	06/13/2024	AMAZON	Item No: B0B5NH8971, Aux Item ID: 130-5227105-3840235,6. MARUCCI CATX...	Item No: B0089YV15W, Aux Item ID: 130-5227105-3840235,1. WILSON Pract...	1,120.26
0000005509	06/13/2024	ANA ESPINOSA-BECKWORTH	DUAL ENROLL BOOK CREDIT FALL 2024		66.00
0000005510	06/13/2024	ANA ZARUMA	DUAL ENROLL BOOK CREDIT FALL 2024		57.00
0000005511	06/13/2024	APPLE INC	balance of #MA75839891	per quote	84,457.65
0000005512	06/13/2024	APPLICATION RESEARCH & DESIGN INC	Display, Spacy Gray I-64201	Display Assembly, Space Gray I-64202	1,647.00
0000005513	06/13/2024	ASCENDANCE TRUCKS PENNSYLVANIA LLC	XA105014412:02		274.42
0000005514	06/13/2024	BARBARA PREVOST	CONTRACT DRIVER 2023-2024		7,137.60
0000005515	06/13/2024	BLUE RIDGE LUMBER COMPANY	MAINTENANCE SUPPLIES	OPEN PO SCHOOL SUPPLIES	1,237.64
0000005516	06/13/2024	BRIGHT STAR CARE OF STROUDSBURG	nursing services 05/21, 05/22 & 05/23/2024	nursing services 05/28, 05/30 & 05/31/2024	4,602.50
0000005517	06/13/2024	CARLEEN FINK	CONTRACT DRIVER 2023-2024		5,373.53
0000005518	06/13/2024	CHARLES W SANTOS	CONTRACT DRIVER 2023-2024 SY		6,046.22
0000005519	06/13/2024	CHARLES WELLS	Open PO 2023-2024 SY		3,623.21
0000005520	06/13/2024	CHRISTOPHER S BROWN LAW OFFICES	Invoice#3466 May 2024 Professional Services Rendered		8,428.75
0000005521	06/13/2024	CLS 5078 LLC	repair noble SS3		81.15
0000005522	06/13/2024	COLLEGE BOARD	Used AP exams	AP unused examination or cancellation fee	4,822.00

222 a.

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 06/08/2024 - 06/13/2024

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000005523	06/13/2024	COUGHLAN COMPANIES LLC	Order the books from the attached list for 78 hardcover books and 19 int...		1,500.50
0000005524	06/13/2024	DAMARIS ROBINS	SPR24 DAT 565 DATA ANALYSIS & BUSINESS PHYSIC	SPR24 FIN 571 CORPORATE FINANCE	4,188.00
0000005525	06/13/2024	Dawn M Holtmaster	Apr-May mileage 2024		143.25
0000005526	06/13/2024	DEBORAH OSBORNE	SPR24 ED 650 CURRICULUM DES/INSTRUC MODELS		2,589.00
0000005527	06/13/2024	DECKER EQUIPMENT	Durable Plastic Composite 6' Hexagon Picnic Table		4,152.02
0000005528	06/13/2024	DIANE KRUPSKI	CONTRACT DRIVER 2023-2024		5,030.74
0000005529	06/13/2024	DUSTIN SISKA	CONTRACT DRIVER 2023-2024		5,415.15
0000005530	06/13/2024	EDUCATION AND TREATMENT ALTERNATIVES INC	Online Training for Emotional Support Board Approved 03/20/2024		5,565.00
0000005531	06/13/2024	Elizabeth A Bibler	SPR24 9950 CONNECTING STUD CLASSROOM MNGMNT	SPR24 GE 9930 CONNECTING STUD: SLO'S	1,500.00
0000005532	06/13/2024	ELIZABETH ARRIGALI	350 Book Themed decorated sugar cookies		350.00
0000005533	06/13/2024	EPLUS TECHNOLOGY	V11HA70020 EPSON POWERLITE L210W WXGA 3LCD LAMP-FREE LASER DISPLAY. 4,50...		1,099.00
0000005534	06/13/2024	ESASD CAFETERIA	HS NORTH HONORS RECEPTION	HS SOUTH AWARDS NIGHT RECEPTION	2,480.00
0000005535	06/13/2024	GARY & MICHELLE BRYAN	DUAL ENROLL BOOK CREDIT FALL 2024		57.00
0000005536	06/13/2024	GLORIA SCHULTE	May 2024 mileage		105.13
0000005537	06/13/2024	HOME DEPOT CREDIT SERVICES	16.5 in. White Electronic Countertop 120-volt Dishwasher with 6-cycles, ...	120- district supplies	3,421.31
0000005538	06/13/2024	HYSLOP CASTRO	DUAL ENROLL BOOK CREDIT FALL 2024		76.00
0000005539	06/13/2024	INTEGRAONE	HP Z2 Tower G9 - Detailed Quote Attached		3,807.01

222 b.

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 06/08/2024 - 06/13/2024

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000005540	06/13/2024	IONIE SINCLAIR	CONTRACT DRIVER 2023-2024		5,537.92
0000005541	06/13/2024	JAMIE MAHER	DUAL ENROLL BOOK CREDIT FALL 2024		57.00
0000005542	06/13/2024	JASON ALICEA	DUAL ENROLL BOOK CREDIT FALL 2024		76.00
0000005543	06/13/2024	Jason Jones	SPR24 EDSP LOW INCIDENCE DISABILITIES	SPR24 ED 519 PRINCIPLES OF LAW&SPECIAL ED LAW	3,474.00
0000005544	06/13/2024	JENNIFER E WELGOSH	3 Psychoeducational Evaluations		2,550.00
0000005545	06/13/2024	JENNIFER FULLER	SPR24 SPED 820	SPR24 SPED 820 CONTEMP ISSUESIN SPECIAL ED	3,096.00
0000005546	06/13/2024	JENNY GALUNIC	CONTRACT DRIVER 2023-2024		4,135.59
0000005547	06/13/2024	JEREMIAH HUGHES	DUAL ENROLL BOOK CREDIT FALL 2024		47.50
0000005548	06/13/2024	JESSICA CURRY	SPR24 20130237-103 PREVENTING BULLYING		275.00
0000005549	06/13/2024	JESSICA RUHL	SPR24 20160037 TECH FOR EDUC: BAS TECH FOR NON TECHIE		275.00
0000005550	06/13/2024	Jill M Caccese	SPR24 NURS 508-82 LEGAL/MAN RESP OF SCH NURSE		1,802.00
0000005551	06/13/2024	JOSEPH FUCHS	CONTRACT DRIVER 2023-2024 SY'		6,908.76
0000005552	06/13/2024	Karen M Mochan	SPR24 20110222-47 EFF TEACHING STRATEGIES	WNTR24 20120103-113 READING IN CONTENT AREAS	550.00
0000005553	06/13/2024	KARESA RODNEY	DUAL ENROLL BOOK CREDIT FALL 2024		57.00
0000005554	06/13/2024	KARLA J LABAR	CONTRACT DRIVER 2023-2024		8,362.47
0000005555	06/13/2024	KATHARINE HOLMES	CONTRACT DRIVER 2023-2024		3,235.68
0000005556	06/13/2024	KENYA WILLIAMSON	DUAL ENROLL BOOK CREDIT FALL 2024		114.00
0000005557	06/13/2024	Kristen M Long	SPR24 8090 DISSERTATION PREPARATION	SPR24 8054 PROG DESIGN, DEVEL EVAL	5,490.01

2229.

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 06/08/2024 - 06/13/2024

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000005558	06/13/2024	LISA MINNICHBACH	SPR24 20120039-88 USING FBA & PBS TO MANAGE		275.00
0000005559	06/13/2024	LISA ROSEN-GERST	CONTRACT DRIVER 2023-2024		6,022.59
0000005560	06/13/2024	M A BRIGHTBILL BODY WORKS INC	Transportation Open PO 23-24 SY'		138.67
0000005561	06/13/2024	MANWALAMINK WATER COMPANY	SMITHFIELD ELEM WATER AND SEWER BILL		631.92
0000005562	06/13/2024	MARIA FRASCELLA	CONTRACT DRIVER		3,890.96
0000005563	06/13/2024	MARIAMA BARRIE	DUAL ENROLL BOOK CREDIT FALL 2024		57.00
0000005564	06/13/2024	MELODY SEVERUD	CONTRACT DRIVER 2023-2024		5,886.42
0000005565	06/13/2024	MICHAEL COPPOLA	SPR24 20120040-107 PSYCHOLOGY FOR EDUCATORS		275.00
0000005566	06/13/2024	MICHELLE LOOKNANAN	DUAL ENROLL BOOK CREDIT FALL 2024		132.00
0000005567	06/13/2024	MIGUEL DEJESUS	CONTRACT DRIVER 2023-2024		5,717.10
0000005568	06/13/2024	Mildred Duran	SPR24 6520 STRATIGIC LEADERSHIP	SPR24 EDU 6510 THEORY,PRACTICE & ACCOUNTING IN LEADERSHIP	3,663.36
0000005569	06/13/2024	MODERN GAS SALES INC	NORTH CAMPUS PROPANE	June 2024operating	742.44
0000005570	06/13/2024	MONROE CAREER AND TECHNICAL INSTITUTE	May 2024operating		360,491.50
0000005571	06/13/2024	Nicole C Deluca	SPR24 20120264 MNG DIFF STUD W/FBA	SPR24 20120246 INTRO TO SPANISH	570.00
0000005572	06/13/2024	NICOLE WILKINS	INV # 33 reimbursement for comp edu student		157.50
0000005573	06/13/2024	NICOLE WILKINS	INV # 37reimbursement for comp edu student	INV # 36 (wrong PO# on invoice)	577.50
0000005574	06/13/2024	NORTHAMPTON COMMUNITY COLLEGE	DUAL ENROLL BOOK CREDIT FALL 2024		57.00
0000005575	06/13/2024	PORSCHKE WILLIAMS	DUAL ENROLL BOOK CREDIT FALL 2024		114.00

222 d.

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 06/08/2024 - 06/13/2024

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000005576	06/13/2024	ROBBI J MILLER	SPR24 20110237 MTG ALL LRNS THROUGH DIFFERENTIAL SUPERVISION	SPR24 20170019 AUTISM	570.00
0000005577	06/13/2024	SNEDLLOYT STENVIL	CONTRACT DRIVER		9,367.79
0000005578	06/13/2024	SOL NARVAEZ & VICTORIA GOMEZ	DUAL ENROLL BOOK CREDIT FALL 2024		57.00
0000005579	06/13/2024	STAPLES CREDIT PLAN	Item No: 831456. Aux Item ID: 831456. Ghent Natural Cork Bulletin Boa...		1,025.06
0000005580	06/13/2024	Stephanie M Gomes	SPR24 ESL 506 TEACHING THE FOUR SKILL	SPR24 EDML 5000 FOUND OF THE EDUC PROPESSION	3,178.00
0000005581	06/13/2024	TAIWO AFOLABI	CONTRACT DRIVER 2023-2024		4,901.40
0000005582	06/13/2024	Taylor L Juszynski	SPR24 GFED 675 EVAL INSTRUCTIONAL EFFECTIVENESS	SPR24 EDFN 601 RESEARCH METHODS	3,096.00
0000005583	06/13/2024	THERESA & STEPHEN URBAN	DUAL ENROLL BOOK CREDIT FALL 2024		133.00
0000005584	06/13/2024	THOMAS & JANET MORGANTHAU	DUILDING DOUBLE ASSESSMENT		7,136.36
0000005585	06/13/2024	Thomas Massey	ESU TUITION OVER PAYMENT		45.00
0000005586	06/13/2024	TYLESHA CARK	DUAL ENROLL BOOK CREDIT FALL 2024		57.00
0000005587	06/13/2024	UGI CENTRAL	HS SOUTH NATURAL GAS FEE	JT LAMBER NATURAL GAS FEE	9,211.91
0000005588	06/13/2024	VICTOR & JENNIFER MARMO	DUAL ENROLL BOOK CREDIT FALL 2024		66.00
0000005589	06/13/2024	WILLIAMS & TAMARA VERWYS	DUAL ENROLL BOOK CREDIT FALL 2024		57.00

222 e.

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 06/08/2024 - 06/13/2024

Payment Categories: Regular Checks

Sort: Payment Number

10 - GENERAL FUND	648,095.35
Grand Total All Funds	648,095.35
Grand Total Credit Cards	0.00
Grand Total Direct Deposits	0.00
Grand Total Manual Checks	0.00
Grand Total Other Disbursement Non-negotiables	0.00
Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
Grand Total Regular Checks	648,095.35
Grand Total Virtual Payments	0.00
Grand Total All Payments	648,095.35

222 f.

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CAF - Cafeteria Payment Dates: 06/08/2024 - 06/13/2024

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000001211	06/13/2024	AMAZON	Item No: B00WT9JC2M, Aux Item ID: 134-8483361-1071943, 1, AIM Compatib...	Shipping	20.28
0000001212	06/13/2024	CHAPMAN REFRIGERATION LLC	TO PAY INVOICES FOR 2023-2024 SCHOOL YEAR		294.83
0000001213	06/13/2024	EKON-O-PAC LLC	PO Import		765.00
0000001214	06/13/2024	JTM PROVISIONS CO	PO Import		3,539.20
0000001215	06/13/2024	REMCO INC	PO Import	TO PAY INVOICES FOR THE REMAINDER OF THE 2023-2024 SCHOOL YEAR	3,784.23
0000001216	06/13/2024	US FOODS	To pay for food purchases for 2023-2024 school year	To pay for supplies for 2023-2024 school year	103,201.66
0000001217	06/13/2024	SIMCO LOGISTICS INC	TO PAY INVOICES FOR 2023-2024 SCHOOL YEAR		210.38
0000001218	06/13/2024	IMPERIAL BAG & PAPER COLLC	TO PAY INVOICES FOR THE REMAINDER OF 2023-2024 SCHOOL YEAR.		2,794.61
0000001219	06/13/2024	GOLD STAR FOODS INC	PO Import		2,402.40
0000001220	06/13/2024	MARK HENDRICKS	May Mileage		97.35
0000001221	06/13/2024	LORI CANNETTI	Acct Refund		90.00
0000001222	06/13/2024	POCONO MOUNTAIN DAIRIES	TO PAY INVOICES FOR THE REMAINDER OF THE 2023-2024 SCHOOL YEAR	PO Import	41,671.91
0000001223	06/13/2024	ROCKLAND BAKERY	PO Import		4,092.51

222h

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CAF - Cafeteria Payment Dates: 06/08/2024 - 06/13/2024

Payment Categories: Regular Checks
Sort: Payment Number

50 - CAFETERIA FUND	162,964.36
Grand Total All Funds	162,964.36
Grand Total Credit Cards	0.00
Grand Total Direct Deposits	0.00
Grand Total Manual Checks	0.00
Grand Total Other Disbursement Non-negotiables	0.00
Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
Grand Total Regular Checks	162,964.36
Grand Total Virtual Payments	0.00
Grand Total All Payments	162,964.36

2221

MAY 2024 WIRE PAYMENTS

PAYROLL	\$ 4,202,668.70
ACCOUNTS PAYABLE - BENEFITS	\$ 3,085,911.77
FLEX SPENDING ACCOUNTS - TASC	\$ 30,662.45
WORKER'S COMP - INSERVCO	\$ 129,347.27
PROCUREMENT CARD	\$ 45,666.87
EBTEP	\$ 1,785,637.78
VOLUNTARY LIFE INSURANCE	\$ 35,644.63
NEOPOST POSTAGE	\$ 2,000.00
COMPUTER LEASES	\$ 123,943.23
WRIGHT EXPRESS FLEET - GAS CARDS	\$ 5,209.98
	<u>\$ 9,446,692.68</u>

EAST STROUDSBURG AREA SCHOOL DISTRICT
TREASURER'S REPORT AS OF MAY 31, 2024

ESSA TREASURY OPERATING ACCOUNT - ALL FUNDS

5/1/24 Balance	\$ 20,448,189.50
Receipts	\$ 11,532,171.45
Interest/Dividends	\$ 50,011.69
Disbursements	\$ (15,297,658.05)
5/31/24 Balance	\$ 16,732,714.59

PLGIT - GENERAL FUND

5/1/24 Balance	\$ 2,880,840.09
Receipts	\$ 1,064,184.01
Interest/Dividends	\$ 14,837.16
Disbursements	
5/31/24 Balance	\$ 3,959,861.26

PSDLAF - GENERAL FUND

5/1/24 Balance	\$ 48,600,682.54
Receipts	\$ 15,692,900.33
Interest/Dividends	\$ 251,925.94
Deferred Interest	
Disbursements	\$ (13,040,861.11)
5/31/24 Balance	\$ 51,504,647.70

ESSA WORKERS COMP SELF INS - GENERAL FUND

5/1/24 Balance	\$ 300,604.94
Receipts	
Interest/Dividends	\$ 694.44
Disbursements	
5/31/24 Balance	\$ 301,299.38

ESSA PAYPAL - GENERAL FUND

5/1/24 Balance	\$ 443.87
Receipts	
Interest/Dividends	\$ 1.03
Disbursements	
5/31/24 Balance	\$ 444.90

ESSA - CAFETERIA FUND

5/1/24 Balance	\$ 482,445.72
Receipts	\$ 45,147.22
Interest/Dividends	\$ 1,106.90
Disbursements	\$ (226,064.96)
5/31/24 Balance	\$ 302,634.88

FIRST KEYSTONE COMMUNITY BANK

5/1/24 Balance	\$ 261,986.01
Receipts	
Interest/Dividends	\$ 645.28
Disbursements	
5/31/24 Balance	\$ 262,631.29

224

EAST STROUDSBURG AREA SCHOOL DISTRICT
 TREASURER'S REPORT AS OF MAY 31, 2024

PLGIT - CAPITAL RESERVE FUND

5/1/24 Balance	\$ 26,302,215.57
Receipts	
Interest/Dividends	\$ 102,767.96
Disbursements	\$ (4,015,537.67)
5/31/24 Balance	\$ 22,389,445.86

ESSA - CONCESSION STAND

5/1/24 Balance	\$ 69,885.21
Receipts	\$ 3,166.71
Interest/Dividends	\$ 156.37
Disbursements	\$ (10,468.09)
5/31/24 Balance	\$ 62,740.20

ESSA - EXPENDABLE TRUST

5/1/24 Balance	\$ 66,241.15
Receipts	\$ 5,369.56
Interest/Dividends	\$ 156.35
Disbursements	\$ (1,750.00)
5/31/24 Balance	\$ 70,017.06

ESSA - NON-EXPENDABLE TRUST

5/1/24 Balance	\$ 8,803.64
Receipts	\$ 113.06
Interest/Dividends	\$ 20.34
Disbursements	
5/31/24 Balance	\$ 8,937.04

ESSA - SPECIAL ACTIVITY

5/1/24 Balance	\$ 312,969.53
Receipts	\$ 30,006.44
Interest/Dividends	\$ 720.78
Disbursements	\$ (25,454.18)
5/31/24 Balance	\$ 318,242.57

ESSA CD INVESTMENT - SPECIAL ACTIVITY

5/1/24 Balance	\$ 42,159.61
Receipts	
Interest/Dividends	\$ -
Disbursements	
5/31/24 Balance	\$ 42,159.61

ESSA - STUDENT ACTIVITY

5/1/24 Balance	\$ 153,864.69
Receipts	\$ 7,785.25
Interest/Dividends	\$ 307.40
Disbursements	\$ (33,166.61)
5/31/24 Balance	\$ 128,790.73

225

200 Palmer Street • PO Box L
Stroudsburg, PA 18360-0160

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT GENERAL FUND OPERATING
C/O PETER BARD
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:30 a.m. - 6:00 p.m. M-F 8:30 a.m. - 12:00 p.m. Sat
	Website	essabank.com
	Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$16,732,714.59

Government Checking

Account Summary

Date	Description	Amount
05/01/2024	Beginning Balance	\$20,448,189.50
	17 Credit(s) This Period	\$11,582,183.14
	77 Debit(s) This Period	-\$15,297,658.05
05/31/2024	Ending Balance	\$16,732,714.59

Interest Summary

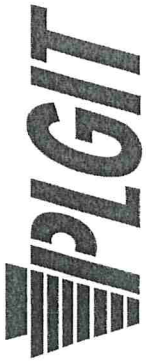
Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$50,011.69
Interest Paid Year-to-Date	\$146,100.56

Deposits

Date	Description	Amount
05/01/2024	TRANSFER FROM	\$1,193.96
05/03/2024	WIRE FROM PENNSYLVANIA LOCAL GOVE	\$2,212,806.82
05/06/2024	WIRE FROM PENNSYLVANIA LOCAL GOVE	\$1,200,990.26
05/07/2024	WIRE FROM PENNSYLVANIA LOCAL GOVE	\$601,740.59
05/09/2024	TRANSFER FROM	\$4,549.94
05/14/2024	TRANSFER FROM	\$72,040.17
05/14/2024	WIRE FROM PSDLAF	\$6,000,000.00
05/20/2024	TRANSFER FROM	\$1,418.43
05/24/2024	TRANSFER FROM	\$752,007.22
		9 item(s) totaling \$10,846,747.39

Electronic Credits

Date	Description	Amount
05/02/2024	HRTLAND PMT SYS TXNS/FEES CCD	\$6.28
05/06/2024	MC Recorder of D SCHOOL DIS PPD	\$81,506.95
05/13/2024	COMM OF PA COMM OF PA CCD	\$138,490.62
05/13/2024	HRTLAND PMT SYS TXNS/FEES CCD	\$12.56
05/17/2024	Monroe County - PAY INV PPD	\$465,395.09
05/20/2024	HRTLAND PMT SYS TXNS/FEES CCD	\$6.28
05/24/2024	HRTLAND PMT SYS TXNS/FEES CCD	\$6.28
		7 item(s) totaling \$685,424.06



Pennsylvania Local Government Investment Trust

Account Statement - Transaction Summary

For the Month Ending **May 31, 2024**

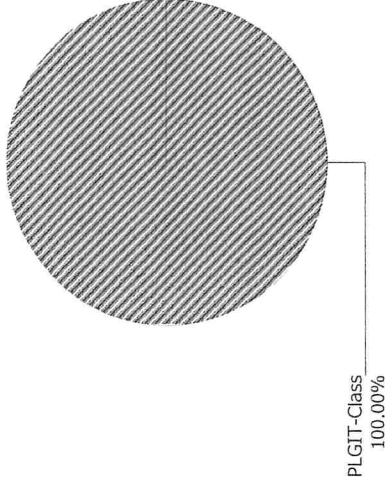
East Stroudsburg Area School District - General Fund

PLGIT-Class	
Opening Market Value	2,880,840.09
Purchases	1,079,021.17
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00
Closing Market Value	\$3,959,861.26
Cash Dividends and Income	14,837.16

227

Asset Summary		
	May 31, 2024	April 30, 2024
PLGIT-Class	3,959,861.26	2,880,840.09
Total	\$3,959,861.26	\$2,880,840.09

Asset Allocation



PLGIT-Class
100.00%



PSDLAF Monthly Statement
East Stroudsburg ASD

Please Note:
THE FUND WILL BE CLOSED JUNE 19TH IN OBSERVANCE OF THE
JUNETEENTH HOLIDAY AND JULY 4TH IN OBSERVANCE OF THE
INDEPENDENCE DAY HOLIDAY

Activity Summary

General Fund

5/1/2024 - 5/31/2024

Investment Pool Summary

Beginning Balance	\$6,230,542.31	MAX
Dividends	\$24,226.45	
Purchases	\$14,579,883.77	
Redemptions	(\$7,295,666.87)	
Ending Balance	\$13,538,985.66	
Average Monthly Rate	5.150%	
Share Price	\$1,000	
Total	\$13,538,985.66	

Total Fixed Income

\$37,965,662.04

Account Total

\$51,504,647.70

228

Your PMA Representative
Michael Stramara
(717) 519-6009
mstramara@pmanetwork.com

East Stroudsburg ASD
Peter Bard
50 Vine Street
East Stroudsburg, PA 18031



PMA Financial Network
2135 CityGate Lane, 7th Floor
Naperville, IL 60563



PSDLAF Monthly Statement
East Stroudsburg ASD

Flex Transaction Activity **General Fund**

PSDLAF - Full Flex (PFed CU) 5/1/2024 - 5/31/2024

Code	Transaction	Holding id	Settle Date	Description	Deposit	Withdrawals	Interest/Adjustment	Balance
1	19139614	SDA-1285663-1	05/07/2024	Withdrawal	\$0.00	(\$1,500,000.00)	\$0.00	\$32,317.50
1	19916111	SDA-1285663-1	05/31/2024	Interest	\$0.00	\$0.00	\$1,442.58	\$33,760.08
					\$0.00	(\$1,500,000.00)	\$1,442.58	\$1,442.58

Beginning Balance: \$1,532,317.50 | Ending Balance: \$33,760.08

229



PSDLAF Monthly Statement
East Stroudsburg ASD

Flex Transaction Activity - General Fund

PSDLAF - Full Flex (PNB) 5/1/2024 - 5/31/2024

Code	Transaction	Holding Id	Settle Date	Description	Deposit	Withdrawals	Interest/Adjustment	Balance
1	19139613	SDA-1345143-1	05/07/2024	Withdrawal	\$0.00	(\$9,194.24)	\$0.00	\$0.00
1	19916754	SDA-1345143-1	05/31/2024	Interest	\$0.00	\$0.00	\$8.04	\$8.04
					\$0.00	(\$9,194.24)	\$8.04	\$8.04

Beginning Balance: \$9,194.24 | Ending Balance: \$8.04

230



PSDLAF Monthly Statement
East Stroudsburg ASD

Fixed Income Investments

Purchase 5/1/2024 - 5/31/2024

Type	Holding Id	Trade Date	Settle Date	Maturity Date	Description	Cost	Rate	Face/Par
TS	297686-1	05/01/2024	05/01/2024	10/01/2024	PSDLAF - COLLATERALIZED POOL, PA	\$750,000.00	5.254%	\$766,517.72
TS	297768-1	05/14/2024	05/14/2024	10/09/2024	PSDLAF - COLLATERALIZED POOL, PA	\$500,000.00	5.373%	\$510,893.21
						\$1,250,000.00		\$1,277,410.93

231



PSDLAF Monthly Statement
East Stroudsburg ASD

Fixed Income Investments

Maturities 5/1/2024 - 5/31/2024

Type	Holding Id	Trade Date	Settle Date	Maturity Date	Description	Cost	Rate	Face/Par
TS	296792-1	05/08/2024	10/31/2023	05/08/2024	PSDLAF - COLLATERALIZED POOL, PA	\$1,000,000.00	5.400%	\$1,028,109.59
CD	1348869-1	05/10/2024	05/11/2023	05/10/2024	First Internet Bank of Indiana, IN	\$236,000.00	5.010%	\$248,107.25
TS	296707-1	05/15/2024	10/20/2023	05/15/2024	PSDLAF - COLLATERALIZED POOL, PA	\$500,000.00	5.350%	\$515,243.84
TS	296158-1	05/16/2024	07/21/2023	05/16/2024	PSDLAF - COLLATERALIZED POOL, PA	\$500,000.00	5.200%	\$521,369.87
TS	296372-1	05/20/2024	08/31/2023	05/20/2024	PSDLAF - COLLATERALIZED POOL, PA	\$1,000,000.00	5.340%	\$1,038,477.27
TS	297138-1	05/28/2024	12/28/2023	05/28/2024	PSDLAF - COLLATERALIZED POOL, PA	\$1,000,000.00	5.205%	\$1,021,675.62
						\$4,236,000.00		\$4,372,983.44

232

200 Palmer Street • PO Box L
Stroudsburg, PA 18360-0160

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT WORKERS COMP SELF INS
C/O PETER BARD
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:30 a.m. - 6:00 p.m. M-F 8:30 a.m. - 12:00 p.m. Sat
	Website	essabank.com
	Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$301,299.38

Government Checking

Account Summary

Date	Description	Amount
05/01/2024	Beginning Balance	\$300,604.94
	1 Credit(s) This Period	\$694.44
	0 Debit(s) This Period	\$0.00
05/31/2024	Ending Balance	\$301,299.38

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$694.44
Interest Paid Year-to-Date	\$2,417.89

Other Credits

Date	Description	Amount
05/31/2024	INTEREST PAID 5/01 THROUGH 5/31	\$694.44
		1 item(s) totaling \$694.44

Daily Balances

Date	Amount
05/31/2024	\$301,299.38

200 Palmer Street • PO Box L
Stroudsburg, PA 18360-0160

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT PAYPAL ACCOUNT
C/O PETER BARD
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:30 a.m. - 6:00 p.m. M-F 8:30 a.m. - 12:00 p.m. Sat
	Website	essabank.com
	Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$444.90

Government Checking

Account Summary

Date	Description	Amount
05/01/2024	Beginning Balance	\$443.87
	1 Credit(s) This Period	\$1.03
	0 Debit(s) This Period	\$0.00
05/31/2024	Ending Balance	\$444.90

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$1.03
Interest Paid Year-to-Date	\$5.47

Other Credits

Date	Description	Amount
05/31/2024	INTEREST PAID 5/01 THROUGH 5/31	\$1.03
		1 item(s) totaling \$1.03

Daily Balances

Date	Amount
05/31/2024	\$444.90

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT CAFETERIA FUND
C/O PETER BARD
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:30 a.m. - 6:00 p.m. M-F 8:30 a.m. - 12:00 p.m. Sat
	Website	essabank.com
	Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$302,634.88

Government Checking

Account Summary

Date	Description	Amount
05/01/2024	Beginning Balance	\$482,445.72
	422 Credit(s) This Period	\$46,254.12
	18 Debit(s) This Period	-\$226,064.96
05/31/2024	Ending Balance	\$302,634.88

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$1,106.90
Interest Paid Year-to-Date	\$5,835.55

Deposits

Date	Description	Amount
05/01/2024	DEPOSIT EAST STROUDSBUR	\$8.75
05/01/2024	DEPOSIT EAST STROUDSBUR	\$105.25
05/01/2024	DEPOSIT EAST STROUDSBUR	\$77.05
05/01/2024	DEPOSIT EAST STROUDSBUR	\$24.75
05/01/2024	DEPOSIT EAST STROUDSBUR	\$2.50
05/01/2024	DEPOSIT EAST STROUDSBUR	\$142.30
05/01/2024	DEPOSIT EAST STROUDSBUR	\$15.20
05/01/2024	DEPOSIT EAST STROUDSBUR	\$17.75
05/01/2024	DEPOSIT EAST STROUDSBUR	\$2.00
05/01/2024	DEPOSIT EAST STROUDSBUR	\$114.50
05/01/2024	DEPOSIT EAST STROUDSBUR	\$47.75
05/01/2024	DEPOSIT EAST STROUDSBUR	\$10.00
05/01/2024	DEPOSIT EAST STROUDSBUR	\$27.00
05/01/2024	DEPOSIT EAST STROUDSBUR	\$57.00
05/01/2024	DEPOSIT EAST STROUDSBUR	\$14.30
05/01/2024	DEPOSIT EAST STROUDSBUR	\$29.00
05/01/2024	DEPOSIT EAST STROUDSBUR	\$5.35
05/02/2024	DEPOSIT EAST STROUDSBUR	\$39.00
05/02/2024	DEPOSIT EAST STROUDSBUR	\$6.00
05/02/2024	DEPOSIT EAST STROUDSBUR	\$76.00
05/02/2024	DEPOSIT EAST STROUDSBUR	\$121.50
05/02/2024	DEPOSIT EAST STROUDSBUR	\$6.50
05/02/2024	DEPOSIT EAST STROUDSBUR	\$252.55
05/02/2024	DEPOSIT EAST STROUDSBUR	\$5.00
05/02/2024	DEPOSIT EAST STROUDSBUR	\$45.00



235

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL DISTRICT
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Managing Your Accounts

-  Customer Service (570)752-3671
(888)759-2266
-  Mailing Address 111 W Front Street
PO Box 289
Berwick, PA 18603
-  Online Banking www.fkc.bank
-  Email info@fkc.bank
-  Telephone Banking (570)759-2265
(888)759-2265

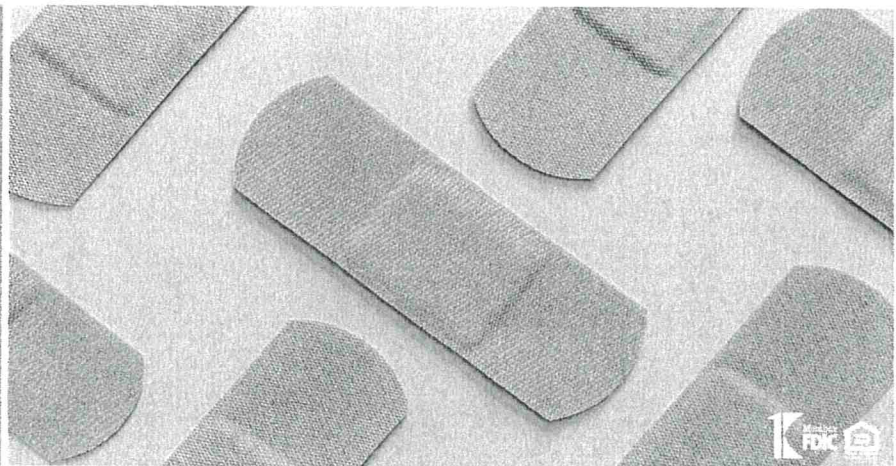
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- Security
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Summary of Accounts

Account Type	Account Number	Ending Balance
NOW SPSPD/Government		\$262,631.29

NOW SPSPD/Government

Account Summary

Date	Description	Amount
05/01/2024	Beginning Balance	\$261,986.01
	1 Credit(s) This Period	\$645.28
	0 Debit(s) This Period	\$0.00
05/31/2024	Ending Balance	\$262,631.29

Interest Summary

Description	Amount
Annual Percentage Yield Earned	2.94%
Interest Days	31
Interest Earned	\$645.28
Interest Paid This Period	\$645.28
Interest Paid Year-to-Date	\$3,148.87

Account Activity

Post Date	Description	Debits	Credits	Balance
05/01/2024	Beginning Balance			\$261,986.01
05/31/2024	Credit Interest		\$645.28	\$262,631.29
05/31/2024	Ending Balance			\$262,631.29



Pennsylvania Local Government Investment Trust

Account Statement - Transaction Summary

For the Month Ending May 31, 2024

East Stroudsburg Area School District - Capital Reserve

PLGIT-Class	
Opening Market Value	8,909,126.47
Purchases	23,159.94
Redemptions	(4,015,537.67)
Unsettled Trades	0.00
Change in Value	0.00

Closing Market Value	\$4,916,748.74
Cash Dividends and Income	23,159.94

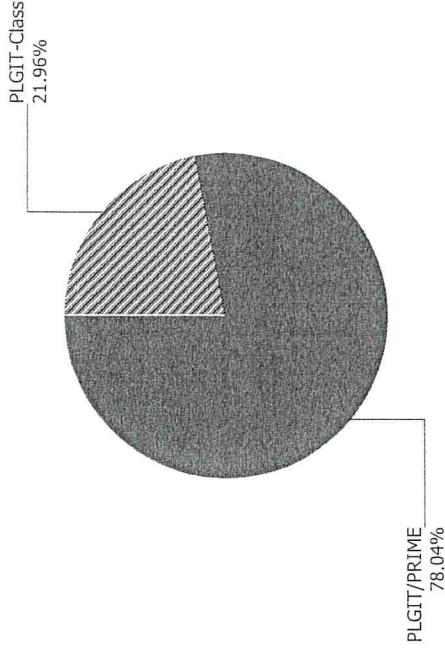
PLGIT/PRIME	
Opening Market Value	17,393,089.10
Purchases	79,608.02
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00

Closing Market Value	\$17,472,697.12
Cash Dividends and Income	79,608.02

237

Asset Summary			
	May 31, 2024	April 30, 2024	
PLGIT-Class	4,916,748.74	8,909,126.47	
PLGIT/PRIME	17,472,697.12	17,393,089.10	
Total	\$22,389,445.86	\$26,302,215.57	

Asset Allocation



RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT CONCESSION STAND FUND
C/O PETER BARD
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:30 a.m. - 6:00 p.m. M-F 8:30 a.m. - 12:00 p.m. Sat
	Website	essabank.com
	Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$62,740.20

Government Checking

Account Summary

Date	Description	Amount
05/01/2024	Beginning Balance	\$69,885.21
	10 Credit(s) This Period	\$3,323.08
	7 Debit(s) This Period	-\$10,468.09
05/31/2024	Ending Balance	\$62,740.20

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$156.37
Interest Paid Year-to-Date	\$566.92

Deposits

Date	Description	Amount
05/07/2024	DEPOSIT EAST STROUDSBUR	\$40.00
05/07/2024	DEPOSIT EAST STROUDSBUR	\$643.38
05/07/2024	DEPOSIT EAST STROUDSBUR	\$364.00
05/07/2024	DEPOSIT EAST STROUDSBUR	\$1,465.33
05/07/2024	DEPOSIT EAST STROUDSBUR	\$318.00
05/07/2024	DEPOSIT EAST STROUDSBUR	\$172.00
05/14/2024	DEPOSIT EAST STROUDSBUR	\$18.00
05/14/2024	DEPOSIT EAST STROUDSBUR	\$47.00
05/14/2024	DEPOSIT EAST STROUDSBUR	\$99.00
		9 item(s) totaling \$3,166.71

Other Credits

Date	Description	Amount
05/31/2024	INTEREST PAID 5/01 THROUGH 5/31	\$156.37
		1 item(s) totaling \$156.37

Checks Cleared

Check Nbr	Date	Amount	Check Nbr	Date	Amount
1026	05/20/2024	\$1,557.83	1034	05/13/2024	\$140.00
1031*	05/03/2024	\$603.16	1035	05/14/2024	\$2,787.23
1032	05/22/2024	\$4,825.04	1036	05/24/2024	\$264.85
1033	05/09/2024	\$289.98			

* Indicates skipped check number

7 item(s) totaling \$10,468.09



238

200 Palmer Street • PO Box L
Stroudsburg, PA 18360-0160

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT EXPENDABLE SCHOLARSHIP
C/O PETER BARD
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:30 a.m. - 6:00 p.m. M-F 8:30 a.m. - 12:00 p.m. Sat
	Website	essabank.com
	Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$70,017.06

Government Checking

Account Summary

Date	Description	Amount
05/01/2024	Beginning Balance	\$66,241.15
	9 Credit(s) This Period	\$5,525.91
	7 Debit(s) This Period	-\$1,750.00
05/31/2024	Ending Balance	\$70,017.06

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$156.35
Interest Paid Year-to-Date	\$481.28

Deposits

Date	Description	Amount
05/14/2024	DEPOSIT EAST STROUDSBUR	\$135.85
05/14/2024	DEPOSIT EAST STROUDSBUR	\$1,000.00
05/22/2024	DEPOSIT EAST STROUDSBUR	\$1,000.00
05/24/2024	DEPOSIT EAST STROUDSBUR	\$3,000.00
05/24/2024	DEPOSIT EAST STROUDSBUR	\$100.00
05/31/2024	INTEREST FROM ACCT	\$7.86
05/31/2024	INTEREST FROM ACCT	\$125.77
		7 item(s) totaling \$5,369.48

Electronic Credits

Date	Description	Amount
05/23/2024	Cash App * Cash App PPD	\$0.08
		1 item(s) totaling \$0.08

Other Credits

Date	Description	Amount
05/31/2024	INTEREST PAID 5/01 THROUGH 5/31	\$156.35
		1 item(s) totaling \$156.35

Checks Cleared

Check Nbr	Date	Amount	Check Nbr	Date	Amount
1004	05/29/2024	\$100.00	1017	05/24/2024	\$100.00
1005	05/23/2024	\$100.00	1018	05/24/2024	\$200.00
1016*	05/28/2024	\$500.00	1023*	05/24/2024	\$500.00



239

200 Palmer Street • PO Box L
Stroudsburg, PA 18360-0160

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT NON-EXPENDABLE
C/O PETER BARD
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:30 a.m. - 6:00 p.m. M-F 8:30 a.m. - 12:00 p.m. Sat
	Website	essabank.com
	Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$8,937.04

Government Checking

Account Summary

Date	Description	Amount
05/01/2024	Beginning Balance	\$8,803.64
	6 Credit(s) This Period	\$133.40
	0 Debit(s) This Period	\$0.00
05/31/2024	Ending Balance	\$8,937.04

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$20.34
Interest Paid Year-to-Date	\$69.28

Deposits

Date	Description	Amount
05/31/2024	INTEREST FROM ACCT	\$0.80
05/31/2024	INTEREST FROM ACCT	\$2.01
05/31/2024	INTEREST FROM ACCT	\$17.75
05/31/2024	INTEREST FROM ACCT	\$21.48
05/31/2024	INTEREST FROM ACCT	\$71.02
		5 item(s) totaling \$113.06

Other Credits

Date	Description	Amount
05/31/2024	INTEREST PAID 5/01 THROUGH 5/31	\$20.34
		1 item(s) totaling \$20.34

Daily Balances

Date	Amount
05/31/2024	\$8,937.04




240

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT SPECIAL ACTIVITY FUND
C/O PETER BARD
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:30 a.m. - 6:00 p.m. M-F 8:30 a.m. - 12:00 p.m. Sat
	Website	essabank.com
	Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$318,242.57

Government Checking

Account Summary

Date	Description	Amount
05/01/2024	Beginning Balance	\$312,969.53
	53 Credit(s) This Period	\$30,727.22
	38 Debit(s) This Period	-\$25,454.18
05/31/2024	Ending Balance	\$318,242.57

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$720.78
Interest Paid Year-to-Date	\$2,366.00

Deposits

Date	Description	Amount
05/07/2024	DEPOSIT EAST STROUDSBUR	\$316.00
05/07/2024	DEPOSIT EAST STROUDSBUR	\$505.00
05/07/2024	DEPOSIT EAST STROUDSBUR	\$2,320.00
05/07/2024	DEPOSIT EAST STROUDSBUR	\$2,700.00
05/07/2024	DEPOSIT EAST STROUDSBUR	\$61.00
05/07/2024	DEPOSIT EAST STROUDSBUR	\$117.00
05/07/2024	DEPOSIT EAST STROUDSBUR	\$1,639.00
05/07/2024	DEPOSIT EAST STROUDSBUR	\$281.00
05/07/2024	DEPOSIT EAST STROUDSBUR	\$360.00
05/07/2024	DEPOSIT EAST STROUDSBUR	\$289.00
05/07/2024	DEPOSIT EAST STROUDSBUR	\$300.00
05/07/2024	DEPOSIT EAST STROUDSBUR	\$263.00
05/07/2024	DEPOSIT EAST STROUDSBUR	\$445.75
05/07/2024	DEPOSIT EAST STROUDSBUR	\$34.70
05/07/2024	DEPOSIT EAST STROUDSBUR	\$50.00
05/07/2024	DEPOSIT EAST STROUDSBUR	\$130.00
05/14/2024	DEPOSIT EAST STROUDSBUR	\$44.00
05/14/2024	DEPOSIT EAST STROUDSBUR	\$266.00
05/14/2024	DEPOSIT EAST STROUDSBUR	\$40.00
05/14/2024	DEPOSIT EAST STROUDSBUR	\$8.75
05/14/2024	DEPOSIT EAST STROUDSBUR	\$42.00
05/14/2024	DEPOSIT EAST STROUDSBUR	\$180.00
05/22/2024	DEPOSIT EAST STROUDSBUR	\$100.00
05/22/2024	DEPOSIT EAST STROUDSBUR	\$73.00
05/22/2024	DEPOSIT EAST STROUDSBUR	\$83.00

Savings

Account Number

Statement Date

04/02/2024

Page 1

Date	Transaction Description	Amount	Ending Balance
03/16/2024	Interest Deposit - INTEREST PAID 01/01 THROUGH 03/15	17.23	42,082.51
03/29/2024	Interest Deposit - INTEREST PAID 03/16 THROUGH 03/31	77.10	42,159.61

EAST STROUDSBURG AREA
SCHOOL DISTRICT
C/O PETER BARD
50 VINE ST
EAST STROUDSBURG PA 18301

242

200 Palmer Street • PO Box L
Stroudsburg, PA 18360-0160

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT STUDENT ACTIVITY FUND
C/O PETER BARD
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:30 a.m. - 6:00 p.m. M-F 8:30 a.m. - 12:00 p.m. Sat
	Website	essabank.com
	Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$128,790.73

Government Checking

Account Summary

Date	Description	Amount
05/01/2024	Beginning Balance	\$153,864.69
	20 Credit(s) This Period	\$8,092.65
	18 Debit(s) This Period	-\$33,166.61
05/31/2024	Ending Balance	\$128,790.73

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$307.40
Interest Paid Year-to-Date	\$1,045.04

Deposits

Date	Description	Amount
05/07/2024	DEPOSIT EAST STROUDSBUR	\$2,532.00
05/07/2024	DEPOSIT EAST STROUDSBUR	\$22.00
05/07/2024	DEPOSIT EAST STROUDSBUR	\$1,500.00
05/07/2024	DEPOSIT EAST STROUDSBUR	\$450.00
05/07/2024	DEPOSIT EAST STROUDSBUR	\$40.50
05/07/2024	DEPOSIT EAST STROUDSBUR	\$1,000.00
05/14/2024	DEPOSIT EAST STROUDSBUR	\$91.00
05/14/2024	DEPOSIT EAST STROUDSBUR	\$62.00
05/14/2024	DEPOSIT EAST STROUDSBUR	\$450.00
05/31/2024	DEPOSIT EAST STROUDSBUR	\$24.00
05/31/2024	DEPOSIT EAST STROUDSBUR	\$181.00
05/31/2024	DEPOSIT EAST STROUDSBUR	\$329.00
05/31/2024	DEPOSIT EAST STROUDSBUR	\$291.00
05/31/2024	DEPOSIT EAST STROUDSBUR	\$29.00
05/31/2024	DEPOSIT EAST STROUDSBUR	\$180.00
05/31/2024	DEPOSIT EAST STROUDSBUR	\$184.00
05/31/2024	DEPOSIT EAST STROUDSBUR	\$140.00
05/31/2024	DEPOSIT EAST STROUDSBUR	\$86.00
05/31/2024	DEPOSIT EAST STROUDSBUR	\$193.75
19 item(s) totaling		\$7,785.25

Other Credits

Date	Description	Amount
05/31/2024	INTEREST PAID 5/01 THROUGH 5/31	\$307.40
1 item(s) totaling		\$307.40



243

BOARD SUMMARY
Fund: 10 - GENERAL FUND Encumbrances Included
As of: 05/31/2024

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
100 100						
1100 REG PROG ELEM/SECONDARY	35,074,465.00	35,074,465.00	0.00	26,073,163.20	9,001,301.80	74.34
1200 SPEC PROG ELEMEN/SECOND	12,924,949.00	12,924,949.00	0.00	10,260,214.65	2,664,734.35	79.38
1300 VOCATIONAL EDUCATION	602,254.00	602,254.00	0.00	414,932.28	187,321.72	68.90
1400 OTHER INSTRUCTION PROG	172,210.00	172,210.00	0.00	220,224.63	(48,014.63)	127.88
1800 PRE-K	18,249.00	18,249.00	0.00	17,017.52	1,231.48	93.25
2100 SUPPORT SVCS-STUDENTS	4,602,839.00	4,602,839.00	0.00	3,372,854.63	1,229,984.37	73.28
2200 SUPPORT SERVICES-INSTRU	1,780,976.00	1,780,976.00	0.00	1,455,981.81	324,994.19	81.75
2300 SUPPORT SERVICES-ADMIN	4,551,326.00	4,551,326.00	0.00	3,942,209.31	609,116.69	86.62
2400 SUPP SVC-PUBLIC HEALTH	1,279,872.00	1,279,872.00	0.00	996,282.31	283,589.69	77.84
2500 SUPP SERVICES-BUSINESS	775,364.00	775,364.00	0.00	664,326.94	111,037.06	85.68
2600 OP/MAINT PLANT SVCS	6,820,146.00	6,820,146.00	0.00	5,806,743.47	1,013,402.53	85.14
2700 STUDENT TRANSP SERVICES	4,756,311.00	4,756,311.00	0.00	4,291,546.12	464,764.88	90.23
2800 SUPPORT SVCS-CENTRAL	1,439,942.00	1,439,942.00	0.00	1,236,448.11	203,493.89	85.87
3200 STUDENT ACTIVITIES	1,463,523.00	1,463,523.00	0.00	1,471,122.75	(7,599.75)	100.52
3300 COMMUNITY SERVICES	19,934.00	19,934.00	0.00	24,991.18	(5,057.18)	125.37
Totals for 100s	76,282,360.00	76,282,360.00	0.00	60,248,058.91	16,034,301.09	78.98
200 BENEFITS						
1100 REG PROG ELEM/SECONDARY	23,172,196.00	23,172,196.00	0.00	16,938,847.14	6,233,348.86	73.10
1200 SPEC PROG ELEMEN/SECOND	9,910,532.00	9,910,532.00	0.00	7,739,473.56	2,171,058.44	78.09
1300 VOCATIONAL EDUCATION	397,669.00	397,669.00	0.00	262,651.56	135,017.44	66.05
1400 OTHER INSTRUCTION PROG	113,471.00	113,471.00	0.00	122,328.02	(8,857.02)	107.81
1800 PRE-K	7,726.00	7,726.00	0.00	7,075.49	650.51	91.58
2100 SUPPORT SVCS-STUDENTS	3,066,140.00	3,066,140.00	0.00	2,190,520.20	875,619.80	71.44
2200 SUPPORT SERVICES-INSTRU	1,421,851.00	1,421,851.00	0.00	1,216,291.33	205,559.67	85.54
2300 SUPPORT SERVICES-ADMIN	3,123,744.00	3,123,744.00	0.00	2,493,266.00	630,478.00	79.82
2400 SUPP SVC-PUBLIC HEALTH	902,847.00	902,847.00	0.00	661,620.08	241,226.92	73.28

BOARD SUMMARY

Fund: Encumbrances Included
As of: 05/31/2024

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
2500 SUPP SERVICES-BUSINESS	494,309.00	494,309.00	0.00	436,811.37	57,497.63	88.37
2600 OP/MAINT PLANT SVCS	5,346,823.00	5,346,823.00	0.00	4,714,922.28	631,900.72	88.18
2700 STUDENT TRANSP SERVICES	4,164,941.00	4,164,941.00	0.00	3,070,002.58	1,094,938.42	73.71
2800 SUPPORT SVCS-CENTRAL	969,688.00	969,688.00	0.00	863,887.39	105,800.61	89.09
3200 STUDENT ACTIVITIES	741,947.00	741,947.00	0.00	696,207.23	45,739.77	93.84
3300 COMMUNITY SERVICES	8,445.00	8,445.00	0.00	10,459.05	(2,014.05)	123.85
Totals for 200s	53,842,329.00	53,842,329.00	0.00	41,424,363.28	12,417,965.72	76.94
300 PURCHASED PROF & TECH						
1100 REG PROG ELEM/SECONDARY	189,215.00	197,682.06	50,988.60	46,036.72	100,656.74	49.08
1200 SPEC PROG ELEMEN/SECOND	5,575,000.00	5,576,554.75	1,231,537.47	4,927,916.09	(582,898.81)	110.45
1300 VOCATIONAL EDUCATION	500.00	500.00	0.00	105.00	395.00	21.00
1400 OTHER INSTRUCTION PROG	970,000.00	970,000.00	190,124.89	1,015,507.66	(235,632.55)	124.29
1500 NONPUBLIC SCHOOL PGMS	21,242.00	21,242.00	25,181.18	24,373.18	(28,312.36)	233.28
2100 SUPPORT SVCS-STUDENTS	875,120.00	875,120.00	75,630.10	528,997.26	270,492.64	69.09
2200 SUPPORT SERVICES-INSTRU	91,340.00	90,400.50	9,162.00	151,389.12	(70,150.62)	177.60
2300 SUPPORT SERVICES-ADMIN	960,000.00	804,706.63	16,265.12	310,277.40	478,164.11	40.58
2400 SUPP SVC-PUBLIC HEALTH	33,440.00	33,440.00	38,602.50	69,677.41	(74,839.91)	323.80
2500 SUPP SERVICES-BUSINESS	50,000.00	125,210.05	0.00	127,128.48	(1,918.43)	101.53
2600 OP/MAINT PLANT SVCS	240,500.00	233,992.52	66,055.87	232,339.89	(64,403.24)	127.52
2700 STUDENT TRANSP SERVICES	90,500.00	90,500.00	18,364.24	100,225.38	(28,089.62)	131.04
2800 SUPPORT SVCS-CENTRAL	169,682.00	172,198.55	3,038.60	51,887.90	117,272.05	31.90
3200 STUDENT ACTIVITIES	118,773.00	118,435.74	8,670.00	18,256.50	91,509.24	22.74
3300 COMMUNITY SERVICES	50,585.00	50,585.00	31,850.00	59,903.00	(41,168.00)	181.38
Totals for 300s	9,435,897.00	9,360,567.80	1,765,470.57	7,664,020.99	(68,923.76)	100.74
400 PURCHASED PROPERTY SVC						
1100 REG PROG ELEM/SECONDARY	158,474.66	156,394.60	1,562.60	99,553.25	55,278.75	64.65
1200 SPEC PROG ELEMEN/SECOND	0.00	0.00	0.00	390.00	(390.00)	0.00
1400 OTHER INSTRUCTION PROG	3,000.00	2,259.22	0.00	254.45	2,004.77	11.26

BOARD SUMMARY

Fund: Encumbrances Included

As of: 05/31/2024

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
2100 SUPPORT SVCS-STUDENTS	1,800.00	1,800.00	0.00	285.31	1,514.69	15.85
2300 SUPPORT SERVICES-ADMIN	46,624.68	47,177.00	4,260.11	25,535.83	17,381.06	63.16
2400 SUPP SVC-PUBLIC HEALTH	1,750.00	1,750.00	0.00	1,780.93	(30.93)	101.77
2500 SUPP SERVICES-BUSINESS	5,750.00	5,750.00	1,500.00	1,834.23	2,415.77	57.99
2600 OP/MAINT PLANT SVCS	1,299,564.90	1,292,494.83	156,236.47	1,042,879.79	93,378.57	92.78
2700 STUDENT TRANSP SERVICES	84,400.00	74,736.00	25,229.79	100,004.11	(50,497.90)	167.57
2800 SUPPORT SVCS-CENTRAL	97,247.93	97,247.93	6,241.30	82,420.77	8,585.86	91.17
3200 STUDENT ACTIVITIES	102,767.00	104,159.01	13,570.53	50,922.28	39,666.20	61.92
4600 EXISTING BLDG IMPROVE	4,000,000.00	4,000,000.00	1,195,735.00	1,518,026.06	1,286,238.94	67.84
Totals for 400s	5,801,379.17	5,783,768.59	1,404,335.80	2,923,887.01	1,455,545.78	74.83
500 <500>						
1100 REG PROG ELEM/SECONDARY	4,955,485.00	4,945,969.68	108,007.66	3,839,135.15	998,826.87	79.81
1200 SPEC PROG ELEMEN/SECOND	4,321,900.00	4,321,900.00	135,041.41	4,381,002.72	(194,144.13)	104.49
1300 VOCATIONAL EDUCATION	1,828,628.00	1,828,628.00	540,739.25	1,654,112.39	(366,223.64)	120.03
1400 OTHER INSTRUCTION PROG	400,000.00	400,000.00	0.00	288,358.36	111,641.64	72.09
1700 COMMUNITY/JR COLLEGE ED	0.00	0.00	0.00	19,776.00	(19,776.00)	0.00
2100 SUPPORT SVCS-STUDENTS	111,250.00	111,250.00	700.00	7,135.66	103,414.34	7.04
2200 SUPPORT SERVICES-INSTRU	41,520.00	45,916.87	0.00	24,628.50	21,288.37	53.64
2300 SUPPORT SERVICES-ADMIN	171,211.00	175,053.75	5,769.26	133,608.18	35,676.31	79.62
2400 SUPP SVC-PUBLIC HEALTH	1,230.00	1,230.00	0.00	558.38	671.62	45.40
2500 SUPP SERVICES-BUSINESS	19,000.00	19,308.80	402.25	16,533.77	2,372.78	87.71
2600 OP/MAINT PLANT SVCS	580,950.00	580,950.00	0.00	514,434.24	66,515.76	88.55
2700 STUDENT TRANSP SERVICES	1,253,700.00	1,255,093.72	231,276.71	1,104,868.46	(81,051.45)	106.46
2800 SUPPORT SVCS-CENTRAL	250,849.00	245,932.18	38,168.12	163,079.17	44,684.89	81.83
2900 OTHER SUPPORT SERVICES	50,000.00	50,000.00	0.00	38,272.65	11,727.35	76.55
3200 STUDENT ACTIVITIES	235,965.00	232,064.00	149.01	82,929.02	148,985.97	35.80
3300 COMMUNITY SERVICES	1,335.00	1,335.00	116.90	97.22	1,120.88	16.04
Totals for 500s	14,223,023.00	14,214,632.00	1,060,370.57	12,268,529.87	885,731.56	93.77

BOARD SUMMARY

Fund: Encumbrances Included
As of: 05/31/2024

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
600 SUPPLIES						
1100 REG PROG ELEM/SECONDARY	2,209,864.23	2,210,739.65	350,109.99	2,092,753.32	(232,123.66)	110.50
1200 SPEC PROG ELEMEN/SECOND	767,150.00	765,595.25	21,078.65	443,497.08	301,019.52	60.68
1300 VOCATIONAL EDUCATION	9,700.00	10,701.10	0.00	8,807.33	1,893.77	82.30
1400 OTHER INSTRUCTION PROG	176,063.00	176,663.67	280.99	3,360.15	173,022.53	2.06
1700 COMMUNITY/JR COLLEGE ED	0.00	0.00	0.00	3,115.18	(3,115.18)	0.00
1800 PRE-K	2,655.00	2,655.00	197.03	2,461.00	(3.03)	100.11
2100 SUPPORT SVCS-STUDENTS	84,546.00	84,546.00	4,032.50	89,513.38	(8,999.88)	110.64
2200 SUPPORT SERVICES-INSTRU	193,174.06	196,837.24	22,573.45	155,181.07	19,082.72	90.31
2300 SUPPORT SERVICES-ADMIN	56,871.23	64,089.52	17,061.27	39,748.01	7,280.24	88.64
2400 SUPP SVC-PUBLIC HEALTH	30,900.00	30,900.00	5,122.83	62,579.37	(36,802.20)	219.10
2500 SUPP SERVICES-BUSINESS	110,001.53	135,457.37	1,280.01	135,271.43	(1,094.07)	100.81
2600 OP/MAINT PLANT SVCS	2,982,087.00	2,990,352.05	87,520.61	2,812,565.30	90,266.14	96.98
2700 STUDENT TRANSP SERVICES	712,000.00	720,270.28	82,542.61	337,054.01	300,673.66	58.26
2800 SUPPORT SVCS-CENTRAL	980,416.00	1,392,108.20	1,008,693.18	1,550,505.58	(1,167,090.56)	183.84
3200 STUDENT ACTIVITIES	264,651.00	263,327.29	63,176.68	294,737.96	(94,587.35)	135.92
3300 COMMUNITY SERVICES	54,046.00	54,046.00	17,566.02	42,953.60	(6,473.62)	111.98
Totals for 600s	8,634,125.05	9,098,288.62	1,681,235.82	8,074,103.77	(657,050.97)	107.22
700 PROPERTY						
1100 REG PROG ELEM/SECONDARY	4,000.00	4,000.00	0.00	518.00	3,482.00	12.95
1200 SPEC PROG ELEMEN/SECOND	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
2300 SUPPORT SERVICES-ADMIN	0.00	0.00	0.00	31,416.00	(31,416.00)	0.00
2500 SUPP SERVICES-BUSINESS	0.00	45,049.00	0.00	45,049.00	0.00	100.00
2600 OP/MAINT PLANT SVCS	198,000.00	203,276.62	3,793.70	75,049.72	124,433.20	38.79
2700 STUDENT TRANSP SERVICES	0.00	0.00	333,016.00	774,190.00	(1,107,206.00)	0.00
2800 SUPPORT SVCS-CENTRAL	0.00	0.00	0.00	21,730.00	(21,730.00)	0.00
3200 STUDENT ACTIVITIES	50,000.00	50,000.00	0.00	70,058.42	(20,058.42)	140.12
Totals for 700s	272,000.00	322,325.62	336,809.70	1,018,011.14	(1,032,495.22)	420.33

BOARD SUMMARY

Fund: Encumbrances Included
As of: 05/31/2024

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
800 OTHER OBJECTS						
1100 REG PROG ELEM/SECONDARY	10,108.00	10,975.50	379.90	4,605.95	5,989.65	45.43
1200 SPEC PROG ELEMEN/SECOND	6,990.00	6,990.00	0.00	5,593.77	1,396.23	80.03
2100 SUPPORT SVCS-STUDENTS	4,930.00	4,930.00	0.00	4,119.50	810.50	83.56
2200 SUPPORT SERVICES-INSTRU	1,000.00	1,461.99	0.00	1,461.99	0.00	100.00
2300 SUPPORT SERVICES-ADMIN	65,763.60	62,900.13	20,954.11	43,920.70	(1,974.68)	103.14
2400 SUPP SVC-PUBLIC HEALTH	1,760.00	1,760.00	0.00	780.00	980.00	44.32
2500 SUPP SERVICES-BUSINESS	25,000.00	23,035.11	0.00	26,010.39	(2,975.28)	112.92
2600 OP/MAINT PLANT SVCS	4,000.00	4,000.00	150.00	1,686.80	2,163.20	45.92
2700 STUDENT TRANSP SERVICES	5,000.00	5,000.00	0.00	6,176.72	(1,176.72)	123.53
2800 SUPPORT SVCS-CENTRAL	4,800.00	4,800.00	0.00	4,870.73	(70.73)	101.47
3200 STUDENT ACTIVITIES	49,591.00	51,671.00	3,360.00	41,126.63	7,184.37	86.10
5100 <5100>	3,398,410.57	3,379,510.36	0.00	5,622,944.41	(2,243,434.05)	166.38
5900 BUDGETARY RESERVE	1,000,000.00	1,000,000.00	0.00	0.00	1,000,000.00	0.00
Totals for 800s	4,577,353.17	4,557,034.09	24,844.01	5,763,297.59	(1,231,107.51)	127.02
900 OTHER USES OF FUNDS						
5100 <5100>	13,715,533.61	13,324,160.23	0.00	11,021,657.72	2,302,502.51	82.72
5200 INTERFUND TRANSFERS-OUT	1,000,000.00	1,000,000.00	0.00	29,883.00	970,117.00	2.99
Totals for 900s	14,715,533.61	14,324,160.23	0.00	11,051,540.72	3,272,619.51	77.15
Expenditure Totals	187,784,000.00	187,785,465.95	6,273,066.47	150,435,813.28	31,076,586.20	83.45
000 NON-CATEGORICAL						
6100 <6100>	(96,593,672.00)	(96,593,672.00)	0.00	(95,246,799.59)	(1,346,872.41)	98.61
6400 <6400>	(10,000,000.00)	(10,000,000.00)	0.00	(5,133,779.39)	(4,866,220.61)	51.34
6500 EARNINGS ON INVESTMENTS	(750,000.00)	(750,000.00)	0.00	(3,144,117.74)	2,394,117.74	419.22
6700 <6700>	(22,000.00)	(22,000.00)	0.00	(41,081.28)	19,081.28	186.73
6800 <6800>	(1,052,422.00)	(1,052,422.00)	0.00	(1,664,433.35)	612,011.35	158.15
6900 6900	(304,000.00)	(304,000.00)	0.00	(2,088,588.47)	1,784,588.47	687.04
7100 BASIC INSTRUCT & OPER	(26,521,965.00)	(26,521,965.00)	0.00	(24,095,525.73)	(2,426,439.27)	90.85
06/11/2024 11:37:30 AM						

BOARD SUMMARY

Fund: Encumbrances Included
As of: 05/31/2024

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
7200 <7200>	(6,064,902.00)	(6,064,902.00)	0.00	(6,057,728.52)	(7,173.48)	99.88
7300 <7300>	(9,690,649.00)	(9,690,649.00)	0.00	(5,854,798.44)	(3,835,850.56)	60.42
7500 MISC STATE REVENUE	(1,248,758.00)	(1,248,758.00)	0.00	(1,573,758.00)	325,000.00	126.03
7800 <7800>	(17,000,000.00)	(17,000,000.00)	0.00	(15,862,512.29)	(1,137,487.71)	93.31
8100 UNRESTRICT GRANT-IN-AID	(507,333.00)	(507,333.00)	0.00	(734,735.00)	227,402.00	144.82
8500 RESTRICT GRANTS-IN-AID	(2,512,820.00)	(2,512,820.00)	0.00	(2,398,397.41)	(114,422.59)	95.45
8700 <8700>	(5,816,877.00)	(5,816,877.00)	0.00	(3,766,625.03)	(2,050,251.97)	64.75
8800 MED ASSIST REIMBURSE	(1,150,000.00)	(1,150,000.00)	0.00	(1,459,209.58)	309,209.58	126.89
9400 SALE OF FIXED ASSETS	(50,000.00)	(50,000.00)	0.00	(3,668.34)	(46,331.66)	7.34
Totals for 000s	(179,285,398.00)	(179,285,398.00)	0.00	(169,125,758.16)	(10,159,639.84)	94.33
Revenue Totals	(179,285,398.00)	(179,285,398.00)	0.00	(169,125,758.16)	(10,159,639.84)	94.33
Fund 10 Totals						
Total Expenditure	168,670,055.82	169,081,795.36	6,273,066.47	133,761,328.15	29,047,400.74	82.82
Total Other Expenditure	19,113,944.18	18,703,670.59	0.00	16,674,485.13	2,029,185.46	89.15
Total Revenue	(179,235,398.00)	(179,235,398.00)	0.00	(169,122,089.82)	(10,113,308.18)	94.36
Total Other Revenue	(50,000.00)	(50,000.00)	0.00	(3,668.34)	(46,331.66)	7.34

249

BOARD SUMMARY

Fund: Encumbrances Included
As of: 05/31/2024

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
Total Expenditure	168,670,055.82	169,081,795.36	6,273,066.47	133,761,328.15	29,047,400.74	82.82
Total Other Expenditure	19,113,944.18	18,703,670.59	0.00	16,674,485.13	2,029,185.46	89.15
Total Revenue	(179,235,398.00)	(179,235,398.00)	0.00	(169,122,089.82)	(10,113,308.18)	94.36
Total Other Revenue	(50,000.00)	(50,000.00)	0.00	(3,668.34)	(46,331.66)	7.34

250

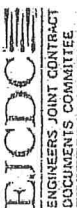
CSIU Account Number	STATEMENT OF INCOME	STATEMENT OF INCOME	
	For the Period Ending March 31, 2024 CAFETERIA FUND Current Period	For the Period Ending March 31, 2024 CAFETERIA FUND Year-to-Date	
REVENUE FROM LOCAL SOURCES:			
INTEREST ON INVESTMENTS	50-6510-000-000-00-000-000-0000	907.95	8,981.39
REVENUE FROM OPERATIONS:			
SALES, LUNCH - PAID	50-6611-000-000-00-000-000-0000	686.62	1,990.22
SALES, BREAKFAST - PAID	50-6612-000-000-00-000-000-0000	-	1.45
SALES, A LA CARTE LUNCH	50-6620-000-000-00-000-000-0000	7,311.20	210,208.11
SALES, SPECIAL FUNCTIONS	50-6630-000-000-00-000-000-0000	2,259.25	30,062.03
MISC. PEPSI COMMISSION & REBATES	50-6920-000-000-00-000-000-0000	1,543.61	14,460.46
TOTAL SALES		<u>11,800.68</u>	<u>256,722.27</u>
TOTAL LOCAL REVENUE		<u>12,708.63</u>	<u>265,703.66</u>
REVENUE FROM STATE SOURCES			
STATE SUBSIDY - LUNCH	50-7600-000-510-00-000-000-0000	11,250.26	85,141.76
STATE SUBSIDY - BREAKFAST	50-7600-000-511-00-000-000-0000	5,536.80	41,754.30
STATE SUBSIDY - INITIATIVE	50-7600-000-521-00-000-000-0000	19,173.65	137,035.55
STATE SUBSIDY -SOCIAL SECURITY	50-7810-000-725-00-000-000-0000	4,999.09	40,638.25
STATE SUBSIDY -RETIREMENT	50-7820-000-726-00-000-000-0000	22,586.07	176,081.45
TOTAL STATE REVENUE		<u>63,545.87</u>	<u>480,651.31</u>
REVENUE FROM FEDERAL SOURCES			
FEDERAL SUBSIDY - SUPPLY CHAIN ASST	50-8531-000-356-00-000-000-0000	-	153,150.49
FEDERAL SUBSIDY - P-EBT	50-8531-000-358-00-000-000-0000	-	6,180.00
FEDERAL SUBSIDY - LUNCH	50-8531-000-362-00-000-000-0000	303,958.40	2,317,155.54
FEDERAL SUBSIDY - BREAKFAST	50-8531-000-365-00-000-000-0000	131,980.99	997,410.56
TOTAL FEDERAL REVENUE		<u>435,939.39</u>	<u>3,473,896.59</u>
OTHER			
TRANSFER FROM GENERAL FUND	50-9310-939-000-00-000-000-0010	-	29,883.00
TOTAL CAFETERIA REVENUE		<u>\$ 512,193.89</u>	<u>\$ 4,250,134.56</u>
EXPENSES OF OPERATIONS			
Employee Training Development Non-Instr Cert.	50-2384-360-000-00-000-000-0000	55.00	55.00
Salary SPV	50-3100-111-000-00-000-000-106-0000	9,094.40	103,910.38
Salary ADM	50-3100-111-000-00-000-000-109-0000	6,690.92	63,563.74
OT Salary SPV	50-3100-113-000-00-000-000-106-0000	147.32	6,147.58
Salary, Cafeteria BOP	50-3100-151-000-00-000-000-301-0000	3,139.55	18,700.99
Salary SEC	50-3100-151-000-00-000-000-502-0000	889.70	9,744.99
Salary, Cafeteria SUB BOP	50-3100-152-000-00-000-000-301-0000	-	337.50
Salary, Cafeteria OT BOP	50-3100-153-000-00-000-000-301-0000	53.00	340.70
Salary, OT Secretary	50-3100-153-000-00-000-000-502-0000	-	355.78
Salary Operative Labor	50-3100-170-000-00-000-000-804-0000	99,783.37	742,697.23
Salary, OT Secretary	50-3100-171-000-00-000-000-804-0000	3,638.40	20,575.91
Salary Substitute Workers	50-3100-172-000-00-000-000-804-0000	2,805.00	19,965.00
Salary OT Workers	50-3100-173-000-00-000-000-804-0000	7.20	2,782.85
Salary Summer Feed	50-3100-177-000-00-000-000-804-0000	-	26,782.50
Salary, Cafeteria Custodian	50-3100-181-000-00-000-000-802-0000	6,802.88	64,522.75
Salary, OT Custodian	50-3100-183-000-00-000-000-802-0000	152.31	1,284.19
Life Insurance	50-3100-213-000-00-000-000-000-0000	51.98	343.06
Life Ins SPV	50-3100-213-000-00-000-000-106-0000	80.02	782.55
Life Ins ADM	50-3100-213-000-00-000-000-109-0000	35.97	323.73
Life Ins BOP	50-3100-213-000-00-000-000-301-0000	8.25	49.50
Life Ins SEC	50-3100-213-000-00-000-000-502-0000	-	24.75
Life Ins CUS	50-3100-213-000-00-000-000-802-0000	18.15	163.35
Life Ins CAF	50-3100-213-000-00-000-000-804-0000	396.00	3,580.50
Disability Ins SPV	50-3100-214-000-00-000-000-106-0000	31.53	364.05
Disability Ins ADM	50-3100-214-000-00-000-000-109-0000	23.20	208.80
Disability Ins BOP	50-3100-214-000-00-000-000-301-0000	5.58	33.48
Disability Ins SEC	50-3100-214-000-00-000-000-502-0000	2.57	19.69
Disability Ins CUS	50-3100-214-000-00-000-000-802-0000	12.53	110.73
Disability Ins CAF	50-3100-214-000-00-000-000-804-0000	119.49	1,088.81

251

		STATEMENT OF INCOME For the Period Ending March 31, 2024 CAFETERIA FUND Current Period	STATEMENT OF INCOME For the Period Ending March 31, 2024 CAFETERIA FUND Year-to-Date
	CSIU Account Number		
Social Security SPV	50-3100-220-000-00-000-000-106-0000	688.60	8,250.28
Social Security ADM	50-3100-220-000-00-000-000-109-0000	502.32	4,771.07
Social Security BOP	50-3100-220-000-00-000-000-301-0000	238.11	1,445.77
Social Security SEC	50-3100-220-000-00-000-000-502-0000	68.06	752.84
Social Security CUS	50-3100-220-000-00-000-000-802-0000	524.72	4,940.16
Social Security CAF	50-3100-220-000-00-000-000-804-0000	7,976.37	61,116.33
PSERS SPV	50-3100-230-000-00-000-000-106-0000	3,142.19	37,419.76
PSERS ADM	50-3100-230-000-00-000-000-109-0000	2,274.92	21,611.74
PSERS BOP	50-3100-230-000-00-000-000-301-0000	1,085.47	6,588.91
PSERS SEC	50-3100-230-000-00-000-000-502-0000	302.49	3,434.26
PSERS CUS	50-3100-230-000-00-000-000-802-0000	2,364.76	22,374.35
PSERS CAF	50-3100-230-000-00-000-000-804-0000	36,002.31	260,733.90
Work Comp SPV	50-3100-260-000-00-000-000-106-0000	78.55	574.22
Work Comp ADM	50-3100-260-000-00-000-000-109-0000	56.88	371.32
Work Comp BOP	50-3100-260-000-00-000-000-301-0000	27.14	164.69
Work Comp SEC	50-3100-260-000-00-000-000-502-0000	7.56	20.18
Work Comp CUS	50-3100-260-000-00-000-000-802-0000	59.14	385.74
Work Comp CAF	50-3100-260-000-00-000-000-804-0000	902.97	5,859.72
Health Benefits	50-3100-271-000-00-000-000-000-0000	(1,903.26)	(22,942.57)
Medical Benefits SPV	50-3100-271-000-00-000-000-106-0000	3,186.87	33,323.48
Medical Benefits ADM	50-3100-271-000-00-000-000-109-0000	1,578.80	14,209.20
Medical Benefits BOP	50-3100-271-000-00-000-000-301-0000	1,653.34	9,920.04
Medical Benefits SEC	50-3100-271-000-00-000-000-502-0000	-	4,960.02
Medical Benefits CUS	50-3100-271-000-00-000-000-802-0000	1,984.01	22,816.30
Medical Benefits CAF	50-3100-271-000-00-000-000-804-0000	34,476.00	280,810.00
Disposal Services	50-3100-411-000-00-000-000-000-0000	7,388.06	20,606.30
Repair & Maintenance Equipment	50-3100-432-000-00-000-000-000-0000	8,808.12	29,540.95
Vehicles-Repair/Maintenance	50-3100-433-000-00-000-000-000-0000	-	1,472.79
Maintenance Repair Upgrade	50-3100-433-000-00-000-000-000-0000	-	35.77
Postage	50-3100-531-000-00-000-000-000-0000	14.72	105.88
Printing & Binding	50-3100-550-000-00-000-000-000-0000	-	271.40
Travel/Mileage	50-3100-580-000-00-000-000-000-0000	532.32	5,731.89
General Supplies	50-3100-610-000-00-000-000-000-0000	9,450.40	110,467.86
Paper Bid Supply	50-3100-611-000-00-000-000-000-0000	-	9,552.95
Electricity	50-3100-622-000-00-000-000-000-0000	4,384.86	39,085.06
Fuel/Gasoline	50-3100-626-000-00-000-000-000-0000	135.33	3,019.06
Food Purchases	50-3100-631-000-00-000-000-000-0000	151,559.63	906,955.99
Milk Purchases	50-3100-632-000-00-000-000-000-0000	39,548.58	257,241.04
Technology Supplies	50-3100-650-000-00-000-000-000-0000	55.00	11,667.62
Depreciation Expense	50-3100-741-000-00-000-000-000-0000	3,075.81	23,396.65
Dues & Fees	50-3100-810-000-00-000-000-000-0000	1,639.51	13,481.39
TOTAL FOOD SERVICE EXPENSES		<u>\$ 457,914.98</u>	<u>\$ 3,305,404.40</u>
NET INCOME (LOSS)		<u>\$ 54,278.91</u>	<u>\$ 944,730.16</u>

252

VIII.G.1.



Contractor's Application for Payment No. 1

Application #1	Application Date: 5/3/2024
From (Contractor): East Stroudsburg Area School District	Vis (Engineer): D'HUY Engineering
Contract: Cope Commercial Flooring and Interiors	Engineer's Project No.: 287040
Contractor's Project No.: 5721	
Owner's Contract No.: 24-00365	

**Application For Payment
Change Order Summary**

Approved Change Orders Number	Additions	Deductions	1. ORIGINAL CONTRACT PRICE
			\$ 444,826.00
			2. Net change by Change Orders
			\$
			3. Current Contract Price (Line 1 + 2)
			\$ 444,826.00
			4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates)
			\$ 173,225.00
			5. RETAINAGE
		a. X Work Completed	\$
		b. 10% X Stored Material	\$ 173,225.00
		c. Total Retainage (Line 5.a + Line 5.b)	\$ 173,225.00
		6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)	\$ 271,601.00
		7. AMOUNT OF PREVIOUS PAYMENTS (Line 6 from prior Applications)	\$ 155,902.50
		8. AMOUNT DUE THIS APPLICATION (Column G total on Progress Estimates + Line 5.c above)	\$ 115,698.50
		9. BALANCE TO FINISH, PLUS RETAINAGE	\$ 287,300.00

Contractor's Certification
The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature: Josh Grice Date: 5/3/2024

Payment of: \$ 155,902.50
(Line 8 or other - attach explanation of the other amount)

is recommended by: Josh Grice (Engineer) 5/17/24 (Date)

Payment of: \$ _____
(Line 8 or other - attach explanation of the other amount)

is approved by: _____ (Owner) _____ (Date)

Approved by: _____ Funding or Financing Entity (if applicable) _____ (Date)

1.5.111A.253

Progress Estimate - Lump Sum Work

Contractor's Application

A		B		C		D		E		F		G	
Specification Section No.	Description	Scheduled Value (\$)		From Previous Application (C+D)		Work Completed This Period		Materials Presently Stored (not in C or D)		Total Completed and Stored to Date (C + D + E)		Balance to Finish (F - F)	
1	Carpet Material	\$9,700.00						\$9,700.00		\$9,700.00	100.0%		
2	Carpet Labor	\$1,455.00						\$1,455.00		\$1,455.00	100.0%		
3	LVT Material	\$141,700.00						\$141,700.00		\$141,700.00	100.0%		
4	LVT Labor	\$59,200.00											
5	Demo and Floor Prep Material	\$12,400.00											
6	Demo and Floor Prep Labor	\$53,911.00											
7	Accessories (Wall Base, Material and Labor)	\$87,300.00						\$21,825.00		\$21,825.00	25.0%		
8	Walk-Off Mats (M & L)	\$8,600.00											
9	Project Allowances	\$70,560.00											
Totals		\$444,826.00						\$173,225.00		\$173,225.00			\$271,601.00

254



COMMERCIAL FLOORING AND INTERIORS, INC.
 PO Box 90279
 Allentown, PA 18109
 Phone: 610-435-1131
 www.cop flooring.com

INVOICE

Invoice Number: 57311
 Invoice Date: May 3, 2024
 Page: 1

Bill To:
East Stroudsburg Area School District 50 Vine St. East Stroudsburg, PA 18301

Ship to:
East Stroudsburg Area School District 50 Vine St. East Stroudsburg, PA 18301

Customer ID	Customer PO	Payment Terms	
ESASD		Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Best Way		6/2/24

Description
Project: East Stroudsburg Area School District - East Stroudsburg Elementary School Carpet LVT Accessories

Subtotal	173,225.00
Freight	
Sales Tax	
Total Invoice Amount	173,225.00
Payment/Credit Applied	
TOTAL	173,225.00

255

VIII. G. 2



Contractor's Application for Payment No. 1

Application Period:		Application Date: 5/13/2024
To (Owner): East Stroudsburg Area School District	From (Contractor): Cape Commercial Flooring	Via (Engineer): D'IPPY Engineering
Project: Middle Smithfield Elementary School	Contract:	Engineer's Project No.: 287047
Owner's Contract No.: 24-00365	Contractor's Project No.: 5720	

Application For Payment Change Order Summary

Approved Change Orders Number	Additions	Deductions
TOTALS		

1. ORIGINAL CONTRACT PRICE \$ 5524,495.00
2. Net change by Change Orders \$
3. Current Contract Price (Line 1 + 2) \$ 5524,495.00
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates) \$ 5202,660.00
5. RETAINAGE:
 - a. X Work Completed \$
 - b. 10% X \$202,660.00 Stored Material \$ 202,660.00
 - c. Total Retainage (Line 5a + Line 5b) \$ 202,660.00
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c) \$ 5187,394.00
7. LESS PREVIOUS PAYMENTS (Line 6 from prior applications) \$
8. AMOUNT DUE THIS APPLICATION \$ 5187,394.00
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5c above) \$ 5342,101.00

Contractor's Certification
 The undersigned Contractor certifies, to the best of its knowledge, the following:
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment.
 (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of Payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances), and
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature: Josh Grice Date: 5/13/2024

Payment of: \$ 182,394.00
 (Line 8 or other - attach explanation of the other amount)

Is recommended by: Josh Grice 5/17/24
 (Engineer) (Date)

Payment of: \$ _____
 (Line 9 or other - attach explanation of the other amount)

Is approved by: _____ (Date)
 (Owner)

Approved by: _____ (Date)
 Funding or Financing Entity (if applicable)

256 111A 5

Progress Estimate - Lump Sum Work

Contractor's Application

For (Contract):		Middle Smithfield Elementary School		Application Number: I									
Application Period:		5/31/2024		Application Date: 5/3/2024									
A		B		C		D		E		F		G	
Specification Section No.	Description	Scheduled Value (\$)		From Previous Application (C+E)		This Period		Materials Presently Stored (not in C or D)		Total Completed and Stored to Date (C+D+E)		Balance to Finish (B-F)	
1	Carpet Material	\$17,000.00											
2	Carpet Labor	\$2,300.00											
3	LVT Material	\$153,910.00											
4	LVT Labor	\$65,175.00											
5	Demo and Floor Prep Material	\$8,150.00											
6	Demo and Floor Prep Labor	\$64,325.00											
7	Accessories (Wall Base, Material and Labor)	\$121,000.00											
8	Walk Off Mats (M & L)	\$15,875.00											
9	Project Allowance	\$70,560.00											
Totals		\$524,495.00						\$202,660.00		\$202,660.00		\$321,835.00	

257



COMMERCIAL FLOORING AND INTERIORS, INC
 PO Box 90279
 Allentown, PA 18109
 Phone: 610-435-1131
 www.copeflooring.com

INVOICE

Invoice Number: 57301
 Invoice Date: May 3, 2024
 Page: 1

Bill To:
East Stroudsburg Area School District 50 Vine St. East Stroudsburg, PA 18301

Ship to:
East Stroudsburg Area School District 50 Vine St. East Stroudsburg, PA 18301

Customer ID	Customer PO	Payment Terms	
ESASD		Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Best Way		6/2/24

Description
Project; East Stroudsburg Area School District - Middle Smithfield Elementary School Carpet LVT Accessories

Subtotal	202,660.00
Freight	
Sales Tax	
Total Invoice Amount	202,660.00
Payment/Credit Applied	
TOTAL	202,660.00

258

Progress Estimate - Lump Sum Work

Contractor's Application

For (Contract):		East Stroudsburg Elementary School		Application Number: 2											
Application Period:		5/31/2024		Application Date: 5/28/2024											
A		B		C		D		E		F		G			
Specification Section No.	Description	Scheduled Value (\$)		From Previous Application (C+D)		This Period		Materials Presently Stored (not in C or D)		Total Completed and Stored to Date (C+D+E)		% (F/B)		Balance to Finish (B-F)	
1	Carpet Material	\$9,700.00		\$9,700.00						\$9,700.00		100.0%			
2	Carpet Labor	\$1,455.00													
3	LVT Material	\$141,700.00		\$141,700.00											
4	LVT Labor	\$99,200.00												\$1,455.00	
5	Demo and Floor Prep Material	\$12,400.00				\$12,400.00				\$141,700.00		100.0%		\$99,200.00	
6	Demo and Floor Prep Labor	\$53,911.80													
7	Accessories (Wall Base, Material and Labor)	\$87,300.00		\$21,825.00										\$53,911.00	
8	Walk Off Mats (M & L)	\$8,600.00				\$63,475.00				\$87,300.00		100.0%		\$5,100.00	
9	Project Allowances	\$70,560.00				\$3,500.00				\$91,500.00		46.7%		\$70,560.00	
Totals		\$444,836.00		\$173,225.00		\$87,375.00				\$354,600.00				\$190,226.00	

260

VIII. G. 4.



Contractor's Application for Payment No. 2

Application Period:	Application Date:	2
From (Contractor):	Via (Engineer):	D'HUY Engineering
Contract:	Engineer's Project No.:	287047
Owner's Contract No.:	Contractor's Project No.:	5718

**Application For Payment
Change Order Summary**

Approved Change Orders	Additions	Deductions	
1. ORIGINAL CONTRACT PRICE			\$ 524,495.00
2. Net change-by Change Orders			\$
3. Current Contract Price (Line 1 ± 2)			\$ 524,495.00
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates)			\$ 529,810.00
5. RETAINAGE:			
a. 10% X \$299,810.00 Work Completed			\$ 29,981.00
b. 10% X \$28,450.00 Stored Materials			\$ 2,845.00
c. Total Retainage (Line 5.a + Line 5.b)			\$ 32,826.00
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)			\$ 496,669.00
7. PREVIOUS PAYMENTS (Line 6 from prior Application)			\$ 314,375.00
8. AMOUNT DUE THIS APPLICATION			\$ 182,294.00
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above)			\$ 655,599.00

Contractor's Certification

The undersigned Contractor certifies, to the best of his knowledge, the following:

- All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment here and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
- All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature: Josh Grace Date: 5/29/24

By: Josh Grace Date: 5/29/24

Progress Estimate - Lump Sum Work

Contractor's Application

For (Contract):		Middle Smithfield Elementary School		Application Number: 2				
Application Period:		5/31/2024		Application Date: 5/28/2024				
Specification Section No.	A Description	B Scheduled Value (\$)	C Work Completed		D This Period	E Materials Presently Stored (not in C or D)	F Total Completed and Stored to Date (C + D + E)	G Balance to Finish (B - F)
			From Previous Application (C+D)					
1	Carpet Material	\$17,000.00	\$17,000.00				\$17,000.00	100.0%
2	Carpet Labor	\$2,500.00						
3	LVT Material	\$153,910.00	\$153,910.00				\$153,910.00	100.0%
4	LVT Labor	\$65,175.00						
5	Demo and Floor Prep Material	\$8,150.00			\$8,150.00		\$8,150.00	100.0%
6	Demo and Floor Prep Labor	\$64,325.00						
7	Accessories (Wall Base, Material and Labor)	\$127,000.00	\$31,750.00		\$75,000.00		\$106,750.00	84.1%
8	Walk Off Mats (M & L)	\$13,875.00			\$5,000.00		\$5,000.00	31.5%
9	Project Allowance	\$70,360.00						
Totals		\$524,495.00	\$202,660.00		\$88,150.00		\$290,810.00	
								\$233,685.00

262

APPLICATION AND CERTIFICATE FOR PAYMENT AIA DOCUMENT G702 (Instructions on reverse side) PAGE ONE OF ONE PAGE

TO OWNER: East Stroudsburg Area School District
50 Vine Street
East Stroudsburg, PA 18301

FROM CONTRACTOR: Munn Roofing Corp
3413 Unionville Pk
Hatfield, PA 19440

PROJECT: High School North Natorium Roof Replacement
279 Timberwolf Drive
Dingemans Ferry, PA 18328

VIA ENGINEER: D'Hy Engineering, Inc.
One East Broad Street, Suite 310
Bethlehem, PA 18018

APPLICATION NO.: 7
PERIOD TO: 5/21/2024
PROJECT NO.: 287050

Distribution to:
 OWNER
 ENGINEER
 CONTRACTOR

CONTRACT DATE:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet. AIA Document G703, is attached.

- 1. ORIGINAL CONTRACT SUM..... \$ 884,400.00
- 2. Net change by Change Orders..... \$ _____
- 3. CONTRACT SUM TO DATE (Line 1 + 2)..... \$ 884,400.00
- 4. TOTAL COMPLETED & STORED TO DATE..... \$ 846,660.00
(Column G on G703)

- 5. RETAINAGE:
 - a. 2.5 % of Completed Work \$ 21,166.50
(Columns D + E on G703)
 - b. _____ % of Stored Material \$ _____
(Column F on G703)
- Total Retainage (Line 5a + 5b or Total in Column I of G703)..... \$ _____

6. TOTAL EARNED LESS RETAINAGE..... \$ 825,493.50
(Line 4 less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT
(Line 6 from prior Certificate)..... \$ 820,852.50

8. CURRENT PAYMENT DUE..... \$ 4,641.00

9. BALANCE TO FINISH, INCLUDING RETAINAGE
(Line 3 less Line 6) \$ 58,906.50

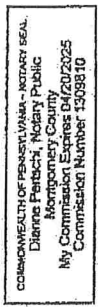
CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total Changes approved in previous months by Owner		
Total approved this Month		
TOTALS		
NET CHANGES by Change Order		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: MUNN ROOFING CORP.
By:  Date: 5/21/2024
VICE PRESIDENT: Chad Munn

State of: PA
County of: Montgomery
Subscribed and sworn to before me this 21st day of May, 2024

Notary Public: 
My Commission expires: April 20, 2025



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$ 4,641.00

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: Josh Grice Date: 5/29/24
This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

S-G-111A 263

VIII G S

CONTINUATION SHEET

(Instructions on reverse side) PAGE ONE OF ONE

AIA DOCUMENT G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER: 7
 APPLICATION DATE: 5/21/2024
 PERIOD NUMBER:
 PROJECT NO: 287030

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	G TOTAL COMPLETED AND STORED TO DATE (D + E)	H BALANCE TO FINISH (C - G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD				
1	Substrate Materials	\$ 181,400.00	\$ 181,400.00	\$ -	\$ -	\$ 181,400.00	\$ -	\$ 4,535.00
2	Substrate Labor	\$ 86,400.00	\$ 86,400.00	\$ -	\$ -	\$ 86,400.00	\$ -	\$ 2,160.00
3	Standing Seam Roofing Materials	\$ 237,200.00	\$ 237,200.00	\$ -	\$ -	\$ 237,200.00	\$ -	\$ 5,930.00
4	Standing Seam Roofing Labor	\$ 107,300.00	\$ 107,300.00	\$ -	\$ -	\$ 107,300.00	\$ -	\$ 2,682.50
5	Wall Panels Materials	\$ 74,100.00	\$ 74,100.00	\$ -	\$ -	\$ 74,100.00	\$ -	\$ 1,852.50
6	Wall Panels Labor	\$ 40,300.00	\$ 40,300.00	\$ -	\$ -	\$ 40,300.00	\$ -	\$ 1,007.50
7	Window Store Front	\$ 115,200.00	\$ 115,200.00	\$ -	\$ -	\$ 115,200.00	\$ -	\$ 2,880.00
8	Allowance 1	\$ 15,000.00	\$ -	\$ 4,760.00	\$ 4,760.00	\$ 4,760.00	\$ 10,240.00	\$ 119.00
9	Allowance 2	\$ 1,700.00	\$ -	\$ -	\$ -	\$ -	\$ 1,700.00	\$ -
10	Allowance 3	\$ 12,600.00	\$ -	\$ -	\$ -	\$ -	\$ 12,600.00	\$ -
11	Allowance 4	\$ 13,200.00	\$ -	\$ -	\$ -	\$ -	\$ 13,200.00	\$ -
	TOTAL	\$ 884,400.00	\$ 841,900.00	\$ 4,760.00	\$ 4,760.00	\$ 846,660.00	\$ 37,740.00	\$ 21,166.50

264

APPLICATION AND CERTIFICATION FOR PAYMENT (SUMMARY SHEET)

Invoice: 314507208

To: EAST STROUDSBURG SCHOOL DIST CONTRACT EAST STROUDSBURG SD NRTH HS APPLICATION NO: 02 30-APR-2024
 1185 NORTH WASHINGTON STREE NAME: PERIOD TO: 30-APR-2024
 WILKES BARRE, PA 18705 CONTRACT 279 TIMBERWOLF DR CUST PO NO: Signed Proposal
 From: Trane LOCATION: DINGMANS FERRY, PA 18328 CONTRACT DATE: 07-MAR-2024
 1185 NORTH WASHINGTON STREE CID000118559

APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.

- 1 ORIGINAL CONTRACT SUM: \$1,410,877.00
- 2 NET CHANGE BY CHANGE ORDERS: \$0.00
- 3 CONTRACT SUM TO DATE (Line 1 +/- 2): \$1,410,877.00
- 4 TOTAL COMPLETED & STORED TO DATE: \$528,965.00
(Column G on Detail Sheet)
- 5 RETAINAGE:
 - a. 0.00% of Completed Work: \$0.00
(Columns D + E on Detail Sheet)
 - b. 0.00% of Stored Material: \$0.00
(Column F on Detail Sheet)
 Total Retainage: \$0.00
(Line 5a+5b or Total in Column I of Detail Sheet)
- 6 TOTAL EARNED LESS RETAINAGE: \$528,965.00
(Line 4 less Line 5 Total)
- 7 LESS PREVIOUS CERTIFICATES FOR PAYMENT: \$366,645.00
(Line 6 from prior Certificate)
- 8 CURRENT PAYMENT DUE: \$162,320.00
(Before Applicable Sales Taxes)
- 9 BALANCE TO FINISH, INCLUDING RETAINAGE: \$881,912.00
(Line 3 less line 6)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGE BY CHANGE ORDERS:	\$0.00	\$0.00

The undersigned Company Certifies that to the best of the Company's knowledge, information and belief, the work covered by this Application For Payment has been completed in accordance with the Contract Documents, and that current payment shown herein is now due

COMPANY: Trane

BY: Stephan White Date: 5/1/2024

State of: Pennsylvania
County of: Montgomery

Subscribed and sworn to before

Me this 1st day of May 2024

My Commission expires: July 6, 2024

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations of the progress of the Work, the undersigned company Certifies that to the best of their knowledge, information and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the company indicated above is entitled to payment of the AMOUNT CERTIFIED.

Michelle G. Nave
 Commonwealth of Pennsylvania - Notary Seal
 Michelle G. Nave, Notary Public
 Montgomery County
 My commission expires July 6, 2027
 Commission number 1263444

AMOUNT CERTIFIED: \$162,320.00

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Detail Sheet that are changed to conform to the amount certified.)

CERTIFIER: Josh Grice Date: 5/29/24

ACCEPTANCE: BY: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the company named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the party under this Contract.

TRANE

TECHNOLOGIES

DETAIL SHEET

APPLICATION AND CERTIFICATE FOR PAYMENT,
Containing Certification is attached

Invoice: 314507208

Signed Proposal
07-MAR-2024
CID00118559

CUST PO NO:
CONTRACT DATE:
CONTRACT NO:

APPLICATION NO: 02
30-APR-2024
30-APR-2024

A No.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D O R E)	G TOTAL COMPLETED AND STORED TO DATE (C+E+F)	H BALANCE TO FINISH (C-G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D ±E)	THIS PERIOD					
1	General Conditions	194,543.00	175,088.70	12,250.00	0.00	187,338.70	7,204.30	0.00	
2	Insurance / Bonds	59,169.00	59,169.00	0.00	0.00	59,169.00	0.00	0.00	
3	Mechanical Labor	672,861.00	0.00	32,920.00	0.00	32,920.00	639,941.00	0.00	
4	Mechanical Material	297,923.00	112,759.70	86,250.00	0.00	199,009.70	98,913.30	0.00	
5	Electrical Labor	61,469.00	0.00	8,600.00	0.00	8,600.00	52,869.00	0.00	
6	Electrical Material	28,636.00	10,000.00	0.00	0.00	10,000.00	18,636.00	0.00	
7	Trane Labor	96,276.00	9,627.60	22,300.00	0.00	31,927.60	64,348.40	0.00	
	TOTAL	1,410,877.00	366,645.00	162,320.00	0.00	528,965.00	881,912.00	0.00	

246

TRANE
TECHNOLOGIES



TRANE

Trane U.S. Inc.
2313 S 20th Street
La Crosse, WI 54601
United States

Invoice

Invoice Number **314507208**

For questions please contact:

Wilkes Barre TCS SO, PA
Tel: 570-821-4960
Fax: 866-483-5414

Remit Payment To

Trane U.S. Inc.
P. O. Box 406469
ATLANTA, GA 30384-6469

Invoice Date	30-APR-2024
Customer No.	75934
Reference No.	D400256
Internal Account	3644415
Payment Terms	.5%10 NET30
Payment Due Date	30-May-2024
Discount Date	10-May-2024

Bill To

EAST STROUDSBURG SCHOOL DIST
50 VINE STREET
EAST STROUDSBURG, PA 18301
UNITED STATES

Customer Tax ID

Inco Terms	
Supply Location	Wilkes Barre TCS SO, PA
Shipping Method	
Tracking No.	
Freight Terms	
Bill of Lading	

Sold To

EAST STROUDSBURG SCHOOL DIST
50 VINE STREET
EAST STROUDSBURG, PA 18301
UNITED STATES

Ship To

279 JIMBERWOLF DR
DINGMANS FERRY, PA 18328

<https://www.tranetechnologies.com/customer>
CERTIFYTax - for submittal of tax exemption certificates.
Receivables - access invoice copies, account balances & make payments.

Tax/GST ID: 25-0900466	State Tax: 0.00 0.0000%	County Tax: 0.00 0.0000%	City Tax: 0.00 0.0000%	District Tax: 0.00 0.0000%
PST/QST ID:	PA	PIKE	DINGMANS FERRY	

Currency	Subtotal	Special Charges	Tax	Freight	Total
USD	162320.00	0.00	0.00	0.00	162320.00

Special Instructions	East Stroudsburg SD Nrth HS				
Contract No.	Contract Date	Ship Date	Purchase Order		
CID00118559	07-MAR-2024	30-APR-2024	Signed Proposal		

Application No. 02 for work completed thru 30-APR-2024

- | | | | |
|---------------------------------|----------------|--|---------------|
| 1. ORIGINAL CONTRACT SUM: | \$1,410,877.00 | 4. TOTAL COMPLETED & STORED TO DATE: | \$528,965.00 |
| 2. NET CHANGE BY CHANGE ORDERS: | \$0.00 | a. Percentage Completed: | <u>37.49%</u> |
| 3. CONTRACT SUM TO DATE: | \$1,410,877.00 | 5. RETAINAGE: | |
| | | a. <u>0.00%</u> of Completed Work: | \$0.00 |
| | | b. <u>0.00%</u> of Stored Material: | \$0.00 |
| | | Total Retainage: | \$0.00 |
| | | 6. TOTAL EARNED LESS RETAINAGE: | \$528,965.00 |
| | | 7. LESS PREVIOUS REQUESTS FOR PAYMENT: | \$366,645.00 |

Sections Included: Summary Sheet and Detail Sheet(s)

8. CURRENT PROJECT PAYMENT DUE: (Before Applicable Sales Taxes)	\$162,320.00
9. Applicable Sales Taxes:	\$0.00
10. Amount Due This Requisition: Currency: USD	\$162,320.00
PLEASE REFERENCE NUMBER 314507208 WITH YOUR PAYMENT	

267

TRANE
TECHNOLOGIES

APPLICATION AND CERTIFICATION FOR PAYMENT (SUMMARY SHEET)

Invoice: 314507209

To: EAST STROUDSBURG SCHOOL DISTRICT
 EAST STROUDSBURG SCHOOL NAME: EAST STROUDSBURG SD RESICA ES
 CONTRACT NAME: EAST STROUDSBURG, PA 18302

From: Trane
 1185 NORTH WASHINGTON STREE
 WILKES BARRE, PA 18705

CONTRACT 1 GRAVEL RIDGE RD
 LOCATION: EAST STROUDSBURG, PA 18302

APPLICATION NO: 02
 APPLICATION DATE: 30-APR-2024
 PERIOD TO: 30-APR-2024
 CUST PO NO: Signed Proposal 7589246

CONTRACT DATE: 11-MAR-2024
 CONTRACT NO: CID00118628

APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.

- 1 ORIGINAL CONTRACT SUM: \$1,770,955.00
- 2 NET CHANGE BY CHANGE ORDERS: \$0.00
- 3 CONTRACT SUM TO DATE (Line 1 +/- 2): \$1,770,955.00
- 4 TOTAL COMPLETED & STORED TO DATE (Column G on Detail Sheet): \$630,000.00
- 5 RETAINAGE:
 - a. 0.00% of Completed Work: \$0.00
 - b. 0.00% of Stored Material: \$0.00
- 6 TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total): \$630,000.00
- 7 LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 5 from prior Certificate): \$420,000.00
- 8 CURRENT PAYMENT DUE (Before Applicable Sales Taxes): \$210,000.00
- 9 BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less line 6): \$1,140,955.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGE BY CHANGE ORDERS:	\$0.00	\$0.00

The undersigned Company Certifies that to the best of the Company's knowledge, information and belief, the work covered by this Application For Payment has been completed in accordance with the Contract Documents, and that current payment shown herein is now due

COMPANY: Trane

BY: *Jennifer White* Date: 5/1/2024

State of: *Pennsylvania*
County of: *Montgomery*

Subscribed and sworn to before

Me this *1st* day of *May* 2024

My Commission expires: *July 6, 2027*

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and application, the undersigned company Certifies that to the best of their knowledge, information and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the company indicated above is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$210,000.00
(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Detail Sheet that are changed to conform to the amount certified.)

CERTIFIER: *Josh Grice* Date: 5/29/24

ACCEPTANCE: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the company named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the party under this Contract.

TRANE

TECHNOLOGIES

DETAIL SHEET

APPLICATION AND CERTIFICATE FOR PAYMENT,
Containing Certification is attached

Invoice: 314507209

Signed Proposal 7589246
11-MAR-2024
CID00118628

CUST PO NO:
CONTRACT DATE:
CONTRACT NO:

APPLICATION NO: 02
30-APR-2024
PERIOD TO: 30-APR-2024

A No.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D O R E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C-G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD					
1	General Conditions	293,979.00	264,581.10	29,397.90	0.00	293,979.00	0.00	0.00	0.00
2	Insurance / Bonds	76,940.00	76,940.00	0.00	0.00	76,940.00	0.00	0.00	0.00
3	Mechanical Labor	546,850.00	0.00	67,240.00	0.00	67,240.00	0.00	479,610.00	0.00
4	Mechanical Material	384,213.00	39,178.90	89,690.00	0.00	128,868.90	0.00	255,344.10	0.00
5	Electrical Labor	78,654.00	0.00	0.00	0.00	0.00	0.00	78,654.00	0.00
6	Electrical Material	65,840.00	0.00	0.00	0.00	0.00	0.00	65,840.00	0.00
7	Trane Labor	264,580.00	23,500.00	0.00	0.00	23,500.00	0.00	241,080.00	0.00
8	Non Trane material	59,899.00	15,800.00	23,672.10	0.00	39,472.10	0.00	20,426.90	0.00
	TOTAL	1,770,955.00	420,000.00	210,000.00	0.00	630,000.00	0.00	1,140,955.00	0.00

269

TRANE
TECHNOLOGIES



Trane U.S. Inc.
2313 S 20th Street
La Crosse, WI 54601
United States

Invoice

For questions please contact:

Wilkes Barre TCS SO, PA
Tel: 570-821-4960
Fax: 866-483-8414

Remit Payment To

Trane U.S. Inc.
P. O. Box 406469
ATLANTA, GA 30384-6469

Invoice Number **314507209**

Invoice Date **30-APR-2024**
Customer No. **75934**
Reference No. **D400258**
Internal Account **3644415**
Payment Terms **.5%10 NET30**
Payment Due Date **30-May-2024**
Discount Date **10-May-2024**

Bill To

EAST STROUDSBURG SCHOOL DIST
50 VINE STREET
EAST STROUDSBURG, PA 18301
UNITED STATES

Customer Tax ID

Inco Terms	
Supply Location	Wilkes Barre TCS SO, PA
Shipping Method	
Tracking No.	
Freight Terms	
Bill of Lading	

Sold To

EAST STROUDSBURG SCHOOL DIST
50 VINE STREET
EAST STROUDSBURG, PA 18301
UNITED STATES

Ship To

1 GRAVEL RIDGE RD
EAST STROUDSBURG, PA 18302

<https://www.tranetechnologies.com/customer>
CERTifyTax - for submittal of tax exemption certificates.
iReceivables - access invoice copies, account balances & make payments.

Tax/GST ID: 25-0900485	State Tax: 0.00 0.0000%	County Tax: 0.00 0.0000%	City Tax: 0.00 0.0000%	District Tax: 0.00 0.0000%
PST/QST ID:	PA	MONROE	EAST STROUDSBURG	

Currency	Subtotal	Special Charges	Tax	Freight	Total
USD	210000.00	0.00	0.00	0.00	210000.00

Special Instructions East Stroudsburg SD Reslea ES

Contract No.	Contract Date	Ship Date	Purchase Order
CID00118628	11-MAR-2024	30-APR-2024	Signed Proposal 7689246

Application No. 02 for work completed thru 30-APR-2024

- | | | | |
|---------------------------------|----------------|--|---------------|
| 1. ORIGINAL CONTRACT SUM: | \$1,770,955.00 | 4. TOTAL COMPLETED & STORED TO DATE: | \$630,000.00 |
| 2. NET CHANGE BY CHANGE ORDERS: | \$0.00 | a. Percentage Completed: | <u>35.57%</u> |
| 3. CONTRACT SUM TO DATE: | \$1,770,955.00 | 5. RETAINAGE: | |
| | | a. <u>0.00%</u> of Completed Work: | \$0.00 |
| | | b. <u>0.00%</u> of Stored Material: | \$0.00 |
| | | Total Retainage: | \$0.00 |
| | | 6. TOTAL EARNED LESS RETAINAGE: | \$630,000.00 |
| | | 7. LESS PREVIOUS REQUESTS FOR PAYMENT: | \$420,000.00 |

Sections Included: Summary Sheet and Detail Sheet(s)

8. CURRENT PROJECT PAYMENT DUE:	\$210,000.00
(Before Applicable Sales Taxes)	
9. Applicable Sales Taxes:	\$0.00
10. Amount Due This Requisition:	\$210,000.00
Currency: USD	
PLEASE REFERENCE NUMBER 314507209 WITH YOUR PAYMENT	

270



APPLICATION AND CERTIFICATION FOR PAYMENT (SUMMARY SHEET)

Invoice: 314571476

To: EAST STROUDSBURG SCHOOL DIST CONTRACT NAME: EAST STROUDSBURG SD NRTH HS APPLICATION NO: 03
 1185 NORTH WASHINGTON STREE WILKES BARRE, PA 18705 LOCATION: DINGMANS FERRY, PA 18328 PERIOD TO: 29-MAY-2024
 From: Trane CONTRACT 279 TIMBERWOLF DR CUST PO NO: Signed Proposal CONTRACT DATE: 07-MAR-2024
 1185 NORTH WASHINGTON STREE WILKES BARRE, PA 18705 CONTRACT NO: CID00118559

APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.

- 1 ORIGINAL CONTRACT SUM: \$1,410,877.00
- 2 NET CHANGE BY CHANGE ORDERS: \$0.00
- 3 CONTRACT SUM TO DATE (Line 1 +/- 2): \$1,410,877.00
- 4 TOTAL COMPLETED & STORED TO DATE: \$675,830.00
(Column G on Detail Sheet)
- 5 RETAINAGE: \$0.00
 - a. 0.00% of Completed Work: (Columns D + E on Detail Sheet)
 - b. 0.00% of Stored Material: (Column F on Detail Sheet)
- 6 TOTAL EARNED LESS RETAINAGE: \$675,830.00
(Line 4 less Line 5 Total)
- 7 PAYMENT: \$528,965.00
(Line 6 from prior Certificate)
- 8 CURRENT PAYMENT DUE: \$146,865.00
(Before Applicable Sales-Taxes)
- 9 BALANCE TO FINISH, INCLUDING RETAINAGE: \$735,047.00
(Line 3 less line 6)

8 5 1117 271

COMPANY: Trane BY: Jennifer White Date: 5/29/24

State of: Pennsylvania County of: Montgomery

Subscribed and sworn to before Me this 29 day of May, 2024

My Commission expires: Catherine J. Romano

Commonwealth of Pennsylvania - Notary Seal
 CATHERINE J. ROMANO, Notary Public
 Montgomery County
 My Commission Expires August 5, 2024
 Commission Number 1177855

VIII. G. 8

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the undersigned company Certifies that to the best of their knowledge, information and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the company indicated above is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$146,865.00
(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Detail Sheet that are changed to conform to the amount certified.)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGE BY CHANGE ORDERS:	\$0.00	\$0.00

CERTIFIER: Joshua Grice Date: 5/30/24

ACCEPTANCE: Date:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the company named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the party under this Contract.

TRANE

TECHNOLOGIES

DETAIL SHEET

APPLICATION AND CERTIFICATE FOR PAYMENT,
Containing Certification is attached

Invoice: 314571476

Signed Proposal
07-MAR-2024
CID00118559

CUST PO NO:
CONTRACT DATE:
CONTRACT NO:

03
29-MAY-2024
31-MAY-2024

APPLICATION NO:
APPLICATION DATE:
PERIOD TO:

A No.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C-G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1	General Conditions	194,543.00	187,338.70	7,204.30	0.00	194,543.00	0.00	0.00	
2	Insurance / Bonds	59,169.00	59,169.00	0.00	0.00	59,169.00	0.00	0.00	
3	Mechanical Labor	672,861.00	32,920.00	43,840.00	0.00	76,760.00	596,101.00	0.00	
4	Mechanical Material	297,923.00	199,009.70	73,690.00	0.00	272,699.70	25,223.30	0.00	
5	Electrical Labor	61,469.00	8,600.00	3,850.00	0.00	12,450.00	49,019.00	0.00	
6	Electrical Material	28,636.00	10,000.00	7,856.00	0.00	17,856.00	10,780.00	0.00	
7	Trane Labor	96,276.00	31,927.60	10,424.70	0.00	42,352.30	53,923.70	0.00	
TOTAL		1,410,877.00	528,965.00	146,865.00	0.00	675,830.00	735,047.00	0.00	

272





TRANE

Trane U.S. Inc.
2313 S 20th Street
La Crosse, WI 54601
United States

Invoice

Invoice Number **314571476**

For questions please contact:

Wilkes Barre TCS SO, PA
Tel: 570-821-4960
Fax: 866-483-5414

Remit Payment To

Trane U.S. Inc.
P. O. Box 406469
ATLANTA, GA 30384-6469

Invoice Date	29-MAY-2024
Customer No.	75934
Reference No.	D400256
Internal Account	3644415
Payment Terms	.5%10 NET30
Payment Due Date	28-Jun-2024
Discount Date	08-Jun-2024

Bill To

EAST STROUDSBURG SCHOOL DIST
50 VINE STREET
EAST STROUDSBURG, PA 18301
UNITED STATES

Customer Tax ID

Inco Terms	
Supply Location	Wilkes Barre TCS SO, PA
Shipping Method	
Tracking No.	
Freight Terms	
Bill of Lading	

Sold To

EAST STROUDSBURG SCHOOL DIST
50 VINE STREET
EAST STROUDSBURG, PA 18301
UNITED STATES

Ship To

279 TIMBERWOLF DR
DINGMANS FERRY, PA 18328

<https://www.tranetechnologies.com/customer>
CERTifyTax - for submittal of tax exemption certificates.
iReceivables - access invoice copies, account balances & make payments.

Tax/GST ID: 25-0900465 PST/QST ID:	State Tax: 0.00 0.0000% PA	County Tax: 0.00 0.0000% PIKE	City Tax: 0.00 0.0000% DINGMANS FERRY	District Tax: 0.00 0.0000%
---------------------------------------	-------------------------------	----------------------------------	--	----------------------------

Currency	Subtotal	Special Charges	Tax	Freight	Total
USD	146865.00	0.00	0.00	0.00	146865.00

Special Instructions East Stroudsburg SD Nrth HS _

Contract No.	Contract Date	Ship Date	Purchase Order
CID00118559	07-MAR-2024	31-MAY-2024	Signed Proposal

Application No. 03 for work completed thru 31-MAY-2024

- | | | | |
|---------------------------------|----------------|--|---------------|
| 1. ORIGINAL CONTRACT SUM: | \$1,410,877.00 | 4. TOTAL COMPLETED & STORED TO DATE: | \$675,830.00 |
| 2. NET CHANGE BY CHANGE ORDERS: | \$0.00 | a. Percentage Completed: | <u>47.90%</u> |
| 3. CONTRACT SUM TO DATE: | \$1,410,877.00 | 5. RETAINAGE: | |
| | | a. <u>0.00%</u> of Completed Work: | \$0.00 |
| | | b. <u>0.00%</u> of Stored Material: | \$0.00 |
| | | Total Retainage: | \$0.00 |
| | | 6. TOTAL EARNED LESS RETAINAGE: | \$675,830.00 |
| | | 7. LESS PREVIOUS REQUESTS FOR PAYMENT: | \$528,965.00 |

Sections Included: Summary Sheet and Detail Sheet(s)

8. CURRENT PROJECT PAYMENT DUE: (Before Applicable Sales Taxes)	\$146,865.00
9. Applicable Sales Taxes:	\$0.00
10. Amount Due This Requisition: Currency: USD	\$146,865.00
PLEASE REFERENCE NUMBER 314571476 WITH YOUR PAYMENT	

273

TRANE
TECHNOLOGIES

APPLICATION AND CERTIFICATION FOR PAYMENT (SUMMARY SHEET)

Invoice: 314572147

To: EAST STROUDSBURG SCHOOL DIST EAST STROUDSBURG SD RESICA ES
 Application NO: 03
 APPLICATION DATE: 29-MAY-2024
 PERIOD TO: 31-MAY-2024
 CUST PO NO: Signed Proposal 7589246

From: Trane 1185 NORTH WASHINGTON STREE WILKES BARRE, PA 18705
 CONTRACT 1 GRAVEL RIDGE RD EAST STROUDSBURG, PA 18302
 CONTRACT DATE: 11-MAR-2024
 CONTRACT NO: CID00118628

APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.

- 1 ORIGINAL CONTRACT SUM: \$1,770,955.00
- 2 NET CHANGE BY CHANGE ORDERS: \$0.00
- 3 CONTRACT SUM TO DATE (Line 1 +/- 2): \$1,770,955.00
- 4 TOTAL COMPLETED & STORED TO DATE: \$820,000.90
(Column G on Detail Sheet)
- 5 RETAINAGE: \$0.00
 a. 0.00% of Completed Work: \$0.00
 b. 0.00% of Stored Material: \$0.00
 Total Retainage: \$0.00
 (Line 5a+5b or Total in Column I of Detail Sheet)
- 6 TOTAL EARNED LESS RETAINAGE: \$820,000.90
(Line 4 less Line 5 Total)
- 7 LESS PREVIOUS CERTIFICATES FOR PAYMENT: \$630,000.00
(Line 6 from prior Certificate)
- 8 CURRENT PAYMENT DUE: \$190,000.90
(Before Applicable Sales Taxes)
- 9 BALANCE TO FINISH, INCLUDING RETAINAGE: \$950,954.10
(Line 3 less line 6)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGE BY CHANGE ORDERS:	\$0.00	\$0.00

The undersigned Company Certifies that to the best of the Company's knowledge, information and belief, the work covered by this Application For Payment has been completed in accordance with the Contract Documents, and that current payment shown herein is now due

COMPANY: Trane
BY: James White Date: 5/29/24

Commonwealth of Pennsylvania - Notary Seal
 CATHERINE J. ROMANO, Notary Public
 Montgomery County
 My Commission Expires August 5, 2024
 Commission Number 1177855

State of: Pennsylvania
 County of: Montgomery
 Subscribed and sworn to before
 Me this 29 day of May, 2024
 My Commission expires: Catherine J. Romano

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the undersigned company Certifies that to the best of their knowledge, information and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the company indicated above is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$190,000.90
(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Detail Sheet that are changed to conform to the amount certified.)

CERTIFIER: Joshua Grice Date: 5/30/24
ACCEPTANCE: BY: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the company named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the party under this Contract.

TRANE

TECHNOLOGIES

VIII. G. 9.

6.5.1117 274

DETAIL SHEET

APPLICATION AND CERTIFICATE FOR PAYMENT,
Containing Certification is attached

Invoice: 314572147

Signed Proposal 7589246
17-MAR-2024
CID00118628

CUST PO NO:
CONTRACT DATE:
CONTRACT NO:

03
29-MAY-2024
31-MAY-2024

APPLICATION NO:
APPLICATION DATE:
PERIOD TO:

A No.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C-G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D +E)	WORK COMPLETED THIS PERIOD					
1	General Conditions	293,979.00	293,979.00	0.00	0.00	0.00	293,979.00	0.00	0.00
2	Insurance / Bonds	76,940.00	76,940.00	0.00	0.00	0.00	76,940.00	0.00	0.00
3	Mechanical Labor	546,860.00	67,240.00	39,740.00	39,740.00	0.00	106,980.00	439,870.00	0.00
4	Mechanical Material	384,213.00	128,868.90	53,690.00	53,690.00	0.00	182,558.90	201,654.10	0.00
5	Electrical Labor	78,654.00	0.00	9,865.00	9,865.00	0.00	9,865.00	68,789.00	0.00
6	Electrical Material	65,840.00	0.00	24,690.00	24,690.00	0.00	24,690.00	41,150.00	0.00
7	Trane Labor	264,560.00	23,500.00	41,589.00	41,589.00	0.00	65,089.00	199,491.00	0.00
8	Non Trane material	59,899.00	39,472.10	20,426.90	20,426.90	0.00	59,899.00	0.00	0.00
TOTAL		1,770,955.00	630,000.00	190,000.90	190,000.90	0.00	820,000.90	950,954.10	0.00

275

TRANE
TECHNOLOGIES



TRANE

Trane U.S. Inc.
2313 S 20th Street
La Crosse, WI 54601
United States

Invoice

For questions please contact:

Wilkes Barre TCS SO, PA
Tel: 570-821-4960
Fax: 866-483-5414

Remit Payment To

Trane U.S. Inc.
P. O. Box 406469
ATLANTA, GA 30384-6469

Invoice Number **314572147**

Invoice Date	29-MAY-2024
Customer No.	75934
Reference No.	D400258
Internal Account	3644415
Payment Terms	.5%10 NET30
Payment Due Date	28-Jun-2024
Discount Date	08-Jun-2024

Bill To

EAST STROUDSBURG SCHOOL DIST
50 VINE STREET
EAST STROUDSBURG, PA 18301
UNITED STATES

Customer Tax ID	
Inco Terms	
Supply Location	Wilkes Barre TCS SO, PA
Shipping Method	
Tracking No.	
Freight Terms	
Bill of Lading	

Sold To

EAST STROUDSBURG SCHOOL DIST
50 VINE STREET
EAST STROUDSBURG, PA 18301
UNITED STATES

Ship To

1 GRAVEL RIDGE RD
EAST STROUDSBURG, PA 18302

<https://www.tranetechnologies.com/customer>
CERTifyTax - for submittal of tax exemption certificates.
|Receivables - access invoice copies, account balances & make payments.

Tax/GST ID: 26-0900466 PST/QST ID:	State Tax: 0.00 0.0000% PA	County Tax: 0.00 0.0000% MONROE	City Tax: 0.00 0.0000% EAST STROUDSBURG	District Tax: 0.00 0.0000%
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Currency	Subtotal	Special Charges	Tax	Freight	Total
USD	190000.90	0.00	0.00	0.00	190000.90

Special Instructions East Stroudsburg SD Reslca ES

Contract No.	Contract Date	Ship Date	Purchase Order
CID00118628	11-MAR-2024	31-MAY-2024	Signed Proposal 7589246

Application No. 03 for work completed thru 31-MAY-2024

- | | | | |
|---------------------------------|----------------|--|---------------|
| 1. ORIGINAL CONTRACT SUM: | \$1,770,955.00 | 4. TOTAL COMPLETED & STORED TO DATE: | \$820,000.90 |
| 2. NET CHANGE BY CHANGE ORDERS: | \$0.00 | a. Percentage Completed: | <u>46.30%</u> |
| 3. CONTRACT SUM TO DATE: | \$1,770,955.00 | 5. RETAINAGE: | |
| | | a. <u>0.00%</u> of Completed Work: | \$0.00 |
| | | b. <u>0.00%</u> of Stored Material: | \$0.00 |
| | | Total Retainage: | \$0.00 |
| | | 6. TOTAL EARNED LESS RETAINAGE: | \$820,000.90 |
| | | 7. LESS PREVIOUS REQUESTS FOR PAYMENT: | \$630,000.00 |

Sections Included: Summary Sheet and Detail Sheet(s)

8. CURRENT PROJECT PAYMENT DUE: (Before Applicable Sales Taxes)	\$190,000.90
9. Applicable Sales Taxes:	\$0.00
10. Amount Due This Requisition: Currency: USD	\$190,000.90
PLEASE REFERENCE NUMBER 314572147 WITH YOUR PAYMENT	

274

TRANE
TECHNOLOGIES

VIII. H. 1



D'HUY Engineering, Inc.
A CHA Company

One East Broad Street, Suite 310 Bethlehem, PA 18018
Phone: 610.865.3000 www.dhuy.com

INVOICE

No. 61042
04/26/2024

East Stroudsburg Area School District

50 Vine Street
East Stroudsburg, PA 18301
Peter Bard

North Campus Generator Replacement
287039
For Services Rendered From March 30, 2024 To April 26, 2024

00 - Basic Services

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$13,750.00	\$11,212.50	92.00	\$1,437.50

INVOICE TOTAL \$1,437.50

277

VIII. H. 2



D'HUY Engineering, Inc.

A CHA Company

One East Broad Street, Suite 310 Bethlehem, PA 18018

Phone: 610.865.3000

www.dhuy.com

INVOICE

No. 60955

04/26/2024

East Stroudsburg Area School District

50 Vine Street
East Stroudsburg, PA 18301
Peter Bard

Resica ES HVAC Replacement
287036

For Services Rendered From March 30, 2024 To April 26, 2024

DEI fee: \$182,770 (7% of \$2,611,000)

00 - Basic Services

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$182,770.00	\$110,009.26	60.77	\$1,060.07

INVOICE TOTAL \$1,060.07

Prior Billing Information

Invoice		0 - 30	31 - 60	61-90	Over 90	Balance
60592	3/29/2024	\$201.04	\$0.00	\$0.00	\$0.00	\$201.04
Total Prior Billing		\$201.04	\$0.00	\$0.00	\$0.00	\$201.04

278

VIII.H.3



D'HUY Engineering, Inc.
A CHA Company

One East Broad Street, Suite 310 Bethlehem, PA 18018
Phone: 610.865.3000 www.dhuy.com

INVOICE

No. 60956
04/26/2024

East Stroudsburg Area School District

50 Vine Street
East Stroudsburg, PA 18301
Peter Bard

**High School North and Lehman I.S. Rooftop Equipment Replacement
287037**

For Services Rendered From March 30, 2024 To April 26, 2024

DEI fee: \$204,085 (7% of \$2,915,500)

00 - Basic Services

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$204,085.00	\$126,736.79	62.62	\$1,061.24

INVOICE TOTAL \$1,061.24

Prior Billing Information

Invoice		0 - 30	31 - 60	61-90	Over 90	Balance
60593	3/29/2024	\$204.09	\$0.00	\$0.00	\$0.00	\$204.09
Total Prior Billing		\$204.09	\$0.00	\$0.00	\$0.00	\$204.09

279

VIII.H.4



D'HUY Engineering, Inc.

A CHA Company

One East Broad Street, Suite 310 Bethlehem, PA 18018

Phone: 610.865.3000

www.dhuy.com

INVOICE

No. 60957

04/26/2024

East Stroudsburg Area School District

50 Vine Street

East Stroudsburg, PA 18301

Peter Bard

Middle Smithfield Elementary and East Stroudsburg Elementary Flooring Replacement

287040

For Services Rendered From March 30, 2024 To April 26, 2024

DEI fee: \$67,852 (7% of \$969,321)

00 - Basic Services

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$67,852.00	\$42,902.82	65.20	\$1,336.68

INVOICE TOTAL \$1,336.68

Prior Billing Information

Invoice		0 - 30	31 - 60	61-90	Over 90	Balance
60594	3/29/2024	\$2,191.62	\$0.00	\$0.00	\$0.00	\$2,191.62
Total Prior Billing		\$2,191.62	\$0.00	\$0.00	\$0.00	\$2,191.62

280

VIII. H. 5



D'HUY Engineering, Inc.

A CHA Company

One East Broad Street, Suite 310 Bethlehem, PA 18018

Phone: 610.865.3000

www.dhuy.com

INVOICE

No. 60958

04/26/2024

East Stroudsburg Area School District

50 Vine Street

East Stroudsburg, PA 18301

Peter Bard

South Field House Equipment Replacement

287042

For Services Rendered From March 30, 2024 To April 26, 2024

DEI Estimated Fee: \$21,250 (7.5% of \$250,000 + \$2,500)

00 - Basic Services

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$21,250.00	\$0.00	20.24	\$4,301.00

INVOICE TOTAL \$4,301.00

281

VIII. H. 6



D'HUY Engineering, Inc.

A CHA Company

One East Broad Street, Suite 310 Bethlehem, PA 18018

Phone: 610.865.3000

www.dhuy.com

INVOICE

No. 60959

04/26/2024

East Stroudsburg Area School District

50 Vine Street

East Stroudsburg, PA 18301

Peter Bard

North Campus Storm Pipe Replacement

287043

For Services Rendered From March 30, 2024 To April 26, 2024

DEI Estimated Fee: \$21,000 (7% of \$300,000)

00 - Basic Services

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$21,000.00	\$0.00	6.03	\$1,266.30

INVOICE TOTAL \$1,266.30

282

VIII.D.1

Wayfare Sports Floors

Invoice

214 Kent Ave Suite 260
Endwell, NY 13760
(607) 321-1730 / (607) 321-1731
spencer@wayfarefm.com

DATE	05/29/2024
INVOICE#	1206
TERMS	NET 30

BILL TO
East Stroudsburg CSD 50 Vine St. East Stroudsburg PA 18328

SERVICE LOCATION
JM Hill Elm. 151 E Broad St East Stroudsburg PA 18328

JOB#	DATE	PO/REF#	DESCRIPTION	
1044514037				
Completion Notes:				
Job Charges		Qty	Rate	Total
Mobilization and Materials Mobilization and materials for sanding project including hotels, wood, fuel, finishes, sand paper etc. APPLICATION FOR PAYMENT 1 OF 3		1.00	\$89,000.00	\$89,000.00
Job Subtotal				\$89,000.00
Job Total				\$178,788.00

PRE-WORK SIGNATURE

POST-WORK SIGNATURE

Signed By:

Signed By:

CUSTOMER MESSAGE

Invoice Total:	\$89,000.00
Deposits (-):	\$0.00
Payments (-):	\$0.00
Total Due:	\$89,000.00

*** Additional cost will accrue during this project for wood floor repairs***

283

EAST STROUDSBURG AREA SCHOOL DISTRICT

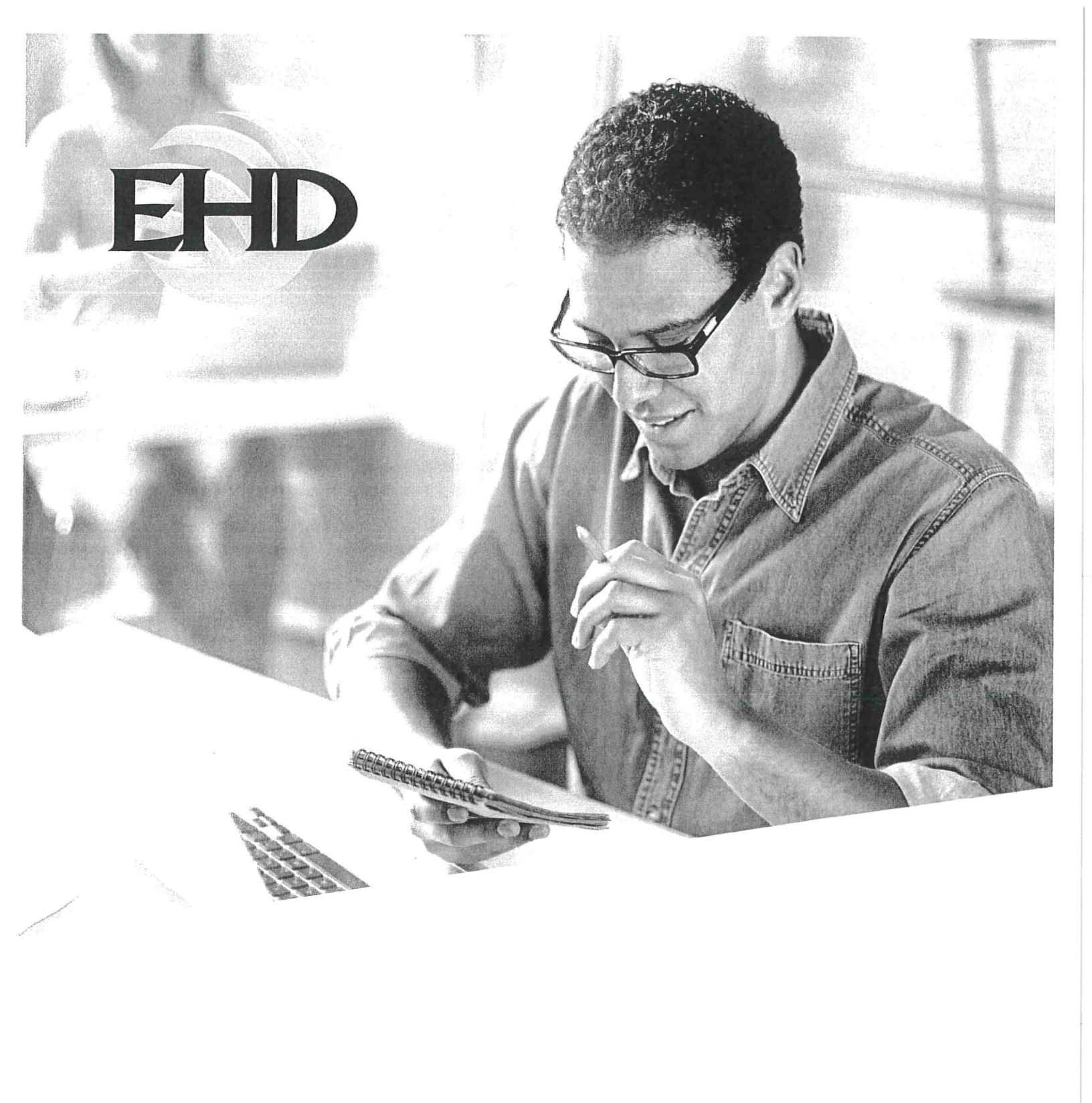
REQUEST TO ESTABLISH A STUDENT ACTIVITY - 2023-2024

- 1. NAME OF ORGANIZATION: Class of 2026
- 2. CHOOSE FROM ONE (1) OF THE FOLLOWING:
 Renewal of a Previously-Approved Student Activity Account Establish a New Student Activity Account
 Account # _____ Account # (TBD) _____
- 3. PURPOSE OR OBJECTIVE: (Briefly describe why this organization is being formed.)
To raise funds to put towards Senior year
- 4. BENEFIT: (Briefly describe how the students/district will benefit from the establishment of this organization.)
Lower the out of pocket cost
- 5. LEADERSHIP: (Briefly describe how this activity will be organized, how it will be run and whether the officers will be elected or appointed.) We will have officers elected & meetings 1x a month
- 6. FUND RAISING:
 a. Will this organization raise funds? Yes No
 b. If "yes", briefly describe typical fund-raising activities and who will be involved.
Pies, chocolate, events, etc. Officers, student body, & parents.
- 7. USE OF FUNDS: (Briefly describe how these funds will be used to benefit the students or the district.)
Towards senior expenses such as Senior BBQ, Trip & etc.
- 8. FINANCIAL DEPENDENCE:
 a. Will this organization require any financial assistance or facilities and equipment to be provided by the General Fund? Yes No
 b. If "yes", briefly describe the assistance needed and whether it is a continuing, year-to-year need.

- 9. FINANCIAL RESPONSIBILITY: (Briefly describe who will be responsible for these funds and how fund-raising, expenditure and/or transfer decisions will be made)
Advisors & officers

Date Submitted: _____ Submitted by: Venus Morales
 Advisor's Signature: [Signature]
 Print Name: Nicole Syfor
 Co-Advisor's Signature: [Signature]
 Print Name: Venus Morales
 Principal: [Signature]
 Date: 5/31/24

6/3/24 Sent to Pittsford



EHD

**EAST STROUDSBURG AREA
SCHOOL DISTRICT
2024 INSURANCE PROPOSAL**

CONTENTS

Office Locations	3
Leadership Team	4
Your Personalized Team	5
Common Conditions	6
Premium Summary	7
Payment Terms	8
Five-Year Premium Summary/Comparison	9
Property	10
Crime	13
General Liability	14
Business Auto	16
Equipment Breakdown	17
School Leaders' Legal Liability	18
Excess Liability	19
Student & Sports Accident Coverage	20
Excess Workers' Compensation	22
Privacy & Network Liability	23
Deadly Weapon Protection	24
SPILLS Pollution Liability	26
Binding Authorization	27

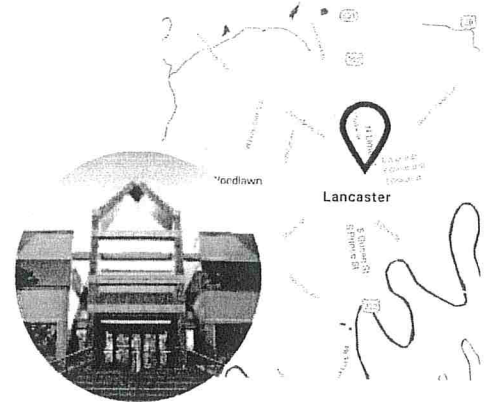
OFFICE LOCATIONS

CORPORATE HEADQUARTERS / CENTRAL REGION

1857 WILLIAM PENN WAY
P.O. BOX 11600
LANCASTER, PA 17605-1160

Phone: 717-394-5681 | **Toll Free:** 1-800-544-7292
Fax: 717-394-0842 | **E-mail:** central@ehdinsurance.com

Regional Vice President: Todd Rhoads

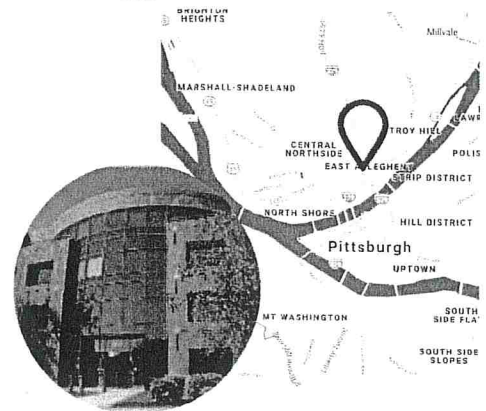


WESTERN REGION

800 CRANBERRY WOODS DRIVE, SUITE 150
CRANBERRY TOWNSHIP, PA 16066-5211

Phone: 724-779-7200 | **Toll Free:** 1-800-544-7292
Fax: 724-779-7212 | **E-mail:** western@ehdinsurance.com

Regional Vice President: Mark Zukowski



EASTERN REGION

350 EAGLEVIEW BLVD., SUITE 110
EXTON, PA 19341

Phone: 610-280-0410 | **Toll Free:** 1-800-544-7292
Fax: 610-280-0703 | **E-mail:** eastern@ehdinsurance.com

Regional Vice President: Robert Miller

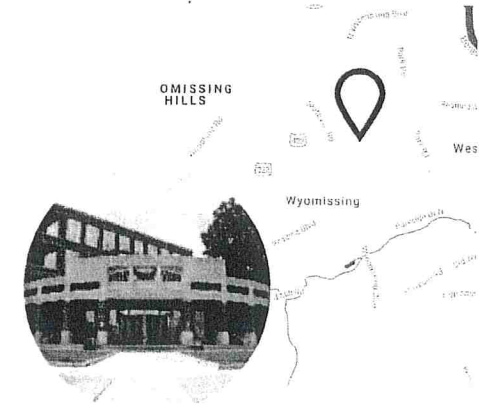


NORTHEAST REGION

ONE MERIDIAN BLVD., SUITE 4A01
WYOMISSING, PA 19610

Phone: 610-374-4893 | **Toll Free:** 1-800-544-7292
Fax: 610-374-5612 | **E-mail:** northeast@ehdinsurance.com

Regional Vice President: Robert Thompson



LEADERSHIP TEAM



Mike Malinowski

Chairman of the Board
Chief Executive Officer
President

800-544-7292 x4303
mmalinowski@ehdinsurance.com



Leanne Gorsuch

CPA
Chief Financial Officer

800-544-7292 x4307
lgorsuch@ehdinsurance.com



Bob Miller

Chief Operating Officer

800-544-7292 x5012
rmiller@ehdinsurance.com



Tara Dombach

Senior Vice President
Employee Benefits

800-544-7292 x4312
tdombach@ehdinsurance.com



Kristy Gergal

Vice President
Personal Insurance

800-544-7292 x4347
kgergal@ehdinsurance.com



Todd Rhoads

CPCU, ARM
Vice President
Central Regional Manager

800-544-7292 x4328
trhoads@ehdinsurance.com



Rob Thompson

ARM, CSR
Senior Vice President
Eastern/Northeastern Regional
Manager

800-544-7292 x7023
rthompson@ehdinsurance.com



Mark Zukowski

AAI, MBA
Senior Vice President
Western Regional Manager

800-544-7292 x6022
mzukowski@ehdinsurance.com

YOUR PERSONALIZED TEAM



Rob Thompson, ARM, CSRM, CIC
SVP, East/NE Regional Manager

P: (800) 544-7292 ext. 7023
M: (570) 872-7000
RThompson@ehdinsurance.com



Astra Marx, CIC, CISR
Assistant Commercial Lines Manager

P: (800) 544-7292 ext. 7018
AMarx@ehdinsurance.com



Susan Hummelbaugh
Sr. Claim Advocate

P: (800) 544-7292 ext. 4233
SHummelbaugh@ehdinsurance.com



Kelly Garvey
Sr. Workers Compensation Advocate

P: (800) 544-7292 ext. 4558
KGarvey@ehdinsurance.com



Stephen Wolszczenski
Vice President of Risk Control

P: (800) 544-7292 ext. 4264
SWolszczenski@ehdinsurance.com

289

COMMON CONDITIONS

NAMED INSUREDS

East Stroudsburg Area School District

MAILING ADDRESS

50 Vine Street
East Stroudsburg, PA 18301-0298

ACCOUNT CONTACTS

NAME	EMAIL	PHONE
Peter Bard	peter-bard@esasd.net	(570) 424-8500

COVERAGE DISCLAIMER

This proposal is provided to illustrate the understanding of your insurance program. It is a coverage summary and should not be construed as a substitute for your insurance policy. Please refer to your actual policies for specific terms, conditions, limitations, and exclusions that will govern in the event of a loss.

290

PREMIUM SUMMARY

LINES OF BUSINESS	EXPIRING	RENEWAL
Property (Including Inland Marine)	\$367,666.00	\$407,305.00
Equipment Breakdown	\$26,089.00	\$28,198.00
General Liability (Including Law Enforcement Liability)	\$40,224.00	\$43,204.00
Crime	\$4,153.00	\$4,426.00
Business Auto	\$146,460.00	\$169,253.00
School Leaders' Legal Liability	\$69,023.00	\$77,314.00
Excess Workers' Compensation	\$99,979.00	\$99,979.00
Excess Liability	\$25,832.00	\$27,934.00
Cyber Liability	\$11,310.00	\$10,860.00
Pollution Liability *	\$29,436.00	\$28,902.00
Deadly Weapon Protection	\$18,220.00	\$19,361.00
Student/Sports Accident	\$64,328.00	\$70,761.00
Workers' Compensation Administration Service Fee	\$55,000.00	\$55,000.00
Technical Services Fee	\$10,000.00	\$10,000.00
Total Premium	\$967,720.00	\$1,052,497.00

Terrorism Coverage (TRIA): Terrorism coverage is currently rejected on all policies.

*The insurance carrier with whom this insurance is to be placed is not admitted to transact business in this Commonwealth and is subject to limited regulation by the Department; and in the event of insolvency of the insurer, losses will not be paid by the Pennsylvania Property and Casualty Insurance Guaranty Association.

PAYMENT TERMS

LINES OF BUSINESS	PREMIUM PAYABLE	PAYMENT TERMS
Property, General Liability, Crime, Auto, School Leaders' Legal Liability, & Excess Liability	EHD	Annual Pay
Equipment Breakdown	EHD	Annual Pay
Cyber Liability	EHD	Annual Pay
Deadly Weapon Protection	EHD	Annual Pay
Pollution Liability	EHD	Annual Pay
Excess Workers' Compensation	EHD	Annual Pay
Student/Sports Accident	EHD	Annual Pay
Fees	EHD	Annual Pay

292

FIVE-YEAR PREMIUM SUMMARY/COMPARISON

	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
Work Comp	Safety National	Safety National	Safety National	Safety National	Safety National
Exp Mod	N/A	N/A	N/A	N/A	N/A
Audited Payroll	\$68,771,093	\$70,116,049	\$71,500,000	\$74,500,000	\$74,500,000
Premium	\$82,525	\$101,668	\$106,821	\$99,979	\$99,979
Package	CM Regent	CM Regent	CM Regent	CM Regent	CM Regent
# of Students	6,644	6,757	7,979	6,588	6,599
Blanket Limit	\$446,997,655	\$455,828,000	\$494,674,000	\$575,359,000	\$577,225,000
Premium	\$339,634	\$377,362	\$418,577	\$492,697	\$454,935
Auto	CM Regent	CM Regent	CM Regent	CM Regent	CM Regent
# Of Units	190	168	169	164	173
Premium	\$151,960	\$146,018	\$147,958	\$146,460	\$169,253
Umbrella	CM Regent	CM Regent	CM Regent	CM Regent	CM Regent
Limit	\$8,000,000	\$8,000,000	\$8,000,000	\$8,000,000	\$8,000,000
Premium	\$23,746	\$23,064	\$27,274	\$25,832	\$27,934
School E&O	CM Regent	CM Regent	CM Regent	CM Regent	CM Regent
Limit	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Premium	\$56,416	\$56,416	\$66,870	\$69,023	\$77,314
Equipment Breakdown	HSB	HSB	HSB	HSB	HSB
Limit	\$100,000,000	\$100,000,000	\$100,000,000	\$100,000,000	\$100,000,000
Premium	\$18,071	\$19,468	\$19,901	\$26,089	\$28,198
Student Accident	AG Admin	AG Admin	AG Admin	AG Admin	AG Admin
Premium	\$62,152	\$62,152	\$62,152	\$64,328	\$70,761
Pollution Liability			Ironshore	Ironshore	Ironshore
Limit			\$1,000,000	\$1,000,000	\$1,000,000
Premium			\$28,620	\$26,089	\$28,902
Deadly Weapon Protection			Lloyds, London	Lloyds, London	Lloyds, London
Limit			\$5,000,000	\$5,000,000	\$5,000,000
Premium			\$17,390	\$18,200	\$19,361
Cyber Liability	ACE American	ACE American	ACE American	ACE American	ACE American
Limit	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Premium	\$6,861	\$7,879	\$11,322	\$11,322	\$10,860
Total Premium	\$806,365	\$859,027	\$906,032	\$902,692	\$1,052,497

293

PROPERTY

PREPARED FOR
**East Stroudsburg Area School
 District**

CARRIER
CM Regent Insurance Company

POLICY TERM
7/1/2024 to 7/1/2025

COVERAGES

BLANKET LIMITS

DESCRIPTION	AMOUNT
Blanket Buildings and Business Personal Property	\$577,225,000
Blanket Business Income and Extra Expense	\$2,000,000
Earthquake	\$100,000,000
Flood	\$3,000,000
Building Ordinance or Law	\$5,000,000
Backup of Sewers and Drains	Included up to Policy Limit

Insured Signature _____ Date _____

DEDUCTIBLES

DESCRIPTION	DEDUCTIBLE
Each Occurrence	\$25,000
Business Income with Extra Expense	24 Hours
Earth Movement	\$50,000
Flood	\$25,000
Audio, Visual, and Communications Equipment	\$500
Fiber Optic Cables	\$2,500
Fine Arts	\$500
Mobile Equipment	\$1,000
Personal Property of Students and Teachers at Insured Locations	\$250
Tree Debris Removal	\$1,000
Laptop Computers and Tablets	\$500
Musical Instruments, Band Uniforms and Equipment, Theatrical Property, and Athletic Equipment	\$500

294

PROPERTY CONTINUED

COVERAGE TERMS & CONDITIONS

- Special Causes of Loss, Subject to Exclusions on Policy Form
- Replacement Cost Applies to Buildings and Business Personal Property
- Coinsurance: 100%; Agreed Value

Flood: A special deductible of \$25,000 each "occurrence" applies to all locations not designated as federal flood zone A, AE, A1-30, AH, AO, A99, V, VE, V1-30 or VO. Any Location that is designated by the federal government at the time of loss as a zone A, AE, A1-30, AH, AO, A99, V, VE, V1-30 or VO will have a deductible equivalent of the maximum limits available through the NFIP, whether or not such insurance has been purchased. Deductibles in the A and V zones as listed above apply on a per building basis and on a personal property per building basis.

PROPERTY SUBLIMITS

COVERAGE	LIMIT
Accounts Receivable Records	\$250,000 Per Occurrence
Additional Spoilage	\$50,000 Per Occurrence
Reward Payments	\$25,000 Per Occurrence
Asbestos Presence, Release, Discharge, Dispersal	\$50,000 Annual Aggregate
Audio, Visual/Communication Equipment/Fiber Optic Cables/Phone Systems	\$250,000 Per Occurrence
Property in the Course of Construction Per Occurrence Soft Costs	\$1,500,000 \$100,000
Computer Equipment, Electronic Data, Media, and Programs	Included with Personal Property, Except \$300,000 Limit for Laptops Off-Premises Only
Additional Debris Removal	\$250,000
Extermination Expense	\$10,000 Per Occurrence and Annual Aggregate
Fine Arts Maximum Any One Item	\$250,000 \$15,000
Fire Department Service Charge	\$50,000 Per Occurrence
Green Upgrades	Lesser of 25% of Limit, or \$2,000,000
Limited Coverage for Fungus, Wet Rot, & Dry Rot and Bacteria	\$250,000 Annual Aggregate
Interruption of Computer Operations	\$100,000 Per Occurrence
Inventory and Appraisal	\$50,000 Per Occurrence
Laboratory Animals Per Animal Annual Aggregate	\$1,000 \$100,000
Limited Water Damage	\$500,000 Per Occurrence
Lock Replacement	\$25,000 Per Occurrence

295

PROPERTY CONTINUED

COVERAGE	LIMIT
Mobile Equipment	\$500,000 Per Occurrence
Money & Securities	
On Your Premises	\$50,000
Away from Your Premises	\$50,000
Newly-Acquired Property – 180 Days	
Building	\$1,000,000
Business Personal Property	\$1,000,000
Business Income	\$500,000 Actual Loss Sustained – 180 Days
Off-Premises Utility Failure – Damage to Covered Property	\$50,000 Per Occurrence & Annual Aggregate
Ordinance or Law	\$5,000,000 Per Occurrence
Paved Surfaces	\$100,000 Annual Aggregate
Personal Effects of Students and Teachers – School Projects at a Covered Location	
Per Occurrence	\$50,000
Maximum, per Person	\$5,000
Personal Effects of Employees at Described Premises	
Per Occurrence	\$50,000
Maximum, per Person	\$5,000
Personal Property of Others	\$100,000 Per Occurrence
Personal Property Off-Premises	\$1,000,000 Per Occurrence
Property In-Transit	\$250,000 Per Occurrence
Pollutant Clean-Up and Removal	\$250,000 Each Policy Period
Recharge of Fire Protection Equipment	\$50,000 Per Occurrence
Retaining Walls	\$50,000 Per Occurrence
Tree Debris Removal	\$5,000 Per Occurrence
Sod, Trees, Shrubs, and Plants	\$25,000 Per Occurrence
Underground Pipes, Flues, and Drains	\$25,000 Per Occurrence
Valuable Papers and Records	\$500,000 Per Occurrence
Virus and Hacking	\$25,000 Per Occurrence
Your Outdoor Property	Included

296

CRIME

PREPARED FOR
East Stroudsburg Area School
District

CARRIER
CM Regent Insurance Company

POLICY TERM
7/1/2024 to 7/1/2025

COVERAGES

ALL LOCATIONS

DESCRIPTION	LIMIT	DEDUCTIBLE
Employee Dishonesty	\$1,000,000	\$500
Forgery or Alteration	\$1,000,000	\$500
Theft of Money and Securities – Inside Premises	\$100,000	\$500
Theft of Money and Securities – Outside Premises	\$100,000	\$500
Computer Fraud	\$1,000,000	\$500
Funds Transfer Fraud	\$1,000,000	\$500
Money Orders and Counterfeit Currency	\$1,000	\$500
Fraudulent Impersonation	\$1,000,000	\$500

COVERAGE TERMS & CONDITIONS

- ERISA Compliance
- Loss Sustained Coverage Form Applies.

Faithful Performance of Duty - is defined as failure of any "employee" to faithfully perform his or her duties as prescribed by law, when such failure has as its direct and immediate result a loss of your Covered Property, including inability to faithfully perform those duties because of a criminal act committed by a person other than an "employee".

- Employee Dishonesty: The Company will indemnify any officials who are required by law to give bonds for the faithful performance of their service against loss through dishonest acts of persons who serve under them, subject to the Limit of Insurance

- Funds Transfer Fraud Coverage: Is defined as: (1) electronic, telegraphic, cable, teletype or telephone instructions fraudulently transmitted to a "Financial Institution" directing such institution to debit a "Transfer Account" and to transfer, pay or deliver "Money" or "Securities" from such "Transfer Account" which instructions purport to have been transmitted by you but were in fact fraudulently transmitted by someone other than you without your knowledge or consent, or (2) fraudulent written instructions (other than those covered under Coverage Form B) issued to a "Financial Institution" directing such institution to debit a "Transfer Account" and to transfer, pay or deliver "Money" or "Securities" from such "Transfer Account" by use of an electronic funds transfer system at specified intervals or under specified conditions which instructions purport to have been issued by you but were in fact fraudulently issued, forged or altered by someone other than you without your knowledge or consent.

297

GENERAL LIABILITY

PREPARED FOR
**East Stroudsburg Area School
 District**

CARRIER
CM Regent Insurance Company

POLICY TERM
7/1/2024 to 7/1/2025

COVERAGES

DESCRIPTION	LIMITS
General Aggregate	\$3,000,000
Products & Completed Operations Aggregate	\$3,000,000
Personal & Advertising Injury	\$1,000,000
Each Occurrence	\$1,000,000
Damage to Rented Premises	\$1,000,000
Medical Expense (Any One Person)	\$15,000
Law Enforcement Liability – Each Activity (General Aggregate Applies)	\$1,000,000
Abuse or Molestation Any One Act Aggregate	\$1,000,000 \$1,000,000
Violent Incident Protection Per Occurrence Aggregate	\$250,000 \$250,000
Crisis Management Services – Per Event Crisis Management Services – Aggregate	\$250,000 \$250,000
Counseling Services – Per Event Counseling Services – Aggregate	\$250,000 \$250,000
Funeral Expenses – Per Event Funeral Expenses – Aggregate	\$250,000 \$250,000
Wage Loss – Per Event Wage Loss – Aggregate	\$50,000 \$250,000
Medical Expense – Per Insured Person Medical Expense – Aggregate	\$25,000 \$250,000

EMPLOYEE BENEFITS

DESCRIPTION	LIMITS
Employee Benefits Liability	\$1,000,000
Employee Benefits Aggregate	\$3,000,000
Retroactive Date	Full Prior Acts

298

GENERAL LIABILITY CONTINUED

LOCATIONS & EXPOSURES

ALL LOCATIONS

CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
48925	Swimming Pools	Other	2
44194	Grandstands or Bleachers	Other	2
65210	Elevator Inspection Charge	Other	14
11139	Herbicide/Pesticide/Fungicide Application	Other	1
47469	Schools – Faculty Liability for Corporal Punishment of Students	Other	595
47471	Schools – Public – Elementary, Kindergarten or Junior High	Other	4,160
47473	Schools – Public – High	Other	2,281
73558	Sexual Misconduct and Molestation Liability	Admissions	6,953
48638	Stadiums – Operated by Insured	Gross Sales	\$33,000

COVERAGE TERMS & CONDITIONS

- Educational Commercial General Liability Enhancement
- Definition of an insured includes: Trustees, Board Members, Commissioners, Student Teachers, Volunteers, Parent Support Groups, and Student Groups
- Designated Location(s) General Aggregate Limit
- Coverage Extension: Designated Advertising, Broadcasting, Publishing, or Telecasting
- Blanket Additional Insured – As Required by Contract or Agreement
- Blanket Additional Insured – Primary and Non-Contributory – As Required by Contract or Agreement
- Blanket Waiver of Subrogation – As Required by Contract or Agreement

299

BUSINESS AUTO

PREPARED FOR
**East Stroudsburg Area School
 District**

CARRIER
CM Regent Insurance Company

POLICY TERM
7/1/2024 to 7/1/2025

COVERAGES

DESCRIPTION	LIMITS	AUTO SYMBOLS
Combined Single Limit	\$1,000,000	1
Uninsured Motorists – Combined Single Limit	\$1,000,000	2
Underinsured Motorists – Combined Single Limit	\$1,000,000	2
Comprehensive Deductible	\$1,000	2, 8
Collision Deductible	\$1,000	2, 8
Hired / Borrowed Auto Liability	Included	1
Non-Owned Auto Liability	Included	1
Rental Reimbursement Per Day Number of Days Loss of Use Maximum	\$100 30 Days \$65 per Day \$750	
Towing and Labor (Private Passenger Autos Only)	\$50	
Garagekeepers Legal Liability Coverage – Per Occurrence	\$150,000	

SYMBOL DEFINITIONS

- | | | |
|-----------------------------------|---|---------------------------------|
| (1) Any Auto | (4) Owned Autos Other Than Private Passenger | (7) Autos Specified on Schedule |
| (2) All Owned Autos | (5) All Owned Autos Requiring No-Fault Coverage | (8) Hired Autos |
| (3) Owned Private Passenger Autos | (6) Owned Autos Subject to Compulsory U.M. Law | (9) Non-Owned Autos |

COVERAGE TERMS & CONDITIONS

- Composite Rating – Based on 173 Vehicles
- Employees as Insureds
- Blanket Additional Insured
- Blanket Waiver of Subrogation
- Employee Hired Autos
- Waiver of Glass Deductible
- Pollution Liability – Broadened Coverage for Covered Autos
- Employee Auto Deductible Reimbursement – Included up to \$1,000

300

EQUIPMENT BREAKDOWN

PREPARED FOR
**East Stroudsburg Area School
 District**

CARRIER
**Hartford Steam Boiler Inspection &
 Insurance Company**

POLICY TERM
7/1/2024 to 7/1/2025

COVERAGES

ALL LOCATIONS

DESCRIPTION	LIMIT	DEDUCTIBLE
Equipment Breakdown	\$100,000,000	\$2,500
Property Damage	Included	\$2,500
Business Income	Excluded	N/A
Extra Expense	\$1,000,000	\$2,500
Civil Authority	Included	\$2,500
Data Restoration	\$50,000	\$2,500
Demolition	\$50,000	\$2,500
Expediting Expenses	\$50,000	\$2,500
Hazardous Substances	\$50,000	\$2,500
Mold	\$25,000	\$2,500
Newly-Acquired Locations	\$250,000	\$2,500
Off-Premises Equipment Breakdown	\$25,000	\$2,500
Ordinance or Law	\$25,000	\$2,500
Perishable Goods	\$250,000	\$2,500

COVERAGE TERMS & CONDITIONS

- Air Conditioning and Refrigerating Equipment Deductible: \$25.00 per Horsepower; \$2,500 Minimum
- Data Compromise & Identity Recovery Coverage - Data Compromise:
 Response Expenses: \$50,000 Aggregate
 Legal and Forensic Information Technology Review: \$5,000 Any One Personal Data Compromise
 Defense and Liability: \$50,000 Aggregate
 Deductible: \$1,000
- Identity Recovery:
 Expense Reimbursement: \$15,000 Aggregate per Identity Recovery Insured
 Lost Wages and Child and Elder Care: \$5,000
 Miscellaneous Unnamed Costs: \$1,000
 Deductible: \$250 Each Identity Recovery Insured

301

SCHOOL LEADERS' LEGAL LIABILITY

PREPARED FOR
**East Stroudsburg Area School
 District**

CARRIER
CM Regent Insurance Company

POLICY TERM
7/1/2024 to 7/1/2025

COVERAGES

DESCRIPTION	LIMITS
Each Claim	\$1,000,000
Annual Aggregate	\$1,000,000
Supplemental Payments	
Each Claim	\$2,000,000
Aggregate	\$2,000,000
Retroactive Date	July 1, 1950
Non-Monetary Coverage	
Each Claim	\$100,000
Aggregate	\$250,000
Discrimination Loss Adjustment Expenses	
Each Claim	\$100,000
Aggregate	\$250,000
Punitive Damages	Included
Self-Insured Retention	
Basic	\$75,000
Non-Monetary – Plus 20% of LAE per Claim, in Excess of Retention	\$50,000

COVERAGE TERMS & CONDITIONS

- Broad definition of Insured includes employees, members of the board, teachers, student teachers, and volunteers acting on behalf of the School.
- 60-day basic extended reporting period is included at no additional charge.
- Defense costs are in addition to the limit of liability.

302

EXCESS LIABILITY

PREPARED FOR
East Stroudsburg Area School District

CARRIER
CM Regent Insurance Company

POLICY TERM
7/1/2024 to 7/1/2025

COVERAGES

DESCRIPTION	LIMIT
Each Occurrence	\$8,000,000
Aggregate	\$8,000,000
Unmanned Aircraft	\$1,000,000
Retained Limit	\$0

UNDERLYING COVERAGES

DESCRIPTION	POLICY PERIOD	LIMIT
Automobile Liability Combined Single Limit	7/1/24 to 7/1/25	\$1,000,000
General Liability Each Occurrence General Aggregate Product & Completed Ops Agg Personal & Advertising Injury Damage to Rented Premises Medical Expenses	7/1/24 to 7/1/25	\$1,000,000 \$3,000,000 \$3,000,000 \$1,000,000 \$1,000,000 \$15,000
Employer's Liability Each Accident Disease Each Employee Disease Policy Limit	7/1/23 to 7/1/25	\$1,000,000
School Leaders' Legal Liability Each Claim	7/1/24 to 7/1/25	\$1,000,000

303

STUDENT & SPORTS ACCIDENT COVERAGE

PREPARED FOR
**East Stroudsburg Area School
 District**

CARRIER
**United States Fire Insurance
 Company**

POLICY TERM
8/12/2024 to 8/12/2025

COVERAGES

DESCRIPTION	LIMIT
Voluntary Student Coverage – PA-B Primary (See Page #21)	\$250,000
Benefit Period	1 Year
Accidental Death and Dismemberment	
Death	\$2,500
Double Dismemberment	\$20,000
School Time / 24-Hour Rate per Student	\$22.50 / \$90.00
Sports Accident Coverage – Primary Excess	\$1,000,000
Benefit Period	10 Years
Accidental Death and Dismemberment	
Death	\$10,000
Double Dismemberment	\$20,000
Accidental Death and Dismemberment – Aggregate	\$500,000

COVERAGE TERMS & CONDITIONS

- Expanded activities: All enrolled students while participating in school-sponsored and supervised activities, including interscholastic sports, cheerleading, band and majorettes, off-season conditioning, school-sponsored camps, intramural sports, club sports, non-sport extra-curricular activities and clubs, school-time field trips, overnight field trips within the United States, job training, gym class, recess, and before and after school programs.

304

STUDENT & SPORTS ACCIDENT COVERAGE CONTINUED

Description of Benefits

Benefit	24 Hour Coverage/School Time Coverage
Benefits provided for all enrolled students of the Policyholder excluding interscholastic sports for whom premium is paid.	
Maximum Benefit:	\$250,000; \$15,000 payable as shown below, excess of \$15,000 payable at 100% Usual, Reasonable and Customary Charges
Deductible:	\$0
Benefit Period:	52 Weeks
Hospital Services	
Daily Room & Board: Semi Private Room	\$300 per day
Miscellaneous Hospital Services: During hospital confinement	\$3,000
Intensive Care: When confined to a Hospital Intensive Care Unit	\$700 per day, not to exceed 10 days
Emergency Room Charges: When hospital confinement is not required	\$400 Maximum
Emergency Room Charges: If out-patient surgery is required, the maximum is increased to (The benefits are payable in addition to the X-rays and surgeon's services shown below.)	\$1,500 Maximum
Physician Services	
Surgery: including pre- and post-operative care*	\$170 Unit Value
Anesthesia:	40% of the Surgery Benefit Paid
Assistant Surgeon:	40% of the Surgery Benefit Paid
Doctor's Visit: other than for Physiotherapy or similar treatment not payable in addition to Surgery Benefit	100% UCR
Non-Surgical doctor's charges in the emergency room	\$70 per visit
Second Surgical Opinion, Consultation and Specialists	\$150 aggregate benefit
Laboratory and X-Ray Services	
(Other than Dental and including fee for interpretation and/or reading of X-rays.)*	\$20 Unit Value
Lab and X-Ray: (when no fracture is demonstrated)	\$400 Maximum
Additional Services	
Physiotherapy or similar treatment: including Diatherm, Ultrasonic, Microtherm, Manipulation, Massage and Heat	\$50/Treatment Maximum of \$500
Registered Nurse:	100% UCR
Ambulance Transportation: (Ground Only)	\$300 Maximum
Orthopedic Appliances: When ordered by attending physician	\$500 Maximum
Out-Patient Drugs and Medication: Administered in Doctor's office or by prescription	100% UCR
Dental (including X-rays): For treatment, repair or replacement of each injured tooth which was sound and natural at the time of injury	\$200 per tooth
Eyeglasses, Contact Lenses: Replacement of broken glasses and/or frames, contact lenses, resulting from a covered injury	\$100 maximum
Accidental Death Benefit	\$2,500
Accidental Dismemberment, Loss of Sight	\$20,000

* In accordance with the 1974 Revised California Relative Values Studies, 5th Addition, using a conversion factor.

305

EXCESS WORKERS' COMPENSATION

PREPARED FOR
**East Stroudsburg Area School
 District**

CARRIER
Midwest Employers Casualty

POLICY TERM
7/1/2024 to 7/1/2025

COVERAGES

PROGRAM DETAILS	LIMIT
Contract Date	July 1, 2023 to July 1, 2025
Estimated Annual Payroll	\$74,500,000
Experience Modification Factor	1.00
Self-Insured Retention	\$500,000
Workers' Compensation Limits of Liability	Statutory
Employer's Liability Limit	\$1,000,000
Rate per \$100 of Payroll	\$0.1342
Excess Workers' Compensation Premium	\$199,958
Pay Plan	Annual
Policy Term	Two-Year

306

PRIVACY & NETWORK LIABILITY

PREPARED FOR
East Stroudsburg Area School
District

CARRIER
Ace American Insurance Company

POLICY TERM
7/1/2024 to 7/1/2025

COVERAGES

COVERAGE	LIMIT
Cyber Incident Response Fund Cyber Incident Response Team Non-Panel Response Provider	\$1,000,000/\$1,000,000 \$100,000/\$100,000
Business Interruption Loss and Extra Expense	\$1,000,000/\$1,000,000
Digital Data Recovery	\$1,000,000/\$1,000,000
Network Extortion	\$1,000,000/\$1,000,000
Maximum Policy Aggregate Limit of Liability	\$1,000,000
Cyber, Privacy, and Network Security Liability	\$1,000,000/\$1,000,000
Regulatory Proceedings	\$1,000,000/\$1,000,000
Payment Card Loss	\$1,000,000/\$1,000,000
Electronic, Social, & Printed Media	\$1,000,000/\$1,000,000
Retroactive Date	Full Prior Acts
Pending & Prior Date (Applicable to Third Party Insuring Agreements)	July 1, 2014

RETENTIONS

COVERAGE	RETENTION
First Party & Third Party Insuring Agreements	\$15,000
Business Interruption Loss and Extra Expense – Waiting Period	12 Hours

TERMS & CONDITIONS

COVERAGE	RETENTION	COINSURANCE	LIMIT
Ransomware Encounter	\$15,000	0%	\$1,000,000
Widespread Severe Known Vulnerability Exploit	\$15,000	0%	\$1,000,000
Widespread Software Supply Chain Exploit	\$15,000	0%	\$1,000,000
Widespread Severe Zero Day Exploit	\$15,000	0%	\$1,000,000
All Other Widespread Events	\$15,000	0%	\$1,000,000

307

DEADLY WEAPON PROTECTION

PREPARED FOR
East Stroudsburg Area School
District

CARRIER
Lloyd's of London Underwriters

POLICY TERM
7/1/2024 to 7/1/2025

COVERAGES

DESCRIPTION	LIMIT	RETENTION
Includes Third Party Terrorism Liability and Firestorm Event Responder Each and Every Deadly Weapon Event, Including Claims Expenses Aggregate	\$5,000,000 \$5,000,000	\$10,000 \$10,000

COVERAGE TERMS & CONDITIONS

- Coverage is primary for both indemnity and expense.

308

DEADLY WEAPON PROTECTION CONTINUED

Deadly Weapon Protection for U.S. Education Providers

Overview of Key Product features:

- Deadly Weapon Protection provides 3rd Party Liability Insurance with built in Crisis Management Services.
- Policy is primary coverage for both indemnity and expense – coverage is clearly stated & clarified within the 'Other Insurance' condition.
- Cover basis: 'pay on behalf' of the **Named Insured**.
- **Maximum Limits Of Liability:** Up to \$20,000,000 each and every Deadly Weapon Event and \$50,000,000 in the policy aggregate.
- The policy provides 1st party property damage / restoration provision via the Property Damage Extension – \$500,000 sub-limit as standard.
- The policy can provide Business Interruption coverage via the Business Interruption Extension Sub-Limit.
- Policy has a built in event responder provision to provide risk management services – post binding coverage, members of the event responder team will visit the insured's location and undertake a physical Deadly Weapon and Security Vulnerability Assessment
- While on site the risk management team will undertake an Deadly Weapon Safety Action Plan Seminar.
- Crisis Management Response Team - 24/7/365 telephone line. Firestorm - www.firestorm.com
- The policy gives dedicated risk management via specific sub-limit endorsements - Crisis Management Services Endorsement, Counselling Services Sub-Limit Endorsement & Funeral Expenses Sub-Limit Endorsement.
- Broad definition/coverage of "weapon" and as such does not limit the coverage to solely that of a firearm.
- The Deadly Weapon policy provides cover if the incident was a terrorist shooting (there is no terrorism exclusion within the form) or if an employee undertook the shooting (no named insured exclusion as per most GL policies).
- **Application/Eligibility** – Designed for educational entities of all types and sizes, including public and private schools, charter schools, colleges and universities and day-care facilities. Easy one page application and quick quote turnaround.

309

SPILLS POLLUTION LIABILITY

PREPARED FOR
**East Stroudsburg Area School
 District**

CARRIER
**Ironshore Specialty Insurance
 Company**

POLICY TERM
7/1/2024 to 7/1/2025

COVERAGES

DESCRIPTION	LIMIT
Each Incident (Coverage Includes: Third Party Claims for Bodily Injury, Property Damage, or Remediation Expenses; First Party Remediation Expenses; and Emergency Response Expenses)	\$1,000,000
Deductible	\$25,000
Aggregate	\$1,000,000
Each Incident – Disinfection Event Expenses	\$250,000
Deductible	\$100,000
Aggregate	\$250,000
Policy Aggregate	\$1,000,000
Business Interruption	\$1,000,000
Business Interruption – Number of Days Limit	365
Deductible	3 Days
Image Restoration Expenses	
Each Incident	\$250,000
Aggregate	\$250,000
Deductible	\$25,000
Mold Matter Deductible (Coverage Excluded for Three Locations Experiencing Roof Leaks)	\$100,000

COVERAGE TERMS & CONDITIONS

- Claims-Made coverage.
- Underground Storage Tank Compliance coverage for tanks installed within ten years of inception date.

310

BINDING AUTHORIZATION

INSURED

EAST STROUDSBURG AREA SCHOOL DISTRICT

- As presented (all lines)
- With changes noted below

1.	
2.	
3.	
4.	
5.	

SUBJECTIVITIES

- Concerning Package policy:
 - Signed Statement of Values;
 - Signed Insured Acknowledgement;
 - Signed Terrorism Notice.
- Concerning School Leaders' Legal Liability:
 - Signed Terrorism Notice.
- Concerning Pollution Liability:
 - Signed Terrorism Notice.
- Concerning Student/Sports Accident policy:
 - Signed Application.

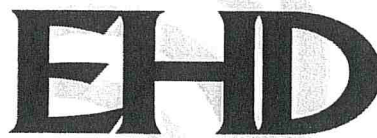
PRINT NAME

TITLE

SIGNATURE

DATE

311



1857 William Penn Way
P.O. Box 11600
Lancaster, PA 17605

Phone: (800) 544-7292
Fax: (717) 394-0842
www.ehdinsurance.com

Employee Benefits • Personal Insurance • Risk Management

312

COMMUNICATION ASSOCIATES, LLC

Speech, Language, and Occupational Therapy

272 Hunsberger Lane | Harleysville, PA 19438 | 484.973.6226 | commassoelc.com

Communicationassociates@comcast.net

AGREEMENT FOR SERVICES PROVIDED TO EAST STROUDSBURG AREA SCHOOL DISTRICT

This agreement to provide contracted services to East Stroudsburg Area School District is made as of April 30, 2024, between East Stroudsburg Area School District and **Communication Associates, LLC** (the "Contractor").

1. Services and Responsibilities of Contractor.

- a. Contractor will complete an Independent Educational **Speech and Language Evaluation** for **Jordyn Conklin**, a student in the East Stroudsburg Area School District, at a time to be scheduled by the Contractor amicable to the student, their family, school faculty, and the Contractor.
- b. Contractor is responsible for providing East Stroudsburg Area School District with complete and current information on the Contractor's qualifications and experience upon request.
- c. In providing services, the Contractor shall act in accordance with applicable professional practices, federal and Pennsylvania statutes and regulations, and policies mandated by the American Speech-Language-Hearing Association (ASHA).
- d. The Contractor shall treat all children and their families as professionals with respect and keep all information relating to them confidential.

2. Term of Agreement

- a. The term of this Agreement shall commence on the date of April 30, 2024, and continue until April 30, 2025.
- b. East Stroudsburg Area School District agrees to pay the Contractor \$3500.00 for the Comprehensive Speech and Language IEE. Please see the attached Overview for Independent Educational Speech And Language Evaluations. A fee of \$80 per hour will be charged for travel as warranted.
- c. East Stroudsburg Area School District will make payment within 45 days from the receipt of the invoice.
- d. The Independent Educational Speech and Language Evaluation report will be submitted to the East Stroudsburg Area School District and the student's parent(s) or guardians simultaneously, via email, in a PDF format as the evaluations are completed.

3. Billing Procedures

Communication Associates will be responsible for submitting an invoice of services with all dates of service listed. The invoice will be emailed within 30 days of completion of all services. Payment

is due 45 days from receipt of the invoice. Communication Associates will complete any other billing form that East Stroudsburg Area School District requires promptly.

4. **Other Representations and Covenants.**


- a. **Independent Contractor.** The Contractor represents and warrants that it is an independent contractor, and the parties agree that this Agreement is not exclusive.
- b. **Insurance.** The Contractor agrees to obtain and maintain an occurrence policy for malpractice and professional liability insurance. A certificate of such insurance shall be submitted to East Stroudsburg Area School District for inspection upon request.
- c. **Confidentiality and Non-solicitation.** The Contractor shall not use, for his or her benefit, or disclose in any manner to any third party any confidential information, proprietary information, or trade secrets of East Stroudsburg Area School District for any purpose whatsoever without the prior written consent of East Stroudsburg Area School District.
- d. **Severability.** If any part of this Agreement shall be held unenforceable, the rest will remain in full force and effect.
- e. **Indemnification.** Each party shall indemnify, defend and hold harmless the other from and against any and all claims, penalties, demands, causes of actions, damages, losses, liabilities, costs, and expenses, including reasonable attorney fees in law or in equity, of any kind or nature whatsoever, arising out of that party's intentional tortious or negligent conduct (whether intentional or not), whether by act or omission, arising out of or in any manner directly or indirectly related to the Contractor's obligations pursuant to this Agreement. The parties agree to cooperate fully and to assist the other party in any third-party complaints, claims, inquiries, actions, or proceedings which may be brought or involve the services provided.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the date first written above.

CONTRACTOR

East Stroudsburg Area School District

Karen M. Clapper, MS CCC-SLP/L BCS-CL
Director of Services
272 Hunsberger Lane
Harleysville PA 19438
EIN: 23-2916480



Title: Michael Catrillo
Board President

5/20/24

Date

Date

ATIONAL OCCUPATIONAL THERAPY EVALUATIONS

Communication Associates will thoroughly assess a student's overall educational needs within occupational therapy, including fine motor skills, visual motor skills, sensory processing, executive functioning, handwriting, written expression, and typing, as indicated for the student. The information obtained will offer insight into the strengths and needs of the student at the time of the testing. The cost is \$2700. Travel, as warranted, will be charged at \$80 per hour. The following will be completed for each evaluation completed:

- Document Review.
- Interview with the family and educational team members as available.
- Assessments targeting fine motor, visual motor, sensory processing, executive functioning, handwriting, written expression, and typing (as indicated).
- Dynamic assessments as warranted.
- Classroom observation (observation can be virtual or in-person).
- Analytical Impressions explain the student's learning needs based on the data obtained from the document review, assessments completed, and evidenced-based information in the report.
- Clinical Impressions identifying deficit areas (e.g., fine motor, visual motor, sensory processing).
- Recommendations.
- Sample Goals.
- Attend a meeting with the student's educational team after submitting the IEE report (1-hour allotted). The meeting must be scheduled within two months after submitting the IEE report.
- A 30-minute consultation with the student's school-based Occupational Therapist. The meeting must be scheduled within two months after submitting the IEE report.

315



**EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement**

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this day of June, 2024, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Gotta Go (the "Contractor") of 205 Route 196, Tobyhanna PA 18466

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

Provide portable toilet (s) for field rental during July 1, 2024 through November 11, 2024 and then again March 1, 2025 through June 30, 2025.

1 – regular portable unit toilet rental with hand sanitizer

Location of Services:

John T Lambert Intermediate School
2000 Milford Road
East Stroudsburg PA 18301

Effective Date: July 1, 2024

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ 100.00 per unit per month (regular)
Time (Days/Hour/Other): per month (8.5 months)
Total Cost: \$ 1,190.00

b) Fixed Rate: \$ _____

c) Are expenses included? YES NO
If no, please itemize:

Budget Code: 10-3250-442-000-20-517-550-000-5000 Department: Athletics

District Initiator: Denise Rogers

Authorization for Payment: _____ Date: _____

Purchase Order # _____

317

**EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement**

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this day of June, 2024, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the “District”) with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Gotta Go (the “ Contractor”) of 205 Route 196, Tobyhanna PA 18466

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

Provide portable toilet (s) for field rental during July 1, 2024 through November 11, 2024 and then again March 1, 2025 through June 30, 2025.

- 1 – regular portable unit toilet rental with hand sanitizer
- 2 – handicap units portable toilet rental with hand sanitizer

Location of Services:

- Baseball field: 150 Walnut Street, East Stroudsburg PA 18301
- Softball field: 140 Walnut Street, East Stroudsburg PA 18301
- Tennis Courts: back edge of 130 Walnut Street, East Stroudsburg PA 18301

Effective Date: July 1, 2024

Professional Fee:

- a) Rate (Daily/Hourly/Other): \$ 140.00 per unit per month (handicap)
\$ 100.00 per unit per month (regular)
- Time (Days/Hour/Other): per month (8.5 months)
- Total Cost: \$ ___ 3,230.00

b) Fixed Rate: \$ _____

- c) Are expenses included? YES NO
- If no, please itemize:

Budget Code: 10-3250-442-000-30-820-550-000-5000 Department: Athletics

District Initiator: Denise Rogers

Authorization for Payment: _____ Date: _____

Purchase Order # _____

319

**Special Education Services Agreement
Specialized Education of Pennsylvania, Inc.
With East Stroudsburg Area School District
for
2024-2025 RSY School Year at Graham Academy**

This agreement is effective August 1st, 2024 (“Effective Date”), between Specialized Education of Pennsylvania, Inc. (“SESI”) that owns and operates Graham Academy, an approved nonpublic, private special education school in Pennsylvania and East Stroudsburg Area School District located at 50 Vine Street, East Stroudsburg, Pennsylvania, 18301, United States (referred to herein as “District,” even in instances where the counterparty refers to itself as “Board”) (“Agreement”).

WHEREAS, SESI owns and operates Graham Academy that serves students with a wide range of special education classifications, primarily students with emotional disabilities and students with multiple disabilities (the “School”); and

WHEREAS, the District desires to refer District students to the School whose Individualized Education Plan (“IEP”) have identified the School and its programs as an appropriate placement (each a “Student”); and

WHEREAS, the parties have agreed to enter into this Agreement to govern the terms and conditions of the Services (defined below).

WITNESSETH

NOW, THEREFORE, in consideration of the covenants contained herein, the parties agree as follows:

1. Services. The District may from time to time refer students to be enrolled in the School (hereinafter referred to as “Student” or “Students”) and to receive related services as set forth in the Students’ IEP (collectively the “Services”). The School will provide classroom and related services to enrolled Students with a POD/Autism Spectrum diagnosis or SED classification. District will provide the School with all necessary student records, documents, and IEPs, necessary to effectively deliver the Services.
2. Term and Termination. The term of this Agreement will begin on August 1st, 2024 and end on July 31, 2025 unless otherwise extended in writing by the parties (“Term”). Either party, upon fifteen (15) days written notification to the other party, may terminate this Agreement at any time. Upon termination, District will pay SESI for Services rendered up to and on the date of termination.
3. Fee. The District will pay SESI for the Services according to the fee schedule on Schedule 1 (hereinafter collectively referred to as “Fees”) for the days Student is enrolled in the School and Services, including related Services (defined below), provided. The Student-specific Services delivered are pursuant to each Student’s IEP. If the referred Student’s IEP requirements change during the Term, the Fees for Services will change. The School will automatically adjust Fees, upon receipt of the revised and approved Student IEP from the District.

4. Related Services. In the event the IEP Team determines at any time that this child requires additional interventions, the District agrees to pay for such related Services, at the rates described in the Schedule 1, attached hereto.
5. Distance Learning. When due to government or District mandated actions (directly or through its board of education) preventing SESI from conducting in-person classes, SESI may deliver, in consultation with the District, the Services, in whole or in part, via distance learning to the extent practicable, using programs, systems, teaching techniques, diagnostic tests, evaluation, academic courses and materials adapted for distance learning at the level of service reasonably practical under the same circumstances, at the fees, rates and payment schedules as set forth in this Agreement.
6. Student Identification and Assignment. The District will assess and refer those students whose academic status makes them eligible for transfer to the School. Prior to accepting identified students for enrollment, the School will determine whether it has the capabilities and resources to serve the Students and meet the needs of the Student IEPs. The District agrees that Student enrollment will be reviewed periodically by the School and the District.
7. Parent, Guardian or Kinship Caregivers Consent. The District will assist SESI in obtaining the written consent of Student's parents, guardians, or kinship caregivers for the Student enrollment in the School; release of Student records including the Student's prior rate of attendance, grade level when referred to the School, number of times retained, academic performance record on all tests administered by the District, and the number of classes passed/credits earned; emergency medical care, drug testing, Student participation in media releases; and any other matter for which consent is required.
8. General Supervision of Services. The District or its designated representatives have general supervision over the Services, the right to approve such Services and the right to make changes to the Services in accordance with the terms of a Student's IEP. SESI will maintain records of the Services during the term of this Agreement. Such records shall be consistent with any guidance or standards developed by the District or the Pennsylvania Department of Education. The District or the Pennsylvania Department of Education may conduct announced and unannounced site visits and to review all documents relating to the provision of special education services to the Students during hours that are least disruptive to the daily operation of the School.
9. Invoicing and Payment. SESI will invoice the District monthly for Services rendered by the 15th day of the following month in which Services were provided. All invoices are due and payable within thirty (30) days of receipt. The District agrees to pay SESI the Fee during the Term regardless of the actual attendance of the Student.
10. Compliance with Applicable Laws. SESI represents it complies with applicable laws and regulations governing the Services. SESI will deliver Services in compliance with Pennsylvania Department of Education regulations applicable to nonpublic, private schools.

11. Student Privacy. The District hereby acknowledges that the School and its employees are considered “other school officials” with a legitimate educational interest such that they are entitled to access to education records under the Family Educational Rights and Privacy Act, (“FERPA”), 20 U.S.C. §1232g. To the extent the School comes into possession of Student records and information, and to the extent that the School or its employees are involved in the survey, analysis, or evaluation of Students incidental to this Agreement, SESI agrees to comply with all requirements of the FERPA and the Protection of Pupil Rights Amendment (PPRA). To the extent required by law, SESI PA agrees to comply with the applicable business associate provisions of the Health Insurance Portability and Accountability Act of 1996 privacy rule as amended by the Health Information Technology for Economic and Clinical Health Act.
12. Student Progress Reports. SESI shall make available to the District or its representatives those progress and evaluative reports upon request or as required by a Student’s IEP.
13. Force Majeure. Neither party will be liable to the other party hereunder or in default under this Agreement for failures of performance resulting from acts or events beyond the reasonable control of such party, including, by way of example and not limitation, acts of God, disease outbreak or widespread illness, electronic computer virus, civil disturbances, war, and strike.
14. Indemnification and Limitation of Liability. To the extent permitted under law,
 - a. District agrees to indemnify SESI and its officers, directors and employees (“SESI Indemnitees”) against and from Claims (defined below) asserted by third parties for direct costs, expenses (including reasonable attorney’s fees), damages, injury or loss (“SESI Losses”) to which SESI may be subjected by reason of gross negligence or willful misconduct of District, its officers, directors or employees; provided however, SESI Indemnitees may not seek indemnification from District for any SESI Losses caused, in whole or in part, by the acts or omissions of SESI, its officers, directors and employees;
 - b. SESI agrees to indemnify District and its officers, directors and employees (“District Indemnitees”) against and from Claims (defined below) asserted by third parties for direct costs, expenses (including reasonable attorney’s fees), damages, injury or loss (“District Losses”) to which District may be subjected by reason of gross negligence or willful misconduct of SESI, its officers, directors or employees; provided however, District Indemnitees may not seek indemnification from SESI for any District Losses caused, in whole or in part, by the acts or omissions of the District, its officers, directors and employees.
 - i. Claims. If a claim for indemnification (a “Claim”) is to be made by a party entitled to indemnification hereunder against the indemnifying party, the party claiming such indemnification shall give written notice (a “Claim Notice”) to the indemnifying party as soon as practicable after the party entitled to indemnification becomes aware of any fact, condition or event which may give rise to damages for which indemnification may be sought under this Section. Such Claim Notice shall specify the nature and amount of the Claim asserted, if actually known to the party entitled to indemnification hereunder. Subject to the limitations of this Section, the failure of any indemnified party to give timely notice hereunder shall not affect rights to indemnification hereunder, except to the extent that the indemnifying party demonstrates actual damage caused by such failure.

15. Notwithstanding any other provision, the total liability of SESI for all claims under this Agreement is limited to the lesser of the total amount of fees paid to SESI under this Agreement or \$100,000. Neither SESI nor the District shall in any event be liable for any indirect, consequential, or punitive damages, even if SESI or District have been advised of the possibility of such damages.
16. Disputes and Investigations. In the event that any action, suit, proceeding or investigation relating to this Agreement is commenced, the parties hereto agree to immediately notify each other in writing of the pending action, suit, proceeding or investigation, and to cooperate to the extent possible to defend against and respond thereto and make available to each other such personnel, witnesses, books, records, documents or other information within its control that are reasonably necessary or appropriate for such defense. In the event any dispute arises out of this Agreement, the parties will seek to resolve the dispute as expeditiously as possible. Except as may be set forth herein, the interests of the referred Student shall be of the foremost concern in resolving such disputes.
17. Assignment. No assignment of this Agreement or of any duty or obligation or performance or payment hereunder, shall be made by either party, in whole or in part, without the prior written consent of the other party, which consent shall not be unreasonably withheld, except that SESI may assign this Agreement or any duty or obligation or performance or payment hereunder to a subsidiary or affiliate of SESI or any entity acquiring all or substantially all of the stock, equity or assets of SESI.
18. Notice. Any notice required to be given under this Agreement shall be in writing and shall be duly served when it is (i) hand delivered to the addresses set out below, (ii) deposited, duly registered or certified, return receipt requested, in a United States Post Office, or (iii) via overnight delivery, to the party at the following addresses:

For the District	For SESI
<p>East Stroudsburg Area School District 50 Vine Street, East Stroudsburg, Pennsylvania, 18301, United States Attention: Marialena Casciotta</p> <p>E mail address: marialena-casciotta@esasd.net</p>	<p>Carol McGrane Director Graham Academy 1 Institute Lane Kingston, PA 18704 Phone: 570-283-0641 Fax: 570-283-1643 carol.mcgrane@sesischools.com With a copy to SESI General Counsel at PO Box 444 Elmsford NY 10523</p>

Any party may designate a different address by giving the other party thirty (30) days prior written notice in the manner provided above.

19. Governing Law. This Agreement shall be construed, interpreted, and governed by the laws of Pennsylvania.

20. Independent Contractor. The relationship between the District and SESI shall be that of principal to independent contractor, and the employees of one shall not be deemed employees of the other for any purpose whatsoever. Each party shall maintain during the term of this Agreement such disability and worker's compensation insurance for its respective employees and staff as is required by law. Each party shall indemnify and hold harmless the other against any claim or demand made by employees or staff of the indemnifying party against the other based on rights or privileges applicable to employees of the other. Each party shall be solely responsible for the hiring, training, and termination of its own employees and contractors.
21. Entire Agreement. This Agreement includes all exhibits, schedules, attachments attached hereto as well as duly executed Student Enrollment Form(s) incorporated herein by reference. This Agreement constitutes the entire agreement between the parties and supersedes all prior and contemporaneous oral and written agreements and statements, all of which have been fully integrated herein. This Agreement also supersedes any course of conduct, performance or dealing between the parties. No amendment or modification changing this Agreement's scope or terms shall have any force or effect unless executed and delivered in writing and signed by all parties.

[SIGNATURES ON NEXT PAGE]

IN WITNESS WHEREOF, the parties have caused this AGREEMENT to be duly executed as of the Effective Date above.

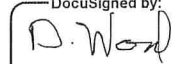
East Stroudsburg Area School District

Name: _____

Title: _____

Date: _____

Specialized Education of Pennsylvania, Inc.

DocuSigned by:

3154E45E69F74A9...

Name: Dave Wood
Title: Senior Vice President
Date: 5/28/2024

Schedule 1
Graham Academy Fee Schedule 2024-2025

Tuition Rate	Per Day
Regular School Year	\$289.00
Extended School Year	\$187.00
Related Services	Session Fee (Session = 60 minutes)
Occupational Therapy Direct	\$150.00 per session
Physical Therapy Direct	\$150.00 per session
Speech & Language Direct	\$150.00 per session
1:1 Aide	\$204.00 per day
Additional Services	Per Hour (unless otherwise specified)
Behavior Specialist	\$128.00
Behavior Intervention Program	\$53.00
Professional Counseling	\$108.00
Toilet Training Assistance	\$33.00 per day
Menstrual Care Assistance	\$162.00 (per month when student requires)

Blank

2024-2025 School Calendar

Graham Academy Upper School
469 Miller Street
Luzerne, PA 18709

Graham Academy Lower School
1 Institute Lane
Kingston, PA 18704

Graham Academy Mayfield
1300 Old Plank Road
Jermyn, PA 18433

Aug 5-23	Prof. Development-Support Staff
Aug 12-23	Prof. Development/Teachers/RS
August 21	Open House/Meet the Teacher
August 26	First Student Day of School
Sept. 2	Labor Day - No School
Oct. 14	Columbus Day- No School
Oct. 29	End MP 1
Nov. 11	Veterans Day- No School
Nov. 28 - Dec 2	Thanksgiving Vacation
Dec. 23 - Jan. 1	Winter Break
January 2-3	Full Day Professional Development
Jan. 16	End MP 2
Jan. 20	Martin Luther King, Jr. Day- No School
Feb. 10	Full Day Professional Development
Feb. 17	Presidents' Day - No School
March 19,	Full Day Professional Development
March 26	End MP 3
April 17-21	Spring Break
May 26	Memorial Day- No School
June 04	High School Graduation
June 06	Last Day of School for Students/End MP4
June 09-13	Make-Up Snow Days
12:30 Dismissal for Professional Development	
Wednesday, Sep.25	Friday, October 25
Wednesday, Nov. 27	Wednesday, April 16
Friday, May 23	Monday - Friday, June 2 - 6

Test Days

PSSA

English/LA	April 21-25	Grades 3-8
Math & Science	April 28 - May 2	Grades 3-8
Makeups	May 5 - 09	Grades 3-8

Keystone

Wave 1- Winter	December 3-17	Alg 1, Bio, Lit
Wave 2- Winter	January 5-16	Alg 1, Bio, Lit
Wave 3- Spring	May 11-22	Alg 1, Bio, Lit

PASA

Testing window February 18-April 18 (all content areas)

Staff Professional Development Full Days

August 05-23	August 12-23
Note: January 2-3, 2025 - Full Prof. Dev. Day	
Note: February 10, 2025 - Full Prof. Dev. Day	
Note: March 19, 2025 - Full Prof. Dev. Day	
Note: June 2-6 will be 1/2 Days	

Student Dismissal at 12:30

FIDS Day	1st Snow Day
FIDS Day	2nd Snow Day
FIDS Day	3rd Snow Day
FIDS Day	4th Snow Day
FIDS Day	5th Snow Day

ESY

Tentative ESY Schedule /Pending Snow Days
Monday, June 16 - Thursday, July 24
Every Monday - Thursday Half Days
Student Hours: 8:30 - 12:30

August 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2024						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2024						
S	M	T	W	T	F	S
			1	2	3	4
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2024						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2024						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2025						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Marking Periods

Tuesday, October 29	End MP 1
Thursday, January 16	End MP 2
Wednesday, March 26	End MP 3
Friday, June 06	End MP 4

February 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April 2025						
S	M	T	W	T	F	S
			1	2	3	4
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2025						
S	M	T	W	T	F	S
					1	2
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2025						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July 2025						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Blank

EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this day of June 5, 2024, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Alexis Mercado (the "Contractor") of Lexicon Timing, LLC #5898

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

Timing Services for SOUTH Track and Field and SOUTH Cross Country

One meet – Cross Country on October 8, 2024

Four meets – Track and Field on 3/19/2025, 3/25/2025, 4/16/2025, 4/30/2025

One – Cavalier Invitational on Saturday 4/26/2025.

Location of Services:

East Stroudsburg SOUTH stadium

200 Elizabeth Street

East Stroudsburg PA 18301

Effective Date: 10-8-2024 – Cross Country

3-19-2025 – Track and Field

Professional Fee:

a) Rate (Daily/Hourly/Other): FOUR - T & F dual meets \$600.00 each and Cavalier Invite \$2,000.00 AND one – Cross Country meet \$600.00.

b) Time (Days/Hour/Other): dual meets 2 hours each, Cavalier Invite 5 hours

Total Cost: \$ 5,000.00

c) Fixed Rate: \$ _____

d) Are expenses included? YES NO

If no, please itemize:

Budget Code: 10-3250-330-000-30-820-550-000-5181 (T & F)

Budget Code: 10-3250-330-000-30-820-550-000-5050 (CC)

Department: Athletics

District Initiator: Denise Rogers

Authorization for Payment: _____ Date: _____

Purchase Order # _____

331

**EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement**

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 10th day of June, 2024, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Bill & Donna Petterson (the "Contractor") of **Mad Science of Lehigh Valley**

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

MSE and Resica students will be presented with "Marvels of Motion". In this high energy event, children see Newton's three laws of motion in action. They try exciting experiments, compete in crazy competitions, and learn the physics behind some of their favorite sports.

Location of Services:

JT Lambert Intermediate School
2000 Milford Road
East Stroudsburg, PA 18301

Effective Date: July 10, 2024

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ 450⁰⁰
Time (Days/Hour/Other): 9:30-10:30
Total Cost:

b) Fixed Rate: \$450.00
(\$225.00 from Resica STEAM*R budget/\$225.00 from MSE STEAM*R budget)

c) Are expenses included? YES NO
If no, please itemize:

Budget Code: 10-1110-330-100-10-214-000-000-9150 Department: EITC Grant
Budget Code: 10-1110-330-100-10-215-000-000-9150 Department: EITC Grant

District Initiator: Stacie Ammerman-Resica STEAM*R Coordinator

Authorization for Payment: _____ Date: _____

Purchase Order # _____

EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 28th day of May, 2024, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Donna Peterson (the "Contractor") of Mad Science

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

Scientist will come to
show different summer experiments.

Location of Services:

Smithfield Elementary

Effective Date:

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ _____
Time (Days/Hour/Other): _____
Total Cost: \$ _____

b) Fixed Rate: \$ 450.00

c) Are expenses included? YES NO
If no, please itemize:

Budget Code: 10-1110-330-100-10-216-000-000-9150 Department: EITC Grant

District Initiator: Nicole DeLuca

Authorization for Payment: _____ Date: _____

Purchase Order # _____

**EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement**

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this day of June 11, 2024, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the “District”) with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Todd Schafer (the “Contractor”) of **Schaf’s Video Productions**

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

Video graph HOME and AWAY varsity football games, including scrimmage for the 2024-2025 season.

HOME games: 8/17/2024 scrimmage, 8/30/2024, 9/5/2024, 9/27/2024, 10/4/2024 and 10/18/2024.

AWAY games: 8/23/2024, 9/13/2024, 9/20/2024, 10/11/2024, 10/25/2024

INVOICE does not include any play-off dates "if qualify".

Location of Services:

HOME games: East Stroudsburg High School stadium
200 Elizabeth Street
East Stroudsburg PA 18301

Effective Date: 8/17/2024

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ varies per location

Time (Days/Hour/Other): _____

Total Cost: \$ 2,000.00

b) Fixed Rate: \$ _____

c) Are expenses included? YES NO

If no, please itemize:

Budget Code: 10-3250-330-000-30-820-550-000-5071 Department: Athletics

District Initiator: Denise Rogers

Authorization for Payment: _____ Date: _____

Purchase Order # _____

337

Team Schedule
Boys
Varsity
Football 8/5/2024 to 11/14/2024

East Stroudsburg Senior HS
South
279 N Courtland St
East Stroudsburg, PA 18301

Denise Rogers
School Phone: 570-424-8471 X
20520
Home Phone:
Fax: 570-420-8387
denise-rogers@esasd.net

Football

Boys Varsity

			Place	Time
S Saturday	08/17/24	Notre Dame G.P. (Tri-Scrimmage: Notre Dame GP and Scranton Prep)	Home	10:00 AM
Friday	08/23/24	Abington Heights High School ((non-league))	Away	7:00 PM
Friday	08/30/24	Northampton Area High School ((non-league))	Home	7:00 PM
Thursday	09/05/24	Whitehall High School ((non-league))	Home	7:00 PM
Friday	09/13/24	*William Allen Senior High School (@J Birney Crum stadium)	Away	7:00 PM
Friday	09/20/24	*Pleasant Valley	Away	7:00 PM
Friday	09/27/24	*Bethlehem Freedom High School ("MENTOR NIGHT")	Home	7:00 PM
Friday	10/04/24	*Pocono Mountain East HS ("HOMECOMING")	Home	7:00 PM
Friday	10/11/24	*Pocono Mountain West HS	Away	7:00 PM
Friday	10/18/24	*Stroudsburg High School ("SENIOR NIGHT")	Home	7:00 PM
Friday	10/25/24	*East Stroudsburg North HS	Away	7:00 PM

Superintendent
Dr. William Riker

Principal
Matthew Triolo

Assistant Principals
Amy Polmounter/Josh Fuller

Athletic Director
Denise Rogers

338

Schaf's Video Productions

1636 N. Cedar Crest Blvd #323
Allentown, PA 18104
610-217-9999

Invoice

DATE: 6/11/2024

Bill To: East Stroudsburg South Football

Description	Amount
Scrimmage Videography vs. Scranton Prep and Notre Dame	\$200.00
Game Videography vs. Abington Heights	\$250.00
Game Videography vs. Northampton	\$200.00
Game Videography vs. Whitehall	\$150.00
Game Videography vs. Allen	\$200.00
Game Videography vs. Pleasant Valley	\$150.00
Game Videography vs. Freedom	\$150.00
Game Videography vs. Pocono Mountain East	\$200.00
Game Videography vs. Pocono Mountain West	\$200.00
Game Videography vs. Stroudsburg	\$150.00
Game Videography vs. East Stroudsburg North	\$150.00
PA Sales Tax Exempt	\$0.00
Balance Due	\$2,000.00

339

**EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement**

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this day of May 31, 2024, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the “District”) with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Suburban EMS (the “ Contractor”) of P. O. Box 3339, Palmer PA 18045-3339

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

Provide standby ambulance coverage for designated East Stroudsburg Varsity, Junior Varsity, and Junior High (Freshman) football games at specified locations and times listed below. Ambulance should arrive 15-30 minutes prior to the game start time. We have attached a game schedule with start times. Schedule is subject to change. Appropriate notification will be made related to schedule changes.

Location of Services:

East Stroudsburg South Football Stadium, 200 Elizabeth Street, East Stroudsburg PA
18301 – Football Field

VARSITY

10a.m. start time on 8/17/2024 (scrimmage)

7:00p.m. start time on 8/30/2024, 9/5/2024, 9/27/2024, 10/4/2024, 10/18/2024 and with a possible post season game – date 11/1/2024 (varsity only)

JUNIOR HIGH/JUNIOR VARSITY

4:00p.m./5:30p.m. start on 9/16/2024, 9/23/2024, 10/14/2024, 10/28/2024 (2 games each date)

JUNIOR VARSITY

5:30p.m. start on 8/26/2024 (one game)

JUNIOR HIGH

6:00p.m. start on 8/27/2024 (one game)

Effective Date: 8/17/2024

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ 110.00 per hour
Time (Days/Hour/Other): 33 hours
Total Cost: \$ 3,630.00

b) Fixed Rate: \$ _____

c) Are expenses included? YES NO

If no, please itemize:

Budget Code: 10-3250-330-100-30-820-550-000-5001 Department: Athletics

District Initiator: Denise Rogers

Authorization for Payment: _____ Date: _____

Purchase Order # _____

341

**Team Schedule
Boys**

Football 8/5/2024 to 11/14/2024

**East Stroudsburg Senior HS
South
279 N Courtland St
East Stroudsburg, PA 18301**

**Denise Rogers
School Phone: 570-424-8471 X
20520
Home Phone:
Fax: 570-420-8387
denise-rogers@esasd.net**

Football

Boys Varsity 2.5

			Place	Time
S Saturday	08/17/24	Notre Dame G.P. (Tri-Scrimmage: Notre Dame GP and Scranton Prep)	Home	10:00 AM
Friday	08/30/24	Northampton Area High School ((non-league))	Home	7:00 PM
Thursday	09/05/24	Whitehall High School ((non-league))	Home	7:00 PM
Friday	09/27/24	*Bethlehem Freedom High School ("MENTOR NIGHT")	Home	7:00 PM
Friday	10/04/24	*Pocono Mountain East HS ("HOMECOMING")	Home	7:00 PM
Friday	10/18/24	*Stroudsburg High School ("SENIOR NIGHT")	Home	7:00 PM

Boys Junior Varsity \$1650.00

			Place	Time
Monday	08/26/24	Abington Heights High School (TURF field)	Home	5:30 PM
Monday	09/16/24	*William Allen Senior High School 4-7:30	Home	5:45 PM
Monday	09/23/24	*Pleasant Valley 4-7:30	Home	5:45 PM
Monday	10/14/24	*Pocono Mountain West HS 4-7:30	Home	5:45 PM
Monday	10/28/24	*East Stroudsburg North HS 4-7:30	Home	5:45 PM

Boys Junior High

			Place	Time
Tuesday	08/27/24	William Allen Senior High School	Home	6:00 PM
Monday	09/16/24	*William Allen Senior High School	Home	4:00 PM
Monday	09/23/24	*Pleasant Valley	Home	4:00 PM
Monday	10/14/24	*Pocono Mountain West HS	Home	4:00 PM
Monday	10/28/24	*East Stroudsburg North HS	Home	4:00 PM

Superintendent
Dr. William Riker

Principal
Matthew Triolo

Assistant Principals
Amy Polmouter/Josh Fuller

Athletic Director
Denise Rogers

342

EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this day of May 31, 2024, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Suburban EMS (the "Contractor") of P O Box 3339, Palmer PA 18045-3339

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

provide standby ambulance coverage for designated J. T. Lambert Intermediate football games at specified location and times listed below. Ambulance should arrive 15-30 minutes prior to the game start time. We have attached a game schedule with start times. Schedule is subject to change. Appropriate notification will be made related to schedule changes.

Location of Services:

J. T. Lambert Intermediate School, 2000 Milford Road, East Stroudsburg PA 18301 – Football field
3:30p.m. – 5:30p.m. on 9/4/2024, 9/12/2024, 9/18/2024, 9/26/2024, 10/3/2024, 10/9/2024, 10/16/2024

Effective Date: 9/4/2024

Professional Fee:

a) Rate (Daily/Hourly/Other): \$110.00 per hour
Time (Days/Hour/Other): 14 hours – time is approximate for the games and could increase/decrease
Total Cost: \$ 1,540.00 (since time is approximate this rate could increase)

b) Fixed Rate: \$ _____

c) Are expenses included? YES NO
If no, please itemize:

Budget Code: 10-3250-330-100-20-517-550-000-5001 Department: Athletics

District Initiator: Denise Rogers

Authorization for Payment: _____ Date: _____

Purchase Order # _____

344

Team Schedule
 Boys
 Middle School
 Football 8/5/2024 to 11/14/2024

J T Lambert Intermediate
 School
 2000 Milford Rd
 East Stroudsburg, PA 18301

Lisa Tirjan
 School Phone: 570-424-8500 ext
 Home Phone: 000-000-0000
 Fax: 570-420-8387
 lisa-tirjan@esasd.net

Football

Boys Middle School

2 yrs.

			Place	Time
Wednesday	09/04/24	Pleasant Valley ((A Team)) <i>H.V.</i>	Home	4:00 PM
Thursday	09/12/24	Pocono Mountain East HS ((B Team))	Home	4:00 PM
Wednesday	09/18/24	Wallenpaupack Area HS ((A Team))	Home	4:00 PM
Thursday	09/26/24	Pocono Mountain West HS (B Team)	Home	4:00 PM
Thursday	10/03/24	Delaware Valley MS (B Team)	Home	4:00 PM
Wednesday	10/09/24	Lehman Intermediate School (A Team)	Home	4:00 PM
Wednesday	10/16/24	Stroudsburg Middle School (A Team)	Home	4:00 PM

Superintendent

Dr. William Riker

Principal

Ray Lenhart

Assistant Principals

~~Jennifer Fuller~~, Rose Ann Conkle

Athletic Director

Lisa Tirjan

\$1540.00

345

EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 23rd day of May, 2024, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Beverly O'lear (the "Contractor") of The Brain Show

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

The hottest new Interactive Educational Game Show infused with questions related to our Olympic theme. The service/show will include grades K-5 for both Middle Smithfield Elementary and Resica Elementary Schools.

Location of Services:

JF Lambert Intermediate School 2000 Milford Rd. East Strabg, PA 18301

Effective Date:

July 18th, 2024 from 12:15-1:45 (arriving @ 11am for set-up)

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ _____
Time (Days/Hour/Other): _____
Total Cost: \$ _____

b) Fixed Rate: \$ 1850.00

@ \$925.00
(1/2 payment - Resica)
(1/2 payment - MSE)

c) Are expenses included? YES NO
If no, please itemize:

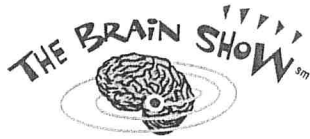
Budget Code: 10-1110-330-100-10-215-000-000-9150 Department: EITC Grant
10-1110-330-100-10-214-000-000-9150

District Initiator: Stacie Ammerman, STEAM*E Coordinator

Authorization for Payment: _____ Date: _____

Purchase Order # _____

347



TheBrainShow.com

P.O.: _____
Invoice: 00505028024 Date: May 28th, 2024
From: Magic Touch Entertainment - Jeff and Beverly O'Lear
145 Lake in the Clouds Road Canadensis, PA 18325 (O) 570-676-5702 (e) Beverly@thebrainshow.com
To: **East Stroudsburg STEAM-R Summer Programs 570-223-8082**
Middle Smithfield Elem. 5180 Milford Rd, East Stroudsburg, PA 18302
Resica Elementary 1 Gravel Ridge Rd, East Stroudsburg, PA 18302 570-223-8920
Contact: Stacie Ammerman © 570-994-3574 (e) Stacie-ammerman@esasd.net
Billie Wickham © _____ (e) billie-wickham@esasd.net

Description: **The Brain Show Educational Assembly Program Olympic Theme**

Date: **July 18th, 2024 (Thursday)**

Location: **JT Lambert Intermediate School** Room of performance: **GYM**
2000 Milford Road East Stroudsburg, PA 18301

Showtime: 1st Assembly: 12:15 P.M. to 1:45 P.M. Grades: K to 5 Approx ____ Students

Will include students from Middle Smithfield Elem. And Resica Elementary

Load-In: **Approximately 10:45/11:00 A.M. on July 18th, 2024**

****Host will contact you approximately 1 week prior to show****

It does take us up to 2 ½ hours to load in and be ready for the first assembly.

Total Amount Due: \$1,850.00 (One Thousand Eight Hundred Fifty Dollars)

\$925.00 from Resica Elem. And \$925.00 from Middle Smithfield Elementary

Payment due on or before July 18, 2024
Check Made payable: Magic Touch Entertainment

Federal EIN# 23-2305172 Magic Touch Entertainment is held fictitiously under the corporation of Singing Telegrams by Jeff, Inc.

THERE IS NO VIDEO OR AUDIO RECORDING OF SHOW PERMITTED
STILL PHOTOS ARE WELCOMED

PLEASE PLACE YOUR INITIALS BELOW THAT YOU UNDERSTAND YOU WILL BE THE PERSON
CONTACTED TO STOP ANY VIDEO OR AUDIO RECORDING THE DAY OF THE PERFORMANCES

X _____ Name of person responsible if you will not be there _____

PLEASE SIGN AND FAX BACK TO 570-300-3309 BEFORE JUNE 10th, 2023

Purchaser Signature: _____ Date: _____

Magic Touch Representative: **Beverly A. O'Lear** Date: **May 28, 2024**



TheBrainShow.com

www.thebrainshow.com Jeff and Beverly O'Lear
145 Lake in the Clouds Road Canadensis, PA 18325
Office 570-676-5702 (e) Beverly@TheBrainShow.com

348

EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 28th day of May, 2024, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Beverly O'Leary (the "Contractor") of The Bram Show

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

349

SCHEDULE A

Description of Service to be performed (be specific):

Educational Assembly Program

Location of Services: Smithfield - STEAM[★] R.

Effective Date: 07/16/24

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ _____
Time (Days/Hour/Other): _____
Total Cost: \$ _____

b) Fixed Rate: \$ ~~XXXXXXXXXXXX~~ 1,850.00
1,850.00

c) Are expenses included? YES NO
If no, please itemize:

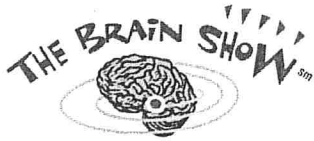
Budget Code: 10-1110-330-100-10-2110-000-000-9150

Department: EITC Grant

District Initiator: Nicole DeLuca

Authorization for Payment: _____ Date: _____

Purchase Order # _____



TheBrainShow.com

P.O.: _____
Invoice: 00505024024 Date: May 24, 2024
From: Magic Touch Entertainment - Jeff and Beverly O'Lear
145 Lake in the Clouds Road Canadensis, PA 18325
(O) 570-676-5702 (e) Beverly@thebrainshow.com
To: **Smithfield STEAMR Summer Programs / Smithfield School District**
Smithfield Elementary School- Principal: Kristen Lord email: kristin-lord@esasd.net
245 River Road East Stroudsburg, PA 18301 (s) 570-421-2841
Contact: Nicole DeLuca © 570-994-7337 (e) Nicole-deluca@esasd.net

Description: **The Brain Show Educational Assembly Program**

Date: **July 16, 2024 (TUESDAY)**

Location: **Smithfield Elementary** Room of performance: **GYM**

Showtime: 1st Assembly: 10:00 A.M. (runs up to 75/90 minutes)
Grades: K-5 Approx 50+ Students

Load-In: ****Host will contact you approximately 1 week prior to show****
It does take us up to 2 ½ hours to load in and be ready for the first assembly.
Total Amount Due: \$1,850.00 (One Thousand Eight Hundred Fifty Dollars)

Payment due on or before July 30th, 2024
Check Made payable: Magic Touch Entertainment

Federal EIN# 23-2305172 Magic Touch Entertainment is held fictitiously under the corporation of Singing Telegrams by Jeff, Inc.

THERE IS NO VIDEO OR AUDIO RECORDING OF SHOW PERMITTED
STILL PHOTOS ARE WELCOMED

PLEASE PLACE YOUR INITIALS BELOW THAT YOU UNDERSTAND YOU WILL BE THE PERSON
CONTACTED TO STOP ANY VIDEO OR AUDIO RECORDING THE DAY OF THE PERFORMANCES

X NCD Name of person responsible if you will not be there Rosemarie Skolnik

PLEASE SIGN BOTH PAGES AND FAX TO 570-676-9935 BEFORE JUNE 15th, 2024

Purchaser Signature: Nicole C DeLuca Date: 6/7/2024
Magic Touch Representative: **Beverly A. O'Lear** Date: **May 24, 2024**



www.thebrainshow.com Jeff and Beverly O'Lear
145 Lake in the Clouds Road Canadensis, PA 18325
Office 570-676-5702 (e) Beverly@TheBrainShow.com

351

EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 15th day of May, 2024, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Beverly O'Lear (the "Contractor") of The Brain Show

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

352

SCHEDULE A

Description of Service to be performed (be specific):

The Hottest NEW INTERACTIVE EDUCATIONAL GAME SHOWinfused with questions for our theme "Olympics".

Location of Services:

East Stroudsburg High School South (Auditorium)
279 N Courtland Street
East Stroudsburg, PA 18301

Effective Date: July 18th, 2024

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ \$1,850.00
Time (Days/Hour/Other): 9:30am-10:30am
Total Cost: \$ \$1,850.00

b) Fixed Rate: \$ _____

c) Are expenses included? XYES NO
If no, please itemize:

Budget Code: 10-1110-330-100-10-212-000-000-9150

Budget Code: 10-1110-330-100-10-213-000-000-9150

Department: EITC Grant

District Initiator: Mary Capulish

Authorization for Payment: _____ Date: _____

Purchase Order # _____



TheBrainShow.com

P.O.: _____

Invoice: 00505022024 Date: May 22nd, 2024

From: Magic Touch Entertainment - Jeff and Beverly O'Lear
145 Lake in the Clouds Road Canadensis, PA 18325 (O) 570-676-5702 (e) Beverly@thebrainshow.com

To: **East Stroudsburg STEAM-R Summer Programs**
East Stroudsburg Area School District East Stroudsburg Elementary Principal David Baker
93 Independence Street East Stroudsburg, PA 18301 (s) 570-421-1905

Contact: Mary Capulish © 570-807-4157 (e) mary-capulish@esasd.net

Description: **The Brain Show Educational Assembly Program**

Date: **July 18th, 2024 (Thursday)**

Location: **East Stroudsburg Elementary** Room of performance: **GYM**

Showtime: 1st Assembly: 9:30 A.M. to 11:00 A.M. Grades: K to 5 Approx ____ Students
** Parents will be invited to come and watch the program**

Load-In: **Approximately 8:00 A.M. on July 18th, 2024**
Host will contact you approximately 1 week prior to show
It does take us up to 2 ½ hours to load in and be ready for the first assembly.

Total Amount Due: **\$1,850.00 (One Thousand Eight Hundred Fifty Dollars)**

Payment due on or before July 18, 2024
Check Made payable: Magic Touch Entertainment

Federal EIN# 23-2305172 Magic Touch Entertainment is held fictitiously under the corporation of Singing Telegrams by Jeff, Inc.

THERE IS NO VIDEO OR AUDIO RECORDING OF SHOW PERMITTED
STILL PHOTOS ARE WELCOMED

PLEASE PLACE YOUR INITIALS BELOW THAT YOU UNDERSTAND YOU WILL BE THE PERSON CONTACTED TO STOP ANY VIDEO OR AUDIO RECORDING THE DAY OF THE PERFORMANCES

X MC Name of person responsible if you will not be there Michele Krajewski/Amy Polmounter

PLEASE SIGN AND FAX BACK TO 570-300-3309 BEFORE JUNE 10th, 2023

Purchaser Signature: Mary C. Capulish Date: 5/23/24
Magic Touch Representative: Beverly A. O'Lear Date: May 24



TheBrainShow.com

www.thebrainshow.com Jeff and Beverly O'Lear
145 Lake in the Clouds Road Canadensis, PA 18325
Office 570-676-5702 (e) Beverly@TheBrainShow.com

354

**EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement**

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 17th day of June, 2024, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Truancy Consultant Services (the "Contractor") of **Colonial IU 20**

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or controversy arising out of or relating to any interpretation, construction, performance or breach of this Agreement

4. **Notices**

Any notice, request, demand or other communication required or permitted to be given under this Agreement will be sufficient if in writing and if delivered personally, or sent by certified or registered mail as follows (or to such other addressee as will be set forth in a notice given in the same manner):

If to District:

Peter Bard, Chief Financial Officer
East Stroudsburg Area School District
50 Vine Street
East Stroudsburg, PA 18301

If to Contractor:

Colonial Intermediate Unit 20
6 Danforth Dr.
Easton, PA 18045

Any such notice will be deemed to be given on the date personally delivered or on the date mailed in the manner provided above.

5. **Validity**

If for any reason any provision of this Agreement will be determined to be invalid or unenforceable, the validity and effect of the other provisions will not be affected.

6. **Waiver of Breach**

The waiver by District or by Contractor of a breach of any particular provision of this Agreement by the other party will not operate, or be construed, as a waiver of any other breach of any other particular provision(s) by such other party.

7. **Termination**

This Agreement may be terminated by either party upon fifteen (15) days written notice from one party to the other party which written notice shall be given in the manner provided for in Paragraph 4 above.

8. **Assignment**

This Agreement will not be assignable by Contractor nor may the obligations of Contractor be delegated to another.

356

9. Entire Agreement

This Agreement represents the entire understanding of the parties.

9. Applicable Law

The parties agree that this Agreement will be construed and enforced pursuant to the laws of the Commonwealth of Pennsylvania.

IN WITNESS WHEREOF, the parties have set their hands as of the day and year first above written.

ATTEST:

EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS

Patricia Rosado, Secretary

BY: _____
Michael Catrillo, President

WITNESS:

[Contractor]

SCHEDULE A

Description of Service to be performed (be specific):

Truancy prevention via assistance from the Colonial IU 20 for the 24/25 school year.

Location of Services:

All North buildings and all Pike County students within those buildings.

Effective Date:

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ _____
Time (Days/Hour/Other): _____
Total Cost: \$ _____

b) Fixed Rate: \$ 77,438.00

c) Are expenses included? YES NO
If no, please itemize:

Budget Code: 10-2130-330-990-00-920-000-8744

Department: ESSERIII

District Initiator: _____

Authorization for Payment: _____ Date: _____

Purchase Order # _____

358

EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 11th day of June, 2024, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Yacine Tom Wing, Program Director (the "Contractor") of Family Promise of Monroe County

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or controversy arising out of or relating to any interpretation, construction, performance or breach of this Agreement

SCHEDULE A

Description of Service to be performed (be specific):

Provide emergency shelter, meals, and support services to homeless students (and their families) enrolled in the East Stroudsburg Area School District. Provide case management support services, including connecting families to needed social services, medical, dental providers; providing meals, snacks, water and juice, clothing, essential items, etc. as needed; provide transportation to services and medical appointments.

Location of Services:

Family Promise of Monroe County, Stroudsburg, PA
(actual shelter locations will be based on availability/needs)

Effective Date: July 1, 2024 through September 30, 2024

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ _____
Time (Days/Hour/Other): _____
Total Cost: \$ _____

b) Fixed Rate: \$ not to exceed \$31,850

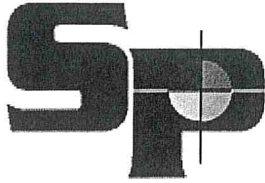
c) Are expenses included? X YES NO
If no, please itemize:

Budget Code: 10-3310-330-997-00-000-000-8754 Department: ARP Homeless Children & Youth Grant

District Initiator: Angela Byrne, Coordinator of Federal Programs & Grants

Authorization for Payment: _____ Date: _____

Purchase Order # _____



Scranton Printing Co.

1225 Penn Avenue, Scranton, PA 18509

Phone: 570-347-9474 • 1-800-290-5283 • Fax: 570-347-0406

Email: spco@scrantonprinting.com

6/10/24

East Stroudsburg Area School District
50 Vine Street
East Stroudsburg PA 18301
Attn: Patricia Rosado

Phone: 570-424-8500 x1101

Email: patricia-rosado@esasd.net

Quote # 61024-1JF

We are pleased to submit the following price quote(s) for your review.

ITEM:	Calendars
QTY:	7,500
STOCK:	Text: 50# White Offset Cover: 100# c2s Cover
PAGES:	16 page + cover
GRAPHICS:	includes graphics by SPC
PROOF:	yes email or hard proof
COLOR:	Text: 1/1- Black Ink Cover: 4/1
SIZE:	8.5 x 11
BINDERY:	Collate, Trim, Saddle Stitch 1-hole drill
PACKING:	convenient carton pack
PRICE:	7,500 @ \$.53 each = \$3,975
FOB:	Includes delivery to East Stroudsburg, PA to multiple locations

* Quote is valid for 60 days
No Overs will be accepted!

Accepted by: _____ Date: _____
Proposed by: Jeffrey A. Franks (y) Date: 6/10/2024

361

SUN LITHO-PRINT INC.
421 North Courtland Street
East Stroudsburg, Pennsylvania 18301



Telephone: 570-421-3250
Fax: 570-424-2544
www.sunlithoprint.com

2024 / 2025 SCHOOL CALENDAR

June 5, 2024

Size: finished size: 8.5 x 11 (folded 11x17 sheets)

Pages: 16 pages plus cover

Stock: Cover: Coated 1 side white cover

Text: 60# regular white offset

Ink: Cover: p/4/1 – color front cover – New Design
inside back cover, black

Text: Black ink all sides

Finishing: Fold, collate, 2 staples on fold, one hole drill at center
Top of pages

Art: Digital PDF files furnished complete. Printout Proof
Prior to printing.

Deliver to each school

Quantity: 7500

Price: \$4350.00

362



Minuteman Press of Stroudsburg
2158 West Main Street
Stroudsburg, PA 18360
Phone: 570.421.1437
www.mmpstroudsburg.com

Quotation

5/28/2024

Bill to: East Stroudsburg Area School District
50 Vine St
East Stroudsburg, PA 18301

Phone: 570-424-8500

Ship to: East Stroudsburg Area School District
Patricia Rosado
50 Vine St
East Stroudsburg, PA 18301

Phone: 570-424-8500
Email: patricia-rosado@esasd.net



7,500 8.5 x 11 Calendar - Print ready -(Gloss cover only, matte inside pages - non glossy) (Job ID 64441)

Total: \$7,918.33

Component 1 of 1:

Design

Graphic Design
Digital File Handling

Printing

7,500 Finished Pieces
Each of 10
2 sides
Duplex Top/Top
12 x 18 • 100# Blazer Gloss cover/70# text inside • White
Side 1 and 2 Ink(s): Full Color

Order Total: \$7,918.33

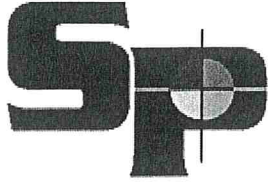
To Make a Payment:
Click or Scan the QR Code



This quote is valid for 30 days.

Payment in Advance

363



Scranton Printing Co.

1225 Penn Avenue, Scranton, PA 18509

Phone: 570-347-9474 • 1-800-290-5283 • Fax: 570-347-0406

Email: spco@scrantonprinting.com

6/10/2024

East Stroudsburg Area School District
50 Vine Street
East Stroudsburg PA 18301
Attn: Debra Wisotsky

Phone: 570-424-8500

Email: debra-wisotsky@esasd.net

Quote # 61024-3JF

We are pleased to submit the following price quote(s) for your review.

ITEM: Code of Student Conduct Catalogs

QTY: 7,000

PAGES: 84 page + Cover

STOCK: Text: 50# White Offset
Cover: 80# c2s Cover

GRAPHICS: files supplied

PROOF: yes hard proof

COLOR: Text: 1/1- Black Ink
Cover: 4/1

SIZE: 8.5 x 11

BINDERY: Collate, Trim, Saddle Stitch

PACKING: convenient carton pack

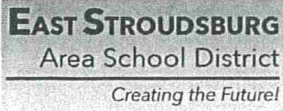
PRICE: 7,000 @ \$1.68 each = \$11,760

FOB: Includes delivery to East Stroudsburg, PA Multiple schools

* Quote is valid for 60 days or when paper price changes.
No Overs will be accepted!

Accepted by: _____ Date: _____
Proposed by: Jeffrey A. Franks (y) Date: 6/10/2024

364



Debra Wisotsky <debra-wisotsky@esasd.net>

Quote#: 052924KR-15

1 message

Keith Ramos <kramos@premierps3.com>

Wed, May 29, 2024 at 10:33 AM

To: Debra Wisotsky <debra-wisotsky@esasd.net>

Cc: Premier Accounting <accounting@premierps3.com>, Brent Wohlers <bwohlers@premierps3.com>

Good morning Debra,

Please see the pricing you requested below. Let us know if you have any questions. I also CC'd Brent Wohler who is you account Rep. He will follow up as well.

Thanks, Keith

Description: Code of Student Conduct 202⁴~~4~~-202⁵~~4~~

Pages: Two quotes: 80 pages & 84 pages + Printed Front Cover/
Inside Front Cover-Blank
Inside Back Cover-Printed
Outside Back Cover-Blank

Stock: Text: 50# White Offset
Cover 80# c2s Cover

Graphics: Files supplied

Proof: Yes hard proof

Color: Text: 1/1-Black Ink
Cover: 4/1

Size: 8.5 x 11

Bindery: Collate, Trim, Saddle Stitch

FOB: Includes Delivery to East Stroudsburg, PA multiple schools

Quantity: Quote for 7,000 copies

80pg @ \$16,995.00
84pg @ \$18,190.00

Thank You,

Keith Ramos
Premier Printing Solutions
129 Burson Street
East Stroudsburg, PA 18301

P. (570) 426-1570
Fax: (570) 426-1559

365

SUN LITHO-PRINT INC.
421 North Courtland Street
East Stroudsburg, Pennsylvania 18301



Telephone: 570-421-3250
Fax: 570-424-2544
www.sunlithoprint.com

QUOTE

East Stroudsburg School District

June 15, 2024

Attn: Debra Wisotsky

2024 - 2025 Code of Student Conduct booklets:

Qty: 7000

Pages: 80 page + Cover OR 84 page + Cover

Stock: Text: 60# White Offset
Cover 80# c2s Cover

Graphics: Files supplied

Proof: Yes hard proof

Color: Text: 1/1-Black Ink Cover: 4/1

Size: 8.5 x 11

Bindery: Collate, Trim, Saddle Stitch

Packing: Convenient carton pack

FOB: Includes Delivery to East Stroudsburg, PA multiple schools

Quantity: 7000 / 80 pg
Price: \$17550.00

84pg
\$17927.00

366

Recommended Event Ticket Prices for the 2024-2025 School Year

Regular Season Events	Adult Price *	Student Price*	Senior Citizens (62+yrs old) and Military Veterans with proof of service*	Season Pass Rate * (Regular Season Only)
Varsity Football	\$5	\$3	Free	50% Discount based on scheduled regular season home games
JV/JH Football	\$3	\$2	Free	50% Discount based on scheduled regular season home games
Boys' Basketball	\$5	\$3	Free	50% Discount based on scheduled regular season home games
Girls' Basketball	\$5	\$3	Free	50% Discount based on scheduled regular season home games
Wrestling	\$5	\$3	Free	50% Discount based on scheduled regular season home games

***ALL ESASD High School Students will be admitted free to all listed regular season home events upon presenting their school ID or being verified through the Sapphire system ESASD student(s) failing to present school ID and non-ESASD students will pay the student price of \$3. Students must have been present in school that day in order to attend athletic events.**

***All ESASD Intermediate and Elementary Students will be admitted free to all listed regular season home events if accompanied by a paying adult. The students can present their ID, or the student will need to be verified through the Sapphire system. ESASD Intermediate and Elementary students failing to present their student ID, or not found in the Sapphire system must still be accompanied by an adult and will be required to pay the student price of \$3. Students must have been present in school that day in order to attend athletic events.**

*When attendees utilize the Home Town ticketing app for ticket purchases they will be responsible for any and all additional fees associated with using Home Town Ticketing.

Continuation of Current Practices:

- Any current ESASD employees and a guest will be admitted free to all listed regular season home events upon presenting their school ID.
- Free passes for individuals who graduated from East Stroudsburg 50+ years ago are distributed through the Superintendent's Office
- Free passes for retired ESASD employees, current Board members and past Board members are distributed through the Superintendent's Office.

East Stroudsburg Area School District

Enrollment Count Matrix

Count of all actively enrolled students for the current school year. Note: students with multiple building enrollments (ME) will be counted once. See details for building choice.

BLDG	GRADE HMRM	EI	KF	01	02	03	04	05	06	07	08	09	10	11	12	HmRm Total
		21CC	All	0	0	0	0	0	0	0	1	1	2	0	2	3
	21CC Total	0	0	0	0	0	0	0	1	1	2	0	2	3	2	11
AACS	All	0	0	0	0	0	0	0	0	0	1	0	0	0	0	1
	AACS Total	0	0	0	0	0	0	0	0	0	1	0	0	0	0	1
ADM	All	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1
	ADM Total	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1
AGCC	All	0	1	1	5	2	1	0	4	2	2	1	2	1	1	23
	AGCC Total	0	1	1	5	2	1	0	4	2	2	1	2	1	1	23
AHCC	All	0	0	0	0	0	0	0	0	0	0	0	1	2	0	3
	AHCC Total	0	0	0	0	0	0	0	0	0	0	0	1	2	0	3
BES	All	0	72	70	73	65	62	63	0	0	0	0	0	0	0	405
	BES Total	0	72	70	73	65	62	63	0	0	0	0	0	0	0	405
CCAC	All	0	5	4	13	10	11	14	19	29	16	16	10	13	12	172
	CCAC Total	0	5	4	13	10	11	14	19	29	16	16	10	13	12	172
CPDL	All	0	0	1	0	0	1	0	1	1	0	0	0	0	0	4
	CPDL Total	0	0	1	0	0	1	0	1	1	0	0	0	0	0	4
ECCS	All	0	0	0	0	0	0	0	2	3	3	1	0	1	2	12
	ECCS Total	0	0	0	0	0	0	0	2	3	3	1	0	1	2	12
EHN	All	0	0	0	0	0	0	0	0	0	0	229	229	226	234	918
	EHN Total	0	0	0	0	0	0	0	0	0	0	229	229	226	234	918
EHS	All	0	0	0	0	0	0	0	0	0	0	330	336	348	319	1333
	EHS Total	0	0	0	0	0	0	0	0	0	0	330	336	348	319	1333
ESE	All	0	93	88	95	108	106	110	0	0	0	0	0	0	0	600
	ESE Total	0	93	88	95	108	106	110	0	0	0	0	0	0	0	600
HOME	All	0	14	11	24	22	23	24	12	8	5	4	6	5	3	161
	HOME Total	0	14	11	24	22	23	24	12	8	5	4	6	5	3	161
IPCC	All	0	3	4	0	3	0	0	1	2	2	7	4	2	3	31
	IPCC Total	0	3	4	0	3	0	0	1	2	2	7	4	2	3	31
IU20	All	0	9	10	15	5	9	6	7	12	8	8	9	10	6	114
	IU20 Total	0	9	10	15	5	9	6	7	12	8	8	9	10	6	114
JMH	All	0	65	72	101	71	76	72	0	0	0	0	0	0	0	457
	JMH Total	0	65	72	101	71	76	72	0	0	0	0	0	0	0	457
JTL	All	0	0	0	0	0	0	0	286	331	296	0	0	0	0	913
	JTL Total	0	0	0	0	0	0	0	286	331	296	0	0	0	0	913
LIS	All	0	0	0	0	0	0	0	182	205	214	0	0	0	0	601
	LIS Total	0	0	0	0	0	0	0	182	205	214	0	0	0	0	601
LLAC	All	0	0	0	0	0	0	0	0	1	1	0	1	0	0	3
	LLAC Total	0	0	0	0	0	0	0	0	1	1	0	1	0	0	3
LVAR	All	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1
	LVAR Total	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1
LVCS	All	0	0	0	0	0	0	0	0	0	0	3	0	2	1	6
	LVCS Total	0	0	0	0	0	0	0	0	0	0	3	0	2	1	6
MSE	All	0	54	79	70	56	87	63	0	0	0	0	0	0	0	409
	MSE Total	0	54	79	70	56	87	63	0	0	0	0	0	0	0	409
PACC	All	0	3	3	1	2	4	3	1	8	6	3	4	6	4	48
	PACC Total	0	3	3	1	2	4	3	1	8	6	3	4	6	4	48

368

BLDG	GRADE HMRM	El	KF	01	02	03	04	05	06	07	08	09	10	11	12	HmRm Total
		PADL	All	0	0	2	1	0	0	0	0	0	1	0	0	1
	PADL Total	0	0	2	1	0	0	0	0	0	1	0	0	1	1	6
PALC	All	0	0	1	0	1	0	0	2	4	0	2	4	1	2	17
	PALC Total	0	0	1	0	1	0	0	2	4	0	2	4	1	2	17
PAVC	All	0	4	1	1	2	2	2	1	2	1	1	4	3	1	25
	PAVC Total	0	4	1	1	2	2	2	1	2	1	1	4	3	1	25
RCCS	All	0	3	4	5	4	2	7	6	4	4	7	8	7	2	63
	RCCS Total	0	3	4	5	4	2	7	6	4	4	7	8	7	2	63
RES	All	0	75	77	85	60	57	71	0	0	0	0	0	0	0	425
	RES Total	0	75	77	85	60	57	71	0	0	0	0	0	0	0	425
SMI	All	0	62	49	51	51	62	54	0	0	0	0	0	0	0	329
	SMI Total	0	62	49	51	51	62	54	0	0	0	0	0	0	0	329
Total All Buildings		1	463	477	540	462	503	490	525	613	562	612	620	631	593	7092

NOTES:

1. {NA} indicates students not assigned to any homeroom.
2. Student homeroom assignments are based on current enrollment.

PA Cyber / Charter Schools

21CC	21 st Century Cyber School
AACS	Arts Academy Charter School
ADEL	Adelphoi Ketterer Charter School
ADM	East Stroudsburg Area School District
AGCC	Agora Cyber Charter
AHCC	Achievement House Cyber Charter
BES	Bushkill Elementary
CCAC	Commonwealth Cyber Charter Academy
CPDL	Central PA Digital Learning Foundation
EAAC	Easton Arts Academy Charter
ECCS	Evergreen Community Charter School
EEAC	Executive Education Academy Charter
EHN	High School – North
EHS	High School – South
ESE	East Stroudsburg Elementary
HOME	Home-Education
IAAC	Innovative Arts Academy Charter
IPCC	Insight PA Cyber Charter
IU20	Intermediate Unit 20
JMH	JM Hill Elementary
JTL	JT Lambert Intermediate
LIS	Lehman Intermediate
LLAC	Lincoln Leadership Academy Charter
LVAR	Lehigh Valley Academy Regional Charter
LVCS	Lehigh Valley Charter School
MSE	Middle Smithfield Elementary
NPUB	Non-Public
OOD	Out-of-District
PACC	PA Cyber Charter
PADL	PA Distance Learning Cyber
PALC	PA Leadership Cyber
PAVC	PA Virtual Cyber
RCCS	Reach Cyber Charter
RES	Resica Elementary
SMI	Smithfield Elementary