

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING – August 17, 2015**

**Carl T. Secor Administration Center – Board Room**

**7:00 P.M.**

**ADDENDUM A**

**XI. PERSONNEL ITEMS**

**A. Support Staff**

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

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**RECOMMENDATION:** Motion to approve the resignations, retirement, reassignments and appointments of the support staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement.

**1. Resignations**

<b>Name</b>	<b>Position Held</b>
e. Jenkins, Sandra	Student Aide – High School South Effective Date: August 14, 2015
f. Keller, Mary	Student Aide – Lehman Intermediate Effective Date: August 24, 2015
g. Mabe, Tiffany	Cafeteria Aide - East Stroudsburg Elementary Effective Date: August 26, 2015
h. Varkanis, Samantha	Paraprofessional – Middle Smithfield Elementary Effective Date: August 24, 2015

(See pages 7-10)

**2. Retirement**

<b>Name</b>	<b>Position Held</b>
c. Kroll, Kathy	Tax Bookkeeper/Receptionist – Business Office Effective Date: at the end of the workday on November 10, 2015.

(See page 11)

**6. Reassignments**

<b>Name</b>	<b>Position</b>
e. Stitch, Melody	From: Student Aide - High School South To: Student Aide (7 hour) - High School North Effective Date: August 27, 2015 Due to student's reassignment.

f. Weiss, Donna

From: Student Aide - Lehman Intermediate  
To: Student Aide (6.75 hour) - Middle Smithfield Elementary  
Effective Date: August 27, 2015  
Donna replaces Susan Conforti who accepted a paraprofessional position.

g. Wilson, Robin

From: Student Aide - Middle Smithfield Elementary  
To: Student Aide (6.5 hour) - Middle Smithfield Elementary  
Effective Date: August 27, 2015  
Robin replaces Magdalene Bioh who accepted a paraprofessional position.

## 7. Appointments - Regular

Name	Appointment
e. Cramer, Anne	Paraprofessional (Step 1) - Middle Smithfield Elementary Hourly Rate: \$15.72 Effective Date: August 25, 2015 This position was added due to student needs.
f. Gregory, Clare	Paraprofessional (Step 1) - Lehman Intermediate Hourly Rate: \$15.72 Effective Date: August 25, 2015 Clare replaces Gail Francis who resigned.
g. Keller, Mary	Paraprofessional (Step 1) - Lehman Intermediate Hourly Rate: \$15.72 Effective Date: August 25, 2015 Mary replaces Theresa Cavanaugh who resigned.
h. Mabe, Tiffany	Student Aide (6.75 hour) (Step 1) - Bushkill Elementary Hourly Rate: \$12.46 Effective Date: August 27, 2015 Tiffany replaces the position filled temporarily last year by Cynthia Tayburn.
i. McKeithan, Nelson	Paraprofessional (Step 1) - High School North Hourly Rate: \$15.72 Effective Date: August 25, 2015 Nelson replaces Marilyn Rozsay who retired.
j. Palmer, Mary	Student Aide (6.75 hour) (Step 1) - Lehman Intermediate Hourly Rate: \$12.46 Effective Date: August 27, 2015 Mary replaces Mary Keller who accepted a paraprofessional position.
k. Salerno, Martene	Student Aide (6.75 hour) (Step 1) - High School North Hourly Rate: \$12.46 Effective Date: August 27, 2015 Martene replaces the position filled temporarily last year by Monae Baker.
l. Summerville, Launie	Paraprofessional (Step 1) - Bushkill Elementary Hourly Rate: \$15.72 Effective Date: August 25, 2015 Launie replaces Mary Jane Costeria who retired.

### 23. Reassignment - Temporary

Name	Position
a. Parton, Matthew	From: Custodian (2 <sup>nd</sup> shift) - J. M. Hill Elementary To: Custodian (1 <sup>st</sup> shift) - J. M. Hill Elementary Effective: June 14, 2013 now through August 17, 2015 only. Matthew will return to his 2 <sup>nd</sup> shift position (\$.40/per hour shift differential) effective August 18, 2015.

### 24. Appointment - Long Term Substitute

Name	Appointment
a. Snyder, Kelly	Paraprofessional (Step 1) - Bushkill Elementary (LTS) Hourly Rate: \$15.72 Effective Date: August 25, 2015 through the end of the workday on October 30, 2015 only. Kelly replaces Terri Garrity who is on a leave.

### B. Professional Staff

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

**RECOMMENDATION:** Motion to approve the resignations and appointments of the professional staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement.

#### 1. Resignations

Name	Position Held
c. Milasch-McIntyre, Jennifer	Special Education teacher – Lehman Intermediate Effective Date: August 15, 2015
d. Nicosia, Faith	Guidance Counselor – High School South Effective Date: to be determined
e. Ziegler, Jillian	Guidance Counselor – High School North Effective Date: to be determined

(See pages 12-14)

#### 4. Appointments - Regular

Name	Appointment
b. Ferraro, Paul	Special Education teacher (Supplemental Learning Support) - High School North (PE) Salary: \$49,039.00 (Step 3 Column 11) Effective Date: August 25, 2015 Paul replaces Sharon Barton who retired.

- c. Iaconetti, Jill                      Special Education teacher (Supplemental Learning Support) - High School South (TPE)  
Salary: \$46,824.00 (Step 3 Column 7)  
Effective Date: August 25, 2015  
Jill replaces Gloria Schulte who was reassigned.
- d. Meglio, Stephen                      Math Edge teacher - J. T. Lambert Intermediate (TPE)  
Salary: \$49,657.00 (Step 2 Column 12)  
Effective Date: August 25, 2015  
Stephen replaces Kendal Askins who was reassigned.
- e. Rhoadhouse, Andrea                      Vocal Music teacher - J. T. Lambert Intermediate (TPE)  
Salary: \$42,599.00 (Step 1 Column 1)  
Effective Date: August 25, 2015  
Andrea replaces John Madas who resigned.
- f. Varkanis, Samantha                      Special Education (Learning Support) teacher - East Stroudsburg Elementary (TPE)  
Salary: \$45,793.00 (Step 1 Column 7)  
Effective Date: August 25, 2015  
Samantha replaces Katrina Aiello who was reassigned.

(See pages 15-19)

#### 5. Appointments - Long Term Substitutes

- | Name                | Appointment   |
|---------------------|---|
| a. Francois, Daphne | Special Education teacher – High School North (LTS)<br>Salary: \$45,793.00, prorated (Step 1 Column 7)<br>Effective Date: September 24, 2015 through the end of the workday on December 23, 2015 only.<br>Daphne replaces Cori Gallagher who is on a leave. |
| b. Paradis, Lindsay | Special Education teacher – Bushkill Elementary (LTS)<br>Salary: \$42,599.00, prorated (Step 1 Column 1)<br>Effective Date: August 25, 2015 through the end of the workday on October 30, 2015 only.<br>Lindsay replaces Meghan Baron who is on a leave.    |

(See pages 20-21)

#### D. Extra Responsibility Positions

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

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**RECOMMENDATION:** Motion to approve the following appointments in accordance with the terms of the District's existing collective bargaining agreements as amended and supplemented.

#### 2. Appointments for the 2015-2016 School Year

	Last Name	First Name	Position	Building	Rate
49.	Connors	Shannon	Field Hockey Head Coach	J. T. Lambert Intermediate	\$2,117.73
50.	Lambert	Emma	Field Hockey Assistant Coach	J. T. Lambert Intermediate	\$1,479.15
51.	Lukjanska	Anzelika	Intramural Field Hockey Advisor	High School North	\$23.46 (24 hour maximum)

**F. Administrative Assistant Staff**

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

**RECOMMENDATION:** Motion to approve the appointment of the Administrative Assistant staff designated, in accordance with the approved applicable policies, procedures *[subject to proper completion of all necessary documents and obtaining all necessary positive clearances]* and current Administrative Compensation Plan.

**1. Appointment**

<b>Name</b>	<b>Appointment</b>
a. Mayrhauser, Christine	Administrative Assistant – Human Resources Hourly Rate: \$17.50 Effective Date: to be determined Christine replaces Deborah Burns who retired.

**G. Memorandum of Understanding - Implementation of Virtual Classrooms**

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

**RECOMMENDATION:** Motion to approve the Memorandum of Understanding with the East Stroudsburg Area School District and the East Stroudsburg Education Association regarding the Implementation of Virtual Classrooms.

(See pages 22-24)

**XIX. FISCAL ITEMS**

**O. Use of Facilities**

**1.**

**RECOMMENDATION:** Motion to approve the requests for use of facilities as listed for Class 1 school-related activities (no facility fees will be incurred as per Policy #707).

**CLASS 1 – SCHOOL-RELATED USE OF FACILITIES – (Sports Feeder Programs/Student Educational Enrichment Programs)**

<b>BUILDING</b>	<b>ORGANIZATION</b>	<b>EVENT</b>	<b>DATE TO/FROM</b>	<b>FACILITY FEES</b>	<b>PERSONNEL FEES</b>
J.M. Hill	Brownie Troop 51006	Meetings	10/1/15-5/31/16	No	No
Smithfield	Boy Scouts Pack 92	Pack Meetings & Ceremonies	9/18/15-5/13/16	No	No

(See pages 25-26)

**Q. Indian Valley Appraisal Company**

**RECOMMENDATION:** Motion to approve an agreement with Indian Valley Appraisal Company for appraisal services in connection with the assessment appeal indexed to Monroe County Court of Common Pleas No. 9207 CV 2014 at a cost not to exceed \$9,500.00, with additional work outside the production of the appraisal to be billed at not more than \$250.00 per hour, upon terms and in a form as approved by the administration and solicitor.

**R. Pocono Services for Families & Children**

**RECOMMENDATION:** Motion to approve the Letter of Agreement with Pocono Services for Families & Children/Monroe County Head Start for provision of the Head Start Program and Pre K Counts at Middle Smithfield Elementary School and Resica Elementary School effective July 1, 2015 to June 30, 2016.

(See pages 27-28)