

SECTION: PUPILS  
 TITLE: ASSIGNMENT WITHIN DISTRICT  
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# EAST STROUDSBURG AREA SCHOOL DISTRICT

206. ASSIGNMENT WITHIN DISTRICT	
1. Purpose	The Board directs that the assignment of students to classes and schools within this school district shall be consistent with the educational needs and abilities of students and the best use of school district resources and facilities.
2. Authority SC 1310 Pol. 103	The Board shall determine periodically the school attendance areas of the school district and expects the students within each area to attend the designated school. In assigning students to schools within this school district, no discrimination shall occur.
3. Delegation of Responsibility	<p>The Superintendent or designee shall periodically review existing attendance areas and recommend to the Board changes that may be justified by consideration of safe student transportation and travel, convenience of access to schools, financial and administrative efficiency, and/or the effectiveness of the instructional program.</p> <p>The Superintendent or designee shall assign incoming transfer students to schools, grades, and classes that afford each student the greatest likelihood of realizing his/her educational potential and academic goals.</p> <p>The school principal or designee shall assign students in the school to appropriate grades, classes or groups, based on consideration of the needs and abilities of the student, as well as the educational program and administration of the school.</p>
4. Guidelines School Code 1310	<p>All children attending school in the school district shall attend the school defined by the attendance boundaries for the area in which they live. Exceptions may be initiated or granted by the administration following stipulated guidelines stated herein.</p> <p><b><u>Requests for Change of Assigned Elementary/Intermediate School</u></b></p> <p>All students in Grades K-8 shall attend school in the school that serves their area of legal residence. Only those students whose needs, as documented below shall be considered to attend a school district-operated elementary/intermediate school other than the school that serves the individual student's attendance area:</p> <ol style="list-style-type: none"> <li>1. The student's IEP requires an alternate placement due to programming.</li> <li>2. When the student's Chapter 15/Section 504 Administrative Team</li> </ol>

- determines that accommodations cannot be provided in the zoned school.
3. There is an official written communication from law enforcement.
  4. The student receives before and/or after-school daycare at a licensed childcare facility or at the residence of a private childcare provider whose only available location is zoned for another elementary/intermediate school within the school district. When utilizing a licensed childcare facility, the student must be enrolled and attend the facility throughout the course of the entire school year. Failure to do so shall result in permission being rescinded and the student returned to their zoned school.
  5. The student's younger sibling attends a Headstart program located at another elementary school in the district. A parent/guardian may request that the older sibling attend that same building, provided the parent is willing to transport to/from school each day. Once the younger sibling is officially enrolled in kindergarten, both students will be required to attend their zoned school of residence.

Parents'/Guardians' dissatisfaction with a school, its location, its staff, or its administration is not considered an appropriate reason for a change of school assignment

Requests for change of assigned school Grades K-8 must be in writing and directed to the Superintendent. All requests must include a statement indicating which of the specific reason(s) listed above have been met for the request along with supporting documentation.

Requests for transportation to/from a licensed childcare facility and/or private childcare provider must be completed on Form 810A (Alternate Transportation Assignment Request) and include the contact information and signature of the licensed childcare facility and/or private childcare provider.

No more than one change of school assignment will be approved for any student during any school year. It is mandatory that a request for a change of school assignment occurs prior to March 1 for the upcoming school year. Requests received after March 1 of the preceding school year will be denied.

Parents/Guardians who have previously experienced a change of school assignment for their child must submit a new request and Form 810A (Alternate Transportation Assignment Request) prior to March 1 for the upcoming school year.

Change of school assignment procedures and decisions will be reviewed each year. Acceptance into a school resulting from a change of school assignment does not guarantee that a student's entire K-8 school career will be spent at that school.



Attendance is an important factor regarding your child's education and in the event there is excessive absenteeism, tardiness, or late pick-ups during the school year; this permission can be rescinded and any future requests may be denied. School principals of the receiving and sending schools will review the requests for changes of school assignments into or out of their respective buildings and submit their recommendations to the Superintendent.

The final decision for approval will be based upon the Superintendent's assessment of the impact of additional students on the existing instructional program objectives, the available space at the receiving school and the impact of these changes upon the affected class sizes.

Parent/Guardians who have met the requirements listed above and received approval for a change of school assignment for their child must assume full responsibility for the transportation of their child to/from home to the licensed childcare facility or private childcare provider's residence.

**Note:**

At the end of the school year, the student, if he/she completed the highest grade level in their current school, shall be promoted to the school servicing the attendance area where he/she lives.

**Requests for Change of Assigned High School**

All students in Grades 9-12 shall attend school in the school that serves their area of legal residence. Only those students whose needs, as documented below shall be considered to attend a school district-operated High School other than the school that serves the individual student's attendance area:

1. The student's IEP requires an alternate placement due to programming.
2. When the student's Chapter 15/Section 504 Administrative Team determines that accommodations cannot be provided in the zoned school.
3. There is an official written communication from law enforcement.

Parents'/Guardians' dissatisfaction with a school, its location, its staff, or its administration is not considered an appropriate reason for a change of school assignment.

Requests for change of assigned school high school must be in writing and directed to the Superintendent. All requests must include a statement indicating which of the specific reason(s) listed above have been met for the request along with supporting documentation.

**Students Who Move From A Building Attendance Area, But Remain School District Residents**

A regularly enrolled student whose parent(s)/guardian(s) have moved out of the attendance area of the school that he/she has been attending may be permitted to finish the school year in that school provided that:

1. The parent(s)/guardian(s) has completed Form 202.1 Change of Address/Intradistrict Transfer, provided required proof of residency, and requests special permission for the student(s) to continue attending the current school through the end of the school year.
2. Parent(s)/guardian(s) must agree to provide all necessary transportation through the end of the school year.
3. The student has displayed acceptable behavior and academic progress, as determined by the school principal, prior to the move.
4. The administration has granted permission for the student to remain in current school through the end of the school year.

In all cases, application must be made to the Superintendent through the school principal.

At the start of the new school year, the student will be transferred and shall attend the school defined by the attendance boundaries for the area which they have recently moved.

**ESASD School Personnel Exception**

In an effort to accommodate and encourage worker retention within the district, all school personnel of the ESASD will have the option of requesting a change of school assignment for their school child(ren).

- Parent/Guardian shall be responsible for the transportation of their child(ren) to/from school each day when attending a school outside of their zoned school and/or zoned school district for non-resident employees. Transportation of their child(ren) shall not conflict with the parent/guardian's scheduled work hours within the district.
- Attendance is an important factor regarding your child(ren)'s education. In the event there is excessive absenteeism or tardiness during the school year, this permission can be rescinded and any future requests may be denied.
- Policy shall not prevent reassignment of administrative, professional and/or support staff members during the school year. Upon separation from the district, the employee's child(ren) will automatically be returned to their zoned school and/or zoned school district of residence.

- The district reserves the right to make a final determination regarding each student's assignment within the district based upon existing available space and each student's educational program requirements.

**STUDENT ATHLETES THAT TRANSFER INTO ESASD OR BETWEEN THE ESASD NORTH/SOUTH CAMPUSES SHALL BE REQUIRED TO FOLLOW PIAA TRANSFER RULES.**

**Annual Renewal**

School personnel must annually renew their "Request for Change of School Assignment" for the upcoming school year by March 1<sup>st</sup>.

References:

School Code – 24 P.S. Sec. 1310, 1310.1

Board Policy – 103, 906



# EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: PUPILS

TITLE: THREAT ASSESSMENT

ADOPTED: AUGUST 16, 2021

REVISED: OCTOBER 17, 2022

236.1. THREAT ASSESSMENT	
1. Purpose	The Board is committed to protecting the health, safety and welfare of its students and the school community and providing the resources and support to address identified student needs. The Board adopts this policy to address student behavior that may indicate a threat to the safety of the student, other students, school employees, school facilities, the community and others.[1]
2. Authority	The Board directs the Superintendent or designee, in consultation with the School Safety and Security Coordinator, to establish a threat assessment team and develop procedures for assessing and intervening with students whose behavior may indicate a threat to the safety of the student, other students, school employees, school facilities, the community and others.[1]
3. Definitions	<p><b>Behavioral service providers</b> – includes, but is not limited to, a state, county or local behavioral health service provider, crisis intervention center or psychiatric hospital. The term includes a private service provider which contracts with a state, county or local government to act as a behavioral health agency.[2]</p> <p><b>Bias</b> – the attitudes or beliefs we have about a person or group that affects our understanding, actions and decisions in a conscious or subconscious manner.[3]</p> <p><b>Individualized Management Plan</b> – a plan developed for a student who is referred to the threat assessment team that documents the concerns that brought a student to the team’s attention, as well as the resources and supports a student might need based on the information gathered during the assessment.</p> <p><b>Threat assessment</b> – a fact-based process for the assessment of and intervention with students whose behaviors may indicate a threat to the safety of the student other students, school employees, school facilities, the community or others.</p>
4. Delegation of Responsibility	<p>The Superintendent or designee, in consultation with the School Safety and Security Coordinator, shall appoint individuals to a threat assessment team at each school building in the district. [1]</p> <p>The Superintendent or designee shall designate a member of the team as team leader for the threat assessment team.[1]</p>

<p>5. Guidelines</p>	<p>The threat assessment team shall include the School Safety and Security Coordinator and individuals with expertise in school health; counseling, school psychology or social work; special education and school administration; school security personnel; and law enforcement agency representatives.[1][5]</p> <p>The Superintendent or designee may develop and implement administrative regulations to support the threat assessment process.</p> <p><u>Training</u></p> <p>The School Safety and Security Coordinator shall ensure that threat assessment team members are provided individual and/or group training annually on:[1]</p> <ol style="list-style-type: none"><li>1. Responsibilities of threat assessment team members.</li><li>2. Process of identifying, reporting, assessing, responding to and intervening with threats.</li><li>3. Identifying and avoiding racial, cultural or disability bias.[3][8]</li><li>4. Confidentiality requirements under state and federal laws and regulations, and Board policies.[4][6][9][10][11]</li><li>5. Student Assistance Program process.[4]</li><li>6. Safe2Say Something procedures.[6]</li></ol> <p>Threat assessment team training shall be credited toward professional education requirements and school safety and security training requirements for staff, in accordance with applicable law and Board policy.[1][6][13][14][15][16]</p> <p><u>Information for Students, Parents/Guardians and Staff</u></p> <p>The district shall annually notify students, staff and parents/guardians about the existence and purpose of the threat assessment team through posting information on the district website, publishing in handbooks and through other appropriate methods.[1]</p> <p>The threat assessment team shall make available age-appropriate informational materials to students regarding recognition of threatening or at-risk behavior that may present a threat to the student, other students, school employees, school facilities, the community or others and how to report concerns, including through the Safe2Say Something program and other district reporting hotlines or methods. Informational materials shall be available for review by</p>
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parents/guardians.[1][7][8][17][18][19]

The threat assessment team shall make available informational materials for school employees regarding recognition of threatening or at-risk behavior that may present a threat to the student, other students, school employees, school facilities, the community or others and how to report concerns, including through the Safe2Say Something program and other district reporting hotlines or methods. Information for school employees shall include a list of the staff members who have been appointed to the threat assessment team.[1][7][8][17][19]

The district shall annually provide mandatory training for school staff on identification or recognition of student behavior that may indicate a threat to the safety of the student, other students, school employees, other individuals, school facilities or the community, in accordance with law, Board policy and the standards specified by the state's School Safety and Security Committee. [6][15]

#### Reporting and Identification

The threat assessment team shall document, assess and respond to reports received regarding students whose behavior may indicate a threat to the safety of the student, other students, school employees, school facilities, the community or others.[1]

The threat assessment team shall assist in assessing and responding to reports that are received through the Safe2Say Something Program identifying students who may be a threat to themselves or others.[1][6]

The threat assessment team shall assist in assessing and responding to reports of students exhibiting self-harm or suicide risk factors or warning signs, as identified in accordance with applicable law and Board policy.[1][7]

When the threat assessment team has made a preliminary determination that a student's reported behavior may indicate a threat to the safety of the student, other students, school employees, school facilities, the community or others, the team shall immediately take the following steps:[1]

1. Notify the District School Safety and Security Coordinator who will notify the Superintendent or designee of the reported threat.
2. Notify the building administration of the school the student attends of the reported threat, who shall notify the student's parent/guardian of the reported threat.

When a reported student's behavior indicates that there may be an imminent threat to the safety of the student or others, or an emergency situation, a threat assessment team member shall take immediate action, which may include promptly reporting to



the District Safety and Security Coordinator who will notify the appropriate law enforcement agency and school administration.[1][5][6][20]

Where a threat assessment team member has reasonable cause to suspect that a reported situation indicates that a student may be a victim of child abuse, the member shall make a report of suspected child abuse in accordance with law and Board policy.[1][21][22]

Inquiry and Assessment

In investigating, assessing and responding to threat reports, the threat assessment team shall make a determination if the report should be addressed under one or more specific Board policies or administrative regulations, based on the subject matter of the report and the requirements of law, regulations and Board policy, including, but not limited to, reports involving:

1. Discrimination/Title IX Sexual Harassment.[8][17]
2. Bullying/Cyberbullying.[19]
3. Suicide Awareness, Prevention and Response.[7]
4. Hazing.[23]
5. Dating Violence.

Members of the threat assessment team shall engage in an assessment of the reported student behavior that may indicate a threat, in accordance with training and established procedures. This process may include, but is not limited to:

1. Interviewing the student, other students, staff, parents/guardians or others regarding the subject(s) of the reported threat.
2. Reviewing existing academic, health and disciplinary records and assignments, as appropriate, regarding the subject(s) of the report.
3. Recommend searches of lockers, storage spaces, and other possessions on school property as applicable, in accordance with applicable law, regulations and Board policy.[25]
4. Examining outside resources such as social media sites, in coordination with law enforcement, or contacting law enforcement, juvenile probation, or community agencies to request additional information about the subject(s) of the report, in accordance with law, regulations and Board policies.

5. Where appropriate, convening the appropriate team to assess and/or address the situation that is the subject of the report, such as the Individualized Education Program (IEP) team, Section 504 Team, Behavior Support team, Student Assistance Program team, or others.[4][26][27][28][29][30]

The threat assessment team shall recommend, in accordance with the district's Memorandum of Understanding, situations where the investigation of a reported threat shall be transferred to the appropriate law enforcement agency.[5][20]

The threat assessment team may request that the county agency or juvenile probation department consult and cooperate with the team in assessing the student who is the subject of a preliminary determination regarding a threat.[1]

When assessment of a student's behavior determines that it is not a threat to the student, other students, school employees, school facilities, the community or others, the threat assessment team shall document the assessment and may refer the student to other appropriate resources such as a child study team, the Student Assistance Program team, an IEP or Section 504 Team or other district supports and services.

#### Response and Intervention

The threat assessment team shall develop an Individualized Management Plan for each student identified and assessed as posing a threat to the student, other students, school employees, school facilities, the community or others. The plan should document the team's evaluation of the threat and recommendations for disposition of the threat, including the information gathered during the assessment and recommendations for response and intervention.

Following notification to the student's parent/guardian by building administration, the threat assessment team may refer the student to an appropriate program or take action to address the reported situation in accordance with applicable Board policy, which may include, but is not limited to:[1]

1. A referral to the Student Assistance Program.[4]
2. A referral to the appropriate law enforcement agency.[5][6][20]
3. An appropriate evaluation to determine whether the student is a qualified student with a disability in need of a Section 504 Service Agreement or in need of special education services through an Individualized Education Program (IEP), in accordance with applicable law and Board policy.[26][27][30]
4. A referral to the student's IEP Team to review and address the student's IEP and/or Positive Behavior Support Plan. This could include, but is not limited

to, a manifestation determination or functional behavioral assessment in accordance with applicable law, regulations and Board policy.[27][28][29][30]

5. A referral to the student's Section 504 Team to review and address the student's Section 504 Service Agreement and/or Positive Behavior Support Plan.[26]
6. With prior parental consent, a referral to a behavioral service provider, health care provider or county agency.[31]
7. Addressing behavior in accordance with applicable discipline policies and the Code of Student Conduct.[32][33][34][35]
8. Ongoing monitoring of the student by the threat assessment team, a child study team, Student Assistance Program team or other appropriate school personnel.
9. Taking steps to address the safety of any potential targets identified by the reported threat.[6][36]

*Safe Schools Incident Reporting –*

For Safe Schools reporting purposes, the term **incident** means an instance involving an act of violence; the possession of a weapon; the possession, use, or sale of a controlled substance or drug paraphernalia as defined in the Pennsylvania Controlled Substance, Drug, Device and Cosmetic Act; the possession, use, or sale of alcohol or tobacco; or conduct that constitutes an offense listed under the Safe Schools Act.[20][37][38][39]

When a reported threat also meets the definition of an incident under the Safe Schools Act, in accordance with reporting requirements, the Superintendent or designee shall immediately report required incidents, if not previously reported by district staff, and may report discretionary incidents committed by students on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the law enforcement agency that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the Memorandum of Understanding with law enforcement agencies and Board policies.  
[20][32][37][38][40][41][42]

The Superintendent or designee shall notify the parent/guardian, if not previously notified by district staff, of any student directly involved in an incident on school property, at any school-sponsored activity or on a conveyance providing



transportation to or from a school or school-sponsored activity, who is a victim or suspect, immediately, as soon as practicable. The Superintendent or designee will inform the parent/guardian whether or not the law enforcement agency that has jurisdiction over the school property has been or may be notified of the incident. The Superintendent or designee will document attempts made to reach the parent/guardian.[20][38][43]

*Students With Disabilities –*

When reporting an incident committed by a student with a disability or referring a student with a disability to a law enforcement agency, the district shall provide the information required by state and federal laws and regulations and shall ensure that copies of the special education and disciplinary records of the student are transmitted for consideration by these authorities. The district shall ensure compliance with the Family Educational Rights and Privacy Act when transmitting copies of the student’s special education and disciplinary records.[9][11][44][45][46][47]

Monitoring and Management

If a student has an Individualized Management Plan, the threat assessment team shall monitor the Individualized Management Plan and coordinate with the designated team or resource to provide support and follow-up assessment as necessary. Follow-up assessments, referrals, re-entry plans and other supports shall be documented as part of the student’s Individualized Management Plan.

The threat assessment team, in coordination with other appropriate teams and supports, shall determine when the student’s Individualized Management Plan is no longer needed for disposition of the threat(s), and may transfer appropriate information in accordance with applicable law, regulations and Board policy.[4][7][9][11][26][27]

Records Access and Confidentiality

In order to carry out their duties and facilitate the timely assessment of and intervention with students whose behavior may indicate a threat, the threat assessment team shall have access to the following student information to the extent permitted under applicable law and regulations:[1]

1. Student health records.[48][49]
2. Prior school disciplinary records.[9][11][50]
3. Records related to adjudication under applicable law and regulations.[50][51][52][53][54][55]

4. Records of prior behavioral or mental health or psychological evaluations or screenings maintained by the district.
5. Other records or information that may be relevant to evaluating a threat or determining treatment or referral options for a student that are maintained by the district.

The threat assessment team shall use all information or records obtained in fulfilling the team's duty in accordance with law to evaluate a threat or to recommend disposition of a threat. Team members shall not redisclose any record or information obtained or otherwise use any record of a student beyond the purpose for which the disclosure was made to the team, in accordance with law.[1]

The threat assessment team shall maintain confidentiality and handle all student records in accordance with applicable law, regulations, Board policy, the Student Records Plan and the district's legal and investigative obligations.[4][7][9][10][11][19][44][46][50][56]

Threat assessment members whose other assignments and roles require confidentiality of specific student communications, in accordance with law, shall ensure that all confidential communications and information are addressed in accordance with applicable law, regulations, Board policy and administrative regulations.[10][57][58][59][60]

#### Annual Board Report

The threat assessment team shall provide the required information to the Superintendent, in consultation with the District Safety and Security Coordinator, to annually develop and present to the Board, at an executive session, a report outlining the district's approach to threat assessment, which shall include:[1]

1. Verification that the district's threat assessment teams and processes complies with applicable law and regulations.
2. The number of threat assessment teams assigned in the district, and their composition.
3. The total number of threats assessed that year.
4. A summary of interactions with outside law enforcement agencies, juvenile probation and behavioral service providers.
5. An assessment of the district's threat assessment team(s) operation.
6. Recommendations for improvement of the district's threat assessment

processes.

7. Any additional information required by the Superintendent or designee.

The annual threat assessment report shall be presented as part of the annual report to the Board by the School Safety and Security Coordinator on district safety and security practices.[1][5]

The threat assessment team’s information addressing verification of compliance with law and regulations, the number of threat assessment teams assigned in the district and their composition, the total number of threats assessed that year, and any additional information required by the Superintendent or designee shall be included in the School Safety and Security Coordinator’s annual report on district safety and security practices that is submitted to the state’s School Safety and Security Committee.[1][5][61]

Legal References:

1. 24 P.S. 1302-E	21. 23 Pa. C.S.A. 6311
2. 24 P.S. 1301-E	22. Pol. 806
3. Pol. 832	23. Pol. 247
4. Pol. 236	24. Pol. 252 –N/A
5. Pol. 805.2	25. Pol. 226
6. Pol. 805	26. Pol. 103.1
7. Pol. 819	27. Pol. 113
8. Pol. 103	28. Pol. 113.1
9. Pol. 113.4	29. Pol. 113.2
10. Pol. 207	30. Pol. 113.3
11. Pol. 216	31. Pol. 146
12. Pol. 146.1 -- N/A	32. Pol. 218
13. 24 P.S. 1205.2	33. Pol. 218.1
14. 24 P.S. 1205.5	34. Pol. 218.2
15. 24 P.S. 1310-B	35. Pol. 233
16. Pol. 333	36. Pol. 709
17. Pol. 104	37. 24 P.S. 1303-A
18. Pol. 105.1	38. 22 PA Code 10.2
19. Pol. 249	39. 35 P.S. 780-102
20. Pol. 805.1	40. 24 P.S. 1302.1-A



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	41. 22 PA Code 10.21	53. 24 P.S. 1307-A
	42. 22 PA Code 10.22	54. 42 Pa. C.S.A. 6341
	43. 22 PA Code 10.25	55. Pol. 218.3
	44. 20 U.S.C. 1232g	56. 24 P.S. 1304-D
	45. 20 U.S.C. 1415	57. 22 PA Code 12.12
	46. 34 CFR Part 99	58. 42 Pa. C.S.A. 5945
	47. 34 CFR Part 300	59. 42 Pa. C.S.A. 8337
	48. 24 P.S. 1409	60. 42 CFR Part 2
	49. Pol. 209	61. 24 P.S. 1309-B
	50. Pol. 216.1	20 U.S.C. 1400 et seq
	51. 24 P.S. 1304-A	35 P.S. 7601 et seq
	52. 24 P.S. 1305-A	Pol. 203.1
	PA Commission on Crime and Delinquency, School Safety and Security Committee Model K-12 Threat Assessment Procedures and Guidelines	

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SECTION: OPERATIONS

TITLE: EMERGENCY PREPAREDNESS & RESPONSE

ADOPTED: August 19, 2002

REVISED: September 17, 2007  
 August 19, 2013  
 December 16, 2019  
 August 16, 2021  
 October 17, 2022

# EAST STROUDSBURG AREA SCHOOL DISTRICT

## 805. EMERGENCY PREPAREDNESS & RESPONSE

<p>1. Purpose Pol. 705</p>	<p>The Board recognizes its responsibility for the safety of students, staff, visitors, and facilities. Therefore, the Board shall provide the facilities, equipment and training necessary to protect against all hazards and emergencies, including but not limited to natural disasters, hazardous chemicals, fires, weapons, bomb threats, intruders, terrorism, communicable diseases and pandemics. Advance planning, training, practice and comprehensive implementation are key components in protecting the safety and security of the school community.</p>
<p>2. Authority 35 Pa. C.S.A. Sec. 7701 Title 22 Sec. 10.24</p>	<p>The district, in cooperation with the county Emergency Management Agency and the Pennsylvania Emergency Management Agency (PEMA), shall develop and implement a comprehensive disaster response and emergency preparedness plan, consistent with the guidelines developed by the Pennsylvania Emergency Management Agency and other applicable state requirements.</p>
<p>Pol. 805.1</p>	<p>The Board shall also utilize the resources of and comply with the requirements of the Pennsylvania Department of Health, the Pennsylvania Department of Education, and local law enforcement agencies.</p>
<p>SC 1517, 1518 35 Pa. C.S.A. Sec. 7701</p>	<p>The Board requires that emergency preparedness, emergency evacuation and school security drills be conducted at intervals required by state law.</p>
<p>3. Definitions SC 1517</p>	<p><b>School Security Drill</b>—a planned exercise, other than a fire drill or natural disaster drill, designed to practice procedures to respond to an emergency situation that may include, but is not limited to, an act of terrorism, armed intruder situation or other violent threat.</p>
<p>SC 1301-B</p>	<p><b>School Safety and Security Assessment</b>—a strategic evaluation of a school entity’s facilities and programs used to identify potential safety and security threats.</p>

<p>4. Delegation of Responsibility</p>	<p>The Superintendent or designee shall collaborate with relevant stakeholders, including parents/guardians, students, staff, community agencies, local law enforcement and first responders, during the development and implementation of the emergency preparedness plan.</p>
<p>SC 1517</p>	<p>District staff shall be trained to assist in implementing the emergency preparedness plan.</p>
<p>SC 1303-A Title 22 Sec. 10.11 Pol. 805.1</p>	<p>The Superintendent or designee shall implement a communication system to notify parents/guardians of the evacuation or sheltering of students and to alert the entire school community when necessary.</p>
<p>SC 1301-B, 1303-B, 1314-B, 1315-B</p>	<p>Annually, on or before April 10, the Superintendent shall certify that emergency evacuation drills and school security drills have been conducted in the manner prescribed by law.</p>
<p>5. Guidelines SC 1302.1-A 35 Pa. C.S.A. Sec. 7701 Title 22 Sec. 10.24</p>	<p>In accordance with state law and regulations, the Superintendent shall execute a memorandum of understanding with each local police department that has jurisdiction over school property.</p>
<p>35 Pa. C.S.A. Sec. 7701 Title 22 Sec. 10.24 Pol. 805.1</p>	<p>The Board directs the School Safety and Security Coordinator to periodically complete a School Safety and Security Assessment in accordance with the provisions of law and established criteria, based on the needs of the district and availability of funding and resources.</p>
<p>35 Pa. C.S.A. Sec. 7701</p>	<p>The emergency preparedness plan shall be maintained in each school building, be reviewed at least annually and modified as necessary. A copy of the plan shall be provided to the county Emergency Management Agency, each local police department and each local fire department that have jurisdiction over school property. The district shall obtain assurances from each appropriate agency that the emergency preparedness plan will be safeguarded and maintained confidentially.</p>
<p>35 Pa. C.S.A. Sec. 7701 Title 22 Sec. 10.24 Pol. 805.1</p>	<p>Appropriate information regarding the emergency preparedness plan shall be communicated to students, parents/guardians, staff, relevant stakeholders, and the community.</p>
<p>35 Pa. C.S.A. Sec. 7701 Title 22 Sec. 10.24 Pol. 805.1</p>	<p>Annually, by September 30, the district shall assemble information required to assist local police and fire departments in responding to an emergency. The required information shall be deployed immediately to the Incident Command Post in the event of an emergency incident or disaster.</p>
<p>35 Pa. C.S.A. Sec. 7701</p>	<p>Schools and school buses or transportation vehicles owned or leased by the district shall be made available to local, county and state officials for emergency planning and exercises.</p>

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<p>35 Pa. C.S.A. Sec. 7701 Pol. 804</p> <p>35 Pa. C.S.A. Sec 7301 et Seq</p> <p>SC 520.1, 1501, 1506 Title 22 Sec. 11.2 Pol. 803</p>	<p><u>Continuity Of Student Learning/Core Operations</u></p> <p>In the event of an emergency, local, county or State officials may require that schools be made available to serve as mass-care facilities. Local, county or state officials may also utilize district-owned buses and other transportation vehicles. The Superintendent or designee shall determine whether schools shall be closed, or the educational program suspended, to safeguard student and staff health and safety.</p> <p>State officials may also direct schools to close in order to mitigate the spread of infection or illness in designated emergencies.</p> <p>The district shall make provisions in the emergency preparedness plan and any applicable health and safety plan for the continuity of student learning during school closings or excessive absences, in accordance with law. This may include, as appropriate, activities qualifying as instruction days for fulfilling the minimum required days of instruction under the law. Instructional activities may include synchronous and/or asynchronous curricula whether delivered in printed or electronic form.</p> <p>The continuity of core operations such as payroll and ongoing communication with staff, students and parents/guardians shall be an essential part of the emergency preparedness plan.</p>
<p>SC 1310-B, 1517, 1518</p> <p>Pol. 203, 203.1</p> <p>SC 102, 1310-B Pol. 333, 805.2</p> <p>Pol. 705</p>	<p><u>Education and Training</u></p> <p>Students and staff members shall be instructed and shall practice how to respond appropriately to emergency situations.</p> <p>Effective infection control and prevention education and procedures, such as frequent hand washing and cough/sneeze etiquette, shall be encouraged continually to help limit the spread of germs at district schools.</p> <p>The district shall provide mandatory training to school employees on school safety and security based on the district’s needs and in accordance with law and the standards specified by the state’s School Safety and Security Committee.</p> <ol style="list-style-type: none"> <li>1. Two (2) hours of required training addressing any combination of one (1) or more of the following areas shall be completed each year, in person or virtually:             <ol style="list-style-type: none"> <li>a. Situational awareness.</li> <li>b. Trauma-informed approaches.</li> <li>c. Behavioral health awareness.</li> </ol> </li> </ol>
<p>Pol. 146.1, 333</p>	<p></p>

Pol. 249, 819	d. Suicide and bullying awareness.
Pol. 227, 351	e. Substance use awareness.
Pol. 805	1. One (1) hour of training in the following areas shall be completed each year:
SC 1302-E Pol. 236.1	<p>a. Emergency training drills, including fire, natural disaster, active shooter, hostage situation and bomb threat. This training must be conducted in person.</p> <p>b. Identification or recognition of student behavior that may indicate a threat to the safety of the student, other students, school employees, other individuals, school facilities, or the community. This training may be conducted in person or virtually.</p>
SC 1205.2, 1310-B Pol. 333	<p><u>The required school safety and security training shall be credited toward professional education requirements, in accordance with laws and the district's Professional Education Plan.</u></p>
35 Pa. C.S.A. Sec. 7701	<p><u>Required Drills</u></p> <p><u>Emergency Preparedness Drill-</u></p> <p>At least annually, all district schools shall conduct a disaster response or emergency preparedness plan drill.</p>
SC 1517, 1518	<p><u>Fire Drills-</u></p> <p>Fire drills shall be conducted at least once a month during the school year, in accordance with the provisions of law.</p>
SC 1517	<p><u>School Security Drills-</u></p> <p>The Board directs each district school to conduct a school security drill within ninety (90) days of the beginning of each school year. The school security drill shall be conducted while school is in session, with students present.</p> <p>The school security drill may take the place of a fire drill for the month in which it is conducted.</p>
SC 1517	<p>The Superintendent or designee may conduct additional school security drills in district schools after the first ninety (90) days of the school year. Up to two (2) additional school security drills per school year may be conducted in place of the required fire drills for the month in which they are conducted.</p>

<p>SC 1517</p>	<p>The Superintendent or designee shall:</p> <ol style="list-style-type: none"><li>1. Oversee instruction and training of students and school employees in procedures for conducting school security drills and responding to emergency situations.</li><li>2. Notify and request assistance from local law enforcement and the emergency management agency prior to conducting a school security drill.</li><li>3. Notify parents/guardians of the students attending the school building where the school security drill is scheduled in advance of conducting the drill.</li></ol>
<p>SC 1517 75 Pa. C.S.A. 4552</p>	<p><i>Bus Evacuation Drills-</i></p> <p>Bus evacuation and safety drills shall be conducted twice a year, in accordance with the provision of law.</p>
<p>SC 1303-D Pol. 236.1, 805, 805.1, 805.2</p>	<p><u>Safe2Say Something Program</u></p> <p>The Board directs the Superintendent or designee to develop procedures for assessing and responding to reports received from the Safe2Say Something anonymous reporting program, in accordance with law. The procedures shall establish a framework within which district administration and staff will respond to program reports, coordinate with the county emergency dispatch center(s) and local law enforcement, and provide appropriate assessment and response for the safety and security of students, staff and school facilities in accordance with applicable law and Board policy and administrative regulations.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 102, 1205.7, 1301-B, 1302.1-A, 1303-A, 1303-B, 1303-D, 1310-B, 1501, 1506, 1517,1518</p> <p>State Board of Education Regulations – 22 PA Code Sec. 10.11, 10.24</p> <p>Disaster Prevention – 35 Pa. C.S.A. Sec. 7301 et seq, 7701</p> <p>20 U.S.C. 7112, 7118, 7801</p> <p>75 Pa. C.S.A. 4552</p> <p>Board Policy – 146, 203, 203.1, 227, 236, 236.1, 249, 333, 351, 705, 709, 804, 805, 805.1, 810, 819, 909</p>



	<p>NOTES:</p> <p>School entities who receive specific federal funding grants for readiness and emergency management may also have additional requirements for compliance with the National Incident Management System (NIMS).</p> <p>False alarms – 18 Pa. C.S.A. Sec. 4905, 4906</p>
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SECTION: EMPLOYEES

TITLE: SCHOOL SECURITY PERSONNEL

ADOPTED: MARCH 17, 2014  
 MARCH 19, 2018  
 DECEMBER 16, 2019  
 AUGUST 16, 2021  
 OCTOBER 17, 2022

# EAST STROUDSBURG AREA SCHOOL DISTRICT

805.2. SCHOOL SECURITY PERSONNEL	
<p>1. Purpose</p>	<p>The Board is committed to providing a safe and secure environment for students, staff and visitors while in school, at school functions, traveling to and from school and on school property at any time. As a result, it is the intention of the Board to establish a School Safety &amp; Security Department comprised of School Police Officers and School Security.</p>
<p>2. Authority SC 1301-C</p>	<p>The Board shall employ School Security Personnel to coordinate the safety and security of district students, staff, visitors and facilities.</p>
<p>3. Definitions</p> <p>SC 1301-C, 1310-C, 1311-C</p> <p>SC 111, 1301-C, 1311-C Pol. 304.3, 818</p>	<p><b>School Security Personnel</b>—School Police Officers and School Security.</p> <p><b>School Police Officer</b>-A law enforcement officer employed by the district whose responsibilities, including work hours, are established by the district.</p> <p><b>School Security</b> - an individual employed by the district who is assigned to a school for routine safety and security duties, and has <u>not</u> been granted powers by the court to issue citations or detain individuals or exercise the same powers as the police of the municipality in which the school property is located, in accordance with law.</p>
<p>4. Delegation of Responsibility SC 1309-B</p>	<p>The Superintendent designates the Chief of School Police to serve as the School Safety and Security Coordinator, in accordance with law. When a vacancy occurs in the role of the School Safety and Security Coordinator, the Superintendent shall appoint another school administrator to serve as the School Safety and Security Coordinator within thirty (30) days of the vacancy and shall notify the Board regarding the appointment.</p> <p>The Superintendent or designee shall submit the name and contact information for the appointed School Safety and Security Coordinator to the state’s School Safety and Security Committee within thirty (30) days of the appointment.</p> <p>The School Safety and Security Coordinator shall report directly to the Superintendent, and shall be responsible for the following:</p> <ol style="list-style-type: none"> <li>1. Oversee all School Police Officers and School Security.</li> </ol>

<p>Pol. 146, 227, 236, 236.1, 249, 333, 351, 805, 819</p> <p>SC 1302-E, Pol. 236.1</p>	<ol style="list-style-type: none"> <li>2. Review and provide oversight of all Board policies, administrative regulations and procedures related to school safety and security, and ensure compliance with federal and state laws and regulations regarding school safety and security.</li> <li>3. Coordinate training and resources for students and staff related to situational awareness, trauma-informed approaches, behavioral health awareness, suicide and bullying awareness, substance use awareness, emergency procedures and training drills, and identification or recognition of student behavior that may indicate a threat to the safety of the student, other students, school employees, other individuals, school facilities or the community, in accordance with the standards established by the state's School Safety and Security Committee and the requirements of applicable law and regulations.</li> <li>4. Coordinate a tour of the district's buildings and grounds biennially, or when a building is first occupied or reconfigured, with law enforcement and first responders responsible for protecting and securing the district to discuss and coordinate school safety and security matters.</li> <li>5. Serve as the liaison with law enforcement and other state committees and agencies on matters of school safety and security.</li> <li>6. Serve on the district's threat assessment team(s) and participate in required training and the threat assessment process.</li> <li>7. Coordinate School Safety and Security Assessments, School Safety and Security grant requirements and respond to School Safety and Security surveys, as applicable.</li> </ol>
<p>SC1305-B, 1314-B, 1315-B Pol. 805</p>	<p>The School Safety and Security Coordinator shall, within one (1) year of appointment, complete required training as specified by the state's School Safety and Security Committee for serving in the role of a School Safety and Security Coordinator. This training shall be in addition to other training requirements for school administrators.</p>
<p>SC 1309-B, 1316-B</p>	<p>By June 30 of each year, the School Safety and Security Coordinator shall make a report to the Board at an executive session on the district's current safety and security practices, and identify strategies to improve school safety and security.</p>
<p>Pol. 006</p>	<p>The Board directs the School Safety and Security Coordinator to include the following information in the annual report:</p>
<p>SC 1302-E Pol. 236.1</p>	<ol style="list-style-type: none"> <li>1. Threat assessment team information, including verification of compliance with law and regulations, the number and composition of the district's threat assessment team(s). the total number of threats assessed in the past year and any additional information on threat assessment required by the Superintendent or designee, in accordance with Board policy.</li> <li>2. Safe2Say Something aggregate data, including a breakdown of Life Safety and Non-Life Safety reports received.</li> <li>3. Office for Safe Schools reports for the previous year(s) and/or data collected</li> </ol>



<p>Pol. 805</p>	<p>to date for the current year.</p> <ol style="list-style-type: none"> <li>4. Information on tours, inspections and/or School Safety and Security Assessments of school facilities and programs.</li> <li>5. Information on grants or funding applied for and/or received in support of school safety and security efforts.</li> </ol>
<p>SC 1309-B</p>	<p>A copy of the report shall be submitted to the state’s School Safety and Security Committee.</p> <p>The School Safety &amp; Security Coordinator shall be responsible for the daily operation of the School Safety &amp; Security Department. The School Safety &amp; Security Coordinator shall have the following primary responsibilities:</p> <ol style="list-style-type: none"> <li>1. Recommend to the Board additions to and deletions from, the School Police Officers' roster. The roster shall be continuously updated and reviewed annually.</li> <li>2. Assign School Police to district activities, weekend and night patrols, and non-school functions taking place on district property, as necessary, in coordination with district administrative officials.</li> <li>3. Evaluate the performance of each School Police Officer in collaboration with the administration.</li> <li>4. Recommend appropriate training for all officers.</li> <li>5. Assure that all training and certifications are up-to-date.</li> <li>6. Assure that all officers are properly uniformed and equipped.</li> <li>7. Maintain communication with all officers and periodically observe officers when on assignments for the purpose of officer evaluation.</li> </ol> <p>The Superintendent or designee shall implement job descriptions and procedures to address the responsibilities and requirements specific to each category of School Security Personnel in carrying out their duties.</p> <p>School Police Officers shall carry weapons, including firearms, in performance of their duties only if, and to the extent, authorized by the Board.</p>
<p>5. Guidelines Act 44 of 2018</p>	<p><b>Training</b></p> <p>All School Security Personnel shall successfully complete the basic school resource officer course of instruction offered by the National Association of School Resource Officers or an equivalent course of instruction approved by the commission prior to employment by the school district.</p> <p>School entities shall provide their employees with mandatory training on school safety and security subject to the following based on the needs of the school entity:</p> <ol style="list-style-type: none"> <li>1. Training shall address any combination of one or more of the following,</li> </ol>

	<p>based on the needs of the school entity:</p> <ol style="list-style-type: none"> <li>a. Situational awareness.</li> <li>b. Trauma-informed approaches.</li> <li>c. Behavioral health awareness.</li> <li>d. Suicide and bullying awareness.</li> <li>e. Substance use awareness.</li> <li>f. Emergency training drills, including fire, natural disaster, active shooter, hostage situation and bomb threat.</li> <li>g. Identification or recognition of student behavior that may indicate a threat to the safety of the student, other students, school employees, school facilities, the community or others.</li> </ol> <ol style="list-style-type: none"> <li>2. Training may be provided through the Internet or other distance communication systems.</li> <li>3. Employees shall complete a minimum of three hours of training every five years.</li> <li>4. Employees shall have current CPR/AED/First Aid certification.</li> <li>5. Any other trainings required by law.</li> </ol>
<p>Act 67 of 2019</p>	<p>In addition to the training above, School Police Officers are required to complete training under Title 53, Chapter 21, Subchapter D which includes:</p> <ol style="list-style-type: none"> <li>1. Act 120 Training</li> <li>2. Twelve (12) hours per year of MPOETC-approved classroom training,</li> <li>3. Annual firearms qualification on all duty firearms.</li> <li>4. Any other trainings required by law.</li> </ol>
<p>SC 1301-C, 1302-C, 1310-C, 1311-C Pol. 304.1, 818</p>	<p><b>School Police Officers</b></p> <p>The Board is authorized by law to hire School Police Officers and request that certain powers be conferred upon such School Police Officers by the Monroe/Pike county Court of Common Pleas, in accordance with the provisions of law.</p> <p>Background Checks -</p>
<p>SC 111, 111.1, 23 Pa. C.S.A. 6344, 6344.3</p>	<p>Prior to receiving an offer of employment, all school police officers shall comply with the requirements for background checks/certifications and employment history reviews for all school employees, in accordance with applicable law, Board policy and administrative regulations. These requirements are addressed separately in Board policy 304 for school police employed by the district and Board policy 818 for school police employed by an independent contractor or third-party vendor.</p>
<p>37 Pa Code 241.5, 44 Pa C.S.A. 7301 et seq</p>	<p>The district shall conduct a law enforcement agency background investigation in compliance with applicable law and regulations for all school police employed by the district and shall review a background investigation conducted for all school</p>

<p>37 Pa Code 241.6 44 Pa C.S.A. 7310</p>	<p>police employed by an independent contractor or third-party vendor.</p> <p>Following an offer of employment, the district shall request the separation record for a school police officer employed or contracted by the district, in accordance with applicable law and regulations for a law enforcement agency.</p> <p>An applicant must be appointed by the Board, approved by the Court of Common Pleas, and take the oath of office before s/he is officially a School Police Officer.</p> <p>The Board shall direct the solicitor to apply to a judge of the Monroe/Pike County Court of Common Pleas to appoint a person(s) to act as a School Police Officer for the district.</p>
<p>SC 1304-C</p>	<p>School Police Officers shall take and subscribe to the Oath of Office required by law.</p>
<p>SC 1302-C, 1305-C</p>	<p>The district shall request that the court grant the School Police Officer authority to carry a firearm, in accordance with law. The School Police Officer shall maintain all applicable firearm license and training requirements, in accordance with law and Board policy.</p>
<p>SC 1305-C 22 Pa 10.23, 14.104, 14.133 Pol. 113.2</p>	<p>School Police Officers shall successfully complete required training, in accordance with law, and other required staff training, including district training on the use of positive behavior supports, de-escalation techniques and appropriate responses to behavior for students with disabilities, in accordance with law, regulations and Board policy.</p> <p><b><u>Requirements-</u></b></p>
<p>SC 1303-C</p>	<p>The district shall annually report the following information regarding School Police Officers receiving required training to the PA Department of Education and the PA Commission on Crime and Delinquency:</p> <ol style="list-style-type: none"> <li>1. The district's name and the number of School Police Officers employed by the district.</li> <li>2. The municipalities comprising the district.</li> <li>3. The date and type of training provided to each School Police Officer.</li> </ol>
<p>44 Pa. C.S.A. 7301 et seq 37 Pa Code 241.1 et seq</p>	<p>The district shall make reports regarding hiring and separation, and shall maintain all records, as required for a law enforcement agency, in accordance with applicable law and regulations.</p>



SC 1306-C	<p>School Police Officers shall possess and exercise the following duties:</p> <ol style="list-style-type: none"><li>1. The authority to enforce good order in School Building, on School Property, School Buses, including but not limited to, vehicles used under transportation agreements with third party contractors to transport students, at bus stops involving students and at school functions.</li><li>2. The authority to exercise the same powers exercised under authority of law or ordinance by the municipal police of the legal entities comprising the district including but not limited to:<ol style="list-style-type: none"><li>a. The issuance of summary citations.</li><li>b. The power to exercise arrest and citation power for violations of law.</li><li>c. The authority to exercise arrest and citation power for violations of the the Pennsylvania Crimes Code and the Pennsylvania Vehicle Code.</li><li>d. To present those arrested before a district justice juvenile probation authorities, mental health facility, or other court of record and proffer charges against the arrested individual under the law of the Commonwealth.</li><li>e. To exercise all powers conferred by the Monroe/Pike County Court of Common Pleas on District Property within their jurisdiction.</li><li>f. To possess firearms while on duty when they have obtained training as authorized by the Municipal Police Officers Training act 53 Pa. C.S.A. Sec 2161 et seq and obtained a certificate of completion of the Act 120 Pennsylvania Municipal Police Education and Training, and maintain annual Firearm Qualification.</li></ol></li><li>3. The authority to use reasonable force in accordance with Title 18 Pennsylvania Crimes Code Section 508, use of force in Law Enforcement, Section 509, use of force by persons with special responsibility for the care, discipline or safety of others, and Section 505, use of force in self-protection.</li></ol>
SC 1307-C	<p>School Police Officers wear the assigned metallic shield or badge provided by the district in plain view while on duty.</p> <p>School Police Officers shall be under the supervision of the School Safety &amp; Security Coordinator.</p> <p><b><u>Body Armor</u></b></p> <p>In order to create the safest working environment possible for all members of the ESASD Police Department, soft body armor will be issued to sworn members of this</p>

	<p>department that request such equipment.</p> <p>All School Police receiving soft body armor purchased by the district shall wear the soft body armor while on-duty.</p> <p>On-duty shall be defined as whenever an officer is receiving regular pay or overtime and is working for the district in a police capacity.</p> <p>The only exceptions to wearing the soft body armor while on duty will be when attending court, attending training, attending off-duty hearings, or any other reason approved by the School Safety &amp; Security Coordinator. Any discrepancies as to the interpretation of these exceptions will be resolved by the Office of the Superintendent or the School Safety &amp; Security Coordinator.</p>
<p>SC 1314-C</p>	<p><b>School Security</b></p> <p>The Board shall appoint School Security as authorized by law.</p> <p>Background Checks –</p>
<p>SC 111, 111.1, 23 Pa C.S.A. 6344, 6344.3 Pol, 304.3, 818</p>	<p>Prior to receiving an offer of employment, all school security guards shall comply with the requirements for background checks/certifications and employment history reviews for all school employees, in accordance with applicable law, Board policy and administrative regulations. These requirements are addressed separately in Board policy 304 for school security guards employed by the district and Board policy 818 for school security guards employed by an independent contractor or third-party vendor.</p>
<p>37 Pa Code 241.5 44 Pa C.S.A. 7301 et seq</p>	<p>The district shall conduct a law enforcement agency background investigation in compliance with applicable law and regulations for all school security guards employed by the district and shall review a background investigation conducted for all school security guards employed by an independent contractor or third-party vendor.</p>
<p>37 Pa Code 241.6 44 Pa C.S.A. 7310</p>	<p>Following an offer of employment, the district shall request the separation record for a school security guard employed or contracted by the district, in accordance with applicable law and regulations for a law enforcement agency.</p>
<p>SC 1314-C</p>	<p>Such School Security appointed shall possess and exercise the following powers and duties:</p> <ol style="list-style-type: none"> <li>1. The authority to enforce good order on school property; on school buses, including vehicles used under transportation agreements with third party contractors to transport students; and at school functions.</li> <li>2. The authority to detain individuals until the arrival of the School Police</li> </ol>

officer/and or other police officers from the requisite jurisdiction.

3. The authority to use reasonable force in accordance with law. Appropriate school administrators and school security are persons entrusted with the care and supervision for a special purpose of a minor and the Board believes that reasonable force may be necessary to further that special purpose, including the maintenance of reasonable discipline during school, class or other times. Such reasonable force used shall not cause or create a substantial risk of death, serious bodily injury, disfigurement, extreme pain, mental distress, or gross degradation.

The Superintendent or designee shall be responsible for the overall operation of the School Safety & Security Department, which is comprised of both School Police Officer(s) and School Security.

The School Safety & Security Coordinator will be responsible for the daily operation of the School Safety & Security Department.

Building administrators shall be responsible for controlling behavior and enforcing the student discipline policy.

School Security Personnel shall be responsible to protect administrators and staff in their efforts to maintain order within the district facilities.

The Superintendent or designee shall establish guidelines for the operation of the School Safety & Security Department in order to achieve its objectives.

The following shall be established to govern the operation of the security staff:

1. School Security shall patrol the halls, restrooms, unlocked area not in use, and the perimeters of facilities to which they are assigned.
2. School Security shall assist building principals in any matter related to safety and security, but shall not have the responsibility for maintaining classroom discipline.
3. School Security shall notify school administrators of any student engaged in code of conduct violations. If a criminal act is observed the School Security shall notify the School Police Officer who will then notify the School Administrator.
4. School Security shall not be involved in discussions with the parents/guardians of students. The building administrators or designee may request the presence of the School Security during parent/guardian meetings for security purposes only.
5. The building administrator shall forward to the School Police Officer copies of discipline reports that involve criminal behavior. The School Police Officer shall review all cases referred to him/her and initiate criminal charges if



<p>SC 1314-C</p> <p>44 Pa C.S.A. 7301 et seq 37 Pa Code 241.1 et seq</p>	<p>warranted. The final decision to initiate criminal prosecution rest with the Monroe/Pike County district attorney's office.</p> <p>6. School Security shall assist in monitoring student arrivals, departures, lunches and assemblies.</p> <p>7. All actions by School Security shall be documented on department forms. Copies of reports shall be forwarded to the building administrator and School Safety &amp; Security Coordinator.</p> <p>School Security shall successfully complete required training, in accordance with law, and applicable staff training in accordance with Board policy.</p> <p>The district shall make reports regarding hiring and separation, and shall maintain all records, as required for a law enforcement agency, in accordance with applicable law and regulations.</p> <p>References:</p> <p>School Code – 24 P.S. Sec 778, 1301-C, 1302-C, 1302-E, 1303-C, 1304-C, 1305-B, 1305-C, 1306-C, 1307-C, 1309-B, 1309-C, 1310-C, 1311-C, 1313-C, 1314-C</p> <p>Crimes Code – 18 Pa. C.S.A. Sec. 1 et seq.</p> <p>22 PA Code 10.23, 14.104, 14.133</p> <p>42 Pa. C.S.A. 8953</p> <p>53 Pa. C.S.A. 2302</p> <p>Pa. C.S.A. 2301, et seq</p> <p>Basic Police Officers Training PA Title 53 Chapter 21</p> <p>Municipal Police Officers Training Act – 53 Pa. C.S.A. Sec. 2161 et seq.</p> <p>Pol. 006, 113.2, 146, 227. 235.1, 236, 236.1, 249, 304.3, 351, 705, 709, 805, 805.1, 818, 819, 907, 909</p>
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EAST  
STROUDSBURG  
AREA  
SCHOOL DISTRICT

SECTION: PUPILS

TITLE: CHAPTER 15

ADOPTED: NOVEMBER 17, 2003

REPEALED: OCTOBER 17, 2022

113.4 CHAPTER 15

1. Purpose  
Pa Code 15.1

This policy addresses the school district's responsibility to comply with the requirements of Section 504 and its implementing regulations at 34 CFR Part 104 (relating to nondiscrimination on the basis of handicap in programs and activities receiving or benefiting from federal financial assistance) and implements the statutory and regulatory requirements of Section 504. Section 504 and its accompanying regulations protect otherwise qualified handicapped students who have physical, mental or health impairments from discrimination because of those impairments. The law and its regulations require public educational agencies to ensure that these students have equal opportunity to participate in the school program and extracurricular activities to the maximum extent appropriate to the ability of the protected handicapped student in question. School districts are required to provide these students with the aids, services and accommodations that are designed to meet the educational needs of protected handicapped students as adequately as the needs of non-handicapped students are met. These aids, services and accommodations may include but are not limited to, special transportation, modified equipment, adjustments in the student's roster or the administration of needed medication. For purposes of the chapter, students protected by Section 504 are defined as protected handicapped students.

2. Definitions  
Pa Code 15.2

The following words and terms, when used in this policy, have the following meanings, unless the context clearly indicates otherwise:

*Parents* – A birth or adoptive parent, a guardian or a person acting as a parent of the student.

*Protected handicapped student* - A student who meets the following conditions:

- (i) Is of an age at which public education is offered in the school district.
- (ii) Has a physical or mental disability which substantially limits or prohibits participation in or access to an aspect of the student's school program.
- (iii) Is not eligible as defined by Chapter 14 (relating to special education services and programs) or who is eligible but is raising a claim of discrimination under § 15.10 (relating to discrimination claims).

*School days* – The days of the school district’s academic year plus the 14 calendar days before the beginning of the academic year and the 14 calendar days following the completion of the academic year.

*Service Agreement* – A written agreement executed by a student’s parents and a school official setting forth the specific related aids, services or accommodations to be provided to a protected handicapped students.

3. General  
Pa Code 15.3

The school district shall provide each protected handicapped student enrolled in the district, without cost to the student or family, those related aids, services or accommodations which are needed to afford the student equal opportunity to participate in and obtain the benefits of the school program and extracurricular activities without discrimination and to the maximum extent appropriate to the student’s abilities.

4. Annual Notice  
Pa Code 15.4

On or before the first day of a school year, the school district shall inform parents of enrolled students that the school district does not discriminate against protected handicapped students and the school district’s responsibilities under this chapter. The notice may be included in a document reasonably expected to reach the parents of students enrolled in the school district, such as school calendars or brochures.

5. School district initiated evaluation and provision of services  
Pa Code 15.5

(a) The school district shall send a written notice to the student’s parents if the school district believes that the student meets one or more of the following conditions:

- (1) Should be identified as a protected handicapped student.
- (2) Should no longer be identified as a protected handicapped student.
- (3) Requires a change in or modification of the student’s current service agreement.

(b) The school district’s notice to the parents shall be in the parents’ native language or mode of communication and shall state the following:

- (1) The school district believes the student is a protected handicapped student or is no longer a protected handicapped student.
- (2) The basis for the school district’s belief.
- (3) The proposed change or modification in the service agreement.
- (4) The parent’s right to inspect and review all relevant school records.
- (5) The parents’ right to meet with appropriate school officials to discuss the issues associated with evaluating or accommodating the student.



- (6) The specific related aids, services or accommodations the school district is proposing.
- (7) The requirement that the parents agree to the student's identification as a protected handicapped student and execute a service agreement before the school district will provide the proposed related aids, services or accommodations.
- (8) The school district will not modify or terminate the student's current service agreement without the parents' written consent, pending completion of the procedures in §15.8 (relating to procedural safeguards).
- (9) The procedural safeguards available to students and their parents.

(c) If the school district needs additional information before it can make a specific recommendation concerning the related aids, services or accommodations need needed by the student, the school district may ask the parents to provide additional medical records which the parents may have and to grant the school district permission to evaluate the student.

(d) The school district initiated request to evaluate a student shall specifically identify the procedures and types of tests which it proposes to use to evaluate the student and inform the parents that they have the right to give or withhold their written to these evaluations.

6. Parent initiated evaluation and provision of services  
Pa Code 15.6

(a) Parents shall request in writing that their child be evaluated and provided services if they believe their child meets one or more of the following conditions:

(1) Should be identified as a protected handicapped student.

(2) Should no longer be identified as a protected handicapped student.

(3) Requires a change in or modification of the child's current service agreement.

(b) The parents should include available relevant medical records along with their written request for the provision of services.

(c) The specific modifications the parents would like the school district to make in the student's current service agreement, if the parents are requesting modification of the student's current service agreement.

(d) Within 25 school days of receipt of the parents' written request for the provision of services, the school district shall evaluate the information submitted by the parents and send a written response to the parents' request.

- (e) The school district's response to the parents shall be in the parents' native language or mode of communication and shall state the following:
- (1) Whether the parents' request or a portion of the parents' request is being granted or denied.
  - (2) The parents' right to meet with the appropriate school officials to discuss the issues associated with accommodating the student.
  - (3) The procedural safeguards available to students and their parents under § 15.8 (relating to procedural safeguards).
  - (4) Parents using the procedural safeguards in this chapter may also file suit in Federal court under Section 504.
- (f) If, upon evaluation of the information submitted by the parents, the school district determines that it needs additional information before it can make a specific recommendation concerning the parents' request, the school district shall ask the parents to provide additional medical records and grant the school district permission to evaluate the student.
- (g) The school district initiated request to evaluate a student under subsection (f) shall be in writing and specifically identify the procedures and types of tests which it proposes to use to evaluate the student and inform the parents that they have the right to give up or withhold their written consent to these evaluations.
- (a) If the parents and the school district agree as to what related aids, services or accommodations should or should no longer be provided to the protected handicapped student, the school district and parents shall enter into or modify a service agreement. The service agreement shall be written and executed by a representative of the school district and one or both parents. Oral agreements may not be relied upon. The agreement shall set forth the specific related aids, services or accommodations the student shall receive, or in an agreement is being modified, the modified services the student shall receive. The agreement shall also specify the date the services shall begin, the date the services shall be discontinued, and, when appropriate, the procedures to be followed in the even of a medical emergency.
- (b) If the parents and the school district cannot agree as to the related aids, services an accommodations that should or should no longer be provided to the protected handicapped student, either party may use the procedural safeguard system under §15.8 (relating to procedural safeguards) to resolve the dispute, and the school district shall notify parents in writing of their rights in this regard.

7. Service  
Agreement  
Pa Code 15.7

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8. Procedural safeguards  
Pa Code 15.8

- (c) Implementing the service agreement, school entities shall address relevant factors, such as educational resources, physical plant and personnel capabilities.
- (a) *Parental request for assistance.* Parents may file a written request for assistance with the Pennsylvania Department of Education (PDE) if one or both of the following apply:
- (1) The school district is not providing the related aids, services and accommodations specified in the student's service agreement.
  - (2) The school district has failed to comply with the procedures in this chapter.
- (b) *Request resolution.* PDE will investigate and respond to requests for assistance and, unless exceptional circumstances exist, will, within 60 calendar days of receipt of the request, send to the parents and school district a written response to the request. The response to the parent's request shall be in the parents' native language or mode of communication.
- (c) *Informal conference.* At any time parents may file a written request with the school district for an informal conference with respect to the identification or evaluation of a student, or the student's need for related aid, services or accommodation. Within 10 school days of receipt of request, the school district shall convene an informal conference. At the conference, every effort shall be made to reach an amicable agreement.
- (d) *Formal due process hearing.* If the matters raised by the school district or parents are not resolved at the informal conference, the school district or parents may submit a request for a hearing. The hearing shall be held before an impartial hearing officer and shall be governed by § 14.64(a)-(l), (n) and (o) (relating to impartial due process hearings) if no issues under Chapter 14 (relating to special education services and programs) are raised for decision in the hearing by the parents, school district or hearing officer. If issues under Chapter 14 are raised for decision in the hearing appeal from the hearing officer's decision shall be governed also by § 14.64(m).
- (e) *Stay pending judicial appeals.* If within 60 calendar days of the completion of the administrative due process proceedings under this chapter, an appeal or original jurisdiction action is filed in State or Federal Court, the administrative order shall be stayed pending the completion of the judicial proceedings, unless the parents and school district agree otherwise.

9. Confidentiality  
PA Code 15.9

The school district shall do the following:

- (1) Protect the confidentiality of personally identifiable information regarding a protected handicapped student.
- (2) Require parental consent before releasing personally identifiable



information to unauthorized persons.

(3) Provide access to educational records of the student to the parents or a representative of the parents.

(4) Comply with section 513(a) of the Family Educational Rights and Privacy Act of 1974 (20 U.S.C.A. § 1232g) and 34 CFR Part 99 (relating to family education rights and privacy).

10. Dis-  
crimination  
Claims  
PA Code  
15.10

Notwithstanding other provisions of this chapter, an eligible or noneligible student under Chapter 14 (relating to special education services and programs) may use the procedures for requesting assistance under §15.8(a) (relating to procedural safeguards) to raise claims regarding denial of access, equal treatment or discrimination based on handicap. A student filing a claim of discrimination need not exhaust the procedures in this chapter prior to initiating a court action under Section 504.

11. Rules of  
Construction

PA Code  
15.11

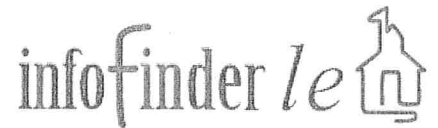
(a) The full description of substantive responsibilities of school entities is set forth in Section 504 and the Section 504 regulations at 34 CFR Part 104 (relating to nondiscrimination on the basis of handicap in programs and activities receiving or benefitting from federal financial assistance) and not in this chapter.

(b) Eligible and thought to be eligible students continue to be governed by Chapter 14 (relating to special education services and programs), except for the provision of § 15.10 (relating to discrimination claims).

(c) It is not the purpose of this chapter to preempt, create, supplant, expand or restrict the rights or liabilities of protected handicapped students or school entities beyond what is contemplated by Section 504, the Section 504 regulations at 34 CFR Part 104 or another law. This chapter does not restrict or limit a parent, protected handicapped student, school entity from filing a cognizable action, appellate or original in nature, to resolve a dispute under Section 504 or the Federal Section 504 regulations. This chapter does not increase or diminish the jurisdiction of any court.

(d) It is not the intent of the Board that this chapter be interpreted as influencing, in either the plaintiff or defendant's favor, the disposition of a particular civil action. However, this chapter is intended to have the force of law and to be so interpreted by the courts.

# Transportation Department



Home Students Trips Field Trips Reports Options

**Field Trip: 09735**

Main Notes Documents History

\*-Required Fields

Requested: **09/28/22 17:05 PM By: Burns, Holly**

Status:  Level 2 - Request Approved

Change To: [Select New Status]

Comments:

\* Field Trip Name: Franklin Institute  
 \* School: J T Lambert Int / JTL  
 \* Department: ACAD  
 \* Activity: ACAD

**Contact**

\* Contact: Holly Burns  
 \* Phone: 5702422731 \*Phone Ext: 17310  
 \* Email: holly-burns@esasd.net

**Departure**

\* Depart Date:  \* Time: 07:15 AM  
 \* Return Date:  \* Time: 06:30 PM

Departure: J T Lambert Int / JTL

Notes: Gifted students in grades 2nd through 12th will attend a field trip to Franklin Institute. 10 chaperones will be present to supervise 65 students.

**Destination**

\* Destination: Franklin Institute (222 N 20th Street Philadelphia)  
 \* Street: 222 N 20th Street  
 \* City: Philadelphia  
 \* State: Pa \* Zip: 19103  
 Contact: Holly Burns  
 Title:  
 Phone: 5702422731 Phone Ext: 17310  
 Fax:  
 Email: holly-burns@esasd.net  
 Notes:

**Directions**

Directions:

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**Trip Details**

\* Equipment:





# Transportation Department



Home Students Trips Field Trips Reports Options

## Field Trip: 09716

Main Notes Documents History

### \*-Required Fields

Requested: 09/23/22 02:43 AM By: Toth, Donald

Status: Level 3 - Request Approved  
Approved due to charter bus

Change To: [Select New Status]

Comments:

\* Field Trip Name: JT Lambert

\* School: J T Lambert Int / JTL

\* Department: ACAD

\* Activity: JT Lambert

### Contact

\* Contact: Terry Toth

\* Phone: 570-424-8430

\*Phone Ext: 17225

\* Email: donald-toth@esasd.net

### Departure

\* Depart Date: 11/18/2022 \* Time: 08:00 AM

\* Return Date: 11/18/2022 \* Time: 08:00 PM

Departure: J T Lambert Int / JTL

Notes: There will be 8 chaperones on this trip split between parents and faculty. The 9/11 Memorial Museum requests a 5:1 student-to-chaperone ratio. The Media Design Classes in 8th grade will be going on this trip. Our group is going to the 9/11 Memorial and Museum to view the

### Destination

\* Destination: World Trade Center (Fulton Street New York)

\* Street: Fulton Street

\* City: New York

\* State: NY \* Zip: 10007

Contact:

Title:

Phone: Phone Ext:

Fax:

Email:

Notes:

### Directions

Directions: Get on I-80 E from PA-447 S/Independence Rd  
8 min (3.5 mi)

Follow I-80 E to US-46 E in Wayne. Take exit 53 from I-80 E

### Trip Details

\* Equipment:

66



# Transportation Department



Home Students Trips Field Trips Reports Options

## Field Trip: 09659

Main Notes Documents History

### \*-Required Fields

Requested: 09/09/22 13:10 PM By: Turner, Gillian

Status:  Level 2 - Request Approved

Change To: [Select New Status]

Comments:

\* Field Trip Name: Class of 2023 NYC Rockefeller Center

\* School: E Stroudsburg HS - S / EHS

\* Department: HSS

\* Activity: HS South

### Contact

\* Contact: Gillian Turner

\* Phone: 5704248471 \*Phone Ext: 20132

\* Email: gillian-turner@esasd.net

### Departure

\* Depart Date: 12/9/2022 \* Time: 02:45 PM

\* Return Date: 12/9/2022 \* Time: 11:00 PM

Departure: E Stroudsburg HS - S / EHS

Notes:

### Destination

\* Destination: Rockefeller Center (45 Rockefeller Plaza New York)

\* Street: 45 Rockefeller Plaza

\* City: New York

\* State: NY \* Zip: 10111

Contact:

Title:

Phone: Phone Ext:

Fax:

Email:

Notes: Reserving 2 Martz deluxe charter buses, the group will go to Rockefeller Center to eat, to see the tree, and to shop in the area.

### Directions

Directions: East Stroudsburg North High School  
279 Timberwolf Dr, Bushkill, PA 18328

Get on I-80 E in Smithfield Township from Bushkill Falls Rd and US-

### Trip Details

\* Equipment:

Le 8



CHARTER BUS

Classification:

EHS

\* Number of Students:

102

\* Number of Adults:

8

\* Number of Wheel Chairs:

0

\* Number of Vehicles:

2

\* Estimated Miles:

186

\* Estimated Cost:

0

\* Estimated Hours:

7

**Invoicing Information:**

* Code (Department/Activity)	Amount (\$)	PO	Invoice Date	Payment Date	
EHS STUDENT ACTIVITY FUND (HSS/HS South )	0.00				
EHS STUDENT ACTIVITY FUND (HSS/HS South )	0.00				
[Select One]					
Rows: 2		Total: 0.00			

Delete Request

\*Map It!

Cancel/Return to List

Save

\*Map It! is a service provided by Google.com. Transfinder is not responsible for the information returned by Google.com or its mapping services.

2022-2023 SQL

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**East Stroudsburg Area School District**  
Professional Position Description - Alternatives To Expulsion (A2E) Coach

**Division/Department:** Curriculum & Instruction / Pupil Services

**Location:** East Stroudsburg Area Cyber Academy (ESACA)

**Job Title:** Alternatives To Expulsion (A2E) Coach

**Reports to:** Assistant Superintendent for District Programs / Assistant Superintendent for Pupil Services

**Terms of Employment:**

Salary, benefits and work year shall be in accordance with the current Professional Association's Collective Bargaining Agreement.

**Evaluation:**

Performance of this position will be evaluated in accordance with provisions of Board Policy #313.1 Evaluation of Professional Employees.

**Qualifications:**

1. Must possess a minimum of a Bachelor's Degree in social work, psychology, sociology, criminal justice, or education.
2. Experience with technology that is compatible with district-wide systems and data management systems.
3. Excellent organizational skills and abilities.
4. Current Act 34, Act 151, and FBI Clearances as required by the laws of Pennsylvania; any other clearances that may be required by law.
5. Experience with at-risk youth.
6. Proficiency in classroom management.
7. Proficiency in de-escalation skills.
8. Competence in discussing difficult topics with youth, families, and children.
9. Understanding of the different types of childhood trauma and trauma-informed classroom environments.
10. Understand Diversity, Equity, and Inclusion (DEI) and implicit bias.
11. Comfortability providing conferences with students and family/caregivers.
12. Comfortability in running small groups.
13. Comfortability with providing Mindful Activities.
14. Ability to model and promote "needs-based, nonviolent communication".
15. Experience working in Social Services and the Child Welfare System including knowledge of PA law.

**Primary Function:**

The primary function of the A2E coach is to educate students in recognizing how to contemplate and gain insight to their behaviors that have led to their expulsion. The A2E coach will provide those students with a 9 week course that consists of 1 hour a week counseling sessions targeted at specific issues related to drugs, alcohol, brain function, goal setting, and others. The coach will also assist in the reintroduction of the student back into their school and provide follow up services as needed.

**Essential Functions:**

1. Work cooperatively with CYS, and the juvenile justice system, including courts to assist student and family as they progress toward program completion.
2. Counsel students through a holistic and up-to-date approach towards mental health and addiction using proven diverse interventions and approaches.
3. Educate students in treating addiction including the 12-step facilitation if deemed necessary.
4. Assist students in understanding of developmental/emotional/cognitive/neurological diversities and appropriate interventions as it may relate to their circumstances.
5. Identify and respond to student and parent situations in a variety of ways that maintain/promote the integrity and authenticity of the family.
6. Work with building SAP teams within the district.
7. Aid children and families in identifying and learning how to challenge cognitive distortions.
8. Aid children and families with emotional regulation techniques.
9. Educate students and families about gambling behaviors and related addictions such as media/electronic addiction, and provide appropriate interventions.
10. Assist with training staff on topics related to struggling students.
11. Provide case management and aftercare planning for each student.
12. Support students and families when working with law enforcement, hospital staff, etc.
13. Advocate for families and serve as a liaison between them and school administration.
14. Assist students with written assignments including their "Letters of Reflection."
15. Meet with students 1:1 as needed.
16. Teach students how to engage in consequential thinking and gain refusal skills.
17. Adapt to the group/class dynamic as it changes during counseling sessions to best serve the needs of the current students.
18. Effectively build and maintain rapport and trust with students and their families while assisting Administration in doing the same.
19. Train students in "Motivational Interviewing" in an effort to resolve ambivalent feelings and insecurities.
20. Foster a connection between students with each other, their school staff as well as their natural supports, including family throughout the A2E process.
21. Teach students and families empowerment skills and how to advocate for their needs in an appropriate manner.
22. Provide group counseling to schools throughout the district if available.

**Position Specifications**



<p><b><u>Physical Demands:</u></b>  Able to sit for an extended period of time.  Able to raise or lower objects from one level to another.  Able to push or pull objects as needed  Able to carry objects (up to 20 lbs.) in arms or by other appropriate means  Able to use hands and arms to reach and pick up objects  Able to walk moderate distances inside and outside of facilities and able to climb steps</p> <p><b><u>Sensory Abilities:</u></b>  Able to see clearly with or without corrective lenses  Able to coordinate eyes, hands and fingers rapidly</p>	<p><b><u>Work Environment:</u></b>  Able to travel inside or outside the District as necessary for work related tasks  Able to withstand changes in environmental conditions inside and outside of the work facility, and adapt to these changes</p> <p><b><u>Temperament:</u></b>  Able to work with others in a courteous and cooperative manner  Able to effectively manage various types of situations and personalities  Able to effectively respond to deadlines and stressful situations</p> <p><b><u>Specific Skills:</u></b></p>	<p><b><u>Cognitive Ability:</u></b>  Able to communicate effectively both orally and in written form  Able to perform numerical operations accurately and quickly  Able to perform repetitive tasks  Able to make appropriate judgments as they pertain to the responsibilities of the position</p> <p><b><u>License:</u></b></p>
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**East Stroudsburg Property And Confidentiality Requirements:**  
All property, including intellectual property, materials, equipment or actual products and services developed or accrued as part of the job duties and responsibilities listed above, is the property of East Stroudsburg Area School District. It may not be used for personal profit or gain and will be relinquished to the East Stroudsburg Area School District upon termination of employment from the East Stroudsburg Area School District.

*The position specifications described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

*The information contained in this job description is for compliance with the Americans with Disabilities Act (A.D.A) and is not an exhaustive list of the duties performed for the position. Additional duties are performed by the individual currently holding this position and additional duties may be assigned.*

**Adoptions:**  
Original adoption by the Board of Directors on :

I, \_\_\_\_\_, have read and understand the duties and responsibilities as outlined in the above position description.

\_\_\_\_\_ Date

Employee Signature

*East Stroudsburg Area School District is an Equal Opportunity Employment, Educational/Service Organization.*

# **CHIEF FINANCIAL OFFICER**

An Agreement Between

The Board of Education  
of the  
East Stroudsburg Area School District

and

Craig Neiman

**For the Period October 17, 2022 to June 30, 2030**

**PREAMBLE**

THIS AGREEMENT is made and entered this 17th day of October 2022, by and between the Board of Education of the East Stroudsburg Area School District (hereinafter referred to as the "District" or the "Board") and Craig Neiman, an individual (hereinafter referred to as "Chief Financial Officer").

WHEREAS, the Board of Education of the District, at a regularly scheduled meeting duly and properly called and held on October 17th, 2022 did appoint Craig Neiman as Chief Financial Officer for the East Stroudsburg Area School District in accordance with the terms of this Agreement and in accordance with the provisions of Section 508 and Section 1089 of the Public School Code of 1949, as amended; and

WHEREAS, the parties have agreed upon certain terms and conditions of employment and desire to reduce said terms and conditions to writing:

NOW, THEREFORE, the parties, intending to be legally bound hereby, and in consideration of the mutual covenants contained herein, agree as follows:

**TERM OF CONTRACT**

The Board, in consideration of the promises herein contained, has employed Craig Neiman and Craig Neiman hereby accepts said employment as Chief Financial Officer of the East Stroudsburg Area School District for a term commencing on October 17, 2022 and ending no later than June 30, 2030 ("Term").

This Agreement shall terminate immediately upon the expiration of the aforesaid Term unless the Agreement is sooner modified or terminated in accordance with this Agreement.

**SALARY**

The Chief Financial Officer's annual salary for the initial fiscal year shall be one hundred sixty-five thousand dollars (\$165,000.00), prorated. The salary shall increase annually by no less than the greater of: (a) three percent (3%) per fiscal year, commencing on July 1 of each fiscal year, or (b) the salary increase provided to administrators of the District as set forth in any current or future Administrative Compensation Plan then in effect. Any such salary increase shall be provided solely upon the Chief Financial Officer's satisfactory performance in accordance with this Agreement.



Annual salary increases may exceed those increases set forth in this paragraph, but only at the sole and absolute discretion of the Board. Any such adjustment in salary made during the life of this Agreement or any extension thereof shall be in the form of an amendment which shall become a part hereof. No adjustment in salary may reduce the annual salary in effect at any given time. In making any such amendment, it shall not be the case that the District has entered into a new agreement with the Chief Financial Officer, nor that the termination or expiration date of this Agreement has been extended. However, the District may, by specified action, extend the termination or expiration date of this Agreement if the same is agreeable to the parties and is permitted by law.

### **EMPLOYEE BENEFITS**

The School District shall provide Chief Financial Officer with employee benefits identical to those provided to Administrators pursuant to the School District's Administrative Compensation Plan.

### **PROFESSIONAL ASSOCIATIONS AND MEMBERSHIP DUES**

In addition to, and notwithstanding, any of the remaining terms and conditions of this Contract, the Board will pay, at the expense of the School District, the basic membership fees of the Chief Financial Officer in the following organizations for the term of the Chief Financial Officer's contract:

- Pennsylvania Association of School Administrators
- Pennsylvania School Boards Association
- Association of School Business Officials International
- Pennsylvania Association of School Business Officials
- Lehigh Valley Chapter of Pennsylvania Association of School Business Officials
- Government Finance Officers Association
- Association of Government Accountants
- Any other organization requested by the Chief Financial Officer and approved by the Board

The District recognizes the obligation to professional growth and development provided by these affiliations and encourages and permits the Chief Financial Officer to participate

actively. The District and Chief Financial Officer may mutually agree to change, add to or delete the professional association memberships covered by this paragraph, and such change shall be in writing and approved by the Board and the Chief Financial Officer. The duties of the Chief Financial Officer require his participation and presence at numerous meetings, conventions, and conferences in order to maintain awareness of current issues, programs and information. The Chief Financial Officer's attendance at meetings, seminars, workshops, conferences, in-service programs, school activities, continuing education, professional development and graduate education programs is necessary to maintain the knowledge and skills required of his position. The District considers the expenses involved in such activities to be directly related to the Chief Financial Officer's duties and appropriate for reimbursement. However, the Chief Financial Officer will not attend more than one national conference per year without prior approval from the Board. Expense reimbursements for such activities shall be provided in accordance with the procedures of District policy.

### **YEARLY EVALUATION**

A. The Superintendent shall conduct an annual written assessment of the performance of the Chief Financial Officer no later than June 30 of each year of this Agreement, unless another date for the annual performance assessment is mutually agreed upon in writing by the Board and the Chief Financial Officer. The Chief Financial Officer shall have the right to make a written response to the annual performance assessment directed to the Superintendent. In the event the Superintendent determines that the performance of the Chief Financial Officer is unsatisfactory in any respect, he shall describe in writing, in reasonable detail, the specific instances of unsatisfactory performance. The Board and the Chief Financial Officer agree that the annual performance assessments and the Chief Financial Officer's responses shall be privileged and the Board and its individual members shall respect the confidentiality of the discussions. The Board and its individual members shall not reveal confidential information about the Chief Financial Officer's performance assessment results except, (a) in the case of a dispute between the Chief Financial Officer and District in which his performance is or becomes an issue; or (b) in response to the Chief Financial Officer making the performance assessment results public; or (c) with the Chief Financial

Officer's agreement; or (d) as otherwise expressly required by state or federal law. The Chief Financial Officer's performance shall be deemed satisfactory and the Chief Financial Officer shall not be subject to discipline, discharge or termination on the bases of neglect of duty or incompetency in any year when a formal performance assessment was not completed in accordance with this Agreement.

- B. The performance assessment shall be used for the following purposes:
  - 1. To discuss and establish goals and/or performance standards for the ensuing year; and
  - 2. To establish the basis for possible discipline or termination of the Chief Financial Officer.

C. Performance Expectations

The performance of the Chief Financial Officer shall be assessed on the basis of the Chief Financial Officer's Job Description, which is attached hereto as Exhibit "A" and made a part hereof.

**PHYSICAL EXAMINATION OF CHIEF FINANCIAL OFFICER**

The Chief Financial Officer agrees, upon a written request by the President of the Board, to have a comprehensive medical and visual examination once each year and to authorize the consulting physician to file with the President of the Board of Education a statement certifying to his physical competency, which statement shall be held in confidence by the Board. The cost of said medical and visual examination shall be borne by the School District.

**EXPENSE AND MILEAGE REIMBURSEMENT**

The District shall fully reimburse the Chief Financial Officer for all reasonable expenses incurred by the Chief Financial Officer in the discharge of his duties, upon proper documentation. This shall include reimbursement for mileage associated with the use of his private vehicle in the performance of the Chief Financial Officer's duties. Said reimbursement shall be based on the highest current mileage allowance as established by the Internal Revenue Service, as the same may be changed or modified from time to



time. Such expense reimbursement costs shall be estimated for budget purposes and approved by the Board in accordance with Board policy and procedures.

The District shall supply and pay for a “smartphone”-style cellular telephone, laptop computer and related computer equipment for the Chief Financial Officer’s professional and personal use during the duration of this Agreement and shall provide instruction and technical support to assist with access to the District’s computer network for the Chief Financial Officer’s residence. The District shall not be responsible for the payment of the internet service at the Chief Financial Officer’s residence but shall pay for mobile wireless capability for the Chief Financial Officer’s cellular telephone, laptop computer and other technological devices, including but not limited to his iPad or other tablet computer. The Chief Financial Officer agrees to return any equipment provided by the District and all District-related computer files at the conclusion of his employment with the District.

#### **QUALIFICATIONS OF THE CHIEF FINANCIAL OFFICER**

The Chief Financial Officer covenants and warrants that he possesses all of the qualifications required by law to serve as Chief Financial Officer of the District.

The Chief Financial Officer further agrees to devote his time, skill, labor, and attention to the performance of his duties as Chief Financial Officer of the School District on a full time basis during the term of this Agreement; provided, however, that the Chief Financial Officer with prior notice to, and prior authorization of, the School Board and as allowed by law, may undertake activities not directly related to the operations of the School District such as a consultant, speaking engagements, writing, lecturing, adjunct teaching or other professional duties and obligations which do not interfere with the performance of the Chief Financial Officer's duties with the School District.

The Chief Financial Officer further expressly covenants and warrants that he does not and will not have during the term of this contract any financial interest, direct or indirect, in the sale or adoption of any book or textbook, or the sale to or lease by the School District of any supplies or equipment, or any other pecuniary or financial interest which would create or appear to create a conflict of interest with the performance of his duties as Chief Financial Officer. The Chief Financial Officer further covenants and warrants that he has not violated any provision of the Public School Code of the

Commonwealth of Pennsylvania with respect to his qualification or election as Chief Financial Officer.

**GENERAL DUTIES OF THE CHIEF FINANCIAL OFFICER**

During the term of this Agreement, the Chief Financial Officer agrees to perform the duties of the Chief Financial Officer in a competent and professional manner in accordance with the laws of the Commonwealth of Pennsylvania, the policies of the School District, the Position Description established by the School District for the Chief Financial Officer (attached hereto as Exhibit "A"), and the regulations of the Board, and all amendments thereto.

Unless utilizing vacation, personal, sick or bereavement leave, or other leave as provided for herein, the Chief Financial Officer shall be required to work on all days during the school term during which school is in attendance and on all days during which professional staff employees are required to be in attendance. Additionally, during the months of June through August, the Chief Financial Officer shall work Monday through Friday of each week, with the exception of days of leave and legal holidays. Within any particular summer workweek you may work a compressed schedule whereby reducing the number of days in the regularly scheduled workweek. This flexible time schedule will not impact the regularly accrued vacation time. Flex time will be at the discretion of the superintendent.

**ROLE OF CHIEF FINANCIAL OFFICER**

The Chief Financial Officer will attend all regular and special meetings and executive sessions of the Board and will serve as an advisor to the Superintendent in all matters affecting the District as requested.

**PROFESSIONAL LIABILITY**

The Board agrees that it will defend, hold harmless and indemnify the Chief Financial Officer from any and all demands, claims, suits, actions and legal proceedings brought against the Chief Financial Officer in his individual capacity or in his official capacity as agent and employee of the Board, provided the incident arose while Chief Financial Officer was acting, or reasonably believed he was acting, within the scope of

his employment and as such liability coverage is within the authority of the Board to provide under state law. If, in the good faith opinion of the Chief Financial Officer, a conflict exists as regards the defense to such claims between the legal position of the Board and the legal position of the Chief Financial Officer, the Chief Financial Officer may engage separate counsel and the Board shall continue to indemnify the Chief Financial Officer and pay the full costs of the Chief Financial Officer's legal defense. This obligation shall survive the termination of this Agreement.

#### **TERMINATION OF AGREEMENT**

A. The Chief Financial Officer warrants that he has made no misrepresentation as to his qualifications and background either on his application or orally. The School Board shall have grounds to terminate this Agreement if the Chief Financial Officer has made any misrepresentations, either in writing or orally, if the Chief Financial Officer fails to maintain his legal credentials, or if the Chief Financial Officer undertakes work which interferes with his duties as Chief Financial Officer. If the School Board determines that the Chief Financial Officer's outside activities are interfering with his duties as Chief Financial Officer, they shall first put him on notice. If he persists in these activities, the School Board shall have grounds to terminate this Agreement.

B. Throughout the term of this contract, the Chief Financial Officer shall be subject to discharge for valid and just cause, as set forth in Section 514 and 1089 of the Pa Public School Code. However, the Board shall not arbitrarily or capriciously call for his dismissal and the Chief Financial Officer shall in any event have the right to written charges, notice of hearing, a fair and impartial hearing, all elements of due process, and the right to appeal to a court of competent jurisdiction. At any such hearing before the Board, the Chief Financial Officer shall have the right to be present and to be heard, to be represented by counsel, and to present witnesses and testimony relevant to the issue. A transcript of the record of proceedings before the Board shall be made available without charge to the Chief Financial Officer in the event an appeal is taken by the Chief Financial Officer from any action taken by the Board. The Chief Financial Officer shall have the right to be represented by counsel at his sole cost and expense. Provided, however, if the charges against the Chief Financial Officer are not sustained and/or should the Chief Financial



Officer finally prevail in any hearings or appeals, the Board shall reimburse the Chief Financial Officer for all reasonable legal fees and expenses incurred by the Chief Financial Officer in the proceedings.

C. This Agreement may be unilaterally terminated without penalty by the resignation of the Chief Financial Officer at any time provided the Chief Financial Officer gives the Board at least ninety (90) days' notice prior to the effective date of the resignation. If this Agreement is terminated in this manner, the District shall immediately pay and provide to the Chief Financial Officer all of the aggregate compensation, salary, and benefits including, but not limited to, insurance premiums and coverages and payment for unused leave the Chief Financial Officer earned, accrued and/or is entitled to in accordance with the current Act 93 agreement through the effective date of his resignation and termination of this Agreement plus any applicable and earned post-employment and retirement benefits provided for in this Agreement.

D. This Agreement may be terminated by the mutual consent, in writing, of the Chief Financial Officer and the Board. If this Agreement is terminated in this manner, the District shall immediately pay and provide to the Chief Financial Officer all of the aggregate compensation, salary, and benefits including but not limited to insurance premiums and coverages and payment for unused leave the Chief Financial Officer earned, accrued and/or is entitled to in accordance with this Agreement through the mutually agreed upon effective date of termination of this Agreement plus any applicable and earned post-employment and retirement benefits provided for in this Agreement.

E. Notwithstanding any other provisions of this Agreement, the Board may, without cause and for any non-discriminatory reason consistent with law, terminate this Agreement by giving a minimum ninety (90) days written notice to the Chief Financial Officer prior to the effective date of the proposed termination of this Agreement. If the Board terminates this Agreement in this manner, the District shall immediately pay and provide to the Chief Financial Officer all of the aggregate compensation, salary, and benefits including but not limited to insurance premiums and coverages and payment for unused leave the Chief Financial Officer earned, accrued and/or is entitled to in

accordance with the current Act 93 agreement through the natural expiration date set forth in this Agreement plus any applicable and earned post-employment and retirement benefits provided for in this Agreement. Such payment shall also include, but not be limited to, annual salary adjustments as provided for in this Agreement. Additionally, the Board shall not negatively evaluate or provide any negative job reference or information regarding the Chief Financial Officer's work performance, unless otherwise expressly required by state or federal law.

F. This agreement shall be terminated upon the death of the Chief Financial Officer, at which time the District shall pay to the Chief Financial Officer's estate and/or heirs all of the aggregate compensation, salary and benefits the Chief Financial Officer earned, accrued and/or is entitled to under this Agreement through the date of the Chief Financial Officer's death.

#### **MODIFICATION**

Notwithstanding any term or provision herein or elsewhere, oral or in writing, this Agreement shall not be modified except in a writing signed by Chief Financial Officer and approved of by the Board and executed by an authorized officer of said Board.

#### **APPLICABLE LAW**

All references to the Public School Code shall include any amendments to or recodifications of such Act. This Agreement shall be construed in accordance with the law of the Commonwealth of Pennsylvania. In the event any provision of this Agreement shall be determined to be invalid or in conflict with the School Code of the Commonwealth of Pennsylvania, or any other federal, state, or municipal law by any court of competent jurisdiction, then such provision shall be deemed void and of no further effect, provided, however, that such determinations by a court of competent jurisdiction shall not effect or impair the remaining provisions of this Agreement.

#### **BINDING EFFECT**

This Agreement shall be binding upon the parties hereto, their heirs, executors, administrators, successors and assigns.

**IN WITNESS WHEREOF**, and intending to be legally bound hereby, the parties have caused this Agreement to be duly executed this 17th day of October, 2022.

ATTEST:

BOARD OF EDUCATION OF THE EAST  
STROUDSBURG AREA SCHOOL DISTRICT

\_\_\_\_\_

By: \_\_\_\_\_

WITNESS:

Craig Neiman

\_\_\_\_\_

\_\_\_\_\_



**East Stroudsburg Area School District**  
Position Description - **Chief Financial Officer**

**Division/Department:** Administrations/Business Office

**Location:** Administration Building

**Job Title:** Chief Financial Officer

**Reports to:** Superintendent

**Terms of Employment:**

Full-Time  
12 Month Employee  
Contractual agreement with the School Board

**Evaluation:**

Annual written assessment conducted by the Superintendent

**Qualifications:**

- Bachelor's Degree in Business Administration/Accounting or similar discipline
- CPA or MBA preferred
- Understanding of fund accounting and generally accepted accounting standards.
- Understanding of laws and regulations as they relate to business office functions.
- Five (5) years of experience in public school business.
- Ability to effectively communicate with the general public
- The capacity to supervise fellow workers and command respect
- Current Act 34, Act 151 and FBI Clearances as required by the laws of Pennsylvania; any other clearances that may be required by law
- Background in government accounting, budgeting, payroll processing, cash and investment management, risk management, and federal programs
- Knowledge of federal and state financial reporting requirements
- Ability to utilize computers and technology efficiently with an emphasis on spreadsheets and business/payroll systems.
- Excellent organizational skills and the ability to effectively communicate with all stakeholders
- Such alternatives to the above qualifications as the Board may find acceptable and reasonable

**Primary Function:**

Maintain the fiscal solvency of the school district and ensure the business affairs of the school district are in accordance with current laws and regulations and within the framework of district policy.

## Essential Functions:

- 1) Auditing
  - a) Insures that appropriate internal controls are in place for the processing of all financial transactions
  - b) Oversees the preparation of financial records for review by federal, state, and local auditors
- 2) Cash Management
  - a) Develops policies and procedures for the management and investment of District funds
  - b) Manages the District's relationship with its repositories
- 3) Debt Service
  - a) Works with the District's financial advisor to obtain the lowest cost financing for District capital projects
  - b) Oversees the proper payment of all debt and principal payments
  - c) Explores opportunities to reduce the District's outstanding debt
- 4) Financial Accounting
  - a) Implements the District's financial accounting system in accordance with "The Manual of Accounting and Related Financial Procedures of Pennsylvania School Districts"
  - b) Oversees the preparation of the General Fund Budget (PDE-2028), The Annual Financial Report (PDE-2057), and other financial reports as required by federal, state, and local agencies.
- 5) Financial Planning & Budgeting
  - a) Responsible for the compilation and preparation of the District's annual budget
  - b) Provide long range planning and fiscal advice to the Superintendent and the Board
  - c) Monitor budget management during the fiscal year.
  - d) Prepare financial reports for the Board on expenditures and revenues.
- 6) Human Resources
  - a) Provides support to the Superintendent and the Human Resources Director on issues relating to contract language and employment practices
  - b) Advises the Board and provides financial analysis for collective bargaining
  - c) Manages the District's employee benefit program
  - d) Manages the District's Workers' Compensation program
- 7) Payroll
  - a) Establishes payroll practices and procedures
  - b) Supervises the District's payroll operations including the maintenance of proper payroll records and the preparation of federal, state, and local reports
  - c) Insures that all employees are paid in accordance with negotiated contracts and Board policies
- 8) Purchasing
  - a) Recommends and enforces purchasing policies, procedures, and regulations
  - b) Enforces School Code requirements for bidding and purchasing
  - c) Oversees the District's purchase of all supplies and equipment
  - d) Provides for the inventory and management of fixed assets
- 9) Risk Management
  - a) Serves as the District's Risk Manager and develops policies and procedures to minimize risk for the District
  - b) Reviews insurance policies and makes recommendations for changes to the types and levels of coverage
  - c) Directs the District's insurance procurement process
- 10) Tax Administration
  - a) Establishes policies and procedures for the collection of school taxes
  - b) Oversees the local tax collectors
  - c) Maintains appropriate internal controls for the receipt and recording of school taxes
- 11) Oversee employee evaluations, training and supervision of business office personnel.
- 12) Perform other duties as assigned by the Superintendent.

## Position Specifications

<p><b><u>Physical Demands:</u></b></p> <ul style="list-style-type: none"> <li>-Able to sit for an extended period of time.</li> <li>-Able to raise or lower objects from one level to another.</li> <li>-Able to push objects as needed.</li> <li>-Able to carry objects (up to 20 lbs.) in arms or by other appropriate means.</li> <li>-Able to use hands and arms to reach and pick up objects.</li> <li>-Able to perceive speech or the nature of sounds in the air in person and on the telephone.</li> <li>-Able to move around the work area.</li> <li>-Able to walk moderate distances inside and outside of facilities and able to climb steps.</li> <li>-Able to travel inside or outside the District as necessary for work related tasks.</li> <li>-Able to withstand changes in environmental conditions inside and outside of the work facility, and adapt to these changes.</li> </ul>	<p><b><u>Work Environment:</u></b></p> <ul style="list-style-type: none"> <li>-Able to work with others in a courteous and cooperative manner.</li> </ul> <p><b><u>Sensory Abilities:</u></b></p> <ul style="list-style-type: none"> <li>-Able to see clearly with or without corrective lenses.</li> <li>-Able to coordinate eyes, hands and fingers rapidly.</li> </ul>	<p><b><u>Cognitive Ability:</u></b></p> <ul style="list-style-type: none"> <li>-Able to communicate effectively both orally and in written form.</li> <li>-Able to perform numerical operations accurately and quickly.</li> <li>-Able to effectively respond to many types of situations and personalities.</li> <li>-Able to effectively respond to deadlines and stressful situations.</li> <li>-Able to perform repetitive tasks.</li> <li>-Able to make appropriate judgements as they pertain to the responsibilities of the position.</li> <li>-Must possess supervisory skills (Business Office).</li> </ul> <p><b><u>License:</u></b></p> <ul style="list-style-type: none"> <li>-Must possess a valid driver's license.</li> </ul>
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**East Stroudsburg Property And Confidentiality Requirements:**

All property, including intellectual property, materials, equipment or actual products and services developed or accrued as part of the job duties and responsibilities listed above, is the property of East Stroudsburg Area School District. It may not be used for personal profit or gain and will be relinquished to the East Stroudsburg Area School District upon termination of employment from the East Stroudsburg Area School District.

*The position specifications described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

*The information contained in this job description is for compliance with the Americans with Disabilities Act (A.D.A) and is not an exhaustive list of the duties performed for the position. Additional duties are performed by the individual currently holding this position and additional duties may be assigned.*

**Adoptions:**

Original adoption by the Board of Directors on :

I, \_\_\_\_\_, have read and understand the duties and responsibilities as outlined in the above position description.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date



**Memorandum of Understanding**

**Between**

**The East Stroudsburg Area School District**

**And**

**The East Stroudsburg Area Education Association**

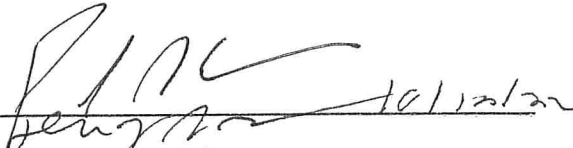
Whereas, the East Stroudsburg Area School District (herein "District") and the East Stroudsburg Area Education Association (herein "Association") are parties to a Collective Bargaining Agreement (CBA) beginning September 1, 2021 and ending August 31, 2024 and;

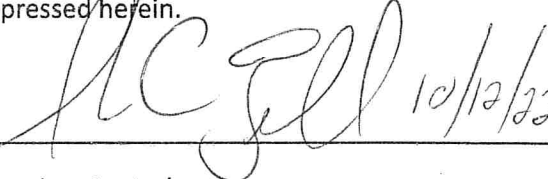
Whereas, the District entered dialogue with the Association regarding the addition of a position(s) entitled "Unified Sports Coach", and;

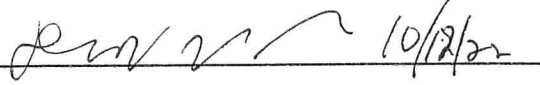
Whereas, the District and Association agree that the position of Unified Sports Coach is part of the Schedule "B" - Extra-Responsibility Pay Schedule as represented in the collective bargaining agreement (CBA), and;

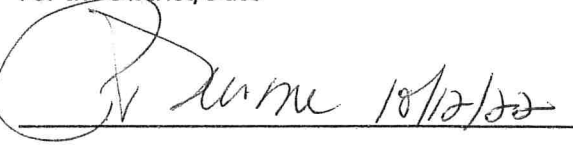
Now, therefore, the District and Association agree:

1. That the recently created position Unified Sports Coach is a bargaining unit position within the Association;
2. That the position Unified Sports Coach shall be included within the Schedule "B" - Extra Responsibility Pay Schedule of the CBA;
3. Current Unified Sports Coach assignments include Track and Field (Level II) and Bocce Ball (Level IV);
4. Unified Track and Field (Level II) will be compensated in accordance with the Track and Field Head Coach and Varsity Assistant as outlined in the Pay Schedule of the CBA;
5. Unified Bocce Ball will be compensated in accordance with the Golf Head Coach as outlined in the Pay Schedule of the CBA;
6. Additional Unified Sports Coach assignments may be added at the discretion of administration;
7. That this Memorandum shall not set a precedent, serve as a past practice, or constitute a waiver of any Association rights or privileges except as expressed herein.

  
For the Association/Date

  
For the District/Date

  
Association Attest/Date

  
District Attest/Date

East Stroudsburg Area School District  
Act 57 of 2022

On July 11th, 2022 the Governor signed Act 57 into law, which amended the Local Tax Collection Act ("LTCL"). Act 57 requires tax collectors of local governments' real estate taxes to waive the imposition of penalties, interest and other charges previously imposed for the late payment of real estate taxes in certain limited instances. Prior to Act 57, LTCL allowed local governments' tax collectors to impose penalties, interest and other charges for the late payment of real estate taxes - even if the taxpayer never received the tax bill. Act 57 was intended to remedy the situation when a new property owner does not receive a real estate tax bill (presumably because the bill was sent to the prior owners), and only learns of the real estate taxes owed through a delinquency notice.

Act 57 requires all local governments that impose real estate taxes to adopt a resolution requiring their real estate tax collectors to comply with this law.

In order for a taxpayer to take advantage of relief under Act 57, the taxpayer must complete a waiver form within 12 months of acquiring a property and do three things: (1) the taxpayer must prove their acquisition and ownership of the taxed property; (2) the taxpayer must sign an affirmation form stating the real estate tax bill for the property was not received by the taxpayer; and (3) the taxpayer must pay the entire amount of the face value of the real estate taxes owed on the property at the time the waiver form is submitted. DCED is tasked under Act 57 to develop a waiver form that local governments and tax collectors can provide taxpayers for use.

Act 57 becomes effective with the first tax year following the effective date of the legislation - which means the 2023-2024 fiscal year for school districts (i.e. the July 2023 real estate tax bills).

**East Stroudsburg Area School District**

**A RESOLUTION OF THE BOARD OF SCHOOL DIRECTORS OF THE EAST  
STROUDSBURG AREA SCHOOL DISTRICT AUTHORIZING THE WAIVER OF  
ADDITIONAL CHARGES FOR THE LATE PAYMENT OF REAL ESTATE TAXES IN  
CERTAIN CIRCUMSTANCES TO COMPLY WITH ACT 57 OF 2022**

WHEREAS, the East Stroudsburg Area School District (School District”) is a taxing district as defined in the Local Tax Collection Law, 53 Pa. C.S. § 8001 *et seq.*;

WHEREAS, the School District adopts its annual budget on or before June 30 of each year, and issue its real estate tax bills thereafter on or about July 1 of each year;

WHEREAS, the real estate tax bills provide for payment by certain dates of either the discount, face and/or penalty amount depending on the date when such payment is made;

WHEREAS, from time to time there may be errors and/or delays with the distribution and/or delivery system of real estate tax bills and property owners may not receive their real estate tax bills and/or do not receive them in a timely fashion; and

WHEREAS, Act 57 of 2022 amended the Local Tax Collection Law to authorize, in limited and certain circumstances, for the waiver of additional charges and other forms of relief for taxpayers’ late payment of the face amount of real estate taxes; and

WHEREAS, Act 57 of 2022 requires the School District to adopt a resolution to require its real estate tax collector(s) to waive additional charges for real estate taxes, subject to a taxpayer’s compliance with the requirements Act 57 of 2022, beginning July 1, 2023 and each tax year thereafter.

NOW, THEREFORE, BE IT RESOLVED by the Board of School Directors of the East Stroudsburg Area School District, as follows:

1. Definitions. In compliance with Act 57 of 2022, the following terms shall be defined as:
  - a. “Additional charge” shall mean any interest, fee, penalty or charge accruing to and in excess of the face amount of the real estate taxes as provided in the real estate tax notice.
  - b. “Tax collector” shall mean an elected or appointed tax collector, delinquent tax collector, tax claim bureau or alternative collector assigned to collect the School District’s real estate taxes.
  - c. “Qualifying event” shall mean either the date ownership of real estate is transferred, the date ownership of a mobile/manufactured home is transferred or the date a lease agreement commences for the original location or relocation of a mobile/manufactured home on a parcel of land not owned by the owner of the mobile/manufactured home.



2. Tax Collector Compliance. Each tax collector shall waive additional charges for the late payment of real estate taxes for a particular property, if a taxpayer does all of the following:
  - a. The taxpayer provides a waiver request of additional charges within twelve (12) months of a qualifying event;
  - b. The taxpayer attests a real estate tax notice was not received and/or not received in a timely manner;
  - c. The taxpayer provides proof of the property transfer within the previous twelve (12) months by means of:
    - i. a copy of the deed showing the date of the real property transfer; or
    - ii. a copy of the title showing the date of acquisition of a mobile/manufactured home or an executed lease agreement for a mobile/manufactured home shown the date on which the lease began; and
  - d. The taxpayer makes full payment of the face amount on real estate tax bill at the time of the waiver request.
3. Taxpayer Waiver and Attestation Form. A taxpayer shall use the standardized form developed by the Pennsylvania Department of Community and Economic Development for purposes of submitting the waiver request and attestation under Paragraph 2.
4. Tax Collector Liability. A tax collector who in good faith accepts a waiver request and full payment of the face amount on real estate tax bill shall not be personally liable for any amount due or arising from the real estate tax that is the subject of the waiver request.
5. Effective Date. This resolution shall become effective beginning July 1, 2023 or the date on which the School District's 2023 real estate tax notices are issued, if earlier.

**DULY ADOPTED**, by the Board of School Directors of the East Stroudsburg Area School District, in lawful session duly assembled, this 17th day of October, 2022.

**EAST STROUDSBURG AREA SCHOOL DISTRICT**

By: \_\_\_\_\_  
Richard Schlameuss  
President of the Board of School Directors

ATTEST: \_\_\_\_\_  
Patricia Rosado  
Secretary of the Board of School Directors (SEAL)

# Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$5,000.00

The respondent's email ([jessica-newberry@esasd.net](mailto:jessica-newberry@esasd.net)) was recorded on submission of this form.

Untitled Section

Untitled Section

**FORM 611**

**EAST STROUDSBURG AREA SCHOOL DISTRICT**  
Procurement Form

Name of Requestor \*

William Vitulli

Untitled Title

Department \*

Curriculum & Instruction

Building \*

Elementary Buildings

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What service or item are requesting \*

Edmentum Mathseeds subscription/license renewal

Why are you requesting the service or item \*

Mathseeds teaches kids aged 3-9 the core math and problem solving skills needed to be successful at school with fun, highly interactive and rewarding online.

Suggested replacement \*

n/a

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

Cost Estimate: if over \$5,000, were three (3) quotes obtained? If yes, please list the vendor's information and quoted amount. \*

renewal

What is the total cost of the purchase? \*

\$13,271.50

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Procurement Method: \*

- Quote Received only one Proposal
- Request for Proposal (RFP)
- Bid
- Other: .....

Was this purchase budgeted? \*

Yes ▼

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

- Yes
- Pennsylvania State Contract
- COSTARS
- Keystone Purchasing Network
- PEPPM National Contract Program (Technology Bidding and Purchasing)
- US Communities
- No

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

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Which Fund will be charged? \*

10



What account will be charged? \*

Title I grant funds

Selection of the winning proposal, was the lowest price selected? If not, please explain why and \* the process of selecting the vendor.

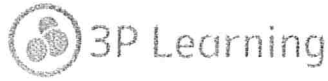
renewal of services

Any additional information you would like to provide.

This form was created inside of East Stroudsburg Area School District.

Google Forms

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Sales & Support Enquiries  
 Tel: +1.866.387.9139  
 Fax: +1.866.387.3220  
 Email: support.usa@3plearning.com

3P Learning Inc  
 PO BOX 392751  
 Pittsburgh, PA 15251-9751  
 United States

East Stroudsburg Area School District  
 50 Vine St  
 East Stroudsburg, Pennsylvania 18301  
 United States

EIN 80-0768793

C3 Id: 1573316  
 Account Number: 1573316

## QUOTATION

Prepared By: Kayla Aviles  
 kayla.aviles@3plearning.com

Prepared For: Will Vitulli  
 5705884420  
 william-vitulli@esasd.net

Created Date: 9/13/2022  
 Quote Number: Q-729699

Quote Valid Until: 9/30/2022

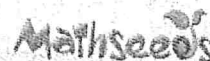
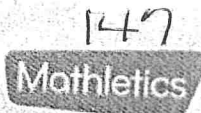
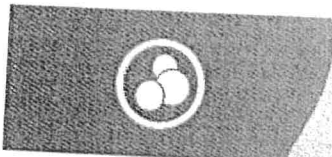
### Subscription Details

Shipping Account	Product Name	Quantity	Subscription Start Date	Subscription End Date	Number Of Years
Bushkill Elementary School	Mathseeds	197	11/25/2022	11/24/2023	1
J M Hill Elementary School	Mathseeds	253	11/25/2022	11/24/2023	1
Middle Smithfield Elementary School	Mathseeds	242	11/25/2022	11/24/2023	1
Resica Elementary School	Mathseeds	233	11/25/2022	11/24/2023	1
Smithfield Elementary School	Mathseeds	159	11/25/2022	11/24/2023	1
East Stroudsburg Elementary School	Mathseeds	313	11/25/2022	11/24/2023	1

### Pricing Details

Shipping Account	Product Name	Quantity	Unit Price	Payment Terms
Bushkill Elementary School	Mathseeds	197	USD 9.50	
J M Hill Elementary School	Mathseeds	253	USD 9.50	
Middle Smithfield Elementary School	Mathseeds	242	USD 9.50	
Resica Elementary School	Mathseeds	233	USD 9.50	
Smithfield Elementary School	Mathseeds	159	USD 9.50	
East Stroudsburg Elementary School	Mathseeds	313	USD 9.50	
<b>Total :</b>			USD 13,271.50	
<b>Tax :</b>			USD 0.00	
<b>Grand Total :</b>			USD 13,271.50	

### Acceptance Quotation



By signing this quotation you are agreeing to the terms of use relating to all of the 3P Learning resources listed above. The terms of use can be found online at the following location: <http://www.3plearning.com/terms-conditions/> and includes our privacy policy.  
By signing, you are also agreeing to the terms and conditions of purchase, which are appended to this quotation.  
You can choose to sign this quotation using an e-signature or physical signature. The signed quotation will be taken as confirmation of a sales order and represents your formal agreement with 3P Learning. Please retain a copy for your records. A non-negotiable invoice will follow.

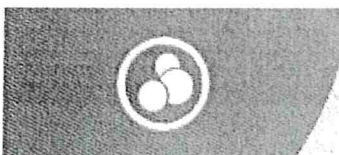
Signature:

Date:

Full Name:

Purchase Order Number (NA, if Not Applicable):

Position:



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Mathletics

Mathseeds



**Standard Purchase Terms and Conditions**

3P Learning will supply its products and services to the Customer under a licence to use them (the Licence) in accordance with this purchase agreement and the 3P Learning terms of use, which includes our privacy policy, set out at <http://www.3plearning.com/terms-conditions/> (collectively, the Agreement). The Licence provided to the Customer allows an assigned number of students selected by the Customer the right to use the purchased product(s) at home or school.

Unless otherwise indicated, the start date for the Licence shall be the date this Agreement is accepted.

Unless otherwise indicated, charges to the Customer by 3P Learning are based on the number of unique students the Customer has requested receive access to the product(s). The Customer can transfer the right to access the product from an existing student to a new student at no additional cost, but only once the previous student's use of the product has ended. You can request additional assigned students at any time. If more than the number of assigned students set out in this Agreement use the product(s), then 3P Learning has the right to invoice the Customer for the access provided to the additional students. Such amounts will be based on the number of additional students and the current price per student pro-rata for the remaining month(s) of the Licence. Where this Agreement relates to an individual school subscription, access must be assigned to student users within the Customer's school.

All fees are non-cancellable and non-refundable and are based on access quantity or professional services purchased and not on actual usage. A minimum purchase quantity of the total student roll for at least one Customer class applies. A minimum purchase quantity (\$) may also apply.

Unless otherwise stated, this offer expires 30 days from the quote date. We may from time to time offer discounts and other promotions. Special pricing, offers, discounts and complimentary access apply to the specified product, service and period of service specified in this Agreement, in addition to any other terms and conditions forming part of the relevant promotion or offer. Unless otherwise stated, complimentary subscriptions will be applied on the lowest price item(s). Pricing and terms of this offer are subject to change without notice before acceptance of the offer.

Unless otherwise indicated on the quote or invoice, the invoice will be payable within 30 days of invoice date.

We reserve the right to suspend or terminate your access to our products and services with notice to you if you're in breach of the Agreement, including where payment of your invoices is outstanding.

We won't provide notice before termination where:

1. you're in material breach of this Agreement,
2. doing so would cause us legal liability or compromise our ability to provide products and services to our other customers and end-users, or
3. we're prohibited from doing so by law.

Invoices not paid in accordance with the payment terms will be subject to a 2% interest charge.

You're responsible for all applicable taxes, and we'll charge tax when required to do so.

If applicable to your Licence, "whole school" shall mean a subscription for all students within a school or, where relevant, all students within a school phase such as "primary" or "secondary" years.

Schools opting for a multi-year Licence (paid annually) agree to maintain the access quantity (i.e. number of students) ordered in year 1 across all years of the subscription period and will be invoiced annually in advance of the following twelve month period. The unit price set out in the Licence shall apply throughout the multi-year Agreement, regardless of any changes to the recommended retail price during that period, provided always that any increase to applicable taxes or third party fees during the period shall be added to the invoice.

Cancellation of a multi-year Licence (paid annually) prior to the Licence expiry date will require written notice to 3P Learning. In the event of an early termination, the Customer will be required to pay 25% of the remaining amounts due under the Agreement ("Early Termination Fee"). This means that if a Customer signs up for a three (3) year Licence and terminates after one (1) year, then 25% of the remaining 2 years of the subscription period will be due and payable to 3P Learning.

Within 30 days of the Licence start date, a Customer may request a downward revision to the access quantity purchased, up to a maximum reduction of 10%. 3P Learning reserves the right to revise the per unit price (i.e. price per student access) to reflect the removal of any discounts previously provided.

If the Agreement includes the provision of Professional Services, the following terms shall also apply.

Professional Services means all learning & development, user training, education and implementation services detailed in the applicable quote, order form, purchase agreement or otherwise agreed to in writing, and may include, without limitation, onsite training, live online consultation and webinars.

The Professional Services shall be provided during regular working hours and on business days unless otherwise agreed in writing between 3P Learning and the Customer. Professional Services will be provided for the fees outlined in the order form or quote, which may include travel and out of pocket expenses, plus applicable taxes. Changes to the agreed scope of Professional Services may result in an increase in fees and additional charges. Rescheduling or late cancellation of Professional Services may also result in fees being payable by the Customer in accordance with the order form or quote.

The Customer and 3P Learning shall each provide a primary point of contact for the Professional Services and the Customer shall provide 3P Learning with such accurate and timely information as is reasonably required to scope and deliver the Professional Services. 3P Learning will comply with all reasonable directions of the Customer in respect of the delivery of the Professional Services, provided that such directions are consistent with the requirements of this Agreement and not in breach of 3P Learning's policies, procedures or applicable law. Where such direction:

1. causes 3P Learning's costs to increase, the Customer must pay for any increase in 3P Learning's costs plus any expenses; or
2. causes 3P Learning not to be able to meet any timetable for delivery, then the timetable must be extended to the extent reasonable given the nature of the Professional Services.

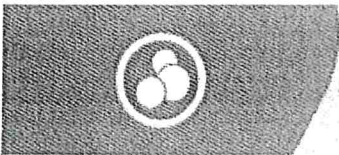
Any work product or deliverable made, created or conceived by 3P Learning or its personnel as part of the Professional Services (Service Materials) shall vest in 3P Learning unless explicitly agreed otherwise.

Any Customer materials and intellectual property used by 3P Learning in the course of providing the Professional Services (Customer Materials) shall remain the property of the Customer. The Customer grants 3P Learning a non-exclusive, non-transferable right to use the Customer Materials solely for the benefit of the Customer in the performance of the relevant Professional Services.

Unless otherwise agreed, subject to the Customer's payment of amounts due in respect of the Professional Services and compliance with the terms of this Agreement, 3P Learning grants the Customer a non-exclusive, non-transferable, irrevocable and perpetual licence, without the right to sublicense, to use and copy the Service Materials, for the Customer's internal operational and teaching purposes only.

3P Learning warrants that the Professional Services will be provided using reasonable care and skill in a manner consistent with industry standards and practices applicable to the relevant Professional Services. The Customer must notify 3P Learning of any alleged breach of this warranty within 10 days from the completion of the applicable Professional Services. 3P Learning's entire liability (and that of its personnel, including employees, agents and contractors) and the Customer's sole remedy for 3P Learning's breach of this warranty, will be for 3P Learning to, at its option (i) use reasonable efforts to correct that breach, or (ii) terminate the applicable order and refund the portion of any fees received that correspond to that breach. 3P Learning makes no other warranty or representation, and to the extent permitted by applicable law, disclaims all other warranties whether express or implied or statutory, including any implied warranties of merchantability or fitness for a particular purpose.

By signing, you confirm that you are an authorised signatory of the Customer and you are authorised to bind the Customer to the terms and conditions of this Agreement. Signature (written or electronic) on a 3P Learning Agreement signifies acceptance of these terms on behalf of the subscribing school/institution as a whole and continuity of employment by the authorised signatory has no bearing on this Agreement.



149  
Mathletics

Mathseeds

# Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$5,000.00

The respondent's email ([jessica-newberry@esasd.net](mailto:jessica-newberry@esasd.net)) was recorded on submission of this form.

Untitled Section

Untitled Section

**FORM 611**

**EAST STROUDSBURG AREA SCHOOL DISTRICT**  
Procurement Form

Name of Requestor \*

William Vitulli

Untitled Title

Department \*

Curriculum & Instruction

Building \*

Elementary Buildings

150

What service or item are requesting \*

Reading Eggs Subscription Renewal

Why are you requesting the service or item \*

Reading Eggs is an online reading program that helps children learn to read. Hundreds of online reading lessons, phonics games and books for ages 2-13.

Suggested replacement \*

n/a

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

Cost Estimate: if over \$5,000, were three (3) quotes obtained? If yes, please list the vendor's information and quoted amount. \*

renewal

What is the total cost of the purchase? \*

\$9,264.80

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Procurement Method: \*

Quote Received only one Proposal

Request for Proposal (RFP)

Bid

Other: .....

Was this purchase budgeted? \*

Yes ▼

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

Yes

Pennsylvania State Contract

COSTARS

Keystone Purchasing Network

PEPPM National Contract Program (Technology Bidding and Purchasing)

US Communities

No

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

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Which Fund will be charged? \*

10



What account will be charged? \*

Title I grant funds

Selection of the winning proposal, was the lowest price selected? If not, please explain why and \* the process of selecting the vendor.

n/a

Any additional information you would like to provide.

This form was created inside of East Stroudsburg Area School District.

Google Forms

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Date: 09/12/2022  
 Order Number: Q-403078  
 Revision: 1  
 Order Form Expiration Date: 09/24/2022

ORDER FORM

Please fax all pages to 1.877.519.9555 or email to orders@edmentum.com  
 Orders Under \$25,000.00 may pay by Credit Card:  
 Call 214.294.9901 or e-mail creditcardprocessing@edmentum.com

Customer and Billing Address

Customer No.: 180763  
 Customer Name: East Stroudsburg Area Sch Dist  
 Billing Address: 50 Vine St  
 E Stroudsburg, PA 18301-2150

Products and Services

Smithfield Elementary School

Products	Qty	License Start Date	License End Date	License Term (Months)
Reading Eggs - Program License	162	09/25/2022	09/24/2023	12
Clever - SIS Integration - Reading Eggs	1	09/25/2022	09/24/2023	12

Smithfield Elementary School Subtotal: \$1,036.80

J M Hill Elementary School

Products	Qty	License Start Date	License End Date	License Term (Months)
Reading Eggs - Program License	233	09/25/2022	09/24/2023	12
Clever - SIS Integration - Reading Eggs	1	09/25/2022	09/24/2023	12

J M Hill Elementary School Subtotal: \$1,584.40

East Stroudsburg Elem School

Products	Qty	License Start Date	License End Date	License Term (Months)
Reading Eggs - Program License	315	09/25/2022	09/24/2023	12
Clever - SIS Integration - Reading Eggs	1	09/25/2022	09/24/2023	12

East Stroudsburg Elem School Subtotal: \$2,142.00

Edmentum | P.O. Box 776725 | Chicago, IL 60677-6725 | www.edmentum.com



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Date: 09/12/2022  
 Order Number: Q-403078  
 Revision: 1  
 Order Form Expiration Date: 09/24/2022

ORDER FORM

Please fax all pages to 1.877.519.9555 or email to orders@edmentum.com  
 Orders Under \$25,000.00 may pay by Credit Card:  
 Call 214.294.9901 or e-mail creditcardprocessing@edmentum.com

Middle Smithfield Elem School

Products	Qty	License Start Date	License End Date	License Term (Months)
Reading Eggs - Program License	235	09/25/2022	09/24/2023	12
Clever - SIS Integration - Reading Eggs	1	09/25/2022	09/24/2023	12

Middle Smithfield Elem School Subtotal: \$1,598.00

Bushkill Elementary School

Products	Qty	License Start Date	License End Date	License Term (Months)
Reading Eggs - Program License	196	09/25/2022	09/24/2023	12
Clever - SIS Integration - Reading Eggs	1	09/25/2022	09/24/2023	12

Bushkill Elementary School Subtotal: \$1,332.80

Resica Elementary School

Products	Qty	License Start Date	License End Date	License Term (Months)
Reading Eggs - Program License	231	09/25/2022	09/24/2023	12
Clever - SIS Integration - Reading Eggs	1	09/25/2022	09/24/2023	12

Resica Elementary School Subtotal: \$1,570.80

Subtotal: \$9,264.80

Estimated Tax: \$0.00

Total US Funds: \$9,264.80

\*\* Unless otherwise specified in this Order Form, the Start Date for your license(s) will be one of the following: (a) the day immediately following the expiration date of the prior license term or (b) the date in which we have accepted your order and have issued log-in credentials for your software license.





Date: 09/12/2022  
 Order Number: Q-403078  
 Revision: 1  
 Order Form Expiration Date: 09/24/2022

ORDER FORM

Please fax all pages to 1.877.519.9555 or email to [orders@edmentum.com](mailto:orders@edmentum.com)  
 Orders Under \$25,000.00 may pay by Credit Card:  
 Call 214.294.9901 or e-mail [creditcardprocessing@edmentum.com](mailto:creditcardprocessing@edmentum.com)

**Invoicing and Payment Terms**

The full amount of Your Order will be invoiced when accepted by Us. Payment is due 15 days after invoice date.

**Terms and Conditions**

For the purposes of this Order Form, "you" and "your" refer to Customer, and "we", "us" and "our" refer to edmentum Inc. and affiliates. This Order Form and any documents it incorporates (including the Standard Purchase and License Terms located at <http://www.edmentum.com/standardterms> and the documents it references) form the entire agreement between you and us ("Agreement"). You acknowledge that any terms and conditions in your purchase order or any other documents you provide that enhance our obligations or restrictions or contradict the Agreement do not have force and effect.

**Purchase Order**

You acknowledge that this Agreement is non-cancellable and you will submit a purchase order for the full amount of this Order Form. Your order will not be scheduled for delivery until you have submitted a purchase order referencing and conforming to this Order Form.

**Acceptance**

This offer will expire on the Order Form Expiration Date noted above unless we earlier withdraw or extend the offer in writing.

I represent that I have read the terms and conditions included in this Agreement, that I am authorized to accept this offer and the Agreement's terms and conditions on behalf of the customer identified above and that I do accept this offer on behalf of the customer who agrees to adhere to the Agreement's terms and conditions. To the extent that either parties process does not require that I execute this Order Form, I accept, acknowledge and agree to the terms and conditions identified in and referenced in this Agreement as signified by my receipt, use or access of the products and/or services identified. Please fax all pages to 1.877.519.9555 or email to [orders@edmentum.com](mailto:orders@edmentum.com).

Customer Signature

*[Handwritten Signature]*

Name (Printed or Typed)

Dr. William Vitulli

Title

Asst. Superintendent of District Programs

Date

SEP 13 2022





**East Stroudsburg Area School District  
October 2022**

Pursuant to the Homeowner Tax Relief Act (Act 72 of 2004) and reaffirmed in Act 1 of 2006, the District is responsible for issuing annual mailings to all property owners in the District who have not yet applied for the homestead application. This annual mailing must be postmarked by December 30th of each year. The County must certify the names of those residents who have not yet filed to receive such mailings, and they will then process the approvals/denials. As in past years, the County will coordinate this process and work with BerkOne, Inc. to process these homestead applications. The County would prefer that the Districts utilize BerkOne Inc., and it is in the best interest of the District to cooperate with the County in this process as we have done for a number of years. The 2022 Act 1 Applications pricing is as follows:

<b>2022 Pricing</b>	<b>Unit Cost</b>	<b>Applications Mailed 2021</b>	<b>Est. Cost</b>
"Option B" - Printing, mailing, forms and envelopes NO return envelope			
Monroe County	\$0.3716	2,344	\$871.03*
Pike County	\$0.3427	1,239	\$424.61*
Postage			\$1,600

\*Est. Cost \$192.05 additional for return envelope.

**Recommended Action:** That the Board of School Directors authorizes BerkOne, Inc., to prepare and mail the 2022 homestead applications on behalf of the East Stroudsburg Area School District in accordance with Act 72 of 2004 and Act 1 of 2006 at a rate of \$0.3716 each (Monroe) and \$0.3427 each (Pike) with no return envelope.

We have prepared a quote for you



## Print Services

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Quote # 002036

PREPARED FOR

Monroe County School Districts – Homestead/Farmstead Application  
Mailing

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## Service Agreement

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### Client Requirements

- Client agrees to hire BerkOne to provide the BerkOne Services as specified in this Services Agreement ("Agreement").
- All Act 1 input files submitted to BerkOne must be received in the same format consistent with format provided in the past. Additional programming fees will apply if the file layout is different than the immediately previous year.
- Correct and verified record counts must accompany all file submissions.

### BerkOne Services

- BerkOne agrees to process the Client supplied input file(s) "as is" and to print the Act 1 Homestead/Farmstead applications in time to mail them to the Client-supplied addresses on the date mutually agreed to by the Client and BerkOne.
- BerkOne agrees to notify Client and/or county of any record count discrepancies and blank lines.
- With the exception of record counts, BerkOne will neither validate for accuracy nor alter the Client-supplied file(s). Corrections must be provided by the Client in the form of replacement Client-supplied files in the appropriate format.

### Terms

- The Act 1 application, letter and instructions are standard forms used among multiple school districts. Any changes to the form, letter and instructions will result in an additional programming fee and an increased per application fee.
- This estimate reflects current understanding of the requirements and estimated volume for this assignment. Additional requirements, variation in volume, or changes to this assignment may require a change in pricing as currently quoted and a change order executed by both parties.
- Reprocessing of input file(s) due to problems with the Client-provided file(s) will be billed at the professional services rate.
- Upon completion of BerkOne services, Client will receive an invoice with terms of Net 30 days. Client agrees to compensate and reimburse BerkOne for BerkOne's Services according the pricing for the Service Option selected. All PO Box, Postage, and Shipping Costs will be a direct pass through to the Client. Sales Tax will be applied where applicable.
- Should Client fail to pay BerkOne's invoice when due, BerkOne shall have the right to add and Client shall be liable for interest at the rate of one and one-half percent (1½%) per month on any amount due and outstanding from Client.
- Client shall hold harmless and indemnify BerkOne from and against any and all loss, damage or claim arising from incorrect, illegal or improper record information, data or other documentation of any kind submitted by Client to BerkOne, and / or the withholding of correct, legal or proper information by Client from BerkOne.

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- BerkOne does not make any express or implied warranty of any kind. Specifically, there is no express or implied warranty of merchantability or fitness for a particular purpose for the services to be provided hereunder. Additionally, so long as BerkOne mails to the Client-supplied addresses in accordance with mutually agreed to schedule, then BerkOne is not liable for any tax reduction(s) disallowed or not received due to non-receipt or late receipt of the application by the property owner(s).
- BerkOne shall not be liable to Client for any damage arising from any event that is out of the control of BerkOne. Neither shall BerkOne be liable to Client for indirect, special, incidental, exemplary, consequential, or any other form of monetary damages, including without limitation, lost revenue, or for the loss of data or information of any kind, however caused, and arising out of or in connection with the performance of BerkOne, or the provision of services or performance hereunder, whether based in contract, tort or any other legal theory, and whether or not BerkOne has been aware of the possibility of such damages. Any damages not excluded by this provision shall be limited to the total service fees invoiced by BerkOne.
- BerkOne shall not be responsible for delay or default in performance under this Agreement in whole or in part if occasioned by strikes, war, riot, or revolutions, or for any delay in transportation due to demands or embargoes of the United States Government, or any other government, or nonperformance or delays through fires, floods, droughts, accidents, insurrections, lockouts, breakdown of machinery, severe weather, resulting directly or indirectly from an act of God, or by refusal of any necessary license or government restrictions considered as "Force Majeure," or by any other unavoidable cause at any stage beyond the parties' control.
- BerkOne and/or its agents/sub-contractors covenant and agree that it will at all times keep confidential any proprietary information of Client, or any of its affiliated companies including, without limitation, technical "know-how," processes, summaries, the identities of Clients, and any other documents or information, obtained from Client or its affiliates during the course of this Agreement or as a result of this Agreement. Any such trade secrets or confidential or proprietary information of Client, or any of its affiliated companies shall be used by BerkOne and/or its agents strictly in the performance of this Agreement.
- Any dispute, controversy or claim arising out of or under this Agreement or its performance shall first be negotiated by the parties, and if an acceptable resolution does not result shall be submitted to arbitration which shall be exclusive, final, binding and conducted in accordance with the Pennsylvania's Uniform Arbitration Act, 42 Pa.C.S.A. §7301 et seq., and shall not be appealable except in accordance with such act.
- This Agreement shall be deemed to have been made under and shall be governed by the laws of the Commonwealth of Pennsylvania.
- This Agreement represents the entire Agreement between parties and any modification of same must be in writing to be valid.

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Printing Services

Description	Price
<b>Option A: Printing, mailing, forms, and envelopes: Includes generic letter, pre-populated data on application (including SD name and property owner information), #9 single window return envelope, #10 double window outside envelope, and 1/3-page simplex insert.</b>	\$0.4252
<b>Option B: Printing, mailing, forms, and envelopes: Includes generic letter, pre-populated data on application (including SD name and property owner information), #10 double window outside envelope, and 1/3-page simplex insert.</b>	\$0.3716
<b>Additional Programming: Per Hour</b>	\$150.00

Comments

- Pricing may be subject to an annual cost of living increase.
- All PO Box, Postage, and Shipping Costs will be a direct pass through Sales Tax will be applied where applicable.
- This estimate reflects current understanding of requirements and uses the previous year's volume for this assignment. Additional requirements, variation in volume, or changes to this assignment may require a change in pricing as currently quoted. Total extended costs are based on actual volume processed. Programming fees will apply if the county file layout is different from previous year.
- The Act 1 application, letter and instructions are standard forms used among multiple school districts. By keeping the form standard for all, we are able to maintain our low cost pricing. Any changes to the form, letter and instructions will result in an additional programming fee and an increased per application fee.
- The data file submitted must meet the expected requirements listed on the quote. Any files that must be reprocessed due to a problem with the file will be charged for additional programming.

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## Print Services

Prepared by:

**BerkOne**

Jessica Miller

610.954.9575

jmiller@berkone.com

Prepared for:

**Monroe County School Districts**

Quote Information:

**Quote #: 002036**

Delivery Date: 9/15/2022

Expiration Date: 12/15/2022

This is not an invoice. An invoice will follow with terms of Net 30. Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

## Monroe County School Districts – Homestead/Farmstead Application Mailing

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

PO Number \_\_\_\_\_

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We have prepared a quote for you



## Print Services

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Quote # 002032

PREPARED FOR

Pike County School Districts – Homestead/Farmstead Application Mailing

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## Service Agreement

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### Client Requirements

- Client agrees to hire BerkOne to provide the BerkOne Services as specified in this Services Agreement ("Agreement").
- All Act 1 input files submitted to BerkOne must be received in the same format consistent with format provided in the past. Additional programming fees will apply if the file layout is different than the immediately previous year.
- Correct and verified record counts must accompany all file submissions.

### BerkOne Services

- BerkOne agrees to process the Client supplied input file(s) "as is" and to print the Act 1 Homestead/Farmstead applications in time to mail them to the Client-supplied addresses on the date mutually agreed to by the Client and BerkOne.
- BerkOne agrees to notify Client and/or county of any record count discrepancies and blank lines.
- With the exception of record counts, BerkOne will neither validate for accuracy nor alter the Client-supplied file(s). Corrections must be provided by the Client in the form of replacement Client-supplied files in the appropriate format.

### Terms

- The Act 1 application, letter and instructions are standard forms used among multiple school districts. Any changes to the form, letter and instructions will result in an additional programming fee and an increased per application fee.
- This estimate reflects current understanding of the requirements and estimated volume for this assignment. Additional requirements, variation in volume, or changes to this assignment may require a change in pricing as currently quoted and a change order executed by both parties.
- Reprocessing of input file(s) due to problems with the Client-provided file(s) will be billed at the professional services rate.
- Upon completion of BerkOne services, Client will receive an invoice with terms of Net 30 days. Client agrees to compensate and reimburse BerkOne for BerkOne's Services according the pricing for the Service Option selected. All PO Box, Postage, and Shipping Costs will be a direct pass through to the Client. Sales Tax will be applied where applicable.
- Should Client fail to pay BerkOne's invoice when due, BerkOne shall have the right to add and Client shall be liable for interest at the rate of one and one-half percent (1½%) per month on any amount due and outstanding from Client.
- Client shall hold harmless and indemnify BerkOne from and against any and all loss, damage or claim arising from incorrect, illegal or improper record information, data or other documentation of any kind submitted by Client to BerkOne, and / or the withholding of correct, legal or proper information by Client from BerkOne.

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- BerkOne does not make any express or implied warranty of any kind. Specifically, there is no express or implied warranty of merchantability or fitness for a particular purpose for the services to be provided hereunder. Additionally, so long as BerkOne mails to the Client-supplied addresses in accordance with mutually agreed to schedule, then BerkOne is not liable for any tax reduction(s) disallowed or not received due to non-receipt or late receipt of the application by the property owner(s).
- BerkOne shall not be liable to Client for any damage arising from any event that is out of the control of BerkOne. Neither shall BerkOne be liable to Client for indirect, special, incidental, exemplary, consequential, or any other form of monetary damages, including without limitation, lost revenue, or for the loss of data or information of any kind, however caused, and arising out of or in connection with the performance of BerkOne, or the provision of services or performance hereunder, whether based in contract, tort or any other legal theory, and whether or not BerkOne has been aware of the possibility of such damages. Any damages not excluded by this provision shall be limited to the total service fees invoiced by BerkOne.
- BerkOne shall not be responsible for delay or default in performance under this Agreement in whole or in part if occasioned by strikes, war, riot, or revolutions, or for any delay in transportation due to demands or embargoes of the United States Government, or any other government, or nonperformance or delays through fires, floods, droughts, accidents, insurrections, lockouts, breakdown of machinery, severe weather, resulting directly or indirectly from an act of God, or by refusal of any necessary license or government restrictions considered as "Force Majeure," or by any other unavoidable cause at any stage beyond the parties' control.
- BerkOne and/or its agents/sub-contractors covenant and agree that it will at all times keep confidential any proprietary information of Client, or any of its affiliated companies including, without limitation, technical "know-how," processes, summaries, the identities of Clients, and any other documents or information, obtained from Client or its affiliates during the course of this Agreement or as a result of this Agreement. Any such trade secrets or confidential or proprietary information of Client, or any of its affiliated companies shall be used by BerkOne and/or its agents strictly in the performance of this Agreement.
- Any dispute, controversy or claim arising out of or under this Agreement or its performance shall first be negotiated by the parties, and if an acceptable resolution does not result shall be submitted to arbitration which shall be exclusive, final, binding and conducted in accordance with the Pennsylvania's Uniform Arbitration Act, 42 Pa.C.S.A. §7301 et seq., and shall not be appealable except in accordance with such act.
- This Agreement shall be deemed to have been made under and shall be governed by the laws of the Commonwealth of Pennsylvania.
- This Agreement represents the entire Agreement between parties and any modification of same must be in writing to be valid.

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Printing Services

Description	Price
<b>Option A: Printing, mailing, forms, and envelopes: Includes generic letter, pre-populated data on application (including SD name and property owner information), #9 single window return envelope and #10 double window outside envelope.</b>	\$0.3963
<b>Option B: Printing, mailing, forms, and envelopes: Includes generic letter, pre-populated data on application (including SD name and property owner information) and #10 double window outside envelope.</b>	\$0.3427
<b>Additional Programming: Per Hour</b>	\$150.00

Comments

- Pricing may be subject to an annual cost of living increase.
- All PO Box, Postage, and Shipping Costs will be a direct pass through Sales Tax will be applied where applicable.
- This estimate reflects current understanding of requirements and uses the previous year's volume for this assignment. Additional requirements, variation in volume, or changes to this assignment may require a change in pricing as currently quoted. Total extended costs are based on actual volume processed. Programming fees will apply if the county file layout is different from previous year.
- The Act 1 application, letter and instructions are standard forms used among multiple school districts. By keeping the form standard for all, we are able to maintain our low cost pricing. Any changes to the form, letter and instructions will result in an additional programming fee and an increased per application fee.
- The data file submitted must meet the expected requirements listed on the quote. Any files that must be reprocessed due to a problem with the file will be charged for additional programming.

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P: 610.954.9575 W: www.BerkOne.com

## Print Services

Prepared by:

**BerkOne**

Jessica Miller  
610.954.9575  
jmiller@berkone.com

Prepared for:

**Pike County School Districts**

Quote Information:

**Quote #: 002032**

Delivery Date: 9/15/2022  
Expiration Date: 12/15/2022

This is not an invoice. An invoice will follow with terms of Net 30. Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

### Pike County School Districts – Homestead/Farmstead Application Mailing

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

PO Number \_\_\_\_\_

167





4670 Schantz Road  
Allentown, PA 18104

610-439-1600 Phone  
610-439-1388 Fax

info@keystonefire.com  
www.keystonefire.com

September 15, 2022

William Gouger  
East Stroudsburg Sd  
50 Vine Street  
East Stroudsburg , PA 18301

Phone: (570) 424-8500  
Fax:

**Our Proposal No. 22-2792**

**SUBJECT: Sprinkler Fire Pump Replacement Part(s)**

**Reference: Middle Smithfield Elementary School**

Dear William :

Pursuant to our recent visit to your site, we are pleased to provide the following proposal to make repairs to your Sprinkler Fire Pump, as more fully described below.

**Scope of Work -**

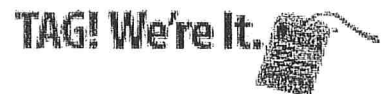
Our work will consist of the following:

- We will replace the current fire pump controller, jockey pump and reconnect the sensing lines
- We will need one day to remove the old controller, jockey pump, and disconnect the sensing lines
- We will need one day to install the new controller, jockey pump and reconnect the sensing lines
- We will need one day to test the fire pump and we will supply an inspection report
- We will supply a fire alarm tech to rewire the fire alarm devices for the fire pump
- The school will need to supply an electrician to disconnect the fire pump controller and the jockey pump.
- We will need the generator company to wire the generator to the fire pump controller
- We may need the power company to disconnect the power to the school if there is no shut off that the controller
- We will have a site visit to review all that will be need done prior to the install
- We controller will take approx.. 4-6 weeks
- All work will need to be completed after hours.
- **CO- Stars #40-E22-130**

We propose to perform the above-described scope of work in a workmanlike manner for a total price of

..... **\$34,764.00**

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**TERMS AND CONDITIONS**

1. All terms per Company "Installation Terms and Conditions", included with this proposal on a separate sheet.
2. All labor required for installation, testing or supervision to be performed during overtime by Company qualified non-union labor. Overtime hours are 4:30 p.m. to 7:00 a.m., Monday through Friday, and all day Saturday, except Holidays.

Due to supply chain and material pricing volatility, this proposal is valid for 30 days from date of proposal.

Should there be any questions or comments regarding this proposal, please do not hesitate to contact the undersigned. We thank you for the opportunity to present this proposal and look forward to being of further service to you.

Very truly yours,

**KEYSTONE FIRE AND SECURITY**

*Joseph Martino*

Joseph Martino  
Advisor

**Acceptance of Proposal**

This Agreement has been read, understood and hereby accepted. By your signature below and on the subsequent page(s) requiring a signature, you are hereby authorizing Company to perform the work as specified. There is no agreement until a representative of the Company returns a dated, countersigned copy of this agreement to the Customer. Payment by Customer will be made as outlined above:

**CUSTOMER**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_ Date \_\_\_\_\_  
Title

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
P. O. No.

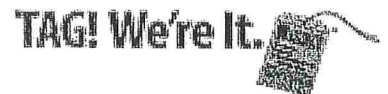
**KEYSTONE FIRE AND SECURITY**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date



**KEYSTONE FIRE AND SECURITY  
INSTALLATION OF EQUIPMENT - TERMS AND CONDITIONS**

1. **AGREEMENT.** This Agreement shall become effective (the "Effective Date") upon the later of (i) execution by the customer ("Customer") identified on the first page of the attached proposal (the "Proposal") and (ii) acceptance and execution of this Agreement by a duly authorized representative of Pye Barker Fire & Safety, LLC d/b/a Keystone Fire and Security ("Company").
2. **SALE OF INSTALLATION AND/OR EQUIPMENT.** The Company shall sell to Customer and the Customer shall purchase from the Company the system installation ("System") and/or equipment ("Equipment") Identified In the Proposal.
3. **DELIVERY; TITLE AND RISK OF LOSS.** Stock Items are available for same-day pickup or next-day shipment from Company's warehouse. All shipments, unless otherwise specified, are quoted F.O.B. origin and may be subject to additional "hazardous material" charges or other special shipping and handling fees. Risk of loss on all shipments shall pass to Customer when the shipments are loaded on board the transporting carrier at the point of departure.
4. **PURCHASE PRICE AND PAYMENT.** Customer shall pay Company the purchase price for the Equipment and System set forth on the Proposal or as otherwise set forth on the Company's invoice. Company's prices are exclusive of insurance, shipping, handling, and taxes. Customer shall have the sole responsibility for payment of all such insurance, shipping, handling, and taxes with respect to the purchase of any Equipment or System. All charges shall be paid NET the number of days from the date of invoice, as set forth above in this proposal. If Customer fails to make any payments when due, a finance charge of 15% per annum will accrue from the due date until paid. If Company retains a collection agency, legal counsel or incurs any out-of-pocket costs to collect overdue payments, all such collection costs (including without limitation attorneys' fees) shall be paid by Customer. The Company shall not be obligated to extend credit or financing terms to Customer. Customer acknowledges that, other than Company's completion of installation of a System and delivery of Equipment, payment to Company is not contingent on any occurrence, matter or event, including, without limitation, Customer's receipt of payment from any third party such as an owner or insurance company.
5. **EQUIPMENT RETURNS.**
  - a. Stock Items. All unused or returned Equipment will be subject to a 25% restocking charge. The Equipment must be unopened and returned in its original carton in order to receive credit for the return.
  - b. Special Orders. Specially ordered and "non-stock" Equipment will be subject to a 100% restocking charge. No credit will be issued for return of such Equipment.
  - c. Warranty Returns. Equipment returned for warranty must receive a Return Material Authorization (RMA) number. All advance (warranty) replacement components will be billed to the Customer and credited back subject to the findings of the manufacturer's repair department.
6. **INSTALLATION PROVISIONS.** Company shall install the System at Customer's location Identified in the Proposal. Company shall install the System in a workmanlike manner and in compliance with applicable law. Installation shall commence on or about the date Identified in the Proposal and shall continue until completed. The completion date is an estimate only, and Customer acknowledges that technical problems may arise with respect to the installation of the System and, accordingly, Company shall not be held responsible for any delays caused by, among other items, unforeseen difficulties, delays in obtaining materials and/or unexpected conditions. If during the installation the Company encounters unforeseen difficulties or discovers unexpected conditions (including, without limitation unexpected hazardous materials, waste or substances), Company shall be permitted to stop work immediately. Company shall contact the Customer so the Customer can instruct the Company as to what steps should be taken in connection with unforeseen difficulties or unexpected conditions. Customer shall pay Company for any additional work performed as a result of such unforeseen difficulties or unexpected conditions. Customer may order additions, deletions, revisions or other changes in the installation within the general scope of this Agreement provided that if such changes affect the cost of the work to be performed, or the time required for completion of the work to be performed, as determined in the reasonable discretion of the Company, the Agreement, deadlines and the amount to be paid to Company shall be adjusted in the sole discretion of the Company. Company shall be under no obligation to perform the additions, deletions, revisions or other changes in the work requested by Customer in the absence of a written amendment to this Agreement that complies with Section 28.a of the Agreement.
7. **APPROVAL AND PERMITS.** Unless otherwise specified, Company shall be responsible for obtaining, at Customer's expense, all necessary approvals, permits and documents required by applicable law.
8. **TAXES.** The price does not include any applicable taxes and Customer shall pay all federal, state and local sales, use, property, excise or other taxes imposed on or with respect to the installation of the System. **If Customer is tax exempt, then prior to executing this Agreement, Customer will provide Company with a valid and correct tax exemption certificate.** Failure to provide a tax exemption certificate in a timely fashion may result in Customer losing the advantages of tax exemption with regard to this sale. In the event Customer loses its tax exempt status, Customer shall immediately notify Company and shall immediately remit payment to Company for all past due taxes.
9. **GRANT OF SECURITY INTEREST.** Customer, on behalf of the owner and Customer, grants to Company a purchase money security interest in the System and the Equipment to secure payment of the purchase price and grants to Company an irrevocable power of attorney to execute and file UCC-1 Financing Statements on behalf of Customer for the benefit of Company, as secured creditor, to protect the security interest. Upon payment in full of the purchase price, and all associated costs and charges required under this Agreement, title to the system shall pass to Customer. Company shall have all of the rights of a secured creditor under the Uniform Commercial Code in Pennsylvania including the right to enter Customer's premises and to disable or remove the System and Equipment, or both.



**KEYSTONE FIRE AND SECURITY  
INSTALLATION OF EQUIPMENT - TERMS AND CONDITIONS**

10. **TERMINATION.** Company may terminate this Agreement immediately or cease or suspend performance of Services in the event: (i) Customer is delinquent in payment of any sums due under this Agreement; (ii) Customer files a petition in bankruptcy; (iii) Customer has a bankruptcy petition filed against it; (iv) Customer is unable to pay its debts as they mature; or (v) Customer makes an assignment for the benefit of its creditors. In the event this Agreement is terminated for any reason, the balance of the purchase price and all associated costs and charges required to be paid by Customer under this Agreement including, without limitation, an amount equal to the profit Company would have received had the work been completed, shall be immediately due and payable by Customer.

11. **LOCATION ENVIRONMENT.** Customer will prepare and maintain the location in conformance with Company's site specifications as defined in the appropriate site preparation document. Customer shall furnish Company with surveys describing the physical characteristics, legal limitations and utility locations for the location.

12. **FORCE MAJEURE.** Company will be excused from any delay or failure to perform under this Agreement due, in whole or in part, directly or indirectly, to any cause beyond Company's reasonable control, including without limitation labor difficulties, fire, casualty or accidents, acts of God, inclement weather, civil disorder, transportation difficulties, shortage of fuel, labor or materials, pandemic, governmental acts or restrictions, or Customer's denial to Company of full access to the Equipment or System.

13. **LIMITATION OF LIABILITY.**

A. Company shall have no liability for indirect, incidental, exemplary, consequential, punitive, or special damages, including without limitation lost profits, loss of income, or loss of goodwill, arising out of this Agreement or the use or possession of the Equipment or System(s), however caused and under any theory of liability (including without limitation negligence), whether based in contract, tort, or any other cause of action, even if Company has been advised of the possibility of such damages.

B. Company's total liability to Customer for any breach by Company under this Agreement or any claim of Customer against Company related to this Agreement including the provision of Services or failure to perform services under this Agreement, directly or indirectly, is limited to the lesser of a refund of the fees paid by Customer under this Agreement (not to exceed one year's fees paid under this Agreement) or the actual direct damage suffered by Customer. Where Services under this Agreement are provided at more than one location, the "one year's fees paid under this Agreement" referenced in this section 13 B. shall be limited to the fees paid for the particular location giving rise to any claim.

14. **LIMITED WARRANTY; DISCLAIMER OF WARRANTIES.**

A. Company warrants that all Services and installation of the Equipment and/or System will be performed in a workmanlike manner and in compliance with applicable laws and regulations.

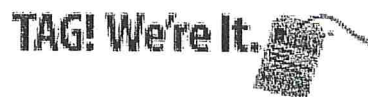
B. Except as expressly stated in this Agreement, Company makes no warranty, express or implied, regarding the Services to be provided by Company, the Equipment, or the System(s), including, without limitation, the implied warranties of merchantability, fitness for a particular purpose, title, and non-infringement, and Customer expressly waives all such warranties.

15. **BREACH BY COMPANY.** Customer expressly agrees that no action at law or in equity shall be maintained by Customer against Company for Company's alleged breach of this Agreement or violation of any federal or state law now in effect or enacted in the future with respect to any obligation or duty incurred under this Agreement by Company unless Customer notifies Company in writing at the address specified in this Agreement within ten (10) days from date of such alleged breach or violation, and provided Company does not remedy or correct the breach or violation within sixty (60) days from the receipt of such notice.

16. **TIME LIMITATION.** All claims, actions or proceedings, legal or equitable, against Company must be commenced in court within one (1) year after the cause of action has accrued, without judicial extension of time, or such claim, action or proceeding is barred, time being of the essence of this Section.

17. **INDEMNIFICATION.** Customer assumes the entire responsibility and liability for any and all damage or injury of any kind (including death) to all persons, whether employees of Customer or otherwise, and for any and all property damage, or loss of use thereof, caused by, resulting from, arising out of, or occurring in connection with or involving the Services and/or goods (where applicable) provided under this Agreement or in association with or involving the operation or non-operation of any Equipment or System(s), which damage or loss is caused by or contributed to by any act, error or omission, solely or jointly, on the part of the Company or the Customer, their agents, servants, or employees, including any alleged breach of any statutory or codified obligation and including, but not limited to, any alleged or determined sole negligence and/or alleged or determined gross negligence on the part of Company, and/or its agents, servants or employees. If any person, or Customer or assignee(s) of Customer, shall make a claim for any damage or injury (including death) as above described, Customer agrees to indemnify and hold harmless Company, its agents, servants and employees from and against any and all loss, expense, damage or injury (including death), Company and/or its agents, servants or employees may sustain as a result of any such claim and Customer agrees to assume the defense of Company and/or its agents, servants or employees upon such claim and to pay all costs and expenses, including but not limited to reasonable attorney's fees, incurred in connection therewith.

This Agreement shall continue in effect notwithstanding the fact Customer has accepted and paid for the Services. The aforesaid indemnification obligation shall not be limited in any way by any limitation on the amount and type of damages, compensation or benefits payable by or for Customer's Worker's Compensation, Disability Benefit Acts or other employment benefit acts. Customer expressly and specifically waives any immunity provided against this indemnity by any statute, including but not limited to, worker's compensation statutes. Customer further understands that Company is relying upon this limitation in determining the cost of the Services.





**KEYSTONE FIRE AND SECURITY  
INSTALLATION OF EQUIPMENT - TERMS AND CONDITIONS**

18. **WAIVER OF SUBROGATION.** It is understood that Company is not an insurer and that insurance shall be obtained by Customer to protect the premises where Services are to be performed (the "premises"), the Work that is the subject of this Agreement, and to protect the property of Customer and others within the premises as well as to protect all persons within the premises. It is further understood by Customer that the amounts payable under this Agreement are based on the value of services and, among other considerations, the waiver of subrogation as set forth in the Agreement and are unrelated to the value of the Customer's premises or property of Customer and/or others located within the premises. Customer agrees to rely exclusively on Customer's insurer to recover for injury, loss or damage in the event of any loss, injury or damages to the premises or any property therein. Customer does hereby for itself and all others claiming by or through it under this Agreement release and discharge Company from and against all damages covered by Customer's insurance and Customer further waives all rights of recovery against Company arising by way of subrogation or assignment.

19. **REMEDIES CUMULATIVE.** The remedies provided in this Agreement in favor of Company upon a breach of this Agreement by Customer shall not be deemed to be exclusive, but shall be cumulative and in addition to all other remedies in Company's favor existing at law or in equity. Company may exercise all remedies, whether or not expressed, successively or concurrently, and any such action shall not operate to release Customer until the full amount of all sums due and to become due under this Agreement have been paid.

20. **SEVERABILITY.** If any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable or invalid such provision shall be modified to the extent necessary to eliminate such invalidity or unenforceability and any remaining unenforceability or invalidity shall have no effect on any of the other terms of the Agreement, which shall remain in full force and effect in accordance with its terms.

21. **HAZARD TO PERSONNEL.** Customer represents and warrants that, except as otherwise disclosed to Company in writing, in the areas where Company will install the System there are no: (i) materials or substances classified as toxic or hazardous on or in the walls, floors, ceilings, or other structural members, or otherwise stored in the work area; (ii) situations requiring special precautions; (iii) equipment required by federal, state, or local health or safety regulations; or (iv) unsafe working conditions.

22. **INSURANCE.** Customer represents and warrants to Company that it has adequate liability insurance coverage to cover the work to be performed under the Agreement and shall provide Company with evidence of such insurance upon request of Company.

23. **HEADINGS.** Section headings shall have no effect on the meaning of this Agreement, and are included only for convenience of reference.

24. **TOOLS.** Any special equipment, tools, dies, fixtures, or jigs produced or acquired by Company for the manufacture or installation of articles under this Agreement shall remain the property of the Company.

25. **USE OF DESIGNS AND DATA.** Any knowledge or information, including drawings and data, which Company shall have disclosed or may hereafter disclose to Customer, incident to installation of the System, shall be deemed to be Company's confidential and proprietary information and Customer shall take any and all steps as are reasonable to protect the confidentiality of such information and shall not disclose to any other person, or use, such information. Company does not grant to Customer any reproduction rights or any rights to use such information.

26. **ELECTRIC POWER CONNECTION.** When electric is required for System operation, Customer will provide a separately fused (120 VAC, 60 Hz, 20 Amp) primary power with ground within 6 feet of control panel location. To assure uninterrupted service, this power should come from the main electric distribution center.

27. **SERVICES NOT INCLUDED.**

a. When a labor price is submitted, it is based on all work being performed during a five (5) day, forty (40) hour work week. If overtime or premium time is performed, an additional charge will be made to the Customer. Normal work weeks are 8 a.m. to 4:30 p.m., Monday through Friday, except holidays.

b. Unless otherwise specifically provided in this Agreement, Customer shall be responsible for and agrees to perform all necessary patching of masonry work, painting, carpentry work and the like.

c. Customer shall provide wiring, conduit and labor to connect the provided pressure switches to equipment to be turned on or off such as alarms, motors, conveyors, fans or cooking equipment.

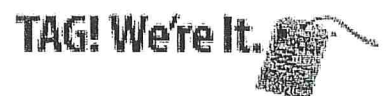
d. Company will not insulate or provide freeze protection of any kind for wet components of the System(s) or Equipment that require such protection. Freeze protection is entirely the obligation of Customer and the professionals providing such services, e.g. insulators, HVAC companies etc, retained by Customer.

e. No provision to exhaust any discharged agent is included in this Agreement.

f. Should an employee of Company be required to attend a "right to know" session at Customer's location, a surcharge will be added to the final invoice.

28. **MISCELLANEOUS.**

a. Entire Agreement; Modifications. This Agreement (including the Proposal) constitutes the entire agreement between the parties regarding the subject matter of this Agreement and supersedes any prior or contemporaneous agreement, understanding, or order between the parties regarding the subject matter of this Agreement. Should the terms and conditions of any purchase order or addendum of Customer issued in connection with this Agreement at the time of entering into the Agreement of thereafter conflict with or add to any provisions of this Agreement, such new terms or different terms are expressly rejected by Company unless otherwise stated agreed to in writing by an authorized representative of Company and shall be of no force or effect.





**KEYSTONE FIRE AND SECURITY  
INSTALLATION OF EQUIPMENT - TERMS AND CONDITIONS**

No modification of the indemnification, waiver of subrogation or limitation of liability provisions ("scope of liability provisions") shall be applicable or binding notwithstanding any provision to the contrary found in any such signed purchase order, addendum or other modification of the Agreement unless signed by the President of the Company, it being expressly understood and agreed that no Company representative, other than the President, is authorized to modify the scope of liability provisions. No modification of this Agreement shall be binding unless made in writing and signed by both parties.

b. Waiver. No claim or right arising out of this Agreement may be discharged in whole or in part by a waiver of the claim or right unless the waiver is in writing and signed by the waiving party. The waiver or acceptance of any breach by either party of any provision of this Agreement shall not constitute a waiver of or excuse for non-performance as to any other provision of this Agreement, nor as to any prior or subsequent breach of the same provision.

c. Governing Law. This Agreement is made and entered into in the Commonwealth of Pennsylvania and shall be in all respects governed by and construed in accordance with the laws of the United States and the Commonwealth of Pennsylvania as if entirely performed in Pennsylvania and without regard to any conflict of law rules and without regard to any rules of construction or interpretation relating to which party drafted this Agreement. Nothing in this Agreement is intended to supersede, conflict with, or alter Company's rights and Customer's obligations under the Pennsylvania Contractor and Subcontractor Payment Act.

d. Jurisdiction. Customer consents to the exclusive jurisdiction and venue of the Montgomery County Court of Common Pleas of the Commonwealth of Pennsylvania or the United States District Court for the Eastern District of Pennsylvania with respect to the enforcement of this Agreement, the collection of any amounts due under this Agreement, or any disputes arising under this Agreement. Customer agrees that effective service of process may be made upon Customer by U.S. mail under the notice provision contained in Section 28.e.

e. Notices. Any notice or other communication required or permitted to be given under this Agreement shall be in writing and shall be deemed to be sufficiently delivered if sent by: (i) hand delivery; (ii) nationally recognized overnight carrier; or (iii) first class mail, to Company at Keystone Fire and Security, 433 Industrial Drive, North Wales, PA 19454, Attn: President, and to Customer at the address stated on the first page of this Agreement. Such notice shall be effective on the earlier of actual receipt, refusal by the recipient, or three (3) days after sending. Any party may change the address to which communications are sent by delivering notice of such change to the other party in accordance with this Section 28.e.

f. Assignment; Binding Effect. This Agreement and/or any claims arising out of this Agreement may not be assigned by Customer, either directly or indirectly (including, without limitation, by merger or sale of capital stock or assets), without the prior written consent of Company, which consent may be withheld by Company, in its sole discretion. This Agreement shall inure to the benefit of and shall be binding upon Company's and Customer's respective successors and permitted assigns.

g. No Set-Off. Customer has no right to set off against amounts due to Company, and in the event Customer exercises a set off it shall constitute a Default and entitle Company to all of its rights and remedies under this Agreement, including, without limitation, the right to recover interest and attorneys' fees.

h. Waiver of Jury Trial. *The parties expressly waive the right to a trial by jury in any action or proceeding brought relating to this Agreement. The parties prefer that such a dispute be determined by a judge.*

i. Attorneys' Fees. Customer shall pay Company's costs, attorneys' fees, and professionals' fees in the event of a dispute between Customer and Company regarding the interpretation, enforcement of or claims arising directly or indirectly out of this Agreement that results in litigation, in which Company is the prevailing party. "Prevailing" shall mean Company achieved a dismissal or judgment in its favor of any claim or action filed or pursued against Company or, in a matter initiated by Company, Company received some or all of the relief sought. Company's right to the foregoing shall not merge with but shall survive the entry of judgment, and shall extend to appeals and collection.

j. Commercial Transaction. The parties acknowledge and agree that this Agreement is a commercial transaction and not for personal, family, or household use.

k. Compliance with Laws. Customer shall comply with all applicable federal, state, and local laws, rules, and ordinances.

l. Survival. All provisions of this Agreement that, by their terms, should survive termination or expiration of this Agreement shall survive such termination or expiration.

**END OF SECTION**



433 Industrial Drive  
 North Wales, PA 19454  
 (888) 641-0100  
 www.keystonefire.com  
 EIN #23-2019550

[Click here to pay online!](#)

Invoice	
Customer	East Stroudsburg Area School District
Customer Number	11049
Invoice Number	331706
Invoice Date	9/29/2022
PO Number	
PAYMENTS APPLIED THRU	9/29/2022
Job / Service Ticket #	241202

**CURRENT CHARGES**

Quantity	Description	Rate	Amount
<i>3 - Wet Sprinkler - Middle Smithfield Elementary School - 5180 Millford Road, East Stroudsburg, PA</i>			
1.00	Dispatch Fee	\$75.00	\$75.00
1.00	Guydon Controls troubleshoot controller	\$2,987.21	\$2,987.21
5.00	Service Labor	\$112.00	\$560.00
	<b>Subtotal:</b>		<b>\$3,622.21</b>
	Tax		\$0.00
	Payments/Credits Applied		\$0.00
	<b>Invoice Balance Due:</b>		<b>\$3,622.21</b>

**IMPORTANT MESSAGES**

Service labor charge on 8/19/22 for a trouble call for no water from underground tank. Investigated issue and found Firepump not working. Guyden Controls troubleshoot and repaired pump.

Please detach and return this portion with your payment to ensure proper credit.



433 Industrial Drive  
 North Wales, PA 19454  
 (888) 641-0100  
 www.keystonefire.com  
 EIN #23-2019550

**REMITTANCE INFORMATION**

Customer Number	11049
Invoice Number	331706
Invoice Date	9/29/2022
<b>Due Date</b>	<b>10/29/2022</b>
Invoice Balance Due	\$3,622.21
<b>TOTAL DUE</b>	<b>\$3,622.21</b>
Amount enclosed:	

East Stroudsburg Area School District  
 Attn: Accounts Payable  
 50 Vine Street  
 East Stroudsburg, PA 18301

REMIT TO: Keystone Fire & Security  
 433 Industrial Drive  
 North Wales, PA 19454

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**Costars Proposal**

Costars Contract #034-050

To: East Stroudsburg Area School District	Date: 10/17/2022
Address: East Stroudsburg High School North	From: Wayne Becker
279 Timberwolf Dr, Bushkill, PA 18328	Phone: 610-509-9731
Attn: Anthony Calderone	Email: Wayne.Becker@KeystoneFire.com
Phone: 570-994-6467	Proposal #: AAAQ1689
Email: anthony-calderone@esasd.net	Project: Portable Wireless Microphone Systems for High School North

Dear Anthony,

I appreciate this opportunity to provide recommendations and a COSTARS proposal for Portable Wireless Microphone Systems for High School North as discussed and described herein.

**1. PROJECT SUMMARY**

- Keystone Fire and Security (KF&S) to supply, pre-fabricate, and deliver a portable wireless microphone system rack for the East Stroudsburg High School North. This portable microphone system will be able to connect to the customer supplied mixing console via a 25' audio snake with (20) XLR male connectors.
- KF&S will supply and install (1) 20U portable AV Rack with Casters, (20) wireless microphone systems with ear set microphones (Tan), (5) antenna distribution units, (2) Directional Paddle antennas with stands, (1) storage drawer, and rack mounted power panels.
- KF&S to supply and install rack power panel and storage utility drawer.
- KF&S to supply and install (1) 25' XLR Female to XLR Male audio snake.
- KF&S will supply, install, and test (2) wireless handheld microphone systems to replace existing in the current audio equipment rack. Customer to confirm if there are other additional wireless systems installed with antenna distribution. Frequency H-50, 534.050-583.920 MHz is being quoted and needs to be confirmed before ordering.
- KF&S to fabricate, setup, program, and test systems.
- KF&S to train customer on operation of the portable wireless systems.
- Customer to provide, wire, connect, or disconnect any required power.
- If any of the existing building infrastructure, equipment or wiring to be used or reused is not adequate or defective, additional parts and labor may be required. If this is determined during the installation and testing process, a change order will be required. No additional work will be performed without the written consent of the owner.

**2. PROJECT SCOPE**

OFE = Owner Furnished Equipment. KFS = Keystone Fire and Security.

Action	Qty	Parts	Location	Notes
Supply/ Install	1	Portable 20U Rack	TBD	20RU ATA Flight Rack Case with Casters
Supply/ Install	1	Rack Power Panel	Portable Rack	Power Panel-15A
Supply/ Install	1	Rackmount Utility Drawer	Portable Rack	Rackmount Utility Drawer
Supply/ Install	1	Audio Snake XLRF to XLRM 25'	Portable Rack	Audio Snake XLRF to XLRM 25'

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Supply/ Install	20	Wireless microphone systems with ear sets (Tan)	Portable Rack	wireless microphone systems with ear sets (Tan),
Supply/ Install	5	Antenna distribution units	Portable Rack	Five-way active antenna splitter and power distribution system
Supply/ Install	2	Directional Paddle antennas with stands	Portable Rack	Directional Paddle antennas with stands
Supply/ Install	2	Wireless handheld microphone system	Replace Existing	Wireless handheld microphone system

### 3. EQUIPMENT LIST

Qty	Manuf.	Item
20	Shure	QLX-D Bodypack System
20	Shure	Omnidirectional Earset Headworn Microphone, Tan
5	Shure	Five-way active antenna splitter and power distribution system for BLX® (BLX4R only) receivers. Excludes antenna cables and locking power cables (470-952 MHz)
2	Shure	10' Coaxial Cable (RG-58/U) with BNC Connectors
2	Shure	Active Directional Antenna with Gain Switch 470-698 MHz
2	On-Stage	MS7700B Tripod Microphone Stand (For Paddle Antennas)
1	TP-Link	TP-Link 24 Port Gigabit Ethernet Switch, Rack mountable, (Shure Stand-Alone Network)
1	Gator	Gator G-TOUR 20U Rack with Casters 16RU, 17" Deep ATA Flight Rack Case with Casters
3	Lowell	Power Panel-15A, 9-Outlets, 1U, 9ft Cord, 1-stage Surge Supp with 1 LED, Ground Term, 9ft Cord, UL Listed
1	Lowell	Rackmount Utility Drawer with Key Lock, 3U x 14.437inD, 50lbs capacity
1	Whirlwind	Snake - Fan to Fan, 24 XLRf to 24 XLRM, 25', W28PR
2	Shure	SM58® BLX Wireless Vocal Systems

This product is not in stock.

Please indicate if you require special shipping on the return order (additional charges may apply).

### 4. TRAINING

Training is an important part of the success of a system implementation. A system will function only as well as the user understands all its features and functions. Because it is not possible to learn all the features and functions of the system in training sessions, Keystone Fire and Security and the manufacturer has provided tools for you to access on your own time to learn at your own pace. We will provide up to one (1) hour of training on system operation and review maintenance requirements. Additional and ongoing training is available for your system. Training can be customized to your needs and purchased hourly or as part of our Service Level Agreement, available for all systems we provide.

### 5. DOCUMENTATION AND DELIVERABLES

- a. Includes engineered system documentation for future referral, service and maintenance.

### 6. PROJECT SCHEDULE

- a. Typical project installation lead time is approximately 4-6 weeks from receipt of signed proposal / PO and mobilization payment. In the event there are any product backorders or unforeseen circumstances that could affect this lead time, you will be notified by the Keystone Fire and Security project manager assigned to your project.

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## 7. WORK BY OTHERS

- a. Work performed by Owner or Others is described in Section 3 "Project Scope".

## 8. WHAT IS NOT INCLUDED

- a. Materials and services not specifically listed in the equipment list or project scope are not included.
- b. System and CAD drawings, submittals, and programming documentation available upon request. Additional charges may apply.
- c. If any of the existing equipment or wiring to be reused is not adequate or defective, additional parts and labor may be required. If this is determined during the installation and testing process, a change order will be required. No additional work will be performed without the written consent of the owner.

## 9. SYSTEM INVESTMENT

Description	Price
Total Costars Materials	\$33,707.69
Total Costars Ancillary Services	\$6,166.31
Total Costars Proposal Cost	\$39,874.00

Applicable sales tax will be added to total cost.

## 10. PAYMENT TERMS

Payment Schedule
Mobilization
<i>Invoice for Materials upon Delivery. Due upon receipt.</i>
Installation & Completion – Progressive Invoicing for Remaining Balance
<i>Includes Engineering and Project Management, Physical Installation on Client Premise, Testing, Calibration, Demonstration and Training. Due upon receipt.</i>

## 11. ORDERING AND ACCEPTANCE

The person to whom this Proposal is addressed (the "Client") may accept this Proposal by signing at the space provided below and returning it to Keystone Fire and Security along with an approved purchase order within twenty (20) days of the date of this Proposal. By doing so, the Client acknowledges that they have read and understand this Proposal and that Client is entering into a legally binding contract with Keystone Fire and Security on the terms and conditions set forth in this Proposal, including the Standard Terms and Conditions set forth in the "Terms and Conditions" section found at <https://www.keystonefire.com/terms/> which are an integral part of this contract. If the Client signs this Proposal and returns it to Keystone Fire and Security more than twenty (20) days after the date of this Proposal, Keystone Fire and Security reserves the right to reject the Client's acceptance by written notice to the Client. Each individual signing this Proposal on behalf of an entity represents that he or she is a duly authorized officer or other representative of such entity. This order will be processed upon receipt of payment in full or Mobilization amount and be invoiced as indicated in the "Payment Terms" section above. Past due accounts are subject to interest penalties. Work may be suspended on accounts that are not current. (See credit policy). Please note that the following must be included with your Purchase Order to qualify as a COSTARS purchase.

- The Purchase Order (PO) MUST list Keystone Fire and Security's Costars number 034-050.
- The PO MUST list Keystone Fire and Security's Payment Terms
- The PO MUST be accompanied by a signed copy of Keystone Fire and Security's Proposal

174c.

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Client Signature

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Keystone Fire and Security Signature

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Client Print Name

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Keystone Fire and Security Print Name

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Date

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Date

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Purchase Order #

Tax Status:  Exempt (copy of current certificate required)  Non-Exempt

Providing an Authorized Acceptance Signature indicates that you have read and understand the Terms & Conditions attached to this agreement. This document represents the entire agreement. No conversations or other forms of communication shall be considered part of this agreement.

This proposal was prepared in good faith, exclusively for the individual(s) to whom it is addressed. It contains information that is privileged, confidential and exempt from disclosure under applicable law. The recommendations described herein are based on client consultations, site visits, engineering, and research, computer-aided designs and/or expertise earned through education, training, and experience. It is considered an unfair business practice to use this information for competitive negotiations.

**12. PREVENTATIVE MAINTENANCE AND SUPPORT**

The system described in this proposal has been designed to provide you with many years of reliable service and an excellent return on your investment (ROI). However, to uphold the warranties of the equipment and achieve maximum longevity, managed services and ROI, regularly scheduled maintenance is required. Keystone Fire and Security provides managed services and scheduled maintenance programs for your system that will keep it running smooth and reduce the total cost of ownership.

174 d.



# East Stroudsburg Area SD, PA



## JOURNAL INQUIRY

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022 12	6 BUA	06/01/2022	06/01/2022	grad cost	lynette-grimaldi	1	N	Hist	2022	

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10230300	891									
	10-2390-891-000-30-819-000-000-0000-							1grimaldi			
2	10003100	610						EHN GraduationAdminMiscExpense	4,000.00		
	10-1110-610-000-30-819-110-000-0000-							EHNRegularGen Sup		4,000.00	

\*\* JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022 12	54 BUA	06/03/2022	06/02/2022	cafe floor	lorena-rosado	1	N	Hist	2022	

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10006570	640						JTLGuidanceBooks/Period	100.00		
	10-2120-640-000-20-517-601-000-0000-							JTLPrincipalBooks/Period	100.00		
2	10009570	640						Empolyee Training&Development	115.00		
3	10012030	360						JTLRegularGen Sup	700.00		
	10-2834-360-000-20-517-602-000-0000-							JTLscienceGen Sup	700.00		
4	10002330	610						JTLsocstudyGen Sup	500.00		
	10-1110-610-000-20-517-110-000-0000-							JTLReadingSupplies Tech	500.00		
5	10002330	610						JTLMathematicsSupplies Tech	500.00		
	10-1110-610-000-20-517-180-000-0000-							JTLsocstudysupplies Tech	500.00		
6	10002550	610						JTLscienceSupplies Tech	500.00		
	10-1110-610-000-20-517-190-000-0000-							JTLGuidanceGen Sup	500.00		
7	10002470	650						JTLRegularMnt/Rpr/Upgrade	4,715.00		
	10-1110-650-000-20-517-151-000-0000-										
8	10002510	650									
	10-1110-650-000-20-517-170-000-0000-										
9	10002550	650									
	10-1110-650-000-20-517-190-000-0000-										
10	10002330	650									
	10-1110-650-000-20-517-180-000-0000-										
11	10006570	610									
	10-2120-610-000-20-517-601-000-0000-										
12	10002330	438									
	10-1110-438-000-20-517-110-000-0000-										

\*\* JOURNAL TOTAL 0.00 0.00

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# East Stroudsburg Area SD, PA



## JOURNAL INQUIRY

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ACCOUNT DESCRIPTION	ENTTY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	I	N	HIST	2022				
1	10011200	761		DW	DW								14,398.67	
	10-2660-761-000-00-000-091-000-0000-													
2	10011200	330		DW	DW							14,398.67		
	10-2660-330-000-00-000-091-000-0000-													
3	10011200	650		DW	DW								61.01	
	10-2660-650-000-00-000-091-000-0000-													
4	10011200	531		DW	DW							61.01		
	10-2660-531-000-00-000-091-000-0000-													
5	10011200	650		DW	DW								1,008.25	
	10-2660-650-000-00-000-091-000-0000-													
6	10011200	626		DW	DW							1,008.25		
	10-2660-626-000-00-000-091-000-0000-													
7	10011200	650		DW	DW								13,405.98	
	10-2660-650-000-00-000-091-000-0000-													
8	10011200	610		DW	DW							13,405.98		
	10-2660-610-000-00-000-091-000-0000-													
** JOURNAL TOTAL														
												0.00	0.00	

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YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ACCOUNT DESCRIPTION	ENTTY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	I	N	HIST	2022				
1	10001250	610		d									300.00	
	10-1110-610-000-10-211-110-000-0000-													
2	10009210	531		i								300.00		
	10-2380-531-000-10-211-000-000-0000-													
** JOURNAL TOTAL														
												0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ACCOUNT DESCRIPTION	ENTTY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	I	N	HIST	2022				
1	10009990	610		SJC									58.00	
	10-2420-610-000-10-214-602-000-0000-													
** JOURNAL TOTAL														
												0.00	0.00	

# East Stroudsburg Area SD, PA



## JOURNAL INQUIRY

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022 12	79 BUA	06/07/2022	06/07/2022	Stamps	susan-cole	I	N	Hist	2022	

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB
2	10009990	531					postage stamps	MSEMedicalSvsPostage	58.00		

SJC  
10-2420-531-000-10-214-602-000-0000-

\*\* JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022 12	194 BUA	06/09/2022	06/09/2022	NOVELS	ke111-oney	I	N	Hist	2022	

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB
1	10001440	640					5TH GRADE NOVELS	ESERegularBooks/Period	1,263.00		
2	10001440	610					5TH GRADE NOVELS	ESERegularGen Sup		1,263.00	

NOVELS  
10-1110-640-000-10-212-110-000-0000-  
NOVELS  
10-1110-610-000-10-212-110-000-0000-

\*\* JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022 12	199 BUA	06/09/2022	06/09/2022	REPLACEM	ke111-oney	I	N	Hist	2022	

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB
1	10001540	650					REPLACEMENT ITEMS	ESEHealthPhysEdSuppltes Tech		300.00	
2	10001440	610					REPLACEMENT ITEMS	ESERegularGen Sup		10.00	
3	10001540	610					REPLACEMENT ITEMS	ESEHealthPhysEdGen Sup	310.00		

PHYS E  
10-1110-650-000-10-212-140-000-0000-  
PHYS E  
10-1110-610-000-10-212-110-000-0000-  
PHYS E  
10-1110-610-000-10-212-140-000-0000-

\*\* JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022 12	206 BUA	06/10/2022	06/10/2022	Honor	choikeith-labar	I	N	Hist	2022	

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB

10-2420-206-000-10-214-602-000-0000-

\*\* JOURNAL TOTAL 0.00 0.00

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# East Stroudsburg Area SD, PA



## JOURNAL INQUIRY

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022	12	206 BUA	06/10/2022	Honor Choikeith-labar		1	N	Hist	2022	

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10012950	610									
	10-3210-610-000-30-819-121-000-0000-										
2	10012950	810						EHNVocalStudentActGen Sup	1,029.00		
	10-3210-810-000-30-819-121-000-0000-							EHNVocalStudentActDues&Fees			

\*\* JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022	12	323 BUA	06/15/2022	senior brkdebra-ecenbarger		1	N	Hist	2022	

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10003440	330						graduation			
	10-1110-330-000-30-820-110-000-0000-							EHSRegularOtherProfsvcs			
2	10009870	891						graduation			
	10-2390-891-000-30-820-000-000-0000-							EHS GraduationAdminMiscExpense	2,000.00		

\*\* JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022	12	325 BUA	06/15/2022	matthew-krauss		1	N	Hist	2022	

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10128340	752						ACCESS - NewEq>\$2,500	8,322.00		
	10-1211-752-891-30-819-310-000-9891-							ACCESS - NewEq>\$2,500	8,322.00		
2	10128370	752						ACCESS - NewEq>\$2,500	8,321.00		
	10-1211-752-891-30-820-310-000-9891-							ACCESS - NewEq>\$2,500	8,317.16		
3	10128310	752						ACCESS Supplies Tech	6,278.00		
	10-1211-752-891-20-518-310-000-9891-							ProfEdoth	4,400.00		
4	10128400	650						ACCESS - supplies Tech	4,398.00		
	10-1290-650-891-00-000-310-000-9891-							ACCESS SpeechLangsupplies Tech			
5	10128400	329									
	10-1290-329-891-00-000-310-000-9891-										
6	10128200	650									
	10-1231-650-891-10-214-310-000-9891-										
7	10005050	650									
	10-1225-650-891-10-000-310-000-9891-										

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# East Stroudsburg Area SD, PA

## JOURNAL INQUIRY

YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC CLERK AUTO-REV STATUS BUD YEAR JNL TYPE  
 2022 12 325 BUA 06/15/2022 06/15/2022 6/15/22 matthew-krauss I N 2022

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT DESCRIPTION	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL	TYPE	DEBIT	CREDIT	OB
8	10128640	610			MK	ACCESS	EOY		ACCESS Gen Sup				3,994.50					
9	10005050	610			MK	ACCESS	EOY		Speech/LangGen Sup				2,940.16					
10	10128270	610			MK	ACCESS	EOY		ACCESS - Gen Sup				2,895.60					
11	10128360	610			MK	ACCESS	EOY		ACCESS - Gen Sup				2,228.01					
12	10004800	650			MK	ACCESS	EOY		ACCESS Supplies Tech				1,571.25					
13	10128500	650			MK	ACCESS	EOY		ACCESS Supplies Tech				1,571.25					
14	10004820	650			MK	ACCESS	EOY		ACCESS Supplies Tech				1,571.25					
15	10005230	650			MK	ACCESS	EOY		ACCESS Supplies Tech				1,571.25					
16	10128590	650			MK	ACCESS	EOY		ACCESS Supplies Tech				1,571.25					
17	10005250	650			MK	ACCESS	EOY		ACCESS Supplies Tech				1,571.25					
18	10005500	650			MK	ACCESS	EOY		ACCESS Supplies Tech				1,571.25					
19	10128070	650			MK	ACCESS	EOY		ACCESS Supplies Tech				1,571.25					
20	10005520	650			MK	ACCESS	EOY		ACCESS Supplies Tech				1,571.25					
21	10128370	650			MK	ACCESS	EOY		ACCESS Supplies Tech				1,522.59					
22	10128260	650			MK	ACCESS	EOY		ACCESS - Supplies Tech				1,201.97					
23	10128090	330			MK	ACCESS	EOY		ACCESSLifeskillOtherProfsv				682.24					
24	10128280	610			MK	ACCESS	EOY		ACCESS - Gen Sup				575.16					
25	10128210	650			MK	ACCESS	EOY		ACCESS - Supplies Tech				539.99					
26	10128400	323			MK	ACCESS	EOY		ACCESS EdotherEdAgency				460.00					
27	10005060	650			MK	ACCESS	EOY		ACCESS SpeechLangSupplies Tech				430.00					
28	10128090	610			MK	ACCESS	EOY		ACCESS Gen Sup-Life Skills				287.94					

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# East Stroudsburg Area SD, PA



## JOURNAL INQUIRY

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	ACCOUNT	DEBIT	CREDIT	OB
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	N	HIST	2022		ACCOUNT DESCRIPTION			
29	10128250	650		MK							ACCESS - Supplies Tech	247.42		
	10-1211-650-891-10-216-310-000-9891-			MK							ACCESS - Supplies Tech	189.00		
30	10128270	650		MK							ACCESS - Supplies Tech	93.90		
	10-1241-650-891-10-216-310-000-9891-			MK							ACCESS - Gen Sup	76.61		
31	10128210	610		MK							ACCESS - PHP Gen Sup		11,444.53	
	10-1241-610-891-10-214-310-000-9891-			MK							ACCESS - Gen Sup		8,562.45	
32	10128400	610		MK							ACCESS - Gen Sup		8,537.01	
	10-1290-610-891-00-000-310-000-9891-			MK							ACCESS - Gen Sup		8,064.89	
33	10128330	610		MK							ACCESS - Gen Sup		7,500.00	
	10-1241-610-891-20-518-310-000-9891-			MK							ACCESS - Gen Sup		5,308.84	
34	10128300	610		MK							ACCESS - Gen Sup		4,366.73	
	10-1241-610-891-20-517-310-000-9891-			MK							ACCESS - Gen Sup		4,001.00	
35	10128350	610		MK							ACCESS - Gen Sup		3,788.24	
	10-1231-610-891-30-819-310-000-9891-			MK							ACCESS - Gen Sup		3,646.41	
36	10128380	610		MK							ACCESS - Gen Sup		3,367.12	
	10-1231-610-891-30-820-310-000-9891-			MK							ACCESS - Gen Sup		3,033.04	
37	10278010	610		MK							ACCESS - Gen Sup		2,147.82	
	10-2720-610-891-00-000-310-000-9891-			MK							ACCESS - Gen Sup		2,043.44	
38	10128340	610		MK							ACCESS - Gen Sup		2,014.58	
	10-1211-610-891-30-819-310-000-9891-			MK							ACCESS - Gen Sup		1,874.75	
39	10128390	610		MK							ACCESS - Gen Sup		1,163.65	
	10-1241-610-891-30-820-310-000-9891-			MK							ACCESS - Gen Sup			
40	10128140	610		MK							ACCESS - Gen Sup			
	10-1231-610-891-10-212-310-000-9891-			MK							ACCESS - Gen Sup			
41	10128320	610		MK							ACCESS - Gen Sup			
	10-1231-610-891-10-212-310-000-9891-			MK							ACCESS - Gen Sup			
42	10128170	610		MK							ACCESS - Gen Sup			
	10-1231-610-891-20-518-310-000-9891-			MK							ACCESS - Gen Sup			
43	10128240	610		MK							ACCESS - Gen Sup			
	10-1231-610-891-10-213-310-000-9891-			MK							ACCESS - Gen Sup			
44	10128150	610		MK							ACCESS - Gen Sup			
	10-1241-610-891-10-215-310-000-9891-			MK							ACCESS - Gen Sup			
45	10128200	610		MK							ACCESS - Gen Sup			
	10-1241-610-891-10-212-310-000-9891-			MK							ACCESS - Gen Sup			
46	10128130	610		MK							ACCESS - Gen Sup			
	10-1231-610-891-10-214-310-000-9891-			MK							ACCESS - Gen Sup			
47	10128180	610		MK							ACCESS - Gen Sup			
	10-1241-610-891-10-211-310-000-9891-			MK							ACCESS - Gen Sup			
48	10128260	610		MK							ACCESS - Gen Sup			
	10-1241-610-891-10-213-310-000-9891-			MK							ACCESS - Gen Sup			
49	10128400	330		MK							ACCESS - Gen Sup			
	10-1231-610-891-10-216-310-000-9891-			MK							ACCESS - Gen Sup			
	10-1290-330-891-00-000-310-000-9891-			MK							otherProfsvcs			
** JOURNAL TOTAL												0.00	0.00	

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# East Stroudsburg Area SD, PA



## JOURNAL INQUIRY

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2022	12	401 BUA	06/15/2022	E0Y PS	Depmatthew-krauss	I	N	Hist	2022				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB	
1	10210010	640						To cover end of year costs		214.28			
	10-2111	-640-000-00-000-009-000-0000-						Pupilsrv.Books/Period					
2	10006370	640						To cover end of year costs		57.96			
	10-2119	-640-000-10-000-009-000-0000-						spvstuserv Books/Period					
3	10012010	360						To cover end of year costs			25.66		
	10-2834	-360-000-20-000-009-000-0000-						Pupilserv Training&Development					
4	10006420	531						To cover end of year costs			55.00		
	10-2119	-531-000-30-000-009-000-0000-						spvstuserv Postage					
5	10006370	531						To cover end of year costs			62.04		
	10-2119	-531-000-10-000-009-000-0000-						spvstuserv Postage					
6	10006390	531						To cover end of year costs			62.18		
	10-2119	-531-000-20-000-009-000-0000-						spvstuserv Postage					
7	10012010	580						To cover end of year costs			67.36		
	10-2834	-580-000-20-000-009-000-0000-						othPupilservTravel/Conf					
** JOURNAL TOTAL											0.00		0.00

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YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2022	12	417 BUA	06/16/2022	Deficit	hillary-stevens	I	N	Hist	2022				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB	
1	10002700	610						LISVocalgen Sup		220.48			
	10-1110	-610-000-20-518-121-000-0000-						LISVocalgen Sup					
2	10012870	610						LISVocalstudentActgen Sup		126.99			
	10-3210	-610-000-20-518-121-000-0000-						LISVocalgen Sup			220.48		
3	10110040	610						LISVocalgen Sup			126.99		
	10-1110	-610-000-10-518-121-000-0000-						LISVocalgen Sup					
4	10110040	610						LISVocalgen Sup			126.99		
	10-1110	-610-000-10-518-121-000-0000-											
** JOURNAL TOTAL											0.00		0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2022	12	418 BUA	06/16/2022	Deficit	hillary-stevens	I	N	Hist	2022				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB	
** JOURNAL TOTAL													0.00

# East Stroudsburg Area SD, PA



## JOURNAL INQUIRY

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022	I2	418 BUA	06/16/2022	06/16/2022	Deficit	hillary-stevens	N	Hist	2022	

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10110040	610						LISVocalGen Sup	423.50		
2	10002700	432						LISVocalRep&MaintEq			

\*\* JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022	I2	449 BUA	06/20/2022	06/20/2022	TRANSFER	Fmarisela-horton	N	Hist	2022	

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10011820	580						TRANSFER FUNDS TO GEN SUPP			
2	10011790	610						Personnel HR Travel/Conf	399.40		
								COVER DEFICIT			
								Personnel HR Gen Sup			

\*\* JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022	I2	486 BUA	06/21/2022	06/21/2022	Bal Accts	maria-heitz	N	Hist	2022	

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10009510	531						SMIPrincipaPostage	72.43		
2	10009510	438						SMIPrincipaMnt/Rpr/Upgrade			

\*\* JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022	I2	487 BUA	06/21/2022	06/21/2022	JB	Jessica-barlotta	N	Hist	2022	

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10009510	531						SMIPrincipaPostage	72.43		
2	10009510	438						SMIPrincipaMnt/Rpr/Upgrade			

\*\* JOURNAL TOTAL 0.00 0.00

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# East Stroudsburg Area SD, PA



## JOURNAL INQUIRY

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022	12	487 BUA	06/21/2022	06/23/2022 JB	Jessica-barlotta	I	N	Hist	2022	

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10012350	348					ITEC SvcsSupplea'STech		817.19	817.19	
2	10012350	438					ITEC Mnt/Rpr/Upgrade				

\*\* JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022	12	508 BUA	06/23/2022	06/23/2022 JB	Jessica-barlotta	I	N	Hist	2022	

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10012350	348					ITEC SvcsSupplea'STech		1,119.05	1,119.05	
2	10012350	438					ITEC Mnt/Rpr/Upgrade				
3	10012350	531					ITEC Postage				
4	10012350	438					ITEC Mnt/Rpr/Upgrade		216.13	216.13	
5	10012350	538					ITEC Communications				
6	10012350	438					ITEC Mnt/Rpr/Upgrade		21.48	21.48	
7	10012350	610					ITEC Gen Sup				
8	10012350	438					ITEC Mnt/Rpr/Upgrade		822.05	822.05	
9	10012350	810					ITEC OperationsvcsDues&Fees				
10	10012350	438					ITEC Mnt/Rpr/Upgrade		209.54	209.54	
11	10012350	650					ITEC supplies Tech				
12	10012350	438					ITEC Mnt/Rpr/Upgrade		1,594.75	1,594.75	

\*\* JOURNAL TOTAL 0.00 0.00

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# East Stroudsburg Area SD, PA



## JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF	DATE	ENT	DATE	JNL	DESC	CLERK	ENT	REV	STATUS	BUD	YEAR	JNL	TYPE
2022	12	531	BUA	06/27/2022	06/27/2022	stud	suppl	lorena-rosado	I	N	I	N	Hist	2022			
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	REF3	ACCOUNT	LINE	DESCRIPTION	DEBIT	CREDIT	OB				
1	10002330	894						JTLEventsStudent Fees			2,000.00						
2	10012850	330						JTLStudentActivityOtherProfSvc			799.81						
3	10012850	810						JTLStudentActivityDues&Fees			1,200.00						
4	10012850	610						JTLStudentActivityGen Sup			3,999.81						
** JOURNAL TOTAL														0.00	0.00		
YEAR	PER	JOURNAL	SRC	EFF	DATE	ENT	DATE	JNL	DESC	CLERK	ENT	REV	STATUS	BUD	YEAR	JNL	TYPE
2022	12	593	BUA	06/29/2022	06/29/2022	Transfer		debra-wisotsky	I	N	I	N	Hist	2022			
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	REF3	ACCOUNT	LINE	DESCRIPTION	DEBIT	CREDIT	OB				
1	10011200	761						Trans to sec gasoline			1,301.33						
2	10011200	626						Security RepEq<\$2,500			1,301.33						
								Trans from repl. equip									
								Security Gasoline									
** JOURNAL TOTAL														0.00	0.00		
YEAR	PER	JOURNAL	SRC	EFF	DATE	ENT	DATE	JNL	DESC	CLERK	ENT	REV	STATUS	BUD	YEAR	JNL	TYPE
2022	12	594	BUA	06/29/2022	06/29/2022	transfer		debra-wisotsky	I	N	I	N	Hist	2022			
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	REF3	ACCOUNT	LINE	DESCRIPTION	DEBIT	CREDIT	OB				
1	10011200	433						Trans fr sec vec. repair			228.77						
2	10011200	626						Security Rep&MaintVeh			228.77						
								Trans to sec gasoline									
								Security Gasoline									
** JOURNAL TOTAL														0.00	0.00		

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# East Stroudsburg Area SD, PA

## JOURNAL INQUIRY



YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2022	12	595 BUA	06/29/2022	06/29/2022	transfer	debra-wisotsky	I	N	Hist	2022				
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT	DESCRIPTION	DEBIT	CREDIT	OB		

1	10011200	433			DW		Transfer to sec postage						.53	
2	10011200	531			DW		Security Rep&MaintVeh						.53	
	10-2660-433-000-00-000-091-000-0000-						Trans fr sec veh repair							
	10-2660-531-000-00-000-091-000-0000-						securitypostage							

\*\* JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2022	12	596 BUA	06/29/2022	06/29/2022	Transfer	debra-wisotsky	I	N	Hist	2022				
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT	DESCRIPTION	DEBIT	CREDIT	OB		

1	10011200	650			DW		Trans to general supplies						1,990.76	
2	10011200	610			DW		security supplies Tech						1,990.76	
	10-2660-650-000-00-000-091-000-0000-						Trans fr sec tech supplies							
	10-2660-610-000-00-000-091-000-0000-						security Gen Sup							

\*\* JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2022	12	597 BUA	06/29/2022	06/29/2022	transfer	debra-wisotsky	I	N	Hist	2022				
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT	DESCRIPTION	DEBIT	CREDIT	OB		

1	10011200	751			DW		Trans to sec supplies						879.65	
2	10011200	610			DW		security NewEq<\$2,500						879.65	
	10-2660-751-000-00-000-091-000-0000-						Trans from sec new equip							
	10-2660-610-000-00-000-091-000-0000-						security Gen Sup							

\*\* JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2022	12	598 BUA	06/29/2022	06/29/2022	transfer	debra-wisotsky	I	N	Hist	2022				
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	ACCOUNT	DESCRIPTION	DEBIT	CREDIT	OB		

\*\* JOURNAL TOTAL 0.00 0.00

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# East Stroudsburg Area SD, PA



## JOURNAL INQUIRY

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2022	12	598 BUA	06/29/2022	transfer	debra-wisotsky	I	N	Hist	2022				
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3							

1	10011200	433		DW									
	10-2660-433-000-00-000-091-000-0000-												
2	10011200	610		DW							1,008.66		
	10-2660-610-000-00-000-091-000-0000-												

ACCOUNT DESCRIPTION DEBIT CREDIT OB

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2022	12	600 BUA	06/29/2022	transfer	debra-wisotsky	I	N	Hist	2022				
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3							

1	10011510	432		DW									
	10-2660-432-000-30-819-091-000-0000-												
2	10011560	432		DW							4,256.01		
	10-2660-432-000-30-820-091-000-0000-												

ACCOUNT DESCRIPTION DEBIT CREDIT OB

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2022	12	601 BUA	06/29/2022	Transfer	debra-wisotsky	I	N	Hist	2022				
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3							

1	10011510	432		DW									
	10-2660-432-000-30-819-091-000-0000-												
2	10260140	431		DW							126.96		
	10-2660-431-000-10-212-091-000-0000-												

ACCOUNT DESCRIPTION DEBIT CREDIT OB

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2022	12	602 BUA	06/29/2022	Transfer	debra-wisotsky	I	N	Hist	2022				
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3							

1	10011510	432		DW									
	10-2660-432-000-30-819-091-000-0000-												
2	10260140	431		DW							126.96		
	10-2660-431-000-10-212-091-000-0000-												

ACCOUNT DESCRIPTION DEBIT CREDIT OB

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2022	12	602 BUA	06/29/2022	Transfer	debra-wisotsky	I	N	Hist	2022				
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3							

1	10011510	432		DW									
	10-2660-432-000-30-819-091-000-0000-												
2	10260140	431		DW							126.96		
	10-2660-431-000-10-212-091-000-0000-												

ACCOUNT DESCRIPTION DEBIT CREDIT OB

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# East Stroudsburg Area SD, PA



## JOURNAL INQUIRY

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT OB
2022 12	602 BUA	06/29/2022	06/29/2022	Transfer	debra-wisotsky	I	N	Hist	2022			
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	LINE DESCRIPTION			DEBIT	CREDIT OB

1	10011510	432	DW				Trans to JMH Main Eq					876.26
2	10-2660-432-000-30-819-091-000-0000-	DW					EHNSecurity Rep&MaintEq				876.26	
	10-2660-431-000-10-213-091-000-0000-	DW					JMHSecurityRep&MaintBldgs					

\*\* JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT OB
2022 12	604 BUA	06/29/2022	06/29/2022	Transfer	debra-wisotsky	I	N	Hist	2022			
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	LINE DESCRIPTION			DEBIT	CREDIT OB

1	10011510	432	DW				Trans to MSE Main Eq					144.96
2	10-2660-432-000-30-819-091-000-0000-	DW					EHNSecurity Rep&MaintEq				144.96	
	10-2660-431-000-10-214-091-000-0000-	DW					MSESecurityRep&MaintBldgs					

\*\* JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT OB
2022 12	605 BUA	06/29/2022	06/29/2022	Transfer	debra-wisotsky	I	N	Hist	2022			
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	LINE DESCRIPTION			DEBIT	CREDIT OB

1	10011510	432	DW				Trans to Res Maint Eq					422.65
2	10-2660-432-000-30-819-091-000-0000-	DW					EHNSecurity Rep&MaintEq				422.65	
	10-2660-431-000-10-215-091-000-0000-	DW					RESecurityRep&MaintBldgs					

\*\* JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT OB
2022 12	607 BUA	06/29/2022	06/29/2022	Transfer	debra-wisotsky	I	N	Hist	2022			
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	LINE DESCRIPTION			DEBIT	CREDIT OB

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# East Stroudsburg Area SD, PA



## JOURNAL INQUIRY

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2022	12	607 BUA	06/29/2022	Transfer	debra-wisotsky	I	N	Hist	2022				
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	LINE DESCRIPTION					

1	10011510	432	DW				Trans to Smi Maint Equip					534.84	
2	102660	432-000-30-819-091-000-0000-	DW				EHNSecurity Rep&MaintEq				534.84		
			DW				Trans from NorthMaint Equi						
							SMESecurityRep&MaintBldgs						

\*\* JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2022	12	608 BUA	06/29/2022	Transfer	debra-wisotsky	I	N	Hist	2022				
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	LINE DESCRIPTION					

1	10011510	432	DW				Trans to JTL Maint Eq					464.38	
2	10011410	431	DW				EHNSecurity Rep&MaintEq				464.38		
							Trans from NorthMaint Eq						
							JTLSecurityRep&MaintBldgs						

\*\* JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2022	12	610 BUA	06/29/2022	Transfer	debra-wisotsky	I	N	Hist	2022				
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	LINE DESCRIPTION					

1	10011510	432	DW				Trans to North Maint Eq					74.69	
2	10011510	431	DW				EHNSecurity Rep&MaintEq				74.69		
							Trans from North Maint Eq						
							EHNSecurityRep&MaintBldgs						

\*\* JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2022	12	613 BUA	06/29/2022	Transfer	Jessica-barlotta	I	N	Hist	2022				
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	LINE DESCRIPTION					

\*\* JOURNAL TOTAL 0.00 0.00

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# East Stroudsburg Area SD, PA



## JOURNAL INQUIRY

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	N	Hist	2022				
ACCOUNT													

1	10012350	650											
10-2844	-650-000-00-000-006-000-0000-		06/29/2022	Transfer	Jessica-barlotta	I						122.00	
2	10012350	438											
10-2844	-438-000-00-000-006-000-0000-												
ITEC Supplies Tech													
ITEC Mnt/Rpr/Upgrade													

\*\* JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	N	Hist	2022				
ACCOUNT													

1	10260530	431											
10-2660	-431-000-00-059-091-000-0000-	DW	07/05/2022	Transfer	debra-wisotsky	I							
2	10011200	330											
10-2660	-330-000-00-000-091-000-0000-	DW											
Trans to sec Other Prof Sv													
sewerPlantsecuriRep&MaintBldgs													
Trans from Sewer Pl Maint													
security OtherProfSVC													

\*\* JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	N	Hist	2022				
ACCOUNT													

1	10003710	610											
10-1110	-610-000-30-900-055-000-0000-	LV	07/06/2022	deficit	lisa-vituili	I							
2	10003710	640											
10-1110	-640-000-30-900-055-000-0000-	LV											
Cover deficit 640 account													
VAREgulargen sup													
Cover deficit 640 account													
VAREgularBooks/Period													

\*\* JOURNAL TOTAL 0.00 0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	N	Hist	2022				
ACCOUNT													

1	10003710	610											
10-1110	-610-000-30-900-055-000-0000-	LV	07/11/2022	Transfer	patricia-rosado	I							
2	10003710	640											
10-1110	-640-000-30-900-055-000-0000-	LV											
Cover deficit 640 account													
VAREgularBooks/Period													

\*\* JOURNAL TOTAL 0.00 0.00

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# East Stroudsburg Area SD, PA



## JOURNAL INQUIRY

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	N	HIST	2022				
ACCOUNT													
1	10009060	610											
	10-2360	610-000-00-000-002-000-0000-											
2	10009060	438									383.00		383.00
	10-2360	438-000-00-000-002-000-0000-											
3	10009060	550											
	10-2360	550-000-00-000-002-000-0000-											
4	10009060	635									220.00		220.00
	10-2360	635-000-00-000-002-000-0000-											
5	10009060	550											
	10-2360	550-000-00-000-002-000-0000-											
6	10009060	650									188.00		188.00
	10-2360	650-000-00-000-002-000-0000-											
** JOURNAL TOTAL													
											0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	N	HIST	2022				
ACCOUNT													
1	10015540	840											
	10-5900	840-000-00-000-000-000-0000-											
2	10110790	562											
	10-1110	562-000-00-000-025-000-2001-											
3	10001070	562											
	10-1110	562-000-00-000-025-000-0000-											
4	10110120	640											
	10-1110	640-000-10-000-004-000-0600-											
5	10003020	561											
	10-1110	561-000-30-000-025-000-0000-											
6	10001130	650											
	10-1110	650-000-10-000-004-000-0000-											
7	10003440	610											
	10-1110	610-000-30-820-110-000-0000-											
8	10003020	564											
	10-1110	564-000-30-000-025-000-0000-											
9	10002810	121											
	10-1110	121-000-20-518-151-205-0000-											
10	10001160	230											
	10-1110	230-000-10-000-320-000-0000-											
** JOURNAL TOTAL													
											0.00	5,641,661.15	

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# East Stroudsburg Area SD, PA

## JOURNAL INQUIRY

YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC CLERK ENT AUTO-REV STATUS BUD YEAR JNL TYPE  
 2022 12 1375 BUA 06/30/2022 10/10/2022 EOYDEFICITdiane-kelly I N Hist 2022

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
11	10140030	322	EOY	DK				Cover 21-22 EOY Deficits	278,106.00		
12	101442	322-000-00-000-025-000-0000-	EOY	DK				IU Alternative Education Progr		8,000.00	
13	1015000	322-421-00-000-000-000-9294-	EOY	DK				Cover 21-22 EOY Deficits		22,000.00	
14	10184130	121	EOY	DK				Cover 21-22 EOY Deficits		31,000.00	
15	10006960	121	EOY	DK				C/O TL 1 ProfRegSal		28,000.00	
16	10220010	240	EOY	DK				MSELibraryProfRegSal		18,000.00	
17	10220210	240	EOY	DK				HSS TuitionReimb		17,000.00	
18	102271	240-000-10-216-000-000-0000-	EOY	DK				SMI TuitionReimb		11,000.00	
19	10008450	240	EOY	DK				Cover 21-22 EOY Deficits		327,000.00	
20	10220160	240	EOY	DK				EHN Enlist TuitionReimb		61,000.00	
21	10010510	610	EOY	DK				JMH TuitionReimb		58,000.00	
22	10-2620	610-000-00-000-008-000-0000-	EOY	DK				Cover 21-22 EOY Deficits		80,000.00	
23	10010890	624	EOY	DK				District OperBldg Gensup		125,000.00	
24	10010510	432	EOY	DK				Cover 21-22 EOY Deficits		24,000.00	
25	10010970	624	EOY	DK				LIS Heating Oil		8,000.00	
26	10012350	756	EOY	DK				operBldgRep&MaintEq		6,000.00	
27	10-2844	756-000-00-000-006-000-0000-	EOY	DK				Cover 21-22 EOY Deficits		5,000.00	
28	10334260	330	EOY	DK				EHN Heating Oil		5,000.00	
29	10014730	640	EOY	DK				ITEC Cap.Tech.Equip.>2500		24,000.00	
30	10-3310	640-412-10-211-000-000-9192-	EOY	DK				C/O TL 4 OtherProfSvc		8,000.00	
31	10014720	121	EOY	DK				Cover 21-22 EOY Deficits		6,000.00	
32	10014760	640	EOY	DK				TLIBESCommRecrBooks/Period		5,000.00	
33	10014700	640	EOY	DK				Cover 21-22 EOY Deficits		5,000.00	
34	10-3310	640-412-10-214-000-000-9192-	EOY	DK				TL1ProfRegSal		5,000.00	
35	10014700	330	EOY	DK				Cover 21-22 EOY Deficits		5,000.00	
36	10-3310	640-412-10-214-000-000-9192-	EOY	DK				TL1MSECommRecrBooks/Period		2,000,000.00	
37	10014700	330	EOY	DK				Cover 21-22 EOY Deficits		49,000.00	
38	10469020	450	EOY	DK				TL1Books/Period			
39	10-4600	450-990-10-211-461-000-8744-	EOY	DK				Cover 21-22 EOY Deficits			
40	10014970	912	EOY	DK				TL1OtherProfSvc			
41	10-5110	912-000-00-000-100-911-9014-	EOY	DK				Cover 21-22 EOY Deficits			
42								ESSER 3 BES HVAC ImproveSvcs			
43								Cover 21-22 EOY Deficits			
44								DEBT SRV.PRINC.2014 GOB			

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# East Stroudsburg Area SD, PA



## JOURNAL INQUIRY

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2022	12	1375 BUA	06/30/2022	10/10/2022	EOYDEFICIT	diane-kelly	N	Hist	2022	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	DEBIT	CREDIT
32	10520010	939		EOY	DK		10-5270-939-000-000-000-0000-	Cover 21-22 EOY Deficits	611.69	
								Fund Transfer to Expendable		
** JOURNAL TOTAL									0.00	0.00
** GRAND TOTAL									0.00	0.00

37 Journals printed

\*\* END OF REPORT - Generated by Diane Kelly \*\*

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# East Stroudsburg Area School District

## Date Range 9/10/22 through 9/15/22

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
260046	09/15/2022	TINA M FALBO	Final Payment for Empl Expense claim # 4811.	\$ 47.69
260047	09/15/2022	VARSITY BRANDS HOLDING CO., INC	NORTH CHEER UNIFORMS	\$ 4,465.00
260048	09/15/2022	VERIZON WIRELESS	Verizon Open PO FY '22-'23	\$ 3,232.24
260049	09/15/2022	WASTE MANAGEMENT	Inv 1271065-1350-1 HSN Rolloff	\$ 1,049.05
			Inv 3672690-0203-9 HSS Rolloff	\$ 54.65
			Inv 3672691-0203-7 MSE rolloff balance	\$ 21.60
			Inv 3672819-0203-4 SME rolloff	\$ 864.82
260050	09/15/2022	WILKES BARRE/SCRANTON PENGUINS	LEHMAN CREW CLUB FIELD TRIP PENGUINS TICKET	\$ 720.00
260051	09/15/2022	WILLIAM RIKER	Final Payment for Empl Expense claim # 4804.	\$ 136.13
260052	09/15/2022	WILLIAM VITULLI	Final Payment for Empl Expense claim # 4806.	\$ 49.75
260053	09/15/2022	ZANER-BLOSER	Staff Training & Dev. for Superkids	\$ 54,080.00
			Title I add'l ELA materials for teachers/students	\$ 19,782.96
			Title I extra ELA materials	\$ 420.20
<b>Grand Total</b>				<b>\$ 1,340,544.27</b>

CHECKS # 260054 - 260085 VOIDED

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# East Stroudsburg Area SD, PA



## AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 00-0000-010-000-00-000-000-000-0000-

FOR: Voids

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
260054	09/22/2022	VOID		.00			
260055	09/22/2022	VOID	001015 A/CAPA	.00			
260056	09/22/2022	VOID	001035 ADVANCED AUTO PARTS	.00			
260057	09/22/2022	VOID	003729 AGUSTIN RODRIGUEZ	.00			
260058	09/22/2022	VOID	001070 AMAZON CAPITAL SERVICES	.00			
260059	09/22/2022	VOID	001150 BARBARA R. WILLE	.00			
260060	09/22/2022	VOID	005737 BERNICE MARKI	.00			
260061	09/22/2022	VOID	001186 BIG WHEEL	.00			
260062	09/22/2022	VOID	006299 BLANCHE E. JACKSON	.00			
260063	09/22/2022	VOID	007492 BRUNO PORPORINO	.00			
260064	09/22/2022	VOID	001224 VARSITY BRANDS HOLDING CO	.00			
260065	09/22/2022	VOID	001224 BSN SPORTS/ US GAMES #307	.00			
260066	09/22/2022	VOID	006702 CAPSTONE SETTLEMENT	.00			
260067	09/22/2022	VOID	007496 CARLA THEODOROU	.00			
260068	09/22/2022	VOID	006102 CAROLINE L DEARRINGER	.00			
260069	09/22/2022	VOID	004683 CATASAUQUA BOOSTER CLUB	.00			
260070	09/22/2022	VOID	004513 CATHERINE BOTTEN	.00			
260071	09/22/2022	VOID	005732 CATHERINE MILLER	.00			
260072	09/22/2022	VOID	001308 CHARLES GRIFFIN	.00			
260073	09/22/2022	VOID	007493 CHRISTINE BUTTIGIEG	.00			
260074	09/22/2022	VOID	005350 CHRISTINE JUCKETT	.00			
260075	09/22/2022	VOID	001319 CHRISTINE S LEGDON	.00			
260076	09/22/2022	VOID	007495 CHRISTOPHER GAVALAS	.00			
260077	09/22/2022	VOID	001340 COLONIAL INTERMEDIATE UNIT	.00			
260078	09/22/2022	VOID	006554 COPE COMMERCIAL FLOORING	.00			
260079	09/22/2022	VOID	006929 D&M CONSTRUCTION UNLIMITE	.00			
260080	09/22/2022	VOID	006470 DEAN BRODT PIANO TUNING	.00			
260081	09/22/2022	VOID	003493 DIANE M GEORGE	.00			
260082	09/22/2022	VOID	001454 DIRECT ENERGY BUSINESS	.00			
260083	09/22/2022	VOID	001520 EAST STROUDSBURG	.00			
260084	09/22/2022	VOID	001599 EPLUS TECHNOLOGY, INC.	.00			
260085	09/22/2022	VOID	001601 EASTERN PENN SUPPLY COMPA	.00			
260085	09/22/2022	VOID	001603 ERIC BELL SEPTIC SYSTEMS,	.00			
32 CHECKS				.00			
CASH ACCOUNT TOTAL				.00			

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# East Stroudsburg Area School District

## Date Range 9/16/22 through 10/7/22

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
260086	09/22/2022	ETHEL M. WOOD	2021 SENIOR TAX REBATE - WOOD, ETHEL	\$ 300.00
260087	09/22/2022	FASTENAL COMPANY	Inv PASTR114258 District Door Bolts	\$ 14.51
260088	09/22/2022	FASTENAL COMPANY	Inv PASTR114270 District Door Parts	\$ 21.29
260089	09/22/2022	FIVE STAR INTERNATIONAL LLC	Open PO for Five Star 22-23 Sy'	\$ 1,145.18
260090	09/22/2022	FREDA YOUNG	2021 SENIOR TAX REBATE - YOUNG, FREDA	\$ 300.00
260091	09/22/2022	GERHART SYSTEMS AND CONTROLS	Susan Cole - District and Non public scale calibr	\$ 1,150.00
260092	09/22/2022	GOTTA GO	NORTH ATHLETICS PORTABLE RESTROOMS	\$ 440.00
260093	09/22/2022	GRAINGER	SOUTH ATHLETICS PORTABLE RESTROOMS FOR FIELDS	\$ 380.00
260094	09/22/2022	H&P CONSTRUCTION INC	Elem life skills supplies	\$ 10.92
260095	09/22/2022	HOUGHTON MIFFLIN HARCOURT PUBLISHING COMPANY	Open PO H&P Construction - HSN Flooring	\$ 83,337.82
260096	09/22/2022	HOUGHTON MIFFLIN HARCOURT PUBLISHING COMPANY	System 44 2022-2023	\$ 20,325.51
260097	09/22/2022	INTEGRAONE	System 44 2022-2023	\$ 50,953.50
260098	09/22/2022	JOHN CLARE	BOARD APPROVED MERAKI WIRELESS ACCESS POINTS-ERATE	\$ 180,451.62
260099	09/22/2022	JOHN J. OROURKE	TAX REFUND PARCEL 09.14C.5-6.43 - CLARE, JOHN	\$ 18.00
260100	09/22/2022	KOCH33AUTO.COM	2021 SENIOR TAX REBATE - O'ROURKE, JOHN	\$ 500.00
260101	09/22/2022	LINDA WADDINGTON-TULLY	Koch 33 Auto Invoice# 357894	\$ 551.82
260102	09/22/2022	LISA SLASHINSKI	2021 SENIOR TAX REBATE - WADDINGTON-TULLY, LINDA	\$ 250.00
260103	09/22/2022	LORRAINE A KIRK	2021 SENIOR TAX REBATE - SLASHINSKI, LISA	\$ 650.00
260104	09/22/2022	M A BRIGHTBILL BODY WORKS INC.	2021 SENIOR TAX REBATE - KIRK, LORRAINE	\$ 650.00
260105	09/22/2022	MARGARET COON	Open PO for BrightBill 22-23 Sy'	\$ 822.98
260106	09/22/2022	MARGARET H. HOLMES	2021 SENIOR REBATE - COON, MARGARET	\$ 300.00
260107	09/22/2022	MARY NUGENT	2021 SENIOR TAX REBATE - HOLMES, MARGARET	\$ 500.00
260108	09/22/2022	MARY STREMME	2021 SENIOR TAX REBATE - NUGENT, MARY	\$ 250.00
260109	09/22/2022	MAUREEN MCGUIRE	2021 SENIOR TAX REBATE - STREMME, MARY	\$ 250.00
260110	09/22/2022	MEIER SUPPLY CO., INC.	TAX REFUND PARCEL 09.14B.3-2.22 - MCGUIRE, MAUREEN	\$ 84.57
			Inv 2564322 District Filters	\$ 1,179.84
			Inv 2564323 M5 Stock	\$ 549.93
			Inv 2564324 RES actuators	\$ 449.30
			Inv 2566737 M5 Truck Stock	\$ 94.61
			Inv 2567307 JMH Air Filters	\$ 402.09
260111	09/22/2022	MESKO GLASS CO., INC	Inv 8801141HSN window replacement	\$ 395.00
260112	09/22/2022	MET-ED	ESE AUGUST ELECTRIC 100071509721	\$ 7,383.58
			RESICA AUGUST ELECTRIC 100016949099	\$ 5,217.48

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# East Stroudsburg Area School District

## Date Range 9/16/22 through 10/7/22

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
260112	09/22/2022	MET-ED	SMITHFIELD AUGUST ELECTRIC 100066917749	\$ 5,128.37
			TRAFFIC LIGHT AUGUST ELECTRIC 100051981031	\$ 15.06
			TRAFFIC LIGHT AUGUST ELECTRIC 100031621285	\$ 14.82
			TRAFFIC LIGHT AUGUST ELECTRIC 100080490897	\$ 25.58
			TRAFFIC LIGHT SEPTEMBER ELECTRIC 100016944322	\$ 14.82
			TRAFFIC LIGHT SEPTEMBER ELECTRIC 100017096742	\$ 14.92
			TRAFFIC LIGHT SEPTEMBER ELECTRIC 100141089464	\$ 13.33
260113	09/22/2022	MONROE CAREER AND TECHNICAL INSTITUTE	MCTI supplies for students w/ hardship	\$ 297.05
260114	09/22/2022	NANCY S. BROWN	2021 SENIOR REBATE - BROWN, NANCY	\$ 500.00
260115	09/22/2022	NORTH EAST PARTS GROUP	NAPA # 2717-169191	\$ 24.68
260116	09/22/2022	NASCO (QOUTE#45950)	ART	\$ 34.84
260117	09/22/2022	NESTLE WATERS NORTH AMERICA	Inv 02H0448132985 RES Dispenser Fees	\$ 495.20
260118	09/22/2022	NORBERTO TIRADO	TAX REFUND PARCEL 16.10.2.10-2 - TIRADO, NORBERTO	\$ 73.92
260119	09/22/2022	ORANGE COAST LENDER SERRVICES	TAX REFUND PARCEL 060037885 - SANCHEZ, ARLENE	\$ 143.06
260120	09/22/2022	P & S GARAGE	P&S spark plug/ignition repair-2008 Ford security	\$ 190.16
260121	09/22/2022	PATRICIA SULLIVAN	TAX REFUND PARCEL 09.13B.1.135 - SULLIVAN, PATRICI	\$ 32.22
260122	09/22/2022	PENTELEDATA	PenTeleData Open PO FY '22-'23	\$ 1,480.78
260123	09/22/2022	PHYLLIS CUTHILL	2021 SENIOR REBATE - CUTKILL, PHYLLIS	\$ 300.00
260124	09/22/2022	PRYOR LEARNING, INC	Training Fee	\$ 3,200.00
260125	09/22/2022	PSADA	ATHLETICS PSADA AND NIAA DUES FOR AD'S	\$ 780.00
260126	09/22/2022	QUADIENT LEASING USA, INC	Postage rental for 22-23 lis/hsn	\$ 706.80
260127	09/22/2022	QUILL CORPORATION	office supplies sped	\$ 180.63
260128	09/22/2022	RADIAN SETTLEMENT SERVICES	TAX REFUND PARCEL 14.7.3.10 - LLEWELLYN, MONIQUE	\$ 124.20
260129	09/22/2022	ROBERT & LINDA CLARE	2021 SENIOR REBATE - CLARE, ROBERT & LINDA	\$ 250.00
260130	09/22/2022	ROBERT DUNCAN	2021 SENIOR REBATE - DUNCAN, ROBERT & PAMELA	\$ 500.00
260131	09/22/2022	ROBERT ZALL	2021 SENIOR TAX REBATE - ZALL, ROBERT	\$ 500.00
260132	09/22/2022	RUBY GREENE	2021 SENIOR TAX REBATE - GREENE, RUBY	\$ 650.00
260133	09/22/2022	SANTO & ROSEANN ALBANESE	2021 SENIOR REBATE - ALBANESE, SANTO & ROSEANN	\$ 250.00
260134	09/22/2022	SHAWNEE INN & GOLF RESORT	HS SOUTH PAYMENT FOR CANOE RENTALS	\$ 476.00
260135	09/22/2022	JEREMY BELL	South Guest Composer - ESASD Commissioning Series	\$ 1,000.00
260136	09/22/2022	SOUTH PAW ENTERPRISE, INC.	Replace Broken Sensory Swings	\$ 1,029.42
260137	09/22/2022	STRATIX SYSTEMS, INC.	Risograph	\$ 615.00
260138	09/22/2022	SWEET, STEVENS, KATZ & WILLIAMS LLP	Sept. Installment Pool Counsel	\$ 2,000.00

# East Stroudsburg Area School District

## Date Range 9/16/22 through 10/7/22

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
260139	09/22/2022	THE A.G. MAURO COMPANY	Inv PSI188465 District door/lock parts	\$ 60.00
260140	09/22/2022	THELMA HUBBARD	Inv PSI188546 District Doors/Locks Hardware	\$ 200.00
260141	09/22/2022	TRANE U.S. INC.	2021 SENIOR TAX REBATE - HUBBARD, THELMA	\$ 67.73
			Inb 312922984 LIS/HSN Chiller Repairs	\$ 2,480.72
260142	09/22/2022	WILDREDO FONECA	Inv 312924822 ESE HVAC Repair	\$ 767.53
260143	09/22/2022	WILMINGTON TRUST FEE COLLECTIONS	TAX REFUND PARCEL 09.16-1.12-6 - FONSECA, WILFREDO	\$ 5.53
260144	09/22/2022	ZESWITZ MUSIC COMPANY	INV#20220831-102377-A COLLECTION FEE	\$ 780.00
260145	09/22/2022	A/CAPA	Clarinet & Tenor Sax Repair	\$ 144.00
260146	09/22/2022	ADVANCE AUTO PARTS	Inv3084. Yearly membership	\$ 230.00
			inv.6952222114914	\$ 7.13
260147	09/22/2022	AGUSTIN RODRIGUEZ	Open PO for Advance Auto 22-23 SY'	\$ 341.53
260148	09/22/2022	AMAZON	2021 SENIOR TAX REBATE - RODRIGUEZ, AGUSTIN	\$ 500.00
			1st grade	\$ 41.97
			Amazon - Rob Romagno - radios	\$ 1,194.00
			ATHLETIC TRAINER INSTANT SHELTER SOUTH, JTL, LIS	\$ 457.80
			ATHLETICS BOXES AND FILL FOR MENTOR GLASSES	\$ 215.20
			Bulbs	\$ 213.98
			cafeteria decal teacher classroom supplies	\$ 576.27
			cart for Deb	\$ 127.97
			Em. Sppt. Supplies	\$ 43.36
			GENERAL SCHOOL SUPPLIES/SPECIALS	\$ 273.45
			HS South Eng Dept Fall Supplies	\$ 2,163.97
			ITEM: Syntech USB C to USB Adapter Pack of 2 USB	\$ 67.83
			jm hill	\$ 1,717.38
			JM Hill Teacher Supply	\$ 200.38
			JTL ATHLETIC TRAINER ICE TUB	\$ 407.45
			Karen Buise - Amazon Plackers	\$ 210.49
			Kristen L office supplies	\$ 180.44
			Life skills rubber gloves	\$ 253.48
			Marching Band Equipment	\$ 329.60
			Mary O office supplies	\$ 26.99
			missed item for pause room	\$ 274.98
			Nancy Caiazzo - Amazon order first aid	\$ 255.27



# East Stroudsburg Area School District

## Date Range 9/16/22 through 10/7/22

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
260148	09/22/2022	AMAZON	NORTH ATHLETIC OFFICE SUPPLIES	\$ 62.01
			NORTH BASEBALL VELOCITY SPEED GUN	\$ 129.99
			NORTH BOYS SOCCER BALL BAG	\$ 24.98
			NORTH FOOTBALL BALLS	\$ 749.91
			NORTH GIRLS TENNIS BALLS	\$ 246.56
			NORTH TENNIS AGILITY LADDER, SCORE BOOKS, GRIPPER	\$ 671.02
			office items	\$ 105.79
			Office Supplies Special Edu	\$ 13.69
			PBIS / ASTI Grant	\$ 565.34
			PO 23000508 sped & pupil services	\$ (14.99)
			press pause grant items	\$ 104.97
			press pause room	\$ 537.19
			PT Mobility Equipment	\$ 1,699.00
			PUSH SWITCH	\$ 14.98
			safety manuals and door locks	\$ 103.66
			School supplies	\$ 311.92
			SOUTH ATHLETIC TRAINERS GLUCOSE, MONITOR, BATTERY	\$ 222.35
			SOUTH FOOTBALL STADIUM FRAMES	\$ 345.34
			student parking passes	\$ 401.40
			supplies	\$ 342.14
			Supplies for Security power strip with usb	\$ 19.98
			supplies for Spec ed	\$ 326.30
			Susan Cole - Toner for office printer	\$ 65.99
			SWPBIS	\$ 452.38
			Teaching materials	\$ 78.85
			Title 1 supplies	\$ 312.11
			Title I Quick Start supplies	\$ 118.41
260149	09/22/2022	BARBARA R. WILLE	2021 SENIOR TAX REBATE - WILLE, BARBARA	\$ 250.00
260150	09/22/2022	BERNICE MARKI	2021 SENIOR TAX REBATE - MARKI, BERNICE	\$ 500.00
260151	09/22/2022	BIG WHEEL	ESE ROLLER SKATING FUNDRAISER AT BIG WHEEL	\$ 445.00
260152	09/22/2022	BLANCHE E. JACKSON	2021 SENIOR TAX REBATE - JACKSON, BLANCHE	\$ 250.00
260153	09/22/2022	BRUNO PORPORINO	TAX REFUND PARCEL 09.14B-3-17.5&6 - PORPORINO, BRU	\$ 8.00
260154	09/22/2022	VARSITY BRANDS HOLDING CO., INC	JTL FOOTBALL SUPPLIES, BLS, BAG, BLOCKING SHIELD	\$ 1,253.10

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# East Stroudsburg Area School District

## Date Range 9/16/22 through 10/7/22

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
260154	09/22/2022	VARSITY BRANDS HOLDING CO., INC	SOUTH FOOTBALL PANTS	\$ 1,510.00
260155	09/22/2022	VARSITY BRANDS HOLDING CO., INC	JTL VOLLEYBALL SCOREBOOKS, VOLLEYBALLS	\$ 426.12
260156	09/22/2022	CAPSTONE SETTLEMENT	TAX REFUND PARCEL 060103477 - BARRETT, RALPH & CAR	\$ 61.13
260157	09/22/2022	CARLA THEODOROU	TAX REFUND PARCEL 14.5A.1.33 - LTS HOMES	\$ 15.21
260158	09/22/2022	CAROLINE L DEARRINGER	TAX REFUND PARCEL 09.13B.1.135 - THEODOROU, CARLA	\$ 100.00
260159	09/22/2022	CATASAUQUA BOOSTER CLUB	2021 SENIOR REBATE - DEARRINGER, CAROLINE	\$ 500.00
260160	09/22/2022	CATHERINE BOTTEN	NORTH WRESTLING ROUGH RIDER ENTRY FEE	\$ 325.00
260161	09/22/2022	CATHERINE MILLER	TAX REFUND PARCEL 060105073 - BOTTEN, CATHERINE	\$ 10.00
260162	09/22/2022	CHARLES GRIFFIN	2021 SENIOR TAX REBATE - MILLER CATHERINE	\$ 500.00
260163	09/22/2022	CHRISTINE BUTTIGIEG	2021 SENIOR TAX REBATE - GRIFFIN, CHARLES	\$ 300.00
260164	09/22/2022	CHRISTINE JUCKETT	TAX REFUND PARCEL 94096.94 - BUTTIGIEG, CHRISTINE	\$ 24.75
260165	09/22/2022	CHRISTINE S LEGDON	2021 SENIOR TAX REBATE - JUCKETT, CHRISTINE	\$ 250.00
260166	09/22/2022	CHRISTOPHER GAVALAS	2021 SENIOR TAX REBATE - LEGDON. CHRISTINE	\$ 300.00
260167	09/22/2022	COLONIAL INTERMEDIATE UNIT 20	TAX REFUND PARCEL 09.7.2.1 - GAVALAS, CHRISTOPHER	\$ 62.93
			CIU20 Contract 1 on 1 ESY	\$ 5,032.00
			CIU20 Contract OT & PT 21-22	\$ 753.12
			CIU20 Contract Para Educator	\$ 1,499.00
			CIU20 Contract Stevens, Katz & Williams Training	\$ 600.00
			CIU20 Contract Web Based Curr Licenses	\$ 9,008.31
260168	09/22/2022	COPE COMMERCIAL FLOORING & INTERIORS, INC	Open PO-SME Flooring - Cope Commercial Flooring	\$ 95,372.55
260169	09/22/2022	D&M CONSTRUCTION UNLIMITED INC	Open PO-HSN/LIS Window Replacement	\$ 8,456.40
260170	09/22/2022	D'HUY ENGINEERING, INC.	Inv 55631 HSN/SME Flooring	\$ 8,714.41
			Inv 55632 HSS Turf	\$ 1,035.91
			Inv 55633 BES HVAC Replacement	\$ 990.02
			Inv 55634 HSN Natatorium HVAC	\$ 1,070.01
260171	09/22/2022	DEAN BRODT PIANO TUNING	Choir Room Piano - Correct key dip - Tune Piano	\$ 510.00
260172	09/22/2022	DIANE M GEORGE	2021 SENIOR REBATE - GEORGE 2021 REBATE	\$ 300.00
260173	09/22/2022	DIRECT ENERGY BUSINESS	ESE AUGUS NATURAL GAS 411006828957	\$ 901.02
			HS SOUTH AUGUS NATURAL GAS 411008006032	\$ 5,368.24
			JM HILL AUGUS NATURAL GAS 411007277063	\$ 2,753.13
			JTL AUGUS NATURAL GAS 411006894413	\$ 2,666.81
			SOUTH STADIUM AUGUS NATURAL GAS 41100507123	\$ 76.75
260174	09/22/2022	EAST STROUDSBURG	Payroll Run 9 - Warrant 22915M	\$ 14.89

# East Stroudsburg Area School District

## Date Range 9/16/22 through 10/7/22

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
260175	09/22/2022	EPLUS TECHNOLOGY	Business Office - Toner for copier machine	\$ 619.98
260176	09/22/2022	EASTERN PENN SUPPLY COMPANY	Inv S029848405.001 RES sharkbite and stop valves	\$ 105.98
260177	09/22/2022	ERIC BELL SEPTIC SYSTEMS, INC.	Inv S029879072.001 SME toilet parts	\$ 375.17
260178	09/29/2022	806 TECHNOLOGIES, IN	No Inv# - All Schools Grease Traps	\$ 2,195.00
260179	09/29/2022	ALLIED 10Q, LLC	Title I Crate renewal	\$ 3,850.00
260180	09/29/2022	ALDA CHINTALAN	ATHLETIC TRAINER AED WITH CABINETS SLHN	\$ 3,683.90
260181	09/29/2022	ALL AMERICAN SPORTS CORP.	Reimbursement for Comp Ed Student	\$ 253.26
260182	09/29/2022	ALL STAR FLAGS	LEHMAN FOOTBALL BELTS	\$ 368.72
260183	09/29/2022	AMAZON	Open PO - All Star Flags - District Use	\$ 550.00
			blannard / missing items	\$ 226.20
			chairs for office	\$ 545.99
			Classroom supplies	\$ 462.28
			El. School Counselor Supplies	\$ 532.91
			FCS supplies	\$ 115.97
			general supplies for the department/Chesla	\$ 76.18
			ITEM: Sharpie Tank Highlighters Assorted Fluoresc	\$ 807.03
			jm hill	\$ 502.17
			JTL ATHLETIC TRAINER CONTAINERS	\$ 73.00
			LeeDreshPostersAmazonNorthHsroom100B	\$ 145.23
			LEHMAN WEIGHTROOM PLATES, CLAMPS, SQUAT RACK,SLHN	\$ 2,853.31
			NORTH VOLLEYBALL SCOREBOOKS	\$ 66.64
			Office supply	\$ 25.57
			OT student Supplies	\$ 49.39
			pause room	\$ 237.10
			Planer knives	\$ 50.00
			RESICA OFFICE FURNITURE	\$ 1,637.12
			Scanners for Adm Service	\$ 363.44
			supplies	\$ 273.66
			SWPBIS	\$ 142.63
260184	09/29/2022	APPLE INC.	Title I Quick Start supplies	\$ 227.91
			Apple Inc. Education Price Quote	\$ 449.00
			Apple iPad for K. Lord	\$ 449.00
			ESSER Nonpub Share	\$ 349.50

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# East Stroudsburg Area School District

## Date Range 9/16/22 through 10/7/22

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
260185	09/29/2022	ASPEN PEST SERVICES, LLC	Open PO for Aspen - BES	\$ 70.00
			Open PO for Aspen - ESE	\$ 55.00
			Open PO for Aspen - HSN	\$ 140.00
			Open PO for Aspen - HSS	\$ 145.00
			Open PO for Aspen - JMH	\$ 45.00
			Open PO for Aspen - JTL	\$ 105.66
			Open PO for Aspen - LIS	\$ 60.00
			Open PO for Aspen - MSE	\$ 70.00
			Open PO for Aspen - RES	\$ 53.00
			Open PO for Aspen - SME	\$ 45.00
260186	09/29/2022	ASCD	ASCD RENEWAL FOR DAVID BAKER	\$ 89.00
260187	09/29/2022	BREATRICE GENGERKE	REFUND OF PAYMENT MADE ON OBLIGATION	\$ 100.00
260188	09/29/2022	VARSITY BRANDS HOLDING CO., INC	NORTH AT GEAR	\$ 237.00
			NORTH FOOTBALL GAME AND PRACTICE BALLS	\$ 2,310.00
260189	09/29/2022	BUS PARTS WAREHOUSE	Open PO for Bus Parts Warehouse 22-23 SY'	\$ 307.52
260190	09/29/2022	CAROLYN CRUZ	HS NORTH HOMECOMING SUPPLIES	\$ 131.94
260191	09/29/2022	CM REGENT RESOURCES	SEPTEMBER LIFE INSURANCE PREMIUM PAYMENT	\$ 11,608.08
260192	09/29/2022	CM REGENT RESOURCES	SEPTEMBER LONG TERM DISABILITY PAYMENT	\$ 9,695.24
260193	09/29/2022	CONCORDE, INC.	Open PO for Concorde 22-23 SY'	\$ 78.33
260194	09/29/2022	D'HUY ENGINEERING, INC.	Inv 55635 HSN Storm Pipe Replacement	\$ 1,375.00
260195	09/29/2022	DAWN DONALD	HS NORTH HOMECOMING SUPPLIES	\$ 109.37
260196	09/29/2022	DEPT. OF EDUCATION	FAI Overpayment for 2021-22 Title II Proj.220129	\$ 875.00
260197	09/29/2022	DIANE KRUPSKI	2022-2023 SY' PO for Diane Krupski	\$ 354.54
260198	09/29/2022	E.S.E.A.	Payroll Run 1 - Warrant 220929	\$ 27,640.52
260199	09/29/2022	EAST STROUDSBURG	Payroll Run 1 - Warrant 220929	\$ 6,084.54
260200	09/29/2022	ED FOUNDATION OF ES/GENERAL FUND	Payroll Run 1 - Warrant 220929	\$ 16.00
260201	09/29/2022	EPLUS TECHNOLOGY	DO NOT ORDER Req for PO 22004603	\$ 2,292.22
260202	09/29/2022	FIVE STAR INTERNATIONAL LLC	Open PO for Five Star 22-23 SY'	\$ 478.74
260203	09/29/2022	FLINN SCIENTIFIC INC.	HS-S	\$ 2,106.05
260204	09/29/2022	FRONTIER	Frontier Open PO FY '22-'23	\$ 1,364.01
260205	09/29/2022	GATEHOUSE MEDIA PENNSYLVANIA HOLDINGS, INC	Open PO for Board Advertisements	\$ 173.02
260206	09/29/2022	THE PROPHET CORP	supplies for PE	\$ 1,686.91
260207	09/29/2022	HAB-DLT	Payroll Run 1 - Warrant 220929	\$ 254.82

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# East Stroudsburg Area School District

## Date Range 9/16/22 through 10/7/22

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
260208	09/29/2022	HERCULES ACHIEVEMENT INC.	2023 Honors Night Medals	\$ 753.25
260209	09/29/2022	HILLTOP SALES & SERVICE	inv 01-52093 fuel filter, bolts, nuts	\$ 484.48
260210	09/29/2022	UNITED STATES TREASURY	IRS - Emp ID#1001023438 Form 720 TAX PD 6/30/20	\$ 1,190.08
260211	09/29/2022	J.W.PEPPER & SONS-ACCT.#36-136400	3264926 Choose Your Partner	\$ 134.96
			Baton Tote bag backordered PO#22004830	\$ 48.95
			JW Pepper Fall Music order	\$ 863.55
			music for winter	\$ 185.74
260212	09/29/2022	JENNIFER L MARMO	Sheet music for Lehman Choirs	\$ 705.64
260213	09/29/2022	KATHARINE HOLMES	CLASS OF 2024 ACTIVITIES SUPPLIES	\$ 153.10
260214	09/29/2022	KATHERINE NUTE	2022-2023 SY' PO for Katharine Holmes	\$ 190.65
260215	09/29/2022	KISTLER PRINTING COMPANY	HS NORTH HOMECOMING SUPPLIES	\$ 67.50
260216	09/29/2022	LAKESHORE LEARNING MATERIALS	Business Cards for Jerome Taylor	\$ 39.00
			Furniture New Classroom SME	\$ 4,924.76
			jm hill	\$ 294.46
260217	09/29/2022	LAKOTA WOLF PRESERVATION SOCIETY INC	JM Hill Teacher supplies	\$ 60.06
260218	09/29/2022	LEHIGH VALLEY CENTER FOR INDEPENDENT LIVING	HS NORTH CASUAL FOR A CAUSE DONATION	\$ 188.00
260219	09/29/2022	LJC DISTRIBUTORS OF FULLER BRUSH	Interpeting svc for hearing impaired student	\$ 5,834.50
			LJC for JTL open PO - Autoscrubber	\$ 7,301.00
			LJC PO for ESE - Autoscrubber	\$ 7,301.00
			Open PO for LJC - JMH	\$ 1,998.00
260220	09/29/2022	M A BRIGHTBILL BODY WORKS INC.	SME Prep pads	\$ 45.00
260221	09/29/2022	MEDCO SUPPLY COMPANY	Open PO for BrightBill 22-23 SY'	\$ 1,421.74
			SOUTH ATHLETIC TRAINER EXTRACTOR, SPIGOT SLHN	\$ 974.14
260222	09/29/2022	MELODY SEVERUD	SOUTH ATHLETIC TRAINER SLHN GATORADE PRODUCTS	\$ 228.35
260223	09/29/2022	NAESP.ORG	2022-2023 SY' PO for Melody Severud	\$ 522.90
260224	09/29/2022	NATIONAL ASSOC. SCHOOL NURSES MEMBERSHIP	PA PRINCIPALS ASSOC DUES - DAVID BAKER	\$ 605.00
			Jeanne Branigan - NASN yearly renewal	\$ 130.00
260225	09/29/2022	NORTHEAST CHEMICAL & SUPPLY CO & INC	Mary Dunstane - NASN yearly renewal	\$ 130.00
260226	09/29/2022	NYSCSPC (NEW YORK STATE CHILD SUPPORT	Open PO for Ice Melt - SME	\$ 339.35
260227	09/29/2022	OFFICE DEPOT	Payroll Run 1 - Warrant 220929	\$ 193.50
			Certificate Holders	\$ 159.90
			General supplies	\$ 87.74
260228	09/29/2022	OFFICE TECHNOLOGY, LLC	SOUTH ATHLETICS PRINTER TONER	\$ 208.00

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# East Stroudsburg Area School District

## Date Range 9/16/22 through 10/7/22

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
260229	09/29/2022	OTIS ELEVATOR COMPANY	HSS Elevator #4 Cylinder Repairs Installment#2	\$ 39,756.00
260230	09/29/2022	PENNSYLVANIA DEPARTMENT OF REVENUE	Payroll Run 1 - Warrant 220929	\$ 733.06
260231	09/29/2022	PEPSI-COLA	HS SOUTH FALL CONCESSION SUPPLIES	\$ 712.24
260232	09/29/2022	PIONEER MFG. CO/PIONEER ATHLETICS	Inv.#854805 aerosol paint	\$ 2,901.17
260233	09/29/2022	PLANK ROAD PUBLISHING	MK-8-SDP32B Volume 32 K-8 (21-22) Magazines, CDS, Vocal music renewal for membership yr 22-23	\$ 210.81
260234	09/29/2022	POCONO VALLEY RESORT & CONFERENCE CENTER	HS SOUTH DEPOSIT FOR SENIOR TRIP	\$ 147.45
260235	09/29/2022	QUAKERTOWN WRESTLING, INC	SOUTH WRESTLING QUAKERTOWN ENTRY FEE	\$ 2,640.00
260236	09/29/2022	REALLY GOOD STUFF	Classroom supplies	\$ 425.00
260237	09/29/2022	REGINA FARMS	invoice 37576 mainland grass	\$ 385.58
260238	09/29/2022	RIVERSIDE TECHNOLOGIES, INC	RTI White Glove Services	\$ 144.95
260239	09/29/2022	SBP CONSULTING, INC	Tact II workbooks	\$ 3,458.00
260240	09/29/2022	SCHOLASTIC INC	Title I Books for Family Engagement	\$ 752.50
260241	09/29/2022	SCHOOL HEALTH CORPORATION	Jeanne Branigan - New Cots for Nurse's office	\$ 930.00
260242	09/29/2022	SCHOOL NURSE SUPPLY INC.	Susan Cole - first aid School Nurse Supply	\$ 1,150.18
260243	09/29/2022	SCHOOL OUTFITTERS	JTL Library Furniture	\$ 629.71
260244	09/29/2022	STARFALL EDUCATION	1st gr. supplies / Osborne	\$ 1,694.01
260245	09/29/2022	TERP CONSULTING	Invoice #10773 dated 7/31/22	\$ 93.06
260246	09/29/2022	TWO WAY DIRECT	Radios	\$ 3,535.00
260247	09/29/2022	VISTA HIGHER LEARNING, INC	Title III ESL resource materials	\$ 816.71
260248	09/29/2022	WALMART COMMUNITY/GEMB	Erin Dreisbach Open PO - Supplies	\$ 205.62
			HS NORTH FALL CONCESSION STAND SUPPLIES	\$ 41.70
			HS SOUTH FALL CONCESSION STAND SUPPLIES	\$ 728.86
			LIS lfe Skills Open PO	\$ 1,358.24
			Title I summer reading incentives	\$ 227.94
260249	09/29/2022	WEBSTER'S FITNESS PRODUCTS INC.	SOUTH WEIGHT ROOM LEG EXT REPLACES #22004137	\$ 563.89
260250	09/29/2022	WILLIAM V. MACGILL & CO.	Jeanne Branigan - William MacGill	\$ 4,960.00
260251	09/29/2022	WOLFINGTON BODY COMPANY, INC.	MaryLouise Neyhart - First Aid Supplies	\$ 27.94
260252	09/29/2022	WOODWIND & BRASSWIND	Wolffington Invoice #103898EX1	\$ 110.87
260253	10/06/2022	95 PERCENT GROUP INC.	supplies	\$ 628.32
260254	10/06/2022	ALDA CHINTALAN	Title I Phonics materials	\$ 384.00
260255	10/06/2022	AMAZON	Reimbursement for Comp Ed Student	\$ 4,422.00
			4th gr.supplies / english	\$ 456.00
				\$ 1,497.60

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# East Stroudsburg Area School District

## Date Range 9/16/22 through 10/7/22

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
260255	10/06/2022	AMAZON	5th gr blannard supplies	\$ 518.53
			5th gr galdieri	\$ 118.27
			5th gr supplies/ blannard	\$ 1,484.80
			Classroom supplies	\$ 865.72
			ITEM: Sharpie Tank Highlighters Assorted Fluoresc	\$ 1,336.21
			Jeanne Branigan - Amazon order	\$ 110.92
			jm hill	\$ 263.88
			kindergarten - tassinari	\$ 372.36
			psychologist/correa	\$ 70.14
			reading - jennings	\$ 121.18
			School supplies	\$ 28.34
			Sp. Ed. Sensory Integration - Fidgets	\$ 3,945.93
			Title IV Grant STEAM*R supplies	\$ 44.75
260256	10/06/2022	B & H PHOTO	chemicals for the darkroom for photo classes	\$ 170.70
260257	10/06/2022	BECKER'S SCHOOL SUPPLIES	1st grade	\$ 554.78
260258	10/06/2022	BOLLINGER LAW FIRM, LLC	Bollinger Law Firm Legal Services Render Invoices	\$ 1,395.00
260259	10/06/2022	BOROUGH OF EAST STROUDSBURG	HS SOUTH 3RD QTR WATER AND SEWER FEE 70161-0	\$ 3,650.39
			JM HILL 3RD QTR WATER AND SEWER FEE 052050-0	\$ 368.60
			MAINT BLDG 3RD QTR WATER AND SEWER FEE 71225-0	\$ 171.41
			SOUTH STADIUM 3RD QTR WATER AND SEWER FEE 70990-0	\$ 780.20
260260	10/06/2022	CAROLINA BIOLOGICAL SUPPLY CO.	HS-S	\$ 2,876.02
260261	10/06/2022	CENGAGE LEARNING	Gale K-12 Library renewal	\$ 18,876.50
260262	10/06/2022	CHAMPION'S CHOICE	SOUTH RIFLE REPLACE #22000559 ORDER RECV NOT INV	\$ 210.00
260263	10/06/2022	CI SOLUTIONS	Quote Q-01308-1 Custom RFID Cards	\$ 17,430.50
260264	10/06/2022	CINTAS CORPORATION #101	Open PO for Cintas - BES	\$ 267.70
			Open PO for Cintas - District Maintenance	\$ 588.06
			Open PO for Cintas - ESE	\$ 314.55
			Open PO for Cintas - HSN	\$ 1,045.84
			Open PO for Cintas - HSS	\$ 1,508.78
			Open PO for Cintas - JMH	\$ 487.47
			Open PO for Cintas - JTL	\$ 674.64
			Open PO for Cintas - MSE	\$ 520.50
			Open PO for Cintas - RES	\$ 420.21

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# East Stroudsburg Area School District

## Date Range 9/16/22 through 10/7/22

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
260264	10/06/2022	CINTAS CORPORATION #101	Open PO for Cintas - SME	\$ 510.32
260265	10/06/2022	CINTAS CORPORATION #101	Open PO for Cintas Uniform 22-23 SY'	\$ 457.62
260266	10/06/2022	TIMOTHY R. TOLIVER	Open PO for Cintas First Aid 22-23 SY'	\$ 83.30
260267	10/06/2022	CLAUDE S. CYPHERS, INC.	hall passes	\$ 68.40
260268	10/06/2022	COLLEEN KOELLER	Open PO for Cypher's Truck Parts 22-23 SY'	\$ 228.70
260269	10/06/2022	COLONIAL INTERMEDIATE UNIT 20	MIDDLE SMITHFIELD TEACHERS INSERVICE LUNCH	\$ 222.15
260270	10/06/2022	COMPUTER DISCOUNT WAREHOUSE	CIU20 22-23 Colonial Academy Instructional Costs	\$ 99,630.97
			CIU20 22-23 Partial Hospitalization Pymt.	\$ 38,042.91
			CDW-G RESERVE for parts/supplies 22/23 SY	\$ 3,082.00
			Open PO for Tech Supplies	\$ 525.84
260271	10/06/2022	CONTINENTAL PRESS	projector light bulb	\$ 102.20
			4th grade pssa science assessment anchors	\$ 527.52
			4th GRADE SUPPLIES	\$ 1,099.00
260272	10/06/2022	COUGHLAN COMPANIES LLC	PebbleGo/Next ESASD Libraries	\$ 14,244.30
260273	10/06/2022	COUSIN'S UNIFORM & TUX, LLC	182S - Strung Pearl Necklace SKU: 182S	\$ 367.50
260274	10/06/2022	DTN, LLC	Inv 6189223 weather service	\$ 1,161.00
260275	10/06/2022	ELECTRIC CITY ROASTING CO.	HS SOUTH CORE CAFE SUPPLIES	\$ 215.78
260276	10/06/2022	ELITE EDUCATIONAL AND THERAPEUTIC SUPPORT SVCS LLC	Independent Educational Evaluation for a student	\$ 5,250.00
260277	10/06/2022	EPLUS TECHNOLOGY	EPLUS - SEE ATTACHED QUOTE	\$ 8,004.18
			EPLUS PROJECTORS - SEE ATTACHED PDF	\$ 542.46
260278	10/06/2022	EUROSPORT	NORTH BOYS SOCCER BALL, MINI LADDER	\$ 273.69
260279	10/06/2022	EXEMPLIS	Furniture for HSN LS Classroom	\$ 1,222.50
			Furniture for MSE/ ESE new classrooms	\$ 592.00
			HSS Furniture for Resource RM & LS Classroom	\$ 1,860.00
260280	10/06/2022	FIVE STAR INTERNATIONAL LLC	Open PO for Five Star 22-23 SY'	\$ 138.84
260281	10/06/2022	FOLLETT SCHOOL SOLUTIONS, INC.	HS-S Book Order 3-3-22 PO22003669	\$ 92.58
			JM Hill Follett Book Order 2022 PO 22003763	\$ 941.42
			library book order PO 22003166	\$ 108.36
			SMI Follett Books 2022 PO22003764	\$ 905.93
260282	10/06/2022	FOLLETT SCHOOL SOLUTIONS, INC.	Destiny Renewal K-12 Libraries	\$ 14,114.42
260283	10/06/2022	FRONTIER	Frontier Open PO FY '22-'23	\$ 139.02
260284	10/06/2022	GENERAL BINDING CORPORATION	Laminator service contract	\$ 491.00
260285	10/06/2022	THE GOODYEAR TIRE & RUBBER COMPANY	Open PO for Goodyear Tire/Rubber	\$ 7,244.24

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# East Stroudsburg Area School District

## Date Range 9/16/22 through 10/7/22

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
260286	10/06/2022	GOVERNMENT SOFTWARE SERVICES	SEPT 20222 LEHMAN&PORTER TOWNSHIP MONTHLY LEASE I	\$ 100.00
260287	10/06/2022	TPW, INC	I Know It 22.23	\$ 150.00
260288	10/06/2022	IAN FLINT	Marching Band Drill Writer	\$ 1,750.00
260289	10/06/2022	ITC GLOBAL NETWORKS, LLC	Ironton Open PO FY '22-'23	\$ 1,007.93
260290	10/06/2022	J.W. PEPPER & SONS-ACCT.#36-136400	10436447 No Time arr. Susan Brumfield - TTBB - Col	\$ 66.74
260291	10/06/2022	KEYSTONE FIRE PROTECTION CO.	OLDPO: 22004497 JTL Sound System	\$ 4,979.00
260292	10/06/2022	LAKESHORE LEARNING MATERIALS	EMotional Sppt Classroom Furniture	\$ 426.55
			Furniture for New LS Classroom	\$ 512.92
			Supplies for LS Classroom BES	\$ 482.99
260293	10/06/2022	LEHIGH VALLEY CENTER FOR INDEPENDENT LIVING	Interpreting svc for hearing impaired student	\$ 2,827.50
260294	10/06/2022	LJC DISTRIBUTORS OF FULLER BRUSH	Open PO for LJC - MSE	\$ 280.00
			Open PO LJC - ESE	\$ 280.00
260295	10/06/2022	LOSER'S MUSIC, INC.	Heartbeat Kyle Pederson - SATB - Santa Barbara Mus	\$ 1,216.62
260296	10/06/2022	LUCID SOFTWARE INC.	K12 Lucid for Education Suite	\$ 5,770.68
260297	10/06/2022	M A BRIGHTBILL BODY WORKS INC.	Open PO for BrightBill 22-23 SY'	\$ 83.32
260298	10/06/2022	MET-ED	ESE SEPTEMBER ELECTRIC 100065663211	\$ 7,387.28
			HS SOUTH AUGUST ELECTRIC 100017327568	\$ 24,059.64
			JM HILL SEPTEMBER ELECTRIC 100105710071	\$ 4,933.24
			JTL SEPTEMBER ELECTRIC 100019615861	\$ 12,108.97
			NORTH CAMPUS AUGUST ELECTRIC 100018255800	\$ 28,356.39
			TRANSPORTATION SEPTEMBER ELECTRIC 100019284484	\$ 15.28
			TRANSPORTATION SEPTEMBER ELECTRIC 100054179492	\$ 27.33
			TRANSPORTATION SEPTEMBER ELECTRIC 100075377489	\$ 25.65
260299	10/06/2022	MONROE CAREER AND TECHNICAL INSTITUTE	MONROE CAREER & TECHNICAL INST.2022-2023	\$ 171,752.00
260300	10/06/2022	MORITZ EMBROIDERY WORKS INC.	SOUTH ATHLETICS CO BRAND COACH GEAR - SLHN	\$ 2,385.30
260301	10/06/2022	MUSIC IS ELEMENTARY	MUSIC SUPPLIES	\$ 109.37
260302	10/06/2022	NASSP/NHS/NUHS	HS SOUTH National Honor Society MEMBERSHIP	\$ 385.00
260303	10/06/2022	NCS PEARSON, INC.	Digital Assmnt Library Bd Appr 6.20.22	\$ 19,685.00
260304	10/06/2022	TAYLOR BROTHERS DOOR LOCK LLC	Safety equipment	\$ 772.70
260305	10/06/2022	OFFICE DEPOT	School supplies	\$ 33.60
			time stamp machine lobby	\$ 386.58
260306	10/06/2022	ORIENTAL TRADING	SWPBS diane litts supplies	\$ 172.91
260307	10/06/2022	PENNSYLVANIA BAR ASSOCIATION	SOUTH MOCK TRIAL DUES	\$ 125.00

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# East Stroudsburg Area School District

## Date Range 9/16/22 through 10/7/22

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
260308	10/06/2022	PEPSI-COLA	HS SOUTH FALL CONCESSION SUPPLIES	\$ 527.76
260309	10/06/2022	PERMA-BOUND BOOKS	replaced PO#22003086	\$ 2,218.13
260310	10/06/2022	PETROCHOICE	Open PO for Petrochoice 22-23 SY'	\$ 3,281.33
260311	10/06/2022	PLANK ROAD PUBLISHING	ESE-Music K-8	\$ 147.45
260312	10/06/2022	POCONO MOUNTAIN UNITED WAY	Title IV contracted services	\$ 22,750.00
260313	10/06/2022	POSTMASTER	SMITHFIELD NURSE POSTAGE SUPPLIES	\$ 60.00
260314	10/06/2022	PRINTED SOLID INC	3d printer for media design	\$ 1,199.00
260315	10/06/2022	RAPTOR TECHNOLOGIES, LLC	Raptor ID Badge Supplies	\$ 110.00
260316	10/06/2022	READ TO THEM	TITLE 1 PARENT -FAMILY ENGAGEMENT FUNDS - ONE BOO	\$ 4,404.75
260317	10/06/2022	REALLY GOOD STUFF	supplies for student as per IEP	\$ 72.12
260318	10/06/2022	REMCO, INC	To pay invoices for the 2022-2023 school year	\$ 9,744.81
260319	10/06/2022	ROBERT PROTHRO	DJ FOR HS NORTH HOMECOMING DANCE	\$ 500.00
260320	10/06/2022	SCENARIO LEARNING, LLC	SCENARIO LEARNING YEARLY RENEWAL 22-23	\$ 5,228.95
260321	10/06/2022	SCHOLASTIC	Professional Books Elem	\$ 612.89
260322	10/06/2022	SCHOOL SPECIALTY LLC	Title I Books for Family Engagement	\$ 4,962.00
			Title I Create a Reader books	\$ 956.30
			ART	\$ 174.94
			A-TSI grant summer enrichment program supplies	\$ 230.72
			folders	\$ 353.25
			HS South End Dept SS Supplies Fall 2022	\$ 1,302.94
			kindergarten supplies/christiansen	\$ 38.54
			Office PO 22004931	\$ 10.05
			red folders	\$ 240.92
			replacement of damaged headphones	\$ 825.28
			School supplies	\$ 739.55
			special ed school spec.	\$ 553.90
			Sped office supplies	\$ 126.08
			supply for spec ed cont....	\$ 120.68
			Title I Coordinator supplies	\$ 105.76
			Title I Quick Start supplies	\$ 410.48
			Title III ESL supplies	\$ 48.25
			whole school	\$ 5,485.11
260323	10/06/2022	SHARP ENERGY	Open PO for Sharp Energy: North	\$ 12,474.00

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# East Stroudsburg Area School District

## Date Range 9/16/22 through 10/7/22

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
260323	10/06/2022	SHARP ENERGY	Open PO for Sharp Energy: South	\$ 12,907.91
260324	10/06/2022	SHEFFIELD POTTERY, INC	clay throwing wheel for ceramics classes	\$ 959.00
260325	10/06/2022	SMITH SYSTEM MFG CO	Furniture for MSE/ ESE new classrooms	\$ 10,511.30
260326	10/06/2022	ST LUKES PHYSICIAN GROUP	Open PO for St.Lukes 22-23 SY	\$ 750.00
260327	10/06/2022	STAPLES CREDIT PLAN	3RD GRADE SUPPLIES	\$ 182.40
			Athletics Calendars, envelopes	\$ 88.62
			SOUTH ATHLETICS OFFICE CHAIR REPLACEMENT	\$ 189.99
			supplies for math	\$ 800.13
			Transition Activities Supplies	\$ 135.96
260328	10/06/2022	STRAND POOL SUPPLY, LLP	Open PO for Strand Pool Supply - LIS	\$ 19.85
260329	10/06/2022	THE EC/BCLS TRAINING CENTER	Heartsaver First Aid CPD AED Video USB course	\$ 210.40
260330	10/06/2022	THE PARENT INSTITUTE	Title I Parent Newsletter renewal	\$ 899.00
260331	10/06/2022	LEARNIX, LLC	Speech Therapy Supplies	\$ 139.92
260332	10/06/2022	US FOODS	Open PO for online US FOODS ordering for FCS	\$ 316.64
			open PO for US FOODS weekly orders	\$ 969.37
260333	10/06/2022	VENTURE SIX, INC.	Karen Buis - Dental Supplies Venture Six	\$ 458.86
260334	10/06/2022	VERIZON WIRELESS	Verizon Open PO FY '22-'23	\$ 3,333.05
260335	10/06/2022	WARREN HILLS REGIONAL BOARD OF EDUCATION	NORTH WRESTLING ENTRY FEE FOR JOHN GOLES TOURNEY	\$ 650.00
260336	10/06/2022	WEVIDEO INC.	WEVIDEO FOR SCHOOLS - SEE ATTACHED QUOTE	\$ 17,261.80
260337	10/06/2022	WOODWIND & BRASSWIND	Woodwind Supplies	\$ 376.65
260338	10/06/2022	WORTHINGTON DIRECT HOLDINGS, LLC	replace student chairs in computer lab	\$ 4,859.35
260339	10/06/2022	ZANER-BLOSER	Title I ELA materials	\$ 3,771.40
260340	10/06/2022	ZESWITZ MUSIC COMPANY	Rhythm Books	\$ 229.46
<b>Grand Total</b>				<b>\$ 1,459,519.90</b>

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# East Stroudsburg Area School District

## Date Range 10/8/22 through 10/13/22

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
260341	10/13/2022	21ST CENTURY CYBER CHARTER SCHOOL	21/22 EoY Reconciliation - 21st Century	\$ 9,275.94
260342	10/13/2022	3 POINT CLUB OF EHS	HS SOUTH GIRLS BASKETBALL FALL TOURNAMENT	\$ 275.00
260343	10/13/2022	903 LANDSCAPE SUPPLY INC	antique white	\$ 765.60
260344	10/13/2022	A/CAPA	A/Capa Conf. Registration Fee 10/26/22-10/28/22	\$ 365.00
260345	10/13/2022	ACHIEVEMENT HOUSE CHARTER SCHOOL	21/22 EoY Reconciliation - Achievement House	\$ 6,601.14
260346	10/13/2022	ADVANCE AUTO PARTS	Advance Auto battery for J4	\$ 155.99
			Inv 6952224470773 M6&M2 Truck Stock	\$ 121.80
			Open PO for Advance Auto 22-23 SY'	\$ 559.66
260347	10/13/2022	AIRGAS, INC	Inv 9129653763 HSS CO2 invoice	\$ 134.16
			Inv 9130049457 HSN CO2	\$ 294.48
			Inv 9990656799 HSS CO2 Cylinder Rental	\$ 59.90
			Inv 9990656800 HSN Cylinder Rental Invoice	\$ 74.75
260348	10/13/2022	ALISON ROSE GIMBI	Expense claim # 4852. 2022 TUITION REIMBURSEMENT	\$ 1,548.00
260349	10/13/2022	ALL STATE TECHNOLOGY, INC	Remaining Balance 2023 PO HSS Pool Upgrades	\$ 30,382.50
260350	10/13/2022	AMAZON	36' REFRIGERATOR	\$ 655.00
			Amazon for Dan Pena	\$ 43.85
			Amazon - Rob Romagno and HSN	\$ 464.03
			Amazon ID Badge Holders for New Employees	\$ 45.31
			Amazon security tape for School Police	\$ 21.94
			ATSI Press Pause order #2	\$ 2,293.73
			Bass Drum Pedal and Cord	\$ 168.89
			Camera for Yearbook acct 8020	\$ 468.02
			Cameras for ESACA Art Course	\$ 967.10
			CLASSROOM SUPPLIES	\$ 707.98
			ESACA supplies	\$ 195.74
			General supplies	\$ 312.20
			HS South Eng Dept Fall Supplies	\$ 77.63
			JM Hill	\$ 337.64
			Karen Buis Supplies for 2022-2023	\$ 626.96
			Learning Sppt. Locker Lock	\$ 8.49
			LEHMAN ATHLETIC TRAINER BAG AND DRILL	\$ 118.80
			Locker Locks for LS Students	\$ 230.20
			LS equipment MSE	\$ 477.28

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# East Stroudsburg Area School District

## Date Range 10/8/22 through 10/13/22

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
260350	10/13/2022	AMAZON	Nancy Caiazzo - Amazon order first aid supply	\$ 161.68
			office chair	\$ 157.85
			Office supplies	\$ 200.90
			Office Supplies BDB	\$ 38.56
			PO 23000810 14G1-C7YF-46NN	\$ (655.00)
			Reading Materials Mary O	\$ 326.31
			Replacement items for Just Press Pause Room.	\$ 159.93
			school supplies	\$ 75.20
			SCHOOL WIDE POSITIVE BEHAVIOR	\$ 202.41
			SOUTH FIELD HOCKEY YELLOW BALLS	\$ 104.71
			SOUTH VOLLEYBALL SPIKE TRAINER AND NET ANTENNA	\$ 37.23
			Sped Resource Room Furniture	\$ 149.99
			Speech Supplies RES	\$ 15.84
			Stem Challenge purchase from prize award	\$ 407.53
			Supplies	\$ 792.43
			Supplies for ES Student	\$ 16.99
			supplies for the art classes	\$ 536.99
			supplies-hartman	\$ 1,574.99
			teacher items	\$ 70.03
			Teaching materials	\$ 74.77
			Time Clock Ribbon	\$ 15.98
			title 1 / miller-jennings	\$ 292.86
			Title I Create a Reader books	\$ 765.82
260351	10/13/2022	AMERICAN DENTAL HYGIENISTS ASSOCIATION	Karen Buis - ADHA Membership dues 2023 #124421	\$ 330.00
260352	10/13/2022	ANNICE J BLOUNT	2021 SENIOR TAX REBATE - BLOUNT, ANNICE	\$ 300.00
260353	10/13/2022	ANTHONY J CALDERONE	Final Payment for Empl Expense claim # 4887.	\$ 128.56
260354	10/13/2022	ARTHUR BOLGER	2021 SENIOR TAX REBATE - BOLGER, ARTHUR	\$ 250.00
260355	10/13/2022	ARTS ACADEMY CHARTER SCHOOL	21/22 EoY Reconciliation - Arts Academy	\$ 9,487.37
260356	10/13/2022	ASPEN PEST SERVICES, LLC	Open PO for Aspen - BES	\$ 83.25
			Open PO for Aspen - BES EXTRA VISIT	\$ 38.00
			Open PO for Aspen - ESE	\$ 57.00
			Open PO for Aspen - ESE EXTRA VISIT	\$ 37.50
			Open PO for Aspen - HSN	\$ 140.75

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# East Stroudsburg Area School District

## Date Range 10/8/22 through 10/13/22

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
260356	10/13/2022	ASPEN PEST SERVICES, LLC	Open PO for Aspen - HSS	\$ 184.25
			Open PO for Aspen - HSS EXTRA VISIT	\$ 112.00
			Open PO for Aspen - JMH	\$ 49.00
			Open PO for Aspen - JTL	\$ 85.50
			Open PO for Aspen - LIS	\$ 60.50
			Open PO for Aspen - LIS EXTRA VISIT	\$ 75.00
			Open PO for Aspen - MSE	\$ 77.50
			Open PO for Aspen - RES	\$ 107.75
			Open PO for Aspen - RES EXTRA VISIT	\$ 44.00
			Open PO for Aspen - SME	\$ 49.00
260357	10/13/2022	AUDREY D WYSINGER	Open PO for Aspen - SME EXTRA VISIT	\$ 37.00
260358	10/13/2022	B NEWHART E SONS INC	2021 SENIOR TAX REBATE - WYSINGER, AUDREY	\$ 500.00
260359	10/13/2022	BANCROFT NEUROHEALTH	No Inv# Sewer Plant Sludge Removal	\$ 1,520.00
			Tuition / Bancroft / AUG 22	\$ 2,665.00
			Tuition / Bancroft / JUL 22	\$ 3,485.00
260360	10/13/2022	BARBARA PREVOST	2022-2023 SY' PO for Barbara Prevost	\$ 7,067.55
260361	10/13/2022	BEHAVIORAL HEALTH ASSOCIATES	Tuition / Behavioral Health Associates	\$ 10,395.00
			Tuition / BHA - July 20 22	\$ 26,565.00
260362	10/13/2022	JOHN BENDER	SOUTH CROSS COUNTRY POSTERS FOR ATHLETES	\$ 55.00
260363	10/13/2022	H.A. BERKHEIMER INC.	LOCAL SERVICE TAX INVOICE DATE 9/30/2022	\$ 305.43
260364	10/13/2022	BLACK KNIGHT INFOSERV,LLC	inv10243437 Annual Fee DocVerify 9/20/22-9/19/23	\$ 6,090.00
260365	10/13/2022	BRIELLE KESSEL	Expense claim # 4853. 2022 TUITION REIMBURSEMENT	\$ 750.00
260366	10/13/2022	VARSITY BRANDS HOLDING CO., INC	SOUTH ATHLETICS FALL COACH GEAR	\$ 2,420.70
260367	10/13/2022	CARLEEN FINK	2022-2023 SY' PO for Carleen Fink	\$ 5,054.27
260368	10/13/2022	CAROL DEANE-GARDNER	Final Payment for Empl Expense claim # 4862.	\$ 34.63
260369	10/13/2022	CENTER FOR EDUCATION & EMPLOYMENT LAW	Subscription for School Safety & Security Alert	\$ 149.00
260370	10/13/2022	UGI CENTRAL	ESE SEPTEMBER NATURAL GAS LINE 411006828957	\$ 1,549.56
			HS SOUTH SEPTEMBER NATURAL GAS LINE 411008006032	\$ 4,617.51
			JTL SEPTEMBER NATURAL GAS LINE 411006894413	\$ 2,728.78
260371	10/13/2022	CENTRAL PENNSYLVANIA DIGITAL LEARNING FOUNDATION	21/22 EoY Reconciliation - Central PA	\$ 511.33
260372	10/13/2022	CHAPMAN REFRIGERATION LLC	TO PAY INVOICES FOR 2022-2023 SCHOOL YEAR	\$ 296.82
260373	10/13/2022	CHARLES W DAILEY	Final Payment for Empl Expense claim # 4879.	\$ 357.50
260374	10/13/2022	CHERYL YACUBOSKI	Final Payment for Empl Expense claim # 4875.	\$ 37.50

# East Stroudsburg Area School District

## Date Range 10/8/22 through 10/13/22

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
260375	10/13/2022	CHRISTOPHER A ROSSI	Final Payment for Empl Expense claim # 4881.	\$ 155.50
260376	10/13/2022	CHRISTOPHER S. BROWN LAW OFFICES	August 2022 Professional Serv. Rendered Inv.#2714	\$ 6,557.50
260377	10/13/2022	CLEAR CHOICE GLASS AND MIRROR	September 2022 Prof. Services Rendered Inv#2715	\$ 6,696.25
260378	10/13/2022	CODY KELLY	Clear Choice Glass and Mirror Invoice #25540	\$ 385.00
260379	10/13/2022	COLONIAL INTERMEDIATE UNIT 20	Expense claim # 4847. 2022 TUITION REIMBURSEMENT	\$ 2,067.00
260380	10/13/2022	COMMONWEALTH OF PA	OPEN PO 22-23 Operating Costs	\$ 7,678.05
260381	10/13/2022	COMPUTER DISCOUNT WAREHOUSE	OPEN PO 22-23 Sped Programs & Services	\$ 381,508.82
260382	10/13/2022	COPE COMMERCIAL FLOORING & INTERIORS, INC	Inv0665894 ESE Elevator Certificate	\$ 78.98
260383	10/13/2022	CREST GOOD MFG CO INC	Open PO for Tech Supplies	\$ 974.96
260384	10/13/2022	CURRICULUM ASSOCIATES, LLC	Open PO-SME Flooring - Cope Commercial Flooring	\$ 35,575.45
260385	10/13/2022	CYNTHIA PELLINGTON	Inv 45548 HSN Mixing Valve	\$ 559.90
260386	10/13/2022	D&M CONSTRUCTION UNLIMITED INC	Inv 45579 HSN bathroom parts	\$ 899.97
260387	10/13/2022	D'HUY ENGINEERING, INC.	Inv 45727 HSN Ladies Room Parts/Tools	\$ 599.98
260388	10/13/2022	DE-CLOG SEWER-N-DRAIN	Inv 45849 HSN parts/tools	\$ 151.53
260389	10/13/2022	DEBORAH & SCOTT SPENCER	reading dept. jennings	\$ 245.62
260390	10/13/2022	DENISE S ROGERS	Expense claim # 4857. 2022 TUITION REIMBURSEMENT	\$ 525.00
260391	10/13/2022	DES-CPR, INC.	Open PO-HSN/LIS Window Replacement	\$ 55,602.56
260392	10/13/2022	DIANA ALLISON	Open PO for D'HUY Retainer Services Only	\$ 2,000.00
260393	10/13/2022	DIANE KRUPSKI	Inv29544 RES Sewer line/Grease Trap	\$ 400.00
260394	10/13/2022	DINN BROTHERS	2021 SENIOR TAX REBATE - SPENCER, SCOTT & DEBORAH	\$ 300.00
260395	10/13/2022	DIRECT ENERGY BUSINESS	Final Payment for Empl Expense claim # 4871.	\$ 225.88
260396	10/13/2022	DM SUPPLY SOURCE, LLC	Inv 65427 District Shredding August 2022	\$ 600.00
260397	10/13/2022	DORIS NEGRON	Expense claim # 4848. 2022 TUITION REIMBURSEMENT	\$ 270.00
260398	10/13/2022	DUSTIN SISKI	2022-2023 SY' PO for Diane Krupski	\$ 6,816.39
260399	10/13/2022	E.S.E.A.	student of the month trophies	\$ 384.00
260400	10/13/2022	EAST STROUDSBURG	ESE SEPTEMBER NATURAL GAS USAGE 411006828957	\$ 1,292.93
			HS SOUTH SEPTEMBER NATURAL GAS USAGE 411008006032	\$ 5,882.39
			JTL SEPTEMBER NATURAL GAS USAGE 411006894413	\$ 3,180.69
			Inv 9294 RES motor for exhaust fan	\$ 200.50
			2021 SENIOR TAX REBATE - NEGRON, DORIS	\$ 500.00
			2022-2023 SY' PO for Dustin Siska	\$ 4,514.16
			Payroll Run 1 - Warrant 221013	\$ 29,126.81
			Convert Casual Fri to check for ESAESPA for food p	\$ 1,280.00

# East Stroudsburg Area School District

## Date Range 10/8/22 through 10/13/22

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
260400	10/13/2022	EAST STROUDSBURG	Payroll Run 1 - Warrant 221013	\$ 6,009.91
260401	10/13/2022	EASTON ARTS ACADEMY CHARTER SCHOOL	21/22 EoY Reconciliation - Easton Arts	\$ 3,942.35
260402	10/13/2022	ED FOUNDATION OF ES/GENERAL FUND	Payroll Run 1 - Warrant 221013	\$ 16.00
260403	10/13/2022	ELEANOR A. CONCANNON	2021 SENIOR TAX REBATE - CONCANNON, ELEANOR	\$ 250.00
260404	10/13/2022	ELIZABETH BOCK	Expense claim # 4849. 2022 TUITION REIMBURSEMENT	\$ 826.00
260405	10/13/2022	ENVIRONMENTAL ABATEMENTS ASSOC., INC.	Open PO for Environmental Abatements	\$ 1,200.00
260406	10/13/2022	EASTERN PENN SUPPLY COMPANY	Inv S029858217.001 Stock	\$ 1,256.48
			Inv S029879060.001 JTL actuator	\$ 399.87
			Inv S029887062.001 M5 Truck Stock	\$ 981.94
			Inv S029918340.001 JTL plumbing parts	\$ 37.70
			Inv S029926132.001 HSN Parts/Tools	\$ 181.49
			Inv S029933449.001 M5 Truck Stock	\$ 502.60
			Inv S029933523.001 M5 Truck Stock	\$ 564.89
			Inv S029937415.001 JTL tools/parts	\$ 68.65
			Inv S029939046.001 RES Hand Dryers	\$ 769.92
			Inv S029957020.001 M7 Truck Stock	\$ 150.14
			Inv S029966276.001 HSS/Admin Bldg Part	\$ 32.08
			Inv S029969937.001 Solenoid Stock	\$ 86.14
			Inv S029969975.001 District Water Fountain Repairs	\$ 15.76
			INV S029998060.001 RES WATER LEAK REPAIR	\$ 26.22
			Inv S030005020.001 RES KITCHEN PARTS	\$ 51.80
			Inv S030005089.001 ESE 1st floor boys room repairs	\$ 503.45
			Inv S030011882.001 HSS kitchen parts	\$ 86.99
			INV S030012066.001 M5 TRUCK STOCK	\$ 1,630.74
260407	10/13/2022	EVERGREEN COMMUNITY CHARTER SCHOOL	21/22 EoY Reconciliation - Evergreen	\$ 42,974.42
260408	10/13/2022	FASTENAL COMPANY	Inv PASTR114802 HSS Aux Gym	\$ 60.09
			Inv PASTR114803 M5 Truck Stock	\$ 421.87
260409	10/13/2022	GENESIS TURFGRASS, INC	inv. 123028 flumioxazin	\$ 685.00
260410	10/13/2022	GEORGE CARAMIELLA	2022-2023 SY' PO for George Caramella	\$ 4,770.78
260411	10/13/2022	GERALDINE HICSWA	2021 SENIOR TAX REBATE - HICSWA, GERALDINE	\$ 500.00
260412	10/13/2022	GLORIA SCHULTE	Final Payment for Empl Expense claim # 4874.	\$ 26.13
260413	10/13/2022	GOLD STAR FOODS, INC	TO PAY INVOICES FOR 2022-2023 SCHOOL YEAR	\$ 1,640.12
260414	10/13/2022	THE PROPHET CORP	HPE South Gopher	\$ 2,098.35

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# East Stroudsburg Area School District

## Date Range 10/8/22 through 10/13/22

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
260415	10/13/2022	GRAINGER	credit 9461127525 463.30	\$ -
			health & safety equipment	\$ 195.71
260416	10/13/2022	H & K GROUP, INC	inv. B101M-0002830 cold patch	\$ 948.30
260417	10/13/2022	H.T. LYONS INC	Inv 910027088 BES Boiler Repair	\$ 1,260.00
			Inv 910027094 SME Boiler Repair Work	\$ 1,695.00
			Inv 910027120 MSE boiler repair work	\$ 680.00
			Inv910026979 HSN Boiler Repair	\$ 1,215.00
260418	10/13/2022	HAB-DLT	Payroll Run 1 - Warrant 221013	\$ 129.90
260419	10/13/2022	HELENE B LEBREW	2021 SENIOR TAX REBATE - LEBREW, HELENE	\$ 250.00
260420	10/13/2022	HERTZ FURNITURE SYSTEMS LLC	Adaptive Classroom Equipment	\$ 674.72
260421	10/13/2022	INSERVCO INSURANCE SERVICES, INC.	INV#0421-0922 SEPT 22 CLAIM FEE & BILL REPRICING	\$ 2,059.23
260422	10/13/2022	INSIGHT PA CYBER CHARTER SCHOOL	21/22 EoY Reconciliation - Insight PA	\$ 28,095.39
260423	10/13/2022	INTEGRAONE	CISCO SMARTNET RENEW	\$ 6,076.58
260424	10/13/2022	INTEGRITEC, INC.	Inv 41796 HSN Bromine Delivered	\$ 255.75
			Inv 41843 HSNB Cooling Treatment	\$ 840.00
260425	10/13/2022	WJD, JR, INC	Interstate Batteries Invoice # 20082277	\$ 279.00
260426	10/13/2022	INTERSTATE TAX SERVICE BUREAU	INV #28004 OCT., NOV., DEC UNEMPLMT COMM COST CONT	\$ 1,027.14
260427	10/13/2022	IONIE SINCLAIR	2022-2023 SY' PO for Ionie Sinclair	\$ 4,029.06
260428	10/13/2022	IRENE MAGDA	2021 SENIOR TAX REBATE - MAGDA, IRENE	\$ 250.00
260429	10/13/2022	J.W.PEPPER & SONS-ACCT.#36-136400	1 Sisi Kushlianglia-Balance PO#23001313	\$ 2.10
			Sheet music - JW Pepper	\$ 540.74
260430	10/13/2022	JACQUELINE DEGRAFFENREID	Expense claim # 4850. 2022 TUITION REIMBURSEMENT	\$ 1,548.00
260431	10/13/2022	JACQUELINE GARGES	2021 SENIOR TAX REBATE - GARGES, JACQUELINE	\$ 250.00
260432	10/13/2022	JAMIE THERESA ATHON	Compensatory Speech & Language Sessions	\$ 1,360.00
260433	10/13/2022	JENNIE BOLLES	2021 SENIOR TAX REBATE - BOLLES, JENNIE	\$ 474.53
260434	10/13/2022	JENNIFER ANDREWS	Final Payment for Empl Expense claim # 4867.	\$ 82.88
260435	10/13/2022	JENNY GALUNIC	2022-2023 SY' PO for Jenny Galunic	\$ 4,808.52
260436	10/13/2022	JOHN G KORETSKI	Expense claim # 4854. 2022 TUITION REIMBURSEMENT	\$ 550.00
260437	10/13/2022	JON ZERFOSS	Expense claim # 4860. 2022 TUITION REIMBURSEMENT	\$ 826.00
260438	10/13/2022	JOSEPH FUCHS	2022-2023 SY' PO for Joseph Fuchs	\$ 5,717.67
260439	10/13/2022	JOSEPH P MARTIN	Expense claim # 4855. 2022 TUITION REIMBURSEMENT	\$ 270.00
260440	10/13/2022	JOSTENS	HS NORTH FINAL 2022 YEARBOOK PAYMENT	\$ 67.00
260441	10/13/2022	JOYCE ANN ROSSO	2021 SENIOR TAX REBATE - ROSSO, JOYCE	\$ 250.00

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# East Stroudsburg Area School District

## Date Range 10/8/22 through 10/13/22

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
260442	10/13/2022	KAREN L BUIS	Final Payment for Empl Expense claim # 4883.	\$ 81.06
260443	10/13/2022	KARLA J LABAR	2022-2023 SY' PO for Karla LaBar	\$ 8,859.20
260444	10/13/2022	KATHARINE HOLMES	2022-2023 SY' PO for Katharine Holmes	\$ 6,442.17
260445	10/13/2022	KENNETH J AND SUZANNE W KOHLER	2021 SENIOR TAX REBATE - KOHLER, KENNETH & SUZANNE	\$ 250.00
260446	10/13/2022	KING, SPRY, HERMAN, FREUND & FAUL, LLC	Legal Services Sped Student	\$ 9,600.50
260447	10/13/2022	KISTLER PRINTING COMPANY	LEHMAN PLAY POSTER "SINGIN IN THE RAIN"	\$ 60.00
260448	10/13/2022	KRISTEN M. LONG	Final Payment for Empl Expense claim # 4872.	\$ 35.00
			Final Payment for Empl Expense claim # 4873.	\$ 113.06
260449	10/13/2022	LAKESHORE LEARNING MATERIALS	Learning Sppt Classroom Furniture	\$ 2,555.50
260450	10/13/2022	LEHIGH VALLEY CHARTER HIGH SCHOOL FOR	21/22 EoY Reconciliation - Lehigh Valley	\$ 20,134.56
260451	10/13/2022	THE LIFEGUARD STORE, INC	LG North	\$ 672.00
260452	10/13/2022	LINCOLN LEADERSHIP CHARTER SCHOOL	21/22 EoY Reconciliation - Lincoln Leadership	\$ 10,159.73
260453	10/13/2022	LINDA KOLBEK	2021 SENIOR TAX REBATE - KOLBEK, LINDA	\$ 250.00
260454	10/13/2022	LINDA LAING	2021 SENIOR TAX REBATE - LAING, LINDA	\$ 250.00
260455	10/13/2022	LISA ROSEN-GERST	2022-2023 SY' PO for Lisa Gerst	\$ 6,469.47
260456	10/13/2022	LJC DISTRIBUTORS OF FULLER BRUSH	Open PO for LJC - SME	\$ 2,311.00
260457	10/13/2022	LORIN MILLER	Expense claim # 4856. 2022 TUITION REIMBURSEMENT	\$ 1,016.00
260458	10/13/2022	LOSER'S MUSIC, INC.	Choral Music Supplies	\$ 578.66
260459	10/13/2022	LUNCH ACCT REFUND	REFUND TO #203822	\$ 8.00
260460	10/13/2022	LYMAN & ASH	Inv#3323 10/3/22 Special Const Counsel	\$ 22,217.50
260461	10/13/2022	M A BRIGHTBILL BODY WORKS INC.	Open PO for BrightBill 22-23 SY'	\$ 1,386.88
260462	10/13/2022	MADISON KRAJEWSKI	Final Payment for Empl Expense claim # 4886.	\$ 45.50
260463	10/13/2022	MARGARET A CLARE	2021 SENIOR TAX REBATE - CLARE, MARGARET	\$ 500.00
260464	10/13/2022	MARIA FRASCELLA	Open PO for Maria Frascella	\$ 7,405.23
260465	10/13/2022	MARIALENA CASCIOTTA	Final Payment for Empl Expense claim # 4882.	\$ 74.88
260466	10/13/2022	MARK HENDRICKS	Final Payment for Empl Expense claim # 4884.	\$ 111.19
260467	10/13/2022	MARSHALLS CREEK PLUMB.&ELECT. SUPPLIES	Inv17724 HSN plumbing parts	\$ 10.80
260468	10/13/2022	MARTIN MCEVILLY	2021 SENIOR TAX REBATE - MCEVILLY, MARTIN	\$ 250.00
260469	10/13/2022	MARY OLSZEWSKI	Final Payment for Empl Expense claim # 4877.	\$ 182.78
			Final Payment for Empl Expense claim # 4878.	\$ 56.88
260470	10/13/2022	MATTHEW KRAUSS	Final Payment for Empl Expense claim # 4869.	\$ 153.94
			Final Payment for Empl Expense claim # 4870.	\$ 133.25
260471	10/13/2022	MAUREEN SEIDEL	Expense claim # 4858. 2022 TUITION REIMBURSEMENT	\$ 270.00

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# East Stroudsburg Area School District

## Date Range 10/8/22 through 10/13/22

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
260472	10/13/2022	MEADOW LAKE PLAZA LLC	PROPERTY TAX REFUND - MEADOW LAKE PLAZA	\$ 8,790.71
260473	10/13/2022	MEIER SUPPLY CO., INC.	Inv 2523550 hornet spray HSS	\$ 30.65
			Inv 2523732 District Chillers	\$ 88.13
			Inv 2570006 M6 Truck Stock	\$ 115.84
			Inv 2572615 District Filters	\$ 1,119.41
			Inv 2572620 M5 Truck Stock	\$ 56.47
			Inv 2572972 RES supplies	\$ 107.91
260474	10/13/2022	MELISSA COLLEVECHIO	Final Payment for Empl Expense claim # 4885.	\$ 178.75
260475	10/13/2022	MELODY SEVERUD	2022-2023 SY' PO for Melody Severud	\$ 5,945.80
260476	10/13/2022	MESKO GLASS CO., INC	Inv 8801235 HSN Vision Kit	\$ 165.00
			Inv 8801299 HSS Room 116 W/indow Sash	\$ 650.00
260477	10/13/2022	MET-ED	NORTH CAMPUS SEPTERBER ELECTRIC 100018255800	\$ 22,952.41
260478	10/13/2022	MICHAEL & CAROLINE SPOON	2021 SENIOR TAX REBATE - SPON, MICHAEL & CAROLINE	\$ 250.00
260479	10/13/2022	MIDDLE SMITHFIELD TOWNSHIP	MIDDLE SMITHFIELD 4TH QTR SEWER MS-0013-0	\$ 4,725.00
			RESICA 4TH QTR SEWER CHARGE MS-0020-0	\$ 4,200.00
260480	10/13/2022	MIGUEL DEJESUS	2022-2023 SY' PO for Miguel DeJesus	\$ 5,234.04
260481	10/13/2022	MODERN GAS SALES, INC.	NORTH CAMPUS PROPANE DELIVERY	\$ 499.90
260482	10/13/2022	MONROE COUNTY CONSERVATION DISTRICT	HS SOUTH EDUCATION PROGRAM CANOE TRIP	\$ 162.50
260483	10/13/2022	MOTAWORD, LLC	Title III translation services	\$ 181.02
260484	10/13/2022	NORTH EAST PARTS GROUP	NAPA Invoice #2717-164423	\$ 181.07
260485	10/13/2022	NORTH EAST PARTS GROUP	Inv 2717-167136 M8 Maintenance Truck	\$ 231.49
			inv2717-172445 radiator hose	\$ 181.98
			NAPA Invoice #2717-171957	\$ 124.98
			Napa Invoices #1512, 1629, 1138.	\$ 92.91
260486	10/13/2022	NAZARETH MUSIC CENTER	Instrument Repairs	\$ 1,470.00
260487	10/13/2022	NOVA EQUIPMENT & SUPPLIES CO, INC.	SOUTH CONCESSION STAND HEATED CABINET, DISPENSERS	\$ 7,887.17
260488	10/13/2022	NYSCSPC (NEW YORK STATE CHILD SUPPORT	Payroll Run 1 - Warrant 221013	\$ 193.50
260489	10/13/2022	OPEN TEXT INC	OpenText Fax2Mail	\$ 583.00
260490	10/13/2022	ORIENTAL TRADING	Homecoming sashes 2022	\$ 59.56
260491	10/13/2022	PA DISTANCE LEARNING CHARTER SCHOOL	21/22 EoY Reconciliation - PA Distance	\$ 10,486.48
260492	10/13/2022	PAPCO INC.	Heating Fuel for 2022-2023 School Year	\$ 18,732.00
260493	10/13/2022	PARTSCO DIST INC	Inv 1128 JTL Kitchen Oven Element	\$ 99.99
			Inv 1129 JTL Scoreboard	\$ 15.98



# East Stroudsburg Area School District

## Date Range 10/8/22 through 10/13/22

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
260493	10/13/2022	PARTSCO DIST INC	Inv 1131 JTL Room 302 Oven	\$ 79.99
			Inv 1139 HSN Kitchen	\$ 119.92
260494	10/13/2022	PATRICK & PROVIDENCE STIA	PROPERTY TAX REFUND - STIA, PATRICK & PROVIDENCE	\$ 562.51
260495	10/13/2022	PATRIOT WORKWEAR	Patriot Uniforms for SPO G. Milford	\$ 124.00
260496	10/13/2022	PAUL & MARIA VOTLUCKA	2021 SENIOR TAX REBATE - VOTLUCKA, PAUL & MARIA	\$ 250.00
260497	10/13/2022	PEDIATRIC CANCER FOUNDATION OF THE LEHIGH VALLEY	JTL CASUAL FOR A CAUSE DONATION	\$ 277.07
260498	10/13/2022	PENN JERSEY PAPER CO	TO PAY FOR PAPER PRODUCTS/SUPPLIES FOR 2022-2023	\$ 4,963.00
260499	10/13/2022	PENNSYLVANIA CYBER CHARTER SCHOOL	21/22 EoY Reconciliation - PA Cyber	\$ 93,426.13
260500	10/13/2022	PENNSYLVANIA DEPARTMENT OF REVENUE	Payroll Run 1 - Warrant 221013	\$ 732.07
260501	10/13/2022	PENNSYLVANIA LEADERSHIP CHARTER SCHOOL	21/22 EoY Reconciliation - PA Leadership	\$ 48,041.91
260502	10/13/2022	PENNSYLVANIA ONE CALL SYSTEM, INC.	Open PO for PA One Call System	\$ 40.74
260503	10/13/2022	PENNSYLVANIA VIRTUAL CHARTER SCHOOL	21/22 EoY Reconciliation - PA Virtual	\$ 51,248.53
260504	10/13/2022	PEPSI-COLA	TO PAY INVOICES FOR 2022-2023 SCHOOL YEAR	\$ 364.80
260505	10/13/2022	PETROCHOICE	Open PO for Petrochoice 22-23 SY	\$ 2,907.20
260506	10/13/2022	PETUS W DEIHL	2021 SENIOR TAX REBATE - DEIHL, PETUS	\$ 250.00
260507	10/13/2022	PLANK ROAD PUBLISHING	jennifer scott- chorus	\$ 153.52
260508	10/13/2022	PLAQUES & SUCH	Marching Band Plaques and Letters	\$ 616.00
			NORTH ATHLETICS PARTICIPATION, LETTER, CHENILLES	\$ 785.00
260509	10/13/2022	POCONO ENVIRONMENTAL EDUCATION CENTER	HS SOUTH RIVER RESCUE STAFF MEMBER	\$ 100.00
260510	10/13/2022	POCONO MOUNTAIN DAIRIES	TO PAY INVOICES FOR 2022-2023 SCHOOL YEAR	\$ 37,212.21
260511	10/13/2022	POSTMASTER	POSTAGE STAMPS FOR RESICA ELEM	\$ 240.00
260512	10/13/2022	PROQUEST INFORMATION & LEARNING	ProQuest K-12 Library Renewal	\$ 7,833.68
260513	10/13/2022	PROSSER LABORATORIES, INC.	Inv 20232037 BES/LJS,/HSN Water Samples July/Augus	\$ 1,456.00
			Inv 540117 MSE/BES Water Samples July&Aug	\$ 420.00
			Inv 540118 HSN Bus Garage Samples August	\$ 75.00
			Inv 540119 BES Water Samples July/August	\$ 300.00
			Inv 540120 ESE Water Samples July	\$ 475.00
			Inv 540121 JMH Water Samples July	\$ 300.00
			Inv 540122 JTL Bus Water Samples July	\$ 150.00
			Inv 540123 JTL Water Samples July	\$ 525.00
			Inv 540124 HSS Maintenance Shop Samples August	\$ 150.00
			Inv 540125 MSE water samples August	\$ 405.00
			Inv 540126 North Campus Monitoring Wells	\$ 2,650.00

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# East Stroudsburg Area School District

## Date Range 10/8/22 through 10/13/22

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
260513	10/13/2022	PROSSER LABORATORIES, INC.	Inv 540127 North Pool Samples	\$ 60.00
			Inv 540129 Effluent and Aeration Tanks	\$ 1,403.00
			Inv 540130 HSN Bus Drivers Lot	\$ 150.00
			Inv 540131 North Campus Concession Water Samples	\$ 100.00
			Inv 540132 HSN / LIS Water Samples August	\$ 300.00
			Inv 540133 HSN water samples August	\$ 100.00
			Inv 540134 RES water samples July/August	\$ 1,230.00
			Inv 540135 HSS Pool Water Samples July/Aug	\$ 300.00
			Inv 540136 SME water samples July	\$ 300.00
			Inv 540137 HSS Stadium Water Samples July	\$ 175.00
			Inv 540138 HSS/Admin Water Samples July	\$ 500.00
			Inv 540139 HSS Manhole/Composite July	\$ 360.00
			Inv 540140 JTL TLC Water Samples July	\$ 175.00
260514	10/13/2022	QUILL CORPORATION	Office Supplies Sped/PS	\$ 60.62
260515	10/13/2022	RANDALL & JEAN H SANDT	2021 SENIOR TAX REBATE - SANDT, RANDAL & JEAN	\$ 250.00
260516	10/13/2022	REACH CYBER CHARTER SCHOOL	21/22 EoY Reconciliation - Reach	\$ 65,181.07
260517	10/13/2022	RENEE STRETZ	TRANSPORTATION PARENT DRIVER 09/19/22 TO 10/07/22	\$ 521.25
260518	10/13/2022	ROBERT J ROMAGNO	Final Payment for Empl Expense claim # 4868.	\$ 93.63
260519	10/13/2022	ROCKLAND BAKERY	TO PAY INVOICES FOR 2022-2023 SCHOOL YEAR	\$ 2,979.21
260520	10/13/2022	RORY & PEGGY MCKINNE	2021 SENIOR TAX REBATE - MCKINNEY, RORY & PEGGY	\$ 250.00
260521	10/13/2022	RUFUS A TURNER	2021 SENIOR TAX REBATE - TURNER, RUFUS	\$ 250.00
260522	10/13/2022	SCHNAITMAN'S FLOORING AMERICA	Inv 10813 JTL carpet reducer	\$ 12.00
260523	10/13/2022	SCHOLASTIC	Scholastic Quantity Increase	\$ 498.61
260524	10/13/2022	SCHOOL HEALTH CORPORATION	Duplicate order keeping for Resica	\$ 1,150.18
			Eileen Early - School Health - First Aid Supplies	\$ 791.93
			Lrng Sppt. Mobility Device per IEP	\$ 299.00
260525	10/13/2022	SCHOOL NURSE SUPPLY INC.	Heather Reichl - School Nurse Supply	\$ 18.71
260526	10/13/2022	SCOTT R HNASKO	Info Training Sapphire/Internet	\$ 150.00
260527	10/13/2022	SHAHIDA JONES	Final Payment for Empl Expense claim # 4876.	\$ 145.38
260528	10/13/2022	SHARON WEILANDT	2021 SENIOR TAX REBATE - WEILANDT, SHARON	\$ 250.00
260529	10/13/2022	SHARP ENERGY	Open PO for Sharp Energy: South	\$ 7,033.49
260530	10/13/2022	SHAWN A WESCOTT	Expense claim # 4859. 2022 TUITION REIMBURSEMENT	\$ 270.00
260531	10/13/2022	SHERWIN STEWART	HS SOUTH GIRLS VOLLEYBALL SENIOR PORTRAITS	\$ 145.00

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# East Stroudsburg Area School District

## Date Range 10/8/22 through 10/13/22

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
260532	10/13/2022	SIMCO LOGISTICS, INC	TO PAY INVOICES FOR 2022-2023 SCHOOL YEAR	\$ 2,573.53
260533	10/13/2022	SMITHFIELD SEWER AUTHORITY	ESE 4TH QTR SEWER FEE	\$ 4,875.00
260534	10/13/2022	SOCIAL THINKING	JTL 4TH QTR SEWER FEE	\$ 8,775.00
260535	10/13/2022	SOUTHEASTERN EQUIPMENT & SUPPLY, INC	Professional Books Elem	\$ 1,099.93
260536	10/13/2022	STAPLES CREDIT PLAN	Open PO - HSN Drain Hose - Southeastern Equip.	\$ 264.00
260537	10/13/2022	STEPHEN ZALL	Transition Activities Supplies	\$ 719.96
260538	10/13/2022	STRAND POOL SUPPLY, LLP	Final Payment for Empl Expense claim # 4888.	\$ 132.30
260539	10/13/2022	STROUDSBURG ELECTRIC MOTOR SERVICE	Open PO for Strand Pool Supply - HSS	\$ 586.30
260540	10/13/2022	JAMES STACKEWICZ	Inv 6369670 M2 Stock	\$ 187.95
260541	10/13/2022	SUPER DUPER PUBLICATIONS	Adapted PE spe oly bowling	\$ 200.00
260542	10/13/2022	SWEET, STEVENS, KATZ & WILLIAMS LLP	Speech Teaching Materials	\$ 855.00
			2022 Support Staff Negotiations Inv# 150757	\$ 2,860.00
			Bus Driver Grievance Inv# 150758	\$ 4,796.63
			Labor Matters Inv# 150755	\$ 1,180.00
			Legal Services Sped Student	\$ 646.00
			ULPs Charges Inv# 150756	\$ 1,420.00
260543	10/13/2022	TABITHA BRADLEY	Final Payment for Empl Expense claim # 4864.	\$ 69.81
260544	10/13/2022	TAIWO AFOLABI	2022-2023 SY' PO for Taiwo Afolabi	\$ 6,956.58
260545	10/13/2022	TALENT ASSESSMENT INC.	PAES-north life skills	\$ 41,066.60
260546	10/13/2022	TAMARA CYKOSKY	Final Payment for Empl Expense claim # 4866.	\$ 142.69
260547	10/13/2022	THE A.G. MAURO COMPANY	Inv PSI189013 District plates/escutcheons/retainer	\$ 1,750.00
			Inv PSI189031 District Door/Lock Parts	\$ 285.00
260548	10/13/2022	THE AMERICAN BOTTLING CO	TO PAY INVOICES FOR 2022-2023 SCHOOL YEAR	\$ 1,118.00
260549	10/13/2022	THE SENSORY PATH INC	sped sensory path JMH	\$ 4,180.00
260550	10/13/2022	TINA M FALBO	Final Payment for Empl Expense claim # 4863.	\$ 118.75
			Final Payment for Empl Expense claim # 4889.	\$ 21.88
260551	10/13/2022	TOBII DYNOVOX	Boardmaker 7 Organization Course	\$ 1,524.00
260552	10/13/2022	TRANE U.S. INC.	Inv 312916527 JTL replaced POD Fan Motor	\$ 9,508.52
260553	10/13/2022	US FOODS	TO PAY INVOICES FOR 2022-2023 SCHOOL YEAR	\$ 105,137.85
260554	10/13/2022	WASTE MANAGEMENT	Inv 3679211-0203-7 HSS Late Fee	\$ 29.81
260555	10/13/2022		TO PAY FOR FOOD & SUPPLY PURCHASES 2022-2023	\$ 605.59
260556	10/13/2022		HS SOUTH STUDENT OF THE QTR CELEBRATION	\$ 98.36
260557	10/13/2022	WILLIAM RIKER	Final Payment for Empl Expense claim # 4861.	\$ 126.13



# East Stroudsburg Area School District

## Date Range 10/8/22 through 10/13/22

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
260558	10/13/2022	WILLIAM VITULLI	Final Payment for Empl Expense claim # 4865.	\$ 93.13
260559	10/13/2022	WILLIAM YOUNG	Final Payment for Empl Expense claim # 4880.	\$ 25.00
<b>Grand Total</b>				<b>\$ 1,595,165.19</b>

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## SEPTEMBER 2022 WIRE PAYMENTS

PAYROLL	\$ 5,262,055.10
ACCOUNTS PAYABLE - BENEFITS	\$ 8,349,396.36
FLEX SPENDING ACCOUNTS - TASC	\$ 28,981.74
WORKER'S COMP - INSERVCO	\$ 44,393.67
PROCUREMENT CARD	\$ 27,362.41
EBTEP	\$ 1,704,658.57
VOLUNTARY LIFE INSURANCE	\$ 2,300.44
NEOPOST ANNUAL FEES	\$ 200.00
COMPUTER LEASES	\$ 215,685.89
2014 GON	\$ 363,456.00
2022 GON	\$ 239,690.27
TRANSFER TO PSDLAF	\$ 15,000,000.00
WALMART CREDIT CARD	\$ 5,080.44
VERWEY SCHOLARSHIP ACCOUNT	\$ 234.57
ES ACHIEVERS SCHOLARSHIP ACCOUNT	\$ 377.12
	<u>\$ 31,243,872.58</u>

EAST STROUDSBURG AREA SCHOOL DISTRICT  
 TREASURER'S REPORT AS OF SEPTEMBER 30, 2022

ESSA TREASURY OPERATING ACCOUNT - ALL FUNDS

9/1/22 Balance	\$ 10,114,688.49
Receipts	\$ 64,936,340.86
Interest/Dividends	\$ 511.40
Disbursements	\$ (34,489,839.94)
9/30/22 Balance	\$ 40,561,700.81

PLGIT - GENERAL FUND

9/1/22 Balance	\$ 8,139,468.20
Receipts	\$ 237,990.36
Interest/Dividends	\$ 15,438.93
Disbursements	
9/30/22 Balance	\$ 8,392,897.49

PSDLAF - GENERAL FUND

9/1/22 Balance	\$ 44,928,236.35
Receipts	\$ 29,983,874.57
Interest/Dividends	\$ 78,835.15
Deferred Interest	
Disbursements	\$ (10,131,173.41)
9/30/22 Balance	\$ 64,859,772.66

ESSA WORKERS COMP SELF INS - GENERAL FUND

9/1/22 Balance	\$ 300,007.56
Receipts	
Interest/Dividends	\$ 4.44
Disbursements	
9/30/22 Balance	\$ 300,012.00

ESSA PAYPAL - GENERAL FUND

9/1/22 Balance	\$ 0.03
Receipts	\$ 754.89
Interest/Dividends	\$ 0.01
Disbursements	
9/30/22 Balance	\$ 754.93

ESSA FERNWOOD ESCROW - GENERAL FUND

9/1/22 Balance	\$ 38,571.58
Receipts	
Interest/Dividends	\$ 0.57
Disbursements	
9/30/22 Balance	\$ 38,572.15

ESSA - CAFETERIA FUND

9/1/22 Balance	\$ 215,248.25
Receipts	\$ 17,954.05
Interest/Dividends	\$ 3.36
Disbursements	\$ (679.08)
9/30/22 Balance	\$ 232,526.58

FIRST KEYSTONE COMMUNITY BANK

9/1/22 Balance	\$ 250,963.34
Receipts	
Interest/Dividends	\$ 216.58
Disbursements	
9/30/22 Balance	\$ 251,179.92



EAST STROUDSBURG AREA SCHOOL DISTRICT  
 TREASURER'S REPORT AS OF SEPTEMBER 30, 2022

PLGIT - CAPITAL RESERVE FUND

9/1/22 Balance	\$ 16,613,309.98
Receipts	
Interest/Dividends	\$ 33,776.78
Disbursements	
9/30/22 Balance	\$ 16,647,086.76

ESSA - CONCESSION STAND

9/1/22 Balance	\$ 27,923.11
Receipts	
Interest/Dividends	\$ 0.41
Disbursements	
9/30/22 Balance	\$ 27,923.52

ESSA - EXPENDABLE TRUST

9/1/22 Balance	\$ 31,860.40
Receipts	\$ 611.69
Interest/Dividends	\$ 0.48
Disbursements	
9/30/22 Balance	\$ 32,472.57

ESSA - NON-EXPENDABLE TRUST

9/1/22 Balance	\$ 18,760.04
Receipts	
Interest/Dividends	\$ 0.28
Disbursements	
9/30/22 Balance	\$ 18,760.32

ESSA - SPECIAL ACTIVITY

9/1/22 Balance	\$ 243,485.08
Receipts	
Interest/Dividends	\$ 3.60
Disbursements	
9/30/22 Balance	\$ 243,488.68

ESSA CD INVESTMENT - SPECIAL ACTIVITY

9/1/22 Balance	\$ 41,938.98
Receipts	
Interest/Dividends	\$ 21.14
Disbursements	
9/30/22 Balance	\$ 41,960.12

ESSA - STUDENT ACTIVITY

9/1/22 Balance	\$ 74,813.58
Receipts	
Interest/Dividends	\$ 1.11
Disbursements	
9/30/22 Balance	\$ 74,814.69

STATEMENT OF INCOME  
For the Period Ending August 31, 2022  
CAFETERIA FUND

STATEMENT OF INCOME  
For the Period Ending August 31, 2022  
CAFETERIA FUND

Munis Account Number	Current Period	Year-to-Date
<b>REVENUE FROM LOCAL SOURCES:</b>		
INTEREST ON INVESTMENTS	1.92	3.60
<b>REVENUE FROM OPERATIONS:</b>		
SALES, LUNCH - PAID	3,398.25	4,829.25
SALES, BREAKFAST - PAID	-	-
SUMMER SALES - B-FAST & LUNCH	-	-
SALES, A LA CARTE LUNCH	-	-
SALES, SPECIAL FUNCTIONS	103.00	1,126.79
MISC. PEPSI COMMISSION & REBATES	495.44	1,235.35
NO KID HUNGRY GRANT	-	-
<b>TOTAL SALES</b>	<b>3,996.69</b>	<b>7,191.39</b>
<b>TOTAL LOCAL REVENUE</b>	<b>3,996.61</b>	<b>7,194.99</b>
<b>REVENUE FROM STATE SOURCES</b>		
STATE SUBSIDY -SOCIAL SECURITY	1,336.23	2,091.60
STATE SUBSIDY - LUNCH	1,189.18	2,844.26
STATE SUBSIDY - BREAKFAST	801.40	1,665.50
STATE SUBSIDY -RETIREMENT	6,220.91	8,282.13
<b>TOTAL STATE REVENUE</b>	<b>9,547.72</b>	<b>14,883.59</b>
<b>REVENUE FROM FEDERAL SOURCES</b>		
FEDERAL SUBSIDY - P-EBT	-	-
FEDERAL SUBSIDY - SUPPLY CHAIN ASST	-	124,826.24
FEDERAL SUBSIDY - LUNCH	39,447.37	93,385.24
FEDERAL SUBSIDY - BREAKFAST	20,876.46	43,388.86
FEDERAL ESSER 1	-	-
FEDERAL FARM TO SCHOOL	-	-
FEDERAL DONATED COMMODITY	-	-
<b>TOTAL FEDERAL REVENUE</b>	<b>60,323.83</b>	<b>261,600.34</b>
<b>TOTAL CAFETERIA REVENUE</b>	<b>\$73,870.16</b>	<b>\$283,678.92</b>
<b>EXPENSES OF OPERATIONS</b>		
Salary, Cafeteria SPV	4,160.00	5,408.00
Salary, Cafeteria ADM	6,496.04	9,744.06
Salary, Admin OT pay	224.25	224.25
Salary, OT Supervisors	-	-
Salary, Cafeteria Secretary	2,446.17	3,189.97
Salary, OT Secretary	65.63	101.43
Salary Operative Labor	-	47.01
Salary Substitute Workers	-	-
Salary OT Workers	-	-
Salary Summer Feed	13,196.25	16,556.25
ARP ESSER SummerEnrichmentSummerFeed	1,927.50	2,490.00
Salary, Cafeteria Custodian	6,628.16	17,329.61
Salary, Sub Custodian	107.16	107.16
Salary, OT Custodian	-	-
Life Insurance	512.82	963.93
Disability Insurance	49.52	83.43
Social Security - OASDI	2,046.39	3,235.90
ARP ESSER SummerEnrichment SS OASDI	119.51	154.39
Social Security- HI	478.60	756.79
ARP ESSER SummerEnrichment SS HI	27.96	36.12
Retirement	11,766.73	15,690.84
ARP ESSER SummerEnrichment PSERS	671.71	870.04
VOYA Contribution Plan	-	-
ARP ESSER SummerEnrichment VOYA Contrib	3.38	3.38
Unemployment	-	-
Workers Compensation	213.28	337.35
ARP ESSER SummerEnrichment WorkComp	12.33	15.93
Health Insurance	30,989.17	63,814.07
Contract Maintenance	-	-
Maintenance & Repairs	10,155.00	10,155.00
Vehicles-Repair/Maintenance	-	-
Upgrade of information System	-	-
Postage	9.69	16.41
Travel/Mileage	484.87	957.13
Supplies -Non Food	2,823.59	2,823.59
SuppliesNonFD Paper Bid Supply	-	-
Electricity	4,073.53	4,073.53
Fuel/Gasoline	1,509.70	1,994.82
Food Purchases	12,291.10	12,291.10
Farm to School -Food purchases	-	-
Milk Purchases	4,617.41	4,617.41
Technology Supplies	-	-
Depreciation Expense	2,577.99	5,155.93
NewEq<\$2,500	-	990.37
HSS Grant NewEq>\$2,500	-	11,436.22
Dues & Fees	85.30	586.65
<b>TOTAL FOOD SERVICE EXPENSES</b>	<b>\$120,770.74</b>	<b>\$196,258.07</b>
<b>NET INCOME (LOSS)</b>	<b>(\$46,900.58)</b>	<b>\$87,420.85</b>

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STATEMENT OF INCOME  
For the Period Ending July 31, 2022  
CAFETERIA FUND

STATEMENT OF INCOME  
For the Period Ending July 31, 2022  
CAFETERIA FUND

Munis Account Number	Current Period	Year-to-Date
<b>REVENUE FROM LOCAL SOURCES:</b>		
INTEREST ON INVESTMENTS	1.68	1.68
<b>REVENUE FROM OPERATIONS:</b>		
SALES, LUNCH - PAID	1,431.00	1,431.00
SALES, BREAKFAST - PAID	-	-
SUMMER SALES - B-FAST & LUNCH	-	-
SALES, A LA CARTE LUNCH	-	-
SALES, SPECIAL FUNCTIONS	1,023.79	1,023.79
MISC. PEPSI COMMISSION & REBATES	739.91	739.91
NO KID HUNGRY GRANT	-	-
<b>TOTAL SALES</b>	<b>3,194.70</b>	<b>3,194.70</b>
<b>TOTAL LOCAL REVENUE</b>	<b>3,196.38</b>	<b>3,196.38</b>
<b>REVENUE FROM STATE SOURCES</b>		
STATE SUBSIDY -SOCIAL SECURITY	755.37	755.37
STATE SUBSIDY - LUNCH	1,655.08	1,655.08
STATE SUBSIDY - BREAKFAST	864.20	864.20
STATE SUBSIDY -RETIREMENT	2,061.22	2,061.22
<b>TOTAL STATE REVENUE</b>	<b>5,335.87</b>	<b>5,335.87</b>
<b>REVENUE FROM FEDERAL SOURCES</b>		
FEDERAL SUBSIDY - P-EBT	-	-
FEDERAL SUBSIDY - SUPPLY CHAIN ASST	124,826.24	124,826.24
FEDERAL SUBSIDY - LUNCH	53,937.87	53,937.87
FEDERAL SUBSIDY - BREAKFAST	22,512.40	22,512.40
FEDERAL ESSER 1	-	-
FEDERAL FARM TO SCHOOL	-	-
FEDERAL DONATED COMMODITY	-	-
<b>TOTAL FEDERAL REVENUE</b>	<b>201,276.51</b>	<b>201,276.51</b>
<b>TOTAL CAFETERIA REVENUE</b>	<b>\$209,808.76</b>	<b>\$209,808.76</b>
<b>EXPENSES OF OPERATIONS</b>		
Salary, Cafeteria SPV	1,248.00	1,248.00
Salary, Cafeteria ADM	3,248.02	3,248.02
Salary, Admin OT pay	-	-
Salary, OT Supervisors	-	-
Salary, Cafeteria Secretary	743.80	743.80
Salary, OT Secretary	35.80	35.80
Salary Operative Labor	47.01	47.01
Salary Substitute Workers	-	-
Salary OT Workers	-	-
Salary Summer Feed	3,360.00	3,360.00
ARP ESSER SummerEnrichmentSummerFeed	562.50	562.50
Salary, Cafeteria Custodian	10,701.45	10,701.45
Salary, Sub Custodian	-	-
Salary, OT Custodian	-	-
Life Insurance	451.11	451.11
Disability Insurance	33.91	33.91
Social Security - OASDI	1,189.51	1,189.51
ARP ESSER SummerEnrichment SS OASDI	34.88	34.88
Social Security- HI	278.19	278.19
ARP ESSER SummerEnrichment SS HI	8.16	8.16
Retirement	3,924.11	3,924.11
ARP ESSER SummerEnrichment PSERS	198.33	198.33
VOYA Contribution Plan	-	-
ARP ESSER SummerEnrichment VOYA Contrib	-	-
Unemployment	-	-
Workers Compensation	124.07	124.07
ARP ESSER SummerEnrichment WorkComp	3.60	3.60
Health Insurance	32,824.90	32,824.90
Contract Maintenance	-	-
Maintenance & Repairs	-	-
Vehicles-Repair/Maintenance	-	-
Upgrade of information System	-	-
Postage	6.72	6.72
Travel/Mileage	472.26	472.26
Supplies -Non Food	-	-
SuppliesNonFD Paper Bid Supply	-	-
Electricity	-	-
Fuel/Gasoline	485.12	485.12
Food Purchases	-	-
Farm to School -Food purchases	-	-
Milk Purchases	-	-
Technology Supplies	-	-
Depreciation Expense	2,577.94	2,577.94
NewEq<\$2,500	990.37	990.37
HSS Grant NewEq>\$2,500	11,436.22	11,436.22
Dues & Fees	501.35	501.35
<b>TOTAL FOOD SERVICE EXPENSES</b>	<b>\$75,487.33</b>	<b>\$75,487.33</b>
<b>NET INCOME (LOSS)</b>	<b>\$134,321.43</b>	<b>\$134,321.43</b>

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# EAST STROUDSBURG AREA SCHOOL DISTRICT BANK RECONCILIATION

NAME OF ACCOUNT General Fund

BANK ESSA

Prepared by: Sonya Burch 9/19/22 - To Diane Kelly for approval 9/19/22

Approved by: Diane Kelly 9/20/22

MONTH: Aug-22

ESSA Checking \$ 10,114,688.49    \$ 10,114,688.49

Less:	Outstanding Checks-General Fund	\$ 704,840.08	
	Outstanding Payroll Activity	\$ -	
	Outstanding PA Withholding		
	Outstanding PA Employee Unemployment		
	Outstanding Federal Tax		
	Outstanding Flex Spending Accounts		
	Outstanding TSA		
	Outstanding Voya Retirement	\$ 23.08	
		\$ 704,863.16	
			\$ 9,409,825.33

General Ledger 00-0000-010-000-00-000-000-000-0000 \$ 9,409,825.79

Adjustments:





	Middle Smithfield 8/31/22 Interest Transferred to Treasury Acct 9/1/22	\$ (0.41)	
	Treasury 8/31/22 Interest Transferred to Treasury Oper. Acct 9/1/22	\$ (0.05)	
			\$ (0.46)
			\$ 9,409,825.33

Difference \$ 0.00

**RETURN SERVICE REQUESTED**

EAST STROUDSBURG AREA SCHOOL  
DISTRICT GENERAL FUND OPERATING  
C/O CRAIG NEIMAN  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150

### Customer Service Contact

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	contactcenter@essabank.com

### Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$40,561,700.81

### Government Checking

#### Account Summary

Date	Description	Amount
09/01/2022	Beginning Balance	\$10,114,688.49
	120 Credit(s) This Period	\$64,936,852.26
	68 Debit(s) This Period	-\$34,489,839.94
09/30/2022	Ending Balance	\$40,561,700.81

#### Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$511.40
Interest Paid Year-to-Date	\$1,275.51

#### Deposits

Date	Description	Amount
09/01/2022	TRANSFER FROM	\$342,958.49
09/01/2022	TRANSFER FROM	\$187,007.14
09/01/2022	WIRE FROM PSDLAF	\$2,000,000.00
09/02/2022	TRANSFER FROM	\$2,519.94
09/02/2022	TRANSFER FROM	\$48,020.38
09/02/2022	TRANSFER FROM	\$89,927.41
09/02/2022	TRANSFER FROM	\$59,757.81
09/06/2022	TRANSFER FROM	\$7,413.24
09/06/2022	TRANSFER FROM	\$131,170.05
09/06/2022	TRANSFER FROM	\$309,488.86
09/06/2022	TRANSFER FROM	\$350,155.38
09/06/2022	TRANSFER FROM	\$375,237.76
09/06/2022	TRANSFER FROM	\$684,372.39
09/07/2022	TRANSFER FROM	\$174,188.84
09/07/2022	TRANSFER FROM	\$109,162.46
09/07/2022	TRANSFER FROM	\$66,533.49
09/07/2022	TRANSFER FROM	\$67,793.40
09/08/2022	TRANSFER FROM	\$373,780.68
09/08/2022	TRANSFER FROM	\$439,286.94
09/08/2022	TRANSFER FROM	\$137,908.90
09/08/2022	TRANSFER FROM	\$760,981.89
09/08/2022	TRANSFER FROM	\$148,612.97
09/09/2022	TRANSFER FROM	\$216,906.78
09/09/2022	TRANSFER FROM	\$48,580.22
09/12/2022	TRANSFER FROM	\$517,816.54



Pennsylvania Local Government Investment Trust

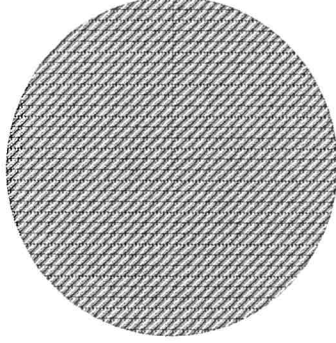
## Account Statement - Transaction Summary

For the Month Ending September 30, 2022

### East Stroudsburg Area School District - General Fund

PLGIT-Class	
Opening Market Value	8,139,468.20
Purchases	253,429.29
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00
<b>Closing Market Value</b>	<b>\$8,392,897.49</b>
Cash Dividends and Income	15,438.93

Asset Summary	September 30, 2022	August 31, 2022
PLGIT-Class	8,392,897.49	8,139,468.20
<b>Total</b>	<b>\$8,392,897.49</b>	<b>\$8,139,468.20</b>
Asset Allocation		



PLGIT-Class  
100.00%

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Please Note:  
THE FUND WILL BE CLOSED OCTOBER 10TH IN OBSERVANCE OF THE  
COLUMBUS DAY HOLIDAY

### Activity Summary

#### General Fund

9/1/2022 - 9/30/2022

#### Investment Pool Summary

	MAX
Beginning Balance	\$15,024,654.25
Dividends	\$31,722.58
Purchases	\$22,128,168.97
Redemptions	(\$9,883,173.41)
Ending Balance	\$27,301,372.39
Average Monthly Rate	2.190%
Share Price	\$1.000
Total	\$27,301,372.39
Total Fixed Income	\$37,558,400.27

#### Account Total

217

\$64,859,772.66

East Stroudsburg ASD  
Craig Neiman  
50 Vine Street  
East Stroudsburg, PA 18031



PMA<sup>TM</sup>

**PMA Financial Network**  
2135 CityGate Lane, 7th Floor  
Naperville, IL 60563

Your PMA Representative  
Mike Stramara  
(717) 519-6009  
mstramara@pmanetwork.com



**PSDLAF Monthly Statement**  
East Stroudsburg ASD

**Fixed Income Investments**

Purchase 9/1/2022 - 9/30/2022

Type	Holding Id	Trade Date	Settle Date	Maturity Date	Description	Cost	Rate	Face/Par
SEC	55981-1	09/20/2022	09/20/2022	01/17/2023	CASH MGMT BILL, 912796ZK8	\$1,977,614.78	3.472%	\$2,000,000.00
SEC	55984-1	09/16/2022	09/16/2022	03/16/2023	TREASURY BILL, 912796YL7	\$1,964,332.94	3.661%	\$2,000,000.00
SEC	56187-1	09/29/2022	09/29/2022	03/30/2023	WI TREASURY SEC., 912796YM5	\$1,962,653.28	3.816%	\$2,000,000.00
TS	294617-1	09/07/2022	09/07/2022	09/07/2023	PSDLAF - COLLATERALIZED POOL, PA	\$1,000,000.00	3.330%	\$1,033,300.00
SEC	56188-1	09/23/2022	09/23/2022	11/15/2023	STRIP PRINC, 912820J65	\$478,190.00	3.937%	\$500,000.00
SEC	56191-1	09/23/2022	09/23/2022	02/15/2024	STRIP PRINC, 912820L47	\$473,020.00	4.019%	\$500,000.00
						<b>\$7,855,811.00</b>		<b>\$8,033,300.00</b>

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Fixed Income Investments

Maturities 9/1/2022 - 9/30/2022

Type	Holding Id	Trade Date	Settle Date	Maturity Date	Description	Cost	Rate	Face/Par
CD	291496-1	09/15/2022	09/15/2021	09/15/2022	VERITEX COMMUNITY BANK, TX	\$248,000.00	0.043%	\$248,105.40
						\$248,000.00		\$248,105.40

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Fixed Income Investments

Interest 9/1/2022 - 9/30/2022





Type	Holding Id	Trade Date	Description	Interest
CD	291496-1	09/15/2022	VERITEX COMMUNITY BANK, TX	\$105.40
Flex	1285184-1	09/30/2022	NEXBANK (FFP Nex ICS), TX	\$41,008.85
Flex	1285237-1	09/30/2022	GREENSTATE CREDIT UNION - RNT IND, IA	\$5,998.32
				\$47,112.57

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RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL  
DISTRICT WORKERS COMP SELF INS  
C/O CRAIG NEIMAN  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150

**Customer Service Contact**

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	contactcenter@essabank.com

**Summary of Accounts**

Account Type	Account Number	Ending Balance
Government Checking		\$300,012.00

**Government Checking**

**Account Summary**

Date	Description	Amount
09/01/2022	Beginning Balance	\$300,007.56
	1 Credit(s) This Period	\$4.44
	0 Debit(s) This Period	\$0.00
09/30/2022	Ending Balance	\$300,012.00

**Interest Summary**

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$4.44
Interest Paid Year-to-Date	\$24.41

**Other Credits**

Date	Description	Amount
09/30/2022	INTEREST PAID 9/01 THROUGH 9/30	\$4.44
		1 item(s) totaling \$4.44

**Daily Balances**

Date	Amount
09/30/2022	\$300,012.00





**Interest Rate Changes**

Interest Rate As Of Date	Interest Rate
09/01/2022	0.0100%
09/30/2022	0.2500%

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL  
DISTRICT PAYPAL ACCOUNT  
C/O CRAIG NEIMAN  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150

**Customer Service Contact**

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	contactcenter@essabank.com

**Summary of Accounts**

Account Type	Account Number	Ending Balance
Government Checking		\$754.93

**Government Checking**

**Account Summary**

Date	Description	Amount
09/01/2022	Beginning Balance	\$0.03
	2 Credit(s) This Period	\$754.90
	0 Debit(s) This Period	\$0.00
09/30/2022	Ending Balance	\$754.93

**Interest Summary**

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.01
Interest Paid Year-to-Date	\$0.09

**Electronic Credits**

Date	Description	Amount
09/07/2022	PAYPAL TRANSFER PPD	\$754.89
		1 item(s) totaling \$754.89

**Other Credits**

Date	Description	Amount
09/30/2022	INTEREST PAID 9/01 THROUGH 9/30	\$0.01
		1 item(s) totaling \$0.01

**Daily Balances**

Date	Amount	Date	Amount
09/07/2022	\$754.92	09/30/2022	\$754.93

**Interest Rate Changes**





Interest Rate As Of Date	Interest Rate
09/01/2022	0.0100%
09/30/2022	0.2500%



RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL  
DISTRICT ESCROW ACCT FERNWOOD  
C/O CRAIG NEIMAN  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150

**Customer Service Contact**

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	contactcenter@essabank.com

**Summary of Accounts**

Account Type	Account Number	Ending Balance
Government Checking		\$38,572.15

**Government Checking**

**Account Summary**

Date	Description	Amount
09/01/2022	Beginning Balance	\$38,571.58
	1 Credit(s) This Period	\$0.57
	0 Debit(s) This Period	\$0.00
09/30/2022	Ending Balance	\$38,572.15

**Interest Summary**

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.57
Interest Paid Year-to-Date	\$3.16

**Other Credits**

Date	Description	Amount
09/30/2022	INTEREST PAID 9/01 THROUGH 9/30	\$0.57
		1 item(s) totaling \$0.57

**Daily Balances**

Date	Amount
09/30/2022	\$38,572.15





**Interest Rate Changes**

Interest Rate As Of Date	Interest Rate
09/01/2022	0.0100%
09/30/2022	0.2500%

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL  
DISTRICT CAFETERIA FUND  
C/O CRAIG NEIMAN  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150

**Customer Service Contact**

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	contactcenter@essabank.com

**Summary of Accounts**

Account Type	Account Number	Ending Balance
Government Checking		\$232,526.58

**Government Checking**

**Account Summary**

Date	Description	Amount
09/01/2022	Beginning Balance	\$215,248.25
	30 Credit(s) This Period	\$17,957.41
	3 Debit(s) This Period	-\$679.08
09/30/2022	Ending Balance	\$232,526.58

**Interest Summary**

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$3.36
Interest Paid Year-to-Date	\$15.95

**Electronic Credits**

Date	Description	Amount
09/01/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$1,120.25
09/02/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$910.00
09/06/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$77.50
09/06/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$327.50
09/06/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$660.00
09/07/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$167.00
09/08/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$553.00
09/09/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$827.50
09/12/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$471.50
09/12/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$589.50
09/12/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$172.50
09/13/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$157.50
09/14/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$943.25
09/15/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$735.00
09/16/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$475.00
09/19/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$892.50
09/19/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$662.50
09/19/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$120.00
09/20/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$300.55
09/21/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$802.50
09/22/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$620.00
09/23/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$870.00
09/26/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$972.50
09/26/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$830.00
09/26/2022	GLOBAL PAYMENTS GLOBAL DEP CCD	\$199.70

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL DISTRICT  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150

### Managing Your Accounts

-  Customer Service (570)752-3671  
(888)759-2266
-  Mailing Address 111 W Front Street  
PO Box 289  
Berwick, PA 18603
-  Online Banking [www.fkc.bank](http://www.fkc.bank)
-  Email [info@fkc.bank](mailto:info@fkc.bank)
-  Telephone Banking (570)759-2265  
(888)759-2265



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### Summary of Accounts

Account Type	Account Number	Ending Balance
NOW SPSD/Government		\$251,179.92

### NOW SPSD/Government

#### Account Summary

Date	Description	Amount
09/01/2022	Beginning Balance	\$250,963.34
	1 Credit(s) This Period	\$216.58
	0 Debit(s) This Period	\$0.00
09/30/2022	Ending Balance	\$251,179.92

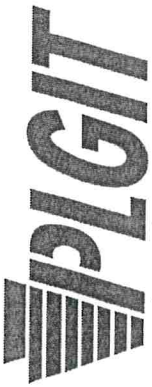
#### Interest Summary

Description	Amount
Annual Percentage Yield Earned	1.06%
Interest Days	30
Interest Earned	\$216.58
Interest Paid This Period	\$216.58
Interest Paid Year-to-Date	\$820.12

#### Account Activity

Post Date	Description	Debits	Credits	Balance
09/01/2022	Beginning Balance			\$250,963.34
09/30/2022	Credit Interest		\$216.58	\$251,179.92
09/30/2022	Ending Balance			\$251,179.92





Pennsylvania Local Government Investment Trust

### Account Statement - Transaction Summary

For the Month Ending September 30, 2022

#### East Stroudsburg Area School District - Capital Reserve

<b>PLGIT-Class</b>	
Opening Market Value	6,558,234.18
Purchases	12,238.06
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00

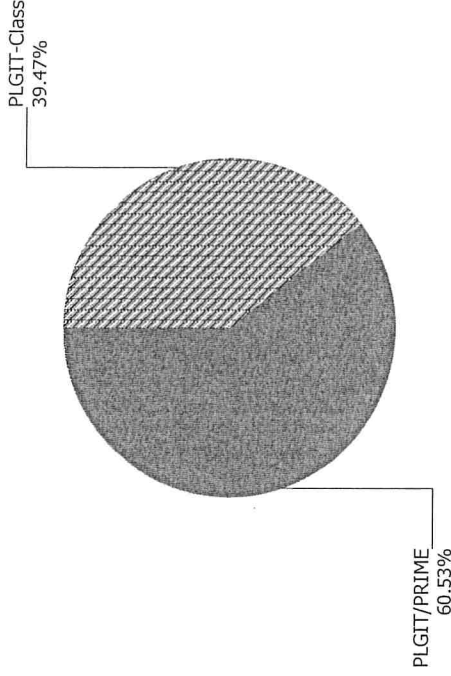
<b>Closing Market Value</b>	<b>\$6,570,472.24</b>
Cash Dividends and Income	12,238.06

<b>PLGIT/PRIME</b>	
Opening Market Value	10,055,075.80
Purchases	21,538.72
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00

<b>Closing Market Value</b>	<b>\$10,076,614.52</b>
Cash Dividends and Income	21,538.72

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<b>Asset Summary</b>			
	September 30, 2022	August 31, 2022	
PLGIT-Class	6,570,472.24	6,558,234.18	
PLGIT/PRIME	10,076,614.52	10,055,075.80	
<b>Total</b>	<b>\$16,647,086.76</b>	<b>\$16,613,309.98</b>	
<b>Asset Allocation</b>			



RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL  
DISTRICT CONCESSION STAND FUND  
C/O CRAIG NEIMAN  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150

**Customer Service Contact**

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	contactcenter@essabank.com

**Summary of Accounts**

Account Type	Account Number	Ending Balance
Government Checking		\$27,923.52

**Government Checking**

**Account Summary**

Date	Description	Amount
09/01/2022	Beginning Balance	\$27,923.11
	1 Credit(s) This Period	\$0.41
	0 Debit(s) This Period	\$0.00
09/30/2022	Ending Balance	\$27,923.52

**Interest Summary**

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.41
Interest Paid Year-to-Date	\$2.26

**Other Credits**

Date	Description	Amount
09/30/2022	INTEREST PAID 9/01 THROUGH 9/30	\$0.41
		1 item(s) totaling \$0.41

**Daily Balances**

Date	Amount
09/30/2022	\$27,923.52

**Interest Rate Changes**





Interest Rate As Of Date	Interest Rate
09/01/2022	0.0100%
09/30/2022	0.2500%

200 Palmer Street • PO Box L  
Stroudsburg, PA 18360-0160

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL  
DISTRICT EXPENDABLE SCHOLARSHIP  
C/O CRAIG NEIMAN  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150

**Customer Service Contact**

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	contactcenter@essabank.com

**Summary of Accounts**

Account Type	Account Number	Ending Balance
Government Checking		\$32,472.57

**Government Checking**

**Account Summary**

Date	Description	Amount
09/01/2022	Beginning Balance	\$31,860.40
	2 Credit(s) This Period	\$612.17
	0 Debit(s) This Period	\$0.00
09/30/2022	Ending Balance	\$32,472.57

**Interest Summary**

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.48
Interest Paid Year-to-Date	\$2.59

**Deposits**

Date	Description	Amount
09/14/2022	INTERNET TFR FRM CHK 0047706025 COVER VERWEY AND ES ACHIEVERS	\$611.69
		1 item(s) totaling \$611.69

**Other Credits**

Date	Description	Amount
09/30/2022	INTEREST PAID 9/01 THROUGH 9/30	\$0.48
		1 item(s) totaling \$0.48

**Daily Balances**

Date	Amount	Date	Amount
09/14/2022	\$32,472.09	09/30/2022	\$32,472.57

**Interest Rate Changes**





Interest Rate As Of Date	Interest Rate
09/01/2022	0.0100%
09/30/2022	0.2500%



**RETURN SERVICE REQUESTED**

EAST STROUDSBURG AREA SCHOOL  
DISTRICT NON-EXPENDABLE  
C/O CRAIG NEIMAN  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150

**Customer Service Contact**

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	contactcenter@essabank.com

**Summary of Accounts**

Account Type	Account Number	Ending Balance
Government Checking		\$18,760.32

**Government Checking**

**Account Summary**

Account Summary			Interest Summary	
Date	Description	Amount	Description	Amount
09/01/2022	Beginning Balance	\$18,760.04	Annual Percentage Yield Earned	0.00%
	1 Credit(s) This Period	\$0.28	Interest Days	0
	0 Debit(s) This Period	\$0.00	Interest Earned	\$0.00
09/30/2022	Ending Balance	\$18,760.32	Interest Paid This Period	\$0.28
			Interest Paid Year-to-Date	\$1.52

**Other Credits**

Date	Description	Amount
09/30/2022	INTEREST PAID 9/01 THROUGH 9/30	\$0.28
		1 item(s) totaling \$0.28

**Daily Balances**

Date	Amount
09/30/2022	\$18,760.32



**Interest Rate Changes**

Interest Rate As Of Date	Interest Rate
09/01/2022	0.0100%
09/30/2022	0.2500%

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL  
DISTRICT SPECIAL ACTIVITY FUND  
C/O CRAIG NEIMAN  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150

**Customer Service Contact**

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	contactcenter@essabank.com

**Summary of Accounts**

Account Type	Account Number	Ending Balance
Government Checking		\$243,488.68

**Government Checking**

**Account Summary**

Date	Description	Amount
09/01/2022	Beginning Balance	\$243,485.08
	1 Credit(s) This Period	\$3.60
	0 Debit(s) This Period	\$0.00
09/30/2022	Ending Balance	\$243,488.68

**Interest Summary**

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$3.60
Interest Paid Year-to-Date	\$19.80

**Other Credits**

Date	Description	Amount
09/30/2022	INTEREST PAID 9/01 THROUGH 9/30	\$3.60
		1 item(s) totaling \$3.60

**Daily Balances**

Date	Amount
09/30/2022	\$243,488.68

**Interest Rate Changes**

Interest Rate As Of Date	Interest Rate
09/01/2022	0.0100%
09/30/2022	0.2500%

Transaction History - 24 Month CD - Quarterly Credit

Account Number: 41,960.12 Name: EAST STROUDSBURG AREA Officer: 0047  
 Current Balance: 41,960.12 Current Rate: 0.200% Date Opened: 03/16/2018  
 Lockout Flag: No Lockout Teller Override: 2 Signatures Required for Withdrawal - 4 Warning Flag: No Warning

Savings - All Monetary - All Dates						
Tran Date	Transaction	Branch / Teller	Debit Amount	Credit Amount	Ending Balance	
09/29/2022	Interest Deposit - INTEREST PAID 07/01 THROUGH 09/30	0 / 0		21.14	41,960.12	
08/29/2022	Interest Deposit - INTEREST PAID 04/01 THROUGH 06/30	0 / 0		20.90	41,938.98	
03/30/2022	Interest Deposit - INTEREST PAID 03/16 THROUGH 03/31	0 / 0		3.21	41,918.08	
03/16/2022	Interest Deposit - INTEREST PAID 01/01 THROUGH 03/15	0 / 99		59.40	41,914.87	
12/30/2021	Interest Deposit - INTEREST PAID 10/01 THROUGH 12/31	0 / 0		73.71	41,855.47	







200 Palmer Street • PO Box L  
Stroudsburg, PA 18360-0160

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL  
DISTRICT STUDENT ACTIVITY FUND  
C/O CRAIG NEIMAN  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150

**Customer Service Contact**

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	contactcenter@essabank.com

**Summary of Accounts**

Account Type	Account Number	Ending Balance
Government Checking		\$74,814.69

**Government Checking**

**Account Summary**

Date	Description	Amount	Description	Amount
09/01/2022	Beginning Balance	\$74,813.58	Annual Percentage Yield Earned	0.00%
	1 Credit(s) This Period	\$1.11	Interest Days	0
	0 Debit(s) This Period	\$0.00	Interest Earned	\$0.00
09/30/2022	Ending Balance	\$74,814.69	Interest Paid This Period	\$1.11
			Interest Paid Year-to-Date	\$6.09

**Other Credits**

Date	Description	Amount
09/30/2022	INTEREST PAID 9/01 THROUGH 9/30	\$1.11
		1 item(s) totaling \$1.11

**Daily Balances**

Date	Amount
09/30/2022	\$74,814.69

**Interest Rate Changes**

Interest Rate As Of Date	Interest Rate
09/01/2022	0.0100%
09/30/2022	0.2500%

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# Balance Sheet Report for 2023 Period 3



Account Number	Description	Period Net Change	Account Balance
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00 Treasury Fund

Assets		Total Assets	
00-0000-010-000-00-000-000-000-0000-0000-	AP Cash - TREASURY FUND	39,740,740.03	39,740,740.03
Total Assets		39,740,740.03 - 30,330,914.24 = 9,409,825.79	39,740,740.03
Liabilities		Total Liabilities	
00-0000-001-000-00-000-000-000-0000-0000-	Due To/Due From General Fund	(39,740,914.24)	(39,740,914.03)
00-0000-002-000-00-000-000-000-0000-0000-	Due To/Due From Special Acti	(40,097,228.64)	(40,097,228.64)
00-0000-003-000-00-000-000-000-0000-0000-	Due To/Due From Capital Reserv	5,666.22	8,753.57
00-0000-004-000-00-000-000-000-0000-0000-	Due To/Due From Cafeteria Fun	580,725.32	1,131,247.02
00-0000-005-000-00-000-000-000-0000-0000-	Due To/Due From Student Acti	300,908.50	(680,379.90)
00-0000-006-000-00-000-000-000-0000-0000-	Due To/Due From Concession Sta	(2,304.09)	(34,750.92)
00-0000-007-000-00-000-000-000-0000-0000-	Due To/Due From Private - Purp	(11,633.01)	(32,941.74)
00-0000-008-000-00-000-000-000-0000-0000-	Due To/Due From Investment Tru	(7.82)	9,448.45
00-0000-038-000-00-000-000-000-0000-0000-	PNC-Procurement Card Liability	(3,561.58)	(72,250.28)
Total Liabilities + Fund Balance		27,362.41	27,362.41
		(30,330,914.24)	(39,740,740.03)

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# Balance Sheet Report for 2023 Period 3



Account Number	Description	Period Net Change	Account Balance
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Assets		Total Assets	
10-0000-010-000-00-000-000-000-0000-0000-0000	AP Cash - GENERAL FUND	51,366,689.23	131,989,118.15
10-0103-020-000-00-000-000-000-0000-0000-0000	Cash Petty Cash	31,228,070.19	40,097,228.64
10-0111-011-000-00-000-000-000-0003-0003-0003	Investment PLGIT	0.00	350.00
10-0111-011-000-00-000-000-000-0009-0009-0009	Investment Liquid Asset PSDLAF	253,429.29	8,392,897.49
10-0121-012-000-00-000-000-000-0013-0013-0013	Delinquent Taxes Receivable	19,931,536.31	64,859,772.66
10-0121-012-000-00-000-000-000-0014-0014-0014	Delinquent Taxes Interim	0.00	12,102,393.87
10-0121-012-000-00-000-000-000-0015-0015-0015	Taxes Receivable Tax Claim Dif	0.00	54,236.08
10-0142-014-000-00-000-000-000-0023-0023-0023	State Subsidies Receivable	0.00	(3,083,213.92)
10-0143-014-000-00-000-000-000-0026-0026-0026	Federal Subsidies Receivable	(2,519.28)	2,298,507.74
10-0155-015-000-00-000-000-000-0034-0034-0034	Due from Employees	(76,450.27)	4,248,208.98
10-0155-015-000-00-000-000-000-0035-0035-0035	Due from Use of Facility	(833.50)	38,665.05
10-0155-015-000-00-000-000-000-0036-0036-0036	Due from Students & Misc	0.00	1,794.52
10-0181-018-000-00-000-000-000-0040-0040-0040	Prepaid Expenses	0.00	13,308.57
10-0181-018-000-00-000-000-000-0041-0041-0041	Prepaid Expenses Arbitrpay	32,480.00	721,052.00
10-0101-020-000-00-000-000-000-0019-0019-0019	Cash ESSA PayPal	0.00	37,650.50
10-0101-020-000-00-000-000-000-0025-0025-0025	Cash ESSA W/C Escrow	754.90	754.93
10-0101-020-000-00-000-000-000-0028-0028-0028	Cash ESSA Fernwood Escrow	4.44	300,012.00
10-0101-020-000-00-000-000-000-0200-0200-0200	Cash- 1st. Keystone Comm. Bank	0.57	38,572.15
10-0121-012-000-00-000-000-000-0013-0013-0013	Assessed Appeal Taxes Rec	216.58	251,179.92
<b>Liabilities</b>		<b>3,744,230.00</b>	<b>(17,978,388.51)</b>
10-0000-042-000-00-000-000-000-0000-0000-0000	Accounts Payable	1,135,780.03	(703.00)
10-0402-040-000-00-000-000-000-0072-0072-0072	Due to Expendable Scholarship	611.69	0.00
10-0421-039-000-00-000-000-000-0043-0043-0043	Account Payable CDL class	0.00	(5,700.00)
10-0421-039-000-00-000-000-000-0044-0044-0044	Account Payable Donation	(919.00)	(924.00)
10-0462-046-000-00-000-000-000-0083-0083-0083	Federal Withholding Contracts	0.00	(5,952.00)
10-0462-046-000-00-000-000-000-0087-0087-0087	PA Unemployment WH	(4,757.09)	(10,236.09)

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# Balance Sheet Report for 2023 Period 3



Account Number	Description	Period Net Change	Account Balance
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29-0000-010-000-00-000-000-000-5021-	EHN Baseball AP Cash	1,080.00	3,328.03
29-0000-010-000-00-000-000-000-5030-	AP Cash	(525.00)	1,176.13
29-0000-010-000-00-000-000-000-5050-	AP Cash	0.00	570.93
29-0000-010-000-00-000-000-000-5062-	AP Cash	0.00	2,191.10
29-0000-010-000-00-000-000-000-5071-	AP Cash	0.00	4,055.37
29-0000-010-000-00-000-000-000-5080-	AP Cash	0.00	885.03
29-0000-010-000-00-000-000-000-5100-	AP Cash	0.00	8,239.37
29-0000-010-000-00-000-000-000-5132-	AP Cash	0.00	3,398.07
29-0000-010-000-00-000-000-000-5142-	AP Cash	0.00	(194.21)
29-0000-010-000-00-000-000-000-5172-	AP Cash	0.00	2,272.05
29-0000-010-000-00-000-000-000-5192-	Cash Control	0.00	5,941.62
29-0101-020-000-00-000-000-000-0001-	Cash ESSA Special Activity	3.60	243,488.68
29-0111-011-000-00-000-000-000-0002-	Investment Special Act CD	21.14	41,960.12
<b>Liabilities</b>			
29-0000-042-000-00-000-000-000-2951-	Accounts Payable Control	4,495.00	0.00
29-0000-042-000-00-000-000-000-5030-	Accounts Payable Control	3,970.00	0.00
<b>Fund Balance</b>			
29-0000-032-000-00-000-000-000-0000-	Revenue Control	1,146.48	(276,695.23)
29-0000-032-000-00-000-000-000-5181-	Revenue Control	(3.60)	(7.73)
29-0000-062-000-00-000-000-000-5181-	Expend Control	0.00	(804.12)
29-0000-032-000-00-000-000-000-2926-	JMH K-Kid ClubRevenue Control	0.00	207.78
29-0000-032-000-00-000-000-000-2948-	Revenue Control	0.00	(0.09)
29-0000-032-000-00-000-000-000-2949-	Revenue Control	(72.45)	(72.45)
29-0000-032-000-00-000-000-000-2959-	Revenue Control	(169.78)	(169.78)
29-0000-032-000-00-000-000-000-2958-	Revenue Control	(68.71)	(68.71)
29-0000-032-000-00-000-000-000-2955-	Revenue Control	(95.59)	(95.59)
29-0000-062-000-00-000-000-000-2955-	Expend Control	0.00	(67.53)
		749.94	749.94

# Balance Sheet Report for 2023 Period 3



Account Number	Description	Period Net Change	Account Balance
<b>32 Capital Reserve</b>			
<b>Assets</b>			
32-0000-010-000-00-000-000-0000-0000-	AP Cash	(546,948.54)	15,515,839.74
32-0101-020-000-00-000-000-0000-0003-	Cash PLGIT Capital Reserve	(580,725.32)	(1,131,247.02)
		33,776.78	16,647,086.76
	<b>Total Assets</b>	<b>546,948.54</b>	<b>(15,515,839.74)</b>
	<b>Fund Balance</b>	<b>(33,776.78)</b>	<b>(84,653.67)</b>
32-0000-032-000-00-000-000-0000-0000-	Revenue Control	580,725.32	932,706.97
32-0000-062-000-00-000-000-0000-0000-	Expend Control	27,956.13	2,935,309.25
32-0000-063-000-00-000-000-0000-0000-	Encumbrance Control	(27,956.13)	(2,935,309.25)
32-0000-086-000-00-000-000-0000-0000-	Budgetary Fund Bal Reserved fo	0.00	(16,363,893.04)
32-0840-084-000-00-000-000-0000-0166-	Assigned Fund Balance	546,948.54	(15,515,839.74)
	<b>Total Liabilities + Fund Balance</b>	<b>546,948.54</b>	<b>(15,515,839.74)</b>

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# Balance Sheet Report for 2023 Period 3



Account Number	Description	Period Net Change	Account Balance
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**50 Cafeteria Fund**

Account Number	Description	Period Net Change	Account Balance
<b>Assets</b>			
50-0000-010-000-00-000-000-000-0000-0000-	AP Cash	(283,732.92)	1,449,250.26
50-0101-020-000-00-000-000-000-0001-	Cash ESSA Cafeteria Fund	(300,908.50)	680,379.90
50-0103-020-000-00-000-000-000-0000-	Cash Petty Cash	17,175.58	233,544.08
50-0142-014-000-00-000-000-000-0023-	State Subsidies Receivable	0.00	1,255.00
50-0142-014-000-00-000-000-000-0024-	State Subsidies Comp Absences	0.00	4,509.86
50-0143-014-000-00-000-000-000-0026-	Federal Subsidies Receivable	0.00	31,231.11
50-0155-015-000-00-000-000-000-0000-	Other Receivables	0.00	136,774.10
50-0172-017-000-00-000-000-000-0038-	Inventory Supplies & Materials	0.00	35,308.00
50-0172-017-000-00-000-000-000-0039-	Inventory Purchased Food	0.00	37,228.27
50-0231-023-000-00-000-000-000-0000-	Machinery, Equip, & Furniture	0.00	135,169.62
50-0244-024-000-00-000-000-000-0000-	Accum Depr Machinery & Equip	0.00	624,940.20
	<b>Total Assets</b>	<b>(283,732.92)</b>	<b>1,449,250.26</b>
<b>Liabilities</b>			
50-0000-042-000-00-000-000-000-0000-	Accounts Payable	257.87	0.00
50-0421-039-000-00-000-000-000-0036-	Due to Students	122.85	(32,216.15)
50-0421-039-000-00-000-000-000-0045-	Net Pension Liability	0.00	(5,597,880.00)
50-0540-050-000-00-000-000-000-0000-	Accumulated Comp Abs Payable	0.00	(209,121.62)
50-0560-050-000-00-000-000-000-0000-	OPEB Payable	0.00	(604,253.00)
	<b>Total Liabilities</b>	<b>380.72</b>	<b>(6,443,470.77)</b>
<b>Fund Balance</b>			
50-0000-032-000-00-000-000-000-0000-	Revenue Control	(49,137.38)	(332,816.30)
50-0000-062-000-00-000-000-000-0000-	Expend Control	332,489.58	528,747.65
50-0000-063-000-00-000-000-000-0000-	Encumbrance Control	(104,021.97)	1,268,829.82
50-0000-086-000-00-000-000-000-0000-	Budgetary Fund Bal Reserved fo	104,021.97	(1,268,829.82)
50-0790-079-000-00-000-000-000-0156-	Net Position	0.00	4,193,352.16
50-0910-091-000-00-000-000-000-0000-	DeferredOutflowResourcePension	0.00	918,938.00
50-0950-095-000-00-000-000-000-0000-	DeferredInflowResourcePension	0.00	(238,128.00)
50-0910-091-000-00-000-000-000-0199-	DeferredOutflowsResource-OPEB	0.00	55,307.00
	<b>Total Fund Balance</b>	<b>283,352.20</b>	<b>4,994,220.51</b>



# Balance Sheet Report for 2023 Period 3



Account Number	Description	Period Net Change	Account Balance
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**Assets**

58-0000-010-000-00-000-000-0000-0000-	AP Cash	11,633.42	61,965.26
58-0101-020-000-30-819-000-000-0011-	Cash ESSA ConcessionStand Nort	11,633.01	32,941.74
58-0101-020-000-30-820-000-000-0012-	Cash ESSA ConcessionStand Sout	0.20	12,314.52
58-0103-020-000-30-819-551-000-0000-	Cash EHN Petty Cash Fall	0.21	15,609.00
58-0103-020-000-30-820-551-000-0000-	Cash EHS Petty Cash Winter	0.00	500.00
		0.00	600.00

**Liabilities**

58-0421-039-000-30-000-000-000-0042-	A/P ATHLETIC DEPT	0.00	(46,675.61)
58-0421-039-000-30-819-551-000-5030-	A/P EHN Cheerleading Fall	0.00	(49,347.77)
58-0421-039-000-30-819-551-000-5062-	A/P EHN Field Hockey Fall	0.00	(5.31)
58-0421-039-000-30-819-551-000-5071-	A/P EHN Football Fall	0.00	(5.41)
58-0421-039-000-30-819-551-000-5131-	A/P EHN B Soccer Fall	0.00	(3.20)
58-0421-039-000-30-819-551-000-5132-	A/P EHN G Soccer Fall	0.00	(5.71)
58-0421-039-000-30-819-551-000-5172-	A/P EHN G Tennis Fall	0.00	(949.70)
58-0421-039-000-30-819-551-000-5201-	A/P EHN Wrestling Fall	0.00	(7.22)
58-0421-039-000-30-819-551-000-8001-	A/P EHN Band Club Fall	0.00	46.87
58-0421-039-000-30-819-552-000-5011-	A/P EHN B Basketball Winter	0.00	(8.65)
58-0421-039-000-30-819-552-000-5012-	A/P EHN G Basketball Winter	0.00	155.00
58-0421-039-000-30-819-552-000-5030-	A/P EHN Cheerleading Winter	0.00	310.53
58-0421-039-000-30-819-552-000-5201-	A/P EHN Wrestling Winter	0.00	(0.30)
58-0421-039-000-30-819-553-000-5182-	A/P EHN G Track Spring	0.00	(8.16)
58-0421-039-000-30-820-000-000-5000-	A/P EHS Athletic Fall	0.00	140.92
58-0421-039-000-30-820-551-000-5011-	A/P EHS B Basketball Fall	0.00	341.26
58-0421-039-000-30-820-551-000-5012-	A/P EHS G Basketball Fall	0.00	1,301.39
58-0421-039-000-30-820-551-000-5030-	A/P EHS Cheerleading Fall	0.00	1,348.71
58-0421-039-000-30-820-551-000-5050-	A/P EHS Cross Country Fall	0.00	(1.68)
58-0421-039-000-30-820-551-000-5062-	A/P EHS Field Hockey Fall	0.00	(7.72)
		0.00	1,428.51

# Balance Sheet Report for 2023 Period 3



Account Number	Description	Period Net Change	Account Balance
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**Assets**

Account Number	Description	Period Net Change	Account Balance
71-0000-010-000-00-000-000-000-7190-	AP Cash	8.10	43,870.73
71-0000-010-000-00-000-000-000-7191-	AP Cash	1.97	854.63
71-0000-010-000-00-000-000-000-7193-	AP Cash	1.03	(41.55)
71-0000-010-000-00-000-000-000-7194-	AP Cash	0.79	11.23
71-0000-010-000-00-000-000-000-7197-	AP Cash	3.46	8,248.99
71-0101-010-000-00-000-000-000-0001-	AP Cash	0.85	238.57
71-0101-020-000-00-000-000-000-0001-	AP Cash	(0.28)	(18,760.32)
71-0111-011-000-00-000-000-000-7190-	CASH ESSA Bank Non-Expenda	0.28	18,760.32
71-0111-011-000-00-000-000-000-7191-	Investment Reid CD	0.00	2,500.00
71-0111-011-000-00-000-000-000-7193-	Investment Kulick CD	0.00	6,052.77
71-0111-011-000-00-000-000-000-7194-	Investment Davis CD	0.00	1,000.00
71-0111-011-000-00-000-000-000-7197-	Investment VanVliet CD	0.00	20,006.09
	Investment Walter CD	0.00	5,000.00
	<b>Total Assets</b>	<b>(8.10)</b>	<b>(43,870.73)</b>

**Fund Balance**

71-0000-032-000-00-000-000-000-7190-	Revenue Control	(1.97)	(6.01)
71-0000-032-000-00-000-000-000-7191-	Revenue Control	(1.03)	(3.11)
71-0000-032-000-00-000-000-000-7193-	Revenue Control	(0.79)	(2.40)
71-0000-032-000-00-000-000-000-7194-	Revenue Control	(3.46)	(10.45)
71-0000-032-000-00-000-000-000-7197-	Revenue Control	(0.85)	(2.57)
71-0795-079-000-00-000-100-000-7190-	Net Position Reid	0.00	(2,530.66)
71-0795-079-000-00-000-100-000-7191-	Net Position Kulick	0.00	(6,300.84)
71-0795-079-000-00-000-100-000-7193-	Net Position Davis	0.00	(954.33)
71-0795-079-000-00-000-100-000-7194-	Net Position VanVliet	0.00	(24,849.57)
71-0795-079-000-00-000-100-000-7197-	Net Position Walter	0.00	(4,185.13)
71-0795-079-000-00-000-101-000-7190-	Net Position Reid	0.00	(817.96)
71-0795-079-000-00-000-101-000-7191-	Net Position Kulick	0.00	292.73
71-0795-079-000-00-000-101-000-7193-	Net Position Davis	0.00	(54.50)
	<b>Total Fund Balance</b>	<b>(8.10)</b>	<b>(43,870.73)</b>

# Balance Sheet Report for 2023 Period 3



Account Number	Description	Period Net Change	Account Balance
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## 72 Investment Trust Fund

### Assets

Account Number	Description	Period Net Change	Account Balance
<u>72-0000-010-000-00-000-000-000-7232-</u>	A/P Cash	3,562.06	160,850.56
<u>72-0000-010-000-00-000-000-000-7237-</u>	Cash Control-Austin Eyer Schol	0.24	77,721.56
<u>72-0000-010-000-00-000-000-000-7238-</u>	Cash Control-Mark Price Schola	0.00	541.00
<u>72-0000-010-000-00-000-000-000-7239-</u>	AP Cash	0.00	276.63
<u>72-0000-010-000-00-000-000-000-7201-</u>	AP Cash	0.03	9,500.15
<u>72-0000-010-000-00-000-000-000-7242-</u>	A/P Cash StLukeEducationFounda	500.17	212.48
<u>72-0000-010-000-00-000-000-000-7202-</u>	AP Cash	0.01	2,500.01
<u>72-0000-010-000-00-000-000-000-7203-</u>	Cash Control	0.20	(1,902.24)
<u>72-0000-010-000-00-000-000-000-7204-</u>	Cash Control	61.36	(8,676.44)
<u>72-0000-010-000-00-000-000-000-7205-</u>	Cash Control	0.01	4,365.65
<u>72-0000-010-000-00-000-000-000-7206-</u>	Cash Control	0.00	45.08
<u>72-0000-010-000-00-000-000-000-7207-</u>	Cash Control	0.00	896.07
<u>72-0000-010-000-00-000-000-000-7208-</u>	Cash Control	0.00	23.18
<u>72-0000-010-000-00-000-000-000-7209-</u>	Cash Control	0.00	80.97
<u>72-0000-010-000-00-000-000-000-7211-</u>	Cash Control	0.00	1,155.90
<u>72-0000-010-000-00-000-000-000-7212-</u>	Cash Control	0.00	1,328.47
<u>72-0000-010-000-00-000-000-000-7213-</u>	AP Cash	0.00	403.68
<u>72-0000-010-000-00-000-000-000-7214-</u>	AP Cash	0.03	8,568.77
<u>72-0000-010-000-00-000-000-000-7217-</u>	AP Cash	0.00	217.90
<u>72-0000-010-000-00-000-000-000-7218-</u>	AP Cash	0.00	485.83
<u>72-0000-010-000-00-000-000-000-7219-</u>	AP Cash	0.01	1,965.79
<u>72-0000-010-000-00-000-000-000-7224-</u>	AP Cash	3,000.00	4,508.13
<u>72-0101-020-000-00-000-000-000-0001-</u>	Cash ESSA Bank Expendable Trus	0.00	504.28
<u>72-0111-011-000-00-000-000-000-7201-</u>	Investment Verwey	612.17	32,472.57
<u>72-0111-011-000-00-000-000-000-7202-</u>	Investment Maynard	0.00	1,462.71
<u>72-0111-011-000-00-000-000-000-7203-</u>	Investment Lantz	0.00	4,665.00
		0.00	50,000.00



# Balance Sheet Report for 2023 Period 3



Account Number	Description	Period Net Change	Account Balance
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80 Student Activity

80-0000-010-000-00-000-000-000-8082-	AP Cash	0.00	(4,400.66)
80-0000-010-000-00-000-000-000-8084-	AP Cash	0.00	1,440.83
80-0000-010-000-00-000-000-000-8089-	Cash Control	0.00	2,012.46
80-0000-010-000-00-000-000-000-8090-	AP Cash	0.00	23.34
80-0000-010-000-00-000-000-000-8091-	AP Cash	0.00	319.39
80-0000-010-000-00-000-000-000-8095-	Cash Control	0.00	1,673.96
80-0101-020-000-00-000-000-000-0001-	Cash ESSA Student Activity Fun	1.11	74,814.69

Fund Balance

<b>Total Fund Balance</b>		<b>(2,305.20)</b>	<b>(109,565.61)</b>
80-0000-032-000-00-000-000-000-0000-	Revenue Control	(1.11)	(2.38)
80-0000-063-000-00-000-000-000-8041-	Encumbrances	125.45	125.45
80-0000-086-000-00-000-000-000-8041-	Budgetary FB Reserved for Enc	(125.45)	(125.45)
80-0000-032-000-00-000-000-000-8094-	Revenue Control	0.00	(0.09)
80-0000-062-000-00-000-000-000-8094-	Expend Control	0.00	290.00
80-0000-032-000-00-000-000-000-8096-	Revenue Control	(5,230.00)	(6,585.52)
80-0000-062-000-00-000-000-000-8096-	Expend Control	2,640.00	4,990.00
80-0000-032-000-00-000-000-000-8098-	Revenue Control	(85.00)	(85.00)
80-0000-062-000-00-000-000-000-8098-	Expend Control	153.10	153.10
80-0000-032-000-00-000-000-000-8065-	Revenue Control	(91.09)	(91.09)
80-0000-032-000-00-000-000-000-8020-	Revenue Control	0.00	(373.54)
80-0000-062-000-00-000-000-000-8020-	Expend Control	0.00	95.00
80-0000-032-000-00-000-000-000-8023-	Revenue Control	0.00	(0.09)
80-0000-062-000-00-000-000-000-8025-	Expend Control	308.81	308.81
80-0000-063-000-00-000-000-000-8025-	Encumbrances	0.00	100.31
80-0000-086-000-00-000-000-000-8025-	Budgetary FB Reserved for Enc	0.00	(100.31)
80-0000-032-000-00-000-000-000-8026-	Revenue Control	0.00	(0.09)
80-0000-032-000-00-000-000-000-8036-	Revenue Control	0.00	(0.09)
80-0000-032-000-00-000-000-000-8082-	Revenue Control	0.00	(0.09)

RF



# East Stroudsburg Area SD, PA

## YEAR-TO-DATE BUDGET REPORT

### SEPTEMBER 2022



FOR 2023 03

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10 General Fund							
1110 Regular	63,848,638	63,848,638	6,139,437.42	5,872,839.51	369,256.26	57,339,944.80	10.2%
1190 Federal	2,133,817	2,133,817	285,112.29	241,380.28	13,886.67	1,834,818.04	14.0%
1191 Federal Wages	0	0	18,139.30	9,702.99	0.00	-18,139.30	100.0%
1192 Summer Program	236,705	236,705	190,181.10	5,110.47	625.01	45,898.89	80.6%
1211 LifeSkillsSupp	2,807,030	2,807,030	280,255.44	223,563.54	177,075.97	2,349,718.59	16.3%
1211 Deaf/Hearing	219,110	219,110	61,654.79	28,107.93	155,507.21	1,948.00	99.1%
1224 Blind/Visually	121,858	121,858	19,334.88	6,444.96	58,665.12	43,858.00	64.0%
1225 SpeechLang	1,469,835	1,469,835	255,057.26	138,239.89	492,966.71	721,811.03	50.9%
1231 EmtSupp	4,586,090	4,586,090	479,791.57	372,580.51	558,379.70	3,547,918.73	22.6%
1232 Emotional Support PRRI	10,000	10,000	0.00	0.00	0.00	10,000.00	0.0%
1233 AutisticSupp	1,266,685	1,266,685	453,422.53	151,145.06	1,371,108.86	-557,846.39	144.0%
1241 LearningSupp	14,808,280	14,808,280	1,563,040.86	1,387,695.08	110,702.13	13,134,536.83	11.3%
1243 GiftedSupp	488,760	488,760	54,666.73	54,778.97	0.00	434,093.27	11.2%
1260 PhysicalSupp	473,800	473,800	165,833.88	55,277.96	503,166.12	-195,200.00	141.2%
1270 Handicap	636,540	636,540	77,091.69	25,697.23	233,908.31	325,540.00	48.9%
1280 Eintervent	271,732	271,732	50,771.12	35,526.07	0.00	220,960.88	18.7%
1281 DevelopDelaySupport	2,575	2,575	93,483.12	753.12	0.00	-90,908.12	3630.4%
1290 Ospechprog	4,159,485	4,159,485	-308,837.02	25,980.86	458,739.74	4,009,582.28	3.6%
1292 SpecEdOtherSummer	0	0	865.18	865.18	0.00	-865.18	100.0%
1360 BusinessEd	1,020,507	1,020,507	98,003.40	99,231.04	149.99	922,353.61	9.6%
1390 OthVocProg	2,112,623	2,112,623	508,630.33	113,529.22	1,545,768.99	58,223.68	97.2%
1410 Drivers'Ed	261,405	261,405	36,717.27	36,963.69	0.00	224,687.73	14.0%
1420 SummerProg	158,238	158,238	83,209.15	4.23	104.10	74,924.75	52.7%
1421 Incoming Freshman Kickstart	0	0	3,505.71	3,505.71	0.00	-3,505.71	100.0%
1430 Homebound Instruction	21,524	21,524	436.69	436.69	0.00	21,087.31	2.0%
1441 Adjudicated Court Place	225,000	225,000	0.00	0.00	0.00	225,000.00	0.0%
1442 Alt Edu Program	457,500	457,500	16,116.72	16,116.72	1,119,270.85	-677,887.57	248.2%
1450 AfterschoolProg	94,352	94,352	0.00	0.00	54,000.00	40,352.00	57.2%
1500 Nonpublic School Prog	28,194	28,194	5,646.42	2,312.28	23,068.17	-520.59	101.8%
1801 Pre-K Instruction	27,374	27,374	25,339.27	19,941.67	230.85	1,803.88	93.4%
2111 Dir of Pupil Svc	388,933	388,933	106,531.65	47,599.89	2,562.42	279,838.93	28.0%
2119 SpvstuservOther	453,006	453,006	88,749.84	42,002.52	9,394.52	354,861.64	21.7%
2120 Guidance	3,714,755	3,714,755	682,682.59	471,287.00	2,038.01	3,030,034.78	18.4%
2130 Attendance Services	0	0	0.00	0.00	10,000.00	-10,000.00	100.0%
2140 Psychological Services	1,127,846	1,127,846	116,061.49	101,075.78	19,725.00	992,059.51	12.0%
2143 Psychological Services	0	0	800.00	0.00	0.00	-800.00	100.0%
2144 Psychotherapy Service	957,900	957,900	23,548.91	7,849.63	71,451.09	862,900.00	9.9%
2149 Diagnosticians	278,131	278,131	30,780.64	31,231.17	0.00	247,350.36	11.1%
2160 Social Work Services	1,006,556	1,006,556	56,055.22	26,199.21	376,880.00	573,620.78	43.0%
2170 Student Acct Services	831,138	831,138	205,211.24	100,935.91	108.00	625,819.21	24.7%
2190 Oth Pupil Per	255,098	255,098	32,741.23	23,760.00	0.00	222,338.00	12.8%
2250 Library	1,672,742	1,672,742	194,842.20	168,364.00	77,139.32	1,400,760.16	16.3%
2260 Instr&CurrDev	1,062,533	1,062,533	209,793.66	103,385.33	605.00	852,134.34	19.8%
2271 StaffDevCert	378,156	378,156	65,025.63	30,287.74	37,351.89	275,778.48	27.1%

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# East Stroudsburg Area SD, PA

## YEAR-TO-DATE BUDGET REPORT

### SEPTEMBER 2022



FOR 2023 03

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10 General Fund							
2280 NonPublicSuppService	300	300	.00	.00	244.50	55.50	81.5%
2310 BoardSvc	139,936	139,936	88,576.18	3,437.55	4,326.98	47,032.84	66.4%
2330 TaxAssess&Collect	344,284	344,284	41,156.18	11,194.24	100.00	303,027.82	12.0%
2350 Legal Services	440,000	440,000	63,483.45	19,453.50	10,406.50	366,110.05	16.8%
2360 Office Superintendent	1,070,237	1,070,237	243,887.69	121,778.22	4,511.61	821,837.70	23.2%
2380 Principal	6,728,200	6,728,200	1,410,121.29	684,684.82	20,490.43	5,297,588.19	21.3%
2390 Other Admin Svcs	35,674	35,674	4,773.29	2,656.61	328.37	30,571.94	14.3%
2420 MedicalSvs	1,775,772	1,775,772	235,370.14	199,716.73	25,028.68	1,515,373.18	14.7%
2430 DentalSvs	150,971	150,971	16,162.23	16,393.93	2,880.39	131,928.38	12.6%
2450 NonpubHlthSvs	63,909	63,909	3,708.02	3,667.37	.00	60,200.98	5.8%
2490 Other Health Service	69,602	69,602	16,142.96	7,681.39	.00	53,459.04	23.2%
2511 Supervisor Of Fiscal	218,150	218,150	50,620.83	24,278.15	.00	167,529.17	23.2%
2514 Payroll Services	271,290	271,290	59,443.79	27,889.95	.00	211,846.21	21.9%
2515 Financial Acct Service	940,265	940,265	345,995.68	73,118.40	1,413.60	597,853.72	36.9%
2611 Supervision-Op/Maint	418,925	418,925	97,207.44	46,914.57	.00	321,717.56	23.2%
2620 OperBidg	12,592,791	12,592,791	2,732,981.04	936,682.56	364,710.76	9,495,099.10	24.6%
2630 Grounds	541,000	541,000	33,856.62	7,828.49	9,499.54	497,643.84	8.0%
2660 Security	3,036,328	3,036,328	467,407.53	256,193.53	21,584.44	2,547,335.74	16.1%
2690 Other Op & Maint	0	0	810.00	.00	17,499.00	-18,309.00	100.0%
2711 Adm-Trans -Head	136,272	136,272	31,369.42	14,864.31	.00	104,902.58	23.0%
2719 Spv-Trans -Other	430,331	430,331	111,776.88	68,722.44	.00	318,554.12	26.0%
2720 Vehicle Operation Svc	8,449,302	8,449,302	934,862.66	425,161.74	878,377.71	6,636,061.63	21.5%
2740 Vehclesvc&Maint	474,473	474,473	133,534.17	64,353.39	66,865.68	274,073.15	42.2%
2750 Nonpublic Trans	478,181	478,181	57,381.54	27,961.81	.00	420,799.46	12.0%
2831 Spv of Staff Services HR	219,528	219,528	53,364.39	27,226.79	.00	166,163.61	24.3%
2832 Recruit & Place	200	200	.00	.00	.00	200.00	.0%
2833 StaffAccessrv	644,055	644,055	154,878.35	61,251.58	572.78	488,603.87	24.1%
2834 SDevNonInstCert	86,550	86,550	15,379.59	-3,180.80	89.00	71,081.41	17.9%
2836 SDevNonInstCert	51,450	51,450	9,827.72	230.00	.00	41,622.28	19.1%
2840 DataProcess	263,634	263,634	201,385.79	724.48	23,561.50	38,687.05	85.3%
2841 Supervisor Itec	212,632	212,632	53,469.42	27,906.77	.00	159,162.58	25.1%
2844 OperationSvcs	4,060,435	4,060,435	844,673.29	315,690.11	1,533,786.08	1,681,975.66	58.6%
2850 Liaison Svcs	148,892	148,892	36,896.38	19,615.29	720.98	111,274.64	25.3%
2910 UNDEFINED	51,500	51,500	.00	.00	.00	51,500.00	.0%
3210 StudentActivity	551,911	551,911	103,402.69	23,278.62	7,952.45	440,555.86	20.2%
3250 Athletics	2,607,083	2,607,083	501,976.77	405,811.10	72,446.03	2,032,659.80	22.0%
3310 CommRecreation	145,538	145,538	42,756.07	37,331.57	40,527.86	62,254.07	57.2%
4600 Bldg Imp	5,086,441	5,086,441	71,093.50	25,193.50	729,500.00	4,285,847.50	15.7%
5110 Debt Service	16,576,468	16,576,468	14,658,137.70	818,832.16	.00	1,918,330.39	88.4%
5130 Refund Prior Yr Rev	190,000	190,000	131,402.05	20,719.42	.00	58,537.95	69.2%
5230 CapProjTrans	1,000,000	1,000,000	.00	.00	.00	1,000,000.00	.0%
5800 Suspense Account	0	0	555,149.72	20,174.77	.00	-555,149.72	100.0%
5900 Budgetary Reserve	1,000,000	1,000,000	.00	.00	.00	1,000,000.00	.0%
6111 Current Real Estate Tax	-90,767,636	-90,767,636	-74,488,293.07	-62,024,320.40	.00	-16,279,342.93	82.1%

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# East Stroudsburg Area SD, PA



## YEAR-TO-DATE BUDGET REPORT SEPTEMBER 2022

FOR 2023 03

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10 General Fund							
6112 Interim Real Estate Tax	-65,000	-65,000	-21,984.29	.00	.00	-43,015.71	33.8%
6113 PURTA-Public Utility Realty T	-100,000	-100,000	.00	.00	.00	-100,000.00	0.0%
6114 Pay In Lieu -St/Local	-115,000	-115,000	-71,420.75	.00	.00	-43,579.25	62.1%
6143 Local Service Tax - LST	-75,000	-75,000	-18,523.89	-2,174.88	.00	-56,476.11	24.7%
6151 Current Act 511 EIT	-4,100,000	-4,100,000	-980,540.57	-238,919.52	.00	-3,119,459.43	23.9%
6153 Curr Act 511 Real Est	-1,200,000	-1,200,000	-333,341.57	-176,246.05	.00	-866,658.43	27.8%
6411 Delinquent Real Estate	-10,500,000	-10,500,000	-1,596,927.21	-687,531.84	.00	-8,903,072.79	15.2%
6510 Interest on Invest	-250,000	-250,000	-232,360.10	-95,008.85	.00	-17,639.90	92.9%
6710 Admissions	-25,000	-25,000	-10,815.23	-7,367.37	.00	-14,184.77	43.3%
6740 Fees	-2,000	-2,000	-110.00	.00	.00	-1,890.00	5.5%
6830 Rev From Intermed-Fed	-5,000	-5,000	.00	.00	.00	-5,000.00	0.0%
6832 Federal Idea Revenue	-1,090,402	-1,090,402	-374,659.72	.00	.00	-715,742.42	34.4%
6910 Rentals	-45,000	-45,000	-7,045.77	.00	.00	-37,954.23	15.7%
6941 Regular Sch Tuition	-15,000	-15,000	.00	.00	.00	-15,000.00	0.0%
6942 Summer School Tuition	-12,000	-12,000	.00	.00	.00	-12,000.00	0.0%
6944 Tuition from Other Lea	-40,000	-40,000	.00	.00	.00	-40,000.00	0.0%
6980 Rev from Community Serv	-129,000	-129,000	-29,000.00	.00	.00	-100,000.00	22.5%
6990 MiscRevenue	0	0	-278.00	.00	.00	-278.00	100.0%
6991 RefundPriorityReceipt	-20,000	-20,000	-179.30	-29.30	.00	-19,820.70	0.9%
6999 Other Revenues Misc	-100,000	-100,000	-10,037.15	-9,201.10	.00	-89,962.85	10.0%
7111 Basic Education	-19,804,126	-19,804,126	-3,156,631.00	.00	.00	-16,647,495.00	15.9%
7112 Basic Ed Fund-Social Security	-3,175,000	-3,175,000	-767,397.29	.00	.00	-2,407,602.71	24.2%
7160 Tuition Orphans & Child	-850,000	-850,000	.00	.00	.00	-850,000.00	0.0%
7240 Driver Ed-Student	-20,000	-20,000	.00	.00	.00	-20,000.00	0.0%
7271 Special Ed School Aged	-5,617,353	-5,617,353	-1,700,518.00	-850,259.00	.00	-3,916,835.00	30.3%
7311 Pupil Transportation Subsidy	-3,000,000	-3,000,000	-108,770.00	.00	.00	-2,891,230.00	3.6%
7312 NonPublicCharterTransp	-100,000	-100,000	.00	.00	.00	-100,000.00	0.0%
7320 Rent & Sunk Fund Pymt	-1,307,372	-1,307,372	.00	.00	.00	-1,307,372.00	0.0%
7330 Health Services/ Act 25	-150,000	-150,000	.00	.00	.00	-150,000.00	0.0%
7340 State Prop Tax Reduction Allo	-5,475,081	-5,475,081	-2,737,541.00	.00	.00	-2,737,540.00	50.0%
7361 School Safety & Security Gran	-45,000	-45,000	.00	.00	.00	-45,000.00	0.0%
7505 Ready To Learn Grant	-1,248,758	-1,248,758	-1,498,758.00	-250,000.00	.00	250,000.00	120.0%
7820 State Share Retire Cont	-14,750,000	-14,750,000	-3,732,866.98	-3,741,149.11	.00	-11,017,133.02	25.3%
8110 Payments Fed Impacted	-563,703	-563,703	.00	.00	.00	-563,703.00	0.0%
8514 NCLB-Title I	-2,080,787	-2,080,787	-450,838.71	-150,279.57	.00	-1,629,948.29	21.7%
8515 NCLB-Title II	-262,721	-262,721	-36,781.52	875.00	.00	-225,939.48	14.0%
8516 NCLB-Title III	-25,826	-25,826	-1,821.79	.00	.00	-24,004.21	7.1%
8517 NCLB-Title IV	-143,486	-143,486	-40,972.00	-10,243.00	.00	-102,514.00	28.6%
8732 Arra-Qscbs	-55,000	-55,000	-1.32	.00	.00	-54,998.68	0.0%
8733 UNDEFINED	-25,000	-25,000	-10.00	.00	.00	-24,999.90	0.0%
8742 GEER-Governor'sEmergency COVI	0	0	-6,185.87	.00	.00	6,185.87	100.0%
8744 ARP ESSER III	-6,861,022	-6,861,022	-1,813,835.17	-259,119.31	.00	-5,047,186.83	26.4%
8751 ARP ESSER Learning Loss	-361,055	-361,055	-57,541.04	-14,385.26	.00	-303,513.96	15.9%
8752 ARP ESSER Summer Programs	-158,238	-158,238	-11,508.20	-2,877.05	.00	-146,729.80	7.3%

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# East Stroudsburg Area SD, PA



## YEAR-TO-DATE BUDGET REPORT SEPTEMBER 2022

FOR 2023 03

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10 General Fund							
8753 ARP ESSER Afterschool Program	-94,352	-94,352	-11,508.28	-2,877.07	.00	-82,843.72	12.2%
8754 ARP ESSER Homeless	0	0	-1,977.59	.00	.00	1,977.59	100.0%
8755 ARP ESSER Other A-TSI	0	0	-7,900.86	-2,633.62	.00	7,900.86	100.0%
8810 Med Assist Reimb Access	-2,521,358	-2,521,358	-1,514,136.03	-1,514,136.03	.00	-1,007,221.97	60.1%
9210 Capital Lease Equipment	-150,000	-150,000	-99,803.94	.00	.00	-50,196.06	66.5%
9400 Sale Of Fixed Assets	-1,949,316	-1,949,316	.00	.00	.00	-1,949,316.00	.0%
	-50,000	-50,000	-488.23	-74.00	.00	-49,511.77	1.0%
TOTAL General Fund	6,276,389	6,276,389	-58,849,145.68	-55,110,919.23	11,691,260.88	53,434,273.65	-751.4%
TOTAL REVENUES	-179,500,592	-179,500,592	-95,933,299.54	-70,038,067.33	.00	-83,567,292.60	
TOTAL EXPENSES	185,776,981	185,776,981	37,084,153.86	14,927,148.10	11,691,260.88	137,001,566.25	

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# East Stroudsburg Area SD, PA



## YEAR-TO-DATE BUDGET REPORT SEPTEMBER 2022

FOR 2023 03

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
29 Special Activity							
3210 StudentActivity	0	0	9,037.16	4,497.58	1,383.85	-10,421.01	100.0%
3250 Athletics	0	0	95.88	-780.00	1,139.55	-1,235.43	100.0%
6510 Interest on Invest	0	0	-28.87	-24.74	.00	28.87	100.0%
6750 StudentSpecialEvent	0	0	-5,733.23	-1,199.50	.00	5,733.23	100.0%
6790 Other Stu Act Income	0	0	-750.00	-750.00	.00	750.00	100.0%
6990 MiscRevenue	0	0	-1,035.92	-596.86	.00	1,035.92	100.0%
TOTAL Special Activity	0	0	1,585.02	1,146.48	2,523.40	-4,108.42	100.0%
TOTAL REVENUES	0	0	-7,548.02	-2,571.10	.00	7,548.02	
TOTAL EXPENSES	0	0	9,133.04	3,717.58	2,523.40	-11,656.44	

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# East Stroudsburg Area SD, PA



## YEAR-TO-DATE BUDGET REPORT SEPTEMBER 2022

FOR 2023 03

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
32 Capital Reserve	0	0	173,918.00	.00	15,773.15	-15,773.15	100.0%
2250 Library	0	0	.00	.00	.00	-173,918.00	100.0%
2620 OperBldg	0	0	.00	.00	4,295.00	-4,295.00	100.0%
2660 security	0	0	.00	.00	101,104.00	-101,104.00	100.0%
2844 operationsvcs	0	0	398,699.81	398,699.81	484,477.88	-883,177.69	100.0%
4200 Siteimprove	0	0	296,454.96	164,291.31	290,804.58	-587,259.54	100.0%
4400 Arch & Eng	0	0	63,634.20	17,734.20	2,038,854.64	-2,102,488.84	100.0%
4600 Bldg Imp	0	0	-84,653.67	-33,776.78	.00	84,653.67	100.0%
6510 Interest on Invest	0	0	848,053.30	546,948.54	2,935,309.25	-3,783,362.55	100.0%
TOTAL Capital Reserve	0	0	-84,653.67	-33,776.78	.00	84,653.67	
TOTAL REVENUES	0	0	932,706.97	580,725.32	2,935,309.25	-3,868,016.22	
TOTAL EXPENSES	0	0					

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# East Stroudsburg Area SD, PA



## YEAR-TO-DATE BUDGET REPORT SEPTEMBER 2022

FOR 2023 03

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
50 Cafeteria Fund							
3100 FoodServices	0	0	528,747.65	332,489.58	1,268,829.82	-1,797,577.47	100.0%
6510 Interest on Invest	0	0	-6.96	-3.36	.00	6.96	100.0%
6611 Daily Sales-Sch Lunch	0	0	-45,764.75	-40,935.50	.00	45,764.75	100.0%
6630 Special Functions	0	0	-4,305.66	-3,178.87	.00	4,305.66	100.0%
6920 Contribution & Donation	0	0	-3,120.00	-1,884.65	.00	3,120.00	100.0%
7112 Basic Ed Fund-Social Security	0	0	-2,091.60	.00	.00	2,091.60	100.0%
7600 Milk/Lunch/Breakfast	0	0	-4,509.86	.00	.00	4,509.86	100.0%
7820 State Share Retire Cont	0	0	-8,282.13	.00	.00	8,282.13	100.0%
8531 Subsidies Milk/ Lunch	0	0	-264,735.34	-3,135.00	.00	264,735.34	100.0%
TOTAL Cafeteria Fund	0	0	195,931.35	283,352.20	1,268,829.82	-1,464,761.17	100.0%
TOTAL REVENUES	0	0	-332,816.30	-49,137.38	.00	332,816.30	
TOTAL EXPENSES	0	0	528,747.65	332,489.58	1,268,829.82	-1,797,577.47	

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# East Stroudsburg Area SD, PA



## YEAR-TO-DATE BUDGET REPORT SEPTEMBER 2022

FOR 2023 03

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
58 Concession Stand	0	0	7,261.60	5,910.95	7,671.17	-14,932.77	100.0%
3210 StudentActivity	0	0	-	-.41	.00	.88	100.0%
6510 Interest on Invest	0	0	-22,550.37	-17,543.96	.00	22,550.37	100.0%
6630 Special Functions	0	0	-15,289.65	-11,633.42	7,671.17	7,618.48	100.0%
TOTAL CONCESSION STAND	0	0	-22,551.25	-17,544.37	.00	22,551.25	
TOTAL REVENUES	0	0	7,261.60	5,910.95	7,671.17	-14,932.77	
TOTAL EXPENSES	0	0					

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# East Stroudsburg Area SD, PA



## YEAR-TO-DATE BUDGET REPORT SEPTEMBER 2022

FOR 2023 03

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
71 Private - Purpose Trust Fund	0	0	-24.54	-8.10	.00	24.54	100.0%
6510 Interest on Invest	0	0	-24.54	-8.10	.00	24.54	100.0%
TOTAL Private - Purpose Trust Fun	0	0	-24.54	-8.10	.00	24.54	100.0%
TOTAL REVENUES	0	0	-24.54	-8.10	.00	24.54	

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# East Stroudsburg Area SD, PA



## YEAR-TO-DATE BUDGET REPORT SEPTEMBER 2022

FOR 2023 03

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
72 Investment Trust Fund							
6510 Interest on Invest	0	0	-189.54	-62.06	.00	189.54	100.0%
6920 Contribution & Donation	0	0	-4,675.00	-3,500.00	.00	4,675.00	100.0%
TOTAL Investment Trust Fund	0	0	-4,864.54	-3,562.06	.00	4,864.54	100.0%
TOTAL REVENUES	0	0	-4,864.54	-3,562.06	.00	4,864.54	

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# East Stroudsburg Area SD, PA



## YEAR-TO-DATE BUDGET REPORT SEPTEMBER 2022

FOR 2023 03

ACCOUNTS FOR:	STUDENT ACTIVITY	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
3210 StudentActivity	0	0	5,836.91	3,101.91	225.76	-6,062.67	100.0%	
6510 Interest on Invest	0	0	-2.38	-1.11	.00	2.38	100.0%	
6750 StudentspecialEvent	0	0	-3,405.60	-176.00	.00	3,405.60	100.0%	
6790 Other Stu Act Income	0	0	-5,230.00	-5,230.00	.00	5,230.00	100.0%	
TOTAL Student Activity	0	0	-2,801.07	-2,305.20	225.76	2,575.31	100.0%	
TOTAL REVENUES	0	0	-8,637.98	-5,407.11	.00	8,637.98		
TOTAL EXPENSES	0	0	5,836.91	3,101.91	225.76	-6,062.67		

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# East Stroudsburg Area SD, PA

## YEAR-TO-DATE BUDGET REPORT SEPTEMBER 2022

FOR 2023 03



	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	6,276,389	6,276,389	-57,826,555.81	-54,296,980.79	15,905,820.28	48,197,124.38	-667.9%

\*\* END OF REPORT - Generated by Sonya Burch \*\*

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# 702 APPLICATION and CERTIFICATE for PAYMENT

To: ESASD

Project: High School South Pool Repair

Application No: 5

Distribution to:

App. Date: 8/31/22

- OWNER
- CONSTRUCTION MGR.
- ARCHITECT
- CONTRACTOR
- OTHER

From: All State Technology, Inc.

Period to:

Project No: DEI287024

Contract Date:

Contract For:

Via Architect:

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, 703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM	380,750.00
2. Net Change By Change Orders	29,850.00
3. CONTRACT SUM TO DATE	410,600.00
4. TOTAL COMPLETED AND STORED TO DATE	410,600.00
5. RETAINAGE:	

CONTRACTOR:

All State Technology, Inc.

By: Lianne Adams

Lianne Adams

Date: 8/31/2022

State of:

County of:

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_

a. \_\_\_\_\_ of Completed Work

b. \_\_\_\_\_ of Stored Material

0.00

TOTAL RETAINAGE

10,127.50

6. TOTAL EARNED LESS RETAINAGE

394,472.50

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT

364,590.00

8. CURRENT PAYMENT DUE

30,382.50

9. BALANCE TO FINISH, INCLUDING RETAINAGE

\$15,627.50

Notary Public:

## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

My Commission expires:

AMOUNT CERTIFIED

\$30,382.50

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: Joshua Grice

Date: 9/28/22

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	29,850.00	
Total approval this Month	29,850.00	
TOTALS	29,850.00	
NET CHANGES by Change Order	29,850.00	

CAUTION: You should use an original document which has this caution printed in red. An original assures that changes will not be obscured as may occur when documents are reprinted.



CONTINUATION SHEET 703

PROJECT: High School South Pool Repair

All State Technology, Inc.

Document 702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.

Application No: 5

Use Column I on Contracts where variable retainage for line items may apply.

App. Date: December 1, 2021

Period to:

Project No: DEI 287024

A Item #	B Description of Work	C Schedule of Values	D Work Completed		E This Period	F Materials Stored & Used Prior + Current	G		H Balance to Finish	I Retainage
			From Previous Application(s)	Work Completed			Total Completed and Stored To Date	%		
1	Mobilization	18,000	18,000				18,000	100		2.50
2	Demo of pool floor	20,000	20,000				20,000	100		
3	demo of tile	20,000	20,000				20,000	100		
4	demo of pool fittings and pipes	25,000	25,000				25,000	100		
5	install new pool floor	75,000	75,000				75,000	100		
6	install new tile	20,000	20,000				20,000	100		
7	replace gutter pipes	25,000	25,000				25,000	100		
8	repair cracks	16,000	16,000				16,000	100		
9	new gutter buinose and grates	5,500	49,500				49,500	90	5,500	
10	new pool ladders & main drains	17,000	17,000				17,000	100		
11	new filter room controls	15,000	15,000				15,000	100		
12	new pool floor	25,000	25,000				25,000	100		
13	allowance	12,750	12,750				12,750	100		
14	start up	0	0				0	100		
15	co-1-4	29,850	29,850				29,850	100	55,000	10127.50

GRAND TOTAL: 405,100

A=Line Item Number	B=Brief Item Description	C=Total Value of Item	D=Total of D and E From Previous Application(s) (if Any)	E=Total Work Completed For This Application
F=Materials Purchased and Stored for Project	G=Total of All Work Completed and Materials Stored for Project	H=Remaining Balance of Amount to Finish	I=Amount Withheld from G	
		405,100	0	55,000
			0	10127.50



# Contractor's Application For Payment No. 6

Application Period: <b>September, 2022</b>	Application Date: <b>9/28/2022</b>
To (Owner): <b>East Stroudsburg Area S.D.</b>	Via (Engineer) <b>D'Huy Engineering Inc.</b>
Project: <b>Smithfield Elementary</b>	Contractor's Project No.: <b>5529</b>
Owner's Contract No.:	Engineer's Project No.: <b>287029</b>

### APPLICATION FOR PAYMENT

#### Change Order Summary

Approved Change Orders	Additions	Deductions
Number <b>1</b>		<b>2,645.50</b>
TOTALS		
NET CHANGE BY CHANGE ORDERS		<b>(\$2,645.50)</b>

1. ORIGINAL CONTRACT PRICE ..... \$ **358,400**
2. Net change by Change Orders ..... \$ **(2,645.50)**
3. CURRENT CONTRACT PRICE (Line 1 ± 2) ..... \$ **355,754.50**
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate) ..... \$ **355,754.50**
5. RETAINAGE:
  - a. 0 % x \$ **355,754.45** Work Completed ..... \$ **0**
  - b. 0 % x \$ \_\_\_\_\_ Stored Material ..... \$ \_\_\_\_\_
  - c. Total Retainage (Line 5a + Line 5b) ..... \$ **320,179.05**
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c) ..... \$ **320,179.05**
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application) ..... \$ **320,179.05**
8. AMOUNT DUE THIS APPLICATION ..... \$ **35,575.45**
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above) ..... \$ **0.00**

### CONTRACTOR'S CERTIFICATION

The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: *Lorie L. Farina*  
Date: **9/28/2022**

Payment of: \$ **35,575.45**  
(Line 8 or other - attach explanation of other amount)

is recommended by: *Joshua Grice*  
(Engineer) 9/29/22  
(Date)

Payment of: \$ \_\_\_\_\_  
(Line 8 or other - attach explanation of other amount)

is approved by: \_\_\_\_\_  
(Owner) (Date)

Approved by: \_\_\_\_\_  
Funding Agency (if applicable) (Date)

**Progress Estimate**

**Contractor's Application**

For (contract): Smithfield Elementary School		Application Number: 6							
Application Period: September, 2022		Application Date: 9/28/2022							
A		Work Completed		E		F		G	
Specification Section No.	Description Item	B Scheduled Value	C Work Completed		Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (F) (B - F)	Balance to Finish (B - F)	
			From Previous Application (C + D)	D This Period					
	Carpet (Material)	\$31,225	31,225			31,225	100	0	
	Carpet (Labor)	\$14,135	14,135			14,135	100	0	
	LVT (Material)	\$122,060	122,060			122,060	100	0	
	LVT (Labor)	\$53,805	53,805			53,805	100	0	
	Accessories	\$75,000	75,000			75,000	100	0	
	Dumpster	\$6,500	6,500			6,500	100	0	
	Project Allowance	\$55,675	55,675			55,675	100	0	
	Project Allowance Not Used	-2,645.50		-2,645.50		-2,645	100	0	
Totals		\$355,754.50	\$358,400	-2,645.50		355,754.50	100	0	

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# APPLICATION FOR PAYMENT

CAP702  
Page: 1 of 2

**PROJECT**

2021-018  
ESASD High School North and Lehman  
Intermediate School Window  
Replacement

**VIA ARCHITECT**

D'Huy Engineering, Inc  
One East Broad Street, Suite 310  
Bethlehem, PA 18018

**TO**

ESASD  
50 Vine Street  
East Stroudsburg, PA 18301

**From Contractor**

D&M Construction Unlimited Inc  
1513 Upper Fords Pond Rd  
Clarks Summit, PA 18411

Application No:	16	Application Date:	SEP 29, 2022	Period:	SEP 29, 2022	Contract Date:	MAY 25, 2021
Project Nos:							
Distribution List:	<input type="checkbox"/>	Owner	<input type="checkbox"/>	Construction Mgr	<input type="checkbox"/>	Field	<input type="checkbox"/>
	<input type="checkbox"/>	Architect	<input type="checkbox"/>	Other	<input type="checkbox"/>		
	<input type="checkbox"/>	Contractor	<input type="checkbox"/>		<input type="checkbox"/>		

**CONTRACTOR**

## Contractor's Application for Payment

Application is made for payment as shown below, with attached Continuation Sheet.

1. Original Contract Amount: \$ 560,000.00
2. Net of Change Orders: \$ (3,974.41)
3. Net Amount of Contract: \$ 556,025.59
4. Total Completed & Stored to Date: \$ 556,025.59
5. Retainage Summary:
  - a. 10.00 % of Completed Work \$ 0.00
  - b. 10.00 % of Stored Material \$ 0.00
 Total Retainage: \$ 0.00
6. Total Completed Less Retainage: \$ 556,025.59
7. Less Previous Applications: \$ 500,423.03
8. Current Payment Due, This Application: \$ 55,602.56

9. Contract Balance (Including Retainage): \$ 0.00

CHANGE ORDER ACTIVITY	Additions	Subtractions
Total previously approved:	0.00	0.00
Total approved this Month:	0.00	0.00
Sub Totals:	0.00	0.00
NET OF CHANGE ORDERS	0.00	

To Owner(Signature)

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## CONTRACTOR'S CERTIFICATION:

The Contractor's signature here certifies that, to the best of their knowledge this document accurately reflects the work completed in this Application for Payment. The Contractor also certifies that all payments have been made for work on previous Applications for Payment and also that the Current Payment is Due.

(Authorizing Signature) DRJ  
D&M Construction Unlimited Inc

Date: SEP 29, 2022

State Authorized: Pennsylvania

County of: LACKAWANNA

Subscribed and sworn to before

me this 29 day of September

Notary Public: Brittany Van Wert

My Commission expires: MAY 28 2023

Commonwealth of Pennsylvania - Notary Seal  
BRITTANY VAN WERT, Notary Public  
Lackawanna County  
My Commission Expires: May 28, 2023  
Commission Number 1290956

## ARCHITECT'S CERTIFICATION:

In accordance with the Contract Documents, based on on-site observation and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of Amount Certified

AMOUNT CERTIFIED: \$55,602.56

(Architect's Signature) Joshua Grice Date: 9/29/22

This Certificate is not negotiable. The Amount Certified is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

From Contractor(Signature) DRJ

# APPLICATION FOR PAYMENT - CONTINUATION SHEET

From:		To:		Project:		Application No:		Application Date:		Period To:		Contract Date:		Architects Project#	
D&M Construction Unlimited Inc 1513 Upper Fords Pond Rd Clarks Summit, PA 18411		ESASD 50 Vine Street East Stroudsburg, PA 18301		2021-018 ESASD High School North and Lehman Intermediate School Window Replacement		16		9/29/2022		9/29/2022		5/25/2021			
A Item No	B Description of Work	C Contract Value		D Work Completed From Previous Application (D+E)		E Work Completed This Period		F Materials Presently Stored (Not In D or E)	G Total Completed and Stored To Date (D+E+F)	H Balance To Finish (C-G)	I Retainage (If Variable Rate)				
1	General Conditions & Site Supervision	50,000.00	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.00	0.00					
2	Bonds and Insurance	8,500.00	8,500.00	8,500.00	0.00	0.00	0.00	8,500.00	0.00	0.00					
3	Mobilization/Demobilization	15,000.00	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	0.00	0.00					
4	Demo of Existing System	94,380.00	94,380.00	94,380.00	0.00	0.00	0.00	94,380.00	0.00	0.00					
5	Secure Opening	24,800.00	24,800.00	24,800.00	0.00	0.00	0.00	24,800.00	0.00	0.00					
6	Storefront Curb Work	10,000.00	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.00	0.00					
7	Storefront, Curtain Wall, & Door Hardware material	157,300.00	157,300.00	157,300.00	0.00	0.00	0.00	157,300.00	0.00	0.00					
8	Storefront, Curtain Wall & Door Hardware Installation	62,920.00	62,920.00	62,920.00	0.00	0.00	0.00	62,920.00	0.00	0.00					
9	Storefront Water Test	2,500.00	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.00	0.00					
10	Masonry Repairs	10,000.00	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.00	0.00					
11	Clerestory Roof Work	30,000.00	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	0.00	0.00					
12	Insulation, Drywall, Paint, & Metal Panels	18,000.00	18,000.00	18,000.00	0.00	0.00	0.00	18,000.00	0.00	0.00					
13	4" Metal Stud Framing with Plywood	40,000.00	40,000.00	40,000.00	0.00	0.00	0.00	40,000.00	0.00	0.00					
14	Wood Blocking	12,000.00	12,000.00	12,000.00	0.00	0.00	0.00	12,000.00	0.00	0.00					
15	Project Allowance	24,600.00	24,600.00	20,625.59	3,974.41	0.00	0.00	24,600.00	0.00	0.00					
16	CO-001 Through Wall Flashing Allowance Adjustment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					
17	CO - 002 Plywood Openings Allowance Adjustment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					
18	CO-003 Allowance Credit	3,974.41-	3,974.41-	0.00	3,974.41-	0.00	0.00	3,974.41-	0.00	0.00					
		556,025.59	556,025.59	556,025.59	0.00	0.00	0.00	556,025.59	0.00	0.00					

259





**D'HUY Engineering, Inc.**  
 One East Broad Street, Suite 310 Bethlehem, PA 18018  
 Phone: 610.865.3000 www.dhuy.com

**INVOICE**

No. 55750  
 08/26/2022

**East Stroudsburg Area School District**

50 Vine Street  
 East Stroudsburg, PA 18301  
 Craig Neiman

**H.S. North & Smithfield E.S. Flooring Replacement**  
**287029**  
 For Services Rendered From July 30, 2022 To August 26, 2022

DEI Fee: 7% of \$1,244,915 = \$87,144.05

**00 - Basic Services**

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$87,144.05	\$82,786.85	99.00	\$3,485.76

**INVOICE TOTAL      \$3,485.76**

**Prior Billing Information**

<u>Invoice</u>	<u></u>	<u>0 - 30</u>	<u>31 - 60</u>	<u>61-90</u>	<u>Over 90</u>	<u>Balance</u>
55631	7/29/2022	\$8,714.41	\$0.00	\$0.00	\$0.00	\$8,714.41
<b>Total Prior Billing</b>		<b>\$8,714.41</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8,714.41</b>

260



**D'HUY Engineering, Inc.**  
 One East Broad Street, Suite 310 Bethlehem, PA 18018  
 Phone: 610.865.3000 www.dhuy.com

**INVOICE**

No. 55751  
 08/26/2022

**East Stroudsburg Area School District**

50 Vine Street  
 East Stroudsburg, PA 18301  
 Craig Neiman

<p><b>H.S. North Natatorium Roof Replacement</b></p> <p><b>287030</b></p> <p>For Services Rendered From July 30, 2022 To August 26, 2022</p>
<p>DEI Fee: 7% of \$884,400 = \$61,908</p>

**00 - Basic Services**

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$61,908.00	\$53,622.48	90.35	\$2,309.23

**INVOICE TOTAL** **\$2,309.23**

241



**D'HUY Engineering, Inc.**  
 One East Broad Street, Suite 310 Bethlehem, PA 18018  
 Phone: 610.865.3000 www.dhuy.com

**INVOICE**

No. 55752  
 08/26/2022

**East Stroudsburg Area School District**

50 Vine Street  
 East Stroudsburg, PA 18301  
 Craig Neiman

**H.S. South Turf Field Replacement**  
**287031**  
 For Services Rendered From July 30, 2022 To August 26, 2022

DEI Fee: 7% of \$558,210 = \$39,074.70

**00 - Basic Services**

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$39,074.70	\$35,827.98	97.00	\$2,074.48

**INVOICE TOTAL      \$2,074.48**

**Prior Billing Information**

<u>Invoice</u>	<u>0 - 30</u>	<u>31 - 60</u>	<u>61-90</u>	<u>Over 90</u>	<u>Balance</u>
55632                      7/29/2022	\$1,035.91	\$0.00	\$0.00	\$0.00	\$1,035.91
<b>Total Prior Billing</b>	<b>\$1,035.91</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,035.91</b>

242



**D'HUY Engineering, Inc.**  
 One East Broad Street, Suite 310 Bethlehem, PA 18018  
 Phone: 610.865.3000 www.dhuy.com

**INVOICE**

No. 55753  
 08/26/2022

**East Stroudsburg Area School District**

50 Vine Street  
 East Stroudsburg, PA 18301  
 Craig Neiman

**Bushkill ES HVAC Replacement (Trane)**  
**287032**  
 For Services Rendered From July 30, 2022 To August 26, 2022

**00 - Basic Services**

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$29,500.00	\$3,940.02	25.00	\$3,434.98

**INVOICE TOTAL      \$3,434.98**

**Prior Billing Information**

<u>Invoice</u>	<u></u>	<u>0 - 30</u>	<u>31 - 60</u>	<u>61-90</u>	<u>Over 90</u>	<u>Balance</u>
55633	7/29/2022	\$990.02	\$0.00	\$0.00	\$0.00	\$990.02
<b>Total Prior Billing</b>		<b>\$990.02</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$990.02</b>

263





**D'HUY Engineering, Inc.**  
 One East Broad Street, Suite 310 Bethlehem, PA 18018  
 Phone: 610.865.3000 www.dhuy.com

**INVOICE**

No. 55754  
 08/26/2022

**East Stroudsburg Area School District**

50 Vine Street  
 East Stroudsburg, PA 18301  
 Craig Nelman

<p><b>North Campus Storm Pipe Replacement</b>  <b>287034</b>          For Services Rendered From July 30, 2022 To August 26, 2022</p>
<p>DEI Fee: 7.5% of \$150,000 + \$2,500 = \$13,750</p>

**00 - Basic Services**

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$13,750.00	\$8,250.00	70.00	\$1,375.00

**INVOICE TOTAL      \$1,375.00**

**Prior Billing Information**

Invoice		0 - 30	31 - 60	61-90	Over 90	Balance
55635	7/29/2022	\$1,375.00	\$0.00	\$0.00	\$0.00	\$1,375.00
<b>Total Prior Billing</b>		<b>\$1,375.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,375.00</b>

244

# Change Order

No. 1

Date of Issuance: September 29, 2022 Effective Date: \_\_\_\_\_

Project: HSN/Lehman Window Replacement	Owner: East Stroudsburg Area School District	Owner's Contract No.:
Contract: General Construction		Date of Contract:
Contractor: D&M Construction		Engineer's Project No.: 287025

The Contract Documents are modified as follows upon execution of this Change Order:

Description: Credit change order for unused project allowance

Attachments: (List documents supporting change):  
\_\_\_\_\_  
\_\_\_\_\_

**CHANGE IN CONTRACT PRICE:** **CHANGE IN CONTRACT TIMES:**

Original Contract Price: \$ 560,000.00  
Original Contract Times:  Working days  Calendar days  
Substantial completion (days or date): \_\_\_\_\_  
Ready for final payment (days or date): \_\_\_\_\_

[Increase] [Decrease] from previously approved Change Orders No. \_\_\_\_\_ to No. \_\_\_\_\_: \$ N/A  
[Increase] [Decrease] from previously approved Change Orders No. \_\_\_\_\_ to No. \_\_\_\_\_:  
Substantial completion (days): \_\_\_\_\_  
Ready for final payment (days): \_\_\_\_\_

Contract Price prior to this Change Order: \$ 560,000.00  
Contract Times prior to this Change Order:  
Substantial completion (days or date): \_\_\_\_\_  
Ready for final payment (days or date): \_\_\_\_\_

~~[Increase]~~ [Decrease] of this Change Order: \$ 3,974.41  
[Increase] [Decrease] of this Change Order:  
Substantial completion (days or date): \_\_\_\_\_  
Ready for final payment (days or date): \_\_\_\_\_

Contract Price incorporating this Change Order: \$ 556,025.59  
Contract Times with all approved Change Orders:  
Substantial completion (days or date): \_\_\_\_\_  
Ready for final payment (days or date): \_\_\_\_\_

RECOMMENDED: By: Josh Grice Engineer (Authorized Signature)  
ACCEPTED: By: \_\_\_\_\_ Owner (Authorized Signature)  
ACCEPTED: By: \_\_\_\_\_ Contractor (Authorized Signature)

Date: 9/29/22 Date: \_\_\_\_\_ Date: \_\_\_\_\_

Approved by Funding Agency (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

265

# Change Order

No. 1

Date of Issuance: September 29, 2022 Effective Date: \_\_\_\_\_

Project: Smithfield E.S. Flooring Replacement	Owner: East Stroudsburg Area School District	Owner's Contract No.:
Contract: General Construction		Date of Contract:
Contractor: Cope Commercial Flooring		Engineer's Project No.: 287029

The Contract Documents are modified as follows upon execution of this Change Order:

Description: Credit change order for unused project allowance

Attachments: (List documents supporting change):

**CHANGE IN CONTRACT PRICE:** **CHANGE IN CONTRACT TIMES:**

Original Contract Price: \$ 358,400.00 Original Contract Times:  Working days  Calendar days  
Substantial completion (days or date): \_\_\_\_\_  
Ready for final payment (days or date): \_\_\_\_\_

[Increase] [Decrease] from previously approved Change Orders No. \_\_\_\_\_ to No. \_\_\_\_\_; [Increase] [Decrease] from previously approved Change Orders No. \_\_\_\_\_ to No. \_\_\_\_\_;  
Substantial completion (days): \_\_\_\_\_  
Ready for final payment (days): \_\_\_\_\_

Contract Price prior to this Change Order: \$ 358,400.00 Contract Times prior to this Change Order:  
Substantial completion (days or date): \_\_\_\_\_  
Ready for final payment (days or date): \_\_\_\_\_

~~[[Increase]]~~ [Decrease] of this Change Order: \$ 2,645.50 [Increase] [Decrease] of this Change Order:  
Substantial completion (days or date): \_\_\_\_\_  
Ready for final payment (days or date): \_\_\_\_\_

Contract Price incorporating this Change Order: \$ 355,754.50 Contract Times with all approved Change Orders:  
Substantial completion (days or date): \_\_\_\_\_  
Ready for final payment (days or date): \_\_\_\_\_

RECOMMENDED: ACCEPTED: ACCEPTED:  
By: Josh Grice By: \_\_\_\_\_ By: \_\_\_\_\_  
Engineer (Authorized Signature) Owner (Authorized Signature) Contractor (Authorized Signature)

Date: 9/29/22 Date: \_\_\_\_\_ Date: \_\_\_\_\_

Approved by Funding Agency (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

264



7936 Monaco Bay Court  
 Las Vegas, NV 89117  
 +1(702) 953.9436

East Stroudsburg Area School District  
 C/O Lyman & Ash  
 1612 Latimer Street  
 Philadelphia, PA 19103

Invoice number 10773  
 Date 07/31/2022

Project **20.6010 East Stroudsburg Elementary School Expert Witness**

Rate \$200 per Mark Hopkins

**Professional Fees**

	Hours	Rate	Billed Amount
Lindsay Beck			
07/05/2022			
Reports - Prep/Finalize	1.50	90.00	135.00
<i>Corrosion &amp; Leaks Analysis finalizations</i>			
Mark Hopkins			
07/03/2022			
Reports - Prep/Finalize	2.50	200.00	500.00
<i>Report revisions</i>			
07/04/2022			
Reports - Prep/Finalize	1.00	200.00	200.00
<i>Report revisions and email to Maura</i>			
07/05/2022			
Reports - Prep/Finalize	2.50	200.00	500.00
<i>Report revisions and calls with Maura and Cletus</i>			
07/15/2022			
Meetings	2.00	200.00	400.00
<i>Call with Maura, Cletus and Michael</i>			
07/18/2022			
Write Report/Letter	2.00	200.00	400.00
<i>Report review and revisions</i>			
07/19/2022			
Write Report/Letter	6.00	200.00	1,200.00
<i>Supplemental report, calls with Maura and Cletus (3 hrs)</i>			
07/20/2022			
Write Report/Letter	1.00	200.00	200.00
<i>Call with Maura and Cletus to review supplemental report, report revisions</i>			
Subtotal	17.00		3,400.00
Professional Fees subtotal	18.50		3,535.00

207



# TERPconsulting

fire + life safety

East Stroudsburg Area School District  
Project 20.6010 East Stroudsburg Elementary School Expert Witness

Invoice number 10773  
Date 07/31/2022

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Invoice total **3,535.00**

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Approved by:

Tisha Overman  
Principal

*All invoices and payments are in U.S. Dollars.  
Please make all checks payable to TERPconsulting.  
Mail Payments to 7936 Monaco Bay Court, Las Vegas, NV 89117*

*Bank Details for TERPconsulting  
Name: Nevada State Bank - subsidiary of Zions Bancorp  
Account #: 0012109294  
Routing Number: 122400779  
Swift Code: ZFNBUS55  
Business License Number P50-03203-3-814842*

*If you have any questions concerning this invoice, contact Tisha Overman +1.702.953.9436*

268

RECEIVED

SEP 20 2022

EAST STROUDSBURG AREA SCHOOL DISTRICT

REQUEST TO ESTABLISH A STUDENT ACTIVITY – 2022-2023

1. NAME OF ORGANIZATION: East Stroudsburg HS South Class of 2026 - Freshmen

2. CHOOSE FROM ONE (1) OF THE FOLLOWING:

Renewal of a Previously-Approved Student Activity Account

Establish a New Student Activity Account

Account # \_\_\_\_\_

Account # (TBD) \_\_\_\_\_

3. PURPOSE OR OBJECTIVE: (Briefly describe why this organization is being formed.)

To raise funds to offset senior year activities.

4. BENEFIT: (Briefly describe how the students/district will benefit from the establishment of this organization.)

This activity will benefit all members of the class of 2026 to plan, implement and conduct various events as one class unit for the duration of their four years in the building.

5. LEADERSHIP: (Briefly describe how this activity will be organized, how it will be run and whether the officers will be elected or appointed.)

Class officers and homeroom representatives will be elected each year. Class officers will run bimonthly meetings to organize different activities and fundraising events.

6. FUND RAISING:

a. Will this organization raise funds? Yes  No

b. If "yes", briefly describe typical fund-raising activities and who will be involved.

All members of the ESS Class of 2026 will be involved in fundraising, which will include selling clothing and other Cavaliers accessories such as headbands, bracelets, cups, beach towels, polo shirts, candles, as well as other events at local restaurants, and a yearly variety show.

7. USE OF FUNDS: (Briefly describe how these funds will be used to benefit the students or the district.)

All money raised will directly offset the cost of the senior trip, prom, senior BBQ, and other senior events.

8. FINANCIAL DEPENDENCE:

a. Will this organization require any financial assistance or facilities and equipment to be provided by the General Fund? Yes  No

b. If "yes", briefly describe the assistance needed and whether it is a continuing, year-to-year need.

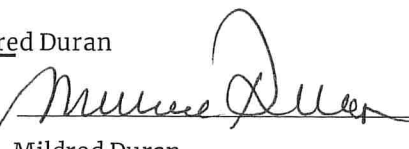
9. FINANCIAL RESPONSIBILITY: (Briefly describe who will be responsible for these funds and how fund-raising, expenditure and/or transfer decisions will be made)

The class advisors, officers and students in attendance at bimonthly meetings will be responsible for all funds and decisions related to fundraising.

Date Submitted: 9/15/22

Submitted by: Mildred Duran

Advisor's Signature: \_\_\_\_\_



Print Name: Mildred Duran

Co-Advisor's Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Principal: \_\_\_\_\_



Date: 9-19-22

2022-2023 SEP - 7 2022

REQUEST TO ESTABLISH A STUDENT ACTIVITY - 2019-2020

1. NAME OF ORGANIZATION: Modern Band

2. CHOOSE FROM ONE (1) OF THE FOLLOWING:

Renewal of a Previously-Approved Student Activity Account

Establish a New Student Activity Account

Account # \_\_\_\_\_

Account # (TBD) \_\_\_\_\_

3. PURPOSE OR OBJECTIVE: (Briefly describe why this organization is being formed.)

The organization is being formed as a way to provide another musical experience for the student body who don't necessarily fit into the traditional model of musical ensembles. This ensemble uses popular music as its canon and modern band instruments such as guitar, bass, keyboard, drumset, vocals, and technology. It meets the student at their level of entry point and provides another point of access to musical opportunities.

4. BENEFIT: (Briefly describe how the students/district will benefit from the establishment of this organization.)

It will provide students an opportunity to participate in musical activities who don't fit the traditional model. Modern Band is endorsed by PDE and Pennsylvania Music Educators Association (PMEA). It is another point of access for students into the music program by using the music students know and love, the music they hear on their playlists and the radio.

5. LEADERSHIP: (Briefly describe how this activity will be organized, how it will be run and whether the officers will be elected or appointed.)

An advisor will take care of the logistics with paperwork and finances and there will be officers who help in the running of each meeting with heavy emphasis on student driven meetings.

6. FUND RAISING:

a. Will this organization raise funds?  Yes  No

b. If "yes", briefly describe typical fund-raising activities and who will be involved.

Casual For a Cause, Panera, Candy sales etc.

7. USE OF FUNDS: (Briefly describe how these funds will be used to benefit the students or the district.)

Funds will be used to maintain equipment and update equipment as necessary

8. FINANCIAL DEPENDENCE:

a. Will this organization require any financial assistance or facilities and equipment to be provided by the General Fund? Yes  No

b. If "yes", briefly describe the assistance needed and whether it is a continuing, year-to-year need.

9. FINANCIAL RESPONSIBILITY: (Briefly describe who will be responsible for these funds and how fund-raising, expenditure and/or transfer decisions will be made)

The advisor will be responsible for the funds along in consultation with the student executive board.

Date Submitted: 8/29/22

Submitted by: Cody Kelly

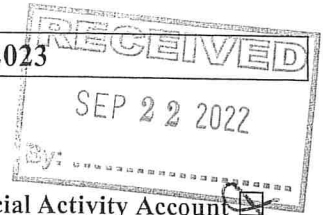
Advisor's Signature: Cody Kelly

Print Name: Cody Kelly

Co-Advisor's Signature: \_\_\_\_\_

EAST STROUDSBURG AREA SCHOOL DISTRICT

REQUEST TO ESTABLISH A SPECIAL ACTIVITY -- 2022-2023



1. NAME OF ORGANIZATION: WOMEN IN STEM

2. CHOOSE FROM ONE (1) OF THE FOLLOWING:

Renewal of a Previously-Approved Special Activity Account  Establish a New Special Activity Account

Account # \_\_\_\_\_ Account # (TBD) \_\_\_\_\_

3. PURPOSE OR OBJECTIVE: (Briefly describe why this organization is being formed.)

To advocate women in stem and compete in the governors stem challenge

4. BENEFIT: (Briefly describe how the students/district will benefit from the establishment of this organization.)

Young ladies will have a sense of belonging in a male dominated field to help grow confidence

5. LEADERSHIP: (Briefly describe how this activity will be organized, how it will be run and whether the officers will be elected or appointed.)

It will be a group working together to compete in the Governor stem challenge

6. FUND RAISING:

a. Will this organization raise funds? Yes  No

b. If "yes", briefly describe typical fund-raising activities and who will be involved.

I don't know, funds are only needed if going to states.

7. USE OF FUNDS: (Briefly describe how these funds will be used to benefit the students or the district.)

Travel to state if invited

8. FINANCIAL DEPENDENCE:

a. Will this organization require any financial assistance or facilities and equipment to be provided by the General Fund? Yes  No

b. If "yes", briefly describe the assistance needed and whether it is a continuing, year-to-year need.

9. FINANCIAL RESPONSIBILITY: (Briefly describe who will be responsible for these funds and how fund-raising, expenditure and/or transfer decisions will be made)

Jacqueline Edelbaum

Date Submitted: 9/16/22

Submitted by: Jacqueline Edelbaum

Advisor's Signature: [Signature]

Print Name: Jacqueline Edelbaum

Co-Advisor's Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Principal's Signature: [Signature]

Date: 9/17/22

**BOARD OF EDUCATION ACTION**



EAST STROUDSBURG AREA SCHOOL DISTRICT

2022-2023

REQUEST TO ESTABLISH A SPECIAL ACTIVITY -- 2019-2020

1. NAME OF ORGANIZATION: East Stroudsburg South – Social Emotional Learning (SEL) – ATSI Leadership

2. CHOOSE FROM ONE (1) OF THE FOLLOWING:

Renewal of a Previously-Approved Special Activity Account  Establish a New Special Activity Account

Account # \_\_\_\_\_

Account # (TBD) \_\_\_\_\_

3. PURPOSE OR OBJECTIVE: (Briefly describe why this organization is being formed.)

The organization was formed to promote social emotional development within the five core competencies of SEL, i.e., Self-Awareness, Social Awareness, Self-Management, Relationship Skills, and Responsible Decision Making

4. BENEFIT: (Briefly describe how the students/district will benefit from the establishment of this organization.)

SEL is beneficial to both students and educational professionals, increasing self-awareness, academic achievement, and positive behaviors both in and out of the classroom. From an academic standpoint, students who participate in SEL programs experience an increase in overall academic success and attendance.

5. LEADERSHIP: (Briefly describe how this activity will be organized, how it will be run and whether the officers will be elected or appointed.)

The activity will be organized by team co-chairpersons, Kane Furst and Patricia Tiernan. The chairpersons have been appointed by the administrative team. Monthly leadership meetings will be held to allow the team to explore options for certain decisions and provide different outlooks or perspectives on potential outcomes.

6. FUND RAISING:

a. Will this organization raise funds? Yes  No

b. If "yes", briefly describe typical fund-raising activities and who will be involved.

The organization will explore grant opportunities to fund future projects. The ATSI leadership team members will be involved in applying for and securing grant funding.

7. USE OF FUNDS: (Briefly describe how these funds will be used to benefit the students or the district.)

Funds will be used to fund the following projects and activities: ChuckWalks: Mindful Outdoor Experiences; Amy McMahon: A Journey of Self Care and Gratitude Sessions; Kurt Peloquin: Mindful Poet and Musician; Outdoor Classroom Construction

8. FINANCIAL DEPENDENCE:

a. Will this organization require any financial assistance or facilities and equipment to be provided

by the General Fund? Yes  No

b. If "yes", briefly describe the assistance needed and whether it is a continuing, year-to-year need.

The Outdoor Classroom construction project may require assistance from maintenance, which may include construction equipment to build the structure.

RECEIVED

OCT 05 2022

**REQUEST TO CLOSE A STUDENT ACTIVITY**

- 1. NAME OF CLUB: Class of 2019
- 2. CLUB ACCOUNT #: 8091
- 3. CLUB ADVISOR: Amalia Aquilles (no longer w/district) Hasana Parham
- 4. REASON FOR CLOSING: (Briefly describe why this organization is being disband)  
class of 2019 has graduated

5. DISPOSITION OF FUNDS:

- a. Does this organization have any funds? YES  NO   
 If yes, what is the present balance? \$ 319.39  
 Balance as of (date): 319.39

b. What disposition will be made of these funds?

it is requested that the funds be transferred to the class of 2020

6. REQUEST SUBMISSION:

Date submitted: 9/30/22 Anticipated board approval date: \_\_\_\_\_

Approval of Sponsoring Principal: [Signature]

\*\*\*\*\*

This request was (Approved \_\_\_\_\_ Disapproved \_\_\_\_\_) by the Board of Education at their meeting held on \_\_\_\_\_.

Reasons for disapproval or qualifications of approval, if applicable, were as follows:

\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_ Secretary: \_\_\_\_\_

**\*\*SUBMIT ORIGINAL PLUS ONE (1) COPY TO SPONSORING PRINCIPAL\*\***

EAST STROUDSBURG AREA SCHOOL DISTRICT

**REQUEST TO CLOSE SPECIAL ACTIVITY**

- 1. NAME OF CLUB/TEAM: John Health + Fitness Club
- 2. CLUB/TEAM ACCOUNT #: 2967
- 3. CLUB/TEAM ADVISOR: \_\_\_\_\_
- 4. REASON FOR CLOSING: (Briefly describe why this organization is being disband)  
\_\_\_\_\_  
\_\_\_\_\_

5. DISPOSITION OF FUNDS:

- a. Does this organization have any funds? YES \_\_\_\_\_ NO
- If yes, what is the present balance? \$ \_\_\_\_\_
- Balance as of (date): \_\_\_\_\_
- b. What disposition will be made of these funds?  
\_\_\_\_\_  
\_\_\_\_\_

6. REQUEST SUBMISSION:

Date submitted: 9/2022 Anticipated board approval date: \_\_\_\_\_  
 Approval of Sponsoring Principal: [Signature]

\*\*\*\*\*

This request was (Approved \_\_\_\_\_ Disapproved \_\_\_\_\_) by the Board of Education at their meeting held on \_\_\_\_\_.

Reasons for disapproval or qualifications of approval, if applicable, were as follows:  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_ Secretary: \_\_\_\_\_

**\*\*SUBMIT ORIGINAL PLUS ONE (1) COPY TO SPONSORING PRINCIPAL\*\***

**REQUEST TO CLOSE SPECIAL ACTIVITY**

- 1. NAME OF CLUB/TEAM: \_Shanti Students
- 2. CLUB/TEAM ACCOUNT #: 2995
- 3. CLUB/TEAM ADVISOR: Patricia Tiernan
- 4. REASON FOR CLOSING: (Briefly describe why this organization is being disband) Could not meet during COVID and lost the yoga instructor to another job.
- 5. DISPOSITION OF FUNDS:
  - a. Does this organization have any funds? YES \_\_\_\_\_ NO X \_\_\_\_\_  
 If yes, what is the present balance? \$ \_\_\_\_\_  
 Balance as of (date): \_\_\_\_\_
  - b. What disposition will be made of these funds?  
 \_\_\_\_\_  
 \_\_\_\_\_

6. REQUEST SUBMISSION:  
 Date submitted: 9/19/22 Anticipated board approval date: \_\_\_\_\_  
 Approval of Sponsoring Principal: *Patricia Tiernan* 9-28-22

\*\*\*\*\*

This request was (Approved \_\_\_\_\_ Disapproved \_\_\_\_\_) by the Board of Education at their meeting held on \_\_\_\_\_.

Reasons for disapproval or qualifications of approval, if applicable, were as follows:  
 \_\_\_\_\_  
 \_\_\_\_\_

Date: \_\_\_\_\_ Secretary: \_\_\_\_\_

**\*\*SUBMIT ORIGINAL PLUS ONE (1) COPY TO SPONSORING PRINCIPAL\*\***





## School Counseling Consulting Agreement

This agreement is made on September 20, 2022 between the American School Counselor Association (ASCA), 1101 King St. Suite, 310, Alexandria VA, 22314, and East Stroudsburg Area School District 50 Vine Street, East Stroudsburg, PA 18301.

It is agreed that ASCA will provide the services of an ASCA Certified Trainer on May 26, 2023 to provide the following services: Solution-Focused Brief Counseling.

It is agreed that ASCA will be paid the sum of \$4,250.00. Pre-payment is preferred; payments received more than 30 days of the fulfillment of the contract are overdue. It is further agreed that the district will pay an additional \$500 if this agreement is signed fewer than 30 days prior to the initial delivery of the services.

If the school or district decides to cancel this training after submitting a signed contract the district will be responsible for the reimbursement of any travel arrangements or other costs that may have been already incurred.

For East Stroudsburg Area School District  
Name and Title:

for American School Counselor Association  
Jill Cook, Executive Director

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

A handwritten signature in black ink that reads "Jill Cook".

Signature

9/20/2022

Date

Please sign and return via email to [jdouglas@schoolcounselor.org](mailto:jdouglas@schoolcounselor.org), or e-fax to: 703-997-7572 to the attention of Janae Douglas.

ONE VISION ONE VOICE

1101 King St., Suite 310  
Alexandria, VA 22314  
703 683 ASCA (2722) fax 703 997 7572  
[www.schoolcounselor.org](http://www.schoolcounselor.org)

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EAST STROUDSBURG AREA SCHOOL DISTRICT  
Independent Contractor Agreement**818**

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To be used when contracting with an out of District consultant or contractor for professional services

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**THIS AGREEMENT** is made this 30<sup>th</sup> day of August 2022, by and between:

**EAST STROUDSBURG AREA SCHOOL DISTRICT** (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

**AND**

**Brian Philip Balmages** (the "Contractor")

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

**1. Nature of Position**

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

**2. Scope of Duties**

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

**3. Breach of Agreement**

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43<sup>rd</sup> Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

**SCHEDULE A**

Description of Service to be performed (be specific):

- Mr. Balmages will travel to East Stroudsburg, PA on March 14 and 15, 2023 for the following:
1. Rehearse/clinic the high school symphonic band with the commissioned piece - 2 days
  2. Rehearse/clinic the 7<sup>th</sup> & 8<sup>th</sup> grade concert band - 2 days
  3. Rehearse/clinic the 6<sup>th</sup> grade concert band - 2 days
  4. Rehearse/clinic the 5<sup>th</sup> grade elementary band - 2 days
  5. 45-minute masterclass/discussion with high school students - professional musicianship on Tuesday, March 14, 2023 - 1 day
  6. Conduct one selection for each of the aforementioned bands at the concert at 7 pm on Wednesday, March 15, 2023. This includes conducting the premier of the commissioned work for the high school symphonic band.

Location of Services: East Stroudsburg Area High School North

Effective Date: October 18, 2022

Professional Fee:

- a) Rate (Daily/Hourly/Other): \$ \_\_\_\_\_  
Time (Days/Hour/Other): \_\_\_\_\_  
Total Cost: \$ \_\_\_\_\_
- b) Fixed Rate: \$ 2,000
- c) Are expenses included? No

Budget Code: 10-1110-330-000-30-819-125-000-0000 Department: Instrumental Music

District Initiator: Paul M. Bakner

Authorization for Payment: \_\_\_\_\_ Date: \_\_\_\_\_

EAST STROUDSBURG AREA SCHOOL DISTRICT  
Independent Contractor Agreement

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To be used when contracting with an out of District consultant or contractor for professional services

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THIS AGREEMENT is made this 22 day of Sept., 2022, by and between:

**EAST STROUDSBURG AREA SCHOOL DISTRICT** (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Jennifer Wlodarski (the "Contractor") of Camelback Resort

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

**1. Nature of Position**

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

**2. Scope of Duties**

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

**3. Breach of Agreement**

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43<sup>rd</sup> Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or





<b>Event Name: East Stroudsburg High School North Prom</b>	<b>Booking ID #: 11040</b>
<b>Contact Name: Samantha Prince</b>	
<b>Address: 279 Timberwolf Drive</b>	
<b>City: Dingmans Ferry State: PA Zip Code: 18328</b>	
<b>Phone: (610) 613-3613</b>	<b>Email Address: samantha-prince@esasd.net</b>
<b>(Day/Date): Saturday, May 13, 2023</b>	<b>Hotel Sales Manager: Jennifer Wlodarski</b>

**DESCRIPTION OF GROUP AND EVENT**

The following represents an agreement between **CMBK Resort Holdings, LLC dba Camelback Lodge**, hereinafter referred to as "Hotel" and **Samantha Prince/Lian Mlodzienski representing East Stroudsburg High School North** hereinafter referred to as "Client or Group" and outlines specific conditions and services to be provided.

**FUNCTION SPACE**

The Hotel is holding function space according to the below agenda. Should there be any change to these requirements, please contact the Sales Manager immediately.

Date	Time	Event	Room	Setup	AGR	RENTAL
Sat, 05/13/23	5:00 PM - 6:00 PM	Reception	Camelback Ballroom	See Diagram	220	
Sat, 05/13/23	6:00 PM - 10:00 PM	Dinner	Camelback Ballroom	See Diagram	220	\$ 1,000.00

The Hotel reserves the right to assign and change specific Event space at Its discretion. The Group agrees to obtain final approval from the Hotel before publishing function room names.

- All music events must conclude at 12:00am (midnight).
- All events must end by contracted end time, unless prior approval has been granted. Approval may result in additional labor charges.

**TOTAL ANTICIPATED FOOD AND BEVERAGE REVENUE: \$8,400.00**

Note: This figure does not include gratuities, service charges or taxes.

**FUNCTION SPACE USAGE FEES**

Hotel will charge Group the Event Space Usage Fee(s) identified above. Event Space Usage Fees are subject to a service charge of 22% and all applicable local and state taxes. If Group seeks to modify the size and scope of the Event, Hotel reserves the right to increase the Event Space Usage Fees accordingly.

**SIGNED CONTRACT AND INITIAL DEPOSIT**

The arrangements described in this agreement are being tentatively held until **Friday, October 28, 2022**. If we do not receive a signed copy of this agreement and deposit of **\$3,360.00** by this date, all guest rooms and function space tentatively being held will be released and neither party will have any obligation to the other. An extension of this date must be agreed to in writing.

**DEPOSIT / PAYMENT**

**DEPOSIT**

A **non-refundable** deposit in the amount of: **\$3,360.00** is due at the time of signed contract. Final balance is due and payable 30 days prior to the event and will be calculated based on the minimum attendance guarantee also due 30 days prior to the event. **All payments are non-refundable.**

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## **EVENT RELATED CHARGES**

Group will be responsible for all charges incurred pursuant to this Agreement, including (without limitation) any Event Space Usage Fees, audio visual charges, fees for food and beverage services. All such charges shall be billed to Group's Master Account and will be subject to any applicable sales tax.

## **GROUP MASTER ACCOUNT**

The term "**Master Account**" means a running invoice that includes all amounts payable by Group to Hotel under any provision of this Agreement. At least forty-five (45) days before the date of the Event, Group will identify to Hotel, in writing, at least one representative of Group who will be present on the premises of Hotel throughout the Event (each an "**Authorized Representative**"). Group hereby authorizes each Authorized Representative to incur charges to the Master Account, for example by signing banquet event orders. The following individual(s), whether or not they are present at the Event, shall have authority to incur charges to the Master Account:

Samantha Prince and Lian Mlodzienski .

## **CREDIT CARD AUTHORIZATION**

Group shall complete and update any credit card authorization form provided by Hotel authorizing up to \$1000 in credit as a form of guarantee of payment for additional charges authorized to the Master Account over and above the good faith estimate. Hotel shall be permitted to convert the hold into a deposit in the same amount at any time after the date that is fifteen (15) days before the date of the Event (a "**Deposit**"). Hotel will credit any such Deposit against the Master Account. Hotel will return any unused portion of the Deposit to Group no later than thirty (30) days after the Event or application of any Cancellation Fee, as applicable. Hotel may cancel the Event and terminate the Agreement immediately and without liability if Group fails to provide any information required under this paragraph. Hotel reserves the right to invoice Group for any amount by which the Master Account exceeds the total of any Deposit made by Group.

## **ADDITIONAL FOOD AND BEVERAGE POLICIES**

Unless otherwise agreed by the parties in advance and in writing, all food and beverage served on the premises of Hotel must be supplied and prepared by Hotel. In addition, no remaining food or beverage shall be removed from the premises of the Hotel. At the conclusion of the Event, such food and beverage shall become the property of Hotel.

Menu prices will be confirmed no later than November 13<sup>th</sup>, 2022 . Food and Beverage prices shall be quoted exclusive of any applicable taxes. Group shall be responsible for all such taxes. Group must submit final menu selections to Hotel no later than March 13<sup>th</sup>, 2023 (the "**Menu Deadline**").

If Group fails to respond, by the Menu Deadline, to any menu proposals submitted by Hotel to Group for the Event, then Hotel may (a) deem as approved by Group any menu proposals it has submitted to Group or, (b) if Hotel has not submitted any such proposals, make its own selections. Other than specifically stated in the approved menu or otherwise agreed in a separate writing signed by Group and an authorized representative of Hotel, Hotel will not be responsible for any specific dietary requests or requirements.

If Hotel, at its discretion, presents a copy of the Master Account to an Authorized Representative of Group during the Event, the Authorized Representative shall review the Master Account before the end of the Event, and shall sign the Master Account if all charges therein are consistent with this Agreement and otherwise acceptable. Any such presentation or acceptance of the Master Account shall not prohibit Hotel from making later adjustments to the Master Account if such adjustments are consistent with this Agreement.

## **ATTENDANCE GUARANTEES**

Group must notify Hotel of the MINIMUM attendance count for the Event 30 BUSINESS DAYS prior to the date of the event. Once given this number may not be decreased. The Group shall be permitted to increase this number by up to 10% until 14 business days prior to the date of the event. The group understands it will be charged for and agrees to pay for all charges based on the final attendance guarantee irrespective of the number of guests who actually attend the Event. Hotel shall be prepared to serve 5% percent above the final attendance guarantee. If



Group fails to notify Hotel of the final attendance count for an Event by the date outline herein, the final attendance count shall be deemed to be the number designated for the Event in this Agreement.

**ADDITIONAL PRICING DETAILS**

- All food and beverage, meeting room rental and A/V is subject to a 22% service charge and applicable state sales tax (currently 6%). NOTE: Alcohol is not subject to sales tax.
- Event Space will be made available based on the times indicated in this agreement. Should it become necessary to extend the time of an event, based on availability, the Hotel will accommodate any such requests for a fee of \$250-\$400 per hour or portion thereof. (actual fee will be based on the size the event).

**PERFORMANCE REQUIREMENTS**

**FOOD AND BEVERAGE PERFORMANCE**

The rates and concessions contained in this Agreement are based in part on the Total Anticipated Food and Beverage Revenue identified above. Group acknowledges that if it holds the Event but does not generate the Total Anticipated Food and Beverage Revenue (whether due to reduced attendance of the Events or otherwise), then Hotel will be harmed, and that the precise amount of such harm would be difficult to calculate. Therefore, the parties agree that if the Event is held, but less than **(\$8,400.00)** (the **"Food and Beverage Minimum"**) is generated from sales of food and beverages at Events, not including any, tips, tax, audio-visual, parking or any other miscellaneous charges (the **"Food and Beverage Revenue"**), then Group shall pay Hotel, as liquidated damages and not as a penalty, an amount equal to the difference between the Food and Beverage Minimum and the actual Food and Beverage Revenue generated during the Event (the **"Food and Beverage Performance Fee"**). Any Food and Beverage Performance Fee will be added to the Master Account.

**FORCE MAJEURE**

Either party may cancel the Event without liability to the other party upon the occurrence of any event or circumstance beyond the control of such party, including acts of God, declared war in the United States, acts of terrorism in the city where the Hotel premises is located, government regulations, disaster, pandemic, strikes or civil disorder, to the extent that such event or circumstance makes it illegal or impossible for Hotel to provide, or for groups in general to use, the premises of Hotel. The Event cannot be cancelled under this section because of general economic conditions, including (without limitation) any recession or governmental budget cut. Either party that wishes to cancel the Event pursuant to this section must provide written notice to the other party identifying the event or circumstance that is the basis for such cancellation as soon as practicable after learning about such event or circumstance. If the Event is duly cancelled under this section, then Hotel shall, within thirty (30) days after such cancellation, refund any deposits made by Group.

**CANCELLATION**

**CANCELLATION BY GROUP**

The following table contains an estimate (which the parties acknowledge and agree is reasonable) of the revenue to be generated from this Event. The table itself is not intended to warrant that the Event will generate these amounts of revenue. Neither is the table intended to prevent Hotel from generating more than these amounts of revenue from the Event.

<b>Summary of Revenue Anticipated by Hotel from the Event</b>	
Total Anticipated Food and Beverage Revenue	\$ 8,400.00
Anticipated Event Room Usage Fees	\$ 1,000.00
<b>Total Anticipated Event Revenue*</b>	<b>\$ 9,400.00</b>
* This figure does not include gratuities, taxes or fees for services by any authorized outside vendors.	

Group acknowledges that if it cancels or otherwise substantially abandons the Event (a “Cancellation”), Hotel will be harmed. Group further acknowledges that the later Group notifies Hotel of a Cancellation, the more harm Hotel will likely incur, because Hotel will have less time to mitigate its damages by marketing the meeting space to other customers. Group also acknowledges that the actual amount of Hotel’s damages from any Cancellation would be difficult to calculate. Therefore, the parties agree that if a Cancellation should occur for any reason (including Group’s relocation of the Event to another hotel or resort), then Group shall pay Hotel, as liquidated damages and not as a penalty, the applicable amount identified below, plus any applicable taxes (a “Cancellation Fee”).

Date of Written Cancellation Notice	Amount of Cancellation Fee
[Date of Agreement] to April 13 <sup>th</sup> , 2023	\$ 3,360.00
From April 14 <sup>th</sup> , 2023 to [First date of Event]	\$ 9,400.00

Group must provide Hotel any notice of a cancellation in writing. If Group does not provide written notice of any Cancellation, then Hotel may assess any higher Cancellation Fee owed under the above schedule at the time it receives written confirmation of the Cancellation, or the highest amount identified above if it receives no written confirmation. The parties agree that the amounts in the above schedule are based on reasonable estimates of Hotel’s harm from Cancellation. Any Cancellation Fee will be added to the Master Account. Any Cancellation Fee shall be due and payable immediately upon Cancellation.

**EXECUTION OF AGREEMENT**

Any handwritten changes to this document will not be binding unless initialed by authorized representatives of both parties.

Each individual signing this document represents and warrants that he or she has authority to bind the party for which he or she signs.

**IN WITNESS WHEREOF**, Hotel and Group have entered into this Agreement in manner and form sufficient to bind them effective as of the last date identified below.

Client Approval:

Hotel Approval:

Samantha Prince / Lian Mlodzienski

Jennifer Wlodarski

Name (printed)

Name (printed)

Group Contacts

Wedding Sales Manager

Signature

Signature

Date

Date

**ADDITIONAL TERMS AND CONDITIONS**

The following Additional Terms and Conditions are included within this Agreement:

**Event Room Set-up and Operation.** Group must obtain advance written approval from Hotel before Group, or any independent contractor of Group, may set up its own equipment, displays or facilities for the Event. Group and/or any such contractor shall coordinate all such deliveries/set ups with sufficient advance notice to Hotel. Group will be responsible and shall indemnify Hotel for any damage that Group, or its employees, agents or contractors, causes to persons or property within Hotel arising out of or related to any property brought to Hotel’s premises by Group or any

contractor of Group or by setup or operation of any equipment, facilities or displays on the premises of Hotel by Group or any independent contractor of Group.

If there are extensive function room set-ups or elaborate staging, Hotel may charge additional set-up fees. If equipment is necessary that exceeds Hotel’s inventory, then Group agrees to pay for the cost of renting the additional equipment. If any rigging is required, it must be arranged through the Hotel and Group shall be responsible for all rigging costs.



**Outside Contractors.** If Group intends to use the services of any contractor unaffiliated with Hotel to provide any services within the Hotel's premises before, during or after the Event (including, without limitation, security companies, decorators, florists and audio-visual service providers), Group shall provide written notice to Hotel at least 30 days before the date of the Event identifying the contractor(s), and the contractor(s) shall not be allowed onto the premises of the Hotel without Hotel's advance written consent. If Hotel is required under any collective bargaining agreement, requirements contract or any other contract to incur any expense if a particular service provider or set of employees does not perform services that Group wishes to perform itself or to have performed by an outside contractor, then Group shall be responsible for these expenses, which shall be added to the Master Account. Hotel may require a representative any outside contractor invited to Hotel by Group to sign a release and indemnification of Hotel, in a form provided by Hotel and to provide evidence of insurance reasonably acceptable to Hotel. Hotel will provide Group a copy of its standard form for this purpose upon request.

**Outstanding Balance.** Any outstanding balance of the Master Account will be due and payable by Group upon receipt of an invoice from Hotel. If payment is not received within thirty (30) days, a finance charge equal to the lesser of one- and one-half percent (1-1/2%) per month (18% Annual Rate) and the maximum allowed by law will be added to the unpaid balance commencing on the invoice date. Any payment by Group or acceptance by Hotel of an amount less than any amount due by Group shall be deemed solely as a partial payment of the full amount due. No endorsement or statement on any check or any letter accompanying any payment shall be deemed an accord and satisfaction, and Hotel may accept such check or payment without prejudice to Hotel's right to recover the balance of all amounts due or pursue any other remedies available to Hotel under this Agreement or in law or in equity.

**Signs and Displays / Use of Hotel's Name.** Group shall not display signs in Hotel or use the name or logo of the Hotel or any franchisor of Hotel in any promotional materials without prior written approval of the General Manager of the Hotel. Group further agrees that no sign, banner or display shall be affixed to any part of the Hotel without the prior written consent of Hotel. Group will be responsible for the cost of repairing any damages caused to the walls, fixtures or carpet caused by any such sign, banner or display.

**Security.** Hotel may, in its sole and absolute discretion, require additional security procedures, at Group's sole expense, because of the size or nature of the Event. These procedures may include the assignment by Hotel of additional security personnel employed by Hotel or Hotel's independent contractor (which may be the local police department). Hotel may allow Group to retain an outside security service provider that is approved in writing by Hotel prior to the Event. If Group hires an outside security service provider, Group must provide Hotel with a copy of its agreement with the service provider, which shall indemnify Hotel, its owner, KSL Resorts, and their respective parents, subsidiaries and affiliates, and all of their respective owners, members, partners, directors, officers, employees, representatives and agents, from and against any liabilities related to the security services. Under no circumstances shall any armed security personnel be permitted onto the premises of Hotel without Hotel's advanced written approval, which Hotel may withhold in its sole and absolute discretion.

**Shipping and Packages.** If Group will be shipping packages to Hotel, Group must notify Hotel at least one week in advance. Each package sent to Hotel must include the name of Group, the date of the Event and the number of items contained in the package. Each package should arrive no earlier than three (3) days before the date of the Event. Hotel reserves the right to add storage fees to the Master Account for any packages that arrive earlier. Hotel shall have no liability for the delivery, security or condition of the packages.

**Notices.** All notices, offers, acceptances, requests and other communications hereunder shall be in writing and shall be deemed sufficient if hand delivered (against receipt) or sent by a commercially recognized express delivery service (e.g. FedEx or UPS), or certified or registered U.S. Mail, postage prepaid, to the Group Contact, at the address for the Group Contact, both identified on the first page of this Agreement; or, if to Hotel, to the street address of the Hotel premises to the attention of its General Manager. Hotel may change Hotel's designated contact at any time upon notice. Hotel will not be bound by any notice unless delivered to Hotel in the manner specified herein.

**Damage to Hotel Premises.** To the fullest extent permitted by law, Group assumes full responsibility for any damage done to the Hotel during your Event or any setup

for the Event or disassembly after the Event, to the extent that such damage is caused by Group, its employees, guests, agents, or contractors (other than Hotel and its subcontractors), including any damage resulting from the installation, placement, and removal of Group's displays, equipment, exhibits, or other items.

**Indemnification.** Group shall indemnify, defend and hold harmless Hotel, its owner, its management company, their respective affiliates and all of their respective officers, directors, partners, members and employees from and against all demands, suits, judgments, settlements, claims, damages to persons and/or property, fines, liens, losses and other liabilities, including reasonable attorneys' fees (collectively "Claims") arising out of or related to the negligence or intentional misconduct of Group, its contractors or exhibitors, or their respective employees, agents, contractors or attendees. Group does not waive, by reason of this section, any defense that it may have with respect to such Claims.

**Disturbances.** Group agrees that its use of assigned Event spaces will not create any unreasonable disturbance to other guests or meetings, such as excessive noise, smoke, fog or offensive smells. Neither Group nor its contractors will use such features without advance approval of Hotel.

**Group's Property.** Group agrees Hotel will not be responsible for the safe keeping of equipment, supplies, written material or other valuable items left in meeting rooms, sleeping rooms or anywhere on Hotel's premises. Group is responsible for securing any such aforementioned items and hereby assumes responsibility for loss thereof. Group may not rely on any verbal or written assurances provided by Hotel staff, other than as provided in this Agreement. Property of Group is the sole responsibility of Group and/or its owner. Group warrants that it has procured sufficient insurance to cover the loss of such property and waives any claims under Hotel's insurance policy for the loss of Group's property or the property of any of its attendees or invitees.

**Choice of Law.** This Agreement will be interpreted in accordance with the laws of the state in which Hotel premises is located, without giving effect to any conflict-of-law principles thereof that would result in application the laws of any other state.

**Dispute Resolution.**

a. The parties shall exercise commercially reasonable efforts to informally and timely resolve any dispute arising under or related to this Agreement before commencing litigation, unless the litigation seeks emergency injunctive relief.

b. Any action between the parties arising out of or related to this Agreement shall be filed solely in the United States District Court for the district in which the premises of Hotel is located or, if subject matter jurisdiction in that court is lacking, in a state court in whose jurisdiction Hotel is located. Each of the parties hereby consents to the personal jurisdiction of these courts and venue of any such action in these courts, and hereby waives any objection based on the doctrine of *forum non conveniens* to any such action being adjudicated by any such court.

c. If any action by either party against the other to enforce its rights under this Agreement, including (without limitation) any litigation and/or other efforts to collect any payments due under this Agreement, the non-prevailing party shall be responsible for the prevailing party's costs related to such action, including (without limitation) reasonable attorneys' fees and expenses, collection costs and pre- and post-judgment interest.

d. **THE PARTIES HEREBY KNOWINGLY, VOLUNTARILY, INTENTIONALLY AND MUTUALLY WAIVE ANY RIGHT TO A TRIAL BY JURY IN ANY CIVIL ACTION BASED ON, ARISING FROM OR IN CONNECTION WITH THIS AGREEMENT, THE EVENT, OR ANY COURSE OF CONDUCT, COURSE OF DEALING, STATEMENTS (VERBAL OR WRITTEN) OR ACTIONS BY THE PARTIES.**

**Entire Agreement.** This Agreement constitutes the entire agreement between the parties with respect to the Event and supersedes any previous agreements, communications, representations or agreements, whether written or oral. Any modifications, additions or corrective lining out made on this Agreement will not be binding unless such modifications have been signed or initialed by both parties. Any amendments to this Agreement must be made in writing and signed by authorized representative of each party. For the avoidance of doubt, this section shall not prevent Group from ordering particular or additional services from Hotel through a banquet event order or other document signed by an Authorized Representative.

**No Assignment.** Neither party may assign or transfer this Agreement or any of its rights (other than rights to receive payments) or obligations hereunder without the written consent of other party, unless the assignment is to an affiliate of the

assigning party pursuant to an internal reorganization or acquisition of the assigning party, or the assignment is made to an entity that acquires all or substantially all of the assigning party's assets. Any attempted assignment or transfer by Group without such consent may, at the option of Hotel, be deemed to be a Cancellation, in which case Group shall be liable for a Cancellation Fee set forth herein.

**Miscellaneous.** Each person signing this Agreement warrants that he or she is authorized to bind the party for which he or she is signing. Any provision of this Agreement that is deemed unenforceable shall be ineffective to the extent of such unenforceability without invalidating or rendering the remainder of this Agreement invalid. Each party shall execute such other and further documents as may be necessary to carry out the intention as well as to comply with the provisions of this Agreement. The failure of either party to insist, at any time, on strict performance of any terms or conditions of this Agreement, or to exercise any option, right or remedy contained in this Agreement, shall not be construed as a waiver or as a relinquishment for the future of such term, condition, option, right or remedy. No waiver by either party of any term or condition hereof shall be deemed to have been made unless expressed in writing and signed by such party.

*[End of Additional Terms and Conditions]*




# Carbon Lehigh Intermediate Unit #21

4210 Independence Drive  
Schnecksville, PA 18078-2580


**Elaine E. Eib, Ed.D.**  
Executive Director

**Kimberly A. Talipan**  
Assistant to the Executive Director

610-769-4111  
800-223-4821  
Fax 610-769-1290  
www.cliu.org

 [facebook.com/CarbonLehighIntermediateUnit21](https://facebook.com/CarbonLehighIntermediateUnit21)

 [@CLIU21](https://twitter.com/CLIU21)

 [youtube.com/user/CarbonLehigh](https://youtube.com/user/CarbonLehigh)

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## CARBON LEHIGH INTERMEDIATE UNIT NON-MEMBER SCHOOL DISTRICT / CHARTER SCHOOL INTERGOVERNMENTAL AGREEMENT FOR SPECIAL EDUCATION SERVICES

This Agreement is made this 28 day of September, 2022, between East Stroudsburg Area School District ("District/Charter") and the Carbon Lehigh Intermediate Unit 21 of 4210 Independence Drive, Schnecksville, PA 18078-2580 ("IU"). In consideration of the promises and covenants contained in this agreement, and intending to be legally bound, the parties agree as follows:

1. Responsibilities of the IU

- a. During the 2022-2023 school year, the IU will maintain and operate a program of special education services in accordance with the provisions of the Special Education Plan of the IU, as submitted to the Pennsylvania Department of Education on or about 5/1/2022. Such services shall be provided in accordance with all requirements of state and federal laws.
- b. If through the IU's referral process, a student has been identified as being in need of services provided by the IU and for whom the District has issued, or intends to issue, an appropriate Notice of Recommended Educational Placement (NOREP), the IU will determine if it will accept the student into an appropriate IU special education program and provide services.
- c. Students accepted by the IU into an IU special education program, who require related services as per their Individualized Education Program, will receive such services through IU programming and IU authorized personnel only.
- d. School Year Special Education Services
  - i. IU will provide an invoice for Special Education Services in accordance with the following schedule:
    1. February 15<sup>th</sup> Invoice: one hundred percent (100%) of the Mid Year Reconciliation of Special Education Costs based on actual student data as of the third Monday in January 2023.
    2. July 31<sup>st</sup> Invoice/Refund Statement: Final Reconciliation of Costs for Special Education Services based on actual student data as of June 30, 2023. If the Final Reconciliation of Special Education costs exceed the amount(s) previously invoiced by the IU under this Agreement, the IU will include an invoice for the balance owed by the District with the Final Reconciliation Statement. If the Final Reconciliation of Special Education costs are less than the amount(s) previously invoiced and paid by the District under this Agreement, the IU will refund the overpayment to the District by September 1<sup>st</sup>.

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**Helping Children Learn**

*"CLIU is a service agency committed to Helping Children Learn."*

**CARBON LEHIGH INTERMEDIATE UNIT  
NON-MEMBER SCHOOL DISTRICT / CHARTER SCHOOL  
INTERGOVERNMENTAL AGREEMENT FOR SPECIAL EDUCATION SERVICES**

- e. School Year S.I.T.E.S Programs
    - i. IU will invoice District one hundred dollars (\$100) for each day that a client enrolled in a S.I.T.E.S program is absent.
    - ii. The IU will discharge a client from a S.I.T.E.S program after a client has been absent for ten consecutive days of programming. The date of discharge will be the last date of absence.
    - iii. IU will issue District an invoice for client absences on the following schedule:
      - 1. December 15<sup>th</sup> Invoice: an invoice will be issued for client absence(s) occurring between the first day of school and November 30<sup>th</sup>.
      - 2. March 15<sup>th</sup> Invoice: an invoice will be issued for client absence(s) occurring between December 1<sup>st</sup> and February 28<sup>th</sup>.
      - 3. July 31<sup>st</sup> Invoice: an invoice will be issued for client absence(s) occurring between March 1<sup>st</sup> and June 30<sup>th</sup>.
  - f. Summer Services (Summer 2023)
    - i. IU will invoice the District for Summer Services by September 30, 2023.
    - ii. IU will calculate Summer Services cost based on student membership, regardless of students' attendance, established on the final student enrollment roster which is to be confirmed by the District no later than June 1<sup>st</sup>.
    - iii. If the District does not explicitly confirm the student enrollment roster by June 1<sup>st</sup>, the IU will consider the student enrollment roster verified and final for student membership.
    - iv. Any student who enrolls or withdraws from Summer Services after the June 1<sup>st</sup> roster will be invoiced for full membership, regardless of the date of enrollment or withdrawal.
  - g. S.I.T.E.S Summer Services
    - i. IU will invoice District one hundred dollars (\$100) for each day that a client enrolled in a Summer S.I.T.E.S program is absent.
    - ii. The IU will discharge a client from a S.I.T.E.S program after a client has been absent for ten consecutive days of programming. The date of discharge will be the last date of absence.
    - iii. IU will invoice the District for S.I.T.E.S Summer Services by September 30, 2023.
  - h. 1305 and 1306 Billing
    - i. IU will bill the host district for services provided to 1305 or 1306 identified students.
2. Responsibilities of the District
- a. District will comply with the IU's student referral process including providing or completing all required student documentation for student enrollment into an IU program or service.
  - b. District agrees that it will only utilize IU authorized personnel for related services for students accepted into an IU special education program who require such related services as per their IEP.
  - c. District agrees to pay the IU for all programs and services as invoiced per the above schedule.
  - d. District agrees to pay each IU invoice within 90 days of the date the invoice was sent to District.
  - e. District agrees it may be subject to a one and a half percent (1.5%) interest fee on invoiced amount(s) not paid within 90 days of the date the invoice was sent to the District.
  - f. District agrees that it will not challenge an invoice due to data accuracy after 30 calendar days following the issuance of the final reconciliation statement issued by July 31, 2023.
  - g. District agrees to pay one hundred dollars (\$100) for each day that a client enrolled in a S.I.T.E.S program or a Summer S.I.T.E.S program is absent



**CARBON LEHIGH INTERMEDIATE UNIT  
NON-MEMBER SCHOOL DISTRICT / CHARTER SCHOOL  
INTERGOVERNMENTAL AGREEMENT FOR SPECIAL EDUCATION SERVICES**

- h. District will confirm the final student enrollment roster for all Summer Services no later than June 1<sup>st</sup>. If the District does not explicitly confirm the student enrollment roster by June 1<sup>st</sup>, the IU will consider the student enrollment roster verified and final for student membership.
  - i. Any student who enrolls or withdraws from Summer Services after the June 1<sup>st</sup> roster will be invoiced for full membership, regardless of the date of enrollment or withdrawal.
- 3. District agrees to indemnify and hold harmless IU and its officers, agents and employees against all liability, losses and costs imposed on IU, including attorney fees, attributable to acts or omissions of District arising out of the conduct and/or responsibilities to be carried out by District under this agreement with the understanding that nothing herein shall be construed to waive the immunities or expand the limitations on liability granted to District under state law. IU agrees to indemnify and hold harmless District and its officers, agents and employees against all liability, losses and costs, imposed on District, including attorney fees, attributable to acts or omissions of IU arising out of the conduct and/or responsibilities to be carried out by IU under this agreement with the understanding that nothing herein shall be construed to waive the immunities or expand the limitations on liability granted to IU under state law.

District: East Stroudsburg Area School District

By: Dr. William R. Riker

Printed/Typed Name: \_\_\_\_\_  
Superintendent/Charter School CEO

Date: \_\_\_\_\_

Carbon Lehigh Intermediate Unit #21

By: \_\_\_\_\_  
Dr. Elaine E. Eib, Executive Director

Date: \_\_\_\_\_

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EAST STROUDSBURG AREA SCHOOL DISTRICT

Phone: (570) 424-8500 – Fax (570) 421-4968

Contract for In-District Services

RECEIVED

OCT 10 2022

Name of Provider: Stephanie Cardelli  
Employee # 5539

Date(s) of Services: 10/20/22

Title of Presentation/Service: Accompanist

Purpose of Presentation/Service: Concert

Total Time Required for Presentation/Service: 1.5 hours

Presentation/Service Facility: Auditorium

Maximum Number of Participants: —

Presentation/Service Rate: \$150.00

Total Estimated Cost of Proposed Presentation/Service: \$150.00

Budget Account Number to be charged: 10-3210-513-000-30-519-121-000-0000

Audio/Visual Equipment Needed: X

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.  
If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the provider.

Signature of Initiator: [Signature] 10/6/22  
Initiator sends to Provider to sign DATE

Signature of Provider: [Signature] 10/6/22  
Provider sends to Assistant Superintendent for Curriculum & Instruction DATE

<b>Approvals:</b>	
Assistant Superintendent For Curriculum & Instruction: <u>[Signature]</u>	<u>OCT 11 2022</u> DATE
Send to the Superintendent's Office	
<b>After Board Approved</b>	<b>Board Approval Date</b> _____
Superintendent: _____	
Send back to the Initiator	DATE

Upon Completion of Presentation/Service the Initiator will complete.

Comments on services \_\_\_\_\_

Total due provider \_\_\_\_\_ Approved for payment \_\_\_\_\_

Initiator will distribute the copies:

- Business Office (payroll) for payment
- Human Resources – Place in Presenter's File
- Staff Development Secretary
- Initiator
- Provider

**TAG! We're It.**  **SERVICE AGREEMENT**

This Fire and Security System Service Agreement is entered into by and between Pye Barker Fire & Safety, LLC, d/b/a Keystone Fire and Security (hereinafter the "Company" or "Keystone") and the Customer whose name and address are set forth below (hereinafter the "Customer"). The Fire and Security System Service Agreement, the attached Exhibit(s) and the Service Agreement Standard Terms and Conditions attached hereto are collectively referred to as the "Agreement". Company agrees to provide inspection and maintenance services to Customer in accordance with this Agreement.

<b>CUSTOMER:</b>	<b>SERVICE SITE INFO:</b>	<b>PROPOSAL DATE:</b>	<b>10/6/2022</b>
East Stroudsburg Area	High School South	<b>LIFE SAFETY ADVISOR:</b>	<b>190</b>
School District	279 N Courtland Street	<b>PROPOSAL NO:</b>	<b>22-1264A</b>
50 Vine Street	East Stroudsburg	<b>AGREEMENT EFFECTIVE</b>	
East Stroudsburg, PA 18301	PA 18301	<b>FROM:</b>	<b>10/1/2022</b>
<b>ATTN:</b> William Gouger	<input type="checkbox"/>	<b>TO:</b>	<b>9/30/2025</b>
<b>PHONE:</b> (570) 424-8500		<b>COSTARS MEMBER NO:</b>	<b>40-E22-130</b>
<b>CELL:</b>			

**SERVICES OFFERED UNDER THIS AGREEMENT:**

For specific information on the Equipment and System(s) covered under this Agreement, please refer to the "List of Systems to be Serviced". In many cases, the systems listed below require different intervals of test and inspection. Please refer to the specified "Exhibit" for each system marked with a "P" below for information on testing intervals, scope of inspection work, and value-added optional services.

System Type	Quantity	Annual Fee	
Audio Visuals & Sound System(s)			
Intrusion Detection System(s)			
Access Control System(s)			
Automatic Fire Damper(s)			
Hand Portable Fire Extinguisher(s)			
E-Lighting, Exit Signs and Hose(s)			
Building Fire Alarm System(s)			
Gaseous Clean Agent System(s)	(1) ✓	\$884.00	(See Exhibit G - Gaseous Agt System Inspection)
Intercom, Paging & Clock System(s)			
Kitchen Suppression System(s)			
Industrial Dry Chemical & Vehicle System(s)			
Central Station Monitoring Service			
Nurse Call System(s)			
Pre-Action/Deluge/Foam System(s)			
Building Sprinkler Sub-System(s)			
Video Surveillance System(s)			
Annual Investment		\$884.00	
Dispatch Fee		\$150.00	
Plus Applicable Tax		\$0.00	

(Tax Exempt - NOTE: Customer must provide Company with valid exemption certificate to avoid being charged tax.)

**ANNUAL INVESTMENT:**

\$1,034.00

This proposal valid for 30 days from date above.

Company proposes to bill Customer annually on a schedule in advance of services performed.

Annual investment above includes the cost to perform the inspection(s), only, and any "Additional Required" and/or "Value-Added" Services listed below, marked as "Included". Unless otherwise noted, all replacement parts, repairs, emergency service calls, recharges, or other changes in work scope, will result in charges over and above the stated inspection price. Customer selected optional services such as "Parts Protection Plus" will be billed at the commencement of this agreement and at each successive renewal period.

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**IMPORTANT - PLEASE READ:**

**IMPORTANT INFORMATION REGARDING THE INSPECTION OF YOUR SYSTEM(S) AND EQUIPMENT**


1. Customer must provide Company unfettered and timely access to all equipment to be tested. Call backs and return visit(s) to test equipment missed and/or not tested as a result of inaccessibility will result in an additional charge for labor at our contracted labor rate(s), as noted in this Agreement.
2. Determination of our inspection fee is predicated upon, among other considerations, the quantity, type, and frequency of equipment to be inspected. Should it be determined that there is more [or less] equipment than originally stated at the time of our inspection, Company reserves the right to adjust the inspection price accordingly.
3. Customer is responsible for providing all specialty equipment at time of inspection, including but not limited to scissor lifts, scaffolding, high-reach equipment, etc. If any specialty equipment is to be provided by Company, additional charges will be added to the cost of the inspection.
4. Company cannot inspect a system in an "off normal" condition. All existing trouble conditions, including but not limited to ground faults, open circuits, and short circuits, must be repaired and restored prior to commencement of inspection. All repairs will be done on a time and materials basis and will be in addition to the cost of the inspection.
5. Unless otherwise specified and if the equipment is so equipped, all audible alarm devices will be tested at the time of the inspection during normal business hours (8:00 am to 4:30 pm, Monday through Friday except holidays). Off-hour testing of audible devices, if required, will be performed under a special written agreement with the Customer, which will outline additional charges for premium time.
6. Many fire and security systems are connected to a central station monitoring company. Customer is responsible for notifying building occupants of testing and for calling central station monitoring service "in" or "out" of service prior to the start and following the completion of Company testing and inspection. Fines or penalties for unwanted or excessive alarm activations will be the sole responsibility of the Customer. Should Company be assessed penalties for work performed at a Customer's facility, these charges will be itemized and added to the Customer's invoice.
7. Unless otherwise specified, all fire, sound and security systems will be tested during normal business hours (8:00 am to 4:30 pm, Monday through Friday except holidays). Off-hour testing, if required, will be performed under a special written agreement with the customer, which will outline additional charges for premium time.
8. Company is a participating member of COSTARS™. COSTARS is the Commonwealth of Pennsylvania's Cooperative Purchasing Program which serves as a conduit through which registered and eligible local public procurement units (LPPUs) and state-affiliated entities (together "Members") are able to leverage contracts established by the PA Department of General Services to cost-effectively and efficiently identify suppliers with whom to do business.
9. Customer is responsible for resetting/restoring ancillary functions after system testing, including but not limited to, recalled elevator cars, roll-up fire doors, door hold-open devices, dampers, air handlers, pressurization fans, etc.
10. Parts needing replacement due to obsolescence, misuse, abuse, theft, and/or Acts of God, are not covered under warranty or the Parts Protection Plus all-inclusive parts program, and will be itemized and billed to the Customer at OEM suggested list price less any contracted discount, if applicable.

END OF SECTION

**ACCEPTANCE OF AGREEMENT:**

This Agreement has been read, understood and hereby accepted. By your signature below and on the subsequent page(s) requiring a signature, you are hereby authorizing Company to perform the work as specified. There is no agreement until a representative of the Company returns a dated, countersigned copy of this agreement to the Customer. Payment by Customer will be made as outlined above:

CUSTOMER

  
 \_\_\_\_\_  
 Signature  
 William T Gouger  
 \_\_\_\_\_  
 Printed Name  
 SSS  
 \_\_\_\_\_  
 Title  
 William-Gouger@esard.net  
 \_\_\_\_\_  
 Email Address  
 10/7/2022  
 \_\_\_\_\_  
 Date

KEYSTONE FIRE AND SECURITY

\_\_\_\_\_  
 Signature  
 \_\_\_\_\_  
 Printed Name  
 \_\_\_\_\_  
 Title  
 \_\_\_\_\_  
 Date

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**EXHIBIT G: GASEOUS AGENT SYSTEM INSPECTION**

**Inspection Service:**

**1. FREQUENCY**

We will schedule (2) visit(s) per year so that the system(s) will be inspected (2) time(s) over the course of the year.

**2. SCOPE OF WORK TO BE PERFORMED**

Comprehensive multi-point Inspection of the system, covering:

Device	Quantity
Suppression Control Panel(s)	(1)
Audible/Visual Device(s)	(2)
Manual Pull/Abort Station(s)	(1)
Detection Device(s)	(4)
Agent Storage Tank(s)	(1)
Releasing/Supervisory Device(s)	-
Ancillary Tie In(s)	(2)

- Pre-Inspection Condition Reporting
- Installation Condition Reporting
- Control Panel Test and Inspection
- Field Device Test and Inspection

Calibrated sensitivity testing of system smoke detectors, performed bi-annually and as otherwise required.  
 Cleaning of system components where deemed necessary for proper operation.  
 Verify Department of Transportation (DOT) compliance for system cylinders.

**3. INSPECTION REPORTING**

- Completed *Suppression System Inspection Report (SSIR)* for customer and authority having jurisdiction (AHJ).
- Completed *Notification of Deficiency Report (NDR)* for system deficiencies.
- Printed location and condition reporting of connected alarm and detection devices.
- Record of system cylinder data (weight, pressure, hydrostatic test date, etc.)
- Completed Certification of Inspection documentation for authority having jurisdiction (AHJ).

**4. IMPORTANT INFORMATION - (PLEASE READ)**

1. Customer is responsible for notifying building occupants in advance of testing to be performed by Company.
2. Customer is responsible for the agent stored in system containers. The cost to replace any agent deemed to be missing due to leakage, tampering, accidental, consequential, or intentional discharge, electrical or mechanical failure of the system, fire, or otherwise undetermined cause, will be the sole responsibility of the Customer.
3. Unless otherwise specified, all system tie-ins (i.e., computer shutdown, HVAC shutdown, dampers, EPO switches, PLC interfaces, etc.) will be tested at the time of the inspection during normal business hours (8:00 am to 4:30 pm, Monday through Friday except holidays). Off-hour testing of shutdowns will be done under special agreement with the Customer for an additional charge.

**END OF SECTION**

EAST STROUDSBURG AREA SCHOOL DISTRICT  
Independent Contractor Agreement

---

To be used when contracting with an out of District consultant or contractor for professional services

---

THIS AGREEMENT is made this 20 day of Sept., 20 22, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

George Johnson (the "Contractor") of Pocono Environmental Ed. Center

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43<sup>rd</sup> Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

we will be providing 3 in-person grant funded programs about "Seasonal Survival." Each program is approximately 1 hr. long.

Location of Services:

Smithfield Elementary

Effective Date: November 16, 2022

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ \_\_\_\_\_  
Time (Days/Hour/Other): \_\_\_\_\_  
Total Cost: \$ \_\_\_\_\_

b) Fixed Rate: \* \$ Free - grant funded \*

c) Are expenses included?  YES  NO  
If no, please itemize:

Budget Code: N/A

Department: N/A.

District Initiator: Jennifer Romagosa

Authorization for Payment: \_\_\_\_\_ Date: \_\_\_\_\_

Purchase Order # \_\_\_\_\_

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EAST STROUDSBURG AREA SCHOOL DISTRICT  
Independent Contractor Agreement

---

To be used when contracting with an out of District consultant or contractor for professional services

---

THIS AGREEMENT is made this 30th day of Sept, 2022, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principle office located at 50 Vine St, East Stroudsburg, PA 18301

AND

Robert Prothro (the "Contractor") of \_\_\_\_\_

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43<sup>rd</sup> Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or



SCHEDULE A

Description of Service to be performed (be specific):

DJ for Homecoming dance

Location of Services: High school South Gym

Effective Date: 10/15/22

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ \_\_\_\_\_  
Time (Days/Hour/Other): \_\_\_\_\_  
Total Cost: \$ \_\_\_\_\_

b) Fixed Rate: \$ 500.00

c) Are expenses included?  YES  NO  
If no, please itemize:

Budget Code: 8025

Department: ESS SGA

District Initiator: [Signature]

x Authorization for Payment: [Signature]

Date: 10-11-22

Purchase Order # \_\_\_\_\_

EAST STROUDSBURG AREA SCHOOL DISTRICT  
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 22 day of September 2022, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Midge McColosky the " Contractor") of The Shawnee Playhouse

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43<sup>rd</sup> Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

Performance from the Shawnee Playhouse titled Character Matters.

Location of Services:

Bushkill Elementary School

Effective Date:

March 3, 2022

Professional Fee: The Shawnee Playhouse is using a grant.

a) Rate (Daily/Hourly/Other): \$ 0.00  
Time (Days/Hour/Other): \_\_\_\_\_  
Total Cost: \$ 0.00

b) Fixed Rate: \$ \_\_\_\_\_

c) Are expenses included?  YES  NO  
If no, please itemize: Free

Budget Code: \_\_\_\_\_

Department: \_\_\_\_\_

District Initiator: \_\_\_\_\_

Authorization for Payment: \_\_\_\_\_

Date: 9/23/22

Purchase Order # \_\_\_\_\_

EAST STROUDSBURG AREA SCHOOL DISTRICT  
Independent Contractor Agreement

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To be used when contracting with an out of District consultant or contractor for professional services

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**THIS AGREEMENT** is made this 26<sup>th</sup> day of September, 2022 by and between:

**EAST STROUDSBURG AREA SCHOOL DISTRICT** (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

**AND**

Chuck Thomas(the "Contractor") of Chuckwalks

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

**1. Nature of Position**

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

**2. Scope of Duties**

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

**3. Breach of Agreement**

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43<sup>rd</sup> Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or



SCHEDULE A

Description of Service to be performed (be specific): 2 x 1 Day Mindful Outdoor Experience Student Workshops as part of East Stroudsburg High School South Social Emotional Learning District Initiative/South's ATSI.

Chuck Thomas will guide both staff and students in Mindful Outdoor Experiences as part of the Social Emotional Learning District Initiative. These experiences will involve staff and students in hands-on outdoor awareness to promote healing and a deep connection with the more than human world. All activities and programs will be designed to encourage a lifelong and consistent connection between humans and the natural environment in their community.

Program dates and times are as follows: Student Mindful Outdoor Experiences will be held on 10/19/22 and 10/20/22

Location of Services: All Mindful Outdoor Experiences will take place on the East Stroudsburg High School South Campus along the Levee Loop at the rear of High School South Property (by the creek and baseball fields).

Effective Date: August 23, 2021

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ \_\_\_\_\_  
Time (Days/Hour/Other): \_\_\_\_\_  
Total Cost: \$ \_\_\_\_\_

b) Fixed Rate:

\$ 1000.00 for 2 Mindful Outdoor Programs including staff and students on October 19 and October 20, 2022

c) Are expenses included? YES

If no, please itemize:

Budget Code: 10-1190-330-993-30-820-000-000-8746 Department: ARP ESSER A-TSI Set  
Aside Grant *Angela Byrne*

District Initiator: *A.P. [Signature]*

Authorization for Payment: *[Signature]* Date: *9/22/2022*

Purchase Order # \_\_\_\_\_

COLONIAL INTERMEDIATE UNIT 20  
A Regional Service Agency  
6 Danforth Drive  
Easton, Pennsylvania 18045-7899

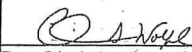
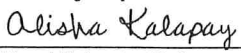
AMENDMENT TO CONTRACT FOR SERVICE  
(REVENUE GENERATING)

This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and East Stroudsburg Area School District, 50 Vine Street, East Stroudsburg, PA 18301, (570) 424-8500, to provide four Licensed Social Workers and/or Licensed Professional Counselors to provide mental health supportive services to students in the East Stroudsburg Area School District. Services to include but are not limited to, individual counseling, group counseling, family counseling, mental health case management, IEP participation, and mental health assessment, originally approved on May 25, 2022, is amended as follows:

Amend the contract increasing the shall not exceed amount from \$376,880.00 to \$659,540.00 to include three (3) additional Licensed Social Workers and/or Licensed Professional Counselors.

East Stroudsburg Area School District will be billed for services rendered by Colonial Intermediate Unit 20.

The signed amendment must be returned to Mr. Jon Wallitsch, Assistant to the Executive Director for Management Services, at the Intermediate Unit Office.

DocuSigned by:			
	09/28/2022	_____	_____
Dr. Christopher S. Wolfel	Date	East Stroudsburg Area School District	Date
Executive Director		Superintendent	
	9/29/2022	_____	_____
Ms. Alisha Kalapay	Date	Federal ID Number	
Secretary to the Board			

To comply with Federal laws, State laws, and State Department of Education regulations concerning equal rights and opportunities and to assure these within our Intermediate Unit, the Colonial Intermediate Unit 20 declares itself to be an equal rights and opportunities agency. As an equal rights and opportunities agency, it does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex and disabilities as defined by law. The Intermediate Unit's commitment to non-discrimination extends to students, employees, prospective employees, and the community.

Successful performance and affirmative action program efforts will provide positive benefits to the Intermediate Unit through fuller utilization and development of previously underutilized human resources. Coordinator of Title IX, Section 504 and ADA is The Director of Human Resources and Research Services, Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA 18045, (610) 515-6405, TDD/TTY Hearing Impaired (610) 252-3786.

**WORKSHEET – CONTRACT FOR SERVICE**

**DIRECT CONTACT WITH STUDENTS**

- Human Resources has verified credentials (FBI Fingerprint, Child Abuse, Criminal Background Check)  
(Individual cannot start until credentials are verified)

**NO CONTACT WITH STUDENTS**

**REVENUE GENERATING** (Fill in Only At\*)

**AMENDMENT TO EXISTING CONTRACT** Attach copy of original signed contract, include budget

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**Individual Generating Contract: Ken Smith, Supervisor of Clinical Support/Resolve Behavioral Health Services**

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\*Contractor's Name East Stroudsburg Area School District, Attention Dr. Mary Olszewski

\*Email Address mary-olszewski@esasd.net

\*Street Address 50 Vine Street

\*City, State, ZIP Code East Stroudsburg, PA 18301

\*Telephone Number 570-424-8500 Ext 10704

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\*Purpose of Contract: Type(s) of service(s) to be provided:

Mental health supportive services of ~~four (4)~~ **seven (7)** Licensed Social Workers and/or Licensed Professional Counselors to be provided to East Stroudsburg Area School District students in grades Kindergarten through 12. Services to include but are not limited to individual counseling, group counseling, family counseling, mental health case management, IEP participation, and mental health assessment.

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Contract Rationale: Why the need for an outside contractor? (Not Applicable for Revenue Generating)

---

How did you select this contractor? (Not Applicable for Revenue Generating)

---

Who is being served? (Not Applicable for Revenue Generating)

---

Benefit of contract? (Not Applicable for Revenue Generating)

---

\*Location of Provided Service East Stroudsburg Area School District buildings

\*Date(s) of Service 7/1/2022 - 6/30/2023

---

\*Cost Per Day

\*Cost Per Hour

\*Number of Days

\*Number of Hours

\*Total Cost

\*Total Cost

---

Reimbursable Expenses (please check the applicable expenses) Not Applicable for Revenue Generating

Mileage  Lodging  Meals  Rental Car  Air Travel

---

\*"Shall Not Exceed" Amount of Contract ~~\$376,880.00~~ **\$659,540** \*Budget 012  
(4) (7) at \$94,220 ea

---

Is payment of this contract based upon other factors that could modify the amount of contract? (Not Applicable for Revenue Generating)

Yes

No

If yes, please explain:

~~This section must be completed (Not Applicable For Revenue Generating)~~

---

Is the IU solely responsible for the entire cost of this contract?

Yes

No

If no, please explain who is sharing the cost and how is the cost to be prorated.

**Payment: Please check the box that applies to this specific contract** (Not Applicable for Revenue Generating)

Contracted service (no taxes withheld)

Process payment for service through payroll

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**JUSTIFICATION FOR LATENESS**

**EAST STROUDSBURG AREA SCHOOL DISTRICT**  
**Independent Contractor Agreement**

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To be used when contracting with an out of District consultant or contractor for professional services

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**THIS AGREEMENT** is made this day of September, 2022, by and between:

**EAST STROUDSBURG AREA SCHOOL DISTRICT** (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

**AND**

**TRUANCY CONSULTANT SERVICES OF COLONIAL IU 20** (the "Contractor") with its principal office located at 6 Danforth Dr. Easton, PA 18045.

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

**1. Nature of Position**

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to the Contractor by the Board of School Directors or by its Superintendent, or the Superintendent's designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine its own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions, or benefits provided by the District to its employees other than those expressly provided in this Agreement.

**2. Scope of Duties**

- (a) Contractor shall provide contracted services as outlined in Schedule A when requested by the District.
- (b) Contractor certifies that it has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.
- (c) The District shall furnish the fixed yearly rate as outlined in Schedule A within thirty (30) days of the execution, or after the execution by both parties, of this Agreement. The District shall furnish the yearly fee as outlined in Schedule A, on the anniversary date for each year this Agreement is renewed.

**3. Term/ Breach of Agreement**



- (a) The term of this Agreement will commence on the date of execution, or when both parties have signed the Agreement, and end one year later. Renewal of this Agreement will be automatic each year, not to exceed five (5) years, unless either party submits written notification to the other of its intention not to renew; said notice must be given at least ninety (90) days prior to the expiration of the then current term.
- (b) Either party may terminate this Agreement, effective immediately, upon the material breach of the other party. Termination shall not affect the rights and/or obligations which have accrued prior to the effective date of termination.
- (c) The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or controversy arising out of or relating to any interpretation, construction, performance, or breach of this Agreement.

#### **4. Confidentiality**

Both parties will ensure its agents will comply with all applicable policies and laws including without limitation (1) the Child Protective Services Law; (2) compliance with all such legal requirements relating to confidentiality, including, but not limited to, the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232 et seq. ("FERPA"); and (3) maintaining at all times during the term of this Agreement, copies of criminal history record information and child abuse clearances, pursuant to and in compliance with the Pennsylvania School Code 24 P.S. § 1-111 and the Child Protective Services, 23 Pa.C.S.A. § 6301 et seq., for each participating Student

#### **5. Liability**

Neither of the parties shall assume any liabilities to each other. The District shall indemnify, save, and hold harmless the Contractor, its officers, board members, employees, agents, and/or representatives from and against all claims, actions, and expenses, including court costs and reasonable attorneys' fees, and against all liabilities, losses, damages, suits, actions, fines, penalties, or demands of any kind arising out of or in any way connected with any failure by the District to observe or perform any of the agreements, terms, covenants or conditions of the Agreement. The Contractor shall indemnify, save, and hold harmless the District, its officers, board members, students, employees, agents, and/or representatives from and against all claims, actions, and expenses, including court costs and reasonable attorneys' fees, and against all liabilities, losses, damages, suits, actions, fines, penalties, or demands of any kind arising out of or in any way connected with any failure by the Contractor to observe or perform any of the agreements, terms, covenants or conditions of the Agreement. Nothing in this Agreement shall be construed to waive or reduce the immunities from civil liability granted by or to enlarge the limitations on immunity imposed by the Political Subdivisions Tort Claims Act, 42 Pa.C.S.A. § 8541 et seq. The obligations set forth in this Paragraph shall survive termination of the Agreement.

#### **6. Notices**

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Any notice, request, demand or other communication required or permitted to be given under this Agreement will be sufficient if in writing and if delivered personally, or sent by certified or registered mail as follows (or to such other addressee as will be set forth in a notice given in the same manner):

If to District:

Craig Neiman, Chief Financial Officer  
East Stroudsburg Area School District  
50 Vine Street  
East Stroudsburg, PA 18301

If to Contractor:

[INSERT NAME]  
Colonial Intermediate Unit 20 6  
Danforth Dr.  
Easton PA, 18045

Any such notice will be deemed to be given on the date personally delivered or on the date mailed in the manner provided above.

## **7. Validity**

If for any reason any provision of this Agreement will be determined to be invalid or unenforceable, the validity and effect of the other provisions will not be affected.

## **8. Waiver of Breach**

The waiver by District or by Contractor of a breach of any particular provision of this Agreement by the other party will not operate, or be construed, as a waiver of any other breach of any other particular provision(s) by such other party.

## **9. Assignment**

This Agreement will not be assignable by Contractor by either party nor may the obligations of Contractor be delegated to another without prior written consent.

## **10. Entire Agreement**

This Agreement represents the entire understanding of the parties.

## **11. Applicable Law**

The parties agree that this Agreement will be construed and enforced pursuant to the laws of the Commonwealth of Pennsylvania.

**12. Modification**

This Agreement shall only be modified in writing with the same formality as the original Agreement.

**13. Force Majeure**

No party to this Agreement shall be responsible to the other party for non-performance or delay in performance of the terms or conditions of this Agreement due to acts of God, pandemics, epidemics, acts of government, war, riots, strikes, accidents and transportation, or other causes beyond the reasonable control of such party.

**14. Counsel Fees**

In the event that either party breaches any provision of this Agreement and the other party retains counsel to enforce any provision hereof, the breaching party shall pay the enforcing party's reasonable counsel fees and costs incurred in the enforcement hereof.

**15. Authority**

The parties executing this Agreement represent and warrant to each other that they have the full right, power, capacity and authority to execute and deliver this Agreement, and that they have duly and properly performed all acts required to authorize them to carry out this Agreement and the transactions contemplated by it.

**16. Counterparts**

This Agreement may be executed in counterparts and via electronic mail with each part being considered an original and all parts being recognized as one in the same document.

IN WITNESS WHEREOF, the parties have set their hands as of the day and year first above written.

ATTEST:

EAST STROUDSBURG AREA SCHOOL  
DISTRICT BOARD OF SCHOOL  
DIRECTORS

\_\_\_\_\_  
Patricia Rosado, Secretary

BY: \_\_\_\_\_  
Rich Schlameuss, President

WITNESS:

\_\_\_\_\_ [Contractor] \_\_\_\_\_

**SCHEDULE A**

**Description of Service to be performed (be specific):**

Truancy prevention via assistance from the Colonial IU 20.

**Location of Services:**

All North buildings and all Pike County Students within those buildings.

Effective Date:

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ \_\_\_\_\_  
Time (Days/Hour/Other): \$ \_\_\_\_\_  
Total Cost: \$ \_\_\_\_\_

b) Fixed Yearly Rate: \$ 68,178.00 \_\_\_\_\_

c) Are expenses included?  YES  NO  
If no, please itemize:

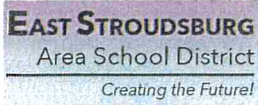
Budget Code: 10-2130-330-364-00-000-000-9175 Department: PCCD Mental Health and School Safety & Security Grant

District Initiator: \_\_\_\_\_

Authorization for Payment: \_\_\_\_\_ Date: \_\_\_\_\_

Purchase Order # \_\_\_\_\_





William Riker <william-riker@esasd.net>

## Re: Weather station at your East Stroudsburg Elementary School?

1 message

**Richardson, Scott James** ·  
To: William Riker <william-rik...>  
Cc: "Richardson, Scott James"

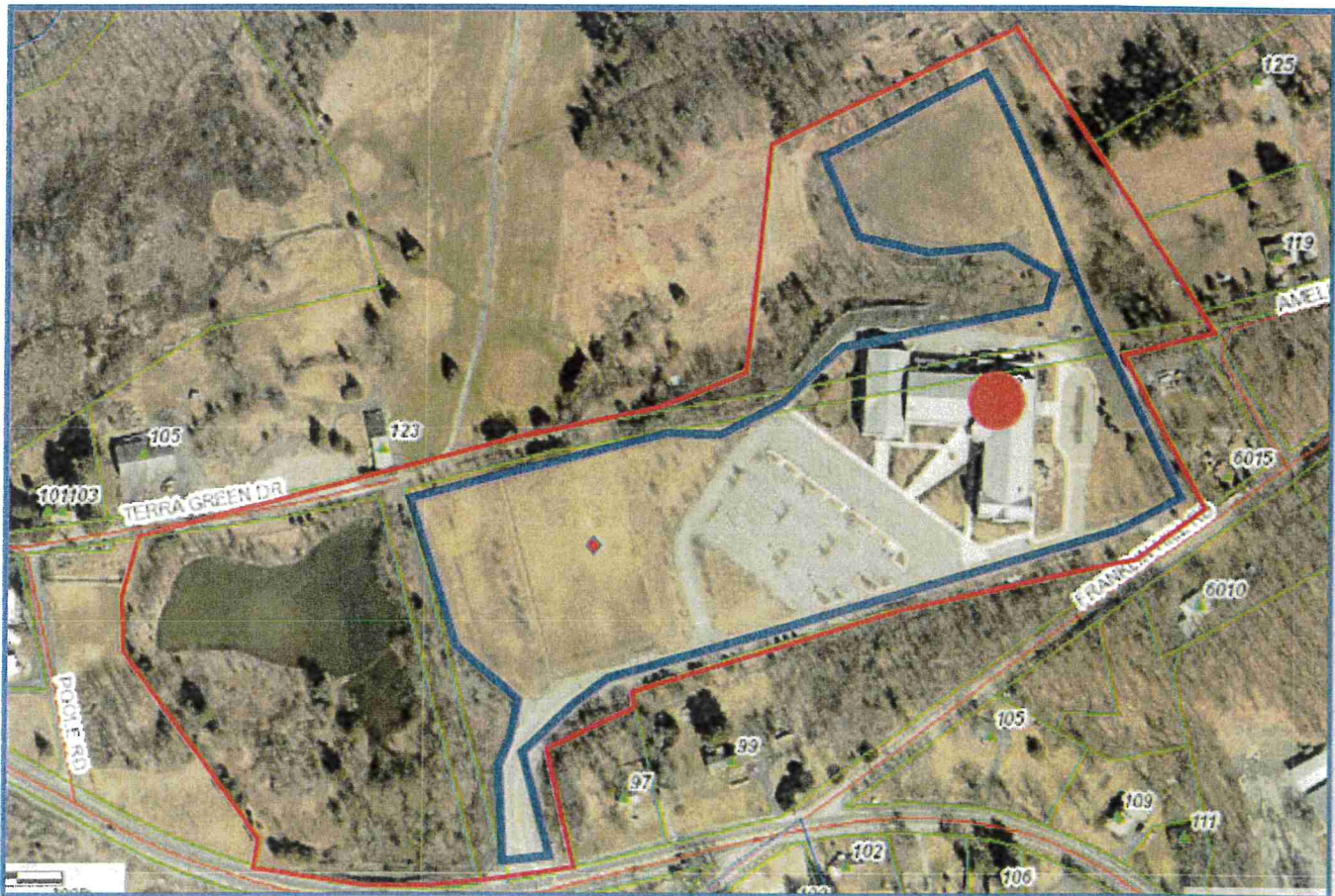
Thu, Sep 29, 2022 at 11:20 AM

Great, glad to hear it. It is amazing how the process differs with different superintendents. Some say "yes" without hesitation, others take a much more programmatic approach. In any case, every school district I have talked to date (except for one) has seen the incredible STEM opportunities and I am happy to say we have almost 20 enthusiastic K-12 schools hosting us so far. I'm still working to get on the radar at a few schools, I know how busy a superintendent is!

Thanks, and let me know if you need anything else to move this forward. There are no hard deadlines, but I would love to get a "yes, we can make this happen" in the coming weeks in case I need to look elsewhere.

FYI, The Federal funding agency required an environmental impact review for each potential site (we had to give potential locations even if an agreement with landowners was not final). If we can find a suitable location within the blue area below, that is ideal. If not, we can still move forward and will ask for an amendment.

Scott.



Dr. Scott J. Richardson  
Research Professor

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## PEMN IFLOWS 2.0 Siting Requirements

### Station Footprint:

The area needed for the tower, rain gauge, and soil properties measurements is approximately 20'x20'. The 2'x2'x2' concrete pad for the 10' tall tower is located in the center of the box. The 4'x4'x8" (deep) concrete pad for the rain gauge is located approximately 10' south of the tower base. The soil sensor requires a 2" diameter hole to be dug about 20" deep (0.5 m) with a hand auger. The location of the sensor is site dependent and installed between the tower base and the rain gauge. Wires from the rain gauge and soil sensor are buried in conduit several inches below the surface.

### Station Location Guidelines:

The perfect observing site can be difficult to find in the hilly, wooded areas of Pennsylvania. Nonetheless, the ideal site for the PEMN station would be in the middle of a flat, open grassy area with no obstructions within 10 times of the height of the obstruction. For example, 30' tall trees should be at least 300' away from the tower. The height of the vegetation in the 20'x20' station plot should be kept 3' tall or shorter so as not to interfere with the rain gauge measurement (orifice height is about 40"). We prefer not to use a fence to encompass the site but it may be necessary at sites with livestock present.

### Station Maintenance Requirements:

The main maintenance requirements for a PEMN site that we ask for help with are:

1. Keeping the grass/vegetation around the site cut down below 3' tall.
2. If power becomes an issue at the site (e.g., excessive snow), pushing the snow off the solar panel is appreciated.
3. Simple other maintenance requests as they occur (at your convenience of course) such as power cycling a hung cell phone modem, sending a picture of a sensor to confirm a problem, etc.

The PEMN stations are designed to be very low maintenance and have a lifetime in excess of 30 years (with intermittent upgrades of course).

The interested reader can find a good description of all aspects of a "Mesonet" at:

<https://www.campbellsci.com/mesonets>

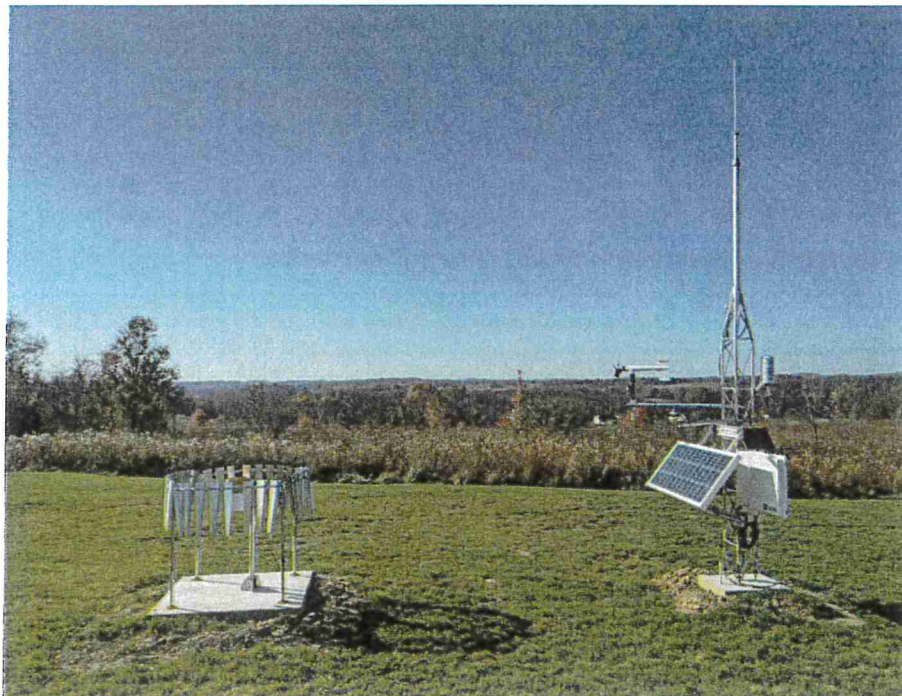


As an example, the picture below (installed at the PSU Altoona campus) is a tower identical to what we propose to install at your location. This site is good but not ideal. The main issues with this site are:

1. Slope: The ground is sloped a little too much, although it is not excessive
2. Obstruction: The trees in the distance are not 10 times their height from the tower.
3. Rain gauge could be a little farther away from the station to limit any wind flow issues.

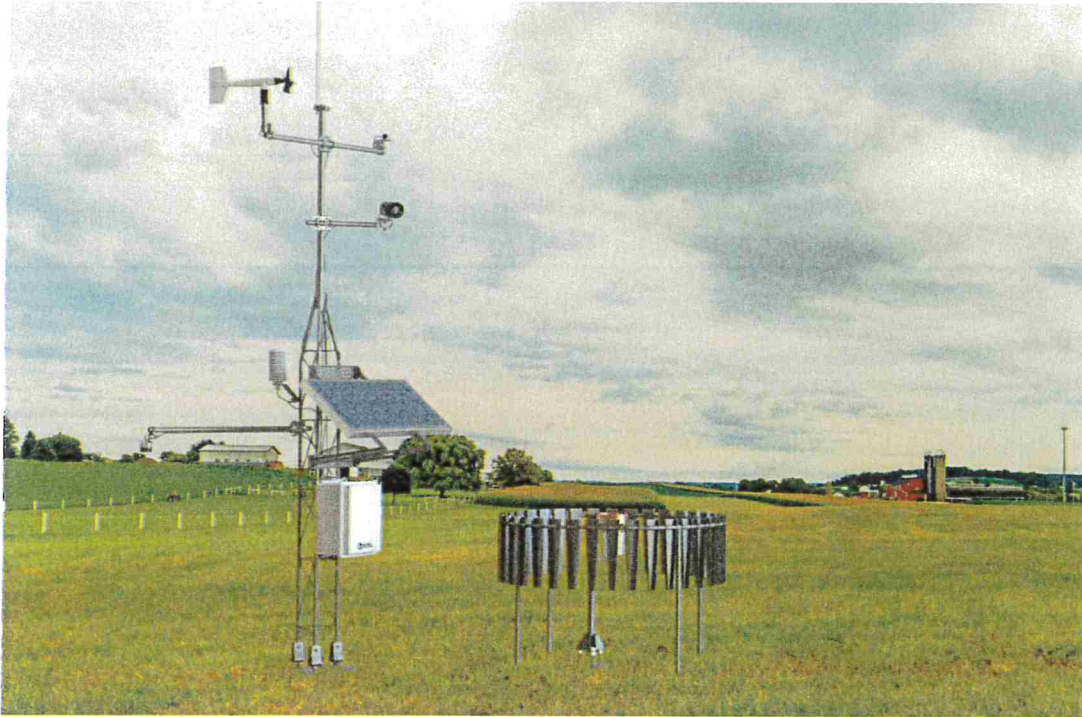


This site, located at the PSU Fayette campus, is just about ideal:



# Pennsylvania Environmental Monitoring Network

*A network of weather and water observation stations being created across Pennsylvania.*



**Fully funded by:** Penn State Office of the Vice President for Research and the Institutes of Energy and the Environment.

**Commonwealth stations:** In addition to the 20 sites currently being installed, we are looking for 30 additional sites for installation in the next year or two. Each station will provide 1-minute real-time observations of: 3-m wind speed and direction, 1.5 m air temperature and relative humidity, incoming solar radiation, atmospheric pressure, rainfall, soil temperature and soil moisture at 6 depths between the ground surface and 50 cm below ground, and sky conditions from a camera. All data is completely free for use and available just minutes after the observation is made.

**How you could benefit:** In addition to the monitoring data from your unique location, you will have access to the entire network's real-time weather and water observations. In addition to faculty and student use of data, these data will provide timely data to support facility and operations decisions regarding indoor climate control and weather related planning or emergencies.

**Requirements, installation and maintenance:** Installation of a 2x2x2 ft concrete pad, with equipment shown above. Stations are solar powered and use cell modems for data communications. All equipment and data warehousing is maintained by the Department of Meteorology and Atmospheric Science.

**Contact:** Research Professor Scott Richardson, Department of Meteorology and Atmospheric Science, if you are interested in hosting a station. [srichardson@psu.edu](mailto:srichardson@psu.edu), 814-574-3232.



# East Stroudsburg Area School District

## Enrollment Count Matrix

Count of all actively enrolled students for the current school year. Note: students with multiple building enrollments (ME) will be counted once. See details for building choice.

BLDG	GRADE HMRM	EI	KF	01	02	03	04	05	06	07	08	09	10	11	12	HmRm Total
21CC	All	0	0	0	0	0	0	0	0	0	0	0	2	2	1	5
	21CC Total	0	0	0	0	0	0	0	0	0	0	0	2	2	1	5
AACS	All	0	0	0	0	0	0	0	0	1	0	0	0	0	0	1
	AACS Total	0	0	0	0	0	0	0	0	1	0	0	0	0	0	1
ADM	All	4	0	0	0	0	0	0	0	0	0	0	0	0	0	4
	ADM Total	4	0	0	0	0	0	0	0	0	0	0	0	0	0	4
AGCC	All	0	0	2	3	4	1	3	2	0	3	3	4	1	3	29
	AGCC Total	0	0	2	3	4	1	3	2	0	3	3	4	1	3	29
AHCC	All	0	0	0	0	0	0	0	0	0	0	1	1	0	0	2
	AHCC Total	0	0	0	0	0	0	0	0	0	0	1	1	0	0	2
BES	All	0	53	72	55	61	63	64	0	0	0	0	0	0	0	368
	BES Total	0	53	72	55	61	63	64	0	0	0	0	0	0	0	368
CCAC	All	0	4	7	11	8	12	10	13	8	6	5	5	12	7	108
	CCAC Total	0	4	7	11	8	12	10	13	8	6	5	5	12	7	108
CPDL	All	0	0	0	0	1	1	0	1	0	0	1	0	0	0	4
	CPDL Total	0	0	0	0	1	1	0	1	0	0	1	0	0	0	4
EAAC	All	0	0	0	0	0	0	3	0	0	0	0	0	0	0	3
	EAAC Total	0	0	0	0	0	0	3	0	0	0	0	0	0	0	3
ECCS	All	0	0	0	0	0	0	0	3	4	2	0	1	2	2	14
	ECCS Total	0	0	0	0	0	0	0	3	4	2	0	1	2	2	14
EHN	All	0	0	0	0	0	0	0	0	0	0	238	236	230	245	949
	EHN Total	0	0	0	0	0	0	0	0	0	0	238	236	230	245	949
EHS	All	0	0	0	0	0	0	0	0	0	0	329	344	333	330	1336
	EHS Total	0	0	0	0	0	0	0	0	0	0	329	344	333	330	1336
ESE	All	0	87	97	103	102	110	107	0	0	0	0	0	0	0	606
	ESE Total	0	87	97	103	102	110	107	0	0	0	0	0	0	0	606
HOME	All	0	6	16	16	18	21	12	8	8	5	5	6	3	9	133
	HOME Total	0	6	16	16	18	21	12	8	8	5	5	6	3	9	133
IPCC	All	0	1	1	3	2	1	0	3	4	4	4	2	5	1	31
	IPCC Total	0	1	1	3	2	1	0	3	4	4	4	2	5	1	31
IU20	All	0	8	19	11	11	9	10	9	10	13	4	9	9	25	147
	IU20 Total	0	8	19	11	11	9	10	9	10	13	4	9	9	25	147
JMH	All	0	66	94	70	69	72	63	0	0	0	0	0	0	0	434
	JMH Total	0	66	94	70	69	72	63	0	0	0	0	0	0	0	434
JTL	All	0	0	0	0	0	0	0	331	300	321	0	0	0	0	952
	JTL Total	0	0	0	0	0	0	0	331	300	321	0	0	0	0	952
LIS	All	0	0	0	0	0	0	0	185	201	217	0	0	0	0	603
	LIS Total	0	0	0	0	0	0	0	185	201	217	0	0	0	0	603
LLAC	All	0	0	0	0	0	0	0	0	0	0	1	0	0	2	3
	LLAC Total	0	0	0	0	0	0	0	0	0	0	1	0	0	2	3
LVAR	All	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1
	LVAR Total	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1
LVCS	All	0	0	0	0	0	0	0	0	0	0	1	3	1	3	8
	LVCS Total	0	0	0	0	0	0	0	0	0	0	1	3	1	3	8
MSE	All	0	74	75	63	78	65	80	0	0	0	0	0	0	0	435
	MSE Total	0	74	75	63	78	65	80	0	0	0	0	0	0	0	435

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BLDG	GRADE HMRM	EI	KF	01	02	03	04	05	06	07	08	09	10	11	12	HmRm Total
		PACC	All	0	1	1	6	4	1	0	4	2	1	3	6	1
	PACC Total	0	1	1	6	4	1	0	4	2	1	3	6	1	8	38
PADL	All	0	0	2	0	1	0	0	0	0	1	2	1	1	0	8
	PADL Total	0	0	2	0	1	0	0	0	0	1	2	1	1	0	8
PALC	All	0	0	0	4	0	2	1	3	0	5	4	1	3	0	23
	PALC Total	0	0	0	4	0	2	1	3	0	5	4	1	3	0	23
PAVC	All	0	1	3	3	1	3	2	3	3	2	5	2	1	1	30
	PAVC Total	0	1	3	3	1	3	2	3	3	2	5	2	1	1	30
RCCS	All	0	4	4	7	3	5	3	4	7	5	4	4	2	5	57
	RCCS Total	0	4	4	7	3	5	3	4	7	5	4	4	2	5	57
RES	All	0	70	84	54	60	73	82	0	0	0	0	0	0	0	423
	RES Total	0	70	84	54	60	73	82	0	0	0	0	0	0	0	423
SMI	All	0	49	47	47	57	59	55	0	0	0	0	0	0	0	314
	SMI Total	0	49	47	47	57	59	55	0	0	0	0	0	0	0	314
<b>Total All Buildings</b>		<b>4</b>	<b>424</b>	<b>524</b>	<b>456</b>	<b>480</b>	<b>499</b>	<b>495</b>	<b>569</b>	<b>548</b>	<b>585</b>	<b>610</b>	<b>627</b>	<b>606</b>	<b>642</b>	<b>7069</b>

NOTES:

1. {NA} indicates students not assigned to any homeroom.
2. Student homeroom assignments are based on current enrollment.