

EAST
STROUDSBURG
AREA
SCHOOL DISTRICT

SECTION: PROGRAMS

TITLE: NONDISCRIMINATION IN
SCHOOL AND CLASSROOM
PRACTICE

ADOPTED: August 19, 2001

REVISED: November 20, 2006

May 19, 2008

May 18, 2009

September 19, 2016

November 20, 2017

<p>1. Authority SC 1310 Title 22 Sec. 4.4, 12.1, 12.4, 15.1 et seq 24 P.S. Sec. 5004 43 P.S. Title IX 20 U.S.C. Sec. 1681 et seq 20 U.S.C. Sec. 6321 29 U.S.C. Sec. 794 Title VI 42 U.S.C. Sec. 2000d et seq 42 U.S.C. Sec. 12101 et seq</p>	<p style="text-align: center;">103. NONDISCRIMINATION IN SCHOOL AND CLASSROOM PRACTICES</p> <p>The Board declares it to be the policy of this district to provide an equal opportunity for all students to achieve their maximum potential through the programs offered in the schools without discrimination on the basis of race, color, age, creed, religion, gender, sexual orientation, ancestry, national origin, marital status, pregnancy or handicap/disability.</p> <p>The district strives to maintain a safe, positive learning environment for all students that is free from discrimination. Discrimination is inconsistent with the educational and programmatic goals of the district and is prohibited on school grounds, at school-sponsored activities and on any conveyance providing transportation to or from a school entity or school-sponsored activity.</p> <p>The school district shall provide to all students, without discrimination, course offerings, counseling, services, employment, athletics and extracurricular activities. The equitable distribution of district resources is one means the district shall use to ensure all students receive a quality education. The district shall make reasonable accommodations for identified physical and mental impairments that constitute handicaps and/or disabilities, consistent with the requirements of federal and state laws and regulations.</p> <p>The Board encourages students and third parties who believe they or others have been subject to discrimination to promptly report such incidents to designated employees, even if some elements of the related incident took place or originated away from school grounds, school activities or school conveyances.</p> <p>The Board directs that verbal and written complaints of discrimination shall be investigated promptly, and appropriate corrective action or preventative action be taken when allegations are substantiated. The Board directs that any complaint of discrimination brought pursuant to this policy shall also be reviewed for conduct which may not be proven discriminatory under this policy but merits review and possible action under other Board policies.</p>
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<p>2. Definitions</p>	<p><u>Confidentiality</u></p> <p>Confidentiality of all parties, witnesses, the allegations, the filing of a complaint and the investigation shall be handled in accordance with this policy and the school district's legal and investigative obligations.</p> <p><u>Retaliation</u></p> <p>The Board prohibits retaliation against any person for making a report of discrimination or participating in a related investigation or hearing, or opposing practices the person reasonably believes to be discriminatory. A complaint of retaliation shall be handled in the same manner as a complaint of discrimination.</p> <p><u>Discriminatory Harassment</u></p> <p>Harassment by students, employees or third parties on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, marital status, pregnancy, handicap/disability, or for participation in reports or investigations of alleged discrimination is a form of discrimination and is subject to this policy. A person who is not necessarily an intended victim or target of such harassment but is adversely affected by the offensive conduct may file a report of discrimination on his/her own behalf.</p> <p>For purposes of this policy, harassment shall consist of unwelcome conduct such as graphic, written, electronic, verbal or nonverbal acts including offensive jokes, slurs, epithets and name-calling, ridicule or mockery, insults or put-downs, offensive objects or pictures, physical assaults or threats, intimidation, or other conduct that may be harmful or humiliating or interfere with a person's school or school-related performance and which relates to an individual's or group's race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, marital status, pregnancy or handicap/disability when such conduct is:</p> <ol style="list-style-type: none">1. Sufficiently severe, persistent or pervasive; and2. A reasonable person in the complainant's position would find that it creates an intimidating, threatening or abusive educational environment such that it deprives or adversely interferes with or limits an individual or group of the ability to participate in or benefit from the services, activities or opportunities offered by a school. <p><u>Sexual Harassment</u></p> <p>Sexual harassment is a form of discrimination on the basis of sex and is subject to this policy. For purposes of this policy, sexual harassment shall consist of unwelcome sexual advances; requests for sexual favors; and other inappropriate</p>
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<p>3. Delegation of Responsibility</p>	<p>verbal, nonverbal, written, graphic or physical conduct of a sexual nature when:</p> <ol style="list-style-type: none"> 1. Submission to such conduct is made explicitly or implicitly a term or condition of a student's status in any educational or other programs offered by a school; or 2. Submission to or rejection of such conduct is used as the basis for educational or other program decisions affecting a student; or 3. Such conduct deprives a student or group of individuals of educational aid, benefits, services or treatment; or 4. Such conduct is sufficiently severe, persistent or pervasive that a reasonable person in the complainant's position would find that it unreasonably interferes with the complainant's performance in school or school-related programs, or otherwise creates an intimidating, hostile, or offensive school or school-related environment such that it unreasonably interferes with the complainant's access to or participation in school or school-related programs. <p>Federal law declares sexual violence a form of sexual harassment. Sexual violence means physical or sexual acts perpetrated against a person's will or where a person is incapable of giving consent due to the victim's use of drugs or alcohol. An individual may also be unable to give consent due to an intellectual or other disability. Sexual violence includes but is not limited to rape, sexual assault, sexual battery and sexual coercion.</p> <p>In order to maintain a program of nondiscrimination practices that is in compliance with applicable laws and regulations, the Board designates the Assistant Superintendent(s) for Curriculum and Instruction as the district's Compliance Officer(s).</p> <p>The Compliance Officer shall publish and disseminate this policy and complaint procedure at least annually to students, parents/guardians, employees and the public to notify them of where and how to initiate complaints under this policy. Information relative to special accommodation and or grievance procedure may be obtained by contacting the Compliance Officer, in writing, at the Administration Office, East Stroudsburg Area School District, 50 Vine Street, East Stroudsburg, Pennsylvania 18301 or call (570) 424-8500.</p> <p>The Compliance Officer is responsible to ensure adequate nondiscrimination procedures are in place, to recommend new procedures or modifications to procedures and to monitor the implementation of the district's nondiscrimination procedures in the following areas:</p>
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1. Curriculum and Materials – Review of curriculum guides, textbooks and supplemental materials for discriminatory bias.
2. Training – Provision of training for students and staff to prevent, identify and alleviate problems of discrimination.
3. Resources - Maintain and provide information to staff on resources available to alleged victims in addition to the school complaint procedure, such as making reports to the police, available assistance from domestic violence or rape crisis programs and community health resources including counseling resources.
4. Student Access – Review of programs, activities and practices to ensure that all students have equal access and are not segregated except when permissible by law or regulation.
5. District Support – Assurance that like aspects of the school program receive like support as to staffing and compensation, facilities, equipment, and related matters.
6. Student Evaluation – Review of tests, procedures and guidance and counseling materials for stereotyping and discrimination.
7. Complaints - Monitor and provide technical assistance to building principals or designee in processing complaints.

The building principal or designee shall be responsible to promptly complete the following duties upon receipt of a report of discrimination or retaliation from a student, employee or third party:

1. If the building principal is the subject of the complaint, refer the student to the Compliance Officer to carry out these responsibilities.
2. Inform the student or third party about this policy including the right to an investigation of both oral and written complaints of discrimination.
3. Obtain consent from parents/guardians to initiate an investigation where the complainant or alleged victim is under age eighteen (18). Inform parents/guardians and students who are complainants or accused of violating this policy that s/he may be accompanied by a parent/guardian during all steps of the complaint procedure.
4. Provide relevant information on resources available in addition to the school complaint procedure, such as making reports to the police, available assistance from domestic violence or rape crisis programs and community health resources including counseling resources.

4. Guidelines	<p>5. Immediately notify the Compliance Officer of the complaint. The Compliance Officer shall assess whether the investigation should be conducted by the building principal, another district employee, the Compliance Officer or an attorney and shall promptly assign the investigation to that individual.</p> <p>6. After consideration of the allegations and in consultation with the Compliance Officer and other appropriate individuals, promptly implement interim measures as appropriate to protect the complainant and others as necessary from violation of this policy during the course of the investigation.</p> <p><u>Complaint Procedure – Student/Third Party</u></p> <p>Step 1 – Reporting</p> <p>A student or third party who believes s/he has been subject to conduct by any student, employee or third party that constitutes a violation of this policy is encouraged to immediately report the incident to the building principal. Any person with knowledge of conduct that may violate this policy, is encourage to immediately report the matter to the building principal.</p> <p>A school employee who suspects or is notified that a student has been subject to conduct that constitutes a violation of this policy shall immediately report the incident to the building principal, as well as properly making any mandatory police or child protective services reports required by law.</p> <p>If the building principal is the subject of a complaint, the student, third party or employee shall report the incident directly to the Compliance Officer.</p> <p>The complainant or reporting employee may be encouraged to use the district’s report form, available from the building principal or Compliance Officer, or to put the complaint in writing; however, oral complaints shall be accepted, documented and the procedures of this policy implemented. The person accepting the verbal or written complaint may provide factual information on the complaint and the investigative process, the impact of choosing to seek confidentiality and the right to file criminal charges. In all other respects, the person accepting the complaint shall handle the report objectively, neutrally and professionally, setting aside personal biases that might favor or disfavor the complainant or those accused of a violation of this policy.</p>
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Step 2 – Investigation

Where an attorney is not used to conduct an investigation into a discrimination complaint, only individuals who have received basic training on the applicable law, this policy and how to conduct a proper investigation shall be authorized to conduct an investigation of a complaint made pursuant to this policy.

The investigator shall work with the Compliance Officer to assess the anticipated scope of the investigation, who needs to be interviewed and what records may be relevant to the investigation.

The investigator shall conduct an adequate, reliable and impartial investigation. The complainant and the accused shall be provided the opportunity to present witnesses and other evidence during the course of the investigation. When the initial complaint involves allegations relating to conduct which took place away from school property, school-sponsored activities or school conveyances, the investigation may include inquiries related to these allegations to determine whether they resulted in continuing effects such as harassment in school settings.

The investigation may consist of individual interviews with the complainant, the accused, and others with knowledge relative to the allegations. The investigator may also evaluate any other information and materials relevant to the investigation. The person making the report, parties, parents/guardians and witnesses shall be informed of the prohibition against retaliation for anyone's participation in the process and that conduct believed to be retaliatory should be reported. All individuals providing statements or other information or participating in the investigation shall be instructed to keep the matter confidential and to report any concerns about confidentiality to the investigator.

If the investigation reveals that the conduct being investigated may involve a violation of criminal law, the investigator shall promptly notify the Compliance Officer, who shall promptly inform law enforcement authorities about the allegations.

The obligation to conduct this investigation shall not be negated by the fact that a criminal or child protective services investigation of the incident is pending or has been concluded. The investigator should coordinate with any other ongoing investigations of the allegations, including agreeing to requests for a short delay in fulfilling the district's investigative responsibilities during the fact-finding portion of a criminal or child protective services investigation. Such delays shall not extend beyond the time necessary to prevent interference with or disruption of the criminal or child protective services investigation.

Step 3 – Investigative Report

The investigator shall prepare and submit a written report to the Compliance Officer within twenty (20) days of the initial report of alleged discrimination, unless the nature of the allegations, anticipated extent of the investigation and the availability of witnesses requires the investigator and the Compliance Officer to establish a different due date. The parties shall be notified of the anticipated date the investigative report will be completed and of any changes to the anticipated due date during the course of the investigation.

The report shall include a summary of the investigation, a determination of whether the complaint has been substantiated as factual, the information and evaluation that formed the basis for this determination, whether the conduct violated this policy and of any other violations of law or Board policy which may warrant further district action, and a recommended disposition of the complaint. An investigation into discriminatory harassment or sexual harassment shall consider the record as a whole and the totality of circumstances in determining whether a violation of this policy has occurred, recognizing that persistent and pervasive conduct, when taken together, may be a violation even when the separate incidents are not severe.

The complainant and the accused shall be informed of the outcome of the investigation, including the recommended disposition within a reasonable time of the submission of the written report. The accused shall not be notified of the individual remedies offered or provided to the complainant.

Step 4 – District Action

If the investigation results in a finding that some or all of the allegations of the complaint are established and constitute a violation of this policy, the district shall take prompt, corrective action designed to ensure that such conduct ceases and that no retaliation occurs. The district shall promptly take appropriate steps to prevent the recurrence of the prohibited conduct and to address the discriminatory effect the prohibited conduct had on the complainant and the school or school program environment. District staff shall document the corrective action taken and, where not prohibited by law, inform the complainant. The Compliance Officer shall follow up by assessing the effectiveness of the corrective action at reasonable intervals.

If an investigation results in a finding that a different policy was violated separately from or in addition to violations of this policy, or that there are circumstances warranting further action, such matters shall be addressed at the conclusion of this investigation or through disciplinary or other appropriate referrals where further evaluation or investigation is necessary.

Disciplinary actions shall be consistent with the Student Code of Conduct, Board policies and district procedures, applicable collective bargaining agreements, and state and federal laws.

Appeal Procedure

1. If the complainant or the accused is not satisfied with a finding made pursuant to the policy or with the recommended corrective action s/he may submit a written appeal to the Compliance Officer within fifteen (15) days. If the Compliance Officer investigated the complaint, such appeal shall be made to the Superintendent
2. The individual receiving the appeal shall review the investigation and the investigative report and may also conduct or designate another person to conduct a reasonable supplemental investigation to assess the sufficiency and propriety of the prior investigation.
3. The person handling the appeal shall prepare a written response to the appeal within twenty (20) days. Copies of the response shall be provided to the complainant, the accused and the investigator who conducted the initial investigation.

References:

School Code – 24 P.S. Sec. 1301A, 1310, 1601-C et seq.

State Board of Education Regulations – 22 PA Code Sec. 4.4, 12.1, 12.4, 15.1 et seq.

Unfair Educational Practice – 24 P.S. Sec. 5004

Pennsylvania Human Relations Act – 43 P.S. Sec. 951 et seq.

No Child Left Behind Act – 20 U.S.C. Sec 6321

Section 504 of the Rehabilitation Act – 29 U.S.C. Sec. 794

Americans With Disabilities Act – 42 U.S.C. Sec. 1981 et seq., 2000d et seq., 12101 et seq.

Federal Anti-Discrimination and Civil Rights Laws – 20 U.S.C. Sec 1681 et seq. (Title IX)

42 U.S.C. Sec. 2000d et seq. (Title VI)

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	<p>Federal Anti-Discrimination and Civil Rights Regulations – 28 CFR Part 35, Part 41 and 35 CFR Part 100, Part 104, Part 106, Part 110</p> <p>29 CFR 1604.11, 1606.8</p> <p>18 Pa. C.S.A. 2709</p> <p>U.S. Const. Amend. XIV, Equal Protection Clause</p> <p>Board Policy – 000, 103.1, 122, 123, 218, 247, 249, 701, 806, 815, 906</p>
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**REPORT FORM FOR COMPLAINTS OF
DISCRIMINATION/DISCRIMINATORY HARASSMENT**

Complainant: _____
Home Address: _____
Home Phone: _____
School Building: _____
Date of Alleged Incident(s): _____

Alleged discrimination was based on: (circle those that apply)

- | | | |
|----------|------------|--------------------|
| Race | Color | National Origin |
| Gender | Disability | Religion |
| Ancestry | Age | Sexual Orientation |

Name of person you believe violated the district's nondiscrimination policy:

If the alleged discrimination was directed against another person, identify the other person:

Describe the incident(s) as clearly as possible, including any graphic, written, electronic, verbal statements or nonverbal acts (i.e. offensive jokes, slurs, epithets and name-calling, ridicule or mockery, insults or put-downs, offensive objects or pictures, physical assaults or threats, intimidation, or other conduct) and any actions or activities. Attach additional pages if necessary:

When and where incident occurred: _____

List any witnesses who were present: _____

This complaint is based on my honest belief that _____ has discriminated against me or another person. I certify that the information I have provided in this complaint is true, correct and complete to the best of my knowledge.

Complainant's Signature

Date

Received By

Date

**EAST
STROUDSBURG
AREA
SCHOOL DISTRICT**

SECTION: PROGRAMS

TITLE: NONDISCRIMINATION –
QUALIFIED STUDENTS WITH
DISABILITIES

ADOPTED: AUGUST 19, 2013

REVISED: September 19, 2016
November 20, 2017

<p>1. Authority Title 22 Sec. 4.4, 12.1, 12.4, 15.1 et seq 29 U.S.C. Sec. 794 42 U.S.C. Sec. 12101 et seq 28 CFR Part 35 34 CFR Part 104 Pol. 103</p> <p>2. Definitions Title 22 Sec. 15.2 42 U.S.C. Sec. 12102</p>	<p style="text-align: center;">103.1. NONDISCRIMINATION – QUALIFIED STUDENTS WITH DISABILITIES</p> <p>The Board declares it to be the policy of this district to ensure that all district programs and practices are free from discrimination against all qualified students with disabilities. The Board recognizes its responsibility to provide academic and nonacademic services and programs equally to students with and without disabilities.</p> <p>The district shall provide to each qualified student with a disability enrolled in the district, without cost to the student or parent/guardian, a free and appropriate public education (FAPE). This includes provision of education and related aids, services, or accommodations which are needed to afford each qualified student with a disability equal opportunity to participate in and obtain the benefits from educational programs and extracurricular activities without discrimination, to the same extent as each student without a disability, consistent with federal and state laws and regulations.</p> <p>The Board encourages students and parents/guardians who believe they have been subjected to discrimination or harassment to promptly report such incidents to designated employees.</p> <p>The Board directs that complaints of discrimination or harassment shall be investigated promptly, and corrective action be taken for substantiated allegations. Confidentiality of all parties shall be maintained, consistent with the district’s legal and investigative obligations.</p> <p>The district shall not intimidate, threaten, coerce, discriminate or retaliate against any individual for the purpose of interfering with any right or privilege secured by this policy.</p> <p>Qualified student with a disability - a student who has a physical or mental disability which substantially limits or prohibits participation in or access to an aspect of the district’s educational programs, nonacademic services or extracurricular activities.</p>
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<p>Title 22 Sec. 15.1 et seq 34 CFR Part 104</p>	<p>Section 504 Team - a group of individuals who are knowledgeable about the student, the meaning of the evaluation data and the placement options for the student. This could include, as appropriate, documentation or input from classroom teachers, counselors, psychologists, school nurses, outside care providers and the student’s parents/guardians.</p>
<p>Title 22 Sec. 15.7</p>	<p>Section 504 Service Agreement (Service Agreement) - an individualized plan for a qualified student with a disability which sets forth the specific related aids, services, or accommodations needed by the student, which shall be implemented in school, in transit to and from school, and in all programs and procedures, so that the student has equal access to the benefits of the school’s educational programs, nonacademic services, and extracurricular activities.</p>
<p>Pol. 248</p>	<p>Disability harassment - intimidation or abusive behavior toward a student based on disability that creates a hostile environment by interfering with or denying a student’s participation in or receipt of benefits, services, or opportunities in the school’s educational programs, nonacademic services, or extracurricular activities.</p>
<p>3. Delegation of Responsibility 34 CFR Sec. 104.7</p>	<p>In order to maintain a program of nondiscrimination practices that is in compliance with applicable law and regulations, the Board designate the Assistant Superintendent of Pupil Services as the district’s Section 504 Coordinator.</p> <p>In addition, each school within the district shall have a Section 504 building administrator. The Board further designates the Director of Administrative Services as the school district’s Compliance Officer.</p>
<p>Title 22 Sec. 15.4 34 CFR Sec. 104.32</p>	<p>The Compliance Officer shall publish and disseminate this policy and complaint procedure on or before the first day of each school year by posting it on the district’s website and in the Code of Student Conduct. The district shall notify parents/guardians of students residing in the district of the district’s responsibilities under applicable law and regulations, and that the district does not discriminate against qualified individuals with disabilities.</p> <p>Information relative to special accommodation and or grievance procedure may be obtained by contacting the Compliance Officer, in writing, at the Administration Office, East Stroudsburg Area School District, 50 Vine Street, East Stroudsburg, Pennsylvania 18301 or call (570) 424-8500.</p>
<p>4. Guidelines 34 CFR Sec. 104.32 Pol. 113</p>	<p><u>Identification And Evaluation</u></p> <p>The district shall conduct an annual child find campaign to locate and identify every district student with a disability thought to be eligible for Section 504 services and protections. The district may combine this search with the district’s IDEA child find efforts, in order to not duplicate efforts.</p>

<p>Title 22 Sec. 15.5, 15.6 34 CFR Sec. 104.35</p>	<p>If a parent/guardian or the district has reason to believe that a student should be identified as a qualified student with a disability, should no longer be identified as a qualified student with a disability, or requires a change in or modification of the student's current Service Agreement, the parent/guardian or the district shall provide the other party with written notice.</p>
<p>34 CFR Sec. 104.35</p>	<p>The district shall establish standards and procedures for initial evaluations and periodic re-evaluations of students who need or are believed to need related services because of a disability.</p>
<p>34 CFR Sec. 104.35</p>	<p>The district shall specifically identify the procedures and types of tests used to evaluate a student, and provide the parent/guardian the opportunity to give or withhold consent to the proposed evaluation(s) in writing.</p> <p>The district shall establish procedures for evaluation and placement that assure tests and other evaluation materials:</p> <ol style="list-style-type: none"> 1. Have been validated and are administered by trained personnel. 2. Are tailored to assess educational need and are not based solely on IQ scores. 3. Reflect aptitude or achievement or anything else the tests purport to measure and do not reflect the student's impaired sensory, manual or speaking skills (except where those skills are what is being measured). <p><u>Service Agreement</u></p>
<p>Title 22 Sec. 15.7</p>	<p>If a student is determined to be a qualified student with a disability, the district shall develop a written Service Agreement for the delivery of all appropriate aids, services, or accommodations necessary to provide the student with FAPE.</p>
<p>Title 22 Sec. 15.7</p>	<p>The district shall not implement a Service Agreement until the written agreement is executed by a representative of the district and a parent/guardian.</p>
<p>Title 22 Sec. 15.5</p>	<p>The district shall not modify or terminate a student's current Service Agreement without the parent's/guardian's written consent.</p>
<p>Title 22 Sec. 15.3 34 CFR Sec. 104.34</p>	<p><u>Educational Programs/Nonacademic Services/Extracurricular Activities</u></p> <p>The district shall educate a qualified student with a disability with students who are not disabled to the maximum extent appropriate to the needs of the student with a disability. A qualified student with a disability shall be removed from the regular educational environment only when the district determines that educating the student in the regular educational environment with the use of related aids, services, or</p>

<p>Title 22 Sec. 15.3 34 CFR Sec. 104.34, 104.37 Pol. 112, 122, 123, 810</p>	<p>accommodations cannot be achieved satisfactorily. Placement in a setting other than the regular educational environment shall take into account the proximity of the alternative setting to the student’s home.</p> <p>The district shall not discriminate against any qualified student with a disability in its provision of nonacademic services and extracurricular activities, including but not limited to, counseling services, athletics, transportation, health services, recreational activities, special interest groups or clubs, and referrals to agencies which provide assistance to individuals with disabilities.</p>
<p>Title 22 Sec. 15.6, 15.7, 15.8 34 CFR Sec. 104.35</p>	<p><u>Parental Involvement</u></p> <p>Parents/Guardians have the right to inspect and review all relevant school records of the student, meet with the appropriate school officials to discuss any and all issues relevant to the evaluation and accommodations of their child, and give or withhold their written consent to the evaluation and/or the provision of services.</p>
<p>Title 22 Sec. 15.9 Pol. 216</p>	<p><u>Confidentiality Of Student Records</u></p> <p>All personally identifiable information regarding a qualified student with a disability shall be treated as confidential and disclosed only as permitted by the Family Educational Rights and Privacy Act (FERPA) and its implementing regulations, state regulations, and Board policy.</p>
<p>Pol. 218, 233</p>	<p><u>Discipline</u></p> <p>When necessary, the district shall discipline qualified students with disabilities in accordance with state and federal laws and regulations and Board policies.</p>
<p>SC 1303-A Title 22 Sec. 10.2 35 P.S. Sec. 780-102</p>	<p><u>Referral To Law Enforcement And Reporting Requirements</u></p> <p>For reporting purposes, the term incident shall mean an instance involving an act of violence; the possession of a weapon; the possession, use, or sale of a controlled substance or drug paraphernalia as defined in the Pennsylvania Controlled Substance, Drug, Device and Cosmetic Act; the possession, use, or sale of alcohol or tobacco; or conduct that constitutes an offense listed under the Safe Schools Act.</p>
<p>SC 1302.1-A Title 22 Sec. 10.2, 10.21, 10.22, 10.23, 10.25, 15.2, 15.3, 15.7, 15.9 Pol. 113.2, 218,</p>	<p>The Superintendent or designee shall immediately report required incidents and may report discretionary incidents committed on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity by a qualified student with a disability, including a student for whom an evaluation is pending, to the local police department that has jurisdiction over the school’s property, in accordance with state and federal laws and regulations, the procedures set forth in the memorandum of understanding with local law enforcement, and Board policies. The Superintendent or designee shall respond</p>

<p>218.1, 218.2, 222, 227, 805.1</p>	<p>in a manner that is consistent with the student’s Service Agreement and Behavior Support Plan, if applicable.</p>
<p>Title 22 Sec. 10.22, 15.1 Pol. 103, 805.1</p>	<p>In making a determination of whether to notify the local police department of a discretionary incident committed by a qualified student with a disability, including a student for whom an evaluation is pending, the Superintendent or designee shall use the same criteria used for students who do not have a disability.</p>
<p>Title 22 Sec. 10.23, 15.7</p>	<p>For a qualified student with a disability who does not have a Behavior Support Plan as part of the student’s Service Agreement, subsequent to notification to law enforcement, the district, in consultation with the student’s parent/guardian, shall consider whether a Behavior Support Plan should be developed as part of the Service Agreement to address the student’s behavior.</p>
<p>SC 1303-A Pol. 805.1</p>	<p>In accordance with state law, the Superintendent shall annually, by July 31, report to the Office for Safe Schools on the required form all new incidents committed by qualified students with disabilities, including students for whom an evaluation is pending, which occurred on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity.</p>
<p>PROCEDURAL SAFEGUARDS</p>	
<p>Title 22 Sec. 15.8 34 CFR Sec. 104.36</p>	<p>The district shall establish and implement a system of procedural safeguards that includes notice of rights to the parent/guardian of a student suspected of being a qualified student with a disability, an opportunity for the parent/guardian to review relevant records, an impartial hearing with an opportunity for participation by the student’s parent/guardian, and a review procedure.</p>
<p>Title 22 Sec. 15.6</p>	<p>A student or parent/guardian filing a claim of discrimination need not exhaust these procedures prior to initiating court action under Section 504.</p> <p><u>Parental Request For Assistance</u></p>
<p>Title 22 Sec. 15.8</p>	<p>Parents/Guardians may file a written request for assistance with the Pennsylvania Department of Education (PDE) if one (1) or both of the following apply:</p> <ol style="list-style-type: none"> 1. The district is not providing the related aids, services and accommodations specified in the student’s Service Agreement. 2. The district has failed to comply with the procedures and state regulations.
<p>Title 22 Sec. 15.8</p>	<p>PDE shall investigate and respond to requests for assistance and, unless exceptional circumstances exist, shall, within sixty (60) calendar days of receipt of the request,</p>

<p>Title 22 Sec. 15.8</p>	<p>send to the parents/guardians and district a written response to the request. The response to the parents'/guardians' request shall be in the parents'/guardians' native language or mode of communication.</p>
<p>Title 22 Sec. 14.162, 15.8</p>	<p><u>Informal Conference</u></p> <p>At any time, parents/guardians may file a written request with the district for an informal conference with respect to the identification or evaluation of a student, or the student's need for related aids, services or accommodations. Within ten (10) school days of receipt of the request, the district shall convene an informal conference. At the conference, every effort shall be made to reach an amicable agreement.</p>
<p>Title 22 Sec. 15.8</p>	<p><u>Formal Due Process Hearing</u></p> <p>If the matters raised by the district or parents/guardians are not resolved at the informal conference, the district or parents/guardians may submit a written request for an impartial due process hearing. The hearing shall be held before an impartial hearing officer and shall be conducted in accordance with state regulations.</p>
<p>Pol. 103</p>	<p><u>Judicial Appeals</u></p> <p>The decision of the impartial hearing officer may be appealed to a court of competent jurisdiction.</p> <p style="text-align: center;">COMPLAINT PROCEDURE</p> <p>This complaint procedure is in addition to and does not prevent parents/guardians from using any option in the procedural safeguards system.</p> <p><u>Step 1 – Reporting</u></p> <p>A student or parent/guardian who believes s/he has been subject to conduct by any student, employee or third party that constitutes a violation of this policy is encouraged to immediately report the incident to the Section 504 building administrator. Any person with knowledge of conduct that may violate this policy, is encouraged to immediately report the matter to the Section 504 building administrator.</p> <p>A school employee who suspects or is notified that a student has been subject to conduct that constitutes a violation of this policy shall immediately report the incident to the Section 504 building administrator as well as properly making any mandatory police or child protective services reports required by law.</p>

	<p>If the Section 504 building administrator is the subject of a complaint, the student, parent/guardian or employee shall report the incident directly to the district's Section 504 Coordinator.</p> <p>The complainant or reporting employee may be encouraged to use the district's report form available from the Section 504 building administrator, or Section 504 Coordinator, or to put the complaint in writing; however, oral complaints shall be accepted, documented and the procedures of this policy implemented. The person accepting the verbal or written complaint may provide factual information on the complaint and the investigative process, the impact of choosing to seek confidentiality and the right to file criminal charges. In all other respects, the person accepting the complaint shall handle the report objectively, neutrally and professionally, setting aside personal biases that might favor or disfavor the complainant or those accused of a violation of this policy.</p> <p><u>Step 2 – Investigation</u></p> <p>Where an attorney is not used to conduct an investigation into a discrimination complaint, only individuals who have received basic training on the applicable law, this policy and how to conduct a proper investigation shall be authorized to conduct an investigation of a complaint made pursuant to this policy.</p> <p>The investigator shall work with the Section 504 Coordinator to assess the anticipated scope of the investigation, who needs to be interviewed and what records may be relevant to the investigation.</p> <p>The investigator shall conduct an adequate, reliable and impartial investigation. The complainant and the accused shall be provided the opportunity to present witnesses and other evidence during the course of the investigation. When the initial complaint involves allegations relating to conduct which took place away from school property, school-sponsored activities or school conveyances, the investigation may include inquiries related to these allegations to determine whether they resulted in continuing effects such as harassment in school settings.</p> <p>The investigation may consist of individual interviews with the complainant, the accused, and others with knowledge relative to the allegations. The investigator may also evaluate any other information and materials relevant to the investigation. The person making the report, parties, parents/guardians and witnesses shall be informed of the prohibition against retaliation for anyone's participation in the process and that conduct believed to be retaliatory should be reported. All individuals providing statements or other information or participating in the investigation shall be instructed to keep the matter confidential and to report any concerns about confidentiality to the investigator.</p>
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If the investigation reveals that the conduct being investigated may involve a violation of criminal law, the investigator shall promptly notify the Section 504 Coordinator, who shall promptly inform law enforcement authorities about the allegations.

The obligation to conduct this investigation shall not be negated by the fact that a criminal or child protective services investigation of the incident is pending or has been concluded. The investigator should coordinate with any other ongoing investigations of the allegations, including agreeing to requests for a short delay in fulfilling the district's investigative responsibilities during the fact-finding portion of a criminal or child protective services investigation. Such delays shall not extend beyond the time necessary to prevent interference with or disruption of the criminal or child protective services investigation.

Step 3 – Investigative Report

The investigator shall prepare and submit a written report to the Section 504 Coordinator within twenty (20) days of the initial report of alleged discrimination, unless the nature of the allegations, anticipated extent of the investigation and the availability of witnesses requires the investigator and the Section 504 Coordinator to establish a different due date. The parties shall be notified of the anticipated date the investigative report will be completed and of any changes to the anticipated due date during the course of the investigation.

The report shall include a summary of the investigation, a determination of whether the complaint has been substantiated as factual, the information and evaluation that formed the basis for this determination, whether the conduct violated this policy and of any other violations of law or Board policy which may warrant further district action, and a recommended disposition of the complaint. An investigation into disability harassment shall consider the record as a whole and the totality of circumstances in determining whether a violation of this policy has occurred, recognizing that persistent and pervasive conduct, when taken together, may be a violation even when the separate incidents are not severe.

The complainant and the accused shall be informed of the outcome of the investigation, including the recommended disposition, within a reasonable time of the submission of the written report. The accused shall not be notified of the individual remedies offered or provided to the complainant.

Step 4 – District Action

If the investigation results in a finding that some or all of the allegations of the complaint are established and constitute a violation of this policy, the district shall take prompt, corrective action designed to ensure that such conduct ceases and that no retaliation occurs. The district shall promptly take appropriate steps to prevent

the recurrence of the prohibited conduct and to address the discriminatory effect the prohibited conduct had on the complainant and the school or school program environment. District staff shall document the corrective action taken and, where not prohibited by law, inform the complainant. The Section 504 Coordinator shall follow up by assessing the effectiveness of the corrective action at reasonable intervals.

If the investigation results in a finding that a different policy was violated separately from or in addition to violations of this policy, or that there are circumstances warranting further action, such matters shall be addressed at the conclusion of this investigation or through disciplinary or other appropriate referrals where further evaluation or investigation is necessary.

Disciplinary actions shall be consistent with the Code of Student Conduct, Board policies and administrative regulations, district procedures, applicable collective bargaining agreements, and state and federal laws.

Appeal Procedure

1. If the complainant or the accused is not satisfied with a finding made pursuant to the policy or with the recommended corrective action, s/he may submit a written appeal to the district's Section 504 Coordinator within fifteen (15) days.
2. The Section 504 Coordinator shall review the investigation and the investigative report and may also conduct a reasonable supplemental investigation to assess the sufficiency and propriety of the prior investigation.
3. The Section 504 Coordinator shall prepare a written response to the appeal within twenty (20) days. Copies of the response shall be provided to the complainant, the accused and the investigator who conducted the initial investigation.

References:

School Code – 24 P.S. Sec. 1302.1-A, 1303-A

PA Controlled Substance, Drug, Device and Cosmetic Act – 35 P.S. Sec. 780-102

State Board of Education Regulations – 22 PA Code Sec. 4.4, 10.2, 10.21, 10.22, 10.23, 10.25, 12.1, 12.4, 14.162, 15.1, 15.1 et seq., 15.2, 15.3, 15.4, 15.5, 15.6, 15.7, 15.8, 15.9

Family Educational Rights and Privacy Act – 20 U.S.C. Sec. 1232g

	<p>Section 504 of the Rehabilitation Act of 1973 – 29 U.S.C. Sec. 794</p> <p>Americans With Disabilities Act – 42 U.S.C. Sec. 12101 et seq., 12102</p> <p>Nondiscrimination on the Basis of Disability, Title 28, Code of Federal Regulations – 28 CFR Part 35, 36</p> <p>Family Educational Rights and Privacy Act, Title 34, Code of Federal Regulations – 34 CFR Part 99</p> <p>Nondiscrimination on the Basis of Handicap, Title 34, Code of Federal Regulations – 34 CFR Part 104, 104.32, 104.34, 104.35, 104.36, 104.37, 104.7, 104.7</p> <p>18 Pa. C.S.A. 2709</p> <p>Board Policy – 103, 112, 113, 113.2, 122, 123, 216, 218, 218.1, 218.2, 222, 227, 233, 805.1, 806, 810, 815</p>
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**REPORT FORM FOR COMPLAINTS OF
DISCRIMINATION/DISABILITY HARASSMENT**

Complainant: _____
Home Address: _____
Home Phone: _____
School Building: _____
Date of Alleged Incident(s): _____

Alleged discrimination was based on: (circle those that apply)

- | | | |
|----------|------------|--------------------|
| Race | Color | National Origin |
| Gender | Disability | Religion |
| Ancestry | Age | Sexual Orientation |

Name of person you believe violated the district's nondiscrimination policy:

If the alleged discrimination was directed against another person, identify the other person:

Describe the incident(s) as clearly as possible, including any **graphic, written, electronic, verbal or nonverbal acts (i.e., offensive jokes, slurs, epithets and name-calling, ridicule or mockery, insults or put-downs, offensive objects or pictures, physical assaults or threats, intimidation, or other conduct.** Attach additional pages if necessary: _____

When and where incident(s) occurred: _____

List any witnesses who were present: _____

This complaint is based on my honest belief that _____ has discriminated against me or another person. I certify that the information I have provided in this complaint is true, correct and complete to the best of my knowledge.

Complainant's Signature

Date

Received By

Date

**EAST
STROUDSBURG
AREA
SCHOOL DISTRICT**

SECTION: PROGRAMS

TITLE: NONDISCRIMINATION IN
EMPLOYMENT/CONTRACT
PRACTICES

ADOPTED: August 19, 2002

REVISED: June 22, 2009
September 19, 2016
November 20, 2017

<p>1. Authority 43 P.S. Sec 336.3 43 P.S. Sec. 951 et seq Title IX 20 U.S.C. Sec. 1681 et seq 29 U.S.C. Sec. 206 29 U.S.C. Sec. 621 et seq 29 U.S.C. Sec. 794 42 U.S.C. Sec.1981 et seq Title VII 42 U.S.C. Sec. 2000e et seq 42 U.S.C. Sec. 12101 et seq</p>	<p>104. NONDISCRIMINATION IN EMPLOYMENT/CONTRACT PRACTICES</p> <p>The Board declares it to be the policy of this school district to provide to all persons equal access to all categories of employment in this school district, regardless of race, color, age, creed, religion, gender, sexual orientation, ancestry, national origin, marital status, genetic information, pregnancy, or handicap/disability. The school district shall make reasonable accommodations for identified physical and mental impairments that constitute disabilities, consistent with the requirements of federal and state laws and regulations.</p> <p>The Board encourages employees and third parties who believe they or others have been subject to discrimination to promptly report such incidents to designated employees.</p> <p>The Board directs that verbal and written complaints of discrimination shall be investigated promptly, and appropriate corrective action be taken when allegations are substantiated. The Board directs that any complaint of discrimination brought pursuant to this policy shall also be reviewed for conduct which may not be proven discriminatory under this policy but merits review and possible action under other Board policies.</p> <p><u>Confidentiality</u></p> <p>Confidentiality of all parties, witnesses, the allegations, the filing of a complaint, and the investigation shall be handled in accordance with this policy and the district's legal and investigative obligations.</p> <p><u>Retaliation</u></p> <p>The Board prohibits retaliation against any person for making a report of discrimination or participating in a related investigation or hearing, or opposing practices the person reasonably believes to be discriminatory. A complaint of retaliation shall be handled in the same manner as a complaint of discrimination</p>
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<p>2. Definitions</p>	<p><u>Definitions</u></p> <p><u>Discriminatory Harassment</u></p> <p>Harassment by students, employees or third parties on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, marital status, genetic information, pregnancy or handicap/disability is a form of discrimination and is subject to this policy. A person who is not necessarily an intended victim or target of such harassment but is adversely affected by the offensive conduct may file a report of discrimination on his/her own behalf.</p> <p>For purposes of this policy, harassment shall consist of unwelcome conduct such as graphic, written, electronic, verbal or nonverbal acts including offensive jokes, slurs, epithets and name-calling, ridicule or mockery, insults or put-downs, offensive objects or pictures, physical assaults or threats, intimidation, or other conduct that may be harmful or humiliating or interfere with a person's work performance and which relates to an individual's or group's race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, marital status, genetic information, pregnancy or handicap/disability when such conduct is:</p> <ol style="list-style-type: none"> 1. Sufficiently severe, persistent or pervasive; and 2. A reasonable person in the complainant's position would find that it creates an intimidating, threatening or abusive work environment such that it deprives or adversely interferes with or limits an individual or group of the ability to participate in or benefit from the services, activities or opportunities offered by a school. <p>For purposes of this policy, sexual harassment shall consist of unwelcome sexual advances; requests for sexual favors; and other inappropriate verbal, nonverbal, written, electronic, graphic or physical conduct of a sexual nature when:</p> <ol style="list-style-type: none"> 1. Submission to such conduct is made explicitly or implicitly a term or condition of an employee's status; or 2. Submission to or rejection of such conduct is used as the basis for employment-related decisions affecting an employee; or 3. Such conduct is sufficiently severe, persistent or pervasive that a reasonable person in the complainant's position would find that it unreasonably interferes with the complainant's performance at work or otherwise creates an intimidating, hostile, or offensive working environment such that it alters the complainant's working conditions.
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<p>3. Delegation of Responsibility</p>	<p>In order to maintain a program of nondiscrimination practices that is in compliance with applicable laws and regulations, the Board designates the Director of Human Resources as the school district's Compliance Officer for Employment/Contract Practices.</p> <p>The Board further designates the Director of Administrative Services as the school district's Compliance Officer.</p> <p>The Compliance Officer shall at least annually disseminate this policy and complaint procedure to students, parents/guardians, employees and the public to notify them of where and how to initiate complaints under this policy. Information relative to special accommodation and or grievance procedure may be obtained by contacting the Compliance Officer, in writing, at the Administration Office, East Stroudsburg Area School District, 50 Vine Street, East Stroudsburg, Pennsylvania 18301 or call (570) 424-8500.</p> <p>The Compliance Officer for Employment/Contract Practices shall be responsible to ensure adequate nondiscrimination procedures are in place, to recommend new procedures or modifications to procedures and monitor the implementation of nondiscrimination procedures in the following areas:</p> <ol style="list-style-type: none"> 1. Review – Review of personnel practices and actions for discriminatory bias and compliance with laws against discrimination to include monitoring and recommending corrective measures when appropriate to written position qualifications, job descriptions and essential job functions; recruitment materials and practices; procedures for screening applicants; application and interviewing practices for hiring and promotions; district designed performance evaluations; review of planned employee demotions, non-renewal of contracts, and proposed employee disciplinary actions up to and including termination. 2. Training – Provisions of training for supervisors and staff to prevent, identify and alleviate problems of employment discrimination. 3. Resources – Maintain and provide information to staff on resources available to alleged victims in addition to the school complaint procedure such as making reports to the police, available assistance from domestic violence or rape crisis programs, and community health resources including counseling resources. 4. Complaints – Monitor and provide technical assistance to building principals or designees in processing complaints. <p>The building principal or designee shall be responsible to promptly complete the following duties when receiving a complaint of discrimination or retaliation from an employee or third party:</p>
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<p>4. Guidelines</p>	<ol style="list-style-type: none">1. If the building principal is the subject of the complaint, refer the complainant to the Compliance to carry out these responsibilities.2. Inform the employee or third party about this policy including the right to an investigation of both oral and written complaints of discrimination.3. Provide relevant information on resources available in addition to the school complaint procedure such as making reports to the police, available assistance from domestic violence and rape crisis programs, and community health resources including counseling resources.4. Immediately notify the Compliance Officer of the complaint. The Compliance Officer shall assess whether the investigation should be conducted by the building principal, another employee, the Compliance Officer or an attorney and shall promptly assign the investigation to the individual.5. After consideration of the allegations and in consultation with the Compliance Officer and other appropriate individuals, promptly implement interim measures as appropriate to protect the complainant and others as necessary from violation of this policy during the course of the investigation. <p><u>Complaint Procedure – Employee/Third Party</u></p> <p>Step 1 – Reporting</p> <p>An employee or third party who believes s/he has been subject to conduct that by any student, employee or third party that constitutes a violation of this policy is encouraged to immediately report the incident to the school principal. Any person with knowledge of conduct which may violate this policy, is encouraged to immediately report the matter to the building principal.</p> <p>If the school principal is the subject of a complaint, the employee or third party shall report the incident directly to the Compliance Officer.</p> <p>The complainant or reporting employee may be encouraged to use the district’s report form available from the school principal or Compliance Officer, or to put the complaint in writing; however, oral complaints shall be accepted, .</p> <p>Step 2 – Investigation</p> <p>Where an attorney is not used to conduct an investigation into a discrimination complaint, only individuals who have received basic training on the applicable law, this policy and how to conduct a discrimination investigation shall be authorized to conduct an investigation of a complaint made pursuant to this policy.</p>
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	<p>The investigator shall work with the Compliance Officer to assess the anticipated scope of the investigation, who needs to be interviewed and what records may be relevant to the investigation.</p> <p>The investigator shall conduct an adequate, reliable and impartial investigation. The complainant and the accused shall be provided the opportunity to present witnesses and other evidence during the course of the investigation. When the initial complaint involves allegations relating to conduct which took place outside of school or school-sponsored activities, the investigation may include inquiries related to these allegations to determine whether they resulted in continuing effects such as harassment in school settings.</p> <p>The investigation may consist of individual interviews with the complainant, the accused, and others with knowledge relative to the allegations. The investigator may also evaluate any other information and materials relevant to the investigation. The person reporting the alleged discrimination, parties, parents/guardians and witnesses shall be informed of the prohibition against retaliation for anyone's participation in the process and that conduct believed to be retaliatory should be reported. All individuals providing statements or other information or participating in the investigation shall be instructed to keep the matter confidential and to report any concerns about confidentiality to the investigator.</p> <p>If the investigation reveals that the conduct being investigated may involve a violation of criminal law, the investigator shall promptly notify the Compliance Officer, who shall promptly inform law enforcement authorities about the allegations.</p> <p>The obligation to conduct this investigation shall not be negated by the fact that a criminal or child protective services investigation of the allegations is pending or has been concluded. The investigator should coordinate with any other ongoing investigations of the allegations, including agreeing to requests for a short delay in fulfilling the district's investigative responsibilities during the fact-finding portion of a criminal or child protective services investigation. Such delays shall not extend beyond the time necessary to prevent interference with or disruption of the criminal or child protective services investigation.</p> <p>Step 3 – Investigative Report</p> <p>The investigator shall prepare and submit a written report to the Compliance Officer within twenty (20) days of the initial report of alleged discrimination, unless the nature of the allegations, anticipated extent of the investigation and the availability of witnesses requires the investigator and the Compliance Officer to establish a different due date. The parties shall be notified of the anticipated date the investigative report will be completed and of any changes to the anticipated due date during the course of the investigation.</p>
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The report shall include a summary of the investigation, a determination of whether the complaint has been substantiated as factual, the information and evaluation that formed the basis for this determination, whether the conduct violated this policy and any other violation of law or Board policy which may warrant further district action, and a recommended disposition of the complaint. An investigation into discriminatory harassment or sexual harassment shall consider the record as a whole and the totality of circumstances in determining whether a violation of this policy has occurred, recognizing that persistent and pervasive conduct, when taken together, may be a violation even when the separate incidents are not severe.

The complainant and the accused shall be informed of the outcome of the investigation, including the recommended disposition within a reasonable time of the submission of the written report. The accused shall not be notified of the individual remedies offered or provided to the complainant.

Step 4 – School District Action

If the investigation results in a finding that some or all of the allegations of the complaint are established and constitute a violation of this policy, the district shall take prompt, corrective action designed to ensure that such conduct ceases and that no retaliation occurs. The district shall promptly take appropriate steps to prevent the recurrence of the prohibited conduct and to address the discriminatory effect the prohibited conduct had on the complainant and the school or school program environment. District staff shall document the corrective action taken and, where not prohibited by law, inform the complainant. The Compliance Officer shall follow up by assessing the effectiveness of the corrective action at reasonable intervals.

If an investigation results in a finding that a different law or Board policy was violated separately from or in addition to violations of this policy, or that there are circumstances warranting further action, such matters shall be addressed at the conclusion of this investigation or through disciplinary or other appropriate referrals where further evaluation or investigation is necessary.

Disciplinary actions shall be consistent with Board policies, administrative regulations, school district procedures, applicable collective bargaining agreements, and state and federal laws.

Appeal Procedure

1. If the complainant or the accused not satisfied with a finding made pursuant to the policy or with the recommended corrective action, s/he may submit a written appeal to the Compliance Officer within fifteen (15) days. If the Compliance Officer investigated the complaint, such appeal shall be made to the Superintendent.

2. The individual receiving the appeal shall review the investigation and the investigative report and may also conduct or designate another person to conduct a reasonable supplemental investigation to assess the sufficiency and propriety of the prior investigation.
3. The person handling the appeal shall prepare a written response to the appeal within twenty (20) days. Copies of the response shall be provided to the complainant, the accused, and the investigator who conducted the initial investigation.

References:

Human Relations Commission Regulations – 16 PA Code Sec. 44.1 et seq.

Pennsylvania Equal Pay Law – 43 P.S. Sec. 336.3

Pennsylvania Human Relations Act – 43 P.S. Sec. 951 et seq.

Equal Pay Act – 29 U.S.C. Sec 206

Age Discrimination In Employment Act – 29 U.S.C. Sec. 621 et seq.

Section 504 of the Rehabilitation Act – 29 U.S.C. Sec. 794

Americans With Disabilities Act – 42 U.S.C. Sec. 1981 et seq., 2000e et seq., 2000ff et seq., 12101 et seq.

Federal Anti-Discrimination and Civil Rights Laws – 20 U.S.C. Sec. 1681 et seq. (Title IX); 42 U.S.C. Sec. 1981 et seq.; 42 U.S.C. Sec. 2000e et seq. (Title VII)

29 CFR 1604.11, 1606.8

U.S. Const. Amend. XIV, Equal Protection Clause

Board Policy – 317, 806, 824

**REPORT FORM FOR COMPLAINTS OF
DISCRIMINATION/DISCRIMINATORY HARASSMENT**

Complainant: _____
Home Address: _____
Home Phone: _____
School Building: _____
Date of Alleged Incident(s): _____

Alleged discrimination was based on: (circle those that apply)

- | | | |
|----------|------------|--------------------|
| Race | Color | National Origin |
| Gender | Disability | Religion |
| Ancestry | Age | Sexual Orientation |

Name of person you believe violated the district's nondiscrimination policy:

If the alleged discrimination was directed against another person, identify the other person:

Describe the incident(s) as clearly as possible, including any graphic, written, electronic, verbal statements or nonverbal acts (i.e. offensive jokes, slurs, epithets and name-calling, ridicule or mockery, insults or put-downs, offensive objects or pictures, physical assaults or threats, intimidation, or other conduct) and any actions or activities. Attach additional pages if necessary:

When and where incident occurred: _____

List any witnesses who were present: _____

This complaint is based on my honest belief that _____ has discriminated against me or another person. I certify that the information I have provided in this complaint is true, correct and complete to the best of my knowledge.

Complainant's Signature

Date

Received By

Date

EAST
STROUDSBURG
AREA
SCHOOL DISTRICT

SECTION: PROGRAMS
TITLE: COMPARABILITY OF SERVICES
ADOPTED: November 20, 2017
REVISED:

150. COMPARABILITY OF SERVICES	
1. Purpose	The equivalent distribution of district resources is one means the district shall use to ensure all students receive a quality education. This policy demonstrates the district's commitment to ensure that no discrimination occurs in the distribution of resources funded by state and local sources, regardless of the receipt of federal funds.
2. Authority 20 U.S.C. 6321	<p>The Board directs that each district school receiving Title I funds must use state and local funds to provide services that, taken as a whole, are at least comparable to services in those schools in the district that do not receive Title I funds.</p> <p>If all schools in the district receive Title I funds, the Board directs that state and local funds shall be used to provide services that, taken as a whole, are substantially comparable in each school.</p> <p>The Board acknowledges that comparability may be measured on a grade-span by grade-span basis or a school-by-school basis.</p>
3. Definition	For purposes of this policy, grade span is defined as a similar two-grade span difference or less. For example, a grade span of K-2 to K-4, not a grade span of K-2 to K-5.
4. Delegation of Responsibility	<p>If the district has more than one (1) building per grade span, the Federal Programs Coordinator shall complete a Detailed School Data Sheet.</p> <p>Regardless of buildings per grade span, the Assistant Superintendent for Curriculum & Instruction shall annually complete a Comparability Assurance Form to provide written assurance of equivalence among schools, including the provision of curriculum materials; instructional supplies; and teachers, administrators and other staff.</p>
4. Guidelines Pol. 138, 103.1, 113, 114, 906	<p>For the purposes of determining comparability, the district may exclude:</p> <ol style="list-style-type: none"> 1. State and local funds expended for language instruction education programs. 2. Excess costs associated with providing services to students with disabilities.

150. COMPARABILITY OF SERVICES - Pg. 2

	<p>3. Unexpected changes in enrollment or personnel assignments occurring after the beginning of the school year.</p> <p>4. Other expenditures from supplemental state or local funds consistent with the intent of Title I.</p> <p>Complaints by individuals and organizations regarding implementation of equivalence between schools shall be processed in accordance with Board policy.</p> <p>References:</p> <p><u>20 U.S.C. 6321</u></p> <p>Board Policies -- 138, 103.1, 113, 114, 906</p>
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EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: PUPILS

TITLE: BULLYING/CYBERBULLYING

ADOPTED: April 14, 2003

REVISED: April 16, 2007

November 17, 2008

October 15, 2012

April 14, 2014

June 16, 2014

October 20, 2014

December 19, 2016

November 20, 2017

249. BULLYING/CYBERBULLYING	
<p>1. Purpose</p> <p>24 P.S. §13-1303.1-A(e)</p>	<p>Creating and maintaining a safe and welcoming learning environment for all students is a high priority in all School District schools. A safe school environment free from bullying is necessary for students to learn and achieve high academic standards. Bullying/Cyberbullying behavior disrupts the educational or learning process, and may present an obstacle to the academic, vocational, social, emotional, and other development of students. Bullying and cyberbullying can also escalate into more serious violent or cyberspace crimes. Therefore, bullying and cyberbullying will not be tolerated.</p>
<p>2. Definitions</p> <p>24 P.S. § 13-1303.1-A(e)</p>	<p>Bullying/Cyberbullying – For the purposes of this Policy means an intentional electronic, written, verbal or physical act, or series of acts (a) directed at another student or students, (b) that is severe, persistent or pervasive, and (c) that has the effect of doing any of the following:</p> <ol style="list-style-type: none"> 1. Substantially interfering with a student’s education; 2. Creating a threatening environment; or 3. Substantially disrupting of the orderly operation of the school.
<p>24 P.S. § 13-1303.1-A(d)</p>	<p>The School District is not prohibited from defining bullying in such a way as to encompass acts that occur outside of the School Setting if those acts (1) substantially interfere with a student’s education; (2) create a threatening environment; or (3) substantially disrupt the orderly operation of the school.</p>
<p>ESASD Policies 103, 103.1, 104</p>	<p>For example, bullying could be cyberbullying, and/or a form of discrimination/harassment in which the behavior is intended, or perceived to intend, to harm or cause distress to another. It may include, but is not limited to, actions such as verbal taunts, physical aggression, extortion of money or possessions, including any discriminatory statements prohibited by and consistent with the School District’s nondiscrimination/harassment policies.</p>
<p>24 P.S. § 13-1303.1-A</p>	<p>The term bullying/cyberbullying shall not be interpreted to infringe upon a student’s right to engage in legally protected speech or conduct.</p>

<p>Pol. 815</p>	<p>Additional information regarding the misuse of technology and/or cyberbullying may be found in Board Policy No. 815.</p> <p>School setting - means in the school, on school grounds, in school vehicles, at a designated bus stop, or at any activity sponsored, supervised or sanctioned by the School District.</p>
<p>3. Authority 24 P.S. § 510 24 P.S. § 13-1303.1-A</p>	<p>The Board prohibits all forms of bullying/cyberbullying by district students.</p> <p>This Policy shall be implemented through the cooperative efforts of the Board of School Directors, Superintendent, the Superintendent’s Team, the building administrators, the school employees, the parents/guardians, the students, the school volunteers, law enforcement, and the School District’s community.</p>
<p>ESASD Policies</p>	<p>The Board encourages students who have been bullied/cyberbullied to promptly report such incidents as outlined in the Complaint Procedure section of Policies 103, 103.1, 104.</p> <p>All School District personnel and students discovering bullying/cyberbullying are also encouraged to immediately report such incidents.</p>
<p>4. Delegation of Responsibility 24 P.S. § 13-1303.1-A</p>	<p>All personnel shall be responsible to maintain an educational environment free of bullying and cyberbullying.</p> <p>Each student shall be responsible to respect the rights of others and to ensure an atmosphere free from bullying/cyberbullying.</p>
<p>Pol. 103</p>	<p>In order to maintain an educational environment that discourages and prohibits bullying/cyberbullying, the Board designates the Assistant Superintendent(s) for Curriculum and Instruction as the school district’s Compliance Officer.</p> <p>The Compliance Officer shall publish and disseminate this policy and complaint procedure at least annually to students, parents/guardians, employees and the public. Information relative to special accommodation and or grievance procedure may be obtained by contacting the Compliance Officer, in writing, at the Administration Office, East Stroudsburg Area School District, 50 Vine Street, East Stroudsburg, Pennsylvania 18301 or call (570) 424-8500.</p>
<p>24 P.S. § 13-1303.1-A</p>	<p>If needed, the Superintendent, or designee(s), may create and enforce administrative regulations necessary to implement this Policy.</p>
<p>24 P.S. § 13-1303.1-A</p>	<p>The Superintendent, or designee(s) must ensure that this Policy and administrative regulation(s), if any, are reviewed annually with students.</p>

<p>24 P.S. § 13-1303.1-A</p>	<p>The Superintendent, or designee(s), in cooperation with other appropriate School District administrators, shall review this Policy every three (3) years, then, if applicable, recommend necessary revisions to the Board.</p>
<p>24 P.S. § 13-1303.1-A and § 13-1303-A</p>	<p>District administration must annually provide the following information with the Safe School Report:</p> <ol style="list-style-type: none"> 1. Board of School Director’s Bullying/cyberbullying Policy. 2. A report of the School District’s bullying/cyberbullying incidents. 3. Information on the development and implementation of the bullying/cyberbullying prevention, intervention, and education programs.
<p>5. Guidelines</p>	<p><u>Notices</u></p>
<p>24 P.S. § 13-1303.1-A; 22 Pa. Code § 12.3; Policy 218</p>	<p>The Code of Student Conduct, which shall contain this Policy, must be disseminated annually to students.</p> <p>This Policy must be accessible in every classroom. The Policy must be posted in a prominent location within each school building where notices are usually posted, and posted on the School District’s web site.</p>
<p>47 U.S.C. §254(h)(5)(B)(iii); Policy 815</p>	<p><u>Bullying/Cyberbullying Prevention, Intervention, and Education Programs</u></p> <p>The School District must educate students about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response.</p>
<p>24 P.S. § 13-1303.1-A; 24 P.S. § 1202.1-A; Policy 236</p>	<p>Bullying/Cyberbullying prevention, intervention, and education programs must also be provided that consists of school-wide actions, classroom-level activities, individual interventions, and community involvement.</p> <p>a. <i>School-wide actions</i> include, but are not limited to, training for school staff and students and adoption of the following district-wide anti-bullying rules:</p> <ol style="list-style-type: none"> 1. We do not bully/cyberbully others. 2. We help students who are bullied/cyberbullied. 3. We include students who are left out. 4. We tell an adult at school and an adult at home when somebody is being bullied/cyberbullied.

- b. *Classroom level activities* include, but are not limited to, consistent interventions, use of rules, and reinforcement of pro-social behavior and incorporation of bullying/cyberbullying themes.
- c. *Individual interventions* include, but are not limited to, follow up with both victims and bullies/cyberbullied that may include consequences, provisions for making restitution, and counseling referrals, as appropriate.
- d. *Community involvement* encourages partnerships with families, community organizations and agencies to implement the School District's bullying/cyberbullying prevention, intervention, and education programs.

Complaint Procedure

Guidelines/forms for filing a complaint can be found in Policies 103, 103.1 and 104 and associated attachments.

Consequences For Violations

A founded charge against School District personnel shall subject such person to disciplinary action, up to and including discharge.

A founded charge against a School District student shall subject such student to disciplinary action. Appropriate consequences and remedial actions range from positive behavioral interventions to and including suspension or expulsion, and may include counseling (within and/or outside of the school), parental conferences, detentions, separating the student(s) being bullied/cyberbullied from the perpetrator(s), warnings, usage restrictions, loss of school privileges, reassignment (including but not limited to another school building, classroom, or school bus), exclusion from school-sponsored activities), oral or written reprimands, detentions, suspensions, expulsions, referral to law enforcement officials, and/or legal proceedings.

Any violation of this Policy shall be considered an infraction of the Code of Student Conduct and any other applicable School District policy, with discipline implemented accordingly on a case-by-case basis. Any violation of the Pennsylvania Crimes Code will be reported to law enforcement.

Victims and their parents/guardians shall be made aware of appropriate counseling, agency services and safety plan developments described in the School District's victimization procedures.

Retaliation

The School District prohibits reprisal or retaliation against any person who in good faith reports an act of bullying/cyberbullying. The principal/principal's designee, in accordance with the Code of Student Conduct and/or other School District policies, will

<p>24 P.S. § 1303.1-A Policies 218, 233</p>	<p>determine the consequences and remedial actions for students, and the Superintendent/Director of Human Resources for personnel. Any violation of the Pennsylvania Crimes Code will be reported to law enforcement.</p> <p><u>False Reports</u></p> <p>The principal, in accordance with the Code of Student Conduct and/or other School District policies, will determine the consequences and remedial actions for a student found to have falsely accused another as a means of discrimination/harassment, intimidation or bullying/cyberbullying. The Superintendent will determine consequences and remedial actions for personnel found to have falsely accused another as a means of discrimination/harassment, intimidation or bullying. Any violation of the Pennsylvania Crimes Code will be reported to law enforcement.</p> <p>References:</p> <p>Pennsylvania School Code – 24 P.S. § 5-510; 24 P.S. § 1302-A, 24 P.S. § 1303-A, and 24 P.S. §1303.1-A</p> <p>State Board of Education Regulation – 22 Pa. Code § 12.3</p> <p>Federal Protecting Children Act - 47 U.S.C. §254(h)(5)(B)(iii)</p> <p>Family Educational Rights and Privacy Act – 20 U.S.C. §1232g</p> <p>State Board of Education Regulation – 22 Pa. Code §12.3</p> <p>ESASD Board Policies, Administrative Regulations, Rules, and Procedures 103, 103.1, 104</p>
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EAST
STROUDSBURG
AREA
SCHOOL DISTRICT

SECTION: FINANCES

TITLE: TUITION INCOME

ADOPTED: August 19, 2002

REVISED: November 20, 2017

607. TUITION INCOME	
1. Authority SC 1316 Pol. 202	When the district receives students who are not residents, it shall assess tuition charges in accordance with Board policy and the School Code. Tuition shall be assessed for those students whose attendance has been approved by the Board, in accordance with policy.
2. Delegation of Responsibility	It shall be the responsibility of the Chief Financial Officer to invoice tuition for approved students.
3. Guidelines SC 2561	Tuition rates shall be determined annually for the district's brick and mortar buildings as well as the ESASD Cyber Academy.

EAST
STROUDSBURG
AREA
SCHOOL DISTRICT

SECTION: PROPERTY
TITLE: USE OF FACILITIES
ADOPTED: August 19, 2002
REVISED: May 17, 2004
November 15, 2004
August 21, 2006
July 16, 2007
June 22, 2009
May 15, 2017
November 20, 2017
(Effective Date 1/1/18)

707. USE OF FACILITIES	
<p>1. Purpose SC 775</p>	<p>The Board recognizes that the primary purpose of the buildings, facilities, and property of the district is to provide students with an appropriate learning environment. The district does make available its facilities to district residents, community organizations and organizations providing a benefit to the school and community on a space available basis outside of normal school hours. This use is not intended to be permanent or ongoing for an extended time. District events shall have priority in the use of facilities and may preempt requests for use by other groups.</p>
<p>2. Authority SC 511 Title 22 Sec. 12.9 SC 775</p>	<p>The Board will permit the use of school facilities when permission has been requested in writing and has been approved in accordance with this policy.</p> <p>Scheduling priority shall be granted in order of classification.</p> <p>The Board shall establish annually a schedule of fees for the use of school facilities. Please refer to Attachment A.</p> <p>The Board will not consider waivers of any of the requirements set forth in this policy.</p>
<p>3. Definitions</p>	
<p>4. Delegation of Responsibility</p>	<p>The Superintendent or designee shall implement administrative regulations or procedures for requesting and granting permission for use of school facilities and shall distribute the necessary information to individuals/groups affected by them.</p> <p>An application for use of school facilities may be disapproved by the Superintendent because of noncompliance with established policy and procedures.</p>
<p>5. Guidelines</p>	<p><u>Application Process</u></p>

- a. When requesting permission to use school district buildings, facilities or property, the applicant must submit a written request on the prescribed application form at least thirty (30) calendar days prior to the date for which a facility is requested. Applications for Class IV organizations may only be submitted for a facility use occurring no less than 30 and no more than 120 days from the date of application. (Applications for such usage may be obtained in any school office.) Completed applications not submitted for determination of availability of the requested facility as set forth above shall be denied.
- b. The application must specify the portion of the school facilities requested for use; proposed event; anticipated number of individuals participating; and the date, time and duration of the proposed event. Any school equipment that is to be used in conjunction with requested facilities shall be identified on the application. The applicant must accept liability for any damage or loss to such equipment that occurs while it is in their use. Where rules so specify, no item of equipment may be used except by a qualified operator.
- c. The applicant shall agree to exercise proper care in the use of the property and facilities, to indemnify and hold harmless the school district for any and all damages to school or other property by any person or persons attending the affair and to indemnify and hold harmless the school district against liability for any and all damage to any person or persons for injuries, including death.
- d. A certificate of insurance shall be attached to the application. The minimum limits of liability are: a minimum of \$100,000 for all damages arising out of bodily injury/person/accident; and \$300,000 aggregate for all damages sustained by two (2) or more persons/accident. Applicants other than Class I applicants (defined below) must secure liability and property insurance in the amount of not less than \$500,000 Bodily Injury Liability and \$500,000 Property Damage Liability, listing the school district as an additional insured. In such event, the applicant shall furnish the building principal with a certificate showing that such insurance has been obtained. The *Certificate of Insurance* MUST list the applicant as the insured and the East Stroudsburg Area School District as a certificate holder as well as an additional insured on the policy.
- e. An application fee may be assessed in accordance with the 707A-Schedule of Fees.

Application Evaluation

No application to use school facilities shall be approved if the proposed activity would result in any of the following:

1. Conflict with any school-sponsored activity. Any scheduled school activity, whether taking place during the school day or otherwise, shall have precedence over any other activity for the use of such facility. In the event a school activity is postponed due to inclement weather, etc., and the make-up day conflicts with a planned community or other activity, the school program would take precedence and necessitate the rescheduling of the community activity and/or other activity.
2. Access to school facilities that are closed due to renovations, maintenance, cleaning, the school calendar or Board action.
3. Access to school facilities containing equipment or furnishings which, if damaged or operated by an unqualified operator, would be detrimental to the operation of a school district program.
4. Prevention or encumbrance of school district personnel from preparing school facilities for their primary purpose, because of the nature or duration of the activity.

Limitations

When applicants receive written permission to use school facilities under this policy, such use shall be conditioned upon strict compliance with the following:

1. All events must terminate and all groups and event participants must vacate school premises at a designated time; but school premises must always be vacated by 10:30 p.m. unless otherwise authorized in advance by the Superintendent.
2. Facilities may not be occupied beyond rated capacity. The total number of participants and spectators in that activity must be provided on the application.
3. If advertising or promoting events held at school facilities, groups shall clearly communicate that the events are not sponsored by the school district. This disclaimer must be posted on all flyers and flyers must have approval of Superintendent prior to posting and/or distribution. All flyers must contain specific disclaimer language that may be obtained through the Superintendent's Office.

<p>22 PA Code 18.42</p>	<ol style="list-style-type: none">4. Accidents involving persons and/or property should be promptly reported to School Police at 570-424-7833 (24-hours).5. Requests for use of stage facilities, lighting, installation of scenery and other specialized equipment shall be clearly indicated on the application. School district staff may be required to operate and/or setup and secure such systems at the discretion of the district. Personnel fees shall be incurred by the applicant.6. Requests for use of district kitchens and/or concession stands shall be clearly indicated on the application. The use of district kitchen or concession stand equipment requires the supervision of the district's Food Service Department. Personnel fees shall be incurred by the applicant.7. For any use of swimming pool facilities, the requesting group must supply documentation of certified lifeguard(s) in accordance with applicable law.8. Where large audiences are anticipated, the applicant shall be responsible for proper security, parking of cars on the paved parking area and to provide the additional services needed to direct and control parking. Security and parking provisions must be approved by the Chief of School Police prior to the event taking place. The Chief of School Police shall determine whether school district security personnel are required due to the anticipated number of participants.9. Responsible adult supervision in adequate numbers must be provided by the sponsoring organization. Sponsors of an activity must remain on the premises until all participants and attendees have left the facility.10. The use of school facilities may not be permitted when schools are closed due to inclement weather or the closing of school due to early dismissal. The school district is not responsible for any costs incurred by the user which may result from such closure. Users are responsible to consult the district website, local TV and/or radio stations for information on mid-week school closings. Users are also responsible for contacting School Police at 570-424-7833 (24 hours) for information on weekend closures due to inclement weather.11. A custodian and/or other school district personnel shall be on duty at all times when an indoor facility is in use.12. After the application has been approved, the applicant may not assign, sublet, or transfer its rights or privileges to any other individual, group, or organization.
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<p>SC 511</p> <p>35 P.S. 1223.5 20 U.S.C. Sec. 7182, 7183 SC 511</p>	<p>13. Individuals/Groups are responsible to remove all equipment/supplies at the conclusion of the event unless prior permission is granted by school officials.</p> <p><u>Conduct of Patrons/Prohibited Activities</u></p> <p>The following activities are strictly prohibited in school facilities when groups are granted written permission to use said school facilities:</p> <ol style="list-style-type: none">1. Conduct that would alter, damage or be injurious to any school district property, equipment or furnishings.2. Conduct that would constitute a violation of the Pennsylvania Crimes Code and/or state and federal laws and regulations.3. The possession, use or distribution of illegal drugs and/or alcoholic beverages in any form.4. Tobacco use by any person in school buildings or on any property that is owned, leased or controlled by the school district.5. The possession or use of weapons on or near the premises of the school property. <p><u>Violations</u></p> <p>The school district reserves the right to remove from school district premises any individual or community group who fails to comply with the terms and conditions of this policy and established procedures.</p> <p>The district reserves the right to bill any group regardless of classification for cleanup costs at a rate of 150% of the actual cost, if facilities are not returned in the same condition as they were received by the group.</p> <p>An evaluation form shall be completed by the building administrator and/or designee to document any individual or community group's non-compliance with this policy and/or terms under which permission was granted to use the school facilities. Evaluation forms are to be submitted to the Superintendent's office for review.</p> <p>Upon review/investigation, the Superintendent will determine whether that individual or community group forfeits the right to submit future written requests to use school district property.</p>
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Classifications

Class I --ESASD School-Sponsored Organizations

- Events directly sponsored by the district, including but not limited to its student organizations, student clubs, athletics and/or extra-curricular activities.

Class II – ESASD School-Related Organizations

- Events directly sponsored by organizations that are officially attached to the district and whose existence is contingent upon that of the school district, including but not limited to alumni organizations, parent-teacher organizations, and formally-recognized booster groups. To be considered a school-related organization, groups must receive formal designation from the Chief Financial Officer by submitting current operating by-laws and an annual list of officers with authority to sign the permit application.

Class III – Community Service Organizations

- Local organization performing a service which exclusively benefits the district and/or its residents; a local chapter of a state or nationally-recognized organization performing a service which benefits the district and/or its residents.
- Class III Organizations include but are not limited to: Boy & Girl Scouts, Boys & Girls Clubs, Community Recreation Organizations, YMCA, and Fraternal Service Groups (e.g. Rotary, Kiwanis, etc.)

Personnel fees will be assessed for staffing required beyond that normally incurred by the District.

Class IV—All Other Organizations

- Any organization, whether for-profit or non-profit, that is not otherwise defined in Classes I, II, or III.

Fee Structure

Facility rental charges shall be applied to groups in accordance with the attached schedule of fees (Attachment A). All fees due to the school district for the use of a facility are due within thirty (30) days after the activity. Any groups owing fees from a previous use, or which did not promptly remit payment for a previous use, may be denied future use of facilities.

Personnel fees will be assessed when additional school personnel are required for any event, at the sole discretion of the school district.

District employees requesting the use of district facilities in a capacity other than their official capacity must conform to the same requirements as any of the groups as identified in this policy.

References:

School Code – 24 P.S. Sec. 511, 775, 779

State Board of Education Regulations – 22 PA Code Sec. 403.1

Department of Revenue Regulations – 61 PA Code Sec. 901.1, 901.701

Local Option Small Games of Chance Act – 10 P.S. Sec. 328.101 et seq.

School Tobacco Control – 35 P.S. Sec. 1223.5

Pro-Children Act of 2001 – 20 U.S.C. Sec. 7181 et seq.

Boy Scouts of America Equal Access Act – 20 U.S.C. Sec. 7905

Board Policy – 000

FACILITIES USE FEE SCHEDULE

Updated November 20, 2017 -- Effective Date: January 1, 2018

FACILITY	FEE	CLASS I	CLASS II	CLASS III	CLASS IV
Auditorium	Per Event	N/A	N/A	N/A	\$ 1,500
Black Box Theater	Per Event	N/A	N/A	N/A	\$ 750
Cafeteria/Multipurpose Rm	Per Event	N/A	N/A	N/A	\$ 300
Kitchen/ Concession Stand with use of equipment	Per Event	N/A	N/A	N/A	\$ 450
Kitchen/Concession Stand without use of equipment (pre-packaged items and beverages only)	Per Event	N/A	N/A	N/A	\$ 150
Gym (Secondary)	Per Event	N/A	N/A	N/A	\$ 1,125
Locker Rooms	Per Event	N/A	N/A	N/A	\$ 150
Main Gym (Elementary)/Auxiliary Gym (Secondary)	Per Event	N/A	N/A	N/A	\$ 375
Classroom	Per Event	N/A	N/A	N/A	\$ 75
Large Instructional Room/Library	Per Event	N/A	N/A	N/A	\$ 115
Natorium	Per Event	N/A	N/A	N/A	\$ 750
Turf Field (w/o Lights)	Per Event	N/A	N/A	N/A	\$ 1,500
Turf Field (w/ Lights)	Per Event	N/A	N/A	N/A	\$ 1,875
Football/Soccer Grass Fields	Per Event	N/A	N/A	N/A	\$ 375
Baseball/Softball Fields	Per Event	N/A	N/A	N/A	\$ 375
Grass Practice Fields (No Prep)	Per Event	N/A	N/A	N/A	\$ 150
Tennis Courts	Per Event	N/A	N/A	N/A	\$ 40
Application Fee		\$ -	\$ 10	\$ 10	\$ 10
INSURANCE CERT REQUIRED		N	N	Y	Y

Kitchen/Concession with use of equipment requires the supervision of the District's Food Service Department. The number of Food Service workers will be determined by the Director of Food Services. All associated personnel fees shall be the responsibility of the applicant.

Custodial/School Police/Security personnel will be assigned at the sole discretion of the School District. All associated personnel fees shall be the responsibility of the applicant.

**EAST
STROUDSBURG
AREA
SCHOOL DISTRICT**

SECTION: OPERATIONS
TITLE: SUICIDE AWARENESS,
PREVENTION AND RESPONSE
ADOPTED: August 19, 2002
REVISED: August 17, 2015
November 20, 2017

<p>1. Purpose SC 1526 Pol. 103.1, 248, 249, 806</p> <p>2. Authority Title 22 Sec. 12.12 Pol. 207, 216, 236</p> <p>3. Definition</p> <p>4. Guidelines</p> <p>SC 1526</p> <p>SC 1526</p>	<p style="text-align: center;">819. SUICIDE AWARENESS, PREVENTION AND RESPONSE</p> <p>The Board is committed to protecting the health, safety and welfare of its students and school community. This policy supports federal, state and local efforts to provide education on youth suicide awareness and prevention; establish methods of prevention, intervention, and response to suicide or suicide attempt; and to promote access to suicide awareness and prevention resources.</p> <p>In compliance with state law and regulations, and in support of the district’s suicide prevention measures, information received in confidence from a student may be revealed to the student’s parents/guardians, the building principal or other appropriate authority when the health, welfare or safety of the student or any other person is deemed to be at risk.</p> <p>Behavioral health – the promotion of emotional health; the prevention of mental illnesses and substance use disorders; and treatment and services for substance abuse, addiction, substance use disorders, mental illnesses and/or mental disorders.</p> <p>The district shall utilize a multifaceted approach to suicide prevention which integrates school and community-based supports.</p> <p>The district shall notify district employees, students and parents/guardians of this policy and shall post the policy on the district’s website.</p> <p style="text-align: center;">SUICIDE AWARENESS AND PREVENTION EDUCATION</p> <p><u>Protocols for Administration of Student Education</u></p> <p>Students shall receive age-appropriate education on the importance of safe and healthy choices, coping strategies, how to recognize risk factors and warning signs, as well as help-seeking strategies for self or others including how to engage school resources and refer friends for help.</p> <p>Lessons shall:</p> <ol style="list-style-type: none"> 1. Contain information on comprehensive health and wellness, including emotional, behavioral and social skills development.
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<p>SC 1526 Pol. 333</p>	<p><u>Protocols for Administration of Employee Education</u></p> <p>All district employees, including but not limited to administrators, teachers, paraprofessionals, student aides, secretaries, coaches, bus drivers, custodians and cafeteria workers, shall receive information regarding risk factors, warning signs, response procedures, referrals, and resources regarding youth suicide awareness and prevention.</p> <p>As part of the district’s professional development plan, professional educators in school buildings serving students in grades six (6) through twelve (12) shall participate in a minimum of four (4) hours of youth suicide awareness and prevention training every five (5) years.</p> <p>The district’s professional development plan may also include similar training for professional educators in grades K-5.</p> <p>Additional professional development in suicide risk screening and/or assessment and crisis intervention shall be provided to specialized staff and school behavioral health professionals such as school crisis response/intervention team members, designated administrators, school guidance counselors, school psychologists, district behavioral health professionals, school social workers and school nurses.</p>
<p>SC 1526</p>	<p><u>Resources for Parents/Guardians</u></p> <p>The district may provide parents/guardians with resources including, but not limited to, health promotion and suicide risk, including characteristics and warning signs; and information about local behavioral health resources.</p> <p style="text-align: center;">METHODS OF PREVENTION</p> <p>The methods of prevention utilized by the district include, but are not limited to, early identification and support for students at risk; education for students, staff and parents/guardians; and delegation of responsibility for planning and coordination of suicide prevention efforts.</p> <p>In support of the district’s suicide prevention mission, information received in confidence from a student may be revealed to the student’s parents/guardians, the building principal or other appropriate authority when the health, welfare or safety of the student or any other person is clearly in jeopardy.</p>

Suicide Prevention Coordinators

District-Wide –

A district-wide suicide prevention coordinator shall be designated by the Superintendent. This may be an existing district employee. The district suicide prevention coordinator shall be responsible for planning and coordinating implementation of this policy.

Building Level –

Each building principal shall designate a school suicide prevention coordinator to act as a point of contact in each school for issues relating to suicide prevention and policy implementation. This may be an existing district employee.

Early Identification Procedures

Early identification of individuals with one (1) or more suicidal risk factors or of individuals exhibiting warning signs, is crucial to the district's suicide prevention efforts. To promote awareness, district employees, students and parents/guardians should be educated about suicidal risk factors and warning signs.

Suicide risk factors refer to personal or environmental characteristics that are associated with suicide including, but not limited to:

- Behavioral Health Issues/Disorders:
 - Depression.
 - Substance abuse or dependence.
 - Previous suicide attempts.
 - Self-injury.
- Personal Characteristics:
 - Hopelessness/Low self-esteem.
 - Loneliness/Social alienation/isolation/lack of belonging.
 - Poor problem-solving or coping skills.
 - Impulsivity/Risk-taking/recklessness.

- Adverse/Stressful Life Circumstances:
 - Interpersonal difficulties or losses.
 - Disciplinary or legal problems.
 - Bullying (victim or perpetrator).
 - School or work issues.
 - Physical, sexual or psychological abuse.
 - Exposure to peer suicide.

- Family Characteristics:
 - Family history of suicide or suicidal behavior.
 - Family behavioral health problems.
 - Divorce/Death of parent/guardian.
 - Parental-Child relationship.

Warning signs are evidence-based indicators that someone may be in danger of suicide, either immediately or in the near future. Warning signs include, but are not limited to:

- Expressions such as hopelessness, rage, anger, seeking revenge, feeling trapped, anxiety, agitation, no reason to live or sense of purpose.
- Recklessness or risky behavior.
- Increased alcohol or drug use.
- Withdrawal from friends, family, or society.
- Dramatic mood changes.

Referral Procedures

Any district employee who observes a student exhibiting a warning sign for suicide or has another indication that a student may be contemplating suicide, shall refer the student for suicide risk screening and/or assessment and intervention in accordance with district procedures.

SC 1526	<p>In the absence of a warning sign for suicide, students demonstrating suicide risk factors that appear to be adversely impacting the student should be referred to the school counselor and/or building administrator for support and follow up.</p> <p><u>Documentation</u></p> <p>The district shall document the reasons for referral, including specific warning signs and suicide risk factors identified as indications that the student may be at risk.</p>
Pol. 806	<p style="text-align: center;">METHODS OF INTERVENTION</p> <p>The methods of intervention utilized by the district include, but are not limited to, responding to suicide threats, suicide attempts in school, suicide attempts outside of school, and suicide death. Suicide intervention procedures shall address the development of an emotional or behavioral health safety plan for students identified as being at increased risk of suicide.</p> <p><u>Procedures for Students at Risk</u></p> <p>A district-approved suicide risk screening or assessment instrument may be used by trained behavioral health staff such as counselors, psychologists, social workers.</p> <p>Parents/Guardians of a student identified as being at risk of suicide shall be notified by the school and informed of crisis and community resources. If the school suspects that the student's risk status is the result of abuse or neglect, school staff shall immediately notify Children and Youth Services.</p> <p>The district shall identify behavioral health service providers to whom students can be referred for further assessment and assistance.</p> <p>Behavioral health service providers – may include, but not be limited to, hospital emergency departments, psychiatric hospitals, community behavioral health centers, psychiatrists, psychologists, social workers, and primary care providers.</p> <p>If the student is identified as being at increased risk of suicide, the district shall create a new, or update a previous, behavioral health safety plan to support a student and the student's family. The safety plan should be developed collaboratively with input from the student and reviewed with the student's family.</p>
Pol. 103.1, 113, 113.2, 113.3, 114	<p><u>Students With Disabilities</u></p> <p>For students with disabilities who are identified as being at risk for suicide or who attempt suicide, the appropriate team shall be notified and shall address the student's needs in accordance with applicable law, regulations and Board policy.</p>

<p>Pol. 103.1, 113, 113.2, 113.3, 114</p>	<p>If a student is identified as being at risk for suicide or attempts suicide and the student may require special education services or accommodations, the Assistant Superintendent of Pupil Services shall be notified and shall take action to address the student’s needs in accordance with applicable law, regulations and Board policy.</p>
<p>SC 1526</p>	<p><u>Documentation</u></p> <p>The district shall document observations, recommendations and actions conducted throughout the intervention and suicide risk screening and/or assessment and follow-up including verbal and written communications with students, parents/guardians and behavioral health service providers.</p> <p>The Superintendent or designee shall develop administrative regulations providing recommended guidelines for responding to a suicide threat.</p> <p style="text-align: center;">METHODS OF RESPONSE TO SUICIDE OR SUICIDE ATTEMPT</p> <p>The district shall maintain a trained school crisis response/crisis intervention team. Team members shall include, but not be limited to, designated administrators, school counselors, school nurse, school psychologist, social worker, School Resource Officers, members of the Student Assistance Program Team, and others as designated by the district such as community behavioral health agency resources.</p> <p>The methods of response to a suicide or a suicide attempt utilized by the district include, but are not limited to:</p> <ol style="list-style-type: none"> 1. Identifying and training the school crisis response/crisis intervention team. 2. Determining the roles and responsibilities of each crisis response team member. 3. Notifying students, employees and parents/guardians. 4. Working with families. 5. Responding appropriately to the media. 6. Collaborating with community providers. <p>The Superintendent or designee shall develop administrative regulations with recommended guidelines for responding to a suicidal act or attempt on school grounds or during a school-sponsored event.</p>

<p>Pol. 103.1, 113, 113.2, 113.3, 117, 204</p>	<p><u>Re-Entry Procedures</u></p>
	<p>A student’s excusal from school attendance after a behavioral health crisis and the student’s return to school shall be consistent with state and federal laws and regulations.</p>
	<p>A district-employed behavioral health professional, the building principal or suicide prevention coordinator shall meet with the parents/guardians of a student returning to school after a behavioral health crisis, and, if appropriate, meet with the student to discuss re-entry and applicable next steps to ensure the student’s readiness to return to school.</p>
	<p>When authorized by the student’s parent/guardian, the designated district employee shall coordinate with the appropriate outside behavioral health care providers, request written documentation from the treating facility and encourage their involvement in the re-entry meeting.</p>
	<p>The designated district employee will periodically check in, as needed, with the student to monitor the student’s progress, facilitate the transition back into the school community and address any concerns.</p>
	<p>Re-entry of a student with a disability requires coordination with the appropriate team to address the student’s needs in accordance with applicable law, regulations and Board policy.</p>
	<p><u>Response to Suicide (Postvention)</u></p>
	<p>Upon confirmation of a suicide death, the district shall immediately implement established postvention procedures which shall include methods for informing the school community; identifying and monitoring at risk youth; and providing resources and supports for students, staff and families. The district will review any requests for memorials in accordance with district procedures.</p>
	<p>The Superintendent or designee shall develop administrative regulations with recommended guidelines for responding to a suicide death.</p>
<p>SC 1526</p>	<p>REPORT PROCEDURES</p>
	<p>Effective documentation assists in preserving the safety of the student and ensuring communication among school staff, parents/guardians and behavioral health service providers.</p>
	<p>When a district employee takes notes on any conversations or situations involving or relating to an at-risk student, the notes should contain only factual or directly observed information, not opinions or hearsay.</p>

SC 1526	<p>As stated in this policy, district employees shall be responsible for effective documentation of incidents involving suicide prevention, intervention and response.</p> <p>The suicide prevention coordinator shall provide the Superintendent with a copy of all reports and documentation regarding the at-risk student. Information and reports shall be provided, as appropriate, to guidance counselors, district behavioral health professionals and school nurses.</p> <p style="text-align: center;">SUICIDE AWARENESS AND PREVENTION RESOURCES</p> <p>A listing of resources regarding suicide awareness and prevention shall be attached to this policy.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 1526</p> <p>State Board of Education Regulations – 22 PA Code Sec. 12.12</p> <p>Board Policy – 103, 103.1, 113, 113.2, 113.3, 114, 117, 146, 204, 207, 216, 236, 249, 333, 805, 806, 911</p>
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SUICIDE AWARENESS AND PREVENTION RESOURCES

National:

- National Suicide Prevention Lifeline: 1-800-273-TALK (8255) or visit <http://www.suicidepreventionlifeline.org/>
- Crisis Text Line: TEXT 741-741 or visit <http://www.crisistextline.org/>
- Substance Abuse and Mental Health Services Administration (SAMHSA) Preventing Suicide: A Toolkit for High Schools <https://store.samhsa.gov/product/Preventing-Suicide-A-Toolkit-for-High-Schools/SMA12-4669>

Pennsylvania:

- [List of Crisis Intervention contact information by county](#)
- [List of County CASSP and Children's Behavioral Health Contact Persons](#)
- [County Task Force Resources](#): By county, available contact information is provided for crisis, the Suicide Prevention Task Force, local chapter of AFSP, and other local mental health/suicide prevention resources

National and State Organizations

National:

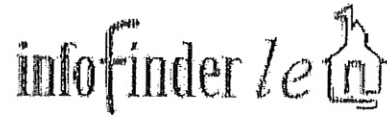
- American Association of Suicidology (AAS): <http://www.suicidology.org/>
- American Foundation for Suicide Prevention (AFSP): <https://www.afsp.org/>
- Suicide Prevention Resource Center (SPRC): <http://www.sprc.org/>

Pennsylvania:

- Prevent Suicide PA: <http://www.preventsuicidepa.org/>
- Jana Marie Foundation: <http://www.janamariefoundation.org/>
- Aavidum: <http://aavidum.com/cms/>
- Services for Teens at Risk (STAR-Center) <https://www.starcenter.pitt.edu/STAR-Center-Home/1/Default.aspx>

Pennsylvania Department of Education www.education.state.pa.us

Transportation Department



Home Students Trips Field Trips Reports Options

Field Trip: 02936	
Main Notes Documents History	
*Required Fields *-All trips must be requested at least 20 full school day(s) in advance. (Next valid date 12/5/2017)	
Requested:	09/22/17 15:15 PM By: Piedra, Gisela
Status:	<input type="radio"/> Completed - Request Completed <input checked="" type="radio"/> Level 1 - Request Submitted
	Change To: [Select New Status]
Comments:	<div style="border: 1px solid black; height: 40px;"></div>
* Field Trip Name:	HS South
* School:	E Stroudsburg HS - S / EHS
* Department:	HSS
* Activity:	HS South
Contact	
* Contact:	Gisela Piedra / Martha Klesling
* Phone:	570-424-8500 *Phone Ext: 33590
* Email:	gisela-piedra@esasd.net / Martha-klesling@esasd.net
Departure	
* Depart Date:	10/31/2017 * Time: 05:00 AM
* Return Date:	10/31/2017 * Time: 06:45 PM
Departure:	[Select One]
Notes:	<div style="border: 1px solid black; height: 40px;"></div>
Destination	
* Destination:	Eden Resort (222 Eden Road Lancaster)
* Street:	222 Eden Road
* City:	Lancaster
* State:	Pa * Zip: 17601
Contact:	
Title:	
Phone:	717-569-6444 Phone Ext:
Fax:	
Email:	
Notes:	<div style="border: 1px solid black; height: 40px;"></div>
Directions	
Directions:	

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Transportation Department



Home > Students > Trips > Field Trips > Reports > Options

Field Trip: 02921

Main Notes Documents History

*-Required Fields
*-All trips must be requested at least 20 full school day(s) in advance. (Next valid date 12/5/2017)

Requested: **09/21/17 10:49 AM By: Gavitt, Kym**
 Status: **Level 3 - Request Approved**

Change To: [Select New Status]
 Comments: [Text Area]

* Field Trip Name: Mutter Museum
 * School: E Stroudsburg HS - S / EHS
 * Department: HSS
 * Activity: HS South

Contact

* Contact: Kym Gavitt
 * Phone: 570-424-8471 *Phone Ext: 37995
 * Email: kym-gavitt@esasd.net

Departure

* Depart Date: 12/7/2017 * Time: 07:30 AM
 * Return Date: 12/7/2017 * Time: 03:30 PM
 Departure: [Select One]
 Notes: [Text Area]

Destination

* Destination: Mutter Museum (19 S 22nd Street Philadelphia)
 * Street: 19 S 22nd Street
 * City: Philadelphia
 * State: Pa * Zip: 19103
 Contact: Michell Henley
 Title: [Text Area]
 Phone: 215-563-3737 Phone Ext: [Text Area]
 Fax: [Text Area]
 Email: mhenley@collegeofphysicians.or
 Notes: [Text Area]

Directions

Directions: [Text Area]

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Transportation Department



Home Students Trips Field Trips Reports Options

Field Trip: 03260

Main Notes Documents History

*-Required Fields
*-All trips must be requested at least 20 full school day(s) in advance. (Next valid date 12/8/2017)

Requested: 11/10/17 12:03 PM By: Brown, Deborah

Status: **Level 4 - Request Approved**
Level 4 - Request Approved

Change To: [Select New Status]

Comments:

* Field Trip Name: V Wrestling SOUTH
* School: Athletic South High School / ATH2
* Department: ATH
* Activity: V W

Contact

* Contact: Debbie Brown *Randy Litts*
* Phone: 570-424-8500 *Phone Ext: 10502
* Email: deborah-brown@esasd.net

Departure

* Depart Date: 12/16/2017 * Time: 06:30 AM
* Return Date: 12/16/2017 * Time: 08:00 PM

Departure: [Select One]

Notes: This is a pick up from the SOUTH stadium, wait until the end of the tournament then drop the team off at the hotel.

Destination

* Destination: Donegal High School
* Street: 1025 Koser Road
* City: Mt. Joy
* State: PA * Zip: 17552

Contact:
Title:
Phone: Phone Ext:
Fax:
Email:
Notes:

Directions

Directions:

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Trip Details

Transportation Department



Home ▶ Students ▶ Trips ▶ Field Trips ▶ Reports ▶ Options

Field Trip: 03261

Main Notes Documents History

*-Required Fields

*-All trips must be requested at least 20 full school day(s) in advance. (Next valid date 12/8/2017)

Requested: **11/10/17 12:07 PM By: Brown, Deborah**

Status: **Level 4 - Request Approved**
Level 4 - Request Approved

Change To: [Select New Status]

Comments:

* Field Trip Name: V Wrestling SOUTH
 * School: Athletic South High School / ATH2
 * Department: ATH
 * Activity: V W

Contact

* Contact: Debbie-Brown *Randy Litts*
 * Phone: 570-424-8500 *Phone Ext: 10502
 * Email: deborah-brown@esasd.net

Departure

* Depart Date: 12/17/2017 * Time: 06:45 AM
 * Return Date: 12/17/2017 * Time: 08:00 PM

Departure: [Select One]

Notes: This is a pick up at SOUTH stadium, then pick up at hotel and then to high school to the tournament and then home.

Destination

* Destination: Donegal High School
 * Street: 1025 Koser Road
 * City: Mt. Joy
 * State: PA * Zip: 17552

Contact:
 Title:
 Phone: Phone Ext:
 Fax:
 Email:
 Notes:

Directions

Directions:

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Trip Details

**COURT OF COMMON PLEAS OF MONROE COUNTY
FORTY-THIRD JUDICIAL DISTRICT
COMMONWEALTH OF PENNSYLVANIA**

EAST STROUDSBURG AREA	:	
SCHOOL DISTRICT,	:	
<i>Petitioner</i>	:	No. 8347 CV 2015
	:	
vs.	:	
	:	
BRAESIDE APARTMENTS, LLC,	:	
MONROE COUNTY BOARD OF	:	
ASSESSMENT REVISION, MONROE	:	
COUNTY, and EAST STROUDSBURG	:	
BOROUGH,	:	
<i>Respondents</i>	:	

SETTLEMENT STIPULATION

AND NOW come the parties, by and through their respective counsel, and stipulate and agree that the above-captioned tax assessment appeal shall be resolved upon the following terms and conditions, and respectfully request your Honorable Court to approve the same:

1. This is a tax assessment appeal concerning the property known by Tax Parcel No. 05-1/1/6/19-3, located in East Stroudsburg Borough, Monroe County, Pennsylvania (hereinafter “the Property”).
2. Braeside Apartments, LLC is the owner of the Property.
3. The total assessed value presently placed on the Property by the Monroe County Assessment Office is \$284,180.
4. By operation of law, this matter concerns the 2016, 2017 and 2018 tax year assessments.

5. Based upon the risks and costs of litigation, the parties have decided it is in their best interests to settle this matter on the terms and conditions set forth in this Settlement Stipulation.

6. Effective January 1, 2016 for the County and Township tax years and July 1, 2016 for the School District tax year, the assessment on the Property shall be increased from its current assessment of \$284,180 to \$385,710.

7. Effective January 1, 2017 for the County and Township tax years and July 1, 2017 for the School District tax year, the assessment on the Property shall be increased from its current assessment of \$284,180 to \$385,710.

8. Effective January 1, 2018 for the County and Township tax years and July 1, 2018 for the School District tax year, the assessment on the Property shall be increased from its current assessment of \$284,180 to \$385,710.

9. The Property's assessment shall remain at \$385,710 for each subsequent tax year after 2018, unless changed by lawful means.

10. Based upon the increased assessments established by the Settlement Stipulation, all counsel agree that additional amounts are immediately owing to the taxing authorities as follows:

East Stroudsburg Area School District

Tax Year	Old Assessment	New Assessment	Increase	Millage Rate	Amounts Owing
2016	\$284,180	\$385,710	\$101,530	177.86	\$18,058.12
2017	\$284,180	\$385,710	\$101,530	177.86	\$18,058.12
				Total:	\$36,116.24

Monroe County

Tax Year	Old Assessment	New Assessment	Increase	Millage Rate	Amounts Owing
2016	\$284,180	\$385,710	\$101,530	21.25	\$2,157.51
2017	\$284,180	\$385,710	\$101,530	21.25	\$2,157.51
				Total:	\$4,315.02

East Stroudsburg Borough

Tax Year	Old Assessment	New Assessment	Increase	Millage Rate	Amounts Owing
2016	\$284,180	\$385,710	\$101,530	23	\$2,335.19
2017	\$284,180	\$385,710	\$101,530	24	\$2,436.72
				Total:	\$4,771.91

Library

Tax Year	Old Assessment	New Assessment	Increase	Millage Rate	Amounts Owing
2016	\$284,180	\$385,710	\$101,530	1.1	\$111.68
2017	\$284,180	\$385,710	\$101,530	1.1	\$111.68
				Total:	\$223.36

11. The parties agree that Braeside Apartments, LLC shall pay the underpayments as set forth above pursuant to revised tax bills issued by the Monroe County Tax Claim Bureau, which shall include a payment schedule in accord with the Local Tax Collection Law, 72 P.S. § 5511.10, to wit: Braeside Apartments, LLC shall be entitled to a 2% discount if the underpayments are paid within two months after the date of the tax notice, and Braeside Apartments, LLC shall be subject to penalties and interest if the underpayments are not paid within four months after the date of the tax notice.

12. The undersigned counsel executing this Stipulation on behalf of the parties warrant and represent that each is duly authorized to execute this Stipulation on behalf of such party.

13. This Settlement Stipulation and corresponding Court Order shall be binding on the undersigned and the undersigned's clients, and any and all successors in interest.

14. All parties hereto shall bear their own costs and expenses.

15. This Settlement Stipulation incorporates the entire understanding of the agreement between the parties.

16. This Settlement Stipulation may be signed in counterparts.

WHEREFORE, the Parties, through their undersigned counsel, respectfully request this Honorable Court enter an Order approving this Settlement Stipulation.

By: _____
Christopher S. Brown, Esquire
Law Offices of Thomas F. Dirvonas
11 North Eighth St.
Stroudsburg, PA 18360
(570) 421-5653
Attorney for East Stroudsburg Area
School District

By: _____
John C. Prevoznik, Esquire
47 South Courtland Street
East Stroudsburg, PA 18301
(570) 424-8142
Attorney for East Stroudsburg Borough

By: _____
Jeffrey A. Durney
Royle & Durney
2937 Rte. 611, Merchants Plaza
P.O. Box 536
Tannersville, PA 18372
(570) 620-0320
Attorney for Monroe County
Board of Assessment Revision

By: _____
Robert J. Kidwell
Newman Williams, P.C.
712 Monroe Street
P.O. Box 511
Stroudsburg, PA 18360
(570) 421-9090
Attorney for Braeside Apartments, LLC

**COURT OF COMMON PLEAS OF MONROE COUNTY
FORTY-THIRD JUDICIAL DISTRICT
COMMONWEALTH OF PENNSYLVANIA**

EAST STROUDSBURG AREA	:	
SCHOOL DISTRICT,	:	
<i>Petitioner</i>	:	No. 8347 CV 2015
	:	
vs.	:	
	:	
BRAESIDE APARTMENTS, LLC,	:	
MONROE COUNTY BOARD OF	:	
ASSESSMENT REVISION, MONROE	:	
COUNTY, and EAST STROUDSBURG	:	
BOROUGH,	:	
<i>Respondents</i>	:	

ORDER

AND NOW, this ____ day of _____, 2017, in consideration of the Settlement Stipulation filed by the parties to this matter and attached hereto, the Settlement Stipulation is hereby approved and entered as an Order of the Court, and the matter is settled, ended and discontinued with prejudice.

BY THE COURT:

ARTHUR L. ZULICK, J.

cc: Christopher S. Brown, Esq.
Robert J. Kidwell, Esq.
Jeffrey A. Durney, Esq.
John C. Prevoznik, Esq.

IN THE COURT OF COMMON PLEAS OF MONROE COUNTY, PENNSYLVANIA
CIVIL ACTION – LAW

EAST STROUDSBURG AREA SCHOOL :
DISTRICT, :
 : NO. 8351-CV-2015
 :
 Petitioner, :
 :
 v. :
 :
 IDOX INVESTMENT COMPANY, :
 MONROE COUNTY BOARD OF :
 ASSESSMENT REVISION, MONROE :
 COUNTY and SMITHFIELD TOWNSHIP, :
 :
 Respondents. :

SETTLEMENT ORDER

AND NOW, this _____ day of _____, 201__, based upon a settlement of their respective disputed claims reached among Petitioner East Stroudsburg Area School District and Respondents IDOX Investment Company, Monroe County Board of Assessment Revision, Monroe County and Smithfield Township, it is hereby ORDERED, ADJUDGED, and DECREED as follows:

1. The improved real property located in Smithfield Township, Monroe County, Pennsylvania, having Property Identification Number 16731100461307 and Parcel Number 16/113926 shall have the assessment for the tax year of 2016 and subsequent years (until changed or modified in accordance with the Laws of the Commonwealth of Pennsylvania), as follows:

TOTAL ASSESSMENT \$284,700

2. Because the assessment of the Property has increased, IDOX Investment Company is obligated to pay additional real estate taxes as specified in the attached stipulation.

3. This Order shall not be utilized as precedent for other assessment appeal cases.

4. The Prothonotary is directed to mark this case settled and discontinued.

5. The Prothonotary is directed to mail notice of entry of this Order to all parties of record pursuant to Pa. R.C.P. 236.

By the Court,

J.

IN THE COURT OF COMMON PLEAS OF MONROE COUNTY, PENNSYLVANIA
CIVIL ACTION - LAW

EAST STROUDSBURG AREA SCHOOL DISTRICT, :
 :
 : NO. 8351-CV-2015
 :
 : Petitioner, :
 :
 : v. :
 :
 : IDOX INVESTMENT COMPANY, :
 : MONROE COUNTY BOARD OF :
 : ASSESSMENT REVISION, MONROE :
 : COUNTY and SMITHFIELD TOWNSHIP, :
 :
 : Respondents. :
 :

STIPULATION

This Stipulation is made as of November __, 2017, by and among Petitioner East Stroudsburg Area School District and Respondents IDOX Investment Company, Monroe County Board of Assessment Revision, Monroe County and Smithfield Township, each of whom stipulate and agree as follows:

1. The improved real property located in Smithfield Township, Monroe County, Pennsylvania, having Property Identification Number 16731100461307 and Parcel Number 16/113926 shall have the assessment for the tax year of 2016 and subsequent years (until changed or modified in accordance with the Laws of the Commonwealth of Pennsylvania), as follows:

TOTAL ASSESSMENT \$284,700

2. This Stipulation contains the entire agreement between the parties and there are no other terms, obligations, representations, statements or conditions, verbal or written, concerning this assessment. Petitioner and Respondents have executed and delivered this Stipulation having had the benefit of such advice of their own counsel as believed necessary.

3. The original assessment of the property was \$112,970. As a result of the agreement set forth herein, the assessment of the property has been increased to \$284,700. As a result, the tax liability for 2016 has increased by the sum of \$35,068 and \$35,068 for 2017. The parties agree that IDOX Investment Company shall pay Eastern Stroudsburg Area School District, Monroe County and Smithfield Township the total sum of \$69,759.26 in 3 installment payments of \$23,253.09. The first installment payment is due and payable within 5 days from the date that the Court approves this Stipulation. The second installment payment is due and payable 1 year thereafter. The final installment payment is due on the date that is 2 years from the date that the Court Order is issued approving this Stipulation.

4. The underpayments referenced in Paragraph 3 hereof are estimated based upon the following calculations:

Monroe County:

YEAR	OLD ASSESSMENT	NEW ASSESSMENT	DIFFERENCE	MILL RATE	UNDERPAYMENT
2016	112,970	284,700	171,730	21.25	\$3,649.26
2017	112,970	284,700	171,730	21.25	\$3,649.26

Smithfield Township:

YEAR	OLD ASSESSMENT	NEW ASSESSMENT	DIFFERENCE	MILL RATE	UNDERPAYMENT
2016	112,970	284,700	171,730	177.86	\$30,543.90
2017	112,970	284,700	171,730	177.86	\$30,543.90

East Stroudsburg Area School District:

YEAR	OLD ASSESSMENT	NEW ASSESSMENT	DIFFERENCE	MILL RATE	UNDERPAYMENT
2016	112,970	284,700	171,730	4	686.92
2017	112,970	284,700	171,730	4	686.92

5. Within 5 days from the date that the Order approving this Stipulation is approved IDOX Investment Company shall pay:

Monroe County	\$2,432.84
East Stroudsburg Area School District:	\$20,362.60
Smithfield Township:	\$457.95

One year from the date that the Order approving this Stipulation is approved IDOX Investment Company shall pay:

Monroe County	\$2,432.84
East Stroudsburg Area School District:	\$20,362.60
Smithfield Township:	\$457.95

Two years from the date that the Order approving this Stipulation is approved IDOC Investment Company shall pay:

Monroe County	\$2,432.84
East Stroudsburg Area School District:	\$20,362.60
Smithfield Township:	\$457.95

6. No interest, penalties or late fees due on any underpayments shall be imposed upon IDOX Investment Company.

7. This Stipulation shall not be utilized as precedent for other assessment appeal cases.

MONROE COUNTY
BOARD OF TAX ASSESSMENT APPEALS

COUNSEL FOR PETITIONER:

JEFFREY A. DURNEY, ESQUIRE

FRANCIS J. HOEGEN, ESQUIRE

EAST STROUDBURG AREA
SCHOOL DISTRICT

SMITHFIELD TOWNSHIP

CHRISTOPHER S. BROWN, ESQUIRE

RONOLD KARASEK, ESQUIRE

Budget Transfer
OCTOBER 2017

11/14/2017 15:21
diane-kelly

East Stroudsburg Area SD, PA
JOURNAL INQUIRY

P 1
glcjeing

YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE		
2018	04	4	BUA	10/02/2017	09/20/2017	PRECALC	kelli-oney	1	N	Hist	2018		
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB	
1	10110120	640			ko			PRECALCULUS MATERIALS HSS		20,547.35			
2	10110130	640			ko			Curr.C&IBooks/Period	FROM ELEM - TO CORRECT COD	20,547.35			
	10-1110-640-000-30-000-004-000-0600-							Curr.,C&I,Books/Period					
** JOURNAL TOTAL											0.00		0.00

YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE		
2018	04	5	BUA	10/02/2017	09/20/2017	FIRST MATH	kelli-oney	1	N	Hist	2018		
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB	
1	10001190	650			KO			BESCurWriteSupplies Tech	TO CODE ACCOUNT CORRECTLY	2,320.00			
2	10001380	650			KO			ESECurrWriteSupplies Tech	TO CODE ACCOUNT CORRECTLY	3,592.00			
3	10001560	650			KO			JMHCurrWriteSupplies Tech	TO CODE ACCOUNT CORRECTLY	2,584.00			
4	10001740	650			KO			MSECurrWriteSupplies Tech	TO CODE ACCOUNT CORRECTLY	3,264.00			
5	10002100	650			KO			SMICurrWriteSupplies Tech	TO CODE ACCOUNT CORRECTLY	1,840.00			
6	10001920	650			KO			RESCurrWriteSupplies Tech	TO CODE ACCOUNT CORRECTLY	2,960.00			
7	10001130	650			KO			CurrWriteSupplies Tech	TO INDIVIDUAL SCHOOL CODES	16,560.00			
10-1110-650-000-10-211-004-000-0000-													
** JOURNAL TOTAL											0.00		0.00

YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	
2018	04	6	BUA	10/02/2017	09/20/2017	NWEA	kelli-oney	1	N	Hist	2018	
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10001190	650			KO			BESCurWriteSupplies Tech	TO CODE ACCOUNT CORRECTLY	2,875.50		
2	10001380	650			KO			ESECurrWriteSupplies Tech	TO CODE ACCOUNT CORRECTLY	4,522.50		
10-1110-650-000-10-211-004-000-0000-												
10-1110-650-000-10-212-004-000-0000-												

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YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE
2018 04 6 BUA 10/02/2017 09/20/2017 NWEA kelli-oney 1 1 2018

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB	
3	10001560	650				KO		JMHCurrWriteSupplies Tech	TO CODE ACCOUNT CORRECTLY	3,496.50			
4	10001740	650				KO		MSECurrWriteSupplies Tech	TO CODE ACCOUNT CORRECTLY	4,144.50			
5	10001920	650				KO		RESCurrWriteSupplies Tech	TO CODE ACCOUNT CORRECTLY	3,969.00			
6	10002100	650				KO		SMICurrWriteSupplies Tech	TO CODE ACCOUNT CORRECTLY	2,362.50			
7	10001130	650				KO		CurrWritesSupplies Tech	FOR NEWA INDIVIDUAL SCHOOL		21,370.50		
** JOURNAL TOTAL											0.00	0.00	

YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE
2018 04 9 BUA 10/01/2017 09/26/2017 ACHIEVE kelli-oney 1 1 2018

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB	
1	10110470	650				KO		LISCurrWriteSupplies Tech	ACHIEVE FROM CURRICULUM	7,020.00			
2	10110480	650				KO		JTLCurWriteSupplies Tech	ACHIEVE FROM CURRICULUM	13,500.00			
3	10002980	650				KO		CurrWritesSupplies Tech	ACHIEVE FROM CURRICULUM		20,520.00		
** JOURNAL TOTAL											0.00	0.00	

YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE
2018 04 10 BUA 10/01/2017 09/29/2017 Achieve kelli-oney 1 1 2018

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10110120	640				ko		Curr.C&IBooks/Period	Achieve for Elementary Sch		77,230.00	
2	10001190	650				ko		BESCurrWriteSupplies Tech	From Curriculum for Achiev	12,885.00		
3	10001740	650				ko		MSECurrWriteSupplies Tech	From Curriculum for Achiev	12,885.00		

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YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DATE	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE			
2018	04	10/01/2017	09/29/2017	10/02/2017	kelli-oney	1	N	Hist	2018				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB	
4	10002100	650	ko						From Curriculum for Achiev	12,885.00			
5	10001560	650	ko						SMICurrWriteSupplies Tech	9,595.00			
6	10001920	650	ko						JMHCurrWriteSupplies Tech	9,595.00			
7	10001380	650	ko						RESCurrWriteSupplies Tech	19,385.00			
	10-1110-650-000-10-212-004-000-0000-								ESECurrWriteSupplies Tech				
** JOURNAL TOTAL											0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DATE	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE			
2018	04	10/02/2017	10/02/2017	10/02/2017	yamaha hrnkevin-horne	1	N	Hist	2018				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB	
1	10002410	762							Yamaha Horns purch fm. 610	4,600.00			
2	10002410	610							JTLInstrMusicRepEq>\$2,500				
	10-1110-610-000-20-517-125-000-0000-								Yamaha Horns purch fm. 610	4,600.00			
	10-1110-610-000-20-517-125-000-0000-								JTLInstrMusicGen Sup				
** JOURNAL TOTAL											0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DATE	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE			
2018	04	10/02/2017	10/02/2017	10/02/2017	tammy-walsh	1	N	Hist	2018				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB	
1	10009450	581											
2	10220580	580							RESPrincipalInDistrictTrvl	108.18			
	10-2380-581-000-10-215-000-000-0000-								RES instrTravel/Conf	108.18			
	10-2271-580-000-10-215-110-000-0000-												
** JOURNAL TOTAL											0.00	0.00	

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YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2018 04	17 BUA	10/02/2017	10/02/2017	CSMI N AT	elizabeth-kolcun	1	N	Hist	2018	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10014020 610	LK	TR N AT			CSMI SOFTWARE FOR ROSSI			355.00	
	10-3250-610-000-30-819-550-000-5210-					EHNathleticTrainerGen Sup				
2	10014020 650	LK	TR N AT			CSMI SOFTWARE FOR ROSSI		355.00		
	10-3250-650-000-30-819-550-000-5210-					EHNathleticTrainerSupplies Tec				
** JOURNAL TOTAL										
								0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2018 04	21 BUA	10/02/2017	10/02/2017	Band Staffpaul-bakner		1	N	Hist	2018	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10012970 513					Money needed for band staf			3,500.00	
	10-3210-513-000-30-819-125-000-0000-					EHNInstrMusicContracted				
2	10012970 330					Money needed for band staf		3,500.00		
	10-3210-330-000-30-819-125-000-0000-					EHNInstrMusicOtherProfSvc				
** JOURNAL TOTAL										
								0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2018 04	22 BUA	10/02/2017	10/02/2017	Library	tammy-walsh	1	N	Hist	2018	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10006980 650					RESLibrarySupplies Tech			166.00	
	10-2250-650-000-10-215-155-000-0000-					RESLibraryGen Sup				
2	10006980 610							166.00		
	10-2250-610-000-10-215-155-000-0000-									
** JOURNAL TOTAL										
								0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2018 04	28 BUA	10/02/2017	10/02/2017	NBI	roselia-cirnigliaro	1	N	Hist	2018	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10006980 650									
	10-2250-650-000-10-215-155-000-0000-									
2	10006980 610									
	10-2250-610-000-10-215-155-000-0000-									
** JOURNAL TOTAL										
								0.00	0.00	

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YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2018	04	28	10/02/2017	10/02/2017	10/02/2017	NEI	roseria-cirnigliaro	1	N	Hist	2018	
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10011790	438						Personnel HR Mnt/Rpr/Upgrade	Conference	500.00		500.00
2	10011790	580						Personnel HR Travel/Conf				
** JOURNAL TOTAL												
										0.00		0.00

YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2018	04	29	10/02/2017	10/02/2017	10/02/2017	FUEL	TRANSdiane-kelly	1	N	Hist	2018	
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10011670	627						Transportation North Diesel	MOVE TO COVER PROPANE/DEIS	430,769.00		
2	10270130	627						TransportationSouthDieselFuel	MOVE TO COVER PROPANE/DEIS	107,884.50		
3	10270140	627						TransportationNorthDieselFuel	MOVE TO COVER PROPANE/DEIS	107,884.50		
4	10270140	623						Transportation North Propane	MOVE TO COVER PROPANE/DEIS	65,000.00		
5	10270130	623						Transportation South Propane	MOVE TO COVER PROPANE/DEIS	150,000.00		
** JOURNAL TOTAL												
										0.00		0.00

YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2018	04	30	10/02/2017	10/02/2017	10/02/2017	BIG TEAM	elizabeth-kolcun	1	N	Hist	2018	
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10014250	610						EHSathleticsGen Sup	BIG TEAM FEE/HUDDL	1,594.00		
2	10014250	650						EHSathleticsSupplies Tech				
** JOURNAL TOTAL												
										0.00		0.00

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YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL	TYPE
2018	04	31	BUA	10/02/2017	10/02/2017	BIG TEAM	elizabeth-kolcun	1	N	Hist	2018		
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE	DESCRIPTION	DEBIT	CREDIT
													OB
1	10013820	610	LK	N	BIG TEAM				N	BIG TEAM/	HUDL	3,094.00	
2	10013820	650	LK	N	BIG TEAM				N	BIG TEAM/	HUDL	3,094.00	
** JOURNAL TOTAL												0.00	0.00

YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL	TYPE
2018	04	32	BUA	10/03/2017	10/03/2017	BIG TEAM	elizabeth-kolcun	1	N	Hist	2018		
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE	DESCRIPTION	DEBIT	CREDIT
													OB
1	10013200	610	LK	J	BIGTEAM							200.00	
2	10013200	650	LK	J	BIGTEAM							200.00	
** JOURNAL TOTAL												0.00	0.00

YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL	TYPE
2018	04	33	BUA	10/03/2017	10/03/2017	BIG TEAM	elizabeth-kolcun	1	N	Hist	2018		
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE	DESCRIPTION	DEBIT	CREDIT
													OB
1	10013490	610	LK	L	BIGTEAM							200.00	
2	10013490	650	LK	L	BIGTEAM							200.00	
** JOURNAL TOTAL												0.00	0.00

YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL	TYPE
2018	04	34	BUA	10/03/2017	10/03/2017	SOFTWARE	elizabeth-kolcun	1	N	Hist	2018		
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE	DESCRIPTION	DEBIT	CREDIT
													OB
** JOURNAL TOTAL												0.00	0.00



YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2018	04	34 BUA	10/03/2017	SOFTWARE	elizabeth-kolcun	1	N	Hist	2018				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION				
1	10014450	610	LK	S	AT SFTWR			SOUTH AT SOFTWARE			5.00		
2	10014450	650	LK	S	AT SFTWR			EHSathleticTrainerGen Sup			5.00		
	10-3250-650-000-30-820-550-000-5210-							EHSathleticTrainerSupplies Tec					
								** JOURNAL TOTAL			0.00		0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2018	04	36 BUA	10/03/2017	HJ PIT	elizabeth-kolcun	1	N	Hist	2018				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION				
1	10014250	751	LK	S	HJPIT			SOUTH HIGH JUMP PIT			6,390.00		
2	10014250	762	LK	S	HJPIT			EHSathleticsNewEq<\$2,500			6,390.00		
	10-3250-762-000-30-820-550-000-5000-							EHS Athletic RepEq>\$2,500					
								** JOURNAL TOTAL			0.00		0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2018	04	37 BUA	10/03/2017	mileage	tammy-walsh	1	N	Hist	2018				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION				
1	10009450	581						RESPrincipalInDistrictTrvl			40.12		40.12
2	10220580	580						RES instrTravel/Conf			40.12		40.12
	10-2271-580-000-10-215-110-000-0000-							** JOURNAL TOTAL			0.00		0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2018	04	38 BUA	10/03/2017	MOVE	elizabeth-kolcun	1	N	Hist	2018				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION				
1	10009450	581						RESPrincipalInDistrictTrvl			40.12		40.12
2	10220580	580						RES instrTravel/Conf			40.12		40.12
	10-2271-580-000-10-215-110-000-0000-							** JOURNAL TOTAL			0.00		0.00

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YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT OB
2018	04	38 BUA	10/03/2017	10/03/2017	MOVE	610	elizabeth-kolcun	1	N	Hist	2018		
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT OB
1	10014250	751	LK	S	751-610			TRANSFER BALANCE TO 610				610.00	
	10-3250-751-000-30-820-550-000-5000-							EHSathleticsNewEq<\$2,500					
2	10014250	610	LK	S	751-610			TRANSFER BALANCE TO 610				610.00	
	10-3250-610-000-30-820-550-000-5000-							EHSathleticsGen Sup					
** JOURNAL TOTAL													
											0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT OB
2018	04	40 BUA	10/03/2017	10/03/2017	Copier	tammy-walsh	1	N	Hist	2018			
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT OB
1	10009450	581						RESPrincipalInDistrictTrvl				30.66	
	10-2380-581-000-10-215-000-000-0000-							RESPrincipalMnt/Rpr/Upgrade					
2	10009450	438						RESPrincipalMnt/Rpr/Upgrade				30.66	
	10-2380-438-000-10-215-000-000-0000-							** JOURNAL TOTAL				0.00	0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT OB
2018	04	42 BUA	10/03/2017	10/03/2017	751-762	elizabeth-kolcun	1	N	Hist	2018			
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT OB
1	10013820	751	LK	N	751-762			CORRECT CODING 751 TO 762				7,000.00	
	10-3250-751-000-30-819-550-000-5000-							EHNathleticsNewEq<\$2,500					
2	10013820	762	LK	N	751-762			CORRECT CODING 751 TO 762				7,000.00	
	10-3250-762-000-30-819-550-000-5000-							EHN Athletic RepEq>\$2,500					
** JOURNAL TOTAL													
											0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT OB
2018	04	43 BUA	10/03/2017	10/03/2017	Risograph	tammy-walsh	1	N	Hist	2018			
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT OB
** JOURNAL TOTAL													
											0.00	0.00	

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East Stroudsburg Area SD, PA
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YEAR	PER	JOURNAL	SRC	EFF	DATE	ENT	DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE
2018	04	43	BUA	10/03/2017	10/03/2017	10/03/2017	10/03/2017	Risograph	tammy-walsh		1	N	Hist	2018			

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE	DESCRIPTION	DEBIT	CREDIT	OB
1	10001980	610							RESRegularGen Sup			137.00		137.00
2	10001980	438							RESRegularMnt/Rpr/Upgrade			137.00		
** JOURNAL TOTAL												0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF	DATE	ENT	DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE
2018	04	44	BUA	10/04/2017	10/04/2017	10/04/2017	10/04/2017	Travel	phillip-kerzner		1	N	Hist	2018			

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE	DESCRIPTION	DEBIT	CREDIT	OB
1	10006660	581							EHSGuidanceInDistrictTrvl			200.00		200.00
2	10006660	580							EHSGuidanceTravel/Conf			200.00		
** JOURNAL TOTAL												0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF	DATE	ENT	DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE
2018	04	50	BUA	10/04/2017	10/04/2017	10/04/2017	10/04/2017	ca equip	maria-heitz		1	N	Hist	2018			

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE	DESCRIPTION	DEBIT	CREDIT	OB
1	10003710	757							for CA new equipment					18,936.82
2	10003710	610							VARegularNewCompEq<\$2,500			100.32		
3	10003710	650							for CA new equipment			18,836.50		
** JOURNAL TOTAL												0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF	DATE	ENT	DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE
2018	04	52	BUA	10/04/2017	10/04/2017	10/04/2017	10/04/2017	640-550	patricia-romansky		1	N	Hist	2018			

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE	DESCRIPTION	DEBIT	CREDIT	OB
** JOURNAL TOTAL												0.00	0.00	

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YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE		
2018 04	52 BUA	10/04/2017	10/04/2017	640-550	patricia-romansky	1	N	Hist	2018			
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10001440	640				pdr			deduct to cover handbook e		989.00	
2	10009270	550				pdr			add to cover handbook cost	989.00		
	10-2380-550-000-10-212-000-0000-0000-								ESEPrincipalPrint&Bind			
									** JOURNAL TOTAL	0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE		
2018 04	53 BUA	10/04/2017	10/04/2017	Midwest	kevin-horne	1	N	Hist	2018			
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10002410	810							JTLInstrMusicDues&Fees	120.00		
2	10220220	324							JTLInstr.MusicTrainRgst		120.00	
	10-2271-324-000-20-517-125-000-0000-								** JOURNAL TOTAL	0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE		
2018 04	55 BUA	10/05/2017	10/05/2017	Van repair	paul-bakner	1	N	Hist	2018			
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10003180	640							Money for van repair		45.25	
2	10012970	433							EHN Instr.MusicBooks/Period	45.25		
	10-3210-433-000-30-819-125-000-0000-								Money for van repair			
	10-3210-433-000-30-819-125-000-0000-								EHNInstrMusicRep&MaintVeh			
									** JOURNAL TOTAL	0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE		
2018 04	56 BUA	10/05/2017	10/05/2017	TO-VA	diane-kelly	1	N	Hist	2018			
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
									** JOURNAL TOTAL	0.00	0.00	

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East Stroudsburg Area SD, PA
JOURNAL INQUIRY

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2018	04	56 BUA	10/05/2017	TO-VA	diane-kelly	1	N	Hist	2018	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10001070 562	dk	F/CHARTER			3rdPartyPymtTuitToPaCharter for VA stu	Cover Computers for VA stu	10,000.00		
2	10005660 562	dk	F/CHARTER			3rdPartyPymtTuitToPaCharter for VA stu	Cover Computers for VA stu	10,000.00		
3	10003710 650	dk	F/CHARTER			VAREgularSupplies Tech	Cover Computers for VA stu	20,000.00		
10-1110-650-000-30-900-055-000-0000-										
** JOURNAL TOTAL										
								0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2018	04	62 BUA	10/05/2017	BUILDING	rebecca-lopez	1	N	Hist	2018	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10010780 432					RESOperBldg EquipRepr&Maint	MAKE ACCOUNT balanced	2,000.00		
2	10010780 431					RESOperBldg Repr&MaintBldg	MAKE ACCOUNT balanced	2,000.00		
10-2620-432-000-10-215-008-000-0000-										
10-2620-431-000-10-215-008-000-0000-										
** JOURNAL TOTAL										
								0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2018	04	77 BUA	10/05/2017	CONFERENCE	rebecca-lopez	1	N	Hist	2018	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10010510 610					District OperBldg GenSup	CONFERENCE FEE	2,000.00		
2	10012230 324					OperBldgTrainRgst	CONFERENCE FEE	2,000.00		
10-2620-610-000-00-000-008-000-0000-										
10-2836-324-000-00-000-008-000-0000-										
** JOURNAL TOTAL										
								0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2018	04	91 BUA	10/06/2017	640-650	patricia-romansky	1	N	Hist	2018	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10010510 610					District OperBldg GenSup	CONFERENCE FEE	2,000.00		
2	10012230 324					OperBldgTrainRgst	CONFERENCE FEE	2,000.00		
10-2620-610-000-00-000-008-000-0000-										
10-2836-324-000-00-000-008-000-0000-										
** JOURNAL TOTAL										
								0.00	0.00	

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YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DATE	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB		
2018	04	91 BUA	10/06/2017	10/06/2017	640-650	patricia-romansky	1	Hist	2018	N					
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION						
1	10001440	640				pdr		replacement of tech suppli				279.50			
2	10009270	650				pdr		replacement of tech suppli			279.50				
	10-2380-650-000-10-212-000-0000-0000-							ESEPrincipalsSupplies Tech							
** JOURNAL TOTAL													0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DATE	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB		
2018	04	93 BUA	10/18/2017	10/06/2017	books	annemarie-chamberlin	1	Hist	2018	N					
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION						
1	10005640	610						to cover workbooks for stu				74.00			
2	10004740	640						Multi-HandicappedSuppGen Sup			74.00				
	10-1211-640-000-30-000-310-000-0000-0000-							Books/Period							
** JOURNAL TOTAL													0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DATE	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB		
2018	04	96 BUA	10/09/2017	10/09/2017	CONFERENCEkelli-oney	1	Hist	2018	N						
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION						
1	10008130	324				KO		PETE&C CONFERENCE EXPENSES			1,000.00				
2	10011850	324				KO		ITEC TrainRgst				1,000.00			
3	10008130	580				KO		PETE&C CONFERENCE EXPENSES			2,000.00				
4	10011850	324				KO		ITEC Travel/Conf				2,000.00			
	10-2834-324-000-00-000-006-000-0000-0000-							ITEC TrainRgst							
** JOURNAL TOTAL													0.00	0.00	

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YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT
2018	04	97 BUA	10/09/2017	10/09/2017	conf	rosperia-cirnigliaro	1	N	Hist	2018			
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE DESCRIPTION		DEBIT	CREDIT
1	10011790	640	RC						Personnel HR Books/Period conference		600.00	600.00	
2	10011820	324	RC						Personnel HR Regist		600.00		
** JOURNAL TOTAL												0.00	0.00

YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT
2018	04	98 BUA	10/09/2017	10/09/2017	Mileage	rosperia-cirnigliaro	1	N	Hist	2018			
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE DESCRIPTION		DEBIT	CREDIT
1	10011790	531	RC						Personnel HR Postage	mileage	200.00	200.00	
2	10011820	580	RC						Personnel HR Travel/Conf	mileage	200.00		
** JOURNAL TOTAL												0.00	0.00

YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT
2018	04	105 BUA	10/10/2017	10/10/2017	transfer	joyce-barnes	1	N	Hist	2018			
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE DESCRIPTION		DEBIT	CREDIT
1	10003440	650							EHSRegularSupplies Tech		631.00	631.00	
2	10003440	610							EHSRegularGen Sup		0.00	0.00	
** JOURNAL TOTAL												0.00	0.00

YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT
2018	04	106 BUA	10/10/2017	10/10/2017	Transfer	adam-coffman	1	N	Hist	2018			
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE DESCRIPTION		DEBIT	CREDIT
1	10003440	650							EHSRegularSupplies Tech		631.00	631.00	
2	10003440	610							EHSRegularGen Sup		0.00	0.00	
** JOURNAL TOTAL												0.00	0.00

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YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE		
2018	04	106 BUA	10/10/2017	Transfer	adam-coffman	1	N	Hist	2018			
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10003650	650	10-1110-650-000-30-820-190-000-0000-					Turnitin.com			1,632.00	
2	10003440	650	10-1110-650-000-30-820-110-000-0000-					EHSocStudySupplies Tech Turnitin.com		1,632.00		
								EHSRegularSupplies Tech				
** JOURNAL TOTAL										0.00		0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE		
2018	04	112 BUA	10/11/2017	walker	purjeanine-fuller	1	N	Hist	2018			
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10210110	810	JF					walker	To Milti-hand for walker p		400.00	
2	10005620	610	JF					SpecEdSpvDues&Fees	fr Sp ed dues and fees	400.00		
								Multi-HandicappedSuppGen Sup				
** JOURNAL TOTAL										0.00		0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE		
2018	04	113 BUA	10/11/2017	640-610	patricia-romansky	1	N	Hist	2018			
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10001440	640	pdr					ESERegularBooks/Period	to purchase nec. supplies		5,000.00	
2	10001440	610	pdr					ESERegularGen Sup	to purchase nec. supplies	5,000.00		
								ESERegularGen Sup				
** JOURNAL TOTAL										0.00		0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE		
2018	04	115 BUA	10/11/2017	walker	purjeanine-fuller	1	N	Hist	2018			
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10001440	640	pdr					walker				
2	10001440	610	pdr									
** JOURNAL TOTAL										0.00		0.00

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YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2018 04	115 BUA	10/11/2017	10/11/2017	Walker pur	jeanine-fuller	1	N	Hist	2018	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10210110 610		JF			SpecEdSpvGen Sup	to Multi-hand walker purch		43.03	
2	10005620 610		JF			Multi-HandicappedSuppGen Sup	Fm Dues & Fees for walker	43.03		
** JOURNAL TOTAL										

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2018 04	120 BUA	10/11/2017	10/11/2017	CINTAS	rebecca-lopez	1	N	Hist	2018	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10010620 432					BESOperBldg Equip.Repr&Maint.	FOR CINTAS PO		1,520.00	
2	10010630 449					BEScustodialOtherRentals	FOR CINTAS PO	1,520.00		
** JOURNAL TOTAL										

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2018 04	121 BUA	10/11/2017	10/11/2017	WASTEWATER	rebecca-lopez	1	N	Hist	2018	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10011000 610					EHN OperBldg Gensup	WASTEWATER TREATMENT		2,000.00	
2	10011000 424					EHN OperBldgwater/Sewage	WASTEWATER TREATMENT	2,000.00		
3	10010920 610					LIS OerBldg Gensup	WASTEWATER TREATMENT		2,000.00	
4	10010920 424					LIS OperBldgwater/Sewage	WASTEWATER TREATMENT	2,000.00		
** JOURNAL TOTAL										

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YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2018	04	123 BUA	10/11/2017	10/11/2017	BOTTLE	GASKristine-michaels	1	N	Hist	2018	
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10011670		513		KM			TRF TO BOTTLED GAS	500.00		500.00
2	10011670		623		KM			Transp, Cont.Driver, District	500.00		
			10-2720-623-000-00-000-007-000-0000-					TransportationBottled Gas			
								** JOURNAL TOTAL	0.00		0.00

YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2018	04	127 BUA	10/11/2017	10/11/2017	conference	jessie-lohmann	1	N	Hist	2018	
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10280180		324					R1820181544 conference	270.00		
2	10009330		580					JMH Princ.TrainRgst			270.00
			10-2834-324-000-10-213-000-000-0000-					conference			
			10-2380-580-000-10-213-000-000-0000-					JMHPrincipalTravel/Conf			
								** JOURNAL TOTAL	0.00		0.00

YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2018	04	129 BUA	10/11/2017	10/11/2017	Mileage	tammy-walsh	1	N	Hist	2018	
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10009450		581					RESPrincipalInDistrictTrvl	10.85		10.85
2	10001980		581					RESRegularInDistrictTrvl			
			10-1110-581-000-10-215-110-000-0000-								
								** JOURNAL TOTAL	0.00		0.00

YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2018	04	131 BUA	10/11/2017	10/11/2017	miilage	tammy-walsh	1	N	Hist	2018	
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10009450		581					RESPrincipalInDistrictTrvl	10.85		10.85
2	10001980		581					RESRegularInDistrictTrvl			
			10-1110-581-000-10-215-110-000-0000-								
								** JOURNAL TOTAL	0.00		0.00

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YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2018	04	131 BUA	10/11/2017	10/11/2017	miage	tammy-walsh	1	N	Hist	2018				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE DESCRIPTION				
1	10009450	581												
			10-2380-581-000-10-215-000-0000-0						RESPrincipalInDistrictTrvl			1.55		1.55
2	10001980	581							RESRegularInDistrictTrvl					
			10-1110-581-000-10-215-110-000-0000-0						** JOURNAL TOTAL			0.00		0.00

YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2018	04	132 BUA	10/11/2017	10/11/2017	Devereux	amy-snyder	1	N	Hist	2018				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE DESCRIPTION				
1	10005330	322												
			10-1233-322-000-30-000-025-000-0000-0						3rdPartyPymtEdsvcs-IUs	a 1:1 for a student				3,876.00
2	10005330	563							3rdPartyPymtTuitToNon-Pub	a 1:1 for a student				3,876.00
			10-1233-563-000-30-000-025-000-0000-0						** JOURNAL TOTAL			0.00		0.00

YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2018	04	151 BUA	10/12/2017	10/12/2017	BioEcotrip	melissa-hughes	1	N	Hist	2018				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE DESCRIPTION				
1	10003630	610												
			10-1110-610-000-30-820-180-000-0000-0						Biology Ecology trip trans					2,065.00
2	10003630	513							Biology Ecology trip trans					2,065.00
			10-1110-513-000-30-820-180-000-0000-0						Biology Ecology trip trans					2,065.00
									EHSScienceContracted					2,065.00
									** JOURNAL TOTAL			0.00		0.00

YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2018	04	152 BUA	10/12/2017	10/12/2017	Levin Legaamy-snyder		1	N	Hist	2018				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE DESCRIPTION				

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YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT OB
2018 04	152 BUA	10/12/2017	10/12/2017	Levin Legamy-snyder		1	N	Hist	2018			
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION					
1	10006420 330		ajs				to cover Levin Legal invoi				1,000.00	
2	10009020 330		ajs				to cover Levin Legal invoi			1,000.00		
							LegalsvcSpecialEducation					
							** JOURNAL TOTAL			0.00		0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT OB
2018 04	154 BUA	10/12/2017	10/12/2017	LevinLegalamy-snyder		1	N	Hist	2018			
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION					
1	10006390 330		ajs				to cover Levin Legal invoi				1,000.00	
2	10009020 330		ajs				to cover Levin Legal invoi			1,000.00		
							LegalsvcSpecialEducation					
							** JOURNAL TOTAL			0.00		0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT OB
2018 04	155 BUA	10/12/2017	10/12/2017	LevinLegalamy-snyder		1	N	Hist	2018			
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION					
1	10006370 330		ajs				Levin Legal Invoices				1,000.00	
2	10009020 330		ajs				Levin Legal Invoices			1,000.00		
							LegalsvcSpecialEducation					
							** JOURNAL TOTAL			0.00		0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT OB
2018 04	156 BUA	10/12/2017	10/12/2017	adjmnts	kristine-michaels	1	N	Hist	2018			
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION					

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YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2018	04	156 BUA	10/12/2017	adjmnts	kristine-michaels	1	N	Hist	2018				
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION						
1	10011670	513	KM			Transp,Cont.Driver,District					10,000.00		31,250.00
2	10011670	330	KM			TransportationOtherProfSvc					10,000.00		
3	10011730	610	KM			BusGarage, Gen. Supplies					5,700.00		
4	10011730	422	KM			BusGarageElectricity					3,300.00		
5	10011670	810	KM			TransportationDues&Fees					2,000.00		
6	10011730	432	KM			BusGarage, Repr/Maint.Equip					250.00		
7	10011670	623	KM			TransportationBottled Gas							
** JOURNAL TOTAL											0.00		0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2018	04	158 BUA	10/12/2017	petco	kristine-michaels	1	N	Hist	2018				
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION						
1	10011670	513	KM			Transp,Cont.Driver,District					17,500.00		17,500.00
2	10011670	624	KM			Transportation Oil							
** JOURNAL TOTAL											0.00		0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2018	04	178 BUA	10/13/2017	Mileage	tammy-walsh	1	N	Hist	2018				
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION						
1	10009450	581				RESPrincipalInDistrictTrvl					1.55		1.55
2	10001980	581				RESRegularInDistrictTrvl							
** JOURNAL TOTAL											0.00		0.00

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YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL	TYPE
2018	04	188	10/13/2017	10/13/2017	Supplies	matthew-flicker	1	N	Hist	2018			

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE	DESCRIPTION	DEBIT	CREDIT	OB
1	10012890	610										500.00		
2	10012890	513							LISInstrMusicGen Sup				500.00	
									LISInstrMusicContracted					
** JOURNAL TOTAL												0.00	0.00	

YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL	TYPE
2018	04	194	10/16/2017	10/16/2017	ROOF	rebecca-lopez	1	N	Hist	2018			

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE	DESCRIPTION	DEBIT	CREDIT	OB
1	10010780	432												
2	10010780	431							RESOperBldg EquipRepr&Maint			2,000.00		
									RES OperBldg Repr&MaintBldg					
** JOURNAL TOTAL												0.00	0.00	

YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL	TYPE
2018	04	200	10/17/2017	10/17/2017	POOL	rebecca-lopez	1	N	Hist	2018			

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE	DESCRIPTION	DEBIT	CREDIT	OB
1	10011010	610												
2	10011010	431							EHN Custodial Gen Sup			1,000.00		
									EHN Custodial Rep&MaintBldgs					
** JOURNAL TOTAL												0.00	0.00	

YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL	TYPE
2018	04	204	10/17/2017	10/17/2017	CMP D&A	amy-snyder	1	N	Hist	2018			

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE	DESCRIPTION	DEBIT	CREDIT	OB
1	10011010	610												
2	10011010	431							EHN Custodial Rep&MaintBldgs			1,000.00		
** JOURNAL TOTAL												0.00	0.00	

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YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2018	04	204 BUA	10/17/2017	CMP D&A	amy-snyder	1	N	Hist	2018				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION				
1	10006390	330			ajs		R1820181885	C-M-P D&A contract				3,500.00	
2	10-2119-330-000-20-000-009-000-0000-				ajs		R1820181885	SpvStuservOtherProfSvc			3,500.00		
3	10006420	330			ajs		R1820181885	C-M-P D&A contract				3,500.00	
4	10-2119-330-000-30-000-009-000-0000-				ajs		R1820181885	Pupilsrv.OtherProfSvc					0.00
** JOURNAL TOTAL													

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2018	04	293 BUA	10/18/2017	ink	kira-holden	1	N	Hist	2018				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION				
1	10009630	531						LISPrincipalPostage	cover ink for jan			1,000.00	
2	10009630	610						LISPrincipalGen Sup	cover ink for jan		1,000.00		
** JOURNAL TOTAL													

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2018	04	294 BUA	10/18/2017	prin/projekira-holden		1	N	Hist	2018				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION				
1	10009630	531						LISPrincipalPostage	proj for Robert			2,000.00	
2	10009630	650						LISPrincipalSupplies Tech	proj for Robert		2,000.00		
** JOURNAL TOTAL													

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YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE
2018 04 306 BUA 10/18/2017 10/18/2017 workbooks wayne-carson 1 N Hist 2018

LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB
1	10003610 610		wc		R1820181904				
	10-1110-610-000-30-820-170-000-0000-				EHSMathematicsGen Sup				1,600.00
2	10003610 640		wc		R1820181904			1,600.00	
	10-1110-640-000-30-820-170-000-0000-				EHSMathematicsBooks/Period				
** JOURNAL TOTAL								0.00	0.00

YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE
2018 04 315 BUA 10/19/2017 10/19/2017 LevinLegalamy-snyder 1 N Hist 2018

LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB
1	10006420 330		ajs						
	10-2119-330-000-30-000-009-000-0000-				SpvStuServOtherProfSvc				1,500.00
2	10006390 330		ajs						
	10-2119-330-000-20-000-009-000-0000-				SpvStuServOtherProfSvc				1,500.00
3	10006370 330		ajs						
	10-2119-330-000-10-000-009-000-0000-				SpvStuServOtherProfSvc				1,500.00
4	10009020 330		ajs						
	10-2350-330-000-00-000-310-000-0000-				LegalSvcsSpecialEducation			4,500.00	
** JOURNAL TOTAL								0.00	0.00

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YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE
2018 04 317 BUA 10/19/2017 10/19/2017 Go Math PDKelli-oney 1 N Hist 2018

LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB
1	10008160 324		ko						
	10-2271-324-000-10-000-004-000-0000-				GO MATH STAFF TRAINING				525.00
2	10008160 330		ko						
	10-2271-330-000-10-000-004-000-0000-				GO MATH STAFF TRAINING			525.00	
3	10008390 330		ko						
	10-2271-330-000-30-000-004-000-0000-				GO MATH STAFF TRAINING				2,400.00
4	10008160 330		ko						
	10-2271-330-000-10-000-004-000-0000-				GO MATH STAFF TRAINING			2,400.00	
** JOURNAL TOTAL								0.00	0.00

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East Stroudsburg Area SD, PA
JOURNAL INQUIRY

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2018	04	319 BUA	10/19/2017	Devereux	amy-snyder	1	N	Hist	2018				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10005330	322			ajs							10,000.00	
2	10005330	563			ajs						10,000.00		
** JOURNAL TOTAL													
											0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2018	04	330 BUA	10/20/2017	stoolsRD	kira-holden	1	N	Hist	2018				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10009630	531								stools RD		965.00	
2	10009630	610								LISPrincipalPostage	965.00		
** JOURNAL TOTAL													
											0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2018	04	333 BUA	10/20/2017	Copier	kelli-oney	1	N	Hist	2018				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10280090	766			KO					Y-soft/google doc copiers		8,152.00	
2	10012350	650			KO					IntiativCapTechHard/Equip-Repl	8,152.00		
** JOURNAL TOTAL													
											0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB
2018	04	339 BUA	10/23/2017	581 to 324	patricia-romansky	1	N	Hist	2018				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
** JOURNAL TOTAL													
											0.00	0.00	

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JOURNAL INQUIRY

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	
2018	04	339 BUA	10/23/2017	581 to 324	patricia-romansky	1	N	Hist	2018		
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10009270	581	pdr					money needed for conferenc		70.00	
	10-2380-581-000-10-212-000-000-0000-							ESEPrincipalInbistrictTrvl			
2	10011930	324	pdr					money needed for conferenc	70.00		
	10-2834-324-000-10-212-602-000-0000-							ESESDevNonInstCertTrainRgst			
** JOURNAL TOTAL										0.00	0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	
2018	04	340 BUA	10/23/2017	581 to 580	patricia-romansky	1	N	Hist	2018		
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10009270	581	pdr					money used for conference		45.58	
	10-2380-581-000-10-212-000-000-0000-							ESEPrincipalInbistrictTrvl			
2	10011930	580	pdr					money used for conference	45.58		
	10-2834-580-000-10-212-602-000-0000-							ESESDevNonInstCertTravel/Conf			
** JOURNAL TOTAL										0.00	0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	
2018	04	360 BUA	10/24/2017	MOLD	rebecca-lopez	1	N	Hist	2018		
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10010740	432						MOLD TESTING		7,400.76	
	10-2620-432-000-10-214-008-000-0000-							MSEOperBldg EquipRepr&Maint			
2	10010740	431						MOLD TESTING	7,400.76		
	10-2620-431-000-10-214-008-000-0000-							MSE OperBldg Repr&MaintBldg			
** JOURNAL TOTAL										0.00	0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	
2018	04	361 BUA	10/24/2017	COPIER	rebecca-lopez	1	N	Hist	2018		
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
** JOURNAL TOTAL										0.00	0.00

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East Stroudsburg Area SD, PA
JOURNAL INQUIRY

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE			
2018	04	361 BUA	10/24/2017	COPIER	rebecca-lopez	1	N	Hist	2018				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB	
1	10011010	610	10-2620-610-000-30-819-024-000-0000-					EHN Custodial Gen Sup	COPY MACHINE	50.00	50.00		
2	10010560	438	10-2620-438-000-00-000-024-000-0000-					OperBldgMnt/Rpr/Upgrade	COPY MACHINE	50.00			
** JOURNAL TOTAL											0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE			
2018	04	363 BUA	10/24/2017	transfer	debra-wisotsky	1	N	Hist	2018				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB	
1	10009090	531	10-2360-531-000-00-000-021-000-0000-	DW	DW			SpecProj Postage	Transfer for copier costs	118.00	118.00		
2	10009090	438	10-2360-438-000-00-000-021-000-0000-	DW	DW			SpecProj Mnt/Rpr/Upgrade	Transfer for copier costs	118.00			
** JOURNAL TOTAL											0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE			
2018	04	366 BUA	10/25/2017	IU July	tammy-walsh	1	N	Hist	2018				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB	
1	10009450	581	10-2380-581-000-10-215-000-000-0000-					RESPrincipalInDistrictTrvl		70.00	70.00		
2	10280030	324	10-2834-324-000-10-215-000-000-0000-					RES,Principal TrainRgst		70.00			
** JOURNAL TOTAL											0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE			
2018	04	369 BUA	10/25/2017	equipment	lori-soskil	1	N	Hist	2018				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB	
** JOURNAL TOTAL											0.00	0.00	

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East Stroudsburg Area SD, PA
JOURNAL INQUIRY

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YEAR PER	JOURNAL SRC	EFF DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2018	04	369 BUA	10/25/2017	equipment	lori-soskil	1	N	2018	Hist
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION			
						ACCOUNT DESCRIPTION			
1	10003300	432	L.S.			equipment purchase			
	10-1110-432-000-30-819-180-000-0000-					EHNscienceRep&MaintEq			
2	10003300	610	L.S.			equipment purchase			
	10-1110-610-000-30-819-180-000-0000-					EHNscienceGen Sup			
						** JOURNAL TOTAL			
						DEBIT		0.00	
									CREDIT OB
								1,000.00	

YEAR PER	JOURNAL SRC	EFF DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2018	04	372 BUA	10/25/2017	Transfer	paul-bakner	1	N	2018	Hist
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION			
						ACCOUNT DESCRIPTION			
1	10003180	330	Guest Composer			Partial payment: JTL compo			
	10-1110-330-000-30-819-125-000-0000-					EHNInstrMusicOtherProfSvc			
2	10003510	330	Guest Composer			Partial payment: JTL compo			
	10-1110-330-000-30-820-125-000-0000-					EHSInstrMusicOtherProfSvc			
						** JOURNAL TOTAL			
						DEBIT		0.00	
									CREDIT OB
								1,000.00	

YEAR PER	JOURNAL SRC	EFF DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2018	04	388 BUA	10/26/2017	Copiers	kelli-oney	1	N	2018	Hist
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION			
						ACCOUNT DESCRIPTION			
1	10280090	766	KO			copier lease			
	10-2844-766-000-00-000-006-000-0600-					IntiativCapTechHard/Equip-Repl			
2	10012350	650	KO			copier lease			
	10-2844-650-000-00-000-006-000-0000-					ITEC Supplies Tech			
						** JOURNAL TOTAL			
						DEBIT		0.00	
									CREDIT OB
								19.87	

YEAR PER	JOURNAL SRC	EFF DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2018	04	446 BUA	10/27/2017	copiers	joyce-barnes	1	N	2018	Hist
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	LINE DESCRIPTION			
						ACCOUNT DESCRIPTION			
						** JOURNAL TOTAL			
						DEBIT		0.00	
									CREDIT OB

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YEAR PER JOURNAL SRC EFF DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE
2018 04 446 BUA 10/27/2017 copiers joyce-barnes 1 N Hist 2018

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10003440	438						EHSRegularMnt/Rpr/Upgrade		1,764.95		1,764.95
2	10009730	438						EHSPrincipalMnt/Rpr/Upgrade				
** JOURNAL TOTAL											0.00	0.00

YEAR PER JOURNAL SRC EFF DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE
2018 04 452 BUA 10/27/2017 MAINT/GROUdiane-kelly 1 N Hist 2018

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10010510	610			DK	MAINT/GROU		District OperBldg GenSup	MOVE \$ FROM MAINT TO GROUN		17,500.00	
2	10011000	610			DK	MAINT/GROU		EHN OperBldg GenSup	MOVE \$ FROM MAINT TO GROUN		8,750.00	
3	10011050	610			DK	MAINT/GROU		EHS OperBldg GenSup	MOVE \$ FROM MAINT TO GROUN		8,750.00	
4	10010870	610			DK	MAINT/GROU		OperBldg Rep&MaintBldgs	MOVE \$ FROM MAINT TO GROUN		7,500.00	
5	10010870	610			DK	MAINT/GROU		JTL OperBldg GenSup	MOVE \$ FROM MAINT TO GROUN		7,500.00	
6	10010510	449			DK	MAINT/GROU		Oper Distrwide Other Rentals	MOVE \$ FROM MAINT TO GROUN		5,700.00	
7	10010510	762			DK	MAINT/GROU		OperBldgRepEq>\$2,500	MOVE \$ FROM MAINT TO GROUN		20,000.00	
8	10260360	610			DK	MAINT/GROU		Grounds District Gen Sup	MOVE \$ FROM MAINT TO GROUN	32,000.00		
9	10260360	626			DK	MAINT/GROU		Grounds District Gasoline	MOVE \$ FROM MAINT TO GROUN	3,000.00		
10	10260360	432			DK	MAINT/GROU		Grounds District Rep&MaintEg	MOVE \$ FROM MAINT TO GROUN	15,000.00		
11	10260360	449			DK	MAINT/GROU		Grounds District OtherRentals	MOVE \$ FROM MAINT TO GROUN	5,700.00		
12	10260360	762			DK	MAINT/GROU		Grounds District RepEq>\$2,500	MOVE \$ FROM MAINT TO GROUN	20,000.00		
** JOURNAL TOTAL											0.00	0.00

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East Stroudsburg Area SD, PA
JOURNAL INQUIRY

YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE			
2018	04	457 BUA	10/27/2017	10/27/2017	fraser	anmmarie-lafemina-ad	1	N	Hist	2018				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB	
1	10003100	438	aadams		R1820182023				fraser copier		7,400.00			
2	10009680	438	aadams		R1820182023				EHNRegularMnt/Rpr/Upgrade fraser copier			7,400.00		
	10-2380-438-000-30-819-000-0000-0000-								EHNPrincipalMnt/Rpr/Upgrade					
** JOURNAL TOTAL												0.00	0.00	

YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE			
2018	04	469 BUA	10/30/2017	10/30/2017	ink	aimee-ellison	1	N	Hist	2018				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB	
1	10003530	650	ink	ADE					purchase of ink		486.00			
2	10003530	610	ink	ADE					EHSHealthPhysEdSupplies Tech purchase of ink		486.00			
	10-1110-610-000-30-820-140-000-0000-								EHSHealthPhysEdGen Sup					
** JOURNAL TOTAL												0.00	0.00	

YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE			
2018	04	474 BUA	10/31/2017	10/31/2017	610 to 650	patricia-romansky	1	N	Hist	2018				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB	
1	10009270	610	pdr		R1820182038				Super Teacher subscription		300.00			
2	10009270	650	pdr		R1820182038				ESEPrincipalGen Sup Super Teacher subscription		300.00			
	10-2380-650-000-10-212-000-000-0000-								ESEPrincipalSupplies Tech					
** JOURNAL TOTAL												0.00	0.00	

YEAR PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE			
2018	04	474 BUA	10/31/2017	10/31/2017	610 to 650	patricia-romansky	1	N	Hist	2018				
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB	
1	10009270	610	pdr		R1820182038				Super Teacher subscription		300.00			
2	10009270	650	pdr		R1820182038				ESEPrincipalGen Sup Super Teacher subscription		300.00			
	10-2380-650-000-10-212-000-000-0000-								ESEPrincipalSupplies Tech					
** JOURNAL TOTAL												0.00	0.00	

81 Journals printed

** END OF REPORT - Generated by Diane Kelly **

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sonya-burch

East Stroudsburg Area SD, PA
AP CHECK RECONCILIATION REGISTER

P 1
apchkrccn

FOR CASH ACCOUNT: 00-0000-010-000-000-000-000-0000

FOR: All

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
229732	10/05/2017	PRINTED	004699 STROUD AREA REGIONAL POLI		850.00	101117	10/11/2017
229733	10/06/2017	PRINTED	004605 ABA THERAPY SERVICE, LLC	600.00	63.20	101717	10/17/2017
229734	10/06/2017	PRINTED	001019 ABC TROPHIES, INC.		1,760.00	101717	10/17/2017
229735	10/06/2017	PRINTED	004647 ACDA		1,158.27	101217	10/12/2017
229736	10/06/2017	PRINTED	001035 ADVANCED AUTO PARTS		375.00	102417	10/24/2017
229737	10/06/2017	PRINTED	001079 AMERICAN RED CROSS		5,176.00	101217	10/12/2017
229738	10/06/2017	PRINTED	001237 C & D WATERPROOFING CORP.		297.00	101917	10/19/2017
229739	10/06/2017	PRINTED	004351 CBK LODGE, LP		250.00	101217	10/12/2017
229740	10/06/2017	PRINTED	004683 CATASAUQUA BOOSTER CLUB		1,449.00	101317	10/13/2017
229741	10/06/2017	PRINTED	003813 CATHERINE A STRAZZERI		229.00	103017	10/30/2017
229742	10/06/2017	PRINTED	004621 CCH INCORPORATED				
229743	10/06/2017	PRINTED	003814 YOUTH INFUSION INC	700.00			
229744	10/06/2017	PRINTED	001301 CHAPTER 13 TRUSTEE				
229745	10/06/2017	PRINTED	003497 CHRISTINE DAVIS		507.50	101117	10/11/2017
229746	10/06/2017	PRINTED	001328 CLASSROOM DIRECT/SCHOOL S		1,029.85	101017	10/10/2017
229747	10/06/2017	PRINTED	001338 COLLEGE OF PHYSICIANS OF		2,401.60	101217	10/12/2017
229748	10/06/2017	PRINTED	001340 COLONIAL INTERMEDIATE UNI		50.00	101217	10/12/2017
229749	10/06/2017	PRINTED	001340 COLONIAL INTERMEDIATE UNI		17,931.66	101217	10/12/2017
229750	10/06/2017	PRINTED	001350 COMMONWEALTH OF PA		351,070.27	101217	10/12/2017
229751	10/06/2017	PRINTED	001351 COMMUNICATIONS SYSTEMS, I		7,115.29	101017	10/10/2017
229752	10/06/2017	PRINTED	001351 COMMUNICATIONS SYSTEMS, I		7,350.00	102317	10/23/2017
229753	10/06/2017	PRINTED	004705 CRAIG REICHL		60,000.00	101117	10/11/2017
229754	10/06/2017	PRINTED	004703 DONALD R SANKER		210.00	101317	10/13/2017
229755	10/06/2017	PRINTED	001512 E.S.E.A.	2,898.00			
229756	10/06/2017	PRINTED	001520 EAST STROUDSBURG		27,971.00	101717	10/17/2017
229757	10/06/2017	PRINTED	001543 EBSCO INFORMATION SERVICE		7,006.40	101117	10/11/2017
229758	10/06/2017	PRINTED	001546 ED FOUNDATION OF ES/GENER		7,549.09	101217	10/12/2017
229759	10/06/2017	PRINTED	001682 FLORIDA STATE DISBURSEMEN				
229760	10/06/2017	PRINTED	001717 FRONTIER				
229761	10/06/2017	PRINTED	001794 HAB-DLT		312.03	101117	10/11/2017
229762	10/06/2017	PRINTED	001855 HSLC - ACCESS PA		1,110.73	101617	10/16/2017
229763	10/06/2017	PRINTED	004585 JAMES WNUK		1,015.95	103017	10/30/2017
229764	10/06/2017	PRINTED	003817 JAY F ARMITAGE		2,560.00	101217	10/12/2017
229765	10/06/2017	PRINTED	004234 JILLIAN A HANSEN		200.00	101617	10/16/2017
229766	10/06/2017	PRINTED	003442 KAR BILL ENTERPRISES, INC		683.79	101017	10/10/2017
229767	10/06/2017	PRINTED	004034 KEVIN S HORNE		255.00	103017	10/30/2017
229768	10/06/2017	PRINTED	002069 LANCASTER-LEBANON I.U.#13		3,045.08	101017	10/10/2017
229769	10/06/2017	PRINTED	002267 MET-ED		1,449.00	101217	10/12/2017
229770	10/06/2017	PRINTED	002267 MET-ED		300.00	102317	10/23/2017
229771	10/06/2017	PRINTED	001648 EXECUTIVE PRINT SOLUTION,		35,339.16	101017	10/10/2017
229772	10/06/2017	PRINTED	002329 MODERN GAS SALES, INC.		40.00	101017	10/10/2017
229773	10/06/2017	PRINTED	002361 MR. JOHN INC		82.68	101617	10/16/2017
229774	10/06/2017	PRINTED	004698 NATIONAL AQUARIUM, INC		337.81	101217	10/12/2017
229775	10/06/2017	PRINTED	002454 NORTH POCONO HIGH SCHOOL		269.00	101317	10/13/2017
229776	10/06/2017	PRINTED	002459 NORTHEAST SITE CONTRACTOR		1,077.75	101617	10/16/2017
229777	10/06/2017	PRINTED	002469 NYSCSPC (NEW YORK STATE C		100.00	101617	10/16/2017
229778	10/06/2017	PRINTED	002497 PA DISTANCE LEARNING CHAR		3,677.00	101117	10/11/2017
229779	10/06/2017	PRINTED	002544 PATRIOT WORKWEAR		225.80	101217	10/12/2017
229780	10/06/2017	PRINTED	002557 PEARSON EDUCATION		8,789.18	101617	10/16/2017
229781	10/06/2017	PRINTED	002566 PENNSYLVANIA HIGHER EDUCA		216.00	101717	10/17/2017
229782	10/06/2017	PRINTED	002611 PHILIP ROSENAU CO., INC.		34.34	102617	10/26/2017
229783	10/06/2017	PRINTED	004701 PIONEER DRAMA SERVICE INC		174.80	101117	10/11/2017
					131.43	101317	10/13/2017
					15.00	101617	10/16/2017

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FOR: All

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
229784	10/06/2017	PRINTED	002632 PLAQUES & SUCH		1,685.78	101117	10/11/2017
229785	10/06/2017	PRINTED	002652 POCONO RECORD		130.69	101317	10/13/2017
229786	10/06/2017	PRINTED	002666 POSTMASTER		539.00	102517	10/25/2017
229787	10/06/2017	PRINTED	002668 PRAXAIR DISTRIBUTION MID-		51.47	101617	10/16/2017
229788	10/06/2017	PRINTED	002693 PYRAMID SCHOOL PRODUCTS		5,740.96	101117	10/11/2017
229789	10/06/2017	PRINTED	002695 QUAD THREE GROUP, INC		10,200.00	101217	10/12/2017
229791	10/06/2017	PRINTED	004384 QUANTUM LABS		995.40	101817	10/18/2017
229792	10/06/2017	PRINTED	002702 QUILL CORPORATION		58.86	101717	10/17/2017
229793	10/06/2017	PRINTED	004423 REGINA BROTHERTON		2,286.00	101617	10/16/2017
229794	10/06/2017	PRINTED	002728 REGINA FARMS		175.10	101717	10/17/2017
229795	10/06/2017	PRINTED	003358 ROCKET MATH, LLC		72.90	101217	10/12/2017
229796	10/06/2017	PRINTED	002807 ROHRER BUS SERVICE		1,539.20	101217	10/12/2017
229797	10/06/2017	PRINTED	002845 ROTO-ROOTER PLUMBING SERV		89.78	101117	10/11/2017
229798	10/06/2017	PRINTED	002861 RYDIN DECAL		311.00	101317	10/13/2017
229799	10/06/2017	PRINTED	002886 SAW SALES AND MACHINERY C		1,852.53	101217	10/12/2017
229800	10/06/2017	PRINTED	002896 SCHOLASTIC		4,994.16	101317	10/13/2017
229801	10/06/2017	PRINTED	003582 SCHOOL DATEBOOKS, INC		490.00	101217	10/12/2017
229802	10/06/2017	PRINTED	002911 SCHUYLKILL VALLEY SPORTIN		1,269.00	101217	10/12/2017
229803	10/06/2017	PRINTED	004601 SHARP ENERGY		41,636.09	101217	10/12/2017
229804	10/06/2017	PRINTED	002942 SHINETIME AUTO WASH		51.00	101217	10/12/2017
229805	10/06/2017	PRINTED	002985 ST. LUKES FAMILY PRACTICE		420.00	101117	10/11/2017
229806	10/06/2017	PRINTED	002994 STANDARD STATIONERY SUPPL		261.15	101217	10/12/2017
229807	10/06/2017	PRINTED	002995 STARFALL EDUCATION		1,604.62	101217	10/12/2017
229808	10/06/2017	PRINTED	003027 STROUDSBURG ELECTRIC MOTO		61.30	102417	10/24/2017
229809	10/06/2017	PRINTED	003037 SUPER HEAT, INC.		821.17	101317	10/13/2017
229810	10/06/2017	PRINTED	003047 SUZANNE LAPIN		17,356.76	101117	10/11/2017
229811	10/06/2017	PRINTED	003060 TALLEY PETROLEUM		403.39	101717	10/17/2017
229812	10/06/2017	PRINTED	003068 TAPE AND MEDIA.COM LLC		12,544.84	101117	10/11/2017
229813	10/06/2017	PRINTED	004704 TARA A LEWIS		220.35	102517	10/25/2017
229814	10/06/2017	PRINTED	003077 TECHNOLOGY STUDENT ASSOCI		1,035.00	101217	10/12/2017
229815	10/06/2017	PRINTED	003881 THE GILBERTSON GROUP, INC		510.00	101217	10/12/2017
229816	10/06/2017	PRINTED	003142 THOMAS F. DIRVONAS		4,041.00	101117	10/11/2017
229817	10/06/2017	PRINTED	003162 TODD SCHAFER		9,599.25	101017	10/10/2017
229818	10/06/2017	PRINTED	003180 TRANE OF NORTHEASTERN PEN		1,120.00	101117	10/11/2017
229819	10/06/2017	PRINTED	003181 TRANE U.S. INC.		1,170.97	102317	10/23/2017
229820	10/06/2017	PRINTED	003185 TRIPLE CROWN SPORTS		612.54	101317	10/13/2017
229821	10/06/2017	PRINTED	003446 WEX BANK		696.95	101117	10/11/2017
229822	10/06/2017	PRINTED	003204 U.S. DEPARTMENT OF EDUCAT		159.82	101217	10/12/2017
229823	10/06/2017	PRINTED	003209 UNITED WAY OF MONROE COUN		267.49	101717	10/17/2017
229824	10/06/2017	PRINTED	003211 UNIVERSITY MUSIC SERVICE		75.12	101217	10/12/2017
229825	10/06/2017	PRINTED	003214 US FOODS	31.00	425.22	101317	10/13/2017
229826	10/06/2017	PRINTED	003224 VERIZON WIRELESS		3,307.30	101317	10/13/2017
229827	10/06/2017	PRINTED	003249 W.B. MASON CO., INC.		32,563.20	101117	10/11/2017
229828	10/06/2017	PRINTED	003259 WARD'S NATURAL SCIENCE ES		209.99	101117	10/11/2017
229829	10/06/2017	PRINTED	003265 WATER GAP MANAGEMENT PART		1,124.00	101217	10/12/2017
229830	10/06/2017	PRINTED	003349 ZESWITZ MUSIC COMPANY		54.88	101217	10/12/2017
229831	10/06/2017	PRINTED	003350 ZONAR CONNECTED		493.01	101317	10/13/2017
229832	10/13/2017	PRINTED	001002 21ST CENTURY CYBER CHARTE		17,767.92	101817	10/18/2017
229833	10/13/2017	PRINTED	001008 A WISH COME TRUE		469.40	102017	10/20/2017
229834	10/13/2017	PRINTED	001012 A.J. SMITH ELECTRIC MOTOR		2,020.00	102017	10/20/2017
229835	10/13/2017	PRINTED	001021 ACAR LEASING INC.		144.66	101917	10/19/2017

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CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
229836	10/13/2017	PRINTED	001042 AGORA CYBER CHARTER SCHOO		47,185.40	101917	10/19/2017
229837	10/13/2017	PRINTED	001049 ALBERT & JEANETTE MUFFLEY		575.00	101917	10/19/2017
229838	10/13/2017	PRINTED	001071 AMERICAN ACADEMY OF PEDIA		1,600.80	102017	10/20/2017
229839	10/13/2017	PRINTED	001089 ANDERSON'S		115.98	102317	10/23/2017
229840	10/13/2017	PRINTED	001110 ANTONIO LOPEZ		575.00	101817	10/18/2017
229841	10/13/2017	PRINTED	001114 APPLE INC.		38.00	101917	10/19/2017
229842	10/13/2017	PRINTED	001121 ARTS ACADEMY CHARTER SCHOO		7,992.16	101817	10/18/2017
229843	10/13/2017	PRINTED	001125 ASPEN PEST SERVICES, LLC		666.45	101717	10/17/2017
229844	10/13/2017	PRINTED	001127 ATHMEDICS		1,041.00	102017	10/20/2017
229845	10/13/2017	PRINTED	001138 BALLARD AND TIGHE		1,591.60	101917	10/19/2017
229846	10/13/2017	PRINTED	004719 BARBARA PIPHER		575.00	101917	10/19/2017
229847	10/13/2017	PRINTED	001151 BARBARA SOUSA		1,078.35	103017	10/30/2017
229848	10/13/2017	PRINTED	001162 BECKER'S SCHOOL SUPPLIES		125.01	101717	10/17/2017
229849	10/13/2017	PRINTED	004728 BEVERLY D. JOHNSON		350.00	102017	10/20/2017
229850	10/13/2017	PRINTED	003586 BIG TEAMS LLC		1,390.00	102717	10/27/2017
229851	10/13/2017	PRINTED	001224 BSN SPORTS INC		1,521.69	101817	10/18/2017
229852	10/13/2017	PRINTED	004682 BUCKET FILLERS, INC		3,179.85	103017	10/30/2017
229853	10/13/2017	PRINTED	001232 BUS PARTS WAREHOUSE		122.51	101717	10/17/2017
229854	10/13/2017	PRINTED	001255 CARDIAC SCIENCE CORPORATI		2,104.00	102317	10/23/2017
229855	10/13/2017	PRINTED	001267 CAROLE A. VITALE		575.00	103117	10/31/2017
229856	10/13/2017	PRINTED	001290 UGI ENERGY		3,904.45	101817	10/18/2017
229857	10/13/2017	PRINTED	001291 CENTRAL POLY CORP.		3,082.81	101717	10/17/2017
229858	10/13/2017	PRINTED	001323 CINTAS CORPORATION #101		2,265.18	102317	10/23/2017
229859	10/13/2017	PRINTED	001323 CINTAS CORPORATION #101		64.88	102317	10/23/2017
229860	10/13/2017	PRINTED	004691 COACHCOMM, LLC		1,019.99	101817	10/18/2017
229861	10/13/2017	PRINTED	004603 CODE HS INC.		2,500.00	103017	10/30/2017
229862	10/13/2017	PRINTED	001340 COLONIAL INTERMEDIATE UNI		34,296.04	102317	10/23/2017
229863	10/13/2017	PRINTED	001349 COMMONWEALTH CHARTER ACAD		192,557.28	101817	10/18/2017
229864	10/13/2017	PRINTED	001350 COMMONWEALTH OF PA		101.74	101917	10/19/2017
229865	10/13/2017	PRINTED	001354 COMPUTER DISCOUNT WAREHOU		809.74	102017	10/20/2017
229866	10/13/2017	PRINTED	001365 CONTINENTAL PRESS		210.00	101717	10/17/2017
229867	10/13/2017	PRINTED	001421 DAY WIRELESS SYSTEMS		6,114.00	101917	10/19/2017
229868	10/13/2017	PRINTED	004120 DEBORAH ANN STONE		3,354.00	101817	10/18/2017
229869	10/13/2017	PRINTED	001430 DEEP SURPLUS		542.10	102017	10/20/2017
229870	10/13/2017	PRINTED	004376 DEERE & COMPANY		7,095.67	102017	10/20/2017
229871	10/13/2017	PRINTED	001454 DIRECT ENERGY BUSINESS		4,082.97	102017	10/20/2017
229872	10/13/2017	PRINTED	001465 DM SUPPLY SOURCE, LLC		4,644.42	101917	10/19/2017
229873	10/13/2017	PRINTED	004192 MILLENNIUM OPERATION LLC		3,562.50	101917	10/19/2017
229874	10/13/2017	PRINTED	001492 DOUBLE M PRODUCTIONS		465.00	101717	10/17/2017
229875	10/13/2017	PRINTED	002895 SCHNEIDER ELECTRIC		954.00	102717	10/27/2017
229876	10/13/2017	PRINTED	001506 DUKE'S SPORTING GOODS		538.50	102317	10/23/2017
229877	10/13/2017	PRINTED	004583 EASTON ARTS ACADEMY CHART		11,988.24	103017	10/30/2017
229878	10/13/2017	PRINTED	001541 EAT AROUND TOWN SAFELY, L		913.01	102317	10/23/2017
229879	10/13/2017	PRINTED	001544 ECOLAB FOOD SAFETY SPECIA		220.00	101617	10/16/2017
229880	10/13/2017	PRINTED	001562 EDWARD A. HUDAK		575.00	101817	10/18/2017
229881	10/13/2017	PRINTED	004716 ELAINE MCFADDEN		1,115.67	101617	10/16/2017
229882	10/13/2017	PRINTED	001575 ELIZABETH BEVERLY JONES		575.00	102317	10/23/2017
229883	10/13/2017	PRINTED	004714 ESTATE OF DIANE KNOWLES		9,990.20	102717	10/27/2017
229884	10/13/2017	PRINTED	001646 EVERGREEN COMMUNITY CHART		2,177.00	101917	10/19/2017
229885	10/13/2017	PRINTED	001652 FACE/SCHOLASTIC INC.		47.24	102417	10/24/2017
229886	10/13/2017	PRINTED	001659 FASTENAL COMPANY		7,192.10	101917	10/19/2017
229887	10/13/2017	PRINTED	001686 FOLLET SCHOOL SOLUTIONS,		290.00		

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CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
229888	10/13/2017	PRINTED	001717 FRONTIER		312.56	102417	10/24/2017
229889	10/13/2017	PRINTED	001719 WILLIAM C TREIBLE		150.00	102417	10/24/2017
229890	10/13/2017	PRINTED	001723 GASPER & VITA GIORDANO		143.73	102317	10/23/2017
229891	10/13/2017	PRINTED	001744 GERFUDE HAWK CHOCOLATES		1,172.00	101817	10/18/2017
229892	10/13/2017	PRINTED	001775 GOULD'S PRODUCE AND FARM		2,512.00	102317	10/23/2017
229893	10/13/2017	PRINTED	003500 GRACESNOTES LLC	526.49			
229894	10/13/2017	PRINTED	004724 GREGG & PATRICIA VAN DAM		575.00	101817	10/18/2017
229895	10/13/2017	PRINTED	001835 HERITAGE FOOD SERVICE GRO		59.76	101917	10/19/2017
229896	10/13/2017	PRINTED	001852 HOME DEPOT CREDIT SERVICE		2,091.95	101917	10/19/2017
229897	10/13/2017	PRINTED	003638 IDENTISOURCE, LLC		1,475.82	102017	10/20/2017
229898	10/13/2017	PRINTED	001868 INDUSTRIAL ARTS SUPPLY CO		537.40	101817	10/18/2017
229899	10/13/2017	PRINTED	001872 INTEGRAONE		472.74	101817	10/18/2017
229900	10/13/2017	PRINTED	001874 INTERBORO PACKAGING CORP		1,448.40	101717	10/17/2017
229901	10/13/2017	PRINTED	001890 J.M.HILL ELEMENTARY SCHOO		115.00	102417	10/24/2017
229902	10/13/2017	PRINTED	001892 J.W.PEPPER & SONS-ACCT.#3		50.99	101717	10/17/2017
229903	10/13/2017	PRINTED	001893 JACK AEBERLI		51.73	101917	10/19/2017
229904	10/13/2017	PRINTED	004308 JENNY L BOGART		125.24	102417	10/24/2017
229905	10/13/2017	PRINTED	001940 JOAN LEUCK	481.52			
229906	10/13/2017	PRINTED	004712 JOHN & JOAN FOSTER	700.00			
229907	10/13/2017	PRINTED	001993 JTM PROVISIONS CO.				
229908	10/13/2017	PRINTED	001994 JUAN ORTIZ				
229909	10/13/2017	PRINTED	002004 JUNIOR LIBRARY GUILD		1,120.20	101917	10/19/2017
229910	10/13/2017	PRINTED	002019 KASA'S FOODS DIST CO INC.		313.19	101917	10/19/2017
229911	10/13/2017	PRINTED	004725 KENNETH & MARIA YANICK		2,714.00	102017	10/20/2017
229912	10/13/2017	PRINTED	002040 KEYCO DISTRIBUTORS INC.		15,549.76	102317	10/23/2017
229913	10/13/2017	PRINTED	002059 KURTZ BROS.		575.00	101817	10/18/2017
229914	10/13/2017	PRINTED	002100 LEO & CAROL YANOVITCH		1,601.58	101717	10/17/2017
229915	10/13/2017	PRINTED	002103 LEONARD DISANTO		74.00	101717	10/17/2017
229916	10/13/2017	PRINTED	003672 LINCOLN LEADERSHIP CHARTE		575.00	101717	10/17/2017
229917	10/13/2017	PRINTED	002147 ESTATE OF LOUISE POLINSKI		1,150.00	102617	10/26/2017
229918	10/13/2017	PRINTED	003827 BRANDI PIGGOTT		18,321.04	103017	10/30/2017
229919	10/13/2017	PRINTED	003827 CHARLES AGENS				
229920	10/13/2017	PRINTED	003827 MAITOI BIGELOW		27.65	102317	10/23/2017
229921	10/13/2017	PRINTED	002170 MAKEMUSIC				
229922	10/13/2017	PRINTED	002171 MANWALAMINK WATER COMPANY		140.00	101817	10/18/2017
229923	10/13/2017	PRINTED	004715 MARK & DONNA LAWLESS		745.70	102017	10/20/2017
229924	10/13/2017	PRINTED	002222 MARY HEIL		700.00	102317	10/23/2017
229925	10/13/2017	PRINTED	004582 MARY L. BRODSKY		174.90	102617	10/26/2017
229926	10/13/2017	PRINTED	004720 MARY REGO				
229927	10/13/2017	PRINTED	002247 MCGRAW-HILL SCHOOL EDUCAT		575.00	102517	10/25/2017
229928	10/13/2017	PRINTED	002267 MET-ED		6,546.55	102017	10/20/2017
229929	10/13/2017	PRINTED	004717 MICHAEL & JANET MOLLICK		23,916.13	101717	10/17/2017
229930	10/13/2017	PRINTED	002282 MICHAEL G BAUMAN		575.00	102017	10/20/2017
229931	10/13/2017	PRINTED	002329 MODERN GAS SALES, INC.		700.00	101817	10/18/2017
229932	10/13/2017	PRINTED	002361 MR. JOHN INC		84.00	101917	10/19/2017
229933	10/13/2017	PRINTED	002397 NASCO (OOUTE#45950)		1,122.49	101817	10/18/2017
229934	10/13/2017	PRINTED	002406 NATIONAL ATHLETIC TRAINER		758.59	101817	10/18/2017
229935	10/13/2017	PRINTED	004412 TAKKT AMERICA HOLDING, IN		254.00	102017	10/20/2017
229936	10/13/2017	PRINTED	002413 NATIONAL GEOGRAPHIC BEE		516.30	101817	10/18/2017
229937	10/13/2017	PRINTED	002427 NAZARETH MUSIC CENTER		120.00	101817	10/18/2017
229938	10/13/2017	PRINTED	004721 NELSON ROIG		2,352.00	101917	10/19/2017
229939	10/13/2017	PRINTED	002454 NORTH POCONO HIGH SCHOOL		1,150.00	102317	10/23/2017
					100.00	102617	10/26/2017

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CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
229940	10/13/2017	PRINTED	002465 NOT JUST TEE SHIRTS		584.25	101917	10/19/2017
229941	10/13/2017	PRINTED	002472 OFFICE DEPOT		232.91	102017	10/20/2017
229942	10/13/2017	PRINTED	002479 ORIENTAL TRADING		166.87	101817	10/18/2017
229943	10/13/2017	PRINTED	002497 PA DISTANCE LEARNING CHAR		14,808.08	102317	10/23/2017
229944	10/13/2017	PRINTED	002530 PATRICIA A GARRISON		779.79	101817	10/18/2017
229945	10/13/2017	PRINTED	004718 PAUL NAUMAN		1,150.00	102417	10/24/2017
229946	10/13/2017	PRINTED	002555 PAXTON/PATTERSON LLC		131.95	102317	10/23/2017
229947	10/13/2017	PRINTED	002564 PENNSYLVANIA CYBER CHARTE		72,070.70	101817	10/18/2017
229948	10/13/2017	PRINTED	002567 PENNSYLVANIA LEADERSHIP C		3,104.28	101717	10/17/2017
229949	10/13/2017	PRINTED	002571 PENNSYLVANIA SCIENCE OLYM		225.00	101817	10/18/2017
229950	10/13/2017	PRINTED	002575 PENNSYLVANIA VIRTUAL CHAR		5,994.12	101717	10/17/2017
229951	10/13/2017	PRINTED	002577 PEPSI-COLA		2,575.28	102317	10/23/2017
229952	10/13/2017	PRINTED	002611 PHILIP ROSENAU CO., INC.		3,123.72	101717	10/17/2017
229953	10/13/2017	PRINTED	004113 PHILIP VITALE		125.00	101717	10/17/2017
229954	10/13/2017	PRINTED	002614 PHONAK, LLC		100.00	102017	10/20/2017
229955	10/13/2017	PRINTED	002624 PITNEY BOWES		636.30	102317	10/23/2017
229956	10/13/2017	PRINTED	002627 PIZZARO'S PIZZA		709.65	101917	10/19/2017
229957	10/13/2017	PRINTED	002631 PLANK ROAD PUBLISHING		122.45	101917	10/19/2017
229958	10/13/2017	PRINTED	002647 POCONO MOUNTAIN DAIRIES		24,898.33	101717	10/17/2017
229959	10/13/2017	PRINTED	002651 POCONO PROFOODS		12,435.38	101717	10/17/2017
229960	10/13/2017	PRINTED	002656 POCONO TRANSPORTATION INC		545.00	102317	10/23/2017
229961	10/13/2017	PRINTED	002667 PP&L		133.70	102317	10/23/2017
229962	10/13/2017	PRINTED	002684 PROSSER LABORATORIES, INC		8,934.60	101817	10/18/2017
229963	10/13/2017	PRINTED	002702 QUILL CORPORATION		125.57	102417	10/24/2017
229964	10/13/2017	PRINTED	002719 RC FINE FOODS		527.40	101917	10/19/2017
229965	10/13/2017	PRINTED	002728 REGINA FARMS		56.95	101817	10/18/2017
229966	10/13/2017	VOID	002755 RICHARD HARLEY	.00			
229967	10/13/2017	PRINTED	003517 ROCKLAND BAKERY		3,440.98	101717	10/17/2017
229968	10/13/2017	PRINTED	002807 ROHRER BUS SERVICE		527.29	101717	10/17/2017
229969	10/13/2017	PRINTED	002838 ROSEMARY KNAUB				
229970	10/13/2017	PRINTED	004723 RUFUS A TURNER	575.00			
229971	10/13/2017	PRINTED	002909 SCHOOLMART				
229972	10/13/2017	PRINTED	002911 SCHUYLKILL VALLEY SPORTIN		575.00	101817	10/18/2017
229973	10/13/2017	PRINTED	002961 SMITHFIELD ELEMENTARY PTO		1,329.73	101817	10/18/2017
229974	10/13/2017	PRINTED	002973 SOPHIA SAVIN		79.00	102617	10/26/2017
229975	10/13/2017	PRINTED	002985 ST. LUKES FAMILY PRACTICE		599.92	102517	10/25/2017
229976	10/13/2017	PRINTED	003012 STEVE SHANNON TIRE & AUTO		374.00	101817	10/18/2017
229977	10/13/2017	PRINTED	003023 STRATIX SYSTEMS, INC.		311.46	101817	10/18/2017
229978	10/13/2017	PRINTED	004053 KEVIN AND TIFFANY MABE		1,072.00	101717	10/17/2017
229979	10/13/2017	PRINTED	004053 PAT PORCINO		66.00	101817	10/18/2017
229980	10/13/2017	PRINTED	003037 SUPER HEAT, INC.		74.20	102317	10/23/2017
229981	10/13/2017	PRINTED	004713 THERESA JACKSON		7,297.80	101917	10/19/2017
229982	10/13/2017	PRINTED	003133 THERESA M. ELLIOTT		575.00	101817	10/18/2017
229983	10/13/2017	PRINTED	003821 TOGETHER WE RISE CORPORAT		1,150.00	101817	10/18/2017
229984	10/13/2017	PRINTED	003169 TONY J. LIBASCI		475.00	102717	10/27/2017
229985	10/13/2017	PRINTED	004623 TREASURE BAY INC	1,871.25			
229986	10/13/2017	PRINTED	004031 TROY A BARTRON				
229987	10/13/2017	PRINTED	003214 US FOODS		65.00	101817	10/18/2017
229988	10/13/2017	PRINTED	003214 US FOODS		166.22	102417	10/24/2017
229989	10/13/2017	PRINTED	003227 VEX ROBOTICS INC		17,691.80	102417	10/24/2017
229990	10/13/2017	PRINTED	004722 VICTOR & ALBA SANTIAGO		2,025.88	102017	10/20/2017
229991	10/13/2017	PRINTED	003238 VIRGINIA M. BRODERICK		575.00	101817	10/18/2017
					653.33	101817	10/18/2017

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FOR CASH ACCOUNT: 00-0000-010-000-00-000-000-000-0000

FOR: All

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229992	10/13/2017	PRINTED	003265 WATER GAP MANAGEMENT PART		250.00	102017	10/20/2017
229993	10/13/2017	PRINTED	003273 WEIS MARKET, INC.		141.20	101817	10/18/2017
229994	10/13/2017	PRINTED	003273 WEIS MARKET, INC.		22.93	101817	10/18/2017
229995	10/13/2017	PRINTED	004729 WHOLE PIES INC.		949.66	102717	10/27/2017
229996	10/13/2017	PRINTED	003349 ZESWITZ MUSIC COMPANY		43.50	101717	10/17/2017
229997	10/20/2017	PRINTED	001017 ABC CLIO INC.		7,360.00	102517	10/25/2017
229998	10/20/2017	PRINTED	004575 ACCUSCRIPT INC.		572.00	102717	10/27/2017
229999	10/20/2017	PRINTED	004017 BRIAN & JENNIFER ROZANSKI		100.00	102617	10/26/2017
230000	10/20/2017	PRINTED	003994 CONSOLIDATED ELECTRICAL D		105.00	103017	10/30/2017
230001	10/20/2017	PRINTED	001065 ALLSTATE SEPTIC SYSTEMS,		375.00	102417	10/24/2017
230002	10/20/2017	PRINTED	003559 ANGELA M BYRNE	64.57			
230003	10/20/2017	PRINTED	003522 ANGLEA NEVIN		62.38	102617	10/26/2017
230004	10/20/2017	PRINTED	003721 ARMAND M MARTINELLI		72.12	103017	10/30/2017
230005	10/20/2017	PRINTED	004558 ASHLEY HINTON		650.00	102417	10/24/2017
230006	10/20/2017	PRINTED	001130 AUDIOLOGY CALIBRATION SPE		610.00	102517	10/25/2017
230007	10/20/2017	PRINTED	001134 B & H MUSIC, LLC		1,631.39	103117	10/31/2017
230008	10/20/2017	PRINTED	001792 H.A. BERKHEIMER INC.		208.03	102517	10/25/2017
230009	10/20/2017	PRINTED	001174 BEST BUY #1442		143.23	103017	10/30/2017
230010	10/20/2017	PRINTED	001194 BLUE MOUNTAIN ATHLETICS	500.00			
230011	10/20/2017	PRINTED	001196 BMC OFFICE FURNITURE		182.80	102417	10/24/2017
230012	10/20/2017	PRINTED	003719 BRAD M FITZPATRICK		177.01	102617	10/26/2017
230013	10/20/2017	PRINTED	003656 BRIAN T KOLCUN		18.50	102517	10/25/2017
230014	10/20/2017	PRINTED	003561 CAROLINE AGOSTO		107.59	102717	10/27/2017
230015	10/20/2017	PRINTED	001290 UGI ENERGY		746.50	102617	10/26/2017
230016	10/20/2017	PRINTED	001300 CHAPMAN REFRIGERATION LLC		357.75	103117	10/31/2017
230017	10/20/2017	PRINTED	001301 CHAPTER 13 TRUSTEE	364.87			
230018	10/20/2017	PRINTED	004163 CHARLES W DAILEY		2,342.97	103017	10/30/2017
230019	10/20/2017	PRINTED	001323 CINTAS CORPORATION #101		111.74	102617	10/26/2017
230020	10/20/2017	PRINTED	001323 CINTAS CORPORATION #101		10,591.23	102617	10/26/2017
230021	10/20/2017	PRINTED	001328 CLASSROOM DIRECT/SCHOOL S		52.29	102317	10/23/2017
230022	10/20/2017	PRINTED	001330 CLAUDE S. CYPHERS, INC.		20,222.99	102617	10/26/2017
230023	10/20/2017	PRINTED	003617 CM REGENT RESOURCES		4,066.50	102617	10/26/2017
230024	10/20/2017	PRINTED	001340 COLONIAL INTERMEDIATE UNI		1,372.20	102517	10/25/2017
230025	10/20/2017	PRINTED	001344 COLT PLUMBING SPECIALTIES		36.00	103117	10/31/2017
230026	10/20/2017	PRINTED	001350 COMMONWEALTH OF PA	22.00			
230027	10/20/2017	PRINTED	001350 COMMONWEALTH OF PENNSYLVIA		1,295.62	102417	10/24/2017
230028	10/20/2017	PRINTED	001351 COMMUNICATIONS SYSTEMS I		324.24	102417	10/24/2017
230029	10/20/2017	PRINTED	001354 COMPUTER DISCOUNT WAREHOU		133.79	102517	10/25/2017
230030	10/20/2017	PRINTED	001356 CONCORDE, INC.		111.28	102317	10/23/2017
230031	10/20/2017	PRINTED	004162 DENISE S. ROGERS		691.00	102317	10/23/2017
230032	10/20/2017	VOID	003357 *** NOT FOUND	.00			
230033	10/20/2017	PRINTED	001441 DES-CPR, INC.		108.50	102617	10/26/2017
230034	10/20/2017	PRINTED	003557 DIANA ALLISON		283.65	102417	10/24/2017
230035	10/20/2017	PRINTED	001453 DINN BROTHERS		5,974.88	102517	10/25/2017
230036	10/20/2017	PRINTED	001465 DM SUPPLY SOURCE, LLC		40.07	102017	10/20/2017
230037	10/20/2017	PRINTED	004349 DONNAMARIE CASSIERI	11.77			
230038	10/20/2017	PRINTED	004167 DOROTHYLEE LEEDS		599.20	102517	10/25/2017
230039	10/20/2017	PRINTED	003443 DR JOHN BART D.O.		26,748.00	102417	10/24/2017
230040	10/20/2017	PRINTED	001512 E.S.E.A.				
230041	10/20/2017	PRINTED	001520 EAST STROUDSBURG	7,088.23			
230042	10/20/2017	PRINTED	001543 EBSCO INFORMATION SERVICE				
230043	10/20/2017	PRINTED	001546 ED FOUNDATION OF ES/GENER	28.00			

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CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
230044	10/20/2017	PRINTED	004740 EDWARD CHRISTIAN		22.90	102617	10/26/2017
230045	10/20/2017	PRINTED	004343 EILEEN MAYO		21.61	102617	10/26/2017
230046	10/20/2017	PRINTED	001601 EASTERN PENN SUPPLY COMPA		10.04	102417	10/24/2017
230047	10/20/2017	PRINTED	001659 FASTENAL COMPANY		21.99	102417	10/24/2017
230048	10/20/2017	PRINTED	003620 FIVE STAR INTERNATIONAL L		369.06	102517	10/25/2017
230049	10/20/2017	PRINTED	001682 FLORIDA STATE DISBURSEMEN		312.03	102517	10/25/2017
230050	10/20/2017	PRINTED	001696 FRANCIS SMITH & SONS, INC		340.20	102417	10/24/2017
230051	10/20/2017	PRINTED	001717 FRONTIER	429.23			
230052	10/20/2017	PRINTED	004157 THE GOODYEAR TIRE & RUBBE		760.24	102517	10/25/2017
230053	10/20/2017	PRINTED	001775 GOULD'S PRODUCE AND FARM	1,172.00			
230054	10/20/2017	PRINTED	001776 GOVERNMENT SOFTWARE SERVI		350.00	102417	10/24/2017
230055	10/20/2017	PRINTED	001778 GRAINGER		377.65	102517	10/25/2017
230056	10/20/2017	PRINTED	001794 HAB-DLT		935.90	103117	10/31/2017
230057	10/20/2017	VOID	001794 *** NOT FOUND	.00			
230058	10/20/2017	VOID	001794 *** NOT FOUND	.00			
230059	10/20/2017	VOID	001794 *** NOT FOUND	.00			
230060	10/20/2017	VOID	001794 *** NOT FOUND	.00			
230061	10/20/2017	VOID	001847 *** NOT FOUND	.00			
230062	10/20/2017	PRINTED	004685 ITW FOOD EQUIPMENT GROUP		941.08	103117	10/31/2017
230063	10/20/2017	PRINTED	003444 HM RECIEVABLES CO, LLC	1,750.00	3,200.01	102417	10/24/2017
230064	10/20/2017	PRINTED	001860 IAN FLINT		28.43	102517	10/25/2017
230065	10/20/2017	PRINTED	001868 INDUSTRIAL ARTS SUPPLY CO				
230066	10/20/2017	PRINTED	004689 INSERVO INSURANCE SERVIC	1,160.00			
230067	10/20/2017	PRINTED	001872 INTEGRAONE		1,550.00	102517	10/25/2017
230068	10/20/2017	PRINTED	001879 INTERSTATE TAX SERVICE IN		847.14	102617	10/26/2017
230069	10/20/2017	PRINTED	001884 IRONTON GLOBAL LLC		716.53	102517	10/25/2017
230070	10/20/2017	PRINTED	003356 INTERNAL REVENUE SERVICE		12,724.83	102517	10/25/2017
230071	10/20/2017	PRINTED	004736 JAN E ZELINSKI		87.52	102617	10/26/2017
230072	10/20/2017	PRINTED	004196 JESSICA WADE		120.91	102417	10/24/2017
230073	10/20/2017	PRINTED	003568 JOSEPH FORMICA		78.11	102717	10/27/2017
230074	10/20/2017	PRINTED	003556 JOSEPH P MARTIN		77.36	103017	10/30/2017
230075	10/20/2017	PRINTED	002037 KENNETH A BROWN		250.00	102717	10/27/2017
230076	10/20/2017	PRINTED	002041 KEYSTONE REALTY ADVISORS		82,866.00	102717	10/27/2017
230077	10/20/2017	PRINTED	002041 KEYSTONE REALTY ADVISORS				
230078	10/20/2017	PRINTED	004557 KIRBY MARINO	42,367.00			
230079	10/20/2017	PRINTED	002048 KISTLER PRINTING COMPANY		350.00	102517	10/25/2017
230080	10/20/2017	PRINTED	002065 LAKESHORE LEARNING MATERI		716.00	102417	10/24/2017
230081	10/20/2017	PRINTED	002068 LAMINATING AND BINDING SO		139.63	102417	10/24/2017
230082	10/20/2017	PRINTED	002080 VOYAGER SOPRIS LEARNING,		104.46	102417	10/24/2017
230083	10/20/2017	PRINTED	002106 LETICIA LLADOC, Ph.D.		6,236.05	102517	10/25/2017
230084	10/20/2017	PRINTED	002108 LEVIN LEGAL GROUP		100.00	102517	10/25/2017
230085	10/20/2017	PRINTED	002129 LJC DISTRIBUTORS OF FULLE		1,086.35	102417	10/24/2017
230086	10/20/2017	PRINTED	004733 MARYLYN M ESPINOZA		7,349.50	102417	10/24/2017
230087	10/20/2017	PRINTED	004742 MARY CONKLIN	79.13			
230088	10/20/2017	PRINTED	003518 MARY L BURKE	338.25			
230089	10/20/2017	PRINTED	003521 MATTHEW KRAUSS	254.45			
230090	10/20/2017	PRINTED	003551 MAUREEN SEIDEL		76.83	102317	10/23/2017
230091	10/20/2017	PRINTED	002247 MCGRAW-HILL SCHOOL EDUCAT		28.36	102617	10/26/2017
230092	10/20/2017	PRINTED	002265 MESKO GLASS & MIRROR CO.		30,413.25	102517	10/25/2017
230093	10/20/2017	PRINTED	002329 MODERN GAS SALES, INC.		245.00	102617	10/26/2017
230094	10/20/2017	PRINTED	002370 MUSIC IS ELEMENTARY		337.81	102517	10/25/2017
230095	10/20/2017	PRINTED	002397 NASCO (QOUTE#45950)		449.19	102717	10/27/2017
230096	10/20/2017	PRINTED			360.93	102417	10/24/2017

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East Stroudsburg Area SD, PA
AP CHECK RECONCILIATION REGISTER

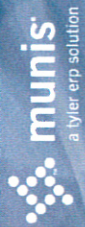
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FOR CASH ACCOUNT: 00-0000-010-000-000-000-000-0000

FOR: All

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230096	10/20/2017	PRINTED	002424 NATIONAL WRESTLING COACHE	160.00	225.80	102517	10/25/2017
230097	10/20/2017	PRINTED	002469 NYSCLPC (NEW YORK STATE C		3,865.96	102517	10/25/2017
230098	10/20/2017	PRINTED	002484 OVERDRIVE, INC.		347.06	102717	10/27/2017
230099	10/20/2017	PRINTED	002515 PAPCO INC.				
230100	10/20/2017	PRINTED	002521 PASBO	180.00			
230101	10/20/2017	PRINTED	003938 PAUL H SCHMID	106.84			
230102	10/20/2017	PRINTED	002566 PENNSYLVANIA HIGHER EDUCA		174.80	102517	10/25/2017
230103	10/20/2017	PRINTED	002569 PENNSYLVANIA ONE CALL SYS		58.22	102717	10/27/2017
230104	10/20/2017	PRINTED	002570 PENNSYLVANIA PAPER & SUPP		270.64	102717	10/27/2017
230105	10/20/2017	PRINTED	002573 PENNSYLVANIA STATE UNIVER		110.00	103117	10/31/2017
230106	10/20/2017	PRINTED	002597 PETROCHOICE		722.50	102617	10/26/2017
230107	10/20/2017	PRINTED	004113 PHILIP VITALE	125.00			
230108	10/20/2017	PRINTED	004737 PIKE COUNTY PROTHONOTARY		6.00	102717	10/27/2017
230109	10/20/2017	PRINTED	002623 PIONEER MANUFACTURING COM		4,648.62	102717	10/27/2017
230110	10/20/2017	PRINTED	002701 QUIA		49.00	102517	10/25/2017
230111	10/20/2017	PRINTED	002719 RC FINE FOODS		380.70	103017	10/30/2017
230112	10/20/2017	PRINTED	004010 ROBB J MILLER	8.24			
230113	10/20/2017	PRINTED	003429 RYAN MORAN		181.04	102517	10/25/2017
230114	10/20/2017	PRINTED	003426 SCOTT C. IHLE		80.14	102617	10/26/2017
230115	10/20/2017	PRINTED	003555 SHAWN A WESCOTT				
230116	10/20/2017	PRINTED	004644 SIMCO LOGISTICS, INC	77.41			
230117	10/20/2017	PRINTED	003417 SOUTH JERSEY ENERGY				
230118	10/20/2017	PRINTED	003455 STEPHEN ZALL				
230119	10/20/2017	PRINTED	003462 ROBERT W. SUTJAK		2,335.81	102717	10/27/2017
230120	10/20/2017	PRINTED	003052 SWEETWATER SOUND, INC.		775.42	102517	10/25/2017
230121	10/20/2017	PRINTED	004576 TABITHA BRADLEY		43.66	102317	10/23/2017
230122	10/20/2017	PRINTED	003691 TAMARA CYKOSKY		144.06	102717	10/27/2017
230123	10/20/2017	PRINTED	003461 THOMAS HENDEL		227.79	102717	10/27/2017
230124	10/20/2017	PRINTED	003552 TIMOTHY HARRIS		101.65	102617	10/26/2017
230125	10/20/2017	PRINTED	004734 TINA M FALBO		92.29	102717	10/27/2017
230126	10/20/2017	PRINTED	003204 U.S. DEPARTMENT OF EDUCAT		263.38	102517	10/25/2017
230127	10/20/2017	PRINTED	003209 UNITED WAY OF MONROE COUN		122.25	103117	10/31/2017
230128	10/20/2017	PRINTED	003432 WILLIAM RIKER	62.00			
230129	10/20/2017	PRINTED	004647 ACDA	338.56			
230130	10/20/2017	PRINTED	004743 CAMPUS LIFE	460.00			
230131	10/20/2017	PRINTED	002565 PENNSYLVANIA DUI ASSOCIAT	525.00			
230132	10/20/2017	PRINTED	002577 PEPSI-COLA				
230133	10/20/2017	PRINTED	004732 THREE POINT CLUB OF EHS	200.00			
230134	10/27/2017	PRINTED	001009 A WIZ CORP.	1,095.00			
230135	10/27/2017	PRINTED	001012 A. J. SMITH ELECTRIC MOTOR	368.00			
230136	10/27/2017	PRINTED	001024 ACHIEVE3000	102,000.00			
230137	10/27/2017	PRINTED	001029 ACUIITY SPECIALTY PRODUCTS	153.92			
230138	10/27/2017	PRINTED	001042 AGORA CYBER CHARTER SCHOO	51,710.11			
230139	10/27/2017	PRINTED	004762 AMANDA R VARNER	4.01			
230140	10/27/2017	PRINTED	001070 SYNCHRONY BANK/AMAZON	5,081.35			
230141	10/27/2017	PRINTED	001089 ANDERSON'S	526.05			
230142	10/27/2017	PRINTED	003997 ANGELA MEDINA	49.81			
230143	10/27/2017	PRINTED	004754 ANTHONY & MARIA H. GONZAL	1,150.00			
230144	10/27/2017	PRINTED	004739 APISOURCE, INC.	352.58			
230145	10/27/2017	PRINTED	001121 ARTS ACADEMY CHARTER SCHO	3,996.08			
230146	10/27/2017	PRINTED	001133 AWARD COMPANY OF AMERICA	581.37			
230147	10/27/2017	PRINTED	003496 B & H PHOTO	1,117.57			
					460.00	103017	10/30/2017
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230148	10/27/2017	PRINTED	003496 B & H PHOTO	198.00			
230149	10/27/2017	PRINTED	004578 BIO-RAD LABORATORIES INC	286.00			
230150	10/27/2017	PRINTED	004581 BELNICK RETAIL, LLC	1,337.44			
230151	10/27/2017	PRINTED	001192 BLICK ART MATERIALS	1,758.01			
230152	10/27/2017	PRINTED	001193 BLOOM BY MELANIE				
230153	10/27/2017	PRINTED	001232 BUS PARTS WAREHOUSE	69.00			10/30/2017
230154	10/27/2017	PRINTED	007781 CAREN J SENIOR	1.55			
230155	10/27/2017	PRINTED	001268 CAROLINA BIOLOGICAL SUPPL	655.78			
230156	10/27/2017	PRINTED	001273 CARRIE WALCK	886.75			
230157	10/27/2017	PRINTED	001277 CATHERINE O'BRIEN	601.04			
230158	10/27/2017	PRINTED	001279 CAVALIER FOOTBALL CLUB	111.18			
230159	10/27/2017	PRINTED	001288 CENTER FOR EDUCATION & EM	159.00			
230160	10/27/2017	PRINTED	003814 AMY HOLM	1,185.07			
230161	10/27/2017	PRINTED	003814 NATIONAL ATAXIA FOUNDATIO	423.00			
230162	10/27/2017	PRINTED	003814 PREGNANCY RESOURCE CENTER	330.25			
230163	10/27/2017	PRINTED	001298 CHAMPION'S CHOICE	1,594.30			
230164	10/27/2017	PRINTED	001300 CHAPMAN REFRIGERATION LLC	334.58			10/31/2017
230165	10/27/2017	PRINTED	001324 CITY CENTER WHOLESAL, LL	1,911.53			
230166	10/27/2017	PRINTED	001328 CLASSROOM DIRECT/SCHOOL S	127.49			
230167	10/27/2017	PRINTED	003573 COLIEN HENDERSHOT	3,102.34			
230168	10/27/2017	PRINTED	001340 COLONIAL INTERMEDIATE UNI	351,070.27			
230169	10/27/2017	PRINTED	001340 COLONIAL INTERMEDIATE UNI	335.41			
230170	10/27/2017	PRINTED	001354 COMPUTER DISCOUNT WAREHO	1,727.00			
230171	10/27/2017	PRINTED	001390 CURRICULUM ASSOCIATES, INC	625.35			
230172	10/27/2017	PRINTED	004604 D & S MARKETING SYSTEM	25.00			
230173	10/27/2017	PRINTED	004768 DEBRA A PRESKO	466.91			
230174	10/27/2017	PRINTED	001436 DEMCO INC	29.65			
230175	10/27/2017	PRINTED	006334 DENISE A FLYNN	2,084.49			
230176	10/27/2017	PRINTED	001465 DM SUPPLY SOURCE, LLC	1,150.00			
230177	10/27/2017	PRINTED	001483 DORA LAGATTUTA	488.80			
230178	10/27/2017	PRINTED	001492 DOUBLE M PRODUCTIONS	23,473.80			
230179	10/27/2017	PRINTED	001533 EAST STROUDSBURG UNIVERSI	7,992.16			
230180	10/27/2017	PRINTED	004583 EASTON ARTS ACADEMY CHART	244.42			
230181	10/27/2017	PRINTED	001544 ECOLAB FOOD SAFETY SPECIA	378.32			
230182	10/27/2017	PRINTED	004684 EMBLEM ENTERPRISES, INC	1,800.00			
230183	10/27/2017	PRINTED	001596 ENVIRONMENTAL ABATEMENTS	4,192.30			
230184	10/27/2017	PRINTED	001599 EPLUS TECHNOLOGY, INC	13,986.28			
230185	10/27/2017	PRINTED	001646 EVERGREEN COMMUNITY CHART	52.69			
230186	10/27/2017	PRINTED	001654 FACULTY COKE FUND	72.46			
230187	10/27/2017	PRINTED	001659 FASTENAL COMPANY	601.75			
230188	10/27/2017	PRINTED	001680 FLINN SCIENTIFIC INC.	575.00			
230189	10/27/2017	PRINTED	004752 FRANCISCO & WANDA FONSEC	1,050.01			
230190	10/27/2017	PRINTED	001717 FRONTIER	194.40			
230191	10/27/2017	PRINTED	003833 FUNDRAISING.COM	575.00			
230192	10/27/2017	PRINTED	004757 GINA OSTENDORG FAGAN	80.20			
230193	10/27/2017	PRINTED	004157 THE GOODYEAR TIRE & RUBBE	884.00			
230194	10/27/2017	PRINTED	001775 GOULD'S PRODUCE AND FARM	3.10			
230195	10/27/2017	PRINTED	004767 HADIYAH CROSSWELL	285.50			
230196	10/27/2017	PRINTED	003702 HEATHER A PIPERATO	1,165.00			
230197	10/27/2017	PRINTED	004642 KOALA TEE SCREENPRINTING,	1,000.00			
230198	10/27/2017	PRINTED	004689 INSERVCO INSURANCE SERVIC	1,730.00			
230199	10/27/2017	PRINTED	001873 INTEGRITEC, INC.				

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FOR CASH ACCOUNT: 00-0000-010-000-00-000-000-000-0000

FOR: All

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
230200	10/27/2017	PRINTED	001891 J. T. LAMBERT TEACHER'S FUN	29.94			
230201	10/27/2017	PRINTED	001892 J. W. PEPPER & SONS-ACCT.#3	1.55	1,046.39	103117	10/31/2017
230202	10/27/2017	PRINTED	007999 JACQUELINE DOYLE		354.95	103017	10/30/2017
230203	10/27/2017	PRINTED	003817 JAY F ARMITAGE				
230204	10/27/2017	PRINTED	004758 JEAN M. RIDGE	180.86			
230205	10/27/2017	PRINTED	004766 JENNIFER C ROURKE	1.55			
230206	10/27/2017	PRINTED	004761 JENNIFER N CASALS	35.58			
230207	10/27/2017	PRINTED	001932 JIRINA MEIXNER	1,500.00			
230208	10/27/2017	PRINTED	001939 JOAN L. ALLEN	700.00			
230209	10/27/2017	PRINTED	004760 JOHN & SUSIE VANWHY	575.00			
230210	10/27/2017	PRINTED	001960 JOHN K JAIKARAN	750.00			
230211	10/27/2017	PRINTED	004755 JOSEPHINE A. HOWEY	700.00			
230212	10/27/2017	PRINTED	001987 JOSTENS	1,894.90			
230213	10/27/2017	PRINTED	003886 KAREN L BUIS	25.00			
230214	10/27/2017	PRINTED	004750 KEY CLUB INTERNATIONAL	351.00			
230215	10/27/2017	PRINTED	002044 KIM PARKER	876.29			
230216	10/27/2017	PRINTED	002051 KLINGEL'S FARM & MAZEZILL	3,996.08	786.65	103117	10/31/2017
230217	10/27/2017	PRINTED	002092 LEHIGH VALLEY CHARTER HIG	19.01			
230218	10/27/2017	PRINTED	002096 LEHMAN INTERMEDIATE TEACH	1,150.00			
230219	10/27/2017	PRINTED	002101 LEOCADIO & MARIA D. SANDO	225.00			
230220	10/27/2017	PRINTED	002120 LION CUB WRESTLING CLUB	5,226.75			
230221	10/27/2017	PRINTED	003827 LJC DISTRIBUTORS OF FULLE	19.10			
230222	10/27/2017	PRINTED	004016 M A BRIGHTBILL BODY WORKS	453.49			
230223	10/27/2017	PRINTED	002270 M-F ATHLETIC COMPANY INC	6,390.00			
230224	10/27/2017	PRINTED	004764 MARIA A HORN	53.21	1.55	103117	10/31/2017
230225	10/27/2017	PRINTED	004344 MARIA E HEITZ	119.19			
230226	10/27/2017	PRINTED	003686 MARILYN M POSSINGER	93.12			
230227	10/27/2017	PRINTED	004742 MARY CONKLIN	1,500.00			
230228	10/27/2017	PRINTED	002219 MARY E. DALEY	1,205.37			
230229	10/27/2017	PRINTED	002247 MCGRAW-HILL SCHOOL EDUCAT	3,700.00			
230230	10/27/2017	PRINTED	002253 MEDLEY & MESARIC THERAPY	46,663.17			
230231	10/27/2017	PRINTED	002267 MET-ED	31,083.44			
230232	10/27/2017	PRINTED	002267 MET-ED				
230233	10/27/2017	PRINTED	004759 MICHAEL & BENEDICTA ROMER	499.80	575.00	103117	10/31/2017
230234	10/27/2017	PRINTED	003505 MOHAWK USA, LLC	152,771.00			
230235	10/27/2017	PRINTED	002333 MONROE CAREER AND TECHNIC	924.14			
230236	10/27/2017	PRINTED	002353 MORITZ EMBROIDERY WORKS I	54.00			
230237	10/27/2017	PRINTED	002361 MR. JOHN INC	240.00	1,331.90	103117	10/31/2017
230238	10/27/2017	PRINTED	003831 NATALIE J SEUWEN	660.00			
230239	10/27/2017	PRINTED	004726 KEVIN GILMARTIN	201.32			
230240	10/27/2017	PRINTED	002465 NOT JUST TEE SHIRTS	420.00			
230241	10/27/2017	PRINTED	002472 OFFICE DEPOT	945.00			
230242	10/27/2017	PRINTED	002472 OFFICE DEPOT	660.00			
230243	10/27/2017	PRINTED	003378 OFFICE TECHNOLOGIES, LLC	660.00			
230244	10/27/2017	PRINTED	002517 PAPSA				
230245	10/27/2017	PRINTED	002565 PENNSYLVANIA DUI ASSOCIAT	642.00	9,651.28	103117	10/31/2017
230246	10/27/2017	PRINTED	002575 PENNSYLVANIA VIRTUAL CHAR	45,500.00			
230247	10/27/2017	PRINTED	002624 PITNEY BOWES	296.40			
230248	10/27/2017	PRINTED	002642 POCONO ALLIANCE	713.38			
230249	10/27/2017	PRINTED	002652 POCONO RECORD				
230250	10/27/2017	PRINTED	002702 QUILL CORPORATION				
230251	10/27/2017	PRINTED	002719 RC FINE FOODS		351.60	103117	10/31/2017

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FOR CASH ACCOUNT: 00-0000-010-000-00-000-000-0000-0000

FOR: All

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
230252	10/27/2017	PRINTED	002740 CCH INC	248.50			
230253	10/27/2017	PRINTED	004756 RIASSA LUTZ	1,500.00			
230254	10/27/2017	PRINTED	002755 RICHARD HARLEY	1,500.00			
230255	10/27/2017	PRINTED	002816 RONALD D. STEINMETZ	1,150.00			
230256	10/27/2017	PRINTED	004753 RUTH GLATT		700.00	103117	10/31/2017
230257	10/27/2017	PRINTED	002863 S & S WORLDWIDE INC.		37.99	103117	10/31/2017
230258	10/27/2017	PRINTED	002896 SCHOLASTIC	393.31			
230259	10/27/2017	PRINTED	002901 SCHOOL HEALTH CORPORATION	243.45			
230260	10/27/2017	PRINTED	002911 SCHUYLKILL VALLEY SPORTIN		3,689.20	103117	10/31/2017
230261	10/27/2017	PRINTED	004763 SCOTT R HNASKO	1.55			
230262	10/27/2017	PRINTED	004601 SHARP ENERGY		10,648.46	103117	10/31/2017
230263	10/27/2017	PRINTED	002949 SIBUM'S AUTO PARTS INC	15.00			
230264	10/27/2017	PRINTED	002966 SOCIAL WELFARE COMMITTEE	38.06			
230265	10/27/2017	PRINTED	002985 ST. LUKES FAMILY PRACTICE	145.00			
230266	10/27/2017	PRINTED	002994 STAPLES CREDIT PLAN	303.64			
230267	10/27/2017	PRINTED	004765 STEPHANIE FLAHERTY	1.55			
230268	10/27/2017	PRINTED	004053 ALASIA AMADIWOCHI	32.00			
230269	10/27/2017	PRINTED	004053 JOSE PEREZ	32.00			
230270	10/27/2017	PRINTED	003035 SUNSHINE CLUB	41.59			
230271	10/27/2017	PRINTED	003051 SWEET, STEVENS, KATZ & WI		4,527.20	103117	10/31/2017
230272	10/27/2017	PRINTED	003060 TALLEY PETROLEUM		26,387.36	103117	10/31/2017
230273	10/27/2017	PRINTED	003172 TOPP BUSINESS SOLUTIONS		534.67	103117	10/31/2017
230274	10/27/2017	PRINTED	004690 TOYS FOR SPECIAL CHILDREN	74.95			
230275	10/27/2017	PRINTED	003211 UNIVERSITY MUSIC SERVICE		1,813.67	103117	10/31/2017
230276	10/27/2017	PRINTED	003252 WALMART COMMUNITY/GEMB	641.91			
230277	10/27/2017	PRINTED	003262 WASHINGTON MUSIC SALES CE		3,013.40	103117	10/31/2017
230278	10/27/2017	PRINTED	003270 WE VIDEO INC.	9,922.00			
230279	10/27/2017	PRINTED	003283 WHITEHALL HIGH SCHOOL	325.00			
230280	10/27/2017	PRINTED	004609 WILMINGTON TRUST FEE COLL	520.00			
230281	10/27/2017	PRINTED	003339 YOUTH ADVOCATE PROGRAMS,	19,945.90			
550 CHECKS CASH ACCOUNT TOTAL				1,021,144.12	1,731,511.45		

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	UNCLEARED	CLEARED
550 CHECKS		
FINAL TOTAL	1,021,144.12	1,731,511.45

** END OF REPORT - Generated by Sonya Burch **

OCTOBER 2017 WIRE PAYMENTS

Payroll	\$3,233,178.62
Accounts Payable - Benefits	2,061,205.49
Flex Spending Accounts	3,581.14
Payments to Inservco Insurance for Workers' Comp	8,823.42
Procurement Card	35,882.90
EBTEP - October	\$ 1,644,836.75
1996 VRLP \$7M Principal , Interest, Annual Trust Fee	1,716.22
1996 VRLP \$10M Principal , Interest, Annual Trust Fee	1,400.98
	<hr/>
	6,990,625.52
	<hr/>



D'HUY Engineering, Inc.
 One East Broad Street, Suite 310 Bethlehem, PA 18018
 Phone: 610.865.3000 Fax: 610.861.0181

INVOICE
 No. 46771
 09/30/2017

East Stroudsburg Area School District

50 Vine Street
 East Stroudsburg, PA 18301
 Mr. Jeffrey Bader

J. T. Lambert Intermediate School Masonry Investigation
287005
 For Services Rendered From August 26, 2017 To September 29, 2017

01 - Field Surveys & Probes

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$25,400.00	\$25,400.00	100.00	\$0.00

02 - Analysis & Report

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$18,500.00	\$18,500.00	100.00	\$0.00

03 - Natatorium at High School North

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$5,000.00	\$5,000.00	100.00	\$0.00

04 - Design & Bidding for Masonry Repairs

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$64,000.00	\$64,000.00	100.00	\$0.00

05 - Construction Services for Masonry Repairs

Contract Maximum:	\$72,000.00
Previous Billings Against Maximum:	\$63,055.24
Current Billings Against Maximum	\$8,944.76
Balance After This Invoice:	\$0.00

Professional Services

	Task	Hours	Rate	Amount
Engineer in Training	Field Survey	20.00	85.00	\$1,700.00
Engineer in Training	Site Meetings	1.50	85.00	\$127.50
Engineer in Training	Project Administration	12.00	85.00	\$1,020.00
Engineer in Training	Report Review	3.75	85.00	\$318.75
Engineer in Training	Travel	10.50	85.00	\$892.50

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Project 287005 J. T. Lambert Intermediate School Masonry Investigation

Invoice 46771

Engineer in Training	Meeting Minutes Preparation	1.00	85.00	\$85.00
Engineer in Training	Presentation Preparation	.25	85.00	\$21.25
Principal Engineer	Document Review	3.50	180.00	\$630.00
Principal Engineer	Engineering Analysis	1.00	180.00	\$180.00
Principal Engineer	Site Visit	7.00	180.00	\$1,260.00
Principal Engineer	Teleconference	1.25	180.00	\$225.00
Principal Engineer	Meetings with Client	4.75	180.00	\$855.00
Senior Project Manager	Project Administration	6.00	130.00	\$780.00
Total Professional Services for 05				\$8,095.00

Reimbursables

	Unit Rate	Qty	Markup	Amount
Federal Express	15.86	1.00	1.00	\$15.86
Federal Express	16.13	1.00	1.00	\$16.13
In-house photocopies	0.00	27.00	.20	\$5.40
Mileage	0.54	1,530.80	1.00	\$819.04
Total Reimbursables for 05				\$856.43
Total Charges for 05				\$8,951.43

INVOICE TOTAL \$8,944.76

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APPLICATION AND CERTIFICATION FOR PAYMENT
 TO: East Stroudsburg Area School District
 50 Vine Street
 East Stroudsburg, PA 18301

AIA DOCUMENT G702
 APPLICATION NO.: 5
 PROJECT: J T Lambert Intermediate School Masonry Repairs

Page one of 2 Pages
 Distribution to:

OWNER	
ARCHITECT	
CONTRACTOR	X

PERIOD TO: 10/19/17
 PROJECT NO: 287005
 CONTRACT DATE:

FROM CONTRACTOR: Jones Masonry Restoration Corporation
 CONTRACT FOR: East Stroudsburg Area School District

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. Original Contract Sum \$ 1,548,000.00
2. Net change by Change Orders \$ 0.00
3. Contract Sum to Date (line 1 + 2) \$ 1,548,000.00
4. TOTAL COMPLETED & STORED TO DATE (COLUMN G ON G703) \$ 1,513,570.00
5. RETAINAGE:
 - a. 5% of Completed Work \$ 75,678.50
(Column D + E on G703)
 - b. 0. % of Stored Material \$ 0
(Column F on G703)
6. TOTAL EARNED LESS RETAINAGE \$ 1,437,891.50
(Line 4 Less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 1,306,413.00
8. CURRENT PAYMENT DUE \$ 131,478.50
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$ 110,108.50

CONTRACTOR: Jones Masonry Restoration Corporation

By: *[Signature]* Date: 10/19/17
 State of: PA
 County of: (Dauphin)
 Subscribed and sworn to before me this 19th day of October 2017
 Notary Public: *[Signature]*
 My Commission expires: 10/04/2020



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the Amount Certified.

AMOUNT CERTIFIED.....\$ 131,478.50

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by owner		
Total approved this Month		
TOTALS		
NET CHANGES By Change order		

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)
 ENGINEER:

BY: *[Signature]* Date: 10/20/17

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract.

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CONTINUATION SHEET

Project No. **KS**
 APPLICATION NO. **9/20/2017-10/14/17**
 PERIOD ENDING
 Architect's No.

ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUES		PREVIOUS	THIS PERIOD	STORED MATERIALS	TOTAL COMPLETE	% COMPLETED	BALANCE TO FINISH	RETAINAGE
1	Mobilization	142,500.00		142,500.00			142,500.00	100%	0.00	7,125.00
2	Submittals	28,500.00		28,500.00			28,500.00	100%	0.00	1,425.00
3	Bond	46,440.00		46,440.00			46,440.00	100%	0.00	2,322.00
4	JT Lambert									
5	Masonry Cleaning	60,000.00		45,000.00	15,000.00		60,000.00	100%	0.00	3,000.00
6	Masonry Veneer Replacement	292,310.00		292,310.00			292,310.00	100%	0.00	14,615.50
7	Caulking	72,000.00		72,000.00			72,000.00	100%	0.00	3,600.00
8	Window Head Repair	150,000.00		150,000.00			150,000.00	100%	0.00	7,500.00
9	Site Walls Reconstruction	375,000.00		337,500.00	37,500.00		375,000.00	100%	0.00	18,750.00
10	Steel	80,000.00		76,000.00	4,000.00		80,000.00	100%	0.00	4,000.00
11	Metal Coping	15,000.00		15,000.00			15,000.00	100%	0.00	750.00
12	Landscaping	10,000.00		10,000.00	-5,000.00		5,000.00	50%	5,000.00	250.00
13	Lintel Replacement	5,000.00		5,000.00			5,000.00	100%	0.00	250.00
14	Alternate#1	18,000.00		18,000.00			18,000.00	100%	0.00	900.00
15	Allowance	105,400.00		84,320.00	10,500.00		94,820.00	90%	10,580.00	4,741.00
16	North High School									
17	Masonry Veneer Replacement	80,000.00		76,000.00	4,000.00		80,000.00	100%	0.00	4,000.00
18	Repointing	40,000.00		38,000.00	2,000.00		40,000.00	100%	0.00	2,000.00
19	Caulking	3,000.00		1,500.00	1,500.00		3,000.00	100%	0.00	150.00
20	Masonry Cleaning	3,000.00		2,700.00	300.00		3,000.00	100%	0.00	150.00
21	Sheet Metal	3,000.00		0.00	3,000.00		3,000.00	100%	0.00	150.00
22	Close Out Documents	5,000.00		0.00	0.00		0.00	0%	5,000.00	0.00
	Demobilization	13,850.00		0.00	0.00		0.00	0%	13,850.00	0.00
		1,548,000.00		957,226.00	72,800.00		1,513,570.00		34,430.00	75,678.50



Specializing in the Repair of the Building Envelope

October 9, 2017

Mr. Scott Ihle, Facilities Director
East Stroudsburg Area School District
50 Vine Street
East Stroudsburg, PA 18301

**RE: Lehman Intermediate Center - N. High School Campus
Remove & Re-Anchor Panels**

Subject: Metal Wall Panel Stabilization

Dear Scott:

As per your request and upon careful examination of the above referenced structure, we are pleased to submit this quotation for the work to be performed as follows:

SCOPE OF WORK:

1. Remove cap metal and (8) eight existing metal panels.
2. Replace existing deteriorated building paper with new 15 lb. felt or equal (+/- 300 SF included).
3. Reinstall and add 1/4" new SS self-tapping screws where required at continuous extruded integral retainers attached to existing wall studs at 16" oc.
4. Reinstall metal coping pieces.
5. Install new sealant where originally provided.

QUOTE: We shall perform previously referenced work Items 1 thru 5 for the sum of:

\$9,975.00 Nine Thousand Nine Hundred Seventy-Five Dollars.

***NOTE:** This quote is based on providing (2) Restoration Mechanics for (5) working days and providing an Aerial Lift for access for the same period. If this time is exceeded additional compensation will have to be provided and agreed upon.*

Prepared by,
C&D Waterproofing Corp.

Jeffrey L. Marshman

Jeffrey L. Marshman
President

www.cdwaterproofingcorp.com • info@cdwaterproofingcorp.com

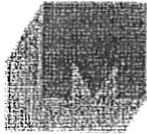
300 Papermill Road • Bloomsburg, Pennsylvania 17815 • 570.389.8446 • Fax: 570.389.8447

Member: Sealant, Waterproofing & Restoration Institute • Mason Contractors Association of America • National Roofing Contractors Association
Equal Opportunity Employer

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ATTACHMENT VI D.1

Quote GME 09/27-01
Date September 27, 2017



THE A. G. MAURO COMPANY

580 INDUSTRIAL DRIVE, LEWISBERRY, PA 17339
TELEPHONE: (717) 938-4674
FAX: (717) 938-2471

ARCHITECTURAL HARDWARE, DOORS & SPECIALTIES

EAST STROUDSBURG AREA SD
50 VINE ST
EAST STROUDSBURG PA 18301

Job Name: LEHMAN INTERMEDIATE
DOOR 9

Job Location:

ATTN: CURTIS BEAM
PHONE: 570-424-8500 x 10422, CELL 570-807-6214
FAX: 570-588-4406
EMAIL: curtis-beam@esasd.net

WE HEREBY PROPOSE TO FURNISH THE FOLLOWING MATERIALS:

- 4 EACH CONTINUOUS HINGES-DK BRONZE
- 4 EACH CONCEALED VERTICAL ROD EXITS
REUSE CLOSERS
- 4 EACH THRESHOLDS, SWEEPS, ASTRAGALS, AND WEATHERSTRIPPING AS REQUIRED
- 2 PAIR ALUMINUM DOORS, DARK BRONZE, PER DRAWING
- 1 EACH ALUMINUM COMPLICATED FRAME, PER ATTACHED DRAWING

INSTALLED PRICE: \$ 21,350.00

ALTERNATE PRICE TO GO TO RIM EXITS AND MULLIONS,

INSTALLED PRICE: \$ 21,200.00

STATE CONTRACT # 4400014916

COSTARS CONTRACT # 008-289

COSTARS VENDOR # 143426

COSTARS



Terms No Retention-Net 30 Days

Quoted by *Greg Eckard*

No "pay-if-paid" or "pay-when-paid" clauses accepted.

GREG ECKARD

Finance charge of 1-1/4% per month.

MANAGER - OUTSIDE SALES

will be applied on invoices after 60 days.

All Prices delivered unless noted. All prices quoted herein are guaranteed for fifteen (15) days only unless otherwise noted, and are thereafter subject to change without notice. All quotations made and orders received applying thereto are subject to the approval of our Credit Dept.

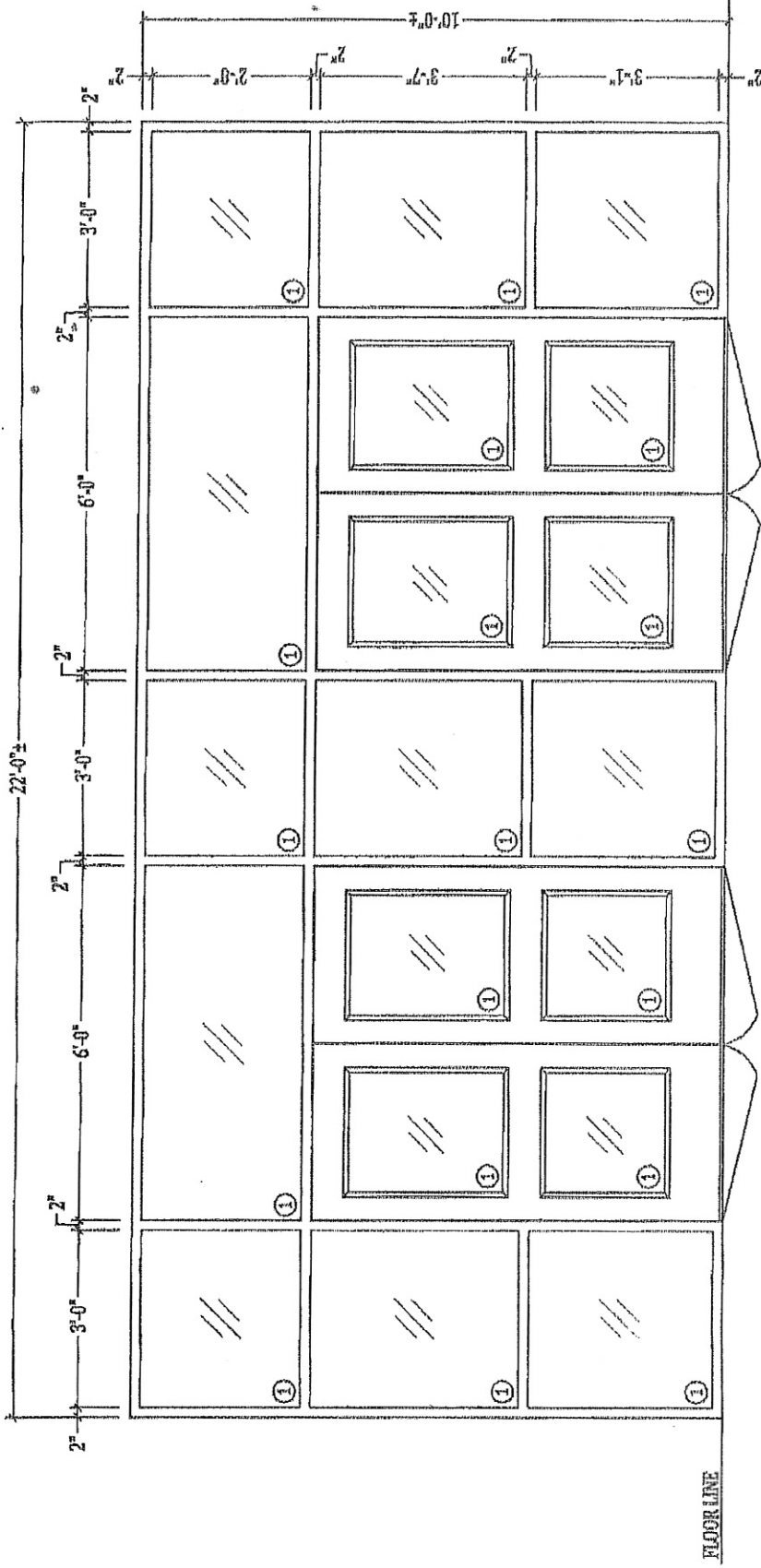
ACCEPTANCE OF PROPOSAL: The above prices, specifications, terms and conditions are satisfactory and are hereby accepted.
COMPANY _____

DATE OF ACCEPTANCE _____

BY _____

158

2" x 4 1/2" TUBE FRAME
DARK BRONZE



ELEVATION	01
SIDELITE FRAME	01

① 1" INSULATED GLASS

ALUMINUM DOORS & FRAME

DRAWN BY
TEM



JOB NUMBER

SHEET 01 OF 01

251



D'HUY Engineering, Inc.

A Tradition of Excellence

CONSULTING ENGINEERS: Project Management | Facilities Engineering | Structural Design & Analysis | Forensic Engineering

October 20, 2017

Mr. Scott Ihle (scott-ihle@esasd.net)
Director of Facilities
East Stroudsburg Area School District
50 Vine Street
East Stroudsburg, PA 18301

RE: Masonry Repairs to North High School
DEI Project No. 287005

Dear Mr. Ihle:

As of last month, we have exhausted the fees established in our proposal dated December 13, 2016 and executed by the District on December 19, 2016.

Our proposed Construction Administration fee was based on the following agreement language:

It is estimated that the construction timeframe will occur between approximately June 5, 2017 and August 25, 2017 (12 weeks). Based on this anticipated duration, we propose to provide this on a time and expense basis for a not to exceed fee of \$72,000.00, which is \$6,000.00 per week for a typical 40-hour week.

We began full onsite services on June 12 and continued full services through September 8. Since that time, we have been averaging 2.5 days per week on site. This converts to a total of 16 weeks of on-site time through October 13, 2017. The reason for the increased project duration has been the extensive number of additional problems with the original construction that were encountered as the work progressed. In addition to DEI's additional on-site time, the problems encountered with original construction has required DEI to spend considerable effort to evaluate existing conditions and develop repair details to address / correct pre-existing construction deficiencies.

As of the end of September we are \$12,093.75 over the budgeted amount of \$72,000 for the construction administration phase. Based on the current status of the project and our anticipated effort to finish, we request that our fee be increased by \$21,000 (3 ½ weeks at \$6,000). We will only invoice for actual hours expended up to a total not-to-exceed fee of \$93,000 (\$72,000 + \$21,000).

Please do not hesitate to contact me if you have any questions.

Sincerely,

Ronald C. Carr, P.E.
Principal

G:\Projects\006-299 - Schools\287 - East Stroudsburg ASD\287005 J T Lanbert Intermediate School Masonry Investigation\Propose\Ihle Let. 10.20.17.docx

East Stroudsburg Area School District

Year to Date Budget verses Actual

As of October 31, 2017

Revenues

Description	Original Budget	Year to Date Actual	Percentage Used
Local Sources	(104,021,036.00)	(74,716,827.60)	71.83%
State Sources	(43,694,866.00)	(15,454,573.21)	35.37%
Federal Sources	(2,445,516.00)	(1,376,379.91)	56.28%
Other Financing Sources	(3,956,196.00)	(2,465.80)	0.06%
	(154,117,614.00)	(91,550,246.52)	59.40%

Expenditures

Description	Original Budget	Year to Date Actual	Percentage Used
Instruction	84,789,652.67	15,658,848.53	18.47%
Support Services	23,273,737.23	5,770,130.27	24.79%
Operation & Maintenance of Plant	13,878,054.72	3,760,056.06	27.09%
Transportation	13,250,595.00	6,217,619.45	46.92%
Non-Instructional Services	2,733,100.00	550,768.75	20.15%
Other expenditures & financing uses	18,435,700.81	13,036,846.76	70.72%
	156,360,840.43	44,994,269.82	28.78%

EAST STROUDSBURG AREA SCHOOL DISTRICT

REQUEST TO ESTABLISH A STUDENT ACTIVITY

1. NAME OF ORGANIZATION: East Stroudsburg South MiniTHON
2. PURPOSE OR OBJECTIVE: (Briefly describe why this organization is being formed.)
To develop leadership skills and build a stronger school community while raising money to support Pediatric cancer care through the Four Diamonds Foundation
3. BENEFIT: (Briefly describe how the students/district will benefit from the establishment of this organization.)
The students will benefit from organizing a large scale event. They will learn, organization, management, human resources, finance, and marketing from the business perspective. From the human element, they will develop relationships, accountability, a philanthropic mindset, and community building skills. The school will benefit from increased opportunities for student involvement, positive press for generating good will, greater community and parental involvement in extra-curricular activities, incentive for students to exhibit positive behavior, and creation of a school-wide event that brings cohesion among clubs, sports, and other school organizations.
4. LEADERSHIP: (Briefly describe how this activity will be organized, how it will be run and whether the officers will be elected or appointed.) This will start as a 6 hour event that will be planned throughout the year. Students will organize a dance with multiple activities during the event, multiple fundraising events, marketing, managing relationships and developing a long term plan for success. The group will run under the supervision of teachers and staff, with meetings held regularly to ensure effective communication and planning. Officers/chairpersons will be elected by students under advisor supervision and approval.
5. FUND RAISING:
 - a. Will this organization raise funds? Yes No
 - b. If "yes", briefly describe typical fund-raising activities and who will be involved.
Fundraising activities will vary from donations, to fundraising nights at restaurants, sale of various goods, carwashes, and other approved forms of fundraising.
6. USE OF FUNDS: (Briefly describe how these funds will be used to benefit the students or the district.)
The funds will be used to support the miniTHON event (donations hopefully providing the bulk of the necessary resources) and profits donated to Four Diamonds keeping approximately \$1500 each year to seed efforts for the following year. If the organization disbands, then all remaining funds in the account would be disbursed to Four Diamonds.
7. FINANCIAL DEPENDENCE:
 - a. Will this organization require any financial assistance or facilities and equipment to be provided by the General Fund? Yes No
 - b. If "yes", briefly describe the assistance needed and whether it is a continuing, year-to-year need.
We will need use of classrooms for meetings, the gym, concession stand, and other facilities for the MiniTHON event, the auditorium for kick off assemblies, and other resources as necessary. We do not anticipate the need for financial assistance, other than the donated facility and custodial/security payroll
8. FINANCIAL RESPONSIBILITY: (Briefly describe who will be responsible for these funds and how fund-raising, expenditure and/or transfer decisions will be made)
Most fundraising will go through the school's accounts. However, some fundraising may be done online, where the donations made will go directly to the Four Diamonds because of online fundraising. These donations are accounted for in Four Diamonds Donor Drive and credited to the school's and individual

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EAST STROUDSBURG AREA SCHOOL DISTRICT

REQUEST TO ESTABLISH A STUDENT ACTIVITY

1. NAME OF ORGANIZATION: Fashion Club
2. PURPOSE OR OBJECTIVE: (Briefly describe why this organization is being formed.)
The main purpose of a fashion club is to encourage students at ESHS-S to share their love for fashion with others. It will create a new community within the school for students with similar interests to inspire other students around them. The overall goal is to have fun while sharing our interests with each other.
3. BENEFIT: (Briefly describe how the students/district will benefit from the establishment of this organization.)
Our school will benefit from this club because it will provide many students with the opportunity to socialize/expressing their creativity. In addition, it will teach students about many different careers within the fashion industry. The club will also provide scholarship opportunities for students interested in attending the Fashion Institute of Design & Merchandising.
4. LEADERSHIP: (Briefly describe how this activity will be organized, how it will be run and whether the officers will be elected or appointed.) The club will be organized by Zarya Tom Wing and Lela Scott. The club will be open to anyone at ESHS-South. Other leadership roles within the club will be discussed and appointed in later meetings.
5. FUND RAISING:
 - a. Will this organization raise funds? Yes No
 - b. If "yes", briefly describe typical fund-raising activities and who will be involved.

6. USE OF FUNDS: (Briefly describe how these funds will be used to benefit the students or the district.)
n/a
7. FINANCIAL DEPENDENCE:
 - a. Will this organization require any financial assistance or facilities and equipment to be provided by the General Fund? Yes No
 - b. If "yes", briefly describe the assistance needed and whether it is a continuing, year-to-year need.
n/a
8. FINANCIAL RESPONSIBILITY: (Briefly describe who will be responsible for these funds and how fund-raising, expenditure and/or transfer decisions will be made)
n/a

Date Submitted: 10/4/2017

Submitted by: Regina Brotherton

Signature: Regina Brotherton

Principal: _____

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MEMORANDUM OF UNDERSTANDING

between

TOTALLY FOR KIDS ACADEMY

and

EAST STROUDSBURG AREA SCHOOL DISTRICT

This Memorandum of Understanding (“MOU”) is made this 17th day of October, 2016, by and between **TOTALLY FOR KIDS ACADEMY** and the **EAST STROUDSBURG AREA SCHOOL DISTRICT** (“ESASD”).

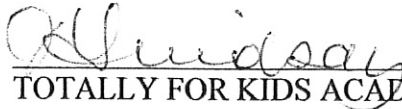
1. Both **TOTALLY FOR KIDS ACADEMY** and **ESASD** recognize the need and desirability of **TOTALLY FOR KIDS ACADEMY** to have an off-campus emergency evacuation site and wish to enter into this MOU to create such an emergency evacuation site.
2. The **ESASD** has a location (John T. Lambert Intermediate School) at 2000 Milford Road, East Stroudsburg, Pennsylvania 18301, which is both convenient and accessible to and from **TOTALLY FOR KIDS ACADEMY** and the **ESASD** agrees that such location shall serve as an emergency evacuation site for **TOTALLY FOR KIDS ACADEMY**.
3. **TOTALLY FOR KIDS ACADEMY** and **ESASD** agree that **TOTALLY FOR KIDS ACADEMY** shall use the property of the **ESASD** at John T. Lambert Intermediate School solely as an emergency evacuation site, and shall use the property of the John T. Lambert Intermediate School for no further purpose whatsoever.
4. **TOTALLY FOR KIDS ACADEMY** and **ESASD** agree that as part of **TOTALLY FOR KIDS ACADEMY**'s use of John T. Lambert Intermediate School's property as an emergency evacuation site, **TOTALLY FOR KIDS ACADEMY** may, from time to time, with prior notice to and consent from John T. Lambert Intermediate School's Principal, make use of the emergency evacuation site for practice evacuations, drills, and other activities designed to prepare for an emergency evacuation.
5. **TOTALLY FOR KIDS ACADEMY** and **ESASD** agree that by this MOU neither **TOTALLY FOR KIDS ACADEMY** nor **ESASD** gains any interest in any property, be it real or personal, of the other party beyond that explicitly granted by the terms of this MOU.
6. **TOTALLY FOR KIDS ACADEMY**, in consideration for the promises made in this MOU, waives any and all liability claims, of any kind whatsoever, against the **ESASD**, and agrees to indemnify and hold the **ESASD** harmless for any liability which may arise on the part of the **ESASD** to any party as a result of the **ESASD** entering this MOU.
7. Either **TOTALLY FOR KIDS ACADEMY** or **ESASD** may terminate this MOU at any time and for any reason by delivering to the other party 60 days written notice of termination.

Contact information for each party for the above notice of termination, or any other correspondence related to this MOU, are as follows:

East Stroudsburg Area School District
ATTN: William R. Riker Superintendent
50 Vine Street
East Stroudsburg, PA 18301

TOTALLY FOR KIDS ACADEMY
ATTN: Olive Lindsay, Owner
Director: Andrea Lindsay
156 Eagles Glen Plaza
East Stroudsburg, PA 18301

8. By signature below, TOTALLY FOR KIDS ACADEMY and ESASD hereby acknowledge the foregoing as the terms and conditions of their understanding:


TOTALLY FOR KIDS ACADEMY
BY: Olive Lindsay
TITLE: Owner

EAST STROUDSBURG AREA
SCHOOL DISTRICT
BY: Gary Summers
TITLE: Board President



September 14, 2017

RE: Homestead/Farmstead Act 1 – Application Printing and Mailing

Good afternoon,

Berkheimer OneSource is pleased to submit our pricing for the printing and mailing of your Act 1 applications.

I would like to thank you for the opportunity to be of service again to your School District.

Please respond by October 20th with your letter of acceptance, email or purchase order along with the corresponding service, A or B. Thank you in advance for your time and most importantly, your continued partnership with Berkheimer OneSource, Inc.

Sincerely,

A handwritten signature in black ink that reads "Cathryn E. DeLong". The signature is written in a cursive style with a large, looping "y" at the end.

Cathryn DeLong
Client Service Representative
610-954-9575, ext. 2068
cdelong@BerkOne.com



Pricing for 2017 Act I Applications

SERVICE OPTIONS	UNIT COST
A. Printing, mailing, forms and envelopes: includes generic letter, pre-populated data on application (including SD name and property owner information), #9 single window return envelope and #10 double window outside envelope	\$.330
B. Printing, mailing, forms and envelopes: includes generic letter, pre-populated data on application (including SD name and property owner information) and #10 double window outside envelope	\$.294
C. Additional programming*, ***	\$125.00/hour

*Programming fees will apply if the county file layout is different than last year.

**Postage will be a direct pass through cost.

***Please note: the Act 1 application, letter and instructions are standard forms used among multiple school districts. By keeping the form standard for all, we are able to maintain our low cost pricing. Any changes to the form, letter and instructions will result in an additional programming fee and an increased per application fee.

EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 28th day of Sept 20 17, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Linnea Pond (the "Contractor") of _____

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific): *Instructing a family yoga session for 1 hour and 15 minutes as part of the December F.O.T. Night Event scheduled at Resica Elementary school for the Highmark Foundation Grant.*

Location of Services: *Resica Elementary School (gym)*

Effective Date: *Thursday, December 7th, 2017*

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ _____
Time (Days/Hour/Other): *6:00 pm - 7:15pm*
Total Cost: \$ _____

b) Fixed Rate: \$ 75.00

c) Are expenses included? YES NO
If no, please itemize:

10-3310-330-100-10-215-000-000-9117
Budget Code: _____ Department: _____

District Initiator: *Gail Mero*

Authorization for Payment: _____ Date: _____

Purchase Order # _____

COLONIAL INTERMEDIATE UNIT 20
A Regional Service Agency
6 Danforth Drive
Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE
(REVENUE GENERATING)

This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and East Stroudsburg Area School District, 50 Vine Street, East Stroudsburg, PA 18301, (570) 424-8500. East Stroudsburg Area School District will utilize Colonial Intermediate Unit 20 to provide an associate teacher for direct, one-on-one services at the following location:

Middle Smithfield Elementary – Therapeutic Emotional Support

The total cost for said services shall not exceed \$29,507.28. This contract is in effect from November 6, 2017 through June 30, 2018.

East Stroudsburg Area School District will be billed for services rendered by Colonial Intermediate Unit 20.

Unemployment cost will be charged to the School District if Colonial Intermediate Unit 20 is unable to reassign the position.

The signed contract must be returned to Mr. Jon Wallitsch, Director of Fiscal Affairs, at the Intermediate Unit Office.



Mr. Jon Wallitsch
Director of Fiscal Affairs

10/30/17
Date

East Stroudsburg Area School District
Superintendent

Date

Federal ID Number

To comply with Federal laws, State laws, and State Department of Education regulations concerning equal rights and opportunities and to assure these within our Intermediate Unit, the Colonial Intermediate Unit 20 declares itself to be an equal rights and opportunities agency. As an equal rights and opportunities agency, it does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex and disabilities as defined by law. The Intermediate Unit's commitment to non-discrimination extends to students, employees, prospective employees, and the community.

Successful performance and affirmative action program efforts will provide positive benefits to the Intermediate Unit through fuller utilization and development of previously underutilized human resources. Coordinator of Title IX, Section 504 and ADA is The Director of Human Resources and Research Services, Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA 18045, (610) 515-6405, TDD/TTY Hearing Impaired (610) 252-3786.



NaviGate Prepared Proposal

Why Navigate Prepared?

We characterize our purpose with three important words.

The first is **FOCUS**.

We specialize in Emergency Preparedness and Safety for schools.

The second is **SIMPLICITY**.

Our charter is to make emergency preparedness simple. We strive to help schools readily manage the complexities associated with compliance and other safety initiatives.

Our software is easy to use by everyone who has access.

We provide a tool to help staff respond safely and effectively during drills and emergencies.

The third is **PEACE OF MIND**.

Our purpose is to provide peace of mind to all who are responsible for keeping children and staff safe.

Your staff is ready should an emergency arise. You are confident our solution works. You are working with an organization driven by continuous improvement in everything we do.

Benefits of NaviGate Prepared

We are pleased to offer the following benefits of NaviGate Prepared:

Outstanding Customer Service. Our approach to customer service is unparalleled in our industry. Not only do we provide turn-key set-up and service to reduce the time and effort for organizations to implement NaviGate Prepared, we stay by the side of each customer as they roll the product out to their staff and local first responders. There is never a charge for training whether it is in year 1 or year 5 of the license.

Free Updates. As we update and add new features to NaviGate Prepared, these are provided at no additional cost to current customers.

Tools to Respond. NaviGate Prepared has tools to put the right information into the right hands during an emergency. We ensure your local police, fire, and 911 agencies are educated, trained and integrated into NaviGate so that your critical information is at their fingertips in seconds – from emergency procedures to detailed call lists. Your staff and students have access to all information relevant to them through the Flipchart and Respond Applications.

Tools to Collaborate. The Virtual Binders tools within NaviGate Prepared keeps everyone working on the same page when it comes to emergency response. Each person can work off the same set of documents and organize these documents into binders in any way needed by the school. Update a document once and it is updated everywhere.

Peace of Mind. NaviGate does the work, stores and maintains the information on our redundant servers, and ensures everyone involved has the information they need when they need it. This allows your school to focus on education without impacting your safety or readiness to respond.

NaviGate Prepared Features

Flipcharts put the right information into the right hands when it is needed. Create an unlimited number of flipcharts and limit access by role, building, or campus. Make and push updates to user's phones at any time.

Call Lists provide profile photos and contact information for school officials. Create an unlimited number of call lists. Lists are easy to update, maintain and prioritize and with the drag-and-drop feature, also easy to organize. Changes are updated in real-time, eliminating the need for expensive copies. When an emergency occurs the list can be quickly accessed and calls made in the most effective and important order. First responders benefit by using the photo feature to identify and connect with the school officials.

Drill Logs manage your drills – from building-by-building scheduling through detailed reporting. Your district controls the number of required drills and each building administrator then schedules and logs each of these drills – with reminders sent to everyone involved to keep the process on track. Provides first responders access to scheduled and completed drills and completed drills can be shared through a link on the district website.

Respond App makes student accountability easy and seamless to your emergency. Classroom teachers will account for their students and building administrators will immediately see the names of missing students. Integrated secure messaging ensures everyone has the information they need, when they need it. Daily syncing with your school's student information system ensures the data is always up-to-date.

Maps and Floor Plans are organized by school building. Floor plans are easy to upload and adding icons can call-out the important components of your facility. Color-code your classrooms, offices, gymnasium, cafeteria, storage areas and more. Insert safety icons with the drag-and-drop feature, to indicate the locations of shut-off valves (e.g. electric, gas, water) and life-safety items (e.g. AEDs, areas of rescue, cameras, fire pulls, fire extinguishers). Use the floor plans feature to train staff and review emergency procedure.

Safety Plans Wizard steps your district through creating and publishing a plan to make the entire process consistent, simple, and easy. Establish a district wide plan for each building to follow as a template – again with step-by-step help to create a plan for each building. Easily update your plan each year by transferring answers from the previous year – changing only what is necessary.

Virtual Binders bring ease to organizing safety information. Upload current safety plans, group documents by building or campus, link documents, call lists and more to multiple maps and binders, and create pdf versions for viewing. This system makes it possible to stay current and ready for an emergency. No more photocopies, update emails or three-ringed binders.

Live Video Feeds are connected to the system through your web-browser compatible security cameras. School officials and first responders can access the camera by opening maps/floor plans for the desired school and clicking on the camera feature. Additionally, 911 Dispatch Centers can quickly locate the camera view(s) to assess the emergency and respond accurately.

First Responder Portal allows secure links to be created by the responder allowing interaction with responder CAD or mapping software. When an emergency call comes in, one click can auto-log into NaviGate Prepared, taking the user directly to the school's site.

Site Organization allows the convenience and opportunity to share safety information/protocols between your buildings. Share, duplicate and edit easily. This feature creates consistency and unification throughout the school's safety initiatives.

Access Control gives your district total control over who sees what information. Users – both internal and external – are controlled by the district. Permissions are setup to ensure users only see information that is relevant and necessary to their building.

NaviGate Prepared will provide the following services:

1. Provide OnSite Service. NaviGate Prepared will:
 - a. Upload floor plans (provided by the school district) for each school building and color-code each room based on room type.
 - b. Add icons to the floor plan indicating the location of all utility shut-offs, cameras, life safety equipment, etc. for each school building.
 - c. Take and upload a 360 photograph of all rooms in each school building with the exception of closets too small for the camera equipment.
 - d. Take and upload 360 photos of all hallways in each school building.
 - e. Take and upload a photo of all interior and exterior doors in each school building.
 - f. Review all work with the customer at the completion of the OnSite Service.
 - g. Upload and create School Emergency Operations Plan for each school building based on the school's current plan.
 - h. Upload and create Flipcharts for each school building based on the school's current flip charts or using one of the templates in NaviGate.

2. Software License and System Set-up. NaviGate Prepared will:
 - a. Provide unlimited access (storage, users, use, etc.) to NaviGate Prepared Software.
 - b. Provide unlimited train-the-trainer training to customer designated champion(s).
 - c. Designate an account representative to be the main point of contact for customer champion(s) and contacts.
 - d. Create Flip Charts based on current school flipchart and train district users how to update and publish.
 - e. Set-up the respond application to allow the school district to provide student accountability in an emergency.
 - f. Create the district level Emergency Operations Plan based on the current school plan and work with the district to complete any missing/additional required pieces.
 - g. Provide in-person training to local first responders and school administrators on the use of NaviGate Prepared.
 - h. Link in cameras from the school's camera system (after district has provided us access and system allows for web-based access) to the NaviGate maps.
 - i. Build out initial virtual binders for each school building and train district staff on updating these binders.
 - j. Provide ongoing assistance and training at no additional cost for the term of the license.

3. The Customer agrees to:
 - a. Provide a main contact for initial setup of the OnSite and coordinate the visit of our OnSite teams with each of the school buildings.
 - b. Ensure that the OnSite team has access to all parts of the building.

- c. Ensure staff is notified that our OnSite team will be in the building.
- d. Provide a main contact (or contacts) for NaviGate that will be trained on the setup and use of NaviGate Prepared.
- e. Provide clean and accurate floor plans for each of the school and ancillary buildings.

4. Confidentiality.

- a. Navigate agrees to use commercially reasonable efforts to maintain the confidentiality of Customer confidential information that is disclosed to Navigate in connection with the performance of services, and to use such Customer confidential information solely for purposes of performing services hereunder.
- b. Navigate shall require its employees, agents and subcontractors performing work hereunder to do likewise. For purposes of this Section, "Customer confidential information" shall mean any and all information related to our buildings belonging to Customer, or any other Customer information or data labeled or identified as confidential at the time of disclosure, provided, however, that this definition and the obligations of this Section shall not extend to any information that:
 - i. is or becomes publicly known through no fault or negligence of Navigate;
 - ii. is or becomes lawfully available from a third party without restriction;
 - iii. is independently developed by Navigate; or
 - iv. is disclosed without restriction by Customer to any third party at any time.

NaviGate Prepared

Prepared for the Future, Protected in the Present

1776 Tech Park Drive Ste 221, New Philadelphia, OH 44663, US
Phone: (866) 861-7400 Fax: (330) 339-3373
Email: info@navigateprepared.com

Quotation

Quote #: Q-00075
Date: Oct 28, 2017
Expires On: Nov 27, 2017

Ship To
Eric Forsyth
East Stroudsburg Area Sd
50 Vine St
East Stroudsburg, PA 18301
(570) 424-8500
eric-forsyth@esasd.net

Bill To
East Stroudsburg Area Sd
50 Vine St
East Stroudsburg, PA 18301

SALESPERSON	EXT	EMAIL	DELIVERY METHOD	PAYMENT TERMS
Chris Porter	x	chris.porter@navigateprepared.com		Net 30

QTY	PART #	DESCRIPTION	UNIT PRICE	DISC (%)	EXTENDED
8.00	ES-OS-3YR	Elementary/Intermediate/Primary School OnSite Service	USD 5,850.00		USD 9,360.00
8.00	LIC-3YR	3 Year License for NaviGate Prepared	Included		USD 0.00
1.00	HS-OS-3YR	High School OnSite Service	USD 8,100.00		USD 8,100.00
1.00	LIC-3YR	3 Year License for NaviGate Prepared	Included		USD 0.00
DISCOUNT:					USD 37,440.00
TOTAL:					USD 17,460.00

Renewal Information

Renewal in Year 4 is \$6,750

Terms & Conditions

OnSite services are available only in conjunction with the NaviGate Prepared license.

The OnSite quote is dependent on the district providing clean and accurate floor plans. If the NaviGate Prepared Mobile Mapping Service is needed to produce floor plans, there will be an additional \$500/building charge.

Signature: _____

Effective Date: ____/____/____

Name (Print): _____

Title: _____

Please sign and email to Chris Porter at chris.porter@navigateprepared.com

THANK YOU FOR YOUR BUSINESS!



**Agreement is Not
Valid Unless
Executed by Seller**

**Constellation NewEnergy, Inc.
Electricity Supply Agreement – Fixed Price Solutions**

EAST STROUDSBURG SCHOOL DISTRICT ("Customer") AND Constellation NewEnergy, Inc. ("Seller") AGREE AS FOLLOWS:

Defined Terms. Capitalized terms have the meanings set out in this Electricity Supply Agreement, including the attached General Terms and Conditions ("Agreement"); generally the words "you" and "your" refer to the Customer listed above and the words "we" and "us" refer to Seller, unless the context clearly requires otherwise.

Purchase and Sale of Electricity. You will purchase and receive, and we will sell and supply all of your electricity requirements at the prices set forth below for each account identified in the Account Schedule below ("Account"). By signing this Agreement, you authorize us to enroll each Account with your UDC so that we can supply those Account(s). You will take such actions as we request to allow us to enroll each Account in a timely manner. You agree that we may select such sources of energy as we deem appropriate to meet our obligations under the Agreement. We will enroll each Account with the applicable UDC as being supplied by us and will take such other actions with the applicable UDC and ISO necessary for us to meet our obligations under the Agreement.

The specific prices for each Account are set forth in the Account Schedule, below. You are also responsible to pay (1) Taxes - which we will pass through to you on your bill or as part of the price of electricity, as may be required by law, rule or regulation and (2) UDC charges for delivery/distribution services if we provide you a single bill that includes UDC charges. Your prices are fixed for the existing term of this Agreement and only subject to change if there is a change in law, as described in Section 5 of the General Terms and Conditions below. The UDC charges (if any) and Taxes are charged to you as a "pass-through," which means they will change during the existing term of this Agreement if and as the related charges assessed or charged vary for any reason, including but not limited to the types of changes described above.

Cost Components. For each of the items listed as "Fixed" below, this means the item is included in your contract prices as set forth in the Account Schedule. For each of the items listed as "Passed Through" below, this means that you will be charged the costs associated with the line item in accordance with the definitions of each item in Section 1 Definitions of the General Terms and Conditions.

Energy Costs	Fixed
Ancillary Services And Other ISO Costs	Fixed
Auction Revenue Rights Credits	Fixed
Capacity Costs	Passed Through
Transmission Costs	Passed Through
Transmission Loss Credits	Fixed
Line Loss Costs	Fixed
FERC Order 745 Costs	Fixed
Balancing Congestion Costs	Fixed

The contract prices contained in the Account Schedule include credit costs and margin as well as Renewable Portfolio Standards Costs. Any applicable RMR Costs will be passed through to you. Except in the case of Transmission Costs, all other costs listed above as "Fixed" may be subject to change if there is a change in law, as described in Section 5 of the General Terms and Conditions below.

Adding and Deleting Accounts. We grant you the right to add one or more new Account(s) to this Agreement ("Add"), not to exceed 5.00% of the actual total historical monthly kilowatt-hours consumption reported to us for the immediately preceding yearly period prior to the Start Date herein or in the case of Account(s) that did not receive electricity in the prior year period, our good-faith estimate of the anticipated monthly consumption for such Account(s). In addition, we grant you the right to delete Account(s) already a part of this Agreement ("Delete"), up to 5.00% of the actual total historical monthly kilowatt-hours consumption reported to us for the immediately preceding yearly period prior to the Start Date herein. In no event will you be allowed to net Add(s) against Delete(s) to exceed these 5.00% caps. In each case, any Add or Delete will only be allowed if: (i) such Add/Delete(s) are done in the ordinary course of your business and not for economic reasons, (ii) there is no un-remedied default by you; (iii) any Account to be added is located within the UDC area currently being served by us under this Agreement. For any Add(s) that exceed 5.00% of the actual total historical monthly kilowatt-hours consumption reported to us for the

FOR INTERNAL USE ONLY

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immediately preceding yearly period prior to the Start Date herein or that are requested after these allowances have been met, the parties will enter into good faith negotiations to add the Account(s) at the then current market rate.

Retail Trade Transactions. At any time during the term of this Agreement, you may request the purchase of renewable energy certificates in an amount equal to a prescribed percentage of your load volume by entering into one or more Retail Trade Transactions ("RTTs") between us. If we both agree to the pricing and terms of the renewable energy certificates purchase, a separate RTT Confirmation signed by both of us will document each such purchase and be incorporated herein.

Term. This Agreement will become effective and binding after you have signed the Agreement and we have counter-signed. Subject to successful enrollment of your Account(s), this Agreement shall commence on or about the date set forth under "Start Date", and end on or about the date set forth under "End Date", unless extended on a holdover basis as described in this Agreement. The actual Start Date is dependent on the UDC successfully enrolling the Account(s) and furnishing us with all necessary information regarding the Account(s) meter read cycle and meter read date(s). The dates set forth in the Account Schedule below reflect UDC information available at that time or as otherwise estimated by us. The actual meter read dates may occur on or about the dates set forth herein. We will use commercially reasonable efforts to begin service to each Account(s) on the actual meter read date on or about the Start Date set forth herein. If we are unable to timely enroll an Account, the Start Date will commence on the next regularly scheduled UDC meter read cycle date following successful enrollment. The End Date will remain the same unless extended for a holdover term. We shall not be liable for any failure to enroll or drop an Account by the Start and End Date due to circumstances beyond our control. We will not be responsible for any gaps in service that may occur between the termination of your service from a prior supplier and the commencement of supply from us.

Nothing in this Agreement shall be deemed to require or otherwise obligate us to offer to extend the term of this Agreement. If following termination or expiration of this Agreement (whether in whole or in part), for any reason, some or all of the Accounts remain designated by the UDC as being supplied by us, we may continue to serve such Account(s) on a month-to-month holdover basis. During such holdover term, we will calculate your invoice as follows: (Each Account's metered usage, as adjusted by the applicable line loss factor) times (the ISO-published Day Ahead Locational Based Marginal Price for the applicable residual zone ("LMP") + \$.005250/kWh) + (a pass through of all costs and charges incurred for the retail delivery of energy to you) + Taxes. This Agreement will continue to govern the service of such Accounts during such holdover term. Either party may terminate the holdover term at any time within its discretion at which time we will drop each Account as of the next possible meter read date to the then applicable tariff service, whether default service or otherwise.

Your Invoice. Your invoice will contain all charges applicable to your electricity usage, including Taxes (which are passed through to you). You will receive one invoice from the UDC for UDC charges and one invoice from us for all other charges ("Dual Billing") unless we agree otherwise, or your Account(s) eligibility changes. All amounts charged are due in full within twenty (20) days of the invoice date, and we reserve the right to adjust amounts previously invoiced based upon supplemental or additional data we may receive from your UDC. Your invoices will be based on actual data provided by the UDC, provided that if we do not receive actual data in a timely manner, we will make a good faith estimate using your historical usage data and other information. Once we receive actual data we will reconcile the estimated charges and adjust them as needed in subsequent invoices. If you fail to make payment by the due date, interest will accrue daily on outstanding amounts from the due date until the bill is paid in full at a rate of 1.50% per month, or the highest rate permitted by law, whichever is less.

Certain Warranties. You warrant and represent that for Account(s) located in the Commonwealth of Pennsylvania your aggregate peak load during any 12 month period is greater than 25 kilowatts, and that electricity supplied under this Agreement is not for use at a residence.

Notices. All notices will be in writing and delivered by hand, certified mail, return receipt requested, or by first class mail, or by express carrier to our respective business addresses. Our business address is 1221 Lamar St Suite 750, Houston, TX 77010, Attn: Contracts Administration. Either of us can change our address by notice to the other pursuant to this paragraph.

Customer Service. For questions about your invoice or our services, contact us at our Customer Service Department by calling toll-free 888-635-0827, or by e-mail at CustomerCare@Constellation.com. Your prior authorization of us to your UDC as recipient of your current and historical energy billing and usage data will remain in effect during the entire term of this Agreement, including any renewal, unless you rescind the authorization upon written notice to us or by calling us at 888-635-0827. We reserve the right to cancel this Agreement in the event you rescind the authorization.

Consumer Protections, State Public Utility Commission, and UDC Information. If you are a Pennsylvania consumer, you acknowledge provisions of the UDC's Electric Generation Supplier Services Tariff or Electric Generation Supplier Coordination Tariff relating to the UDC's disclosure of Customer-specific information to electric generation suppliers, and you agree to prohibit the disclosure of any such information to any electric generation supplier other than Seller during the term of this Agreement. You may change this election at any time by contacting the UDC. If there is any conflict between this Agreement and the referenced orders or tariffs, you agree that this Agreement shall control to the extent permissible under applicable law.

IN THE EVENT OF AN EMERGENCY, POWER OUTAGE OR WIRES AND EQUIPMENT SERVICE NEEDS, CONTACT YOUR APPLICABLE UDC AT:

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UDC Name	UDC Abbreviation	Contact Numbers
Metropolitan Edison Company	METED	1-888-544-4877

Additional information may be obtained by contacting the Public Service Commission ("PSC") of Maryland at: 1-800-492-0474, 6 St. Paul Street, Baltimore, MD 21202-6806, OR the PSC of the District of Columbia at (202) 626-5100, 1333 H Street, NW, 6th Floor, East Tower, Washington, D.C. 20005, OR the Pennsylvania Public Utility Commission at (717) 783-1740, P.O. Box 3265, Harrisburg, PA 17105-3265, OR the Delaware PSC at (302) 739-4247, **861 Silver Lake Boulevard, Cannon Building, Ste 100, Dover, DE 19904.**

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Each party has caused this Agreement to be executed by its authorized representative on the respective dates written below.

Constellation NewEnergy, Inc.

Customer: East Stroudsburg School District

Signature: _____

Signature: _____

Printed Name:

Printed Name:

Title:

Title:

Address: 1221 Lamar St Suite 750
Houston, TX 77010
Attn: Contracts Administration

Date:

Address: Carl T. Secor Admin Building, 50 Vine Street
East Stroudsburg, PA 18301

Fax: 888-829-8738

Fax:

Phone: 888-635-0827

Phone:

Email:

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General Terms and Conditions

1. Definitions.

"Ancillary Services And Other ISO Costs" means for any billing period the applicable charges regarding ancillary services as set forth in the applicable ISO Open Access Transmission Tariff ("OATT") and for other ISO costs not otherwise included in any of the defined cost components in this Agreement. We will reasonably determine your Account's monthly Ancillary Services And Other ISO Costs based on the Account's \$/kWh share of costs for Ancillary Services And Other ISO Costs or otherwise reasonable allocation method as we may determine from time to time based on how Ancillary Services And Other ISO Costs are assessed by the ISO.

"Auction Revenue Rights Credits" means revenue credits resulting from the annual financial transmission rights auction conducted by the ISO that are applicable with respect to transmission peak load contribution. If Auction Revenue Rights Credits are "Passed Through", such credits shall be reasonably calculated by us as the monthly product of the (i) total Auction Revenue Rights Credits expressed in dollars per planning year for the applicable zone, as published by the ISO; divided by (ii) the total Network Service Peak Load for such zone, as published by the ISO; divided by (iii) the number of days in the applicable planning year; multiplied by (iv) by an Account's applicable Network Service Peak Load; multiplied by (v) the number of days in the billing period or such other reasonable calculation method applied by us.

"Balancing Congestion Costs" means any costs or charges imposed by the ISO in complying with the Federal Energy Regulatory Commission's Order on Rehearing and Compliance regarding Docket Nos. EL16-6-002, EL16-6-003 and ER16-121-001 (January 31, 2017).

"Capacity Costs" means a charge for fulfilling the capacity requirements for the Account(s) imposed by the ISO or otherwise. Capacity Costs includes, but is not limited to, the cost for procuring Capacity Performance resources (as currently required and defined by the ISO) in accordance with the provisions of Federal Energy Regulatory Commission Order on Proposed Tariff Revisions (Docket No. ER15-623-000, et al, issued June 9, 2015).

"Energy Costs" means a charge for the cost items included in the Locational Marginal Price for the ISO residual zone identified in the Account Schedule

"FERC Order 745 Costs" means any costs or charges imposed by the ISO in accordance with complying with the provisions of Federal Energy Regulatory Commission ("FERC") in Order No. 745 18 CFR Part 35 (March 15, 2011). Any modifications or conditions to the treatment of FERC Order 745 Costs under the ISO tariff or otherwise shall be deemed a change in law pursuant to Section 5 of the General Terms and Conditions of this Agreement

"ISO" means the independent system operator or regional transmission organization responsible for the service territory governing an Account, or any successor or replacement entity.

"Line Loss Costs" means the costs (to the extent not already captured in the applicable Energy Costs) applicable to each Account based on the kWh difference between the UDC metered usage and the ISO settlement volumes. If Line Loss Costs are "Fixed," the Line Loss Costs are included in the Energy Costs and will not be invoiced as a separate line item. If Line Loss Costs are "Passed Through," the Line Loss Costs will be invoiced as a separate line item and calculated based on the applicable fixed price or locational marginal price for the corresponding usage.

"Non Time Of Use" or "NTOU" means all hours of each day.

"Off Peak" means all hours other than Peak hours.

"Peak" means the hours designated as peak from time to time by the UDC.

"Renewable Portfolio Standards Costs" means the costs associated with meeting renewable portfolio standards costs at the levels required by currently applicable Law. If Renewable Portfolio Standards Costs are not included in the contract price, such costs for a particular month will be the product of (i) the Monthly RPS Price; and (ii) an Account's monthly kWh usage. The Monthly RPS Price is the price of renewable portfolio standards compliance for the Account, for a particular month, fixed by reference to the renewable portfolio standards forward price curve for the state where the Account is located.

"RMR Costs" or "Reliability-Must-Run Costs" means the generation deactivation charges and other such charges, if any, imposed by the ISO on load served in a particular load zone to recover the cost for any generation units that plan to retire but are required by the ISO to run for reliability purposes beyond their intended retirement date, in accordance with the applicable ISO rules and OATT provisions. Beginning on June 1, 2015, several Pennsylvania UDCs (i.e., PECO, MetEd, Penelec, Penn-Power and West Penn-Power) will be responsible for collecting RMR Costs that are incurred during the term of this Agreement on your UDC Charges. If at any time during the term of this Agreement the aforementioned UDCs discontinue collecting RMR Costs and we again become responsible for collecting them, we will pass those costs through to you.

"Taxes" means all federal, state, municipal and local taxes, duties, fees, levies, premiums or other charges imposed by any governmental authority, directly or indirectly, on or with respect to the electricity and related products and services provided under this Agreement, including any taxes enacted after the date we entered into this Agreement

"Transmission Costs" means the charge for Network Transmission Service and Transmission Cost Enhancement Charges, each as identified in the applicable OATT Tariff for the provision of transmission service by the ISO within the UDC's service territory. Beginning on June 1, 2015, PECO will be responsible for collecting the Transmission Cost Enhancement Charges on your Delivery Charges along with several Pennsylvania UDCs (i.e., MetEd, Penelec, Penn-Power and West Penn-Power) that began collecting this charge effective June 1, 2013. If at any time during the term of this Agreement the aforementioned UDCs discontinue collecting Transmission Cost Enhancement Charges and we again become responsible for collecting them, we will pass those costs through to you.

"Transmission Loss Credits" means the credit amounts applicable to the Accounts under the ISO's marginal loss construct

"UDC" means your local electric distribution utility owning and/or controlling and maintaining the distribution system required for delivery of electricity to the Accounts.

"UDC Charges" means all UDC costs, charges, and fees, due under UDC's delivery services rates associated with your use of UDC's distribution network, all as defined by the UDC tariffs, and any similar or related charges the UDC may impose from time to time.

2. Cash deposit and other security. At any time, we may require that you provide information to us so that we may evaluate your creditworthiness. We reserve the right to require that you make a cash deposit or provide other security acceptable to us if your financial obligations to us increase under this Agreement, or if, in our opinion, your credit, payment history, or ability to pay your bills as they come due becomes a concern. You will deliver any required cash deposit or other required security (or any increase therein) within three (3) business days of our request

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3. Default under this Agreement. You will be in default under this Agreement if you fail to: pay your bills on time and in full; provide cash deposits or other security as required by Section 2 above; or perform all material obligations under this Agreement and you do not cure such default within 5 days of written notice from us; or if you declare or file for bankruptcy or otherwise become insolvent or unable to pay your debts as they come due. We will be in default under this Agreement if we fail to perform all material obligations under this Agreement and do not cure such default within 5 days written notice from you, or if we declare or file for bankruptcy or otherwise become insolvent or unable to pay our debts as they come due.

4. Remedies upon default. If you are in default under this Agreement, in addition to any other remedies available to us, we may terminate this Agreement entirely, or solely with respect to those Accounts adversely affected by such default, and switch your Account(s) back to UDC service (consistent with applicable regulations and UDC practices); and/or require that you compensate us for all losses we sustain due to your default, including the following:

- payment of all amounts you owe us for electricity provided to you;
- when the Agreement is terminated early (entirely or as to certain Accounts), payment of an amount (that we will calculate using our reasonable judgment) equal to the positive difference between (A) the dollar amount you would have paid to us under this Agreement had it not been terminated early and (B) the dollar amount we could resell such electricity for to a third party under then-current market conditions; and
- all costs (including attorneys' fees, expenses and court costs) we incur in collecting amounts you owe us under this Agreement.

The parties agree that any early termination payment determined in accordance with this Section is a reasonable approximation of harm or loss, and is not a penalty or punitive in any respect, and that neither party will be required to enter into a replacement transaction in order to determine or be entitled to a termination payment.

5. Changes in law. We may pass through or allocate, as the case may be, to you any increase or decrease in our costs related to the electricity and related products and services sold to you that results from the implementation of new, or changes (including changes to formula rate calculations) to existing, Laws, or other requirements or changes in administration or interpretation of Laws or other requirements. "Law" means any law, rule, regulation, ordinance, statute, judicial decision, administrative order, ISO business practices or protocol, UDC or ISO tariff, rule of any commission or agency with jurisdiction in the state in which the Accounts are located. Such additional amounts will be included in subsequent invoices to you. The changes described in this Section may change any or all of the charges described in this Agreement, whether described as "fixed," "variable," "pass-through" or otherwise. Your first bill reflecting increased costs will include a bill insert describing the increase in costs in reasonable detail.

6. Events beyond either of our reasonable control. If something happens that is beyond either of our reasonable control that prevents either of us from performing our respective obligations under this Agreement, then whichever one of us cannot perform will be relieved from performance until the situation is resolved. Examples of such events include: acts of God, fire, flood, hurricane, war, terrorism; declaration of emergency by a governmental entity, the ISO or the UDC; curtailment, disruption or interruption of electricity transmission, distribution or supply; regulatory, administrative, or legislative

action, or action or restraint by court order or other governmental entity; actions taken by third parties not under your or our control, such as the ISO or a UDC. Such events shall not excuse failure to make payments due in a timely manner for electricity supplied to you prior to such event. Further, if such an event prevents or makes it impossible or impracticable for the claiming party to carry out any obligation under this Agreement due to the events beyond either of our reasonable control for more than 30 days, then whichever one of us whose performance was not prevented by such events shall have the right to terminate the Agreement without penalty upon 30 days' written notice to the other.

7. UDC or ISO obligations. We will have no liability or responsibility for matters within the control of the UDC or the ISO-controlled grid, which include maintenance of electric lines and systems, service interruptions, loss or termination of service, deterioration of electric services, or meter readings. .

8. Limitation on Liability. IN NO EVENT WILL EITHER PARTY OR ANY OF ITS RESPECTIVE AFFILIATED COMPANIES BE LIABLE FOR ANY CONSEQUENTIAL, EXEMPLARY, SPECIAL, INCIDENTAL OR PUNITIVE DAMAGES, INCLUDING, WITHOUT LIMITATION, LOST OPPORTUNITIES OR LOST PROFITS. Each party's total liability related to this Agreement, whether arising under breach of contract, tort, strict liability or otherwise, will be limited to direct, actual damages. Direct, actual damages payable to us will reflect the early termination payment calculation in Section 4. Each party agrees to use commercially reasonable efforts to mitigate damages it may incur. NO WARRANTY, DUTY, OR REMEDY, WHETHER EXPRESSED, IMPLIED OR STATUTORY, ON OUR PART IS GIVEN OR INTENDED TO ARISE OUT OF THIS AGREEMENT, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OR USE.

9. DISPUTE RESOLUTION. THIS AGREEMENT WILL BE GOVERNED BY AND INTERPRETED IN ACCORDANCE WITH THE LAWS OF THE STATE IN WHICH ANY ACCOUNT IS LOCATED, WITHOUT GIVING EFFECT TO ANY CONFLICTS OF LAW PROVISIONS, AND ANY CONTROVERSY OR CLAIM ARISING FROM OR RELATING TO THIS AGREEMENT WILL BE SETTLED IN ACCORDANCE WITH THE EXPRESS TERMS OF THIS AGREEMENT BY A COURT LOCATED IN SUCH STATE. IF THE MATTER AT ISSUE INVOLVES ACCOUNTS OR MATTERS IN MORE THAN ONE STATE, THE GOVERNING JURISDICTION AND VENUE SHALL BE DEEMED TO BE NEW YORK. TO THE EXTENT ALLOWED BY APPLICABLE LAW, WE ALSO BOTH AGREE IRREVOCABLY AND UNCONDITIONALLY TO WAIVE ANY RIGHT TO A TRIAL BY JURY OR TO INITIATE OR BECOME A PARTY TO ANY CLASS ACTION CLAIMS WITH RESPECT TO ANY ACTION, SUIT OR PROCEEDING DIRECTLY OR INDIRECTLY ARISING OUT OF OR RELATING TO THIS AGREEMENT OR THE TRANSACTIONS CONTEMPLATED BY THIS AGREEMENT.

10. Relationship of Parties. We are an independent contractor, and nothing in this Agreement establishes a joint venture, fiduciary relationship, partnership or other joint undertaking. We are not acting as your consultant or advisor, and you will not rely on us in evaluating the advantages or disadvantages of any specific product or service, predictions about future energy prices, or any other matter. Your decision to enter into this Agreement and any other decisions or actions you may take is and will be based solely

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upon your own analysis (or that of your advisors) and not on information or statements from us.

11. Confidentiality. Consistent with applicable regulatory requirements, we will hold in confidence all information obtained by us from you related to the provision of services under this Agreement and which concern your energy characteristics and use patterns, except that we may, consistent with applicable law and regulation, disclose such information to our affiliates and such affiliates' employees, agents, advisors, and independent contractors. Except as otherwise required by law, you will agree to keep confidential the terms of our Agreement, including price.

12. Miscellaneous Provisions. If in any circumstance we do not provide notice of, or object to, any default on your part, such situation will not constitute a waiver of any future default of any kind. If any of this Agreement is held legally invalid, the remainder will not be affected and will be valid and enforced to the fullest extent permitted by law and equity, and there will be deemed substituted for the invalid provisions such provisions as will most nearly carry out our mutual intent as expressed in this Agreement. You may not assign or otherwise transfer any of your rights or obligations under this Agreement without our prior written consent. Any such attempted transfer will be void. We may assign our rights and obligations under this Agreement. This Agreement contains the entire agreement between both of us, supercedes any other agreements, discussions or understandings (whether written or oral) regarding the subject matter of this Agreement, and may not be contradicted by any prior or contemporaneous oral or written agreement. A facsimile or e-mailed copy with your signature will be considered an original for all purposes, and you will provide original signed copies upon request. Each party authorizes the other party to affix an ink or digital stamp of its signature to this Agreement, and agrees to be bound by a document executed in such a manner. The parties acknowledge that any document generated by the parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and such imaged documents may be introduced as evidence in any proceeding as if such were original business records and neither party shall contest their admissibility as evidence in any proceeding. Except as otherwise explicitly provided in this Agreement, no amendment (including in form of a purchase order you send us) to this Agreement will be valid or given any effect unless signed by both of us. Applicable provisions of this Agreement will continue in effect after termination or expiration of this Agreement to the extent necessary, including those for billing adjustments and payments, indemnification, limitations of liability, and dispute resolution. This Agreement is a "forward contract" and we are a "forward contract merchant" under the U.S. Bankruptcy Code, as amended. Further, we are not providing advice regarding "commodity interests", including futures contracts and commodity options or any other matter, which would cause us to be a commodity trading advisor under the U.S. Commodity Exchange Act, as amended.

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ACCOUNT SCHEDULE:

For: East Stroudsburg School District

The Pricing set forth below is only valid until 5:00 PM Eastern Prevailing Time on October 17, 2017

We shall have no obligation to enroll or supply electricity to any account(s) that are not identified on the Account Schedule below. Please verify that your specific information is COMPLETE and ACCURATE.

Your review and acceptance of this information will help ensure accurate future invoices

Notes: Accounts or Service Addresses listed in the Account(s) Schedule may be updated or replaced with a new account number issued by the UDC, ISO or other entity.

No. of Service Accounts: 20

UDC	UDC Account Number	Service Address	Start Date	End Date	Energy Price Non TOU (\$/kWh)
METED	08011226510003182137	BUSHKILL FALLS RD, BUSHKILL, PA 183240000	07/02/19	06/30/21	\$0.03333
METED	08011625320002148337	N Courtland St, East Stroudsburg, PA 183012102	07/15/19	07/13/21	\$0.03333
METED	08011625320002235031	Rt 209, East Stroudsburg, PA 183029706	07/12/19	07/12/21	\$0.03333
METED	08011625320002449942	2000 MILFORD RD, EAST STROUDSBURG, PA 183017800	07/23/19	07/21/21	\$0.03333
METED	08011625320002469374	Rt 402 And Gravel Ridge Rd, East Stroudsburg, PA 183029705	07/11/19	07/11/21	\$0.03333
METED	08011625320003069134	River Rd, East Stroudsburg, PA 183027919	07/12/19	07/12/21	\$0.03333
METED	08011625320003069135	River Rd, East Stroudsburg, PA 183027919	07/12/19	07/12/21	\$0.03333
METED	08011625320006437221	EAST STROUDSBURG ELEMENTARY, 30 INDEPENDANCE RD, EAST STROUDSBURG, PA 183019201	07/24/19	07/22/21	\$0.03333
METED	08011625320006449306	BLK 0 LT, 245 RIVER RD, EAST STROUDSBURG, PA 183017922	07/12/19	07/12/21	\$0.03333
METED	08011625320006487611	5180 MILFORD RD, EAST STROUDSBURG, PA 183029706	07/10/19	07/08/21	\$0.03333
METED	08011625320006528814	Rte 209, East Stroudsburg, PA 18301-9802	07/10/19	07/08/21	\$0.03333
METED	08011625620002278430	Rt 209 N, East Stroudsburg, PA 183029706	07/10/19	07/08/21	\$0.03333
METED	08011625620002278438	Rt 209 N, East Stroudsburg, PA 183029706	07/10/19	07/08/21	\$0.03333
METED	08012155590002300887	Rt 209, East Stroudsburg, PA 183029706	07/05/19	07/05/21	\$0.03333
METED	08012405060006324341	Rte 2012, East Stroudsburg, PA 183017739	07/18/19	07/18/21	\$0.03333
METED	08019970710007382228	151 E BROAD ST, EAST STROUDSBURG, PA 183012234	07/23/19	07/21/21	\$0.03333
METED	08019970810002147880	East Broad Road, East Stroudsburg, PA 183012116	07/23/19	07/21/21	\$0.03333
METED	08028592700005388084	Rt 402, Flashing School Zone Sign, East Stroudsburg, PA 183029705	07/15/19	07/13/21	\$0.03333
METED	08028592700005388085	Rt 402, East Stroudsburg, PA 183029705	07/09/19	07/07/21	\$0.03333

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METED	08028592700006511704	30 Independence Rd, East Stroudsburg, PA 183019201	07/24/19	07/22/21	\$0.03333
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TO ACCEPT THE PRICING ABOVE, PLEASE FAX A SIGNED COPY OF THIS AGREEMENT TO US AT **888-829-8738**.

Payments to Certain Third-Parties: You acknowledge and understand that

- We are making a payment to Provident Energy Consulting in connection with its efforts to facilitate our entering into this Agreement; and
- Your price reflects the fee we are paying to Provident Energy Consulting
- Provident Energy Consulting is acting on your behalf as your representative and is **not** a representative or agent of ours.
- You should direct any questions regarding such fee to Provident Energy Consulting.

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EAST STROUDSBURG AREA SCHOOL DISTRICT

SNOW PLOWING/REMOVAL, 2017-2018

This proposal is submitted in accordance with your advertisement inviting proposals and the Request for Proposals issued pursuant thereto. Having carefully examined the Request for Proposals, specifications and contract requirements, and having visited the site(s) and verified all measurements and conditions, the undersigned herein agrees to perform all labor and do all else necessary to complete the contract for the above-named project for the following amounts:

SNOW PLOWING/REMOVAL for the following <u>Per Hour</u> ,	Per ¼ Ton Pickup w/ Plow & Spreader	Per One Ton w/Plow & Spreader	Per Single Axle Dump w/ Plow & Spreader	Per double Axle Dump w/Plow & Spreader	(If Needed) Snow Removal Loader/ Trucking
Administration Center High School South Maintenance Garage					
J.M. Hill Elementary					
Smithfield Elementary					
Middle Smithfield Elementary	85	110			Loader 125 Trucking 90
J.T. Lambert Intermediate South Bus Garage					
Resica Elementary	85	110			Loader 125 Trucking 90
North High School Leluan Bushfall Elementary North Bus Garage Water Tower Access Road Sewer Treatment Plant Road					
East Stroudsburg Elementary					

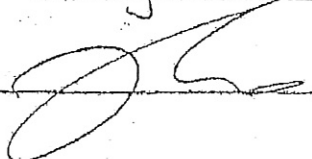
The undersigned understands and agrees that the BSASD has the right to make any decision that serves the best interests of the School District. The undersigned hereby certifies that: This proposal is genuine and not a sham or collusive or made in the interest of, or in behalf of any person, firm or corporation not herein named and that the undersigned has not directly or indirectly induced or solicited any other person or firm to refrain from submitting a proposal, and that the undersigned has not in any manner sought by collusion to secure for himself any advantages over any other proposer. The undersigned agrees that this proposal shall be irrevocable and shall remain subject to School District acceptance or refusal for ninety (90) days after the date set for the opening of proposals.

BUSINESS NAME: Megline Landscaping & Excavation LLC

80/20

Mix
\$95 per
Ton spread

SIGNATURE _____



DATE: 11/14/17

East Stroudsburg Area School District

Enrollment Count Matrix

Count of all actively enrolled students for the current school year. Note: students with multiple building enrollments (ME) will be counted once. See details for building choice.

BLDG	GRADE HMRM	KF	01	02	03	04	05	06	07	08	09	10	11	12	HmRm Total
		BES	All	53	57	62	74	76	80	0	0	0	0	0	0
	BES Total	53	57	62	74	76	80	0	0	0	0	0	0	0	402
CHSC	All	8	7	16	5	14	21	19	20	26	15	27	23	21	222
	CHSC Total	8	7	16	5	14	21	19	20	26	15	27	23	21	222
EHN	All	0	0	0	0	0	0	0	0	0	260	250	248	278	1036
	EHN Total	0	0	0	0	0	0	0	0	0	260	250	248	278	1036
EHS	All	0	0	0	0	0	0	0	0	0	337	316	347	373	1373
	EHS Total	0	0	0	0	0	0	0	0	0	337	316	347	373	1373
ESE	All	109	123	93	112	115	129	0	0	0	0	0	0	0	681
	ESE Total	109	123	93	112	115	129	0	0	0	0	0	0	0	681
HOME	All	3	3	4	4	6	7	1	10	10	2	5	6	2	63
	HOME Total	3	3	4	4	6	7	1	10	10	2	5	6	2	63
IU20	All	1	5	4	5	11	7	9	5	13	13	14	11	13	111
	IU20 Total	1	5	4	5	11	7	9	5	13	13	14	11	13	111
JMH	All	65	71	77	79	77	75	0	0	0	0	0	0	0	444
	JMH Total	65	71	77	79	77	75	0	0	0	0	0	0	0	444
JTL	All	0	0	0	0	0	0	304	318	310	0	0	0	0	932
	JTL Total	0	0	0	0	0	0	304	318	310	0	0	0	0	932
LIS	All	0	0	0	0	0	0	224	237	238	0	0	0	0	699
	LIS Total	0	0	0	0	0	0	224	237	238	0	0	0	0	699
MSE	All	56	66	80	106	109	99	0	0	0	0	0	0	0	516
	MSE Total	56	66	80	106	109	99	0	0	0	0	0	0	0	516
OOD	All	0	1	1	0	0	0	0	2	0	4	4	4	10	26
	OOD Total	0	1	1	0	0	0	0	2	0	4	4	4	10	26
RES	All	90	73	98	79	92	98	0	0	0	0	0	0	0	530
	RES Total	90	73	98	79	92	98	0	0	0	0	0	0	0	530
SMI	All	52	51	68	66	54	43	0	0	0	0	0	0	0	384
	SMI Total	52	51	68	66	54	43	0	0	0	0	0	0	0	384
Total All Buildings		437	457	503	530	554	559	557	592	597	631	616	639	697	7369

NOTES:

1. (NA) indicates students not assigned to any homeroom.
2. Student homeroom assignments are based on current enrollment.

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