

**EAST  
STROUDSBURG  
AREA  
SCHOOL DISTRICT**

SECTION: LOCAL BOARD PROCEDURES

TITLE: ATTENDANCE AT MEETINGS  
VIA ELECTRONIC  
COMMUNICATIONS

ADOPTED: APRIL 20, 2020

REVISED:

<p>1. Authority</p>          <p>2. Guidelines</p>	<p style="text-align: center;">006.1. ATTENDANCE AT MEETINGS VIA ELECTRONIC COMMUNICATIONS</p> <p>The Board recognizes that factors such as illness, travel, schedule conflicts, weather conditions and other emergency situations can make impossible the physical presence of a school director or other necessary participants at a Board meeting and that electronic communications can enable a school director or other necessary participants to participate in a meeting electronically from a remote location.</p> <p>A school director shall be able to attend a Board meeting, and participate in Board deliberations and voting, through electronic communications, but only under extraordinary circumstances. The Board President may permit other necessary participants to participate in meetings via electronic communications as the Board President deems appropriate.<sup>[1]</sup></p> <p>The Board authorizes the administration to provide the equipment and facilities required to implement this Board procedure.</p> <p>A school director who attends a meeting through electronic communications shall be considered present only if the school director can hear everything said at the meeting and all those attending the meeting can hear everything said by that school director and other participants addressing the Board. If the Board President determines either condition is not occurring, the Board President shall terminate the school director's attendance through electronic communications.</p> <p>A majority of school directors shall be physically present at a Board meeting when a school director attends through electronic communications.</p> <p>To attend a Board meeting through electronic communications, a school director shall comply with the following:</p> <ol style="list-style-type: none"><li>1. Submit such request to the Board President at least three (3) days prior to the meeting.</li><li>2. Ensure that the remote location is quiet and free from background noise and interruptions.</li></ol>
---	---

9

3. Participate in the entire Board meeting.

**Emergency Conditions**

In the event that the county, state or federal public health authorities, the Governor, or any similar authority with appropriate jurisdiction declares an emergency condition that prevents or discourages public gatherings due to a public health or safety concern, the Board shall be authorized to conduct meetings primarily or entirely via electronic communications to enable all school directors and other necessary participants to fully participate in the conduct of official Board business through electronic communications.[2]

Meetings held primarily or entirely via electronic communications shall be conducted in a manner that assures compliance with the public access and public comment requirements of the Sunshine Act. All rules normally applicable to in-person meetings of the Board shall be observed in meetings held primarily or entirely via electronic means to the extent practicable and appropriate to the nature and features of the technology used.[3][4]

The requirement for school directors to submit a request to participate in meetings through electronic communications shall be waived during such emergency conditions.

The Board authorizes the administration to utilize available technical resources to permit the public to attend and submit public comment during open meetings via electronic communications, in accordance with law and Board procedures and policy.[3][4]

References:

1. 24 P.S. 407
2. Pol. 805
3. 65 Pa. C.S.A. 701 et seq
4. Pol. 903
- Pol. 006

SECTION: PUPILS

TITLE: CLASS RANK

ADOPTED: April 14, 2003

REVISED: February 23, 2004  
 December 20, 2004  
 March 21, 2005

TEMPORARY REVISION:  
April 20, 2020

# EAST STROUDSBURG AREA SCHOOL DISTRICT

214. CLASS RANK											
1. Purpose	The Board acknowledges the necessity for a system of computing grade point averages and class rank for secondary school students enrolled in the East Stroudsburg Area School District (ESASD) to inform students, parents and others of the relative academic performance of students among their peers.										
2. Authority	The Board authorizes the establishment of a system of class rank, by grade point average, for students in grades 9-12.										
3. Definitions	<p><b>Class rank</b> reflects an individual's academic performance as compared to his/her classmates by calculating one's relative numerical position in their graduating class based upon their weighted grade point average (GPA).</p> <p><b>Grade Point Average (GPA)</b> is determined by dividing weighted quality points earned by credits attempted. GPA is a cumulative calculation measuring a student's achievement during their high school years.</p> <p><b>Unweighted Quality Points</b> are assigned to numeric grades on a graduated scale ranging from 0 to 4 points wherein a unique point value is assigned to each numeric grade.</p> <p><b>Weighted Quality Points</b> are calculated by multiplying the unweighted quality points assigned to a specific course by the following factors:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Level of Course</u></th> <th style="text-align: right;"><u>Weighted Course Value</u></th> </tr> </thead> <tbody> <tr> <td>I Applied</td> <td style="text-align: right;">1.0</td> </tr> <tr> <td>II College Preparatory</td> <td style="text-align: right;">1.25</td> </tr> <tr> <td>III Honors</td> <td style="text-align: right;">1.375</td> </tr> <tr> <td>IV Advanced Placement (AP)*</td> <td style="text-align: right;">1.50</td> </tr> </tbody> </table> <p><b>*NOTE:</b> Only those courses based on an approved district AP curriculum will Receive a weighted course value of 1.50.</p>	<u>Level of Course</u>	<u>Weighted Course Value</u>	I Applied	1.0	II College Preparatory	1.25	III Honors	1.375	IV Advanced Placement (AP)*	1.50
<u>Level of Course</u>	<u>Weighted Course Value</u>										
I Applied	1.0										
II College Preparatory	1.25										
III Honors	1.375										
IV Advanced Placement (AP)*	1.50										

<p>4. Guidelines</p> <p><u>TEMPORARY REVISION DUE TO COVID-19 SCHOOL CLOSURE</u></p>	<p><b>Quality Points Earned</b> is the product of the quality points assigned and the credits attempted for a given course.</p> <p>A student must be enrolled in the high schools of the school district to qualify for computation of GPA and class rank. Any student transferring into either of the school district's high schools will receive a ranking in accordance with his policy. He/she will become eligible for recognition as the valedictorian or salutatorian only after he/she has earned at least 11.2 credits at the ESASD high school in which he/she is enrolled at the end of his/her senior year and from which he/she will graduate. Eligibility for all school-based awards that are reliant upon class rank and/or GPA will be determined at the end of the third marking period of each academic year.</p> <p>Class rank shall be computed at the end of each marking period.</p> <p><u>Class rank for the 2019-2020 school year shall be computed at the end of the third marking period.</u></p> <p>Each high school shall maintain its own separate class rank file.</p> <p>Numerical grades, based on the 0-100% scale, will be reported by teachers for each class rank eligible course each marking period. The final course grade will be reported by the teacher for each course. Numerical grades will be recorded on the report cards and the student transcripts.</p> <p>The weighted GPA value, on a 4.0 scale, will be recorded on student transcripts and school report cards.</p> <p>Courses not taken at East Stroudsburg Area School District schools will receive credit and count toward high school graduation but will <u>not</u> count toward class rank.</p> <p>Courses provided by other educational institutions that are taken by a student with prior approval of the school principal, will receive credit and count toward high school graduation but will <u>not</u> count toward class rank, GPA or honor roll.</p> <p>High school level courses taken prior to ninth grade (e.g., Algebra I or the first full-year course of a world language) will receive credit and count toward high school graduation but will <u>not</u> count toward class rank.</p> <p>Any two (2) or more students whose computed grade point averages are identical shall be given the same rank. The rank of the student who immediately follows a</p>
--	---

<p><u>TEMPORARY REVISION DUE TO COVID-19 SCHOOL CLOSURE</u></p>	<p>tied position will be determined by the number of preceding students and not by the rank of the proceeding person.</p> <p>All applicable high school courses, excluding those taken prior to ninth grade and those specifically mentioned above, are used in class rank and GPA calculations; including failures, repeats and summer school grades. When a subject, which has been taken and passed, is taken again on an audit basis, the audited course will not be used for calculating class rank or GPA.</p> <p><u>Students will be permitted to retake a course, which has been taken and passed, during the summer school session and/or the 2020-2021 school year. The higher grade will be used for calculating class rank or GPA.</u></p> <p>Level I or first-year elective courses offered at the high school will receive a weighted course value of 1.0.</p> <p>Level II elective courses offered at the high school will receive a weighted course value of 1.25.</p> <p>Level III and above elective courses offered at the high school will receive a weighted course value of 1.375, unless otherwise designated.</p> <p>Summer school courses offered at the high school for the purpose of remediation will receive a weighted course value of 1.0.</p> <p>Special education students mainstreamed in regular education courses will receive the applicable weighted course value unless otherwise stated in the student's IEP. Special education courses shall be considered applied courses.</p> <p>The Superintendent shall develop procedures for computing of grade point averages and assigning class rank to implement this policy, which shall include a statement of the methods for computation and rank assignment for those to whom a student's grade point average and class rank are released.</p>
---	--

<p>5. Delegation of Responsibility</p>	
--	--

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
THE FAMILIES FIRST CORONAVIRUS RESPONSE ACT**

**Emergency Leave Provisions**

The federal Families First Coronavirus Response Act (FFCRA) contains specific provisions for the expansion of Family and Medical Leave and Paid Sick Leave effective April 2, 2020, through December 31, 2020. This attachment to Policy 335 explains the emergency leave entitlements established by the FFCRA, which expire December 31, 2020, and cannot be used after that date. The FFCRA does not affect rights and benefits under any other law, collective bargaining agreement or adopted Board policy. This attachment shall not be construed to create any new rights or entitlements in addition to those provided pursuant to the FFCRA, nor to establish any past practice, and shall not have any application to leave taken after December 31, 2020.

The Board shall provide eligible administrative, professional and support employees with appropriate emergency leaves of absence in accordance with the Emergency Paid Sick Leave Act (EPSLA) and the Emergency Family and Medical Leave Expansion Act (EFMLEA). **29 U.S.C. Sec. 2620, 5101-5111**

Employee requests for Emergency Family and Medical Leave and/or Emergency Paid Sick Leave shall be submitted in writing to the Superintendent or designee.

Employees shall provide sufficient information with the request to enable the school entity to determine whether a qualifying circumstance applies, and how that circumstance renders the requesting employee unable to work or telework. The school entity shall be prohibited from discharging, disciplining or otherwise discriminating against any employee who lawfully takes Emergency Paid Sick Leave or Emergency Family and Medical Leave under the FFCRA, files a complaint, or institutes a proceeding under or related to the FFCRA.

The school entity shall post, in a conspicuous place, the notice from the U.S. Department of Labor's Wage and Hour Division regarding Employee Rights for Paid Sick Leave and Expanded Family and Medical Leave under the Families First Coronavirus Response Act, to all employees working remotely through posting on the school entity website and/or providing direct notification through email.

**EMERGENCY PAID LEAVE PROVISIONS**

<b>COVID-19 REASON FOR ABSENCE</b>	<b>EMERGENCY PAID SICK LEAVE</b>	<b>EMERGENCY PAID FAMILY AND MEDICAL LEAVE</b>
	<p>Full-time employees - 80 hours Part-time employees – 2 weeks based on average hours worked per day for the last 6 months.</p>	<p>The EFML does not add to the maximum 12-week FMLA leave that can be taken in one 12-month period.</p>
Federal, state or local quarantine or isolation order	100% regular pay up to: \$511 daily \$5,110 in total	Not Applicable
Advised by health care provider to self-quarantine	100% regular pay up to: \$511 daily \$5,110 in total	Not Applicable
Seeking medical diagnosis for COVID-19 symptoms	100% regular pay up to: \$511 daily \$5,110 in total	Not Applicable
Caring for an individual who is: - -subject to a quarantine or isolation order - self-quarantined as advised by health care provider	2/3 of regular pay up to – • \$200 a day • \$2,000 in total	Not Applicable
Caring for son or daughter whose school or place of care is closed or child care provider unavailable	2/3 of regular pay up to – • \$200 a day • \$2,000 in total	<ul style="list-style-type: none"> <li>• First 10 days unpaid (unless employee has other *available paid leave or uses Emergency Paid Sick Leave)</li> <li>• After 10 days: 2/3 of regular pay up to – \$200 a day \$10,000 in total</li> </ul>
Experiencing other substantially-similar condition specified by the Secretary of Health and Human Services	2/3 of regular pay up to – • \$200 a day • \$2,000 in total	Not Applicable
<b>USE OF LEAVE</b>		
	<p><b>Immediate eligibility</b> <b>Other Leave</b> – Employee chooses whether to use EPSL or other available paid leave first.</p>	<p><b>Eligible after 30 days of employment at school entity.</b> <b>*Other Leave</b> – Check Policy 335 FMLA for consistency with use of available leave requirements.</p>
<b>SPECIFIC LEAVE PROVISIONS</b>		
	No carryover of leave days from one calendar year to the next.	Reasonable efforts will be made to restore the employee to the same position or a position equivalent to the position the employee held when the leave began, including equivalent benefits, pay and other terms and conditions of employment.



## INTERMITTENT LEAVE

The FFCRA provides broad flexibility in terms of intermittent leave to balance the needs of each employee with the needs of the school entity. All intermittent leave is subject to the mutual agreement of the Superintendent or designee and the employee. If the parties cannot come to a mutual agreement regarding the leave, the intermittent leave will not be authorized.

### Intermittent Leave During Emergency Paid Sick Leave

#### *Reporting to Worksite –*

The ability of an employee to take Emergency Paid Sick Leave intermittently while reporting to the worksite depends on the reason for the leave:

- If the Superintendent or designee and the employee agree, an employee may take up to the entire portion of the Emergency Paid Sick Leave intermittently to care for the employee's son or daughter whose school or place of care is closed, or child care provider is unavailable due to reasons related to COVID-19. Under such circumstances, the intermittent Emergency Paid Sick Leave may be taken in any increment of time agreed to by the Superintendent or designee and the employee.
- Intermittent leave while reporting to the worksite is prohibited for any other reason related to Emergency Paid Sick Leave, as categorized in the chart above, due to the unacceptably high risk that the employee might spread COVID-19 to other employees. Employees on Emergency Paid Sick Leave for other qualifying reasons, must continue to take paid sick leave each day until the employee either uses the full amount of paid sick leave or no longer has a qualifying reason for taking paid sick leave.

#### *Telework –*

If the Superintendent or designee directs or allows an employee to telework, or if the employee normally works from home, the Superintendent or designee and the employee may agree that the employee may take Emergency Paid Sick Leave for any qualifying reason and in any agreed increment of time, but such leave is available only when the employee is unable to telework due to a COVID-19 qualifying reason.

### Intermittent Leave During Emergency Family and Medical Leave

#### *Reporting to Worksite –*

If the Superintendent or designee and the employee agree, an employee may take up to the entire portion of the Emergency Family and Medical Leave intermittently to care for the employee's son or daughter whose school or place of care is closed, or child care provider is unavailable due to reasons related to COVID-19. Under such circumstances, the intermittent Emergency Family and Medical Leave may be taken in any increment of time agreed to by the Superintendent or designee and the employee.

*Telework –*

If the Superintendent or designee directs or allows an employee to telework, or if the employee normally works from home, the Superintendent or designee and the employee may agree that the employee may take Emergency Family and Medical Leave in any agreed increment of time, but such leave is available only when the employee is unable to telework due to a COVID-19 qualifying reason.

**DEFINITIONS**

**Qualifying need related to a public health emergency** shall mean the employee is unable to work or telework due to a need for leave to care for a son or daughter under eighteen (18) years of age of the employee if the school or place of care has been closed, or the child care provider of such son or daughter is unavailable, due to a public health emergency.

**Public health emergency** shall mean an emergency with respect to COVID-19 declared by a federal, state or local authority.

**Child care provider** shall mean a provider who receives compensation for providing child care services on a regular basis, including an "eligible child care provider" as defined in section 658P of the Child Care and Development Block Grant Act of 1990 as a center-based child care provider, a group home child care provider, a family child care provider, or other provider of child care services for compensation that:

1. is licensed, regulated, or registered under state law and satisfies the state and local requirements, including those applicable to the child care services it provides; or
2. a child care provider that is eighteen (18) years of age or older who provides child care services only to eligible children who are, by affinity or consanguinity, or by court decree, the grandchild, great grandchild, sibling (if such provider lives in a separate residence), niece, or nephew of such provider, if such provider complies with any applicable requirements that govern child care provided by the relative involved.

**Son and Daughter** shall mean a biological, adopted, or foster child, a stepchild, a legal ward, or a child of a person standing in loco parentis, who is under eighteen (18) years of age or eighteen (18) years of age or older and incapable of self-care because of a mental or physical disability.

# EMPLOYEE RIGHTS

## PAID SICK LEAVE AND EXPANDED FAMILY AND MEDICAL LEAVE UNDER THE FAMILIES FIRST CORONAVIRUS RESPONSE ACT

The Families First Coronavirus Response Act (FFCRA or Act) requires certain employers to provide their employees with paid sick leave and expanded family and medical leave for specified reasons related to COVID-19. These provisions will apply from April 1, 2020 through December 31, 2020.

### ► PAID LEAVE ENTITLEMENTS

Generally, employers covered under the Act must provide employees:

Up to two weeks (80 hours, or a part-time employee's two-week equivalent) of paid sick leave based on the higher of their regular rate of pay, or the applicable state or Federal minimum wage, paid at:

- 100% for qualifying reasons #1-3 below, up to \$511 daily and \$5,110 total;
- ⅔ for qualifying reasons #4 and 6 below, up to \$200 daily and \$2,000 total; and
- Up to 12 weeks of paid sick leave and expanded family and medical leave paid at ⅓ for qualifying reason #5 below for up to \$200 daily and \$12,000 total.

A part-time employee is eligible for leave for the number of hours that the employee is normally scheduled to work over that period.

### ► ELIGIBLE EMPLOYEES

In general, employees of private sector employers with fewer than 500 employees, and certain public sector employers, are eligible for up to two weeks of fully or partially paid sick leave for COVID-19 related reasons (see below). *Employees who have been employed for at least 30 days* prior to their leave request may be eligible for up to an additional 10 weeks of partially paid expanded family and medical leave for reason #5 below.

### ► QUALIFYING REASONS FOR LEAVE RELATED TO COVID-19

An employee is entitled to take leave related to COVID-19 if the employee is unable to work, including unable to telework, because the employee:

- |   |   |
|---|---|
| <ol style="list-style-type: none"><li>1. is subject to a Federal, State, or local quarantine or isolation order related to COVID-19;</li><li>2. has been advised by a health care provider to self-quarantine related to COVID-19;</li><li>3. is experiencing COVID-19 symptoms and is seeking a medical diagnosis;</li><li>4. is caring for an individual subject to an order described in (1) or self-quarantine as described in (2);</li></ol> | <ol style="list-style-type: none"><li>5. is caring for his or her child whose school or place of care is closed (or child care provider is unavailable) due to COVID-19 related reasons; or</li><li>6. is experiencing any other substantially-similar condition specified by the U.S. Department of Health and Human Services.</li></ol> |
|---|---|

### ► ENFORCEMENT

The U.S. Department of Labor's Wage and Hour Division (WHD) has the authority to investigate and enforce compliance with the FFCRA. Employers may not discharge, discipline, or otherwise discriminate against any employee who lawfully takes paid sick leave or expanded family and medical leave under the FFCRA, files a complaint, or institutes a proceeding under or related to this Act. Employers in violation of the provisions of the FFCRA will be subject to penalties and enforcement by WHD.



WAGE AND HOUR DIVISION  
UNITED STATES DEPARTMENT OF LABOR

For additional information  
or to file a complaint:  
**1-866-487-9243**  
TTY: 1-877-889-5627  
[dol.gov/agencies/whd](https://dol.gov/agencies/whd)



# DERECHOS DEL EMPLEADO

## LICENCIA POR ENFERMEDAD PAGADA Y EXPANSION DE LICENCIA FAMILIAR Y POR ENFERMEDAD BAJO LEY FAMILIAS PRIMERO DE RESPUESTA AL CORONAVIRUS

La Ley Familias Primero de Respuesta al Coronavirus (FFCRA o Ley) requiere que ciertos empleadores den a empleados licencias laboral pagadas o expansión de licencia familiar y por enfermedad por razones relativas al COVID-19. Estas provisiones aplicarán desde abril 1 hasta diciembre 31 del 2020.

### ► DERECHOS A LICENCIA LABORAL PAGADA

En general, los empleadores cubiertos bajo la Ley deben proveer a empleados:

Hasta 2 semanas (80 horas, o el equivalente de dos semanas de un empleado a tiempo parcial) de licencia por enfermedad pagada en base a su mayor tasa regular de pago, o el salario mínimo estatal o federal aplicable, de la siguiente manera:

- 100% para razones calificables #1-3 (ver abajo), hasta \$511 por día y \$5,110 total;
- $\frac{2}{3}$  para razones calificables #4 and 6, hasta \$200 por día y \$2,000 total; y
- Hasta 12 semanas de licencia por enfermedad pagada y expansión de licencia familiar y por enfermedad pagada a  $\frac{2}{3}$  para razones calificables #5 de hasta \$200 por día y \$12,000 total.

Un empleado a tiempo parcial es elegible a licencia por las horas que trabajaría durante ese periodo.

### ► EMPLEADOS ELEGIBLES

En general, empleados de empleadores del sector privado con menos de 500 trabajadores, y de ciertos empleadores del sector público, son elegibles a hasta dos semanas de licencia pagada total o parcialmente por enfermedad por razones de COVID-19 (ver abajo). *Empleados que hayan estado en nómina al menos 30 días anteriores a su solicitud de licencia podrán ser elegibles a hasta 10 semanas adicionales de expansión pagada parcialmente de licencia familiar y por enfermedad por razón #5.*

### ► RAZONES CALIFICABLES A LICENCIA RELACIONADA A COVID-19

Un empleado tiene derecho a tomar licencia laboral relacionada a COVID-19 si no le es posible trabajar, incluyendo imposibilidad de hacer **teletrabajo**, porque el empleado:

- |   |   |
|---|---|
| <ol style="list-style-type: none"><li>1. está sujeto a orden de cuarentena o aislamiento Federal, Estatal, o local relacionada al COVID-19;</li><li>2. ha sido instruido por un proveedor de salud que se ponga en auto-cuarentena por COVID-19;</li><li>3. está experimentando síntomas de COVID-19 y está solicitando diagnóstico médico;</li><li>4. está cuidando a una persona sujeta a una orden descrita en (1) o en auto-cuarentena descrita en (2);</li></ol> | <ol style="list-style-type: none"><li>5. está cuidando a un hijo cuya escuela o lugar de cuidados está cerrado (o cuidados infantiles no están disponibles) por razones de COVID-19; o</li><li>6. está experimentando otras condiciones sustancialmente similares a las especificadas por el Secretario de Salud y Servicios Humanos.</li></ol> |
|---|---|

### ► CUMPLIMIENTO

La División de Horas y Salarios (WHD) del Departamento de Trabajo de EE.UU. tiene la autoridad de investigar y hacer que se cumpla la FFCRA. Los empleadores no podrán expulsar, disciplinar, o discriminar de ningún modo a un empleado que legalmente hace uso de su derecho a licencia laboral pagada o a extensión de licencia familiar y por enfermedad bajo FFCRA, presenta una queja, o inicia un procedimiento bajo o relativo a esta Ley. Los empleadores que violen las provisiones de la FFCRA serán objeto de multas y medidas de cumplimiento por la WHD.



DIVISION DE HORAS Y SALARIOS  
DEPARTAMENTO DE TRABAJO DE ESTADOS UNIDOS

20

Para información adicional  
o para presentar una queja:

**1-866-487-9243**

TTY: 1-877-889-5627

[dol.gov/agencies/whd](https://dol.gov/agencies/whd)



EAST  
STROUDSBURG  
AREA  
SCHOOL DISTRICT

SECTION: FINANCES

TITLE: FEDERAL FISCAL COMPLIANCE

ADOPTED: July 21, 2008

REVISED: December 19, 2016

April 20, 2020

626. FEDERAL FISCAL COMPLIANCE	
1. Authority	<p>The Board shall ensure federal funds received by the district are administered in accordance with federal requirements, including but not limited to the federal Uniform Grant Guidance.<sup>[1]</sup></p> <p>The Board shall review and approve all applications for federal funds submitted by the district.</p>
2. Delegation of Responsibility	<p>The Board designates the Superintendent, Federal Programs Coordinator, and the Chief Financial Officer <u>as</u> the district contacts for all federal programs and funding.</p> <p>The Superintendent or designee, in collaboration with the Federal Programs Coordinator and Chief Financial Officer, shall establish and maintain a sound financial management system to include internal controls and federal grant management standards covering the receipt of both direct and state-administered federal grants, and to track costs and expenditures of funds associated with grant awards.<sup>[1]</sup></p> <p>The Superintendent, to assist in the proper administration of federal funds and implementation of this policy, may approve additional procedures as attachments to this policy.</p> <p><b><u>Guidelines</u></b></p> <p>The district's financial management system shall be designed with strong internal controls, a high level of transparency and accountability, and documented procedures to ensure that all financial management system requirements are met.</p> <p>Financial management standards and procedures shall assure that the following responsibilities are fulfilled:</p> <ol style="list-style-type: none"> <li>1. Identification – The district must identify, in its accounts, all federal awards received and expended, and the federal programs under which they were received.</li> <li>2. Financial Reporting – Accurate, current, and complete disclosure of the financial results of each federal award or program must be made in accordance with the financial reporting requirements of the Education Department General</li> </ol>

Administrative Regulations (EDGAR).

3. Accounting Records – The district must maintain records which adequately identify the source and application of funds provided for federally-assisted activities.
4. Internal Controls – Effective control and accountability including segregation of duties, must be maintained for all funds, real and personal property and other assets. The district must adequately safeguard all such property and must assure that it is used solely for authorized purposes.
5. Budget Control – Actual expenditures or outlays must be compared with budgeted amounts for each federal award. Procedures shall be developed to establish determination for allowability of costs for federal funds.
6. Cash Management – The district shall maintain written procedures to implement the cash management requirements found in EDGAR.
7. Allowability of Costs – The district shall ensure that allowability of all costs charged to each federal award is accurately determined and documented.

Standards of Conduct

The district shall maintain standards of conduct covering conflicts of interest and the actions of employees and school officials engaged in the selection, award and administration of contracts.[2][3]

All employees shall be informed of conduct that is required for federal fiscal compliance and the disciplinary actions that may be applied for violation of Board policies, administrative regulations, rules and procedures.[4]

Employees - Time and Effort Reporting

All district employees paid with federal funds shall document the time they expend in work performed in support of each federal program, in accordance with law. Time and effort reporting requirements do not apply to contracted individuals.[5]

District employees shall be reimbursed for travel costs incurred in the course of performing services related to official business as a federal grant recipient.[6]

The district shall establish and maintain employee policies and procedures on hiring, benefits and leave and outside activities, as approved by the Board. District procedures on payment of staff shall apply to employees paid with federal funds and shall include payment in extenuating or emergency conditions, in accordance with applicable law, regulations or emergency declarations by state or federal

authorities.[\[7\]](#)[\[8\]](#)[\[9\]](#)[\[10\]](#)[\[11\]](#)[\[12\]](#)[\[13\]](#)[\[14\]](#)

Record Keeping

The district shall develop and maintain a Records Management Plan and related Board policy and administrative regulations for the retention, retrieval and disposition of manual and electronic records, including emails.[\[15\]](#)[\[16\]](#)

The district shall ensure the proper maintenance of federal fiscal records documenting:[\[16\]](#)[\[17\]](#)[\[18\]](#)

1. Amount of federal funds.
2. How funds are used.
3. Total cost of each project.
4. Share of total cost of each project provided from other sources.
5. Other records to facilitate an effective audit.
6. Other records to show compliance with federal program requirements.
7. Significant project experiences and results.

All records must be retrievable and available for programmatic or financial audit.

The district shall provide the federal awarding agency, Inspectors General, the Comptroller General of the United States, and the pass-through entity, or any of their authorized representatives, the right of access to any documents, papers, or other district records which are pertinent to the federal award. The district shall also permit timely and reasonable access to the district's personnel for the purpose of interview and discussion related to such documents.[\[19\]](#)

Records shall be retained for a minimum of five (5) years from the date on which the final Financial Status Report is submitted, or as otherwise specified in the requirements of the federal award, unless a written extension is provided by the awarding agency, cognizant agency for audit, oversight agency for audit or cognizant agency for indirect costs.[\[20\]](#)

If any litigation, claim or audit is started before the expiration of the standard record retention period, the records shall be retained until all litigation, claims or audits have been resolved and final action taken.[\[20\]](#)

As part of the Records Management Plan, the district shall develop and maintain a records retention schedule, which shall delineate the record retention format, retention period and method of disposal.[\[16\]](#)

The Records Management Plan shall include identification of staff authorized to access records, appropriate training, and preservation measures to protect the integrity of records and data.[\[16\]](#)

The district shall ensure that all personally identifiable data protected by law or regulations is handled in accordance with the requirements of applicable law, regulations, Board policy and administrative regulations.[\[21\]\[22\]\[23\]](#)

#### Subrecipient Monitoring

In the event that the district awards subgrants, the district shall establish procedures to:[\[24\]](#)

1. Assess the risk of noncompliance.
2. Monitor grant subrecipients to ensure compliance with federal, state, and local laws and Board policy and procedures.
3. Ensure the district's record retention schedule addresses document retention on assessment and monitoring.[\[16\]](#)

#### Compliance Violations

Employees and contractors involved in federally funded programs and subrecipients shall be made aware that failure to comply with federal law, regulations or terms and conditions of a federal award may result in the federal awarding agency or pass-through entity imposing additional conditions or terminating the award in whole or in part.[\[25\]\[26\]](#)

#### References:

~~Uniform Administrative Requirements for Federal Awards, Title 2, Code of Federal Regulations—2 CFR Part 200~~

~~Department of Education Direct Grant and State Administered Programs, Title 34, Code of Federal Regulations—34 CFR Part 75, Part 76~~

~~Board Policy—113.4, 216, 304, 317, 319, 324, 331, 336, 337, 610, 611, 612, 613, 624, 625, 626.1, 800, 813~~

~~Administrative Regulation—626-AR~~

~~1. 2 CFR Part 200~~

~~2. Pol. 827~~

~~3. Pol. 828~~

~~4. Pol. 317~~



5. 2 CFR 200.430  
6. Pol. 626.1  
7. 24 P.S. 1153  
8. Pol. 304  
9. Pol. 319  
10. Pol. 336  
11. Pol. 337  
12. Pol. 624  
13. Pol. 805  
14. Pol. 813  
15. 2 CFR 200.333-200.337  
16. Pol. 800  
17. 34 CFR 75.730-75.732  
18. 34 CFR 76.730-76.731  
19. 2 CFR 200.336  
20. 2 CFR 200.333  
21. Pol. 113.4  
22. Pol. 216  
23. Pol. 324  
24. 2 CFR 200.330-200.331  
25. 2 CFR 200.338  
26. 2 CFR 200.339  
Pol. 610  
Pol. 611  
Pol. 612  
Pol. 613  
Pol. 625

**EXTENSION AGREEMENT TO  
SUPERINTENDENT'S EMPLOYMENT CONTRACT**

WHEREAS, the Board of School Directors (styled "Board of Education) of the East Stroudsburg Area School District and William Riker entered into a Superintendent's Employment Contract, attached hereto, for the term July 1, 2016 through June 30, 2020; and

WHEREAS, the parties mutually desire to extend the term of the agreement to provide for William Riker to continue to serve as the Superintendent of the East Stroudsburg Area School District beyond the expiration of the original contract,

NOW, THEREFORE, the parties hereby agree as follows:

1. The term of the Contract shall renew automatically for a period of one year pursuant to Section 1073(b) of the Public School Code and now terminate on June 30, 2021 unless a new contract is agreed upon before termination.
2. The salary for the renewal period shall be \$\_\_\_\_\_.
3. The terms and conditions of the Contract other than the termination date and salary shall remain in full force and effect. The Superintendent's job description is appended hereto and integrated into this Agreement. The parties shall prepare mutually agreed-upon objective performance standards pursuant to Section 1073.1 of the Public School Code, and those standards shall also be appended hereto and integrated herein.
4. The Board of Education has taken public action at its regular meeting of April 20, 2020, to effectuate this automatic renewal pursuant to the Public School Code.

IN WITNESS WHEREOF, and intending to be legal bound hereby, the parties have caused this Extension Agreement to be duly executed this 20<sup>th</sup> day April, 2020.

ATTEST:

BOARD OF EDUCATION OF THE EAST  
STROUDSBURG AREA SCHOOL DISTRICT

\_\_\_\_\_  
WITNESS:

\_\_\_\_\_  
WILLIAM RIKER

EAST STROUDSBURG AREA SCHOOL DISTRICT

POSITION GUIDE: SUPERINTENDENT

QUALIFICATIONS:

1. Bachelor's Degree.
2. Master's Degree in Education/Administration.
3. Superintendent's Letter of Eligibility.
4. 5 years' teaching experience.
5. 5 years' successful experience in building or central administration.
6. Understanding of state and federal law.
7. Knowledge of a district budget.
8. An operational understanding of technology's business and educational use.
9. Possess an operational understanding of the use of data.
10. Excellent organizational skills and abilities.
11. Current Act 34, Act 151 and FBI Clearances as required by the laws of Pennsylvania; any other clearances that may be required by law.
12. Such alternatives to the above qualifications as the Board may find acceptable and reasonable.

PHYSICAL

DEMANDS:

1. Able to sit for an extended period of time.
2. Able to raise or lower objects from one level to another.
3. Able to push or pull objects as needed.
4. Able to carry objects (up to 20 lbs.) in arms or by other appropriate means.
5. Able to use hands and arms to reach and pick up objects.
6. Able to see clearly with or without corrective lenses.
7. Able to perceive speech or nature of sounds in the air in person and on the telephone.
8. Able to move around work area.
9. Able to coordinate eyes, hands and fingers rapidly.
10. Able to work with others in a courteous and cooperative manner.
11. Able to walk moderate distances inside and outside of facilities and able to climb steps.
12. Able to travel inside or outside the District as necessary for work related tasks.
13. Able to withstand changes in environmental conditions inside and outside of the work facility, and adapt to these changes.

WORK RELATED

DEMANDS:

1. Able to communicate effectively both orally and in written form.
2. Able to perform numerical operations accurately and quickly.
3. Able to effectively deal with many types of situations and personalities.
4. Able to effectively deal with deadlines and stressful situations.
5. Able to perform repetitive tasks.
6. Able to make appropriate judgments as they pertain to the responsibilities of the position.
7. Must possess supervisory skills (Central Office)

REPORTS TO: Board of Education

**JOB GOAL:** As the Chief Executive Officer of the District, direct the development of objectives and programs to fulfill the educational needs of all pupils and provide direction to the activities of the district and its personnel.

1. Assist the Board of Education in developing short-range and long-range goals and methods for the Board to evaluate the operational effectiveness of the district.
2. Establish internal administrative operational procedures, rules and regulations relating to, and including but not limited to, personnel, collective bargaining, financial disbursements and accounting requirements, facilities operation and staffing requirements.
3. Ensure that district students have equal access to appropriate educational programs, including pupil personnel, extracurricular activities and other supplemental programs deemed necessary.
4. Oversee a timely review of all curricular areas required by law as well as other subjects that the Board of Education may require; makes recommendations to the Board for the improvement of curriculum.
5. Visit the supervised schools in the district; observe classroom instruction and consult with teachers and principals relating to procedures, methods and materials of instruction; exercise other functions of educational administrative leadership.
6. Direct the organization of the District and assignment of staff members; ascertain proper certification for teachers and provide related reports to the Board, the IU, and PDE when required.
7. Maintain consistent communication with members of the Board of School Directors as appropriate.
8. Prepare and submit statements of policy and programs to the Board for approval; assist the Board in researching and establishing sound educational practices and policies.
9. Prepare and administer an administrative code specifying the duties of all personnel employed by the district.
10. Recommend principals, supervisors, teachers and other employees to the Board for personnel action; manage central office administrators and building level administrators.
11. Oversee the preparation of the program of studies of the district with counsel, Assistant Superintendent for Curriculum and Instruction, and faculty based on assessment of present and future needs.
12. Establish reasonable rules or regulations concerning deportment of students while on school property; exercise disciplinary authority as provided by state law; make recommendations to the Board for expulsion of students when appropriate.
13. Oversee the preparation and submission of the District budget; authorize purchases of textbooks, supplies, equipment and repairs.
14. Oversee the implementation and administration of all written contracts and agreements between the Board and employee organizations; handle various related challenges.

This job description does not state or imply that these are the only duties to be performed by the employee occupying this position. The employee in this position will be required to follow any other instructions and to perform any other duties requested by his or her administrator(s) and/or supervisor(s).

**ADMINISTRATIVE LEVEL:** Central Administration



*faith wisdom justice*  
**EASTERN**  
UNIVERSITY

## APPENDIX B

### COOPERATIVE SCHOOL NURSE PRACTICUM AFFILIATION AGREEMENT 2020-2021

This agreement is entered into by and between Eastern University and the \_\_\_\_\_ School District  
herein after referred to as the "cooperating school system."

#### 1.0 Scope of Agreement

1.1 This agreement sets forth the role, responsibilities, and rights of personnel associated with the cooperating educational agency, personnel associated with Eastern University and of any student enrolled at the university, while such student is assigned as a School Nurse practicum student in the cooperating educational agency. The assignment is for 100 clinical hours to be obtained during the semester the student is enrolled in The School Nurse Practicum Course.

#### 2.0 Placement of School Nurse Practicum Student

2.1 The placement of School Nurse practicum student shall be accomplished on a cooperative basis involving both Eastern University and the cooperating school system.

2.2 Placement shall be initiated by the Coordinator of Education Services, after application from the School Nurse practicum student, setting out his/her background and the type of assignment appropriate for his/her certification needs.

2.3 The request for placement may be accompanied by the names of suggested preceptor

recommended to the University supervisors, if not of School Nurse practicum student through employment.

2.4 The cooperating school system reserves the right to refuse placement of any given of School Nurse practicum student; however, said decisions shall not be based on race, creed, color, sex, national origin, handicap, age, or veteran status. Further, the cooperating school system shall not refuse placement of any School Nurse practicum student because of his or her sexual orientation or marital status.

2.5 Cooperating school nurse preceptors must hold at least an Instructional I certification in the state of Pennsylvania and must have at least three years of experience as a PA Certified School Nurse. Level II Instructional certification preferred.

2.6 Cooperating school nurse preceptors will not be compensated by Eastern University.

### **3.0 Termination or Change of Assignment**

3.1 Either the cooperating school system or the Supervisors of Nurses may terminate or change assignments of any of School Nurse practicum student. Prior to doing so, the party seeking termination or change shall make reasonable efforts to consult with all parties concerned regarding reasons for the termination or change in assignment.

3.2 This agreement may be terminated and the provisions of this agreement may be altered, changed, or amended, by mutual consent of the parties hereto.

### **4.0 Supervision of School Nurse Practicum Student**

4.1 Members of the University faculty will serve as supervisors of the of School Nurse practicum student in conjunction with the cooperating employers who guide, direct, and assist in the evaluation of the student.

4.2 The School Nurse practicum student shall be subject to the rules and regulations of the

cooperating school and to those established by the Supervisors of Nurses as well as the Code of Ethics of the profession. Nurse practicum student shall have all required clearances completed before placement.

#### **5.0 Status and Legal Protection of School Nurse Practicum Student**

5.1 The School Nurse practicum students shall have status and authority in accordance with the PA Public School Code.

5.2 School Nurse practicum students actually engaged under the terms of this contract shall be entitled to the same protection from liability under provisions of the PA Public School Code as is afforded to officers and employees of the school district, during the time they are so assigned.

5.3 Eastern University agrees that of School Nurse practicum students are obligated to comply with and abide by the policies, rules and regulations of the cooperating school district and nurse practicum student shall have all required clearances completed before placement.

#### **6.0 Placement Duration**

6.1 All required Eastern University practicum documentation must be submitted to Castle Branch and on file with the School Health Programs Department of Eastern University before the student may begin. Nurse practicum student shall have all required clearances completed before placement. All required Eastern University practicum documentation must remain valid during the practicum.

This includes: Background Checks: Criminal Background Check, Child Abuse History Clearance, FBI Clearances. Current PA RN License, Current CPR/BLS Certification, Personal Health Insurance, Professional Liability Insurance (purchased by student)- the limits of the policy shall be a minimum of \$1,000,000.00 per claim. All licenses, policies and certifications must remain in full force and effect for the duration of the practicum experience. TB testing and

results, Signed School District Acceptance/Affiliation Agreement, signed HIPPA/FERPA confidentiality agreement.

6.2 The placement is only for the semester (Spring or Fall) in which the student is enrolled in the Certified School Nurse practicum.

**Cooperating School Representative Signature:**

\_\_\_\_\_

**Printed Name of Cooperating School Representative:**

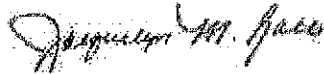
\_\_\_\_\_

**Title:**

\_\_\_\_\_

**Date Approved:**

\_\_\_\_\_



**Jacquelyn M. Raco, RN BSN CSN CSSHS M.Ed.**

**Faculty/Director of School Health Programs, Eastern University**

**Date Approved: April 3, 2020**

**Eastern University Student Name (print):**

\_\_\_\_\_

**Signature of Student:**

\_\_\_\_\_

**Date:**

\_\_\_\_\_

**Semester Enrolled in NURS 530 The School Nurse Practicum: (Check one)**

\_\_\_\_\_ Fall

\_\_\_\_\_ Spring



# Food and Supply Bid An Overview – April 14, 2020

**Number of bids sent to previous bidders: 14**

**Number of new bidders: 4**

**Number of respondents: 12**

**Bid due date: February 28, 2020**

**Bid process:**

- Developed Bid for School Year 2020 – 21 using velocity reports. These reports were supplied by SY 19-20 approved vendors
- Advertised bid in the Pocono Record
- Advertised bid on the school district web site
- Sent bid to previous vendors by US postal service and electronically

**Bid opened:**

- March 4, 2020
- Bid was opened in the presence of Marisela Horton (Business Office) Martha Determan (Food Services), Jennifer Huffman (Food Services), Melissa Collevchio (Food Services beginning May 1, 2020) and Paul Schmid (Food Services)

**Contract Awards:**

- Reinhart (main distributor) (Includes items Maid Rite)
- Pocono Pro (main distributor) (Includes Nardone Pizza)
- Kasa Foods (pizza)
- RC Finer Foods (soup bases)
- Prime Food Sales(chicken)
- Pocono Dairies (juice and yogurt)

# Food and Supply Bid An Overview – April 14, 2020

## Company that did not qualify or Bid:

- US Foods Allentown (main distributor) (did not bid)
- Feesers Foods (main distributor) (did not bid)
- Sysco Foods (main distributor) (did not bid)
- Service First (specialized distributor) (did not bid)
- Barry Foods (chicken) (did not bid)
- Karetas Foods (did not bid)
- All American Poly (too few items)
- Nardone Pizza (bid, but went through distributors)
- Maid Rite (bid, but went through a distributor)

## Name of PA companies:

- Nardone Brothers (pizza)
- Kasa Foods (pizza)
- Pocono Pro (food and supply)
- Pocono Mountain Dairy (juice and dairy)
- Maid Rite Meats (Beef products)
- Prime Food Sales
- Service First Sales and Distribution

## Financial Results:

- Total 20-21 Contract Value: \$ 988,788
- Total 19-20 contract value: \$ 983,222
- Total increase over 19-20: \$ 5796
- Percent increase over 19-20: .59%

**Bread Bid**  
**An Overview – April 14, 2020**

**Number of bids sent to vendors:** 4

**Number of respondents:** 3

**Bid due date:** February 27, 2020

**Bid process:**

- Developed Bid for School Year 2020 – 2021 using velocity reports
- Advertised bid in the Pocono Record
- Advertised bid on the school district web site
- Sent bid to previous and perspective vendors by US postal service and/or electronically

**Bid opened:**

- March 4, 2020
- Bid was opened in the presence of Marisela Horton (Business Office)  
Martha Determan (Food Services), Paul Schmid (Food Services)  
Jennifer Huffman (Food Services), Melissa Collevichio (Attendee)

**Contract Awards:**

- Rockland Bakery, Inc.

**Company that did not qualify or Bid:**

- Morabito Baking Company, Inc. (higher bid than Rockland by \$1,940)
- Bimbo Bakeries, USA (higher bid than Rockland by \$7,912)
- Schmidt's Bakery, (did not bid)

**Name of PA companies:**

- Morabito Baking Company, Inc.

**Financial Results:**

- Total 19-20 Contract Value: \$48,290
- Total 20-21 Contract Value: \$48,590
- Total increase over 19-20: \$300
- Percent increase over 19-20: .62%

## Dairy Bid An Overview – April 14, 2020

**Number of bids sent to vendors:** 4

**Number of respondents:** 2

**Bid due date:** April 3, 2020

**Bid process:**

- Developed Bid for School Year 2020 – 2021 using PA Milk Marketing Board Region 3 guidelines
- Advertised bid in the Pocono Record
- Advertised bid on the school district web site
- Sent bid to perspective vendors by US postal service and/or electronically

**Bid opened:**

- April 3, 2020
- Bid was opened in the presence of William Riker ( Superintendent of Schools), Frederick Mills (School Police Chief) Paul Schmid (Food Services Director)

**Contract Awards:**

- Pocono Mountain Dairies

**Company that did not qualify or Bid:**

- Blue Ribbon Farm Dairy (did not award)
- Lehigh Valley Dairies (did not bid)
- Dean Dairy, (did not bid)

**Name of PA companies:**

- Blue Ribbon Farm Dairy
- Pocono Mountain Dairies

**Financial Results:**

- Total 20-21 Contract Value: no value can be established since dairies in PA must abide by PA Milk Marketing Board Region Number 3 minimum price structure. Dairies cannot sell milk below that established price except

## Dairy Bid

### An Overview – April 14, 2020

when offering a volume discount. Both vendors were willing to honor the minimum price on all milk products.

- Pocono Mountain Volume Discount:
  - 200 quart equivalent-single drop: 4 % discount
  - 400 quart equivalent-single drop: 8 % discount
  - 800 quart equivalent-single drop: 13 % discount
  
- Blue Ribbon Farm Dairy Volume Discount:
  - 200 quart equivalent-single drop: 4 % discount
  - 400 quart equivalent-single drop: 8 % discount
  - 800 quart equivalent-single drop: 13 % discount
  
- Both Companies offered equipment to be used by the district.

#### **Justification on selection of Pocono Mountain Dairies over Blue Ribbon Farm Dairy:**

- Pocono Mountain Dairies has been supplying milk, yogurt, 100% juices and creamed cheese to the district for over a decade.
- Pocono Mountain Dairy has supplied equipment to the district, normally milk coolers, as the district has had a need.
- Pocono Mountain Dairies will be the supplier of the 100% fruit juice on the food and supply contract. This allows both of these refrigerated products to be delivered at the same time.
- Pocono Mountain Dairies is a Monroe County based company. (Blakeslee, PA)
- With the uncertainty of Covid 19, it is believed that a changed of vendors would add to an already tenuous situation.
- ESASD will have a new food services director beginning August 1, 2020 and keeping Pocono Mountain Dairies as the vendor should allow for an easier transition at the beginning of the school year.

Lenovo Chromebooks

A. Why are you requesting the service/needs?

Why: We are requesting Two Thousand Sixty-Four (2,064) Lenovo Chromebooks to deploy to all students in Grades 4 & 5 (at each elementary school), Grade 9 (at both high schools) and the Cyber Academy.

Need: This deployment aligns to the districts' Digital Transformation Initiative started in 2017 and follows suite with issuing each student at the secondary schools a district issued Chromebook.

Suggested replacement: Lenovo Chromebooks as indicated on the attached quote.

B. Cost Estimate: if over \$5,000, were 3 quotes obtained? If yes, please list the vendors and the amounts. Yes. Thirteen quotes were obtained in this instance through an RFQ.

CDW-G	\$ 731,254.56
W.B.Mason	\$ 798,974.40
SHI	\$ 747,168.00
RTI (Riverside Tech)	\$ 702,482.40
Staples	\$ 772,410.72
mVation	\$ 821,224.32
Howard	\$ 784,320.00
En-Net	\$ 704,298.72
Firefly	\$ 725,496.00
ePlus	\$ 764,216.64
Prism	\$ 750,532.32
Y&S Tech	DISQUALIFIED
IntegraOne	\$ 774,722.40

C. Procurement Method:

- An RFQ was issued on March 24, 2020 for Lenovo Chromebooks and sent to approximately twenty-five (25) vendors, as well as advertised on the district website and PASchoolBids.com. RFQ's were due April 7, 2020 at 11am. They were reviewed and evaluated on April 7 & 8, 2020

D. Funds account to be charged for Procurement (Was this purchase budgeted?)

- Yes – 2020-2021 Fiscal Year
- Fund 10
- Account #10-5110-911-000-00-000-100-909-9093
  - Technology Services Lease Initiatives Account

**E. Selection of winning proposal**

- The lowest priced/qualified/responsible bidder is RTI (Riverside Technology Inc.). The recommendation is to award the bid to this vendor in the amount of \$702,482.40.

**F. Other**

N/A



Computers and Related Equipment - Option 2

Quote #043011 v1

Prepared For:  
East Stroudsburg Area School District

Prepared by:  
Riverside Technologies

Date Issued:  
04.09.2020

Brian Borosh  
50 Vine Street  
  
East Stroudsburg, PA 18301  
P: (570) 424-8500  
E: brian-borosh@esasd.net

Terry Kilberg  
748 N 109th Court  
Omaha, NE 68154

Expires:  
04.30.2020

P: 866.804.4388  
E: tkilberg@1rtl.com

Contract:

Hardware		Price	Qty	Ext Price
81MB001DUS	Lenovo 300e Chromebook	\$255.85	2064	\$528,074.40
5PS0N75610	Lenovo 3Y Depot + Accidental Damage Protection (School Year Term)	\$61.00	2064	\$125,904.00
	Google Chrome OS Management Console Licenses	\$23.50	2064	\$48,504.00
	RTI White Glove Services: Enrollment of Google Management Licenses, Apply Asset Tags, Provide Inventory File and Green Delivery Solution	\$0.00	2064	\$0.00
Subtotal:				<b>\$702,482.40</b>

Quote Summary	Amount
Hardware	\$702,482.40
Total:	<b>\$702,482.40</b>

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

47



HP Computers and Peripherals

A. Why are you requesting the service/needs?

Why: We are requesting Thirty-One (31) HP Desktop Computers & Related Peripherals and Eighty-Seven (87) HP Laptops and related Peripherals for the J.T. Lambert Intermediate and Lehman Intermediate Schools.

Need: East Stroudsburg Area School District is on a Four (4) Year Computer Replacement Cycle. FY 2020 is the year the J.T. Lambert Intermediate and Lehman Intermediate Schools are up for replacement in the cycle.

Suggested replacement: HP Desktop/Laptop Computers & Peripherals as indicated on the attached quote.

B. Cost Estimate: if over \$5,000, were 3 quotes obtained? If yes, please list the vendors and the amounts. Yes. Ten (10) quotes were obtained in this instance through a bid.

Vendors

W.B.Mason	\$ 147,814.36
SHI	Disqualified
RTI (Riverside Tech).	\$ 143,447.77
Staples	\$ 134,287.84
mVation	\$ 199,383.60
Howard	\$ 209,600.00
HPI	\$ 159,128.89
ePlus	\$ 154,633.43
Prism	\$ 144,635.95
IntegraOne	\$ 148,051.32

C. Procurement Method:

- An RFQ was issued on March 24, 2020 for HP Desktop/Laptop Computers & Related Peripherals and sent to approximately twenty-five (25) vendors, as well as advertised on the district website and PASchoolBids.com. RFQ's were due April 7, 2020 at 11am. They were reviewed and evaluated on April 7 & 8, 2020

D. Funds account to be charged for Procurement (Was this purchase budgeted?)

- Yes – 2020-2021 Fiscal Year
- Fund 10
- Account #10-5110-911-000-00-000-100-909-9093
  - Technology Services Lease Initiatives Account

**E. Selection of winning proposal**

- The lowest priced/qualified/responsible bidder is Staples. The recommendation is to award the bid to this vendor in the amount of \$134,287.84.

**F. Other**

N/A

# Pricing Confirmation



**Expiration Date**  
4/30/2020

Thank you for the opportunity to partner with you for your technology needs. Please see information below regarding your quote.

Thank you,  
Kent Rollin

Quote #	Quote Date	Customer Name	Sales Rep	Total
202003-403140	4/8/2020	East Stroudsburg District	Kent Rollin	\$ 134,287.84

Qty.	Part No.	Product Description	UOM	Unit Price	Extended Price
31	7LJ67UT#ABA	SMART BUY ELITEDESK 800 G5 DM SYST I7-9700T 16GB 512GB SSD W10P64	EA	\$ 771.02	\$ 23,901.62
87	7KK11UT#ABA	SMART BUY ELITEBOOK 850 G6 SYST I7-8565U 16GB 512GB SSD 15.6IN W10P	EA	\$ 1,057.08	\$ 91,965.96
26	2SC66AA	BUSINESS TOP LOAD FITS 15.6IN CASE LAPTOP *SMART BUY 2QB116Country of Origin: (None)Weight:	EA	\$ 21.15	\$ 549.90
26	2UK37AA#ABA	THUNDERBOLT DOCK 120W G2 DOCK	EA	\$ 226.08	\$ 5,878.08
49	5QG34A8#ABA	SMART BUY P224 21.5IN MONITOR MNTRCountry of Origin: (None)Weight: 9.50 Dim Weight: 2,087.28	EA	\$ 89.01	\$ 4,361.49
26	1WC36AA	USB-C TO HDMI 2.0 ADAPTER ADAP	EA	\$ 19.81	\$ 515.06
26	E8H16AA	USDT INTEGRATED WORK CENTER STND STAND G4	EA	\$ 58.65	\$ 1,524.90
26	6KD15AA	QUICK RELEASE 2 MNT .	EA	\$ 17.32	\$ 450.32
26	T6L04AA#ABA	SLIM WRLS KB AND MOUSE WRLS *SMART BUY 3L5404	EA	\$ 33.65	\$ 874.90
87	U4414E	HP 3y NextBusDayOnsite Notebook Only SVC	EA	\$ 49.03	\$ 4,265.61
				<b>Total</b>	<b>\$ 134,287.84</b>

\*Tax, eWaste and freight charges are additional where applicable

Customer Information
East Stroudsburg District

Please remit payments to  
Staples Technology Solutions  
P.O. Box 95230  
Chicago, IL 60694-5230

Staples Sales Rep Information
Staples Technology Solutions Kent Rollin (908) 403-0575 Kent.Rollin@Staples.Com

You can lease this monthly for only \$ 3,715.74  
Leasing Options: Staples can help you overcome budget constraints, avoid obsolescence, and reduce upfront cost by leasing your IT assets.

Special Note: Based upon the direct and indirect impact of COVID-19 driven product shortages and frequent pricing changes we suggest prompt placement of a Purchase Order, which will help establish prioritization and provide the highest likelihood of fulfillment for constrained products. Your account team is ready to assist you with this order and any subsequent updates.

50

Qty.	Part No.	Product Description	UOM	Unit Price	Extended Price
------	----------	---------------------	-----	------------	----------------

Offer Limitations: This quote is valid thru Expiration Date above and is subject to change. Seller also reserves the right to reasonably adjust a Product's price if extraordinary market events require immediate adjustment (e.g., epidemics, shortages, trade disputes, natural disasters, etc.) and to adjust pricing with the impact of tariffs, customs, or duties imposed on Products. This proposal is confidential and meant for the client recipient above, any unauthorized review, use, disclosure or distribution is prohibited. Leasing Offer: 36 Mo FMV lease, your actual payment may vary. Lease subject to customer credit approval and lessor terms & conditions. Other restrictions may apply. Credit cards may be used only at the time of purchase and not for the payment of invoices.

## Lease Proposal

**Lessor** First American Education Finance  
255 Woodcliff Drive, Fairport, NY 14450

**Lessee** East Stroudsburg Area School District  
50 Vine Street, East Stroudsburg, PA 18301

**Equipment** HP/Lenovo Computer Equipment

**Lease Options**

Lease Term	48 Months
Equipment Cost	\$836,770.24
Lease Rate Factor	0.25776
Rental Payment	\$215,685.90
Lease Type	Tax-Exempt Lease
Payment Frequency	Annual

**Master Lease** Because you have a Master Lease with First American this new transaction will have minimal paperwork (only equipment schedule specific documents). All terms and conditions will remain consistent with your Master Lease.

**Tax-Exempt Lease** At the end of the tax-exempt lease purchase you will own the equipment.

**Rental Payments** Your rental payments will begin on or after August 1, 2020 (after taking delivery of the equipment). Rental payments will be due annual, in advance.

**Interim Rent** None

**Fees** None

**Deposit** None

**Rate Lock** A lock will be applied to your rental rate for up to 60 days before the start of your lease. For funding beyond the 60-day rate lock period, your rate may be adjusted proportionately for any change in the Index Rate prior to funding. Your rental rates are based on the four (4) year swap of 0.510% respectively (referred to as the Index Rate) as of April 10, 2020. Your rate may be adjusted proportionately for any change in the Index Rate prior to funding. It will be fixed for the duration of the lease term.

**Concierge Service** Your dedicated Project Manager will manage every step of your lease:

- Project communication
- Lease documentation
- Vendor payment
- Lease invoicing
- Equipment tracking, reporting and more

**FA | Experience** You will have access and visibility into all aspects of your equipment leases and project financing through FA | Experience – the digital hub that expedites the funding process, puts you in control, and manages all information related to your account.

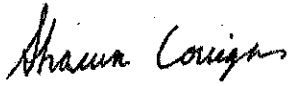
52

You authorize First American to file and record financing statements regarding this transaction and take a first priority security interest in the equipment and deposits. You will be responsible for any purchase orders issued by First American on your behalf.

The terms and conditions of this proposal, except for the provisions concerning security interests and the good faith deposit, will be superseded by the final documentation for each lease schedule. This proposal is not a commitment. First American will only provide lease financing upon the satisfactory completion of its due diligence and mutually acceptable documentation.

First American welcomes the opportunity to serve your organization. This proposal expires on April 30, 2020. To accept, please sign below and send an electronic copy to First American.

**Offered by:**  
First American Education Finance



Shawn Corrigan  
Assistant Vice President  
April 14, 2020

**Accepted by:**  
East Stroudsburg Area School District

By .....  
Name.....  
Title.....  
Date.....

Compound Period: Annual

Nominal Annual Rate: 1.960 %

## CASH FLOW DATA

Event	Date	Amount	Number	Period	End Date
1 Loan	07/01/2020	836,770.24	1		
2 Payment	08/01/2020	215,685.90	4	Annual	08/01/2023

## PAYMENT SCHEDULE

	Date	Payment	Interest	Principal	Balance
Loan	07/01/2020				836,770.24
1	08/01/2020	215,685.90	1,412.35	214,273.55	622,496.69
2020 Totals		215,685.90	1,412.35	214,273.55	
2	08/01/2021	215,685.90	12,201.56	203,484.34	419,012.35
2021 Totals		215,685.90	12,201.56	203,484.34	
3	08/01/2022	215,685.90	8,213.06	207,472.84	211,539.51
2022 Totals		215,685.90	8,213.06	207,472.84	
4	08/01/2023	215,685.90	4,146.39	211,539.51	0.00
2023 Totals		215,685.90	4,146.39	211,539.51	
Grand Totals		862,743.60	25,973.36	836,770.24	

54



D'HUY Engineering, Inc.

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
RESICA and J.T. LAMBERT FLOORING REPLACEMENT**

**DEI PROJECT NO. 287020**

**BID TABULATION  
Wednesday, April 1, 2020 @ 1:30 PM**

	LV Flooring	Cope Carpet
<b>Contract 1 (Resica E.S.)</b>		
Base Bid	No bid	\$ 182,295.00
Alternate 1A - LVT	No bid	\$ 88,900.00
Alternate 2A - Pod bldg w/ VCT	No bid	\$ 21,200.00
Alternate 3A - Pod bldg w/ LVT	No bid	\$ 11,385.00
<b>Contract 2 (J.T. Lambert)</b>		
Base Bid	\$ 378,000.00	No bid
Alternate 1B - LVT	\$ 95,200.00	No bid
Alternate 2B - Pod bldg w/ VCT	\$ 48,600.00	No bid
Alternate 3B - Pod bldg w/ LVT	\$ 62,600.00	No bid
<b>Contract 3 (Both Schools)</b>		
Base Bid	No bid	No bid
Alternate 1C - LVT	No bid	No bid
Alternate 2C - Pod bldgs w/ VCT	No bid	No bid
Alternate 3C - Pod bldgs w/ LVT	No bid	No bid

55





D'HUY Engineering, Inc.

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
SMITHFIELD PARKING LOT SEALCOATING**

**DEI PROJECT NO. 287018**

**BID TABULATION  
Wednesday, April 1, 2020 @ 1:30 PM**

<b>Company</b>	<b>Base Bid</b>
Pocono Spray Patching	No bid
CSI Asphalt Maintenance	No bid
S&G Asphalt	\$ 41,217.00



D'HUY Engineering, Inc.

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
J.T. LAMBERT SURVEILLANCE CAMERA INSTALLATION**

**DEI PROJECT NO. 287019**

**BID TABULATION  
Wednesday, April 1, 2020 @ 1:30 PM**

<b>Company</b>	<b>Base Bid</b>
Chestnut Ridge Communication	\$ 134,428.38
Guyette	\$ 127,212.00

NORTHAMPTON/MONROE/PIKE COUNTY JOINT PURCHASING BOARD  
SUMMARY OF BID AWARDS  
2020-2021 SCHOOL YEAR

Item #	District	Company Awarded	Brand Name Awarded	Case Qty	Price/Case	Total Amount
CP-2	EastStroudsburgASD	WB Mason	Pacon PAC2431	2	\$ 26.60	\$ 53.20
CP-3	EastStroudsburgASD	WB Mason	Pacon PAC2433	19	\$ 26.60	\$ 505.40
CP-4	EastStroudsburgASD	WB Mason	Pacon PAC2441	2	\$ 28.60	\$ 57.20
ENV-1	EastStroudsburgASD	Paper Mart Inc.	Printmaster	5	\$ 50.00	\$ 250.00
FT-1	EastStroudsburgASD	Imperial Bag & Paper Co., LLC	Elegant 826-100	579	\$ 10.96	\$ 6,345.84
IP-1	EastStroudsburgASD	WB Mason	Neenah Exact Index	81	\$ 44.96	\$ 3,641.76
IP-14	EastStroudsburgASD	Lindenmeyr Munroe	Domtar #67	8	\$ 41.75	\$ 334.00
IP-2	EastStroudsburgASD	Lindenmeyr Munroe	Domtar	12	\$ 56.40	\$ 676.80
IP-3	EastStroudsburgASD	Lindenmeyr Munroe	Domtar	2	\$ 56.40	\$ 112.80
IP-4	EastStroudsburgASD	Lindenmeyr Munroe	Domtar	10	\$ 56.40	\$ 564.00
IP-5	EastStroudsburgASD	Lindenmeyr Munroe	Domtar	16	\$ 56.40	\$ 902.40
IP-6	EastStroudsburgASD	Lindenmeyr Munroe	Domtar	2	\$ 56.40	\$ 112.80
IP-7	EastStroudsburgASD	Lindenmeyr Munroe	Domtar Salmon	2	\$ 56.40	\$ 112.80
PN-1	EastStroudsburgASD	WB Mason	Crystalware CSWQNK12500	2	\$ 22.45	\$ 44.90
PT-1	EastStroudsburgASD	W.B. Mason	Brand - Scott	363	\$ 31.05	\$ 11,271.15
PT-3	EastStroudsburgASD	W.B. Mason	Brand - Georgia Pacific	3	\$ 22.35	\$ 67.05
PT-4	EastStroudsburgASD	W.B. Mason	Brand - Kimberly Clark	24	\$ 34.20	\$ 820.80
PT-5	EastStroudsburgASD	W.B. Mason	Marcal MRCP200N 9.25x 9.5	245	\$ 13.15	\$ 3,221.75
PT-6	EastStroudsburgASD	W.B. Mason	Brand - Georgia Pacific	35	\$ 32.25	\$ 1,128.75
PT-7	EastStroudsburgASD	Penn Jersey Paper	Brand-Georgia Pacific	149	\$ 24.19	\$ 3,604.31
SN-1	EastStroudsburgASD	W.B. Mason	Hospesco - HOSMT8	6	\$ 44.79	\$ 268.74
T-1	EastStroudsburgASD	W.B. Mason	Brand	3	\$ 50.95	\$ 152.85
TT-2	EastStroudsburgASD	Imperial Bag & Paper Co., LLC	Nittany 9650033U	321	\$ 28.28	\$ 9,077.88
TT-7	EastStroudsburgASD	Imperial Bag & Paper Co., LLC	Brand- Pro-Link Elite	80	\$ 39.90	\$ 3,192.00
XP-1	EastStroudsburgASD	W.B. Mason	Mason Flagship	2961	\$ 22.96	\$ 67,984.56
XP-12	EastStroudsburgASD	W.B. Mason	Fireworx by Boise	2	\$ 35.10	\$ 70.20
XP-13	EastStroudsburgASD	W.B. Mason	Fireworx by Boise	5	\$ 35.10	\$ 175.50
XP-14	EastStroudsburgASD	W.B. Mason	Mason Circus	11	\$ 35.10	\$ 386.10
XP-15	EastStroudsburgASD	W.B. Mason	Fireworx by Boise	2	\$ 35.10	\$ 70.20
XP-17	EastStroudsburgASD	Paper Mart Inc.	Report Laser	1	\$ 47.35	\$ 47.35
XP-4	EastStroudsburgASD	W.B. Mason	Mason Circus	3	\$ 35.10	\$ 105.30
XP-5	EastStroudsburgASD	W.B. Mason	Mason Circus	10	\$ 35.10	\$ 351.00
XP-6	EastStroudsburgASD	W.B. Mason	Fireworx by Boise	3	\$ 35.10	\$ 105.30
XP-7	EastStroudsburgASD	W.B. Mason	Mason Circus	4	\$ 35.10	\$ 140.40
XP-8	EastStroudsburgASD	W.B. Mason	Mason Circus	3	\$ 35.10	\$ 105.30
XP-9	EastStroudsburgASD	W.B. Mason	Mason Circus	2	\$ 35.10	\$ 70.20
	East					\$ 116,130.59

**Resolution Requesting Permission to Participate in the  
Chester County School Districts' Joint Purchasing Board  
Apple Computer Hardware, Software, Supplies, and Miscellaneous Items Bid**

**Whereas**, The General Assembly of the Commonwealth of Pennsylvania has enacted an Act known as the "Intergovernmental Cooperation Act", Act 177 of July 1996 (53 Pa CS 2301-2315), and

**Whereas**, Act 177 of 1996 permits local governments to purchase materials, supplies, and equipment from purchase contracts of other political subdivisions,

**Be it resolved**, that \_\_\_\_\_ ("we") hereby requests authorization to participate in the Apple Computer purchasing contract of the Chester County School Districts' Joint Purchasing Board, subject to the following:

- 1. We agree to be bound by such terms and conditions as the Chester County School Districts' Joint Purchasing Board may prescribe.
- 2. We agree that we will be responsible for payment directly to the awarded vendor.

Enacted into a Resolution this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

**Attest:**  
(Seal) \_\_\_\_\_  
(Political Subdivision)  
\_\_\_\_\_  
(County)  
\_\_\_\_\_  
By: \_\_\_\_\_  
(Assistant) Secretary (Signature)  
\_\_\_\_\_  
Title: \_\_\_\_\_

**Certification:**  
The undersigned hereby certifies that the foregoing resolution was duly adopted by the \_\_\_\_\_ of \_\_\_\_\_ on \_\_\_\_\_, 20\_\_\_\_\_.

Date: \_\_\_\_\_  
Secretary/Assistant Secretary

**Mail original, certified resolution to:**  
Director of Purchasing  
Chester County School Districts' Joint Purchasing Board  
c/o Chester County Intermediate Unit  
455 Boot Road  
Downingtown, PA 19335

Apple Computers

**A. Why are you requesting the service/needs?**

**Why:** We are requesting Eighty-Seven (87) iMac Desktops and One Hundred Fifty-Eight (158) Macbook Laptops for the J.T. Lambert Intermediate and Lehman Intermediate Schools.

**Need:** East Stroudsburg Area School District is on a Four (4) Year Computer Replacement Cycle. FY 2020 is the year that J.T. Lambert Intermediate and Lehman Intermediate Schools is up for replacement in the cycle.

**Suggested replacement:** Apple Equipment as indicated on the attached quote.

**B. Cost Estimate: if over \$5,000, were 3 quotes obtained? If yes, please list the vendors and the amounts.** No. Apple is a sole source provide for K-12 Education. Pricing is per the Chester County School Districts' Joint Purchasing Agreement.

1. Apple - \$346,548.75

**C. Procurement Method:**

Apple provide a quote based on specs provided. Pricing is per the Chester County School Districts' Joint Purchasing.

**D. Funds account to be charged for Procurement (Was this purchase budgeted?)**

- Yes – 2020-2021 Fiscal Year
- Fund 10
- Account #10-5110-911-000-00-000-100-909-9090
  - Technology Services Lease Initiatives Account

**E. Selection of winning proposal**

- Apple is a sole source provider for K-12 Education. The recommendation is to approve the attached Apple quote in the amount of \$346,548.75

**F. Other**

N/A

# Apple Inc. Education Price Quote

<b>Customer:</b>	Brian Borosh EAST STROUDSBURG AREA SCHOOLS DIST Phone: 5704248500 email: brian-borosh@esasd.net	<b>Apple Inc:</b>	Tim McHugh One Apple Park Way Cupertino, CA 95014 email: tim_mchugh@apple.com
------------------	---	-------------------	--

**Apple Quote:** 2206203185

**Quote Date:** Tuesday, April 14, 2020

**Quote Valid Until:** Thursday, May 07, 2020

**Quote Comments:**  
 Please reference Apple Quote number on your Purchase Order.

Pricing Per CCSDJP Apple Bid 2020

#	Product Description	Qty	Unit List Price	Discount per Unit	Unit Discounted Price	Extended Discounted Price
1	21.5-inch iMac with Retina 4K display Part Number Z0VX <b>Configuration:</b> <ul style="list-style-type: none"> <li>• 065-C7GK 3.6GHz quad-core 8th-generation Intel Core i3 processor</li> <li>• 065-C6YV 16GB DDR4 memory</li> <li>• 065-C6YX 1TB Serial ATA Drive @ 5400 rpm</li> <li>• 065-C7GT Radeon Pro 555X with 2GB video memory</li> <li>• 065-C6XG Wired Apple Mouse (Must be ordered with Wired Keyboard)</li> <li>• 065-C6XM Wired Keyboard with numeric keypad (English) - Must be ordered with Wired Mouse</li> </ul>	86	\$1,429.00	\$80.00	\$1,349.00	\$116,014.00
2	27-inch iMac with Retina 5K display Part Number Z0VQ <b>Configuration:</b> <ul style="list-style-type: none"> <li>• 065-C7GL 3.0GHz 6-core 8th-generation Intel Core i5 processor, Turbo Boost up to 4.1GHz</li> <li>• 065-C6WL 16GB 2666MHz DDR4 Onboard Memory</li> <li>• 065-C6WQ 2TB Fusion Drive storage</li> <li>• 065-C7GX Radeon Pro 570X with 4GB GDDR5 memory</li> <li>• 065-C6XG Wired Apple Mouse (Must be ordered with Wired Keyboard)</li> <li>• 065-C6XM Wired Keyboard with numeric keypad</li> </ul>	1	\$2,059.00	\$0.00	\$2,059.00	\$2,059.00

(English) - Must be ordered with Wired Mouse

3	<b>MBA 5PK SL 13.3</b> Part Number ZOYN <b>Configuration:</b> <ul style="list-style-type: none"> <li>• 065-C7TY 1.1GHz quad-core 10th-generation Intel Core i5 processor, Turbo Boost up to 3.5GHz</li> <li>• 065-C7VM Intel Iris Plus Graphics</li> <li>• 065-C7V2 16GB 3733MHz LPDDR4X memory</li> <li>• 065-C7V3 256GB SSD storage</li> <li>• 065-C7VN Force Touch trackpad</li> <li>• 065-C7VP Two Thunderbolt 3 ports</li> <li>• 065-C7VQ Touch ID</li> <li>• 065-C7VT Retina display with True Tone</li> <li>• 065-C7WP Backlit Magic Keyboard - US English</li> <li>• 065-C8M5 Accessory Kit</li> </ul>	155	\$1,159.00	\$0.00	\$1,159.00	\$179,645.00
4	<b>16-Inch MacBook Pro with Touch Bar: 2.3GHz 8-core 9th-generation Intel Core i9 processor, 1TB - Space Gray</b> Part Number MVVK2LL/A <b>Configuration:</b> <ul style="list-style-type: none"> <li>• 065-C87C 2.3GHz 8-core 9th-generation Intel Core i9 processor, Turbo Boost up to 4.8GHz</li> <li>• 065-C87G AMD Radeon Pro 5500M with 4GB of GDDR6 memory</li> <li>• 065-C87J 16GB 2666MHz DDR4 memory</li> <li>• 065-C87N 1TB SSD storage</li> <li>• 065-C87V Retina display with True Tone</li> <li>• 065-C87W Four Thunderbolt 3 ports</li> <li>• 065-C87X Touch Bar and Touch ID</li> <li>• 065-C8F6 Backlit Keyboard - US English</li> </ul>	3	\$2,599.00	\$130.00	\$2,469.00	\$7,407.00
5	<b>96W USB-C Power Adapter</b> Part Number MX0J2AM/A	3	\$79.00	\$0.00	\$79.00	\$237.00
6	<b>30W USB-C Power Adapter</b> Part Number MR2A2LL/A	155	\$49.00	\$2.50	\$46.50	\$7,207.50
7	<b>Brenthaven Tred DROP Sleeve (13-inch) Black (with pouch) - Special 5-Pack Pricing</b> Part Number BN312LL/A  Brenthaven Tred DROP Sleeve 13-inch (with pouch) - Black Part Number: HL322LL/A Quantity: 155	31	\$124.75	\$0.00	\$124.75	\$3,867.25
8	<b>USB-C VGA Multiport Adapter</b> Part Number MJ1L2AM/A	1	\$69.00	\$0.00	\$69.00	\$69.00
9	<b>USB-C Digital AV Multiport Adapter</b> Part Number MUF82AM/A	1	\$69.00	\$0.00	\$69.00	\$69.00
10	<b>3 Year AppleCare Repair Agreement iMac</b>	87	\$95.00	\$6.00	\$89.00	\$7,743.00

62

Part Number S3058LL/A

11	3-YR ARA FOR MB/MB AIR/13IN MB PRO-USA Part Number S3059LL/A	155	\$149.00	\$9.00	\$140.00	\$21,700.00
12	ARA MBK PRO-A/E-USA/E-USA Part Number S3060LL/A	3	\$189.00	\$12.00	\$177.00	\$531.00

**Extended EDU List Price Total** **\$356,159.25**

**Total Discount** **\$9,610.50**

**Extended Discounted Price Subtotal** **\$346,548.75**

- Additional Tax **\$0.00**

- Estimated Tax **\$0.00**

**Extended Discounted Total Price\*** **\$346,548.75**

\*In most cases Extended discounted Total price does not include Sales Tax

\*If applicable, eWaste/Recycling Fees are included.  
Standard shipping is complimentary

Complete your order by one of the following:

- This document has been created for you as Apple Quote ID 2206203185. Please contact your institution's Authorized Purchaser to submit the above quote online. For account access or new account registration, go to <https://ecommerce.apple.com>. Simply go to the Quote area of your Apple Education Online Store, click on it and convert to an order.
  - For registration assistance, call 1.800.800.2775
- If you are unable to submit your order online, please send a copy of this Quote with your Purchase Order via email to [institutionorders@apple.com](mailto:institutionorders@apple.com). Be sure to reference the Apple Quote number on the PO to ensure expedited processing of your order.
  - For more information, go to provision C below, for details.

THIS IS A QUOTE FOR THE SALE OF PRODUCTS OR SERVICES. YOUR USE OF THIS QUOTE IS SUBJECT TO THE FOLLOWING PROVISIONS WHICH CAN CHANGE ON SUBSEQUENT QUOTES:

- A. A. ANY ORDER THAT YOU PLACE IN RESPONSE TO THIS QUOTE WILL BE GOVERNED BY (1) ANY CONTRACT IN EFFECT BETWEEN APPLE INC. ("APPLE") AND YOU AT THE TIME YOU PLACE THE ORDER OR (2), IF YOU DO NOT HAVE A CONTRACT IN EFFECT WITH APPLE, CONTACT [contracts@apple.com](mailto:contracts@apple.com).
- B. B. ALL SALES ARE FINAL. PLEASE REVIEW RETURN POLICY BELOW IF YOU HAVE ANY QUESTIONS. IF YOU USE YOUR INSTITUTION'S PURCHASE ORDER FORM TO PLACE AN ORDER IN RESPONSE TO THIS QUOTE, APPLE REJECTS ANY TERMS SET OUT ON THE PURCHASE ORDER THAT ARE INCONSISTENT WITH OR IN ADDITION TO THE TERMS OF YOUR AGREEMENT WITH APPLE.
- C. C. YOUR ORDER MUST REFER SPECIFICALLY TO THIS QUOTE AND IS SUBJECT TO APPLE'S ACCEPTANCE. ALL FORMAL PURCHASE ORDERS SUBMITTED BY EMAIL MUST SHOW THE INFORMATION BELOW:
- APPLE INC. AS THE VENDOR
  - BILL-TO NAME AND ADDRESS FOR YOUR APPLE ACCOUNT
  - PHYSICAL SHIP-TO NAME AND ADDRESS (NO PO BOXES)
  - PURCHASE ORDER NUMBER
  - VALID SIGNATURE OF AN AUTHORIZED PURCHASER



- APPLE PART NUMBER AND/OR DESCRIPTION OF PRODUCT AND QUANTITY
  - TOTAL DOLLAR AMOUNT AUTHORIZED OR UNIT PRICE AND EXTENDED PRICE ON ALL LINE ITEMS
  - CONTACT INFORMATION: NAME, PHONE NUMBER AND EMAIL
- D. UNLESS THIS QUOTE SPECIFIES OTHERWISE, IT REMAINS IN EFFECT UNTIL {QuoteExpirationDate} UNLESS APPLE WITHDRAWS IT BEFORE YOU PLACE AN ORDER, BY SENDING NOTICE OF ITS INTENTION TO WITHDRAW THE QUOTE TO YOUR ADDRESS SET OUT IN THE QUOTE.
- APPLE MAY MODIFY OR CANCEL ANY PROVISION OF THIS QUOTE, OR CANCEL ANY ORDER YOU PLACE PURSUANT TO THIS QUOTE, IF IT CONTAINS A TYPOGRAPHIC OR OTHER ERROR.
- E. THE AMOUNT OF THE VOLUME PURCHASE PROGRAM (VPP) CREDIT SHOWN ON THIS QUOTE WILL ALWAYS BE AT UNIT LIST PRICE VALUE DURING REDEMPTION ON THE VPP STORE.
- F. UNLESS SPECIFIED ABOVE, APPLE'S STANDARD SHIPPING IS INCLUDED IN THE TOTAL PRICE.

Opportunity ID: 18000003252811

<https://ecommerce.apple.com>

Fax:

[Terms & Use](#) | [Privacy Policy](#) | [Return Policy](#)  
Copyright © 2016 Apple Inc. All rights reserved.

Document rev 10.6.1

Date of last revision - June 20th, 2016

# \$1 Purchase Option

Thank you for considering Apple Financial Services to fund your technology plan. Please find your \$1 Purchase Option financing proposal below.



\$346,548.75

\$88,775.42

4 Years

---

*Budgetary pricing provided at 1.65% Promotional APR*

---

### What is a \$1 Purchase Option?

This is a financing option designed for equipment ownership at the end of the financed term. The \$1 Purchase Option creates predictable payments while enabling universities and schools to deploy years' worth of equipment today using budgeted funds.

### Why use a \$1 Purchase Option?

This option is usually recommended for educational institutions that know they want to own equipment at the end of term. Once the financed term ends, ownership will enable flexibility: continue using the equipment or trade it in to recover value toward new gear.

### What are my options at the end of the financed term?

End of term options will be detailed in the final documents. The options include:

1. Purchase the equipment at end of term for \$1.
2. Trade in equipment for value toward a new purchase or financed term.

Overall, the \$1 Purchase Option enables administrators to buy more equipment today, while providing the flexibility that ownership allows.

Please do not hesitate to call or email me at the contact information below with any questions.

### **Amanda Curran**

Northeast Area Finance Manager–North US | Apple Financial Services

T: 610.392.3629 | E: amandac@apple.com

#### **Pricing Notes and Conditions**

This proposal is for informational purposes and does not constitute a legally binding obligation of either party. Subject to the satisfactory completion of the Lessor's standard credit approval process and the completion of documentation acceptable to the Lessor, Apple Financial Services is not a financial advisor and does not have a fiduciary duty to you under federal securities laws. Consult with your financial advisor regarding the options offered.

Lease Discount Disclosure Statement: Apple Inc. through the Apple Financial Services program may provide an equipment discount to certain third-party investors. The discount may be applied to facilitate a lease rate discount. The actual interest rate paid on any resulting lease may be reflected in an amortization table provided with lease documents. The quoted payment amount does not include amounts that may be due for taxes or fees, if applicable.

The lease charge portion of the payments can be determined by applying to the total adjusted cost the rate which will amortize the total adjusted cost down to the purchase option amount. The lease charge rate may be higher than the actual annual interest rate because of the amortization of certain costs and fees incurred by the third-party investor. Rates may be subject to verification that the Lessee is a state or political subdivision as defined in Sec. 103 of the IRS Code, 1986.

65



## REPORT / PROPOSAL

SPORTS CONSTRUCTION DIVISION  
Athletic Surfaces & EquipmentTO: **SCOTT IHLES- DIRECTOR OF FACILITIES E.S.A.S.D.**FROM: **BILL MILLER**JOB: **EAST STROUDSBURG H.S. NORTH- WATER DAMAGE**DATE: **MARCH 17, 2020**

Scott: I have prepared a proposal for the (15,250 sf) water damaged gymnasium floor at East Stroudsburg High School North. We propose to supply all materials, labor and equipment necessary to complete the work as further specified.

**INSPECTION**

I inspected the gym floor on Thursday March 5, 2020 @ 11:30 AM with Curtis Beam. It was explained the gym floor was exposed to moisture and cause the floor system to swell. This water damage left an area wet down in the sub floor and the entire gym floor excessively shrink leaving wide gaps throughout. I feel the floor should be considered dangerous for the kids and it be replaced.

**FLOOR SYSTEM**

The floor system is a Channel-Clip type floor system. Our manufacture Acer calls their version Acer-Loc. The system starts with a 6-mil polyethylene plastic vapor barrier. Pre-grooved Celotex sub floor which is a Homosote "pressed paper" product. The underlayment is free laid over the plastic barrier and steel channels laid in the grooves 12" inches on center. The channels are fastened with 1-1/4" steel pins through the Celotex and vapor barrier into the concrete. The maple flooring is then clipped to the channels. All components are sandwiched together with no space for ventilation. It is a strong floor with excellent holding power, but it is very difficult if not impossible to dry out completely after being exposed to this level of moisture. It is also quite costly to replace considering components are only made for repair work as the system has been discontinued.

**RECOMMENDATION**

Due to the amount of moisture trapped in the floor system and the excessive gapping I recommend removal and replacement of the gym floor. I have provided two options for replacement. The first is to replace using the same Channel-Clip system and the second is to install the Power-Loc LP floor system. The advantage to the Power-Loc LP is it provides; ventilation through the sub floor, provides enhanced performance and costs less.

**COSTARS 014-171 RECREATION & FITNESS** COSTARS is the Commonwealth of Pennsylvania's cooperative purchasing program and serves as a conduit through which registered and eligible local public procurement units (LPPUs) and state-affiliated entities (Members) are able to leverage contracts established by DGS to cost effectively and efficiently identify suppliers with whom to do business.

DGS Contact: Kathy Lewis

Tel: (717) 346-4056

Email: katgarman@pa.gov

**REMOVAL & REPLACEMENT- SCOPE OF WORK**

- 1). Remove the bleachers from the wall and move to the center of the gym
- 2). Remove the wet flooring up to the bleachers and place into dumpsters provided by Miller
- 3). Vacuum any standing water and clean the concrete slab as needed



Corporate Office  
827 Lincoln Avenue Suite 15  
West Chester, PA 19380  
Tel: 610.626.1000 Fax: 610.626.3000

Virginia Office  
5715 South Laburnum Avenue  
Richmond, VA 23231  
Tel: 804.405.4884 Fax: 610.626.3000

800.821.8611

A Division of  Miller  
Flooring Company

www.millerflooring.com

66



# REPORT / PROPOSAL

SPORTS CONSTRUCTION DIVISION  
Athletic Surfaces & Equipment

- 4). Perform RH tests to ensure the concrete is dry enough to install
- 5). Deliver the new floor system
- 6). Install the vapor over the concrete and start the build of the new floor at the center of the gym
- 7). Build the sub floor and nail the maple flooring
- 8). Move the bleachers onto the new floor
- 10). Build the floor system to the wall
- 11). Sand where the bleachers stack with four (4) grades of paper, vacuum and tack clean
- 12). Apply Bona Super-Sport HD finish system
- 13). Refasten the bleacher to the walls
- 14). Sand the floor smooth with four (4) grades of paper up and under the front & sides of bleachers
- 15). Vacuum and tack the floor clean and apply the first two (2) coats of finish of Bona finish
- 16). Paint the game lines and graphics to match the existing scope with Bona Paints
- 17). Apply three (3) coats of Bona Super-Sport HD water base polyurethane gym finish
- 18). Install 3" x 4" ventilating base at the perimeter of the gym
- 19). Install aluminum thresholds in the door openings

**OPTION #1- AACER-LOC: \$342,540.00**

**OPTION #2- POWER-LOC LP: \$328,400.00**

**ALTERNATE #1- POWER VENT AIRFLOW:** Supply, deliver and install the Power Vent Airflow System. This automated ventilation system fits behind the bleachers in the gym. When the system detects moisture below the maple flooring a humidistat triggers the 500 cfm fan units and circulates air through the sub floor and to the bottom side of the maple. We have successfully dried many floors without the need for repair work. It is inexpensive insurance should the floor get wet.....**\$10,880.00**

**Schedule:** Approximately two (2) weeks material lead time & approximately ten (10) weeks construction schedule.

**Clarifications:** The insurance company is to make payments to Miller directly once the work is approved by the school district. This will save the cost of prevailing wage rates. The owner is responsible for; proper electric or generator to run our equipment, use of rest rooms and 24/7 access. Add 2% to price for a bond.

**Exclusions:** New athletic equipment, bonds, permits, prevailing wage rates, permit fees and taxes.

**Terms:** 50% down payment to secure materials. Balance paid upon completion. 2% per month late fees- NO retainage held. Applicable charges for credit card payments.

**Acceptance:** The above terms, pricing, specs and conditions are satisfactory and hereby approved. Payments will be made as outlined above.

**Authorized Signature:** \_\_\_\_\_

East Stroudsburg S.D.

Date

**Authorized Signature:** Wm. H. Miller , \_\_\_\_\_

March 17, 2020

Bill Miller

Date

To process this order please sign and fax to (610) 626-3000 or email to [carol@millerflooring.com](mailto:carol@millerflooring.com)



Corporate Office  
827 Lincoln Avenue Suite 15  
West Chester, PA 19380  
Tel: 610.626.1000 Fax: 610.626.3000

Virginia Office  
5715 South Laburnum Avenue  
Richmond, VA 23231  
Tel: 804.405.4884 Fax: 610.626.3000

800.821.8611

A Division of Miller  
Flooring Company

[www.millerflooring.com](http://www.millerflooring.com)

67



# PROPOSAL

**In Response to:**  
**East Stroudsburg Area School District Meraki**  
**Security Cameras & Related Equipment**  
**J.T. Lambert Intermediate School RFQ**

**Due: March 19<sup>th</sup>, 2020 11:00am**  
**Submitted by: IntegraONE**

**Allentown, PA Headquarters**  
7248 Tilghman Street, Suite 120  
Allentown PA 18106

**Central, PA Office**  
4 Lemoyne Drive, Suite 104  
Lemoyne PA 17043

**Cranberry Twsp, PA Office:**  
100 Northpointe Circle, Suite 201  
Seven Fields PA 16046

**Philadelphia, PA Metro Office:**  
1300 Virginia Drive, Suite 305  
Ft. Washington PA 19034

**Luzerne County, PA Office:**  
451 Third Avenue  
Kingston PA 18704

**800-582-6399**  
**www.integra1.net**

**integraONE**  
www.integra1.net

# APPENDIX A

*For more information please call 800-582-6399 or visit [www.integraone.com](http://www.integraone.com)*

*© Copyright IntegraONE 2020. No reprint without permission.*



### NON-COLLUSION AFFIDAVIT

The undersigned proposer having fully reviewed the Meraki Security Cameras and Related Equipment RFQ and determined the accuracy of the statements made herein certifies that:

1. I am authorized to make this affidavit on behalf of my firm, and its owners, directors, and officers, as the case may be.
2. This proposal was developed independently and submitted without collusion with, and without any agreement, understanding, or planned common course of action with any other entity designed to limit independent bidding or competition.
3. The contents of this proposal have not been communicated by me or by any employees or agents of my firm to any person not an employee or agent of this firm and I/we will not communicate any information concerning this proposal to any such person prior to the official opening of the RFP.
4. No attempt has been made or will be made to induce any firm or person to refrain from submitting a proposal for this project or to submit a price higher than this price, or to submit an intentionally high or noncompetitive price.
5. My firm, its affiliates, subsidiaries, officers, directors, employees are not currently under investigation by any governmental agency and have not in the last three years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract.
6. I acknowledge that the above representations are material and important, and will be relied upon by the East Stroudsburg Area School District when recommending an award for the services for which this proposal is submitted.

IntegraONE

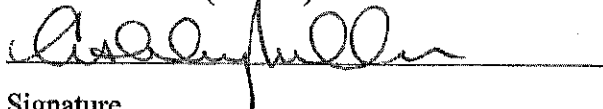
Firm Name

March 2<sup>nd</sup>, 2020

Date

Ashley Miller Account Manager

Name and Title (Printed)



Signature

*For more information please call 800-582-6399 or visit [www.integraone.com](http://www.integraone.com)*

*© Copyright IntegraONE 2020. No reprint without permission.*

## APPENDIX B

*For more information please call 800-582-6399 or visit [www.integraone.com](http://www.integraone.com)*

*© Copyright IntegraONE 2020. No reprint without permission.*



**Cisco Meraki Cameras & Mounts \*All Pricing per the Costars contract # 003-085\***

DATA PROVIDED BY DISTRICT				DATA PROVIDED BY VENDOR	
Equipment Description	Manufacturer	Part #	Estimated Quantity	Unit Cost	Extended Cost
Cisco Meraki Wide Angle MV12 Mini Dome HD Network Surveillance Cameras. Dome, color (Day & Night), 4MP, 2688x1520, 1080p, fixed focal, WIFI Gbe, H.264, PoE	Cisco Meraki	MV12W-HW	Ninety-Eight (98)	\$482	\$47,236
Cisco Meraki MV72 Network Surveillance Cameras. Dome, outdoor, vandal/weatherproof, color (Day & Night), 1920x1080, 1080p, 256GB Solid State Storage	Cisco Meraki	MV72-HW	Twenty (20)	\$683	\$13,660
Cisco Meraki Camera Dome Wall mounting Arm for Cisco Meraki MV72	Cisco Meraki	MA-MNT-MV-10	Nine (9)	\$100	\$900
Cisco Meraki Enterprise 10 Year Subscription License + 10 Year Enterprise Support	Cisco Meraki	LIC-MV-10YR	One Hundred Eighteen (118)	\$724	\$85,432
<b>TOTALS</b>				<b>\$1,989</b>	<b>\$147,228</b>

For more information please call 800-582-6399 or visit [www.integraone.com](http://www.integraone.com)

© Copyright IntegraONE 2020. No reprint without permission.

Cisco

Description		Price	Qty	Ext. Price
MV12W-HW	Wide Angle MV12 Mini Dome HD Camera With 256GB Storage	\$482.00	98	\$47,236.00
MV72-HW	Varifocal MV72 Outdoor HD Dome Camera With 256GB Storage	\$683.00	20	\$13,660.00
MA-MNT-MV-10	Wall Mount Arm for MV72	\$100.00	9	\$900.00
LIC-MV-10YR	Meraki MV Enterprise License and Support, 10YR	\$724.00	118	\$85,432.00
			<b>Subtotal:</b>	<b>\$147,228.00</b>

per COSTARS contract # HW 003-085 & SW #006-040

Estimate ID: PL107826561PC,4009182956

73



YEAR PER JOURNAL SRC	EFF DATE	JNL DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT OB	
2020 09	13 BUA	03/03/2020	all state	david-lantz-iii	1	N	Hist	2020				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB	
1	10003470	752	DL			all state						
	10-1110-752-000-30-820-121-000-0000-							EHS Vocal Music NewEq>\$2,500		770.00	770.00	
2	10013070	810	DL			all state		EHSVocalStudentActDues&Fees				
	10-3210-810-000-30-820-121-000-0000-											
** JOURNAL TOTAL											0.00	0.00

YEAR PER JOURNAL SRC	EFF DATE	JNL DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT OB	
2020 09	193 BUA	03/12/2020	Neg bal	jennifer-marmo	1	N	Hist	2020				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB	
1	10003220	650	Marmo									
	10-1110-650-000-30-819-150-000-0000-							EHNEngLangArtSupplies Tech		490.27	490.27	
2	10003220	610	Marmo					EHNEngLangArtGen Sup				
	10-1110-610-000-30-819-150-000-0000-											
** JOURNAL TOTAL											0.00	0.00

YEAR PER JOURNAL SRC	EFF DATE	JNL DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT OB	
2020 09	286 BUA	03/13/2020	grad prep	lynette-grimaldi	1	N	Hist	2020				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB	
1	10230300	891	lgrimaldi									
	10-2390-891-000-30-819-000-000-0000-							EHN GraduationAdminMiscExpense		10,000.00		
2	10009680	891	lgrimaldi					EHNPrincipalMiscExpense			10,000.00	
	10-2380-891-000-30-819-000-000-0000-											
** JOURNAL TOTAL											0.00	0.00
** GRAND TOTAL											0.00	0.00

3 Journals printed

\*\* END OF REPORT - Generated by Diane Kelly \*\*

74

# East Stroudsburg Area School District

## \* Date Range 3/7/20 through 3/13/20

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
246342	03/12/2020	NASCO (ROUTE#45950)	General Art Supplies for Rebec	\$ 97.92
246343	03/12/2020	OFFICE DEPOT	Binders, dividers and envelope	\$ 222.58
			Whiteboard ACCESS Office/Senso	\$ 590.38
246344	03/12/2020	OFFICE TECHNOLOGY, LLC	Printer Ink Cartridges	\$ 210.00
246345	03/12/2020	ORIENTAL TRADING	STUDENT OF THE MONTH/KINDERGAR	\$ 215.79
246346	03/12/2020	P.F. PETTIBONE & CO.	Minute Books	\$ 350.95
246347	03/12/2020	PAFPC	Title I - PAPC Conference	\$ 360.00
246348	03/12/2020	PENNSYLVANIA CYBER CHARTER SCHOOL	Tuition / PA Cyber Charter - F	\$ 63,059.66
246349	03/12/2020	PENNSYLVANIA VIRTUAL CHARTER SCHOOL	Tuition / PA Virtual - Feb 202	\$ 13,380.88
246350	03/12/2020	PETROLEUM TRADERS CORPORATION	HS NORTH & LEHMAN HEATING FUJIL SY 20192020	\$ 12,250.80
246351	03/12/2020	PETTY CASH SMITHFIELD ELEMENTRY	POSTAGE & VETERANS DAY SUPPLIES	\$ 32.69
246352	03/12/2020	PHILIP ROSENAU CO., INC.	philip rosenau open po	\$ 799.10
246353	03/12/2020	PIAA DISTRICT XI	DISTRICT XI SPRING AD & PRINCI	\$ 40.00
246354	03/12/2020	PMEA DISTRICT 10	all state	\$ 770.00
246355	03/12/2020	PMEA DISTRICT 10	Region Orchestra	\$ 150.00
246356	03/12/2020	POCONO PROFOODS	TO PAY 2019-2020 INVOICES	\$ 26,136.93
246357	03/12/2020	PP&L	HS SOUTH ELECTRIC 67841-29000	\$ 28.10
			HS SOUTH ELECTRIC 92422-54001	\$ 28.36
			HS SOUTH ELECTRIC 95041-29005	\$ 28.30
			HS SOUTH ELECTRIC 98641-29009	\$ 26.07
246358	03/12/2020	RESTROOM DIRECT	world dryer	\$ 220.16
246359	03/12/2020	RIFTON EQUIPMENT	Chair headrest for an MSE life	\$ 161.25
246360	03/12/2020	RITA PARADIS	PARADIS, RITA 2018 SENIOR TAX REBATE	\$ 575.00
246361	03/12/2020	ESTATE OF ROBERT MCLEAN	TAX REFUND PARCEL 09/86921/U25 OVERPAID	\$ 208.34
246362	03/12/2020	ROBERT ZALL	ZALL, ROBERT & SUZANNE 2018 SENIOR TAX REBATE	\$ 700.00
246363	03/12/2020	ROSEMARY RAMOS	RAMOS 2018 REBATE 2ND AMOUNT	\$ 336.17

# East Stroudsburg Area School District Date Range 3/12/20 through 4/10/20

## Listing of Bills (3/12/20 Checks 246223-246363 Included March Agenda)

Check Number	Date	Vendor Name	Invoice Description	Check Amount
246223	03/12/2020	21ST CENTURY CYBER CHARTER SCHOOL	Tuition / 21st Century - Mar 2	\$ 155.86
246224	03/12/2020	ABE RUBBER STAMP	Name stamp - see attached info	\$ 21.64
246225	03/12/2020	ACHIEVEMENT HOUSE CHARTER SCHOOL	Tuition / Achievement House -	\$ 10,396.85
246226	03/12/2020	ADVANCE AUTO PARTS	fac. truck electrical	\$ 44.19
			jtl exhaust fan	\$ 19.85
			MISC SUPPLIES FOR TRANSPORTATI	\$ 529.47
			Open Order for Parts	\$ 23.36
			shop soap	\$ 45.98
246227	03/12/2020	ALLSTATE SIGN & PLAQUE CORP	INV # 133857-1 Date 2/27/2020	\$ 552.35
246228	03/12/2020	AMERICAN HEART ASSOC./GO RED PROMOTION	BUSHKILL ELEM CASUAL FOR A CAUSE DONATION	\$ 107.00
246229	03/12/2020	AMERICAN RED CROSS	MIDDLE SMITHFIELD ELEM CASUAL FOR A CAUSE DONATION	\$ 286.19
246230	03/12/2020	ANGELA M BYRNE	Empl Expense claim # 3619.	\$ 74.35
			Empl Expense claim # 3618.	\$ 17.64
246231	03/12/2020	ANNA FREMOUNT	FREMOUNT, ANNA 2018 SENIOR TAX REBATE	\$ 700.00
246232	03/12/2020	ANTHONY J CALDERONE	Empl Expense claim # 3625.	\$ 105.80
246233	03/12/2020	ASPEN PEST SERVICES, LLC	AMINISTRATION BLDG pest control	\$ 40.00
			BUSHKILL ELEM pest services	\$ 61.15
			ES ELEM pest control po	\$ 52.75
			HS NORTH pest services	\$ 73.20
			HS NORTH STADIUM pest services	\$ 20.00
			HS SOUTH PEST CONTROL	\$ 53.75
			HS SOUTH STADIUM pest control	\$ 26.35
			JM HILL ELEM pest services	\$ 41.40
			JT LAMBERT pest control	\$ 53.00
			JTL BUS GARAGE pest control	\$ 27.00
			JTL EXTRA pest control	\$ 40.65
			LEHMAN pest services	\$ 61.95
			MIDDLE SMITHFIELD ELEM pest services	\$ 63.75
			NORTH BUS GARAGE pest services	\$ 20.50
			RESICA ELEM pest services po	\$ 54.95
			SMITHFIELD ELEM pest services	\$ 43.85

37

# East Stroudsburg Area School District

## Date Range 3/12/20 through 4/10/20

### Listing of Bills (3/12/20 Checks 246223-246363 Included March Agenda)

Check Number	Date	Vendor Name	Invoice Description	Check Amount
246233	03/12/2020	ASPEN PEST SERVICES, LLC	SOUTH MAINTINANCE BLDG pest control	\$ 20.00
246234	03/12/2020	BANKS' VACUUM SALES AND SERVICE	Banks Vacuum Open PO	\$ 639.84
246235	03/12/2020	BARBARA PREVOST	PREVOST, BARBARA CONTRACTED D	\$ 3,054.90
246236	03/12/2020	BARBARA R. WILLE	WILLE, BARBARA 2018 SENIOR TAX REBATE	\$ 575.00
246237	03/12/2020	BARRY BALDWIN	BALDWIN, BARRY 2018 SENIOR TAX REBATE	\$ 1,150.00
246238	03/12/2020	BEHAVIORAL HEALTH ASSOCIATES	Tuition / BHA - Dec 2019	\$ 3,630.00
			Tuition / BHA - Nov 2019	\$ 5,355.00
			Tuition / BHA - Oct 2019	\$ 6,735.00
			Tuition / BHA - Sep 2019	\$ 345.00
246239	03/12/2020	BERNICE MARKI	MARKI, BERNICE 2018 SENIOR TAX REBATE	\$ 1,150.00
246240	03/12/2020	BESSIE M. EDWARDS	BESSIE, EDWARD 2018 SENIOR TAX REBATE	\$ 1,150.00
246241	03/12/2020	BOVINO'S PIZZA	HS SOUTH & NORTH WINTER CONCESSION 2019/2020	\$ 417.00
			HS SOUTH WINTER CONCESSION	\$ 819.00
246242	03/12/2020	BRANDI K MITCHELL	Empl Expense claim # 3642.	\$ 15.07
246243	03/12/2020	CARLEEN FINK	FINK, CARLEEN CONTRACTED DRIV	\$ 1,862.89
246244	03/12/2020	UGI CENTRAL	ES ELEM FEBRUARY NATURAL GAS LINE	\$ 2,343.09
			HS SOUTH FEBRUARY NATURAL GAS LINE	\$ 7,025.92
			JTL FEBRUARY NATURAL GAS LINE	\$ 3,938.23
246245	03/12/2020	UGI CENTRAL	ES ELEM FEBRUARY NATURAL GAS	\$ 1,650.53
			HS SOUTH FEBRUARY NATURAL GAS	\$ 5,714.33
			JTL FEBRUARY NATURAL GAS	\$ 3,016.59
246246	03/12/2020	CHARLES W DAILEY	Empl Expense claim # 3641.	\$ 592.37
246247	03/12/2020	CHERYL KUTZMAN	KUTZMAN, CHERYL CONTRACTED DRI	\$ 3,004.20
246248	03/12/2020	CHESTER COUNTY INTERMEDIATE UNIT	Speech svc. for out of dist pl	\$ 141.56
246249	03/12/2020	CHRISTOPHER S. BROWN LAW OFFICES	CHRIS BROWN INVOICE FEBRUARY 2020	\$ 8,042.25
246250	03/12/2020	CINTAS CORPORATION #101	bes uniforms	\$ 50.69
			BUSHKILL ELEM uniforms	\$ 50.69
			BUSHKILL ELEM uniforms	\$ 52.19
			ES ELEM uniform rentals	\$ 416.60
			FOUNDATIONS UNIFORM RENTAL	\$ 732.02
			HS NORTH uniform rentals	\$ 1,155.17

# East Stroudsburg Area School District

## Date Range 3/12/20 through 4/10/20

### Listing of Bills (3/12/20 Checks 246223-246363 Included March Agenda)

Check Number	Date	Vendor Name	Invoice Description	Check Amount
246250	03/12/2020	CINTAS CORPORATION #101	HS SOUTH uniform rentals	\$ 1,008.38
			JIM HILL ELEM uniform rentals	\$ 215.88
			JTL uniform rentals	\$ 1,442.91
			MAINTENANCE uniform rentals	\$ 742.44
			MIDDLE SMITHFIELD ELEM uniform rentals	\$ 209.55
			MIDDLE SMITHFIELD uniform rentals	\$ 209.55
			RESICA ELEM uniform rentals	\$ 321.50
			SMITHFIELD ELEM uniform rentals	\$ 213.32
			SMITHFIELD uniform rentals	\$ 106.66
			TRANSPORTATION UNIFORMS	\$ 94.86
			TRANSPORTATION UNIFORM RENTAL	\$ 189.72
246251	03/12/2020	COLONIAL INTERMEDIATE UNIT 20	One on One Svc @ HSS Autistic	\$ 15,296.82
246252	03/12/2020	COMMONWEALTH CHARTER ACADEMY SCHOOL	Tuition / Commonwealth / Feb 2	\$ 99,292.75
246253	03/12/2020	COMPUTER DISCOUNT WAREHOUSE	Startech USB-C To VGA Item#5429545	\$ 243.37
246254	03/12/2020	CONCORDE, INC.	DRUG TESTING	\$ 112.10
246255	03/12/2020	DAVID V FALBO	Empl Expense claim # 3629.	\$ 135.13
246256	03/12/2020	DEBORAH HOLMES	HOLMES, DEBORAH CONTRACTED DRI	\$ 3,219.16
246257	03/12/2020	DEBORAH SANDS	Empl Expense claim # 3636.	\$ 32.12
246258	03/12/2020	DEBORAH SARGENT	TAX REFUND PARCEL 09/13A/1/207 OVERPAID	\$ 108.16
246259	03/12/2020	DECKER EQUIPMENT/SCHOOL FIX	Scooter Cart for traffic cones	\$ 73.92
246260	03/12/2020	DENISE A FLYNN	Empl Expense claim # 3617.	\$ 78.20
246261	03/12/2020	DENISE S ROGERS	Empl Expense claim # 3643.	\$ 216.09
246262	03/12/2020	DES-CPR, INC.	district shred	\$ 625.00
246263	03/12/2020	DESTINY MORETTO	Expense claim # 3614. FALL 2019 TUITION REIMBURSEM	\$ 2,348.00
246264	03/12/2020	DIANA ALLISON	Empl Expense claim # 3632.	\$ 73.40
246265	03/12/2020	DIANE KRUPSKI	KRUPSKI, DIANE CONTRACTED DRIV	\$ 2,313.40
246266	03/12/2020	DM SUPPLY SOURCE, LLC	hsn collars	\$ 1,397.31
246267	03/12/2020	DONNA GOODSIR	GOODSIR, DONNA 2018 SENIOR TAX REBATE	\$ 1,150.00
246268	03/12/2020	DUSTIN SISKI	SISKA, DUSTIN CONTRACTED DRIVE	\$ 3,537.37
246269	03/12/2020	E.R. LINDE CONSTRUCTION CORPORATION	Inv # E132003-007961 Date 2/18	\$ 4,273.00
			INV# E132003-007960 Date 2/18/	\$ 4,961.25

79

# East Stroudsburg Area School District

## Date Range 3/12/20 through 4/10/20

### Listing of Bills (3/12/20 Checks 246223-246363 Included March Agenda)

Check Number	Date	Vendor Name	Invoice Description	Check Amount
246270	03/12/2020	EASTBAY INC.	LEHMAN GIRLS SOCCER CONES	\$ 20.00
			NORTH BASEBALL UNIFORMS	\$ 2,985.00
246271	03/12/2020	ECOLAB INC.	SOUTH BASEBALL CATCHERS EQUIPM	\$ 800.00
246272	03/12/2020	EDITH LANSDOWNE	SANITIZER TEST STRIPS ALREADY	\$ 76.80
246273	03/12/2020	EKON-O-PAC LLC	LANSDOWNE, EDITH 2018 SENIOR TAX REBATE	\$ 575.00
246274	03/12/2020	ELECTRIC CITY ROASTING CO.	PLASTIC BAGS AND SEALING TAPE	\$ 1,400.40
246275	03/12/2020	EDWARD SPANNAGEL	HS SOUTH CORE CAFE	\$ 557.52
246276	03/12/2020	EMMANUELA AZIKIWE	SOUTH GIRLS TRACK & FIELD SWEA	\$ 297.00
246277	03/12/2020	EASTERN PENN SUPPLY COMPANY	Expense claim # 3612. FALL 2019 TUITION REIMBURSEM	\$ 1,761.00
			service charge	\$ 8.41
			slban module	\$ 955.87
246278	03/12/2020	FASTENAL COMPANY	truck stock	\$ 17.50
246279	03/12/2020	FIVE STAR INTERNATIONAL LLC	INV # 05P207518 Date 3/3/2020	\$ 506.48
246280	03/12/2020	FLAGHOUSE	INV # 05P207519 Date 3/3/2020	\$ 50.16
246281	03/12/2020	FLINN SCIENTIFIC INC.	El. Sensory Room Updates	\$ 1,998.00
246282	03/12/2020	FOLLETT SCHOOL SOLUTIONS, INC.	HSS20	\$ 44.25
			ESE Follett Book Order 19-20	\$ 407.88
			FOLLETT PO 19003010 CREDIT	\$ (500.00)
			HS-S Follett Open PO for Print	\$ 2,063.38
			JTL Follett Open PO 2019-20	\$ 155.93
			LIS Follett Book Order	\$ 1,515.37
246283	03/12/2020	FRANCIS DISALVO	Inv # 02272067982 Date 2/27/20	\$ 44.55
			INV# 03052068209 Date 3/5/2020	\$ 53.45
246284	03/12/2020	FRONTIER	OPEN PURCHASE ORDER FOR POTS LINES	\$ 190.84
246285	03/12/2020	WILLIAM C TREIBLE	SOUTH ATHLETICS CHAMPIONSHIP S	\$ 1,200.00
246286	03/12/2020	GEORGE CARAMELLA	CARAMELLA, GEORGE CONTRACTED	\$ 4,407.34
246287	03/12/2020	GERTRUDE HAWK CHOCOLATES	LEHMAN GIRLS SOCCER FUNDRAISING	\$ 292.80
246288	03/12/2020	GINA D. LABADIE	LaBADIE, GINA CONTRACTED DRIVE	\$ 3,394.82
246289	03/12/2020	GLADYS N WALKER	WALKER, GLADYS CONTRACTED DR	\$ 2,497.41
246290	03/12/2020	HAMILTON & MUSSER, PC	Inv #1163729IN for Forensic Au	\$ 19,675.00
246291	03/12/2020	HEATHER A HENRITZY	Empl Expense claim # 3624.	\$ 32.89



80

# East Stroudsburg Area School District

## Date Range 3/12/20 through 4/10/20

### Listing of Bills (3/12/20 Checks 246223-246363 Included March Agenda)

Check Number	Date	Vendor Name	Invoice Description	Check Amount
246292	03/12/2020	HEATHER A PIPERATO	Empl Expense claim # 3635.	\$ 152.15
246293	03/12/2020	HOIST FITNESS SYSTEMS	REFRESHMENTS & SUPPLIES FOR COMPREHENSIVE PLAN MEE	\$ 88.84
246294	03/12/2020	HUGO & ALBERTA FRUGIUELE	SOUTH ATHLETICS WEIGH ROOM PUL	\$ 41.50
246295	03/12/2020	IDESIGN SOLUTIONS	FRUGIUELE, HUGO & ALBERTA 2018 SENIOR TAX REBATE	\$ 549.35
246296	03/12/2020	IMPERIAL BAG & PAPER CO.,LLC	robotics motors	\$ 229.90
			CUSTODIAL SUPPLIES FOOD SERVICE	\$ 41.70
			CUSTODIAL SUPPLIES ESE	\$ 99.70
			CUSTODIAL SUPPLIES JMHILL	\$ 161.05
			CUSTODIAL SUPPLIES MSF	\$ 285.06
			CUSTODIAL SUPPLIES RESICA	\$ 80.78
246297	03/12/2020	INSIGHT PA CYBER CHARTER SCHOOL	Tuition/ Insight PA - Feb 202	\$ 37,158.59
246298	03/12/2020	INTERSTATE-CHEMICAL CO.	hss intercool	\$ 1,320.00
			res intercool	\$ 673.00
246299	03/12/2020	IONIE SINCLAIR	SINCLAIR, IONIE CONTRACTED D	\$ 2,030.19
246300	03/12/2020	JANE J SPITTLER	SPITTLER, JANE 2018 SENIOR TAX REBATE	\$ 1,150.00
246301	03/12/2020	JAY F ARMITAGE	empl Expense claim # 3644.	\$ 36.34
			RIFLE TEAM SUPPLIES	\$ 947.50
246302	03/12/2020	JAYNE LIPS	LIPS, JAYNE 2018 SENIOR TAX REBATE	\$ 1,500.00
246303	03/12/2020	JEAN A. GENTILE	GENTILE, JEAN 2018 SENIOR TAX REBATE	\$ 1,500.00
246304	03/12/2020	JENNY GALUNIC	GALUNIC, JENNY CONTRACTED DRIV	\$ 3,520.62
246305	03/12/2020	JIRINA MEIXNER	MEIXNER, JIRINA 2018 SENIOR REBATE	\$ 1,500.00
246306	03/12/2020	JOEL D LOWRIS	Empl Expense claim # 3627.	\$ 56.93
			Empl Expense claim # 3622.	\$ 58.54
246307	03/12/2020	JOSEPH FUCHS	FUCHS, JOSEPH CONTRACTED DRIV	\$ 5,579.43
246308	03/12/2020	JOSEPH P MARTIN	Empl Expense claim # 3633.	\$ 55.66
246309	03/12/2020	JTM PROVISIONS CO.	2019-2020 pork sausage patties	\$ 767.80
246310	03/12/2020	KARLA J LABAR	LaBAR, KARLA CONTRACTED DRIVE	\$ 5,769.23
246311	03/12/2020	KATHARINE HOLMES	HOLMES, KATHARINE CONTRACTED D	\$ 3,614.29
246313	03/12/2020	LISA GERST	GERST, LISA CONTRACTED DRIVER	\$ 3,551.17
246314	03/12/2020	LISA K VIFULLI	Empl Expense claim # 3616.	\$ 411.70
246315	03/12/2020	LJC DISTRIBUTORS OF FULLER BRUSH	l/jc ipo	\$ 61.25

81

# East Stroudsburg Area School District

## Date Range 3/12/20 through 4/10/20

### Listing of Bills (3/12/20 Checks 246223-246363 Included March Agenda)

Check Number	Date	Vendor Name	Invoice Description	Check Amount
246316	03/12/2020	ZNK PARTNERS LLC	Perussion Equipment	\$ 483.00
246317	03/12/2020	LUNIS LOGAN	LOGAN, LUNIS 2018 SENIOR TAX REBATE	\$ 575.00
246318	03/12/2020	LYMAN & ASH	Special Construction Counsel I	\$ 11,995.00
246319	03/12/2020	M A BRIGHTBILL BODY WORKS INC.	OPEN PO FOR MA BRIGHTBILL BODY	\$ 782.74
246320	03/12/2020	MANVEL PAGE	Empl Expense claim # 3631.	\$ 44.28
246321	03/12/2020	MANWALAMINK WATER COMPANY	SMITHFIELD ELEM FREBRUARY WATER & SEWER	\$ 648.60
246322	03/12/2020	MARIA FRASCELLA	FRASCELLA, MARIA CONTRACTED D	\$ 4,328.34
246323	03/12/2020	MARIALENA CASCIOTTA	Empl Expense claim # 3645.	\$ 281.88
246324	03/12/2020	MARSHALLS CREEK PLUMB.&ELECT. SUPPLIES	res. gloves	\$ 27.25
246325	03/12/2020	MARY DRESSSEL	DRESSEL, MARY 2018 SENIOR TAX REBATE	\$ 1,150.00
246326	03/12/2020	MARY E KELLER	Expense claim # 3613. FALL 2019 TUITION REIMBURSEM	\$ 1,620.00
246327	03/12/2020	MARY FARRELLY	FARRELLY, MARY 2018 SENIOR TAX REBATE	\$ 1,150.00
246328	03/12/2020	MARY MCCUTCHAN	MCCUTCHAN, MARY 2018 SENIOR TAX REBATE	\$ 1,500.00
246329	03/12/2020	MARY OLSZEWSKI	Empl Expense claim # 3623.	\$ 105.46
246330	03/12/2020	MAUREEN SEIDEL	Empl Expense claim # 3634.	\$ 68.43
246331	03/12/2020	MEIER SUPPLY CO., INC.	district filters	\$ 3,958.80
			ese exhaust fan	\$ 27.03
			jtl it room	\$ 3,512.93
			truck stock	\$ 57.61
246332	03/12/2020	MELODY SEVERUD	SEVERUD, MELODY CONTRACTED D	\$ 5,019.93
246333	03/12/2020	MET-ED	NORTH CAMPUS FEBRUARY ELECTRIC 10018255800	\$ 30,221.49
246334	03/12/2020	MICHELE ARNOLD	Empl Expense claim # 3620.	\$ 175.57
246335	03/12/2020	MIDDLE SMITHFIELD ELEMENTARY PTO	BINGO READING GIFT CERTIFICATES FOR P&FE EVENT	\$ 230.00
246336	03/12/2020	MIDDLE SMITHFIELD TOWNSHIP	ZONING PERMIT FOR OUTSIDE FREE	\$ 75.00
246337	03/12/2020	MIDDLE SMITHFIELD TOWNSHIP	BUILDING PERMIT FOR MIDDLE SMF	\$ 136.50
246338	03/12/2020	MIGUEL DEJESUS	DeJESUS, MIGUEL CONTRACTED DR	\$ 3,372.46
246339	03/12/2020	MODERNFOLD OF READING, INC.	hsn service basketball backsto	\$ 7,700.00
246341	03/12/2020	RUSSELL REID WASTE HAULING & DISPOSAL	JTL ATHLETICS TEMPORARY RESTRO	\$ 174.00
			NORTH ATHLETICS TEMPORARY REST	\$ 88.08
			SOUTH ATHLETICS TEMPORARY REST	\$ 373.00
246342	03/12/2020	NASCO (QOUTE#45950)	General Art Supplies for Rebec	\$ 97.92

82

# East Stroudsburg Area School District

## Date Range 3/12/20 through 4/10/20

### Listing of Bills (3/12/20 Checks 246223-246363 Included March Agenda)

Check Number	Date	Vendor Name	Invoice Description	Check Amount
246343	03/12/2020	OFFICE DEPOT	Binders, dividers and envelope	\$ 222.58
246344	03/12/2020	OFFICE TECHNOLOGY, LLC	Whiteboard ACCESS Office/Senso	\$ 590.38
246345	03/12/2020	ORIENTAL TRADING	Printer Ink Cartridges	\$ 210.00
246346	03/12/2020	P. F. PETTIBONE & CO.	STUDENT OF THE MONTH/KINDERGAR	\$ 215.79
246348	03/12/2020	PENNSYLVANIA CYBER CHARTER SCHOOL	Minute Books	\$ 350.95
246349	03/12/2020	PENNSYLVANIA VIRTUAL CHARTER SCHOOL	Tuition / PA Cyber Charter - F	\$ 63,059.66
246350	03/12/2020	PETROLEUM TRADERS CORPORATION	Tuition / PA Virtual - Feb 202	\$ 13,380.88
246351	03/12/2020	PETTY CASH SMITHFIELD ELEMENTRY	HS NORTH & LEHMAN HEATING FUIL SY 20192020	\$ 12,250.80
246352	03/12/2020	PHILIP ROSENAU CO., INC.	POSTAGE & VETERANS DAY SUPPLIES	\$ 32.69
246353	03/12/2020	PIAA DISTRICT XI	phillip rose nau open po	\$ 799.10
246354	03/12/2020	PMEA DISTRICT 10	DISTRICT XI SPRING AD & PRINCI	\$ 40.00
246355	03/12/2020	PMEA DISTRICT 10	all state	\$ 770.00
246356	03/12/2020	POCONO PROFOODS	Region Orchestra	\$ 150.00
246357	03/12/2020	PP&L	TO PAY 2019-2020 INVOICES	\$ 26,136.93
			HS SOUTH ELECTRIC 67841-29000	\$ 28.10
			HS SOUTH ELECTRIC 92422-54001	\$ 28.36
			HS SOUTH ELECTRIC 95041-29005	\$ 28.30
			HS SOUTH ELECTRIC 98641-29009	\$ 26.07
246358	03/12/2020	RESTROOM DIRECT	world dryer	\$ 220.16
246359	03/12/2020	RIFTON EQUIPMENT	Chair headset for an MSE life	\$ 161.25
246360	03/12/2020	RITA PARADIS	PARADIS, RITA 2018 SENIOR TAX REBATE	\$ 575.00
246361	03/12/2020	ESTATE OF ROBERT MCLEAN	TAX REFUND PARCEL 09/86921/U25 OVERPAID	\$ 208.34
246362	03/12/2020	ROBERT ZALL	ZALL, ROBERT & SUZANNE 2018 SENIOR TAX REBATE	\$ 700.00
246363	03/12/2020	ROSEMARY RAMOS	RAMOS 2018 REBATE 2ND AMOUNT	\$ 336.17
246364	03/12/2020	RYAN MORAN	Empl Expense claim # 3628.	\$ 119.43
246365	03/12/2020	SHAHIDA JONES	Empl Expense claim # 3640.	\$ 108.10
246366	03/12/2020	SHARP ENERGY	NORTH LOT OPEN ORDER FOR PROPANE - SHARP	\$ 3,714.60
			SOUTH LOT OPEN ORDER FOR PROPANE - SHARP	\$ 3,644.15
246367	03/12/2020	SHAWN A WESCOTT	Empl Expense claim # 3626.	\$ 15.18
246368	03/12/2020	SIMCO LOGISTICS, INC	TO PAY ICE CREAM INVOICES FOR	\$ 689.55
246369	03/12/2020	SKYLANES	MONTHLY BOWLING FIELD TRIP FOR CYBER STUDENTS FEB	\$ 90.00

83

# East Stroudsburg Area School District

## Date Range 3/12/20 through 4/10/20

### Listing of Bills (3/12/20 Checks 246223-246363 Included March Agenda)

Check Number	Date	Vendor Name	Invoice Description	Check Amount
246370	03/12/2020	SOUTHERN CORROSION, INC	res/hsn inspection of water ta	\$ 3,366.00
246371	03/12/2020	STEPHEN LASTRA	LASTRA, STEPHEN CONTRACTED DR	\$ 4,017.14
246372	03/12/2020	STEPHEN ZALL	Empl Expense claim # 3630.	\$ 993.98
246373	03/12/2020	STEVE SHANNON TIRE & AUTO CENTER	OPEN ORDER FOR TIRES - STEVE S	\$ 691.50
246374	03/12/2020	STROUDSBURG ELECTRIC MOTOR SERVICE	green neck motor	\$ 1,287.00
			hss exhaust fans	\$ 468.65
			smi motor	\$ 445.00
246375	03/12/2020	SUSAN M EDEN	Empl Expense claim # 3646.	\$ 161.35
246376	03/12/2020	SUSSETTE FONTANEZ	FONTANEZ, SUSSETTE 2018 SENIOR TAX REBATE	\$ 575.00
246377	03/12/2020	SWEET, STEVENS, KATZ & WILLIAMS LLP	Grievance/Arbitration Inv 1263	\$ 2,295.00
			Labor Matters Inv 126363	\$ 526.50
			Legal Professional services fo	\$ 117.00
			Legal professional services fo	\$ 2,029.15
			Legal Professional Svc for sp	\$ 1,501.50
			Professional legal services fo	\$ 214.50
			Termination JK Inv 126366	\$ 994.50
			ULP's Charges Inv 126365	\$ 3,627.00
246378	03/12/2020	TABITHA BRADLEY	Empl Expense claim # 3621.	\$ 183.37
246379	03/12/2020	TAIWO AFOLABI	AFOLABE, TAIWO CONTRACTED DRI	\$ 3,776.01
246380	03/12/2020	THE PACKAGING PLACE	OPEN ORDER FOR MAILINGS - PACK	\$ 26.20
246381	03/12/2020	THERESA R. LAINO	LAINO, THERESA 2018 SENIOR TAX REBATE	\$ 575.00
246382	03/12/2020	US FOODS	open PO for US Foods ordering	\$ 1,624.49
246383	03/12/2020	WILLIAM & GAIL LARRISON	LARRISON, WILLIAM & GAIL 2018 SENIOR TAX REBATE	\$ 575.00
246384	03/12/2020	WILLIAM KEYES	KEYES,WILLIAM 2018 SENIOR TAX REBATE	\$ 575.00
246385	03/12/2020	WILLIAM RIKER	Empl Expense claim # 3637.	\$ 115.69
246386	03/12/2020	WOODWIND & BRASSWIND	Reeds & Sterisol	\$ 95.91
246387	03/12/2020	WORTHINGTON DIRECT	replace security desk	\$ 1,586.13
246388	03/12/2020	YOUTH ADVOCATE PROGRAMS, INC.	Jan inv for Youth Advocate Pro	\$ 19,945.90
246389	03/12/2020	ZIAD HADDAD	Expense claim # 3615. FALL 2019 TUITION REIMBURSEM	\$ 1,575.00
246390	03/12/2020	MONROE CAREER AND TECHNICAL INSTITUTE	2019-2020 CAPITAL IMPROVEMENT March 2020	\$ 12,487.17
246391	03/12/2020	MONROE CAREER AND TECHNICAL INSTITUTE	2019-2020 operating payments March 2020	\$ 156,066.00

84

# East Stroudsburg Area School District

## Date Range 3/12/20 through 4/10/20

### Listing of Bills (3/12/20 Checks 246223-246363 Included March Agenda)

Check Number	Date	Vendor Name	Invoice Description	Check Amount
246392	03/19/2020	BARBARA PREVOST	PREVOST, BARBARA CONTRACTED D	\$ 673.40
246393	03/19/2020	CAROLINE DOHRMAN	TRANSPORTATION PARENT DRIVER	\$ 349.60
246394	03/19/2020	UGI CENTRAL	HS SOUTH STADIUM GAS LINE CHARGE 411005507123	\$ 1,268.55
			JM HILL NATURAL GAS LINE CHARGE 411007277063	\$ 969.15
			MAINTENANCE BLDG NATURAL GAS CHARGE 411008050535	\$ 104.69
246395	03/19/2020	CHAPTER 13 TRUSTEE	Payroll Run 1 - Warrant 200319	\$ 245.00
246396	03/19/2020	CLAUDE S. CYPHERS, INC.	OPEN ORDER FOR TRUCK PARTS - C	\$ 50.70
246397	03/19/2020	COMMUNICATIONS SYSTEMS, INC.	PCCD Grant - Access Control	\$ 6,715.00
246398	03/19/2020	DIANE KRUPSKI	KRUPSKI, DIANE CONTRACTED DRIV	\$ 385.56
246399	03/19/2020	DIRECT ENERGY BUSINESS	HS SOUTH MAINTENANCE NATURAL GAS 411008050535	\$ 84.47
			HS SOUTH NATURAL GAS 411005507123	\$ 1,279.56
			JM HILL NATURAL GAS 411007277063	\$ 1,882.01
246400	03/19/2020	E.S.E.A.	Payroll Run 1 - Warrant 200319	\$ 29,445.00
246401	03/19/2020	EAST STROUDSBURG	Payroll Run 1 - Warrant 200319	\$ 7,159.63
246402	03/19/2020	ED FOUNDATION OF ES/GENERAL FUND	Payroll Run 1 - Warrant 200319	\$ 28.00
246403	03/19/2020	FIRST TO THE FINISH	NORTH TRACK & FIELD HURDLES, S	\$ 472.00
246404	03/19/2020	FISHER SCIENTIFIC	specimens for science labs	\$ 279.92
246405	03/19/2020	FRONTIER	OPEN PURCHASE ORDER FOR POTS L	\$ 536.88
246406	03/19/2020	HAB-DLT	Payroll Run 1 - Warrant 200319	\$ 431.59
246407	03/19/2020	HILLTOP SALES & SERVICE	bes tractor cab	\$ 1,750.00
246408	03/19/2020	IRONTON GLOBAL LLC	OPEN PURCHASE ORDER FOR DISTRI	\$ 1,016.23
246409	03/19/2020	M A BRIGHTBILL BODY WORKS INC.	OPEN PO FOR MA BRIGHTBILL BODY	\$ 307.02
246410	03/19/2020	MET-ED	MIDDLE SMITHFIELD ELEM FEB ELECTRIC 100071509721	\$ 5,426.32
			TRAFFIC LIGHT ELECTRIC 100031621285	\$ 22.45
			TRAFFIC LIGHT ELECTRIC 100051981031	\$ 22.80
			TRAFFIC LIGHT ELECTRIC 100080490897	\$ 33.38
246411	03/19/2020	MODERN GAS SALES, INC.	RESICA PROPAN FOR BOILERS	\$ 1,755.00
246412	03/19/2020	NYSCSPC (NEW YORK STATE CHILD SUPPORT	Payroll Run 1 - Warrant 200319	\$ 193.50
246413	03/19/2020	PATRICIA A TIERNAN	PIZZA FOR STUDENT INTERNS	\$ 24.00
246414	03/19/2020	PENNSYLVANIA DEPARTMENT OF REVENUE	Payroll Run 1 - Warrant 200319	\$ 104.37
246415	03/19/2020	PENNSYLVANIA HIGHER EDUCATION AGENCY	Payroll Run 1 - Warrant 200319	\$ 174.80

89

# East Stroudsburg Area School District

## Date Range 3/12/20 through 4/10/20

### Listing of Bills (3/12/20 Checks 246223-246363 Included March Agenda)

Check Number	Date	Vendor Name	Invoice Description	Check Amount
246416	03/19/2020	PENTELEDATA	OPEN PURCHASE ORDER FOR DISTRI	\$ 4,072.50
246417	03/19/2020	PHILIP ROSENAU CO., INC.	philip rosenau open po	\$ 127.82
246418	03/19/2020	POCONO TRANSPORTATION INC.	OUT SIDE TRANSPORTATION	\$ 2,243.49
246419	03/19/2020	PRAXAIR DISTRIBUTION MID-ATLANTIC	praxair open po	\$ 748.90
246420	03/19/2020	PROSSER LABORATORIES, INC.	prosser po	\$ 120.00
246421	03/19/2020	RONALD LABAR'S LOCK SERVICE	prosser pool testing	\$ 150.00
246422	03/19/2020	SAVE THE MUSIC FOUNDATION	labar po	\$ 158.00
246423	03/19/2020	SCHUYLKILL VALLEY SPORTING GOODS	HS SOUTH HONOR SOCIETY CASUAL FOR A CAUSE DONATION	\$ 617.00
246424	03/19/2020	SHARP ENERGY	LEHMAN TRACK & FIELD STOP WATC	\$ 86.60
246425	03/19/2020	SHI INTERNATIONAL CORP	SOUTH BUS LOT PROPANE - SHARP	\$ 2,910.54
246426	03/19/2020	SOCIAL SECURITY ADMINISTRATION	Google Hangouts Meet Large Roo	\$ 2,545.00
246427	03/19/2020	SWEET, STEVENS, KATZ & WILLIAMS LLP	Payroll Run 1 - Warrant 200319	\$ 26.18
246428	03/19/2020	U.S. DEPARTMENT OF EDUCATION	Prof Services for special ed s	\$ 4,545.62
246429	03/19/2020	US DEPT OF EDUCATION AWG	Professional Svc. for sp ed st	\$ 208.00
246430	03/19/2020	D'HUY ENGINEERING, INC.	Payroll Run 1 - Warrant 200319	\$ 267.49
			Payroll Run 1 - Warrant 200319	\$ 146.90
			dhuu retainer 2/1-2/28 invoice	\$ 2,000.00
			inv#60664 ehn sanitary liner r	\$ 4,375.00
			INVOICE#50660 EHN ROOF REPLACE	\$ 2,748.37
			INVOICE#50662 TRANE CONTROLS O	\$ 525.10
			Proj#287011 RES Roof Repl. 12/	\$ 1,402.20
			proj#287016 RES & MSE Water FI	\$ 928.15
			Project#287018 12/2/19 to 1/31	\$ 420.00
246431	03/19/2020	INSERVCO INSURANCE SERVICES, INC.	February 2020 Clain Fee and Bi	\$ 1,678.25
246432	03/26/2020	BOROUGH OF EAST STROUDSBURG	HS SOUTH 1ST QTR WATER AND SEWER CHARGE	\$ 5,179.81
			HS SOUTH STADIUM 1ST QTR WATER AND SEWER CHARGE	\$ 848.68
			JIM HILL 1ST QTR WATER AND SEWER CHARGE	\$ 849.14
			MAINTENANCE BLDG 1ST QTR WATER AND SEWER CHARGE	\$ 178.63
246433	03/26/2020	CM REGENT RESOURCES	Life insurance Payment	\$ 11,964.48
246434	03/26/2020	COLT PLUMBING SPECIALTIES	LONG TERM DISABILITY INSURANCE	\$ 9,449.39
			ese solenoid	\$ 79.80

86

# East Stroudsburg Area School District

## Date Range 3/12/20 through 4/10/20

### Listing of Bills (3/12/20 Checks 246223-246363 Included March Agenda)

Check Number	Date	Vendor Name	Invoice Description	Check Amount
246435	03/26/2020	CONCORDE, INC.	DRUG TESTING/alcohol test	\$ 430.72
246436	03/26/2020	DELAWARE RIVER BASIN COMMISSION	waste water annual fee	\$ 638.00
246437	03/26/2020	DM SUPPLY SOURCE, LLC	hsn valve	\$ 510.32
246438	03/26/2020	EMERGENCY SYSTEMS SERVICE COMPANY	north trane motor	\$ 1,293.61
			mse service generator	\$ 665.80
			north air filter	\$ 66.67
246439	03/26/2020	ENVIRONMENTAL ABATEMENTS ASSOC., INC.	env.abatement	\$ 1,200.00
246440	03/26/2020	FRONTIER	OPEN PURCHASE ORDER FOR POTS L	\$ 1,189.47
246441	03/26/2020	HOME DEPOT CREDIT SERVICES	FOR SUPPLIES - GROUND	\$ 178.88
			FOR SUPPLIES - Grounds	\$ 786.26
			FOR SUPPLIES GROUNDS	\$ 105.95
			FOR SUPPLIES MAINTENANCE	\$ 11.61
			FOR SUPPLIES MAINTENANCE	\$ 593.71
			GROUPS FOR SUPPLIES	\$ 322.00
			MAINTENANCE FOR SUPPLIES	\$ 302.53
			MAINTENANCE FOR SUPPLIES CREDIT	\$ (204.76)
			OPEN ORDER FOR SUPPLIES - GROUNDS	\$ 1,163.77
246442	03/26/2020	JOHN C. ALFANO	BOM case 2018-0205 M DJ	\$ 7,258.50
246443	03/26/2020	KEYSTONE FIRE PROTECTION CO.	Keystone fire extinguisher hyd	\$ 4,249.70
246444	03/26/2020	LJC DISTRIBUTORS OF FULLER BRUSH	ljc po	\$ 241.60
246445	03/26/2020	MAZZITTI & SULLIVAN EAP SERVICES	Invoice Date 3/3/20 Qtly Apri	\$ 5,350.50
246446	03/26/2020	MODERN GAS SALES, INC.	RESICA PROPAN FOR BOILER	\$ 104.99
246447	03/26/2020	MONROE CAREER AND TECHNICAL INSTITUTE	2019-2020 CAPITAL IMPROVEMENT	\$ 12,487.17
246448	03/26/2020	MONROE CAREER AND TECHNICAL INSTITUTE	2019-2020 operating payments	\$ 156,066.00
246449	03/26/2020	OVERDRIVE, INC.	HS-S Open PO For eBooks throug	\$ 420.93
246450	03/26/2020	PETROLEUM TRADERS CORPORATION	MIDDLE SMITHFIELD HEATING FUI SY 20192020	\$ 14,900.55
246451	03/26/2020	SHARP ENERGY	NORTH BUS LOT OPEN ORDER FOR PROPANE - SHARP	\$ 2,766.10
246452	03/26/2020	ST LUKES PHYSICIAN GROUP	St.Luke's Statement Date 2/21/	\$ 1,050.00
246453	03/26/2020	STAPLES CREDIT PLAN	CALCULATOR ROLLS, CLIPS, CORRE	\$ 41.36
			certificate paper for student	\$ 68.37
			Staples Order 2/7/2020	\$ 107.24

87

# East Stroudsburg Area School District

## Date Range 3/12/20 through 4/10/20

### Listing of Bills (3/12/20 Checks 246223-246363 Included March Agenda)

Check Number	Date	Vendor Name	Invoice Description	Check Amount
246454	03/26/2020	STROUDSBURG ELECTRIC MOTOR SERVICE	sheave north	\$ 35.50
246455	03/26/2020	SUSIE SEPULVEDA	Independent eval for a sp. ed	\$ 900.00
			Independent evaluation for sp.	\$ 900.00
246456	03/26/2020	TRANE U.S. INC.	jtl ignitor	\$ 92.05
			res service outside lighting a	\$ 7,771.84
246457	03/26/2020	WEX BANK	DISTRICTS FLEET FUEL MARCH	\$ 2,869.86
246458	04/02/2020	ADVANCE AUTO PARTS	Advance Auto Parts for J-6 Sec	\$ 377.64
			Advance Auto Parts for securit	\$ 144.87
			PARTS RETURNED PO 20003722	\$ (36.39)
			PATS RETURNED PO 20003721	\$ (88.38)
246459	04/02/2020	ANDERSON'S	STUDENT OF THE MONTH SUPPLIES	\$ 910.22
246460	04/02/2020	BERKONE	Inv.#20020150 2/29/20 Compute	\$ 738.79
246461	04/02/2020	BUS PARTS WAREHOUSE	Open PO for Bus Parts	\$ 141.38
246462	04/02/2020	CARBON MONROE PIKE DRUG & ALCOHOL COMM	CMP Drug and Alcohol Program p	\$ 9,333.34
246463	04/02/2020	CHAPTER 13 TRUSTEE	Payroll Run 1 - Warrant 200402	\$ 245.00
246464	04/02/2020	DES-CPR, INC.	Purge of files	\$ 520.00
246465	04/02/2020	DTN, LLC	Invoice#5720628 Inv.#3/13/20	\$ 1,065.00
246466	04/02/2020	E.S.E.A.	Payroll Run 1 - Warrant 200402	\$ 29,388.00
246467	04/02/2020	EAST STROUDSBURG	Payroll Run 1 - Warrant 200402	\$ 7,142.43
246468	04/02/2020	EASTBAY INC.	SOUTH SOFTBALL PITCHING RUBBER	\$ 17.00
246469	04/02/2020	ECOLAB INC.	to pay soap and chemical invoi	\$ 247.49
246470	04/02/2020	ED FOUNDATION OF ES/GENERAL FUND	Payroll Run 1 - Warrant 200402	\$ 28.00
246471	04/02/2020	EDGENUITY INC.	ESACA Interruption Plan	\$ 5,167.00
246472	04/02/2020	EMMANUELA AZIKIWE	Expense claim # 3649. FALL 2019 TUITION REIMBURSME	\$ 1,761.00
246473	04/02/2020	FASTENAL COMPANY	OPEN ORDER FOR SUPPLIES - FAST	\$ 81.74
246474	04/02/2020	FLINN SCIENTIFIC INC.	HSS20	\$ 140.20
246475	04/02/2020	GILLIAN TURNER	Expense claim # 3650. FALL 2019 TUITION REIMBURSME	\$ 1,595.70
246476	04/02/2020	HAB-DLT	Payroll Run 1 - Warrant 200402	\$ 413.20
246477	04/02/2020	JACOBSON & JOHN LLP	Comp Ed for sp ed student	\$ 8,000.00
246478	04/02/2020	JOHN & JANE WILSON	WILSON, JOHN & JANE 2018 SENIOR TAX REBATE	\$ 575.00
246479	04/02/2020	KASA'S FOODS DIST CO INC.	to pay pizza invoices for 2019	\$ 5,246.45



88

# East Stroudsburg Area School District

## Date Range 3/12/20 through 4/10/20

### Listing of Bills (3/12/20 Checks 246223-246363 Included March Agenda)

Check Number	Date	Vendor Name	Invoice Description	Check Amount
246480	04/02/2020	KEYCO DISTRIBUTORS INC.	TO PAY INVOICES FOR 2019-2020	\$ 990.45
246481	04/02/2020	KEYSTONE FIRE PROTECTION CO.	Invoice # 234237 SME Kitchen	\$ 200.45
			Keystone Fire repair to MSE al	\$ 279.00
			Keystone Inv. HSS kitchen wet	\$ 871.00
246482	04/02/2020	LEVIN LEGAL GROUP	Legal fees regarding special e	\$ 2,162.20
246483	04/02/2020	LUNCH ACCT REFUND	REFUND FOR BIRTHDAY BASKET	\$ 31.50
246484	04/02/2020	MEIER SUPPLY CO., INC.	truck stock	\$ 257.62
246485	04/02/2020	MET-ED	SMITHFIELD ELEM MARCH ELECTRIC 100066917749	\$ 4,608.76
246486	04/02/2020	MET-ED	HS SOUTH MARCH ELECTRIC 100017327568	\$ 21,435.63
			RESICA ELEM MARCH ELECTRIC 100016949099	\$ 5,803.52
			TRAFFIC LIGH MARCH ELECTRIC 100016944322	\$ 22.38
			TRAFFIC LIGHT MARCH ELECTRIC 100017096742	\$ 22.60
			TRAFFIC LIGHT MARCH ELECTRIC 100031621210	\$ 22.45
246487	04/02/2020	NYSCSP (NEW YORK STATE CHILD SUPPORT	Payroll Run 1 - Warrant 200402	\$ 129.00
246488	04/02/2020	PENNSYLVANIA DEPARTMENT OF REVENUE	Payroll Run 1 - Warrant 200402	\$ 104.28
246489	04/02/2020	PENNSYLVANIA HIGHER EDUCATION AGENCY	Payroll Run 1 - Warrant 200402	\$ 174.80
246490	04/02/2020	PENNSYLVANIA ONE CALL SYSTEM, INC.	pa one call	\$ 72.90
246491	04/02/2020	PEPSI-COLA	TO PAY INVOICES FOR 2019-2020	\$ 2,351.75
246492	04/02/2020	PETROLEUM TRADERS CORPORATION	HS NORTH & LEHMAN HEATING FUEL	\$ 9,006.30
246493	04/02/2020	PIKE COUNTY PROTHONOTARY	PIKT CTY FILING FEE FOR LIEN S	\$ 6.00
246494	04/02/2020	POCONO MOUNTAIN DAIRIES	TO PAY 2019-2020 INVOICES	\$ 15,026.24
246495	04/02/2020	POCONO PROFOODS	TO PAY 2019-2020 INVOICES	\$ 37,827.30
246496	04/02/2020	PROSSER LABORATORIES, INC.	effluent testing	\$ 280.00
			hsn/res water test	\$ 135.00
			mse water test	\$ 140.00
			north bus garage water test	\$ 30.00
			north campus water test	\$ 305.00
			resica water test	\$ 510.00
246497	04/02/2020	REINHART FOOD SERVICE	TO PAY INVOICES FOR 2019-2020	\$ 20,410.69
246498	04/02/2020	RENEE STEVENS	TUITION REIMBURSEMENT- LOST CHECK	\$ 3,753.60
246499	04/02/2020	ROCKLAND BAKERY	TO PAY 2019-2020 INVOICES	\$ 5,422.93

89

# East Stroudsburg Area School District

## Date Range 3/12/20 through 4/10/20

### Listing of Bills (3/12/20 Checks 246223-246363 Included March Agenda)

Check Number	Date	Vendor Name	Invoice Description	Check Amount
246500	04/02/2020	SARAH ELIZABETH BRANDT	Independent Eval. for sp. ed	\$ 455.00
246501	04/02/2020	SHINETIME AUTO WASH	Shinetime Auto Wash for securi	\$ 30.00
246502	04/02/2020	SIMCO LOGISTICS, INC	TO PAY ICE CREAM INVOICES FOR	\$ 231.08
246503	04/02/2020	SWEET, STEVENS, KATZ & WILLIAMS LLP	Legal Svc Consultation Agreeeme	\$ 2,000.00
			Professional services for sp e	\$ 1,072.50
			Professional Services through	\$ 1,097.50
246504	04/02/2020	THE AMERICAN BOTTLING CO	TO PAY INVOICES FOR 2019 -2020	\$ 658.35
246505	04/02/2020	U.S. DEPARTMENT OF EDUCATION	Payroll Run 1 - Warrant 200402	\$ 516.68
246506	04/02/2020	US DEPT OF EDUCATION AWG	Payroll Run 1 - Warrant 200402	\$ 152.22
246507	04/02/2020	WALMART COMMUNITY/GEMB	DONATION TO HACKERMAN PALTZ HOUSE	\$ 370.57
			HS SOUTH CORE CAFE	\$ 107.15
			HS SOUTH PURPLE PANTRY SUPPLIES	\$ 311.60
			HS SOUTH WINTER CONCESSION	\$ 100.42
			Open PO to Walmart for Englis	\$ 541.59
			Purchase order for Walmart	\$ 53.44
			Sensory Bins/Water	\$ 146.58
			Walmart card for Reading gener	\$ 152.97
246508	04/08/2020	ABE RUBBER STAMP	Rubber signature stamp for sp	\$ 21.64
246509	04/08/2020	ALL AMERICAN SPORTS CORP.	NORTH SOFTBALL AND BASEBALL EQ	\$ 1,113.68
246510	04/08/2020	ANDREA FRITZ	Empl Expense claim # 3638.	\$ 24.50
246511	04/08/2020	CHERYL YACUBOSKI	Empl Expense claim # 3662.	\$ 37.95
246512	04/08/2020	CHRISTOPHER S. BROWN LAW OFFICES	FEBRUARY INV CHRIS APRIL INV	\$ 8,163.66
246513	04/08/2020	CLASSROOM DIRECT/SCHOOL SPECIALTY INC.	SCHOOL SUPPLIES 7791694750-55168179	\$ 41.13
			SCHOOL SUPPLIES 7791711264-55195867	\$ 156.57
			SCHOOL SUPPLIES 7791734529-55209222	\$ 90.67
			SCHOOL SUPPLIES 7791746263-55222381	\$ 2,652.24
			SCHOOL SUPPLIES 7791748362-55228580	\$ 1,046.68
			SCHOOL SUPPLIES 7791748586-55222833	\$ 81.35
			SCHOOL SUPPLIES 7791815014-55288700	\$ 75.29
			SCHOOL SUPPLIES 7791815690-55276275	\$ 133.34
			SCHOOL SUPPLIES 7791873244-55337571	\$ 63.93

90

# East Stroudsburg Area School District

## Date Range 3/12/20 through 4/10/20

### Listing of Bills (3/12/20 Checks 246223-246363 Included March Agenda)

Check Number	Date	Vendor Name	Invoice Description	Check Amount
246513	04/08/2020	CLASSROOM DIRECT/SCHOOL SPECIALTY INC.	SCHOOL SUPPLIES 7791879492-55339801	\$ 221.76
246514	04/08/2020	CM REGENT RESOURCES	April 2020 Long term Dis Insurance	\$ 9,454.41
246515	04/08/2020	COLONIAL INTERMEDIATE UNIT 20	Colonial Acad. Instructional C	\$ 93,912.11
246516	04/08/2020	D'HUY ENGINEERING, INC.	Partial Hosp. Installment Invoice# 50836 2/28/19 Proj.#2	\$ 39,556.38
246517	04/08/2020	EASTBAY INC.	invoice#50967 SME Park Lot-Feb	\$ 2,892.95
246518	04/08/2020	EASTERN PENN SUPPLY COMPANY	NORTH ATHLETICS EMBROIDERY	\$ 90.00
246519	04/08/2020	FOLLETT SCHOOL SOLUTIONS, INC.	SOUTH ATHLETICS EMBROIDERY	\$ 150.10
246520	04/08/2020	FRASER ADVANCED INFORMATION SYSTEMS	jtl pvc	\$ 54.84
246521	04/08/2020	FRONTIER	mse/jtl pvc	\$ 143.53
246522	04/08/2020	GARY MORRIS	stock repair kit	\$ 395.83
246523	04/08/2020	GLECO PAINTS, INC.	library books and shelf ready	\$ 84.10
246524	04/08/2020	GLORIA SCHULTE	DISTRICT 3RD QTR COPIER COST - PO'S	\$ 10,910.50
246525	04/08/2020	THE PROPHET CORP	DISTRICT 3RD QTR COPIER COST - NON PO	\$ 5,412.49
246526	04/08/2020	INTEGRAONE	OPEN PURCHASE ORDER FOR POTS L	\$ 158.38
246527	04/08/2020	IRONTON GLOBAL LLC	Empl Expense claim # 3657.	\$ 6.33
246528	04/08/2020	KAREN L BUIS	hepa vac	\$ 1,105.00
246529	04/08/2020	KATE L KRAMMES	Empl Expense claim # 3660.	\$ 53.36
246530	04/08/2020	KEYSTONE FIRE PROTECTION CO.	Phys Ed	\$ 852.80
246531	04/08/2020	L R P PUBLICATIONS	COMPUTERS FOR SCHOOL POLICE & CW56467	\$ 3,277.80
246532	04/08/2020	LAURA J WEEKS	OPEN PURCHASE ORDER FOR DISTRI	\$ 112.50
246533	04/08/2020	LINDSEY R ZIMMERMAN	Empl Expense claim # 3656.	\$ 1,016.76
246534	04/08/2020	LJC DISTRIBUTORS OF FULLER BRUSH	Empl Expense claim # 3606.	\$ 59.05
246535	04/08/2020	MET-ED	Invoice #234366 JMH Fire Exti	\$ 55.20
246536	04/08/2020	MET-ED	Title I Subscription Renewal	\$ 416.10
			Empl Expense claim # 3655.	\$ 2,885.00
			Empl Expense claim # 3654.	\$ 529.71
			ljc po	\$ 535.87
			JT LAMBERT MARCH 2020 ELECTRIC 100019615861	\$ 342.00
			JM HILL MARCH 2020 ELECTRIC 100105710071	\$ 8,297.37
				\$ 3,162.12

91

# East Stroudsburg Area School District

## Date Range 3/12/20 through 4/10/20

### Listing of Bills (3/12/20 Checks 246223-246363 Included March Agenda)

Check Number	Date	Vendor Name	Invoice Description	Check Amount
246536	04/08/2020	MET-ED	TRAFFIC LIGHT MARCH 2020 100019284494	\$ 22.94
246537	04/08/2020	MODERN GAS SALES, INC.	TRFFIC LIGHT MARCH 2020 ELECTRIC 100054179492	\$ 34.62
246538	04/08/2020	NAESP.ORG	HS NORTH & LEHMAN PROPAN FOR THE POOL	\$ 143.55
246539	04/08/2020	NICOLE KRESGE	PA Principal Association renew W. VITULLI	\$ 595.00
246540	04/08/2020	OVERDRIVE, INC.	Empl Expense claim # 3653.	\$ 149.75
246541	04/08/2020	PETROCHOICE	HS-S Open PO For eBooks throug	\$ 128.87
246542	04/08/2020	POCONO RECORD	OPEN ORDER FOR FLUIDS - PETROC	\$ 608.99
246543	04/08/2020	PROSSER LABORATORIES, INC.	POCONO RECORD WATER FILTRATION	\$ 582.98
246544	04/08/2020	SCHUYLKILL VALLEY SPORTING GOODS	hss water test	\$ 258.00
			NORTH SOFTBALL BALL, SOCKS, BE	\$ 272.88
			NORTH SOFTBALL CAPTAIN ARMBAND	\$ 36.00
246545	04/08/2020	SUSAN M STEAKIN	Expense claim # 3229. SUMMER 2019 TUITION REIMBURS	\$ 359.20
246546	04/08/2020	THERAPY SHOPPE INC	Sensory Tools for Sp. Ed. Clas	\$ 3,096.72
246547	04/08/2020	THOMAS J. MCINTYRE III	Empl Expense claim # 3663.	\$ 125.14
246548	04/08/2020	VERIZON WIRELESS	OPEN PURCHASE ORDER FOR DISTRI	\$ 3,442.40
<b>Grand Total</b>				<b>\$ 1,550,317.13</b>

## MARCH 2020 WIRE PAYMENTS

Payroll	\$ 3,523,992.11
Accounts Payable - Benefits	\$ 8,507,438.90
Flex Spending Accounts TASC	\$ 18,130.50
Payments to Inservco Insurance for Workers' Comp	\$ 35,452.49
Procurement Card	\$ 51,909.14
EBTEP	\$ 1,776,267.78
NEOPOST POSTAGE	\$ 1,018.00
2013 GOB	\$ 68,008.25
2014 GON	\$ 47,207.46
	<u>\$14,029,424.63</u>

EAST STROUDSBURG AREA SCHOOL DISTRICT  
 TREASURER'S REPORT AS OF MARCH 31, 2020

ESSA TREASURY OPERATING ACCOUNT - ALL FUNDS

3/1/20 Balance	\$ 6,161,664.58
Receipts	\$15,906,376.30
Interest/Dividends	\$4,384.04
Disbursements	\$ (16,101,718.45)
3/31/20 Balance	\$ 5,970,706.47

PLGIT - GENERAL FUND

3/1/20 Balance	\$ 16,996,784.07
Receipts	\$ 167,460.36
Interest/Dividends	\$ 16,249.77
Disbursements	
3/31/20 Balance	\$ 17,180,494.20

PSDLAF - GENERAL FUND

3/1/20 Balance	\$ 56,393,898.46
Receipts	\$192,446,773.18
Interest/Dividends	\$58,397.87
Disbursements	\$ (200,471,909.14)
3/31/20 Balance	\$ 48,427,160.37

ESSA WORKERS COMP SELF INS - GENERAL FUND

3/1/20 Balance	\$ 200,259.02
Receipts	
Interest/Dividends	\$ 130.58
Disbursements	
3/31/20 Balance	\$ 200,389.60

ESSA PAYPAL - GENERAL FUND

3/1/20 Balance	\$ 5,723.27
Receipts	\$2,854.14
Interest/Dividends	\$5.41
Disbursements	
3/31/20 Balance	\$ 8,582.82

ESSA FERNWOOD ESCROW - GENERAL FUND

3/1/20 Balance	\$ 38,390.57
Receipts	
Interest/Dividends	\$25.03
Disbursements	
3/31/20 Balance	\$ 38,415.60

ESSA - CAFETERIA FUND

3/1/20 Balance	\$ 218,873.73
Receipts	\$34,197.93
Interest/Dividends	\$ 154.45
Disbursements	\$ (8,060.21)
3/31/20 Balance	\$ 245,165.90

93

PLGIT - CAFETERIA FUND

3/1/20 Balance	\$ 41,578.85
Receipts	
Interest/Dividends	\$ 39.59
Disbursements	
3/31/20 Balance	\$ 41,618.44

PLGIT - CAPITAL RESERVE FUND

3/1/20 Balance	\$ 22,919,070.20
Receipts	\$ 3,000.00
Interest/Dividends	\$ 21,826.47
Disbursements	
3/31/20 Balance	\$ 22,943,896.67

ESSA - CONCESSION STAND

3/1/20 Balance	\$ 27,792.11
Receipts	
Interest/Dividends	\$ 18.12
Disbursements	
3/31/20 Balance	\$ 27,810.23

ESSA - EXPENDABLE TRUST

3/1/20 Balance	\$ 31,710.92
Receipts	
Interest/Dividends	\$ 20.68
Disbursements	
3/31/20 Balance	\$ 31,731.60

ESSA - NON-EXPENDABLE TRUST

3/1/20 Balance	\$ 18,672.04
Receipts	
Interest/Dividends	\$ 12.18
Disbursements	
3/31/20 Balance	\$ 18,684.22

ESSA - SPECIAL ACTIVITY

3/1/20 Balance	\$ 242,342.60
Receipts	
Interest/Dividends	\$ 158.02
Disbursements	
3/31/20 Balance	\$ 242,500.62

ESSA CD INVESTMENT - SPECIAL ACTIVITY

3/1/20 Balance	\$ 41,182.70
Receipts	
Interest/Dividends	\$ 155.88
Disbursements	
3/31/20 Balance	\$ 41,338.58

ESSA - STUDENT ACTIVITY

3/1/20 Balance	\$ 74,462.52
Receipts	
Interest/Dividends	\$ 48.55
Disbursements	
3/31/20 Balance	\$ 74,511.07

# EAST STROUDSBURG AREA SCHOOL DISTRICT BANK RECONCILIATION

NAME OF ACCOUNT General Fund (Treasury Fund)

BANK ESSA

Prepared by: Sonya Burch

Approved by: \_\_\_\_\_

MONTH: Feb-20

ESSA Checking	<del>\$ 6,161,664.58</del>	<u>\$ 6,161,664.58</u>
---------------	----------------------------	------------------------

Less: Outstanding Checks-Treasury Fund	<del>\$ 975,824.37</del>	
Outstanding Payroll Activity	<del>\$ 880.15</del>	
Outstanding PA Withholding		
Outstanding PA Employee Unemployment		
Outstanding Federal Tax		
Outstanding Flex Spending Accounts		
Outstanding TSA		
	<del>\$ 976,704.52</del>	
		<u>\$ 5,184,960.06</u>

General Ledger		<del>\$ 5,185,117.56</del>
----------------	--	----------------------------

Adjustments:		
JE Needs to be done to Correct PA Deduct on Misc. Pay	<del>\$ (0.01)</del>	
Unreconciled Voya	<del>\$ (71.48)</del>	
Interest Added, Saturday, 8/31/19 Online - Not on Statement	<del>\$ (86.01)</del>	
	<del>\$ (157.50)</del>	
		<u>\$ 5,184,960.06</u>

Difference \$0.00

10-0101-020-000-00-000-000-0001-	\$ 8,844,489.52	Account Balance
00-0000-010-000-00-000-000-0000-	\$ (3,659,371.96)	Account Balance
00-0000-010-000-00-000-000-0000-		Outstanding Interest
00-0000-010-000-00-000-000-0000-	<u>\$ 5,185,117.56</u>	Bank Reconciliation

95



RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL  
DISTRICT GENERAL FUND OPERATING  
C/O THOMAS J MCINTYRE  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150

**Customer Service Contact**

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	iBank@essabank.com

**Summary of Accounts**

Account Type	Account Number	Ending Balance
Government Checking		\$5,970,706.47

**Government Checking**

**Account Summary**

Date	Description	Amount
02/29/2020	Beginning Balance	\$6,161,664.58
	25 Credit(s) This Period	\$15,910,760.34
	56 Debit(s) This Period	-\$16,101,718.45
03/31/2020	Ending Balance	\$5,970,706.47

**Interest Summary**

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$4,384.04
Interest Paid Year-to-Date	\$23,510.07

**Deposits**

Date	Description	Amount
02/29/2020	INTEREST FROM ACCT # 0041923989	\$1.29
02/29/2020	INTEREST FROM ACCT # 0041923990	\$3.24
02/29/2020	INTEREST FROM ACCT # 0044923511	\$38.67
02/29/2020	INTEREST FROM ACCT # 0046123684	\$6.89
02/29/2020	INTEREST FROM ACCT # 0046123685	\$8.34
02/29/2020	INTEREST FROM ACCT # 0046123698	\$27.58
03/06/2020	WIRE FROM PSDLAF	\$4,000,000.00
03/10/2020	TRANSFER FROM 0047706059	\$354,025.01
03/16/2020	INTEREST FROM ACCT # 00-46123685	\$4.31
03/16/2020	INTEREST FROM ACCT # 00-46123684	\$3.56
03/18/2020	WIRE FROM PSDLAF	\$7,500,000.00
03/24/2020	TRANSFER FROM 0047706017	\$592.81
03/25/2020	TRANSFER FROM 0047705960	\$1,061.99
03/25/2020	WIRE FROM PSDLAF	\$4,000,000.00
03/26/2020	INTEREST FROM ACCT # 00-46123698	\$23.77
03/31/2020	TRANSFER FROM 0047705960	\$746.52
03/31/2020	INTEREST FROM ACCT # 0044923511	\$63.10
03/31/2020	INTEREST FROM ACCT # 0046123684	\$3.81
03/31/2020	INTEREST FROM ACCT # 0046123685	\$4.61
03/31/2020	INTEREST FROM ACCT # 0043923831	\$22.50
03/31/2020	INTEREST FROM ACCT # 0043923817	\$7.23
03/31/2020	INTEREST FROM ACCT # 0041923990	\$3.47
03/31/2020	INTEREST FROM ACCT # 0041923989	\$1.38

23 item(s) totaling \$15,856,650.08



96



Pennsylvania Local Government Investment Trust

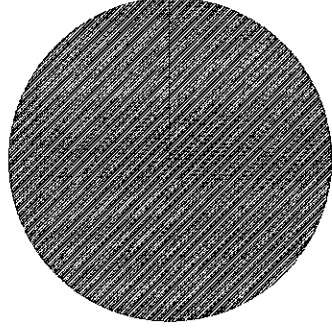
### Account Statement - Transaction Summary

For the Month Ending March 31, 2020

East Stroudsburg Area School District - GENERAL FUND

PLGIT - Class	
Opening Market Value	16,996,784.07
Purchases	183,710.13
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00
<b>Closing Market Value</b>	<b>\$17,180,494.20</b>
Cash Dividends and Income	16,249.77

Asset Summary		
	March 31, 2020	February 29, 2020
<b>PLGIT - Class</b>	17,180,494.20	16,996,784.07
<b>Total</b>	<b>\$17,180,494.20</b>	<b>\$16,996,784.07</b>
Asset Allocation		



PLGIT - Class  
100.00%

97



# PSDLAF Monthly Statement

(71256-101) GENERAL FUND Statement Period  
Mar 1, 2020 to Mar 31, 2020

Statement for the Account of:  
EAST STROUDSBURG ASD

## ACTIVITY SUMMARY

INVESTMENT POOL SUMMARY	MAX
Beginning Balance	\$22,673,898.46
Dividends	\$11,360.94
Credits	\$96,573,810.11
Checks Paid	\$0.00
Other Debits	(\$111,471,909.14)
Ending Balance	\$7,787,160.37
Average Monthly Rate	0.78%

**TOTAL MAX** \$7,787,160.37

**TOTAL FIXED INCOME** \$40,640,000.00

**ACCOUNT TOTAL** \$48,427,160.37

98

PLEASE NOTE: THE FUND WILL BE CLOSED APRIL  
10TH IN OBSERVANCE OF GOOD FRIDAY

**EAST STROUDSBURG ASD**  
Thomas McIntyre  
50 Vine Street  
East Stroudsburg, PA 18031



EAST STROUDSBURG ASD

FIXED INCOME INVESTMENTS

Statement Period  
Mar 1, 2020 to Mar 31, 2020

PURCHASES

Type	Holding ID	Trade	Settle	Maturity	Description	Cost	Projected Interest	Rate	Face/Par
CD	99729	03/02/20	03/02/20	02/25/21	Axos Bank	\$240,000.00	\$3,740.05	1.580%	\$240,000.00
FLEX	100574	03/06/20	03/06/20	03/20/20	Full Flex Pool (CB)	\$11,500,000.00	\$3,969.86	0.900%	\$11,500,000.00
FLEX	100577	03/06/20	03/06/20	03/20/20	Full Flex Pool (ORG)	\$5,000,000.00	\$479.45	0.250%	\$5,000,000.00
FLEX	100576	03/06/20	03/06/20	03/20/20	Full Flex Pool (NEX (CS))	\$10,000,000.00	\$958.90	0.250%	\$10,000,000.00
FLEX	100575	03/06/20	03/06/20	03/20/20	Full Flex Pool (CNB)	\$1,500,000.00	\$57.53	0.100%	\$1,500,000.00
FLEX	101152	03/17/20	03/17/20	03/31/20	Full Flex Pool (CNB)	\$1,500,000.00	\$57.53	0.100%	\$1,500,000.00
CD	100973	03/18/20	03/18/20	09/18/20	GOLDMAN SACHS BANK*FNC*	\$240,000.00	\$786.41	0.650%	\$240,000.00
CD	100977	03/18/20	03/18/20	06/18/20	Valley National Bank *FNC*	\$240,000.00	\$362.96	0.600%	\$240,000.00
FLEX	101336	03/18/20	03/18/20	03/31/20	Full Flex Pool (ORG)	\$5,000,000.00	\$445.21	0.250%	\$5,000,000.00
FLEX	101335	03/18/20	03/18/20	03/31/20	Full Flex Pool (NEX (CS))	\$10,000,000.00	\$890.41	0.250%	\$10,000,000.00
FLEX	101337	03/18/20	03/18/20	03/31/20	Full Flex Pool (CB)	\$11,500,000.00	\$409.59	0.100%	\$11,500,000.00
CD	100825	03/18/20	03/18/20	06/18/20	BANK UNITED*FNC*	\$240,000.00	\$423.45	0.700%	\$240,000.00
CD	101972	03/24/20	03/24/20	06/22/20	Collateralized Pool (CB-NB)	\$3,000,000.00	\$4,290.41	0.580%	\$3,000,000.00
FLEX	101973	03/24/20	03/24/20	03/31/20	Full Flex Pool (CUST)	\$5,000,000.00	\$95.89	0.100%	\$5,000,000.00
CD	100976	03/25/20	03/25/20	06/25/20	NORTH AMERICAN SAVINGS BANK, F.S.B.*FNC*	\$240,000.00	\$453.70	0.750%	\$240,000.00
CD	100975	03/26/20	03/26/20	06/30/20	Merchants Bank of Indiana *FNC*	\$240,000.00	\$504.99	0.800%	\$240,000.00
FLEX	102519	03/31/20	03/31/20	05/01/20	Full Flex Pool (CB)	\$8,500,000.00	\$721.92	0.100%	\$8,500,000.00
FLEX	102125	03/31/20	03/31/20	05/01/20	Full Flex Pool (ORG)	\$5,000,000.00	\$1,061.64	0.250%	\$5,000,000.00
FLEX	102259	03/31/20	03/31/20	05/01/20	Full Flex Pool (NEX (CS))	\$10,000,000.00	\$2,123.29	0.250%	\$10,000,000.00
CD	100978	03/31/20	03/31/20	06/30/20	CresCom *FNC*	\$240,000.00	\$359.01	0.600%	\$240,000.00
FLEX	102631	03/31/20	03/31/20	05/01/20	Full Flex Pool (CUST)	\$5,000,000.00	\$424.66	0.100%	\$5,000,000.00
CD	102079	03/31/20	03/31/20	06/30/20	BBVA USA*FNC*	\$240,000.00	\$538.52	0.900%	\$240,000.00
FLEX	102220	03/31/20	03/31/20	05/01/20	Full Flex Pool (CNB)	\$1,500,000.00	\$127.40	0.100%	\$1,500,000.00
<b>Totals for Period:</b>						<b>\$95,920,000.00</b>	<b>\$23,282.79</b>		<b>\$95,920,000.00</b>

99

Questions? Please contact PSDLAF at 866 548 8634  
Sponsored by PASBO and PSBA



EAST STROUDSBURG ASD

Statement Period  
Mar 1, 2020 to Mar 31, 2020

FIXED INCOME INVESTMENTS

MATURITIES

Type	M	Holding ID	Settle Date	Transaction Date	Maturity Date	Description	Cost	Projected Interest	Face/Par
FLEX	M	101152	03/31/20	03/31/20	03/31/20	Full Flex Pool (CNB)	\$1,500,000.00		\$1,500,000.00
FLEX	M	101335	03/31/20	03/31/20	03/31/20	Full Flex Pool (NEX ICS)	\$10,000,000.00		\$10,000,000.00
FLEX	M	101336	03/31/20	03/31/20	03/31/20	Full Flex Pool (ORG)	\$5,000,000.00		\$5,000,000.00
FLEX	M	101337	03/31/20	03/31/20	03/31/20	Full Flex Pool (CB)	\$11,500,000.00		\$11,500,000.00
FLEX	M	101973	03/31/20	03/31/20	03/31/20	Full Flex Pool (CUST)	\$5,000,000.00		\$5,000,000.00

SALES

Type	S	Holding ID	Settle Date	Transaction Date	Maturity Date	Description	Settlement	Projected Interest	Face/Par
FLEX	S	98798	03/06/20	03/06/20	03/20/20	Full Flex Pool (CNB)	\$1,500,000.00	\$57.53	\$1,500,000.00
FLEX	S	98799	03/06/20	03/06/20	03/20/20	Full Flex Pool (NEX ICS)	\$1,000,000.00	\$95.89	\$1,000,000.00
FLEX	S	98799	03/06/20	03/06/20	03/20/20	Full Flex Pool (NEX ICS)	\$9,000,000.00	\$863.01	\$9,000,000.00
FLEX	S	98800	03/06/20	03/06/20	03/20/20	Full Flex Pool (ORG)	\$5,000,000.00	\$479.45	\$5,000,000.00
FLEX	S	99636	03/06/20	03/06/20	03/20/20	Full Flex Pool (CB2)	\$11,500,000.00	\$5,513.70	\$11,500,000.00
FLEX	S	100575	03/17/20	03/17/20	03/20/20	Full Flex Pool (CNB)	\$1,500,000.00	\$12.33	\$1,500,000.00
FLEX	S	100574	03/18/20	03/18/20	03/20/20	Full Flex Pool (CB)	\$11,500,000.00	\$667.12	\$11,500,000.00
FLEX	S	100576	03/18/20	03/18/20	03/20/20	Full Flex Pool (NEX ICS)	\$10,000,000.00	\$136.99	\$10,000,000.00
FLEX	S	100577	03/18/20	03/18/20	03/20/20	Full Flex Pool (ORG)	\$5,000,000.00	\$68.49	\$5,000,000.00

Totals for Period: \$89,000,000.00 \$7,794.52 \$89,000,000.00



EAST STROUDSBURG ASD

FIXED INCOME INVESTMENTS

Statement Period  
Mar 1, 2020 to Mar 31, 2020

INTEREST	Type	Holding ID	Transaction Date	Description	Interest
	Flex	1299531	03/17/20	CD Interest- Full Flex	\$12,499.97
	Flex	1299532	03/17/20	CD Interest- Full Flex	\$1,841.10
	Flex	1299533	03/17/20	CD Interest- Full Flex	\$5,315.07
	Flex	1299534	03/17/20	CD Interest- Full Flex	\$13,510.93
	Flex	1299535	03/17/20	CD Interest- Full Flex	\$13,869.86
<b>Totals for Period:</b>					<b>\$47,036.93</b>

101

200 Palmer Street • PO Box L  
Stroudsburg, PA 18360-0160

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL  
DISTRICT WORKERS COMP SELF INS  
C/O THOMAS J MCINTYRE  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150

**Customer Service Contact**

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	IBank@essabank.com

**Summary of Accounts**

Account Type	Account Number	Ending Balance
Government Checking		\$200,389.60

**Government Checking**

**Account Summary**

Date	Description	Amount
02/29/2020	Beginning Balance	\$200,259.02
	1 Credit(s) This Period	\$130.58
	0 Debit(s) This Period	\$0.00
03/31/2020	Ending Balance	\$200,389.60

**Interest Summary**

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$130.58
Interest Paid Year-to-Date	\$389.60

**Other Credits**

Date	Description	Amount
03/31/2020	INTEREST PAID 2/29 THROUGH 3/31	\$130.58
		1 item(s) totaling \$130.58

**Daily Balances**

Date	Amount
03/31/2020	\$200,389.60

**Interest Rate Changes**

Interest Rate As Of Date	Interest Rate
02/29/2020	0.8000%
03/23/2020	0.6000%



102

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL  
DISTRICT PAYPAL ACCOUNT  
C/O THOMAS J MCINTYRE  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150

**Customer Service Contact**

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	iBank@essabank.com

**Summary of Accounts**

Account Type	Account Number	Ending Balance
Government Checking		\$8,582.82

**Government Checking**

**Account Summary**

Date	Description	Amount
02/29/2020	Beginning Balance	\$5,723.27
	2 Credit(s) This Period	\$2,859.55
	0 Debit(s) This Period	\$0.00
03/31/2020	Ending Balance	\$8,582.82

**Interest Summary**

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$5.41
Interest Paid Year-to-Date	\$13.14

**Electronic Credits**

Date	Description	Amount
03/03/2020	PAYPAL TRANSFER PPD	\$2,854.14
		1 item(s) totaling \$2,854.14

**Other Credits**

Date	Description	Amount
03/31/2020	INTEREST PAID 2/29 THROUGH 3/31	\$5.41
		1 item(s) totaling \$5.41

**Daily Balances**

Date	Amount	Date	Amount
03/03/2020	\$8,577.41	03/23/2020	\$8,577.41
		03/31/2020	\$8,582.82

**Interest Rate Changes**

Interest Rate As Of Date	Interest Rate
02/29/2020	0.8000%
03/23/2020	0.6000%





103



RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL  
DISTRICT ESCROW ACCT FERNWOOD  
C/O THOMAS J MCINTYRE  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150

**Customer Service Contact**

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	iBank@essabank.com

**Summary of Accounts**

Account Type	Account Number	Ending Balance
Government Checking		\$38,415.60

**Government Checking**

**Account Summary**

Date	Description	Amount
02/29/2020	Beginning Balance	\$38,390.57
	1 Credit(s) This Period	\$25.03
	0 Debit(s) This Period	\$0.00
03/31/2020	Ending Balance	\$38,415.60

**Interest Summary**

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$25.03
Interest Paid Year-to-Date	\$74.63

**Other Credits**

Date	Description	Amount
03/31/2020	INTEREST PAID 2/29 THROUGH 3/31	\$25.03
		1 item(s) totaling \$25.03

**Daily Balances**

Date	Amount
03/31/2020	\$38,415.60

**Interest Rate Changes**

Interest Rate As Of Date	Interest Rate
02/29/2020	0.8000%
03/23/2020	0.6000%

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL  
DISTRICT CAFETERIA FUND  
C/O THOMAS J MCINTYRE  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150

**Customer Service Contact**

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	lBank@essabank.com

**Summary of Accounts**

Account Type	Account Number	Ending Balance
Government Checking		\$245,165.90

**Government Checking**

**Account Summary**

Date	Description	Amount
02/29/2020	Beginning Balance	\$218,873.73
	23 Credit(s) This Period	\$34,352.38
	4 Debit(s) This Period	-\$8,060.21
03/31/2020	Ending Balance	\$245,165.90

**Interest Summary**

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$154.45
Interest Paid Year-to-Date	\$574.01

**Electronic Credits**

Date	Description	Amount
03/02/2020	GLOBAL PAY GLOBAL DEP CCD	\$3,262.91
03/02/2020	GLOBAL PAY GLOBAL DEP CCD	\$3,273.40
03/02/2020	GLOBAL PAY GLOBAL DEP CCD	\$1,222.80
03/03/2020	GLOBAL PAY GLOBAL DEP CCD	\$1,616.95
03/04/2020	GLOBAL PAY GLOBAL DEP CCD	\$2,975.60
03/05/2020	GLOBAL PAY GLOBAL DEP CCD	\$2,199.35
03/06/2020	GLOBAL PAY GLOBAL DEP CCD	\$2,705.00
03/09/2020	GLOBAL PAY GLOBAL DEP CCD	\$3,265.00
03/09/2020	GLOBAL PAY GLOBAL DEP CCD	\$3,231.65
03/09/2020	GLOBAL PAY GLOBAL DEP CCD	\$260.00
03/10/2020	GLOBAL PAY GLOBAL DEP CCD	\$703.20
03/11/2020	GLOBAL PAY GLOBAL DEP CCD	\$536.00
03/12/2020	GLOBAL PAY GLOBAL DEP CCD	\$2,682.50
03/13/2020	GLOBAL PAY GLOBAL DEP CCD	\$1,799.50
03/16/2020	GLOBAL PAY GLOBAL DEP CCD	\$2,100.50
03/16/2020	GLOBAL PAY GLOBAL DEP CCD	\$1,872.65
03/16/2020	GLOBAL PAY GLOBAL DEP CCD	\$110.00
03/17/2020	GLOBAL PAY GLOBAL DEP CCD	\$153.42
03/23/2020	GLOBAL PAY GLOBAL DEP CCD	\$67.50
03/23/2020	GLOBAL PAY GLOBAL DEP CCD	\$42.50
03/30/2020	GLOBAL PAY GLOBAL DEP CCD	\$22.50
03/30/2020	GLOBAL PAY GLOBAL DEP CCD	\$95.00

22 item(s) totaling \$34,197.93



105

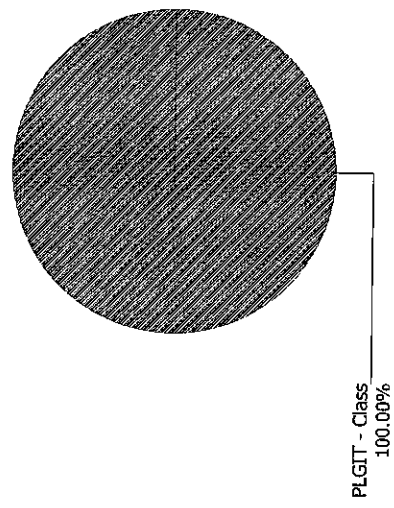


**Account Statement - Transaction Summary**

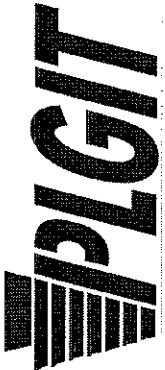
For the Month Ending **March 31, 2020**

East Stroudsburg Area School District - CAFETERIA

<b>PLGIT - Class</b>		<b>Asset Summary</b>	
		<b>March 31, 2020</b>	<b>February 29, 2020</b>
Opening Market Value	41,578.85		
Purchases	39.59	41,618.44	41,578.85
Redemptions	0.00		
Unsettled Trades	0.00		
Change in Value	0.00		
<b>Closing Market Value</b>	<b>\$41,618.44</b>	<b>\$41,618.44</b>	<b>\$41,578.85</b>
Cash Dividends and Income	39.59		
<b>Asset Allocation</b>			



106



Pennsylvania Local Government Investment Trust

**Account Statement - Transaction Summary**

For the Month Ending **March 31, 2020**

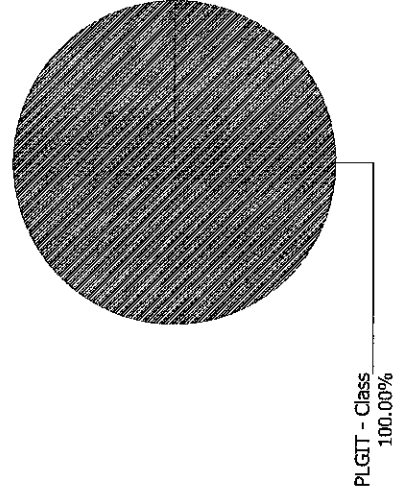
East Stroudsburg Area School District - CAPITAL RESERVE

<b>PLGIT - Class</b>	
Opening Market Value	22,919,070.20
Purchases	24,826.47
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00
<b>Closing Market Value</b>	<b>\$22,943,896.67</b>
Cash Dividends and Income	21,826.47

**Asset Summary**

	<b>March 31, 2020</b>	<b>February 29, 2020</b>
<b>PLGIT - Class</b>	22,943,896.67	22,919,070.20
<b>Total</b>	<b>\$22,943,896.67</b>	<b>\$22,919,070.20</b>

**Asset Allocation**



109

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL  
DISTRICT CONCESSION STAND FUND  
C/O THOMAS J MCINTYRE  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150

**Customer Service Contact**

 Phone 855-713-8001

 Hours 8:00 a.m. - 6:00 p.m. M-F

 Website [essabank.com](http://essabank.com)

 Email [iBank@essabank.com](mailto:iBank@essabank.com)

**Summary of Accounts**

Account Type	Account Number	Ending Balance
Government Checking		\$27,810.23

**Government Checking-**

**Account Summary**

Date	Description	Amount
02/29/2020	Beginning Balance	\$27,792.11
	1 Credit(s) This Period	\$18.12
	0 Debit(s) This Period	\$0.00
03/31/2020	Ending Balance	\$27,810.23

**Interest Summary**

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$18.12
Interest Paid Year-to-Date	\$54.03

**Other Credits**

Date	Description	Amount
03/31/2020	INTEREST PAID 2/29 THROUGH 3/31	\$18.12
		1 item(s) totaling \$18.12

**Daily Balances**

Date	Amount
03/31/2020	\$27,810.23

**Interest Rate Changes**

Interest Rate As Of Date	Interest Rate
02/29/2020	0.8000%
03/23/2020	0.6000%



108

200 Palmer Street • PO Box L  
Stroudsburg, PA 18360-0160

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL  
DISTRICT EXPENDABLE SCHOLARSHIP  
C/O THOMAS J MCINTYRE  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150

**Customer Service Contact**

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	iBank@essabank.com

**Summary of Accounts**

Account Type	Account Number	Ending Balance
Government Checking		\$31,731.60

**Government Checking**

**Account Summary**

Date	Description	Amount
02/29/2020	Beginning Balance	\$31,710.92
	1 Credit(s) This Period	\$20.68
	0 Debit(s) This Period	\$0.00
03/31/2020	Ending Balance	\$31,731.60

**Interest Summary**

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$20.68
Interest Paid Year-to-Date	\$61.65

**Other Credits**

Date	Description	Amount
03/31/2020	INTEREST PAID 2/29 THROUGH 3/31	\$20.68
		1 item(s) totaling \$20.68

**Daily Balances**

Date	Amount
03/31/2020	\$31,731.60

**Interest Rate Changes**

Interest Rate As Of Date	Interest Rate
02/29/2020	0.8000%
03/23/2020	0.6000%



109

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL  
DISTRICT NON-EXPENDABLE  
C/O THOMAS J MCINTYRE  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150

**Customer Service Contact**

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	lBank@essabank.com

**Summary of Accounts**

Account Type	Account Number	Ending Balance
Government Checking		\$18,684.22

**Government Checking**

**Account Summary**

Date	Description	Amount
02/29/2020	Beginning Balance	\$18,672.04
	1 Credit(s) This Period	\$12.18
	0 Debit(s) This Period	\$0.00
03/31/2020	Ending Balance	\$18,684.22

**Interest Summary**

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$12.18
Interest Paid Year-to-Date	\$36.30

**Other Credits**

Date	Description	Amount
03/31/2020	INTEREST PAID 2/29 THROUGH 3/31	\$12.18
		1 item(s) totaling \$12.18

**Daily Balances**

Date	Amount
03/31/2020	\$18,684.22

**Interest Rate Changes**

Interest Rate As Of Date	Interest Rate
02/29/2020	0.8000%
03/23/2020	0.6000%

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL  
DISTRICT SPECIAL ACTIVITY FUND  
C/O THOMAS J MCINTYRE  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150

**Customer Service Contact**

-  Phone 855-713-8001
-  Hours 8:00 a.m. - 6:00 p.m. M-F
-  Website [essabank.com](http://essabank.com)
-  Email [IBank@essabank.com](mailto:IBank@essabank.com)

**Summary of Accounts**

Account Type	Account Number	Ending Balance
Government Checking		\$242,500.62

**Government Checking**

**Account Summary**

Date	Description	Amount
02/29/2020	Beginning Balance	\$242,342.60
	1 Credit(s) This Period	\$158.02
	0 Debit(s) This Period	\$0.00
03/31/2020	Ending Balance	\$242,500.62

**Interest Summary**

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$158.02
Interest Paid Year-to-Date	\$471.10

**Other Credits**

Date	Description	Amount
03/31/2020	INTEREST PAID 2/29 THROUGH 3/31	\$158.02
		1 item(s) totaling \$158.02

**Daily Balances**

Date	Amount
03/31/2020	\$242,500.62

**Interest Rate Changes**

Interest Rate As Of Date	Interest Rate
02/29/2020	0.8000%
03/23/2020	0.6000%



111





200 Palmer Street • PO Box L  
Stroudsburg, PA 18360-0160

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL  
DISTRICT STUDENT ACTIVITY FUND  
C/O THOMAS J MCINTYRE  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150

**Customer Service Contact**

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	iBank@essabank.com

**Summary of Accounts**

Account Type	Account Number	Ending Balance
Government Checking		\$74,511.07

**Government Checking**

**Account Summary**

Date	Description	Amount
02/29/2020	Beginning Balance	\$74,462.52
	1 Credit(s) This Period	\$48.55
	0 Debit(s) This Period	\$0.00
03/31/2020	Ending Balance	\$74,511.07

**Interest Summary**

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$48.55
Interest Paid Year-to-Date	\$144.75

**Other Credits**

Date	Description	Amount
03/31/2020	INTEREST PAID 2/29 THROUGH 3/31	\$48.55
		1 item(s) totaling \$48.55

**Daily Balances**

Date	Amount
03/31/2020	\$74,511.07

**Interest Rate Changes**

Interest Rate As Of Date	Interest Rate
02/29/2020	0.8000%
03/23/2020	0.6000%



113

		STATEMENT OF INCOME	STATEMENT OF INCOME
		For the Period Ending February 28, 2020	For the Period Ending February 28, 2020
		CAFETERIA FUND	CAFETERIA FUND
	Munis Account Number	Current Period	Year-to-Date
<b>REVENUE FROM LOCAL SOURCES:</b>			
INTEREST ON INVESTMENTS	50-6510-000-000-00-000-000-0000-0000-	165.39	2,163.01
<b>REVENUE FROM OPERATIONS:</b>			
SALES, LUNCH - PAID	50-6611-000-000-00-000-000-000-0000-	57,228.85	320,102.25
SALES, BREAKFAST - PAID	50-6612-000-000-00-000-000-000-0000-	10,224.40	61,065.00
SUMMER SALES - B-FAST & LUNCH	50-6614-000-000-00-000-000-000-0000-	-	-
SALES, A LA CARTE LUNCH	50-6620-000-000-00-000-000-000-0000-	47,765.40	316,514.25
SALES, SPECIAL FUNCTIONS	50-6630-000-000-00-000-000-000-0000-	2,670.21	25,775.97
MISC. PEPSI COMMISSION & REBATES	50-6920-000-000-00-000-000-000-0000-	4,637.50	32,688.73
<b>TOTAL SALES</b>		<b>122,526.36</b>	<b>756,246.20</b>
<b>TOTAL LOCAL REVENUE</b>		<b>122,691.75</b>	<b>758,309.21</b>
<b>REVENUE FROM STATE SOURCES</b>			
STATE SUBSIDY - LUNCH	50-7600-000-510-00-000-000-000-0000-	9,818.06	60,005.60
STATE SUBSIDY - BREAKFAST	50-7600-000-511-00-000-000-000-0000-	3,459.50	21,874.90
STATE SUBSIDY - SOCIAL SECURITY	50-7810-000-725-00-000-000-000-0000-	5,161.37	34,926.78
STATE SUBSIDY - RETIREMENT	50-7820-000-726-00-000-000-000-0000-	23,325.70	151,183.20
<b>TOTAL STATE REVENUE</b>		<b>41,764.63</b>	<b>267,990.48</b>
<b>REVENUE FROM FEDERAL SOURCES</b>			
FEDERAL SUBSIDY - LUNCH	50-8531-000-362-00-000-000-000-0000-	183,803.61	1,156,795.42
FEDERAL SUBSIDY - BREAKFAST	50-8531-000-365-00-000-000-000-0000-	63,134.63	402,327.25
FEDERAL DONATED COMMODITY	50-8533-000-000-00-000-000-000-0000-	-	-
<b>TOTAL FEDERAL REVENUE</b>		<b>246,938.24</b>	<b>1,559,122.67</b>
<b>TOTAL CAFETERIA REVENUE</b>		<b>\$411,394.62</b>	<b>\$2,585,422.36</b>
<b>EXPENSES OF OPERATIONS</b>			
Salary, Manager	50-3100-111-000-00-000-000-106-0000-	10,302.45	67,589.21
Salary, Supervisors	50-3100-111-000-00-000-000-109-0000-	7,325.22	58,601.76
Salary, OT Supervisors	50-3100-113-000-00-000-000-109-0000-	1,930.21	7,370.99
Salary, Secretary	50-3100-151-000-00-000-000-502-0000-	3,867.74	29,402.45
Salary, OT Secretary	50-3100-153-000-00-000-000-502-0000-	-	300.26
Salary, Cafeteria Worker	50-3100-170-000-00-000-000-804-0000-	101,402.11	621,931.34
Salary, Workers	50-3100-171-000-00-000-000-804-0000-	-	-
Salary, Cafeteria Monitor	50-3100-171-000-00-000-000-806-0000-	1,535.75	16,410.82
Salary, Substitutes Worker	50-3100-172-000-00-000-000-804-0000-	535.62	4,565.16
Salary, Sub Cafeteria Monitor	50-3100-172-000-00-000-000-806-0000-	-	48.00
Salary, OT Worker	50-3100-173-000-00-000-000-804-0000-	246.11	3,874.83
Salary, Summer Workers	50-3100-177-000-00-000-000-804-0000-	-	28,271.75
Salary, Cafeteria Custodian	50-3100-181-000-00-000-000-802-0000-	10,133.21	88,931.68
Salary, Substitutes Worker	50-3100-182-000-00-000-000-802-0000-	-	-
Salary, Substitutes Cafeteria Monitor	50-3100-182-000-00-000-000-806-0000-	-	-
Salary, OT Cafeteria Custodian	50-3100-183-000-00-000-000-802-0000-	249.32	1,134.75
LIFE Insurance	50-3100-213-000-00-000-000-000-0000-	721.25	4,979.63
LTD Insurance	50-3100-214-000-00-000-000-000-0000-	255.23	1,654.43
EYE Insurance	50-3100-215-000-00-000-000-000-0000-	-	-
FICA OASDI	50-3100-220-000-00-000-000-000-0000-	8,366.10	56,613.18
FICA HI	50-3100-221-000-00-000-000-000-0000-	1,956.64	13,240.37
RETIREMENT	50-3100-230-000-00-000-000-000-0000-	46,651.39	302,376.35
VOYA Contribution Plan	50-3100-232-000-00-000-000-000-0000-	-	236.03
UNEMPLOYMENT	50-3100-250-000-00-000-000-000-0000-	-	-
WORKERS COMPENSATION	50-3100-260-000-00-000-000-000-0000-	880.19	5,942.04
MEDICAL INSURANCE	50-3100-271-000-00-000-000-000-0000-	43,342.45	320,710.46
OTHER EMPLOYEE BENEFITS - PENSION	50-3100-290-000-00-000-000-000-0000-	-	-
TRAINING-REGISTRATION FEES	50-3100-360-000-00-000-000-000-0000-	-	3,076.20
CONTRACT MAINTENANCE	50-3100-411-000-00-000-000-000-0000-	-	19,515.86
UTILITY SERVICES, ELECTRICITY	50-3100-422-000-00-000-000-000-0000-	-	-
MAINTENANCE/REPAIRS	50-3100-432-000-00-000-000-000-0000-	1,757.89	23,731.19
VEHICLES-REPAIR/MAINTENANCE	50-3100-433-000-00-000-000-000-0000-	-	565.30
UPGRADE OF INFORMATION SYSTEM	50-3100-438-000-00-000-000-000-0000-	-	57.05
POSTAGE	50-3100-531-000-00-000-000-000-0000-	101.30	789.20
PRINTING & BINDING	50-3100-550-000-00-000-000-000-0000-	-	-
CONF/TRAVEL/MILEAGE	50-3100-580-000-00-000-000-000-0000-	302.96	3,704.25
SUPPLIES, NON-FOOD	50-3100-610-000-00-000-000-000-0000-	3,434.86	54,891.50
ELECTRICITY	50-3100-622-000-00-000-000-000-0000-	3,012.10	30,127.70
FUEL	50-3100-626-000-00-000-000-000-0000-	297.47	2,728.93
Food Purchases	50-3100-631-000-00-000-000-000-0000-	33,777.48	480,892.34
MILK PURCHASES	50-3100-632-000-00-000-000-000-0000-	29,274.63	147,727.21
COMMODITY VALUE	50-3100-633-000-00-000-000-000-0000-	-	-
BOOKS & PERIODICALS	50-3100-640-000-00-000-000-000-0000-	-	-
SUPPLIES, TECH	50-3100-650-000-00-000-000-000-0000-	-	12,595.60
DEPRECIATION OF EQUIPMENT	50-3100-741-000-00-000-000-000-0000-	1,960.06	15,680.48
NEW EQUIPMENT REPL>2,500	50-3100-640-000-00-000-000-000-0000-	-	3,800.00
DUES & FEES	50-3100-810-000-00-000-000-000-0000-	9,682.04	44,567.06
<b>TOTAL FOOD SERVICE EXPENSES</b>		<b>\$323,301.78</b>	<b>\$2,478,735.36</b>
<b>NET INCOME (LOSS)</b>		<b>\$88,092.84</b>	<b>\$106,687.00</b>

114

# Balance Sheet Report for 2020 Period 9



Account Number	Description	Account Balance	Period Net Change	Account Balance
00 Treasury Fund				
<b>Assets</b>				
00-0000-010-000-00-000-000-0000-0000-	AP Cash - TREASURY FUND	3,383,065.04*	276,306.92	(3,383,065.04)
<b>Liabilities</b>				
00-0000-001-000-00-000-000-0000-0000-	Due To/Due From General Fund	276,306.92	(276,306.92)	3,383,065.04
00-0000-002-000-00-000-000-0000-0000-	Due To/Due From Special Activi		(652,999.23)	(5,065,946.84)
00-0000-003-000-00-000-000-0000-0000-	Due To/Due From Capital Reserv	122.43	10,923.82	8,106,249.65
00-0000-004-000-00-000-000-0000-0000-	Due To/Due From Cafeteria Fun		316,096.19	381,071.25
00-0000-005-000-00-000-000-0000-0000-	Due To/Due From Student Activi		(2,349.89)	(20,466.92)
00-0000-006-000-00-000-000-0000-0000-	Due To/Due From Concession Sta		1,177.20	(16,716.11)
00-0000-007-000-00-000-000-0000-0000-	Due To/Due From Private - Purp	0.00		4,847.54
00-0000-008-000-00-000-000-0000-0000-	Due To/Due From Investment Tru		(1,139.83)	(68,939.14)
00-0000-038-000-00-000-000-0000-0000-	PNC-Procurement Card Liability		51,862.39	51,862.39
<b>Total Liabilities + Fund Balance</b>			<b>(276,306.92)</b>	<b>3,383,065.04</b>

3,383,065.04\*  
 276,306.92  
 3,659,371.96\*

Total Liabilities

115

# Balance Sheet Report for 2020 Period 9



Account Number	Description	Period Net Change	Account Balance
<b>10-0101-020-000-000-000-0001-</b>			
<b>10-0103-020-000-000-000-0000-</b>			
<b>10-0111-011-000-000-000-0003-</b>			
<b>10-0111-011-000-000-000-0009-</b>			
<b>10-0121-012-000-000-000-0013-</b>			
<b>10-0121-012-000-000-000-0014-</b>			
<b>10-0121-012-000-000-000-0015-</b>			
<b>10-0142-014-000-000-000-0023-</b>			
<b>10-0143-014-000-000-000-0026-</b>			
<b>10-0154-015-000-000-000-0027-</b>			
<b>10-0155-015-000-000-000-0034-</b>			
<b>10-0155-015-000-000-000-0035-</b>			
<b>10-0155-015-000-000-000-0036-</b>			
<b>10-0181-018-000-000-000-0041-</b>			
<b>10-0101-020-000-000-000-0019-</b>			
<b>10-0101-020-000-000-000-0025-</b>			
<b>10-0101-020-000-000-000-0028-</b>			
<b>Liabilities</b>			
10-0000-042-000-00-000-000-0000-	Accounts Payable	3,715.87	(2,249.50)
10-0421-039-000-00-000-000-0043-	Account Payable CDL class	0.00	(15,480.00)
10-0421-039-000-00-000-000-0044-	Account Payable Donation	(950.90)	(6,211.63)
10-0462-046-000-00-000-000-0082-	Federal Withholding	(122.76)	193.07
10-0462-046-000-00-000-000-0084-	FICA - OASDI Withholding	(238.28)	68,393.97
10-0462-046-000-00-000-000-0085-	FICA - HI Withholding	(55.72)	(65,927.60)
10-0462-046-000-00-000-000-0086-	PA State Withholding	(58.99)	100.07
<b>Total Assets</b>		<b>(7,146,870.47)</b>	<b>96,586,127.19</b>
<b>Total Liabilities</b>		<b>4,608,876.14</b>	<b>(17,975,711.42)</b>

116

# Balance Sheet Report for 2020 Period 9



Account Number	Description	Period Net Change	Account Balance
29-0000-010-000-00-000-000-000-2999-	AP Cash	155.88	3,552.69
29-0000-010-000-00-000-000-000-5011-	AP Cash	0.00	7,582.63
29-0000-010-000-00-000-000-000-5012-	AP Cash	0.00	559.64
29-0000-010-000-00-000-000-000-5021-	EHN Baseball AP Cash	0.00	3,071.80
29-0000-010-000-00-000-000-000-5030-	AP Cash	0.00	8,208.68
29-0000-010-000-00-000-000-000-5050-	AP Cash	0.00	60.34
29-0000-010-000-00-000-000-000-5062-	AP Cash	0.00	3,486.67
29-0000-010-000-00-000-000-000-5071-	AP Cash	0.00	4,025.12
29-0000-010-000-00-000-000-000-5080-	AP Cash	0.00	1,111.36
29-0000-010-000-00-000-000-000-5100-	AP Cash	(1,161.45)	7,046.17
29-0000-010-000-00-000-000-000-5132-	AP Cash	(272.20)	2,230.29
29-0000-010-000-00-000-000-000-5142-	AP Cash	0.00	(239.90)
29-0000-010-000-00-000-000-000-5172-	AP Cash	0.00	2,228.19
29-0000-010-000-00-000-000-000-5192-	Cash Control	0.00	1,650.28
29-0101-020-000-00-000-000-000-0001-	Cash ESSA Special Activity	158.02	242,500.62
29-0111-011-000-00-000-000-000-0002-	Investment Special Act CD	155.88	41,338.58
<b>Liabilities</b>			
29-0499-049-000-00-000-000-000-0138-	Other Current Liab Sales Tax	0.00	(771.20)
29-0499-049-000-00-000-000-000-0139-	Other Current Liab Outstanding	0.00	0.01
<b>Fund Balance</b>			
29-0000-032-000-00-000-000-000-0000-	Revenue Control	(158.02)	(1,450.16)
29-0000-062-000-00-000-000-000-0000-	Expend Control	0.00	(154.97)
29-0000-032-000-00-000-000-000-3029-	Revenue Control	0.00	(130.00)
29-0000-032-000-00-000-000-000-5131-	Revenue Control	0.00	(413.19)
29-0000-062-000-00-000-000-000-5131-	Expend Control	0.00	2,660.68
29-0000-032-000-00-000-000-000-5181-	Revenue Control	0.00	(1,410.00)
29-0000-063-000-00-000-000-000-5181-	Encumbrances	0.00	1,800.00
<b>Total Liabilities</b>		<b>0.00</b>	<b>(771.20)</b>
<b>Total Fund Balance</b>		<b>(191.47)</b>	<b>(271,957.93)</b>

# Balance Sheet Report for 2020 Period 9



Account Number	Description	Period Net Change	Account Balance
<b>32 Capital Reserve</b>			
<b>Assets</b>			
32-0000-010-000-00-000-000-0000-0000-	AP Cash	13,902.65	14,837,647.02
32-0101-020-000-00-000-000-0000-0003-	Cash PLGIT Capital Reserve	(10,923.82)	(8,106,249.65)
	<b>Fund Balance</b>	24,826.47	22,943,896.67
	<b>Total Assets</b>	<b>(13,902.65)</b>	<b>(14,837,647.02)</b>
	<b>Total Fund Balance</b>	<b>(13,902.65)</b>	<b>(14,837,647.02)</b>
<b>Liabilities</b>			
32-0000-032-000-00-000-000-0000-0000-	Revenue Control	(21,826.47)	(289,399.83)
32-0000-062-000-00-000-000-0000-0000-	Expend Control	7,923.82	6,187,090.14
32-0000-063-000-00-000-000-0000-0000-	Encumbrance Control	32,405.11	50,729.11
32-0000-080-000-00-000-000-0000-0000-	Fund Balance Unreserved	0.00	2,933,911.20
32-0000-086-000-00-000-000-0000-0000-	Budgetary Fund Bal Reserved fo	(32,405.11)	(50,729.11)
32-0840-084-000-00-000-000-0000-0166-	Assigned Fund Balance	0.00	(23,669,248.53)
	<b>Total Liabilities + Fund Balance</b>	<b>(13,902.65)</b>	<b>(14,837,647.02)</b>

118

# Balance Sheet Report for 2020 Period 9



Account Number	Description	Period Net Change	Account Balance
<b>50 Cafeteria Fund</b>			
<b>Assets</b>			
50-0000-010-000-00-000-000-0000-0000-	AP Cash	(298,260.80)	544,760.33
50-0101-020-000-00-000-000-0001-0001-	Cash ESSA Cafeteria Fund	(316,096.19)	(381,071.25)
50-0101-020-000-00-000-000-0003-0003-	Cash PLGIT Cafeteria Fund	19,755.86	245,165.90
50-0103-020-000-00-000-000-0000-0000-	Cash Petty Cash	39.59	41,618.44
50-0142-014-000-00-000-000-0023-0023-	State Subsidies Receivable	0.00	1,255.00
50-0142-014-000-00-000-000-0024-0024-	State Subsidies Comp Absences	0.00	13,277.56
50-0143-014-000-00-000-000-0026-0026-	Federal Subsidies Receivable	0.00	36,063.62
50-0155-015-000-00-000-000-0000-0000-	Other Receivables	0.00	246,938.24
50-0172-017-000-00-000-000-0038-0038-	Inventory Supplies & Materials	0.00	77,216.00
50-0172-017-000-00-000-000-0039-0039-	Inventory Purchased Food	0.00	18,088.88
50-0231-023-000-00-000-000-0000-0000-	Machinery, Equip. & Furniture	0.00	138,150.34
50-0244-024-000-00-000-000-0000-0000-	Accum Depr Machinery & Equip	0.00	498,609.13
<b>Liabilities</b>			
50-0421-039-000-00-000-000-0036-0036-	Due to Students	(1,960.06)	(390,551.53)
50-0421-039-000-00-000-000-0045-0045-	Net Pension Liability	12.65	(6,202,792.37)
50-0540-050-000-00-000-000-0000-0000-	Accumulated Comp Abs Payable	12.65	(44,939.35)
50-0560-050-000-00-000-000-0000-0000-	OPEB Payable	0.00	(5,226,024.00)
<b>Fund Balance</b>			
50-0000-032-000-00-000-000-0000-0000-	Revenue Control	0.00	(251,459.02)
50-0000-062-000-00-000-000-0000-0000-	Expend Control	0.00	(680,370.00)
50-0000-063-000-00-000-000-0000-0000-	Encumbrance Control	298,248.15	5,688,032.04
50-0000-086-000-00-000-000-0000-0000-	Budgetary Fund Bal Reserved for	(91,210.55)	(2,676,632.91)
50-0790-079-000-00-000-000-0156-0156-	Net Position	389,458.70	2,868,194.06
50-0910-091-000-00-000-000-0000-0000-	DeferredOutflowResourcePension	(125,439.58)	513,840.89
50-0950-095-000-00-000-000-0000-0000-	DeferredInflowResourcePension	125,439.58	(513,840.89)
50-0910-091-000-00-000-000-0199-0199-	DeferredOutflowsResource-OPEB	0.00	5,020,765.89
<b>Total Assets</b>			
<b>Total Liabilities</b>			
<b>Total Fund Balance</b>			

119



# Balance Sheet Report for 2020 Period 9



Account Number	Description	Period Net Change	Account Balance
<b>58-Concession Stand</b>			
<b>Assets</b>			
58-0000-010-000-00-000-000-0000-0000-	AP Cash	(1,159.08)	45,426.34
58-0101-020-000-30-819-000-000-0011-	Cash ESSA ConcessionStand Nort	(1,177.20)	16,716.11
58-0101-020-000-30-820-000-000-0012-	Cash ESSA ConcessionStand Sout	9.06	12,257.86
58-0103-020-000-30-819-551-000-0000-	Cash EHN Petty Cash Fall	9.06	15,552.37
58-0103-020-000-30-820-551-000-0000-	Cash EHS Petty Cash Winter	0.00	300.00
		0.00	600.00
		0.00	(36,071.89)
<b>Liabilities</b>			
58-0421-039-000-30-000-000-000-0042-	AVP ATHLETIC DEPT	0.00	(41,458.29)
58-0421-039-000-30-819-551-000-5030-	AVP EHN Cheerleading Fall	0.00	(5.30)
58-0421-039-000-30-819-551-000-5062-	AVP EHN Field Hockey Fall	0.00	(5.30)
58-0421-039-000-30-819-551-000-5071-	AVP EHN Football Fall	0.00	(3.20)
58-0421-039-000-30-819-551-000-5131-	AVP EHN B Soccer Fall	0.00	(5.30)
58-0421-039-000-30-819-551-000-5132-	AVP EHN G Soccer Fall	0.00	(5.31)
58-0421-039-000-30-819-551-000-5172-	AVP EHN G Tennis Fall	0.00	(7.22)
58-0421-039-000-30-819-551-000-5201-	AVP EHN Wrestling Fall	0.00	46.87
58-0421-039-000-30-819-551-000-8001-	AVP EHN Band Club Fall	0.00	(8.51)
58-0421-039-000-30-819-552-000-5011-	AVP EHN B Basketball Winter	0.00	155.00
58-0421-039-000-30-819-552-000-5012-	AVP EHN G Basketball Winter	0.00	310.54
58-0421-039-000-30-819-552-000-5030-	AVP EHN Cheerleading Winter	0.00	(0.30)
58-0421-039-000-30-819-552-000-5201-	AVP EHN Wrestling Winter	0.00	(8.16)
58-0421-039-000-30-819-553-000-5182-	AVP EHN G Track Spring	0.00	140.95
58-0421-039-000-30-820-000-000-5000-	AVP EHS Athletic Fall	0.00	341.26
58-0421-039-000-30-820-551-000-5011-	AVP EHS B Basketball Fall	0.00	1,496.86
58-0421-039-000-30-820-551-000-5012-	AVP EHS G Basketball Fall	0.00	1,348.72
58-0421-039-000-30-820-551-000-5030-	AVP EHS Cheerleading Fall	0.00	975.59
58-0421-039-000-30-820-551-000-5050-	AVP EHS Cross Country Fall	0.00	(7.72)
58-0421-039-000-30-820-551-000-5062-	AVP EHS Field Hockey Fall	0.00	1,428.52
	<b>Total Assets</b>	<b>(1,159.08)</b>	<b>45,426.34</b>
	<b>Total Liabilities</b>	<b>0.00</b>	<b>(36,071.89)</b>

20

# Balance Sheet Report for 2020 Period 9



Account Number	Description	Period Net Change	Account Balance
<b>Assets</b>			
71-0000-010-000-00-000-000-000-0000-	AP Cash	12.18	48,395.54
71-0000-010-000-00-000-000-000-7190-	AP Cash	12.18	12.18
71-0000-010-000-00-000-000-000-7191-	AP Cash	0.00	859.11
71-0000-010-000-00-000-000-000-7193-	AP Cash	0.00	323.91
71-0000-010-000-00-000-000-000-7194-	AP Cash	0.00	133.55
71-0000-010-000-00-000-000-000-7197-	AP Cash	0.00	11,863.80
71-0101-010-000-00-000-000-000-0001-	AP Cash	0.00	644.13
71-0101-020-000-00-000-000-000-0001-	CASH ESSA Bank Non-Expenda	(12.18)	(18,684.22)
71-0111-011-000-00-000-000-000-7190-	Investment Reid CD	12.18	18,684.22
71-0111-011-000-00-000-000-000-7191-	Investment Kulick CD	0.00	2,500.00
71-0111-011-000-00-000-000-000-7193-	Investment Davis CD	0.00	6,052.77
71-0111-011-000-00-000-000-000-7194-	Investment VanVliet CD	0.00	1,000.00
71-0111-011-000-00-000-000-000-7197-	Investment Walter CD	0.00	20,006.09
<b>Fund Balance</b>		<b>(12.18)</b>	<b>(48,395.54)</b>
71-0000-032-000-00-000-000-000-0000-	Revenue Control	(12.18)	(12.18)
71-0000-032-000-00-000-000-000-7190-	Revenue Control	0.00	(33.35)
71-0000-032-000-00-000-000-000-7191-	Revenue Control	0.00	(82.55)
71-0000-032-000-00-000-000-000-7193-	Revenue Control	0.00	(12.89)
71-0000-032-000-00-000-000-000-7194-	Revenue Control	0.00	(1,300.32)
71-0000-062-000-00-000-000-000-7194-	Expend Control	0.00	2,000.00
71-0000-032-000-00-000-000-000-7197-	Revenue Control	0.00	(68.97)
71-0795-079-000-00-000-100-000-7190-	Net Position Reid	0.00	(2,530.66)
71-0795-079-000-00-000-100-000-7191-	Net Position Kulick	0.00	(6,300.84)
71-0795-079-000-00-000-100-000-7193-	Net Position Davis	0.00	(954.33)
71-0795-079-000-00-000-100-000-7194-	Net Position VanVliet	0.00	(24,849.57)
71-0795-079-000-00-000-100-000-7197-	Net Position Walter	0.00	(4,185.13)

12

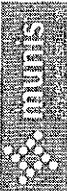
# Balance Sheet Report for 2020 Period 9



Account Number	Description	Period Net Change	Account Balance
72-0000-010-000-000-000-7224-	AP Cash	0.00	503.95
72-0000-010-000-000-000-7225-	AP Cash	0.00	102.52
72-0000-010-000-000-000-7226-	AP Cash	0.00	2.95
72-0000-010-000-000-000-7227-	AP Cash	0.00	0.04
72-0000-010-000-000-000-7228-	AP Cash	0.00	3.96
72-0000-010-000-000-000-7229-	AP Cash	0.00	0.46
72-0000-010-000-000-000-7230-	AP Cash	0.00	3.81
72-0000-010-000-000-000-7231-	AP Cash	0.00	0.20
72-0101-020-000-00-000-000-0001-	Cash ESSA Bank Expendable Trus	20.68	31,731.60
72-0111-011-000-00-000-000-7201-	Investment Verwey	0.00	1,462.71
72-0111-011-000-00-000-000-7202-	Investment Maynard	0.00	4,665.00
72-0111-011-000-00-000-000-7203-	Investment Lantz	0.00	50,000.00
72-0000-010-000-00-000-000-0001-	Cash Control	(20.68)	(31,731.60)
<b>Fund Balance</b>		<b>(1,160.51)</b>	<b>(156,798.45)</b>
72-0000-032-000-00-000-000-0000-	Revenue Control	(20.68)	(20.68)
72-0000-032-000-00-000-000-7232-	Revenue Control	0.00	(65,044.29)
72-0000-032-000-00-000-000-7237-	Revenue Control	0.00	(0.87)
72-0000-032-000-00-000-000-7238-	Revenue Control	(1,047.00)	(1,729.19)
72-0000-032-000-00-000-000-7201-	Revenue Control	(7.23)	(22.32)
72-0000-032-000-00-000-000-7202-	Revenue Control	(22.50)	(71.63)
72-0000-032-000-00-000-000-7203-	Revenue Control	(63.10)	(570.93)
72-0000-032-000-00-000-000-7204-	Revenue Control	0.00	(7.52)
72-0000-032-000-00-000-000-7205-	Revenue Control	0.00	(0.08)
72-0000-032-000-00-000-000-7206-	Revenue Control	0.00	(1.48)
72-0000-032-000-00-000-000-7207-	Revenue Control	0.00	(0.05)
72-0000-032-000-00-000-000-7208-	Revenue Control	0.00	(0.13)
72-0000-032-000-00-000-000-7209-	Revenue Control	0.00	(2.39)

122

# Balance Sheet Report for 2020 Period 9



Account Number	Description	Period Net Change	Account Balance
80-0000-010-000-00-000-000-8091-	AP Cash	0.00	317.87
80-0000-010-000-00-000-000-8095-	Cash Control	0.00	312.08
80-0000-010-000-00-000-000-8995-	AP Cash	48.55	398.79
80-0101-020-000-00-000-000-0001-	Cash ESSA Student Activity Fun	48.55	74,511.07
<b>Liabilities</b>		<b>(2,398.44)</b>	<b>(94,977.99)</b>
80-0496-049-000-00-000-000-8995-	Due Student Activity/NSF Inter	(48.55)	(398.79)
80-0496-049-000-20-517-510-000-8009-	JTL Due to Builder's Club	(188.36)	(1,717.58)
80-0496-049-000-20-517-510-000-8023-	JTL Due to National Honor Soci	0.00	(2,591.43)
80-0496-049-000-30-819-510-000-8020-	EHN Due to Yearbook Club	0.00	(1,644.17)
80-0496-049-000-30-819-510-000-8022-	EHN Due to Newspaper Club	0.00	(289.21)
80-0496-049-000-30-819-510-000-8023-	EHN Due to National honor soci	0.00	(829.87)
80-0496-049-000-30-819-510-000-8025-	EHN Due to Student Government	(286.33)	(2,708.61)
80-0496-049-000-30-819-510-000-8026-	EHN Due to SADD Club	0.00	(3,489.68)
80-0496-049-000-30-819-510-000-8035-	EHN Due to FBLA	0.00	(1,973.90)
80-0496-049-000-30-819-510-000-8038-	EHN Due to Key Club	2,362.05	1,158.10
80-0496-049-000-30-819-510-000-8039-	EHN Due to Foreign Language Cl	0.00	(4,749.60)
80-0496-049-000-30-819-510-000-8084-	EHN Due to Reading Olympics Cl	0.00	(1,523.81)
80-0496-049-000-30-819-510-000-8090-	EHN Due to Class of 2018	0.00	(23.23)
80-0496-049-000-30-819-510-000-8091-	EHN Due to Class of 2019	0.00	(317.87)
80-0496-049-000-30-820-510-000-8020-	EHS Due to Yearbook Club	116.00	(15,283.47)
80-0496-049-000-30-820-510-000-8022-	EHS Due to Newspaper Club	0.00	(69.97)
80-0496-049-000-30-820-510-000-8023-	EHS Due to National Honor Soci	0.00	(1,683.93)
80-0496-049-000-30-820-510-000-8025-	EHS Due to Student Government	0.00	(1,008.89)
80-0496-049-000-30-820-510-000-8026-	EHS Due to SADD Club	0.00	(634.57)
80-0496-049-000-30-820-510-000-8034-	EHS Due to Art Club	0.00	(1,453.18)
80-0496-049-000-30-820-510-000-8035-	EHS Due to FBLA	0.00	(557.99)
80-0496-049-000-30-820-510-000-8036-	EHS Due to Gay Straight Allian	0.00	(576.65)

123

04/08/2020 19:31  
sonya-burch

East Stroudsburg Area SD, PA  
YEAR-TO-DATE BUDGET REPORT

MARCH 2020

FOR 2020 09

1  
P  
|glytdbud

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
110 Regular	55,516,410	55,544,342	32,892,465.11	4,181,557.95	81,019.13	22,570,857.48	59.4%
1190 Federal	2,408,859	2,408,859	1,381,996.55	180,226.53	310.46	1,026,551.99	57.4%
1200 Summer Program	136,665	136,665	211,130.35	313.17	173.89	-74,639.24	154.6%
1201 Special	268,115	236,515	1,814.27	332.12	12,964.66	221,735.91	6.2%
1211 LifeSkillSupp	2,524,929	2,534,929	1,614,287.77	250,515.75	30,058.12	890,583.11	64.9%
1221 Deaf/Hearing	225,000	225,000	136,914.01	17,225.06	.00	88,085.99	60.9%
1224 Blind/Visually	152,692	152,692	79,464.91	10,094.67	.00	73,227.09	52.0%
1225 SpeechLang	1,185,269	1,185,269	843,309.09	116,886.86	405.00	341,554.91	71.2%
1231 EmSupp	4,338,223	4,348,223	398,310.34	347,463.36	20,312.74	1,929,599.92	55.6%
1233 AutisticSupp	1,150,000	1,131,000	903,211.29	121,422.05	4,440.60	1,223,348.11	80.3%
1241 LearningSupp	13,134,508	13,146,108	8,042,762.41	1,067,570.81	18,805.23	5,084,540.77	61.3%
1243 GiftedSupp	466,810	468,861	270,104.08	36,044.15	.00	198,450.91	57.7%
1260 PhysicalSupp	500,000	500,000	384,782.58	52,922.76	.00	115,217.42	77.0%
1270 Handicap	483,000	483,000	292,048.61	35,177.36	.00	190,951.39	60.5%
1281 UNDEFINED	0	0	1,449.78	.00	.00	-1,449.78	100.0%
1290 OSpecProg	2,175,000	2,160,000	1,435,089.21	114,423.14	50,998.70	673,912.09	68.8%
1360 BusinessEd	957,388	957,388	532,155.79	71,968.40	425,232.21	425,232.21	55.6%
1390 OthVoEdProg	1,921,938	1,921,938	1,565,695.20	337,106.34	386,251.46	-30,008.66	101.6%
1410 Drivers'Ed	229,620	229,620	150,952.80	17,423.92	.00	78,667.20	65.7%
1430 Homebound Instruction	49,829	49,829	26,998.18	5,258.54	.00	22,830.82	54.2%
1441 Adjudicated Court Place	210,000	210,000	120,167.30	20,895.85	.00	89,832.70	57.2%
1442 Alt Edu Program	769,000	759,000	574,600.73	20,895.85	111,402.11	72,997.16	90.4%
1500 Nonpublic School Prog	42,004	42,004	10,046.53	.00	30,530.99	1,426.48	96.5%
1801 Pre-K Instruction	35,176	35,176	25,061.46	.00	.00	10,114.54	71.2%
2111 Dir of Pupil SVC	330,414	331,914	239,074.85	25,030.16	89.00	92,750.15	72.1%
2119 SpvStuServOther	506,698	504,798	322,581.82	41,012.22	12,953.26	169,262.92	66.5%
2120 Guidance	3,475,678	3,476,205	2,136,319.31	248,935.09	6,106.81	1,333,779.06	61.6%
2140 Psychological Services	930,679	930,679	470,224.02	70,446.82	.00	460,454.98	50.5%
2143 Psychological Services	0	0	.00	.00	455.00	-455.00	100.0%
2144 Psychotherapy Services	100,000	100,000	247,454.24	6,847.24	.00	-147,454.24	247.5%
2160 Social Work Services	223,110	223,510	156,604.84	17,469.23	.00	66,905.16	70.1%
2170 Student Acct Services	569,031	569,031	397,370.40	55,417.00	472.42	171,188.18	69.9%
2190 Oth Pupil Per	257,439	257,439	93,609.43	11,199.05	.00	163,829.57	36.4%
2250 Library	1,568,516	1,568,516	938,851.23	118,845.75	8,861.40	620,803.37	60.4%
2260 Instr&CurrDev	838,755	838,755	589,271.02	63,782.87	868.85	248,615.13	70.4%
2271 StaffDevCert	192,700	190,700	266,157.95	741.04	6,050.00	-82,135.91	143.2%
2280 NonPublicSuppService	2,200	2,200	-50.00	.00	.00	2,250.00	-2.3%
2290 OthInstrStaffSVC	131,025	131,025	146,988.22	21,438.30	11,042.59	-27,005.81	120.1%
2310 BoardSvc	394,572	394,572	165,350.66	4,625.71	.00	229,221.34	41.9%
2330 TaxAssess&Collect	345,000	345,000	230,104.46	45,818.02	7,108.67	107,786.87	68.8%
2350 Legal Services	1,035,873	1,035,873	726,070.86	80,688.98	1,048.86	308,753.28	70.2%
2360 Office Superintendent	5,908,350	5,889,009	4,036,126.36	445,424.63	6,980.75	1,825,901.94	69.0%
2380 Principal	18,100	41,450	9,053.96	.00	8,937.00	23,459.04	43.4%
2390 Other Admin Svs							

124

04/08/2020 19:31  
sonya-burch

East Stroudsburg Area SD, PA  
YEAR-TO-DATE BUDGET REPORT

MARCH 2020

FOR 2020 09

2  
19lytbdud

ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROF	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
2420 MedicalSvs	1,640,837	1,640,837	886,425.66	114,485.23	14,649.42	739,761.92	54.9%
2430 DentalSvs	144,614	144,614	83,800.81	10,818.51	103.99	60,709.20	58.0%
2450 NonpubHlthSvs	81,735	81,735	47,796.37	6,255.09	.00	33,938.63	58.5%
2490 Other Health Service	110,628	110,628	77,701.99	8,634.04	.00	32,926.01	70.2%
2511 Supervisor Of Fiscal	179,915	179,915	130,886.04	14,564.34	.00	49,028.96	72.7%
2514 Payroll Services	237,283	237,283	175,421.77	32,536.79	.00	61,861.23	73.9%
2515 Financial Acct Service	1,154,885	1,149,096	749,292.18	66,041.58	763.32	399,040.34	65.3%
2611 Supervision-Op/Maint	1,152,534	1,152,534	107,304.32	11,930.96	.00	45,229.68	70.3%
2620 OperBldg	11,816,989	11,822,393	7,906,773.54	817,326.22	103,834.80	3,811,784.70	67.8%
2630 Grounds	599,222	599,222	236,584.16	14,106.09	65,671.62	296,966.22	50.4%
2660 Security	2,824,401	2,824,401	1,957,181.01	257,276.81	31,474.07	835,746.27	70.4%
2711 Adm-Trans -Head	152,027	152,027	115,635.12	20,030.77	.00	36,391.88	76.1%
2719 Spv-Trans -Other	443,806	443,806	306,664.78	33,882.89	.00	137,141.22	69.1%
2720 Vehicle Operation Svc	9,538,853	9,516,226	7,183,440.23	646,626.03	561,831.67	1,770,953.71	81.4%
2740 VehicleSvc&Maint	368,289	390,916	256,164.79	33,096.29	3,922.02	1,130,829.58	66.5%
2750 Nonpublic Trans	562,127	562,127	384,612.55	43,729.86	.00	177,514.45	68.4%
2790 Other Student Trans	1,500	1,500	.00	.00	.00	1,500.00	.0%
2831 SPV of Staff Services HR	198,783	198,783	138,313.28	15,395.42	.00	60,469.72	69.6%
2833 StaffAccServ	344,940	344,940	292,256.78	25,048.89	777.60	51,905.62	85.0%
2834 SDevNonInstCert	72,965	71,894	16,480.91	1,117.58	1,340.00	54,073.51	24.8%
2836 SDevNonCert	45,050	50,139	33,254.98	8,649.00	16,434.18	16,434.18	67.2%
2840 DataProcess	257,450	257,450	207,776.58	138.10	450.00	57,853.81	77.5%
2841 Supervisor Itec	185,824	185,824	130,395.77	14,504.04	.00	55,428.23	70.2%
2844 OperationsSvs	3,310,643	3,322,933	1,562,480.31	100,791.13	-134,263.67	1,894,716.18	43.0%
2850 Liaison Svs	132,233	132,233	91,514.43	10,486.21	.00	40,718.57	69.2%
2910 UNDEFINED	43,000	43,000	41,531.75	.00	.00	1,468.25	96.5%
3210 StudentActivity	753,098	747,576	321,750.27	33,883.91	6,200.78	419,625.06	43.3%
3250 Athletics	2,399,579	2,404,397	1,415,639.93	62,410.50	47,366.78	941,390.10	60.8%
3310 CommRecreation	107,997	107,997	88,559.09	9,162.18	1,994.80	17,443.11	83.8%
5110 Debt Service	17,332,674	17,330,773	16,842,488.30	115,215.71	43,333.06	444,951.30	97.4%
5130 Refund Prior Yr Rev	465,000	465,000	486,744.94	20,010.52	.00	-21,744.94	100.0%
5800 Suspense Account	0	0	497,895.70	9,380.16	.00	-497,895.70	100.0%
5900 Budgetary Reserve	350,000	344,596	.00	.00	.00	344,595.52	.0%
6111 Current Real Estate Tax	-92,576,144	-92,576,144	-87,726,198.23	-2,401.32	.00	-4,849,945.77	94.8%
6112 Interim Real Estate Tax	-130,000	-130,000	-71,023.76	.00	.00	-58,976.24	54.6%
6113 Public Utility Realty	-125,000	-125,000	-95,524.00	.00	.00	-29,476.00	76.4%
6114 Pay in Lieu -St/Local	-85,000	-85,000	-70,830.70	.00	.00	-14,169.30	83.3%
6143 Local Service Tax - LST	-85,000	-85,000	-49,215.66	.00	.00	-35,784.34	57.9%
6151 Current Act 511 EIT	-3,800,000	-3,800,000	-2,693,166.31	-1,774.56	.00	-1,106,833.69	70.9%
6153 Curr Act 511 Real Est	-1,050,000	-1,050,000	-750,472.96	-49,726.22	.00	-298,527.04	71.5%
6411 Delinquent Real Estate	-9,000,000	-9,000,000	-4,122,101.33	-124.94	.00	-4,877,898.67	45.8%
6510 Interest on Invest	-500,000	-500,000	-814,463.91	-79,202.15	.00	314,463.91	162.9%
6710 Admissions	-35,000	-35,000	-25,160.50	.00	.00	-9,839.50	71.9%
6740 Fees	0	0	-1,016.00	.00	.00	1,016.00	100.0%

125

FOR 2020 09

ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6830 Rev From Intermed-Red	-5,684	-5,684	.00	.00	.00	-5,684.00	0%
6832 Federal Idea Revenue	-1,072,895	-1,072,895	-1,079,773.29	-447,757.47	.00	6,878.29	100.6%
6900 Other Rev From Local	0	0	-500.00	.00	.00	500.00	100.0%
6910 Rentals	-75,000	-75,000	-35,497.03	-2,888.77	.00	-39,502.97	47.3%
6941 Regular Sch Tuition	-20,000	-20,000	-16,672.09	-2,787.25	.00	-3,327.91	83.4%
6942 Summer School Tuition	-12,000	-12,000	-16,113.00	.00	.00	4,113.00	134.3%
6944 Tuition from Other Lea	-8,500	-8,500	-30,635.73	.00	.00	22,135.73	360.4%
6961 Transportation Serv	0	0	-720.77	.00	.00	720.77	100.0%
6990 MiscRevenue	0	0	-9.54	.00	.00	9.54	100.0%
6991 RefundPriorityReceipt	-20,000	-20,000	-64,688.66	-7.77	.00	44,688.66	323.4%
6999 Other Revenues Misc	-100,000	-100,000	-42,361.43	-5,218.76	.00	-57,638.57	42.4%
7110 Basic Education	-15,676,499	-15,676,499	-134,025.81	.00	.00	-15,542,473.19	9%
7111 Basic Education	0	0	-9,791,608.00	.00	.00	9,791,608.00	100.0%
7112 Basic Ed Fund-Social Security	0	0	-1,514,230.02	.00	.00	1,514,230.02	100.0%
7160 Tuition Orphans & Child	-800,000	-800,000	.00	.00	.00	-800,000.00	0%
7240 Driver Ed-Student	-20,000	-20,000	-10,290.00	.00	.00	-9,710.00	51.5%
7271 Special Ed School Aged	-4,109,882	-4,109,882	-3,412,033.00	-682,471.00	.00	-697,849.00	83.0%
7311 Pupil Transportation Subsidy	-2,900,000	-2,900,000	-2,674,535.74	-487,035.61	.00	-225,464.26	92.2%
7312 NonPublicCharterTransp	0	0	-55,055.00	.00	.00	55,055.00	100.0%
7320 Rent & Sink Fund Pymt	-1,375,500	-1,375,500	-2,179,386.92	-2,042,885.35	.00	803,886.92	158.4%
7330 Health Services/ Act 25	-155,000	-155,000	.00	.00	.00	-155,000.00	0%
7340 State Prop Tax Reduction Allo	-4,347,524	-4,347,524	-4,347,523.81	.00	.00	-19	100.0%
7361 School Safety & Security Gran	0	0	-150,725.00	.00	.00	150,725.00	100.0%
7505 Ready To Learn Grant	-1,248,758	-1,248,758	-1,248,758.00	.00	.00	.00	100.0%
7810 State Share Ss & Med	-2,721,054	-2,721,054	-904,509.18	5,365.17	.00	-1,816,544.82	33.2%
7820 State Share Retire Cont	-12,443,622	-12,443,622	-11,203,077.49	-4,120,821.98	.00	-1,240,544.51	90.0%
8110 Payments Fed Impacted	-625,000	-625,000	-664,548.52	.00	.00	39,548.52	106.3%
8514 NCLB-Title I	-2,117,619	-2,117,619	-1,667,889.56	-151,258.50	.00	-449,729.42	78.8%
8515 NCLB-Title II	-250,288	-250,288	-235,485.04	-17,877.71	.00	-14,802.96	94.1%
8516 NCLB-Title III	-25,465	-25,465	-23,684.97	.00	.00	-1,780.03	93.0%
8517 NCLB-Title IV	-161,275	-161,275	-105,326.81	.00	.00	-55,948.19	65.3%
8732 Arra-Oscbs	-54,900	-54,900	-27,736.11	.00	.00	-27,163.89	50.5%
8733 UNDEFINED	-25,100	-25,100	-12,696.72	.00	.00	-12,403.28	50.6%
8810 Med Assist Reimb Access	-1,544,606	-1,544,606	-686,036.57	.00	.00	-858,569.43	44.4%
8820 Med Assi Reimb Trans	-80,000	-80,000	-84,624.52	.00	.00	4,624.52	105.8%
9210 Capital Lease Equipment	-1,325,426	-1,325,426	.00	.00	.00	-1,325,426.00	0%
9400 Sale Of Fixed Assets	-1,500,000	-1,500,000	-1,267,745.55	-4,639.70	.00	-232,254.45	84.5%
TOTAL General Fund	-493,780	-493,780	-32,248,926.94	2,537,994.33	1,560,742.28	30,194,404.21	6214.9%
TOTAL REVENUES	-162,207,741	-162,207,741	-140,107,677.26	-8,262,091.42	.00	-22,100,063.74	
TOTAL EXPENSES	161,713,961	161,713,961	107,858,750.32	10,800,085.75	1,560,742.28	52,294,467.95	

126



East Stroudsburg Area SD, PA  
 YEAR-TO-DATE BUDGET REPORT  
 MARCH 2020

04/08/2020 19:31  
 sonya-burch

FOR 2020 09

ACCOUNTS FOR: 29 Special Activity	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
3210 StudentActivity	0	0	103,692.23	6,066.56	3,764.29	-107,456.52	100.0%
3250 Athletics	0	0	20,050.70	1,454.25	.00	-20,050.70	100.0%
3280 Activity Fund Transfers	0	0	-154.97	.00	.00	154.97	100.0%
6510 Interest on Invest	0	0	-1,964.90	-313.90	.00	1,964.90	100.0%
6710 Admissions	0	0	-9,721.00	.00	.00	9,721.00	100.0%
6750 StudentSpecialEvent	0	0	-85,200.04	-4,934.64	.00	85,200.04	100.0%
6790 Other Stu Act Income	0	0	-24,990.78	-1,710.00	.00	24,990.78	100.0%
6990 MiscRevenue	0	0	-14,164.57	-753.74	.00	14,164.57	100.0%
TOTAL Special Activity	0	0	-12,453.33	-191.47	3,764.29	8,689.04	100.0%
TOTAL REVENUES	0	0	-136,041.29	-7,712.28	.00	136,041.29	
TOTAL EXPENSES	0	0	123,587.96	7,520.81	3,764.29	-127,352.25	

127





FOR 2020 09

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
32 Capital Reserve							
2620 OperBldg	0	0	12,000.00	-3,000.00	14,370.11	-26,370.11	100.0%
2660 Security	0	0	553,180.35	.00	17,799.00	-570,979.35	100.0%
3210 StudentActivity	0	0	13,975.00	.00	.00	-13,975.00	100.0%
3250 Athletics	0	0	23,650.00	.00	18,000.00	-41,650.00	100.0%
4200 SiteImprove	0	0	7,424.07	5,320.00	560.00	-7,984.07	100.0%
4400 Arch & Eng	0	0	12,025.50	.00	.00	-12,025.50	100.0%
4600 Bldg Imp	0	0	5,564,835.22	5,603.82	.00	-5,564,835.22	100.0%
6510 Interest on Invest	0	0	-289,399.83	-21,826.47	.00	289,399.83	100.0%
TOTAL Capital Reserve	0	0	5,897,690.31	-13,902.65	50,729.11	-5,948,419.42	100.0%
TOTAL REVENUES	0	0	-289,399.83	-21,826.47	.00	289,399.83	
TOTAL EXPENSES	0	0	6,187,090.14	7,923.82	50,729.11	-6,237,819.25	

128

04/08/2020 19:31  
sonya-burch

East Stroudsburg Area SD, PA  
YEAR-TO-DATE BUDGET REPORT

MARCH 2020

6  
glytdbud

FOR 2020 09

ACCOUNTS FOR:  
50 Cafeteria Fund

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
3100 FoodServices	0	0	2,868,194.06	389,458.70	513,840.89	-3,382,034.95	100.0%
6510 Interest on Invest	0	0	-2,357.05	-194.04	.00	2,357.05	100.0%
6611 Daily Sales-Sch Lunch	0	0	-376,790.46	-56,688.21	.00	376,790.46	100.0%
6612 Daily Sales-Breakfast	0	0	-61,065.00	.00	.00	61,065.00	100.0%
6620 Daily Sales-Non-Reimbur	0	0	-316,514.25	.00	.00	316,514.25	100.0%
6630 Special Functions	0	0	-27,824.40	-2,048.43	.00	27,824.40	100.0%
6920 Contribution & Donation	0	0	-35,180.40	-2,491.67	.00	35,180.40	100.0%
7600 Milk/Lunch/Breakfast	0	0	-81,880.50	.00	.00	81,880.50	100.0%
7810 State Share Ss & Med	0	0	-40,291.95	-5,365.17	.00	40,291.95	100.0%
7820 State Share Retire Cont	0	0	-175,606.23	-24,423.03	.00	175,606.23	100.0%
8531 Subsidies Milk/ Lunch	0	0	-1,559,122.67	.00	.00	1,559,122.67	100.0%
TOTAL Cafeteria Fund	0	0	191,561.15	298,248.15	513,840.89	-705,402.04	100.0%
TOTAL REVENUES	0	0	-2,676,632.91	-91,210.55	.00	2,676,632.91	
TOTAL EXPENSES	0	0	2,868,194.06	389,458.70	513,840.89	-3,382,034.95	

129



04/08/2020 19:31  
sonya-burch

East Stroudsburg Area SD, PA  
YEAR-TO-DATE BUDGET REPORT  
MARCH 2020

7  
glytdbud

FOR 2020 09

ACCOUNTS FOR:  
58 Concession Stand

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
3210 StudentActivity	0	0	5,880.65	1,236.00	.00	-5,880.65	100.0%
6510 Interest on Invest	0	0	-73.48	-18.12	.00	73.48	100.0%
6630 Special Functions	0	0	-15,221.62	-58.80	.00	15,221.62	100.0%
TOTAL Concession Stand	0	0	-9,414.45	1,159.08	.00	9,414.45	100.0%
TOTAL REVENUES	0	0	-15,295.10	-76.92	.00	15,295.10	
TOTAL EXPENSES	0	0	5,880.65	1,236.00	.00	-5,880.65	



MARCH 2020

FOR 2020 09

ACCOUNTS FOR:  
 71 Private - Purpose Trust Fund

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
3400 Scholarships&Awards	0	0	2,000.00	.00	.00	-2,000.00	100.0%
6510 Interest on Invest	0	0	-510.26	-12.18	.00	510.26	100.0%
6991 RefundPriorYrReceipt	0	0	-1,000.00	.00	.00	1,000.00	100.0%
TOTAL Private - Purpose Trust Fun	0	0	489.74	-12.18	.00	-489.74	100.0%
TOTAL REVENUES	0	0	-1,510.26	-12.18	.00	1,510.26	
TOTAL EXPENSES	0	0	2,000.00	.00	.00	-2,000.00	

131

04/08/2020 19:31  
sonya-burch

East Stroudsburg Area SD, PA  
YEAR-TO-DATE BUDGET REPORT

MARCH 2020

9  
glytdbud

FOR 2020 09

ACCOUNTS FOR: 72	Investment Trust Fund	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
3400	Scholarships&Awards	0	0	1,500.00	.00	.00	-1,500.00	100.0%
6510	Interest on Invest	0	0	-778.06	-113.51	.00	778.06	100.0%
6920	Contribution & Donation	0	0	-69,979.11	-1,047.00	.00	69,979.11	100.0%
6991	RefundPriorYrReceipt	0	0	-1,500.00	.00	.00	1,500.00	100.0%
	TOTAL Investment Trust Fund	0	0	-70,757.17	-1,160.51	.00	70,757.17	100.0%
	TOTAL REVENUES	0	0	-72,257.17	-1,160.51	.00	72,257.17	
	TOTAL EXPENSES	0	0	1,500.00	.00	.00	-1,500.00	

132



04/08/2020 19:31  
 sonya-burch  
 East Stroudsburg Area SD, PA  
 YEAR-TO-DATE BUDGET REPORT MARCH 2020  
 P 10  
 glytdbud

FOR 2020 09

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	-493,780	-493,780	-26,251,810.69	2,822,134.75	2,129,076.57	23,628,953.67	4885.3%

\*\* END OF REPORT - Generated by Sonya Burch \*\*

133

Law Offices Of  
**LYMAN & ASH**

1612 Latimer Street Philadelphia, PA 19103 Tel (215) 732-7040 Fax (215) 732-2496 www.lymanash.com

## Client Invoice Summary

*Date:* 3/26/2020 *Invoice #:* 3188

*Bill To:*  
East Stroudsburg Area School District  
50 Vine Street  
East Stroudsburg, PA 18301-0298

*Case/Matter:*  
Special Construction Counsel

Legal Work Performed from 1/13/2020 to 3/16/2020 as Special Construction Counsel

<i>Attorney</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Cletus P. Lyman, Esquire	3.32	\$250	\$830.00
Michael S. Fettner, Esquire	6.75	\$250	\$1,687.50
Michael T. Sweeney, Esquire	0.16	\$250	\$40.00
Muara J. Lynch, Esquire	12.81	\$250	\$3,202.50
		<b><i>Total:</i></b>	<b>\$5,760.00</b>

134



**D'HUY Engineering, Inc.**  
 One East Broad Street, Suite 310 Bethlehem, PA 18018  
 Phone: 610.865.3000 Fax: 610.861.0181

**INVOICE**

No. 50832  
 02/28/2020

**East Stroudsburg Area School District**

50 Vine Street  
 East Stroudsburg, PA 18301  
 Mr. Tom McIntyre

**High School North Roof Replacement**  
**287010**  
 For Services Rendered From February 01, 2020 To February 28, 2020

---

DEI Fee = 7% of Construction Cost \$7,008,635 = \$490,604

**01 - High School North / Lehman I.S. Roof Investigation**

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$12,900.00	\$12,900.00	100.00	\$0.00

**02 - Design, Bidding & Construction Phase Services**

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$490,604.00	\$260,617.68	53.59	\$2,295.04

**INVOICE TOTAL      \$2,295.04**

**Prior Billing Information**

Invoice		0 - 30	31 - 60	61-90	Over 90	Balance
50547	12/27/2019	\$0.00	\$3,067.25	\$0.00	\$0.00	\$3,067.25
50660	1/31/2020	\$2,748.37	\$0.00	\$0.00	\$0.00	\$2,748.37
<b>Total Prior Billing</b>		<b>\$2,748.37</b>	<b>\$3,067.25</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,815.62</b>

135





**D'HUY Engineering, Inc.**  
 One East Broad Street, Suite 310 Bethlehem, PA 18018  
 Phone: 610.865.3000 Fax: 610.861.0181

**INVOICE**

No. 50833  
 02/28/2020

**East Stroudsburg Area School District**

50 Vine Street  
 East Stroudsburg, PA 18301  
 Mr. Tom McIntyre

**Resica Elementary School Roof Replacement**  
**287011**  
 For Services Rendered From February 01, 2020 To February 28, 2020

---

DEI Fee = 7% of Construction Cost \$667,715 = \$46,740.05

**00 - Basic Services**

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$46,740.05	\$45,805.25	100.00	\$934.80

**INVOICE TOTAL      \$934.80**

**Prior Billing Information**

<u>Invoice</u>	<u></u>	<u>0 - 30</u>	<u>31 - 60</u>	<u>61-90</u>	<u>Over 90</u>	<u>Balance</u>
50548	12/27/2019	\$0.00	\$2,337.00	\$0.00	\$0.00	\$2,337.00
50661	1/31/2020	\$1,402.20	\$0.00	\$0.00	\$0.00	\$1,402.20
<b>Total Prior Billing</b>		<b>\$1,402.20</b>	<b>\$2,337.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,739.20</b>

136



**D'HUY Engineering, Inc.**  
 One East Broad Street, Suite 310 Bethlehem, PA 18018  
 Phone: 610.865.3000 Fax: 610.861.0181

**INVOICE**

No. 50837  
 02/28/2020

**East Stroudsburg Area School District**

50 Vine Street  
 East Stroudsburg, PA 18301  
 Mr. Tom McIntyre

**J.T. Lambert Intermediate School Security Camera Installation**  
**287019**  
 For Services Rendered From February 01, 2020 To February 28, 2020

DEI Fee = \$13,120 (7.5% of Estimated Construction Cost \$141,600 + \$2,500)

**00 - Basic Services**

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$13,120.00	\$0.00	42.13	\$5,527.60

**INVOICE TOTAL** \$5,527.60

137



**D'HUY Engineering, Inc.**  
 One East Broad Street, Suite 310 Bethlehem, PA 18018  
 Phone: 610.865.3000 Fax: 610.861.0181

**INVOICE**

No. 50834  
 02/28/2020

**East Stroudsburg Area School District**

50 Vine Street  
 East Stroudsburg, PA 18301  
 Mr. Tom McIntyre

**Resica E.S. & Middle Smithfield E.S. Water Filtration**  
**287016**  
 For Services Rendered From February 01, 2020 To February 28, 2020

DEI Fee = \$17,500 (7.5% of Estimated Construction Cost \$200,000 + \$2,500)

**00 - Basic Services**

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$17,500.00	\$4,945.99	61.97	\$5,898.29

**INVOICE TOTAL      \$5,898.29**

**Prior Billing Information**

Invoice		0 - 30	31 - 60	61-90	Over 90	Balance
50550	12/27/2019	\$0.00	\$3,450.00	\$0.00	\$0.00	\$3,450.00
50863	1/31/2020	\$928.15	\$0.00	\$0.00	\$0.00	\$928.15
<b>Total Prior Billing</b>		<b>\$928.15</b>	<b>\$3,450.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,378.15</b>

138



**D'HUY Engineering, Inc.**  
 One East Broad Street, Suite 310 Bethlehem, PA 18018  
 Phone: 610.865.3000 Fax: 610.861.0181

**INVOICE**

No. 50835  
 02/28/2020

**East Stroudsburg Area School District**

50 Vine Street  
 East Stroudsburg, PA 18301  
 Mr. Tom McIntyre

<p><b>High School North Sanitary Liner Replacement</b>  <b>287017</b></p> <p>For Services Rendered From February 01, 2020 To February 28, 2020</p> <p>DEI Fee = \$28,000 (7% of Estimated Construction Cost \$400,000)</p>
--

**00 - Basic Services**

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$28,000.00	\$4,900.00	28.98	\$3,213.20

**INVOICE TOTAL \$3,213.20**

**Prior Billing Information**

Invoice		0 - 30	31 - 60	61-90	Over 90	Balance
50551	12/27/2019	\$0.00	\$525.00	\$0.00	\$0.00	\$525.00
50664	1/31/2020	\$4,375.00	\$0.00	\$0.00	\$0.00	\$4,375.00
<b>Total Prior Billing</b>		<b>\$4,375.00</b>	<b>\$525.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,900.00</b>

139



**D'HUY Engineering, Inc.**  
 One East Broad Street, Suite 310 Bethlehem, PA 18018  
 Phone: 610.865.3000 Fax: 610.861.0181

**INVOICE**

No. 50836  
 02/28/2020

**East Stroudsburg Area School District**

50 Vine Street  
 East Stroudsburg, PA 18301  
 Mr. Tom McIntyre

**Smithfield E.S. Parking Lot Improvements**  
**287018**

For Services Rendered From February 01, 2020 To February 28, 2020

DEI Fee = \$13,750 (7.5% of Estimated Construction Cost \$150,000 + \$2,500)

**00 - Basic Services**

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$13,750.00	\$2,524.07	22.43	\$560.00

**INVOICE TOTAL      \$560.00**

**Prior Billing Information**

<u>Invoice</u>	<u></u>	<u>0 - 30</u>	<u>31 - 60</u>	<u>61-90</u>	<u>Over 90</u>	<u>Balance</u>
50479	11/29/2019	\$0.00	\$0.00	\$1,894.06	\$0.00	\$1,894.06
50552	12/27/2019	\$0.00	\$210.01	\$0.00	\$0.00	\$210.01
50665	1/31/2020	\$420.00	\$0.00	\$0.00	\$0.00	\$420.00
<b>Total Prior Billing</b>		<b>\$420.00</b>	<b>\$210.01</b>	<b>\$1,894.06</b>	<b>\$0.00</b>	<b>\$2,524.07</b>

140



# COLONIAL

## Intermediate Unit 20

Dedicated to your children and the people who serve them

6 Danforth Drive  
Easton PA 18045-7899  
p 610-252-5550  
f 610-252-5740  
www.ciu20.org

March 27, 2020

Dr. William R. Riker  
Superintendent  
East Stroudsburg Area School District  
50 Vine Street  
East Stroudsburg, PA 18301

Dear Dr. Riker,

Enclosed please find (Attachment A) Notice of Adoption of approved LEA Policies, Procedures and Use of Funds by School District that is needed for our IDEA Grant submission. Your signature *must* be signed in "**BLUE**" ink at the direction of PDE in order to differentiate your original signature from a copy. Please return Attachment A to my office by Friday, May 1, 2020.

The Local Agreement Letter, IDEA Budget will be sent to you in the near future with directions on how to sign and return to my office.

Thank you for your prompt response to this request. Should you have any questions, please contact Mr. Hans E. Baltzsen at (610) 515-6415.

Sincerely,

*Jacquelyn Bartek*

Jacquelyn Bartek  
Director of Special Education

JB:rh

Enclosure

Cc: Mr. Hans E. Baltzsen

Relationships, Responsiveness, Results

141

**(ATTACHMENT A)**  
**NOTICE OF ADOPTION OF APPROVED LEA**  
**POLICIES, PROCEDURES AND USE OF FUNDS**  
**BY SCHOOL DISTRICT**

The East Stroudsburg Area School District hereby gives notice of its adoption of the Colonial Intermediate Unit 20 policies and procedures under the federal requirements of 34 CFR PART 300[1]. A copy of the policies and procedures are maintained for review in the administrative offices. The IU-adopted policies and procedures are implemented to fulfill the requirements of 22 PA Code Chapter 14 and the regulatory requirements under the Individuals with Disabilities Education Act – Part B. The Subgrantee has in effect policies and procedures whereby the SEA may, through corrective action for failure to comply with Part B of the act, exercise its general supervisory authority to withhold all direct or indirect subsidies for special education and related services provided by the SEA to public agencies with the responsibility to offer a free appropriate public education to eligible children. (20 U.S.C. Section 1412 (11), 34 C.F.R. Section 300.151, and 34 C.F.R. Section 300.608).

Signature of Superintendent of the School District

Date

<sup>1</sup>Federal requirements including, but not limited to:

- §300.101-§300.123 FAPE Requirements, LRE, Additional Eligibility Requirements
- §300.145-§300.148 Children with Disabilities in Private Schools Placed or Referred by Public Agencies
- §300.154 Parental Consent to Access Public Benefits or Insurance
- §300.200-§300.226 Local Educational Agency Eligibility
- §300.229 Disciplinary information
- §300.300-§300.536 Evaluations, Eligibility Determinations, IEP and Educational Placements, Procedural Safeguards, and Discipline Procedures
- §300.610-§300.624 Confidentiality of Information

Revised March 2019

142

# East Stroudsburg Area School District

## Enrollment Count Matrix

Count of all actively enrolled students for the current school year. Note: students with multiple building enrollments (ME) will be counted once. See details for building choice.

BLDG	GRADE HMRM	EI	KF	01	02	03	04	05	06	07	08	09	10	11	12	HMRM Total
21CC	All	0	0	0	0	0	0	0	1	0	0	0	0	1	0	
	21CC Total	0	0	0	0	0	0	0	1	0	0	0	0	1	0	
AACS	All	0	0	0	0	0	0	0	1	1	0	0	0	0	0	
	AACS Total	0	0	0	0	0	0	0	1	1	0	0	0	0	0	
ADM	All	4	0	0	0	0	0	0	0	0	0	0	0	0	0	
	ADM Total	4	0	0	0	0	0	0	0	0	0	0	0	0	0	
AGCC	All	0	1	1	2	0	1	0	2	1	2	2	4	3	2	
	AGCC Total	0	1	1	2	0	1	0	2	1	2	2	4	3	2	
AHCC	All	0	0	0	0	0	0	0	0	0	0	1	1	0	1	
	AHCC Total	0	0	0	0	0	0	0	0	0	0	1	1	0	1	
BES	All	0	55	51	50	64	63	68	0	0	0	0	0	0	0	
	BES Total	0	55	51	50	64	63	68	0	0	0	0	0	0	0	
CCAC	All	0	6	6	3	3	1	3	4	5	10	4	2	4	5	
	CCAC Total	0	6	6	3	3	1	3	4	5	10	4	2	4	5	
CPDL	All	0	1	0	0	0	0	0	1	0	0	0	0	0	0	
	CPDL Total	0	1	0	0	0	0	0	1	0	0	0	0	0	0	
EAAC	All	0	0	3	5	1	2	0	0	0	0	0	0	0	0	
	EAAC Total	0	0	3	5	1	2	0	0	0	0	0	0	0	0	
ECCS	All	0	0	0	0	0	0	0	0	1	2	1	3	1	2	
	ECCS Total	0	0	0	0	0	0	0	0	1	2	1	3	1	2	
EEAC	All	0	0	0	0	0	0	0	0	0	0	0	0	0	1	
	EEAC Total	0	0	0	0	0	0	0	0	0	0	0	0	0	1	
EHN	All	0	0	0	0	0	0	0	0	0	0	248	244	255	230	
	EHN Total	0	0	0	0	0	0	0	0	0	0	248	244	255	230	
EHS	All	0	0	0	0	0	0	0	0	0	0	331	332	339	306	
	EHS Total	0	0	0	0	0	0	0	0	0	0	331	332	339	306	
ESE	All	0	87	97	116	130	104	121	0	0	0	0	0	0	0	
	ESE Total	0	87	97	116	130	104	121	0	0	0	0	0	0	0	
HOME	All	0	0	11	4	5	5	3	7	9	0	9	4	5	5	
	HOME Total	0	0	11	4	5	5	3	7	9	0	9	4	5	5	
IPCC	All	0	2	0	0	2	4	2	4	2	6	2	1	1	0	
	IPCC Total	0	2	0	0	2	4	2	4	2	6	2	1	1	0	
IU20	All	0	16	10	15	14	13	5	9	13	13	12	10	9	14	
	IU20 Total	0	16	10	15	14	13	5	9	13	13	12	10	9	14	
JMH	All	0	79	59	63	91	73	78	0	0	0	0	0	0	0	
	JMH Total	0	79	59	63	91	73	78	0	0	0	0	0	0	0	
JTL	All	0	0	0	0	0	0	0	312	318	314	0	0	0	0	
	JTL Total	0	0	0	0	0	0	0	312	318	314	0	0	0	0	
LIS	All	0	0	0	0	0	0	0	215	248	219	0	0	0	0	
	LIS Total	0	0	0	0	0	0	0	215	248	219	0	0	0	0	
LLAC	All	0	0	0	0	0	1	0	2	1	0	2	1	0	1	
	LLAC Total	0	0	0	0	0	1	0	2	1	0	2	1	0	1	
LVAR	All	0	0	1	0	0	0	0	0	0	0	0	0	0	0	
	LVAR Total	0	0	1	0	0	0	0	0	0	0	0	0	0	0	
LVCS	All	0	0	0	0	0	0	0	0	0	0	3	1	1	1	
	LVCS Total	0	0	0	0	0	0	0	0	0	0	3	1	1	1	

143



BLDG	GRADE HMRM	GRADE														Total	
		EI	KF	01	02	03	04	05	06	07	08	09	10	11	12		
MSE	All	0	49	64	69	84	73	90	0	0	0	0	0	0	0	0	229
	MSE Total	0	49	64	69	84	73	90	0	0	0	0	0	0	0	0	229
OOD	All	0	0	0	0	0	0	1	0	0	1	2	2	2	3	11	
	OOD Total	0	0	0	0	0	0	1	0	0	1	2	2	2	3	11	
PACC	All	0	1	3	0	0	1	2	3	4	4	6	4	2	6	33	
	PACC Total	0	1	3	0	0	1	2	3	4	4	6	4	2	6	33	
PADL	All	0	0	0	0	0	2	1	2	1	1	1	0	1	0	9	
	PADL Total	0	0	0	0	0	2	1	2	1	1	1	0	1	0	9	
PALC	All	0	1	0	0	1	0	2	3	0	0	0	0	1	0	7	
	PALC Total	0	1	0	0	1	0	2	3	0	0	0	0	1	0	7	
PAVC	All	0	1	1	0	0	0	0	1	2	0	1	0	3	1	10	
	PAVC Total	0	1	1	0	0	0	0	1	2	0	1	0	3	1	10	
RCCS	All	0	1	1	1	2	3	1	5	7	1	3	6	4	2	32	
	RCCS Total	0	1	1	1	2	3	1	5	7	1	3	6	4	2	32	
RES	All	0	61	85	81	63	87	87	0	0	0	0	0	0	0	464	
	RES Total	0	61	85	81	63	87	87	0	0	0	0	0	0	0	464	
SMI	All	0	44	64	60	60	69	67	0	0	0	0	0	0	0	364	
	SMI Total	0	44	64	60	60	69	67	0	0	0	0	0	0	0	364	
Total All Buildings		4	405	437	469	520	502	531	572	613	628	616	632	580	710	4101	

NOTES:  
1. {NA} indicates students not assigned to any homeroom.  
2. Student homeroom assignments are based on current enrollment.

144