

East Stroudsburg Area School District
Sharon S. Laverdure
Superintendent
2014-2015 Performance Expectations

Student Achievement

Result 1: Planned courses in math and RELA will be aligned to the PA Core Standards (as approved by the State on 3/1/14). Curriculum documents will provide evidence of this alignment. Curriculum documents will provide evidence of activities.

Measurement:

- Curriculum documents will reflect PA Core Standards.
- Evidence of PA Core Literacy, Writing, Math and Biology activities will be found in lesson design (where applicable); 95% of teachers will be rated proficient or higher.
- Evidence of PA Core Literacy, Writing, Math and Biology activities will be found in various assessments (where applicable); 95% of teachers will be rated proficient or higher.

Result 2: Students will demonstrate proficiency in new assessments of the PA Core and Keystone Exams.

Measurement:

- ESASD PSSA State assessments levels will be maintained or improved.
- ESASD Keystone Exams will be administered in 2013-2014 school year following PDE guidelines. Benchmarks set as follows following ESASD success plan to be developed with building Principals and incorporated into their evaluation:
 - 90-100 -- Significantly Above
 - 80-89.9 -- Slightly Above
 - 70.79.9 -- Adequate
 - 60-69.9 -- Slightly below
 - <Below -- Failing

Result 3: Research what effective factors are associated with student success and a Birth-to-School program and compare that research to the ESASD partnership with our local Head Start programs.

Measurement:

- Birth-to-School Programs are maintained to assist pre-K students with their transition into the ESASD, and incorporated into the District Comprehensive Plan. Data will be collected to monitor student success long term.

Result 4: Maintain and enhance the post-secondary partnership with ESU and NCC to ensure preparedness for career/post-secondary ed and create a plan to add necessary strategies into the secondary program.

Measurement:

- Readiness strategies are identified and recommended for inclusion in the Comprehensive Plan as developed through the Comprehensive Plan process.

Communications

Result 1: ESASD will begin the rewrite process for the Comprehensive Plan including input from multiple stakeholders as developed through the original planning committee.

Measurement:

- Annual review "State of the District" will be presented to the Board at the last Board meeting of the year. The report will focus on educational achievement and financial stability.
- Regular communication will occur on an as need basis to keep all stakeholders informed of District initiatives.

Finance and Facilities

Result 1: ESASD will respond to the community by developing a five-year plan and presenting a yearly budget that reflects the needs and expectations of various stakeholders.

Measurement:

- Administration will present a budget that addresses the needs of the community following Act 1 guidelines.
- A five-year plan will be incorporated into the Comprehensive Plan to ensure fiscal responsibility and stability.

Result 2: Schools will be properly maintained in a fiscally responsible manner by prioritizing capital improvements and utilizing the oversight of the Facilities Committee. The Facilities Committee will be a standing sub-committee of the District-wide Comprehensive Planning Committee.

Measurement:

- Facilities Committee meetings will be held regularly. Information and committee action will be shared with the community on a monthly basis.

Professionalism

Result 1: The Superintendent will participate in local and Pennsylvania State organizations which support the mission and Comprehensive Plan of the ESASD.

Measurement:

- Reports and information will be presented to the Board regarding activities and opportunities which enhance the goals of the ESASD Comprehensive Plan.

Result 2: The Superintendent will oversee all trainings and staff development for the employees of the ESASD.

Measurement:

- All state mandates and timelines will be followed to ensure compliance and understanding of PDE initiatives.
- Recommendations from the ESASD safety committee will be provided to ensure a safe and secure workplace for all staff and students.
-

Result 3: The Superintendent will oversee a transition plan to ensure continuity and stability for the district in anticipation of pending retirement on 6/30/16.

East Stroudsburg Area School District

Dr. Thomas A. Lesniewski
Assistant Superintendent for Curriculum and Instruction, Grades 6-12

2014-2015 Performance Expectations

Student Achievement

OBS #1

Result 1: East Stroudsburg Area School District Curriculum Development Cycle will be modified/renewed to include all current PDE regulations/guidelines.

Measurement:

- Curriculum Development Cycle will be implemented and appropriate timeline will be established.
- Evidence of approved curriculum being taught will be found in lesson design: 95% of teachers will be rated proficient or higher in Category 1c, selecting instructional outcomes.

Result 2: Non-proficient Keystone exam students will show growth in newly implemented Keystone remediation programs.

Measurement:

- Keystone exam proficient levels will be maintained or improved.

Result 3: Non-proficient PSSA exam students will have growth in existing PSSA remediation programs.

Measurement:

- PSSA proficient levels will be maintained or improved.

Result 4: Maintain and enhance the district Virtual Academy. Program leadership will be restructured to improve overall student to district educational effectiveness.

Measurement:

- Maintain or improve number of students participating in the program.

Result 5: Pilot the implementation of a teacher evaluation software system that correlates with the district's differentiated supervision model. This process will develop a consistent professional employee evaluation process that will enhance student academic achievement.

Measurement:

- Software will be used at one middle school and one high school for 100% of all teacher evaluations (formal/informal).

Communications

Result 1: Modify the communication process between academic department chairpersons and the office of secondary (Grades 6-12) curriculum and instruction. This modification will provide secondary building principals direct leadership dealing with academic issues in their respective buildings.

Measurement:

- Secondary Principals will conduct monthly meetings for department chairs in their building in conjunction with the Assistant Superintendent for grades 6 to 12 (total 8 meetings each).

Finance and Facilities

Result 1: Direct supervision of all secondary principals to ensure their building budgets are constructed in a financially responsible manner.

Measurement:

- Will meet with each secondary building principal prior to building budget submission to maintain current building fiscal amounts per business office procedures.

Result 2: Will conduct an educational software inventory for grades 6 to 12 to determine if usage of educational software is being fully utilized.

Measurement:

- Data collection on frequency of use/software cost will be analyzed to determine appropriate allocation of district resources. Appropriate modifications will be implemented per the results of the data analysis.

Professionalism

Result 1: The Assistant Superintendent will participate in local and Pennsylvania state organizations which support the mission of the East Stroudsburg Area School District.

Measurement:

- Reports and information will be presented to the Board regarding activities and opportunities which encompass the East Stroudsburg Area School District comprehensive plan.

FORM
818**EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement**

To be used when contracting with an out of District consultant or contractor for professional services

11/4/14
11/14/14 - S. S. M.
S. S. M. in District
OfficeTHIS AGREEMENT is made this 23rd day of Oct. 2014, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Canal Productions (the "Contractor") of Irwindale, CA

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of AgreementThe Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

53459

FAX
626-960-2180
Vernon

SCHEDULE A

Description of Service to be performed (be specific):

3 - screen multi-media presentation of
Quest for Respect on March 23, 2015

Location of Services:

East Stroudsburg Area H.S. South

Effective Date:

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ 970.00
Time (Days/Hour/Other):
Total Cost: \$ 970.00

b) Fixed Rate: \$

c) Are expenses included? ☒ YES ☐ NO
If no, please itemize:

Budget Code: 10 - 1100 - 330 - 000 - 30 - 31 - 31 Department: HS-South

District Initiator: M. Canty

Authorization for Payment: Date:

Purchase Order #

CLIENT INFORMATION

Client: East Stroudsburg High School North Class of 2015
Address: 279 Timberwolf Drive
City, State, Zip: Dingmans Ferry PA 18328
Telephone: 570.588.4420 x37036

Date of Service: Saturday, May 2, 2015
Type of Event: Prom
Venue Name: Best Western Inn at Hunts Landing
City, State: Matamoras PA

DISC JOCKEY SERVICE INFORMATION

Disc Jockey Service Period: 5 to 10 p.m.
Fee For Disc Jockey Service: \$ 550
Fee For Full-Room Uplighting: \$ 300

PHOTO BOOTH SERVICE INFORMATION

Type of Photo Booth Chosen: Open
Photo Booth Service Period: 5 to 9 p.m.
Fee For Photo Booth Services: \$ 600

If choosing a Memory Book or Props, please have a 6-foot table provided.

TOTALS FOR BOTH SERVICES

Total Disc Jockey Service: \$ 850
Total Photo Booth Service: \$ 600
Subtotal: \$ 1,450
Less Retainer: \$- 250
Balance Due: \$ 1,200

Overtime: \$ 50 per Half-hour

Note: Adequate coverage from the elements must be provided by Client for the DJ System, Photo Booth and Backdrop.

Please remit the retainer and this signed page within 10 days, in order to secure the date. For the retainer, personal check is acceptable made payable to DJ Productions and mailed to 175 Buist Rd, Milford PA 18337. Please refer to the PAYMENT section on Page 1 for final payment options. (Personal Checks are not acceptable on the day of the event.)

All remaining forms must be returned at least ten days prior to this event. For weddings, two weeks prior is preferred.

Model Release (as outlined on Page 1 of this agreement):

Client grants permission for Provider to use pictures from this event: ☐ Yes ☐ No
(If nothing is checked, it is assumed the answer is Yes.)

Tips and Gratuities are never expected, but are always appreciated.

AGREED TO AND ACCEPTED BY:

Jessica Carson 11/11/14
Signature of Client Representative Date
Jessica Carson
Print Name

Suzan Capitelli 10/27/14
Authorized Signature of DJ Productions Date
Suzan Capitelli
Print Name

Please tell us how you found us: Inn at Hunts Landing website
May we ask why you chose DJ Productions? _____

COLONIAL INTERMEDIATE UNIT 20
 A Regional Service Agency
 6 Danforth Drive
 Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE
 (REVENUE GENERATING)

This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and East Stroudsburg Area School District, 50 Vine Street, PO Box 298, East Stroudsburg, PA 18301, (570) 424-8500. East Stroudsburg Area School District will utilize Colonial Intermediate Unit 20 to provide an associate teacher for direct, one-on-one services at the following location:

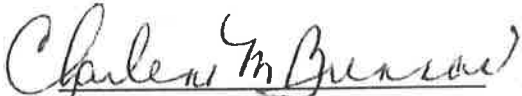

Clear Run Intermediate School – Emotional Support

The total cost for said services shall not exceed \$6,178.80. This contract is in effect from September 2, 2014 through October 15, 2014.

East Stroudsburg Area School District will be billed for services rendered by Colonial Intermediate Unit 20.

Unemployment cost will be charged to the School District if Colonial Intermediate Unit 20 is unable to reassign the position.

The signed contract must be returned to Mr. Jon Wallitsch, Assistant Director of Business Services, at the Intermediate Unit Office.

	9/24/14		
Dr. Charlene M. Brennan	Date	East Stroudsburg Area School District	Date
Executive Director		Superintendent	
	9/25/14		
Ms. Michelle Koch	Date	Federal ID Number	
Acting Secretary to the Board			

To comply with Federal laws, State laws, and State Department of Education regulations concerning equal rights and opportunities and to assure these within our Intermediate Unit, the Colonial Intermediate Unit 20 declares itself to be an equal rights and opportunities agency. As an equal rights and opportunities agency, it does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex and disabilities as defined by law. The Intermediate Unit's commitment to non-discrimination extends to students, employees, prospective employees, and the community.

Successful performance and affirmative action program efforts will provide positive benefits to the Intermediate Unit through fuller utilization and development of previously underutilized human resources. Coordinator of Title IX, Section 504 and ADA is The Director of Human Resources and Research Services, Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA 18045, (610) 515-6405, TDD/TTY Hearing Impaired (610) 252-3786.

✓
EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 2nd day of December, 2014, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Dr. Kevin Murphy (the "Contractor") of Keuka College and Southern Tier Counseling

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

Professional development presenter for January 20th, 2015 presentation. Will provide 4, 1 hour and 30 minute, presentations. Presentation will focus on the psycho-biology of chronic stress, trauma, and the implications these have on cognitive, social, and emotional safety. Providing insight to better address various behaviors through a better understanding of the processing that is taking place.

Location of Services:

Middle Smithfield Elementary School

Effective Date: January 20th, 2015

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ _____
Time (Days/Hour/Other): _____
Total Cost: \$ _____

b) Fixed Rate: \$ 350.00 _____

c) Are expenses included? ☐ YES ☒ NO
If no, please itemize:

Budget Code: 10-2270-330-000-30-00-04 _____

Department: Staff Development _____

District Initiator: W. Vitulli _____

Authorization for Payment: _____ Date: _____

Purchase Order # _____

EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 13 day of October, 20 14, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Nancy & Spencer Reed (the "Contractor") of Nancy Reed

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

Celebration of the Arts

Location of Services:

Resica Elementary School

Effective Date:

MAY 15, 2015

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ _____
Time (Days/Hour/Other): 6:30 - 7:30
Total Cost: \$ _____

b) Fixed Rate: \$ 300.00

c) Are expenses included? ☒ YES ☐ NO

If no, please itemize:

Budget Code: 10-1100-330-000101010

Department: _____

District Initiator: [Signature]

Authorization for Payment: _____ Date: _____

**EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement**

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 10th day of November, 2014, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Frank Polito (the "Contractor") of Sizzling Sounds Entertainment Co. LLC.

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

Disc Jockey Services will be provided on Saturday May 9, 2015 between the hours of 7:00pm and 11:00pm. Two man team with lighting and deluxe digital sound system will be provided.

Location of Services:

The Mayfair Farms 481 Eagle Rock Ave West Orange, NJ

Effective Date:

Professional Fee:

a) Rate (Daily/Hourly/Other): \$1100.00

Time (Days/Hour/Other): _____

Total Cost: \$ _____

b) Fixed Rate: \$ _____

c) Are expenses included? ☐ YES ☐ NO

If no, please itemize:

Budget Code: 80-0496-000-000.30-31-87

Department: Class of 2015 - South

District Initiator: Am Zarnelle

Authorization for Payment: _____ Date: _____

Purchase Order # _____

EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 2ND day of December, 2014, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

AND

_____ (the "Contractor") of EduLink

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. **Nature of Position**

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. **Scope of Duties**

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. **Breach of Agreement**

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or controversy arising out of or relating to any interpretation, construction, performance or breach of this Agreement

SCHEDULE A

Description of Service to be performed (be specific):

An electronic teacher evaluation portal to be used by East Stroudsburg Area School District to manage the teacher evaluation process for its teachers and supervisors.

Location of Services: **East Stroudsburg Area School District**

Effective Date: **July 1, 2014 to June 30, 2016**

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ _____
Time (Days/Hour/Other): _____
Total Cost: \$ _____

b) Fixed Rate: **\$ 19,868.00**

c) Are expenses included? ☒ YES ☐ NO
If no, please itemize: _____

Budget Code: 10-2380-618-998-00-00-98 - **\$17,571.00** Department: Race-To-The-Top Grant

Budget Code: 10-1100-650-000-30-00-04 - **\$ 2,297.00** Department: Curr. Educ. Tech Supplies

District Initiator: Dr. Thomas A. Lesniewski, Assistant Superintendent for Curriculum & Instruction, Grades. 6-12

Authorization for Payment: _____ Date: _____

Purchase Order # _____

Stokesay Castle

CATERING AGREEMENT

This agreement is made by Stokesay Castle and:

Name: East Stroudsburg High School South

Address: _____

Phone: _____

(herein after referred to as "Client"). Client listed above personally accepts responsibility for all charges arising from this agreement.

Day and Date: Sat 5/28/16

Type of Function: Prom

Estimated Guest Count: 400

Rooms: 2

Deposit Due Date: 11/24/14

This agreement and a deposit of **\$500.00** together will confirm the above arrangements as definite. If these are not returned by the date indicated, the Stokesay Castle reserves the right to release the space outlined above for general sale. The estimated final balance is required at the conclusion of your event.

CATERING REQUIREMENTS:

All reservations and catering requirements for private banquet functions are made upon and subject to the guidelines of and the following conditions:

- ☐ A guaranteed confirmation of attendance is required seven (7) business days prior to all events and cannot be less than 20% of the original estimated number at the time of booking. If an attendance guarantee is not received within seven (7) business days, the original estimated attendance number would be used. Once attendance guarantee has been agreed upon, it may not be reduced. Charges will be based on the attendance guarantee or actual attendance, whichever is greater.
- ☐ If the food and beverage room minimum is not met, the Client will be charged the difference between the actual amount of food and beverage incurred (prior to tax and service charge), and the specified food and beverage room minimum.
- ☐ If the actual attendance is over 5% of the guaranteed amount, and additional food is required, the Stokesay Castle reserves the right to select the meals that will be served to the additional attendees. The Client will be responsible for the cost of any meals prepared above and beyond the guaranteed amount, which will be due and payable on the day of the event.

Trip ID 5564**Booked By****Booked By** peters, Karen**Email** karen-peters@esasd.net**Phone** 570-424-8500**Pager****Cellular** 570-856-1613**Booking Details****Trip Name** Deca States**Status** Approved**Trip State** Inactive**Created Date** 12/10/2014 10:23:00 AM**Location** ES High School-South**Organization** High School South**Trip Destination** Hershey Lodge**Trip Type** Round Trip**Trip Package****Trip Departure Date Time** 2/23/2015 12:00:00 PM**Trip Return Date Time** 2/26/2015 4:00:00 PM**Driver Departure Time****Driver Return Time****Participant Drop Off Time****Participant Pick Up Time****Destination Arrival Date Time****Destination Departure Date Time****Driver Start Location****Driver End Location****Participant Drop Off Location****Participant Pick Up Location****Estimated Round Trip Mileage** 0**Trip Contact****Name** Peters,

Karen

Email karen-peters@esasd.net**Pager****Phone** 570-856-1613**Cellular** 570-856-1613**Attendees****Faculty****Supervising Adults****Number of students** 70**Cost per student** \$385.00**Number of adults** 2**Cost per adult** \$0.00**Totals Attendees** 72**Categorization****Budget Code****Budget Code Description****Recommended Min Age** 0**Recommended Max Age** 0**Educational Objective** Deca Students will be going to Hershey to Compete**Notes****Special Needs and/or** The bus will leave North go the South school and pick up remaining Deca students to go onto Hershey Lodge.**Trip Requirements** PICK UP AT HERSHEY AT 12:00PM**Driving Directions** KAREN PETERS: 570-856-1613**Required Services****Transportation Type** School Bus

Please Check One:

- ☒ Regular Day Trip
☐ Extended Day Trip
☐ Overnight Trip

121. ATTACHMENT A

Dispatch Order #: _____

EAST STROUDSBURG AREA SCHOOL DISTRICT

FIELD TRIP REQUEST FORM

The top section of this form is to be completed by the staff member seeking permission to make the trip. It should be submitted to the building principal for approval at least thirty (30) days prior to the desired day trip date or sixty (60) days prior to an overnight trip. Buses and trips will be approved on a first-come, first-served basis. All field trips made during regular school days should be scheduled between 8:30 A.M. and 1:45 P.M. Drivers will be assigned by the Transportation Office. Do not request specific drivers.

SCHOOL HS-North + South GROUP Instrumental REQUESTOR Paul M. Baker
DESTINATION Exeter Twp High School GRADE(S)/LEVEL(S) 9-12
DIRECTIONS TO DESTINATION OBTAINED (Please check) ☒ YES ☐ NO - Attached
DATE January 7, 2015 PLACE OF DEPARTURE (Be Specific) HS-North Band Doors
NUMBER OF STUDENTS MAKING TRIP 11 NUMBER OF SCHOOL BUSES NEEDED 1
BUS ARRIVAL TIME (For pre-departure preparation) 2:10 pm
BUS DEPARTURE TIME (After all pre-trip preparation is complete) 2:15 pm
RETURN TIME (When bus(es) arrive back at school for other duties) 8:00 pm
PURPOSE OF TRIP (Include relationship to present curriculum area being covered)
Annual PMEA District Band Festival

NUMBER OF CHAPERONES REQUIRED (See Board Policy No. 121) 2 *
* List must be submitted to the building principal at least two (2) weeks prior to the date of the trip.
PROJECTED COST OF TRIP:
of Substitutes 0 X # of Days 0 = \$ 0
Transportation Costs (as is applicable) \$ 175
Admission/Registration Fees \$ 0
Miscellaneous (Please list) \$ 0
Grand Total \$ 175

PROCEDURAL PLAN/RAIN DATE IN CASE OF POSTPONEMENT/CANCELLATION:

Trip will move to Monday, January 12

SIGNATURE -- Staff Member Making Request Paul M. Baker DATE 12/10/2014
SIGNATURE/APPROVAL -- Building Principal [Signature] DATE 12-10-14
SIGNATURE/APPROVAL -- Director of Athletics and Activities* DATE _____
* As is applicable
BUS AVAILABILITY -- Transportation Office DATE _____
SIGNATURE -- Asst. Supt./Curriculum & Instruction Theresa Zink DATE 12/18/14
SIGNATURE -- Superintendent _____ DATE _____

Print Trip Report

Trip ID 5560**Booked By****Booked By** Follis, Laura**Email** Laura-Follis@esasd.net**Phone** 424-8073 x1003**Pager****Cellular****Booking Details****Trip Name** Adventure Aquarium**Status** Approved**Trip State** Inactive**Created Date** 12/8/2014 12:09:00 PM**Location** Middle Smithfield Elementary**Organization** Middle Smithfield Elementary**Trip Destination** Camden, NJ**Trip Type** Round Trip**Trip Package****Trip Departure Date Time** 5/19/2015 6:45:00 AM**Driver Departure Time****Participant Drop Off Time****Destination Arrival Date Time****Driver Start Location****Participant Drop Off Location****Estimated Round Trip Mileage** 0**Trip Return Date Time** 5/19/2015 5:30:00 PM**Driver Return Time****Participant Pick Up Time****Destination Departure Date Time****Driver End Location****Participant Pick Up Location****Trip Contact****Name** Follis,

Laura

Email Laura-Follis@esasd.net**Phone** 424-8073 x1003**Pager****Cellular****Attendees****Faculty****Supervising Adults****Number of students** 75**Number of adults** 36**Totals Attendees** 111**Cost per student** \$40.00**Cost per adult** \$40.00**Categorization****Budget Code****Budget Code Description****Recommended Min Age** 0**Recommended Max Age** 0**Educational Objective** Science-Animals and adaptations. To provide a hands-on-experience.**Notes****Special Needs and/or****Trip Requirements****Driving Directions****Required Services****Transportation Type** Charter Bus

Please Check One:

121. ATTACHMENT A

- ☐ Regular Day Trip
☐ Extended Day Trip
☐ Overnight Trip

Dispatch Order #: _____

EAST STROUDSBURG AREA SCHOOL DISTRICT

FIELD TRIP REQUEST FORM

The top section of this form is to be completed by the staff member seeking permission to make the trip. It should be submitted to the building principal for approval at least thirty (30) days prior to the desired day trip date or sixty (60) days prior to an overnight trip. Buses and trips will be approved on a first-come, first-served basis. All field trips made during regular school days should be scheduled between 8:30 A.M. and 1:45 P.M. Drivers will be assigned by the Transportation Office. Do not request specific drivers.

SCHOOL NORTH HIGH SCHOOL GROUP SCHOOL FUNCTION REQUESTOR DAWN SCHWARTZ / STEVE ZALL
 DESTINATION METUCHEN HIGH SCHOOL, N.J. GRADE(S)/LEVEL(S) 9-12
 DIRECTIONS TO DESTINATION OBTAINED (Please check) ☒ YES ☐ NO
 DATE DEC. 7, 2014 PLACE OF DEPARTURE (Be Specific) MIDDLE SMITHFIELD ELEM.
 NUMBER OF STUDENTS MAKING TRIP 40 NUMBER OF SCHOOL BUSES NEEDED 1
 BUS ARRIVAL TIME (For pre-departure preparation) 6:00 AM
 BUS DEPARTURE TIME (After all pre-trip preparation is complete) 6:15 AM
 RETURN TIME (When bus(es) arrive back at school for other duties) 5:00 PM
 PURPOSE OF TRIP (Include relationship to present curriculum area being covered) JINGLE BELL RUN / WALK - ARTHRITIS FOUNDATION

NUMBER OF CHAPERONES REQUIRED (See Board Policy No. 121) 1 *

* List must be submitted to the building principal at least two (2) weeks prior to the date of the trip.

PROJECTED COST OF TRIP:

of Substitutes 0 X # of Days 1 = \$ _____
 Transportation Costs (as is applicable) \$ 350.00
 Admission/Registration Fees \$ _____
 Miscellaneous (Please list) \$ _____
 Grand Total \$ _____

Money out of Student Activities
 10-3200-513.000-30-51-51

PROCEDURAL PLAN/RAIN DATE IN CASE OF POSTPONEMENT/CANCELLATION: NONE

SIGNATURE -- Staff Member Making Request [Signature] DATE 11/19/14
 SIGNATURE/APPROVAL -- Building Principal [Signature] DATE 11.20.14
 SIGNATURE/APPROVAL -- Director of Athletics and Activities* _____ DATE _____
 * As is applicable
 BUS AVAILABILITY -- Transportation Office _____ DATE _____
 SIGNATURE -- Asst. Supt./Curriculum & Instruction [Signature] DATE 11/21/14
 SIGNATURE -- Superintendent _____ DATE _____

East Stroudsburg Area School District 2014-2015 School Calendar

July 2014

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

4 - Independence Day Holiday*
(District Closed)

January 2015

S	M	T	W	T	F	S
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19 [▲]	20	21	22	23	24
25	26	27	28	29	30	31

1 - New Year's Holiday*
(District closed)
2 - Winter Recess (Offices closed)
19 - Martin Luther King Jr. Day[▲]
(District closed)
23 - K-8 Staff development and
9-12 Curriculum planning
(Act 80 day)

August 2014

S	M	T	W	T	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

19 - School bus driver orientation
20 - New Teacher Induction
21 - New Teacher Induction
25 - K-12 teacher in-service
(First teacher day)
26 - K-12 teacher in-service
27 - K-12 staff development
(Act 80 day)
28 - K-12 staff development
(Act 80 day)
29 - Labor Day Holiday
(Offices closed)

February 2015

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16 [▲]	17	18	19	20	21
22	23	24	25	26	27	28

16 - Presidents' Day Holiday[▲]
(District closed)

September 2014

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

1 - Labor Day Holiday
(District closed)
2 - First student day
19 - Emergency Closing
(State Police manhunt)

March 2015

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

5 - K-12 Parent/teacher
conferences (Act 80 day)
School bus driver in-service
6 - K-12 Staff development
(Act 80 day)

October 2014

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

13 - K-8 Parent/teacher
conferences and
9-12 Staff development
(Act 80 day)
14 - K-12 Parent/teacher
conferences (Act 80 day)
School bus driver in-service

April 2015

S	M	T	W	T	F	S
			1	2 [▲]	3	4
5	6 [▲]	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

2 - Spring Recess[▲]
(Offices closed)
3 - Good Friday (District closed)
6 - Spring Recess[▲]
(Offices closed)

November 2014

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

27 - Thanksgiving Holiday
(District closed)
28 - "Friday After Thanksgiving"
Holiday (District closed)

May 2015

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

25 - Memorial Day Holiday
(District closed)

December 2014

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

1 - Monday After Thanksgiving*
Holiday (District closed)
24 - "Last Regular Workday
Before Christmas" Holiday
(District closed)
25 - Christmas Holiday*
(District closed)
26 - Winter Recess
(Offices closed)
29 - Winter Recess
(Offices closed)
30 - Winter Recess
(Offices closed)
31 - New Year's Eve Holiday*
(District closed)

June 2015

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

3 - K-12 Early dismissal
Curriculum planning (Act 80)
Last student day
4 - K-12 Teacher in-service
5 - K-12 Teacher in-service
8 - K-12 Teacher in-service
(Last teacher day)

Legend

☐ Late start	☐ Early dismissal(s)	☐ Non-school day	☐ First student day	☐ Last student day
☒ Inclement weather closing	☐ Contract Holiday	☐ First teacher day	☐ Last teacher day	
☒ Emergency closing	☒ Regular school day	☒ Original first student day	☒ Original last student day	

* - These holidays in accordance with 5 U.S.C. 6103. All holidays designated in accordance with 24 PS 15-1502.
▲ - These days may become regular school days by official Board action during any month preceding their occurrence.

EAST STROUDSBURG AREA SCHOOL DISTRICT

REQUEST TO ESTABLISH A SPECIAL ACTIVITY

1. NAME OF ORGANIZATION: East Stroudsburg South Chess TEAM
2. PURPOSE OR OBJECTIVE: (Briefly describe why this organization is being formed.)
Allow students the opportunity to compete in chess matches on a competitive level
3. BENEFIT: (Briefly describe how the students/district will benefit from the establishment of this organization.)
Countless researchers and studies have shown over the years that chess does indeed strengthen a child's mental clarity, fortitude, stability, and overall health. Many schools are now finding chess as an inexpensive but essential way of helping kids grow mentally. In this technologically driven world, chess helps aid in the synthesis and growth of certain areas in the brain and mind where many children can benefit as they grow older from the game..
4. LEADERSHIP: (Briefly describe how this activity will be organized, how it will be run and whether the officers will be elected or appointed.) Officers are appointed at the closure of the previous school year.
5. FUND RAISING:
 - a. Will this organization raise funds? Yes ☒ No ☐
 - b. If "yes", briefly describe typical fund-raising activities and who will be involved.
Funds will be raised through local and corporate donations and well as local chess tournaments
6. USE OF FUNDS: (Briefly describe how these funds will be used to benefit the students or the district.)
Use of funds will be used solely to finance participation in chess matches and meeting
7. FINANCIAL DEPENDENCE:
 - a. Will this organization require any financial assistance or facilities and equipment to be provided by the General Fund? Yes ☐ No ☒
 - b. If "yes", briefly describe the assistance needed and whether it is a continuing, year-to-year need.

8. FINANCIAL RESPONSIBILITY: (Briefly describe who will be responsible for these funds and how fund-raising, expenditure and/or transfer decisions will be made)
Funds and fund raising will be monitored by the club adviser. Expenditure and transfer decisions will be made by the adviser with approval from the club leadership.

Date Submitted: 10/28/14

Submitted by: David Scott

Signature: _____

Principal: _____

EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: OPERATIONS

TITLE: WEBSITE

ADOPTED: August 19, 2002

REVISED: December 17, 2007
December 15, 2014

	815.1 WEBSITE POLICY
1. Purpose	<p>The availability of Internet access in the East Stroudsburg Area School District (“School District”) provides an opportunity for students, employees, and Guests¹ to contribute to the School District and its schools presence on the Internet. The School District’s Website, www.esasd.net, provides information to the world about curriculum, instruction, programs, school-authorized activities, and other general information related to its schools and mission.</p> <p>The availability of other Internet websites for the School District to provide information about the School District’s curriculum, instruction, programs, school-related and authorized activities, and other general information related to its schools and mission also exist. Examples include but are not limited to: Twitter, Facebook, Pinterest, blogs, wikis, Google Apps, Blackboard and other learning management systems, YouTube, and social bookmarking.</p> <p>The purpose of this Policy is to provide rules and requirements for the School District’s presence on the Internet through its Website, and its schools’ Website(s)/webpage(s), and for the placement/use of School District information on other Internet websites. If the School District would not place the information on its own Website it should not place it on other websites.</p>
2. Definitions	<p>Guests – Guests include, but are not limited to, visitors, workshop attendees, volunteers, adult education staff and students, board members, independent contractors, and School District consultants and vendors.</p> <p>Objectionable Material - Objectionable Material is defined as material that does not meet the standards for instructional resources specified in any and all School District policies.</p> <p>Website – Website includes the School District’s Website(s), and/or includes the School District’s individual school’s Website(s) and/or webpage(s).</p>
3. Authority	<p>The School District has control over the School District’s Website, and the Websites/webpages of the School District’s schools, including its content. The information placed by the School District, and/or its schools, on Internet websites that are not operated by the School District, and/or its schools, belongs to the School District. Only School District</p>

	<p style="text-align: center;">815.1 WEBSITE POLICY</p> <p>authorized individuals may publish to the School District, and its schools' Website(s)/webpage(s), and may publish on behalf of the School District, and its schools, on other Internet websites. The School District reserves the right to monitor, edit, or remove any material and established links from the Website(s)/webpage(s) at its sole discretion. The School District reserves the right to deny access and to track, log, and search in order to prevent unauthorized, inappropriate or illegal activity. The School District will cooperate to the extent legally required with the Internet service providers, and websites as well as local, state and federal law enforcement officials in any investigation concerning or related to the misuse of the Website, and/or its information.</p>
4. Delegation of Responsibility	<p>The Superintendent is granted the authority and responsibility to create and enforce administrative regulation(s), rules, procedures, guidelines, and forms to accompany this Policy, if needed.</p> <p>The Superintendent, and/or designee(s), shall annually notify students, parent(s), employees, and Guests about the School District's Website Policy by publishing the Policy in the student handbook, or in the School District newsletter, or in posted notices, or on the School District's intranet and/or Internet Website(s), and/or any other relevant methods.</p> <p>The Superintendent, and/or designee(s), is responsible for training and retraining students, administrators, employees, and Guests who are responsible for the use, supervision, discipline, investigation, confiscation, searching, and/or other matters involving the School District, and its schools' Website(s)/webpage(s), and other School District Internet Website presence. Proper training should include the proper publication of information on the School District and/or its schools' Website(s)/webpage(s), the requirements of this Policy, the maintenance of the School District's executed agreements, and the enforcement and interpretation of the School District's Acceptable Use, Website, Copyright, Social Media, and other School District policies.</p> <p>The creation of the base structure of School District's Website is provided by the School District's Technology Department. Individuals can create pages within the base structure with appropriate permissions provided by the Technology Department. The creation and maintenance of the content of the webpages of the School District and its schools are provided by a designated person or persons (Web Team Leaders, Teachers) in each school or Department. Creators and content editors of webpages must familiarize themselves with and adhere to School District policies.</p> <p>The Director of Technology, and/or designee, will serve as the coordinator to oversee the use of the School District's Website(s) and its schools' Website(s)/webpage(s), network, and systems, and will work with other regional or state organizations, as necessary. The Director of Technology is responsible for all Internet hardware, connections, and the infrastructure support systems.</p> <p>Student created content for webpages must be supervised by a designated employee advisor and must comply with all aspects of the School District and the school's policies, regulations,</p>

815.1 WEBSITE POLICY

rules, procedures, and guidelines. Student organizations that are not officially recognized and do not have employee advisors are not permitted to submit materials for publication on the School District's Website(s) and its schools' Website(s)/webpage(s).

Students, employees, and Guests must comply with this Policy, other relevant School District policies, regulations, rules, procedures, and guidelines. They will be held responsible for their conduct and are subject to the consequences provided in the Guidelines section at the end of this Policy.

No other agency, organization, company, or educational institution may maintain a presence on the School District Website, and its schools' Website(s)/webpage(s) without the knowledge and approval of the Superintendent and/or Director of Technology. The School District's Website, and its schools' Website(s)/webpage(s) are for School District use only, and are not an open forum.

The Director of Technology, and/or designee, along with other administrators, have the authority and responsibility, but not the obligation, to review, approve, post, add, delete, and modify pages to the Website(s)/webpage(s), and its schools' Website(s)/webpage(s), and to develop administrative guidelines for this Policy.

5. Guidelines

A. Operation and Management

The Director of Technology and/or designee is responsible for the operation and management of the design, function, maintenance, use, technical, regulatory, content and compliance aspects of the School District's Website(s)/webpage(s), and its schools' Website(s)/webpage(s). All personnel and students are responsible for following the Website guidelines listed below. Network traffic is monitored to ensure that the service remains available and complies with the law and School District policies. Attempts to upload or change information, or otherwise cause damage to the School District services are strictly prohibited and punishable under applicable laws and policies.

B. Content Standards

1. Access and Publication

- a. The Director of Technology and/or designee shall determine personnel and means for accomplishing these tasks. These personnel shall be trained in the School District Website and webpage policies, regulations, rules, procedures, and guidelines.

- b. Publishing Website(s) and webpage(s) on the School District server(s) is a privilege not a right.

815.1 WEBSITE POLICY

2. Content Accuracy

All School District personnel must make every effort to ensure that the online content, information, and material are accurate, true, and up-to-date to the best of the ability of the School District. There is no absolute guarantee that the Website/webpages content is the most up-to-date version given the rapid changes of information today, and the numerous sources contributing content to the Website/webpages. Users are advised to check with the specific building office staff, teacher or administrator for the most up-to-date information and material before relying on it.

3. Limitation of Liability

The material and information contained on or obtained from the School District's Website(s) and its schools' Website(s)/webpage(s) are distributed "as is" and "as available" without warranties of any kind, either expressed or implied. Information contained on the School District's Website(s), and its schools' Website(s)/webpage(s), including information obtained from external links, is provided without any representation of any kind as to accuracy or content and should be verified by the user. The School District is not responsible for any special, indirect, incidental or consequential damages or injury (financial or non-financial) that may arise from the reliance on, the use of, or the inability to use, the Website(s)/webpage(s) and/or the information and materials contained on the Website(s)/webpage(s) whether the information and materials contained on the Website(s) are provided by the School District, its schools, or by a third party. Data contained on the Website(s) are subject to change without notice.

4. Subject Matter

- a. All subject matter on the School District's and its schools' Website(s)/webpage(s) must relate to the School District's curriculum, instruction, programs, school-authorized activities, and other general information related to its schools and mission, and must be approved by the School District.
- b. The Director of Technology, and/or designee will determine directory structure.
- c. Material by individuals and student organizations on webpages must relate to educational thoughts, interests, and activities, must be educational, and is subject to the principal's review. Such webpages do not implicitly or explicitly represent the individual school's or the School District's position, or policy, nor are they endorsed or sanctioned by the individual school or the School District. By posting information on the School District Website(s), and its schools' Website(s)/webpage(s), those posting assume responsibility and liability for the content of their pages.

815.1 WEBSITE POLICY

- d. Individuals are solely responsible for obtaining appropriate permission to include copyrighted materials or images on their pages; the School District assumes no responsibility for a poster's failure to fulfill this responsibility. Any comments or feedback should be addressed to the poster responsible. Concern about the content of any webpage(s) should be directed to the specific building principal or supervisor.

5. Links to Content

- a. Any links must relate to professional, non-profit, educational organizations that are appropriate, or they must relate to the School District, or the schools within the School District. No other links may be included on the School District's Website.
- b. Web page links may not be made to commercial or political advertising, or to political lobbying, nor may links be made to endorsements or preferential treatment on products, political advertising, or political lobbying. With the approval of the Director of Technology, Principal, and/or Superintendent, links on the Website(s)/webpage(s) may connect to educational School District fund raising projects, such as book sales by one of the School District's elementary schools.
- c. School District personnel may not use the School District's and/or its schools', Website(s) and/or webpage(s) to provide access to their personal pages on other servers or online services. Neither the School District nor technical services personnel will provide technical support for personal webpages.
- d. No link may be made to Objectionable Material.
- e. Teachers may cross-link to outside blogs or wikis that are used for classroom instruction, and conform to all parts of this Policy.
- f. The School District is not responsible for the content of websites and webpages that the School District or its schools link to. Use of that information is voluntary and reliance on that information should only be undertaken after an independent review of its accuracy. References to those websites/webpages do not constitute or imply an endorsement recommendation by the School District, or its schools.

6. Quality

- a. All webpages must be timely, accurate, accessible, well-written, and well presented, this includes being free of spelling and grammatical errors. All content published on the School District's Website(s)/webpage(s), and its schools' Website(s)/webpage(s) must meet standards of spelling, grammar,

815.1 WEBSITE POLICY

adequate research, or other qualitative measures.

- b. Documents may not contain any obvious or hidden Objectionable Material or link to such Objectionable Material.
- c. The judgment of the Director of Technology, and/or designee, building principal or School District administration will prevail when questions of quality or propriety of Website/webpage material, appearance or content are asked.

C. Ownership and Retention of Content

1. Content Created by School District Students and Employees

- a. The School District Website(s)/webpage(s), and its schools' Website(s)/webpage(s), their content and all webpages created by students, employees, and Guests are the property of the School District, shall remain the property of the School District and may not be sold, transferred, licensed, leased, or otherwise distributed without the Director of Technology, and/or designee's, approval.
- b. All School District personnel must warrant to the School District that they secured the necessary consents, releases and/or licenses, or copyright exception, for the use of content, including text, graphics, pictures, audio, sound, music, characters, video, logos, trademarks, and the rights for copy distribution, display, performance over the Internet, and creation of derivative works. Unless there is a clear statement that the content on the Internet is in the public domain and available for free use, assume it is copyrighted.
- c. A copyright notice must be placed on all copyrightable, intellectual and artistic publications placed on the School District Website(s)/webpage(s) and its schools' Website(s)/webpage(s).

2. Content Created by Third Parties

- a. The School District is in no way responsible for the accuracy, truth, completeness and timeliness of the information whose intellectual property belongs to or is supplied by third parties.
- b. The School District is not directly or indirectly liable for any damage or injury (financial or non-financial) caused to anyone due to his/her reliance on third party information. If such information is supplied by someone else (such as name, address, phone number and other information), it will be subject to privacy law and regulations and will not be disclosed to any unauthorized party without the consent of the individual concerned.

815.1 WEBSITE POLICY

D. Software and Cloud Services

1. Students and employees are prohibited from downloading, duplicating and/or distributing the software and custom code (source code and object code), including any derivations or modifications or from using it for any purpose without the consent of the Director of Technology, and/or designee. Webpages may not be deleted when a student, employee, or Guest leaves the School District unless prior arrangements have been made with the Director of Technology, and/or designee. Service calls must be entered to have any webpage restored or deleted, and may only be done by the Technology Department. Service calls must contain the exact location of the page and a valid reason for removal.
2. The hosted website service will maintain a backup copy of the School District's Website(s)/webpage(s), and its schools' Website(s)/webpage(s) that include both the object code and source code versions, and at least one copy of all specifications and documentations of the Website.
3. The use of cloud services must be approved by the Director of Technology, and is subject to the School District' Cloud Policy.

E. Student Safeguards-Privacy and Security

1. Student's photographs and names posted on webpages must comply with the School District's Acceptable Use Policy, and consent form for School District Websites.
2. Documents placed on the School District's and its schools' Website(s)/webpage(s) may not include a student's phone numbers, home address, name or other family members.
3. Web page documents may not include any information that indicates the physical location of a student at a given time, other than participation in School District activities.
4. The School District, its employees, Guests, and students must not place a student's photograph, video, or other image on the School District's Website unless a parent/guardian grants written permission on and completes a School District Acceptable Use and Social Media Policy consent form. Permission is provided for images in the section labeled District.
5. Submissions of student work, including but not limited to, quotes, written material, graphics and artwork for publication on any Website(s)/webpage(s) must abide by the School District's relevant policies, regulations, rules, procedures, and guidelines.

815.1 WEBSITE POLICY

6. No directory information, as defined by the Family Educational Rights and Privacy Act, may be posted on the Website(s)/webpage(s) for students whose parents/guardians have not provided written consent. The School District may not sell the personally identifiable information, confidential, and/or sensitive information of its student, employees, and Guests.
7. Posted student work must relate to class projects, course or other school-related information activity and any posting is subject to copyright and student records legal requirements.

F. School Board Policies

All information on the School District's and its schools' server(s) must comply with School Board policies, regulations, rules, procedures, guidelines, website and ISP terms, and local, state and federal laws. If the Director of Technology has any doubt about compliance with the laws, regulations, rules, and procedures, (s)he must contact the School District's Superintendent and, if appropriate, seek legal advice.

Copies of School Board policies are available on the School District's Website. Persons under the control of the School District who develop or maintain Website/webpage documents are responsible for complying with the School District's policies, and the applicable regulations, rules, procedures, guidelines, website and ISP terms, and local, state, and federal laws. Some of the relevant issues and related Board policies include the following:

1. Electronic transmission of materials is a form of copying. As specified in the School District's Copyright Policy, no unlawful copies of copyrighted materials may be knowingly produced or transmitted via the School District's equipment, including its web server(s). In all aspects of the use of the Website(s)/webpage(s), copyright laws must be followed.
2. Documents created for the Website(s)/webpage(s) and linked to School District Website(s)/webpage(s) must meet the criteria for use in its curriculum, instruction, programs, school-related and authorized activities, and other general information related to its schools and.
3. Student information communicated through the School District and its schools' webpages must comply with the School District policies on data privacy and the collection, maintenance and dissemination of student.
4. Any tampering with or misuse of School District and its schools' Website(s)/webpage(s), CIS services, or equipment by students, employees, and/or Guests will be considered vandalism and will be handled in accordance with the School District's Acceptable Use Policy, the School District Code of Conduct Policy, and other relevant School District policies, regulations, rules,

815.1 WEBSITE POLICY

procedures, guidelines, website and ISP terms, and applicable local, state and federal laws.

5. Linking from the School District and its schools' Website(s)/webpage(s), including but not limited to, hyperlinking, framing, and deeplinking, may violate the law and may be offensive to the School District and its schools' quality of its Website(s)/webpage(s). Any consideration of the use of "frame" technology to connect to external sites must be reviewed considering its legality before establishing such links. Developers may not violate the copyrights, trademarks and the patents of others, and must comply with the School District's Copyright Policy.

G. Technical Standards

In the interest of using information technology to communicate clear, efficient, and effective messages, the Website(s)/webpage(s) must be maintained with a consistent identity, professional appearance, and for ease of use and maintenance. The following technical standards are established for all School District and its schools' Website(s)/webpage(s). Each webpage added to the School District and its schools' Website(s) must contain certain common elements.

1. Employees, students, and Guests, must comply with the School District's policies, as well as other regulations, rules, and procedures that are developed by the Superintendent, and/or his or her.
2. The basic School District home page will have a common architecture as outlined below:
 - a. The School District logo
 - b. The School District's navigation
 - c. A School District Website search
3. Each webpage must contain text navigation that returns the user to appropriate points in the School District and its schools' Website(s)/webpage(s). The use of page design "these" which do not provide such redirects is.
4. The School District may develop additional consistency standards as the need arises.
5. The School District will provide software to access the Website(s)/webpage(s).
6. The authorized designee who is publishing and/or supervising content for Website(s)/webpage(s) must edit and test the Website(s)/webpage(s) for

815.1 WEBSITE POLICY

accuracy of links, and check for conformance with standards outlined in this Policy. In addition, the contributor will assume responsibility for updating the links updated as needed.

7. All web pages must be given names that clearly identify the webpages. The names of all documents shall coincide with current School District naming practices and structures.
8. Webpages may not contain links to other webpages that are not yet completed. Incomplete pages may not be made "live" until they are accurately completed and comply with the School District's policies, regulations, rules, procedures, guidelines, website and ISP terms, and local, state, and federal laws .
9. All graphics should be in GIF or JPEG format, or other formats compatible with the School District's software.
10. Web pages may not contain any student e-mail address links.
11. All School District and its schools' Website(s)/webpage(s) publications will reside solely on the School District's network server. All webpages shall be linked to other School District webpages in relation to their current location on the server(s). All web pages for the School District and its schools' Website(s) must be located on the School District's hosted web services server.
12. Webpages should be designed with everyone in mind, including people with no or low vision, deafness, learning disabilities or color blindness. Be considerate of all users, including those using assistive technologies. Remember that some users can access the Website(s)/webpage(s) using assistive technologies like screen readers or Braille readers for the blind.

Given the rapid change in technology, some of the technical standards outlined in this policy may require change throughout the year. The Director of Technology and /or designee, will make changes with the approval of the Superintendent, as needed. This Website Policy will be updated on an as need basis.

H. Disciplinary Consequences

Failure to follow the policies may result in the loss of authoring privileges and other disciplinary actions provided in the School District's relevant policies, including but not limited to, oral and/or written reprimands, suspensions with or without pay, and dismissal, on a case-by-case basis. In addition, the School District will cooperate to the extent legally required with the Internet service providers, as well as local, state, and federal law enforcement officials. Disciplinary consequences shall be in accordance with the School District's policies, regulations, rules, procedures, and guidelines, including but not limited to

815.1 WEBSITE POLICY

the Student Discipline, Acceptable Use, Bullying/Cyberbullying, Harassment, Social Media, Cloud Services and other policies.

Violations of this Policy should be reported to the Superintendent.

References:

Bullying Act – 24 P.S. § 13-1303.1-A

School Code – 24 P.S. § 510

Pennsylvania Child Internet Protection Act – 24 P.S. § 4601 et seq.

Wiretapping and Electronic Surveillance Act – 18 Pa. C.S.A. § 5703

Children's Online Privacy Protection Act – 15 U.S.C. §§ 6501 et seq.

Copyright Act – 17 U.S.C. § 101 et seq.

Digital Millennium Copyright Act – 17 U.S.C. § 512, 17 U.S.C. §§ 1201 – 1205.

Electronic Communications Privacy Act – 18 U.S.C. § 2510 et seq.

Family Educational Rights and Privacy Act – 20 U.S.C. § 1232g; 34 C.F.R. Part 99

Federal Children's Internet Protection Act - 47 U.S.C. § 254

School Board Policies, Regulations, Rules, and Procedures

EAST STROUDSBURG AREA SCHOOL DISTRICT
WEBSITE AUTHORIZING CONSENT FORM

I have received, read, and understand the East Stroudsburg Area School District Website Policy #815.1. Any questions that I had about the Policy have been answered by the Director of Technology and/or my principal or supervisor. If I have additional questions I will ask them. If I need a copy of the Policy I can obtain it on the School District's website at <http://www.esasd.net>.

The content and posting(s) that I author and/or place on the School District's websites and/or webpages, and other available School District authorized websites and/or webpages will comply with the Website Policy and be for the use of the School District's curriculum, instructional program, school-related authorized activities, and other general information related to the School District's mission. The School District reserves the right to monitor, edit, or remove any material and established links from the websites and/or webpages at its sole discretion.

If I do not comply with the Website Policy and this Form I am subject to the Website Policy's disciplinary consequences.

Employee's Signature _____

Employee's Printed Name _____

School _____ Grade _____ Date _____

SECTION: OPERATIONS

TITLE: CLOUD COMPUTING

ADOPTED: DECEMBER 15, 2014

EAST STROUDSBURG AREA SCHOOL DISTRICT

	816.1. CLOUD COMPUTING
1. Purpose 24 P.S. § 5-510	<p>Technology usage has become more ubiquitous. School districts are confronted with its Users keeping student, employee, and School District confidential, personally identifiable, sensitive, and proprietary data and information with undisclosed unauthorized parties and located in many unprotected and unknown locations. At the same time, cloud services technology has evolved to provide a large number and a variety of services and opportunities that are useful to the educational programs at the East Stroudsburg Area School District (“School District”). The purpose of this regulation is to centralize how the School District’s information and data are stored and used in order to maximize instructional utility for all Users, while at the same time maintaining the School District’s and other legally mandated levels of data and information confidentiality and protection.</p>
2. Definition ESASD Policies	<p>Cloud Computing - Cloud computing is a general name for what is actually several types of computer infrastructures. It is a model for enabling ubiquitous, convenient, on-demand network access to a shared pool of configurable computing resources (e.g., networks, servers, storage, applications, and services) that can be rapidly provisioned and released with minimal management effort or service provider interaction. Generally, five essential characteristics, three service models, and five deployment models of cloud computing currently exist.¹</p> <p>Users – Users include students, employees, guests,² vendors, and other who are using the School District’s CIS systems³ and cloud computing services.</p>

¹ The five “essential characteristics” are (i) on-demand self-service, (ii) broad network access, (iii) resource pooling, (iv) rapid elasticity, and (v) measured service. The three “service models” are (i) Software as a Service (SaaS)(capability for the School District to use the provider’s applications running on a cloud interface that is usually accessed through a web browser, but the School District does not have control over the cloud infrastructure or underlying hardware), (ii) Platform as a Service (PaaS)(provider-given programming languages allow the School District to develop and run its own applications, to have control over its applications and application environment but the School District does not control the underlying cloud hardware), and (iii) Infrastructure as a Service (IaaS)(the School District is able to provision computer hardware in order to run arbitrary software, including operating systems and applications, and has control over hardware, storage, and applications, but the School District does not manage the cloud infrastructure). Some providers may offer and deliver more than one type of service. The five “deployment models” include (i) the private cloud, (ii) the community cloud, (iii) the public cloud, (iv) the partner cloud; and (v) the hybrid cloud.

² As defined in the School District’s Acceptable Use Policy, “Guests include, but are not limited to, visitors, workshop attendees, volunteers, adult education staff and students, board members, independent contractors, and School District consultants and vendors.”

³ CIS systems is defined in the School District’s Acceptable Use Policy as “Computers, networks, Internet, Electronic Communications, information systems, databases, files, software, and media.”

<p>3. Delegation of Responsibility</p>	<p>The superintendent must work in conjunction with the principals and Information Technology Department (IT) to create and implement an effective cloud computing system for educational use and storage of data and information. The superintendent may delegate responsibilities if clear guidance is provided to those with the delegated responsibility while (s)he maintains the ultimate authority to enforce this Policy.</p> <p>Users must be notified about, trained, and consent to the appropriate use of cloud computing. Users who use the School District's CIS systems, clouds, and/or contracted cloud services, and information and data must comply with the School District's security requirements, including the School District's Acceptable Use Policy, Privacy and Security of Student Electronic and Digital Information Policy, Data Breach Notification Policy, other relevant School District policies, regulations, rules and procedures, website, cloud services, and ISP terms, and local, state and federal laws and procedures.</p>
<p>4. Guidelines</p>	<p>1. Users must keep all School District (including but not limited to personally identifiable, confidential, and sensitive employee and student) information and data in the School District's and in its contracted parties' CIS systems, and storage, unless an exception is permitted and granted in writing by the Superintendent, and/or designee, or Users are permitted by an exception in a School District policy, regulation, rule, or procedure.</p> <p>This means that a User must not place or keep School District information and data in a cloud service, or in virtual or online storage, beyond the control, access, protection, security, and safety of the School District, unless written permission is granted to the specific individual by the Superintendent, and/or designee, or it is approved through School District policy, regulation, rule or procedure, and the User agrees to protect and is responsible for the privacy and security of School District information and data.</p> <p>2. Anonymity of Users' activities to the provider must be a central aspect of protecting Users' privacy, much of the information flowing through the cloud will not only have to be protected in terms of who it belongs to, but also what it is. A variety of data encryption, security, and availability is being used by the School District. Therefore, Users must not circumvent the encryption and other data security protections and they must fulfill their responsibilities to protect against associated privacy and security risks, such as using strong passwords, protecting their passwords, and not sharing their passwords with others. See the School District's Acceptable Use Policy and Vendor Access Policy for additional guidance.</p> <p>3. Technical assistance issues, privacy and security problems, and vulnerabilities (such as but not limited to hacking and other data integrity issues) of the cloud services must be reported immediately to the IT/Data Coordinator, or designee.</p> <p>4. Access to data and information must be tiered within the cloud to those who have authorization. For example: administrators may have access to the students' and</p>

<p>20 U.S.C. § 1232g</p>	<p>teachers' data and information in their school, but not to all students and teachers in the School District. The tiered access and/or authorization may be modified as services are expanded or narrowed by the administration.</p> <p>5. Parental access to their student records may be allowed by the use of guest passwords with specifically tailored access.</p> <p>6. All content that Users post in School District authorized cloud computing services must comply with copyright laws, and the School District's Acceptable Use and Copyright policies. Users must set pages to reflect whether they want to share their work or whether they want to protect their copyrighted work.</p> <p>7. Users must not post, possess, store, process, or transfer unlawful, threatening, libelous, defamatory, pornographic, child pornographic, obscene, harassing, bullying/cyberbullying, or other content that violates the School District's Acceptable Use Policy, other School District relevant policies, regulations, rules, and procedures, website, cloud services, and ISP terms, and local state and federal laws and procedures.</p> <p>8. Users must not store .exe files and/or install software in the School District's authorized cloud services.</p> <p>9. As cloud solutions and security requirements continue to evolve, and laws change students and employees must keep up to date and comply with them. Students and employees must be annually trained on cloud computing services, especially if there are upgrades or changes.</p> <p>10. A backup system must be maintained to help protect against the loss of data and information that is in the cloud servers. This may take the form of annual backup tapes, redundant hard drives, and/or duplicate server(s), and/or other service authorized by the School District.</p> <p>11. Access logs must be kept by IT personnel in order to identify unauthorized access or privacy or security breaches, and other issues. In addition, IT must monitor and apply daily hardware/software patch releases, obtain certifications from cloud vendors that security measures have been taken, encrypt transmitted data and information, and appropriately manage access to the cloud services by Users.</p> <p>12. Retention and destruction of records must be kept in accordance with the School District's Records Retention and Destruction Policy and Schedule.</p> <p>13. Disciplinary consequences shall be in accordance with the School District's policies, regulations, rules, and procedures, including but not limited to Student Discipline, Acceptable Use, Bullying/Cyberbullying, Harassment, Social Media, and other policies.</p>
--------------------------	--

14. Violations of this Policy must be reported to the Director of Technology, and/or designee.

References:

- *Family Educational Rights and Privacy Act* – 20 U.S.C. § 1232(g), 34 C.F.R. § 99.1 et seq.
- *The NIST Definition of Cloud Computing*, Special Publication 800-145, National Institute of Standards and Technology, U.S. Department of Commerce, Sept. 2011.
- *American Recovery and Reinvestment Act of 2009 (ARRA)*, §13402(h)(2).
- *Breach of Personal Information Notification Act (PA)* – 73 P.S. § 2301 et seq.
- *Fair Credit Reporting Act* – 15 U.S.C. § 1681a
- *HITECH Act* – 45 C.F.R. Part 160 and 164
- *Identity Theft Laws (PA)* – 18 Pa. C.S. § 4120; 42 Pa. C.S. § 9720.1
- *Pennsylvania Student Records Law* – 22 Pa. Code § 12.31 - § 12.32
- *Confidentiality of Social Security Number Law* – 74 P.S. § 201
- *ESASD Board, Administrative Regulations, Rules, and Procedures*
- *The ESASD Student Records Plan for the Collection, Maintenance, and Dissemination of Student Records*
- *The ESASD HIPAA Plan*
- *The ESASD Checklist for Responding to Reported and Suspected Data Security Breaches: Data Breach Notification Laws*

SECTION: EMPLOYEES AND GUESTS

TITLE: PRIVACY AND SECURITY OF
STUDENT ELECTRONIC AND
DIGITAL INFORMATION**EAST STROUDSBURG AREA
SCHOOL DISTRICT**

ADOPTED: DECEMBER 15, 2014

1. Purpose	<p style="text-align: center;">816.2. PRIVACY AND SECURITY OF STUDENT ELECTRONIC AND DIGITAL INFORMATION</p> <p>The privacy and security of some student information is protected from unauthorized access, transfer, transmission, disclosure, and storage by numerous laws. For example, the Family Education Rights and Privacy Act ("FERPA"), Children's Online Privacy Protection Act ("COPPA"), Individuals with Disabilities in Education Act (2004) ("IDEA 2004"), and if relevant other laws such as the Health Insurance Portability and Protection Act ("HIPAA"), the Health Information Technology Act ("HITECH Act"), and the Carl D. Perkins Act Vocational and Technical Education Act ("Perkins").</p> <p>The School District governs student data and information protection through these and other privacy and security laws and regulations, and School District policies, regulations, rules, procedures, and practices.</p> <p>The School District has adopted this Policy to minimize access to sensitive, confidential, and personally identifiable information within the School District and outside of the School District through a variety of controls and disclosure avoidance methods, and best practices.</p> <p>Student information is a vital component of the School District's operations, and it is important to ensure that persons with a need for student data and information have ready access to that data and information. It is equally important to ensure that measures have been taken to protect critical information against accidental, voluntary, or unauthorized access, transfer, transmission, disclosure, storage, modification, or destruction, in order to ensure the security, reliability, integrity and availability of the internal use of student information, and to lessen the collection, mining, profiling, and external use of student information.</p> <p>Employees and Guests must be diligent in protecting student data and information in mobile devices, cloud-based services, computers, systems, and other electronic and digital devices, equipment, locations, systems, services, activities, and through Data Minimalization. Underappreciated risks and often ignored data and information security and privacy precautions and procedures are harmful to students, the School District, and to others.</p>
-------------------	--

<p>2. Definitions National Center of Education Statistics (NCES) Technical Brief #2 “Data Stewardship: Managing Personally Identifiable Information in Electronic Student Education Records” (NCES 2011-602).</p>	<p>Data Minimization: Data Minimization is the practice of only collecting School District Student Data and Information that is directly relevant and necessary to accomplish specified purpose(s) and complies with the School District’s Plan for the Collection, Maintenance, and Dissemination of Student Records, and for only retaining School District student Data and Information for as long as is necessary to fulfill the specified purpose(s) and School District’s Records Retention and Records Destruction Policy and Schedule requirements. It also extends to only allowing access to specific School District Student Data and Information elements to those individuals who have an authorized and a legitimate need to view and utilize those elements.</p> <p>Guests: Guests include, but are not limited to, volunteers, adult education staff and students, board members, independent contractors, and School District consultants who are authorized by the School District to have access to School District Student Data and Information.</p> <p>School District Student Data and Information: School District Student Data and Information is defined as all information content related to the students of the School District that exists in electronic, digital or paper form. The degree of protection required for different types of Student School District Data and Information is based on the nature of the data and information compliance requirements. The following four classification levels will be used for classifying School District Student Data and Information:</p> <ul style="list-style-type: none"> • Confidential Data: Confidential Data is School District Data for which unauthorized disclosure or unauthorized modification would result in significant loss to the School District, impair its ability to conduct its educational mission and business, or result in a violation of contractual agreements or federal or state laws or regulations, including, but not limited to FERPA, COPPA, IDEA (2004), CIPA, Perkins, HIPAA, and HITECH Act. <p><i>Examples: Social Security Numbers, medical records, student data that is not considered directory information, information protected by a non-disclosure agreement.</i></p> <ul style="list-style-type: none"> • Personally Identifiable Information: Personally Identifiable Information is defined differently in different laws. School District officials, employees, and Guests must be cognizant of and adhere to the applicable legal basis for the student data and information they are dealing with and apply the applicable definition of personally identifiable information. <p><i>Examples: When the issue involves the COPPA law, personally identifiable information includes: geolocation data, photos, videos, and audio files that contain a child’s image or voice, and persistent identifiers (tracked cookies). If the Pennsylvania’s Breach of Personal Information Notification Act is at issue,</i></p>
--	---

	<p><i>personally identifiable information includes: an individual's first name or first initial and last name in combination with and linked to any one or more of the following, when not encrypted or redacted: Social Security number; driver's license number or a State identification card number issued in lieu of a driver's license; financial account number, credit or debit card number, in combination with any required security code, access code or password that would permit access to an individual's financial account.</i></p> <ul style="list-style-type: none"> • Public Data: Public Data is School District Data that has been explicitly approved for distribution to the public or through some other valid authority, or complies with Pennsylvania's Right-to-Know Law. <p><i>Examples: School District brochures providing information about the School District services, directory information, press releases.</i></p> <ul style="list-style-type: none"> • Sensitive Data: Sensitive Data is School District Data for which unauthorized disclosure or unauthorized modification would not result in direct legal, contractual or regulatory violations, but may otherwise adversely impact the School District students. Sensitive Data is generally intended for use within the School District or within a specific unit, department or group of individuals with a legitimate need-to-know. <p><i>Examples: personal cell phone numbers, internal memos, incomplete or unpublished notes of teachers or psychologists.</i></p>
<p>3. Authority</p>	<p>The School District's policies, administrative regulations, rules, procedures, and practices must be complied with and are incorporated into this Policy, including but not limited to the Student Records Policy, the Plan for the Collection, Maintenance and Dissemination of Student Records; the School District's HIPAA Plan; the Social Media Policy and its accompanying Administrative Regulations; the Acceptable Use Policy and its accompanying Administrative Regulation (if any); the Student Electronic Communication Device Policy; the Data Breach Notification Policy; the Cloud Computing Policy; and the student, employee, and Guest disciplinary policies, regulations, rules, procedures, and practices.</p> <p>The Superintendent is granted the authority to create and enforce an administrative regulation to accompany this Policy, at his/her discretion. This Policy must be incorporated into the accompanying administrative regulation, if it is created.</p>
<p>4. Delegation of Responsibility</p>	<p>The Records Management Coordinator is responsible for addressing employee and Guest questions, conduct, and disciplinary issues pertaining to the privacy and security of student data and information. The Records Management Coordinator is responsible for protecting the privacy and security of student data and information.</p> <p>The Superintendent, and/or designee(s), is responsible for developing security</p>

<p>5. Guidelines</p> <p>ESASD Cloud Computing Policy</p>	<p>procedures and guidelines pursuant to this Policy, ensuring that such procedures and guidelines are published and distributed to all employees and relevant Guests, and conducting periodic reviews of such procedures and guidelines. The developed procedures and guidelines will serve as the standards of information and data security to be applied by employees, including technology and information employees, and information users, such as teachers, aides, and volunteers, and they will be the basis for compliance monitoring, review and audit.</p> <p>The School District staff will ensure that the standards for data and information privacy and security that affect their respective areas of responsibility are effectively implemented. The administrative duties associated with this responsibility will be assigned by the Superintendent and Records Management Coordinator to designated employees, who typically are the managers responsible for the creation or collection of specified School District Student Data and Information.</p> <p><u><i>Cloud Computing, Storage and Services</i></u></p> <ol style="list-style-type: none"> 1. Different kinds of cloud computing, storage, and/or services could be used by the School District (for example: a public cloud, a private cloud, a community cloud, a hybrid cloud, or a partner cloud) for different types of cloud computing, storage, and/or services (for example: Software as a Service (SaaS), Platform as a Service (PaaS), Infrastructure as a Service (IaaS)). However, some providers may offer and deliver more than one kind or type of service. Employees and Guests must only use School District authorized kinds and types of cloud computing, storage, and services for School District Student Data and Information. 2. Many products and services that can be used in School Districts are run in clouds provided by third party service providers as opposed to on the servers operated by the School District. The third party operation, control, and storage can raise data protection, privacy, and security issues, and violate laws applicable to the School District. <p>Products and services are available with or without monetary payment for employees and Guests to deploy directly in their classrooms or with students. However, a formal School District process must be used by employees and Guests, where compliance and other issues are evaluated, for their use of cloud services to be authorized by the School District.</p> <ol style="list-style-type: none"> 2.1. Employees and Guests may not place, transfer, transmit, and store School District Student Confidential, Sensitive, and Personally Identifiable Data and/or Information in cloud products and/or services without the consent of the School District. As an example, teachers working on a student's IEP and storing it in their personal cloud service account such as DropBox, is not authorized by the School District.
---	---

<p>34 C.F.R. §99.33</p>	<p>2.2. School District Student Confidential, Sensitive, and Personally Identifiable Data and Information may be required to be encrypted with School District authorized encryption during use. If so, employees and Guests must use the authorized encryption and, if appropriate, decryption software/service. Use of unauthorized encryption, decryption, and anonymizers are prohibited.</p> <p>2.3. Employees and Guests must be notified that it is possible for School District Student Confidential, Sensitive, and Personally Identifiable Data and Information to be accessed, transferred, transmitted, disclosed, and stored in the cloud when using mobile devices, as well as desktop computers, from any location. The privacy and security of Student Confidential, Sensitive, and Personally Identifiable Data and information must be protected.</p> <p>2.4 Google Apps for Education (GAFE) is a cloud service. Employees and Guests must not use GAFE for School District Student Confidential, Sensitive, and Personally Identifiable Data and Information until or unless privacy and security protections are certified and approved.</p> <p>2.5 Only authorized School District administrators using authorized School District procedures may enter into cloud computing, cloud services, and/or cloud storage contracts. Other employees, Guests, and students may not agree to contractual terms that subject the School District to cloud agreements, terms, and conditions. For example, a teacher may not click and “agree” to download an App for instructional material to use with students without School District approval.</p> <p>2.6 The School District must set up reasonable methods to ensure employees and Guests access only student records in which they have a legitimate educational interest (physical, technological, and administrative controls to prevent unauthorized use).</p> <p>2.7 The School District may not give cloud providers student Confidential, Sensitive, and Personally Identifiable Data and Information solely for the provider’s commercial behavioral advertising and student user profile product development and marketing.</p> <p><u>Online Application Software (Apps)</u></p> <ol style="list-style-type: none"> 1. School District officials must establish rules and procedures to comply with the COPPA restriction on sharing School District students’ personally identifiable information (geolocation data, photos, videos, and audio files that contain a child’s image or voice, and persistent identifiers (tracked cookies)) in mobile Apps, and third-party web sites plugins, web sites, and some online services without parent verifiable consent. 2. The School District may act as the agent of a parent(s) to provide consent
-------------------------	---

<p>20 U.S.C. § 1232g, 34 C.F.R. Part 99.1 et seq.</p>	<p>for the collection of student personally identifiable information if certain notifications and procedures required by COPPA are put into place.</p> <p>3. The School District may not authorize the commercial collection of School District Student Confidential, Sensitive, and Personally Identifiable Data and Information be collected, used, and/or shared for behavioral advertising or building a student user profile. However, the School District may contract for the sole purpose and benefit of the School District's use of the students' data and information (for example, a gradebook).</p> <p>4. Only authorized School District administrators using authorized School District procedures may enter into App contracts for the use with or by School District employees and students. Employees, Guests, and students may not agree to contractual terms that subject the School District to agreements, contracts, terms and conditions. For example, a teacher may not click and "agree" to download an App for instructional material to use with students without School District approval.</p> <p>5. Contracts must comply with legal requirements, and consider the needs of the School District. Some essential issues include: (1) data security, privacy and confidentiality, (2) School District access to and location of data and information, (3) service levels and remedies, (4) limitations and liabilities, disclaimers of warranties, (5) pricing, (6) jurisdiction, and (7) suspension and termination of service rights.</p> <p><u><i>Inappropriate Disclosure</i></u></p> <p>If a School District employee or Guest discovers that School District Student Confidential, Sensitive, and Personally Identifiable Data and/or Information has been disclosed inappropriately, and the students whose data and/or information were disclosed are put at risk of identity theft or other harm, the employee must immediately notify Records Management Coordinator, who will work with the attorney to ensure that those parents or students are notified promptly, and comply with the School District's Data Breach Notification Policy.</p> <p><u><i>Training</i></u></p> <p>All employees and Guests who use School District Student Data and Information must receive training about the privacy and security of student information. Included in the training must be information about (1) how to protect the privacy and security of student data and information of employees and Guests personal and School District mobile devices as well as desktop computers; (2) how the secondary use of student information by third parties functions, such as App developers, marketers, cloud services, web sites, data mining services, (3) the legal and regulatory requirements to protect student information and data; (4) the technological ways student data and information may be acquired; and (5) how to determine whether</p>
---	--

ESASD Policies	<p>and what private data and information an App, web site, cloud service, or other data or information service collects and what they do with the data and information.</p> <p><u><i>Consequences for Violation(s) of School District Policy</i></u></p> <p>A founded charge against a School District employee or Guest who violates this Policy may subject such employee or Guest to disciplinary action, up to and including discharge. Appropriate consequences and remedial actions range from positive behavioral interventions to and including suspension or dismissal, and may include counseling, employee or Guest conferences with supervisors and/or administrators, warnings, usage restrictions, loss of School District privileges, reassignment, oral or written reprimands, and/or legal proceedings.</p> <p>Any violation of this Policy shall be considered an infraction of the Policy and also may be considered a violation(s) of other applicable School District policies, with discipline implemented accordingly on a case-by-case basis. Any violation of the Pennsylvania Crimes Code will be reported to law enforcement.</p> <p>References:</p> <ul style="list-style-type: none"> • Pennsylvania School Code – 24 P.S. §5-510 • State Board of Education Regulation – 22 Pa. Code §12.3 • <i>Carl D. Perkins Act Vocational and Technical Education Act</i> (“Perkins”) – 20 U.S.C. § 2301 et seq. • <i>Children’s Internet Protection Act</i> (“CIPA”) - 47 U.S.C. §254(h)(5)(B)(iii) • <i>Children’s Online Privacy Protection Act</i> (“COPPA”) – 16 U.S.C. §§ 6501 et seq., 16 C.F.R. 312.1 et seq. • <i>Family Educational Rights and Privacy Act</i> (“FERPA”) – 20 U.S.C. § 1232g, 34 C.F.R. Part 99.1 et seq. • <i>Health Insurance Portability and Accountability Act</i> (“HIPAA”) – 42 U.S.C. § 300gg, 29 U.S.C. § 1181, 42 U.S.C. § 1320d et seq.; 45 C.F.R. §§ 144, 146, 160, 162, 164. • <i>Health Information Technology for Economic and Clinical Health Act</i> (“HITECH Act” or “Health Information Technology Act”) - 45 C.F.R. Part 160 and 164 • <i>Individuals with Disabilities Education Act (2004)</i> (“IDEA 2004”) – 20 U.S.C. §§ 1400 et seq.; 34 C.F.R. Parts 300 – 301. • ESASD Board Policies, Administrative Regulations, Rules, and Procedures • The <i>ESASD Student Records Plan for the Collection, Maintenance, and Dissemination of Student Records</i> • The <i>ESASD HIPAA Plan</i> • The <i>ESASD Checklist for Responding to Reported and Suspected Data Security Breaches: Data Breach Notification Laws</i>
----------------	--

EAST STROUDSBURG AREA SCHOOL DISTRICT

NO.: 826
SECTION: OPERATIONS
TITLE: AUDIO AND VIDEO
RECORDING

ADOPTED: DECEMBER 15, 2014

826. AUDIO AND VIDEO RECORDING	
1. Purpose	The Board is deeply concerned with maintaining the safety, security and well-being of those within the school setting.
2. Authority 24 P.S. § 5-510	The Board has determined that the use of audio and/or video surveillance can help to discourage misconduct, assist in the maintenance of safety and order on School Property, School District-owned, operated, or contracted School Buses and School Vehicles ¹ and aid in the identification, apprehension and possible prosecution or punishment of persons violating applicable laws and School District rules, regulations and policies.
3. Definitions 24 P.S. § 13-1301-A	<i><u>School Property</u> – any public school grounds, any school-sponsored activity or any conveyance providing transportation to/from a school entity or school-sponsored activity.</i>
75 Pa. C.S.A. §102	<i><u>School Bus</u> – a motor vehicle that is designed to carry eleven (11) passengers or more, including the driver, and is used for the transportation of preprimary, primary, or secondary school students to or from public, private or parochial schools or events related to such schools or school-related activities.</i>
75 Pa. C.S.A. §102	<i><u>School Vehicles</u> – a motor vehicle, except a motorcycle, designed for carrying no more than ten (10) passengers, including the driver, and used for the transportation of preprimary, primary or secondary school students while registered by or under contract to the School District. The term includes vehicles having chartered, group and party rights under the Pennsylvania Public Utility Commission and used for the transportation of school children.</i>

¹ See Definition section for the defined terms generally provided in initial capital letters throughout this Policy.

	<p style="text-align: center;">826. AUDIO AND VIDEO RECORDING</p>
<p>4. Delegation of Responsibility</p>	<p>The use of surveillance systems shall be under the direction of the Superintendent.</p> <p>The Superintendent, and/or designee(s) must enforce the appropriate discipline policy, as required.</p>
<p>18 Pa. C.S.A. §5704 (18)</p>	<p>Based on the evidence collected, the building principal must determine the appropriate discipline for violations of the School District's discipline policy(ies), Code of Student Conduct, other School District policies, regulations, rules, and procedures.</p> <p>School Buses/School Vehicles—The driver is responsible for the health, safety, and welfare of passengers while in transit, and for carrying out his/her duties assigned by the School District. The driver may review the audio and video recordings to assist in writing a conduct referral, incident report, or other required writing but he/she must conduct his review in the presence of the School District's Director of Transportation, and/or designee.</p> <p>If needed, the Superintendent is granted the authority to create and enforce an administrative regulation to accompany this Policy.</p>
<p>18 Pa. C.S.A. §5704(18)</p>	<p>As an exception to Pennsylvania's <i>Wiretapping and Electronic Surveillance Act</i>, the School District is authorized to intercept oral communications for disciplinary or security purposes, or both, on a School Bus or a School Vehicle, without prior court approval, if all of the following conditions listed below are met:</p> <ul style="list-style-type: none"> • The Board has adopted this policy that authorizes audio interception on School Buses or School Vehicles for disciplinary or security purposes. • Each school year, the Board notifies students and their parents or guardians of this policy authorizing audio and video recording, by letter mailed to the students' home addresses. • The Board posts a clearly visible notice on each School Bus or School Vehicle that is furnished with audio-recording equipment informing drivers and passengers (including students) that they may be audiotaped. <p>This authorization will not apply when a School Bus or School Vehicle is used for a purpose that is not school related.</p>

<p>5. Guidelines</p>	<p style="text-align: center;">826. AUDIO AND VIDEO RECORDING</p> <p>Tape or other recordings from surveillance equipment shall become and remains the property of the School District and shall be maintained, used and/or destroyed under the supervision, direction, and control of school officials. Recordings shall be subject to other applicable policies, regulations, rules and procedures of the School District, including policies concerning confidentiality of student and personnel records, and shall be subject to applicable requirements of local, state and federal law.</p> <p>Audio and video recording systems placed on School Property and on School Property and School District owned, operated, or contracted School Buses and School Vehicles are the property of the School District and/or the contractor.</p> <p>The School District shall provide notice by mail to the students' home addresses and proper notice to others that audio and/or video surveillance may occur on any School Property, in School Buses and in School Vehicles at any time. The School District shall post written notice and provide notice in School District handbooks, parent/district newsletters, and on the School District's website and as required by law.</p> <p>Audio and/or video surveillance shall be used only to promote the order, safety, security, and property of students, staff and others. Recordings may be used for review of any incidents, staff and others, as evidence of disciplinary action and may be released to law enforcement officials and/or legal counsel for the School District for use in criminal or civil proceedings.</p> <p>Students, employees or guests on School Property, School Buses and School Vehicles should have no expectation of privacy in their oral communication and their actions.</p> <p>Use and Disclosure of Recordings</p> <p>1) The audio and video recordings must be used to supplement the disciplinary and/or incident reports, i.e., the recording may not take the place of written reports by the driver or other employee.</p> <p>2) Only authorized individuals may have access to the audio and video recordings. The audio and video recordings may be accessed by School District administrators (for example, superintendent, building principal, assistant principal, School Police, Director of Transportation, and Director of Technology) who need to be involved in determining whether disciplinary consequences are appropriate.</p>
----------------------	---

826. AUDIO AND VIDEO RECORDING

3) All individuals, authorized and unauthorized, are prohibited from tampering with, disabling, or otherwise interfering with the audio and video devices and recordings. Violations, whether students, employees, or guests, will be subject to disciplinary actions, including up to expulsion, termination, termination of a contract, or legal action.

4) Recordings that captured inappropriate behavior may be used at conferences with parents, students, bus contractors, drivers, and employees.

5) Audio and video recordings that are considered educational records must be collected, maintained, secured, disseminated, and retained in compliance with the School District's *Plan for the Collection, Maintenance, and Dissemination of Student Records*, the *Family Educational Rights and Privacy Act* ("FERPA"), its accompanying regulations, and numerous other federal and state privacy laws that protect records.

6) A parent(s)/guardian(s) of a student subject to discipline may request access to the audio and video recording(s) by contacting the student's building principal within a reasonable period of time for a scheduled time to meet.

- ♦ "Access to" means review of the recording(s); no copies may be made.
- ♦ The parent may review the portion of the recording(s) relevant to his/her child's misconduct.
- ♦ If reviewing the recording infringes on the privacy or confidentiality rights of another student(s), the administration will need to determine whether there is a way to protect the student(s) privacy or confidentiality rights. If not, the request for review may need to be denied.
- ♦ Access to the recording(s) must occur in the presence of the building principal, and/or designee(s).

7) Audio and video recordings must be preserved until the disciplinary action, and any subsequent litigation is concluded. The School District's Records Retention and Records Destruction Policy and Schedule must be adhered to.

22 Pa. Code §§
12.31 & 12.32
20 U.S.C.
§1232g, 34
C.F.R. Part 99

826. AUDIO AND VIDEO RECORDING

Electronic devices that have the capability to record audio and/or video shall not be used for such purposes by students unless granted permission to do so in writing by the principal or his/her designee. Students are prohibited from recording audio and/or video in violation of any applicable law or Board Policy #815--Acceptable Use of the Computers, Network, Internet, Electronic Communications, Information, and Technology.

In addition to applicable discipline, failure to adhere to these rules will result in confiscation of the electronic device by school staff and a conference with the student prior to returning the electronic device. Return of the device may be delayed in accordance with the rules stated in the Code of Student Conduct. Such conferences could include a parent, and parents may be required to personally retrieve the confiscated device from the school. A student's refusal to turn over the device to staff shall be considered an act of insubordination, with the student receiving applicable and additional disciplinary consequences as per the Code of Student Conduct.

References:

PA. School Code – 24 P.S. 510, 511, 1317, 1318.

PA. State Board of Education Regulations – 22 Pa. Code §§ 12.31 & 12.32.

PA. *Wiretapping and Electronic Surveillance Act* – 18 Pa. C.S.A. 5704(18).

PA. Vehicle Code – 75 Pa. C.S.A. § 102.

Family Educational Rights and Privacy Act – 20 U.S.C. § 1232g, 34 C.F.R. Part 99.

School District Board Policies, including but not limited to 113.1, 216, 218, 805, 810, 815, Regulations, Rules, and Procedures

EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: COMMUNITY

TITLE: RELATIONS WITH PARENTS/
GUARDIANS

ADOPTED: August 19, 2002

REVISED: December 15, 2014

908. RELATIONS WITH PARENTS/GUARDIANS	
1. Purpose Pol. 917, 918	The Board believes that the education of students is a joint responsibility that is shared by the parents and guardians. To ensure that the best interests of each student are served in the educational process, a strong program of communication and cooperation between home and school must be maintained and parental involvement encouraged.
2. Authority Pol. 235	The Board feels that it is the parents who have the ultimate responsibility for their children's behavior in school, including the behavior of students who have reached the legal age of majority but are, for all practical purposes, under parental authority.
3. Delegation of Responsibility SC 1317	During school hours, the Board acts in loco parentis or in place of the parents, through its designated administrators.
4. Guidelines Pol. 212	<p>Parents/Guardians are requested to keep the school staff apprised of changes in the home situation that may affect a student's conduct or performance.</p> <p>The Board directs that the following activities be implemented to encourage parent-school cooperation:</p> <ol style="list-style-type: none"> 1. Parent-teacher conferences to permit two-way communication between home and school. 2. Open houses in schools of the school district to provide parents the opportunity to see the school facilities, meet the faculty, and witness school programs. Each school in the school district shall hold an open house at least annually. 3. Meetings of parents and staff members to explain and discuss matters of general interest. 4. Meetings of staff members and groups of parents of students having special abilities, disabilities, needs, or problems.

<p>Pol. 212</p>	<p>5. Special events of a cultural, ethnic or topical nature that are initiated by parent groups; involve the cooperative effort of students, staff and parents; and are of general interest to the schools or community.</p> <p>The Board believes that parents have a responsibility to support and encourage their child's career in school through the following actions:</p> <ol style="list-style-type: none">1. Require that students comply with school district policies and school rules and regulations and accept responsibility for in-school behavior.2. Send students to school with proper attention to their health, personal cleanliness and dress.3. Maintain an active interest in the student's daily work and provide appropriate supervision for completion of assigned homework.4. Read, sign and return promptly all communications from school, when requested.5. Attend conferences for the exchange of information on the student's progress in school.6. Participate in school activities and special functions. <p>References:</p> <p>School Code—24 P.S. Sec. 1317 Board Policy—212, 235, 917, 918</p>
-----------------	--

TITLE: NONSCHOOL
ORGANIZATIONS/
GROUPS/INDIVIDUALS

REVISÉ: December 15, 2014

Page 1 of 4
74

	<p>Prohibited activities and materials - activities and materials which:</p> <ol style="list-style-type: none"> 1. Are libelous, defamatory, obscene, lewd, vulgar, or profane. 2. Violate federal, state or local laws. 3. Violate Board policy or district administrative regulations. 4. Advocate the use or advertise the availability of any substance or material that may reasonably be believed to constitute a direct and substantial danger to the health or welfare of students, such as tobacco, alcohol or illegal drugs. 5. Incite violence. 6. Advocate use of force or urge violation of federal, state or municipal law, Board policy or district administrative regulations. 7. Interfere with or advocate interference with the rights of any individual or the orderly operation of the schools and their programs.
3. Authority Pol. 707 SC 510, 511	<p>It is the policy of the Board that school district facilities be used in accordance with the guidelines established in Board policy.</p> <p>The Board prohibits the use of students and staff members for advertising or promoting nonschool organizations, groups or individuals during instructional time or at school-sponsored locations or events not otherwise open to non-school organizations, groups or individuals.</p>
4. Delegation of Responsibility	<p>All materials or activities proposed by outside sources for use by, participation in, or distribution to students or staff members shall be subject to prior review by the Superintendent on the basis of educational value to the school program, appropriateness and potential benefit to students, and factual accuracy.</p>
5. Guidelines	<p>Nonschool Activities/Materials</p> <p>The Board recognizes the social and educational values that may be derived from student participation in various activities sponsored by nonschool organizations, groups or individuals, but specifies that unreasonable demands on the time and energies of students and staff by such entities during school hours, or at school-sponsored activities be prevented.</p> <p>Requests for student participation in nonschool organizations, groups or individually sponsored activities must be made in writing to the Superintendent or designee in accordance with administrative regulations, written announcements and this policy.</p>

	<p>Activities sponsored by nonschool organizations, groups or individuals may not occur, and nonschool written materials may not be used, during instructional time or school-sponsored activities unless they are of educational value to the school program, they benefit district students or the school community, and they are factually accurate. Prohibited activities or materials may never be used.</p> <p>Where the nonschool entity is a for-profit entity that will benefit commercially from an activity or distribution of its material during instructional time, other factors must outweigh the commercial benefit to the nonschool entity; and the Board must approve proposals that would commercially benefit a for-profit entity.</p> <p>A review of any activities or nonschool written materials under this policy shall not discriminate on the basis of content or viewpoint, except that prohibited activities or materials will be rejected, as will any activities or materials that do not comply with Board policy, administrative regulations, or written announcements relating to the proposed nonschool-sponsored activity or materials.</p>
Pol. 121	<p>Participating students may not leave the school district unless the Board policy for field trips has been followed or the Board has granted special permission.</p> <p><u>Fundraising</u></p>
SC 775	<p>Fundraising by non-school organizations, groups or individuals without authorization by the Superintendent is prohibited on school property. Fundraising using the name of the school without authorization of the Superintendent is prohibited.</p> <p>Where activities or materials otherwise comply with this policy, administrative regulations and written announcements, fundraising activities may be announced.</p> <p>Directory information regarding students or staff may only be released in accordance with law and Board policy. Director information for students or staff members will not be released to non-school organizations, groups or individuals that seek this information for the purpose of fundraising</p> <p><u>Scholarships/Awards</u></p> <p>The Board is appreciative of the generosity of organizations that offer scholarships or awards to deserving students; but, in accepting such offers, the Board directs that established guidelines be observed.</p>

<p>Pol. 216</p>	<p>No information, either academic or personal, shall be released from a student's record for the purpose of selecting a scholarship or award winner without the permission of the student who is eighteen (18), or the parents of a student who is younger, in accordance with the Board's policy on student records.</p> <p>All pertinent information regarding the proposed scholarship or award shall be submitted for review by the Superintendent and/or designee prior to the date on which it is to be presented.</p> <p>The building principal, together with a committee of staff members designated by the principal, shall be involved in the selection of the recipient of an award or scholarship, pursuant to procedures established for this purpose and consistent with the restrictions applicable to each approved scholarship or award.</p> <p><u>Travel Services/Foreign Trips</u></p> <p>Solicitation and sale of travel services for foreign trips to students may be permitted with the approval of the Superintendent.</p> <p>Sellers of travel services to students must meet the following criteria:</p> <p>Provide proof of insurance.</p> <p>Submit references.</p> <p>Include in all information provided to students and parents/guardians that use of tobacco, alcohol and controlled substances will be prohibited.</p> <p>Include in all information provided to students and parents/guardians that the activity is not a school-sponsored event.</p> <p>References:</p> <p>School Code – P.S. Sec. 510, 511, 775, 779</p> <p>Board Policy – 000, 121, 216, 220, 707</p> <p>NOTE: When a <i>student</i> requests to personally distribute or post materials or originates other activities described in this policy, Board Policy 220 Student Expression/Distribution And Posting Of Materials will be used to regulate district decisions and actions.</p>
-----------------	--

EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: COMMUNITY

TITLE: PARENT/FAMILY
INVOLVEMENT

ADOPTED: August 19, 2002

REVISED: December 15, 2014

	917. PARENT/FAMILY INVOLVEMENT
1. Purpose	The Board recognizes the vital role parents and family play in the education, welfare and values of their children. The school district is committed to the belief that all students can learn and acknowledges that schools and families share a commitment to the educational success of students.
2. Definition	Parent and family involvement shall be defined as an ongoing process that assists parents and families to meet their basic obligation as a child's first educator, promotes clear two-way dialogue between home and school, and supports parents as leaders and decision-makers concerning the education of their children at all levels.
3. Authority	The Board recognizes that the responsibility for each student's education is shared by the school and the family and acknowledges that schools and families must work as knowledgeable, cooperative partners to effectively educate all students. To this end, the Board shall support the development, implementation, and continuing evaluation of a parent and family involvement program that will involve parents at all grade levels in a variety of roles.
4. Delegation of Responsibility	The Superintendent or designee shall regularly evaluate and report to the Board on the effectiveness of the district's parental involvement efforts, including, but not limited to, input from parents/guardians and district staff on the adequacy of parental involvement opportunities and barriers that may inhibit parent/guardian participation.
5. Guidelines	<p>Because parents/guardians are familiar with the needs, problems and abilities of their children, staff should communicate with and seek their input throughout the school year.</p> <p>The parent and family involvement program may include the following:</p> <ol style="list-style-type: none"> 1. Support for parents as school leaders and decision-makers, in addition to serving in advisory roles. 2. Promotion of clear two-way communication between the school and the family

917. PARENT/FAMILY INVOLVEMENT - Pg. 2

	<p>about school programs and student progress.</p> <ol style="list-style-type: none">3. Assistance to parents and families in developing parenting skills to foster positive relationships at home, to support children's educational efforts, and to assist their children with learning at home.4. Involvement of parents, with appropriate training, in instructional and support roles at the school. <p>References:</p> <p>School Code – 24 P.S. Sec. 510</p>
--	---

EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: COMMUNITY

TITLE: TITLE I PARENTAL
INVOLVEMENT

ADOPTED: DECEMBER 15, 2014

	<p style="text-align: center;">918. TITLE I PARENTAL INVOLVEMENT</p>
1. Purpose	<p>The Board recognizes that parental involvement contributes to the achievement of academic standards by students participating in Title I programs. The Board views the education of students as a cooperative effort among the school, parents/guardians and community.</p>
2. Authority 20 U.S.C. Sec. 6318	<p>In compliance with federal law, the district and parents/guardians of students participating in Title I programs shall jointly develop and agree upon a written parental involvement policy. When developing and implementing this policy, the district shall ensure the policy describes how the district will:</p> <ol style="list-style-type: none"> 1. Involve parents/guardians in the joint development of the district's overall Title I plan and the process of school review and improvement. 2. Provide the coordination, technical assistance and other support necessary to assist participating schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance. 3. Develop activities that promote the schools' and parents'/guardians' capacity for strong parental involvement. 4. Coordinate and integrate parental involvement strategies with appropriate programs, as provided by law. 5. Involve parents/guardians in an annual evaluation of the content and effectiveness of the policy in improving the academic quality of schools served under Title I. 6. Identify barriers to participation by parents/guardians who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority. 7. Use findings of annual evaluations to design strategies for more effective parental involvement.

918. TITLE I PARENTAL INVOLVEMENT - Pg. 2

<p>20 U.S.C. Sec. 6318</p>	<p>8. Involve parents/guardians in the activities of schools served under Title I.</p> <p>The Board shall adopt and distribute the parental involvement policy, which shall be incorporated into the district's Title I plan and shall be evaluated annually, with parental involvement.</p>
<p>3. Delegation of Responsibility</p>	<p>The Superintendent or designee shall ensure that the district's Title I parental involvement policy, plan and programs comply with the requirements of federal law.</p> <p>The building principal and/or Title I staff shall provide to parents/guardians of students participating in Title I programs:</p> <ol style="list-style-type: none"> 1. Explanation of the reasons supporting their child's selection for the program. 2. Set of objectives to be addressed. 3. Description of the services to be provided.
<p>20 U.S.C. Sec. 6318</p>	<p>The Superintendent or designee shall ensure that information and reports provided to parents/guardians are in an understandable and uniform format and, to the extent practicable, in a language the parents/guardians can understand.</p>
<p>4. Guidelines 20 U.S.C. Sec. 6318</p>	<p>An annual meeting of parents/guardians of participating Title I students shall be held to explain the goals and purposes of the Title I program. Parents/Guardians shall be given the opportunity to participate in the design, development, operation and evaluation of the program. Parents/Guardians shall be encouraged to participate in planning activities, to offer suggestions, and to ask questions regarding policies and programs.</p>
<p>20 U.S.C. Sec. 6318</p>	<p>In addition to the required annual meeting, additional parent/guardian meetings shall be held at various times of the day and evening. At these meetings, parents/guardians shall be provided:</p> <ol style="list-style-type: none"> 1. Information about programs provided under Title I. 2. Description and explanation of the curriculum in use, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet. 3. Opportunities to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children.

Pol. 102	<p>4. Opportunities to submit parent/guardian comments about the program to the district level.</p> <p>If sufficient, Title I funding may be used to facilitate parent/guardian attendance at meetings through payment of transportation and child care costs.</p> <p>Opportunities shall be provided for parents/guardians to meet with the classroom and Title I teachers to discuss their child's progress.</p> <p>Parents/Guardians may be given guidance as to how they can assist at home in the education of their child.</p> <p><u>School-Parental Compact</u></p> <p>Each school in the district receiving Title I funds shall jointly develop with parents/guardians of students served in the program a School-Parental Compact outlining the manner in which parents/guardians, school staff and students share responsibility for improved student achievement in meeting academic standards. The compact shall:</p> <ol style="list-style-type: none">1. Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment, enabling students in the Title I program to meet the district's academic standards.2. Indicate the ways in which parents/guardians will be responsible for supporting their children's learning, such as monitoring attendance, homework completion, and television watching; volunteering in the classroom; and participating, as appropriate, in decisions related to their child's education and positive use of extracurricular time.3. Address the importance of parent-teacher communication on an ongoing basis through, at a minimum, parent-teacher conferences, frequent reports to parents/guardians, and reasonable access to staff. <p>References:</p> <p>State Board of Education Regulations – 22 PA Code Sec. 403.1</p> <p>No Child Left Behind Act – 20 U.S.C. Sec. 6318</p> <p>Board Policy – 102 PSBA Revision 1/08</p>
----------	---

East Stroudsburg Area School District Title 1 Parental Involvement Plan

NOTE: In support of strengthening student academic achievement, each local educational agency (LEA or school district) that receives Title I, Part A funds must develop jointly with, agree on with, and distribute to, parents of participating children a written parental involvement plan that contains information required by section 1118(a)(2) of the Elementary and Secondary Education Act (ESEA) (district wide parental involvement plan). The plan establishes the LEA's expectations for parental involvement and describes how the LEA will implement a number of specific parental involvement activities, and is incorporated into the LEA's plan submitted to the State educational agency (SEA).

* * * * *

PART I. GENERAL EXPECTATIONS

The East Stroudsburg Area School District (ESASD) agrees to implement the following statutory requirements:

- The school district will put into operation programs, activities and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.
- Consistent with section 1118, the school district will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
- The school district will incorporate this district wide parental involvement plan into its LEA plan developed under section 1112 of the ESEA.
- In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
- If the LEA plan for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school district submits the plan to the State Department of Education.
- The school district will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement

is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools.

- The school district will be governed by the following statutory definition of parental involvement, and expects that its Title I schools will carry out programs, activities and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—

- (A) that parents play an integral role in assisting their child's learning;*
- (B) that parents are encouraged to be actively involved in their child's education at school;*
- (C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*
- (D) the carrying out of other activities, such as those described in section 1118 of the ESEA.*

PART II. DESCRIPTION OF HOW DISTRICT WILL IMPLEMENT REQUIRED DISTRICT WIDE PARENTAL INVOLVEMENT PLAN COMPONENTS

1. The **ESASD** will take the following action to involve parents in the joint development of its district wide parental involvement plan under section 1112 of the ESEA:

*Form a Title I district parental advisory committee consisting of one administrator, one teacher and a **minimum of one** parent from each of the Title I schools. (# to be determined by eligibility.) The district will solicit parent volunteers to serve on this advisory committee via a volunteer survey form, and in collaboration with Title I building Parent-Teacher organizations.*

2. The **ESASD** will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:

The Title I district parental advisory committee will meet two times per year, once at the beginning of the year, and then again at midyear to accomplish a review of parental involvement plan.

3. The **ESASD** will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:

The services of the Title I Program Coordinator, at least one academic advisor, and the Director of Technology Instruction will assist in planning and implementing effective

parental involvement activities. When necessary the Assistant Superintendent of Curriculum and Instruction can also assist in planning. Each Title I school will provide Title I parent assistance through Title I teachers and paraprofessionals who will conduct at least one Title I parent meeting per year to inform parents of the school's participation in the Title I program and to explain the requirements of the program and their right to be involved. A minimum of two additional parent contacts will be available by parent request.

4. The **ESASD** will coordinate and integrate parental involvement strategies in Part A with parental involvement strategies under the following other programs:

Head Start, Quick Start Summer Program, Teach Me to Read at Home, District Literacy Night.

5. The **ESASD** will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement plan in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parental involvement plan and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement plan.

Take a survey in the spring of each school year identifying needs of Title I parents. The survey will be written in collaboration with the Parent Advisory Committee. The survey will be sent home to each parent and made available on the home page of the school district website. The district will issue a Connect-Ed phone message to remind parents to participate in the survey.

6. The **ESASD** will build the schools' and parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:
 - A. The school district will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph --
 - the State's academic content standards,
 - the State's student academic achievement standards,
 - the State and local academic assessments including alternate assessments,
 - the requirements of Part A,
 - how to monitor their child's progress, and
 - how to work with educators:

Workshops, of interest to Title I parents, will be offered by Title I schools at various times and district locations to accommodate parents' differing schedules. A district-

wide presentation will be offered once a year. Parents will be encouraged to attend any Title I local and state conference, paid for by Title I parental involvement grant funds (may include child care, transportation, or home care expenses as needed). Workshop information will be disseminated to Parent Advisory Committee members and Title I building Parent Teacher organizations for inclusion in their newsletters.

- B. The school district will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:

Offering a minimum of one technology/literacy workshop during the year at various times during and after school to accommodate parent's differing schedules.

- C. The school district will, with the assistance of its schools and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

Requiring Title I staff to attend quarterly meetings with the Title I Coordinator. The Coordinator will report activities and progress once a month to principals of Title I schools.

- D. The school district will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with agencies such as Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:

Including above organizations, when applicable, as well as other early childhood community partners, in workshops, in-services and presentations provided through Title I funds.

- E. The school district will take the following actions to ensure that information related to the school and parent- programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

Title I staff will send home announcements of workshops, presentations and events to all parents in a timely manner and include alternative formats upon request when necessary. Said announcements will also be disseminated to building Parent Teacher organizations for inclusion in their newsletter.

PART III. DISCRETIONARY DISTRICT WIDE PARENTAL INVOLVEMENT PLAN COMPONENTS

- *paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;*
- *in order to maximize parental involvement and participation in their children's education, meetings will be scheduled at a variety of times;*
- *establishing a district wide parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs;*
- *providing a resource center cart at each school supplied with a variety of parental support and supplies;*
- *updating a district Internet site for Title I*

* * * * *

PART IV. ADOPTION

This District wide Parental Involvement Plan has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, at a meeting held on October 1, 2014, as evidenced by the Title I Program Coordinator.

This plan was adopted by the East Stroudsburg Area School District on December 15, 2015. This plan will be reviewed annually, and will remain in effect through the end of the 2016-2017 school year. The school district will distribute this plan to all parents of children in participating Title I, Part A buildings on or before 10/30/15.

Sharon Laverdure

ESASD Superintendent

(Date)

Updated 12/15/14

Teacher	Student	Parent/Guardian:
<p>I understand the importance of the school experience to every student and my role as a teacher and model. Therefore, I agree to carry out the following responsibilities to the best of my ability:</p> <ol style="list-style-type: none">1. Reinforce independent reading skills by providing interventions in addition to the core curriculum in order to increase/enhance classroom success.2. Address the needs of your child as indicated by several district assessments.3. Regularly communicate with parents/guardians and the regular classroom teacher on the progress of your child.4. Treat all children with dignity and respect.5. Encourage a more positive attitude toward school and learning success.	<p>I know my education is important to me. It will help me become a better person. I know my parents and teachers want to help me, but I am the one who has to do the work.</p> <p>Therefore, I agree to do the following to the best of my abilities:</p> <ol style="list-style-type: none">1. Do my classwork/homework on time and return corrected work to my parent/guardian.2. Will give my best effort in completing my work.3. Ask for help when needed.4. Follow all school rules.5. Cooperate during instruction and assessment.6. Practice reading at home everyday.	<p>I realize that my child's school experience is very important. I also understand that my participation in my child's education will help his/her achievement and attitude. Therefore, I agree to carry out the following responsibilities to the best of my abilities:</p> <ol style="list-style-type: none">1. Make sure my child gets enough sleep and proper nutrition.2. Give my child a quiet organized place to work and study.3. Check all my child's assignments with him/her before they are returned to school.4. Make sure my child is at school on time.5. Attend open house, parent conferences and at least one Title I parent gathering.
<p><i>Teacher Signature</i></p> <p>_____</p> <p>Date: _____</p>	<p><i>Student Signature</i></p> <p>_____</p> <p>Date: _____</p>	<p><i>Parent/Caregiver Signature</i></p> <p>_____</p> <p>Date: _____</p>

EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: OPERATIONS

TITLE: CHILD ABUSE

ADOPTED: August 19, 2002

 REVISED: December 17, 2007
 May 20, 2013
 December 15, 2014

	806. CHILD ABUSE
1. Purpose	<p>Child abuse is a tragic reality within Pennsylvania, and the Board recognizes the District's role in reporting all instances of suspected child abuse, including abuse and/or sexual misconduct by school employees.</p>
2. Authority 23 Pa. C.S.A. 6301	<p>This Policy establishes procedures for the mandatory reporting of suspected child abuse in compliance with the PA Child Protective Services Law (CPSL) as well as the mandatory reporting by educators of sexual abuse, sexual exploitation or sexual misconduct under the Educator Discipline Act.</p> <p>The Superintendent or designee is authorized to develop administrative regulations, consistent with Pennsylvania law and this Policy, in order to effectively ensure the proper implementation of this Policy throughout the District.</p>
3. Definitions	<p>The following definitions are for purposes of this policy.</p> <p>Child Abuse – the definition of this term shall be consistent with the current, legally-applicable definition under the CPSL.</p> <p>1. The term child abuse means any of the following:</p> <p>Direct Contact with Children – for the purposes of this Policy, this term, consistent with the CPSL, shall mean “the care, supervision, guidance or control of children or routine interaction with children.”</p> <p>School Employee – Any individual employed by the District who provides a program, activity or service sponsored by a District and has or may have direct contact with children during the course of his/her employment.</p>
4. Guidelines	<p><u>ANNUAL PROVISION OF WRITTEN MANDATORY REPORTING PROCEDURES TO ALL SCHOOL EMPLOYEES</u></p> <p>All school employees shall be provided, on an annual basis, a copy of the required mandatory reporting procedures, which shall be consistent with this Policy and shall</p>

<p>23 Pa. C.S.A. 6311 42 Pa. C.S.A. 5945</p>	<p>include the following:</p> <ul style="list-style-type: none"> • The current definition of "child abuse" under the CPSL; • Procedures for reporting suspected abuse, consistent with this Policy, including specific procedures for providing notification of the building principal; • Procedures and definitions pertaining to the mandatory reporting by educators of sexual abuse, sexual exploitation or sexual misconduct under the Educator Discipline Act; <p><u>TRAINING OF DISTRICT EMPLOYEES</u></p> <p>All District employees who come into contact with children shall receive training regarding child abuse recognition and reporting, which shall include training on the following legally-required topics:</p> <ol style="list-style-type: none"> 1. Recognition of the signs of abuse and sexual misconduct and reporting requirements for suspected abuse and sexual misconduct under the CPSL. 2. The requirements of the "Professional Educator Discipline Act," including mandatory reporting requirements. 3. District's policies related to reporting of suspected abuse and sexual misconduct. 4. Maintenance of professional and appropriate relationships with students. <p>The Superintendent or designee shall be responsible for ensuring the proper enforcement of these training requirements as well as ensuring that the training provided is in full compliance with the requirements of Act 126 and provides training on all of the above-listed topics, as mandated by Act 126.</p> <p><u>DUTY TO REPORT CHILD ABUSE</u></p> <p>All school employees and volunteers have a duty and legal responsibility to report all instances where the employee has reasonable cause to suspect that a child is the victim of child abuse.</p> <p>Professional privilege and/or promises I assurances of confidentiality to the student do not apply to any situations involving suspected abuse and do not relieve a mandated reporter of the duty to make a report of suspected child abuse.</p>
--	---

REPORTING PROCEDURES

The legally-required Child Abuse reporting procedures are comprised of a 3-step process:

STEP 1: Initial Report

School employees and volunteers with reasonable cause to suspect child abuse are required to immediately report such suspicions to the Department of Public Welfare via the statewide toll-free child abuse reporting hotline (800-932-0313) or make an electronic report via the DPW online reporting system. If an electronic report is made, the reporting employee must secure a copy of the confirmation page, which

confirms transmission of the report to DPW. If such confirmation is not provided, the report must be re-submitted until such confirmation is obtained, or the report must be made via the oral reporting hotline.

All employees and volunteers with independent reason to suspect abuse (i.e., whose reason to suspect child abuse does not arise exclusively from another employee's suspicion) shall be required to make the mandatory report to DPW regardless of whether a report has been made by another school employee regarding the same child.

STEP 2: Notification of Building Principal

Once the initial report has been made to DPW via telephone hotline or online reporting system, such individual is required to then immediately notify the building principal of the child's school. In such instances, the building principal is not required to file a separate report of suspected abuse to DPW unless the principal has reason to suspect child abuse independent of the employee's report. The building principal shall be responsible for the facilitation of the school's cooperation in the investigation process, including, but not limited to, facilitating interviews with the child and staff members.

Each building is required have a consistent established procedure for the immediate notification of the building principal an employee reporting suspected child abuse. It shall be the responsibility of the Superintendent or designee to determine the proper manner in which notification to the building principal must be made under this Policy, which may be standardized in all District buildings or be independently established in each school building.

STEP 3: Written/Online Report (only necessary where oral report was made in Step 1)

If the initial report was made via the child abuse reporting hotline, a written report (either electronic or physical report) must be submitted within 48 hours of the initial oral report. If an electronic report is made, the reporting employee must secure a copy of the confirmation page, which confirms transmission of the report to DPW. If such confirmation is not provided, the report must be re-submitted until such confirmation is obtained, or the employee must provide a physical written report.

Where Suspected Abuser is the Building Principal:

In cases where the suspected abuser is the building principal, employees reporting suspected abuse are required to report the suspected abuse directly to the Superintendent.

REPORTS OF SUSPECTED ABUSE BY SCHOOL EMPLOYEES AND/OR SCHOOL VOLUNTEERS

The building principal must immediately notify the Superintendent of all reports of suspected abuse by a school employee and/or a school employee. The Superintendent, upon receiving such notice, shall contact the District's legal counsel and authorize a thorough investigation into the allegations of abuse. This shall occur in addition to the legally-required mandatory reporting requirements to the PA Department of Public Welfare set forth under the law and in this Policy.

This investigation process may not affect or delay the required reporting procedures set forth in the Child Protective Services Law and this Policy.

CONFIDENTIATILITY OF REPORTS

All reports of suspected child abuse shall remain confidential, and the release of data by the school that would identify the individual who made a report of suspected child abuse and/or who cooperated in a child abuse investigation is strictly prohibited. Information regarding child abuse reporting may be shared with the building principal and the Superintendent, as permitted under this Policy.

EMPLOYEE CLEARANCES

School employees shall be subject to the requirements of 24 P.S. § 1-111 and § 1-111.1 and shall, in addition, be required to submit to the District, prior to employment, certification from the P A Department of Public Welfare as to whether the applicant is named in the Statewide database as the alleged perpetrator in a pending child abuse investigation or as the perpetrator of a founded report or an

indicated child abuse report.

Every 36 months, as required by law, school employees shall be required to obtain and produce updated clearances required in 24 P.S. 1-111 as well as the statewide database certification from the PA Department of Welfare indicated above.

It shall be the responsibility of the building principal to ensure that all employees have produced and the District has maintained the required clearances. Any employee whose clearances have not been renewed within the 36-month timeframe shall be subject to discipline, up to and including termination. At no time may an employee with lapsed clearances work in a position with direct contact with children. The building principal shall provide notice to each employee, in writing, of the required renewal date not more than twelve (12) months and not less than six (6) months prior to the date of the employee's required renewal.

The information provided and compiled under this section, including, but not limited to, the names, addresses and telephone numbers of applicants/employees, shall not be subject to the PA Right to Know law (65 P.S. § 67.101 et seq.).

VOLUNTEERS

Volunteers who, on the basis of their role as an integral part of a regularly-scheduled program, activity or service, accept responsibility for a child are legally required to report where the volunteer has reasonable to suspect that the child is a victim of child abuse.

All volunteers are required to produce the following clearances/background checks:

1. PA State Police Criminal History Report-Pursuant to 18 Pa.C.S. Ch. 91 (relating to criminal history record information), a report of criminal history record information from the Pennsylvania State Police or a statement from the Pennsylvania State Police that the State Police central repository contains no such information relating to that person. The criminal history record information shall be limited to that which is disseminated pursuant to 18 Pa.C.S. § 9121(b)(2) (relating to general regulations).
2. Department of Public Welfare Child Abuse Certification -A certification from the Department of Public Welfare as to whether the applicant is named in the Statewide database as the alleged perpetrator in a pending child abuse investigation or as the perpetrator of a founded report or an indicated report.

Volunteers who have resided outside of the Commonwealth of Pennsylvania within the past ten (10) years and those who do not meet the requirements for exemption

<p>Pol. 302, 303, 404, 405, 504, 505</p> <p>PA Statute 23 Pa. C.S.A. 6301, <i>et. seq.</i></p>	<p>from the Federal criminal history record information are required to submit to a third background check requirement:</p> <p>3. FBI Criminal History-Submission of a full set of fingerprints to the PA State Police for the purpose of a record check, and the PA State Police or its authorized agent shall submit the fingerprints to the Federal Bureau of investigation for the purpose of verifying the identify of the applicant and obtaining a current record of any criminal arrests and convictions.</p> <p>Requirements for exemption of the third requirement (FBI Criminal History):</p> <ol style="list-style-type: none"> 1. The position for which the individual is being considered is an unpaid, volunteer position; 2. The prospective volunteer has been a Pennsylvania resident for the past ten years; 3. The prospective volunteer affirms, in writing, that he/she is not disqualified from service under 23 P.S. 6344(c) (Grounds for denying employment or participation in program, activity or service) and/or has not been convicted of an offense similar in nature to the crimes listed in 6344(c) under the laws or former laws in the United States or abroad. <p>Volunteers who reside outside of Pennsylvania shall be permitted to serve on a provisional basis for a single period of up to 30 days if the volunteer provides documentation that the volunteer is in compliance with the clearance standards under the law of the jurisdiction where the volunteer resides.</p> <p><u>COUNTY AGENCY CHILD ABUSE INVESTIGATIONS INVOLVING DISTRICT EMPLOYEES</u></p> <p>Upon notification by a state or county agency that a child abuse investigation involves suspected child abuse by a District employee, including, but not limited to, a service provider, independent contractor or administrator, the building principal shall immediately notify the Superintendent and implement a plan of supervision or alternative arrangement for the individual under investigation. As required by law, such plan of supervision or alternative arrangement must be approved by the county agency and kept on file with the agency until the investigation is completed.</p>
--	---

PAGE INTENTIONALLY BLANK

PAGE INTENTIONALLY BLANK

PAGE INTENTIONALLY BLANK

Program of Studies 2015-2016

Notes:

- 1. Cover Design: To be replaced**
- 2. Table of Contents: Updated upon SB approval**
- 3. Lay out to be updated upon SB approval**
- 4. RED font indicates changed/updated information**
- 5. MCTI: awaiting program descriptions**

800

Art Department

About our curriculum

Art is a diverse subject equal in importance to all academic subject areas. Students will be expected to complete homework/sketchbook assignments, in-class assignments, take quizzes and tests, participate in class discussions, develop displays and presentations, as well as, create works of art. The Art Department provides the following elective courses to encourage students' commitment to lifelong learning.

Studio Level I

Studio Level I is a comprehensive overview of the Elements of Art and Principles of Design. Students will explore a variety of techniques and concepts that serve as preliminary tools for other art classes. Available to all students in grades 9-12. Studio level I courses do not require additional art course prerequisites.

Drawing
Grades 9, 10, 11, 12
.5 credit

The art of drawing is an act of uncanny coordination between the hand, the eye, and the mind. Each of these is subject to training and habit. Improvement in drawing simply lies in breaking bad habits, and replacing them with new and useful ones. In Drawing students learn to draw by observing the visual properties of forms and the spaces they occupy. Drawing students will create artwork using a wide variety of drawing mediums, such as graphite, pen and ink, pastels, etc., while exploring a vast array of subject matter. Drawing students are required to complete a minimum of one homework/sketchbook assignment per week, in addition to any in-class assignments.

Fine Arts I
Grades 9, 10, 11, 12
North .5 credit
South 1 credit

Fine Arts I will introduce and expose the students to the Visual Elements of Design, which are the building blocks for all forms of Art. The students will participate in units based on drawing, painting, print making, multimedia and sculpture. Specific attention will be paid to composition and observational assignments. Fine Arts I students are required to complete a minimum of one homework/sketchbook assignment per week, in addition to any in-class assignments.

Functional & Wearable Art
Grades 9, 10, 11, 12
1 credit
South

Fiber has a long and rich history as a medium for both fine and applied arts. Functional & Wearable Crafts explores the conventional and non-conventional uses of fiber in the past and present. Both two and three dimensional approaches will be explored through the techniques of coiling, fabric dyeing and embellishment, felt making, paper making, and weaving. Students will create usable crafts, such as, bags, baskets, scarves, rugs, etc. Students are required to complete a minimum of one hour of sketching/research outside of class.

Recycled Green Art
Grades 9, 10, 11, 12
.5 credit
North

Students in Recycled Green Art will have the opportunity to create a variety of artwork using recycled materials. Approaches will consist of two and three-dimensional artwork including both functional and decorative projects. Discussions will cover issues of recycling in the world and the artists who work to make a difference in this matter.

Creative Crafts
.5 Credit
Grades 9, 10, 11, 12
South

Creative Crafts gives the student an opportunity to explore and experiment in personal applications of traditional American crafts. Projects will be linked to rendered tasks in clothing and object adornment using art material and machine sewing. This can include but is not limited to textile appliqué, embroidery, stenciling, quilting, and paper crafts. This will be accomplished by consistent application of the elements and principles of design to create original works that reflect the individual style of each student.

Studio Level II

Available to all students grades 10-12. Enrollment in a Studio Level II course requires successful completion of one Studio Level I course.

Ceramics and Sculpture I
Grades 10, 11, 12
1 credit

Ceramics and Sculpture I will focus on the Visual Elements: Form and Space. Students will be introduced to the basic fundamentals of working with low relief and in-the-round forms through additive, kinetic and subtractive techniques, as well as, coiling, pinch and slab ceramic techniques. Problem solving and time management skills will be developed throughout this course.

Fine Arts II
Grades 10, 11, 12
1 credit

The Fine Arts II course will expand upon the basic fundamentals and experiences with the Visual Elements of Design gained in Fine Art I. The students will begin to balance the mastery of technical skills while developing an individual voice, utilizing the Visual Elements and Principles of Design. An emphasis will be placed on analysis, observation, and organization. The students will further develop their eye-hand coordination and their understanding of the basic traditional concerns, materials, and methods associated with the arts. Fine Arts II students will be required to complete a minimum of one homework/sketchbook assignments per week, in addition to any in-class assignments.

Digital Art and Film Photography I
Grades 10, 11, 12
.5 credit

It is highly recommended that students interested in this course take Fine Arts I or Drawing prior to taking Digital Art and Photography.

This course is designed to introduce the students to Black and White Photography, Digital Art manipulation and Digital Photography. The students will have the opportunity to work with manual SLR Cameras, film processing, and black and white print processing utilizing traditional darkroom techniques. The students will also have the opportunity to work with iMac computers and Adobe Photoshop for manipulating their art and photography.

Advertising, Communication and Design
Grades 10,11,12
1 credit

Students in this class will learn various techniques used by advertising designers to create dynamic graphic and informational pieces. Typography, or the art of using typefaces, will be covered as well as the elements and principles of design used in creating graphic works of art and advertising. Students in the class will use both computer and hand drawn skills to create projects, and a knowledge of Adobe software is recommended but not required (Photoshop, Illustrator, InDesign will all be utilized).

Creative Crafts II
Grades 10,11,12
1 credit
South

Creative Crafts II will expand upon the knowledge and skills developed in Creative Crafts I. Students will be assigned craft based design problems and then select the most appropriate solution to individually develop projects that display an advanced

knowledge and understanding of American Crafts. This will be accomplished through the consistent application of the elements and principles of design to create original works that reflect the individual style of the student.

Functional & Wearable Art II
Grades 10, 11, 12
1 credit
South

Functional and Wearable Art/Recycled and Green Art II will expand upon the knowledge and skills developed in Functional and Wearable Art/Recycled and Green Art I. Students will be assigned utilitarian art based design problems and then select the most appropriate solution to individually develop projects that display an advanced knowledge and understanding of utilitarian art. This will be accomplished through both two and three-dimensional approaches.

Studio Level III

Available to students in grades 11 and 12. Enrollment in a Studio Level III courses requires successful completion of one Studio Level I and one Studio Level II course.

Advanced Drawing & Painting-Honors
Grades 11, 12
1 credit

Advanced Drawing and Painting is a comprehensive training in the traditional disciplines of drawing and painting. An emphasis will be placed on accepting and lending constructive criticism, further developing critical thinking skills and problem solving strategies, as well as, building and maintaining self discipline, organization and responsibility. Students will experience and explore various drawing and painting media, such as pencil, graphite, charcoal, pastel, pen and ink, acrylics, watercolor, and mixed media. The art work created during this course will help to fulfill portfolio requirements at higher level learning institutions, and it will help the students gain the self-confidence necessary to expand their creativity and become better artists. Advanced drawing and painting students are required to complete homework/sketchbook assignment on a weekly basis and should be prepared to spend 3 to 4 hours on artwork outside of class.

Ceramics and Sculpture II Honors
Grades 11,12
1 credit

Ceramics and Sculpture II will build upon the three-dimensional art skills developed in Ceramics and Sculpture I. Students will be assigned form and space design problems and then will select the most appropriate solution to individually develop projects that demonstrate advanced knowledge and understanding of ceramics and sculpture techniques.

Fine Arts III-Honors
Grades 11, 12
1 credit

Fine Arts III is designed for the student who is interested in expanding their knowledge in the following areas: commercial art, crafts, drawing, painting, print making, sculpture and preparation of a portfolio. An emphasis will be placed on further developing critical thinking and problem solving skills. Fine Arts III students are required to complete homework/sketchbook assignments on a weekly basis and should be prepared to spend 3 to 4 hours on artwork outside of class.

Digital Art and Film Photography II
Grades 11, 12
1 credit

It is highly recommended that students interested in this course take Fine Arts I or Drawing and Digital Art and Photography prior to taking Advanced Digital Art and Photography.

This course is designed to build upon the skills developed in the Digital Art and Photography course. Students can expect to further develop their knowledge about, and use of Manual/Digital SLR Cameras, film/print processing techniques and manual/digital manipulation skills. Students signing up for this course should

anticipate a more rigorous workload and deadline schedule, as well as, more outside-of-class assignments and research.

Digital Photography II
11,12
1 credit

Prerequisite: Successful completion of Digital Art and Film Photography I. Students will explore the digital SLR (dSLR) camera, learning the various functions and techniques possible with this camera. Students will also learn techniques for shooting various types of photography, such as portraiture, architectural photography, sports photography, family photography, etc. Off campus as well as at-home photo shoots will be utilized. We will be using Photoshop to edit and improve our photos, so previous knowledge of Photoshop is required. Students with their own digital camera or dSLR may use their own equipment in completing the requirements for this course.

Portfolio Preparation I Honors
Grades 11,12
1 credit

Students are required to have successfully completed a minimum of one Studio Level I course and one Studio Level II course before taking Portfolio Preparation I. It is highly recommended that Portfolio Preparation I be taken in the spring semester of the junior year. This course is designed for art students who will be applying to art schools, colleges and universities majoring and/or minoring in art. Students will research their intended fields of study and the top schools offering their chosen major/minors. Students will then focus on the portfolio requirements for their top three school choices. Projects will be individually designed to fulfill the portfolio requirements for each school the student plans on applying to. A strict outline of due dates will be developed that will potentially extend through the summer and will be completed in Portfolio Preparation II.

Advanced Sculpture Studio II-Honors
Grades 10, 11, 12
1 credit

Advanced Sculpture Studio builds upon the skills and knowledge gained in Sculpture Studio. Students will be assigned problems and then select the most appropriate solution. The project must demonstrate their understanding and level of competency in sculpture. Students will work cooperatively and individually to create works that are expressive, well crafted and meet project criteria. Time management is very beneficial

Studio Level IV

Available to students in grades 11 and 12. Enrollment in a Studio Level IV courses requires successful completion of one Studio Level I, one Studio Level II, and one Studio Level III course.

Fine Arts IV-Honors
Grade 11, 12
1 credit

Fine Arts IV is designed for those students who possess a sincere focus on pursuing a career in the Arts. It combines and expands upon the concepts and skills developed in prior Fine Arts courses and focuses on the areas of problem solving and graphic design. The artwork created during this course will help to fulfill portfolio requirements at higher level learning institutions. Fine Arts IV students are required to complete homework/sketchbooks assignments on a weekly basis and should be prepared to spend 3 to 4 hours on artwork outside of class.

Digital Art and Film Photography III-Honors
Grades 11 & 12
1 credit

This course is designed to build upon the skills developed in Digital Art and Photography I & II. Students are expected to have an advanced knowledge of photoshop, and use that knowledge to individually develop projects. Throughout this semester long course, students will develop a portfolio that showcases their chosen concentration and their incorporation of a variety of art, digital and photography media.

Portfolio Preparation II Honors
Grades 11, 12
1 credit

Students are required to have successfully completed a minimum of one Studio Level I course, one Studio Level II course and Portfolio Preparation I before taking Portfolio Preparation II. It is highly recommended that Portfolio Preparation II be taken in the fall semester of the senior year. This course is designed for art students who will be applying to art schools, colleges and universities majoring and/or minoring in art. Portfolio Preparation II will pick up where Portfolio Preparation I left off. Students will complete the final pieces for their portfolios, including any required essays, set up an aesthetic flow for displaying their work, photograph and submit their completed portfolios to their top three chosen schools by the end of the semester. Students will be encouraged to attend National Portfolio Days and set up appointments to have their portfolio reviewed by admissions representatives at their chosen schools prior to submitting their final portfolios.

500 Business Education

Introduction to Business
South
Grades 9, 10
1 Computer literacy credit
North
Grades 10, 11, 12
.5 Computer literacy credit

Explore the world of business, careers, consumerism, credit, banking and entrepreneurship. This course includes a lot of hands-on projects where the students will have the opportunity to utilize a variety of keyboarding techniques and other valuable skills demanded in today's society.

*Students taking this class should NOT also sign up for Career Skills.

*South students should NOT enroll in Keyboarding I because it is included in Intro to Business. South students who complete Intro to Business may enroll in Keyboarding II.

Keyboarding I
Grades 9, 10, 11, 12
.5 Computer literacy credit

Learn to type without looking at your hands. You will learn the touch-type method of keyboarding using word processing software. A variety of personal and business document formats will be learned (letters, memos, reports, tables, etc.) Skills in using correct spelling, capitalization, numbers and punctuation are taught. Neatness, accuracy, and productivity are stressed in this course.

Keyboarding II
Grades 9, 10, 11, 12
.5 Computer literacy credit

Enhance your keyboarding speed and accuracy while preparing attractive business documents such as high-quality business letters, memorandums, creative tables and a variety of reports. Students demonstrate their independence by working in a simulated business environment, which requires them to manage their time and meet deadlines on projects. Accuracy and productivity are stressed in this course. Prerequisite: Keyboarding I, Introduction to Business or Career Skills.

Accounting I
Grades 10, 11, 12
1 Computer literacy credit
Approved Senior Math requirement

Hope to one day own your own business or work in the field of finance? Learn how small business owners keep track of business transactions and analyze their effect upon the financial operations of the business. Computerized accounting is also a component of this course. Accounting I may be used to fulfill one of the credits needed in math for seniors only.

Accounting II Honors
Grades 10, 11, 12
1 Computer literacy credit
Approved Senior Math requirement

Prerequisite: Completion of Accounting I with an 85% or higher
 Broaden your horizons in the field of accounting by focusing on the principles and procedures for a merchandising business operating as a partnership or a corporation. This course is designed for students who were able to complete Accounting I with an 85% or higher final grade. Accounting II may be used to fulfill one of the credits needed in math for seniors only.

Accounting III Honors
Grades 11, 12
Approved Senior Math requirement
Prerequisite: Completion of Accounting II with an 85% or higher

Continue your accounting education with a closer study of payroll accounting, depreciation, departmental and accrual accounting. This course is designed for students who were able to complete Accounting II with an 85% or higher final grade. Accounting III may be used to fulfill one of the credits needed in math for seniors only.

Accounting IV Honors
Grades 11, 12
Approved Senior Math requirement
Prerequisite: Completion of Accounting III with an 85% or higher

Corporate, management and manufacturing cost accounting are the areas of focus in this advanced course. This course is for the serious accounting student who is considering majoring in accounting or finance at the college level. It is designed for students who were able to complete Accounting III with an 85% or higher final grade. Accounting IV may be used to fulfill one of the credits needed in math for seniors only.

College Notetaking
Grade 9, 10, 11, 12
.5 Computer literacy credit

Need some help learning to take organized notes quickly? Learn to pick out key points in a lecture and take down useful notes using an alphabetic speed-writing system. Skills taught in this course can be used throughout high school coursework or in college classes. Students will enhance grammar, punctuation and listening skills.

North
Microsoft Office Suite I
Grades 9, 10, 11
1 Computer literacy credit

Use Microsoft Word, Excel, Access and PowerPoint to improve your productivity in this relevant class for all students. Concepts in word processing, database management, spreadsheets, desktop publishing and multi-media presentations are useful in both the classroom and workforce. Students that have taken any of the 45 minute courses for Excel, Word, Access or PowerPoint should NOT sign up for this class.

North
Computer Applications
Grade 9 Teams
.5 Computer literacy credit

Use Microsoft Word, Excel, Access and PowerPoint to improve your productivity in this relevant class for all students. Concepts in word processing, database management, spreadsheets, desktop publishing and multi-media presentations are useful in both the classroom and workforce. Students that have taken any of the 45 minute courses for Excel, Word, Access or PowerPoint should NOT sign up for this class.

Sports and Entertainment Marketing
Grades 10, 11, 12
.5 Computer literacy credit

The key to success in business is effective and innovative marketing campaigns.

English 11 Advanced Placement: Language and Composition **1 credit**

NCAA approved course

Prerequisite: Students in 10th grade Honors English:

1. 92 or better in 10th grade Honors English
2. Successful completion of a critical reading passage
3. Successful completion of a timed writing
4. Completion of three summer reading assignments

Advanced Placement Language and Composition is offered to college-bound juniors seeking the challenge of collegiate studies and a more in-depth approach to reading and writing about a text. This course differs from the 11th grade honors course both in its selections and assignments. This course is designed to be a college level seminar and will require extensive reading and writing assignments outside the classroom. Students choosing AP English Language and Composition should be interested in studying and writing various kinds of analytic or persuasive essays on nonliterary topics. An AP course in English Language and Composition engages students in becoming skilled readers of prose written in a variety of rhetorical contexts, and in becoming skilled writers who compose for a variety of purposes. Both their writing and their reading should make students aware of the interactions among a writer's purpose, audience expectation, and subject as well as the way generic conventions and the resources of language contribute to effectiveness in writing. Students taking this course are strongly recommended to take the AP exam in the spring and English 12 AP in Senior year.

Eleventh Grade Honors English **1 credit**

NCAA approved course

Prerequisite for this course is successful completion of tenth grade Honors English.

Eleventh grade Honors English presents the students with an accelerated program for the development of all language skills. Students selecting this course should demonstrate mastery of the essay format. The intensive writing program emphasizes critical thinking skills and focuses on research skills following the MLA style. Research papers and oral presentations will reinforce written and oral communication skills. In addition, the course includes a survey of American literature supplemented with selected American works. The changing face of the American society will be analyzed and discussed in relationship to the works assigned.

Eleventh Grade College Prep English **1 credit**

NCAA approved course

Prerequisite for this course is successful completion of tenth grade College Prep English.

Eleventh grade College Prep English is designed for students serious about attending college. This course will concentrate on increasing the students' understanding of vocabulary, essay writing, and literature. The writing program is designed to refine the students' abilities in essay writing with special focus on thesis and development and emphasizes critical thinking skills and focuses on research skills following the MLA style. The course also includes a survey of American literature from 1600 to the present. The changing face of the American society will be analyzed and discussed in relationship to the works assigned. Selected American works will be incorporated.

Eleventh Grade English **1 credit**

Prerequisite for this course is successful completion of tenth grade English.

Eleventh grade English is designed to meet the needs of students interested in attending a two-year community college, a business college, a technical college, or going directly into the work force. This course will concentrate on reading skills using American Literature as well as writing, grammar, usage, mechanics, and vocabulary. The writing program is designed to refine the students' abilities with special focus on the writing process and development of a research style paper. Selected American works will also be incorporated into the curriculum.

English 12 Advanced Placement: Literature and Composition **1 credit**

NCAA approved course

Prerequisite: Students enrolled in 11th grade Honors English or AP English 11

1. 94 or better in Eleventh Grade Honors English
2. Successful completion of a critical reading passage
3. Successful completion of a timed writing
4. Completion of three summer reading assignments

Advanced Placement English is offered to college-bound seniors seeking a more in-depth approach to literary studies. The course differs from the senior course in both its selection of literature and its examination of literary genres. The course is designed as a college level seminar and will require extensive reading and writing assignments both in and outside of the classroom. An AP course in English Literature and Composition engages students in active reading and analysis of fiction, poetry and drama, and in becoming skilled writers in timed and non-timed conditions. The students' literary analysis and writing skills are assessed on the college level. Students taking this course should be ready for the challenge of collegiate studies and the students are strongly recommended to take the AP exam in the spring.

Many colleges and universities grant credit or advanced placement to students who achieve high scores on the AP English examination given in May by the College Board.

Twelfth Grade Honors English **1 credit**

NCAA approved course

Prerequisite for this course is successful completion of eleventh grade Honors English.

Twelfth grade Honors English challenges the refinement of expository written communication skills as well as skills in oral communication. Various essays and specifically designed projects supplement the intensive literature program which represents a comprehensive study of British Literature. Class discussion will emphasize themes, historical influences, literary analysis, and literature's reflection of society and self.

Twelfth Grade College Prep English **1 credit**

NCAA approved course

Prerequisite for this course is successful completion of eleventh grade College Prep English.

Twelfth grade College Prep English is designed for college-bound students who will be continuing their academic education. This course emphasizes the refinement of the students' skills in both oral and written communication. Frequent assignments will include essays and projects designed for unit assessment which are a part of the survey of British literature ranging from historical influences to literary analysis.

Twelfth Grade English **1 credit**

Prerequisite for this course is successful completion of eleventh grade English.

The twelfth grade English course is designed for students interested in attending a two year community college, a business college, a technical college, or entering the Armed Forces, or entering the work force. Students will study a variety of communication skills and practice. Writings will consist of functional writing in the real world as well as refining the students' academic writing skills. The students will also read literary works designed to reinforce basic ethics and social values on a universal level.

Keystone Test Preparation

Literature Keystone Remediation **Grade 10, 11** **.5 credit**

Students who qualify for this course will apply effective test taking strategies and develop and apply literacy skills to prepare for the retaking of the Literature Keystone exam. This course will count for graduation credit, but will not count towards the required English credits

Reading Edge 12 **Grade 12** **.5 credit**

This course is for seniors only. Students who qualify for this course will complete an individualized tutorial program in order to satisfy the state and district proficiency requirements in Literature/Reading. Reading Edge 12 will count towards graduation credit if needed, but will not count toward the required English credits.

English Electives

Drama Overview

The Drama course series takes a look at numerous areas in the field of presentational arts. Students begin at an introductory stage and move to the advanced level. Class time is devoted to theatre history and literature, performing arts methods, acting, script analysis and technical theatre concepts.

Drama I **Grades 10, 11, 12** **1 credit**

This course offers students a practical approach to the fundamental skills of performing arts. Students receive training in theatrical tools including interpretation and scene development. Class activities include learning basic skills necessary for theatrical productions, reading and analyzing plays, and evaluating performances. Students will also explore dramatic literature from the past to the present and learn the steps involved in writing dramatic literature through experience. This allows students to experiment with numerous styles of theatrical writing and to test out situational scenes that they compose. Grading is relative to the student's daily involvement.

Drama II Honors **Grade 11, 12** **1 credit**

Prerequisite: Successful completion of Drama I or previous drama experience as determined by the Drama teacher

This course allows students to continue to explore dramatic literature from the past to the present and learn the steps involved in writing dramatic literature through experience. Drama II allows students to elaborate on their performing arts skills and play analysis through dramatic literature and composition. This course encompasses all areas of production. Students will work on the physical and conceptual aspects of play production. Completion of the course can include a performance, performed and directed by students as exhibition pieces. Students can take this course for a total of two semesters.

Public Speaking I **Grades 9, 10, 11, 12** **1 credit**

NCAA approved course

Prerequisite: The student should be enrolled in college prep or honors English and possess sound speaking skills. This course is designed for the student who wants to improve his/her public speaking skills. It will be devoted to building self-esteem and developing fundamental speaking skills for the purpose of making oral presentations.

Public Speaking II Honors **Grades 10, 11, 12** **1 credit**

NCAA approved course

Prerequisite: Public Speaking II is only available to those students who have successfully completed Public Speaking I with an 85% or better average. Advanced speaking skills in the area of persuasive and debate topics will be the focus of the course.

Creative Writing I **Grades 9, 10, 11, 12** **1 credit**

NCAA approved course

Prerequisite:

- This class requires that students be willing to write every day.
- A basic knowledge of writing skills is imperative to succeeding in this class.
- Students should have a B or higher in their current English class and be able to work individually.

This elective is designed to improve students' creative writing ability through the use of figurative language. The course focuses on producing writing samples of various types of poetry, short stories, and the components that make up completed short stories such as setting, dialogue, and characterization. Students will be required to present their written pieces orally and maintain and produce a portfolio that showcases their writing competency in various creative forms. This class will also contribute to the school's literary magazine.

Creative Writing I Honors **Grades 9, 10, 11, 12** **1 credit**

NCAA approved course

Do you like writing in your free time? Are you an avid reader who has learned to appreciate good writing? If so, come join us in Creative Writing I Honors and be ready and willing to write every day!

This class is designed for the self-motivated student that is also able and willing to work collaboratively.

This elective is designed to improve students' creative writing ability through the use of figurative language. The course focuses on producing writing samples of various types of poetry, narrative anecdotes, short stories, and the components that make up completed short stories such as setting, dialogue and characterization. Students will be required to present their written pieces orally and maintain and produce a portfolio that showcases their writing competency in various creative forms.

This class is responsible for producing and publishing the school's literary magazine.

Creative Writing II Honors **Grades 10, 11, 12** **1 credit**

NCAA approved course

Prerequisite:

- Students who have successfully completed Creative Writing I with 87% or higher
- Recommendation of Creative Writing I teacher
- College-bound students who meet the department criteria for enrollment in Honors courses.

Students who register for Creative Writing II will further enhance their writing skills in an accelerated, challenging classroom atmosphere. Students will be required to demonstrate application of learned skills and can assist in the production and publication of the literary magazine.

SAT Verbal Prep Class **Grades 10, 11** **.5 credit**

This 45-minute elective is designed to instruct sophomores and juniors in skills and techniques to improve their strategies for and scores on the verbal sections of the Critical Reading and Writing sections of the PSAT and SAT. The course is intensive in its study of vocabulary, both through word lists and through practice with prefixes, suffixes, root words, and word origins as useful tools to complete sentence completion questions. The students will also develop critical reading and timed essay skills. Additionally, the course will examine and review grammatical concepts as covered on the writing section.

SAT Verbal Prep-Honors **Grades 10, 11** **.5 credit**

Students opting to take SAT Verbal for Honors credit will supplement course material with more rigorous tests, enrichment projects, and higher expectations on standard coursework.

English as a Second Language (ESL) **Grades 9, 10, 11, 12**

English as a Second Language is a mandatory course for English learners, designed to facilitate the acquisition of the English language. This program focuses upon listening, speaking, reading and writing skills, fundamental to English language proficiency in a social and academic context. The academic instruction is made accessible to the students at their levels of English language proficiency. **Credits will be awarded based on classroom hours obtained.**

Beginner Level: Students must schedule for one block during the fall semester as well as one block during the spring semester. 1 credit

Intermediate Level: Students must schedule for one block during the fall semester as well as one block during the spring semester. 1 credit

Advanced Level: Students must schedule for one period during the fall semester. .5 credit

Advanced Level: Students must schedule for one period during the spring semester unless exited from the ESL program. 5 credit. The .5 Advanced credit classes are available to allow students to fulfill the required hours as they demonstrate proficiency before exiting from the ESL program.

Professional mathematics organizations have strongly endorsed the use of graphing calculators in mathematics instruction and consequently these calculators are also used throughout the course and required for a portion of the AP exam. Due to the rigorous nature of this course, students who are considering taking AP Calculus should seek the advice of their current mathematics teacher.

AP Calculus BC
Grades 11, 12
1 credit

NCAA approved course

Prerequisite: Students who are considering taking this course are required to have an average of 85% or higher in Honors Pre-Calculus w/Trig, teacher recommendation, and completion of summer work.

AP Calculus BC is a two credit, year-long advanced placement elective course which is comparable to the first two calculus courses offered at colleges and universities. Students must have a thorough knowledge of college preparatory mathematics including algebra, axiomatic geometry, trigonometry, and analytic geometry. Students will be encouraged to take the Advanced Placement Calculus BC examination offered by Educational Testing Service (ETS) of the College Board. The College Board determines the topics included in this course annually. Conceptual understanding of the essential concepts of calculus is emphasized in theory and practice. AP Calculus BC is AP Calculus AB with added topics including: hyperbolic functions, Taylor's Theorem, L'Hospital's Rule, improper integrals, sequences series, power series, Taylor series, parametric curves, arc length, surface area and polar coordinates. The focus of the course is neither manipulation nor memorization of an extensive taxonomy of functions, curves, theorems, or problem types. Thus, although facility with manipulation and computational competence are important outcomes, they are not the core of these courses. Professional mathematics organizations have strongly endorsed the use of graphing calculators in mathematics instruction and consequently these calculators are also used throughout the course and required for a portion of the AP exam. Due to the rigorous nature of this course, students who are considering taking AP Calculus should seek the advice of their current mathematics teacher and the current AP Calculus teacher.

Multivariable Calculus
Grades 11, 12
1 credit

NCAA approved course

This course will continue the study of calculus following AP Calculus BC by investigating the calculus of multivariable functions. This includes an introduction to functions of multiple variables, and graphs in two, three, and more dimensions. Vector valued functions and the calculus of these functions will be explored. Concepts such as limits, derivatives and integrals in the context of multivariable functions will be studied. Vectors, vector valued functions, partial derivatives and multiple integrals are included. The course includes applications by looking at the Fundamental Theorem for line integrals, Green's Theorem, Stokes Theorem and the Divergence Theorem. This course is AP weighted.

COLLEGE PREP MATHEMATICS

Students should be aware, regardless of the field of study, post high school education requires mathematics course work. In planning the sequence of mathematics courses, Algebra I must precede Algebra II and Geometry.

CP Algebra I
Grades 9, 10, 11, 12
1 credit

NCAA approved course

Algebra I is a course designed for students who have successfully completed Pre-Algebra with a 75% or higher. Topics to be studied are symbols and sets, variables and open sentences, solving equations, inequalities and word problems, integers, the real numbers, functions and variables, quadratic equations and inequalities graphing and solving systems of equations in two variables. Through the course, problem solving, mathematical reasoning, communicating and connecting mathematics to the real world are stressed. And, where appropriate, the course also includes the use of calculators and the computer.

Student will take the state mandated Keystone Algebra exam at the end of this course.

CP Algebra II
Grades 9, 10, 11, 12
1 credit

NCAA approved course

Prerequisite: completion of CP Algebra I with a 75% or higher

This is the second subject in the sequence of the academic mathematics program. Topics studied include: linear and quadratic equations and inequalities, functions and relations, systems of linear equations, polynomials and factoring, radicals, complex numbers and problem solving techniques

CP Geometry
Grades 9, 10, 11, 12
1 credit

NCAA approved course

In order to enroll in the course, a student must have successfully completed CP Algebra I or CP Algebra II with a 75% or higher. Topics studied include: basic elements of Geometry, inductive and deductive reasoning; formal proof; angles; perpendiculars and parallels, congruency and similarity, basic trigonometric functions, circles and areas and volumes.

CP Trigonometry
Grades 11, 12
1 credit

NCAA approved course

This semester course is for the student who has completed CP Algebra I, CP Algebra II and CP Geometry with a 75% or higher. Persons taking this course should have enjoyed mathematics previously and possibly planning a career related to mathematics. Topics to be covered include a review of basic algebra, trigonometry and application of logarithmic and exponential functions. It is the aim of this course to help students prepare for basic college mathematics requirements or technical schoolwork in related areas. Students are expected to complete daily written work and prepare for periodic exams. Students are reminded that some colleges require at least one-half year of study of trigonometry as a condition for acceptance.

CP Statistics
Grades 11, 12
1 credit

NCAA approved course

Discover! Learn to interpret the abundance of poll results, surveys and averages that are thrown at you everyday! In this one semester course, students can learn to understand and solve problems dealing with various survey results.

The methods will be taught, but the computer and/or graphing calculator will be used to do the time-consuming calculations in a fraction of a second. This statistics course will especially benefit the student who is interested in business, applied sciences or mathematics as a career. Completion of CP Algebra II with a 75% or higher is needed for this introductory course into the exciting field of statistics.

APPLIED MATHEMATICS

These classes are designed for those students going into a skilled career that does not necessarily require a four-year baccalaureate degree. Students choosing these courses might be planning to pursue a post-secondary training program designed to prepare them for a variety of entry level positions. The topics studied in these courses will prepare students to apply math to "real life" situations and careers, especially those using increasing amounts of technology.

Algebra I
Grades 9, 10, 11, 12
1 credit

NCAA approved course

Students will study topics including symbols and sets, variables and open sentences, solving equations, inequalities and word problems, integers, the real numbers, functions, quadratic equations and inequalities, graphing, solving systems of equations in two variables, and problem solving skills.

The course also includes the use of calculators where appropriate. **Student will take the state mandated Keystone Algebra exam at the end of this course.**

Algebra II
Grades 9, 10, 11, 12
1 credit

NCAA approved course

Prerequisite: completion of Algebra I

This course is a continuation of Algebra I topics. Areas to be covered include linear and quadratic equations and inequalities, functions and relations, systems of linear equations and inequalities, polynomial and factoring, radicals, complex numbers and problem solving. Calculators are used when appropriate.

Geometry
Grades 10, 11, 12
1 credit

NCAA approved course

Prerequisite: completion of Algebra I

This technical approach to Geometry covers topics including lines, angles, measurement, constructions, triangles, polygons, surface area, and volume. Calculators are used where

appropriate.

Essential Mathematics
Grades 11, 12
1 credit

Prerequisite: Successful completion of the equivalent of Algebra I.
Do you enjoy solving problems in different ways? Can you think outside the box? If you answered yes, then essential math is the course for you. This class offers new and different ways to solve problems. Learn strategies for taking standardized tests, college entrance exams, and real-life situations. Some topics covered include Venn Diagrams, matrix logic, and systematic lists.

Fundamentals of Mathematics
Grade 12
1 credit

This course is for students who have successfully completed Algebra I, Geometry, and Algebra II. There is a focus on a wide variety of applications that link math concepts to real life situations. Some topics covered include solving equations, calculating area and volume, determining probability, and solving right triangles using trigonometry.

Consumer Math
Grades 12
1 credit

Do you know how to balance a checkbook, create a budget or calculate a tip? If you answered no, then consumer math is the course for you. Learn how to control your finances, calculate discounts and interest rates, determine your take-home pay, and many other real world skills. No matter what career you plan to pursue in the future, this course will prepare you for situations that everyone faces including home improvement, buying and owning a vehicle and planning a vacation.

Keystone Exam Preparation

Algebra I Keystone Prep
Grade 9, 10, 11
.5 Credit

Students will review the eligible content assessed on the Algebra I Keystone Exam. Students will learn a variety of problem-solving strategies, test-taking skills, and proper calculator use. This course will count toward graduation credits, but not replace the student's core math class.

Math Edge 12
Grade 12
.5 Credit

This course is designed to review the key concepts of Pre-Algebra and Algebra I. Test-taking skills, problem solving strategies, and calculator use will be implemented throughout the course. Students that did not score proficient on their Algebra I Keystone Exam will be scheduled for this course to provide an opportunity for them to complete their Study Island graduation requirement. This course will count toward graduation credits, but will not replace their yearly required math class.

Elective Math Courses*

*Math electives do not replace core requirements outlined in the scope and sequence at the beginning of the Math section.

SAT Prep for Math-Honors
Grade 10, 11
.5 Elective credit

Prerequisite: successful completion of CP/Honors Algebra I, CP/Honors Geometry and completion or currently enrolled in CP Algebra II or CP Geometry.
Honors SAT Prep for Math is a 45 minute, one semester course for students planning to take the SAT's (for the first time or to repeat the test) and wanting to earn honors credit by handling leadership roles in class and doing additional enrichment problem solving in addition to the work done in the regular SAT Prep for Math course. Students should take this class, in addition to, not instead of traditional courses for honors math students. (Algebra I, Geometry, Algebra II, Pre Calculus w/Trig., and Calculus). This course will include test-taking strategies, shortcuts, and "tricks" to help increase scores, calculator use for the new versions of the test, sample tests that include the "new SAT" questions with item analysis, and review of math topics included on the SAT. This course will include written assignments in addition to work done in class. Students taking this class should be planning to attend a four year college.

SAT Prep for Math
Grades 10, 11
.5 Elective credit

Prerequisite: Students enrolling in this class should have successfully completed CP Algebra I, and completion or currently enrolled in CP Algebra II or CP Geometry.
S.A.T. Prep for Math is a 45-minute, one semester, half credit course for those students planning to take the SAT's (for the first time or to repeat the test) and wanting to prepare and achieve the best possible score on the mathematics portion of the test. Students should take this course in addition to, not instead of, the traditional courses for college prep students (Algebra I, Geometry, Algebra II, Pre Calculus with Trig or Trigonometry and Calculus.) The course will include test-taking strategies, calculator use for the new versions of the test, and sample tests with analysis of items missed. This course will include written assignments in addition to work done in class. Students taking this course should be planning to attend a four year college.

Math Elective Computer Literacy Courses*

*Math electives do not replace core requirements outlined in the scope and sequence at the beginning of the Math section.

Computer Programming
Pre-AP Computer Science (Honors/CP)
Grade 10, 11, 12

Students will learn to program a virtual robot, program in a graphical user interface, build a robot, and learn the fundamentals of computer and game programming.

This course will be useful for students interested in the following fields and career paths; game programming, graphic design, computer security, training simulations, robotics, mathematics, bioengineering, electrical engineering, computer networking, web design, physics and other related fields. The goal of this course is to impart valuable problem-solving skills, which students can use to write real solutions to problems. The prerequisite for this course is successful completion of Algebra II or above.

AP Computer
Grades 11, 12
1 Computer Literacy Credit

Prerequisite: Successful completion of Honors Computer Programming or teacher recommendation.

This course is a continuation of Computer Programming/ Pre-AP Computer Science, and is a first-year college level course using JAVA. Students develop the kind of knowledge required to produce professional computer software. This course prepares the student for the Computer Science AP Exam. The course is ideal for students who plan to attend a 4-year university majoring in Computer Science, Mathematics, Physics, Chemistry, Electrical and Civil Engineering, Bioengineering, or other related fields.

The AP Computer Science course develops students' abilities to use computers in powerful, intelligent, and responsible ways. Students will work to gain mastery of programming methodology, algorithms, and data structures in order to write programs that solve real world problems.

The pre-requisite for this course is successful completion of Honors Computer Programming or teacher recommendation.

Multimedia
Grades 9, 10, 11, 12
1 Computer Literacy credit

Are you interested in computer animation and digital video? Students create computer animations and digital videos using the latest software. Students create presentations using various forms of media including graphics, music, movie clips, and animations. The Internet, scanners, digital cameras, and digital video cameras will be utilized in projects. Photo editing and manipulation will also be explored.

Multimedia-Honors
Grades 9, 10, 11, 12
1 Computer Literacy Credit

Recommended: Enrollment in honors level math and English courses

Students use Adobe Photoshop to create and edit graphics, and to create animations. Students use Adobe Flash to create animations and interactive games. Digital video cameras and iMovie are used to create various videos. Students use Garage Band to create music for their projects.

800 Instrumental Music

Concert Band Grades 9, 10, 11, 12 1 credit

Concert band is open to all students who play a band instrument and possess at least minimum music reading skills commensurate with the level of music studied in ensemble settings. Students enrolled in Concert Band do so with the understanding that a portion of the grade for the course is derived from participation in performances and rehearsals, which take place outside of the regular school day. Students are also expected to make a positive contribution to rehearsals and attend regular lessons scheduled during the school day. In addition to playing techniques and musical rudiments, the course covers a vast range of styles and genres of wind band literature. Members of the Concert Band are also eligible for various enrichment opportunities such as chamber ensembles, jazz band, marching band, solo festivals, and auditioning for district, all state, and national honors bands. This is a full year course.

Concert Band - Honors Grades 9, 10, 11, 12 1 credit

Concert Band honors is open to any member of the high school band. This course option is designed for the advanced instrumentalist desiring a more intense program of study. Students must take a proficiency audition prior to enrolling for honors credit. In addition to meeting all regular Concert Band course requirements, students will be required to prepare and perform two jury recitals, one at the end of each semester. The jury recital will consist of a 15-20 minute performance of solo literature. The honors portion of the grade during the first and third marking period is based on progress toward the jury, whereas the grade in the second and fourth marking period is based on the jury performance. Applied study with a private teacher on the student's instrument is highly recommended for any student enrolled in this course. This is a full year course.

Jazz Lab Grades 9, 10, 11, 12 .5 Credit

The basis of this course is the study of American jazz music through performance and analysis. The emphasis will be upon developing ensemble, jazz theory and basic improvisational skills. Classes will be structured around a rehearsal situation but will also include listening and theory practice. Students enroll in this course with the understanding that a portion of the grade is derived from successful participation in performances, which take place outside of the school day. This one semester course is open to all members of the high school band program.

Jazz Lab - Honors Grades 9, 10, 11, 12 .5 Credit

In addition to meeting all regular Jazz Lab course requirements, students will be required to perform in a jury recital setting at the end of the semester. Students must pass a proficiency audition at the beginning of the school year. Music to be performed will consist of standard jazz tunes, improvised solos and transcribed solos representing the student's current ability level. A portion of the jury may consist of projects such as analysis and/or original composition and arrangements. The instructor and student will meet at the beginning of the class to discuss the content of the music to be performed, which must consist of 15-20 minutes total performance time. The honor's portion of the grade during the first half of the marking period will be based on progress toward the jury performance, whereas grading for the second half of the course will be based primarily on the jury performance itself.

Conducting and Analysis Grades 9, 10, 11, 12 .5 credit

This class is open to any band or choral student who has prior experience at the high school or intermediate school level in a large performing ensemble. The class will cover the art of conducting through study of basic conducting patterns and gestures, as well as detailed analytical studies of band, choral and orchestral scores and recordings. Students will also focus on higher-level

musical concepts, such as transposition and arranging, which will apply towards individual and ensemble musicianship. Students will also have the opportunity to conduct a varied array of musical ensembles. Please note: Prerequisites to the class include band or chorus. Due to the higher musical demands of the class, it is recommended that students either have applied study on their instrument outside of school, or have taken Music Fundamentals I.

Science Department Planned Course Scope and Sequence

	Applied	College Prep	Honors	AP*
9th Grade	Gen. Science	CP Gen. Science	Honors Gen. Science	South Hon Gen. Science and Hon. Biology I North Hon Gen. Science
10th Grade	Biology I	CP Biology I	Hon. Biology I	South Hon. Chemistry North Hon. Biology I and Hon Chemistry
11th Grade	Anatomy & Physiology Environ. Science Biology II	CP Chemistry CP Environ. Science CP Biology II CP Ana. & Physiology CP Physics	Hon. Chemistry Honors Physics I Hon. Anatomy & Physiology Hon. Biology II	AP Chemistry AP Biology AP Physics I Honors Physics I Hon. Anatomy & Physiology
12th Grade	Biology II Anatomy & Physiology Environ. Sci.	CP Physics CP Intro to Forensics(North) CP Environ. Science CP Biology II CP Anatomy & Physiology CP Chemistry	AP Chemistry AP Biology Hon. Intro to Forensics(North) Honors Physics Hon. Anatomy & Physiology Honors Biology II	AP Chemistry AP Biology AP Physics I Honors Physics I Hon. Anatomy & Physiology

* Eligibility for the AP Science sequence beginning in 9th Grade requires successful completion of Honors Algebra I in 8th grade, proficiency on the Keystone Algebra exam, teacher recommendation and Administrative approval. The purpose of the Advanced Placement sequence is to provide students with the opportunity to access as many AP Science courses as the schedule will accommodate. Additionally, students will need to take the following math sequence:

9th grade
Honors Algebra II
Honors Geometry
10th grade
Pre-Calculus with Trig

300

Science

Honors General Science**Grade 9****1 credit****NCAA approved course**

Successful completion of 8th grade science and proficiency in mathematics are requirements for enrolling in Honors General Science. Honors General Science follows the same format as College Prep General Science except the honors classes have greater emphasis on mathematical concepts.

College Prep General Science**Grade 9****1 credit****NCAA approved course**

College Prep General Science's purpose is designed for a student who is proficient in mathematics and will provide students with a beginning knowledge of the physical sciences and to offer some insight into the means by which scientific knowledge is acquired. The course is designed to serve as a solid foundation for those students taking later courses in biology, chemistry, physics and courses at the career & technical school. To this end the student will take a broad survey of the entire field. These topics range from the metric system, properties of matter, chemical reactions, velocity, acceleration, force, work, and simple machines. Through experimentation, guided reasoning and the inquiry approach, the student will attain the proper understanding of the course. College Prep General Science is a performance-based course.

General Science**Grade 9****1 credit**

This course is designed to provide a solid foundation of scientific knowledge. Additionally students will be introduced to physical science concepts that include basic understanding of Physics and Chemistry. Students will then apply these concepts in continued studies in other science courses and in career & technical schools. This is an activity/lab based course.

Honors Biology I***Grades 10, 11, 12****1 credit****NCAA approved course**

Prerequisite: Completion of Honors General Science.

Honors Biology is a formal college preparatory course designed to expose students to the study of life. Students will conduct in depth investigations into major biological concepts including genetics, cells, reproduction and macromolecules. Strong emphasis on laboratory work will further reinforce these themes.

*Students will take the state mandated Keystone Biology exam at the end of this course.

College Prep Biology I***Grades 10, 11, 12****1 credit****NCAA approved course**

Prerequisite: Completion of College Preparatory General Science.

College Prep Biology I is a college preparatory course designed to expose students to the basic concepts of life. This course is designed to give the student a good biological background that will serve as a basis for further scientific study, while also becoming acquainted with the living world around them. Students will conduct in depth investigations into major biological concepts including genetics, cells, reproduction and macromolecules. Students conduct labs to foster conceptual understanding.

*Students will take the state mandated Keystone Biology exam at the end of this course.

Biology I***Grades 10, 11, 12****1 credit**

Prerequisite: Completion of General Science.

Biology I is a course that combines the skills of reading comprehension and laboratory practices to develop understanding of several basic biological principles. This is an activity-centered course that promotes student learning and the relationship between students and other living things. The course focuses on content that will appear on the Keystone exam, which includes biochemistry, structure and function of the cell and its organelles, genetics and protein synthesis, evolution, ecology, and various applications of biotechnology

*Students will take the state mandated Keystone Biology exam at the end of this course.

Honors Biology II**Grades 11, 12****1 credit****NCAA approved course**

Prerequisite: Successful completion of Honors Biology I or an 85% or better in CP Biology I.

Honors Biology II is a course designed for students who most likely will pursue the sciences at the collegian level. Students will analyze the origins of life, study and apply complex principles of evolution, and thoroughly explore the 6 kingdoms of life. The course also focuses on the ecological relationships between species and species diversity. Students also will analyze and evaluate the evolution of simple microorganisms to complex vertebrates.

CP Biology II**Grades 11, 12****1 credit****NCAA approved course**

Prerequisite: Successful completion of College Prep Biology I.

College Prep Biology II is a college preparatory course designed for the student who wishes to continue studies in areas of science. The basic concept of this course is to give the student a more detailed understanding of the origins of life, principles of evolution and the diversity of life forms. This will further students' understanding of his/her relationship with other living things. Another focus of the course is the evolution of simple microorganisms to complex vertebrates. The course is designed to prepare the student for college courses in the biological sciences.

Biology II**Grades 11, 12****1 credit**

Prerequisite: Successful completion of Biology I.

Biology II is a basic overview of the main ideas of evolution, taxonomy, as well as the diversity of life on earth. The course is centered around connecting course content with everyday student life and content literacy.

Honors Chemistry I**Grades 10, 11, 12****1 credit****NCAA approved course**

This course provides preparation for college bound students who intend to pursue majors in the sciences, medicine, engineering, mathematics, etc. A minimum of 80% proficiency in Honors Algebra I, Honors Geometry and Honors Algebra II are necessary. A student with a grade below 80% should choose College Prep Chemistry rather than Honors Chemistry I. Completion of Honors Algebra II is recommended prior to enrollment in Honors Chemistry I and concurrent enrollment in Honors Pre Calculus with Trigonometry is encouraged. The topics covered include: density, solubility, measurement, atomic structure, naming compounds, molar mass, balancing equations, stoichiometry, solution stoichiometry, precipitation reactions, acid base reactions, redox reactions, gas laws, gas stoichiometry, thermodynamics, heat, enthalpy, electronic configurations, atomic properties, bonding, bonding properties, Lewis Structures, VSEPR theory, polarity, and solid and liquid properties.

College Prep Chemistry
Grades 11, 12
1 credit

NCAA approved course

College Prep Chemistry is a course for college bound students who are planning to study liberal arts. It is a laboratory science that requires a great deal of mathematical calculations. A minimum of 80% proficiency in College Prep Algebra I and College Prep Geometry is required prior to enrollment in College Prep Chemistry. **Completion of or concurrent enrollment in College Prep Algebra II is also required.** College Prep Chemistry is recommended for students in the top 50% of their class. A grade of 80% or better in College Prep General Science is a good indicator of success in College Prep Chemistry. **It is not recommended for students who are not in the college prep or honors track.** The topics covered include: density, solubility, measurement, atomic structure, naming compounds, molar mass, balancing equations, stoichiometry, predicting reaction products, elemental properties, gas laws, heat, electronic configurations, atomic properties, bonding, bonding properties, Lewis Structures, VSEPR theory, polarity, and solid and liquid properties.

College Prep Environmental Science
Grades 11 and 12
1 credit

NCAA approved course

This science course is designed to meet the third or fourth year science requirement for students who are college bound. Students will investigate and analyze a variety of topics and issues designed to increase an individual's awareness of the environment. Topics to be covered include water quality, natural resource management, environmental health, agriculture, integrated pest management, ecosystems and their interactions, alternative energy, and environmental laws and regulations.

Honors Physics I
Grade 11,12
1 credit

NCAA approved course

Prerequisite: Completion or currently enrolled in Honors Pre-Calculus with Trig or CP Trigonometry with an 80% or better. Students completing Honors Physics I can NOT enroll in AP Physics I. This course is designed for students who are planning a science or engineering major in college. The topics of mechanics and dynamics are the focus of the course. This includes projectile and linear motion, forces, energy, momentum, circular motion, electricity, circuits, and magnetism.

College Prep Physics
Grade 12
1 credit

NCAA approved course

This course examines physics from a conceptual, application, and real-world approach. Algebra is used throughout the course, but it is not the foundation as it is in the Honors Physics course. The semester examines motion, forces, momentum, energy, circular motion, sound, waves, light, optics, electrostatics, circuits, and magnetism.

Honors Anatomy & Physiology
Grades 11 & 12
1 credit

NCAA approved course

Prerequisites for this course are Honors Biology I, and Honors Chemistry I with an 80% or better in each course. This course is designed for the student interested in a career in the medical profession. The course discusses anatomical terminology, physiological mechanisms, biochemistry and introduces several body systems with a focus on dissection.

College Prep Anatomy & Physiology
Grades 11, 12
1 credit

NCAA approved course

Recommended for this course is College Prep Biology I and concurrent enrollment in CP Chemistry is encouraged. This course is designed for

college preparatory students who plan to attend college and pursue course work in the biological sciences. Students will begin by identifying basic human anatomical structure. Human systems covered would include the integument system, skeletalmuscular systems, nervous system, cardiovascular system and respiratory system.

Anatomy & Physiology
Grade 11, 12
1 credit

Prerequisite: Successful completion of Biology I. This course will explore the anatomical and physiological aspects of humans at a surface level. Students in need of additional reading support should select this course to fulfill graduation requirements. Several major body systems and their parts will be discussed and studied through dissection. The course is excellent for those students considering a future in a health related field as support personnel.

Environmental Science
Grades 11, 12
1 credit

This science course is designed to meet the third or fourth year science requirement for students who intend to enter the workforce after graduation and are in need of additional reading support. Students will investigate and analyze a variety of topics and issues designed to increase an individual's awareness of the environment. Topics to be covered include water quality, natural resource management, environmental health, agriculture, integrated pest management, ecosystems and their interactions, alternative energy, and environmental laws and regulations.

Advanced Placement Science

Advanced Placement Biology
Grade 11, 12

Full year course (2 science credits)

NCAA approved course

Prerequisites: Honors Biology I with an 85% or better, Honors Chemistry I with an 80% or better and Honors Mathematics through Algebra II. Completion of Honors Pre-Calculus with Trigonometry is recommended but not required.

AP Biology is designed as a full-year course. Many colleges and universities give credit to students who achieve high scores on the Advanced Placement Biology exam given in May by the College Board. Students who enroll in this course are encouraged but are not required to take the AP exam. AP is designed to give the college bound student the experience of a college level course. General topics to be covered include molecules and cells, heredity and evolution and organisms and populations. **Enrollment in AP Biology requires teacher recommendation.**

Advanced Placement Chemistry
Grade 11, 12

Full year course (2 science credits)

NCAA approved course

Prerequisites: Honors Biology I with an 85% minimum grade, Honors Chemistry with an 85% minimum grade and honors mathematics through Pre-Calculus w/Trig.

This course is designed to be similar to freshman college chemistry and is intended to prepare students for the AP exam. Laboratory work is an integral component of this course. Students will gain a wide knowledge base of chemical principles. Students should choose AP Chemistry if their intended college major is mathematics, engineering, chemistry, biology, physics or medicine. Successful completion of this course with a completed laboratory notebook and the AP exam with a grade of 3 or higher may provide the student with college credits. **Enrollment in AP Chemistry requires teacher recommendation.**

Advanced Placement Physics I
Grade 11, 12
1 credit

NCAA approved course

Prerequisites: Completion of Honors Pre-Calculus with Trig with an 85% or better and completion of Honors Chemistry with an 80% or better. Honors Physics I can not be taken prior to AP Physics I.

This course is equivalent to a first semester college level course in algebra-based physics. The course covers Newtonian mechanics (including rotational dynamics and angular momentum); work, energy, and power; mechanical waves and sound. It will also introduce electric circuits. Successful completion of this course with completed classwork and an AP exam grade of 3 or higher may provide the student with college credits.

Enrollment in AP Physics 1 requires teacher recommendation.

North

Honors Introduction To Forensic Science:

CSI Eastburg

Grade 12

1 credit

NCAA approved course

Prerequisites: Completion of CP or Honors Biology I, CP or Honors Chemistry I (each at an 80% minimum achievement), CP or Honors Algebra I and II, CP or Honors Geometry. Concurrent enrollment in physics recommended.

Forensic science is an interdisciplinary course designed to integrate biological, chemical and physical concepts as each applies to a real world situation. Students will be expected to collect evidence at a crime scene and analyze the evidence collected. Forensic science techniques will be introduced as each piece of evidence is analyzed

North

College Prep Introduction to Forensic Science:

CSI Eastburg

Grade 12

1 credit

NCAA approved course

Prerequisites: Completion of CP or Honors Biology I, CP or Honors Chemistry I (each at an 80% minimum achievement), CP or Honors Algebra I and II, CP or Honors Geometry. Concurrent enrollment in physics recommended.

Forensic science is an interdisciplinary course designed to integrate biological, chemical and physical concepts as each applies to a real world situation. Students will be expected to collect evidence at a crime scene and analyze the evidence collected. Forensic science techniques will be introduced as each piece of evidence is analyzed.

Keystone Exam Preparation

Keystone Biology Prep

Grade 10, 11

.5 credit

This course is required for all students, regardless of academic level, that do not meet academic proficiency on the Keystone Biology Examination as determined by administration. Students will complete a program designed to prepare them for retaking the Biology Keystone in order to satisfy the state and district proficiency requirements in Biology.

Biology Edge 12

Grade 12

.5 credit

This course is for seniors only. Students who did not meet proficiency on the Biology Keystone will be scheduled for this course in addition to their required science class. Students who qualify for this course will complete an individualized tutorial program in order to satisfy the state and district proficiency requirements in Biology. Biology Edge 12 will count towards graduation credit if needed, but will not count toward the required science credits.

Social Studies Department

	9 th Grade	10 th Grade	11 th Grade	12 th Grade
Applied	World Civilization	Civics	American History	Global Citizenship
College Prep	College Prep World Civilization	College Prep Civics	College Prep American History	College Prep Global Citizenship
Honors	Honors World Civilization	Honors Civics OR AP US Government	Honors American History or AP U.S. History	Honors Global Citizenship or AP US History II

200

Social Studies

ABOUT OUR CURRICULUM

All students are required to successfully complete World Civilization, Civics, American History, and American Studies. All 4 courses are offered on 3 academic levels with Advanced Placement United States History and Advanced Placement United States History II a fourth option in grades 11 and 12. All electives are open to juniors, seniors. All courses are for 90 minutes per day for 90 days.

World Civilization-Honors

Grade 9

1 credit

NCAA approved course

World Civilization-Honors is intended for the college bound student who wishes to pursue a rigorous investigation of the curriculum. Students who register for World Civilization-Honors must have an average of at least 88% in their previous social studies course and the approval of their social studies teacher.

World Civilization is a comprehensive social studies course where students will develop the ability to understand the historical, political, cultural, social, and economic activities in select regions of the world from 1450 to the present. Student will identify, evaluate, and analyze how cultural interactions and geographic influences led to the formation of the modern world and global interdependence. This course will help students to better understand America's global connections.

World Civilization-College Prep

Grade 9

1 credit

NCAA approved course

World Civilization-College Prep is intended for the college bound student who does not meet the criteria for the honors level course. Students who register for College Prep World Civilization are strongly urged to seek the advice of their current social studies teacher about appropriate placement.

World Civilization is a comprehensive social studies course where students will develop the ability to understand the historical, political, cultural, social, and economic activities in select regions of the world from 1450 to the present. Student will identify, evaluate, and analyze how cultural interactions and geographic influences led to the formation of the modern world and global interdependence. This course will help students to better understand America's global connections.

World Civilization

Grade 9

1 credit

World Civilization is intended for the student who may not be college bound or unable to complete the requirements of College Prep. Students who register for World Civilization are strongly urged to seek the advice of their current social studies teacher about appropriate placement.

World Civilization is a comprehensive social studies course where students will develop the ability to understand the historical, political, cultural, social, and economic activities in select regions of the world from 1450 to the present. Student will identify, evaluate, and analyze how cultural interactions and geographic influences led to the formation of the modern world and global interdependence. This course will help students to better understand America's global connections.

**Global Citizenship-Honors
Grade 12
1 credit**

NCAA approved course

This course will emphasize American history from 1945- present with increasing emphasis on world events and America's role in the Global Community. The objective is to prepare students for engaged living in a culturally diverse and rapidly changing world. Students will engage in critical analysis and value reflection, as they learn and develop their own sense of personal and social responsibility to the United States and global community.

**Global Citizenship-College Prep
Grade 12
1 credit**

NCAA approved course

This course will emphasize American history from 1945- present with increasing emphasis on world events and America's role in the Global Community. The objective is to prepare students for engaged living in a culturally diverse and rapidly changing world. Students learn and develop their own sense of personal and social responsibility to the United States and the world.

**Global Citizenship
Grade 12
1 credit**

This course will emphasize American history from 1945- present with increasing emphasis on world events and America's role in the Global Community. The objective is to prepare students for engaged living in a culturally diverse and rapidly changing world. Students learn and develop their own sense of personal and social responsibility to the United States and the world.

Social Studies Department Electives

**Advanced Placement US Government and Politics
Grade 11, 12
1 credit**

NCAA approved course

Advanced Placement United States Government is a one-semester course devoted to the study of the government of the United States. The course will examine the constitutional foundation of government, political beliefs and behaviors, political parties and interest groups, institution and policy processes and civil rights and civil liberties of American Government.

The course is intended to provide students with a college level experience. The students will be expected to do significant work outside of the classroom. A student who signs up for the class should have had a successful experience in an honors level social studies class and/or the recommendation of a social studies teacher. Many colleges and universities give credits to students who achieve high scores on the Advanced Placement US Government exam given in May by the College Board. Students who take this course are encouraged but not required to take the exam.

**South
AP Psychology
Grade: 11, 12
1 Credit**

Overview:

The AP Psychology course introduces students to the systematic and scientific study of human behavior and mental processes. While considering the psychologists and studies that have shaped the field, students explore and apply psychological theories, key concepts, and phenomena associated with such topics as the biological bases of behavior, sensation and perception, learning and cognition, motivation, developmental psychology, testing and individual differences, treatment of abnormal behavior, and social psychology. Throughout the course, students employ psychological research methods, including ethical considerations, as they use the scientific method, analyze bias, evaluate claims and evidence, and effectively communicate ideas.

This course is intended to provide students with a college level experience. The students will be expected to do significant work outside of the classroom. A student who signs up for the class should have had a successful experience in an honors or AP level course in Social Studies. Many colleges and universities give credits to students who achieve high scores on the AP Psychology exam given in May by the College Board. Students who take this course are encouraged but not required to take the exam.

**Psychology-Honors
Grades 11, 12
1 credit**

NCAA approved course

Psychology-Honors is designed for the college bound student who meets the criteria for enrollment in honors courses. Honors psychology is a college level course that stresses critical thinking, research and writing skills. Students will take a deeper look at all the objectives in the psychology class while gaining a better understanding of human intellectual, emotional and behavioral development. Finally students will gain a deeper appreciation of community supports and services for people with disabilities.

Course requirement: students shall be responsible for submitting a minimum of one book report, research paper or psychological experiment which has been approved by the instructor per marking period.

**Psychology Psychology-CP
Grades 11, 12
1 credit**

NCAA approved course

Psychology is the science of human development and behavior. This course is designed for college bound students who are interested in receiving an introduction and overview of the field of psychology. Using a variety of methods and educational approaches this course will explore several topics such as: scientific methods of psychology, growth and development, influences of heredity and environment, understanding personality, measuring intellectual ability, physiology of the senses, learning, remembering and forgetting, motivation and emotion. The objectives of the course are to give the student a better understanding of himself/herself, of his/her relationships to others and of this world.

Course requirement: students shall be responsible for submitting one of the following: project such as a book report, a portfolio based exhibition, research paper or psychological experiment which has been approved by the instructor.

**Current World Issues-Honors
South: Grades 11, 12
North: Grades 10, 11, 12
1 credit**

NCAA approved course

Current World Issues-Honors enables a student to examine, research and discuss eight current global topics decided by the American Foreign Policy Association through their Great Decisions Program. This course will prepare students for a better understanding of the interdependency of the world as well as a comprehension of the complexity of the global community. This course will also provide an excellent opportunity for students to increase their research and reference skills. The students will be required to write numerous short essays and a major research project. Because the topics of this course change every Spring semester, students can take this course up to three times during their high school career.

**Current World Issues
South: Grades 11, 12
North: Grades 10, 11, 12
1 credit**

NCAA approved course

Current World Issues enables a student to examine, research and discuss eight current global topics decided by the American Foreign Policy Association through their Great Decisions Program. This course will prepare students for a better understanding of the interdependency of the world as well as a comprehension of the complexity of the global community. This course will also provide an excellent opportunity for students to increase their research and reference skills. The students will be required to write numerous short essays. Because the topics of this course change every Spring semester, students can take this course up to three times during their high school career.

**Sociology-Honors
Grades 11, 12
1 credit**

NCAA approved course

Sociology-Honors is designed for the college bound student who meets the criteria for enrollment in honors courses. This course is designed to help students acquire a better understanding of human behavior and social interaction. They will determine whether or not this behavior is as quantifiable

American Red Cross Shelter Agreement

The American National Red Cross ("Red Cross"), a not-for-profit corporation chartered by the United States Congress, provides services to individuals, families and communities when disaster strikes. The disaster relief activities of the Red Cross are made possible by the American public, as the organization is supported by private donations and facility owners who permit their buildings to be used as a temporary refuge for disaster victims. This agreement is between the Red Cross and a facility owner ("Owner") so the Red Cross can use the facility as an emergency shelter during a disaster.

DR#: _____ Facility: _____

Parties and Facility

Owner:

Legal name: East Stroudsburg School District
Chapter: _____
24-Hour Point of Contact:
Name and title: Eric Forsyth, Director of Administrative Services
Work phone: 570-656-4300 Cell phone/pager: 570-424-7833
Address for Legal Notices:
50 Vine Street
East Stroudsburg, PA. 18301

Red Cross:

Legal name: The American National Red Cross
Chapter: _____
24-Hour Point of Contact:
Name and title: Gail Toscano, Disaster Program Manager
Work phone: 570-476-3896 Cell phone/pager: 570-223-3434
Address for Legal Notices:
410 Park Avenue
Stroudsburg, PA 18360

Copies of legal notices must also be sent to:

The American National Red Cross, Office of the General Counsel,
2025 E Street, NW, Washington DC 20006

and

The American National Red Cross, Disaster Operations,
2025 E Street NW, Washington, DC 20006.

Shelter Facility:

(Insert name and complete street address of building or, if multiple buildings, write "See attached Facility List" and attach Facility List including complete street address of each building that is part of this Agreement).

See attached Facility List

Terms and Conditions

1. Use of Facility: Upon request and if feasible, the Owner will permit the Red Cross to use the Facility on a temporary basis as an emergency public shelter.
2. Shelter Management: The Red Cross will have primary responsibility for the operation of the shelter and will designate a Red Cross official, the Shelter Manager, to manage the sheltering activities. The Owner will designate a Facility Coordinator to coordinate with the Shelter Manager regarding the use of the Facility by the Red Cross.
3. Condition of Facility: The Facility Coordinator and Shelter Manager (or designee) will jointly conduct a pre-occupancy survey of the Facility before it is turned over to the Red Cross. They will use the first page of the Facility/Shelter Opening/Closing Form, available on CrossNet, to record any existing damage or conditions. The Facility Coordinator will identify and secure all equipment that the Red Cross should not use while sheltering in the Facility. The Red Cross will exercise reasonable care while using the Facility as a shelter and will make no modifications to the Facility without the express written approval of the Owner.
4. Food Services: Upon request by the Red Cross, and if such resources exist and are available, the Owner will make the food service resources of the Facility, including food, supplies, equipment and food service workers, available to feed the shelter occupants. The Facility Coordinator will designate a Food Service Manager to coordinate the provision of meals at the direction of and in cooperation with the Shelter Manager. The Food Service Manager will establish a feeding schedule, determine food service inventory and needs, and supervise meal planning and preparation. The Food Service Manager and Shelter Manager will jointly conduct a pre-occupancy inventory of the food and food service supplies in the Facility before it is turned over to the Red Cross.
5. Custodial Services: Upon request by the Red Cross and if such resources exist and are available, the Owner will make its custodial resources, including supplies and custodial workers, available to provide cleaning and sanitation services at the shelter. The Facility Coordinator will designate a Facility Custodian to coordinate the provision of cleaning and sanitation services at the direction of and in cooperation with the Shelter Manager.
6. Security: In coordination with the Facility Coordinator; the Shelter Manager, as he or she deems necessary and appropriate, will coordinate with law enforcement regarding any public safety issues at the Shelter.
7. Signage and Publicity: The Red Cross may post signs identifying the shelter as a Red Cross shelter in locations approved by the Facility Coordinator and will remove such signs when the shelter is closed. The Owner will not issue press releases or other publicity concerning the shelter without the express written consent of the Shelter Manager. The Owner will refer all media questions about the shelter to the Shelter Manager.
8. Closing the Shelter: The Red Cross will notify the Owner or Facility Coordinator of the closing date for the shelter. Before the Red Cross vacates the Facility, the Shelter Manager and Facility Coordinator will jointly conduct a post-occupancy survey, using the second page of the Shelter/Facility Opening/Closing Form to record any damage or conditions. The Shelter Manager and Facility Coordinator or Food Service Manager will conduct a post-occupancy inventory of the food and supplies used during the shelter operation.
9. Reimbursement: The Red Cross will reimburse the Owner for the following:
 - a. *Damage to the Facility or other property of Owner*, reasonable wear and tear excepted, resulting from the operations of the Red Cross. Reimbursement for facility damage will be based on replacement at actual cash value. The Red Cross will select from among

bids from at least three reputable contractors. The Red Cross is not responsible for storm damage or other damage caused by the disaster.

- b. *Reasonable costs associated with custodial and food service personnel* which would not have been incurred but for the Red Cross's use of the Facility for sheltering. The Red Cross will reimburse at per-hour, straight-time rate for wages actually incurred but will not reimburse for (i) overtime or (ii) costs of salaried staff.
- c. *Reasonable, actual, out-of-pocket operational costs*, including the costs of the utilities indicated below, to the extent that such costs would not have been incurred but for the Red Cross's use of the Premises (both parties must initial all utilities to be reimbursed by the Red Cross):

	Owner initials	Red Cross initials
Water	_____	_____
Gas	_____	_____
Electricity	_____	_____
Waste Disposal	_____	_____

The Owner will submit any request for reimbursement to the Red Cross within 60 days after the shelter closes. Any request for reimbursement for food, supplies or operational costs must be accompanied by supporting invoices. Any request for reimbursement for personnel costs must be accompanied by a list of the personnel with the dates and hours worked at the shelter.

10. Insurance: The Red Cross shall carry insurance coverage in the amounts of at least \$1,000,000 per occurrence for Commercial General Liability and Automobile Liability. The Red Cross shall also carry Workers' Compensation coverage with statutory limits for the jurisdiction within which the facility is located and \$1,000,000 in Employers' Liability.

11. Indemnification: The Red Cross shall defend, hold harmless, and indemnify Owner against any legal liability, including reasonable attorney fees, in respect to bodily injury, death and property damage arising from the negligence of the Red Cross during the use of the Premises.

12. Term: The term of this agreement begins on the date of the last signature below and ends 30 days after written notice by either party.

EAST STROUDSBURG SCHOOL DISTRICT

Owner (legal name)

By (signature)

Name (printed)

Title

Date

THE AMERICAN NATIONAL RED CROSS
(legal name)

By (signature)

Name (printed)

Title

Date

East Stroudsburg School District

Facility List

- 1. East Stroudsburg High School South
279 North Courtland Street
East Stroudsburg, PA. 18301**
- 2. East Stroudsburg High School North
279 Timberwolf Drive
Dingmans Ferry, PA. 18328**
- 3. Middle Smithfield Elementary School
5180 Milford Road
East Stroudsburg, PA. 18302**
- 4. East Stroudsburg Elementary School
93 Independence Road
East Stroudsburg, PA. 18301**
- 5. Ressica Elementary School
1 Gravel Ridge Road
East Stroudsburg, PA. 18302**
- 6. Lehman Intermediate School
257 Timberwolf Drive
Dingmans Ferry, PA. 18328**
- 7. J.T. Lambert Intermediate School
2000 Milford Road
East Stroudsburg, PA. 18301**

APPLICATION AND CERTIFICATE FOR PAYMENT

EAST STROUDSBURG AREA SD (18014)

50 VINE STREET, PO BOX 298

EAST STROUDSBURG

PA 18301

PROJECT: East Stroudsburg North Track

279 Timberwolf Drive

Dingmans Ferry, PA 18328

APPLICATION NO: 003

PERIOD TO: 10/31/2014

PROJECT NOS:

INVOICE NO: 633167

FROM CONTRACTOR: Fieldturf USA Inc.
175 North Industrial Blvd.
Calhoun, GA 30701

PLEASE REMIT PAYMENTS TO:

7445 Côte-de-Liesse Road, Suite 200
Montreal, Quebec
H4T 1G2

WIRE INFORMATION

Bank:
Account Name:
Account Number:
Transfer routing (ABA):
ACH routing (ABA):

Bank of America
Fieldturf USA Inc.
4427657113
026009593
111000012

CONTRACT DATE: 1/1/1900

CONTRACT FOR:

CONTRACTORS APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the contract

1. ORIGINAL CONTRACT SUM	\$ 736,156.04
2. Net change by change orders	\$0.00
3. CONTRACT SUM TO DATE (Line 1 & 2)	\$ 736,156.04
4 TOTAL COMPLETED & STORED TO DATE (Column g on Continuation Sheet)	\$ 736,156.04
5. RETAINAGE:	
a. 10.00% of Complete Work (Columns D & E)	\$ 73,615.63
b. % of Stored Material Column F	\$
Total Retainage (Line 5a 5b or Total in Column f)	
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$ 662,540.41
7. LESS PREVIOUS CERTIFICATE FOR PAYMENT (Line 6 from prior certificate)	\$ 654,606.44
8. CURRENT PAYMENT DUE	\$ 7,933.97
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$ 73,615.63

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by owner		
Total approved this month		
TOTALS		
NET CHANGES by change order		

The undersigned Contractor certifies that to the best of the Contractors knowledge, information and belief the work covered by this application for payment has been completed in accordance with the contract documents, that all amounts have been paid by the Contractor for work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown hereis is now due.

CONTRACTOR:

BY:

K. LeBlanc

Karen LeBlanc

Date: 10/31/2014

State of: Quebec, Canada

County of Montreal

Subscribed and sworn to before

me this 31 day of October 2014

Notary Public: Daniel Cabral

My Commission expires: 4/18/2016

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the owner that to the best of the Architects knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

\$ 7,933.97

(attach explanation if amount certified differs from the amount applied for, Initial all figures on this Application and on the Continuation Sheet that are changed to conform in the amount certified.)

BY:

Charles L. Kelly

Date:

11/10/14

This certificate is not negotiable. THE AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are



CONTINUATION SHEET

APPLICATION AND CERTIFICATE FOR PAYMENT containing Contractor's signed Certification, is attached. In tabulations below, amounts are stated to the nearest dollar. Use column i on contracts where variable retainage for the line items apply

APPLICATION NO: 003
APPLICATION DATE: 10/31/2014
PERIOD TO: 10/31/2014

PROJECT NUMBER :

East Stroudsburg North Track

Job: 88002008

East Stroudsburg North Track									
A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	%(G/C)	BALANCE TO FINISH (C-G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLCIATION (D&E)	THIS PERIOD					
1	General Conditions	28,470.75	27,047.21	1,423.54	0.00	28,470.75	100.00	0.00	2,847.08
2	Erosion Control	8,932.00	8,932.00	0.00	0.00	8,932.00	100.00	0.00	893.20
3	Removals and Clearing	11,723.25	11,723.25	0.00	0.00	11,723.25	100.00	0.00	1,172.33
4	Concrete/Asphalt	187,013.75	187,013.75	0.00	0.00	187,013.75	100.00	0.00	18,701.38
5	Earthwork	29,922.20	29,922.20	0.00	0.00	29,922.20	100.00	0.00	2,992.22
6	Site Drainage System	117,232.50	117,232.50	0.00	0.00	117,232.50	100.00	0.00	11,723.25
7	Fence	154,077.00	154,077.00	0.00	0.00	154,077.00	100.00	0.00	15,407.70
8	Athletic Event Accessories	26,349.40	26,349.40	0.00	0.00	26,349.40	100.00	0.00	2,634.94
9	Landscaping	16,189.25	16,189.25	0.00	0.00	16,189.25	100.00	0.00	1,618.93
10	BSS-100 RED Track	140,656.15	133,623.34	7,032.81	0.00	140,656.15	100.00	0.00	14,065.62
11	BSS-300 RED Track event	7,183.80	6,824.61	359.19	0.00	7,183.80	100.00	0.00	718.38
12	Payment and Performance Bonds	8,405.99	8,405.99	0.00	0.00	8,405.99	100.00	0.00	840.60
		736,156.04	727,340.50	8,815.54	0.00	736,156.04	100.00	0.00	73,615.63

711

APPLICATION AND CERTIFICATE FOR PAYMENT

EAST STROUDSBURG AREA SD (18014)

50 VINE STREET, PO BOX 298

EAST STROUDSBURG

PA 18301

PROJECT: East Stroudsburg North Track

279 Timberwolf Drive

Dingmans Ferry, PA 18328

APPLICATION NO: 004

PERIOD TO: 11/6/2014

PROJECT NOS:

INVOICE NO: 633168

FROM CONTRACTOR: Fieldturf USA Inc.
175 North Industrial Blvd.
Calhoun, GA 30701

PLEASE REMIT PAYMENTS TO:

7445 Côte-de-Liesse Road, Suite 200
Montreal, Quebec
H4T 1G2

WIRE INFORMATION

Bank: Bank of America
Account Name: Fieldturf USA Inc.
Account Number: 4427657113
Transfer routing (ABA): 026009593
ACH routing (ABA): 111000012

CONTRACT DATE: 1/1/1900

CONTRACT FOR:

CONTRACTORS APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the contract

1. ORIGINAL CONTRACT SUM	\$ 736,156.04
2. Net change by change orders	\$0.00
3. CONTRACT SUM TO DATE (Line 1 & 2)	\$ 736,156.04
4. TOTAL COMPLETED & STORED TO DATE (Column g on Continuation Sheet)	\$ 736,156.04
5. RETAINAGE:	
a. 0.00% of Complete Work (Columns D & E)	\$ 0.00
b. % of Stored Material Column F	\$
Total Retainage (Line 5a 5b or Total in Column I)	
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$ 736,156.04
7. LESS PREVIOUS CERTIFICATE FOR PAYMENT (Line 6 from prior certificate)	\$ 662,540.41
8. CURRENT PAYMENT DUE	\$ 73,615.63
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$ 0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by owner		
Total approved this month		
TOTALS		
NET CHANGES by change order		

The undersigned Contractor certifies that to the best of the Contractors knowledge, information and belief the work covered by this application for payment has been completed in accordance with the contract documents, that all amounts have been paid by the Contractor for work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown hereis is now due.

CONTRACTOR:

BY:

K. LeBlanc

Karen LeBlanc

Date: 11/6/2014

State of: Quebec, Canada
County of Montreal
Subscribed and sworn to before
me this 6 day of November

Notary Public: Daniel Cabral

My Commission expires: 4/18/2016

2014



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the owner that to the best of the Architects knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

\$ 73,615.63

(attach explanation if amount certified differs from the amount applied for.
Initial all figures on this Application and on the Continuation Sheet that are
changed to conform in the amount certified.)

BY:

Charles H. Hely

Date:

11/10/14

This certificate is not negotiable. THE AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are

CONTINUATION SHEET

APPLICATION AND CERTIFICATE FOR PAYMENT containing Contractor's signed Certification, is attached. In tabulations below, amounts are stated to the nearest dollar. Use column i on contracts where variable retainage for the line items apply

APPLICATION NO: 004
APPLICATION DATE: 1/6/2014
PERIOD TO: 1/6/2014

East Stroudsburg North Track

Job: 88002008

PROJECT NUMBER:

East Stroudsburg North Track									
A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	%(G/C)	BALANCE TO FINISH (C-G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLCIATION (D&E)	THIS PERIOD					
1	General Conditions	28,470.75	28,470.75	0.00	0.00	28,470.75	100.00	0.00	0.00
2	Erosion Control	8,932.00	8,932.00	0.00	0.00	8,932.00	100.00	0.00	0.00
3	Removals and Clearing	11,723.25	11,723.25	0.00	0.00	11,723.25	100.00	0.00	0.00
4	Concrete/Asphalt	187,013.75	187,013.75	0.00	0.00	187,013.75	100.00	0.00	0.00
5	Earthwork	29,922.20	29,922.20	0.00	0.00	29,922.20	100.00	0.00	0.00
6	Site Drainage System	117,232.50	117,232.50	0.00	0.00	117,232.50	100.00	0.00	0.00
7	Fence	154,077.00	154,077.00	0.00	0.00	154,077.00	100.00	0.00	0.00
8	Athletic Event Accessories	26,349.40	26,349.40	0.00	0.00	26,349.40	100.00	0.00	0.00
9	Landscaping	16,189.25	16,189.25	0.00	0.00	16,189.25	100.00	0.00	0.00
10	BSS-100 RED Track	140,656.15	140,656.15	0.00	0.00	140,656.15	100.00	0.00	0.00
11	BSS-300 RED Track event	7,183.80	7,183.80	0.00	0.00	7,183.80	100.00	0.00	0.00
12	Payment and Performance Bonds	8,405.99	8,405.99	0.00	0.00	8,405.99	100.00	0.00	0.00
		736,156.04	736,156.04	0.00	0.00	736,156.04	100.00	0.00	0.00

811

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF ONE

PAGES

TO OWNER: ESASD
50 Vine St
East Stroudsburg, Pa. 18301

PROJECT: Bushkill Elem. School

APPLICATION NO: 2

Distribution to:

<input type="checkbox"/>	OWNER
<input type="checkbox"/>	ARCHITECT
<input checked="" type="checkbox"/>	CONTRACTOR
<input type="checkbox"/>	
<input type="checkbox"/>	

PERIOD TO: 11/30/2014

FROM CONTRACTOR:

VIA ARCHITECT:

Kobalt Construction Inc
115 Dyson Rd
Swiftwater, Pa. 18370

PROJECT NOS: 16-4.2

CONTRACT FOR: Concrete/Masonry

CONTRACT DATE: 10/6/2014

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM	\$	316,042.50
2. Net change by Change Orders	\$	3,075.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	319,117.50
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	311,617.50
5. RETAINAGE:		
a. 10 % of Completed Work (Column D + E on G703)	\$	31,161.75
b. % of Stored Material (Column F on G703)	\$	
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	31,161.75
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	280,455.75
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	76,500.00
8. CURRENT PAYMENT DUE	\$	203,955.75
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	38,661.75

CONTRACTOR:

By: Julius Kollar Jr., President/Secretary Date: November 20, 2014
State of: Pennsylvania County of: Monroe
Subscribed and sworn to before me this 20th day of November, 2014
Notary Public:
My Commission expires: October 16, 2016

COMMONWEALTH OF PENNSYLVANIA
NOTARIAL SEAL
JENNIFER L HARRIS
Notary Public
POCONO TWP, MONROE COUNTY
My Commission Expires Oct 16, 2016

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 203,955.75

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)
ARCHITECT: THE ARCHITECTURAL STUDIO

By: [Signature] Date: 12/2/14

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month	\$3,075.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$3,075.00	

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 2 OF 2 PAGES

Project = Capital Improvements Phase 2

Engineer = The Architectural Studio

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 2
APPLICATION DATE: Nov 30 2014

PERIOD TO: Nov 30 2014
ARCHITECT'S PROJECT NO: 16-14.2

Improvements Phase "2", Concrete Repairs and Replacement at Bushkill Elem. School

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)		
1	Mob -Demob General Conditions	\$30,000.00	\$10,000.00	\$15,000.00		\$25,000.00	83.33%	\$5,000.00	\$2,500.00
2	Demo	\$45,000.00	\$20,000.00	\$25,000.00		\$45,000.00	100.00%		\$4,500.00
3	Concrete Sidewalks	\$135,000.00	\$35,000.00	\$100,000.00		\$135,000.00	100.00%		\$13,500.00
4	Concrete Curbs	\$20,000.00	\$10,000.00	\$10,000.00		\$20,000.00	100.00%		\$2,000.00
5	MG Crete Repairs Include Terrace Area	\$19,850.00		\$19,850.00		\$19,850.00	100.00%		\$1,985.00
6	Basketball Hoop	\$10,000.00		\$7,500.00		\$7,500.00	75.00%	\$2,500.00	\$750.00
7	Bollard Repair-Replacement	\$8,642.50		\$8,642.50		\$8,642.50	100.00%		\$864.25
8	Topsoil Seed Restoration Lawns	\$2,000.00		\$2,000.00		\$2,000.00	100.00%		\$200.00
9	Patching Asphalt	\$6,000.00		\$6,000.00		\$6,000.00	100.00%		\$600.00
9	A. 300 SF Sidewalk Replacment	\$3,900.00		\$3,900.00		\$3,900.00	100.00%		\$390.00
10	B. 75 LF Curb Replacement	\$3,000.00		\$3,000.00		\$3,000.00	100.00%		\$300.00
11	C. 300 SF Asphalt Replacement	\$2,250.00		\$2,250.00		\$2,250.00	100.00%		\$225.00
12	G1 Anti Spall	\$15,400.00		\$15,400.00		\$15,400.00	100.00%		\$1,540.00
13	G2 Re Caul Ex Joints	\$15,000.00		\$15,000.00		\$15,000.00	100.00%		\$1,500.00
	Change Orders Below			\$0.00					\$0.00
14	Change Order 1	\$0.00		\$0.00					\$0.00
15	Change Order 2	\$3,075.00		\$3,075.00		\$3,075.00	100.00%		\$307.50
16				\$0.00					\$0.00
	GRAND TOTALS	\$319,117.50	\$75,000.00	\$236,617.50	\$0.00	\$311,617.50		\$7,500.00	\$31,161.75

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

STADIUM SOLUTIONS, INC.

108 Elliot Dr. Butler, PA 16001
www.stadiumsolutionsinc.com

Office: 724-287-5330
Facsimile: 724-287-5331

November 25, 2014

KPN Contract Number: KPN-201401-01

East Stroudsburg – North
Visitor Side Bleachers
East Stroudsburg, PA

Enclosures Include:

Proposal Drawings
List of job references
KPN Information

SCOPE OF WORK INCLUDES:

Furnish and Install:

- (1) 10 row x 153'
- Galvanized steel I-beam
- Hillside design
- Steel columns at rear only
- 2x10 flat anodized seats
- 8" rise/24" tread
- Semi-closed deck
- Anodized risers
- 30" front crosswalk elevation
- 62" front crosswalk depth
- (2) ramps and (2) stairs off front crosswalk
- 2-line aluminum tube guardrail on front, stairs and ramps
- Concrete foundations for handicap ramp and grandstand
- Galvanized chain link guardrail on sides and rear
- Aisles with mid-aisle grab rail
- 829 bench seats with 10 HC and 10 Companion spaces
- Engineer signed and sealed submittal package
- **Three year warranty** on fabricated grandstand (Industry standard is one year)
- **Three year warranty** on grandstand installation (Industry standard is one year)
- Finishing and assembly hardware
- Galvanized Anchor Bolts
- Freight
- Unloading of materials at jobsite
- Bonding
- Licenses
- Prevailing wages

Exclusions (list is not all inclusive):

- Demolition of any/all structures
- Site work, grading, E & S control, landscaping, seeding.
- Hard, contaminated or hazardous soil excavation and/or removal
- Rock excavation
- Over excavation or soil remediation due to poor soil conditions
- Sidewalks, bituminous paving, or other site access and grade finishes.
- In-grade site fencing other than for top side bleacher safety railing systems and bleacher perimeter to grade
- Concrete slab for stair termination on grade (this work done by others)
- Concrete testing or soil bearing verification fees
- Liquidated damages
- Oxidation of mill finished aluminum plank
- Individual seat number of seat boards
- Any Insurance other than that needed to erect the grandstand/bleacher
- Sales/use tax

Qualifications:

- Acceptable AIA based subcontract or other mutually acceptable document
- Progress payments in accordance with the purchasing document
- Owner to provide access to, through, on, and around the entire project site and building areas at no cost to Stadium Solutions, Inc.
- If this project is taxable you are required to provide the taxing district and taxing rate. If this project is not taxable you are required to supply the tax exemption certificate to Stadium Solutions, Inc.
- This proposal is based on the use of spread footers for the foundation of the structure with a soil bearing capacity of 2500 PSF. Should drilled caissons for structure support be required this proposal is null and void.
- **This scope of work to become part of the contract**

Grandstand materials delivered and installed

\$186,138

Completion: August 15, 2015.

Mark Klopfer

Mark Klopfer
Design Engineer

STADIUM SOLUTIONS, INC.

"The bitterness of poor quality stays far longer than the sweetness of a low price"... Ben Franklin

Catalog Fixed Discount Program - 2015.xls

Company Information

ACCO Brands USA LLC (GBC)
4 Corporate Drive
Lake Zurich IL 60047
Contact: Gina Faso
VP Marketing Analytics
847-796-4569
847-793-9005 FAX
directbid@acco.com
www.gbconnect.com

Calico Industries, Inc.
9045 Junction Drive
Annapolis Junction MD 20701-2005
Contact: Michael L. Heverly
VP Procurement/Contracts
800-638-0828
301-575-0131 FAX
bids@calicoindustries.com

Cascade School Supplies
1 Brown St
North Adams MA 01247
Contact: Todd E. Shafer
Vice President
800-628-5078
866-298-6578 FAX
kasi@cascadeschoolsupplies.com

Central Poly Corp.
2400 Bedle Place
Linden NJ 07036
Contact: Andrew Hoffer
President
908-862-7570
908-862-9019 FAX
bids@centralpoly.com

Discount Information

40% Discount on Latest Catalog dated October 2014
Discount excludes furniture, electronics & sale catalogs
Discount excludes customer made/made to order items,
sourced equipment, large format laminators and film,
shredders, parts/service and any newly developed product.
List price is subject to change; however discount percentage
remains firm thorough duration of contract period.

20% Discount on soft goods and smallwares (Current Catalog)
Equipment priced at time of sale
Food Bars and Acrylic Food Boxes priced in catalog
Minimum for prepaid freight - \$350

35% Discount from the #82 & #83 Catalog
Discount does not include Furniture, Office Machines,
Electronics or Sale Catalogs
Drop Ship items are excluded from discount

5% Discount off 11/1/14 Catalog
Minimum Order - \$500.00

Products Offered

Binding/Laminating Solutions

Food Service Equipment & Supplies

Classroom/School Supplies

Bags/Trash Can Liners
Janitorial Supplies

Catalog Fixed Discount Program - 2015.xls

Company Information

Really Good Stuff
448 Pepper St.
Monroe CT 06468
Contact: Claudia Fellini
800-366-1920
203-268-8120 FAX
bidsupport@reallygoodstuff.com

S&S Worldwide
75 Mill Street
Colchester CT 06415
Contact: Rachel Grotti
Bid Analyst
800-642-7354
800-432-2842 FAX
bids@ssww.com

Scholastic Inc.
2270 Springlake Road
Farmers Branch, TX 75234
Contact: Judy McKenzie
VP, Field Sales Marketing
800-221-5312
469-522-0216
rfp-scholastic@scholastic.com

Discount Information

"Volume Discount" Prices range from 0-25% off any
Non-expired Catalog
\$30 Minimum Order
Prices do not include shipping and handling charges. Prices
are as stated in our catalog or website with shipping and
handling charges added to the subtotal of each order.

16% Discount on 2015 S&S Education Catalog
Not to be combined with Sale Prices, Offer codes, Internet
Specials or Quantity Breaks
Discount does not apply to Catalog Supplements
Free Freight does not apply to drop ship items in catalog
Discount does not include Office Machines or Sale Catalogs

25% Discount on Scholastic Teaching Resources Catalog
Discount includes catalog supplements
Use Promotion Code PVM on purchase orders
(Titles)

Products Offered

Teaching Tools
Classroom Supplies

Learning Resources

Classroom & Community Resources

Catalog Fixed Discount Program - 2015.xls

Company Information

Scholastic Library Publishing, Inc.
90 Old Sherman Turnpike
Danbury CT 06816
Contact: Kathy Brown
Bids & Contracts Coordinator
800-621-1115 Option 6
203-797-3478 FAX
kbrown@scholasticlibrary.com
Promo Code - KKZ (Through 8/31/15)
for Free shipping on orders over \$350

182
School Outfitters
3736 Regent Ave
Cincinnati OH 45212-3724
Contact: Angela Webb
Director of Sales
800-260-2776
800-494-1036 FAX
contracts@schooloutfitters.com
www.schooloutfitters.com

School Specialty
140 Marble Drive
Lancaster PA 17601
Reference Bid #7777105274
Contact: Stephen M Herren
Assistant Secretary
888-388-3224
888-388-6344 FAX
bidnotices@schoolspecialty.com

Discount Information

30% Discount on Reinforced Library Binding (Children's Press, Franklin Watts, Selected Scholastic Titles)
40% Discount on Trade Binding (Selected Scholastic Titles)
0% disc on Scholastic GO/TrueFlix/FreedomFlix/ScienceFlix
0-15% on Weston Woods/Scholastic Audio
30% plus 5% shipping & handling on Paperback Binding (Children's Press & Franklin Watts)
Shipping/Handling is Free of charge on purchases of \$1000 or more - 5% Shipping/handling for paperback binding

2% Discount
Discount includes Furniture, Electronics, Office Machines, Sale Catalogs & Catalog Supplements
Shipping charges do apply
Volume discounts may apply

30% Discount off 2015 Catalog - 9 prefix items
Discount does not include catalog supplements
Discount does not include Office Machines or Sale Catalogs
Discount does not include Furniture & Electronics
Free freight on 9 prefix items

Products Offered

Library Resources/Publishing

School Furniture & Equipment

School & Office Supplies
Arts Education
Early Childhood
Physical Education & Health

Catalog Fixed Discount Program - 2015.xls

Company Information

Triarco Arts & Crafts
9900 13th Ave. N.
Suite 1015
Plymouth MN 55441-5035
Contract #Z4820DH
Contact: Jennifer Foster
Bid Consultant
800-328-3360
877-727-2380 FAX
info@etriarcoarts.com

Weston Woods Studios Inc
90 Old Sherman Turnpike
Danbury CT 06816
Contact: Kimberly D. Grimm
Assoc Business/Operations Manager
203-797-3545
203-797-3541 FAX
kgrimm@scholastic.com

Discount Information

20% Discount on the "PRICES MARKED IN RED" in the 2014-15 Triarco Arts & Crafts Catalog (This excludes bid items, sale flyers and special web pricing) Products less than 20 lbs. shipped freight no charge - Products over 20 lbs. are discounted with shipping applied
Orders must be marked with Contract #Z4820DH
No minimum order
*Triarco reserves the right to adjust pricing on items that experience dramatic price increases over the period of the contract.

10% Discount on Fall 2014 Catalog

Discounts are not applicable to non-proprietary product, including but not limited to page 12 of the index

Products Offered

Arts & Crafts

Instructional Materials

MODERNFOLD

75 North Haas Street
Topton, PA 19562
(610) 682-0700
Fax: (610) 682-1090

Date: November 12, 2014
Est. No: 16188
Architect:
Job Name: J T Lambert Intermediate School
Job Location: East Stroudsburg, PA

DAN EPPLEY
EAST STROUDSBURG AREA SCHOOL DISTRICT
PO BOX 298
EAST STROUDSBURG PA 18301

We propose to supply and install Hydraulic Dock Lifter as follows:

One (1) Unit ~ Pentalift

Model: HED 61010 Hydraulic Dock Lift
Capacity: 10,000 lbs. ~ Evenly Distributed Load
Single Axle Load Capacity across the ends ~ rolling end & fixed end (Lbs.): 8000
Single Axle Load Capacity across the sides (Lbs.): 6300

Low Height: 12.00" Vertical Travel: 59.00" Raised Height: 71.00" Approx. Lift Time: 36 Seconds

Note: To accommodate precise matching of the lift table in its fully lowered position with an adjacent object or structure, allow 1/4" additional to lowered height stated and use shims (shim as per the Installation Instructions) to match exactly.

Platform Size: 72.00" Wide x 120.00" Long
Platform Material: Checkered Deck
Finish: Pentalift Gray Enamel Paint
Color: Gray
Power Unit: Remote 5 HP 208/3/60 TEFC on 20' of hose
Power unit voltage operating range: 195 v - 220 v
Primary Control: Standard Push Button Control (NEMA4) on 20' of cord

Standard Features:

- Bevel toe guards suitable for pit mounting (ANSI MH29.1 standards)
- Highly visible, detailed safety and operation decals for greater visibility and safety
- Hinged Integral Maintenance Stand
- Scissor legs are solid steel, one piece construction with precision reamed holes for accurate alignment and table operation
- Lubricated for life, maintenance free bearings at pivot points
- Pre-wired NEMA 12 motor controls mounted at power unit
- Reservoir is filled with oil
- Exclusive PentaFLOW hydraulic bypass cylinder

FOR THE SUM OF\$ 17,500.00 PLUS TAX (Where Applicable)

NOTES:

Price Includes removal and disposal of existing unit.

To replace unit with a 5,000.00 lbs. capacity unit ~ DEDUCT \$3,500.00 from above price.

**Labor costs quoted are based upon normal working hours (7:00 am to 5:00 pm). Weekend, evenings and/or holiday hours will incur additional costs.

To discuss this proposal and/or schedule repairs, call Jeff Herbert at 1-800-248-8300.

CONDITIONS

Unless specifically stated otherwise in this proposal, the following work is by others, as required: Building permits; State and local approval fees; Electrical work; All structural support systems; Track enclosures; Sound Baffles; Blocking; Steel punching; Welding; Finish trim or Painting work; Supply or installation of master-key cylinders; Verification of structural integrity of existing support conditions.

TERMS

Quotations are subject to change without notice and acceptance thereof is dependent upon corporate officer's written final acknowledgement to purchaser. Cancellation charges will be imposed on the Purchaser for cancellation of orders after acknowledgement, including but not limited to all costs incurred to date. Contract is subject to all applicable taxes. Terms are Net 30 days on percentage of materials delivered to site or warehouse and/or work completed. Interest of 1 1/2% per month shall be charged on all accounts thereafter. Customer agrees to pay attorneys' fees and other costs of collection for past due invoices. Warranties and guarantees are Null and Void unless payments are made in accordance with contract terms.

Modernfold of Reading, Inc. makes no representation that the materials supplied by them comply with local building codes or regulations applicable to use of the materials. This is a limited quotation and unless otherwise noted, delivery is F.O.B. jobsite. These terms and conditions must appear on final contract documents, or a signed copy of this proposal must be attached. Agreements are contingent on strikes, accidents, or delays beyond our control. Terms and conditions of this proposal shall become part of any further agreements of the parties and shall apply should there be any conflict. The above proposal is hereby accepted, subject to terms and conditions above, which the Purchaser has carefully read and so acknowledges.

PURCHASER

MODERNFOLD OF READING INC

BY: *Dan Eppley*

BY: _____

Title: *Director of Facilities*

Date: *12/8/14*

Title: _____

Date: _____

Ticket Prices Effective December 16, 2014:

Regular Season Events	Adult Price	Student Price*	Senior Citizens (62+ yrs. old) and Military Veterans with proof of service	Season Pass Rate (Regular Season Only)
Varsity Football	\$4	\$2	\$2	50% Discount based on scheduled regular season home games
JV/JH Football	\$2	\$1	\$1	50% Discount based on scheduled regular season home games
Boys' Basketball	\$4	\$2	\$2	50% Discount based on scheduled regular season home games
Girls' Basketball	\$4	\$2	\$2	50% Discount based on scheduled regular season home games
Wrestling	\$4	\$2	\$2	50% Discount based on scheduled regular season home games

***All ESASD High School and Intermediate Students** will be admitted free to all listed regular season home events upon presenting their school ID. ESASD student(s) failing to present school ID and non-ESASD students will pay the student price of \$2.

***All ESASD Elementary Students** will be admitted free to all listed regular season home events if accompanied by a paying adult. The elementary student can present his/her student ID or the accompanying adult can present his/her driver's license to confirm school district residency at the ticket window. ESASD elementary student(s) failing to present ID and be accompanied by an adult, will be required to pay the student price of \$2.

Continuation of Current Practices:

- Any current ESASD employees and a guest will be admitted free to all listed regular season home events upon presenting their school ID.
- Free passes for individuals who graduated from East Stroudsburg 50+ years ago are distributed through the Superintendent's Office.
- Free passes for retired ESASD teachers are distributed through the Superintendent's Office.

APPOINTMENT OF A DEPUTY TAX COLLECTOR

Tax Collector should obtain signatures from the taxing district and return completed form to your Surety Company (keep a copy for your records.) Surety should acknowledge the appointment by signing and returning the signed document to the Tax Collector.

I, Roseann E Van Why, Tax Collector for Lehman township
County of Pike do hereby

appoint as Deputy Tax Collector: Pamela S. Lavelle
Name of appointee (printed/typed)

191 Van Why Road Bushkill PA 18324
Address

Roseann E Van Why 12-05-14
Signature Date

This is an appointment of a Deputy Tax Collector to collect and settle taxes during any Incapacitation of the Tax Collector (as defined in Local Tax Collection Law, Section 22 (B) [72 P.S. § 5511.22]).

Approved by:

Signature: Title: Date:

Municipality of Phone:

Signature: Title: Date:

County of Phone:

Signature: Title: Date:

School District Phone:

Surety Company Travelers Date:

Signature: Title: Phone: 717-565-3104

Address: 470 Friendship Road, Suite 140, Harrisburg, PA 17111

Naming a Deputy Tax Collector does not relieve the bonded Tax Collector of Liability. Local Tax Collection Law makes the Tax Collector responsible for all taxes collected and received by any Deputies appointed. (Local Tax Collection Law, Section 22 [72 P.S. § 5511.22]).

The signing of this appointment does not alter the terms or conditions of the Indemnity Agreement signed by the Tax Collector in favor of the Surety Company, or any Indemnification available at law.

In the event of Incapacitation, the Taxing Entity must notify the Surety Company as soon as practicable in the event the Deputy is called to act.

APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization FC Rocano Today's Date 11/11/13

Non-Profit?

☒ yes ☐ no

Will an admission fee be charged?

☐ yes ☒ no

If yes, amount \$

Are you requesting a waiver of facilities fees? ☐ yes ☐ no

If yes, attach a letter of justification addressed to the Board of Education.

This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: Soccer practiceName of School Requested JM HillDAY(S)
from DATE(S) to from HOURS toDESCRIPTION
(meeting, practice, game, rehearsal, performance,...)Jan 2015 - April 3 5:30 - 8:00practiceFridays & Thursdays

Facility Required:

☐ All-Purpose Room☐ Swimming Pool (requires

proof of certified lifeguard)

☐ Auditorium☐ Stadium☐ Stage☐ Classrooms #☐ Cafeteria☐ Kitchen/Preparation☐ Fields (specify)☐ Other (specify)☒ Gymnasium☐ Kitchen/Serving

Equipment Required: (*must be operated/attended by school personnel)

☐ Kitchen Equipment*☐ Stage Lighting*☐ Scoreboard*☐ Sound System☐ Motion Picture Projector☐ Athletic Equipment☐ Record Player/Stereo Equip.☐ Overhead Projector/Screen☐ Other (specify)☐ Piano☐ Folding Stands☐ Tables and/or Chairs

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ _____ Bodily Injury Liability
(\$500,000 minimum) on file

\$ _____ Property Damage Liability (each occurrence)
(\$500,000 minimum) see back - 7

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name Michele BrienAddress 1802 Spring Lane ESPhone 570369559Name John FrancisAddress 126 Chaperon WellsPhone 570213102

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

Signature — Responsible Organization Official Michele BrienPhone (day) 570369559
(eve) _____Billing Address 1802 Spring Lane ES Pa 18351APPROVALS: Principal Michelle ArnoldDate 11/13/14Business Administrator Sharon ArnoldDate 12/10/14

copy to:

☐ stage manager ☐ athletic director ☐ cafeteria manager ☐ head custodian ☐ librarian ☐ a/v coordinator ☐ other Date _____

For office use only:

FACILITIES USE INVOICE

Facilities/Equipment used: Can only use gym on Fridays during month of Jan 2015 because ESAA Basketball has it reserved until 1/31Charges: \$ _____
\$ _____
\$ _____Personnel Employed: After 1/31 may use gym on both Thursdays & Fridays.Charges: \$ _____
\$ _____
\$ _____Other (specify): Class 1 - no fees.
130fCharges: \$ _____
\$ _____
\$ _____

APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization FC Poccano Soccer Club Today's Date 11/4/14Non-Profit?
☒ yes ☐ no

Will an admission fee be charged?

☐ yes ☒ no

If yes, amount \$

Are you requesting a waiver of facilities fees? ☒ yes ☐ no

If yes, attach a letter of justification addressed to the Board of Education.

This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: soccer instruction / training of area youthName of School Requested J T Lambert Intermediate School

DAY(S) from — DATE(S) — to	from — HOURS — to	DESCRIPTION (meeting, practice, game, rehearsal, performance,...)
Jan 9, 16, 23, 30	6:30 8pm	Practices at
Feb 6, 13, 20, 27		
March 9, 11, 13, 16, 18, 23, 25, 27		

Facility Required:

☐ All-Purpose Room
☐ Swimming Pool (requires
proof of certified lifeguard)
☐ Auditorium☐ Stadium☐ Stage☐ Classrooms #☐ Cafeteria☐ Kitchen/Preparation☒ Fields (specify) SOCCER☐ Other (specify)☒ Gymnasium Main Gym☐ Kitchen/Serving

Equipment Required: (*must be operated/attended by school personnel)

☐ Kitchen Equipment*☐ Stage Lighting*☐ Scoreboard*☐ Sound System☐ Motion Picture Projector☐ Athletic Equipment☐ Record Player/Stereo Equip.☐ Overhead Projector/Screen☐ Other (specify)☐ Piano☐ Folding Stands☐ Tables and/or Chairs

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

 \$ _____ Bodily Injury Liability
 (\$500,000 minimum)

 \$ _____ Property Damage Liability (each occurrence)
 (\$500,000 minimum)

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name Andrea Cato-McQueenAddress 3208 Mountain Laurel Dr.Phone 570 421 5353Name Wilfredo AsengAddress 161 Kensington Drive, BaskingPhone 570 394 2317

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

Signature — Responsible Organization Official

Garrett SackenPhone (day) 888-836-2986
(eve.)Billing Address P.O. Box 617, East Stroudsburg PA 18301APPROVALS: Principal Heather A. PiperatoDate 11/13/14Business Administrator SharonDate 12/10/14

copy to:

☐ stage manager ☐ athletic director ☐ cafeteria manager ☐ head custodian ☐ librarian ☐ a/v coordinator ☐ other Date / /

For office use only:

FACILITIES USE INVOICE

Facilities/Equipment used:

Class 1 - no fees

Charges: \$

\$

\$

Personnel Employed:

(attach time sheets)

Charges: \$

\$

\$

Other (specify):

131

Charges: \$

\$

APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization ESYA Wrestling Today's Date 12 / 10 / 14

Non-Profit? ☒ yes ☐ no Will an admission fee be charged? ☐ yes ☒ no Are you requesting a waiver of facilities fees? ☒ yes ☐ no
 If yes, attach a letter of justification addressed to the Board of Education.
 If yes, amount \$ _____ This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: ESYA Youth Wrestling CompetitionName of School Requested South High School (old Gym) / JTL

DAY(S) from — DATE(S) — to	from — HOURS — to	DESCRIPTION (meeting, practice, game, rehearsal, performance,...)
<u>1-18-15</u>	<u>8:30 am - 1 pm</u>	<u>wrestling match</u>
<u>1-25-15</u>	<u>8:00 am - 1 pm</u>	<u>wrestling match</u>

(Sundays)

Facility Required: ☐ Auditorium ☐ Cafeteria ☒ Gymnasium (old)
☐ All-Purpose Room ☐ Stadium ☐ Kitchen/Preparation ☐ Kitchen/Serving
☐ Swimming Pool (requires proof of certified lifeguard) ☐ Stage ☐ Fields (specify)
☐ Classrooms # _____ ☐ Other (specify) _____

Equipment Required: (*must be operated/attended by school personnel)

☐ Kitchen Equipment* ☒ Sound System ☐ Record Player/Stereo Equip. ☐ Piano
☐ Stage Lighting* ☐ Motion Picture Projector ☐ Overhead Projector/Screen ☒ Folding Stands
☒ Scoreboard* ☐ Athletic Equipment ☐ Other (specify) _____ ☒ Tables and/or Chairs

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ _____ Bodily Injury Liability (\$500,000 minimum) \$ _____ Property Damage Liability (each occurrence) (\$500,000 minimum)

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name Randy Little Address 21 Primrose Drive ES, PA Phone 570 656 5443
 Name _____ Address _____ Phone _____

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

Signature — Randy Little Phone (day) 570 656-5443
 Responsible Organization Official (eve.) _____

Billing Address _____

APPROVALS: Principal _____ Date 1 / 1 /Business Administrator Sh. L. L. L. Date 12 / 10 / 14

copy to: ☐ stage manager ☐ athletic director ☐ cafeteria manager ☐ head custodian ☐ librarian ☐ a/v coordinator ☐ other Date 1 / 1 /

For office use only: FACILITIES USE INVOICE

Facilities/Equipment used: _____ Charges: \$ _____
 _____ Charges: \$ _____
 _____ Charges: \$ _____

Personnel Employed: _____ Charges: \$ _____
 (attach time sheets) _____ Charges: \$ _____
 _____ Charges: \$ _____

Other (specify): 132 Charges: \$ _____
 _____ Charges: \$ _____

APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization Pocono Family YMCA Today's Date / /

Non-Profit?

☒ yes ☐ no

Will an admission fee be charged?

☐ yes ☐ noIf yes, amount \$ Are you requesting a waiver of facilities fees? ☐ yes ☐ no

If yes, attach a letter of justification addressed to the Board of Education.

This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: Swim Team MeetName of School Requested Lohan Intermediate School

DAY(S)

from DATE(S) — to

DESCRIPTION

(meeting, practice, game, rehearsal, performance,...)

2/28/14from 10:00 — to 6:00pmSwim Team Meet

Facility Required:

☐ All-Purpose Room☒ Swimming Pool (requires proof of certified lifeguard)☐ Auditorium☐ Stadium☐ Stage☐ Classrooms # ☐ Cafeteria☐ Kitchen/Preparation☐ Fields (specify) ☐ Other (specify) ☐ Gymnasium☐ Kitchen/Serving

Equipment Required: (*must be operated/attended by school personnel)

☐ Kitchen Equipment*☐ Stage Lighting*☒ Scoreboard* (Pool control)☐ Sound System☐ Motion Picture Projector☒ Athletic Equipment☐ Record Player/Stereo Equip.☐ Overhead Projector/Screen☐ Other (specify) ☐ Piano☐ Folding Stands☒ Tables and/or Chairs

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ 1,000,000

Bodily Injury Liability

(\$500,000 minimum)

\$ 1,000,000

Property Damage Liability (each occurrence)

(\$500,000 minimum)

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name Michael WolbertAddress 809 Main StreetPhone 570-421-2525Name Address Phone

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

Signature — Responsible Organization Official [Signature]Phone (day) 570-421-2525(eve.) Billing Address 809 Main Street E. Strbs. PA 18301APPROVALS: Principal [Signature]Date 11/21/14Business Administrator [Signature]Date 12/10/14

copy to:

☐ stage manager ☐ athletic director ☐ cafeteria manager ☐ head custodian ☐ librarian ☐ a/v coordinator ☐ other Date / /

For office use only:

FACILITIES USE INVOICE

Facilities/Equipment used:

Class 1 - personnelCharges: \$ \$ \$

Personnel Employed:

(attach time sheets)

fees will be assessed.Charges: \$ \$ \$

Other (specify):

133Charges: \$ \$

APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization Camp Invention, Invent Now Today's Date 11/25/14Non-Profit?
☐ yes ☒ noWill an admission fee be charged?
☒ yes ☐ no
If yes, amount \$ 220.00Are you requesting a waiver of facilities fees? ☒ yes ☐ no
If yes, attach a letter of justification addressed to the Board of Education.
This does not include a waiver of fees for scheduled district personnel.Specific purpose of use: Camp Invention - Science CampName of School Requested Resica Elementary School

DAY(S)		HOURS		DESCRIPTION
from	to	from	to	(meeting, practice, game, rehearsal, performance,...)
Monday, 7/6/15	Friday, 7/10/15	8:00 AM	4:00 PM	Camp

Facility Required:

☐ All-Purpose Room
☐ Swimming Pool (requires proof of certified lifeguard)

☐ Auditorium
☐ Stadium
☐ Stage
☒ Classrooms # (8)
☒ Cafeteria
☐ Kitchen/Preparation
☐ Fields (specify)
☐ Other (specify)

☒ Gymnasium
☐ Kitchen/Serving

Equipment Required: (*must be operated/attended by school personnel)

☐ Kitchen Equipment*
☐ Stage Lighting*
☐ Scoreboard*

☐ Sound System
☐ Motion Picture Projector
☐ Athletic Equipment

☐ Record Player/Stereo Equip.
☐ Overhead Projector/Screen
☒ Other (specify) Microphone in Cafeteria
☐ Piano
☐ Folding Stands
☐ Tables and/or Chairs

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

 \$ _____ Bodily Injury Liability
 (\$500,000 minimum)

 \$ _____ Property Damage Liability (each occurrence)
 (\$500,000 minimum) See attached.

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

 Name Erin Hubert (Teacher)
 Name _____

 Address Resica Elementary
 Address _____

 Phone 570-223-6911
 Phone _____

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

Erin M. Hubert

Signature — Responsible Organization Official

 Phone (day) 570-223-6911
 (eve.) _____
Billing Address 1 Gravel Ridge Road E. Stroudsburg, PA 18302APPROVALS: Principal [Signature]Date 12/2/14copy to: Business Administrator [Signature]Date 12/16/14
☐ stage manager ☐ athletic director ☐ cafeteria manager ☐ head custodian ☐ librarian ☐ a/v coordinator ☐ other Date ____/____/____

For office use only:

FACILITIES USE INVOICE

Facilities/Equipment used: Class 3
 Charges: \$ _____
 \$ _____
 \$ _____

 Personnel Employed:
 (attach time sheets)

 Charges: \$ _____
 \$ _____
 \$ _____

Other (specify):

134
 Charges: \$ _____
 \$ _____

November 25, 2014

Dear Board of Education,

I am writing this letter to request a waiver of fees for the use of Resica Elementary School for the week of July 6 through July 10, 2015, for Camp Invention.

Camp Invention is a nationally acclaimed, creative, summer enrichment program that is free to schools nationwide through parent-paid tuition. The program provides quality in the fields of science, mathematics, history, and the arts. Hands-on, inquiry based learning is emphasized in integrated curricula that align with 21st Century learning skills and Core Curriculum topics.

Camp Invention does provide scholarship money to students who are in need. The feedback from previous camps were very favorable and both parents and campers are looking forward to attending camp again next year. Thank you for your consideration.

Sincerely,

A handwritten signature in cursive script that reads "Erin M. Hubert".

Erin Hubert
Special Education Teacher
Resica Elementary School

APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization Gigi & Company Dance Studio Today's Date 10 / 23 / 14
 Non-Profit? ☒ yes ☐ no Will an admission fee be charged? ☒ yes ☐ no If yes, amount \$ 15.-
 Are you requesting a waiver of facilities fees? ☐ yes ☒ no
 If yes, attach a letter of justification addressed to the Board of Education.
 This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: Dance Recital
 Name of School Requested East Stroudsburg South H.S.

DAY(S) from — DATE(S) — to	from — HOURS — to	DESCRIPTION (meeting, practice, game, rehearsal, performance,...)
<u>Thurs. June 25th 2015</u>	<u>5pm - 8pm</u>	<u>Rehearsal</u>
<u>Sat. June 27th 2015</u>	<u>2pm - 5pm</u>	<u>performance</u>

Facility Required: ☐ Auditorium ☐ Cafeteria ☐ Gymnasium
☐ All-Purpose Room ☐ Stadium ☐ Kitchen/Preparation ☐ Kitchen/Serving
☐ Swimming Pool (requires proof of certified lifeguard) ☒ Stage ☐ Fields (specify) ☐ Other (specify)
☐ Classrooms # _____
 Equipment Required: (*must be operated/attended by school personnel)
☐ Kitchen Equipment* ☒ Sound System ☒ Record Player/Stereo Equip. ☐ Piano
☒ Stage Lighting* ☒ Motion Picture Projector ☒ Overhead Projector/Screen ☐ Folding Stands
☐ Scoreboard* ☐ Athletic Equipment ☐ Other (specify) ☐ Tables and/or Chairs

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ 1,000,000 Bodily Injury Liability (\$500,000 minimum) \$ 1,000,000 Property Damage Liability (each occurrence) (\$500,000 minimum)

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name Jeannine (Gigi) Quinones Address 1801 Spring Ln E Strouds Phone 570 580 0996
 Name Veronica Torres Address 110 Papillion Ct E Strouds Phone 570 580 0996

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or damages recovered against them as a result of said use of these facilities.

Signature Jeannine Quinones Phone (day) 516 870-4424
 Responsible Organization Official (eve.) 570 580-0996
 Billing Address 1801 Spring Ln East Stroudsburg PA 18301

APPROVALS: Principal [Signature] Date 11/21/14
 Business Administrator [Signature] Date 12/10/14
 copy to: ☐ stage manager ☐ athletic director ☐ cafeteria manager ☐ head custodian ☐ librarian ☐ a/v coordinator ☐ other Date / /

For office use only:

FACILITIES USE INVOICE

Facilities/Equipment used: <u>Class 3 - facility +</u>	Charges: \$
<u>personnel fees will</u>	\$
Personnel Employed: <u>be assessed</u>	\$
(attach time sheets)	\$
Other (specify): <u>136</u>	\$
	\$

Dec 02, 2014

001 East Stroudsburg Area School District
BUDGET TRANSFERS EDITPage: 1
ID: AC1290

----- B A T C H I N F O R M A T I O N -----

Batch number: 28113 Date of Batch: 12/02/2014 ----- Batch Totals -----
 User ID: KJK Debit Credit
 Re-entry date: 48,072.95 48,072.95
 Re-entry User ID:
 Closing date: 11/30/2014

DK BUDGET TRANSFERS FOR 12/15/14 MEET
November 30, 2014

Date	Refer- -ence	Account number	Account title	Description	Amount	Refer- -ence
11/30/2014	00001	10-2310-615-000-00-00-01	BOARD SERVICE, IN-HOUSE MTG. EXP	NAMEPLATES FOR BOARD MEMB	17.00CR	
11/30/2014	00001	10-2310-610-000-00-00-01	BOARD SERVICE, SUPPLIES	NAMEPLATES FOR BOARD MEMB	17.00	
11/30/2014	00002	10-2360-610-001-00-00-02	SUPT., SPECIAL PROJECTS	B.BORASH-APPLE EXEC. EDUC.	707.51CR	00001
11/30/2014	00002	10-2834-580-000-00-00-06	ITEC, DIST, N-INST/CERT. TRAVEL	B.BORASH-APPLE EXEC. EDUC.	707.51	
11/30/2014	00003	10-1100-650-000-30-00-04	CURRICULUM, EDUC. TECH. SUPPLIES	T.LESNIESKI/REG.FEE 14/15	85.00CR	00002
11/30/2014	00003	10-2834-324-000-30-00-04	CURRICULUM, SEC. CONF. TRAINING	T.LESNIESKI/REG.FEE 14/15	85.00	
11/30/2014	00004	10-1100-650-000-30-00-04	CURRICULUM, EDUC. TECH. SUPPLIES	T.LESNIEWSKI/STAFF DEV.CO	6.27CR	00003
11/30/2014	00004	10-2834-580-000-30-00-04	STAFF DEV., SEC. CONF. (DIRECTOR)	T.LESNIEWSKI/STAFF DEV.CO	6.27	
11/30/2014	00005	10-1100-650-000-30-00-04	CURRICULUM, EDUC. TECH. SUPPLIES	T.TESNIEWSKI/DECA MEMB.	15.00CR	00004
11/30/2014	00005	10-2260-810-000-30-00-04	CURRICULUM, SEC. DUES/FEES	T.TESNIEWSKI/DECA MEMB.	15.00	
11/30/2014	00006	10-2260-610-000-10-00-04	CURRICULUM, GENERAL SUPPLIES	DIBELS/PROGRESS MONITORIN	230.73CR	00005
11/30/2014	00006	10-1100-550-000-10-00-04	CURRICULUM, ELEM, PRINTING	DIBELS/PROGRESS MONITORIN	201.23	
11/30/2014	00006	10-2260-550-000-10-00-04	CURRICULUM, PRINTING SERVICE	DIBELS/PROGRESS MONITORIN	29.50	
11/30/2014	00007	10-1100-650-000-10-00-04	CURRICULUM, ELEM, ED. TECH. SUPPLI	OLSAT TESTING/SCORING	432.00CR	00006
11/30/2014	00007	10-2260-640-000-10-00-04	CURRICULUM, ELEM, BOOKS/PERIOD.	OLSAT TESTING/SCORING	800.00CR	
11/30/2014	00007	10-1100-610-000-10-00-04	CURRICULUM, ELEM, SUPPLIES	OLSAT TESTING/SCORING	1,232.00	
11/30/2014	00008	10-1100-650-000-10-00-04	CURRICULUM, ELEM, ED. TECH. SUPPLI	OLSAT SCORE/RECORD LABELS	306.00CR	00007
11/30/2014	00008	10-1100-610-000-10-00-04	CURRICULUM, ELEM, SUPPLIES	OLSAT SCORE/RECORD LABELS	306.00	
11/30/2014	00009	10-2270-330-000-30-00-04	STAFF DEV. INSERVICE, PROF SRVS.	COVER HARRIS SCHOOL SOL.	875.00CR	00008
11/30/2014	00009	10-2270-618-000-30-00-04	STAFF DEV. SEC. TECH SUPPLY	COVER HARRIS SCHOOL SOL.	875.00	
11/30/2014	00010	10-2600-610-000-30-31-08	GEN. MAINT., EHS, SUPPLIES	COVER ADDITIONAL SUPPLIES	5,000.00CR	00009
11/30/2014	00010	10-2600-610-000-00-00-08	GEN. MAINT., SUPPLIES	COVER ADDITIONAL SUPPLIES	5,000.00	
11/30/2014	00011	10-2600-762-000-10-17-08	GEN. MAINT. CAP, NEW EQUIP. REPL.	JOHN DEER ZERO TURN MOWER	40.00CR	00010
11/30/2014	00011	10-2600-762-000-00-00-08	GEN. MAINT. CAP. REPL. EQUIPMENT	JOHN DEER ZERO TURN MOWER	40.00	
					.00	00011

137

Dec 02, 2014

001 East Stroudsburg Area School District
BUDGET TRANSFERS EDITPage: 2
ID: AC1290DK BUDGET TRANSFERS FOR 12/15/14 MEET
November 30, 2014

(continued)

Date	Refer- -ence	Account number	Account title	Description	Amount	Refer- -ence
11/30/2014	00012	10-2600-610-000-10-16-08	GEN.MAINT.,BES,SUPPLIES	REPAIR TO BOILERS	3,000.00CR	
11/30/2014	00012	10-2600-431-000-10-16-08	BES,MAINT.BUILDING,REPAIR/MAIN	REPAIR TO BOILERS	3,000.00	
					.00	00012
11/30/2014	00013	10-2600-431-000-00-00-08	GEN.MAINT.PROPERTY SERVICE	MAINTENANCE ON MODERNFOLD	10,000.00CR	
11/30/2014	00013	10-2600-431-000-30-32-08	JTL,MAINT.BUILDING,REPAIR/MAIN	MAINTENANCE ON MODERNFOLD	10,000.00	
					.00	00013
11/30/2014	00014	10-2600-431-000-10-17-08	ESE,MAINT.BUILDING,REPAIR/MAIN	PURCHASE OF TUBE FOR TIRE	13.00CR	
11/30/2014	00014	10-2600-432-000-10-17-08	ESE,MAINT.REPAIR/MAINT.EQUIP.	PURCHASE OF TUBE FOR TIRE	13.00	
					.00	00014
11/30/2014	00015	10-2600-431-000-30-52-08	LIS,MAINT.BUILDING,REPAIR/MAIN	POOL PUMB REPAIR	349.60CR	
11/30/2014	00015	10-2600-432-000-30-52-08	LIS,MAINT.REPAIR/MAINT.EQUIP.	POOL PUMB REPAIR	349.60	
					.00	00015
11/30/2014	00016	10-2600-618-000-00-00-08	GEN.MAINT.,TECH SUPPLIES	PURCHASE BUSINESS CARDS	27.50CR	
11/30/2014	00016	10-2600-550-000-00-00-08	GEN.MAINT.,PRINTING SERVICES	PURCHASE BUSINESS CARDS	27.50	
					.00	00016
11/30/2014	00017	10-2600-610-000-30-51-08	GEN.MAINT.,EHN,SUPPLIES	UNEXPECTED MAINT.SUPPLIES	5,000.00CR	
11/30/2014	00017	10-2600-610-000-00-00-08	GEN.MAINT.,SUPPLIES	UNEXPECTED MAINT.SUPPLIES	5,000.00	
					.00	00017
11/30/2014	00018	10-1100-650-000-10-11-11	JMH,INSTR.,ED.TECH.SUPPLIES	ADDITIONAL MATH BOOKS	54.00CR	
11/30/2014	00018	10-1100-640-000-10-11-11	JMH,INSTR,BOOKS/PERIODICALS	ADDITIONAL MATH BOOKS	54.00	
					.00	00018
11/30/2014	00019	10-1100-650-000-10-12-12	SMI,INSTR,ED.TECH.SUPPLIES	COVER UNIV.OF OREGON	334.00CR	
11/30/2014	00019	10-1100-650-000-10-12-04	CURR.INSTR.SMI,ED TECH,SUPPLY	COVER UNIV.OF OREGON	334.00	
					.00	00019
11/30/2014	00020	10-2380-581-000-10-12-12	SMI,PRIN.,IN-DISTRICT MILEAGE	PURCHASES FOR SCHOOL SPEC	40.28CR	
11/30/2014	00020	10-2380-610-000-10-12-12	SMI,PRIN.,GENERAL SUPPLIES	PURCHASES FOR SCHOOL SPEC	40.28	
					.00	00020
11/30/2014	00021	10-2380-810-000-10-12-12	SMI,PRIN.,DUES & FEES	MAINT.ON COPIERS	800.00CR	
11/30/2014	00021	10-2380-438-000-10-12-12	SME,PRIN.,COPIER MAINTENANCE	MAINT.ON COPIERS	800.00	
					.00	00021
11/30/2014	00022	10-2380-810-000-10-12-12	SMI,PRIN.,DUES & FEES	COVER SCHOOL SPEC.SUPPLY	400.00CR	
11/30/2014	00022	10-2380-610-000-10-12-12	SMI,PRIN.,GENERAL SUPPLIES	COVER SCHOOL SPEC.SUPPLY	400.00	
					.00	00022
11/30/2014	00023	10-1100-438-000-10-12-12	SME,INSTR.REPAIR/MAINT.TECH EQ	SCHOOL SPECIALTY ORDERS	1,670.00CR	
11/30/2014	00023	10-1100-610-000-10-12-12	SMI,INSTR,SUPPLIES	SCHOOL SPECIALTY ORDERS	1,670.00	
					.00	00023
11/30/2014	00024	10-1100-650-000-10-12-12	SMI,INSTR,ED.TECH.SUPPLIES	SCHOOL SPEC.ORDERS	1,107.27CR	
11/30/2014	00024	10-1100-610-000-10-12-12	SMI,INSTR,SUPPLIES	SCHOOL SPEC.ORDERS	1,107.27	
					.00	00024
11/30/2014	00026	10-1100-640-000-10-14-14	MSE,INSTR,BOOKS/PERIODICALS	COVER STRATIX SYSTEMS	1,800.00CR	
11/30/2014	00026	10-1100-610-000-10-14-14	MSE,INSTR.,SUPPLIES	COVER STRATIX SYSTEMS	1,800.00	
					.00	00026
11/30/2014	00028	10-2380-610-000-10-16-16	BES,PRIN.,GENERAL SUPPLIES	COVER POSTAGE/ADMIN BLDG	500.00CR	
11/30/2014	00028	10-2380-531-000-10-16-16	BES,PRIN.POSTAGE	COVER POSTAGE/ADMIN BLDG	500.00	
					.00	00028
11/30/2014	00029	10-1100-650-000-10-17-17	ESE,INSTR,ED.TECH.SUPPLIES	COVER COST OF PAPER BID	370.00CR	

138

Dec 02, 2014

001 East Stroudsburg Area School District
BUDGET TRANSFERS EDITPage: 3
ID: AC1290DK BUDGET TRANSFERS FOR 12/15/14 MEET
November 30, 2014

(continued)

Date	Refer- -ence	Account number	Account title	Description	Amount	Refer- -ence
11/30/2014	00029	10-1100-610-000-10-17-17	ESE, INSTR, SUPPLIES	COVER COST OF PAPER BID	370.00	
					.00	00029
11/30/2014	00030	10-2380-610-000-10-17-17	ESE, PRIN., GENERAL SUPPLIES	PURCHASE SUPER TEACHER WK	300.00CR	
11/30/2014	00030	10-2380-650-000-10-17-17	ESE, PRIN., ED. TECH. SUPPLIES	PURCHASE SUPER TEACHER WK	300.00	
					.00	00030
11/30/2014	00031	10-2380-618-000-10-17-17	ESE, PRIN., TECH SUPPLIES	OVERAGE ON POSTAGE	78.00CR	
11/30/2014	00031	10-2380-531-000-10-17-17	ESE, PRIN. POSTAGE	OVERAGE ON POSTAGE	78.00	
					.00	00031
11/30/2014	00032	10-2380-610-000-10-17-17	ESE, PRIN., GENERAL SUPPLIES	ADD. SCIENCE MATERIALS	756.00CR	
11/30/2014	00032	10-1100-610-000-10-17-17	ESE, INSTR, SUPPLIES	ADD. SCIENCE MATERIALS	756.00	
					.00	00032
11/30/2014	00033	10-2840-618-000-00-00-22	ADMIN. SYS., TECH SUPPLIES	INSTALL SOUND PRIVACY PAN	2,142.35CR	
11/30/2014	00033	10-2840-751-000-00-00-22	ADMIN. SYS. NON-CAP EQUIPMENT	INSTALL SOUND PRIVACY PAN	2,142.35	
					.00	00033
11/30/2014	00034	10-2120-610-000-30-51-38	GUIDANCE, EHN, SUPPLIES	4 LEATHER GUEST CHAIRS	1,174.00CR	
11/30/2014	00034	10-2120-751-000-30-51-38	GUIDANCE, EHN, NEW EQUIP > \$2500	4 LEATHER GUEST CHAIRS	1,174.00	
					.00	00034
11/30/2014	00035	10-2420-610-000-10-16-39	MEDICAL, BES, SUPPLIES/FIRST AID	SUPPLIES/HIGH FLOW OXYGEN	163.22CR	
11/30/2014	00035	10-2420-610-000-10-17-39	MEDICAL, ESE, SUPPLIES/FIRST AID	SUPPLIES/HIGH FLOW OXYGEN	163.22	
					.00	00035
11/30/2014	00036	10-2420-432-000-30-32-39	MEDICAL, JTL, REPR/MAINT. EQUIP.	PULSE OXIMETER/BLDG EMERG	96.67CR	
11/30/2014	00036	10-2420-610-000-10-17-39	MEDICAL, ESE, SUPPLIES/FIRST AID	PULSE OXIMETER/BLDG EMERG	96.67	
					.00	00036
11/30/2014	00037	10-2420-550-000-30-31-39	MEDICAL, EHS, PRINTING	HIGH FLOW OXYGEN REGULATO	89.00CR	
11/30/2014	00037	10-2420-610-000-30-31-39	MEDICAL, EHS, SUPPLIES/FIRST AID	HIGH FLOW OXYGEN REGULATO	89.00	
					.00	00037
11/30/2014	00038	10-2420-618-000-30-31-39	MEDICAL, EHS, TECH SUPPLIES	PULSE OXIMETER FOR BLDG	100.00CR	
11/30/2014	00038	10-2420-610-000-30-31-39	MEDICAL, EHS, SUPPLIES/FIRST AID	PULSE OXIMETER FOR BLDG	100.00	
					.00	00038
11/30/2014	00039	10-2420-610-000-30-51-39	MEDICAL, EHN, SUPPLIES/FIRST AID	REPAIR OF HEADSET	118.00CR	
11/30/2014	00039	10-2420-432-000-30-51-39	MEDICAL, EHN, REPR/MAINT. EQUIP.	REPAIR OF HEADSET	118.00	
					.00	00039
11/30/2014	00040	10-2420-432-000-10-12-39	MEDICAL, SMI, REPR/MAINT. EQUIP.	PULSE OXIMETER FOR BLDG	36.66CR	
11/30/2014	00040	10-2420-610-000-30-52-39	MEDICAL, LIS, SUPPLIES/FIRST AID	PULSE OXIMETER FOR BLDG	100.00CR	
11/30/2014	00040	10-2420-610-000-10-12-39	MEDICAL, SMI, SUPPLIES/FIRST AID	PULSE OXIMETER FOR BLDG	136.66	
					.00	00040
11/30/2014	00041	10-2450-610-000-10-00-39	MEDICAL, NON-PUB., SUPPLIES	COVER GERHART SYSTEMS	96.68CR	
11/30/2014	00041	10-2450-432-000-10-00-39	MEDICAL, NON-PUB. REPR/MAINT. EQU	COVER GERHART SYSTEMS	96.68	
					.00	00041
11/30/2014	00042	10-1100-610-000-30-51-43	MATH, EHN, SUPPLIES	CALCULUS TEXTBOOKS	731.50CR	
11/30/2014	00042	10-1100-640-000-30-51-43	MATH, EHN, BOOKS/PERIODICALS	CALCULUS TEXTBOOKS	731.50	
					.00	00042
11/30/2014	00043	10-1100-610-000-30-51-43	MATH, EHN, SUPPLIES	COST OF CALCULATORS	171.38CR	
11/30/2014	00043	10-1100-751-000-30-51-43	MATH, EHN, NON-CAP, EQUIPMENT	COST OF CALCULATORS	171.38	
					.00	00043
11/30/2014	00044	10-1100-432-000-10-32-44	MUSIC, INSTR. 6TH, REPR/MAINT. EQU	CONSUMABLE SUPPLIES	470.00CR	

129

Dec 02, 2014

001 East Stroudsburg Area School District
BUDGET TRANSFERS EDITPage: 4
ID: AC1290DK BUDGET TRANSFERS FOR 12/15/14 MEET
November 30, 2014

(continued)

Date	Refer- -ence	Account number	Account title	Description	Amount	Refer- -ence
11/30/2014	00044	10-1100-610-000-10-32-44	MUSIC, INSTR, JTL, 6TH, SUPPLIES	CONSUMABLE SUPPLIES	470.00	
11/30/2014	00045	10-1100-432-000-10-32-44	MUSIC, INSTR. 6TH, REPR/MAINT. EQU	MEMB. PA MUSIC EDUCATORS	109.00	00044
11/30/2014	00045	10-1100-810-000-10-32-44	MUSIC, INSTR, JTL, 6TH, DUES/FEES	MEMB. PA MUSIC EDUCATORS	109.00	
11/30/2014	00046	10-1100-610-000-10-32-44	MUSIC, INSTR, JTL, 6TH, SUPPLIES	SMARTMUSIC EDUCATOR SOFTW	411.29	00045
11/30/2014	00046	10-1100-650-000-10-32-44	MUSIC, INSTR, JTL, 6TH, ED. TECH. SU	SMARTMUSIC EDUCATOR SOFTW	411.29	
11/30/2014	00047	10-1100-432-000-10-32-44	MUSIC, INSTR. 6TH, REPR/MAINT. EQU	I-PAD FOR 6TH GR. LESSON	379.00	00046
11/30/2014	00047	10-1100-751-000-10-32-44	MUSIC, INSTR, JTL, 6TH, NON-CAP EQ	I-PAD FOR 6TH GR. LESSON	379.00	
11/30/2014	00048	10-3200-330-000-30-31-44	BAND, EHS, OTHER PROF. SRVS.	JAZZ ENSEMBLE BOOKS	375.00	00047
11/30/2014	00048	10-3200-610-000-30-31-44	BAND, EHS, SUPPLIES	JAZZ ENSEMBLE BOOKS	375.00	
11/30/2014	00049	10-1100-610-000-30-31-44	MUSIC, INSTR, EHS, SUPPLIES	SMARTMUSIC TECH SUBS.	272.00	00048
11/30/2014	00049	10-1100-618-000-30-31-44	MUSIC, INSTR. EHS. TECH SUPPLIES	SMARTMUSIC TECH SUBS.	272.00	
11/30/2014	00050	10-1100-610-000-30-31-44	MUSIC, INSTR, EHS, SUPPLIES	PRINTING CONCERT PROGRAMS	1,150.00	00049
11/30/2014	00050	10-1100-550-000-30-31-44	MUSIC, INSTR. EHS, PRINTING	PRINTING CONCERT PROGRAMS	1,150.00	
11/30/2014	00051	10-3200-810-000-30-52-44	BAND, LIS, DUES & FEES	TRANSP. FOR 14/15 FILED TR	125.00	00050
11/30/2014	00051	10-3200-513-000-30-52-44	LIS, BAND, CONTRACTED TRANSPORT.	TRANSP. FOR 14/15 FILED TR	125.00	
11/30/2014	00052	10-1100-610-000-10-14-45	MUSIC, VOCAL, MSE, SUPPLIES	PMEA DIST. 10 IN-SERV.	25.00	00051
11/30/2014	00052	10-2271-324-000-10-14-45	MUSIC, VOCAL, MSE, CONFER. TRAININ	PMEA DIST. 10 IN-SERV.	25.00	
11/30/2014	00053	10-1100-610-000-10-16-45	MUSIC, VOCAL, BES, SUPPLIES	REG. PMEA CONF. HERSHEY PA	140.00	00052
11/30/2014	00053	10-1100-810-000-10-16-45	MUSIC, VOCAL, BES, DUES/FEES	REG. PMEA CONF. HERSHEY PA	140.00	
11/30/2014	00054	10-1211-610-320-10-00-50	LIFE SKILLS, ELEM, SUPPLIES	EQUIP. FOR CHILD WITH DISB	1,146.00	00053
11/30/2014	00054	10-1211-751-320-10-00-50	LIFE SKILL, ELEM, NON-CAP. EQUIP.	EQUIP. FOR CHILD WITH DISB	1,146.00	
11/30/2014	00055	10-1100-751-000-30-51-51	EHN, INSTR. NON-CAP. NEW EQUIP.	REPLACE SWITCHES IN AUD.	1,693.00	00054
11/30/2014	00055	10-2220-767-000-30-51-51	A/V. EHN, NON-CAP REPL. TECH EQUI	REPLACE SWITCHES IN AUD.	1,693.00	
11/30/2014	00056	10-2380-610-000-30-51-51	EHN, PRIN., GENERAL SUPPLIES	ELEC. SUPPLY REPAIR-KILN	710.02	00055
11/30/2014	00056	10-2600-610-000-30-51-08	GEN. MAINT., EHN, SUPPLIES	ELEC. SUPPLY REPAIR-KILN	710.02	
11/30/2014	00057	10-2660-761-000-00-00-91	SECURITY, NON-CAP. REPL. EQUIP.	NEW SAMSUNG 38" TV/MOUNT	934.02	00056
11/30/2014	00057	10-2660-751-000-00-00-91	SECURITY, DISTRICT, NON CAP. EQUI	NEW SAMSUNG 38" TV/MOUNT	934.02	

113 Transactions
0 Unbalanced referencesTotal: .00
Debits: 48,072.95
Credits: 48,072.95

041

Dec 02, 2014

001 East Stroudsburg Area School District
BUDGET TRANSFERS EDIT

Page: 5
ID: AC1290

----- END OF BATCH INFORMATION -----

Batch number: 28113 Date of Batch: 12/02/2014

Number of Journals

With errors:	0
Without errors:	1
Total:	1

Number of Transactions: 113

FUND TOTALS

Fund	Description	Debit	Credit
00010	GENERAL FUND	48,072.95	48,072.95
		48,072.95	48,072.95
		=====	=====

171

Dec 02, 2014

001 East Stroudsburg Area School District
BUDGET TRANSFERS EDIT

Page: 6
ID: AC1290

----- END OF JOB INFORMATION -----

Number of Journals

With errors: 0
Without errors: 1

Total: 1

Number of Transactions: 113

FUND TOTALS

Fund	Description	Debit	Credit
00010	GENERAL FUND	48,072.95	48,072.95
		48,072.95	48,072.95
		=====	=====

End of Report - 11.47.28

142

Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
209393	11/06/2014	ADVANCED AUTO PARTS TRANSPORTATION, REPAIRS & PARTS	670.04
209394	11/06/2014	AMERICAN RED CROSS ACCESS, DISTRICT, SUPPLIES	258.40
209395	11/06/2014	ANGELA M NEVIN TRANSPORTATION, IN-DIST. MILEAGE	22.29
209396	11/06/2014	EVETTE A. ARROYO Real Estate Taxes, Porter	125.13
209397	11/06/2014	ARTS ACADEMY CHARTER SCHOOL CHARTER/CYBER SCHOOLS- REG.ED.	6,945.21
209398	11/06/2014	ANGELIKA BAIRD Real Estate Taxes, Porter	29.68
209399	11/06/2014	CURTIS R. BEAM GEN.MAINT., IN-DISTRICT MILEAGE	69.83
209400	11/06/2014	ELAINE BEDELL GEN.ATHL., EHS, MILEAGE	196.00
209401	11/06/2014	HOLLY BURNS GIFTED, ELEM, MILEAGE	53.76
209402	11/06/2014	ANGELA M. BYRNE TL.1, GRANTS DIRECTOR, MILEAGE	135.97
209403	11/06/2014	JANICE A. CABRAL TAX COLLECTION, GEN.SUPPLIES	245.79
209404	11/06/2014	CASCIO INTERSTATE MUSIC MUSIC, INSTR, LIS, 6TH, SUPPLIES	385.61
209405	11/06/2014	MARIALENA CASCIOTTA SPEC.ED.SUPV., ELEM., MILEAGE	234.36
209406	11/06/2014	CAVALIER FOOTBALL CLUB PEPSI Commissions Payable	119.65
209407	11/06/2014	CARLEY CHAMBERLIN BES, INST., IN-DISTRICT MILEAGE	50.68
209408	11/06/2014	EDWARD CHRISTIAN GEN.ATHL., EHS, MILEAGE	123.65
209409	11/06/2014	COLONIAL INTERMEDIATE UNIT 20 COL.IU20/ALT.ED/SPEC.ED.SEC.	71,094.65
209410	11/06/2014	COMMONWEALTH OF PENNSYLVANIA GEN.MAINT., DUES & FEES	35.00
209411	11/06/2014	COMMONWEALTH CONNECTIONS ACADEMY CHARTER/CYBER SCHOOLS- REG.ED.	56,928.54
209412	11/06/2014	COMPUTER DISCOUNT WAREHOUSE LIS, PRIN., GENERAL SUPPLIES	747.16
209413	11/06/2014	CONCORDE, INC. TRANSPORTATION, OTHER PROF.SRVS	613.03
209414	11/06/2014	CRAMER'S HOME CENTER LIS, CUST., SUPPLIES	530.83
209415	11/06/2014	CRAMER'S HOME CENTER EHS, CUST., SUPPLIES	419.78
209416	11/06/2014	CRAMER'S HOME CENTER SMI, CUST., SUPPLIES	346.90

Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
209417	11/06/2014	CRAMER'S HOME CENTER TECH.ED., LIS, SUPPLIES	460.30
209418	11/06/2014	COMMUNICATIONS SYSTEMS, INC. EHN, MAINT.REPAIR/MAINT.EQUIP.	1,881.00
209419	11/06/2014	DEEP SURPLUS ITEC, GENERAL SUPPLIES	97.68
209420	11/06/2014	DEGLER-WHITING, INC. EHS, MAINT.BUILDING, REPAIR/MAIN	2,700.00
209421	11/06/2014	DEMCO INC LIBRARY, LIS, SUPPLIES	68.58
209422	11/06/2014	E & E SETTLEMENT INC. Real Estate Taxes, Porter	200.00
209423	11/06/2014	EAST STROUDSBURG CAFETERIA KTO PARENT, MEALS	116.10
209424	11/06/2014	THE EC/BCLS TRAINING CENTER STAFF DEV., SEC., SUPPLIES	1,536.31
209425	11/06/2014	EMPIRE MUSIC MUSIC, VOCAL, ESE, SUPPLIES	601.10
209426	11/06/2014	EAST STROUDSBURG AREA SCHOOL DISTRICT DUE TO SPECIAL ACTIVITY FUND	299.14
209427	11/06/2014	MARILYN ESPINOZA ACCT.BLOCK, MIEAGE	385.51
209428	11/06/2014	FACULTY COKE FUND PEPSI Commissions Payable	229.10
209429	11/06/2014	DAVID FALBO EHN, INSTR.IN-DIST.MILEAGE	40.77
209430	11/06/2014	FASTENAL COMPANY GEN.MAINT., SUPPLIES	44.24
209431	11/06/2014	FEDEX ITEC, COMMUNICATIONS	69.60
209432	11/06/2014	FLINN SCIENTIFIC INC. SCIENCE, EHS, SUPPLIES	78.98
209433	11/06/2014	EUGENE & SONIA FLOTTERON Real Estate Taxes, Mid Smith	797.38
209434	11/06/2014	FOLLETT LIBRARY RESOURCES LIBRARY, MSE, BOOKS/PERIODICALS	886.70
209435	11/06/2014	JOSEPH R. FORMICA ESL TUTORS, ELEM, DEDUCTIBLE	25.00
209436	11/06/2014	ERIC D. FORSYTH ADMIN.SYS., IN-DIST.MILEAGE	828.08
209437	11/06/2014	ARAINA MAYNARD-FREED ACCESS, DISTRICT MILEAGE	40.32
209438	11/06/2014	FRIEDMAN ELECTRIC SUPPLY CO. INC. GEN.MAINT., SUPPLIES	1,239.06
209439	11/06/2014	FRONTIER ITEC.TRANS./TELECOMMUNICATION	184.76
209440	11/06/2014	G & K SERVICES JTL, CUST., UNIFORM RENTAL	182.14

Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
209441	11/06/2014	GENERAL BINDING CORPORATION JTL PRIN.REPAIR/MAINT.EQUIP	601.47
209442	11/06/2014	KHAGENDRA CHERTY Real Estate Taxes, Mid Smith	135.62
209443	11/06/2014	GOPHER PHYS.ED., EHS, SUPPLIES	784.72
209444	11/06/2014	GREGORY GRAHAM PIANO SERVICE MUSIC, VOC, EHS, REPR/MAINT.EQUIP	95.00
209445	11/06/2014	GREEN INDUSTRIES EHN, MAINT.BUILDING, REPAIR/MAIN	5,990.00
209446	11/06/2014	HAJOCA CORPORATION GEN.MAINT., SUPPLIES	842.27
209447	11/06/2014	PATRICIA J. HEETER STAFF DEV., ELEM, CONF (Teachers)	169.10
209448	11/06/2014	THOMAS E HENDEL TRANSPORTATION, IN-DIST.MILEAGE	306.38
209449	11/06/2014	HILLTOP SALES & SERVICE GEN.MAINT., SUPPLIES	71.97
209450	11/06/2014	HOME DEPOT CREDIT SERVICE GEN.MAINT., SUPPLIES	1,667.83
209451	11/06/2014	HOME DEPOT CREDIT SERVICE GEN.MAINT., SUPPLIES	555.54
209452	11/06/2014	LYNDA HOPKINS SPEC.ED.SUPV., SEC., MILEAGE	118.91
209453	11/06/2014	IBM CORPORATION ADM.SYS.LEASE IBM-HARRIS-PRIN	777.71
209454	11/06/2014	INTEGRAONE TRANSPORTATION, NON/CAP. EQUIP.	1,140.00
209455	11/06/2014	JAY & D COPY CENTER JTL, PRIN.MAINT/REPAIR TECH EQU	339.55
209456	11/06/2014	KAR BILL ENTERPRISES, INC. SECURITY, DISTRICT, GASOLINE	3,315.07
209457	11/06/2014	BRIAN T. KOLCUN GEN.ATHL., EHS, MILEAGE	38.08
209458	11/06/2014	J.T.LAMBERT TEACHER'S FUND PEPSI Commissions Payable	139.50
209459	11/06/2014	LAMINATOR.COM JTL, 6TH, SUPPLIES	104.95
209460	11/06/2014	BROOKE K LANGAN ITEC, IN-DISTRICT MILEAGE	289.57
209461	11/06/2014	SHARON LAVERDURE SUPT., MILEAGE	37.54
209462	11/06/2014	LEHIGH LEARNING ACADEMY ODD ALT ED-SEC.PUB.SCH.	4,275.00
209463	11/06/2014	LEHMAN INTERMEDIATE TEACHERS' FUND PEPSI Commissions Payable	69.99
209464	11/06/2014	THOMAS LESNIEWSKI, ED.D CURRICULUM, IN-DISTR.MILEAGE	316.74

Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
209465	11/06/2014	LEVIN LEGAL GROUP LEGAL SVCS.SPEC.ED.OTH.PROF.SV	5,904.00
209466	11/06/2014	THE LIFEGUARD STORE, INC SWIMMING,EHN,SUPPLIES	1,331.00
209467	11/06/2014	LIFETOUCH NSS ACCOUNTS RECEIVABLES SMI,PRIN.,GENERAL SUPPLIES	98.09
209468	11/06/2014	LVPA CHARTER/CYBER SCHOOLS- REG.ED.	8,436.06
209469	11/06/2014	JOSEPH P. MARTIN ITEC,IN-DISTRICT MILEAGE	210.46
209470	11/06/2014	ARMAND MARTINELLI GEN.ATHL.,EHS,MILEAGE	219.52
209471	11/06/2014	HOLT MCDUGAL FOR.LANG.,LIS,BOOKS/PERIODICAL	252.96
209472	11/06/2014	MET-ED ESE,CUST.,ELECTRIC	10,252.41
209473	11/06/2014	MIGNOSI'S FOODTOWN F&CS,EHN,SUPPLIES	428.20
209474	11/06/2014	MODERN GAS SALES, INC. RES,CUST.,PROPANE (HEAT & A/C)	667.41
209475	11/06/2014	MONROE COUNTY PROTHONOTARY Delinquent Taxes, Monroe	7.00
209476	11/06/2014	MONROE FAMILY PRACTICE TRANSPORTATION,OTHER PROF.SRVS	490.00
209477	11/06/2014	MUSIC PRODUCTS, INC. MUSIC,VOCAL,JMH,SUPPLIES	284.65
209478	11/06/2014	NASCO (QOUTE#45950) RES,INSTR,SUPPLIES	58.46
209479	11/06/2014	NETOP BUSINESS ED.,EHN,ED.TECH.SUPPL	585.00
209480	11/06/2014	NEVCO INC. GEN.ATHL.,EHN,SUPPLIES	1,928.99
209481	11/06/2014	NORTHEASTERN PENNSYLVANIA WRITING ENGLISH,LIS,EMPL.TRAIN/DEV.SER	1,000.00
209482	11/06/2014	OFFICE DEPOT JTL,PRIN.,GENERAL SUPPLIES	169.38
209483	11/06/2014	P.F. PETTIBONE & CO. BOARD SERVICE,SUPPLIES	349.35
209484	11/06/2014	PA DISTANCE LEARNING CHARTER SCHOOL CHARTER/CYBER SCHOOLS- REG.ED.	868.15
209485	11/06/2014	PENNSYLVANIA CYBER CHARTER SCHOOL CHARTER/CYBER SCHOOLS- REG.ED.	186,850.59
209486	11/06/2014	PENNSYLVANIA LEADERSHIP CHARTER SCHOOL CHARTER/CYBER SCHOOLS- REG.ED.	5,756.13
209487	11/06/2014	PA TREATMENT & HEALING ODD ALT ED-SEC.PUB.SCH.	7,597.04
209488	11/06/2014	PENNSYLVANIA VIRTUAL CHARTER SCHOOL CHARTER/CYBER SCHOOLS- REG.ED.	7,064.97

Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
209489	11/06/2014	PAPCO INC. TRANSPORTATION, SOUTH, DIESEL	48,273.43
209490	11/06/2014	PHILIP PASCUCCI Real Estate Taxes, Porter	210.43
209491	11/06/2014	DANIEL B PATASCHER GEN.ATHL., EHN, MILEAGE	38.08
209492	11/06/2014	PEARSON EDUCATION, INC. SOC.STUDIES, LIS, BOOKS/PERIODIC	2,688.51
209493	11/06/2014	PENTELEDATA ITEC.TRANS./TELECOMMUNICATION	4,370.92
209494	11/06/2014	J.W.PEPPER & SONS-ACCT.#36-136400 MUSIC, INSTR, EHN, SUPPLIES	1,922.63
209495	11/06/2014	BARBARA PICCOLI JTL, PRIN. POSTAGE	49.00
209496	11/06/2014	HEATHER PIPERATO JTL, PRIN., CERT/NON-INSTR.TRAVE	363.67
209497	11/06/2014	PITNEY BOWES EHN, PRIN., EQUIPMENT RENTAL	561.00
209498	11/06/2014	BUSINESS CARD F&CS, LIS, NON-CAP.REPL.EQUIP.	5,308.03
209499	11/06/2014	BUSINESS CARD SUPT., CERT/N-INSTR.CONFERENCE	100.22
209500	11/06/2014	POCONO ALLIANCE KTO GRANT, PARENT, PROF.SERVICES	14,182.20
209501	11/06/2014	PORTA PHONE GEN.ATHL., EHN, SUPPLIES	48.50
209502	11/06/2014	RESICA SUNSHINE FUND PEPSI Commissions Payable	94.96
209503	11/06/2014	JULIE L RUBINO ACCT.BLOCK, MIEAGE	67.20
209504	11/06/2014	SCHOOL CLAIMS-ASSURANT SUSPENSE ACCT., LIFE INSURANCE	20,351.90
209505	11/06/2014	CLASSROOM DIRECT/SCHOOL SPECIALTY INC. JMH, INSTR, SUPPLIES	874.53
209506	11/06/2014	SEVEN GENERATIONS CHARTER SCHOOL CHARTER/CYBER SCHOOL-SPEC.ED.	3,532.51
209507	11/06/2014	MICHAEL SLESINSKI SPEC.ED.SUPV., ELEM., MILEAGE	399.34
209508	11/06/2014	A.J. SMITH ELECTRIC MOTOR SERVICE GEN.ATHL.EHS, REPAIR/MAINT.EQUI	160.00
209509	11/06/2014	SOCIAL WELFARE COMMITTEE PEPSI Commissions Payable	9.84
209510	11/06/2014	STAPLES CREDIT PLAN TRANSPORTATION, GEN.SUPPLIES	62.39
209511	11/06/2014	SUSAN STEAKIN ESE, INSTR, IN-DISTRICT MILEAGE	13.10
209512	11/06/2014	KIM STEVENS PUPIL SVC, INT.CER/N-INST.TRAVE	746.62

Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
209513	11/06/2014	STRAND POOL SUPPLY, LLP	2,314.50
		SEWER PLANT,SUPPLIES	
209514	11/06/2014	STUDENT TELEVISION NETWORK	75.00
		ENGLISH,EHS,DUES/FEES	
209515	11/06/2014	SUNSHINE CLUB	133.91
		PEPSI Commissions Payable	
209516	11/06/2014	ROBERT W SUTJAK	95.31
		TRANSPORTATION,IN-DIST.MILEAGE	
209517	11/06/2014	SWEET, STEVENS, KATZ & WILLIAMS LLP	610.50
		LEGAL SVCS.,LABOR	
209518	11/06/2014	TALLEY PETROLEUM	45,556.58
		SMI,CUST.,OIL	
209519	11/06/2014	TOPP BUSINESS SOLUTIONS	245.22
		GEN.ATHL.REPAIR/MAINT.TECH EQU	
209520	11/06/2014	TRANE U.S. INC.	5,319.00
		JTL,MAINT.BUILDING,REPAIR/MAIN	
209521	11/06/2014	AMY TROTTO	132.38
		SPEC.ED.SUPV.,SEC.,MILEAGE	
209522	11/06/2014	VERIZON WIRELESS	3,132.42
		ITEC.TRANS./TELECOMMUNICATION	
209523	11/06/2014	VLN PARTNERS LLP	10,000.00
		VIRTUAL LEANING NET,TECH.SUPPL	
209524	11/06/2014	WE CARE	192.16
		PEPSI Commissions Payable	
209525	11/06/2014	WEIS MARKET, INC.	383.29
		F&CS,EHS,SUPPLIES	
209526	11/06/2014	WEST END EQUIPMENT	129.96
		GEN.MAINT.,EHN,SUPPLIES	
209527	11/06/2014	XPEDX-HARRISBURG	721.48
		BES,CUST.,SUPPLIES	
209528	11/06/2014	EAST STROUDSBURG	7,301.62
		School Service Personnel Dues	
209529	11/06/2014	CHAPTER 13 TRUSTEE	287.00
		Miscellaneous Deductions	
209530	11/06/2014	ED FOUNDATION OF ES/GENERAL FUND	25.00
		EDUC. FOUNDATION DEDUCTIONS	
209531	11/06/2014	ED FOUNDATION OF ES/SCHOLARSHIP FUND	13.00
		EDUC. FOUNDATION DEDUCTIONS	
209532	11/06/2014	E.S.E.A.	29,296.00
		ESEA Dues	
209533	11/06/2014	FLORIDA STATE DISBURSEMENT UNIT	312.03
		Miscellaneous Deductions	
209534	11/06/2014	HAB-DLT (ER)	566.47
		Miscellaneous Deductions	
209535	11/06/2014	NYSCSPC (NEW YORK STATE CHILD SUPPORT	402.81
		Miscellaneous Deductions	
209536	11/06/2014	PENNSYLVANIA HIGHER EDUCATION AGENCY	1,003.49
		Miscellaneous Deductions	

Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
209537	11/06/2014	SOCIAL SECURITY ADMINISTRATION Miscellaneous Deductions	152.68
209538	11/06/2014	U.S. DEPARTMENT OF EDUCATION Miscellaneous Deductions	267.49
209539	11/06/2014	21ST CENTURY CYBER CHARTER SCHOOL CHARTER/CYBER SCHOOLS- REG.ED.	7,550.21
209540	11/13/2014	ACHIEVEMENT HOUSE CYBER CHARTER SCHOOL CHARTER/CYBER SCHOOLS- REG.ED.	368.14
209541	11/13/2014	AGORA CYBER CHARTER SCHOOL CHARTER/CYBER SCHOOL-SPEC.ED.	42,853.39
209542	11/13/2014	AMERICAN DENTAL HYGIENISTS ASSOCIATION DENTAL,DISTRICT,DUES & FEES	292.00
209543	11/13/2014	AMERICAN JANITOR & PAPER SUPPLY EHN,CUST.,SUPPLIES	279.25
209544	11/13/2014	COLIEN JOANNE HENDERSHOT SPEC.ED.SUPV.,ELEM.,MILEAGE	169.57
209545	11/13/2014	GEORGE R. ASPLINT TRANSPORTATION,SOUTH,DIESEL	40.00
209546	11/13/2014	B & H PHOTO-VIDEO TECH.ED.,EHN,SUPPLIES	1,936.74
209547	11/13/2014	BANKS' VACUUM SALES AND SERVICE EHN,CUST.,SUPPLIES	725.98
209548	11/13/2014	DR. JOHN BART D.O. PUPIL SVCS,MILEAGE	313.60
209549	11/13/2014	BEDFORD/ST.MARTIN'S, W.H. FREEMAN & RTL GRANT,HSS,BOOKS & PERIODIC	7,443.72
209550	11/13/2014	ERIC BELL SEPTIC SYSTEMS, INC. SEWER PLANT,DISPOSAL SERVICES	1,550.00
209551	11/13/2014	BLICK ART MATERIALS ART,EHN,SUPPLIES	1,683.33
209552	11/13/2014	BRIAN J. BOROSH ITEC,IN-DISTRICT MILEAGE	69.16
209553	11/13/2014	BUG BUSTERS SOFTWARE ENGINEERING ADMIN.SYS.,TECH SUPPLIES	86.00
209554	11/13/2014	CENTRAL PENN GAS, INC. EHS,CUST.,NATURAL GAS	4,391.54
209555	11/13/2014	CLASSROOM FRIENDLY SUPPLIES BES,INSTR.,SUPPLIES	107.94
209556	11/13/2014	COLT PLUMBING SPECIALTIES GEN.MAINT.,EHS,SUPPLIES	775.75
209557	11/13/2014	COMPUTER DISCOUNT WAREHOUSE SECURITY,DISTRICT,NON CAP.EQUI	680.26
209558	11/13/2014	CREST/GOOD MFG. COMPANY GEN.MAINT.,EHN,SUPPLIES	717.34
209559	11/13/2014	CURRICULUM ASSOCIATES, INC. RTL GRANT,MSE,BOOKS & PERIODIC	26,256.89
209560	11/13/2014	CLAUDE S. CYPHERS, INC. TRANSPORTATION,REPAIRS & PARTS	40.97

Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
209561	11/13/2014	BILL DEIHL'S TIRE STORE ESE, MAINT.REPAIR/MAINT.EQUIP.	13.00
209562	11/13/2014	DIRECT ENERGY EHS, CUST., NATURAL GAS	6,311.21
209563	11/13/2014	EDUPLANET 21 LLC KTO GRANT, PRE K, STAFF DEV, BOOK	1,175.00
209564	11/13/2014	ELECTRONIC EXPRESS TECH.ED., EHN, SUPPLIES	856.05
209565	11/13/2014	EPLUS TECHNOLOGY, INC. MATH, EHS, EDUC.TECH.SUPPLIES	1,589.37
209566	11/13/2014	EUREKA STONE QUARRY, INC. GEN.MAINT., EHN, SUPPLIES	118.57
209567	11/13/2014	FASTENAL COMPANY GEN.MAINT., SUPPLIES	6.99
209568	11/13/2014	FLINN SCIENTIFIC INC. SCIENCE, EHS, EDUC.TECH.SUPPLIES	189.95
209569	11/13/2014	FRONTIER ITEC.TRANS./TELECOMMUNICATION	9,800.00
209570	11/13/2014	G & K SERVICES JTL, CUST., UNIFORM RENTAL	412.53
209571	11/13/2014	CAROL DEANE GARDNER SPEC.ED.SUPV.INT.MILEAGE	91.00
209572	11/13/2014	GENERAL SUPPLY COMPANY GEN.MAINT., SMI, SUPPLIES	424.00
209573	11/13/2014	GOOD YEAR BOOKS ENGLISH, EHS, BOOKS/PERIODICALS	20.95
209574	11/13/2014	GOPHER PHYS.ED., EHS, SUPPLIES	280.38
209575	11/13/2014	HAAN CRAFTS F&CS, EHN, SUPPLIES	320.21
209576	11/13/2014	HERFF JONES INC. EHN, PRIN., GENERAL SUPPLIES	40.45
209577	11/13/2014	EDWARD A. HUDAK MUSIC, VOC.EHN, REPR/MAINT.EQUIP	100.00
209578	11/13/2014	INDUSTRIAL CONTROLS DISTRIBUTORS, LLC GEN.MAINT., MSE, SUPPLIES	554.58
209579	11/13/2014	INTEGRAONE ITEC, NEW NON-CAP.TECH.INIT.<25	16,515.00
209580	11/13/2014	INTEGRITEC, INC. JMH, MAINT.BUILDING REPAIR/MAIN	975.00
209581	11/13/2014	IRONTON GLOBAL LLC ITEC.TRANS./TELECOMMUNICATION	2,212.90
209582	11/13/2014	JAY & D COPY CENTER RES, INSTR, SUPPLIES	370.86
209583	11/13/2014	KELVIN ELECTRONICS TECH.ED., EHN, SUPPLIES	1,429.68
209584	11/13/2014	KURTZ BROS. MSE, INSTR., SUPPLIES	26.73

Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
209585	11/13/2014	LEARNING A-Z TITLE III, SOFTWARE LICENSES	1,680.85
209586	11/13/2014	LJC DISTRIBUTORS OF FULLER BRUSH SMI, CUST., SUPPLIES	4,555.00
209587	11/13/2014	LOSER'S MUSIC, INC. MUSIC, VOCAL, JMH, SUPPLIES	122.96
209588	11/13/2014	MANWALAMINK WATER COMPANY SMI, CUST., WATER/SEWER	722.96
209589	11/13/2014	MEDCO SUPPLY COMPANY MEDICAL, RES, SUPPLIES/FIRST AID	252.02
209590	11/13/2014	MESKO GLASS & MIRROR CO. EHN, MAINT. BUILDING, REPAIR/MAIN	477.00
209591	11/13/2014	MET-ED EHN, CUST., ELECTRIC	30,236.43
209592	11/13/2014	MILLENNIUM FUNDING BUSINESS ED., EHN, ED. TECH. SUPPL	4,066.61
209593	11/13/2014	MODERN GAS SALES, INC. LIS, CUST., BOTTLE GAS	259.69
209594	11/13/2014	MONROE CAREER AND TECHNICAL INSTITUTE GUIDANCE, EHS, PRINTING	180.00
209595	11/13/2014	NASCO (QOUTE#45950) ART, EHN, SUPPLIES	506.00
209596	11/13/2014	NATIONAL PROFESSIONAL RESOURCES INC. EMOT. SUP., SEC., BOOKS/PERIODIC.	17.95
209597	11/13/2014	OFFICE DEPOT PERSONNAL, NON-CAP, EQUIP. REPL.	96.33
209598	11/13/2014	PAFPC TITLE 1 GRANT DIRECTOR TRAININ	400.00
209599	11/13/2014	PA ASSOCIATION OF SCHOOL ADMINSTRATORS CURRICULUM, SEC. DUES/FEES	1,441.00
209600	11/13/2014	PIONEER MANUFACTURING COMPANY GEN. MAINT., SUPPLIES	125.35
209601	11/13/2014	PP&L EHS, CUST., ELECTRIC	109.31
209602	11/13/2014	PRAXAIR DIST MID-ATLANTIC GEN. MAINT., SUPPLIES	45.04
209603	11/13/2014	PROSSER LABORATORIES, INC. SEWER PLANT, OPERATION SERVICE	7,477.99
209604	11/13/2014	PROSSER LABORATORIES, INC. SEWER PLANT, OPERATION SERVICE	520.00
209605	11/13/2014	ROBOTICS EDUCATION & COMPETITION TECH. ED., EHN, DUES/FEES	150.00
209606	11/13/2014	JANICE RODRIGUEZ TITLE III, MILEAGE	62.72
209607	11/13/2014	SAFEGUARD BUSINESS SYSTEMS BUSINESS OFFICE, PRINTING	1,956.85
209608	11/13/2014	SCHEDULE STAR GEN. ATHL., EHN, DUES & FEES	1,920.00

Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
209609	11/13/2014	MAUREEN G. SEIDEL ITEC, IN-DISTRICT MILEAGE	104.16
209610	11/13/2014	A.J. SMITH ELECTRIC MOTOR SERVICE EHN, MAINT. BUILDING, REPAIR/MAIN	1,309.60
209611	11/13/2014	STAPLES CREDIT PLAN TRANSPORTATION, GEN. SUPPLIES	430.53
209612	11/13/2014	STOUT'S MOWER SERVICE GEN. MAINT., JMH, SUPPLIES	50.00
209613	11/13/2014	TRANE U.S. INC. GEN. MAINT., ESE, SUPPLIES	1,200.00
209614	11/13/2014	WEIS MARKET, INC. F&CS, LIS, SUPPLIES	641.05
209615	11/13/2014	WEX BANK BUSINESS OFFICE, DUES & FEES	10.00
209616	11/13/2014	WHITMORE'S GARAGE GEN. MAINT. REPAIR/MAINT. VEHICLE	804.60
209617	11/13/2014	WOODWIND & BRASSWIND MUSIC, INSTR, JTL, SUPPLIES	91.75
209618	11/13/2014	WILLIAM K YOUNG GEN. MAINT., IN-DISTRICT MILEAGE	67.65
209619	11/20/2014	AGORA CYBER CHARTER SCHOOL CHARTER/CYBER SCHOOLS- REG. ED.	221,774.76
209620	11/20/2014	ASSOCIATION FOR SUPERVISION AND EHN, PRIN., DUES & FEES	1,035.00
209621	11/20/2014	COLIEN JOANNE HENDERSHOT SPEC. ED. SUPV., ELEM., MILEAGE	24.98
209622	11/20/2014	WILLIAM ASHER Real Estate Taxes, Mid Smith	87.06
209623	11/20/2014	DR. JOHN BART D.O. PUPIL SVCS, MILEAGE	282.24
209624	11/20/2014	CHECK VOIDED	
209625	11/20/2014	TANIA BELLINGER TRANSP, CONTR DRIVER, SPEC EDUC	1,916.58
209626	11/20/2014	H.A. BERKHEIMER INC. TAX COLLECTION, OTHER PROF, SRVS	336.53
209627	11/20/2014	BIG BUG MUSIC MUSIC, INSTR. EHN, REPR/MAINT. EQI	54.00
209628	11/20/2014	LISA LEE BLOISE TRANSP, CONTR DRIVER, SPEC EDUC	3,495.60
209629	11/20/2014	DACIA BOEHNING VIRTUAL ACADEMY, TECH SUPPLY	60.00
209630	11/20/2014	BENJAMIN BRENNEMAN GEN. ATHL., EHS, MILEAGE	478.80
209631	11/20/2014	ALEXANDRA BRIDGMAN TRANSP, CONTR DRIVER, SPEC EDUC	2,521.05
209632	11/20/2014	BUSHKILL EMERGENCY CORPS GEN. MAINT., EHS, SUPPLIES	120.00
209633	11/20/2014	GEORGE CARAMELLA TRANSP, CONTR DRIVER, SPEC EDUC	4,918.14

Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
209634	11/20/2014	MICHAELINE CARTER VIRTUAL ACADEMY,TECH SUPPLY	60.00
209635	11/20/2014	CENTRAL PENN GAS, INC. JMH,CUST.,NATURAL GAS	480.92
209636	11/20/2014	EDWARD CHRISTIAN GEN.ATHL.,EHS,MILEAGE	89.04
209637	11/20/2014	MARY JANE COLAO Due from Cafeteria-General Exp	25.00
209638	11/20/2014	COLT PLUMBING SPECIALTIES GEN.MAINT.,EHS,SUPPLIES	1,294.26
209639	11/20/2014	CHERYL CONKLIN VIRTUAL ACADEMY,TECH SUPPLY	30.00
209640	11/20/2014	COMMUNICATIONS SYSTEMS, INC. EHS,MAINT.REPAIR/MAINT.EQUIP.	3,982.14
209641	11/20/2014	CHRISTINE DAVIS TRANSP,CONTR DRIVER,SPEC EDUC	3,735.99
209642	11/20/2014	DIRECT ENERGY JMH,CUST.,NATURAL GAS	839.05
209643	11/20/2014	TYLER DOLPH GEN.ATHL.,EHN,MILEAGE	70.56
209644	11/20/2014	IRENE DUGGINS CURRICULUM,IN-DISTR.MILEAGE	136.70
209645	11/20/2014	BARBARA DUNNING VIRTUAL ACADEMY,TECH SUPPLY	60.00
209646	11/20/2014	EAST STROUDSBURG AREA SD-DECA CURRICULUM,SEC.DUES/FEES	15.00
209647	11/20/2014	EAST STROUDSBURG AREA SCHOOL DISTRICT DUE TO EXPENDABLE SCHOLARSHIP	3,000.00
209648	11/20/2014	EAST STROUDSBURG CAFETERIA KTO PARENT, MEALS	107.50
209649	11/20/2014	BERBADETTE EBERT-JOHNSON VIRTUAL ACADEMY,TECH SUPPLY	60.00
209650	11/20/2014	EMERGENCY SYSTEMS SERVICE COMPANY MSE,MAINT.BUILDING,REPAIR/MAIN	1,349.74
209651	11/20/2014	EPSCO GEN.MAINT.,EHN,SUPPLIES	78.95
209652	11/20/2014	EVERGREEN COMMUNITY CHARTER SCHOOL CHARTER/CYBER SCHOOLS- REG.ED.	11,599.61
209653	11/20/2014	CARLEEN FINK TRANSP,CONTR DRIVER,SPEC EDUC	4,544.64
209654	11/20/2014	TAMMY FISH VIRTUAL ACADEMY,TECH SUPPLY	60.00
209655	11/20/2014	FOREIGN POLICY ASSOCIATION, INC. SOC.STUDIES,EHN,BOOKS/PERIODIC	500.90
209656	11/20/2014	MARIA FRASCELLA TRANSP,CONTR DRIVER,SPEC EDUC	2,245.21
209657	11/20/2014	JOHN FRAWLEY VIRTUAL ACADEMY,TECH SUPPLY	60.00

Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
209658	11/20/2014	FRIEDMAN ELECTRIC SUPPLY CO. INC. GEN.MAINT.,SUPPLIES	1,262.82
209659	11/20/2014	FRIEDMAN ELECTRIC SUPPLY CO. INC. GEN.MAINT.,SUPPLIES	1,241.33
209660	11/20/2014	FRIEDMAN ELECTRIC SUPPLY CO. INC. GEN.MAINT.,SUPPLIES	935.37
209661	11/20/2014	FRIEDMAN ELECTRIC SUPPLY CO. INC. GEN.MAINT.,SUPPLIES	311.41
209662	11/20/2014	G & K SERVICES GEN.MAINT.,UNIFORM RENTAL	375.57
209663	11/20/2014	JENNY GALUNIC TRANSP,CONTR DRIVER,SPEC EDUC	6,557.40
209664	11/20/2014	GENERAL SUPPLY COMPANY GEN.MAINT.,JTL,SUPPLIES	1,845.00
209665	11/20/2014	LISA GERST TRANSP,CONTR DRIVER,SPEC EDUC	5,732.82
209666	11/20/2014	ROSALYN R. GILMORE TRANSP,CONTR DRIVER,SPEC EDUC	2,742.30
209667	11/20/2014	TONYA M. GOSHOW VIRTUAL ACADEMY,TECH SUPPLY	60.00
209668	11/20/2014	PATRICIA GRIFFITH-MCNAB VIRTUAL ACADEMY,TECH SUPPLY	60.00
209669	11/20/2014	BOBBI L. HALTERMAN VIRTUAL ACADEMY,TECH SUPPLY	60.00
209670	11/20/2014	HM CASUALTY INSURANCE COMPANY SUSPENSE ACCT., LIFE INSURANCE	73,550.00
209671	11/20/2014	DEBORAH HOLMES TRANSP,CONTR DRIVER,SPEC EDUC	2,070.18
209672	11/20/2014	KATHARINE HOLMES TRANSP,CONTR DRIVER,SPEC EDUC	2,890.89
209673	11/20/2014	INTEGRITEC, INC. GEN.MAINT.,MSE,SUPPLIES	3,838.75
209674	11/20/2014	HAROLD KEMMERER VIRTUAL ACADEMY,TECH SUPPLY	30.00
209675	11/20/2014	DIANE KRUPSKI TRANSP,CONTR DRIVER,SPEC EDUC	2,507.94
209676	11/20/2014	GINA D. LABADIE TRANSP,CONTR DRIVER,SPEC EDUC	3,718.22
209677	11/20/2014	KARLA J LABAR TRANSP,CONTR DRIVER,SPEC EDUC	5,068.98
209678	11/20/2014	STEPHEN LASTRA TRANSP,CONTR DRIVER,SPEC EDUC	3,630.78
209679	11/20/2014	LEHIGH LEARNING ACADEMY ODD ALT ED-SEC.PUB.SCH.	2,475.00
209680	11/20/2014	MAILLIE BOARD SRVS.OTHER PROF.SRVS.	17,000.00
209681	11/20/2014	MAKE MUSIC, INC. MUSIC, INSTR,JTL,6TH,ED.TECH.SU	144.00

Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
209682	11/20/2014	MCGRAW-HILL SCHOOL EDUCATION HOLDINGS, LEARN.SUP.,INT.,BOOKS/PERIOD.	197.61
209683	11/20/2014	MET-ED MSE,CUST.,ELECTRIC	5,623.61
209684	11/20/2014	RENISE MOISE VIRTUAL ACADEMY,TECH SUPPLY	60.00
209685	11/20/2014	MONROE/PIKE COUNTY CHORUS CHORUS,EHS,DUES & FEES	60.00
209686	11/20/2014	JAMES MORRISSEY VIRTUAL ACADEMY,TECH SUPPLY	45.00
209687	11/20/2014	MUHLENBERG HS MUSIC FUND CHORUS,EHS,DUES & FEES	475.00
209688	11/20/2014	WILLIAM J. MURPHY SPECIAL PROJECTS,DUES & FEES	55.00
209689	11/20/2014	PETER MUTI TRANSP,CONTR DRIVER,SPEC EDUC	3,683.16
209690	11/20/2014	NATIONAL ASSOC. SCHOOL NURSES MEMBERSHIP MEDICAL,SMI,DUES & FEES	125.00
209691	11/20/2014	NATIONSTAR MORTGAGE Real Estate Taxes, Mid Smith	20,243.53
209692	11/20/2014	RHONDA NICHOLLS MEDICAL,EHS,IN-DISTR.MILEAGE	60.48
209693	11/20/2014	VICTORIA O'ROURKE TRANSP,CONTR DRIVER,SPEC EDUC	3,665.11
209694	11/20/2014	PA DISTANCE LEARNING CHARTER SCHOOL CHARTER/CYBER SCHOOLS- REG.ED.	868.15
209695	11/20/2014	PA ASSOCIATION OF NOTARIES CHILD ACCT.,DUES & FEES	353.21
209696	11/20/2014	PENNSYLVANIA ONE CALL SYSTEM, INC. GEN.MAINT.,SUPPLIES	121.55
209697	11/20/2014	SUSAN PABON VIRTUAL ACADEMY,TECH SUPPLY	60.00
209698	11/20/2014	THE PACKAGING PLACE ITEC,REPAIR/MAINT OF VEHICLES	23.55
209699	11/20/2014	PAPCO INC. TRANSPORTATION,SOUTH,DIESEL	22,611.51
209700	11/20/2014	THE PARENT INSTITUTE TITLE 1,PARENT,SOFTWARE/LICENS	789.00
209701	11/20/2014	KATHLEEN PARRISH EYE CARE REIMBURSEMENT	25.00
209702	11/20/2014	LISA G.PAVOLICK VIRTUAL ACADEMY,TECH SUPPLY	60.00
209703	11/20/2014	WALTER PAWLOWSKI MATH,EHS,TUITION REIMBURSEMENT	600.00
209704	11/20/2014	PERMA-BOUND BOOKS ENGLISH,EHN,BOOKS/PERIODICALS	2,201.10
209705	11/20/2014	PITNEY BOWES INC. ITEC,ED.TECH SUPPLIES/SOFTWARE	161.96

Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
209706	11/20/2014	BARBARA PREVOST TRANSP, CONTR DRIVER, SPEC EDUC	3,674.88
209707	11/20/2014	GEORGE PRIMIANO, M.D. PHYSICIAN, EHS, FOOTBALL EXAMS	3,000.00
209708	11/20/2014	PROSSER LABORATORIES, INC. EHN, MAINT. BUILDING, REPAIR/MAIN	2,303.00
209709	11/20/2014	REALLY GOOD STUFF INC. CURRICULUM, ELEM, SUPPLIES	229.91
209710	11/20/2014	TAIEKA REID VIRTUAL ACADEMY, TECH SUPPLY	60.00
209711	11/20/2014	S.A.N.E. F&CS, JTL, SUPPLIES	357.10
209712	11/20/2014	ELVIN SANCHEZ VIRTUAL ACADEMY, TECH SUPPLY	60.00
209713	11/20/2014	VIVIAN I. SANTIAGO VIRTUAL ACADEMY, TECH SUPPLY	60.00
209714	11/20/2014	SAW SALES AND MACHINERY CO. TECH. ED., LIS, SUPPLIES	377.50
209715	11/20/2014	SCHOOL NURSE SUPPLY INC. MEDICAL, ESE, SUPPLIES/FIRST AID	623.22
209716	11/20/2014	GLORIA SCHULTE LEARN. SUP., SEC., MILEAGE	8.96
209717	11/20/2014	DOUGLAS L. SISK TRANSP, CONTR DRIVER, SPEC EDUC	5,136.48
209718	11/20/2014	DUSTIN SISK TRANSP, CONTR DRIVER, SPEC EDUC	2,139.30
209719	11/20/2014	A.J. SMITH ELECTRIC MOTOR SERVICE RES, MAINT. BUILDING-REPAIR/MAIN	357.00
209720	11/20/2014	NICOLE SPANO VIRTUAL ACADEMY, TECH SUPPLY	60.00
209721	11/20/2014	MATT SUAREZ TECH. ED, EHN, TUITION REIMBURSE.	2,538.00
209722	11/20/2014	TALLEY PETROLEUM MSE, CUST., OIL	43,690.84
209723	11/20/2014	OLIVER K. TROJAK ITEC, IN-DISTRICT MILEAGE	40.77
209724	11/20/2014	UNIVERSITY MUSIC SERVICE CHORUS, JTL, SUPPLIES	500.06
209725	11/20/2014	US FOODS F&CS, EHN, SUPPLIES	157.64
209726	11/20/2014	US GAMES VOLLEYBALL, JTL, SUPPLIES	795.24
209727	11/20/2014	CATHERINE D VAN WINKLE BOARD SERV, N-CERT/N. INST. TRAVE	66.60
209728	11/20/2014	VICKI J. HEITCZMAN SMI, INST., TUITION REIMBURSE.	950.00
209729	11/20/2014	WEIS MARKET, INC. F&CS, LIS, SUPPLIES	26.78

Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
209730	11/20/2014	WEX BANK BAND, EHN, GASOLINE (AUTO)	200.55
209731	11/20/2014	WOLFINGTON BODY COMPANY, INC. TRANSPORTATION, REPAIRS & PARTS	4,834.68
209732	11/20/2014	WOLFINGTON BODY COMPANY, INC. TRANSPORTATION, REPAIRS & PARTS	3,567.74
209733	11/20/2014	WOODWIND & BRASSWIND BAND, EHN, SUPPLIES	224.88
209734	11/20/2014	EAST STROUDSBURG School Service Personnel Dues	7,289.10
209735	11/20/2014	CHAPTER 13 TRUSTEE Miscellaneous Deductions	287.00
209736	11/20/2014	ED FOUNDATION OF ES/GENERAL FUND EDUC. FOUNDATION DEDUCTIONS	25.00
209737	11/20/2014	ED FOUNDATION OF ES/SCHOLARSHIP FUND EDUC. FOUNDATION DEDUCTIONS	13.00
209738	11/20/2014	E.S.E.A. ESEA Dues	29,398.00
209739	11/20/2014	FLORIDA STATE DISBURSEMENT UNIT Miscellaneous Deductions	312.03
209740	11/20/2014	HAB-DLT (ER) Miscellaneous Deductions	976.91
209741	11/20/2014	NYSCSPC (NEW YORK STATE CHILD SUPPORT Miscellaneous Deductions	402.81
209742	11/20/2014	PENNSYLVANIA HIGHER EDUCATION AGENCY Miscellaneous Deductions	1,013.41
209743	11/20/2014	SOCIAL SECURITY ADMINISTRATION Miscellaneous Deductions	152.68
209744	11/20/2014	U.S. DEPARTMENT OF EDUCATION Miscellaneous Deductions	267.49
209745	11/21/2014	BUSINESS CARD SWIMMING, EHS, SUPPLIES	5,537.58
209746	11/21/2014	MARTHA A. TURNBERG, M.D. MEDICAL SVCS. STAFF EXAM/TESTS	250.00
209747	11/21/2014	BUSINESS CARD BUSINESS OFFICE, MISC. EXPENSE	167.14
209748	11/25/2014	ABC TROPHIES, INC. BOARD SERVICE, SUPPLIES	44.60
209749	11/25/2014	GE MONEY BANK/AMAZON RTL GRANT, GUIDANCE, BOOK	246.86
209750	11/25/2014	AMERICAN ACADEMY OF PEDIATRICS KTO PARENT, BOOKS	607.20
209751	11/25/2014	APPLE COMPUTER, INC. RTL GRANT, ORIGINAL NON-ASSETS	25,249.65
209752	11/25/2014	MICHELLE ARNOLD JMH, PRIN., IN-DISTRICT MILEAGE	136.30
209753	11/25/2014	ASPEN PEST SERVICES, LLC EHN, CUST., EXTERMINATION SERV.	653.40

Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
209754	11/25/2014	AUDIOLOGY CALIBRATION SPECIALISTS MEDICAL, EHN, REPR/MAINT.EQUIP.	108.00
209755	11/25/2014	B & H PHOTO-VIDEO JTL, INSTR.CAPITAL,EQUIP.REPL.	4,011.92
209756	11/25/2014	ELAINE BEDELL TENNIS,GIRL,CONFERENCE TRAVEL	109.56
209757	11/25/2014	BIG BUG MUSIC MUSIC, INSTR,BES,SUPPLIES	287.75
209758	11/25/2014	BOLLINGER LAW FIRM, LLC LEGAL SVCS.,NON-RETAINER	67.50
209759	11/25/2014	BOROUGH OF EAST STROUDSBURG EHS,MAINT.BUILDING,REPAIR/MAIN	1,210.00
209760	11/25/2014	JOY BREWSTER & ASSOCIATES, INC. COMP ED PAYABLE #136427	2,362.50
209761	11/25/2014	ADAM BURDETT BAND,EHN,OTHER PROF.SRVS.	2,375.00
209762	11/25/2014	MARY L. BURKE OUT-OF-DIST-PLACEMENT, MILEAGE	322.34
209763	11/25/2014	JANICE A. CABRAL TAX COLLECTION,DUES & FEES	5.00
209764	11/25/2014	ANTHONY CALDERONE ITEC,IN-DISTRICT MILEAGE	12.21
209765	11/25/2014	CANDORIS TECHNOLOGIES ITEC,DISTRICT,TECHNICAL SVCS	4,035.00
209766	11/25/2014	WAYNE CARSON MATH,EHS, INSTR/CERT.CONFERENCE	438.23
209767	11/25/2014	CENTER FOR EDUCATION & EMPLOYMENT LAW EHS,PRIN.,BOOKS/PERIODICALS	294.25
209768	11/25/2014	COLONIAL INTERMEDIATE UNIT 20 RTL GRANT, INSTR/CERT TRAINING	165.00
209769	11/25/2014	COLT PLUMBING SPECIALTIES GEN.MAINT., JTL,SUPPLIES	502.31
209770	11/25/2014	COMMONWEALTH CONNECTIONS ACADEMY CHARTER/CYBER SCHOOLS- REG.ED.	90,924.10
209771	11/25/2014	COMPUTER DISCOUNT WAREHOUSE JTL, INSTR., EDUC.TECH.SUPPLIES	1,034.56
209772	11/25/2014	CRAMERS WELDING & REPAIRS EHS,CUST.,SUPPLIES	1,200.00
209773	11/25/2014	CREST/GOOD MFG. COMPANY GEN.MAINT., EHN,SUPPLIES	3,705.72
209774	11/25/2014	SAMUEL JOHN DAVIDGE READING,LIS,IN-DISTRICT MILES	10.08
209775	11/25/2014	DEEP SURPLUS ITEC,GENERAL SUPPLIES	308.57
209776	11/25/2014	JONATHAN DEJESUS BASKETBALL,EHN,BOYS,SUPPLIES	149.00
209777	11/25/2014	ELEANOR A. DELLA-CALCE LIS, INSTR., MILEAGE	10.08

Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
209778	11/25/2014	DIRECT ENERGY STADIUM, CUST., NATURAL GAS	582.00
209779	11/25/2014	DOLORES ESPINOSA Real Estate Taxes, Lehman	10.75
209780	11/25/2014	FEDEX TECH. ED., EHN, SUPPLIES	103.54
209781	11/25/2014	CARLEEN FINK TRANSP, CONTR DRIVER, SPEC EDUC	751.40
209782	11/25/2014	FISHER & SON CO INC GEN. MAINT., EHN, SUPPLIES	4,586.50
209783	11/25/2014	FISHER SCIENCE EDUCATION SCIENCE, LIS, SUPPLIES	566.57
209784	11/25/2014	FOLLETT LIBRARY RESOURCES LIBRARY, BES, BOOKS/PERIODICALS	2,518.27
209785	11/25/2014	FORMAL FASHIONS, INC. CHORUS, EHN, SUPPLIES	565.92
209786	11/25/2014	RYAN R FRABLE EHN, PRIN., IN-DISTRICT MILEAGE	14.56
209787	11/25/2014	MARIA FRASCELLA TRANSP, CONTR DRIVER, SPEC EDUC	523.75
209788	11/25/2014	FRONTIER ITEC. TRANS./TELECOMMUNICATION	426.06
209789	11/25/2014	G & K SERVICES GEN. MAINT., UNIFORM RENTAL	787.16
209790	11/25/2014	G & K SERVICES SMI, CUST., UNIFORM RENTAL	14.71
209791	11/25/2014	INDCO INC EHS, CUST., SUPPLIES	258.30
209792	11/25/2014	INTEGRAONE ITEC, SUPPLIES, INIT.	285.00
209793	11/25/2014	ELHANNAN LLOYD KELLER MUSIC, VOCAL, SME, CONF. TRAINING	25.00
209794	11/25/2014	SUZANNE LAPIN TRANSPORTATION, PARENT TRANSPOR	552.16
209795	11/25/2014	LEHIGH VALLEY ASBO BUSINESS OFFICE, DUES & FEES	50.00
209796	11/25/2014	LAUREN M.D. LEHMAN RES, INSTR, IN-DISTRICT MILEAGE	58.46
209797	11/25/2014	LIGHTSPEED TECHNOLOGIES LEARN. SUP., ELEM, SUPPLIES	20.00
209798	11/25/2014	LJC DISTRIBUTORS OF FULLER BRUSH MSE, CUST., SUPPLIES	160.50
209799	11/25/2014	EVAN LUCKEY BAND, EHN, OTHER PROF. SRVS.	1,125.00
209800	11/25/2014	M&T INVESTMENT GROUP AUTHORITY EXP., PAYING AGENT	780.00
209801	11/25/2014	ANGEL MADERA DE JESUS ACCOUNTS PAYABLE-CDL CLASS	60.00

Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
209802	11/25/2014	MAKE MUSIC, INC. MUSIC, INSTR. EHS. TECH SUPPLIES	272.00
209803	11/25/2014	JOSEPH P. MARTIN RTL GRANT, INSTR/CERT TRAVEL	137.76
209804	11/25/2014	MARTZ TRAILWAYS BAND, EHN, CONTR. TRANSPORTATION	2,598.00
209805	11/25/2014	W.B. MASON CO., INC. SPEC. ED. SUPV., SEC., SUPPLIES	1,295.24
209806	11/25/2014	MEIER SUPPLY CO., INC. GEN. MAINT., EHN, SUPPLIES	169.66
209807	11/25/2014	MET-ED EHS, CUST., ELECTRIC	30,175.30
209808	11/25/2014	MILLENNIUM FUNDING ESE, INSTR, ED. TECH. SUPPLIES	383.12
209809	11/25/2014	MODERN GAS SALES, INC. LIS, CUST., BOTTLE GAS	1,013.43
209810	11/25/2014	MONROE CAREER AND TECHNICAL INSTITUTE MCTI, EHS, OPERATING BUDGET	150,688.92
209811	11/25/2014	MR. JOHN, INC. GEN. ATHL., EHN, RENTAL EQUIPMENT	675.87
209812	11/25/2014	MUHLNBERG HS MUSIC FUND CHORUS, EHN, DUES & FEES	475.00
209813	11/25/2014	NASCO (QOUTE#45950) CURRICULUM, ELEM, SUPPLIES	1,004.19
209814	11/25/2014	NAZARETH MUSIC CENTER BAND, EHS, EQUIPMENT REPAIR	385.00
209815	11/25/2014	NEVCO INC. GEN. ATHLETICS, JTL, SUPPLIES	1,064.34
209816	11/25/2014	FAITH NICOSIA GUIDANCE, EHS, MILEAGE	35.28
209817	11/25/2014	PAUL O'DONNELL TECH. ED., EHN, CONFERENCE TRAINI	80.00
209818	11/25/2014	OFFICE DEPOT ITEC, GENERAL SUPPLIES	149.24
209819	11/25/2014	PENNSYLVANIA CYBER CHARTER SCHOOL CHARTER/CYBER SCHOOLS- REG. ED.	61,269.27
209820	11/25/2014	PA TREATMENT & HEALING 3RD. PART/EMOT. SUP/PUBLIC/TUITI	520.00
209821	11/25/2014	PAPCO INC. TRANSPORTATION, NORTH, DIESEL	24,453.32
209822	11/25/2014	PAXTON/PATTERSON LLC GEN. ATHL., EHN, SUPPLIES	244.70
209823	11/25/2014	PENNSYLVANIA PAPER & SUPPLY CO. LIS, CUST., SUPPLIES	6,426.57
209824	11/25/2014	PENTELEDATA ITEC. TRANS./TELECOMMUNICATION	4,370.92
209825	11/25/2014	J.W. PEPPER & SONS-ACCT.#36-136400 MUSIC, INSTR, JTL, SUPPLIES	324.99

Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
209826	11/25/2014	PHILIP ROSENAU CO., INC. EHS, CUST., SUPPLIES	621.08
209827	11/25/2014	BUSINESS CARD SUPT., CERT/N-INSTR.CONFERENCE	803.24
209828	11/25/2014	PSADA GEN.ATHL., EHS, DUES & FEES	120.00
209829	11/25/2014	QUILL CORPORATION GEN.ATHL., EHS, SUPPLIES	447.76
209830	11/25/2014	ALL AMERICAN/RIDDELL, INC. FOOTBALL, EHN, SUPPLIES	1,910.29
209831	11/25/2014	THE SANDONE TIRE & BATTERY TRANSPORTATION, TIRES	1,986.50
209832	11/25/2014	SCHOOL HEALTH CORPORATION MEDIACL, ESE, NON-CAP.NEW EQUIP.	335.25
209833	11/25/2014	SCHOOL OUTFITTERS JTL, PRIN.NON-CAP.REPL.EQUIP.	11,389.90
209834	11/25/2014	SCRANTON PRINTING CO. TRANSPORTATION, PRINTING SERVS.	382.91
209835	11/25/2014	JONATHAN SEARFOSS BAND, EHN, OTHER PROF.SRVS.	2,700.00
209836	11/25/2014	SHOP SPECIALTIES, INC. TECH.ED., EHN, SUPPLIES	565.00
209837	11/25/2014	CAROL SIMERSON EHN, PRIN., GENERAL SUPPLIES	29.98
209838	11/25/2014	JACQUELINE A SMITH TRANSPORTATION, DUES & FEES	31.80
209839	11/25/2014	SOCIAL STUDIES SCHOOL SERVICE SOC.STUDIES, EHN, ED.TECH.SUPPLI	462.79
209840	11/25/2014	SPORT SUPPLY GROUP, INC. BASKETBALL, EHN, BOYS, SUPPLIES	1,477.15
209841	11/25/2014	SPRING HILL LASER BUSINESS OFFICE, PRINTING	2,612.85
209842	11/25/2014	STRAND POOL SUPPLY, LLP EHS, CUST., SUPPLIES	399.40
209843	11/25/2014	SUN LITHO-PRINT, INC. MUSIC, INSTR.EHS, PRINTING	1,150.00
209844	11/25/2014	TALLEY PETROLEUM BES, CUST., HEATING OIL	22,655.28
209845	11/25/2014	JOYCELYN THOMAS TRANSPORTATION, PARENT TRANSPOR	340.48
209846	11/25/2014	THE TIMES-TRIBUNE BUSINESS OFFICE, ADVERTISING	238.05
209847	11/25/2014	TRIUMPH LEARNING LLC ENGLISH, JTL, BOOKS/PERIODICALS	1,512.00
209848	11/25/2014	TSA CONSULTING GROUP, INC. BUSINESS OFFICE, OTHER PROF.SRV	596.00
209849	11/25/2014	CATHERINE TYNEMOUTH MUSIC, VOCAL, JMH CONF.TRAINING	25.00

Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
209850	11/25/2014	US GAMES TRACK, EHS, BOYS, SUPPLIES	224.78
209851	11/25/2014	ROBERT VAZQUEZ ESE, INSTR, IN-DISTRICT MILEAGE	11.87
209852	11/25/2014	WILLIAM VITULLI SMI, PRIN., IN-DISTRICT MILEAGE	52.08
209853	11/25/2014	VWR SARGENT WELCH SCIENCE, EHS, SUPPLIES	1,330.57
209854	11/25/2014	WALMART COMMUNITY/GEMB LIFE SKILLS, SEC., SUPPLIES	301.89
209855	11/25/2014	WARD'S NATURAL SCIENCE EST. LLC SCIENCE, JTL, SUPPLIES	246.09
209856	11/25/2014	WEIS MARKET, INC. F&CS, JTL, SUPPLIES	259.61
			1,926,506.56

End of Report - 10.48.59

Dec 08, 2014 001 East Stroudsburg Area School District
LIST OF PAYMENTS

Page: 1
ID: AC0462

Bank: 41 PNC BANK-ATHLETIC FUND NORTH

Check no.	Check Date	Vendor name and comment	Amount
9802	11/03/2014	MALCOLM JONES JV FOOTBALL OFFICIAL w/NORTH	58.00
9803	11/03/2014	KEVIN A. LABAR JV FOOTBALL OFFICIAL w/NORTH	58.00
9804	11/03/2014	JAMES LITTS JV FOOTBALL OFFICIAL w/NORTH	58.00
9805	11/03/2014	SIMON SIKORA JV FOOTBALL OFFICIAL w/NORTH	58.00
9806	11/25/2014	TERRY D. VANDUSEN V/JV GBB OFFICIAL scrim w/Wm Allen	101.50
9807	11/25/2014	KEVIN VOUGH V/JV GBB OFFICIAL scrim w/WM ALLEN	101.50
			----- 435.00

End of Report - 12.30.26

Bank: 42 PNC BANK - ATHLETIC FUND SOUTH

Check no.	Check Date	Vendor name and comment	Amount
1892	11/25/2014	KATHERINE E. CRISCUOLO JV BBB OFFICIAL "scrim" w/NDES	57.00
1893	11/25/2014	JOHN C. FLEMING V GIRLS SOCCER OFFICIAL w/PMW	69.00
1894	11/25/2014	GEORGE GONDA JV GIRLS SOCCER OFFICIAL w/PMW	57.00
1895	11/25/2014	ROBERT HUFFSTUTLER V GBB OFFICIAL w/NDES, No Leh scri	73.00
1896	11/25/2014	WILLIAMS KOVACS V GIRLS SOCCER OFFICIAL w/PMW	69.00
1897	11/25/2014	RICK G. LEAMON V BBB OFFICIAL "scrim" w/NDES	73.00
1898	11/25/2014	PHILLIP JOHN LISZKA JV GBB OFFICIAL w/NDES, NO LEH sri	57.00
1899	11/25/2014	PERRY NARDELLA V BBB OFFICIAL "scrim" w/NDES	73.00
1900	11/25/2014	WILLIAM T. REESE V GBB OFFICIAL w/NDES, No Leh scri	73.00
1901	11/25/2014	JAMES E. SANDS JV GBB OFFICIAL w/NDES, No LEH scr	57.00
1902	11/25/2014	JAMES E. SANDS JV GIRLS SOCCER OFFICIAL w/PMW	57.00
1903	11/25/2014	MICHAEL A. VINCOVITCH, JR. JV BBB OFFICIAL "scrim" w/NDES	57.00
			772.00

End of Report - 12.30.53

CAPITAL PROJECTS - BOND FUND - 2014-2015**Nov-14**

DATE	PNC CONST	TOTAL
<i>*Interest Rates</i>	<i>.00% APYE</i>	
Beg Bal	\$ 8,712.44	\$ 8,712.44
ADJ TO BEG BAL		\$ -
Deposit		\$ -
Transfers		\$ -
Transfers in Transit		\$ -
Interest		\$ -
Expense		\$ -
End Bal	\$ 8,712.44	\$ 8,712.44

***APYE** Annual Percentage Yield Earned

MDY Monthly Distribution Yield

**EAST STROUDSBURG AREA SCHOOL DISTRICT
STATEMENT OF CASH / CAPITAL RESERVE FUND
2014-2015**

	November 30, 2014		July 1, 2014 November 30, 2014		Prior Year July 1, 2013 to June 30, 2014	
Beginning Balance:		\$ 11,424,375.29		\$ 12,828,834.81		\$ 3,089,167.25
Adjustment to Beginning Balance						
Deposit:						
	\$		\$	108,871.07	\$	10,000,004.53
Recoverable Bus Purchase:						
Reimbursement to/from G.F.			\$	-	\$	0.00
Reimbursement to/from PLGIT						
Transfer from PLGIT General Fund			\$	-	\$	1,214,998.50
Wolffington Bus Buy Back				108,871.07	\$	0.00
						11,215,003.03
Interest:						
PLGIT .03% *MDY	\$	106.41	106.41	951.77	951.77	943.71
						943.71
TOTAL RECEIPTS		106.41		109,822.84		11,215,946.74
TOTAL RESOURCES		\$ 11,424,481.70		\$ 12,938,657.45		\$ 14,305,113.98
Disbursements:						
Prior Months' Voids/Adjustments			\$	(13,777.39)		(27,250.00)
Due to Cafeteria				-	\$	205,058.13
Due to General Fund				-		0.00
Due to PLGIT				-		0.00
Construction Projects				-		39,099.82
Land Acquisition Costs				-		0.00
Concrete-Prof. Services-BES			20,451.39			
Architect/Engineer-JTL			463,861.07		\$	195,877.00
District Security - JTL				-		0.00
District Security - HSN				-		0.00
District Security - JM Hill				-		0.00
District Security - Resica				-		0.00
District Security - Bushkill				-		0.00
District Security				-		0.00
District Software				-		0.00
District Tech Equipment				-		0.00
District Maintenance Supplies				-		0.00
District-Capital Equipment				-		431,736.50
Capital Equipment-RES				-		33,084.00
Capital Equipment-HSN			53,682.62			3,900.00
Cust. Supplies - Bushkill				-		0.00
Land Imp. - JMH				-		0.00
Maint. - BES				-		0.00
Maint. - RES				-		9,801.00
Maint. - JMH				-		0.00
Maint. - MSE				-		0.00
Maint. - SME				-		0.00
Maint. - HSN				-		29,750.00
Maint. - HSS				-		0.00
Maint. - JTL				-		0.00
Maint. - LEH				-		0.00
Stadium Imp. - HSN	11,251.59		568,461.35			20,176.80
Bldg Imp. - BSE				-		0.00
Bldg Imp. - HSN				-		6,581.37
Bldg Imp. Cap. Equip. Replacement - HSN			55,114.00			
Bldg Imp. - HSS				-		138,740.19
Bldg Imp. - JMH				-		22,593.87
Bldg Imp. - JTL	662,947.76		985,832.06			0.00
Bldg Imp. - LIS				-		0.00
Bldg Imp. Cap. Equip. Replacement - LIS			55,114.00			
Bldg Imp. - ESE				-		0.00
Bldg Imp. - MSE				-		0.00
Bldg Imp. - RES				-		0.00
Site Imp. - Trans				-		0.00
Site Imp. - District				-		57,078.96
Site Imp. - BES	3,308.67		3,308.67			0.00
Site Imp. - HSN				-		0.00
Site Imp. - HSS				-		5,745.36
Site Imp. - JMH				-		304,306.58
Site Imp. - JTL				-		0.00
Site Imp. - SME				-		0.00
Site Imp. - RES			1,836.00			0.00
Site Imp. - LIS				-		0.00
Site Imp. - ESE				-		0.00
Site Imp. - MSE			677,508.02		2,191,683.77	1,476,279.38
Ending Balance		\$ 10,746,973.68		\$ 10,746,973.68		\$ 12,828,834.61
Cash Summary:						
PLGIT	10,746,973.68		\$ 10,746,973.68		12,828,834.61	
Ending Balance		\$ 10,746,973.68		\$ 10,746,973.68		\$ 12,828,834.61

*Interest Rate
MDY (Monthly Distribution Yield)

166

Dec 02, 2014 001 East Stroudsburg Area School District
LIST OF PAYMENTS

Page: 1
ID: AC0462

Bank: 21 PLGIT - Capital Reserve

Check no.	Check Date	Vendor name and comment	Amount
1279	11/20/2014	ARCHITECTURAL STUDIO 13/14-BES, CONTRETE-PROF.SRVS.	3,308.67
1280	11/20/2014	ELA GROUP INC. SITE IMPROV.EHN, TRACK/FIELD	11,251.59
1281	11/20/2014	MYCO MECHANICAL INC 13/14-JTL.DESG.MECH/ELEC.UPGR.	659,901.60
1282	11/20/2014	STRUNK-ALBERT ENGINEERING 13/14-JTL.DESG.MECH/ELEC.UPGR.	3,046.16
			----- 677,508.02

End of Report - 10.49.21

147

EAST STROUDSBURG AREA SCHOOL DISTRICT
STATEMENT OF CASH / GENERAL FUND (FUNDS 10 & 19)
November 30, 2014

	November 30, 2014		July 1, 2014 to November 30, 2014		Prior Year July 1, 2013 to June 30, 2014	
Beginning Balance:		\$ 108,837,382.24		\$ 59,272,752.74		\$ 64,362,986.17
Adjustment to Beginning Balance						
Receipts:						
Earned Income Tax	340,286.20		1,243,333.82		\$ 3,315,015.94	
Occupational Privilege Tax	10,701.69	\$ 350,987.89	33,150.12	1,276,483.94	77,288.78	3,392,304.72
Real Estate Transfer Tax:						
Monroe	\$ 51,785.89		294,445.57		\$ 524,888.78	
Pike	14,957.84	66,743.73	50,751.66	345,197.23	128,610.07	653,498.85
Delinquent Taxes:						
Monroe	\$ 1,835.44		5,355,016.73		\$ 9,129,858.86	
Pike	-	1,835.44	1,252,222.70	6,607,239.43	1,786,043.89	10,915,902.75
Real Estate Taxes:						
East Stroudsburg	\$ 693,961.63		10,674,030.44		\$ 11,444,516.66	
Middle Smithfield	1,456,519.42		31,938,497.53		33,877,111.31	
Pike	205,775.89		5,783,187.36		6,219,494.30	
Smithfield	1,214,226.04		16,215,975.95		17,435,833.33	
Lehman	899,958.74		17,619,348.49		19,874,485.36	
Porter	127,962.93	4,598,404.65	1,689,674.41	83,920,714.18	1,867,872.70	90,519,313.66
Interest:						
PNC - ATHLETICS - South .00% **APYE			-		\$ 3.08	
PNC - ATHLETICS - North .00% **APYE			-		\$ 2.94	
PLGIT .01% **MDY	66.14		218.75		\$ 1,873.29	
PLGIT/PLUS .02% **MDY			2.86		404.49	
PLGIT/TERM .15%	3,024.66		3,024.66		2,564.38	
PLGIT I-CLASS .05%			803.03		3,276.63	
PLGIT/CD's *Multiple Rates			10,052.69		19,892.78	
PSDLAF .31% Average Rate	3,723.28		15,345.07		48,802.33	
PNC NOW .00% **APYE			-		6,947.31	
PNC TAX ESCROW .04% **APYE	0.05		0.31		0.95	
		6,814.13		29,447.37		83,768.18
ACH State Transfers:						
Access	21,486.96		62,946.78		107,183.56	
Basic Ed			3,656,894.00		\$ 12,149,809.19	
Alt Ed for Disr Yth			-		-	
DEP			-		-	
DCED Anti Gang Initiative			-		-	
Drivers Ed			-		-	
Dual Enrollment			-		-	
Education Assistance			-		-	
Grant			-		-	
Health Reimb			-		-	
Homebound			-		-	
Incarcerated Ed			-		-	
Lieu of Taxes			39,999.66		74,853.70	
Colonial IU20 Refund			-		-	
NP Transportation			-		-	
10/11 Pupil Transportation Shortfall I			-		-	
10/11 Nonpublic Transportation Shortfall			-		-	
NSLP Sub			448,651.61		2,215,132.83	
PA Accountability Grants			-		-	
Properly Tax Relief			4,345,051.37		4,342,268.13	
PURTA			134,761.23		128,411.60	
Ready to Learn Grant			493,382.00		-	
Rental Subsidy	262,699.66		665,135.90		1,556,614.69	
Retirement			1,459,936.48		5,221,784.74	
SD Special Ed Funding	560,579.00		1,681,737.00		3,603,295.16	
SD Transportation	462,804.00		694,206.01		2,314,022.88	
10/11 PRRI Deduct Adjustment			-		-	
11/12 PRRI Deduct Adjustment			100.71		17,585.95	
Section 1305/1306			-		-	
Social Security	211,888.00		1,082,802.28		588,413.68	
Tuition Transfer			-		-	
Vocational Ed-PDE			-		-	
Vocational Ed-MCTI			28,441.00		-	
Ward of State			-		-	
WIA Summer Youth		1,519,457.62	-	14,794,046.03	-	35,571,327.77
Federal Revenue:						
Access			467,003.98		402,928.70	
Academic Achievement			-		-	
ARRA - Education Jobs			-		-	
ARRA - Fiscal Stabilization Basic Ed			-		-	
ARRA - IDEA			-		-	
ARRA - Title I Part A Grant			-		-	
ARRA - Title I School Improvement			-		-	
Comprehensive Literacy Grant	38,097.50		38,097.50		273,043.72	
Grant			6,000.00		-	
Impact Aid			-		-	
IU 20 IDEA			690,661.30		507,333.00	
IU 20 Race to the Top Grant			32,433.81		475,554.74	
Pregnant & Parent			-		-	
Program Improvement-Set Aside			21,601.27		13,959.20	
Title I	92,807.93		886,287.63		81,895.60	
Title II	13,201.33		105,446.69		1,205,044.45	
Title III	1,939.00		11,644.96		174,499.41	
Title V			-		30,965.37	
Title VI		146,045.76	-	2,259,177.14	-	3,165,224.19
Other Revenue:						
Athletic Events-South	\$ 3,483.00		17,090.42		\$ 67,874.75	
Athletic Events-North			8,804.75		\$ 17,705.00	
Transfer from General Fund to Athletics - South			3,000.00		\$ 16,322.00	
Transfer from General Fund to Athletics - North			9,000.00		\$ 25,173.00	
Refunds			-		\$ 3,600.00	
Miscellaneous	556.93		159,062.41		324,831.79	
Jury Duty Reimb	171.39		332.95		1,126.97	
Local Grants			1,176.30		33,150.00	
Bus Reimbursements	700.00		5,391.00		-	
Bus Reimbursement-Outside ESASD			-		1,050.00	
Donations			-		-	
Early Intervention Amendment A			-		5,795.00	
Early Intervention Amendment B			-		-	
Federal Subsidy Payment for 2010A			27,341.66		-	
Federal Subsidy Payment for 2011D			12,516.17		12,516.17	
Parking Permits/Smoking Fines/Locker Fees/ID's	373.00		2,178.00		5,057.00	
Cell Tower	1,909.62		11,225.97		22,023.00	
Online Summer School			12,210.00		10,175.00	
Credit Recovery Program	185.00		555.00		3,520.00	
Use of Facilities	1,640.53		3,578.25		20,332.29	
Bus Buy-Back (Wollington)			-		2,227,490.00	
OSCB Federal Subsidy			-		54,241.38	
QZAB Federal Subsidy			-		25,801.11	
Restitutions	115.03		415.44		2,016.32	
Settlement Proceeds			-		103,805.00	
Shawnee Academy			-		-	
Tuition		9,134.50	-	273,878.32	3,756.14	2,987,361.92

168

EAST STROUDSBURG AREA SCHOOL DISTRICT
STATEMENT OF CASH / GENERAL FUND (FUNDS 10 & 19)
November 30, 2014

	November 30, 2014	July 1, 2014 to November 30, 2014	Prior Year July 1, 2013 to June 30, 2014
Credit to Expenses:			
Wage/Tuition Reimb	\$ 38,200.12	38,400.12	\$ 11,063.59
Cafeteria Reimb			156.00
Misc Reimb/Refunds	4,259.14	21,033.79	126,581.93
Insurance Reimbursements	5,414.54	105,570.76	17,458.13
Bus Reimbursement-Inside ESASD			20,922.40
Custodian/Security Fees			
Donations			
Obligations		4,405.02	2,918.59
Bond/Const. Fund to GF			
Capital Reserve to GF			
Concession Stand to GF			
Special/Student Activity to GF		2,409.43	1,798.39
Sub Teacher Permits	50.00	255.00	270.00
PayPal to GF			
MCTI	28,441.00	31,486.54	220,406.58
Bus Buy-Back (Wolflington)			
Blue Cross Pym/COBRA	10,797.48	73,568.45	277,129.11
	87,162.28	277,129.11	222,865.42
			624,441.03
TOTAL RECEIPTS	\$ 6,786,586.00	109,783,312.75	147,913,143.07
TOTAL RESOURCES	\$ 115,623,948.24	169,056,065.49	212,276,131.24
Disbursements:			
Accounts Payable - Athletics (South)	772.00	17,823.00	86,342.60
Accounts Payable - Athletics (North)	435.00	12,898.00	47,304.38
Accounts Payable	3,842,009.02	30,410,603.75	62,411,942.52
Payroll	3,281,435.09	16,494,341.61	40,654,812.78
Bank Fees		78.43	35.75
Investment Fees	121.49	1,133.74	6,155.24
Prior Months Voids/Adj - Athletics (South)			(450.00)
Prior Months Voids/Adj - Athletics (North)	(57.00)	(57.00)	(258.00)
Prior Months Voids/Adj	(31,658.10)	(34,756.20)	(45,866.54)
Accrued Interest			
2004A GON Principal & Int			245,168.75
2006 GON Principal & Int			
2007 GON Principal & Int		1,815,136.25	3,798,772.50
2007A GON Principal & Int		2,355,350.00	3,385,350.00
2008 GON Principal & Int	229,490.88	1,040,532.13	1,617,182.50
2009 GON Principal & Int		1,097,425.00	267,125.00
2009A GON Principal & Int			1,110,275.00
2009 GON Principal & Int	189,668.75	189,668.75	379,337.50
2010 GON Principal & Int	2,203,200.00	2,203,200.00	2,667,000.00
2010A GON Principal & Int	1,407,031.25	1,407,031.25	1,170,769.83
2010A GON Principal & Int		101,055.68	30,499.33
2011 GON Principal & Int	751,322.50	751,322.50	819,345.00
2011A GON Principal & Int	146,377.50	146,377.50	183,755.00
2011D QZAB Principal & Int		40,486.85	55,226.24
2012 GON Principal & Int	79,850.00	79,850.00	154,750.00
2012A GON Principal & Int	136,325.00	136,325.00	173,650.00
2013 GON Principal & Int		352,845.00	27,676.21
2014 Loan Principal & Int		24,416.00	
GON CP \$37.5M			
Blue Cross Payment (EBTEP)	1,706,381.35	8,704,699.98	21,380,704.00
Due to/from Capital Projects			
Due to/from Capital Reserves			11,214,998.50
96 VRLP \$7M Principal, Int & Annual Trust Fee	2,999.36	14,886.44	456,552.91
96 VRLP \$10M Principal, Int & Annual Trust Fee	3,822.09	18,969.77	705,221.50
T R A N & Interest			
Bus Buy-Back (Wolflington)			
Balance:	\$ 13,949,526.18	67,381,643.43	153,003,378.50
	\$ 101,674,422.06	101,674,422.06	59,272,752.74
CASH SUMMARY (FUNDS 10 & 19):			
PNC - Athletics (Fund 19) - South	7,421.73	7,421.73	\$ 5,154.31
PNC - Athletics (Fund 19) - North	5,766.28	5,766.28	\$ 802.53
CITIZENS - Athletics (Fund 19) - South	\$ -	-	\$ -
PNC Bank - NOW (Fund 10)	\$ 29,629,931.73	29,629,931.73	\$ 7,364,414.33
PNC Bank - Tax Escrow (Fund 10)	\$ 1,501.26	1,501.26	\$ 1,500.95
PSDLAF (Fund 10)	55,237,408.55	55,237,408.55	34,885,212.33
PLGIT (Fund 10)	8,009,759.34	8,009,759.34	2,518,838.15
PLGIT/PLUS (Fund 10)	49,270.74	49,270.74	49,270.74
PLGIT/TERM (Fund 10)			4,000,000.00
PLGIT I-CLASS (Fund 10)	8,005,362.43	6,005,362.43	6,004,559.40
PLGIT/CD (Fund 10)	2,728,000.00	2,728,000.00	4,463,000.00
Balance (Funds 10 & 19):	\$ 101,674,422.06	101,674,422.06	59,272,752.74

***PLGIT CD's Interest Rates**

Avenue Bank	.51%	Virginia Heritage Bank	.40%
Valley Green Bank	.60%	Seaside National Bank	.44%
First Commons Bank	.60%	United Texas Bank	.50%
Sonabank	.50%	Community Capital Bank	.50%
Onb Bank & Trust Company	.45%	Landmark Community Bank	.50%
Stearns Bank	.55%	Community West Bank	.50%

****Interest Rates**

APYE (Annual Percentage Yield Earned)
MDY (Monthly Distribution Yield)

001 East Stroudsburg Area School District
STATEMENT OF INCOME
For the Period Ending September 30, 2014

CAFETERIA FUND

	Current Period	Year-to-Date	Account number
REVENUE FROM LOCAL SOURCES			
EARNINGS ON INVESTMENTS			
INTEREST ON INVESTMENTS	.43	4.76	50-6510-000
TOTAL EARNINGS ON INVESTMENTS	.43	4.76	
REVENUE FROM OPERATIONS			
SALES, LUNCH - PAID	62,519.45	62,519.45	50-6611-000
SALES, LUNCH - REDUCED	3,398.40	3,398.40	50-6612-000
SUMMER SALES - B-FAST & LUNCH	40.95	1,271.07	50-6614-000
SALES, BREAKFAST - PAID	6,221.35	6,221.35	50-6615-000
SALES, BREAKFAST - REDUCED	816.90	816.90	50-6616-000
SALES, OVER/UNDER	168.68	168.68	50-6619-000
SALES, ADULT LUNCH	2,236.85	2,236.85	50-6620-000
SALES, A LA CARTE LUNCH	67,382.39	67,382.39	50-6621-000
MISC. WEBSITE COMMISSION	2,692.50	3,010.00	50-6625-000
SALES, IN-HOUSE-EVENTS	2,701.16	3,678.15	50-6630-000
TOTAL SALES	148,178.63	150,703.24	
TOTAL LOCAL REVENUE	148,179.06	150,708.00	
REVENUE FROM STATE SOURCES			
STATE SUBSIDY - LUNCH	11,377.62	12,653.28	50-7600-510
STATE SUBSIDY - BREAKFAST	3,091.60	3,649.90	50-7600-511
STATE SUBSIDY -SOCIAL SECURITY	3,618.86	5,821.91	50-7810-000
STATE SUBSIDY -RETIREMENT	10,335.20	16,500.62	50-7820-000
TOTAL STATE REVENUE	28,423.28	38,625.71	
REVENUE FROM FEDERAL SOURCES			
FEDERAL SUBSIDY - BREAKFAST	51,213.13	61,988.32	50-8530-553
FEDERAL SUBSIDY - LUNCH	188,202.96	217,551.42	50-8530-555
TOTAL FEDERAL REVENUE	239,416.09	279,539.74	
TOTAL CAFETERIA REVENUE	\$416,018.43	\$468,873.45	
EXPENSES OF OPERATIONS			
Salary, Manager	16,230.43	35,920.52	50-3100-110
SALARIES, SUMMER WORKERS	.00	39,301.63	50-3100-160
SALARIES, WORKERS	80,777.61	80,777.61	50-3100-170
MEDICAL INSURANCE	52,835.91	160,701.69	50-3100-210
LIFE INSURANCE	669.72	2,033.91	50-3100-213
LTD INSURANCE	197.52	601.30	50-3100-214
FICA OASDI	5,865.86	9,436.79	50-3100-220
FICA HI	1,371.76	2,206.96	50-3100-221
RETIREMENT	20,670.50	33,001.31	50-3100-230
WORKERS COMPENSATION	1,504.58	2,648.69	50-3100-260
PROFESSIONAL CONTRACT SERVICES	11,898.83	11,898.83	50-3100-300
CONTRACT MAINTENANCE	2,838.60	5,677.20	50-3100-400
UTILITY SERVICES, ELECTRICITY	4,449.27	8,938.46	50-3100-422
MAINTENANCE/REPAIRS	9,095.48	16,502.58	50-3100-430
POSTAGE	61.40	84.12	50-3100-530
PRINTING EXPENSE	.00	845.00	50-3100-550
CONF/TRAVEL/MILEAGE	1,049.82	1,049.82	50-3100-580
SUPPLIES, NON-FOOD	4,954.69	5,870.68	50-3100-610
TECHNOLOGY SUPPLIES	363.49	363.49	50-3100-618
FUEL	279.73	652.67	50-3100-620
Food Purchases	1,185.22	6,638.36	50-3100-631
MILK PURCHASES	5,943.75	9,288.93	50-3100-632
DEPRECIATION OF EQUIPMENT	1,507.20	4,521.55	50-3100-741
NON-CAPITAL NEW TECH EQUIPMENT	.00	3,604.81	50-3100-757
DUES & FEES	922.00	922.00	50-3100-810
PREPAY FEES	348.62	811.80	50-3100-811
TOTAL FOOD SERVICE EXPENSES	\$222,651.55	\$444,300.71	
Net Income	\$ 193,366.88	\$ 24,572.74	

Bank: 45 PNC BANK-CAFETERIA

Check no.	Check Date	Vendor name and comment	Amount
104608	9/04/2014	BOB COLIN SERVICE MAINTENANCE/REPAIRS	4,803.43
104609	9/04/2014	DENISE A. FLYNN CONF/TRAVEL/MILEAGE	481.71
104610	9/04/2014	GOULD'S PRODUCE AND FARM MARKET Food Purchases	274.00
104611	9/04/2014	MULLEN MARKETING, LLC Food Purchases	10,465.00
104612	9/04/2014	OFFICE DIRECT, INC. SUPPLIES, NON-FOOD	29.94
104613	9/04/2014	L. MICHAEL REISH Food Purchases	125.00
104614	9/11/2014	BOB COLIN SERVICE MAINTENANCE/REPAIRS	1,124.85
104615	9/11/2014	CHAPMAN REFRIGERATION LLC MAINTENANCE/REPAIRS	482.17
104616	9/11/2014	HEARTLAND PAYMENT SYSTEM PROFESSIONAL CONTRACT SERVICES	11,898.83
104617	9/11/2014	CONSUMER REPORTS ON HEALTH DUES & FEES	39.00
104618	9/11/2014	FRITO-LAY, INC. Food Purchases	2,035.23
104619	9/11/2014	GOULD'S PRODUCE AND FARM MARKET Food Purchases	431.00
104620	9/11/2014	MILLENNIUM FUNDING TECHNOLOGY SUPPLIES	298.50
104621	9/11/2014	MORABITO BAKING CO. INC. Food Purchases	3,393.69
104622	9/11/2014	PEPSI-COLA Food Purchases	848.00
104623	9/11/2014	POCONO MOUNTAIN DAIRIES MILK PURCHASES	5,943.75
104624	9/11/2014	POCONO PROFOODS Food Purchases	14,705.20
104625	9/11/2014	RC FINE FOODS Food Purchases	159.60
104626	9/11/2014	REINHART FOOD SERVICE Food Purchases	13,885.67
104627	9/11/2014	US FOODS Food Purchases	17,844.57
104628	9/18/2014	DAVID ASCENZIA SALES, LUNCH - PAID	11.90
104629	9/18/2014	BOB COLIN SERVICE MAINTENANCE/REPAIRS	2,685.03
104630	9/18/2014	EAT AROUND TOWN SAFELY, LLC DUES & FEES	870.00
104631	9/18/2014	GOULD'S PRODUCE AND FARM MARKET Food Purchases	275.00

Bank: 45 PNC BANK-CAFETERIA

Check no.	Check Date	Vendor name and comment	Amount
104632	9/18/2014	KASA'S FOODS DIST CO INC. Food Purchases	6,268.64
104633	9/18/2014	MARILYN POSSINGER CONF/TRAVEL/MILEAGE	370.63
104634	9/18/2014	PAUL H. SCHMID CONF/TRAVEL/MILEAGE	318.71
104635	9/18/2014	SCHOOL NUTRITION ASSOCIATION DUES & FEES	13.00
104636	9/18/2014	CHINYERE UDEH SALES, LUNCH - PAID	243.90
104637	9/18/2014	US FOODS SUPPLIES, NON-FOOD	340.00
104638	9/18/2014	WEIS MARKET, INC. Food Purchases	411.61
104639	9/18/2014	RASHIMA JACKSON SALES, LUNCH - PAID	30.00
104640	9/25/2014	CARGILL Food Purchases	150.72
104641	9/25/2014	RICH PRODUCTS CORPORATION Food Purchases	3,660.35
104642	9/25/2014	GLANBIA NUTRITIONALS INC. Food Purchases	302.70
104643	9/25/2014	GOULD'S PRODUCE AND FARM MARKET Food Purchases	1,169.00
104644	9/25/2014	NATASHA KING DUE TO STUDENTS	5.65
104645	9/25/2014	KLINGEL'S FARM & MAZEZILLA Food Purchases	128.00
104646	9/25/2014	OFFICE DIRECT, INC. TECHNOLOGY SUPPLIES	64.99
104647	9/25/2014	L. MICHAEL REISH Food Purchases	175.00
			----- 106,763.97

End of Report - 11.52.31

Bank: 45 PNC BANK-CAFETERIA

Check no.	Check Date	Vendor name and comment	Amount
104648	10/01/2014	BOB COLIN SERVICE MAINTENANCE/REPAIRS	750.84
104649	10/01/2014	CHAPMAN REFRIGERATION LLC MAINTENANCE/REPAIRS	117.60
104650	10/01/2014	DENISE A. FLYNN SUPPLIES, NON-FOOD	1,399.48
104651	10/01/2014	GOULD'S PRODUCE AND FARM MARKET Food Purchases	900.00
104652	10/01/2014	JTM PROVISIONS CO. Food Purchases	1,370.00
104653	10/01/2014	KIM ROLLINS MCNEILL DUE TO STUDENTS	20.15
104654	10/01/2014	BRYDALE PRESS LLC. PRINTING EXPENSE	95.00
104655	10/10/2014	BARRY FOOD SALES Food Purchases	14,220.00
104656	10/10/2014	FRITO-LAY, INC. Food Purchases	5,089.36
104657	10/10/2014	GOULD'S PRODUCE AND FARM MARKET Food Purchases	2,030.00
104658	10/10/2014	HERSHEY CREAMERY COMPANY Food Purchases	1,845.90
104659	10/10/2014	KASA'S FOODS DIST CO INC. Food Purchases	3,619.36
104660	10/10/2014	KEYCO DISTRIBUTORS INC. Food Purchases	1,021.44
104661	10/10/2014	KLINGEL'S FARM & MAZEZILLA Food Purchases	144.00
104662	10/10/2014	MORABITO BAKING CO. INC. Food Purchases	3,361.95
104663	10/10/2014	MULLEN MARKETING, LLC Food Purchases	6,201.00
104664	10/10/2014	OFFICE DIRECT, INC. SUPPLIES, NON-FOOD	38.97
104665	10/10/2014	PEPSI-COLA Food Purchases	2,983.82
104666	10/10/2014	POCONO MOUNTAIN DAIRIES MILK PURCHASES	31,761.94
104667	10/10/2014	POCONO PROFOODS Food Purchases	13,674.80
104668	10/10/2014	MARILYN POSSINGER SUPPLIES, NON-FOOD	390.68
104669	10/10/2014	REINHART FOOD SERVICE Food Purchases	20,246.52
104670	10/10/2014	L. MICHAEL REISH Food Purchases	125.00
104671	10/10/2014	TOPP BUSINESS SOLUTIONS CONTRACT MAINTENANCE	33.33

Bank: 45 PNC BANK-CAFETERIA

Check no.	Check Date	Vendor name and comment	Amount
104672	10/10/2014	US FOODS Food Purchases	29,997.17
104673	10/10/2014	WEIS MARKET, INC. Food Purchases	276.58
104674	10/22/2014	BOB COLIN SERVICE MAINTENANCE/REPAIRS	181.66
104675	10/22/2014	CHAPMAN REFRIGERATION LLC MAINTENANCE/REPAIRS	2,553.05
104676	10/22/2014	MARTHA DETERMAN CONF/TRAVEL/MILEAGE	58.58
104677	10/22/2014	GOULD'S PRODUCE AND FARM MARKET Food Purchases	1,190.00
104678	10/22/2014	KASA'S FOODS DIST CO INC. Food Purchases	8,346.68
104679	10/30/2014	RICH PRODUCTS CORPORATION Food Purchases	2,311.80
104680	10/30/2014	CHAPMAN REFRIGERATION LLC MAINTENANCE/REPAIRS	728.67
104681	10/30/2014	GOULD'S PRODUCE AND FARM MARKET Food Purchases	1,100.00
104682	10/30/2014	KLINGEL'S FARM & MAZEZILLA Food Purchases	128.00
104683	10/30/2014	JULIYAH PATTERSON DUE TO STUDENTS	8.07
			----- 158,321.40

End of Report - 10.16.21

001 East Stroudsburg Area School District
STATEMENT OF INCOME
For the Period Ending October 31, 2014

CAFETERIA FUND

	Current Period	Year-to-Date	Account number
REVENUE FROM LOCAL SOURCES			
EARNINGS ON INVESTMENTS			
INTEREST ON INVESTMENTS	.91	5.67	50-6510-000
TOTAL EARNINGS ON INVESTMENTS	.91	5.67	
REVENUE FROM OPERATIONS			
SALES, LUNCH - PAID	69,440.85	131,960.30	50-6611-000
SALES, LUNCH - REDUCED	3,794.00	7,192.40	50-6612-000
SUMMER SALES - B-FAST & LUNCH	.00	1,271.07	50-6614-000
SALES, BREAKFAST - PAID	8,669.25	14,890.60	50-6615-000
SALES, BREAKFAST - REDUCED	1,059.00	1,875.90	50-6616-000
SALES, OVER/UNDER	81.92	86.76	50-6619-000
SALES, ADULT LUNCH	3,338.55	5,575.40	50-6620-000
SALES, A LA CARTE LUNCH	75,023.70	142,406.09	50-6621-000
MISCELLANEOUS-PEPSI COMMISSION	100.52	100.52	50-6622-000
MISC. WEBSITE COMMISSION	2,607.50	5,617.50	50-6625-000
SALES, IN-HOUSE-EVENTS	3,492.36	7,170.51	50-6630-000
TOTAL SALES	167,443.81	318,147.05	
TOTAL LOCAL REVENUE	167,444.72	318,152.72	
REVENUE FROM STATE SOURCES			
STATE SUBSIDY - LUNCH	12,431.80	25,085.08	50-7600-510
STATE SUBSIDY - BREAKFAST	3,784.40	7,434.30	50-7600-511
STATE SUBSIDY -SOCIAL SECURITY	4,998.28	10,820.19	50-7810-000
STATE SUBSIDY -RETIREMENT	14,194.79	30,695.41	50-7820-000
TOTAL STATE REVENUE	35,409.27	74,034.98	
REVENUE FROM FEDERAL SOURCES			
FEDERAL SUBSIDY - BREAKFAST	61,294.52	123,282.84	50-8530-553
FEDERAL SUBSIDY - LUNCH	198,365.26	415,916.68	50-8530-555
TOTAL FEDERAL REVENUE	259,659.78	539,199.52	
TOTAL CAFETERIA REVENUE	\$462,513.77	\$931,387.22	
EXPENSES OF OPERATIONS			
Salary, Manager	17,819.18	53,739.70	50-3100-110
SALARIES, SUMMER WORKERS	.00	39,301.63	50-3100-160
SALARIES, WORKERS	116,149.38	196,926.99	50-3100-170
MEDICAL INSURANCE	50,183.54	210,885.23	50-3100-210
LIFE INSURANCE	669.72	2,703.63	50-3100-213
LTD INSURANCE	197.52	798.82	50-3100-214
FICA OASDI	8,085.70	17,522.49	50-3100-220
FICA HI	1,890.85	4,097.81	50-3100-221
RETIREMENT	28,389.58	61,390.89	50-3100-230
UNEMPLOYMENT	1.18	1.18	50-3100-250
WORKERS COMPENSATION	2,084.87	4,733.56	50-3100-260
PROFESSIONAL CONTRACT SERVICES	.00	11,898.83	50-3100-300
CONTRACT MAINTENANCE	2,871.93	8,549.13	50-3100-400
UTILITY SERVICES, ELECTRICITY	4,274.50	13,212.96	50-3100-422
MAINTENANCE/REPAIRS	4,331.82	20,834.40	50-3100-430
POSTAGE	17.06	101.18	50-3100-530
PRINTING EXPENSE	95.00	940.00	50-3100-550
CONF/TRAVEL/MILEAGE	179.43	1,229.25	50-3100-580
SUPPLIES, NON-FOOD	4,900.12	10,770.80	50-3100-610
TECHNOLOGY SUPPLIES	.00	363.49	50-3100-618
FUEL	353.61	1,006.28	50-3100-620
Food Purchases	136,026.05	142,664.41	50-3100-631
MILK PURCHASES	31,761.94	41,050.87	50-3100-632
DEPRECIATION OF EQUIPMENT	1,507.20	6,028.75	50-3100-741
NON-CAPITAL NEW TECH EQUIPMENT	.00	3,604.81	50-3100-757
DUES & FEES	.00	922.00	50-3100-810
PREPAY FEES	2,227.17	3,038.97	50-3100-811
TOTAL FOOD SERVICE EXPENSES	\$414,017.35	\$858,318.06	
Net Income	\$ 48,496.42	\$ 73,069.16	

East Stroudsburg Area School District
YTD SUMMARY OF REVENUES
For the Period Ending 11/30/2014

GENERAL FUND

	Original Budget	Adjusted Budget	Current Activity	Year-To-Date Revenues	Encumbers	Unencumbered Balance	% Rem.
6000-000 REVENUE FROM LOCAL SOURCES							
6100-000 TAXES LEVIED BY DISTRICT							
6110-000 AD VALOREM TAXES	88,041,283.00	88,041,283.00	83,891,550.68	83,891,550.68	.00	4,149,732.32	4.7
6140-000 Act 511 - Occupational Priv. Tax	72,000.00	72,000.00	31,590.99	31,590.99	.00	40,409.01	56.1
6150-002 Act 511 - Earn.Inc. & R.E.Trans.Tax	3,600,000.00	3,600,000.00	1,503,956.81	1,503,956.81	.00	2,096,043.19	58.2
** 6100 TOTAL TAXES LEVIED BY DISTRICT	91,713,283.00	91,713,283.00	85,427,098.48	85,427,098.48	.00	6,286,184.52	6.9
6200-000 DISCOUNTS TAKEN TAXES LEVIED							
6210-006 Discounts Taken on Property	.00	.00	.00	.00	.00	.00	***
** 6200 TOTAL DISCOUNTS TAKEN TAXES LEVIED	.00	.00	.00	.00	.00	.00	***
6400-000 DELINQUENCIES ON DISTRICT TAXES							
6410-006 Delinquent Taxes	8,000,000.00	8,000,000.00	2,693,453.84	2,693,453.84	.00	5,306,546.16	66.3
** 6400 TOTAL DELINQUENCIES ON DISTRICT TAXES	8,000,000.00	8,000,000.00	2,693,453.84	2,693,453.84	.00	5,306,546.16	66.3
6500-000 EARNINGS ON INVESTMENTS							
6510-000 Earnings on Investments	85,000.00	85,000.00	29,457.92	29,457.92	.00	55,542.08	65.3
6590-000 Other Earnings On investments	.00	.00	.00	.00	.00	.00	***
** 6500 TOTAL EARNINGS ON INVESTMENTS	85,000.00	85,000.00	29,457.92	29,457.92	.00	55,542.08	65.3
6700-000 REVENUES FROM DISTRICT ACTIVITIES							
6710-002	55,000.00	55,000.00	20,562.17	20,562.17	.00	34,437.83	62.6
6740-000 Fees	.00	.00	2,078.00	2,078.00	.00	2,078.00-	***
6790-000 Other District Activity Income	.00	.00	5,573.00	5,573.00	.00	5,573.00-	***
** 6700 TOTAL REVENUES FROM DISTRICT ACTIVITIES	55,000.00	55,000.00	28,213.17	28,213.17	.00	26,786.83	48.7
6800-000 OTHER GOVERNMENT UNITS							
6810-092 REVENUE FROM LOCAL GOVERNMENT UNITS	.00	.00	.00	.00	.00	.00	***
6820-032 State Revenue from Acting Agent	.00	.00	.00	.00	.00	.00	***
6830-097 Federal Revenue from Intermediary	1,129,159.00	1,129,159.00	730,271.41	730,271.41	.00	398,887.59	35.3
** 6800 TOTAL OTHER GOVERNMENT UNITS	1,129,159.00	1,129,159.00	730,271.41	730,271.41	.00	398,887.59	35.3
6900-000 OTHER REVENUE FROM LOCAL SOURCES							
6900-007 OTHER REVENUE FROM LOCAL SOURCES	.00	.00	.00	.00	.00	.00	***
6910-001 Rental of Facilities	25,000.00	25,000.00	16,205.57	16,205.57	.00	8,794.43	35.2
6920-099 DONATIONS FROM PRIVATE SOURCES	.00	.00	.00	.00	.00	.00	***
6940-000 TUITION FROM PATRONS	10,000.00	10,000.00	25,484.20	25,484.20	.00	15,484.20-	154.8-
6960-000 Service Provided Other Local Gov't	.00	.00	.00	.00	.00	.00	***
6990-001 Miscellaneous Revenues	.00	.00	32,409.32	32,409.32	.00	32,409.32-	***
** 6900 TOTAL OTHER REVENUE FROM LOCAL SOURCES	35,000.00	35,000.00	74,099.09	74,099.09	.00	39,099.09-	111.7-

174

Dec 08, 2014
Type of Report: SUMMARY

East Stroudsburg Area School District
YTD SUMMARY OF REVENUES
For the Period Ending 11/30/2014

Page: 2
ID: AC0836

GENERAL FUND								
	Original Budget	Adjusted Budget	Current Activity	Year-To-Date Revenues	Encumbers	Unencumbered Balance	% Rem.	
*** 6000 TOTAL REVENUE FROM LOCAL SOURCES	101,017,442.00	101,017,442.00	88,982,593.91	88,982,593.91	.00	12,034,848.09	11.9	
7000-000 REVENUE FROM STATE SOURCES								
7100-000 BASIC INSTRUCTIONAL SUBSIDIES								
7110-005 Basic Instructional Subsidy	13,206,877.00	13,206,877.00	3,656,894.00	3,656,894.00	.00	9,549,983.00	72.3	
7140-000 Charter Schools	.00	.00	.00	.00	.00	.00	***	
7160-000 Tuition - Orphans/Private Homes	500,000.00	500,000.00	.00	.00	.00	500,000.00	100.0	
7170-000 School Improvement Grants	.00	.00	.00	.00	.00	.00	***	
7180-000 Staff & Program Development	.00	.00	.00	.00	.00	.00	***	
** 7100 TOTAL BASIC INSTRUCTIONAL SUBSIDIES	13,706,877.00	13,706,877.00	3,656,894.00	3,656,894.00	.00	10,049,983.00	73.3	
7200-000 Revenue for Specific Ed Programs								
7210-000 Homebound Instruction	.00	.00	.00	.00	.00	.00	***	
7220-000 Vocational Education Subsidy	.00	.00	.00	.00	.00	.00	***	
7230-002 Alternative Education	.00	.00	.00	.00	.00	.00	***	
7240-000 Driver Education Subsidy	.00	.00	.00	.00	.00	.00	***	
7270-598 Special Education Subsidy	3,603,495.00	3,603,495.00	1,681,737.00	1,681,737.00	.00	1,921,758.00	53.3	
7290-098 Additional Educational Prog Revenues	.00	.00	.00	.00	.00	.00	***	
** 7200 TOTAL Revenue for Specific Ed Programs	3,603,495.00	3,603,495.00	1,681,737.00	1,681,737.00	.00	1,921,758.00	53.3	
7300-000 SUBSIDIES - NONEDUCATIONAL PROGRAMS								
7310-000 Transportation Subsidy	2,400,000.00	2,400,000.00	694,206.01	694,206.01	.00	1,705,793.99	71.1	
7320-046 Rental Subsidy	1,500,000.00	1,500,000.00	665,135.90	665,135.90	.00	834,864.10	55.7	
7330-000 Medical & Dental Subsidy	160,000.00	160,000.00	.00	.00	.00	160,000.00	100.0	
7340-662 State Property Tax Reduc Allocation	4,345,051.00	4,345,051.00	4,345,051.37	4,345,051.37	.00	.37-	.0	
** 7300 TOTAL SUBSIDIES - NONEDUCATIONAL PROGRAMS	8,405,051.00	8,405,051.00	5,704,393.28	5,704,393.28	.00	2,700,657.72	32.1	
7500-000 Extra State Grants								
7500-091 Extra State Grants	504,703.00	504,703.00	493,382.00	493,382.00	.00	11,321.00	2.2	
7590-000 Other State Revenue	.00	.00	.00	.00	.00	.00	***	
** 7500 TOTAL Extra State Grants	504,703.00	504,703.00	493,382.00	493,382.00	.00	11,321.00	2.2	
7800-000 REVENUE FROM THE COMMONWEALTH OF PA								
7810-000 STATE SHARE-SOCIAL SECURITY	2,662,040.00	2,662,040.00	1,071,982.09	1,071,982.09	.00	1,590,057.91	59.7	
7820-000 STATE SHARE-RETIREMENT	7,393,137.00	7,393,137.00	1,429,241.07	1,429,241.07	.00	5,963,895.93	80.7	
** 7800 TOTAL REVENUE FROM THE COMMONWEALTH OF PA	10,055,177.00	10,055,177.00	2,501,223.16	2,501,223.16	.00	7,553,953.84	75.1	
7900-000 REVENUE FOR TECHNOLOGY								
7910-091 Educational Technology	.00	.00	.00	.00	.00	.00	***	
7920-000 Classrooms For The Future	.00	.00	.00	.00	.00	.00	***	
** 7900 TOTAL REVENUE FOR TECHNOLOGY	.00	.00	.00	.00	.00	.00	***	

177

East Stroudsburg Area School District
YTD SUMMARY OF REVENUES
For the Period Ending 11/30/2014

GENERAL FUND								
	Original Budget	Adjusted Budget	Current Activity	Year-To-Date Revenues	Encumbers	Unencumbered Balance	% Rem.	
*** 7000 TOTAL REVENUE FROM STATE SOURCES	36,275,303.00	36,275,303.00	14,037,629.44	14,037,629.44	.00	22,237,673.56	61.3	
8000-000 REVENUE FROM FEDERAL SOURCES								
8100-000 UNRESTRICTED GRANTS-IN-AID								
8110-002 Impact Aid	500,000.00	500,000.00	.00	.00	.00	500,000.00	100.0	
** 8100 TOTAL UNRESTRICTED GRANTS-IN-AID	500,000.00	500,000.00	.00	.00	.00	500,000.00	100.0	
8500-000 RESTRICTED GRANTS-IN-AID - ACADEMIC								
8510-415 ECIA Chapter 1	1,861,014.00	1,861,014.00	1,063,078.05	1,063,078.05	.00	797,935.95	42.9	
8540-095 N E T	.00	.00	.00	.00	.00	.00	***	
8560-094 ECIA - TITLE VI	.00	.00	.00	.00	.00	.00	***	
** 8500 TOTAL RESTRICTED GRANTS-IN-AID - ACADEMIC	1,861,014.00	1,861,014.00	1,063,078.05	1,063,078.05	.00	797,935.95	42.9	
8600-000 RESTRICTED GRANTS-IN-AID - OTHER								
8690-094 Other Federal Grants	.00	.00	.00	.00	.00	.00	***	
** 8600 TOTAL RESTRICTED GRANTS-IN-AID - OTHER	.00	.00	.00	.00	.00	.00	***	
8700-000 AMERICAN RECOVERY & REINVESTMENT								
8700-983 AMERICAN RECOVERY & REINVESTMENT	.00	.00	.00	.00	.00	.00	***	
8730-000	91,722.00	91,722.00	39,857.83	39,857.83	.00	51,864.17	56.5	
** 8700 TOTAL AMERICAN RECOVERY & REINVESTMENT	91,722.00	91,722.00	39,857.83	39,857.83	.00	51,864.17	56.5	
8800-000 MEDICAL ASSISTANCE(MA) REIMBURSEMENT								
8810-000 ACCESS Reimbursements	300,000.00	300,000.00	467,003.98	467,003.98	.00	167,003.98	55.7-	
8820-000 ACCESS Administrative Claiming	20,000.00	20,000.00	62,946.78	62,946.78	.00	42,946.78	214.7-	
8830-000 ACCESS - Early Intervention	.00	.00	.00	.00	.00	.00	***	
** 8800 TOTAL MEDICAL ASSISTANCE(MA) REIMBURSEMENT	320,000.00	320,000.00	529,950.76	529,950.76	.00	209,950.76	65.6-	
*** 8000 TOTAL REVENUE FROM FEDERAL SOURCES	2,772,736.00	2,772,736.00	1,632,886.64	1,632,886.64	.00	1,139,849.36	41.1	
9000-000 OTHER FINANCING SOURCES								
9100-000 SALE OF BONDS								
9120-000	.00	.00	.00	.00	.00	.00	***	
9130-000	.00	.00	.00	.00	.00	.00	***	
** 9100 TOTAL SALE OF BONDS	.00	.00	.00	.00	.00	.00	***	
9200-000 PROCEEDS - EXTENDED TERM FINANCING								
9200-000 PROCEEDS - EXTENDED TERM FINANCING	1,774,193.00	1,774,193.00	.00	.00	.00	1,774,193.00	100.0	
** 9200 TOTAL PROCEEDS - EXTENDED TERM FINANCING	1,774,193.00	1,774,193.00	.00	.00	.00	1,774,193.00	100.0	

178

Dec 08, 2014
Type of Report: SUMMARY

East Stroudsburg Area School District
YTD SUMMARY OF REVENUES
For the Period Ending 11/30/2014

Page: 4
ID: AC0836

GENERAL FUND								
		Original Budget	Adjusted Budget	Current Activity	Year-To-Date Revenues	Encumbers	Unencumbered Balance	% Rem.
9300-000	INTERFUND TRANSFERS							
9330-000	CAPITAL PROJECTS FUND TRANSFERS	.00	.00	.00	.00	.00	.00	***
** 9300	TOTAL INTERFUND TRANSFERS	.00	.00	.00	.00	.00	.00	***
9400-000	SALE OF SURPLUS EQUIPMENT							
9400-001	SALE OF SURPLUS EQUIPMENT	1,147,650.00	1,147,650.00	120,955.06	120,955.06	.00	1,026,694.94	89.5
** 9400	TOTAL SALE OF SURPLUS EQUIPMENT	1,147,650.00	1,147,650.00	120,955.06	120,955.06	.00	1,026,694.94	89.5
9500-000	Refund of Prior Years Expenses							
9500-000	Refund of Prior Years Expenses	.00	.00	.00	.00	.00	.00	***
** 9500	TOTAL Refund of Prior Years Expenses	.00	.00	.00	.00	.00	.00	***
*** 9000	TOTAL OTHER FINANCING SOURCES	2,921,843.00	2,921,843.00	120,955.06	120,955.06	.00	2,800,887.94	95.9
**** GENERAL FUND		142,987,324.00	142,987,324.00	104,774,065.05	104,774,065.05	.00	38,213,258.95	26.7

179

Dec 08, 2014
Type of Report: SUMMARY

East Stroudsburg Area School District
YTD SUMMARY OF REVENUES
For the Period Ending 11/30/2014

Page: 5
ID: AC0836

GENERAL FUND

	Original Budget	Adjusted Budget	Current Activity	Year-To-Date Revenues	Encumbers	Unencumbered Balance	\$ Rem.
***** GRAND TOTAL	142,987,324.00	142,987,324.00	104,774,065.05	104,774,065.05	0.00	38,213,258.95	26.7

End of Report - 15.05.33

081

East Stroudsburg Area School District
YTD SUMMARY OF EXPENDITURES
For the Period Ending 11/30/2014

GENERAL FUND

		Original Budget	Adjusted Budget	Current Activity	Year-To-Date Expenditures	Encumbers	Unencumbered Balance	% Rem.
1000-000	INSTRUCTION							
1100-100	Salaries	32,518,355.00	32,518,355.00	7,064,854.13	7,064,854.13	.00	25,453,500.87	78.3
1100-200	Fringe Benefits	18,839,299.00	18,839,299.00	4,338,699.06	4,338,699.06	.00	14,500,599.94	77.0
1100-300	Contract Professional Services	200,480.00	201,440.00	7,148.25	7,148.25	34,648.25	159,643.50	79.3
1100-400	Contract Maintenance Services	234,543.00	232,181.66	144,904.43	144,904.43	68,472.35	18,804.88	8.1
1100-500	Travel, Insurance, other Services	2,027,063.00	2,028,494.23	717,438.45	717,438.45	8,153.08	1,302,902.70	64.2
1100-600	Supplies, Books and Utilities	1,343,618.00	1,340,480.11	1,011,450.43	1,011,450.43	105,438.83	223,590.85	16.7
1100-700	Furniture & Equipment	29,599.00	35,185.37	33,035.04	33,035.04	37,307.00	35,156.67	99.9
1100-800	Dues & Fees	8,756.00	9,035.00	2,276.00	2,276.00	1,220.00	5,539.00	61.3
<hr/>								
** 1100	TOTAL REGULAR EDUCATION PROGRAMS	55,201,713.00	55,204,470.37	13,319,805.79	13,319,805.79	255,239.51	41,629,425.07	75.4
<hr/>								
1200-100	Salaries	9,781,308.00	9,781,308.00	2,263,210.71	2,263,210.71	.00	7,518,097.29	76.9
1200-200	Fringe Benefits	7,203,863.00	7,203,863.00	2,001,653.81	2,001,653.81	.00	5,202,209.19	72.2
1200-300	Contract Professional Services	2,977,168.00	2,977,168.00	968,167.95	968,167.95	.00	2,009,000.05	67.5
1200-400	Contract Maintenance Services	.00	.00	.00	.00	.00	.00	***
1200-500	Travel, Insurance, other Services	1,530,100.00	1,530,100.00	476,323.06	476,323.06	.00	1,053,776.94	68.9
1200-600	Supplies, Books and Utilities	144,655.00	144,892.70	91,179.31	91,179.31	4,425.95	49,287.44	34.0
1200-700	Furniture & Equipment	4,700.00	6,576.00	707.46	707.46	1,145.55	4,722.99	71.8
1200-800	Dues & Fees	260.00	260.00	64.96	64.96	.00	195.04	75.0
<hr/>								
** 1200	TOTAL SPECIAL EDUCATION	21,642,054.00	21,644,167.70	5,801,307.26	5,801,307.26	5,571.50	15,837,288.94	73.2
<hr/>								
1300-100	Salaries	507,014.00	507,014.00	118,096.83	118,096.83	.00	388,917.17	76.7
1300-200	Fringe Benefits	290,311.00	290,311.00	67,731.68	67,731.68	.00	222,579.32	76.7
1300-300	Contract Professional Services	.00	.00	.00	.00	.00	.00	***
1300-400	Contract Maintenance Services	.00	.00	.00	.00	.00	.00	***
1300-500	Travel, Insurance, other Services	2,004,500.00	2,004,500.00	1,076,742.40	1,076,742.40	904,133.52	23,624.08	1.2
1300-600	Supplies, Books and Utilities	12,320.00	12,320.00	4,646.74	4,646.74	.00	7,673.26	62.3
1300-700	Furniture & Equipment	.00	.00	.00	.00	.00	.00	***
1300-800	Dues & Fees	.00	.00	.00	.00	.00	.00	***
<hr/>								
** 1300	TOTAL VOCATIONAL EDUCATION	2,814,145.00	2,814,145.00	1,267,217.65	1,267,217.65	904,133.52	642,793.83	22.8
<hr/>								
1400-100	Salaries	882,973.00	882,973.00	253,845.12	253,845.12	.00	629,127.88	71.3
1400-200	Fringe Benefits	473,292.00	473,292.00	130,516.84	130,516.84	.00	342,775.16	72.4
1400-300	Contract Professional Services	705,000.00	705,000.00	118,518.56	118,518.56	.00	586,481.44	83.2
1400-400	Contract Maintenance Services	500.00	500.00	.00	.00	.00	500.00	100.0
1400-500	Travel, Insurance, other Services	405,250.00	405,250.00	15,460.82	15,460.82	.00	389,789.18	96.2
1400-600	Supplies, Books and Utilities	98,405.00	98,405.00	1,628.51	1,628.51	1,082.94	95,693.55	97.2
1400-700	Furniture & Equipment	7,800.00	7,800.00	.00	.00	.00	7,800.00	100.0
1400-800	Dues & Fees	.00	.00	.00	.00	.00	.00	***
<hr/>								
** 1400	TOTAL OTHER INSTRUCTIONAL PROGRAMS	2,573,220.00	2,573,220.00	519,969.85	519,969.85	1,082.94	2,052,167.21	79.8
<hr/>								
1500-300	Contract Professional Services	11,000.00	11,000.00	.00	.00	8,570.61	2,429.39	22.1
1500-500	Travel, Insurance, other Services	.00	.00	.00	.00	.00	.00	***

181

East Stroudsburg Area School District
YTD SUMMARY OF EXPENDITURES
For the Period Ending 11/30/2014

GENERAL FUND								
	Original Budget	Adjusted Budget	Current Activity	Year-To-Date Expenditures	Encumbers	Unencumbered Balance	% Rem.	
** 1500 TOTAL NONPUBLIC SCHOOL PROGRAMS	11,000.00	11,000.00	.00	.00	8,570.61	2,429.39	22.1	
1600-100 Salaries	.00	.00	.00	.00	.00	.00	***	
1600-200 Fringe Benefits	.00	.00	.00	.00	.00	.00	***	
** 1600 TOTAL ADULT EDUCATION PROGRAMS	.00	.00	.00	.00	.00	.00	***	
1700-500 Travel, Insurance, other Services	.00	.00	.00	.00	.00	.00	***	
1700-600 Supplies, Books and Utilities	.00	.00	.00	.00	.00	.00	***	
** 1700 TOTAL HIGHER EDUCATION PROGRAMS	.00	.00	.00	.00	.00	.00	***	
1800-100 Salaries	.00	.00	18,262.52	18,262.52	.00	18,262.52-	***	
1800-200 Fringe Benefits	.00	.00	5,573.96	5,573.96	.00	5,573.96-	***	
1800-300 Contract Professional Services	.00	.00	12,536.93	12,536.93	23,512.50	36,049.43-	***	
1800-500 Travel, Insurance, other Services	.00	.00	.00	.00	544.20	544.20-	***	
1800-600 Supplies, Books and Utilities	.00	.00	2,675.00	2,675.00	8,740.01	11,415.01-	***	
** 1800 TOTAL	.00	.00	39,048.41	39,048.41	32,796.71	71,845.12-	***	
*** 1000 TOTAL INSTRUCTION	82,242,132.00	82,247,003.07	20,947,348.96	20,947,348.96	1,207,394.79	60,092,259.32	73.1	
2000-000 SUPPORT SERVICES								
2100-100 Salaries	2,242,770.00	2,242,770.00	729,333.82	729,333.82	.00	1,513,436.18	67.5	
2100-200 Fringe Benefits	1,249,876.00	1,249,876.00	400,748.63	400,748.63	.00	849,127.37	67.9	
2100-300 Contract Professional Services	831,984.00	831,984.00	308,686.48	308,686.48	.00	523,297.52	62.9	
2100-400 Contract Maintenance Services	1,625.00	1,625.00	82.13-	82.13-	182.13	1,525.00	93.8	
2100-500 Travel, Insurance, other Services	58,835.00	57,597.00	1,588.64	1,588.64	.00	56,008.36	97.2	
2100-600 Supplies, Books and Utilities	23,419.00	22,245.00	10,289.46	10,289.46	1,035.03	10,920.51	49.1	
2100-700 Furniture & Equipment	.00	2,412.00	.00	.00	2,411.96	.04	.0	
2100-800 Dues & Fees	2,190.00	2,190.00	723.21	723.21	.00	1,466.79	67.0	
** 2100 TOTAL PUPIL PERSONNEL SERVICES	4,410,699.00	4,410,699.00	1,451,288.11	1,451,288.11	3,629.12	2,955,781.77	67.0	
2200-100 Salaries	1,621,835.00	1,621,835.00	627,451.18	627,451.18	.00	994,383.82	61.3	
2200-200 Fringe Benefits	865,358.00	865,358.00	267,763.89	267,763.89	.00	597,594.11	69.1	
2200-300 Contract Professional Services	62,450.00	58,996.99	25,488.38	25,488.38	5,154.75	28,353.86	48.1	
2200-400 Contract Maintenance Services	3,511.00	3,978.00	2,037.01	2,037.01	1,344.99	596.00	15.0	
2200-500 Travel, Insurance, other Services	56,054.00	56,778.49	12,921.24	12,921.24	10,687.69	33,169.56	58.4	
2200-600 Supplies, Books and Utilities	425,753.00	425,936.58	262,113.47	262,113.47	78,477.31	85,345.80	20.0	
2200-700 Furniture & Equipment	14,305.00	15,998.00	1,184.40	1,184.40	4,423.54	10,390.06	64.9	
2200-800 Dues & Fees	5,555.00	5,570.00	1,518.00	1,518.00	790.00	3,262.00	58.6	
** 2200 TOTAL INSTRUCTIONAL STAFF SERVICES	3,054,821.00	3,054,451.06	1,200,477.57	1,200,477.57	100,878.28	1,753,095.21	57.4	
2300-100 Salaries	3,200,233.00	3,200,233.00	1,097,810.80	1,097,810.80	.00	2,102,422.20	65.7	

182

East Stroudsburg Area School District
YTD SUMMARY OF EXPENDITURES
For the Period Ending 11/30/2014

GENERAL FUND

		Original Budget	Adjusted Budget	Current Activity	Year-To-Date Expenditures	Encumbers	Unencumbered Balance	% Rem.
2300-200	Fringe Benefits	1,895,524.00	1,895,524.00	640,007.86	640,007.86	.00	1,255,516.14	66.2
2300-300	Contract Professional Services	289,200.00	289,200.00	98,773.61	98,773.61	.00	190,426.39	65.8
2300-400	Contract Maintenance Services	73,640.00	74,235.77	48,807.46	48,807.46	14,612.88	10,815.43	14.6
2300-500	Travel, Insurance, other Services	240,582.00	238,958.48	141,946.74	141,946.74	9,580.56	87,431.18	36.6
2300-600	Supplies, Books and Utilities	81,562.00	75,756.57	14,689.58	14,689.58	13,900.48	47,166.51	62.3
2300-700	Furniture & Equipment	15,478.00	26,867.90	12,415.34	12,415.34	.00	14,452.56	53.8
2300-800	Dues & Fees	57,537.00	57,032.00	24,232.00	24,232.00	725.00	32,075.00	56.2
** 2300 TOTAL ADMINISTRATION SERVICES		5,853,756.00	5,857,807.72	2,078,683.39	2,078,683.39	38,818.92	3,740,305.41	63.9
2400-100	Salaries	1,182,403.00	1,182,403.00	289,376.65	289,376.65	.00	893,026.35	75.5
2400-200	Fringe Benefits	752,283.00	752,283.00	191,768.96	191,768.96	.00	560,514.04	74.5
2400-300	Contract Professional Services	25,250.00	25,250.00	14,095.00	14,095.00	11,125.00	30.00	.1
2400-400	Contract Maintenance Services	1,495.00	1,591.34	1,148.00	1,148.00	100.00	343.34	21.6
2400-500	Travel, Insurance, other Services	3,120.00	2,890.92	679.04	679.04	.00	2,211.88	76.5
2400-600	Supplies, Books and Utilities	18,412.00	18,436.25	10,537.93	10,537.93	3,352.78	4,545.54	24.7
2400-700	Furniture & Equipment	600.00	1,433.49	730.25	730.25	.00	703.24	49.1
2400-800	Dues & Fees	1,824.00	1,824.00	667.00	667.00	287.00	870.00	47.7
** 2400 TOTAL PUPIL HEALTH SERVICES		1,985,387.00	1,986,112.00	509,002.83	509,002.83	14,864.78	1,462,244.39	73.6
2500-100	Salaries	637,894.00	637,894.00	233,242.14	233,242.14	.00	404,651.86	63.4
2500-200	Fringe Benefits	421,668.00	421,668.00	159,687.91	159,687.91	.00	261,980.09	62.1
2500-300	Contract Professional Services	30,000.00	30,000.00	11,648.11	11,648.11	750.00	17,601.89	58.7
2500-400	Contract Maintenance Services	8,000.00	8,000.00	3,502.69	3,502.69	1,869.97	2,627.34	32.8
2500-500	Travel, Insurance, other Services	11,300.00	11,300.00	16,421.41	16,421.41	.00	5,121.41	45.3
2500-600	Supplies, Books and Utilities	20,100.00	20,100.00	2,428.55	2,428.55	235.29	17,436.16	86.7
2500-700	Furniture & Equipment	50,000.00	38,610.10	.00	.00	.00	38,610.10	100.0
2500-800	Dues & Fees	1,500.00	1,500.00	743.34	743.34	.00	756.66	50.4
** 2500 TOTAL BUSINESS OFFICE SERVICES		1,180,462.00	1,169,072.10	427,674.15	427,674.15	2,855.26	738,542.69	63.2
2600-100	Salaries	4,784,316.00	4,784,316.00	1,608,030.97	1,608,030.97	.00	3,176,285.03	66.4
2600-200	Fringe Benefits	3,512,032.00	3,512,032.00	1,262,361.84	1,262,361.84	.00	2,249,670.16	64.1
2600-300	Contract Professional Services	48,000.00	48,300.00	22,123.14	22,123.14	21,823.14	4,353.72	9.0
2600-400	Contract Maintenance Services	2,115,018.00	2,124,718.00	665,439.62	665,439.62	219,358.12	1,239,920.26	58.4
2600-500	Travel, Insurance, other Services	326,585.00	321,612.50	287,368.47	287,368.47	.00	34,244.03	10.6
2600-600	Supplies, Books and Utilities	1,465,593.00	1,460,599.33	439,633.19	439,633.19	631,050.67	389,915.47	26.7
2600-700	Furniture & Equipment	106,752.00	150,616.53	8,900.00	8,900.00	106,916.68	34,799.85	23.1
2600-800	Dues & Fees	2,500.00	2,500.00	526.00	526.00	.00	1,974.00	79.0
** 2600 TOTAL OPERATION & MAINTENANCE		12,360,796.00	12,404,694.36	4,294,383.23	4,294,383.23	979,148.61	7,131,162.52	57.5
2700-100	Salaries	3,483,985.00	3,483,985.00	944,322.39	944,322.39	.00	2,539,662.61	72.9
2700-200	Fringe Benefits	3,043,110.00	3,043,110.00	1,020,663.68	1,020,663.68	.00	2,022,446.32	66.5
2700-300	Contract Professional Services	17,000.00	21,000.00	2,514.58	2,514.58	3,256.42	15,229.00	72.5
2700-400	Contract Maintenance Services	7,000.00	17,000.00	10,291.27	10,291.27	128.73	6,580.00	38.7

183

East Stroudsburg Area School District
YTD SUMMARY OF EXPENDITURES
For the Period Ending 11/30/2014

GENERAL FUND

		Original Budget	Adjusted Budget	Current Activity	Year-To-Date Expenditures	Encumbers	Unencumbered Balance	% Rem.
2700-500	Travel, Insurance, other Services	1,695,785.00	1,695,785.00	349,128.78	349,128.78	473,305.58	873,350.64	51.5
2700-600	Supplies, Books and Utilities	909,250.00	887,880.00	235,465.08	235,465.08	546,545.13	105,869.79	11.9
2700-700	Furniture & Equipment	3,610,474.00	3,612,424.00	3,611,959.50	3,611,959.50	.00	464.50	.0
2700-800	Dues & Fees	5,000.00	5,000.00	138.30	138.30	.00	4,861.70	97.2
** 2700 TOTAL STUDENT TRANSPORTATION SERVICES		12,771,604.00	12,766,184.00	6,174,483.58	6,174,483.58	1,023,235.86	5,568,464.56	43.6
2800-100	Salaries	1,174,236.00	1,174,236.00	452,548.44	452,548.44	.00	721,687.56	61.5
2800-200	Fringe Benefits	759,109.00	759,109.00	309,650.00	309,650.00	.00	449,459.00	59.2
2800-300	Contract Professional Services	191,398.00	194,568.00	51,681.98	51,681.98	21,281.00	121,605.02	62.5
2800-400	Contract Maintenance Services	108,969.00	108,969.00	97,135.12	97,135.12	97.98	11,735.90	10.8
2800-500	Travel, Insurance, other Services	179,275.00	181,948.34	97,809.12	97,809.12	23,475.44	60,663.78	33.3
2800-600	Supplies, Books and Utilities	481,572.00	486,365.41	374,510.59	374,510.59	79,940.64	31,914.18	6.6
2800-700	Furniture & Equipment	2,016,401.00	2,012,218.35	53,298.98	53,298.98	88,838.17	1,870,081.20	92.9
2800-800	Dues & Fees	7,445.00	7,578.00	4,401.00	4,401.00	.00	3,177.00	41.9
** 2800 TOTAL CENTRAL SUPPORT SERVICES		4,918,405.00	4,924,992.10	1,441,035.23	1,441,035.23	213,633.23	3,270,323.64	66.4
2900-100	Salaries	.00	.00	.00	.00	.00	.00	***
2900-200	Fringe Benefits	.00	.00	.00	.00	.00	.00	***
2900-500	Travel, Insurance, other Services	51,000.00	51,000.00	.00	.00	.00	51,000.00	100.0
2900-600	Supplies, Books and Utilities	.00	.00	.00	.00	.00	.00	***
** 2900 TOTAL OTHER SUPPORT SERVICES		51,000.00	51,000.00	.00	.00	.00	51,000.00	100.0
*** 2000 TOTAL SUPPORT SERVICES		46,586,930.00	46,625,012.34	17,577,028.09	17,577,028.09	2,377,064.06	26,670,920.19	57.2
3000-000	NONINSTRUCTIONAL SERVICES							
3200-100	Salaries	1,271,133.00	1,271,133.00	446,535.53	446,535.53	.00	824,597.47	64.9
3200-200	Fringe Benefits	475,811.00	475,811.00	160,403.03	160,403.03	.00	315,407.97	66.3
3200-300	Contract Professional Services	156,673.00	153,884.00	38,523.00	38,523.00	5,903.00	109,458.00	71.1
3200-400	Contract Maintenance Services	106,532.00	106,532.00	8,090.22	8,090.22	7,005.88	91,435.90	85.8
3200-500	Travel, Insurance, other Services	247,940.00	248,865.00	66,976.54	66,976.54	.00	181,888.46	73.1
3200-600	Supplies, Books and Utilities	211,065.00	210,721.22	84,229.25	84,229.25	36,341.40	90,150.57	42.8
3200-700	Furniture & Equipment	16,200.00	16,200.00	499.00	499.00	.00	15,701.00	96.9
3200-800	Dues & Fees	11,613.00	11,409.47	15,742.00	15,742.00	700.00	5,032.53	44.1
** 3200 TOTAL STUDENT ACTIVITIES		2,496,967.00	2,494,555.69	820,998.57	820,998.57	49,950.28	1,623,606.84	65.1
3300-100	Salaries	60,041.00	60,041.00	17,696.20	17,696.20	.00	42,344.80	70.5
3300-200	Fringe Benefits	42,137.00	42,137.00	17,694.14	17,694.14	.00	24,442.86	58.0
3300-300	Contract Professional Services	11,000.00	11,000.00	37,272.90	37,272.90	53,937.10	80,210.00	729.2
3300-500	Travel, Insurance, other Services	1,000.00	1,000.00	.00	.00	.00	1,000.00	100.0
3300-600	Supplies, Books and Utilities	25,300.00	25,300.00	3,774.04	3,774.04	2,938.75	18,587.21	73.5
3300-800	Dues & Fees	.00	.00	.00	.00	.00	.00	***
** 3300 TOTAL COMMUNITY SERVICES		139,478.00	139,478.00	76,437.28	76,437.28	56,875.85	6,164.87	4.4

184

Dec 08, 2014
Type of Report: SUMMARY

East Stroudsburg Area School District
YTD SUMMARY OF EXPENDITURES
For the Period Ending 11/30/2014

Page: 5
ID: AC0835

	Original Budget	Adjusted Budget	Current Activity	Year-To-Date Expenditures	Encumbers	Unencumbered Balance	% Rem.
*** 3000 TOTAL NONINSTRUCTIONAL SERVICES	2,636,445.00	2,634,033.69	897,435.85	897,435.85	106,826.13	1,629,771.71	61.9
4000-000 FACILITIES CONSTR. & IMPROVEMENT							
4100-300 Contract Professional Services	.00	.00	.00	.00	.00	.00	***
** 4100 TOTAL SITE ACQUIS. & IMPROVEMENT , NEW	.00	.00	.00	.00	.00	.00	***
4200-400 Contract Maintenance Services	.00	.00	.00	.00	.00	.00	***
** 4200 TOTAL SITE IMPROVEMENT, REPLACEMENT	.00	.00	.00	.00	.00	.00	***
*** 4000 TOTAL FACILITIES CONSTR. & IMPROVEMENT	.00	.00	.00	.00	.00	.00	***
5000-000 OTHER FINANCING							
5100-800 Dues & Fees	9,217,640.00	9,217,640.00	4,551,159.90	4,551,159.90	26,304.92	4,640,175.18	50.3
5100-900 Transfers/Contrib. to Other Funds	10,442,465.00	10,442,465.00	9,002,600.39	9,002,600.39	14,185.31	1,425,679.30	13.7
** 5100 TOTAL GENERAL OPERATING DEBT SERVICE	19,660,105.00	19,660,105.00	13,553,760.29	13,553,760.29	40,490.23	6,065,854.48	30.9
5200-800 Dues & Fees	.00	.00	.00	.00	.00	.00	***
5200-900 Transfers/Contrib. to Other Funds	.00	.00	.00	.00	.00	.00	***
** 5200 TOTAL DEBT SERVICE & OTHER FUND TRANSFERS	.00	.00	.00	.00	.00	.00	***
5400-900 Transfers/Contrib. to Other Funds	.00	.00	.00	.00	.00	.00	***
** 5400 TOTAL	.00	.00	.00	.00	.00	.00	***
5800-200 Fringe Benefits	.00	.00	1,992,903.32	1,992,903.32	441,300.00	2,434,203.32-	***
** 5800 TOTAL SUSPENSE ACCOUNT	.00	.00	1,992,903.32	1,992,903.32	441,300.00	2,434,203.32-	***
5900-800 Dues & Fees	350,000.00	309,457.90	.00	.00	.00	309,457.90	100.0
** 5900 TOTAL BUDGETARY RESERVE	350,000.00	309,457.90	.00	.00	.00	309,457.90	100.0
*** 5000 TOTAL OTHER FINANCING	20,010,105.00	19,969,562.90	15,546,663.61	15,546,663.61	481,790.23	3,941,109.06	19.7
**** GENERAL FUND	151,475,612.00	151,475,612.00	54,968,476.51	54,968,476.51	4,173,075.21	92,334,060.28	61.0

185

Dec 08, 2014
Type of Report: SUMMARY

East Stroudsburg Area School District
YTD SUMMARY OF EXPENDITURES
For the Period Ending 11/30/2014

Page: 6
ID: AC0835

GENERAL FUND

	Original Budget	Adjusted Budget	Current Activity	Year-To-Date Expenditures	Encumbers	Unencumbered Balance	% Rem.
***** GRAND TOTAL	151,475,612.00	151,475,612.00	54,968,476.51	54,968,476.51	4,173,075.21	92,334,060.28	61.0

End of Report - 15.05.29

281

Date: Dec 02, 2014

East Stroudsburg Area SD
BUILDING ENROLLMENT LIST

ID: SR0380

IU	Intermediate Unit 20	61
OAP	OOD Awaiting Place	12
01	E Stroudsburg Elemen	647
02	E Stroudsburg HS - S	1,372
04	JM Hill Elementary	431
05	Smithfield Elem	337
06	Middle Smithfield El	515
12	Lambert Intermediate	935
14	Bushkill Elementary	431
16	Lehman Intermediate	726
17	ES Senior High North	1,059
19	Resica Elementary	541
201	Monroe County Jail	1
211	Bucks Cty IU 22	1
215	SilverSprings/Martin	1
222	DTA	1
223	Firely Home for Kids	1
227	Cornell Abraxas	2
233	Woods	1
240	Devereux - PA	1
242	Summit Quest Academy	1
28	La Sa Quik	1
300	Clear Brook Lodge	1
347	Altern Rehab Com	1
358	Northwestern Academy	1
63	Vision Quest (Waynes)	1
89	Glen Mills School	3
93	Youth Forestry No. 3	1
990	Cyber/Charter School	231
	Total	7,317

End of Report- 12:21:11