

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING – March 20, 2017  
Carl T. Secor Administration Center – Board Room  
7:00 p.m.**

**Minutes**

- I. **President** Gary Summers called the meeting to order at 7:16 p.m. and led those present in the Pledge of Allegiance. **Board Secretary**, Patricia Rosado called the roll.
- II. **Board Members present:** Ronald Bradley, Robert Cooke, Robert Gress, Robert Huffman, Debbie Kulick, Wayne Rohner, Gary Summers, Judy Summers and Lisa VanWhy.
- Student School Board Representatives:** Nadia Hussein and Alexa Williams.
- III. **School personnel present:** Jeff Bader, David A. Baker, Brian Borosh, Ben Brenneman, Anthony Calderone, Robert Dilliplane, Larry Dymond, Josh Fuller, Lynda Hopkins, Erin Hubert, Scott C. Ihle, Ann Marie Kizer, Phil Lazowski, Fred Mill, William Riker, Patricia Rosado, Bob Sutjak and Steve Zall. Chris Brown, Solicitor.
- IV. **Community members present:** Joe Hogan, Rob Howell, Shavone Jones, Thomas Jones, Christy Kirkwood, Kieran Laverty, Sharon Maly Cramer, John Petruzzo, Hunter Riker, Ruth Ann Rocchio, Leroy Williams and Jodi Woods.

**Other:** Bill Cameron, Pocono Record  
Local News BRCTV 13  
Jim DePetris, LERTA/TIF  
Chuck Leonard, LERTA/TIF  
Doug Olmstead, LERTA/TIF

V. **APPROVAL OF MINUTES**

**ACTION BY THE BOARD:**

Motion was made by Ronald Bradley to approve the minutes for the meetings of February 8, 2017, (pages 1-2) and February 27, 2017, (pages 1-26). Motion was seconded by Debbie Kulick. Minutes for February 8, 2017, carried unanimously, 9-0. Minutes for February 27, 2017, passed 7-0-2 abstentions. Gary Summers and Judy Summers abstained.

VI. **APPROVAL OF AGENDA**

**ACTION BY THE BOARD:**

Motion was made by Robert Cooke to approve this agenda for March 20, 2017, (pages 1-16), as submitted, with the Board of Education reserving the right to add to the agenda, and take further action on any items raised in executive session where immediate action on such items is considered to be in the best interest of the District. Motion was seconded by Lisa VanWhy and carried unanimously, 9-0.

- VII. **ANNOUNCEMENT OF EXECUTIVE SESSION** -- An executive session was held this evening at 5:00 p.m. before this meeting for the purpose of discussing personnel, litigation and negotiations.

VIII. **ANNOUNCEMENTS BY THE BOARD**

- A. Mrs. Lisa VanWhy said the Monroe Career & Technical Institute's National Technical Honor Society students raised \$1,104.94 for their Big Brother/Big Sister penny drive. From February 22-24, 2017, DECA students attended the 2017 Pennsylvania DECA Career Development Conference in Hershey, PA. Two students won first place trophies and one student won a fourth place trophy. Future for Agriculture students competed in various regional competitions and are hoping to send three students to the State Competitions in June. The driving

simulator arrived and was set up. JOC members were given an opportunity to sample the simulator which will aid law enforcement in training. Mrs. VanWhy sampled the simulator and found it quite interesting. MCTI received a permit for renewal from the Department of Environmental Protection (DEP) for their treatment plant. Carpentry students are siding and replacing doors on that treatment facility.

- B. Mr. Robert Huffman said he was unable to attend the previous Colonial IU 20 meeting. He plans to attend the next meeting that will occur next week.
- C. Mr. Wayne Rohner said he could not attend the previous Property/Facilities Committee meeting, which was held on March 6<sup>th</sup>; therefore, Mr. Ronald Bradley will provide the update tonight. Mr. Bradley said they discussed the boiler, which they awarded to Super Heat in the amount of \$11,900. Super Heat indicated that this is the best way to go since installing a unit would not be recommended because the longevity would not be any more than it is now with the old heating system unit. The sanding and refinishing of the gym floor proposals were forwarded to the Finance Committee. The Property/Facilities Committee recommended replacing an existing directory sign. Other motions included the tree service for J. M. Hill Elementary School and D'Huy Engineering bill in the amount of \$16,000 for the J. T. Lambert Intermediate masonry project. Mr. Bradley said he attended a pre-bid on Friday with nine companies. D'Huy Engineering was there to handle the pre-bids. One item of discussion was the cost which will be increased due to the type of materials that will be used from what was originally planned. The Property/Facilities Committee discussed High School South stadium upgrades and repairs. They did some preliminary agreements about the stadium hallway drop ceiling repairs, men and women restrooms, lights, plywood and other items. All items of discussion for the High School South stadium are on hold until further investigation. Mr. Bader gave an update on the five-year Capital Plan. The repairs for J. T. Lambert and Lehman Intermediate were revised on the five-year projection. The Board will discuss later tonight ways on how the district will recoup money that was already spent on work that was previously done.
- D. Mr. Robert Gress said the Finance Committee met on March 13<sup>th</sup>. On the agenda, there are numerous items for discussion. Mr. Gress asked Mr. Bader to pass out to all Board members an update on the loss of revenue due to reassessments within the last five years. Even with the assessment appeals, the district's revenues increased about 7 million dollars but we have lost a lot of cash over five years in assessments. All Board members should have the opportunity to see this information. The Legislators' meeting that was scheduled for March 18<sup>th</sup> was canceled due to inclement weather. We will look to reschedule within a couple of months in order to get funding issues back on their agenda. Mr. Gress said Mr. Chuck Leonard is here tonight along with other individuals who are proposing a shopping complex in Smithfield Township and need a Board member to volunteer to serve on the LERTA/TIF Committee. They are hoping for a Board appointment tonight. Mr. Leonard previously presented the information to the Finance Committee and will present the information on his project later on tonight. He presented all details to the Finance Committee and will present to the Board later on tonight. If there is any Board member who would like to volunteer to serve on this committee, it can be discussed at the time of the voting. The Board can also discuss any other item that the Finance Committee recommended at that time. Mr. Gress said that Mr. Summers volunteered to serve on this committee. If he cannot, Mr. Gress will step in to be part of this committee. Mr. Summers said it's important that the community understand that one thing that happen over the last few years is that there has been a significant amount of appeals primarily from large commercial entities within the boundaries of the East Stroudsburg Area School District, which significantly reduced the assessments that the district uses. When the district calculates the milages and money that we need and with no tax increase, the district has to use the assessment numbers from the two different counties. The district has 12 to 13 million dollars fewer dollars in assessments. This means that that the district needs to spend more time on reviewing ways to reduce more expenses. Mr. Summers is not sure if other school districts are experiencing the same situation. Mr. Summers thanked Mr. Bader for his work on this item. Mr. Gress asked if we can move Mr. Leonard's presentation ahead on the agenda. Mr. Summers said he can present after public participation.
- E. Mrs. Judy Summers said the Policy Review Committee did not meet earlier this evening due to the Board Appreciation program. The next Policy Review Committee meeting will be April 24, 2017 at 5:00 p.m. Polices on tonight's agenda for final Board approval are:
- Policy 251 Homeless Students
  - Policy 255 Educational Stability for Children in Foster Care (New Policy)
  - Policy 702 Gifts, Scholarships and Donations.
- F. Mr. Summers said there will be a Board Work Session next Monday, March 27<sup>th</sup> at 7 p.m. to discuss Policy #707 Use of Facilities. He asked all Board members to attend.

## IX. SUPERINTENDENT'S REPORT

- A. Miss Nadia Hussein, H.S. South Student Board Representative, said members of the band went on a field trip to Disney World to participate in a parade and enjoyed the park for a week. There will be a Casual for a Cause Day this Friday for the South Spring Gala, which is the Annual Special Education Prom. The National Honor Society is participating in a Pennies for Patients Drive to raise money for the Leukemia & Lymphoma Society research. The National Honor Society is also participating in a backpack and luggage drive for local foster children in combination with Monroe County Children and Youth. This year's play is "Anything Goes", which will be held on March 31, April 1 and April 2<sup>nd</sup>. Students worked hard to put this production together and on behalf of the H.S. South, Nadia wishes them success. Spring sports have not started because of the weather but pending good weather they will be on their way. Nadia hopes to have more athletics update next month.
- B. Miss Alexa Williams, H.S. North Student Board Representative, said last week they held their Annual Spelling Bee. Ashley Lopez, a junior, won first place, Natalie Montanez, a senior, won second place and Sarah Dass, a sophomore, was chosen as an alternate. They will be competing in the Monroe County Spelling Bee Championships on March 28<sup>th</sup> at Pleasant Valley High School. The boys' basketball team won District XI 5A Championships and will advance to a State Tournament for the first time in North history. Today the North Chorale sang at the Capitol Building in Harrisburg as part of the Pennsylvania Music Educators' Celebration of Music in the Schools Month. They received a tour of the building and spoke to Representatives on how music education has impacted their careers at High School North. On February 18<sup>th</sup>, the North Polar Plunge team dived into the frozen Delaware River to raise money for Special Olympics. Last month, seniors of third marking period classes raised over \$2,000 for Pennies for Patients, which has finally concluded as of last week. As a school, they raised over \$34,000. Graphics classes worked with the IU20 Autistic Needs Program to help create screen printed shirts and Valentine Day cards. Geneva Maldonado, Trent Griffin and Daniel Phillip represented our school's band at the 2017 PMEA District X Band Festival at Parkland High School from March 23<sup>rd</sup> to 25<sup>th</sup>. and they will have seats on the PMEA Region V Band.

## X. PUBLIC PARTICIPATION -- Federal Programs

- Title I
- Title VI
- Other Concerns

- A. Mr. John Petrizzo said he is the longest standing business owner on Route 209. His title for today is "Some People Tell More Stories than Walt Disney". One time the biggest real estate deal was by Fernwood. Due to corruption, currently, this place is a mess. Four years ago, they filed to lower their taxes and now they are filing again. Fifteen years ago, he came to a Board meeting and said our construction practices are going to bankrupt this community. Howard Frank of the Pocono Record said that our district spends twice the national average. The study found that school districts nationally spend \$11,000 on average per student. The four county school districts spend \$21,000 per student, which is more than three times the national average. According to the article, there is an art center to pay pilot to Lehman, Lehman Township Supervisors approved granting Pike Industrial Corporation a waiver of property taxes, they will pay a token of \$3,000, and the art center will create much needed jobs in the area. The article also stated that the Supervisors are lobbying to get the art center's organizers assurance that many of the jobs that are created will go to Lehman residents. Where is the art center today? The Governor's office should have addressed concerns raised by the Office of the Budget before authorizing a fifteen million-dollar redevelopment assistance capital program. It's unconscionable for anyone to walk in this room and ask for tax abatement and put the burden on the homeowner or public in order for a real estate development to put money in their pockets and burden the taxpayers. Mr. Summers said that the Board members received a letter dated February 28th from Mr. Petrizzo and asked if Mr. Petrizzo received the information he requested from our Solicitor. Mr. Petrizzo said he has not received a response. Mr. Summers asked Mr. Brown to handle Mr. Petrizzo's request and submit it to the Board for review.
- B. Mr. Chuck Leonard said his project is very important for the community which will build infrastructure and a tax base. He passed out a document which explained taxing and financing for the project. The project is located at Route 209 and Music Center Drive, Smithfield Township. The properties located within the project are: 511 Independence Road, 524 Independence Road, 824 Seven Bridge Road and various tax parcels. The Tax Increment Financing Act, referred to as TIF was developed to provide another financing tool to help implement redevelopment activities, to provide new employment, increase the tax base and improve the economy of Pennsylvania. The Monroe County Industrial Development Authority, the Township, County and School District will not have any debt obligations or guarantees in a TIF District other than to allocate back to the Authority some part of the increased real estate tax revenues. The term of a TIF District cannot exceed 20 years. Mr. Leonard is hoping that the Board will appoint a

Board member tonight to serve on the committee that will review the possibility of establishing a Tax Increment Financing (TIF) District for the Smithfield Gateway Development formerly known as the Mosier's Farms. The project includes a variety of infrastructure and improvements that they believe will have the effect of creating a significant tax base for the district on a much quicker basis than otherwise it might develop. Mr. Leonard said they had considerable success with other taxing increment financing in other districts that they created in their community like Sanofi Pasteur, Kalahari and Camel Back, which generated significant taxing income to the respective taxing bodies. We are hoping you will appoint a member to serve on it. Mr. Leonard said a TIF District meets and talks about the creation of the district and a specific infrastructure improvement is identified to decide what portion of the taxes will be paid or the increment that will be created as a result of the development. The base tax will remain the same. The tax on this property is about \$96,000 and the district will continue to receive its share. The terms and specifics on how the system is structured is determined by the committee. As the committee meets, they will discuss how much is funded and how much the district will receive. It takes about 3-5 meetings to come up with a strategy. The district will authorize a proposal, so will the County and the Township. Mr. Leonard presented an outline of the road that has been talked about for years that he said will create jobs. It will be a good project since jobs will be gained and the tax base remains. He believes this is a deal they cannot pass up. The project should be created by 2020/2021. Ms. Kulick asked what types of building are where. Mr. Olmstead, who is the developer for the property, said that the project will take place on Route 209 and 447 by ESU's Innovation Center as well as by the Chelsea site. The project will produce residential areas and an office park with an access through a loop road through 209 and 447. Mr. Rohner asked if PennDot is working with them. Mr. Olmstead said that PennDot is very excited that they are working together to make improvements on the road. The two lanes will potentially become five lanes. Mr. Leonard said that PennDot has been a proponent and have been very cooperative. Mr. Gress asked where the traffic lights will be placed. Mr. Olmstead said there will be a total of three traffic signals, one on 447 and two on 209. Ms. Kulick asked if there will be a traffic light on the through road. Mr. Olmstead said there will be no traffic light at the through road. Mr. Bradley asked if the traffic lights will help facilitate traffic off the highway. Mr. Olmstead said the traffic lights will be synchronized unlike it is now. I am not sure how traffic will look five years from now but it should help. Mr. Bradley asked how many years will the project take. Mr. Olmstead said it should last about three to five years. Mr. Petrizzo said the community will have to give up the increase in real estate tax revenue. If it is a good project why can it not stand on its own? Mr. Leonard said this project has been planned over many years so this will need some off site improvements before it can be complete and successful. If you want to build tax ratables, this is the type of project that we need to undertake in our community. Mr. Petrizzo said he has no problem with having the project built but does not agree with taking taxes away from the community. Mr. Leonard said that tax revenues do not exist right now. The three taxing bodies get about \$96,000, which will continue. When the project is complete, it can create about two million dollars on an annual basis. Kalahari created about 2.4 million dollars. This project will not have gone forward without the TIF. Mr. Petrizzo said what happened with the Art Center. Mr. Leonard said the Art Center was not his project. Mr. Gress said this project will benefit the community, and ESU. The community will have places to eat and shop. Penn Dot is not coming up with the money for the roads. This will jump start that project for Penn Dot. Camelback and Kalahari helped their community. The Art Center was not going to work from the beginning and Fernwood filed an appeal and we fought it for many years. The Board approved LERTA in Middle Smithfield and Lehman Townships and the district needs to continually be fiscally responsible to see what can help the community. We are not getting money from the State and others districts are getting triple times more than our district. Housing and businesses will increase in this area. There are not issues with the water and sewer because they are central. The traffic will also be helped. All the Board has to do tonight is appoint a committee member to see if it is worthwhile. Mr. Summers said that all we are doing tonight is moving forward with appointing a Board member to serve on a committee. They will meet and in about 4 months, they will come back to the School Board, Smithfield Township, and Monroe County with a proposal with hard numbers. We do not know the figures yet. The Board and the Community will have input to see if this is the project is a good idea or not, similar to what they did at Pocono Mountain School District with Kalahari and Camelback.

- C. Ms. Ruth Ann Rocchio said she is President of the Rotary Club of the Stroudsburg. She said the Rotary Club is asking for a waiver of fees for their spaghetti dinner. They have worked with East Stroudsburg Area School District for many years before moving out to another district due to a conflict in scheduling. They decided to come back to H.S. South to work with the cafeteria people who have always been a pleasure to work with. They are asking for a waiver in partnership with East Stroudsburg Area School District. The Rotary Club has given back to students in a leadership luncheon that they previously held. Nadia Hussein, Student Board Representative, spoke on behalf of H.S. South students. The Rotary Club will also be providing students at the drum recital free meals. They are asking for the Board's consideration in waiving the fees for this event since it generates about \$8,000. If they have to pay for facilities fees and personnel fees, they will have to give up about ¼ of the proceeds. Being a taxpayer of the district since 1990 and having a son graduate from South, she understands about expenses. The Rotary is asking for the Board to waive the fees, since they have given back to district's students.

D. Mr. Thomas Jones said he is the President of Monroe County United. This is an organization that was put together in July 2016 based on blacks and police officers that were being killed. The local residents did not want this to happen in East Stroudsburg so these individuals wanted to build relationships and not barriers in order for all to feel welcome regardless of race, color, creed or origin. Monroe County United built programs by their Education Department. Five committees were formed: Education, Spirituality, Law Enforcement, Youth Development, and Communications Committee. We have had programs to defuse stereotypes. They wanted youth to interact with local law enforcements; therefore they had a basketball game, "On the Same Team", that was very successful. The local law enforcements who participated were the Stroud Regional, Pocono Township and Pocono Mountain Regional Police Departments. They donated their time to play with the kids and gave them information on what their job required them to do. They also held a forum on racial reconciliation. As of yesterday, the Spirituality Committee held at the Hughes Library a forum on finding common ground across faith with religious leaders and their members. There were Muslims, Jewish, Catholic and Christian faiths who attended. We are trying to bring people together. Since the basketball game was successful, they are planning to have it again at East Stroudsburg Area School District. They are asking for all fees to be waived. No money will be made on this event, which will benefit community and students. Mr. Huffman asked if they are asking for the use of the gym and the kitchen. Mr. Jones said they will use the kitchen for items like pizza, water and snacks that have been donated and for nothing else.

**XI. PERSONNEL ITEMS**

**A. Support Staff – Uncompensated Leaves of Absence**

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to approve the uncompensated leaves of absence in accordance with applicable policies, procedures and contractual agreement. Motion was seconded by Lisa VanWhy and carried unanimously, 9-0.

**1. Leaves of Absence – In Accordance with School Board Policy #539**

<b>Name</b>	<b>Position Held</b>
a. Gomez, Charles	Custodian (2 <sup>nd</sup> shift) - High School South Effective Date: November 9, 2016 Now Through: August 14, 2017
b. Mora, Nellie	Cafeteria Worker - Bushkill Elementary Effective Date: February 10, 2017 Now Through: February 28, 2017
c. Okurowski, Mary	Cafeteria Worker - Middle Smithfield Elementary Effective Date: February 25, 2017 Through: May 23, 2017

(Requests received)

**B. Support Staff**

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to approve the resignations, retirements, leaves of absence, reassignments and appointments to the support staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Lisa VanWhy and carried unanimously, 9-0.

**1. Resignations**

<b>Name</b>	<b>Position Held</b>
a. Garcia, Haydee	Cafeteria Aide - Lehman Intermediate Effective Date: at the end of the workday on March 2, 2017.
b. Henriquez, Lauren	Cafeteria Aide - Lehman Intermediate Effective Date: at the end of the workday on March 10, 2017.
c. Hinds, Yira	Student Aide - Middle Smithfield Elementary Effective Date: March 10, 2017
d. Iannazzo, Marc	School Police Officer (12 month, 1 <sup>st</sup> shift) - High School South Effective Date: at the end of the workday on March 21, 2017.
e. Martinez, Aiden	Custodian (3 <sup>rd</sup> shift) (LTS) - J. T. Lambert Intermediate Effective Date: at the end of the workday on March 10, 2017.

(See pages 17-21)

**2. Retirements**

<b>Name</b>	<b>Position Held</b>
a. Kubrak, Rita	Paraprofessional - J. T. Lambert Intermediate Effective Date: at the end of the last teacher workday of the 2016-2017 school year.
b. Liatto, Joseph	Custodian (3rd shift) - North Campus Effective Date: at the end of the workday on July 28, 2017.

(See pages 22-23)

**3. Leaves of Absence - In accordance with School Board Policy #534**

<b>Name</b>	<b>Position Held</b>
a. Sasso, Deborah	Cafeteria Worker - East Stroudsburg Elementary Effective Date: February 24, 2017 Through: March 17, 2017
b. Walsh, Robert	Bus Driver - Transportation Effective Date: April 17, 2017 Through: end of the 2016-2017 school year.

(See pages

**4. Leaves of Absence (Date Changes) - In accordance with School Board Policy #535**

<b>Name</b>	<b>Position Held</b>
a. Almodovar, Matilde	Bus Driver – Transportation Effective Date: January 3, 2017 Now through: March 17, 2017
b. Antoni, Barbara	Secretary - Lehman Intermediate Effective Date: January 9, 2017 Now through: March 17, 2017 This is an intermittent leave effective March 6, 2017.
c. Cawley, Nina	Cafeteria Worker - High School South Effective Date: January 17, 2017 Now through: sixty workdays
d. Kuse, Rebecca	Paraprofessional – Middle Smithfield Elementary Effective Date: February 16, 2017 Now through: March 24, 2017
e. Murrell, Raymond	Custodian (2 <sup>nd</sup> shift) – High School North Effective Date: February 9, 2017 Now through: May 5, 2017
f. Shortino, Debra	Student Aide – High School South Effective Date: January 6, 2017 Now through: April 7, 2017

(Requests received)

**5. Leaves of Absence - In accordance with School Board Policy #535**

<b>Name</b>	<b>Position Held</b>
a. Chamberlin, James	Information Technologist III - Administrative Services Effective Date: February 15, 2017 Through: May 15, 2017 This will be an intermittent leave effective February 24, 2017.
b. Hendel, Marianne	Bus Driver – Transportation Effective Date: March 6, 2017 Now through: end of the 2016-2017 school year. This is an intermittent leave.
c. Mayo, Eileen	Cafeteria Worker - North Campus Effective Date: February 27, 2017 Through: eight weeks
d. Wilson, Robin	Student Aide – J. M. Hill Elementary Effective Date: February 1, 2017 Now through: June 30, 2017 This is an intermittent leave.

(Requests received)

## 6. Reassignment

<b>Name</b>	<b>Appointment</b>
a. Cawley, Nina	From: Cafeteria Worker (7 hour) - Administration/Food Services To: Cafeteria Worker (7 hour) - High School South Effective Date: March 6, 2017

## 7. Reassignment - Temporary

<b>Name</b>	<b>Appointment</b>
a. Salerno, Martene	From: Student Aide (7 hour) - High School North To: Student Aide (7 hour) - High School South Effective Date: February 22, 2017 now through April 7, 2017. Martene replaces Debra Shortino who is on a leave.

## 8. Appointments – Regular

<b>Name</b>	<b>Appointments</b>
a. Arnold, Veronica	Cafeteria Aide (part-time, 3.75 hour) - Lehman Intermediate Hourly Rate: \$12.78 Hourly Rate: \$13.28 after satisfactory completion of the probationary period. Effective Date: March 13, 2017 Veronica replaces Haydee Garcia who resigned.
b. Bulay, Lisa	Cafeteria Aide (part-time, 3.75 hour) - Lehman Intermediate Hourly Rate: \$12.78 Hourly Rate: \$13.28 after satisfactory completion of the probationary period. Effective Date: March 13, 2017 Lisa replaces Lauren Henriquez who resigned.
c. Good, Digna	Health Room Nurse - Itinerant Hourly Rate: \$16.77 Hourly Rate: \$17.27 after satisfactory completion of probationary period. Effective Date: March 13, 2017 Digna replaces Sharon Taylor who resigned.
d. Horn, Mary	Cafeteria Aide (part-time, 3.25 hour) - Resica Elementary Hourly Rate: \$13.28 Effective Date: February 1, 2017 Mary replaces Donna Hudon who resigned.

## 9. Substitute Appointments

<b>Name</b>	<b>Position(s)</b>
a. Collado, Ivelisses	Cafeteria Aide, Cafeteria Worker, Front Desk Receptionist, Paraprofessional, Secretary, Student Aide
b. Curtis, Joseph	Custodian, Maintenance
c. Horne, Phillip	Bus Driver
d. Jagan, Betty	Cafeteria Aide, Cafeteria Worker, Custodian, Front Desk Receptionist, Paraprofessional, Secretary, Student Aide
e. Tondt, Doreen	Paraprofessional



### C. Professional Staff

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

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#### **ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to approve the retirement, leaves of absence, change of status and appointments to the professional staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Wayne Rohner and carried unanimously, 9-0.

#### 1. Retirement

##### **Name**

##### **Position Held**

- a. Marshall, Stephanie

Grade 4 teacher - J. M. Hill Elementary  
Effective Date: the end of the last teacher workday of the 2016-2017 school year.

(See page 24)

#### 2. Compensated Professional Leave of Absence – In Accordance with School Board Policy #438.1

##### **Name**

##### **Position Held**

- a. Sullivan, Elizabeth

Guidance Counselor - High School North  
Effective Date: the first semester of the 2017-2018 school year.

(Request received)

#### 3. Leave of Absence (Date Change) – In Accordance with School Board Policies #434 and #435

##### **Name**

##### **Position Held**

- a. Minnichbach, Lisa

Special Education teacher - High School North  
Effective Date: November 2, 2016  
Now Through: March 21, 2017

(Request received)

#### 4. Leaves of Absence – In Accordance with School Board Policy #435

##### **Name**

##### **Position Held**

- a. Hendricks, Sara

Math teacher - High School South  
Effective Date: January 25, 2017  
Through: February 20, 2017

- b. Homulka, Gary

Chemistry teacher - High School South  
Effective Date: February 17, 2017  
Through: March 10, 2017

- c. McKelvin, Wanda

Reading Specialist - East Stroudsburg Elementary  
Effective Date: January 31, 2017  
Through: February 9, 2017

(Requests received)

**5. Change of Status (Date Change)**

Name	Position
a. Ilch, Erin	From: Building teacher substitute - High School North To: Special Education teacher – High School North (LTS) Salary: \$42,599.00, prorated (Step 1 Column 1) Effective Date: January 3, 2017 Now through: the end of the workday on March 21, 2017. Erin replaces Lisa Minnichbach who is on a leave. Effective March 22, 2017, Erin will return to her position as a building teacher substitute through the last student day of the 2016-2017 school year only.

**6. Substitute Appointments**

Name	Certification
a. Tondt, Doreen	Emergency Permit

**D. Extra Responsibility Positions**

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

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**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to approve the resignation and appointments in accordance with the terms of the District's existing collective bargaining agreements as amended and supplemented. Motion was seconded by Wayne Rohner and carried unanimously, 9-0.

**1. Resignation**

Name	Position Held
a. Woolsey, Lawrence	Girls' Track and Field Varsity Assistant Coach – High School South
(See page 25)	

**2. Appointments for the 2016-2017 School Year**

	Last Name	First Name	Position	Building	Rate
a.	Tischler	Julia	Mentor for Natalie Seeuwin <i>Correction: through 1/31/17</i>	High School North	\$612.06 (prorated)
b.	Kishel	Danielle	Mentor for Erin Ilch Effective 1/3/17 through 3/21/17	High School North	\$612.06 (prorated)
c.	Bickart	Charles	Girls' Track and Field Varsity Assistant Coach	High School South	\$3,587.69 (plus \$250.00 longevity stipend)
d.	Hewitt	Leighton	Girls' Soccer Head Coach	Lehman Intermediate	\$2,117.73
e.	Markowski	Sigmund	Baseball Junior Varsity Coach	High School South	\$3,100.08

**XII. CONTRACTS**

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

1.

**ACTION BY THE BOARD:**

Motion was made by Lisa VanWhy to approve the contracts listed for their specific services, rates and effective dates totaling under \$10,000, subject to the review and recommendations of the Solicitor and approval of the Administration regarding the terms and conditions of any final contract, other than price or cost. Motion was seconded by Debbie Kulick and carried unanimously, 9-0.

	<b>NAME</b>	<b>SERVICE</b>	<b>RATE</b>	<b>PAYMENT FROM</b>	<b>EFFECTIVE DATE</b>
1.	Ellison, Jordon (DJ Jelli)	DJ for Class of 2017 Prom	1,100.00	H.S. South Class of 2017	4/29/17
2.	Gullstrand, Marjory	Borrowing eBooks – Spring Into Technology	\$158.00	Staff Development	3/25/17 (snow date - 4/8/17)
3.	Young, Kevin & Young, Rebecca (4ever Young Photobooshs)	Photobooth for the Class of 2017 Prom.	\$975.00	H.S. South Class of 2017	4/29/17

(See pages 26-30)

2.

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to approve the contract listed for its specific services, rates and effective dates totaling over \$10,000, subject to the review and recommendations of the Solicitor and approval of the Administration regarding the terms and conditions of any final contract, other than price or cost. Motion was seconded by Judy Summers and passed 8-0-1. Debbie Kulick abstained.

	<b>NAME</b>	<b>SERVICE</b>	<b>RATE</b>	<b>PAYMENT FROM</b>	<b>EFFECTIVE DATE</b>
1.	Pocono Alliance	Expand S.M.I.L.E. Program for at-risk children living within ESASD borders.  Provide 75 additional free early hearing and vision screenings for children up to 5 years old at ESASD family involvement events/programs.  Utilize designated grant funds to provide scholarships to ESASD eligible children to attend the local Head Start Program.	\$18,000.00	KtO Grant	3/21/17-8/31/17

(See pages 31-32)

**XIII. STUDENT ITEMS**

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

**A. Overnight Field Trips**

**ACTION BY THE BOARD:**  
 Motion was made by Robert Cooke to approve the overnight field trips listed. The proposal and itineraries for the field trips meet the required Board Policy #121. Motion was seconded by Wayne Rohner and carried unanimously, 9-0.

	<b>Name</b>	<b>Activity</b>	<b>Location</b>	<b>Dates</b>
1.	Lazowski, Phil (#02320)	Lehman/H.S. North students to TSA State Competition	Champion, PA	4/19/17-4/22/17
2.	Rhoadhouse, Andrea (#02248)	J. T. Lambert Cavalier Voices Tour 2017	Delaware, OH	6/1/17-6/5/17
3.	Sanker, Donald (#02362)	H.S. South Students to Key Club Camp. Transportation will be provided by Kiwanis.	Reinholds, PA	4/28/17-4/30/17

(See pages 33-35)

**B. Field Trips – 75 Miles or More**

**ACTION BY THE BOARD:**  
 Motion was made by Judy Summers to approve the 75 miles or more field trips listed. The proposal and itineraries for the field trips meet the required Board Policy #121. Motion was seconded by Lisa VanWhy and carried unanimously, 9-0.

	<b>Name</b>	<b>Activity</b>	<b>Location</b>	<b>Dates</b>
1.	Giaquinto, Lori (#02371)	Smithfield Elementary 5 <sup>th</sup> Graders to Space Farms Zoo and Museum	Sussex, NJ	5/4/17
2.	Loughren, Deborah (#02349)	J. T. Lambert Choirs attending Music in the Parks.	Jackson, NJ	4/29/17
3.	Marshall, Stephanie (#02346)	J. M. Hill 4 <sup>th</sup> Graders to Hershey Chocolate World/Capital Building.	Hershey & Harrisburg, PA	5/15/17
4.	Rolando, Tina (#02344)	Bushkill Elementary 5 <sup>th</sup> Graders to Liberty Science Center.	Jersey City, NJ	5/17/17
5.	Trauschke, Billie (#02312)	Middle Smithfield Elementary 5 <sup>th</sup> Graders to Philadelphia Zoo.	Philadelphia, PA	5/26/17

(See pages 36-40)

**XIV. OLD AND NEW BUSINESS**

**XV. REQUESTS TO ESTABLISH A STUDENT ACTIVITY**

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

\_\_\_\_\_

**ACTION BY THE BOARD:**

Motion was made by Lisa VanWhy to approve the request to establish a student activity fund for J. T. Lambert Intermediate School's EcoAction Team. Motion was seconded by Debbie Kulick and carried unanimously, 9-0.

(See page 41)

**XVI. BOARD POLICIES**

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

\_\_\_\_\_

**ACTION BY THE BOARD:**

Motion was made by Judy Summers to approve the Board Policies listed for use in the East Stroudsburg Area School District. Motion was seconded by Lisa VanWhy and carried unanimously, 9-0.

1. Policy 251 Homeless Students
2. Policy 255 Educational Stability for Children in Foster Care (New Policy)
3. Policy 702 Gifts, Scholarships, and Donations

(See pages 42-53)

**XVII. FISCAL ITEMS**

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

\_\_\_\_\_

**A. Payment in Lieu of Taxes**

**ACTION BY THE BOARD:**

Motion was made by Wayne Rohner to ratify and affirm the authority of the Superintendent, Board President, and Board Secretary to execute and submit to the Pennsylvania Department of Education an Application for Payment pursuant to Section 604 of the School Code for payment in lieu of taxes for property acquired by the Commonwealth for the National Recreation Area project located in Lehman Township, Pike County in the form as presented at this meeting. Motion was seconded by Lisa VanWhy and carried unanimously, 9-0.

(See page 54)

**B. Colonial IU #20 General Operating Budget – 2017-18 SY**

**ACTION BY THE BOARD:**

Motion was made by Robert Huffman to approve the Colonial IU #20 Operating Budget for the 2017-18 school year in the amount of \$3,403,740 with the District's share being \$43,209.15 as previously distributed to the Board and presented and attached. Motion was seconded by Debbie Kulick and carried unanimously, 9-0.

(See pages 55-72)

**C. MCTI's Operating Budget – 2017-18 SY**

**ACTION BY THE BOARD:**

Motion was made by Lisa VanWhy to approve the Monroe Career & Technical Institute's Operating Budget for the 2017-18 school year in the amount of \$9,395,917 with the District's share being \$1,833,255 as previously distributed to the Board and presented and attached. Motion was seconded by Wayne Rohner and carried unanimously, 9-0.

(See pages 73-81)

**D. Tax Incremental Financing Committee**

**ACTION BY THE BOARD:**

Motion was made by Judy Summers to appoint a Board representative, Gary Summers, to serve on the Tax Incremental Financing Committee for the proposed Smithfield Gateway project, in accordance with the recommendation of the Finance Committee. Motion was seconded by Robert Gress and carried unanimously, 9-0.

**E. Self-insured Workers' Compensation Program**

**ACTION BY THE BOARD:**

Motion was made by Robert Gress to authorize the District and EHD to submit an application in the amount of \$500 to the State for a self-insured workers' compensation program, in accordance with the recommendation of the Finance Committee. Motion was seconded by Lisa VanWhy and carried unanimously, 9-0

**F. Bids for Telephone Service**

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to approve bids for telephone service for a period of three years effective July 1, 2017 through June 30, 2020 to the following vendors, subject to the review by the Solicitor and in accordance with the recommendation of the Finance Committee. Pricing is prior to any e-Rate funding discounts for which the school district may be eligible (estimated to be a discount of 20% for the 2017-2018 fiscal year.) These services have been selected from proposals received by ESASD for telephone service in compliance with the USAC's SLD requirements for Federal e-Rate funding. Motion was seconded by Lisa VanWhy and carried unanimously, 9-0

Provider	Type	Monthly Cost	Service
Frontier	POTS Lines	\$ 934.53	Fire & Burglar Alarms
Frontier	PRI Lines	\$ 600.65	Fax & Backup Phone service
Ironton	SIP Trunks	\$1,039.70	Main Phone lines

(See page 82)

**G. Bids for Elementary Computers**

**ACTION BY THE BOARD:**

Motion was made by Ronald Bradley to approve seeking bids for the replacement of elementary computers in support of the District's digital transformation framework, in accordance with the recommendation of the Finance Committee. Motion was seconded by Lisa VanWhy and carried unanimously, 9-0.

## H. Bids for Network Infrastructure Upgrades

### **ACTION BY THE BOARD:**

Motion was made by Ronald Bradley to approve seeking bids for network infrastructure upgrades for the District's elementary schools in support of the District's digital transformation framework, in accordance with the recommendation of the Finance Committee. Motion was seconded by Debbie Kulick and carried unanimously, 9-0.

## I. D'Huy Engineering Invoice

### **ACTION BY THE BOARD:**

Motion was made by Wayne Rohner to approve invoice #45757 from D'Huy Engineering in the amount of \$16,000.00 for services rendered as part of the JTL and Lehman Masonry projects, in accordance with the recommendations of the Property & Facilities and Finance Committees. Motion was seconded by Lisa VanWhy and carried unanimously, 9-0.

(See page 83)

## J. Super Heat Inc. Proposal

### **ACTION BY THE BOARD:**

Motion was made by Ronald Bradley to approve the proposal from Super Heat Inc. in the amount of \$11,900 to replace the heat exchanger in the HSS pool boiler to be paid from the Capital Reserve Fund, in accordance with the recommendations of the Property & Facilities and Finance Committees. Motion was seconded by Wayne Rohner and carried unanimously, 9-0.

(See page 84)

## K. Mastercraft Sports Flooring Proposals

### **ACTION BY THE BOARD:**

Motion was made by Robert Cooke to approve the proposals from Mastercraft Sports Flooring under Costars Contract #014-166 to refinish the gym floors at Lehman in the amount of \$23,000, JTL in the amount of \$23,000, High School South in the amount of \$7,200, and High School North in the amount of \$5,800 and to be paid from the Capital Reserve Fund, in accordance with the recommendations of the Property & Facilities and Finance Committees. Motion was seconded by Debbie Kulick and carried unanimously, 9-0. "Amended 4/24/2017"

(See pages 85-88)

## L. Reimbursement

### **ACTION BY THE BOARD:**

Motion was made by Ronald Bradley to approve reimbursement to Wayne Rohner in the amount of \$1,138.44 for the purchase of Pennsylvania School Laws & Rules Annotated. Motion was seconded by Debbie Kulick. A roll call vote was taken and failed 3-6. Ronald Bradley, Wayne Rohner and Lisa VanWhy voted yes. Robert Cooke, Robert Gress, Robert Huffman, Debbie Kulick, Gary Summers and Judy Summers voted no.

(See page 89)

## M. Tax Assessment Appeal

### **ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to approve a settlement on the tax assessment appeal indexed to Monroe County Court of Common Pleas No. 8617 CV 2016 as set forth in the Settlement Stipulation presented, and to authorize the Solicitor to sign such settlement stipulation on behalf of the School District. Motion was seconded by Robert Huffman and carried unanimously, 9-0.

(See pages 90-93)  
March 20, 2017

N. Use of Facilities

1.

**ACTION BY THE BOARD:**

Motion was made by Judy Summers to approve the requests for use of facilities as listed for Class 1 School-Related activities (no facility fees/personnel fees will be incurred as per Policy #707). Motion was seconded by Lisa VanWhy and carried unanimously, 9-0.

**CLASS 1 – SCHOOL-RELATED USE OF FACILITIES – (Sports Feeder Programs/Student Educational Enrichment Programs)**

BUILDING	ORGANIZATION	EVENT	DATE TO/FROM	FACILITY FEES	PERSONNEL FEES
Bushkill	Bushkill Youth Association	Basketball/ Baseball Practice	4/1/17-6/30/17 (Mondays, Tuesdays, Wednesdays, Thursdays)	No	No
Bushkill	Girls on the Run	5K Training & Self-Confidence Lessons	4/1/17-6/30/17 (Mondays, Wednesdays)	No	No
ESE	FC Pocono	Soccer Practice	4/1/17-6/30/17 (Wednesdays)	No	No
ESE	Pocono Fire Basketball	Basketball Practice	4/1/17-6/30/17 (Fridays)	No	No
HS South	IU 20	Special Olympics	5/12/17 (Specific dates TBD by Athletic Dept.)	No	No
JMH	FC Pocono	Soccer Practice	4/1/17-6/30/17 (Mondays, Tuesdays, Wednesdays)	No	No
JMH	Girls on the Run	5K Training & Self-Confidence Lessons	4/1/17-6/30/17 (Tuesdays, Thursdays)	No	No
JMH	ESYA	T-Ball Practice	5/1/17-6/30/17 (Monday-Friday)	No	No
JTL	FC Pocono	Soccer Practice	4/1/17-6/30/17 (Thursdays)	No	No
JTL	Joe Carmella Softball Umpire Chapter	PIAA Umpire Meetings	4/4, 4/10, 4/18, 4/25, 5/9/17 (Tuesdays)	No	No
JTL	Pocono Fire Basketball	Basketball Practice	4/1/17-6/30/17 (Mondays)	No	No
Lehman	Bushkill Youth Association	Soccer, Baseball/ Basketball Practice	4/1/17-6/30/17 (Monday-Friday)	No	No
M. Smithfield	FC Pocono	Soccer Practice	4/1/17-6/30/17 (Mondays)	No	No
Resica	Cub Scouts	Pack Meetings	4/10, 5/8, 6/13/17 (Mondays)	No	No
Resica	Girl Scouts	Troop Meetings	4/1/17-6/30/17 (Mondays)	No	No
Resica	FC Pocono	Soccer Practice	4/1/17-6/30/17 (Mondays, Thursdays)	No	No
Smithfield	FC Pocono	Soccer Practice	4/1/17-6/30/17 (Mondays, Tuesdays, Wednesdays, Thursdays)	No	No



Smithfield	Girls on the Run	5K Training & Self-Confidence Lessons	4/1/17-6/30/17 (Wednesdays, Thursdays)	No	No
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(See pages 94-112)

2.

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to approve the request for use of facilities as listed for Class 2 Governmental Agency (no facility fees will be incurred as per Policy #707). Middle Smithfield Township is requesting a waiver of personnel fees for their 10<sup>th</sup> Annual Eggstravaganza should the event be moved indoors due to inclement weather. Motion was seconded by Ronald Bradley and carried unanimously, 9-0.

**CLASS 2 – GOVERNMENTAL AGENCY USE OF FACILITIES**

**Facility Fee: No**

**Personnel Fee: No (Custodial)**

BUILDING	ORGANIZATION	EVENT	DATE TO/FROM	FACILITY FEES	PERSONNEL FEES
Resica	Middle Smithfield Township	10 <sup>th</sup> Annual Eggstravaganza	4/8/17 (Saturday)	No	No (In the event of rain only- Approx. \$140)

(See pages 113-114)

3.

**ACTION BY THE BOARD:**

Motion was made by Wayne Rohner to approve the request for use of facilities as listed for Class 2 Governmental Agency (no facility fees will be incurred as per Policy #707). Representative Rosemary Brown is requesting a waiver of personnel fees for this Education Seminar, contingent upon submission of appropriate insurance certificate from CAI. Motion was seconded by Ronald Bradley and carried unanimously, 9-0.

**CLASS 2 – GOVERNMENTAL AGENCY USE OF FACILITIES**

**Facility Fee: No**

**Personnel Fee: No (Custodial)**

BUILDING	ORGANIZATION	EVENT	DATE TO/FROM	FACILITY FEES	PERSONNEL FEES
JTL	Representative Rosemary Brown	Educational Seminar for Home Owner Association (HOA) Board Members and their Residents	4/8/17 (Saturday)	No	No (Approx. \$175)

(See pages 115-116)

4.

**ACTION BY THE BOARD:**

Motion was made by Wayne Rohner to approve the request for use of facilities as listed for Class 2 Governmental Agency (no facility fees will be incurred as per Policy #707). Stroud Region Open Space & Recreation is requesting a waiver of facility as well as personnel fees as part of the Intergovernmental Agreement with the district for their Summer Kids Camp. Staff Training will run from 6/12/17-6/16/17. The Summer Camp program will run from 6/19/17-8/11/17. Motion was seconded by Ronald Bradley and carried unanimously, 9-0.

**CLASS 2 – GOVERNMENTAL AGENCY USE OF FACILITIES**

BUILDING	ORGANIZATION	EVENT	DATE TO/FROM	FACILITY FEES	PERSONNEL FEES
HS South	Stroud Region Open Space & Recreation	Stroud Summer Camp	6/12/17-6/16/17 (Staff Training) & 6/19/17-8/11/17 (Mid-Week)	No	No

(See page 117)

5.

**ACTION BY THE BOARD:**

Motion was made by Ronald Bradley to approve the request for use of facilities as listed for Class 3 Non-School Related Use of Facilities. Monroe County United is requesting a waiver of facility as well as personnel fees for their Youth & Law Enforcement Basketball Tournament, contingent upon submission of appropriate insurance certificate. Motion was seconded by Wayne Rohner and carried unanimously, 9-0.

**CLASS 3 –NON-SCHOOL RELATED USE OF FACILITIES**

**Facility Fee: No**

**Personnel Fee: No (Security/Custodial)**

BUILDING	ORGANIZATION	EVENT	DATE TO/FROM	FACILITY FEES	PERSONNEL FEES
HS South	Monroe County United	Youth & Law Enforcement Basketball Tournament	4/22/17 (Saturday)	No (Approx. \$875)	No (Approx. \$840)

(See page 118)

6.

**ACTION BY THE BOARD:**

Motion was made by Robert Gress to approve the request for use of facilities as listed for Class 3 Non-School Related Use of Facilities. Rotary Club of the Stroudsburgs is requesting a waiver of facility as well as personnel fees for their annual Spaghetti Dinner. This is a fundraiser to provide scholarships to Monroe County Schools. Motion was seconded by Robert Huffman and passed, 8-0-1 abstention. Debbie Kulick abstained.

**CLASS 3 –NON-SCHOOL RELATED USE OF FACILITIES**

**Facility Fee: No**

**Personnel Fee: No (Security/Custodial/Food Services)**

<b>BUILDING</b>	<b>ORGANIZATION</b>	<b>EVENT</b>	<b>DATE TO/FROM</b>	<b>FACILITY FEES</b>	<b>PERSONNEL FEES</b>
HS South	Rotary Club of the Stroudsburgs	Annual Spaghetti Dinner	5/20/17 (Saturday)	No (Approx. \$600)	No (Approx. \$1050)

(See pages 119-120)

7. a.

**ACTION BY THE BOARD:**

Motion was made by Ronald Bradley to approve the request for use of facilities as listed for Class 3 Non-School Related Use of Facilities. Camp Invention is requesting a waiver of facility as well as personnel fees for their Summer Science (STEM) Camp. The Science Camp program will run from 6/26/17-6/30/17. Motion was seconded by Wayne Rohner. A roll call vote was taken and failed 3-6. Ronald Bradley, Debbie Kulick and Wayne Rohner voted yes. Robert Cooke, Robert Gress, Robert Huffman, Gary Summers, Judy Summers and Lisa VanWhy voted no.

**CLASS 3 –NON-SCHOOL RELATED USE OF FACILITIES**

**Facility Fee: No**

<b>BUILDING</b>	<b>ORGANIZATION</b>	<b>EVENT</b>	<b>DATE TO/FROM</b>	<b>FACILITY FEES</b>	<b>PERSONNEL FEES</b>
Resica	Camp Invention, Invent Now	Annual Science STEM Camp	6/26/17-6/30/17 (Monday-Friday)	No (Approx. \$1,000)	No

(See pages 121-122)

7. b.

**ACTION BY THE BOARD:**

Motion was made by Robert Huffman to approve the request for use of facilities as listed for Class 3 Non-School Related Use of Facilities. Camp Invention is requesting a waiver of facility fees for their Summer Science (STEM) Camp. The Science Camp program will run from 6/26/17-6/30/17. Motion was seconded by Lisa VanWhy and passed 6-3. Robert Cooke, Robert Gress, Robert Huffman, Gary Summers, Judy Summers and Lisa VanWhy voted yes. Ronald Bradley, Debbie Kulick and Wayne Rohner voted no.

**CLASS 3 –NON-SCHOOL RELATED USE OF FACILITIES**

**Facility Fee: Yes**

BUILDING	ORGANIZATION	EVENT	DATE TO/FROM	FACILITY FEES	PERSONNEL FEES
Resica	Camp Invention, Invent Now	Annual Science STEM Camp	6/26/17-6/30/17 (Monday-Friday)	Yes (Approx. \$1,000)	No

(See pages 121-122)

8.

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to approve the request for use of facilities as listed for Class 3 Non-School Related Use of Facilities. Pocono Cinema & Cultural Center is requesting a waiver of facility as well as personnel fees for their Rehearsal/Performance which will celebrate the musical theater productions of the high schools in Monroe County. Motion was seconded by Wayne Rohner. A roll call vote was taken and carried unanimously, 9-0. Ronald Bradley, Robert Cooke, Robert Gress, Robert Huffman, Debbie Kulick, Wayne Rohner, Gary Summers, Judy Summers and Lisa VanWhy voted yes.

**CLASS 3 –NON-SCHOOL RELATED USE OF FACILITIES**

**Facility Fee: No**

**Personnel Fee: No (Security/Custodial)**

BUILDING	ORGANIZATION	EVENT	DATE TO/FROM	FACILITY FEES	PERSONNEL FEES
HS South	Pocono Cinema & Cultural Center	Monroe County H.S. Musical Theater Productions	5/21/17 (Sunday)	No (Approx. \$2,095)	No (Approx. \$1,080)

(See pages 123-124)

9.

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to approve the request for use of facilities as listed for Class 3 Non-School Related Use of Facilities. Jersey Surf Drum & Bugle Corps is requesting a waiver of facility and personnel fees for their annual summer band camp. For the past nine years, Jersey Surf has held their spring training camp at the North Campus while holding educational sessions for North & South band members and offering free performances to the community. Motion was seconded by Robert Gress and passed 7-2. Robert Gress and Lisa VanWhy voted no.

**CLASS 3 –NON-SCHOOL RELATED USE OF FACILITIES**

**Facility Fees Assessed and Personnel Fees Assessed as per Policy 707 (estimate amounts attached)**

<b>BUILDING</b>	<b>ORGANIZATION</b>	<b>EVENT</b>	<b>DATE TO/FROM</b>	<b>FACILITY FEES</b>	<b>PERSONNEL FEES</b>
HS North	Jersey Surf Drum & Bugle Corp.	Summer Band Camp	6/18/17-6/30/17	Yes (See attached)	Yes (See attached)

(See pages 125-128)

**O. Budget Transfers and Payment of Bills**

**ACTION BY THE BOARD:**

Motion was made by Lisa VanWhy to approve the Budget Transfers and Payment of Bills listed in this agenda for 2016-2017 fiscal year, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the Auditor General. Motion was seconded by Judy Summers and passed 8-1. Ronald Bradley voted no.

1. Budget Transfers - (See pages 129-149)
2. Payment of Bills - (See pages 150-160)

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
 BOARD OF EDUCATION  
 REGULAR MEETING  
 March 20, 2017**

**Carl T. Secor Administration Center – Board Room  
 7:00 P.M.  
 ADDENDUM A**

**XI. PERSONNEL ITEMS**

**C. Professional Staff**

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

\_\_\_\_\_

**ACTION BY THE BOARD:**

Motion was made by Lisa VanWhy to approve the appointments, resignation and sick leave for the professional staff designated, in accordance with the approved applicable policies, procedures and contractual agreement. Motion was seconded by Debbie Kulick and carried unanimously, 9-0.

**6. Substitute Appointments**

<b>Name</b>	<b>Certification(s)</b>
b. Schweppenheiser, Christine	Biology, Environmental Science

**7. Appointment - Long Term Substitute**

<b>Name</b>	<b>Position</b>
a. Schweppenheiser, Christine	Biology teacher - High School North (LTS) Salary: \$49,676.00, prorated (Step 4 Column 6) Effective Date: March 21, 2017 through the last teacher workday of the 2016-2017 school year only. Christine replaces Ryan DeLong who accepted a Dean of Student position at High School North.

(See page 3)

**8. Resignation**

<b>Name</b>	<b>Position Held</b>
a. Gollinge, Lisa	English teacher - Lehman Intermediate Effective Date: August 7, 2017

(See page 4)

**9. Sick Leave – In Accordance with School Board Policy #434**

<b>Name</b>	<b>Position Held</b>
a. Gollinge, Lisa	English teacher - Lehman Intermediate Effective Date: March 20, 2017 Through: August 6, 2017

**E. School Police Officer**

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

\_\_\_\_\_

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to approve the appointment of the school police officer designated, in accordance with the approved applicable policies, procedures and School Police Officer Compensation Plan. Motion was seconded by Judy Summers and carried unanimously, 9-0.

**1. Appointment**

<b>Name</b>	<b>Position Held</b>
a. Straka, Joseph	School Police Officer (1 <sup>st</sup> shift, 8.5 hour, 10 month) - Middle Smithfield Elementary Hourly Rate: \$16.05 Effective Date: March 20, 2017 Joseph replaces Albert Smith who resigned.

**F. Professional Staff – Dean of Students (Ryan DeLong)**

*(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)*

\_\_\_\_\_

**ACTION BY THE BOARD:**

Motion was made by Wayne Rohner to approve Ryan DeLong, Biology teacher assigned to the High School North, as Dean of Students under the direction of Mr. Stephen Zall, Principal of the High School North. This temporary assignment will be effective March 21, 2017 through the end of the 2016-2017 school year only. Mr. DeLong will return to his Biology teaching assignment for the 2017-2018 school year. There will be no additional salary compensation during this temporary assignment. Motion was seconded by Debbie Kulick and carried unanimously, 9-0.

**XVIII. PETITION**

**ACTION BY THE BOARD:**

Motion was made by Judy Summers to approve that the Solicitor and Superintendent of the District be authorized and directed to prepare and file a Petition with the Local Court of Common Pleas for both Monroe and Pike Counties for the purpose of having Joseph Straka appointed as school police (attendance) officer for the District. Motion was seconded by Ronald Bradley and carried unanimously, 9-0.

**XIX. ANNOUNCEMENTS/INFORMATION**

None

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to adjourn. Motion was seconded by Judy Summers and carried unanimously, 9-0.

**XX. ADJOURNMENT 9:09 PM**

Respectfully submitted,

Patricia L. Rosado,  
Board Secretary