

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
GENERAL PURPOSE MEETING**

July 9, 2019 – 6:00 P.M.

Carl T. Secor Administration Building

Minutes

- I. **President** Lisa VanWhy called the meeting to order at 6:20 p.m. and led those present in the Pledge of Allegiance. **Board Secretary**, Patricia Rosado called the roll.
- II. **Board Members present:** George Andrews, Larry Dymond, Jason Gullstrand, Robert Huffman, Keith Karkut, Debbie Kulick, Wayne Rohner, Richard Schlameuss and Lisa VanWhy.
- III. **School personnel present:** Brian D. Baddick, Brian Borosh, Louis Carbajal, Scott Ihle, Diane Kelly, Tom McIntyre, Fred Mill, William Riker, Patricia Rosado, Renee Stevens, Bob Sutjak, and Steve Zall. Christopher Brown, Solicitor.
- IV. **Community members present:** None.
- Other:** Josh Grice, D’Huy Engineering
Bill Cameron, Pocono Record
Jamie Doyle, Public Financial Management
- V. **APPROVAL OF AGENDA AND MINUTES**

ACTION BY THE BOARD:

Motion was made by Keith Karkut to approve the agenda for July 9, 2019, and with members of the Committee reserving the right to add to the agenda and take further action in the best interest of the District. Motion was seconded by Debbie Kulick and carried unanimously, 9-0.

Mr. Rohner said that he would like to request that the recordkeeping policy be placed on the next policy meeting agenda. Mr. Schlameuss said that the policy that Mr. Rohner is speaking of is #800 Records Management.

ACTION BY THE BOARD:

Motion was made by Keith Karkut to approve the minutes from the June 4, 2019, General Purpose meeting. Motion was seconded by George Andrews and carried unanimously, 9-0.

(See pages 7-26)

VI. ANNOUNCEMENT OF EXECUTIVE SESSION(S)

- a. An Executive Session was held on June 26, 2019, for the purpose of discussing personnel.
- b. An Executive Session was held this evening before this meeting at 5:00 p.m. for the purpose of discussing personnel, litigation and negotiations.

VII. PUBLIC PARTICIPATION

Limited to comments on this agenda by residents and taxpayers of the school district (3 min. ea.)

None

VIII. PROPERTY/FACILITIES ITEMS:

a. J.T. Lambert Stage Curtains Proposals

- 1. Center Stage Lighting & Rigging, Inc. - \$10,591.89 – (See pages 27-28)
- 2. Sherman Productions - \$11,661.00 - (See pages 29-30)
- 3. NorthEast Stage - \$12,168.00 – (See pages 31-32)

Mr. Karkut thanked Mr. Ihle for the proposals that were sent to the companies for the stage curtains. He asked where the three companies are located. Mr. Ihle said Center Stage Lighting is in Allentown, Sherman Productions is in Stroudsburg, and Northeast Stage is in New Jersey. Mr. Karkut said he knows the district has always requested to go with the lowest bid but each bid is about \$1,000 apart. He would rather go with a local company for a little more money because we work with them in other events and in order to keep a working relationship with a community-based business. It would be less than \$1,000 more to go with Sherman Productions. Mr. Rohner asked if these companies were given a request for proposals. Are these the only ones that responded? Mr. Ihle said they sent the proposal out to various companies and three responded. Mr. Rohner said realistically he would go along with the school law which encourages the Board to follow the law. Mr. Brown asked what the bidding threshold is. Mr. Ihle said it is \$10,500. Mrs. VanWhy said that we are obligated by law to accept the lowest bid because we are over the threshold. Mr. Schlameuss said we have to accept the lowest responsive and responsible bid. We can call around to see if they perform the way they have to, but outside of that, we have to accept the lowest bid. Mr. Karkut asked if we have always followed this procedure. Mr. Schlameuss said, by law, we must do that. Mr. Brown said that we have always followed this procedure above the threshold since the law requires it. Maybe it has not been followed for smaller contracts but he does not recall any instance where this has happened. Mr. Karkut said how about the fact that we know the other company has experience and the ethics of the matter. Mr. Schlameuss said we can consider it but we have to go with the lowest bidder. Mr. Karkut said we do not know the other companies. Mr. Schlameuss said we don't have to. Ms. Kulick asked if references have been checked for Center Stage Lighting. Mr. Ihle said they have not. Ms. Kulick said we don't necessarily have to; but, if we are not aware of any specific issues with the company then we have to go with the lowest bidder. Mr. Schlameuss said, for the most part, they are the lowest price and we have to accept it. We can check recommendations, but we should approve this bid tonight. Mr. Huffman said with all of the construction projects that the district has bid out, which included local bidders, going with the lowest bidder was never questioned. The Board has always approved the lowest bidder.

ACTION BY THE BOARD:

Motion was made by Richard Schlameuss to approve the proposal from Center Stage Lighting & Rigging, Inc. in the amount of \$10,591.89 for the purchase of stage curtains for J.T. Lambert Intermediate School. Motion was seconded by Debbie Kulick and passed 8-1. Keith Karkut voted no.

b. Facilities Department Maintenance Vehicle – Medium Roof Cargo Van

1. Ray Price Ford - \$29,178.00 – (See pages 33-37)
2. Koch 33 Ford - \$29,753.00 – (See pages 38-42)
3. Fred Beans Ford of W.C. - \$30,688.00 – (See pages 43-47)

Mr. Rohner said his motion is to postpone the purchase of this vehicle. The Board's plan was, when they purchased two pickup trucks for grounds and maintenance, that the vehicles be handed over for the six new employees that were recently hired. Mrs. VanWhy said this motion can be voted upon or it can be tabled. Mr. Andrews said, he would rather table it for further discussion. Mrs. VanWhy said it can be discussed tonight. Mr. Schlameuss said that the Board would like to see a listing of the fleet (vehicles). The list should include where the vehicles are, the daily use and who is using them. Mr. Rohner said this discussion will continue to resurface. Mr. Schlameuss said we need to get this information first before making a decision. Mr. Ihle said he has a list of his vehicle and who uses them. He distributed a copy to the Board members. Mrs. VanWhy said there may be vehicles that are seen sitting around. Are all vehicles being used? One specific car that was purchased was to be used by the grounds crew. I don't think any grounds crew have been in it. Mr. Andrews asked if the district purchased two trucks. If so, where did they go? Mr. Dymond said two trucks were purchased, a four-door truck for grounds and a two-door truck for transportation. Mr. Andrews said the question is are they being utilized properly. Mrs. VanWhy said the truck that has four doors can be used by various individuals in them. Mr. Sutjak said both trucks were purchased by transportation and the minutes do not say that they were for grounds. They have been using one truck all summer. The Transportation Department shares them; therefore, they are being used. Mr. Dymond said the minutes say that they were for the grounds crew. Mr. Sutjak said the minutes say that they were purchased from Transportation and grounds crew can use it and they have. He said even Anthony from ITEC uses it. They are district trucks. Mrs. VanWhy said that was her previous comment that they are district trucks so they should be able to be used by any department. We shouldn't be buying for just one department. They should not be sitting idle. If the trucks are for maintenance/grounds, there should be tools in them for when the staff needs to travel from school to school, but it does not look like there is anything in them. Mr. Schlameuss said the district should provide a list of all vehicles across the district and indicate who uses them and when, in order to indicate the ratio of truck to the staff that is using them. Mr. Sutjak said that his department has three trucks. One is a 2008 Ford that was in an accident and totalled. It was then purchased back since it was fixable. This makes a total of three vehicles including the two trucks that were purchased. The Transportation Department originally bought one to replace the one in the accident but then the Board gave the approval to buy the original truck back. Transportation/grounds has three trucks for the price of almost two. Mr. Sutjak said the trucks have been used by grounds, ITEC and others, when needed. Dr. Riker asked if a log is kept in each truck to indicate who is using it and when. Mr. Sutjak said no log is kept. Dr. Riker suggested that they keep a log in the truck; therefore, if the Board would like to see it, they can see who is using it. Mr. Karkut said he thought the district had a bucket truck that was no longer operable. Mr. Ihle said one was in the shop and now it has been fixed. That is the one that they are using on a daily basis and that is why they are requesting to purchase a truck to avoid damaging the bucket truck. Mr. Karkut asked why the Maintenance Department needs to buy a truck. Why not buy another vehicle. Mr. Ihle said they are requesting the purchase of a van to help carry equipment and tools. Their department also has two maintenance technicians that are using their own vehicles. He said his concern is the wear and tear on the bucket truck. Dr. Riker asked if another vehicle is purchased will this mean that the bucket truck will no longer be used on a daily basis until it is needed. Mr. Ihle said that is correct. Mr. Rohner said they still need the four-door truck to be used on a daily basis. Mrs. VanWhy asked if the vehicle that Curtis uses, is used by others as well. Mr. Ihle said not normally since it has materials and equipment but others can use it if needed. Mrs. VanWhy asked if the funds for the van were part of the budget. Mr.

McIntyre said it was. Mr. Rohner asked why approval is needed. Mr. McIntyre said that the Board has always asked to see the purchases instead of just having it as part of the payment of bills. The Board also requested that the form 611 be prepared and presented before final approval is made. When the budget process began there was a request for a total of seven vehicles. The request has now been minimized to just one vehicle. Mr. Rohner said if it is in the budget then he has no opposition to the purchase of this vehicle. What he would like to see is a copy of the budget as the money is being spent. Mr. Karkut asked from which year's budget is this vehicle being purchased. Mr. McIntyre said it was included in the 2019-2020 budget. Mr. Karkut said this is the reason why he said before that the district needs to look at streamlining the maintenance people to place in each building. Mr. Rohner said that would be too expensive to do. Ms. Kulick said she agrees. Mr. Karkut said this has not been looked at financially. He said this would bring work orders down, there would not be transportation issues and less personnel will be moving from building to building. How much time do they spend going from building to building? Mr. Ihle said he tries to keep the staff at one location but it depends on what they specialize in. Mr. Karkut said Mr. Ihle can have the maintenance staff in buildings and then streamline that ones that are specialized in certain areas. Large corporations that have many buildings do this and it is very effective. Mrs. VanWhy said this discussion is about purchasing a van. Mr. Karkut said that the purchases will not continue if the same procedures are followed. Mrs. VanWhy said that is why we need to know who is using what and what is needed. We have a proposal in front of us to purchase a new van but we have trucks and vans not being utilized so why are we buying another one. Mr. Karkut said he thought an inventory list of the vehicles was being prepared for the Board. Dr. Riker said the list is almost complete and he will give it to the Board but this list contains the replacement cycle. Mr. Karkut said this list will help the Board get a better understanding of what the district has. Dr. Riker said that the question from Mr. Ihle tonight is does the Board want his department to continue using a bucket truck or should they purchase a van; otherwise, the Board will be approving a purchase of a bucket truck soon. Mr. Rohner said the issue is, if there is a four-door truck not being used, then it needs to be used, regardless of what department it is in. Ms. Kulick asked if it makes sense to buy the van and get rid of the truck. Mr. Dymond said we are not comparing apples to apples tonight. There are three departments, transportation, grounds and maintenance. One four-door truck, he thought was going to grounds. It makes sense not to wear out the bucket truck. It makes sense to purchase a van for the maintenance staff in order for them to get their work done. Grounds has a couple of trucks that are worn out. They have a dump truck that has been patched up. He was under the impression that the district bought the four-door truck that would go to them. Mr. Rohner said that he believes that was the intent. Mr. Dymond said he would propose that we buy the van so that the bucket truck will not be worn out and to transfer the four-door truck to grounds. Mr. Dymond requested a list of all vehicles by the next meeting, minus the buses. Mr. Karkut asked if ITEC has a vehicle. Mr. McIntyre said they do not. Mr. Karkut said there should be a fleet of trucks where they are needed. Ms. Kulick said there should be limited drivers to help with the wear and tear of the vehicles.

ACTION BY THE BOARD:

Motion was made by Larry Dymond to approve the proposal from Ray Price Ford in the amount of \$29,178.00 for the purchase of a Medium Roof Cargo Van for the Facilities Department and for the grounds crew to have use of the four-door Dodge truck, which was previously purchased. Motion was seconded by Richard Schlameuss and passed 8-1. Keith Karkut voted no.

ITEMS FOR DISCUSSION:

1. Resica Carpet Replacement –

(See page 48)

Mr. Josh Grice of D'Huy Engineering said he was asked to come up with an update regarding having the carpet replaced with VCT (Vinyl Composition Tile) He prepared an estimate for Resica Elementary School. He can share the large prints of this project with them at their request. Looking at the health prospective, due to allergies, it is best to get the carpet out of the instructional places and replace with tile. Most classrooms are carpeted. We would propose a hard surface. The conference room and offices may stay as is, if they wish. He would recommend that the rest be replaced with VCT. The estimated cost is over \$307,000, which is about \$7.50 per square foot. The price is pretty typical. The corridors can be replaced with ceramic tile instead of VCT, which would increase the cost to about \$345,000. The upgrade would be about \$40,000 for the ceramic tile. This project has not been formally approved to move forward. He said he just wanted to let the Board know that they conducted this survey. Ms. Kulick asked for the safety history of the product. Mr. Grice the replacement is not more about safety issues but due to allergy concerns. Ms. Kulick asked if he knows the comparison of the slip and falls with carpet vs. VCT. Mr. Grice said the tile would not be a safety issue. Ms. Kulick asked if there is any safety issues with the ceramic tile. Mr. Grice said from a slipping prospective unless there is a lot of water spilled on it, it would not be a safety concern. Mr. Karkut asked what the lifespan is for VCT, ceramic tile and carpet. Mr. Grice said the ceramic tile has a longer lifespan. Mr. Karkut asked about the cleaning time for the tiles. Mr. Grice said he has not done a cost analysis for the cleaning of the VCT, ceramic or carpet. He said he can look at other tile options that do not require waxing, which can cut down on summer cleaning costs. He can come up with alternate products, life span, etc. He came tonight to let the Board know the information he presented. Mrs. VanWhy asked if VCT has been used in schools. Mr. Grice said some buildings have it but now the newer tiles have no asbestos. The use of VCT is pretty typical. Mr. Schlameuss asked why was the replacement of carpets brought up. Mr. Rohner said this issue was discussed at a Property/Facilities Committee meeting due to the mold issue. Mr. Schlameuss said this project should be placed on the Capital Projects list. Mr. Dymond said tile requires less maintenance. The district spends a lot of money on vacuums and supplies. Mr. Ihle said we have had VCT in some classrooms and it has not posed any safety issues. Having tile can eliminate steps in cleaning. Mr. Dymond said Mr. Ihle is talking about the scrubbing and stripping that occurs once a year but he is talking about the daily maintenance that needs to be done would be easier. Mr. Dymond said the custodians vacuum every night. Someone will need to keep an eye on the wear and tear on the VCT. Mr. Andrews said the carpet at Lehman needs to be replaced, too. Mr. Grice said D'Huy will go around the district to check on all the buildings to set schools' need on a priority order. Mr. Andrews said we have to get this project entered onto the project list. Mr. Dymond asked if the Board would like to move forward on this project and have an RFP prepared for this project. Mr. Grice said this step is a bit premature but at some point soon we need to regroup and discuss the capital plan to prioritize the projects for the next three years. He suggested meeting next month to discuss all projects that need to get done from all departments because new projects keep coming up. Mr. Dymond said he does not want to lose another summer on getting the carpets replaced with VCT. Mrs. VanWhy said they need to look at the entire capital plan and indicate all priorities. Mr. Dymond said the carpet has been in discussion for a while. It has been talked about since Mr. Karkut was first on the Board many years ago. Mrs. VanWhy said emergencies will continue to come up such as the roof that has been talked about for years. Mr. Karkut asked if there is a procedure in place to fix or repair carpets in buildings that have carpets that look terrible, for example J.T. Lambert Intermediate has areas of where the carpet is terrible. It's dangerous and

a hindrance in classroom instruction. What do we do in that case? Do we rip the carpet out and go with painted concrete? Mrs. VanWhy asked if this issue has been reported. Mr. Ihle said when his department receives a report about a carpet issue, the piece is replaced. Mr. Rohner said we just went through the budget process. How much does J.T. Lambert have for projects? Dr. Riker said the budget is not done by building but by projects. Mr. Andrews said we have to figure out a way to approve all projects and stop talking about it for five years. They should be handled within one or two years. Mr. Schlameuss said Josh Grice would like to sit down with everyone to discuss all projects and the timeframe. We also need to discuss the cost. Mr. Andrews said the roof is a prime example. They talked about it for three years and now this summer it is finally getting done. Mr. Schlameuss said that the Property/Facilities Committee needs to discuss the priorities and bring back to the Board. Mrs. VanWhy said that tonight the Board is discussing Property/Facilities Committee items and Mr. Grice is suggested that the Board sit down with him and talk about all projects. Mr. Grice does not have a preference if the discussion is held with all Board or just a committee but it has to be looked over. We may need to look at all projects and then prioritize them. Dr. Riker said Mr. Ihle and Mr. Beam have spent a good amount of time going through the 24 pages of the 2015 Capital Plan from D'Huy Engineering, which has over 300 projects or more. They have added columns indicating whether the project can be done in-house or if it needs to be placed on the capital project budget. The second part of Mr. Grice's request is that all departments and principals review the projects they want to see done or added. Dr. Riker said he sent this request to all departments and buildings and is gathering information and will probably have it ready for the Board within the next month. His intent was to look at the current capital plan to redesign it as Mr. Grice suggested in order to finalize a five to ten-year plan. The projects total over 30 million dollars. The district does not have all the money costed out for all of the projects. The other option is, as you approve a budget, you look to approve a capital project for the subsequent year. He is already on the request that Mr. Grice has suggested and is collecting input from others in the district. Ultimately, the Board has to prioritize the list when they receive it.

2. Middle Smithfield Elementary L&I Report

Mr. Scott Ihle said they are still working on issues in two classrooms. He asked for an extension from Labor & Industry. Two rooms are still experiencing leaks and the district is still working on how to solve this issue. Mr. Karkut asked why it is taking so long to figure out the roof situation. Mr. Ihle said that it is difficult to determine the point of entry on the final two leaks and also the rain water may be traveling from the point of entry, down onto the metal corrugated decking and following the path of least resistance. Mr. Karkut asked if the work is being done in-house. Mr. Ihle said the work is a joint effort between Garland Roofing Co., East Stroudsburg Area School District and D'Huy Engineering. Mr. Karkut asked if the roof is under warranty. Mr. Ihle said it is and Garland is honoring the warranty. Mr. Karkut asked then why are we not doing anything with it. Mr. Ihle said some of the areas such as a vinyl siding wall are not covered under the roof warranty. Mr. Rohner said he hopes that we are documenting the whole process. Mr. Ihle said they are. Mr. Rohner asked for an update on the Smithfield Elementary School roof. Mr. Ihle said we are still experiencing leaks in three separate areas. Tremco Roofing holds the warranty for Smithfield and I contact them whenever I receive a report from the school. Tremco reports to Smithfield upon every contact from the Facilities Dept.

IX. FINANCE ITEMS:

a. Refunding Bonds Series A of 2014

Ms. Jamie Doyle, Managing Director, PFM Financial Advisors, LLC, said she is here to speak about a refinancing opportunity similar to the refinancing that was done in 2017. Things turned around in November of 2018 where interest rates moved in our favor. On page one it shows the interest rate charts and ten-year municipal marketplace data. It is the best of both worlds right now where the interest rates are starting to approach an all-time low. Investors want a good area to invest money such as our school district, which is a flight to quality investment. On page two you will see the current debt portfolio. If we do nothing as indicated on the top of the page, the district continues to make gross debt payments. The bottom part of the page shows the local share after receiving the reimbursements. She highlighted in yellow the General Obligation Bonds Series A of 2014, which is what she is here to speak about. In the bottom area, they will see a call date of September 1, 2019. Because of the Federal Tax Reforms of 2018, they will need to wait to do anything closer to the date. Before they did not have to wait but if they want to do the refinancing on a tax exempt basis, they will have to wait. We are coming up on call date and the market is cooperating as we approach that date. Like other refinancing opportunities, we are replacing higher rates with lower rates. They are not extending the date of the debt. Currently the date is March 1, 2030 at 2.4% to 3.1%. With the refinancing and after making the September 1st payment the end date would be September 1, 2029 as indicated on page five. This would help the district save a little bit. The rates would be about 1.95% to 2.64%. She was a little conservative with the number; therefore, the savings may be better than \$168,685. The payments would be reduced in each fiscal year and savings will be obtained. The 3/1/20 savings would be \$32,649.71 and the 3/1/21 savings would be \$32,370.00 and so forth. The total net savings equals about \$58,000. Timing is critical. The State would get the same amount. They are going to bid out to as many companies as possible in order to keep the cost as low as possible and the savings as high as possible. On page six she has provided the same motion that is on the agenda tonight that would authorize the finance team to proceed and get all paperwork in order. The motion includes Eckert Seamans Cherin & Mellott, LLC as our Bond counsel and our local Solicitor. They are suggesting a minimum net savings of \$166,100.00 which is a 2% historic benchmark as used before. If approved, she will be back at the August 19th meeting to lock in interest rates and savings. The settlement would occur on September 23rd. Mr. Dymond asked if she would inform them if there are bids that they should not accept. Has this happened before? Ms. Doyle said she has only had to reject the rates twice; therefore, if she needs to reject them, she will make the Board aware. Mr. Karkut asked what is the costs for this savings. Ms. Doyle said it would cost about 2% but it would be based on the bids.

ACTION BY THE BOARD:

Motion was made by Debbie Kulick that the Board of School Directors of the East Stroudsburg Area School District (the "School District") does hereby authorize the Administration to work with PFM Financial Advisors LLC as Financial Advisor, Eckert Seamans Cherin & Mellott, LLC as Bond Counsel and the Solicitor in conjunction with the issuance of General Obligation Bonds, Series of 2019, issued via competitive bond sale, the proceeds for which will be used towards the current refunding of the District's General Obligation Bonds, Series A of 2014 at a minimum net savings target of \$166,100.00. Motion was seconded by Richard Schlameuss and carried unanimously, 9-0.

(See pages 49-56)

b. North Campus Camera Installation

Ms. VanWhy asked if the cameras are on delay or real time. Mr. Borosh said the cameras are on a 3-4 seconds delay. Mrs. VanWhy said at the North school someone made it to the office without being detected. Dr. Riker said they did not lock the doors but the issue was resolved.

ACTION BY THE BOARD:

Motion was made by Debbie Kulick to approve Pay Application #3 from Guyette Communications Industries in the amount of \$47,303.10 for work on the North Campus Camera Installation project. Motion was seconded by Richard Schlameuss and carried unanimously, 9-0.

(See pages 57-58)

c. North HS /Lehman Intermediate Roof Project

Mr. Rohner asked how the project is coming along. Mr. Ihle said they are on schedule and doing very well. Mr. Rohner asked if any issues have been reported. Mr. Ihle said he was not there for the investigation but has not heard anything about any findings. The engineers have been overseeing the project. Mr. Andrews asked if this is a scheduled partial payment for materials. Mr. Ihle said it is. Mrs. VanWhy said the project just got started; therefore, more payments will be forthcoming.

ACTION BY THE BOARD:

Motion was made by Wayne Rohner to approve Pay Application #1 from Jottan, Inc. in the amount of \$1,215,862.00 for work on the North HS/ Lehman Intermediate Roof Project. Motion was seconded by Keith Karkut and carried unanimously, 9-0.

(See pages 59-61)

d. High School North/Lehman ATC Upgrade

Mr. Rohner asked how this project is coming along. Mr. Ihle said the project is on schedule. Mr. Rohner said once this project is complete, we should have the ability to control climate. Mr. Ihle said we should. Mr. Rohner said; therefore, the rooms that are hot will now be cold and the rooms that are cold will be hot. Mr. Ihle said that is the plan. Mr. Dymond said he met with Josh Grice about the water heater project. He walked around with Mr. Grice and there was conversation with Trane that was occurring about the timetable of the project. The worker said the project will not be done before October. Mr. Dymond told the worker that the date of completion that was given to the Board was October 26th. Mr. Rohner said that this is Trane's problem and they should bring in more people in order to complete the project on time. The district needs to keep an eye on this project.

ACTION BY THE BOARD:

Motion was made by Wayne Rohner to approve Pay Application #2 from Trane in the amount of \$582,096.10 for work on the High School North/Lehman ATC upgrade. Motion was seconded by George Andrews and carried unanimously, 9-0.

(See pages 62-65)

e. WhiteBoard Resurfacing

Mr. Schlameuss said he recalls approving this item previously. Mr. McIntyre said this quote is to resurface more blackboards in different classrooms. Mr. Schlameuss asked why these classrooms were not done with the previous order. Mr. McIntyre said the principal is working within his budget and getting them done when he can. Mr. Dymond said the paperwork mentioned that some of the boards were messed up. Mr. McIntyre said the work was done by a different company so now they are going with this company to replace what was done before. Mr. Dymond asked why

the district is not going after the other company who did the poor workmanship. Mr. Rohner asked shouldn't the issue have been noticed right away. Mr. Karkut said the other boards were painted on and this white board surface will be placed on the existing chalk boards. Dr. Riker said they painted it the last time and now they are purchasing proper resurfacing material. Mr. McIntyre said it looks like it was painted in-house. Mr. Karkut said in looking at the 611 form, Everase is not the lowest bidder. Ms. Kulick said this is an example of why we would not take the lowest bid because of poor work that was done. Mr. McIntyre said the lowest quote does not include installation. Dr. Riker said the other two quotes do.

ACTION BY THE BOARD:
Motion was made by Wayne Rohner to approve the quote of resurfacing blackboards to whiteboards at JT Lambert from Everase Corporation in the amount of \$7,129.08 pursuant to COSTARS Contract #004-082. Motion was seconded by Debbie Kulick and passed 8-1. Keith Karkut voted no.

(See pages 66-70)

f. North Athletics Tractor

Mr. Andrews said there is a tractor already at the North Campus. Dr. Riker said they have a golf cart at North. Mr. Rohner said we purchased two tractors one for North and one for South. We purchased one in December 2015 and one in January 2016 as indicated in the Property/Facilities Committee meeting minutes. One was supposed to go North. Did this not happen? Mr. Ihle said at the time of purchase it did. He said he does not know where it currently is. Mr. Rohner asked if one tractor is missing. Mr. Ihle said he took care of grounds at that time and they had one. Dr. Riker said this request is from the Athletics Department who have indicated that they never had a gator. This is not affiliated with the North grounds staff. Mr. Rohner asked if the tractor will be used by Athletics. Dr. Riker said that is correct. Mr. Dymond asked if we are sure they do not have one now or did it wear out. Mr. McIntyre said according to Chuck Dailey, they do not have one. Mr. Dymond said Lisa and Wayne remember that a tractor was bought for North. Mrs. VanWhy said it was bought for the grounds staff. Mr. Dymond said when they talked about storage, up North said they have a gator. He spoke to Chuck Dailey and the Assistant Athletic Director and they said they have equipment stored. Mr. Dymond said he does not mind buying it, but do they have one already. Mr. Schlameuss said they do not have one because it was for grounds. Mr. Dymond said Mr. Dailey said they need space for their equipment. Mrs. VanWhy said Mr. Dailey was talking about future purchase. Mr. Dymond said he believes they were talking about needing space for what they have. Mrs. VanWhy said we have a first and second on the motion or do we want to postpone this purchase. Mr. Gullstrand said the contract said that the price is for 2018. Mr. McIntyre said he had the same questions and spoke to Mr. Dailey. Mr. Dailey said that he reached out to the company and they said they will still accept the quote. He also said he never had a gator. Mr. Brown said if they do not want to take action at this item, then he suggested that Mr. Andrews withdraw his motion.

ACTION BY THE BOARD:
Motion was made by George Andrews to approve the quote from Hilltop John Deere Sales and Service in the amount of \$11,726.71 for the purchase of a John Deere TX (Model Year 19). Motion was seconded by Jason Gullstrand. Mr. Andrews withdrew his motion and the action thereafter died for lack of motion.

(See pages 71-82)

g. Furniture Replacement at J. T. Lambert

ACTION BY THE BOARD:

Motion was made by Richard Schlameuss to approve the quote from W.B. Mason in the amount of \$6,567.88 to purchase tables and desks. Motion was seconded by Debbie Kulick and carried unanimously, 9-0.

(See pages 83-87)

h. Bus Swipe Card Access Service

Mr. Dymond asked for a description on how this system works. Mr. Bob Sutjak said two or three years ago, they received a \$50,000 grant to purchase Zonar equipment, which includes a swipe mechanism. The system was installed in all 122 buses but only 30 special needs buses are activated since the district receives funding from the government for these students. There are 92 buses that they would like to activate so that all students can swipe on and off the bus. If a student is missing, they can check the Zonar system to see if they got on the bus or not. They would like to begin swiping with 400 kindergarten students a test pilot in order to observe the process and make changes, if necessary. Mr. Schlameuss asked if any card can be used. Mr. Sutjak said he is checking to see which card is best. Mr. Schlameuss asked how the students would place the cards on the system. Mr. Sutjak said they will scan it and then the data is received by the Zonar system. Mr. Schlameuss asked if the information will load up into the system automatically or will the system load it and hold it until the bus arrives back to the lot. Mr. Sutjak said they will see the information right away onto the GPS system. The tower reads the information. Each bus has a phone. Mr. Schlameuss asked if it is a digital system that gets uploaded on the card system. Mr. Andrews asked if this card is in addition to their ID card or in place of it. Mr. Sutjak said they are looking to combine the cards into one. Mr. Andrews asked what happens if a student forgets their card. Mr. Moran said there will be a process in place where even if they do not have their card, administration will see how to record it. Students will not be denied access on the bus. Mr. Schlameuss said if they are using the wireless data, will it collaborate with their two-way radio. Has there been dialog with having the two systems being able to communicate with each other. Mr. Sutjak said no conversations have been had on this topic. Mr. Schlameuss asked if right now they are using the GPS with the traffic signal. Mr. Sutjak said the two-way radio works off the Verizon wireless tower. Mr. Schlameuss asked if they are using the cellular tower. Mr. Sutjak said they are. Mr. Schlameuss said this means they are using cellular not GPS. Mr. Andrews asked if the cards are being used for students to enter into the building. Dr. Riker said they are not. Mr. Andrews, Mr. Karkut and Mrs. VanWhy said they thought this procedure was being looked into. Mr. Karkut said whatever the district is looking to do with both cards they should be compatible to both systems. Dr. Riker said he does not know what purpose it would serve for students to swipe into their building when attendance is taken on a daily basis. Mr. Andrews said they talked previously about students swiping into the buildings. Chief Mill said what was talked about was for the late students that come into the building. Any ID can be used for the Raptor System such as, licenses, ID cards, etc. Mr. Andrews asked if the Raptor System will take the Zonar card. Chief Mill said it will take any card. Mr. Andrews suggested that both machines be compatible. Mr. Karkut said what is the benefit of using the Zonar System on the bus. Mr. Sutjak said that some parents do not know where their children are. Ms. Kulick said that it happens with students who did not go school and parents were not aware. Chief Mill said the Zonar System helps find students within seconds. If a parent is looking for their child, the district can check to see if the student got on their assigned bus or any bus. Mr. Rohner said the system and cards are totally covered by a grant. Mr. McIntyre said in the recent budget that was passed by the State, it

indicates that grant that was received last year, can be included this year. The district can apply for this grant again to cover costs next year. This is the way the General Assembly is looking to provide funds for safe schools.

ACTION BY THE BOARD:

Motion was made by Wayne Rohner to approve the quote from Zonar Systems in the amount of \$5,520.00 for an annual ZPASS Service subscription for each year for three years. This purchase will be funded through the School Safety and Security Part B grant. Motion was seconded by Debbie Kulick and passed 8-1. George Andrews voted no.

(See pages 88-90)

i. Bus GPS Panic Button Equipment

Mr. Karkut asked if the panic button will be used when a driver is in trouble. Mr. Bob Sutjak said the panic button will send the bus number and location to their office. The Transportation office will then call the driver back to see why the panic button was used. The purchase of the panic button will be purchased through a grant and it is a one-time purchase. The panic button will be an addition to the Zonar system. No other expense will be incurred. The panic button will help when buses are in the areas where the radios do not work. Mr. Karkut asked if the panic button will replace the use phone of when the driver calls for help. Mrs. VanWhy said this button will just be an added service. Mr. Karkut said he has heard that sometimes bus drivers call for help and do not get it; therefore, how will this button help. Mr. Schlameuss said he would recommend as part of this motion that language be added to say that a procedure needs to be put in place of how pressing the button the driver will receive assistance. Just buying the button will not help if no procedure is in place. Mr. Karkut said Mr. Schlameuss' suggestion makes sense because with no plan, the panic button will be useless. Mr. Dymond said he was hoping there be a total of three locations that would receive the distress message. Mr. Schlameuss said the locations and individuals who will receive the message can be placed in the procedures. Mr. Sutjak said Chief Mill has it on his Zonar equipment. Chief Mill said he gets all distress messages and will see the panic message and can respond immediately. Ms. Kulick asked if the panic button can be removed from one bus to the next, if needed, due to breaking down or switching buses. Mr. Sutjak said the district has all buses; therefore the panic button will already be on all buses. Ms. Kulick asked if there is a reason to change it, can it be transferred on a new bus. Mr. Sutjak said it can. Mr. Dymond said he would like to confirm that there will be three points of connection within the procedures. We have too many incidents where drivers are calling and no one answers.

ACTION BY THE BOARD:

Motion was made by Keith Karkut to approve the quote from Zonar Systems in the amount of \$9,158.69 for the purchase of Panic Buttons for Bus Drivers to notify administration of an emergency and to require a Board-approved procedure as to the steps to be taken when the panic button is pressed and identifying the responding individuals. This purchase will be funded through the School Safety and Security Part B grant. Motion was seconded by Debbie Kulick and carried unanimously, 9-0.

(See pages 91-93)

j. Payment of Invoices

ACTION BY THE BOARD: NO ACTION WAS TAKEN

Motion to approve the payment of the following invoices for services rendered.

HS South Camera Project – D’Huy Engineering – Invoice #49466 - \$1,296.46 – (See page 94)
HS North Camera Project – D’Huy Engineering – Invoice #49463 - \$2,576.36 – (See page 95)

k. Sprinkler Head Cage Installation

Mr. Dymond asked why the installation of cages cannot be done in-house. Mr. Tom McIntyre said the district will provide the lift because they maintain the systems. The district thought it was best for Keystone Fire Protection Co. to do the work on these two gyms because our staff may not be qualified to do so. Ms. Kulick said if our staff does it and does something wrong, then it will probably cost the district more money. Mr. Karkut asked if only two gyms need to be done. Mr. McIntyre said he believes all others have it. Mr. Karkut asked why was this item not on the original specs for when Smithfield Elementary was done. Mr. McIntyre said he does not know if it was or not. The reason it needs to be done is because our insurance company recommended it. The district got quotes and now is ready to present to the Board in order for it to get done.

ACTION BY THE BOARD:

Motion was made by Debbie Kulick to approve the quotes from Keystone Fire Protection Co. in the amount of \$3,934.00 for the installation of cages over the sprinkler heads in the gyms of both Smithfield and JM Hill Elementary schools at the recommendation of our insurance company. Motion was seconded by Wayne Rohner and carried unanimously, 9-0.

(See pages 96-105)

l. Lyman & Ash Invoice

Mr. Karkut asked what the status of this project is because we continue to get invoices. Mr. Rohner said that about three weeks ago they met with all contractors and lawyers. Mrs. VanWhy asked if the investigation piece of the project is over. Mr. Rohner said it is still ongoing. Mrs. VanWhy said it cannot just continue on an ongoing basis. Mr. Rohner said the workers are demolishing the roof right now; therefore, the team is inspecting, taking pictures and saving pieces. Mr. Dymond said he has not had a chance to follow up with them to discuss their findings. Mr. Andrews said D’Huy is overseeing this project. At the last meeting all people involved in this process were looking over everything. Mrs. VanWhy said the process has begun; therefore, at some point we should be hearing something. Mr. Andrews said we are not sure when. Mr. Ihle said he sees that they are there daily checking everything. Mr. Schlameuss said there should be an update soon.

ACTION BY THE BOARD:

Motion was made by Wayne Rohner to approve the payment of invoice #3142 from Lyman and Ash in the amount of \$9,947.50 for Special Construction Counsel. Motion was seconded by Jason Gullstrand and carried unanimously, 9-0.

(See pages 106-111)

m. Snow Removal District Option

Mr. Karkut asked what this is about. Why are we using a contract from three years ago? Mr. McIntyre said that this contract has a two year option to continue after the three year contract expires. They submitted rates for two more years for the Board's discretion. Mr. Sutjak said the district is happy with the services so instead of going out to bid, they would like to exercise their option for two more years. Ms. Kulick said this would be to extend the contract for two more years. Mr. Karkut asked how the cost is calculated. Mr. McIntyre said the rate is per hour. Mr. Andrews asked does the contract include the time and material. McIntyre said it does. Mr. Karkut said there of many differences in this proposal by each company. Mrs. VanWhy said the proposals are from the same company for all of the schools. Mr. McIntyre said the district had a hard time getting responses. Mr. Karkut said this occurred three years ago, therefore, it can be bid out again. Mr. McIntyre said if the Board wishes, it can be bid out again. Mr. Sutjak said there are not that many people out there that want to come out early and leave late. Mrs. VanWhy said that at the time the proposal was approved it gave the district an option to extend. We approved it with the opportunity to extend. Mr. Schlameuss said if we go out to bid, we can risk the prices being raised.

ACTION BY THE BOARD:

Motion was made by Debbie Kulick to exercise the District's option for snow plowing in the form as presented at this meeting for 2019-20 and 2020-21 fiscal years per the terms of their proposals Board approved on October 17, 2016. Motion was seconded by Keith Karkut and passed 7-2. Larry Dymond and Keith Karkut voted no.

(See pages 112-119)

n. Forensic Audit

Mr. Schlameuss said both proposals that were submitted were discussed. Mrs. VanWhy said the Board heard from two firms. One was much higher and they were trying to push extra stuff that the Board did not want. The other company related what they provided and were on point with what the Board is looking for. Mr. Schlameuss said he agrees with the firm as long as at the end of the day, the Board receives instruction and training. Mr. Andrews said the second firm seemed the better of the two in that aspect. Mrs. VanWhy said they said they will help with teachers getting their Act 80 days. It would not be an all-day training but just to make them aware and inform them about fraud. Mr. Gullstrand said the first firm tried to push something different and for more money. The second firm was speaking about controls and budgeting that is in place. They were willing to work Tom McIntyre's and his staff's schedules in the least intrusive manner. The other company did not. Mrs. VanWhy said they were willing to work around us because the local audit will also be occurring simultaneously. Mrs. VanWhy said the second firm also came in and talked with Tom McIntyre to ask several questions face-to-face. The second firm did not say it would cost more. Mr. Gullstrand said if they found multiple red flags, then they would give the options to the Board in order to approve the extras for extra money.

ACTION BY THE BOARD:

Motion was made by Wayne Rohner to approve Hamilton & Musser, PC to conduct a forensic audit for the 2017/2018 fiscal year in the amount of \$34,675.00, as per their proposal dated May 10, 2019. Motion was seconded by Jason Gullstrand and carried unanimously, 9-0.

(See page 120)

o. New Math Curriculum

ACTION BY THE BOARD:

Motion was made by Keith Karkut to approve the purchase of instructional resource Envision Math 2.0 Pennsylvania Student Edition from Pearson for the intermediate math curriculum in the amount of \$153,949.41. Motion was seconded by Debbie Kulick and carried unanimously, 9-0.

(See pages 121-153)

p. **ITEMS FOR DISCUSSION:**

1. Committees (Property/Facilities, Finance & Policy Review)

Mrs. VanWhy said since this is the last committee of the whole from the three meetings they tried, she would like to know if the Board members would like to continue in this format? Mr. Rohner, Mr. Andrews, and Mr. Huffman said they prefer committees.

Mr. Andrews said at committee meetings, they get more things covered and they stay on point. This meeting has too many things on the agenda to discuss. Mr. Rohner said the Property/Facilities items are not getting the coverage needed. Mr. Karkut said this may be because the Board members are not preparing the agenda. Mrs. VanWhy asked who prepares the agenda. Mr. Karkut said the committee members normally did. Dr. Riker said Scott Ihle created the agenda. Mr. Karkut said sometime the committee members added items. Mr. Schlameuss said in committee meetings items are discussed more in depth because at this meeting they have to respect the time. If committees meet such as the Policy Review Committee, he will trust that they did sufficient work for Board approval. Ms. Kulick said she appreciates having committee minutes sent to the Board members so they are able to ask questions. At tonight's meeting, they cannot discuss items in depth because they are trying to do so much at one time. She believes this was a great experiment and helpful. Mr. Karkut said he believes each Board meeting was a great process because the Board is talking as a whole more than ever before. Committee meetings obligates them to talk about things three times; therefore, it extends the whole process. Some Property/Facilities meetings lasted five hours, some Finance Committee meetings lasted 4 hours, and then the Board meeting lasted several hours. In the end no approvals were done because they had to forward items to the next meeting and finally the Board meeting. Committee meetings cause the public, administrators and Board members to have to come to multiple meetings. Mr. Rohner said he feels by having these Board meetings, many Property/Facilities Committee issues were short changed. Mr. Karkut said he should have inquired about them at the meetings. Mrs. VanWhy asked why would he think this way. Is it because of the way the agenda was presented? Is it because you feel that you do not have control? Mr. Rohner said items are being streamlined. Not all information and details are being presented such as when they spoke about the long jump pit. The Board did not have all the details. Mrs. VanWhy said the Board decided not to do that project. Mr. Karkut asked how is having a committee meeting going to change that. Mr. Andrews said he would have asked more questions. Mrs. VanWhy asked why he would feel that he cannot ask questions because he can. Mr. Rohner said the agenda is not being set up that way. Mrs. VanWhy said the process is new to everyone. She asked if they would like to run the meeting in a different manner. Mr. Rohner said before they had a month to get information and now they only have seven days. Mrs. VanWhy said at the first meeting she asked for input. Mr. Andrews said at times they have to cut down what we have to say. A committee meeting is better. Mrs. VanWhy said she was not in any committee but now she is attending another meeting. She agrees with Keith that this procedure worked. Mr. Karkut said if they had something to discuss and did not speak up, then shame on them for not doing so. We do not have to have a committee to ask questions. The agenda should contain an area for

comments from the Board like it used to have but it was taken out. Mr. Andrews said at the Property/Facilities Committee meeting, they went through all items and then it moved onto the Board for approval. Mr. Karkut said it did not go to the Board. It went onto the Finance Committee agenda and then to the Board meeting agenda. Mr. Karkut said the format that the agenda followed was discussion of all items first and then they are voted upon. Mrs. VanWhy said they can change the agenda to discussion and approval of all items next. Mr. Rohner said if they continue these meetings then the meetings will drag on. Mr. Karkut said when they did not agree on some items they were put off until the next meeting. Mr. Karkut said the problem is that when they postpone items they are not discussed again. Mr. Rohner said they are not getting all paper work like the five year plan that they would discuss monthly. He said he is in favor of having all committee meetings. Dr. Riker said in his opinion the Board is getting things approved much faster. Mr. Rohner said it is because they are getting all items streamlined. Mr. McIntyre said he thought getting things approved quickly was why the Board wanted these meetings. It worked better than having to discuss the same issue three times. Ms. Kulick asked if the information that Wayne is asking for can be provided. Mr. McIntyre said that he has been providing the same information that he always provided at the Finance Committee meeting. If the Board needs 30 days, they can postpone the vote until the August meeting in order to review the information. Mr. Schlameuss said in a smaller setting, they can have in-depth conversation. At the Board meetings, we backed down on some items and are not so vocal. If we have committee meetings, we do not have to discuss Property & Facilities items because they were already done. Mrs. VanWhy asked if the Board would like the format of the meeting to be changed. Do they want Scott to have the revised capital plan in order to have that discussion and on any other missed items. Mr. Rohner said the bottom line is that there are water issues, roof issues, light issues, sink holes, etc. and none of this is being talked about. A lot of issues are pushed to the wayside. Mr. Karkut said these issues should be handled by the district's Facilities Department. Having a separate Property/Facilities Committee meeting is not going to change the issues. Mr. Dymond said the Board needs a plan because these issues have to be addressed. Ms. Kulick asked if they want a subcommittee of the committee to assist with these issues. There may be two or three people that want to meet for a pre-meeting. Mr. Karkut said this is what we had. Mr. Rohner asked if the Board is looking to pick a committee. All committees should be decided tonight. Mr. Schlameuss said he has to trust the committees to do their due diligence and he hopes they trust the Finance Committee as well. Mr. Rohner said he feels the committees are being shortchanged. Mr. Karkut said shame on us if we are not discussing everything. Mr. Rohner said he is not in support of these meetings. Mr. Karkut said when there are pressing issues the Board needs to act on it now. Mr. Huffman said at the Policy Review Committee meetings, they met for an hour and got a lot done. Anyone can come and ask questions. Ms. Kulick said she is fine if the committee meets early and then brings information back to the Board. The Board gets all information from the committees. Mrs. VanWhy said the consensus is to begin having committee meetings again. Mr. Huffman said if a committee recommends items to the Board, he trusts them to do so. Mr. Karkut said they are only advisory committees. Mrs. VanWhy said if she has questions, she goes to the department and asks them. Mr. Karkut said that takes time and causes interruptions. Mr. Gullstrand asked if we add a curriculum committee, we will be more consumed and possibly not have time for other committees. Mrs. VanWhy said this committee will not meet every month but be a sub-committee. Mr. Karkut said the contracts would be a negotiations committee. Mrs. VanWhy said the curriculum committee would be informational and a private meeting with Mr. Ryan Moran. Mr. Karkut said it has to be done publicly. Ms. Kulick said a curriculum committee would be more of an educational type of thing. Mrs. VanWhy said it would probably be a private meeting. Mr. Karkut said it cannot be private because the public can attend. Ms. Kulick said it would be for educational

purposes. Mr. Karkut said we are getting information about curriculum. It may not be enough; therefore, we need to ask about it. Ms. Kulick said she would like the Board to focus on what other things need to be done. This needs to be an exploratory committee. Mr. Karkut said we have administrators for that. Mrs. VanWhy said that the Board approves curriculum so they need to know more about it before approving it. Mr. Schlameuss said we should be focused as a Board on curriculum and what is going on with education in the schools. Mr. Karkut said that is not our fault that is not discussed often because they were charged with crumbling buildings that the Board needs to deal with. Mr. Schlameuss said he understands that they need to be dealt with but the Board can also switch focus. Where are we in the process of PSBA retreat? Mrs. VanWhy said she will touch basis with him about the details. Mr. Karkut said to that an example of how a committee takes more time is with Jamie Doyle of PFM. She came tonight gave them information but at a committee meeting she would have come to the committee meeting and then have to come to the Board meeting to give the same presentation. Tonight we saved her from having to come back one more time. There will be a time when we master the construction and will not have many items to discuss. Mr. Andrews said they need to meet as a Property/Facilities Committee because there are technical items that need to be discussed. Mr. Karkut said the Board we still need to approve all items anyway. Mr. Andrews said you do not need to know about the nuts and bolts of it all. Mr. Gullstrand said that there is intimacy with committees to discuss more. However, he liked the added Executive Session the Board had. The Board has characteristics that are unique and need to be explored; therefore, he respects what the committees represent. It's better as committees to get into the root of the cause. Mrs. VanWhy said since the consensus is to have committee meetings again, every Chair needs to prepare for their next committee meeting. The meetings have been previously advertised; therefore, they can begin in August.

2. Curriculum Committee

Mrs. VanWhy asked if the Board members wants to set up a Curriculum Committee or do they want to trust the Administrators in this area by having them bring the information to the Board. Ms. Kulick said there is no reason why some Board members cannot be involved with curriculum matters. They do not have to meet every month but maybe on a quarterly basis. She said would like to be part of this committee. Mr. Rohner said that curriculum is part of the performance goals that the Board has set. Mrs. VanWhy said Jason Gullstrand also wants to be part of this committee as well as George Andrews and Rich Schlameuss. She said she would like those that are not part of many committees be involved in this one. How many Board members are needed for this committee? Mr. Karkut said they can have any number of Board members on the committee since it is a public meeting. Mr. Brown said if five or more members are on the committee and a decision is voted upon, it will be final. Mrs. VanWhy said it will not be a voting committee. Mr. Brown asked if this committee will be making recommendations for final approval. Mrs. VanWhy said the committee's purpose will be for discussion only. Ms. Kulick said it would be for discussion and to gather information. Mr. Schlameuss said the purpose is to see how the process operates. Dr. Riker said there is curriculum and program; therefore, he does not think the Board is interested in curriculum but rather the programs that are offered such as for graduation requirements, etc. Mr. Andrews said that the Board is asked to approve the curriculum and programs; therefore, they are interested in both areas. Mr. Gullstrand said the Board would like to see the programs and course of study that fall under the realm of the curriculum. Mr. Andrews said we get to see the information when the Board needs to approve it so why not see it ahead of time. Dr. Riker said the Program of Studies is posted all year long. Ms. Kulick said she remembers that one time Dr. Riker gave the Board a summary of what there is and what is being done with curriculum. Dr. Riker said the administration has no authority to implement programs without

the Board approval. Ms. Kulick said it would be nice to sit with a group of administrators who are educated in this area in order for them to explain it to the rest of the Board. Mr. Gullstrand said the committee can report what was discussed to the Board and suggest if they should move in the direction that is being recommended. Dr. Riker said that the idea that he heard from the Board tonight is that they would like to meet in quarterly meetings to discuss programs. Mr. Karkut said that when he returned to the Board he met with several departments and was impressed with each department and their talk. Mr. Moran can sit down with the Board members to discuss curriculum. He said he thought these meetings were going to continue. Dr. Riker said he had this idea for the new members in order to acclimate them in their new role. We may not necessarily need to set up a committee but rather set up these types of meetings with all Board members that are interested in order for them to meet with each department. Dr. Riker said he would start with curriculum and will come up with some dates for Board members to decide if they want to meet. If time or frequency is wrong we can set it up for other departments, too. He said he won't do all departments if they are not interested in them. The Board can relay their preference to him.

3. Mr. Rohner said that Larry Dymond submitted a list months ago that has not been discussed. Dr. Riker said that the responses to everything on the list was given. Mr. Rohner said he wanted to discuss the issue with PIAA. Dr. Riker said that is in the policy. Dr. Riker said that there were 38 items on the list and all were addressed. Mr. Rohner said some of these items need to be discussed as a school district. Mr. Karkut said the list can be discussed now. Mr. Rohner asked why the list is not being discussed. Dr. Riker said because the list came from one board members and all questions were answered. Mr. Rohner said that discussion on what direction needs to be taken should be had by all Board members. Ms. Kulick suggested that the list be divided among the appropriate committees to discuss and look into further. Dr. Riker said as part of the Board briefs, Mr. Ihle provides a list of items that require Board action and some are from 2017. These items were not included in Mr. Dymond's list. Dr. Riker said he does not disagree with the list but tonight the Board approved curtains that have been discussed since 2017. Lists are great if the Board prioritizes them and agrees to work on the items. Administration is not interested in delaying the process but the Board has to come to an agreement on all capital projects. There is a list from D'Huy Engineering of over 300 items and many of the items keep coming up. He said he is interested in taking items off the list but if we start asking Board members to make lists it will double in size. His question is which list we are going to do first. We might have items that have been presented to the Board and they sit on the list for two years or more. At some point, the Board will need to make a decision on all items such as the water at Resica since it's been discussed since 2017. Mr. Grice gave a proposal but nothing has been done. This list is on the Board briefs every Friday. Mr. Rohner said with respect to Mr. Dymond's list, he was speaking about a PIAA matter. Did we receive a notice of violation from them? Dr. Riker asked what kind of violation? Mr. Rohner asked if PIAA said that we did not comply with their regulations. Dr. Riker said the only notice we received from PIAA was to the basketball team last year. Mr. Rohner said that was just over a silly water celebration issue. Mr. Rohner said the Board approved the Resica issues, J.T. Lambert auditorium upgrade, stage curtains, etc. in 2017. Dr. Riker said there are no minutes to reflect these approvals except what has been approved tonight. Mr. Karkut said with regard to the North Campus, the Board is waiting for the investigation to be finalized. The key is, as Mr. Grice said, what do we want done first? Dr. Riker said he is in favor of a list with the Capital Projects. The Board, as a whole, should approve a Capital Project List so that the Property/Facilities Committee members know the top priority for them to work on. Every year's budget can include a Capital Project List. Mrs. VanWhy said there are projects on the list since 2017, which should be done, but new ones keep coming up. If the Board gives the

direction, they should get done. She said the Board talked about the stage floor years ago and now we are approving them tonight. We should not argue but make decisions. Mr. Dymond said if the Board picks ten projects to do, that will impose a major workload for Mr. Ihle and D'Huy Engineering. We would need to hire additional architectural firms to oversee the projects. Dr. Riker said not all projects are that detailed. Mr. Dymond said with the magnitude of the projects, they will require management. Mrs. VanWhy said the Board always has discussions but they need to make decisions such as with the roof. We need to focus and make decisions. We are here to give the Administrators direction on how to proceed.

4. Language in Contracts Committee

Dr. Riker said to clarify why a Language in Contracts Committee is needed was because a previous discussion was had with the Negotiations Committee. They recognized that when they get involved, they typically discuss salary and benefits. The wording is often overlooked. The purpose of this group is to look at contract language that currently exists. It needs to be reviewed and be prepared for when negotiations begin, language changes can be discussed. Mrs. VanWhy said the contract tends to be settled based on the finance side of it but then the language is not looked at and some of it is so outdated. Mr. Schlameuss said language needs to be discussed because the contract and programs do not align. We need to see how we want to see the district in the future. The Comprehensive Plan can be reviewed along with the contract. Mr. Karkut nominated Mr. Schlameuss to be the chair. Mr. Karkut said when they met with different groups, they saw that there was language on the contracts that had been there for years. Some was changed. Mrs. VanWhy said the Professional Staff Contract was just settled and so was the Support Staff Contract. The Professional Staff Contract will come back first and then the Support Staff Contract. Ms. Kulick asked if the same group that negotiated the Professional Staff Contract should work on the language. Mrs. VanWhy said they can meet every other month to review and work with Mr. Steve Zall. She said she will work along with Mr. Schlameuss and Ms. Kulick.

ACTION BY THE BOARD:

Motion was made by Keith Karkut to appoint Lisa VanWhy, Debbie Kulick and Richard Schlameuss as members of the Language in Contracts Committee for Professional Staff. Motion was seconded by Jason Gullstrand and carried unanimously, 9-0.

(See pages 121-153)

X. PAYMENT OF BILLS

ACTION BY THE BOARD:

Motion was made by Debbie Kulick to approve the Payment of Bills listed in this agenda for 2018-2019 and 2019-2020 fiscal years, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the Auditor General. Motion was seconded by Keith Karkut and passed 7-2. Larry Dymond and Wayne Rohner voted no.

(See pages 155-169)

XI. PERSONNEL ITEMS

ACTION BY THE BOARD:

Motion was made by Keith Karkut to approve the employment actions listed in accordance with the associated, applicable policies, procedures and contractual agreements. Motion was seconded by Wayne Rohner and carried unanimously, 9-0.

[Subject to proper completion and receipt of all necessary documents and clearances, where applicable.]

i. 309/409/509 – Assignments and Transfers

	Name	Change in Assignment/Transfer	Classification	Compensation	Effective Date(s)
1.	Sadowsky, Matthew	From: Assistant Elementary Principal – East Stroudsburg Elementary To: Elementary Principal – Bushkill Elementary Replaces Debra Padavano who was reassigned.	Act 93	\$91,762.00 (prorated)	July 15, 2019

(See page 170)

ii. 303/404/405/504/505 - Employment

a. Appointments

	Name	Position	Classification	Location	Compensation	Effective Date(s)
1.	Nalbone, Abigail	School Psychologist (TPE) This is a new position funded 50% District and 50% ACCESS.	Professional	J. T. Lambert Intermediate/ Middle Smithfield Elementary	\$49,008.00 Step 1 Column 11	August 20, 2019
2.	Yacuboski, Cheryl	School Psychologist (PE) This is a new position funded 50% District and 50% ACCESS.	Professional	High School South	\$76,936.00 Step 12 Column 15	August 20, 2019
3.	Below, Madison	School Counselor (TPE) Replaces Kate Krammes who was reassigned.	Professional	High School North	\$47,293.00 Step 2 Column 7	August 20, 2019
4.	Eckley, Kyle	Family & Consumer Science teacher (PE) Replaces Pamela Rowe who retired.	Professional	High School South	\$47,308.00 Step 1 Column 8	August 20, 2019

(See pages 171-174)

- b. Support Staff – Summer STEAM-R program. The following positions are effective July 1, 2019 through August 1, 2019. Support staff hourly rate will be their 2019-2020 fiscal year salary compensation.

	Name	Position	Hourly Rate
1.	Gilmore, Khadijah	Student Aide/Middle Smithfield Elementary/STEAM-R program	\$10.00
2.	Graziano, Amy	Student Aide/East Stroudsburg Elementary/STEAM-R program	\$14.81
3.	Green, Kelly	Student Aide/Resica Elementary/STEAM-R program	\$10.00
4.	Jackson, Jacquelyn	Student Aide/Bushkill Elementary/STEAM-R program	\$14.81
5.	Locke, Gina	Student Aide/Smithfield Elementary/STEAM-R program	\$10.00

Mr. Karkut asked the Board to reconsider the purchase of the curtain. He said they work with the Sherman Theatre on other items and if they do not pick them, they may increase their prices in other areas. He said he is trying to keep all contracts local. Mr. Schlameuss said it is not personal. It's unlawful.

ACTION BY THE BOARD:

Motion was made by Richard Schlameuss to adjourn. Motion was seconded by Debbie Kulick and carried unanimously, 9-0.

XII. ADJOURNMENT: 9:45 P.M.

Respectfully submitted,

Patricia L. Rosado
Board Secretary