

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING  
March 19, 2018 – 7:00 P.M.**

**Carl T. Secor Administration Center – Board Room**

**Simultaneously Broadcasted at High School South - Auditorium**

**Minutes**

I. **President** Robert Huffman called the meeting to order at 7:03 p.m. and led those present in the Pledge of Allegiance. **Board Secretary**, Patricia Rosado called the roll.

II. **Board Members present:** George Andrews, Larry Dymond, Robert Huffman, Keith Karkut, Debbie Kulick, Wayne Rohner, Richard Schlameuss, and Lisa VanWhy. Judy Summers was absent.

**Student School Board Representatives:** Jessika Gort. Brian Paspuel was absent.

III. **School personnel present in the Administration Center-Board Room:** Jennifer Agolino, Andronikki Andrews, Jennifer Andrews, Brian D. Baddick, Jeff Bader, Jean Benfante, Terrance Bomer, Stacey Brescancine, Karen Buis, Holly Burns, Anthony Calderone, Mary Capulish, Maria Casciotta, Robin Daning, Ashley Driesbaugh, Courtney Dunlap, Sue Eden, Joe Formica, Eric Forsyth, Geof Gambill, Carol Geiges, Lori Giaquinto, Diana Govus, Karen Green, Jill Greenwood, Donald Halker, Sue Hegarty, Scott Hnasko, Kira Kerr, Jacqueline LaBar, Robert LaBar, Kaitlin Lopez, Jennifer Marmo, Riley Maye, Tom McIntyre, Lorin Miller, Lynda Miller, Lisa Minnichbach, Bobbi Nordmark, Debra Padavano, Patricia Padula, Carrie Panepinto, Jill Parrish, Jim Parton, Rose Perkins, Joanne Peters, William Riker, Denise Rogers, Tina Rolando, Patricia Rosado, Vicki Sayer, Paul H. Schmid, Maureen Seidel, Caren Senior, Jamie Smith, Susan Steakin, Miriam Stevens, Rick Stine, Catherine Strazzeri, Patricia Tiernan, Helene Tscheschlog, Laura Weeks, Mary Winkler, Laura Witcraft, Nadia Worobij, Mary Zajac and Steve Zall. Christopher Brown, Solicitor.

**School personnel present in the H.S. South Auditorium:** Susan P. Andrews, Barb Bloom, Ben Brenneman, Christine Broderick, Marlene Camilleri-Yip, Tara Caplette, Ann Catrillo, Patricia Chestnut, Marie Christiansen, Daniel Cloward, Barb Dahl, Teri DeHart, Stacy Dickerson, Jackie Doyle, Hollie Falzone, Kellie Fuehrer, Christine Goida, Harriet Heath, Pat Heeter, Amanda Hendricks-McGee, Sara Hendricks-McGee, Maria Horn, Erin Hubert, Carol Huffman, Melissa Hughes, Cindy Ippolito, Jill Jennings, Phillip Kerzner, Deborah Koch, Colleen Koeller, Michelle Krajewski, Barry Krammes, Nicole Kresge, Catherine Kutteroff, Sal Lapadula, Maria Lazowski, Phil Lazowski, Lauren Lehman, Olivia Lesoine, David Majeski, Kelly Mark, Joseph Martin, Zachary Martin, Leisa Masker, Barb Miller, Joe Minnichbach, Matthew Mullaney, Kathleen Muniz, John Myers, Katherine Nute, Annette O'Malley, Cynthia Pellington, Brenda Perini, Erin Picciano, Gisela Piedra, Anna Przybylski, Craig Reichl, Barbara Rescigno, Julie Rubino, Trudi Sandri, Rick Sanker, Gloria Schulte, Despina Secor, Angelic Segond, Amanda Signorello, Hillary Stevens, Evan Stokes, Melissa Stout, Scott Strain, Snoann Tobin, Gillian Turner, Bill Vitulli, Lisa Vitulli, Tim Wagner, AnnaMaria Wallen, Laura Weeks, Kelly Youngken, Lisa Zabriskie and Ann Zannella.

IV. **Community members present in the Administration Center-Board Room:** Jeremiah Anderson, Kylie Aneued, Rebecca Bear, Kelsey Bowman, Louise Bowman, Isaiah Bradley, Kate Briegel, Tricia Briegel, DeMarco Bruce, Samuel Bushta, John Caldera, Hunter Cobb, Eean Colucci, Chuamer Corsus, Alessandra DeJesus, Kristi Deller, Tyler DeLorenzo, Erika Domboroczky, Greg Eck, Robert Eden, TreVaughn Ellis, Jennifer Elling, Sofia Falcone, Jack Faught, Colin Fitsimonds, Patrick Fitzsimons, Kelly Foster-Sarni, Joy Gilmartin, Bob Gress, Jahi Hamilton, Tim Hegarty, Maria Hopkins, Mekayla Huffman, Adam Kazimierski, Dominique Kurtz, Aldesohn Leidad, Randy Litts, Chuck Leonard, T.J. Lonergan, Michael Long, Devin Lopez, Sharon Maly Cramer, Ed Mooney, Shawn Munford, Jasir Parker, Julius Patterson, Ameen Ramadan, Maryann Ramadan, Ben Rickards, Duane Rickards, Hunter Riker, Nathaniel Rivera, Alexia Robinson, Brian Rodriguez, Christina Rodriguez, Jen Sadura, Gianna Salvatori, Christian Sapp, Justin Strube, Grace Taitt, Lisa Torres, Connor VanWhy, Russ VanWhy, Suzanne VanWhy, Tammy VanWhy, Gabi Vazquez, Ashley Wilder, Marcey Wilder and Jessica Wilson, Alicia Witcraft and Alex Xamo.

**Community members present in the H. S. South Auditorium:** Debra Alexander, Paul Bridges, Sarah Bridges, Jodi Chen, Samya Colon, Arianna Cousins, Robert Cruz, Cira Frame, Tomi Frame, Astrid Goicoechea, Jacob Gonzalez, Grapyh Hendricks, Katherine Hicks, Makayla Huffman, Christy Kirkwood, Diane Krupski, Eric Kump, Angelina London, Laura Luers, Ariana Matos, Lian McOrenski, Julia Miller, Lynn Mod, J.L.P., Katie Pabon, Samantha Pabon, Sandra

Pabon, Jacob Pino, Lisa Pino, Zachary Pino, Gamble Quintana, Hunter Quintana, Marcus Quintana, Akein Rivera, Jessemya Rivera, Christian Rosario, Natalie Santos, Libby Saurez, Taylor Sarni, Sara Scut, Marybel Sigler, Joy Singer, Molly Singer, Libby Suarez, John Tufano, Manuela Tufano, Patrick Turner, Danielle Tyson, Erika Uporsky, Cynthia Valcukas, Kat VanGorden, Gabi Vazquez, Erin Weiss, Heather Williams, Hope Williams, Alex Xamo and Jennifer Xamo.

Other: BRC TV13  
Charlene Brennan, Colonial IU 20  
Chris Wolfel, Colonial IU 20

**V. ANNOUNCEMENT OF EXECUTIVE SESSION**

An executive session was held this evening before this meeting at 5:30 p.m. for the purpose of discussing personnel, litigation and negotiations.

**VI. ADOPTION OF AGENDA**

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to adopt this agenda for March 19, 2018, as submitted, with the Board of Education reserving the right to add to the agenda, and take further action on any items raised in executive session where immediate action on such items is considered to be in the best interest of the District. Motion was seconded by Keith Karkut and carried unanimously, 8-0.

**VII. APPROVAL OF MINUTES**

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to approve the minutes of the February 26, 2018 meeting. Motion was seconded by Keith Karkut and carried unanimously, 8-0.

**VIII. REPORTS**

**A. Student Spotlight –**

1. Mrs. Debra Padavano, Bushkill Elementary School Principal, introduced the following students who came to speak about how Chromebooks in the classrooms have helped them with their writing, improve grammar and digital projects. It also reduced the use of paper. They won 2<sup>nd</sup> place in the Keystone Kids Digital Book Report contest.

Alexia Robinson  
Ameen Ramadan  
Gianna Salvatori

2. Dr. Bill Vitulli, Smithfield Elementary School Principal, introduced Mr. Terrance Bomar, 5<sup>th</sup> Grade Teacher, introduced a video on technology and how it is used in education through the use of Chromebooks. They reported that Chromebooks in the classrooms are an evaluable measure in learning.

3. Mrs. Denise Rogers, South Athletic Director, acknowledged the following members of the Wrestling team who had individual as well as group accomplishment(s). The team had 9 wins and 5 loses and finished in a tie for 2<sup>nd</sup> place in the Mountain Division. They took first place in Donegal Tournament along with 12 medals and placed 12<sup>th</sup> in the District X1 Team. They also had a State qualifier, Patrick Gould.

Randy Litts, Coach  
Tyler DeLorenzo placed 4<sup>th</sup> in District, 5<sup>th</sup> in Regional and received his 100<sup>th</sup> career victory. Tyler received Citations from Local and State Representative.

Mrs. Denise Rogers acknowledged the following South Boys' Basketball team, who had a historic year. They won tournaments, took back the exchange cup trophy from North, finished 24-4, earned the Mountain Division Championship, made it to the EPC Final and was the 1st South Team since 1994 to win the District XI Title. Finally, they qualified for the PIAA State Tournament.

Shawn Munford - Coach  
Riley Maye and John Caldera – Assistant Coaches  
Michael Long

Devin Lopez  
Greg Eck received 1050 points, placed 4<sup>th</sup> in history of East Stroudsburg High School, and earned EPC All-League Honors  
Jahi Hamilton  
Brian Rodriguez  
Isaiah Bradley  
Julius Paterson  
Jeremiah Anderson earned EPC All-League Honors  
Jasir Parker  
DeMarco Bruce  
Christian Sapp

Mrs. Denise Rogers acknowledged the following Rifle Team students who had 7 wins and 2 loses, finished in 3<sup>rd</sup> place in Northeast PA Interscholastic Rifle League. They have received gold, silver and bronze metals. Coach Armitage was not able to attend.

Captain Ben Rickards reported how rifle team has influenced their lives in a positive manner and thanked their coach.

Patrick Fitzsimons  
Nathaniel Rivera  
Connor VanWhy  
Sam Bushta  
Adam Kazimierski  
Colin Fitsimonds  
Alex Xamo  
Eean Colucci  
Justin Strube

- B. Mrs. Lisa VanWhy said that at the Monroe Career & Technical Institute JOC meeting they were informed that the Welding Lab Project Proposal was accepted. A discussion was held with D'Huy Engineering about the development of an egress opening in the cafeteria which will create an additional exit in case of an emergency. Also, on the agenda there is a motion for the approval of the MCTI 2018/19 budget which they presented at the February Board meeting.
- C. Mr. Robert Huffman said he was unable to attend the previous Colonial IU 20 meeting. Individuals from the IU 20 are here tonight to present their 2018/19 budget, which they will do later on tonight.
- D. Mr. Wayne Rohner said the Property/Facilities Committee met on March 1, 2018. The next meeting will be on April 3, 2018 at 5:30 p.m. The committee forwarded the following items for approval:
1. An RFP for a hiring of a Special Solicitor to file a lawsuit regarding the Middle Smithfield Elementary School, North Campus and J. T. Lambert Intermediate School projects.
  2. Contract with D'Huy Engineering to prepare bid specifications for JM Hill Elementary Concrete sidewalk replacement project.
  3. No motion was made for the installation for a green sand infiltration system for Resica Elementary School.
  4. Watercooler rentals for Resica Elementary School.
  5. Contract with D'Huy Engineering for them to obtain cost estimates for improvements of security locks for the main entrance of all buildings.
  6. CSI Proposal for the purchase and installation of a Rawland TCP/IP System for J. T. Lambert Intermediate School.

They discussed the following items

1. Five-year capital plan update
2. Safety and Security enhancements with reference to all buildings and buses

- E. Mrs. Lisa VanWhy said that the Finance Committee met on March 12, 2018. The following items were discussed and forwarded onto the Regular School Board Meeting Agenda.
1. Two additional School Police Officers
  2. Proposal for CSI to install Access panels on two doors at Middle Smithfield Elementary School

### 3. Property & Facilities Committee Items

Ms. VanWhy said that representatives from the Smithfield Gateway Project are here tonight to present their information to the Board.

Mr. Chuck Leonard and T.J. Lonergan were present to discuss the Smithfield Gateway Project. They distributed maps and pictures of where the project will take place. They are trying to develop the site and have a developer. They need approval from the Board on the formal TIF Plan that they will provide in April.

- F. Mr. Robert Huffman said the Policy Review Committee met earlier this evening and have recommended that administration post the following policies for public review during the month of March and subsequent Board action in April (pending final review by the district's legal counsel):

1. Policy # 816.1 Cloud Computing
2. Policy # 830 Data Breach
3. Policy # 906 Public Complaints

Also, on the agenda for final Board approval this evening are:

1. Policy # 202 Attendance Eligibility
2. Policy # 246 Student Wellness
3. Policy # 516 School Police Officers/Security Officers
4. Policy # 808 Food Services

- G. Miss Jessika Gort, High School South Student School Board Representative reported that the following events occurred at H.S. South:

1. Boys Basketball team won the district championship for our division.
2. Music Department had their yearly band concert.
3. AP Government class wrote 82 letters to students of the School in Parkland, Florida.
4. AP Government class collected 12 boxes of products for the United Methodist Church in East Stroudsburg.
5. AP Government class will be holding a district-wide "Casual for a Cause day for suicide prevention.
6. AP Government class hosted a Women's History Month celebration and invited Representative Madden, Representative Brown, two psychologists, social workers and Dean of Students as well as many more.
7. On April 6, 7 & 8 South will present the Musical, "Dirty Rotten Scoundrels".

- H. Dr. Charlene Brennan, Director and Dr. Christopher Wolfel, Director of Special Education, from the Colonial IU 20, were present tonight to speak about their 2018/19 budget. Dr. Brennan explained the six million dollars of services they offer to the school districts. She presented the General Operating Budget Proposal for 2018/19. The East Stroudsburg Area School District's total contribution is \$44,460.81, which includes an increase of \$1,084.39 (2.50% increase) from the 2017/18 budget.

### IX. PUBLIC PARTICIPATION

Limited to comments on this agenda by residents and taxpayers of the school district (3 min. ea.)

- A. Mr. Tim Hegarty explained since the district is well funded, the teachers should get a fair contract.
- B. Ms. Louise Bowman spoke about the importance of being a teacher; therefore, they should have a fair contract.
- C. Mrs. Rebecca Bear suggested that the Board settle a contract with the teachers because they care for the students.
- D. Ms. Alessandra DeJesus, Mr. Patrick Turner, Ms. Manuela Tufano and Ms. Cynthia Valcukas spoke in favor of the teachers getting a fair contract.
- E. Mr. Jack Faught brought his concerns with the safety issues at the North Campus (especially Bushkill Elementary) with reference to entering the building. He is in agreement with the security changes that were made last month. Police officers should be in all buildings. Teachers should have a contract.
- F. Mr. TreVaughn Ellison, Miss Kelsey Bowman, Miss Jessika Gort, Miss Dominique Kurtz, Miss Alicia Witcraft, Miss Kate Briegel, Miss Katie Pabon and Mr. Tomi Frame spoke about their discontent with the new dress code that will be implemented in the 2018/19 school year. Some issues discussed are that the new dress code causes financial hardship,

lack of identity, students will miss out on their education if they are not wearing the appropriate wear, it does not prevent bullying, it is not comfortable, causes disruption, causes lack of self-confidence, etc.

- G. Mr. Geof Gambill suggested that the Board have a discussion with the students about the dress code.
- H. Mr. Bob Gress thanked the Board for allowing the swim team to stay overnight during the storm and the coaches spending extra time with the students. He suggested that the district review the school calendar. He disagrees with the settlement of the CFO contract. Teachers' contracts should be settled. The TIF presentation is not the same as what the Board previously approved. The MCTI budget should not be approved until the district's next year's budget is finalized.
- I. Erika Uporsky questioned about the last day of school on the calendar and asked if any changes will be made.
- J. Paul Bridges asked the Board members to keep the taxpayers under consideration and not raise taxes.

**X. OLD BUSINESS**

None

**XI. NEW BUSINESS**

**a. LOCAL BOARD PROCEDURES**

**i. 003 – Functions**

**ACTION BY THE BOARD:**

Motion was made by Keith Karkut to adopt the Board Policies listed. Motion was seconded by Richard Schlameuss and carried unanimously, 8-0.

- 1. Policy #202 – Attendance Eligibility
- 2. Policy #246 - Student Wellness
- 3. Policy #516 - School Police Officers/Security Officers
- 4. Policy #808 - Food Services

(See pages 9-38)

**b. PROGRAMS**

**i. 107 – Adoption of Planned Instruction**

**ACTION BY THE BOARD:**

Motion was made by Keith Karkut to approve the Program of Studies for the 2018-2019 School Year. Motion was seconded by Lisa VanWhy and carried unanimously, 8-0.

**ii. 115 – Career & Technical Education**

**ACTION BY THE BOARD:**

Motion was made by Lisa VanWhy to approve the Monroe Career & Technical Institute's Operating Budget for the 2018-19 school year in the amount of \$9,616,961 with the District's share being \$2,073,112 as previously distributed and presented to the Board. Motion was seconded by Debbie Kulick and carried unanimously, 8-0.

iii. 121 – Field Trips

**ACTION BY THE BOARD:**

Motion was made by Wayne Rohner to authorize the field trips listed. Motion was seconded by Lisa VanWhy and carried unanimously, 8-0.

75 Miles or More

	Name	Activity	Location	Dates
1.	Clogg, Katye (#03749)	H.S. South Band students to PMEA All-State Festival	Lancaster, PA	4/18/18
2.	Healey, Michael (#03784)	H.S. South AP UN Government students to the Metropolitan Museum.	New York, NY	5/11/18
3.	Rayhon, Dannielle (#03798)	H.S. South GSA students to New Hope Pride Festival	New Hope, PA	5/19/18
4.	Rolando, Tina (#03772)	Bushkill Elementary 5 <sup>th</sup> Grade students to Liberty Science Center.	Jersey City, NJ	5/10/18

(See pages 39-46)

c. PUPILS

i. 233 – Suspension and Expulsion

1.

**ACTION BY THE BOARD:**

Motion was made by Keith Karkut to approve the Recommendation to Modify Expulsion Requirement/Agreed Upon Expulsion, Waiver of School Board Hearing and Release Agreements for the cases listed in substantially the same form as presented at this meeting [contingent upon the receipt of any Manifestation Determinations indicating the infractions were not manifestations of a disability, where applicable], subject to final review by the school district’s administration and legal counsel. Motion was seconded by Wayne Rohner and carried unanimously, 8-0.

- 1. #143106
- 2. #142959
- 3. #142889
- 4. #142968
- 5. #142969

(See pages 47-71)

2.

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to approve the adjudication, as presented, with regard to the student expulsion hearing held on January 24, 2018. Motion was seconded by Keith Karkut and carried unanimously, 8-0.

d. PERSONNEL

**ACTION BY THE BOARD:**

Motion was made by Lisa VanWhy to approve the employment actions listed in accordance with the associated, applicable policies, procedures and contractual agreements. Motion was seconded by Richard Schlameuss and carried unanimously, 8-0.

*[Subject to proper completion and receipt of all necessary documents and clearances, where applicable.]*

i. **309/409/509 – Assignments and Transfers**

	<b>Name</b>	<b>Change in Assignment/Transfer</b>	<b>Classification</b>	<b>Compensation</b>	<b>Effective Date(s)</b>
1.	Cali, Charlotte	From: Student Aide (7 hour) – J. T. Lambert Intermediate To: Student Aide (6.5 hour) – Bushkill Elementary Replaces Susan DeRosa who accepted a paraprofessional position.	Support	No change	March 13, 2018

ii. **335/435/535 – Family and Medical Leaves**

	<b>Name</b>	<b>Position</b>	<b>Classification</b>	<b>Location</b>	<b>Effective Date(s)</b>
1.	Hansen, Jillian	School Counselor	Professional	Resica Elementary	Now effective March 2, 2018 through April 27, 2018
2.	Shaffer, Nancy	Kindergarten teacher	Professional	Middle Smithfield Elementary	May 18, 2018 through the end of the 2017-2018 SY
3.	Andrews, Julie	Paraprofessional	Support	Lehman Intermediate	February 21, 2018 for sixty (60) workdays
4.	Aponte, Betty	Paraprofessional	Support	Lehman Intermediate	December 20, 2017 for sixty (60) workdays
5.	Cavanaugh, Theresa	Paraprofessional	Support	High School North	February 22, 2018 through March 22, 2018. This is an intermittent leave.
6.	Counterman, Boyd	Bus Driver	Support	Transportation	December 4, 2017 now through February 19, 2018
7.	Harris, DeAnn	Custodian	Support	High School South	February 13, 2018 through March 27, 2018

iii. **335/435/535 – Family and Medical Leaves and Childrearing Leave**

	<b>Name</b>	<b>Position</b>	<b>Classification</b>	<b>Location</b>	<b>Effective Date(s)</b>
1.	Ennico, Melissa	Spanish teacher	Professional	High School North	Now effective April 12, 2018 through January 1, 2019.
2.	Zavertnik, Louise	Reading teacher	Professional	Lehman Intermediate	December 8, 2017 now through April 13, 2018.
3.	Rodriguez, Stephanie	Paraprofessional (Reading)	Support	East Stroudsburg Elementary	February 12, 2018 now through April 27, 2018.

iv. **303/404/405/504/505 - Employment**

a. **Resignations**

	<b>Name</b>	<b>Position</b>	<b>Classification</b>	<b>Location</b>	<b>Effective Date(s)</b>
1.	Brown, Edward	Building Substitute teacher	Professional	Middle Smithfield Elementary	March 9, 2018 (end of workday)
2.	Molinaro, Heide	Building Substitute teacher	Professional	High School South	March 9, 2018 (end of workday)
3.	Paz, Samantha	Building Substitute teacher	Professional	Bushkill Elementary	March 28, 2018 (end of workday)
4.	Schmelz, Christy	Accounts Payable	Support	Business Office	March 20, 2018 (end of workday)

(See pages 72-75)

b. **Retirement**

	<b>Name</b>	<b>Position</b>	<b>Classification</b>	<b>Location</b>	<b>Effective Date(s)</b>
1.	Geiges, Carol	Grade 1 teacher	Professional	Bushkill Elementary	June 30, 2018

(See page 76)

c. Tenure

	Name	Position(s)	Location
1.	Hochrine-Firth, Christy	English	Lehman Intermediate

d. Appointments

	Name	Position	Classification	Location	Compensation	Effective Date(s)
1.	Padula, Patricia	Supervisor of Special Education K-6 (LTS) Replaces Colien Hendershot who is on a leave.	Act 93/LTS	District	\$59,229.00 (prorated)	March 20, 2018 through October 24, 2018 (end of workday)
2.	Wysocki, Lauren	Math teacher (TPE) Replaces Stephen Meglio who was reassigned.	Professional	J. T. Lambert Intermediate	\$42,599.00 (prorated) Step 1 Column 1	April 6, 2018
3.	Chamberlin, Carley	School Counselor (LTS) Replaces Jillian Hansen who is on a leave.	Professional/LTS	Resica Elementary	\$52,304.00 (prorated) Step 5 Column 10	March 12, 2018 through April 27, 2018 (end of workday)
4.	Fitzkee, Sarah	Reading teacher (LTS) Replaces Louise Zaveritnik who is on a leave.	Professional/LTS	Lehman Intermediate	\$45,793.00 (prorated) Step 1 Column 7	December 8, 2017 now through April 13, 2018 (end of workday)
5.	Molinaro, Heide	Family & Consumer Science teacher (LTS) Replaces Destiny Moretto who is on a leave.	Professional/LTS	J. T. Lambert Intermediate	\$45,819.00 (prorated) Step 2 Colum 6	March 12, 2018 through the last 2017-2018 teacher workday (end of workday)
6.	Paz, Samantha	Grade 1 teacher (LTS) Replaces Erin Hewitt who is on a leave.	Professional/LTS	Middle Smithfield Elementary	\$42,599.00 (prorated) Step 1 Column 1	April 3, 2018 through last 2017-2018 teacher workday (end of workday)
7.	Spitzel, Tanya	School Counselor (LTS) Replaces Kate Krammes who is on a leave.	Professional/LTS	High School South	\$45,793.00 (prorated) Step 1 Column 7	April 4, 2018 through the last 2017-2018 teacher workday (end of workday)
8.	Harrison, Stacy	School Police Officer (10 month, 8.5 hour, 1 <sup>st</sup> shift) Replaces Joshua Lowe who resigned.	School Police Officer (non-bargaining unit)	District	\$16.53/hour	April 3, 2018
9.	Bergen, Lori	Paraprofessional (Reading) (LTS) Replaces Stephanie Rodriguez who is on a leave.	Support/LTS	East Stroudsburg Elementary	\$16.22/hour \$16.72/hour after satisfactory completion of probation period	February 15, 2018 now through April 27, 2018 (end of workday)
10.	Rosado, Annette	Custodian (2 <sup>nd</sup> shift) (LTS) Replaces Robert Goeller	Support/LTS	J. T. Lambert Intermediate	\$14.98/hour plus \$.40/per hour shift differential \$15.48/base hour after satisfactory completion of probation period	January 29, 2018 now through June 29, 2018 (end of workday)

(See pages 77-82)

e. **Homebound and Substitute Appointments**

	<b>Name</b>	<b>Position(s)</b>	<b>Classification</b>	<b>Effective Date(s)</b>
1.	Walker-Footman, Rhonda	Homebound	Professional	2017/2018 School Year
2.	Patrick, Lauren	Substitute teacher	Professional	2017/2018 School Year
3.	Chamberlin, Carley	Substitute teacher	Professional	2017/2018 School Year
4.	Spitzel, Tanya	Substitute teacher	Professional	2017/2018 School Year
5.	Walker-Footman, Rhonda	Substitute teacher	Professional	2017/2018 School Year
6.	Wysocki, Lauren	Substitute teacher	Professional	2017/2018 School Year
7.	Donohue, Robert	School Police Officer	School Police	2017/2018 School Year

f. **Schedule B Position Appointments**

**2017-2018 School Year**

	<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Building</b>	<b>Rate</b>
1.	Tscheschlog	Helene	Mentor for Douglas Posten	High School North	\$612.06
2.	Kutteroff	Catherine	Mentor for Kevin Simonds Effective 2/26/18	J. M. Hill Elementary	\$612.06 (prorated)
3.	McNamara	Bryan	Baseball Assistant Varsity Coach	High School North	\$3,560.15
4.	LaBar	Keith	Choral Director	High School North	\$3,616.25 (plus \$250.00 longevity stipend)
5.	DeLong	Ryan	Intramural Athletic Advisor (North)	High School North	\$23.46/hour (additional 75 hours)
6.	Andrews	Jennifer	Intramural Athletic Advisor (South)	High School South	\$23.46/hour (additional 75 hours)
7.	Clogg	Katye	Stage Co-Manager Effective 3/4/18	High School South	\$3,784.57 (prorated)
8.	Milford Jr.	Gregory	Volunteer Baseball Advisor	High School South	not applicable
9.	Posten	Douglas	Volunteer Baseball Advisor	High School South	not applicable

v. **516 – School Police Officers/Security Officers**

1.

**ACTION BY THE BOARD:**

Motion was made by Wayne Rohner to approve that the Solicitor and Superintendent of the District be authorized and directed to prepare and file a Petition with the Local Court of Common Pleas for both Monroe and Pike Counties for the purpose of having Stacy Harrison and Robert Donohue appointed as school police (attendance) officers for the District. Motion was seconded by Keith Karkut and carried unanimously, 8-0.

2.

**ACTION BY THE BOARD:**

Motion was made by Wayne Rohner to approve the hire of two additional school police officers to 10-month positions. Motion was seconded by Richard Schlameuss and carried unanimously, 8-0.

e. **FINANCES**

i. **605 – Tax Levy**

**ACTION BY THE BOARD:**

Motion was made by Richard Schlameuss to ratify and affirm the authority of the Superintendent, Board, President, and Board Secretary to execute and submit to the Pennsylvania Department of Education an Application for Payment pursuant to Section 604 of the School Code for payment in lieu of taxes for property acquired by the Commonwealth for the National Recreation Area project located in Lehman Township, Pike County in the form as presented at this meeting and in accordance with the recommendation of the Finance Committee. Motion was seconded by Wayne Rohner and carried unanimously, 8-0.

ii. **613 – Cooperative Purchasing**

1.

**ACTION BY THE BOARD:**

Motion was made by Keith Karkut to approve the proposal from CSI to replace the public address system equipment at J.T. Lambert Intermediate School in the amount of \$32,420.00, in accordance with the recommendations of the Property and Facilities and Finance Committees. Pricing is per the PEPPM 2018 Bid. Motion was seconded by Lisa VanWhy and carried unanimously, 8-0.

(See pages 84-89)

2.

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to approve the proposal from CSI to install access control on two doors at Middle Smithfield Elementary School in the amount of \$7,030.62 plus installation by CSI anticipated to be approximately \$3,000, in accordance with the recommendation of the Finance Committee, subject to review and revision by the Administration and Solicitor as to terms other than price or cost. Pricing is per the PEPPM 2018 Bid. Motion was seconded by Lisa VanWhy and carried unanimously, 8-0.

(See pages 90-94)

iii. **616 – Payment of Bills**

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to approve the Budget Transfers, Payment of Bills and Treasurer's Report listed in this agenda for 2017-2018 fiscal year, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the Auditor General. Motion was seconded by Lisa VanWhy and failed 3-5.

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to reconsider the previous motion and to approve the Budget Transfers, Payment of Bills and Treasurer's Report listed in this agenda for 2017-2018 fiscal year, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the Auditor General. Motion was seconded by Schlameuss and passed 7-1. Keith Karkut voted no.

1. Budget Transfers - (See pages 95-110)
2. Payment of Bills - (See pages 111-123)
3. Treasurer's Report - (See page 124-130)

iv. **618/618.1 – Student Activity Funds**

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to approve the request to establish the student fund listed. Motion was seconded by Wayne Rohner and carried unanimously, 8-0.

1. Tri-M Music Honor Society – H.S. South

(See page 131)

f. **PROPERTY**

i. **704 – Maintenance**

1.

**ACTION BY THE BOARD:**

Motion was made by Lisa VanWhy to approve the proposal from Rain-Flo Irrigation to purchase a Kifco portable, self-retracting, above ground irrigation system in the amount of \$3,269.00, in accordance with the recommendation of the Finance Committee. Motion was seconded by Keith Karkut and carried unanimously, 8-0.

(See pages 132-134)

2.

**ACTION BY THE BOARD:**

Motion was made by Wayne Rohner to approve the proposal from Master Locators to perform additional stormwater pipe investigations in the amount of \$6,000.00, in accordance with the recommendations of the Property and Facilities and Finance Committee. Motion was seconded by Debbie Kulick and carried unanimously, 8-0.

(See pages 135-137)

g. **OPERATIONS**

i. **803 – School Calendar**

**ACTION BY THE BOARD:**

Motion was made by Wayne Rohner to approve the revised 2017-2018 school calendar, as amended to account for inclement weather. Motion was seconded by Lisa VanWhy and carried unanimously, 8-0.

(See page 138)

ii. **808 – Food Services**

1.

**ACTION BY THE BOARD:**

Motion was made by Keith Karkut to approve the cafeteria school lunch prices for the 2018-19 school year as follows (a \$.10 increase in lunch prices), in accordance with the recommendation of the Finance Committee. Motion was seconded by Richard Schlameuss and carried unanimously, 8-0.

Elementary	\$2.45	Adult	\$3.50
Intermediate	\$2.55	Ala Carte Milk	\$0.50
Secondary	\$2.55	Reduced Price Meal	\$0.40

2.

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to approve the cafeteria school breakfast prices for the 2018-19 school year as follows (a \$.10 increase in breakfast prices), in accordance with the recommendation of the Finance Committee. Motion was seconded by Lisa VanWhy and carried unanimously, 8-0.

Elementary	\$1.45	Adult	\$1.75
Intermediate	\$1.45	Ala Carte Milk	\$0.50
Secondary	\$1.45	Reduced Price Meal	\$0.30

iii. 818 – Contracted Services

**ACTION BY THE BOARD:**

Motion was made by George Andrews to approve the contract listed for its specific services, rates and effective dates, subject to the review and recommendations of the Solicitor and approval of the Administration regarding the terms and conditions of any final contract, other than price or cost. Motion was seconded by Debbie Kulick and carried unanimously, 8-0.

Contracts Totaling Under \$10,000

	NAME	SERVICE	RATE	PAYMENT FROM	EFFECTIVE DATE
1.	Allison, Diana	Spring Into Technology – Organizer/Facilitator	\$350.00	Staff Development	3/24/18 (Snow Date 4/14/18)
2.	Martin, Joseph	Spring Into Technology – Organizer/Facilitator	\$350.00	Staff Development	3/24/18 (Snow Date 4/14/18)
3.	Seidel, Maureen	Spring Into Technology – Organizer/Facilitator	\$350.00	Staff Development	3/24/18 (Snow Date 4/14/18)
4.	Smith, Robert W. (Ariana Productions, LLC)	Compose, Rehearse, Guest Composer and Conductor for the 2018 North bands.	\$2,000.00	North Instrumental Music	1/29/18-2/27/18
5.	Wescott, Shawn	Spring Into Technology – Organizer/Facilitator	\$350.00	Staff Development	3/24/18 (Snow Date 4/14/18)

(See pages 139-144)

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING  
March 19, 2018 - 7:00 P.M.  
Carl T. Secor Administration Building**

**Simultaneously Broadcasted at High School South - Auditorium**

**ADDENDUM A**

**d. PERSONNEL**

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to approve the employment actions listed in accordance with the associated, applicable policies, procedures and contractual agreements. Motion was seconded by Lisa VanWhy and carried unanimously, 8-0.

*[Subject to proper completion and receipt of all necessary documents and clearances, where applicable.]*

**i. 309/409/509 – Assignments and Transfers**

	Name	Change in Assignment/Transfer	Classification	Compensation	Effective Date(s)
2.	Wade, Jessica	From: Secretary/Business Office Personnel I - Administrative Services To: Bookkeeper-Child Accounting/Business Office Personnel II – Administrative Services Transition of position responsibilities	Support	From: \$17.88/hour To: \$18.07/hour	March 20, 2018

iv. **303/404/405/504/505 - Employment**

d. **Appointments**

	<b>Name</b>	<b>Position</b>	<b>Classification</b>	<b>Location</b>	<b>Compensation</b>	<b>Effective Date(s)</b>
11.	Zall, Denise	Spanish teacher (LTS) Replaces Melissa Ennico who is on a leave.	Professional/LTS	High School North	\$42,599.00 (prorated) Step 1 Column 1	March 22, 2018 through the last 2017-2018 teacher workday (end of workday)
12	Matthy, Stephanie	Paraprofessional (Reading)(LTS) Replaces Kevin Simmons who transferred to LTS 4th Gd.	Support/LTS	JM Hill	\$16.22/hour \$16.72/hour after satisfactory completion of probationary period	March 20, 2018 through the last 2017-2018 paraprofessional workday (end of workday)

(See page 2)

vi. **301/401/501 – Creating a Position**

**ACTION BY THE BOARD:**

Motion was made by Debbie Kulick to approve the Act 93 staff job description of Coordinator of Social Services. Motion was seconded by Lisa VanWhy and carried unanimously, 8-0.

(See page 3-4)

XII. **ADJOURNMENT – 9:06 P.M.**

**ACTION BY THE BOARD:**

Motion was made by Lisa VanWhy to adjourn. Motion was seconded by Debbie Kulick and carried unanimously, 8-0.

Respectfully submitted,

Patricia L. Rosado  
Board Secretary