

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – February 27, 2017
Carl T. Secor Administration Center – Board Room
7:00 p.m.**

Minutes

- I. **Vice President,** Robert Cooke called the meeting to order at 7:07 p.m. and led those present in the Pledge of Allegiance. **Board Secretary,** Patricia Rosado called the roll.
- II. **Board Members present:** Ronald Bradley, Robert Cooke, Robert Gress, Robert Huffman, Debbie Kulick, Wayne Rohner, and Lisa VanWhy. Gary Summers and Judy Summers were absent.

Student School Board Representatives: Nadia Hussein and Alexa Williams.

- III. **School personnel present:** Michelle Arnold, Jeff Bader, Brian Borosh, Anthony Calderone, Tara Caplette, Maria Casciotta, Larry Dymond, David Falbo, Joe Formica, Eric Forsyth, Erin Gurry, Donald Halker, Marisela Horton, Scott Ihle, AnnMarie Kizer, Barry Krammes, Phil Lazowski, Fred Mill, Heather Piperato, William Riker, John Rosado, Patricia Rosado, Paul H. Schmid, Bob Sutjak, Bill Vitulli, Nadia Worobij and Sally Yorke-Viney. Chris Brown, Solicitor.
- IV. **Community members present:** Paul Bridges, Sarah Bridges, Alisha Christian, Douglas Christian, Barbara Horton, Matthew Horton, Roy Horton, Cleo Jarvis, Christina Kirkwood, Laura LaBar, Sharon Maly-Cramer, David Piperato, Paul Ramdial, Jordan Ramdial, Jose Rivera, Bryan S. and Leslie Underhill.

Other: Charlene Brennan and Chris Wolfel, IU 20
Carolyn Shegelski & Diane Serfass, MCTI
Bill Cameron, Pocono Record
Local News BRCTV 13

V. **APPROVAL OF MINUTES**

ACTION BY THE BOARD:

Motion was made by Debbie Kulick to approve the minutes for the meeting of January 23, 2017, (pages 1-24). Motion was seconded by Robert Huffman. A roll call vote was taken and passed 5-2. Robert Cooke, Robert Gress, Robert Huffman, Debbie Kulick and Lisa VanWhy voted yes. Ronald Bradley and Wayne Rohner voted no.

VI. **APPROVAL OF AGENDA**

ACTION BY THE BOARD:

Motion was made by Lisa VanWhy to approve this agenda for February 27, 2017, (pages 1-20), as submitted, with the Board of Education reserving the right to add to the agenda, and take further action on any items raised in executive session where immediate action on such items is considered to be in the best interest of the District. Motion was seconded by Debbie Kulick and carried unanimously, 7-0.

- VII. **ANNOUNCEMENT OF EXECUTIVE SESSION** -- An executive session was held this evening before this meeting at 6:00 p.m. for the purpose of discussing personnel, litigation and negotiations.

VIII. **ANNOUNCEMENTS BY THE BOARD**

- A. Mrs. Lisa VanWhy said that although she does not have anything to report from the Monroe Career & Technical Institute JOC meeting, Mrs. Shegelski, Director, is here tonight to present their 2016/17 proposed budget.

- B. Mr. Robert Huffman said he was unable to attend the previous Colonial IU 20 meeting. This evening Dr. Brennan, IU 20 Director, is here to present their 2016/17 proposed budget.
- C. Mr. Wayne Rohner said that the Property/Facilities Committee met on February 2, 2017. The following items were recommended to the Board for them to review and take action on:
1. The agreement for the School Board to work with the Stroud Region Open Space Recreation Commission in order to rebuild two softball fields at Zacharias Pond by donating three of the district's maintenance personnel and equipment.
 2. The relocation of the Transportation Department to J. T. Lambert Intermediate School where there is an existing pod that was previously used as a learning center.
 3. The final payment to D'Huy Engineering for the J.T. Lambert and H.S. North Masonry investigatory report in the amount of \$1,850.00 for the paving project at J. T. Lambert Intermediate School and the amount of \$4,539.11 for the North Paving projects and Geotechnical testing services.
 4. The Co-star contract in the amount of \$25,665.00 for the J. T. Lambert School's lockers which was received by A.G. Mauro.
 5. Repairs of the High School South pool boiler's heat exchanger in the amount of \$11,900 by Super Heat.

Other items of discussion:

1. The Committee postponed the replacement of the Lehman Intermediate School door entrance #9. This project will be discussed in the near future with respect to the security and safety upgrades of all school buildings.
 2. The Committee also discussed the two shipping cargo containers that are in the tractor trailer. They were cleaned out and are now empty. The district will reach out to the borough to see if they will donate the labor and equipment to haul them to a junk yard. We found out this evening that they have an individual interested in hauling these items away.
- D. Mr. Robert Gress said that the Finance Committee met on February 13, 2017. There are numerous items that were discussed and are on the agenda tonight as follows:
1. Food Service Supplies Bids
 2. Elementary Math Curriculum
 3. School breakfast and lunch prices for 2017/18
 4. Flexible Spending Account
 5. Act 120 Training

Also, the Governor presented his budget in February. We are not sure about all the numbers yet. Mr. Bader shared with us some information but either way, we are receiving less per student funding in the State in an approximate amount of \$2,200. The other districts receive more. Pleasant Valley is getting about \$4,600 more, Stroudsburg and Pocono Mountain are receiving \$500 more. The majority of the districts get more than we do. The Governor proposed a decrease in transportation funding, which can probably lessen the amount that we are supposedly receiving. The next Finance Committee meeting will be on March 13th. The Committee will start looking at the budget and hopefully legislators will come up with more money. Mr. Gress suggested that everyone call their legislators to ask for more funds; otherwise, programs will have to be cut. The Monroe Career & Technical Institute and the IU 20 are here tonight to present their budgets.

- E. Mr. Robert Cooke said, in Mrs. Summers' absence, he will give the report from the Policy Review Committee meeting. The following policies will be posted for public review during the month of February and subsequent Board action in March:

- Policy 251 Homeless Students
- Policy 255 Educational Stability for Children in Foster Care (New Policy)
- Policy 702 Gifts, Scholarships, and Donations

Also, on the agenda for final Board approval this evening is:

- Policy 206 Assignment within District

Policy 707 was discussed at the meeting this evening. There were questions that the entire Board needs to discuss; therefore, it will be discussed at the next Board Work Session on March 27, 2017.

IX. SUPERINTENDENT'S REPORT

- A. Miss Nadia Hussein, H. S. South Student Board Representative, said this month UN Aspire and AP Government classes attended the Holocaust Remembrance Day at the United Nations. Today they hosted a screening in the Dansbury Depot regarding the African American Oral History Project in honor of Black History Month. Our DECA South Chapter competed in a week-long annual State competition in Hershey, PA. We had seven metalists, Semion Richard-Sampson, Dayne McGary, Sofia Fullone, Catherine Gary, Charlie Seith, Greg Eck and Bailey McCue, who won first place and qualified to compete at Nationals in California. In Sports, the Mock Trial competition happened on February 21 and February 22 at the Monroe County Courthouse where students competed against Pleasant Valley and Pocono Mountain East students. ESASD won one night of the nights to conclude their season. Winter sports celebrated senior nights. Swimming is preparing for district competition. South rifle came in second for the Regional Team Tournament and now qualify to compete in the State Competition. The Wrestling team competed at the Individual District Wrestling Tournament. We had five medalist including Austin Sphar. Four of them qualified to compete in the Regional Competition Tyler Delorenzo, Stephen Storm, Patrick Finn and Patrick Gould who won first place. Patrick is a two-time District X1 Champion and he is only a Sophomore.
- B. Miss Alexa Williams, H. S. North Student Board Representative, said for the 3rd week in row senior health classes have been raising funds through the Pennies for Patients fundraiser for children suffering with leukemia and lymphoma. Since High School North started with this fundraising effort, they have raised about \$32,000 for the Leukemia & Lymphoma Society. On February 13th, the SADD (Student Against Destructive Decisions) Chapter was selected as a finalist in a Public Service Announcement Competition for the PA Youth Society Prevention Initiative. They will know results in a couple of weeks. On February 10th, the North boys' basketball team made it to the first round of the EPC playoffs. On February 24th, a fan bus was taken to Whitehall for the Boy's District XI Quarter Final game. On February 24th, North held their Second Annual Red Cross blood drive. They donated about 62 pints of blood saving over 186 lives. On February 17th, students supported the American Heart Association by participating or donating to our Hoops for the Heart fundraising event. The game was played by students against teachers. On February 15th, the North Choral students performed at Moravian College and took part in a adjudication. Last week Senior, Daniel Caban, represented H.S. North at the 2016 PMEA District X Jazz Band competition, which was held at Lilly Valley High School. On March 14th, the North Chorale students will perform in the Music in our Schools Event in Harrisburg.
- C. Mrs. Michelle Arnold, Safety Committee Chairperson, said that the East Stroudsburg Area School District Safety Committee recently held a Safety in the Workplace poster contest open to all students in grades K-5. The purpose was to raise awareness of safety in the workplace. There were three categories – Winter Safety, Spring Safety and overall Workplace Safety. After all entries were received, the Safety Committee reviewed all of the entries and chose 4 of the top drawings. The drawings will be made into posters and displayed in all of the buildings, maintenance shed and Transportation Department. The winner will receive a \$20 gift certificate to use at their book fair and an acknowledgement certificate. All winners were from Smithfield Elementary School. The winners are:

Barbara Horton – Kindergarten
Jaylen Reels – Second Grade
Tatyana Rivera – Fourth grade
Gianna Rivera – Fourth Grade

Congratulations to all students!

- D. Mr. David Falbo, High School North Guidance Counselor said that a H.S. North student has been selected for the 2017 Student Ambassador Program through Senator John Blake's office. The Student Ambassador Program helps students learn about the value of public service, history of local community, the roles of Local, County, State and Federal Government, as well as how State legislation is developed, enacted into law and implemented. The student selected for this program through Senator Blake's office is Jordan Ramdial. Jordan is a senior interested in government and plans to pursue a law degree. She is one of the top academic performers in the senior class. She has been involved in community service activities through the Bushkill Elementary School, the Reformed Church in Bushkill and in community outreach programs. Some school activities include: Student Government, Girls' Soccer, Speech and Debate, etc.

Dr. Riker presented Jordan Ramdial with a Certificate of Commendation. Jordan Ramdial said in Student Ambassador Program, they learn about the government. At their last meeting, they spoke about the Governor's budget that was recently released and is being reviewed.

- E. Dr. Carolyn Shegelski, Director of the Monroe Career & Technical Institute (MCTI), said they brought a Budget Presentation tonight and they worked hard to maintain every dollar and cents to try to provide all the programs and services for the students. She thanked the Board for their support.
- F. Mrs. Diane Serfass, MCTI Business Manager, said that today's presentation includes Student & Employee Statistics, Revenues, Expenditures, Adult Education Budget, and Total Financial Impact to the Sending Districts.

Student & Employee Statistics

950 Students on average

Total of 82 Full-Time and 3 Part-Time Employees

510 Adult Continuing Education Students and 40 Part-Time Teachers

MCTI's budget consists of two different calculations. The first is for the student's quota. They can hold up to 1,100 students in the 23 programs. Each year, they see the ADMs (average daily membership) from the sending districts. ESASD was 1,999.746 and the overall population is 7,089.99 for the sending districts. For ESASD 28.21 equals 135 students. Overall, we have 289 slots for 2017/18 budget. The second part is a four-year rolling average of the ADM. This comes from PDE based on child accounting reports that are submitted. This is the first year that they have the figures for a four-year average. For ESASD, our percentage is 22.501%, which equals a total of \$8,147,269 for all sending districts, without the budgetary reserve. The ESASD monthly payment would be \$152,771. The budgetary reserve would be a monthly payment of \$49,503 from July to June. MCTI does not have tax revenues. 89% of the revenue comes from the sending districts. 11% comes from interest earned, retirement reserves, production shops and PDE social security and retirement reimbursements. The budget has gone up .68% or \$63,707. These figures do not include vocational education subsidy from the State of about \$774,495.00.

Expenditures include:

Additional Guidance Counselor which replaces a Special Education Resignation

Additional Supervisor of Student Services, which replaces a Supervisor of Pupil Services

Reduction of expenses due to attrition of 1 Math Coach and 1 IT Integration Specialist

PSERS rate of 32.57% of salaries

14% increase in Healthcare Rates

A Budgetary reserve of \$220,000

MCTI's functions of the budget follow the PDE coding as the sending districts do. There are some ups and downs within the budget due to attrition and contracts that were settled for a total expenditure of 9.3 million dollars. If the budget is broken down by object code, 78% is for Employees' Salaries, Wages and Benefits, 2% is for Contract Services, 5% is for Property Services, 3% is for Other Purchased Services, 9% is for Supplies, 1% is for Property and 2% is for the Budgetary Reserve. 20% of the budget is controllable. Ms. Serfass provided a History of PSERS & the Healthcare. In 2011/12, the healthcare expense was \$382,513 and today it is 1.4 million dollars due to increases over the past 8 years. The healthcare is part of the IU 20 consortium. In 2012/13, we went from having two healthcare plans and made it 1 PPO plan. In 2015/16, changes were made with the deductible for medical, emergency room, doctor visits, etc.; therefore, the district was able to stay leveled in 2016/17. Now in 2017/18, the monthly premiums had to be adjusted and increased by 14% because of four catastrophic claims. Ms. Serfass provided information for the Adult Education budget. They are full to the max in all programs and will have a surplus of \$63,368. Overall the district will have an increase of 1.8 million dollars with a 3.37% because of the percentage of the ADM. In November of 2016, MCTI paid off their 2008 bonds so they are debt free in the amount of 6.6 million dollars. The districts have paid about \$951,000 a year for bond payments. This is a reduction of \$231,000 a year for the district for now. Unfortunately, the building needs repairs such as the roof.

Ms. Kulick asked her to explain what PSERS is. Ms. Serfass said that it is the PA State Employee Retirement System. It is paid in for all staff in all districts. The employees put in 7.5% of their wages if they have been here for a while as opposed to those who are just hired put more. Mr. Gress thanked her for the budget presentation. He asked about the historical trending for contracted services that she is increasing about 30% and the solicitor's fee that went up with no contract. Dr. Shegelski said there were extra items that the solicitor billed for. There

will be a reduction from now on. They placed extra funds on the budget in case repairs are needed that the staff cannot complete. Mr. Gress said the historical trend needs to be reviewed and MCTI needs to pay for a learning curve for the solicitor. These items were of a concern to him when he learned about them at the previous MCTI JOC meeting, when he attended as a Board alternate.

- G. Dr. Charlene Brennan, Director of the Colonial IU 20, said Hans Baltzersen, Assistant to the Executive Director, could not attend tonight. If she cannot answer any questions, she will get the answer to Dr. Riker and Mr. Bader. She introduced Chris Wolfel, Assistant to the Executive Director for Student Services. She will be speaking about the General Operating Budget, which is one of many budgets they administer for the school districts. All other items are services that the district purchases from them. Dr. Brennan and Mr. Wolfel will be meeting on March 6th with Dr. Riker and the Special Ed Directors to discuss all other services they offer. The summary of the Intermediate Unit General Operating Budget is that they begin this process with staff review and discussion. They then have a subcommittee of Superintendents from the Superintendent Advisory Council, Dr. Frank DeFelice, Bangor School District, Dr. John Bell, Delaware Valley School District and Dr. Carol Geary, Pleasant Valley School District. We sat down with them and go through the budget line item by line item. It then goes to the 13 Superintendents in December, which they approved. It also goes to the Intermediate Board of Directors in January, which they also approved. Although it is a small budget, it was reviewed by many. Without this budget they could not operate. Other budgets are entrusted to the Intermediate IU Board of Directors. Our representative is Robert Huffman. The IU is proposing the 2017/18 General Operating Budget of 3.4 million dollars. The budget funds four departments at the IU 20. The Director's Office, Business Office, Educational Support Services, Human Resources, Curriculum and Education Technical Services, (previously known as the Instructional Material Services). The budget includes a 2.6% increase but are bringing the districts a 0% increase withholding amount. It accounts for about 15% to 16% of the budget and the only mandated payment besides the debt services of the Colonial Academy. 13% of the budget increase is due to PSERS and medical expenses. Salaries are not for teachers but for administrators and support staff. It is based on an average increase of all school districts. The reason for no increase in withholding amount is because they are expecting an increase of \$74,000 from the State so they can help implement the Statewide System of Support such as Teacher Effectiveness Training. They had a PSERS reserve account which they took 90% and 10% from the district. Now 60% is from the districts and 40% from the reserve account. The Revenue net change increase of \$74,000. The district's withholding increase is 0%. \$532,000 is broken down and divided by 13 School Districts by a formula of the weighted average daily membership that is provided by the State. The largest payment comes from the Bethlehem School District in the amount of \$113,000. The smallest Pen Argyl School District is in the amount of \$11,000 and the ESASD pays the same as last year in the amount of \$43,209. There has been an increase only twice in the past seven years. Dr. Brennan also presented a summary by object code, which includes a 2.6% overall increase. Some line items like the long-term disability had a large increase due to some individuals going out due to illness. The retirement contribution had a 9.2% increase. They cut back in communications and increase in electricity. Dues and Fees had a \$5,400 increase due to intermediate unit dues such as to the Lehigh University School Studies Council on Equity and Excellence Consortium. It is important that they participate. She presented some charts which includes 85% of salaries and benefits. Over the years, they have cut in this area. They employ about 1,500 people at the Intermediate Unit. This budget represents 24 of those people. It is a very large intermediate unit of 210 million dollars about half of which is the money they manage for EPTEB, which the ESASD is a member. The final part of Dr. Brennan's presentation includes detailed pages that summarizes other types of services they provide to the school districts.

Mr. Bradley asked what is the cost and healthcare increase that they had this year. Dr. Brennan said it was not healthcare that increased but it was for the long-term disability insurance. There were three or four people that went on long term disability due to illness so they are expecting a bump in the premium. Mr. Bradley asked what type of bump? Dr. Brennan said the increase would be \$930 or a 30.1% increase. Mr. Baltzersen may have gotten the amount from the long-term disability company. Mr. Bradley asked if this is a one-time residual cost. Dr. Brennan said they are hoping for some good experience but they do not know if the insurance company will lower it again. Dr. Brennan said they did not use this insurance for the past 20 years but now they had to.

Mr. Gress asked if Dr. Brennan has an estimated percentage for increase for services. Dr. Brennan said the increase is 3% for special education services. Their seven-year history average was 1.86% but this year it is 3%.

- H. Dr. Riker congratulated the H.S. North Boys' Basketball team who beat Allentown Central Catholic tonight in the second round of the playoffs.

X. **PUBLIC PARTICIPATION** -- Federal Programs
Title I
Title VI
Other Concerns

- A. Ms. Cleo Jarvis and Ms. Leslie Underhill said they are here tonight representing the Rotary of the Stroudsburg. Ms. Underhill said they submitted a Use of Facilities form and in the past, their fee has been waived since they give scholarships to the students in our community. They host a yearly luncheon at Shawnee Inn. Ms. Jarvis said they give scholarships totaling about \$9,000. If they have to pay for their Use of Facilities, it will take away from the students' scholarship. The building will already be opened for another event. Mr. Cooke said this item is part of Policy # 707 that the Board will continue discussing. Ms. Underhill asked if there will be a resolution by next month's meeting. Mr. Cooke said he is not sure but thanked them for bringing their concern before the Board.
- B. Ms. Laura LaBar has children at Smithfield Elementary. She has been in contact several times with the Transportation Department with a concern about her children's bus stop that is off I80 on Rt. 209. Many cars try to pass the school bus causing hazardous conditions to all at the bus stop, especially the children. She requested numerous times for the bus stop to be removed from 209 to the daycare parking lot. She was told by Mr. Sutjak, Director of Transportation, that it would be an inconvenience. He tried to contact the Martz Bus Company to see if they can use their property for their stop but were denied. Since the district was denied, the Transportation Department decided it was no longer a safety issue. She contacted the Swiftwater State Police and they agree with the safety issues. They are trying to help but cannot be there every day because it is not their priority. She can only speak for her children, but the daycare is willing for the bus to turn around on their lot. She does not know who else to turn to since she already reached out to Bob Sutjak and Mr. Forsyth. Mr. Cooke thanked her for her concern and said the Board's concern is safety for kids also. Ms. LaBar asked how will she obtain a response. Mr. Cooke said he will refer her concern to the Transportation Department to get back to her.
- C. Ms. Christina Kirkwood said she has a concern with her children's bus stop which is at Shawnee Playhouse. She has seen situations that made her uncomfortable last year and this year. She called the Transportation Department and did not get a response. She and her husband tried to be there each day and on numerous occasions have had to stop vehicles from hitting the bus. She asked where does she go from here since the Transportation Department is not getting back to her. Mr. Cooke asked her to call the Transportation Department, leave your phone number and they will get back to you.

XI. **PERSONNEL ITEMS**

A. **Support Staff – Uncompensated Leaves of Absence**

ACTION BY THE BOARD:

Motion was made by Wayne Rohner to approve the uncompensated leaves of absence in accordance with the approved applicable policy, procedures and contractual agreement. Motion was seconded by Debbie Kulick and carried unanimously, 7-0.

1. **Uncompensated Leaves of Absence – In accordance with School Board Policy #539**

Name	Position Held
a. Gomez, Charles	Custodian (2 nd shift) - High School South Effective Date: November 9, 2016 Length of Leave now through : February 19, 2017
b. Mora, Nellie	Cafeteria Worker (part-time) - Bushkill Elementary Effective Date: February 10, 2017 Length of Leave: March 24, 2017
c. Van Why, Rose	Cafeteria (Cook) Worker - High School South Effective Date: January 31, 2017 Length of Leave: February 2, 2017

(Requests received)

B. Support Staff - Termination

ACTION BY THE BOARD:

Motion was made by Lisa VanWhy to approve the termination of the support staff designated in accordance with the approved applicable policies, procedures and contractual agreement. Motion was seconded by Debbie Kulick and carried unanimously, 7-0.

1. Termination

Name	Position
a. Rivas-Deans, Maridela	Bus Driver - Transportation Effective: December 6, 2016 Job Abandonment

C. Support Staff

ACTION BY THE BOARD:

Motion was made by Debbie Kulick to approve the resignations, retirements, leaves of absence, reassignments, changes of positions, change of status, workday hour changes and appointments to the support staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Lisa VanWhy and carried unanimously, 7-0.

1. Resignations

Name	Position
a. Hudon, Donna	Cafeteria Aide - Resica Elementary Effective Date: January 31, 2017
b. Mitchell, Tammy	Bus Driver - Transportation Effective Date: at the end of the workday on February 17, 2017.

(See pages 21-22)

2. Retirements

Name	Position
a. Horne, Phillip Jr.	Bus Driver - Transportation Effective Date: at the end of the workday on March 3, 2017.
b. Ullo, Janet	Cafeteria (Cook) Worker (full-time, 7.5 hours) - Resica Elementary Effective Date: June 30, 2017

(See pages 23-24)

3. Leaves of Absence (Date Changes) – In Accordance with School Board Policy #535

Name	Position
a. Almodovar, Matilde	Bus Driver - Transportation Effective Date: January 3, 2017 Length of Leave now through: February 24, 2017

- b. Fleming, Timothy Mechanic - Transportation
Effective Date: December 16, 2016
Length of Leave now through: February 21, 2017
- c. Van Why, Rose Cafeteria (Cook) Worker - High School South
Effective Date: December 9, 2016
Length of Leave now through: January 30, 2017
- d. Wesselius, Kathleen Student Aide - High School South
Effective Date: January 9, 2017
Length of Leave now through: February 20, 2017

(Requests received)

4. Leaves of Absence – In Accordance with School Board Policy #535

Name	Position
a. Antoni, Barbara	Secretary - High School North Effective Date: January 9, 2017 Length of Leave through: March 9, 2017
b. Kurtz, Ninette	Bus Driver - Transportation Effective Date: February 6, 2017 Length of Leave through: March 3, 2017 This is an intermittent leave.
c. Kuse, Rebecca	Paraprofessional - Middle Smithfield Elementary Effective Date: February 16, 2017 Length of Leave through: March 20, 2017
d. Leeds, Dorothylee	Health Room Nurse - Lehman Intermediate and East Stroudsburg Elementary Effective Date: January 13, 2017 Length of Leave through: February 23, 2017
e. Murrell, Raymond	Custodian (2nd shift) - High School North Effective Date: February 9, 2017 Length of Leave through: March 23, 2017
f. Nannery, William	Custodian (2nd shift) - Middle Smithfield Elementary Effective Date: January 17, 2017 Length of Leave through: twelve weeks
g. Shortino, Debra	Student Aide - High School South Effective Date: January 6, 2017 Length of Leave through: March 6, 2017
h. Stofik, Jennifer	Bus Driver - Transportation Effective Date: February 21, 2017 Length of Leave through: April 11, 2017
i. Vazquez, Robert	Custodian (1 st shift) - East Stroudsburg Elementary Effective Date: January 26, 2017 Length of Leave through: March 9, 2017

- j. Wilson, Robin Student Aide - J. M. Hill Elementary
 Effective Date: January 16, 2017
 Length of Leave through: January 27, 2017
 This is an intermittent leave.

(Requests received)

5. Changes of Position

- | Name | Position |
|-------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| a. Lopez, Rebecca | From: Secretary - Facilities (75%) and Technology Services (25%)
To: Secretary - Facilities
Effective Date: January 9, 2017
Due to District needs. |
| b. Oney, Kelli | From: Secretary - Curriculum & Instruction
To: Secretary - Curriculum & Instruction (75%) and Technology Services (25%)
Effective Date: January 9, 2017
Due to District needs. |

6. Change of Status

- | Name | Position |
|-------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| a. Hirsch, Andrew | From: Maintenance I Worker (2 nd shift) - Maintenance
To: Maintenance II Worker (2 nd shift) - Maintenance
Hourly Rate: \$17.00 (plus \$.40/per hour shift differential)
Effective Date: February 16, 2017
Andrew replaces Kurt Lancaster who retired. |

7. Reassignments

- | Name | Position |
|------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| a. DiSanto, Patricia | From: Student Aide (6.5 hour) - Bushkill Elementary
To: Student Aide (6.5 hour) - Resica Elementary
Effective Date: January 12, 2017
This position was moved due to District needs. |
| b. Jackson, Jacquelyn | From: Student Aide (6.5 hour) - Middle Smithfield Elementary
To: Student Aide (6.5 hour) - Middle Smithfield Elementary
Effective Date: January 17, 2017
This position was moved due to District needs. |
| c. Korzenowski, Shelli | From: Health Room Nurse - Itinerant
To: Health Room Nurse - High School South
Effective Date: February 14, 2017
Shelli replaces Evelyn Klammer who retired. |
| d. Orenstein, Carol | From: Student Aide (7 hour) - J. T. Lambert Intermediate
To: Student Aide (7 hour) - J. T. Lambert Intermediate
Effective Date: February 13, 2017
Carol replaces Viola Rue who was reassigned. |
| e. Rue, Viola | From: Student Aide (7 hour) - J. T. Lambert Intermediate
To: Student Aide (7 hour) - J. T. Lambert Intermediate
Effective Date: February 13, 2017
Viola replaces Carol Orenstein who was reassigned. |

12. **Workday Hour Changes**

	Last Name	First Name	Position	From:	To:	Effective:
a.	Bertola II	Francis	Bus Driver	6 hour	8 hour	2/2/17 through the last student day of the 2016-2017 school year only.
b.	Gallo	Vincent	Bus Driver	6 hour	8 hour	1/26/17 through the last student day of the 2016-2017 school year only.
c.	Ortiz	Michelle	Bus Driver	6 hour	8 hour	2/2/17 through the last student day of the 2016-2017 school year only.

13. **Substitute Appointments**

	Name	Position(s)
a.	Azikiwe, Emmanuela	Cafeteria Aide, Cafeteria Worker, Custodian, Front Desk Receptionist, Maintenance, Paraprofessional, Secretary, Student Aide
b.	Best, Marc	Custodian, Maintenance, Paraprofessional
c.	Hamilton, Jennifer	Front Desk Receptionist, Paraprofessional, Secretary, Student Aide
d.	Hartenfels, Robert Jr.	Paraprofessional
e.	Hudon, Donna	Cafeteria Aide
f.	Malantonio, Elizabeth	Paraprofessional
g.	Santi, Nathanael	Security Officer

D. Support Settlement Agreement - Tracking New Employee Sick Time

ACTION BY THE BOARD:

Motion was made by Lisa VanWhy to approve the Settlement Agreement between the East Stroudsburg Area School District and the East Stroudsburg Area Education Support Professional Association with respect to Grievance #15-16-08 regarding tracking new employee sick time. Motion was seconded by Debbie Kulick and carried unanimously, 7-0.

(See pages 25-26)

E. Professional Staff

ACTION BY THE BOARD:

Motion was made by Wayne Rohner to approve the resignation, retirements, leaves of absence, appointments, changes of status and tenure to the professional staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Debbie Kulick and carried unanimously, 7-0.

1. **Resignation**

Name	Position
a. Chester, Christine	Math teacher (TOSA as Dean of Students) - High School North Effective Date: at the end of the workday on February 3, 2017.

(See page 27)

2. **Retirements**

Name	Position
a. Mross, Kenneth	Reading Specialist/RTII Coordinator - J. T. Lambert Intermediate Effective Date: at the end of the last teacher workday of the 2016-2017 school year.

7. Tenure

	Name	Certification/School
a.	Gallagher, Cori	Special Education/High School North
b.	Lurry, Trene	Special Education/High School North

8. Building Teacher Substitute Temporary Reassignments

	Name	Building
a.	Molinaro, Heidi	From: High School South To: J. T. Lambert Intermediate Effective: February 10, 2017 through March 31, 2017. Heidi replaces Brett Yeomans who was reassigned. Effective April 3, 2017 Heidi will return to her position at the High School South.
b.	Yeomans, Brett	From: J. T. Lambert Intermediate To: High School South Effective: February 10, 2017 through March 31, 2017. Brett replaces Heidi Molinaro who was reassigned. Effective April 3, 2017 Brett will return to his position at J. T. Lambert Intermediate.

9. Professional Funding Distribution (Non-District Funds) for the 2016-2017 School Year

	Last Name	First Name	Position	Building	Grant	Effective
a.	Agolino	Jennifer	Teacher	Bushkill Elementary	Title I (100%)	2/23/17
b.	Burlein-Pitz	Carrie	Teacher	Bushkill Elementary	Title I (100%)	2/23/17
c.	Doyle	Jacqueline	Teacher	Resica Elementary	Title I (100%)	2/23/17
d.	Hazen	Rachel	Teacher	East Stroudsburg Elementary	Title I (100%)	2/23/17
e.	Hogan	Karin	Teacher	J. M. Hill Elementary	Title I (100%)	2/23/17
f.	McKelvin	Wanda	Teacher	East Stroudsburg Elementary	Title I (100%)	2/23/17
g.	Miller	Barbara	Teacher	Middle Smithfield Elementary	Title I (100%)	2/23/17
h.	Munch	Laura	Teacher	J. M. Hill Elementary	Title I (100%)	2/23/17
i.	Pierce	Mary	Teacher	Bushkill Elementary	Title I (100%)	2/23/17
j.	Sandri	Trudi	Teacher	Middle Smithfield Elementary	Title I (100%)	2/23/17
k.	Slack	Julie	Teacher	Resica Elementary	Title I (100%)	2/23/17
l.	Suprys	Thomas	Teacher	Smithfield Elementary	Title I (100%)	2/23/17
m.	Donahue	Kimberly	Teacher	Smithfield Elementary	Title II, Part A	2/23/17
n.	Granquist	Mark	Teacher	Bushkill Elementary	Remove from Title II, Part A	2/23/17
o.	Varner	Amanda	Teacher	East Stroudsburg Elementary	Title II, Part A	2/23/17

10. Homebound Appointments

	Name	Certification(s)
a.	Jones, Deborah	Guidance Counselor 7-12

11. Substitute Appointments

	Name	Certification(s)
a.	Agosto, Michael	Social Studies
b.	Bishamber, Breanna	Health & Physical Education
c.	Edwards, Shanice	PK-4
d.	Malantonio, Elizabeth	Math
e.	Rodriguez, Stephanie	Emergency Permit

F. Extra Responsibility Positions

ACTION BY THE BOARD:

Motion was made by Robert Gress to approve the rescissions and appointments in accordance with the terms of the District's existing collective bargaining agreements as amended and supplemented. Motion was seconded by Lisa VanWhy and carried unanimously, 7-0.

1. Rescissions

Name	Position
a. Bastidas, Kaitlain	Girls' Soccer Head Coach - Lehman Intermediate
b. Francis, Gail	Boys' Track & Field Coach - Lehman Intermediate
c. McKeithan, Nelson	Girls' Track & Field Head Coach - Lehman Intermediate

(See pages 32-34)

2. Appointments for the 2016-2017 School Year

	Last Name	First Name	Position	Building	Rate
a.	Ellison	Aimee	Mentor for Brielle Kessel (through 1/31/17) <i>correction from 9/19/16 agenda</i>	High School South	\$612.06 (prorated)
b.	Koski	Daniel	Boys' Tennis Head Coach	High School North	\$2,738.97
c.	DeJesus	Jonathan	Boys' Track and Field Head Coach	High School North	\$4,937.28
d.	Best	Marc	Boys' Track and Field Varsity Assistant Coach	High School North	\$3,587.69
e.	McKeithan	Nelson	Girls' Track & Field Varsity Assistant Coach	High School North	\$3,587.69
f.	Gallagher	Cori	Intramural Girls' Soccer Advisor	High School North	\$23.46/hour (24 hour maximum)
g.	Smith	Jamie	Intramural Softball Advisor	High School North	\$23.46/hour (24 hour maximum)
h.	Schaller	Derek	Volunteer Football Coach	High School North	not applicable
i.	Munford	Shawn	Intramural Boys' Basketball Advisor	High School South	\$23.46/hour (24 hour maximum)
j.	Lewis	Daniel	Intramural Boys' Soccer Advisor	High School South	\$23.46/hour (24 hour maximum)
k.	McCormick	Cara	Intramural Field Hockey Co-Advisor	High School South	\$23.46/hour (12 hour maximum)
l.	Senese	Suzanne	Intramural Field Hockey Co-Advisor	High School South	\$23.46/hour (12 hour maximum)
m.	Christian	Edward	Intramural Football Advisor	High School South	\$23.46/hour (24 hour maximum)
n.	Ruhl	Steven	Intramural Softball Co-Advisor	High School South	\$23.46/hour (12 hour maximum)
o.	Schembeck	Angela	Intramural Softball Co-Advisor	High School South	\$23.46/hour (12 hour maximum)
p.	Camaerei	Albert	Intramural Weight Room Co-Advisor (spring season)	High School South	\$23.46/hour (48 hour maximum)
q.	Ellison	Aimee	Intramural Weight Room Co-Advisor (spring season)	High School South	\$23.46/hour (48 hour maximum)
r.	Wilson	Robert	Volunteer Track & Field Advisor	High School South	not applicable
s.	Heller	Layton	Baseball Head Coach	J. T. Lambert Intermediate	\$2,117.73
t.	Grundle	Aliya	Volunteer Cheerleading Advisor	J. T. Lambert Intermediate	not applicable
u.	Baldwin	Lisa	Assistant Director of School Productions	Lehman Intermediate	\$1,418.96
v.	Kusiappouh	Christopher	Boys' Track & Field Head Coach	Lehman Intermediate	\$2,117.73
w.	Francis	Gail	Girls' Track & Field Head Coach	Lehman Intermediate	\$2,117.73 (plus \$250.00 longevity stipend)
x.	Kusiappouh	Christopher	Intramural Boys' Track & Field Advisor	Lehman Intermediate	\$23.46/hour (20 hour maximum)
y.	Francis	Gail	Intramural Girls' Track & Field Advisor	Lehman Intermediate	\$23.46/hour (20 hour maximum)

	Last Name	First Name	Position	Building	Rate
z.	Capuano	Meredith	Intramural Softball Advisor	Lehman Intermediate	\$23.46/hour (20 hour maximum)
aa.	Shamp	Melodie	Band Director (Elementary)	Smithfield Elementary	\$1,721.93
bb.	Keller	Elhannan	Choral Director	Smithfield Elementary	\$1,721.93 (plus \$250.00 longevity stipend)

XII. CONTRACTS

1.

ACTION BY THE BOARD:

Motion was made by Lisa VanWhy to rescind the following contracts that were approved on January 23, 2017, due to the addition of dates. Motion was seconded by Debbie Kulick and carried unanimously, 7-0.

	NAME	SERVICE	RATE	PAYMENT FROM	EFFECTIVE DATE
1.	Keiper, Alisa D.	ESL Parent Academics Adult ESL Literacy Outreach	\$28.56 per hour Not to Exceed \$1,285.00	Title III Grant	2/7/17-5/16/17
2.	Rodriguez, Janice	ESL Parent Academics Adult ESL Literacy Outreach	\$28.56 per hour Not to Exceed \$1,285.00	Title III Grant	2/7/17-5/16/17

2.

ACTION BY THE BOARD:

Motion was made by Debbie Kulick to approve the contracts listed for their specific services, rates and effective dates totaling under \$10,000, subject to the review and recommendations of the Solicitor and approval of the Administration regarding the terms and conditions of any final contract, other than price or cost. Motion was seconded by Lisa VanWhy and carried unanimously, 7-0. Debbie Kulick abstained from item #21.

	NAME	SERVICE	RATE	PAYMENT FROM	EFFECTIVE DATE
1.	Allison, Diana	Spring Into Technology- Organizer/facilitator SIT	\$350.00	Staff Development	3/25/17 (snow date 4/8/17)
2.	Ammerman, Stacie	Pre-program Coordinator for RES Title I Summer Program	\$28.56 per hr. (Not to exceed 15 total hrs.)	Title I Grant	2/28/17 – 6/30/17
3.	Bibler, Elizabeth	Spring Into Technology- Board Builder in Discovery Education	\$158.00	Staff Development	3/25/17 (snow date 4/8/17)
4.	Bloom, Barbara	Kinderversity Presenter	\$28.56/hour (Not to exceed 6 hours)	Keystones to Opportunity Grant	2/25/17 (snow date 3/11/17)
5.	Capulish, Mary	Spring Into Technology- Classroom Dojo	\$158.00	Staff Development	3/25/17 (snow date 4/8/17)
6.	Carson, Jessica	Spring Into Technology- Classcraft—Gamify Your Classroom	\$158.00	Staff Development	3/25/17 (snow date 4/8/17)
7.	Christopher, Michelle	Spring Into Technology- Minecraft in the Classroom	\$158.00	Staff Development	3/25/17 (snow date 4/8/17)
8.	Conway, Karen	Parenting the Love & Logic Way – children’s room facilitator	\$14.00 per hour (not to exceed 18 total hrs.)	Title I Grant	3/14/17 – 4/18/17

9.	Descavish-Bloom, Barbara	Pre-program Coordinator for SMI Title I Summer Program	\$28.56 per hr. (Not to exceed 15 total hrs.)	Title I Grant	2/28/17 – 6/30/17
10.	Dobrowolski, Darrin	Spring Into Technology-Sapphire Test Builder	\$158.00	Staff Development	3/25/17 (snow date 4/8/17)
11.	Fleck, Taryn	Spring Into Technology-Creating and Sharing Interactive Video Lessons	\$79.00 (co-presenter)	Staff Development	3/25/17 (snow date 4/8/17)
12.	Fleck, Taryn	Spring Into Technology-Breakout EDU	\$158.00	Staff Development	3/25/17 (snow date 4/8/17)
13.	Greenwood, Jill	Spring Into Technology-Blogging with your Students	\$158.00	Staff Development	3/25/17 (snow date 4/8/17)
14.	Grindle, Aliya	Spring Into Technology-Using Technology to increase student participation	\$158.00	Staff Development	3/25/17 (snow date 4/8/17)
15.	Gullstrand, Marjory	Spring Into Technology-Digital Offering @ Your ESASD Library	\$79.00 (co-presenter)	Staff Development	3/25/17 (snow date 4/8/17)
16.	Heeter, Patricia	Pre-program Coordinator for MSE Title I Summer Program	\$28.56 per hr. (Not to exceed 15 total hrs.)	Title I Grant	2/28/17 – 6/30/17
17.	Hnasko, Scott	Spring Into Technology-How to Use Google Slides to Create Digital	\$158.00	Staff Development	3/25/17 (snow date 4/8/17)
18.	Hogan, Karin	Pre-program Coordinator for JMH Title I Summer Program	\$28.56 per hr. (Not to exceed 15 total hrs.)	Title I Grant	2/28/17 – 6/30/17
19.	Keiper, Alisa D.	ESL Parent Academics Adult ESL Literacy Outreach	\$28.56 per hour Not to Exceed \$1,699.32	Title III Grant	2/7/17-6/6/17
20.	Keiper, Alisa D.	Kinderversity Presenter	\$28.56/hour (Not to exceed 6 hours)	Keystones to Opportunity Grant	2/25/17 (snow date 3/11/17)
21.	Kulick, Gail	Parenting the Love & Logic Way – Workshop Presenter	\$1,000.00 fee	Title I Grant	3/14/17 – 4/18/17
22.	Litts, Diane	Pre-program Coordinator for BES Title I Summer Program	\$28.56 per hr. (Not to exceed 15 total hrs.)	Title I Grant	2/28/17 – 6/30/17
23.	Loughren, Ryan	Spring Into Technology-Google Docs & Slides: Best Practices for Educators	\$158.00	Staff Development	3/25/17 (snow date 4/8/17)
24.	Ludwig, Suzanne	Spring Into Technology-Math Madness	\$242.00	Staff Development	3/25/17 (snow date 4/8/17)
25.	Miller, Barbara	Kinderversity Presenter	\$28.56/hour (Not to exceed 6 hours)	Keystones to Opportunity Grant	2/25/17 (snow date 3/11/17)
26.	Murphy, Kevin	Presentation on the Psychology of chronic stress, trauma, and the implications these have on cognitive, social and emotional safety.	\$350.00	Staff Development	3/6/17
27.	Osborn-Hallet, Michelle	Spring Into Technology-Flipping Your Classroom With Ed Puzzle	\$158.00	Staff Development	3/25/17 (snow date 4/8/17)
28.	Retro Fitness (Lilli Lavine)	Presentation on Physical health and Wellness	\$350.00	Staff Development	3/6/17

29.	Riley, Kimberly	Pre-program Coordinator for ESE Title I Summer Program	\$28.56 per hr. (Not to exceed 15 total hrs.)	Title I Grant	2/28/17 – 6/30/17
30.	Rodriguez, Janice	ESL Parent Academics Adult ESL Literacy Outreach	\$28.56 per hour Not to Exceed \$1,699.32	Title III Grant	2/7/17-6/6/17
31.	Rodriguez, Janice	Kinderversity Presenter	\$28.56/hour (Not to exceed 6 hours)	Keystones to Opportunity Grant	2/25/17 (snow date 3/11/17)
32.	Rogers, Maria	Spring Into Technology-Google Expeditions	\$325.00	Staff Development	3/25/17 (snow date 4/8/17)
33.	Schembeck, Angela	Spring Into Technology-GoFormative	\$158.00	Staff Development	3/25/17 (snow date 4/8/17)
34.	Seidel, Maureen	Spring Into Technology-Organizer/Facilitator SIT	\$350.00	Staff Development	3/25/17 (snow date 4/8/17)
35.	Slack, Julie	Spring Into Technology-Digital Writing	\$158.00	Staff Development	3/25/17 (snow date 4/8/17)
36.	Strazzeri, Catherine	Spring Into Technology-Digital Offerings @ Your ESASD Library	\$79.00 (co-presenter)	Staff Development	3/25/17 (snow date 4/8/17)
37.	Stricker, Stefanie	Spring Into Technology-Breakout EDI	\$158.00	Staff Development	3/25/17 (snow date 4/8/17)
38.	Stricker, Stefanie	Spring Into Technology-Creating and Sharing Interactive Video Lessons	\$79.00 (co-presenter)	Staff Development	3/25/17 (snow date 4/8/17)
39.	Toth, Terry	Spring Into Technology-Pixlr Online Image Editor	\$158.00	Staff Development	3/25/17 (snow date 4/8/17)
40.	Toth, Terry	Spring Into Technology-Google Sites	\$158.00	Staff Development	3/25/17 (snow date 4/8/17)
41.	Trauschke, Billie	Spring Into Technology-Let Google Forms Grade for You	\$158.00	Staff Development	3/25/17 (snow date 4/8/17)
42.	Vitulli, Lisa	Spring Into Technology-Technology-based Formative Assessment	\$242.00	Staff Development	3/25/17 (snow date 4/8/17)
43.	Walsh, Tammy	Parenting the Love & Logic Way – children’s room facilitator	\$14.00 per hour (not to exceed 18 total hrs.)	Title I Grant	3/14/17 – 4/18/17
44.	Wescott, Shawn	Spring Into Technology-Organizer/Facilitator SIT	\$350.00	Staff Development	3/25/17 (snow date 4/8/17)
45.	Zelinski, Jan	Spring Into Technology-Google Drawing	\$158.00	Staff Development	3/25/17 (snow date 4/8/17)

(See pages 35-81)

3.

ACTION BY THE BOARD:

Motion was made by Wayne Rohner to approve the contracts listed for their specific services, rates and effective dates totaling over \$10,000, subject to the review and recommendations of the Solicitor and approval of the Administration regarding the terms and conditions of any final contract, other than price or cost. Motion was seconded by Lisa VanWhy and carried unanimously, 7-0.

	NAME	SERVICE	RATE	PAYMENT FROM	EFFECTIVE DATE
1.	Bayada Home Health Care, Inc.	In-School Home Health Aide Services	\$24.19/hour	District/Special Education	2/13/17 – 6/2017 (Last Student Day)

2.	Genetti Manor	Catering Agreement for H.S. North Prom	Approximately \$10,500	H.S. North Class of 2018	5/5/18
3.	IU 20	One to One Mental Health Worker	\$19,029.84	District/Special Education	2/9/17-6/30/17

(See pages 82-89)

XIII. STUDENT ITEMS

A. Overnight Field Trips

ACTION BY THE BOARD:

Motion was made by Wayne Rohner to approve the overnight field trips listed. The proposal and itineraries for the field trips meet the required Board Policy #121. Motion was seconded by Ronald Bradley and carried unanimously, 7-0.

	Name	Activity	Location	Dates
1.	Korb, Michael (#02111)	H.S. North Technology Student Association State Competition.	Champion, PA	4/19/17-4/22/17
2.	Labar, Keith (#02177)	H.S. North Choir to PMEA All-State Convention	Erie, PA	4/19/17-4/22/17

(See pages 90-91)

B. Field Trips – 75 Miles or More

ACTION BY THE BOARD:

Motion was made by Lisa VanWhy to approve the 75 miles or more field trips listed. The proposal and itineraries for the field trips meet the required Board Policy #121. Motion was seconded by Debbie Kulick and carried unanimously, 7-0.

	Name	Activity	Location	Dates
1.	Angelopoulos, Eleni (#02171)	J. T. Lambert Intermediate students to United Nations	New York, NY	4/11/17
2.	Donahue, Kimberly (#02142)	Smithfield Elementary students to Liberty Science Center	Jersey City, NJ	5/5/17
3.	Hopstetter, Jessica (#02145)	H.S. North students to Economics Challenge	Harrisburg, PA	3/21/17
4.	LaBar, Keith (#02176)	H.S. North Choir to Music in the Parks	Hershey, PA	5/26/17
5.	Lazowski, Philip (#02109)	Lehman Intermediate students to SeaPerch Underwater Robot Competition	Philadelphia, PA	3/17/17
6.	O'Donnell, Paul (#02061)	H.S. North students to SeaPerch Challenge	Philadelphia, PA	3/18/17
7.	Ridner, Cara (#02198)	East Stroudsburg Elementary Second Grade Trip to Adventure Aquarium	Camden, NJ	5/18/17

(See pages 92-98)

C. Expulsion Agreement

ACTION BY THE BOARD:

Motion was made by Lisa VanWhy to approve the Agreed Upon Expulsion, Waiver of School Board Hearing and Release Agreement(s) for the case(s) listed in substantially the same form as presented at this meeting [contingent upon the receipt of any Manifestation Determinations indicating the infraction were not manifestations of a disability, where applicable], subject to final review by the school district's administration and legal counsel. Motion was seconded by Wayne Rohner and carried unanimously, 7-0.

a) Case #123340

(See pages 99-103)

XIV. OLD AND NEW BUSINESS

None

XV. REQUEST TO ESTABLISH A SPECIAL ACTIVITY

ACTION BY THE BOARD:

Motion was made by Lisa VanWhy to approve the request to establish a special activity fund for the North Varsity Swim Funds Account. Motion was seconded by Debbie Kulick and carried unanimously, 7-0.

(See page 104)

XVI. BOARD POLICY

ACTION BY THE BOARD:

Motion was made by Wayne Rohner to approve the Board Policy listed for use in the East Stroudsburg Area School District. Motion was seconded by Robert Huffman and carried unanimously, 7-0.

1. Policy # 206 – Assignment Within District

(See pages 105-108)

XVII. CONFERENCE ATTENDANCE

A. Superintendent

ACTION BY THE BOARD:

Motion was made by Wayne Rohner to approve the attendance of William Riker at the ASCD Empower17 Conference in Anaheim, CA from March 24 – March 28, 2017, at an approximate amount of \$2,400.00. Motion was seconded by Robert Huffman and carried unanimously, 7-0.

XVIII. FISCAL ITEMS

A. Cafeteria School Lunch Prices – 2017-18 SY

ACTION BY THE BOARD:

Motion was made by Lisa VanWhy to approve the cafeteria school lunch prices for the 2017-18 school year as follows (a \$.10 increase in lunch prices), in accordance with the recommendation of the Finance Committee. Motion was seconded by Ronald Bradley and carried unanimously, 7-0.

Elementary	\$2.35	Adult	\$3.50
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Intermediate	\$2.45	Ala Carte Milk	\$0.50
Secondary	\$2.45	Reduced Price Meal	\$0.40

B. Cafeteria School Breakfast Prices – 2017-18 SY

ACTION BY THE BOARD:

Motion was made by Ronald Bradley to approve the cafeteria school breakfast prices for the 2017-18 school year as follows (no increase from previous year), in accordance with the recommendation of the Finance Committee. Motion was seconded by Lisa VanWhy and carried unanimously, 7-0.

Elementary	\$1.35	Adult	\$1.75
Intermediate	\$1.35	Ala Carte Milk	\$0.50
Secondary	\$1.35	Reduced Price Meal	\$0.30

C. Food Service Supplies Bids

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve going to bid for Food Service supplies for the 2017-18 school year, in accordance with the recommendation of the Finance Committee. Motion was seconded by Debbie Kulick and carried unanimously, 7-0.

D. Act 120 Training

ACTION BY THE BOARD:

Motion was made by Ronald Bradley to approve the agreement with Greg Milford to participate in Act 120 Training at the Allentown Police Academy, in accordance with the recommendation of the Finance Committee. Motion was seconded by Debbie Kulick and carried unanimously, 7-0.

(See pages 109-110)

E. Total Administrative Services Corporation

ACTION BY THE BOARD:

Motion was made by Lisa VanWhy to accept the proposal from Total Administrative Services Corporation (TASC) to provide administrative services for a District-sponsored Flexible Spending Account plan, in accordance with the recommendation of the Finance Committee. Motion was seconded by Debbie Kulick and carried unanimously, 7-0.

(See pages 111-118)

F. Keystone Realty Partners

ACTION BY THE BOARD:

Motion was made by Lisa VanWhy to approve invoices #757 in the amount of \$42,726, #758 in the amount of \$9,442, and #780 in the amount of \$39,419 from Keystone Realty Partners for real estate appeal services rendered, in accordance with the recommendation of the Finance Committee. Motion was seconded by Debbie Kulick and carried unanimously, 7-0.

(See pages 119-121)

G. PlanCon K

ACTION BY THE BOARD:

Motion was made by Ronald Bradley to approve PlanCon K for GO Bonds Series of 2017, in accordance with the recommendation of the Finance Committee. Motion was seconded by Debbie Kulick and carried unanimously, 7-0.

(See pages 122-174)

H. D'Huy Engineering - JTL

ACTION BY THE BOARD:

Motion was made by Wayne Rohner to approve invoice #45632 from D'Huy Engineering in the amount of \$1,850.00 for services rendered as part of the J. T. Lambert Masonry Investigation project, in accordance with the recommendations of the Property & Facilities and Finance Committees. Motion was seconded by Ronald Bradley and carried unanimously, 7-0.

(See pages 175)

I. D'Huy Engineering – North Campus

ACTION BY THE BOARD:

Motion was made by Ronald Bradley to approve invoice #45612 from D'Huy Engineering in the amount of \$4,539.11 for services rendered as part of the North Campus Paving Phase I project, in accordance with the recommendations of the Property & Facilities and Finance Committees. Motion was seconded by Wayne Rohner and carried unanimously, 7-0.

(See pages 176-178)

J. A.G. Mauro

ACTION BY THE BOARD:

Motion was made by Ronald Bradley to approve the proposal from A. G. Mauro in the amount of \$25,665.00 under Costars Contract #008-289 to replace 92 lockers at High School North and to be paid from the Capital Reserve Fund, in accordance with the recommendations of the Property & Facilities and Finance Committees. Motion was seconded by Wayne Ronald and carried unanimously, 7-0.

(See page 179)

K. CBRE

ACTION BY THE BOARD:

Motion was made by Lisa VanWhy to approve the agreements with CBRE, Inc. for appraisal services in connection with the assessment appeals as set forth in the agreements. Motion was seconded by Debbie Kulick and carried unanimously, 7-0.

(See pages 180-193)

L. Settlement of Tax Assessment

ACTION BY THE BOARD:

Motion was made by Ronald Bradley to approve the settlement of the tax assessment appeals indexed to Monroe County Court of Common Pleas Nos. 8338 CV 2015 and 8336 CV 2015 as set forth on the Settlement Stipulations presented, and to authorize the Solicitor to sign the Settlement Stipulations on behalf of the school district. Motion was seconded by Debbie Kulick and carried unanimously, 7-0.

(See pages 194-201)

M. PASBO

ACTION BY THE BOARD:

Motion was made by Debbie Kulick to approve the proposal from the Pennsylvania Association of School Business Officials (PASBO) to review and evaluate the staffing requirements for the East Stroudsburg Area School District Transportation Department at a cost of \$1,500.00, plus travel expenses. Motion was seconded by Ronald Bradley. A roll call vote was taken and failed 0-7. Ronald Bradley, Robert Cooke, Robert Gress, Robert Huffman, Debbie Kulick, Wayne Rohner and Lisa VanWhy voted no.

(See pages 202-203)

N. Real Property Taxes

ACTION BY THE BOARD:

Motion was made by Wayne Rohner to exonerate outstanding 2008-2012 real property taxes on parcel #192.02-01-15 in Lehman Township, Pike County pursuant to the authority granted by 71 P.S. § 5511.37. The property has been acquired by Saw Creek Estates Community Association, which is exempt from further taxation on this lot pursuant to the Uniform Planned Community Act. Motion was seconded by Debbie Kulick and passed 6-1. Ronald Bradley voted no.

O. SROSRC

ACTION BY THE BOARD:

Motion was made by Wayne Rohner to approve the letter to Mrs. Sherry Acevedo of the Stroud Region Open Space and Recreation Commission, committing the school district to an in-kind contribution of labor and materials to spread and grade infield mix, install base mounts, and rake fields at the Zacharias Pond Athletic Fields. The School District will in turn receive use of the athletic fields for district softball teams. Motion was seconded by Lisa VanWhy and carried unanimously, 7-0.

(See page 204)

P. Use of Facilities

1.

ACTION BY THE BOARD:

Motion was made by Ronald Bradley to approve the requests for use of facilities as listed for Class 1 School-Related activities (no facility fees/personnel fees will be incurred as per Policy #707). Motion was seconded by Debbie Kulick and carried unanimously, 7-0.

CLASS 1 – SCHOOL-RELATED USE OF FACILITIES – (Sports Feeder Programs/Student Educational Enrichment Programs)

BUILDING	ORGANIZATION	EVENT	DATE TO/FROM	FACILITY FEES	PERSONNEL FEES
Bushkill	Bushkill Youth Association	Basketball/ Baseball Practice	3/1/17-3/31/17 (Mondays, Tuesdays, Wednesdays, Thursdays)	No	No
Bushkill	Girls on the Run	5K Training & Self-Confidence Lessons	3/1/17-3/31/17 (Mondays, Wednesdays)	No	No
ESE	FC Pocono	Soccer Practice	3/1/17-3/31/17 (Wednesdays)	No	No
ESE	Pocono Fire Basketball	Basketball Practice	3/1/17-3/31/17 (Fridays)	No	No
HS South	East Stroudsburg Little League	Baseball Clinic	3/4/17	No	No
HS South	Klub Keihas/ ES South Track & Field	Javelin Clinic/Coaching Education	3/11/17	No	No
JMH	FC Pocono	Soccer Practice	3/1/17-3/31/17 (Mondays, Tuesdays, Wednesdays)	No	No
JMH	Girls on the Run	5K Training & Self-Confidence Lessons	3/1/17-3/31/17 (Tuesdays, Thursdays)	No	No
JTL	FC Pocono	Soccer Practice	3/1/17-3/31/17 (Thursdays)	No	No

JTL	Joe Carmella Softball Umpire Chapter	PIAA Umpire Meetings	3/7, 3/13, 3/20, 3/28/17 (Tuesdays)	No	No
JTL	FC Pocono	“Meet the Coaches”	3/28/17 (Tuesday)	No	No
JTL	Pocono Fire Basketball	Basketball Practice	3/1/17-3/31/17 (Mondays)	No	No
Lehman	Bushkill Youth Association	Soccer, Baseball/ Basketball Practice	3/1/17-3/31/17 (Mondays, Tuesdays, Wednesdays, Thursdays, Fridays)	No	No
M. Smithfield	FC Pocono	Soccer Practice	3/1/17-3/31/17 (Mondays)	No	No
Resica	FC Pocono	Soccer Practice	3/1/17-3/31/17 (Mondays, Thursdays)	No	No
Smithfield	FC Pocono	Soccer Practice	3/1/17-3/31/17 (Mondays, Tuesdays, Wednesdays, Thursdays)	No	No
Smithfield	Girls on the Run	5K Training & Self-Confidence Lessons	3/1/17-3/31/17 (Wednesdays, Thursdays)	No	No

(See pages 205-221)

2.

ACTION BY THE BOARD:

Motion was made by Robert Gress to approve the request for use of facilities as listed for Class 1 School-Related activities (no facility fees will be incurred as per Policy #707). Pocono Family YMCA is requesting a waiver of personnel fees for their Saturday Basketball League. Motion was seconded by Debbie Kulick and carried unanimously, 7-0.

CLASS 1 – SCHOOL-RELATED USE OF FACILITIES – (Sports Feeder Programs/Student Educational Enrichment Programs)

Personnel Fee Waiver: Yes

BUILDING	ORGANIZATION	EVENT	DATE TO/FROM	FACILITY FEES	PERSONNEL FEES
ESE	Pocono Family YMCA	Basketball League	3/4/17 & 3/11/17 (Saturdays)	No	No (Approx. \$350)

(See page 222)

3.

ACTION BY THE BOARD:

Motion was made by Debbie Kulick to approve the request for use of facilities as listed for Class 2 Governmental Agency (no facility fees will be incurred as per Policy #707). Pike County Training Center is requesting a waiver of personnel fees for their Public Safety Diver Training for County Responders. Motion was seconded by Wayne Rohner and carried unanimously, 7-0.

CLASS 2 – GOVERNMENTAL AGENCY USE OF FACILITIES

Personnel Fee Waiver: Yes

BUILDING	ORGANIZATION	EVENT	DATE TO/FROM	FACILITY FEES	PERSONNEL FEES
Lehman	Pike County Training Center	Public Safety Dive Training for County Responders	3/18/17 (Saturday)	No	No (Approx. \$350)

(See page 223)

Q. Budget Transfers and Payment of Bills

ACTION BY THE BOARD:
 Motion was made by Lisa VanWhy to approve the Budget Transfers and Payment of Bills listed in this agenda for 2016-2017 fiscal year, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the Auditor General. Motion was seconded by Debbie Kulick and passed 6-1. Ronald Bradley voted no.

1. Budget Transfers - (See pages 224-242)
2. Payment of Bills - (See pages 243-252)

**EAST STROUDSBURG AREA SCHOOL DISTRICT
 BOARD OF EDUCATION
 REGULAR MEETING – February 27, 2017**

Carl T. Secor Administration Center – Board Room

7:00 P.M.

ADDENDUM A

XI. PERSONNEL ITEMS

F. Extra Responsibility Positions

ACTION BY THE BOARD:
 Motion was made by Lisa VanWhy to approve the appointments in accordance with the terms of the District's existing collective bargaining agreements as amended and supplemented. Motion was seconded by Debbie Kulick and carried unanimously, 7-0.

2. Appointments for the 2016-2017 School Year

	Last Name	First Name	Position	Building	Rate
cc.	Castillo	David	Intramural Weight Room Supervisor (spring, 1st half)	High School North	\$23.46/hour (48 hour maximum)
dd.	Kerzner	Phillip	Softball Junior Varsity Coach	High School South	\$3,100.08 (plus \$250 longevity stipend)
ee.	Menio	Gregory	Volunteer Track & Field Advisor	High School South	not applicable

G. Act 93

ACTION BY THE BOARD:

Motion was made by Lisa VanWhy to approve the Change of Status of the Act 93 staff designated, in accordance with the approved applicable policies, procedures and contractual agreement. Motion was seconded by Robert Huffman and passed, 6-1. Robert Gress voted no.

1. Change of Status - Regular

Name	Appointment
a. Piperato, Heather	From: Intermediate Principal - J. T. Lambert Intermediate To: Director of Secondary Education - District Effective Date: to be determined Salary: \$115,000.00 (prorated) through June 30, 2017. Salary: \$115,000.00 effective July 1, 2017 through June 30, 2018. This is a new position.

XVIII. FISCAL ITEMS

P. Use of Facilities

1.

ACTION BY THE BOARD:

Motion was made by Ronald Bradley to approve the request for use of facilities as listed for Class 1 School-Related activities (no facility fees/personnel fees will be incurred as per Policy #707). Motion was seconded by Wayne Rohner and carried unanimously, 7-0.

CLASS 1 – SCHOOL-RELATED USE OF FACILITIES – (Sports Feeder Programs/Student Educational Enrichment Programs)

BUILDING	ORGANIZATION	EVENT	DATE TO/FROM	FACILITY FEES	PERSONNEL FEES
Resica	Girl Scouts Troop 51057	Weekly Meetings	3/1/17-3/31/17 (Mondays)	No	No

(See page 3)

XIX. RESOURCE MATERIAL

ACTION BY THE BOARD:

Motion was made by Lisa VanWhy to approve the purchase of the Go Math! Hybrid student resource package from Houghton Mifflin Harcourt for the elementary math curriculum in the amount of \$363,885.66 in accordance with the recommendation of the Finance Committee. Motion was seconded by Debbie Kulick and carried unanimously, 7-0.

(See pages 4-45)

XX. MOU

ACTION BY THE BOARD:

Motion was made by Ronald Bradley to approve the MEMORANDUM OF UNDERSTANDING between East Stroudsburg Area School District and Monroe County Children and Youth Agency regarding the Transportation Procedures Agreement and the accompanying Transportation Plan outlining specific transportation procedures to ensure the educational stability of Foster Care Youth under the requirements of the Every Student Succeeds Act (ESSA). Motion was seconded by Debbie Kulick and carried unanimously, 7-0.

(See pages 46-53)

XXI. ANNOUNCEMENTS/INFORMATION

- A. Mr. Rohner asked if the Board is going to open the agenda to discuss and take action on the cargo containers in the tractor trailer. Mr. Cooke said he did not get any information in order to make a final determination. It may be ready to add on the next Board agenda.

ACTION BY THE BOARD:

Motion was made by Debbie Kulick to adjourn. Motion was seconded by Lisa VanWhy and carried unanimously, 7-0.

XXII. ADJOURNMENT 8:50 PM

Respectfully submitted,

Patricia L. Rosado,
Board Secretary