

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION**

REGULAR MEETING – November 17, 2014

Carl T. Secor Administration Center – Board Room

7:00 p.m.

Minutes

- I. President, William Searfoss called the meeting to order at 7:07 p.m. and led those present in the Pledge of Allegiance. Board Secretary, Patricia Rosado called the roll.

Board Members present: Ronald Bradley, Eileen Featherman, Robert Gress, Roy Horton, Marjorie James and William Searfoss. Robert Cooke, Ryan Stevens and Gary Summers were absent.

Student School Board Representatives present: Maya Henry and Nadia Hussein.

- II. **School personnel present:** Michelle Arnold, Jeffrey Bader, David A. Baker, Brian Borosh, Ben Brenneman, Anthony Calderone, Maria Casciotta, Ann Catrillo, Michael Catrillo, Carol Deane-Gardner, Robert Dilliplane, Irene Duggins, Larry Dymond, Elizabeth English, Eric Forsyth, Sharon Laverdure, Phil Lazowski, Tom Lesniewski, Irene Livingston, Frederick Mill, Debby Padavano, Kathy Parrish, Heather A. Piperato, Steven Randall, Patricia Rosado, Paul Schmid, Michael Slesinski, Bob Sutjak, Amy Trotto, Linda Wisneiski and Nadia Worobij. Christopher Brown, Solicitor.
- III. **Community members present:** Eleni Angelopoulos, Pete Begley, Betty Cook, Abby Henry, Pam Hudak, Frank Johnson, Abby Jones, Laura Jones, Chris Kross, MacKenzie Kross, Steven Kulick, Dawn LaRosa, Miliani Martinez, Angelo J. Pierri, Jacob Pride, Laura Pride, Alan Pride, Jr., Brianna Shay, Kathy Swanson and Debbi Yoney.

Other:

Rosemary Brown, State Representative

IV. **APPROVAL OF MINUTES**

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the minutes for the meeting of October 20, 2014, (pages 1-22). Motion was seconded by Marjorie James and carried unanimously, 6-0.

V. **APPROVAL OF AGENDA**

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve this agenda for November 17, 2014, (pages 1-18), as submitted, with the Board of Education reserving the right to add to the agenda, and take further action on any items raised in executive session where immediate action on such items is considered to be in the best interest of the District. Motion was seconded by Eileen Featherman and carried unanimously, 6-0.

- VI. **ANNOUNCEMENT OF EXECUTIVE SESSION** -- An executive session was held this evening before this meeting at 6:00 p.m. for the purpose of discussing personnel and litigation.

VII. **ANNOUNCEMENTS BY THE BOARD**

None

VIII. SUPERINTENDENT'S REPORT

- A. There was no report for the Monroe Career & Technical Institute JOC meeting since no one was present at the last meeting. A report will be presented at the next Regular School Board meeting.
- B. Ms. Eileen Featherman stated that at the Colonial IU 20 meeting they were told that all negotiations are completed and contracts have been voted upon by all parties.
- C. Mr. Gress said that the minutes from the Property/Facilities Committee meeting have been made available to everyone. Mr. Horton said that recommendations from the Property/Facilities Committee have been forwarded to the Finance Committee. Mr. Gress said that all recommendations are part of the agenda tonight to be considered and voted upon.
- D. Mr. Robert Gress said that as a result of the Finance Committee meeting on November 10th, there are about ten items on the agenda for approval. Mr. Bader will bring next year's budget update to the Board in December as well as fund balance updates and other items discussed. We need to get line items in order for next year's budget. They will also discuss a timeline. On December 4th, there will be a Legislative meeting in the Board room that Representative Rosemary Brown put together regarding tax reform for the elimination of property taxes. We are looking at no tax increase again for next year. There are things to look out for, like assessment appeals continue and State revenues that are not increasing for next year. We will present more information at the December Regular School Board meeting. If there are any questions regarding any recommendations that are on the agenda, he along with Mr. Bradley and Mr. Bader, who were at the committee meetings can answer them.
- E. Mrs. Marjorie James stated that at the Policy Review Committee that was held tonight the committee directed the administration to post the following policies to the district website for public review for repeal at the December Board meeting:

- Policy #226.1 – Audio & Video Surveillance
- Policy #908.1 – Title I
- Policy #908.2 – Parent Involvement

The Policy Committee directed administration to post the following policies to the district website for 30-day Public Review and subsequent action at the December Board Meeting:

- Policy #815.1 & 8.15.1 Attachment – Website Development Policy & Web Authoring Consent Form
- Policy #826 – Audio & Video Recording
- Policy #816.1 – Cloud Computing
- Policy # 816.2 – Privacy & Security of Student Electronic & Digital Information
- Policy #908 – Relations with Parents/Guardians
- Policy #913 – Relations with Special Interest Groups
- Policy #917 – Parent /Family Involvement
- Policy #918 – Title I Parent Involvement, Title I Parent Involvement Plan &
- 918 Attachment A Home /School Involvement Compact
- 918 Attachment B

On tonight's Board agenda, you will see a motion to rescind their previous action and approve revisions to the following policy in order to permit student participation in Casual for a Cause Fridays this month and to clarify language and formatting designed to address some frequently asked questions.

- Policy #221 – Pupils – Dress & Grooming

- F. Miss Maya Henry, High School North Student Board Representative, said they had several events one was a volleyball game held by staff versus students to raise money for St. Jude Children's Research Hospital. Another event was to promote recycling, Go Green, by collecting bottle caps for a mural. By the end of the two weeks period, they gathered 2,000 caps. They had a Powder Puff game to promote school spirit. At the end of the first quarter, only 30% of our students were on the honor roll. They would like to improve scores and make them higher to advance academics. In the future, they will have a Minute to Win it event to raise food for the food drive. She thanked the Board members for giving her the opportunity by allowing her to attend the PSBA Conference along with Mrs. Laverdure and Mrs. VanWinkle. She learned what happens in other districts and interacted with other students.

Miss Nadia Hussein, High School South Student Board Representative, said that the year is well on the way and the first marking period ended. Some events like a Mini-thon were held by the DECA group and the NHS students. There is also a Mini-thon sponsored by Penn State to raise funds for childhood cancer. They sponsored a blood drive, which was successful. They are currently holding a food and clothing drive. They finished a Powder Puff game to build school spirit. Students are happy with the communication they now have with the School Board and would like to continue to build on it. A big concern is the dress code. It is going well for a large majority but there is some discrepancy on how the policy is interpreted. They are looking forward to fixing this problem.

- G. Mrs. Laverdure said she along with Mrs. Duggins and Dr. Lesniewski will be presenting an overview on the East Stroudsburg Area School District Pennsylvania Schools Performance Profile. They decided to give the Board an overview of where the State is at this time. In December, the four secondary schools (J. T. Lambert, Lehman, High School North and High School South) will be here to talk about their school improvement plans and some actions that were put in place based on the results from the Pennsylvania School Performance Profile. In January, the elementary schools will speak about their plans after they meet with teachers to see where they are and what will be done in the future. Anyone can go into the site to review all the information. Some information may be difficult to understand; therefore, we would like to give you an overview, where next month there will be more specifics.

No Child Left Behind was created nationally to improve school performance. There were some concerns that we, nationally, may not be where we need to be. Annual Yearly Progress and No Child Left Behind were created to help with this issue. The PA School Performance came about to appeal to the Federal Government that they have a better idea on how to do this, to bring up expectations by educating students to the fullest. The PA School Profile was approved and is where we are today. Mrs. Laverdure recommended reviewing the website to analyze teacher effectiveness and principal effectiveness. Pennsylvania tied the School Performance scores and tied them to teachers, principal and administrators' goals to be hold each level accountable. There are expectations if the children learn, we are meeting our goals. If not, we need to look at we can do to help staff and students to meet their greatest potential. Accountability is 15% of the teacher' overall grade, which they must meet. In the website, you can see all specific data. If anyone needs an explanation or help understanding the information, Mrs. Laverdure is available to assist.

Mrs. Duggins said each elementary and secondary school receives an academic performance score. A perfect score is 100%; however, schools may earn extra credit scores for advanced achievement as measured by tests scores. The score each school receives is based upon multiple factors. The first indicator of effectiveness is academic achievement which counts for 40% of the score. These indicators indicate a high performing school and include PSSA, PASA and/or Keystone assessments. Not all measures apply to all schools. The percent proficient or advanced on Industry Standards-Based Competency Assessments pertains only to High School MCTI (Monroe County Career & Technical Institute) students. The percent proficient or advanced on PSSA/PASA in grade 3 reading carries a heavier weight for the elementary schools since the goal is to have all students ready to learn by grade 3. In High School, the SAT and ACT scores count. In addition to academic achievement, schools are judged for closing the achievement gap for all students in all content subjects. Closing the achievement gap is a complicated formula. Schools must close the gap by 50% over six years. The gap is defined as the difference between 100% and where the students are currently performing in each subject area; PSSA Reading, PSSA Math, PSSA Science, PSSA Writing, Keystone Algebra I, Keystone Literature and Keystone Biology. This year we were judged only on closing the achievement gap for Science and Biology for all students and for the historically underperforming student group. The historically underperforming student group is defined as those who have IEPs, those who are economically disadvantaged and those who are English Language Learners where there are 11 or more students in each category. The scores of the historically underperforming group will be calculated for their percentage of proficiency and weighted. They will follow the same procedures of 6 year rule where schools have to help the students achieve higher scores and close the achievement gap. In addition to academic achievement, there is academic growth, which is another 40% of the scores.

Dr. Lesniewski said the academic growth is based on the PA Value Added Assessment System (PVAAS). It takes a look at each student's historical PSSA scores, which students have been taking since 3rd grade. Each year data is added to the student's individual scores. The student is measured academically. It does not mean if they were proficient or basic; but, did they grow in academics. In addition, 10% of each school's scores are tied in with cohort graduation rate. They have four years to graduate. Schools are given credit for graduation rate, promotion rate, attendance rate and how many advanced placement classes there are and how many students took

the PSAT (grade 12). The PSAT is a good academic indicator. Research shows that students who take the PSAT, SAT or ACT tests do a little better on other tests. We get extra credit for how many people we had that were advanced on the PSSA, Keystone or PASA exams. In addition, we also get extra points at the high school level if the students scored 3 or higher on the AP exams. Our numbers from last year were in the paper over the weekend. High School South and Resica Elementary had a large growth in numbers with an increase of about 4%. Some schools are being worked on with the new core curriculum. We will address each building specifics next month for the secondary schools and elementary schools will be addressed in January. Out of 100% across the State for 2013-14, the average score for an average traditional public school was 76.9%, for Brick and Mortar Charter Schools was 65.1% and for Cyber Charter School was 48.9%. According to the State, if you have a score of a 70% or above you are moving towards success. Our average for this year was 76.6% for each of our buildings. Mr. Horton said he spoke about getting credit for PSSA, Keystone, and other exams. He asked if anyone has checked to see how many students are scoring advanced. We speak about failing scores, but how many are doing well? Dr. Lesniewski said he can get that information to Mr. Horton but it believes it has remained the same for the past few years.

- H. Mrs. Laverdure said that the County Commissioners considered November as Unity month. High School South celebrated it this past Saturday. Some students entered the Lions Club International Peace Poster Contest. We have three winners here tonight. Ariella DiNaro-Ransel, 6th grade student at J. T. Lambert, won third place. Ariella drew two swans on a lake with two sunsets behind it. Miliani Martinez, 6th grade student at J. T. Lambert, won second prize. Miliani drew a picture symbolizing acceptance of all people regardless of gender and race. Mackenzie Kross, 8th grade student at J. T. Lambert, won first place. This is her second first place award. Mackenzie drew a picture to show how unity shows happiness and peace. Mrs. Laverdure presented each student a commendation certificate on behalf of the Board and administration. Mrs. Laverdure acknowledged the families that were present in the audience.
- I. Mrs. Laverdure congratulated Mrs. Duggins who was granted honorary membership into the Technical Honor Society by Monroe County Technical Institute for all her past collaborative work as Principal and Assistant Superintendent. She received a certificate and a pin.

IX. PUBLIC PARTICIPATION -- Federal Programs
Title I
Title VI
Other Concerns

- A. Mr. Steve Kulick, said he would like to bring back the Turkey Day game. He said it is a tradition for both towns by providing rivalry. It has been a tradition for forty years. They would like to bring it back and ask that the Board reconsider their decision. Many people are in support of this event such as Rosemary Brown who is here today to speak on it.
- B. Rep. Rosemary Brown said she knows how difficult it is for the Board to make their decisions and thanked them for their work. She also reminded the Board and public that they have a forum on December 4th regarding the Education Funding Formula. Mrs. Laverdure and Mr. Bader will be speaking on this day. The Board has also been invited and should forward any testimony to Rep. Brown's office. It is a very crucial meeting and very important for Monroe and Pike Counties.

Rep. Brown said she is speaking as an alumni and resident of the East Stroudsburg Area School District who believes in tradition. When talking about tradition, it is the character, ambiance and feeling of this area and it is not just a game. We are trying to bring communities together and overcome obstacles. She believes that little decisions and things that make a community need to be thought about carefully. She knows they put their thoughts into this decision but would like them to reconsider keeping the tradition. Turkey Day has made us different. She thanked the Board for the opportunity to express her local feeling. It is a character issue and hopes they would reconsider it.
- C. Miss Abby Jones said that with the current dress code the casual clothes are very uncomfortable. It also puts a strain on some parents. A lot of people live in a single parent household; therefore, it imposes a strain financially. The students will not concentrate in school because they cannot wait to leave school to get out of the uncomfortable clothes. She recommended more casual days for students to be comfortable.

- D. Miss Brianna Shay, High School South student, thanked the Board for the leniency of the dress code and for not imposing a uniform. She does not believe collars are necessary and khakis are uncomfortable. It also imposes a financial strain on families.
- E. Mr. Jacob Pride, Class of 2018 President, thanked the Board for not being too conservative with the current student dress code. The current policy states that the Board believes that this Dress & Grooming policy will address the issues related to the health, safety, and welfare of the students attending its schools and will further aid in the maintenance of a positive learning environment and promote school pride.

At no time, shall students dress or groom themselves in a manner which could:

- 1. Present a hazard to the health or safety of the student or to others in the school.
- 2. Materially interfere with schoolwork, create disorder, or disrupt the educational program.
- 3. Cause excessive wear or damage to school property.
- 4. Prevent the student from achieving educational objectives because of blocked vision or restricted movement.

Everyday students are subjected to a dress code examination. Some students are asked by teachers to touch fabrics or roll up their pants. Teachers should never touch students because it is a violation of personal space. Clothing checks in homeroom take time from the educational program. The current policy is not acceptable and no Board members have observed exactly what students are wearing. Denim or t-shirts are not a viable threat to anyone nor does it damage school property.

X. PERSONNEL ITEMS

A. Support Staff

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the resignation, retirement, change of status, reassignments, leaves of absence, appointments, salary changes and workday hour changes for the support staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Roy Horton and carried unanimously, 6-0.

1. Resignation

Name	Position Held
a. Rodriguez, Deborah	Cafeteria (Cook) Worker - High School North Effective Date: at the end of the workday on January 7, 2015

(See page 19)

2. Retirement

Name	Position Held
a. Coddington, Joseph	Security Officer (1 st shift) - Lehman Intermediate Effective Date: December 31, 2014

(See page 20)

3. Change of Status

Name	Appointment
a. LaBar, Jacqueline	From: Temporary Paraprofessional (Special Education) – Middle Smithfield Elementary To: Temporary Paraprofessional (Reading) – Middle Smithfield Elementary Effective Date: October 21, 2014 through the last teacher workday of the 2014-2015 school year only. Jacqueline replaces Laura Munch who accepted a long term substitute teaching position. Fifty per cent (50%) of this position is funded by Title I.

4. Reassignments

Name	Appointment
a. Keller, Mary	From: Student Aide (7 hour) – High School North To: Student Aide (6.75 hour) – Lehman Intermediate Effective Date: September 2, 2014 This position was moved due to student needs.
b. McDermott, Amy	From: Student Aide (7 hour) – High School South To: Student Aide (7 hour) – J. T. Lambert Intermediate Effective Date: October 30, 2014 This position was moved due to student needs.

5. Reassignments – Temporary

Name	Appointment
a. Darlington, Harry	From: Custodian (1 st shift) – J. M. Hill Elementary To: Cafeteria Custodian (1 st shift) – High School South Effective Date: June 14, 2013 Now through: December 31, 2014
b. Parton, Matthew	From: Custodian (2 nd shift) – J. M. Hill Elementary To: Custodian (1 st shift) – J. M. Hill Elementary Effective Date: June 14, 2013 Now through: December 31, 2014 Matthew replaces Harry Darlington who was reassigned.

6. Leaves of Absence (Date Changes) - In Accordance with School Board Policy #535

Name	Position Held
a. Kishbaugh, Maureen	Bus Driver – Transportation Effective Date: September 15, 2014 Length of Leave now through: October 17, 2014
b. Winkler, Mary	Paraprofessional – East Stroudsburg Elementary Effective Date: September 17, 2014 Length of Leave now through: November 7, 2014

(Requests received)

7. Leaves of Absence - In Accordance with School Board Policy #535

Name	Position Held
a. Connors, Patricia	Paraprofessional – High School South Effective Date: September 24, 2014 Length of Leave: November 18, 2014
b. Fuchs, Tammy	Bus Driver - Transportation Effective Date: August 25, 2014 Length of Leave: June 30, 2015 This is an intermittent leave.
c. Starkes, Alonzo	Maintenance I Worker - Maintenance Effective Date: October 27, 2014 Length of Leave: eight weeks

(Requests received)

8. Appointments – Regular

Name	Appointment
a. Craig, Theresa	Cafeteria Worker (Step 1) (4 hour) - East Stroudsburg Elementary Hourly Rate: \$12.42 Effective Date: November 7, 2014 Theresa replaces Nina Cawley who has been reassigned.
b. Litts, Dorothy	Cafeteria Worker (Step 1) (4 hour) - Resica Elementary Hourly Rate: \$12.42 Effective Date: August 28, 2014 Dorothy replaces Maureen Cioffi who resigned.
c. Walsh, Linda	Cafeteria Aide (Step 1) (3.25 hour) - Smithfield Elementary Hourly Rate: \$12.28 Effective Date: November 6, 2014 Linda replaces Ann Marie Lynn who resigned.

9. Appointments – Temporary

Name	Appointment
a. Cramer, Ann	Temporary Paraprofessional (Special Education) (Step 1) - East Stroudsburg Elementary Hourly Rate: \$15.72 Effective Date: October 27, 2014 through the last teacher workday of the 2014-2015 school year only. This new position is fully funded by the Ready to Learn Grant.
b. Hackett, Carol	Temporary Paraprofessional (Special Education) (Step 1) - Middle Smithfield Elementary Hourly Rate: \$15.72 Effective Date: November 3, 2014 through the last teacher workday of the 2014-2015 school year only. Carol replaces Jacqueline LaBar who accepted a temporary paraprofessional reading position.

- c. Potocnik, Darlene Temporary Student Aide (Step 1) (6.5 hour) - Resica Elementary
Hourly Rate: \$12.46
Effective Date: October 30, 2014 through the last student day of the 2014-2015 school year only.
This new position is funded by an unfilled previously budgeted position.
- d. Root, Elizabeth Temporary Student Aide (Step 1) (6.25 hour) - J. M. Hill Elementary
Hourly Rate: \$12.46
Effective Date: October 24, 2014 through the last student day of the 2014-2015 school year only.
This new position is funded by an unfilled previously budgeted position.
- e. Tayburn, Cynthia Temporary Student Aide (Step 1) (6.5 hour) - Bushkill Elementary
Hourly Rate: \$12.46
Effective Date: November 11, 2014 through the last student day of the 2014-2015 school year only.
This new position is funded by an unfilled previously budgeted position.

10. Salary Changes

	Last Name	First Name	Position	Location	From:	To:	Effective:
a.	Rocheny	Patricia	Bus Driver	Transportation	\$15.14	\$15.49	7/1/14
b.	Komorowski	Ellen	Cafeteria Aide	Bushkill Elementary	\$11.93	\$12.28	7/1/14
c.	Lorenzo-McCartney	Rebecca	Cafeteria Aide	J M Hill Elementary	\$11.93	\$12.28	7/1/14
d.	Mabe	Tiffany	Cafeteria Aide	East Stroudsburg Elementary	\$11.93	\$12.28	7/1/14
e.	Huffman	Jennifer	Cafeteria Worker	J. T. Lambert Intermediate	\$12.07	\$12.42	7/1/14
f.	Williams	Vivian	Front Desk Receptionist	East Stroudsburg Elementary	\$11.45	\$11.80	7/1/14

11. Workday Hour Changes

	Last Name	First Name	Position	Location	From:	To:	Effective:
a.	Aguiles	Amalia	Student Aide	High School North	7 hour	7.25 hour	9/2/14
b.	Conforti	Susan	Student Aide	Resica Elementary	6.5 hour	6.75 hour	9/2/14
c.	Lang	Marta	Student Aide	Resica Elementary	6.5 hour	6.75 hour	9/2/14
d.	Meduri	Nancy	Student Aide	High School North	7 hour	7.75 hour	10/6/14
e.	Ortiz	Gladys	Student Aide	High School North	7 hour	7.25 hour	9/2/14
f.	Rodriguez	Bernadette	Bus Driver	Transportation	6 hour	8 hour	10/29/14 through the last 2014-15 student day only
g.	Wilson	Robin	Student Aide	Middle Smithfield	7 hour	6.5 hour	9/3/14

12. Substitute Appointments

Name	Position(s)
a. Caiazzo, Nancy	Health Room Nurse
b. Carson, MaryAnn	Front Desk Receptionist
c. Clarke, Lisa	Paraprofessional
d. Dunlap, Courtney	Paraprofessional
e. Fidilio, Joseph	Custodian, Maintenance
f. Frugieule, Alberta	Paraprofessional, Study Hall Monitor
g. Fuehrer, John	Custodian, Maintenance
h. Goldson, Marcia	Cafeteria Aide, Paraprofessional, Student Aide
i. Guzman, Carissa	Secretary
j. Hackett, Carol	Paraprofessional

- | | |
|----------------------|--|
| k. Henry, Charlene | Cafeteria Aide, Front Desk Receptionist, Paraprofessional, Student Aide |
| l. Hierro, Ramona | Cafeteria Aide, Cafeteria Worker, Front Desk Receptionist, Paraprofessional, Secretary, Student Aide, Study Hall Monitor |
| m. Potocnik, Darlene | Student Aide |
| n. Rodriguez, Carmen | Cafeteria Aide, Cafeteria Worker, Front Desk Receptionist, Paraprofessional, Secretary, Student Aide |
| o. Small, Colleen | Cafeteria Aide, Cafeteria Worker, Front Desk Receptionist |
| p. Tullo, Richard | Bus Driver |
| q. Woodson, Aberdeen | Cafeteria Aide, Cafeteria Worker, Front Desk Receptionist, Paraprofessional, Student Aide |

B. Professional Staff

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the retirement, leaves of absence, appointments and salary change for the professional staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Eileen Featherman and carried unanimously, 6-0.

1. Retirement

Name	Position Held
-------------	----------------------

- | | |
|------------------|--|
| a. Flad, Ruthann | Science teacher - J. T. Lambert Intermediate
Effective Date: at the end of the first semester of the 2014-2015 school year. |
|------------------|--|

(See page 21)

2. Leaves of Absence (Date Changes) - In Accordance with School Board Policy #435

Name	Position Held
-------------	----------------------

- | | |
|---------------------|---|
| a. Oh, Judy | Special Education teacher - Middle Smithfield Elementary
Effective Date: September 22, 2014
Length of Leave now through: December 1, 2014 |
| b. Peterson, Hilary | Special Education teacher - Middle Smithfield Elementary
Effective Date: September 30, 2014
Length of Leave now through: December 1, 2014 |

(Requests received)

3. Leaves of Absence - In Accordance with School Board Policy #435

Name	Position Held
-------------	----------------------

- | | |
|--------------------------|--|
| a. Farley-Picciano, Erin | English teacher - High School South
Effective Date: November 18, 2014
Length of Leave: end of the first semester of the 2014-2015 school year. |
| b. Sullivan, Elizabeth | Guidance Counselor - High School North
Effective Date: March 10, 2015
Length of Leave: June 30, 2015 |

(Requests received)

4. Appointments - Long Term Substitutes

- | Name | Appointment |
|------------------------|---|
| a. Angelopoulos, Eleni | Kindergarten teacher – Middle Smithfield Elementary (LTS)
Salary: \$48,676.00, prorated (Step 4 Column 6)
Effective Date: November 6, 2014 through the last teacher workday of the 2014-2015 school year only.
This new position is funded by an unfilled previously budgeted position. |
| b. Cruz, Kristin | Special Education teacher – Middle Smithfield Elementary (LTS)
Salary: \$43,351.00, prorated (Step 1 Column 5)
Effective Date: November 4, 2014 through the last teacher workday of the 2014-2015 school year only.
This new position is funded by an unfilled previously budgeted position. |
| c. Fister, Sarah | Grade 3 teacher - Bushkill Elementary (LTS)
Salary: \$41,599.00, prorated (Step 1 Column 1)
Effective Date: November 10, 2014 for a total of forty-five (45) workdays.
Sarah replaces Stephanie Clark who is on a leave. |
| d. Moyer, Cassandra | RTII teacher - J. M. Hill Elementary (LTS)
Salary: \$41,599.00, prorated (Step 1 Column 1)
Effective Date: October 14, 2014 through the last teacher workday of the 2014-2015 school year only.
Cassandra replaces Kathleen Carr who is on a Sabbatical Leave. |

(See pages 22-25)

5. Salary Change

	Last Name	First Name	From	To	Effective
a.	Miller	Barbara	\$83,244, prorated (Step 16 Column 14)	\$83,940, prorated (Step 16 Column 15)	8/25/14

6. Building Teacher Substitute Appointments

- | Name | Building |
|------------------------|---|
| a. Brundage, Elizabeth | Bushkill Elementary
Effective: November 3, 2014 through the last student day of the 2014-2015 school year only. |
| b. Ferrara, Kiersten | Middle Smithfield and Resica Elementary
Effective: November 10, 2014 through the last student day of the 2014-2015 school year only. |
| c. Fetherman, Patrick | High School North
Effective: November 3, 2014 through the last student day of the 2014-2015 school year only. |
| d. Giles, Kimberly | East Stroudsburg Elementary
Effective: November 6, 2014 through the last student day of the 2014-2015 school year only. |
| e. Hartle, Brenton | J. T. Lambert Intermediate
Effective: November 3, 2014 through the last student day of the 2014-2015 school year only. |

- f. Jackson, Elizabeth J. M. Hill and Smithfield Elementary
Effective: November 3, 2014 through the last student day of the 2014-2015 school year only.
- g. Lynch, Chase High School South
Effective: November 3, 2014 through the last student day of the 2014-2015 school year only.
- h. O'Brien, John High School South
Effective: November 3, 2014 through the last student day of the 2014-2015 school year only.
- i. Rodriguez, Laura Lehman Intermediate
Effective: November 3, 2014 through the last student day of the 2014-2015 school year only.

7. Substitute Appointments

Name	Certification
a. Brundage, Elizabeth	Elementary
b. Caiazzo, Nancy	School Nurse (emergency permit)
c. Carbone, John	Business Ed, Social Studies
d. Hines-Wurz, Mary Eileen	Emergency permit
e. Longo, Ashley	PK-4, Special Ed
f. Moyer, Cassandra	Elementary
g. Sutliff, Amanda	Elementary

C. Professional Staff – Teacher on Special Assignment

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve Joshua Fuller, Science teacher assigned to the High School North, as a Teacher on Special Assignment under the direction of Mr. Stephen Zall, Principal of the High School North. This temporary assignment will be effective the first semester of the 2014-2015 school year and on an “as needed” basis only. Mr. Fuller will work his regular teacher schedule and can only work as a Teacher on Special Assignment during his prep period. Payment for this temporary additional responsibility will be processed under Schedule B “Class Coverage” of the current professional staff collective bargaining agreement. Motion was seconded by Robert Gress and carried unanimously, 6-0.

D. Keystone Tutors for the 2014-2015 School Year (Correction)

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the appointments in accordance with approved applicable policies and procedures. These after-school tutorial teaching positions at the High School North are fully funded through the Ready to Learn Grant. The maximum combined hours for all Keystone tutors at the High School North is 25 hours. Motion was seconded by Roy Horton and carried unanimously, 6-0.

1. Keystone Tutors for the 2014-2015 School Year

	Last Name	First Name	Position	Building	Rate
a.	Chester	Christine	Keystone Algebra	High School North	\$23.46/per hour (not to exceed 25 total hours for all tutors)
b.	DeLong	Jennifer	Keystone Biology	High School North	\$23.46/per hour (not to exceed 25 total hours for all tutors)
c.	DeLong	Ryan	Keystone Biology	High School North	\$23.46/per hour (not to exceed 25 total hours for all tutors)
d.	Frable	Ryan	Keystone Math	High School North	\$23.46/per hour (not to exceed 25 total hours for all tutors)
e.	Marmo	Jennifer	Keystone English	High School North	\$23.46/per hour (not to exceed 25 total hours for all tutors)
f.	Mochan	Karen	Keystone Algebra	High School North	\$23.46/per hour (not to exceed 25 total hours for all tutors)

	Last Name	First Name	Position	Building	Rate
g.	Turner	Patricia	Keystone Literature	High School North	\$23.46/per hour (not to exceed 25 total hours for all tutors)
h.	VanWinkle	Catherine	Keystone Math	High School North	\$23.46/per hour (not to exceed 25 total hours for all tutors)
i.	Warner	Amberly	Keystone Math	High School North	\$23.46/per hour (not to exceed 25 total hours for all tutors)
j.	Zajac	Mary	Keystone Math	High School North	\$23.46/per hour (not to exceed 25 total hours for all tutors)
k.	Vagni	Alexis	Keystone Math	High School North	\$23.46/per hour (not to exceed 25 total hours for all tutors)

E. Extended Day (RTL) Tutors for the 2014-2015 School Year

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the appointments in accordance with approved applicable policies and procedures (*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*). These after-school tutorial positions are fully funded by the Ready to Learn Grant. Motion was seconded by Roy Horton and carried unanimously, 6-0.

1. Keystone Tutors for the 2014-2015 School Year

	Last Name	First Name	Position	Building	Rate
a.	Govus	Diana	Grade 4 Reading & Math Tutor	Bushkill Elementary	\$23.46/per hour (not to exceed 30 total hours)
b.	Moraski	Donna	Grade 5 Math Tutor	Bushkill Elementary	\$23.46/per hour (not to exceed 15 total hours)
c.	Pierce	Mary	Grades 3 & 5 Reading Tutor	Bushkill Elementary	\$23.46/per hour (not to exceed 30 total hours)
d.	Sands	Deborah	Grade 3 Math Tutor	Bushkill Elementary	\$23.46/per hour (not to exceed 15 total hours)
e.	Summerville	Launie	Grade 4 Science Tutor	Bushkill Elementary	\$23.46/per hour (not to exceed 10 total hours)
f.	Capulish	Mary	Grade 3 Reading Tutor	East Stroudsburg Elementary	\$23.46 per hour (not to exceed 16 total hours)
g.	Keiper	Alisa	Grade 4 Reading Tutor	East Stroudsburg Elementary	\$23.46 per hour (not to exceed 16 total hours)
h.	Riley	Kimberly	Coordinator	East Stroudsburg Elementary	\$23.46 per hour (not to exceed 4 total hours)
i.	Steakin	Susan	Grade 4 Reading Tutor	East Stroudsburg Elementary	\$23.46 per hour (not to exceed 16 total hours)
j.	Winkler	Mary	Grade 5 Reading Tutor	East Stroudsburg Elementary	\$23.46 per hour (not to exceed 16 total hours)
k.	Villa	Priscilla	Grade 5 Reading Tutor	East Stroudsburg Elementary	\$23.46 per hour (not to exceed 16 total hours)
l.	Yohe	Zahra	Grade 3 Math Tutor	East Stroudsburg Elementary	\$23.46 per hour (not to exceed 16 total hours)
m.	Zisa	Jessica	Substitute Math or Reading Tutor (all grades)	East Stroudsburg Elementary	\$23.46 per hour

F. Extra Responsibility Positions

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the rescission, resignation and appointments in accordance with the terms of the District's existing collective bargaining agreements as amended and supplemented. Motion was seconded by Eileen Featherman and carried unanimously, 6-0.

1. Rescission

Name	Position
a. Gonda, George	Science Olympiad Club Advisor
(See page 26)	

2. Resignation

Name	Position
a. Aponte, Betty	Intramural Homework Advisor (Grades 7 & 8) Effective: November 17, 2014
(See page 27)	

3. Appointments for the 2014-2015 School Year

	Last Name	First Name	Position	Building	Rate
a.	Lamont	Jahael	Boys' Basketball Freshman Coach	High School North	\$3,500.98
b.	Bogart	Jenny	DECA Fashion Club Co-Advisor	High School North	\$1,090.49 (prorated)
c.	Peters	Karen	DECA Fashion Club Co-Advisor	High School North	\$1,090.49 (prorated)
d.	Knight	Miashia	Girls' Basketball Varsity Assistant Coach	High School North	\$4,102.84
e.	Ennico	Melissa	Intramural North Pride Pack Advisor	High School North	\$23.46/hour (48 hour maximum)
f.	Saeger	Blaec	Intramural Weight Room Supervisor (winter)	High School North	\$23.46/hour (48 hour maximum)
g.	Fekula	Nathan	Science Olympiad Club Co-Advisor	High School North	\$1,090.49 (prorated)
h.	Gonda	George	Science Olympiad Club Co-Advisor	High School North	\$1,090.49 (prorated)
i.	Ellison	Aimee	Cheerleading Head Coach (winter)	High School South	\$2,324.81
j.	Litts	Randall	Intramural Wrestling Advisor	High School South	\$23.46/hour (24 hour maximum)
k.	Anger	Kyle	Swim Team Head Coach	High School South	\$4,612.89
l.	Seraut	Lauren	Swim Team Varsity Assistant Coach	High School South	\$3,264.32
m.	Menio	Gregory	Volunteer Track & Field Advisor	High School South	not applicable
n.	Fetherman	John	Volunteer Wrestling Coach	High School South	not applicable
o.	Gouger	William	Wrestling Varsity Assistant Coach	High School South	\$4,102.84
p.	Allison	Richard	Intramural Boys' Basketball Co-Advisor	J. T. Lambert Intermediate	\$23.46/hour (12 hour maximum)
q.	Timpson	Daniel	Intramural Boys' Basketball Co-Advisor	J. T. Lambert Intermediate	\$23.46/hour (12 hour maximum)
r.	Bedell	Elaine	Intramural Tennis Co-Advisor	J. T. Lambert Intermediate	\$23.46/hour (12 hour maximum)
s.	Hargrave	Betsy	Intramural Tennis Co-Advisor	J. T. Lambert Intermediate	\$23.46/hour (12 hour maximum)
t.	Baker	Monae	Girls' Basketball Head Coach	Lehman Intermediate	\$2,985.83
u.	Berryman	John	Intramural Baseball Advisor	Lehman Intermediate	\$23.46/hour (24 hour maximum)
v.	Aponte	Betty	Intramural Homework Advisor (Grade 7)	Lehman Intermediate	\$23.46/hour (77 hour maximum)

	Last Name	First Name	Position	Building	Rate
w.	Fekula	Nathan	Intramural Homework Advisor (Grade 8)	Lehman Intermediate	\$23.46/hour (77 hour maximum)
x.	Fekula	Nathan	Intramural Life Science Group Advisor	Lehman Intermediate	\$23.46/hour (20 hour maximum)
y.	Libecap	Charles	Intramural Math Lab (Grade 8) Advisor	Lehman Intermediate	\$23.46/hour (77 hour maximum)
z.	Prendergast	Frances	Intramural Ski Advisor (Grades 7 & 8)	Lehman Intermediate	\$23.46/hour (48 hour maximum)
aa.	Bender	Rodrigo	Intramural Soccer Advisor	Lehman Intermediate	\$23.46/hour (24 hour maximum)
bb.	Gollinge	Lisa	National Honor Society Advisor	Lehman Intermediate	\$946.65
cc.	Antolick	Lynn	Choral Director	Middle Smithfield Elementary	\$1,721.93(plus \$250.00 longevity stipend)
dd.	DeHart	Theresa	Mentor for Jillian Karas (eff 10/3/14)	J. M. Hill Elementary	\$612.06 (prorated)
ee.	Krajewski	Michelle	Mentor for Ashley Longo (effective 10/17/14-end 1 st semester)	J. M. Hill Elementary	\$612.06 (prorated)
ff.	Osmun	Jonathan	Mentor for Sabrina Pacifici (effective 10/13/14-2/13/15)	J. M. Hill Elementary	\$612.06 (prorated)

XI. CONTRACTS

1.

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the contracts listed for their specific services, rates and effective dates totaling under \$10,000, subject to the review and recommendations of the Solicitor and approval of the Administration regarding the terms and conditions of any final contract, other than price or cost. Motion was seconded by Eileen Featherman and carried unanimously, 6-0.

	NAME	SERVICE	RATE	PAYMENT FROM	EFFECTIVE DATE
1.	Bianchi, Vinnie (Jazz Juice)	Celebration of the Arts	\$500.00	Resica Elementary	5/15/15
2.	Carson, Wayne	Creating a Web Page Using Schoolwires – Basic	\$125.00	Professional Development	12/8/14
3.	Carson, Wayne	Creasing a Web Page Using Schoolwires – Proficient	\$125.00	Professional Development	12/9/14
4.	IU 20/Transperfect	Translation Services	\$20 per month, for 8 months, not to exceed \$160.00, plus a fee of \$1.30 per minute for interpreting services	Special Education/District Funds	11/1/14-6/30/15
5.	Vitulli, Lisa	Introduction to Nearpod – Interactive Multimedia presentation	\$150.00	Professional Development	12/11/14
6.	York-Viney, Sally	Quick Start Program	25 hours @ \$28.56/hour Not to Exceed \$714.00	Title I Grant	On or before 4/30/15

(See pages 28-34)

2.

ACTION BY THE BOARD: Motion was made by Roy Horton to approve the contracts listed for their specific services, rates and effective dates totaling over \$10,000, subject to the review and recommendations of the Solicitor and approval of the Administration regarding the terms and conditions of any final contract, other than price or cost. Motion was seconded by Eileen Featherman and carried unanimously, 6-0.

	NAME	SERVICE	RATE	PAYMENT FROM	EFFECTIVE DATE
1.	IU 20	One to One Associate Teacher	Not to Exceed \$74,148.00	Special Ed/District Funds	9/2/14-6/30/15
2.	IU 20	One to One Mental Health Worker	Services Not to Exceed \$39,290.44	District Funds	9/29/14-6/30/15
3.	Riccomini, Paul J.	Teaching Math to Struggling Students, K-5	\$5,000.00 per day for a total of \$10,000.00	Ready to Learn Grant	1/28/15-1/30/15
4.	Staff Development for Educators	Building a Firm Foundation, Foundations of Number Sense for Upper Elementary, 3-5, and Workshop Approach for Teaching Reading, Writing and Math, K-5	(\$4,300.00, \$4,700.00 and \$3,900.00) Total \$12,900.00	Ready to Learn Grant	3/6/15

(See pages 35-40)

XII. STUDENT ITEMS

A. Overnight Field Trip

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the overnight field trip listed. The proposal and itinerary for the field trip meet the required Board Policy #121. Motion was seconded by Eileen Featherman and carried unanimously, 6-0.

	Name	Activity	Location	Dates
1.	DeJesus, Jon	H.S. North Boys Basketball to Christmas Tournament	Altoona, PA	12/29/14-12/30-14

(See page 41)

B. Field Trips – 75 Miles or More

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the 75 miles or more field trips listed. The proposal and itineraries for the field trips meet the required Board Policy #121. Motion was seconded by Marjorie James and carried unanimously, 6-0.

	Name	Activity	Location	Dates
1.	Bakner, Paul (Trip ID #5423)	H.S. North band students to perform at Tuba Christmas	New York, NY	12/14/14
2.	Gollinge, Lisa (Trip ID #5289)	Lehman Intermediate students to STOMP in the Orpheum Theatre	New York, NY	3/13/15
3.	Horne, Kevin (Trip ID #5312)	J.T. Lambert Intermediate students to perform in music in the schools month celebration at the State Capitol Building	Harrisburg, PA	3/2/15

4.	LaBar, Keith (Trip ID #5305)	H.S. North chorale students to sing at the State Capitol as part of the PMEA function	Harrisburg, PA	3/12/15
5.	LaBar, Keith (Trip ID #5314)	H.S. North & South students to PMEA District X Festival	Reading, PA	1/22/15
6.	Mark, Kelly (Trip ID #5269)	Resica Elementary students to Capitol Tours	Harrisburg, PA	4/30/15
7.	Nicoletta, Anna (Trip ID #5300)	H.S. South students to New York City lights and sights during the Holiday Season	New York, NY	12/12/14
8.	Toth, Donald (Trip ID #5353)	J.T. Lambert Good Morning JTL Cast to the Today Show and Christmas Spectacular	New York, NY	12/2/14

(See pages 42-49)

XIII. OLD AND NEW BUSINESS

None

XIV. REQUEST TO RESCIND A STUDENT ACTIVITY

ACTION BY THE BOARD:

Motion was made by Roy Horton to rescind approval of the request to establish a student activity fund for the H.S. North Distant Lands Travel Club given at the October 20, 2014 meeting. Motion was seconded by Eileen Featherman and carried unanimously, 6-0.

(See page 50)

XV. REQUESTS TO ESTABLISH STUDENT ACTIVITIES

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the requests to establish student activities funds as listed: Motion was seconded by Eileen Featherman and carried unanimously, 6-0.

1. H.S. North – Freshman Class of 2018
2. H.S. South – Pennsylvania Junior Academy of Science (PJAS) Club
3. H.S. South – Southside Mos’ Wanted Dance Team
4. Lehman Intermediate Digital Media Design Club

(See pages 51-54)

XVI. REQUEST TO ESTABLISH A SPECIAL ACTIVITY

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the request to establish a special activity fund for Lehman Intermediate School French Program. Motion was seconded by Eileen Featherman and carried unanimously, 6-0.

(See page 55)

XVII. REQUESTS TO CLOSE SPECIAL ACTIVITIES

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the requests to close special activities funds as listed: Motion was seconded by Eileen Featherman and carried unanimously, 6-0.

1. H.S. North – Athens & Rome 2013
2. H.S. North – Musical Performance Club
3. H.S. North – Softball Account

(See pages 56-58)

XVIII. BOARD POLICY

1.

ACTION BY THE BOARD:

Motion was made by Roy Horton to rescind the Board's action at the October 20, 2014 meeting to disapprove amendments to Policy 221 - Student Dress and Grooming. Motion was seconded by Eileen Featherman and passed 5-1. Robert Gress voted no.

2.

ACTION BY THE BOARD:

Motion was made by Roy Horton to adopt Board Policy 221 - Student Dress and Grooming, as presented. Motion was seconded by Marjorie James and passed 5-1. Robert Gress voted no.

(See pages 59-62)

XIX. SUPPLEMENTAL MATERIALS

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the following supplemental materials for use in the East Stroudsburg Area School District elementary schools. Motion was seconded by Roy Horton and carried unanimously, 6-0.

Title	Author/Publisher	Copyright Date	Grade Level
Science PSSA Finish Line	Continental Press	2008	Elementary

XX. MEMORANDUM OF UNDERSTANDING

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the Memorandum of Understanding between Amazing Place Daycare and the East Stroudsburg Area School District to use the High School South School for an emergency evacuation site, subject to review and approval of the solicitor. Motion was seconded by Ronald Bradley and carried unanimously, 6-0.

(See pages 63)

XXI. FISCAL ITEMS

A. PJI Realty Advisors, Inc.

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the agreement, as attached, with PJI Realty Advisors, Inc. for appraisal services concerning the assessment appeal indexed to Monroe County No. 10142 CV 2013. Motion was seconded by Roy Horton and carried unanimously, 6-0.

(See pages 64-66)

B. Light of the World Church

ACTION BY THE BOARD:

Motion was made by Roy Horton to deny the request of Light of the World Church for exoneration of 2014-2015 taxes levied on Property Codes 16/2/1/16 and 16/2/1/16-1. Motion was seconded by Robert Gress and passed 4-2. Ronald Bradley and Marjorie James voted no.

C. Strength & Conditioning Internship Agreement

ACTION BY THE BOARD:

Motion was made by Roy Horton to amend the approval of the agreement with East Stroudsburg University for Strength and Conditioning Internships at both H.S. North and H.S. South to indicate that the amount shall be \$8,500.00 per internship for a total amount of \$17,000.00. The agreement remains cost neutral to the District. Motion was seconded by Eileen Featherman and carried unanimously, 6-0.

D. Performance Audit

ACTION BY THE BOARD:

Motion was made by Roy Horton to accept the Performance Audit of the East Stroudsburg Area School District for the period August 6, 2012 through June 30, 2014 as prepared and distributed by the Auditor General's Office, in accordance with the recommendation of the Finance Committee. Motion was seconded by Robert Gress and passed 5-1. Ronald Bradley voted no.

(See pages 67-76)

E. Tire Bids

ACTION BY THE BOARD:

Motion was made by Roy Horton to accept the Tire Bids from Alex's Tire Center, Henise Tire Service, Kost Tire, and Sandone Tire, the lowest responsible bidders for fiscal year 2014-15, in accordance with the recommendation of the Finance Committee. Tires shall be ordered on an "as needed" basis. Motion was seconded by Robert Gress and passed 5-1. Ronald Bradley voted no.

(See page 77)

F. Committed Fund Balance

ACTION BY THE BOARD:

Motion was made by Roy Horton to allocate \$3,275,341 from the Committed Fund Balance for Tax Rate Stabilization to the Capital Reserve for future capital projects, in accordance with the recommendation of the Finance Committee. Motion was seconded by Robert Gress and carried unanimously, 6-0.

G. Resolution-SEC Municipal Continuing Disclosure Initiative

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the Resolution authorizing the participation in the SEC Municipal Continuing Disclosure Initiative in the form as presented at this meeting and in accordance with the recommendation of the Finance Committee. Motion was seconded by Ronald Bradley and carried unanimously, 6-0.

(See page 78)

H. D'Huy Engineering

ACTION BY THE BOARD:

Motion was made by Ronald Bradley to accept the proposal from D'Huy Engineering to provide design and construction administration services for the replacement of the snow guards and gutters at Bushkill Elementary at a cost not to exceed \$17,300 to be funded from the Capital Reserve, in accordance with the recommendations of the Property & Facilities and Finance Committees. Motion was seconded by Roy Horton and carried unanimously, 6-0.

(See pages 79-88)

I. Leon Clapper, Inc.

ACTION BY THE BOARD:

Motion was made by Ronald Bradley to approve the proposal from Leon Clapper, Inc. to provide a water filtration system for the North Bus Garage at a cost not to exceed \$6,245.50 to be funded from the Capital Reserve, in accordance with the recommendations of the Property & Facilities and Finance Committees. Motion was seconded by Eileen Featherman and carried unanimously, 6-0.

(See pages 89-90)

J. Emergency Systems Service Company

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the proposal from Emergency Systems Service Company to provide annual service of the District's emergency generators at a cost of \$12,795, in accordance with the recommendations of the Property & Facilities and Finance Committees. Motion was seconded by Roy Horton and carried unanimously, 6-0.

(See pages 91-95)

K. ELA SPORT

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the addendum to the contract with ELA Sport for additional engineering services for the inclusion of new Visitors' bleachers at the High School North stadium at a cost not to exceed \$7,800, in accordance with the recommendations of the Property & Facilities and Finance Committees. Motion was seconded by Eileen Featherman and carried unanimously, 6-0.

(See pages 96-97)

L. Myco Mechanical

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve Pay Application #5 in the amount of \$659,901.60 by Myco Mechanical for work on the JTL HVAC/Lighting project, in accordance with the recommendations of the Property & Facilities and Finance Committees. Motion was seconded by Robert Gress and carried unanimously, 6-0.

(See pages 98-102)

M. Fieldturf USA, Inc.

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve Pay Application #2 in the amount of \$149,293.64 from Fieldturf USA Inc. for work on the High School North Turf and Track project, in accordance with the recommendations of the Property & Facilities and Finance Committees. Motion was seconded by Ronald Bradley and carried unanimously, 6-0.

(See pages 103-104)

N. Kobalt Construction – Pay Application #1

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve Pay Application #1 in the amount of \$76,500 from Kobalt Construction for work on the Bushkill concrete project, in accordance with the recommendations of the Property & Facilities and Finance Committees. Motion was seconded by Eileen Featherman and carried unanimously, 6-0.

(See pages 105-106)

O. Kobalt Construction – Change Order #1

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve Change Order #1 in the amount of \$0 from Kobalt Construction for the replacement of an additional 1,900 square feet of sidewalk in lieu of 130 linear feet of curbing and the application of unit pricing as provided in the contract at Bushkill Elementary, in accordance with the recommendations of the Property & Facilities and Finance Committees. Motion was seconded by Ronald Bradley and carried unanimously, 6-0.

(See pages 107-108)

P. Kobalt Construction – Change Order #2

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve Change Order Request #2 in the amount of \$3,075 from Kobalt Construction for the replacement of an additional 275 square feet of sidewalk at Bushkill Elementary, in accordance with the recommendations of the Property & Facilities and Finance Committees. Motion was seconded by Ronald Bradley and carried unanimously, 6-0.

(See page 109)

Q. F & F Paving

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the proposal from F & F Paving in the amount of \$8,000 for patching of potholes and the installation of a speed hump at the High School North complex, in accordance with the recommendations of the Property & Facilities and Finance Committees. Motion was seconded by Eileen Featherman and carried unanimously, 6-0.

(See pages 110-112)

R. Maintenance Service Agreement

ACTION BY THE BOARD:

Motion was made by Roy Horton that the Board approve the execution of a Maintenance Service Agreement with S & W Technologies, Inc. with respect to S & W Technologies Site-Wise System Software in the form as presented at this meeting for the period January 1, 2015 through December 31, 2015 at a fee of \$478.00, pending solicitor's review. Motion was seconded by Marjorie James and carried unanimously, 6-0.

(See pages 113-116)

S. Use of Facilities

1.

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the requests for use of facilities as listed for Class 1 school-related activities (no facility fees will be incurred as per Policy #707). Motion was seconded by Eileen Featherman and carried unanimously, 6-0.

CLASS 1 – SCHOOL-RELATED USE OF FACILITIES – (Sports Feeder Programs/Student Educational Enrichment Programs)

Board Agenda	BUILDING	DATE from	DATE to	ORGANIZATION	EVENT	Facility Fees Waived
11/17/14	Bushkill	1/6/15	3/19/15	Bushkill Youth Association	Basketball practices	Yes
11/17/14	HS South	10/27/14	3/27/15	Pocono Family YMCA	Morning swim team practices	Yes
11/17/14	Lehman	1/6/15	3/26/15	Bushkill Youth Association	Basketball practices	Yes
11/17/14	Lehman	11/1/14	4/1/15	Timberwolves Junior Wrestling	Wrestling practices	Yes

(See pages 117-121)

2.

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the request for use of facilities as listed for Class 3 Non-School Related Use of Facilities. ESU Women’s & Men’s Basketball are requesting a WAIVER OF PERSONNEL FEES for the use of the HS South gymnasiums for their evening basketball practice due commencement preparation at ESU in the ESU gymnasium). Motion was seconded by Robert Gress and carried unanimously, 6-0.

CLASS 3 – NON-SCHOOL RELATED USE OF FACILITIES

Board Agenda	BUILDING	DATE from	DATE to	ORGANIZATION	EVENT	Personnel Fees Waived
11/17/14	HS South	12/8/14	12/13/14	ESU Men’s Basketball	Basketball practices	No
11/17/14	HS South	12/9/14	12/12/14	ESU Women’s Basketball	Basketball practices	No

(See pages 122-125)

***Personnel fees will be assessed for Saturday after 3 p.m. practice (1 day only).**

T. Budget Transfers, Payment of Bills and Treasurer’s Report

ACTION BY THE BOARD:

Motion was made by Eileen Featherman to approve the Budget Transfers, Payment of Bills and Treasurer’s Report listed in this agenda for the 2014-2015 fiscal year, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the Auditor General. Motion was seconded by Roy Horton and carried unanimously, 6-0.

1. Budget Transfers - (See pages 126-133)
2. Payment of Bills - (See pages 134-164)
3. Treasurer’s Report - (See pages 165-186)

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – November 17, 2014**

Carl T. Secor Administration Center – Board Room

7:00 P.M.

ADDENDUM A

XXI. FISCAL ITEMS

U. Keystone Realty Advisors

ACTION BY THE BOARD:

Motion was made by Robert Gress to approve the agreement with Keystone Realty Advisors for consultation services in connection with real property assessments. Motion was seconded by Roy Horton and carried unanimously, 6-0.

(See pages 2-8)

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – November 17, 2014**

Carl T. Secor Administration Center – Board Room

7:00 P.M.

ADDENDUM B

XI. CONTRACTS

ACTION BY THE BOARD:

Motion was made by Roy Horton to approve the contracts listed for their specific services, rates and effective dates totaling under \$10,000, subject to the review and recommendations of the Solicitor and approval of the Administration regarding the terms and conditions of any final contract, other than price or cost. Motion was seconded by Eileen Featherman and carried unanimously, 6-0.

	NAME	SERVICE	RATE	PAYMENT FROM	EFFECTIVE DATE
7.	Ball for Lives, Inc. (Dan Occhiogrosso)	Motivational Speaking Assembly on Character Education.	\$500.00	H.S. South	11/25/14

(See page 2-3)

XXII. BOARD MEMBER RESIGNATION

ACTION BY THE BOARD:

Motion was made by William Searfoss to regrettably accept the resignation of Ryan J. Stevens as a Director of the Board of Education for the term ending December, 2017. Motion was seconded by Roy Horton and carried unanimously, 6-0.

Mr. Searfoss said, for the record, he would like to state that he received a resignation letter from Ryan Stevens which read as follows:

It is with a heavy heart that I must tender my resignation from the East Stroudsburg School Board, effective immediately. Unfortunately, the duties of my full-time employment will require me to move outside of the school district and I believe it incumbent upon me to relinquish my position so that our community has full representation on the important matters facing our district.

It has been a great honor for our neighbors to entrust me with this position with their votes. I have enjoyed getting to know our students, teachers, support staff, administrators and our fellow board members and working on the important solutions for our future.

I hope that my contributions have moved our district forward and I look forward to staying involved as an interested citizen. I wish the Board the best as we complete the 2014-2015 school year.

Sincerely,
Ryan Stevens

XXIII. BOARD MEMBER RESIGNATION ADVERTISEMENT

ACTION BY THE BOARD:

Motion was made by Roy Horton to advertise one time each, on the earliest available date, in the Pocono Record, Pike County Dispatch and on the East Stroudsburg Area School District website that letters of interest for the Board of Education vacancy may be submitted to the Superintendent's Office at 50 Vine Street, East Stroudsburg, PA 18301 on or before 12:00 p.m. on December 2, 2014 for consideration at the December 2, 2014 School Board Special Meeting. Motion was seconded by Eileen Featherman and carried unanimously, 6-0.

XXIV. ANNOUNCEMENTS/INFORMATION

Mr. Bradley expressed his concerns of why the deadline for submitting an application is in such a short time. Mrs. Laverdure said that the Board has 30 days in order to fill the position. Mr. Searfoss said since all discussion has to be held in front of the public, he would like to discuss all applicants at a the Special meeting on December 2nd and hopefully appoint someone at the December 15th Regular meeting. Mr. Gress said that the candidates should also be made aware that they are not just attending Regular Board meetings but there are Board committees, as well as Monroe County Technical Institute and IU 20 committees that they can be part of. Mr. Searfoss said they are not trying to rush but the Board has a deadline and he prefers not to call another Special meeting since the Board is already meeting on December 2nd.

XXV. ADJOURNMENT 8:41 PM

Respectfully submitted,

Patricia L. Rosado,
Board Secretary