EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: ADMINISTRATIVE EMPLOYEES

TITLE: PROFESSIONAL DEVELOPMENT

ADOPTED: August 19, 2002 <u>1st READ: March 16, 2015</u> REVISED:

		333. PROFESSIONAL DEVELOPMENT
1.	Purpose	Continuing professional study and inservice training are prerequisites for professional development, enhanced ability to complete responsibilities, and maintaining certification.
2.	Authority SC 517, 1205.1, 1205.2	The Board encourages all administrators to further their professional and personal advancement through graduate study, inservice training, and professional development activities.
3.	Guidelines	Graduate/Special Courses
		Only courses of study that are preapproved shall be eligible for reimbursement by the school district or a change in compensation.
		Reimbursement for credits for approved graduate study or special courses shall be made in accordance with terms of the administrative compensation plan or an individual contract, or collective bargaining agreement.
		Documentary evidence of satisfactory completion of all study programs shall be required.
		All administrators shall file a record and description of the attainment of approved credits with the office of the Superintendent.
	Pol. 328	Payment for credit for approved courses of study or special study shall be made on the approval of the Superintendent.
		Induction Program For School System Leaders
	<u>SC 1205.5,</u> <u>1217</u>	School system leaders shall complete an induction program which is consistent with the Pennsylvania School Leadership Standards within five (5) years of serving as a school system leader in Pennsylvania for the first time.
_	<u>SC 1205.5</u>	School system leaders include principals, vice-principals, assistant principals, Assistant Superintendent, Superintendent and individuals who are converting an

333. PROFESSIONAL DEVELOPMENT - Pg. 2

	administrative certificate from a Level I certificate to a Level II certificate.
	Professional Education Plan
SC 1205.1 Title 22 Sec. 4.13, 49.17	The Board shall appoint to the professional education committee parents/guardians and representatives of the community and local businesses. Representatives of administrators, teachers and educational specialists on the professional education committee shall be selected by their respective members.
SC 1205.1	The Board shall approve a professional education plan that is designed to meet the educational needs of the school district and its employees; specifies approved courses, programs, activities and learning experiences; and identifies approved providers. The Board shall approve the plan prior to submission for approval by the Department of Education.
SC 1205.1	The Board shall ensure an annual review of the school district's professional education plan by the professional education committee to determine if the plan continues to meet the needs of the school district, the <u>StrategicComprehensive</u> Plan, and the employees, students and community. The professional education committee may recommend amendments to the plan, subject to approval by the Board and the Department of Education.
<u>SC 1205.1</u> <u>Title 22</u> Sec. 49.17	Professional education plans associated with the federal requirements of Title I and Title II funding shall be developed by the professional education committee and forwarded to the Board for approval prior to submission for approval by the Pennsylvania Department of Education.
SC 1205.2	The Board may approve, on a case-by-case basis, specific professional education activities not stated within the district's professional education plan. Board approval is not required for credits or hours required for administrator certification, earned through activities conducted by providers approved by the Department of Education or the Department itself, or related to the area of assignment or certification.
SC 1205.2	If the school district assumes all costs of credits or hours, the Board may disapprove any course, program, activity or learning experience that is inconsistent with the goals of the professional education plan.
SC 1205.1, 1205.2	In order to continue employment in the school district, certificated administrative employees are required to meet all obligations necessary to maintain active certification.
	References:
	<u>School Code – 24 P.S. Sec. 517, 1144, 1151, 1205.1, 1205.2, 1205.5, 1217</u>

333. PROFESSIONAL DEVELOPMENT - Pg. 3

Child Abuse Recognition and Reporting Training – 24 P.S. Sec. 1205.6
State Board of Education Regulations – 22 PA Code Sec. 4.13, 49.16, 49.17
<u>Board Policy – 100, 806</u>